

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

Council

and

- **City Services and Climate Adaptation Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 2 FEBRUARY 2021
at 7.00pm**

Public access to the meeting will be livestreamed audio only at the following internet address: <https://www.westtorrens.sa.gov.au/livestream>

**Terry Buss PSM
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

- 1.1 Acknowledgement of Country**
- 1.2 Evacuation Procedures**
- 1.3 Electronic Platform Meeting**

2 PRESENT**3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Elected Members are required to:

- 1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
- 2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Council held on 19 January 2021 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 29 January 2021)

In the two weeks since the last Council Meeting of 19 January functions and meetings involving the Mayor have included:

20 January

- Met with representatives of the Adelaide Sailing Club.
- Participated in an LGA sector briefing on the management of trees.

22 January

- Participated in an AMAC Executive meeting via MS Teams.

26 January

- Officiated at Council's Australia Day Citizenship and Awards Ceremony at Thebarton Community Centre.
- Attended the Australia Day 'Aus Day in the Arena' event at the Entertainment Centre as a guest of the Australia Day Council of SA.

28 January

- Attended the official opening of the Safe Pets Safe Families facility at Marleston.
- Met with representatives of the Lockleys Bowling Club.
- Attended the Adelaide Football Club Season Launch at the Convention Centre.

29 January

- Attended a meeting with Mayors from the Cities of Charles Sturt, Port Adelaide Enfield and Holdfast Bay to discuss the Western Region council's submission to the GAROC Annual Business Plan.
- Attending an ALGWA Dinner at the Royal Coach Motel.

30 January

- Attending the Pakistani Australian Association Sufi Music Dinner at Thebarton Community Centre.

2 February

- Council and City Services and Climate Adaptation Committee Meetings.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS

8 PETITIONS

Nil

9 DEPUTATIONS

9.1 Opposition to the Brown Hill Keswick Creek South Parklands project

Kelly Henderson wishes to address Council in relation to opposition to the Brown Hill Keswick Creek South Parklands project.

9.2 Establishment of a Suicide Prevention Network

Karen McColl, Adviser and Tanya Malins, Senior Project Officer, of the Office of the Premier's Advocate for Suicide Prevention, wish to address Council in relation to the role and purpose of a Suicide Prevention Network and a process for establishing a Suicide Prevention Network.

10 ADJOURN TO STANDING COMMITTEES

RECOMMENDATION

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the City Services and Climate Adaptation Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

11.1 City Services and Climate Adaptation Standing Committee Meeting

RECOMMENDATION

That the recommendations of the City Services and Climate Adaptation Standing Committee held on 2 February 2021 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

Nil

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE

15 MOTIONS WITH NOTICE

15.1 Treaty on the Prohibition of Nuclear Weapons

At the meeting of Council on Tuesday 19 January 2021, Cr Graham Nitschke moved the following motion which the Presiding Member ruled would be deferred to the meeting of Council on Tuesday 2 February 2021.

MOTION

That:

- (i) Nuclear weapons pose an unacceptable threat to people everywhere;
- (ii) Local Councils and their community voice their concerns for the consequences of nuclear weapons and endorse this Treaty;
- (iii) The prohibition and elimination of nuclear weapons is a humanitarian imperative;
- (iv) Cities and towns have a responsibility to protect their constituents from the threat posed by nuclear weapons;
- (v) Local Councils call on the Australian government to sign and ratify the Treaty.

CEO Comment

The motion as worded is basically calling on local councils around Australia to "voice their concerns" and "call on the Australian government to sign and ratify the treaty." This is a specific action that, as worded, could be considered *ultra vires* that is, beyond the legal power of Council to call on other councils to do a certain thing. It is also questionable as to whether the matter of nuclear weapons or the United Nations Treaty on the Prohibition of Nuclear Weapons is relevant to the work of local government.

That said, the subject matter would be of concern to community members right across Australia so it would not be unreasonable to forward this motion to the Australian Local Government Association (ALGA) as a Notice of Motion at its National General Assembly (NGA) to be held in Canberra in June 2021. The NGA is a platform for Local Government to address national issues and advocate to the Federal Government on critical issues of concern or affecting our sector.

Accordingly, it is recommended that the motion, as worded, be presented to Council for approval at its 16 March 2021 meeting (along with any other motions put forward by Members) for forwarding to ALGA for listing as a Notice of Motion at the 2021 NGA.

15.2 Amendment to Council Policy - Mobile Food Vendors

Cr Graham Nitschke has given notice of his intention to move the following motion:

MOTION

That Section 6.1 a) of the Council Policy - Mobile Food Vendors be amended to read as follows:

6. Location rules - section 225A of the Local Government Act 1999

6.1 *A mobile food vending business must select a site for operation which takes into account the effect of the operation of the mobile food vending business:*

a) *Must not operate within:*

- *200 metres of a fixed food business that sells a similar product during such times the fixed business is open to the public, unless the Permit Holder has first obtained the written consent of the fixed food business to operate in closer proximity and a copy of that consent has been provided to Council.*
- *30 metres of an intersection (without signalised traffic lights)*
- *50 metres of an intersection (with signalised traffic lights)*
- *15 metres of a residence unless otherwise approved*
- *10 metres of a car park entrance/egress points*
- *10 metres of a crest or bend of a road*

Currently Section 6.1 a) of the Council Policy - Mobile Food Vendors reads:

6. Location rules - section 225A of the Local Government Act 1999

A mobile food vending business holding a permit issued by the Council may operate anywhere in the Council area, subject to complying with the location rules and any other requirement of the permit.

6.1 A mobile food vending business must select a site for operation which takes into account the effect of the operation of the mobile food vending business:

a) Must not operate within:

- 200 metres of a fixed food business whilst they are operating.
- 30 metres of an intersection (without signalised traffic lights)
- 50 metres of an intersection (with signalised traffic lights)
- 15 metres of a residence unless otherwise approved
- 10 metres of a car park entrance/egress points
- 10 metres of a crest or bend of a road

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 Fees and Charges 2021-22

Brief

This report presents revised Fees and Charges for 2021/22 for consideration and adoption pursuant to the requirements of Section 188 of the *Local Government Act 1999*.

RECOMMENDATION

It is recommended to Council that the Fees and Charges 2021/22 be adopted pursuant to Section 188 of the *Local Government Act 1999*.

Introduction

This report proposes changes to fees and charges which need to be adopted by Council pursuant to the requirements of Section 188 of the *Local Government Act 1999*.

Discussion

Fees and charges have been reviewed by managers responsible within the Administration, and revised documentation is included in summarised form (**Attachment 1**). The full document has been included as **Attachment 2**.

Elected Members with questions about the presented information are strongly encouraged to contact the responsible General Manager prior to the Council meeting. This will help avoid a delay with progressing adoption, which could occur if questions are left until the Council meeting and the Administration is not able to provide answers at the time.

Revised fees and charges will impact the 2021/22 budget which managers are now compiling.

Note that the schedule only contains fees and charges that Council has the discretion to change. Statutory charges that are set by the SA government over which Council has no discretion are not included.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct environmental impact in relation to this report.

Conclusion

Details of proposed changes to fees and charges are provided in this report and are presented for adoption by Council pursuant to the requirements of Section 188 of the *Local Government Act 1999*.

Attachments

1. Fees & Charges 2021/22 Summarised
2. Fees & Charges 2021/22

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
City Assets and City Works									
Application Forms									
Permission to install vehicular crossing	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	
Permission to install drain/s	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	
Permission to lay underground cables	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	
Contract Concrete Works									
Kerbing and Guttering	No	Yes	Yes	266.00	241.82	266.00	241.82	0.0%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Vehicular Invert	No	Yes	Yes	266.00	241.82	266.00	241.82	0.0%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Spoon Drain	No	Yes	Yes	266.00	241.82	266.00	241.82	0.0%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Mountable Kerb	No	Yes	Yes	169.00	153.64	169.00	153.64	0.0%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Concrete 75mm depth	No	Yes	Yes	120.00	109.09	120.00	109.09	0.0%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Concrete 100mm depth	No	Yes	Yes	136.00	123.64	136.00	123.64	0.0%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Concrete 125mm depth	No	Yes	Yes	155.00	140.91	155.00	140.91	0.0%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Placement F82 reinforcing steel mesh	No	Yes	Yes	37.00	33.64	37.00	33.64	0.0%	Per m ² (5m ² minimum charge) - Increase relates to the supply/delivery costs of materials. Not a standard item used by Council.
Concrete Block Paving Works									
Paving 60mm (no base)	No	Yes	Yes	120.00	109.09	120.00	109.09	0.0%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Purchase/Delivery of Block Pavers (Depot to Site) & Site Delivery, Bedding Sand & Site Consumables
Paving 60mm (100mm base)	No	Yes	Yes	136.00	123.64	136.00	123.64	0.0%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Purchase/Delivery of Block Pavers (Depot to Site) & Site Delivery, Bedding Sand & Site Consumables
Paving 80mm (150mm base)	No	Yes	Yes	161.00	146.36	161.00	146.36	0.0%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Purchase/Delivery of Block Pavers (Depot to Site) & Site Delivery, Bedding Sand & Site Consumables
Household Stormwater Connection Repairs									
Repair and replacement only of stub end	No	Yes	Yes	155.00	140.91	155.00	140.91	0.0%	Increase in labour costs + Increase time allowance for staff to undertake works on site
Replacement of the household stormwater pipe	No	Yes	Yes	651.00	591.82	651.00	591.82	0.0%	Increase in labour costs + Increase time allowance for staff to undertake works on site
Stormwater Adaptor - 90mm to 125x75mm	No	Yes	Yes	77.00	70.00	77.00	70.00	0.0%	
Other									
Road Pavement (Bitumen)	No	Yes	Yes	181.00	164.55	181.00	164.55	0.0%	Per m ² (2m ² minimum charge) - Increase in both Labour costs and supply/ disposal of materials. Additional costs include travel for collection Asphalt from Asphalt Plant (EX-Bin).
Tree Removal for driveway construction	No	Yes	Yes	250.00	227.27	250.00	227.27	0.0%	Per metre if > 2m in height. If tree <= 2m, dead, diseased or determined by Council Officer - no charge; if not dead or diseased, an inspection fee of \$88 may apply.
Road Sweeper	No	Yes	Yes	220.00	200.00	220.00	200.00	0.0%	Per hour (minimum charge 3 hours = \$660); staff penalty rates apply after hours. Increase in both labour costs and waste disposal costs - including additional allowance for travel (Depot/Depot)
Removal of encroaching vegetation	No	Yes	Yes	90.00	81.82	90.00	81.82	0.0%	Per person, per hour. Minimum charge \$180. Increase in labour cost
Arboriculture services	No	Yes	Yes	137.00	124.55	137.00	124.55	0.0%	Per person, per hour. Minimum charge \$274. Increase in labour costs and additional allowance for works on site
General gardening services	No	Yes	Yes	90.00	81.82	90.00	81.82	0.0%	Per person, per hour. Consumables in addition to hourly rate. Minimum charge 2 hours (\$180). Staff penalty rates apply after hours / call outs. Increase in labour costs
Irrigation repair & installation	No	Yes	Yes	90.00	81.82	90.00	81.82	0.0%	Per person, per hour. Consumables in addition to hourly rate. Minimum charge 2 hours (\$180). Staff penalty rates apply after hours / call outs. Increase in labour costs
Line marking (Sportsfield & Pavement Marking)	No	Yes	Yes	90.00	81.82	90.00	81.82	0.0%	Per person, per hour. Consumables in addition to hourly rate. Minimum charge 2 hours (\$180). Staff penalty rates apply after hours / call outs. Increase in labour costs
Tender Documents (Council documentation)	No	Yes	No	N/A	52.00	N/A	52.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Road Events									
Temporary Parking Control									
Application Fee	No	Yes	No	N/A	52.00	N/A	52.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Authorisation Fee	No	Yes	No	N/A	53.00	N/A	53.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Road Events - Temporary Road Closures									
Application Fee	No	Yes	No	N/A	52.00	N/A	52.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Authorisation Fee	No	Yes	No	N/A	158.00	N/A	158.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Newspaper Advertising	No	Yes	Yes	POA	N/A	POA	N/A		POA - GST Taxable
Private Parking Areas									
Application Fee	No	Yes	No	N/A	52.00	N/A	52.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Authorisation Fee	No	Yes	No	N/A	145.00	N/A	145.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
City Development									
Consents									
Category 3 Public Notification (newspaper advertisement)	Yes	Yes	Yes	600.00	545.45	650.00	590.91	8.3%	2021/22: Note fee will no longer be payable with introduction of PDI Act sometime in 2021, however will still be payable for applications lodged prior to new system going live. This fee is included incase the Planning Reform implementation is delayed beyond June 2021. The increase reflect actual cost recovery as advertising costs in 2020 have consistently exceeded the current fee.
Development Plan Amendments/File Recovery									
Development Plan Amendment Base fee	Yes	Yes	No	N/A	21.00	N/A	21.00	0.0%	Amount above base fee may apply, depending number of pages involved GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
File Recovery from Secure Storage	No	Yes	Yes	20.00	18.18	20.00	18.18	0.0%	Any enquiry requiring DA file recovery from secure storage, actual cost (inc labour) ~\$30 (depends on file size)
File Recovery from Secure Storage - Urgent	No	Yes	Yes	50.00	45.45	50.00	45.45	0.0%	Any urgent enquiry requiring DA file recovery from secure storage within 4 hours, actual cost ~ \$60 (depends on file size)
Copy of Certificate of Title	No	Yes	Yes	35.50	32.27	35.50	32.27	0.0%	No change, cost neutral
Development approvals - Plan & Other Documentation Copies (Council Documents)									
A4 Black and White Plan Print	No	Yes	No	N/A	0.20	N/A	0.20	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A4 Colour Plan Printing	No	Yes	No	N/A	1.00	N/A	1.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A3 Black and White Plan Printing	No	Yes	No	N/A	0.40	N/A	0.40	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A3 Colour Plan Printing	No	Yes	No	N/A	2.00	N/A	2.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A2 Black & White Plan Printing	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A2 Colour Plan Printing	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A1 Black & White Plan Printing	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A1 Colour Plan Printing	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A0 Black & White Plan Printing	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A0 Colour Plan Printing	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
Development approvals - Plan & Other Documentation Copies (Non-Council Documents)									
A4 Black and White Plan Print	No	Yes	Yes	0.20	0.18	0.20	0.18	0.0%	Per page (reviewed costs to be in line with advice from IT)
A4 Colour Plan Printing	No	Yes	Yes	1.00	0.91	1.00	0.91	0.0%	Per page (reviewed costs to be in line with advice from IT)
A3 Black and White Plan Printing	No	Yes	Yes	0.40	0.36	0.40	0.36	0.0%	Per page (reviewed costs to be in line with advice from IT)
A3 Colour Plan Printing	No	Yes	Yes	2.00	1.82	2.00	1.82	0.0%	Per page (reviewed costs to be in line with advice from IT)
A2 Black & White Plan Printing	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per page (reviewed costs to be in line with advice from IT)
A2 Colour Plan Printing	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per page (reviewed costs to be in line with advice from IT)
A1 Black & White Plan Printing	No	Yes	Yes	12.50	11.36	12.50	11.36	0.0%	Per page (reviewed costs to be in line with advice from IT)
A1 Colour Plan Printing	No	Yes	Yes	12.50	11.36	12.50	11.36	0.0%	Per page (reviewed costs to be in line with advice from IT)
A0 Black & White Plan Printing	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per page (reviewed costs to be in line with advice from IT)
A0 Colour Plan Printing	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per page (reviewed costs to be in line with advice from IT)

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Community Services									
Library Services									
Memory stick	No	Yes	Yes	Cost Recovery	N/A	Cost Recovery	N/A		Cost Recovery
Faxing (local)	No	Yes	Yes	1.50	1.36	0.00	0.00	-100.0%	Faxing no longer offered due to no demand. Remove from 21/22
Faxing (STD)	No	Yes	Yes	3.00	2.73	0.00	0.00	-100.0%	Faxing no longer offered due to no demand. Remove from 21/22
Faxing (ISDN)	No	Yes	Yes	6.00	5.45	0.00	0.00	-100.0%	Faxing no longer offered due to no demand. Remove from 21/22
Printing / Photocopies (b&w) A4	No	Yes	Yes	0.20	0.18	0.20	0.18	0.0%	Per page (reviewed costs to be in line with advice from IT)
Printing / Photocopies (b&w) A3	No	Yes	Yes	0.40	0.36	0.40	0.36	0.0%	Per page (reviewed costs to be in line with advice from IT)
Printing / Photocopies (colour) A4	No	Yes	Yes	1.00	0.91	1.00	0.91	0.0%	Per page (reviewed costs to be in line with advice from IT)
Printing / Photocopies (colour) A3	No	Yes	Yes	2.00	1.82	2.00	1.82	0.0%	Per page (reviewed costs to be in line with advice from IT)
Replacement membership card	No	Yes	Yes	2.50	2.27	2.50	2.27	0.0%	
Headphones	No	Yes	Yes	Cost Recovery	N/A	Cost Recovery	N/A		Cost Recovery
Processing Fee for lost/damaged library material	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	flat fee of \$5, this is a uniform OneCard charge across the state. GST taxable - this is admin fee / staff time to process lost / damaged library material.
IT training - minimum course fee	No	Yes	N/A Free	Free	N/A	Free	N/A		Includes Basic Internet and Email (in house)
IT training - maximum course fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Learning Centre membership @ \$50 for 3 months; \$30 for 3 month renewal
Book Sales	No	Yes	Yes	\$0.10 - \$15.00	\$0.09 - \$13.64	\$0.10 - \$15.00	\$0.09 - \$13.64		Prices vary according to nature of item (may be > \$15.00)
Community Development									
Community Activities									
Community Classes / Workshops / Activities (including Active A	No	Yes	Yes	\$0 - \$40.00	N/A	\$0 - \$40.00	N/A		Prices vary according to nature of activity, or as determined in consultation with Manager Community Services
Community Bus Service									
Regular routes, Recreational, Shopping, Meal Programs	No	Yes	Yes	4.00	3.64	4.00	3.64	0.0%	Per person return trip
Specialty Tours (Op Shops, Cemetery, History etc)	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	Min per person per trip
Specialty Tours (Op Shops, Cemetery, History etc)	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Max per person per trip
Children's, Youth & Disability Program	No	Yes	N/A Free	Free	Free	Free	Free		
Commonwealth Home Support Program (CHSP) - Single Pensioner Fee									
Domestic Assistance (Cleaning & laundry)	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Up to 12 visits
Domestic Assistance (shopping by list)	No	Yes	No	N/A	5.00	N/A	5.00	0.0%	Up to 12 visits
Social Support- individual (Shopping, Outings, Medical Transport)	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Up to 12 visits
Social Support- group (Meal, activities and entertainment)	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Each event; Up to 12 visits
Minor Garden Maintenance - Essential gardening and green waste removal (impacting on safety or security of the home) inc. trimming back shrubs, trees, vines, slashing, weeds spray	No	Yes	No	N/A	20.00	N/A	20.00	0.0%	Dump service and dump charges additional
Minor Maintenance (tap washers , globe replacements, smoke alarm batteries etc.)	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	cost of materials additional
Minor Maintenance Hard Waste Rubbish removal	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Dump fee additional
Modifications - Electrical hard wired smoke alarms and installation	No	Yes	No	N/A	50% subsidy	N/A	50% subsidy		Up to \$300 per annual per client per financial year
Modifications - Grab rails, ramps, steps, key safes, hand held showers, non-hard wired smoke alarms and magnetic door catches etc.	No	Yes	No	N/A	50% subsidy	N/A	50% subsidy		Up to \$300 per annual per client per financial year, installation additional
Commonwealth Home Support Program (CHSP) - Couple / two per household Pensioner Fee									
Domestic Assistance (Cleaning & laundry)	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	
Domestic Assistance (shopping by list)	No	Yes	No	N/A	5.00	N/A	5.00	0.0%	
Social Support- individual (Shopping, Outings, Medical Transport)	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	
Social Support- group (Meal, activities and entertainment)	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Each event
Minor Garden Maintenance - Essential gardening and green waste removal (impacting on safety or security of the home) inc. trimming back shrubs, trees, vines, slashing, weeds spray	No	Yes	No	N/A	25.00	N/A	25.00	0.0%	Dump service and dump charges additional
Minor Maintenance (tap washers , globe replacements, smoke alarm batteries etc.)	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Cost of materials additional
Minor Maintenance Hard Waste Rubbish removal	No	Yes	No	N/A	17.50	N/A	17.50	0.0%	Dump fee additional
Modifications - Electrical hard wired smoke alarms and installation	No	Yes	No	N/A	50% subsidy	N/A	50% subsidy		Up to \$300 per annual per client per financial year
Modifications - Grab rails, ramps, steps, key safes, hand held showers, non-hard wired smoke alarms and magnetic door catches etc.	No	Yes	No	N/A	50% subsidy	N/A	50% subsidy		Up to \$300 per annual per client per financial year, installation additional

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Commonwealth Home Support Program (CHSP) - Self Funded Retiree Fee									
Domestic Assistance (Cleaning & laundry)	No	Yes	No	N/A	17.50	N/A	17.50	0.0%	
Domestic Assistance (shopping by list)	No	Yes	No	N/A	5.00	N/A	5.00	0.0%	
Social Support- individual (Shopping, Outings, Medical Transport)	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	
Social Support- group (Meal, activities and entertainment)	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Each event
Minor Garden Maintenance - Essential gardening and green waste removal (impacting on safety or security of the home) inc. trimming back shrubs, trees, vines, slashing, weeds spray	No	Yes	No	N/A	30.00	N/A	30.00	0.0%	Dump service and dump charges additional
Minor Maintenance (tap washers , globe replacements, smoke alarm batteries etc.)	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Cost of materials additional
Minor Maintenance Hard Waste Rubbish removal	No	Yes	No	N/A	20.00	N/A	20.00	0.0%	Dump fee additional
Modifications - Electrical hard wired smoke alarms and installation	No	Yes	No	N/A	50% subsidy	N/A	50% subsidy		Up to \$300 per annual per client per financial year
Modifications - Grab rails, ramps, stems, key safes, hand held showers, non-hard wired smoke alarms and magnetic door catches etc.	No	Yes	No	N/A	50% Subsidy	N/A	50% Subsidy		Up to \$300 per annual per client per financial year, installation additional
Active Ageing Council Funded Services - Single Pensioner Fee									
Minor Maintenance Spring cleans	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	
Minor Maintenance Window cleaning	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	
Minor Maintenance Gutter cleans	No	Yes	No	N/A	30.00	N/A	30.00	0.0%	
Minor Maintenance kerbside assist	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	
Active Ageing Social Program	No	Yes	No	N/A	10.00	N/A	0.00	-100.0%	Included in Community Activities from 21/22
Active Ageing - Blokes Brekky	No	Yes	No	N/A	7.50	N/A	0.00	-100.0%	Included in Community Activities from 21/22
Movers & Shakers Friday Program	No	Yes	No	N/A	5.00	N/A	0.00	-100.0%	Included in Community Activities from 21/22
Active Ageing Council Funded Services - Couple / two per household Pensioner Fee									
Minor Maintenance Spring cleans	No	Yes	No	N/A	17.50	N/A	17.50	0.0%	
Minor Maintenance Window cleaning	No	Yes	No	N/A	17.50	N/A	17.50	0.0%	
Minor Maintenance Gutter cleans	No	Yes	No	N/A	35.00	N/A	35.00	0.0%	
Minor Maintenance kerbside assist	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	
Active Ageing Weekly Social Program	No	Yes	No	N/A	10.00	N/A	0.00	-100.0%	Included in Community Activities from 21/22
Active Ageing - Blokes Brekky	No	Yes	No	N/A	7.50	N/A	0.00	-100.0%	Included in Community Activities from 21/22
Movers & Shakers Friday Program	No	Yes	No	N/A	5.00	N/A	0.00	-100.0%	Included in Community Activities from 21/22
Active Ageing Council Funded Services - Self Funded Retiree Fee									
Minor Maintenance Spring cleans	No	Yes	No	N/A	20.00	N/A	20.00	0.0%	
Minor Maintenance Window cleaning	No	Yes	No	N/A	20.00	N/A	20.00	0.0%	
Minor Maintenance Gutter cleans	No	Yes	No	N/A	40.00	N/A	40.00	0.0%	
Minor Maintenance kerbside assist	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	
Active Ageing Weekly Social Program	No	Yes	No	N/A	10.00	N/A	0.00	-100.0%	Included in Community Activities from 21/22
Active Ageing - Blokes Brekky	No	Yes	No	N/A	7.50	N/A	0.00	-100.0%	Included in Community Activities from 21/22
Movers & Shakers Friday Program	No	Yes	No	N/A	5.00	N/A	0.00	-100.0%	Included in Community Activities from 21/22

