

CITY OF WEST TORRENS



# **MINUTES**

**of the**

**CITY FINANCE AND GOVERNANCE STANDING COMMITTEE**

**and**

**CITY ADVANCEMENT AND PROSPERITY STANDING COMMITTEE**

**of the**

**CITY OF WEST TORRENS**

held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

**on**

**TUESDAY, 2 MAY 2023  
at 6.00pm**

**Terry Buss PSM  
Chief Executive Officer**

Please note that the contents of these Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## 1 MEETING OPENED

The Presiding Member declared the meeting open at 6.05pm.

### 1.1 Acknowledgement of Country

The Presiding Member called for the Acknowledgment of Country to be read out by Cr Kym McKay.

*"West Torrens City Council acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past, present, and emerging.*

*We recognise and respect their cultural heritage, beliefs and spiritual relationship with the land, sea, waterways and sky.*

*We acknowledge that they are of continuing importance to the Kaurna people living today.*

*We have built a beautiful city. However, we further recognise that the process of settlement resulted in the dispossession and dislocation of the Kaurna people and that we are always mindful of this."*

### 1.2 Evacuation Procedures

The evacuation procedures were taken as read.

### 1.3 Meeting Livestream

The Presiding Member advised that the meeting was being livestreamed for the benefit of the public via a Zoom link on the City of West Torrens website.

## 2 PRESENT

### Committee Members:

Cr A McKay(Presiding Member)

Mayor M Coxon

Councillors: J Woodward, E Papanikolaou, K McKay, D Huggett, Z Papafilopoulos, G Nitschke, S Pal, C O'Rielly, S Whiting, G Demetriou, J Wood, S Comrie

### Officers:

Mr T Buss	(Chief Executive Officer)
Mr A Catinari	(Deputy Chief Executive Officer)
Ms P Koritsa	(General Manager Business and Community)
Mr P Della	(General Manager Corporate and Compliance)
Ms L Gilmartin	(Manager Financial Services)
Mr G Andersen	(Manager City Strategy - Acting)
Ms C Luya	(Manager Community Services)
Mr N Teoh	(Manager Compliance and Waste - Acting)
Ms L Johnson	(Management Lead - LG Reform and Integrity)
Mr C Lapidge	(Finance Coordinator)

## 3 APOLOGIES

### Apologies

#### Committee Member:

Cr Lana Gelonese

**4 DISCLOSURE STATEMENTS**

Nil

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Finance and Governance Standing Committee held on 7 March 2023 be confirmed as a true and correct record.

**COMMITTEE RESOLUTION**

Moved: Cr Jassmine Wood

Seconded: Cr Sara Comrie

That the recommendation be adopted.

**CARRIED**

**6 COMMUNICATION BY THE CHAIRPERSON**

Nil

**7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE**

Nil

**9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

Nil

**11 CITY FINANCE & GOVERNANCE REPORT****11.1 Legislative Progress Report - May 2023**

This report provided an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association, or contained in the Government Gazette between the last meeting of the City Finance and Governance Standing Committee 18 April 2023.

**RECOMMENDATION**

The Committee recommends to Council that the *Legislative Progress Report - May 2023* be received.

**COMMITTEE RESOLUTION**

Moved: Cr Kym McKay

Seconded: Cr George Demetriou

That the recommendation be adopted.

**CARRIED**

**12 NEXT MEETING**

Tuesday 4 July 2023.

**13 MEETING CLOSE**

The Presiding Member declared the meeting closed at 6.08pm.

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## 1 MEETING OPENED

The Presiding Member declared the meeting open at 6.09pm.

