

CITY OF WEST TORRENS



# **CONFIDENTIAL ATTACHMENT**

**Council**

**16 November 2021**

Item 17.1      Resignation and Appointment of Council Assessment Panel Deputy Independent Member

Attachment 1 - Selection Panel Report

## Table of Contents

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### **17.1 Resignation and Appointment of Council Assessment Panel Deputy Independent Member**

Attachment 1	Selection Panel Report.....	1
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Released

## **Confidential Interview Report**

### **Appointment of Deputy Independent Member to the City of West Torrens Council Assessment Panel 2021-2022**

#### **1 Introduction**

On 4 August 2020 Council appointed a Selection Panel (Panel) to consider the Expressions of Interest received for appointment of the City of West Torrens Council Assessment Panel (CAP) for a period of 2 years commencing on 1 January 2021.

The Panel members were:

- Cr Kym McKay
- Cr George Vlahos
- Mr Angelo Catinari, General Manager Urban Services
- Ms Hannah Bateman, Manager City Development & Assessment Manager
- Ms Rachel Knuckey, Team Leader Planning

Following the resignation of Mr Jim Gronthos in September 2021, the Selection Panel reconvened to consider the selection of a replacement Deputy Independent Member of the City of West Torrens Council.

The Panel short listed candidates by correspondence and then convened on two occasions to interview prospective appointees. Mr Angelo Catinari participated in the shortlisting of candidates but was unavailable to attend the interviews.

#### **2 Seeking Expressions of Interest**

A call for Expressions of Interest was placed on Council's website and on the Seek website from 9 September 2021 until 29 September 2021.

One (1) person submitted an expression of interest:

- Ms Maddie Frew

#### **3 Shortlisting**

Given the limited interest received from the market, the Panel decided to review the list of twelve (12) previously interviewed candidates from the original recruitment round in September 2020. The Panel identified the following persons from the list and decided to approach them to enquire regarding their interest in the role of Deputy Independent Member:

- Ms Helen Dand
- Mr Heath Edwards

Ms Dand and Mr Edwards both responded that they were willing and available to be considered for the role.

The Panel decided to shortlist all 3 candidates for an interview.

#### 4 Selection Methodology

The selection process included an interview involving a series of questions to seek an understanding of the applicant's knowledge of the planning system, role and responsibilities of the CAP, their understanding of the Development Assessment process and the development issues facing the West Torrens area and community.

#### 5 Interview Conclusions

The Panel concluded the following in respect of the candidates interviewed:

##### Helen Dand

Ms Dand presented as an experienced urban planner with a high level of expertise in development assessment. Ms Dand is currently the Assessment Manager and Manager City Development at the City of Adelaide. Ms Dand is currently a member of the Port Adelaide Enfield Council Assessment Panel (PAE CAP). Ms Dand has extensive experience in assessing a range of development application at the City of Adelaide, particularly including infill and medium density development and through her role on the PAE CAP industrial development, both of which are relevant to the City of West Torrens. Ms Dand clearly understood the purpose of the CAP and had an appreciation for the role of CAP Members, the Council Administration, representors and applicants in the decision making process. Further she also articulated that a balanced panel with a range of skills and expertise contributes to quality decision making.

Ms Dand is currently registered as an Accredited Professional - Planning Level 2. If appointed, it would be subject to maintaining her accreditation.

##### Maddie Frew

Ms Frew has approximately 10 years' experience as an urban planner both in development assessment and more recently as Team Leader Policy at the City of Adelaide. In addition to being a qualified urban planner, Ms Frew holds a law degree which she uses in her work in her application and interpretation of planning policy. She has experience assessing applications of a similar nature to those presented to the CWT CAP, including consideration of infill development, and has also considered similar issues such as aircraft noise. Ms Frew has a clear comprehension of the role of CAP members as decision makers and the onus on the CAP to apply the appropriate planning policy in the assessment of applications.

Ms Frew is not currently registered as an Accredited Professional - Planning Level 2. If appointed, it would be subject to obtaining and maintaining her accreditation.