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Facility Hire									
Plympton Community Centre USER CATEGORY A - Community based group									
Main Hall	No	Yes	N/A Free	Free	N/A	Free	N/A		
Kitchen	No	Yes	N/A Free	Free	N/A	Free	N/A		
Meeting Rooms	No	Yes	N/A Free	Free	N/A	Free	N/A		
Sewing Room	No	Yes	N/A Free	Free	N/A	Free	N/A		
Whole Centre - full day	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Plympton Community Centre USER CATEGORY B - Community based group when charging participants									
Main Hall	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Kitchen	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Meeting Rooms	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	Per hour
Sewing Room	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	Per hour
Whole Centre - full day	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Plympton Community Centre USER CATEGORY C - Corporate / Government / Private Hire									
Main Hall	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour
Kitchen	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Meeting Rooms	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Sewing Room	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Whole Centre - full day	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Lockleys Community Room at 362 Henley Beach Road Lockleys USER CATEGORY A - Community based group									
Main Hall	No	Yes	N/A Free	Free	N/A	Free	N/A		
Kitchen	No	Yes	N/A Free	Free	N/A	Free	N/A		
Whole Centre - full day	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Lockleys Community Room at 362 Henley Beach Road Lockleys USER CATEGORY B - Community based group when charging participants									
Main Hall	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Kitchen	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Whole Centre - full day	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Lockleys Community Room at 362 Henley Beach Road Lockleys USER CATEGORY C - Corporate / Government / Private Hire									
Main Hall	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour
Kitchen	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Whole Centre - full day	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Community Room at 173 Sir Donald Bradman Drive USER CATEGORY A - Community based group when charging participants									
Main Hall - Event/ gatherings/ seminars	No	Yes	N/A Free	Free	Free	Free	Free		
Kitchen - Meetings/ seminars	No	Yes	N/A Free	Free	Free	Free	Free		
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Community Room at 173 Sir Donald Bradman Drive USER CATEGORY B - Community based group when charging participants									
Main Hall - Event/ gatherings/ seminars	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour
Kitchen - Meetings/ seminars	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Community Room at 173 Sir Donald Bradman Drive USER CATEGORY C - Corporate / Government / Private Hire									
Main Hall - Event/ gatherings/ seminars	No	Yes	Yes	55.00	50.00	55.00	50.00	0.0%	Per hour
Kitchen - Meetings/ seminars	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Apex Park Community Facility - USER CATEGORY A - Community based group									
Main Hall - weekday	No	Yes	N/A Free	Free	N/A	Free	N/A		
Main Hall with Kitchen - weekday	No	Yes	N/A Free	Free	N/A	Free	N/A		
Weekend hourly	No	Yes	Yes	65.00	59.09	65.00	59.09	0.0%	
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance except that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Apex Park Community Facility - USER CATEGORY B - Community based group when charging participants									
Main Hall - weekday	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour
Main Hall with Kitchen - weekday	No	Yes	Yes	35.00	31.82	35.00	31.82	0.0%	Per hour
Weekend hourly	No	Yes	Yes	65.00	59.09	65.00	59.09	0.0%	Per hour
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance except that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Apex Park Community Facility - USER CATEGORY C - Corporate / Government / Private Hire									
Main Hall - weekday	No	Yes	Yes	55.00	50.00	55.00	50.00	0.0%	Per hour
Main Hall with Kitchen - weekday	No	Yes	Yes	65.00	59.09	65.00	59.09	0.0%	Per hour
Weekend hourly	No	Yes	Yes	65.00	59.09	65.00	59.09	0.0%	Per hour
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance except that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Weigall Oval Community Facility - USER CATEGORY A - Community based group									
Main Hall - weekday	No	Yes	N/A Free	Free	N/A	Free	N/A		
Weekend hourly	No	Yes	Yes	55.00	50.00	65.00	59.09	18.2%	Per hour
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance except that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			250.00	227.27		New from 21/22
Weigall Oval Community Facility - USER CATEGORY B - Community based group when charging participants									
Main Hall - weekday	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour
Weekend hourly	No	Yes	Yes	55.00	50.00	65.00	59.09	18.2%	21/22 - Consistent charges across all centres for weekend
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance except that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			250.00	227.27		New from 21/22
Weigall Oval Community Facility - USER CATEGORY C - Corporate / Government / Private Hire									
Main Hall - weekday	No	Yes	Yes	55.00	50.00	55.00	50.00	0.0%	Per hour
Weekend hourly	No	Yes	Yes	55.00	50.00	65.00	59.09	18.2%	21/22 - Consistent charges across all centres for weekend
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance except that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			250.00	227.27		New from 21/22

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Lockleys Sporting Facility - USER CATEGORY A - Community based group									
Meeting room 1 or 2 - weekday hourly	No	Yes	N/A Free	Free	N/A	Free	N/A		
Meeting room 1 or 2 - weekend hourly	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance except that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			250.00	227.27		New from 21/22
Lockleys Sporting Facility - USER CATEGORY B - Community based group when charging participants									
Meeting room 1 or 2 - weekday hourly	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Meeting room 1 or 2 - weekend hourly	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance except that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			250.00	227.27		New from 21/22
Lockleys Sporting Facility - USER CATEGORY C - Corporate / Government / Private Hire									
Meeting room 1 or 2 - weekday hourly	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Meeting room 1 or 2 - weekend hourly	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance except that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			250.00	227.27		New from 21/22

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Thebarton Community Centre - USER CATEGORY A - Community based group									
Room 2 - Meetings / seminars	No	Yes	N/A Free	Free	N/A	Free	N/A		
Room 3 - Meetings / seminars	No	Yes	N/A Free	Free	N/A	Free	N/A		
Room 4 - General Meetings	No	Yes	N/A Free	Free	N/A	Free	N/A		
Tea Area - Light refreshment preparation	No	Yes	N/A Free	N/A	N/A	N/A	N/A		Free with room hire
Independent Kitchen Hire	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Hall A - Without kitchen / bar facilities	No	Yes	N/A Free	Free	N/A	Free	N/A		Weekend hire - min 4 hours
Hall B - Without kitchen / bar facilities	No	Yes	N/A Free	Free	N/A	Free	N/A		Weekend hire - min 4 hours
Kitchen A	No	Yes	N/A Free	Free	N/A	Free	N/A		None applicable
Kitchen B	No	Yes	N/A Free	Free	N/A	Free	N/A		None applicable
Hall Event Block - Half Day (open to 3pm)	No	Yes	N/A Free	N/A	N/A	N/A	N/A		None applicable
Hall Event Block - Half Day (3:30pm to Close)	No	Yes	N/A Free	N/A	N/A	N/A	N/A		None applicable
Hall Event Block - Full Day (open to close)	No	Yes	N/A Free	N/A	N/A	N/A	N/A		None applicable
Whole Centre - Full Day (open to close)	No	Yes	N/A Free	N/A	N/A	N/A	N/A		None applicable
Tea and Coffee - Fresh option with filter coffee	No	Yes	Yes	3.50	3.18	3.50	3.18	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Stored option with stored coffee	No	Yes	Yes	3.00	2.73	3.00	2.73	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Fresh or Stored option with Nespresso	No	Yes	Yes	2.50	2.27	2.50	2.27	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Thebarton Community Centre - USER CATEGORY B - Community based group when charging participants									
Room 2 - Meetings / seminars	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Room 3 - Meetings / seminars	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Room 4 - General Meetings	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Tea Area - Light refreshment preparation	No	Yes	N/A Free	Free	N/A	Free	N/A		Free with room hire
Independent Kitchen Hire	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Hall A - Without kitchen / bar facilities	No	Yes	Yes	35.00	31.82	35.00	31.82	0.0%	Per hour weekend hire - min 4 hours
Hall B - Without kitchen / bar facilities	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour weekend hire - min 4 hours
Kitchen A	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	New hourly fee - separated from Hall hire fee to make clearer
Kitchen B	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	New hourly fee - separated from Hall hire fee to make clearer
Hall Event Block - Half Day (open to 3pm)	No	Yes	N/A Free	N/A	N/A	N/A	N/A		None applicable
Hall Event Block - Half Day (3:30pm to Close))	No	Yes	N/A Free	N/A	N/A	N/A	N/A		None applicable
Hall Event Block - Full Day (open to close)	No	Yes	N/A Free	N/A	N/A	N/A	N/A		None applicable
Whole Centre - Full Day (open to close)	No	Yes	N/A Free	N/A	N/A	N/A	N/A		None applicable
Tea and Coffee - Fresh option with filter coffee	No	Yes	Yes	3.50	3.18	3.50	3.18	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Stored option with stored coffee	No	Yes	Yes	3.00	2.73	3.00	2.73	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Fresh or Stored option with Nespresso	No	Yes	Yes	2.50	2.27	2.50	2.27	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Thebarton Community Centre - USER CATEGORY C - Corporate / Government / Private Hire									
Room 2 - Meetings / seminars	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Room 3 - Meetings / seminars	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour
Room 4 - General Meetings	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Tea Area - Light refreshment preparation	No	Yes	N/A Free	N/A	N/A	N/A	N/A		Free with room hire
Independent Kitchen Hire	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Hall A - Without kitchen / bar facilities	No	Yes	Yes	65.00	59.09	65.00	59.09	0.0%	Per hour weekend hire - min 4 hours
Hall B - Without kitchen / bar facilities	No	Yes	Yes	55.00	50.00	55.00	50.00	0.0%	Per hour weekend hire - min 4 hours
Kitchen A	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	New hourly fee - separated from Hall hire fee to make clearer
Kitchen B	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	New hourly fee - separated from Hall hire fee to make clearer
Hall Event Block - Half Day (open to 3pm)	No	Yes	Yes	600.00	545.45	600.00	545.45	0.0%	Flat rate - Hall event block: includes Hall A, Hall B, Front Foyer and main kitchen
Hall Event Block - Half Day (3:30pm to Close))	No	Yes	Yes	900.00	818.18	900.00	818.18	0.0%	Flat rate - Hall event block: includes Hall A, Hall B, Front Foyer and main kitchen
Hall Event Block - Full Day (open to close)	No	Yes	Yes	1,500.00	1,363.64	1,500.00	1,363.64	0.0%	Flat rate - Hall event block: includes Hall A, Hall B, Front Foyer and main kitchen
Whole Centre - Full Day (open to close)	No	Yes	Yes	2,400.00	2,181.82	2,400.00	2,181.82	0.0%	Flat rate - added to fee structure because of demand from hirers for flat rates
Tea and Coffee - Fresh option with filter coffee	No	Yes	Yes	3.50	3.18	3.50	3.18	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Stored option with stored coffee	No	Yes	Yes	3.00	2.73	3.00	2.73	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Fresh or Stored option with Nespresso	No	Yes	Yes	2.50	2.27	2.50	2.27	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Once off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations. Regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided. Bookings made less than 30 days in advance accept that cancellation fee cannot be waived.
Set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
All Community Centres - Additional Fees									
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	
Emergency Assistance	No	Yes	Yes	150.00	136.36	150.00	136.36	0.0%	
Administration fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	One off and irregular bookings - All categories will be charged a \$75.00 administration fee for cancellations
Additional cleaning	No	Yes	Yes	Cost recovery		Cost recovery			Cost recovery
Security call out (fault of hirer)	No	Yes	Yes	85.00	77.27	85.00	77.27	0.0%	
Security access - card replacement	No	Yes	Yes	80.00	72.73	80.00	72.73	0.0%	
Square Tablecloth (230x230cm)	No	Yes	Yes	3.00	2.73	3.00	2.73	0.0%	
Round Tablecloth 8ft 240cm	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	
Round Tablecloth 10ft 300cm	No	Yes	Yes	6.00	5.45	6.00	5.45	0.0%	
Tablecloth (135x300cm)	No	Yes	Yes	3.00	2.73	3.00	2.73	0.0%	
Damaged/ lost linens	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A		
Security presence	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A		
Hire items	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A		
Room set up fee	No	Yes	Yes			200.00	181.82		New from 21/22
Room set up fee	No	Yes	Yes			250.00	227.27		New from 21/22 - Weigall Oval Community Facility & Lockleys Sporting Facility
West Torrens Auditorium and Gallery Hire									
Special Use									To be determined by the Manager Community Services

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Compliance									
Animal Control - Dog Registrations									
Non-Standard Dog Registration	Yes	Yes	No	N/A	85.00	N/A	90.00	5.9%	Council can set fees. Max. fee \$100 (increase fee every two years)
Standard Dog Registration	Yes	Yes	No	N/A	42.50	N/A	45.00	5.9%	50% off the "Non-Standard Dog Registration Fee"
Dog Registration - Replacement Tag/Disc	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost Recovery - Replacement Disc
Animal Control -Rebate Category									
Dog Registration - Specified Training Program (10% rebate = \$9.0)	Yes	Yes	No	N/A	76.50	N/A	81.00	5.9%	\$81.00 on a non-standard dog registration or \$36.00 for standard dog registration if no other rebate applies.
Dog Registration - Pensioner Concession	Yes	No	No	N/A	50% fee payable	N/A	50% fee payable		50% concession on remaining fee after rebates. (Not including late payment fee/replacement disc)
Dog Registration - Part year Jan - May	Yes	No	No	N/A	50% fee payable	N/A	50% fee payable		50% discount subject to dog being at the mandatory registration age of 3 months when registered
Dog Registration - Part year June	Yes	No	No	N/A	No Fee	N/A	No Fee		No Fee being the mandatory age of 3 months when registered
Dog Registration - Business involving Kennel ... - Annual Fee (No rebates apply)	Yes	Yes	No	N/A	85.00	N/A	90.00	5.9%	Per dog (No rebates apply)
Dog Registration - Late Registration Fee	Yes	Yes	No	N/A	21.00	N/A	22.50	7.1%	25% of maximum fee; In addition to registration fee
Dog Registration - Seizure & Detention Fee - Registered Dog	Yes	Yes	No	N/A	75.00	N/A	80.00	6.7%	Detained Registered Dog Returned to Owner - Not taken to impound facility
Dog Registration - Seizure & Detention Fee - Unregistered Dogs	Yes	Yes	No	N/A	85.00	N/A	90.00	5.9%	Detained Unregistered Dog Returned to Owner - Not taken to impound facility
Dog Registration - Seizure & Detention Fee - Registered Dog (After Hours)	Yes	Yes	No			N/A	110.00	100.0%	Detained registered dog returned to owner - Not taken to impound facility - After hours (New 21/22)
Dog Registration - Seizure & Detention Fee - Unregistered (After Hours)	Yes	Yes	No			N/A	150.00	100.0%	Detained registered dog returned to owner - Not taken to impound facility - After hours (New 21/22)
Dog Registration - Impounding Fee	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost recovery - Impound Facility
Dog Registration - Pound Fee / Sustenance Fee	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost recovery - Impound Facility
Other Animal Control									
Printed extract from register	No	Yes	No	N/A	6.00	N/A	6.00	0.0%	Per individual extract
Surrender of Dog	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Allows for increases to occur without updating this document
Surrender of Cat or Kitten	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Allows for increases to occur without updating this document
Dog Microchipping	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost recovery - Impound Facility or Veterinarian or Registered Microchipping Organisation
Dog Desexing	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost recovery - Impound Facility or Veterinarian
Dog Collars - Dangerous/Menacing/Guard Dogs	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost recovery - Purchase of Collars
Dog Signs - Dangerous/Guard Dogs	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost recovery - Purchase of Signs
Possum/Cat Trap Deposit (Refundable)	No	Yes	No	N/A	80.00	N/A	80.00	0.0%	Deposit will be refunded if the cage is returned within the agreed hire return due date & not damaged
Parking Permit, Exemptions & Vouchers - Residential Permits									
Transitional 1 year	No	Yes	No	N/A	16.00	N/A	16.00	0.0%	No change were adopted by Council 4 Feb 2020
Transitional 2 years	No	Yes	No	N/A	26.00	N/A	26.00	0.0%	No change were adopted by Council 4 Feb 2020
Zone Permit Vehicle Specific 1 year	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	No change were adopted by Council 4 Feb 2020
Zone Permit Vehicle Specific 2 year	No	Yes	No	N/A	51.00	N/A	51.00	0.0%	No change were adopted by Council 4 Feb 2020
Zone Permit Vehicle Specific Pensioners	No	Yes	No	N/A	50% discount of the above	N/A	50% discount of the above		
Zone Permit Vehicle Transferrable 1 year	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	No change were adopted by Council 4 Feb 2020
Zone Permit Vehicle Transferrable 2 year	No	Yes	No	N/A	51.00	N/A	51.00	0.0%	No change were adopted by Council 4 Feb 2020
Zone Permit Vehicle Transferrable Pensioners	No	Yes	No	N/A	50% discount of the above	N/A	50% discount of the above		
Street Permit Vehicle Specific 1 year	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	No change were adopted by Council 4 Feb 2020
Street Permit Vehicle Specific 2 year	No	Yes	No	N/A	51.00	N/A	51.00	0.0%	No change were adopted by Council 4 Feb 2020
Street Permit Vehicle Specific Pensioners	No	Yes	No	N/A	50% discount of the above	N/A	50% discount of the above		
Street Permit Transferrable 1 year	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	No change were adopted by Council 4 Feb 2020
Street Permit Transferrable 2 year	No	Yes	No	N/A	51.00	N/A	51.00	0.0%	No change were adopted by Council 4 Feb 2020
Street Permit Transferrable Pensioners	No	Yes	No	N/A	50% discount of the above	N/A	50% discount of the above		
Parking Permit, Exemptions & Vouchers - Business Parking Permits									
Business Street Permit Transferrable 1 year	No	Yes	No	N/A	203.00	N/A	203.00	0.0%	No change were adopted by Council 4 Feb 2020
Business Street Permit Transferrable 2 year	No	Yes	No	N/A	386.00	N/A	386.00	0.0%	No change were adopted by Council 4 Feb 2020
Parking Permit, Exemptions & Vouchers - Visitor Parking Permits									
Visitor Parking Permits 12 per book	No	Yes	No	N/A	16.00	N/A	16.00	0.0%	No change were adopted by Council 4 Feb 2020
Temporary Tradesperson Parking Permit	No	Yes	No	N/A	Free	N/A	Free		
Community Services Parking Permit	No	Yes	No	N/A	Free	N/A	Free		
Replacement Permit	No	Yes	No	N/A	11.00	N/A	11.00	0.0%	No change were adopted by Council 4 Feb 2020

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
By-laws									
By-law expiation fee	Yes	Yes	No	N/A	185.00	N/A	185.00	0.0%	Up to 25% of Maximum Penalty \$750 is fixed by Local Government Act s246(5)
By-law Continuous Offence expiation fee	Yes	Yes	No	N/A	12.50	N/A	12.50	0.0%	Up to 25% of Maximum Penalty \$50 is fixed by Local Government Act s246(5)
Sign display - Application By-Law 4	No	Yes	No	N/A	61.00	N/A	61.00	0.0%	Split Fees to Application (Non Refundable) & Permit Fee
Sign display - Authorisation Permit By-Law 4	No	Yes	No	N/A	61.00	N/A	61.00	0.0%	
Release Impounded Banners/Signs/Election Signs	No	Yes	No	N/A	65.00	N/A	65.00	0.0%	
By-Law 2 & 3 Activity Application Fee	No	Yes	No	N/A	78.00	N/A	78.00	0.0%	Split Fees to Application (Non Refundable) & Permit Fee
By-Law 2 & 3 Activity Authorisation Permit	No	Yes	No	N/A	44.00	N/A	44.00	0.0%	Split Fees to Application (Non Refundable) & Permit Fee
Exemption to limit on no. of dogs - Application Fee	No	Yes	No	N/A	80.00	N/A	80.00	0.0%	By-Law 5
Exemption to limit on no. of dogs - Permit Fee	No	Yes	No	N/A	20.00	N/A	20.00	0.0%	By-Law 5 - permit fee
Alteration to Public Roads									
Skip Bins - Application Fee	No	Yes	No	N/A	78.00	N/A	78.00	0.0%	Administration and initial assessmet
Skip Bins - Permit Fee	No	Yes	No	N/A	11.00	N/A	11.00	0.0%	Per day
Skip Bins - Extension of permit duration	No	Yes	No	N/A	29.00	N/A	29.00	0.0%	Authorisation to extent permit plus permit fee per day of extension duration
Hoardings - Application Fee	No	Yes	No	N/A	78.00	N/A	78.00	0.0%	Duration of authorisation - cost neutral
Hoardings - Permit Fee	No	Yes	No	N/A	11.00	N/A	11.00	0.0%	Per day
Hoardings - Extension of permit duration	No	Yes	No	N/A	29.00	N/A	29.00	0.0%	Authorisation to extent permit plus permit fee per day of extension duration
Outdoor Dining									
Outdoor Dining Application Fee	No	Yes	No	N/A	Free	N/A	Free		The Outdoor Dining Application Fees and Permit Fees abolished 17 November 2020
Outdoor Dining Annual Permit Fee	No	Yes	No	N/A	Free	N/A	Free		The Outdoor Dining Application Fees and Permit Fees abolished 17 November 2020
Outdoor Dining Transfer Fee	No	Yes	No	N/A	Free	N/A	Free		The Outdoor Dining Application Fees and Permit Fees abolished 17 November 2020
Other									
Temporary Trading Stands - Application Fee	No	Yes	No	N/A	78.00	N/A	78.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Temporary Trading Stands - Permit Fee	No	Yes	No	N/A	24.00	N/A	24.00	0.0%	New 2020/21 - Duration of authorisation GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Mothers Day Flowers Side of Rd - Application Fee	No	Yes	No	N/A	78.00	N/A	78.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Mothers Day Flowers Side of Rd - Permit Fee	No	Yes	No	N/A	24.00	N/A	24.00	0.0%	New 2020/21 - Duration of authorisation GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Real Estate Advertising Signs - Authorisation - Residential	No	Yes	No	N/A	270.00	N/A	270.00	0.0%	Duration of authorisation
Real Estate Advertising Signs - Authorisation - Commercial	No	Yes	No	N/A	640.00	N/A	640.00	0.0%	Duration of authorisation
Selling Goods on Footpath App'n Fee	No	Yes	No	N/A	78.00	N/A	78.00	0.0%	
Footpath - Up to 2.5 sq. mtrs	No	Yes	No	N/A	92.00	N/A	92.00	0.0%	
Footpath - 2.6 - 5.0 sq. mtrs	No	Yes	No	N/A	132.00	N/A	132.00	0.0%	
Footpath - 5.1 - 10.0 sq. mtrs	No	Yes	No	N/A	183.00	N/A	183.00	0.0%	
Footpath - 10.1 + sq. mtrs	No	Yes	No	N/A	301.00	N/A	301.00	0.0%	
Footpath - Transfer Fee	No	Yes	No	N/A	64.00	N/A	64.00	0.0%	
Unightly Condition of Land Clearance	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost Recovery
Fire Prevention block clearance	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost Recovery
Mobile Food Vending Permits									
Application Fee	No	Yes	No	N/A	52.00	N/A	52.00	0.0%	
Monthly Fee	No	Yes	No	N/A	145.00	N/A	145.00	0.0%	
Annual Fee	No	Yes	No	N/A	1,450.00	N/A	1,450.00	0.0%	
Transfer Fee	No	Yes	No	N/A	64.00	N/A	64.00	0.0%	
Impounded Vehicles									
Motor Vehicle Search Fee	Yes	No	No	N/A	Cost recovery	N/A	Cost recovery		
Incumbrance Search Fee	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost Recovery
Towing Fee (Business Hrs)	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost Recovery
Towing Fee (After Hrs)	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost Recovery
Advertising Fee (if applicable)	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost Recovery
Storage Fee (per day)	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery		Cost Recovery
Unclaimed Goods									
Storage Fee	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A		Cost Recovery for goods claimed after proceedings commenced
Maintaining goods	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A		Cost Recovery for goods claimed after proceedings commenced

