

CITY OF WEST TORRENS



Notice of Council Meeting

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

Council

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 18 JULY 2023

at 7.00pm

Terry Buss PSM
Chief Executive Officer

City of West Torrens Disclaimer

Please note that the contents of this Council Agenda have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Acknowledgement of Country

1.2 Evacuation Procedures

1.3 Meeting Livestream

2 PRESENT

3 APOLOGIES

Leave of Absence

Council Members:

Cr John Woodward

Cr Cindy O'Rielley

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 74, 75 and 75A of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 75B and 75C of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 20 June 2023 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 14 July 2023)

In the four weeks since the last Council Meeting of 20 June functions and meetings involving the Mayor have included:

21 June

- Met with the President, CEO and Finance Director of the West Adelaide Football Club.
- Attended a meeting via Zoom of the Brown Hill Keswick Creek Stormwater Board Nominations Committee.
- Attended the Lord Mayor of Adelaide's Civic Reception and Information Session in relation to the South Australian Voice to Parliament.

22 June

- Conducted a Citizenship Ceremony at the Thebarton Community Centre.
- Attended a briefing on the outcomes of the Adelaide Coastal Councils Network Strategic Planning Session #1.

23 June

- Attended the Australian Masters Games Celebratory Breakfast.
- Attended a presentation of Aboriginal Print Quilts by Orange Tree Quilters to Centacare for aboriginal foster children, held at the Hamra Centre Library.
- Met with the President of the Henley and Grange Swimming Club.

24 June

- Attended the West Adelaide Football Club President's Lunch.
- Attended the West Adelaide Football Club vs Glenelg Football Club match at Hisense Stadium.

26 June

- Attended a meeting with Adelaide Sailing Club representatives in preparation for the holding of the ILCA Worlds Regatta 2024.
- Met with representatives from the 5031 Community Facilities and Green Spaces Action Group.

27 June

- Attended the official launch of the Lumary City to Bay Fun Run.
- Attended a meeting of the Thebarton Senior College Governing Council.
- Attended the Special Council Meeting in regard to the CEO Recruitment process.
- Attended the Elected Member Training - Module 3 (Legal) at the Civic Centre.

28 June

- Attended the Adelaide Coastal Councils Network Strategic Planning Session #2.

1 July

- Participated in the Elected Member Strategic Workshop at the Civic Centre.

3 July

- Attended the Greater Adelaide Regional Organisation of Councils (GAROC) Committee meeting at LG House.

4 July

- Along with the CEO, met with the Minister for Infrastructure and Transport, the Hon. Tom Koutsantonis MP.
- Participated in the City Finance and Governance and City Advancement and Prosperity Standing Committee Meetings held in the Council Chamber.

6 July

- Participated with Mayor Emeritus John Trainer in my regular CoastFM radio interview with David Hearn.
- Attended the Intergenerational Program with Meals on Wheels and Immanuel Primary School final day celebration morning tea.
- Attended the West Beach Probus Club's 30th Birthday Celebrations.
- Attended the Airport Over 50's Club Mid-Year Lunch.

7 July

- Attended the LGA Mayor and CEO Forum.

8 July

- Attended the West Adelaide Football Club President's Lunch.
- Attended the West Adelaide Football Club vs Sturt Football Club match at Hisense Stadium.

10 July

- Attended the Airport Over 50s Club Annual General Meeting.

11 July

- Visited Red Cross Adelaide to promote their Winter Blood Drive.

13 July

- Attended a City of West Torrens CEO Recruitment Selection Panel meeting.

14 July

- Attended the Haese Mathematics one millionth hard copy publication celebration for the International Baccalaureate.

15 July

- Attending the West Adelaide Football Club President's Lunch.
- Attending the West Adelaide Football Club vs Central District Football Club at Hisense Stadium.

16 July

- Attending the Memorial Service for the 49th Anniversary of the Turkish Invasion of Cyprus at Saint Sophia Greek Orthodox Church, where I laid a wreath in memory of the fallen.
- Attending the Cypriot Wreath Laying Ceremony at the Cyprus Community of SA in Welland.

18 July

- Attending a meeting of the Adelaide Coastal Councils Network.
- Presiding over the July Council meeting at the Civic Centre.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS**9.1 South Australian Youth Forum**

Abbey Wilkinson, on behalf of the South Australian Youth Forum, wishes to address Council to speak about the South Australian Youth Forum and in regard to a proposal for Council to establish a Youth Advisory Council (YAC).

9.2 Financial Support for the Australian Masters Games

Jane Woodlands-Thompson, General Manager of the Australian Masters Games, wishes to address Council in relation to financial support for the Australian Masters Games.

9.3 Operation Flinders Exercise

Jonathon Robran, Business Development Manager of Operation Flinders, wishes to address Council in relation to a funding request for their Operation Flinders Exercise.

10 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

10.1 City Finance and Governance Standing Committee Meeting

RECOMMENDATION

That the recommendations of the City Finance and Governance Standing Committee held on 4 July 2023 be adopted with the exception of Committee Item 11.3 - Council Policy - Flags, specifically Policy s5.7 - West Torrens Memorial Gardens - Commemorative flag flying, which should be amended to include Australia Day (26 January) in the list under s5.7.1 of the Policy as follows:

5.7 - West Torrens Memorial Gardens - Commemorative flag flying

5.7.1 On the following days of commemoration, the Australian National Flag may be flown at the West Torrens Memorial Gardens:

- Australia Day (26 January)
- ANZAC Day (25 April)
- Remembrance Day (11 November)

10.2 City Advancement and Prosperity Standing Committee Meeting

RECOMMENDATION

That the recommendations of the City Advancement and Prosperity Standing Committee held on 4 July 2023 be adopted.

11 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

Nil

12 QUESTIONS WITH NOTICE

Nil

13 QUESTIONS WITHOUT NOTICE

14 MOTIONS WITH NOTICE

14.1 Assistance to Seniors Card Holders

Mayor Michael Coxon gave notice of his intention to move the following motion:

MOTION

That, noting the recent cost of living increases, a report be brought forward to Council investigating measures to assist Seniors Card Holders with the payment of residential rates (including, but not limited to a concession).

15 MOTIONS WITHOUT NOTICE

16 REPORTS OF THE CHIEF EXECUTIVE OFFICER

16.1 Establishment of the City of West Torrens Youth Advisory Council

Brief

This report seeks Council's support for the establishment of a City of West Torrens Youth Advisory Council.

RECOMMENDATION

It is recommended to Council that:

1. It approves the establishment of a City of West Torrens Youth Advisory Council (YAC) with membership comprising young people who are in either Years 11, 12 or 13 from local high schools who are nominated and supported by the principals from those schools.
2. The Youth Advisory Council to commence following the commencement of the new school year 2024.
3. SA Youth Forum be engaged to assist the Administration and Mayor Coxon in the development of the Terms of Reference and other associated processes for the City of West Torrens Youth Advisory Council.
4. Mayor Coxon be appointed as the Chair of the City of West Torrens Youth Advisory Council.
5. Once finalised, the Terms of Reference for the Youth Advisory Council be presented to Council for approval along which will include membership size and composition, meeting schedule, objectives and any other requirements as per the City of West Torrens Terms of Reference template.

Introduction

In March 2003, Council recognised the importance of ensuring that young people's needs and aspirations are considered by Council as part of its decision making framework and established the City of West Torrens Youth Advisory Council (YAC).

At that time, the YAC comprised young people between the ages of 12 and 25 and met monthly in the Hamra Centre. Initially, the YAC operated within Council's formal s41 Committee meeting procedures in order to teach young people about Local Government structure, processes and procedures. However, and while this proved beneficial in achieving that goal, following a request from YAC itself, a report was presented to the 5 August 2008 meeting of Council seeking the approval of a more informal model of operation for the YAC as the formal model was not found to be youth friendly and difficult for them to follow as detailed in the report to Council at that time (**Attachment 1**). This report was approved along with a change of name of the YAC to 'Impact'. This meant there was no further reporting requirement to Council.

Impact operated in various forms, predominantly in running youth projects and programs, until COVID-19 hit in 2020. The emergency provisions prevented the group from meeting or running projects and, since then, there has been little interest by young people in resurrecting Impact which has resulted in the natural membership attrition and demise of Impact.

However, Mayor Coxon has recently met with the high school principals across West Torrens and it appears that there is a resurgent interest in Council establishing a formalised YAC supported by the school principals. Consequently, this report seeks the re-establishment of the YAC to provide a forum in which young people across West Torrens are provided with a meaningful strategic platform to share their views, develop recommendations and provide advice to Council and work together to build strong partnerships across the organisation and within the wider community.

Discussion

The SA Youth Forum, a forum which also provides a platform for young people to engage, discuss and debate issues relevant to them, recommends that councils create and engage with YACs. This is particularly important when councils are making decisions which impact young people.

The YAC models currently operating in South Australia are either the formal models, as is the case with Campbelltown City Council, where the YAC is a s41 Committee of Council and subject to all the provisions relating to s41 of the *Local Government Act 1999* and associated regulations, codes of practice, primary and ordinary returns and policies, or informal models which are established as advisory groups, i.e. City of Marion, where there are no formal reporting structures to Council.

Mayor Coxon has met with the Mayor of Campbelltown City Council and, being impressed by the operation and structure of its formal YAC, has indicated his desire to replicate the same YAC model in West Torrens due to the benefits a YAC can derive, not only to Council but to the young people themselves.

Section 41 Youth Advisory Committee (YAC)

As detailed above, it is proposed that the YAC be established as a formal committee pursuant to s41 of the *Local Government Act 1999*. The membership and presiding member is determined by the relevant council and can include Elected Members.

Like all of Council's Committees, it is proposed that the YAC be provided with no delegated authority i.e. the YAC can only make recommendations to Council, which, in turn, Council can approve or disregard.

As a s41 Committee, a YAC is required to have formal Terms of Reference approved by Council (not by the group itself), formal meeting procedures (including agendas and minutes), formally reports to Council and is required to be open to the wider public. While this may be disconcerting to some young members, it will positively equip them with the skills and knowledge of formal meeting procedures and processes which they will be able to benefit them in their future careers, political or otherwise.

Noting that the former YAC moved from the very structured and formal YAC model to a more informal 'Impact' model that better met the group's needs at that time, the Mayor has discussed the establishment of a Youth Advisory Council with principals in the high schools across West Torrens and they have indicated their support for a YAC with a suggestion that its membership be those young people, with leadership aspirations and possibly political aspirations, who are appointed as School Captains. With this level of support and calibre of members, it is highly likely that the YAC will be successful.

Commencement of the YAC

Due to the fact that most Year 11, 12 and 13 students will be preparing for exams over the next three months, it is proposed that the YAC commence at the commencement of the 2024 school year. This will also allow time for the Administration and Mayor to work with SA Youth Forum on the Terms of Reference for the YAC and enable the Mayor to work with the School Principals on the constitution of the YAC.

Induction Program

As Members would be aware, in addition to the above, the legislation prescribes a whole raft of strict provisions to a s41 Committee and members of a s41 Committee i.e. the YAC members will be acting on behalf of Council which means they will need to understand conflict of interest provisions, complete primary and ordinary returns, understand public officer obligations, learn and participate in regulated formal meeting structure etc. all of which will form part of their induction program which will be undertaken prior to the commencement of the YAC.

Council Child Safe Compliance

Recent legislative changes, have required Council to establish Child Safe Policies, Child Safe Compliance Statements etc. These documents are required to contain provisions relating to consulting with young people and children on matters affecting them. Thus, in addition to the benefits articulated above, establishing a YAC would enable Council to meet these requirements in an effective and accountable way.

The SA Department for Child Protection has advised that, as Council is a prescribed organisation, these legislative changes mean that any Elected Member, or member of the YAC who is over the age of 18, who participates as a member of the YAC must undergo Child Safe Environments training, be screened for and obtain a 'Working with Children Check', sign a Code of Conduct to acknowledge they understand and will comply with their obligations.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

All Community Services programs have, when relevant, implemented climate adaptation strategies.

Conclusion

This report recommends the establishment of a City of West Torrens Youth Advisory Council to commence in 2024.

Attachments

Nil

16.2 The Australian Masters Games 2023 Partnership Proposal for the City of West Torrens

Brief

This report presents a request from the Australian Masters Games to partner with the City of West Torrens Council as a Key Partner for the Australian Masters Games Adelaide 7-14 October 2023. As the amount requested is in excess of the \$5,000 limit contained in the Council Policy - Grants, Sponsorship and Donations Program, the request is presented directly to Council for its consideration.

RECOMMENDATION

It is recommended to Council that it approves \$15,000 to partner with the Australian Masters Games Adelaide with funding from unexpended Small Business Grant funding carried forward from 2022-2023.

Introduction

The 2023 Australian Masters Games Team (AMG) has invited the City of West Torrens Council to become a key sponsor to showcase West Torrens world class sports arenas and South Australia in the 2023 Australian Masters Games. The AMG will be held at various venues in Adelaide and within the City of West Torrens from 7 October to 14 October 2023.

Discussion

The Administration has received a partnership proposal (**Attachment 1**) and have subsequently met with AMG to discuss the possibility of Council partnering as a Key Partner. The Administration has been advised that five of its Australian Masters Games sporting events will be run within the City of West Torrens at Mile End and Novar Gardens.

Some of the most popular sports of the Australian Masters Games, Netball, Walking Netball, Lawn Bowls and Pétanque for women, men and mixed aged 30 to 100 years of age will be held at Netball SA Stadium and at the Novar Gardens Bowling and Pétanque Club, Softball and Baseball will also be run at Barratt Reserve, West Beach.

It is expected that participants and their supporters will frequent daily local businesses over the week of the Games to compete, gather, drink and celebrate.

The Administration can currently confirm the following sponsors and partners listed below who will be supporting the Australian Masters Games 2023 in Adelaide.

- South Australian Tourism Commission
- SkyCity
- Renewal SA
- Festival Plaza
- City of Holdfast Bay
- Channel 7 News Adelaide
- Nippy's
- Bird in Hand
- Cable Blu
- All Sports Travel
- Sports Centre
- Office for Ageing Well
- Radio Station 5AA

The Administration has been provided with the following table which lists the name of the sporting activity, the venue where the activity will be held together with the dates and the schedule for the event.

SPORT	NUMBERS	SCHEDULE	VENUE
Badminton	105	Team 8 - 10 Oct, Singles / Doubles 11 - 14 Oct	WA Slattery Hall, Lockleys
Baseball	107	Saturday 7 - Friday 13 October	Diamond Sports West Beach
Cricket	2	Mon 9 October - Wed 11 October	West Beach Playing Fields
Cue Sports	9	Billiards Wed 11 October, Snooker Thurs 12 Oct	Snooker SA, Richmond
Figure Skating	40	Thursday 12 - Friday 13 October	IceArena, Thebarton
Lawn Bowls	100	Sunday 8, Monday 9, Wed 11 & Thurs 12 October	Novar Gardens Bowling & Pétanque Club
Netball	275	Sunday 8 - Saturday 14 October	Netball Stadium SA, Mile End
Pétanque	59	Triples Mon 9, Singles Tues 10, Doubles Thurs 12 & Friday 13	Novar Gardens Pétanque Club
Sailing	16	Tues 10 - Thurs 12 October	Adelaide Sailing Club, West Beach
Softball	680	Saturday 7 - Friday 13 October	Diamond Sports West Beach

The Administration has been advised of the international, interstate and local participation numbers in terms of competitors and volunteers registered as attending that at the time of writing this report.

Interstate Participant Numbers – Current

	Competitors		Volunteers	
International	95	2.23%	TBC	TBC
Interstate	2737	64.31%	TBC	TBC
Adelaide/SA	1424	33.46%	TBC	TBC
Total	4256			
SA Total	1424			

The AMG organisers have also provided the Administration and the Council for its information with a table which breaks down the international participants registered as attending at the time of this report.

International Participants - Current

Countries	Total	Countries	Total
Brunei		New Zealand	55
Canada	2	Pakistan	1
China		Palau	
Ethiopia		Papua New Guinea	
Germany		Philippines	
Ghana		S.A.R China	
Guam		Scotland	
Hong Kong		Singapore	3
India	7	Sierra Leone	
Ireland		South Africa	
Japan	12	Sri Lanka	6
Malaysia	1	United Kingdom	1
French Polynesia	3	United States	4
TOTAL			95

The next table also indicates the number of sporting activities, current numbers and predicted numbers expected to take part.

Sports numbers to date

Sport	Current Numbers	Predicted Numbers
Badminton	105	210
Baseball	107	400
Cue Sports	2	10
Cricket	9	96
Figure Skating	40	70
Lawn Bowls	100	150
Netball	275	800
Pétanque	59	70
Sailing	16	60
Softball	680	720

The Administration has been advised that the Australian Masters Games has developed a "Team App" for stakeholders and participants to find the following West Torrens sites:

- Entertainment Guide
- Food & Beverage
- Transport
- What to do
- Where to go in your council region
- Sports Information/results
- Voucher Deals

In return for being a "Key Partner of the Australian Masters Games" The City of West Torrens Council will benefit from having the:

- City of West Torrens logo recognition on Australian Masters Games electronic direct mail publication to 53,000 subscribers.
- City of West Torrens Council logo recognition on partner acknowledgement page in digital Games Guide which will be distributed to all participants.
- City of West Torrens Council recognition on key screens at venues during the event.
- Content in electronic direct mail in the lead-up to and during the Games.
- Social media posts (Facebook, Instagram, Twitter, LinkedIn and YouTube feed) in the lead-up to and during the Games.
- Corporate hospitality and ability for City of West Torrens Councillors participation in the Games; including the opportunity for the Mayor or councillors to present medals
- Invitations to the Games Launch events and Games VIP functions.
- City of West Torrens Council will be acknowledged as a partner at these events, as reasonably appropriate by signage, video display or MC mention.
- Use of 2023 AMG electronic brand stamp on City of West Torrens' website –Official Games Partner.

The organising body for this event believes the AMG will leave a significant legacy for South Australia and the City of West Torrens as a key partner in an inclusive participation event. Some sports allow specifically for participants with an intellectual or physical disability and all sports welcome all ability participants wherever safe. Strengthening this legacy by increasing in awareness of the important contribution that people with an intellectual disability make to the community.

AMG also recognise that the Masters Games provide South Australian athletes with the opportunity to compete on a national and world stage in a sporting facility within the City of West Torrens.

Partnership Objectives:

The AMG together with the Administration believes that this partnership will generate awareness of the City of West Torrens and its sporting venues, it will be of benefit to local businesses within West Torrens such as Harbor Town as well as other shopping precincts, dining, entertainment, relaxation and tourist attractions.

Also of benefit to the Council and the Community will be the exposure of our branding to the local, state, interstate, and international audiences during this international mass participation event. Beneficial also will be the inclusion on the AMG Games App featuring "Things to do in the City of West Torrens" being advertised to AMG's 58,000 database. The City of West Torrens logo will also appear on key screens at the Sky City Village together with other signage at City of West Torrens sporting events, social media and the Australian Masters Games "Games Guide" and other digital mediums. The AMG would also greatly welcome the presence of the Mayor and Councillors to present medals and interact with AMG participants, stakeholders and other key partners, identified earlier in the report.

Directly of benefit to the community would be the promotion and encouragement for the City of West Torrens community members to be involved as participants or as volunteers and a reward the AMG will provide volunteers access to major social events for free, capacity permitting.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

It is recommended to Council that it approves \$15,000 to partner with the Australian Masters Games Adelaide 7-14 October 2023, with funding from the unexpended Small Business Grants funding carried forward from 2022-23.

The Australian Masters Games is a well-known and significant sporting event that appeals to a wide cross section of our community. This event will bring significant recognition to the City of West Torrens as it supports the Councils local sporting venues which will be used in the Games as well as the generation of economic activity for the Councils local businesses and tourist attractions.

Attachments

1. Australian Master Games - City of West Torrens Partnership Proposal



**XIX AUSTRALIAN
MASTERS GAMES
ADELAIDE**
7-14 OCTOBER 2023

**PARTNERSHIP
PROPOSAL**

www.AustralianMastersGames.com



XPLORE.INDULGE.XCEED.



THE OPPORTUNITY

In October 2023, Adelaide, one of the world's most liveable cities, will again be host city for the Nation's premier multisport event in the Australian Masters Games (AMG).

The Australian Masters Games looking for great-fit partners, businesses and industry leaders for our 2023 event. Partnering with the AMG will enable councils and companies to connect with more than 10 000 over 30's adults striving to live their best lives portraying healthy, active lifestyles and showcasing core values such as aspiration, determination, dedication, sportsmanship, and camaraderie.



THE EVENT

The 2023 Australian Masters Games, one of the largest mass participation events in Australia, will bring together competitors to compete in over 50 sports from around the nation and the world to enjoy an extensive sports and social program, hosted for the eighth time in its spiritual home, Adelaide.

The AMG, first held in 1987, is well known and loved for its festival style atmosphere featuring special events including the opening and closing ceremonies and a Games Village. The 2023 reimagined event will showcase South Australia's world class sporting facilities, shopping precincts and beautiful regions with the opportunity to explore both SA's iconic tourist attractions, as well as our city and suburban restaurants, pubs and clubs.





WE ARE UNIQUE

AMG is a unique event to be a part of. Every two years it comes around inspiring participants ranging from young parents looking to reboot their health and fitness goals, to key decision makers in their professional lives, and those in retirement who remain active in their sporting and health endeavours.

AMG participants, and their travelling support teams, are accompanied by an extensive workforce of 1000 plus, most of whom are volunteers. All of these stakeholders generate a significant boost to the Australian economy with a direct economic impact of \$12.6 million.


50,000+
GAMES DATABASE


1.2M+
WEBSITE VIEWS
ACROSS THE CAMPAIGNS

**AVERAGE AGE
DEMOGRAPHIC**
50-59

61.3%
TRAVELLED FROM
OUTSIDE THE
HOST STATE



54% 46%
FEMALE MALE
PARTICIPATION

400
International Competitors
FROM 25 COUNTRIES


19,000+
 **FACEBOOK
AUDIENCE**


AUDIENCE
HIGHLY ENGAGED
ACROSS SOCIAL
PLATFORMS

PARTICIPANT DRIVERS:

- Healthy active living
- Individual fitness goals
- Sense of achievement
- High level competition
- Team experiences (playing & staying together)
- New friendships and connections
- Family holiday destination experience.





THE PARTNERSHIP

The 2023 AMG Team invites City of West Torrens Council to join the 'home team' of national leaders, businesses and industry icons who are coming together to showcase West Torrens Council's world class sports arenas and South Australia in the 2023 Australian Masters Games.

With more sports to open soon, some of the most popular sports of the Australian Masters Games, Netball, Walking Netball, Lawn Bowls and Petanque will be held at Netball SA Stadium, and Novar Gardens Bowling and Petanque Club, where participants and their supporters will frequent daily over the week of the Games to compete, gather, drink and celebrate. They will also shop at the shopping strips and visit and other attractions.

With less than a year to go until next October, our tagline is a genuine call to action:

Traditional Reimagined. Let's play!



PARTNERSHIP BENEFITS – CITY OF WEST TORRENS COUNCIL

- Five Australian Masters Games sporting events will be run at Mile End and Novar Gardens (Women's Netball, Mixed Netball, Walking Netball, Lawn Bowls and Petanque – for women, men and mixed aged 30 – 100). Softball and Baseball will also be run at Barratt Reserve, West Beach, in significant numbers, in overlapping proximity to City of West Torrens's geographic area.
- City of West Torrens logo recognition on Australian Masters Games electronic direct mail (eDM) publication (53 000 subscribers) and Accreditation Pass (12 000)
- City of West Torrens Council logo recognition on partner acknowledgement page in digital Games Guide (distributed to all participants)
- City of West Torrens Council recognition on key screens at venues during the event
- Content in eDMs in the lead-up to and during the Games
- Social media posts (Facebook, Instagram, Twitter, LinkedIn and YouTube feed) in the lead-up to and during the Games
- Corporate hospitality and ability for City of West Torrens councillors' participation in the Games; including the opportunity for the Mayor or councillors to present medals
- Invitations to the Games '100 Days to Go' event, Venue Reveal, Games Launch events and Games VIP functions
- City of West Torrens Council will be acknowledged as a partner at these events, as reasonably appropriate by signage, video display or MC mention
- Use of 2023 AMG electronic brand stamp on City of West Torrens's website – Official Games Partner
- Mutually negotiated benefits as agreed to between AMG and City of West Torrens.

KEY PARTNER SUMMARY



Partnership Objectives:

- Generate awareness of West Torrens, its world class sporting venues, shopping precincts (Harbour Town being one of the highest frequented) with their shopping, dining, entertainment, relaxation and wellbeing hubs and City of West Torrens's pubs, restaurants, beaches, and tourist attractions.
- Encourage visitation to the City of West Torrens by 2023 AMG participants and accompanying supporters
- Encourage engagement by 2023 AMG participants and accompanying supporters with City of West Torrens businesses.

Investment:

- City of West Torrens Council to be known as a Key Partner of the Australian Masters Games
- The proposed partnership term is from February 2023 – 15 October 2023.

Value:

- Cash sponsorship of \$15,000 plus GST
- Value-In-Kind sponsorship to be negotiated with regards to:
 - Discount shopping and dining vouchers to eateries and hotels in West Torrens City Council's area

AMG Entertainment Program:

- Saturday 7 October – Opening Ceremony
- Tuesday 10 October – Games Village Entertainment (tbc)
- Wednesday 11 October – Mid Week Concert
- Thursday 12 October – Street Party
- Friday 13 October – Games Village Entertainment (tbc)
- Saturday 14 October – Closing Ceremony

City of West Torrens is welcome to host an event for participants and spectators in West Torrens at a time that does not impact designated AMG Entertainment Program events.

We look forward to the opportunity to discuss this proposal with City of West Torrens and welcome collaboration on what a great partnership, with a highly recognised premier national sporting and social festival would look like for both parties.



**For Further Information
Jane Woodlands-Thompson**

E: [REDACTED]

M: [REDACTED]

WWW.AUSTRALIANMASTERSGAMES.COM

16.3 Operation Flinders Request to Support Thebarton Senior College Operation Flinders Exercise

Brief

This report presents correspondence from Operation Flinders to support the Thebarton Senior College to participate in the Operation Flinders Exercise from 8 August to 15 August 2023.

RECOMMENDATION

It is recommended to Council that:

1. The request from Operation Flinders for \$5,000 to support up to ten (10) young people from Thebarton Senior College to participate in the Operation Flinders Exercise from 8 August to 15 August 2023, be approved.
2. Council resolves to make a budget allocation of \$5,000 from the unspent 2022-23 Small Business Grants Program to fund this request from Operation Flinders.
3. The City of West Torrens hosts a post-exercise event later in the year providing an opportunity for participants to have their achievements recognised and to receive a certificate of achievement which provides credit towards their SACE outcomes.

Introduction

Operation Flinders has written to Council requesting support to lead a team of up to ten (10) young people from Thebarton Senior College on an Operation Flinders Exercise from 8 August to 15 August 2023.

Discussion

The Operation Flinders Exercise run by Operation Flinders uses a model of adventure therapy to provide opportunity, exploration and wellbeing for youth in a safe, connected environment.

The program provides young people with opportunities to contribute to helping others in their communities. It also provides participants with the prospect to engage in other various formal training and awards, opportunities such as mentoring programs are also provided, as is barista training, Certificate II in Outdoor Recreation, the Duke of Edinburgh Award and a workplace readiness festival.

Such programs provide and effect a positive life change for young people at risk, by improving self-esteem and improving the rate of return to education. They also provide a safe, challenging and satisfying experience for young people to stretch their personal limits to find out what they can achieve. Further they provide an opportunity for participants to develop trusting relationships with adult figures, improve participation behavioural functioning and provide program participants with ongoing support to maximise the long-term benefits of participation.

The Operation Flinders Exercise will take place on 8 August to 15 August later this year for a duration of eight (8) days and will be located in the Yankarinna Station (via Copley) in the far northern Flinders Ranges. Thebarton Senior College's commitment to this program is to arrange and fund the transport for the team to and from the Flinders Ranges, and to provide two staff who participate in the 8-day trek with the students. Operation Flinders will be providing two volunteer team leaders while significant in-kind and volunteer support is also provided to run the programs.

Operation Flinders have also received financial contributions from the Kidman Park Rotary Club and business, along with a very generous individual donor to support the Thebarton team. As many families of the students selected may be experiencing financial difficulty, there is no expectation of a financial commitment from students or their families.

Operation Flinders does not have any agreements with local West Torrens schools but look to support schools as they approach Operation Flinders for assistance.

As a way of background, Council, at its 17 May 2022 meeting, resolved to make a budget allocation of \$5,000 in the 2022/2023 financial year budget to support Operation Flinders in supporting a team of young people from Underdale High School to participate in the 2022 Operation Flinders program and went on to host a post-exercise presentation event in November 2022.

Attached to this report is the letter of request from Operations Flinders for consideration by Council **(Attachment 1)** for Council's information.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

All grant applicants applying for sponsorship grants are encouraged and supported to consider climate impact and eco-friendly options in their events.

Conclusion

It is recommended to Council to make a budget allocation of \$5,000 from the unspent 2022-23 Small Business Grants Program to fund this request from Operation Flinders to support up to ten (10) young people from Thebarton Senior College to partake in the Operation Flinders Exercise from 8 August to 15 August 2023.

Attachments

1. Letter of request from Operation Flinders



2 March 2023

Mr. Michael Coxon
Mayor
City of West Torrens

Dear Mayor Coxon,

With thanks to the support received from the City of West Torrens, a team of young people from the Underdale High School were given the opportunity to participate in the Operation Flinders program in 2022. As a result, the young people were given an opportunity to discover personal qualities such as leadership, resilience, co-operation, teamwork, confidence, and trust, and many other qualities they may not have realised they had. The emergence of these qualities led to some very positive individual and team outcomes.

The post-exercise presentation hosted by Council was a very positive experience and a great way to recognise the achievements of the young people. At the presentation each student was presented with their certificate of achievement which provides credit towards their SACE outcomes.

Specifically, the aims of the Operation Flinders exercises are to:

- Effect a positive life change for young people at risk, by improving self-esteem and improving the rate of return to education
- Provide a safe, challenging and satisfying experience for young people to stretch their personal limits to find out what they can achieve
- To provide an opportunity for participants to develop trusting relationships with adult figures
- To improve participant behavioural functioning
- Provide program participants with ongoing support to maximise the long-term benefits of participation

It would be of great assistance to Operation Flinders to continually support the youth of your region and achieve the above outcomes, if the City of West Torrens would again consider a financial contribution of \$5,000 to help fund the Thebarton Senior College team who will participate in our August exercise. I sincerely hope that Council's support will continue because ultimately it is the young people, the school, and the wider community, who benefit.

I have also included with this letter an infographic which summarises the outcomes of how the program is able to positively impact young lives, and a document highlighting the outcomes of our expanded follow-up programs which is now well and truly entrenched as part of our core offerings to the young people. The range of opportunities that are available to the young people post-program is very diverse and great outcomes are being achieved because of this.

Operation Flinders Foundation
Level 1, 12 Angus Avenue
Edwardstown SA 5039
P (08) 8245 2666
E administration@operationflinders.org
www.operationflinders.org



I hope this request will be viewed favourably. Please contact me on [REDACTED] or [REDACTED] if you wish to discuss any of these details further.

Kind regards,

Jonathon Robran
Operation Flinders Foundation

Operation Flinders Foundation
Level 1, 12 Angus Avenue
Edwardstown SA 5039
P (08) 8245 2666
E administration@operationflinders.org
www.operationflinders.org

16.4 International Mother Language Day Monument

Brief

This report presents a proposal from the South Australian Bangladeshi Community Association (SABCA) to install an International Mother Language Day monument on Dew Street Reserve, Thebarton to recognise all mother languages across the world.

RECOMMENDATION

It is recommended to Council that:

1. The request from the South Australian Bangladeshi Association (SABCA) to install an International Mother Language Monument, to recognise all mother languages across the world, be received.
2. Council approves, in principle, the installation of an International Mother Language Day Monument on Dew Street Reserve, subject to SABCA obtaining sufficient funding to cover the cost of installation.
3. In the event the required funding is obtained, a report be brought back to Committee detailing the preferred monument(s) for its consideration and recommendation to Council.
4. Once Council approves the preferred monument, it commences a reserve renaming process for Dew Street Reserve with the following two naming options to be subjected to public consultation being:
 - a. Barbara Hanrahan Park
 - b. An appropriate Kurna name identified by Kurna Warra Karrpanthi

Introduction

The South Australian Bangladeshi Community Association (SABCA) is a leading Bangladeshi Community Association based in West Torrens, albeit the address of SABCA is that of the Chairperson, who lives outside West Torrens. It is worth noting that the address of SABCA changes each year to that of the appointed Chairperson.

SABCA has submitted a proposal to locate an International Mother Language Day Monument, preferably on Dew Street Reserve, Thebarton (**Attachment 1**), to recognise all mother languages across the world. The proposal comprises a monument be of a similar size and ilk to those pictured on the second last page of Attachment 1.

International Mother Language Day Background

International Mother Language Day (IMLD) is observed across the world, on 21 February each year, to promote the awareness of language and cultural diversity symbolising people's rights to speak in their own mother language. It's a day to promote and encourage all people to practice their own language and culture so that is not lost and carries on down through the generations.

IMLD has been established following the 1948 ruling by the then Pakistan government that Urdu be the sole language of Pakistan even though Bangla (Bengali) was spoken by the majority of people at that time. This meant that those who spoke Bangla or any other languages specific to their area were no longer able to speak in their mother tongue.

In protest, the East Pakistan people protested and demanded that Bangla be at least one of the national languages. These protests resulted in large rallies with the police turning their guns on the protestors, killing many. Ultimately, these actions have led to the demise of these languages. Over the ensuing few years, the East Pakistan people continued to protest resulting in the establishment of Bangladesh in 1956 where citizens could, and still do, speak Bangla at will.

Since that time, the Bangladeshis honour the sacrifice of those martyrs in their attempts to continue the use of Bangla in East Pakistan, and subsequently Bangladesh, by celebrating and commemorating the International Mother Language Day.

International Mother Language Day was launched by UNESCO in 1999 and was formally recognised in 2008 by the United Nations General Assembly as part of its establishment of the International Year of Languages in 2008 to recognise all mother languages spoken across the world.

Subsequently, International Mother Language Day is now celebrated in many countries in the world including Bangladesh, India, Chile, Russia, Philippines, Egypt, Canada, Wales and England. In addition, several councils across Australia have placed International Mother Language Day Monument in their cities. It is important to note that while the proposal is from SABCA, the proposed monument is to recognise **all** cultural groups and their mother language and not just recognising Bangladeshi people and their mother language.

Discussion

Research shows that through globalisation, many mother languages are under threat of disappearing with at least 43% of the world's estimated 6000 spoken languages being endangered. It also indicates that a language completely disappears every two weeks and, with it, the cultural and intellectual heritage of the area it relates to. Consequently, celebrating International Mother Language Day ensures these languages are not forgotten and enables people to be proud of their mother language and encourages them to learn more about it, or even the language itself.

Many councils in Australia have installed Mother Language Day monuments within their areas, (refer **Attachment 1** for images of Australian monuments) thus providing a space in which all mother languages are celebrated and acknowledged by the wider community, not just on 21 February but throughout the year.

Again, it is important to note that while the request has been submitted by SABCA, the intention is that the monument be a place to celebrate **all cultures, backgrounds and mother languages** not just that of the Bangladeshi people. To this end, negotiations are underway, spearheaded by Mayor Coxon, to ensure that the monument would be funded by all three spheres of government in recognition of the cultural diversity of West Torrens.

Location

As the requestor, SABCA is keen to locate the proposed monument in a reserve within West Torrens. While their first preference is Weigall Reserve, they recognise that this is a large reserve with a range of activities which may detract from the intent of the Monument. As such, they have indicated to the Mayor that their alternative preference is Dew Street Reserve in Thebarton. This is on the basis that it is located in an area where people speak a wide range of mother languages and have diverse ethnic backgrounds. Dew Street Reserve appears to be an appropriate location especially as it is also a reserve of a size that ensures the monument is given due recognition and is not 'lost' in a bigger reserve location, as would possibly be the case at Weigall Reserve.

However, Dew Street Reserve is a small park which is classified in Council's Open Space Plan as a Local Level Reserve. Local reserves generally cater for the local area or households within walking distance of the reserve. So, while on a day to day basis, it is an ideal location for the Monument, it does not appear to be of a size that would cater easily for large celebrations or commemorations without the need for road closures etc.

Council's Property Department has suggested an alternative option in Thebarton would be Dove Street Reserve which is classified as a Neighbourhood Level Reserve catering for a larger catchment of residents across a number of suburbs and contains a range of amenities i.e. a playground, a basketball area, public toilet, picnic setting, large shelter and a large kick about space.

This reserve would be able to cater for the annual large gathering but the day to day activities on the reserve may detract from the intent of the monument.

Council's Property Department has advised that there are no other suitable sites in Thebarton, noting the preference of SABCA to locate the monument in Thebarton for the reasons articulated above.

While there are other potential sites across the Council area, such as Kesmond Reserve or Frank Norton Reserve, it should be recognised that the Mayor has worked closely with SABCA and identified their preferred location is Dew Street Reserve.

Funding

SABCA has advised that it is currently able to contribute \$10,000 to the installation of the monument. However, funding efforts and approaches to local members of Parliament are likely to see a significant increase in available funding. Notwithstanding this, and they have not asked for funding, it is likely that additional funding from Council may be required in addition to any required 'in-kind' support provided in installing the monument. Consequently, it is proposed that any Council funding be capped at \$20,000 or 30% of the total contributions from the two other spheres of government, whichever is the lesser amount. At this point in time, the costing of the monument is unknown however, if Council approves the request in principle, costings will be obtained by SABCA from those companies that build such monuments in Australia. Once these costings are obtained, a report will be presented to Council detailing the cost and any associated budget review requirement, but a funding source of \$20,000 has been identified from savings in Business Services in 2022-23 that can be carried forward to 2023-24 to be applied for this purpose.

In addition to the likely funding by the Commonwealth and State Governments, it is possible that there is interest from other cultural groups in fund-raising to support the establishment of the intended monument, especially given the monument is not just for Bangladeshi people but for all cultural groups who have a mother language, given there are opportunities for their groups to be recognised on the monument. This will be explored once costings are obtained.

Naming of Dew Street Reserve

While there appears to be a keenness within the community to rename Dew Street Reserve to Barbara Hanrahan Reserve, as per the petition presented to Council at its 19 July and 2 August 2022 meetings, if Council elects to install a Mother Language Day monument on Dew Street Reserve (or any other reserve), SABCA has indicated that it would like the reserve to be renamed with a Kurna name in recognition that the Kurna language, albeit the original and mother language of the West Torrens' area first nations people, has been superseded by the English language to the extent that the Kurna language ceased to be spoken on an everyday basis in the 19th century and revival efforts are currently in train.

If Council elects to install the Monument at Dew Street Reserve then it is proposed that Council approves the commencement of a reserve renaming process and provide the community with two (2) naming options being; Barbara Hanrahan Park or a Kurna name selected by the Kurna Warra Karpanti, the organisation responsible for the provision and approval of Kurna place names.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

This report does have any direct environment or climate change impacts.

Conclusion

This report presents a request to install an International Mother Language Day monument in the City of West Torrens to acknowledge and celebrate the cultural importance of all mother languages.

Attachments

1. SABCA Proposal - International Mother Language Day Monument

Proposal for International Mother Language Day Monument

Proposed By:

Md Asaduzzaman

Chairperson & Public Officer

South Australian Bangladeshi Community Association (SABCA)

Supported By:

Mahbub Bin Siraz

Ex Chairperson of SABCA

&

Member of the SABCA Advisory Committee

Md Matiur Rahman

General Secretary

South Australian Bangladeshi Community
Association(SABCA)

\$10K
contribution
from
SABCA.



Background of International Mother Language Day:

In 1948, the then Government of Pakistan declared Urdu to be the sole national language of Pakistan even though Bengali or Bangla was spoken by the majority of people combining East Pakistan (now Bangladesh) and West Pakistan (now Pakistan). The East Pakistan people protested, since the majority of the population was from East Pakistan and their mother language was Bangla. They demanded Bangla to be at least one of the national languages, in addition to Urdu.

To demolish the protest, the government of Pakistan outlawed public meeting and rallies. The students of the University of Dhaka, with the support of the general public, arranged massive rallies and meetings. On 21 February 1952, police opened fire on rallies. Salam, Barkat, Rafiq, Jabbar and Shafiur died, with hundreds of others injured. This is one of the very rare incidents in history, where people had to sacrifice their lives for their mother tongue.

The sacrifice of the martyrs was not wasted. After years of continuously growing protests, greater rallies, great other sacrifices by the Bangladeshis (then East Pakistanis), in 1956, the government was bound to grant official status to Bangla.

Since then Bangladeshis celebrate the International Mother Language Day as one of the tragic days. They go to Shahid Minar, a monument built to honour the martyrs, and express their deep sorrow and gratefulness to the martyrs.

International Mother Language Day (IMLD) is a worldwide annual observance held on 21 February to promote awareness of linguistic and cultural diversity and promote multilingualism. First announced by UNESCO on 17 November 1999,[1] it was formally recognized by the United Nations General Assembly in a resolution establishing 2008 as the International Year of Languages.

Proposal from SABCA to Government of South Australia:

Now International Mother Language Day is being celebrated worldwide. It's a day symbolizing people's right to speak in their own mother language. It's a day to promote & encourage people to practice their own language & culture.

As a multicultural community, we are requesting City of West Torrens to take the initiatives to build a Monument in a public park in the City Council Area where people can gather celebrate International Mother Language Day on 21st February each year and also express their deep sorrow and gratefulness to the martyrs.

As a flag bearer community of International Mother Language Day celebration, on behalf of Bangladeshi Community in Adelaide South Australian Bangladeshi Community Association (SABCA) would like to work with the City of West Torrens and ready to provide any support possible in our limited ability.

In our Bangladeshi Community in Adelaide, we have some very talented architect and people from fine arts background. It will an honour if the opportunity of designing the Monument given to any Bangladeshi Australian in Adelaide.

Why It is Significant to a multicultural community?

International Mother Language Day is being celebrated in many countries in the world including Bangladesh, India, Chile, Russia, the Philippines, Egypt and Canada.

Languages, with their complex implications for identity, communication, social integration, education and development, are of strategic importance for people and planet. Yet, due to globalization processes, they are increasingly under threat, or disappearing altogether. When languages fade, so does the world's rich tapestry of cultural diversity. Opportunities, traditions, memory, unique modes of thinking and expression — valuable resources for ensuring a better future — are also lost.

At least 43% of the estimated 6000 languages spoken in the world are endangered. Only a few hundred languages have genuinely been given a place in education systems and the public domain, and less than a hundred are used in the digital world.

International Mother Language Day has been observed every year since February 2000 to promote linguistic and cultural diversity and multilingualism.

What is the current status & How we are celebrating now?:

South Australian Bangladeshi Community – Celebrating International Mother Language Day every year on 21st February. As we don't have any monument in Adelaide it is always a problem for the community to organize celebration for the International Mother Language Day.

Still we are making temporary monument for International Mother Language Day every year so that people from Bangladesh and India can come celebrate International Mother Language Day and can express their deep sorrow and gratefulness to the martyrs.

International Mother Language Day (IMLD 2022) Celebration in Adelaide:

SABCA and Bangladeshi Community School (BCS) jointly organised an event to celebrate International Mother Language Day 2022 to create awareness of the importance of the Practice of Mother Language among Multicultural Community.

Event Name: International Mother Language Day 2022

Date: 27-Feb-2022 Sunday

From: 04:30 PM till 08:30 PM

Venue: Playford College

24 Durrington Road, Elizabeth SA 5112

◆ Hon. Jing Lee, MLC - The Assistant Minister to The Premier

◆ Hon. Mayor Glenn Docherty – City Mayor – The City of Playford

- ◆ Ms Khuyen (Quin) Tran – Member of the South Australian Multicultural Commission
- ◆ Representative from The South Australian Ethnic School Association Inc.
- ◆ All members of SABCA Advisory Council and many other distinguished guests will be present in this event.

This event is proudly sponsored by City of Playford.

Over 400 audience have participated in that event. This event was also supported by Community Language Schools SA (CLSSA). They have shared the importance of the day and encourage all ethnic school of South Australia to celebrate IMLD from their official Facebook page.

Some Picture from International Mother Language Day Celebration 2022









International Mother Language Day Monuments in Australia:

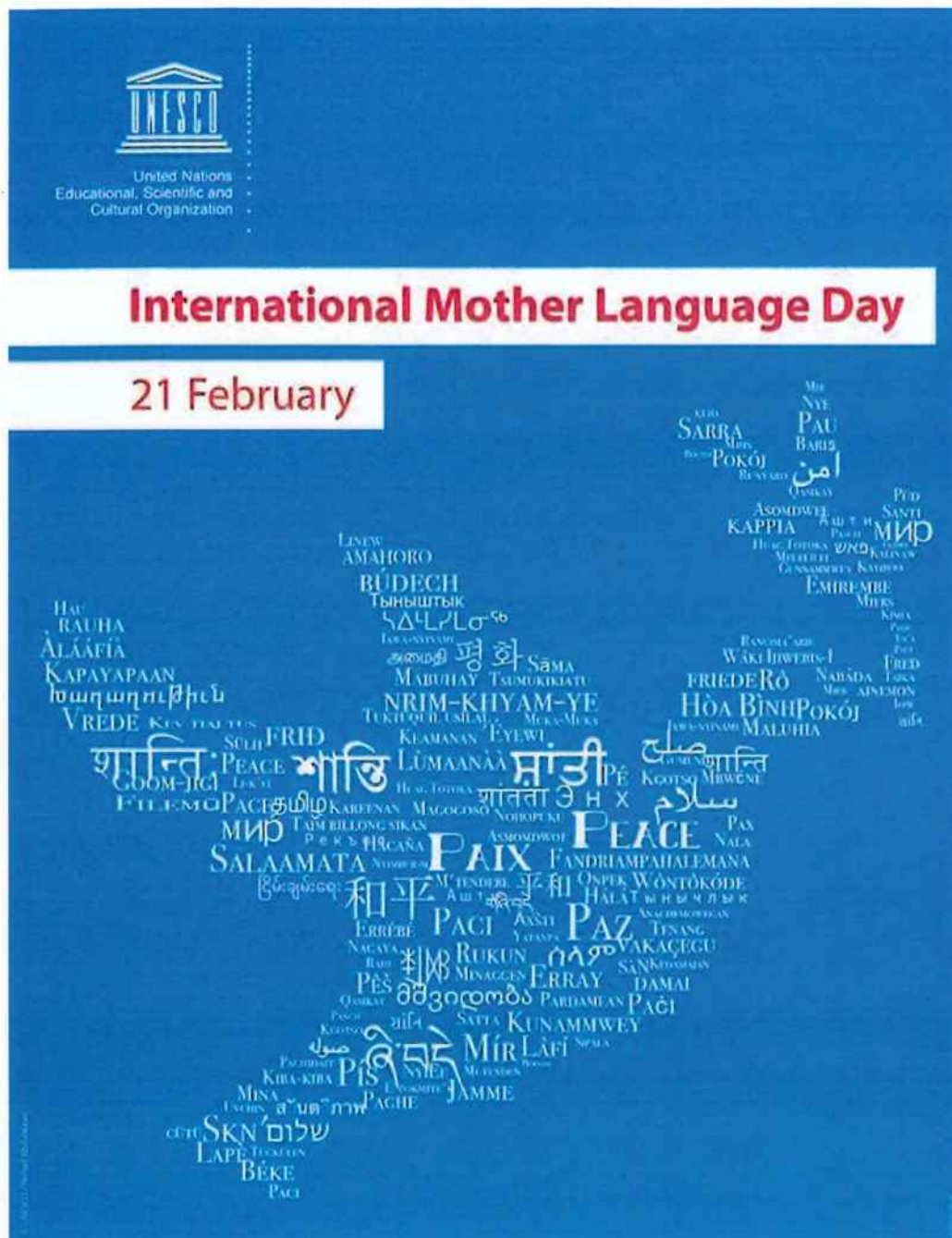
In Sydney there are Multiple Mother Language Day Monuments



First International Mother Language Day Monument in Sydney



Second International Mother Language Day Monument in Sydney



16.5 Adoption of the Annual Business Plan, Budget and Long Term Financial Plan 2023-24 and Declaration of the Rates for 2023-24

Brief

This report proposes adoption of the annual business plan and the budget, in that order, along with the Long Term Financial Plan which forms a part of the budget, and the declaration of the rates for 2023/24.

Council needs to adopt each numbered recommendation in A separately, along with recommendations in B and C separately.

RECOMMENDATION(S)

It is recommended to Council that:

A. Rates

The following recommendations be adopted in exercise of the powers contained in Chapters 8, 9 and 10 of the *Local Government Act 1999* (the **Act**) for the financial year ending on 30th June 2024:

1. Adoption of the Annual Business Plan

Pursuant to and in accordance with section 123 of the Act and regulation 6 of the *Local Government (Financial Management) Regulations 2011*, having considered all relevant submissions in accordance with section 123(6) of the Act, the Annual Business Plan for 2023/24, included as a part of the Budget and Annual Business Plan 2023/24, is adopted.

2. Adoption of the Budget

The budget for 2023/24, included as a part of the Budget and Annual Business Plan 2023/24, and prepared in accordance with section 123 of the Act and regulation 7 of the *Local Government (Financial Management) Regulations 2011*, as detailed in the budget papers laid before the Council at this meeting, including:

- the budgeted statement of comprehensive income;
- the budgeted statement of financial position;
- the budgeted statement of cash flows; and
- the budgeted statement of changes in equity;

is adopted.

3. Adoption of the Valuations

Pursuant to section 167(2)(a) of the Act, the most recent valuations of the Valuer-General available to the Council of the capital value of land within the Council area, totalling \$xx,xxxx,xxxx,xxx, are adopted for rating purposes.

4. Declaration of General Rates

Having considered the general principles of rating in section 150 and the requirements of section 153(2) of the Act, the Council determines that:

- (1) Differential general rates are declared pursuant to and in accordance with sections 153(1)(b) and 156(1)(a) of the Act on the capital value of all rateable land within the Council area according to the use of the land as per the permissible differentiating factors set out in regulation 14 of the *Local Government (General) Regulations 2013* as follows:

- (a) 0.xxxxxx cents in the dollar on rateable land use of the permissible differing category (a);

- (b) 0.xxxxxx cents in the dollar on any rateable land use of the permissible differing categories (b) to (i) inclusive.
- (2) Pursuant to section 158(1)(a) of the Act, a minimum amount is payable by way of general rates of \$1,066 in respect of rateable land within the Council's area.
- (3) Pursuant to section 153(3) of the Act, there will not be a fixed maximum increase in the general rate to be charged on a principal place of residence of a principal ratepayer.

5. Declaration of Separate Rate - Regional Landscape Levy

In accordance with section 69 of the *Landscape South Australia Act 2019* and section 154 of the Act, in order to reimburse the Council for an amount of \$1,794,519 contributed to the Green Adelaide Board, a separate rate of 0.00xxxx cents in the dollar is declared on all rateable land in the area of the Council and the Board based on the capital value of that land.

6. Payment of Rates

Pursuant to section 181(1) and (2) of the Act, all rates are payable in four equal or approximately equal instalments on the day on which each of the four instalments falls due as follows:

- (i) 1st September 2023 in respect of the first instalment;
- (ii) 1st December 2023 in respect of the second instalment;
- (iii) 1st March 2024 in respect of the third instalment; and
- (iv) 3rd June 2024 in respect of the fourth instalment.

B. Adoption of the Long Term Financial Plan

Pursuant to section 122(1a)(a) of the *Local Government Act 1999*, the long term financial plan included in the 2023/24 Budget and Annual Business Plan be adopted (noting that the review by the CEO of the Council's Strategic Management Plans, indicate that the Council is financially sustainable having regard to its Long Term Financial Plan, the Annual Business Plan and strategic plans).

C. Budget Review

The Council be provided with reviews of its budgetary position throughout the year consistent with the requirements of regulation 9 of the *Local Government (Financial Management) Regulations 2011*, including a framework for development of the 2024/25 budget.

Introduction

This report proposes adoption of the budget and annual business plan, along with the Long Term Financial Plan which forms a part of the budget, and declaration of the rates for 2023/24. Please note that items marked with x's will be tabled at the meeting to include in this report.

Discussion

Community Consultation

Council is required under *Local Government Act 1999* provisions to consult with the community on its proposed budget and annual business plan. This report also provides information on the process and outcomes of the consultation process.

Community consultation consisted of:

- Preparation of a comprehensive 'Draft Proposed Budget and Annual Business Plan 2023/24' which was made available to the public through Council's web page, social media, the library, Thebarton Community Centre and the Civic Centre.

- Widely publicised opportunities for members of the public to become involved in the process through feedback via Council's web page and social media.
- Invitation for members of the public to attend a meeting of the Council to ask questions and comment on Council's draft budget and annual business plan was issued for 8 June 2023 with copies of the budget document available for the public. There were no members of the public in attendance.

112 people visited the budget project page on Council's website, 87 people visited more than one page on the site and 4 people submitted a formal submission using the Your Say online survey tool. These submissions are included with this report as **Attachment 1**.

In addition to the Your Say feedback, two submissions, included as **Attachment 2** and **Attachment 3**, were received via the Council email address during the consultation period.

Due to an Information Technology issue **Attachment 2** was unfortunately not included in the Council report on the 20th June 2023 that dealt with feedback received on the Draft Annual Business Plan, Budget and Long Term Financial Plan 2023-24 as a result of the public consultation on this matter.

This additional item of feedback is therefore included now for the information of the Elected Members. The feedback provided was as follows:

"The rate is excessive. Residents have been and are still paying for this council's surplus as outlined in the ESCOSA feedback on the back pages. Given the current cost of living, council needs to be mindful of the impact of rates. This surplus needs to be reduced along with a reduction in the rate.

Secondly, 14% proposed rate increase over two years! The Mayor and CEO message attribute the proposed rate increase being below (Adelaide) CPI for 23-24 yet you are proposing 6% in 24-25 which is above the forecasts of around 4.1%. During the elections, the Elected Member came past my home and talked about 'keeping rates low' but could not quote what the rate increase was for 22-23. Council Members need to start pushing for greater efficiencies within the business, by the time the next election rolls around you are suggesting close to a 25% increase in rates across the 4 years. Also, \$200k for a detailed design for a 'potential redevelopment' of the bowling club!? Other councils take the concept plan, seek government funding and then commit the balance to a detailed design and build. I do not support the council spending on 'potential' wish list item whilst rates are this high.

Council is maintaining areas such as Weigall Oval well, well done on that."

The Administration response to this feedback is as follows:

The ESCOSA feedback overlooks the vital role of surpluses in funding crucial capital improvements for the community, making loan principal repayments and ensuring the long-term financial sustainability of the Council, which is directly linked to supporting growth. It is essential to recognise that surpluses are necessary for the Council's ongoing operations.

Moreover, the surpluses of the City of West Torrens are significantly influenced by the Brownhill Keswick Creek Stormwater Management project, which generates a non-cash equity profit. While this project contributes to a surplus, it does not provide any immediate cash benefit to the Council. Nonetheless, it remains important to consider the broader impact and value this project brings to the community and the environment. This is a nuance of the City of West Torrens that perhaps ESCOSA did not understand.

Further, there were asset sales such as St Martin's Aged Care Facility that contributed to the surpluses generated by Council during the period of time ESCOSA reviewed Councils finances and these funds were used to purchase other assets not to reduce rates.

In terms of rate projections for the next few years, these reflect anticipated actual costs pressures that Council is expecting to face, not a generic CPI figure, and this is particularly influenced by pressure on salaries given new Enterprise Agreements are expected to be negotiated with a commencement date of 1 July 2024.

Turning to the issue of the bowling club, the design specifications for the bowling club have been shaped by the impact of the Torrens to Darlington Road project on the Torrensville bowling club, requiring them to vacate their premises. In response, a report was presented to the Council in February 2022, which garnered support for exploring potential options for co-locating the two clubs at Lockleys Oval. Consequently, initial concept designs were created to facilitate the project's advancement.

Subsequent conversations with the Department for Infrastructure and Transport prompted the Torrensville Bowling Club to withdraw from the co-location discussions. Instead, they opted for a relocation option presented by the State Government, which involved securing a site in close proximity to their current venue. This decision was based on careful evaluation and deliberation.

Consequently the Grange Bowling Club and Lockleys Bowling Club partnered together with the intention to collocate to a new Bowling Centre proposed for the Lockleys Oval site. A report was again presented to Council on 7 February 2023 outlining the proposal, including the original concept plans for the project. Council provided it's in principle support to progress this concept further by developing a masterplan for the site and preliminary design work.

This is a standard process undertaken by Council when proposing to undertake a redevelopment of a facility. The master planning process will involve refining the concept plan and the development of a draft Design Development Report to ensure it meets the needs of all stakeholders, (including Council).

The draft Design Development Report will consider the site (including the other facilities on Lockleys Oval), the location, constraints, and access and will propose modern design principles for the proposed new facility. This development report will guide the community consultation process and will be used to seek further funding for the project.

It is important to note that the Grange Bowling Club own their existing premises and the Club has indicated that it is prepared to contribute significant funds from the sale of its assets (the extent of which will be determined at a later date) toward the (potential) project. Further to this funding from the Grange Bowling Club, any external funding received through Council's approach to State and Federal Governments will be in addition to funding committed by the Grange Bowling Club.

Based on the feedback received, no major changes to the Budget and Annual Business Plan for 2023/24 are being proposed.

Budget and Annual Business Plan 2022/23

Pursuant to section 123(6a) of the *Local Government Act 1999* (commenced 6 January 2022) if the Council proposes to adopt an annual business plan with amendments, it must include in the adopted business plan a statement which sets out any significant amendments and the reasons for such amendments.

The recommended Budget and Annual Business Plan for 2023/24 is substantially the same as the draft previously tabled, except for the following changes:

- A number of minor wording changes;
- Inclusion of the CEO Sustainability Statement; and
- An updated version of the Statement on Expected Rate Revenue.

It is intended that inequities, hardship and significant rate increases within the community be managed using existing provisions of the *Local Government Act 1999* that allow:

- Rates to be rebated (reduced) on a range of grounds, including to provide relief from what would otherwise amount to a substantial change of rates (Section 166(1)(l)); and
- Rates to be remitted (cancelled or reduced) or postponed where the payment of rates would cause hardship (Section 182).

The budget proposed for adoption is based on the following:

- An average rate increase of 7.84 per cent for both residential and non-residential ratepayers;
- The minimum rate being increased by 7.84 per cent to \$1,066; and
- The generation of net rate and rate equivalent income of \$71.05M.

In accordance with section 122(4a)(a) the CEO is required to review the sustainability of the council's long term financial performance and position taking into account the provisions of the council's annual business plan and strategic management plans. Accordingly, the Chief Executive Officer has reviewed Council's strategic management plans and considers that the City of West Torrens is financially sustainable. This is based on deliberation of Council's long-term financial plan, and the provisions of Council's Annual Business Plan and strategic plans.

Recommendations for adoption have been reviewed by Kelledy Jones Lawyers.

Final rate model details upon which Council's rate declaration is based will be tabled on Tuesday evening.

A copy of the recommended budget is included with the agenda as **Attachment 4 (under separate cover)**.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The Annual Business Plan and Budget includes projects and initiatives that aim to mitigate Council's impact on the environment.

Conclusion

This report proposes adoption of the budget and annual business plan, and the long-term financial plan, and declaration of the rates for 2023/24.

Attachments

1. **Community Consultation 'Your Say' Analysis Report**
2. **Feedback Received from a Resident via Email on 22 May 2023**
3. **Feedback Received from a Resident via Email on 25 May 2023**
4. **Recommended Budget and Annual Business Plan 2023/24 (under separate cover)**

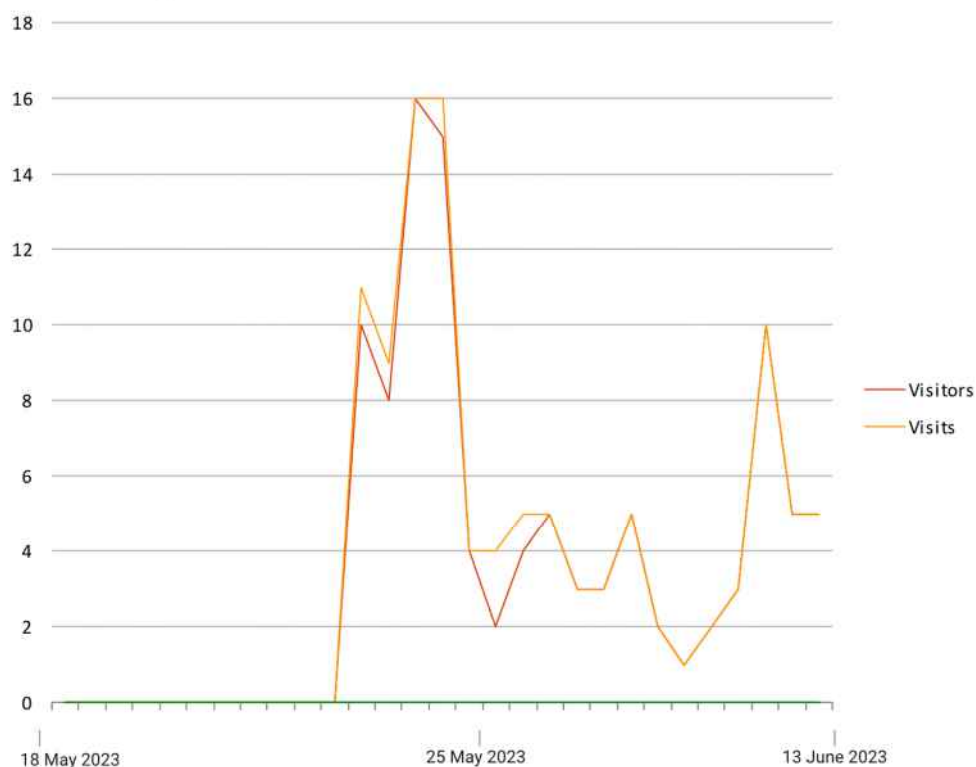


Draft Annual Business Plan, Budget and Long-Term Financial Plan 2023 - 24

Project overview

18 May 2023 - 13 June 2023

Visitor summary



Total visits

112

Engaged visitors

4

Informed visitors

4

Aware visitors

90

Document downloads

0

Q1 Name

Anonymous

5/27/2023 06:39 PM

Anonymous

5/27/2023 06:39 PM

Test

Anonymous

6/02/2023 11:05 AM

Testing

Anonymous

6/02/2023 12:32 PM

Mandatory Question (4 response(s))**Question type:** Single Line Question**Q2 Residential address**

Anonymous

5/27/2023 06:39 PM

Anonymous

5/27/2023 06:39 PM

Test

Anonymous

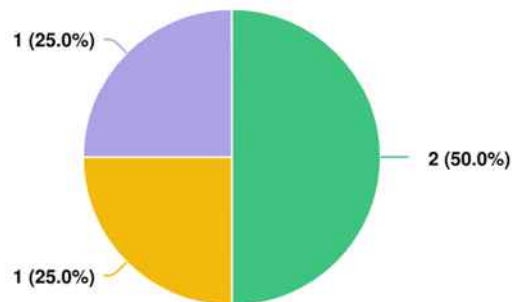
6/02/2023 11:05 AM

testing

Anonymous

6/02/2023 12:32 PM

Mandatory Question (4 response(s))**Question type:** Single Line Question

Q4 Do you support Council's adoption of the Draft Annual Business Plan, Budget and Long Term Financial Plan 2023-24?**Question options**

- ☒ Yes, I fully support adoption of the Draft Annual Business Plan, Budget and Long Term Financial Plan 2023-24
- ☐ Somewhat, I would support the adoption of the Draft Annual Business Plan, Budget and Long Term Financial Plan 2023-24 with some changes
- ☐ No, I do not support the adoption of the Draft Annual Business Plan, Budget and Long Term Financial Plan 2023-24

Optional question (4 response(s), 0 skipped)

Question type: Radio Button Question

Q5 Please give reasons for your level of support for the Draft Annual Business Plan, Budget and Long Term Financial Plan 2023-24

Anonymous

6/02/2023 12:32 PM

I say somewhat because any monies given to the AFC should be fully accounted for and audited by an independent third party. The audit documentation must be fully open to the ratepayers. .

Optional question (1 response(s), 3 skipped)

Question type: Essay Question

From: [REDACTED]
Date: Mon, May 22, 2023 at 12:31 PM
Subject: Draft Annual Business Plan 23-24 feedback
To: <info@wtcc.sa.gov.au>

Hi there,

[REDACTED]

My feedback is in italic.

The rate is excessive. Residents have been and are still paying for this council's surplus as outlined in the ESCOSA feedback on the back pages. Given the current cost of living, council needs to be mindful of the impact of rates. This surplus needs to be reduced along with a reduction in the rate.

Secondly, 14% proposed rate increase over two years! The Mayor and CEO message attribute the proposed rate increase being below (Adelaide) CPI for 23-24 yet you are proposing 6% in 24-25 which is above the forecasts of around 4.1%. During the elections, the Elected Member came past my home and talked about 'keeping rates low' but could not quote what the rate increase was for 22-23. Council Members need to start pushing for greater efficiencies within the business, by the time the next election rolls around you are suggesting close to a 25% increase in rates across the 4 years. Also, \$200k for a detailed design for a 'potential redevelopment' of the bowling club!? Other councils take the concept plan, seek government funding and then commit the balance to a detailed design and build. I do not support the council spending on 'potential' wish list item whilst rates are this high.

Council is maintaining areas such as Weigall Oval well, well done on that

From: [REDACTED]
Sent: Thursday, 25 May 2023 3:02 PM
To: City of West Torrens <info@wtcc.sa.gov.au>
Subject: 2022 - 2023 Draft Budget Submission

Dear Council

Thank you for the opportunity to make a submission regarding the draft budget
I acknowledge times are challenging and the Council has done and I note intends to
continue a careful and prudent approach to rates and services.

I have reviewed the draft budget and note several important capital projects, eg toilets, as
well as ongoing works programs

I specifically request that a project be established and budgeted to green the existing gravel
road closures along Henley Beach Road in Brooklyn Park. These are important physical
assets to reduce through traffic and have existed for a few decades I guess. They are not
that pretty and also present a quick win for further greening in the Council area, noting
increased greening and trees that I have seen be established in the past few years.
Greening benefits are well known, and articulated both by Council and Green Adelaide.

I am not sure what funds are needed to green the closures but I'd have hoped in the order to
\$20k would be sufficient. Noting intent for native biodiversity, I personally request that plants
of that type be installed but am happy to leave that to local experts.

I request the opportunity to verbalise this submission at the info session on 6pm - 7pm,
Thursday 8 June.

Regards

[REDACTED]

Kaurna miyurna, Kaurna yarta, ngadlu tampinhi
(We recognise Kaurna people & their land)

16.6 City of West Torrens Festivals Program

Brief

This report presents a summary of outcomes for the Council's 2022-23 festivals program and details events proposed for Council's 2023-24 festivals program.

RECOMMENDATION

It is recommended to Council that:

1. The report be received.
2. The Summer Festival 2024 program be held across 3 locations (West Torrens Memorial Gardens, Mellor Park and Kings Reserve) with a budget of \$140,000 + GST excluding administrative costs.
3. Fire & Spice be held at Lockleys Oval in April 2024 with a budget of \$55,000 + GST excluding administrative costs.
4. The Bloom Block Party grant is approved for a final year, with the event to be delivered in January 2024 as a component of Summer Festival 2024 at a cost of \$20,000 + GST.
5. Community festival Partnership Agreements for the 2023 Christmas Carols Festival, 2024 Thai Festival and 2024 Kodomo No Hi Japan Festival be extended for one year with existing contract conditions.

Introduction

Council delivered a diverse range of community festivals during the 2022-2023 financial year.

The inaugural West Torrens Christmas Fare was held in December 2022 to complement Council's management of the 2022 City of West Torrens and West End Riverbank Christmas Display.

The Christmas events were followed by Council's well-established Summer Festival program in January/February 2023 and Fire & Spice in April 2023, which celebrated their sixteenth and third year respectively. In total, Council produced ten significant community events throughout the events season, attracting an estimated **23,600** attendees.

Council also sponsored a community led events program that provided financial and in-kind support to the following community groups and businesses:

- Cooperating Churches of West Adelaide - Christmas Carols Festival
- Bloom - Bloom Block Party
- Thai-Australian Association of South Australia - Thai Festival
- Japan Australia Friendship Association - Komodo No Hi Japan Festival

The four Council supported community led events program attracted approximately **17,500** attendees.

Discussion

West Torrens Christmas Fare

The City of West Torrens and West End Riverbank Christmas Display operated for 42 days (27 November 2022 to 6 January 2023).

Council produced a competition called '3, 2, 1 Glow!' to select a West Torrens resident aged 5-12 to 'turn on' the display. The winner also received a private tour of the display with their family. The competition, promoted online and through Council's Talking Points magazine, received 162 valid entries.

The Administration negotiated a sponsorship agreement with 9News to promote the display. A television commercial promoting the display and accompanying West Torrens Christmas Fare events was produced and broadcast throughout December and early January. 9News broadcast a live cross from the display launch that featured Mayor Coxon and the competition winner turning on the display. The tour was filmed by 9News and a story was broadcast on Channel 9's 'Hello SA' television program in early December.

West Torrens Christmas Fare delivered three free community events on Sunday 4, 11 and 18 December and a six week lighting installation was installed on the Sir William Goodman Bridge, to draw members of the public from the display to the event sites. The approved project budget was \$140,000 plus staff overtime. Expenditure was \$127,500 plus overtime and allowances totalling \$19,000.

A 'Family Fun Day' was held on Sunday 4 December between 11am - 8pm on the lawn area adjacent 35-37 Stirling Street, Thebarton. This event provided opportunity to promote the businesses Thirty Five Stirling, Brightstar Brewing and 2m2 Gym, who were all engaged and involved in planning the event.

The family fun day included a live music stage, children's craft workshops delivered by local community artists and Council's Waste Team, a community mural painting workshop and a sensory space facilitated by the Community Connections Team, Council's Mobile Library, a number of children's entertainment providers, the Adelaide 36ers, food trucks curated by Fork on The Road, bars by Thirty Five Stirling and Brightstar Brewing, and activities by 2m2 Gym.

Feedback from the local businesses involved in the family fun day was mixed with two businesses reporting positive outcomes, and one advising a reduction in trade. The family fun day event experienced daytime temperature up to 35.5° followed by a cool change mid-afternoon and a cold and windy finish, impacting the total attendance of **800**.

Christmas Markets were held in partnership with Lollipop Collective on Holland and Winwood Streets between 4pm - 9pm on Sunday 11 and Sunday 18 December. Each market showcased 30 South Australian businesses, with over 50% of the stallholders based in West Torrens. Council provided support by contributing vendor fees for the 18 local businesses selected to participate in the markets. The market events included a live music stage, children's craft workshops hosted by Council's Waste Team, Council's Mobile Library and a number of children's entertainment providers, the Adelaide 36ers, and food vendors curated by Fork on The Road. The first Christmas market experienced cool temperatures and some late rainfall that forced the event to conclude at 8.30pm. The second market enjoyed an even summer temperature that peaked at 30°, and the market was extended to 9.30pm. The first market attracted approximately **2,000** patrons. The second market was better attended with approximately **3,000** visitors.

West Torrens Christmas Fare events attracted a total audience of approximately **5,800** visitors.

West Torrens Christmas Fare Marketing

West Torrens Christmas Fare was promoted on Council's website, and an additional webpage was created to promote and collect entries for the '3, 2, 1 Glow!' competition. Council's social media campaign promoted the events via Facebook, Instagram, Youtube and Google Display, resulting in 355,376 impressions and 12,253 visits to the event webpage.

Paid campaigns were developed with online forums Kids in Adelaide and Play & Go, which targeted young South Australian families via eDM and social media. The events received an additional 527,960 impressions and 2,821 clicks through to Council's webpage from these campaigns. The events received promotion online from Glam Adelaide, Secret Adelaide and Weekend Notes. Along with a television commercial campaign, Channel 9 featured the Christmas events on Sunday 28 November and in a Hello SA episode screened on Sunday 11 December. Content produced by the event photographer and videographer was shared to entertainers/vendors throughout the series, which resulted in ongoing promotion.

West Torrens Christmas Fare was featured in Council's 'Talking Points' November - January issue pre-event and again in the February - April issue. West Torrens households received an event program flyer and an additional 4,000 programs and 250 posters were distributed along Henley Beach Road and the Adelaide CBD and surrounding suburbs. 4,000 flyers and 250 posters were distributed within the Hamra Centre Library, Civic Centre, community centres and to participating businesses Thirty Five Stirling, Brightstar Brewing and 2m2 Gym. Ten 600mm floor decals were installed along the Riverbank Christmas Display path to capitalise on the foot traffic drawn to the Display. Event signage was installed along Adam Street and at four of Council's banner sites in West Torrens.

Summer Festival

Summer Festival 2023 was presented over six Saturdays from 7 January to 11 February 2023. The approved budget was \$120,000 + GST exclusive of staff overtime allowances. Expenditure was \$115,500 with overtime allowances totalling \$44,500.

The Summer Festival 2023 program was Council's best attended to date with a combined audience of approximately **14,300** patrons.

West Torrens Memorial Gardens, Hilton

The first three Summer Festival events was held in West Torrens Memorial Gardens. The program featured open air cinemas which were held between 5pm - 10.30pm on Saturday 7 and 21 January and a live music event held on Saturday 14 January between 5pm - 9pm.

The open air cinema evenings opened with live music and an entertainment program for children beginning at 5pm, and an early indoor movie screening for young people in the West Torrens Auditorium was trialled for the first time given the lateness of nightfall in summer impacts the bedtimes of many children. The events attracted audiences exceeding 1,000 patrons each night. The indoor movie screenings were considered successful, attracting 50-80 patrons each evening. The live music focussed event 'All Together Now' included artists representing Ukraine, Dominican Republic, Puerto Rico, Pakistan and China. The events included food trucks, a charity fundraising barbeque and themed activities coordinated by Council's Community Connections and Library teams. The events provided opportunities to engage with Council staff and learn about Council programs. The combined audience for the three events held in West Torrens Memorial Gardens was approximately **2,800**.

Mellor Park, Lockleys

The fourth event 'Splash!' was held at Mellor Park 9.30am - 1.30pm on Saturday 28 January. While new to the Summer Festival program, the event was previously delivered within Community Connections' school holiday program 'Get With the Program' (GWP). This event offered inflatable water slides and obstacle courses for younger and older children, a range of water/mud play activities, a Metropolitan Fire Service (MFS) fire tender, a charity fundraising barbeque, ice cream and coffee vendors, and made a feature of Mellor Park's newly upgraded playground. In its first Summer Festival appearance Splash! attracted over **3,000** people to Mellor Park.

Kings Reserve and Thebarton Community Centre, Torrensville

The final two Summer Festival events were held in February at Kings Reserve and Thebarton Community Centre.

A Touch-a-truck event was held 9.30am - 1.30pm on Saturday 4 February. This event was supported by SAPOL, MFS, CFS, SES, St John Ambulance, SA Power Networks, Downer and a significant contribution from City of West Torrens' City Operations Department. While the event's main attraction was its large vehicles, it also incorporated model railroading, robotics and additional children's entertainment. Even though it rained throughout the day, the total audience for this event was approximately **3,500**.

Summer Festival 2023 concluded with The Kings Fork on Saturday 11 February, with support from Fork on the Road. Over 20 food trucks provided patrons with a diverse cuisine and beverage offering. This event delivered Summer Festival's largest entertainment program with an indoor movie presentation and 11 children's activity providers contributing to the event. The Community Connections team created a portrait painting installation called Box Face, and trialled an indoor 'sensory space' in Thebarton Community Centre to align with Council's access and inclusion goals. Entertainment was programmed over two stages; one was dedicated to bands and the second was made available to local community groups working in Council's community centres. The Kings Fork attracted approximately **5,000** attendees.

Summer Festival Marketing

An online, print and outdoor marketing campaign was developed for Summer Festival. The event was promoted on Council's website and social media, as well as through a paid campaign on Facebook, Instagram, Youtube and Google Display. This campaign had 810,446 impressions, resulting in 20,453 link clicks through to Council's event webpage. Promotional packages were also purchased with Kids in Adelaide and Play & Go. These attracted 550,154 additional impressions - a similar quantity to the West Torrens Christmas Fare campaign but double the conversion, with 5,915 clicks through to Council's website. The events received promotion on Glam Adelaide, Secret Adelaide, Weekend Notes and All Events in Adelaide. An additional 154,000+ users were reached through Fork on the Road's online campaign for the final event, The Kings Fork.

A number of digital assets were created and provided to all entertainers/vendors to promote their involvement, increasing total online reach. An event photographer and videographer were engaged to ensure content was generated for future promotion.

A flyer promoting the event was delivered to all West Torrens residents and distributed within the Hamra Centre Library, Civic Centre and community centres. An additional 300 A4 posters and 4,000 A5 flyers were distributed through cafes and retail venues through the Adelaide CBD and surrounding suburbs. The event program featured within the November - January issue of Talking Points. Signage promoting the program was installed at the three event locations and banners were installed at all five of Council's banner sites in West Torrens.

Fire & Spice

Council's Fire & Spice festival is a celebration of the chilli pepper. The 2023 event was held at Lockleys Oval on Sunday 3 April. Total expenditure was \$47,000 + GST, plus overtime and allowances totalling \$4,500.

Total attendance at Fire & Spice 2023 was approximately **3,500**.

Previously held in the West Torrens Memorial Gardens in 2019, and at Lockleys Oval as a component of Westival in 2022, this was Fire & Spice's first stand-alone appearance at this location. Due to late scheduling conflict with a lessee of the oval, the event was relocated from its originally planned site on the South West oval to the Northern oval and reserve area facing Rutland Avenue.

The site included three main spaces; Kids Zone, Food and Beverage area, the Chilli Marketplace and Chilli Pavilion. The 2023 Chilli Marketplace supported 20 vendors, of which 10 were first-time festival participants. The Chilli Pavilion presented educational talks and cooking demonstrations facilitated by vendors, plus a Peperoncino competition supported by Radio Italiana, who broadcast live from the festival all day. The Mobile Library again proved a valuable asset, and the Community Connections team trialled a 'sensory space' to align with Council's access and inclusion goals.

Despite minor issues relating to site access (which will be addressed in 2024), the site overall delivered an exceptional event experience with meaningful separation of the market and children's entertainment area considered a practical improvement over the 2022 site.

Fire & Spice Marketing

An online, print and outdoor marketing campaign was developed for Fire & Spice. The online campaign had 376,184 impressions, with 8,571 clicks through to Council's event webpage. Play & Go and Kids in Adelaide were also engaged to facilitate independent online campaigns, with an additional 261,463 impressions and 901 link clicks produced by these promotions. Additional free promotion was produced by Glam Adelaide, Secret Adelaide and Weekend Notes.

All West Torrens households received an event flyer, with an additional 7,000 flyers and 300 posters distributed through the Adelaide CBD and surrounding suburbs. 2,000 flyers were distributed through the Hamra Centre Library, Community centres and Civic Centre. Fire & Spice banners were installed at three of Council's banners sites in the weeks leading up to the event.

A folder of promotional assets was created for entertainers and vendors to promote their involvement. Content from the 2023 event captured by an event photographer and videographer was shared with suppliers, and will be used for future event promotion. Post-event, Fire & Spice featured on the cover of the May - June issue of Talking Points.

City of West Torrens 2022-2023 festival summary

Date	Event	Approx. Attendance	Mobile Library Visitors	Max. temp (West Tce)
Sunday 4 December	Family Fun Day	800	153	35.5
Sunday 11 December	Christmas Market	2000	122	22.4
Sunday 18 December	Christmas Market	3000	150	30.1
Saturday 7 January	Open air cinema - Sonic the Hedgehog 2	1000	N/A	35.1
Saturday 14 January	All Together Now	800	92	40.6
Saturday 21 January	Open air cinema - Minions The Rise of Gru (PG)	1000	181	27.2
Saturday 28 January	Splash!	3000	N/A	27.6
Saturday 4 February	Touch-a-truck	3500	737	21.7

Saturday 11 February	The Kings Fork	5000	376	23.6
Sunday 3 April	Fire & Spice	3500	232	22.9
TOTAL		23,600	2043	

Event photographs are attached as *Appendix 1*.

City of West Torrens managed Festival Program 2024

West Torrens Christmas Fare

Council has been consistent and upfront with its expectations and requirements necessary to ensure the longevity of the Annual Riverbank Christmas Display. Council's resolution to commence responsibility for the Riverbank Christmas Lights Display in 2022 for a period of 5 years was subject to the following:

1. A formal funding and transition agreement between Lion and Council being reached, including contribution of \$100,000 from Lion towards future upgrades;
2. Lion undertake agreed upgrades and improvements to the Brewery Gardens and Christmas Lights Display to facilitate Council's ownership prior to the Christmas Lights Display in 2022;
3. Lion 'gift' the Brewery Gardens land and associated infrastructure to Council prior to the Christmas Lights Display in 2022 as a non-compulsory, voluntary "contribution" subject to an appropriate due diligence investigations; and
4. Lion engage and involve Council as a stakeholder in good faith discussions in the master planning process for the wider West End Brewery site.

In good faith and through what appeared to be positive negotiations, Council agreed to undertake management of the Riverbank Christmas Display in 2022 in partnership with Lion. To date, the land tenure remains unresolved and Council's ability to support the Riverbank Christmas Display into the future is uncertain. As such, a budget has not been established for the 2023 Riverbank Christmas Display or West Torrens Christmas Fare.

Discussion with the site Property Manager has confirmed support for a licence agreement to facilitate Council's presentation of the 2023/24 Riverbank Christmas Display. It has also been confirmed should the land be sold prior to the end of January 2024 the licence agreement would transfer to the purchaser.

Access is currently complicated with hard stand to support the crane required to mount display items in 2022/23 no longer in place. Potential alternative south side access is being investigated by City Operations. An update will be provided to Council prior to the 18 July Council meeting.

Whilst a budget has not been established, should Council determine to present the 2023/24 Riverbank Christmas Display, end of year carry over provisions would be available to support project management.

Given the uncertainty of the land tenure for the Brewery Gardens land plus access arrangements to allow installation of the display items, and to a somewhat lesser extent, no site licence agreement to undertake the display in the Brewery Gardens land, the Administration is looking for direction from Council as to whether to continue with arrangements/negotiations to hold the Riverbank Christmas Display this year or not.

Summer Festival 2024

Feedback from attendees and suppliers suggests the 2023 program reflected the community's needs and it is recommended the 2024 program follows a similar structure. Splash! and Touch-a-truck were new additions to the festival program in 2023 and these events should be further developed before new themes are considered.

Fire & Spice 2024

Due to an unexpected schedule conflict with a leasing sporting club at Lockleys Oval, Fire & Spice was relocated from its original site on the South West oval to the Northern oval plus the reserve area adjoining Rutland Avenue. Despite the site requiring additional fencing to secure the event from traffic on Rutland Avenue, and to create a designated back-of-house for vendors, it is recommended Fire & Spice 2024 retains the same site design.

Attendances at Council's Summer Festival and Fire & Spice events have continued to increase year on year. Supplier cost inflation is expected to extend into 2024 and a cost increase of 10% has been factored into the 2024 program budget. An additional 5% increase has been included to improve the programming offered to our community.

City of West Torrens 2023-2024 proposed festival program

Date	Location	Event	Time	Target Attendance	Budget (exc. GST, exc. overtime)
Saturday 6 January	West Torrens Memorial Gardens	Open air cinema	5pm - 10.30pm	1,000	\$160,000
Saturday 13 January	West Torrens Memorial Gardens	Open air cinema	5pm - 10.30pm	1,000	
Saturday 20 January	West Torrens Memorial Gardens	All Together Now	5pm - 9pm	800	
Thursday 25 January	Bloom	Bloom Block Party	5pm - late	2,000	
Saturday 27 January	Mellor Park	Splash!	9.30am - 1.30pm	3,500	
Saturday 3 February	Kings Reserve & Thebarton Community Centre	Touch-a-truck	9.30am - 1.30pm	3,500	
Saturday 10 February	Kings Reserve & Thebarton Community Centre	The Kings Fork	4pm - 10pm	5,000	\$55,000
Sunday 7 April TBC	Lockleys Oval	Fire & Spice	11am - 6pm	4,000	

Council supported Community Festivals

Christmas Carols Festival

The Christmas Carols Festival has received Council support for more than 20 years through a community grant and access to Council's Community Resource Collection. A three year Partnership Grant was entered into in 2019. The partnership grant was extended for one year after the 2020 and 2021 events were cancelled as an impact of the COVID-19 Public Health Emergency.

The Cooperating Churches of West Adelaide presented their 2022 Christmas Carols Festival at Mellor Park on Wednesday 21 December from 6pm - 10pm. Mayor Michael Coxon welcomed carollers to the event, which were estimated to be approximately 600 attendees.

Council provided the following support to this event:

- Cash contribution \$2,250 + GST
- Community resource collection (value approx. \$1,000)
- Provision of toilets \$800 + GST (not charged following negotiation around Christmas Fare service provisions)
- Provision of stage, front of house system, audio engineer \$5,600 + GST
- Staff time and transport for bump in (value approx. \$1,000)

It is recommended that Council extend the existing Partnership Agreement with the Cooperating Churches of West Adelaide for one year to support the delivery of the Christmas Carols Festival in 2024.

An acquittal report by the event organiser is attached as *Appendix 2*.

Thai Festival

Thai Festival is organised by the Thai Australian-Association of South Australia. The Festival was first supported by Council in 2018 through a community grant and access to Council's Community Resource Collection. Following the success of the 2018 event a three year Partnership Grant was entered into in 2019. The partnership grant was extended for one year after the 2020 event was cancelled as an impact of the COVID-19 Public Health Emergency.

The 2023 event was held Saturday 25 March, drawing approximately 9,000 attendees with a total expenditure of \$67,000. 350 volunteers assisted with the event which included staged entertainment and over 50 stalls offering workshops, displays, food and activities.

Council provided the following support to this event:

- Cash contribution \$10,000 + GST
- Community resource collection (value approx. \$3,500)

As the availability of Kings Reserve and Thebarton Community Centre is uncertain beyond the 2024 events season it is recommended that Council extend the existing Partnership Agreement with the Thai Australian-Association of South Australia for one year to support the delivery of Thai Festival 2024.

An acquittal report by the event organiser is attached as *Appendix 3*.

Bloom Block Party

A grant dedicated to a business led Summer Festival event was established in 2019 following a successful three year program of financial and in-kind assistance provided to the Woolsheaf Hotel to co-produce the Thebartonia! event as part of Council's annual Summer Festival program. The objective is to assist local businesses to develop community events that do not rely on Council funding.

Bloom café successfully applied for the grant in 2021 with an event called Bloom Block Party that was planned to be included in the Summer Festival 2022 program (1 + 1 + 1 year agreement). Delivery of the event was impacted by the COVID-19 Public Health Emergency. The event was rescheduled and delivered on Sunday 10 April 2022 as an extension of Council's Westival event program.

Bloom Block Party utilised the Bloom venue and adjacent Holland Street Plaza. The event incorporated market stalls, a live music stage, food stalls and bars.

Capacity of the venue was 500 persons. The event supported 19 vendors, five of which were West Torrens based businesses.

At its meeting held 16 August 2022, Council agreed to support the Bloom Block Party for a second year in 2023. Bloom requested that the event be held outside of the Summer Festival program in April 2022, which was agreed to by Council.

In 2023 the event increased its footprint and total capacity to 600. The event expanded to include an additional nine businesses bringing the total number of stallholders to 28. Bloom generated over \$4,000 in stallholder fees, bringing income pre-event to approximately \$24,000. Food/beverage takings from the event provided an additional \$7,000 in income. With total expenditure totalling approximately \$26,000 (excluding staff wages), the event profit was approximately \$4,900. Total event attendance was down on the previous year to approximately 1,200 patrons. Bloom's paid marketing campaign expense was \$150, which the Administration considered inadequate given Council's financial support of \$20,900 + GST.

Council's support was mentioned in all social media posts made by Bloom and promoted via signage at the event, and Mayor Michael Coxon was also invited to speak at the event.

Council provided the following support to this event:

- Cash contribution \$20,000 + GST
- Road closure advertisement \$900 + GST
- Community resource collection (value approx. \$500)

Following a recommendation from the Events Team, Bloom has requested the 2024 Bloom Block Party returns to the Summer Festival program. By hosting the event within the Summer Festival program, the event will be included in and benefit from the marketing arranged by Council. The capacity and footprint will be reduced to 500 licensed within Bloom's private space and Holland Street plaza. Hosting the event within their function space will allow budget previously spent on marquees and furniture to be redirected to their marketing / promotion of the event.

An acquittal report by the event organiser is attached as *Appendix 4*.

Komodo No Hi

Komodo No Hi Japan Festival has been held in West Torrens since its inception in 1995. Initially held at Cowandilla Primary School the festival relocated to Kings Reserve in 2017. The festival is organised by a volunteer community organisation, the Japan Australia Friendship Association (JAFA). A five year Partnership Grant was entered into in 2018. The Partnership Grant was extended by one year one year after the 2020 event was cancelled as an impact of the COVID-19 Public Health Emergency.

The 2023 event was held Sunday 7 May and drew approximately 7,000 attendees. With the support of 200 volunteers, the event offered 13 workshops/displays, 45 stalls and 70 performers.

The event received \$27,653 in sponsorship income (including Council's contribution) with total event revenue of \$76,653. Expenditure totalled \$72,282.