## 2 PRESENT

### Committee Members:

Cr E Papanikolaou (Presiding Member)

Mayor M Coxon

Councillors: J Woodward, K McKay, D Huggett, Z Papafilopoulos, G Nitschke, S Pal, C O'Rielly, S Whiting, A McKay, G Demetriou, J Wood, S Comrie

### Officers:

Mr T Buss	(Chief Executive Officer)
Mr A Catinari	(Deputy Chief Executive Officer)
Ms P Koritsa	(General Manager Business and Community)
Mr P Della	(General Manager Corporate and Compliance)
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Ms L Johnson	(Management Lead - LG Reform and Integrity)
Mr C Lapidge	(Finance Coordinator)

## 3 APOLOGIES

### Apologies

#### Committee Member:

Cr Lana Gelonese

## 4 DISCLOSURE STATEMENTS

Nil

## 5 CONFIRMATION OF MINUTES

### RECOMMENDATION

That the Minutes of the meeting of the City Advancement and Prosperity Standing Committee held on 7 March 2023 be confirmed as a true and correct record.

### COMMITTEE RESOLUTION

Moved: Cr Jassmine Wood

Seconded: Cr Anne McKay

That the recommendation be adopted.

**CARRIED**

**6 COMMUNICATION BY THE CHAIRPERSON**

Nil

**7 OUTSTANDING REPORTS / ACTIONS**

Nil

**8 REPORTS OF THE CHIEF EXECUTIVE OFFICER****8.1 Update of Guidelines and Policy for City of West Torrens Grants and Sponsorships**

This report presented a proposed update to the Policy and Guidelines for the City of West Torrens Grants and Sponsorships.

**RECOMMENDATION**

The Committee recommends to Council that:

1. The Policy and Guidelines for the City of West Torrens Community Grants and Sponsorships be updated to provide consistency within all grant programs and offerings by the City of West Torrens;
2. The Guidelines for the City of West Torrens Grants and Sponsorships be updated to reflect the seven (7) additional statements outlined in this report; and
3. The Council Policy: Grants, Sponsorships and Donations Programs be updated to include the City of West Torrens Small Business Grants.

**COMMITTEE RESOLUTION**

Moved: Cr George Demetriou

Seconded: Cr Surender Pal

That the recommendation be adopted.

The Presiding Member invited the Chief Executive Officer, Terry Buss, to provide further clarification on the proposed changes to the Policy and Guidelines for the City of West Torrens Community Grants and Sponsorships, specifically in relation to the proposed change from grant applications being open for the entire financial year to two (2) rounds of Community Grants; being from 1 July to 30 September and from 1 January to 31 March, as well as the proposed changes to the eligibility criteria.

Changes will be made to the Policy and Guidelines as requested during debate on this item and will be brought back to Council as part of the adoption of the Standing Committee recommendation.

**CARRIED**



**8.2 Organisational Annual Service Plan 3rd Quarter 2022/23 Progress Update**

This report presented the 3<sup>rd</sup> Quarter review of the 2022/23 Organisational Annual Service Plan and progress in the delivery of Council's Community Plan.

**RECOMMENDATION**

The Committee recommends to Council that the Organisational Annual Service Plan 3<sup>rd</sup> Quarter 2022/23 Progress Update be received.

**COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Sam Whiting

That the recommendation be adopted.

**CARRIED**

**8.3 Strategy Unit Activity Report: 1 March to 13 April 2023**

This report presented the Strategy Unit's Activity Report for the period 1 March to 13 April 2023.

**RECOMMENDATION**

The Committee recommends to Council that the Strategy Unit Activity Report for the period 1 March to 13 April 2023 be received.

**COMMITTEE RESOLUTION**

Moved: Cr George Demetriou

Seconded: Cr Cindy O'Rielley

That the recommendation be adopted.

**CARRIED**

**8.4 Progress on Implementing Council Decisions**

This report provided an update on completed and outstanding Council and Committee resolution actions.

**RECOMMENDATION**

The Committee recommends to Council that the report be received.

**COMMITTEE RESOLUTION**

Moved: Cr Anne McKay

Seconded: Cr Cindy O'Rielley

That the recommendation be adopted.

**CARRIED**

**9 OTHER BUSINESS**

Nil

**10 CONFIDENTIAL**

Nil

**11 NEXT MEETING**

Tuesday 4 July 2023.

**12 MEETING CLOSE**

The Presiding Member declared the meeting closed at 6.32pm.