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Corporate Publicity & Promotion									
Advertising Rates									
Inside pages (colour)	No	Yes	Yes	460.00	418.18	460.00	418.18	0.0%	
Inside pages (colour)	No	Yes	Yes	230.00	209.09	230.00	209.09	0.0%	
Inside pages (colour)	No	Yes	Yes	77.00	70.00	77.00	70.00	0.0%	
Council Documents									
Copies of Council Documents									
A4 Black and White Copies	No	Yes	No	N/A	0.20	N/A	0.20	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A4 Colour Copies	No	Yes	No	N/A	1.00	N/A	1.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A3 Black and White Copies	No	Yes	No	N/A	0.40	N/A	0.40	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A3 Colour Copies	No	Yes	No	N/A	2.00	N/A	2.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A2 Black and White Copies	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A2 Colour Copies	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A1 Black and White Copies	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A1 Colour Copies	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A0 Black and White Copies	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A0 Colour Copies	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
Individual extract from various registers / records	No	Yes	No	N/A	6.00	N/A	6.00	0.0%	Per individual extract GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
Copies of Non-Council Documents									
A4 Black and White Copies	No	Yes	Yes	0.20	0.18	0.20	0.18	0.0%	Per page (in line with Library charges and other Council documents)
A4 Colour Copies	No	Yes	Yes	1.00	0.91	1.00	0.91	0.0%	Per page (in line with Library charges and other Council documents)
A3 Black and White Copies	No	Yes	Yes	0.40	0.36	0.40	0.36	0.0%	Per page (in line with Library charges and other Council documents)
A3 Colour Copies	No	Yes	Yes	2.00	1.82	2.00	1.82	0.0%	Per page (in line with Library charges and other Council documents)
A2 Black and White Copies	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per page (in line with Library charges and other Council documents)
A2 Colour Copies	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per page (in line with Library charges and other Council documents)
A1 Black and White Copies	No	Yes	Yes	12.50	11.36	12.50	11.36	0.0%	Per page (in line with Library charges and other Council documents)
A1 Colour Copies	No	Yes	Yes	12.50	11.36	12.50	11.36	0.0%	Per page (in line with Library charges and other Council documents)
A0 Black and White Copies	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per page (in line with Library charges and other Council documents)
A0 Colour Copies	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per page (in line with Library charges and other Council documents)

2021/22 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2020/21 Fee (incl. GST)	2020/21 Fee (excl. GST)	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	% change in base price	Comments
Environmental Health Services									
Local Nuisance Exemption									
Exemption - Application Fee	Yes	Yes	No	N/A	100.00	N/A	100.00	0.0%	Application Fee for Exemption to Section 18 of the Local Nuisance & Litter Control Act 2016. - Under The LN&LC Act Section 51(d) Regulation 6,1(b) prescribes that Council is to set the fee in accordance with Section 188(1)(g) of the Local Government Act
Exemption - Extras e.g. Advertising	Yes	Yes	No	N/A	Cost Recovery	N/A	Cost Recovery		Cost recovery for any extras such as advertising etc - as per quote provided
Legionella Legislative Requirements									
High Risk Manufactured Water System	Yes	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A		Microbiological sampling of water sample collected from HRMWS
Food Act									
Inspection of small businesses	Yes	Yes	No	N/A	88.00	N/A	88.00	0.0%	ATO ruling that food premises inspections are GST exempt
Inspection of large businesses	Yes	Yes	No	N/A	222.00	N/A	222.00	0.0%	
Food Safety Audits									
Community and charitable organisations									
On-site audit	No	Yes	No	N/A	83.50	N/A	83.50	0.0%	Per hour - based on 15 minute increments rounded down to nearest quarter hour. ATO ruling that audits are GST exempt
Desk-top audit	No	Yes	No	N/A	42.00	N/A	42.00	0.0%	Per hour - based on 15 minute increments rounded down to nearest quarter hour
Follow up audit	No	Yes	No	N/A	83.50	N/A	83.50	0.0%	Per hour - based on 15 minute increments rounded down to nearest quarter hour
For all other organisations									
On-site audit	No	Yes	No	N/A	167.00	N/A	167.00	0.0%	Per hour - based on 15 minute increments rounded down to nearest quarter hour
Desk-top audit	No	Yes	No	N/A	83.50	N/A	83.50	0.0%	Per hour - based on 15 minute increments rounded down to nearest quarter hour
Follow up audit	No	Yes	No	N/A	167.00	N/A	167.00	0.0%	Per hour - based on 15 minute increments rounded down to nearest quarter hour
Sharps Containers									
1.4 litre	No	Yes	Yes	6.00	5.45	6.00	5.45	0.0%	Based on cost recovery only.
3.2 litre	No	Yes	Yes	9.30	8.45	9.30	8.45	0.0%	Based on cost recovery only.
7.8 litre	No	Yes	Yes	14.30	13.00	14.30	13.00	0.0%	Based on cost recovery only.
Pest Control									
Rat Bait (6 x 25g packets)	No	Yes	Yes	6.50	5.91	6.50	5.91	0.0%	Based on cost recovery only.
Sundry Fees & Charges									
e.g. Overheads, Rates Fines	& charges document for details								
Rate Notice reprint request	No	Yes	Yes	6.00	5.45	6.00	5.45	0.0%	Per individual extract - Admin Cost

CITY OF WEST TORRENS



FEES AND CHARGES

**Pursuant to Section 188 of
the Local Government Act 1999**

EFFECTIVE 1 JULY 2021

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CITY OF WEST TORRENS



City Assets and City Works

City of West Torrens
Fees and Charges – City Assets and City Works

Effective 1 July 2021
Revised 2 February 2021

Roads and Related Construction Works

Pursuant to Sections 212 and 213 of the Local Government Act 1999, the maximum charges are to be made for all roads and related construction works.

Private Works

The cost of work carried out by Council for private residents is recoverable by Council under Sections 212, 213, 218, 221 and 254 of the Local Government Act 1999. It is Council policy that private works are the responsibility of the individual resident. Council will however, provide information as to contractor options for residents requesting assistance.

Where the distance across the footpath and crossing places exceeds 4 metres, Council will meet the cost of constructing the additional length, except in the case of crossings into industrial and commercial premises.

The full cost of reinforced concrete crossings into industrial or commercial properties is to be paid by owners.

Fees are calculated on the basis of contractor cost plus Council overheads. Refer to schedules later in this paper.

Road Reinstatement

Council reinstates roads that have been opened or broken up by statutory authority. Costs are recoverable pursuant to Section 213 of the Local Government Act 1999.

Road reinstatement charges are made up of the recovery to Council of charges for labour, materials and overheads.

Application Forms

Application fee to undertake private works on Council land. ^ \$ 31.00

E.g. for permission pursuant to Section 221 of the Local Government Act 1999 to install a vehicular crossing, to install a drain or drains in any street for the purpose of removing stormwater from the adjacent property or to lay underground cables in a road reserve.

Contract Concrete Works

All contract work includes Council overheads and goods and services tax (GST). The following rates are inclusive of excavation and placement costs.

[^] Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – City Assets and City Works

Effective 1 July 2021
Revised 2 February 2021

The minimum charge rate for the following concrete kerbing works is two (2) linear metres (m).

	per metre (2m minimum charge)
Kerbing and Guttering	\$ 266.00
Vehicular Invert	\$ 266.00
Spoon Drain	\$ 266.00
Mountable Kerb	\$ 169.00

The minimum charge rate for concrete paving type works is five (5) square metres (m²).

	per square metre (5m ² minimum charge)
Concrete 75mm depth	\$ 120.00
Concrete 100mm depth	\$ 136.00
Concrete 125mm depth	\$ 155.00
Placement F82 reinforcing steel mesh	\$ 37.00

Concrete Block Paving Works

All contract work includes Council overheads and goods and services tax (GST). The following rates are inclusive of excavation and placement costs.

The minimum charge rate for block paving type work is five (5) square metres (m²).

	per square metre (5m ² minimum charge)
Paving 60mm (no base)	\$ 120.00
Paving 60mm (100mm base)	\$ 136.00
Paving 80mm (150mm base)	\$ 161.00

Household Stormwater Connection Repairs

Repair and replacement only of stub end of the household stormwater connection at the road kerb and gutter \$ 155.00

Replacement of the household stormwater pipe from the property boundary to the road kerb and gutter, including replacement of footpath \$ 651.00

Stormwater Adaptor - 90mm to 125x75mm \$ 77.00

Road Pavement (Bitumen)

All contract work includes Council overheads and goods and services tax (GST). The following rate is inclusive of excavation and placement costs.

The minimum charge rate for road pavement works is two (2) square metres (m²).

	per square metre (2m ² minimum charge)
Road pavement repair per square metre	\$ 181.00

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – City Assets and City Works

Effective 1 July 2021
Revised 2 February 2021

Verge Material

Council may replace nature strips with a suitable quarry crushed rock material free of charge.

Road Verge Maintenance

There is no charge for road verge maintenance.

Tree Removal for Driveway Construction

The tree is dead, dying, diseased, disfigured or dangerous, reference to the Council Policy, Urban Tree Management, Section 5.0

No charge

All Other Trees

\$ 250.00 per metre

At the discretion of the Council Officer, for trees less than or equal to two (2) metres in height, an inspection fee of \$ 88.00 may be charged.

Directional Signs

Directional signs relating to community facilities

Signs approved to Council standard are purchased by the individual organisation and are erected by Council at no cost to the applicant.

Directional signs relating to commercial facilities

Location approvals and the processing of these types of installations are carried out by the City Assets department.

The applicant is charged a set fee for the purchase and erection by Council of each sign.

The cost of purchase and erection of each directional sign is determined by the Manager City Assets.

Replacement signs

Deterioration due to natural causes

cost to applicant

Damage due to other causes

cost to Council

Road Sweeper

Normal business hours

\$ 220.00 per hour

A minimum charge out of three (3) hours applies for each site. Costs are charged from depot to depot. Staff penalty rates will apply for afterhours work and call outs. Consumables and waste disposal costs are charged in addition to the hourly rate.

[^] Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – City Assets and City Works

Effective 1 July 2021
Revised 2 February 2021

Encroaching Vegetation from Private Property

Where encroaching vegetation from private property is required to be removed by Council after due notice in accordance with Section 254 of the Local Government Act 1999, a charge of \$ 90.00 per person per hour shall apply, with a minimum charge of \$ 180.00

Arboriculture Services

Where vegetation from private property is required to be removed by Council after due notice in accordance with Section 254 of the Local Government Act 1999, and requires use of specialist arboriculture plant and equipment, a charge of \$ 137.00 per person per hour shall apply with a minimum charge of \$ 274.00.

General Gardening Services

General gardening activities including mowing \$ 90.00 per hour

The charge is per person per hour. A minimum charge of two (2) hours applies. Consumables are charged in addition to the hourly rate. Penalty rates for after hours and call outs will apply.

Irrigation Works

Repair and installation \$ 90.00 per hour

The charge is per person per hour. A minimum charge of two (2) hours applies. Components and consumables are charged in addition to the hourly rate. Penalty rates for after hours and call outs will apply.

Line Marking (Sports Field and Pavement Marking)

New and remarking \$ 90.00 per hour

The charge is per person per hour. A minimum charge of two (2) hours applies. Materials and consumables are charged in addition to the hourly rate. Penalty rates for after hours and call outs will apply.

Tender Documentation

Sets of documentation for City of West Torrens projects are presently available free of charge or as determined by the Manager City Assets from time to time. A fee of up to ^ \$ 52.00 may be charged for voluminous sets of tender documentation.

Road Traffic Act - Ministers Notice

Temporary Parking Controls

Subject to temporary changes of parking needs within an area, Temporary Parking Control signs can be installed.

Application Fee	^ \$ 52.00 *
Authorisation Fee	^ \$ 53.00

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – City Assets and City Works

Effective 1 July 2021
Revised 2 February 2021

Road Events - Temporary Road Closures

For specific public events temporary road closures are permitted.

Application Fee	^ \$ 52.00 *
Authorisation Fee	^ \$ 158.00
Newspaper Advertising	price on application (POA)

Private Parking Areas Act 1986

Agreements by owner of private parking area and Council for the area

To draw up plans and an agreement between applicant and Council for the enforcement of the provisions of Part III of the Act and the provisions of Part IV of the Act extend to the enforcement of these Regulations.

Application Fee	^ \$ 52.00 *
Authorisation Fee	^ \$ 145.00

Refunds

Application fees marked * are not refundable when the application has been rejected or not authorised.

^ Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



City Development

City of West Torrens
Fees and Charges – City Development

Effective 1 July 2021
Revised 2 February 2021

Note: The majority of City Development fees are set by legislation and are not included in this document.

Public Notification Category 3 Advertisement in a Newspaper

For development applications lodged in accordance with the *Development Act 1993* and requiring Category 3 notification in a newspaper pursuant to Section 38 of the *Development Act 1993* shall attract an advertising fee determined by Council.

Advertising fee	\$ 650.00
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Development Plan Amendments

Copies of the City of West Torrens Development Plan amendments are available for sale.

The purchase price of these documents is fixed by Council resolution on the basis of cost recovery to Council.

A base fee of ^ \$ 21.00 will be charged, and a higher fee may apply depending on the number of pages involved. The rate above the base fee will be determined by the photocopy cost per page as resolved by Council in these Fees and Charges.

Development Application / File Recovery

A \$ 20.00 fee will apply to any enquiry requiring Development Application (DA) file recovery from secure storage.

A \$ 50.00 fee will apply to any enquiry requiring urgent Development Application (DA) file recovery from secure storage.

Certificates of Title

A \$ 35.50 fee will apply to obtain a copy of a Certificate of Title upon an applicant's request.

Development Approvals - Fees to Provide Information

Fees associated with supplying copies of plans and other documentation from development approval files are shown below. Copying of Council documents is GST free, however copying other documents is subject to GST.

A4 Black and white copies per page	\$ 0.20
A4 Colour copies for page	\$ 1.00
A3 Black and white copies per page	\$ 0.40
A3 Colour copies for page	\$ 2.00
A2 Black and white copies per page	\$ 10.00
A2 Colour copies for page	\$ 10.00
A1 Black and white copies per page	\$ 12.50
A1 Colour copies for page	\$ 12.50
A0 Black and white copies per page	\$ 15.00
A0 Colour copies for page	\$ 15.00

^ Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Community Services

- West Torrens Library Service
- Community Development
- Facility Hire

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2021
Revised 2 February 2021

General

The following applies in relation to all Community Services' fees and charges:

- Fee rate changes (e.g. resulting from external changes such as the review of Commonwealth policy) must be authorised by the General Manager Business and Community.
- Some fees may be reduced (or waived) if the Manager Community Services is satisfied that payment would result in financial hardship for the client.

Services to the community provided free of charge

For community groups:

- Use of community resource collection

For all residents:

- Annual "Summer Festival Entertainment"
- Community Garden Plots
- Loans from any public library in South Australia
- Library membership card
- Wireless access to the internet (within boundaries of the Hamra Centre)
- Access to loan of material from all library collections, printed and digital
- Reservations on items
- Notification when reserved items are available for collection
- Public access to computers in Hamra Centre Library
- Afterhours access to the Library catalogue, ebooks and electronic databases via the City of West Torrens website
- Access to exhibitions in the West Torrens Auditorium Gallery
- Library and several Community Development programs and events

[^] Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2021
Revised 2 February 2021

West Torrens Library Service

Council administers a free lending library (Hamra Centre Library) as well as a mobile library service for the City of West Torrens.

Fees for services are determined in accordance with the guidelines set out by the Libraries Board and are charged pursuant to Section 188 of the Local Government Act 1999. Some fees may be reduced (or waived) if the Manager Community Services is satisfied that payment would result in financial hardship for the client.

Fees

USB Memory stick	Cost Recovery
Printing/photocopies (b&w)	\$ 0.20 / A4 page
Printing/photocopies (b&w)	\$ 0.40 / A3 page
Printing/photocopies (colour)	\$ 1.00 / A4 page
Printing/photocopies (colour)	\$ 2.00 / A3 page
Replacement membership card	\$ 2.50
Headphones	Cost Recovery

Library merchandise, including USBs and headphones - prices vary according to the costs incurred by the Library, and are authorised by the Manager Community Services. Note that USB capacity may vary according to available stock.

Inter Library Loans

Inter library loans from outside the South Australia public library network are charged at the rate set by the Australian Library & Information Association plus any associated costs e.g. postage.

Lost Items

Items 28 days overdue are classified as lost items.

Replacement cost of the item is charged, based on the original purchase price or where unknown, on the average book price issued by the State Library - Public Library Services, a processing fee of \$ 5.00 may apply.

If the outstanding item/s are not returned, and the replacement amount due is not paid, the matter may be placed in the hands of debt collectors.

IT Training

The Learning Centre offers training in various software packages and one-on-one assistance from the Learning Centre tutors and volunteers. The majority of courses are free however there may be a cost dependent on resources involved in delivery.

Courses	Free to \$ 75.00
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^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2021
Revised 2 February 2021

Book Sales

Items no longer required by the library are offered for sale to the public at prices considered appropriate for the item.

Fees are determined and authorised by the Manager Community Services. Current sale prices are between \$ 0.10 and \$ 15.00, but on occasions items may be offered at more than \$ 15.00 if appropriate.

Special Programs and Functions

A fee is sometimes charged for special functions and programmes offered through the library.

Community Development

Community Activities

Community classes / workshops / activities (Including Active Ageing activities)	Free to \$ 40.00 per person
Prices vary according to the nature of the activity	

Community Bus Service

Regular Routes, Recreational, Shopping, Meals Programs	\$ 4.00 per person return trip
Specialty Tours (Op Shops, Cemetery, History etc)	\$ 5.00 to \$ 10.00 per person/ trip
Children's, Youth & Disability Programs	Free

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2021
Revised 2 February 2021

Commonwealth Home Support Program (CHSP) and Active Ageing Program

The CHSP (Commonwealth funded) and the Active Ageing Program (Council funded) have the same fees to ensure consistency and lessen confusion for service users. The income from these fees is used to provide more services within the same programs.

Clients are charged an hourly fee or part thereof after the first hour, with the minimum fee being the hourly rate.

There are three tiers to the funding structure which differentiate between those receiving a government pension (single), households with two /double pension and those who are self-funded retirees. Any external costs will be on-charged to the client e.g.: costs of materials, refuse disposal etc.

CHSP Service Type (Commonwealth funded)	Single Pensioner Fee <small>(rate per hour for the 1st hour / part thereof for additional hours)</small>	Couple/ two per household Pensioner Fee <small>(rate per hour for the 1st hour / part thereof for additional hours)</small>	Self-Funded Retiree Fee <small>(rate per hour for the 1st hour / part thereof for additional hours)</small>
Domestic Assistance (Cleaning - up to 12 visits)	^ \$ 12.50	^ \$ 15.00	^ \$ 17.50
Domestic Assistance (Shopping by List - up to 12 visits)	^ \$ 5.00	^ \$ 5.00	^ \$ 5.00
Social Support- individual (Escorted Shopping - up to 12 visits)	^ \$ 10.00	^ \$ 12.50	^ \$ 15.00
Social Support - group (Meal, activities and entertainment)	^ \$ 10.00 each event	^ \$ 10.00 each event	^ \$ 10.00 each event
Minor Maintenance Minor essential gardening and green waste removal (safety or security only)	^ \$ 20.00 <small>(+ dump service & dump charges)</small>	^ \$ 25.00 <small>(+ dump service & dump charges)</small>	^ \$ 30.00 <small>(+ dump service & dump charges)</small>
Minor Maintenance (tap washers , globe replacements, smoke alarm batteries etc.)	^ \$ 10.00 <small>(+ cost of materials)</small>	^ \$ 12.50 <small>(+ cost of materials)</small>	^ \$ 15.00 <small>(+ cost of materials)</small>
Minor Maintenance Hard Waste rubbish removal	^ \$ 15.00 <small>(+ dump fee)</small>	^ \$ 17.50 <small>(+ dump fee)</small>	^ \$ 20.00 <small>(+ dump fee)</small>
Modifications Electrical hard wired smoke alarms and installation*	50% of cost <small>(up to \$ 300 annually)</small>	50% of cost <small>(up to \$ 300 annually)</small>	50% of cost <small>(up to \$ 300 annually)</small>

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2021
Revised 2 February 2021

Modifications Grab rails, ramps, steps, key safes, hand held showers, non-hard wired smoke alarms, and magnetic door catches etc.*	50% subsidy/material cost (up to \$ 300 annually) (Installation cost additional)	50% subsidy/material cost (up to \$ 300 annually) (Installation cost additional)	50% subsidy/material cost (up to \$ 300 annually) (Installation cost additional)
Active Ageing Program Service Type (Council funded)	Single Pensioner Fee (rate per hour for the 1 st hour / part thereof for additional hours)	Couple/ two per household Pensioner Fee (rate per hour for the 1 st hour / part thereof for additional hours)	Self-Funded Retiree Fee (rate per hour for the 1 st hour / part thereof for additional hours)
Minor Maintenance Spring cleans	^ \$ 15.00	^ \$ 17.50	^ \$ 20.00
Minor Maintenance Window cleaning	^ \$ 15.00	^ \$ 17.50	^ \$ 20.00
Minor Maintenance Gutter cleans	^ \$ 30.00	^ \$ 35.00	^ \$ 40.00
Hard Waste kerbside assist (helping to move items from your property for hard waste to pick up)	^ \$ 10.00	^ \$ 12.50	^ \$ 15.00

*Subsidised costs are limited to a total maximum subsidy per client per financial year.

Special Programs and Functions

A fee is sometimes charged for special functions and programs offered through the CHSP and Active Ageing programs. Prices vary according to the costs incurred and are authorised by the Manager Community Services.