Council provided the following support to this event:

- Cash contribution \$11,500 + GST
- Community resource collection (value approx. \$3,500)

As the availability of Kings Reserve and Thebarton Community Centre is uncertain beyond the 2024 events season it is proposed that Council extends the existing Partnership Agreement with the Japan Australia Friendship Association for one year to support the delivery of Kodomo No Hi Japan Festival in 2024.

An acquittal report by the event organiser is attached as *Appendix 5*.

If Council agrees to extend or renew the event partnership and sponsorship agreements for the above organisations, Council's external event support arrangements will all be out of contract and available to be reviewed for the 2024-2025 financial year.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no perceived significant climate change impacts arising as a result of consideration of this report.

Conclusion

This report provides information on the outcomes from City of West Torrens' 2022-2023 Festivals Program and proposed community led festival events, and a proposed structure for the 2023-2024 Festivals Program. Given the uncertainty of arrangements to hold the Riverbank Christmas Display this year, the Administration is looking for direction from Council as to whether to continue with arrangements/negotiations to hold the display or not.

Attachments

1. **City of West Torrens community festivals photographs**
2. **Christmas Carols Festival 2022 organiser event report**
3. **Thai Festival 2023 organiser event report**
4. **Bloom Block Party 2023 organiser event report**
5. **Kodomo no Hi Japan Festival 2023 organiser event report**

West Torrens Christmas Fare



West Torrens Christmas Fare

West Torrens Christmas Fare



West Torrens Christmas Fare

Summer Festival



“

Entertainment was out of this world,
what a variety of cultural experiences

”



Summer Festival

Summer Festival



“

We moved to the West Torrens area a year ago and went to our first Summer Festival event last Saturday...

It was a really nice atmosphere and sense of community spirit. We will definitely attend more

”



Summer Festival

Summer Festival



“

All of the employees who looked after the trucks were fabulous with the kids and were happy to have chat about the trucks which made it a very friendly event. The mini [hi vis] vests were a fantastic [idea] ... we look forward to the next Touch a Truck event

”



Summer Festival

Summer Festival



“

Everyone we spoke to or interacted with was super lovely and helpful, and the day was so much fun and interactive for all

”

Summer Festival

Fire & Spice



“

Marvellous!! Really enjoyed the roving musicians. Excellent venue. Entertainment for kids too... and all for free! Thank you West Torrens. Looking forward to next year

”



“

There should be more councils doing events like this. Quite unique... A perfect display of offering events like this where families spend time in nature being spoilt with great food, entertainment and activities... I can see the amount of work that goes into it. What an asset to the council!

”



Fire & Spice

Cooperating Churches of West Adelaide

Report on Festival of Carols – 21 December 2022

This report summarises the Festival of Carols event held at Mellor Park on 21 December 2022.
Supporting documents as per the heading 'Documents provided with this report' is part of this report.

Executive summary

The churches from Cooperating Churches of West Adelaide that supported this event were:

- Adelaide West Uniting Church (AWUC)
- Brooklyn Park Church of Christ
- St Mark's Lutheran Church
- St Richard's Anglican Church.

A team with representation from each of the churches was established and chaired by Lynne Aird, Chairperson of the Cooperating Churches of West Adelaide and Minister at Adelaide West Uniting Church.

The team was very grateful for the Council's partnership with the Carols. The event was well attended by the community who enjoyed both the carols and the sense of community. The feedback received was very positive.

We are grateful for all the planning, the generous grant, the access to Council equipment, the set up at the park for the event, the use of Council equipment, the collecting of equipment from Adelaide West Uniting Church the next day, and for the encouragement and support by Council throughout.

The Mayor extending the welcome and the West Torrens Concert Band's significant contribution gave the event a local community feel. The recent refurbishment of the Mellor Park added to the setting for the Carols.

We hope the Council felt this was a worthwhile community event and the Cooperating Churches of West Adelaide would welcome the opportunity to continue to present the Carols at Mellor Park.

Lynne Aird (Rev)

Chairperson, Cooperating Churches of West Adelaide & Chairperson, Festival of Carols

General details

Location	Mellor Park at Lockleys
Location benefits	<ul style="list-style-type: none"> • Wide open space – aspect facing away from main road • Tree with lights as focus • New toilets • New playground area • Ample parking • Park is well known in local community as a community focal point
Time	Food available at 6pm Carols & entertainment 7.30pm
Attendance	Approximately 800 (<i>This is an estimate as the event was an open event</i>)
Musicians/bands	<ul style="list-style-type: none"> • West Torrens Concert Band • Marmalade Five (reside in City of West Torrens) • Monteverdi Singers
Others on stage	<ul style="list-style-type: none"> • Mr Michael Coxon, Mayor of City of West Torrens – welcome • Belinda Willcocks – MC & music/stage coordinator • Rev Lynne Aird & Rev Craig Schultz – short Christmas message • Father Christmas – Scott Matthews
Sponsorship by City of West Torrens	Generously sponsored by City of West Torrens: <ul style="list-style-type: none"> • Grant funding - \$2,205.08 + GST

	<ul style="list-style-type: none"> • Planning and support • Council equipment – marquees, fencing, chairs, trestles, bins, witches hats, additional toilets etc • Provision of sound, lighting, stage etc • Set up park for event • Collection of equipment after the event
Donations & other sponsorship	<ul style="list-style-type: none"> • Wayzgoose Print - donation of all graphic design for posters, social media, booklets/programs, banners. Also reduced cost for printing. • Use of ute for Father Christmas – supplied by Marty Oates • Glow sticks donated by Kiri Matthews • Lollies (760) donated by Belinda Willcocks • Borrowed Father Christmas costume
Certificates of Currency	<p>Provided to City of West Torrens before the event:</p> <ul style="list-style-type: none"> • Uniting Church in Australia • Anglican Church • Brooklyn Park Church of Christ • Lutheran Church of Australia • Marmalade Five • Jill Waller (food vendor) • Spuds & More (food vendor) • Strawberries Galore (food vendor)
Documentation for event	<ul style="list-style-type: none"> • All documentation for this event was significantly updated and will be easy to update for future events. • Critical Incident Forms were onsite during the event. • Requirements spreadsheet was developed. • Lists such as 'roles list', 'roles list' and 'pack up list' were developed.

Event roles & people involved

Event chairperson & liaison	Lynne Aird (AWUC)	
Council supervisor & liaison	Gordon Andersen (WTCC)	
Music & stage coordinator & MC	Belinda Willcocks (AWUC)	
Father Christmas	Scott Matthews (AWUC) <i>Note: this was going to be Phil Webber (BPCC) but he contracted COVID on the week of the event</i>	
Welcome to event	Mayor Michael Coxon, City of West Torrens	
St Johns Ambulance	Ben Sprengel	
Wayzgoose Print	Engaged for graphic design & printing of programs & posters	

Event marketing & promotion

Outdoor banners around community	5 banners purchased - see below for placement
Facebook	<ul style="list-style-type: none"> • Set up as event • What's on West Torrens as event • Adelaide West UC congregants encouraged to 'share' event on their facebook feeds
Instagram	<ul style="list-style-type: none"> • Shared on Adelaide West Uniting Church Instagram feed
Websites	<ul style="list-style-type: none"> • Adelaide West Uniting Church • City of West Torrens
Posters	50 x A4 posters were professionally printed and placed around the community by the churches

Banner placement

Adelaide West UC	312 Sir Donald Bradman Dr, Brooklyn Park
Brooklyn Park Church of Christ	3 Allen Ave, Brooklyn Park
Mellor Park (by CTW)	<i>Banner was delivered to City of West Torrens but went missing and did not appear at Mellor Park</i>
St Mark's Lutheran Church	302 Henley Beach Rd, Underdale
St Richard's Anglican Church	Henley Beach Rd - at intersection with Rowells Road

Vendors

Strawberries Galore	Milton Chambers		pancakes, mousse, pavlova, strawberries, ice cream cones, coffee, hot chocolate, milk shakes
Jill Waller	Jill Waller		donuts, fairy floss, snow cones, novelties <i>Note: they were not able to bring a donut machine on the day & hence this vendor didn't sell much</i>
Spuds & More	Leanne Wilkey		baked spuds, yiros, nachos
Brooklyn Park Church of Christ	Phil Webber		sausage sizzle

All vendors supplied their FBN (if applicable) & Certificates of Currency.

Risk management

- A full Risk Management Plan was provided to the City of West Torrens (attached).
- Critical Incident Forms were onsite if required (with the Event Chairperson).
- St John's First Aid was in attendance and attended to a few minor incidents (falls/scratches etc).

Finance

At the time of writing this report it was discovered that not all the grant given by the City of West Torrens (\$2,205.08) was utilised due to the significant donations given by Wayzgoose Print and individuals buying the lollies and glow sticks, an estimated saving of \$400 to \$500. In addition, the Monteverdi Singers did not present an invoice and were consequently not paid. This will be followed up in the next week.

Following are the nett costs for 2022 and suggested budget for 2023 if the Festival Carols was to be sponsored again this year:

Expenditure	2022 Nett costs	2023 Budget
First Aid (St Johns Ambulance)	\$ 138.00	\$ 170.00
Graphic design	Donated	\$ 300.00
Programs & 50 posters (additional programs in 2023)	\$ 699.50	\$ 850.00
Vista print - 5 canvas signs (6 in 2023)	\$ 472.69	\$ 650.00
Glow sticks & lollies	Donated	\$ 100.00
Incidentals		\$ 100.00
Subtotal	\$ 1,310.19	\$ 2,170.00
Suggestions for use of balance of funds (\$894.89)		
Santa suit	\$ 250.00	
Elf hats for school choirs - 50 x \$3	\$ 150.00	
Monteverdi Singers – TBA		
	\$1,710.19 + M.Singers	

Debrief of event & plans for future Carols events

- Have more programs/booklets printed to provide on the night (these were given away due to the significant grant funding from the City of West Torrens) – 300 were printed, suggest 400 plus.
- Possibility of a QR code so people can find wording for carols on their phones.
- Plastic candles – we used all the candles leftover from previous events. Felt these were no longer required due to unnecessary single plastic use and people can use their phones.
- Pursue the possibility of couple of local schools providing a choir instead of using the Monteverdi singers who are not local. Marmalade Five and the West Torrens Concert Band are local.
- Disappointment was expressed that the banner for Mellor Park went missing despite being delivered to the City of West Torrens. Would organise a time to personally deliver to Gordon Andersen at the Council in future.
- Dogs SA – the Siberian huskies were not available to lean in Father Christmas. Instead Father Christmas came in on the back of a ute. We felt using the ute was worth doing again and that the dogs are not required.
- Have 1 more banner printed to provide in the local community (would this be possible at the City of West Torrens?).
- Program finished earlier than planned – plan for Father Christmas to arrive earlier.
- Role statements for all involved to be developed.
- Advertise with radio station Life FM in their 'Life Diary'.

Photos





Documents provided with this report

- SAPOL – Guided Self Assessment
- Risk Management Plan – prepared by event chairperson
- Mellor Carols requirements – vendors equipment etc V5
- Name badges template
- Running sheet
- Program Carols Festival V2 (300 printed – ran out even though in the past 300 were not required)
- 2022 Carols – vista print banner V2
- 2022 Carols – A4 poster V2

If you would like any further information, please contact the Chairperson of Cooperating Churches of West Adelaide.

Report prepared by Rev Lynne Aird, Chairperson, Cooperating Churches of West Adelaide

7/7/2023

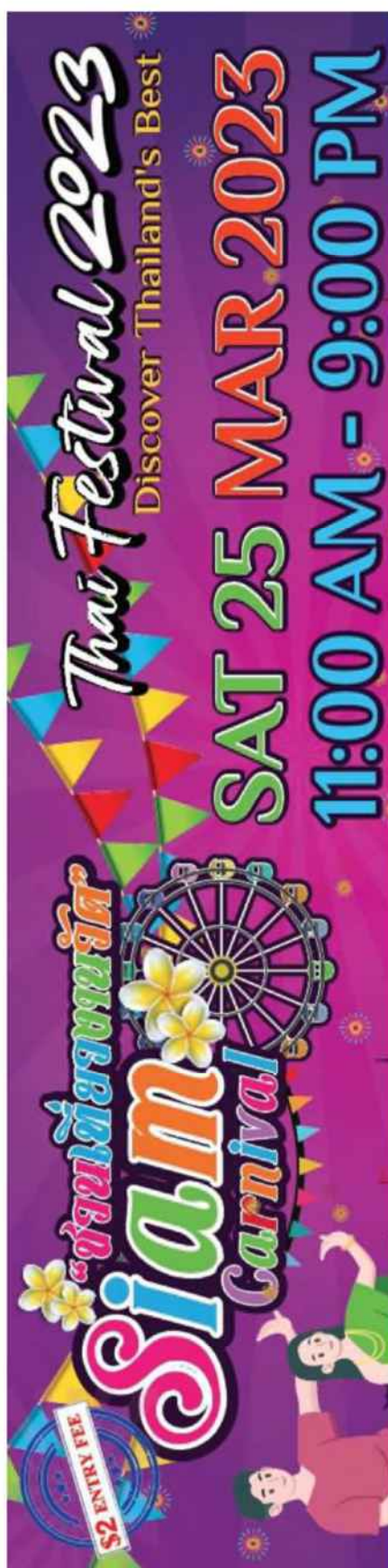
Thai Festival 2023

Thai Festival 2023 was a very successful event with more than 9,000 attendees and 250 volunteers assisting at the event. Our event has proven very successful based on an increased number of attendance and positive feedbacks from stallholders, volunteers and event goers.

The event is organised by the Thai-Australian Association of South Australia and aims to foster a sense of unity within the Thai community living in SA; assist Australian-born Thais to learn more about their culture and heritage; connect newly migrated Thais with existing community; provide essential information on government services and provide help to migrants and to promote Thai culture and what our community can offer to Australians living in SA.

Along with the City of West Torrens, the event has accrued a number of sponsors including:

- Government of South Australia
Department of The Premier and cabinet
- Dinko Tuna
- Royal Thai Embassy
- Siam Retreat Thai Massage and Spa
- Smartway System
- Curtis Family Vineyard
- Singha beer
- YPartner
- The Yogurt Shop
- Tong De Association of SA
- Siam Grocery
- ไมโลทุเรียนการช่าง
- Paya Thai Restaurant
- Thida Thai Restaurant
- Bangkok Noi Restaurant
- Rue De Siam
- The Caribbean Bar
- Power Up Bar
- The Sorcerer's Bar
- Leelawadee Thai Massage
- JBH Wines
- Studio Labels
- Good Thai Massages
- Dream diamond
- Thai Restaurant
- Chiang Mai Thai Restaurant
- I am Thai Restaurant
- AKIMITSU Australia
- Samui Thai restaurant
- Rotaract Club of Adelaide Peace
- Orientai Restaurant
- Banner Mitre 10
- Technician Thai Boxing
- Chivas Rak Spa Massage



Please find the event expenses below:

1	Cleaning	5,280.00
2	Coolroom	3,000.00
3	Hall	2,400.00
4	Hall - Volunteer	967.50
5	Stage + Cover	9,174.00
6	Stage + Cover - Additional	349.20
7	Kings reserve	2,200.00
8	Production light and sound	12,000.00
9	Meeting room	60.00
10	Olympic - Hire	13,410.58
11	Printing 1	76.00
12	Printing 2	331.55
13	Printing 3	76.00
14	Printing 4	840.43
15	Printing 5	70.00
16	Security 1	4,115.04
17	Security 2	155.10
18	Power	7,507.23
19	Equipment Hire and purchase	1,620.44
20	Fence	1,500.00
21	First aid	800.00
22	Licences	53.00
23	Rubbish dump	1,200.00
Total expenses		67,186.07











2023 Bloom Block Party Event Summary

16 April 2023

Key Event Outcomes

In 2023 Bloom extended the footprint and offerings of the Bloom Block Party, increasing the number of local business stallholders who participated, providing more seating options for all patrons to linger longer, and producing a line up of bigger SA local bands to perform on the main stage at the event.

This year the event had a large number of young families and groups of 18-30 year olds from the local community and SA surrounds in attendance.

Without the funding support of the City of West Torrens this event would not have been possible.

In 2023/2024 Bloom would like to grow the Block Party further, ensuring that the council sponsorship of the event and Bloom's in-kind event coordination and marketing services are utilised to their full potential - increasing the number of people who engage with and participate in this event.

- 1,200 total event attendance - down on 2022 numbers due to a significant increase in competing events on the same weekend as the Block Party (Gather Round, Adelaide United match, Adelaide Hills music festival)
- Attendance from the local west torrens community, families and inner metro Adelaide visitors at the event on the day.
- A 30-50% increase in event supplier fees meant that a limited marketing budget of \$150 was spent on this event, however Bloom made the most of its social reach and marketing team's efforts to secure free publicity and wide social reach across its Instagram and Facebook channels.
- 28 stallholders participated in the event (an additional 9 compared to 2022). 40% of these were from the City of West Torrens.
- Bloom sees the value of this event both as a marketing activity for its business but also as a great way to foster local business relationships and connect with the local "westside" community. It would like to however explore hosting the same or a different event in Spring 2023 or 2024 to maximise the funding available and double the number of patrons who attend.

Event Attendance

Capacity and license of the restaurant and event space was 600.

Peak period of attendance was from 12pm - 1pm.

Total attendance - Over 1,200 across the day (maximum 350 in the venue between 12pm-1pm)

This year it was difficult to track attendance due to an unmanned entry point at the end of Holland Street where guests were coming in through the fencing. In 2024 we would change the positioning of security staff to be at the ends of Winwood and Holland Street to get more accurate account of numbers as well as managing cyclists dismounting prior to entering the event.

There weren't many breakfast offerings from food stalls. This was a missed opportunity to attract people to come earlier at 10am.

The music and food offering played a big part in keeping people in the event space between 11am-2pm.

Demographic of attendees

A mix of young families and groups of 18-30 year olds attended the event and stayed this year to enjoy the live music throughout the day (locals from Thebarton and surrounds). Attendees definitely "lingered longer" in 2023 due to more seating being provided around the main stage.

Event Logistics

Suppliers engaged for the event;

Festival Hire - City of West Torrens

Central Audio Visual - City of West Torrens

Adelaide Green Clean

Kings Thrones

Weslo Security - City of West Torrens

SA Local Artists

A South Australian line up of musicians were engaged to participate in this event. Artists who performed were as follows;

- Uptown Seeds
- Malibu Drive
- The Cast
- Laura Hill

Stallholder participation

A great mix of stallholders from South Australia were featured at the event and were easy to manage and look after pre-event and on the day.

There were a total of 40 stallholder applications and 28 stallholders selected. There were an additional 9 stallholders selected to participate compared to 2022.

Stallholder applications from the City of West Torrens were prioritised when curating the markets. Of the 28 stallholders 11 (40%) were from the inner west and City of West Torrens council.

Stallholders from the City of West Torrens council were;

- Bloom
- Imperial Measures Distilling

- Nice Pickles
- Natasa Studios
- El Blat Ceramics and Pottery Studio
- Clutch Wines
- Bear & Fish Dumplings
- Sarskia Jewellery
- Sunset Sip'n
- Fencesitter Designs
- Mozza Pizza

All other market stallholders:

- Lator Gator
- Coterie Studios
- Continental Terrali
- Nicole is Nicole Ceramics
- Glitterbuggin'
- Wilderstems
- Fulltime Fantasy Wines
- Clutch Wines
- Breheny Brothers Brewery
- Craft Make Do
- Tea Towel Co.
- Ashlee Hopkins Ceramics and Terra Earthenware
- Cutie Bootie Skincare
- Apricot Avenue
- Soi 38
- De Ja Brew
- Sunsets and Eve

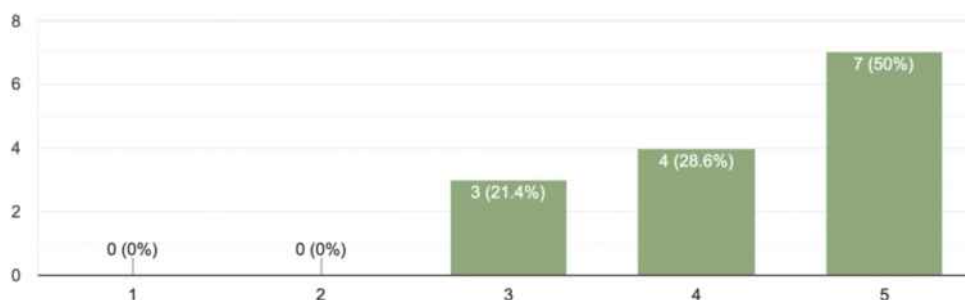
Stallholder Feedback

A survey was sent out to all stallholders and 14 responses (50% of stallholders) were received.

- 13 out of 14 stallholders said they'd participate in the market again
- 11 out of 14 stallholders had a high to very high satisfaction with the event overall.
- 90% of stallholders said the fee was comparable to other markets
- 11 out of 14 stallholders said the earnings from the day were either average or above average comparable to other markets

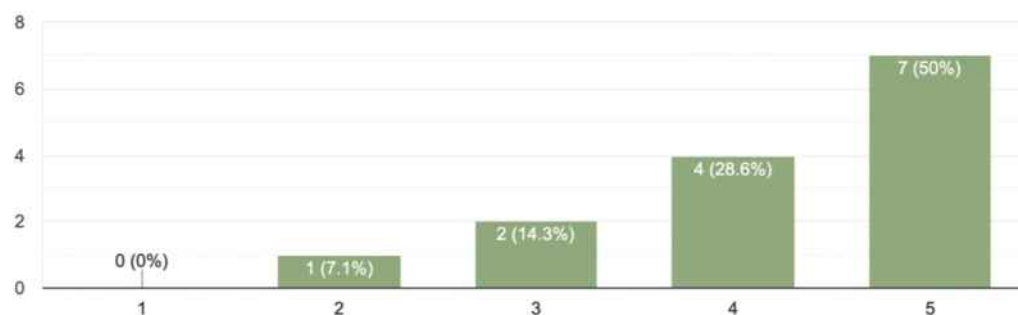
How satisfied were you with the event overall?

14 responses



How relevant were the market patrons to your brand's target audience?

14 responses

**Testimonials**

We were really happy with the event, we met lots of new customers. Great music and food options. Great communication from your team. Thankyou. - Coterie Studio

I loved this event. It was a beautiful atmosphere, setting and organisation. The music was brilliant and the crowd lovely. My fellow stall holders were absolutely top-tier quality people so I felt very privileged to be amongst them. It wasn't profitable for me BUT I don't think anyone is to blame for that. Just one of those days! I'd love to be invited to join future events xx - See Someone Studio

I had a great time and thought the vibe was cool and relaxed. I actually really loved my position in the market and thought it was the best spot for my stall...The info leading up to the event was clear and I knew exactly where I was going and what I was doing on the day. I loved it, glad I did it and would definitely do it again :) - Sarskia Jewellery

Being our first time attending it was hard to gauge and compare to previous times. I think the gather round AFL maybe hindered attendance, as well as perhaps the cooler weather. Adelaide United game effected pack down also. All in all it was a great event. Bit of sunshine and no other major events on in Adelaide and I think numbers would of been larger. - De Ja Brew

I had a fabulous day! The event was fun and so well organised! Well done to you all team Bloom. The Block Party was a huge success. A great crowd. I almost completely sold out. - Wilderstems

Profit & Loss Report

Income	(all figures exc. GST)
Stallholder fees	\$4,285
Bloom bar and food takings	\$7,028
West Torrens sponsorship	\$20,000
Total income	\$31,313
Expenditure	
Temp fencing	50m supplied by City of West Torrens
Traffic management	Supplied by City of West Torrens
Bands & DJ (both stages)	\$4,200
Stallholder marquees, white picket fencing, stage marquee, street furniture hire, polycarb glassware, Winwood St bar and wall, umbrellas	\$10,646
Sound and staging	\$5,046
Toilet hire	\$618.18
Waste management	\$1,085
Security	\$1,136
Liquor licence extension	\$205
Marketing collateral development, social media management, PR with media outlets & event coordination	In kind and not accounted for in final expenditure (\$5,500)
Instagram story ad	\$150
Event Signage	\$548
Event photography and videography	\$650
30% food and beverage cost	\$2,108 (staff wages not accounted for in this cost)
Total expenditure	\$26,392.18
TOTAL PROFIT	\$4,920.82

Marketing

PRE-EVENT

City of West Torrens was acknowledged in every social post as the supporter of this event.

Due to a limited budget in 2023, Bloom could not afford to allocate budget to paid promotions for the event.

- Bloom Instagram
 - 4 Instagram posts and 2 reels were posted 3 weeks prior to the event (total reach of 25,491 people)
 - \$150 spent on an Instagram story
 - Additional stories were also promoted throughout the period of March & April in line with posts to promote stallholders, bands and food that would be at event
- Stallholder promotions
 - A custom tile was produced by Bloom and sent to each stallholder, food truck and band participating in the event. All 28 stallholders/food trucks and 4 bands promoted the event via their stories or feed on Instagram 2-3 weeks prior to the event.
- Free media in the following publications;

- [Secret Adelaide](#)
- [Adelaide Dining Mag](#)
- [Broadsheet](#)
- [Weekend Notes](#)
- [Kids In Adelaide](#)

- [Adelaide Beaches](#)
- Homebound - What's On
- Finding Adelaide
- The Advertiser "What's On" section
- South Australia Through Our Eyes

DURING EVENT

- A-frames promoting City of West Torrens support for the event were featured at both entrances to the event and also into the cafe on the day.
- The Mayor spoke at 11am at the event to welcome all attendees.

POST EVENT

- Bloom produced a video and got professional photographs taken of the event. These were shared via social media on 23 April, achieving 227 likes and 9029 views on Reels. This content will be used to promote future events.

City of West Torrens Grant Fund and Involvement

Overall this event was a great success and received very positive feedback from all who attended and participated. It is a great marketing activity for Bloom and we enjoy providing a unique experience for our local community, attracting families, 18-25s and active baby boomers to our cafe in Thebarton for the day.

The City of West Torrens Mayor and a local councillor visited on the day of the event, meeting with the owner and Marketing & Events Manager of Bloom. They indicated they would be keen to see the event funded in its third year of sponsorship.

Unfortunately however, Bloom experienced increased financial pressure and risk to undertake the Block Party in 2023. Event supplier costs increased by 30-50% in 2023, an unpredicted level of inflation that had not been budgeted for. Consequently, 50% of the grant fund went to the hire and install of marquees and street furniture, 45% was on bands, staging and sound and 5% on all other event logistics. This resulted in Bloom not being able to spend any money on marketing and promotions for the event, as well as it donating all of its marketing, kitchen, bar and events time and resources pre, during and post in-kind to be able to host the event. Bloom estimates a total of \$5,500 in wages in-kind was donated by its team to coordinate and market the festival.

If Bloom were to host this event to the same scale again in 2024 it would require additional funding to coordinate, market and promote the event more successfully and widely across online and print media. It would also need to account for further inflation on 2023 prices which event suppliers have warned is coming in 2024.

Despite being a larger event with more suppliers, attendance was down compared to 2022. Unfortunately the event ended up clashing with the Gather Round weekend, Adelaide United Game and an Adelaide Hills music festival that was all on the same weekend as the Block Party - last minute events scheduled that were not able to be considered in the original setting of the date in September 2022.

Looking to 2024, it is evident that summer and autumn seasons are becoming increasingly full in Adelaide with festivals and events hosted by SA Tourism. This will continue to have an impact on the facilitation of smaller community events like the Bloom Block Party that occur out of the CBD.

To capitalise on the effort and funding put into this event and attract more patrons, Bloom recommends hosting its third Block Party in Spring 2023 or 2024 to avoid January holidays, Fringe Festival, Mad March, Easter and Gather Round. Alternatively, Bloom could look to allocate this grant towards coordinating a different event in Spring of 2023 to attract a new demographic of people to the community and complement the City of West Torrens events calendar.

Key Recommendations & Learnings for 2023/2024

- A successfully run and coordinated event with an even better market layout on the day, extending down Holland Street and having more seating around the main stage for attendees to linger longer.
- The event was run on an incredibly busy weekend with Gather Round, Adelaide United game, a winery event and other activities occurring in Adelaide. January to May is becoming increasingly busy and it is recommended that this event be hosted in Spring in 2023 or 2024.
- Despite being hosted in 2022, there was still an incredibly large amount of marketing/events resources required to run the event. This has not been costed in the final net revenue.
- The event requires additional funding to ensure it accounts for further inflation on event hire services and provides a marketing budget to promote the event to a broader audience.
- 10am-4pm is a good time to host the event however an increase in breakfast food, coffee and pastry offerings on the street on the day could see a better turnout from 10am-12pm.
- Having 1 main stage on the day with bigger acts kept people on the street and in the hub of the event.
- In 2023/2024, if the event stays as a market, we would look to add another interactive element which catered to kids and families (craft corner, henna, face painting). In 2023 we had live pottery throwing which patrons could interact with and this was incredibly popular.
- Bloom would keep stallholder fees as they are and continue to provide a marquee to create a beautiful consistency in the look and feel of the event and also reduce the set-up time. This also ensured Bloom maintained the safety of all patrons by having professionally installed and weighted marquees set-up in a wind tunnel area along the street.
- More temp fencing required to control the entry and exit points better with the security team



Kodomo no Hi Japan Festival

Thebarton Community Centre Sunday 7th May, 2023

Report

Japan Australia Friendship Association

President: Mike Dunphy

Background

The Kodomo no Hi Japan Festival was first held in 1995 at Immanuel College, Novar Gardens. In 2003 it was moved to Cowandilla Primary School where it stayed for the next 14 years, moving to its current venue in 2017.

The event having been held within the City of West Torrens since its establishment led to the Association forming a partnership with the City in 2017 and has allowed it to develop a good working relationship with Council staff.

The festival is promoted to the general community and people attending are from a variety of ethnic and cultural backgrounds, so they have an opportunity to learn more about Japanese culture and the lifestyles of the Japanese community.

Community Involvement

The festival is organized by the Japan Australia Friendship Association, a volunteer community organization, with a festival planning committee comprised of Australians and Japanese, some of whom are international students.

Community social and cultural organizations participate in the festival. Cultural presentations are predominantly Japanese, however other cultural presentations are included in the program and food stalls selling Japanese foods are joined by others offering a variety of cuisines.

In recent years the Japanese business community has joined the festival with the Japanese Chamber of Commerce and Industry holding an information stall and Mitsubishi Motors offering sponsorship. The Japanese local government entity CLAIR also participates with an information stall.

A feature of this year's event was the attendance of special guest Hiroshi Ibasuki who plays with Adelaide United in the A League. He participated in an onstage interview then joined young fans in a "kick-the-ball" session and photo opportunities.

Advertising

The festival is advertised through a variety of media including:

Jafa Facebook page and website
email message to over 1,000 recipients
digital version of festival poster sent to schools and universities
festival posters and flyers distributed to businesses across the metropolitan area
event advertising websites post information about the festival

Attendance

Since moving to the Thebarton Community Centre the festival has grown significantly from about 4,000 attending when it was held at Cowandilla Primary School to an attendance of approximately 7,000 people. This number has been fairly constant over recent years.

Waste Management

The Association has worked closely with members of the Waste Management department in the City of West Torrens to develop plans to improve waste handling and increase use of recyclable and compostable materials.

A “three bin” system has been in place for some years with the aim of encouraging people to dispose of waste in the appropriate bin. Unfortunately, this is still a work in progress with many people not bothering to place their waste in the correct bin.

Risk Management

A Risk Management plan has been in place for many years and this year was effective in dealing with a medical emergency.

An elderly woman collapsed during a seizure. Nearby stallholders notified Jafa volunteers who alerted senior staff and St. John Volunteers were quickly directed to the scene. The woman was checked and recovered. An ambulance was not called as her family members were present and were able to take care of her.

Participants

Volunteers	200
Performers	70
Stallholders	45
Workshops/displays	7
Martial arts groups	6





Financial acquittal

	Income	Expenditure
Grants/sponsorship		
Multicultural SA	\$10,000.00	
City of West Torrens	\$12,653.00	
Mitsubishi Motors	<u>\$ 5,000.00</u>	
Total	\$27,653.00	
Event day takings (cash)	\$20,800.00	
Event day takings (electronic)	\$19,500.00	
Stallholder fees	<u>\$ 8,700.00</u>	
	\$76,653.00	
Equipment & Logistics		\$37,100.00
Venue Hire & other fees		\$ 5,642.00
Food stalls		\$ 5,400.00
Security & First Aid		\$ 3,800.00
Maid Café Expenses		\$ 3,600.00
Insurance		\$ 3,100.00
Cash Float		\$ 3,000.00
Administration		\$ 2,000.00
Printing & Marketing		\$ 1,700.00
Gift Vouchers		\$ 1,500.00
Volunteer Expenses		\$ 2,500.00
Student awards		\$ 1,650.00
Performer Expenses		\$ 600.00
Working Bee		\$ 600.00
Advertising and Printing		\$ 500.00
Photography & video		\$ 800.00
IT Expenses		\$ 300.00
Miscellaneous		<u>\$ 140.00</u>
		\$72,282.00

16.7 Business Breakfast Funding and Use of Unspent Business Grant Funds

Brief

The purpose of this report is to reallocate unspent Business Grant funding to other Community Partnership and Business initiatives.

RECOMMENDATION

It is recommended to Council that:

1. Costs of \$5,164 associated with CWT hosting a Community and Business Breakfast, featuring Grant Stevens, Commissioner for the South Australian Police as the Keynote Speaker, be funded from unspent funds from the 2022-23 Business Grant Program.
2. The balance of unspent funds from the 2022-23 Business Grants Program of \$26,749 be carried forward to 2023-24 to be applied to fund:
 - a. Future Business Breakfasts;
 - b. To partner with the Australian Masters Games Adelaide 7-14 October 2023 (the subject of a separate report); and
 - c. To fund an Operation Flinders Request to support Thebarton Senior College "Next Step Program" (the subject of a separate report).

Introduction

Unspent funds of \$31,913 from CWT's Business Grants Program were carried forward into the 2022-23 Financial Year.

As at 30 June 2023, these funds remained unspent.

This report proposes the reallocation of this funding to other Community Partnership and Business initiatives including funding the very successful Community and Business Breakfast that was held at St George College on Tuesday 30 May 2023 featuring Grant Stephens, Commissioner for the South Australian Police as the Keynote Speaker and the continuation of these Community and Business Breakfasts into 2023-24.

In addition, it is proposed that \$15,000 of the unspent fund be applied to Council being a partner with the 2023 Australian Masters Games Adelaide (the subject of a separate report) with the remainder of unspent funds be used for other Community Partnership related initiatives.

Further, it is proposed that \$5,000 of these funds be applied to fund an Operation Flinders request to support Thebarton Senior College "Next Step Program" (the subject of a separate report).

Discussion

The cost of the Community Partnership and Business Breakfast held in May 2023 totalled \$5,164.

It is propose that the balance of funds of \$26,749 be utilised to fund:

- a. Future Business Breakfasts;
- b. To partner with the Australian Masters Games Adelaide 7-14 October 2023 (the subject of a separate report); and
- c. To fund an Operation Flinders Request to support Thebarton Senior College "Next Step Program" (the subject of a separate report).

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Nil

Conclusion

It is recommended that the reallocation of Business Grant funding be approved.

Attachments

Nil

16.8 Weigall Oval Sporting Facility, Proposed Changes - Update

Brief

This report provides Members with an update in regard to the two proposals relating to the use of Weigall Oval Sports Facility at Plympton, namely the installation of a perimeter (i.e. crowd control) fence around the soccer field and the extension of operating hours for the bar, dining and function area, (i.e. clubrooms).

RECOMMENDATION

It is recommended to Council that:

1. The report be noted.
2. The Administration be authorised to advise the Adelaide Omonia Cobras Soccer Club that the proposed design (**Attachment 5 of the Agenda report**) for a permanent crowd control perimeter fence to the senior soccer pitch at Weigall Oval Sports Facility, to meet the requirements of the competition level (State League 1) from Football South Australia has been approved and the club can proceed with construction.
3. The Administration be authorised to amend and vary the existing licence agreement for the Adelaide Omonia Cobras Soccer Club at the Weigall Oval Sports Facility to reflect the installation and conditions of use of the perimeter fence for the soccer field. Noting that the closure of the perimeter fence be limited to competition or other soccer games sanctioned by Football South Australia.
4. The Administration be authorised to amend and vary the existing licences for the Adelaide Angels Baseball Club and Adelaide Omonia Cobras Soccer Club at the Weigall Oval Sports Facility to reflect the use and changes to the hours of operation of the bar, dining and function areas for the Clubroom facility.
5. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of this resolution.

Introduction

At the meeting held 4 October 2022, Members were provided an update regarding two matters relating to the Weigall Oval Sports Facility:

- Extension of trading hours of the Weigall Oval Clubrooms; and
- Installation of permanent and temporary fencing to the senior soccer pitch.

Members were previously advised at the City Facilities and Waste Recovery General Committee Meeting held 23 November 2021, that the Adelaide Angels Baseball Club and Adelaide Omonia Cobras Soccer Club as the licence holders of the Weigall Oval Sporting Facility, sought the consent of Council, in its capacity as landlord, to extend trading hours of the Clubrooms. The extension of hours relate to the operation of the bar, dining and function areas within the building. The proposal aimed to extend the operating hours from the current 11pm, until 1am on Friday night (Saturday 1am) and Saturday night (Sunday 1am), and also to 1am on Sunday night (Monday 1am) when the following Monday is a gazetted public holiday.

Members were also advised that the Adelaide Omonia Cobras Soccer Club (*the Cobras*) finished the 2022 soccer season as Premiers in their Division (State League 2) and were therefore promoted to the next higher division, State League 1.

A requirement (of Football South Australia) for teams competing in State League 1 is the provision of perimeter fencing around the complex in order to ensure admission into the ground is controlled for nominated games.

This perimeter fencing is for the control of crowds, safety of the spectators and safety of the players and officials.

The Cobras proposed to install a combination of permanent and temporary fencing for the perimeter of the senior soccer pitch at Weigall Oval in order to meet the football competition requirements. The proposal suggested a 1800mm high black tubular fence be installed from the northern end of the Weigall Oval Sporting Facility, along the eastern edge of the Oval Terrace carpark, east along Oval Terrace and then along the eastern edge of the soccer field (James Street), joining the Baseball home-run fence. A number of hinged and/or sliding gates are included and will remain open to allow for pedestrian access at all times, with the exception of up to twelve soccer home games per year, being those games sanctioned by Football South Australia.

Members were further advised that the Cobras have been successful in securing funding through the Federal Government to cover the costs of the permanent perimeter fence. There will be no costs to Council for the installation of the perimeter fencing.

At the meeting held 4 October 2022, Members authorised a period of public consultation regarding both the proposed extension of operating hours of the Weigall Oval Clubroom facility and the installation of permanent perimeter fencing to the senior soccer pitch at Weigall Oval.

Public consultation was undertaken and a further report was presented to Council at its meeting held 17 January 2023. Due to a number of concerns raised through the public consultation period relating to both proposals, Council resolved the following:

That:

1.
2. *The Administration be authorised to continue to proceed with the variation to the Development Application to allow the existing licence holders, Adelaide Angels Baseball Club and Adelaide Omonia Cobras Soccer Club, to extend the operation of the bar, dining and function areas only within the Weigall Oval Sports Facility from the current 11pm, until midnight on Friday night (Saturday 12am) and midnight on Saturday night (Sunday 12am), including the provision of the public consultation results to the Planning Authority for consideration as part of the application.*
3. *In light of community concerns regarding public access to the Weigall Oval site, the Administration be authorised (together with the Adelaide Omonia Cobras Soccer Club) to seek to gain an exemption for construction of a new permanent crowd perimeter fence to the senior soccer pitch at Weigall Oval Sports Facility to meet the requirements of the competition level (State League 1) from Football South Australia. In the event that the exemption is not granted, the installation of a new permanent, unobtrusive, retractable perimeter fence, where possible, be approved.*
4. *The Administration be authorised to amend and vary the existing licences for the Weigall Oval Sports Facility to reflect the use and changes to the hours of operation of the bar, dining and function areas for the Clubroom facility. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of this resolution.*
5.

Discussion

Proposal One: Expansion of Operating Hours:

Following Council's endorsement of the proposed extension of operating hours for the bar, dining and function areas from 11pm until 12am on Friday and Saturday evenings, the Administration advised the Planning Authority who is responsible for assessing the variation request.

On 4 July 2023, the Administration received notification that the application to vary the operating hours had been approved and Planning Consent was granted, **(Attachment 1)**:

The operating hours of the bar, dining and function areas within the clubroom building shall be restricted to between the hours of 7.30am and 11.00pm on any day aside from Friday and Saturday, where the hours shall be restricted to between the hours of 7:30am and 12am.

Notwithstanding the approval being granted, the licensees of the Weigall Oval Sporting Facility continue to be obliged to meet the terms of the executed licence agreements. The Licence agreements offer some protection to neighbouring residents as they state:

7.2 Offensive Activities:

The Licensee must:

7.2.1 *not carry on any offensive or dangerous activities on or from the Premises;*

7.2.2 *not create a nuisance or disturbance for the Council or for the owners or occupiers of any adjoining property; and*

7.2.3 *ensure at all times that activities conducted on or from the Premises do not discredit the Council.*

In accordance with the resolution of Council at the meeting held 17 January 2023 and this meeting (if approved by Council), the Administration will amend and vary the existing licences for the Weigall Oval Sports Facility to reflect the use and changes to the hours of operation of the bar, dining and function areas for the Clubroom facility. Local residents will also be informed of the approval granted.

Proposal Two: Construction of a Perimeter Fence around the Senior Soccer Field

The Administration, in accordance with Council's resolution of 17 January 2023, sought to gain an exemption from Football South Australia for the requirement to have a fully enclosed perimeter fence around the soccer field at Weigall Oval to meet State League 1 requirements **(Attachment 2)**.

On March 22 2023, correspondence was received from Football SA CEO, Mr Michael Carter **(Attachment 3)**, Mr Carter stated:

Unfortunately, fencing requirements and the players' race does not meet Football South Australia's Rules and Regulations. As such, the exemption request to not have a perimeter fence at Weigall Oval indefinitely is not approved.

As a result of receiving the correspondence, the Administration advised the Adelaide Omonia Cobras Soccer Club that the initial plan proposed for the perimeter fencing, presented to Council on 17 January 2023 **(Attachment 4)**, required updating to meet the Council's resolution:

In the event that the exemption is not granted, the installation of a new permanent, unobtrusive, retractable perimeter fence, where possible, be approved.

An updated plan for the perimeter fence has now been developed by the Adelaide Omonia Cobras Soccer Club, **(Attachment 5)**. One additional hinged pedestrian gate has been included along the eastern boundary of the soccer field at James Street. No retractable panels have been included and the fence design has not been altered.

The adjustment to fencing proposed can be seen in the table below:

INITIAL PROPOSAL			UPDATED PROPOSAL		
Location	No. of Gates	Type of Gate	Location	No. of Gates	Type of Gate
North of Building adjacent carpark	2	HG - Hinged Pedestrian Gates	North of Building adjacent carpark	2	HG - Hinged pedestrian gate
West of pitch adjacent carpark	2	SG - Sliding Gate	West of pitch adjacent carpark	2	SG - sliding gate
North-East corner - adjacent carpark	1	HG - Hinged pedestrian gate	North-East corner - adjacent carpark	1	HG - hinged pedestrian gate
East of pitch - James Street	1	HG - Hinged pedestrian gate	East of pitch - James Street	2	HG - hinged pedestrian gate
South of pitch - Reserve entry James St	1	DG - Hinged Double Gate	South of pitch - Reserve entry James St	1	DG - hinged double gate
TOTAL GATES	7			8	

Members are reminded that extensive community consultation was undertaken prior to the redevelopment of Weigall Oval. A main area of concern identified at the time was that the reserve would be dominated by competitive sport and that the general community would lose valuable accessible open space. As a result of this feedback, minimal (boundary) fencing was included in the masterplan across the site.

Further, the period of community consultation that was undertaken in December 2022/January 2023 revealed similar concerns. In particular, residents were concerned that access will be further restricted and the gates will remain closed even when games are not taking place. Additionally, there were concerns that constructing new permanent fencing at 1800mm high will detract from the redeveloped site and be imposing.

Members are now invited to consider the alternate perimeter fence proposal presented by Adelaide Omonia Cobras Soccer Club and provide the Administration with direction as to its approval or otherwise. If approval is provided, the Administration will amend and vary the existing licence for the Adelaide Omonia Cobras Soccer Club at the Weigall Oval Sports Facility to reflect the installation and use of the perimeter fence for the soccer field. The closure of the perimeter fence will only be for sanctioned Football South Australia games as required by the rules and regulations of the Association, with the licence stipulating that the perimeter fence is to remain open at all other times.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no perceived significant climate change impacts arising as a result of consideration of this report.

Conclusion

This report provides Members with an update in relation to two proposals for the Weigall Oval Sports Facility; the extension of operating hours for the bar, dining and function area, and the installation and use of a crowd control/perimeter fence around the senior soccer field.

Members are asked to provide direction to the Administration on the update proposal for the perimeter soccer fence.

Attachments

- 1. Decision Notification Form - Variation to Hours at Weigall Oval Sporting Facility**
- 2. Letter to Football SA seeking perimeter fence exemption for Weigall Oval senior soccer field**
- 3. Response Letter from Football SA regarding perimeter fencing requirements at Weigall Oval**
- 4. Original Perimeter Soccer Fence Proposal for Weigall Oval**
- 5. Updated design for Perimeter Soccer Fence at Weigall Oval**



DECISION NOTIFICATION FORM

Section 126(1) of the Planning, Development and Infrastructure Act 2016

TO THE APPLICANT(S):

Name: City of West Torrens
Postal address: 165 Sir Donald Bradman Drive Hilton SA 5033
Email: [REDACTED]

IN REGARD TO:

Development application no.: 21033169	Lodged on: 4 Jul 2023
Nature of proposed development: Variation to condition 4 of development authorisation 211/646/2018 to extend the hours of operation to Midnight on Friday and Saturday (12AM Saturday and Sunday, respectively)	

LOCATION OF PROPOSED DEVELOPMENT:

Location reference: 18 URRBRAE TCE PLYMPTON SA 5038		
Title ref.: CT 5865/249	Plan Parcel: F7394 AL1	Council: CITY OF WEST TORRENS

Location reference: 18 URRBRAE TCE PLYMPTON SA 5038		
Title ref.: CT 5865/249	Plan Parcel: F7394 AL1	Council: CITY OF WEST TORRENS

DECISION:

Decision type	Decision (granted/refused)	Decision date	No. of conditions	No. of reserved matters	Entity responsible for decision (relevant authority)
Planning Consent	Granted	4 Jul 2023	1	0	Assessment Manager at City of West Torrens
Building Consent	Not Required	4 Jul 2023	0	0	City of West Torrens
Development Approval - Planning Consent; Building Consent	Granted	4 Jul 2023	1	0	City of West Torrens

FROM THE RELEVANT AUTHORITY: City of West Torrens

Date: 4 Jul 2023

CONDITIONS

Planning Consent

The operating hours of the bar, dining and function areas within the clubroom building shall be restricted to between the hours of 7.30am and 11.00pm on any day aside from Friday and Saturday, where the hours shall be restricted to between the hours of 7:30am and 12am.

This form constitutes the form of a decision notification under section 126(1) of the Planning, Development and Infrastructure Act 2016, as determined by the Minister for Planning for the Purposes of regulation 57(1) of the Planning, Development and Infrastructure (General) Regulations 2017. Published: 7 July 2022.



Government of South Australia
Department for Trade and Investment

Building Consent

None

ADVISORY NOTES**Planning Consent**

None

Building Consent

None

CONTACT DETAILS OF CONSENT AUTHORITIES

Name: City of West Torrens	Type of consent: Planning; Building
Telephone: 08 8416 6333	Email: development@wtcc.sa.gov.au
Postal address: 165 Sir Donald Bradman Drive, Hilton SA 5033	



2 February 2023

Mr Michael Carter
Chief Executive Officer
Football South Australia
PO Box 87
POORAKA SA 5095

Via email: [REDACTED]

Dear Michael

I am writing to you with regard to the State League 1 requirement to enclose the senior soccer field for games held at Weigall Oval during the 2023 season and beyond.

Firstly, the City of West Torrens applauds the achievement of the Adelaide Omonia Cobras Football Club (the Cobras) for being promoted to the State League 1 Competition for the 2023 season and Council is aware of the Football Federation State League 1 regulation *that "spectator amenities be fully enclosed with a perimeter fencing ensuring admission into the ground is controlled"*.

As you are aware, Weigall Oval recently underwent a significant upgrade and extensive community consultation was undertaken during the master planning process. A key concern raised through this process was the perceived loss of community open space and there was a strong desire to ensure Weigall Oval was accessible by the wider community at all times.

During the 2021 season (which also saw the Cobras advance to State League 1 for the year before being relegated), the senior soccer pitch was fenced with temporary fencing for a small number of games only. This agreement was negotiated, due to community sentiment at the time, between Council's Administration and the Football Federation of SA.

Since becoming aware of the Cobras promotion to State League 1 for the upcoming season, Council undertook a period of community consultation to ascertain the thoughts and views of local residents regarding the potential construction of a perimeter fence around part of the senior soccer field. Residents were advised that a combination of permanent and temporary fencing was proposed and that access would only be restricted for up to twelve games per year.

At the end of the consultation period, an overwhelming 75.6% of respondents did not support the proposed perimeter fence around (a portion) of the senior soccer field. These results were presented to Council at their meeting held 17 January 2023, where they resolved that:

In light of community concerns regarding public access to the Weigall Oval site, the Administration be authorised (together with the Adelaide Omonia Cobras Soccer Club) to seek to gain an exemption for construction of a new permanent crowd perimeter fence to the senior soccer pitch at Weigall Oval Sports Facility to meet the requirements of the competition level (State League 1) from Football South Australia. In the event that the exemption is not granted, the installation of a new permanent, unobtrusive, retractable perimeter fence, where possible, be approved.

Accordingly, the Council is now seeking an exemption from Football SA allowing State League 1 games to be held at Weigall Oval for the 2023 season and beyond without perimeter fencing, as this Federation requirement is in conflict with the masterplan and vision of the site and is contrary to the sentiments of the surrounding residents.

We are open to discussing this further and working together with the Football Federation of SA and the Cobras to ensure the needs of the League as well as the local community can be met. Please do not hesitate to contact Manager City Property, Dean Ottanelli, on [REDACTED] or via email [REDACTED] to arrange a time to discuss this further with all relevant parties.

Yours sincerely



Terry Buss PSM
Chief Executive Officer
City of West Torrens

Cc: Simon Panayi, President of the Adelaide Omonia Cobras Football Club



ServiceFM Stadium
Matildas Drive (Cnr Briens Road)
Gepps Cross, SA 5094



Ph: (08) 8340 3088
Fax: (08) 8340 3188



PO Box 87
Pooraka SA 5095



www.footballsa.com.au

22 March 2023

Terry Buss PSM
Chief Executive Officer
City of West Torrens

omc@wtcc.sa.gov.au

Dear Terry

Thank you for your correspondence dated 2 February 2023 regarding the State League 1 requirements at Weigall Oval seeking a perimeter fencing exemption for Weigall Oval

The development undertaken by the City of West Torrens is an outstanding facility for Football and Adelaide Omonia Cobras FC. Unfortunately, fencing requirements and the players race does not meet Football South Australia's Rules and Regulations. As such, the exemption request to not have a perimeter fence at Weigall Oval indefinitely is not approved.

An exemption to host games at Weigall Oval was permitted previously with temporary fencing for identified matches with an understanding that should Adelaide Omonia Cobras FC remain in State League 1, that a fence would be installed. The requirements not currently met at Weigall Oval for the State League 1 competition are:

1. Perimeter Fencing:
Spectator amenities shall be fully enclosed with a perimeter fencing ensuring admission into the ground is controlled.
2. Player's Race:
A player's race that leads directly from the dressing room of the players and match officials to the field of play must be implemented. The player's race must be secured ensuring the safety of the players and match officials as they move between the two area and be inaccessible by spectators and unauthorized persons.

Football SA is happy to provide advice if required to ensure any future fencing works meet requirements.

Yours Sincerely

Michael Carter
Football SA CEO

Cc: Simon Panayi, Adelaide Omonia Cobras Football Club President
George Georganas, Football SA General Manager Football Operations
Angelo Catinari, City of West Torrens Deputy Chief Executive Officer



NEW FENCING **WEIGALL OVAL // CITY OF WEST TORRENS**

18 URRBRAE TCE, PLYMPTON



LEGEND

- HG** Hinged Pedestrian Gate
- SG** Sliding Gate
- DG** Hinged double Gate
- ... Existing Pedestrian Footpath
- Proposed Tubular Fencing (1.8 m H)



NEW FENCING WEIGALL OVAL // CITY OF WEST TORRENS

18 URRBRAE TCE, PLYMPTON



LEGEND

- HG** Hinged Pedestrian Gate
- SG** Sliding Gate
- DG** Hinged double Gate
- ... Existing Pedestrian Footpath
- Proposed Tubular Fencing (1.8 m H)



16.9 Request for Council to enter into a Joint Use Agreement with Department for Education (Torrensville Primary School) - Update

Brief

This report provides an update for Members in relation to entering into a Joint Use Agreement with the Department for Education for the out of school hour's public access to the Torrensville Primary School oval and playground area.

RECOMMENDATION

It is recommended to Council that:

1. Council enter into a new 5 year shared use agreement with the Department of Education and Child Development for use of the Torrensville Primary School oval and surrounds commencing from 1 July 2023 and concluding on 30 June 2028 with one option to renew for a further 5 year term commencing on 1 July 2028 and expiring on 30 June 2033.
2. Council pay an annual fee to the Minister for Education, Training and Skills towards the cost of turf and oval maintenance at a commencing fee of \$25,000 (plus GST) per annum, with annual increases on the anniversary of the commencement date, by the Consumer Price Index (All Groups) Adelaide Index Number (CPI).
3. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation in relation to the joint use agreement.
4. An amount of \$25,000 be allocated within Council's September 2023 budget review (for the Budget 2023/2024) to enable payment of this agreement fee.

Introduction

At its meeting of 4 April 2023, the Council considered a report relating to a proposed new joint use agreement for the Community's use of the school grounds at Torrensville Primary School. Subsequent to its deliberations the Council resolved that:

1. *Council provide its consent for the Administration to enter into negotiations with representatives from the Department for Education and Torrensville Primary School for the grant of a 5-year joint use agreement for the community's use of the Torrensville Primary School grounds.*
2. *The Administration provides a further report to Council following completion of negotiations for the grant of the new joint use licence agreement.*

A copy of the previous report is included for the information of Members (**Attachment 1**).

Discussion

As is foreshadowed in the resolution above, this report provides an update to Elected Members following the conclusion of negotiations with representatives from the Department for Education South Australia.

A draft Joint Use Agreement (***the Agreement***) has been developed for consideration by Council (**Attachment 2**). The Agreement is comparable to that which was entered into for the use of Cowandilla Primary School grounds in 2021.

The essential elements of the agreement are as follows:

- The agreement is to operate for a term of 5 years commencing from 1 July 2023 and expiring on 30 June 2028;

- The agreement allows for one option to renew for a further 5 year term commencing on 1 July 2028 and expiring on 30 June 2033;
- The Council to pay a commencing fee of \$25,000 (plus GST) in the first year of the agreement - such fee to be increased by Consumer Price Index (All Groups) Adelaide Index Number (CPI) on each anniversary of the commencement date;
- The monies paid by Council are to be applied to the management and improvement of the school oval;
- The Minister (school) will retain exclusive use of the facility during the hours of 7:30am to 5:00pm on any school day and on such other days as the facility is required for specific school activities;
- The Parties acknowledge that the permitted use of the facility is for the purposes of recreational and sporting activities;
- The Minister is to be responsible for all operating costs and hiring of the facility;
- The School's Principal and a Council representative are to meet no later than 31 January in each calendar year to determine the usage of the facility by the parties for the next calendar year, and, to meet on at least two occasions per year to resolve any issues relating to the use of the facility. (NB: There are also other dispute resolution clauses and processes contained within the agreement.)

Whilst it may appear that the public's access to the oval will be restricted, one of the outcomes sought from this agreement was the ability to allow local sporting clubs and families to use this facility in the evening, on weekends and during school holidays, as a way to increase accessible green open space in this area. This agreement ensures the public will have legitimate access to the facility at times not required by the school.

As the fee for use of the school facility has not been specifically accounted for within Council's 2023/2024 budget it is suggested that an amount of \$25,000 be allocated to meet this fee within the September 2023 budget review.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

This report outlines an opportunity for Council to manage our environment in a responsible way, improving the community's access to well-maintained public open spaces, which has a direct and positive influence on the liveability of the city. The intent of this report is consistent with the objectives of Open Space Plan 2021-2026.

Conclusion

Following the conclusion of negotiations between the Administration and the Department for Education, the Council is now in a position to consider the execution of an agreement for a term of 5 years with an option to renew for a further 5 years, for use of the Torrensville Primary School oval and surrounds.

Attachments

1. **Extract of City Facilities and Waste Recovery Standing Committee Agenda 4 July 2023 - Item 8.2**
2. **Draft Joint Use Agreement for Torrensville Primary School for Consideration by Council**

8.2 Request for Council to enter into a Joint Use Agreement - Department for Education (Torrensville Primary School)

Brief

This report advises Committee Members that correspondence has been received from the Department for Education seeking an indication as to whether Council wishes to enter into an agreement for the out of school hours public access to the Torrensville Primary School oval and playground area.

RECOMMENDATION

The Committee recommends to Council that:

1. Council provide its consent for the Administration to enter into negotiations with representatives from the Department for Education and Torrensville Primary School for the grant of a 5-year joint use agreement for the community's use of the Torrensville Primary School grounds.
2. The Administration provides a further report to Council following completion of negotiations for the grant of the new joint use licence agreement.

Introduction

The Principal of the Torrensville Primary School has met with the Administration and subsequently, a representative of the Department for Education has written to Council seeking to commence discussions regarding entering into an agreement permitting community use of the school grounds at times other than those when required for school use (**Attachment 1**).

An aerial map showing the location of the school and its oval is attached (**Attachment 2**).

Background

From approximately 2003, there have been a series of rolling agreements between the Cowandilla Primary School and the Council for use of the Cowandilla Primary School grounds. From 2015, the agreement was formalised as a Joint Use Agreement between Council and the Minister for Education. The Joint Use Agreement has a licence term of 5 years with the most recent agreement having been signed in 2020, with a commencing licence fee of \$21,460.67 per annum (plus GST).

The land upon which the school sits is owned by the Minister for Education, and as such, the agreement is between the Minister and Council.

The current, and previous, agreements with Cowandilla Primary school offer benefits to both the school and the wider West Torrens community. There are a large number of community groups, and community members who utilise the school grounds for various activities. Most, if not all of these groups, would be unable to be accommodated within other existing Council owned facilities.

Discussion

Torrensville Primary School oval and recreation area is located on Ashley Street, Torrensville and features approximately 7,300m² of open space including:

- an area of green open space (approximately 54m x 100m)
- two cricket practice nets,
- a large nature-play playground,
- a traditional playground,
- handball courts,
- a basketball ring (however hoop is removed after hours),
- a sensory path,
- shaded areas and areas of seating, and
- an area of hard-stand surface for bike/scooters as well as ball games.

Council's Open Space plan 2021-2026, outlines an open space hierarchy for the City of West Torrens which is to be used as a guide for the planning and management of open spaces across the council area. Shared Open Space is identified as a classification in the hierarchy and describes this open space as:

"Spaces that are accessible to the public but are not owned by the City of West Torrens. They may be land owned by an educational facility or club sporting fields. They may also include school grounds which have an agreement in place with the Council to assist in the maintenance in return for allowing the public to access after school hours. Currently the Council has an agreement in place with Cowandilla Primary School and will look to expand this in the future."

The total open space in West Torrens (defined within the Open Space Plan 2021-2026) represents 2.48ha per 1,000 people, based on the population of the time of 60,842 residents. The National Standard for the adequate supply of open space is 3ha per 1,000 people. With existing shared open space agreements held for land not owned and managed by the Council, the available open space in West Torrens represents 4.65ha per 1,000 people. It is evident that joint use agreements can provide substantial open space benefits to local residents.

As Members are likely aware, there is growing evidence of the mental and physical health benefits enjoyed by people that have access to quality green open spaces. Parks and other forms of open space provide opportunities for people to be in touch with nature and gain those positive health benefits.

As residential densities in the City of West Torrens increase, the amount of private green space is likely to diminish. Council strives to provide access to a range of open space types within walking distance of homes i.e. within a radius of approximately 400m.

The agreement that exists over open space at Cowandilla Primary School, allocates a set "rental" (rent equivalent) paid by Council for the community use of the space outside of school hours. The school originally (in 2015) quantified the expenditure it contributed at the time toward ground maintenance and, following inspection of the property by, and advice received from, independent turf maintenance companies, an annual budget estimate was agreed upon. This estimate was then apportioned to reflect the proposed shared, i.e. school versus wider community, use of the facility. It is expected that maintenance costs have increased significantly since the original budget estimate was provided in 2015.

Similarly to Cowandilla Primary School, Torrensville Primary School do not have floodlights available for the green open space, and as such, from a "times of use" perspective it could be suggested that, the grounds are available for use at the following times:

- Daylight Savings Hours - 7.30am to 8.00pm
- Non daylight savings hours 7.30am to 6.00pm

The school has sole use of the facility during school term times and during school hours, which includes an out-of-hours school care program. No sports training takes place after-school at the site.

Therefore, it could be suggested that the **School use** would remain reasonably consistent throughout the year as approximately 7.30am - 5pm, 5 days/week. **Public availability** would likely then be between: 5pm and 6pm on weekdays and 7.30am until 6pm on weekends during non-daylight saving hours; and 5pm and 8pm on weekdays and 7.30am until 8pm on weekends during daylight saving hours.

It is worth noting that both Council and the Department for Education share a similar role and ethos in providing facilities for the community. This is evidenced by the fact that the Department for Education (DECD) previously produced a discussion paper advocating the use of Schools as Community Hubs.

As per the discussion paper:

"Schools as community hubs is in accord with DECD's mission to achieve a fully integrated child development system capable of improving outcomes for all young people by harnessing the statewide capacities of families, communities, government and non-government agencies with responsibilities for children."

"The concept of schools as community hubs creates an opportunity to ensure that duplication of services by different agencies is reduced/eliminated"; and

"..the community users of the school space are more like fellow consumers of space that is a valid complementary goal."

The Administration now seeks Council direction regarding the opportunity to enter into a Joint Use Agreement with the Minister for Education over the open space at Torrensville Primary School. Should Council provide endorsement for discussions to take place, a further report will be provided to Council following completion of negotiations for the grant of the new joint use licence agreement.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

This report outlines an opportunity for Council to manage our environment in a responsible way, improving the community's access to well-maintained public open spaces, which has a direct and positive influence on the liveability of the city. The intent of this report is consistent with the objectives of Open Space Plan 2021-2026.

Conclusion

The Principal of Torrensville Primary School approached the Administration regarding the potential to enter into a Joint Use Agreement for the open space located at the school. The Department for Education subsequently emailed the Administration seeking to discuss a potential agreement over the site.

The Administration now seeks direction from Council regarding the proposal to enter into an agreement with the Department for Education over land at Torrensville Primary School

Attachments

- 1. Email from Department For Education: Seeking to commence negotiations for a Joint Use Agreement**
- 2. Aerial View of Torrensville Primary School open space**
- 3. Open Space Provision with City of West Torrens**
- 4. Location of Torrensville Primary School in relation to the suburbs of Torrensville and Underdale**

From: Brady, Jodie (Education) [REDACTED]
Sent: Wednesday, 8 February 2023 2:47 PM
To: Dean Ottanelli [REDACTED]
Subject: Proposed JUA for use of Torrensville Primary School's green space

OFFICIAL

Good afternoon Dean,

I have been assigned to assist in the preparation of a Joint Use Agreement for a proposal allowing the City of West Torrens to share use of Torrensville Primary School's green space areas.

In order to progress the matter, can you please advise of the details of the arrangement that Council are seeking and any specific terms/conditions required.

Please contact me if you wish to discuss further or have any queries at this stage.

Thank you, Jodie

Jodie Brady

Property Coordinator | Asset and Facilities Management

Department for Education | Level 2, Education Support Hub, 8 Milner Street, Hindmarsh SA 5007

t [REDACTED] | e [REDACTED] | w www.education.sa.gov.au



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Government of South Australia
Department for Education

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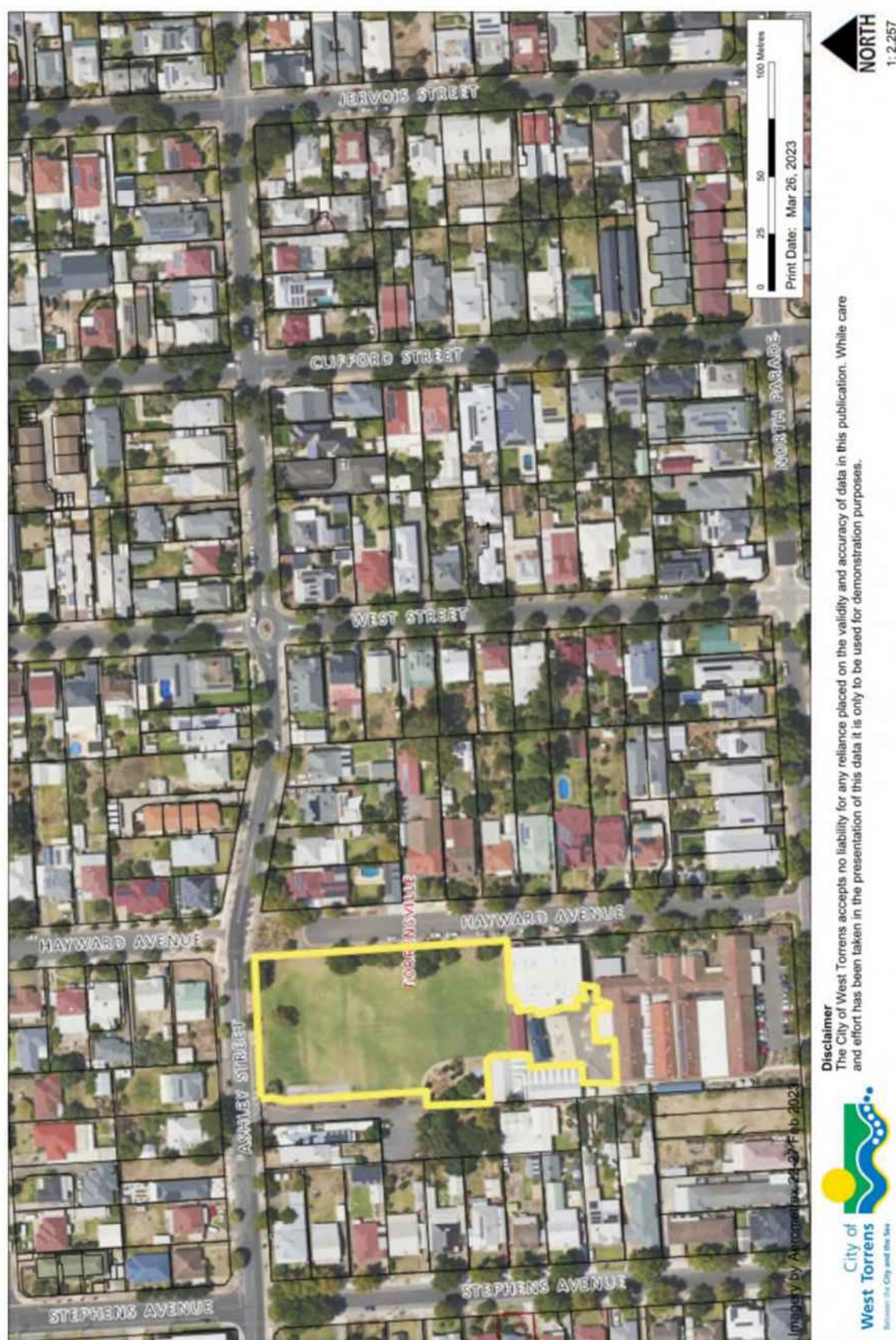
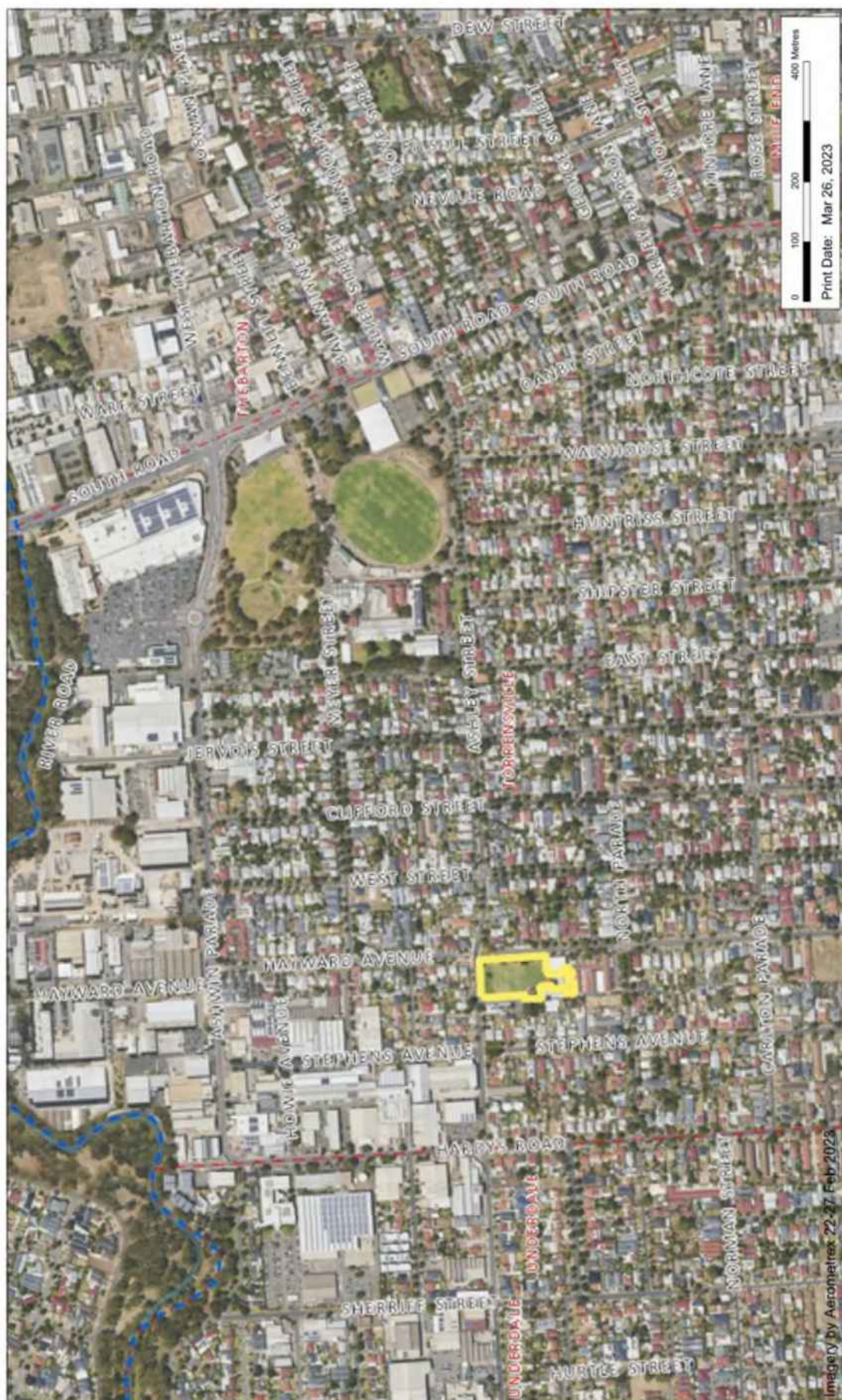


Figure 4
OPEN SPACE
- PROVISION
City of West Torrens



Disclaimer
The City of West Torrens accepts no liability for any reliance placed on the validity and accuracy of data in this publication. While care and effort has been taken in the presentation of this data it is only to be used for demonstration purposes.



JOINT USE AGREEMENT

BETWEEN

**MINISTER FOR EDUCATION,
TRAINING AND SKILLS**

AND

CITY OF WEST TORRENS



**Government
of South Australia**

**CROWN SOLICITOR
Level 10 Education Centre
31 Flinders Street, Adelaide SA 5000**

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AGREEMENT dated

2023

PARTIES

MINISTER FOR EDUCATION, TRAINING AND SKILLS a body corporate by operation of the *Administrative Arrangements Act 1994* (SA) of 31 Flinders Street Adelaide South Australia 5000 (**Minister**)

AND

CITY OF WEST TORRENS (ABN 16 346 877 634) a body corporate pursuant to the *Local Government Act 1999*, whose principal office is situated at 165 Sir Donald Bradman Drive Hilton South Australia (**Council**)

BACKGROUND:

- A. The Minister is registered as the proprietor of an estate in fee simple in the Land.
- B. The Minister has agreed to allow the Council to use the Facility for the Permitted Use and on the terms and conditions contained in this Agreement.

IT IS AGREED:

1. RECITALS

The parties acknowledge and declare that the matters referred to in the background to this Agreement are true and correct in every particular and that they form part of this Agreement.

2. DEFINITIONS AND INTERPRETATION

In this Agreement, unless the context otherwise requires:

- 2.1 **Commencement Date** means the date specified in Item 8 of the Schedule;
- 2.2 **Council's Representative** means such person or persons nominated in writing to the Minister by the Council as the Council's Representative;
- 2.3 **CPI** means Consumer Price Index (All Groups) Adelaide Index Number published by the Australian Bureau of Statistics;
- 2.4 **Facility** means the area described in Item 5 of the Schedule;

-
- 2.5 **Land** means the land described in Item 3 of the Schedule; owned by the Minister and described in the Certificate of Title Volume 6088 Folio 866;
 - 2.6 **Minister's Representative** means such person or persons nominated in writing to the Council by the Minister as the Minister's Representative;
 - 2.7 **Operating Costs** means all charges applicable to or payable in respect of the Facility including but not limited to ground maintenance, water, rubbish removal and security but excluding the cost of graffiti removal;
 - 2.8 **Permitted Use** means the permitted use set out in clause 5 and Item 6 of the Schedule;
 - 2.9 **Plan** means the Plan of the Facility attached to this Agreement as Annexure A;
 - 2.10 **Principal** means the person from time to time holding or acting in the position of Principal of the School;
 - 2.11 **School** means the Torrensville Primary School;
 - 2.12 **Term** means the period described in clause 3 and Item 7 of the Schedule;
 - 2.13 **Turf Maintenance** means the maintenance of the turf of the oval contained within the Facility;
 - 2.14 **User** means the Council and all persons lawfully authorised by it to use the Facility or any member of the public who uses the Facility;
 - 2.15 any word importing the plural includes the singular and vice versa;
 - 2.16 any word importing a gender includes all other genders;
 - 2.17 a reference to a body corporate includes a natural person and vice versa;
 - 2.18 a reference to a recital, party, clause or schedule is a reference to a recital, party, clause or schedule of this Agreement;
 - 2.19 the captions, headings, section numbers and clause numbers appearing in this Agreement are inserted only as a matter of convenience and in no way affect the construction of this Agreement; and
 - 2.20 a reference to a statute includes all statutes amending, consolidating or replacing the statutes referred to.

3. TERM

- 3.1 Subject to any early termination of this Agreement, this Agreement will commence on the Commencement Date for initial term of five (5) years.
- 3.2 The Minister will, upon the written request of the Council made not later than six months before the expiration of the initial term, and if at that time the Council is not in breach of this Agreement, grant an extension of this Agreement to the Council for a further term of five (5) years (**extension**) on the same terms and conditions contained in this Agreement excluding this clause 3.2.

4. LICENCE TO THE COUNCIL

- 4.1 The Minister will retain exclusive use of the Facility during the following times:
 - 4.1.1 during the hours of 7:30am to 5pm on any School day;
 - 4.1.2 on such other days when the Facility is required for specific school

activities.

- 4.2 Subject to clause 4.1, the Minister grants to the Council an exclusive licence to use the Facility at all other times (**Access Period**).
- 4.3 The Principal and the Council's Representative must meet on or before 31 January in any year to determine the usage of the Facility by the parties for the next calendar year.
- 4.4 Issues relating to the use of the Facility by the Council will be determined by the Principal and the Council's Representative who must meet on at least two occasions per year or as otherwise agreed. If the Principal and the Council's Representative are unable to reach agreement on the use of the Facility by the parties, the issue will then be determined in accordance with the provisions of clause 18.
- 4.5 All persons lawfully authorised by the Council to use the Facility are permitted to use the access-ways and entrances during the Access Period in common with the Minister for the sole purpose of ingress to and egress from the Facility.
- 4.6 The Minister and the Council hereby acknowledge, agree and declare, that the rights, powers and privileges granted to or vested in the Council under this Agreement are contractual only and do not create, give rise to, or vest in the Council any estate, interest or right of a proprietary nature in the Land or the Facility.

5. PERMITTED USE

- 5.1 The Council and any User must only use the Facility for the purposes of recreational and sporting activities.
- 5.2 The Council must not do or permit to be done in, upon, or about the Facility:
 - 5.2.1 anything which is or is likely to become a nuisance or annoyance to the persons occupying premises adjoining or in the vicinity of the Facility; or
 - 5.2.2 any noisy, noxious, noisome or offensive trade, business or occupation.

6. OPERATING COSTS

The Minister will, throughout the Term, pay all Operating Costs applicable to or payable in respect of the Facility.

7. OPERATION OF FACILITY

- 7.1 Any applicable fees for the use of the Facility by invitees (including sub-licensees) of any of the parties, may be determined by the Principal and the Council's Representative, and any such fees will be paid to and retained by the Minister.
- 7.2 The Minister will, in consultation with the Council, as soon as practicable after the Commencement Date, establish and maintain throughout the Term a list of conditions of use applicable to the use of the Facility by any User. The parties will use their best endeavours throughout the Term to ensure that any User comply with such conditions of use.
- 7.3 The parties must at all times during the Term comply with the requirements of all laws, statutes, regulations, by-laws, ordinances, rules and other forms of statutory instruments or delegated legislation, notices, orders or requirements

lawfully given or made by any authority applicable to the use of the Facility by the parties.

8. TURF MAINTENANCE

8.1 The Council will pay an annual fee of \$25,000 plus GST to the Minister towards the cost of Turf Maintenance (**Turf Maintenance Fee**). The annual fee must be paid within the first quarter of each year of the Term within 14 days of receipt of a tax invoice. If requested by Council, copies of invoices in relation to Turf Maintenance will be provided by the School.

8.2 On and taking effect from each anniversary of the Commencement Date (**Review Date**) the Turf Maintenance Fee will be increased by multiplying the Turf Maintenance Fee payable immediately preceding the relevant Review Date by the following fraction:

$$\frac{X}{Y}$$

Where:

'X' is the CPI in respect of the quarter ending immediately preceding the relevant Review Date; and

'Y' is the CPI in respect of the quarter ending immediately preceding the commencement of this Agreement or, in the case of a Turf Maintenance Fee that has previously been varied, the previous Review Date.

9. MAINTENANCE AND REPAIR DAMAGE

9.1 Subject to clause 9.2, the Minister will, during the Term, arrange for the routine maintenance and audit inspection of the Facility and keep it in good and tenable repair and condition, provided that the Council's Representative and the Minister's Representative agree on a program for the conduct of maintenance and repair work other than routine maintenance.

9.2 Each party will pay the whole cost of repair of any damage to the Facility to the extent that such damage is caused or contributed by any wilful act, neglect, default or omission of that party or of that party's agents, employees, officers, contractors, invitees or sub-licensees.

10. SECURITY

The Minister will, in consultation with the Council, establish and maintain at all times during the Term, adequate security measures to minimise the risk of damage, vandalism and/or theft to the Facility or any equipment in the Facility.

11. ALTERATIONS AND ADDITIONS

11.1 The Council must not make or permit to be made any alterations or additions to the Facility, or any part of it, without the prior written consent of the Minister and will, in the course of such alterations or additions made with the consent of the Minister, observe and comply with all reasonable requirements of the Minister.

11.2 Upon the expiration or earlier termination of this Agreement, any alterations or additions made by the Council pursuant to this clause will remain or become the property of the Minister.

12. WORKS BY THE MINISTER

The Council will permit the Minister and any architect, officer, employee, agent or contractor of the Minister upon reasonable times during the Term and with all necessary materials and appliances to enter into the Facility during the Access Period or any part of it for the purpose of carrying out any cleaning, alterations or repairs to it whether for the purposes of exercising the powers and authorities and authorities of the Minister under this Agreement or otherwise, provided that such cleaning, alterations, repairs and works will be carried out without unnecessary interference with the occupation and use of the Facility by the Council.

13. INSURANCE

13.1 The Minister will insure the Facility against all usual and necessary risks against which an owner can and ordinarily does insure for full replacement value during the term of this Agreement.

13.2 The Minister warrants that the Minister is entitled to the benefit of the South Australian Government Insurance and Risk Management arrangements administered by SAICORP (the South Australian Government Captive Insurance Corporation) in respect of the operations under this Agreement.

13.3 The Council warrants that it is a member of the Local Government Association Mutual Liability Scheme (**Scheme**) and is bound by the rules of the Scheme pursuant to section 142 and Schedule 1, Part 1 of the *Local Government Act 1999* (SA) (**LGA**), and in the event that the Council ceases to be a member of the Scheme it will immediately, pursuant to section 142(1) of the LGA and the Regulations under the LGA, take out and maintain insurance to cover its civil liabilities at a minimum level of cover of three hundred million dollars (\$300,000,000) or such other amount specified in the Regulations.

14. RELEASE AND INDEMNITIES**14.1 Release**

14.1.1 Each party will use and occupy the Facility at their own risk in all things and they will each release the other party in the absence of any default, neglect or omission by the other party, its agents, employees, contractors or invitees to the fullest extent permitted by law from all and any claims, demands and damage of every kind resulting from any loss of life, accident, injury to persons or damage to property whatsoever and howsoever occurring in, upon or in any other way connected with the use of the Facility by the party (including loss or damage to any of the party's fixtures or fittings or to any personal property of the party or of any person lawfully authorised by the party to use the Facility pursuant to this Agreement).

14.2 Indemnities

14.2.1 The Council agrees to indemnify the Minister and keep the Minister and the Minister's employees, servant and agents indemnified from and against any actions, costs, claims, charges and expenses which may be brought against the Minister in connection with any loss of life, personal injury and/or loss of or damage to property arising from, or out of or in connection with the use by the Council of the Facility or any part of it (including, but not limited to, any loss of or damage to personal property of the Council, its agents, employees, contractors, invitees or any User), except where such loss of life, personal injury and/or loss of or damage to property is caused by any neglect, default

or omission by the Minister or the Minister's agents, employees, contractors or invitees.

- 14.2.2 The Minister agrees to indemnify the Council and keep the Council indemnified from and against any actions, costs, claims, charges and expenses which may be brought against the Council in connection with any loss of life, personal injury and/or loss of or damage to property arising from or out of in connection with the use by the Minister of the Facility or any part of it (including, but not limited to, any loss of or damage to personal property of the Minister and the Minister's agents, employees, contractors or invitees), except where such loss of life, personal injury and/or loss of or damage to property is caused by any neglect, default, or omission by the Council or its agents, employees, contracts, invitees or any User.

15. NO WARRANTY

No warranty is granted by the Minister as to the state and condition or fitness for purpose of the Facility or of any fixtures, fittings or improvements situated in or on the Facility and any implied warranties are expressly excluded.

16. YIELDING UP

The Council will, upon expiration of the Term, on earlier termination of this Agreement or by operation of law, peaceably yield up possession of the Facility to the Minister in a neat and tidy condition to the reasonable satisfaction of the Minister.

17. DELEGATION

Any request, approval, consent or any notice or any other thing which is either required to be given, done or performed or permitted to be given, done or performed by either party pursuant to this Agreement, may be so given, done or performed by the relevant representative of the party.

18. DISPUTE RESOLUTION

- 18.1 If a dispute arises between the Minister and the Council as to the terms of, or operation of, this Agreement, or as to the rights and obligations of the parties under this Agreement, then:

- 18.1.1 the dispute must be referred to the Principal and the Council's property services coordinator (or their nominees), with a view to making a recommendation to the parties for the purposes of resolution of the dispute;
- 18.1.2 if the dispute remains unresolved it must be referred to the Chief Executive of the South Australian Department for Education and the Chief Executive of the Council (or their nominees), with a view to resolving the dispute; and
- 18.1.3 if the dispute remains unresolved, the dispute may be referred to an independent mediator mutually agreed by the parties for resolution.

- 18.2 Failing resolution of the dispute by the means set out in clause 18.1, either the Minister or the Council may have the dispute determined according to law (including, if appropriate, by reference to a court).

19. DAMAGE OR DESTRUCTION OF THE FACILITY

- 19.1 If the Facility or any part of it is wholly or substantially damaged or destroyed, or the Facility is damaged or destroyed so as to render the Facility wholly or partially inaccessible or unfit for use, the Minister may, at the Ministers discretion, terminate the Agreement by giving the Council fourteen (14) days prior notice to that effect.
- 19.2 If the Minister resolves to repair the damage, then the Minister will apply any insurance moneys received under any insurance policy effected in respect of the Facility to the reinstatement of the Facility. If the Minister fails to repair the damage within a reasonable time after the date of such damage or destruction (provided that the Minister shall not be obliged to repair the damage) then the Council may terminate this Agreement by giving the Minister fourteen (14) days prior notice to that effect.
- 19.3 If this Agreement is terminated pursuant to clause 19.1 or 19.2, neither party shall have any claim for or right to recover compensation by reason of such termination but without prejudice to the rights of either party for any antecedent breach or default or any claim by the Minister from the Council for compensation in respect of the damage or destruction.

20. TERMINATION

- 20.1 Either party may terminate this Agreement by giving to the other party at least six (6) months' written notice.
- 20.2 The Minister may terminate this Agreement immediately by notice in writing to the Council if:
- 20.2.1 the Council breaches or defaults in the observance or performance of its duties and obligations under clauses 4, 5, 7.3, 8.1, 8.2, 9.2, 11.1, 29 and 30 (**Essential Terms**); or
 - 20.2.2 the Council breaches or defaults any term of this Agreement which does not constitute the Essential Terms, and following the giving by the Minister of written notice of such breach or default, the Council fails to rectify such breach or default within a reasonable time, having regard to the nature and circumstances of such breach or default; or
 - 20.2.2 the Council commits any further breach or default of this Agreement for which the Minister has previously given written notice of such breach or default pursuant to clause 20.2.1, notwithstanding rectification of the previous breach or default; or
 - 20.2.3 any of the following events occur:
 - (a) the Council is unable to pay its debts as and when they fall due or is otherwise insolvent;
 - (b) an order is made for the winding up or liquidation of the Council;
 - (c) the Council is wound up or dissolved;
 - (d) the Council enters into a scheme of arrangement, compromise, moratorium or other form of composition with its creditors or any class of its creditors;
 - (e) a receiver, a manager or a receiver and a manager, an administrator or other insolvency administrator is appointed to the Council;
 - (f) a mortgagee, chargee or other encumbrancee is appointed over

or takes possession of or appoints an agent to take possession of all or any of the Council's assets.

20.3 Notwithstanding any other provisions in this Agreement, this Agreement will terminate automatically if:

20.3.1 the Minister ceases to operate the School;

20.3.2 the Minister sells, transfers or otherwise disposes of, or leases the Land, or the Minister contracts to sell, transfer or otherwise dispose of the Land; or

20.3.3 the Council is abolished pursuant to the *Local Government Act 1999* (SA).

21. AUDITOR-GENERAL

Nothing in this Agreement derogates from the powers of the Auditor-General under the *Public Finance and Audit Act 1987* (SA).

22. SEVERANCE

If any term or condition of this Agreement is for any reason unlawful, void, invalid or unenforceable then the offending term or condition will be severed without affecting the validity or enforceability of the remainder of this Agreement.

23. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement of the parties in respect of its subject matter and the parties agree that this Agreement supersedes all prior arrangements, understandings and negotiations in respect of the matters dealt with in this Agreement. Further, no agreement whether collateral or otherwise, will be taken to have been formed between the parties by reason of any promise, representation, inducement or undertaking (if any) given or made by one party to the other prior to the Commencement Date.

24. MODIFICATION

No variation, addition to or modification of any provision of this Agreement will be binding upon the parties unless such variation, addition or modification is made in writing and signed by each party.

25. WAIVER

25.1 A waiver of any provision of this Agreement must be in writing and be signed by the parties or by persons duly authorised to sign such a document on a party's behalf.

25.2 A waiver by either party in respect of a breach of a provision of this Agreement by the other party is not a waiver in respect of any other breach of that or any other provision.

25.3 No forbearance, delay or indulgence by either party in enforcing the provisions of this Agreement will prejudice or restrict the rights of that party.

26. NOTICES

26.1 Notices may be served by delivering the same personally, by mail or electronic transmission and must be:

- 26.1.1 in writing addressed to the parties at their respective addresses as set out in this clause;
- 26.1.2 signed by or on behalf of the sender or by a person duly authorised in that regard by the sender;
- 26.1.3 deemed to be duly served or made in the following circumstances:
 - (a) if delivered, upon delivery;
 - (b) if sent by mail, upon posting;
 - (c) transmitted by electronic mail:
 - (i) when the relevant email appears in the sender's sent log with properties disclosing an appropriate routing; and
 - (ii) the sender does not receive a message from the system operator to the effect that the relevant email was undeliverable.

but if delivery is not made before 5pm on any day it will be deemed to be received at 9am on the next day in that place.

