

Plympton Community Centre

Schedule of facilities and hire fees

(Schedule B)

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel: 08 8416 6333
Email: info@wtcc.sa.gov.au
SMS: 0429 205 943
Web: westtorrens.sa.gov.au



Plympton Hall South - Suitable for functions and recreational events/activities

Floor size:	Capacity (guide):	Features:	
<ul style="list-style-type: none"> 250m2 Linoleum flooring 	<ul style="list-style-type: none"> 100 at rectangle tables 100 standing 	<ul style="list-style-type: none"> 10 rectangle tables 100 armless chairs 	<ul style="list-style-type: none"> 5 chairs with arms 1 chair trolley Projector and screen

Sewing Room - Suitable for sewing crafts

Floor size:	Capacity (guide):	Features:	
<ul style="list-style-type: none"> 70m2 Nonslip vinyl flooring 	<ul style="list-style-type: none"> 12 at sewing bench 20 standing 	<ul style="list-style-type: none"> Sewing bench 12 GPO 10amp points 	<ul style="list-style-type: none"> 10 armless chairs

Meeting Room 4 - Suitable for small meetings

Floor size:	Capacity (guide):	Features:	
<ul style="list-style-type: none"> 60m2 Carpet tile flooring 	<ul style="list-style-type: none"> 10 at rectangle tables 20 standing 	<ul style="list-style-type: none"> 2 rectangle tables 20 armless chairs 	<ul style="list-style-type: none"> 65" media screen Whiteboard

Kitchen

<ul style="list-style-type: none"> Floor - nonslip vinyl Stainless steel work surfaces Glass washer 2-Six burner gas stove with 900mm electric oven 	<ul style="list-style-type: none"> Convection Microwave 1- door freezer - suitable for storing pre-frozen items 2-door glass fronted refrigerator
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Category of fees

- Category A:** City of West Torrens' community based groups or provision of services for the community when no fees or charges are involved.
- Category B:** Community groups or provision of services for the community with or without fees or charges.
- Category C:** Corporate, government or private hire.
- Category D:** City of West Torrens community based groups and not-for-profit organisations conducting charity-style activities or individuals hosting family-style activities.

Note: All hires from 5pm Friday until 8am Monday are considered private hire, excluding Category D.

Fees per hour	User Category A	User Category B	User Category C	User Category D
Plympton Hall South	Free	\$15.60 per hour	\$25.80 per hour	\$12.90 per hour
Meeting Room 4	Free	\$5.00 per hour	\$10.00 per hour	\$5.00 per hour
Sewing Room	Free	\$5.20 per hour	\$10.40 per hour	\$5.20 per hour
Kitchen	Free with Hall Hire	\$10.40 per hour	\$15.60 per hour	\$7.80 per hour
Block rate fees	User Category A	User Category B	User Category C	User Category D
Event Block Lunch**	N/A	N/A	\$175.50	\$88.00
Event Block Dinner*	N/A	N/A	\$217.00	\$108.50

**Includes Plympton Hall South and kitchen from 9am - 3pm.

*Includes Plympton Hall South and kitchen from 3.30pm - 11pm.

Additional fees

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|---|---|
| <ul style="list-style-type: none">• Emergency staff assistance - \$155• Bond - high risk bookings \$1,035• Service provider attendance - Cost recovery• Access FOB replacement \$83• Master-type key replacement \$67.50 per item | <ul style="list-style-type: none">• General-type key replacement \$10.40 per item• Key-tag replacement \$5.20 per item• Room re-set business hours \$41.50 per hour• Room re-set non-business hours \$103.50 per hour• Room re-set fees charged in 15-minute increments |
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Fees for hire will be set by the City of West Torrens and reviewed on an annual basis in line with Council's Fees and Charges Policy.

Notes

- Weekend hire is minimum four (4) hours.
- Set-up and pack-down is the responsibility of the hirer and must be completed within your allocated time frames.
- Access to the building outside the times you have booked is not permitted.

The Council may cancel any booking that is not confirmed within the terms of the booking agreement and reserves the right to re-let bookings that do not meet the deposit requirements without further notice.