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2021
Revised 2 February 2021

Facility Hire

Room hire fee structure is based on category of user and their use as follows:

- A: City of West Torrens community based groups or provision of services for the community, with no fees or charges involved
- B: As above, but fees or charges for participants
- C: Corporate / Government / Private hire

All weekend hire and bond rates are charged at Category C - Corporate Rates

<i>Plympton Community Centre</i>				
Room	Room Type / Suitability	User Category A	User Category B #	User Category C #
Main Hall	Events / gatherings / seminars	Free	\$ 15.00 / hr	\$ 25.00 / hr
Kitchen	Meetings / seminars	Free *	\$ 10.00 / hr	\$ 10.00 / hr
Meeting Room	General meetings	Free	\$ 5.00 / hr	\$ 10.00 / hr
Sewing Room		Free	\$ 5.00 / hr	\$ 10.00 / hr
Whole Centre - full day		\$ 500.00	\$ 500.00	\$ 500.00
Bond - High risk bookings		^ \$ 1,000.00	^ \$ 1,000.00	^ \$ 1,000.00
Late Cancellation Fee & Additional Fees maybe applicable (note 4, 5, 6 and 7)		\$ 75.00	\$ 75.00	\$ 75.00
Setup Fee		\$ 200.00	\$ 200.00	\$ 200.00

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2021
Revised 2 February 2021

Lockleys Community Room (362 Henley Beach Road, Lockleys)				
Room	Room Type / Suitability	User Category A	User Category B #	User Category C #
Main Hall	Events / gatherings / seminars	Free	\$ 15.00 / hr	\$ 25.00 / hr
Kitchen	Meetings / seminars	Free *	\$ 10.00 / hr	\$ 10.00 / hr
Whole Centre - full day		\$ 500.00	\$ 500.00	\$ 500.00
Bond - High risk bookings		^ \$1,000.00	^ \$1,000.00	^ \$1,000.00
Late Cancellation Fee & Additional Fees maybe applicable (note 4, 5, 6 and 7)		\$ 75.00	\$ 75.00	\$ 75.00
Setup Fee		\$ 200.00	\$ 200.00	\$ 200.00

Community Room at 173 Sir Donald Bradman Drive				
Room	Room Type / Suitability	User Category A	User Category B #	User Category C #
Main Hall	Events / gatherings / seminars	Free *	\$ 25.00 / hr	\$ 55.00 / hr
Kitchen	Meetings / seminars	Free *	\$ 10.00 / hr	\$ 10.00 / hr
Bond - High risk bookings		^ \$1,000.00	^ \$1,000.00	^ \$1,000.00
Late Cancellation Fee & Additional Fees maybe applicable (note 4, 5, 6 and 7)		\$ 75.00	\$ 75.00	\$ 75.00
Setup Fee		\$ 200.00	\$ 200.00	\$ 200.00

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2021
Revised 2 February 2021

Apex Park Community Facility				
Room	Room Type / Suitability	User Category A	User Category B #	User Category C #
Main Hall	Events / gatherings / seminars	Free	\$ 25.00 / hr	\$ 55.00 / hr
Main Hall with kitchen	Events / gatherings / seminars	Free *	\$ 35.00 / hr	\$ 65.00 / hr
Weekend Hourly		\$ 65.00	\$ 65.00 / hr	\$ 65.00 / hr
Bond - High risk bookings		^ \$1,000.00	^ \$1,000.00	^ \$1,000.00
Late Cancellation Fee & Additional Fees maybe applicable (note 4, 5, 6 and 7)		\$ 75.00	\$ 75.00	\$ 75.00
Setup Fee		\$ 200.00	\$ 200.00	\$ 200.00

Weigall Oval Community Facility				
Room	Room Type / Suitability	User Category A	User Category B #	User Category C #
Main Hall - weekday	Events / gatherings / seminars	Free	\$ 25.00 / hr	\$ 55.00 / hr
Weekend Hourly		\$ 65.00	\$ 65.00 / hr	\$ 65.00 / hr
Bond - High risk bookings		^ \$1,000.00	^ \$1,000.00	^ \$1,000.00
Late Cancellation Fee & Additional Fees maybe applicable (note 4, 5, 6 and 7)		\$ 75.00	\$ 75.00	\$ 75.00
Setup Fee		\$ 250.00	\$ 250.00	\$ 250.00

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2021
Revised 2 February 2021

Lockleys Sporting Facility - Meeting Rooms 1 & 2				
Room	Room Type / Suitability	User Category A	User Category B #	User Category C #
Meeting Room 1 or 2 - Hourly Rate	Meetings / seminars	Free	\$ 10.00 / hr	\$ 15.00 / hr
Weekend Hourly		\$ 15.00 / hr	\$ 15.00 / hr	\$ 15.00 / hr
Bond - High risk bookings		^ \$1,000.00	^ \$1,000.00	^ \$1,000.00
Late Cancellation Fee & Additional Fees maybe applicable (note 4, 5, 6 and 7)		\$ 75.00	\$ 75.00	\$ 75.00
Setup Fee		\$ 250.00	\$ 250.00	\$ 250.00

Thebarton Community Centre				
Room	Room Type / Suitability	User Category A	User Category B	User Category C
Room 2	Meetings / seminars	Free *	\$ 10.00 / hr	\$ 15.00 / hr
Room 3	Meetings / seminars	Free *	\$ 15.00 / hr	\$ 25.00 / hr
Room 4	General meetings	Free *	\$ 10.00 / hr	\$ 15.00 / hr
Tea Area	Light refreshment preparation	Free with room hire	Free with room hire	Free with room hire
Independent Kitchen Hire		\$ 15.00 / hr	\$ 15.00 / hr	\$ 15.00 / hr
Hall A ^{note 1} (without kitchen)	Functions and recreational activities	Free *	\$ 35.00 / hr	\$ 65.00 / hr
Hall B ^{note 1} (without kitchen)	Functions and recreational activities	Free *	\$ 25.00 / hr	\$ 55.00 / hr
Kitchen A ^{note 1}	Functions and recreational activities	Free *	\$ 15.00 / hr	\$ 15.00 / hr
Kitchen B ^{note 1}	Functions and recreational activities	Free *	\$ 10.00 / hr	\$ 10.00 / hr
Hall Event Block - Half Day ^{note 2} Open - 3pm	Functions and recreational activities	N/A	N/A	\$ 600.00
Hall Event Block - Half Day ^{note 2} 3:30pm - Close	Functions and recreational activities	N/A	N/A	\$ 900.00

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2021
Revised 2 February 2021

Thebarton Community Centre (continue)				
Hall Event Block - Full Day ^{note 2} <i>Open - Close</i>	Functions and recreational activities	N/A	N/A	\$ 1,500.00
Whole Centre - Full Day <i>Open - Close</i>	Functions and recreational activities	N/A	N/A	\$ 2,400.00
Tea and Coffee ^{note 3} <i>Fresh option with filter coffee</i>		\$ 3.50 per person /per service	\$ 3.50 per person /per service	\$ 3.50 per person /per service
Tea and Coffee ^{note 3} <i>Stored option with stored coffee</i>		\$ 3.00 per person /per service	\$ 3.00 per person /per service	\$ 3.00 per person /per service
Tea and Coffee ^{note 3} <i>Fresh or Stored Option with Nespresso Machine (up to 15 people)</i>		\$ 2.50 per person /per service	\$ 2.50 per person /per service	\$ 2.50 per person /per service
Bond Fees		N/A	N/A	N/A
High Risk Bond		^ \$1,000.00	^ \$1,000.00	^ \$1,000.00
Late Cancellation Fee & Additional Fees maybe applicable (note 4, 5, 6 and 7)		\$ 75.00	\$ 75.00	\$ 75.00
Setup Fee		\$ 200.00	\$ 200.00	\$ 200.00

Unless otherwise specified, hourly rates have been quoted above.

* Fee is not applicable unless extra costs are incurred by Council (e.g: extra cleaning or call out costs).

Note 1 Hall A and B: Weekend hire - minimum four (4) hours, weekend rate for halls is always combined hall and kitchen rate. Table coverings must be used in Hall A and Hall B.

Note 2 Hall Event Block - includes Hall A, Hall B, front foyer and the main kitchen.

Note 3 Fresh option includes fresh milk and juice, stored option includes UHT milk and long life juice.

Note 4 Cancellations: one off and irregular bookings - All categories will be charged a \$ 75.00 administration fee for cancellations csu@wtcc.sa.gov.au

Note 5 Cancellations: regular hirers (at least 1 x booking per month) - Will not incur an administration fee. As long as at least 30 days written notice of cancellation is provided to csu@wtcc.sa.gov.au .

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2021
Revised 2 February 2021

Note 6 Services incurring additional fees:

• Emergency Assistance	\$ 150.00
• Administration Fee	\$ 75.00
• Additional Cleaning	Cost recovery
• Security Call Out (Fault of hirer)	\$ 85.00
• Security Access - Card replacement	\$ 80.00
• Square Tablecloth (230x230cm)	\$ 3.00 per item
• Round Tablecloth 8ft / 240cm	\$ 5.00 per item
• Round Tablecloth 10ft / 300cm	\$ 6.00 per item
• Rectangular Tablecloth (135x300cm)	\$ 3.00 per item
• Damaged / Lost linens	Cost recovery
• Security Presence (if required)	Cost recovery
• Hire Items	Cost recovery
• Room set up fee	\$200 - \$250

Note 7 Bookings made less than 30 days in advance except that cancellation fee cannot be waived.

Note 8 If setting up equipment the night prior: A minimum booking time of 4 hours must be made with end time no earlier than 9pm - charges to cease when hirer leaves the building. The following day will be charged from 12pm at the latest with a 4 hour minimum.

Terms and conditions apply. For further information and application forms, please see [Council's website](#).

West Torrens Auditorium and Gallery

Special use only - determined by the Manager Community Services.

^ Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Compliance

City of West Torrens**Effective 1 July 2021****Fees and Charges – Compliance****Revised 2 February 2021**

Within the Compliance area, Regulations and / or Acts set the majority of the fees and charges; only the fees and charges set by Council are included in this document.

Animal Control

Section 26 of the Dog and Cat Management Act 1995 assigns administrative responsibility for dog control to Council.

Fees and charges are prescribed in Schedule 2 of the Regulations under the Act. Fines and expiation fees for offences under the Act are prescribed in the Appendix to the Act.

Dog Registrations**Registration Category**

- | | |
|---|--|
| (a) If the assistance dog is accredited by the Dog and Cat Management Board or prescribed accreditation body; | No fee |
| (b) Maximum registration fee for non-standard dogs - meaning a dog that is not desexed and microchipped in accordance with the Dog and Cat Management Act 1995; | ^ \$ 90.00 |
| (c) Maximum registration fee for standard dog - meaning a dog that is microchipped and desexed in accordance with the Dog and Cat Management Act 1995; | ^ 50% of maximum non-Standard dog registration fee |
| (d) Replacement registration discs | ^ Cost Recovery |

Rebate Category

- | | |
|--|------------------------------|
| (e) If the dog is obedience trained; | 10% of the maximum fee |
| (f) If the dog is owned by a person eligible for a pensioner rebate and that the rebate shall be applied after the deduction of all other qualifying rebates (Not including late payment fee/replacement disc); | 50% of fee otherwise payable |
| (g) If the dog is registered for the first time between 1 st January and 30 th May, and are at the mandatory registration age of 3 months when registered; a 50% discount will apply: | 50% of fee otherwise payable |
| (h) If the dog is registered for the first time between 1 st June and 30 th June, and are at the mandatory registration age of 3 months when registered no fee will apply: | No Fee |

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Compliance

Effective 1 July 2021
Revised 2 February 2021

Parking Expiation Fees

Fees for offences against the Australian Road Rules are prescribed in Schedule 9 of the Road Traffic (Miscellaneous) Regulations 1999.

Fees for offences against the Private Parking Areas Act 1986 are prescribed within the Act.

Parking Permits, Exemptions and Vouchers

Residential Permits:

Transitional (1 year)	^ \$ 16.00
Transitional (2 year)	^ \$ 26.00
Zone Permit Vehicle Specific (1 year)	^ \$ 31.00
Zone Permit Vehicle Specific (2 year)	^ \$ 51.00
Zone Permit Vehicle Specific Pensioners	^ 50% discount
Zone Permit Vehicle Transferrable (1 year)	^ \$ 31.00
Zone Permit Vehicle Transferrable (2 year)	^ \$ 51.00
Zone Permit Vehicle Transferrable Pensioners	^ 50% discount
Street Permit Vehicle Specific (1 year)	^ \$ 31.00
Street Permit Vehicle Specific (2 year)	^ \$ 51.00
Street Permit Vehicle Specific Pensioners	^ 50% discount
Street Permit Transferrable (1 year)	^ \$ 31.00
Street Permit Transferrable (2 year)	^ \$ 51.00
Street Permit Transferrable Pensioners	^ 50% discount

Business Permits:

Transferrable (1 year)	^ \$ 203.00
Transferrable (2 year)	^ \$ 386.00

Visitor Parking Permits (12 per book)	^ \$ 16.00 per book
Temporary Tradesperson Parking Permit	No charge
Community Services Parking Permit	No charge
Replacement Permit	^ \$ 11.00

By-Laws

Pursuant to Section 794a(1) of the Local Government Act 1934 and Section 246(5) of the Local Government Act 1999, expiation fees may be fixed by regulation for offences against the regulations, and or offences against by-laws.

Council By-Law No. 1 Permits and Penalties stipulates that the maximum amount is to be paid, pursuant to Section 794a of the Local Government Act 1934 and may be set by Council resolution for by-law offences of a continuing nature.

Expiation fee	^ \$ 185.00
Continuous offence	^ \$ 12.50

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens**Effective 1 July 2021****Fees and Charges – Compliance****Revised 2 February 2021**

Permit to display a banner/sign in accordance with By-Law No. 4 Moveable Signs	
- Application Fee	^ \$ 61.00 *
- Permit Fee	^ \$ 61.00
Release impounded banner/sign/election signs	^ \$ 65.00
Permit for any activity requiring permission under By-Law No. 2 Local Government Land and By-Law 3 Roads	
- Application Fee	^ \$ 78.00 *
- Permit Fee	^ \$ 44.00
Exemption to keep more than the limit on dog numbers in accordance with By-Law No. 5 Dogs	
- Application fee	^ \$ 80.00 *
- Permit fee	^ \$ 20.00

Local Government Act - Section 221

Under Section 221 of the Local Government Act 1999, Council may authorise to make an alteration to a public road.

Skip Bins

Application fee	^ \$ 78.00 *
Permit fee	^ \$ 11.00 per day
Extension of duration of permit	^ \$ 29.00 Administration fee plus Permit fee per day for extension duration

Hoardings

Application fee	^ \$ 78.00 *
Permit fee	^ \$ 11.00 per day
Extension of duration of permit	^ \$ 29.00 Administration fee plus Permit fee per day for extension duration

Local Government Act - Section 222

Under Section 222 of the Local Government Act 1999, Council may authorise by a permit to conduct business on a public road.

Expiation fee for using the public road for business purposes without authorisation is prescribed in Section 222.

Outdoor Dining

Application fee	Free
Annual permit fee (Setting 1 table and up to 4 chairs)	Free
Transfer fee	Free

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Compliance

Effective 1 July 2021
Revised 2 February 2021

Temporary Trading Stands

Application fee	^ \$ 78.00 *
Permit fee	^ \$ 24.00 duration of authorisation

Mothers Day Flower Sales from Side of Road

Authorisation fee	^ \$ 78.00 *
Permit Fee	^ \$ 24.00 duration of authorisation

Real Estate Advertising Signs

Authorisation fee:	
- Residential properties	^ \$ 270.00 duration of authorisation
- Commercial properties	^ \$ 640.00 duration of authorisation

Goods on the Footpath

Application fee	^ \$ 78.00 *
Annual fees:	
- Up to 2.5 square metres	^ \$ 92.00
- 2.6 - 5.0 square metres	^ \$ 132.00
- 5.1 - 10.0 square metres	^ \$ 183.00
- 10.1 + square metres	^ \$ 301.00
Transfer fee	^ \$ 64.00

Mobile Food Vending Permits

Application fee	^ \$ 52.00 *
Monthly fee	^ \$ 145.00
Annual fee	^ \$ 1,450.00
Transfer fee	^ \$ 64.00

Local Government Act
Abandonment of Vehicles

Expiation fees for abandoning a vehicle are prescribed in Section 236(1) of the Local Government Act 1999.

Removal of Vehicles

Pursuant to Section 237 of the Local Government Act 1999 Council has the authority to remove a vehicle after 24 hours has expired since placement of a prescribed warning notice.

The fees to be charged for the release of an impounded vehicle will be the actual expenses incurred by Council in connection with the:

- Removal, custody and maintenance of vehicles;
- Motor Vehicle Search - Registered Owner Details;
- Personal Property Security Register;
- Serving, posting or publishing of notices required by the Local Government Act 1999;
and
- Sale or attempted sale, or otherwise disposal, of vehicles.

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Compliance

Effective 1 July 2021
Revised 2 February 2021

Road Traffic Act - Section 40N

Pursuant to Section 40N of the Road Traffic Act 1961 Council has the authority to remove a vehicle unattended or broken down if the vehicle and is in a dangerous position or obstructing:

- causing harm, or creating a risk of harm, to public safety, the environment or road infrastructure
- Causing or likely to an obstruction to traffic or any event lawfully authorised to be held on a road
- Obstructing or hindering, or likely to obstruct or hinder, vehicles from entering or leaving land adjacent to the road

The fees to be charged for the release of an impounded vehicle will be the actual expenses incurred by Council in connection with the:

- Removal, custody and maintenance of vehicles;
- Serving, posting or publishing of notices required by the Road Traffic Act 1961; and
- Sale or attempted sale, or otherwise disposal, of vehicles

Environment Protection (Burning) Policy

Pursuant to Schedule 1 of the Environment Protection (Burning) Policy 1994, burning on domestic premises is prohibited in the City of West Torrens.

Fines and expiation fees are prescribed in Section 34 of the Environment Protection Act 1993. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

Clause 5 of the Environment Protection (Burning) Policy 1994 prohibits burning under specific circumstances.

Fire Prevention (Fire and Emergency Services Act 2005)

Council requires owners or occupiers of property to destroy all inflammable undergrowth.

In the event of non-compliance with a Council order to destroy undergrowth, Council may carry out the requirements and recover costs from the owner or occupier.

To recover costs, each block will be individually assessed.

Expiation fees are prescribed in the Fire and Emergency Services Act 2005.

[^] Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Compliance

Effective 1 July 2021
Revised 2 February 2021

Local Nuisance and Litter Control Act 2016 - Orders

Local Nuisance

Pursuant to Section 18 of the Local Nuisance and Litter Control Act 2016, a person who carries on an activity intentionally or recklessly and with the knowledge that local nuisance will result is guilty of an offence or a person who carries on an activity that results in local nuisance is guilty of an offence.

Expiation fees are prescribed in the Local Nuisance and Litter Control Act 2016.

Local Nuisance and Litter Control Act 2016 - Anti Pollution Measures

Deposit of Litter

Pursuant to Section 22 of the Local Nuisance and Litter Control Act 2016, any person who deposits litter or goods on any land or into any waters is guilty of an offence.

Expiation fees are prescribed in the Local Nuisance and Litter Control Act 2016.

Unclaimed Goods Act 1987 - Release of Goods Found in Vehicles

Where Council has commenced proceedings for the sale or disposal of goods under the Act which were found in a vehicle removed under the authority of Section 237 of the Local Government Act 1999, the fees to be charged for the release of goods will be the actual expenses incurred by Council in connection with the storage and maintaining the goods.

Late Payment Fee

Regulation 5(a) of the Expiation of Offences Regulations 1993 prescribes a fee for the late payment of an expiation fee.

Refunds

Application fees marked (*) are not refundable when the application has been rejected or not authorised.

[^] Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Corporate Publicity and Promotion

City of West Torrens**Effective 1 July 2021****Fees and Charges – Corporate Publicity and Promotion****Revised 2 February 2021**

Commercial Advertising

Council has the ability to receive income from local businesses advertising in its newsletter 'Talking Points'.

Talking Points is published quarterly in January/February, April/May, July/August, October/November and is circulated to households within the City of West Torrens.

Talking Points is A4, full colour, and predominantly features between 20 - 24 pages, however this can be decreased to 16 should the need arise.

Advertising is limited to the following sizes and costs:

Advertising rates

- Full page - 264mm (height) x 190mm (width) \$ 460.00
- Half page - 132mm (height) x 190mm (width) \$ 230.00
- Sixth of a page - 132mm (height) x 60mm (width) \$ 77.00

All artwork must be provided as high resolution pdf or eps file.

Council does not allow advertorial to be published in Talking Points.

^ Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Council Documents

City of West Torrens
Fees and Charges – Council Documents

Effective 1 July 2021
Revised 2 February 2021

Access to Council Documents under the *Local Government Act 1999*

Section 132 and Schedule 5 of the *Local Government Act 1999*, requires Council to allow public access to certain Council documents. These documents are available to the public for inspection free of charge or may be purchased at the charges shown below.

A4 Black and white copies per page	^ \$ 0.20
A4 Colour copies for page	^ \$ 1.00
A3 Black and white copies per page	^ \$ 0.40
A3 Colour copies for page	^ \$ 2.00
A2 Black and white copies per page	^ \$ 10.00
A2 Colour copies for page	^ \$ 10.00
A1 Black and white copies per page	^ \$ 12.50
A1 Colour copies for page	^ \$ 12.50
A0 Black and white copies per page	^ \$ 15.00
A0 Colour copies for page	^ \$ 15.00

A charge of ^ \$ 6.00 applies per individual extract / entry from the following records / registers:

- Assessment Record
- Register of Remuneration, Salaries and Benefits
- Elected Member Register of Returns
- Register of Community Land
- Public Roads Register
- Register of By-laws and Certified Copies
- Register of Delegations / Sub-delegations
- Campaigns Donation Register
- Register of Elected Member Allowances and Benefits
- Elected Members Gifts, Benefits and Hospitality Register
- Council Employees Gifts, Benefits and Hospitality Register

Documents to be made available:

Reviews of Council constitution, wards and boundaries

- Reports on reviews of Council composition or ward structure (Chapter 3 Part 1 Division 2)

Registers and returns

- Registers required under the *Local Government Act 1999* or the *Local Government (Elections) Act 1999*, other than the Register of Interests kept for the purposes of Chapter 7 Part 4 Division 2
- Campaign donation returns under the *Local Government (Elections) Act 1999*

Codes

- Code of Conduct for Development Assessment Panel
- Code of Conduct for Elected Members (Section 63)
- Code of Conduct for Employees (Section 110)
- Code of Practice - Access to Council Meetings and Documents (Section 92)

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Council Documents

Effective 1 July 2021
Revised 2 February 2021

Meeting papers

- Notice and agenda for meetings of the Council, Council Committees and electors
- Minutes of meetings of the Council and Council Committees
- Documents and reports to the Council or a Council Committee that are able to be supplied to members of the public
- Recommendations adopted by resolution of the council

Policy and administrative documents

- Record of delegations under the *Local Government Act 1999* (other than delegations made by the Minister)
- Procurement Council Policy (Section 49)
- Sale and Disposal of Assets Council Policy (section 49)
- Policy for reimbursement of members' expenses
- Strategic management plans
- Annual budget (after adoption by Council)
- Audited financial statements
- Annual report
- Extracts from the Council's assessment record
- Rating Policy (Section 171)
- List of fees and charges
- Public Consultation Policy (Section 50)
- Management plans for community land
- Order-making policy (Section 259)
- Procedure for Internal Review of Council Decisions (Section 270)
- Charter for subsidiaries established by the Council or for which Council is a constituent Council
- The most recent information statement of the Council under the *Freedom of Information Act 1991*
- Any policy document of the Council within the meaning of the *Freedom of Information Act 1991* (if not already referred to above)

By-laws

- By-laws made by the Council (Section 252)

[^] Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Environmental Health Services

City of West Torrens
Fees and Charges – Environmental Health Services

Effective 1 July 2021
Revised 2 February 2021

Local Nuisance and Litter Control Act 2016 - Orders

Local Nuisance

Pursuant to Section 18 of the Local Nuisance and Litter Control Act 2016, a person who carries on an activity intentionally or recklessly and with the knowledge that local nuisance will result is guilty of an offence or a person who carries on an activity that results in local nuisance is guilty of an offence.