##### Heath Edwards

Mr Edwards is a qualified landscape architect and urban planner with experience in state government at Renewal SA and also, more recently, in the private sector as a consultant. Mr Edwards had clearly researched the City of West Torrens and referenced the Community Plan 2030 and CWT's Public Realm Design Manual through his interview. Mr Edwards spoke about the role of a CAP member being to seek opportunities to scrutiny development proposals within the scope of the planning policy. Mr Edwards reflected on his experience as a landscape architect and spoke articulately about the need for more tree canopy cover, deep soil zones and space for street trees in the consideration of infill development. The Panel identified that Mr Edwards had a gap in his knowledge about the procedural assessment matters, however recognised that this was not his specific skill set that he could contribute as there are other CAP members that have this expertise.

Mr Edwards sought to be a CAP member that is both passionate and pragmatic in their decision making, and he recognised the need to make compromises when weighing up a proposal against planning policy.

Mr Edwards is not currently registered as an Accredited Professional - Planning Level 2. If appointed, it would be subject to obtaining and maintaining his accreditation.

A copy of the curriculum vitae of the above candidates are attached to this report.

## **6 Recommendation**

In identifying the preferred candidate for the role of Deputy Member, the Selection Panel considered the qualifications, expertise and capacity for decision making in a CAP environment. The Selection Panel had regard to considering a diversity of experience and expertise within the existing CAP membership to ensure the CAP continues to be a well-balanced range of professional knowledge that inform quality decision making. The Selection Panel also acknowledged the current infill development occurring in the City of West Torrens and the need for expertise on the CAP in managing the environmental, public realm and landscape impacts of infill development.

The Selection Panel, on the basis of the expressions submitted and the interview process, recommend Mr Heath Edwards for appointment as Deputy Independent Member to the Council Assessment Panel for the period commencing 1 December 2021 until 31 December 2022.

It is further recommended that the appointment be made subject to the appointee being registered with the Accreditation Authority as Accredited Professional Planning Level 2 for the entire term of their appointment.

Hannah Bateman  
Assessment Manager  
*On behalf of the Selection Panel*

Enclosed: Curriculum vitae of shortlisted candidates

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Heath Edwards FAILA MPIA

Selection Panel  
City of West Torrens

Via: Seek.com.au

25.09.20

Dear Selection Panel;

**Re: Independent Council Assessment Panel - Expression of Interest**

I wish to be considered for appointment to the City of West Torrens Independent Council Assessment Panel.

I have previously served on the City of Adelaide's Council Assessment Panel (CAP Panel) between 2017-2019 and thoroughly enjoyed the experience, engaging with other planning and design professionals and providing independent commentary and advice on projects referred to the Panel.

Please find attached my CV, which provides a brief biography plus key relevant details explaining my qualifications and work experience tailored to respond to the Expression Of Interest as listed on the Seek website.

I note the requirement under the Planning, Development and Infrastructure Act 2016 for CAP members to obtain Planning Level 2 (Accredited Professional) to be eligible, and confirm I am eligible given my length of experience in practice, and membership of both the Planning Institute of Australia and the Australian Institute of Landscape Architects. If successful through this expression of interest I confirm I will undertake the required process to become accredited at my own cost.

I have just left Swanbury Penglase Architects where I led the landscape and urban design team for 3.5 years. Prior to this I worked in State Government where I held various urban design positions over approximately 7 years.

Initially I worked as the Senior Design Specialist for the Integrated Design Commission SA within the Department of the Premier and Cabinet- which then transitioned into ODASA (Office for Design and Architecture SA) and sits within DPTI. I then took on the role of Urban Design and Planning Manager for the Tonsley Redevelopment within the Project Delivery team at Renewal SA.

My State Government experience has been most valuable in developing independent and impartial design critique and contextual understanding of broader political and project complexities which has been of great use on large strategic projects, and would be beneficial on the Council Assessment Panel.

