

CITY OF WEST TORRENS



MINUTES

of the

CITY FINANCE AND GOVERNANCE STANDING COMMITTEE

and

CITY ADVANCEMENT AND PROSPERITY STANDING COMMITTEE

of the

CITY OF WEST TORRENS

held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 5 SEPTEMBER 2023
at 6.00pm**

**Terry Buss PSM
Chief Executive Officer**

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1 MEETING OPENED

The Presiding Member declared the meeting open at 6.00pm.

1.1 Acknowledgement of Country

The Presiding Member called for the Acknowledgment of Country to be read out by Cr Graham Nitschke of Thebarton Ward.

"West Torrens City Council acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past, present, and emerging.

We recognise and respect their cultural heritage, beliefs and spiritual relationship with the land, sea, waterways and sky.

We acknowledge that they are of continuing importance to the Kurna people living today.

We have built a beautiful city. However, we further recognise that the process of settlement resulted in the dispossession and dislocation of the Kurna people and that we are always mindful of this."

1.2 Evacuation Procedures

The evacuation procedures were read out to the gallery by the General Manager Corporate and Compliance.

1.3 Meeting Livestream

The Presiding Member advised that the meeting was being livestreamed for the benefit of the public via a Zoom link on the City of West Torrens website.

2 PRESENT

Committee Members:

Cr A McKay (Presiding Member)

Mayor M Coxon

Councillors: E Papanikolaou, K McKay, D Huggett, Z Papafilopoulos, G Nitschke, S Pal, C O'Rielly, S Whiting, G Demetriou, S Comrie

Officers:

Mr T Buss	(Chief Executive Officer)
Mr A Catinari	(Deputy Chief Executive Officer)
Ms C Luya	(General Manager Business and Community - Acting)
Mr P Della	(General Manager Corporate and Compliance)
Mr D Ottanelli	(Manager City Property)
Mr J Ielasi	(Manager City Assets)
Ms L Johnson	(Manager Governance and Risk)
Mr G Andersen	(Manager Strategy and Business - Acting)
Mr R Gascoigne	(Manager Community Services - Acting)
Ms N O'Broin	(Team Leader Sustainability)
Ms K Allen	(Secretariat)
Ms B Dzalto	(Secretariat)
Mr M Cole	(Secretariat)
Ms G Capurso	(Secretariat)

3 APOLOGIES

Apologies

Committee Members:

Cr Lana Gelonese

Cr Jasmine Wood

4 DISCLOSURE STATEMENTS

Nil

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the City Finance and Governance Standing Committee held on 4 July 2023 be confirmed as a true and correct record.

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Cindy O'Rielly

That the recommendation be adopted.

CARRIED

6 COMMUNICATION BY THE CHAIRPERSON

Nil

7 QUESTIONS WITH NOTICE

Nil

8 QUESTIONS WITHOUT NOTICE

Nil

9 MOTIONS WITH NOTICE

Nil

10 MOTIONS WITHOUT NOTICE

10.1 Feasibility of High Tech Incineration

MOTION

Moved: Cr George Demetriou

Seconded: Cr Kym McKay

That a report be brought back to Council investigating the feasibility of high tech incineration and the potential saving to landfill costs of this option.

CARRIED

11 CITY FINANCE & GOVERNANCE REPORTS

11.1 Grant Funding - Update

This report provided an update on previously successful funding applications and sought endorsement from Members on recommended projects for submission in new rounds of funding recently released by State and Federal Governments.

RECOMMENDATION

It is recommended to Council that:

1. The report be noted.
2. The following proposed projects to be funded through the Federal Local Roads and Community Infrastructure Program Phase 4 Extension be endorsed:
 - a) Victoria Street, Mile End (Cumming Street to King Street) Road Reconstruction Upgrade;
 - b) Wood Street, Kurralta Park (Kerb & Gutter upgrade and seal renewal);
 - c) West Side Bikeway Intersection Priority Change.
3. The following proposed project to be funded through the Office for Recreation, Sport and Racing Community Recreation and Sport Facilities Program be endorsed:
 - a) Upgrade of tennis courts and associated infrastructure located at Western Youth Centre, Cowandilla Reserve.
4. The Mayor and Chief Executive Officer be authorised to sign and/or seal the relevant grant funding deeds should the applications for funding be approved.