26.2 Notices must be sent to:

Minister:

Senior Adviser, Property
Asset and Facilities Management
Department for Education
GPO Box 1152
ADELAIDE SA 5001
Email: Education.PropertyServices@sa.gov.au

Council:

City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033
Email: csuwtcc.sa.gov.au

26.3 A party may change its contact details from time to time by giving written notice to the other party.

27. COSTS

27.1 Each party will bear its own costs incurred in respect of the preparation, perusal, negotiation and execution of this Agreement.

28. RELATIONSHIP BETWEEN THE PARTIES

28.1 The parties acknowledge and agree that nothing in this Agreement constitutes any relationship of employer and employee, principal and agent, or partnership between the parties.

28.2 No party has any authority to bind the other party in any manner whatsoever except with the express written approval of the other party.

29. GST

- 29.1 Unless specifically described in this Agreement as 'GST Inclusive', any sum payable (or amount included in the calculation of a sum payable), or consideration to be provided, under or in accordance with this Agreement does not include any amount on account of GST.
- 29.2 Where any supply to be made by one party (**Supplier**) to another party (**Recipient**) under or in accordance with this Agreement is subject to GST (other than a supply the consideration for which is specifically described in this Agreement "GST inclusive"):
- 29.2.1 the consideration payable or to be provided for that supply but for the application of this clause 28.2 (**GST Exclusive Consideration**) shall be increased by, and the Recipient shall pay to the Supplier, an amount equal to the GST payable by the Supplier in respect of that supply; and
- 29.2.2 the Recipient must pay that additional amount at the same time and in the same manner as the GST Exclusive Consideration payable or to be provided for that supply.
- 29.3 If any payment to be made to a party under or in accordance with this Agreement is a reimbursement or indemnification of an expense or other liability incurred by that party, then the amount of the payment must be reduced by the amount of any Input Tax Credit to which that party is entitled for that expense or other liability, such reduction to be effected before any increase in accordance with this clause 28.3.
- 29.4 The Recipient need not make any payment for a Taxable Supply made by the Supplier under or in accordance with this Agreement until the Supplier has given the Recipient a Tax Invoice in respect of that Taxable Supply.
- 29.5 If an Adjustment Event has occurred in respect of a Taxable Supply made under or in accordance with this Agreement, any party that becomes aware of the occurrence of that Adjustment Event must notify each other party to that Taxable Supply as soon as practicable, and all of those parties agree to take whatever steps necessary (including to issue an Adjustment Note), and to make whatever adjustments are required, to ensure that any GST or additional GST on that Taxable Supply, or any refund of GST (or part thereof), is paid no later than 28 days after the Supplier first becomes aware that the Adjustment Event has occurred.
- 29.6 In this clause the following words have the following meanings set opposite them:
- 29.6.1 **"Adjustment Event"** has the meaning attributed in the GST Law;
- 29.6.2 **"Adjustment Note"** has the meaning attributed in the GST Law;
- 29.6.3 **"GST"** means the tax imposed by the GST Law;
- 29.6.4 **"GST Law"** has the meaning attributed in the *A New Tax System (Goods and Services Tax) Act 1999* (Cth).
- 29.6.5 **"Input Tax Credit"** has the meaning attributed in the GST Law.
- 29.6.6 **"Tax Invoice"** has the meaning attributed in the GST Law.

30 ASSIGNMENT

The Council must not assign, transferring or encumber any of its rights or obligations under this Agreement without obtaining the prior written consent of the Minister.

EXECUTED AS AN AGREEMENT

THE COMMON SEAL of **THE MINISTER**)
FOR EDUCATION, TRAINING AND)
SKILLS was hereunto affixed in the)
presence of:

Signature of witness

Print name of witness

SIGNED by a person duly authorised under)
section 37 of the *Local Government Act*)
1999 for and on behalf of **THE CITY OF**)
WEST TORRENS in the presence of:)

Signature of witness

Signature of authorised person

Print name of witness

Print name of authorised person

Date

Date

SCHEDULE

- ITEM 1 Licensor**
Minister for Education, Training and Skills.
- ITEM 2 Licensee**
City of West Torrens (ABN 16 346 877 634).
- ITEM 3 Land**
The land comprised and described in Certificate of Title Volume 6088 Folio 866.
- ITEM 4 Facility**
The portion of the land comprised in Certificate of Title Volume 6088 Folio 866 being the area delineated in red on the Plan contained in Annexure A.
- ITEM 5 Permitted Use**
Recreational and sporting activities.
- ITEM 6 Term**
Five (5) years
- ITEM 7 Commencement Date**
1 July 2023.
- ITEM 8 Expiry Date**
30 June 2028.
- ITEM 9 Renewal Term**
One option to renew for a further five (5) years commencing on 1 July 2028 and expiring on 30 June 2033.
- ITEM 10 Turf Maintenance Fee**
Twenty-five thousand dollars (\$25,000.00) plus GST per annum, payable annually on the commencement date of each year of the Term upon receipt of a tax invoice.
- ITEM 11 Turf Maintenance Fee Review Date**
Each anniversary of the Commencement Date during the Term.

Annexure A

PLAN



16.10 Temporary Closure of the Animal Welfare League

Brief

This report is to provide Council with information in relation to the recent temporary closure of the Animal Welfare League (AWL) to the City of West Torrens and residents in relation to detention and rehoming of dogs and cats.

RECOMMENDATION

It is recommended to Council that:

1. This report be noted.
2. That correspondence in relation to this matter be sent to the Premier of South Australia, the Minister for Climate, Environment and Water, the Minister for Local Government, the Member for West Torrens, the Local Government Association of South Australia and the Dog and Cat Management Board to request urgent action be undertaken to facilitate the relocation of impounded dogs to an appropriate facility.

Introduction

The *Dog and Cat Management Act 1995 Section 60* (the Act) requires the management of dogs, including a provision that dogs may be seized if wandering at large, or if an authorised person reasonably believes it necessary to seize the dog in order to prevent or stop the dog attacking, or harassing or chasing a person or an owned animal, or the authorised person reasonably believes that the dog is unduly dangerous or the dog is subject to a Control Order.

Section 26 of the Act requires Councils to make satisfactory arrangements for the detention of dogs seized under the Act and to make satisfactory arrangements for fulfilling other obligations under the Act.

Section 62 of the Act allows Councils to dispose or destroy a dog detained under this division as they see fit after 72 hours if the dog is unclaimed, unowned or money due in relation to the dog is not paid within 7 days.

In an effort to reunite owners with dogs that may have become lost or wandering at large, the City of West Torrens (the Council) have a dog holding service whereby we can detain dogs locally in West Torrens for up to 72 hours before taking them to the Animal Welfare League (AWL). The CWT facilities have been approved by the Dog and Cat Management Board as per the Act for holding of dogs for 72 hours.

Prior to the opening of Council's dog holding facility any dogs that the officers were unable to reunite to their owners, were taken to Edinburgh North on the day the dog was seized and if the owner came forward to claim their dog, they had to travel to AWL Edinburgh North facilities to do so.

The idea behind the dog holding service is to allow Council officers, when they locate wandering dogs, to be able to detain them locally, contact the owner and then deliver the dog to its home (or have the dog picked up). The dog holding facility has six (6) established kennels which are quiet and in a calming environment with camera surveillance.

Due to the current economic climate and particularly issues with housing rentals (there is a shortage of them and/or the non-acceptance accepting pets) this is having a high impact on owners surrendering their animals, therefore impacting on the Animal Shelters and Rescue facilities.

Due to the impacts being experienced on the Animal Shelters, the majority of councils had received emails from AWL advising of temporary closure of their facilities and that they will not be accepting animals from councils and the general public:

- 3 August 2022 - AWL advised they are sitting close to capacity. Councils to call AWL for kennel allocation
- 29 August 2022 - AWL advised decrease in number of customers adopting animals therefore reached capacity for dogs until 12 September 2022. - *further email received on 11 September advising the have reopened for councils surrenders and rehoming from 12 September 2022.*
- 30 September 2022 - AWL advised they have reached capacity and will not be able to accept any surrender dogs until 4 October 2022. They advised to assist councils for impounding dogs to Contact the co-ordinator for a kennel allocation. - *further email received on 5 December advising they have now room to receive dogs.*
- 5 December 2022 - AWL advised in 15% increase in cats brought to AWL which has led to them to be at capacity to cats/kittens.
- 12 December 2022 - AWL will cease accepting all incoming animals, including those from councils, and be closed to the general public from 5pm this afternoon, Monday 12 December. - *19 December 2022 AWL advised they have reopened the facility for intake of animals.*
- 20 February 2023 - Please be advised AWL will remain closed for cat/kitten intake until 8 March 2023. - *7 March 2023 further email received to advise AWL will resume accepting cats from 8 March 2023.* The correspondence from 20 February 2023 was extended and all cat trapping and cat services to our community have ceased since this email.
- 12 May 2023 - AWL is at its highest capacity ever for cats/kittens, as of 15 May 2023 they will be closed for cat/kitten rehoming intakes until further notice. - All cat trapping and cat services to our community have ceased since this email.
- 9 June 2023 - AWL is currently at its highest capacity ever for dogs and puppies and unfortunately this means that as of 8am Monday, 12 June 2023 they will be closed for dog and puppy rehoming intakes until future notice.

Discussion

74% of metropolitan Councils have contract arrangements with AWL and 23% of metropolitan Councils have contract arrangements with RSPCA.

The City of West Torrens has six (6) established kennels for 72 hour holds before surrendering the dogs for rehoming. The Council is not a rehoming facility and does not have the capacity or resources to deal with adoption of animals at this time.

Council has gone to external tender on 4 April 2023 for an expression of interest for the rehoming of dogs or cats on Vendor Panel which resulted in no responses being received.

Council contacted the Dog and Cat Management Board and held a meeting with the Authorised Persons Association on 14 June 2023 to discuss this issue that the majority of metropolitan South Australian councils are experiencing. Advice provided from the meeting from the Board was to escalate the matter to the Executive Committee and CEO's to lobby the Local Government Association of South Australia (LGA) to support councils in this crisis.

Council has had dogs within their Dog Holding Facility which are unowned and have exceeded the 72 hour timeframe. Holding dogs in our facility for extended times in excess of 72 hours can lead to issues with the dog's health and wellbeing.

Whilst the Community Safety Officers attend to the dogs kennelled in the facility and provide enrichment for the dogs, there is a risk for the dog's welfare.

We currently have no processes, procedures or guidelines in place for the rehoming of these dogs and are seeking legal advice on the liability to Council to do so. Council must consider the liability of rehoming a potential dangerous dog, a dog with behavioural issues, a dog with nuisance barking issues, a dog with medical issues and uncompliant dogs to (the Act).

Council will need to confirm if we want to provide a rehoming service to the community as no external tender has shown interest and at the moment the only avenue of removing dogs from the Council facility is by sending them to the RSPCA at a cost of over \$1,000.

Without a cost effective process to remove dogs from the Council facility, we may be forced to cease the seizing service to the community which could result in community safety concerns and media attention.

A feasibility study for an animal detention facility conducted in 2020 by URPS by the City of Charles Sturt, City of West Torrens and the City of Port Adelaide reported that the rehoming of animals from pounds is a critical strategy that councils could employ to reduce the number of animals euthanized after impounding. This is very important, as euthanasia often implies significant moral, social and financial burden and it is widely recognised that councils should do as much as they can to reduce euthanasia rates of healthy animals. For instance, it is thought that as high as 50% of people directly involved in euthanising animals develop a form of post-traumatic stress, leading to mental health problems, and an increased risk of suicide.

Current legislation does not deal with cats, however if cat legislation was to commence, most councils don't have catteries and most animal adoption agencies are at capacity. Councils will be unable to enforce any legislation with cats if we are unable to find a solution with dogs. A feasibility study for an animal detention facility conducted in 2020 by URPS by the City of Charles Sturt, City of West Torrens and the City of Port Adelaide reported that 60% of cats impounded will need to be rehomed.

The Dog and Cat Management Board (The Board) completed their own Animal Detention Services Scoping Study by BRM Advisory study in September 2022, where they identified an emerging issue with the suitability of animal detention facilities. The Board was asked on a meeting held on the 15 June 2023 what strategies or actions had been taken they confirmed they had not gotten far.

The Animal Detention Services Scoping Study identified a high concern for both metropolitan and regional participants especially with the possible introduction of cat detention. The study also identified that 13 metropolitan councils do not have their own short term detention facilities and noted that there were only a very limited number of service providers for councils to consider using.

On 28 June 2023, both metropolitan and rural Councils met at Port Adelaide Enfield Council to discuss this matter further. This is not an individual Council issue, but rather a collective issue and collective action should be taken to get traction for support and guidance by both the State Government and the Local Government Association of South Australia. It is critical that we think strategically about this issue with other Councils at an Executive Committee and CEO level.

It should be noted that Port Adelaide Enfield Council endorsed that the following motion be submitted to the LGA for consideration for the 2023 AGM:

That the Annual / Ordinary General Meeting requests the LGA to:

1. *Investigate the current capacity/ rehoming issues for dogs and cats currently faced by South Australian Councils.*

2. *Undertake a scoping study into all potential animal pound and rehoming models, including the feasibility of a state-wide impounding and rehoming facility and associated services, considering the costs and risks with each model and how this could be practically implemented to meet the needs of regional and metropolitan Councils.*

It is requested that, as this will now go through to the next stage of going to a GAROC meeting for consideration, it is strongly recommended that our delegates support these motions in each stage of the process.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Council will need to include how Council adapts to our changing climate to protect people, assets, companion animals and wildlife.

Conclusion

This report proposes this issue be escalated to the State Government, the Local Government Association of South Australia and the Dog and Cat Management Board.

Attachments

Nil

16.11 Creditor Payments

Brief

This report tables a schedule of creditor payments for June 2023.

RECOMMENDATION

It is recommended to Council that the schedule of creditor payments for June 2023 be received.

Discussion

A schedule of creditor payments totalling \$5,852,042.11 (\$6,226,261.19 in May 2023) is attached for the information of Elected Members. Notable items include:

- A payment to Solo Resource Recovery of \$647,259.68 for both waste collection and disposal for May 2023 (refer ref. no. 396);
- A payment to SA Water of \$550,000.00 for the Breakout Creek redevelopment (refer ref. no. 371);
- Payments to Knox Construction Pty Ltd totalling \$498,756.62 for various kerbing, stormwater and roadworks (refer ref. nos. 248 and 249);
- A payment to Green Adelaide Board of \$405,088.00 for the quarterly Green Adelaide Landscape Levy (refer ref. no. 185);
- A payment to LCS Landscapes of \$366,205.75 for Apex Park landscaping, Richmond Oval redevelopment and the Mellor Park Memorial (refer ref. no. 262);
- A payment to Downer EDI Works Pty Ltd of \$338,893.31 for various road treatments (refer ref. no. 143);
- A payment to Affinitas Pty Ltd of \$249,673.33 for the Peake Gardens Riverside tennis clubrooms redevelopment (refer ref. no. 13);
- A payment to Nova Group Services Pty Ltd of \$196,823.24 for footpath works (refer ref. no. 310);
- A payment to CMI Truck Centre Adelaide Pty Ltd \$139,020.03 for the purchase of a truck (refer ref. no. 104).

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The report includes creditor payments on projects and initiatives that aim to mitigate Council's impact on the climate.

Conclusion

A schedule of creditor payments for June 2023 is provided for Elected Members' information and review.

Attachments

1. Credit Payments for the month of June 2023

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
18 JULY 2023

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT80241	AAPT Limited	Internet Connection	330.00
2	EFT80026	Aaron Conveyancing	Refund Overpaid Rates	251.65
3	EFT80127	Access Hardware Pty Ltd	Building Maintenance	211.88
4	EFT80032	Adami's Sand & Metal	Depot Supplies	6,695.89
5	EFT80123	Adelaide Belt & Hose Dist Pty Ltd	Vehicle Maintenance	66.42
6	EFT80129	Adelaide Malibu Squash Club	Equipment Grant	3,000.00
7	EFT80248	Adelaide Pest Control	Pest Control	681.46
8	EFT80128	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	3,113.62
9	EFT80247	Adelaide Waste & Recycling Centre	Rubbish Disposal	31,199.73
10	EFT79944	AdMerch	Depot Supplies	2,937.00
11	EFT80249	AdMerch	Depot Supplies	28.38
12	EFT79937	Advam Pty Ltd	Transaction Fees	716.38
13	EFT79946	Affinitas Pty Ltd	Peake Gardens Redevelopment	249,673.33
14	EFT80242	AGL South Australia Pty Ltd	Power	2,031.24
15	EFT80124	Air Filter Cleaners	Vehicle Maintenance	131.63
16	EFT79938	Aish Solutions Pty Ltd	Stationery	111.43
17	EFT79943	Alemlube Pty Ltd	Hoist Service	893.75
18	EFT80033	Ali Rinaldi	Professional Fees	220.00
19	EFT80251	All Agencies	Depot Supplies	449.90
20	EFT80125	Allen Press Pty Ltd	Business Cards	143.00
21	EFT80028	AlSCO Pty Ltd	Dry Cleaning	23.65
22	EFT80173	Alvin Kong	Reimburse Expenses	144.00
23	EFT79989	Andrea Nicolas	Emcee	350.00
24	EFT80052	Angelika Erbsland	Little Galleries	50.00
25	EFT80126	Animal Management Services Pty Ltd	Doggy Bags	2,361.92
26	EFT80145	Anne Cottle	Little Galleries	50.00
27	EFT80030	Apple Pty Ltd	Computer Equipment	10,046.95
28	EFT80246	Aquarium Aid	Library Aquarium Maintenance	109.00
29	EFT80031	Arboregreen Landscape Products	Depot Supplies	18,458.00
30	EFT80243	Arboregreen Landscape Products	Depot Supplies	11,854.48
31	061979	Art of Living Foundation Ltd	Refund Plympton Community Centre Hire Fees	100.00
32	EFT79942	Asignit Pty Ltd	Software Licence	5,775.00
33	EFT80034	ATF Services Pty Ltd	Fence Hire	1,255.52
34	EFT80029	ATF Services Pty Ltd	Camera Hire	1,733.05
35	EFT80131	Auctus Training & Education Pty Ltd	Staff Training	1,975.00
36	EFT79940	Australasian Fleet Managers Assoc	Membership	499.00
37	EFT80239	Australia Day Council	Membership	1,655.00
38	EFT80237	Australia Post	Postage	4,612.74
39	EFT80035	Australia Post	Agency Collection Fees	6,497.83
40	EFT80238	Australian Airports Association Ltd	Membership	3,575.00
41	EFT79941	Australian Green Clean (Commercial) Pty Ltd	Cleaning	6,503.10
42	EFT80245	Australian Green Clean (Commercial) Pty Ltd	Cleaning	1,074.70
43	EFT80027	Australian Institute of Animal Management	Membership	50.00
44	EFT80240	Australian Institute of Animal Management	Membership	50.00
45	EFT80250	Australian Institute of Health & Safety	Membership	275.00
46	EFT79939	Australian Institute of Traffic Planning & Management Inc	Staff Training	304.00
47	EFT80244	Australian Local Government Association	Conference Registration	50.00
48	EFT80130	AV Integration	Camera Repairs	418.00
49	EFT79945	Azentro	Computer Equipment	201.99
50	EFT79996	BA & KA Paterson	Building Maintenance	8,196.65
51	EFT80089	BA & KA Paterson	Building Maintenance	3,233.45
52	EFT80343	BA & KA Paterson	Building Maintenance	3,648.70
53	061987	Baps Shri Swaminarayan Mandir	Refund Plympton Community Centre Hire Fees	125.00
54	EFT80254	Battery World Hilton	Batteries	519.90
55	EFT80257	BCE & CJ Electrical	Electrical	14,755.52
56	EFT79948	Belair Turf Management Pty Ltd	Oval Maintenance	15,513.40

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
18 JULY 2023

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
57	EFT80233	Beneficent Pty Ltd	Refund Thebarton Community Centre Hire Fees	137.50
58	EFT80216	Better Impact Australia Pty Ltd	Subscription	276.00
59	EFT80132	Bianco Construction Supplies	Depot Supplies	131.78
60	EFT80134	Bianco Hiring Service Pty Ltd	Hire Ablution Block	477.40
61	EFT80136	Bianco Walling Pty Ltd	Depot Supplies	6,325.00
62	EFT79947	Big Chief Hire Pty Ltd	Plant Hire	4,867.50
63	EFT80039	BioBag World Australia Pty Ltd	BioBags	1,846.46
64	EFT80381	BJ Thompson	Reimburse Volunteer Expenses	42.12
65	EFT80359	BL Shipway & Co Pty Ltd	Depot Supplies	132.00
66	EFT80040	Bob Jane T-Mart	Tyres	4,880.24
67	EFT80075	Bob May Workplace Emergency Training	Emergency Evacuation Exercises	957.00
68	EFT80036	BOC Limited	Depot Supplies	904.20
69	EFT80037	Body Corporate Physiotherapy Pty Ltd	Physiotherapy	362.20
70	EFT80135	BR Construction Supplies	Depot Supplies	488.40
71	EFT80058	Brenton Gill	Reimburse Volunteer Expenses	46.80
72	EFT80292	Brenton Gill	Reimburse Volunteer Expenses	35.10
73	EFT80018	Brenton Ward Real Estate	Professional Fees	990.00
74	EFT80258	BRM Advisory	CAP Member Allowance	1,883.20
75	EFT80324	Bucher Municipal Pty Ltd	Vehicle Maintenance	446.78
76	EFT80038	BuildSurv Pty Ltd	Professional Fees	2,068.00
77	EFT79949	Bundaleer Apiaries	Wasp Removal	210.00
78	EFT80253	Bundaleer Apiaries	Wasp Removal	740.00
79	EFT79950	BundyPlus	Software	139.70
80	EFT80252	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	2,706.12
81	EFT79952	Cabcharge Australia Pty Ltd	Cab Fares	20.58
82	EFT80144	Cafe F93	Catering	691.00
83	EFT80137	Camden Community Centre	Repair Little Library	99.00
84	EFT80266	Cameron Irrigation Consulting Pty Ltd	Irrigation	3,432.00
85	061976	Cancelled		
86	EFT79958	Canine Evolution Pty Ltd	Staff Training	3,960.00
87	EFT80269	Care Distributors Pty Ltd	Depot Supplies	10,914.55
88	EFT79953	Carvosso Constructions & Building Services	Building Maintenance	24,106.50
89	EFT80182	Casey Diamond Nott	Little Galleries	50.00
90	EFT80044	Cash Security Services Pty Ltd	Banking	605.00
91	EFT79980	Celine Luya	Reimburse Expenses	30.40
92	061986	Chanakan Buakhao	Junior Development Grant	500.00
93	EFT80373	Christian Salvemini	Reimburse Volunteer Expenses	43.68
94	EFT80140	Chubb Fire & Security Ltd	Security	700.05
95	EFT80271	City Collective Pty Ltd	Professional Fees	5,981.25
96	061980	City of West Torrens Petty Cash	Petty Cash	4,265.50
97	EFT80022	CJ & LT Sims	Refund Overpaid Rates	1,230.25
98	EFT80268	Cleanaway Daniels Services Pty Ltd	Sharps Containers	218.17
99	EFT80139	Cleanaway Operations Pty Ltd	Waste Removal	972.97
100	EFT80262	Cleanaway Pty Ltd	Rubbish Disposal	1,259.89
101	EFT80263	Cleanaway Pty Ltd	Rubbish Disposal	1,391.28
102	EFT80264	Cleanaway Pty Ltd	Rubbish Disposal	1,373.79
103	EFT80273	Clever Snout Creative Studio	Video Animation	1,400.00
104	EFT80142	CMI Truck Centre Adelaide Pty Ltd	Purchase Truck	139,020.03
105	EFT80270	CMI Truck Centre Adelaide Pty Ltd	Vehicle Maintenance	484.48
106	EFT80265	Combe Pearson Reynolds Consulting Engineers	Professional Fees	3,608.00
107	EFT80043	Combo Industries	Vehicle Maintenance	6,256.25
108	EFT80138	Combo Industries	Truck Modifications	41,280.98
109	EFT80042	Commercial Food Equipment	Kitchen Supplies	19,944.60
110	EFT80272	Community Assist	Pre-Employment Medicals	1,234.20
111	EFT80260	Community Centres SA Inc	Membership	1,232.00
112	EFT79954	Computers Now Pty Ltd	Computer Equipment	1,062.79

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
18 JULY 2023

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
113	EFT80141	Comwide Radio Services	Vehicle Maintenance	800.80
114	EFT80143	Concrete Jungle Adelaide Pty Ltd	Concrete	9,798.80
115	EFT80261	Control Track Pty Ltd	Software	5,500.00
116	EFT80045	Cornes Toyota	Vehicle Maintenance	3,207.26
117	EFT79955	Corporate Platters	Catering	461.00
118	EFT80267	Corporate Platters	Catering	541.60
119	EFT79956	Corpralite Audio Visual	Anzac Day Audio	1,800.92
120	EFT80401	CPC Lawyers	Refund Overpaid Rates	245.55
121	EFT80087	Cr Cindy O'Rielly	Elected Members Allowance	1,384.00
122	EFT80274	Cr George Demetriou	Reimburse Expenses	145.42
123	EFT80080	Cr Graham Nitschke	Reimburse Expenses	269.03
124	EFT79957	Credit Clear Credit Solutions	Debt Collection	8,152.80
125	EFT79962	DA Christie Pty Ltd	Barbecue	7,524.00
126	EFT80276	Daimler Trucks Adelaide	Vehicle Maintenance	226.03
127	EFT79961	Dallas Equipment Pty Ltd	Contractor	2,975.50
128	EFT80151	Dallas Equipment Pty Ltd	Contractor	1,518.00
129	EFT80280	Dallas Equipment Pty Ltd	Contractor	2,882.00
130	EFT79959	Daly Pressure Cleaner Repairs	Depot Supplies	506.00
131	EFT80149	David Howlett CLM	Landscaping	6,522.00
132	EFT80148	DCM Services	Airconditioner Maintenance	751.82
133	EFT80335	Dean Ottanelli	Reimburse Expenses	420.00
134	EFT80115	Deb Rooney	SALA Artist Registration Fee Subsidy	165.00
135	EFT80380	Department for Infrastructure and Transport	Vehicle Searches	1,726.81
136	EFT79960	Department of Transport (Victoria)	Vehicle Searches	96.00
137	EFT80048	Detail Survey & Design	Surveys	2,013.00
138	EFT80047	Di Caught	Reimburse Expenses	265.25
139	EFT80259	Di Colls	Reimburse Expenses	150.00
140	EFT80281	Direct Comms Pty Limited	TXT2U Messages	400.75
141	EFT80277	Direct Mix Concrete Sales	Concrete	10,967.47
142	EFT80146	dormakaba Australia Pty Ltd	Building Maintenance	4,482.50
143	EFT80393	Downer EDI Works Pty Ltd	Roadworks	338,893.31
144	EFT80076	Dr Joseph Magliaro	Professional Fees	200.00
145	EFT79973	Dr Ri Jennings	Mendelson Allowance	6,185.84
146	EFT80049	Drakes Supermarket	Library Program Supplies	297.10
147	EFT80278	Drakes Supermarket	Active Ageing Program Supplies	643.99
148	EFT80275	Dulux Australia	Paint	423.22
149	EFT80023	Duro Kolar	Refund Overpaid Rates	613.05
150	EFT80370	DWS Advanced Business Solutions	DBA Support	1,856.25
151	EFT79963	Easy Signs	Signage	2,948.12
152	EFT80051	EatFirst	Milk	61.18
153	EFT80283	EatFirst	Milk	122.36
154	EFT80230	Eckermann Conveyancers	Refund Overpaid Rates	308.20
155	EFT80358	Electoral Commission of SA	2022 Election / Representation Review Contribution	85,441.78
156	EFT80285	Elion Society of SA Inc The Olympic Flame	Equipment Grant	3,000.00
157	061982	Elise Mueller	Junior Development Grant	200.00
158	EFT80196	Elizabeth R Rinaldi	Library Workshop	700.00
159	EFT80112	Elle Dawson-Scott	SALA Artist Registration Fee Subsidy	165.00
160	EFT80085	Emma Neill	Artwork Materials	50.00
161	EFT80155	Essential Services Commission	LG Advice Fee	40,000.00
162	EFT80282	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	970.20
163	EFT80154	Extreme Marquees	Purchase Marquee	3,474.00
164	EFT80227	F Van Ruth	Refund Overpaid Rates	390.40
165	EFT80288	FE Technologies Pty Ltd	Stationery	1,067.00
166	EFT80056	Fine Choice Distribution Pty Ltd	Coffee	329.00
167	EFT80054	Finsbury Green	Printing	1,099.00
168	EFT80289	Fleet Complete Australia Pty Ltd	Support	506.94

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
18 JULY 2023

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
169	EFT80397	Florence Anyek	Refund Thebarton Community Centre Hire Fees	748.00
170	EFT80287	FMG Engineering	Professional Fees	3,085.50
171	EFT79965	Forpark Australia (SA)	Playground Equipment	1,375.00
172	EFT80286	Forpark Australia (SA)	Playground Equipment	35,345.75
173	EFT80156	Fragglerocc Pty Ltd	Roadworks	3,168.00
174	EFT80053	Frank Siow Management Pty Ltd	Traffic Management Consultants	12,210.00
175	EFT80055	Freshford Nurseries Pty Ltd	Trees	19,822.00
176	EFT79966	Fridgepig	Refrigeration Services	203.50
177	EFT80057	Fridgepig	Refrigeration Services	731.50
178	EFT80158	Fridgepig	Refrigeration Services	1,952.50
179	EFT80060	Genpower Australia Pty Ltd	Generator Service	2,931.78
180	EFT80291	GGC Earthmovers Pty Ltd	Concrete Removal	8,765.19
181	EFT80293	Glass's Information Services Pty Ltd	Subscription	1,705.00
182	EFT80296	Glow Heating Cooling Electrical	Electrical	2,219.77
183	EFT80063	GMS Catering	Catering	750.00
184	EFT80062	Grace Records Management (Aust) Pty Ltd	Records Storage	3,326.27
185	EFT80279	Green Adelaide Board	Green Adelaide Landscape Levy	405,088.00
186	EFT80161	Green Steel Supplies Pty Ltd	Depot Supplies	4,226.24
187	EFT80295	Greenfingers Indoor Plant Hire	Indoor Plant Hire	325.60
188	EFT80160	Greenhill Engineers Pty Ltd	Professional Fees	2,816.00
189	EFT80297	GRH Supplies	Depot Supplies	9,484.17
190	EFT80059	GS Civil	Footpath Works	4,698.54
191	061983	Hannah Mungovan	Refund Apex Park Hire Fees	80.00
192	EFT80079	Harrison McMillan Pty Ltd	Temp Staff	3,645.94
193	EFT80328	Harrison McMillan Pty Ltd	Temp Staff	6,427.38
194	EFT80299	Haughton Power Equipment	Depot Supplies	1,223.50
195	EFT80298	Health & Immunisation Management Services	Immunisation Clinics	7,897.93
196	EFT80284	Heath Edwards	CAP Member Allowance	554.00
197	EFT80067	HOBAN Recruitment Pty Ltd	Temp Staff	369.22
198	EFT80166	HOBAN Recruitment Pty Ltd	Temp Staff	184.61
199	EFT80301	HOBAN Recruitment Pty Ltd	Temp Staff	184.61
200	EFT79969	HSE Australia	Medical	3,410.00
201	EFT80302	HSE Australia	Medical	1,760.00
202	EFT79968	Hypernet Computer Distribution	Computer Equipment	110.00
203	EFT80069	Iberdrola Australia	Power	64,016.27
204	061978	IGA Novar Gardens	Milk	90.74
205	EFT80071	Ignite VR Pty Ltd	Library Program	715.00
206	EFT79970	Indigeflora Nursery	Plants	2,216.72
207	EFT80304	Industrial Brushware	Sweeper Brooms	2,010.80
208	EFT79993	Infor Public Sector User Forum	Subscription	1,430.00
209	EFT80325	Innova Group Pty Ltd	Tables	3,810.40
210	EFT80167	Instant Windscreens	Vehicle Maintenance	660.00
211	EFT79972	Institute of Public Works Engineering Aust Ltd	Subscription	1,111.00
212	EFT80070	Internode Pty Ltd	Internet Connection	209.98
213	EFT80168	Internode Pty Ltd	Internet Connection	203.34
214	EFT80305	Ironbark Sustainability Pty Ltd	Professional Fees	1,100.00
215	EFT80303	iSentia Pty Ltd	Media Monitoring	1,650.00
216	EFT79975	JALM Weed Control & Maintenance	Weed Control	10,926.58
217	EFT80171	JALM Weed Control & Maintenance	Weed Control	363.44
218	EFT80308	JALM Weed Control & Maintenance	Weed Control	11,000.00
219	EFT80255	James Bennett Pty Ltd	Library Supplies	3,809.30
220	EFT80164	James Hay	Reimburse Expenses	240.00
221	EFT80119	Jan Brown - Hand Spinners & Weavers Guild	SALA Artist Registration Fee Subsidy	135.00
222	EFT80225	Jana Hondzeas	Tree Incentive Rebate	50.00
223	EFT80133	Jason Bury	Reimburse Expenses	57.96
224	EFT80307	Jenjo Games Pty Ltd	Library Supplies	449.00

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
18 JULY 2023

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
225	EFT80306	Jensen PLUS	Professional Fees	2,051.50
226	EFT80399	Jess Tripodi	Thebarton Community Centre Bond Return	1,020.00
227	EFT79991	Jessica O'Neill	Reimburse Expenses	150.00
228	EFT79974	Jet Couriers (Adelaide) Pty Ltd	Couriers	43.60
229	EFT80170	Jet Couriers (Adelaide) Pty Ltd	Couriers	95.21
230	EFT80113	Jo Harris	SALA Artist Registration Fee Subsidy	135.00
231	EFT79971	Joe Ielasi	Reimburse Expenses	60.00
232	EFT79967	John Hastings	Contractor	1,190.00
233	EFT80066	John Hastings	Contractor	1,020.00
234	EFT80165	John Hastings	Contractor	750.00
235	EFT80300	John Hastings	Contractor	1,120.00
236	EFT79979	John Kruger	Photography	784.99
237	EFT79990	John Ovenden	Library Performance	250.00
238	061985	Johnny Pegoraro	International Representation Grant	500.00
239	EFT80169	JPE Design Studio Pty Ltd	Professional Fees	87,381.04
240	EFT80395	Julianne Lawrence	Rainwater Tank Rebate	50.00
241	EFT80313	Kanopy	Library Services	443.00
242	EFT80114	Kath Moore	SALA Artist Registration Fee Subsidy	165.00
243	EFT80159	Kathy Farrell	Reimburse Volunteer Expenses	28.00
244	EFT80309	Kelley Jones Lawyers	Legal Fees	23,390.95
245	EFT80312	Kellogg Brown & Root Pty Ltd	Professional Fees	103,269.10
246	EFT80232	Kerrilee Lockyer	Refund Overpaid Rates	282.50
247	EFT80314	KJEX Pty Ltd	Career Expo	2,079.00
248	EFT80174	Knox Constructions Pty Ltd	Roadworks	408,667.81
249	EFT80311	Knox Constructions Pty Ltd	Roadworks	90,088.81
250	EFT79977	Koan Solutions Pty Ltd	Vehicle Maintenance	275.00
251	EFT80310	Koan Solutions Pty Ltd	Vehicle Maintenance	2,475.00
252	EFT79976	Kompan Playscape Pty Ltd	Playground Equipment	21,869.10
253	EFT80072	Kone Elevators	Lift Maintenance	1,426.39
254	EFT80175	KPMG	Professional Fees	1,148.36
255	061974	Kristijan Vukovic	Junior Development Grant	200.00
256	EFT80172	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	926.76
257	EFT79978	Kwik Kopy	Printing	144.44
258	EFT80319	Land Services Group	Searches	1,456.00
259	EFT79981	Lane Communications	Printing	7,991.50
260	EFT80318	Lane Communications	Printing	639.10
261	EFT80321	Lawrence & Hanson	Electrical Supplies	344.63
262	EFT80176	LCS Landscapes	Landscaping	366,205.75
263	EFT80073	LCS Maintenance (SA)	Landscaping	42,463.33
264	EFT80178	LCS Maintenance (SA)	Landscaping	17,198.50
265	EFT80320	LCS Maintenance (SA)	Landscaping	1,149.50
266	EFT80064	Leah Grant	Library Workshop	1,350.00
267	EFT80177	LGA Asset Mutual Fund	Insurance Excess	500.00
268	EFT80322	LiftQuip Australia Pty Ltd	Depot Supplies	1,514.20
269	EFT80315	Lion's Club of West Beach	Clean Butt Out Bins	380.00
270	EFT80162	Lisa Gilmartin	Reimburse Expenses	710.00
271	EFT79983	Little Blue Company	Catering	100.00
272	EFT80317	Living Turf	Depot Supplies	12,037.85
273	EFT80228	LK Arcoverde	Refund Overpaid Rates	318.45
274	EFT80316	Local Government Professionals SA Inc	Staff Training	8,085.00
275	EFT79982	Logistico	Library Magazines	21.94
276	EFT80074	Logistico	Library Magazines	30.40
277	EFT80323	Logistico	Library Magazines	32.93
278	EFT80326	Macspred Pty Ltd	Depot Supplies	1,982.20
279	EFT79985	Maps Consulting Services Pty Ltd	Transportation Consulting	2,420.00
280	EFT80150	Maria Adele De Vita	Reimburse Volunteer Expenses	33.62

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
281	EFT79986	Master Plan	Professional Fees	1,452.00
282	EFT79984	Maxima Group Training	Temp Staff	5,839.59
283	EFT80179	Maxima Group Training	Temp Staff	8,260.52
284	EFT80104	Maxima Tempskill	Temp Staff	39,432.77
285	EFT80377	Maxima Tempskill	Temp Staff	34,359.52
286	EFT80046	Mayor Michael Coxon	Mayoral Allowance	6,064.00
287	EFT80327	Mellor Olsson Lawyers	Legal Fees	2,231.46
288	EFT80077	Mercedes Benz Van Centre	Vehicle Maintenance	145.35
289	EFT79987	Message4U Pty Ltd	TXT Messaging	261.91
290	EFT80025	Metro Conveyancing	Refund Overpaid Rates	251.00
291	EFT80020	Michelle Davies	Refund Apex Park Hire Fees	150.00
292	EFT80019	Michelle Douglas	Kitchen Caddy Rebate	11.35
293	EFT80191	Michelle Roshier	Reimburse Expenses	150.00
294	EFT79988	Mile End Office Furniture	Furniture	7,609.00
295	EFT80078	Mile End Office Furniture	Furniture	6,265.00
296	EFT80116	Monique Prommersberger	SALA Artist Registration Fee Subsidy	165.00
297	EFT80041	Mrs Harris' Shop	Library Services	200.00
298	EFT80180	Mt Compass Sand & Loam	Depot Supplies	2,201.99
299	EFT80181	National Safety Council Foundation Ltd	Membership	650.00
300	EFT80082	National Safety Products	Street Signs	6,388.82
301	EFT80081	National Variety Distributors	Depot Supplies	45.00
302	EFT80332	Nelson Locksmiths	Locks	4,129.94
303	EFT80330	News Limited	Advertising	3,176.94
304	EFT80403	News Pty Ltd	Refund Overpaid Rates	26,493.85
305	EFT80184	Nicky O'Broin	Reimburse Expenses	437.53
306	EFT80118	Nigel Brown	SALA Artist Registration Fee Subsidy	165.00
307	EFT80331	Norman Waterhouse Lawyers	Legal Fees	20,756.65
308	EFT80084	North East Auto Group	Vehicle Maintenance	9,930.39
309	EFT80083	Nourish Adelaide	Library Workshop	594.00
310	EFT80329	Nova Group Services Pty Ltd	Roadworks	196,823.24
311	061973	Novak Vukovic	Junior Development Grant	200.00
312	EFT80398	NRI TDP Adelaide - South Australia	Thebarton Community Centre Bond Return	655.40
313	EFT80086	Officeworks Superstores Pty Ltd	Stationery	1,497.80
314	EFT80183	Origin Energy Electricity Limited	Power	20,982.88
315	EFT80334	Origin Energy Services Ltd	Gas Supply	1,810.98
316	EFT80185	Our Earth Pest Control	Pest Control	1,201.37
317	EFT80333	Our Earth Pest Control	Pest Control	226.94
318	EFT80349	Payble Pty Ltd	Software	93,500.00
319	EFT80092	Payroll Matters Pty Ltd	Membership	1,485.00
320	EFT80341	PelicanCorp (AU) Pty Ltd	PermitAccess Licence	3,210.55
321	EFT80344	Pest Aid	Pest Control	1,060.00
322	EFT80290	Pete Farrell	Reimburse Volunteer Expenses	74.49
323	EFT79997	Pinz Pty Ltd	Depot Supplies	363.00
324	EFT80187	Planning Institute of Australia	Membership	693.00
325	EFT80338	Planning Studio Pty Ltd	Professional Fees	1,980.00
326	EFT79998	Plant Natives	Plants	6,214.40
327	EFT80346	Play Your Part	Professional Fees	1,386.00
328	EFT80088	Playmazing	Playground Equipment	5,489.00
329	EFT80340	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	44,490.72
330	EFT80024	PRA & LA Engelhardt	Refund Overpaid Rates	540.35
331	EFT80402	Pravesh & Amitha Sewrathan	Refund Overpaid Rates	345.00
332	EFT80231	Premier Conveyancing	Refund Overpaid Rates	297.90
333	EFT80337	Prestige Sports & Earthmoving Constructions Pty Ltd	Repair Courts	7,150.00
334	EFT79995	Pridal Services Pty Ltd	Painting	1,925.00
335	EFT80342	Pridal Services Pty Ltd	Painting	1,452.00
336	EFT80347	Pro Bitumen Pty Ltd	Roadworks	10,285.00

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
337	EFT80345	Pro-Clean Cleaning Supplies	Cleaning Products	2,386.45
338	EFT80091	Procon Telematics - Transport	Street Sweeper Tracking	27.49
339	EFT80188	Procon Telematics - Transport	Street Sweeper Tracking	42.87
340	EFT79992	Professional Linemarking Pty Ltd	Linemarking	20,460.00
341	EFT80186	Professional Linemarking Pty Ltd	Linemarking	2,230.80
342	EFT80336	Professional Linemarking Pty Ltd	Linemarking	54,261.90
343	EFT80090	Programmed Property Services Pty Ltd	Verge Mowing	15,147.83
344	EFT79994	Project Green	Tree Data Collection Audit	2,294.49
345	EFT80095	Rayners Building Supplies	Depot Supplies	133.87
346	EFT80396	Rebecca Capriotti	Refund Overpaid Rates	240.00
347	EFT80093	Redman Solutions Pty Ltd	Software Maintenance	7,150.22
348	EFT80189	Reece Pty Ltd	Depot Supplies	1,405.39
349	EFT80194	Rentokil Initial Pty Ltd	Pest Control	724.58
350	EFT80351	Rentokil Initial Pty Ltd	Pest Control	933.80
351	EFT80352	Rentokil Tropical Plants	Indoor Plant Hire	254.31
352	EFT80353	Rentokil Tropical Plants	Indoor Plant Hire	105.91
353	061981	Repco	Depot Supplies	75.45
354	EFT80117	Richard Parton	SALA Artist Registration Fee Subsidy	135.00
355	EFT80193	Richmond Towing Services	Vehicle Tow	632.50
356	EFT80192	Ricoh Australia Ltd	Copy Charges	16,235.29
357	EFT80355	Roadshow Films Pty Ltd	Library Film Showing	220.00
358	EFT80400	Rock - Anthony Barone	Refund Overpaid Rates	778.90
359	EFT80350	Rosmech Sales & Service Pty Ltd	Sweeper Brooms	15,001.38
360	EFT80190	Royal Automobile Assoc of SA Inc	Fleet Membership	245.00
361	EFT80356	Royal Wolf Australia, a United Rentals Company	Hire Storage Containers	333.61
362	EFT80094	Rundle Mall Plaza Newsagency	Library Magazines	511.77
363	EFT80195	Rundle Mall Plaza Newsagency	Library Magazines	161.56
364	EFT80354	Rundle Mall Plaza Newsagency	Library Magazines	228.29
365	EFT80199	S & P Graphics	Stationery	491.04
366	EFT80098	SA Irrigation & Landscaping Pty Ltd	Irrigation	6,547.62
367	EFT80198	SA Mobile Mower Grinders Pty Ltd	Mower Repairs	988.96
368	EFT80010	SA Planning Assist	Professional Fees	13,200.00
369	EFT79999	SA Power Networks	Supply Connection	550.00
370	EFT80363	SA Power Networks	Street Lighting	28,191.30
371	EFT80203	SA Water	Brownhill Creek Redevelopment	550,000.00
372	EFT80369	SA Window Cleaning Pty Ltd	Window Cleaning	4,328.50
373	EFT80197	Sabre Electrical & Security Services	Security	1,733.47
374	EFT80097	Safe Place Training	Staff Training	225.00
375	EFT80003	SAI Global Australia Pty Ltd	Standards	75.38
376	EFT80210	Samia Tawadros	Reimburse Volunteer Expenses	149.76
377	EFT80379	Samia Tawadros	Reimburse Volunteer Expenses	77.22
378	EFT80222	Samir Wasif	Reimburse Volunteer Expenses	74.88
379	EFT80391	Samir Wasif	Reimburse Volunteer Expenses	74.88
380	EFT80122	SANFL	Refund Reserve Booking Fee	88.00
381	EFT80360	Sassafras Agencies Pty Ltd	Depot Supplies	124.52
382	EFT80006	Seek Limited	Advertising	704.00
383	EFT80100	Seek Limited	Advertising	704.00
384	EFT80368	Seek Limited	Advertising	1,061.50
385	EFT80120	Serena Beacham	Tree Incentive Rebate	50.00
386	EFT80099	Shred-X Pty Ltd	Paper Recycling	358.60
387	EFT80201	Silverback Cargo Equipment Pty Ltd	Depot Supplies	1,508.56
388	EFT80008	SimAC	Airconditioner Maintenance	209.00
389	EFT80371	SimAC	Airconditioner Maintenance	25,080.80
390	EFT80364	Snap Hilton	Printing	128.63
391	EFT80009	Solaris Clean	Cleaning	6,239.74
392	EFT80101	Solaris Clean	Cleaning	5,959.79

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
393	EFT80205	Solaris Clean	Cleaning	5,096.57
394	EFT80372	Solaris Clean	Cleaning	5,616.87
395	EFT80096	Solo Resource Recovery	Rubbish Removal	934.71
396	EFT80357	Solo Resource Recovery	Garbage Collection & Waste Disposal	647,259.68
397	061977	Sophie Barker	Junior Development Grant	200.00
398	EFT80002	Southern Cross Protection	Patrol Service	8,460.20
399	EFT80361	Southfront	Professional Fees	106,322.70
400	EFT80005	Specsavers Thebarton	Prescription Safety Glasses	299.00
401	EFT80007	Spray Shop	Depot Supplies	298.10
402	EFT80204	Sproutt Pty Ltd	Professional Fees	32,177.20
403	EFT80000	St George College	Business Breakfast	4,840.00
404	EFT80001	State Security & Protective Services (Aust) Pty Ltd	Security Guard	369.07
405	EFT80111	Stefanie Vasiladis	Refund Apex Park Hire Fees	315.00
406	061984	Stella Spiniello	Junior Development Grant	200.00
407	EFT79951	Steven Burke	Reimburse Expenses	150.00
408	EFT80365	Stihl Shop Fulham	Depot Supplies	3,414.90
409	EFT80367	Streamline Plumbing SA Pty Ltd	Plumbing	57,317.37
410	EFT80004	Stumpy Stumps	Grind Stumps	500.00
411	EFT80202	Stumpy Stumps	Grind Stumps	500.00
412	EFT80366	Stumpy Stumps	Grind Stumps	550.00
413	EFT80021	Subroto Ghosh	Refund Plympton Community Centre Hire Fees	500.00
414	EFT80200	Suburban Transport Services	Taxi Fares	662.87
415	EFT80362	Surfacing Contractors Australia Pty Ltd	Rubber Surfacing	81,721.49
416	061975	Susan Howlett	Refund Plympton Community Centre Hire Fees	40.00
417	EFT80065	T & V Hughes Pty Ltd	Graphic Design	1,821.05
418	EFT80384	Taboo Period Products	Library Supplies	366.16
419	EFT80102	Tafe SA	Staff Training	3,960.00
420	EFT80376	Taking Care of Trees	Tree Maintenance	39,796.75
421	EFT80209	Telelink Business Systems Pty Ltd	Licence Renewal	29,573.54
422	EFT80382	Teletrac Navman	Monitor GPS Units	1,622.50
423	EFT80214	Telstra Limited	Telephone	5,407.55
424	EFT80236	The Bangladesh Australia Hub Inc. (BAH)	Refund Thebarton Community Centre Hire Fees	410.00
425	EFT80256	The Banner Crew	Banners	487.30
426	EFT80050	The Deaf Butterfly Effect Pty Ltd	Library Services	418.00
427	EFT80152	The Decorating Bug	Roller Blinds	8,306.00
428	EFT80147	The Department for Correctional Services	Litter Collection	1,296.08
429	EFT79964	The Ergo Centre	Furniture	4,345.00
430	EFT80153	The Ergo Centre	Furniture	1,520.00
431	EFT80157	The Fruit Box Group Pty Ltd	Milk	161.28
432	EFT80163	The Gallery System Australia	Hanging System	2,205.37
433	EFT80061	The Good Guys	Electrical Goods	1,061.00
434	EFT80294	The Good Guys	Electrical Goods	1,478.00
435	EFT80348	The Paper Bahn	Stationery	4,101.98
436	EFT80339	The Personnel Risk Management Group	Security Checks	96.80
437	EFT80016	The Truck Factory	Vehicle Tow	994.92
438	EFT80211	Think Water Adelaide	Irrigation	4,235.00
439	EFT80226	Tom Lowe	Refund Plympton Community Centre Hire Fees	120.00
440	EFT80012	Tom's Car Wash	Vehicle Detailing	767.80
441	EFT80207	Tom's Car Wash	Vehicle Detailing	1,958.00
442	EFT80011	Tonkin Consulting	Professional Fees	9,526.61
443	EFT80206	Toro Australia Pty Ltd	Mower Repairs	2,320.47
444	EFT80374	Total Construction Surveys Pty Ltd	Surveys	16,450.50
445	EFT80375	Total Tools Thebarton	Depot Supplies	480.40
446	EFT80385	Totally Workwear Richmond	Clothing	7,847.72
447	EFT80378	TPG Telecom	Telephone/Internet	4,932.23
448	EFT80212	Tree and Grounds Pty Ltd	Tree Maintenance	1,210.00

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
449	EFT80383	Tree Care Machinery	Depot Supplies	58.00
450	EFT80015	Tree Tech SA	Tree Maintenance	697.00
451	EFT80213	Tree Tech SA	Tree Maintenance	374.00
452	EFT80208	Treenet Inc	Tree Maintenance	1,085.00
453	EFT80013	Trees for Life	Native Plant Giveaway	8,703.20
454	EFT80014	Trellis Technologies Pty Ltd	Licence Renewal	17,811.20
455	EFT80103	Trinamic Consultants Pty Ltd	Professional Fees	220.00
456	EFT80121	Trudie Hewlett	Rainwater Tank Rebate	300.00
457	EFT80105	Turf Equipment SA Pty Ltd	Plant Maintenance	1,813.65
458	EFT80068	United Petroleum Pty Ltd	Fuel	17,127.03
459	EFT80387	Urban Asset Solutions Pty Ltd	Professional Fees	6,999.36
460	EFT80215	Urban Development Institute of Aust SA	Membership	2,200.00
461	EFT80386	UrbanVirons Group Pty Ltd	Tree Maintenance	1,999.80
462	EFT80106	Veri Fire	Fire Safety	770.58
463	EFT80017	Vili's	Catering	1,395.74
464	EFT80388	Vili's	Catering	683.76
465	EFT80235	Vishva Hindu Parishad of Australia Inc.	Thebarton Community Centre Bond Return	1,000.00
466	EFT80108	Wallbridge Gilbert Aztec	Professional Fees	27,797.00
467	EFT80392	Waterpro	Irrigation	2,147.17
468	EFT80223	WC Convenience Management Pty Ltd	Cleaning	12,299.10
469	EFT80390	Weathersafe Shades Pty Ltd	Shade Structures	35,907.96
470	EFT80389	Web Safety Pty Ltd	Clothing	2,533.85
471	EFT80109	Well Done International	After Hours Contact Centre	973.17
472	EFT80218	Western Youth Centre	Partnership Agreement	15,029.69
473	EFT80219	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	2,871.25
474	EFT80107	Wholesale Plants and Products Pty Ltd	Plants	2,873.06
475	EFT80221	Winc Australia Pty Limited	Stationery	518.83
476	EFT80220	Worm Affair	Worm Farms	216.59
477	EFT80217	Wurth Australia	Depot Supplies	390.35
478	EFT80394	X-Treme Towing Service Pty Ltd	Vehicle Tow	220.00
479	EFT80229	Yacoub Moubarak	Refund Overpaid Rates	307.75
480	EFT80224	Yoga Spirit Studios	Ageing Well Classes	1,628.00
481	EFT80234	Zairab Mowazi	Refund Overpaid Rates	260.80
482	EFT80110	Zip Heaters (Aust) Pty Ltd	Taps	596.40
				\$ 5,852,042.11

16.12 2023 Local Government Financing Authority (LGFA) Annual General Meeting and Appointment of a Council Representative

Brief

The Local Government Finance Authority of South Australia (LGFA) has advised of its upcoming Annual General Meeting and is calling for motions and the appointment of a Council representative for the meeting.

RECOMMENDATION(S)

It is recommended to Council that:

1. The Local Government Finance Authority be advised that Council has no motions for the upcoming Annual General Meeting.
2. Mayor Michael Coxon be appointed as Council's representative to the Annual General Meeting.

Introduction

The Local Government Finance Authority of South Australia (LGFA) has provided advanced notice of its upcoming Annual General Meeting (AGM) to be held on Thursday 26 October 2023, at the National Wine Centre. The LGFA AGM will coincide with the AGM of the Local Government Association of SA. The LGFA is calling for motions and the appointment of a Council representative for its AGM.

Discussion

The AGM of the LGFA will be held on Thursday 26 October 2023 at National Wine Centre.

Section 15(1) of the Local Government Finance Authority of South Australia Act 1983 (the Act) provides that:

"Every Council is entitled to appoint a person to represent it at a general meeting of the Authority."

There is a separate report included in the agenda for this meeting that deals with the appointment of a voting delegate for the City of West Torrens at the 2023 Local Government Association AGM which will coincide with the LGFA AGM. In that report, it is recommended that Mayor Michael Coxon be appointed as the voting delegate (with Deputy Mayor Cindy O'Rielly as his proxy).

As the LGFA AGM coincides with the 2023 Local Government Association AGM it is considered appropriate that Mayor Michael Coxon also be appointed as Council's representative at the LGFA meeting.

Notices of Motion may also be submitted for the AGM, however none are proposed by the Administration.

A copy of the correspondence from the LGFA outlining requirements is included as **Attachment 1**.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

The Local Government Finance Authority of South Australia provided notice of its upcoming AGM and is calling for motions and the appointment of a Council representative for the meeting.

Attachments

1. **2023 LGFA AGM Advance Notice Information**



TO: Chief Executive Officers, Member Councils

RE: Annual General Meeting – Thursday 26th October 2023

Advance notice is hereby given that the Annual General Meeting of the **Local Government Finance Authority of South Australia** will be held on **Thursday 26 October 2023** at the National Wine Centre. This meeting will again coincide with the Annual General Meeting of the Local Government Association of S.A. with the commencement time and other details to be advised closer to the time.

1. Appointment of Council Representative

Section 15(1) of the Local Government Finance Authority of South Australia Act 1983, provides that: -

"Every council is entitled to appoint a person to represent it at a general meeting of the Authority."

As the meetings of the Local Government Association of South Australia (LGA) will also be held on the same day, it is suggested that the same person be appointed to represent your council for the LGA and the Authority. It is, however, our requirement that our form provided is filled out and returned to us. A copy of the Council Representative form is attached for your convenience. (Appendix 1)

Please return same to this Authority **no later than Friday 18 August 2023**.

2. Nominations for Members of the Board

A representative member of the Board currently holds office for a term of two years and, as an election took place last year, nominations for members of the Board are not being sought this year.

3. Notice of Motion

The Rules of the Authority in relation to Annual General Meeting procedures require that a Notice of Motion specifying the resolution which is to be proposed has been given in writing to the Chief Executive Officer and to comply with this Rule, it is necessary for Notices of Motion to be submitted to the Local Government Finance Authority of South Australia office on or strictly prior to Friday 18 August 2023.

Member councils are requested to lodge the Notice of Motion in the following manner: -

- (a) Notice of Motion
- (b) Reason
- (c) Suggested Action

A copy of the Notice of Motion form is attached for your convenience. (Appendix 2)

A handwritten signature in blue ink, appearing to read 'Davin Lambert', is written over a faint circular stamp.

DAVIN LAMBERT
Chief Executive Officer
Local Government Finance Authority of SA

3 July 2023

Local Government Finance Authority of South Australia

Suite 1205, 147 Pirie Street, Adelaide SA 5000

P: 08 8223 1550 E: admin@lgfa.com.au W: www.lgfa.com.au ABN: 80 189 672 209

Appendix 1

**APPOINTMENT OF COUNCIL REPRESENTATIVE****LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA****2023 ANNUAL GENERAL MEETING**

I advise that Mayor / Councillor / Officer / or any other person
is appointed council representative to the Local Government Finance Authority of South Australia.

Council Name	
Council Delegate (Full Name)	Mayor / Councillor / Officer
Delegate Home Address	
Delegate Email Address	
Name of Chief Executive Officer	
CEO Email Address	
Signature of Chief Executive Officer	

Please return completed Appointment of Council Representative Form to admin@lgfa.com.au
by CLOSING DATE: **Friday 18 August 2023**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)

Appendix 2

**NOTICE OF MOTION****LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA****2023 ANNUAL GENERAL MEETING**

NAME OF COUNCIL:

NOTICE OF MOTION:

.....

REASON:

.....

.....

.....

.....

SUGGESTED ACTION:

.....

.....

.....

.....

Please return completed Notice of Motion Form to admin@lgfa.com.au
by CLOSING DATE: **Friday 18 August 2023**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)

16.13 2023 Local Government Association Annual General Meeting - Approval of Voting Delegates and Advice on Call for Proposed Items of Business

Brief

This report seeks approval of the voting delegate and proxy for the Local Government Association Annual General Meeting, to be held on Thursday 26 October 2023, at a venue still to be decided.

RECOMMENDATION

It is recommended to Council that:

1. It notes that no Notices of Motion were submitted by Elected Members to the Administration for consideration and submission to the LGA.
2. The voting delegates to the 2023 Local Government Association Annual General Meeting be Mayor Michael Coxon, with Deputy Mayor Cr Cindy O'Rielley as proxy, and the Local Government Association be advised accordingly.

Introduction

The 2023 Local Government Association (LGA) Annual General Meeting (AGM) is scheduled to be held on Thursday 26 October 2023, at a venue still to be decided. The purpose of the LGA's AGM is to consider items of strategic importance to the local government sector.

Discussion

Voting Delegates

As per clause 12 of the LGA Constitution, the LGA must maintain a register of voting delegates. Council may appoint a new delegate at any time by submitting a 'LGA General Meetings - Appointment of Council Delegate form'. It is proposed that this be Mayor Coxon with Deputy Mayor Cr Cindy O'Rielley as per Council's standard practice.

Submission of Proposed Item of Business

Members were given to Friday 7 July 2023 to provide draft items of business for consideration by Council and, if approved, subsequent submission to the LGA. As no (0) draft items of business were received, no proposed items of business are presented to Council for submission to the GAROC or LGA Board for their consideration.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct environmental impact in relation to this report.

Conclusion

This report seeks approval of Council's voting delegate to the Local Government Association Ordinary General Meeting to be held on Thursday 26 October 2023.

Attachments

Nil

16.14 2023 Local Government Association SA Roads and Works Conference

Brief

This report provides notice of the 2023 Local Government Association SA Roads and Works Conference which is being held from Wednesday 30 August to Thursday 31 August 2023 at the Port Lincoln Leisure Centre, Port Lincoln.

RECOMMENDATION

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of at the 2023 Local Government Association Roads and Works Conference being held from Wednesday 30 August to Thursday 31 August 2023 at the Port Lincoln Leisure Centre, Port Lincoln.
2. Expenses be reimbursed in accordance with the Elected Member Professional Development Council policy.

OR

3. The report be received.

Introduction

The 2023 Local Government Association (LGA) Roads and Works Conference is being held from Wednesday 30 August to Thursday 31 August 2023 at the Port Lincoln Leisure Centre, Port Lincoln.

Discussion

The LGA Roads and Works Conference is a long-standing annual event normally held in regional locations across South Australia. This year's Conference will be held on the picturesque Eyre Peninsula, South Australia for the premier 'all things outdoors' event for the local government sector. Ample networking opportunities, combined with a curated conference program make this an event not to be missed.

CEOs, senior council engineers, works managers and staff, Mayors, Chairpersons, and Council Members from all 68 metropolitan and regional councils are invited and encouraged to attend

The conference is being held at the Port Lincoln Leisure Centre, Port Lincoln, and the travel time from accommodation to the venue is approximately 10 minutes by car. However, Members should note that the LGA preferred accommodation options are fully exhausted. Other options range from \$250-\$350 subject to availability of the most suitable accommodation.

A copy of the Program is attached for Member's information at **Attachment 1**.

Registration Fees

Type of Registration	Cost (including GST)
Conference registration	\$605
Return flights to Port Lincoln from Adelaide	\$450 to \$470 per person
Accommodation	\$250 to \$350 per night (2 nights)
TOTAL	\$1,555 to \$1,775

Conference registration includes the following:

<p>Welcome Reception - Wednesday 30 August 2023 Port Lincoln Leisure Centre, Port Lincoln</p>
<p>Conference Sessions – Thursday 31 August 2023 Port Lincoln Leisure Centre, Port Lincoln</p> <ul style="list-style-type: none"> • Conference welcome by Clinton Jury, CEO of the Local Government Association of SA • LGA President's welcome • Roads versus riches • Panel session - River Murray flood and climate emergencies - lessons learnt and planning for the future • Morning tea and sponsor networking • Technical session - The Eyre Peninsula desalination project • Technical session - Level headed bridge management • Technical session - Wellbeing, liveability and infrastructure: The lustre of living local • Lunch and sponsor networking • Panel session - Plant, fleet and getting stuff done • Technical session - South Australia's Road Safety Action Plan 2023-2025 • Afternoon tea and sponsor networking • Technical session - Turning circular: Recycled materials in infrastructure assets • Technical session - Sticky stones – Linking laboratory testing to on road performance of unsealed road materials • Panel session - “On the Couch” with the local CEOs • Conference Networking Dinner
<p>Optional site tours - Friday 1 September 2023</p> <ul style="list-style-type: none"> • Site Tour 1 - Port Lincoln foreshore redevelopment walking tour • Site Tour 2 - TBC

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Face-to-face attendance at the 2023 LGA Roads and Works Conference will require flying to Port Lincoln, which will result in aviation emissions having a negative implication on climate change.

Conclusion

This report provides notice of the 2023 Local Government Association Roads and Works Conference which is being held from Wednesday 30 August to Thursday 31 August 2023 at the Port Lincoln Leisure Centre, Port Lincoln.

Attachments

1. 2023 LGA Roads & Works Conference Program

An aerial photograph of Port Lincoln, South Australia, showing a coastal town with a mix of residential and commercial buildings, a sandy beach, and a harbor with several boats. Overlaid on the image is a signpost with four signs. The top sign is blue with white text, the second is orange with white text, the third is red with white text, and the fourth is green with white text. At the base of the signpost are two orange and white traffic cones.

2023 LGA

**Roads & Works
Conference**

30-31 August

Port Lincoln

2023 LGA Roads &
Works Conference

Program

 **Local Government Association
of South Australia**



OVERVIEW

The LGA Roads & Works Conference will be held on Wednesday 30 and Thursday 31 August 2023, and will be hosted by the City of Port Lincoln.

You are invited to join us on the picturesque Eyre Peninsula, South Australia for the premier 'all things outdoors' event for the local government sector.

Ample networking opportunities, combined with a curated conference program make this an event not to be missed.

CEOs, senior council engineers, works managers and staff, Mayors, Chairpersons, and Council Members from all 68 metropolitan and regional councils are invited and encouraged to attend.

PROGRAM OUTLINE

WEDNESDAY 30 AUGUST

5:30pm Welcome Reception

Port Lincoln Leisure Centre (YMCA)
2 Jubilee Drive, Port Lincoln

Sponsored by Adelaide Signs Group

THURSDAY 31 AUGUST

8:00am Conference Day

Port Lincoln Leisure Centre (YMCA)
2 Jubilee Drive, Port Lincoln

*Sponsored by North East Isuzu
and LGASA Mutual*

7:00pm Sit down Conference Dinner

Port Lincoln Yacht Club
110-112 Tasman Terrace, Port Lincoln

Sponsored by Cavpower

FRIDAY 1 SEPTEMBER

Optional Technical Tours



DRAFT PROGRAM

LOCAL ACTIONS,
BIG IMPACTS

WEDNESDAY 30 AUGUST

5.30pm - Welcome Reception
7.30pm
Port Lincoln Leisure Centre
2 Jubilee Dr, Port Lincoln SA
Sponsored by Adelaide Signs Group

THURSDAY 31 AUGUST

Port Lincoln Leisure Centre
2 Jubilee Drive, Port Lincoln

8.00am Registrations and sponsor networking

9.00am Conference welcome
Clinton Jury
CEO, Local Government Association

9.05am Welcome to Country

9.10am LGA President's welcome
Mayor Dean Johnson
LGA President

9.20am Roads versus riches
Steven Burgess
Engineer & Urban Strategist

10.10am River Murray flood and climate emergencies - lessons learnt and planning for the future
Panel Session
Speakers TBC

11.00am Morning tea & sponsor networking

11.30am The Eyre Peninsula desalination project
David Henchcliffe
Project Director, SA Water

11.55am Level headed bridge management
Craig Marshall
Asset Manager, Adelaide Hills Council

12.20pm Wellbeing, livability and infrastructure: The lustre of living local
Sharon Kelsey
Executive Director, Walking SA

12.45pm Lunch & sponsor networking

1.50pm Plant, fleet & getting stuff done
Panel Session
Speakers TBC

2.30pm South Australia's Road Safety Action Plan 2023-2025
Sarah Clark
Director Road Safety Policy and Reform, Department for Infrastructure and Transport

3.00pm Afternoon tea & sponsor networking

3.30pm Turning circular: Recycled materials in infrastructure assets
Phil Roetman
Environment and Sustainability Officer, City of Burnside
Adam Gray
Executive Officer, Waste & Recycling Industry Association (SA)

3.15pm Sticky stones – Linking laboratory testing to on road performance of unsealed road materials
Rod Ellis
Principal - Infrastructure Management, Tonkin

3.45pm "On the Couch" with the local CEOs
Delfina Lanzilli
District Council of Lower Eyre Peninsula
Matthew Morgan
Port Lincoln City Council
Rebecca Hayes
District Council of Tumby Bay
Damian Carter
District Council of Streaky Bay

4.05pm Conference Close
Clinton Jury
CEO, Local Government Association

5.00pm Close day 1

7.00pm - 11.00pm Conference Networking Dinner
Port Lincoln Yacht Club
110-112 Tasman Terrace, Port Lincoln
Sponsored by Cavpower

FRIDAY 1 SEPTEMBER

Optional site tours

10.00am Site Tour 1 – Port Lincoln foreshore redevelopment walking tour
Kathleen Brannigan
Project Manager, Master Plan Projects, Port Lincoln City Council

10.00am Site Tour 2 – TBC

REGISTRATION

Investment

\$605.00 including GST

Registration includes attendance at the Welcome Reception, Conference and Networking Dinner.

Upon completion of the online registration form, you will be sent an invoice for payment. Book your accommodation, if required, prior to registering your event attendance so that transfer requirements during the event can be captured and catered for.

REGISTER ONLINE

Register online at:
www.lga.sa.gov.au/roadsandworks

For assistance please contact:
08 8224 2080 or
events@lga.sa.gov.au

SUGGESTED ACCOMMODATION

The Port Lincoln Hotel is offering group rates if you quote that you are there for the Roads and Works Conference. Availability is limited so please book as soon as possible.

There are many other wonderful accommodation options in Port Lincoln, please see some alternate accommodation recommendations options [here](#).

THINGS TO DO

Recently named Australia's third most welcoming town, Port Lincoln has so much to offer should you wish to extend your stay outside the conference.

Click [here](#) to discover the best of Port Lincoln.

TECHNICAL TOURS

The program committee have developed special interest tours in Port Lincoln and surrounds for delegates wishing to stay on after the conference. Please book these tours via the [registration form](#). A fee will apply to cover catering and transportation if required.

BUS TRANSFERS

Bus transfers will be available from the Port Lincoln Airport on Wednesday 31 August, and to the Port Lincoln Airport on Friday 1 September.

Bus transfers will also be available to and from the Welcome Reception, Conference, and Conference Dinner. Please indicate on your registration form if you require these services. Timetables will be released with pick up and drop off information in the coming weeks.

PROGRAM

To view the most up to date conference program, please visit the [website](#).

CHANGES TO EVENTS

LGA reserves the right to change a speaker and/or agenda details at any time throughout the marketing lifecycle of an event.

We will do everything within our control to minimise the risks of changes to any event or program and will always endeavour to deliver the content that is advertised.

In the case of a change occurring in the lead up to an event, where time permits, we will notify all registrants within a timely manner.

PHOTO PERMISSION

By registering for this event, you accept the possibility that your photograph may be taken, and the image used or shared by LGA for promotional and/or educational purposes. If you do not agree to this use, please email events@lga.sa.gov.au by 5pm Friday 18 August 2023.

CANCELLATION POLICY

Please note, a [cancellation policy](#) applies.



lga.sa.gov.au/roadsandworks

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problems
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BLUEMONT



16.15 2023 Local Government Association National Local Roads, Transport and Infrastructure Congress

Brief

This report provides notice of the 2023 Local Government Association National Local Roads, Transport and Infrastructure Congress which is being held from Wednesday 6 September to Thursday 7 September 2023 at the Kambri Cultural Centre, Canberra.

RECOMMENDATION

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of at the 2023 Local Government Association National Local Roads, Transport and Infrastructure Congress at the Kambri Cultural Centre, Canberra from Wednesday 6 September to Thursday 7 September 2023.
2. Expenses be reimbursed in accordance with Council policy.

Or

3. The report be received.

Introduction

The Australian Local Government Association has advised that the 2023 Local Government Association (LGA) National Local Roads, Transport and Infrastructure Congress is being held from Wednesday 6 September to Thursday 7 September 2023 at the Kambri Cultural Centre, Canberra.

Members will note that this Summit takes place on the same dates as the CPP Climate Summit for Local Government 2023 and so Members should take this into account when considering their possible attendance at either of these conferences.

Discussion

Registrations are now open for this year's National Local Roads, Transport and Infrastructure Congress, to be held in Canberra on 6 to 7 September 2023.

The theme of this year's Congress is "Building Communities that are safer, stronger, smarter". As always, the content will be centred on practical takeaways, with successful council projects from around the country showcased, as well as opportunities to hear from leading experts across the key areas of roads, transport and related infrastructure, including community infrastructure. Interact with policy and grant program leads from federal government agencies and have your questions answered; and learn about the latest trends and developments in road safety, circular economy, decarbonising infrastructure builds, telecommunications, and technology.

With a theme of Building Communities that are safer, stronger, smarter, you will hear from elected and industry leaders, researchers, councils and federal departments about the latest innovations and opportunities in infrastructure and transport.

This year's Congress will include a broader focus on the vital infrastructure local governments provide to communities, with sessions on waste and recycling, disaster mitigation, renewable energy, active transport, and using artificial intelligence to improve local liveability.

The program will also cover road funding, heavy vehicle access reforms, road safety and other issues relevant to the 650,000 km of local roads Australian councils collectively manage.

The Program is attached for Members' information (**Attachment 1**).

Registration Fees

Registration	Cost (including GST)
Early Bird Rate (by 4 August 2023)	\$895 per person
Return flights to Canberra from Adelaide	\$511 to \$663 return
Accommodation	\$245 to \$290 per night (2 nights)
TOTAL	\$1,896 to \$2,138 per person

Day 1 includes:

- Minister for Local Government opening address
- ALGA President Opening Address
- Keynote: Towards a sustainable road funding model for local government
- Panel: Roads, transport and infrastructure for local governments in a rapidly changing world
- Keynote: Automated heavy vehicle access - Better access, but better road funding too?
- Panel: Preparing for automated access - data collection and infrastructure assessments
- Group Sessions
- NTRO: Safer, sustainable, resilient transport assets through data driven solutions
- Congress Dinner

Day 2 includes:

- Shadow Minister Address
- Update on Federal Government infrastructure policy and programs
- Panel: Infrastructure decarbonisation and renewable energy
- Group Sessions
- Keynote: Practical solutions for improving road safety on local roads
- Panel: Building road safety into precincts and road design

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Face-to-face attendance at the Kambri Cultural Centre will require flying to Canberra, which will result in aviation emissions having a negative implication on climate change.

Conclusion

The Australian Local Government Association has advised that the 2023 Local Government Association (LGA) National Local Roads, Transport and Infrastructure Congress is being held from Wednesday 6 September to Thursday 7 September 2023 at the Kambri Cultural Centre, Canberra.

Attachments

1. **2023 Local Government Association National Local Roads, Transport and Infrastructure Congress Program**

2023 NATIONAL LOCAL ROADS, TRANSPORT & INFRASTRUCTURE CONGRESS

6 - 7 September 2023

KAMBRI CULTURAL
CENTRE, ANU
CANBERRA

PROVISIONAL PROGRAM

Event Time - (UTC+10:00) Canberra, Melbourne, S...

Tuesday, September 5, 2023

3:00 PM - 5:00 PM	Registration Desk Opens		
5:00 PM - 7:00 PM			

Wednesday, September 6, 2023

8:00 AM - 9:00 AM	Registration Arrival Tea and Coffee		
9:00 AM - 9:10 AM	Opening Ceremony Welcome to Country		
9:10 AM - 9:40 AM	Minister for Local Government opening address (invited)		
9:40 AM - 10:00 AM	ALGA President Opening Address		
10:00 AM - 10:30 AM			
10:30 AM - 11:15 AM	Keynote: Towards a sustainable road funding model for local government		
11:15 AM - 12:00 PM	Panel: Roads, transport and infrastructure for local governments in a rapidly changing world		
12:00 PM - 1:00 PM			
1:00 PM - 1:45 PM	Keynote: Automated heavy vehicle access - Better access, but better road funding too?		
1:45 PM - 2:30 PM	Panel: Preparing for automated access - data collection and infrastructure assessments		
2:30 PM - 3:00 PM			
3:00 PM - 4:00 PM	Session 1: Stronger communities - Managing local government infrastructure with increasing natural disasters	Session 2 - Smarter communities - How can AI improve liveability?	Session 3: Safer communities - local government innovations in active transport
4:00 PM - 4:45 PM	NTRO: Safer, sustainable, resilient transport assets through data driven solutions		
4:45 PM - 5:00 PM	ALGA President Closing Remarks		
6:30 PM - 10:30 PM			

Thursday, September 7, 2023

8:00 AM - 9:00 AM	Registration Arrival Tea & Coffee		
9:00 AM - 9:30 AM	Shadow Minister Address (invited)		
9:30 AM - 10:15 AM	Update on Federal Government infrastructure policy and programs		
10:15 AM - 10:45 AM			
10:45 AM - 11:30 AM	Panel: Infrastructure decarbonisation and renewable energy		
11:30 AM - 12:15 PM	Keynote: Developments in waste and recycling		
12:15 PM - 1:15 PM			
1:15 PM - 2:15 PM	Session 1: Stronger communities - Delivering affordable housing	Session 2: Smarter communities - Deploying renewable energy and emissions reduction	Session 3: Safer communities - Telecommunications infrastructure
2:15 PM - 3:00 PM	Keynote: Practical solutions for improving road safety on local roads		
3:00 PM - 3:30 PM			
3:30 PM - 4:15 PM	Panel: Building road safety into precincts and road design		
4:15 PM - 4:30 PM	Closing comments and wrap up		

The program committee can change the program without notice.

Conference Co-ordinators

Phone: 02 6292 9000
Email: conference@confco.com.au

ALGA

Phone: 02 6122 9400
Email: alga@alga.asn.au

FOLLOW US



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16.16 Cities Power Partnership 2023 Climate Summit for Local Government

Brief

Cities Power Partnership (CPP) has advised that the 2023 Climate Summit for Local Government will be held at the Melbourne Showgrounds, Flemington and the RMIT Storey Hall, Melbourne from Wednesday 6 September to Friday 8 September 2023.

RECOMMENDATION

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of at the Climate Summit for Local Government 2023 at the Melbourne Showgrounds, Flemington and the RMIT Storey Hall, Melbourne from Wednesday 6 September to Friday 8 September 2023.
2. Expenses be reimbursed in accordance with Council policy.

Or

3. The report be received.

Introduction

Cities Power Partnership (CPP) has advised that the 2023 Climate Summit for Local Government will be held at the Melbourne Showgrounds, Flemington and the RMIT Storey Hall, Melbourne from Wednesday 6 September to Friday 8 September 2023.

Members will note that this Summit takes place on the same dates as the 2023 Local Government Association National Local Roads, Transport and Infrastructure Congress and so Members should take this into account when considering their possible attendance at either of these conferences.

Discussion

Registrations are now open for the Climate Summit for Local Government 2023, to be held at the Melbourne Showgrounds, Flemington and the RMIT Storey Hall from Wednesday 6 September to Friday 8 September 2023.

No community within Australia remains untouched by climate change. Extreme weather events are worsening and the impacts are felt throughout our communities. As local Government is closest to the community, Councils are at the heart of responding - to keep our communities safe and strengthen their resilience in the future. The CPP Climate Summit for Local Government will bring together elected officials and chief executives from councils across the country to identify key opportunities, inform practical actions, and inspire innovation, all at the Local Government level.

If you are a mayor, councillor or executive within a local government and you are looking to embed climate action into council operations, community education and more, the first in person Summit in five years is not to be missed.

This event is for councils at all stages of the climate action. Attendees will have the opportunity to hear from leading Councils and Climate experts through best-practice keynote presentations, interactive panels, solution-focused workshops and roundtables, providing an opportunity to network, share ideas and hear about the latest industry developments.

The three days will feature:

- Presentation by Climate Scientists followed by Q&A;
- Electric vehicle showcase and networking event;
- Lessons and Learnings from Innovative Local and Overseas Climate Policies and Initiatives;
- Preparing Communities for a Clean Economy;
- Inspiring Case Studies;
- Addressing Climate Risk;
- Three Levels of Government Working Together to tackle Climate Change;
- Workshops with Industry Experts, Researches and Mayors;
- Communications Training; and
- Awards Gala Dinner.

There are also a number of optional free 'add-ons' should Members be interested:

Make Room Walking Tour - Thursday 7 September - 4:30 to 5:30pm (Free)

Join Melbourne's Chief Architect, Rob Adams, on a tour of Make Room, a City of Melbourne initiative to help end sleeping rough for people on Melbourne's city streets. The building has been sustainably retrofitted to cut energy costs and adhere to green building practices.

Southbank Boulevard Transformation - Friday 8 September - 7:30 to 8:20am (Free)

This walking tour, also with Chief Architect Rob Adams, will explore Southbank, Melbourne's most densely populated area. The Southbank Boulevard transformation has included greening, new active transport corridors, green tram lines and flood preparedness.

Melbourne Skyfarm Walking Tour - Friday 8 September - 2:00 to 3:00pm (Free)

Melbourne Skyfarm is a collaboration between Melbourne-based sustainability companies to transform a 2000-square metre rooftop car park into an urban farm and environmental oasis in the heart of the city. Located in Melbourne's emerging Seafarer's precinct, Melbourne Skyfarm directly overlooks the Yarra River and Melbourne Convention Exhibition Centre.

A copy of the Program for the Climate Summit for Local Government 2023 is attached as **Attachment 1**.

Registration Fees

Registration	Cost (including GST)
Early Bird Rate (by 21 July 2023)	\$1045 per person
Return flights to Melbourne from Adelaide	\$200 to \$260 per person
Accommodation	\$175 to \$295 per night (2 nights)
TOTAL	\$1,595 to \$1,895 per person
Regular Rate (after 21 July 2023)	\$1265 per person
Return flights to Melbourne from Adelaide	\$200 to \$260 per person
Accommodation	\$175 to \$295 per night (2 nights)
TOTAL	\$1,815 to \$2,115 per person

Registration includes:

Day 1 - Wednesday, 6 September

- Electric vehicle showcase and networking event at Melbourne Showground

Day 2 - Thursday, 7 September

- Conference program (keynote sessions, workshops and networking)
- Climate Awards Gala dinner

Day 3 - Friday, 8 September

- Conference program (keynote sessions, workshops and networking)

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Face-to-face attendance at the Melbourne Showgrounds, Flemington and the RMIT Storey Hall, Melbourne will require flying to Melbourne, which will result in aviation emissions having a negative implication on climate change.

Conclusion

Cities Power Partnership (CPP) has advised that the CPP Climate Summit for Local Government will be held at the Melbourne Showgrounds, Flemington and the RMIT Storey Hall, Melbourne from Wednesday 6 September to Friday 8 September 2023.

Attachments

1. **Climate Summit for Local Government Program**

CITIES POWER PARTNERSHIP

CLIMATE SUMMIT FOR LOCAL GOVERNMENT 2023



Preliminary Program

A reminder that the Summit content is tailored to an audience of elected officials and council executives!

Exciting news!
The ABC's Craig Reucassel
will be Master of
Ceremonies at the Summit
and Awards Gala Dinner

Electric Vehicle Showcase and Drive Day:

Wednesday September 6th, 2 - 6pm, Melbourne Showgrounds, Flemington

Agenda



EV Showcase and Drive Day + Summit Welcome Reception

Get up close and personal with the latest zero emission vehicles progressively making it into council fleets. There will be a range of vehicles to view - from EV utes to heavy duty trucks to passenger vehicles - with the opportunity to get behind the wheel and test drive*.

At the conclusion of the Drive Day, a catered reception will be held for participants to chat to colleagues, EV car representatives, and CPP and Climate Council staff.

**Test driving of vehicles available to fully licensed drivers who sign a waiver. Drive Day component is subject to weather conditions and may be altered on the day for safety reasons.*

Conference Day 1: Thursday September 7th, 9am - 4pm, RMIT Storey Hall, Melbourne CBD

Agenda

Conference Welcome and Welcome to Country



Presentation by Climate Scientists followed by Q&A

Climate Science Update from the Climate Council: What Local Governments Need to Know



Keynote Address followed by Q&A

Raising Ambitions: Lessons and Learnings from Innovative Local and Overseas Climate Policies and Initiatives

Morning Tea



Panel Discussion with Leading Councils

Electrify Everything - why electrification is critical + benefits and opportunities for the electrification of councils and communities

- > Going off Gas
- > Energy Efficiency in Buildings
- > Community Batteries and Virtual Power Plants



Panel Discussion led by Industry Experts and Mayors

Preparing Communities for a Clean Economy

Lunch

Watch for coming
announcements about
bonus events such
as excursions and
walking tours around
Melbourne!

Conference Day 1: Continued



Plenary Presentation on Sustainable Transport

Inspiring Case Studies – how sustainable and active transport enhance community liveability, health and happiness.

- > Transitioning Fleets to 100% EVs
- > Active Transport
- > Public Transport



Concurrent Panels

Addressing Climate Risk – why climate risk should be at the forefront of council decision making. Hear about the most pressing risks to council operations and to the community, and tactics to mitigate them.

- > For CEOs and Executives: Risk in Operations
- > For Elected Officials: Risk for the Community



Awards Gala Dinner 6:30 – 10:30pm, State Library, Melbourne CBD

Join us to celebrate the 2023 Climate Award winners, and all that local governments do for climate action in Australia. We will come together to enjoy a three course dinner and drinks at the historic State Library.

Conference Day 2: Friday September 8th, 9am – 4pm, RMIT Storey Hall, Melbourne CBD

Agenda



Ministerial Keynote

Three Levels of Government Working Together to Tackle Climate Change – how governments and communities can work together to accelerate local climate action



Panel and Q&A with Local, State and Federal Government Representatives

Local Government's Role in Climate Action



Concurrent Workshops with Industry Experts, Researchers and Mayors

Adaptation and Resilience: Protecting our Families, the Economy and our Environment

Morning Tea



Communications Training: How to Effectively Talk about Climate Change

These sessions will be led by our team of world-class media trainers at the Climate Media Centre who will provide tips and tricks on communicating topics such as:

- > Sustainable Transport: Sending the Right Signal
- > Extreme Weather: Making the Link to Climate Change



Concurrent Panels

- > For Regional and Rural Councils: Changing Community Sentiment towards Large Scale Renewables Projects
- > For Urban Councils: How Urban Councils Can Push the Envelope in Climate Action

Lunch



Innovate4Cities Marketplace: forging partnerships to accelerate council climate action implementation

A shared space to rapidly connect and match solutions providers, funders and supporters to implement city/town climate actions that tackle research and innovation gaps required to safeguard the livelihoods of residents, and help councils progress towards the goals of the Paris Agreement.

**In partnership with the Global Covenant of Mayors for Climate & Energy (GCoM) Global Secretariat*



Meet The Experts + Networking

Spend quality time with climate scientists, an ABC presenter, leading experts in fields of energy, adaptation and communications – all while networking with fellow elected officials and council executives from around Australia.

Final Presentation



cpp@climatecouncil.org.au
citiespowerpartnership.org.au

16.17 Australian Airports Association National Conference and Industry Expo 2023

Brief

The Australian Airports Association (AAA) has advised that the AAA National Conference and Industry Expo 2023 will be held at the Melbourne Convention and Exhibition Centre from Tuesday 14 November to Thursday 16 November 2023.

RECOMMENDATION

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of at the AAA National Conference and Industry Expo at the Melbourne Convention and Exhibition Centre from Tuesday 14 November to Thursday 16 November 2023.
2. Expenses be reimbursed in accordance with Council policy.

Or

3. The report be received.

Introduction

The Australian Airports Association (AAA) has advised that the AAA National Conference and Industry Expo 2023 will be held at the Melbourne Convention and Exhibition Centre from Tuesday 14 November to Thursday 16 November 2023.

Discussion

This year's theme is **Safe, Smart, Sustainable: Towards 2050**. The program will highlight the diverse challenges and opportunities the industry will face towards 2050 including transition to net zero emissions, changing consumer expectations, new technologies, safety and security regulations, and much more!

The AAA National Conference 2023 offers an engaging and educational program filled with a great mix of aviation experts, industry leaders and technical speakers.

Every year, the conference program is carefully designed to be relevant to all business areas of airports and this year's event will feature a three-day program and industry expo which will include plenary sessions, case studies and concurrent breakout sessions.

The National Conference will showcase diverse and far-reaching repercussions the airport industry will face until 2050 and focus on the challenges and risks facing the industry, sustainability, the customer experience, technology and much more.

This is a great opportunity to network, share ideas and hear about the latest industry developments. The three days will feature:

- Industry Expo
- Conference Sessions
- Major Airport Stream
- Regional Stream
- Commercial / Sustainability Stream
- Technical Sessions
- Welcome Networking Event, hosted by Fulton Hogan
- National Airport Industry Awards and Gala Dinner

A copy of the Conference program snapshot is attached for Member's information (**Attachment 1**).

Registration Fees

Registration	Cost (including GST)
Day 1 - Early Bird Rate (by 31 July 2023)	\$880 per person
Day 2 - Early Bird Rate (by 31 July 2023)	\$880 per person
Return flights to Melbourne from Adelaide	\$180 to \$250 per person
Accommodation	\$585 to \$867 (3 nights)
TOTAL	\$2,465 to \$2,877 per person

Day 1 registration includes:

- Industry Expo
- Conference Sessions
- Major Airport Stream
- Commercial Stream
- Welcome Drinks and Networking Event

Day 2 registration includes:

- Industry Expo
- Conference Sessions
- Major Airport Stream
- Regional Stream
- AAA Annual General Meeting
- AAA National Airport Industry Awards and Gala Dinner

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Face-to-face attendance at the National Convention Centre will require flying to Melbourne, which will result in aviation emissions having a negative implication on climate change.

Conclusion

The Australian Airports Association (AAA) has advised that the AAA National Conference and Industry Expo 2023 will be held at the Melbourne Convention and Exhibition Centre from Tuesday 14 November to Thursday 16 November 2023.

Attachments

1. AAA National Conference and Industry Expo 2023 Program Snapshot



Monday 13 November	Tuesday 14 November	Wednesday 15 November	Thursday 16 November
Women in Airports Forum	Industry Expo	Industry Expo	Industry Expo
	Conference sessions	Conference sessions	Technical Forum sessions
	Commercial stream	Regional stream	
	Welcome Drinks and Networking Event	AAA Annual General Meeting	
		AAA National Airport Industry Awards and Gala Dinner	

16.18 Appointment of Members to the Brown Hill and Keswick Creeks Stormwater Board - Confidential Order Review

Brief

This report presents the annual review of the confidential order applied to the confidential report Item 21.1 - Appointment of Members to the Brown Hill and Keswick Creeks Stormwater Board, at the 4 August 2020 meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

RECOMMENDATION

It is recommended to Council that:

1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made at Council's 4 August 2020 meeting and reviewed at Council's 17 August 2021 and 19 July 2022 meetings, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(a) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period on the basis that the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

Introduction

Section 91(9)(c) of the *Local Government Act 1999*, requires that the Chief Executive Officer (CEO) review any confidential order made by Council and delegated to the CEO to review on a monthly basis to revoke but not extend it.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

Discussion

At its 4 August 2020 meeting, Council ordered that the agenda item relating to the Appointment of Member to the Brown Hill and Keswick Creeks Stormwater Board, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(a) on the basis that the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.