In my role at Renewal SA I was responsible for tasks and functions including:

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- Project management and design critique of various sub-projects within the greater Tonsley project through the application of the Tonsley Urban Design Guidelines.
- Management of design consultants for projects and programs.
- Coordinating and administering a design review process for Tonsley, working with ODASA and the City of Marion.
- Working across government to facilitate projects and partnerships, particularly with DPTI and Department of State Development (DSD).
- Advocating for design led thinking, good urban design principles, and innovation both within the Tonsley project, throughout the broader organisation, and across Government particularly with DPTI in relation to the update of the 30 Year Plan for Greater Adelaide.

Previously at the Integrated Design Commission SA I was responsible for broader strategic tasks, most notably:

- Strategic design advice to Government and industry.
- Liaison and collaboration with other Government agencies as required, including Renewal SA, DPTI, DEWNR and Adelaide City Council to facilitate projects, review projects and provide advice.
- Critique of design projects (verbal and written) through the Design Review Panel process.
- Input into key strategic State Government documents including the Streets For People Compendium, the Green Infrastructure Working Paper, Healthy By Design SA, and Waste Management Guidelines for Medium Density, High Density and Multi Unit Developments in Metropolitan Adelaide by Zero Waste SA.

Additionally, I am a past Co-President of the Australian Institute of Landscape Architects (AILA) SA Chapter. A role that I have taken great pride in, and that requires great collaboration and communication with a variety of people from the community to the design industry and to highest levels of Government. I have recently stepped off of the AILA SA Executive after 15 + years, contributing to the profession and our members. One of my last tasks on the AILA SA Executive was to assist SA Health in the formulation of a Quality Green Public Open Space Principles document which is now finalised and released as a key State Government strategic document. I have also been involved in critiquing the current Planning Reform process, and in contributing to AILA's feedback on the recently released themed Discussion Papers.

I hold degrees in both Landscape Architecture and Urban Planning and have been working for most of my career in the overlap of these two disciplines, a skill set that is quite unique in SA and that suits Panels such as these where a cross disciplinary approach to review and providing advice is needed.

My experience in public sector and private sector employment leaves me particularly well placed to understand and engage with applications before the Panel on a strategic and detailed design level with confidence.

I have chosen referees who I consider represent my diverse career path, reflective of my time in both the public and private sector:

**Rebecca Rutschack**  
Manager Planning Assessment  
City of Adelaide  
Telephone:  
Email:

**Darren Starr**  
Director & Registered Planner (RPIA)



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Leading Edge Town Planners Pty Ltd  
Phone:  
Email:

I welcome the rewards and challenges the position on the Council Assessment Panel could offer, and believe I could make a considerable contribution to development outcomes in the Council area if I were successful through this application process. I look forward to discussing my suitability in person at your convenience.

Regards,



**Heath Edwards FAILA MPlA**  
*Landscape Architect + Planner*



# Heath Edwards

## Landscape Architect | Urban Planner

Bachelor of Arts in Planning 1996  
University of South Australia  
Graduate Diploma Design Studies (Landscape) 1997  
University of Adelaide  
Bachelor of Landscape Architecture 2000  
University of Adelaide

### Memberships

Australian Institute of Landscape Architects – Fellow: FAILA  
Planning Institute Australia: MPIA



### Overview

Heath is a passionate advocate for the design profession in South Australia, and believes that design exists in-between the realms of art and science and integrates culture, people and the environment.

With a career that spans public sector and private practice, Heath has been fortunate enough to work on an extremely broad range of projects.

Heath is also active with both the Planning Institute and Institute of Landscape Architects, serving as State Co-President for AILA in 2014-2015. In 2016 Heath was awarded as a Fellow of AILA for his services to the profession.

