

City of
West Torrens

Between the City and the Sea



**21
22**

annual report



westtorrens.sa.gov.au/mission

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Message from the Chief Executive Officer

Welcome to my Chief Executive Officer Report for the City of West Torrens' 2021-22 financial year.

As the 12 months ended on 30 June 2022, all at the City of West Torrens could reflect with considerable satisfaction on a year during which – and despite the lingering challenges posed by the COVID-19 pandemic – we have achieved much as we continue to pursue our vision of West Torrens being the best place to live, work and enjoy life.

While many of these achievements will be covered in greater detail elsewhere in the reports of the various divisions, I would like to highlight just a few areas – and several significant achievements within them – of particular importance.

Among these are our sustainability efforts, transport and related infrastructure developments, major reviews undertaken and plans initiated, the continued roll out of our Open Space and Asset Renewal programs and softer subjects such as social events and art initiatives that remain a vital thread in the fabric of community health and wellness.

Thanks to Federal, State and Local Government grant funding opportunities, in many cases these being matched by our contribution, we invested almost \$32 million in infrastructure in 2021-22. The major beneficiaries were roads and footpaths (\$15.1 million), buildings and public land (\$6.3 million) stormwater and drainage (\$5.4 million), recreational facilities (\$3.4 million) and plant and equipment (\$1.7 million).

A further \$4.8 million was spent on the ongoing upgrade of community facilities as part of our Asset Renewal and Open Space program, with the lion's share going to Thebarton Oval/Kings Reserve (\$1.8 million), Apex Park/Lockleys Oval (\$1.2 million), Richmond Oval (\$1 million) and the

iconic Thebarton Theatre (\$800,000). Many of these projects are staged developments during the next few years so our community can be assured that we are doing everything possible to provide state-of-the-art public amenities while responsibly managing funds.

Quality open space is integral to achieving our vision of being the best place to live, work and enjoy life. Given the increase in infill developments and their impact on the demand for open space, we used the year in review to develop a new 5-year plan that reflects the current reality and remains relevant for the community.

By endorsing the City of West Torrens Open Space Plan 2021-2026 in September 2021 (following a period of community consultation) we have since been finalising a plan we believe carries all the elements required to best position us to provide spaces that are planned, managed and maintained in a way that delivers maximum benefit to our community.

We place significant value on open space as we appreciate that, in both its structured and unstructured form, it provides opportunities for people to play sport, be active, relax and connect with nature and other people. This, in turn, supports our community's health and wellbeing.

Furthermore, it delivers parks, trees, streetscapes and landscapes which enhance the amenity of West Torrens, provide shading and cooling in hot weather and improve biodiversity and stormwater management; we look forward to delivering on this exciting and extensive plan in the years to come.

Community initiatives and services, among them waste management (\$7.3 million), community development (\$2.1 million), public lighting (\$1.1 million), grants and donations (\$700,000) and community care

(\$600,000) were also beneficiaries of significant budget allocations.

It is fair to say the year in review was itself one of review, with 6 strategic plans coming under the microscope – these being the Waste and Resource Recovery Strategy, the West Torrens Stormwater Management Plan, the Transport and Movement Strategy, the Climate Adaptation and Mitigation Strategy, the Organisational Workforce Strategy and the Dog and Cat Management Plan.

Expanding on these, waste management is clearly a priority and during the year in review we captured our commitment to reduce our impact on the environment in our Draft Waste and Resource Recovery Strategy 2022-2032.

The Plan is our response to a situation where some \$6.5 million is spent each year on waste and resource recovery and management. It documents what needs to be done if we are to meet the needs and expectations of our community and remain at the forefront of exemplary environmental management.

While developing the strategy, we identified a potential solution that promised immediate recycling benefits for our community and, in concluding an arrangement with Sydney-based start-up company, RecycleSmart, we will become the first council in South Australia to implement a home collection service for recyclable items that cannot be recycled through our traditional kerbside waste service when the 6-month trial begins in August 2022.

In addition, we used the financial year in review to endorse our weekly green waste collection opt-in trial among 750 households in West Beach. Conceptualised in 2020, the trial incorporated our Compost Bin Rebate Scheme and saw green waste collected weekly, while the traditional

weekly collection of general waste was pushed out to fortnightly. It ran from February 2021 to January 2022, with early indications suggesting it was a resounding success and holds promise for both savings and environmental welfare through composting.

Another significant development in the area of environmental responsibility is the work we have undertaken with the owners of the 8,500 public lights across West Torrens, South Australian Power Networks (SAPN), to transition street lighting to the more energy-efficient and environmentally friendly LED lighting.

Following a trial of LED street lighting in Kurralta Park, we agreed that the use of LEDs provides better light output at lower electricity consumption and, as such, LED should be – and is already – our first preference when adding new lights or replacing existing ones.

In a further move to underscore our unwavering commitment to mitigate the effects of climate change by reducing our carbon footprint, cutting our waste to landfill and promoting a healthier and more vibrant environment, we will continue to develop our Climate Adaptation and Mitigation Strategy.

Much work was done through the year to bring the draft strategy to an advanced stage and it is now expected to be presented to Council for approval for public consultation during the first quarter of the new financial year. We anticipate this phase to be completed before the end of the 2022-23 financial year.

Shifting the focus to stormwater management, the West Torrens Stormwater Management Plan is designed to address the challenges posed by the increase in infill development, most particularly the greater demand it places on services and amenities such as stormwater infrastructure.

The draft plan, prepared in accordance with relevant Stormwater Management Authority guidelines

and with funding support from the Stormwater Management Authority and Green Adelaide, looks at the local drainage catchment within West Torrens and outlines strategies to better plan and improve our stormwater networks as we strive to meet the needs of our community.

Similarly, a changing population and urban landscape in West Torrens demands that we address emerging issues and continually improve our transport network and services.

Our Transport and Movement Strategy considers the many and diverse mobility needs of those who call West Torrens home, as well as businesses, visitors and those travelling through, their travel patterns, changing transport demands, parking and safety issues.

It builds on the achievements of our award-winning 2009 Transport Strategy that delivered numerous projects and programs over the past decade, with the focus on fostering resilience to climate change.

The draft strategy explores smarter ways of using the transport network, outlining initiatives such as designing people-friendly streets, introducing greening and cooler corridors to support walking and cycling and sharing a pathway to alternative and sustainable forms of private and public transport.

With public consultation attended to, the final strategy is on track for completion in the 2022-23 financial year.

No reflection on transport and movement in West Torrens can ignore the Torrens to Darlington project that creates a north-to-south corridor cutting through the heart of our city.

Its construction presents enormous opportunity to shape a better, more free-flowing city and we look forward to working with the new State Labor government of Premier Peter Malinauskas and local MP and Transport Minister Tom Koutsantonis as project design works continue to be refined in the coming financial year.

Our people, of course, are the lifeblood of West Torrens – and that includes those who work with us and all in the community.

Internally, much time and effort has been invested in our Organisational Workforce Strategy that involves a recruitment plan earmarked for implementation in the new financial year, while the groundwork on several significant projects set to benefit staff commenced in 2022-23 and will continue in subsequent years.

A little further advanced is our 2021-2025 Disability Access and Inclusion Plan which, following public consultation and endorsement by Council, was submitted to the State Government in October 2021.

Access and inclusion are close to our hearts and fit within all 5 focus areas of our Community Plan 2030, key among them Community Life and Built Environment. The former supports diversity, health and wellbeing, community cohesion and connections and looks to create opportunities to learn and enjoy the local area; while the latter ensures that housing, urban development and infrastructure contribute to attractive and safe neighbourhoods and influence how we travel in and beyond our area.



Terry Buss PSM
Chief Executive Officer

Acting on recommendations during the consultation phase of our plan, we will use the financial year ahead to, among others, establish an advisory group and a 'consultant network' that creates opportunities for ongoing feedback and ideas from people living with disability. We will work to improve access to and attendance at events, while staff will be upskilled in access and inclusion training and an information kit will be produced for businesses and stakeholders.

Still in the community and with COVID-19 restrictions easing and life slowly returning to something resembling normality, we were delighted to welcome back, albeit in a slightly different guise, one of our iconic annual festivals and take over the reins of 2 longstanding and much-loved occasions that both faced the very real prospect of permanent closure.

You may recall that while COVID-19 restrictions forced the cancellation of the popular 2022 Summer Festival, we were able to resurrect it in the form of a new 3-day celebration known as 'Westival'.

A mix of open-air cinemas, food fare and free family entertainment, the event at Lockleys Oval in the autumn of that year also featured the Fire and Spice Festival and concluded the following weekend with Bloom Café's Bloom Block Party of markets, entertainment and food trucks, supported by a Council grant.

Always mindful of our role in the community and our responsibility to seek to improve the lives of our residents and ratepayers at a local level, we were equally thrilled to step into the breach left by the departure of the SA Brewing Company (Lion) from its long-time on Port Road, Thebarton.

First, and thanks to generous sponsors, we saved the tradition of painting the SANFL premiership winner's colours on the now demolished brewery stack by transferring it to the chimney at the nearby Brickworks Markets ... and took great joy in seeing local team Woodville West Torrens Eagles being among the first to display its colours at the new location.

Come Christmas 2022, and again with the help of sponsors, we will take over the hosting of another great Adelaide tradition that brings joy to so many people, the Christmas Lights Display on the banks of the River Torrens alongside the old SA Brewing Company site.

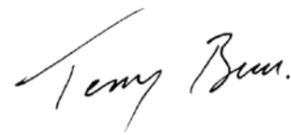
And in 2 remaining acts of community enrichment, we used the 2021-22 financial year to prepare and release our first-ever Public Art Framework and embark on a review and update of our Dog and Cat Management Plan.

While the latter is due for completion in the new financial year and is designed to address changing pet ownership needs and so ensure that our canines, felines and neighbours

all live in perfect harmony, the Public Art Framework outlines how public art, whether temporary or permanent, can contribute towards a vibrant, prosperous, creative and liveable city, where our cherished cultural diversity is respected and celebrated.

At the time of finalising this report, talks were ongoing with the Adelaide Football Club about establishing its new home at the Thebarton Oval Precinct. While it is early days, initial discussions reflect that Thebarton would be a good choice for the Club and that it would anticipate spending significant funds to upgrade facilities for both Club and community use.

As we close the books on 2021-2022 and look ahead to 2022-23 and beyond, we do so confident that we have the people to deliver on the many programs and services designed to strengthen West Torrens' standing as a most desirable destination. I thank all at Council and those within our community for their contributions and support.



Terry Buss PSM
Chief Executive Officer

West Torrens – our city

West Torrens is an appealing metropolitan location as it is close to the Adelaide Central Business District (CBD) and the city's coastline. It provides retail, industrial and service opportunities that contribute to a vibrant employment sector.

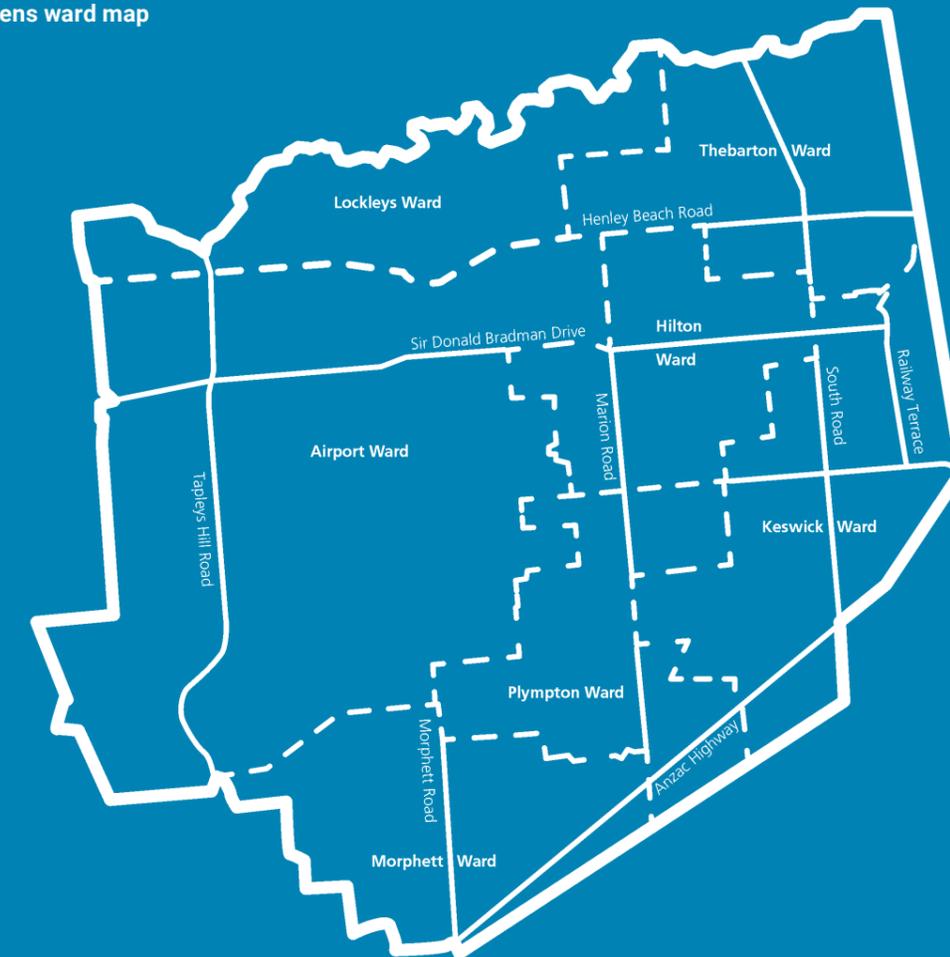
With a population of around 62,500 residents, housing needs are increasing and new residential developments are being established each year. There is also an increasing need for public amenities and new services and our Council is mindful that these need to suit our way of life now and into the future.

In recent years, we have focussed on upgrading numerous recreational and sporting facilities to better cater for our community's need; these facilities often serve more than one purpose. Some of these major upgrades are ongoing staged projects and as you will see in this year's report, we continued works on various stages of our major projects this year.

Data released from the Australia Bureau of Statistics (2016) shows that we are attracting higher proportions of people born in India, the UK and China and that more than 30 per cent of our residents were born overseas. West Torrens is attractive to those in the 20 - 45 age group and our older population (75+) is still strong in our community. To read more about West Torrens, visit westtorrens.sa.gov.au/profileid

West Torrens is well-known for its larger shopping precincts which attract visitors from further afield. Precincts such as Ikea, Harbour Town, the Brickworks Marketplace and the Mile End Homemaker Centre all help keep the local economy flourishing.

West Torrens ward map



Climate Impact Statement

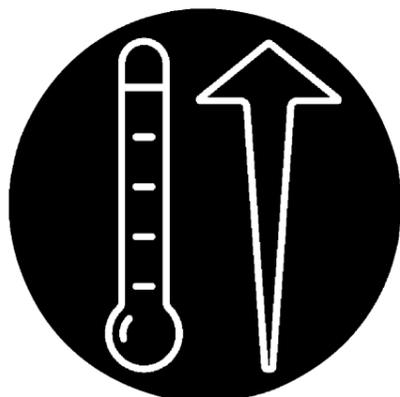
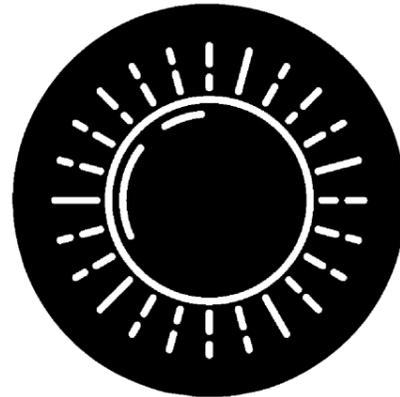
As a Council, the City of West Torrens acknowledges the scientific consensus regarding the existence of climate change and the substantial contribution the human population is making to this via greenhouse gas emissions.

We are committed to reading and adapting to the impact of climate change by:

- Considering climate adaptation in our decision making processes.
- Regularly reviewing and responding to the risks associated with climate change.
- Participating in the AdaptWest Climate Adaptation Program.
- Participating in the Western Adelaide Zone Emergency Management Committee.
- Reducing our carbon footprint by reducing energy and fossil fuel usage.
- Increasing the use of renewable energy and sustainable fuel sources.

The City of West Torrens will help increase the resilience of our community by:

- providing community programs and grants
- responsive infrastructure and greening programs that reduce urban heat
- encouraging active transport and outdoor activities
- protecting the community from the consequences of severe weather events and heatwaves.



Elected Council operations

Elected Members

The City of West Torrens' principal decision-making body is the Elected Council in session, with the Mayor and two councillors from each of the city's seven electoral wards voted onto Council for a four-year term of office. For the 2021-22 year the Council comprised:



MAYOR
Michael Coxon



KESWICK WARD
Suburbs included: Ashford, Glandore, Keswick, Keswick Terminal, Kurralta Park, Marlestone (part), Mile End (part), Mile End South, North Plympton (part), Plympton (part) Richmond (part)
Councillor John Woodward
Councillor Elisabeth Papanikolaou



MORPHETT WARD
Suburbs included: Camden Park, Glenelg North, Novar Gardens, Plympton (part)
Councillor Anne McKay
Councillor David Wilton



AIRPORT WARD
Suburbs included: Brooklyn Park (part), Fulham, Lockleys, West Beach, Airport, Glenelg North (part)
Councillor Brandon Reynolds
Councillor Jassmine Wood



LOCKLEYS WARD
Suburbs included: Fulham (part), Lockleys (part), Torrensville (part) Underdale (part)
Councillor Kym McKay
Councillor Daniel Huggett



PLYMPTON WARD
Suburbs included: Marlestone (part), Netley, North Plympton (part), Plympton (part)
Councillor Simon Tsiaparis
Councillor Surender Pal



HILTON WARD
Suburbs included: Brooklyn Park (part), Cowandilla, Hilton, Mile End (part), Richmond (part) Torrensville (part), West Richmond
Councillor Cindy O'Rielley
Councillor George Vlahos



THEBARTON WARD
Suburbs included: Mile End (part), Thebarton, Torrensville (part), Underdale (part)
Councillor Graham Nitschke
Councillor Dominic Mugavin

Elected Council operations

Council's representation quota

In accordance with Section 12 of the Local Government Act 1999 (the Act), a council is required to conduct an Elector Representation Review at least once in every 8 years. A review may relate to the composition of the council, or of the wards of the council, or may relate to those matters generally.

The Act sets out the requirements for conducting a review and stipulates timeframes to ensure that members of the public have ample opportunity to make submissions at key stages of the review process.

In order to commence a review, a council is required to prepare a Representations Options Paper (the Paper) which outlines

the representation structures available. The Paper addresses the representation and governance issues that are likely to arise with respect to the matters under review and also presents the advantages and disadvantages of the options under consideration.

At the end of the consultation process, the council must submit a report, which details a summary of any amendments resulting from the public consultation process, to the Electoral Commissioner of South Australia for certification.

Section 28 of the Act allows for eligible electors to initiate a proposal to alter the boundaries of a council area, or ward boundaries, or the

composition of the council. This is a separate process from the automatic review provisions.

The City of West Torrens began an Elector Representation Review in October 2020 and was completed in November 2021. No ward boundary changes were made as part of the Elector Representation Review.

The following table shows a comparison of the elector representation quota for the City of West Torrens compared with similar sized councils in South Australia using the Australian Classification of Local Governments (ACLG) Urban Development Medium (UDM) category.

Council	Population	Electors	Elected Members (including Mayor)	Representation quota
Burnside	46,444	32,398	13	2,492
Campbelltown	55,475	37,137	11	3,376
Holdfast Bay	37,315	28,895	13	2,222
Mitcham	68,180	49,749	14	3,553
Norwood, Payneham, St Peters	37,850	26,261	14	1,875
Unley	39,082	28,044	13	2,157
West Torrens	62,469	43,183	15	2,878

Source: Local Government Association of South Australia

Elected Member allowances

The register of Elected Member allowances and benefits is available for inspection upon request at the Civic Centre. Elected Member allowances are determined by the State's Remuneration Tribunal.

Allowances payable to members for the 2021-2022 financial year were:

Position	Figure per annum 2021-2022
Mayor	\$87,964
Councillors	\$22,117
Deputy Mayor	\$6,926 (see note)
Chair of a Prescribed Committee	\$6,926 (see note)
Member of the Mendelson Foundation	\$6,926 (see note)
Presiding Member of the Council's Assessment Panel (CAP)	\$12,189
Member of the CAP	\$6,649 (see note)
Independent Member of Audit General Committee	\$882 sitting fee

Note: When an Elected Member occupies one or more of the additional positions listed above (eg Deputy Mayor and Chair of a Committee) they receive only one additional allowance - i.e. councillor allowance of \$22,117 plus one additional allowance of \$6,926 = \$29,043.00

In addition to the annual allowance determined by the Remuneration Tribunal, Elected Members were provided with communications equipment, such as computers, tablets and mobile telephones, to assist them in the proper discharge and performance of their legislative duties.

Elected Members were also afforded the opportunity to attend training and conferences in order to ensure that their knowledge and understanding of local government was contemporary, in order to make sound strategic, policy and financial decisions.

The Mayor was also provided with a vehicle to undertake official duties.

Elected Members were required to reimburse Council for any private use of equipment provided.

Elected Council operations

Elected Members professional development

The Council Policy 'Elected Members Professional Development' was approved by Council on 5 November 2019. Following the announcement of a Major Health Emergency Declaration due to COVID-19 in March 2020, Elected Members attendance at local, state and national seminars and conferences was restricted during the 2021-2022 period to comply with the relevant public health guidelines. On 24 May 2022, the SA COVID-19 Major Emergency Declaration was revoked.

Some of the professional development opportunities undertaken included:

- 2021 Morphett Business Breakfast
- 2021 Council Best Practice Showcase and LGA Annual General Meeting
- Elected Member Strategic Planning Day Workshop (confidential)
- 2021 Council Best Practice and LGA Ordinary General Meeting
- Elected Member Briefing – Torrens to Darlington (T2D) Project
- 2022 Australian Local Government Association National General Assembly.

Decision making framework

Council meetings

During the past year, Council met to consider information, reports and recommendations from the administration; to set budgets and arrive at decisions on strategies and policies to benefit the community.

Regular Council meetings took place on the first and third Tuesday of each month, with one meeting being held in December 2021 and one in January 2022. Meetings were held in the City of West Torrens Civic Centre, 165 Sir Donald Bradman Drive, Hilton, or via the teleconferencing platform Zoom (where required). The teleconference meetings were in response to relevant public health guidelines and recommendations as a result of COVID-19.

During the 2021-2022 period, one Council and Standing Committee meeting was held via the platform Zoom on Tuesday 18 January 2022.

Notices of meetings

Notices of meetings were on public display in the Civic Centre (165 Sir Donald Bradman Drive, Hilton), the Hamra Centre Library (1 Brooker Terrace, Hilton) as well as on Council's website, westtorrens.sa.gov.au

Agendas and minutes

Council, Committee and Council Assessment Panel agendas were placed on public display not less than 3 days before meetings, in the Civic Centre (165 Sir Donald Bradman Drive, Hilton), the Hamra Centre Library (1 Brooker Terrace, Hilton) as well as on Council's website, westtorrens.sa.gov.au. Minutes of the meetings were also on display in the Civic Centre and Hamra Centre Library within 5 days of the meeting being held. Members of the public could obtain copies of agendas and minutes of Council and Committee meetings for a fee, or view the information free of charge from our website.

Information or Briefing Sessions (previously known as Informal Gatherings)

A reform undertaken into local government has seen some changes made to the Local Government Act 1999 (the Act) by the Statutes Amendment (Local Government Review) Act 2021.

Due to this reform, Informal Gatherings are now known as Information or Briefing Sessions under Section 90A of the Act, which is a new section that replaces previous provisions and regulations relating to Informal Gatherings under Section 90(8).

Section 90A of the Act provides that the Council or the Chief Executive Officer may arrange for the holding of an information or briefing session where more than one member of the Council or Council Committee is

invited to attend or be involved in the session, provided that any matters discussed relating to a matter that would ordinarily form part of the agenda for a formal meeting of the Council or a Council Committee are not dealt with in such a way as to obtain, or effectively obtain a decision.

Information or Briefing sessions will be used for the sole purpose of discussing a matter that is, or is intended to be, part of the agenda for a formal meeting of the Council or Council Committee.

In 2021-2022, the Council held 18 Information or Briefing Sessions, of which 4 were confidential.

Council Committees

Council committees were established in accordance with Section 41 of the Local Government Act 1999. In line with its 'Terms of Reference', the role of each committee was to consider reports and other information, such as the results of community consultation, and then make recommendations to Council. The recommendations were given effect only when adopted by Council.

City Finance and Governance Standing Committee

Presiding member: Cr Brandon Reynolds

Meetings: third Tuesday of every month in conjunction with Council.

Comprised all Elected Members and met to discuss issues and make recommendations to Council on:

- financial sustainability and reporting
- long-term financial plan and annual plan and budget
- budget review
- rating matters
- procurement
- information technology
- fees and charges
- accounting functions
- creditor payments and credit card reporting

- Elected Member allowances and benefits reporting
- Australian and State government funding
- records management
- corporate governance
- by-laws and legislation
- legislation
- roads opening and closing
- annual report
- legislation
- Freedom of Information.

City Services and Climate Adaption Standing Committee

Presiding member: Cr Dominic Mugavin

Meetings: first Tuesday of every month in conjunction with Council

Comprised all Elected Members and met to discuss issues and make recommendations to Council on:

- public works
- traffic and parking management
- library services
- aged services
- youth services
- service centre
- capital works
- fleet management
- animal management
- parking matters
- public and environmental health
- immunisation
- stormwater drainage
- public lighting
- development control administration
- environmental sustainability
- climate change.

City Advancement and Prosperity General Committee

Presiding member: Cr George Vlahos

Meetings: fourth Tuesday of the month in February, April, June, August, October.

Comprised 8 Elected Members and met to discuss issues and make recommendations to Council on:

- strategic asset management
- economic development
- corporate planning, performance and policy
- strategic land use policy
- community land management plans
- community and partnership grants
- community engagement
- Civic awards and Australia Day awards
- festivals and events.

City Facilities and Waste Recovery General Committee

Presiding member: Cr Kym McKay

Meetings: fourth Tuesday of the month in March, May, July, September, November

Comprised 9 Elected Members and met to discuss issues and make recommendations to Council on:

- open space, sport and recreation
- community hubs and management of community centres
- property leasing, disposal and acquisition
- building and facilities management
- waste management and resource recovery.

Audit General Committee

Presiding Member: Cr John Woodward

Meetings: second Tuesday of the month in February, April, June, August, October.

Comprised 2 Elected Members and 2 independent members. The Committee was established pursuant to Section 126 of the Local Government Act 1999 with responsibility to monitor the risk management and internal control environment of Council's operations as well as overseeing Council's internal and statutory audit functions.

Chief Executive Officer Performance Review General Committee

Presiding member: Cr Cindy O'Rielly

Meetings: annually.

Comprised 8 Elected Members who met annually to review and make recommendations to Council in relation to the performance of the Chief Executive Officer.

Council Assessment Panel

The Council established its independent Council Assessment Panel in accordance with the Planning, Development and Infrastructure Act 2016 on 1 October 2017.

Presiding member: Shanti Ditter

Meetings: second Tuesday of each month.

Comprised of one Council member and 4 independent members.

Met to consider and make decisions on certain development applications submitted to Council. Decisions made by CAP are not subject to review by Council. Appeals against most CAP decisions can, however, be made to the Environment, Resources and Development Court.

Building Fire Safety Committee

Meetings: as required

Comprised one Council staff member, a Metropolitan Fire Service (MFS) representative, a person with relevant expertise in fire safety and a person with qualifications in building surveying. There was no Elected Member representation. This Committee operated pursuant to Section 157 of the Planning, Development and Infrastructure Act 2016.

Working parties

Council had 2 working parties consisting of Elected Members, staff and members of the community to investigate and examine specific issues. These included the City of West Torrens Road Safety Group and Local Area Traffic Management Working Party.

Elected Council operations

Public participation

Members of the public could express their views and opinions to Council in a number of ways including:

Deputations

A deputation is a verbal way of presenting an issue to the notice of all Elected Members at a Council meeting. It is undertaken in accordance with the Code of Practice - Procedures at Meetings and the Local Government (Procedures at Meetings) Regulations 2013. All deputation requests must be made in writing to the Chief Executive Officer (CEO) no later than one week before the Council meeting.

During the year the CEO and Mayor approved 5 deputations. While the public were excluded from Council meetings due to COVID-19 restrictions, approved delegations were an exception.

Date	Nature of deputation
15 March 2022	New Community Shed
15 March 2022	Installation of traffic controls on Birkalla Terrace, Plympton
15 March 2022	Traffic management on Birkalla Terrace, Plympton
17 May 2022	Operation Flinders
7 June 2022	Babes on Bikes Campaign

Petitions

A petition is a formal written request or submission to Council, which has been signed by multiple people. A standard petition form is available on Council's website and provides a template for compiling a petition.

One petition was presented to Council this reporting year.

Date - 15 March 2022.

Nature of deputation - Installation of traffic controls on Birkalla Terrace, Plympton

Written requests

A member of the public may write to Council on any Council policy, activity or service.

Elected Members

Members of the public may contact Elected Members to discuss any issue relevant to Council. Elected Member contact details are available on Council's website and in each issue of Council's quarterly magazine, letterbox distributed to households in West Torrens (4 times per year).

Website

The Council's website provides an online feedback form which may be completed to provide any comment on Council's services or programs.

Your Say

Your Say is Council's primary online community engagement tool with a membership of more than 1,000 subscribers. Your Say provides our community with the opportunity to be kept up-to-date with community engagement projects and sessions throughout the year.

Other

Members of the public can also contact Council via phone, sms, online chat, email, social media and face to face.

Council, Committees and CAP meetings

The table below details the number of Council and/or committee meetings for the reporting period.

Meetings from 1 July 2021 to 30 June 2022:

Type of meeting	Number
Council	19
City Services and Climate Adaptation Standing Committee	11
City Finance and Governance Standing Committee	10
Special Meeting of City Finance and Governance Standing Committee	1
Audit General Committee	5
City Advancement and Prosperity General Committee	4
City Facilities and Waste Recovery General Committee	5
Council Assessment Panel	11
Special Meeting of Council Assessment Panel	1
Chief Executive Officer Performance Review General Committee	1
Building and Fire Safety Committee	4
Special Meeting of Building and Fire Safety Committee	2

Due to the COVID-19 emergency declaration, amendments to the Local Government Act 1999 via Electronic Participation in Council Meetings Notice No1 2020 were issued by the Minister for Transport, Infrastructure and Local Government on 31 March 2020 which enabled Members to participate in, and the public to attend, Council meetings via electronic means. Council and Committee meetings were livestreamed via a Zoom public link, available on Council's website. Due to COVID-19 physical distancing restrictions, members of the public were excluded from attending Council meetings.

During 2021-2022 financial year, one Council meeting was held via the teleconferencing platform Zoom while 3 Council meetings were held as a hybrid meeting. One Council Assessment Panel (CAP) meeting was held via Zoom while 6 CAP meetings were held as a hybrid meeting. Three Audit General Committee meetings were held via Zoom. One City Facilities and Waste Recovery General Committee meeting was held via Zoom and one was held as a hybrid meeting. The Special Meetings of Building and Fire Safety Committee were held via Zoom.

Elected Council operations

Elected Member attendance

Council and Standing Committee meetings 1 July 2021 to 30 June 2022

Elected Member	Full Council	Standing Committees	Special meeting of City Finance and Governance Standing Committee	Total number of meetings	Leave of absence granted	Apology for meeting
Total number of meetings	19	21	1	41	N/A	N/A
Mayor M Coxon	19	21	1	41	0	0
Cr B Reynolds	16	18	1	35	0	6
Cr J Wood	18	20	1	39	0	2
Cr C O'Rielley	18	20	1	39	0	2
Cr G Vlahos	18	20	1	39	0	2
Cr E Papanikolaou	18	20	1	39	0	2
Cr J Woodward	19	21	1	41	0	0
Cr K McKay	19	21	1	41	0	0
Cr D Huggett	16	18	1	35	0	6
Cr A McKay	17	19	1	37	0	4
Cr D Wilton	10	11	1	22	0	19
Cr S Pal	16	18	1	35	2	4
Cr S Tsiaparis	19	21	1	41	0	0
Cr G Nitschke	18	20	1	39	0	2
Cr D Mugavin	19	21	1	41	0	0

The above figures exclude the Council Assessment Panel and General Committees as not all Elected Members were appointed to these committees.

Confidential items and review of Council decisions

Confidential items

Section 90(2) of the Local Government Act 1999 (Act) specifies that Council and Committee meetings are to be held in a place open to the public. However, this principle is occasionally outweighed by the need to keep information or discussion confidential.

Section 90(3) of the Act details the types of matters which may be discussed in confidence.

The relevant subsections that were applied to business items considered during 2021/22 are detailed here.

Council meetings

From 1 July 2021 to 30 June 2022, 22 out of 360 items (6.11%) of Council and Standing Committees business were dealt with and/or retained in confidence. Of the 22 items retained in confidence, 3 were released and 19 remained in confidence as at 30 June 2022.

Confidential orders were reviewed by the Chief Executive Officer on a monthly basis and revoked if required. Any confidential order that exceeded 12 months or required extension was reviewed by Council.

2021-2022 items

Three business items, tabled below, were considered under s90(3)(a) and 2 were retained in confidence under s91(7) of the Act on the basis that the premature disclosure of this information would be unreasonable; given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council. One was released in this financial year (2021 - 22).

Meeting date	Item	Status
3 August 2021	Appointment of Member to the Brown Hill and Keswick Creeks Stormwater Board	Confidential
2 November 2021	Chief Executive Officer's Performance - 2021	Released 2 May 2022
16 November 2021	Resignation and Appointment of Council Assessment Panel Deputy Independent Member (Attachment 1)	Confidential

One business item, tabled below, was considered under s90(3)(a) and (i) and retained in confidence under s91(7) of the Act because the report involved personal affairs of the ratepayers named in the report and Council litigation.

Meeting date	Item	Status
18 January 2022	Sale of Property for the Non Payment of Rates	Confidential

Elected Council operations

Ten business items, tabled below, were considered under s90(3)(b)(i) and (ii) and retained in confidence under s 91(7) of the Act on the basis that they may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible price or outcome which would, on balance, be contrary to the public interest.

Meeting date	Item	Status
3 August 2021	Thebarton Theatre Update	Confidential
7 September 2021	Possible Acquisition of Land - Update Request for rent and other relief - Weslo Holdings Pty Ltd	Confidential
2 November 2021	Weslo Holdings Pty Ltd request for rent and other relief - Update	Confidential
14 December 2021	Thebarton Theatre Redevelopment - Update	Confidential
19 April 2022	Possible Acquisition of Land - Update	Confidential
17 May 2022	Thebarton Theatre Complex and Weslo Holdings Pty Ltd Negotiations - Update Leasing Arrangements - Thebarton Oval Precinct - Update Confidential Motion with Notice - Possible Acquisition of Land	Confidential
7 June 2022	Thebarton Theatre Complex and Weslo Holdings Pty Ltd Negotiations - Update	Confidential

One business item, tabled below, was considered under s90(3)(d)(i) and (ii) and retained in confidence under s91(7) of the Act on the basis that the builder's submission for display of SANFL premier and runner up colours on Hoffmann Kiln Chimney had been provided in confidence and was not for public disclosure.

Meeting date	Item	Status
3 August 2021	Request to use Hoffmann Kiln Chimney to display SANFL Premier and Runner Up colours (Attachment 2)	Confidential

One business item, tabled below, was considered under s90(3)(g) and retained in confidence under s91(7) of the Act because advice was received from the Attorney-General's Department suggesting for the matter to be considered in confidence.

Meeting date	Item	Status
17 May 2022	Response to the State Planning Commission on Glandore Character Code Amendment	Confidential

One business item, tabled below, was considered under s90(3)(g) and (j)(i)) and retained in confidence under s91(7) of the Act because the Auditor General had directed that all communication regarding the examination (including email correspondence) be treated as confidential and not made publicly available or published (such as in the Council's meeting minutes) until the finalisation of the report.

Meeting date	Item	Status
6 July 2021	Kerbside Waste Management Services	Confidential

One business item, tabled below, was considered under s90(3)(h) and (i)) and retained in confidence under s91(7) of the Act because the report contained legal advice and related to litigation that Council believed on reasonable grounds would take place.

Meeting date	Item	Status
6 July 2021	Public Lighting Rebate Dispute	Confidential

One business item, tabled below, was considered under s90(3)(i) and retained in confidence under s91(7) of the Act because it was important to ensure that legal privilege was maintained with regard to this matter.

Meeting date	Item	Status
7 September 2021	Planning, Development and Infrastructure Act: Anzac Highway, Glandore	Confidential

Three business items, tabled below, were considered under s90(3)(j)(i) and (j)(ii) and one was retained in confidence under s91(7) of the Act on the basis that the information, the disclosure of which would divulge information provided on a confidential basis and would, on balance, be contrary to the public interest. Two business items were released in this financial year (2021 - 22).

Meeting date	Item	Status
6 July 2021	Proponent Led Code Amendment 1	Released 12 August 2021
6 July 2021	Private Proponent Code Amendment 2	Released 13 October 2021
10 May 2022	Resumption of Item 9.1 - Budget and Annual Business Plan 2022/23 (motion moved to consider under Confidence)	Confidential

Confidential Items from 2020 - 2021 that were reviewed in the 2021-2022 financial year

One item that was retained in confidence during 2020 - 21 financial year was released in this financial year (2021-2022) and 13 items were retained in confidence as tabled below.

Meeting date	Item	Status
7 July 2020	Rate Equivalent Payments by Adelaide Airport Limited Weslo Holdings and Thebarton Theatre - Update	Confidential
4 August 2020	Appointment of Members to the Brown Hill and Keswick Creeks Stormwater Board (Attachments and any associated documentation)	Confidential
18 August 2020	Possible Acquisition of Land - Update	Confidential
20 October 2020	Weslo Holdings - Update	Confidential
3 November 2020	Possible Acquisition of Land - Update	Confidential
17 November 2020	Weslo - Request for New Lease	Confidential
8 December 2020	Appointment of Council Assessment Panel 2021-2022 (Attachment 2)	Released 8 December 2021
16 March 2021	Lease Matters for 3RT Technologies - Tenant of 240 Morphett Rd, North Plympton (Depot)	Confidential
20 April 2021	Waste Recycling Options Assessment	Confidential
4 May 2021	Thebarton Theatre Complex - Update Possible Acquisition of Land - Update	Confidential
18 May 2021	Confidential Motion with Notice - Possible Acquisition of Land	Confidential
1 June 2021	Reappointment of Member to the Brown Hill and Keswick Creeks Stormwater Board (Attachment One)	Confidential

Elected Council operations

Confidential Items from 2019 - 20 that were reviewed in the 2021-2022 financial year

One item that was retained in confidence during 2019 - 20 financial year was released in this financial year (2021-2022) and 7 items were retained in confidence as tabled below.

