

CITY OF WEST TORRENS



MINUTES

of the

CITY SERVICES AND CLIMATE ADAPTATION STANDING COMMITTEE

and

CITY FACILITIES AND WASTE RECOVERY STANDING COMMITTEE

of the

CITY OF WEST TORRENS

held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 1 AUGUST 2023
at 6.00pm**

**Terry Buss PSM
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of these Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

The Presiding Member declared the meeting open at 6.03pm.

1.1 Acknowledgement of Country

The Presiding Member called for the Acknowledgment of Country to be read out by Cr Kym McKay.

"West Torrens City Council acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past, present, and emerging.

We recognise and respect their cultural heritage, beliefs and spiritual relationship with the land, sea, waterways and sky.

We acknowledge that they are of continuing importance to the Kaurna people living today.

We have built a beautiful city. However, we further recognise that the process of settlement resulted in the dispossession and dislocation of the Kaurna people and that we are always mindful of this."

1.2 Evacuation Procedures

The evacuation procedures were read out to the gallery by the General Manager Corporate and Compliance.

1.3 Meeting Livestream

The Presiding Member advised that the meeting was being livestreamed for the benefit of the public via a Zoom link on the City of West Torrens website.

2 PRESENT

Committee Members:

Cr D Huggett (Presiding Member)

Councillors: C O'Rielly, J Woodward (6.06pm), K McKay, Z Papafilopoulos, G Nitschke, S Pal, S Whiting, L Gelonese, A McKay, G Demetriou

Officers:

Mr T Buss	(Chief Executive Officer)
Mr A Catinari	(Deputy Chief Executive Officer)
Ms C Luya	(General Manager Business and Community - Acting)
Mr P Della	(General Manager Corporate and Compliance)
Ms R Butterfield	(Manager Compliance and Waste)
Mr D Ottanelli	(Manager City Property)
Mr J Ielasi	(Manager City Assets)
Mr R Gascoigne	(Manager Community Services - Acting)
Ms E Pursche	(Team Leader Community Connections)
Mr N Teoh	(Team Leader Waste and Resource Recovery)
Ms K Allen	(Secretariat)
Ms B Dzalto	(Secretariat)
Mr M Cole	(Secretariat)
Ms G Capurso	(Secretariat)

3 APOLOGIES

Leave of Absence

Committee Member:

Mayor Michael Coxon

Apologies

Committee Members:

Cr Elisabeth Papanikolaou

Cr Jasmine Wood

Cr Sara Comrie

Officer:

Ms P Koritsa (General Manager Business and Community)

Lateness:

Cr John Woodward (6.06pm)

RECOMMENDATION

That the apologies be received.

COMMITTEE RESOLUTION

Moved: Cr Sam Whiting

Seconded: Cr Surrender Pal

That the recommendation be adopted.

CARRIED

4 DISCLOSURE STATEMENTS

Nil

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the City Services and Climate Adaptation Standing Committee held on 6 June 2023 be confirmed as a true and correct record.

COMMITTEE RESOLUTION

Moved: Cr George Demetriou

Seconded: Cr Surrender Pal

That the recommendation be adopted.

CARRIED

6 COMMUNICATION BY THE CHAIRPERSON

Nil

7 QUESTIONS WITH NOTICE

Nil

8 QUESTIONS WITHOUT NOTICE

Nil

9 MOTIONS WITH NOTICE

Nil

10 MOTIONS WITHOUT NOTICE

Nil

11 CITY SERVICES AND CLIMATE ADAPTATION REPORTS**11.1 City of West Torrens Art Prize 2023 - Judges**

This report sought the appointment of members to the judging panel for the 2023 City of West Torrens Art Prize.

RECOMMENDATION

The Committee recommends to Council that the judging panel for the City of West Torrens 2023 Art Prize be Jo Harris, Ann-Marie Green and Edward James.

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke
Seconded: Cr Zoi Papafilopoulos

That the recommendation be adopted.

CARRIED

6.06pm Cr John Woodward entered the meeting.

11.2 Road Opening - Stirling Street Reserve

The purpose of this report was to commence the process to raise a Road Process Order to declare portion of Stirling Street Reserve, Thebarton as identified in Allotment 92 Filed Plan 212251 (CT 5556/588) in the area named Thebarton Hundred of Adelaide as Public Road.

RECOMMENDATION

The Committee recommends to Council that in respect to the portion of land known as Stirling Street Reserve as identified in Allotment 92 Filed Plan 212251 in the area named Thebarton Hundred of Adelaide (**Attachment 1 of the Agenda report**), it authorise:

1. That in accordance with Section 5 of the *Roads (Opening and Closing) Act 1991*, Council commence the required processes, as noted in the report, to raise a Road Process Order to declare that portion of land as public road.
2. The Chief Executive Officer and Mayor to sign under Common Seal of Council all documentation associated with the process.

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Kym McKay

That the recommendation be adopted.

CARRIED

11.3 Compliance and Waste Department Activity Report

This report provided information on the activities of the Compliance and Waste Department, Community Safety and Environmental Health Units, for twelve months to June 2023.

RECOMMENDATION

The Committee recommends to Council that the Compliance and Waste Department activities report be received.

COMMITTEE RESOLUTION

Moved: Cr Anne McKay

Seconded: Cr Lana Gelonese

That the recommendation be adopted.

CARRIED

11.4 Customer Contact Activities Report - Fourth Quarter 2022/23

This report provided an overview of the key activities of the Customer Contact Centre for the fourth quarter of the 2022/23 financial year.

RECOMMENDATION

The Committee recommends to Council that the report be received.

COMMITTEE RESOLUTION

Moved: Cr Anne McKay

Seconded: Cr George Demetriou

That the recommendation be adopted.