### Work Experience

- Swanbury Penglase (May 2017 – September 2020)
- Renewal SA (Dec 2012- May 2017)
- Integrated Design Commission SA (Jan 2011-Dec 2012)
- Jensen Planning & Design (Sept 2007 – Dec 2010)
- HASSELL (Nov 2006-Sept 2007)
- Oxygen (Jan 2004-Nov 2006)
- Taylor Cullity Lethlean (Aug 2001-Jan 2004)
- EDAW (Sept 2000-Aug 2001)

### Specialist Skills

- Strategic design advice
- Project management and leadership
- Community and stakeholder consultation
- Software literacy in AutoCAD, Adobe Illustrator, In Design and Photoshop
- Consultancy services for urban planning, urban design and landscape architectural projects
- Detailed design of places and spaces
- Master planning and strategic land use plans for residential developments and townships

### Built Projects

- Jeffrey Smart Forecourt Upgrade
- The Tonsley Redevelopment (as Design & Planning Manager)
- Prospect Road Redevelopment
- Churchill Road Redevelopment
- McLaren Vale Town Square Piazza
- Semaphore Road Redevelopment
- Springfield Waters Residential Development
- South Road Gallipoli Underpass
- North Terrace Redevelopment

### Master Plans

- Burra & Moonta Conservation Management Plans
- Prospect Road & Churchill Road Master Plans
- Angaston Urban Design Framework
- Jamestown Master Plan

21 September 2020

Ms Hannah Bateman  
Assessment Manager  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton SA 5033

Dear Ms Bateman

Please accept this letter as my expression of interest as an independent member on the City of West Torrens Council Assessment Panel.

Please find attached a copy of my curriculum vitae detailing my experience, skills, knowledge and qualifications. I believe my extensive professional experience in the City of Adelaide and some local knowledge of the City of West Torrens makes me a suitable candidate for the Council Assessment Panel.

I am also accredited at Planning Level 2 of the Accredited Professionals Scheme.

I do not wish to be considered for the position of Presiding Member.

My contact details are included on the resume. I look forward to hearing from you soon.

Yours faithfully



**Helen Dand**

# HELEN DAND

## ACHIEVEMENTS

- Subject Matter Expert (SME) in the development and implementation of City of Adelaide's electronic development application (ePlanning) system in 2017
- City of Adelaide planning representative on the collaborative project team for the 90-day Live Music project in 2016

## SKILLS AND TECHNICAL COMPETENCIES

MS Office Bluebeam	Pathway Knowledge of Development Act and Regulations	TRIM Knowledge of Planning, Development and Infrastructure Act
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## QUALIFICATIONS AND TRAINING

2000 - 2006 2020	Bachelor of Urban and Regional Planning with Honours Accreditation at Planning Level 2 of the Accredited Professionals Scheme	University of South Australia Plan SA
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## PROFESSIONAL DEVELOPMENT

2019	Working with Others – Two-and-a-half-day workshop on partnering and collaboration
2019	Business and Report Writing Course – Two-day course on business and report writing skills
2001	Workplace Leadership Course – Two-day course facilitated by Australian Institute of Management
2000	Training Small Groups – Two-part course giving guidance on training small groups
2000	Springboard Program for Women – Three-day self-development workshop
1998	Harassment Contact Officer Training – secured a position as an HCO upon successful completion of course

## PROFESSIONAL MEMBERSHIPS

Member since 2001	Planning Institute of Australia (currently a Full Member)
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## CAREER SUMMARY

May 2019 – present	Independent Council Assessment Panel (CAP) Member	City of Port Adelaide Enfield
April 2020 – present	Team Leader – Planning, Planning Assessment	City of Adelaide
August 2017 – April 2020	Principal Planner – Development Assessment	City of Adelaide
August 2006 – August 2017	Planner - Development Assessment	City of Adelaide
September 2001 – August 2006	Team Leader - Systems and Support	City of Adelaide



## EMPLOYMENT HISTORY

**May 2019 - Present**

**Independent Council Assessment  
Panel member**

**City of Port Adelaide Enfield**

Key Responsibilities:

- The assessment and determination of development applications as required
- The consideration of proposals subject to appeal to the Environment Resources and Development Court
- Hearing representations from the public concerning applications that have been publicly notified