As the appointment is ongoing, the confidentiality order made at Council's 4 August 2020 meeting should continue to remain in place for a further 12 months.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

As the confidential order applied by Council at its 4 August 2020 meeting in relation to Item 21.1 - Appointment of Members to the Brown Hill and Keswick Creeks Stormwater Board has not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

Attachments

Nil

16.19 Sale of Property for the Non Payment of Rates - Confidential Order Review

Brief

This report presents the annual review of the confidential order applied to the confidential report Item 21.1 - Sale of Property for the Non Payment of Rates, at the 19 July 2022 meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

RECOMMENDATION

It is recommended to Council that:

1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 19 July 2022, in respect of the confidential Agenda report relating to the Sale of Property for the Non Payment of Rates, Council orders that the Item 21.1 - Sale of Property for the Non Payment of Rates, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(a) and (i), of the *Local Government Act 1999*, not be available for public inspection for a further 12 month period, on the basis that the report involves personal affairs of the ratepayers named in the report and Council litigation.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

Introduction

Section 91(9)(c) of the *Local Government Act 1999*, requires that the Chief Executive Officer (CEO) review any confidential order made by Council and delegated to the CEO to review on a monthly basis to revoke but not extend it.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

Discussion

At its 19 July 2022 meeting, Council ordered that the confidential agenda item relating to the sale of property for the non-payment of rates, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(a) and (i), be retained in confidence and not be available for public inspection for a period of 12 months from the date of the meeting, on the basis that the information received, discussed and considered in relation to this agenda item is:

- (a) *information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

because this report recommends that Council issues an order, in accordance with Section 184 of the *Local Government Act 1999* which provides the ability for Council to sell property when the rates due on the property have been in arrears for three years or more, to sell property which meets this criteria and, to assist Council to determine whether to issue an order in this instance, the report contains information which would, if dealt with in public, result in the unreasonable disclosure of the personal affairs of the ratepayers named within that report.

- (i) *information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council.*

because there is a possibility that the issuing of the order will result in litigation involving the Council and as such the release of this information could prejudice Council's position.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

As the confidential order applied by Council at its 19 July 2022 meeting in relation to *Item 21.1 - Sale of Property for the Non Payment of Rates* has been in place for twelve (12) months, Council is required to review it and determine whether it should be revoked or remain in situ.

Attachments

Nil

16.20 Leasing Arrangements for Thebarton Oval Precinct - Update - Confidential Order Review

Brief

This report presents the annual review of the confidential order applied to the confidential report Item 21.2 - Leasing Arrangements for Thebarton Oval Precinct - Update, at the 19 July 2022 meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

RECOMMENDATION

It is recommended to Council that:

1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 19 July 2022, in respect of the confidential Agenda report relating to the leasing arrangements for the Thebarton Oval Precinct, Council orders that the Item 21.2 - Leasing Arrangements for Thebarton Oval Precinct - Update, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, not be available for public inspection for a further 12 month period, on the basis that there are ongoing negotiations relating to the lease that may impact both the existing lessee and also a future prospective lessee of (portion of) the premises and would, on balance, be contrary to the public interest.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

Introduction

Section 91(9)(c) of the *Local Government Act 1999*, requires that the Chief Executive Officer (CEO) review any confidential order made by Council and delegated to the CEO to review on a monthly basis to revoke but not extend it.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

Discussion

At its 19 July 2022 meeting, Council ordered that the confidential agenda item relating to the leasing arrangements for the Thebarton Oval Precinct, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(b)(i) and (b)(ii), be retained in confidence and not be available for public inspection for a period of 12 months from the date of the meeting, on the basis that there are ongoing negotiations relating to the lease that may impact both the existing lessee and also a future prospective lessee of (portion of) the premises and would, on balance, be contrary to the public interest.

As the matter is still ongoing, it is recommended that the confidentiality order made at the 19 July 2022 meeting of Council should continue to remain in place for a further 12 months.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

As the confidential order applied by Council at its 19 July 2022 meeting in relation to Item 21.2 - Leasing Arrangements for Thebarton Oval Precinct - Update has not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

Attachments

Nil

16.21 Possible Acquisition of Land - Confidential Order Review

Brief

This report presents the annual review of the confidential order applied to the confidential report Item 21.3 - Possible Acquisition of Land, at the 19 July 2022 meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

RECOMMENDATION

It is recommended to Council that:

1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 19 July 2022, in respect of the confidential Agenda report relating to the possible acquisition of land, Council orders that the Item 21.3 - Possible Acquisition of Land, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, not be available for public inspection for a further 12 month period, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property under consideration and would, on balance, be contrary to the public interest.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

Introduction

Section 91(9)(c) of the *Local Government Act 1999*, requires that the Chief Executive Officer (CEO) review any confidential order made by Council and delegated to the CEO to review on a monthly basis to revoke but not extend it.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

Discussion

At its 19 July 2022 meeting, Council ordered that the confidential agenda item relating to the possible acquisition of land, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(b)(i) and (b)(ii), be retained in confidence and not be available for public inspection for a period of 12 months from the date of the meeting, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property under consideration and would, on balance, be contrary to the public interest.

As the matter is still ongoing, it is recommended that the confidentiality order made at the 19 July 2022 meeting of Council should continue to remain in place for a further 12 months.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

As the confidential order applied by Council at its 19 July 2022 meeting in relation to Item 21.3 - Possible Acquisition of Land has not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

Attachments

Nil

17 LOCAL GOVERNMENT BUSINESS

Nil

18 MEMBER'S BOOKSHELF

Nil

19 CORRESPONDENCE**19.1 The Observation Post - July 2023 Edition**

Correspondence has been received from the President of the National Malaya & Borneo Veterans Association Australia Inc SA/NT Branch, providing a copy of the July edition of The Observation Post (**Attachment 1**).

19.2 Mayors for Peace News Flash - June 2023 (No. 162)

Correspondence has been received from the Mayors for Peace, providing a copy of their June 2023 Newsletter (**Attachment 2**).

19.3 Letter concerning South Australia's Public Libraries

Correspondence has been received from the President of the Friends of Libraries Australia, regarding the current state of South Australia's Public Libraries (**Attachment 3**).

19.4 Proposal to initiate Code Amendment: 25 Pierson Street, Lockleys

Correspondence has been received from the Minister for Planning, the Hon. Nick Champion MP, regarding the proposal to initiate the 25 Pierson Street, Lockleys Code Amendment (**Attachment 4**).

RECOMMENDATION

That the correspondence be received.

Attachments**19.1 The Observation Post - July 2023 Edition****19.2 Mayors for Peace News Flash - June 2023 (No. 162)****19.3 Letter concerning South Australia's Public Libraries****19.4 Proposal to initiate Code Amendment: 25 Pierson Street, Lockleys**



Volume 13, number 7 – JULY 2023

THE OBSERVATION POST

The official publication of the
National Malaya & Borneo Veterans Association Australia Inc
 South Australia & Northern Territory Branch

National Patron: General the Honourable Sir Peter Cosgrove AK AC(Mil) CVO MC (ret'd)
 SA/NT Branch Patron: Her Excellency the Honourable Frances Adamson AC, Governor of South Australia



ANNUAL DINNER

Namaste! Our annual dinner in May was a great success, and the after-dinner entertainment was lively and noisy! One participant provided this feedback: *"Was a lovely night & everyone enjoyed the good company, food & venue"*. A significant amount was raised to support our sponsorship of three schools in the Bau District of Sarawak.

Many thanks to those who donated the outstanding raffle prizes, and also to everyone who made additional donations. Very much appreciated!

Many thanks also to Holly and Chef Bhim and the team from the Himalayan Kitchen Tibetan and Nepalese Restaurant in Melbourne Street for looking after us so well!





July 2023, Page 2



NOTICES

NEW MEMBERS

Jim Nicholson
Lynne Nicholson

COMMITTEE

Paul Rosenzweig OAM
President
Public Affairs Officer

Don Cameron
Vice-President
Ceremonial Officer

Paul Bayliss

Jenny Cameron
Treasurer

Vicki Crannaford

Di Davies

Beverley Dubois
Minutes Secretary

Jeff Hiscock

Chris Selby

Mal White
Merchandise Officer

THANK YOU

We thank Tony Zappia MP and the staff of his Makin Electorate Office for their generous assistance with our printing needs.

BRANCH UPDATES

Namaste! This newsletter contains some more images from our Annual Dinner at the Himalayan Kitchen – it was a great night!

Congratulations to the winners of the various raffle prizes. The funds raised through the raffle will go towards our sponsorship of the three schools in the Bau district of Sarawak. Thanks to those who donated the raffle prizes, and many thanks also to everyone who made additional donations – your contributions will all be greatly appreciated by the students in Sarawak.

We have more updates about the Air Force Cadets at No 604 Squadron, including some information on the Change of Command.

In Operation 'Cheras Road', President Paul Rosenzweig travelled to Kuala Lumpur (at his own expense) to attend an investiture ceremony on 22 June in which Ms Claire Gatehouse, representing His Excellency Dr Justin Lee, presented the Medal of the Order of Australia to Dato Lim Kian Hock.

During this trip, Paul also visited the Kuala Lumpur Civil Cemetery in Cheras Road to pay tribute to Australians and New Zealanders who died during the general periods of the Malayan Emergency and the Indonesian Confrontation with Malaysia who are buried there.

Our 'Badge of the Month' feature looks at Commonwealth insignia relating to Malaya during the post-World War 2 era.

We hope to see you at our July meeting at the Maid of Auckland Hotel. Remember there is no Friday meeting in August – instead, we have our ceremony on Friday 11 August and then we will have our Annual General Meeting on Sunday 13 August, followed by lunch. Our guest speaker will be Senator Andrew McLachlan CSC, Senator for South Australia and Deputy President of the Australian Senate.

CALENDAR OF EVENTS

July meeting: 1115h Friday 21 July
Maid of Auckland Hotel,
followed by lunch



<https://www.facebook.com/MaidEdwardstown>

Date of interest: Sarawak Day – 22 July (1963)

Date of interest: End of Confrontation – 11 August (1966)

Major event: Malaya-Borneo Veterans Day Service
1100h Friday 11 August 2023

AGM: 1115h Sunday 13 August
Maid of Auckland Hotel, followed by lunch

September meeting: 1115h Friday 15 September
Maid of Auckland Hotel, followed by lunch



Visit our Facebook page:

<https://www.facebook.com/NMBVAAadelaide/>



July 2023, Page 3

ANZAC DAY

Tuesday 25 April 2023

Late last year, Jesse Isaac from No 604 Squadron, AAFC was announced as the first of three recipients of the 'Cadet Sergeant Eleanore Tibble Pilgrimage'.

Earlier (as a Cadet Sergeant at that time) Jesse Isaac had been a member of the Catafalque Party for our 2022 Malaya & Borneo Veterans Day service of commemoration.

The 'Eleanore Tibble Pilgrimage' award allows the selected Cadets to visit various military and civilian establishments and participate in a significant Anzac Day activity.



CDTSSGT Collett and CUO Isaac place a floral tribute at the Tomb of the Unknown Warrior in Wellington on 25 April 2023.



Placing a floral tribute on 25 April 2023 – note Bill Russell (with the green beret) of the Hutt Valley Branch and national Vice-President of the New Zealand Malayan Veterans Association.

Since promoted to Cadet Under Officer (CUO), Jesse Isaac and another CUO from NSW visited the Australian War Memorial and the Treloar Technology Centre in Mitchell, and met with the Chief of Air Force and other key RAAF senior leadership identities.

For their pilgrimage, CUO Isaac and CUO Charlie Smith visited New Zealand, where they first attended the Anzac Dawn Service at Upper Hutt near Wellington.

CUO Isaac said: "I had feelings of pride and honour. I am so grateful for the Service personnel who fought and made sacrifices for me to be able to stand peacefully while waiting for dawn to come".

They then attended the New Zealand National Commemorative Service at Pukeahu National War Memorial Park in Wellington.

CUO Isaac later reported: "This was a particularly important aspect of the trip as we honoured and remembered those who served for us and those who sacrificed for us".

During this service at the National War Memorial, CUO Isaac had the privilege of placing a floral tribute at the Tomb of the Unknown Warrior on behalf of the Australian Defence Force Cadets.

He was accompanied by Cadet Staff-Sergeant Esmee Collett of the Wellington City Cadet Unit (New Zealand Army Cadets).

CUO Isaac later reflected on his journey: "This pilgrimage was a very powerful and moving experience".



CUO Jesse Isaac in Wellington with Willie Apiata VC, New Zealand Special Air Service.



July 2023, Page 4

2023 ANNUAL DINNER

Saturday 27 May 2023

We held an outstanding Branch annual dinner at the Himalayan Kitchen.

The dinner marked the anniversary of the reformation of the SA Branch, to honour service and sacrifice during the Malayan Emergency and the Indonesian Confrontation (particularly the 50 Australians from the Malayan wars who still remain buried overseas), to remember fallen comrades and absent friends, and to support our sponsorship of three schools in the Bau District of Sarawak.



<https://www.facebook.com/The.Himalayan.Kitchen>

As is our custom at such dinners, we had the traditional table for 'Fallen Comrades' who could not be with us.

Vice-President Don Cameron recited the Ode of Remembrance, and Paul Bayliss proposed the toast to 'Absent Friends'.



The after-dinner entertainment included various forms of clanging, trumpeting, tinkling and bowl-singing.



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Many thanks to those who donated a great selection of raffle prizes.



Ingrid had the first ticket drawn, and chose this nice bottle of Shiraz.



The second ticket to be drawn was Crisel's, and she chose this selection of chocolates.



Louisa chose this collectable Flanders Poppy mug and set of poppy napkins.



Lynette chose a nice South Australian Shiraz.



Paul chose this special set of King Charles III Coronation commemorative coasters.



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Ian chose this selection of chocolates.



Some French bubbly for Dr Tania.



Helen chose a lovely Queen Elizabeth II souvenir trinket dish with lid.



Even Chef Bhim was a winner – with this special set of King Charles III Coronation coasters.



For the after-dinner entertainment we followed Bhim's directive: "Let's make some noise!".

We tried our luck with various bells, cymbals, Tibetan trumpets and singing bowls.



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ACTIVE MILITARY SERVICE

South Australian Parliament

Senator Andrew McLachlan CSC, Senator for South Australia and Deputy President of the Australian Senate, has advised that on 18 May a bronze Active Military Service honour board was unveiled in Old Parliament House.

This honour board acknowledges South Australian Members of Parliament who have seen active military service overseas.

Only one parliamentarian served in the post-WW2 Malayan wars – the Honourable James Desmond Corcoran AO MP (1928-2004).

Des Corcoran served in Japan, the Korean War, the Malayan Emergency and in Papua-New Guinea, and subsequently became a member of the House of Assembly and Premier of South Australia.

Born in Millicent on 8 November 1928, Des Corcoran enlisted in the Australian Regular Army in 1950 and was given the Army number '2/3934'.

He was assigned to the Royal Australian Infantry Corps, and was posted to the 1st Battalion, Royal Australian Regiment.

He first served overseas in Japan with the Australian military component of the British Commonwealth Occupation Force.

He then served with the rank of Sergeant with 1RAR during the Korean War from 1 April 1952 to 28 February 1953.

As a Corporal (Temporary Sergeant), Corcoran was Mentioned-in-Dispatches for his "courage and skill" following a land-mine incident.



Formation sign of the 28th Commonwealth Independent Infantry Brigade Group, which was based at Minden Barracks on Penang Island from 1955, and then transitioned to Terendak Garrison between 1957 and 1962.



Des Corcoran's listing on the South Australian Parliament Active Military Service honour board; image provided by Senator Andrew McLachlan CSC.

On 25 September 1957, Warrant Officer Class 2 Corcoran embarked on the MV *New Australia* in Sydney, disembarking at Singapore on 11 October.

He was first appointed to the Australian Detachment of the British Commonwealth Far East Strategic Reserve (BCFESR).

He then served until 27 March 1960 as the Company Sergeant-Major of the 28th Commonwealth Independent Infantry Brigade Group.

He was Mentioned-in-Dispatches for a second time, for "outstanding service".

He was commissioned in 1961, and finished his military service in 1962 with the rank of Captain.

The Honourable Des Corcoran MP served as the 37th Premier of South Australia, from 15 February to 18 September 1979.

He was appointed an Officer of the Order of Australia in the 1982 Australia Day Honours List, "In recognition of service to politics and government". He was also awarded the Centenary Medal in 2001.



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Dato Lim Kian Hock OAM Thursday 22 June 2023

In a very special and personal investiture ceremony at the Australian High Commission in Kuala Lumpur the Australian Chargé d'affaires Ms Clare Gatehouse, on behalf of the High Commissioner His Excellency Dr Justin Lee, presented the Medal of the Order of Australia (OAM) to Dato Lim Kian Hock.

Dato Lim received the Medal of the Order of Australia (Honorary):

"For service to Australia-Malaysia relations, particularly to commemorating the role played by Australians in Sarawak, Malaysia, during World War II".

In addition to this, Dato Lim played a significant role in establishing the Sarawak Heroes Cemetery to include the graves of Iban Trackers from Sarawak who were killed in action during the Malayan Emergency, previously buried at various sites in Malaya and Singapore.

Dato Lim has also played a key role in acknowledging the service of Australians and New Zealanders during the period of Indonesia's Confrontation with Malaysia.

Dato Lim was accompanied by his elder son Wilfred Lim and daughter-in-law Stephanie Goh, and grandchildren Natasha, Timothy and Natania, and Dato Lim's younger son Eric Lim.

In the lead up to the ceremony in Kuala Lumpur, Dato Lim sent us this email:

Many thanks for your esteemed email enclosure and tribute for which I am very grateful to you.

I am humbled by the presentation of the award and your great effort to join me and my family in the simple celebration as I could not have the achievement without all the support and contribution of you all.

It is our joint effort in the interest of the spirit of ANZAC and the great sacrifices of all Australians and Commonwealth veterans.

God Bless.



President Paul Rosenzweig presented Dato Lim with this Certificate on behalf of the SA/NT Branch.



President Paul Rosenzweig said: "It is our pleasure to acknowledge the contributions you have made and to do everything possible to perpetuate the Anzac connection with Sarawak".



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The Order of Australia

Australia's national honour, the Order of Australia, was established by Her Majesty Queen Elizabeth II, Queen of Australia, on the advice of the Prime Minister of Australia, by Letters Patent dated 14 April 1975.

It was created to be "an Australian society of honour for the purpose of according recognition to Australian citizens and other persons for achievement or for meritorious service".

The purpose of the Order of Australia is to recognise, by national honour, those who have made outstanding contributions that benefit their communities, and ultimately our country.

The Order has an additional purpose – it serves to identify role models at all levels and in all spheres of the community.



The emblem of the Order of Australia is a gold convex disc representing a single flower of mimosa ('Golden Wattle'). The disc is surmounted by the Crown of Queen Elizabeth II.



MC for the ceremony was Ms Kate Wiencke (left), First Secretary (Political Economic).



Chargé d'affaires Ms Clare Gatehouse presents the Medal of the Order of Australia (OAM) to Dato Lim.



Dato Lim Kian Hock OAM with Clare Gatehouse, Chargé d'affaires at the Australian High Commission in Kuala Lumpur.



President Paul Rosenzweig presented Dato Lim with a Certificate on behalf of the SA/NT Branch (image courtesy of the Australian High Commission).



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President Paul Rosenzweig with Dato Lim and members of his family who attended the investiture.



The Australian High Commission release on Twitter.

Datuk Dr Philip Ting AM sent the following message:

"Heartiest congratulations to you Dato Lim for the wonderful work you are doing for Sarawak and Australia. A well deserved award".

Dato Lim sent this message to the SAINT Branch:

"I hereby record my heartfelt thanks to all of you for all your collaboration, support and guidance for me to be able to walk forward to receive the award. This also shows the strong spirit of brotherhood of Australia/NZ (ANZAC) and Sarawak/Malaysia since WWII".

Dato Lim's son Wilfred wrote to Paul:

"Thank you firstly for making the journey to KL, and your personal stories during my dad's investiture. And thank you for your friendship, that was very heart warming to see".

GAWAI DAYAK

Sekolah Kebangsaan Suba Buan

Gawai Dayak ("Dayak Festival") is an annual festival and public holiday celebrated in Sarawak on 1 and 2 June by the Dayak people (Iban, Bidayuh, Kenyah, Murut, Kayan and Kelabit).

It is also celebrated by other Dayaks around Malaysia, Indonesia and abroad.

It is a thanksgiving and harvest festival that marks the plentiful yield and planning of future prospects.

It is a celebration of the Dayak people's religious and social values and symbolises unity, aspiration, and hope.

This greeting "*Selamat Hari Gawai*" (right) was released by the staff of SK Suba Buan in the Bau District, one of our sponsored schools.





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Bill Russell

The MVA Contingent Commander for the 2023 Service of Commemoration in Kuching will again be Bill Russell of the Hutt Valley Branch and national Vice-President of the New Zealand Malayan Veterans Association.

William Russell was born in Falkirk in Scotland on 1 August 1939. He was evacuated to the Isle of Man during World War 2, and returned to Scotland at the age of 7.

The family moved to England in 1948, but Bill's father was offered a managerial job in Auckland so in 1952 the family emigrated to New Zealand.

Bill was educated at Avondale College in Auckland, and then joined the Post and Telegraph Service as a junior radio mechanic based in New Market, Auckland.

He later transferred to Himatangi Radio Station, which handled all overseas telephone calls as well as the HMNZS *Irirangi* high-powered transmitters and Waiouru Army transmitters.

Bill joined the New Zealand Army on 14 May 1961, as an infantryman with 'D' Company of the 1st Battalion, The New Zealand Regiment at Burnham Camp in Christchurch. On completion of his basic training, he was posted to Headquarters Company of 1NZR as a Signaller.

Bill saw operational service in Malaya from 8 November 1961 to 5 November 1963 as a Signaller with Headquarters Company 1NZR, and was promoted to Lance-Corporal.

After his discharge, Bill worked in the agricultural business and spent 45 years in various roles.

He started as a territorial representative for Shell Chemicals, and over time became the sales manager for their pesticide and vegetable seed businesses.

Bill became the manager of SGS Wool Testing Laboratory, and represented NZ at World Wool forums.

Bill has been a member of Hutt Valley Malayan Veterans Association for 16 years, and a member of the national Malayan Veterans Association and Vice-President for 14 years.

Bill led the MVA Return to Malaysia party in 2017, during which their Confrontation memorial plaque was unveiled in the Sarawak Heroes Memorial Park on 29 August 2017.

He led another Return to Malaysia contingent in 2019. During this visit, the MVA and SA/NT Branch of the National Malaya & Borneo Veterans Association Australia Inc co-hosted a combined Service of Commemoration in the Sarawak Heroes Memorial Park on 29 August 2019.

This will be Bill's third visit to Sarawak.



Bill Russell, speaking during the 2019 Service of Commemoration in the Sarawak Heroes Memorial Park.



The New Zealand Malayan Veterans Association memorial plaque in Kuching, unveiled on 29 August 2017.



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No 604 SQUADRON, AAFC

CHANGE OF COMMAND

Wednesday 24 May 2023

Congratulations to Leading Cadet Rayaan Hashwani who has been presented with the Silver Award badge and certificate of the Duke of Edinburgh's International Award.

This is the 55th award to be presented to a Cadet at 604 Squadron in the last six years.

Leading Cadet Hashwani will be able to use his Silver Award to gain 20 Credits towards his SACE Stage 1.

This ceremony on Wednesday 24 May was the last official duty of Flying Officer (AAFC) Kieran Wandel, who has completed a four-year term as Commanding Officer.



Flying Officer (AAFC) Kieran Wandel (left) with Leading Cadet Rayaan Hashwani and Flight Lieutenant (AAFC) Paul Rosenzweig.



Flying Officer (AAFC) Kieran Wandel with members of the Catafalque Party, Honour Guard and NMBVAA Banner Bearers from No 604 Squadron AAFC, Friday 26 August 2022.

This ceremony took place at Hampstead Barracks during the Change of Command parade.

As Commanding Officer of 604 Squadron, FLGOFF(AAFC) Wandel has provided great support to our Malaya & Borneo Veterans Day services over the last four years. The presence of the Cadets and their increasing involvement in our ceremony has been commented on frequently by veterans and families.

After the 2021 service, one veteran said: "Absolutely brilliant to see the catafalque parties using the .303" SMLEs and that the cadets have learnt the drills using those firearms is simply fantastic".

Later, on the same night, the Qualification Stage-Advanced badge was presented to Cadet Under Officer Devanshee Jain. This was the first official duty of incoming Commanding Officer, Pilot Officer (AAFC) Jordan Box.

The Qualification Stage-Advanced badge is a blue four-bladed propellor on a circular gold background. It is awarded to Air Force Cadets who have completed the Advanced stage of the AAFC home training curriculum.

This badge supersedes the Qualification Stage-Proficiency (a three-bladed propellor badge).

Congratulations CUO Jain!



PLTOFF(AAFC) Jordan Box congratulates CUO Devanshee Jain.



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UPCOMING ACTIVITIES

Friday 11 August 2023 Malaya & Borneo Veterans Day

Our principal guests of honour and wreath-layers will be Her Excellency the Honourable Frances Adamson AC, Governor of South Australia and our Branch Patron, and Mr Rod Buntin.

Our Branch Padre Major Quentin Castle will officiate as usual. No 604 Squadron, AAFC will again provide the armed Catafalque Party and Honour Guard.

The ceremony will be followed by our usual reunion and a light lunch at Hilton RSL.

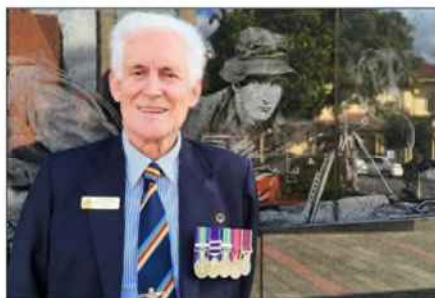
For catering purposes, please let Jenny Cameron know if you will be attending the reunion and lunch.



Sunday 13 August 2023 2023 Annual General Meeting

This year's AGM will be held at the Maid of Auckland Hotel, followed by lunch. Agenda, portfolio reports and other details to follow. Paul Bayliss will be the Returning Officer. We are very privileged to have as our Guest Speaker Senator Andrew McLachlan CSC.

Senator McLachlan served as an officer in the Australian Army Reserve from 1993 to 2018, which included two deployments at the foot of the Hindu Kush in Afghanistan. He now serves as Senator for South Australia and Deputy President of the Australian Senate.



Friday 18 August 2023 Vietnam Veterans' Commemorative Service

A service of commemoration will be conducted by a group of veteran organisations in partnership with the SA Vietnamese community at the Vietnam War Memorial adjacent to Torrens Parade Ground. This service will acknowledge the 50th anniversary of the end of Australia's involvement in the Vietnam War.

President Paul Rosenzweig and Vice-President Don Cameron will attend to represent the SA/NT Branch, and Don will place a tribute.



Saturday 9 December 2023 SA/NT Branch Christmas Lunch

We will hold our annual Christmas Lunch at Club Marion at 262 Sturt Road, Marion.

The booking has been confirmed; many thanks to Beverley Dubois for facilitating the discounted room hire fee. Donations of interesting raffle prizes would be appreciated.

<https://www.clubmarion.org.au/>



July 2023, Page 14

OPERATION 'HORBILL 2023'

SR23 Tour Shirts

Please contact Jenny Cameron urgently if you require a Sarawak Reunion 2023 tour shirt. Peter cannot accept any new shirt orders (there is not enough time to order the shirts in), but there is still enough time if you are providing your own shirt.

We would like to thank Peter and Tina Kluge of 'Custom Caps & Stuff' who have done a great job of putting these shirts together for us at a reasonable price. 'Custom Caps & Stuff' is a local business in St Agnes. You can find their contact details here:

<https://www.facebook.com/CustomCapsandStuff/>



SR23 Badges

We are having embroidered SR23 tour badges made up, 80 x 50 mm in size. Each tour participant will be given one badge at no cost with the compliments of the SA/NT Branch.

These badges are available plain, to be sewn directly onto a shirt, cap, etc.

They are also available with a Velcro backing – you can sew one piece of Velcro to your shirt, cap, bag and then attach/remove the badge as required.

Additional badges may be purchased to use as gifts, swaps, etc – contact Paul Rosenzweig for details.

Many thanks to Philip Blackwell of 'A1 Insignia' for putting these together for us at a reasonable price. 'A1 Insignia' is a veteran-owned and operated business. You can find their contact details here:

<https://www.facebook.com/A1InsigniaAust>



Memories of Bau – Mr Anthony Phillip

In January 2009, Paul Rosenzweig made a private visit to Bau and Kampung Stass. In Bau, he met Mr Anthony Phillip who was working at the Bau Council offices. Mr Phillip took Paul to the abandoned site of Cambrai Camp, the battalion headquarters camp during Confrontation, which was located opposite *Tasik Biru* ('Blue Lake').

As a young boy in 1965, Anthony Phillip had been employed at Cambrai Camp in the 3RAR Sergeants Mess. He remembers the names of WO1 Stanley, Staff-Sergeant Witchess, Sergeants Burrows, Clarke, Frazer, McCormack, Smith and Webster, and Corporal Darren.

Paul then had the privilege of visiting Mr Phillip's house on the outskirts of Bau – which he had turned into a Confrontation Museum, with many plaques and various other memorabilia on display.





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BADGES OF THE MONTH

Malaya Command, 1950 - 1957

This is an original formation badge of Malaya Command, worn between 1950 and 1957 during the Malayan Emergency.

In response to the Malayan Emergency which began in 1948, on 1 August 1950 the post-war 'Malaya District' was upgraded to full command status as 'Malaya Command'.

The badge worn by British troops assigned to Malaya Command featured a golden Kris (a native Malayan dagger) printed on green diagonal-weave cotton drill material. The badge worn by Commonwealth troops had the Kris printed on burgundy cotton.

The badges are opposing, and were worn on the shoulder of the Battle-Dress jacket with the point of the dagger to the front.

The Federation of Malaya gained independence from Britain on 31 August 1957. At this time, Malaya Command was disbanded and was succeeded by 'Overseas Commonwealth Land Forces (Malaya)' based on the 17th Gurkha Division.

Malaya Command had actually come into existence in 1929 – established for the coordination of the defences of British Malaya and reporting directly to the Colonial Office.

Malaya Command, 1929-1942. Malaya Command initially comprised one British and one Indian infantry battalion, plus supporting arms. By 1937, the garrison comprised three British infantry battalions in Singapore, and one Indian infantry battalion at Penang. Headquarters was at the Fort Canning Command Centre on Fort Canning Hill in Singapore. By November 1940, the strength of Malaya Command was 17 battalions.

After Japanese forces invaded Malaya on 8 December 1941, British forces retreated to Singapore Island: the colony was invaded on 7 February 1942, and Malaya Command was disbanded on 15 February 1942.

Malaya Command, 1945-1947. On 1 November 1945, Malaya Command was re-formed through the redesignation of Headquarters 14th Army, with its headquarters again based at Fort Canning in Singapore.

Malaya District, 1947-1950. In August 1947, Headquarters Far East Land Forces (HQ FARELF) was established, with its Headquarters at Singapore. At the same time, Malaya Command was downgraded and divided into two separate military districts – 'Malaya District' and 'Singapore District'. These were in turn divided into various Sub-Districts.

The formation badges worn during the post-war period up to 1950 featured a golden Kris embroidered on green felt (or burgundy felt for Commonwealth forces).



The shoulder badge of Malaya Command (1950-57) featured a golden Kris printed on green diagonal-weave cotton drill material.



Green embroidered felt badge of Malaya Command (1945-47) and Malaya District (1947-50).



Burgundy embroidered felt badge of Malaya Command (1945-47) and Malaya District (1947-50).



Printed badge on burgundy cotton drill material of Malaya Command (Commonwealth troops, 1950-57).



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COMMEMORATION

Cheras Road Civil Cemetery Kuala Lumpur, Malaysia

With the Malaysian National Flag, at our commemorative events we honour the service of Australian Service personnel in the Malayan wars.

In particular, we honour the 36 fallen from the Malayan Emergency and one who died prior to the prescribed start date of the Indonesian Confrontation with Malaysia, who remain buried overseas in Malaysia.

Three of these Australians remain buried in a civil cemetery in Kuala Lumpur.



*Mal White, Paul Rosenzweig and Don Cameron
with our new Malaysian National Flag.*

A197 Warrant Officer George Robert Tait (1910-1951) No 38 (Transport) Squadron, Royal Australian Air Force

Warrant Officer George Tait died of illness in Kuala Lumpur on 22 April 1951, aged 40, while serving with No 38 (Transport) Squadron, RAAF.

Born in South Shields, County of Durham on 16 September 1910, Tait settled in Central Queensland and was a grazier near Sarina, south of Rockhampton.

He enlisted in the Australian Military Forces (the part-time Militia) in 1938 and served for two years with 'D' Company of the 42nd Battalion, as a Corporal at Yeppoon.

He enlisted in the Permanent Air Force in 1940, serving as a Drill Instructor and later Warrant Officer Disciplinary (WOD).



*The headstone of Warrant Officer George Robert Tait in the
Cheras Road Commonwealth War Graves annex (row 18).*

After World War 2, he served two tours with the RAAF Component of the British Commonwealth Occupation Force in Japan, serving with No 5 Airfield Construction Squadron. On 2 March 1950 he was appointed Warrant Officer Disciplinary, and was posted to No 86 Wing on 5 June. On 14 June he was posted to No 38 ('T') Squadron, RAAF which had been assigned with eight Dakota aircraft to the Commonwealth Far East Air Force, based at RAF Changi supporting counterinsurgency operations in Malaya.

From July 1950 until February 1951, the squadron's primary task was conducting courier flights to Borneo, Ceylon, Hong Kong, Indonesia, Japan and the Philippines, as well as supply and aeromedical evacuation flights in Malaya. In April 1951 the squadron began operating from Kuala Lumpur with No 1 Squadron RNZAF; it moved back to Changi in July 1952 and returned to Australia in December that year.

Warrant Officer Tait's name is honoured on the Rolls of Honour in the Commemorative Area at the Australian War Memorial (panel 2).



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2/7789 Sergeant Lionel Aubrey Tucker (1925-1961)
101 Field Battery, Royal Australian Artillery

Sergeant Lionel Tucker died of illness (leptospirosis) while serving in Malaya on 26 February 1961, aged 36.

Because he died after 31 July 1960, the date the government of Malaya officially declared the Emergency over, Sergeant Tucker's name was not added to the Australian War Memorial Rolls of Honour.

Following protracted negotiations with the Australian War Memorial and Defence, several names were added to the Rolls of Honour in June 2013, with the relevant panel recast and replaced.

The name of Sergeant Tucker was included under the title 'Southeast Asia, 1955-1975' (panel 2).



The headstone of Sergeant Lionel Aubrey Tucker in the Cheras Road Commonwealth War Graves annex (row 38).

13339 Private Francis Noel O'Sullivan (1926-1963)
3rd Battalion, The Royal Australian Regiment

Private Frank O'Sullivan died on the Malay Peninsula on 14 November 1963, aged 37. His vehicle overturned while returning from Malacca to Terendak Camp.

Frank O'Sullivan was born in Sydney on 15 March 1926. He served during World War 2 (army number 'NX207644'), and joined the 66th Australian Infantry Battalion when it was formed on Morotai on 20 October 1945, as a component of the 34th Australian Infantry Brigade.

He served with the British Commonwealth Occupation Force in Japan. The battalion was redesignated '2nd Battalion, Australian Regiment' in November 1948, and the regiment was granted the Royal prefix on 31 March 1949.



The headstone of Private Francis Noel O'Sullivan in the Cheras Road Commonwealth War Graves annex (row 38).

O'Sullivan was a member of the Royal Australian Infantry Corps, and served with the 3rd Battalion, Royal Australian Regiment at the end of the Korean War from 25 March to 9 November 1954. On 25 September 1957, he embarked in Sydney for Singapore during the Malayan Emergency, serving until 5 October 1959. He deployed again with 3RAR in July 1963, on the battalion's second tour of duty on the Malay Peninsula.

Because he died before the prescribed start date of the Indonesian Confrontation on the Malay Peninsula (17 August 1964), Frank O'Sullivan is not listed on the Australian War Memorial website nor on the Rolls of Honour. His name is however commemorated on our Branch plaque in the Sarawak Heroes Memorial Park.



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MALAYAN EMERGENCY Roll of Honour – July

Honouring the sacrifice of the 45 Australians who died on operational service during the general period of the Malayan Emergency, 16 June 1948 to 31 July 1960.

1/3542 Private James Neville Metcalf,
2nd Battalion, Royal Australian Regiment:
4 July 1957

O52768 Flight Lieutenant
Dennis St George Greaves Oates,
Base Squadron, RAAF Butterworth:
10 July 1959

A218384 Leading Aircraftman
William Patrick Duffy,
Base Squadron, RAAF Butterworth:
26 July 1959

A312178 Aircraftman John George Lawson,
Base Squadron, RAAF Butterworth:
26 July 1959

2/8409 Lieutenant Clive William Bridge,
1st Battalion, Royal Australian Regiment:
28 July 1961

Lest we Forget

CONFRONTATION Roll of Honour – July

Honouring the sacrifice of the 26 Australians who died during the general period of the Indonesian Confrontation with Malaysia, 24 December 1962 to 11 August 1966.

213347 Signaller Kenneth Charles Johnson,
208th Signals Squadron (Commonwealth):
3 July 1965

342550 Corporal Peter John West,
Assault Pioneer Platoon, Support Company,
4th Battalion, Royal Australian Regiment:
2 July 1966

3411676 Sapper Reginald Nevill Bridgland,
22 Construction Squadron,
Royal Australian Engineers:
31 July 1966

Lest we Forget



213347 Signaller Kenneth Charles Johnson (1941-1965)

Signaller Kenneth Johnson served with the Royal Australian Corps of Signals. During Confrontation, he deployed to the Malay Peninsula and was attached to 208 (Commonwealth) Signals Squadron, 28th Commonwealth Infantry Brigade Group.

Johnson was injured in motor vehicle accident on the Malay Peninsula, and died in Kuala Lumpur General Hospital on 3 July 1965, aged 24.

Signaller Johnson was buried in the Terendak Garrison Cemetery in Malacca, Malaysia with full military honours.

On 2 June 2016, his remains were repatriated in a C-17A Globemaster aircraft in Operation 'Reunite'.

Aircraft bearing the coffins of 25 Servicemen and eight dependants from Terendak Military Cemetery in Malaysia and Kranji Cemetery in Singapore landed at RAAF Base Richmond in Sydney, after which a military repatriation ceremony and memorial service for families was conducted, attended by the Governor-General, friends and former colleagues of the deceased.

Signaller Johnson was reinterred in the Sydney War Cemetery in Rookwood, NSW.

His name is listed on the Rolls of Honour (panel 3) in the Commemorative Area at the Australian War Memorial.

Lest we Forget





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052768 Flight-Lieutenant Dennis St George Greaves Oates (1920-1959)

Flight-Lieutenant Dennis Oates died of illness on 10 July 1959 in the British Military Hospital in Hong Kong while posted to Base Squadron, RAAF Butterworth Detachment 'A' in Hong Kong.

Dennis Oates was born in Hyderabad in India on 11 November 1920, the son of a British Civil Engineer Reginald Thomas Greaves Oates and his wife Agnes Louise, who lived in Osmanabad, Deccan.

Dennis Oates was a graduate of the Indian Military Academy and served as a Captain in the Indian Army for 12 years from 1939 to 1951, earning the Defence Medal and War Medal 1939-1945.

After moving to Australia, he joined the Royal Australian Air Force as an Airman on 30 December 1952 (number 'A52768'). After Recruit Training at Richmond, he served in Perth as an Orderly Room Clerk with the rank of Leading Aircraftman.

In 1954, Oates attended the Officers' Training Unit at Rathmines, and was granted a permanent commission in the RAAF on 27 August 1954 as a Flying Officer (Special Duties Branch, Ground Defence).

Oates served with No 5 National Service Training Unit, and was promoted to Flight-Lieutenant on 27 August 1957.

He completed a Chinese (Mandarin) language training course at RAAF Point Cook.

Then, on 20 December 1957, he was posted to No 1 ('Bomber') Squadron, with A73 Lincoln B Mk 30 bombers based at RAF Station Tengah in Singapore.

The 1 Squadron Lincoln bombers had been based at Singapore since 17 July 1950. During the squadron's eight years in Singapore, more than 3,000 bombing and strafing sorties were carried out against the Communist Terrorists. The significant contribution of 1 Squadron was recognised with the presentation of a Squadron Standard by the Commander-in-Chief Far East Air Force, Air Marshal The Earl of Brandon.

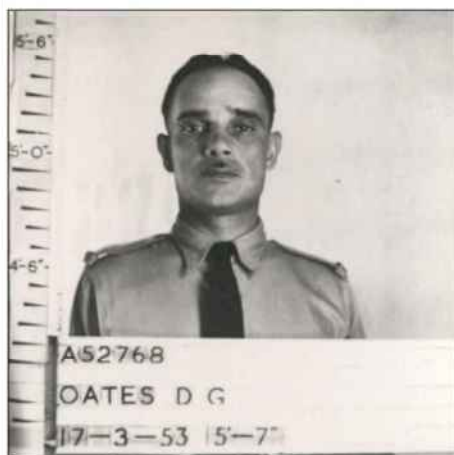
Flight-Lieutenant Dennis Oates was awarded the General Service Medal with clasp 'Malaya' for service at RAF Station Tengah in 1957-58, and the Returned from Active Service Badge.

On 2 June 1958, he was posted to Base Squadron, RAAF Butterworth Detachment 'A' in Hong Kong, where he lived with his wife Beatrice Ethel Grace Oates (Betty) in the Married Quarters in Grosvenor House in MacDonnell Road.

His Graves Registration record shows he was cremated in Hong Kong.

The name of Flight-Lieutenant Dennis Oates is honoured on the Rolls of Honour in the Commemorative Area at the Australian War Memorial (panel 2), under the unit title 'Base Squadron Butterworth'.

Lest we Forget



Aircraftman Dennis Oates, pictured on 17 March 1953.



The name of Dennis Oates is listed on the Rolls of Honour at the Australian War Memorial.



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2/8409 Lieutenant Clive William Bridge (1933-1961)

Lieutenant Clive William Bridge of the 1st Battalion, Royal Australian Regiment suffered severe burns in a military truck accident on 17 July 1961 while heading towards Malacca, on the Malay Peninsula. He died in the British Military Hospital, Singapore on 28 July, aged 27.

He is not listed on the Rolls of Honour at the Australian War Memorial under the title 'Malayan Emergency' as his death occurred after 31 July 1960, the date the government of the Federation of Malaya officially declared the Emergency over. Instead, he is listed in the Commemorative Area under the title 'Southeast Asia, 1955-1975'.

Bridge was born in Mayfield, NSW on 21 September 1933. He first enlisted with a National Service Intake on 20 August 1953, and underwent training with the 19th National Service Training Battalion. He later graduated from the Officer Candidate School – Portsea.

Lieutenant Bridge emplaned in Sydney with a 1RAR advance party on 31 August 1959, and deplaned in Singapore on 1 September; the main body embarked on the chartered troopship MV *Flaminia* on 20 September 1959. The *Flaminia* was a former passenger liner, in the service of the British Merchant Navy during the early years of World War 2 as the *Empire Swan*.

The incoming battalion group disembarked at Singapore on 2 October and, after a period of acclimatisation and issuing of equipment, underwent jungle training at the Jungle Warfare School at Kota Tinggi. They were soon reported to be 'flat out', getting their first month-long taste of the Malayan jungle.

The following month they moved to Perak State and joined the 28th Commonwealth Infantry Brigade Group in the continuing hunt for communist-terrorists in North Malaya. The brigade group again came under the control of Australian Army Force, Headquarters Far East Land Forces (FARELF).

The Government of the Federation of Malaya declared the Emergency over on 31 July 1960, but the 1RAR Group continued on operations until the end of its scheduled tour of duty in October 1961. Lieutenant Bridge qualified for the General Service Medal, 1918-62 with clasp 'Malaya', and this was awarded in May 1960.

Lieutenant Clive William Bridge is one of 50 Australian fallen from the Malayan wars – 42 from the Emergency and 8 from Confrontation – who remain buried overseas.

In 2021, a commemorative service was held at the Royal Military College-Duntroon, as a direct response to Lieutenant Bridge's former classmates asking to have his name honoured. RMC-D is the custodian of the OCS Portsea Memorial Wall and OCS Portsea Memorial Tablet. The original policy was that only those who had died on 'active service' were given a place on the honour roll. In 2000, that policy changed, but the status of Lieutenant Bridge was not considered until some time later. An investigation determined that Lieutenant Bridge was eligible to be inscribed on the Roll of Honour.

The College held a small ceremony on 17 July 2021 – the 60th anniversary of Lieutenant Bridge's death – in which a newly installed plaque on the OCS Memorial Wall was unveiled.

Lest we Forget



The grave of Lieutenant Clive William Bridge in Kranji Military Cemetery, Singapore in December 2019.



Lieutenant Bridge's former classmates with his plaque on the OCS Memorial Wall, installed on 17 July 2021.



Mayors for Peace News Flash

June 2023 / No.162

Mayors for Peace Member Cities

8,259 cities

in **166** countries and regions

(as of June 1, 2023)

Help us achieve **10,000** member cities!

Check our website and follow us on social media:

Website 

<https://www.mayorsforpeace.org/en/>

Facebook 

<https://www.facebook.com/mayorsforpeace>

Twitter 

<https://twitter.com/Mayors4Peace>

“Like” and **share** our Facebook and Twitter posts to help spread awareness of our mission.

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U.S. Conference of Mayors Adopts New Resolution “Calling for Urgent Action to Avoid Nuclear War, Resolve the Ukraine Conflict, Lower Tensions with China, and Redirect Military Spending to Meet Human Needs”

Report by Ms. Jacqueline Cabasso, Executive Advisor, Mayors for Peace (abridged version)

At the close of its 91st Annual Meeting in Columbus, Ohio, on June 5, 2023, the final business plenary of the United States Conference of Mayors (USCM) unanimously adopted a new resolution, titled, “Calling for Urgent Action to Avoid Nuclear War, Resolve the Ukraine Conflict, Lower Tensions with China, and Redirect Military Spending to Meet Human Needs.” This is the eighteenth consecutive year that the USCM has adopted a resolution submitted by U.S. members of Mayors for Peace.

The USCM “condemns Russia’s illegal war of aggression on Ukraine and its repeated nuclear threats and calls on the Russian government to withdraw all forces and equipment from Ukraine immediately and unconditionally.” At the same time, the USCM “calls on the U.S. government to work to re-establish high-level U.S.-Russian risk reduction and arms control talks to rebuild trust and work toward replacement of the Strategic Arms Reduction Treaty, the only remaining bi-lateral nuclear arms control treaty, set to expire in 2026.”

The USCM also “calls on the government of the United States to make renewed efforts to reduce tensions with the government of the People’s Republic of China, seeking opportunities for cooperation on such global issues as the environment, public health, and equitable development, and take the initiative in new approaches for the control of armaments that might avoid a costly and dangerous new arms race.”

As recognized in the resolution, as of April 1, 2023, Mayors for Peace has grown to 8,247 cities in 166 countries and regions, with 223 U.S. members. The USCM is the official nonpartisan association of more than 1,400 American cities with populations over 30,000. Resolutions adopted at its annual meetings become USCM official policy that will guide the organization’s advocacy efforts for the coming year.



Mayor Cownie of Des Moines, Mayors for Peace U.S. Vice-President, speaks to the International Affairs Standing Committee on June 3, 2023

Photo: courtesy of the United States Conference of Mayors

🔗 Visit the link below for the full text of this report:
https://www.mayorsforpeace.org/wp-content/uploads/2023/file-2306-USCM_resolution_2023.pdf

🔗 Visit the link below for the full text of the resolution:
<https://www.usmayors.org/the-conference/resolutions/?category=a0F4N00000S4uphUAB&meeting=91st%20Annual%20Meeting>

100-day countdown message for the International Day of Peace

June 13, 2023

The United Nations has established September 21 as the International Day of Peace (IDP), which is dedicated to world peace, specifically 24 hours of non-violence and cease-fire. Mayors for Peace has been a long-time supporter of the IDP through holding commemorative events and also encouraged all member cities to hold their own events on the International Day of Peace.

On June 13, the President of Mayors for Peace issued a message for the 100-day countdown to the IDP, inviting all members to commemorate the 2023 International Day of Peace in their city.



🔗 Message for the International Day of Peace, 100-day countdown by the President of Mayors for Peace (Mayors for Peace website): https://www.mayorsforpeace.org/wp-content/uploads/2023/file-2306-230613_IDP100days_message_E.pdf

🔗 International Day of Peace 21 September (The United Nations website): <https://www.un.org/en/observances/international-day-peace>

Please share information on your city's 2023 IDP events!

The Secretariat welcomes reports on your city's events commemorating the IDP. After you host commemorative events, please share event reports with the Secretariat, so that we could share the information with other member cities on [our website](#), News Flash, and/or other forms of media.

Informing the Secretariat of any plans for commemorative events in advance would also be greatly appreciated.

Please share the information with the Secretariat via email at: mayorcon@pcf.city.hiroshima.jp

Request for payment of the 2023 Mayors for Peace Membership Fee

In order to facilitate future activities and strengthen the sense of solidarity amongst member cities, Mayors for Peace introduced an annual Membership Fee in 2015.

This year again, we ask each member city to pay a fee of 2,000 Japanese yen (about 16 USD/15 Euro as of March 27, 2023) per city. If your city has not paid their Membership Fee in previous years, we ask your city to pay the total amount owed for each unpaid year since 2015. The collected Membership Fees will be allocated toward new and existing projects listed on the Mayors for Peace Action Plan.

A request for payment of the 2023 membership fee was sent to each city by email on April 4. We deeply appreciate your kind cooperation.

🔗 Request for the 2023 Mayors for Peace Membership Fee (Mayors for Peace website): <https://www.mayorsforpeace.org/en/about-us/joins/fees/>

Invitation for the Children's Art Competition "Peaceful Towns" 2023

In order to expand peace education efforts in its over 8,200 member cities in 166 countries and regions around the world, Mayors for Peace holds a children's art competition on the theme of peace, for children from 6 to 15 years old in all these cities.

Categories: [Category 1] 6-10 year olds [Category 2] 11-15 year olds

Theme: What Peace Means to Me

Number of applications allowed per city: Up to 5 artworks for each category

Submission Deadline: 5:00 PM (Japan Standard Time), October 31, 2023

Submission: Via Google Forms: <https://forms.gle/X4FMTDq7VXk9YDss7>

To ensure that submissions are only received from member cities, the form is password protected. The password was emailed to respective member cities. Please contact the Secretariat for any inquiries.

Note: If it is difficult to submit artworks via the form, member cities can submit them by email. Please send the scanned artwork and application form, along with a cover sheet, to the Secretariat.

Inquiries: Email the Secretariat: mayorcon@pcf.city.hiroshima.jp

 Details of the Children's Art Competition "Peaceful Towns" 2023 (Mayors for Peace website): <https://www.mayorsforpeace.org/en/visions/initiatives/arts/>

Member city activities

● Granollers, Spain

Students participate in the peace and commemorative program, "Granollers, Vila Oberta per la Pau (Granollers, Open City for Peace)"

Report by Ms. Montserrat Catà, the City of Granollers, Spain

On the morning of 31 May 1938, during the Spanish Civil War, the City of Granollers was fiercely bombed. With the aim of raising awareness about these bombings as well as promoting dialogue on peace-related issues and advocating for conflict resolution, the City of Granollers organized a program of commemorative activities titled "Granollers, Vila Oberta per la Pau (Granollers, City Open to Peace)" from 12 May to 4 June.

The program included a wide range of activities: a school activity in which about 600 students from 9 to 10 years old learned about climate displacement; publication of a book presenting testimonies of the bombings; and a memorial event for the victims in which a survivor explained what had happened on this tragic day. These activities were complemented with an art exhibition, a conference about the culture of peace, film screening, guided visits to the city's Civil War refugee sites as well as musical and theatrical performances.

The "Granollers, City Open to Peace" program served as a testament to Granollers' commitment to promoting the culture of peace.



Photo: courtesy of the City of Granollers

● Ypres, Belgium

Ypres youth select Princess Okokon for International Peace Prize

Report by Mr. Filip Deheegher, the City of Ypres, Belgium

During the May 2023 City Council, Ypres Mayor Emmily Talpe announced that the International Peace Prize of the City of Ypres 2023 goes to Princess Inyang Okokon, based on the decision by the school youth in the city. As a survivor of human trafficking and forced street prostitution, Ms. Okokon has dedicated herself to counseling victims of human trafficking and supporting girls in leaving prostitution in Italy, as well as empowering women in Nigeria through microfinancing to protect their children from traffickers.

Since the very first edition of the award in 2002, the city of Ypres has entrusted the final selection of the laureate to the city's school youth. The youngsters study the nominees at school and vote for their favourite, choosing from a list of five to six nominees. The final result is presented to the mayor, who then announces the laureate during a session of the municipal council.

When the laureate comes to Ypres to receive the prize of €25,000, she will visit the participating schools and direct dialogue will be established between the laureate and the youngsters. In this way, young people get acquainted with themes, regions, topics that are relevant to peace but otherwise not covered during regular lessons at school, and are introduced to how democratic elections are set up and run.

● Hannover, Germany

International Youth Conference for Peace in the Future (IYCPF 2023) in Hannover

Report by Ms. Evelyn Kamissek, the City of Hannover, Germany

From May 22 to 26, 2023, the City of Hannover, Lead City of Mayors for Peace in Germany, hosted the "International Youth Conference for Peace in the Future" on the occasion of the 40th anniversary of our sister city relationship with the City of Hiroshima. The conference invited participants not only from Hannover and Hiroshima, but also from Bangkok (Thailand), Blantyre (Malawi), Bristol (England), Leipzig (Germany), Rouen (France), and Poznań (Poland).

The conference featured diverse programs that included lectures on peace and conflict research, interactive workshops, simulation games and a roundtable discussion at the City Hall. During the discussion, the 30 participants had the opportunity to ask Mayor Belit Onay and council members about the city's peace initiatives.

With insights and knowledge accumulated through this conference, the youth delegates collaborated on an appeal for peace. At the end of the conference, they publicly presented the appeal titled "Hear our voices for peace" at the Aegidien Church and then handed it over to Deputy Mayor Thomas Hermann. Several notable individuals delivered speeches at the event, including City Superintendent Mr. Rainer Müller-Brandes, Mr. Wolfram Springer from YMCA Hannover and Mr. Kenji Yamamoto from Hiroshima, the author of an atomic bomb survivor's biography.

The conference was organized by the YMCA Hannover in cooperation with the Cultural Office, the Office for International Affairs/Mayors for Peace German Chapter, and the Youth and Family Department of the City of Hannover, and the German-Japanese partnership associations in Hannover.



IYCPF 2023 participants with Mayor and Deputy Mayor



Presentation of the peace appeal
at the closing ceremony in Hannover
Photos: courtesy of the City of Hannover

🔗 IYCPF 2023 (Website of Mayors for Peace German Chapter) (in German):
<https://www.hannover.de/Leben-in-der-Region-Hannover/Politik/Politische-Gremien/Mayors-for-Peace/Aktivitaeten/Internationale-Jugendkonferenz-in-Hannover>

🔗 Website of Mayors for Peace German Chapter (in German):
www.mayorsforpeace.de

Regional chapter activities

● Catalan Chapter

Launch of the Alliance for Nuclear Disarmament

Report by Ms. Montserrat Catà, the City of Granollers, Spain

On May 23, within the event titled “Education for peace and nuclear disarmament”, the new Alliance for Nuclear Disarmament (*Alianza por el Desarme Nuclear*) made its official introduction. The Alliance comprises 45 organisations in Spain that have come together with the aim of urging local municipalities and regional parliaments to appeal to the Spanish government to join the Treaty on the Prohibition of Nuclear Weapons (TPNW). The Catalan Chapter of Mayors for Peace is a member of the Alliance.



Photo: courtesy of Alianza por el Desarme Nuclear

During the event, representatives from the participating organizations addressed the current risk of a nuclear war and emphasized the importance of supporting the Treaty. Mr. Federico Mayor Zaragoza, former Director-General of UNESCO, stated that the results of the G7 meeting are an issue of concern. Mr. Carlos Umaña, Co-President of the International Physicians for the Prevention of Nuclear War (IPPNW) and a member of ICAN, highlighted the catastrophic consequences of nuclear war.

The Alliance for Nuclear Disarmament supports the campaign “Cities of Peace (*Ciutats de Pau*),” organized by the Mayors for Peace network and FundiPau (*Fundació per la Pau*), a Catalonia-based peace organization. The campaign urges municipalities to demand responsible and secure steps from the Spanish government toward the prohibition of nuclear weapons.

For more information, please refer to: <https://desarmenuclear.org/la-alianza/> and <http://ciutatsdepau.org/>.

● French Chapter

Seminar at French Senate explores key roles of local authorities in realizing peace

Report by Ms. Loréna Schlicht, AFCDRP–Mayors for Peace France

City diplomacy is a valuable tool for promoting peace, and local and regional authorities play a crucial role in achieving the UN Sustainable Development Goals (SDGs). Recognizing this, an increasing number of local authorities in France called for a forum to discuss ways in which they could contribute to realizing peace, specifically in relation to SDG 16, “Promoting peaceful and inclusive societies for sustainable development.” In response to this growing demand, AFCDRP–Mayors for Peace France and Cités Unies France collaborated to organize a seminar at the French Senate in Paris on May 26.

During the seminar, participants including senators, elected representatives from local authorities, academics, and members of civil society discussed local authorities’ actions toward peace at the local and international levels. The discussion highlighted the importance of collaboration to implement peace projects that transcend national borders and address global challenges.

The seminar commenced with the opening remarks by Rocher Karoutchi, Vice President of the Senate, François Rebsamen, Mayor of Dijon and President of Cités Unies France, and Philippe Rio, Mayor of Grigny and President of AFCDRP–Mayors for Peace France. In his remark, President Rio stated:

“In their local public policies, cities are working to anchor the values of peace, solidarity and mutual understanding. [...] Thanks to the global network of Mayors for Peace, this form of city diplomacy thrives and remains effective today. With commitment and determination, the network alerts national political decision-makers to the nuclear risk. The nuclear threat, which continues to escalate, is often invoked in the context of the conflict in Ukraine.”

Link to the seminar video (Website of the French Senate):

http://videos.senat.fr/video.3934461_647045a50222b.laction-publique-au-cur-de-la-mise-en-uvre-de-lagenda-2030--odd-16-les-collectivites-agissent-



Image and Photo: courtesy of AFCDRP–Mayors for Peace France

Mayors for Peace member cities: 8,259 cities in 166 countries/regions

On June 1, we gained 3 new member cities, bringing our total membership to 8,259. We thank all involved in promoting expanded membership for their invaluable support. Below is the breakdown of the new members.

Country/Region	New Members	Total No.	Remarks
Canada	Charlemagne	113	Thanks to efforts by Terrebonne, a member city in Canada.
Italy	Berceto and Cecina	523	Cecina joined our network thanks to efforts by Unione degli Scienziati Per Il Disarmo (USPID), a non-profit association of scientists and researchers in Italy.



List of new members (PDF):

https://www.mayorsforpeace.org/wp-content/uploads/2023/file-2305-newmembers2306_en.pdf

Membership by country (PDF):

https://www.mayorsforpeace.org/wp-content/uploads/monthly/file-07_membership_by_country_en.pdf

Help us achieve 10,000 member cities!

Mayors for Peace aims to achieve **10,000 member cities** to foster international public support for the realization of a world without nuclear weapons. Invite other cities in your country, as well as your sister cities and any other cities with which you have relations to join Mayors for Peace. You can download a letter of request and document pack below.

The document pack is available in 11 different languages: Chinese, English, French, German, Italian, Japanese, Korean, Portuguese (BZ), Portuguese (EU), Russian, and Spanish.

Letters of request to join Mayors for Peace and document pack

<https://www.mayorsforpeace.org/en/about-us/resources/#recruit>

Your continued cooperation is highly appreciated!

Report by Executive Advisor

● Poetic Tribute to Sadako: Felipe Sérvulo's "Plutonium Clusters" Unveiled in Castelldefels

Report by Ms. Tomoko Aikawa, Executive Advisor for Mayors for Peace

The inauguration of the 2023 tour of the *Ciutats Defensores dels Drets Humans* (Cities Defending Human Rights) project took place on April 19th in Castelldefels, Spain. Organized by Lourdes Carrera of *Pau i Solidaritat* (Peace and Solidarity) and sponsored by the City Council of Castelldefels, Mayors for Peace member city, the event marked the unveiling of a collection of poems dedicated to Sadako.

Felipe Sérvulo's book, "Plutonium Clusters," is a tribute to Sadako, a girl who survived the atomic bombing but died 10 years later from the effects of radiation. Her story popularized the legend of folding one thousand origami paper cranes worldwide. Sérvulo's powerful poems dedicated to her invite readers to reflect on the fundamental right of every human being to live in peace.



Felipe Sérvulo at the inauguration of the 2023 tour of the *Ciutats Defensores dels Drets Humans* project
Photo: courtesy of Mr. Felipe Sérvulo



Felipe Sérvulo (left) hangs one thousand origami paper cranes brought by atomic bomb survivors at the Children's Peace Monument in Hiroshima in 2019
Photo: courtesy of Mr. Felipe Sérvulo

According to the author, this project dates back to 2019 when he first visited Hiroshima. Overwhelmed by the profound impact of his experience, he initially struggled to put his feelings into words, leading him to set the project aside. In 2021, however, he was selected as a recipient of the "Extraordinary aid for the promotion of international mobility of literary authors" from the Spanish Ministry of Culture, which enabled his return to Hiroshima in September 2022. This visit helped Sérvulo discover renewed inspiration and stimulated poignant reflections, which he channeled into the verses presented in "Plutonium Clusters."

On June 6th, the Espai Margarita Xirgu of the RFJ Library in Castelldefels will host a special presentation of "Plutonium Clusters," complemented by a performance directed by Encarna Rodríguez of the Danzarte Company.

For more information on "Plutonium Clusters," please visit:
<https://www.entreltras.eu/libros-2023/cumulos-de-plutonio-de-felipe-servulo/> (in Spanish)

Request to implement initiatives outlined in the Mayors for Peace Action Plan

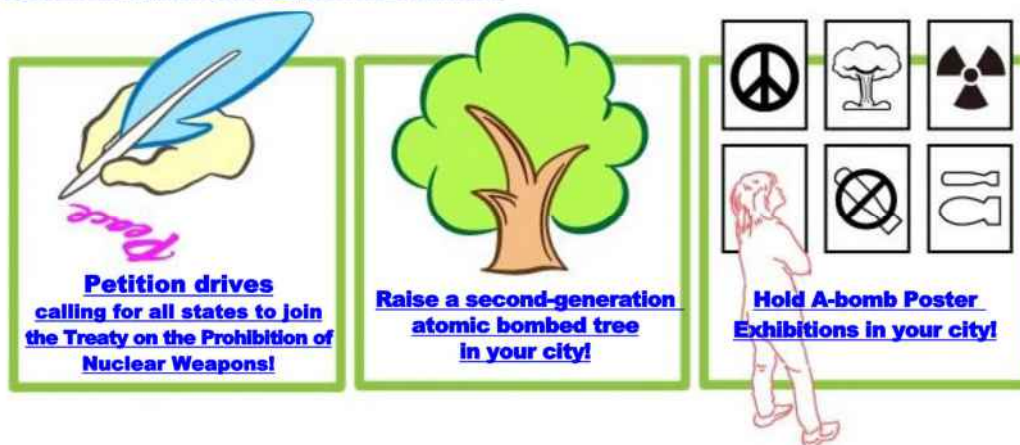
At the 12th Executive Conference of Mayors for Peace held online in July 2021, we adopted the latest Action Plan (2021–2025). Together, let us continue our utmost efforts toward our ultimate goal of realizing lasting world peace. Please implement initiatives outlined in the Action Plan within your own municipality or regional group.

🔗 Mayors for Peace Action Plan (PDF):

https://www.mayorsforpeace.org/wp-content/uploads/2021/file-PX_Vision_Action_Plan_en.pdf

🔗 Initiatives implemented under the Action Plan:

<https://www.mayorsforpeace.org/en/visions/initiatives/>



Call for input: examples of peace education initiatives

The Mayors for Peace Secretariat has been seeking examples of peace education initiatives conducted by any organization (city government/school/NGO, etc.) in Mayors for Peace member cities. The Mayors for Peace Secretariat accepts reports on a rolling basis, so please send your report whenever your project is completed. The submitted reports will be posted on our website and in the Mayors for Peace News Flash as a source of information for other member cities that are planning to launch their own peace education programs.

🔗 Call for Input on the Mayors for Peace website:

<https://www.mayorsforpeace.org/en/visions/initiatives/edu-examples/>

Please send us a report on your city's peace activities

Help us tell other members what you are doing! Please send the Secretariat a short report on a peace activity or initiative by your city based on the Action Plan so that we can share it on our [website](#) or the News Flash. Reports on your city's activity or initiative that stimulate youth to be engaged in peace activities or promote 'the culture of peace' are especially welcome! We look forward to receiving ones!

Email: mayorcon@pcf.city.hiroshima.jp

* Please write a **SHORT** (up to 200 words long) report in English, and send it to the above email address with photos (if any). Please include key information such as the date, venue, description, and result.

The “World’s Nuclear Warheads Count in 2023” poster released: A yearly publication from Research Center for Nuclear Weapons Abolition, Nagasaki University (RECNA)

With the crisis in Ukraine showing no real signs of the way out of the conflict, concerns over the possible use of nuclear weapons are growing. In January 2023, the “Doomsday Clock” has reset to “90 seconds to midnight,” the closest to human extinction in history. In such uncertain times, it is increasingly important to have a correct understanding of the world situation regarding nuclear weapons.

Since its establishment in 2012, Research Center for Nuclear Weapons Abolition, Nagasaki University (RECNA) has provided a variety of information on the global situation surrounding nuclear weapons and their materials. With the cooperation of the Nagasaki Council for Nuclear Weapons Abolition (PCU-NC)*, RECNA has just released the June 2023 edition of the “[World’s Nuclear Warheads Count](https://www.recna.nagasaki-u.ac.jp/recna/en-topics/43753)” poster (in Japanese, English, and Korean), as well as a detailed database on the nuclear capability of each country that possesses nuclear weapons.

As of June 2023, the total number of nuclear warheads (the part of a nuclear weapon that causes a nuclear detonation) in the world is estimated at 12,520. Since the total number of warheads last year was 12,720, this is a decrease of 200 warheads. Unfortunately, however, we are not in a situation to simply rejoice. Please look forward to the next article for details.

*PCU-NC is a council for the abolition of nuclear weapons consisting of Nagasaki Prefecture, Nagasaki City and Nagasaki University.

“World’s Nuclear Warheads Count in June 2023” Poster



Courtesy of RECNA
Created by RECNA Warheads Data Monitoring Team

“The World’s Nuclear Warheads Count in 2023” Poster (RECNA website):
<https://www.recna.nagasaki-u.ac.jp/recna/en-topics/43753>

Peace-related news from Hiroshima

(provided by the Chugoku Shimbun Hiroshima Peace Media Center)

Leading up to and following the summit meeting of the G7 (Group of Seven industrialized nations), held in Hiroshima during the period May 19–21, tight security measures were in place in the city, and convoys of vehicles carrying world leaders to the G7 and extended sessions traveled up and down Hiroshima's streets. President Volodymyr Zelenskyy of Ukraine, a nation beset by Russia's invasion and that country's threats to use nuclear weapons, made a surprise visit to Hiroshima.

Hiroshima is once again quiet. However, in the time up until the summit, citizens in Hiroshima City and prefecture, and naturally the news media, were busily engaged in a variety of preparations for the gathering. For our part, the Chugoku Shimbun published a 12-page Special Summit Edition both in Japanese and English on May 12. During May 19–21, we created a special-edition cover for the newspaper each day, comprising a two-page spread forming the front and back pages. In addition, we carried an interview, in Japanese, English, and Russian, with Thurlow Setsuko, 91, an A-bomb survivor living in Canada who took the stage at the Nobel Peace Prize awards ceremony in 2017 as a representative of the International Campaign to Abolish Nuclear Weapons (ICAN).

We published the special reports in the hopes that world leaders and journalists from throughout the world that had gathered in the A-bombed city for the summit would learn about the horrific reality of the devastation caused by the atomic bombing and come together to hammer out a concrete path toward nuclear abolition based on their resolve to never allow a repeat of such a tragedy.

In this space, we wrote last month: What kind of consensus will the leaders have reached and what message will they communicate to the world in the face of an unprecedented crisis in which the use of nuclear weapons has truly become a possibility? To what extent will the summit's results line up with the wishes of Hiroshima's people? Will A-bomb survivors feel satisfied about the fact that the G7 Summit was held in Hiroshima? The Chugoku Shimbun plans to keep a close watch on events during the three days that are certain to live on in history for future generations.

The Hiroshima Summit produced the first-ever statement on the issue of nuclear disarmament. However, undeniably, the document also affirmed the role of nuclear deterrence for "defense purposes." Now that the excitement has died down and Hiroshima is back to normal, we will start working on our long-term, follow-up review of the summit.

Please access the following websites and read our peace-related news.

The webpage for exclusive content about the Hiroshima Summit 2023, including all the special-edition articles in PDF format, is here:

https://www.hiroshimapecacemedia.jp/?post_type=summit2023_newspaper&lang=en

Following conclusion of Hiroshima Summit, Part 1: Meeting held in A-bombed city
Hope in leaders' words

<https://www.hiroshimapecacemedia.jp/?p=133472>

Find a great many other articles about the summit carried on our website at this link:

https://www.hiroshimapecacemedia.jp/?lang=en&s=Hiroshima+Summit&s_type=and&start_date=2020-01-01&end_date=2023-12-30

A-bomb survivors' testimony group "Hiroshima o Kataru Kai" resumed after 22-year hiatus, including bereaved families and second-generation A-bomb survivors

<https://www.hiroshimapecacemedia.jp/?p=133419>

Mayors for Peace Official Social Media Accounts

〈Twitter〉  **@Mayors4Peace**
<https://twitter.com/Mayors4Peace>



〈Facebook〉  **@mayorsforpeace**
<https://www.facebook.com/mayorsforpeace>



 The latest and archived issues of Mayors for Peace News Flash are available at:
<https://www.mayorsforpeace.org/en/news/newsflashes/>

 If you have any comments or questions, please contact us at:
Mayors for Peace Secretariat
 1-5 Nakajima-cho, Naka-ku, Hiroshima 730-0811 Japan
 Tel: +81-82-242-7821 Fax: +81-82-242-7452
 Email: mayorcon@pcf.city.hiroshima.jp

**FRIENDS OF
LIBRARIES
AUSTRALIA**

Friends of Libraries Australia Incorporated
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Locked Bag 1315
Tullamarine Victoria 3043
Australia
Phone +61 3 9338 0666

5 July 2023

Hon Andrea Michaels
Arts Minister
GPO Box 464
ADELAIDE, SA 5001
ministermichaels@sa.gov.au

Hon Peter Malinauskas
Premier of South Australia
Office of the Premier
GPO Box 2343
ADELAIDE, SA 5001
premier@sa.gov.au

Dear Minister Michaels and Premier Malinauskas:

RE: State Funding of South Australia's Public Libraries

I am the president of Friends of Libraries Australia (FOLA), the peak body representing Australia's 15-million public library members. Public libraries are Australia's most popular member-based organisations, attracting more visits and a greater economic return than any other club, group, or sport. Globally and within Australia, research has shown that every dollar invested in public libraries returns between 3 and 6 dollars of pure economic benefit. (And this is before we seek to quantify the myriad educational, social and cultural benefits public libraries deliver to their communities.)

This is why I was astonished to learn recently that the state government that you lead has elected to renew its modest commitment in support of public libraries while specifically *excluding any indexation for inflation*. The impact of this decision is difficult to quantify, but in our recently high-inflation economy, it's possible **this will cost your state's public libraries at least \$16-million over the next five years.**

If you have not visited your own local public library recently, I encourage you to do so. These institutions, which receive 80 percent of their funding from local government and only 20 percent from the state, provide myriad services to the local community, are open to all members of the public, offer programs for every demographic, from infants and toddlers to the elderly, and are powerful engines of lifelong learning. And while public libraries are

important in your own local electorates of Enfield and Croydon, they take on an even more critical role in rural, regional and remote communities, of which there are hundreds in South Australia. In these small communities, the public library is often the only venue that is open to the general public on a regular schedule, provides free shelter from the elements and free access to educational materials, comfortable spaces, Wi-Fi and associated technologies, as well as opportunities to meet and learn from others.

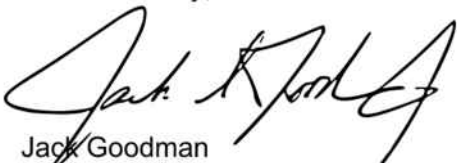
Cutting funding to these essential public institutions – and that is what you are doing by failing to index the state's modest contribution – is short-sighted and harmful to the very agenda you have set for the future of South Australia. Just last week I read your announcement, Premier Malinauskas, of the merger of the Universities of Adelaide and South Australia, and that your state government would commit up to \$500 million to support this initiative.

Without questioning the wisdom of this decision or the likely return on investment that such a merger may generate for the state over the next 20 or more years, I can say with certainty that every dollar you invest in public libraries today will bring with it a multiplier effect for every local community in South Australia this year.

On behalf of the 500,000 South Australians who are members of their local libraries and the more than 16-million on-site and virtual visits paid to the state's public libraries in the last 12 months, I urge you to revisit your decision and **lock in the inflation-based indexation of the state's contribution**. In return, the residents of South Australia will have more certainty that the services and materials they rely on at their local libraries will continue to be available, and your state will gain the economic, educational, social and cultural benefits that accrue to those governments that choose to invest in their public library systems.

I am happy to provide further evidence of the benefits of investment in public libraries. You can reach me at jgoodman@betterlibraries.org.au.

Yours faithfully,



Jack Goodman
President, Friends of Libraries Australia

Hon Nick Champion MP



Government
of South Australia

Minister for Trade and
Investment

Minister for Housing and
Urban Development

Minister for Planning

GPO Box 11032
ADELAIDE SA 5001

T: (08) 8235 5580

E: ministerchampion@sa.gov.au

23EXT0157

Mr Terry Buss PSM
Chief Executive Officer
City of West Torrens

Dear Mr Buss *Terry*

I write to advise that under section 73(2)(b)(vii) of the *Planning, Development and Infrastructure Act 2016* (the Act), I have considered the advice of the State Planning Commission (the Commission) and approved the Proposal to Initiate the 25 Pierson Street, Lockleys Code Amendment. This Code Amendment seeks to affect land within your council area.

A copy of the signed Proposal to Initiate is enclosed for your reference.

The initiation approval is on the basis that under section 73(4)(a) of the Act, Pierson Pty Ltd will be the Designated Entity responsible for undertaking the Code Amendment process.

Pursuant to section 73(5) of the Act, the approval is also subject to the following conditions:

- Prior to approval of the Code Amendment, the Designated Entity must demonstrate to my satisfaction, as Minister for Planning, that all necessary agreements or deeds are fully executed as required to secure the funding and/or delivery of all infrastructure required to accommodate the development of the affected area, as proposed by the Code Amendment, to the satisfaction of all relevant infrastructure providers.
- The scope of the proposed Code Amendment does not include the creation of new planning rules, and is limited to the spatial application of zones, subzones, overlays, or technical and numerical variations provided for under the published Planning and Design Code on the date the Amendment is released for consultation. This includes the creation of new Technical and Numeric Variation capabilities.



- The Designated Entity must seek approval from the Commission prior to the commencement of community engagement on the draft Code Amendment.
- The Designated Entity must investigate the application of a Concept Plan for the site to guide the development of the site and identify building heights, open space, access and linkages to the River Torrens Linear Park.
- The Code Amendment is prepared by a person with qualifications and experience that is equivalent to an Accredited Professional—Planning Level 1 under the Act.

With regard the application of a Concept Plan, I have drawn the Designated Entity's attention to *Concept Plan 127 Kidman Park* which was recently introduced on the nearby former Metcash site on Findon Road. I expect a similar approach in level of detail to ensure clarity for the community in terms of intended development outcomes.

In addition, the Commission has specified under section 73(6)(e) of the Act that the Designated Entity must consult with the following stakeholders:

- City of Charles Sturt.
- Department for Infrastructure and Transport.
- Department for Environment and Water.
- SA Health (Department for Health and Wellbeing).
- Affordable Housing Unit of the SA Housing Authority.
- Environment Protection Authority.
- Utility providers including SA Power Networks, ElectraNet, APA Group, SA Water, Epic Energy, SEA Gas, NBN, and other telecommunications providers.
- State Members of Parliament for the electorates in which the proposed Code Amendment applies.

The Commission has resolved that the investigations identified within the Proposal to Initiate are suitable and no other investigations are specified under section 73(6)(f) of the Act.

However, it should be noted that further investigations may be required in response to feedback or advice received through the engagement process.

Pursuant to section 44(6) and 73(6)(d) of the Act, consultation in writing must be undertaken with:

- City of West Torrens
- Owners or occupiers of the land and adjacent land, in accordance with Regulation 20 of the *Planning, Development and Infrastructure (General) Regulations 2017*.

Engagement must be undertaken on the Code Amendment in accordance with the Community Engagement Charter. More information on the Community Engagement Charter is available in the Community Engagement Charter toolkit at: https://plan.sa.gov.au/resources/learning_and_toolkits/community_engagement_charter_toolkit/overview.

I will make a determination on whether to approve the proposed amendments at the completion of the Code Amendment process.

For further information, please contact Ms Nadia Gencarelli, Team Leader – Code Amendments, Planning and Land Use Services, on [REDACTED] or via email at: [REDACTED].

Yours sincerely



Hon Nick Champion MP
Minister for Planning


6/7 / 2023

Encl: Signed Proposal to Initiate the 25 Pierson Street, Lockleys Code Amendment



**PROPOSAL TO INITIATE AN AMENDMENT TO
THE PLANNING AND DESIGN CODE
25 PIERSON STREET, LOCKLEYS CODE AMENDMENT**

BY PIERSON PTY LTD


T. S. Margo,
(signature required)
Pierson Pty Ltd

Date: 13.04.2023

This proposal to initiate document together with conditions specified by the Minister forms the basis for the preparation of a proposed amendment to the Planning and Design Code for the purpose of section 73(2)(b) of the *Planning, Development and Infrastructure Act 2016*. By signing this Proposal to Initiate, the Proponent acknowledges and agrees that this Proposal to Initiate, and any supporting documents may be published on the PlanSA Portal by the Department for Trade and Investment.


(signature required)

MINISTER FOR PLANNING

DATE: 6/7/23



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Proprietary Information Statement

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Document Control

Revision	Description	Author	Date
V1	Draft	BM	28.02.2023
V2	For client review	BM	04.04.2023
V3	Final	BM	13.04.2023
V4	Final – Updated	BM	15.05.2023





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ATTACHMENTS

ATTACHMENT 1: CERTIFICATE OF TITLE

ATTACHMENT 2: MAP OF AFFECTED AREA AND CURRENT ZONE

ATTACHMENT 3: PROPOSED ZONE

ATTACHMENT 4: ENGAGEMENT PLAN

ATTACHMENT 5: LETTER FROM CITY OF WEST TORRENS

ATTACHMENT 6: TIMETABLE FOR CODE AMENDMENT BY PROPONENT



1. INTRODUCTION

The Proponent is proposing to initiate an amendment to the Planning and Design Code (the Code Amendment) as it relates to land located at 25 Pierson Street, Lockleys (the Affected Area), on Kaurua Country.

The purpose of this Proposal to initiate is to seek approval of the Minister for Planning (the Minister) to initiate the Code Amendment under section 73(2)(b) of the *Planning, Development and Infrastructure Act 2016* (the Act).

The Proponent is the registered proprietor of the Affected Area, as confirmed in the appended Certificate of Title (**Attachment 1**).

This Proposal to Initiate details the scope, relevant strategic and policy considerations, nature of investigations to be carried out and information to be collected for the Code Amendment. It also details the timeframes to be followed in undertaking the Code Amendment, should this Proposal to Initiate be approved by the Minister.

The Proponent acknowledges that the Minister may specify conditions on approving this Proposal to Initiate, under section 73(5) of the Act. In the event of inconsistency between this Proposal to Initiate and any conditions specified by the Minister, the conditions will apply.

1.1 Designated Entity for Undertaking the Code Amendment

In accordance with section 73(4)(a) of the Act, the Proponent (Pierson Pty Ltd) will be the Designated Entity responsible for undertaking the Code Amendment process. As a result:

- 1.1.1. The Proponent acknowledges that it will be responsible for undertaking the Code Amendment in accordance with the requirements under the Act; and
- 1.1.2. The Proponent declares that it has not and does not intend to enter into an agreement with a third party for the recovery of costs incurred in relation to the Code Amendment under section 73(9) of the Act. If the Proponent does enter into such an agreement, the Proponent will notify the Department prior to finalising the Engagement Report under section 73(7) of the Act.
- 1.1.3. The Proponent's contact person responsible for managing the Code Amendment and receiving all official documents relating to this Code Amendment is:
 - (a) Name – Belinda Monier (Senior Consultant – Future Urban)
 - (b) Email - [REDACTED]
 - (c) Phone – [REDACTED]
- 1.1.4. The Proponent intends to undertake the Code Amendment by engaging Future Urban Pty Ltd to provide the professional services required to undertake the Code Amendment. Michael Osborn will oversee the Code Amendment and has a planning qualification (Graduate Diploma in Urban and Regional Planning – 1992) and significant experience (25 years) in the areas of planning policy preparation and land use investigations.

In addition, this person has experience in engagement and the preparation of engagement plans and will ensure engagement accords with the Community Engagement Charter. Michael has prepared numerous engagement plans and undertaken engagement activities for both private developers and state government agencies over the last 16 years. Michael will be assisted by others within the Future Urban team who have IAP2 accreditation.

The Proponent acknowledges that the Minister may, under section 73(4)(b) of the Act, determine that the Chief Executive of the Department will be the Designated Entity responsible for undertaking the



Code Amendment. In this case, the Proponent acknowledges and agrees that they will be required to pay the reasonable costs of the Chief Executive in undertaking the Code Amendment.

1.2 Rationale for the Code Amendment

The Affected Area was previously subject to the Code Amendment which was subsequently declined by the Minister for Planning, citing community concerns about amenity impacts of higher density development. The Minister noted that he would be willing to explore rezoning of the subject site to the Suburban Neighbourhood Zone (or similar), to facilitate the redevelopment of the site that is more in keeping with the established character of the area. With this in mind, the Code Amendment has been re-lodged and a varied outcome is sought.

Pierson Pty Ltd has a vision to redevelop the overall site with a low to medium scale residential form of development. In general terms, the intent is to:

- facilitate low density residential development up to two storeys at the existing residential interfaces, including along the eastern, western and Pierson Street boundaries of the site;
- encourage medium density residential development of a medium scale (3-4 storeys) towards the centre of the Affected Area and along the River Torrens frontage;
- encourage rear-loaded product to maximise on-street carparking and to support high quality public realm outcomes with a focus on maximising tree canopy cover to reduce heat;
- potentially incorporate small scale non-residential development along the Torrens River frontage to enhance the experience for pedestrians/cyclists;
- encourage the provision of open space and improved linkages to the River Torrens Linear Park (through use of a concept plan); and
- create open space through the site and integrate such space with WSUD principles.

We note that the site offers significant potential for a medium density mixed use development on the basis of:

- direct access/frontage to the adjacent River Torrens linear park;
- close proximity to Rowells Road/Findon Road, a north-south arterial road accommodating public transport;
- close proximity to Lockleys Children's Centre and Lockleys North Primary School;
- replacing a large-scale non-residential land use surrounded by established residential development; and
- reasonable proximity to multiple neighbourhood level retailing offers on Findon Road.

Since the previous Code Amendment was sought, it is noted that the Kidman Park Residential and Mixed Use Code Amendment (which is approximately 200 metres from the Affected Area) was approved by the Minister for Planning. The approval letter noted:

"In adopting the Code Amendment, I am of the view that the Code Amendment will provide opportunities for a diversity of housing and commercial development on land that is well located and close to services and facilities, including the River Torrens / Karrawirra Parri. The Code Amendment will contribute to a number of targets within The 30-Year Plan for Adelaide: 2017 Update and I am satisfied that the interface issues with the existing community and environment will be appropriately managed through the application of relevant Planning and Design Code (the Code) policies and the Concept Plan."

The intent of the 25 Pierson Street, Lockleys Code Amendment is to provide opportunities for a diversity of housing on land that is well located and close to services and the River Torrens. The Code Amendment proposes to transition building heights from 2 building levels up to 3-4 building levels, as per the Kidman Park Residential and Mixed Use Code Amendment. The Code Amendment also

proposes use of a Concept Plan and will contribute to all six targets within the 30-Year Plan for Greater Adelaide.

Further, the City of West Torrens has indicated that there is a lack of public open space in the surrounding area. In order to maximise the provision of public open space while providing a diversity of housing choices, higher densities must be sought.

Key differences with the former Code Amendment:

Lockleys Code Amendment	25 Pierson Street, Lockleys Code Amendment
Urban Neighbourhood Zone	Suburban Neighbourhood Zone (as per the Minister's request) and Housing Diversity Neighbourhood Zone OR Urban Renewal Neighbourhood Zone
6 building levels / 24.5 metres proposed, reduced to 18.5 metre following engagement	Transition from 2 building levels where adjacent to existing residential uses to 3 building levels or 12.5 metres. Investigate use of 4 building levels / 16.5 metres through the centre of the site if it can be demonstrated that amenity can be maintained
No concept plan	Use of a concept plan to show open space and improved linkages to the River Torrens Linear Park (as per the Minister's request)

2. SCOPE OF CODE AMENDMENT

2.1 Affected Area

The proposal seeks to amend the Code for the Affected Area, being the land in Allotment 20, Filed Plan 17083, in the area named Lockleys, hundred of Adelaide within the City of West Torrens as shown in the map in **Attachment 2**.

The subject land comprises an area of 48,700 square metres, with Pierson Street forming the southern boundary, with the River Torrens linear park to the immediate north. The land also has frontage to Tracey Crescent and Azalea Drive.

The land presently accommodates the Westpac Mortgage Centre (office) and the Lockleys Child Care and Early learning Centre.

The Affected Area is within the Employment Zone. Adjacent land to the west, south and east is located in the Suburban Neighbourhood Zone. Land to the north is located in the Open Space Zone.

A review of surrounding neighbourhood-type zones and TNVs within a 400 metre radius of the Affected Area was undertaken which noted:

Zone	Building Height	Minimum Site Area
Suburban Neighbourhood Zone	2 building levels, 9 metres	420 sqm for detached or semi-detached dwellings
Housing Diversity Neighbourhood Zone	4 building levels, 16.5 metres	250 sqm for detached dwellings, 200 sqm for semi-detached dwellings; 150 sqm for row and residential flat buildings
Urban Renewal Neighbourhood Zone	Up to 4 building levels, 16.5 metres	N/A
General Neighbourhood Zone	2 building levels, 9 metres	300 sqm for detached and semi-detached dwellings; 250 sqm for row and 300 sqm (average) for group and residential flat buildings

It is therefore considered that a transition within the site from Suburban Neighbourhood Zone to a neighbourhood-type zone that allows up to 3-4 building levels is in keeping with the established character and policy setting within the surrounding locality. There will be little to no visual impact from adjacent residences and Pierson Street as those areas are proposed to be rezoned to the Suburban Neighbourhood Zone or 2 building levels.

2.2 Scope of Proposed Amendment

Current Policy	Employment Zone Overlays: <ul style="list-style-type: none"> • Airport building heights (regulated) – all structures over 15 metres • Building Near Airfields • Hazards (Flooding – Evidence Required) • Prescribed Wells Area • Regulated and Significant Tree • Traffic Generating Development • Water Resources
Amendment Outline	<p>The overall intent of the amendment is to enable low to medium density residential development outcome.</p> <p>This will necessitate the Affected Area to be rezoned from the Employment Zone to the Suburban Neighbourhood Zone and either the Housing Diversity Neighbourhood Zone or the Urban Renewal Neighbourhood Zone, in keeping with the zones found in the surrounding area.</p>
Intended Policy	<ul style="list-style-type: none"> • Rezone part of the Affected Area which adjoins existing residential uses to the Suburban Neighbourhood Zone; • Rezone the remaining portion of the land to Housing Diversity Neighbourhood Zone or Urban Renewal Neighbourhood Zone; • Apply the Affordable Housing Overlay over the Affected Area; • Apply the Stormwater Management Overlay over the Affected Area; • Apply the Urban Tree Canopy over the Affected Area; • Inclusion of a Concept Plan; • Investigate application of appropriate TNVs, most likely a continuation of the existing TNVs from the adjacent Suburban Neighbourhood Zone and transitioning up to 3 building levels, 12.5 metres through the centre and River Torrens frontage of the Affected Area; • Investigate opportunities for 4 building levels, or 16.5 metres through the centre of the site; and • It is not intended to remove or alter any of the existing Overlays that currently apply to the zone (consultation will occur with Adelaide Airport Limited in relation to the proposed building heights).

3. STRATEGIC PLANNING DOCUMENTS

Proposed Code Amendments occur within a state, regional and local strategic setting, which includes:

- Strategic Planning Policies (SPPs);
- Regional Plans; and
- Other relevant strategic documents.