CARRIED

11.5 Community Services Activity Report - June and July 2023

This report detailed the activities of the Community Services Department for June and July 2023.

RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - June and July 2023 be received.

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Sam Whiting

That the recommendation be adopted.

CARRIED

11.6 Urban Services Activities Report - August 2023

This report provided Elected Members with information on activities within the Urban Services Division.

RECOMMENDATION

The Committee recommends to Council that the Urban Services Activities Report for June 2023 be received.

COMMITTEE RESOLUTION

Moved: Cr George Demetriou

Seconded: Cr Kym McKay

That the recommendation be adopted.

CARRIED

12 CONFIDENTIAL

Nil

13 NEXT MEETING

3 October 2023, 6.00pm.

14 MEETING CLOSE

The Presiding Member declared the meeting closed at 6.13pm.

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1 MEETING OPENED

The Presiding Member declared the meeting open at 6.14pm.

2 PRESENT

Committee Members:

Cr K McKay (Presiding Member)

Councillors: C O'Rielly, J Woodward, D Huggett, Z Papafilopoulos, G Nitschke, S Pal, S Whiting, L Gelonese, A McKay, G Demetriou

Officers:

Mr T Buss	(Chief Executive Officer)
Mr A Catinari	(Deputy Chief Executive Officer)
Ms C Luya	(General Manager Business and Community - Acting)
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Mr M Cole	(Secretariat)
Ms G Capurso	(Secretariat)

3 APOLOGIES

Leave of Absence

Committee Member:

Mayor Michael Coxon

Apologies

Committee Members:

Cr Elisabeth Papanikolaou

Cr Jassmine Wood

Cr Sara Comrie

Officers:

Ms P Koritsa (General Manager Business and Community)

RECOMMENDATION

That the apologies be received.

COMMITTEE RESOLUTION

Moved: Cr Lana Gelonese

Seconded: Cr Surrender Pal

That the recommendation be adopted.

CARRIED

4 DISCLOSURE STATEMENTS

Nil

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the City Facilities and Waste Recovery Standing Committee held on 6 June 2023 be confirmed as a true and correct record.

COMMITTEE RESOLUTION

Moved: Cr Lana Gelonese

Seconded: Cr Zoi Papafilopoulos

That the recommendation be adopted.

CARRIED

6 COMMUNICATION BY THE CHAIRPERSON

The Presiding Member expressed concern in regard to the lack of 'Unplug and Drop' drop-off points for e-waste, as a number of disposal points in the West Torrens area had recently closed. The Presiding Member noted that many residents find it difficult to dispose of their e-waste properly and suggested that there might be an appetite for local businesses to provide an e-waste drop-off point at their premises. The Administration took these comments on board for investigation.

7 QUESTIONS WITH NOTICE

Nil

8 QUESTIONS WITHOUT NOTICE

Questions were asked and responses provided by the Administration.

9 MOTIONS WITH NOTICE

Nil

10 MOTIONS WITHOUT NOTICE

Nil

11 CITY FACILITIES AND WASTE RECOVERY REPORTS

11.1 Library Services Fees and Charges Update

This report sought the approval to make a minor change to the wording in the City of West Torrens 2023-2024 Fees and Charges Schedule regarding library lost item fees to ensure compliance with the Library Management System (LMS) Fees and Charges Schedule.

RECOMMENDATION

The Committee recommends to Council that the wording regarding lost library item fees in the City of West Torrens 2023-2024 Fees and Charges Schedule be amended to ensure they correspond with the fees set for such purposes by the State Library's Library Management System as follows:

Replacement cost of the item is charged, based on the original purchase price or where unknown, on the average book process issued by the State Library - Public Library Services, a processing fee as set by the State Library LMS Fees and Charge Schedule may apply.

COMMITTEE RESOLUTION

Moved: Cr Surender Pal
Seconded: Cr Cindy O'Rielley

That the recommendation be adopted.

CARRIED

11.2 Proposed West Torrens Community Shed and Repair Cafe - Update

This report provided Members with an update regarding the community consultation period recently undertaken in relation to establishing a Community Shed and/or repair Café within the City of West Torrens.

RECOMMENDATION

The Committee recommends to Council that:

1. The report be noted.
2. Funding of \$20,000 be considered as part of the next Budget Review to undertake preliminary master planning in order to progress the investigation, options and establishment of a community shed at a Council owned community facility within the City of West Torrens. Further reports be provided to Committee/Council as and when significant events occur in regard to this proposed initiative.
3. Funding of \$5,000 be allocated through the Council 2023/24 Community Grants Program to assist in the renovation and building improvements of the Brooklyn Park Church of Christ Community Shed to make the operation safe and suitable for use by members of the West Torrens community.

COMMITTEE RESOLUTION

Moved: Cr John Woodward
Seconded: Cr Anne McKay

That the recommendation be adopted.

CARRIED

11.3 Property and Facilities Projects - Update

This report advised Committee Members of the current status of a number of property and facility projects and related matters currently underway or shortly to commence.

RECOMMENDATION

The Committee recommends to Council that the report be noted.

COMMITTEE RESOLUTION

Moved: Cr Surender Pal

Seconded: Cr George Demetriou

That the recommendation be adopted.

CARRIED

11.4 Waste and Resource Recovery Activity Report

This report provided information on waste and resource recovery activities undertaken between May and June 2023.

RECOMMENDATION

The Committee recommends to Council that the report be received.

COMMITTEE RESOLUTION

Moved: Cr George Demetriou

Seconded: Cr Daniel Huggett

That the recommendation be adopted.

CARRIED

12 CONFIDENTIAL

Nil

13 NEXT MEETING

3 October 2023, 6.00pm.

14 MEETING CLOSE

The Presiding Member declared the meeting closed at 6.31pm.