Meeting date	Item	Status
2 July 2019	Divestment of Council Property at 108-120 Marion Road, Brooklyn Park	Confidential
6 August 2019	Amazone Tower Legal Advice	Released 27 August 2021
3 September 2019	Divestment of Council Property at 108-120 Marion Road, Brooklyn Park	Confidential
18 February 2020	Weslo Holdings - Update	Confidential
3 March 2020	3RT Technologies Pty Ltd Lease - 240 Morphett Road, North Plympton	Confidential
17 March 2020	Weslo Holdings - Update	Confidential
31 March 2020 (Special Council)	Interim COVID-19 Support Measures for Commercial Leases and Licences	Confidential
5 May 2020	Possible Acquisition of Property	Confidential

Confidential Items from 2018 - 19 that were reviewed in the 2021-2022 financial year

Three items that were retained in confidence during the 2018 - 19 financial year were not released in this financial year (2021 - 22) and still remain in confidence as tabled below.

Meeting date	Item	Status
15 January 2019	Audit General Committee Establishment (Attachment 2)	Confidential
19 February 2019	Divestment of Council Property	Confidential
4 June 2019	Sale of Property for the Non Payment of Rates	Confidential

Confidential Items from 2017 - 18 that were reviewed in the 2021-2022 financial year

One item that was retained in confidence during the 2017 - 18 financial year was not released in this financial year (2021-2022) and still remains in confidence as tabled below.

Meeting date	Item	Status
19 June 2018	Divestment of Council Property	Confidential

Confidential Items from 2016 - 17 that were reviewed in the 2021-2022 financial year

There were no items still retained in confidence from the 2016 - 17 financial year.

Confidential Items from 2015 - 16 that were reviewed the 2021-2022 financial year

Three items that were retained in confidence during the 2015 - 16 financial year were not released in this financial year (2021-2022) and still remain in confidence as tabled below.

Meeting date	Item	Status
15 March 2016	Rates Agreement - Adelaide Airport	Confidential
3 May 2016	Divestment Proposal - Brickworks Riverfront Land	Confidential
7 June 2016	Divestment Proposal Update - Brickworks Riverfront Land	Confidential

Confidential Items from 2014 - 15 that were reviewed in the 2021-2022 financial year

Three items that were retained in confidence during the 2014 - 15 financial year were not released in this financial year (2021-2022) and still remain in confidence as tabled below.

Meeting date	Item	Status
20 January 2015	Brickworks Riverfront Land - Expression of Interest	Confidential
3 March 2015	Brickworks Riverfront Land - Divestment Proposal	Confidential
21 April 2015	Brickworks Riverfront Land - Divestment Proposal	Confidential

Confidential Items from 2013 - 14 that were reviewed in the 2021-2022 financial year

One item that was retained in confidence during the 2013 - 14 financial year was not released in this financial year (2021-2022) and still remains in confidence as tabled below.

Meeting date	Item	Status
19 November 2013	Brickworks Markets - Retained Land	Confidential

City Facilities and Waste Recovery General Committee Meetings

The City Facilities and Waste Recovery General Committee was established pursuant to Section 41 of the Local Government Act 1999 for the period 1 February 2019 to the conclusion of the 2022 Local Government elections.

From 1 July 2021 to 30 June 2022, one out of 44 items (2.27%) of Committee business was dealt with in confidence.

One business item, tabled below, was considered under s90(3)(b)(i),(d)(i) and (j)(i) and retained in confidence under s91(7) of the Act on the basis that it could prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome for the benefit of the Council and the community in regard to matters dealing with the Torrens to Darlington (T2D) Project. Council also considered information, the disclosure of which could reasonably be expected to breach duty of confidence owed to the Department of Infrastructure and Transport (DIT).

Meeting date	Item	Status
22 March 2022	Torrens to Darlington (T2D) Project update and Impacts to Council Facilities (Thebarton Oval and Kings Reserve Precinct)	Confidential

Confidential items from 2020 - 21 that were reviewed in 2021 - 22 financial year

One item that was retained in confidence during the 2020 - 21 financial year was not released in this financial year (2021-2022) and still remains in confidence as tabled below.

Meeting date	Item	Status
22 September 2020	Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition	Confidential

Confidential items from 2019 - 20 that were reviewed in 2021 - 22 financial year

One item that was retained in confidence during the 2019 - 20 financial year was not released in this financial year (2021-2022) and still remains in confidence as tabled below.

Meeting date	Item	Status
23 July 2019	Weslo Holdings Pty Ltd - Thebarton Theatre Complex, Projects and Business Plan, Lease Update and Air-conditioning Upgrade	Confidential

Elected Council operations

Chief Executive Officer Performance Review General Committee

From 1 July 2021 to 30 June 2022, there was one meeting of the Chief Executive Officer Performance Review General Committee. One business item, tabled below, was considered under s90(a) and released this financial year (2021/22).

Meeting date	Item	Status
21 October 2021	Chief Executive Officer's Performance - 2021	Released 21 April 2022

Confidential items from 2020 - 21 that were reviewed in the 2021-2022 financial year

There are no items still retained in confidence from the 2019 - 20 financial year.

Audit and Risk Prescribed General Committee Meetings

The Audit General Committee was established pursuant to Sections 41 and 126 of the Local Government Act 1999 and regulation 17 of the Local Government (Financial Management) Regulations 2011, for a 4 year period from 1 February 2019 to the conclusion of the 2022 Local Government elections.

From 1 July 2021 to 30 June 2022, one out of 35 items (2.86%) of Committee business was dealt with in confidence.

The one business item, tabled below, was considered under s90(3)(g) and (j)(i) and retained in confidence under s91(7) of the Act because the Auditor General directed that all communication regarding the examination (including email correspondence) be treated as confidential and not made publicly available or published (such as in the Council minutes) until the report is finalised.

Meeting date	Item	Status
10 August 2021	Kerbside Waste Management Services	Confidential

Confidential items from 2016 - 17 that were reviewed in 2021 - 22 financial year

One item that was retained in confidence during the 2016 - 17 financial year was not released in this financial year (2021-2022) and still remains in confidence as tabled below.

Meeting date	Item	Status
17 October 2016	Information Services Security Audit (Audit and Risk Committee)	Confidential

Council Assessment Panel

Regulation 13(2)(a) (vii) and (viii) of the Planning, Development and Infrastructure (General) Regulations 2017, specifies that Council Assessment Panel (CAP) meetings are held in a public place, but on occasions this principle is outweighed by the need to keep the information or discussion confidential.

From 1 July 2021 to 30 June 2022, 3 out of 58 items (5.12 per cent) of CAP business were dealt with in confidence under regulation 13(2)(a)(vii):

- (vii) matters that must be considered in confidence in order to ensure that the assessment panel, or any other entity, does not breach any law, or any order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty;

Meeting date	Item	Status
14 September 2021	25 Mortimer Street, Kurralta Park	Released 29 September 2021
10 May 2022	437 Henley Beach Road, Brooklyn Park	Confidential
14 June 2022	5-9 Palmyra Avenue, Torrensville	Confidential

Confidential items from 2020 - 21 that were reviewed in 2021 - 22 financial year

One item that was retained in confidence during 2020 - 21 financial year was released in this financial year (2021-2022)

Meeting date	Item	Status
8 June 2021	11 Clifford Avenue, Kurralta Park	Released 15 July 2021

Review of internal decisions

Section 270 of the Local Government Act 1999 provides for the internal review of decisions of the Council, employees and other people acting on Council's behalf. During 2021-2022, 4 applications for review of a Council decision were submitted.

Description of matter	Date Received	Outcome of Review
Internal review request received regarding the condition of road surface of Ballantyne Street Thebarton0	26 September 2021	Review completed and decision upheld.
Internal review request received regarding a refused cross over application	10 September 2021	Review withdrawn.
Internal review request received regarding development application refusal	30 September 2021	Review completed and decision upheld.
Internal review request received regarding refused financial hardship application	8 October 2021	Review completed and decision upheld.

Elected Council operations

Ombudsman enquiries

Applicants were notified about their right to apply to the Ombudsman for assistance should they be dissatisfied with the findings of the Section 270 review. In the year in review, Council responded to 7 new enquiries from the SA Ombudsman; no negative findings were made against Council.

In accordance with the Council Policy - Customer Complaints, the Administration received and managed requests for service and general complaints within the 2021-2022 financial year.

Access to Council documents

A list of documents and registers, which are accessible to the public, is listed later in this document.

Freedom of Information

During 2021-22, Council processed 15 Freedom of Information (FOI) requests and zero requests for internal review of an FOI determination and provided its Annual Return to State Records.

Information on the FOI process, application forms, fees and access to documents is available from Council's accredited FOI officers. If required, these officers will assist anyone seeking to amend Council records

containing their personal affairs. More information on, and application forms for, the FOI process are available from Council, on our website and on the State Records website.

A member of the public wishing to amend the Council's records concerning their personal affairs may email governance@wtcc.sa.gov.au or phone 8416 6333 and speak with an accredited FOI officer.

In accordance with Section 9 of the Freedom of Information Act 1991, Council must make available for public inspection an annual 'Information Statement' that provides an overview of its structure, functions and documents. This information is detailed in other sections of this annual report and can be viewed on Council's website.

Subsidiaries

On 27 February 2018 a notice appeared in the South Australian Government Gazette announcing the establishment of the Brown Hill and Keswick Creeks Stormwater Board.

The Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens established the Board pursuant to Section 43 of the Local Government Act 1999. This Board oversees the construction of stormwater infrastructure of the Brown Hill

and Keswick Creeks Stormwater Management Plan. The Board's financial statements for the year ended 30 June 2022 appear later in this report.

Public Interest Disclosure

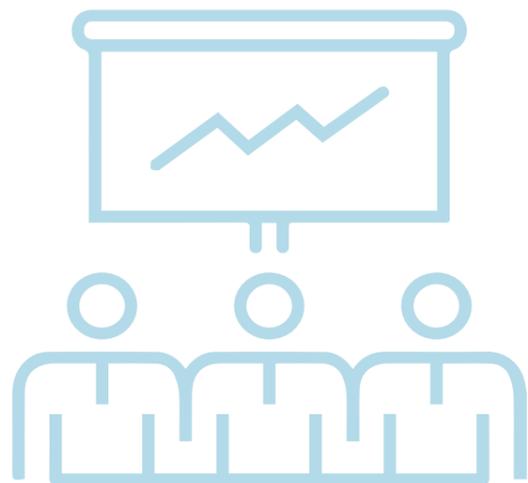
The Public Interest Disclosure Act 2018 protects people who disclose information about serious wrong doing within the South Australian public sector, including local government.

The City of West Torrens does not tolerate improper conduct by its employees, officers or Elected Members, or the use of reprisals against those who disclose such conduct.

Due to the changed nature of the Public Interest Disclosure Act 2018, there are no statistics on disclosures received.

Gifts and benefits

No Council-funded gifts were provided to Elected Members or staff in the reporting year. From time to time gifts may be provided to Elected Members or staff from the general public. A register of both Elected Members and employee gifts and benefits is available on our website - westtorrens.sa.gov.au



Management

The City of West Torrens' Administration is responsible for the day-to-day operations and affairs of the organisation. It provides advice to the Elected Council on strategies and policy direction, implements Elected Council decisions and ensures that Council and its employees comply with statutory obligations. Managers and staff also carry out the regulatory and service roles of a local government body.

During this current reporting period, the Management Team comprised the Chief Executive Officer, 3 General Managers, 10 Department Managers and one Management Lead, operating under delegated authority according to their levels of training and responsibility.

This year the City of West Torrens saw the appointment of Paul Della to the position of General Manager Corporate and Regulatory Services as well as the creation of a new portfolio to implement the new requirements under South Australia's Local Government Reform.

Management staff are employed on 5-year contracts, comprising a package of base salary plus allowances such as use of vehicle and provision of telecommunications equipment.

Remuneration

During 2021-22 the Chief Executive Officer remuneration (including superannuation) was \$345,937. The Deputy Chief Executive

Officer remuneration (including superannuation) was \$251,255. Remuneration for General Managers (including superannuation) ranged from \$203,397 - \$239,290.

In addition to monetary remuneration, all members of Executive were provided with mobile phones, tablets/ ipads and vehicles for work and personal use.

The register of employee remuneration and benefits is available for inspection on request at the Civic Centre and is also available on our website, westtorrens.sa.gov.au.

The accompanying flow chart shows the Management structure of the City of West Torrens as at the end of the financial year for 2022.



Terry Buss PSM
Chief Executive Officer



Angelo Catinari
Deputy Chief Executive Officer



Pauline Koritsa
General Manager Business and Community Services



Paul Della
General Manager Corporate and Regulatory Services

Management structure as at 30 June 2022

Terry Buss PSM
Chief Executive Officer

Angelo Catinari
Deputy Chief Executive Officer and General Manager Urban Services

Pauline Koritsa
General Manager Business and Community Services

Paul Della
General Manager Corporate and Regulatory Services

Hannah Bateman
Manager, City Development

Dean Ottanelli
Manager, City Property

Joe Ielasi
Manager, City Assets

Peter Richardson
Manager, City Operations

Celine Luya
Manager, Community Services

Sue Curran
Manager, Strategy and Business

Liz Johnson
Management Lead, LG Reform and Integrity

Robyn Butterfield
Manager, Regulatory Services

Lisa Gilmartin
Manager, Financial Services

Deb Cann
Manager, People and Culture

Chris James
Manager, Information Services

Strategic Management

One of the objectives of a council is to be responsive to the needs, interests and aspirations of individuals and groups within its community. We are also required to provide services, facilities and programs that are adequate and appropriate for our community.

'Strategic planning' establishes the future direction for the entire council in consultation with the local community - that is everyone who lives, works or visits the area. It provides an opportunity to determine the council's long-term objectives, evaluate its operations and develop strategies to address unique local issues. It also helps us identify opportunities to contribute to the achievement of State Government objectives, explore the potential to work in partnership with other government organisations in service delivery and participate, where appropriate, in activities on a regional basis.

The Local Government Act 1999 requires councils to develop and adopt plans for the management of their area; these are referred to as strategic management plans. Our 'Community Plan' is the lead document in our Council's suite of strategic management plans. This plan is a statement of what the City of West Torrens will do to help achieve the community's vision of 'West Torrens - committed to being the best place to live, work and enjoy life'.

Our current 'Community Plan 2030' was approved by Council in February 2021 and considers current challenges and societal trends, changing lifestyles and demographics of the area. Our focus areas and objectives for the West Torrens' community are outlined on the following pages.

Other key strategic management plans complement and support the Community Plan 2030 including our 10 Year Financial Management Plan (incorporated in our Annual Budget and Business Plan) and our Infrastructure and Asset Management Plans.

During the year a number of strategic and corporate plans were either updated or introduced, these included:

- Climate Adaptation Strategy - to be approved in the new financial year.
- Disability Access and Inclusion Plan 2021 - 2025, approved October 2021.
- Dog and Cat Management Plan - to be approved in the new financial year.
- Open Space Plan 2021 - 2026, approved September 2021.
- Public Art Framework 2022 - 2032, approved March 2022.
- Public Health Plan 2021 - 2026, approved by Deputy Chief Public Health Officer February 2022.
- West Torrens Local Drainage Stormwater Management Plan - to be approved in the new financial year.
- Transport and Movement Strategy - to be approved in the new financial year.
- Waste and Recycling Strategy
- Budget and Annual Business Plan 2021-2022 - to be approved in the new financial year.

Collectively, these plans provide the platform to focus our short-term allocation of resources in delivering our vision.

Our Organisational Annual Service Plan identifies and details projects the Council is focusing on and helps deliver long-term priorities.

Council's Annual Budget and Business Plan defines priorities and allocates financial resources to ensure activities are delivered according to the long-term vision. The accompanying graph provides a visual snapshot of our overall performance throughout 2021 - 22 against the Annual Organisational Plans. Copies of all plans and quarterly reports can be viewed on our website, westtorrens.sa.gov.au

Community Land Management Plans

The Local Government Act 1999 requires councils to develop management plans for all community land that is either owned by Council or under our control. These plans show how the community land can be used and managed for the betterment and enjoyment of the whole community.

Community Land Management Plans are updated when changes occur, such as when land is purchased, sold or removed from the community land register.

Council currently has 3 Community Land Management Plans, which are expected to be reviewed in the coming year:

- Reserves and Sportsfields.
- Drainage Lands.
- Community and Commercial Facilities.

Strategic risks

The City of West Torrens has a robust and comprehensive enterprise risk management program that incorporates strategic operational project risks.

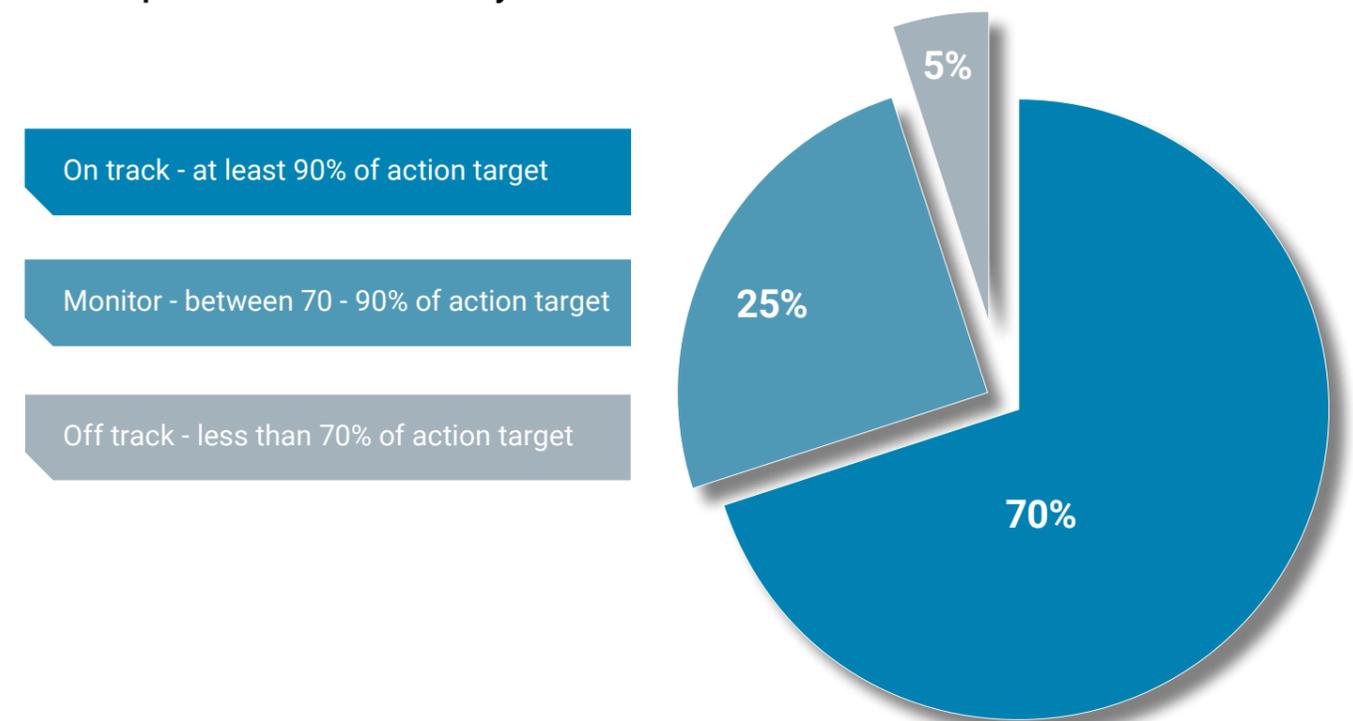
Strategic risks arise in pursuit of our objectives, strategy and/or work activity. We have identified 9 strategic risks which are reviewed by the organisation a minimum of every 6 months; more frequently if required. Each risk has a number of controls to ensure it is managed and these controls are also reviewed annually.

Our strategic risks in 2020-21 were:

1. Business performance - inefficient/ ineffective practices, procedures or processes.
2. Workforce management - inadequate management of staff.
3. Fraud, corruption, misconduct and/or maladministration - inadequate systems, procedures and control frameworks.

4. Information technology management and cyber security - inadequate protection for Council information and loss of data.
5. Emergency management and resilience - inability to respond, recover, restore and resume business as a result of an event.
6. Asset management - failure to adequately maintain assets and infrastructure.
7. Change in urban form - failure to provide for our community as a result of increased demand due to increased population.
8. Waste management - failure to manage the effective collection and processing of waste.
9. Financial management, sustainability and cost shifting - failure to manage costs and adequately plan for increased expenditure.

Overall performance of the City of West Torrens



City of West Torrens Community Plan

2030

Our Vision

Committed to being the best place to live, work and enjoy life

The five focus areas for the delivery of our vision are:



Community life

We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.

We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.



Built environment



Organisational strength

Council ensures its services lead to quality outcomes and exceptional experiences for our community.

We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.



Environment and sustainability



Prosperity

We support jobs, businesses and industries to generate local economic growth and activity.

Our Strategic Objectives



community life

- A diverse, inclusive and welcoming community.
- Universal accessibility to facilities and services.
- Active and healthy lifestyles for all ages and abilities.
- A resilient community through community involvement, social connections and life-long learning.
- A community that embraces technological change and the opportunities it offers.
- Facilitation of community health, wellbeing and safety.
- Recognition of our unique local cultural identity and heritage.



built environment

- An attractive, safe and cohesive urban environment that supports better quality development assessment outcomes, diverse housing choice and compatible non-residential development.
- Infrastructure that meet the needs of a changing city and climate.
- Neighbourhoods designed to promote safe, active travel and strengthen connections, amenity and accessibility.
- A variety of indoor and outdoor sport, recreation and community facilities and open spaces.
- Place-making and public art which enhance the visitor experience at key destinations.



prosperity

- A diverse, resilient and competitive economy, including small business, tourism and export sectors.
- Optimise the benefits of local activity and key employment precincts.
- Economic development through innovation, collaboration and investment and connections between businesses and the community.
- Promote opportunities and economic advantage arising from Adelaide Airport and our proximity to the CBD.



environment and sustainability

- Sustainably manage our resources through reuse, recycling and circular economy.
- Reduce the City's impact on the environment.
- Prepare for and respond to the challenges of a changing climate.
- Open spaces that foster the natural environment, support biodiversity and encourage people to spend time outdoors.
- Protect and expand the urban forest.



organisational strength

- Strong partnerships and working relationships with our community, other organisations and spheres of Government.
- Customer experience and community are at the centre of our considerations.
- High levels of governance, transparency and integrity.
- An inclusive, innovative, and collaborative organisation.
- A safe, healthy and resilient workforce.
- A workforce that meets current needs and plans for future needs.
- Sustainable financial management principles.
- Our community can communicate and meaningfully engage with Council.
- Technology as a tool to help innovate how we interact with each other and our community.
- A resilient organisation that is able to effectively respond to emergency incidents and events.

Action performance and timeframe

2021 - 2022

The following tables provide a progress report of the actions adopted under our Community Plan 2030.

Focus area - Community life

We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.



Community life

Key projects	Start date	End date	Percentage complete as at 2021 - 22	Comments
Review and update the City of West Torrens Disability Access and Inclusion Plan.	1 July 2021	31 December 2021	100%	Final plan endorsed by Council and submitted to State Government October 2021.
Plan and manage the major redevelopment of Peake Gardens Riverside Sporting Facility.	1 July 2021	30 June 2022	75%	Progress of project was delayed due to awaiting final design documentation. Completion of this project will be carried over to the 2022-2023 financial year with appropriate budget carryover.
Establish a community leaders' network group with representatives from multiple segments of our community, to monitor emerging issues and coordinate support services to the community.	1 July 2021	30 June 2022	100%	E-newsletter 'Community Conversation' emailed to more than 120 community groups and organisations in May 2022. Communication will be emailed 3 times per year.
Review and update the City of West Torrens Dog and Cat Management Plan	1 July 2021	30 June 2022	70%	Draft has been developed however project was delayed due to staff resourcing issues. The Dog and Cat Management Board has approved an extension of this project; completion is set for 2022-2023.
In partnership with State Government, facilitate the development of a City of West Torrens Suicide Prevention Network	1 July 2021	30 June 2022	80%	Progression delayed due to State Government change in priorities - may not proceed.
Plan and manage the major redevelopment of Thebarton Theatre - staged project.	1 July 2021	30 June 2022	100%	Consultants appointed in May 2022 and design works commenced. Next stage of the project is scheduled for 2022-2023 financial year.
Plan and facilitate the design of the Kesmond Reserve Master Plan.	1 July 2021	30 June 2022	100%	Final consultation on the draft Master Plan has been completed. Next stage of this project is scheduled for the 2022-2023 financial year.

Focus area - Built environment

We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.



Built environment

Key projects	Start date	End date	Percentage complete as at 2021 - 22	Comments
Advocate on behalf of the community, and work in partnership with the Department of Infrastructure (DIT) and Transport on the North-South Corridor project.	1 July 2021	30 June 2022	100%	Administration continues to attend technical reference group meetings with the DIT project team and provide input and feedback for consideration. The project will continue in the 2022-2023 financial year under the new State Government.
Project manage the road realignment and creek channel upgrade at Beare Avenue/ Watson Avenue.	1 July 2021	30 June 2022	80%	Tenders have been received and are being evaluated. Project delayed due to incorporation of additional works from the Brown Hill Keswick Creeks Masterplan Project. Completion of the project is scheduled in the 2022-2023 financial year.
Review the City of West Torrens Transport Strategy, including reviewing the availability and management of parking opportunities across our Council.	1 July 2021	30 June 2022	90%	Draft strategy has undergone public consultation and feedback is being considered. Completion of this project is scheduled in the 2022-2023 financial year.
Develop a City of West Torrens Stormwater Management Plan.	1 July 2021	30 June 2022	80%	Draft plan to be presented to Council early in the 2022-2023 financial year before being released for public consultation. Completion of this project is scheduled in the 2022-2023 financial year.
Continue to partner with other councils and contribute to the Brown Hill Keswick Creeks Flood Mitigation Scheme project.	1 July 2021	30 June 2022	100%	Council continues to participate in meetings with other stakeholders; the Lower Brown Hill Creek Reference Design has been reviewed with part works being incorporated with the Beare Ave/Watson Ave channel upgrade.

Action performance and timeframe

Focus area - Built environment

... continued



Built environment

Key projects	Start date	End date	Percentage complete as at 2021 - 22	Comments
Manage the staged major redevelopment of Richmond Oval.	1 July 2021	30 June 2022	85%	First stage of works have been delayed due to inclement weather as well as availability of contractors and materials as a result of COVID-19. Completion of this project is scheduled in the 2022-2023 financial year.
Manage the staged major redevelopment of Thebarton Oval/Kings Reserve.	1 July 2021	30 June 2022	50%	Design development has been stalled give the proposed impacts of the State Government Torrens to Darlington Project. The continuation has been included in the 2022-2023 financial year Organisational Service Plan and budget.
Manage the staged major redevelopment of Apex Park.	1 July 2021	30 June 2022	90%	The civic contractor has completed works and tenders for the landscape part of this project will be evaluated in the new financial year. Project costs are higher than what was budgeted due to COVID-19 and a report outlining options will need to be presented to Council in 2022-2023 financial year. The next stage of this project has been included in the next year's Organisational Service Plan and budget.
Manage the staged redevelopment of Camden Oval.	1 July 2021	30 June 2022	80%	New netball court surface and lighting towers were erected. Delays to commencing construction of the club shelter have occurred as a result of COVID-19 and availability of contractors and resources. Shelter construction is scheduled to begin in the first quarter of the 2022-2023 financial year.
Finalise the review of the City of West Torrens Open Space Plan	1 July 2021	31 December 2021	100%	Plan finalised and adopted by Council.
Finalise the development of the City of West Torrens Public Art Framework.	1 July 2021	31 March 2022	100%	Plan finalised and adopted by Council.

Focus area - Prosperity

We support jobs, businesses and industries to generate local economic growth and activity.



Prosperity

Key projects	Start date	End date	Percentage complete as at 2021 - 22	Comments
Work in partnership with private developers to facilitate the development of the Thebarton Schematic Structure Plan at the former Adelaide University Thebarton site.	1 July 2021	30 June 2022	100%	The assessment process of a number of applications for land divisions and other development has been completed.
Continue to participate in and work with partner councils on the Building Western Adelaide Strategy to improve economic prosperity.	1 July 2021	30 June 2022	100%	This is an ongoing partnership with the Cities of Charles Sturt, Port Adelaide Enfield and Holdfast Bay.
Advocate for and promote Henley Beach Rd as a main street project.	1 July 2021	30 June 2022	25%	Development of a Master Plan for this main street precinct has been included in the 2022-2023 Organisational Service Plan and budget.
Work in partnership with private developers and government agencies to facilitate the development of the Port Road precinct, including the former Coca-Cola and West End Brewery sites.	1 July 2021	30 June 2022	100%	Council and Lion are working together as part of the master planning process for the former West End Brewery site. No further communications regarding Coca-Cola site.
Continue to partner with Adelaide Airport Ltd. (AAL) in assisting to achieve the objectives of the Adelaide Airport Master Plan.	1 July 2021	30 June 2022	100%	Council Administration continues to have regular meetings with representatives from AAL.

Action performance and timeframe

Focus area - Environment and sustainability

We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.



Environment and sustainability

Key projects	Start date	End date	Percentage complete as at 2021 - 22	Comments
Develop a City of West Torrens Waste Management Strategy, including exploration of technological advances in this area.	1 July 2021	30 June 2022	75%	The draft plan will be presented to Council for approval for public consultation early in the new financial year and it scheduled for completion in the new 2022-2023 financial year.
Develop a City of West Torrens Climate Adaptation and Mitigation Strategy.	1 July 2021	30 June 2022	80%	Progress has been delayed due to staff resourcing issues. The draft plan will be presented to Council for approval for public consultation early in the new financial year and it scheduled for completion in the new 2022-2023 financial year.
Work in partnership with Green Adelaide, City of Charles Sturt and SA Water on the Breakout Creek Stage 3 redevelopment.	1 July 2021	30 June 2022	100%	Council continues to be part of the Steering Group and the main project works are due for completion in the next financial year.
Continue the Western Region Partnership to progress implementation of the AdaptWest Plan.	1 July 2021	30 June 2022	100%	Numerous projects were completed this past financial year and Council continues to be active in helping educate people in Western Adelaide about climate change and adaptation strategies.
Continue to partner with ICLEI on the Cities with Nature program, including our commitment to the ongoing greening of our City.	1 July 2021	30 June 2022	100%	Council has been active partner in this program via information sharing and undertaking research projects with ICLEI as part of the Cities with Nature program.
Work in partnership with Green Adelaide on making Adelaide a National Park City.	1 July 2021	30 June 2022	100%	Work has been ongoing as needed.

Focus area - Organisational strength

Council ensures its services lead to quality outcomes and exceptional experiences for our community.



Organisational strength

Key projects	Start date	End date	Percentage complete as at 2021 - 22	Comments
Pursue high levels of engagement with our community to deliver exceptional customer experience.	1 July 2021	30 June 2022	100%	Exceptional customer service remained a priority.
Develop and implement an organisational-wide 'Voice of the Customer' program	1 July 2021	30 June 2022	100%	The customer-centric platform Qualtrics was upgraded this year and a 'close the loop' initiative has been instigated.
Manage the implementation of the local government reforms.	1 July 2021	30 June 2022	100%	The Local Government Reform has been implemented.
Commence the administration for the 2022 City of West Torrens Local Government general elections.	1 July 2021	30 June 2022	100%	Communication to all stakeholders and our local community regarding the 2022 Local Government elections commenced and will continue in the new 2022-2023 financial year.
Continue to implement and report on strategies to enhance and maintain high levels of governance and integrity across the organisation.	1 July 2021	30 June 2022	100%	Reports were presented to Council, Committees and Executive as required.
Continue to implement the City of West Torrens Continuous Improvement Program.	1 July 2021	30 June 2022	100%	Staff training has been undertaken and a number of process improvements have been established. Work will continue in the 2022-2023 financial year.
Continue the implementation of the program which identifies key WHS outcomes, to protect the health and safety of our employees.	1 July 2021	30 June 2022	100%	Actions within the WHS and Injury Management Annual Plan were closed out according to schedule.
Progress the City of West Torrens Cultural Initiative.	1 July 2021	30 June 2022	100%	A working party to help assist leaders to work with their teams in regards to culture was established, as was a small focus group of Culture Collaborators. Work will continue in the 2022-2023 financial year.

Action performance and timeframe

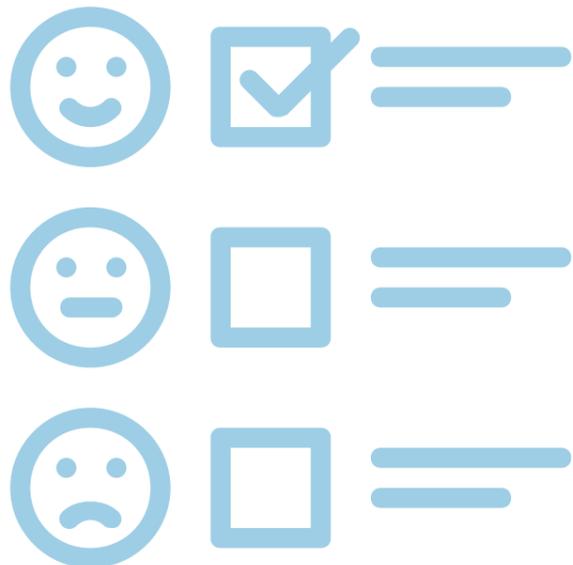
Focus area - Organisational strength

... continued



Organisational strength

Key projects	Start date	End date	Percentage complete as at 2021 - 22	Comments
Develop a City of West Torrens Organisational Workforce Strategy.	1 July 2021	30 June 2022	70%	A recruitment plan is being developed which will be implemented in the new financial year. Ground work for significant projects which will benefit staff began this year and will continue in subsequent years.
Facilitate the management of Council's finances consistent with the evolving needs of the community and maintaining the long-term financial sustainability according to legislative requirements.	1 July 2021	30 June 2022	100%	Finances continued to be monitored and reported on in accordance with legislation, regulations and accounting standard requirements.
Improve the availability and capability of business intelligence to enhance decision making across the organisation	1 July 2021	30 June 2022	100%	A business intelligence design to supercede Council's Microsoft Reporting Services platform was researched and developed.



Office of the Mayor and Chief Executive Officer

The Office of the Mayor and Chief Executive Officer (CEO) supports both the Elected Council and Administration by researching and developing opportunities for growth and prosperity for Council and the wider community.

During the past year, this department continued to offer an internal and external focus; internally with regards to continuous improvement and externally around economic development.

Economic Development

Economic Development Plan

Our Economic Development Plan 2020 - 2025 has provided us with the catalyst to engage with local businesses and industry stakeholders to help identify areas of economic development for West Torrens.

During the year in review, a number of objectives of the plan continued to be actioned, focussing on the areas of employment growth, attraction of new businesses and retention of existing ones and identifying export opportunities over a 5 year timeline.

Business interaction

We continued our membership with the Western Business Leaders Group, which provided a forum for the 4 Western Adelaide councils (Cities of West Torrens, Charles Sturt, Port Adelaide Enfield and Holdfast Bay) to liaise with businesses in the area and assist with linking local business networks. This network, which is free for Western Adelaide businesses, provided opportunities for local operators to take part in networking events, workshops and courses.

We also continued our work the Adelaide Beaches Working Group; Adelaide Beaches being a tourism website encouraging people to be a tourist in the western region. Comprising the 4 councils listed above, the Working Group focussed its efforts on visitor attraction to the local area, capitalising on the lifting of travel restrictions as a result of COVID-19.

Grants

This financial year we applied for a number of State Government grants to help us fast track infrastructure spending and build capacity in assisting the community to continue employment.

We were successful in gaining funding through the Local Roads and Community Infrastructure Program, including funds for the first stage of the Richmond Oval and sporting infrastructure upgrade.

We were also successful in receiving funds for the Thebarton Theatre Master Plan, through the Local Government Infrastructure Partnership Program.

The Open Space and Places for People Grant Program saw us receive funding for Stage 2 of the redevelopment of Apex Park, as well as the acquisition of land along the River Torrens and we were successful in receiving funding via the Office for Recreation, Sport and Racing Funding Program for the Camden Oval Upgrade and Peake Gardens Riverside Tennis Club Upgrade.

GrantsGuru

We continued to support our business community with 'GrantsGuru', a web-based portal that enables businesses and community groups to search and be alerted to grants for which they may be eligible.

Growing business capacity

While the past year saw some local businesses begin to return to a 'new normal' as a result of forced closures the previous year due to COVID-19, we were still aware that there is much support to be provided to help our local economy get back on its feet. As a result of this, we continued our Small Business Resilience Grants Program. A total of 70 applications were received during the past financial year, with 58 being approved for grants totalling \$250,000.

Continuous Improvement

The Continuous Improvement (CI) team continued to facilitate and lead improvement initiatives across Council with their objective being to support the organisation in process improvement to deliver maximum value for our community. This was achieved in a number of ways including value creation, efficiency, cost savings and improved service delivery.

Customer Experience Improvements

A Continuous Improvement (CI) / Customer Experience (CX) roadmap was implemented this reporting year to align these activities across the organisation.

The focus of the roadmap is to strengthen capabilities in both CI and CX, as well to review and improve systems and structures which enhance customer-centricity and develop a customer improvement culture. Activities completed included the review of service levels provided to our customers by staff, with staff training programs being

developed and delivered, along with the development of new customer standards.

Qualtrics review and relaunch

Our customer feedback survey system is used to measure community satisfaction levels so that we may improve our efforts which may be deficient. This year we reviewed this survey function to ensure that it captures the whole customer interaction with our Council, not just interactions customers may have with our Service Centre. The system is now also completely automated, capturing more community members than before.

Process improvement projects

While the focus has been on supporting and driving the customer experience framework this financial year, the team continued to facilitate and implement 8 improvement projects this financial year. The process improvement metrics are yet to be measured.

The coming year

As our local businesses return to having an active presence in our community our Economic Development team will continue to look at opportunities to maximise employment and increase business opportunities in West Torrens.

Our Continuous Improvement team will be focussed on partnering with all business units in Council to identify and create improvement efficiencies that have been trending as a result of our customer satisfaction surveys. The team will also focus on reviewing our customer feedback process, in particular around complaints, as well as our operational plant and equipment inventory management system and asset mobility projects and improvements.



City Development

The primary responsibility of City Development is to assess development applications and ensure that new development within West Torrens complies with the applicable planning and development legislation. New development can range from major initiatives, such as establishing new business precincts and multi-residential developments, to house renovations and extensions.

The 2021 - 22 year was the first full financial year of implementing the new Planning and Design Code and the Planning, Development and Infrastructure Act 2016 (PDI Act) which replaced the former Development Act 1993.