COMMITTEE RESOLUTION

Moved: Cr Cindy O'Rielley

Seconded: Cr Daniel Huggett

That the recommendation be adopted.

6.05pm Cr Elisabeth Papanikolaou left the meeting.

6.08pm Cr Elisabeth Papanikolaou returned to the meeting.

CARRIED

11.2 Council Policy Review - Grants, Sponsorships and Donations Programs

This report presented the reviewed *Council Policy: Grants, Sponsorships and Donations Programs*.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The current *Council Policy: Grants, Sponsorships and Donations Programs* be revoked.
2. The attached draft *Council Policy: Grants, Sponsorships and Donations Programs* be approved.
3. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy: Grants, Sponsorships and Donations Programs*.

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Zoi Papafilopoulos

That the recommendation be adopted.

CARRIED

11.3 Council Policy Review - Climate Change and Environmental Sustainability Policy

This report presented the reviewed *Council Policy: Climate Change and Environmental Sustainability*.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The current *Council Policy: Climate Change and Environmental Sustainability* be revoked.
2. The attached draft Council Policy: Climate Change and Environmental Sustainability be approved.
3. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy: Climate Change and Environmental Sustainability*.

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Sam Whiting

That the recommendation be adopted.

CARRIED

11.4 Council Policy Review - Waste Minimisation and Resource Recovery

This report presented the reviewed *Council Policy: Waste Minimisation and Resource Recovery*.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The current *Council Policy: Waste Minimisation and Recycling Services* be revoked.
2. The attached draft *Council Policy: Waste Minimisation and Resource Recovery* be approved.
3. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy: Waste Minimisation and Resource Recovery*.

MOTION

Moved: Cr Kym McKay

Seconded: Cr George Demetriou

That the recommendation be adopted.

Discussion took place in relation to the motion, with the mover, Cr Kym McKay suggesting that consideration of the Council Policy - Waste Minimisation and Resource Recovery be deferred to the next meeting of the City Facilities and Waste Recovery Standing Committee for further consideration. The seconder, Cr George Demetriou agreed to this change and accordingly the motion was changed as follows:

COMMITTEE RESOLUTION

Moved: Cr George Demetriou

Seconded: Cr Kym McKay

That consideration of Committee Item 11.4 - Council Policy Review - Waste Minimisation and Resource Recovery, be deferred to the next meeting of the City Facilities and Waste Recovery Standing Committee on Tuesday 3 October 2023 for further consideration.

CARRIED

11.5 Council Policy Review - Elected Members' Professional Development

This report presented the reviewed *Council Policy: Elected Members' Professional Development*.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The current *Council Policy: Elected Members' Professional Development* be revoked.
2. The attached draft *Council Policy: Elected Members' Professional Development* be approved.
3. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy: Elected Members' Professional Development*.

COMMITTEE RESOLUTION

Moved: Cr Elisabeth Papanikolaou

Seconded: Cr Zoi Papafilopoulos

That the recommendation be adopted.

CARRIED

11.6 Council Policy Review - Elected Member Records Management

This report presented the reviewed *Council Policy: Elected Member Records Management*.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The current *Council Policy: Elected Member Records Management* be revoked.
2. The attached draft *Council Policy: Elected Member Records Management* be approved.
3. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy: Elected Member Records Management*.

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Daniel Huggett

That the recommendation be adopted.

CARRIED

11.7 Council Policy Review - Public Interest Disclosure

This report presented the reviewed *Council Policy: Public Interest Disclosure*.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The current *Council Policy: Public Interest Disclosure* be revoked.
2. The attached draft *Council Policy: Public Interest Disclosure* be approved.
3. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy: Public Interest Disclosure*.

COMMITTEE RESOLUTION

Moved: Cr Elisabeth Papanikolaou

Seconded: Cr John Woodward

That the recommendation be adopted.

