

Lockleys Oval Sporting Facility

Schedule of facilities and hire fees

(Schedule B)

Civic Centre
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Room 1* - Suitable for meetings/seminars

Floor size:	Capacity (guide):	Features:	
<ul style="list-style-type: none"> 33m2 Carpet tile flooring 	<ul style="list-style-type: none"> 16 at rectangle tables 20 standing 	<ul style="list-style-type: none"> 2 rectangle tables 1800mm x 720mm 	<ul style="list-style-type: none"> 16 armless chairs 65" media screen

Room 2* - Suitable for meetings/seminars

Floor size:	Capacity (guide):	Features:	
<ul style="list-style-type: none"> 33m2 Carpet tile flooring 	<ul style="list-style-type: none"> 16 at rectangle tables 20 standing 	<ul style="list-style-type: none"> 2 rectangle tables 1800mm x 720mm 	<ul style="list-style-type: none"> 16 armless chairs 65" media screen

***Room 1 and Room 2 can be hired as a combined space for a capacity of 32 at rectangle tables.**

Category of fees

- Category A:** City of West Torrens' community based groups or provision of services for the community when no fees or charges are involved.
- Category B:** Community groups or provision of services for the community with or without fees or charges.
- Category C:** Corporate, government or private hire.
- Category D:** City of West Torrens community based groups and not-for-profit organisations conducting charity-style activities or individuals hosting family-style activities.

Note: All hires from 5pm Friday until 8am Monday are considered private hire, excluding Category D.

Fees per hour	User Category A	User Category B	User Category C	User Category D
Room 1	Free	\$10.40 per hour	\$15.60 per hour	\$7.80 per hour
Room 2	Free	\$10.40 per hour	\$15.60 per hour	\$7.80 per hour

Additional fees

- | | |
|---|---|
| <ul style="list-style-type: none"> Emergency staff assistance \$155 Bond - high risk bookings \$1,035 Service provider attendance - Cost recovery Access FOB replacement \$83 Master-type key replacement \$67.50 per item | <ul style="list-style-type: none"> General-type key replacement \$10.40 per item Key-tag replacement \$5.20 per item Room re-set business hours \$41.50 per hour Room re-set non-business hours \$103.50 per hour Room re-set fees charged in 15-minute increments |
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Fees for hire will be set by the City of West Torrens and reviewed on an annual basis in line with Council's Fees and Charges Policy.

Notes

- Weekend hire is minimum four (4) hours.
- Set-up and pack-down is the responsibility of the hirer and must be completed within your allocated time frames.
- Access to the building outside the times you have booked is not permitted.

The Council may cancel any booking that is not confirmed within the terms of the booking agreement and reserves the right to re-let bookings that do not meet the deposit requirements without further notice.