3.1 Summary of Strategic Planning Outcomes

The key strategic planning considerations include (but not limited to):

- increasing opportunities for infill development, diverse housing choice and land supply within the urban area of metropolitan Adelaide;
- infill development that is accessible and provides opportunities for walkability and diverse transport options;
- a change in the use of the Affected Area from a commercial precinct to residential uses;
- opportunities for increased tree canopy through introduction of the Urban Tree Canopy Overlay;
- future development of the Affected Area that will have regard to its environmental impact; and
- the provision of infrastructure (roads, stormwater, sewer etc) that will provide for the future needs of residential use of the Affected Area.

The investigations to be undertaken for this Code Amendment will address these matters and have regard to the investigations undertaken to inform the other Code Amendments (as applicable).

3.2 Alignment with State Planning Policies

The State Planning Policies (SPPs) set out the State's overarching goals and requirements for the planning system. Under section 66(3)(f) of the Act, the Code must comply with any principle prescribed by a SPP.

The Code Amendment should be initiated because the strategic planning outcomes sought to be achieved through the Code Amendment align with or seeks to implement the following SPPs:

State Planning Policy (SPP)	Code Amendment Alignment with SPPs
<p>State Planning Policy 1 – Integrated Planning</p> <p><i>1.1 An adequate supply of land (well serviced by infrastructure) is available that can accommodate housing and employment growth over the relevant forecast period.</i></p> <p><i>1.3 Plan growth in areas of the state that is connected to and integrated with, existing and proposed public transport routes, infrastructure, services and employment lands.</i></p> <p><i>1.7 Regenerate neighbourhoods to improve the quality and diversity of housing in appropriate locations supported by infrastructure, services and facilities.</i></p>	<p>The proposed low and medium density residential outcomes will increase housing choice in the locality.</p> <p>The proposal represents a significant urban renewal opportunity in a location of high amenity, well serviced by existing services and transport infrastructure.</p>

<p>State Planning Policy 2 – Design Quality</p> <p><i>2.1 Promote best practice in the design of buildings, places and the public realm by applying the principles of Good Design.</i></p> <p><i>2.10 Facilitate development that positively contributes to the public realm by providing active interfaces with streets and public open spaces.</i></p> <p><i>2.11 Manage the interface between modern built form of different scales with more traditional dwelling forms, including through the management of streetscape character, access to natural light, visual and acoustic privacy, massing and proportions.</i></p> <p><i>2.12 Create design solutions for infill development that improves the relationship between buildings and public spaces, and the interface with neighbours.</i></p>	<p>The Code provides numerous policies which inform the design of buildings and the public realm.</p> <p>The subject land is of an area which supports a master planned development outcome, a process which would optimise the integration of the design of the private and public realm.</p> <p>The subject land's site area has the flexibility of design options.</p> <p>The General Policies and those policies in the neighbourhood-type zones provide direction in respect to interface management.</p> <p>A concept plan is proposed to show open space and pedestrian linkages.</p>
<p>State Planning Policy 6 – Housing Supply and Diversity</p> <p><i>6.1 A well-designed, diverse and affordable housing supply that responds to population growth and projections and the evolving demographic, social, cultural and lifestyle needs of our current and future communities.</i></p> <p><i>6.3 Develop healthy neighbourhoods that include diverse housing options; enable access to local shops, community facilities and infrastructure; promote active travel and public transport use; and provide quality open space, recreation and sporting facilities.</i></p> <p><i>6.5 Locate higher density residential and mixed-use development in strategic centres and transport corridor catchments to achieve the densities required to support the economic viability of these locations and the public transport services.</i></p> <p><i>6.8 Ensure a minimum of 15% of new housing in all significant developments that meets the criteria for affordable housing.</i></p>	<p>Appropriate zoning of the land will facilitate increased diversity of housing stock in the locality.</p> <p>Increased density and diversity also facilitates the delivery of affordable housing.</p> <p>The subject land is located in close proximity to existing facilities including public open space and schools. Increased population will further support the viability of public transport services in the locality.</p>
<p>State Planning Policy 9 – Employment Lands</p> <p><i>9.2 Enable opportunities for employment and encourage development of underutilised lands connected to, and integrated with, housing, infrastructure, transport and essential services.</i></p>	<p>The subject land is an island site surrounded by established residential development to the west, south and east. The land does not have frontage to an arterial road and is not considered to represent strategic employment lands.</p>

<p>State Planning Policy 11 – Strategic Transport Infrastructure</p> <p><i>11.2 Development that maximises the use of current and planned investment in transport infrastructure, corridors, nodes and services.</i></p>	<p>The subject land represents a significant urban renewal opportunity which will support existing investment in transport infrastructure, including public transport and designated cycling paths.</p>
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3.3 Alignment with Regional Plans

As with the SPPs, the directions set out in Regional Plans provide the long term vision as well as setting the spatial patterns for future development in a region. This includes consideration of land use integration, transport infrastructure and the public realm.

The 30 Year Plan for Greater Adelaide – 2017 Update is the volume of the Planning Strategy relevant to this Code Amendment.

Regional Plan identified priorities or targets	Code Amendment Alignment with Regional Plan
<ul style="list-style-type: none"> Target 1 Containing Our Urban Footprint and Protecting Our Resources: <ul style="list-style-type: none"> Target 1.1 – 85% of all new housing in metropolitan Adelaide will be built in established urban areas by 2045 Target 3 Getting Active. Increase the share of work trips made by active transport modes by residents of Inner, Middle and Outer Adelaide by 30% by 2045 Target 4 Walkable Neighbourhoods. Increase the percentage of residential living in walkable neighbourhoods in Inner, Middle and Outer Metropolitan Adelaide by 25% by 2045 Target 5 A Green Liveable City. Urban green cover is increased by 20% in metropolitan Adelaide by 2045 Target 6 Greater Housing Choice. Increase housing choice by 25% to meet changing household needs in Greater Adelaide by 2045 	<p>The Code Amendment will facilitate additional housing in a well serviced, walkable neighbourhood. The proposed neighbourhood-type zones allow for a variety of dwelling types and introduction of the Urban Tree Canopy Overlay will ensure new dwellings incorporate trees to support the green canopy target.</p>
<p>Transit Corridors, Growth Areas and Activity Centres</p> <p><i>P1. Deliver a more compact urban form by locating the majority of Greater Adelaide's urban growth within existing built-up areas by increasing density at strategic locations close to public transport.</i></p>	<p>The subject land represents a significant urban renewal opportunity. Utilising the land for residential use will reinforce the strategic objective of containing Adelaide's growth to existing urban areas, taking advantage of existing open space and public transport infrastructure.</p>

<p><i>P2. Increase residential and mixed use development in the walking catchment of:</i></p> <ul style="list-style-type: none"> • <i>strategic activity centres*</i> • <i>appropriate transit corridors</i> • <i>strategic railway stations.</i> <p><i>P5. Encourage medium rise development along key transport corridors, within activity centres and in urban renewal areas that support public transport use.</i></p>	
<p>Design Quality</p> <p><i>P26. Develop and promote a distinctive and innovative range of building typologies for residential housing which responds to metropolitan Adelaide's changing housing needs, reflects its character and climate, and provides a diversity of price points.</i></p> <p><i>P29. Encourage development that positively contributes to the public realm by ensuring compatibility with its surrounding context and provides active interfaces with streets and public open spaces.</i></p> <p><i>P32. Encourage higher density housing to include plantable space for trees and other vegetation where possible.</i></p>	<p>The proposed Code Amendment seeks to introduce neighbourhood-type zones which will facilitate a diverse and distinctive range of residential development and appropriate interfaces to existing residential boundaries.</p> <p>The subject land is of an area which supports a master planned outcome, where the interface between the private and public realm is considered holistically.</p> <p>Future development would need to respond to existing General Development Policies in the Draft Planning and Design Code including;</p> <ul style="list-style-type: none"> • Design in Urban Areas • Design • Interface between Land Uses • Transport, Access and Parking
<p>Housing Mix, Affordability and Competitiveness</p> <p><i>P36. Increase housing supply near jobs, services and public transport to improve affordability and provide opportunities for people to reduce their transport costs.</i></p> <p><i>P42. Provide for the integration of affordable housing with other housing to help build social capital.</i></p> <p><i>P43. Increase the supply of affordable housing through the provision of 15 per cent affordable housing in all new significant developments. These developments include surplus and residential government land projects; declared major developments and projects; and rezoned land that increases dwelling yield (including all new growth areas).</i></p> <p><i>P45. Promote affordable housing in well located areas close to public transport and which offers a housing mix (type and tenure) and quality built form that is well integrated into the community.</i></p>	<p>It is proposed that the Code Amendment will introduce appropriate zoning aimed at facilitating a range of dwelling types.</p> <p>It is further anticipated that such a zone will be sufficiently flexible to enable the ultimate developer to deliver a variety of dwelling typologies in a low to medium density form which will respond to market preference and choice in this location, whilst ensuring development is complementary to the established character.</p> <p>An increase in the supply of suitably zoned land will increase competition in close proximity to the Adelaide CBD further facilitating the provision of affordable housing.</p>

Transport <i>P76. Improve the amenity and safety of public transport stops, stations and interchanges by improving their connections to adjacent development and encouraging mixed-use development and housing diversity in close proximity.</i>	The subject land is in close proximity to existing public transport stops.
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3.4 Alignment with Other Relevant Documents

Additional documents may relate to the broader land use intent within the scope of this proposed Code Amendment (or directly to the Affected Area) and therefore are identified for consideration in the preparation of the Code Amendment.

The following table identifies other documents relevant to this proposed Code Amendment:

Other Relevant Documents	Code Amendment Alignment with Other Relevant Documents
City of West Torrens: Towards 2025 Community Plan	<p>The Community Plan outlines the community aspirations in respect to 6 themes, these being:</p> <ul style="list-style-type: none"> • Community Life; • Built Environment; • Financial Sustainability; • Natural Environment; • City Prosperity; • Organisational Strength. <p>The Code Amendment will consider the Community Plan and where necessary relevant Corporate Plans which support the Community Plan.</p>

4. INVESTIGATIONS AND ENGAGEMENT

4.1 Investigations already Undertaken

The table below identifies what investigations have already been undertaken in support of the proposed Code Amendment.

Investigation/s Undertaken	Summary of Scope of Investigations	Summary of Outcome of Recommendations
Traffic Investigations	Traffic investigations were undertaken by CIRQA for the previous Code Amendment.	<p>The traffic assessment was undertaken assuming the higher end of dwelling density envisaged in the Urban Neighbourhood Zone (approximately 70 dwellings per hectare). The traffic assessment confirmed:</p> <ul style="list-style-type: none"> • generation of traffic associated with the rezoning of the Affected Area on the adjacent road network will be less than that associated with the current use of the Affected Area; • the rezoning and subsequent redevelopment of the Affected Area would result in a positive impact on the adjacent road network; • the SIDRA analysis has been prepared for the intersection of Pierson Street and Rowells Road which confirms improved conditions would be realised as a result of the rezoning and anticipated redevelopment of the Affected Area for medium density residential use. <p>On this basis, it is assumed that the anticipated traffic volumes from a reduced dwelling yield are able to be accommodated by the existing surrounding road network.</p>
Infrastructure, Stormwater and Services	FMG undertook investigations in relation to stormwater, infrastructure and services for the previous Code Amendment.	The FMG investigations confirm that the Affected Area is or can be provided with appropriate infrastructure to support a medium density residential development.
Preliminary Site Investigation	Preliminary site investigations have been undertaken by JBS&G.	The investigations confirm that further testing of the Affected Area is required to

		<p>ensure that the Affected Area is suitable or can be made suitable for future intended land uses, including residential. While site contamination will require further investigation, there are no implications arising in respect to the Code Amendment</p> <p>Relevantly, if further investigations are undertaken find that the Affected Area is not suitable for sensitive land uses, remediation of the Affected Area and/or management practices will be required before development can occur.</p>
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4.2 Further Investigations Proposed

In addition to the investigations already undertaken and identified above, the table below outlines what additional investigations that will be undertaken to support the Code Amendment.

Further Investigations Proposed	Explanation of how the further investigations propose to address an identified issue or question
Traffic Investigations	Update the previous traffic investigations undertaken, taking into consideration the lower dwelling yield anticipated.
Infrastructure, Stormwater and Services	Update existing report with relevance to application of the zone/s.
Linkages and improved interface with River Torrens Linear Park	Explore policy mechanisms to encourage the provision of open space and improved linkages to the River Torrens Linear Park.
Zone and Policy Assessment	To ensure any proposed development that may occur as a result of the Code Amendment is complementary to the established character of the area.
Open Space and Soft Infrastructure Assessment	Analysis of public open space and soft infrastructure in the vicinity of the Affected Area, including identification of potential future requirements.
Tree Assessment	Undertake an audit of trees to determine how many regulated and significant trees are within, or adjacent to, the Affected Area.
Search of the Taa wika - Aboriginal Sites and Objects Register	To confirm if the Affected Area is subject to any registered Aboriginal sites or objects.

4.3 Engagement already Undertaken

In accordance with Practice Direction 2, the City of West Torrens has been consulted on this proposal. In summary, the following matters were raised by the Council:

- Ensure early engagement with Elected Members;
- Suggest re-engaging with people who previously submitted feedback;
- Staff are supportive of dissemination of information via council social media, Your Say website and displaying hard copies;
- Suggest investigations include assessment of public open space and soft infrastructure in the vicinity;
- Support use of a concept plan;
- Consider up to two road connections on Pierson Street and rear loaded dwellings to avoid individual access points;
- Do not support the connection of Azalea Drive and Tracey Crescent; and
- Request investigations relating to vegetation.

In addition the following engagement has also occurred on the proposed Code Amendment:

- Hon Tom Koutsantonis MP – Member for West Torrens:
 - Verbal discussion and letter relating to future options for the site. Preference was for application of the Suburban Neighbourhood Zone.

A summary of key issues raised through engagement undertaken on the previous Code Amendment are as follows:

- building height and dwelling density;
- traffic congestion, carparking and pedestrian safety;
- impacts on River Torrens (Karrawirra Parri) and Linear Park including visual impacts, environmental impacts and impacts on flora and fauna;
- application of the Affordable Housing Overlay and perceived impacts of this (i.e. crime);
- amenity impacts including visual appearance, overlooking, overshadowing and noise;
- strain on existing infrastructure including opens spaces, shops, utilities and roads;
- not on a major transport route, near shops and not serviced by adequate public transport (not consistent with Desired Outcomes of Urban Neighbourhood Zone);
- code amendment and resulting development would not be consistent with the character of the surrounding residential area;
- hazard to the Adelaide Airport;
- loss of the existing land uses on the Affected Area, in particular the Early Learning Centre; and
- provision of open space.

This feedback has been taken into consideration in the zone selection and proposed investigations for this Code Amendment.

4.4 Further Engagement Proposed

In addition to the engagement already undertaken and identified above, further engagement on the Code Amendment will occur once the Code Amendment is initiated. The draft Engagement Plan is provided in **Attachment 4**.

5. CODE AMENDMENT PROCESS

5.1 Engagement Plan

The Code Amendment process will occur in accordance with the Community Engagement Charter and Practice Direction 2 – Consultation on the Preparation or Amendment of a Designated Instrument.

The Proponent has prepared an Engagement Plan (**Attachment 4**) which includes the following mandatory consultation requirements (which may be in addition to the engagement outlined in this Proposal to Initiate):

- The Local Government Association must be notified in writing of the proposed Code Amendment;
- If the Code Amendment has a specific impact on 1 or more particular pieces of land in a particular zone or subzone (rather than more generally), the Designated Entity must take reasonable steps to give a notice in accordance with Regulation 20 of the Planning, Development and Infrastructure (General) Regulations 2017, to:
 - » the owners or occupiers of the land; and
 - » owners or occupiers of each piece of adjacent land;
- Consultation must also occur with any person or body specified by the State Planning Commission under section 73(6)(e) of the Act.

5.2 Engagement Report

Once engagement on the Code Amendment is complete, the Designated Entity will prepare an Engagement Report under section 73(7) of the Act.

The Designated Entity must ensure that a copy of the Engagement Report is furnished on the Minister and also published on the SA Planning Portal. This will occur in accordance with Practice Direction 2.

The Engagement Plan and the Engagement Report will also be considered by the State Planning Commission during the final stages of the Code Amendment process. The Commission will provide a report to the Environment, Resources and Development Committee of Parliament under section 74(3) of the Act. The Commission's report will provide information about the reason for the Code Amendment, the consultation undertaken on the Code Amendment and any other information considered relevant by the Commission.

5.3 Code Amendment Timetable

The Proponent (where it is also the Designated Entity) commits to undertaking the Code Amendment in line with the timeframe outlined in **Attachment 5**. If a timeframe is exceeded (or expected to be exceeded) the Proponent agrees to provide an amended timetable to the Department with an explanation of the delay, for approval by the Minister of an extension of time for the Code Amendment. The timetable is attached in **Attachment 5**.

ATTACHMENT 1: CERTIFICATE OF TITLE



Product Register Search (CT 6153/97)
Date/Time 19/08/2019 05:03PM
Customer Reference KRC:MC:191948
Order ID 20190819011660



The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.



Certificate of Title - Volume 6153 Folio 97

Parent Title(s) CT 6135/203
Creating Dealing(s) DDA 12269116
Title Issued 04/03/2015 Edition 2 Edition Issued 03/12/2015

Estate Type

FEE SIMPLE

Registered Proprietor

PIERSON PTY. LTD. (ACN: 069 471 174)
OF CARE L 3 31 EBENEZER PLACE ADELAIDE SA 5000

Description of Land

ALLOTMENT 20 FILED PLAN 17083
IN THE AREA NAMED LOCKLEYS
HUNDRED OF ADELAIDE

Easements

TOGETHER WITH FREE AND UNRESTRICTED RIGHT(S) OF WAY OVER THE LAND MARKED A ON FP 17083
APPURTENANT ONLY TO THE LAND MARKED Y HEREON

Schedule of Dealings

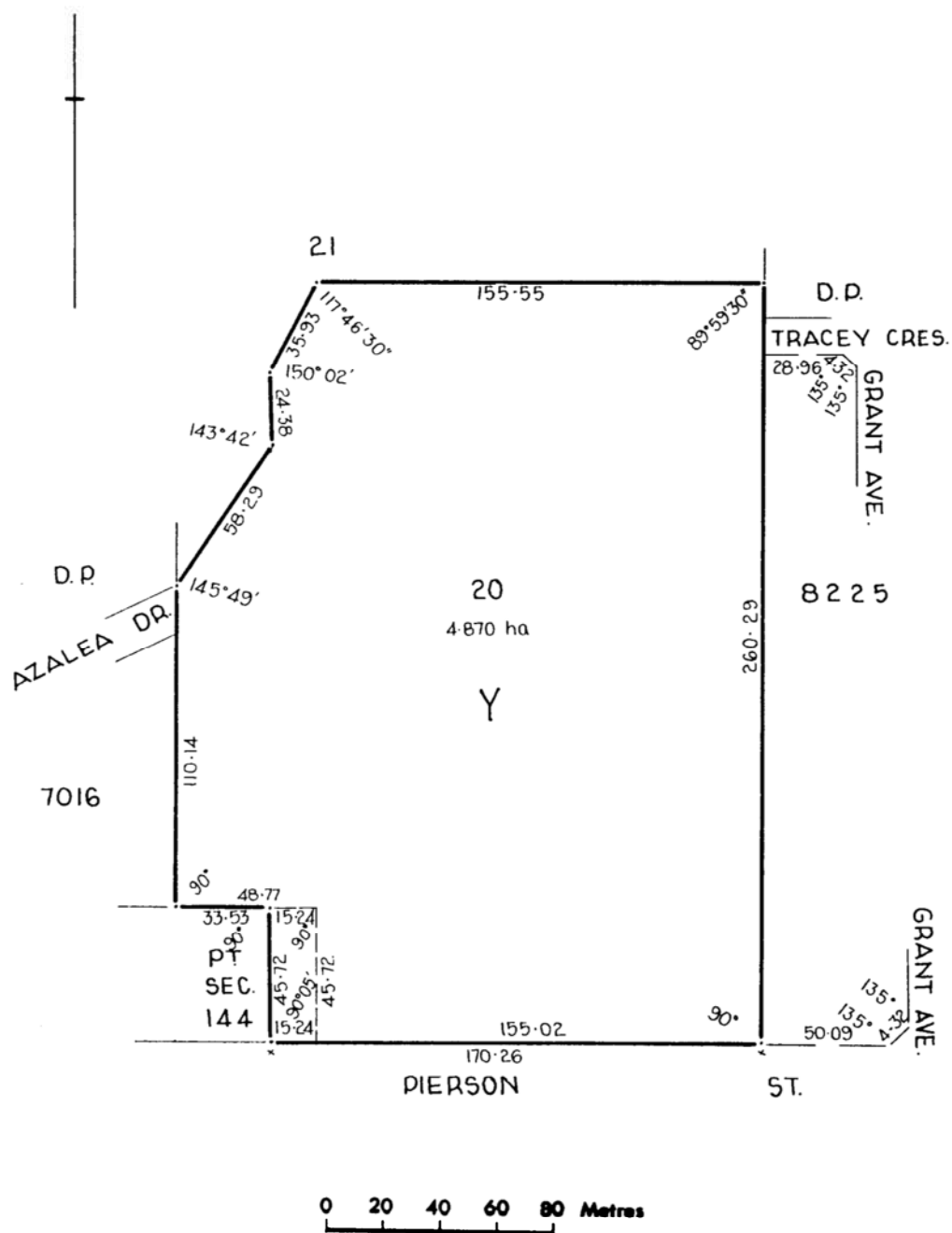
Dealing Number	Description
7988375	LEASE TO WESTPAC BANKING CORPORATION COMMENCING ON 6/9/1995 AND EXPIRING ON 5/9/2020
7988376	MORTGAGE TO BENDIGO & ADELAIDE BANK LTD.
12495854	MORTGAGE TO BENDIGO & ADELAIDE BANK LTD. (ACN: 068 049 178)

Notations

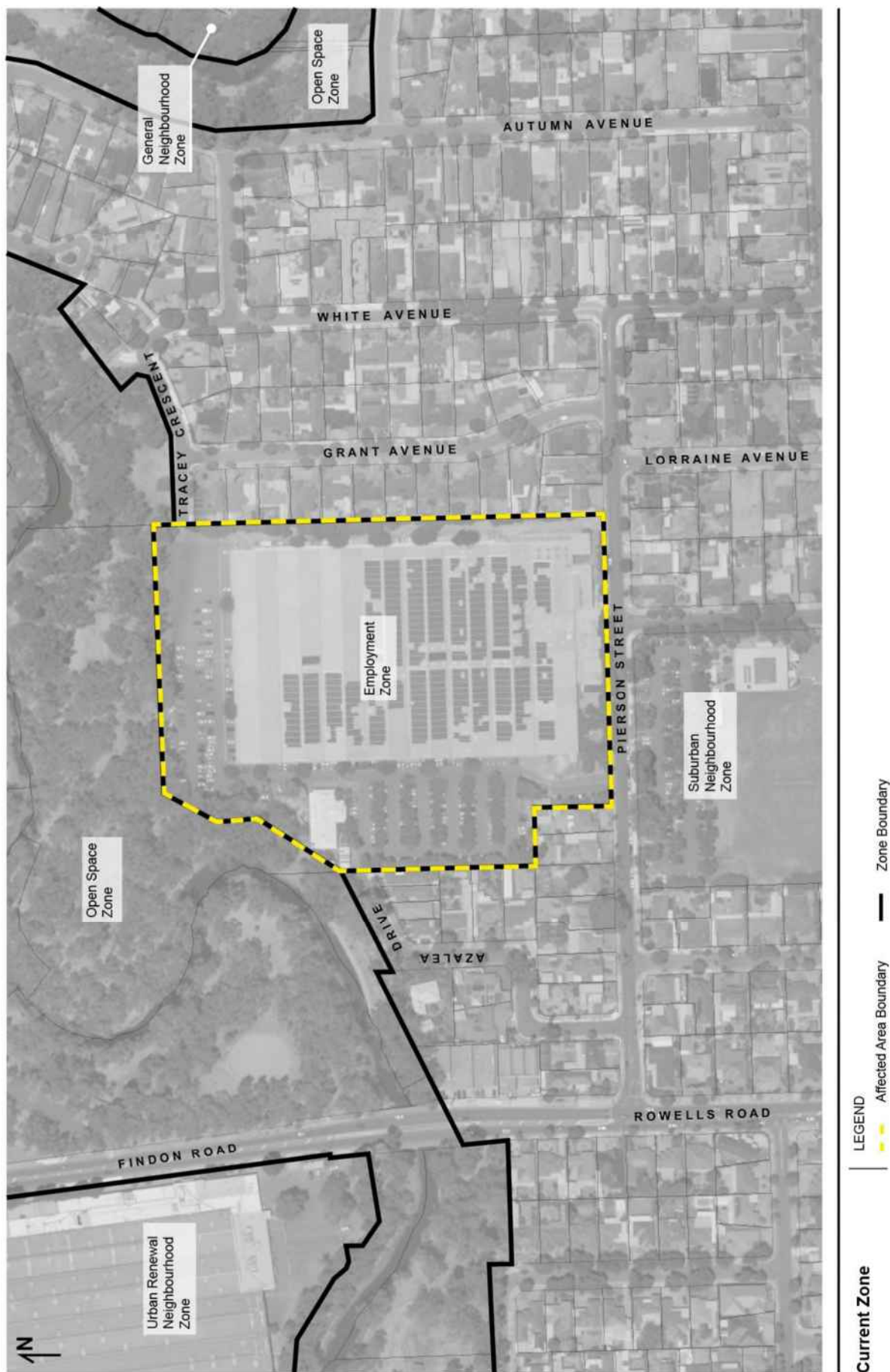
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Priority Notices	NIL
Notations on Plan	NIL
Registrar-General's Notes	NIL
Administrative Interests	NIL



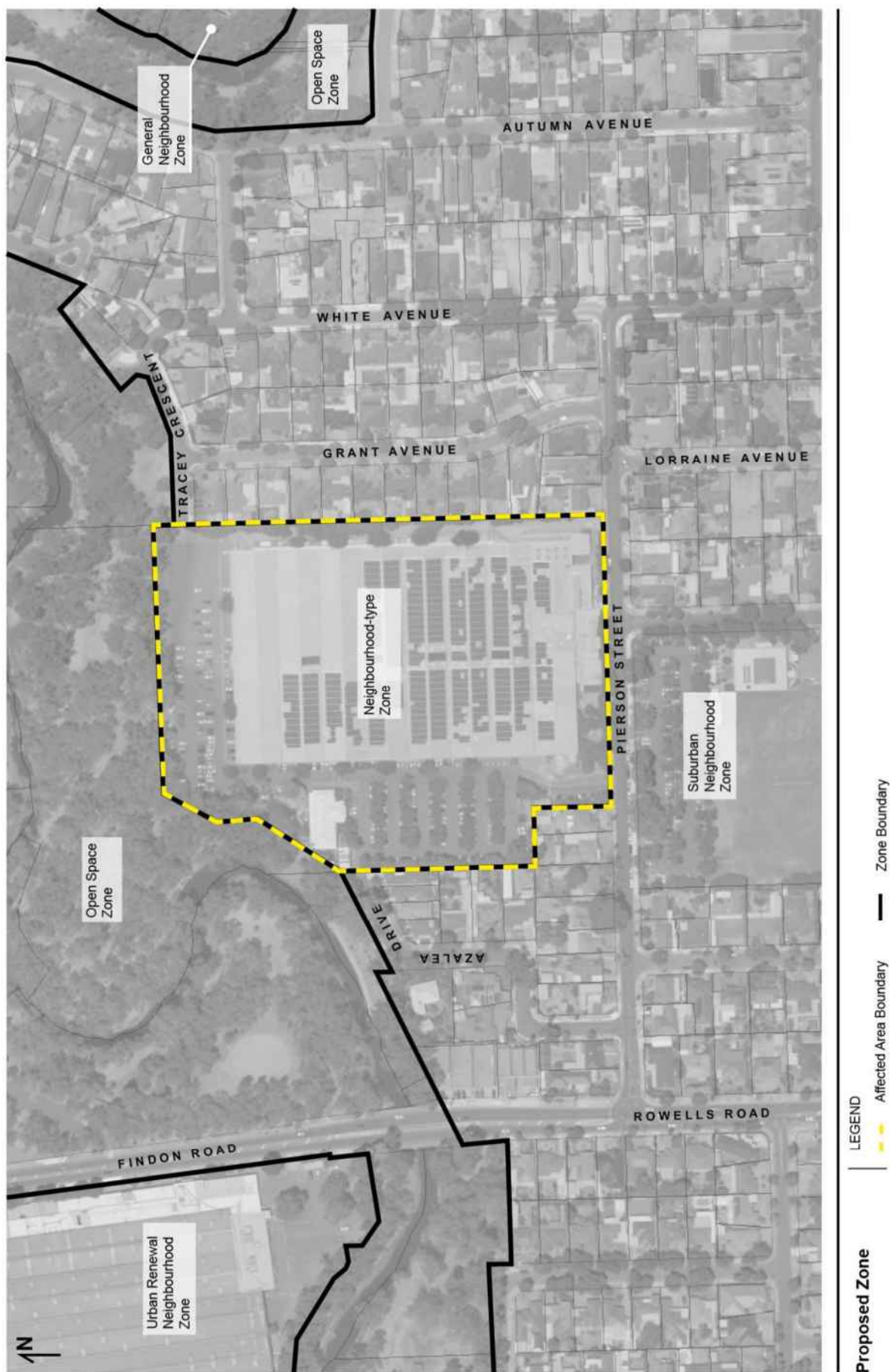
Product	Register Search (CT 6153/97)
Date/Time	19/08/2019 05:03PM
Customer Reference	KRC:MC:191948
Order ID	20190819011660



ATTACHMENT 2: MAP OF AFFECTED AREA AND CURRENT ZONE



ATTACHMENT 3: PROPOSED ZONE



ATTACHMENT 4: ENGAGEMENT PLAN



ENGAGEMENT PLAN

25 Pierson Street, Lockleys Code Amendment

By Pierson Pty Ltd

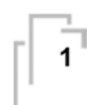
Date:
14.04.2023

Contact Details
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8221 5511



Document Control

Revision	Description	Author	Date
V1	Draft	BM	01.03.2023
V2	Update	BM	13.04.2023
V3			
V4			



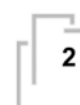


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1. BACKGROUND INFORMATION

Pierson Pty Ltd is proposing to amend the Planning and Design Code (the 'Code Amendment') as it relates to the land located at 25 Pierson Street, Lockleys, referred to hereafter as the 'Affected Area' and shown in Figure 1.1 below. The Affected Area presently contains the Westpac Mortgage Centre and the Lockleys Child Care and Early Learning Centre.

The Affected Area is located within the City of West Torrens council area and is approximately 300 metres east of Holbrooks Road. The Affected Area is located immediately to the south of the River Torrens which is the boundary between the City of West Torrens and the City of Charles Sturt.

The proposed Code Amendment will rezone the Affected Area from the Employment Zone to a neighbourhood-type zone.

The Affected Area adjoins the Suburban Neighbourhood Zone to the east, south and west and the Open Space Zone to the north.

The location of the Affected Area is shown by **Figure 1.1** below.

Figure 1.1 Affected Area



1.2 Why is this project being initiated?

The overall intent of the Code Amendment is to enable low to medium scale residential development of the Affected Area, together with small scale retail or community facilities. This will necessitate the Affected Area being rezoned from the Employment Zone to a neighbourhood-type zone.

The proposed rezoning aligns with a number of State Planning Policies in relation to integrated planning (housing), design quality, strategic transport infrastructure, water security and natural hazards. The proposed rezoning also aligns with a number of targets and policies within the 30-Year Plan for Greater Adelaide, as outlined within the Code Amendment Initiation document. In particular, the proposal



correlates with the 30-Year Plan policies in respect to transit corridors, transport, growth areas and activity centres, design quality, housing mix and affordability, health and wellbeing and the economy and jobs.

1.3 Investigations completed

Investigations undertaken to date include:

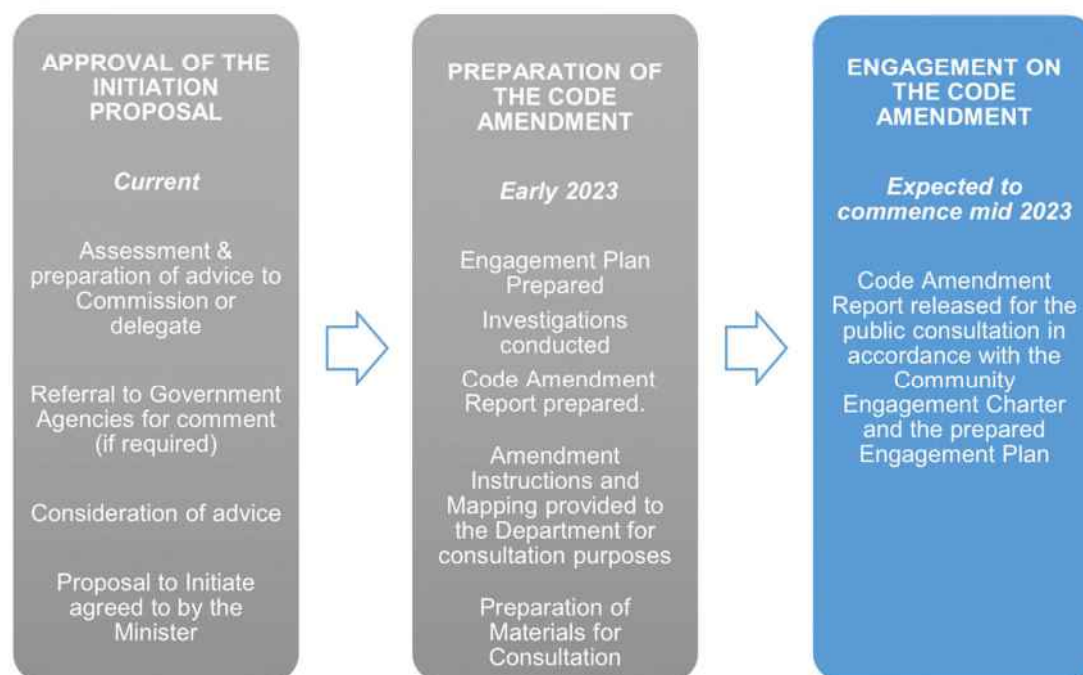
- Traffic and Parking Assessment;
- Stormwater and Infrastructure;
- Preliminary Site Investigations; and
- Linkages and opportunities for improved interface with the River Torrens Linear Park, including amenity, passive surveillance and wayfinding from the broader residential area;

Rezoning of the Affected Area was previously proposed as part of the former Lockleys Code Amendment which was subsequently declined by the Minister for Planning.

1.4 What is the status of the Code Amendment

The Code Amendment process follows steps which require specific actions at each milestone. The timeframes for each step are outlined within **Figure 1.2**. Most of the engagement activities will occur after the preparation of the Code Amendment, shown in blue below.

Figure 1.2 Status of the Code Amendments



2. ENGAGEMENT PURPOSE

The purpose of the engagement is to inform the rezoning of the Affected Area to enable the future development of the land for residential purposes.





Specifically, the engagement will:

- Communicate to raise awareness that a Code Amendment is being prepared;
- Provide information about what is proposed by the Code Amendment including the location of where the proposed changes will apply;
- Provide the opportunity for stakeholders to identify issues and opportunities early, so that they can be considered in the preparation of the Code Amendment;
- Enable stakeholders and community to provide feedback on the Code Amendment prior to it being finalised and submitted to the Minister for Planning;
- Close the loop with stakeholders and community to inform them of the final version of the Code Amendment;
- Meet statutory requirements as they relate to engagement on a Code Amendment;
- Build relationships and a community of interest to support future activities (i.e. construction);
- Maximise the opportunity for the media to be well informed, minimising reporting of inaccurate or biased reporting.

3. ENGAGEMENT OBJECTIVES

The key objectives of the engagement are to:

- Share information with the public about the Code Amendment;
- Create an understanding of the reasons for the Code Amendment;
- Understand the views of the stakeholders;
- Inform and improve the quality of the policy within the Code Amendment; and
- Comply with the Community Engagement Charter and the *Planning, Development and Infrastructure Act 2016* (Act).

4. STAKEHOLDER IDENTIFICATION AND ANALYSIS

The Code Amendment has a group of stakeholders whose involvement, interest and influence vary, including the City of West Torrens, State Agencies, the adjacent land owners and broader Lockleys community.

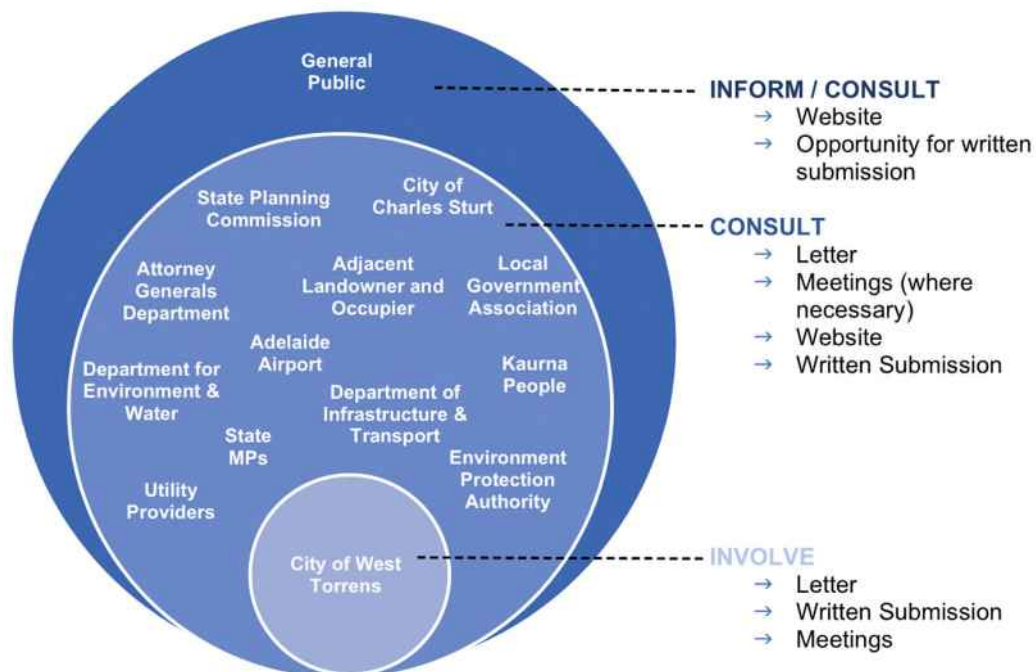
Overall, the aim of the community engagement is to provide a level of influence which seeks to work directly with the relevant stakeholders throughout the process to ensure that concerns and aspirations are understood, considered and reflected in the Code Amendment.

A stakeholder identification and analysis has been undertaken and the outcomes of this are provided in **Appendix 1**, with a summary of this analysis provided in **Figure 4.1** below.





Figure 4.1 Stakeholder Analysis Summary



The stakeholders which have been determined to influence the proposed Code Amendment are:

- adjacent landowners and occupiers as identified by **Figure 4.2**;
- City of West Torrens;
- City of Charles Sturt;
- Local Government Association;
- Kaurna Yerta Aboriginal Corporation;
- State Planning Commission;
- Department for Infrastructure and Transport;
- Department for Environment and Water;
- Attorney-General's Department;
- Environment Protection Authority;
- Adelaide Airport Limited;
- State Members of Parliament;
- Utility providers; and
- the general public.



Figure 4.2 Extent of adjoining landowners to be directly notified



The level of each stakeholders interest (low, medium and high), the nature of their interests and their needs and expectations of the engagement process have been identified. Having regard to the level of interest, the potential impact of the project on each of the stakeholders interests and the potential impact of each stakeholder on the Code Amendment, the level of engagement has been established. The outcomes of this analysis are included in **Appendix 1**.

The levels of engagement are informed by the IAP2 Spectrum of Public Participation and are summarised in Table 4.1.

**Table 4.1** IAP2 Spectrum of Public Participation

	Inform	Consult	Involve	Collaborate	Empower
Participation Goal	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
Promise to Stakeholders	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

In addition to stakeholder engagement outlined above, the Proponent also intends to engage with and seek the advice of the PLUS Code Control Group, particularly in the preliminary and early stages of drafting the Code Amendment Report and following stakeholder engagement to inform the Code Amendment.



5. SCOPE OF INFLUENCE

The Planning and Design Code (the Code) is a statutory instrument under the *Planning, Development and Infrastructure Act 2016*, for the purposes of development assessment and related matters within South Australia.

The Code contains the planning rules and policies that guide what can be developed in South Australia. Planning authorities use these planning rules to assess development proposals.

This Code Amendment is led by a private proponent, Pierson Pty Ltd. The scope of the Code Amendment is limited to the spatial application of existing policies within the Code. The Code Amendment cannot create additional policies/zones or make changes to existing policy/zone text.

Aspects of the project which stakeholders and the community can influence (i.e. are negotiable) are:

- Whether the selected Zone/s is/are the most appropriate Zone/s for the Affected Area;
- Whether the investigations undertaken as part of the Code Amendment are sufficient to consider the impact of the rezoning on the surrounding area;
- Whether the Overlays and 'Technical and Numeric Variations' applied address key matters stakeholders would like to see future development meet; and
- Whether the Concept Plan reflects the desired vision for future development of the Affected Area.

Aspects of the project which stakeholders and the community cannot influence (i.e. are not negotiable) are:

- The geographic extent of the Code Amendment (i.e. the Affected Area);
- The residential intent of the selected Neighbourhood-type Zones; and
- The policy wording within the Planning and Design Code.

An implementation plan has been prepared which details the various engagement activities proposed for each engagement level.

Engagement activities have been included to ensure that the method of engagement is appropriate for achieving the objectives and level of influence of the engagement. The engagement activities are summarised in **Table 5.1** below.

Table 5.1 *Engagement Activities*

Stage	Stakeholders/ target audience	Engagement activity	Levels of Engagement
Preliminary Engagement	<ul style="list-style-type: none"> • City of West Torrens • Planning and Land Use Services (PLUS) 	<ul style="list-style-type: none"> • Meeting(s) with Council staff • Information sharing • Opportunity for written and verbal feedback 	Involve
Early Engagement	<ul style="list-style-type: none"> • City of West Torrens (including Elected Members) • State Member for West Torrens 	<ul style="list-style-type: none"> • Information sharing • Opportunity for written and verbal feedback • Meetings 	Involve / Consult



Stage	Stakeholders/ target audience	Engagement activity	Levels of Engagement
	<ul style="list-style-type: none"> Department for Trade and Investment (Code Control Group) 	<ul style="list-style-type: none"> Meeting Information sharing Opportunity for written and verbal feedback 	Involve
Code Amendment Engagement	<ul style="list-style-type: none"> City of West Torrens 	<ul style="list-style-type: none"> Letter Information provided on website Written submissions 	Involve
	<ul style="list-style-type: none"> Department for Infrastructure and Transport Environment Protection Authority State MPs Utility Providers Department for Environment and Water Adjoining landowners and occupiers City of Charles Sturt; Local Government Association; Kaurna Yerta Aboriginal Corporation; State Planning Commission; Attorney-General's Department; Adelaide Airport Limited. 	<ul style="list-style-type: none"> In person questions, answer and feedback sessions offered to all adjacent owners and occupiers Written submissions Letter Information provided on website Social media promotion Community open days One-on-one sessions offered Meetings offered Hard copies available at various locations 	Consult
	<ul style="list-style-type: none"> Local Community General Public 	<ul style="list-style-type: none"> Information provided on website Any member of the public will be able to make a written submission 	Inform / Consult

The overall engagement will consist of three stages, which include:

- Preliminary Engagement, undertaken prior to the drafting of the Code Amendment Report;
- Early Engagement, undertaken after the initial draft of the Code Amendment Report is prepared, but allowing for early input and sharing of information before the Code Amendment is publicly available; and
- Code Amendment Engagement, undertaken after the draft of the Code Amendment Report is completed and includes the Report being made available to the public and all stakeholders for review and input.

Within each stage of the engagement, the engagement activities generally include the following three milestones:

- Commencement of engagement;
- Engagement concludes; and
- Report back to the relevant stakeholders and/or the public on the outcomes and next steps.



6. APPLYING THE CHARTER PRINCIPLES IN PRACTICE

The stakeholders have been considered in respect to their needs and requirements to ensure that the design of the engagement allows all stakeholders to contribute equally. **Table 6.1** outlines the characteristics of the stakeholders relevant to this engagement and the needs and / or techniques which have been implemented.

The adjacent owners and local community include residents within the suburbs of Lockleys and Underdale. The Community profile¹ of the area includes:

- Top responses for ancestry were listed as English, Australian, Italian, Greek, Irish and Chinese;
- The percentage of households where English is the only language is lower than the average for SA. In Lockleys 75.7% of households only speak English and in Underdale 62.8% speak only English, compared to 93% for SA. People who indicated that they did not speak English well or at all listed the following language as the language spoken at home:
 - » Cantonese (22 households);
 - » Mandarin (26 households);
 - » Greek (44 households);
 - » Italian (49 households);
 - » Punjabi (15 households);
 - » Spanish (5 households);
 - » Serbian (6 households);
 - » Polish (4 households);
 - » Korean (4 households); and
 - » Vietnamese (24 households).
- People 70 years of age and over varies between suburbs, with Lockleys 17.7% and Underdale 11.7%. This indicates a slightly older population in Lockleys compared to SA, where 14.4% of the population is over 70;
- People under 20 years of age, form 20.9% of the local community in Lockleys and 19.5% in Underdale; slightly lower than the SA average of 23%;
- The median age is 44 in Lockleys and 38 in Underdale, which comparable to the average age of South Australians of 41 years;
- 30-35% of the local population are not in the labour force (compared to 36% of SA);
- People who needed assistance to undertake core activities form 7% of the local population in Lockleys and 4% in Underdale; and
- Approximately 14.6% (Lockleys) and 18.8% (Underdale) of residents did not access the internet at home (2016 census data).

The above groups all have varying needs. **Table 6.1** outlines the characteristics of the stakeholders relevant to this engagement and the needs and / or techniques which have been implemented to improve accessibility to engagement.

¹ Based on the Australian Bureau of Statistics 2021 Census Data

**Table 6.1** *Applying the Charter Principles*

Stakeholder	Engagement need or technique
Government Bodies and Agencies and Utility Providers	<ul style="list-style-type: none"> Time to review and respond to Code Amendment documents, particularly having regard to reporting cycles of local government.
Majority of adjacent owners and local community	<ul style="list-style-type: none"> Time to review and respond to Code Amendment documents. Explanatory information that explains the process and what they are being asked for feedback on in clear, plain English. Ability to ask questions during the engagement process about the Code Amendment (generally via phone or email).
People over 70	<ul style="list-style-type: none"> Ability to access documents in hard copy at a convenient location (i.e., the local Council office). Ability to provide feedback and/or communicate by post or via phone. Promote the Code Amendment in the local newspapers.
English as a second language	<ul style="list-style-type: none"> Hard copy and website materials that are easily translatable and details, in their language. Materials confirm how to access translated materials.
People with a core need for assistance	<ul style="list-style-type: none"> In person meetings are held at a location that meets accessibility needs for people with reduced mobility. Materials are accessible in a variety of mediums including website and hard copies, and websites include accessibility features.
People who do not have access to the internet at home	<ul style="list-style-type: none"> Ability to access documents in hard copy at a convenient location (i.e., the local Council office). Ability to provide feedback and/or communicate by post or via phone.

The engagement activities have been identified and the relevant charter principles have been addressed which is outlined within **Table 6.2** below.

**Table 6.2** *Charter Principles in Practice*

Charter Principles	How does your engagement approach/activities reflect this principle in action?
Engagement is genuine	<ul style="list-style-type: none"> • The engagement process has targeted a wide range of stakeholders (based on stakeholder identification to determine who may be impacted/interested, and engagement materials have been prepared with accessibility in mind). • The engagement process has provided a sufficient time frame for stakeholders to review the information and respond as necessary. • Workshop and/or one-on-one meetings to be held on weekends or after work hours to maximise opportunity for people to attend, unless requested during business hours (i.e., with government agencies). • The engagement activities seek to provide clear and concise information that builds the community capacity to understand planning. • The engagement process provides opportunity for stakeholders and the community to identify their issues and solutions and for these issues to be analysed and considered before finalising the Code Amendment.
Engagement is inclusive and respectful	<ul style="list-style-type: none"> • Affected and interested people have the opportunity to participate via website, direct letters, email and/or social media and have the opportunity to be heard via written submission. • Engagement material is appropriately varied and includes easy to understand information to help audiences understand how the Code Amendment may be relevant to them, supplemented with more detailed technical information for full transparency.
Engagement is fit for purpose	<ul style="list-style-type: none"> • Clear and concise information will be publicly available to ensure people understand what is proposed and how to participate in the engagement.
Engagement is informed and transparent	<ul style="list-style-type: none"> • Information (online and hard copy via letter-box drop) in basic language clearly articulates the proposal, potential impacts, engagement process and invites feedback/participation. • Each submission will be acknowledged and informed of next steps in the process.



	<ul style="list-style-type: none"> The community engagement report will summarise the feedback received and how it has been, or will be, used to inform the Code Amendment.
Engagement is reviewed and improved	<ul style="list-style-type: none"> Measures of success are identified and measured at the conclusion of the engagement and reported on in the Engagement Report. Any issues raised about the engagement process will be considered and action taken if appropriate.

7. KEY MESSAGES

The following key messages will underpin the engagement regarding the Code Amendment:

- Pierson Pty Ltd is proposing to re-zone the Affected Area located at 25 Pierson Road, Lockleys from the Employment Zone to a neighbourhood-type zone in order to facilitate the development of the Affected Area for low and medium density residential purposes together with small scale retail and community activities;
- The reason for this is that the Affected Area is of a size, configuration and location which supports housing diversity and choice, noting the direct interface with the River Torrens Linear Park;
- A Code Amendment is required to enable this rezoning; and
- The Minister for Planning is the decision maker for approval or refusal of the proposed Code Amendment. The Minister will take into account the feedback received during the consultation period and whether the consultation was carried out in accordance with the Community Engagement Charter. The Minister may also seek the advice of the State Planning Commission prior to making a decision.

8. EVALUATION

As part of the engagement process, feedback from stakeholders regarding the engagement will be noted to ensure that the project team can:

- Address any changes for the implementation of the Code Amendment;
- Alter the engagement process if needed to respond to feedback and/or mitigate risks to the project; and
- Maintain the quality of the engagement activities.

Appendix 3 includes a table which outlines a summary of measuring the success of the engagement process. Participants are invited to assess the success of the engagement against the criteria. The evaluation will be included in the statutory report required to be prepared by the Designated Entity under section 73(7) of the PDI Act (the Engagement Report).

Following an evaluation of the success of the engagement, a summary of the engagement process will be provided to participants. The methods for reporting back and closing the loop are outlined within **Appendix 4**.



APPENDIX 1. STAKEHOLDER AND COMMUNITY MAPPING

Stakeholder and community mapping

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Adjacent landowners	High	<ul style="list-style-type: none"> High interest in the Code Amendment proposal and impact as the Zone change is located within their locality; How the Zone change will affect the value of their property; How the Zone change will affect the street and general locality. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
City of West Torrens	High	<ul style="list-style-type: none"> High interest in the Code Amendment proposal as the land proposed to be rezoned is within the City of West Torrens Council area. 	That we will seek their advice and innovation in formulating solutions and incorporate their advice and recommendations into the decisions to the maximum extent possible.	Involve
City of Charles Sturt	Medium	<ul style="list-style-type: none"> Medium interest in the Code Amendment proposal as the land proposed to be rezoned is directly adjacent to the City of Charles Sturt Council area. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Local Government Association	Medium	<ul style="list-style-type: none"> Medium level of interest as the Code Amendment is relevant to the City of West Torrens; and 	That they will be made aware of the Code Amendment, have an opportunity	Consult

		<ul style="list-style-type: none"> It is a mandatory requirement to notify the Local Government Association in writing and to be consulted in accordance with the PDI Act. 	to participate, influence the outcome and be kept informed.	
State Planning Commission	Medium	<ul style="list-style-type: none"> Medium level of interest. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Attorney-General's Department	Low	<ul style="list-style-type: none"> Low level of interest; and Identified as a required consultation. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Kaurna Yerta Aboriginal Corporation	Medium	<ul style="list-style-type: none"> Interest as the Traditional Owners of the Affected Area, and the impacts the change of zone will have on surrounding features. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Department for Infrastructure and Transport	Medium	<ul style="list-style-type: none"> Medium level of interest; and Identified as a required consultation. 	That we will work with them to ensure that their concerns and aspirations are reflected in the Code Amendment and feedback will be provided on how their input influenced the decision.	Consult
Environment Protection Authority	Medium	<ul style="list-style-type: none"> Medium level of interest; and The Code Amendment seeks to accommodate a more sensitive use 	That we will work with them to ensure that their concerns and aspirations are reflected in the Code Amendment and feedback will be provided on how their input influenced the decision.	Consult

		of land as compared to the current non-residential use.			
Department for Environment and Water	Medium	<ul style="list-style-type: none"> • Medium level of interest; • Proximity of land to River Torrens. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult	
Adelaide Airport Limited	Low	<ul style="list-style-type: none"> • The Airport Building Heights (Regulated) Overlay applies over the Affected Area. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult	
Utility Providers	Medium	<ul style="list-style-type: none"> • Medium level of interest. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult	
State MP's	Medium	<ul style="list-style-type: none"> • Medium level of interest. 	That we will work with them to ensure that their concerns and aspirations are reflected in the Code Amendment and feedback will be provided on how their input influenced the decision.	Consult	
General Public	Low	<ul style="list-style-type: none"> • To keep informed in the overall process of the Code Amendment and Zone change; • To provide feedback on the Code Amendment. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Inform/Consult	



APPENDIX 2. PLANNING YOUR ENGAGEMENT APPROACH

Planning your engagement approach

Stage	Objective	Stakeholders/ target audience	Engagement level	Engagement activity	Timing
Preliminary Engagement	<ul style="list-style-type: none"> To Share information about the Code Amendment; Create an understanding of the reasons for the Code Amendment; Understand the views of the stakeholders; and Inform and improve the quality of the policy within the Code Amendment. 	<ul style="list-style-type: none"> West Torrens Council State MP – Hon Tom Koutsantonis MP – Member for West Torrens Planning and Land Use Services division of the Department for Trade and Investment 	Involve / Consult	<ul style="list-style-type: none"> One-on-one meetings Presentations Letter 	Preliminary engagement to occur following initiation, but prior to drafting the Code Amendment Report.
		<ul style="list-style-type: none"> Code Control Group 	Nil		
Early Engagement	<ul style="list-style-type: none"> To Share information about the Code Amendment; Create an understanding of the reasons for the Code Amendment; Understand the views of the stakeholders; and Inform and improve the quality of the policy within the Code Amendment. 	<ul style="list-style-type: none"> West Torrens Council Planning and Land Use Services division of the Department for Trade and Investment 	Involve	<ul style="list-style-type: none"> One-on-one meetings Presentations Letter 	Early engagement to occur following initiation and prior to release of the Code Amendment Report for the Code Amendment Engagement.
		<ul style="list-style-type: none"> Code Control Group 	Nil		
		<ul style="list-style-type: none"> General Public State Planning Commission Department of Trade and Investment 	Inform	<ul style="list-style-type: none"> Information provided on website Written submissions 	
Code Amendment	<ul style="list-style-type: none"> Share information with the public about the Code Amendment; Create an understanding of the reasons for the Code Amendment; 	<ul style="list-style-type: none"> City of West Torrens. 	Involve	<ul style="list-style-type: none"> Letter Information provided on website Written submissions 	Code Amendment Engagement in anticipated to commence mid 2023

Stage	Objective	Stakeholders/ target audience	Engagement level	Engagement activity	Timing
	<ul style="list-style-type: none"> Understand the views of the stakeholders; Inform and improve the quality of the policy within the Code Amendment; and Comply with the Community Engagement Charter and the Act. 	<ul style="list-style-type: none"> Department for Infrastructure and Transport State MPs Environment Protection Authority Local Government Association City of Charles Sturt Attorney-General's Department Utility Providers Kaurna Yerta Aboriginal Corporation Department for Environment and Water Adelaide Airport Limited State Planning Commission Adjacent landowners. 	Consult.	<ul style="list-style-type: none"> Letter Information provided on website Written submissions Community open days Social media promotion One-on-one sessions offered Meetings offered Hard copies available at various locations 	
		<ul style="list-style-type: none"> General Public. 	Inform/Consult.	<ul style="list-style-type: none"> Information provided on website Written submissions 	



APPENDIX 3. MEASURING SUCCESS



Measuring success

At the completion of the engagement, all participants will be invited to assess the success of the engagement against performance criteria one to four, below. The project manager, with assistance from communications and engagement specialists, will assess the success of the engagement against criteria five to nine. This evaluation will be included in the statutory report (section 73(7) of PDI Act) that is sent to the State Planning Commission and the Minister for Planning and which details all engagement activities undertaken. It will also be referenced in the Commission Report (section 74 (3)(b) that is issued to the Governor of South Australia and the Environment Resources and Development Committee of Parliament. Any issues raised about the engagement during the engagement process will be considered and action will be taken if considered appropriate.

#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
1	Principle 1: Engagement is genuine	<ul style="list-style-type: none"> People had faith and confidence in the engagement process. 	Community	I feel the engagement genuinely sought my input to help shape the proposal	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
2	Principle 2: Engagement is inclusive and respectful	<ul style="list-style-type: none"> Affected and interested people had the opportunity to participate and be heard. 	Community Project Lead	<p>I am confident my views were heard during the engagement</p> <p>The engagement reached those identified as community of interest.</p>	<p>Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree</p> <ul style="list-style-type: none"> Representatives from most community groups participated in the engagement Representatives from some community groups participated in the engagement There was little representation of the community groups in engagement. 	<p>Per cent from each response.</p> <p>Evaluation by Project Lead</p>
3	Principle 3:	<ul style="list-style-type: none"> People were effectively engaged and satisfied with the process. 	Community	I was given sufficient information so that I could take an informed view.	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.



#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
	Engagement is fit for purpose	<ul style="list-style-type: none"> People were clear about the proposed change and how it would affect them. 		I was given an adequate opportunity to be heard	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
4	Principle 4: Engagement is informed and transparent	<ul style="list-style-type: none"> All relevant information was made available and people could access it. People understood how their views were considered, the reasons for the outcomes and the final decision that was made. 	Community	I felt informed about why I was being asked for my view, and the way it would be considered.	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
5	Principle 5: Engagement processes are reviewed and improved	<ul style="list-style-type: none"> The engagement was reviewed and improvements recommended. 	Project Lead	Engagement was reviewed throughout the process and improvements put in place, or recommended for future engagement	<ul style="list-style-type: none"> Reviewed and recommendations made Reviewed but no system for making recommendations Not reviewed 	Evaluation by Project Lead
6	Engagement occurs early	<ul style="list-style-type: none"> Engagement occurred before or during the drafting of the planning policy, strategy or scheme when there was an opportunity for influence. 	Project Lead	Engagement occurred early enough for feedback to genuinely influence the planning policy, strategy or scheme	<ul style="list-style-type: none"> Engaged when there was opportunity for input into scoping Engaged when there was opportunity for input into first draft Engaged when there was opportunity for minor edits to final draft Engaged when there was no real opportunity for input to be considered 	Evaluation by Project Lead
7	Engagement feedback was	<ul style="list-style-type: none"> Engagement contributed to the substance of a plan or resulted in changes to a draft. 	Project Lead	Engagement contributed to the substance of the final plan	<ul style="list-style-type: none"> In a significant way In a moderate way In a minor way 	Evaluation by Project Lead

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#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
	considered in the development of planning policy, strategy or scheme				<ul style="list-style-type: none"> Not at all 	
8	Engagement includes 'closing the loop'	<ul style="list-style-type: none"> Engagement included activities that 'closed the loop' by providing feedback to participants/ community about outcomes of engagement 	Project Lead	Engagement provided feedback to community about outcomes of engagement	<ul style="list-style-type: none"> Formally (report or public forum) Informally (closing summaries) No feedback provided 	Evaluation by Project Lead
9	Charter is valued and useful	<ul style="list-style-type: none"> Engagement is facilitated and valued by planners 	Project Lead	Identify key strength of the Charter and Guide Identify key challenge of the charter and Guide		Evaluation by Project Lead



APPENDIX 4: CLOSING THE LOOP AND REPORTING BACK



Closing the loop and reporting back

How will you respond to participants?	Who's responsible?	When will you report back?
Keep a contact register of all participants who made a submission during the engagement period to use to provide feedback on the process and outcomes	Future Urban on behalf of the Designated Entity	Ongoing across the engagement period
Prepare an Engagement Report in accordance with section 73 of the PDI Act that includes summary of submissions, amendments to the Code Amendment and evaluation of engagement	Future Urban on behalf of the Designated Entity	As soon as practicable post-engagement
Publish the Engagement Report	Department of Trade and Investment	As soon as practicable post-engagement
Inform stakeholders on the outcome of the Code Amendment	Future Urban on behalf of the Designated Entity	As soon as practicable following a decision on the proposed Code Amendment
Publish the outcome of the Code Amendment	Department of Trade and Investment	As soon as practicable following a decision on the proposed Code Amendment

ATTACHMENT 5: LETTER FROM CITY OF WEST TORRENS



12 April 2023

Belinda Monier
Senior Consultant
Level 1, 74 Pirie Street
ADELAIDE SA 5000

Via email: [REDACTED]

Dear Ms Monier,

Draft Proposal to Initiate Code Amendment

Thank you for meeting with Council staff on 21 March 2023 to inform them of the impending lodgement of a Proposal to Initiate a Planning and Design Code amendment at 25 Pierson St, Lockleys.

They have advised me that this is a different Code Amendment to the one that was previously undertaken and subsequently declined in 2022 by the Minister for Planning.

They have also advised me that the Proposal to Initiate seeks the establishment of the Suburban Neighbourhood Zoning over the designated site with investigations to be undertaken that will explore possible TNVs as they relate to site area, site frontage and building height and the inclusion of a concept plan with a particular focus on the surrounding locality and site context.

Council's previous submission on the former Code Amendment (attached) yields some pertinent feedback that may assist in your preparation of the current Proposal to Initiate and help inform investigations for selection and preparation of policy and concept plan.

As you were advised by staff at your initial meeting with them, early engagement with Council's Elected Members is sought given their decision making role in respect of the strategic management of the City. Further, I can confirm that staff will support, where possible, the dissemination of information to the West Torrens community including through its social media channels, display of hardcopy documents and creating a "Your Say" page directing interested parties to the relevant sites hosting information.

As identified by staff, we strongly advise that your engagement strategy includes informing those people who submitted feedback during the previous Code Amendment process of the new proposed Code Amendment and encouraging them to provide further feedback.

I trust this letter is sufficient for your submission to the Minister for Planning in confirming your early attendance to inform of the intent to lodge the proposal.

If you would like to discuss this matter further please contact Gordon Andersen,
Manager Strategy and Business (Acting) on [REDACTED] or via email
[REDACTED]

Yours sincerely

A handwritten signature in black ink, appearing to read 'Terry Buss'.

Terry Buss PSM
Chief Executive Officer
City West Torrens

Attachments:

- *City of West Torrens submission on the former Planning and Design Code Amendment at 25 Pierson Street, Lockleys*

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel: 08 8416 6333
Email: csu@wtcc.sa.gov.au
SMS: 0429 205 943
Web: westtorrens.sa.gov.au



22 October 2021

Emily Nankivell
Future Urban
Level 1, 74 Pirie Street
ADELAIDE SA 5001

Dear Ms Nankivell,

RE: Private Proponent Code Amendment at 25 Pierson St, Lockleys

Please find attached City of West Torrens submission on the Planning and Design Code amendment at 25 Pierson Street, Lockleys.

Council is not supportive of the Urban Neighbourhood Zone being implemented over the affected site and seeks further investigations to inform better suited zone policy including investigation into the Suburban Neighbourhood Zone.

This Zone is located to the east, west and south of the site. The Suburban Neighbourhood Zone seeks low density residential development and has local variation capacity through TNV application to tailor minimum frontage, minimum site area and maximum building height.

The Suburban Neighbourhood Zone enables better alignment between the existing zone surrounding this discrete site and the private proponent's intent to provide medium density residential development with limited non-residential land uses to support the residential development, is at odds with the high density residential development identified in supporting documents provided for consultation.

Should you require further information or would like to discuss this matter further, please contact Sue Curran, Manager Strategy and Business on 8416 6333 or [REDACTED]

Yours sincerely,


Terry Buss PSM
Chief Executive Officer

Attachments:

- City of West Torrens submission on the Planning and Design Code amendment at 25 Pierson Street, Lockleys
- Extract from the released Confidential Council Agenda and Minutes 6 July 2021

City of West Torrens submission on the Planning and Design Code amendment at 25 Pierson Street, Lockleys

Introduction

On 14 July 2021, Council wrote to the Minister for Planning and Local Government requesting a review of the private proponent Code amendment process. This letter also requested that all existing private proponent Code amendments be placed on hold including the Lockleys Code amendment.

While Council's preferred position is that Code amendments be put on hold until the process is reviewed, in the event that this request is not granted, Council provides the following feedback on the Code Amendment for 25 Pierson St, Lockleys.

Discussion

The proposal seeks to amend the Code for the area which comprises a single allotment identified as Allotment 20, Filed Plan 17083, in the area named Lockleys, hundred of Adelaide. The land is located within the suburb of Lockleys.

The subject land comprises an area of 4.87 hectares, with Pierson Street forming the southern boundary and the River Torrens linear park to the immediate north. The land also has access from Tracey Crescent (east) and Azalea Drive (west).

The land currently accommodates the Westpac Mortgage Centre (office), the Lockleys Child Care and early learning centre and associated car parking (noting additional parking is provided off site at the Lockleys North Primary School).

The Code identifies the subject land as being located within the Employment Zone, which is somewhat of an anomaly in the context of the broader locality, reflecting the use of the land at this site. Adjacent land to the west, south and east is located in the Suburban Neighbourhood Zone and land to the north is in the Open Space Zone being the River Torrens.

Thorough investigations should be undertaken prior to zone selection, with the intent of the investigations informing the selection of suitable policy and zoning. In this instance, the Master Planned Zone has been identified as per the private proponent's preference rather than based on sound planning principles underpinned by strategic investigations.

Furthermore, the zone suggested in the Minister for Planning's letter dated 22 April 2021 appears to have little regard for the prevailing character of the existing surrounding pattern of residential development or the natural landscape provided by the River Torrens. The Minister's request for the investigations identified in the below dot points is supported:

- Exploration of linkages and opportunities for improved interface with the River Torrens Linear Park, including amenity, passive surveillance and wayfinding from the broader residential area.
- Consideration of the economic potential for population serving retail, commercial or community activities.
- Exploration of the use of the Urban Neighbourhood Zone, which provides for medium density residential development up to 6 storeys, together with minor retail, commercial and community activities that would serve the local population.

**City of West Torrens submission on the
Planning and Design Code amendment at 25 Pierson Street, Lockleys**

However, West Torrens is of the view that further investigations and considerations in relation to the subject site, including the use of the Suburban Neighbourhood Zone, with appropriate TNV to accommodate some density increase in what is otherwise a low rise, low density setting with a sensitive interface to the River Torrens also be undertaken. The affected area is not located on a major transport corridor, yet the policy contained in the Urban Neighbourhood Zone is similar to the Urban Corridor Zones in terms of land use, built form and density. The Council advises that the Urban Neighbourhood Zone is not an appropriate zone for the affected land.

Unfortunately, due to the pre-initiation of the Code Amendment not including Council in discussions, it is apparent that there has been a missed opportunity to identify further investigations, share information between all agencies (private proponent, Council and State Government) and identify all appropriate zoning for further consideration prior to community engagement. Following a review of the Code amendment currently on consultation, internal discussion with subject matter experts and resolution from the elected Council the following comments and recommendations are made.

Land uses and relationship with existing development:

It is recommended that:

- The Suburban Neighbourhood zone, in line with zoning located immediately adjacent the subject site which also provides for small scale non-residential land uses (such as minor retail, commercial and community activities), be investigated by the proponents as an alternative zoning for the affected site.
- Policy including TNV and **concept plan** providing for a sensitive transition of building form, bulk, scale, setbacks and height to respect low rise, low density residential development located in the adjacent Suburban Neighbourhood Zone and open, natural state of the linear park and River Torrens located in the adjacent Open Space Zone. It is suggested that the proponent identify and consult on appropriate TNV parameters.
- Investigate whether there is a need to include the extent of non-residential land uses anticipated by the Urban Neighbourhood Zone, given its identification as a site not considered as representing strategic employment lands be conducted by the proponents.
- The proponents undertake investigations in to market forces and future trends to support selection of zoning. Noting, that the Urban Neighbourhood Zone envisages a number of land uses currently sought by the Employment Zone and envisages some additional uses not currently identified in current policy (see table below). The Urban Neighbourhood Zone supports retention of light industry and inclusion of educational establishments, hotels and licensed premises:

**City of West Torrens submission on the
Planning and Design Code amendment at 25 Pierson Street, Lockleys**

Land Use and Intensity		
Employment Zone	Urban Neighbourhood Zone	Suburban Neighbourhood Zone
<p>A range of employment-generating light industrial, service trade, motor repair and other compatible businesses servicing the local community that do not produce emissions that would detrimentally affect local amenity. Development comprises one or more of the following:</p> <ul style="list-style-type: none"> • Advertisement • Consulting room • Indoor recreation facility • Light industry • Motor repair station • Office • Place of worship • Research facility • Retail fuel outlet • Service trade premises • Shop • Store • Telecommunications facility • Training facility • Warehouse. 	<p>Development of medium and high density accommodation types for living, including dwellings, supported accommodation, student accommodation, short term accommodation, either as part of a mixed use development or wholly residential development. Development comprises one or more of the following:</p> <ul style="list-style-type: none"> • Advertisement • Carport • Consulting Room • Dwelling • Educational Establishment • Hotel • Licensed Premises • Light Industry • Office • Outbuilding • Pre-school • Residential Flat Building • Retirement Facility • Shop • Student Accommodation • Supported Accommodation • Tourist Accommodation 	<p>Predominantly low density residential development with complementary non-residential uses compatible with a low density residential character. Development comprises one or more of the following:</p> <ul style="list-style-type: none"> • Ancillary accommodation • Community facility • Consulting room • Dwelling • Educational establishment • Office • Place of Worship • Pre-school • Recreation area • Shop • Supported accommodation.

**City of West Torrens submission on the
Planning and Design Code amendment at 25 Pierson Street, Lockleys**

- Proponent investigate the types of development that may be supported based on the restricted development triggers and implications on existing activity centres

Restricted Development		
Employment Zone	Urban Neighbourhood Zone	Suburban Neighbourhood Zone
<ul style="list-style-type: none"> • Industry except light industry • Shop except any of the following: <ul style="list-style-type: none"> a) shop with a gross leasable floor area less than 1000m² b) shop that is a bulky goods outlet c) shop that is ancillary to a light industry on the same allotment d) shop located in the Retail Activity Centre Subzone e) shop located in the Roadside Service Centre Subzone. • Waste reception, storage, treatment or disposal • Wrecking yard 	<ul style="list-style-type: none"> • Industry except light industry • Shop except any of the following: <ul style="list-style-type: none"> a) Shop located in the Main Street Subzone b) Shop located in the Urban Neighbourhood Retail Subzone c) Shop with gross leasable floor area less than 2000m² d) shop that is a restaurant 	<ul style="list-style-type: none"> • Shop except with a gross leasable floor area less than 1000m²

- The proponents undertake recommended investigations into site suitability to more sensitive land use as per the Preliminary Site Investigation undertaken by JBS&G dated 29 May 2020 prior to enacting policy that supports more sensitive land uses including residential development.

Community facilities, Soft and Hard Infrastructure:

It is recommended that the proponents:

- Undertake investigations of current and forecast demographics to support community facility provisioning.
- Assess existing provision of community facilities, including schools in collaboration with relevant Government agencies.

**City of West Torrens submission on the
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- Give consideration to the proposed Code Amendment and other Code Amendments planned in close proximity at 436-450 Findon Rd, Kidman Park former Metcash site (<https://www.charlessturt.sa.gov.au/development-and-infrastructure/policy-and-heritage/south-australia-planning-and-design-code/findon-road.-kidman-park>) and any cumulative impacts and likely demand on community facilities and existing infrastructure (both hard and soft), including preparation of a community infrastructure plan.
- The consultation document identifies that water mains, sewer and electrical remains outstanding. No decision should be made on a Code amendment until investigations in infrastructure, stormwater and services is complete and identifies the increase in service provisioning required by the incoming policy.

Walking and cycling:

- The Administration supports and encourages connection from this site to the existing shared pathway within the Linear Park to be shown on a **concept plan** as such, the Administration recommends that the proponent includes provision of improved permeability and connection to the linear park shared path.
- A strip of land in the alignment of Azalea Drive north-eastwards to the linear park should be provided for in a **concept plan** in the Code Amendment and by any future applicant developing the site to enable upgrade to the existing shared use path and access track. Currently, there are steep slopes on the river side of the reserve and any additional land from the subject site would be beneficial for future planning and upgrade of the southern shared use path. This would improve visitor experience, and importantly, safety.

Climate responsiveness:

- It is recommended that the proponent be made aware of the following rezoning issues to ensure a climate responsive development:
 - Allotment orientation and building design to maximise solar gain and energy performance.
 - Ensure street widths and driveway crossover locations are designed to allow street tree planting and maturation.
 - Promote use of energy efficient building materials and external finishes.
 - Promote use of renewable energy and recycled water in the policy development and any future development of the site.

Open Space/green space:

- General feedback for the proponent includes, recent investigations into the River Torrens identifies numerous stakeholders who are requiring more of the park as a place of ecological, recreational and experiential value. Recent tensions include densifying inner suburbs, a hotter and drier climate with more severe weather events, and the rising desire by people to be in nature. These considerations are straining the established nature of the park, intensifying requirements of, and tensions between, its multiple roles, and complicating efforts towards improvements to the park.
- General feedback for the proponent includes highlighting that the River Torrens linear park is identified as being a regional open space attracting people from beyond the City of West Torrens. It is a linear path which connects open spaces across the Greater Adelaide region. The immediate locality can be seen to be in a fairly natural state with native plantings intended to enhance biodiversity. This is not proposed to change and should be protected from encroachment by any future development.

**City of West Torrens submission on the
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- General feedback for the proponent identifies that the open space of the linear park is not only used as a walking/cycling path but provides recreational space and in this particular location is highly prized as a feature location in West Torrens' *'Our Big Backyard'*.
- Further discussions are sought between the private proponent and Council around provision of open space on the subject site including location to achieve a buffer to existing linear park for inclusion in a **concept plan**.
- Council has developed a *Public Realm Design Manual* to assist in guiding the material and aesthetics of public spaces and road reserves. This document is available through the Council Website and would be used as a guidance to the selection of materials and finishes in association with any public space delivery within ultimate development of the site at a later date.

Vegetation and landscaping:

- It is recommended that the proponent undertakes a tree audit on the subject site and adjacent immediately to ensure appropriate buffers are accommodated in any **concept plan** to protect trees that are regulated, significant or identified as part of a wildlife corridor. Council's Arborist commented, from an initial rudimentary inspection, that the trees sited along the northern portion of the subject site were potentially of greater environmental benefit than many of the trees within the adjacent linear Park corridor.
- For the proponent's information, across the entirety of the northern boundary of the site, there is an existing, heavily vegetated, earth mounding formation within the Linear Park, with minimal offset from the fence line. Council Administration are not aware of the history of this mounding, it is speculated that (based on its placement and the manner in which it terminates at both ends of the site) the mound is not part of the formal flood levee protection works along the river, but an amenity buffer between the Linear Park and the existing activity on the site.
- The private proponent is advised that established street trees on Pierson Street are to be retained

Biodiversity:

The following is provided for consideration when looking at the appropriateness of development potential and zone selection adjacent an area recognised for its high biodiversity value, being the River Torrens:

- In partnership with Green Adelaide, through the River Torrens Recovery Project, Council undertakes work along the River Torrens to improve water quality and ecosystem function in the river and the coastal waters where it enters the sea. As part of this Council targets priority weeds for removal and undertakes habitat restoration in conjunction with the local community through annual planting events. In 2018 a community planting event was held along Tracey Crescent, Lockleys (which is close to the proposed development) to plant 4,000 native seedlings. Three native bee BnB's were also installed in conjunction with Gardening Australia's Sophie Thomson and local native bee expert Dr Katja Hogendoorn. Educational signage was installed to promote the different types of native bees which can be found in the area.

**City of West Torrens submission on the
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- A number of Management Plans have been developed to provide an overall vision and consistency for the River Torrens Linear Park, including the *River Torrens Linear Park Management Plan (Eastern Section)* which was developed by URPS in 2011. The plan does note however that the City of West Torrens was not involved in the development of this Management Plan. The Plan references community feedback and views regarding potential developments adjacent to the area including:

The community engagement process also emphasised the need for infill development to have a carefully designed interface that minimised the hardening of the Linear Park.

...Residential development adjacent to the Linear Park should be of a height, scale, bulk, set-back, colours and site coverage which are sympathetic to the natural setting of the park and do not undermine its natural, aesthetic and environmental values.

- Lighting included as part of the development (such as on roadways) and a general increase in overspill from residential properties has the potential to impact local wildlife. Light pollution has been shown to impact the behaviour of wildlife, and even cause physiological changes which could be particularly acute when the development is directly adjacent to the River Torrens. The existing site does not appear to have significant artificial lighting, so the development would contribute to an increase in localised light pollution.

Heritage:

- It is recommended that the proponent undertakes investigations and review of Register of Aboriginal Sites and Objects around the river (*Karrawirra Pari*), adjacent land (as necessary) and subject site in recognition of Kaurna culture and connection to the land.

Waste:

- It is recommended that the proponent engages in discussions with Council administration and investigate alternate waste systems that enable increased street tree planting and on-street car parking.

Stormwater and WSUD:

- The information provided to date by the proponent acknowledges that no information has currently been provided in relation to stormwater management, and this is an area requiring further investigation by the proponent.
- It is requested that the stormwater management from the greater development of this site be addressed in a master planned manner to identify and implement the most efficient and effective stormwater management solutions for the development of the site.
- With a Master Planned Stormwater Management Scheme for the site, Council seeks genuine harvesting of stormwater runoff both in a passive and active manner, improvement of the quality of the stormwater runoff from the site in accordance with the State Government's WSUD policy and detention of runoff of flows from the site.

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- It is council administration's current understanding that the majority of the site (if not all) drains to a dedicated stormwater outlet to the River Torrens directly to the north of the existing site boundary with Azalea Drive. It is believed that there is no water external from site which makes its way to this outlet and there is no site based water which makes its way to the surrounding Council streets or drains. The developer may already be aware of this as all presented options have some manner of stormwater management basin in the corner of the site adjacent to this discharge location. Council would seek for all stormwater runoff from the redevelopment of this site to be directed to this existing connection, so as not to adversely impact on the surrounding streets and stormwater networks.

Cars, roads, traffic and public transport:

- If the subject site were used for residential development as suggested by the Applicant, the proposal presented in CIRQA traffic report would result in a significant reduction in trips generated from the subject site. Therefore, there would likely be a significant improvement to the traffic flow conditions in Pierson Street and the adjacent road network, including the traffic signals at Pierson Street/Rowells Road, resulting from the proposal. Overall, compared to the existing commercial land uses, the proposed residential land uses should result in lower traffic volumes on the major collector route of Pierson Street-Garden Terrace. The report does not address potential for non-residential land uses anticipated by the Urban Neighbourhood Zone.
- The provided concept plans are considered too simplistic for Council Administration to provide any comment of value on suitability on potential road design characteristics. The various options appear to comprise a combination of more major roads, secondary roads and laneways, Council administration would typically be supportive of a hierarchy of roads of this nature and would be happy to work with the applicant to further consider specific road corridor width and road design characteristic as option development further advances.
- Having regard to the potential daily trip generation of the site (1,600 vpd), it would not be unreasonable to consider 2 potential road connections in Pierson Street for the subject site, provided the new road junctions are able to be kept at sufficient distances from the adjacent existing junctions (with reference to the relevant Austroads design guidelines). This would enable the traffic generated from the subject site to be distributed in a more efficient manner.
- Pierson Street is a major collector road, allotments should be designed to have access from the internal road, or rear loaded access with access from Pierson Street be avoided. This is to minimise the interference to the collector road, particularly on the approach to the traffic signals at Rowells Road, and to maintain safety by reducing conflict points.
- The provision of connectivity to both Azalea Drive and Tracey Crescent could bring about excessive through movement of traffic. Council reserves comment on connection to Azalea Drive following receipt of a traffic report that reflects the zoning sought.

**City of West Torrens submission on the
Planning and Design Code amendment at 25 Pierson Street, Lockleys**

- The Administration does not support a direct connection from the site to Tracey Crescent for vehicle access, due to the manner in which the street network is arranged (as shown in option 3), and the potential of this being used as preferred site access over the Pierson Street connection.
- It is noted in option 3 that dead end roads would not be convenient for waste collection and should be avoided.

Overlays

Airport Building Heights (Regulated) Overlay (all structures over 15 metres)

- The affected land has the Airport Building Heights (Regulated) overlay applied. Buildings located in this area that will exceed the height specified by this overlay, being over 15 metres will require a referral to the airport-operator company. The purpose is to provide expert assessment and direction to the relevant authority on potential impacts on the safety and operation of aviation activities. The proposed policy seeks a TNV of a maximum building height of 24.5 metres.
This Code amendment should be referred to the relevant body for consideration of the impact of such a height increase from current policy. Currently the affected land has a maximum building height of 2 levels up to a height of 9 metres as per PO 3.5 and DTS/DPF 3.5 for the Employment Zone.

Traffic Generating Development Overlay

- The affected site is located within the Traffic Generating Development Overlay for which the following triggers would require a referral to the Commissioner of Highways. Except where all of the relevant deemed-to-satisfy criteria are met:
 1. land division creating 50 or more additional allotments
 2. commercial development with a gross floor area of 10,000m² or more
 3. retail development with a gross floor area of 2,000m² or more
 4. a warehouse or transport depot with a gross leasable floor area of 8,000m² or more
 5. industry with a gross floor area of 20,000m² or more
 6. educational facilities with a capacity of 250 students or more.

Information contained within the traffic report indicates that this is to be a high density development seeking policy to cater for approximately 360 dwellings, likely creating in excess of 50 or more additional allotments, without considering potential non-residential uses envisaged by the Zone currently consulted on.

The Code amendment should also be referred to the Commissioner of Highways for consideration and to enable adequate future planning, specifically highlighting to the appropriate Commissioner the reason for consultation.

City of West Torrens submission on the Planning and Design Code amendment at 25 Pierson Street, Lockleys

General Comments:

- It is sought that the private proponent include a **concept plan** in the Code amendment and engage the community and Council on the information contained in the **concept plan**. The **concept plan** should contain key policy including road location connection, open space and other elements necessary to support the development of the site;
- Investigations be undertaken by the proponent considering cumulative impacts (e.g. traffic, visual amenity) as a result of proposed Code amendment at the Metcash site in Kidman Park;
- 3D modelling be provided to community to demonstrate:
 - the intent of the proposed policy as developed at its maximum capacity, and
 - the extent of land that may experience impaired visual amenity and erosion of low density, low rise character. Including impact on key vistas due to an increase from the current 2 levels (9 metres) maximum height envisaged to the proposed 6 levels (24 metres) maximum height sought.
- The Strategic Planning Outcomes as per appendix 4 of the consultation document does not explore some key State Planning Policies. In particular, review against Biodiversity, Climate Change and Cultural Heritage. Delving into appendix 4 reveals that Code amendment outcomes when considered against SPPs relating to infrastructure, water security and quality and employment lands are either missing or generic in response. Its queried why all SPPs aren't captured, considered and if irrelevant noted as such.

Consultation

The level of uplift sought, including range of non-residential land uses, building height and residential yield is not accurately portrayed in consultation documents. The proponent routinely refers to '*medium density residential uses and some smaller compatible non-residential uses*'. This language and explanation throughout the document/s does not adequately portray the extent of development possible through the Urban Neighbourhood Zone. Site plans provided in the traffic report seeks high density residential development without any non-residential land use, likewise, interface and massing diagrams do not adequately portray that 6 building levels could be developed across the entirety of the affected area (bar any interface provisions at the Zone boundary).

For this reason the consultation on this Code Amendment is confusing, if not misleading.

Secondly, consultation on a Code Amendment is very much akin to public notification for any development application requiring notification (including, for example, a carport that may have exceeded boundary length by mere centimetres). It is worth noting that in public notification for a development application there are clear parameters about expectation and information to be provided and displayed.

The above points are a reflection of the current private proponent Code Amendment process, this requires review by the State Government, to provide a process which better reflects the intent of the Community Engagement Charter.

Consideration by the State Government should also be given to requiring State Government approval of Engagement Plans and the messaging provided to the community to maintain the integrity and meaningfulness of the process for Code Amendments.

City of West Torrens submission on the Planning and Design Code amendment at 25 Pierson Street, Lockleys

Finally, all impacted community members/land owners should be engaged during the consultation. It is envisaged that land beyond the 60 metres is affected and in this instance even those with line of sight across the River Torrens.

Conclusion

Investigations to date do not appear adequate to have enabled identification of the proponent's preferred zone. The investigations should inform the policy setting. To reiterate, an alternate policy to be investigated by the proponent is the Suburban Neighbourhood Zone that surrounds the subject site. Based on the documents provided by the Minister, Attorney-General's Department, the planning consultant and Council's own investigations, Council provided the following feedback for the Minister's consideration:

- Council report and resolution from meeting held 6 July 2021 (attached).
- Investigate alternate zoning of Suburban Neighbourhood Zone, as is in place surrounding the subject site. The Suburban Neighbourhood Zone provides low rise and, low and medium density housing through tailored TNV implementation.
- In the event of Urban Neighbourhood Zone being the preferred option by the Minister, that further investigation and inclusion of appropriate TNV to better reflect the existing character and provide for appropriate parameters to protect the surrounding open character, with particular regard to building height, street frontage, site area and natural environment; and
- Inclusion of a concept plan that captures road connections to existing network, public open space, strip of land to improve the existing shared use path and access track along Linear Park and any stormwater detention requirements.

City of West Torrens submission on the Planning and Design Code amendment at 25 Pierson Street, Lockleys

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21.4 Private Proponent Code Amendment 2

Reason for Confidentiality

The Council is satisfied that, pursuant to Section 90(3)(j)(i) and (j)(ii) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (j)(i) Information the disclosure of which - would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council).
- (j)(ii) Information the disclosure of which - would, on balance, be contrary to the public interest.

RECOMMENDATION

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.4 - Private Proponent Code Amendment 2, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(j)(i) and (j)(ii) because this information is required to be dealt with in confidence to ensure that Council does not divulge confidential information provided to it by a Minister for the Crown
2. At the completion of the confidential session the meeting be re-opened to the public.

Brief

This reports presents information and initial feedback with regard to a private proponent led Planning and Design Code Amendment, in relation to land in Lockleys, which has been initiated by the Minister for Planning and Local Government.

RECOMMENDATION

It is recommended to Council that the Chief Executive writes to the Minister of Planning and Local Government:

1. Detailing the issues raised in this report with regard to the *Lockleys Code Amendment*.
2. Seeking more detailed investigations to be undertaken to inform zone selection and inclusion of appropriate technical and numeric variances (TNV) in the *Lockleys Code Amendment*.
3. Seeking the inclusion of a concept plan in the *Lockleys Code Amendment* that details:
 - a) anticipated building heights;
 - b) building envelope and setbacks;
 - c) Infrastructure layout;

In order to:

- i. provide policy that is compatible with the surrounding character of the area; and

City of West Torrens submission on the Planning and Design Code amendment at 25 Pierson Street, Lockleys

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- ii. ensure that environmental audit advice that has been provided applies to the intended design of development at the site in order to protect human health; and
 - iii. achieve appropriate interface policy between the subject site and the River Torrens Linear Park; and
 - iv. future-proof infrastructure associated with any development that takes place as a result of the *Lockleys Code Amendment*
4. Advising that, to be consistent with surrounding zones, the *Lockleys Code Amendment* should give consideration to the 'Suburban Neighbourhood Zone' as an alternative option for the conversion of this site to residential uses (subject to appropriate site remediation if required).

FURTHER

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the Item 21.4 - Private Proponent Code Amendment 2 the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(j)(i) and (j)(ii), be kept confidential and not available for public inspection for a period of 6 months from the date of this meeting, on the basis that this information is required to be dealt with in confidence to ensure that Council does not divulge confidential information provided to it by a Minister for the Crown.
2. Council delegates the power of review, but not the extension, of the confidential order to the Chief Executive Officer on a monthly basis in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

Introduction

Council has received notification from the Minister for Planning and Local Government that she has initiated a private proponent led Planning and Design Code Amendment (*Lockleys Code Amendment*) with respect to 25 Pierson Street, Lockleys (Image one), being a 4.87 hectares in size (Attachments 1 & 2 respectively). The proponent is Pierson Pty Ltd and the consultant assisting them is Future Urban.



Image one: Subject area highlighted in blue

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The subject land is located in the Lockleys Ward (Image two), in close proximity to Thebarton Ward which is on the eastern side of Holbrooks Road and further east (down Ashley St and located to the rear of properties on Hayward Ave), and Airport Ward which is south of Henley Beach Road. Across the river in the City of Charles Sturt, the nearby wards are Findon and Beverley Wards.



Image two: LGA Wards identified by yellow border and text



Image two: LGA Wards identified by blue border and orange text

The proposed Lockleys Code Amendment is limited to the spatial application of set zones which use the policy wording established in the published Code.