There were 1,087 development applications lodged, representing an average of 90.58 applications each month. There were 1,041 development consents on which decisions were made by the City of West Torrens, including the Council Assessment Panel (CAP), Assessment Manager and delegated staff decisions.

In total, an estimated construction cost of \$253.5 million worth of development applications were lodged within West Torrens in the reporting year.

The year in review saw a number of significant developments assessed and continued development trends, key among them:

- Land division and various land use applications within the former University of Adelaide Thebarton campus adjacent the Torrens River (encompassing Stirling Street, Reid Street and Winwood Street) including a microbrewery/restaurant, upgrade to a local heritage place, a warehouse development, and dwellings.
- A residential land division at the former Marlestone TAFE site.
- New education buildings at Immanuel College, Novar Gardens.
- New warehouse and industrial development in Camden Park, Keswick Terminal, North Plympton, Marlestone and Torrensvile.

- Continued medium density infill development within parts of the:
 - o Neighbourhood zones, particularly in Fulham, Kurrulta Park, Lockleys, Marlestone, Ashford, Plympton, North Plympton, Camden Park.
 - o Urban Renewal Zone in Torrensvile and Underdale.
 - o Urban Corridor zones in Kurrulta Park and Plympton.

Council Assessment Panel

Development applications lodged with the City of West Torrens are lodged with either the Assessment Manager or the CAP, depending on whether the application requires public notification. Applications are then either assessed by staff under delegation or by the CAP.

Each application is assessed on its individual merits. If there is need for public notification, the CAP is the relevant deciding authority. Applications to warrant CAP decisions could include developments where a representor seeks to be heard on their submission, large-scale developments and multi-story residential developments.

During the past financial year, the Council Assessment Panel comprised the following members:

Panel member	Attendance	Apologies
Shanti Ditter (Presiding Member)	12	0
Jane Strange (Independent Member)	10	2
Michael Arman (Independent Member)	12	0
Kon Corolis (Independent Member)	12	0
Graham Nitschke (Council Member)	11	1
Jim Gronthos (Deputy Independent Member)*	0	N/A
Heath Edwards (Deputy Independent Member)*	1	1
Jassmine Wood (Deputy Council Member)*	1	N/A

* Deputy Council Members are only requested to attend when another member is an apology.

- Shanti Ditter (Presiding Member)
- Jane Strange (Independent Member)
- Michael Arman (Independent Member)
- Kon Corolis (Independent Member)
- Jim Gronthos (Deputy Independent Member) (until September 2021)
- Heath Edwards (Deputy Independent Member) (from January 2022)
- Graham Nitschke (Council Member)
- Jassmine Wood (Deputy Council Member)

A total of 12 CAP meetings were held, with member attendance records indicated in the table below.

During the year, 25 development applications were determined by the CAP and of those 92 per cent were determined in line with staff recommendations.

There were few development assessment appeal matters, which is in part reflective of the robust decision making from both delegated officers and the CAP.

As part of its new functions under the PDI Act, the CAP is the review body for applicants seeking a review of an Assessment Manager decision. One application for review was considered by the CAP during 2021 - 22 and

the CAP determined to 'affirm' the Assessment Manger's decision.

Three applications were subject of an appeal to the Environment, Resources and Development Court on CAP decisions:

- 5 Palmyra Avenue, Torrensvile - refusal for the demolition of existing buildings and construction of 19 2-storey dwellings - the appeal was resolved by way of compromise amended application endorsed by the CAP.
- 437 Henley Beach Road, Brooklyn Park - refusal to vary a current authorisation Condition 3 in DA 211/262/2016 - extension to hours of operation - the appeal was resolved by way of compromise amended application endorsed by the CAP.
- 25 Mortimer Street, Kurrulta Park - refusal for the demolition of existing structures and construction of 2 residential flat buildings - the appeal was resolved by way of compromise amended application endorsed by the CAP.

One application was subject of an appeal to the Environment, Resources and Development Court on a delegated staff decision:

- 233-235 Richmond Road, Richmond - refusal due to non-supply of information - demolition of existing dwelling and shed and the construction of warehouse, ancillary offices and showroom - the appeal is currently under consideration.

Compliance

A total of 255 development compliance issues were reported, reflecting a 16% decrease on the previous year. Of these, 32 remain ongoing matters. In addition, 2 enforcement notices (pursuant to Section 213 of the PDI Act) were issued.

City Development also conducts building inspections of developments under construction to ensure they are

built in accordance with approved plans; 281 development applications, including swimming pools, were undertaken.

Building Fire Safety

The Building Fire Safety Committee held 6 meetings (including 2 special meetings) during the year. The Committee undertook 7 inspections and issued 4 fire safety notices.

Section 7 search requests

A Section 7 search can be requested by any person with an interest in a section of land, usually when the sale of a property occurs, and a Section 7 certificate is provided by Council. In the reporting year, Council issued 2,623 Section 7 certificates, which contained information such as property zoning and use of land. This was an 8.9% increase on the previous financial year and reflects ongoing strong activity in the residential property market.

Value adding to our service

Staff continued to provide referral comments on a number of applications assessed by other authorities, including the State Commission Assessment Panel, State Coordinator-General, Minister for Planning and Adelaide Airport Limited.

Staff provided telephone, face-to-face and written advice to customers upon request. Interest in the new Planning System implemented in March 2021 continued to be high throughout the year.

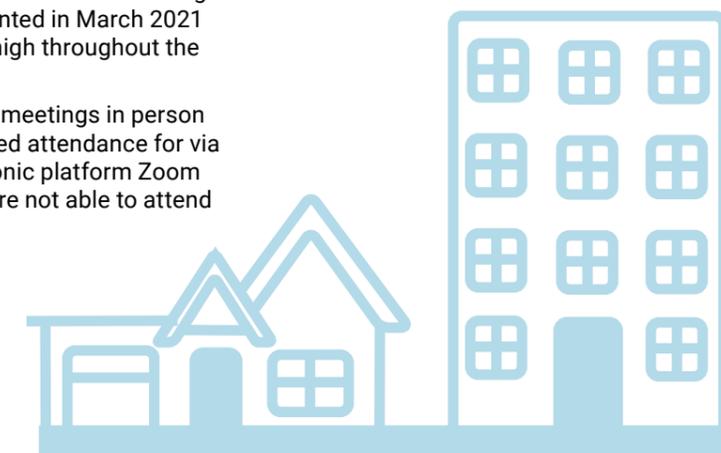
The CAP held its meetings in person and also facilitated attendance for via the online electronic platform Zoom where people were not able to attend in person.

The coming year

City Development will again focus on a number of major endeavours in the new financial year, including the continued implementation of the new Planning, Development and Infrastructure Act 2016.

Key areas of focus will include:

- managing planning and building applications within legislated timeframes
- providing accurate and timely advice and support to customers
- streamlining internal processes to further enhance efficiency
- undertaking development compliance actions
- implementing changes to the building inspection regime
- updating and adding to information to assist customers through the assessment process, including information on infrastructure requirements
- providing input to the State Government to improve the efficiency, usability and customer-focus of the PlanSA Portal used by applicants, representors and relevant authorities.



City Operations

Comprising our Horticulture, Civil Works and Services and our Fleet Management teams, City Operations staff are responsible for managing and coordinating the delivery of services and projects that provide a safe, liveable and enjoyable environment for our community.

Horticultural Services

Our Horticultural Services Team recognises the importance of managing our natural spaces and landscapes for the benefit of our residents and the greater community.

Our local open spaces include natural areas, together with gardens and reserves, and are the focus of continued improvements aimed at providing spaces for the whole community, improved biodiversity and tree assets. The aim of our Horticulture Services Team is to enhance the experience for all users of open space and the amenity of the West Torrens' area.

This year, more than ever before, we learned the importance that open space and parks play for our community as we saw a large increase in patronage to all facilities including parks, playgrounds, walking paths and cycle-ways.

Works

During the past year we undertook the following projects:

- Apex Park - the removal of weed species, trees and the reshaping of the wetland in readiness for the development of Stage 2.
- Britton St Reserve, West Richmond - new playground, installation of a new irrigation system and landscaping upgrade.
- Brown Hill Creek, Captain Mckenna Shared Path - installation of a new shelter and picnic setting.
- Mellor Park - new playground, community courts and landscaping.

- River Torrens Linear Park - Autumn Ave, Lockleys - installation of an irrigation system.
- Westside Bikeway- Creslin Terrace, Camden Park - new irrigation system and landscaping.
- Rex Jones Reserve - new playground.
- Landscape upgrade at the corner of James Congdon Drive and Sir Donald Bradman Drive, Mile End.

Trees

The Arboriculture team now has 40,000 tree assets recorded in our electronic management system. Each tree has had a risk assessment undertaken to determine its inspection regime between one - 4 years.

This year the team pruned and maintained more than 10,000 trees and planted 1,650 street and reserve trees as part of our greening program. Our Horticultural Services Team received 4,600 requests for tree maintenance and 1,500 requests for verges, parks and landscaped areas.

Tree Strategy

The past 12 months have seen us continue to develop our urban tree environment by undertaking strategies and actions outlined in our Tree Strategy. These actions help us improve the character, amenity and biodiversity of neighbourhoods in an effort to enhance the wellbeing of our local community.

Key accomplishments included:

- The development of a tree planting and replacement plan that prioritises new plantings in areas with low canopy cover or where gaps exist in streetscapes or parks.
- The promotion of the benefits of trees to the community through a variety of education initiatives.

- We continued our third year of an 'Adopt a Tree' project which provided a care package aimed at assisting residents to support the growth of newly planted street trees.
- We managed significant and regulated trees on public land.
- We were successful in securing a Greener Neighbourhoods grant for the planting of trees in challenging spaces.

Civil Works and Services

Our Civil Works and Services Team provides a host of services to our community including:

- capital works projects
- civil maintenance works
- cleansing services
- road and footpath sweeping
- stormwater drain maintenance
- street furniture maintenance
- line marking
- bus shelter maintenance
- playground equipment maintenance.

Staff also help maintain our roads, kerbs and footpaths and reserve amenities such as:

- playgrounds
- car parks
- street signage
- watertables.

In any given year our team works closely with City Assets to deliver annual capital works projects and this year we assisted with:

- road resealing program
- crack sealing program
- footpath renewal program
- kerb and watertable program
- pavement rejuvenation program
- bus stop renewal program.

Our Cleansing Team, which works within our larger Civil Works and Services Team, undertake proactive patrols of our city's streets, reporting and collecting illegally dumped rubbish and assisting with the delivery of our road sweeping program.

For the past financial year, 128.98 tonnes of illegally dumped rubbish was collected and 963.45 tonnes of debris dumped from road sweeping operations was also gathered. The past year presented us with the further challenge of continuing to deliver public services while being impacted by COVID-19, whether by State imposed restrictions or from staff shortages. We endeavoured to continue to have our road sweepers undertake double shifts and weekend work to improve our street sweeping services for our community and our staff responded to 664 customer requests for cleansing and urgent removal of dumped rubbish.

In the past financial year, our Civil Works and Services Team received 2,416 customer requests, of which 2,213 were closed out. This represented a 91 per cent success rate.

Fleet and Depot Facility Support

This team is primarily responsible for the management of all Council plant, equipment and vehicles and the operation of the Depot facility and associated services for City Operations. The department includes areas such as Stores for provision of general supplies and WHS related safety equipment, Workshop for repairs, maintenance and servicing of plant and equipment and Rapid Response for maintenance of the facility and the actioning of any urgent requests.

Fleet Management

The Fleet Team completed 70% of the programmed vehicle/plant purchases as per the 2021 - 22 Urban Services capital expenditure budget. Supply chain disruptions hampered the entire program being completed by 30 June 2022, with some items having an unconfirmed delivery date. Of the 29 capital plant items ordered, 21 were received, 5 are expected early in the new financial year and 3 are waiting on schedule dates.

Fleet programs:

This year several initiatives were introduced to enhance vehicle and driver safety:

- Dash cameras were installed in most commercial vehicles, including utilities.
- A new tyre monitoring system was installed and will be trialled into the next financial year. This system provides the driver the air pressures of all the tyres via an in-cab screen and sets off an alarm if the pressure of a tyre falls below a pre-set setting.
- Identification of harsh driving behaviours - harsh driver behaviours may result in driver training for staff members and will ultimately assist in minimising excessive wear and tear on the vehicle therefore reducing operational costs.
- Green Fleet - electric vehicles. Two full electric vehicles (EV) were introduced into the Council fleet. One (Hyundai Kona) is based in the Depot and the other (Kia Niro) is based in the Civic Centre. These 2 vehicles supplement the other 11 hybrid vehicles that Council has in its Green Fleet. The 2 EVs are being trialled to determine operational usage and environmental benefits.

City Operations

Stores

The Stores department ensures that all essential items are purchased and are available for the City Operations teams to carry out their respective functions. The items purchased range from safety items, general consumables, tools, to fuels for vehicles and plant.

Barcoding

This year we began a barcoding program which will be completed early into the new year. All 600+ minor plant items will be identified, barcoded and given a unique asset identification which will help identify evidence of servicing, upgrading and disposal.

Rapid Response

The Rapid Response team actioned 277 requests from July 2021 to May 2022. These ranged from collection of dead animals, flooding related issues, pot holes in roads to fallen tree branches.

Workshop

The Workshop Team serviced more than 350 items of plant, ranging from heavy vehicles to minor plant. While supply chain disruptions in obtaining spare parts caused some issues, the team managed to keep vehicles operational with minimal downtime.

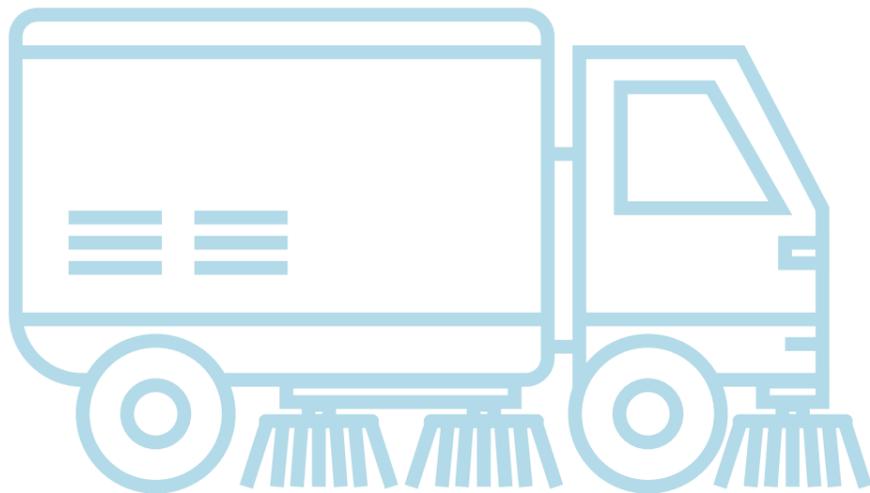
The coming year

Looking forward, quality open and natural spaces and improved green infrastructure continue to be our focus, with the following reserve, playground and/or irrigation upgrades scheduled for completion:

- Apex Park stage 2 construction of bmx track, event area and picnic areas.
- Replacement playground at Westside Bikeway Creslin Tce.
- Landscape upgrade project including paths and landscaping stage 2
- Replacement playground at Weigall Oval (junior playground).
- Camden Oval irrigation system upgrade and landscaping.
- Replacement playground at Mile End Common.
- Extension of the West Torrens Dog Park at Marleston.
- Richmond Oval playground stage one.
- Kesmond Reserve upgrade Stage one.

We also plan to add another 2 electric vehicles to our fleet (depending on availability).

We are also working on a new Fleet Management System, which will be fully implemented in the new financial year. This system will be fitted to Council vehicles and will provide service scheduling notification, duress alarms and GPS locations.



City Property

Council's City Property Department is primarily responsible for managing essential services and projects in West Torrens by building, developing and maintaining and enhancing our property, facilities and amenity assets for our community.

Employees and contractors working within City Property deliver a variety of building and capital works projects and provide services in building, facility, lease and open space management, construction and maintenance.

Our department is responsible for maintaining and upgrading Council owned buildings, of which there are more than 140. These include sporting, community, recreational and commercially operated facilities.

During the past year we undertook a variety of building projects and facility improvements including:

- Upgrading fire systems, asbestos inspection and removal, electrical and building compliance and improvement works on Council-owned properties.
- Completing further upgrades and improvements to Star Theatre Complex including, fire compliance and electrical services.
- General building works, upgrades and improvements to various public toilet facilities in our community.
- The completion of the installation of the final stage of new pedestrian LED lighting along shared pathways on Captain McKenna Bikeway, Adelaide Airport and the Sturt Creek, Novar Gardens.

- Improvements to lighting in reserves, including Dove Street Reserve, Thebarton.
- Mellor Park, Lockleys, completion of a new playground, community courts, public facilities, car parking and landscaping.
- Commencement of Stage 2 of the Apex Park, West Beach project. Works completed included site preparation, civil and earthworks - the removal of weeds, trees and vegetation - and the reshaping to improve the functionality of the wetlands.
- Stage 1 began at Richmond Oval, Richmond, to upgrade and improve the open space areas of the oval for community and recreational use. This project includes a new play space, recreation and public facilities.
- The continuation of the development of the open space and recreation masterplan for Kesmond Reserve, Keswick. Funding of \$2 million has also been provided on a shared basis through the Open Space Fund to develop and improve the recreational and facilities in the reserve. Design works have commenced and will continue in the new financial year.
- Works began on a project at Camden Oval, Novar Gardens to develop and construct a new 4 court netball facility with lighting and a netball clubroom/shelter.

- Preliminary project works, including investigation and design, began regarding the upgrade and refurbishment of the Thebarton Theatre Complex. This is a staged project. Grant funding of \$4 million has been provided through the Local Government Infrastructure Partnership Program, which Council has contributed equal funding for a total project cost during the coming years of \$8 million.
- Design works have been completed for the new Peake Gardens Riverside Tennis Clubrooms located at the Peake Gardens Reserve, Marleston.

New and upgraded playgrounds completed in the reporting year included:

- Rex Jones, North Plympton.
- Mellor Park, Lockleys.
- Britton St, West Richmond.
- Helenslea Ave, Brooklyn Park.

New and/or replacement outdoor gym and fitness equipment was installed at:

- Creslin Tce, Camden Park.
- Atlantic Ave, West Beach.
- Mile End Common, Mile End.

The coming year

Many of our large scale projects that either started or continued this past year will be continued in the 2022 - 23 financial year, subject to funding and resources. Among them will be:

- Mellor Park, Lockleys - building improvements to the existing community facility, construction of a war memorial for the Lockleys and surrounding district and the installation of public artwork (movie posters) in recognition of the former 'Nostalgia Walk' that was located in the cinema.
- Apex Park - completion of Stage 2 including a BMX track, pathway linkages to the River Torrens Linear Park and irrigated turfed open space.
- Richmond Oval - further development of the site masterplan/venue improvement plan - and preliminary works to development the grandstand.
- Kesmond Reserve - completion of physical onsite works by June 2023.

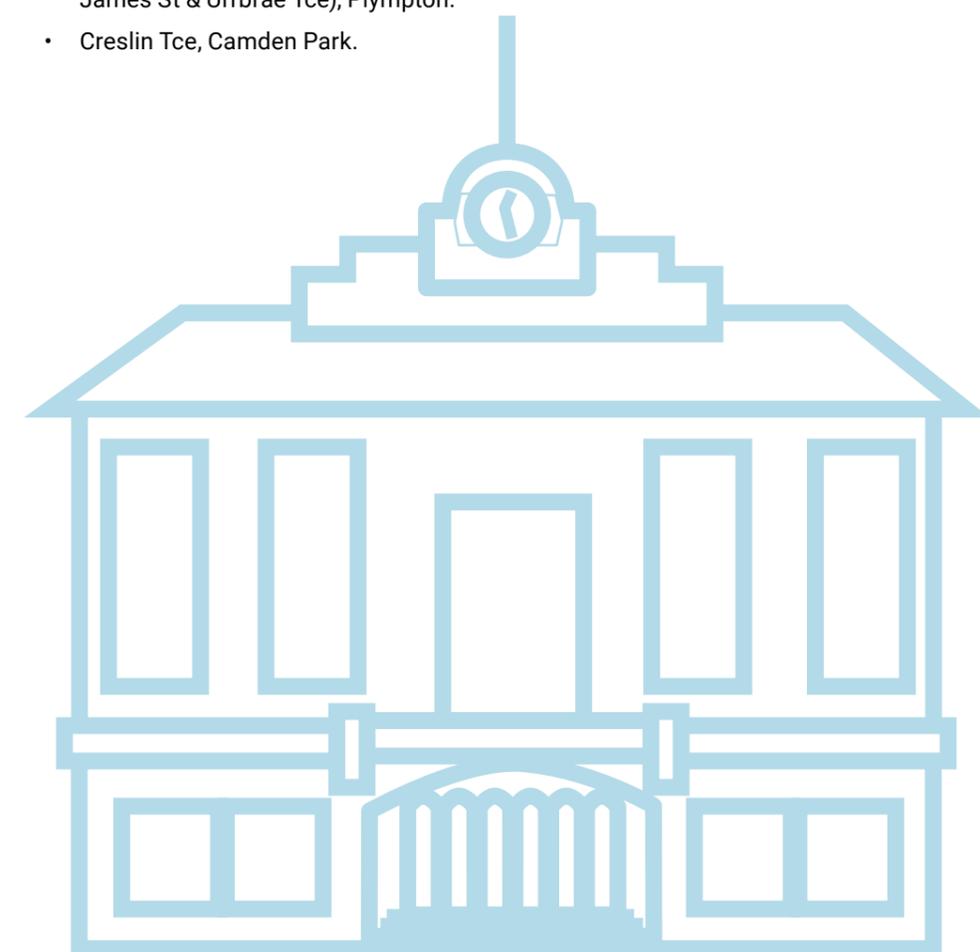
- Camden Oval - ongoing works due to project delays (this past financial year to improve the oval surrounds and build new netball facilities, (delays because of the lack of building resources and materials).

- Thebarton Theatre - staged project to continue.

- Peak Gardens Tennis Club - building of new clubrooms.

The following playgrounds are scheduled to be replaced:

- St Georges Ave Reserve, Glandore.
- Coast Watchers Park, Fulham - Ashburn Ave / Coral Sea Rd.
- Beare Ave Reserve, Netley.
- Mile End Common, Mile End.
- Weigall Oval Reserve (Corner of James St & Urrbrae Tce), Plympton.
- Creslin Tce, Camden Park.



City Assets

The City Assets Department is responsible for the management infrastructure assets in West Torrens, encompassing the portfolios of Asset and Project Management, Engineering Services and Traffic and Transport Services. The core responsibilities of the department are the development of asset management plans and strategies to achieve long-term sustainability of building and infrastructure assets in West Torrens, valued a replacement cost of \$836 million. Other responsibilities include traffic and parking analysis, infrastructure planning, design and construction and management of stormwater, including flood mitigation.

Major projects

Daly Street bridge upgrade - Kurralta Park

At a cost of \$1.4 million, we completed the reconstruction of the bridge crossing at Daly Street, Kurralta Park over Brown Hill Creek. Classified as a 'high priority' for replacement, the bridge (circa 1950) was considered to be one of the lowest in height of all existing bridges along Brown Hill Creek, with flood modelling showing that a substantial flood plain plume would have escaped from the creek at this location. This point had been reiterated during the past 15 years, following several high flow events, where water had begun to spill from this area.

While undertaking reconstruction works of the bridge, we also made some safety modifications to Daly Street by removing a sharp bend in the road and installing a new roundabout adjacent the street's intersection.

Admella Street Pocket Park - Thebarton

Following a request from local businesses and users in and around Admella Street, Thebarton, to look at ways to upgrade a pocket park at Admella Street, we began working with interested parties several years ago to scope and design a more user-friendly open space. This project was completed this past year with the opening of the new-look Admella Street

Pocket Park, at a cost of almost \$1 million.

The original pocket park was created in the mid-1990s following the closure of the intersection of Admella and Chapel Streets to through traffic. During the years the park had been under-utilised, however with an influx of population and business in the Thebarton area over the past decade, interest in the space swelled among locals.

Known as 'Admella Place', the project delivered a space to meet the current and future needs, interests and demands of the local community. The project was also seen as an opportunity to develop and demonstrate new principles for 'high performing small spaces', with consideration of how small public spaces could provide high community value, particularly in corridor growth areas.

Bagot Avenue Road upgrade - Mile End

The past year also saw the completion of the upgrade to Bagot Avenue at a cost of \$1.64 million. Here we improved the road pavement to a suitable standard for its current use and in anticipation of the increasing traffic that will result from a number of major changes to the area, including the State Government's 30-Year Plan for Adelaide. The upgrade provides improved facilities for pedestrians and cyclists.

Asset Management

This year we undertook a review of Asset Management practices and developed a 3-year game plan to help us stay on track and ensure that action-oriented recommendations and timeframes will be adhered to in the next few years. The game plan aims to help our organisation be more efficient and effective when it comes to managing our many assets.

We also continued, at cost of \$50,000, a rolling program for the condition auditing of our stormwater network assets and undertook a condition audit of our building assets, at a cost of \$60,000.

Roads and footpaths

In the past year more than \$9.5 million was spent to undertake transport related capital works. This program was derived from works identified within Council's Road and Footpath Asset Management Plans, which are annually reviewed and incorporate customer requests. Of the \$9.5 million spent on road and footpath capital works, \$3.03 million was allocated to the reconstruction of roads.

Of note, at a cost of \$3.32 million, we completed the road reconstructions of Netley Avenue, Lockleys; Owen Street, North Plympton; Bagot Avenue, Hilton; Admella Street, Thebarton; Hayward Avenue, Torrensville; Mabel Street, Plympton and Oscar Street, Brooklyn Park.

During the year we also spent around \$340,000 on renewing and constructing footpaths across West Torrens. Key sites included East Street, Torrensville; Lucknow Street, Marlestone; Rankine Road, Mile End and Weber Street, Thebarton. Major works were also undertaken as part of the city-wide footpath remediation program addressing footway defect areas along major arterial roads. This remediation program provides greater pedestrian safety.

Other works totalling \$2.77 million comprised:

- \$540,000 for continuing to upgrade street lights to Light Emitting Diode (LED). There are around 8,500 street light assets across West Torrens that vary in ownership/maintenance arrangements between Council, SA Power Networks and the Department for Infrastructure and Transport (DIT). Around 5,300 of those are operated under by SA Power Networks, of which 4,700 are now LED. This change will help reduce energy consumption by up to 82%, reduce greenhouse gas emissions and decrease operational costs.
- The continued upgrading of public bus stops at a cost of \$200,000 at identified sites.

- \$1.2 million for minor traffic management work at identified locations, including pavement bar layouts, pedestrian kerb ramps, speed humps, indented parking, road realignments and road signage with associated line marking. Funds were also used to start the Novar Gardens Local Area Traffic Management Plan and the planning of the Richmond/Marlestone /Hilton Local Area Traffic Management Plans.

Stormwater

In 2021 - 22 we began the \$1 million construction of underground drainage in Packard Street, North Plympton and the \$500,000 construction of underground drainage in Fulham Park Drive, Lockleys. We also contributed \$1.7 million to various projects for the upgrading of the Brown Hill Keswick Creek Flood Mitigation project.

Council also completed a draft Stormwater Management Plan, which will be used to model the performance of all of our existing stormwater systems from water quality and quantity perspectives. This will be helpful in forecasting impacts on our stormwater systems in the future, taking into consideration climate change and urban consolidation. The Stormwater Management Plan will ultimately help us to determine where future program works will be required.

Traffic Services

Transport Strategy

During past year, City Assets finalised the review of its Transport and Movement Strategy to achieve its goals in providing an interconnected transport system for all road users. The review, to be presented to Council for adoption in the new financial year, will ensure that our Strategy takes into account new transport trends and needs for our local community and commuters through our area.

We also undertook actions from our Local Area Traffic Management (LATM) plan for Torrensville and Novar Gardens, installing traffic control solutions including:

- a roundabout at the intersection of Shannon and McCann Avenues, Novar Gardens
- the construction of a driveway link at the junction of Hayward Avenue and Ashley Street, Torrensville
- installation of speed humps along Coorilla Avenue, Glenelg North
- the construction of a blister/slow point on Saratoga Drive, Novar Gardens.

We constructed indented parking on Errington Street, Plympton and completed the LATM study for the Mile End/Richmond precinct. The LATM study for the Kurralta Park/Marlestone precinct area continued to be developed.

LATM is the planning and management of road space within a local traffic area. LATM involves the use of physical devices, street scaping treatments and other measures (including regulations and other non-physical measures) to influence vehicle operation, in order to create safer and more pleasant streets in local areas.

The coming year

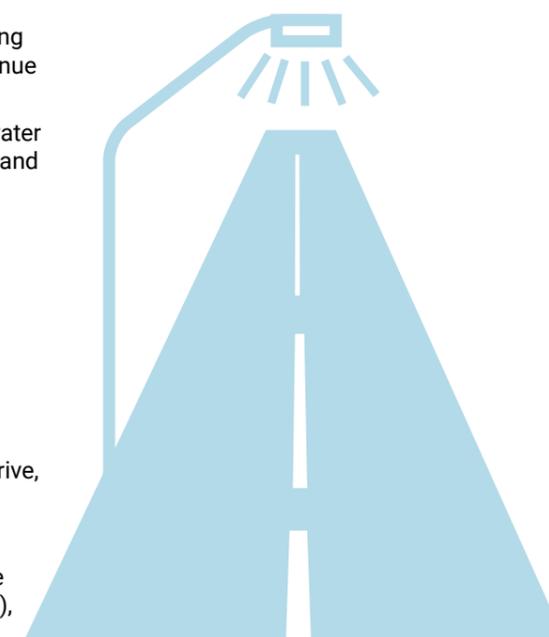
We have numerous projects planned for the 2022 - 23 financial year including:

- The upgrade of the drain crossing at the intersection of Beare Avenue and Waston Avenue, Netley.
- The continuation of our stormwater network assets condition audit and a footpath recondition audit.
- New/upgraded underground stormwater projects including:
 - o Gray St, Daly St, Warwick St, Cross Tce, Kurralta Park
 - o Chapel St, Thebarton
 - o North Plympton/Plympton Stage 2 works.
 - o Cygnet St & Coach House Drive, Novar Gardens.
- Road upgrades including:
 - o Pearson Street (Burt Avenue to Sir Donald Bradman Drive), Hilton,

- o Allchurch Avenue (Birdwood Terrace to Park Terrace), North Plympton,
- o McArthur Avenue (Tennyson Street to Birdwood Terrace), North Plympton,
- o Balmoral Street (Main Street to Lancaster Street), Lockleys,
- o Cygnet Street (Old Drive to Saratoga Drive), Novar Gardens,
- o Edwin Street (Guy Street to Press Road), Brooklyn Park,
- o Guy Street (Edwin Street to Carnarvon Avenue), Brooklyn Park
- o Wheaton Rd - (Clayton Avenue to Beckman Street), Plympton.

We will also continue to invest funds transitioning street lights to LED and will construct a new shared path along the River Torrens in Thebarton, as well as upgrading the Reece Jennings shared path.

We are earmarking more than \$650,000 to complete LATM plans for Mile End/Richmond, which will include the construction of speed humps in Elizabeth Street, Torrensville and traffic calming devices in Hounslow Avenue, Cowandilla.



Community Services

Our Community Services Department plays a pivotal role in our community by helping people connect, providing programs and services that enable them to learn and grow and, in some cases, services which help them stay in their homes.

Community Centres

Council owns a number of community centres which provide spaces and places for local groups, and groups further afield, to meet and undertake activities.

Thebarton Community Centre, located in Torrensville, is our largest centre and is a venue for hire, as well as home to many local groups. The popularity of Thebarton Community Centre continued to be strong this year. It was utilised a total of 11,040 hours (increase of 295 hours compared to previous year) over 309 days, with more than 500 different groups making bookings. Almost 50% of this usage was by local community groups.

Plympton Community Centre, which is provided to community groups free of charge or at a heavily discounted rate, saw an increase of 30% usage. On average, the centre was used 16 hours per day and 137 different groups made bookings. Statistics show utilisation of 5,054 hours over 309 days.

Apex Park Community Facility is a new facility to open this past year and was used by 221 different groups over 309 days. This facility has been popular for private hirers, especially for children's parties. The Centre was used for a total of 3,228 days over the year.

Weigall Oval Sporting Facility is another new facility open to the community for hire. This facility was used by community groups for a total of 3,813 hours by 21 different groups.

West Torrens Library Service

The West Torrens Library Service provides both the Hamra Centre Library and Mobile Library service to our community. Around 60,000 people attend the Hamra Centre each year, averaging around 700 visits per day.

During the year in review our Library Service was very busy providing programs and events to our community, including movie and cultural nights and our regular Story, Toddler and Baby Times to many young families in the area.

Digital Literacy

In addition to the existing digital literacy services offered, a State Government grant allowed us to develop a variety of tech help programs for our community this year. These included:

- creating instructional website 'how-to' videos to assist customers who couldn't visit the library in person
- providing classes via email and library social media apps
- synching customer's devices with our 'viewboard' to ensure COVID safe practices were being adhered to
- creating a digital literacy feature book collection.

Craft and Art Space

A new Craft and Art space was established in the Hamra Centre Library, equipped with supplies for customers to develop new art and craft skills while having fun through self-expression. Volunteers were on hand to assist with sewing machines, knitting, crochet, a Cricut machine, badgemaker and a variety of other art and craft items. Workshops with different themes were held in the space weekly to help people learn new skills, with between 5 - 10 participants attending each session.

Oral Local History Project

During the year we worked with members of the West Torrens Historical Society to create an Oral Local History collection to ensure that stories pertinent to the West Torrens community were recorded for posterity.

This will be an ongoing project into the next financial year, but we're pleased to report that we managed to transcribe interviews with 13 local families, detailing a record of their life in West Torrens from the 1800s and 1900s; created individual family history booklets with historical photos of family members, houses, businesses and the local area.

Active Ageing

Our CHSP (Commonwealth Home Support Programme) staff provided more than 15,000 hours of assistance to around 1,000 older residents this past year. The main aim of CHSP is to help our older residents stay in their homes longer and provide services where they can continue to be an active member of our local community. CHSP funding was transferred from our Council to an external aged care provider for the next financial year to continue providing the same services to our older community.

Our Active Ageing Program, funded directly by Council, continued to be highly successful with our older community. We provided residents aged 50+ with opportunities to live well and enjoy life locally through a suite of regular services and pop up activities at the Plympton Community Centre. This service emphasised community connection, happiness and positivity as part of its core ingredients.

Programs during the year ranged from chair based exercise classes, fit ball drumming, men's 8 ball, social lunches, brain training and regular drop in events to have a chat, meet with staff and providing linkages to other community opportunities.

More than 60 older residents, ranging from 55 to 99 years of age, attended and participate in our Active Ageing programs each week.

Vulnerable residents continued to receive regular phone calls to support them in staying connected with their local community, as well as providing them with a means of support for service referrals and obtaining food/essentials when needed. Around 40 residents received this service during the year and were regularly contacted for a welfare check.

Youth

During Youth Week this year we facilitated 4 workshops attended by 10 to 30 young people:

- RAA car care workshop - a hands-on session where RAA representatives shared their expertise to build confidence in basic car maintenance. The workshop involved 30 minutes of classroom theory and an hour of hands-on vehicle experience whereby participants learned a broad range of skills including changing a tyre and checking the a vehicle's oil.
- Women's self-defence class - martial artist and self-defence expert Lauren Degabriele presented an introduction to women's self-defence. Topics included strategies for self-protection, crime prevention and personal awareness.
- Barista training with Living Jute and HG Coffee School - this workshop introduced young people to the skills needed to become a barista and covered grinding coffee beans, dosing and tamping coffee, steaming, stretching and pouring milk. It also included customer service and took a look at what it was like to work in a café.

- Talking Money financial literacy workshop - a financial literacy workshop organised by Uniting Care Wesley Bowden to teach young people how to save and spend money wisely.

We also facilitated the 'Love Bites' program to Year 10 students in 2 high schools in the local area.

Love Bites is a respectful relationships education program for people aged 15 - 17 years. It consists of 2 interactive workshops: one regarding relationship violence and one discussing sex and relationships. Love Bites emphasises the importance of a whole-of-school commitment to respectful relationship education.

Activated community spaces

Exhibitions

Bird sculpture project

Work on this project between our Council, the City of Charles Sturt and West Beach Primary School began in June 2022 and will continue into the new financial year. Its aim is to have students work with an artist to create 12 local bird sculptures which will be installed at local amenities in the area.

Little Galleries

A new public art initiative was launched this year when we installed a range of Little Galleries across West Torrens to provide spaces for artists to share art. Little Galleries are similar to Little Libraries in that they are a small space - 500 x 600mm gallery - for small art for public display. The galleries have been placed in high traffic locations around West Torrens, giving people the chance to explore the area, learn the stories and enjoy the art in beautiful outdoor spaces.

The locations of the Little Galleries:

- Hamra Centre - front garden bed (Hilton)
- Hamra Centre - children's story garden (Hilton)
- Mellor Park - playground path (Lockleys)
- Holland Street - (Thebarton)
- LoveOn Café - (Mile End)
- Linear Park Trail - Main Street (Lockleys)
- Apex Park - (West Beach)
- Weigall Reserve - playground (Plympton).

There were 2 exhibitions this year, one during the Fringe, called Westside Stories, and one as part of the SA History Festival. Both had a West Torrens theme, focussing on life and local stories.

Show Us Your Stobie Pole/Verge project

This project was created in partnership with our Environmental Sustainability team and aimed to inspire residents to add more colour to their suburban streets by creating attractive verge spaces and art on Stobie poles. To be continued into the new financial year, this project will look to have residents register their creations online as part of a 'Stobie Pole Art Gallery and a Virtual Verge Trail'.

Community Christmas Tree

In another art and craft first for our community this year, we began a Community Christmas Tree project late last year whereby a large metal Christmas Tree frame was constructed and erected outside the Hamra Centre Library facing the West Torrens Memorial Gardens, which was then decorated with handmade ornaments by our community. The aim of the project was to provide people with a sense of togetherness following 2 years of COVID-19 restrictions.

Community Services

Around 100 people participated in decorating our tree, with families from our Story Time sessions and members from our Craft and Art Space making ornaments.

Community gardens

The Community Gardens at Plympton and Torrensville were reinvigorated with several Saturday morning garden meetings to facilitate interaction and communication between the gardeners. Composting workshops were also held, with more educational workshops being planned in the new year. All 33 plots are currently allocated to local residents.

Grants programs

Our Community Grants program provides funding for a range of projects and programs in our community.

During the year we provided approximately \$110,000 in funding to various not-for-profit organisations and individuals including 43 community grants (13 equipment grants, 11 community project grants, 6 sponsorship grants) and 11 junior development grants in the areas of sport, recreation, science, arts and culture.