Expiation fees are prescribed in the Local Nuisance and Litter Control Act 2016.

Local Nuisance and Litter Control Act 2016 - Exemptions

Pursuant to Section 19 of the Local Nuisance and Litter Control Act 2016, a person will be exempt from the application of Section 18 of the Act. A person is required to apply for a declaration under this section to Council for an exemption in respect of a specified activity.

Application Fee	^ \$100.00 *
Extras - e.g. Advertising etc	^ Cost recovery

Environment Protection (Air Quality) Policy

Fines and expiation fees are prescribed in Section 34 of the Environment Protection Act 1993. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

Environment Protection (Water Quality) Policy

Fines and expiation fees are prescribed in Section 34 of the Environment Protection Act 1993. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

Supported Residential Facilities

Under Section 9 of the Supported Residential Facilities Act 1992, Council is responsible for licensing Supported Residential Facilities within the Council area.

Fees are prescribed and set out in Schedule 1 of the Supported Residential Facilities Regulations 2009.

Supported Residential Facilities Indemnity Fund

Pursuant to Section 56 of the Supported Residential Facilities Act 1992, the minister must establish the Supported Residential Facilities Indemnity Fund. 10% of licensing fees, expiation fees and fines, will be remitted by Council to the Supported Residential Facilities Indemnity Fund (Regulation 26).

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Environmental Health Services

Effective 1 July 2021
Revised 2 February 2021

Public Health

Council administers the provisions of various Acts in relation to public health:

- Food Act 2001
- South Australian Public Health Act 2011
- Environment Protection Act 1993

Fines and expiation fees for offences under these Acts are prescribed in the Acts. Fines plus any costs awarded against offenders are paid into Court and remitted to Council.

High Risk Manufactured Water System

Under Regulation 5 of the South Australian Public Health (Legionella) Regulations 2013, all high risk manufactured water systems situated within the City of West Torrens are required to be registered with Council.

Fees are prescribed by Regulation 21 of the South Australian Public Health (Legionella) Regulations 2013, and set out in Schedule 1 of the Regulations.

The owner of premises where a high risk manufactured water system is installed, is liable to pay Council a fee equal to any expenses incurred by Council in arranging for microbiological testing of water samples from the system.

Food Premises inspections

Under Regulation 13 of the Food Regulations 2017 a Council may impose an inspection fee for the carrying out of an inspection of any food premises or food transport vehicle. The Regulations impose a maximum inspection fee that must not be exceeded.

Food Premises Inspections fees

Inspection fees for small businesses	^ \$ 88.00
Inspection fees for large businesses	^ \$ 222.00

Food Safety Audits fees

Community and charitable organisations

On-site audit	^ \$ 83.50 per hour
Desk-top audit	^ \$ 42.00 per hour
Follow up audit	^ \$ 83.50 per hour

For all other organisations

On-site audit	^ \$ 167.00 per hour
Desk-top audit	^ \$ 83.50 per hour
Follow up audit	^ \$ 167.00 per hour

(Based on 15 minute increments rounded down to the nearest quarter hour)

Food Premises Inspections fees and Food Safety Audit fees are GST free.

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Environmental Health Services

Effective 1 July 2021
Revised 2 February 2021

Sharps Containers

Council is reimbursed by the recipients of this service

1.4 litre	\$	6.00 per container
3.2 litre	\$	9.30 per container
8 litre	\$	14.30 per container

Pest Control

Rat bait (6 x 25g packets)	\$	6.50
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Late Payment Fee

Regulation 5(a) of the Expiation of Offences Regulations 1993 prescribes a fee for the late payment of an expiation fee.

Refunds

Application fees marked (*) are not refundable when the application has been rejected or not authorised.

[^] Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Sundry Fees and Charges

City of West Torrens
Fees and Charges – Sundry Fees and Charges

Effective 1 July 2021
Revised 2 February 2021

Council Overheads

An overheads allocation is included in the cost of works carried out by Council.

As the allocation of time becomes less specific, the overheads allocation percentage becomes greater due to the diversity of overhead charges which must be absorbed by users.

Where relevant the overheads rate includes a charge for:

- **Employee on-costs** (annual leave, sick leave, long service leave, public holidays, insurance premiums, workers compensation, superannuation)
- **Engineering and infrastructure administration**
- **Depot infrastructure costs**
- **Other administration**

Overhead Rates

Council employees	80%
Contractors depot	45%
Contractors drainage	10%
Contractors capital works	10%
Contractors road reconstruction	10%
Materials ex store	25%
Direct materials – depot	25%
Fuel and oil	5%
Plant hire	Various

Rates Arrears and Interest

Fine

Pursuant to Section 181(8) of the Local Government Act 1999, if an instalment of rates is in arrears a fine may be made.

Fine 2% of the amount due

Interest

Following the expiration of one month from the date of arrears, interest on the amount of arrears including the amount of any previous unpaid fine and interest is payable.

Interest is calculated at the “prescribed percentage” - see Section 181(8)(c) and 181(17) of the Local Government Act 1999.

Interest on Postponement of Rates - Seniors

Pursuant to Section 182A(5) of the Local Government Act 1999, interest will accrue on the amount affected by the postponement at the prescribed rate as calculated under Section 182A(12).

Reprint of Rate Notices

A charge of \$ 6.00 applies per reprint request per rate notice.

[^] Fee is GST free

All fees include GST unless otherwise indicated

18 LOCAL GOVERNMENT BUSINESS

Nil

19 MEMBER'S BOOKSHELF

- 'What Australia Wants' National summary and South Australian results

RECOMMENDATION

That the addition to Members' bookshelf be noted.

20 CORRESPONDENCE

20.1 Letter of Protest against Nuclear Testing

Correspondence has been received from the President of Mayors of Peace and Mayor of Horishima, Matsui Kazumi, providing a copy of a letter to the former President of the United States, Donald Trump, protesting to the nuclear testing conducted at the Nevada Test Site in November 2020 (**Attachment 1**).

20.2 West Torrens Heart Maps and 'What Australia Wants' results

Correspondence has been received from the Chief Executive Officer SA/NT of the National Heart Foundation of Australia, Imelda Lynch, regarding an update to the Heart Maps online tool and the release of a new 'What Australia Wants' results summary (**Attachment 2**).

The 'What Australia Wants' National summary and South Australian results report can be found in Member's Bookshelf.

RECOMMENDATION

That the correspondence be received.

Attachments

20.1 Letter of Protest against Nuclear Testing

20.2 West Torrens Heart Maps and 'What Australia Wants' results

From: mayors@pcf.city.hiroshima.jp
Sent: Monday, 18 January 2021 3:17 PM
To: Terry Buss
Subject: Protest against nuclear testing

Dear Mayors for Peace Member Cities,

We would like to express our heartfelt gratitude for your special understanding and support for the activities of Mayors for Peace.

We learned that the United States of America conducted a subcritical nuclear test in November 2020, which goes against the international community's wishes.

To react in immediate protest to this reckless act, we have issued a letter of protest to President Donald Trump of the United States of America under the name of the President of Mayors for Peace on January 17. We are writing to you today to report on this. Please find attached the letter of protest on this email.

We intend to act similarly should any other nation commit such an outrage. We deeply appreciate your support on such occasions.

We close with heartfelt best wishes for your continued health and prosperity of all in your city.

Sincerely yours,

Mayors for Peace Secretariat
1-5 Nakajima-cho, Naka-ku, Hiroshima 730-0811 Japan
Tel: +81-82-242-7821 Fax: +81-82-242-7452
Email: mayorcon@pcf.city.hiroshima.jp



Mayors for Peace

Secretariat

C/O Hiroshima Peace Culture Foundation, 1-5 Nakajima-cho, Naka-ku, Hiroshima 730-0811 Japan
Phone: +81-82-242-7821 Fax: +81-82-242-7452 E-mail: mayorcon@pcf.city.hiroshima.jp
URL: <http://www.mayorsforpeace.org/index.html>

January 17, 2021

His Excellency Mr. Donald Trump
President
The United States of America

Letter of Protest

We have learned that your country conducted a subcritical nuclear test at the Nevada Test Site in November last year.

This test was conducted as the Treaty on the Prohibition of Nuclear Weapons is set to enter into force, running completely contrary to the global trend towards the abolition of nuclear weapons. Your country's actions betray the wishes of the *hibakusha* and millions of others who seek the abolition of these weapons, and are utterly unacceptable.

I vehemently demand that the United States immediately cease and never again repeat such nuclear testing, conducted in ignorance of global trends and the spirit of Hiroshima which calls for world peace.

MATSUI Kazumi
Mayor of Hiroshima
President of Mayors for Peace



12 January 2021

National Heart Foundation
of Australia
ABN 98 008 419 761
155-159 Hutt St SA 5000
T: (08) 8224 2888

Mayor Michael Coxon
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

Dear Mayor

NEW: Heart Maps and What Australia Wants data

As you know the Heart Foundation is committed to working with government at all levels to improve the heart health of our communities.

We have recently updated our Heart Maps to provide up to date information about the heart health of our communities. We have also recently surveyed people to determine what they believe makes their community healthy and a desirable place to live.

Heart Maps Data

The Heart Foundation's [Australian Heart Maps](#) is an interactive online tool that allows users to look at data for heart disease deaths, hospitalisations and risk factors at a national, state, regional and local government level. The latest update to this data reveals the South Australian regions with the highest and lowest rates of heart disease and its risk factors.

We have provided a comprehensive summary of the Heart Maps data for your Local Government Area, which you can access here: [West Torrens Heart Maps](#)

Summary of key South Australian findings:

- We are the least physically active state in the whole country.
- Around 69 percent of South Australians do not meet Australian guidelines for physical activity, which is higher than the national average.
- Approximately 33 percent of South Australians are obese, which is the second highest rate in the country.
- There is a big heart health divide between South Australians living in Adelaide and those living in regional areas.

What Australia Wants: Living locally in walkable neighbourhoods

The data on low physical activity rates is backed up by what the South Australian community want to see in their neighbourhood design, to encourage physical activity.

This robust research surveyed nearly 3,000 Australians and gathered community sentiment on what makes neighbourhoods desirable, liveable and healthy – all set within the [Healthy Active by Design](#) framework.

For heart health information
and support, call our
Helpline on **13 11 12** or visit
heartfoundation.org.au

Overall, the data suggests that Australians want to live in safe, walkable, activity-friendly neighbourhoods. This report provides a breakdown of South Australian data with analysis of both metropolitan and regional areas and I have attached an SA version for you.

[Click here to download the full report](#)

Key findings across South Australia:

- If looking to move to a new area, people want to be close to necessary shops/amenities, close to public transport and public open spaces, as well as the area being safe.
- A high proportion of people value having natural elements and safe footpaths in their local areas.
- Approximately 6 in 10 people support spending some road funding on walking cycling and public transport.
- A similar proportion are supportive of local governments reducing speed limits in neighbourhoods.

We encourage you to use the Heart Maps and What Australia Wants data sets to complement and inform your strategic planning.

For more information about Heart Foundation resources that can assist you to make your community heart healthy, visit our [Supporting Local Councils webpage](#).

If you would like to discuss how we can collaborate to improve the health of your community, please don't hesitate to contact me.

Yours sincerely



Imelda Lynch
Chief Executive Officer SA/NT

21 CONFIDENTIAL

Nil

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the City Services and Climate Adaptation Standing Committee held on 19 January 2021 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 CITY SERVICES AND CLIMATE ADAPTATION REPORTS

11.1 Proposed Extension of E-Scooter Trial - Western Alliance Councils

Brief

This report provides an update of the existing E-Scooter trial across the Western Alliance Councils and seeks for Council endorsement of the proposed extension of another 12 months including the extension of the trial area.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The report be received and noted.
2. Administration write to the Department of Infrastructure and Transport (DIT) requesting the following:
 - a) The trial of the E-Scooters along the coastal trail be extended under the same terms and conditions for a period of 12 months;
 - b) The trial area extended into the side streets up to Military Road and further consideration of 'exclusion' and 'go slow' zones as part of a separate application.
3. The Cities of Port Adelaide Enfield and Charles Sturt and SAPOL be advised of (2) above.

Introduction

The E-Scooter trial resumed along the coast from Outer Harbor to the southern boundary of the City of West Torrens (excluding a section between Semaphore Park and Grange where no coast path exists) on 3 September 2020 and has been operating with limited success due to COVID-19 restrictions and community anxiety given perceived COVID-19 risks. Council administration has been meeting with the cities of Charles Sturt and Port Adelaide Enfield (Western Alliance (WA) Councils), the two proponents (Neuron and Beam), SA Police and Department for Infrastructure and Transport (DIT) monthly since the resumption of the trial as part of the DIT conditions of approval.

Discussion

A review of travel data finds that on average, the trial so far has resulted in around 1 trip/active scooter per day which is well below the benchmark of a financially viable trial (which is 3-4 trips/scooter/day). However, with the easing of restrictions and the return of the warmer weather it is anticipated that use will increase over the coming months.

A 3 month report from the two proponents is attached (**Attachments 1**) and support is now sought for the extension of the trial for a further 12 months. Such a proposal has 'in principle' support from all key stakeholders including the two proponents. A similar report is being considered by both Charles Sturt and Port Adelaide Enfield.

Beam has had limited exposure to the market due to the supply of scooters being delayed (from China) as a result of COVID-19 restrictions and Neuron has only been deploying 120-140 scooters per day across the subject area. Both have approval of up to 250 scooters per day but with the sophisticated technology that both proponents have, they only deploy according to demand.

Furthermore, due to the limited success, both proponents have indicated that this could be even more successful with the extension of the trial to the streets up to and including part of Military Road with such a proposal likely to provide better linkages to activity centres.

It should be noted that there are adequate paths on which the E-Scooters could traverse including an existing shared use path along Hamra Avenue which connects the current E-scooter route to Military Road where there are also shared paths. This additional area would provide connectivity to the City of Charles Sturts proposed extension onto Military Road.

It should also be noted that any extension would require the approval of DIT and considering the extension into other streets as part of the same application may delay approval or even mean that approval would not be granted at all.

Conclusion

In accordance with the other Councils of the Western Alliance, Council should extend the E-Scooter trial along the coastal trail under the same terms and conditions for a period of 12 months. Given that there are existing adequate paths along Hamra Avenue and Military Road, and that the improved connection to activity centres would improve uptake of the E-Scooter use, the Administration should proceed with extending the E-Scooter trial area to be up to and include part of Military Road adjacent the activity centres.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Alternative sustainable transportation modes will result in a positive climate outcome.

Attachments

- 1. Adelaide Western Alliance - 3-month Review**
- 2. Updated Plan for E-Scooter Trial Extension**

Adelaide Western Alliance - 3 month review

We have presented below a summary of the Adelaide Western Alliance trial since its resumption on 4th September 2020. All data below is for the period 4th September 2020 to 31 November 2020.

1.0 Trip Performance Since Launch

1.1 Sign ups

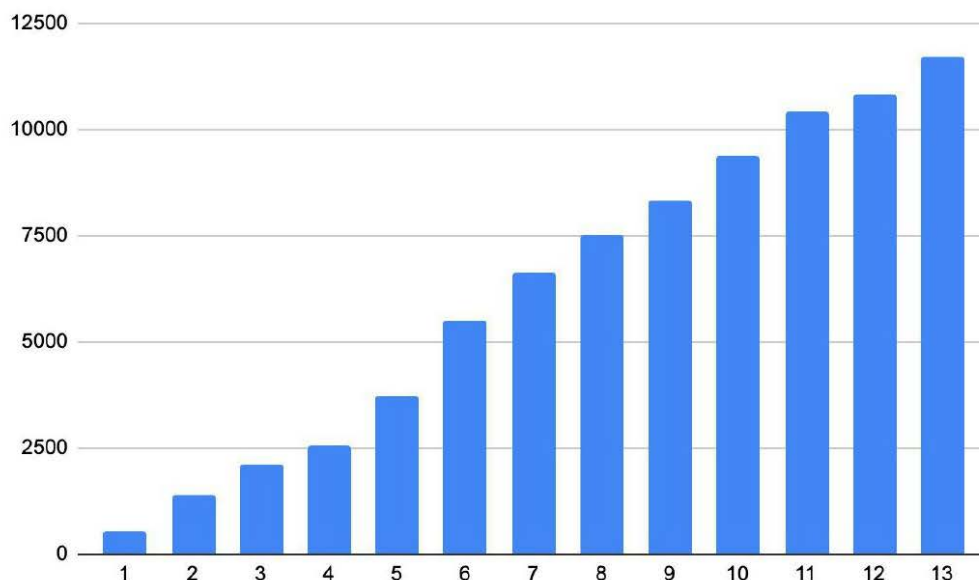
7,489 Sign-ups

Neuron has on-boarded over 7,489 unique users since launch and this number continues to grow at a steady state. It is interesting to note that most if not all trips are taken on an organic basis as Neuron does not currently perform any paid advertising.

1.2 Trip Growth

~11,785 trips

Neuron has facilitated over 11,785 trips since launch and this number continues to grow at a steady state. Cumulative trips (weekly since resumption) have been outlined below.



1.3 E-scooters supplied

Neuron has supplied a consistent amount of e-scooters to the Western Alliance throughout the trial. We have adequate supply available to reach our cap of 250 e-scooters should the demand warrant it. We have been responsibly deploying on average between 120 - 140 e-scooters along the coast each day, which whilst being sufficient to cover all key stations throughout the coast, does avoid overcrowding of e-scooters while there is not the demand to support further deployments.

1.4 Trips per e-scooter, per day

On average, the trial so far has resulted in 0.98 trips per active e-scooter per day. The trial has shown that e-scooters can be used successfully along the coast, however this rate of trips per e-scooter, per day, is below the benchmark of a financially viable trial (which is approximately 3-4 trips per e-scooter per day).

1.5 Popular start destinations

The top 5 start and end destinations for the trip are as follows:

Station name	Trip starts
Semaphore Jetty	2,183
Henley Beach (1-6)	1,976
Semaphore Palais	1,130
Largs Bay Kiosk	799
Noonies Kiosk	570

1.6 Trip Times

Trip usage has been largely focused on Saturday and Sunday activity, with the highest levels of demand typically seen on weekends from 1pm through to 8pm. The table below shows average trips per hour (by day of week)

	Mon	Tues	Wed	Thurs	Fri	Sat	Sat
6		2.00	1.00	1.00	1.00	1.00	1.75
7	1.00	1.00	1.50	2.00	2.00	1.83	2.33
8	1.40	3.50	3.33	1.33	1.67	4.67	2.67
9	3.17	2.38	3.75	1.86	4.38	4.40	7.10
10	4.08	3.27	3.64	3.20	5.88	8.50	12.15
11	6.08	6.00	4.92	3.89	6.30	10.50	14.08
12	8.75	7.00	5.77	5.30	7.22	17.42	22.62
13	12.23	7.18	7.38	7.70	12.09	21.33	27.31
14	11.38	8.00	6.82	6.56	10.17	23.75	34.38
15	12.31	9.08	8.25	9.60	10.55	22.17	35.31
16	14.15	10.08	8.23	9.00	11.91	24.67	27.54
17	11.85	9.69	8.55	8.11	12.60	23.75	30.62
18	15.33	14.11	10.75	9.57	11.00	24.57	34.33
19	19.00	20.44	19.44	11.86	25.00	30.14	39.13
20	12.89	14.33	18.22	7.86	13.71	21.71	17.63

2.0 User feedback

2.1 In-App End of Trip Rating

~3.8

Neuron conducts a survey at the end of every trip where users are able to rate their Neuron experience on a scale of 1 to 5 stars. The average rating received by Neuron to date is 3.8 stars for the Adelaide Coastal Trial. This is below Neuron’s average rating across other cities of approximately 4.6.

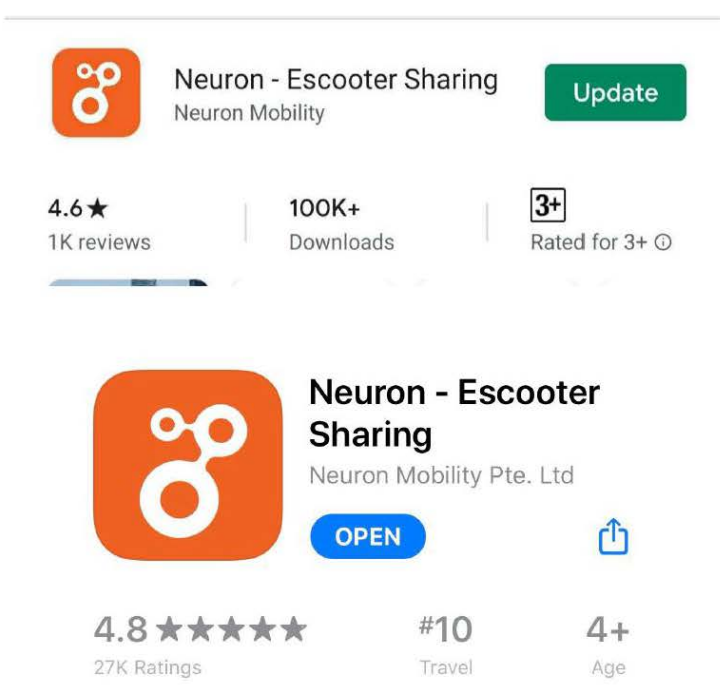
In addition, Neuron has collated some quotes from its users for reference below.

- “Super slow in slow speed zone”
- “Had to push (the scooter) back 1km to a parking zone”
- “Parking is a pain”
- “Make it faster”
- “Best fun ever and the best scenery”
- “Great entertainment”

Neuron would welcome the opportunity to work with the Western Alliance on proposed changes to the operating zone (and parking restrictions) to improve the experience for riders, to help improve their overall satisfaction with the trial.

2.2 Apple App Store & Google Play Store Ratings

Neuron has the highest regional rating of any e-scooter operator on both the Apple App Store & the Google Play Store, with 4.8 and 4.6 respectively.



3.0 Trial suggestions

Neuron has provided a consistent e-scooter service to the community of the Western Alliance, and in the spirit of the trial and gathering as much data as possible to assist with future decision making, has supplied a high amount of e-scooters throughout the trial period across the entire operating zone (the only operator to do so).

Whilst we would be very excited to continue the current trial through 2022, we would also welcome discussions on a number of potential changes to the trial that we believe could have a great benefit to the local community, and further improve the use-case for local residents and visitors alike.