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As the Lockleys Code Amendment does not seek to create new planning rules or policy provisions, the consultant acting on behalf of the proponent (known as the 'designated entity') only has a mandatory obligation to consult 'in writing' with:

- The City of West Torrens; and
- Owners or occupiers of the land and adjacent land in accordance with Regulation 20 of the Planning, Development and Infrastructure (General) Regulations 2017.

The proposed Lockleys Code Amendment seeks to rezone the subject land from the Employment Zone, which was applied to the site through the introduction of the Planning and Design Code (Code). The private proponent has identified that the following zones will be included for further investigation as part of the Code Amendment:

- Master Planned Neighbourhood Zone; or;
- Urban Neighbourhood Zone (as suggested by the Minister for further exploration).

In the newly introduced private proponent-led Code Amendment process, Council is no longer a decision-maker in the code (policy) amendment process. Council's formal input into the Code amendment is limited to being consulted as a stakeholder in the engagement/consultation phase.

Due to the nature of a private proponent-led Code Amendment, the Administration is seeking early input from Members and a pre-engagement position to shape feedback to the public consultation that is proposed to be undertaken in August for a period of 6 weeks. There has been no indication, as yet, that Council will be engaged earlier than the commencement of the consultation process.

Discussion

Private Proponent Led Code Amendment Process

The process of proponent led Code Amendments run by a designated entity on their behalf, is new to South Australia and was introduced as part of the planning reform that recently came into effect on 19 March 2021 for Phase 3 councils, of which Council is one. This process enables 'a person with an interest in the land' to engage with a private planning consultancy to:

1. Initiate the proposed Code Amendment (at which point the Minister may choose to approve the initiation or otherwise);
2. undertake relevant investigations and community engagement; and
3. provide relevant investigations and reporting on the engagement back to the Minister.

Following this, at the completion of the Code Amendment process, the Minister will make a determination on whether to approve the proposed amendment.

The Code Amendment process appears to be undergoing a process of refinement, with a number of amendments to *Practice Direction 2- Preparation and Amendment of Designated Instruments* (PD 2) evident over the last month, including the most recent iteration which requests:

'Evidence that the Private Proponent has undertaken preliminary consultation with the Chief Executive Officer of the relevant Council and/or with a relevant Joint Planning Board on the Proposal to initiate and details of any matters raised on the Proposal to initiate as a result. If consultation with the Chief Executive Officer of the relevant Council or with the relevant Joint Planning Board has not been undertaken by the Private Proponent, consultation will be undertaken by the Department'.

The above requirement was not in place when the Lockleys Code Amendment was initially commenced and the relevant PD2, version 2 is attached (**Attachment 3**).

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The Community Engagement Charter (Charter) (Attachment 4) and PD2 do not identify minimum requirements for the duration of a Code Amendment engagement process. Council has not yet been formally advised of the content of the proposed engagement plan, or indeed of the engagement plan itself, although at a minimum owners or occupiers of adjacent land will be notified of the Code Amendment in writing and be directed to the PlanSA portal to provide their input.

The scope of influence for this Code Amendment is yet to be advised, but may include parameters related to TNV including site area, minimum frontage and building height along with concept plans which relate to infrastructure including open space, connectivity e.g. road, pedestrian, road widening and stormwater detention.

While the engagement process is designed and undertaken by the private proponent, the Administration will facilitate engagement when possible, including:

- offering to keep hardcopies of relevant documents at the Civic Centre, Hamra Centre and any community centres in close proximity to the affected land;
- pushing messages out through social media; and
- promoting the opportunity to participate the Code amendment engagement process via Council's website which will direct parties to the PlanSA portal.

A Council pre-brief has been arranged for August 2021, at which the consultant will present the proposed Code Amendment to Members.

Below depicts the engagement requirements with regard to Code Amendments (being the last column entitled 'Policy Setting'.

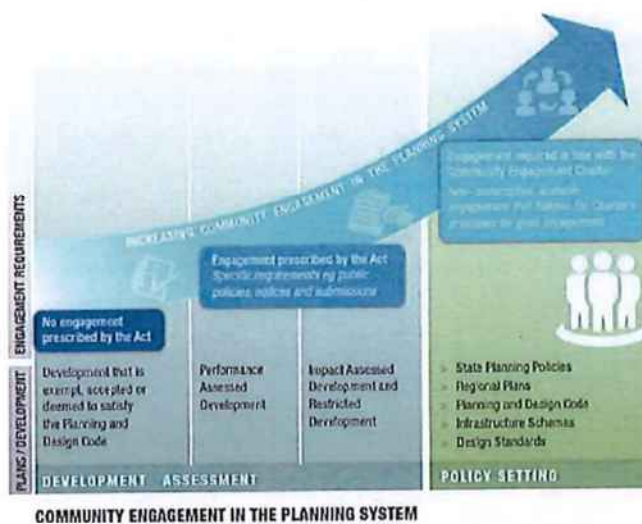


Image three: Community Engagement in the Planning System as per the Community Engagement Charter

The application of the following principles, as outlined in the Community Engagement Charter are mandatory and they must be considered when the designated entity acting on behalf of the private proponent determines the approach to engagement.

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The below points are also reviewed by the decision maker as to whether they were adequately considered:

1. Engagement is genuine
2. Engagement is inclusive and respectful
3. Engagement is fit for purpose
4. Engagement is informed and transparent
5. Engagement processes are reviewed and improved

Affected Area

The proposal seeks to amend the Code for the area which comprises a single allotment identified as Allotment 20, Filed Plan 17083, in the area named Lockleys, hundred of Adelaide. The land is located within the suburb of Lockleys.

The subject land comprises an area of 4.87 hectares, with Pierson Street forming the southern boundary and the River Torrens linear park to the immediate north. The land also has access from Tracey Crescent (east) and Azalea Drive (west).

The land currently accommodates the Westpac Mortgage Centre (office), the Lockleys Child Care and early learning centre and associated car parking (note: additional parking is provided off site at the Lockleys North Primary School).

The Code identifies the subject land as being located within the Employment Zone. Adjacent land to the west, south and east is located in the Suburban Neighbourhood Zone and not the General Neighbourhood Zone as indicated in the proposal to initiate (page 3). Land to the north is in the Open Space Zone (see image four, which highlights current zoning).



Image four: Current zoning as per the Planning and Design Code

For context, the Code identifies the following desired outcome/s for each of the current zones. The desired outcome is the overarching intent for the zone which subsequent provisions should help achieve the desired outcome (DO).

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- **Employment Zone:**

DO 1	A diverse range of low-impact light industrial, commercial and business activities that complement the role of other zones accommodating significant industrial, shopping and business activities.
DO 2	Distinctive building, landscape and streetscape design to achieve high visual and environmental amenity particularly along arterial roads, zone boundaries and public open spaces.

- **Suburban Neighbourhood Zone**

DO 1	Low density housing is consistent with the existing local context and development pattern. Services and community facilities contribute to making the neighbourhood a convenient place to live without compromising residential amenity and character.
------	--

- **Open Space Zone:**

DO1	Areas of natural and landscaped open space provide for biodiversity, tree canopy cover, urban cooling and visual relief to the built environment for the health and enjoyment of the community.
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Of note, land in the Strategic Employment Zone located north-west of the subject site in the City of Charles Sturt has been identified for rezoning in the near future (Attachment 5).

Proposed Zones

Below is a summary of the two zones that the Code Amendment is investigating for the affected area. The Master Planned Neighbourhood Zone was put forward by the Future Urban, as per the private proponent's proposal to initiate and Urban Neighbourhood Zone has been suggested by the Minister on advice from Attorney General's Department and the State Planning Commission in an attempt to retain some employment land uses at the site.

- **Master Planned Neighbourhood Zone**

The desired outcome seeks to provide for a new or expanding community with a diverse range of housing that supports a range of needs and lifestyles located within easy reach of a diversity of services, facilities and open space. The intent of the Master Planned Neighbourhood Zone as outlined by AGD during the community consultation on the Draft Code (for phase 3) includes:

- an emphasis on addressing the majority of planning, design and infrastructure matters through a master planned approach,
- flexible assessment pathway applied for dwellings at the individual allotment scale. This may include the introduction of an accepted pathway (no planning consent is required) for new houses in master planned areas if they are consistent with an approved building envelope plan.

The Master Planned Neighbourhood Zone looks to provide a low to medium density neighbourhood (medium net residential density means 35 to 70 dwelling units per hectare) with a low to medium rise residential character (low-rise means up to and including 2 building levels and medium-rise means 3 to 6 building levels). It is noted that medium to high density (high density means greater than 70 dwellings units per hectare) is supported close to activity centres, open space and/or public transport and buildings above 3 levels and up to 6 levels be located close to activity centres, open space and/or public transport.

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The following land uses are identified as suitable within the Master Planned Neighbourhood Zone:

- Ancillary accommodation
- Community facility
- Consulting room
- Display home
- Dwelling
- Educational establishment
- Indoor recreation facility
- Office
- Pre-school
- Recreation area
- Residential flat building
- Retirement facility
- Shop
- Supported accommodation.

The Planning and Design Code Amendment Engagement Report prepared by the Attorney-General's Department indicates the Master Planned Neighbourhood Zone as suitable for use in broad hectare areas. Land is classified as broad hectare if it is residentially zoned (including mixed use zones), greater than 4,000 square metres, ([Broadhectare Report 2019.pdf](https://www.dpti.sa.gov.au/Broadhectare_Report_2019.pdf) ([dpti.sa.gov.au](https://www.dpti.sa.gov.au)))

- Urban Neighbourhood Zone

This zone supports a combination of major land use types such as residential, retail, office, commercial and civic in compact and higher-density growth or regeneration areas. These are the highest density of land uses in the state (with the exception of the Adelaide CBD) and may apply to locations where there is substantial opportunity to increase the density of development around a major public transit node or corridor or a significant place of interest.

The Urban Neighbourhood Zone is a mixed use area that:

- a) provides a flexible policy framework for the redevelopment of urban areas in close proximity to high frequency public transport corridors or adjacent primary road corridors that have the potential to become activity generators
- b) provides for the high-quality design and integration of buildings and public realm in mixed use areas with walkable urban form, excellent provision for walking and cycling and active street frontages that encourage social interaction, positively contribute to public safety and vibrancy and promote active movement and public transport use
- c) provides a concentration of mixed use activity close to community focal points, such as a high frequency fixed transit stop, activity centre or high quality open space
- d) provides adaptable and flexible buildings that can accommodate changes in land use and respond to changing economic and social conditions and advances in technology
- e) transitions to a reduced scale and intensity at the zone boundary to maintain the amenity of residential properties located within adjoining zones.

This zone supports development of medium and high density accommodation types for living, including dwellings, supported accommodation, student accommodation, short term accommodation, either as part of a mixed use development or wholly residential development.

The following land uses are considered appropriate (subject to appropriate interface controls):

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- Advertisement
- Carport
- Consulting Room
- Dwelling
- Educational Establishment
- Hotel
- Licensed Premises
- Light Industry
- Office
- Outbuilding
- Pre-school
- Residential Flat Building
- Retirement Facility
- Shop
- Student Accommodation
- Supported Accommodation
- Tourist Accommodation

There appears to be scope for development in specified locations of up to 7 or more building levels as per performance outcome 1.2, although there is capacity for appropriate TNV to be applied and also inclusion of concept plans. This zone also seeks to manage the interface with a low-rise neighbourhood-type zone by incorporating less dense, low-rise residential land uses at the interface, and avoiding land uses or intensity of land uses that adversely affect residential amenity.

Both Zones being investigated by the private proponent have subzones that enable retail or activity centres. It is not known whether there is an intent to include subzones. Following investigations undertaken to date, Future Urban has advised that community engagement would include the presentation of the Urban Neighbourhood Zone as the most suitable zoning for the subject site (in keeping with the Minister's suggestion).

To reaffirm, the private proponent led Code amendment process, enables a person who can demonstrate an interest in the affected land to propose a rezoning with policy that suits their needs. The selection of policy appears to occur prior to completion of adequate investigations and in the absence of engagement with Council and Council administration to share information to help inform policy selection and discuss infrastructure needs. It is yet to be made clear (by the proponent and/or the Minister/AGD) how community feedback may shape policy and whether possible variances in policy may be captured in concept plans or technical and numerical variances offered by the selected zoning in response to any of community feedback received.

Investigations

Below is a summary of the conclusions which have been derived and provided in support of the proposed rezoning to the Urban Neighbourhood zone:

Transport Investigations:

Prepared by CIRQA Pty Ltd dated 16 April 2020

The CIRQA report provides the summary below, it is worth noting that this has been based on residential development and does not consider the mixed use nature of the private proponent's preferred Urban Neighbourhood Zone:

'The subject rezoning (DPA) within Lockleys will facilitate the future redevelopment of the subject land for residential development. It is anticipated that up to 360 dwellings could be developed within the site (likely in a mix of townhouses and apartments).'

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It is considered desirable that at least one primary intersection be provided on Pierson Street to service the subject site, albeit additional intersections and minor direct access may be considered (subject to appropriate analysis, design and liaison with Council). It is desirable that the access on Pierson Street accommodate the majority of vehicle movements associated with the site (and the internal road network should be designed accordingly). Additional access may also be provided via Azalea Drive and Tracey Crescent, however should be minor (secondary) in nature.

The intersections (access points) should connect to an internal road network designed and constructed in accordance with the City of West Torrens' requirements. The planning and design of the internal layout shall ensure adequate provisions for on-street parking, waste collection vehicle movements and appropriate traffic control treatments within the site. A high level of permeability for pedestrians and cyclists should be provided including connections to/from the adjacent Linear Trail.

An assessment has been undertaken of the traffic generation associated with the subject site. This includes a forecast of existing generation as well as that associated with the anticipated future yields. The forecasts identify that there will be a reduction in traffic generation associated with the ultimate redevelopment of the site. The rezoning and subsequent redevelopment would therefore result in a positive impact on the adjacent road network. Additionally, SIDRA analysis has been prepared for the intersection of Pierson Street and Rowells Road which confirms improved conditions would be realised as a result of the redevelopment of the site for residential use.'

Preliminary Site Investigation- 25 Pierson St, Lockleys:

Prepared by JBS&G dated 29 May 2020

JBS&G recommends the following to further ascertain the contamination status at the site:

- Undertake a ground penetrating radar survey of the western carpark to determine if there is a UST adjacent to the southern boundary of the childcare centre;
- Undertake a limited soil survey in the vicinity of the UST for diesel to determine if the tank or associated infrastructure has leaked; and
- Should there be any future works in relation to the repair or replacement of the UST, a detailed soil (and potentially groundwater) investigation should be undertaken in the vicinity of the UST to determine whether it has caused site contamination. Any assessment works related to the UST (replacement, removal, validation) should be undertaken by a suitably qualified and experienced site contamination consultant in accordance with SA EPA and other relevant guidelines;
- Should the site be redeveloped that includes a change to a more sensitive land use (i.e. residential), it is likely a site contamination audit will be required, based on the activities at the site (primarily storage of petroleum); and
- If the land use changes to residential, further soil, groundwater and soil vapour assessment may be required by a site contamination consultant to support the site contamination audit – these works may also include remediation works (i.e. tank removal / tank pit validation works).

To best determine the subject sites suitability for a more sensitive land use, such a residential zoning, the above recommendations be implemented.

Administration Response based on Proposal to Initiate

Based on the documents provided by the Minister, the Administration has reviewed the subject site and written materials and provides the following **preliminary feedback** for Council's consideration in readiness for the invitation for Council to respond formally as part of the community engagement process:

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Land uses and relationship with existing development:
It is recommended that:

- The Suburban Neighbourhood zone, in line with zoning located immediately adjacent the subject site that provides for small scale non-residential land uses, be investigated by the proponents as an alternative zoning for the affected site
- Policy and concept plans that require sensitive transition of building form, bulk, scale, setbacks and height to respect low rise, low density residential development located in the adjacent Suburban Neighbourhood Zone and open, natural state of the linear park and River Torrens located in the adjacent Open Space Zone. Identify and consult on appropriate TNV parameters be sought.
- An investigation into whether there is a need to include non-residential land uses, given its identification as a site not considered as representing strategic employment lands be conducted by the proponents.
- The proponents undertake all relevant investigations prior to settling on a preferred zone, allowing investigations to inform policy setting.
- The proponents undertake recommended investigations into site suitability to more sensitive land use as per the Preliminary Site Investigation undertaken by JBS&G dated 29 May 2020
- The proponents undertake investigations in to market forces and future trends to support selection of zoning or to support alternate zone.

Community facilities and development:
It is recommended that the proponents:

- undertake investigations of current and forecast demographics to support community facility provisioning.
- assess existing provision of community facilities, including schools in collaboration with relevant Government agencies.
- give consideration to the proposed Code Amendment and other Code Amendments planned in close proximity at 436-450 Findon Rd, Kidman Park former Metcash site (<https://www.charlessturt.sa.gov.au/development-and-infrastructure/policy-and-heritage/south-australia-planning-and-design-code/findon-road-kidman-park>) and any cumulative impacts and likely demand on community facilities and existing infrastructure (both hard and soft), including preparation of community infrastructure plan.

Walking and cycling:

- The Administration supports and encourages connection from this site to the existing shared pathway within the Linear Park to be shown on a concept plan as such, the Administration recommends that the proponent includes provision of improved permeability and connection to the linear park shared path.
- A strip of land in the alignment of Azalea Drive north-eastwards to the linear park should be provided for in a concept plan in the Code Amendment and by any future applicant developing the site to enable upgrade to the existing shared use path and access track. Currently, there are steep slopes on the river side of the reserve and any additional land from the subject site would be beneficial for future planning and upgrade of the southern shared use path. This would improve visitor experience, and importantly, safety.

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Climate responsiveness:

- It is recommended that the proponent be made aware of the following rezoning issues to ensure a climate responsive development:
 - Allotment orientation and building design to maximise solar gain and energy performance.
 - Ensure street widths and driveway crossover locations are designed to allow street tree planting and maturation.
 - Promote use energy efficient building materials and external finishes.
 - Promote use of renewable energy and recycled water in the policy development and any future development of the site.

Open Space/green space:

- General feedback for the proponent includes highlighting, recent investigations into the River Torrens identifies numerous stakeholders who are requiring more of the park as a place of ecological, recreational and experiential value. Recent tensions include densifying inner suburbs, a hotter and drier climate with more severe weather events, and the rising desire by people to be in nature. These considerations are straining the established nature of the park, intensifying requirements of, and tensions between, its multiple roles, and complicating efforts towards improvements to the park.
- General feedback for the proponent includes highlighting that the River Torrens linear park is identified as being a regional open space attracting people from beyond the City of West Torrens. It is a linear path which connects open spaces across the Greater Adelaide region. The immediate locality can be seen to be in a fairly natural state with native plantings intended to enhance biodiversity. This is not proposed to change and should be protected from encroachment by any future development.
- General feedback for the proponent identifies that the open space of the linear park is not only used as a walking/cycling path but provides recreational space and in this particular location is highly prized as a feature location in West Torrens' 'Our Big Backyard'.
- Further discussions are sought between the private proponent and Council around provision of open space on the subject site including location to achieve a buffer to existing linear park for inclusion in a concept plan.
- Council has developed a *Public Realm Design Manual* to assist in guiding the material and aesthetics of public spaces and road reserves within the city. This document is available through the Council Website and would be used as a guidance to the selection of materials and finishes in association with any public space delivery within ultimate development of the site at a later date.

Vegetation and landscaping:

- It is recommended that the proponent undertakes a tree audit on the subject site and adjacent immediately to ensure appropriate buffers are accommodated in any concept plan to protect trees that are regulated, significant or identified as part of a wildlife corridor. Council's Arborist commented, from an initial rudimentary inspection, that the trees sited along the northern portion of the subject site were potentially of greater environmental benefit than many of the trees within the adjacent linear Park corridor.
- For the proponent's information, across the entirety of the northern boundary of the site, it is highlighted that there is an existing, heavily vegetated, earth mounding formation within the Linear Park, with minimal offset from the fence line.

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Council Administration are not aware of the history of this mounding, it is speculated that (based on its placement and the manner in which it terminates at both ends of the site) the mound is not part of the formal flood levee protection works along the river, but an amenity buffer between the Linear Park and the existing activity on the site.

- The private proponent is advised that established street trees on Pierson Street are to be retained

Heritage:

- It is recommended that the proponent undertakes investigations and review of Register of Aboriginal Sites and Objects around the river (*Karrawirra Park*), adjacent land (as necessary) and subject site in recognition of Kaurna culture and connection to the land.

Waste:

- It is recommended that the proponent engages in discussions with Council administration and investigate alternate waste systems that enable increased street tree planting and on-street car parking.

Stormwater and WSUD:

- The information provided to date by the proponent acknowledges that no information has currently been provided in relation to stormwater management, and this is an area requiring further investigation by the proponent.
- It is requested that the stormwater management from the greater development of this site be addressed in a master planned manner to identify and implement the most efficient and effective stormwater management solutions for the development of the site.
- With a Master Planned Stormwater Management Scheme for the site, Council seeks genuine harvesting of stormwater runoff both in a passive and active manner, improvement of the quality of the stormwater runoff from the site in accordance with the State Government's WSUD policy and detention of runoff of flows from the site.
- It is Council administration's current understanding that the majority of the site (if not all) drains to a dedicated stormwater outlet to the River Torrens (directly to the north of the existing site boundary with Azalea Drive). It is believed that there is no water external from site which makes its way to this outlet and there is no site based water which makes its way to the surrounding Council streets or drains. The developer may already be aware of this as all presented options have some manner of stormwater management basin in the corner of the site adjacent to this discharge location. Council would seek for all stormwater runoff from the redevelopment of this site to be directed to this existing connection, so as not to adversely impact on the surrounding streets and stormwater networks.

Cars, roads, traffic and public transport:

- The CIRQA traffic report, provided in support of the proposal, appears to have been developed upon a different concept or proposal for the site and is not considered to relate/align well to the presented Options 1 through 3. As such, Council's Traffic Consultant has made assumptions which have led to a substantially different yield of new dwellings and vehicles than that outlined within the CIRQA report. The report does not address potential for non-residential land uses anticipated by the Urban Neighbourhood Zone.
- It is highly recommended that an updated Traffic Investigation Report (CIRQA report) be provided in association with the proposal to better align and speak to the options presented by the planning consultants before administration provide detailed response to the report.

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- The provided concept plans are considered too simplistic for Council Administration to provide any comment of value on suitability on potential road design characteristics. The various options appear to comprise a combination of more major roads, secondary roads and laneways. Council administration would typically be supportive of a hierarchy of roads of this nature and would be happy to work with the applicant to further consider specific road corridor width and road design characteristic as option development further advances.
- The proposed major road connection of the site to Pierson Street as provided in options 1-3 would be supported and encouraged in a manner similar to that presented within all the options. It appears to be in a location similar to that of the existing major access to the site.
- Pierson Street is a major collector road, allotments should be designed to have access from the internal road, or rear loaded access with access from Pierson Street be avoided.
- The provision of connectivity to both Azalea Drive and Tracey Crescent could bring about excessive through movement of traffic. Council reserves comment on connection to Azalea Drive following receipt of a traffic report that reflects the zoning sought.
- The Administration does not support a direct connection from the site to Tracey Crescent for vehicle access, due to the manner in which the street network is arranged (as shown in option 3), and the potential of this being used as preferred site access over the Pierson Street connection.
- It is noted in option 3 that dead end roads would not be convenient for waste collection and should be avoided.

General Comments:

- Private proponent to include a concept plan in the Code amendment and engage the community on the information contained in the concept plan. The concept plan should contain key policy including road location connection, open space and other elements necessary to support the development of the site;
- Investigations be undertaken by the proponent considering cumulative impacts (e.g. traffic, visual amenity) as a result of proposed Code amendment at the Metcash site in Kidman Park;
- 3D modelling be provided during engagement for community to demonstrate:
 - o the intent of the proposed policy, and
 - o the extent of land that may be impacted beyond adjacent land (60 metres) as defined by in the Code for consultation purposes.

Administration recommend that **all impacted** community members/land owners be engaged with during the consultation. It is envisaged that land beyond the 60 metres is affected.

Pre-engagement Position

On the understanding that no stringent timeframes are provided for in the Planning Design and Infrastructure Act (PDI Act) and associated practice directions or Community Engagement Charter, the Administration considers it prudent to present available information to the proponent with the above points and request for further investigations to be sought in order to help the Minister for Planning form an informed position in relation to the Code amendment at Lockleys.

Summary of Discussion

Standard practice requires that thorough investigations are undertaken to inform the selection of suitable policy and zoning.

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In this instance, the Master Planned Zone has been identified as per the private proponent's preference rather than based on sound planning principles underpinned by strategic investigations.

Furthermore, the zone suggested by the Minister appears to have little regard for the prevailing character of the existing surrounding pattern of residential development.

The Minister's request for the investigations identified in the below dot points is supported:

- Exploration of linkages and opportunities for improved interface with the River Torrens Linear Park, including amenity, passive surveillance and wayfinding from the broader residential area.
- Consideration of the economic potential for population serving retail, commercial or community activities.
- Exploration of the use of the Urban Neighbourhood Zone, which provides for medium density residential development up to 6 storeys, together with minor retail, commercial and community activities that would serve the local population.

However, the Administration is of the view that further investigations and considerations in relation to the subject site, including the use of the Suburban Neighbourhood Zone, with appropriate TNV to accommodate some density increase in what is otherwise a low rise, low density setting with a sensitive interface to the River Torrens be undertaken prior to community engagement.

Unfortunately, due to the pre-initiation of the Code Amendment not including Council in discussions, it is apparent that there has been a missed opportunity to identify further investigations, share information between all agencies (private proponent, Council and State Government) and identify all appropriate zoning for further consideration prior to community engagement.

The proposed Code Amendment process does not offer clear timeframes or expectations for stakeholders to actively engage in the front end loading of policy making as was intended by the mandatory Community Engagement Charter. However, recent discussions with the proponent indicate that amended studies and additional studies may yet to be received by Council however no timeframes have yet to be provided.

Due to some uncertainty in this new Code Amendment process, a pre-consultation position is being sought by Council. This position is to be provided to the private proponent's consultant and the Minister as soon as practicable in an effort to inform policy selection and ensure that adequate investigations occur preferably prior to community engagement.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Council's ability to future-proof existing and potential infrastructure requirements through the new private proponent-led Code Amendment process is limited. This may have impacts on outcomes for future development sites where Council would otherwise build in policy protections to mitigate the effects of climate impact factors such as urban heat island effect and stormwater management.

Conclusion

This report outlines information received in relation to the private proponent led Lockleys Code Amendment and highlights the proponent's proposed process and recommends an advocacy approach to influence policy process and outcomes in preparation for Council's formal response when the Code Amendment is released for public consultation.

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Attachments

1. Letter from Minister for Planning regarding initiating a proposed Code amendment
2. Proposal to Initiate a Code Amendment Signed by Minister for Planning
3. Practice Direction 2 Version 2
4. Community Engagement Charter
5. Media Article 'Hundres of homes go west'

Item 21.4

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City of West Torrens submission on the Planning and Design Code amendment at 25 Pierson Street, Lockleys

Confidential Council Minutes

6 July 2021

21.4 Private Proponent Code Amendment 2

Reason for Confidentiality

The Council is satisfied that, pursuant to Section 90(3)(j)(i) and (j)(ii) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (j)(i) Information the disclosure of which - would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council).
- (j)(ii) Information the disclosure of which - would, on balance, be contrary to the public interest.

Council resolved that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.4 - Private Proponent Code Amendment 2, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(j)(i) and (j)(ii) because this information is required to be dealt with in confidence to ensure that Council does not divulge confidential information provided to it by a Minister for the Crown.
2. At the completion of the confidential session the meeting be re-opened to the public.

8.43pm the meeting moved into confidence and the confidential session commenced.

PRESENT

Council Members:

Mayor M Coxon (Presiding Member)

Councillors: J Woodward, E Papanikolaou, D Huggett, K McKay, D Mugavin, G Nitschke, S Pal, S Tsiaparis, G Vlahos, C O'Rielly, J Wood

Officers:

Mr T Buss	(Chief Executive Officer)
Mr C James	(General Manager Corporate and Regulatory - Acting)
Mr A Catlinari	(General Manager Urban Services)
Ms L Gilmartin	(Manager Financial Services)
Ms S Curran	(Manager Strategy and Business)
Mr J Ielas	(Manager City Assets)
Mr D Ottanelli	(Manager City Property)
Ms H Bateman	(Manager City Development)
Ms C Rorke-Wickins	(Senior Land Use Policy Planner)

This reports presents information and initial feedback with regard to a private proponent led Planning and Design Code Amendment, in relation to land in Lockleys, which has been initiated by the Minister for Planning and Local Government.

City of West Torrens submission on the Planning and Design Code amendment at 25 Pierson Street, Lockleys

Confidential Council Minutes

6 July 2021

RECOMMENDATION

It is recommended to Council that the Chief Executive writes to the Minister of Planning and Local Government:

1. Detailing the issues raised in this report with regard to the *Lockleys Code Amendment*.
2. Seeking more detailed investigations to be undertaken to inform zone selection and inclusion of appropriate technical and numeric variances (TNV) in the *Lockleys Code Amendment*.
3. Seeking the inclusion of a concept plan in the *Lockleys Code Amendment* that details:

- a) anticipated building heights;
- b) building envelope and setbacks;
- c) infrastructure layout;

In order to:

- i. provide policy that is compatible with the surrounding character of the area; and
 - ii. ensure that environmental audit advice that has been provided applies to the intended design of development at the site in order to protect human health; and
 - iii. achieve appropriate interface policy between the subject site and the River Torrens Linear Park; and
 - iv. future-proof infrastructure associated with any development that takes place as a result of the *Lockleys Code Amendment*
4. Advising that, to be consistent with surrounding zones, the *Lockleys Code Amendment* should give consideration to the 'Suburban Neighbourhood Zone' as an alternative option for the conversion of this site to residential uses (subject to appropriate site remediation if required).

Prior to the consideration of Confidential Council Item 21.4 - Private Proponent Code Amendment 2, the Chief Executive Officer reiterated his statement advising Council of the reasoning behind the amended wording of the resolution, particularly the first and second points.

RESOLUTION

Moved: Cr Jasmine Wood

Seconded: Cr Daniel Huggett

That the Chief Executive writes to the Minister of Planning and Local Government:

1. Advising that Council in response to Private Proponent Planning and Design Code Amendments has already resolved to write to the Minister for Planning and Local Government expressing its concerns with the Private Proponent Plan Code Amendment process and seeks a review of this process and also suggests that Code Amendments be put on hold pending the outcome any such review.
2. Should the Minister not agree to review the Private Proponent Plan Code Amendment process or put a hold on such Code Amendments pending the outcome of any review, the Chief Executive be authorised to concurrently write to the Minister:
 - a). Detailing the issues raised in this report with regard to the *Lockleys Code Amendment*.

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City of West Torrens submission on the Planning and Design Code amendment at 25 Pierson Street, Lockleys

Confidential Council Minutes

6 July 2021

- b). Seeking more detailed investigations to be undertaken to inform zone selection and inclusion of appropriate technical and numeric variances (TNV) in the *Lockleys Code Amendment*.
- c). Seeking the inclusion of a concept plan in the *Lockleys Code Amendment* that details:
 - a. anticipated building heights;
 - b. building envelope and setbacks;
 - c. infrastructure layout;

In order to:

 - i. provide policy that is compatible with the surrounding character of the area; and
 - ii. ensure that environmental audit advice that has been provided applies to the intended design of development at the site in order to protect human health; and
 - iii. achieve appropriate interface policy between the subject site and the River Torrens Linear Park; and
 - iv. future-proof infrastructure associated with any development that takes place as a result of the *Lockleys Code Amendment*
- d). Advising that, to be consistent with surrounding zones, the *Lockleys Code Amendment* should give consideration to the 'Suburban Neighbourhood Zone' as an alternative option for the conversion of this site to residential uses (subject to appropriate site remediation if required).

CARRIED**FURTHER**

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the Item 21.4 - Private Proponent Code Amendment 2 the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(j)(i) and (j)(ii), be kept confidential and not available for public inspection for a period of 6 months from the date of this meeting, on the basis that this information is required to be dealt with in confidence to ensure that Council does not divulge confidential information provided to it by a Minister for the Crown.
2. Council delegates the power of review, but not the extension, of the confidential order to the Chief Executive Officer on a monthly basis in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

RESOLUTION

Moved: Cr Jasmine Wood

Seconded: Cr Daniel Huggett

That the recommendations be adopted.

CARRIED

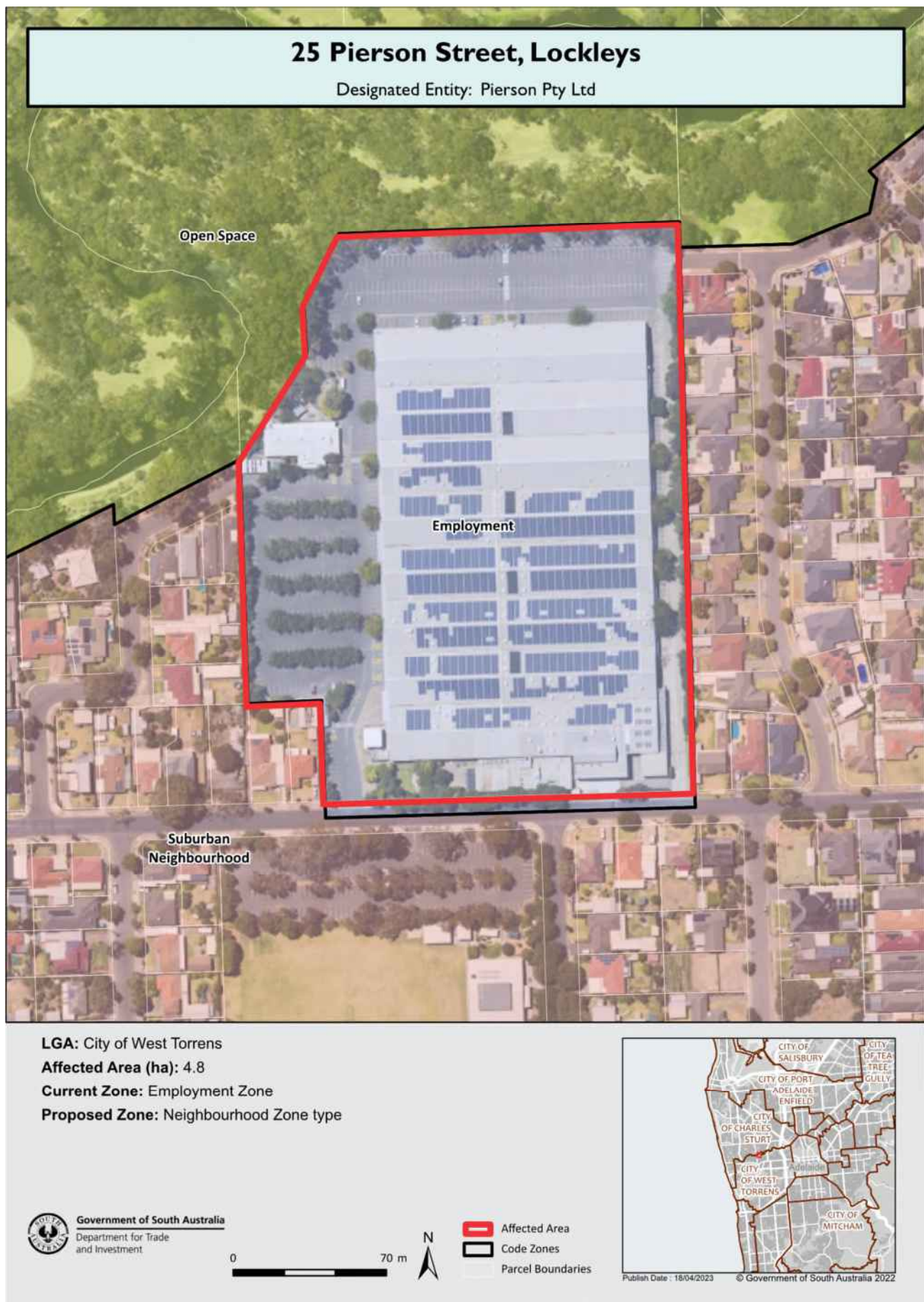
8.44pm the Confidential session closed and the meeting reopened to the public.

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ATTACHMENT 6: TIMETABLE FOR CODE AMENDMENT BY PROPONENT

CODE AMENDMENTS TIMETABLE		
Steps	Responsibility	Timeframes
Approval of the Proposal to Initiate		
Review of Proposal to Initiate to confirm all mandatory requirements are met (timeframe will be put on hold if further information is required). Referral to the Minister to request advice from the Commission	PLUS	2 weeks (<i>includes lodgement and allocation + referral to Government Agencies within the first week</i>)
Minister requests advice from the Commission.	Minister	2 weeks
Referral to Government Agencies for comment (where necessary)	PLUS, Relevant Government Agencies	+ 2 weeks
Consideration of Proposal to Initiate and advice to the Minister.	Commission (Delegate)	3 weeks
	Commission	+ 3 weeks
Proposal to initiate agreed to by the Minister.	Minister	2 weeks
Preparation of the Code Amendment		
Engagement Plan prepared. Investigations conducted; Code Amendment Report prepared. The drafting instructions and draft mapping provided to PLUS.	Designated Entity	6 weeks
PLUS prepares Amendment Instructions and Mapping and provides to Council for consultation purposes	PLUS	2 weeks
Preparation of Materials for Consultation.	Designated Entity	Informed by the Engagement Plan
Engagement on the Code Amendment		
Code Amendment Report released for public consultation in accordance with the Community Engagement Charter and the prepared Community Engagement Plan .	Designated Entity	Informed by the Engagement Plan
Consideration of Engagement and Finalisation of Amendments		
Submissions summarised, amended drafting instructions provided, Engagement Report prepared and lodged with PLUS.	Designated Entity	6 weeks
Assess the Amendment and engagement.	PLUS	4 weeks

Prepare report to the Commission or delegate. <i>(Timeframe will be put on hold if further information is required, or if there are unresolved issues)</i>		
Consideration of Advice.	Commission (Delegate)	2 weeks <i>(includes 1 week to process through Minister's office)</i>
	Commission	+ 3 weeks
Decision Process		
Minister considers the Code Amendment Report and the Engagement Report and makes decision.	Minister	3 weeks
Implementing the Amendment (operation of the Code Amendment)		
Go-live / Publish on the PlanSA portal.	PLUS	2-4 weeks
Parliamentary Scrutiny		
Referral of approved Code Amendment to ERDC.	PLUS	8 weeks



20 CONFIDENTIAL

20.1 Appointment of Members to the Brown Hill and Keswick Creeks Stormwater Board

Reason for Confidentiality

The Council is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

RECOMMENDATION

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 20.1 - Appointment of Members to the Brown Hill and Keswick Creeks Stormwater Board, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(a) because the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.
2. At the completion of the confidential session the meeting be re-opened to the public.

20.2 Thebarton Theatre Complex and Weslo Holdings Pty Ltd Negotiations - Update

Reason for Confidentiality

The Council is satisfied that, pursuant to Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (b)(i) information the disclosure of which - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.
- (b)(ii) information the disclosure of which - would, on balance, be contrary to the public interest.

RECOMMENDATION

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 20.2 - Thebarton Theatre Complex and Weslo Holdings Pty Ltd Negotiations - Update, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(b)(i) and (b)(ii) because Council considers that the disclosure of the information would, on balance, be contrary to the public interest on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome with regard to matters which may impact the proposed upgrade of the Thebarton Theatre Complex and actions required to secure a future lease for the Theatre. Therefore, Council is satisfied that the principle of the meeting being conducted in a place open to the public has been outweighed in this circumstance.
2. At the completion of the confidential session the meeting be re-opened to the public.

21 MEETING CLOSE

CITY OF WEST TORRENS



ATTACHMENT

UNDER SEPARATE COVER

Council

18 July 2023

Item 16.5 Adoption of the Annual Business Plan, Budget and Long Term Financial Plan
2023-24 and Declaration of the Rates for 2023-24

Table of Contents

**16.5 Adoption of the Annual Business Plan, Budget and Long Term Financial Plan
2023-24 and Declaration of the Rates for 2023-24**

Attachment 4 Recommended Budget and Annual Business Plan 2023/24 1

City of
West Torrens

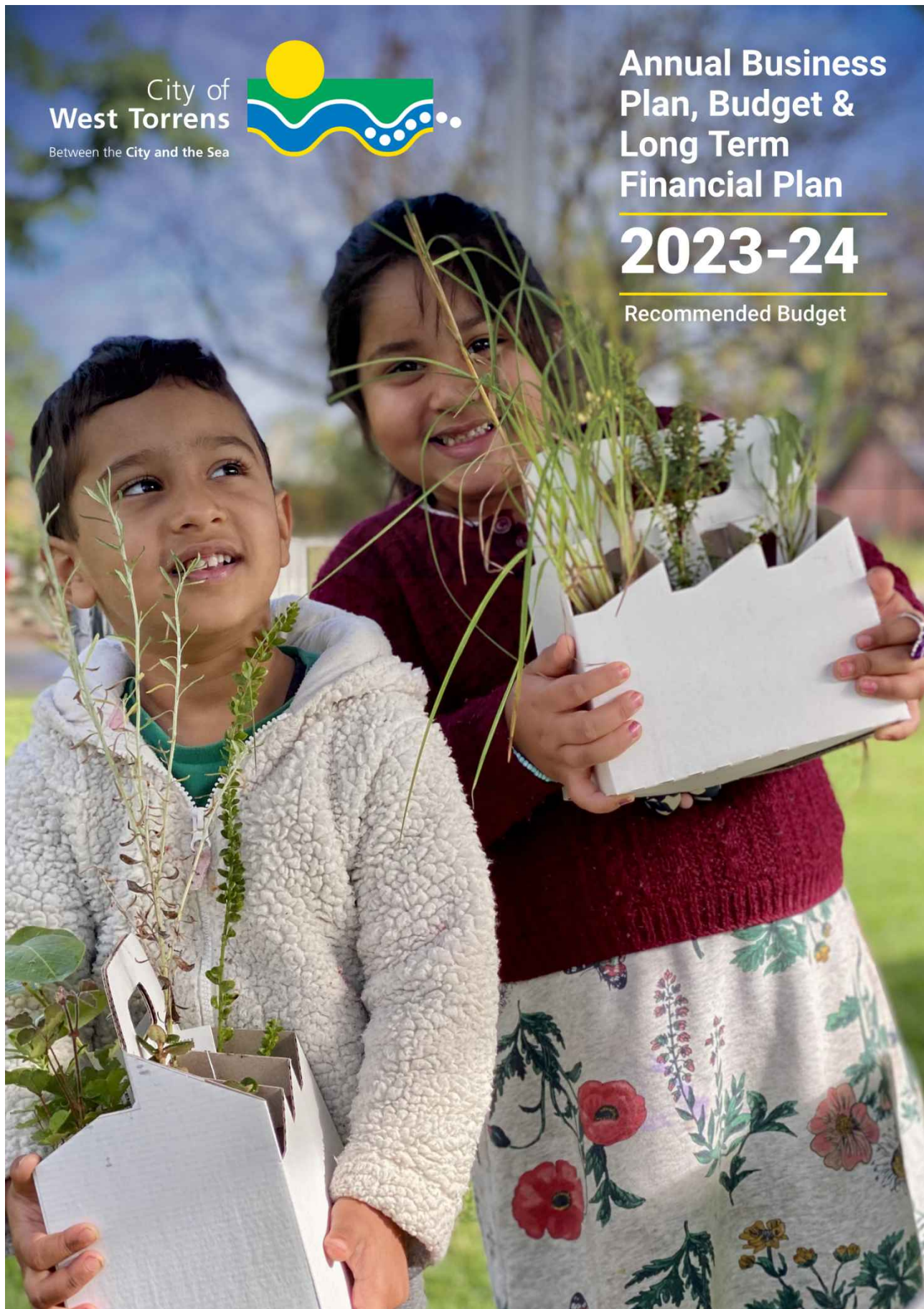
Between the City and the Sea



Annual Business Plan, Budget & Long Term Financial Plan

2023-24

Recommended Budget



Kaurna Acknowledgement

The City of West Torrens is located on the Traditional Homelands of the Kaurna Nation of People, the first Traditional Owners and Custodians of the Adelaide Region.

It is important to recognise that, while colonisation has resulted in the dispossession and dislocation of the Kaurna Meyunna, their Spiritual, Cultural Heritage and relationship with their Country is enduring. Kaurna's Connection and obligation to their Ancestral Lands the (Yarta) is still as important to the living Kaurna people today.

The Kaurna people have lived on their lands for more than 50,000 years and developed strong and enduring spiritual, social, economic and governance systems that are still relevant for Aboriginal Title and are recognised within the 1836 Letters Patent.

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Disclaimer

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Document history

Version	Date	Details
1.0	April 2023	Draft for review by Elected Council
2.0	May 2023	Draft for review by Elected Council
3.0	May 2023	Draft for community consultation
4.0	July 2023	Recommended Budget for adoption by Elected Council.

Variations to the draft Annual Business Plan, Budget and Long Term Financial Plan.

Pursuant to Section 123(6a) of the *Local Government Act 1999* (commenced 6 January 2022) councils are now required to include any significant changes from the draft document and explain the reasons for these changes.

The changes are as follows:

- Inclusion of the Statement on Expected Rate Revenue as tabled on 18 July 2023.
- Inclusion of the CEO Sustainability Statement per requirements under Section 122 (4a) (a) of the *Local Government Act 1999*.





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Message from the Mayor and CEO

Welcome to the 2023-24 Annual Business Plan, Budget and Long Term Financial Plan for the City of West Torrens.

Most of the projects and services we have planned for our community this coming financial year are continuations of projects from previous years, which we have been delivering in staged approaches (due to financial limitation).

As with preparing a household budget, preparing Council's budget is a fine balance between allocating funds to what are essential services and what are 'nice to haves', and with rising costs due to both inflation and interest rate rises, we have had to carefully consider where our public dollars will be allocated.

It is also important to mention that this year (2022-23) we were required to pay the Essential Services Commission of South Australia (ESCOSA) an unplanned amount of \$40,000 to cover the cost for 'advice' relating to the appropriateness of Council's long-term financial plans, infrastructure and asset management plans and revenue sources as outlined in the council's funding plan. As part of that advice, we have been required to provide a copy of ESCOSA's findings in the 2023-24 Plan together with Council's response to this 'advice'.

Council has experienced significant increases in electricity, depreciation and material costs and each year we need to allocate funds for the upgrade and maintenance of capital works in West Torrens; assets such as roads, footpaths and stormwater are essential in keeping our city safe and functioning. Public amenities too, such as playgrounds, reserves, sporting precincts and lighting, are always important for our ever-growing community and it is our role to ensure that as many people as possible have access to places which help provide a safe and healthy lifestyle.

This year we are earmarking more than \$30 million for capital and capital works, which will incorporate stormwater drainage upgrades, playground upgrades, development of reserves and some pedestrian lighting and path reconstructions along the River Torrens Linear Park. We're allocating more than \$13 million for road and kerb upgrades and maintenance, with some funding being provided by the State Government's Roads to Recovery program.

In terms of larger-scale projects, both Thebarton Theatre and Apex Park will be a focus this coming year as we continue upgrades and developments and we are allocating a further \$2.1 million to the Brown Hill and Keswick Creeks project which will help mitigate potential flooding in the West Torrens area.

We are budgeting \$100,000 towards a concept design for an upgrade of the Lockleys Bowling Club, which is expected to accommodate a potential co-location with Grange Bowling Club. Also as a result of community feedback and numerous requests, we're budgeting around \$200,000 for a new public toilet along the Westside Bikeway. Bikeways and shared paths in West Torrens are highly utilised by our community, visitors and commuters and serve not just as a recreational pursuit, but as an alternative transit corridor to the CBD and beyond.

In preparing this year's Plan, we have carefully considered the needs of everyone in our diverse community and how they impact our 2030 Community Plan, which captures our key priorities for West Torrens for the next decade.

A rate increase is needed to cover Council's operating expenditure. The cost of our capital works program has increased significantly as a result of the factors outlined above. Accordingly, the proposed average rate increase for 2023-24 is 7.84%. This increase is higher than what was generally expected, but is below current inflation figures (CPI). It will enable us to continue to provide the expected level of services for local residents and visitors, provide capital investment for the future of our city and, importantly, remain financially sustainable now and into the future.

We acknowledge everyone involved in preparing this year's Annual Business Plan, Budget and Long Term Financial Plan and look forward to a positive and productive 2023-24 financial year.



Michael S. Coxon

Michael S. Coxon
Mayor



Terry Buss

Terry Buss PSM
Chief Executive Officer



Concept plan image: JPE Design Studio.

Both Thebarton Theatre and Apex Park will be a focus this coming year as we continue upgrades and developments.



Our city

West Torrens is an appealing metropolitan location as it is close to the Adelaide Central Business District (CBD) and the city's coastline. It provides retail, industrial and service opportunities that contribute to a vibrant employment sector.

With a population of around 62,000 residents, housing needs are increasing and new residential developments are being established each year. It also means that there is a greater need for public amenities and, as such, our Council has focussed its efforts on providing these either by way of new facilities, redeveloped or upgraded amenities.

In recent years, we have earmarked millions of dollars for upgrading recreational and sporting facilities to better cater for our community's needs; these facilities often serve more than one purpose.

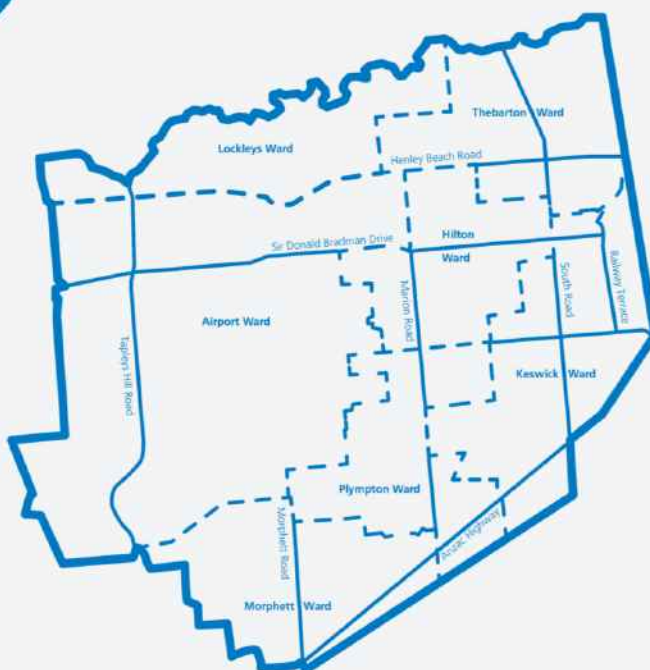
West Torrens is well-known for its larger shopping precincts which attract visitors from further afield. Places such as Ikea, Harbour Town, the Brickworks Marketplace and HomeCo. Mile End all help keep the local economy flourishing. Adelaide Airport is a major employment hub for West Torrens with the Airport Business District employing around 8,000 employees, who are further supported by an additional workforce of 22,000 off-site. Our bioscience precinct in Thebarton is also a drawcard for the area, as this technology hub comprises a range bioscience-related enterprises.



With a population of around 62,000 residents, housing needs are increasing and new residential developments are being established each year.



City of West Torrens ward map



Our Elected Council

Mayor



Michael
Coxon

Airport Ward



Sara
Comrie



Jassmine
Wood

Hilton Ward



Cindy
O'Rielly



Sam
Whiting

Keswick Ward



Elisabeth
Papanikolaou



John
Woodward

Lockleys Ward



Daniel
Huggett



Kym
McKay

Morphett Ward



George
Demetriou



Anne
McKay

Plympton Ward



Lana
Gelonese



Surender
Pal

Thebarton Ward



Graham
Nitschke



Zoi
Papafilopoulos



The City of West Torrens acknowledges the scientific consensus regarding the existence of climate change and the substantial contribution the human population makes via greenhouse gas emissions.

We are therefore committed to reducing climate change and adapting to its impact by:

- Considering climate adaptation in our decision-making processes.
- Regularly reviewing and responding to the risks associated with climate change.
- Participating in the AdaptWest Climate Adaptation Program.
- Participating in the Western Adelaide Zone Emergency Management Committee.
- Decreasing our carbon footprint by reducing energy and fossil fuel usage.
- Increasing the use of renewable energy and sustainable fuel sources.

We will help increase the resilience of our community by providing community programs and grants, responsive infrastructure and greening programs which reduce urban heat. We will further encourage active transport and outdoor

activities and seek to protect the community from the consequences of severe weather events and heatwaves.

We have undertaken a significant number of initiatives to mitigate against climate change across a broad range of Council programs and projects, many of which are ongoing.

Climate adaptation involves developing high level strategies that drive the operations of Council in a coordinated manner and provide long-term benefits. Some of these strategies include:

- The City of West Torrens Public Realm Design Manual.
- The City of West Torrens Local Drainage Stormwater Management Plan.
- The City of West Torrens Emergency Management Framework and Business Continuity Plan.
- The City of West Torrens Carbon Management Plan.
- Participating in the AdaptWest Climate Adaptation Program.
- Being a pioneer council in International Council for Local Environmental Initiatives' (ICLEI) Cities with Nature Program.
- Membership of ICLEI.



Our **climate adaptation activities** seek to maximise the greening of our city and include:

- raingardens
- growing trees in challenging spaces
- the implementation of a Tree Strategy
- greening Council's shared path network
- street tree audits and planting programs
- appropriate plant/tree choices
- streetscape designs
- native plant giveaways and community planting events.

In addition, our **stormwater initiatives** provide maximum access to sustainable water sources for trees to improve soil moisture and encourage deep root growth. This includes the use of:

- permeable paving
- tree inlets and water wells
- footpath brick paving.

Waste reduction initiatives focus on reducing waste and increased recycling at both a council and community level. These include:

- waste education
- community workshops
- resources for schools
- a household chemical and paint drop-off facility
- waste separation in Council buildings
- reduction in single use plastics at Council events.

We encourage the community to adopt a sustainability position and seek out available environment grants and rainwater tank rebates.

All at the City of West Torrens are working diligently to increasing the use of **recycled products and reduce emissions, energy and water consumption**. Actions include:

- recycled printer cartridge and road pavement trials
- LED lighting in streets, linear parks, pathways and reserves Building design and retrofit incorporating solar and battery storage and rainwater tanks
- ensuring that vehicle replacements consider environmental standards and increasing the number of electric and hybrid vehicles in the fleet.

Towards 2030 – Our Vision

Towards 2030 is the City of West Torrens' bold statement of what we will do to help achieve the community's vision of **West Torrens being the best place to live, work and enjoy life.**

We will deliver the vision by focusing on five key areas – community life, built environment, organisational strength, environment and sustainability, and prosperity.

The five focus areas for the delivery of our vision are:



Community life

We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.



Built environment

We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.



Organisational strength

Council ensures its services lead to quality outcomes and exceptional experiences for our community.



Environment and sustainability

We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.

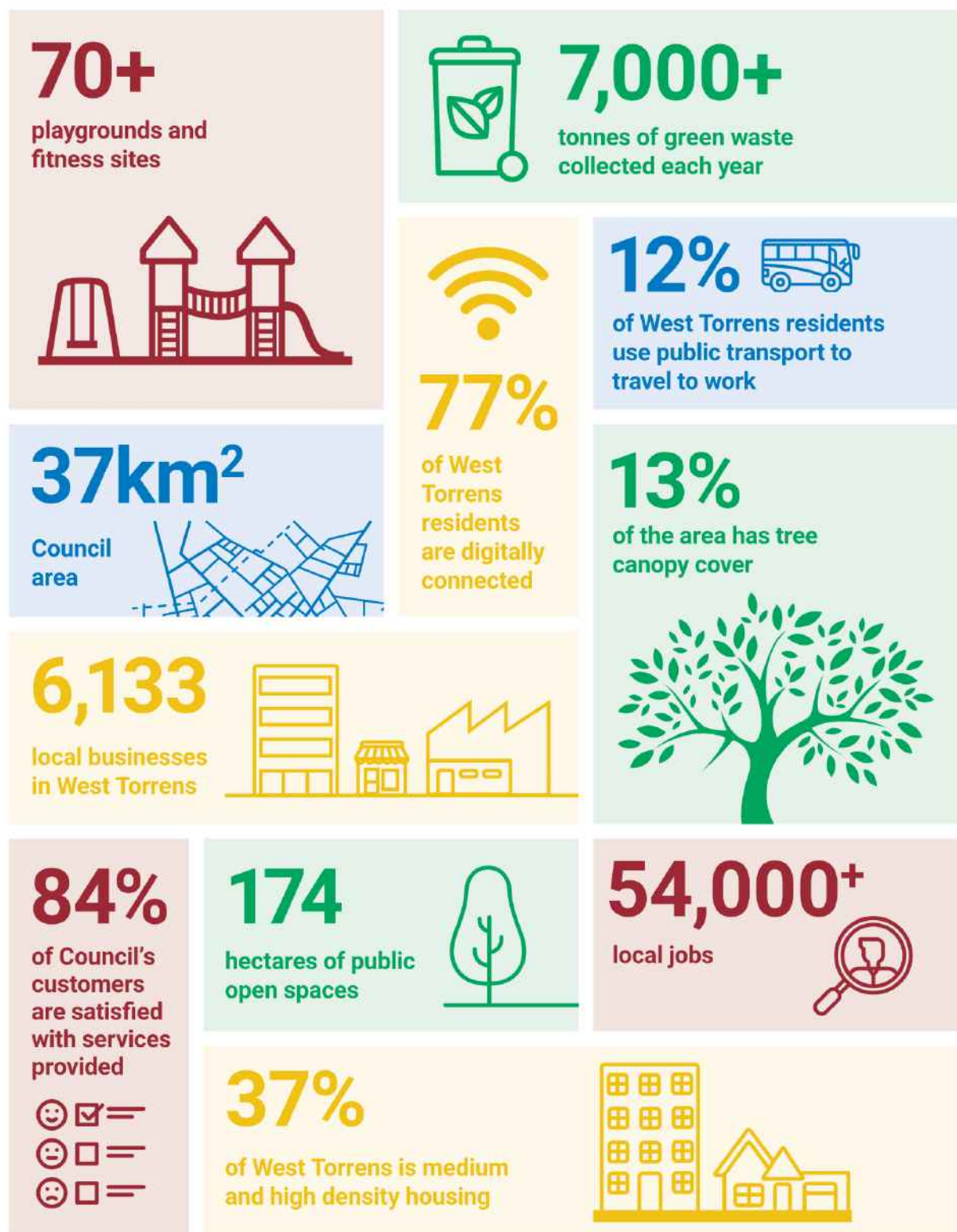


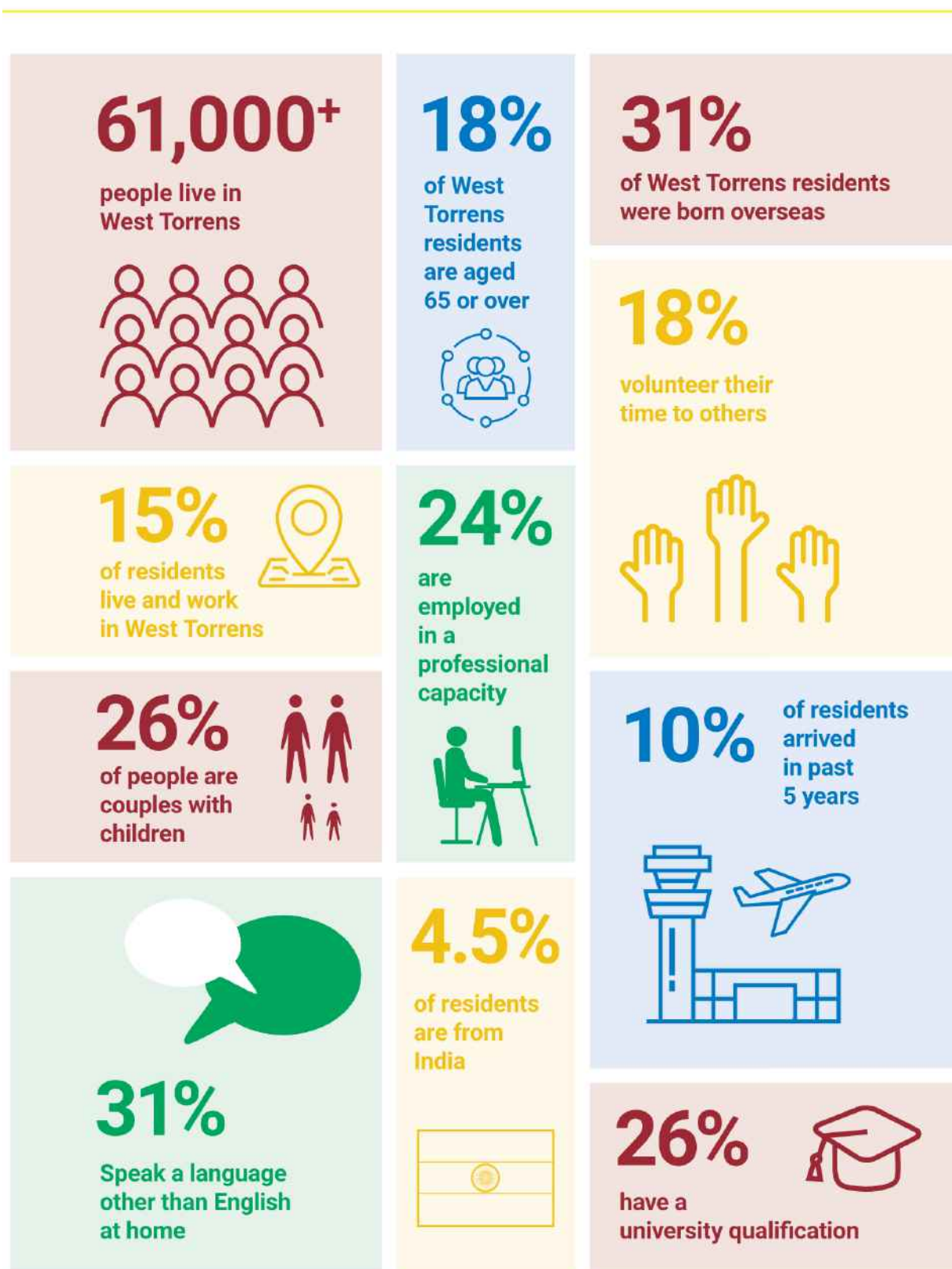
Prosperity

We support jobs, businesses and industries to generate local economic growth and activity.



A snapshot of West Torrens





Our strategic planning framework

Council's Community Plan 2030 is the lead document in our suite of strategic plans and is an aspirational document that guides our actions over the next 5 to 10 years. Developed in consultation with the community, it reflects the priorities of all who live, work, study and play in West Torrens and those who visit.

Our Community Plan 2030 is supported by several strategic and corporate plans which target specific areas of the Community Plan, while operational plans provide the steps to achieving the aims of our strategic and corporate plans and, ultimately, our Community Plan 2030.

The operational plans drive the Annual Business Plan, Service Plan and Budget. Progress is monitored and reported to Council regularly and Council's Annual Report identifies the key activities and achievements in delivering its vision.

Our vision, values and mission



VISION

Committed to being the best place to live, work and enjoy life.

MISSION

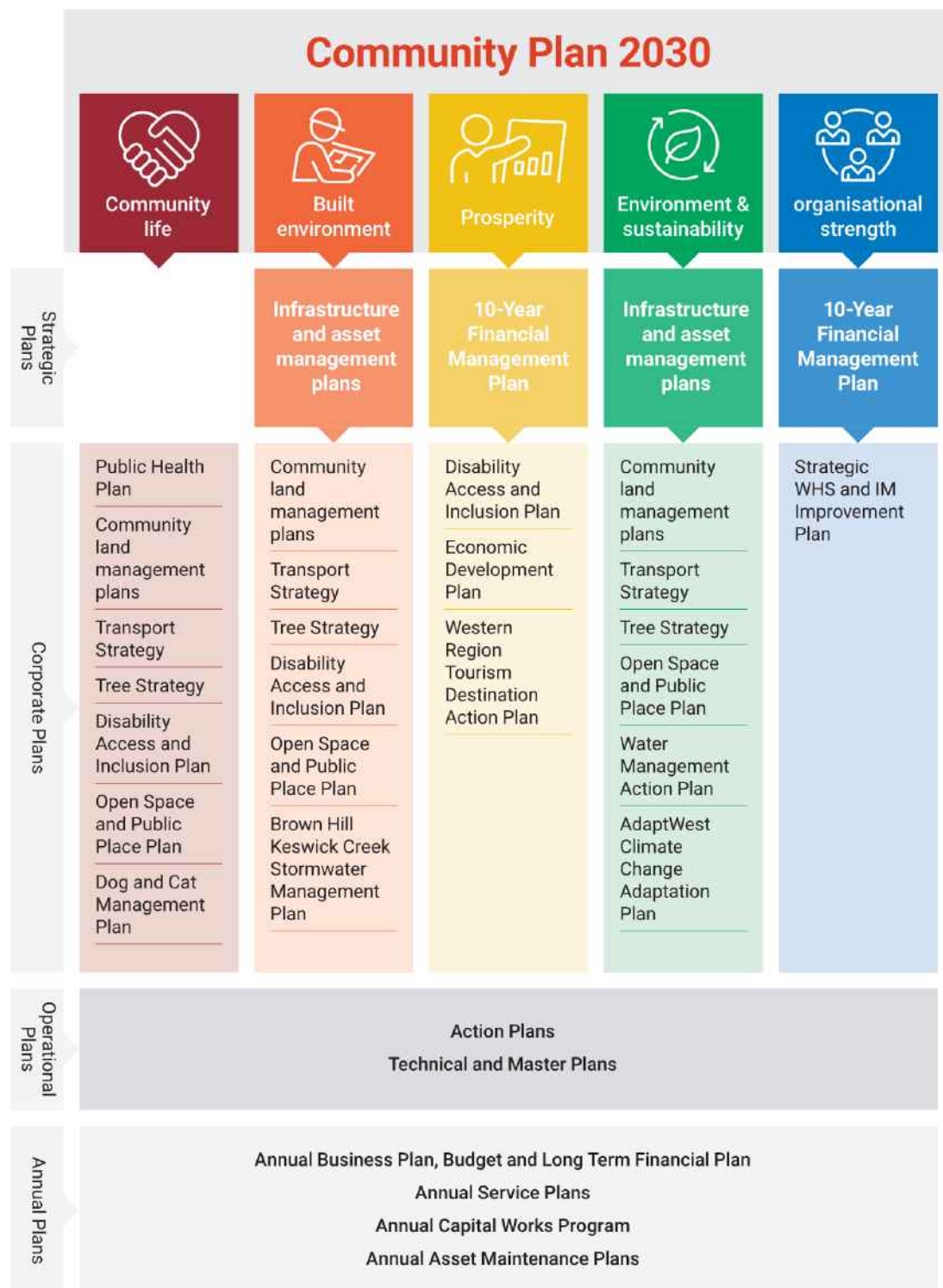
To strive for excellence in serving our diverse community.

VALUES

Accountability
Advocacy
Community Capacity
Community Involvement
Healthy Communities
Inclusivity
Quality
Supportive Working Environment



Strategic and Corporate Plans and their alignment to our Community Plan 2030



What we do

What does Council do?

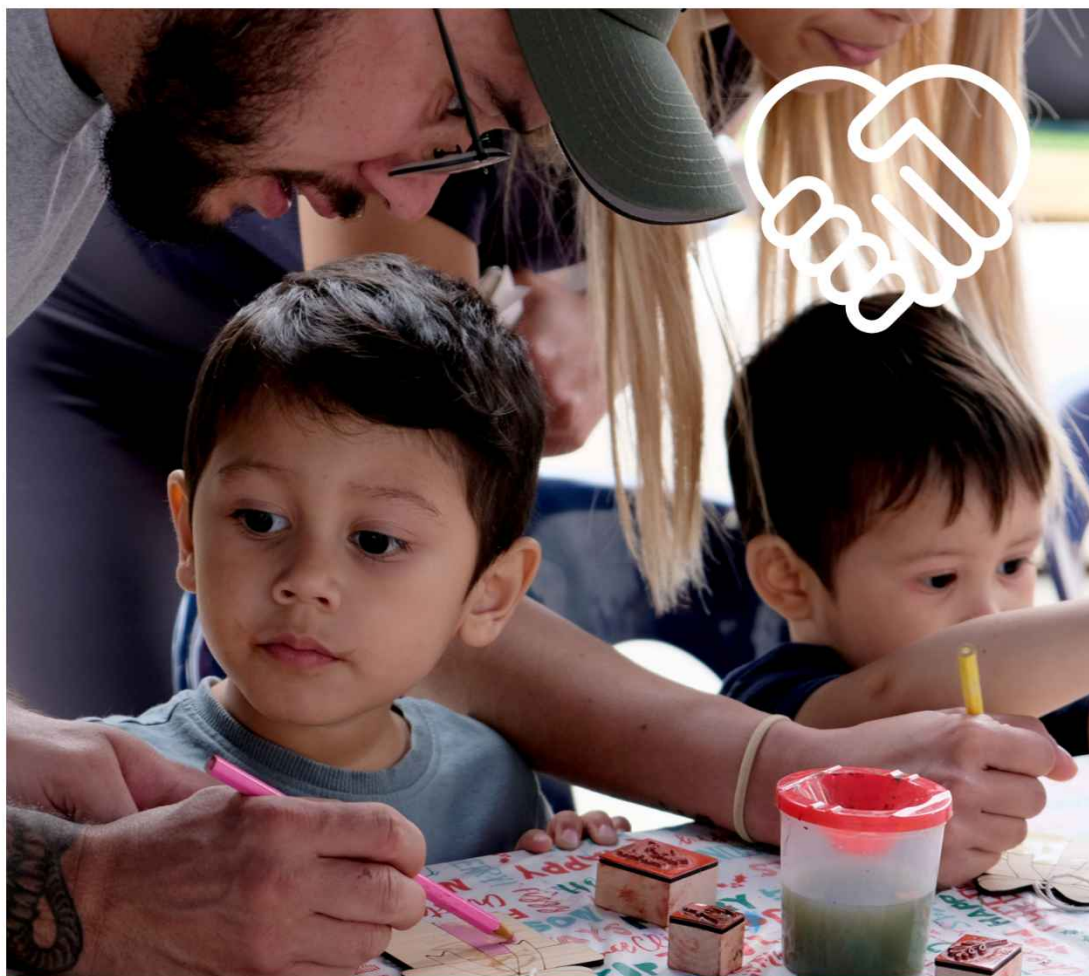
That's a question we're often asked – and the general answer is an enormous amount that touches your lives as ratepayers and residents in so many ways.

More specifically, our contribution to community life can best be seen at work in the following key areas:

- community life
- lifestyle and inclusion
- care and support
- community arts
- prosperity through community funding
- organisational strength
- built environment
- environment and sustainability.







Community life

Among the services provided is the comprehensive Library Services program that includes a Mobile Library and school holiday activities.

Community life is further enhanced through annual events such as our Summer Festival and Fire and Spice. We also support a large range of events organised by parties external to Council by way of funding and sponsorship.

On a smaller scale, we offer English language classes and digital literacy programs and, in partnership with United Care Wesley, provide financial counselling in the form of free information, support and advocacy for people in financial difficulty.



Lifestyle and inclusion

Just some of the offerings in this area are lifestyle programs, such as walking, sewing and knitting, art and craft and the West Torrens Chess Club, which operates from Kandahar House, North Plympton. We also offer an Active Ageing Program, which provides activities and social opportunities for our older population, a mosaic of community gardens where residents can cultivate their own plants and a Disability Access and Inclusion Plan that provides guidance on how we can improve access for residents to our facilities and services.

For those who like to be active or look at alternate methods of travel, we have an extensive network of cycling paths and this year we're earmarking \$250,000 for the redevelopment of the bikeway/shared path between Barcoo Road and Anderson Avenue (West Beach to Glenelg North). We're also allocating a further \$100,000 for upgrades to other well utilised paths and \$10,000 for the installation of new bike racks in public spaces.



Care and support

We continue to support our community in numerous ways, key among them a community transport service that includes a community bus; a program to provide food hampers for the vulnerable; an initiative to assist those sleeping rough and home visits to those facing isolation.

As a result of transition of the Commonwealth Home Support Programme (CHSP) from the City of

West Torrens to an aged care agency, we will no longer provide these essential services that help eligible residents to live independently in their own homes for as long as they wish to.

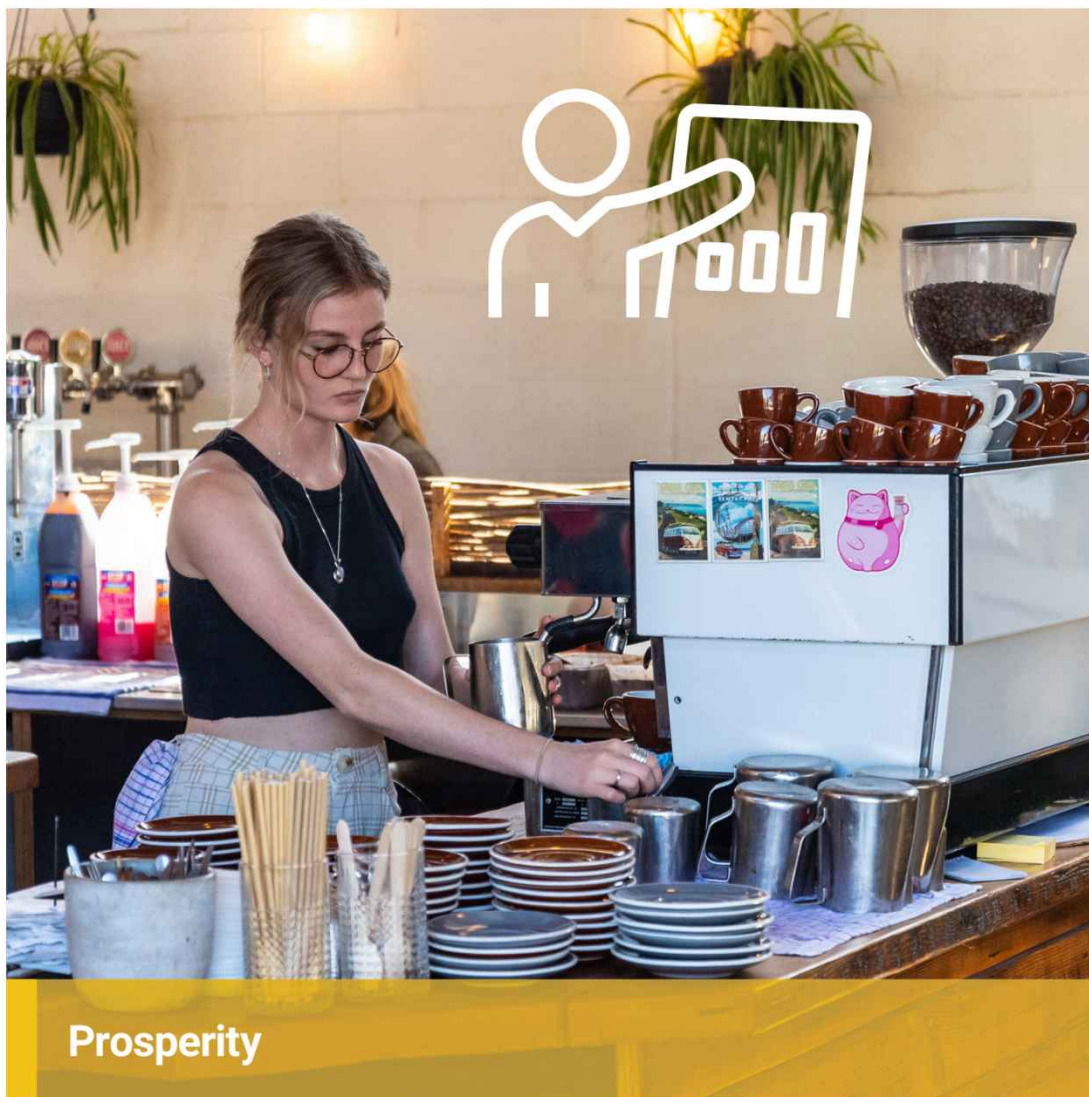
However, we will help link residents with aged care services offered by specialist agencies within our Council area and will look to provide some Council-funded services not available through CHSP.



Community arts

We see the arts as a valuable component of a healthy community and have, for the past 6 years, hosted the West Torrens Art Prize, which encourages South Australian artists to submit works around various themes. It offers substantial prize money to the winning artist, plus other amounts in various categories.

Our Westside Stories project has established miniature art galleries around West Torrens, where small art, created by local artists, is exhibited and our Stobie Pole Art continues to add colour and creativity to the neighbourhood.



Prosperity

The City of West Torrens has a suite of programs designed to support jobs, businesses and industries and so generate local economic growth and stimulate activity. There are also several initiatives to assist and create education and learning opportunities.

Furthermore, through community funding, we offer junior development grants for residents under 18 years of age to support sport, science and technology, as well as history, arts and culture; sponsorship grants that provide financial support to community organisations and groups and assist them with staging events and activities that benefit the local community. Council also provides academic scholarships worth \$4,000 each to university students under the Mendelson Scholarship Program.



Organisational strength

Keeping in touch with our community, listening to them and helping to deliver on their needs gives our organisation strength as we continue to build robust relationships.

We engage with our community using a variety of consultation techniques, including public meetings, surveys and information distribution and we encourage our community to provide feedback on customer experiences using channels such as phone, email, SMS, online chat and social media. Our quarterly magazine, Talking Points, is distributed seasonally and provides updates on projects,

services, Council spending and initiatives and our website continues to help keep our community informed.

We are committed to developing strong partnerships and working relationships with our community, other organisations and spheres of Government, while ensuring high levels of governance, transparency and integrity. As a resilient organisation, we are able to effectively respond to emergency incidents and events and we are committed to continuous improvement of processes and customer service.



Built environment

Our built environment comprises roads, buildings, stormwater infrastructure and parks and open spaces.

Roads

We maintain around 298 kilometres of roads and 565 kilometres of footpaths, with \$13.3 million budgeted in 2023-24 in line with our asset management plan.

Buildings

We maintain more than 130 Council-owned buildings worth \$210 million and have earmarked \$5.6 million in the 2023-24 budget for the continuing staged upgrades of the heritage-listed Thebarton Theatre, Apex Park and Frank Norton reserves.

Stormwater

With 149 kilometres of stormwater pipes to maintain, we have budgeted \$6.1 million for our 2023-24 Stormwater and Drainage program that includes an additional \$2.1 million for the Brown Hill Keswick Creek Flood Mitigation Project.

Parks and open spaces

Open space is a valuable commodity, especially as urban infill becomes more prevalent. We currently have 174 hectares of open spaces available to the community, within the city limits, and in 2023-24 we have set aside \$690,000 for playground upgrades, \$405,000 for various reserve redevelopments and \$1.25 million to upgrade and renew reserve irrigation, bikeway paths, tennis courts, sports ovals and car parking.



Environment and sustainability

Our commitment to the environment and sustainable practices is evident through a range of projects and programs ranging from food waste recycling, organics bins, a kitchen caddy program and worm farms, to rainwater tank and raingarden rebates and the 'Bindy the Waste and Recycling Chat Bot'. We are a partner in the AdaptWest program, a joint initiative with Western Adelaide councils to help ready our communities for the impacts of climate change.

We provide environment grants to eligible groups and organisations that support the aspirations outlined in our 'Towards 2030 Community Plan' and have budgeted \$310,000 in our Recreation Program that will go towards the maintenance of the River Torrens. Subsidised by the River

Torrens Linear Park Grant from Green Adelaide, it will be used for lighting, fencing, path re-sealing, revegetation and weed removal.

We have also allocated \$400,000 towards the ongoing upgrade of lighting to LED. To date we have achieved in excess of \$100,000 of savings as a result of this environmental initiative and this is expected to continue into future years.

Our commitment to the environment is supported financially through operational grants made available to the community each year. In 2023-24 our green initiatives programs are continuing and these include the allocation of \$10,000 for a tree incentive program and \$10,000 for rebates relating to significant and regulated trees on private property.

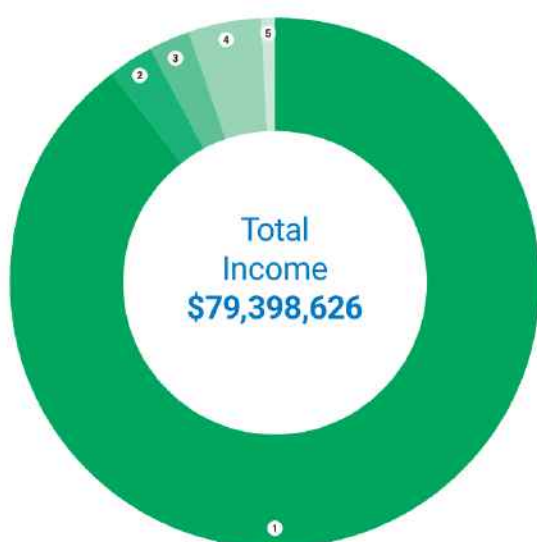
Our budget at a glance

The 2023-24 Annual Business Plan and Budget has been prepared in accordance with the priorities of our Strategic Community Plan, our Long-Term Financial Plan and our Asset Management Plan. Before it is finalised, the draft budget will be provided to our community for consultation and further refining.

The key financial highlights of the 2023-24 Annual Business Plan are:

- an average rate increase of **7.84%**
- an operating surplus of **\$3.10 million**
- capital expenditure of **\$30.85 million**
- loan funding of **\$5.52 million**
- total Council expenditure of **\$88.39 million** (excludes depreciation but includes capital).

Operational Profit & Loss	2023/24
Income	\$
① Rates and Rate Equivalents	71,053,519
② Statutory Charges	2,379,120
③ User Charges	1,946,763
④ Grants and Subsidies	3,371,274
⑤ Sundry Income	647,950
Total Income	79,398,626
Expenditure	\$
⑥ Employee and Related	27,846,333
⑦ Material and Contract	13,239,224
⑧ Finance Costs	976,899
⑨ Regional Landscape Levy (RL Levy)	1,794,519
⑩ Depreciation	18,750,557
⑪ Other	13,687,171
Total Expenditure	76,294,703
Operating Surplus	3,103,923



Our major projects

With some \$5.60 million allocated to the upgrade and renewal of land and buildings assets during 2023-24, our major projects comprise:



Thebarton Theatre redevelopment (staged)

Concept image: JPE Design Studio.

The staged Thebarton Theatre redevelopment will continue, at a total project cost of \$8 million. The project includes preservation and various facility improvement works to the functionality of the state heritage theatre and adjoining buildings. Council will contribute \$4 million, with the balance coming from a grant under the Local Government Infrastructure Partnership Program (LGIPP) that aims to help with the economic recovery from COVID-19.

\$750,000 fund is budgeted for this year for upgrading structural and electrical works at the theatre.



Our major projects (continued)



Apex Park Reserve Upgrade (staged) - car park

Apex Park is one of the most visited sites in West Torrens and a significant upgrade of the site was completed in 2019 with support from the Australian Government Department of Infrastructure and Regional Development through the Community Development Grants program.

This grant is continuing to fund elements of the masterplan, with focus on additional recreational elements such as a BMX area, event lawns, landscaping of the northern wetland area and additional car parking. \$750,000 has been allocated for this project.





Brown Hill Keswick Creek Stormwater Project

The Brown Hill Keswick Creek Stormwater Project is a collaborative undertaking by 5 South Australian metropolitan councils to develop and implement a stormwater management plan to mitigate significant flood risk arising from 4 major watercourses in metropolitan Adelaide. The Brown Hill Keswick Creek catchment is a crucial watercourse in metropolitan Adelaide, with the creeks having a long history of flooding.

For 2023-24, Council has budgeted \$2.1 million towards continuing this project. Delivery of the full project is scheduled for completion by 2036.

Wetland images courtesy Brown Hill Keswick Creek Stormwater Project.



Our major projects (continued)



Kesmond Reserve upgrade

The grant funded redevelopment of Kesmond Reserve, at a total project cost of \$2 million, will continue in 2023-24. This will result in improvements to recreation features available for community use while retaining quality open space and the character of the site.





Plympton stormwater upgrade

The North Plympton/ Plympton investigations Stage 3 stormwater upgrade will begin this year, building on the achievements of Stage 1 and 2 in recent times. With a \$1.62 million budget in 2023-24, the project will upgrade drainage and improve the stormwater systems to reduce the frequency and impact of flooding of various streets, and water entry onto and through private land.

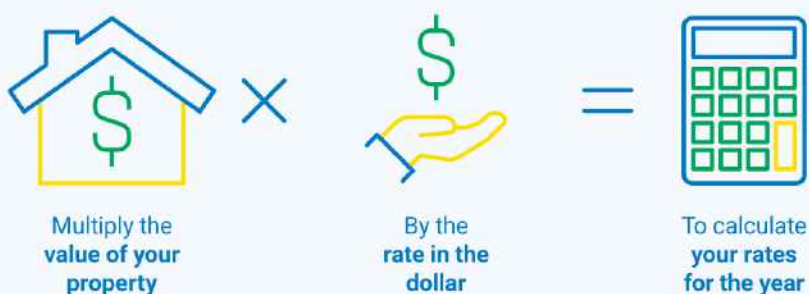


Rates at a glance

Total rates for the Council



What you pay



The Valuer General is the State's independent authority on property valuations. Council is not involved in the setting of property values. You can find more information on valuations by visiting valuergeneral.sa.gov.au

Rates income is used to provide a range of infrastructure, facilities and services, most of which you have already read about in this Annual Business Plan and Budget.

By contributing your rates, you help to support your community, the community you live or invest in. As rates form Council's primary source of income, paying rates today can be seen as an investment in the future. And while you may not use all the services provided by Council all the time, the chances are that during your lifecycle of paying

rates, you will help support programs, services, facilities and infrastructure that will be there for your use when you need them.

While Council will achieve an average rate increase of 7.84%, capital value fluctuations by the Valuer General may result in individual properties receiving a different percentage increase or decrease in rates for the 2023-24 financial year.

A 0.7% growth factor has been applied to rates revenue for the 2023-24 financial year. This is additional to the average rate increase of 7.84% and represents income from new developments.

Method used to value land

We have the option of adopting one of 3 valuation methodologies to assess the properties for rating purposes:

Capital value

The value of the land and all improvements on the land.

Site value

The value of the land and any improvements which predominantly affect the amenity of use for the land, such as drainage works, but excluding the value of buildings and other improvements. (note: site value will cease to be an option from 1 Sept 2023)

Annual value

A valuation of the rental potential of the property.

Council continues to use Capital Value as the basis for valuing land within West Torrens as we believe this is the fairest method of distributing the rate burden across all ratepayers on the following basis:

The equity principle of taxation requires that taxpayers of greater wealth pay more tax than those of lesser wealth. Property value is a relatively good indicator of wealth and capital value, which closely approximates the market value of a property and provides the best indicator of overall property value.

Early indications are that properties will see an increase in the capital value. Changes to the capital value of your property from one year to the next may be influenced by:



Recent sales in the area.



Property location.



The building itself - renovations, additions or alterations.



External factors - such as trends or nearby area rezonings.

Rates at a glance (continued)



Differential rating system

Councils use a differential rating system, using land use codes as the factor to apply such differential rates. In applying differential general rates, Council has considered, and is satisfied, that the rating system addresses the issue of consistency and comparability across all areas, particularly as it relates to the various sectors of business and wider community.

Minimum rates

The minimum rate provides a mechanism where lower valued properties do not pay less than a minimum amount as determined by the Council. Typically, only a small number of all properties (with no more than 35%) pay a minimum amount. Council proposes to set a minimum of \$1,066 which shall be applied to all rateable properties. This will affect less than 35 percent of rateable properties.

Separate rate – Regional Landscape Levy

The Regional Landscape Levy is not retained by Council. Under the *Landscape South Australia Act 2019*, councils are required to collect the levy on all rateable properties on behalf of the State Government.

More information regarding the programs and activities funded by Green Adelaide from the Regional Landscape Levy can be found at greenadelaide.sa.gov.au

Council at Work

How \$100 of Council Expenditure will be spent

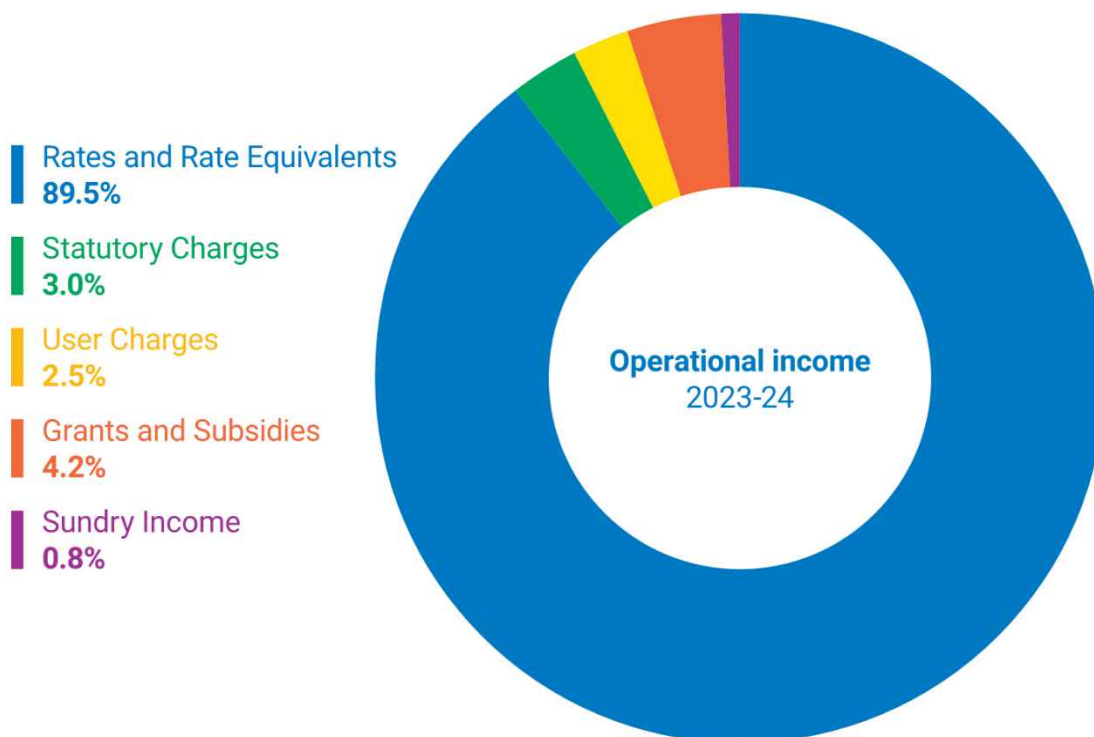
The following provides a breakdown of how each \$100 of Council funds are spent in providing services and assets to our community. Note: some areas also receive grant funding, thereby decreasing the amount of ratepayer funding needed.