Access and Inclusion

An Easy English version of our 2021-2025 Disability Access and Inclusion Plan (DAIP), which was approved by Council in the reporting year, was developed with Scope Australia, one of the largest providers of disability support services in the nation. The final document will be ready in the new financial year and local providers, community networks and community leaders will be made aware of the version so it can be accessed by their clients.

A review of our website accessibility was also completed, some very minor improvements were suggested but overall the website was found to be very accessible and inclusive. Universal design resources, which outline guiding principles of good accessibility design, were purchased for use by our community and we began a program of disability awareness training for staff.

The coming year

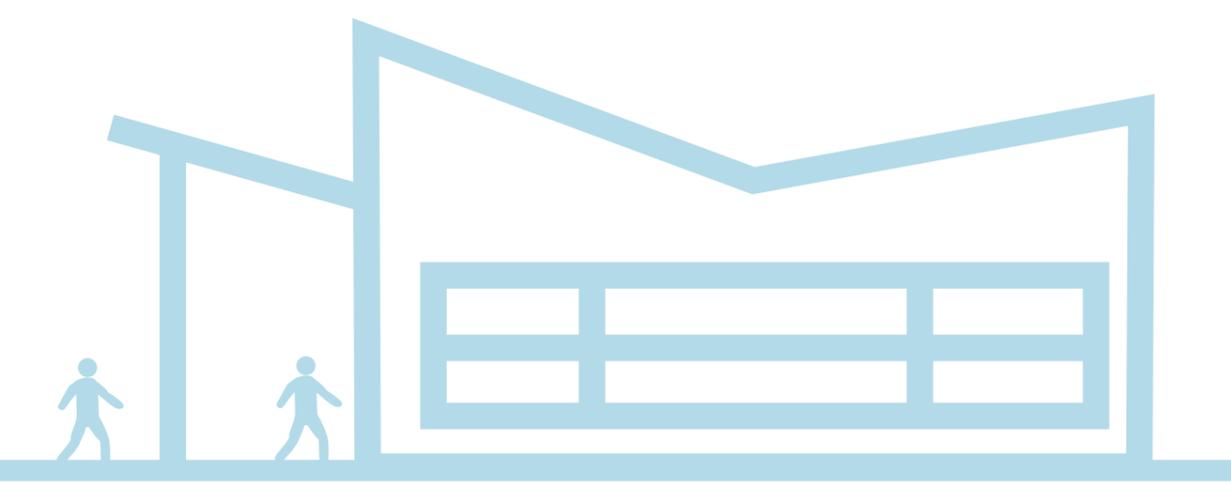
In the coming year the focus for our Community Services staff will be community activation and wellbeing.

We will look to implement programs and projects which increase wellbeing and reduce social isolation for our community and some of the major planned initiatives include:

- expanding our Active Ageing program to include more activities at more locations in West Torrens
- developing and implementing a new community garden in the Netley area
- reviewing and improving the West Torrens Art Prize to make it more relevant and appealing to local artists
- scoping and delivering initiatives towards the prevention of family and domestic abuse
- reviewing our Hamra Centre Library opening hours to ensure maximum value to the community.



Our Mobile Library provides an important service for our community.



Strategy and Business

Our Strategy and Business Department supports the organisation in developing key strategies and plans in consultation with the community, Elected Members and stakeholders. Staff work across the organisation in the areas of procurement, corporate planning, strategic economic projects, land use planning and advocacy, environmental sustainability, events, community engagement, media, public realm and open space planning and community planning.

Creative Services

Our Creative Services' team provides information to our community about projects, services, events and programs in order to help residents gain a better understanding of what is happening in West Torrens and where their dollars are being allocated.

The Creative Services' team use social media, advertising, posters, flyers, Council's magazine and the web to provide information to our community. Team members also help officers from across the organisation in organising community engagement projects so that residents can have a say on large-scale projects and ideas that are proposed.

In this current reporting year, the Creative Services' team supported the community by engaging with them through the social mediums of Facebook, Twitter, Instagram and YouTube. Our social media profiles grew to include TikTok for the Hamra Centre Library (implemented March 2022), taking the total number of pages and profiles across social media to 15.

Overall audience numbers across our social media platforms remained steady at 13,000, but post views grew by 26% and the rate of engagements grew by 93%.

We published our quarterly magazine 'Talking Points' and invited feedback and comments around projects and programs on our 'Your Say' platform. The uptake of Your Say was steady this year, with an additional 200 people registering, taking the total number of participants to 1,262.

Your Say was visited around 12,300 times, with up to 275 visitors per day. Of these, 8,800 downloaded documents or took steps to obtain more information about topics on consultation; 1,800 completed submissions, surveys or asked questions.

The Creative Services team supported events and projects by providing design, consultation and media services. As an in-house creative team, we helped keep financial spend down by not having to contract these services to external agencies.

New projects where we provided design service included Westside Stories - Little Galleries, the new Hamra Centre Craft and Art Space and our new Community Christmas Tree project.

Environmental issues continued to be a major concern to our Council and Creative Services helped produce a large number of educational campaigns to inform our community. We produced material for the multi-council AdaptWest Climate Change project and created various campaigns for our Waste Services Team regarding recycling, composting and hard waste disposal.

With COVID-19 still at the forefront of our minds with regard to SA Health restrictions and directions, Creative Services helped keep our community abreast of decisions that affected us locally and will continue to do so in the future.

Community engagement and consultation projects for 2021-22

- Westival vendor feedback.
- Draft Budget and Annual Business Plan 2022 - 23.
- Transport and Movement Strategy 2022 - 2032.
- Waste in West Torrens (Waste Strategy initial consultation).
- Dogs and Cats in West Torrens (Dog and Cat Management Plan initial consultation).

- Malurus Ave, Lockleys Coral Gum removal.
- Emergency Management (internal).
- West Beach weekly organics trial.
- Public Health Plan.
- Weigall Oval playground replacement.
- Mile End Common playground replacement.
- Creslin Tce playground playground replacement.
- Lockleys Code Amendment.
- Lindfield Reserve perch tree removal.
- Participating in the community without NDIS funding.
- Apex Park redevelopment.
- 65 - 73 Mooringe Avenue, Plympton Code Amendment.
- Open Space Plan.
- 2021 Australian Liveability Census.
- Richmond Oval Redevelopment.
- Representation Review.
- CWT volunteer experience (internal).
- Disability Access and Inclusion Plan.
- Public Art Framework.
- Breakout Creek Stage 3 redevelopment.
- Local Area Traffic Management Plan - Ashford, Keswick, Kurralta Park, Marleston and Plympton.
- Local Area Traffic Management Plan - Cowandilla, Hilton and Richmond.

Events

Council's annual Summer Festival series was scheduled to return in January 2021, however a wave of COVID-19 infections in South Australia forced a last minute cancellation of the event.

In response, we developed a new 4 date festival in April, 'Westival', which merged 3 rescheduled Summer Festival events with the return of our Fire & Spice Festival from 2020.

Westival attracted 5,000 people across 3 events at Lockleys Oval and 1,650

people to Bloom Café's Block Party in Thebarton.

The Events Team managed 100 community event enquiries (an increase of 32% on the previous year) and provided support to a number of community-managed events, including the SANFL Chimney Unveiling Ceremony, the Hilton RSL sub-branch's ANZAC and Remembrance Day memorial services, Thai Festival, Kodomo No Hi Japan Festival, Bloody Long Walk and Athletics SA's Road 10km State Championship event.

The team contributed to our annual Australia Day Awards and Citizenship Ceremony and began planning for event activations to coincide with the annual Riverbank Christmas Display at the former West End Brewery (Lion). Council also welcomed a new Events team member in April 2021.

The annual City-Bay Fun Run, Dimitria Festival, Christmas Carols Festival and Back to Bethlehem event were cancelled as a result of COVID-19 restrictions.

Procurement

Our Procurement Policy ensures that all procurement activities deliver the following key objectives:

- Providing for equitable and ethical behaviour in all procurement activities and fair treatment of suppliers.
- Obtaining value for money.
- Delivering a high standard of contract management.
- Ensuring probity, accountability and transparency.
- Effective management of the end to end procurement lifecycle.
- Identification and management of risks.
- Consideration of community impact, including social, environmental and economic sustainability considerations and the use of local goods and services.
- Delegated signing authority.

The Procurement Policy is designed to drive processes that are consistent, transparent and cultivate a competitive environment.

To manage the tender and quotation process, panel contracts and supplier compliances, Council engages an online portal called VendorPanel. This has proven to be a successful procurement tool as it offers a streamlined method to upload tender documents to ensure as many suppliers as possible have the opportunity to submit quotations to carry out work for the Council. This, in turn, ensures we obtain best value for money while ensuring a robust procurement process.

The year past saw the creation of a new contracts register, which streamlined the information pertaining to each contract and offered improved visibility of the status of Council's contracts with external providers.

As the new register was being established, the team also undertook an audit review against each contract to ensure the Procurement Policy was being adhered to with respect to the number of quotes sought and the documentation required based on spend. The aim of the audit was to ensure probity and accountability and this will be ongoing.

Other notable achievements included:

- Revision and creation of new templates.
- Establishment of a purchasing spend matrix as a quick reference guide to identify the correct quotation process and documentation required for each expenditure bracket.
- New panel contracts for a range of services.
- Contract extensions for several agreements.

- Introduction of a tender statistics analysis report that summarises the number of tenderers who viewed a tender compared with actual responses received.
- Upskilling and knowledge building through LGA webinars and training.

In June 2022, Council agreed to implement Rapid Global's Contractor WHS Management System. The system, due for implementation by December 2022, will enable better monitoring and management of contractors WHS safety compliance through an online portal. It will also benefit contractors as they will only be required to submit compliance once, thereby reducing duplication and inefficiencies.

Strategy

During the reporting period the Strategy team progressed strategic projects, collaborations, partnerships and the development of key corporate documents.

Corporate plans and reporting

Annual Organisational Service Plan reporting continued to ensure our accountability to report and deliver on our organisation's goals and aspirations. The following plans were created or reviewed:

- Public Health Plan - a comprehensive review was undertaken and the new Public Health Plan 2021-2026 was approved by the Chief Public Health Officer and approved by Council in February 2022.
- Public Art Framework, approved in March 2022.
- Open Space Plan, approved in September 2021.
- Disability Access and Inclusion Plan - reviewed and the new plan approved in October 2021.

Strategy and Business

Economic development

The Building Western Adelaide Strategy 2021-2024 for regional economic development was approved. This sees the continued support of a regional western alliance between the Cities of West Torrens, Charles Sturt, Holdfast Bay and Port Adelaide Enfield, which began in November 2015. The intent of the Strategy is to:

- Create a coordinated approach to regional economic development activities.
- Collaborate on projects across the western region.
- Play an advocacy role with State and Commonwealth governments to secure funding and support for projects.

This approach has connected businesses across the region to individual projects and avoided duplication, assisting businesses to grow and prosper.

We also continued our commitment to the Small Business Friendly Council Charter and worked closely with neighbouring councils to undertake projects and planning for economic development of the Western Adelaide region.

Heritage grants

The 2021 round of Heritage Grants saw 22 grants awarded totalling \$40,605. A review of the grants will be undertaken in the next financial year to ensure equitable distribution across representative buildings and local heritage listed items.

Land use planning

Since the introduction of the Planning and Design Code (Code) by the State Planning Commission in March 2021, there have been a number of Code Amendments undertaken, of which Council has been formally consulted. These have included:

- Private Proponent Code Amendments within the City of West Torrens, being:
 - o 65-73 Mooring Avenue, Plympton Code Amendment

- o Lockleys Code Amendment.
- Code Amendments within neighbouring councils including:
 - o Kidman Park Residential and Mixed Use Code Amendment
 - o Albert Park Mixed Use Code Amendment.
- State Planning Commission Code Amendment of relevance to the State:
 - o Local Design Review Code Amendment.

Preliminary work has been undertaken on the following Code Amendments:

- State Planning Commission's Miscellaneous Technical Enhancement Code Amendment
- State Planning Commission's Future Living Code Amendment
- Private Proponent Code Amendment relating to the former West End Brewery land.

We also began the process of undertaking reviews of the Code in comparison to the former West Torrens Development Plan, and will continue to advocate for improvements to the Planning, Development and Infrastructure Act and associated legislation.

Environmental sustainability

More than 400 residents claimed a free pack of plants as part of the June 2022 Native Plant Giveaway. Seedlings were grown and cared for by volunteers at the Trees for Life nursery in Brooklyn Park and giveaway plants included species such as muntries (*Kunzea pomifera*). As part of this initiative 5,000 native plants made their way to new homes across West Torrens helping to create a greener, more sustainable urban environment.

Several community planting events were held across our city, including the River Torrens at Lockleys, which was declared 'Park of the Month' for June 2022 as part of Adelaide National Park City celebrations. We became a signatory to Adelaide as a National Park City in 2021, beginning the journey

to improve city life through everyday actions to enjoy connecting with nature and each other.

This year also marked a decade since the first community planting event was held along the River Torrens at Lockleys. During this time, Council has worked with Green Adelaide, Greening Australia and other partners to implement this long-term restoration project, which seeks to improve water quality, biodiversity and ecosystem function in the river and the coastal environment where it enters the sea.

We also worked closely with Green Adelaide as part of the River Torrens Recovery Project, which provided funding of \$17,000 towards weed management and revegetation in 21-22. This project also provided an opportunity to liaise with the other 8 councils whose boundaries reside along the river, which stretches 85 kilometres through the suburbs from Athelstone to Henley Beach.

As part of this event, 4,000 native seedlings were planted by 120 community volunteers across the site. Event proceedings also included a Welcome to Country by Ngangkari, a cubby building with Nature Play SA and macroinvertebrate testing.

An indicator of the success of this long-term restoration project has been the return of unique native wildlife at this site, including micro-bats, which were recently recorded in surveys undertaken by Wildlife Ecologist, Harry Rust. Six different species were recorded at the site; 2 of which included the Southern Forest Bat and Little Forest Bat which are rare, especially in an urban environment.

An additional community planting event was held to revegetate a section of coastline known as Lot 101, which stretches from Adelaide Sailing Club to Glenelg North.

Green Adelaide awarded the Adelaide Sailing Club a community environment grant to undertake this dune restoration project, working in partnership with SA Water, Greening Australia and Council. Site preparation

included the removal of invasive weeds, which made way for 6,000 native seedlings across the site.

The event was attended by around 50 volunteers, who will continue to be involved in the project's future and the focus has expanded to the GPS monitoring of the movement of sand levels in the area. This data will help when planning for future projects and vegetation requirements along the site.

Our Council seeks to ensure that environment, businesses and industries across the Western Adelaide region remain productive and that communities stay connected and strong to the challenges and opportunities presented by a changing climate.

With a focus on adaptation, we continued our involvement with the AdaptWest program, in collaboration with western region council partners. The AdaptWest region comprises local, state and federal infrastructure and is home to more than 21,000 businesses and 300,000 residents.

The AdaptWest Climate Change Adaptation Plan (Plan) was approved by Council in 2016, as well as by the partner councils. The implementation phase of this Plan, the AdaptWest in Action 3-Year Action Plan 2019-2022 (Action Plan) was approved by Council in 2019 and provides a forward program for projects which deliver against key priorities including:

- Enhancing open and green spaces to cool the urban environment.
- Managing stormwater to protect and enhance where people live and work.
- Increasing the resiliency of transport and essential services.
- Improving residential dwellings to be resilient to climate change.
- Building strong and connected communities.
- Preparing businesses and industry to be aware and resilient.
- Protecting coastal assets and environment.

Key outcomes for this financial year included the development of 'My Cool Home', an interactive housing design and development tool that helps educate residents living in Western Adelaide about the importance of environmental sustainability. This online tool can be used to assess the sustainability performance of new buildings and renovations, while also providing advice to renters to improve the energy efficiency of their dwelling.

Another key outcome was the AdaptNow! Changing for Climate Change event, which was underpinned by the hypothetical scenario of a 3-week spell of hot weather that saw a cascade of climate events occurring including bushfire smoke impacting Western Adelaide, a heat induced power outage and storm event that caused localised flooding across the region.

Several community workshops and business briefing sessions were organised to test and assist content development by guiding community members through the hypothetical in detail. The delivery was targeted and tailored towards Culturally and Linguistically Diverse Communities (CALD) and the Western Adelaide business sector.

Deliverables included:

- Production of a short film that documented the workshop process and the scenarios of AdaptNow.
- Creation of 8 adaptation 'checklists' focussed on themes explored by Western Adelaide community members and businesses.
- Translation of community checklist material into 6 key languages.
- Production of 4 short videos, addressing key themes including heatwave, bushfire smoke (and air quality in general), power outage and flooding.

As part of our commitment to the Global Covenant of Mayors for Climate and Energy, we progressed toward the adaptation milestone badge and

have already been awarded 2 of the 3 badges as part of this program. We also joined the ICLEI Cities with Nature Program as a pioneer council to showcase our greening initiatives and achievements to others, while providing us with an opportunity to learn.

Water conservation in West Torrens was assisted through a total of \$9,250 in rebates being provided to 35 residents for rainwater tank installations. This resulted in an increase in rainwater tank storage volume of 88,571 litres, which will help mitigate flooding impacts through detention storage, as well as reducing mains water reliance. Council further demonstrated its commitment to water conservation by beginning a series of water efficiency audits on Council-owned buildings and facilities identified as high water consumption sites. The project aims to identify ways to reduce mains water consumption, reducing operating costs and improving their environmental sustainability.

During this year we developed concepts to transform a portion of the Keswick Creek corridor at Richmond into a green linear pathway for the benefit of our community and the environment. Some ideas for this space include planting trees to expand our tree canopy, opportunities to celebrate Kaurana culture, public art, outdoor classrooms for the local schools, park seating to enjoy the space, a corridor for 'active' transport and more open space to get in touch with nature.

Strategy and Business

Partnerships

- In collaboration with the State Government, we obtained and translated LiDAR (Light Detection and Ranging) data across West Torrens to develop tree canopy maps. LiDAR technology captures high resolution, 3-dimensional tree data by flying a plane across the study area and then creating maps, which are useful for benchmarking canopy cover and tree height at a point in time.
- Through AdaptWest and in conjunction with the Cities of Charles Sturt and Port Adelaide Enfield, we provided a joint response to the Natural Resources Committee Inquiry into Urban Green Spaces.
- AdaptWest partnered with Red Cross to implement the Climate Ready Communities Program. Residents from across the 3 neighbouring councils participated in training to explore climate impacts and encourage them to prepare and take action within their local community.

The coming year

The future challenge of climate impacts, which continue to require immediate action to mitigate further challenges, will continue to be a focus for us. The economic fallout of the COVID-19 pandemic will no doubt cause a greater consideration of finances, however we will continue to plan and undertake our ongoing projects and strategies and work towards providing our community with benefits such as economic, social and environmental sustainability.

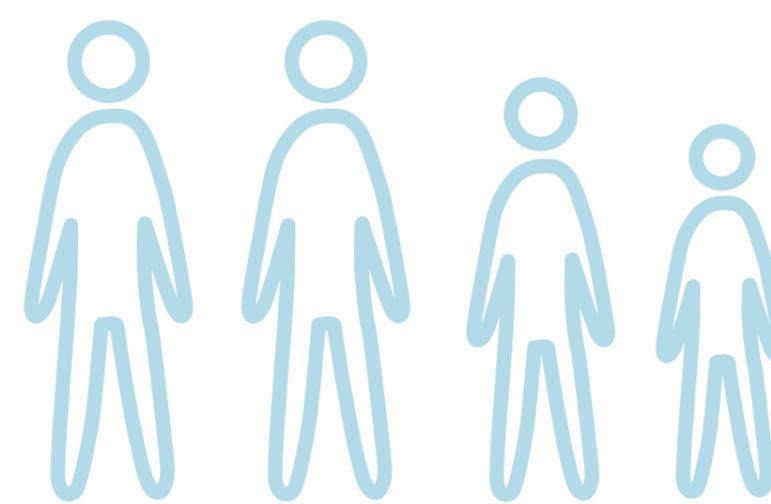
We will continue to engage with and support our community via social media, digital media and our regular magazine, and our community engagement platform 'Your Say' will continue to be our major vehicle to seek feedback from our community around key projects and services.

Other key priorities for 2022 - 23 will include:

- Providing cost effective solutions to complex issues through strategic partnerships and collaboration with neighbouring councils.
 - Developing our 2022-2023 Annual Service Plan.
 - Developing a Climate Change Strategy.
- Finalising corporate plans that were delayed due to COVID-19 restrictions.
 - Implementing a heritage grants scheme and a suite of environment grants and sustainability rebates.
 - Responding to the ramifications of the Planning and Design Code and private proponent-led Code Amendments and advocating for better policy outcomes on behalf of community.
 - Coordinating strategic information forums between Council and developers undertaking major infill development in West Torrens.
 - Providing input to Green Adelaide's National Park City campaign.
 - Continuing our commitment to small business capacity-building.
 - Development of further incident specific hazard plans.
 - Facilitating an intra-council emergency management testing event through the Western Adelaide Zone Emergency Management Committee.
 - The possible redevelopment of a portion of the Keswick Creek corridor, Richmond, to establish a green linear pathway that will benefit our community and our environment.



Each year we work in partnership with Greening Australia to propagate and plant trees for Arbor Day.



Local Government Reform and Integrity

Local Government Reform and Integrity maintains the systems for good quality, ethical decision making that provides for a sustainable council, allowing for long-term value creation for the community. Using a cross organisational approach, the department incorporates Governance, Legislative Reform implementation, Risk Management, Internal Audit and Emergency Management.

Governance

Governance provides specialist advice, support and frameworks for staff and Elected Members to undertake their duties. Governance focuses on the accountability of staff to the Elected Council and the Elected Members and staff to the community.

Governance achieved a number of outcomes during this past year including:

- Ensuring timely updates and management of policies and procedures following new legislation, particularly as a result of COVID-19.
- Managing the introduction of a new delegations framework under a variety of legislative instruments
- Coordinating the implementation of the local government reforms.
- Managing Ombudsman enquiries.
- Managing public registers.
- Coordinating Freedom of Information applications.
- Coordinating and managing primary and ordinary returns.
- Managing authorisations and delegations.

- Reviewing and updating policies in collaboration with other departments across CWT and drafting new policies where required.
- Providing advice and workshops on matters concerning legislative amendments.
- Providing support to Council and Council committees.
- Providing election support in the lead up to the Local Government elections for 2022 to the organisation.

Strategic Resilience

Resilience includes activities related to internal audit, risk management and emergency management, with the outcome being a strong, adaptable and sustainable organisation and community.

Strategic Resilience is designed to help our organisation achieve its objectives by providing independent assurance on the effectiveness of risk management, internal control and governance processes.

The impacts of the COVID-19 pandemic are still being felt across the organisation and community, however, this has provided us with an opportunity to test and review our emergency management program.

During the past year, there was an ongoing focus on reviewing emergency management capabilities including the re-engineering of emergency management documentation including our human disease/pandemic hazard plan, increased training and increasing efforts to strengthen staff resilience.

Regardless of the significant and unprecedented challenges this year brought, a number of outcomes were achieved including:

- further embedding a risk culture within the organisation and building resilience of staff by conducting risk and resilience inductions, workshops and training
- developing new tools and frameworks to better assess risks and provide a greater risk based guide to decision making
- integrating positive risk assessments and internal audit with the organisation's Continuous Improvement functions
- undertaking significant emergency management training through our internally led i-Responda training program
- developing the 2022 - 2023 Risk and Resilience Plan
- continuing refinement of the Emergency Management Framework, Business Continuity Plan and Operations and Recovery Plan, as well as development of incident specific Hazard Management Plans
- completing numerous tests and microsimulations of the emergency management functions to ensure greater strength and capacity
- actively participating and engaging in the Local Government Functional Support Group (LGFSG)
- being an active participant in the Western Adelaide Zone Emergency Management Committee
- undertaking activities and audits associated with the 2019 - 2022 Internal Audit Plan.

The coming year

Local Government Reform and Integrity will implement and continue to implement a number of projects and programs in order to achieve the objectives of the department and organisation.

Key priorities for 2022 - 23 will include:

- Providing election support for the November 2022 Local Government elections.

- Facilitating the start of a new 4 year Council term.
- Continuing to implement reforms into Local Government.
- Developing new and reviewing existing emergency plans and documentation.
- Facilitating an inter-council emergency management testing event through the Western Adelaide Zone Emergency Management Committee.
- Providing greater support to the community in emergency and hazard preparation.
- Continuing to support and implement the legislative compliance and policy frameworks within the organisation.
- Continuing to monitor and facilitate business continuity planning as a result of COVID-19 impacts.



Regulatory Services

Regulatory Services comprises teams in Waste Management, Environmental Health and Community Safety (Compliance) and is responsible for providing quality services to assist the community on issues around household waste disposal, animal management, immunisation and community health.

The teams share a commitment to work in partnership with community, business and government sectors to provide a safe, clean, healthy and sustainable environment.

Waste Management

Focused on resource recovery, the Waste Management team ensures that bins are collected on time, provides hard waste services, monitors and investigates illegal dumping activity and educates our community about the importance of recycling. They also provide access to tools to help our community recycle better, such as kitchen caddies and rebates for compost bins. In July 2021, we also took up an initiative to provide our community (upon request) with a free household recycle bin that can be used inside the home.

Officers provided education to businesses and households about changes to legislation, such as the Single-Use and Other Plastic Products (Waste Avoidance) Act 2020, provided sessions to schools and community groups and advice to businesses seeking to be more environmentally conscious. We supported our Community Development officers to facilitate composting and worm farm workshops at Council's community gardens and in April 2022 160 kitchen caddies and information on food recycling was provided to new members of our community at a citizenship ceremony.

Community enquiries

During the past year, we addressed more than 2,000 concerns and enquires relating to waste, including 1,087 reports of illegal dumping. In 2022 we began the journey to develop a 10 year Waste and Resource Recovery Strategy, which will be used to help guide service delivery and future innovation for West Torrens. Between April and May 2022, a community survey about waste and recycling was undertaken to learn what our community wants from Council as a pre-cursor to the Strategy's development.

Collaboration and innovation

During February 2021 to February 2022, we trialled a weekly organics bin collection with residents at West Beach to test the effectiveness of collecting these bins weekly. The trial showed that there is a strong understanding of how to use an organics bin, with participating households reducing the volume and weight of compostable food waste to their general waste bins by more than half. But while the trial was successful in diverting food waste to the correct bin, the overall weight of general waste bins did not significantly change. More education will be required before consideration will be given to a transition to weekly organic collections.

Throughout the year staff participated in workshops and strategic planning sessions to review the future of waste services in South Australia, product stewardship schemes and explored new technology and solutions to address the changing needs of our residents and businesses. We collaborated with other councils and Green Industries SA to develop improved education campaigns and programs to make recycling simpler

and we are currently initiating 2 more trials that will help shape future solutions for waste management in multi-unit homes.

Highlights

- Waste services collected 2,523,913 red, yellow and green bins with a successful collection rate of 99.93% and repaired or provided replacements for 3,084 bins.
- Received 8,957 hard waste bookings and recycled 837.74 tonnes of material. 7.16 tonnes of e-waste and 1,717 mattresses were also recycled.
- Investigations into illegal dumping activities resulted in 62.66% of all reported illegal dumping incidents to be removed without further action by staff.
- 2,043 waste vouchers were issued to residents for material not accepted through the hard waste collection service.
- 59 residents took advantage of our 'Home Compost Systems' rebate program to purchase worm farms or compost bins.
- The Waste Management Team actioned 2,007 customer requests relating to waste and illegal dumping.
- Supported 9 community groups undertaking a 'Keep Australia Beautiful' clean-up program in addition to a Council-run initiative.

Environmental Health

The Environmental Health team promotes and protects the health of the community by providing and supporting public health services and education.

This year our staff continued to provide education and promote good food hygiene and safety and public health, and also supported businesses by monitoring health practices and administering legislation to ensure the required measures were in place to protect public health.

During the reporting year, officers attended 194 customer requests, ranging from food hygiene and safety concerns, environmental nuisances and risks, to public health due to poor health and hygiene conditions and communicable diseases.

We continued to participate in the food safety rating scheme and in the past 12 months, the following food safety rating certificates were issued to food business:

- 5 star rating 145
- 4 star rating 41
- 3 star rating 24.

Unrated inspection results were issued for 29 food businesses.

Immunisation

The provision of our immunisation service continued to be contracted to a local immunisation provider.

The ongoing impacts of COVID-19, particularly those relating to physical distancing and density requirements, saw us continue our online booking system for clinics in an effort to protect the health and wellbeing of clients accessing this service. We also continued the school immunisation program for all Years 8 and 10 secondary school students and 3,289 vaccines were administered to students and our community this reporting year.

Local Nuisance and Litter Control

Councils are responsible for administering and managing local nuisance and littering issues under the Local Nuisance and Litter Control Act, which includes noise, odour, dust, smoke and littering.

The following number of complaints and offences were recorded for the reporting year.

Total Number of complaints of local nuisance and littering	255
Number of offences under the Act that were expiated	8
Number of offences under the Act that were prosecuted	0
Number of nuisance and litter abatement notices issued	2
Civil penalties negotiated under Section 34 of the Act	0

Application by Council to the Court for orders for civil penalties under Section 34 of the Act and the number of orders made by the Court on those applications was zero.

COVID-19

The Environmental Health Team continued to monitor businesses to assess compliance with COVID-19 restrictions and controls put in place by SA Health. Compliance monitoring ceased with the restrictions being lifted and the Major Emergency Declaration removed.

Community Safety

Council's Community Safety Team is responsible for enforcement in areas such as parking, animal management, overgrown vegetation, backyard burning, goods on footpaths, illegal dumping and building works.

During the year officers investigated more than 3,023 customer requests, handled either through education or enforcement. Furthermore, of the total of 8,804 expiation notices that were issued, 1,366 applications were received and assessed for a section 270 review under the Local Government Act - 1,220 parking; 146 animals and 19 general compliance.

Officers who undertook animal management captured 176 dogs for wandering at large and investigated 56 dog attacks (36 on animals and 20 on humans) which generated 17 dog control orders being served.

Other administration tasks and inspections:

- Parking permits were issued to 347 residents.
- 125 European wasp nests and bee swarms were either removed or eradicated (97 wasps and 28 bees).
- During the fire season, 527 properties were assessed for being a fire hazard, 76 clean up notices were issued along with 17 expiation notices.

Regulatory Services

We opened a new dog holding facility towards the end of the financial year, approved by the Dog and Cat Management Board. The facility provides a calm and safe environment for found dogs and consists of 6 kennels, office area and exercise yard. The entire facility, including each kennel, has 24 hours live security cameras system in place. The aim of this facility is to alleviate the pressure on owners who have to travel long distances to retrieve their dogs if they are impounded by Council.

The coming year

During the next 12 months Regulatory Services will continue to investigate new opportunities and programs which may help us achieve our objectives. Activities will include:

- Continuing to educate the community about requirements in legislation, in particular dog registration.

- Further implementing mobile technology to improve our 'in the field' management of issues.
- Adopting and implementing new strategies in our revised Dog and Cat Management Plan.
- Continuing to provide a variety of education programs for schools and community groups about waste minimisation and recycling.
- Promotion of food waste recycling and encouragement of more households to take advantage of Council's kitchen caddy program.
- Increasing engagement with residents and businesses through improved waste management campaigns and collaboration.
- Reviewing and updating strategies and policies relating to waste management.
- Promoting circular economy principles for the community and Council.
- Finalising and implementing a 10 year Waste and Resource Recovery Strategy for West Torrens to address the changing environment and supports transition to circular economy practices.
- Partnering with other councils to undertake a project to determine the best way to improve recycling behaviour in multi-unit dwellings.

Financial Services

Financial Services is responsible for the development, management and coordination of our annual budget to ensure that the long-term and realistic financial goals required to deliver the desired services and amenities to our community are in place.

Annual budget

The balanced budget presented to Council for 2021-22 included \$66.9 million operating expenditure and \$31.9 million capital expenditure, an outcome achieved while maintaining a modest average 1.85 per cent rate increase.

Key major projects and their budget allocations included:

- \$1.4 million for the Brown Hill Keswick Creek drainage project
- \$1.0 million towards venue improvement of Richmond Oval
- \$1.0 million towards the redevelopment of Apex Park
- \$1.8 million towards the upgrade of Kings Reserve and Thebarton Oval
- \$23.9 million for capital works throughout the city
- \$6.67 million for waste management
- \$3.4 million for recreation projects.

While our everyday service delivery started to get back on track following the COVID-19 disruption of the previous financial year, the 2021-22

period saw us hit with new challenges as we aimed to continue or complete projects in an environment where resources were increasingly hard to source. Despite this, we managed to continue many of our staged projects.

Ahead of finalising our 2021-22 budget, Financial Services undertook community consultation to encourage residents to be involved in the budget process, learn about Council's plans, ask questions and provide feedback. This information was used to inform our final budget decisions.

Reporting

Council met its financial and statutory reporting requirements for 2021-22, with all statutory audits successfully completed. Financial reporting was conducted on a full cost attribution basis, as required under the Local Government Act 1999, while the reporting of consolidated strategic and financial information continued throughout 2021-22 along with rigorous budget reviews.

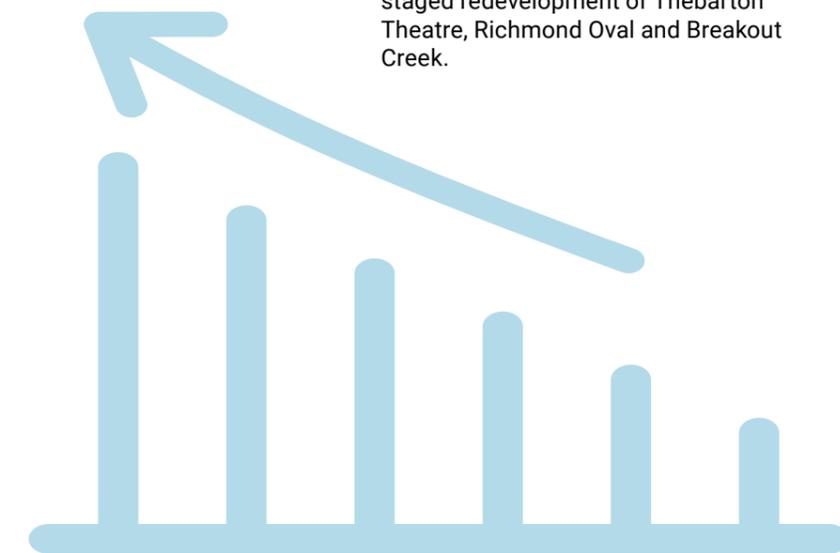
Long-term Financial Plan

Legislation requires Council to annually review its Long-term Financial Plan with consideration to the Annual Business Plan and associated Infrastructure and Asset Management Plans. The 2021-2022 review was completed in conjunction with Council's Budget and Annual Business Plan, while the Budget and Annual Business Plan for 2022-2023 was made available for community consultation on our website and at the Civic Centre during business hours.

The coming year

Council's 2022-2023 budget will be a challenging one, with the lessening, but ongoing impact of COVID-19 affecting our community. A surplus operating result has been budgeted to help sustain our financial position, this includes capital expenditure of \$38.1 million and a residential rate increase of an average of 3.0 per cent, with a minimum rate of \$989.

We are catering for an accelerated capital works program supported by Federal, State and Local Government grant funding that will see delivery of significant community facilities during the next few years. Grant funding assists in not only stimulating the local economy, but also by contributing to projects such as the staged redevelopment of Thebarton Theatre, Richmond Oval and Breakout Creek.



People and Culture

The People and Culture Department is responsible for partnering with the wider organisation to provide advice and assistance to attract, engage and develop employees and build a high performance culture. Our department includes Work Health Safety and Injury Management, People and Culture and Service Centre. Our focus and emphasis is providing advice in the areas of:

- people management
- organisational capability
- cultural development
- fair and equitable practices
- employee attraction, retention and succession planning
- learning and development
- industrial relations and risk management.

During the past year, People and Culture has partnered across all divisions to provide support, advice and coaching, ensuring our people leaders are equipped with the right tools, resources and training to enable them to support and motivate their teams to deliver on their Key Performance Indicators (KPIs).

Significant work has continued in the development of our leaders and emerging leaders, providing them with development opportunities to ensure the CWT is well positioned to retain our valued, high performing workforce. We have continued to partner with Local Government (LG) Professionals, providing opportunities for staff to access LG Professional programs and events as part of the CWT Council membership.

People and Culture has undertaken significant projects this year, including, but not limited to:

- Development towards Australia White Ribbon (AWR) Accreditation - final submission due late 2023.
- Development within the Local Government Association (LGA) Ageing and Work Health Program, due to be completed December 2022.
- Scout Talent - implementation of an electronic system to achieve efficiencies with the CWT recruitment and selection processes.
- The instigation of an Aggressive, Violent and Threatening behaviour public campaign - ongoing.
- Implementation of a Customer Relationship Management system - ongoing.
- Development of a Flexible Working Arrangement Policy and Guidelines.
- Initial development of the CWT Organisational Workforce Strategy (including, but not limited to, talent and succession, capability mapping, attention and attraction, exit interview system) - ongoing.

As we have continued to work our way through various restrictions and changes placed on our workplace due to COVID-19, we have maintained our efforts on resilience, wellbeing and positive mental health experiences for staff to ensure continuity and provision of services for our community. We progressed the development of 'dashboard reports'

with our management team so they could report on department service standards, accountability and compliance.

During the year in review, People and Culture developed an online induction platform for all new employees and progressed the development and implementation of digitised employment packs. By introducing these initiatives and improvements, we have streamlined and enhanced on boarding journey for new staff and significantly reduced the need for high volume paper based documents.

Service Centre

Our Service Centre team is at the frontline of service delivery and as such they are primarily the first point of contact for our customers and community, offering multiple ways to contact the CWT including telephone, face-to-face, email, SMS, web chat, online service requests and social media.

The team's objective is to ensure our customers and community are at the heart of everything we do, by providing customer service excellence in a responsive, consistent, convenient and caring way.

The overall customer interactions completed in the past financial year included:

- answered 52,649 telephone calls
- responded to 3,683 web chats
- managed 1,553 SMS contacts
- replied to 5,298 emails
- processed 12,293 payment transactions.

As part of a 'Voice of the customer' program, and in collaboration with the Continuous Improvement team, our Service Centre staff will continue to distribute surveys and seek feedback from customers who have engaged with us via telephone, web chats and once a service request has been completed. This approach will provide us with reports of where we can improve as we strive for customer excellence.

The Service Centre has a commitment to implementing Customer Relationship Management (CRM) solutions in 2022 - 23, to streamline processes for efficiency and provide better outcomes for our customers. Enabling staff with the right resources provides an opportunity for us to focus on single point of contact to provide solutions in response to customer enquiries.