These include:

- *Increasing the hours of operation of the trial to 24 hours:* This would allow for further data on the usage of e-scooters to be gathered, and support both shift workers, and economic activity to the trial area during further hours.
- *Considering a free-floating parking model:* The restrictive parking measures mean that more limited data from the trial is generated, as the locations of the start and end trip points are fixed, and not left to users to determine. This reduces the use-cases of the e-scooters, and does not allow for new use-cases to be discovered. Neuron's hands-on operations, and user education and incentive tools, has meant that our free-floating operations across Brisbane, Adelaide CBD, Darwin, Townsville, Canberra and Auckland are run very successfully, and we are confident that this would be the case for the Western Alliance.
- *Increase of the existing operating zone:* We welcome the opportunity to work with Council to determine other appropriate areas within the Western Alliance that e-scooters could benefit, to stimulate the local economy, and help better connect the community.

We look forward to continuing to partner with the Western Alliance and providing a safe, reliable and fun mode of transportation for your community.



11.2 B Double Access - Transport Avenue, Netley

Brief

The purpose of this report is to consider the vesting of private land to Council as road reserve or the transfer of private land to Council (and subsequent declaration of that land as public road), resulting from the application from Adelaide Airport Limited (AAL) in Transport Avenue, Netley.

RECOMMENDATION(S)

The Committee recommends to Council that (as applicable):

1. Council accepts the vesting as Public Road of that portion of Certificate of Title Volume 6143 Folio 859 being depicted in Alexander & Symonds plan dated 13 November 2020 as "707 Transport Avenue" (Land); or
2. Council accepts the transfer of the Land to Council and Council resolves to exclude the Land from classification as community land in accordance with section 193(4) of the *Local Government Act 1999*, with the intention that the Land will subsequently be declared public road; and
3. Council authorises the Chief Executive Officer to enter into such agreements, sign such instruments and undertake such administrative actions as are required to document and complete the above transaction.

Introduction

Members may recall a report they considered at the council meeting held 3 September 2019 regarding an application from AAL to enable B- Double access along Transport Avenue, Netley.

The request for B Double access required Council approval, since Transport Avenue is a Council road. If approved, the Department Infrastructure and Transport (DIT) would then include Transport Avenue in the Statewide B Double route network (RAVnet).

In considering the report Council resolved the following:

That the gazettal of Transport Avenue, Netley, for B Double access be approved by Council, subject to the following:

1. *AAL to provide a bicycle approach lane in Transport Avenue at its intersection with Richmond Road, as part of the intersection upgrade that would be undertaken by AAL to facilitate B Double access using Transport Avenue.*
2. *The gazettal of Transport Avenue as a B Double route will be subject to the intersection being satisfactorily constructed by AAL (including all land acquisition costs).*
3. *The specific B Double left turn movement from Transport Avenue to Richmond Road (west) shall be prohibited.*
4. *A cost contribution (subject to further detailed pavement assessment) for the upgrade of the Transport Avenue road pavement to accommodate B Double movements be agreed to by AAL, if found to be necessary.*
5. *AAL to construct the noise attention wall as identified in the AAL letter of 16 August 2019.*

Background

AAL submitted the request for B Double access in Transport Avenue, Netley to facilitate the potential development of airport land immediately to the west of Transport Avenue.

Currently Richmond Road, west of Marion Road, is a gazetted B Double route and is listed in the DPTI's RAVnet website for public information.

Transport Avenue, however, is not currently a gazetted B Double route. It provides access to a number of existing properties and businesses in the area that are not within Airport land. AAL has its own road connection to Transport Avenue near the southern end of Transport Avenue. This AAL road connection provides access to a large warehouse site adjacent to the Transport Avenue frontage. In future, it is anticipated that this road connection would extend west to form part of the future road network for the AAL's Airport East Precinct. Currently, vehicles up to semi-trailer size (general access vehicles) are permitted to use Transport Avenue.

Discussion

Since the submission from AAL for B Double access along Transport Avenue and subsequent consideration by Council at its meeting held 3 September 2019, the Administration have been working with AAL to develop an appropriate road design at the junction of Transport Avenue and Richmond Road to facilitate the B Double access (**Attachment 1**).

Resulting from the new road design, a portion of private land from the south-eastern corner property (**Attachment 2**), would be required to be obtained by AAL and either transferred to Council as a separate allotment (and subsequently declared by Council as public road) or vested in Council directly as public road, to enable the widening of the road to facilitate B Double access. It is not known at this stage whether the land will be transferred or vested in Council by AAL (as this depends on the manner in which AAL acquires the land from the current owner) and so the recommendation allows for either option.

If the land is transferred to Council as a separate allotment (rather than being vested directly in Council as public road), a further report will be presented to Council upon AAL lodging with the Land Titles Office the transfer of the new allotment to Council. This report will seek Council's resolution to declare the subject land as "Public Road" and subsequently publish that resolution in the Government Gazette as required under section 208 of the *Local Government Act*.

The new road design has included the requirement from Council to provide a bicycle approach lane in Transport Avenue at its intersection with Richmond Road. The design has also addressed the requirement from Council to prohibit B Double left turn movement from Transport Avenue to Richmond Road (west) and to provide adequate road pavement to accommodate B Double loads.

With regard to the noise attenuation wall, in AAL's letter of 16 August 2019, there was also a diagram included which showed the extent of a new noise attenuation wall to manage the noise and amenity impacts on adjacent residential properties. AAL have advised that this new noise attenuation wall would only be constructed if the B Double access application is approved by Council.

Conclusion

AAL have satisfied the requirements as set by Council for their application to seek Council approval for B Doubles to use Transport Avenue, Netley. The Administration have reviewed the final detailed design plans and on balance, considers that there is merit in approving the B Double access in Transport Avenue. Given the above, it is recommended to Council that it provides approval for the portion of private land in Transport Avenue, Netley, as depicted in Alexander & Symonds plan dated 17 November 2020 (**Attachment 2**), to either be transferred to Council or vested in Council as Public Road, as the case may be.

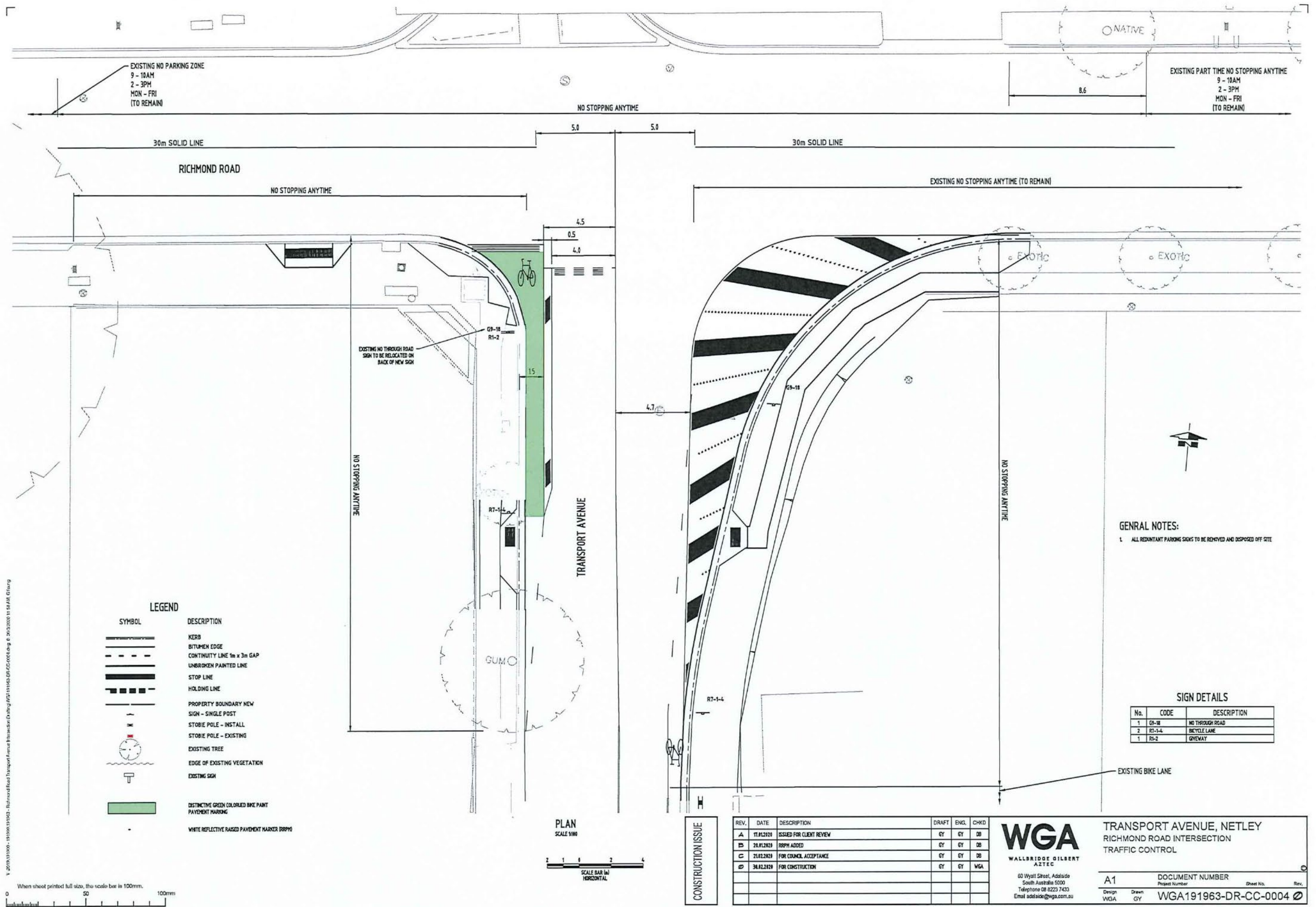
Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact consideration in relation to this report.

Attachments

1. **Road Design Plan**
2. **Alexander & Symonds Survey Plan**



EXISTING NO PARKING ZONE
9 - 10AM
2 - 3PM
MON - FRI
(TO REMAIN)

EXISTING PART TIME NO STOPPING ANYTIME
9 - 10AM
2 - 3PM
MON - FRI
(TO REMAIN)

30m SOLID LINE
RICHMOND ROAD

30m SOLID LINE

NO STOPPING ANYTIME

EXISTING NO STOPPING ANYTIME (TO REMAIN)

NO STOPPING ANYTIME

NO STOPPING ANYTIME

TRANSPORT AVENUE

LEGEND

SYMBOL	DESCRIPTION
[Line symbol]	KERB
[Line symbol]	BITUMEN EDGE
[Line symbol]	CONTINUITY LINE 1m x 3m GAP
[Line symbol]	UNBROKEN PAINTED LINE
[Line symbol]	STOP LINE
[Line symbol]	HOLDING LINE
[Line symbol]	PROPERTY BOUNDARY NEW
[Sign symbol]	SIGN - SINGLE POST
[Sign symbol]	STOBIE POLE - INSTALL
[Sign symbol]	STOBIE POLE - EXISTING
[Tree symbol]	EXISTING TREE
[Line symbol]	EDGE OF EXISTING VEGETATION
[Sign symbol]	EXISTING SIGN
[Green area symbol]	DISTINCTIVE GREEN COLORED BIKE PAINT PAVEMENT MARKING
[Line symbol]	WHITE REFLECTIVE RAISED PAVEMENT MARKER (RRPM)



GENERAL NOTES:
1. ALL REDUNDANT PARKING SIGNS TO BE REMOVED AND DISPOSED OFF SITE.

SIGN DETAILS

No.	CODE	DESCRIPTION
1	G9-18	NO THROUGH ROAD
2	R7-1-4	BICYCLE LANE
1	R1-2	GIVEWAY

CONSTRUCTION ISSUE

REV.	DATE	DESCRIPTION	DRAFT	ENGR.	CHKD.
A	17.01.2020	ISSUED FOR CLIENT REVIEW	GY	GY	DB
B	20.01.2020	RRPM ADDED	GY	GY	DB
C	21.02.2020	FOR COUNCIL ACCEPTANCE	GY	GY	DB
D	30.02.2020	FOR CONSTRUCTION	GY	GY	WGA

WGA
WALLBRIDGE GILBERT
AZTEC
60 Wyatt Street, Adelaide
South Australia 5000
Telephone 08 8223 7433
Email adelaide@wga.com.au

TRANSPORT AVENUE, NETLEY
RICHMOND ROAD INTERSECTION
TRAFFIC CONTROL

A1 DOCUMENT NUMBER
Project Number: WGA191963-DR-CC-0004
Sheet No. 1 of 1
Rev. 0

Design: WGA
Drawn: GY

PURPOSE: DIVISION MAP REF: 6628/41/Q LAST PLAN:	AREA NAME: NETLEY COUNCIL: CITY OF WEST TORRENS DEVELOPMENT NO:	APPROVED: DEPOSITED/FILED:	SHEET 1 OF 2 105605_text_01_v01																				
AGENT DETAILS: ALEXANDER & SYMONDS PTY LTD 1ST FLOOR 11 KING WILLIAM ST KENT TOWN SA 5067 PH: 81301666 FAX: 83620099 AGENT CODE: ALSY REFERENCE: 20A2861LTO(A)	SURVEYORS CERTIFICATION: I DAMIAN JOHN HOLLAND , a licensed surveyor do hereby certify - 1) That this plan has been made from surveys carried out by me and correctly prepared in accordance with the Survey Act 1992. 2) That the field work was completed on the 17th day of November 2020 20th day of November 2020 Damian Holland Licensed Surveyor																						
SUBJECT TITLE DETAILS: <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">PREFIX</th> <th style="text-align: left;">VOLUME</th> <th style="text-align: left;">FOLIO</th> <th style="text-align: left;">OTHER</th> <th style="text-align: left;">PARCEL</th> <th style="text-align: left;">NUMBER</th> <th style="text-align: left;">PLAN</th> <th style="text-align: left;">NUMBER HUNDRED / IA / DIVISION</th> <th style="text-align: left;">TOWN</th> <th style="text-align: left;">REFERENCE NUMBER</th> </tr> </thead> <tbody> <tr> <td>CT</td> <td>6143</td> <td>859</td> <td></td> <td>ALLOTMENT(S)</td> <td>31</td> <td>F</td> <td>19267 ADELAIDE</td> <td></td> <td></td> </tr> </tbody> </table> OTHER TITLES AFFECTED:				PREFIX	VOLUME	FOLIO	OTHER	PARCEL	NUMBER	PLAN	NUMBER HUNDRED / IA / DIVISION	TOWN	REFERENCE NUMBER	CT	6143	859		ALLOTMENT(S)	31	F	19267 ADELAIDE		
PREFIX	VOLUME	FOLIO	OTHER	PARCEL	NUMBER	PLAN	NUMBER HUNDRED / IA / DIVISION	TOWN	REFERENCE NUMBER														
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EASEMENT DETAILS: <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">STATUS</th> <th style="text-align: left;">LAND BURDENED</th> <th style="text-align: left;">FORM</th> <th style="text-align: left;">CATEGORY</th> <th style="text-align: left;">IDENTIFIER</th> <th style="text-align: left;">PURPOSE</th> <th style="text-align: left;">IN FAVOUR OF</th> <th style="text-align: left;">CREATION</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>				STATUS	LAND BURDENED	FORM	CATEGORY	IDENTIFIER	PURPOSE	IN FAVOUR OF	CREATION												
STATUS	LAND BURDENED	FORM	CATEGORY	IDENTIFIER	PURPOSE	IN FAVOUR OF	CREATION																
ANNOTATIONS: NO OCCUPATION ON SUBJECT LAND BOUNDARIES UNLESS SHOWN OTHERWISE																							

11.3 Regulatory Services Activity Report

Brief

This report provides information on the activities of the Regulatory Services Department for the six months to 31 December 2020.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

Details are provided each quarter on activities of Regulatory Services for the information of Council.

Discussion

1,699 parking expiation notices were issued in the December quarter, along with 37 warnings / education for parking offences. 221 review requests were received.

Parking Enforcement Report				
Fines Waived and Warnings Issued				
2020/21 Financial Year				
Report Meeting 2 February 2021				
Grounds	1 July - 30 Sept 2020	1 Oct - 31 Dec 2020	Year to Date Total	%
Parking Fines Waived				
- Compelling humanitarian grounds	17	13	30	11.1
- Unavoidable offence	35	28	63	23.3
- Technical, trivial or petty	46	52	98	36.3
- Defective notice	27	36	63	23.3
- Administrative error	6	2	8	3.0
- Other	6	2	8	3.0
Totals	137	133	270	100.0
Reason	1 July - 30 Sept 2020	1 Oct - 31 Dec 2020	Year to Date Total	%
Warnings Issued				
- Proximity to intersection - minor	3	5	8	3.0
- Not angle/parallel park; Footpath/Verge	4	2	6	2.2
- Part driveway/ramp blocked	9	7	16	5.9
- Permits Incorrectly Displayed	3	1	4	1.5
- Motorist moved on	20	14	34	12.6
- Other	12	8	20	7.4
Totals	51	37	88	100.0

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

Details on the activities of Regulatory Services are provided for the information of Council.

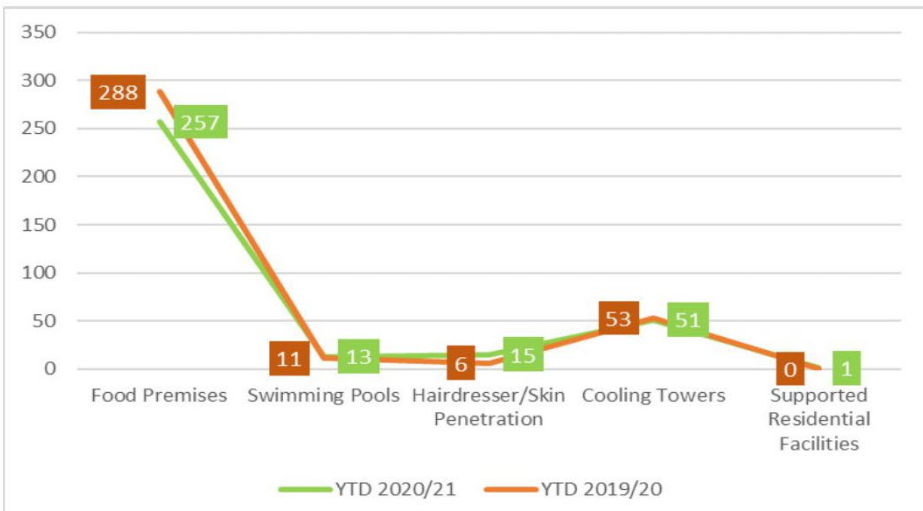
Attachments**1. Regulatory Services Activities Report**

ENVIRONMENTAL HEALTH - October to December 2020

Routine Inspections

Total Inspections

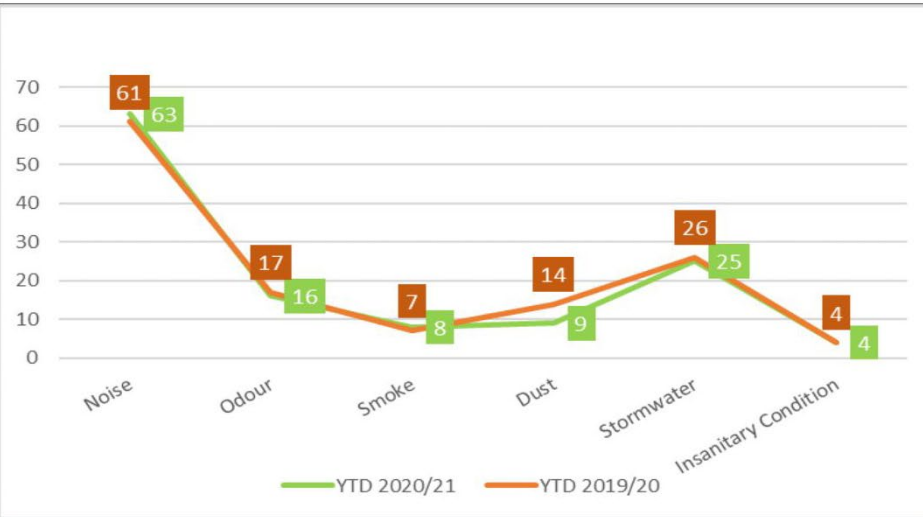
YTD
 2020/21 = 337
 2019/20 = 358



Environmental Nuisance

Total Inspections:

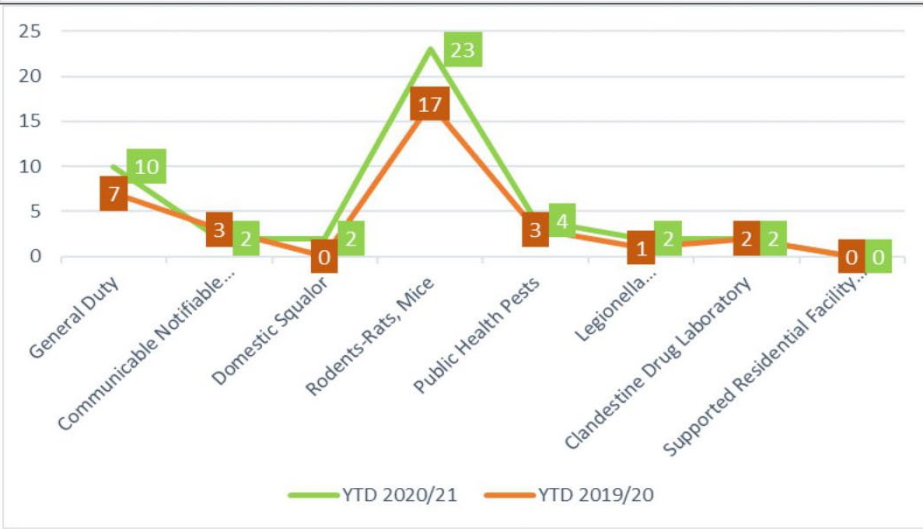
YTD
 2020/21 = 125
 2019/20 = 129

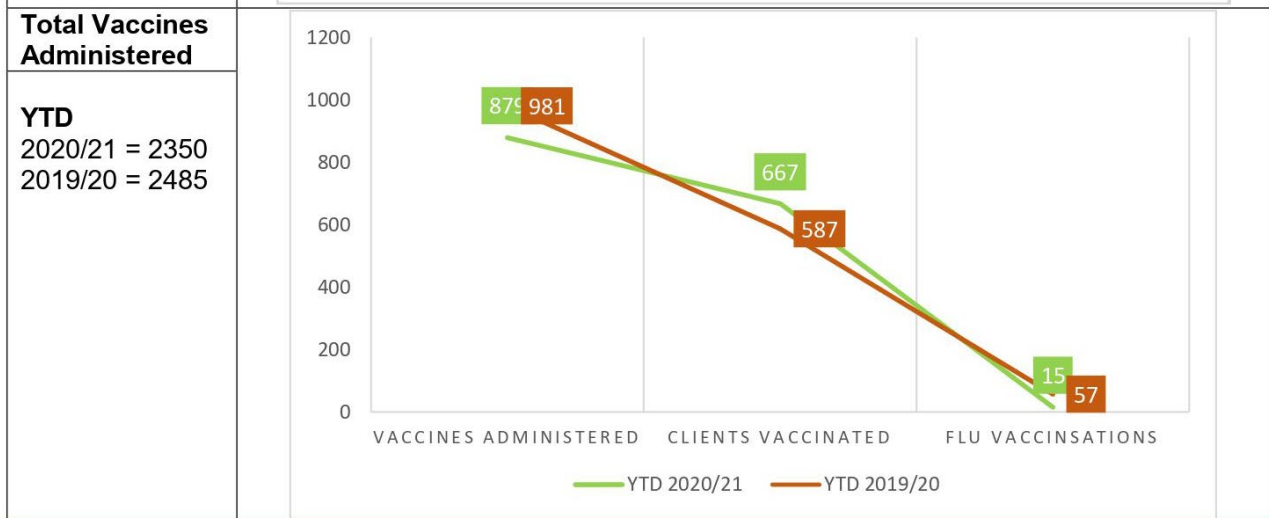
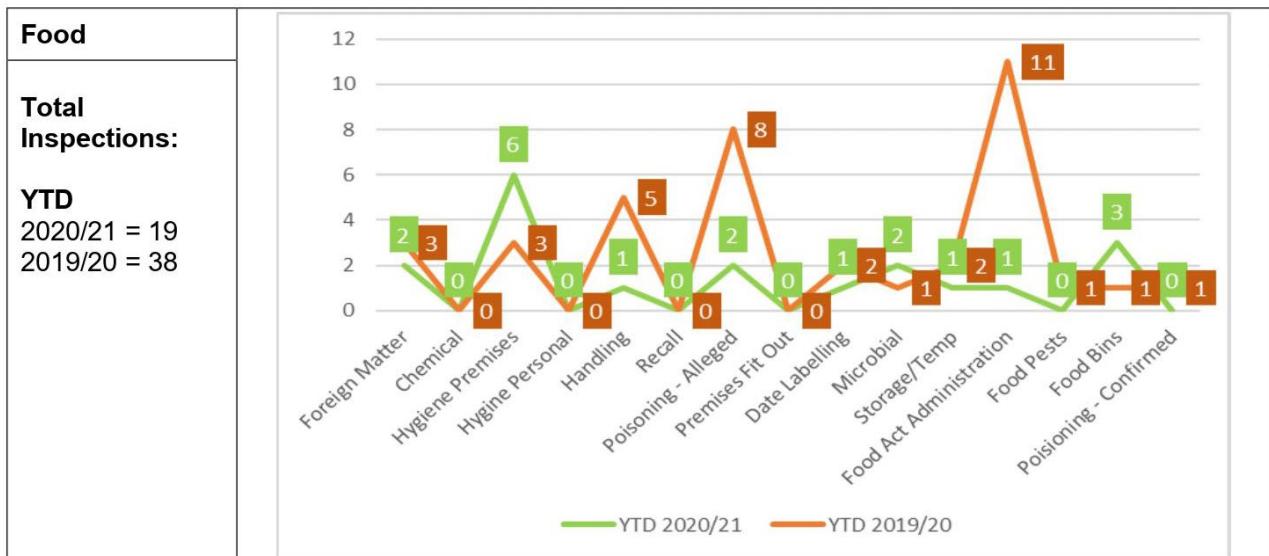