\$7.18 	Waste & Recycling Services Kerbside collection of: <ul style="list-style-type: none"> Household waste Recyclables green organics <ul style="list-style-type: none"> Hard waste collection Public litter bins Illegal dumping 	\$28.02 	Infrastructure Management <ul style="list-style-type: none"> Asset management Project design Roads, kerbs and footpaths Traffic management Flood mitigation Public Lighting
\$4.54 	Libraries & Customer Service <ul style="list-style-type: none"> Library Services Customer Service Language Classes Story Time and Book Club Front of house Literacy Programs 	\$17.30 	Depot, Fleet & Horticultural Services <ul style="list-style-type: none"> Horticultural services Fleet services incl sweeping Civil maintenance & construction Road maintenance
\$13.79 	Governance, Communication & Administration <ul style="list-style-type: none"> Corporate Governance Financial management Information management Marketing People & culture Communications Media Liaison Elections 	\$6.67 	Regulatory Services, Environment & Planning <ul style="list-style-type: none"> City Planning Building inspections Parking management Animal management Abandoned Vehicles Economic development Environmental sustainability initiatives
\$3.37 	Community, Health, Aged & Youth Services <ul style="list-style-type: none"> Youth services Community programs Thebarton Community Centre Environmental health & services Home care assist Facility Hire 	\$13.14 	Recreation, Sports & Community Facilities <ul style="list-style-type: none"> Parks & Gardens Playgrounds & Reserves Heritage Buildings Sporting Hubs & recreational facilities Open spaces Facility maintenance
\$0.84 	Elected members Includes member allowances, travel costs and subscriptions.	\$5.15 	State Government Levies and Charges Includes all state government levies and charges.

Operational income

Council's total revenue is budgeted to increase by **8.73%**, or **\$6,376,765**, compared with the 2022-23 budget.





Rates and rate equivalent income

A total of 89.5% of the income budgeted by Council is derived from rates and rate equivalent payments. This amounts to \$71.05 million for 2023-24.

Council's dependency on rate revenue continues to be significant, with no major growth in other income areas. We have endeavoured to limit increases in rates and since 2003 have, excluding natural growth, achieved an average increase of 4.2%.

Statutory charges

Statutory charges are substantially set by the State Government on regulatory services provided by Local Government, such as dog registration fees, building and planning fees and parking fines.

Statutory charges play an important role in enabling Council to provide a range of specific services and community facilities. However, these fees and charges make a relatively modest contribution to the overall budget. In the 2023-24 budget, statutory charges total \$2,379,120 or 3.0%, of all Council income, excluding capital revenues.

User charges

User charges can be distinguished from taxes because they can be avoided by a ratepayer's decision not to use the good or service in question. The basis for raising general rates from ratepayers is to pay for the goods and services that a council provides to its community. However,

there are certain goods and services that our Council provides which are available specifically to individuals or groups and for which a user charge is appropriate. These include library charges, hall hire, tennis court hire, community centre fees and the like.

User charges – which can help to reduce the rate burden on ratepayers – budgeted in the 2023-24 financial year total \$1,946,763, or 2.5% of all Council's operating income.

Grants and subsidies

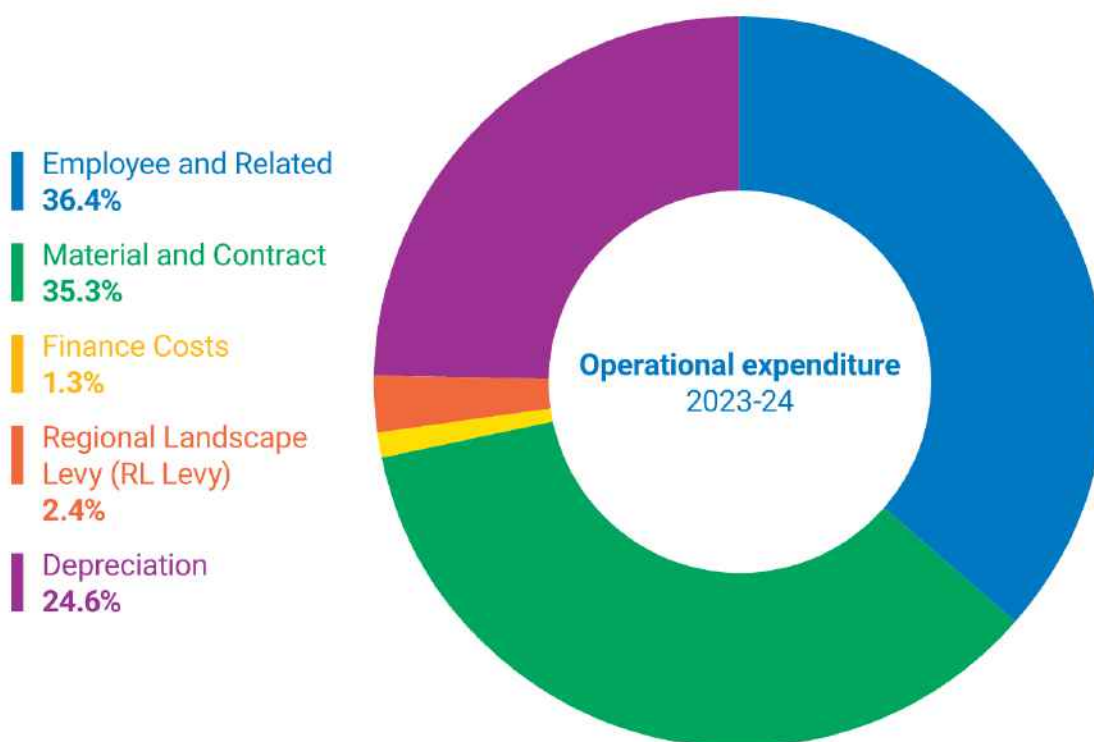
Grant income budgeted in 2023-24 totals \$3,371,274, reflecting an increase of 2.7% from the \$3,281,577 in 2022-23. Major operating grants included in the budget comprise the General Purpose Grant, Local Road Grants, Roads to Recovery Grant and Library Operating Grant.

Council acknowledges the State and Federal Governments for the grants and contributions they provide which helps us fund essential services and infrastructure.

Other income

Other Council income includes investment income, insurance returns and reimbursements and comprises 0.8% of all income budgeted in 2023-24, excluding capital revenues, totalling \$647,950.

Operational expenditure



Operational expenditure is the day-to-day expenses Council makes on continuing to provide existing services and on maintaining assets. It differs from capital expenditure, which is spending funds on new assets, upgrading or renewing existing assets.

For 2023-24, operational expenditure has increased by **\$5,449,407, or 7.7%**, relative to the original 2022-23 budget. This is mainly due to additional depreciation associated with recent capital development and unit rate changes, the enterprise agreement wage increase and inflationary pressure on materials and contracts.

Employee and related costs

Employment costs include direct salaries and on-costs such as superannuation, workers compensation insurance and leave provisions. They also include indirect costs such as staff uniforms, training, protective clothing and study assistance.

Employment costs have increased by **\$1,762,979, or 6.8%** from 2022-23 to a total of \$27,846,333, impacted by the following:

- negotiated enterprise bargaining increase of **2.75%**
- **full time equivalent staff numbers increasing by 3.1 net** over what was budgeted in 2022-23, to allow for an additional accountant, a new Business Partner for recruitment and staff retention, a new Community Safety Officer and a new Business and Tourism Officer, funded from savings mainly in contract positions and the cessation of the CHSP program
- a superannuation guarantee increase to **11%**.

Materials, contracts and other

Materials, contracts and other expenditure covers payments for physical goods and includes the purchase of consumables, utility payments, building costs and repairs and maintenance. Also included in this category are contract services, which includes payments for the external provision of services.

The 2023-24 budget shows this area increasing by **\$2,105,650, or 8.48%**, to a total of \$26,926,395 over the 2022-23 budget. Key movements include:

- a **49.7% increase in utility costs** including electricity, gas and fuel, largely driven by contracted rate increases
- a **19% increase in valuation charges** provided by the Valuer General
- A **11% increase in insurance premiums** reflecting the general trend resulting from natural disasters and an increase in replacement costs
- A **13% increase in computer software costs** as we continue to switch from analogue to digital platforms.

Depreciation

Depreciation is an accounting method used to allocate the costs of an asset over its useful life. It represents how much of an asset's value has been used. Depreciation for 2023-24 has been budgeted to increase by **8.50%, totalling \$18,750,557**. This is largely attributable to an increase in the unit rate used for asset valuations, as replacement costs have significantly increased in line with Local Government Price Index.

Finance costs

Finance costs include the costs of financing Council activities through borrowings and any other bank related charges. In 2023-24, finance costs are budgeted to be **\$976,899, or 1.28%**, of total operating expenditure.

Regional Landscape Levy

The Regional Landscape Levy, previous known as the NRM Levy, is a State Government imposed tax which councils are required to collect on behalf of the State Government. An amount of \$1,794,519 is budgeted for 2023-24 and sits within the Materials, Contracts and Other expenses total. This is an **increase of 12.10%** over 2022/23.

State Government levies and charges

Council is required to pay the following State Government levies and charges in 2023-24.

State Government Levies and Charges Include:	2022/23 Budget	2023/24 Budget	% Change
Dog and Cat Management Board	75,000	79,000	5.3%
Electoral Commission	170,000	-	(100.0%)
Emergency Services Levy	71,000	74,000	4.2%
EPA Licence (Depot)	60,000	60,000	0.0%
e-Planning Service	60,000	62,000	3.3%
Land Services Group Search Fees	12,000	10,000	(16.7%)
Motor Vehicle Registration	107,000	107,162	0.2%
Regional Landscape Levy	1,600,852	1,794,519	12.1%
Street Lighting	206,000	210,000	1.9%
Valuer General	240,000	285,000	18.8%
Waste Levy	1,918,095	1,873,165	(2.3%)
Total Income	4,519,947	4,554,846	0.8%

Funding what we do



City Management

Our City Management Division comprises the Office of the Mayor and Chief Executive Officer, Elected Members, Organisational Change and Improvement and Community Partnerships.

Our focus is to enhance the customer experience and use technology as a tool to help innovate how we interact with our customers, in alignment with our 2030 Community Plan.

As we move into the new financial year, we will be dealing with numerous ongoing projects and issues from previous years including the impact of the North-South Corridor (Torrens to Darlington) on the lives of all who live, work and play in West Torrens, as well as the many visitors we welcome each year.

You will also read that the upgrading of the historical Thebarton Theatre will continue, and this coming year our community will see some major physical works to the landscape as we propose to improve the functionality and amenity of the Theatre with a new lobby, bar and lounge area.

On a day-to-day level, we will retain our focus on providing networking opportunities for local businesses and we'll be working towards improving tourism opportunities for West Torrens as part of the larger Western Adelaide 'Adelaide Beaches' program. We have also partnered with Business SA to provide a range of free or very low cost professional services for business in West Torrens, including training courses, workshops and entrepreneur programs, all of which are designed to help keep local businesses financial viable.

We will continue to work on developing a Main Street Masterplan for Henley Beach Road and have set aside budgets for competency training and improvements to the customer relationship management system.

These strategically driven programs, all of which are scheduled to begin during the new financial year, and some of which will unfold over the next 2 to 3 years, will ultimately benefit all who live, work and undertake business in West Torrens.

An important component of City Management's operations is Organisational Change and Improvement, which drives improvement initiatives and assists in the delivery of our customer experience framework. The team's objective is to support the organisation in process improvement, build the culture and capability in customer centricity and apply lean-thinking concepts that deliver maximum value for our community through value creation, efficiency, cost savings and improved service delivery. The result is improved customer satisfaction.



As part of the Organisational Change and Improvement team's commitment to support Council in strengthening our customer-centricity and delivering efficiencies to the community, they work closely with staff to ensure that processes are implemented to improve and develop the organisational culture to meet the current and future needs of our customers.

Automated customer satisfaction surveying is used to help monitor how we are performing as an organisation and where poor customer feedback is provided, this receives our attention. Our customer feedback plays an integral role in identifying and driving continuous improvement activities across the organisation and, over the next financial year, we will continue to monitor and measure satisfaction to ensure feedback loops are closed.

City Management Division / Operational Income and Expenditure

2022-23 budget		Description	2023-24 Budget	Variation To 2022-23 Original	
Original	Revised (DBR)				
Income			\$	\$	%
500	500	Reimbursements	500	0	0.0%
500	500	Total Income	500	0	0.0%
Operational Expenditure			\$	\$	%
1,088,875	1,165,875	Staff Costs	1,254,281	165,406	15.2%
56,494	56,494	Staff Related Costs	58,205	1,711	3.0%
4,740	4,740	Buildings Furniture & Fittings	4,740	0	0.0%
22,530	22,530	Plant & Equipment	22,430	(100)	(0.4%)
7,560	7,560	Computer Expenditure	4,630	(2,930)	(38.8%)
512,400	603,263	General	595,100	82,700	16.1%
488,359	520,272	Council Expenditure	616,160	127,801	26.2%
5,000	5,000	Occupancy & Property	10,000	5,000	100.0%
2,185,958	2,385,734	Total Operational Costs	2,565,546	379,588	17.4%
(2,185,458)	(2,385,234)	Operational Surplus/(Deficit)	(2,565,046)	(379,588)	17.4%

Business and Community Services

The Business and Community Services Division comprises a Community Services Department, a Strategy and Business Department and a Governance and Risk Department.

We are tasked with responding to community needs and creating opportunities for participation and connection, to help reduce social isolation and increase people's resilience, health and wellbeing. We are also responsible for Council's corporate and strategic planning to ensure that, among other things, we are open and transparent in the work we do.

Our Strategy and Business Department works with various teams in Council to procure and manage contractors to undertake work that we do not have the capacity to undertake, and to manage and implement the changes required by the Local Government Reform. We also engage with a range of stakeholders, with community consultation remaining a sharp focus for the organisation and ensuring that information is provided to residents in a timely manner and fashion.

Our advocacy to the State Planning Commission, and the responsible minister, as it relates to the impacts of increasing infill development within West Torrens, remains a key focus this year and into the future.

Another important focus worthy of special mention is our environmental and sustainability commitment, evidenced by our many initiatives and strategies designed to update infrastructure in line with environmental best practice. We stage community planting days and plant giveaway programs, provide financial assistance to the community to plant trees and maintain Significant and Regulated trees, as well as encourage the harnessing and use of rainfall.



Some of the many services we continue to provide to keep our community connected include:

- ageing well programs
- school holiday activities
- youth programs, among them the 'Respectful Relationships' program for high school students
- community transport services for shopping and social outings, transport to activities
- craft and art space and programs, including sessions for sewing, knitting and quilting groups
- walking groups
- grants programs
- support and assistance for vulnerable and at-risk residents
- our digital literacy program
- English classes
- Little Galleries.

Highlights for the coming year in community programs include:

- 2023 Art prize
- Summer Festival and Fire and Spice Festival
- an intergenerational program linking a school and residents from our Ageing Well program
- adult Learner's Week and Youth Week activities
- review and update of our Disability Access and Inclusion Strategy and Action Plan
- the development of a new community garden in Netley.

We are implementing a new Climate Mitigation and Adaptation Strategy, which sets out Council's pathway for reducing emissions and adapting to a changing climate, such as reducing our carbon footprint, greening and cooling strategies, water and energy efficiency programs, reducing waste to landfill and promoting initiatives to create a healthier and more vibrant environment. We are continuing to partner with the Cities of Charles Sturt and Port Adelaide Enfield in the regional AdaptWest Climate Change Adaptation Program and we also partner with other councils along Adelaide's coastline to discuss and share information on coastal issues.

Our Governance and Risk team will, this coming year, focus on continuing to facilitate Local

Government reforms, preparations for coordinating emergency response and ensuring a high standard of organisation integrity and legislative compliance, primarily via the internal auditing of Council's systems and processes.

In the area of community services, we will continue to grow our library services, thanks to budgeted funds as well as those received from the SA Public Library Services and once-off external funding opportunities. Our Library Services are quite extensive and include our Hamra Centre Library, Mobile Library, home library delivery service and our ever-growing Little Libraries.

We will continue to develop our range of programs and services for all our diverse community, including youth, children and seniors.

Business and Community Services Division / Operational Income and Expenditure

2022-23 budget		Description	2023-24 Budget	Variation To 2022-23 Original	
Original	Revised (DBR)				
Income			\$	\$	%
1,000	1,000	Statutory Charges	1,000	0	0.0%
324,700	463,700	User Charges	450,500	125,800	38.7%
442,323	457,323	Grants & Subsidies	449,755	7,432	1.7%
1,600	1,600	Other Income	1,600	0	
769,623	923,623	Total Income	902,855	133,232	17.3%
Operational Expenditure			\$	\$	%
5,503,474	5,422,923	Staff Costs	5,716,711	213,237	3.9%
236,921	223,169	Staff Related Costs	237,091	170	0.1%
175,340	170,340	Buildings Furniture & Fittings	183,940	8,600	4.9%
152,055	152,055	Plant & Equipment	131,787	(20,268)	(13.3%)
172,276	173,276	Computer Expenditure	114,956	(57,320)	(33.3%)
5,200	5,200	Community Assets	7,730	2,530	48.7%
1,621,451	1,606,117	General	1,237,098	(384,353)	(23.7%)
6,000	6,000	Bank & Finance	0	(6,000)	(100.0%)
391,850	521,327	Council Expenditure	333,000	(58,850)	(15.0%)
262,200	388,320	Contract Expenditure	270,000	7,800	3.0%
20,000	20,000	Materials	21,000	1,000	5.0%
200,900	200,900	Occupancy & Property	355,270	154,370	76.8%
8,747,667	8,889,627	Total Operational Costs	8,608,583	(139,084)	(1.6%)
(7,978,044)	(7,966,004)	Operational Surplus/(Deficit)	(7,705,728)	272,316	(3.4%)

Corporate and Compliance

Corporate and Compliance will continue to deliver the following essential internal and external services across the following areas in 2023-24:

- People and Safety
- Customer Contact
- Information Services, including Information Technology and Records Management.
- Compliance and Waste services including Animal Management, Environmental Health, Waste and Resource Recovery and Community Safety.
- Finance.

While not the most 'popular' areas of our operations, they remain essential if we're to provide you with infrastructure and services.

Let's take a quick look at each of these areas and what is planned for the coming year:

People and Safety

It all starts with the people we employ. If Council makes good choices with the recruitment of staff and recruits people who align with our cultural values and who have the skills or can learn the skills needed to perform their work to a high standard, we will have a productive and happy workforce delivering better work and customer service.

At the City of West Torrens we are working hard to create a culture that aligns with our values, encapsulated in the acronym FITCORE: Fun, Innovation, Trust, Care, Openness, Respect and Excellence!



People and Safety key initiatives in 2023-24 include:

- The continuation of our work towards White Ribbon Accreditation, after which we will be an accredited White Ribbon organisation for a 3-year period, allowing us to instigate anti-violence programs that educate our workforce to change attitudes towards women and behaviours that undermine gender equity.
- Further implementation of our Ageing and Work Health Program, a free program designed by Local Government Association Workers Compensation Scheme (LGAWCS) to create a positive age culture within the workplace that promotes and values the experience and skills of older employees while managing the impacts on their health and safety.
- The implementation of a Domestic Violence, Threatening and Aggressive Behaviour Campaign, to address the significant increase in Aggressive, Violent and Threatening (AVT) behaviour against members of our workforce in person, via phone calls, emails and social media and equip frontline workers with strategies to deal with events of AVT.
- A review of position descriptions to ensure they are up to date and appropriately classified.
- The commencement of Enterprise Bargaining negotiations.
- The implementation of a recognition scheme for our wonderful volunteers who do so much for our local community.
- A review of our recruitment and selection processes to ensure they are modern and inclusive.

Customer Contact

That's why we are here, to serve you and assist in meeting your needs. As a front line of customer service, our Customer Contact team is passionate about providing you with the highest level of service. We'll further improve the service thanks to implementing Customer Relationship Manager (CRM) software this year, which will give our team access to more information than ever before, allowing them to answer your queries in a more timely and professional manner.

Information Services

Our Information Technology section maintains vital hardware and software that keeps our many operating and communication platforms running smoothly and allows us to improve the customer experience, help people better manage community assets and allow us all to engage in a secure digital environment.

The Information (Records) Management section of Information Services ensures all communication into and out of Council is recorded and maintained correctly in accordance with State Records guidelines and other information management standards.

While more than 96% of the Information Services budget goes to maintaining existing services, we will deliver several initiatives in 2023-24 that aim to improve the digital engagement of community members, as well as the productivity of our mobile workforce and Elected Members.

One jewel in the IT infrastructure crown is our use of Dell VxRail hyper-converged infrastructure. In lay terms, it is the foundation infrastructure that helps Council operate our on-premises applications in a resilient and efficient manner. We have extended the life of those assets for 2 years rather than replacing them, saving Council more than \$100,000, as we embrace increasingly cloud based platforms.

Corporate and Compliance (continued)

Compliance and Waste Services

Our Compliance Department is all about helping to keep our community safe. This includes our Community Safety and Environment Health teams, which help regulate on-street parking limits, animal safety and community health. A key project for our animal management team this year will be to implement the newly adopted Dog and Cat Management Plan, which provides a framework for managing pets in West Torrens.

In Waste and Recovery, we will be developing a new 5 year plan that will supplement our recently adopted 10-year Waste and Resource Recovery Strategy. The plan will provide guidance for us to implement actions in the areas of waste reduction and resource recovery.

Financial Services

Last, but by no means least, is the Finance Department, which provides both internal and external financial related services to the City of West Torrens. Some of their responsibilities include:

- raising and collecting rate income
- ensuring staff are paid
- managing Council investments
- paying creditors
- reporting to Management and the Elected Body on Council's financial position
- preparing financial statements for audit.

Our Financial Services team undertake a lot of the behind the scenes work but like any home or business, staying on top of finances is an important task.

Corporate and Compliance / Operational Income and Expenditure

2022-23 budget		Description	2023-24 Budget	Variation To 2022-23 Original	
Original	Revised (DBR)				
		Income	\$	\$	%
65,003,852	65,059,952	Rates	70,948,519	5,944,667	9.1%
1,407,510	1,294,510	Statutory Charges	1,528,120	120,610	8.6%
109,470	119,970	User Charges	119,150	9,680	8.8%
1,406,890	1,426,890	Grants & Subsidies	1,532,498	125,608	8.9%
111,500	116,822	Reimbursements	106,500	(5,000)	(4.5%)
224,000	494,362	Other Income	271,350	47,350	21.1%
68,263,222	68,512,506	Total Income	74,506,137	6,242,915	9.1%
		Operational Expenditure	\$	\$	%
6,582,548	6,438,650	Staff Costs	7,302,777	720,229	10.9%
396,230	425,480	Staff Related Costs	457,078	60,848	15.4%
21,450	21,450	Buildings Furniture & Fittings	15,320	(6,130)	(28.6%)
156,790	156,790	Plant & Equipment	156,297	(493)	(0.3%)
1,556,280	1,630,010	Computer Expenditure	1,868,659	312,379	20.1%
910,669	926,807	General	1,031,440	120,771	13.3%
325,000	242,500	Bank & Finance	304,000	(21,000)	(6.5%)
1,986,852	2,006,352	Council Expenditure	2,234,347	247,495	12.5%
7,268,285	7,282,285	Contract Expenditure	7,671,224	402,939	5.5%
55,400	55,400	Occupancy & Property	100,400	45,000	81.2%
19,259,504	19,185,724	Total Operational Costs	21,141,542	1,882,038	9.8%
49,003,718	49,326,782	Operational Surplus/(Deficit)	53,364,595	4,360,877	8.9%

Urban Services



The Urban Services Division comprises City Assets, City Development, City Operations and City Property and is responsible for the development, maintenance and upgrading of the built environment and Council's infrastructure assets.

Collectively, the Division is the custodian of almost \$1 billion of community assets, from the many buildings, roads and footpaths that dot the landscape, to stormwater infrastructure, community facilities and playgrounds and open recreational space. On top of that, teams also responsible for the general upkeep and maintenance of these assets, as well as retaining the beauty of our city through cleaning programs, the cutting of lawns and the tending of flower gardens, trees and shrubs.

Among the many areas to demand attention in the coming years is that of planning and building applications, where we are settling into a new legislative framework following the State Government's major legislative reform.

Indeed, the new financial year of 2023-24 promises much across many areas, with a budget of some \$31 million earmarked for projects ranging from stormwater and playground upgrades to new sporting facilities, new and improved roads and footpaths and a raft of reserve upgrades.

Perhaps the most significant project during this period – and certainly one closest to the hearts of many residents – is the redevelopment of our iconic and much-loved Thebarton Theatre on Henley Beach Road.

The redevelopment, valued at some \$8 million, includes the preservation and various facility improvements to the functionality of the state heritage theatre and its adjoining buildings. Council has contributed \$4 million to the project, with another \$4 million in grant funding coming via the Local Government Infrastructure Partnership Program (LGIPP).

Urban Services (continued)



Some of the more notable projects to be tackled – and designed to improve the amenity and enhance the quality of life of our residents and ratepayers – include:

- Continuation of **new and upgraded stormwater infrastructure** and drainage in the Kurralta Park stormwater catchment area at cost of \$750,000; Underdale/Torrensville catchment upgrade \$850,000; and at a cost of \$1.6 million for the continuation stormwater upgrade for the North Plympton and Plympton stormwater catchment area.
- A contribution of \$2.1 million from Council towards the continuation of the multi-council **Brown Hill Keswick Creeks Stormwater Management project**.
- The **replacement of playground equipment**, at, among others, Lindfield Reserve, Novar Gardens; Nobel Avenue, Lockleys; and Joe Wells Reserve, Netley, at a cost of \$690,000, as the existing equipment has come of the end of its life;
- A \$405,000 **reserve upgrade program** targeting Westside Bikeway, Camden Park; West Torrens Memorial Gardens, Hilton and various other reserves.
- **Upgrade of sections of the River Torrens Linear Park**, valued at \$310,000 and including re-vegetation works, upgrades to and reconstruction of paths, and the upgrade of pedestrian lighting.
- **Irrigation system upgrades**, at a cost of \$375,000 at Westside Bikeway, Plympton/Camden Park; Airport Road Median, Brooklyn Park and along the River Torrens Linear Park.
- **Maintenance and reconstruction of Council's road and footpath network**, at a cost of \$14.6 million - comprising \$7.4 million for road maintenance, \$4.0 million for road reconstruction (including \$617,418 in Roads to Recovery funding), \$1.3 million for our footpath program. Key projects will include - reconstruction of a section of North Parade, Torrensville (\$1.9m); reconstruction of Ashburn Avenue, Fulham (\$1.15m); footpath renewal works for parts of Railway Terrace, Mile End South and Allchurch Avenue, North Plympton, totalling \$650,000.
- A \$1.2 million allocation to **traffic management** including \$800,000 for the installation of traffic calming devices in Hounslow Avenue, between Marion Road and Bagot Avenue and \$300,000 for a new indented parking bay in Jenkins Street fronting Cowandilla Primary School.
- Continuation of our **street lighting LED transition project** which will see the upgrade of street lights within the Novar Gardens area at a cost of \$450,000.
- The continuation of **compliance and safety works at Thebarton Theatre** with structural and electrical upgrades totalling \$750,000, which will complement the proposed redevelopment works and are required due to the Heritage status of the building and its current condition.
- \$750,000 towards the completion of the **Stage 2 redevelopment of Apex Park Reserve**, West Beach, which focuses on additional recreation elements such as BMX area, event lawn, and shaping of the northern side of the wetland, for which Grant Funding has also been received.
- An allocation of \$100,000 to assist with the concept design for a potential redevelopment of the existing **Lockleys Bowling Club precinct**.
- \$200,000 towards the construction of a new toilet facility along the **West Side Bikeway** which is the result of community requests and feedback.

Urban Services / Operational Income and Expenditure

2022-23 budget		Description	2023-24 Budget	Variation To 2022-23 Original	
Original	Revised (DBR)				
		Income	\$	\$	%
770,000	836,680	Statutory Charges	850,000	80,000	10.4%
1,504,652	1,507,337	User Charges	1,377,113	(127,539)	(8.5%)
1,432,364	1,869,219	Grants & Subsidies	1,389,021	(43,343)	(3.0%)
210,500	277,652	Reimbursements	292,000	81,500	38.7%
71,000	83,500	Other Income	81,000	10,000	
3,988,516	4,574,388	Total Income	3,989,134	618	0.0%
		Operational Expenditure	\$	\$	%
11,636,693	11,094,615	Staff Costs	12,210,865	574,172	4.9%
582,119	612,269	Staff Related Costs	609,325	27,206	4.7%
3,572,640	3,577,640	Buildings Furniture & Fittings	3,586,320	13,680	0.4%
1,703,595	1,703,595	Plant & Equipment	1,730,403	26,808	1.6%
9,370	9,370	Computer Expenditure	12,730	3,360	35.9%
12,278,300	12,278,300	Community Assets	13,679,290	1,400,990	11.4%
1,897,715	2,328,631	General	1,983,800	86,085	4.5%
728,035	728,035	Bank & Finance	672,899	(55,136)	(7.6%)
936,000	1,007,500	Council Expenditure	1,204,000	268,000	28.6%
3,896,000	3,851,000	Contract Expenditure	4,177,000	281,000	7.2%
1,096,000	1,096,000	Materials	1,100,000	4,000	0.4%
2,505,700	2,525,700	Occupancy & Property	3,012,400	506,700	20.2%
40,842,167	40,812,655	Total Operational Costs	43,979,032	3,136,865	7.7%
(36,853,651)	(36,238,267)	Operational Surplus/(Deficit)	(39,989,898)	(3,136,247)	8.5%

Capital program

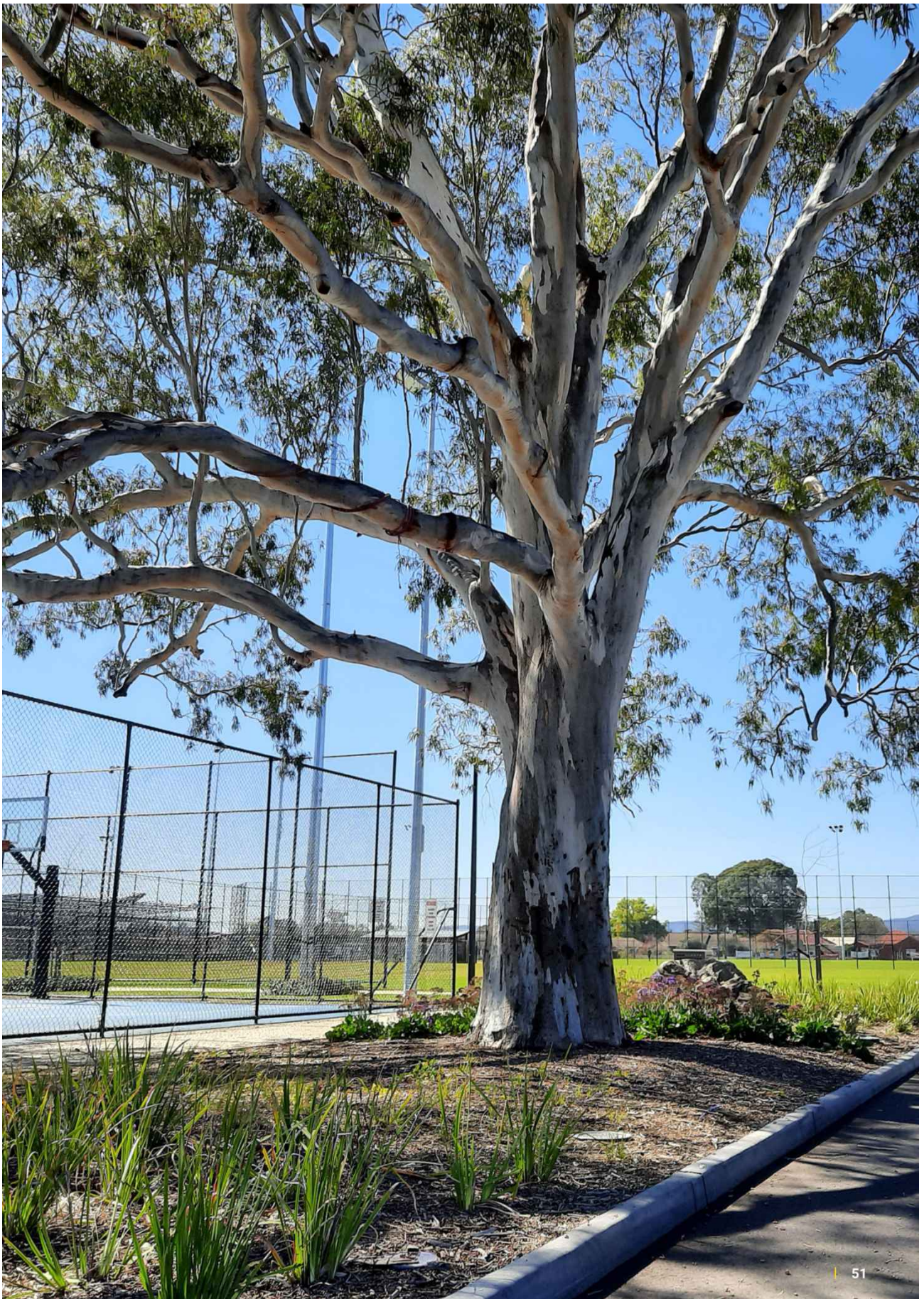
The table below shows Council's expenditure on capital and capital works during 2023-24, totalling \$30.8 million.

Capital expenditure 2023-24 \$('000)	Land & buildings	Plant & equipment	Stormwater & drainage	Other environment	Parks, gardens & sports facilities	Road sealed & other transport	Bridges	Footways & cycle tracks	Total
New/Upgraded assets	3,875	312	3,150	2,100	1,365	2,986	50	339	14,177
Asset renewal/replacement	1,725	1,854	822	-	975	10,357	-	938	16,670
Total	5,600	2,166	3,972	2,100	2,340	13,343	50	1,277	30,848

Expanding on the line items, expenditure on new/upgraded assets includes funds to upgrade or expand Council's infrastructure to meet increasing demand and capacity requirements, as well as allocations for major projects, while asset renewal/replacement is required to maintain our infrastructure networks to their current standard and service levels.

Our asset renewal funding ratio is 100% for the 2023-24 financial year, and the average 5-year ratio is 100%, a percentage within the target range as reflected in the Long-Term Financial Plan.

Based on Council's Asset Management Plans, this ratio indicates the predicted expenditure on the renewal of assets against what we propose to spend on these assets – in other words, our budgeted expenditure.



Capital Budget allocation 2023-24

The information below reflects some of the major areas of expenditure and highlights several significant projects and allocations.



Land & buildings

\$5.6 million will be allocated to the upgrade and renewal of land and buildings assets.

Major projects include:

- Thebarton Theatre redevelopment (staged)
- Apex Park Reserve upgrade (staged) car parking
- Kings Reserve Masterplan
- Frank Norton Reserve.

Road sealing & other transport

\$14.6 million will be allocated to the road infrastructure, including \$7.4 million on sealed road, kerb and gutter upgrades, \$1.2 million for footpath upgrades, while a further \$4.0 million will be funded for the road reconstruction program. Other transport road works include:

- Upgrade of bus shelters
- Bicycle management schemes
- Upgrade of public lightings
- Traffic management.



Stormwater & drainage

\$4.0 million will be allocated to the upgrade and renewal of our Stormwater Management Plan.

Major projects include:

- Staged 3 stormwater upgrade at North Plympton
- Stage 2 drainage upgrade at Gray Street, Daly Street, Warwick Avenue and Cross Terrace in Kurralt Park
- Minor drainage upgrade at various locations
- Clayton Avenue stormwater upgrade.

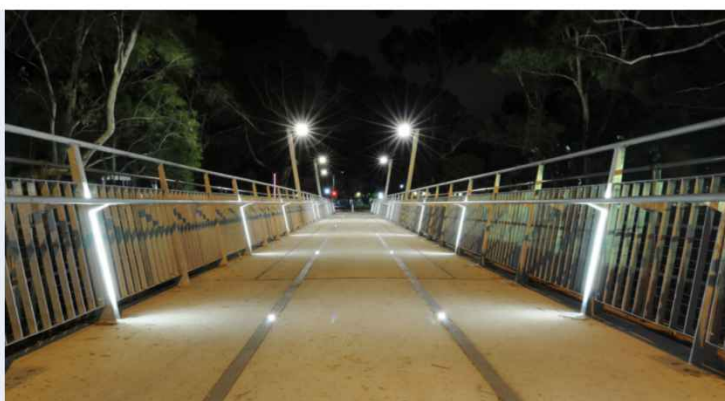


Plant & equipment

\$2.2 million will be set aside for the renewal and expansion of our plant and equipment, including IT and Library equipment. These assets are used both in the delivery of services and in the construction of other assets.

Bridges

\$50,000 will be used for ancillary works for bridge structures in West Torrens.



Other environment

\$2.1 million will be allocated to the continuing works on the Brown Hill Keswick Creeks project.

Footpaths and cycle tracks

\$1.3 million will be allocated to continue the footpath/kerb upgrade and renewal program across West Torrens, delivering enhanced and dedicated pedestrian networks within our communities. The works are in line with the Footpath Infrastructure and Asset Management Plan 2020.



Ready for the future

How to measure Council performance

The measure of the Council's success is driven by the achievement of the strategic objectives, outline in the Community Plan 2023, and, more specifically, Council's Organisational Service Plan, which also identifies the desired outcome expected from the strategic objectives.

In addition to this, the Council also measures its achievements through the following financial and non-financial indicators.

Financial indicators

	2021/22 Result	2022/23 Revised Budget	Target	2023/24 Budget
Operating Performance				
Operating Surplus Ratio	10%	4%	0 - 10 %	4%
Financial Flexibility				
Net Financial Liabilities Ratio	36%	91%	Less than 100%	92%
Adjusted Net Financial Liabilities Ratio	20%	77%	Less than 100%	78%
Asset Sustainability				
Asset Renewal Funding Ratio	59%	169%	Between 90% and 110%	100%

In the above table, the Operating Surplus Ratio measures the extent to which operating revenues raised cover operational expenses or are available for capital funding, debt repayment or the provision of new services. Operating Surplus, excluding capital revenue, is calculated as a percentage of operating revenue, with the target between zero % and 10%.

The Net Financial Liabilities Ratio measures the extent to which the net financial liabilities of Council can be repaid from operating revenues. An increase in this ratio indicates that more operating income is required to fund the financial obligations. Net Financial Liabilities Ratio is calculated as a percentage of operating revenue (Total liabilities – current assets)/Total operating revenue, with the target less than 100%.

The Adjusted Net Financial Liabilities Ratio excludes the long term lease arrangements held by Council, the most significant of which is a long term lease over the land leased from Adelaide Airport Limited for the depot facility.

Lastly, the Asset Renewal Funding Ratio reflects the extent to which the infrastructure assets managed by Council are being replaced as they reach the end of their useful lives. The ratio is calculated on capital expenditure on renewal or replacement assets as a percentage of capital expenditure in our asset management plan and the target is in the 90% and 110% range.

Non-financial indicators

To ensure that the Council delivers on the strategic objectives set out in the Community Plan 2030, Council's Organisational Service Plan and Annual Business Plan, Budget and Long Term Financial Plan 2023-24, it is paramount that annual budget activities and projects are completed on time, while delivering outcomes as planned. This will be monitored regularly throughout the year via reports to Council, including capital expenditure updates, as well as quarterly updates on meeting the objectives and targets within the Council's Organisation Service Plan.

Funding the Annual Business Plan

To support Council's objectives in the 2030 Community Plan, our Long-Term Financial Plan (LTFP) needs to be financially sustainable over the 10 years of the plan.

The purpose of the LTFP is to ensure that financial decisions are made with consideration given to impacts on what the future finances of the Council may look like. At the same time, it must ensure that long-term service and infrastructure levels and standards continue to be met. Planning for the future is important, even though reality may turn out to be different.

As the LTFP is updated annually, key considerations that have been included are:

- Ensuring financial targets are met.
- Council's Treasury Management Policy.
- Alignment to the Infrastructure and Asset Management Plans and continued maintenance of assets.
- Review of current and future possible economic conditions, Consumer Price Index (CPI) movement, Local Government Price Index (LGPI) and interest rates.
- Climate change impacts.
- Loan repayments.
- The amount of cash in the bank is sufficient to ensure that Council continue to meet all payment obligations, including but not limited to supplier payments, payroll obligations, repayment of loans and payment of interest expenses. Borrowings levels throughout the long term financial plan, to ensure that Council continues to meet the financial sustainability ratio targets.
- Use of a cash advance debenture facility.
- Enterprise Bargaining Agreements currently in place (due to expire for 2024-25) and Superannuation Guarantee increase from 10.5% to 11% for 2023-24 (also 11.5% for 2024-25, 12% from 2025-26 onwards).
- Depreciation movements, particularly increases due to costs of completing replacement and new asset work.
- Waste costs, including collecting and disposing of waste. This continues to be a large part of Council's budget and is continually being monitored to ease cost pressures.
- State government dictated charges.
- Fuel, water, electricity and gas, which continue to be a cost pressure.
- Grant funding possibilities.
- Possible legislative changes, including reform of the Local Government Act.
- No consideration given to any proposed rate capping
- Minimum rate amount is reviewed for affordability risk but also taking into consideration the legislative requirement that the minimum rate cannot apply to more than 35% of properties (S158(2)(da) of the Local Government Act, 1999).
- Projected amount of growth for the Council.
- State Government policies and changes made as result of a change in Government leaders.
- The continuation of impacts from COVID-19, both economic and social.
- Capital valuations provided to Council by the Valuer General which takes into account property market movements.
- Any known asset surplus disposals, but noting that these type of transactions are generally not planned ahead enough to be included and require a Council resolution.
- Maintaining service delivery levels where appropriate.
- Brown Hill Keswick Creek Stormwater Board (Subsidiary), the operating and capital project plans.

In conjunction with these considerations, it has been determined that the Long Term Financial Plan will incorporate differing percentage increases in regards to income and expenditure classifications. A summary of these are overleaf.

Funding the Annual Business Plan (continued)

It has been determined that the Long Term Financial Plan will incorporate differing percentage increases in regards to income and expenditure classifications.

A summary of these are:

	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30 - 2032-33
Income							
General Rates	7.84%	6.00%	5.00%	5.00%	5.00%	5.00%	4.25%*
Growth	0.70%	0.70%	0.70%	0.70%	0.70%	0.70%	0.70%
Grants	2.73%	3.60%	3.00%	2.70%	2.70%	2.70%	2.70%
Other Income	4.57%	3.60%	3.00%	2.70%	2.70%	2.70%	2.70%
Expenditure							
Employee Costs (EB)	2.75%	8.00%	8.00%	8.00%	2.70%	2.70%	2.70%
Contracts, Materials & Other	8.48%	3.60%	3.00%	2.70%	2.70%	2.70%	2.70%
Borrowings	3.60%	3.50%	3.50%	3.00%	3.00%	3.00%	3.00%

* Average over 4 years



Strategic risks for Council

The City of West Torrens has a robust and comprehensive enterprise risk management program that incorporates both strategic and operational risks.

Strategic risks arise in pursuit of our objectives, strategy and/or work activity. We have identified 9 strategic risks which are reviewed by the organisation a minimum of every 6 months; more frequently if required. Each risk has a number of controls to ensure it is managed effectively and these controls are also reviewed annually.

The annual budget process considers all of the strategic risks of Council but, specifically, in the current environment, the strategic risks of financial sustainability and IT management and cyber security are at the forefront.

Financial sustainability

This risk considers variations in income and general cost management (or resulting increases in expenditure) caused through longer term societal/community trends, changes to State Government policy, or emergency events and the potential impacts on Council and services.

Recent economic shocks including the COVID-19 pandemic, increasing inflation and current interest rate increases have impacted on the ability of the Council to sustainably manage its financial performance. However, we will continue to deliver strong service standards through focussing on long term efficiencies and capital investment.

Other factors impacting this risk include:

- Supply chain issues caused by the COVID-19 pandemic.
- State Government funding changes.
- Infill development.
- Population growth.
- Rising costs associated with maintenance and renewal of infrastructure.

Such considerations are built into the Long Term Financial Plan by way of the assumptions made in income and expenditure projections. The Long Term Financial Plan and the assumptions behind it are reviewed each year.

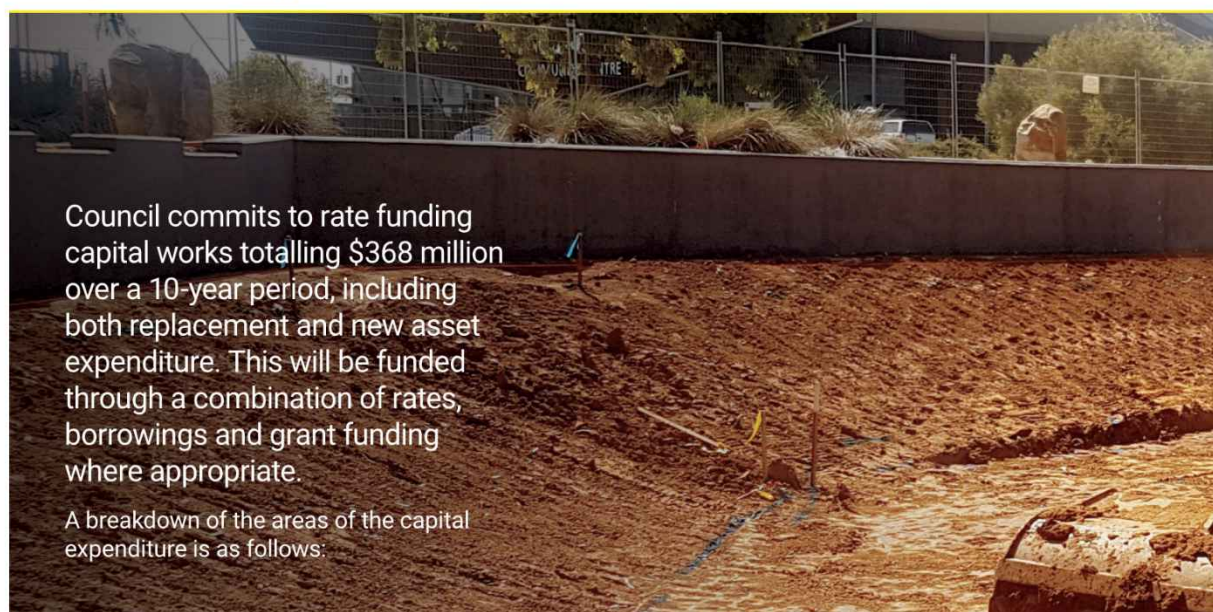
IT management and cyber security

This risk identifies with all things information technology (IT), focusing on IT damage, long-term interruption, losses of key business information/ systems and/or associated stored data. It also represents cyber security and associated threats to Council information, resources and/or assets and the ability for the organisation to capitalising on technological capabilities or opportunities. Cybercrime is a continuing and increasingly complex occurrence, with attacks becoming sophisticated and targeted in recent years. The cost of IT systems has increased as a result of the COVID-19 pandemic, due to supply and demand factors within all sectors. However, the increasing reliance on external systems for Council, such as the Plan SA portal for development applications where the Council has no or limited control over security or data, has also created uncertainty with regards to this risk.

Cyber-attacks are increasing and there are a number of different facets to mitigating the risk of a cyber-attack occurring. Cyber security to defend against cyber threats has been necessary for our business for more than 20 years. Prior to the eastern state floods and the Ukraine war, our insurance brokers considered cyber security as the second most important concern for Local Government. We vigorously address cyber security to ensure information is protected, to keep our business operational and to continue to provide services for our community.

In 2021 we undertook a self-assessment and have addressed additional NIST (National Institute of Standards and Technology) governance framework elements such as awareness and response. We have recently undertaken the LGRS (Local Government Risk Services) 'Cyber Uplift Program' and will recommend initiatives to improve our approach to cyber security.

Capital expenditure



Capital Expenditure	BUDGET 2023-24	ESTIMATES 2024-25	ESTIMATES 2025-26	ESTIMATES 2026-27	
Brown Hill Keswick Creeks	2,100,000	2,109,000	2,119,000	2,126,000	
Drainage/Bridges/Lighting	4,371,734	5,188,751	5,182,160	5,285,646	
Infrastructure	13,034,715	12,549,520	13,608,960	13,843,531	
Land & Buildings	5,600,000	59,135,479	7,102,932	3,753,717	
Open Space & Recreation	2,340,000	2,508,834	3,659,398	2,392,585	
Plant, Furniture & Equipment	2,166,400	1,643,579	699,062	1,584,805	
Traffic Management	1,235,500	718,552	550,542	550,542	
Total	30,848,349	83,853,715	32,922,054	29,536,826	

As part of this capital expenditure, Council has committed \$21.5 million to drainage works for the Brown Hill Keswick Creeks project over a 10-year period from the 2023-24 financial year, in addition to funds already committed, all of which is to be funded through the loan program.

As a result of a Council decision made at the 21 March 2023 Council meeting, it was proposed that the remaining approved Council contribution, budgeted for in 2022/23 over 10 years, be fast tracked to be contributed over the next 5 years in order to give the Brown Hill Keswick Creek

Stormwater Board some certainty over this period, particular in relation to seeking matching contributions from the State Government. After the 5 years, any remaining contributions will need to be renegotiated. The LTFP has reflected these fast tracked payments but also included continuing contributions for the remaining 5 years of the plan.

Note: We have assumed that our share is 50% of the Local Government total share, which is one-third of the total project, to be shared with State and Federal Government.



	ESTIMATES 2027-28	ESTIMATES 2028-29	ESTIMATES 2029-30	ESTIMATES 2030-31	ESTIMATES 2031-32	ESTIMATES 2032-33	Total
	2,138,000	2,268,000	2,151,000	2,161,000	2,165,000	2,171,000	21,508,000
	5,389,131	5,492,617	5,596,103	5,699,589	5,888,793	5,953,598	54,048,122
	14,036,793	14,254,937	14,515,968	14,776,889	15,040,001	15,491,201	141,052,515
	1,453,945	2,234,925	2,234,925	1,533,794	1,821,265	11,768,082	96,639,065
	4,692,967	3,596,747	3,429,558	3,140,522	3,301,216	3,400,252	32,562,080
	2,111,016	988,753	1,986,850	1,509,513	1,523,355	1,569,056	15,782,388
	550,542	550,542	550,542	550,542	550,542	567,059	6,374,905
	30,372,394	29,386,521	30,464,946	29,371,850	30,290,172	40,920,248	367,967,075

Grant funding opportunities

Grant funding opportunities are not always known at the time of updating the long-term financial plan and where any opportunities arise during the financial year, budget consideration will be included as part of the three budget reviews that will be undertaken during the 2023-24 year. Due to the uncertainty of receiving grant funding, we have taken the conservative approach to only include grant funding that has been confirmed through the receipt of a grant agreement.

A portion of grant funding received is a yearly allocation from the Grants Commission. This allocation has involved an advance payment of the following year's funds in the current year, since 2017/18. There is currently no indication as to when this timing adjustment may cease. The LTFP includes the grant figure due to be received for that particular year. These grants are deemed to be 'untied' so the Australian Accounting Standards require that the payments be recognised upon receipt which could result in a timing difference to when the grants are received compared to when Council has included them in the LTFP should the payment in advance arrangement be varied.

Key financial indicators

The financial indicators are used to measure how Council is performing in terms of financial sustainability.

The measures are used to ensure that we are staying within the targets over the life of the LTFP. It also provides a guide that Council is able to meet its strategic goals as referenced in the Community Plan in a financial sustainable way.

Operating surplus ratio

An operating surplus is the extent to which operating income exceeds operating expenditure, including depreciation, and is projected each year. A strong ongoing operating result is a positive indicator of our financial viability.

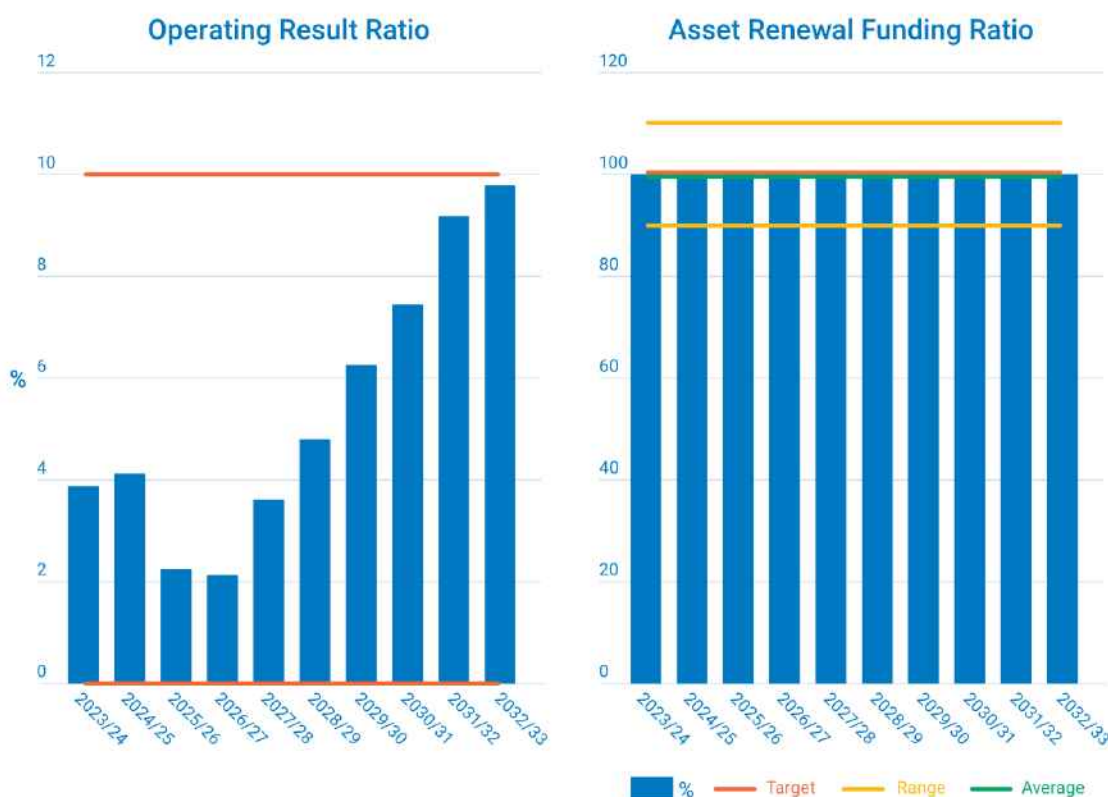
The LGA's Information Paper 9, Financial Indicators (May 2015) suggests an operating break-even position, or better, over time and an operating surplus ratio of between zero % and 10% on average. It is positive that we at the City of West Torrens project to operate within this range, as it demonstrates a strength in our capital expenditure programs.

Asset renewal funding ratio

The asset renewal funding ratio, commonly referred to as the sustainability ratio, shows the extent to which capital expenditure on the renewal and replacement of assets matches the rate at which these assets are used or consumed. The amount spent is divided by the optimum level of expenditure in the infrastructure and asset management plan. A break-even result of 100% or better demonstrates that the cost of consumption of assets in any one year is being met by current rates and current ratepayers.

A sustainability ratio greater than 90%, but less than 110%, is the benchmark we use in local government and we are forecasting a ratio of 100% in 2023-24.

LGA Information Paper 9 Financial Indicators (May 2015) suggests the same ratio range when benchmarking capital expenditure incurred against capital expenditure outlays in Infrastructure and Asset Management (IAMPs), rather than depreciation.

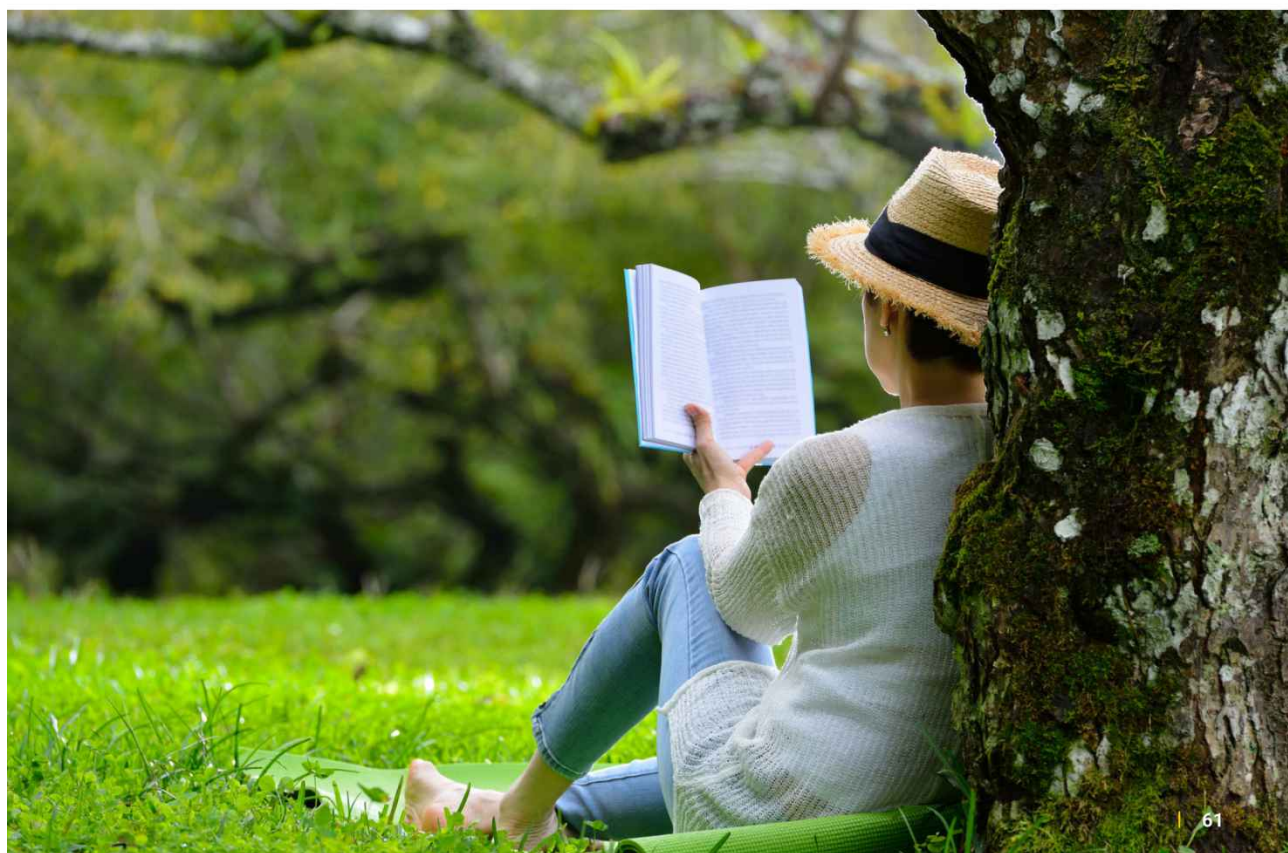
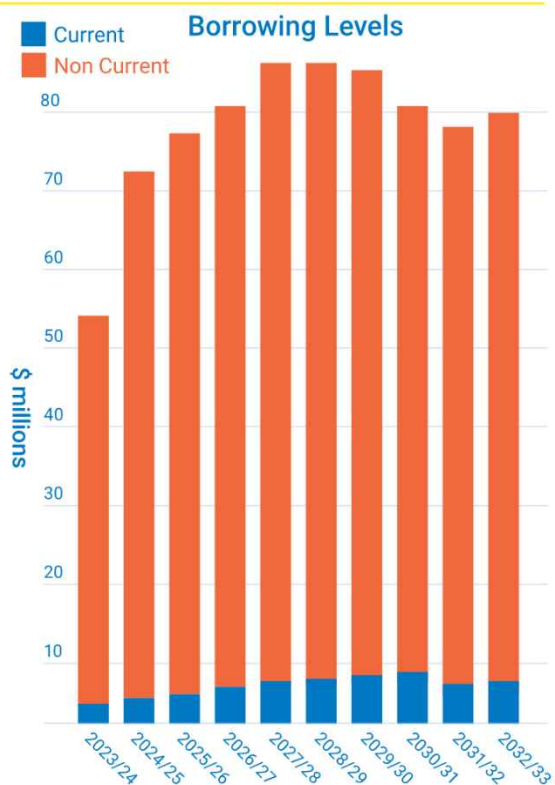


Loan servicing capacity

To meet a structured long-term asset renewal and replacement program, we will need to commit to a loan program that will result in loan liabilities peaking at \$88.0 million in 2028-29. Average borrowing interest rates of 3.5% for 2024-25 and 2025-26, then 3.0% for the remainder of the life of the plan has been estimated and averaged across the loan portfolio, and future 15-year fixed borrowing terms have been used.

Loan repayments as a percentage of rates is the industry-accepted benchmark to assess a council's relative indebtedness. The percentages for the City of West Torrens, based on the actual and projected loan program, are as follows:

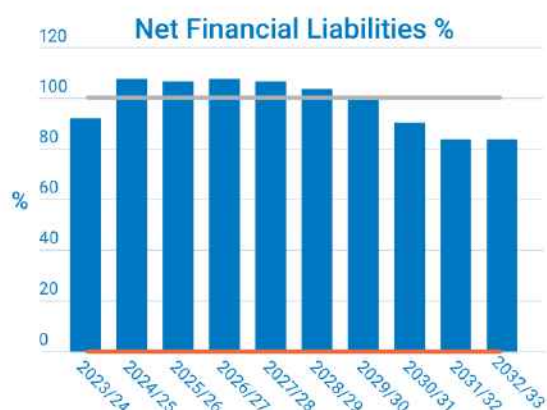
A percentage between 0% and 25% would normally be considered reasonable as per the LGA information paper.



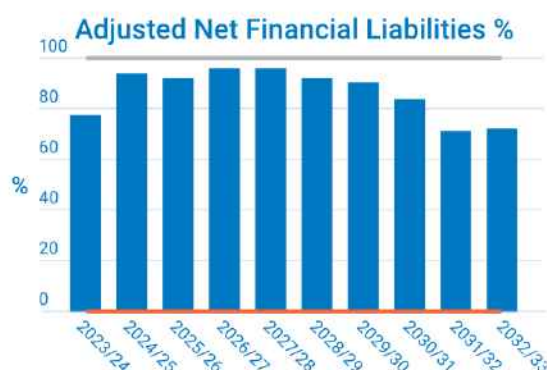
Key financial indicators (continued)

Net financial liabilities

The net financial liabilities ratio indicates the extent to which the net financial liabilities of a council can be met by a single year's operating revenue. A ratio increasing over time indicates that a council's ability to meet its financial obligations from operating revenues is weakening. The desirable range for this ratio is between zero % and 100%.



In 2019, there was an update to AASB (Australian Accounting Standards Board) 16 Leases which has meant a change in the way that Council treats leases and, in particular, for leases that contain right of use assets. The updated accounting treatment now indicates that for leases that meet the definition, they must be treated as an asset and a liability on the statement of financial position. As a consequence, the amount of liabilities that are included on the statement of financial position has increased significantly by approximately \$10 million (with an offset of an additional asset of the same amount). As the net financial liabilities ratio includes liabilities as part of the calculation, this has now had a substantial effect on the amount of the ratio. We have decided to also include the ratio that excludes the lease liability. The result is:



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Long Term Financial Plan (LTFP) - Financial Sustainability Statement

The Long Term Financial Plan (LTFP) is a modelling tool that is used to ensure that assumptions and key considerations are included to help protect the financial sustainability of Council. The LTFP helps us make decisions about future spending as well as future possible rate increases, while ensuring that we are projecting a strong financial position into the future, meeting our set financial targets.

The amount of borrowings continues to be closely monitored as we move towards increasing the requirement to access borrowings. Consideration is given to the amount of borrowings required and the level of expenditure is possible without putting Council in an unsustainable financial position.

We closely monitor the key financial indicator ratios that are being used. All remain within the targets set, with the exception of the Net Financial Liabilities Ratio. While this ratio does exceed the upper limit of 100% during the life of the plan, it is a result of the calculation used, which includes the liability for the right of use leases. With the modification to the calculation, as explained above, the net financial liabilities ratio now falls within the target range.

We expect to be financially sustainable for the life of this current plan and to continue to ensure that financial decision making takes into consideration the possible long-term effect on the Council.

The LTFP has been included as an Appendix to this document.

ESCOSA Local Government advice

In 2022 a new 'strategic management plan advice scheme' was established as a result of changes to section 122 of the *Local Government Act 1999* (the *Local Government Act*).

This scheme required the designated authority, the Essential Services Commission of SA (ESCOSA), on a 4 yearly rotating schedule, to review a range of council strategic management planning documents and provide advice to the council. The councils to be reviewed in each year of the cycle are determined by ESCOSA.

The City of West Torrens was included in the first tranche of the councils to be reviewed in 2022-23. The ESCOSA advice to councils and each councils response must be published in both the draft and adopted Annual Business Plan.

The scheme's scope, as established in section 122 of the *Local Government Act*, focussed ESCOSA on the Long Term Financial Plan (LTFP) and Infrastructure and Asset Management Plan (IAMP), in particular changes to these documents and sources of revenue.

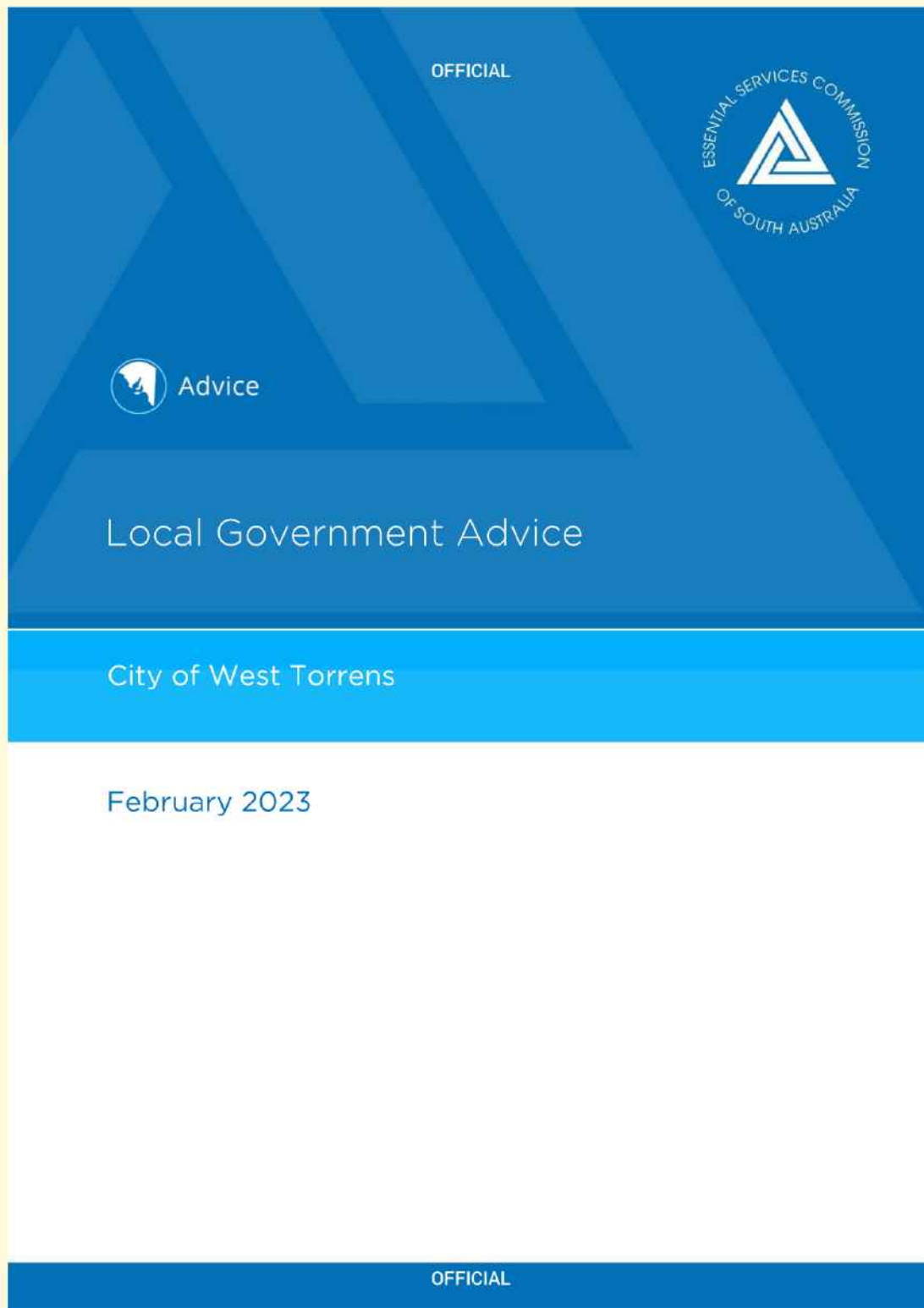
The initial information requests from ESCOSA extended well beyond the minimum requirements as per the Local Government (Financial Management) Regulations 2011 to the full suite of information available in the Model Financial Statements and sought historical data dating back to 2007/08.

ESCOSA provided City of West Torrens with draft embargoed advice and allowed council one week to review to "check for any errors of fact".

In response, Council staff provided a number of examples of errors of fact and made some suggested edits to the advice to in order for fair representation. Some minor changes were accommodated however not all were despite contrary evidence being provided to the scheme.

As such the Introduction stated that: "The Essential Services Commission (Commission) considers the City of West Torrens (Council) to be in a sustainable financial position with projected operating surpluses and the forecast renewal of its infrastructure assets to continue to underpin its strong financial performance, without the need for further significant rate increases".

In accordance with legislation outlined above, the following pages contain the publication of the ESCOSA advice and our Council's response.

ESCOSA Local Government Advice (continued)

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Enquiries concerning this advice should be addressed to:

Essential Services Commission
GPO Box 2605
Adelaide SA 5001

Telephone: (08) 8463 4444
Freecall: 1800 633 592 (SA and mobiles only)
E-mail: advice@escosa.sa.gov.au
Web: www.escosa.sa.gov.au

The Essential Services Commission is an independent statutory authority with functions in a range of essential services including water, sewerage, electricity, gas, rail and maritime services, and also has a general advisory function on economic matters. For more information, please visit www.escosa.sa.gov.au.

ESCOSA Local Government Advice (continued)

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Local Government Advice: City of West Torrens

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Glossary of terms

ABS	Australian Bureau of Statistics
AMP	Asset management plan (also called an IAMP)
Commission	Essential Services Commission, established under the <i>Essential Services Commission Act 2002</i>
CPI	Consumer Price Index (Adelaide, All Groups)
Council	City of West Torrens
CWMS	Community Wastewater Management System
ESC Act	<i>Essential Services Commission Act 2002</i>
F&A	Local Government Advice: Framework and Approach – Final Report
FTE	Full Time Equivalent
IAMP	Infrastructure and asset management plan (also called an AMP)
LG Act	<i>Local Government Act 1999</i>
LGA SA Financial Indicators Paper	Local Government Association of South Australia, Financial Sustainability Information Paper 9 - Financial Indicators Revised May 2019
LGGC	Local Government Grants Commission
LGPI	Local Government Price Index
LTFP	Long-term financial plan
Regulations	<i>Local Government (Financial Management) Regulations 2011</i>
RBA	Reserve Bank of Australia
SACES	The South Australian Centre for Economic Studies
SEIFA	Socio-Economic Indexes for Areas
SMP	Strategic management plan
SG	Superannuation Guarantee
The scheme or advice	Local Government Advice Scheme

ESCOSA Local Government Advice (continued)

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1 The Commission's key advice findings for the City of West Torrens

The Essential Services Commission (**Commission**) considers the City of West Torrens (**Council**) to be in a sustainable financial position with projected operating surpluses and the forecast renewal of its infrastructure assets to continue to underpin its strong financial performance, without the need for further significant rate increases.

However, the Commission suggests the following steps for the City of West Torrens to ensure that it budgets transparently, reports its cost savings and efficiencies, manages its borrowing risk prudently, plans its asset needs appropriately and continues to limit the extent of further rate increases.

Budgeting considerations

1. **Provide** greater transparency in its long-term financial plan (and as necessary, its annual business plan and budget) by clearly identifying the annual inflation and other relevant assumptions as inputs to its projected revenue (including rates) and spending.
2. **Continue** to review its inflation assumptions in its forward projections from 2023-24 (but more transparently, as per **Finding 1**), given the potential for higher short-term inflation outcomes, followed by a return to long-term averages.

Providing evidence of ongoing cost efficiencies

3. **Continue** to report its cost savings and efficiencies in its future budgets, to demonstrate its commitment to achieving cost control and efficiency across its operations and service delivery.

Continuing to manage borrowing risk

4. **Continue** to monitor its borrowing liabilities, including the impact of any interest rate increases, to ensure that levels are sustainable with reference to the operating income (including rates income) and any grants for capital projects that it receives.

Refinements to asset management planning

5. **Review** the estimates of asset lives and valuations informing its forecast rate of asset consumption (and depreciation expenses) in its long-term financial plan and asset management plans, with a particular focus on the appropriateness of the estimated value of the depreciation expenses in the context of asset renewal expenditure requirements.

Containing rate levels

6. **Continue** to limit future increases on its average and minimum rates to help reduce any potential emerging affordability risk, in consultation with the community with reference to service levels and differential rate levels, as appropriate.

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2 About the advice

The Essential Services Commission (**Commission**), South Australia's independent economic regulator and advisory body, has been given a role by the State Government to provide advice on material changes proposed by local councils in relation to elements of their strategic management plans (**SMPs**) and on the proposed revenue sources, including rates, which underpin those plans.¹

One of the main purposes of the Local Government Advice Scheme (**advice or the scheme**) is to support councils to make 'financially sustainable' decisions relating to their annual business plans and budgets in the context of their long-term financial plans (**LTFPs**) and infrastructure and asset management plans (**IAMPs**)² – both required as part of a council's SMP.³ Financial sustainability is considered to encompass intergenerational equity,⁴ as well as program (service level) and rates stability in this context.⁵ The other main purpose is for the Commission to consider ratepayer contributions in the context of revenue sources, outlined in the LTFP.⁶ In addition, the Commission has discretion to provide advice on any other aspect of a council's LTFP or IAMP it considers appropriate, having regard to the circumstances of that council.⁷

The first cycle of the scheme extends over four years from 2022-23 to 2025-26, and the Commission has selected 15 councils for advice in the first scheme year (2022-23), including the City of West Torrens (**Council**).

This report provides the Local Government Advice for the City of West Torrens in 2022-23.

The Council is obliged under the *Local Government Act 1999* (**LG Act**) to publish this advice and its response, if applicable, in its 2023-24 Annual Business Plan (including any draft Annual Business Plan) and subsequent plans until the next cycle of the scheme.⁸ It does not need to publish the attachment to the advice (these will be available with the advice on the Commission's website⁹), nor is it compelled under the LG Act to follow the advice. The Commission thanks the City of West Torrens for providing relevant information to assist the Commission in preparing this advice.

2.1 Summary of advice

The City of West Torrens has been in a strong and sustainable financial position with consistent operating surpluses funding a large share of its capital enhancement programs over the past 10 years.

The growth in its rates revenue, more than double the pace of inflation, has contributed to the surpluses but residential rate levels have remained comparatively low, with non-residential contributions

¹ Amendments to the *Local Government Act 1999* (s122(1c) to (1k) and (9)) specify the responsibilities for the Commission and local councils for the Local Government Scheme Advice. The Commission must provide advice to each council in accordance with the matters outlined in s122(1e), (1f) and (1g).

² Commonly referred to as asset management plans.

³ The objectives of the advice with reference to a council's LTFP and IAMPs are presented under LG Act, s122(1g). LG Act s122(1) specifies the requirements of a council's SMP, including the LTFP and IAMPs.

⁴ 'Intergenerational equity' relates to fairly sharing services and the revenue generated to fund the services between current and future ratepayers.

⁵ Commission, *Framework and Approach – Final Report*, August 2022, pp. 2-3, available at www.escosa.sa.gov.au/advice/advice-to-local-government.

⁶ LG Act s122(1f)(a) and (1g)(a)(ii).

⁷ LG Act s122(1f)(b) and (1g)(b).

⁸ LG Act s122(1h).

⁹ The Commission must publish its advice under LG Act s122(1i)(a).

ESCOSA Local Government Advice (continued)

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accounting for a large share of the revenue growth (representing 35 percent of projected rates revenue in 2022-23).¹⁰

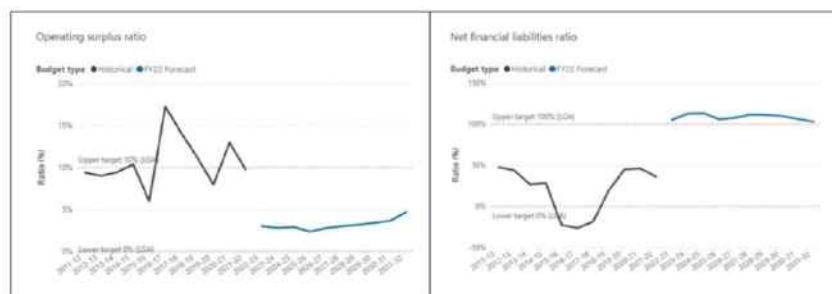
Looking ahead, the Council is projecting much higher borrowings and more conservative operating surplus levels. This reduces the pressure on its rates base to fund the annual capital spending as it occurs and better supports intergenerational equity. However, the extent of its borrowing needs to be managed prudently.

The Council's LTFP projections from 2022-23 forecast:

- ▶ lower average cost increases than it has experienced over the past 10 years (but still higher than it had forecast in 2021-22, primarily due to the impact of higher inflation)
- ▶ the continued prioritisation of its asset expenditure on renewal and rehabilitation works, and
- ▶ continued rate increases on the community, similar to the rate of inflation.

The Commission considers that there may be opportunities to continue to achieve savings and efficiencies in its recurrent budget and encourages the Council to review and report on this. This includes a review of the asset-related assumptions feeding into its estimated depreciation expenses. There are also opportunities for the Council to be more transparent about its price, service level and efficiency-related assumptions in its forward cost projections. In general, a transparent focus on cost constraint should help the Council to identify opportunities to reduce any affordability risk emerging for its ratepayers.

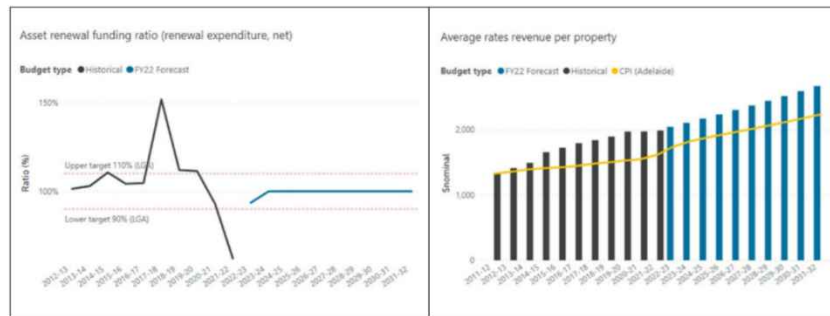
The charts below of the City of West Torrens' past and projected operating surplus ratio, net financial liabilities ratio, asset renewal funding ratio and rate revenue per property, together support these findings. The 'heat map' diagram over the page summarises the Commission's findings with reference to whether the Council has met the suggested Local Government Association (LGA) target ranges for the three main financial sustainability indicators¹¹ and the level of cost control and affordability risk identified for the Council over time.



¹⁰ City of West Torrens, *Budget and Annual Business Plan 2022-23*, July 2022, p. 74, available at <https://indd.adobe.com/view/170eba19-6f8d-4794-8a04-31e11d443557> and the Commission's calculations.

¹¹ The suggested LGA target range for the ratios are discussed in more detail in the attachment.

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Summary of the City of West Torrens' financial sustainability performance and the Commission's risk assessment

Financial sustainability indicators:	Last 10 years from 2011-12 (Actual performance)	2021-22 estimate	Next 10 years from 2022-23 (Council forecasts)
Operating surplus ratio (target 0-10%)	Operating surpluses within ratio target range →	Excessive surpluses from 2016-17	Conservative surpluses forecast within ratio target range from 2021-22 →
Net financial liabilities ratio (target 0-100%)	Ratio met to 2014-15 →	Negative ratio following asset sale	Ratio forecast to exceed 100% for forecast period (inc. lease liabilities) →
Asset renewal funding ratio (target 90-110%)	Spending on renewal works just above target range, on average	Low ratio reduces 10-year average	Projected asset renewal in LTFP to perfectly align with AMP-required spending (ratio 100%) →
Identified Risks:			
Cost control risk	Operating expenses per property average growth 2.5% p.a. to 2021-22 (CPI 2.0% p.a.)		Operating expense per property forecast average growth 2.6% p.a., lower than projected CPI
Affordability risk	Rates revenue growth average 4.4% p.a. to 2021-22 but with relatively low residential rates & higher contributions from 'other' commercial ratepayers →		Projected rate revenue increases to average 3.7% p.a. but 3.0% per property, marginally above forecast average CPI (2.8%) →

- Ratio outside suggested LGA target range or higher risk
- Ratio close to suggested LGA target range or medium risk
- Ratio within suggested LGA target range or lower risk

ESCOSA Local Government Advice (continued)

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2.2 Detailed advice findings

The next sections summarise the Commission's more detailed observations and advice findings regarding the City of West Torrens' material changes to its 2022-23 plans (compared with the previous year's plans), its financial sustainability (in the context of its long-term operating performance, net financial liabilities, and asset renewals expenditure) and its current and projected rate levels.

In providing this advice, the Commission has followed the approach it previously explained in the Framework and Approach – Final Report (F&A). The attachment explores these matters further.¹²

2.2.1 Advice on material plan amendments in 2022-23

The Commission has compared the City of West Torrens' projections in its 2022-23 LTFP with those from its 2021-22 LTFP and focused on the aggregate of the nine overlapping years' statistics: 2022-23 to 2030-31 to ensure a comparable analysis of material amendments.

The City of West Torrens has forecast small increases to its operating income projections in its 2022-23 LTFP, which have increased by 2 percent in aggregate compared with the 2021-22 LTFP estimates. Rates revenue projections have increased similarly by 2 percent in aggregate, which is partially offset by a forecast decline in revenue from grants. In 2022-23, the Council discontinued its participation in the Commonwealth Home Support Programme, which resulted in a reduction of around \$500,000 of grant funding and otherwise has only included grant funding in its projections that has been confirmed through the receipt of a grant agreement.

The Council's projections for its operating expenses from 2022-23 to 2030-31 have increased by more than its income forecasts – by a total of \$39.8 million or 6 percent, compared with its 2021-22 LTFP estimates. This includes a 6 percent increase in both its employee expenses and 'materials, contracts and other' expenses for various offsetting cost impacts, and a 9 percent increase in 'depreciation, amortisation and impairment' expenses, largely due to new sporting facilities and community hubs coming online throughout 2021-22.

The Council stated that its budget for 2022-23 and forward projections incorporate a review of current economic conditions, including movements to the Consumer Price Index (CPI), Local Government Price Index (LGPI) and interest rates. Its revisions to its expense forecasts do appear to incorporate additional inflation impacts. However, the Council does not identify the specific assumptions for inflation (as annual percentages) in its forward projections, which means that the inflationary impacts, distinct from any real impacts for efficiency or service-level related changes, are not shown.¹³

For these reasons, the Commission has found that it would be appropriate for the City of West Torrens to:

1. **Provide** greater transparency in its long-term financial plan (and as necessary, its annual business plan and budget) by clearly identifying the annual inflation and other relevant assumptions as inputs to its projected revenue (including rates) and spending.

¹² The attachment will be available on the Commission's website with the advice.

¹³ The Commission cannot estimate the components of the amendments for additional inflation only, without the Council's annual inflation assumptions stated in either LTFP update. As referenced in section C.1, the Commission's assumed average annual growth in the CPI from 2022-23 to 2031-32 is estimated to be 2.8 percent based on Reserve Bank of Australia (RBA) forecasts for the CPI (Australia-wide) to June 2025 and the midpoint of the RBA's target range (2.5 percent) from 2025-26 (RBA, Forecast Table – February 2023, available at <https://www.rba.gov.au/publications/smp/2023/feb/forecasts.html>).

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2. Continue to review its inflation assumptions in its forward projections from 2023-24 (but more transparently, as per **Finding 1**), given the potential for higher short-term inflation outcomes, followed by a return to long-term averages.

2.2.2 Advice on financial sustainability

Operating performance

The City of West Torrens has run consistent operating surpluses since 2011-12. The operating surplus ratio¹⁴ averaged 10.8 percent in the 10 years to 2020-21, which exceeds the upper limit of the suggested LGA target range (of between zero and 10 percent). The community, through its rate contributions, has effectively been funding a combination of cash surpluses and capital enhancement programs over this period (as well as regular service delivery).

From 2011-12 to 2020-21, operating income growth averaged 3.1 percent per annum,¹⁵ exceeding average annual operating expense growth of 2.6 percent. These trends compare with a period of low inflation (annual growth in the CPI averaged 1.7 percent over this period¹⁶), and against a backdrop of relatively static property numbers (annual growth in property assessments averaged 0.1 percent). Rates and statutory charges revenue led the income growth and increased by an average of 4.6 percent per annum. This growth was partially offset by a decline in user charges income and grants.

Operating expense growth included growth in 'depreciation, amortisation and impairment' expenses (which averaged 5.2 percent per annum, reflecting the growth in the value of the asset stock) and in 'materials, contracts and other' expenses (which averaged 4.1 percent per annum).¹⁷ In contrast, employee expenses growth was relatively flat (with employee expenses in fact declining by an average of 0.2 percent per annum in nominal terms).

The Council has projected smaller operating surpluses to 2031-32, averaging 3.2 percent. Growth in operating expenses per property is forecast to be relatively flat in real terms over the forecast period (an average of 2.6 percent between 2022-23 and 2031-32, compared with 2.8 percent RBA-based forecast inflation¹⁸), while operating income per property is forecast to increase by an average of 2.8 percent per annum.

The Council noted that it had achieved more than \$100,000 in energy-related savings in its 2022-23 budget¹⁹ and its Customer Improvement team has now developed a three-year plan to support it to deliver efficiencies to the community.²⁰ The Commission supports the City of West Torrens in its

¹⁴ The operating surplus ratio is defined as: Operating Surplus (Deficit) ÷ Total Operating Income. The general target for councils is to achieve, on average over time, an operating surplus ratio of between zero and 10 percent (Local Government Association of South Australia, *Financial Sustainability Information Paper 9 – Financial Indicators Revised May 2019 (LGA SA Financial Indicators Paper)*, p. 6).

¹⁵ Based on the compound average annual growth rate formula (which is the adopted approach to calculating average annual growth rates throughout the Commission's advice).

¹⁶ CPI Adelaide (All groups). Average annual growth in the LGPI published by the South Australian Centre for Economic Studies was 1.9 percent over this period. Available at <https://www.adelaide.edu.au/saces/economic-and-social-indicators/local-government-price-index>.

¹⁷ The Commission notes the impact of the increase in the solid waste levy on councils' waste management costs over this period.

¹⁸ The forecast average annual growth in the CPI from 2022-23 to 2031-32 is estimated to be 2.8 percent based on RBA forecasts for the CPI (Australia-wide) to June 2025 and the midpoint of the RBA's target range (2.5 percent) from 2025-26. See footnote 13.

¹⁹ City of West Torrens, *Budget and Annual Business Plan 2022-23*, July 2022, p. 26. The Commission notes that this result would likely exclude the impact of recent bulk purchasing arrangements for local councils in South Australia for electricity.

²⁰ City of West Torrens, *Budget and Annual Business Plan 2022-23*, July 2022, p. 43.

ESCOSA Local Government Advice (continued)

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efforts to continually find savings and restrain cost growth, consistent with its forecasts, and encourages it to:

3. **Continue** to report its cost savings and efficiencies in its future budgets, to demonstrate its commitment to achieving cost control and efficiency across its operations and service delivery.

Net financial liabilities

With such a strong operating position over the past 10 years, the Council has not needed to rely on external financing and its net financial liabilities ratio²¹ has averaged a relatively low level of 19 percent.²² This is within the suggested sector benchmark (between zero and 100 percent).²³

In the three years to 2017-18, the net financial liabilities ratio was negative (averaging negative 23 percent) owing to the strong cash position of the Council with zero borrowings. The Council sold St Martins aged care facility in late 2014-15, which provided a significant injection of funds.²⁴ However, the extent of rate increases during this period (averaging 5.6 percent or \$85 per property per annum from 2011-12 to 2017-18) contributed to the build-up of cash holdings and did not appear to be essential for financial sustainability for the Council at this time.

The Council has since taken on substantially higher borrowing levels to meet a 'structured long-term asset renewal and replacement program'.²⁵ As a result, its net financial liabilities ratio is forecast to average 109 percent from 2022-23 to 2031-32, marginally above the suggested LGA target range.