Work, Health and Safety

The COVID-19 pandemic has highlighted the importance of Work Health and Safety (WHS) laws and their practical application.

During the previous 12 months, the CWT continue to experience the impact of COVID-19, which required the organisation to be agile and quickly adaptable to produce critical WHS responses, guidance and support. We continued to prioritise the health and wellbeing of our staff by supporting flexible working

arrangements, while ensuring we maintained a healthy working environment for all workers and other persons, including contractors and volunteers. We invested in health and wellbeing programs for our staff by providing significant benefits through early intervention, including physiotherapy treatments, Employee Assistance Program (EAP) and access to ergonomic assessments, relevant equipment and tools and ongoing training.

To further ensure the health, safety and welfare of workers, we continued to provide:

- appropriate WHS training to staff
- access to the EAP for family members as well as staff
- mental health first aid and mental health awareness training
- resilience tools and webinars
- information about healthy eating and good nutrition
- an annual wellbeing reimbursement for activities or therapies to help employees lead a healthy lifestyle.

The coming year

People and Culture will continue to progress a number of initiatives that started this reporting year, including our accreditation for the Australia White Ribbon program, development of an Ageing and Work Health program, an Aggressive, Violent and Threatening behaviour program and the instigation of our Flexible Working Arrangements for staff. We will also continue our work on our customer excellence program and will implement a Customer Relationship Management program.



Information Services

The Information Services team provide a wide range of services to those that service the community. This year, in conjunction with people across the organisation, the Information Services team improved our cyber security and provided digital platforms that underpin more efficient and productive use of business information.

Performance

A key measure of our team's performance is the availability of the services we deliver.

During 2021-22 the team achieved an average availability of services, including mail services, document production, information technology infrastructure, business applications, web services, desktops, servers and telephony of more than 99.9%. This high level of performance is primarily due to our robust and reliable systems and the team's commitment.

Cyber security

We have embraced several initiatives funded by Local Government Risk Services (LGRS), and this year focussed on the 'Essential 8' framework, developed by the Australian Cyber Security Centre and an assessment of how we are tracking, funded by the LGRS. In less than one year we achieved 21 of the 32 Essential 8 controls.

To help our workforce and our community, we conducted the 'Friendly Phishing' cyber awareness campaign and published information on how people can become more cyber aware.

ePlanning data interchange

In June 2022, our Council became the first in SA to achieve a significant data interchange with the State Government's ePlanning portal. We now have more complete planning information that is available to our workforce and community via our existing business systems. An example of 2 data sources being better than one is that we can once again analyse development information against airport noise profiles.

Business intelligence

To improve business intelligence, our team has worked with many different areas of our business to help with the provision and use of information as we strive for a more efficient and productive workforce.

Some of the highlights have included:

- Helping our arboriculture workforce embrace tree and work management systems; this information will, ultimately, be available for our community.
- Providing self-service access to expiation information.

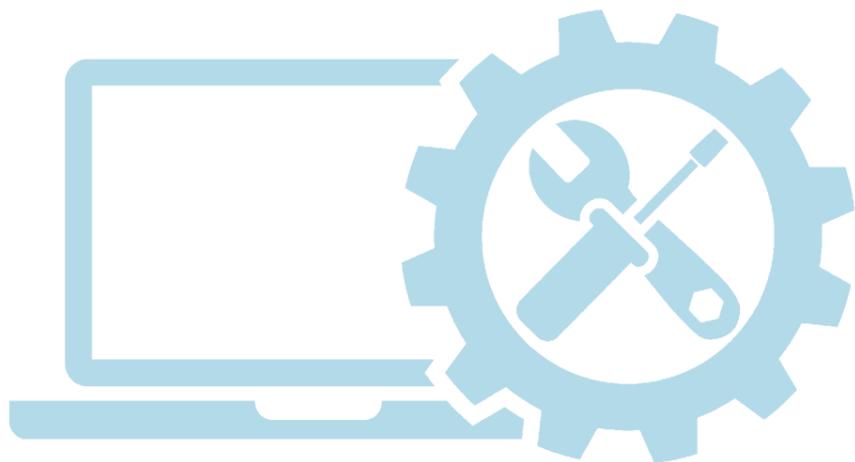
- Providing park and playground facilities information to our community.
- Preparing for our journey on a new PowerBI business intelligence platform.

The coming year

The people in Information Services will undertake a number of initiatives including:

- Retiring and replacing our first website chat-bots, Barton, Bindy and Paige, with artificial intelligence that can better interpret information we publish on our website and the questions asked. These tools will provide an effective knowledge base for both our workforce and our community.
- Our first significant initiative on our PowerBI platform will provide access to essential information on \$800million worth of community assets.
- Increasing security of our information and applications.
- Continue our "digitise by default" approach including back-scanning important Council information and records
- Increasing mobile access to our internal applications for greater productivity and efficiencies.

These initiatives help us deliver a better customer experience, a mobile, digital workforce and access to services outside business hours.



The newly-developed Admella Street Pocket Park at Thebarton.

Access to Council documents

This section of the Annual Report details information that Council is required to provide in accordance with relevant legislation. The documents and registers listed may be inspected:

- at the Civic Centre 165 Sir Donald Bradman Drive, Hilton during normal business hours
- on the Council website, westtorrens.sa.gov.au

Copies of the documents are available for a small fee unless otherwise stated.

Further information about the policies may be obtained from the Governance Team by emailing governance@wtcc.sa.gov.au or phoning 8416 6333 during business hours.

By-laws

The Council has 5 by-laws to ensure the good rule and government of an area, and for the convenience, comfort and safety of its community. These being:

- By-law No.1 - Permits and Penalties
- By-law No.2 - Local Government Land
- By-law No.3 - Roads
- By-law No.4 - Moveable Signs
- By-law No.5 - Dogs.

Codes

A list of codes of conduct or practice that are in place as required under the Local Government Act 1999 or Local Government (Elections) Act 1999 is provided as follows:

- Mandatory Code of Conduct for Council Members
- Mandatory Code of Conduct for Employees
- Code of Conduct - Assessment Panel Members
- Code of Practice - Access to Meetings and Documents
- Code of Practice - Procedures at Meetings.

Terms of Reference

The following Council committees are guided by Terms of Reference, which define the purpose, scope and authority of the Committee:

- Audit General Committee Terms of Reference
- Building Fire Safety Committee Terms of Reference
- Chief Executive Officer's Performance Review Committee Terms of Reference
- City Advancement and Prosperity General Committee
- City Facilities and Waste Recovery General Committee
- City Finance and Governance Standing Committee Terms of Reference
- City Services and Climate Adaption Standing Committee
- Council Assessment Panel Terms of Reference.

Policies

The City of West Torrens has 2 types of policies these being Council Policies and Administration Policies. Policies are regularly reviewed to reflect the Council's Corporate Planning Framework, legislative changes, Council resolutions and decisions of the Executive Management Team.

Council policies

Council policies may be required by statute, related to the Council as an elected member body and/or be in the public interest.

- Advertising on Council Land and Related Public Infrastructure Policy
- Animal Nuisance Complaints Policy
- Annual Budget Policy
- Asset Management Policy
- Asset Naming Policy
- Building and Swimming Pool Inspection Council Policy

- Capitalisation of Assets Policy
- Children and Vulnerable Persons Safety Policy
- Commonwealth Home Support Program (CHSP) Advocacy Policy
- Commonwealth Home Support Program (CHSP) Care Recipient Does Not Respond to a Scheduled Visit Policy
- Commonwealth Home Support Program (CHSP) Fees and Charges Policy
- Commonwealth Home Support Program (CHSP) Quality Assurance Policy
- Council Assessment Panel Policy: Review of a Decision of Assessment Manager
- Council Initiated Code Amendments Council Policy
- Council Reception Room - Richmond Oval Policy
- COVID-19 Rates Financial Hardship Policy
- Customer Complaints Policy
- Elected Member - Recognition of Service Policy
- Elected Member Gifts, Benefits and Hospitality Reporting Policy
- Elected Members Allowances, Facilities, Support and Benefits Policy
- Elected Members Professional Development Policy
- Elected Members Records Management Policy
- Elections Period Caretaker Policy
- Enforcement Policy
- Enterprise Risk Management Policy
- Expiation Notice Decision Review Policy
- Flags Policy
- Fleet Management Policy
- Food Act Inspections and Auditing Fees Policy

- Found Property Policy
- Fraud and Corruption Prevention, Control, Reporting and Investigation Policy
- Graffiti Management Policy
- Grants, Sponsorship and Donations Program Policy
- Impoundment of Vehicles Policy
- Internal Review of Council Decisions Policy
- Investment Policy
- Libraries Policy
- Memorials Policy
- Mendelson Foundation Investments Policy
- Mendelson Foundation Support Policy
- Mobile Closed Circuit Television Council Policy
- Mobile Food Vendors Policy
- Natural Environment Policy
- Order Making Policy
- Procedures at Council Assessment Panel Meetings
- Procurement Council Policy
- Provision of Council Gifts Policy
- Public Comment Policy
- Public Consultation Council Policy
- Public Consultation (COVID-19) Policy
- Public Interest Disclosure Council Policy
- Rate Rebates, Remissions and Postponement Policy
- Reporting and Investigating Council Member Code of Conduct Complaints
- Residential Parking Permits and Exemptions Policy
- Revaluation of Assets Policy
- Sale and Disposal of Assets Policy
- Social Media Use and Management Policy
- Talking Points Policy
- Treasury (Debt Management) Policy

- Tree Management Policy
- Use of Public Footpaths and Roads for Business Purposes Policy
- Verge Management Policy
- Waste Minimisation and Recycling Services Policy.

Administrative policies

Administration policies, other than some HR policies, are not required by statute. They contain policy statements, procedures and processes to guide employees in relation to particular matters. Administration policies are approved by the Executive Team, not the Elected Council.

- Attendance at South Australian Industrial Relations Commission Policy
- Building and Swimming Pool Inspection Administration Policy
- Business Casual Days Policy
- Classification Review Policy
- Conference Attendance by Employees Policy
- Corporate Wardrobe Administration Policy
- Correspondence Policy
- Credit Cards Policy
- Criminal and Relevant History Screening Policy
- Disposal of Computer and Related Equipment Policy
- Driver's Licence Fee Reimbursement Policy
- Employee Code of Behaviour
- Employee Gifts and Benefits Policy
- Employee Health and Wellbeing
- Employee Records Policy
- Enterprise Risk Management Framework
- Entertainment Expenditure Policy
- Financial Authorities Policy
- Fleet Management Administration Policy
- Higher Duties Policy
- Income Protection Policy

- Induction Policy
- Information Technology and Its Use Policy
- Leave Policy
- Managing Non Work Related Illness or Injury Policy
- Managing Performance, Misconduct and Inappropriate Behaviour Policy
- Mobile Devices Policy
- Natural Environment Guidelines for Works, Operations and Contractors Policy
- Operating Procedures at Building Fire Safety Committee
- Probation Review and Determination Policy
- Procurement Admin Policy
- Public Consultation Policy
- Purchased Leave Policy
- Recognition of 25 Years of Service Policy
- Recruitment and Selection Policy
- Remote Access and Network Security Policy
- Return from Parental Leave Policy
- Review of an Employment Decision - Employee Initiated Policy
- Salary Packaging Policy
- Special Leave Without Pay Policy
- Staff Functions and Catering Policy
- Study Assistance Policy
- Training and Development Policy
- WHS and IM Planning, Monitoring and Review Policy
- WHS and Injury Management Lead Policy
- WHS Asbestos Management Policy
- WHS Chemical Management Policy
- WHS Confined Space Policy
- WHS Consultation and Responsibilities Policy
- WHS Document Management Policy
- WHS Drug and Alcohol Policy

Access to Council documents

- WHS Electrical Safety Policy
- WHS Emergency Plan Policy
- WHS Excavation and Trenching Policy
- WHS First Aid Policy
- WHS Hazard Management Policy
- WHS Hazardous Manual Tasks
- WHS Hot Work (including Welding) Policy
- WHS Inclement Weather Policy
- WHS Induction and Training Policy
- WHS Injury Management and Return To Work
- WHS Injury/Incident Reporting and Investigation Policy
- WHS Isolation, Lockout and Tag Out Polycys
- WHS Managing Aggressive Violent Threatening Behaviour Policy
- WHS Plant and Equipment Safety Policy
- WHS Prevention of Falls Policy
- WHS Vaccination (COVID-19) Policy
- WHS Working Alone or in Isolation Policy
- Working from Home During a Declared Emergency Policy
- Workzone Traffic Management Policy

Registers

A list of registers that Council keeps in accordance with the Local Government Act 1999 the or Local Government (Elections) Act 1999 is provided as follows

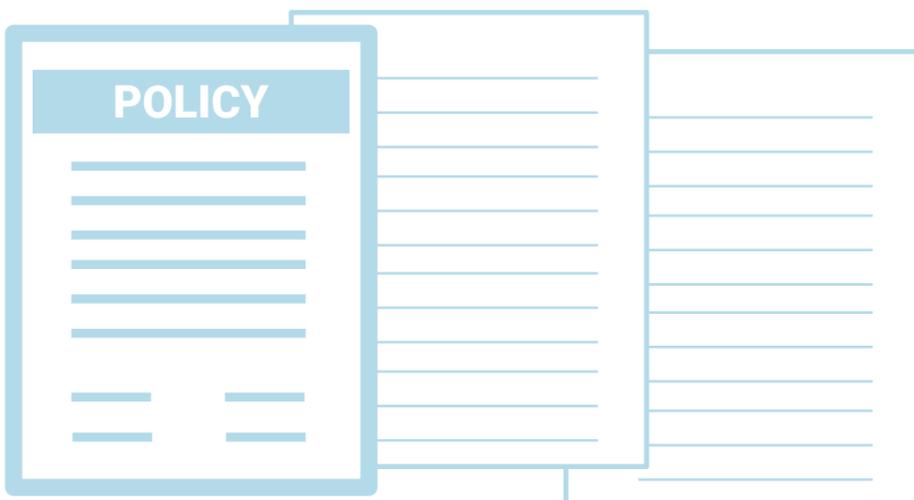
- Assessment Register (rateable land)
- Campaign Donations Return for 2018 Local Government Election*
- Campaign Donations Return for 2017 Keswick Ward Supplementary Election*
- Delegations and Sub Delegations Register
- Development Application Register
- Elected Member Register of Interest Information
- Register of Allowances and Benefits - Elected Members*
- Register of By-laws
- Register of Community Land
- Register of Conflicts of Interest
- Register of Gifts, Hospitality and Benefits - Elected Members
- Register of Gifts, Hospitality and Benefits - Officers
- Register of Interests - Elected Members and Independent Members

- Register of Interests - Development/Council Assessment Panel Independent Members
- Register of Interests - Officers#
- Register of Land Management Agreements
- Register of Public Roads
- Register of Remuneration and Benefits - Officers.

Registers, other than those listed below, may be viewed during normal business hours at the Civic Centre.

#Register of Interests – Officers is legally not available to view.

*A written application must be received by Council to view these registers.



2021/22 Annual Report

Brown Hill and Keswick Creeks Stormwater Board

For the cities of Adelaide, Burnside, Mitcham, Unley and West Torrens

Acknowledgment of Country

The Brown Hill and Keswick Creeks Stormwater Board acknowledges that the project and our Constituent Councils are located on the traditional Country of the Kurna People of the Adelaide Plains and pays respect to Elders past and present.

We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

We also extend that respect to other Aboriginal Language groups and other First Nations.

*The Brown Hill and Keswick Creeks Stormwater Board
tampendi, ngadlu Kurna yertangga
banbabanbalyarnendi (inbarendi). Kurna meyunna
yaitya mattanya Womma Tarndanyako.*

*Parnako yailtya, parnuko tappa purruna, parnuko yerta
ngadlu tampendi. Yellaka Kurna meyunna itto yailtya,
tappa purruna, yerta kuma burro martendi, burro
warriappendi, burro tangka martulyaiendi.*

*Kumarta yaitya miyurna iyangka yalaka ngadlu
tampinhi.*

Kurna people play a key role in the design and delivery of the Brown Hill Keswick Creeks Stormwater Project and we value the input and guidance of representatives of the Kurna Nation Cultural Heritage Association (KNCHA) and RAW SA.

Willawilla - Brown Hill Creek



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1

Chairperson's Report

This is the fifth annual report of the Brown Hill and Keswick Creeks Stormwater Management Board, a regional subsidiary established in February 2018 under the Local Government Act 1999 (SA).



The report canvasses the achievements of the Board over the preceding 12 months in implementing the Stormwater Management Plan and provides updates on the progress of continuing projects. Of particular note are:

- completion of the construction of the new wetland at the southern end of Victoria Park / Pakapakanthi (Park 16), which was opened to the public on 6 May 2022. The wetland is a substantial component of the flood mitigation strategy developed in the Stormwater Management Plan. The wetland has been designed to integrate the system with the existing natural environment, protect existing significant trees, substantially increase native plant species and provide passive recreational opportunities, enhanced by educational information and Kaurna cultural artwork. The Board is pleased to note the delivery of the wetland on time and within budget and wishes to recognise the significant contribution of all stakeholders;
- continuation of the Blue Gum Park / Kurangga (Park 20) creek works in the South Park Lands, due for completion in September 2022;

- preparation for the delivery of a package of Upper Brown Hill Creek works in Millswood, due to commence in 2023.

On behalf of the Board, I wish to thank retiring independent Audit and Risk Committee member Justin Humphrey for his valuable contribution and good counsel. I also wish to thank the Federal government for awarding a grant of \$10m, our many stakeholders for their ongoing support and contribution and in particular, the CEOs, members and staff of the 5 Constituent Councils, the Federal and State governments, the Stormwater Management Authority and Green Adelaide.

Judith Choate

2

Project Director's Report



Australian Communities Program and allows for acceleration of Packages 1-3 of the lower Brown Hill Creek upgrades over the coming 3 years.

The reference design process has involved progressing the design for all remaining works to the preliminary 30% gateway, providing greater clarity regarding the extent and cost of works to be delivered. The reference design allows for early input from key stakeholders and ensures we will be ready to move quickly to shovel-ready stage should additional project funding be secured.

The Board continues to make significant progress in the delivery of the capital works program with flood detention works nearing completion. The Victoria Park/ Pakapakanthi (Park 16) wetland opened to the public on May 6 2022 and the official opening was well attended by over 100 guests. The site was put to the test shortly after opening with 2 significant rainfall events in quick succession and it performed as designed- detaining water on site and releasing flows downstream in a controlled manner. It was remarkable to see how quickly water levels rose within the flood basin and then receded over a number of hours following the event. The wetland has been a significant drawcard to this southern area of Victoria Park and it really has been wonderful to see the number of visitors it has attracted, both human and the 4-legged kind.

Works just downstream of the wetland in Blue Gum Park/ Kurangga (Park 20) are due for completion in the coming weeks and will mark the end of stage 1 flood detention works. Stage 2 has us moving to the downstream Adelaide Airport end of lower Brown Hill Creek and working our way back upstream to Anzac Highway with the majority of the channel requiring capacity increase. Federal Government funding of \$10m has been committed under the Preparing

Our engagement with local professionals continues and is integral to the successful delivery of the project. I take this opportunity to personally thank those I have worked with over the past 12 months – from suppliers, engineers, project managers, landscape architects, construction personnel and everyone in between. Delivery of this project really is a collaborative effort and I am proud of the relationships that have been formed between like-minded professionals to ensure successful outcomes.

I once again thank the Stormwater Management Authority Board and their General Manager David Trebilcock for their continued commitment to our project. The success of the project is reliant upon support from our member Councils – the cities of Adelaide, Burnside, Mitcham, Unley and West Torrens – and I recognise the contributions made by each of the Councils, their elected members and staff, including representatives of the Owners Executive Committee, technical, finance and support staff.

Finally, I acknowledge the significant contribution of the Board and Audit and Risk Committee who, under the leadership of Chairperson Judith Choate, continue to provide the direction and encouragement required to ensure the continued success of the project.

Peta Mantzarapis

3 Strategy



Our Purpose

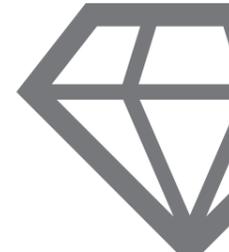
To effectively and efficiently deliver infrastructure works to mitigate serious flood risks and help safeguard properties across the Brown Hill Keswick Creek catchment.



Our Vision

To create a flood safe Brown Hill Keswick Creek catchment for residents and the public.

The cities of Adelaide, Burnside, Mitcham, Unley and West Torrens aim to become water sensitive cities. This vision is underpinned by six key objectives, the first of which is protection from flooding.



Our Values

The values that underpin the operations of the Board include:

- **Integrity** – acting ethically, doing what is right and doing what we say we will do
- **Collaboration** – respectful and insightful engagement with all stakeholders
- **Excellence** – striving for the best in all that we do and stretching our capabilities
- **Progressive** – thinking outside the box to innovate and improve
- **Simplicity** – focussing our efforts on the things that are important



Strategic Focus Areas

- Effective and efficient delivery of the Stormwater Management Plan
- Pursue opportunities for accelerated delivery
- Maximise the utility of our assets
- Enhance our partnerships and engagement
- Strengthen organisational performance

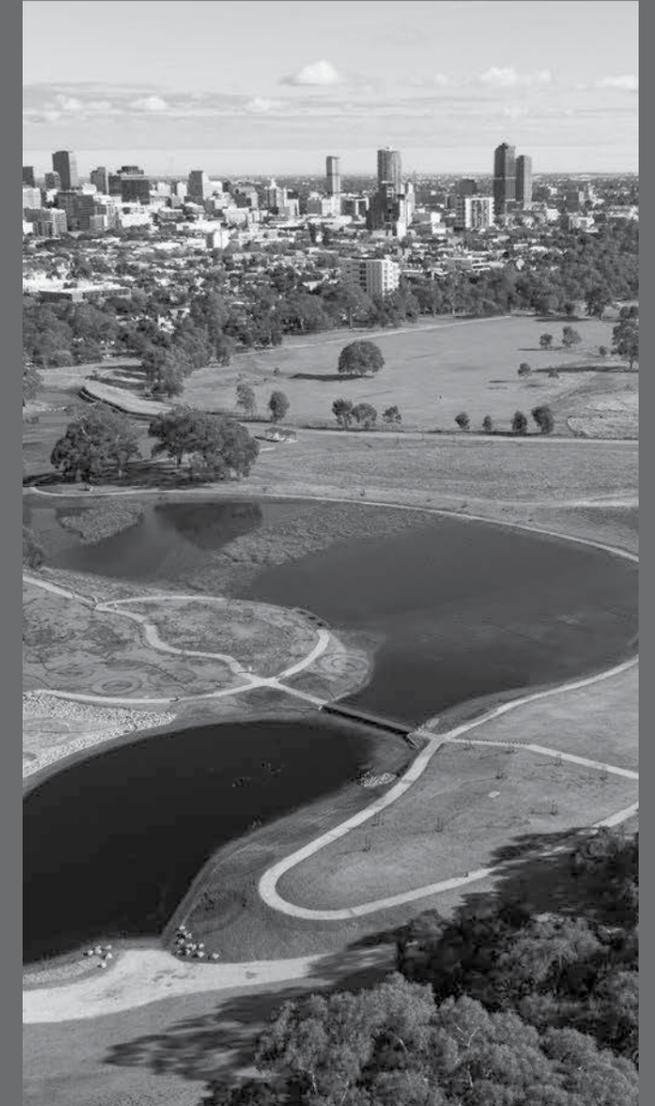
4

Establishment

The Brown Hill Keswick Creek Stormwater Project is the culmination of many years of investigation and planning. The Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens have worked collaboratively to develop a comprehensive Stormwater Management Plan to mitigate serious flood risk and help safeguard properties across the catchment.

From its inception in 2007 until February 2018, the project was conducted as a joint arrangement between the Constituent Councils. The Plan was developed during this phase, leading to its subsequent approval by the Stormwater Management Authority and gazettal of its adoption in February 2017. A condition of the Stormwater Management Authority approving the Plan was that a regional subsidiary be established within 12 months to implement the plan and manage its works. The Brown Hill and Keswick Creeks Stormwater Board was established in February 2018 as a regional subsidiary pursuant to section 43 of and schedule 2 to the Local Government Act 1999. Initially, the Owners Executive Committee, comprising a representative from each Constituent Council, acted as interim Board.

The Board is governed by a Charter prepared by the five Constituent Councils and subsequently approved by the Minister for Local Government. The inaugural Board was appointed in August 2018 and is responsible for the administration of the affairs of the regional subsidiary.



5

The Project

The Brown Hill Keswick Creek Stormwater Project is a collaborative effort between the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens to mitigate significant flood risks arising from four major watercourses in metropolitan Adelaide; Brown Hill, Keswick, Glen Osmond and Park Lands Creeks. The catchment is largely contained within the Constituent Council local government areas, which are home to more than 200,000 residents. The Brown Hill Keswick Creek Catchment Stormwater Management Plan outlines a comprehensive program of flood mitigation works to be delivered across the catchment.

The plan is designed to provide flood protection to the community in the event of a 100 year average recurrence interval (ARI) flood event which would impact over 2,000 properties and result in significant impact to the Adelaide Airport, Ashford Hospital, major arterial roads and freight corridors. Whilst a flood event of this magnitude has not occurred in the catchment since 1930, the high flow events of 2005 and 2016 have provided recent reminders of the impact a significant event would have.

The flood mitigation works outlined in the plan comprise detention storages in the upper reaches of the catchment, diversion of high flows away from flooding hotspots, and upgrades to the flow capacity of the channels. Fundamental to the successful delivery of this program of flood mitigation works is the principle of constraining flows from upstream and then 'working progressively in an upstream direction' to ensure that the downstream reaches of the creek system are ready to cater for the ultimate design flow before the works in the upper catchment are undertaken.



6 Governance

The Brown Hill Keswick Creek Stormwater Project is administered by a Board in accordance with the requirements of the Local Government Act 1999, the Board Charter, and various other policies.

The Board is comprised of 5 independent members, appointed following recommendations made by a Nominations Committee of representatives from each of the Constituent Councils. Each Board member contributes a unique set of skills and experience, particularly covering:

- Corporate financial management
- Corporate governance
- Project management
- General management
- Engineering
- Economics
- Environmental management

Current Board Members



Judith Choate
Chair since August 2018,
appointed August 2018



Geoff Vogt
Appointed August 2018



Rachel Barratt
Appointed August 2018



Rob Gregory
Appointed August 2020



Howard Lacy
Appointed August 2021

Independent Member of Audit and Risk Committee



Justin Humphrey
appointed
November 2018

Project Director



Peta Mantzarapis
appointed
January 2019

The Board's Audit and Risk Committee comprises nominated Board members along with an independent member and meets quarterly.

We thank outgoing independent member of the Audit and Risk Committee, Justin Humphrey for his contribution to the project.

The Board appoints a Project Director who is responsible for implementing the decisions of the Board and managing the operational requirements of the project.

Owners Executive Committee

The Owners Executive Committee is comprised of a representative from each of the Constituent Councils. Meetings between the Board and the Owners Executive Committee are scheduled quarterly and three meetings were held in the 2021/22 financial year.

Current membership of the committee is as follows:

Tom McCready	Director, City Services	City of Adelaide
Chris Cowley	Chief Executive	City of Burnside
Daniel Baker	General Manager Engineering & Horticulture	City of Mitcham
Aaron Wood	Manager Assets & Operations	City of Unley
Terry Buss	Chief Executive	City of West Torrens

Board Member Meeting Attendance 2021/22

Date	Judith Choate	Geoff Vogt	Rachel Barratt	Rob Gregory	Howard Lacy
1 Sep 2021	✓	✓	✓	—	✓
22 Sep 2021	✓	✓	✓	✓	✓
17 Nov 2021	✓	✓	✓	✓	✓
8 Dec 2021	✓	✓	✓	—	✓
18 Jan 2022	✓	✓	✓	✓	✓
15 Mar 2022	✓	✓	✓	✓	✓
12 Apr 2022	✓	✓	—	✓	✓
14 Jun 2022	✓	✓	✓	✓	✓

Audit and Risk Committee Meeting Attendance 2021/22

Date	Judith Choate	Geoff Vogt	Rachel Barratt	Justin Humphrey	Howard Lacy*
25 Aug 2021	✓	✓	✓	✓	n/a
20 Oct 2021	✓	✓	✓	✓	n/a
1 Mar 2022	✓	✓	✓	✓	✓
24 May 2022	—	✓ (Chair)	✓	✓	✓

* Howard Lacy joined the Audit and Risk Committee in March 2022

Working within the Community

The Brown Hill and Keswick Creeks Stormwater Project is pleased to engage with our local communities to provide project updates and educational opportunities.

Project Director Peta Mantzarapis and wetland designer Robin Allison toured the wetland site with Year 7 geography students from Christian Brothers College in November 2021.

Students heard about water sensitive urban design, stormwater management and the wetland project, before visiting the site to see the construction works underway.

“ Thank you for allowing us to come and learn more about the wetlands which you and your team are working on each and every day. It was a really good experience to see the wetlands construction first hand and being one of not many schools to see it. A few of our classes favourite things about the day were seeing the construction, walking around Victoria Park and being able to see the wetland and going on site where all the machinery and construction were.

”
CBC Student



7

Key Stakeholders

The Brown Hill and Keswick Creeks Stormwater Board works to deliver successful project outcomes in an efficient and professional manner. We interact with a diverse range of internal and external stakeholders and value the contribution they make.



Constituent Councils



Stormwater Management Authority



Green Adelaide



Adelaide Park Lands Authority



Kurna Community



Residents



Community Groups



Suppliers



Consultants

Funding Acknowledgement

The Brown Hill Keswick Creek Stormwater Project is jointly funded by five Constituent Councils and the Stormwater Management Authority.



Government of South Australia
Stormwater Management Authority

8

Project Partners

Constituent Councils

The Brown Hill Keswick Creek Stormwater Project is the result of a collaborative effort over many years from our 5 Constituent Councils – the cities of Adelaide, Burnside, Mitcham, Unley and West Torrens. The majority of the Brown Hill and Keswick Creek catchments are contained within these local government areas, which are home to more than 200,000 residents.

Support is offered to the project from every level of Council, whether it be CEO or delegate involvement in the Owners Executive Committee, technical staff providing design input, finance staff liaison regarding project contributions and budgets, planning and environmental input to construction delivery, and everything in between. Regular project updates and briefing sessions are provided to Council Mayors, Elected Members and audit committees to ensure our member Councils are fully informed.

The project works in close liaison with our Constituent Councils to ensure we are working together to achieve successful project outcomes and identify opportunities to maximise the utility of our assets.



Council Mayors at Wetland Opening



Stormwater Management Authority

Continuing the collaborative approach adopted by the five Constituent Councils, the Stormwater Management Authority provides a key role in the delivery of the Project. Beyond the initial role the Authority played in the review and approval of the Plan, the Board's Project Director is in regular contact with the Authority's General Manager to ensure a well-informed and consistent approach to delivery. Through the Authority, the State Government has committed to providing 50% of capital funding up to \$70m over a 20 year timeframe and this funding is vital to ensuring the Project is delivered. Board representatives have established a strong working relationship with the Authority and work in partnership to deliver the works set out in the approved Stormwater Management Plan.



9

Delivering with Local Industry

Integral to the success of the Brown Hill Keswick Creek Stormwater Project are the relationships established with local suppliers, consultants and organisations. The Board places particular emphasis on ensuring a collaborative approach, bringing together a team of professionals who are leaders in their field and are equipped to deliver results.

Our focus is on providing a pipeline of work to build capacity and capability in the local market, with flow-on benefits for the local economy. The construction scheduling and packaging of works has been specifically developed to maximise participation from local tier 2 and tier 3 contractors. These are businesses that do not compete with the larger contractors for major road transport projects.

The project is supported by the knowledge and expertise of a wide range of professionals, providing services including project management, surveying, engineering, legal, environmental, cultural heritage, civil construction and arborial assessments.

“Leed is an award-winning, privately-owned engineering and construction company founded in South Australia and now delivering projects in metropolitan, regional and remote areas across the country.

Leed was proud to be the head contractor on the Blue Gum Park/Kurangga (Park 20) Drainage Works. This important project mitigates flood risk through the construction of a low-level mound and the realignment of existing creek lines in the south of the park. New open channels bring the existing creeks to a common point to enable controlled flows to discharge under Greenhill Road and downstream. The project also featured numerous concrete structures, pathways, a new footbridge and extensive landscaping.

We enjoyed an excellent, collaborative working relationship with the BHKC Stormwater Board, ProcurePM, and our subcontractors, most notably LCS Landscapes.”

Leed Engineering and Construction

Focus on Safety

The Brown Hill and Keswick Creeks Stormwater Board places great importance on the health and safety of our employees, our consultants and the communities within which we operate. Our extensive health and safety management systems ensure we partner with likeminded organisations and are subject to regular review and improvement.



Victoria Park/Pakapakanthi (Park 16) Wetland

47,980	0	0	3	1
Total Site Hours	Incidents	Lost Time Injuries	Property Damage	Near Misses

Blue Gum Park/Kurangga (Park 20) Creek works

12,918	0	0	5	0
Total Site Hours	Incidents	Lost Time Injuries	Property Damage	Near Misses

“WGA is a leading local multi-disciplinary Engineering and Project Management company that prides itself on solution excellence. Founded in South Australia, a local team of 220+ provide engineering excellence across the region.

Supporting the Brownhill Creek conservation and restoration, WGA has worked in partnership with the State Government and associated organisations to deliver civil and structural engineering services. Most recently, the team led the design of the undergrounding of the channel into a culvert at Everard Park, along with creating a green corridor above with landscaping and a shared bikeway. Several technical challenges were overcome during the project, including working within a narrow corridor with a high-density development under construction directly adjacent. WGA is currently working with the Board to prepare the reference design for 7kms of the Upper Brownhill Creek to provide a basis for planning future works. WGA looks forward to a long-standing contribution to the local community and is passionate about revitalising the natural environment for generations to come.”

WGA

“Ecodynamics is a landscape construction company with over 30 years’ experience in the civil infrastructure sector. We were privileged to be a part of delivering such a significant piece of stormwater infrastructure, in which we could apply our extensive knowledge of aquatic horticulture and general landscape construction. We look forward to watching the space develop to ‘green the community’ of Adelaide for decades to come.”

Ecodynamics

“TCL are a Landscape Architecture firm with strong local roots, and significant national and international standing.

Our 25 year journey is reflected in our approach to the South Park Lands flood management projects.

To begin locally with a detailed exploration of context, site and community, and translate this into a poetic expression of landscape and contemporary culture.

Working collaboratively with a strong team of committed consultants has been an ongoing highlight.

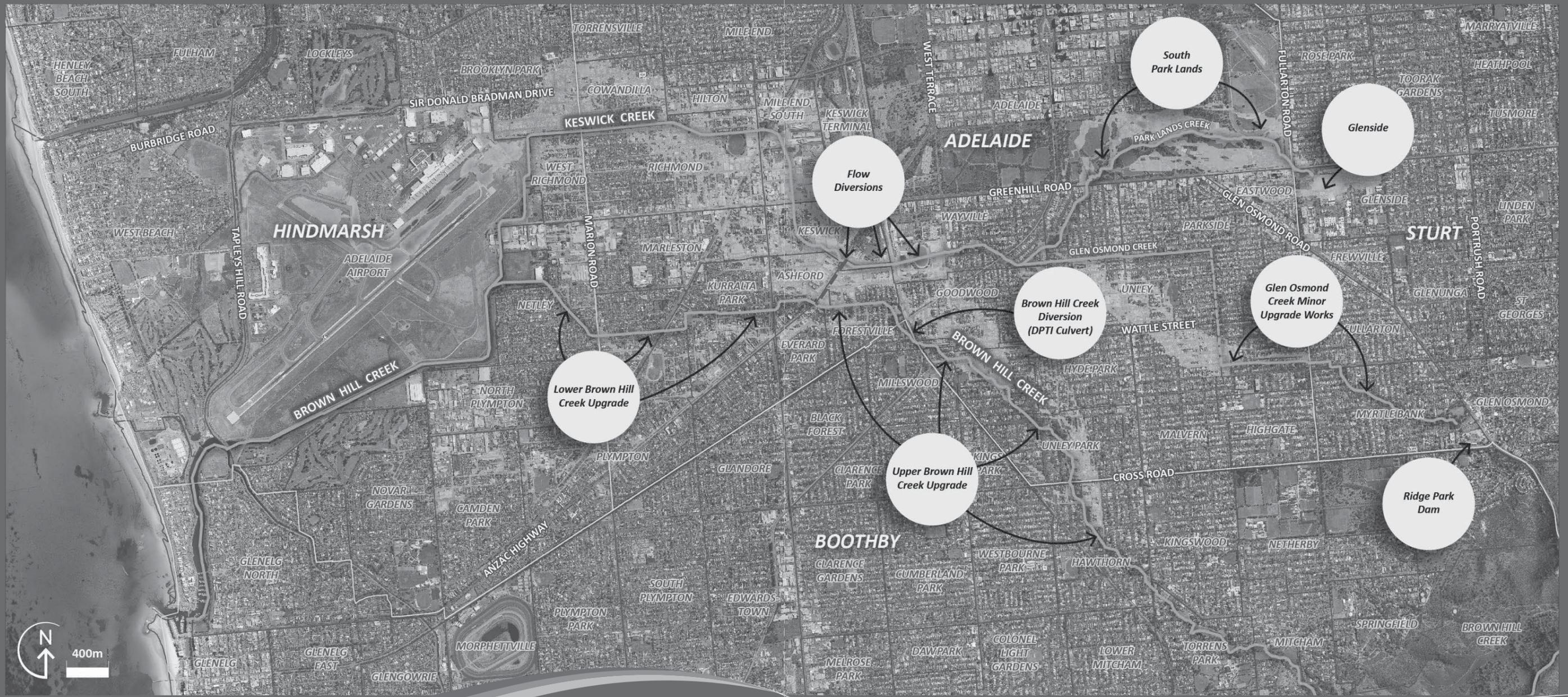
Our role as landscape architects has been to work closely with the project team to:

- sensitively integrate the wetland development within the parklands context,
- retain significant trees and develop an immersive day one experience
- provide spaces for community recreation and amenity
- deliver flood mitigation whilst enhancing water quality, ecological value and appreciation of site
- upgrade the city’s long term ecological and social resilience.”

T.C.L.