**April 2020 – Present**

**Team Leader – Planning, Planning  
Assessment**

**City of Adelaide**

Key Responsibilities:

- The effective leadership and management of junior planning and administrative staff to foster a positive and constructive workplace culture that consistently delivers high quality services, whilst meeting legislative obligations and strategic outcomes
- Providing support to the Manager - Planning Assessment Services as required, particularly in providing advice and support to planning assessment staff, coordination of professional development, planning appeals and attendance to various ad-hoc matters
- Identify systems/process improvement opportunities and in consultation with the Team Leader Building, lead the development and implementation of plans/programs/strategies which contribute to the ongoing enhancement of service delivery
- Exercise delegated authority from Council to administer a wide range of provisions under the Development Act 1993, Development Regulations 2008, Local Government Act 1999, Planning, Development and Infrastructure Act and Regulations
- Provide specialist technical advice regarding complex development applications
- Manage and coordinate provision of information and advice to SCAP on Schedule 10/Schedule 6 (PDI) applications to ensure good governance and risk minimisation
- Coordinating the distribution of schedule 10/Schedule 6 (PDI) applications and including attendance at initial Pre-Lodgement Panel meetings and Design Review Panel meetings, and reviewing the draft comments prior to submission to SCAP
- Reviewing and critiquing CAP reports in preparation for final review by Manager, Planning Assessment Services
- Coordinating, monitoring and evaluating all aspects of the junior planning and administration staff activities including monitoring of budgets
- Assist the implementation of the E-Planning system, including the development of relevant policies and procedures, and all necessary IM requirements
- The ongoing review of existing practices, investigation of improvement opportunities and development and implementation of appropriate systems/processes which enhance the planning assessment process and contribute to Program Plan objectives
- Continuously building the team's capacity and maintenance of Continuous Professional Development through the ongoing identification of individual and team training and development needs, and through applying due diligence during the Performance Management process
- Liaising effectively with Local and State Government Agencies and other relevant stakeholders to build and maintain partnerships and alliances to assist Council in delivering objectives and projects
- Liaising with building owners, developers, builders, contractors, businesses, residents and tenants to assist them to understand the requirements of Council policies and other legislative requirements in relation to complex developments

**August 2017 – April 2020****Principal Planner – Development Assessment****City of Adelaide****Key Responsibilities:**

- Providing support to the Manager - Planning Assessment as required, particularly in providing advice and support to planning assessment staff, coordination of professional development, allocation of applications, planning appeals and attendance to various ad-hoc matters
- Collaborating with the Spatial Planning and Heritage team to identify opportunities for improvement in planning policy
- Coordinating the implementation and communication of on-going process improvement initiatives for the team
- Undertaking assessment of applications for Development Plan Consent, particularly of complex/significant proposals
- Providing specialist advice to applicants and members of the public in the interpretation of the Development Plan and other development assessment related matters
- Collaborating with and providing professional advice to other Council Programs, Council Assessment Panel Members, State Government agencies and external bodies on development matters
- Ensuring accurate record keeping and regular updating of information systems in accordance with agreed standards
- Supporting and assisting the Manager – Spatial Planning & Heritage, as required, with the overall delivery of the planning assessment team activities
- Identifying, reviewing and implementing Council policy development and procedures relevant to the Planning Assessment team
- Identifying opportunities and providing advice to the Manager – Planning Assessment for the development of best practice customer and process improvements
- Providing specialist planning advice to internal stakeholders and participating in cross-Council working groups to develop policies, practices and procedures.