Public Health

Total Inspections:

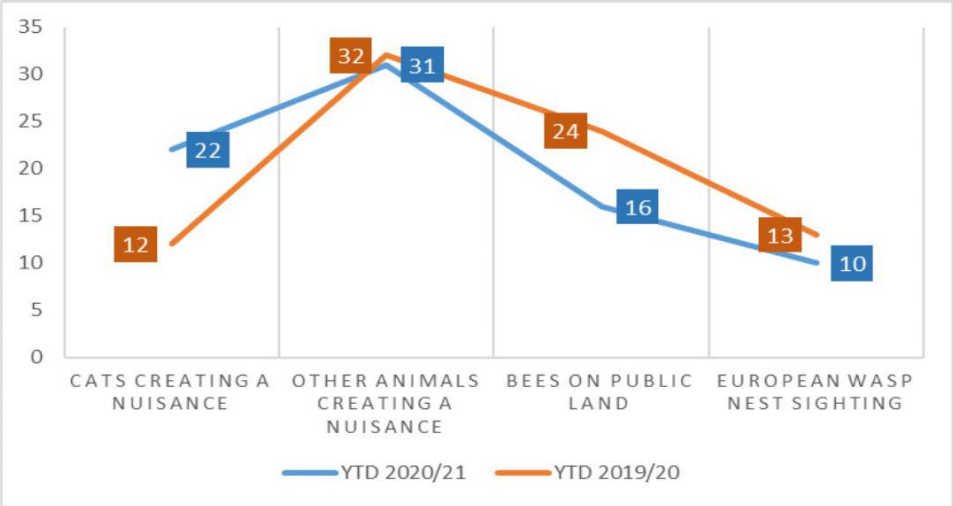
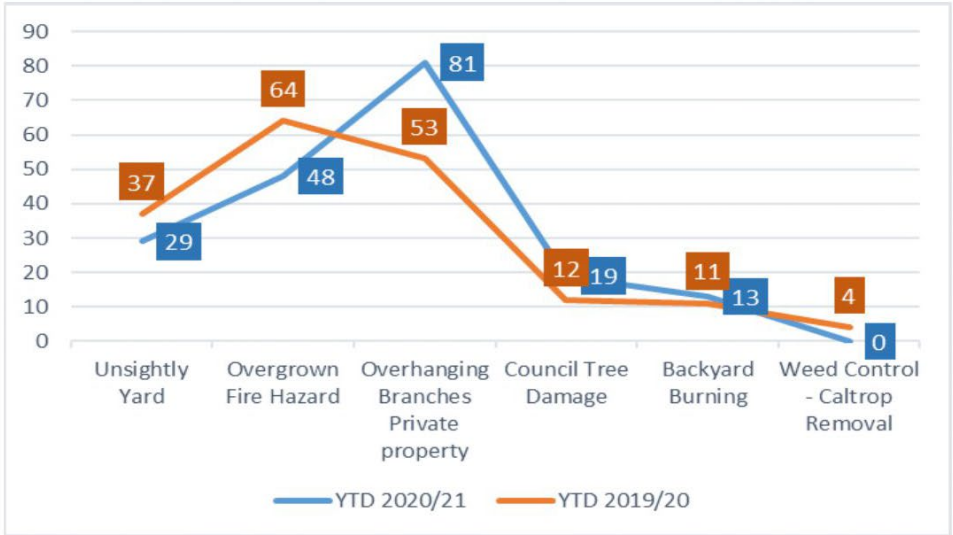
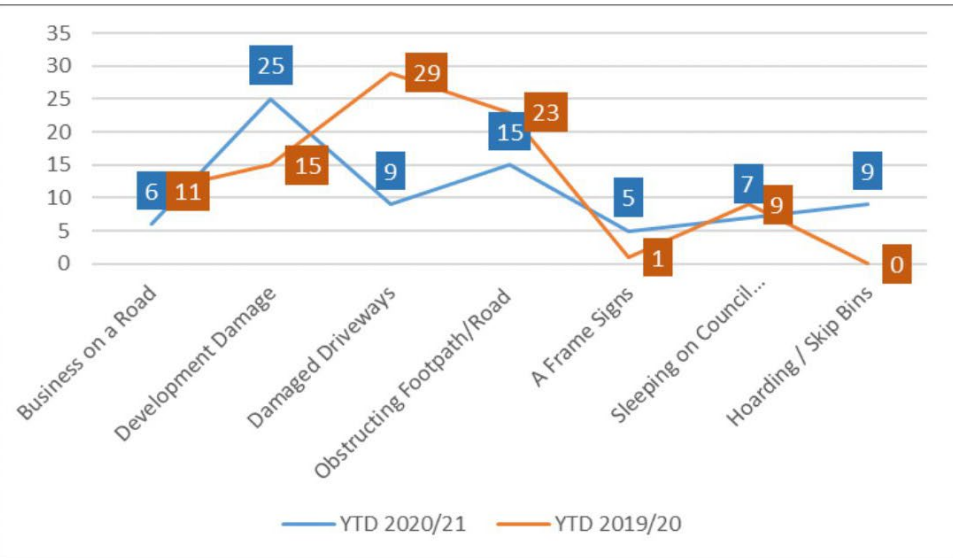
YTD
 2020/21 = 45
 2019/20 = 33

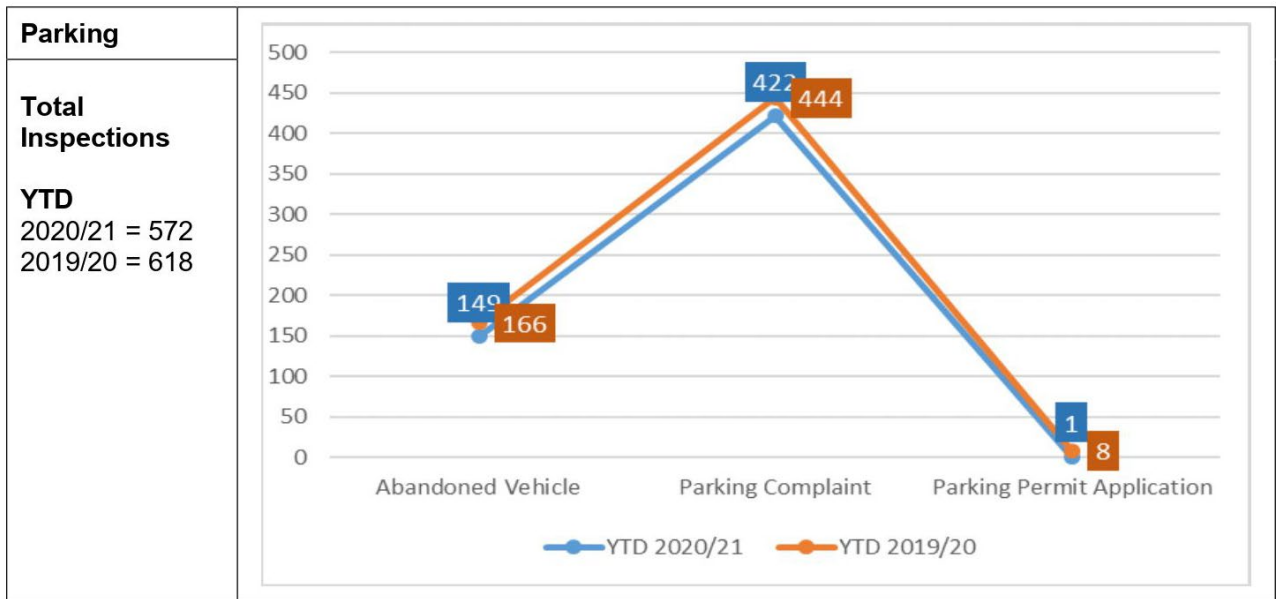




COMPLIANCE - October to December 2020



<p>Other Animals</p> <p>Total Inspections:</p> <p>YTD 2020/21 = 79 2019/20 = 81</p>	 <table border="1"> <thead> <tr> <th>Category</th> <th>YTD 2020/21</th> <th>YTD 2019/20</th> </tr> </thead> <tbody> <tr> <td>CATS CREATING A NUISANCE</td> <td>22</td> <td>12</td> </tr> <tr> <td>OTHER ANIMALS CREATING A NUISANCE</td> <td>31</td> <td>32</td> </tr> <tr> <td>BEES ON PUBLIC LAND</td> <td>16</td> <td>24</td> </tr> <tr> <td>EUROPEAN WASP NEST SIGHTING</td> <td>10</td> <td>13</td> </tr> </tbody> </table>	Category	YTD 2020/21	YTD 2019/20	CATS CREATING A NUISANCE	22	12	OTHER ANIMALS CREATING A NUISANCE	31	32	BEES ON PUBLIC LAND	16	24	EUROPEAN WASP NEST SIGHTING	10	13									
Category	YTD 2020/21	YTD 2019/20																							
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OTHER ANIMALS CREATING A NUISANCE	31	32																							
BEES ON PUBLIC LAND	16	24																							
EUROPEAN WASP NEST SIGHTING	10	13																							
<p>Environment</p> <p>Total Inspections:</p> <p>YTD 2020/21 = 190 2019/20 = 181</p>	 <table border="1"> <thead> <tr> <th>Category</th> <th>YTD 2020/21</th> <th>YTD 2019/20</th> </tr> </thead> <tbody> <tr> <td>Unightly Yard</td> <td>29</td> <td>37</td> </tr> <tr> <td>Overgrown Fire Hazard</td> <td>48</td> <td>64</td> </tr> <tr> <td>Overhanging Branches Private property</td> <td>81</td> <td>53</td> </tr> <tr> <td>Council Tree Damage</td> <td>12</td> <td>19</td> </tr> <tr> <td>Backyard Burning</td> <td>13</td> <td>11</td> </tr> <tr> <td>Weed Control - Caltrop Removal</td> <td>0</td> <td>4</td> </tr> </tbody> </table>	Category	YTD 2020/21	YTD 2019/20	Unightly Yard	29	37	Overgrown Fire Hazard	48	64	Overhanging Branches Private property	81	53	Council Tree Damage	12	19	Backyard Burning	13	11	Weed Control - Caltrop Removal	0	4			
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Weed Control - Caltrop Removal	0	4																							
<p>Roads & Footpaths</p> <p>Total Inspections:</p> <p>YTD 2020/21 = 76 2019/20 = 88</p>	 <table border="1"> <thead> <tr> <th>Category</th> <th>YTD 2020/21</th> <th>YTD 2019/20</th> </tr> </thead> <tbody> <tr> <td>Business on a Road</td> <td>6</td> <td>11</td> </tr> <tr> <td>Development Damage</td> <td>25</td> <td>15</td> </tr> <tr> <td>Damaged Driveways</td> <td>9</td> <td>29</td> </tr> <tr> <td>Obstructing Footpath/Road</td> <td>15</td> <td>23</td> </tr> <tr> <td>A Frame Signs</td> <td>5</td> <td>1</td> </tr> <tr> <td>Sleeping on Council...</td> <td>7</td> <td>9</td> </tr> <tr> <td>Hoarding / Skip Bins</td> <td>9</td> <td>0</td> </tr> </tbody> </table>	Category	YTD 2020/21	YTD 2019/20	Business on a Road	6	11	Development Damage	25	15	Damaged Driveways	9	29	Obstructing Footpath/Road	15	23	A Frame Signs	5	1	Sleeping on Council...	7	9	Hoarding / Skip Bins	9	0
Category	YTD 2020/21	YTD 2019/20																							
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Development Damage	25	15																							
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Obstructing Footpath/Road	15	23																							
A Frame Signs	5	1																							
Sleeping on Council...	7	9																							
Hoarding / Skip Bins	9	0																							



11.4 Service Centre Activity Report - Second Quarter 2020/21

Brief

This report provides information on the Service Centre activities for the second quarter of the 2020/21 financial year.

RECOMMENDATION

The Committee recommends to Council that this report is received.

Introduction

The Service Centre currently provides multiple contact channels for customers, with its primary contact being face to face, telephone, webchat and social media.

As a key stakeholder representing all areas within the organisation, our service provision contributes to the quality, brand and reputation of CWT.

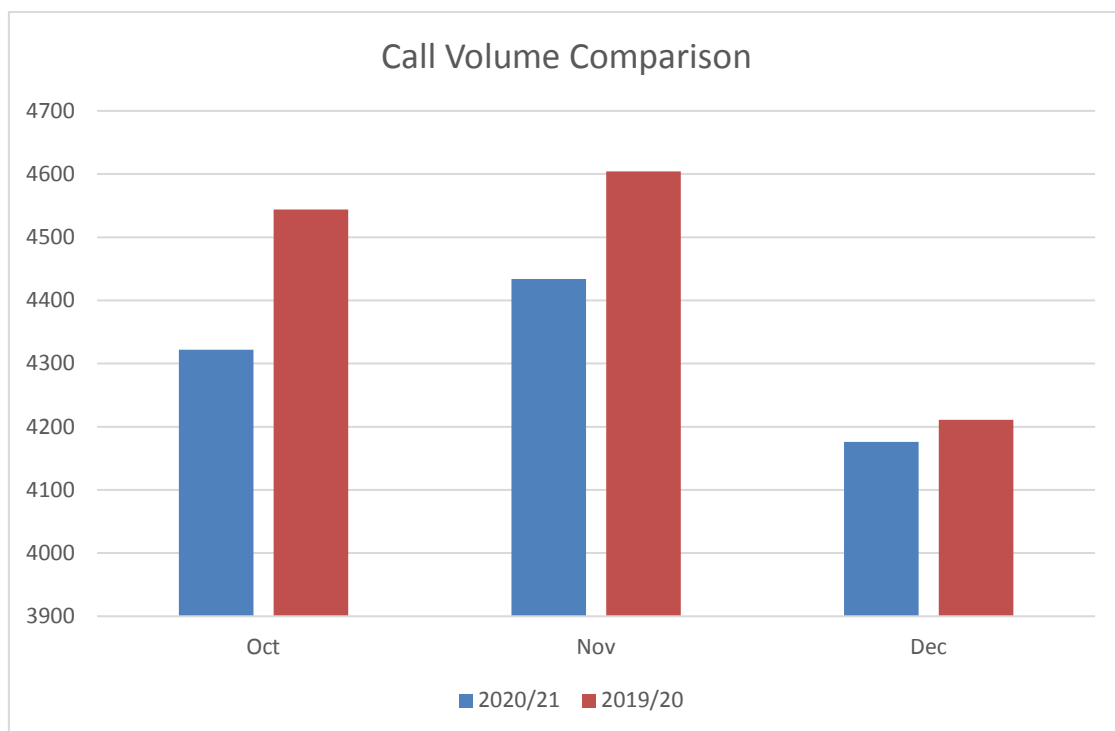
Our objective is to provide quality service in a responsive, consistent, convenient and caring way.

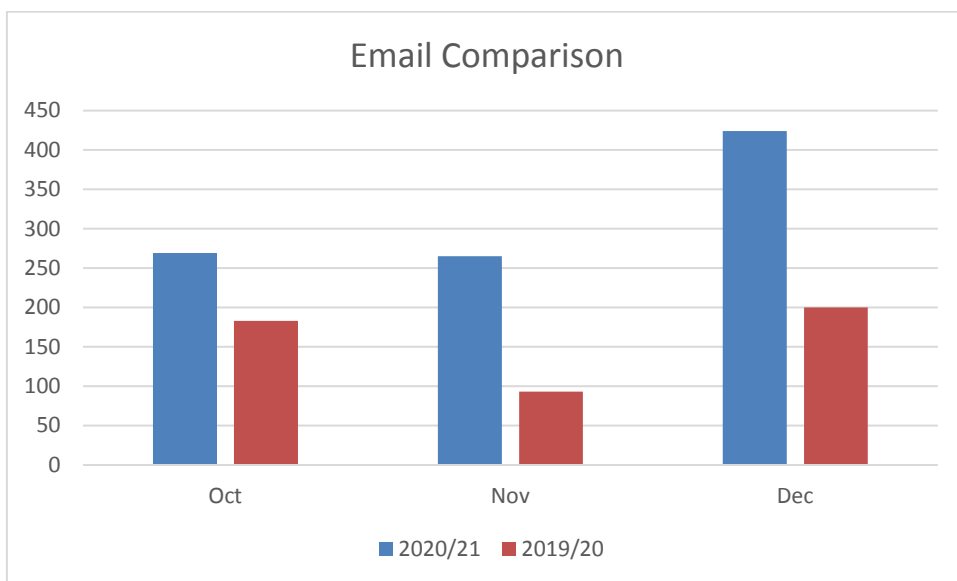
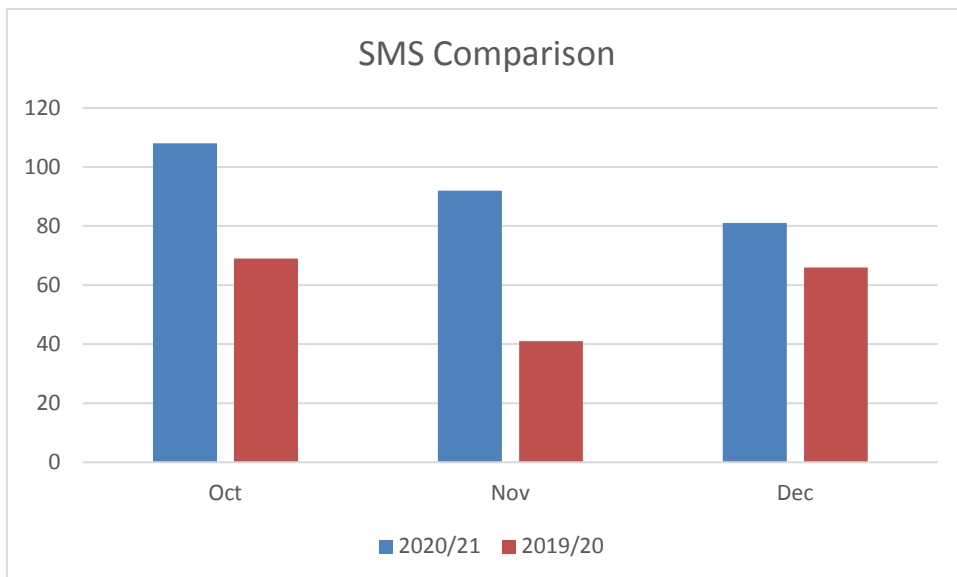
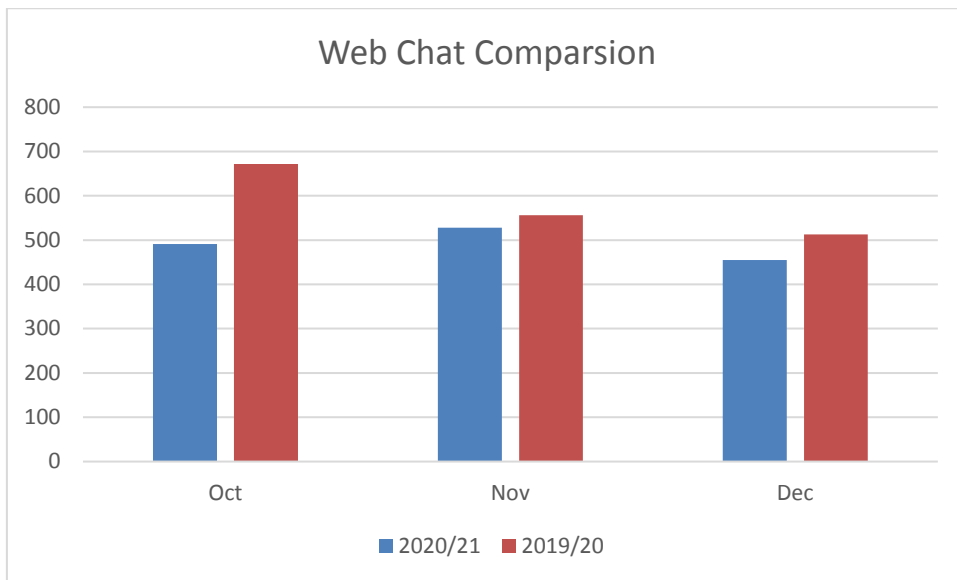
Discussion

The Service Centre continued to provide service continuity this quarter, despite the team being split across two different sites and working from home due to the impact of COVID-19.

The Service Centre has continued to work collaboratively with other departments to support business continuity and were able to successfully deploy all customer service officers to work remotely from home during the state forced shut down.

Over the quarter there was a slight decline in call volume (3 per cent) in comparison to the same time last year, however overall contacts which include live chat, emails and SMS have increased by 12 per cent.





Our webchat is displaying a slight decrease in volume in comparison to the same time the previous year, however due to staff shortages (unplanned leave) we have had to leave chat turned off on occasion to manage the call volume and front counter as a priority.