10 Project Map



11

Project Schedule

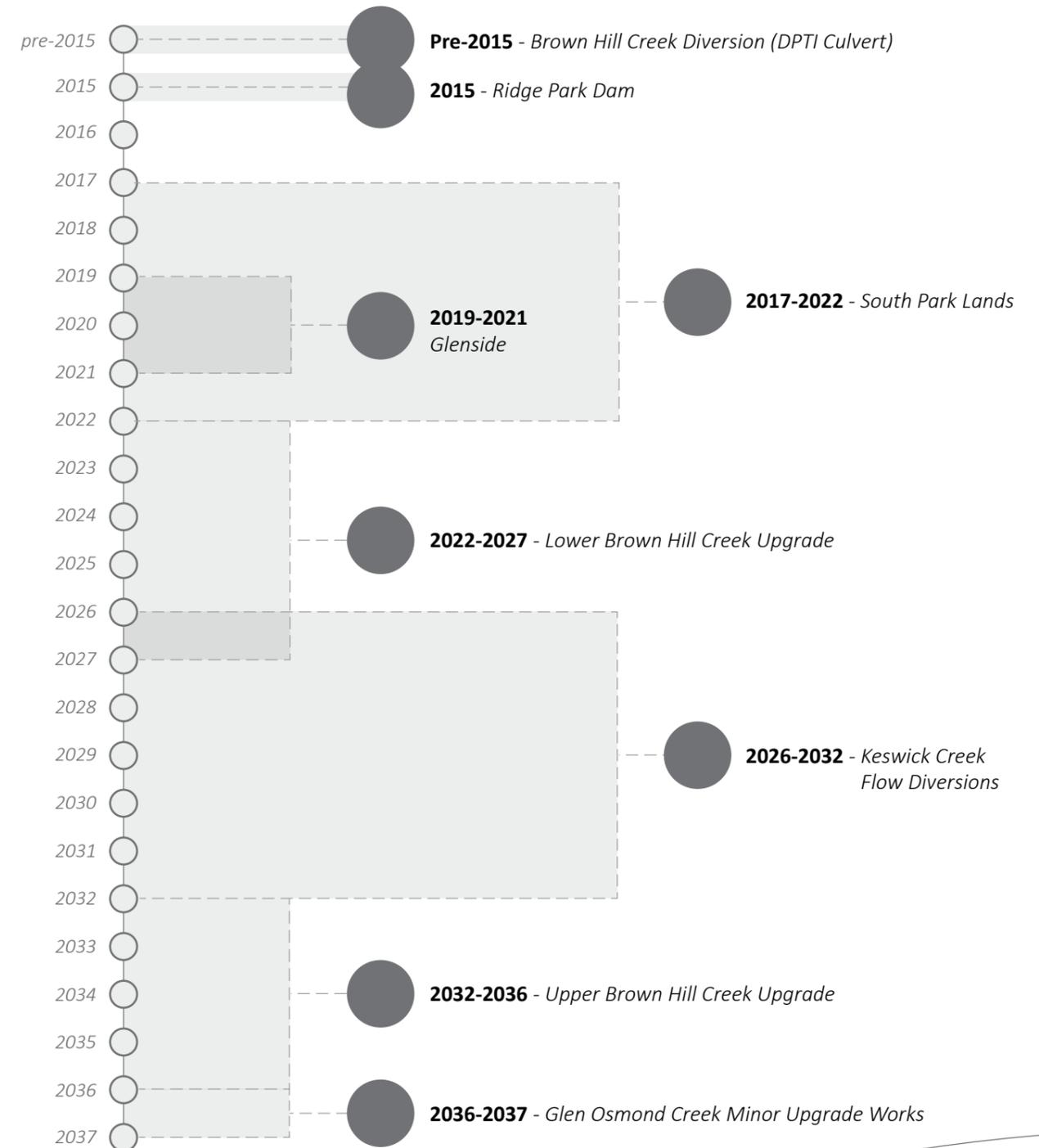
The project works required to successfully meet the objectives of the Stormwater Management Plan are best described in 4 key stages. There is a logical progression in which the works should be delivered with consideration to:

- The relative effectiveness of the individual works.
- The requirement to ensure the staging of works does not result in the temporary transfer of a flood problem elsewhere.
- Works involving temporary detention of flood waters can proceed at any time. They provide benefit even if other works are not completed.
- Channel upgrades should progress from downstream to upstream and should follow the construction of flood detention works, because channel upgrades are sized for reduced outflows from upstream detention systems.
- The completion of flow diversions from Keswick Creek to Brown Hill Creek must be staged to follow the Lower Brown Hill Creek upgrade.

There is an opportunity for works to be delivered out of schedule in instances where there is overwhelming justification for expedition. This justification may include access to a site that will no longer be available in the future or contribution to the cost of works by an interested party.



Indicative Timeline



12

Completed Sub-projects

Brown Hill Creek Diversion (DPTI Culvert)

A section of Brown Hill Creek in Forestville was diverted by the Department of Planning, Transport and Infrastructure in 2013 as part of the Goodwood Junction Rail Upgrade project. The works, delivered in collaboration with and funded by the Brown Hill Keswick Creek Stormwater Project, involved diverting the creek into a new underground culvert constructed generally along the eastern side of the railway corridor from the southern side of Victoria Street, Goodwood to the northern side of the Glenelg tramway. The culvert discharges into the existing Brown Hill Creek within Forestville Reserve.



Constructed Culvert

Ridge Park Flood Control Dam

A flood control dam was constructed on Glen Osmond Creek in Ridge Park Reserve, Myrtle Bank to reduce peak stormwater flow in Glen Osmond Creek and reduce the risk of flooding in downstream areas along Glen Osmond and Keswick Creeks.

Commissioned in July 2015, the Ridge Park flood control dam also collects stormwater for the City of Unley's managed aquifer recovery (MAR) scheme. Under the MAR, harvested stormwater is stored in an underground aquifer for irrigation of Unley's parks during periods of dry weather.



Flood Control Dam

Upper Brown Hill Creek, Hawthorn Reserve

The Hawthorn Reserve works comprise a component of the Upper Brown Hill Creek Upgrade sub-project, initially earmarked for completion in the second half of the project's delivery program. Grant funding was sought and obtained by the City of Mitcham to upgrade the Hawthorn reserve precinct and the creek works associated with this community space were therefore expedited. The works involved creek widening and upgrade and were delivered by the City of Mitcham. The site was officially opened on May 9th 2019.

The creek has been widened to ensure sufficient capacity to endure a significant flood event. The banks have been laid back in the area of the creek adjacent the Mitcham library to retain a natural setting with native plantings within the creek channel and on the banks. These plantings have been established using a surface material that provides bank stability and allows plant growth. Stepping boulders and logs have also been installed to create an active nature play space for use when the creek is dry or not flowing. Further downstream, rock filled gabions have been installed. In addition, a floodwall has been constructed at George Street to protect properties from flooding and contain creek flows.



Rock filled gabions



Natural creek setting

Upper Brown Hill Creek, Area 1 (Everard Park)

Comprising portion of the Upper Brown Hill Creek Upgrade sub-project, these works are located between Anzac Highway, Everard Park and Third Avenue, Forestville. The works were expedited to take advantage of access to the site that would be significantly restricted following completion of an adjoining high density residential development. The project involved replacement of an existing open concrete channel with an increased capacity underground covered culvert. Subsequent to installation of the culvert, the City of Unley extended Wilberforce Walk to Anzac Highway, with a shared use path for pedestrians and cyclists traversing the culvert.

Culvert construction works commenced in April 2020 and were completed in August 2020, at which point the site was handed over to City of Unley for the shared use path works to be delivered.



After



Excavation progress



Before

Glenside

This project involved enlargement of an existing detention basin from a capacity of 18ML to 37ML, to limit flow to the existing capacity of the culvert under the Fullarton and Greenhill Roads intersection. The detention basin, together with other works in the South Park Lands, is intended to reduce the peak stormwater flows along Park Lands Creek and further downstream. Excavation of approximately 25,000m³ of material was required to form the detention basin and primary water quality treatment is provided via 3 new large gross pollutant traps.

The site accommodating the detention basin and associated stormwater infrastructure has been vested to City of Burnside as part of Council's open space and has been developed as a community reserve with playground and associated facilities.

The Glenside project works were delivered by Cedar Woods as part of their residential development and the site was opened to the public on July 2nd 2021.



Concrete swale and fencing



Concrete swale



Open Space

Lower Brown Hill Creek - Daly Street Bridge

The Daly Street bridge is located just downstream of Grassmere Reserve, Kurralta Park. The upgrade of this bridge was delivered by City of West Torrens in conjunction with an adjoining road realignment, with funding contribution from the Federal Government's Local Roads and Community Infrastructure Program.

Previously, the bridge comprised a corrugated domed tunnel of 2.3m in height and 3.7m in width with concrete headwalls on the upstream and downstream faces. This bridge, constructed circa 1950, had one of the lowest capacities of all existing bridges along Brown Hill Creek and especially through the lower reaches. It is known from the 2003 SMP flood modelling that a substantial flood plume was anticipated to escape from the creek in this location in the event of higher flows due to the restrictive capacity. Modelling also showed that this was the first location along lower Brown Hill Creek where creek surcharge would occur in a flood event.

The new bridge comprises twin concrete culverts of 1.8m in height and 4.2m in width, providing a total traversable width of 8.4m. Upstream and downstream transitions comprise gabion basket wall elements, in keeping with the requirements for future channel upgrade through this section of lower Brown Hill Creek.



Before



After

South Park Lands – Victoria Park/ Pakapakanthi (Park 16) Wetland

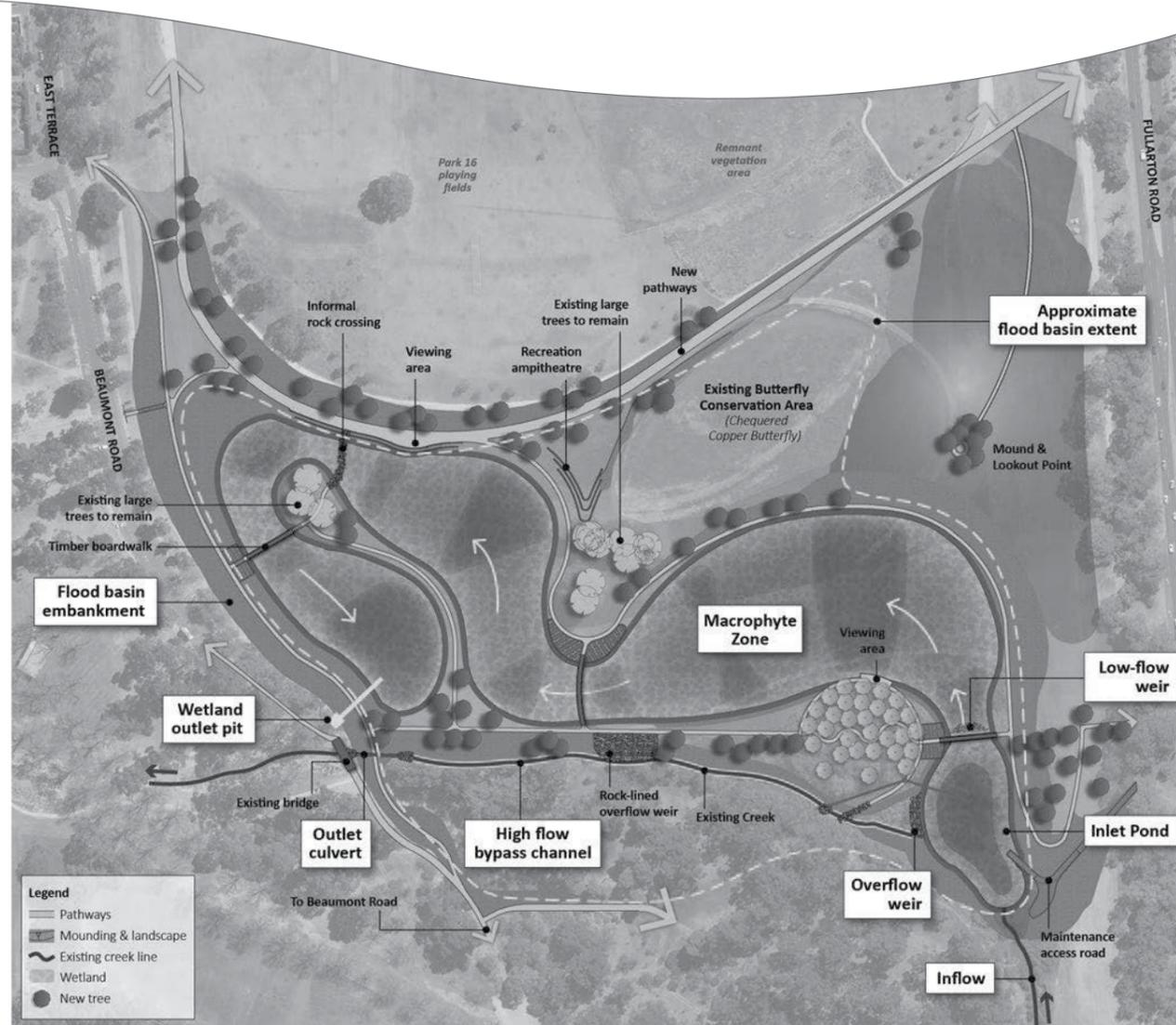
This project involved construction of a wetland at the southern end of Victoria Park/ Pakapakanthi (Park 16), adjacent Park Lands Creek. Flows from approximately 600 hectares of urban land and 100 hectares of hills face land travel down Park Lands Creek, through the Glenside site and beneath the Fullarton and Greenhill Roads intersection into the Park Lands. The wetland is of approximately 3.2 hectares in area and provides 100 million litres of flood storage. It comprises areas of permanent water, areas that become inundated with stormwater during regular flow events and a broader area that will only become inundated during more significant flow events. The system provides regional benefits of flood detention, stormwater pollutant removal, amenity and recreational enhancement, and biodiversity creation with over 120 new trees and over 100,000 new plantings, including aquatic species.

The wetland design incorporates 4 main components-

1. Inlet pond- stormwater enters the site via a deeper pool known as the inlet pond which removes any coarse sediment and slows flow velocities into the vegetated area of the wetland. The pond has a cement treated base that makes it suitable for access by earthmoving equipment and it will need to be cleaned every 5-10 years.
2. Macrophyte zone – the main area of the wetland supports a diverse range of water plants that provide the majority of the stormwater treatment by filtering, collecting and processing stormwater pollutants. This area is designed as a series of deeper pools and marsh zones that will hold permanent water. Marsh zones are typically 100-350mm deep and become more inundated during regular flow events. The macrophyte zone is designed to increase by up to 250mm in depth during storm events before overflowing from the inlet pond along Park Lands Creek. It takes 2-3 days to drain back down to permanent water levels.
3. Flood basin embankment – a vegetated embankment to the west of the wetland is designed to retain water during a significant storm event. During significant flow events, water levels in the wetland will rise and, once full, flow will overtop the inlet pond and continue along Park Lands Creek. A 1500mm x 1200mm box culvert is located at the downstream end of the wetland and controls outflows from Park 16. Once the capacity of the culvert is exceeded, water will pool behind the flood embankment and spread out over the area, including the wetland. Water will continue to flow through the culvert and, once the flood event has ceased, water levels will recede over a number of hours.
4. Landscape integration – the wetland design ensures integration of the system with the existing natural environment with a focus on protection of the butterfly conservation area and existing significant trees. The wetland creates a natural habitat with significantly increased native plant species and passive recreation opportunities including walking paths, wetland crossing points, viewing areas and extension of the Victoria Park running track.



The South Park Lands wetland project was supported by funding from Green Adelaide.



Operation of the wetland

Normal rain events

- Flows enter the inlet pond from Park Lands Creek
- A low-flow weir transfers flows under a boardwalk into the shallow vegetated area of the wetland
- Flows take one to two days to reach the wetland outlet pit
- The outlet pit regulates the outflow rate and transfers water back into Park Lands Creek on the western side of the flood basin embankment

High flow or longer duration events

- During high flow or long duration events, water will begin to flow over the overflow weirs from the inlet pond and wetland directly into Park Lands Creek

- These higher flows will travel along the vegetated high flow bypass channel to the outlet culvert
- The outlet culvert controls flows downstream through the flood basin embankment

Significant flood events

- During significant flood events, the outlet culvert will choke flows and water levels will rise within the flood basin, inundating the wetland area
- Following the flood event, water levels will recede to permanent levels over a number of hours

Victoria Park/ Pakapakanthi (Park 16) Wetland Opening

The Victoria Park/ Pakapakanthi (Park 16) wetland was officially opened to the public on 6 May 2022. The opening was attended by over 100 guests.



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Current Works

South Park Lands - Blue Gum Park/ Kurangga (Park 20) Creek Works

Together with the recently completed wetland, the creek works in Park 20 are aimed at reducing the peak stormwater flows from the Park Lands into downstream areas.

Works include construction of a low-level mound and the realignment of existing open channels in the southern section of the park. The mound is constructed to the south and west of the existing playing fields and stretches for a total distance of approximately 600metres. The works integrate with existing users of this space, including TreeClimb.

The Park 20 component of the South Park Lands sub-project has been delivered in 2 stages: excavation and construction works in late 2021/early 2022 and landscaping works in Autumn/Winter 2022, to take advantage of ideal planting weather.

The project is due for completion in September 2022.

Our Project Team

Project Delivery	ProcurePM
Design Team	Tonkin + T.C.L
Construction	Leed Engineering and Construction
Landscape	LCS Landscapes
Plant Supply	ecoDynamics
Stakeholder Engagement	URPS
Cultural Heritage	Kaurna Nation Cultural Heritage Association & RAW
Legal and Planning	Botten Levinson



Park 20 fencing and new planting



Park 20 new culvert and swale

Upper Brown Hill Creek – Millswood

A package of works is being delivered in Millswood, between Avenue Street at the upstream end and Regent Street at the downstream end. This section of upper Brown Hill Creek is located solely within privately owned property and road reserve. Hydraulic modelling has confirmed the channel characteristics required to meet flood mitigation objectives and the following upgrades are proposed:

- A rectangular channel that is up to 4.2 metres wide at the Avenue Street end, widening to 4.8 metres downstream of this point.
- A rectangular culvert that is 4.8 metres wide by 2.4 metres high at the Regent Street crossing.

Construction is due to commence in 2023.



Upper Brown Hill Creek - Millswood

Reference Design

The Stormwater Management Plan (SMP) provides a general description of the remaining infrastructure works to be delivered to meet flood mitigation objectives. The majority of the sub-projects had not yet progressed beyond the initial concept plans included in the Stormwater Management Plan, which are considered to represent the achievement of a 5-15% design gateway.

The over-arching objective of the reference design process has been to sufficiently detail the major features and functionality of the designs and to demonstrate how the designs will achieve the specified project requirements prior to advancing to the detailed design phase. Existing design work has been interrogated, a detailed gap analysis has been undertaken and new designs have been developed to ensure all remaining works meet the objectives of the SMP in the most cost-effective and preferred manner. Being at reference design stage means all remaining works are at the 30% design gateway and can be progressed to shovel-ready stage should additional project funding be secured or the need to accelerate works arises.

Inputs to the reference design process have included flood modelling, engineering design, engineering and boundary survey, service location and depthing, geotechnical and environmental investigations, arboreal assessments, cultural heritage services, constructability reviews and planning advice.

Reference designs are complete for the Lower Brown Hill Creek capacity upgrades and Keswick Creek Flow Diversions and are nearing completion for the Upper Brown Hill Creek and Glen Osmond Creek capacity upgrades.

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Business Case

In recent months, the Board has been particularly focussed on pursuing opportunities for the project to secure additional funding to accelerate delivery of the project. Detailed economic and benefit cost analysis has been undertaken and a business case has been prepared with inputs including more intensive consultation with key stakeholders, revised flood damage estimates and updated cost estimates for project delivery. A \$10m grant has been secured toward delivery of the Lower Brown Hill Creek upgrades as part of the Federal Government’s Preparing Australian Communities Program and a commitment of up to \$5m has been made as part of the Federal Government’s Urban Rivers and Catchments Program.

Key findings

- Acceleration of the project will create:
 - \$145.5m in economic benefits
 - 1,200 jobs over the remaining construction period 2022-2032
- Adelaide Airport (leased to Adelaide Airport Limited), Keswick Army Barracks (Department of Defence), Ashford Hospital, interstate rail lines and the major arterials roads across the south-western suburbs, including the North South Corridor are all high risk assets that would be devastated by a flood
- 57% of the damage estimates are direct property damage, but indirect impacts such as business interruption, traffic disruption, social and environmental impacts add significantly to the total.
- The impacts of a major flood would extend far beyond the duration of the event, which itself could occur over several days, and it would be many months (or even years) before a return to ‘business as usual’ in the catchment.



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Financial Snapshot

The activities of the Board are funded by the five Constituent Councils and the Stormwater Management Authority.

Operational expenditure is funded equally by the Constituent Councils.

2021/22 Operational Funding		
City of Adelaide	20%	\$97,177
City of Burnside	20%	\$97,177
City of Mitcham	20%	\$97,177
City of Unley	20%	\$97,177
City of West Torrens	20%	\$97,177
Total		\$485,885

Capital expenditure is funded 50% by the Stormwater Management Authority and 50% by Constituent Councils. Grant funding is also sought for individual work packages.

2021/22 Capital Funding		
City of Adelaide	8%	\$320,000
City of Burnside	12%	\$480,000
City of Mitcham	10%	\$400,000
City of Unley	21%	\$840,000
City of West Torrens	49%	\$1,960,000
Stormwater Management Authority		\$5,000,000
Total		\$9,000,000



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Audited Financial Statements

Brown Hill & Keswick Creeks Storm Water Board

Financial Statements for the year ended - 30 June 2022

Brown Hill & Keswick Creeks Storm Water Board Statement of comprehensive income For the year ended 30 June 2022

	Note	2022 \$	2021 \$
Income			
Contributions	3	485,885	472,005
Investment income	4	59,621	25,483
		<u>545,506</u>	<u>497,488</u>
Total income		<u>545,506</u>	<u>497,488</u>
Expenses			
Employee Costs	5	(316,967)	(285,618)
Materials, Contracts & Other Expenses	6	(471,641)	(198,850)
Depreciation	8	(86,279)	(62,157)
Finance costs	7	(220)	(293)
Total expenses		<u>(875,107)</u>	<u>(546,918)</u>
Operating deficit		<u>(329,601)</u>	<u>(49,430)</u>
Capital Funding / Grants for New / Upgraded assets	9	5,000,000	9,876,755
Physical resources received free of charge		<u>463,605</u>	<u>-</u>
Net surplus for the year		<u>5,134,004</u>	<u>9,827,325</u>
Other comprehensive income			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Gain on the revaluation of land and buildings		<u>129,175</u>	<u>279,477</u>
Other comprehensive income for the year		<u>129,175</u>	<u>279,477</u>
Total comprehensive income for the year		<u><u>5,263,179</u></u>	<u><u>10,106,802</u></u>

The above statement of comprehensive income should be read in conjunction with the accompanying notes

Brown Hill & Keswick Creeks Storm Water Board
Statement of financial position
As at 30 June 2022

	Note	2022 \$	2021 \$
Assets			
Current assets			
Cash and cash equivalents	10	9,502,569	12,135,273
Trade and other receivables	11	421,783	270,819
Other assets	12	19,521	-
Total current assets		<u>9,943,873</u>	<u>12,406,092</u>
Non-current assets			
Infrastructure, property, plant and equipment	13	<u>25,786,423</u>	<u>13,634,383</u>
Total non-current assets		<u>25,786,423</u>	<u>13,634,383</u>
Total assets		<u>35,730,296</u>	<u>26,040,475</u>
Liabilities			
Current liabilities			
Trade and other payables	14	537,080	117,054
Provisions	15	<u>25,407</u>	<u>18,791</u>
Total current liabilities		<u>562,487</u>	<u>135,845</u>
Total liabilities		<u>562,487</u>	<u>135,845</u>
Net assets		<u>35,167,809</u>	<u>25,904,630</u>
Equity			
Capital contributions of constituent councils	16	17,869,907	13,869,907
Asset revaluation reserve		408,652	279,477
Capital funding and grants	17	16,638,521	11,638,521
Accumulated surplus		<u>250,729</u>	<u>116,725</u>
Total equity		<u>35,167,809</u>	<u>25,904,630</u>

The above statement of financial position should be read in conjunction with the accompanying notes

Brown Hill & Keswick Creeks Storm Water Board
Statement of changes in equity
For the year ended 30 June 2022

	Capital Contributions of Council \$	Capital Funding and Grants \$	Asset Revaluation Reserve \$	Accumulated Surplus \$	Total equity \$
Balance at 1 July 2020	8,231,343	1,761,766	-	166,155	10,159,264
Net surplus for the year	-	-	-	9,827,325	9,827,325
Other comprehensive income for the year	-	-	-	-	-
Total comprehensive income for the year	-	-	-	9,827,325	9,827,325
Capital contribution of Councils	5,638,564	-	-	-	5,638,564
Transfer to capital funding / grants	-	9,876,755	-	(9,876,755)	-
Revaluation of infrastructure and land improvements	-	-	279,477	-	279,477
Balance at 30 June 2021	<u>13,869,907</u>	<u>11,638,521</u>	<u>279,477</u>	<u>116,725</u>	<u>25,904,630</u>
	Capital Contributions of Council \$	Capital Funding and Grants \$	Asset Revaluation Reserve \$	Accumulated Surplus \$	Total equity \$
Balance at 1 July 2021	13,869,907	11,638,521	279,477	116,725	25,904,630
Net surplus for the year	-	-	-	5,134,004	5,134,004
Other comprehensive income for the year	-	-	-	-	-
Total comprehensive income for the year	-	-	-	5,134,004	5,134,004
Capital contribution of Councils	4,000,000	-	-	-	4,000,000
Transfer to capital funding / grants	-	5,000,000	-	(5,000,000)	-
Revaluation of infrastructure and land improvements	-	-	129,175	-	129,175
Balance at 30 June 2022	<u>17,869,907</u>	<u>16,638,521</u>	<u>408,652</u>	<u>250,729</u>	<u>35,167,809</u>

The above statement of changes in equity should be read in conjunction with the accompanying notes

Brown Hill & Keswick Creeks Storm Water Board
Statement of cash flows
For the year ended 30 June 2022

	Note	2022 \$	2021 \$
Cash flows from operating activities			
Operating receipts from constituent councils		366,372	581,487
Payments to employees		(291,623)	(285,618)
Payments to suppliers		(503,546)	(417,837)
Interest received		59,621	25,483
Interest paid		(212)	(293)
Net cash used in operating activities	25	<u>(369,388)</u>	<u>(96,778)</u>
Cash flows from investing activities			
Payments for New / Upgraded assets		<u>(11,263,316)</u>	<u>(5,395,595)</u>
Net cash used in investing activities		<u>(11,263,316)</u>	<u>(5,395,595)</u>
Cash flows from financing activities			
Contributions from Constituent Councils	16	4,000,000	5,638,564
SMA Funding for New / Upgraded assets	9	5,000,000	6,821,233
NRM Board Water Sustainability Funding		-	165,000
Net cash from financing activities		<u>9,000,000</u>	<u>12,624,797</u>
Net increase/(decrease) in cash and cash equivalents		(2,632,704)	7,132,424
Cash and cash equivalents at the beginning of the financial year		12,135,273	5,002,849
Cash and cash equivalents at the end of the financial year	10	<u><u>9,502,569</u></u>	<u><u>12,135,273</u></u>

The above statement of cash flows should be read in conjunction with the accompanying notes

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 1. Significant accounting policies

New or amended Accounting Standards and Interpretations adopted

The Board has adopted all of the new or amended Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Basis of preparation

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and relevant South Australian Legislation. These financial statements comply with International Financial Reporting Standards as issued by the International Accounting Standards Board.

The Brown Hill and Keswick Creeks Stormwater Board (the Board) is a Local Government Regional Subsidiary established under Section 43 of and Schedule 2 to the Local Government Act 1999. The Regional Subsidiary is under the control of City of Adelaide, City of Burnside, City of Unley, City of Mitcham and City of West Torrens.

The Board was established by a Gazettal dated 27 February 2018. The Board has been established to implement the construction and maintenance of infrastructure and other measures for the purposes of a stormwater management plan prepared by the constituent councils and approved by the Stormwater Management Authority. Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been applied consistently unless otherwise stated.

The financial statements, except for cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements were authorised for issue on 13 September 2022 by the members of the Board.

Critical accounting estimates

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Board's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in Note 2.

(a) Revenue recognition

Revenue from contracts with customers

The core principle of AASB 15 is that revenue is recognised on a basis that reflects the transfer of promised goods or services to customers at an amount that reflects the consideration the Board expects to receive in exchange for those goods or services. Revenue is recognised by applying a five-step model as follows:

1. Identify the contract with the customer
2. Identify the performance obligations
3. Determine the transaction price
4. Allocate the transaction price to the performance obligations
5. Recognise revenue as and when control of the performance obligations is transferred

Generally the timing of the payment for sale of goods and rendering of services corresponds closely to the timing of satisfaction of the performance obligations, however where there is a difference, it will result in the recognition of a receivable, contract asset or contract liability.

None of the revenue streams have any significant financing terms as there is less than 12 months between receipt of funds and satisfaction of performance obligations.

All revenue is stated net of the amount of goods and services tax (GST).

Specific revenue streams

The revenue recognition policies for the principal revenue streams of the Board are:

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 1. Significant accounting policies (continued)

Operating revenue from constituent councils

Operating revenue from constituent councils is recognised as income as and when the Board becomes entitled to receive the funds. This is outlined within the Boards Annual Budget which is agreed with all constituent councils.

Government grants

Government grants relating to costs are deferred and recognised in profit or loss over the period necessary to match them with the costs that they are intended to compensate.

Grant revenue

When grant revenue received meets the "enforceability" and "sufficiently specific" criteria in accordance with AASB 1058 and AASB 15, the grant revenue is recognised in the statement of financial position as a liability until the performance obligations have been met and delivered to the contributor.

Otherwise the grant is recognised as income in the statement of comprehensive income when the Board obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the Board and the amount of grant can be measured reliably.

Interest revenue

Interest revenue is recognised using the effective interest method, which for all floating rate financial assets is inherent in the instrument.

Other income

Other income is recognised on an accruals basis when the Board is entitled to it.

(b) Equity
Capital contributions

Capital contributions from constituent councils are recorded directly against equity as and when the Board becomes entitled to receive the funds. This is outlined within the Boards Annual Budget, which is agreed with all constituent councils.

(c) Income tax

The activities of the Board are exempt from taxation under the Income Tax Assessment Act.

(d) Goods and Services Tax ('GST')

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the tax authority. In this case it is recognised as part of the cost of the acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the tax authority is included in other receivables or other payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the tax authority, are presented as operating cash flows.

(e) Cash and cash equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

(f) Trade and other receivables

Trade receivables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any allowance for expected credit losses. Trade receivables are generally due for settlement within 30 days.

The Board has applied the simplified approach to measuring expected credit losses, which uses a lifetime expected loss allowance. To measure the expected credit losses, trade receivables have been grouped based on days overdue.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 1. Significant accounting policies (continued)

(g) Financial instruments

Investments and other financial assets are initially measured at fair value. Transaction costs are included as part of the initial measurement, except for financial assets at fair value through profit or loss. Such assets are subsequently measured at either amortised cost or fair value depending on their classification. Classification is determined based on both the business model within which such assets are held and the contractual cash flow characteristics of the financial asset unless an accounting mismatch is being avoided.

Financial assets are derecognised when the rights to receive cash flows have expired or have been transferred and the Board has transferred substantially all the risks and rewards of ownership. When there is no reasonable expectation of recovering part or all of a financial asset, its carrying value is written off.

Financial instruments are recognised initially on the date that the Board becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, the Board classifies its financial assets into the following categories, those measured at:

- amortised cost
- fair value through profit or loss - FVTPL
- fair value through other comprehensive income - equity instrument (FVOCI - equity)
- fair value through other comprehensive income - debt investments (FVOCI - debt)

Financial assets are not reclassified subsequent to their initial recognition unless the Board changes its business model for managing financial assets.

Financial assets at amortised cost

A financial asset is measured at amortised cost only if both of the following conditions are met: (i) it is held within a business model whose objective is to hold assets in order to collect contractual cash flows; and (ii) the contractual terms of the financial asset represent contractual cash flows that are solely payments of principal and interest.

The Board's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the statement of financial position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income and impairment are recognised in profit or loss. Gain or loss on derecognition is recognised in profit or loss.

Impairment of financial assets

Impairment of financial assets have been determined using the simplified approach in AASB 9 which uses an estimation of lifetime expected credit losses. The Board has determined the probability of non-payment of the receivable and multiplied this by the amount of the expected loss arising from default.

The amount of the impairment is recorded in a separate allowance account with the loss being recognised in finance expense. Once the receivable is determined to be uncollectable then the gross carrying amount is written off against the associated allowance.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 1. Significant accounting policies (continued)

Financial liabilities

The Board measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Board comprise trade payables.

(h) Property, plant and equipment

Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or nominal consideration, cost is determined as fair value at the date of acquisition. All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held 'ready for use'. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees, engineering design costs and all other costs incurred.

The cost of non-current assets constructed by the Board includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. The Board considers that it controls the infrastructure assets in accordance with its Charter. The constructed infrastructure assets may be located on land owned by constituent councils.

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds the materiality thresholds set by the Board within the capitalisation policy. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Current thresholds applicable to Board assets are as follows:

Stormwater infrastructure - \$2,000
Computer equipment - \$1,000
Office equipment - \$1,000

Subsequent Measurement

Stormwater infrastructure is subsequently measured at fair value less accumulated depreciation and impairment. Fair value is determined with regard to the asset's highest and best use (considering legal or physical restrictions imposed on the asset, public announcements or commitments made in relation to the intended use of the asset) and is determined using the current replacement cost method.

In line with the Board's capitalisation policy a valuation of infrastructure and land improvements has been undertaken as at 30 June 2022. The valuation was undertaken by Tina-James Freeman, Asset Consultant at Tonkin. Refer to Note 19 for additional information on fair value determination of stormwater infrastructure.

Computer equipment and office equipment are carried at cost less accumulated depreciation and impairment.

Depreciation

Property, plant and equipment, excluding freehold land, is depreciated on a straight-line basis over the assets useful life to the Board, commencing when the asset is ready for use.

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Land improvements	1-10%
Office equipment	10%
Computer equipment	10-33%
Stormwater infrastructure	1-2%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 1. Significant accounting policies (continued)

(i) Impairment of non-financial assets

Non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

Recoverable amount is the higher of an asset's fair value less costs of disposal and value-in-use. The value-in-use is the present value of the estimated future cash flows relating to the asset using a pre-tax discount rate specific to the asset or cash-generating unit to which the asset belongs. Assets that do not have independent cash flows are grouped together to form a cash-generating unit.

(j) Trade and other payables

These amounts represent liabilities for goods and services provided to the Board prior to the end of the financial year and which are unpaid. Due to their short-term nature they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 days of recognition.

(k) Employee benefits

Short-term employee benefits

Provision is made for the Board's liability for employee benefits arising from services rendered by employees to the end of the reporting period.

Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on high quality corporate bond rates, with terms to maturity that match the expected timing of cashflows. Changes in the measurement of the liability are recognised in comprehensive income.

No accrual is made for sick leave. The Board does not make payment for untaken sick leave.

Superannuation

All superannuation schemes to which the Board makes contributions on behalf of employees are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Board.

(l) Economic dependence

Brown Hill and Keswick Creeks Stormwater Board is dependent on its constituent councils and other funding bodies for the majority of its revenue used to achieve its objectives. At the date of this report, the Board believe that the Member Councils and other bodies will continue to support the Board.

(m) New Accounting Standards and Interpretations not yet mandatory or early adopted

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet mandatory, have not been early adopted by the Board for the annual reporting period ended 30 June 2022. The Board has not yet assessed the impact of these new or amended Accounting Standards and Interpretations.

Note 2. Critical accounting judgements, estimates and assumptions

The Board makes estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 2. Critical accounting judgements, estimates and assumptions (continued)

Allowance for expected credit losses

The allowance for expected credit losses assessment requires a degree of estimation and judgement. It is based on the lifetime expected credit loss, grouped based on days overdue, and makes assumptions to allocate an overall expected credit loss rate for each group. These assumptions include recent sales experience and historical collection rates.

The fair value of assets and liabilities classified as level 3 is determined by the use of valuation models. Level 3 inputs are unobservable inputs. These include discounted cash flow analysis or the use of observable inputs that require significant adjustments based on unobservable inputs. For further information relating to fair value measurement, refer to Note 19.

Impairment of property, plant and equipment

The Board assesses impairment of property, plant and equipment at each reporting date by evaluating conditions specific to the Board and to the particular asset that may lead to impairment. If an impairment trigger exists, the recoverable amount of the asset is determined. This involves fair value less costs of disposal or value-in-use calculations, which incorporate a number of key estimates and assumptions.

Key estimates fair valuation of stormwater infrastructure and land improvements

Stormwater infrastructure assets are carried at fair value. As there is no market for the Board to use to determine fair value, all assets have been valued as Level 3 inputs using a cost approach. Level 3 inputs are unobservable inputs. For further information relating to fair value measurement refer to Note 19.

Note 3. Contributions

	2022 \$	2021 \$
City of Mitcham	97,177	94,401
City of Burnside	97,177	94,401
City of West Torrens	97,177	94,401
The Corporation of the City of Adelaide	97,177	94,401
The Corporation of the City of Unley	97,177	94,401
	<u>485,885</u>	<u>472,005</u>

In accordance with the Charter of the Brown Hill and Keswick Creeks Stormwater Board Schedule 1, operating contributions are received equally from each of the constituent councils at an agreed rate. The total value of operating contributions to be received is agreed in the annual budget prepared by the Board.

Note 4. Investment income

	2022 \$	2021 \$
Bank Interest	<u>59,621</u>	<u>25,483</u>

Note 5. Employee Costs

	2022 \$	2021 \$
Salaries and Wages - Board	82,000	82,000
Salaries and Wages - Employee	197,086	178,184
Superannuation contributions	27,909	23,952
Workers compensation	3,356	1,482
Employee entitlement costs	6,616	-
Total Employee costs	<u>316,967</u>	<u>285,618</u>

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 6. Materials, Contracts & Other Expenses

	2022 \$	2021 \$
Contractor & Consultant Services	13,602	2,250
Meeting Room Hire and Teleconference	1,142	443
Financial Services	40,391	21,955
Insurance - Mutual Liability Scheme	46,649	33,321
IT Services	2,398	3,115
Legal Services	13,878	12,630
Office expenses, Printing and Postage	1,516	2,312
PR, Website and Graphic Design	9,683	11,241
Professional Development	1,129	3,695
Administration	-	13,245
Asset Operating Costs & Maintenance	71,345	420
Asset Valuations	-	9,350
Asset Management Plan & Valuations	21,654	5,760
Business Case & Funding Campaign	203,497	72,787
Cyber security cost	38,995	-
Human Resources	-	550
Prescribed Expenses - Audit Remuneration	5,150	5,000
Sundry	612	776
Total Materials, Contracts & Other Expenses	<u>471,641</u>	<u>198,850</u>

Note 7. Finance costs

	2022 \$	2021 \$
Bank fees	213	238
Interest expenses	7	55
Total finance costs	<u>220</u>	<u>293</u>

Note 8. Depreciation

	2022 \$	2021 \$
Depreciation	<u>86,279</u>	<u>62,157</u>

Note 9. Capital Funding / Grants for New / Upgraded assets

	2022 \$	2021 \$
Stormwater Management Authority	5,000,000	6,821,233
NRM Water Sustainability Grant	-	165,000
Gifted Infrastructure - Glenside Park	-	2,890,522
	<u>5,000,000</u>	<u>9,876,755</u>

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 10. Cash and cash equivalents

	2022 \$	2021 \$
<i>Current assets</i>		
Cash at bank and in hand	<u>9,502,569</u>	<u>12,135,273</u>

As at 30 June 2022, cash held includes an amount of \$1,920,000 (2021: \$7,235,798) which is restricted for the purpose of approved capital development projects.