**August – 2006 – August 2017****Planner – Development Assessment****City of Adelaide****Key Responsibilities:**

- Undertaking development assessment processes relevant to development applications in relation to the statutory planning functions of the team, including:
  - The exercise of delegated authority
  - The preparation of development assessment reports for the Development Assessment Panel (DAP)
  - Providing guidance to applicants and members of the public in the interpretation of the Development Plan and other development assessment related matters
  - Liaising with and providing professional advice to other Council departments, State Government agencies and external bodies on development assessment matters
  - Case managing schedule 10 applications and pre-lodgement agreement proposals
  - Attending to appeal matters, including Court appearances as an expert witness when required
  - Ensuring accurate record keeping and regular updating of information systems in accordance with set standards
  - Contributing to process improvements for the Program and interpretation and application of planning principles and practices

**September 2001 – August 2006****Team Leader – Systems and Support City of Adelaide****Key Responsibilities:**

- Develop, implement and maintain appropriate policies and procedures to maintain effective and efficient administrative support to the City Development Business Unit
- Lead, manage and supervise the Systems and Support Team to ensure Business Plan objectives are met
- Assess the adequacy of development applications and supporting documentation and advise development assessment staff of compliance or otherwise
- Undertake referrals and liaise with other Corporation Departments and external statutory authorities to achieve the efficient processing of applications
- Represent the business Unit on project teams and working parties as required
- Review systems and procedures to maintain their effectiveness and efficiency

**COMMUNITY WORK**

Volunteer

Glenelg Cricket Club

2010 – present

**REFERENCES**

Available upon request

MADDIE  
FREW

URBAN PLANNER

CONTACT



Adelaide, SA

Ms Hannah Bateman  
Assessment Manager  
City of West Torrens

9 September 2021

Dear Ms Bateman,

I am writing to express my interest for the 'deputy independent member – Council Assessment Panel' position at the City of West Torrens, as advertised on the City of West Torrens website.

I have degrees in both Urban and Regional Planning and Laws. My current role has allowed me to combine these two degrees to create a unique skill set valued by my current employer, the City of Adelaide.

Through my work experience, I am a recognised technical expert of the *Planning, Development and Infrastructure Act 2016* (SA), associated regulations and planning system. I assisted the City of Adelaide to establish their Council Assessment Panel, reviewing and editing the terms of reference and meeting procedures for relevance in the city context, so I have a clear understanding of the CAP processes. I have an excellent understanding of the new assessment pathways, public notification process and policy framework of the Planning and Design Code.

I have years of experience in development assessment, assessing minor and significant applications, both in a complex mixed-use city setting, low-rise residential and/or historic area context. I can easily interpret plans and technical documents, such as acoustic reports and site contamination reports. I understand the negotiation required with applicants, architects and community during an assessment process to achieve mutually beneficial outcomes, balancing often conflicting policies. I have knowledge and practical experience working with applicants to achieve improved urban design outcomes.

Whilst my experiences have been in the city, I believe some of my work is directly transferable to the City of West Torrens context. I note the 'City of West Torrens Community Plan 2030' has an emphasis on community cohesion and connections, creating attractive and safe neighbourhoods and supporting biodiversity and responding to climate change. I am passionate about urban design to improve street appearance and create safe, liveable and enjoyable places, which in turn aids economic activity and residential growth.

I am not currently accredited, however have the ability to meet the requirements of an Accredited Professional Planning Level 2.

With my skills and experience, I consider myself an excellent addition to the City of West Torrens CAP. I look forward to discussing this opportunity with you further.

Yours sincerely

MADDIE FREW



# MADDIE FREW

URBAN PLANNER

## CONTACT



Adelaide, SA

## EDUCATION

### BACHELOR OF LAWS

*University of South Australia*

2014 – 2018

Thesis: *Community Engagement in South Australia's Planning Reform, or lack thereof.*

### BACHELOR OF URBAN AND REGIONAL PLANNING

*University of South Australia*

First Class Honours

2009 – 2012

Thesis: *Planning with the disabled: A study into the relationship between the built environments and disabled people in Adelaide.*

## SKILLS

PDI Act Specialist

Strategic, Future Thinking

Analytical & Detail Orientated

Reading technical plans and other development documentation

Relationship building

Leadership

Microsoft Office

HPRM

DAP

## PROFILE

Your profile is one of the most important parts of your resume. This section should give a concise summary of your career to date (5 sentences max). This will be one of the first sections your future employer/recruiter will see, and you don't want it to be the only one! Your profile needs to capture their attention and get them to keep reading your whole CV. One final tip: It is usually easiest to write this part last!