CARRIED

11.8 Council Policy Review - COVID-19-related Policies

This report proposed the revocation of the *Council Policy: COVID-19 Rates Financial Hardship* and the *Interim Council Policy: Public Consultation During COVID-19*.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The *Council Policy: COVID-19 Rates Financial Hardship* be revoked.
2. The *Interim Council Policy: Public Consultation During COVID-19* be revoked.

COMMITTEE RESOLUTION

Moved: Cr John Woodward

Seconded: Cr Elisabeth Papanikolaou

That the recommendation be adopted.

CARRIED

11.9 Legislative Progress Report - July to August 2023

This report provided an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association, or contained in the Government Gazette between the last meeting of the City Finance and Governance Standing Committee in July 2023 and 21 August 2023.

RECOMMENDATION

The Committee recommends to Council that the *Legislative Progress Report - July to August 2023* be received.

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Sara Comrie

That the recommendation be adopted.

CARRIED

12 CONFIDENTIAL

Nil

13 NEXT MEETING

Tuesday 7 November 2023.

14 MEETING CLOSE

The Presiding Member declared the meeting closed at 6.32pm.

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1 MEETING OPENED

The Presiding Member declared the meeting open at 6.34pm.

2 PRESENT

Committee Members:

Cr E Papanikolaou (Presiding Member)

Mayor M Coxon

Councillors: K McKay, D Huggett, Z Papafilopoulos, G Nitschke, S Pal, C O'Rielly,
S Whiting, A McKay, G Demetriou, S Comrie

Officers:

Mr T Buss	(Chief Executive Officer)
Mr A Catinari	(Deputy Chief Executive Officer)
Ms C Luya	(General Manager Business and Community - Acting)
Mr P Della	(General Manager Corporate and Compliance)
Mr D Ottanelli	(Manager City Property)
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Mr R Gascoigne	(Manager Community Services - Acting)
Ms L Johnson	(Manager Governance and Risk)
Mr G Andersen	(Manager Strategy and Business)
Ms N O'Broin	(Team Leader Sustainability)
Ms K Allen	(Secretariat)
Ms B Dzalto	(Secretariat)
Mr M Cole	(Secretariat)
Ms G Capurso	(Secretariat)

3 APOLOGIES

Apologies

Committee Members:

Cr Lana Gelonese

Cr Jassmine Wood

4 DISCLOSURE STATEMENTS

Nil

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the City Advancement and Prosperity Standing Committee held on 4 July 2023 be confirmed as a true and correct record.

COMMITTEE RESOLUTION

Moved: Cr Zoi Papafilopoulos

Seconded: Cr Kym McKay

That the recommendation be adopted.

CARRIED

6 COMMUNICATION BY THE CHAIRPERSON

Nil

7 QUESTIONS WITH NOTICE

Nil

8 QUESTIONS WITHOUT NOTICE

Nil

9 MOTIONS WITH NOTICE

Nil

10 MOTIONS WITHOUT NOTICE

Nil

11 REPORTS OF THE CHIEF EXECUTIVE OFFICER**11.1 Options to accumulate revenue to purchase land for open space**

This report provided further information on options to accumulate funds for the purchase of land for open space purposes and presented strategies to address gaps in the open space network.

RECOMMENDATION

The Committee recommends to Council that:

1. The report, outlining the options to accumulate funds to purchase land for open space purposes and the strategies to create more open space in the open space gap areas, be received.
2. A dedicated reserve (Open Space Fund) be established to receive and accumulate funds to purchase land for open space and to secure joint use agreements.
3. An allocation of \$250,000 per annum (indexed) for a new Open Space Fund be considered as part of the annual budget process commencing in the 2024/25 financial year.
4. Funds raised from the potential selling of parcels of poor-quality open space be directed to the Open Space Fund to purchase land that will provide higher quality open space.
5. Funds raised from developer contributions via the Open Space Contribution Scheme be directed to the Open Space Fund for open space purposes.
6. Opportunistic land purchases for open space in the four priority areas as outlined in the Agenda report be looked at if they become available and subsequently presented to Council for consideration.

7. It supports the Administration entering into joint use agreements using the Open Space Fund, as outlined in the Agenda report.
8. The Administration continues to seek grant funding for open space.