Note 11. Trade and other receivables

	2022 \$	2021 \$
<i>Current assets</i>		
Trade receivables	230,802	104,500
GST receivable	<u>190,981</u>	<u>166,319</u>
	<u>421,783</u>	<u>270,819</u>

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

The maximum exposure to credit risk at the reporting date is the fair value of each class of receivable in the financial statements.

Note 12. Other assets

	2022 \$	2021 \$
<i>Current assets</i>		
Accrued revenue	7,276	-
Prepayments	<u>12,245</u>	-
	<u>19,521</u>	-

Note 13. Infrastructure, property, plant and equipment

	2022 \$	2021 \$
<i>Non-current assets</i>		
Infrastructure and Land Improvements - at independent valuation	21,226,430	8,779,900
Infrastructure and Land Improvements - accumulated depreciation	<u>(148,436)</u>	<u>(62,157)</u>
	<u>21,077,994</u>	<u>8,717,743</u>
Computer equipment - at cost	4,493	4,493
Less: Accumulated depreciation	<u>(4,493)</u>	<u>(4,493)</u>
	-	-
Capital works-in-progress	<u>4,708,429</u>	<u>4,916,640</u>
	<u>25,786,423</u>	<u>13,634,383</u>

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 13. Infrastructure, property, plant and equipment (continued)

Reconciliations

Reconciliations of the written down values at the beginning and end of the current and previous financial year are set out below:

	Capital Works in Progress \$	Infrastructure and Land Improvements \$	Office Equipment \$	Total \$
Balance at 1 July 2020	3,438,255	2,971,964	-	6,410,219
Additions	4,116,322	2,890,522	-	7,006,844
Transfers	(2,637,937)	2,637,937	-	-
Revaluation increments	-	279,477	-	279,477
Depreciation expense	-	(62,157)	-	(62,157)
Balance at 30 June 2021	4,916,640	8,717,743	-	13,634,383
Additions	11,645,539	463,605	-	12,109,144
Revaluation increments	-	129,175	-	129,175
Transfers in/(out)	(11,853,750)	11,853,750	-	-
Depreciation expense	-	(86,279)	-	(86,279)
Balance at 30 June 2022	<u>4,708,429</u>	<u>21,077,994</u>	-	<u>25,786,423</u>

Valuations of land and buildings

In line with the Board's capitalisation policy a valuation of completed infrastructure and land improvements was undertaken as at 30 June 2022. The valuation was undertaken by Tina-James Freeman, Asset Consultant at Tonkin. Refer to Note 19 for additional information on fair value measurement of stormwater infrastructure.

	2022 \$	2021 \$
Capital works-in-progress		
South Parklands Stormwater (Park 16 Wetland now complete; Park 20 creek works ongoing)	3,806,423	4,764,314
Reference Design - Capital	744,629	138,114
Lower Brown Hill Creek - Area 1-3	3,135	-
Upper Brown Hill Creek - Area 3 Millswood	93,415	14,212
Upper Brown Hill Creek -- Area 1C Forestville	46,873	-
Upper Brown Hill Creek - Area 3a Millswood Land	<u>13,954</u>	-
	<u>4,708,429</u>	<u>4,916,640</u>

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 14. Trade and other payables

	2022 \$	2021 \$
<i>Current liabilities</i>		
Trade payables	180,862	108,646
Accrued expenses	341,129	-
Credit card	(837)	(79)
PAYG payable	8,899	4,256
Superannuation payable	7,027	6,765
Wages payable	-	(2,534)
	<u>537,080</u>	<u>117,054</u>

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

Note 15. Provisions

	2022 \$	2021 \$
<i>Current liabilities</i>		
Provision for employee benefits	<u>25,407</u>	<u>18,791</u>

Note 16. Capital contributions of constituent councils

	2022 \$	2021 \$
City of Mitcham	1,786,991	1,386,991
City of Burnside	2,144,389	1,664,389
City of West Torrens	8,756,254	6,796,254
Corporation of the City of Adelaide	1,429,593	1,109,593
Corporation of the City of Unley	3,752,680	2,912,680
Total Contributions by Owners	<u>17,869,907</u>	<u>13,869,907</u>

	2022 \$	2021 \$
City of Mitcham Movement Table		
Opening balance	1,386,991	823,134
Contributions	400,000	563,857
	<u>1,786,991</u>	<u>1,386,991</u>

	2022 \$	2021 \$
City of Burnside Movement Table		
Opening balance	1,664,389	987,761
Contributions	480,000	676,628
	<u>2,144,389</u>	<u>1,664,389</u>

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 16. Capital contributions of constituent councils (continued)

	2022 \$	2021 \$
City of West Torrens Movement Table		
Opening balance	6,796,254	4,033,358
Contributions	1,960,000	2,762,896
	<u>8,756,254</u>	<u>6,796,254</u>

	2022 \$	2021 \$
Corporation of the City of Adelaide Movement Table		
Opening balance	1,109,593	658,508
Contributions	320,000	451,085
	<u>1,429,593</u>	<u>1,109,593</u>

	2022 \$	2021 \$
Corporation of City of Unley Movement Table		
Opening balance	2,912,680	1,728,582
Contributions	840,000	1,184,098
	<u>3,752,680</u>	<u>2,912,680</u>

Capital contributions of Constituent Councils are payments received for investing in infrastructure. The rates of contributions are agreed in the Charter of the Board.

Note 17. Capital funding and grants

	2022 \$	2021 \$
Opening balance	11,638,521	1,761,766
Transfer from accumulated surplus	5,000,000	9,876,755
	<u>16,638,521</u>	<u>11,638,521</u>

Capital funding and grants are received from the funding providers for capital works and these funds are set aside until the construction projects are delivered.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 18. Financial instruments

Financial risk management objectives

The Board is exposed to a variety of financial risks through its use of financial instruments. The most significant financial risks to which the Board is exposed to are described below:

- Specific risks
- Liquidity risk
- Credit risk

Financial instruments used

The principal categories of financial instrument used by the Board are:

- Trade receivables
- Cash at bank
- Trade and other payables

Objectives, policies and processes

The Board of Directors have overall responsibility for the establishment of the Board's financial risk management framework. This includes the development of policies covering financial governance and the identification and management of financial risk in accordance with the Board's risk management policy.

Details of significant accounting policies and methods adopted including the criteria for the recognition, the basis of measurement and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instruments are disclosed in note 1 Summary of Significant Accounting Policies.

Mitigation strategies for specific risks faced are described below:

Credit risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in a financial loss to the Board.

Credit risk arises from cash and cash equivalents, deposits with banks and financial institutions, as well as credit exposure to customers, including outstanding receivables and committed transactions.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

Credit risk is managed through maintaining procedures to regularly monitor the financial stability of customers and counterparties. There is no collateral held by the Board securing trade and other receivables.

Liquidity risk

Liquidity risk arises from the management of working capital. It is the risk that the Board will encounter difficulty in meeting its financial obligations as they fall due.

The Board manages this risk by preparing and monitoring budgets, only investing surplus cash with major financial institutions and proactively monitoring the recovery of unpaid debts.

At the reporting date, the Board has sufficient liquid resources to meet its obligations under all reasonably expected circumstances. The following table depicts the categorisation of financial instruments held by the Board, noting that due to the nature of the balances held, carrying value is equal to fair value:

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 18. Financial instruments (continued)

	2022	2021
	\$	\$
Financial assets		
Held at amortised cost		
Cash and cash equivalents	9,502,569	12,135,273
Trade and other receivables	421,783	270,819
Total financial assets	<u>9,924,352</u>	<u>12,406,092</u>
	2022	2021
	\$	\$
Financial liabilities		
Held at amortised cost		
Trade and other payables	537,080	117,054

Remaining contractual maturities

The table below reflects the undiscounted contractual maturity analysis for financial liabilities:

	Weighted average interest rate %	1 year or less \$	Between 1 and 2 years \$	Between 2 and 5 years \$	Over 5 years \$	Remaining contractual maturities \$
2022						
Non-derivatives						
<i>Non-interest bearing</i>						
Trade and other payables (excluding estimated annual leave)	-	537,080	-	-	-	537,080
Total non-derivatives		<u>537,080</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>537,080</u>
	Weighted average interest rate %	1 year or less \$	Between 1 and 2 years \$	Between 2 and 5 years \$	Over 5 years \$	Remaining contractual maturities \$
2021						
Non-derivatives						
<i>Non-interest bearing</i>						
Trade and other payables (excluding estimated annual leave)	-	117,054	-	-	-	117,054
Total non-derivatives		<u>117,054</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>117,054</u>

The timing of expected outflows is not expected to be materially different from contracted cashflows.

Note 19. Fair value measurement

When an asset or liability, financial or non-financial, is measured at fair value for recognition or disclosure purposes, the fair value is based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date; and assumes that the transaction will take place either: in the principal market; or in the absence of a principal market, in the most advantageous market.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 19. Fair value measurement (continued)

Fair value is measured using the assumptions that market participants would use when pricing the asset or liability, assuming they act in their economic best interests. For non-financial assets, the fair value measurement is based on its highest and best use. Valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, are used, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

Assets and liabilities measured at fair value are classified into three levels, using a fair value hierarchy that reflects the significance of the inputs used in making the measurements. Classifications are reviewed at each reporting date and transfers between levels are determined based on a reassessment of the lowest level of input that is significant to the fair value measurement.

For recurring and non-recurring fair value measurements, external valuers may be used when internal expertise is either not available or when the valuation is deemed to be significant. External valuers are selected based on market knowledge and reputation. Where there is a significant change in fair value of an asset or liability from one period to another, an analysis is undertaken, which includes a verification of the major inputs applied in the latest valuation and a comparison, where applicable, with external sources of data.

Fair value hierarchy

Infrastructure and land improvements are carried at fair value. AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly

Level 3: Unobservable inputs for the asset or liability

In determining fair values for infrastructure and land improvements there is no known market for these assets, and they are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience, or on industry construction guides where these are more appropriate; and

- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by the Board.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, the fair value of all assets within the infrastructure and land improvements class are considered Level 3 in the fair value hierarchy.

Note 20. Contingent liabilities

In the opinion of the Directors, the Board is unaware of any liability, contingent or otherwise, which has not already been recorded elsewhere in this financial report at 30 June 2022 (30 June 2021 : None).

Note 21. Commitments

	2022 \$	2021 \$
South Park Lands		
Park 16 - Wetland	600,000	6,414,058
Park 20 - Creek works	1,000,000	-
Project management	100,000	-
	<u>1,700,000</u>	<u>6,414,058</u>

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 21. Commitments (continued)

	2022 \$	2021 \$
Upper Brown Hill Creek - Area 3 Millswood		
Project Management	-	11,287
Engineering	-	85,460
	<u>-</u>	<u>96,747</u>
	2022 \$	2021 \$
Reference design		
Engineering Services	144,000	466,420
Consultant Services	24,000	258,573
Geotech	36,000	-
Legal	4,000	-
Project management	12,000	-
	<u>220,000</u>	<u>724,993</u>
	2022 \$	2021 \$
Total contracted commitments	<u>1,920,000</u>	<u>7,235,798</u>

All contracted commitments noted above are expected to be paid within the next twelve months.

The Authority was awarded a \$10 million grant from the Department of Industry, Science, Energy and resources (Commonwealth Government) for the Lower Brown Hill Creek Upgrades project which is due to commence construction during FY23. Per the agreed terms of the grant, the Authority is required to make a financial contribution to the project totalling \$10,353 million and will receive a financial contribution from the South Australian Government totalling \$10,353 million. As at the time of preparing the financial statements, construction works for the project had not commenced and no income has been recognised and/or received from funding parties.

Note 22. Related parties

Key management personnel of the Board include the Project Director and members of the Board appointed under section 112 of the Local Government Act 1999.

Payments made to key management personnel were as follows:

	2022 \$	2021 \$
Salaries and Wages	262,115	252,132

Other related parties include close family members of key management personnel and entities that are controlled or significantly influenced by those key management personnel or their close family members. There were no transactions with other related parties for the year ending 30 June 2022 (2021: Nil).

Note 23. Statutory Information

The registered office and principal place of business of the Board is:
Brown Hill & Keswick Creeks Stormwater Board
PO Box 124 Unley SA 5061

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2022

Note 24. Events after the reporting period

No matter or circumstance has arisen since 30 June 2022 that has significantly affected, or may significantly affect the Board's operations, the results of those operations, or the Board's state of affairs in future financial years.

Note 25. Reconciliation of net surplus to net cash used in operating activities

	2022 \$	2021 \$
Net surplus for the year	5,134,004	9,827,325
Adjustments for:		
Depreciation and amortisation	86,279	62,157
Capital funding / grants	(5,000,000)	(9,876,755)
Physical resources received free of charge	(463,605)	-
Change in operating assets and liabilities:		
Decrease/(increase) in trade and other receivables	(150,964)	54,303
Increase in accrued revenue	(7,276)	-
Increase in prepayments	(12,245)	-
Increase/(decrease) in trade and other payables	37,803	(171,860)
Increase in employee benefits	6,616	8,052
Net cash used in operating activities	<u>(369,388)</u>	<u>(96,778)</u>

Brown Hill & Keswick Creeks Storm Water Board
Certification of financial statements
For the year ended 30 June 2022

In the Boards' opinion the attached financial statements comprising of the statement of comprehensive income, statement of financial position, statement of changes in equity, statement of cash flow and notes to the financial statements

- Presents a true and fair view of the financial position of Brown Hill and Keswick Creeks Stormwater Board as at 30 June 2022 and its performance for the year ended on the date in accordance with Accounting Standards and other mandatory professional reporting requirements;
- At the date of this statements there are reasonable grounds to believe that the Board will be able to pay its debts as and when they become due and payable.

On behalf of the Board

Judy Choate
 Judy Choate (Sep 14, 2022 18:44 GMT+9.5)

Judith Choate
 Board Member
 14 September 2022

G. T. Vogt
 G. T. Vogt (Sep 14, 2022 16:48 GMT+9.5)

Geoff Vogt
 Board Member
 14 September 2022

Brown Hill & Keswick Creeks Storm Water Board
Certification of auditor independence
For the year ended 30 June 2022

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2022, the Board's Auditor, Dean Newbery & Partners has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Judy Choate
 Judy Choate (Sep 14, 2022 18:44 GMT+9.5)

Judith Choate
 Board Member
 14 September 2022

G. T. Vogt
 G. T. Vogt (Sep 14, 2022 16:48 GMT+9.5)

Geoff Vogt
 Board Member
 14 September 2022

3 FY22 Financial Statements

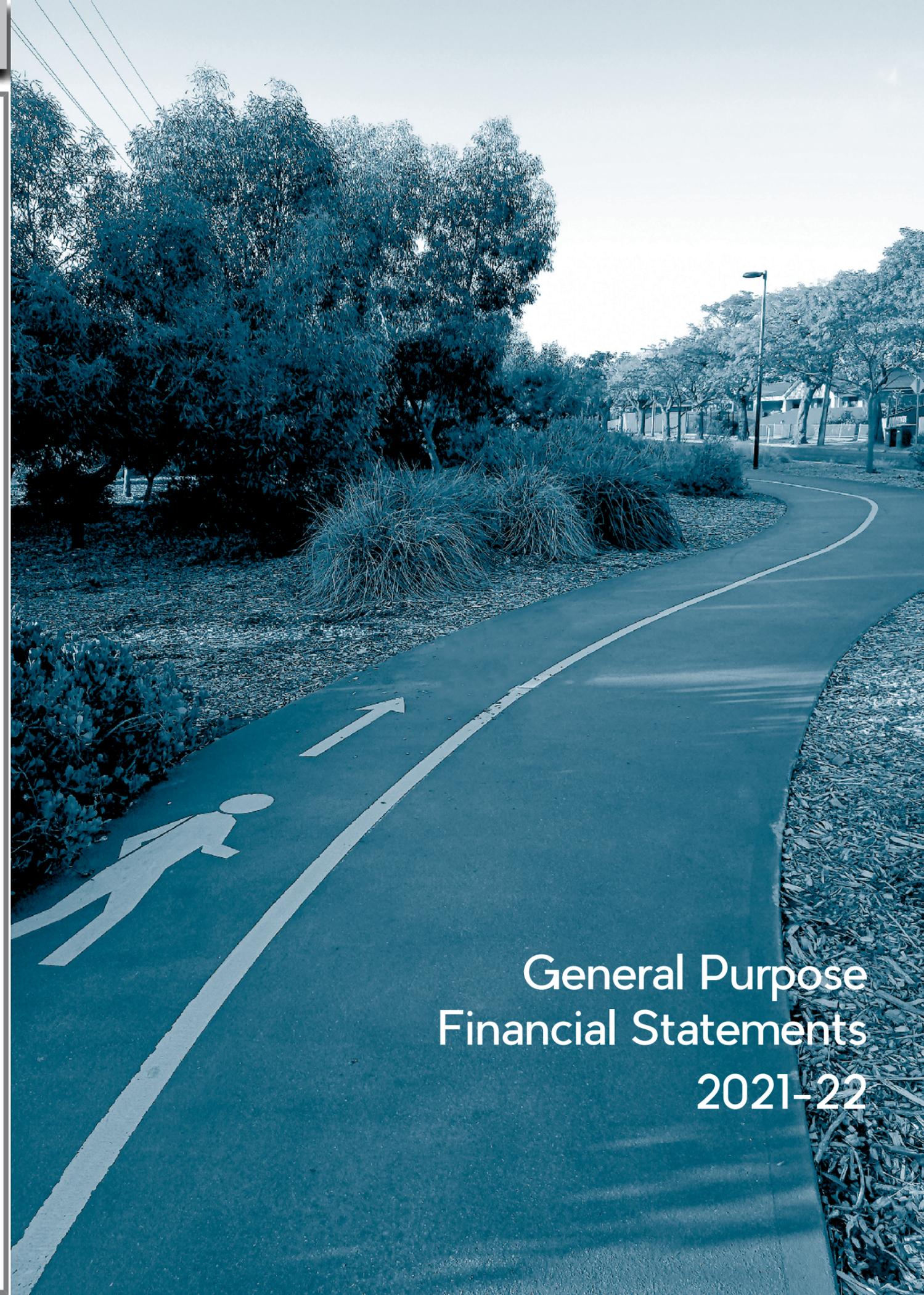
Final Audit Report

2022-09-14

Created:	2022-09-14
By:	Paula Foy (paula.foy@bhkcstormwater.com.au)
Status:	Signed
Transaction ID:	CBJCHBCAABAAN8MWXLAKjmi7IF4DHbofxl_atW37YRO-

"3 FY22 Financial Statements" History

-  Document created by Paula Foy (paula.foy@bhkcstormwater.com.au)
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-  Signer judychoate@icloud.com entered name at signing as Judy Choate
2022-09-14 - 9:14:03 AM GMT- IP address: 58.174.56.126
-  Document e-signed by Judy Choate (judychoate@icloud.com)
Signature Date: 2022-09-14 - 9:14:04 AM GMT - Time Source: server- IP address: 58.174.56.126
-  Agreement completed.
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General Purpose
Financial Statements
2021-22

Council Certificate

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2022 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Terry Buss PSM
Chief Executive Officer

12 October 2022



Michael Coxon
Mayor

12 October 2022

Understanding Council's Financial Statements

Introduction

Each year, individual Local Governments across South Australia are required to present a set of audited Financial Statements to their Council and Community.

About the Certification of Financial Statements

The Financial Statements must be certified by the Chief Executive Officer and Mayor as "presenting a true & fair view" of the Council's financial results for the year and ensuring both responsibility for and ownership of the Financial Statements across Council.

What you will find in the Statements

The Financial Statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2020.

The format of the Financial Statements is standard across all South Australian Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and the requirements as set down in the South Australia Model Financial Statements.

The Financial Statements incorporate 4 "primary" financial statements:

1. **A Statement of Comprehensive Income**
A summary of Council's financial performance for the year, listing all income & expenses.
2. **A Statement of Financial Position**
A 30 June snapshot of Council's financial position including its assets & liabilities.
3. **A Statement of Changes in Equity**
The overall change for the year (in dollars) of Council's "net wealth".
4. **A Statement of Cash Flows**
Indicates where Council's cash came from and where it was spent.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the 4 Primary Financial Statements.

About the Auditor's Reports

Council's Financial Statements are required to be audited by external accountants (that generally specialize in Local Government).

In South Australia, the Auditor provides an audit report, with an opinion on whether the Financial Statements present fairly the Council's financial performance and position.

About the Independence Certificates

Council's Financial Statements are also required to include signed Certificates by both the Council and the Auditors that the Council's Auditor has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Who uses the Financial Statements?

The Financial Statements are publicly available documents and are used by (but not limited to) Councillors, Residents and Ratepayers, Employees, Suppliers, Contractors, Customers, the Local Government Association of South Australia, the SA Local Government Grants Commission, and Financiers including Banks and other Financial Institutions.

Under the *Local Government Act 1999* the Financial Statements must be made available at the principal office of the Council and on Council's website.

Statement of comprehensive income

\$ '000	Notes	2022	2021
Income			
Rates	2a	62,875	61,244
Statutory Charges	2b	2,198	2,110
User Charges	2c	1,586	1,400
Grants, Subsidies and Contributions	2g	5,195	3,819
Investment Income	2d	6	295
Reimbursements	2e	319	326
Other income	2f	110	181
Net Gain - Equity Accounted Council Businesses	19(a)	2,589	4,952
Total Income		74,878	74,327
Expenses			
Employee costs	3a	22,644	22,591
Materials, Contracts and Other Expenses	3b	27,836	24,983
Depreciation, Amortisation and Impairment	3c	16,091	16,053
Finance Costs	3d	1,017	1,056
Total Expenses		67,588	64,683
Operating Surplus / (Deficit)		7,290	9,644
Physical Resources Received Free of Charge	2i	39	-
Asset Disposal & Fair Value Adjustments	4	238	178
Amounts Received Specifically for New or Upgraded Assets	2g	3,514	460
Net Surplus / (Deficit)		11,081	10,282
Other Comprehensive Income			
Amounts which will not be reclassified subsequently to operating result			
Changes in Revaluation Surplus - I,PP&E	9a	27,358	(2,813)
Share of Other Comprehensive Income - Equity Accounted Council Businesses	19	200	-
Total Amounts which will not be reclassified subsequently to operating result		27,558	(2,813)
Total Other Comprehensive Income		27,558	(2,813)
Total Comprehensive Income		38,639	7,469

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Statement of financial position

\$ '000	Notes	2022	2021
ASSETS			
Current assets			
Cash & Cash Equivalent Assets	5a	23,708	10,681
Trade & Other Receivables	5b	5,382	5,485
Other Financial Assets	5c	1,556	1,684
Inventories	5d	28	18
Non-Current Assets Held for Sale	20	-	3,600
Total current assets		30,674	21,468
Non-current assets			
Financial Assets	6a	250	-
Equity Accounted Investments in Council Businesses	6b	17,232	12,693
Other Non-Current Assets	6c	9,344	9,374
Infrastructure, Property, Plant & Equipment	7a(i)	821,271	790,794
Total non-current assets		848,097	812,861
TOTAL ASSETS		878,771	834,329
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	6,145	4,685
Borrowings	8b	1,878	1,782
Provisions	8c	5,332	5,140
Other Current Liabilities	8d	11,861	6,351
Total Current Liabilities		25,216	17,958
Non-Current Liabilities			
Borrowings	8b	32,465	33,906
Provisions	8c	252	266
Total Non-Current Liabilities		32,717	34,172
TOTAL LIABILITIES		57,933	52,130
Net Assets		820,838	782,199
EQUITY			
Accumulated surplus		117,447	121,199
Asset revaluation reserves	9a	661,650	637,692
Other reserves	9b	41,741	23,308
Total Council Equity		820,838	782,199
Total Equity		820,838	782,199

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of changes in equity

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
2022					
Balance at the end of previous reporting period		121,199	637,692	23,308	782,199
Net Surplus / (Deficit) for Year		11,081	–	–	11,081
Other Comprehensive Income					
Share of OCI - Equity Accounted Council Businesses		–	–	200	200
- Gain (Loss) on Revaluation of I,PP&E	7a	–	27,358	–	27,358
Transfer to Accumulated Surplus on Sale of I,PP&E	9a	3,600	(3,600)	–	–
Other comprehensive income		3,600	23,758	200	27,558
Total comprehensive income		14,681	23,758	200	38,639
Transfers between Reserves		(18,433)	200	18,233	–
Balance at the end of period		117,447	661,650	41,741	820,838
2021					
Balance at the end of previous reporting period		118,576	640,505	15,649	774,730
Net Surplus / (Deficit) for Year		10,282	–	–	10,282
Other Comprehensive Income					
Share of OCI - Equity Accounted Council Businesses		–	–	–	–
- Gain (Loss) on Revaluation of I,PP&E	7a	–	(2,813)	–	(2,813)
Transfer to Accumulated Surplus on Sale of I,PP&E	9a	–	–	–	–
Other comprehensive income		–	(2,813)	–	(2,813)
Total comprehensive income		10,282	(2,813)	–	7,469
Transfers between Reserves		(7,659)	–	7,659	–
Balance at the end of period		121,199	637,692	23,308	782,199

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of cash flows

\$ '000	Notes	2022	2021
Cash flows from operating activities			
Receipts			
Rates Receipts		62,936	61,655
Statutory Charges		2,417	2,310
User Charges		1,744	1,501
Grants, Subsidies and Contributions (operating purpose)		5,704	3,995
Investment Receipts		6	295
Reimbursements		350	358
Other Receipts		3,943	2,865
Payments			
Payments to Employees		(22,302)	(22,209)
Payments for Materials, Contracts & Other Expenses		(25,536)	(26,163)
Finance Payments		(1,017)	(1,056)
Net cash provided by (or used in) Operating Activities	11b	28,245	23,551
Cash flows from investing activities			
Receipts			
Amounts Received Specifically for New/Upgraded Assets		3,514	460
Sale of Replaced Assets		–	1,560
Sale of Surplus Assets		4,472	–
Distributions Received from Equity Accounted Council Businesses		2,589	4,952
Payments			
Expenditure on Renewal/Replacement of Assets		(9,984)	(12,432)
Expenditure on New/Upgraded Assets		(9,325)	(10,498)
Net Purchase of Investment Securities		128	(184)
Loans Made to Community Groups		(263)	–
Capital contributed to Equity Accounted Council Businesses		(4,539)	(7,715)
Net cash provided (or used in) investing activities		(13,408)	(23,857)
Cash flows from financing activities			
Receipts			
Proceeds from Borrowings		–	14,004
Proceeds from Bonds & Deposits		1	–
Payments			
Repayments of Borrowings		(1,482)	–
Repayment of Lease Liabilities		(329)	(15,171)
Repayment of Bonds & Deposits		–	(1)
Net Cash provided by (or used in) Financing Activities		(1,810)	(1,168)
Net Increase (Decrease) in Cash Held		13,027	(1,474)
plus: Cash & Cash Equivalents at beginning of period		10,681	12,155
Cash and cash equivalents held at end of period	11a	23,708	10,681
Additional Information:			
plus: Investments on hand – end of year	5c	1,556	1,684
Total Cash, Cash Equivalents & Investments		25,264	12,365

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to and forming part of the Financial Statements

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 01 November 2022.

1.2 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

1.4 Estimates and assumptions

The COVID-19 pandemic has impacted the 2021/22 financial statements, which may impact on the comparability of some line items and amounts reported in these financial statements and/or the notes. The financial impacts are a direct result of either Council's response to the pandemic or due to mandatory shutdowns as directed by the Australian Government and the advice from the Australian Government Department of Health and SA Health.

Examples include:

1. Income from Community Centres reduced due to inability to hold group events.
2. Fines and Interest payments on late payments of rates have been waived during .

COVID-19 is not expected to have a significant financial impact on Council operations with the Council working to reduce discretionary expenditure in the short term to help mitigate the effect of the reduced revenue and increased costs. It is expected further financial impacts will flow into the 2022/23 financial year but these have been largely taken into account during the development of the budget process for 2022/23 including, but not limited to a minimal rate increase and ongoing costs of income recovery. The budget assumptions for 2022/23 assume that no further harsher restrictions are put in place by the government. However, Council has determined that there is no material uncertainty that casts doubt on Council's ability to continue as a going concern.

(2) The Local Government Reporting Entity

City of West Torrens is incorporated under the South Australian Local Government Act 1999 and has its principal place of business at 165 Sir Donald Bradman Drive. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Other entities in which Council has an interest but does not control are reported in Note 19.

(3) Income Recognition

The Council recognises revenue under *AASB 1058 Income of Not-for-Profit Entities* (AASB 1058) or *AASB 15 Revenue from Contracts with Customers* (AASB 15) when appropriate.

Notes to and forming part of the Financial Statements

Note 1. Summary of Significant Accounting Policies (continued)

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

In recent years the payment of untied grants (financial assistance grants / local roads / supplementary grants) has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2017/18	\$2,655,441	\$991,628	+1,663,813
2018/19	\$1,623,252	\$2,174,183	- \$550,931
2019/20	\$1,950,066	\$1,904,919	+\$45,147
2020/21	\$2,329,087	\$1,274,249	+\$1,054,838
2021/22	\$2,707,793	\$2,013,310	+\$694,483

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues are recognised over time using the input method, with costs incurred compared to total expected costs used as a measure of progress. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

(4) Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

(5) Inventories

Notes to and forming part of the Financial Statements

Note 1. Summary of Significant Accounting Policies (continued)

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential.

(6) Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$2,000
Other Plant & Equipment	\$2,000
Buildings	\$10,000
Infrastructure	\$10,000

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Furniture, Equipment and Fittings	2 to 50 years
Plant & Equipment	2 to 30 years

Building & Other Structures

Buildings and Components	10 to 100 years
Other Structures	10 to 100 years

Notes to and forming part of the Financial Statements

Note 1. Summary of Significant Accounting Policies (continued)

Infrastructure

Land Improvements including Park and Other Structures	10 to 80 years
Sealed Roads – Surface	15 to 50 years
Sealed Roads – Structure	55 to 80 years
Other Transport	10 to 70 years
Footpaths, Kerb, Gutter and Cycle Tracks	10 to 80 years
Stormwater	25 to 100 years
Glennelg to Adelaide Pipeline	50 years
Bridges	35 to 100 years

Other Assets

Artworks	80 to 100 years
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6.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use). Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

(7) Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(8) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

(9) Employee Benefits

Notes to and forming part of the Financial Statements

Note 1. Summary of Significant Accounting Policies (continued)

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 0.1% (2021, 0.1%)

Where an Award has a payout clause on termination there has been an accrual made for personal leave using government guaranteed securities rates. Where there is no payout clause on termination no accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

Notes to and forming part of the Financial Statements

Note 1. Summary of Significant Accounting Policies (continued)

(10) Leases

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

10.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i) Right-of-Use-Assets

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets, as follows:

Plant and equipment	3 to 5 years
Land	0 to 48 years

The right-of-use assets are also subject to impairment. Refer to the accounting policies above - Impairment of non-financial assets.

ii) Lease Liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

iii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

(11) Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

In 2020-21 Council did not recognise the Asset Revaluation Reserve movement of \$136,944 (49% of \$279,477). Movement in 2021-22 is \$63,296 (49% of \$129,175). Both of these movements have now been recognised in 2021-22 totalling \$200,240 and included in the Statements.

(12) GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

Notes to and forming part of the Financial Statements

Note 1. Summary of Significant Accounting Policies (continued)

(13) New accounting standards and UIG interpretations Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2022, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2022

- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments

Effective for NFP annual reporting periods beginning on or after 1 January 2023

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-Current and associated standards (amended by AASB 2020-6)
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies and Definition of Accounting Estimates (amended by AASB 2021-6)

Effective for NFP annual reporting periods beginning on or after 1 January 2025

- AASB 2014-10 Sale or Contribution of Assets between an Investor and its Associate or Joint Venture (amended by AASB 2015-10, AASB 2017-5 and AASB 2021-7))

(14) Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

(15) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Notes to and forming part of the Financial Statements

Note 2. Income

\$ '000	2022	2021
(a) Rates		
General Rates		
General Rates	62,094	60,603
Less: Mandatory Rebates	(1,024)	(965)
Less: Discretionary Rebates, Remissions & Write Offs	(51)	(119)
Total General Rates	61,019	59,519
Other Rates (Including Service Charges)		
Landscape Levy	1,612	1,583
Total Other Rates (Including Service Charges)	1,612	1,583
Other Charges		
Penalties for Late Payment	165	136
Legal & Other Costs Recovered	98	24
Total Other Charges	263	160
Less: Discretionary Rebates, Remissions & Write Offs	(19)	(18)
Total Rates	62,875	61,244
(b) Statutory Charges		
Development Act Fees	945	863
Animal Registration Fees & Fines	407	352
Parking Fines / Expiation Fees	756	815
Environmental Control Fines	1	4
Other Licences, Fees & Fines	44	45
Sundry	45	31
Total Statutory Charges	2,198	2,110
(c) User Charges		
Hall & Equipment Hire	157	224
Property Lease	1,049	850
Subsidies Received on Behalf of Users	5	5
Waste royalties	74	60
Employee Contributions	144	132
Home Assistance	107	94
Sundry	50	35
Total User Charges	1,586	1,400

Notes to and forming part of the Financial Statements

Note 2. Income (continued)

\$ '000	2022	2021
(d) Investment Income		
Interest on Investments		
- Local Government Finance Authority	125	69
Market movement on investments	(213)	161
Dividend income including franking credits	94	65
Total Investment Income	6	295
(e) Reimbursements		
Private Works	40	106
Electricity & Gas	103	107
Insurance	28	5
Rates & Taxes	133	96
Employee Costs	4	11
Other	11	1
Total Reimbursements	319	326
(f) Other income		
Insurance & Other Recoupments - Infrastructure, IPP&E	10	7
Rebates Received	-	87
Fuel Tax Credits	32	38
Mendelson Scholarships	20	20
Sundry	48	29
Total Other income	110	181
(g) Grants, Subsidies, Contributions		
Amounts Received Specifically for New or Upgraded Assets	3,514	460
Total Amounts Received Specifically for New or Upgraded Assets	3,514	460
Other Grants, Subsidies and Contributions	1,846	946
Untied - Financial Assistance Grant	1,753	1,276
Roads to Recovery	617	617
Home and Community Care Grant	535	526
Library and Communications	444	454
Total Other Grants, Subsidies and Contributions	5,195	3,819
Total Grants, Subsidies, Contributions	8,709	4,279

The functions to which these grants relate are shown in Note 12.

Notes to and forming part of the Financial Statements

Note 2. Income (continued)

\$ '000	2022	2021
(i) Sources of grants		
Commonwealth Government	4,092	1,143
State Government	3,864	3,050
Other	753	86
Total	8,709	4,279
(h) Conditions over Grants & Contributions		
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:		
Unexpended at the close of the previous reporting period	1,055	1,269
Less:		
<i>Expended during the current period from revenues recognised in previous reporting periods</i>		
Other Environment	-	(40)
Parks & Gardens	-	-
Roads Sealed	(398)	(656)
Other Community Amenities	(657)	(573)
Subtotal	(1,055)	(1,269)
Plus:		
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>		
Community Support	6	-
Cultural Services	5	-
Library Services	12	-
Roads Sealed	-	398
Other Community Amenities	-	657
Other Environment	133	-
Public Order & Safety	20	-
Waste Management	85	-
Subtotal	261	1,055
Unexpended at the close of this reporting period	261	1,055
Net increase (decrease) in assets subject to conditions in the current reporting period	(794)	(214)
(i) Physical Resources Received Free of Charge		
Roads, Bridges & Footpaths	39	-
Total Physical Resources Received Free of Charge	39	-

Notes to and forming part of the Financial Statements

Note 3. Expenses

\$ '000	Notes	2022	2021
(a) Employee costs			
Salaries and Wages		20,168	20,055
Employee Leave Expense		544	904
Superannuation - Defined Contribution Plan Contributions	18	1,926	1,851
Workers' Compensation Insurance		624	568
Other Employee Related Costs		407	343
Less: Capitalised and Distributed Costs		(1,025)	(1,130)
Total Operating Employee Costs		22,644	22,591
Total Number of Employees (full time equivalent at end of reporting period)		209	216
(b) Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		27	26
Bad and Doubtful Debts		-	1
Elected Members' Expenses		494	461
Other		7	-
Subtotal - Prescribed Expenses		528	488
(ii) Other Materials, Contracts and Expenses			
Contractors		13,396	11,225
Energy		637	660
Individually Significant Items		290	295
Maintenance		404	416
Legal Expenses		420	235
Levies Paid to Government - NRM levy		1,595	1,567
Levies - Other		225	235
Parts, Accessories & Consumables		577	498
Professional Services		1,261	1,401
Materials		1,826	962
Insurance		873	870
Street lighting		717	894
Printing, Postage & Stationery		317	308
Advertising & Marketing		154	153
Software, Licensing & Maintenance		1,297	1,141
Water Rates		605	719
Memberships & Subscriptions		315	274
Partnership and Community Grants		340	379
Sundry		2,059	2,263
Subtotal - Other Material, Contracts & Expenses		27,308	24,495
Total Materials, Contracts and Other Expenses		27,836	24,983
(iii) Individually significant items			
Library Resources		290	295

Notes to and forming part of the Financial Statements

Note 3. Expenses (continued)

\$ '000	2022	2021
(c) Depreciation, Amortisation and Impairment		
(i) Depreciation and Amortisation		
Land Improvements	1,392	1,238
Buildings & Other Structures	2,920	2,872
Infrastructure		
- Sealed Roads	5,132	5,003
- Kerb & Guttering	1,766	1,766
- Stormwater Drainage	1,478	1,485
- Other Transport	59	58
- Footways / Cycle Tracks	1,157	1,163
- Glenelg to Adelaide Pipeline	48	48
- Bridges	126	137
Right-of-use Assets	436	404
Plant & Equipment	1,015	1,368
Furniture & Fittings	562	511
Subtotal	16,091	16,053
Total Depreciation, Amortisation and Impairment	16,091	16,053
(d) Finance Costs		
Interest on Loans	777	820
Interest on Leased Assets	240	236
Total Finance Costs	1,017	1,056

Note 4. Asset Disposal & Fair Value Adjustments

\$ '000	2022	2021
Infrastructure, Property, Plant & Equipment		
(i) Assets Renewed or Directly Replaced		
Proceeds from Disposal	4,472	1,560
Less: Carrying Amount of Assets Sold	(4,234)	(1,382)
Gain (Loss) on Disposal	238	178
Net Gain (Loss) on Disposal or Revaluation of Assets	238	178

Notes to and forming part of the Financial Statements

Note 5. Current Assets

\$ '000	2022	2021
(a) Cash & Cash Equivalent Assets		
Cash on Hand at Bank	283	1,855
Deposits at Call	23,420	8,779
Investment - Mendelson	5	47
Total Cash & Cash Equivalent Assets	23,708	10,681

(b) Trade & Other Receivables

Rates - General & Other	1,348	1,406
Council Rates Postponement Scheme	26	29
Accrued Revenues	65	114
Debtors - General	3,552	3,329
Other Levels of Government	57	47
GST Recoupment	321	558
Prepayments	-	2
Loans to Community Organisations	13	-
Subtotal	5,382	5,485
Total Trade & Other Receivables	5,382	5,485

(c) Other Financial Assets

Shares in Listed Companies - Mendelson Foundation	1,556	1,684
Total Other Financial Assets (Investments)	1,556	1,684

Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13.