## WORK EXPERIENCE

### TEAM LEADER, CITY POLICY

City of Adelaide | 02/2021 – present

- Lead the team's delivery of spatial planning strategies, policies and projects, including preparing Dand responding to Code Amendments, Creating Council policies that guide the future land use and built-form outcomes of the city and local area planning initiatives.
- Ensure the team works in a collaborative manner and delivers high quality services consistent with legislative and strategic obligations.
- Manage budgets and expenditure, contractors, resource planning and scheduling task coordination of planning policy projects.
- Providing concise reporting or specialist advice to the Leadership Team and Elected Members on planning policy matters.
- Establish and maintain relationships with government agencies, community groups and professional interest groups to support the delivery of planning strategies, policies and initiatives.
- Fostering a positive and constructive workplace culture.

### TECHNICAL SPECIALIST, PDI ACT

City of Adelaide | 2017 – 2019

- Technical expert on State planning reform, including, *Planning, Development and Infrastructure Act 2016 (SA)* and associated Regulations, Planning and Design Code.
- Built relationships with State Government (DPTI, DPC, DTF), LGA and other Councils to forge strong collaborative partnerships to assist City of Adelaide being at the forefront of the Planning Reform.
- Specifically pushed the relationship with DPTI to get City of Adelaide in the door and involved with the Planning Reform as much as possible. This involved constant communication with DPTI representative, either by phone, e-mail or in person.
- Advocated and escalated major issues for City of Adelaide, such as the PDI Act making amendments to s 221 and 222 of the *Local Government Act 1999*.
- Collaborated with the LGA to arrange workshops for all Councils and wrote legal briefs on behalf of local government regarding questions arising from the planning reform. Also assisted LGA with working with lawyers on drafting new delegation policies under the PDI Act.
- Coordinated all City of Adelaide responses on the planning reform, including

# MADDIE FREW

URBAN PLANNER

## AWARDS & CERTIFICATIONS

Teams Achieving Greatness Award  
Planning Reform  
City of Adelaide  
March 2021

Nomination – Planner of the Year  
Planning Institute of Australia (SA)  
2019

Nomination – Emerging leader of  
the year  
Local Government Professionals  
Australia  
2019

Exemplary Service Award  
City of Adelaide  
2013 and 2014

State of Australian Cities (speaker)  
State of Australian Cities  
2013

## REFERENCES

Shanti Ditter  
Planning Aspects Pty  
Managing Director

Helen Dand  
City of Adelaide  
Manager, City Development

## WORK EXPERIENCE

### PLANNER, DEVELOPMENT ASSESSMENT

City of Adelaide | 2013 – 2017

- Interpret and apply the *Development Act 1993* (SA), *Development Regulations 2008* (SA), Adelaide (City) Development Plan and other legislation where required.
- Assess a range of minor (Category 1), Category 2 merit and more complex Category 3 non-complying development applications – including signage, heritage, change of land use, alterations and additions and new buildings, low-rise and high-rise.
- Attend confidential meetings with the State Government regarding preliminary discussions for developments over \$10 million in value and provide Council commentary on the proposal.
- Undertake public notification processes and met with applicants and representors. This regularly required negotiation skills with often hostile people to negotiate mutually beneficial outcomes.

### LIQUOR LICENSING CONSULTANT

City of Adelaide | 2016 – 2017

- Provided (under delegation) Council comments on Liquor Licensing applications, whether by 'no objections', 'intervention' or 'objection' pursuant to the Liquor Licensing Act 1997 (SA).
- Attended conciliation conferences on behalf of the City of Adelaide, before the Commissioner of Liquor Licensing or one of his delegates.
- Provided guidance, assistance and advice relating to liquor licensing matters, including whether an event permit or development approval was required.

### CADET PLANNER, DEVELOPMENT ASSESSMENT

City of Adelaide | 2011 – 2012

### SALES ASSISTANT

Equip 4 Living | 2005 – 2012