

CITY OF WEST TORRENS



MINUTES

of the

SPECIAL AUDIT GENERAL COMMITTEE

Members: Councillor J Woodward (Presiding Member),
Councillor D Huggett
Independent Members: E Moran, A Rushbrook

of the

CITY OF WEST TORRENS

held in the Mayor's Reception Room, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 9 MAY 2023
at the conclusion of the Committee Meeting
which commences at 6.00pm

Terry Buss PSM
Chief Executive Officer

City of West Torrens Disclaimer

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

Index

1	Meeting Opened.....	1
1.1	Acknowledgement of Country	
1.2	Evacuation Procedures	
1.3	Meeting Livestream	
2	Present	1
3	Apologies	1
4	Disclosure Statements	2
5	Communication by the Chairperson.....	2
6	Presentations	2
7	Reports of the Chief Executive Officer.....	2
7.1	Financial Reporting and Sustainability.....	2
7.1.1	Draft Annual Business Plan and Budget 2023/24.....	2
8	Confidential	3
9	Other Business	3
10	Next Meeting	3
11	Meeting Close	3

1 MEETING OPENED

The Presiding Member declared the meeting open at 7.28pm.

1.1 Acknowledgement of Country

At the opening of the Audit General Committee Meeting, the Presiding Member stated:

"West Torrens City Council acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past, present, and emerging.

We recognise and respect their cultural heritage, beliefs and spiritual relationship with the land, sea, waterways and sky.

We acknowledge that they are of continuing importance to the Kaurna people living today."

1.2 Evacuation Procedures

The evacuation procedures were taken as read.

1.3 Meeting Livestream

The Presiding Member advised:

"This meeting is being audio livestreamed for the benefit of members of the public who wish to listen to proceedings and the recording of this meeting will be available for playback via a link on Council's website."

2 PRESENT

Committee Members:

Cr J Woodward (Presiding Member)

Councillor: D Huggett

Independent Members: E Moran, A Rushbrook

Officers:

Mr T Buss (Chief Executive Officer)

Mr P Della (General Manager Corporate and Compliance)

Ms L Gilmartin (Manager Financial Services)

Ms L Johnson (Manager Governance and Risk)

In attendance via electronic platform:

Ms P Koritsa (General Manager Business and Community)

3 APOLOGIES

Apologies

Officer:

Mr A Catinari (Deputy Chief Executive Officer)

4 DISCLOSURE STATEMENTS

Nil

5 COMMUNICATION BY THE CHAIRPERSON

The Presiding Member welcomed those present to the first-ever meeting of the Audit General Committee in regard to the proposed Annual Business Plan and Budget 2023/24.

6 PRESENTATIONS

Nil

7 REPORTS OF THE CHIEF EXECUTIVE OFFICER

7.1 Financial Reporting and Sustainability

7.1.1 Draft Annual Business Plan and Budget 2023/24

This report provided the Committee with the first draft of the Annual Business Plan and Budget 2023/24 that was tabled at the Special Finance and Governance Committee Meeting on 2 May 2023 to enable comments to be fed back to Council for their consideration.

Short Term Suspension of Proceedings

Moved: Mr Alan Rushbrook

Seconded: Cr Daniel Huggett

That in accordance with Division 2 (Prescribed Procedures) of Council's Code of Practice for Procedures at Meetings, proceedings be suspended temporarily to allow informal discussion on the Draft Annual Business Plan and Budget 2023/24.

CARRIED

7.30pm Short term suspension of proceedings commenced.

The document was discussed, with Committee Members asking questions which were responded to by the Administration.

End of Short Term Suspension of Proceedings

Moved: Cr Daniel Huggett

Seconded: Mr Alan Rushbrook

That the period of short-term suspension of proceedings, be ended.

CARRIED

7.49pm Short term suspension of proceedings ended.

RECOMMENDATION

That the Committee provides comments on the draft Annual Business Plan and Budget 2023/24 back to Council for their consideration as part of the 2023/24 budget deliberations.

COMMITTEE RESOLUTION

Moved: Mr Alan Rushbrook

Seconded: Cr Daniel Huggett

That the recommendation be adopted.

CARRIED

Agreed Actions

1. The Chief Executive Officer advised that the requirements of the *Local Government Act 1999*, specifically around Section 123 - Annual Business Plans and Budgets, relating to the performance of the Council against its objectives (financial and non-financial) over the financial year will be looked into and complied with.
2. The Manager Financial Services agreed to provide a verbal update on the progress of the direct debit initiative.

8 CONFIDENTIAL

Nil

9 OTHER BUSINESS

Nil

10 NEXT MEETING

Tuesday 13 June 2023.

11 MEETING CLOSE

The Presiding Member declared the meeting closed at 7.50pm.