MOTION

Moved: Cr Kym McKay

Seconded: Cr John Woodward

That the recommendation be adopted.

Discussion took place in relation to Point 4 of the motion, with Cr John Woodward suggesting that funds raised from the potential sale of road closures should also be directed to the Open Space Fund. The mover, Cr Kym McKay consented to the inclusion of wording "as well as road closures" to Point 4 and accordingly the motion was changed as follows:

COMMITTEE RESOLUTION

Moved: Cr Kym McKay

Seconded: Cr John Woodward

That:

1. The report, outlining the options to accumulate funds to purchase land for open space purposes and the strategies to create more open space in the open space gap areas, be received.
2. A dedicated reserve (Open Space Fund) be established to receive and accumulate funds to purchase land for open space and to secure joint use agreements.
3. An allocation of \$250,000 per annum (indexed) for a new Open Space Fund be considered as part of the annual budget process commencing in the 2024/25 financial year.
4. Funds raised from the potential selling of parcels of poor-quality open space as well as road closures be directed to the Open Space Fund to purchase land that will provide higher quality open space.
5. Funds raised from developer contributions via the Open Space Contribution Scheme be directed to the Open Space Fund for open space purposes.
6. Opportunistic land purchases for open space in the four priority areas as outlined in the Agenda report be looked at if they become available and subsequently presented to Council for consideration.
7. It supports the Administration entering into joint use agreements using the Open Space Fund, as outlined in the Agenda report.
8. The Administration continues to seek grant funding for open space.

CARRIED

11.2 Evaluation of the Significant and Regulated Tree Assistance Rebate Program and the Tree Incentive Rebate Program

This report provided an evaluation of the *Significant and Regulated Tree Assistance Rebate* Program and the *Tree Incentive Rebate* Program that were trialled during the 2022/23 financial year as part of Council's overarching *Green Initiatives Program*, with recommendations for 2023/24.

RECOMMENDATION

The Committee recommends to Council that:

1. The *Significant and Regulated Tree Assistance Rebate* Program be continued in the 2023/24 financial year with the suggested modifications to the Guidelines as outlined in this report.
2. The *Tree Incentive Rebate* Program be modified for the 2023/24 financial year to encourage the community to participate by increasing the amount being offered per tree, and by directing half of the program budget (\$5,000) towards a new *Shady Tree Giveaway* program as described in this report.
3. A review of the two rebate programs and the new *Shady Tree Giveaway* program be undertaken following the 2023/24 financial year period, with the outcomes reported back to the Committee.

COMMITTEE RESOLUTION

Moved: Mayor Michael Coxon

Seconded: Cr Anne McKay

That the recommendation be adopted.

6.54pm Cr John Woodward left the meeting.

CARRIED

6.57pm Cr John Woodward returned to the meeting.

11.3 Heritage Grants for Financial Year 2023/24

This report presented the grant applications received for Council's Heritage Grants funded in financial year 2023/2024.

RECOMMENDATION

The Committee recommends to Council that:

1. On the basis that each heritage grant application has demonstrated alignment with the purpose and intent of the Heritage Grants and has met all eligibility criteria, the following 13 grant applications for heritage conservation works that do not require any planning and building approvals, as outlined in the grant applications referred to in **Attachment 1 under separate cover** of the Agenda report be approved in no priority order as listed below:
 - i. *HG0002323* for a Representative Building at 10 Huntriss Street, Torrensville for a sum of \$1980