(d) Inventories

Stores & Materials	28	18
Total Inventories	28	18

Notes to and forming part of the Financial Statements

Note 6. Non-Current Assets

\$ '000	2022	2021
(a) Financial Assets		
Receivables		
Loans to Community Organisations	250	-
Total Receivables	250	-
Total Financial Assets	250	-

\$ '000	Notes	2022	2021
(b) Equity Accounted Investments in Council Businesses			
Brownhill Keswick Creek Stormwater Project	19	17,232	12,693
Total Equity Accounted Investments in Council Businesses		17,232	12,693

(c) Other Non-Current Assets

Other			
Capital Works-in-Progress		9,344	9,374
Contract Assets		-	-
Contract Cost Assets		-	-
Total Other		9,344	9,374
Total Other Non-Current Assets		9,344	9,374

Notes to and forming part of the Financial Statements

Note 7. Infrastructure, Property, Plant & Equipment

(a(i)) Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/06/21			Asset movements during the reporting period						
		At Fair Value	At Cost	Accumulated Depreciation	Carrying amount	Asset Additions New / Upgrade	Asset Additions Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	WIP Transfers	Adjustments & Transfers
Capital Work in Progress - Buildings		–	5,276	–	5,276	3,389	85	–	–	(1,408)	(827)
Capital Work in Progress - infrastructure		–	4,098	–	4,098	1,665	614	–	–	(2,746)	(802)
Land - Community	3	207,240	–	–	207,240	–	–	–	–	–	–
Land - Other	2	48,970	–	–	48,970	–	–	–	–	–	–
Land Improvements	3	32,302	–	(6,451)	25,851	4,026	100	–	(1,392)	618	–
Buildings & Other Structures	2	135,930	–	(60,222)	75,708	–	278	–	(2,762)	–	–
Buildings & Other Structures Infrastructure	3	39,587	–	(31,338)	8,249	–	–	–	(158)	673	–
- Sealed Roads		262,940	–	(119,638)	143,302	409	2,453	–	(5,132)	1,720	–
- Kerb & Guttering		124,064	–	(17,177)	106,887	41	3,809	–	(1,766)	–	–
- Stormwater Drainage		139,942	–	(61,205)	78,737	–	492	–	(1,478)	195	–
- Other Transport		3,003	–	(451)	2,552	313	–	–	(59)	–	–
- Footways / Cycle Tracks		79,316	–	(16,496)	62,820	877	–	–	(1,157)	26	–
- Glenelg to Adelaide Pipeline		2,437	–	(379)	2,058	–	–	–	(48)	–	–
- Bridges		13,091	–	(4,013)	9,078	212	–	–	(126)	187	–
Right-of-Use Assets		10,758	–	–	10,758	82	384	–	(436)	–	–
Plant & Equipment		–	11,685	(5,308)	6,377	64	1,361	(314)	(1,015)	(66)	–
Furniture & Fittings		–	9,510	(7,303)	2,207	45	385	–	(562)	–	–
Total Infrastructure, Property, Plant & Equipment		1,099,580	21,195	(329,981)	790,794	6,069	9,262	(314)	(16,091)	3,353	–
Comparatives		1,084,932	20,391	(318,574)	786,749	5,972	11,055	(479)	(16,053)	6,316	47

Donated assets	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	as at 30/06/22			
			At Fair Value	At Cost	Accumulated Depreciation	Carrying amount
–	–	–	–	6,515	–	6,515
–	–	–	–	2,829	–	2,829
–	–	–	207,240	–	–	207,240
–	–	–	48,970	–	–	48,970
–	(259)	1,574	38,574	–	(8,056)	30,518
–	(320)	146	147,716	–	(73,865)	73,851
–	–	–	28,812	–	(20,048)	8,764
18	(687)	6,222	277,265	–	(128,960)	148,305
11	(1,570)	14,425	142,616	–	(20,779)	121,837
10	(2,092)	8,542	155,004	–	(70,598)	84,406
–	–	162	3,508	–	(540)	2,968
–	(266)	1,254	81,614	–	(18,060)	63,554
–	–	248	2,739	–	(481)	2,258
–	(898)	515	12,821	–	(3,853)	8,968
–	–	–	10,788	–	–	10,788
–	–	367	–	11,867	(5,093)	6,774
–	(5)	–	–	9,894	(7,824)	2,070
39	(6,097)	33,455	1,157,667	21,761	(358,157)	821,271
–	(5,631)	2,818	1,099,580	21,195	(329,981)	790,794

Notes to and forming part of the Financial Statements

Note 7. Infrastructure, Property, Plant & Equipment (continued)

(b) Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Notes to and forming part of the Financial Statements

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Valuation Techniques used to derive Level 2 Fair Values recognised in the Financial Statements

The following table sets out the valuation techniques used to measure fair value within Level 2, including a description of the significant inputs used.

Description	Valuation approach and inputs used
Land - Other	Direct comparison of the market evidence approach. This method seeks to determine the current value of an asset by reference to recent comparable transactions involving the sale of similar assets. The valuation is based on price per square metre.
Buildings & Other Structures - Market Approach	The valuation of each Building under this scenario has been undertaken utilising the Direct Comparison Method of valuation by reference to market data and the subsequent apportionment of the Land and Structural Components.
Buildings & Other Structures - Income Approach	The valuation of Buildings under this scenario has been undertaken by reference to actual or imputed income and capitalised at market rates.
Buildings & Other Structures - Cost Approach	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2021. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure.
Land - Community	Market Approach The valuation of Community Land has been undertaken utilising the Market Approach, more specifically the Direct Comparison Method of Valuation by reference to comparable market data and subsequently adjusted to reflect the level of risk associated with alienating the Land to make it available for disposal.
Buildings & Other Structures	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2021. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure. The unique nature of such Buildings and Structures and the lack of definitive valuation inputs requires that we inform users of this information that the valuation may vary from the generally acceptable range of +/- 10%.
Land Improvements	The valuation is Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database. Alternatively when Maloneys cannot provide a valuation an asset is valued at cost and indexed each year for CPI increases.
Roads Sealed	Formulated using Rawlinsons Australia Construction Handbook 2021 data and recent schedule of rates as provided by tendered works. This is subject to an independent condition audit by an industry expert every 5 years. Annual CPI increases are applied each year thereafter.
Other Transport	Asset is valued at cost and indexed each year following for CPI increases.
Footways / Cycle Tracks	Formulated using Rawlinsons Australia Construction Handbook 2021 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases. This is subject to an independent condition audit by industry expert every 5 years.

Notes to and forming part of the Financial Statements

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Description	Valuation approach and inputs used
Stormwater	Formulated using Rawlinsons Australia Construction Handbook 2021 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Glenelg to Adelaide Pipeline	Formulated using Rawlinsons Australia Construction Handbook 2021 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Bridges	This is subject to an independent condition audit by industry expert every 5 years. This is subject to annual CPI increases for each year following.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Land is valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2019 by Mitch Ekonomopoulos, AAPI, Certified Practising Valuer, of AssetVal Pty Ltd.

Buildings & Other Structures

Buildings and other structures are initially recognised on the cost basis. Independent valuations of buildings and other structures were determined on the 30 June 2019 by Mitch Ekonomopoulos, AAPI, Certified Practising Valuer, of AssetVal Pty Ltd.

Buildings and other structures are then valued at written down replacement costs.

Infrastructure

Infrastructure assets are measured based on periodic valuations by external independent valuers less, where applicable, any accumulated depreciation and impairment losses. Any additions made during the periods between revaluations are carried at cost.

Land improvements are valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2019 by Mitch Ekonomopoulos, AAPI, Certified Practising Valuer, of AssetVal Pty Ltd.

Valuations on roads sealed assets were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Ms Lisa Gilmartin, B Acc, BMgmt (Mkg), MBA, ASA. Valuations on footways and cycle tracks were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Ms Lisa Gilmartin, B Acc, BMgmt (Mkg), MBA, ASA, for the year ended 30 June 2020.

Valuations on stormwater and Glenelg to Adelaide pipeline were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Ms Lisa Gilmartin, B Acc, BMgmt (Mkg), MBA, ASA, for the year ended 30 June 2020. Independent valuations of bridges were determined on the 30 June 2020 by Paul Allen, B Eng, Certified Practising Engineer, of Kellogg Brown & Root. Bridges are then valued at written down replacement costs.

Plant & Equipment

Council has elected to recognise these assets on the cost basis.

All other Assets

Pursuant to Council's election, these assets are recognised on the cost basis.

Notes to and forming part of the Financial Statements

Note 8. Liabilities

\$ '000	2022		2021	
	Current	Non Current	Current	Non Current
(a) Trade and Other Payables				
Goods & Services	4,017	–	3,331	–
Payments Received in Advance	224	–	166	–
Accrued Expenses - Employee Entitlements	873	–	709	–
Accrued Expenses - Other	978	–	427	–
Deposits, Retentions & Bonds	53	–	52	–
Total Trade and Other Payables	6,145	–	4,685	–

\$ '000	Notes	2022		2021	
		Current	Non Current	Current	Non Current
(b) Borrowings					
Loans		1,531	21,697	1,482	23,228
Lease Liabilities	17b	347	10,768	300	10,678
Total Borrowings		1,878	32,465	1,782	33,906

All interest bearing liabilities are secured over the future revenues of the Council

(c) Provisions

Employee Entitlements (including oncosts)	5,332	252	5,140	266
Total Provisions	5,332	252	5,140	266

(d) Other Liabilities

Deferred Revenue	11,861	–	6,351	–
Total Other Liabilities	11,861	–	6,351	–

Notes to and forming part of the Financial Statements

Note 9. Reserves

\$ '000	as at 30/06/21				as at 30/06/22
	Opening Balance	Increments (Decrements)	Transfers	Impairments	Closing Balance
(a) Asset Revaluation Reserve					
Land - Community	242,187	–	–	–	242,187
Land - Other	17,011	–	(2,035)	–	14,976
Land Improvements	2,662	1,315	–	–	3,977
Buildings & Other Structures	40,240	(174)	(1,565)	–	38,501
JV's / Associates - Other Comprehensive Income	–	200	–	–	200
Infrastructure					
- Sealed Roads	221,101	5,535	–	–	226,636
- Kerb & Guttering	(11,212)	12,855	–	–	1,643
- Stormwater Drainage	51,907	6,450	–	–	58,357
- Other Transport	187	162	–	–	349
- Footways / Cycle Tracks	66,141	988	–	–	67,129
- Glenelg to Adelaide Pipeline	323	248	–	–	571
- Bridges	7,101	(383)	–	–	6,718
Plant & Equipment	44	367	–	–	411
Furniture & Fittings	–	(5)	–	–	(5)
Total Asset Revaluation Reserve	637,692	27,558	(3,600)	–	661,650
Comparatives	640,505	(2,813)	–	–	637,692

\$ '000	as at 30/06/21				as at 30/06/22
	Opening Balance	Tfrs to Reserve	Tfrs from Reserve	Other Movements	Closing Balance
(b) Other Reserves					
Development Reserve	3,290	–	–	–	3,290
Committed Expenditure Reserve	20,008	18,429	–	–	38,437
Urban Tree Fund Reserve	11	3	–	–	14
Total Other Reserves	23,309	18,432	–	–	41,741
Comparatives	15,649	7,660	–	–	23,309

Purposes of Reserves

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Development Reserve

The development reserve largely holds funds from the sale of assets and is used for developmental purposes.

Committed Expenditure Reserve

The committed expenditure reserve holds unspent funds being carried forward to 2022/23 for capital and operational purposes.

Urban Tree Fund Reserve

The Urban Tree Fund reserve is maintain or plant trees which will constitute significant trees under the Development Act.

Notes to and forming part of the Financial Statements

Note 10. Assets Subject to Restrictions

\$ '000	2022	2021
The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.		
Cash & Financial Assets		
Mendelson Foundation	1,518	1,706
Total Cash & Financial Assets	1,518	1,706
Total Assets Subject to Externally Imposed Restrictions	1,518	1,706

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2022	2021
(a) Reconciliation of Cash			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:			
Total Cash & Equivalent Assets	5	23,708	10,681
Balances per Statement of Cash Flows		23,708	10,681

Notes to and forming part of the Financial Statements

Note 11. Reconciliation to Statement of Cash Flows (continued)

\$ '000	2022	2021
(b) Reconciliation of Change in Net Assets to Cash from Operating Activities		
Net Surplus/(Deficit)	11,081	10,282
Non-Cash Items in Income Statements		
Depreciation, Amortisation & Impairment	16,091	16,053
Equity Movements in Equity Accounted Investments (Increase)/Decrease	(2,389)	(4,952)
Non-Cash Asset Acquisitions	(39)	–
Grants for capital acquisitions treated as Investing Activity	(3,514)	(460)
Net (Gain) Loss on Disposals	(238)	(178)
	20,992	20,745
Add (Less): Changes in Net Current Assets		
Net (Increase)/Decrease in Receivables	116	(1,158)
Net (Increase)/Decrease in Inventories	(10)	(4)
Net Increase/(Decrease) in Trade & Other Payables	1,459	(706)
Net Increase/(Decrease) in Unpaid Employee Benefits	178	323
Net Increase/(Decrease) in Other Liabilities	5,510	4,351
Net Cash provided by (or used in) operations	28,245	23,551

\$ '000	Notes	2022	2021
(c) Non-Cash Financing and Investing Activities			
Acquisition of assets by means of:			
Physical Resources Received Free of Charge	2i	39	–
Amounts recognised in Income Statement		39	–
Total Non-Cash Financing and Investing Activities		39	–

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	97	110
LGFA Cash Advance Debenture Facility	20,000	20,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Notes to and forming part of the Financial Statements

Note 12(a). Functions

Income, Expenses and Assets have been directly attributed to the following Functions / Activities.
Details of these Functions/Activities are provided in Note 12(b).

\$ '000	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)	
	2022	2021	2022	2021	2022	2021
Functions/Activities						
Business Undertakings	34	–	–	–	34	–
- Public Order & Safety	–	1	287	286	(287)	(285)
Community Services						
- Health Services	5	49	349	342	(344)	(293)
- Community Support	122	794	3,369	3,341	(3,247)	(2,547)
- Community Amenities	55	63	410	367	(355)	(304)
Culture						
- Library services	27	478	3,936	3,739	(3,909)	(3,261)
- Cultural services	192	110	1,810	1,704	(1,618)	(1,594)
Economic Development	–	–	662	572	(662)	(572)
Environment						
- Waste Management	144	201	7,894	7,557	(7,750)	(7,356)
- Other Environment	1,636	1,824	10,574	10,423	(8,938)	(8,599)
Recreation	158	34	8,071	7,423	(7,913)	(7,389)
Regulatory Services	2,199	2,110	5,221	5,088	(3,022)	(2,978)
Transport & Communication	3	1,370	14,269	13,467	(14,266)	(12,097)
Plant Hire & Depot/Indirect	565	579	17	15	548	564
Unclassified Activities	–	–	–	–	–	–
Council Administration	63,008	66,714	10,687	10,359	52,321	56,355
Total Functions/Activities	68,148	74,327	67,556	64,683	592	9,644

	GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2022	2021	2022	2021
	2	(810,365)	878,771	23,962
	20	1	–	501
	23	44	–	80
	805	526	–	30,029
	–	–	–	2,510
	456	454	–	5,983
	5	–	–	13,415
	–	–	–	–
	85	–	–	18,546
	133	194	–	109,280
	–	–	–	240,021
	–	–	–	24
	1,911	1,306	–	327,058
	–	–	–	21,344
	–	–	–	8,622
	1,755	1,294	–	32,954
	5,195	(806,546)	878,771	834,329

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Notes to and forming part of the Financial Statements

Note 12(b). Components of Functions

The activities relating to Council functions are as follows:

Community Services

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

Culture

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

Economic Development

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

Environment

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

Recreation

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, and Other Recreation.

Regulatory Services

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

Transport

Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

Council Administration

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

Notes to and forming part of the Financial Statements

Note 13. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

There were no fixed term deposits held during 2021/22.

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.48% (2021: 0.48%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Fees & Other Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Other Levels of Government

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Notes to and forming part of the Financial Statements

Note 13. Financial Instruments (continued)

Receivables - Retirement Home Contributions

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities - Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities - Interest Bearing Borrowings

Accounting Policy:

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 2.78% and 3.80% (2021: 2.78% and 3.80%).

Carrying Amount:

Approximates fair value.

Liabilities - Leases

Accounting Policy:

Accounted for in accordance with AASB 16 as stated in Note 17.

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets and Liabilities					
2022					
Financial Assets					
Cash & Cash Equivalents	23,708	-	-	23,708	23,708
Receivables	3,630	-	-	3,630	3,880
Other Financial Assets	18,783	-	-	18,783	18,788
Total Financial Assets	46,121	-	-	46,121	46,376
Financial Liabilities					

Notes to and forming part of the Financial Statements

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Payables	6,139	–	–	6,139	6,145
Current Borrowings	1,531	–	–	1,531	1,531
Non-Current Borrowings	–	8,443	13,253	21,696	21,697
Leases	347	1,753	9,015	11,115	11,115
Total Financial Liabilities	8,017	10,196	22,268	40,481	40,488
2021					
Financial Assets					
Cash & Cash Equivalents	10,681	–	–	10,681	10,681
Receivables	3,443	–	–	3,443	3,443
Other Financial Assets	14,377	–	–	14,377	14,377
Total Financial Assets	28,501	–	–	28,501	28,501
Financial Liabilities					
Payables	4,684	–	–	4,684	4,685
Current Borrowings	1,782	–	–	1,782	1,482
Non-Current Borrowings	–	7,716	26,190	33,906	23,228
Leases	309	1,619	9,050	10,978	10,978
Total Financial Liabilities	6,775	9,335	35,240	51,350	40,373

The following interest rates were applicable to Council's Borrowings at balance date:

\$ '000	2022		2021	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	2.91%	34,343	2.93%	35,688
		34,343		35,688

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Notes to and forming part of the Financial Statements

Note 13. Financial Instruments (continued)

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Expected Credit Losses (ECL)

Council uses an allowance matrix to measure expected credit losses for receivables from individual customers, which comprise a large number of small balances. As rates and annual charges are secured over subject land no allowance for such receivables is made. The following table provides information about Council's ECLs from receivables (excluding secured rates and charges, GST and other amounts held in trust). Impairment analysis is performed each reporting date. ECLS are based on credit history adjusted for forward looking estimates and economic conditions.

Set out below is the movement in the allowance for expected credit losses:

Notes to and forming part of the Financial Statements

Note 14. Capital Expenditure

\$ '000	2022	2021
(a) Capital Commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Land	290	290
Buildings	4,444	2,463
Infrastructure	16,499	11,521
Plant & Equipment	742	349
Other	13,444	5,267
	35,419	19,890
These expenditures are payable:		
Not later than one year	35,419	19,890
	35,419	19,890
(b) Other Expenditure Commitments		
Other non-capital expenditure commitments at the reporting date but not recognised in the financial statements as liabilities:		
Audit Services	–	26
Waste Management Services	11,780	15,890
Grants Funding (restricted)	–	–
Operational Expenditure	509	914
Information Technology Commitments	1,213	–
	13,502	16,830
These expenditures are payable:		
Not later than one year	5,716	4,428
Later than one year and not later than 5 years	7,786	12,402
	13,502	16,830

Notes to and forming part of the Financial Statements

Note 15. Financial Indicators

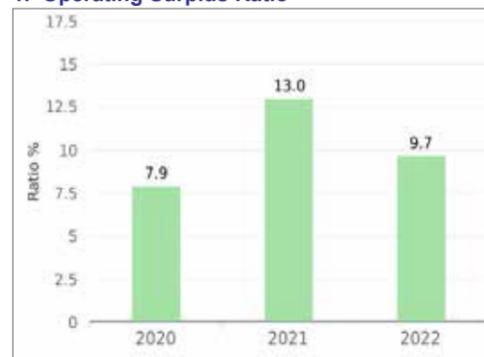
	Indicator 2022	Indicators 2021	Indicators 2020
Financial Indicators overview			
<i>These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.</i>			
1. Operating Surplus Ratio			
Operating Surplus			
Total Operating Income	9.7%	13.0%	7.9%
<i>This ratio expresses the operating surplus as a percentage of total operating revenue.</i>			
Adjusted Operating Surplus Ratio			
Operating Surplus			
Total Operating Income	8.3%	12.1%	6.4%
2. Net Financial Liabilities Ratio			
Net Financial Liabilities			
Total Operating Income	36%	46%	45%
<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.</i>			
Adjusted Net Financial Liabilities Ratio			
Net Financial Liabilities			
Total Operating Income	37%	47%	46%
Adjustments to Ratios			
<i>In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.</i>			
3. Asset Renewal Funding Ratio			
Asset Renewals			
Infrastructure & Asset Management Plan required expenditure	59%	93%	111%
<i>Asset renewals expenditure is defined as capital expenditure on the renewal and replacement of existing assets relative to the optimal level planned, and excludes new capital expenditure on the acquisition of additional assets.</i>			
Net Financial Liabilities Ratio - Adjusted for Leases			
Net Financial Liabilities Excluding Lease Liabilities			
Total Operating Income	20%	0%	0%
<i>Net Financial Liabilities are defined as total liabilities (excluding Lease Liabilities) less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.</i>			

Notes to and forming part of the Financial Statements

Note 15. Financial Indicators (continued)

Financial Indicators - Graphs

1. Operating Surplus Ratio



Purpose of operating surplus ratio

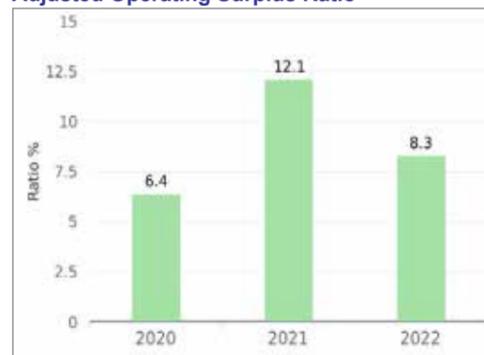
This indicator is to determine the percentage the operating revenue varies from operating expenditure

Commentary on 2021/22 result

2021/22 ratio 9.7%

This ratio continues to remain favourable and is within target for 21/22.

Adjusted Operating Surplus Ratio



Purpose of adjusted operating surplus ratio

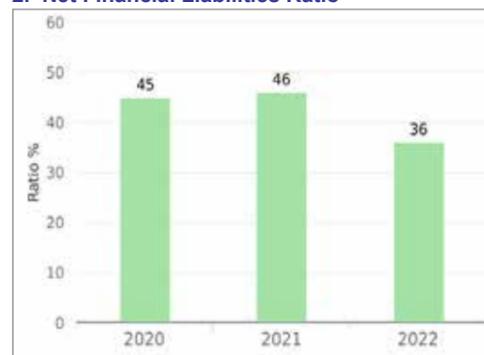
This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

Commentary on 2021/22 result

2021/22 ratio 8.3%

The adjusted ratio reflects the real ratio, after removal of the advanced payment of the 22/23 financial assistance grant received in June 2022.

2. Net Financial Liabilities Ratio



Purpose of net financial liabilities ratio

This indicator shows the significance of the net amount owed to others, compared to operating revenue

Commentary on 2021/22 result

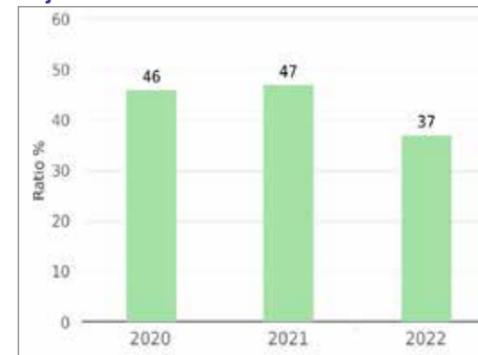
2021/22 ratio 36%

Liabilities did increase due to deferred revenue, however this has been offset by a higher cash balance at year end.

Notes to and forming part of the Financial Statements

Note 15. Financial Indicators (continued)

Adjusted Net Financial Liabilities Ratio



Purpose of adjusted net financial liabilities ratio

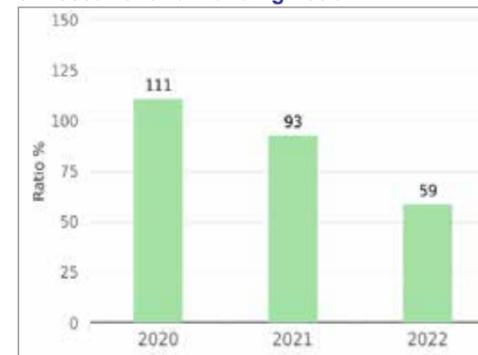
This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

Commentary on 2021/22 result

2021/22 ratio 37%

The adjusted ratio reflects the real ratio, after removal of the advanced payment of the 22/23 financial assistance grant received in June 2022.

3. Asset Renewal Funding Ratio



Purpose of asset renewal funding ratio

This indicator aims to determine if assets are being renewed and replaced in an optimal way

Commentary on 2021/22 result

2021/22 ratio 59%

Council continues to meet its obligations for the renewal of assets consistent with the asset management plans on a five year rolling average.

Notes to and forming part of the Financial Statements

Note 16. Uniform Presentation of Finances

\$ '000

	2022	2021
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The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

Income	74,878	74,327
less Expenses	(67,588)	(64,683)
Operating Surplus / (Deficit)	7,290	9,644
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(9,984)	(12,432)
add back Depreciation, Amortisation and Impairment	16,091	16,053
add back Proceeds from Sale of Replaced Assets	–	1,560
	6,107	5,181
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(9,325)	(10,498)
add back Amounts Received Specifically for New and Upgraded Assets	3,514	460
add back Proceeds from Sale of Surplus Assets (including investment property, real estate developments & non-current assets held for resale)	4,472	–
	(1,339)	(10,038)
Net Lending / (Borrowing) for Financial Year	12,058	4,787

Notes to and forming part of the Financial Statements

Note 17. Leases

(i) Council as a lessee

Terms and conditions of leases

Asset Class here

Right of use assets are inclusive of our depot land and plant and equipment.

Set out below are the carrying amounts of right-of-use assets recognised within Infrastructure, Property, Plant and Equipment and the movements during the period:

(a) Right of use assets

\$ '000	Ready to use	Land	Plant & Equipment	Total
2022				
Opening balance	–	10,740	17	10,757
Transfer from leased assets (former finance leases)	–	–	–	–
Additions to right-of-use assets	–	–	83	83
Adjustments to right-of-use assets due to re-measurement of lease liability	–	384	–	384
Depreciation charge	–	(412)	(24)	(436)
Impairment of right-of-use assets	–	–	–	–
Other	–	–	–	–
Balance at 30 June	–	10,712	76	10,788
2021				
Opening balance	–	11,093	24	11,117
Transfer from leased assets (former finance leases)	–	–	–	–
Additions to right-of-use assets	–	–	–	–
Adjustments to right-of-use assets due to re-measurement of lease liability	–	45	(1)	44
Depreciation charge	–	(398)	(6)	(404)
Impairment of right-of-use assets	–	–	–	–
Other	–	–	–	–
Balance at 30 June	–	10,740	17	10,757

(b) Lease liabilities

Set out below are the carrying amounts of lease liabilities (included under interest-bearing loans and borrowings) and the movements during the period:

\$ '000	2022	2021
Adoption of AASB 16 at 1 July 2019	10,978	11,235
Re-measurement of Liability	384	44
Additions	83	–
Accretion of interest	240	236
Payments	(570)	(537)
Other	–	–
Balance at 30 June	11,115	10,978

Classified as:

Notes to and forming part of the Financial Statements

Note 17. Leases (continued)

\$ '000	2022	2021
Current	347	300
Non Current	10,768	10,678

The maturity analysis of lease liabilities is included in Note 13.

The Group had total cash outflows for leases of \$535,130.

The following are the amounts recognised in profit or loss:

Depreciation expense of Right-of-Use Assets	436	404
Interest expense on lease liabilities	240	236
Expense relating to short term leases	–	–
Expense relating to leases of low-value assets	–	–
Variable lease payments	–	–
Other	–	–
Total amount recognised in profit or loss	676	640

(ii) Council as a lessor

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

Investment Property

Rentals received, and outgoings reimbursed, in relation to Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable.

\$ '000	2022	2021
Future minimum rentals receivable under non-cancellable operating leases as at 30 June, are as follows:		
Not later than one year	1,095	718
Later than one year and not later than 5 years	1,911	909
Later than 5 years	231	29
	3,237	1,656

Notes to and forming part of the Financial Statements

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (10.00% in 2021/22; 9.50% in 2020/21). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2019/20) of "superannuation" salary.

In addition, Council makes a separate contribution of 3.2% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2021. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Superannuation contributions paid by council for 12 months to 30 June 2022 totalled \$1,925,537 (2021/22 \$1,850,597).

Notes to and forming part of the Financial Statements

Note 19. Interests in Other Entities

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

\$ '000	Council's Share of Net Income		Council's Share of Net Assets	
	2022	2021	2022	2021
Council's Share of Net Income				
Joint Ventures	2,589	4,952	17,232	12,693
Total Council's Share of Net Income	2,589	4,952	17,232	12,693

((a)i) Joint Ventures, Associates and Joint Operations

(a) Carrying Amounts

\$ '000	Principal Activity	2022	2021
Brownhill and Keswick Creek Stormwater Board	Flood Mitigation	17,232	12,693
Total Carrying Amounts - Joint Ventures & Associates		17,232	12,693

Brownhill and Keswick Creek Stormwater Board

During the 2017/18 financial year, the Brown Hill and Keswick Creeks Stormwater Board (the 'Regional Subsidiary') was established and City of West Torrens has 49% Equitable Interest and 20% Operating Expenses Interest in this.

The Board has been established to implement or oversee the construction of stormwater infrastructure for the purpose of implementation of the Brown Hill and Keswick Creeks Stormwater Management Plan (the Plan); oversee the maintenance and repair and /or renewal of stormwater infrastructure; oversee implementation of associated or related infrastructure works; hold stormwater infrastructure; implement other non infrastructure measures; provide a forum for the discussion and consideration of the constituent council's obligations and responsibilities under the Plan; and enter into agreements with constituent councils for the purpose of managing the Plan.

Other constituent councils include City of Adelaide, City of Burnside, City of Unley, and City of Mitcham.

(b) Relevant Interests

	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2022	2021	2022	2021	2022	2021
Brownhill and Keswick Creek Stormwater Board	20.00%	20.00%	49.00%	49.00%	20.00%	20.00%

(c) Movement in Investment in Joint Venture or Associate

\$ '000	Brownhill and Keswick Creek Stormwater Board	
	2022	2021
Opening Balance	12,693	4,978
Share in Operating Result	2,516	4,815
New Capital Contributions	1,960	2,763
Asset Revaluation Movement	63	137
Council's Equity Share in the Joint Venture or Associate	17,232	12,693

Notes to and forming part of the Financial Statements

Note 19. Interests in Other Entities (continued)

(d) Summarised Financial Information of the Equity Accounted Business

\$ '000	Brownhill and Keswick Creek Stormwater Board	
	2022	2021
Statement of Financial Position		
Cash and Cash Equivalents	9,503	12,135
Other Current Assets	441	271
Non-Current Assets	25,786	13,634
Total Assets	35,730	26,040
Current Trade and Other Payables	537	117
Current Provisions	25	19
Total Liabilities	562	136
Net Assets	35,168	25,904
Statement of Comprehensive Income		
Other Income	129	279
Contributions from Constituent Councils	486	472
Interest Income	60	26
Capital Funding/Grants	5,464	9,877
Total Income	6,139	10,654
Employee Costs	317	286
Materials, Contracts & Other Expenses	472	199
Depreciation, Amortisation and Impairment	86	62
Total Expenses	875	547
Operating Result	5,264	10,107

(e) Share of Joint Operations Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

\$ '000	2022	2021
(i) Capital Expenditures Payable		
Not later than one year	1,920	1,960
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	1,920	1,960

(f) Transactions with Council

Aggregate amount of transactions with Council		
- receipts from Council	1,962	2,763

Notes to and forming part of the Financial Statements

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Details of Assets & Disposal Groups

The City of West Torrens Council sold its former depot, 102-120 Marion Road Brooklyn Park. This was finalised in the prior year.

\$ '000	2022	2021
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Carrying Amounts of Assets and Liabilities

Assets

Infrastructure, Property, Plant and Equipment	–	3,600
Total Assets	–	3,600
Net Assets	–	3,600

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

Council has no contingencies nor any assets or liabilities not recognised in the Statement of Financial Position. There are also no liability, contingent or otherwise in the opinion of the Directors and the Board of Brown Hill & Keswick Creeks Storm Water Board as at 30 June 2022 (30 June 2021 : None).

Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2022, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 11/10/22.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 23. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 20 persons were paid the following total compensation:

\$ '000	2022	2021
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The compensation paid to Key Management Personnel comprises:

Short-Term Employee Benefits	1,629	1,638
Post-Employment Benefits	97	77

Notes to and forming part of the Financial Statements

Note 23. Related Party Transactions (continued)

\$ '000	2022	2021
Total	1,726	1,715

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Note 24. Mendelson Foundation

\$ '000	2022	2021
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The Max and Bette Mendelson Foundation is a charitable fund established in 1996 under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens under the terms of the Trust Deed.

Statement of Comprehensive Income - Mendelson Foundation

Operating Income

Dividend Income including Franking Credits	94	65
Fair Value Movement on Financial Assets	(213)	161
Council Contribution	20	20
Total Operating Income	(99)	246

Operating Expenses

Scholarships	48	60
Fund Management	22	19
Member Emoluments	19	18
Total Operating Expenses	89	97

Operating Surplus / (Deficit)

	(188)	149
Net Surplus / (Deficit)	(188)	149

Statement of Financial Position - Mendelson Foundation

Assets

Cash & Cash Equivalents	5	47
Trade & Other Receivables	57	47
Units in Managed Funds	427	335
Shares in Listed Companies	1,129	1,348
Total Assets	1,618	1,777

Liabilities

Current Liabilities	100	71
Non Current Liabilities	–	–
Total Liabilities	100	71

Net Assets

	1,518	1,706
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INDEPENDENT AUDITOR'S REPORT TO THE PRINCIPAL MEMBER OF CITY OF WEST TORRENS

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of City of West Torrens and its subsidiaries (the Council), which comprises the statement of financial position as at 30 June 2022, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the certification of the financial statements.

In our opinion the financial report of City of West Torrens, presents fairly, in all material respects, the Council's financial position as at 30 June 2022, and its financial performance and its cash flows for the year ended on that date in accordance with Australian Accounting Standards, the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 2011*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the *Local Government Act 1999* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Local Government Act 1999*, which has been given to the Council, would be in the same terms if given to the Council as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

Management is responsible for the other information. The other information obtained at the date of this auditor's report is the general purpose financial report of the Max and Bette Mendelson Foundation and the Annual Report of The Brown Hill and Keswick Creeks Stormwater Board.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report of the City of West Torrens, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Council's Responsibility for the Financial Report

The Council's officers are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as the Council's officers determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council's officers are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council's officers either intend to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_responsibilities/ar3.pdf

This description forms part of our auditor's report.

BDO Audit (SA) Pty Ltd

Andrew Tickle
Director

Adelaide, 20 October 2022



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INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE CITY OF WEST TORRENS

Opinion

We have undertaken a reasonable assurance engagement on the design and the operating effectiveness of controls established by City of West Torrens ('the Council') in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, throughout the period 1 July 2021 to 30 June 2022 relevant to ensuring such transactions have been conducted properly and in accordance with law.

In our opinion, in all material respects:

- (a) The controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities were suitably designed to ensure such transactions have been conducted properly and in accordance with law; and
- (b) The controls operated effectively as designed throughout the period from 1 July 2021 to 30 June 2022.

Basis for opinion

We conducted our engagement in accordance with Standard on Assurance Engagements ASAE 3150 *Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council's responsibilities for the internal controls

The Council is responsible for:

- a) The receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities;
- b) Identifying the control objectives
- c) Identifying the risks that threaten achievement of the control objectives
- d) Designing controls to mitigate those risks, so that those risks will not prevent achievement of the identified control objectives; and
- e) Operating effectively the controls as designed throughout the period.

Our independence and quality control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and apply Auditing Standard ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.

Assurance practitioner's responsibilities

Our responsibility is to express an opinion, in all material respects, on the suitability of the design to achieve the control objectives and the operating effectiveness of controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities. ASAE 3150 requires that we plan and perform our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operated effectively throughout the period.

An assurance engagement to report on the design and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the control objectives and the operating effectiveness of controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness of those controls that we consider necessary to achieve the control objectives identified. An assurance engagement of this type also includes evaluating the suitability of the control objectives.

Limitations of controls

Because of the inherent limitations of an assurance engagement, together with any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved and so fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

BDO Audit (SA) Pty Ltd

Andrew Tickle

Director

Adelaide, 20 October 2022

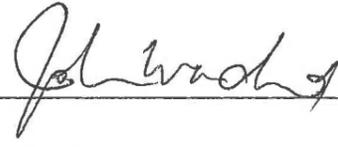
Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of West Torrens for the year ended 30 June 2022, the Council's Auditor, BDO Audit (SA) Pty Ltd. has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Terry Buss PSM
Chief Executive Officer



John Woodward
Presiding Member, Audit Committee

Date: 12 October 2022



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CERTIFICATION OF AUDITOR INDEPENDENCE

I confirm that, for the audit of the financial statements of the City of West Torrens for the year ended 30 June 2022, I have maintained my independence in accordance with the requirements of APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code), Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Andrew Tickle
Director

BDO Audit (SA) Pty Ltd
Adelaide, 20 October 2022

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