The Council noted that one of the reasons that its ratio will exceed the target range is because it must now include certain leases with 'right of use' assets in the liabilities aggregate.²⁶ The Council calculated an adjusted ratio, without the lease liabilities, and this is forecast to be generally between 90 and 100 percent.²⁷

The Commission notes that the suggested target range for the net financial liabilities ratio is a guide only and that there can be reasonable circumstances where the upper limit is exceeded and borrowing levels are still managed prudently, particularly if the ratio is only exceeded by a relatively small margin.

The Council stated in its Annual Business Plan that its loan program will be closely monitored so as not to put the Council in an unsustainable financial position.²⁸ The Commission acknowledges the importance of managing the borrowing risk prudently to prevent any need for additional rate contributions for higher loan repayments, and supports the City of West Torrens efforts to:

4. **Continue** to monitor its borrowing liabilities, including the impact of any interest rate increases, to ensure that levels are sustainable with reference to the operating income (including rates income) and any grants for capital projects that it receives.

²¹ The net financial liabilities ratio is defined as: Net financial liabilities ÷ Total operating income. This ratio measures the extent to which a council's total operating income covers, or otherwise, its net financial liabilities.

²² 2011-12 to 2020-21.

²³ The suggested LGA target range is between zero and 100 percent of total operating income, but possibly higher in some circumstances (LGA SA Financial Indicators Paper, pp. 7-8).

²⁴ City of West Torrens, *Annual Report 2015-16*, available at www.westtorrens.sa.gov.au/files/sharedassets/public/objective-digitalpublications/external-website/publications/annual-report-2015-16.pdf.

²⁵ City of West Torrens, *Budget and Annual Business Plan 2022-23*, July 2022, p. 64.

²⁶ Based on a 2019 update to Australian Accounting Standards Board (AASB) standard for leases (AASB 16).

²⁷ City of West Torrens, *Budget and Annual Business Plan 2022-23*, July 2022, p. 66.

²⁸ City of West Torrens, *Budget and Annual Business Plan 2022-23*, July 2022, p. 66.

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Asset renewals expenditure

The City of West Torrens has been meeting its asset renewal needs in line with its AMPs over the past 10 years with its asset renewal funding ratio²⁹ averaging 111 percent (to 2021-22). It was otherwise 117 percent until 2020-21 but declined to 62 percent in 2021-22. The Council is forecast to consistently meet the suggested target for the ratio in the 10 years to 2031-32 (averaging 100 percent).

Its spending on the renewal of assets averaged \$13.5 million per annum between 2012-13 and 2021-22. Average annual spending is projected to increase to \$14.9 million (in nominal terms) to 2031-32 with a peak in spending of \$16.8 million in 2023-24. This compares with projected capital spending on new and upgraded assets averaging \$13.0 million annually to 2031-32, and a projected decline in the value of assets per property over this period.³⁰

The Council has a comprehensive suite of AMPs covering most of its assets, dated 2020 and adopted in March 2021. The recommended asset priorities in the plans are informed by the Council's 2019 *Community Needs Analysis Community Survey* which asked respondents (numbering 410) about the importance of services in addressing its future needs.³¹ Its AMPs also identify areas for continuous improvement, including the need for the Council to undertake a review of the current method for determining useful lives of assets, and to undertake further investigations to allow asset renewal forecasting over a longer period. The Council further proposes a review of plans at least every four years.³²

When the asset renewal funding ratio is instead calculated by the depreciation-based method,³³ it is forecast to average 75 percent over the forecast period (2022-23 to 2031-32). This projected performance would suggest that the Council's forecast renewal expenditure, while consistent with the level of spending recommended by the AMPs, would not meet the average rate of asset consumption (incorporating asset valuations and useful life assumptions) based on its projected depreciation expenses.

One area that might be leading to higher depreciation expense forecasts, relative to annual asset renewal expenditure needs, is the Council's growth in the value of its asset stock following its capital expenditure projects. Another risk that arises when depreciation expenses exceed spending on asset renewals is that the asset lives are assumed to be shorter (in the depreciation calculation) than occurs in practice. The implication of projecting higher than necessary depreciation expenses is that higher operating income (and potentially higher rates revenue) is required to generate an operating surplus for the Council. Therefore, in accordance with the Council's planned reviews, it would be appropriate for it to:

²⁹ The IAMP-based method is the current industry standard whereby net asset renewal/replacement expenditure is divided by the recommended expenditure in the IAMP (or AMP). The suggested LGA target range for local councils is between 90 and 110 percent (LGA SA Financial Indicators Paper, p. 9).

³⁰ This assumes that the Council's projected value of 'infrastructure, property, plant and equipment' does not require further revision by the Council (see section C.3 of the attachment for more information).

³¹ City of West Torrens, *Roads Asset Management Plan 2020*, March 2021, p. 12, available at <https://www.westtorrens.sa.gov.au/files/sharedassets/public/objective-digitalpublications/external-website/management-plans/cwt-roads-asset-management-plan-2021.pdf>. The survey is also mentioned in the Council's other AMPs.

³² City of West Torrens, *Asset Management Plans 2020-2030 Overview*, December 2020, pp. 3-8, available at <https://www.westtorrens.sa.gov.au/files/sharedassets/public/objective-digitalpublications/external-website/management-plans/asset-management-plans-2021-overview.pdf>.

³³ Where asset renewal/replacement expenditure is divided by depreciation expenses.

ESCOSA Local Government Advice (continued)

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5. **Review** the estimates of asset lives and valuations informing its forecast rate of asset consumption (and depreciation expenses) in its long-term financial plan and asset management plans, with a particular focus on the appropriateness of the estimated value of the depreciation expenses in the context of asset renewal expenditure requirements.

2.2.3 Advice on current and projected rate levels

The City of West Torrens' rate revenue growth averaged 4.5 percent or \$72 per annum per property over the past 10 years,³⁴ to reach an estimated \$1,975 in 2020-21. This was more than double average CPI growth of 1.7 percent per annum over this period³⁵ and coincided with relatively static property growth (with 0.1 percent average annual growth in property numbers).³⁶

The Council budgeted for an average rate increase of 3.1 percent or \$57 for its existing ratepayers in 2022-23.³⁷ Ratepayers, other than residential, are being charged an average range of varied percentage increases from 0.6 to 6.0 percent, depending on the sub-category. In total, the Council projected total 'general rates' revenue growth of 4.1 percent in 2022-23, including growth of 0.9 percent in property numbers, as well as mandatory rebate adjustments.³⁸

Over the forward years of its LTFP, the Council is projecting average rates increases for its existing ratepayers of 3.0 percent per annum from 2023-24 to 2031-32, compared with RBA-based forecast CPI inflation averaging 2.8 percent annually over this period.³⁹ In total, the LTFP effectively projects a cumulative increase of \$625 per ratepayer (to \$2,671) by 2031-32, an increase of \$48 above assumed inflation growth over this period.⁴⁰

The Commission notes the relatively low economic resources ranking for the area⁴¹ and that in the current economic environment, there can be potentially less capacity to pay for higher rates for many communities, including the City of West Torrens. The City of West Torrens levies higher differential rates on non-residential ratepayers (compared with the rate in the dollar for residential ratepayers).⁴² The Council does levy relatively low residential rates,⁴³ and there was only a minimal response to the

³⁴ From 2011-12 to 2020-21.

³⁵ See footnote 16.

³⁶ CPI (All groups). Average annual growth in the LGPI published by the South Australian Centre for Economic Studies was similar (at 1.9 percent) as the Commission's estimated average annual CPI growth over this period. Available at <https://www.adelaide.edu.au/saces/economic-and-social-indicators/local-government-price-index>.

³⁷ Individual rate level changes may be higher or lower depending on the rates category and property value.

³⁸ City of West Torrens, *Budget and Annual Business Plan 2022-23*, p. 74 and the Commission's calculations.

³⁹ See footnote 13.

⁴⁰ The CPI forecasts in the chart are based on RBA forecasts and then a return to long term averages (2.5 percent per annum), which are different to the Council's inflation forecasts (as was discussed in section B1).

⁴¹ The City of West Torrens area is ranked 18 among 71 South Australian 'local government areas' (including Anangu Pitjantjatjara and Maralinga Tjarutja Aboriginal community areas and 'unincorporated SA') on the Australian Bureau of Statistics Socio-Economic Indexes for Areas) Index of Economic Resources (2016), where a lower score (eg, 1) denotes relatively lower access to economic resources in general, compared with other areas, available at <https://www.abs.gov.au/ausstats/subscribe.nsf/log?openagent&2033055001%20-%20Iga%20indexes.xls&2033.0.55.001&Data%20Cubes&5604C75C214CD3D0CA25825D000F91AF&0&2016&27.03.2018&Latest>.

⁴² City of West Torrens, *Budget and Annual Business Plan 2022-23*, p. 69 and the Council's rate calculation information available at <https://www.westtorrens.sa.gov.au/Council/Rates-and-charges/Rate-calculations>.

⁴³ As indicated by the low differential rates. Refer also to Councils in Focus rates data by rate category and property numbers for 2019-20 available at: https://councilsinfocus.sa.gov.au/councils/city_of_west_torrens. The Commission is not relying on these rate comparisons for its advice.

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Council's draft budget (for 2022-23), incorporating rate contributions. The Council received only one submission on the budget, 'somewhat supporting' it.⁴⁴

Nonetheless, to ensure that the Council minimises the potential for any emerging affordability risk for its ratepayers, it would be appropriate for it to:

6. **Continue** to limit future increases on its average and minimum rates to help reduce any potential emerging affordability risk, in consultation with the community with reference to service levels and differential rate levels, as appropriate.

2.3 The Commission's next advice and focus areas

In the next cycle of the scheme, the Commission will review and report upon the City of West Torrens':

- ▶ ongoing performance against its LTFP estimates, and transparency of its inflation assumptions in its LTFP and Annual Business Plan
- ▶ achievement of cost savings and efficiencies (including operational savings and any asset disposal or rationalisation savings), and its reporting of these achievements
- ▶ continued management of borrowing risk
- ▶ actions to address any misalignment between the capital expenditure, asset live assumptions and depreciation estimates in its LTFP and various AMPs, and
- ▶ how it has sought to limit any affordability risks emerging among its rates base.

⁴⁴ City of West Torrens, *Council and City Services and Climate Adaptation Standing Committee Meeting Agenda – 5 July 2022*, Item 17.5 *Adoption of the Budget and Annual Business Plan and Declaration of the Rates for 2022/23*, available at <https://www.westtorrens.sa.gov.au/files/sharedassets/public/objective-digitalmeetings/2022/agendas-2022/agenda-council-and-standing-committee-5-july-2022.pdf>.

ESCOSA Local Government Advice (continued)



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ESCOSA City of West Torrens Response to Local Government Advice



CITY OF WEST TORRENS RESPONSE TO LOCAL GOVERNMENT ADVICE

The advice received from the Essential Services Commission of South Australia (ESCOSA) came at a cost to the City of West Torrens ratepayers of \$40,000.

The City of West Torrens believes the above cost is unjustified and adds to the financial burden imposed by other levels of Government on its ratepayers.

The irony is not lost on us that a scheme with the aim of limiting rate increases has actually added to the rates burden on Councils.

Prepared by General Manager Corporate and Compliance

ESCOSA City of West Torrens Response to Local Government Advice (continued)

City of West Torrens Response to Local Government Advice

15 March 2023

Specific Advice Received from ESCOSA and Council's Comments on that advice:

ADVICE	CWT COMMENTS
1. Provide greater transparency in its long-term financial plan (and as necessary its annual business plan and budget) by clearly identifying the annual inflation and other relevant assumptions as inputs to its projected revenue (including rates) and spending.	Assumptions are already clearly articulated as was evidenced to ESCOSA. No advice given by ESCOSA as to how to achieve this.
2. Continue to Review its inflation assumptions in its forward projections from 2023-24 (but more transparently as per Finding 1 , given the potential for higher short-term inflation outcomes followed by a return to long-term averages.	Noted
3. Continue to report its cost savings and efficiencies in its future budget, to demonstrate its commitment to achieving cost control and efficiency across its operations and service delivery.	Noted
4. Continue to monitor its borrowing liabilities, including the impact of any interest rate increases, to ensure that levels are sustainable with reference to the operating income (including rates income) and any grants for capital projects it receives.	Noted
5. Review the estimates of asset lives and valuations informing its forecast rate of asset consumption (and depreciation expenses) in its long-term financial plan and asset management plans, with a particular focus on the appropriateness of the estimated value of the depreciation expense in the context of asset renewal expenditure requirements.	Estimates of asset lives and valuations are reviewed regularly as was evidenced to ESCOSA.
6. Continue to limit future increases on its average and minimum rates to help reduce any potential emerging affordability risk, in consultation with the community with reference to service levels and differential rate levels, as appropriate	Noted

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City of West Torrens Response to Local Government Advice

15 March 2023

GENERAL COMMENTS

In ESCOSA's Local Government Advice to the City of West Torrens, the comment is made that:

*"The Essential Services Commission (**Commission**) considers the City of West Torrens (**Council**) to be in a sustainable financial position with projected operating surpluses and the forecast renewal of its infrastructure assets to continue to underpin its strong financial performance, without the need for further significant rate increases."*

A look at Council's audited financial statements and the financial performance ratios shows that the City of West Torrens is in a sustainable financial position. Further, other external bodies such as the Local Government Finance Authority have also told us we are financially sustainable. So a review by another independent body was not required to tell us what we already knew.

The key words in the above sentence however are "...without the need for further significant rate increases."

In other words, you are doing well, so no need to increase rates too much - but adjust your assumptions around inflation and interest rate rises and don't plan for any new works or services.

Not that the City of West Torrens wants to increase rates unnecessarily, but a third party with a limited understanding of how Councils operate offering such contradictory advice is beyond the pale.

Further, CPI is being used as the measuring stick by which historical rate increases have been compared. CPI is currently 8.6% but certainly CWT does not intend to have a rate increase of this magnitude for 2023-24 but the ESCOSA advice seems to be implying we should.

In our letter to Minister Brock, the Minister for Local Government, we commented that we believed the Scheme to be:

- Ill conceived
- A waste of ratepayers money; and
- A waste of our council staff time and resources.

If anything our views in relation to the above are only strengthened as a result of receiving the ESCOSA Advice and reasons for this are outlined below:-

• Ill Conceived

We consider the Scheme has been ill conceived, because information in Council's Long Term Financial Plan and Infrastructure Asset Management Plans are already publicly available and councils can already be compared with each other across a range of indicators using the 'Councils in Focus' website. It is our view that another costly, bureaucratic process that ratepayers are required to fund is completely unnecessary.

Further, the notion of looking back through the last ten years of a council's plans and documents looking for trends is incredibly futile without knowing the full context of decisions of council and changes that may have happened in a council during that time period. Understanding such nuances are vital to interpreting financial information correctly.

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ESCOSA City of West Torrens Response to Local Government Advice (continued)

City of West Torrens Response to Local Government Advice

15 March 2023

Examples of such nuances are that a few years ago the City of West Torrens had an aged care facility which we no longer operate and we used to run HACC funded programs which have now ceased.

Costs and revenues will fluctuate due to these service level shifts and also because of economic conditions relevant at any point in time and the prevailing priorities of a council during any particular term of office as outlined in the council's Community Strategic Plan.

Comparing average rates across different councils is already something the media reports on each year, but once again this doesn't tell the full story as each council has different community needs and expectations.

One way council rates can be kept down is for other tiers of Government to look at the cost imposts they impose on councils.

In the development of the City of West Torrens budget for 2022-23, it was noted that a total of \$2.919M was expected to be paid by the City of West Torrens to various State Government Agencies during the financial year.

This represents approximately 5% of Council's rate income being spent on State Government related expenditure.

If ESCOSA were to examine what State Government agencies are charging councils and provided advice to the State Government on that, there could potentially be some benefit for the council (and the ratepayer) but this is unlikely to occur.

As it stands, the ratepayers determine if rates are too high via the democratic process of council elections, whereby councillors are held to account for rate increases and the level of service provided by their council during their term of office. Ratepayers also have an opportunity to have their say each year on the proposed rate increase when the Annual Budget and Business Plan is put out for community consultation.

These seem to us to be the best mechanisms for ensuring rates are maintained at a relatively low level, noting that the City of West Torrens has consistently had one of the lowest, if not the lowest average residential rates of all councils in South Australia.

• A Waste of Ratepayers Money

It was noted that ESCOSA engaged two local government finance experts to assist them in providing advice back to councils on the Infrastructure Asset Management Plans and their Long Term Financial Plans. A large proportion of the cost of the scheme will no doubt be going to these consultants.

It is entirely unacceptable that it was only after receiving the Local Government Advice, Councils were told what the cost would be. Once again the irony of being told how to budget when not even knowing the cost of this scheme beggar's belief.

The final figure of \$40K was less than some of the estimates being bandied around of \$100K or more for some councils, but once again, the irony is not lost on us that this 'Advice Scheme' which ostensibly is about curbing council expenditure to keep costs in check and limit rate rises, will have the opposite effect. The \$40K cost achieves nothing but takes funds from Council's bottom line that should be directed to our programs and services for ratepayers. The cost is 25% higher than our annual audit costs where we have two onsite visits a year by a team of auditing professionals compared with this being a desktop review with no onsite visits from ESCOSA staff.

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City of West Torrens Response to Local Government Advice

15 March 2023

Of the 6 points of advice, four of them are telling us to keep doing what we are already doing and we maintain that we are doing the other two anyway. We don't believe this is value adding to our ratepayers or ourselves.

A Waste of Staff Time and Resources

Council staff had had to troll through the advice provided only to find a number of errors of fact, some of which were not corrected for the final advice. There was only a week between us receiving the draft embargoed advice and the Final advice to make comment and this took a considerable amount of staff time and resources. It is difficult to comprehend that at a cost of \$40K ESCOSA would really provide such basic advice to Council. Council's external auditors already comment on the state of a council's Infrastructure and Asset Management plans and it is blatantly obvious in the current economic climate that assumptions around CPI need to be updated in the Long Term Financial Plans.

Given the City of West Torrens already knew we were in a sustainable financial position and already endeavour to keep our rate increases as low as possible, the question must again be asked **"Why do we need to be spending ratepayers funds on such basic advice?"**

Errors of Fact

A number of errors of fact were identified by Council staff between the time of receiving the draft embargoed copy of ESCOSA's advice and the final published version of the advice. Some of the errors of fact were corrected, however others weren't, as identified above.

CONCLUSION

While it is great to be told by another organisation that the City of West Torrens is financially sustainable, clearly the agenda here is for all Councils to be told, as we were told, "to limit the extent of further rate increases" with scant regard to the services and infrastructure our ratepayers expect and in spite of the increased cost burdens from such things as inflation, interest rate increases and cost shifting from the State and Federal Governments.

The City of West Torrens will comply with the legislative requirement to include the Local Government Advice and our response to it in our Annual Budget and Business Plan but we do not believe it adds any value to either us or our residents and ratepayers.

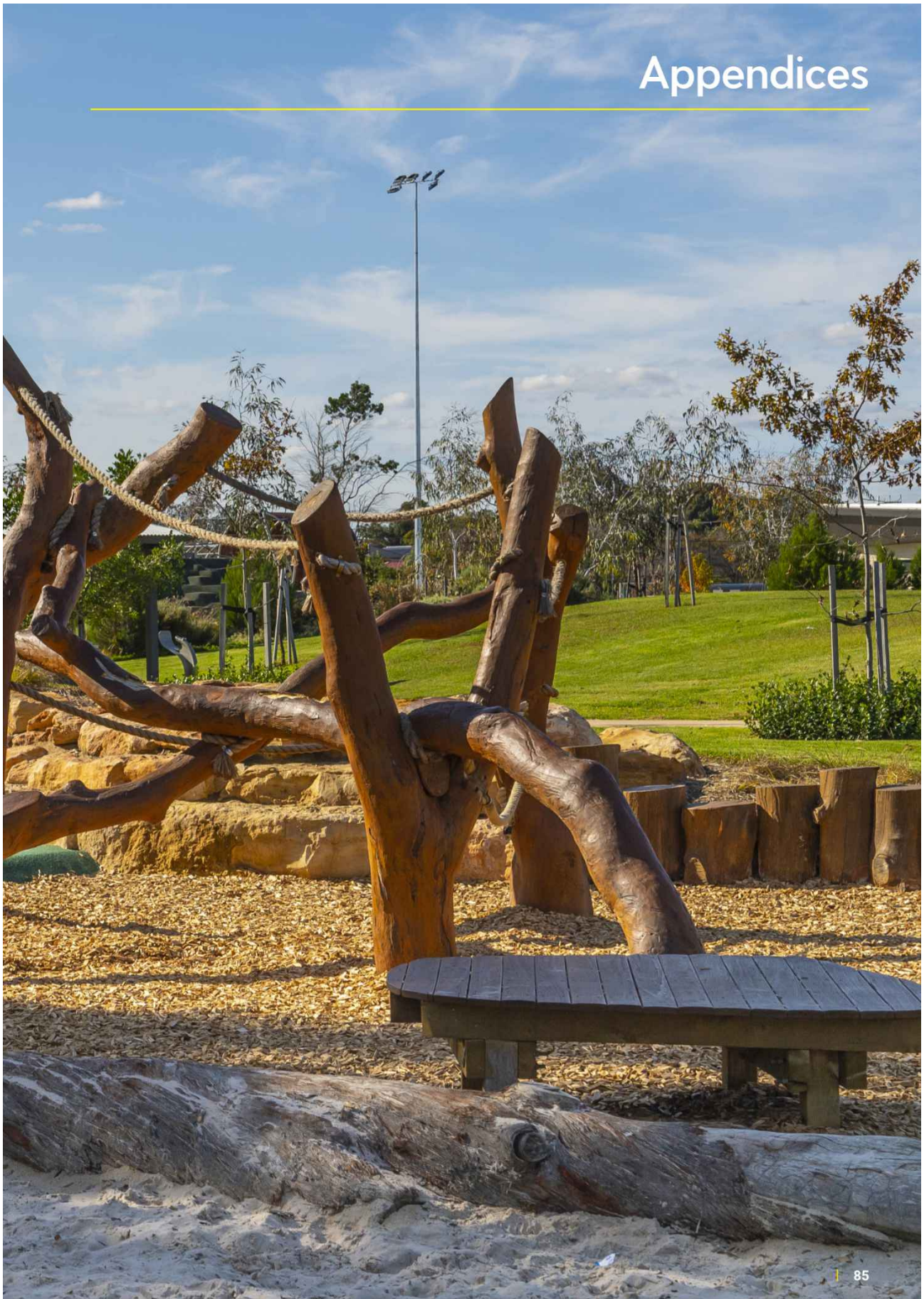
The CWT view is that the Government should reconsider the requirement for councils to be provided with "advice" from ESCOSA before more ratepayers funds are wasted on something that by ESCOSA's own admission, it can't compel councils to follow.

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Appendices



Appendices (continued)

Rating Structure and Policy

(1) Rating

Council's position is that, as all rating options available are defined under Chapter 10 of the *Local Government Act 1999* (the Act), a Rating Policy is not required.

There are five principles that apply to the imposition of taxes on communities:

- **Equity** – taxpayers with the same income should pay the same tax – known as horizontal equity – while wealthier taxpayers pay more – that is, vertical equity
- **Benefit** – taxpayers should receive some benefits from paying tax, but not necessarily to the extent of the tax paid
- **Ability-to-pay** – in levying taxes, the ability of the taxpayer to pay the tax must be considered
- **Efficiency** – if a tax is designed to change consumers' behaviour and it achieves its goal, the tax is deemed efficient, for example, tobacco taxes. If the tax is designed to be neutral in its effect on taxpayers, but changes that behaviour, the tax is inefficient
- **Simplicity** – the tax must be understandable, hard to avoid and easy to collect

The principle of 'benefit' supports the notion that rates are a tax and not a user pays system. Therefore, the benefits provided by the rate revenue raised will be consumed differently over the lifecycle of the ratepayer.

To some extent, these principles conflict each other, and governments must therefore strike a balance between the:

- Application of the principles
- Policy objectives of taxation
- Need to raise revenue
- Effects of the tax on the community

Council considers each principle when reviewing the various rating options available.

(2) Valuation

Council continues to adopt the capital value, as defined in the *Valuation of Land Act 1971*, as the basis for calculating rates. To provide fair and equitable valuations, we use the valuations provided by the State's independent authority on property valuations, the Valuer General. The use of capital value means property values are based on the land itself, being size and location of the property, but also takes into consideration all improvements to the land, such as building and structures. Factors which may influence the capital value assigned by the Valuer General from one year to the next may include recent sales in the area, location of the property, improvements such as additions, renovations or alterations and external factors such as trends or nearby area rezonings. More information on property valuations can be found at www.valuergeneral.sa.gov.au

If a ratepayer believes the capital value applied to their assessment is incorrect, an objection can be lodged with the Valuer General. The objection must set out the grounds for objection and is to be lodged within the objection period of sixty (60) days after the service of the first rates notice. Rates are still due and payable by the due date even if an objection has been lodged.

(3) Differential Rates

All land within a council area, with except land with a specific exemption under the provisions of Section 147 (2) of the *Local Government Act 1999* (the Act), is rateable. Council can declare a general rate for the purpose of rating, which applies to all rateable land, or through differential rates based on the use of the land subject to the rate. Permissible differentiating factors for differential rates are defined under 14 (1) of the *Local Government (General) Regulations 2013* and are as follows:

- (a) Residential
- (b) Commercial – shop
- (c) Commercial – office
- (d) Commercial – other
- (e) Industry – light
- (f) Industry – other
- (g) Primary Production
- (h) Vacant Land
- (i) Other

Council continues to apply differential general rates for all rateable properties within the City of West Torrens. These differentiating factors will decide the rate in the dollar applied to assessment for the purpose of levying rates. We continue to apply two rates in the dollar – the first for residential properties and the second for all non-residential properties.

Differential general rates imposed by Council are based on various land use categories, with the Valuer General provides their predominant use of the land. While this land use is generally applied by Council in the valuation process, we remain the relevant authority that determines land use for rating purposes. Where a ratepayer believes the land use category applied to their assessment is incorrect, a written objection can be lodged with Council. It must outline the grounds upon which the objection is based and be submitted within sixty (60) days of receiving the first instalment rate notice. Rates are still due and payable by the due date even if an objection has been lodged.

(4) Rating Options and Minimum Rates

Rating options available under the Act include Separate Rates, Service Rates, Service Charges, Fixed Charges and Minimum Rates. Council continues to apply minimum rates and a separate rate for the Regional Landscape Levy.

Section 158 of the Act permits Council to apply a minimum amount payable for rates and is based on the principle that all property owners contribute to the cost of services and the maintenance of infrastructure that supports each property. Minimum rates apply when the capital value calculates a rate below the minimum amount set. Where the amount is less than the minimum, the minimum amount will apply. Minimum rates cannot apply to more than 35 percent of properties.

Where two or more adjoining properties are owned and occupied by the same occupier, only one minimum rate is payable. The number of properties and the minimum rate will be provided in the annual rates declaration.

(5) Separate Rates - Regional Landscape Levy

Each year and under the *Landscape South Australia Act 2019*, Council is required to collect the Regional Landscape Levy (RL) on behalf of the State Government. The funds go to the State Government and do not form part of the City of West Torrens' revenue. Furthermore, as we and other councils fall under the Green Adelaide Board, it determines the individual amount payable by specific councils. A separate rate is set for all rateable properties to calculate the individual assessments liability.

The calculation method divides the total capital value by the total amount required, as set by Green Adelaide, to establish the rate in the dollar. This is then multiplied by the individual properties' capital value to establish their liability.

For more information regarding the programs and activities funded by Green Adelaide from the Regional Landscape Levy, please go to www.greenadelaide.sa.gov.au

Appendices (continued)

(6) Rate Rebates - Mandatory and Discretionary

Chapter 10 of the *Local Government Act 1999* provides Council with authority to grant:

- Mandatory and discretionary rebates of rates under Sections 159 to 166 of the Act; and
- Rate postponement and remissions under Sections 182 and 182A of the Act

In considering application for rate rebates, remissions and postponement, Council has adopted a Rate Rebate, Remission and Postponement Policy, with the purpose of:

- Providing guidance to the community regarding the matters Council will take into account in deciding an application for a rebate or remission of rates
- Assisting staff with delegated authority to determine rebates, remissions and postponement pursuant to both the Act and the requirements of the policy
- Providing a consistent framework under which applications will be considered

A rebate, remissions or postponement of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the requirements under the Act, and where appropriate, the policy.

The full Rate Rebate, Remissions and Postponement Policy and application form can be found at: www.westtorrens.sa.gov.au/Council/Rates-and-charges/Rate-rebates

Moreover, and under the Local Government Act, we are required to provide a mandatory rebate to qualifying properties under the following categories:

- Section 160 – Health Services – 100%
- Section 161 – Community Services – 75%
- Section 162 – Religious Purposes – 100%
- Section 163 – Public Cemeteries – 100%
- Section 164 – Royal Zoological Society of SA – 100%
- Section 165 – Educational Purposes – 75%

Council also has the power to grant a discretionary rebate of rates in certain circumstances, as per Section 166 of the Act which is granted at its absolute discretion. Discretionary rebates may be approved for 1 year or may be ongoing. Council provides ongoing discretionary rebates, approved annually, spanning more than 1 year:

- Where the rebate is desirable for the purpose of securing the proper development of the area or part of the area
- Where the rebate will contribute to the preservation of buildings or places of historic significance
- Where the land is being used for educational purposes
- Where the land is being used to provide facilities or services for children or young persons
- Where the land is being used by an organisation which, in the opinion of Council, provides a benefit or service to the local community

Properties receiving the ongoing discretionary rebates provide services to our community not provided by other businesses in the area or by Council. Relief by way of a discretionary rebate allows these groups to continue to operate and to provide valuable benefit to our wider community.

To be considered for a discretionary rebate, you must apply, with supporting information or supporting documentation as requested, to Council.

Discretionary rebates lodged under section 166 of the Act will be considered in conjunction with the Rate Rebates, Remissions and Postponement Policy.

Vacant Land Rebates under Section 166 (1)(a) of the Act are desirable for the purpose of securing the proper development of the area and are considered where:

- The land is in a residential zone, a dwelling has been substantially commenced by 30 June of the current financial year and the ratepayer intends to live at the property once completed
- The amount of the rebate will be the difference between the rates as vacant land and what it would have been if the property was considered residential

(7) Hardship – Remission and Postponement

Council has absolute discretion to grant or decline postponement or a remission of rates and determine the amount of any such postponement or remission. The ratepayer has the discretion to decide between rate postponement and rate remission whenever it is established on the application of a ratepayer that the payment of rates would cause hardship.

Hardship refers to a situation where a ratepayer is unable, because of illness, unemployment or any other reasonable cause, to pay their rates when due. It can be of limited or long-term duration and essentially involves an inability of the ratepayer to pay bills, rather than an unwillingness to do so.

Council assesses hardship against the expected income and expenditure of the ratepayer, with supporting documentation required to substantiate the hardship.

For more details, download the Rates Rebates, Remission and Postponement Policy at www.westtorrens.sa.gov.au/Council/Rates-and-charges/Rate-rebates.

(8) Postponement for Seniors

Postponement of rates for seniors was implemented to assist ratepayers with properties where there has been significant movement in property value, leaving them 'asset rich' but with a low income, 'cash poor'.

State Seniors cardholders can apply to postpone part of their rates, on a long-term basis. However, the deferred amount is subject to a monthly interest charge, with the accrued debt payable on the disposal or sale of the property.

At least \$500.00 of the total yearly Council rates must be paid, which may be by quarterly payments of \$125.00, with the remaining annual rates postponed.

(9) Payment of Rates

The payment of rates for the 2023-24 financial year will be by four quarterly instalments falling due on 1 September 2023, 1 December 2023, 1 March 2024 and 3 June 2024. The amount, however, can be paid in full at any time.

(10) Late Payment of Rates

Where a payment of rates is not received on or before the due date, an instalment fine of 2% applies under the requirements of the Local Government Act. Further interest will be applied monthly on outstanding amounts, and fines and interest still apply where a payment arrangement is in place. Ratepayers having trouble paying their rates are encouraged to contact Council to discuss the many flexible payment options available.

Payment received for overdue rates will be applied in accordance with Section 183 of the Act, as set out below:

- **Firstly** – in payment of any costs awarded to, or recoverable by, the council in any court proceedings for the recovery of the rates
- **Secondly** – in satisfaction of any liability for interest
- **Thirdly** – in payment of any fine
- **Fourthly** – in satisfaction of liabilities for rates in the order in which those liabilities arose

Appendices (continued)

(11) Expected Rates Revenue

Statement on Expected Rate Revenue

Please note: These figures represent a considered estimate of Expected Rate Revenue based on the most current information available at the time of going out to consultation on the DRAFT Annual Business Plan and Budget (ABP&B). This information is updated regularly and therefore these figures may be subject to confirmation at the time of actual adoption of the ABP&B.

Expected Rates Revenue				
	2022/23 (as adopted)	2023/24 (estimated)	Change	Comments
General Rates Revenue				
General Rates (existing properties)		\$64,135,320 (a)		
General Rates (new properties)		\$414,680 (b)		
General Rates (GROSS)	\$59,443,868	\$64,550,000 (c)		
Less: Mandatory Rebates		(d)		
General Rates (NET)	\$59,443,868	\$64,550,000 (e)	8.6%	
(e)=(c)+(d)				
Other Rates (inc. service charges)				
Regional Landscape Levy	\$1,620,352	\$1,794,519 (f)		The Regional Landscape Levy is a State tax, it is not retained by council.
	\$61,064,220	\$66,344,519		
Less: Discretionary Rebates		(l)		
Expected Total Rates Revenue	\$59,443,868	\$64,550,000 (m)	8.6%	Excluding the Regional Landscape Levy and minus Mandatory & Discretionary Rebates.
(m)=(e)+(g)+(h)+(i)+(j)+(k)+(l)				
Estimated growth in number of rateable properties				
Number of rateable properties	31,608	31,829 (n)	0.7%	
	Actual	Estimate		
'Growth' is defined in the regulations as where new properties have been created which has added rateable properties to council's ratepayer base. Growth can also increase the need and expenditure related to infrastructure, services and programs which support these properties and residents.				
Estimated average General Rates per rateable property				
Average per rateable property	\$1,881	\$2,028 (o)	7.8%	
(o)=(c)/(n)				
Councils use property valuations to calculate each rateable property's contribution to the required rate revenue total. Councils do not automatically receive more money because property values increase but this may alter how rates are apportioned (or divided) across each ratepayer (ie. some people may pay more or less rates, this is dependent on the change in value of their property relative to the overall valuation changes across the council area). The total General Rates paid by all rateable properties will equal the amount adopted in the budget.				

Notes

(d) Councils are required under the Local Government Act to provide a rebate to qualifying properties under a number of categories:

Health Services - 100 per cent	Religious purposes - 100 per cent	Royal Zoological Society of SA - 100 per cent
Community Services - 75 per cent	Public Cemeteries - 100 per cent	Educational purposes - 75 per cent

The rates which are foregone via Mandatory Rebates are redistributed across the ratepayer base (ie. all other ratepayers are subsidising the rates contribution for those properties who receive the rebate).

(e) Presented as required by the Local Government (Financial Management) Regulations 2011 reg 6(1)(ea)

Please Note: The percentage figure in (e) relates to the change in the total amount of General Rates revenue to be collected from all rateable properties, not from individual rateable properties (ie. individual rates will not necessarily change by this figure).

(f) Councils are required under the Landscape South Australia Act 2019 to collect the levy on all rateable properties on behalf of the State Government. The levy helps to fund the operations of regional landscape boards who have responsibility for the management of the State's natural resources.

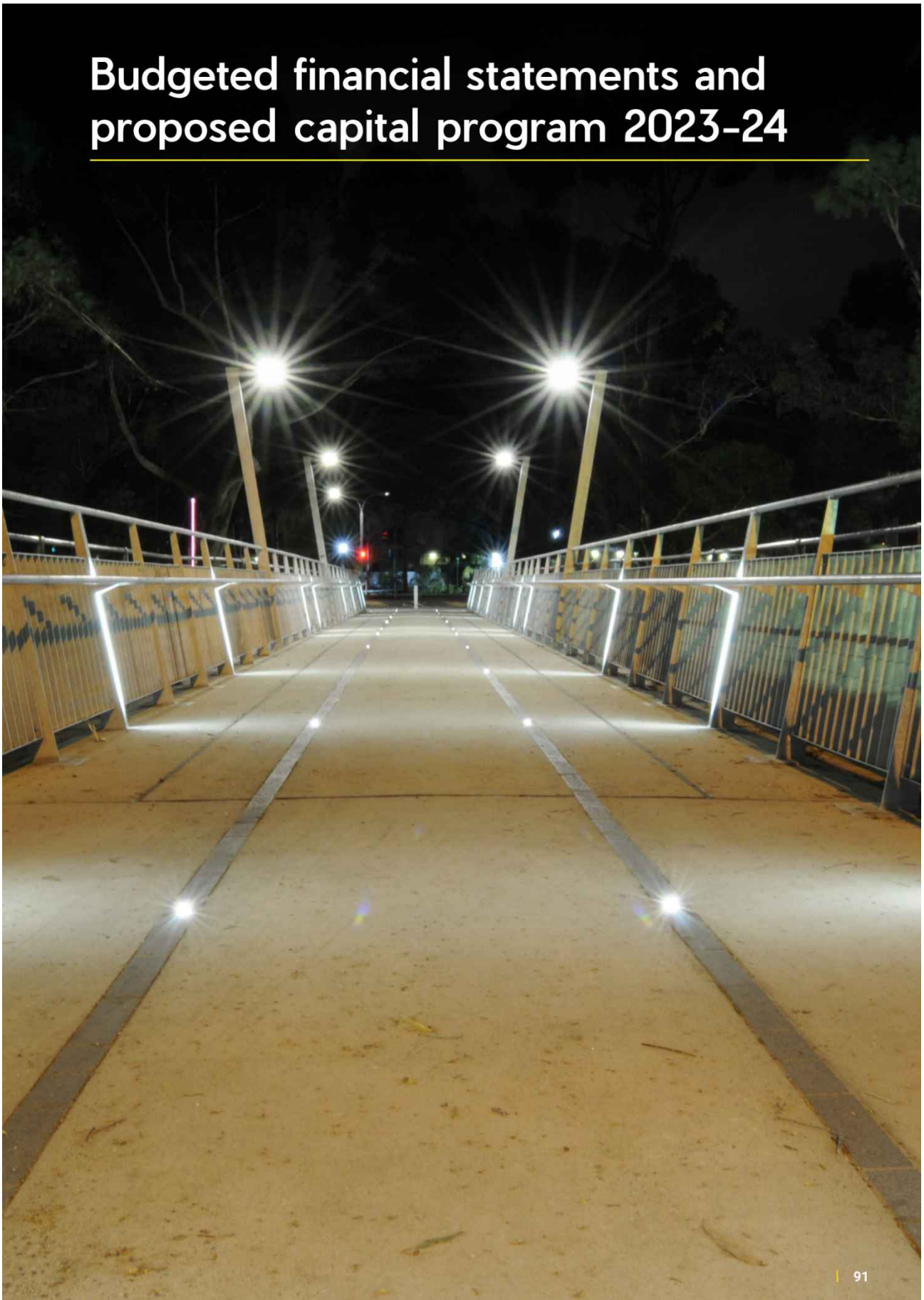
(l) Community Wastewater Management Systems

(l) A council may grant a rebate of rates or service charges in a number of circumstances. The rates which are foregone via Discretionary Rebates are redistributed across the ratepayer base (ie. all other ratepayers are subsidising the rates contribution for those properties who receive the rebate).

(m) Expected Total Rates Revenue excludes other charges such as penalties for late payment and legal and other costs recovered.

(n) 'Growth' as defined in the Local Government (Financial Management) Regulations 2011 reg 6(2)

Budgeted financial statements and proposed capital program 2023-24



Budgeted financial statements 2023-24

Statement of Comprehensive Income

for the year ended 30 June 2024

	Original Budget 2022/23	Original Budget 2023/24
Income	\$ '000	\$ '000
Rates Revenues	65,114	71,054
Statutory Charges	2,179	2,379
User Charges	1,939	1,947
Grants, Subsidies and Contributions	3,282	3,371
Investment Income	106	150
Reimbursements	205	294
Other Income	199	204
Net Gain - Equity Accounted Council Businesses	-	-
Total Income	73,022	79,399
Expenses		
Employee Costs	26,083	27,846
Materials, Contracts & Other Expenses	26,422	28,721
Depreciation, Amortisation & Impairment	17,281	18,751
Finance Costs	1,059	977
Net loss - Equity Accounted Council Businesses	-	-
Total Expenses	70,845	76,295
Operating Surplus / (Deficit)	2,177	3,104
Asset Disposal & Fair Value Adjustments	-	-
Amounts Received Specifically for New or Upgraded Assets	1,200	700
Physical Resources Received Free of Charge	-	-
Net Surplus / (Deficit) ¹	3,377	3,803
Other Comprehensive Income		
<i>Amounts which will not be reclassified subsequently to operating result</i>		
Changes in Revaluation Surplus - I,PP&E	-	-
<i>Amounts which will be reclassified subsequently to operating result</i>		
Total Other Comprehensive Income	-	-
Total Comprehensive Income	3,377	3,803

¹ Transferred to Equity Statement

Statement of Financial Position

as at 30 June 2024

	Original Budget 2022/23	Original Budget 2023/24
Assets	\$ '000	\$ '000
Current Assets		
Cash and Cash Equivalents	4,752	1,462
Trade & Other Receivables	2,439	2,606
Other Financial Assets	1,684	1,765
Inventories	18	18
Subtotal	8,894	5,851
Non-Current Assets Held for Sale	-	-
Total Current Assets	8,894	5,851
Non-Current Assets		
Financial Assets	-	263
Equity Accounted Investments in Council Businesses	12,693	17,232
Infrastructure, Property, Plant & Equipment	854,907	877,615
Other Non-Current Assets	9,374	9,344
Total Non-Current Assets	876,974	904,454
Total Assets	885,867	910,305
Liabilities	\$ '000	\$ '000
Current Liabilities		
Cash Advance Debenture	-	-
Trade & Other Payables	5,502	6,140
Borrowings	3,737	3,068
Provisions	5,638	5,309
Other Current Liabilities	6,372	11,882
Subtotal	21,249	26,399
Liabilities relating to Non-Current Assets Held for Sale	-	-
Total Current Liabilities	21,249	26,399
Non-Current Liabilities		
Borrowings	64,222	52,310
Provisions	291	275
Total Non-Current Liabilities	64,513	52,585
Total Liabilities	85,762	78,984
Net Assets	800,105	831,321
Equity		
Accumulated Surplus	127,919	127,930
Asset Revaluation Reserves	648,878	661,650
Other Reserves	23,308	41,741
Total Council Equity	800,105	831,321

Budgeted financial statements 2023-24 (continued)

Statement of Cash Flows

for the year ended 30 June 2024

	Original Budget 2022/23	Original Budget 2023/24
Cash Flows from Operating Activities	\$ '000	\$ '000
Receipts		
Rates Receipts	65,066	70,930
Statutory Charges	2,177	2,351
User Charges	1,930	1,963
Grants, Subsidies and Contributions (operating purpose)	3,823	3,443
Investment Receipts	106	157
Reimbursements	211	294
Other Receipts	199	208
Payments		
Payments to Employees	(26,042)	(27,775)
Payments for Materials, Contracts & Other Expenses	(26,289)	(28,484)
Finance Payments	(1,059)	(977)
Net Cash provided by (or used in) Operating Activities	20,121	22,109
Cash Flows from Investing Activities		
Receipts		
Amounts Received Specifically for New/Upgraded Assets	1,200	700
Sale of Replaced Assets	676	922
Sale of Surplus Assets	-	-
Payments		
Expenditure on Renewal/Replacement of Assets	(12,443)	(16,404)
Expenditure on New/Upgraded Assets	(24,321)	(13,434)
Net Cash provided by (or used in) Investing Activities	(34,888)	(28,216)
Cash Flows from Financing Activities		
Receipts		
Proceeds from Borrowings	20,250	5,522
Payments		
Repayments of Borrowings	(1,531)	(2,706)
Net Cash provided by (or used in) Financing Activities	18,719	2,816
Net Increase (Decrease) in Cash Held	3,952	(3,290)
plus: Cash & Cash Equivalents at beginning of periods	799	4,753
Cash & Cash Equivalents at end of period	4,752	1,462
Total Cash, Cash Equivalents & Investments	4,752	1,462

Statement of Changes in Equity

for the year ended 30 June 2024

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
Original Budget 2022/23	\$ '000	\$ '000	\$ '000	\$ '000
Balance at the end of previous reporting period	124,542	648,878	23,308	796,728
a. Net Surplus / (Deficit) for Year	3,377	-	-	3,377
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	-	-	-	-
Other Comprehensive Income	-	-	-	-
Total Comprehensive Income	3,377	-	-	3,377
c. Transfers between Reserves	-	-	-	-
Balance at the end of period	127,919	648,878	23,308	800,105

Original Budget 2023/24	\$ '000	\$ '000	\$ '000	\$ '000
Balance at the end of previous reporting period	124,127	661,650	41,741	827,518
a. Net Surplus / (Deficit) for Year	3,803	-	-	3,803
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	-	-	-	-
Other Comprehensive Income	-	-	-	-
Total Comprehensive Income	3,803	-	-	3,803
c. Transfers between Reserves	-	-	-	-
Balance at the end of period	127,930	661,650	41,741	831,321

Budgeted financial statements 2023-24 (continued)

Financial Indicators

for the year ended 30 June 2024

Original
Budget
2022/23

Original
Budget
2023/24

These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus

3%

4%

Total Operating Revenue

This ratio expresses the operating surplus as a percentage of total operating revenue.

1a. Adjusted Operating Surplus Ratio

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.

3%

4%

2. Net Financial Liabilities Ratio

Net Financial Liabilities

Total Operating Revenue

105%

92%

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

3. Asset Renewal Funding Ratio

Net Asset Renewals

Infrastructure & Asset Management Plan required expenditure

93%

100%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Uniform Presentation of Finances

for the year ended 30 June 2024

Original
Budget
2022/23

Original
Budget
2023/24

\$ '000

\$ '000

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

Income	73,022	79,399
less Expenses	(70,845)	(76,295)
Operating Surplus / (Deficit)	2,177	3,104

less Net Outlays on Existing Assets

Capital Expenditure on Renewal and Replacement of Existing Assets	12,442	16,404
less Depreciation, Amortisation and Impairment	(17,282)	(18,751)
less Proceeds from Sale of Replaced Assets	(676)	(922)
Subtotal	(5,515)	(3,269)

less Net Outlays on New and Upgraded Assets

Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	24,321	13,434
less Amounts Received Specifically for New and Upgraded Assets	(1,200)	(700)
less Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	-	-
Subtotal	23,121	12,735

Net Lending / (Borrowing) for Financial Year	(15,429)	(6,362)
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Proposed capital program

Proposed capital program 2023-24

	Total \$	New / Upgrade \$	Renewal / Replacement \$
Land & Buildings			
Disability Access & Inclusion Plan	50,000	-	50,000
Asbestos Removal Program	50,000	-	50,000
Fire Systems Upgrades	50,000	-	50,000
Electrical Compliance Upgrades	50,000	-	50,000
Depot - Upgrade Building Workshop	50,000	50,000	-
Lockleys & Grange Bowling Clubs (Co-Location @ Lockleys Oval)	100,000	100,000	-
Westside Bikeway (Creslin Tce Camden Park) New Toilet Facility	200,000	200,000	-
Building Compliance Upgrade	200,000	-	200,000
Civic Centre Air-Conditioning - Staged	150,000	-	150,000
Star Theatre - Building Compliance Works (Staged)	175,000	-	175,000
Civic Centre Office Refurbishment (Ground Floor)	250,000	-	250,000
Thebarton Theatre Complex - Structural /Electrical Works	750,000	-	750,000
Apex Park Reserve Upgrade (Staged) - Car Park	750,000	750,000	-
Frank Norton Reserve	775,000	775,000	-
Kings Reserve Masterplan	2,000,000	2,000,000	-
Total Land & Buildings	5,600,000	3,875,000	1,725,000
Plant & Equipment			
IT Equipment	270,000	-	270,000
Furniture & Fittings	30,000	-	30,000
Library Furniture & Fittings	60,400	-	60,400
Fleet Vehicles	382,000	49,000	333,000
Major Plant	1,359,000	197,900	1,161,100
Minor Plant & Equipment	65,000	65,000	-
Total Plant & Equipment	2,166,400	311,900	1,854,500
Stormwater & Drainage			
Minor Drainage Upgrade and Replacement Works	500,000	-	500,000
Clayton Avenue Stormwater Upgrade	250,000	250,000	-
Gray St, Daly St, Warwick St, Cross Tce - Drainage (Stage 2)	750,000	675,000	75,000
North Plympton/Plympton Stage 3 works	1,621,734	1,374,561	247,173
Underdale/Torrensville catchment upgrade	850,000	850,000	-
Total Stormwater & Drainage	3,971,734	3,149,561	822,173
Other Environment			
Brown Hill and Keswick Creeks	2,100,000	2,100,000	-
Total Other Environment	2,100,000	2,100,000	-

Proposed capital program 2023-24

	Total \$	New / Upgrade \$	Renewal / Replacement \$
Parks, Gardens & Sports Facilities			
Playground Upgrade	690,000	347,500	342,500
Reserve Developments - Various	405,000	320,000	85,000
River Torrens Upgrade	260,000	75,000	185,000
River Torrens Path Upgrades	50,000	-	50,000
Reserve Irrigation Upgrades	375,000	375,000	-
Bikeway Path Upgrade and Reseal	100,000	50,000	50,000
Tennis Court Upgrades	175,000	87,500	87,500
Sports Ovals Renewal & Upgrades	160,000	80,000	80,000
Car Parking Upgrade	125,000	30,000	95,000
Total Parks, Gardens & Sports Facilities	2,340,000	1,365,000	975,000
Road Sealed & Other Transport			
Kerb and Gutter Program	3,498,984	-	3,498,984
Road Maintenance / Resealing Program	3,885,109	-	3,885,109
Road Reconstruction Program			
Ashburn Avenue, Fulham (Henley Beach Road to Burnley Street)			
Barwell Avenue, Marlestone (Grove Avenue to Anstey Crst)	3,146,325	1,024,081	2,122,244
Wheaton Road, Plympton (Charles Street to Beckman Street)			
Reid Street, Thebarton (Stirling Street to Queen Street)			
North Parade, Torrensville (South Road to Property 52)			
Roads to Recovery Funding annual contribution	617,418	154,355	463,064
City Wide Pavement Rehab / Minor Road Works & Reinstatement	250,000	-	250,000
Installation of Linemarking, signs, Pavement Bars and Investigation	55,500	27,750	27,750
Series of speed humps at Hounslow Avenue	800,000	800,000	-
Indented parking bay fronting Cowandilla Primary School along Jenkins Street	300,000	300,000	-
Brooker Terrace delineation improvement	50,000	-	50,000
Bagot Ave half road closure	30,000	30,000	-
Shared pathway redevelopment - Barcoo Rd to Anderson Ave	250,000	250,000	-
New bike racks / stands facilities	10,000	10,000	-
Street Lighting upgrade - Novar Gardens, Plympton & Underdale	300,000	300,000	-
Misc Reserve / Open Space Facilities & Car Parks - Lighting Upgrades	100,000	60,000	40,000
Various Street Lighting Upgrades	50,000	30,000	20,000
Total Road Sealed & Other Transport	13,343,336	2,986,186	10,357,150

Proposed capital program (continued)

Proposed capital program 2023-24

	Total \$	New / Upgrade \$	Renewal / Replacement \$
Bridges			
London Road Bridge investigation and design	50,000	50,000	-
Total Bridges	50,000	50,000	-
Footways & Cycle Tracks			
Footpath Reconstruction			
Clifford Street, Adelaide Airport (End to Sir Donald Bradman Drive)			
Francis Street, Cowandilla (Augusta Street to Winifred Street)			
Spencer Street, Cowandilla (Sir Donald Bradman Drive to Jenkins Street)			
Everard Avenue, Keswick (Surrey Road to South Road)			
Clifford Avenue, Kurralta Park (Broughton Avenue to Kimber Terrace)			
Kimber Terrace, Kurralta Park (Beauchamp Street to Anstey Crescent)			
Argyle Avenue, Marlestone (Allington Avenue to Desmond Avenue)			
Bakers Road, Marlestone (Richmond Road to Major Avenue)			
Desmond Avenue, Marlestone (Argyle Avenue to Boss Avenue)			
Sarah Street, Marlestone (Stirling Street to George Street)			
Marion Road, Marlestone (Allington Avenue to Galway Avenue)	656,594	-	656,594
Victoria Street, Mile End (Victoria Lane/Junction Lane to Hughes Street)			
Railway Terrace, Mile End South (Richmond Road to Manchester Street)			
Ansett Avenue, Netley (Elsie Street to Florence Street)			
Comet Avenue, Netley (Electra Street to Streeters Road)			
Hudson Court, Netley (Richmond Road to End)			
Pam Street, Netley (Fletcher Street to Ramsey Street)			
Allchurch Avenue, North Plympton (Park Terrace to Wyatt Street)			
Bickford Street, Richmond (Chambers Avenue to Sanders Street)			
Marion Road, Richmond (Bignell Street to Lucas Street)			
Torrens Street, Torrensvilla (Marion Road to Ward Street)			
Marion Road, West Richmond (Leicester Street to Britton Street)			
Morley Street, West Richmond (Britton Street to Salisbury Street)			

Proposed capital program 2023-24

	Total \$	New / Upgrade \$	Renewal / Replacement \$
Footways & Cycle Tracks (continued)			
Footpath Construction			
Airport Road, Brooklyn Park (Median Island Lipsett Tce)			
Airport Road, Brooklyn Park (Median Island Marshall Tce)			
Myer Avenue, Camden Park (Myer Avenue to Whelan Avenue)			
Warramunga Street, Fulham (Halsey Road to End)			
Barker Court, Mile End (Daringa Street to End)			
Horwood Close, Mile End (Victoria St to End)			
Transport Avenue, Netley (Richmond Road to Property No 109)			
Coorilla Avenue, Novar Gardens (Shannon Avenue to Pine Avenue)	338,761	338,761	-
Chambers Avenue, Richmond (Bickford Street to Redin Street)			
Hardys Road, Torrensville (Wilford Avenue to City Boundary)			
Sherriff Street, Underdale (Wilford Avenue to Ashley Street)			
Baltic Avenue, West Beach (Northern Avenue to Formosa Avenue)			
Baltic Avenue, West Beach (Timor Court to Pacific Parade)			
Harman Avenue, West Beach (Baltic Avenue to Northern Avenue)			
City Wide Footpath Remediation	281,524	-	281,524
Total Footways & Cycle Tracks	1,276,879	338,761	938,118
Total Capital & Capital Works Expenditure 2023-2024	30,848,349	14,176,408	16,671,941

Proposed capital program (continued)

Proposed capital program 2023-24

Road Name	Suburb
Allen Av - (Henley Beach Rd to Pine Av)	Brooklyn Park
Byrnes St - (Lipsett Tce to Sir Donald Bradman Dr)	Brooklyn Park
Clifford St - (Marshall Tce to Oscar St)	Brooklyn Park
Everett St - (Lyons St to End)	Brooklyn Park
Fewings Av - (Clifford St to Byrnes St)	Brooklyn Park
Glengowan Av - (Lipsett Tce to Constance St)	Brooklyn Park
Hazel St - 4740 (Lipsett Tce to Marshall Tce)	Brooklyn Park
Lipsett Tce - (Clifford St to Marion Rd)	Brooklyn Park
Lyons St - (Everett St to Clivan St)	Brooklyn Park
Press Rd - (Property No 18 to Marion Rd)	Brooklyn Park
Gardner St - (Whelan Av to Fitzroy Av)	Camden Park
Mooringe Av - (Morphett Rd to Deeds Rd)	Camden Park
Victoria Av - (Carlisle St to Morphett Rd)	Camden Park
Jenkins St - (Property No 20 to Winifred St)	Cowandilla
Coral Sea Rd - 1880 (Burnley St to Halsey Rd)	Fulham
Portland Ct - (Portland St to End)	Fulham
Riverside Dr - (Emily Av to City Boundary)	Fulham
Russo Ct - (Kandy St to End)	Fulham
Barclay St - (Glengyle Tce to St Georges Av)	Glandore
Forest St - (Grosvenor St to Wellington St)	Glandore
Park St - (Grosvenor St to Anzac Hwy)	Glandore
Ruthven Av - (Anzac Hwy to St Georges Av)	Glandore
St Georges Av - (Ruthven Av to Leaney St)	Glandore
Bonython Av - (Leane Av to Mccann Av)	Glenelg North
Harvey Tce - (Bonython Av to James Melrose Rd)	Glenelg North
Mccann Av - (Bonython Av to Shannon Av)	Glenelg North
Burt Av - (South Rd to Milner Rd)	Hilton
Selby St - (Garfield Av to Tennyson St)	Kurralt Park
Kingswood Cres - (Moresby St to Moresby St)	Lockleys

Proposed capital program 2023-24

Road Name	Suburb
Lasscock Av - (Riverview Dr to Garden Tce)	Lockleys
Mawson Cres - (Rutland Av to Rutland Av)	Lockleys
Miranda Av - (Rutland Av to Netley Av)	Lockleys
Netley Av - (Miranda Av to Rutland Av)	Lockleys
Prettejohn Ct - (Garden Tce to End)	Lockleys
Sir Donald Bradman Dr (Service Road) - (Brecon St to Rutland Av)	Lockleys
Sir Donald Bradman Dr (Service Road) - (Moresby St to Brecon St)	Lockleys
Willingale Av - (Henley Beach Rd to Acacia Av)	Lockleys
Argyle Av - (Galway Av to Desmond Av)	Marleston
Barker Ct - (Daringa St to End)	Mile End
Dew St - (Rose St to Kintore St)	Mile End
Farrow Pl - (Barker Ct to End)	Mile End
Fisher Pl - (Property No 12 to Railway Tce)	Mile End
Goodenough St - (James Congdon Dr to Parker St)	Mile End
Horwood Cl - (Victoria St to End)	Mile End
Hughes St - (Property No 83 to South Rd)	Mile End
Hughes St - (Railway Tce to Property No 51)	Mile End
Manning Ln - (Victoria Ln to Henley Beach Rd)	Mile End
Victoria St - (Gladstone Rd to King St)	Mile End
Sabre St - (Streeters Rd to Convair St)	Netley
Transport Av - (Richmond Rd to User Ch 200) #10	Netley
Allchurch Av - (Packard St to Marion Rd)	North Plympton
Bransby Av - (Hawson Av to End)	North Plympton
Deeds Rd - (Property No 60-62 to Kinkaid Av)	North Plympton
Dudley Av - (Edward Davies St to Birdwood Tce)	North Plympton
Lea St - (Raymond Av to End)	North Plympton
Lewis Cres - (Bransby Av to Neston Av)	North Plympton
Mooringe Av - (Morphett Rd to Deeds Rd)	North Plympton
Packer Av - (Lewis Cres to Mooringe Av)	North Plympton
Padman St - (Streeters Rd to End)	North Plympton
Raymond Av - (Kinkaid Av to Padman St)	North Plympton
Streeters Rd - (Mooringe Av to Dingera Av)	North Plympton
Wyatt St - (End to Dudley Av)	North Plympton

Proposed capital program (continued)

Proposed capital program 2023-24

Road Name	Suburb
Allendale Av - (Troon St to Windemere Av)	Novar Gardens
Ayliffe Pl - (Standford Av to End)	Novar Gardens
Doncaster Av - (Windemere Av to Troon St)	Novar Gardens
Leander Av - (Troon St to End)	Novar Gardens
Lindfield Av - (Allendale Av to Leander Av)	Novar Gardens
Montana Dr - (Pitcairn Av to Allendale Av)	Novar Gardens
Muirfield St - (Sunningdale Av to Bonython Av)	Novar Gardens
Pitcairn Av - (Montana Dr to Lindfield Av)	Novar Gardens
St Cloud St - (St Andrews Cres to Sunningdale Av)	Novar Gardens
Sunningdale Av - (St Andrews Cres to Muirfield St)	Novar Gardens
Boswarva Av - (Emma Pl to Property No 13)	Plympton
Crews Cr - (Boswarva Ave to Osborn Tce)	Plympton
Emma Pl - (Boswarva Av to Property No 5)	Plympton
Lincoln Av - (Anzac Hwy to Mabel St)	Plympton
Michel Av - (Belgrave St to Padget St)	Plympton
Osborn Tce - (Property No 4 to Errington St)	Plympton
Osborn Tce - (Property No 63 to Boswarva Av)	Plympton
Osborn Tce - (Property No 79 to Property No 89)	Plympton
Sarah-Jay Ct - (Chapel St to End)	Plympton
Streeters Rd - (Dingera Av to Spring St)	Plympton
Turner Av - (Marion Rd to Glengyle Tce)	Plympton
Chambers Av - (Bignell St to Lucas St)	Richmond
Devon St - (Leicester St to End)	Richmond
Milner Rd - (Kingston Av to Haynes Av)	Richmond
Sanders St - (Kitson Av to Bickford St)	Richmond
Sanders St - (Lucas St to Bignell St)	Richmond
Weaver Av - (Richmond Rd to Lucas St)	Richmond
Fairfax Tce - (Elizabeth St to Property No 16)	Torrensville
Ferris St - (Torrens St to End)	Torrensville
Frasten St - (Torrens St to End)	Torrensville
Jervois St - (Meyer St to Ashwin Pde)	Torrensville
Lantana Ct - (Hopson St to End)	Torrensville
Ross St - (Marion Rd to Hopson St)	Torrensville
Ward St - (Torrens St to End)	Torrensville
Ingerson St - (Neptune Cres to Woodhead St)	West Beach
Knight St - (End to Morley St)	West Richmond
Road Rejuvenation	Various Locations





Long Term Financial Plan 2023-24



Long Term Financial Plan

The City of West Torrens Long-Term Financial Plan (LTFP) outlines our Council's financial projections for planned activities over a 10 year timeframe.

The Local Government Act 1999, requires councils to prepare a LTFP covering a period of at least 10 years.

This Plan is a key document in the Council's Strategic Planning Framework. It is the primary financial management tool which links the Council's Community Plan Towards 2030, Asset Management Plans and the Annual Business Plan and Budget.

The financial projections contained within the Plan provide an indication of the Council's direction and financial capacity, rather than predicting the future financial performance and position of the Council. The Plan should be viewed as a guide to future actions or opportunities which encourages the Council to think about the future impact of decisions made today on its long-term financial sustainability.

Financial sustainability implies equity between generations. That is, each generation of ratepayers should pay for the services they consume. Future generations should not have to pay more as a result of decisions made by earlier generations to delay maintaining and renewing assets. Also, future generations should not benefit at the expense of the current generation of ratepayers.

Maintaining services implies that infrastructure assets (e.g. roads, stormwater etc.) are also appropriately maintained and renewed, and that there is investment in new assets. Two significant costs associated with infrastructure assets are depreciation, which is the decline in value of assets through their use, and borrowing costs to fund new assets. Depreciation and borrowing costs both support intergenerational equity.

Long Term Financial Plan Strategy

Year one of the LTFP is set to match the proposed budget in the Annual Business Plan. Then, through careful consideration of changes that will occur in our asset base, changes in service provision and assumptions we project Council's financial position for a 10 year period. There have been a number of unpredictable events in recent years, including COVID-19 and more recently the increase in inflation, which potentially impacts future years. Unexpected events and other unplanned movements in the Council's financials will occur in the future and, consequently, the reality will be different from what we are currently forecasting.

Does it make sense to plan when reality often defies expectations?

The intent is to undertake a health check on the Council's financial position given the best information we have at the time. We want to ensure that there is capacity to continue to provide existing services and ensure our assets are well maintained and that new and improved assets can be funded as needed to meet community needs, and that this can be achieved within reasonable rate increases.

The LTFP is underpinned by a number of key assumptions. A range of data sources are used in forming assumptions. These assumptions are at a point in time and the future will vary, however they represent the best information at the time of preparing the plan. We refer to CPI in our plans as it is an index understood by the community, however, as it represents a basket of goods typically purchased by households it does not represent the mix of goods and services purchased by the Council.

Long Term Financial Plan. 10 Year Financial Plan for the Years ending 30 June 2033.

Statement of Comprehensive Income - General Fund

Projected Years	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income										
Rates	71,053,519	75,317,918	79,093,142	83,058,309	87,221,089	91,593,274	96,183,367	101,005,162	105,046,584	108,211,364
Statutory Charges	2,379,120	2,464,767	2,538,711	2,607,257	2,677,651	2,749,948	2,824,198	2,900,450	2,978,762	3,059,189
User Charges	1,946,763	2,016,846	2,077,352	2,133,440	2,191,043	2,250,201	2,310,957	2,373,354	2,437,434	2,503,245
Grants, Subsidies and Contributions	3,371,274	3,454,281	2,908,525	2,974,958	3,043,182	3,113,249	3,185,208	3,259,110	3,335,007	3,412,953
Investment Income	150,350	155,764	160,436	164,768	169,217	173,786	178,478	183,296	188,245	193,327
Reimbursements	294,000	304,585	313,722	322,193	330,891	339,826	349,001	358,425	368,102	378,041
Other Income	203,600	210,940	217,280	223,155	229,196	235,394	241,760	248,303	255,007	261,892
Net gain - equity accounted Council businesses	-	-	-	-	-	-	-	-	-	-
Total Income	79,398,626	83,925,101	87,309,168	91,484,080	95,862,269	100,455,679	105,272,968	110,328,098	114,609,141	118,020,011
Expenses										
Employee Costs	27,846,333	29,864,724	32,029,335	34,342,614	35,269,865	36,222,151	37,200,149	38,204,553	39,236,076	40,295,450
Materials, Contracts & Other Expenses	28,720,914	30,011,365	31,258,909	32,507,202	33,812,073	35,175,914	36,601,223	38,090,648	38,884,688	39,701,395
Depreciation, Amortisation & Impairment	18,750,557	19,321,102	19,909,184	20,515,343	21,140,141	21,784,154	22,447,977	23,132,199	23,828,832	24,546,444
Finance Costs	976,899	1,234,163	1,968,884	2,049,768	2,192,438	2,302,811	2,318,906	2,295,035	2,161,368	1,825,070
Net loss - Equity Accounted Council Businesses	-	-	-	-	-	-	-	-	-	-
Total Expenses	76,294,703	80,431,354	85,166,312	89,414,928	92,414,517	95,485,031	98,568,256	101,722,436	104,110,965	106,368,360
Operating Surplus / (Deficit)	3,103,923	3,493,747	2,142,856	2,069,153	3,447,752	4,970,648	6,704,712	8,605,662	10,498,176	11,651,652
Asset Disposal & Fair Value Adjustments	-	-	(13,000,000)	-	-	-	-	-	-	-
Amounts Received Specifically for New or Upgraded Assets	700,000	41,100,000	7,500,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000
Physical Resources Received Free of Charge	-	-	13,000,000	-	-	-	-	-	-	-
Net Surplus / (Deficit)	3,803,923	44,593,747	9,642,856	2,769,153	4,147,752	5,670,648	7,404,712	9,305,662	11,198,176	12,351,652

Long Term Financial Plan

Long Term Financial Plan. 10 Year Financial Plan for the Years ending 30 June 2033.

Statement of Financial Position - General Fund

Projected Years	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS										
Current Assets										
Cash & Cash Equivalents	1,462,169	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Trade & Other Receivables	2,606,417	3,130,398	2,849,631	2,900,545	3,023,093	3,151,260	3,285,267	3,425,460	3,547,677	3,649,740
Other Financial Assets	1,764,577	1,764,577	1,764,577	1,764,577	1,764,577	1,764,577	1,764,577	1,764,577	1,764,577	1,764,577
Inventories	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Total Current Assets	5,851,162	7,912,975	7,632,207	7,683,122	7,805,669	7,933,837	8,067,844	8,208,037	8,330,253	8,432,317
Non-Current Assets										
Financial Assets	263,000	263,000	263,000	263,000	263,000	263,000	263,000	263,000	263,000	263,000
Equity Accounted Investments in Council Businesses	17,232,000	17,232,000	17,232,000	17,232,000	17,232,000	17,232,000	17,232,000	17,232,000	17,232,000	17,232,000
Infrastructure, Property, Plant & Equipment	877,615,438	941,226,051	953,316,921	961,416,404	969,726,657	976,407,025	983,501,996	988,819,646	994,358,986	1,009,810,789
Other Non-Current Assets	9,344,000	9,344,000	9,344,000	9,344,000	9,344,000	9,344,000	9,344,000	9,344,000	9,344,000	9,344,000
Total Non-Current Assets	904,454,438	968,065,051	980,155,921	988,255,404	996,565,657	1,003,246,025	1,010,340,996	1,015,658,646	1,021,197,986	1,036,649,789
TOTAL ASSETS	910,305,600	975,978,026	987,788,128	995,938,526	1,004,371,327	1,011,179,862	1,018,408,839	1,023,866,682	1,029,528,239	1,045,082,106
LIABILITIES										
Current Liabilities										
Trade & Other Payables	6,140,072	6,439,727	6,734,836	7,035,035	7,304,549	7,595,815	7,879,318	8,185,586	8,367,174	8,551,196
Borrowings	3,068,317	4,390,655	4,849,997	5,534,368	6,219,295	6,792,471	7,342,931	7,742,159	5,973,887	6,637,956
Provisions	5,308,733	5,308,733	5,308,733	5,308,733	5,308,733	5,308,733	5,308,733	5,308,733	5,308,733	5,308,733
Other Current Liabilities	11,882,083	11,882,083	11,882,083	11,882,083	11,882,083	11,882,083	11,882,083	11,882,083	11,882,083	11,882,083
Total Current Liabilities	26,399,204	28,021,198	28,775,649	29,760,218	30,714,659	31,569,101	32,413,064	33,118,561	31,531,877	32,379,967
Non-Current Liabilities										
Borrowings	52,309,875	71,766,560	73,179,355	77,576,030	80,906,637	81,190,083	80,170,386	75,617,070	71,667,134	74,021,259
Provisions	275,267	275,267	275,267	275,267	275,267	275,267	275,267	275,267	275,267	275,267
Total Non-Current Liabilities	52,585,143	72,041,827	73,454,623	77,851,298	81,181,905	81,465,351	80,445,653	75,892,338	71,942,402	74,296,527
TOTAL LIABILITIES	78,984,347	100,063,025	102,230,271	107,611,516	111,896,564	113,034,452	112,858,717	109,010,898	103,474,278	106,676,494
Net Assets	831,321,253	875,915,001	885,557,857	888,327,010	892,474,762	898,145,410	905,550,122	914,855,784	926,053,961	938,405,612
EQUITY										
Accumulated Surplus	127,930,253	172,524,001	182,166,857	184,936,010	189,083,762	194,754,410	202,159,122	211,464,784	222,662,961	235,014,612
Asset Revaluation Reserves	661,650,000	661,650,000	661,650,000	661,650,000	661,650,000	661,650,000	661,650,000	661,650,000	661,650,000	661,650,000
Other Reserves	41,741,000	41,741,000	41,741,000	41,741,000	41,741,000	41,741,000	41,741,000	41,741,000	41,741,000	41,741,000
Total Equity	831,321,253	875,915,001	885,557,857	888,327,010	892,474,762	898,145,410	905,550,122	914,855,784	926,053,961	938,405,612

Long Term Financial Plan. 10 Year Financial Plan for the Years ending 30 June 2033.

Statement of Cash Flows - General Fund

Projected Years	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities										
Receipts:										
Rates Receipts	70,929,579	75,228,087	79,013,615	82,974,781	87,133,398	91,501,173	96,086,675	100,903,589	104,961,450	108,144,697
Statutory Charges	2,351,018	2,455,020	2,530,296	2,599,456	2,669,640	2,741,720	2,815,748	2,891,772	2,969,850	3,050,036
User Charges	1,963,179	2,008,871	2,070,466	2,127,057	2,184,488	2,243,469	2,304,043	2,366,253	2,430,142	2,495,755
Grants, Subsidies and Contributions (operating purpose)	3,442,894	3,051,229	3,295,941	3,033,994	3,035,711	3,105,576	3,177,328	3,251,017	3,326,696	3,404,418
Investment Receipts	157,470	155,562	160,262	164,606	169,051	173,615	178,303	183,116	188,060	193,138
Reimbursements	293,536	304,041	313,252	321,758	330,445	339,367	348,529	357,941	367,605	377,530
Other	207,545	210,104	216,558	222,487	228,508	234,688	241,036	247,558	254,244	261,109
Payments:										
Payments to Employees	(27,774,583)	(29,805,570)	(31,965,783)	(34,274,624)	(35,243,132)	(36,194,697)	(37,171,954)	(38,175,596)	(39,206,337)	(40,264,909)
Payments for Materials, Contracts & Other Expenses	(28,484,402)	(29,782,658)	(31,037,806)	(32,285,967)	(33,580,810)	(34,934,201)	(36,348,616)	(37,826,678)	(38,743,961)	(39,556,650)
Finance Payments	(976,899)	(1,234,163)	(1,968,884)	(2,049,768)	(2,192,438)	(2,302,811)	(2,318,906)	(2,295,035)	(2,161,368)	(1,825,070)
Net Cash provided (or used in) Operating Activities	22,109,338	22,590,523	22,627,917	22,833,780	24,734,860	26,907,900	29,312,185	31,903,936	34,386,380	36,280,054
Cash Flows from Investing Activities										
Receipts:										
Amounts Received Specifically for New/Upgraded Assets	700,000	41,100,000	7,500,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000
Sale of Replaced Assets	922,000	922,000	922,000	922,000	922,000	922,000	922,000	922,000	922,000	922,000
Payments:										
Expenditure on Renewal/Replacement of Assets	(16,403,719)	(16,563,431)	(17,160,097)	(16,332,558)	(19,961,525)	(18,031,614)	(19,233,652)	(17,726,403)	(18,119,305)	(18,851,159)
Expenditure on New/Upgraded Assets	(13,434,408)	(67,290,284)	(15,761,957)	(13,204,268)	(10,410,869)	(11,354,908)	(11,231,295)	(11,645,446)	(12,170,867)	(22,069,089)
Net Purchase of Investment Securities	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Investing Activities	(28,216,127)	(41,831,715)	(24,500,054)	(27,914,826)	(28,750,394)	(27,764,522)	(28,842,947)	(27,749,849)	(28,668,172)	(39,298,248)
Cash Flows from Financing Activities										
Receipts:										
Proceeds from Borrowings	5,522,293	23,847,340	6,262,792	9,931,043	9,549,902	7,075,917	6,323,233	3,188,844	2,023,951	8,992,081
Payments:										
Repayments of CAD	-	-	-	-	-	-	-	-	-	-
Repayments of Borrowings	(2,705,914)	(3,068,317)	(4,390,655)	(4,849,997)	(5,534,368)	(6,219,295)	(6,792,471)	(7,342,931)	(7,742,159)	(5,973,887)
Net Cash Flow provided (used in) Financing Activities	2,816,379	20,779,023	1,872,137	5,081,046	4,015,534	856,622	(469,238)	(4,154,087)	(5,718,208)	3,018,194
Net Increase/(Decrease) in Cash & Cash Equivalents	(3,290,410)	1,537,831	-	-	-	-	-	-	-	-
plus: Cash & Cash Equivalents - beginning of year	4,752,579	1,462,169	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Cash & Cash Equivalents - end of the year	1,462,169	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000

Long Term Financial Plan (continued)

Long Term Financial Plan. 10 Year Financial Plan for the Years ending 30 June 2033.

Statement of Changes In Equity - General Fund

Projected Years	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening Balance	827,517,330	831,321,253	875,915,001	885,557,857	888,327,010	892,474,762	898,145,410	905,550,122	914,855,784	926,053,961
Net Surplus / (Deficit) for Year	3,803,923	44,593,747	9,642,856	2,769,153	4,147,752	5,670,648	7,404,712	9,305,662	11,198,176	12,351,652
Other Comprehensive Income	-	-	-	-	-	-	-	-	-	-
Total Comprehensive Income	3,803,923	44,593,747	9,642,856	2,769,153	4,147,752	5,670,648	7,404,712	9,305,662	11,198,176	12,351,652
Equity - Balance at end of the reporting period	831,321,253	875,915,001	885,557,857	888,327,010	892,474,762	898,145,410	905,550,122	914,855,784	926,053,961	938,405,612

Long Term Financial Plan. 10 Year Financial Plan for the Years ending 30 June 2033.

Uniform Presentation Of Finances - General Fund

Projected Years	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Activities										
Income	79,398,626	83,925,101	87,309,168	91,484,080	95,862,269	100,455,679	105,272,968	110,328,098	114,609,141	118,020,011
less Expenses	(76,294,703)	(80,431,354)	(85,166,312)	(89,414,928)	(92,414,517)	(95,485,031)	(98,568,256)	(101,722,436)	(104,110,965)	(106,368,360)
Operating Surplus / (Deficit)	3,103,923	3,493,747	2,142,856	2,069,153	3,447,752	4,970,648	6,704,712	8,605,662	10,498,176	11,651,652
Capital Activities										
less (Net Outlays) on Existing Assets										
Capital Expenditure on Renewal and Replacement of Existing Assets	(16,403,719)	(16,563,431)	(17,160,097)	(16,332,558)	(19,961,525)	(18,031,614)	(19,233,652)	(17,726,403)	(18,119,305)	(18,851,159)
add back Depreciation, Amortisation and Impairment	18,750,557	19,321,102	19,909,184	20,515,343	21,140,141	21,784,154	22,447,977	23,132,199	23,828,832	24,546,444
add back Proceeds from Sale of Replaced Assets	922,000	922,000	922,000	922,000	922,000	922,000	922,000	922,000	922,000	922,000
(Net Outlays) on Existing Assets	3,268,838	3,679,671	3,671,087	5,104,785	2,100,616	4,674,540	4,136,325	6,327,796	6,631,527	6,617,285
less (Net Outlays) on New and Upgraded Assets										
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(13,434,408)	(67,290,284)	(15,761,957)	(13,204,268)	(10,410,869)	(11,354,908)	(11,231,295)	(11,645,446)	(12,170,867)	(22,069,089)
add back Amounts Received Specifically for New and Upgraded Assets	700,000	41,100,000	7,500,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000
(Net Outlays) on New and Upgraded Assets	(12,734,408)	(26,190,284)	(8,261,957)	(12,504,268)	(9,710,869)	(10,654,908)	(10,531,295)	(10,945,446)	(11,470,867)	(21,369,089)
Net Lending / (Borrowing) for Financial Year	(6,361,647)	(19,016,865)	(2,448,014)	(5,330,330)	(4,162,501)	(1,009,721)	309,742	3,988,013	5,658,836	(3,100,152)

Long Term Financial Plan (continued)

Long Term Financial Plan. 10 Year Financial Plan for the Years ending 30 June 2033.

Key Performance Indicators - General Fund

- Within green benchmark
(green min and/or green max)
- Within amber benchmark
(amber min and/or amber max)
- Not within benchmark
(amber min and/or amber max)
- Within green benchmark
- ↗ above green maximum and
below amber maximum
- ↘ below green minimum and
above amber minimum
- ↑ above amber maximum
- ↓ below amber minimum

		Projected Years									
		2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Council's Target Benchmarks		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Note 15 Ratios											
Operating Surplus Ratio	Snapshot	—	—	—	—	—	—	—	—	—	—
	Actual Ratio	3.91%	4.16%	2.425%	2.26%	3.60%	4.95%	6.37%	7.80%	9.16%	9.87%
Adjusted Operating Surplus Ratio	Snapshot	—	—	—	—	—	—	—	—	—	—
	Actual Ratio	3.91%	4.16%	2.26%	2.23%	3.60%	4.95%	6.37%	7.80%	9.16%	9.87%
Net Financial Liabilities Ratio	Snapshot	—	—	—	—	—	—	—	—	—	—
	Actual Ratio	91.80%	109.51%	108.07%	108.96%	108.33%	104.38%	99.31%	91.14%	82.80%	83.04%
Asset Renewal Funding Ratio	Snapshot	—	—	—	—	—	—	—	—	—	—
	Actual Ratio	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Other Ratios											
Net Financial Liabilities - Adjusted for Leases	Snapshot	—	—	—	—	—	—	—	—	—	—
	Actual Ratio	78.31%	96.74%	95.80%	97.25%	97.15%	93.71%	89.13%	81.43%	73.45%	73.96%



CEO statement on financial sustainability

Councils are integral to the growth and prosperity of local communities as they provide a range of important services, infrastructure and assets to ensure that people have safe and attractive neighbourhoods in which to live and work.

As such, financial sustainability is imperative to ensure that councils can continue to provide for their communities into the future.

Defined by the Local Government Association (LGA), financial sustainability is where a council's long-term financial performance and position is sustainable with planned long-term service and infrastructure levels, and standards are met without unplanned increases in rates or disruptive cuts to services.

In simple terms, the principle of financial sustainability is that each generation 'pays their way' for the services and assets that they consume. By prioritising ongoing operating surpluses in our budgeting, we ensure financial sustainability, while minimising the accumulation of 'bad' debt resulting from deficit budgets. Moreover, we aim to responsibly manage 'good' debt associated with high-quality community assets throughout their lifespan. Our dedication to achieving and maintaining financial sustainability will consistently yield benefits for our community.

The City of West Torrens adopts a holistic and proactive approach to financial management. The management of operating results, debt and asset growth is integrated into strategic planning, asset management planning and long-term financial plans, as well as the day-to-day activities of Council. This ensures measured decision making, performance management and regulatory reporting for the benefit of the organisation and the community we serve.

Finance strategy

Council's finance strategy is based on achieving a long-term financial position that is able to deliver planned services, manage debt and support and promote the growth of West Torrens.

Our Long-Term Financial Plan (LTFP) modelling provides a high level budget framework to guide us when preparing budget details and ensures that we understand the future impact of decisions made today.

The modelling assumes that we will continue to use debt in the short and longer term as a mechanism for funding new or enhanced assets as a way of achieving inter-generational equity.

The finance strategy is based on key parameters regarding sustainability and is used as a guiding principle for assessing the financial impact of all decisions. These key parameters are:

- Generating a responsible operating surplus ratio as defined by the LGA

The LGA uses a benchmark of a council having an average operating ratio surplus over time between 0% and 10%.

This indicator is by far the most important financial indicator for councils. If a council consistently achieves a modest positive operating surplus ratio, and has soundly based projections showing that it can continue to do so in future, having regard to asset management and its community's service level needs, then it is financially sustainable.

- Debt management strategy

Effective debt management provides security for councils' financial sustainability. The LGA prescribes debt as a suitable way to provide intergenerational equity to ensure that all generations share the responsibility for the assets and services they consume. Debt management, therefore, requires an understanding of debt purpose, debt profile (e.g. fixed or variable) and a clear repayment strategy. Management of these key areas ensures that debt is sustainable regardless of the level.

The LGA recommends that the net financial liabilities ratio is between zero and 100% of total operating income, but possibly higher in some circumstances. It should be noted that our Council also provides an adjusted net liabilities ratio in addition to the standard ratio to recognise the high level of lease liability, which in our view should not be included in the standard ratio.

Before considering an increase in its indebtedness, a council needs to recognise that interest associated with borrowings will impact negatively on its operating result. However, councils with significant asset rehabilitation and replacement backlogs may find that their financial sustainability

is improved if they raise borrowings to finance the works needed to address these backlogs, i.e. if the operational savings achieved from addressing these backlogs exceed the additional interest costs resulting from the borrowings raised, financial sustainability would be improved. For example, it may be a financially better option for a council to borrow money to undertake the reseal of a deteriorating road sooner than originally planned and thus avoid having to fully reconstruct the road within a few years at a cost two or three times the cost of the timely reseal.

There is no right or wrong target range for the net financial liabilities ratio. Different councils (or the same council at various stages in time in its long-term financial plan) could appropriately have very different target ranges and each could be equally responsible and financially sustainable, depending upon their circumstances. A target range should be set by a council having regard to the target for its operating surplus ratio and the needs that are identified in its long-term financial plan and its infrastructure and asset management plan. The target ratio should normally be (especially over the medium to longer-term) greater than zero. If not, that is likely to imply that a council places a higher priority on accumulating financial assets than applying funds generated from ratepayers to the provision of services including infrastructure renewal. It is suggested that in 'normal' circumstances the target ceiling for a net financial liabilities ratio be generally no more than 100% of operating income to ensure the ratio remains within conventionally prudent limits. However, a well-managed council committed to sound financial strategies (particularly during a time of significant development) could comfortably allow a higher net financial liabilities ratio. Also, while any target ratio should effectively provide a guide to influence income and expenditure decisions and to constrain borrowings, it would make sense to borrow to fund the replacement of an asset at the end of its 'economic life' if funds were not available from other sources (and assuming that existing service levels were considered affordable).

- Asset growth management

Council accepts responsibility for providing a high standard of assets and services to the community and this is also what the community expect. In doing so, it is essential to have strong financial management surrounding asset growth and renewal. In order to provide assets, Council must ensure that assets can be funded.

The asset renewal ratio shows whether assets are being renewed and replaced in an optimal way, compared with the asset renewal and replacement expenditure identified as warranted in a council's Infrastructure and Asset Management Plan (IAMP).

In terms of funding asset growth, options include:

- 1) increasing rates
- 2) additional loan funding
- 3) asset sales.

Obtaining the right mix of these options is important for maintaining intergenerational equity.

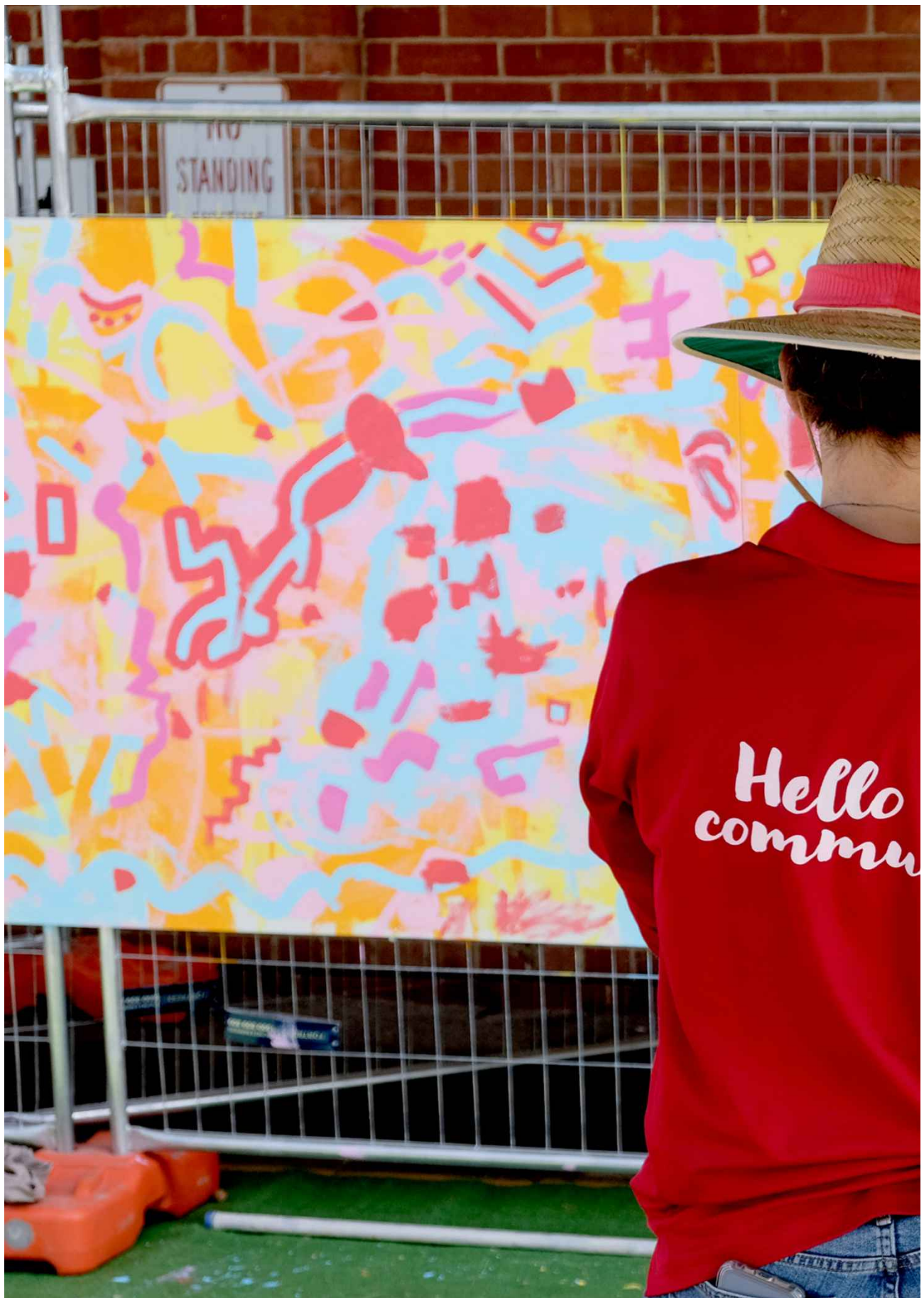
Overall the finance strategy underpins the council's ability to deliver on financial sustainability. This LTFP indicates that our Council is well equipped to manage the demands of our asset management growth for years to come.

Long Term Financial Plan (LTFP) results

The LTFP forecasts on the preceding pages indicate that Council's financial position and performance during the course of the next 10 years is both responsible and sustainable.

Council is forecasting budgeted financial ratios within the ranges recommended by the LGA over the 10 year life of the plan and anticipates borrowings to decrease from the 2022-23 LTFP projection.

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