- ii. *HG0002423* for a Representative Building at 57 Hughes Street, Mile End for a sum of \$2000
 - iii. *HG0002223* for a Representative Building at 14 Huntriss Street, Torrensville for a sum of \$2000
 - iv. *Hard Copy 1* for a Representative Building at 40 Gladstone Road, Mile End for a sum of \$2000
 - v. *HG0001423* for a Representative Building at 27 Gladstone Road, Mile End for a sum of \$2000
 - vi. *HG0001923* for a Representative Building at 87 Gladstone Road, Mile End for a sum of \$2000
 - vii. *HG0001723* for a Representative Building at 10 Cuming Street, Mile End for a sum of \$1859
 - viii. *HG0001623* for a Representative Building at 17 Northcote Street, Torrensville for a sum of \$2000
 - ix. *HG0001523* for a Representative Building at 6 Elston Street, Brooklyn Park for a sum of \$2000
 - x. *HG0001323* for a Representative Building at 20 North Parade, Torrensville for a sum of \$2000
 - xi. *HG0001223* for a Representative Building at 44 King Street, Mile End for a sum of \$2000
 - xii. *HG0000423* for a Representative Building at 26 North Parade, Torrensville for a sum of \$2000
 - xiii. *HG0000523* for a Representative Building at 56 Hughes Street, Mile End for a sum of \$2000
2. On the basis that each heritage grant application has demonstrated alignment with the purpose and intent of the Heritage Grants and has met all eligibility criteria other than criteria 7, which states: *All relevant Development Approvals (if required) associated with the work have either been obtained or applications have been lodged with Council and awaiting approval prior to the lodgement of the heritage grant application.* plus, the following 1 grant application for heritage conservation works that requires planning and building approval, as outlined in the grant applications referred to in **Attachment 2 under separate cover** of the Agenda report be approved subject to development approval being granted and works undertaken:
- i. *HG0002523* for Representative Building at 10 Carlton Parade, Torrensville for a sum of \$2,000

3. On the basis that details provided do not sufficiently meet the purpose and intent outlined in the provisions of the Heritage Conservation Grant Program Guidelines and/or do not sufficiently satisfy the eligibility criteria, the following 3 grant application, as outlined in the applications referred to in **Attachment 3 under separate cover** of the Agenda report, not receive funding:
- i. *HG0000823* for non-listed building at 44 Wainhouse Street, Torrensville
 - ii. *HG0000923* for a Representative Building at 1a King Street, Mile End
 - iii. *HG0002123* for a Representative Building at 39 Hughes Street, Mile End

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke
Seconded: Cr Zoi Papafilopoulos

That the recommendation be adopted.

7.05pm Cr Anne McKay left the meeting.

CARRIED

11.4 Environment Grants

This report presented an Environment Grant application for a community garden from Orana Australia.

7.06pm Cr Anne McKay returned to the meeting.

RECOMMENDATION

The Committee recommends to Council that the Environment Grant application from Orana Australia be approved for \$3,108.20 (excluding GST) for the purpose of establishing a community garden at the Galway Apartments, Marlestone.

COMMITTEE RESOLUTION

Moved: Cr Sam Whiting
Seconded: Cr John Woodward

That the recommendation be adopted.

CARRIED

11.5 Organisational Annual Service Plan 4th Quarter 2022/23 Progress Update

This report presented the 4th Quarter review of the 2022/23 Organisational Annual Service Plan and progress in the delivery of Council's Community Plan.

RECOMMENDATION

The Committee recommends to Council that the Organisational Annual Service Plan 4th Quarter 2022/23 Progress Update be received.

COMMITTEE RESOLUTION

Moved: Mayor Michael Coxon

Seconded: Cr Anne McKay

That the recommendation be adopted.

CARRIED

11.6 Strategy Unit Activity Report 17 June to 22 August 2023

This report presented the Strategy Unit's Activity Report for the period 17 June to 22 August 2023.

RECOMMENDATION

The Committee recommends to Council that the Strategy Unit Activity Report for the period 17 June to 22 August 2023 be received.

COMMITTEE RESOLUTION

Moved: Mayor Michael Coxon

Seconded: Cr Graham Nitschke

That the recommendation be adopted.

CARRIED

11.7 Progress on Implementing Council Decisions

This report provided an update on completed and outstanding Council and Committee resolution actions.

RECOMMENDATION

The Committee recommends to Council that the report be received.

COMMITTEE RESOLUTION

Moved: Cr George Demetriou

Seconded: Cr Anne McKay

That the recommendation be adopted.

CARRIED

12 CONFIDENTIAL

Nil

13 NEXT MEETING

Tuesday 7 November 2023.

14 MEETING CLOSE

The Presiding Member declared the meeting closed at 7.12pm.