The most noticeable increase for the Service Centre has been the increase of emails that the team process. This is attributed to our continual drive to improve customer interactions by supporting the customer's channel of choice to deliver a seamless experience no matter which channel the customer chooses to contact us on.

This quarter we have collaborated with the City Assets department and we now respond to any customer requests that are relevant to City Assets that come in via email.

Following the successful trial with Regulatory Services we have continued to do this on behalf of their department as well. This is resulting in customer requests being raised and acknowledged within 24 business hours for those departments.

The main contact drivers for this quarter were City Development related enquiries (17% of overall contacts received), followed by Finance and Compliance related enquiries. This is on par with the same time the previous year.

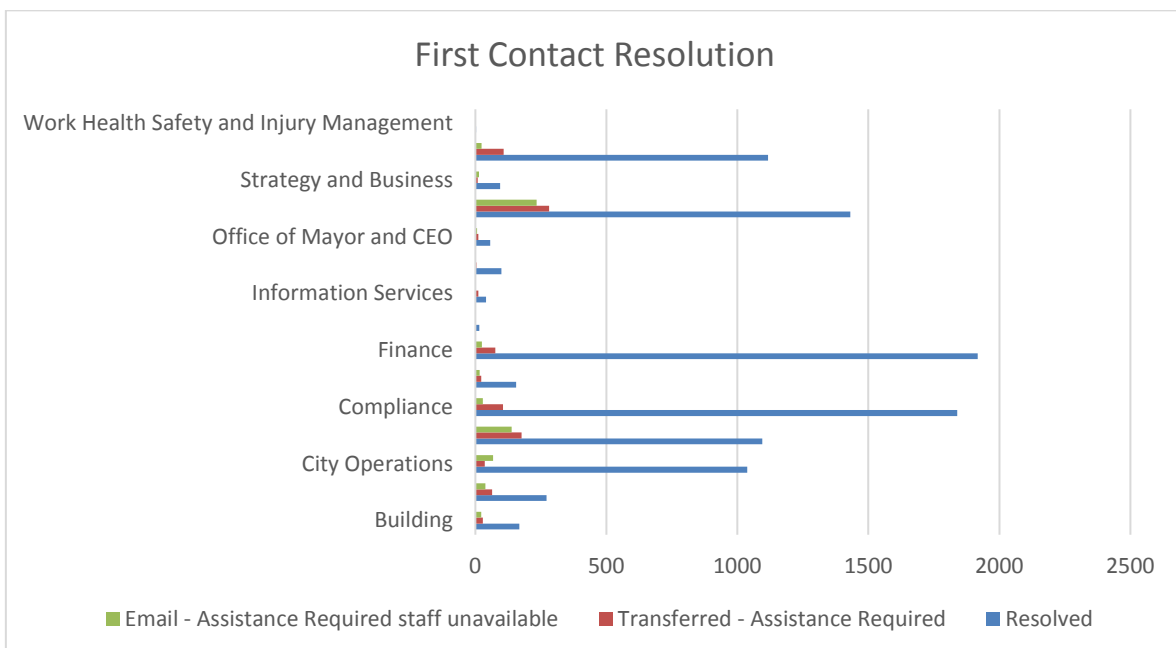
During the second quarter 3,399 customer requests were received, 54 percent being raised through the Service Centre.

Research indicates that customer satisfaction is at its highest with first point of contact resolution and the Service Centre has continued to focus on improving its resolution rate when dealing with customers enquiries.

A call is deemed resolved by the Service Centre when:

- Information is provided to a customer without a call being transferred
- A payment is processed
- A customer request is raised
- A customer asks to speak to a person by name and is transferred to them immediately

A call is determined unresolved by the Service Centre if another department is required to handle the enquiry, this includes sending an email if the relevant officer is not available to take the call at the time.



Customer Service staff processed the following receipts for the quarter.

Total Receipts

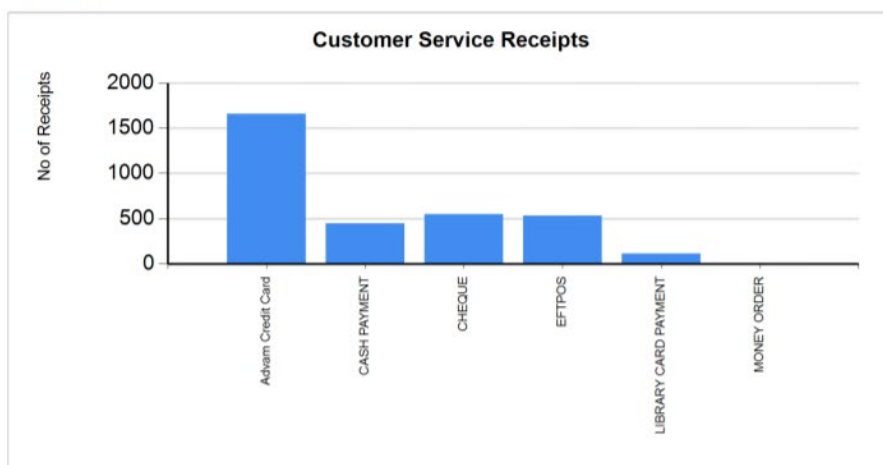
	Advam Credit Card	CASH PAYMENT	DIRECT DEBIT	EFTPOS	ePathway	Journal	LIBRARY CARD PAYMENT	MONEY ORDER	ON-LINE SERVICES	CHEQUE	Total
2	1661	446	457	532	4401	45	112	3	22755	546	30960

Customer Service Receipts

Advam Credit Card	CASH PAYMENT	EFTPOS	LIBRARY CARD PAYMENT	MONEY ORDER	CHEQUE	Total
1661	446	532	112	3	546	3300

Customer Service Percentage of Total Receipts

10.66%



Customer Feedback

One of the strategic pillars of the West Torrens' experience framework is to 'measure and evolve the customer experience'. A robust customer experience program measures both the employee (internal) and customer (external) experience.

Best practice voice of the customer (VOC) programs collate and use customer feedback in a systematic and real-time environment, directly supporting ongoing customer experience improvements, and keep up with evolving customer expectations.

CWT's use of Qualtrics, a software tool that supports measurement of the customer experience was implemented again this quarter after being put on hold, but has had limited distribution due to resourcing constraints. Broadening the survey beyond the Service Centre team will encourage a shared customer experience accountability. A consistent and scalable approach will be rolled out to engage customers at more moments that matter in their journey with CWT.

The current Customer Experience survey focusses on Customer Satisfaction, Customer Ease, Customer Satisfaction and First Point of Contact Resolution.

Some of the positive comments include;

- *'The call was answered in a friendly and helpful and positive way'*
- *'Efficient service and help'*
- *'Excellent way in which the staff member handled my enquiry'*
- *'Always polite and professional'*
- *'Good services, cheap rates'*
- *'I appreciate talking to a real person rather than wasting time on an answering machine and you are one of the rarest to provide this service. The contact people are always polite and very helpful'*
- *'You are doing a great job, just keep doing what you are doing'*

We have continued to survey our customers via live chat regarding their interactions.

Some of the positive feedback includes;

- *'Thanks for the live chat option - very handy!'*
- *'Tayla was very helpful and a fast problem solver'*
- *'Debbie was amazing, excellent service'*
- *'My question was answered clearly and Wendy was very kind and polite with her chat responses, thanks!'*

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

This report provides an overview of the key activities of the Service Centre for the second quarter of the 2020/21 financial year.

Attachments

Nil

11.5 Community Services Activity Report: December 2020 - January 2021

Brief

This report details the activities of the Community Services Department for December 2020 - January 2021.

RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report: December 2020 - January 2021 be received.

Introduction

The Community Services department (Department) provides a report to each City Services and Climate Adaption Committee meeting detailing the status of key projects and activities for the preceding month.

Discussion

The key projects and activities undertaken by the Department during the months of December 2020 and January 2021 are as follows:

Community Centres

Thebarton Community Centre was closed as a community centre for 7 days in December to facilitate a pop-up SA Health COVID-19 testing clinic resulting from a COVID-19 cluster. This resulted in the cancellation of all programs and hires which has since resumed.

The demand for bookings at Apex Park continued to increase and is now oversubscribed with a waiting list for bookings now in place.

The baseball club at Lockleys Sporting Facility is the current active main lease holder and has put in place an arrangement in place with a kitchen operator to offer meals low priced meals to members and the public, when members are on-site.

DECEMBER 2020			
Facility	# Groups	Hours used	Notes
Apex Park Community Facility	20	270	Activities restricted COVID-19
Cowandilla Community Room	-	-	Closed for staff use only - COVID-19
Lockleys Community Room	-	-	Now closed (28/07/2020) for Mellor Park major works
Lockleys Sports Facility	3	15	Activities restricted COVID-19
Plympton Community Centre	34	265	Activities restricted COVID-19
Thebarton Community Centre	105	642	Activities restricted COVID-19
Weigall Oval Sporting Facility	-	-	N/A - Public bookings live ETA 30/07/2021

Children, Youth and Families

The Community Services team focussed on activities contributing to the *Summer Fundays* over the months of December and January. The Hamra Centre hosted live music on Sunday afternoons and Arcade Games each afternoon of the school holidays.

The activities coordinated by the Community Services Team included:

- Adam Cece Author Talk session
- Anthony Christou: How to Draw Dragons workshops
- Baby Time sessions
- Come and Try Badminton sessions
- Come and Try Baseball sessions
- Come and Try Calisthenics sessions
- Come and Try Dungeons and Dragons sessions
- Come and Try Snooker sessions
- Come and Try Table Tennis sessions
- Kristin Marin Poetry Workshop
- Lego Club sessions
- Illustrator workshop and reading with Mandy Foot
- Story Time sessions
- Teen Book Taster session
- Toddler Time sessions
- Comic and Manga Illustrations sessions with Tsunami Hee Ja

The team also provided the community with a list of over 50 online activities and they created activity packs for families to enable them to enjoy activities at home.

The following packs were distributed to local residents:

- Holiday Mindfulness - This bag included a journal, a relaxing eye mask, herbal tea and colouring-in materials to help you create moments of calm. Bags were made by the West Torrens Sewing Studio.
- Massive Maker Bag - These packs were purchased from local business 'It's not Garbage' and included a variety of recycled materials and idea sheets to help people get crafty.
- Sustainable West Torrens - This bag contained a bees-wax wrap making kit, produce bag, biodegradable freezer bags and more to encourage sustainable living. Bags were made by the West Torrens Sewing Studio.
- Fun in the Sun - This pack was to encourage outdoor activity and included a Frisbee, drink bottle and a UV key ring to check the sun rating.
- Weaving for Wellbeing - This pack included materials for two weaving projects, one using wool and fabric scraps to create a wall hanging and the second involved sourcing items from nature.
- Summer Search Activity Bag - This bag was filled with a pencil case of goodies, books from Raising Literacy and Mandy Foot, library info and a Summer Search map. The map was for families to visit local participating businesses and receive a stamp and small freebie from each business. Once their map was complete they were able to submit it to the Hamra Centre to be in the draw for a prize. This was very popular and was featured in the Advertiser in December.



All of the activities were extremely well attended and the activity packs were very well received by the community. The Hamra Centre was the collection point for residents to pick up their *Summer Fundays* tickets, this was a great way for the staff to engage with the community.

There were many positive comments and feedback about how much the City of West Torrens does for the community.

Active Ageing

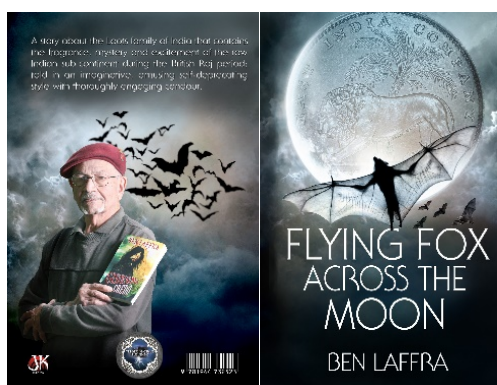
A major *Healthy in the Heat* mail-out on heatwaves and self-care during hot weather was posted out to all current CHSP customers in December. This included fact sheets and resources.

Christmas bags were delivered to over 50 older, isolated, residents in the week leading up to Christmas. This gave the staff an opportunity to connect with the most isolated residents and check on their welfare. Food and essentials were organised for those who required it.

Library Services

Book Launch - Flying Fox Across the Moon by Ben Laffra

Ben Laffra, a local author from Netley Grove, launched his latest novel at the Hamra Centre on 10 December 2020. The book follows the cheerful story of young Tom Loots, and touches on themes of eccentricities in society, the fragrance of life, and the mysteries of India during the British Raj period. The book launch was attended by 45 people and included Ben's guests and library customers. His great knowledge and sense of humour made for a pleasant and fun evening.



Movie Night

The Hamra hosted a community movie night for the first time since the COVID-19 shut-downs. The Movie Night, held on 17 December 2020, was modified in line with COVID-Safe Plan requirements. The movie shown was *Yesterday*, it is a 2019 romantic comedy film directed by Danny Boyle and screenplay by Richard Curtis, based on a story by Jack Barth and Richard Curtis. It was well attended by local residents.

Staff Favourites

The Staff Favourites collection displays continued into 2021. This initiative has been very successful and has allowed the library staff to share new and diverse books, music and movies with customers.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

All Community Services programs have, when relevant, implemented climate adaptation strategies.

Conclusion

This report provides details on the activities of the Community Services Department for the months of December 2020 and January 2021.

Attachments

Nil

12 MEETING CLOSE

CITY OF WEST TORRENS



Late Agenda Items

COUNCIL

TUESDAY, 2 FEBRUARY 2021

Item 17.2 - Request from Adelaide Cobras Omonia Football Club to rename the Senior Soccer Pitch at Weigall Oval during Soccer Season(s)

Item 20.3 - Planning and Design Code 'Go Live' Date Announcement (Late Agenda Item)

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17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.2 Request from Adelaide Cobras Omonia Football Club to rename the Senior Soccer Pitch at Weigall Oval during Soccer Season(s)

Brief

This report advises Members that a request has been received from the Adelaide Cobras Omonia Football Club which seeks permission to rename the senior soccer pitch at Weigall Oval for the forthcoming soccer season(s).

RECOMMENDATION(S)

It is recommended to Council that:

1. The Adelaide Cobras Omonia Football Club be advised that Council consents to its request to use the name Pro Paint and Panel Park to refer to the senior soccer pitch at Weigall Oval in the Football Federation of South Australia (FFSA) publication, and to erect signage using this name on the inward facing soccer pitch perimeter fencing until expiry of the current licence term i.e. 30 September 2021.
2. The Mayor and/or Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to this resolution.

Introduction

The Adelaide Cobras Omonia Football Club (Cobras) has written to Council seeking to "rename" the senior soccer/football pitch at Weigall Oval venue for the forthcoming, and following two, soccer seasons (i.e. for a three year period) (**Attachment 1**).

The Cobras are licence holders at the redeveloped Weigall Oval complex. Their current (short term) licence agreement, which provides for use of the senior soccer pitch and shared use of the junior soccer pitch and clubroom facility, expires on 30 September 2021.

Discussion

Whilst the Administration is not privy to the terms of any agreement, it is of the understanding that the Cobras entered into negotiations with a potential sponsor (Pro Paint and Panel) and that the parties have reached an agreement. On this basis the club would receive sponsorship funding and in return, the sponsor would receive certain promotional rights associated with such sponsorship, including the use of the venue name "Pro Paint and Panel" Park or similar in Football Federation of South Australia (FFSA) publication(s). The Club now seeks Council permission for the use of this venue descriptor for the senior soccer pitch.

There is some precedence in regard to requests of this nature.

Members are likely to be aware that there are similar (naming rights) arrangements in place in regard to Thebarton Oval and Richmond Oval which are respectively currently "named" Guardall Security Stadium and Hisense Stadium. The lease agreements with the respective lessee parties (the SA Amateur Football League [subsequently the SA National Football League] and West Adelaide Football Club) foreshadowed or contemplated the possibility of these arrangements and thus included specific clauses within them.

Essentially these clauses stipulate that the Lessee may (with the Council's prior written approval) name the oval during the lease term provided that:

- The Oval name is not of a gratuitous or offensive nature; and
- The Lessee warrants that the Oval name does not and will not infringe any intellectual property rights of any person (and indemnifies the Council against any claims which may be made on the basis of any such infringement).

Nevertheless, the lack of any formal provision(s) within the Cobras licence agreement does not preclude the granting of this request.

Longer term Members are likely to be aware that the Council considered a request from West Torrens Birkalla Soccer Club (and subsequently consented to the request) at its meeting in January 2013 to "rename" the main/senior soccer pitch within the Camden Oval complex "Jack Smith Park".

As the proposed oval name sought by the Cobras is not of a gratuitous or offensive nature, and on condition that the Cobras agree to provide the indemnity that is included within other Council leases which allow this type of arrangement the Administration has no issues with this request.

However, and as indicated above, as the existing licence agreement held by the Cobras currently expires on 30 September 2021, the naming rights agreement cannot extend beyond this time.

Given that the clubroom building at Weigall Oval is shared between the Cobras and the Adelaide Angels Baseball Club, the Administration suggests that any signage associated with this arrangement be restricted to the inward facing senior soccer pitch perimeter fencing, (as indicated within the email). The location of the senior soccer pitch at Weigall Oval is shown on the attached aerial plan (**Attachment 2**).

Please also note that the other matters raised within the email received (as attached) will be dealt with in future reports to be provided to the Council and/or the City Facilities and Waste Recovery General Committee.

Climate Change Impacts

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no Climate Change Impacts associated with this matter.

Conclusion

The Adelaide Cobras Omonia Football Club has written to Council seeking permission to use the name "Pro Paint and Panel" Park or similar to describe the senior soccer pitch at Weigall Oval in FFSA publication(s) and on signage to be placed around the senior soccer pitch. The Administration is supportive of this request subject to the conditions mentioned within the report being agreed and met.

Attachments

1. **Request from Adelaide Cobras Soccer Club**
2. **Aerial plan showing the location of the senior soccer pitch at Weigall Oval**

From: Simon Panayi
Sent: Tuesday, 22 December 2020 3:08 PM
To: Michael Coxon <mayorcoxon@wtcc.sa.gov.au>
Subject: Adelaide Omonia Cobras FC

Dear Mayor Coxon,

Thank you for the opportunity to meet with you in your Chambers on Friday, 18 December 2020.

As the Adelaide Cobras Omonia Football Club is a not for profit club, we rely heavily on our Sponsors support.

With the 2020 excellent playing results and our recent promotion into State league1, we have increased pressure both from the FFSA in terms of the standards we need to comply with on the quality of the ground; and also from our executive sponsors who make it possible for all of players, from juniors to seniors, to be able to run out onto the Weigall Oval every week during the playing season.

Mayor, three key points I would ask that you consider with your formidable elected members please:

1. Our Executive Sponsor, Pro Paint and Panel, have asked for naming rights as promotion on the Weigall Oval. This means that the Weigall Oval will still remain as we know it to be i.e. Weigall Oval, however we are requesting that the Council consider the request in confidence for Weigall to be renamed in the FFSA publication to Pro Paint and Panel for the next three (3) years. The signage will be placed around the playing oval fence.
2. We understand that the Council will partner with the Office for Recreation, Sport and Racing in a 'dollar for dollar' submission seeking permanent fencing to the value \$150,000 cumulatively. We understand that the A/CEO, Mr. Angelo Catinari will make the submission. Please keep us informed if you require any correspondence from FFSA which outlines the quality required for the playing field in the new league; or any support from our Club in making this funding submission.
3. Finally, we discussed the erection of Council signs regarding dogs on the playing field consistent with the Dog and Cat Management Act (1995). We understood that the A/CEO, Mr. Angelo Catinari will undertake the action of ensuring that appropriate signs are erected so that we can attempt to preserve the quality of the playing field to as to comply with the FFSA.

I shall await to hear from you on the above mentioned points.

In closing, on behalf of the Adelaide Omonia Football Club, we thank you for the partnership and the support in 2020 and we wish you a safe and Merry Christmas.

With best regards,

Simon Panayi
President
Adelaide Omonia Football Club,



20 CORRESPONDENCE**20.3 Planning and Design Code 'Go Live' Date Announcement (Late Agenda Item)**

Correspondence has been received from the Chair of the State Planning Commission, Michael Lennon, announcing the Planning and Design Code 'Go Live' date as Friday 19 March 2021 (**Attachment 3**).

RECOMMENDATION

That the correspondence be received.

Attachments**20.3 Planning and Design Code 'Go Live' Date Announcement (Late Agenda Item)**



29 January 2021

Mr Terry Buss
Chief Executive Officer
City of West Torrens
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HILTON SA 5033

Level 5, 50 Flinders Street
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08 7109 7466
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Dear Mr Buss

I am pleased to confirm that the third and final stage of South Australia's new Planning and Design Code (the Code) is set to go live in metropolitan areas of South Australia on Friday 19 March 2021. This is the final stage in a process which began with the formation of the Expert Panel on Planning Reform in 2013.

I want to thank everyone for their contributions to the new system. These changes are inevitably complex, but we are on the edge of major and nationally significant improvements to how we plan our state.

The new system provides a much better platform for local, regional and state policy. The public should be assured the new system preserves the best of our past and looks ahead in a balanced but sure-footed way.

Stakeholders now have seven weeks to explore the ePlanning system and familiarise themselves with how the PlanSA portal works in preparation for Phase Three 'go live' on Friday 19 March.

All key users of the system should avail themselves of the multiple opportunities to train and familiarise themselves with all aspects of the system. Substantial resources and support are available for everyone to be able to access the benefits of the new system.

More than 750 professionals have already participated in PlanSA training sessions held in late 2020 with a further 2000 registered for training in early 2021. Further sessions for community members will be made available closer to Phase Three commencement. During these sessions PlanSA representatives will demonstrate how the new ePlanning system works and how to lodge a development application.

It is expected that further refinements will be made to the Phase Three Code prior to launch in response to the latest round of public consultation. As such the draft Phase Three Code currently available for review on the PlanSA portal is 'subject to change'.

Importantly, any development applications submitted prior to 19 March 2021 for metropolitan areas will continue to be assessed and approved under the current planning system. The launch of the new planning system will not affect any development application already in progress.

#16612333

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Government of South Australia
Attorney-General's Department

We genuinely appreciate your support and collaboration. Your valuable input to date has helped guide and shape the Code.

It is worth remembering the conclusions of the Expert Panel's review of the Planning System:

- *There are too many plans*
- *There are too many versions of the same rule*
- *Planning documents are convoluted and cumbersome*
- *It takes too long to update plans and rules*
- *The system is straining under the burden of assessment*
- *Assessment is too long and involves much more effort than it warrants*
- *Planning is not integrated with other government plans and policies*

The Online Planning System for South Australia's Outback and Rural Areas can be accessed here: <https://code.plan.sa.gov.au>

The draft Online Planning System for South Australia's Urban Areas can be accessed here: <https://consult.code.plan.sa.gov.au>

Details and registrations for all PlanSA learning opportunities and education sessions can be found here: <http://sapanningreform.eventbrite.com>

For more information visit www.plan.sa.gov.au or contact the PlanSA Service Desk on 1800 752 664 or email PlanSA@sa.gov.au.

We look forward to working with you in the interests of all South Australians.

Yours sincerely

A handwritten signature in black ink that reads "Michael Lennon". The signature is written in a cursive style and is underlined with a single horizontal line.

Michael Lennon
Chair