

CITY OF WEST TORRENS



**MINUTES**

**of the**

**SPECIAL MEETING**

**of the**

**CITY FINANCE AND GOVERNANCE STANDING COMMITTEE**

**of the**

**CITY OF WEST TORRENS**

held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 2 MAY 2023**  
**at the conclusion of the Committee Meetings**  
**which commence at 6.00pm**

**Terry Buss PSM**  
**Chief Executive Officer**

**City of West Torrens Disclaimer**

Please note that the contents of these Committee Minutes have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## 1 MEETING OPENED

The Presiding Member declared the meeting open at 6.34pm.

### 1.1 Acknowledgement of Country

The Presiding Member called for the Acknowledgment of Country to be read out by Cr Kym McKay.

*"West Torrens City Council acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past, present, and emerging.*

*We recognise and respect their cultural heritage, beliefs and spiritual relationship with the land, sea, waterways and sky.*

*We acknowledge that they are of continuing importance to the Kaurna people living today.*

*We have built a beautiful city. However, we further recognise that the process of settlement resulted in the dispossession and dislocation of the Kaurna people and that we are always mindful of this."*

### 1.2 Evacuation Procedures

The evacuation procedures were taken as read.

### 1.3 Meeting Livestream

The Presiding Member advised that the meeting was being livestreamed for the benefit of the public via a Zoom link on the City of West Torrens website.

## 2 PRESENT

### Committee Members:

Cr A McKay(Presiding Member)

Mayor M Coxon

Councillors: J Woodward, E Papanikolaou, K McKay, D Huggett, Z Papafilopoulos, G Nitschke, S Pal, C O'Rielly, S Whiting, G Demetriou, J Wood, S Comrie

### Officers:

|                |   |
|----------------|---|
| Mr T Buss      | (Chief Executive Officer)                   |
| Mr A Catinari  | (Deputy Chief Executive Officer)            |
| Ms P Koritsa   | (General Manager Business and Community)    |
| Mr P Della     | (General Manager Corporate and Compliance)  |
| Ms L Gilmartin | (Manager Financial Services)                |
| Mr G Andersen  | (Manager City Strategy - Acting)            |
| Ms C Luya      | (Manager Community Services)                |
| Mr N Teoh      | (Manager Compliance and Waste - Acting)     |
| Ms L Johnson   | (Management Lead - LG Reform and Integrity) |
| Mr C Lapidge   | (Finance Coordinator)                       |

### 3 APOLOGIES

#### Apologies

#### Committee Member:

Cr Lana Gelonese

### 4 DISCLOSURE STATEMENTS

Cr Sam Whiting advised that he would retire from the meeting at some point during the consideration and deliberation of the proposed Draft Annual Business Plan and Budget 2023/24.

### 5 COMMUNICATION BY THE CHAIRPERSON

The following communication was presented by the Presiding Member Cr Anne McKay:

*Welcome fellow councillors and senior staff to the first of a number of meetings to consider and eventually adopt the 2023/24 Annual Business Plan and Budget.*

*It is my intention during the course of deliberations on the budget to relax formal proceedings, as has been normal practice over recent years. This will allow all members of this Council to participate in the consideration and review of the budget without being constrained by the rules that normally govern standing committee meetings.*

*I also intend to follow the structure of the proposed Annual Business Plan and Budget 2023-24 starting at page 1 and working progressively through the document after some brief introductory comments from the General Manager Corporate and Compliance.*

Prior to the commencement of the Draft Annual Business Plan and Budget 2023/24 review, the Presiding Member reiterated that the meeting was being livestreamed as audio only via a Zoom public link available on the City of West Torrens website and that, should any confidential matter need to be raised, the meeting would be required to go into confidence and the livestream suspended. The Presiding Member then clarified the process for Elected Member questions and comments in relation to the proposed Draft Annual Business Plan and Budget 2023/24 and the supplementary information pack that was provided to Members.

### 6 QUESTIONS WITHOUT NOTICE

Questions were asked and responses provided by the Administration.

### 7 MOTIONS WITHOUT NOTICE

Nil

The Presiding Member invited the General Manager Corporate and Compliance to address the Committee in relation to the Annual Business Plan and Budget 2023/24, specifically in regard to the recent CPI change and the potential for some savings around approximately \$100,000 through various means.

**6.41pm** Mayor Michael Coxon left the meeting.

## **8 CITY FINANCE & GOVERNANCE REPORT**

### **8.1 Draft Annual Business Plan and Budget 2023/24**

The first draft of the Annual Business Plan and Budget 2023/24 was tabled for Council review and consideration.

#### **Short Term Suspension of Proceedings**

Moved: Cr Elisabeth Papanikolaou

Seconded: Cr George Demetriou

That in accordance with Division 2 (Prescribed Procedures) of Council's Code of Practice for Procedures at Meetings, proceedings be suspended temporarily to allow informal discussion on the Draft Annual Business Plan and Budget 2023/24.

**CARRIED**

#### **6.45pm Short term suspension of proceedings commenced.**

A review of the Draft Annual Business Plan and Budget 2023/24 commenced on page 1.

The document was discussed, with Elected Members asking questions which were responded to by the Administration.

**6.46pm** Mayor Michael Coxon returned to the meeting.

**6.48pm** Cr Jassmine Wood left the meeting.

**7.01pm** Cr Jassmine Wood returned to the meeting.

**7.47pm** Cr Daniel Huggett left the meeting.

**7.50pm** Cr Jassmine Wood left the meeting.

**7.51pm** Cr Jassmine Wood returned to the meeting.

**7.52pm** Cr Sam Whiting left the meeting.

**7.54pm** Cr Sam Whiting returned to the meeting.

**7.57pm** Cr Daniel Huggett returned to the meeting.

**8.23pm** Cr Sam Whiting retired from the meeting.

**8.30pm** Cr George Demetriou left the meeting.

**8.33pm** Cr Kym McKay left the meeting.

**8.35pm** Cr Kym McKay returned to the meeting.

**8.45pm** Cr George Demetriou returned to the meeting.

**8.55pm** Cr Daniel Huggett left the meeting.

**9.04pm** Cr Daniel Huggett returned to the meeting.

#### **End of Short Term Suspension of Proceedings**

Moved: Cr Kym McKay

Seconded: Cr Elisabeth Papanikolaou

That the period of short-term suspension of proceedings, be ended.

**CARRIED**

#### **9.05pm Short term suspension of proceedings ended.**

**RECOMMENDATION**

The Committee recommends to Council that the proposed Draft Annual Business Plan and Budget 2023/24 be released for public consultation.

**COMMITTEE RESOLUTION**

Moved: Cr Kym McKay

Seconded: Cr Elisabeth Papanikolaou

That:

1. The proposed Draft Annual Business Plan and Budget 2023/24 be released for public consultation, subject to the inclusion of the changes as discussed during consideration of the proposed Draft Annual Business Plan and Budget 2023/24; and
2. The Chief Executive Officer be delegated authority to make amendments of an editorial or formatting nature to the proposed Annual Business Plan and Budget 2023/24 prior to its release for public consultation.

**CARRIED**

**9 MEETING CLOSE**

The Presiding Member declared the meeting closed at 9.06pm.