

CITY OF WEST TORRENS



## Notice of Council Meeting

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

### Council

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 19 SEPTEMBER 2023**

**at 7.00pm**

**Terry Buss PSM**  
**Chief Executive Officer**

#### **City of West Torrens Disclaimer**

Please note that the contents of this Council Agenda have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## **1 MEETING OPENED**

### **1.1 Acknowledgement of Country**

### **1.2 Evacuation Procedures**

### **1.3 Meeting Livestream**

## **2 PRESENT**

## **3 APOLOGIES**

### **Apologies**

#### **Council Member:**

Cr Sam Whiting

## **4 DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 74, 75 and 75A of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 75B and 75C of the *Local Government Act 1999*.

## **5 CONFIRMATION OF MINUTES**

### **RECOMMENDATION**

That the Minutes of the meeting of the Council held on 15 August 2023 and Minutes of the meeting of the Special Council held on 29 August 2023 be confirmed as a true and correct record.

## **6 MAYORS REPORT**

### **(Preliminary report for the agenda to be distributed Friday, 15 September 2023)**

In the four weeks since the last Council Meeting of 15 August, functions and meetings involving the Mayor have included:

#### **16 August**

- Participated in the official opening of the Lockleys and District War Memorial, which was opened on the 98<sup>th</sup> anniversary of the opening of the original Lockleys Soldiers Memorial Hall.

#### **17 August**

- Attended an Elected Members briefing regarding the Greater Adelaide Regional Plan Discussion Paper.
- Met with representatives from Africa Day Inc to discuss their 2024 Africa Day Festival.
- Participated in a meeting of the CEO Selection Panel.

#### **19 August**

- Attended the opening of the new Green Space at Underdale.
- Attended the Presidents Lunch at the West Adelaide Football Club followed by the match between West Adelaide and Norwood at Hisense Stadium.
- Attended the SA Sea Rescue Squadron AGM Dinner and Awards Night.



**21 August**

- Participated in a site tour of the Breakout Creek Redevelopment at Henley Beach.

**22 August**

- Met with representatives of the Lockleys Bowling Club and Grange Bowling Club along with members of the Administration to discuss the Clubs' co-location to Lockleys Oval.

**23 August**

- Met with the Chair and Vice Chair of the Fulham Community Centre.
- Met with representatives of the SABCA Executive Committee.

**24 August**

- Presented the 2023 City of West Torrens Young Citizen of the Year Award to Georgia Joy at the Civic Centre.
- Participated in interviews for the City of West Torrens CEO.

**25 August**

- Attended a meeting with Bhupinder Takhar and community representatives at the Civic Centre.
- Attended the Western Youth Centre Annual General Meeting where I presented the Mayor's Award.

**26 August**

- Attended the match between Woodville West-Torrens and West Adelaide at Maughan Thiem Kia Oval, Woodville South.

**29 August**

- Attended a presentation at Thebarton Senior College for the Operation Flinders participants.
- Participated in a Special Confidential Council Meeting regarding the CEO Appointment.

**30 August**

- Attended the Italian Pensioners Father's Day Luncheon at the Thebarton Community Centre.
- Attended the Fulham Community Centre 2023 Annual General Meeting.

**31 August**

- Participated in my regular CoastFM radio interview with David Hearne with Council's Chief Executive Officer.

**3 September**

- Attended the Hilton RSL Sub-branch General Meeting.

**5 September**

- Attended the City Finance and Governance and City Advancement and Prosperity Standing Committee meetings, held in the Council Chamber.

**6 September**

- Conducted a Citizenship Ceremony at the Royal Adelaide Show.

**7 - 8 September**

- Attended the Cities Power Partnership 2023 Climate Summit for Local Government.
- Attended the Climate Awards Gala Dinner at the State Library of Victoria.

**9 September**

- Attended the Filipino Barrio Fiesta at Bonython Park where I presented the pageant candidates with trophies.

**11 September**

- Participated in meetings of the GAROC (Greater Adelaide Regional Organisation of Councils) and the LGA Audit and Risk Committee.

**12 September**

- Attended a meeting of the Thebarton Senior College Governing Council.

**13 September**

- Met with representatives from Vaagai FM (Tamil Community Radio).

**15 September**

- Attending the Adelaide Cobras Senior Awards Night at the Cyprus Community Centre, Welland.

**18 September**

- Attending the GAROC Forum.

**19 September**

- Attending the Young Entrepreneur Summit at Star Theatres, Hilton.
- Meeting with representatives from the new SAPOL Western District Management along with Council's Executive Management Team.
- Presiding over the September Council Meeting at the Civic Centre.

**RECOMMENDATION**

That the Mayor's Report be noted.

**7 ELECTED MEMBERS REPORTS****8 PETITIONS****8.1 Non-compliant petition requesting amendment of parking restrictions in Wilford Avenue, Underdale****Brief**

This report presents a non-compliant petition asking for the parking restrictions in Wilford Avenue, Underdale, to be changed from 1-hour parking 24 hours a day to 2-hour parking between 8am and 5pm, Monday to Friday.

**RECOMMENDATION**

It is recommended to Council that:

1. The non-compliant petition asking for the parking restrictions in Wilford Avenue, Underdale, to be changed from 1-hour parking 24 hours a day to 2-hour parking between 8am and 5pm, Monday to Friday, be noted.
2. The Administration follow up on the matter raised in the non-compliant petition and take appropriate action to address the hours of parking on Wilford Avenue, Underdale.

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**Introduction**

A petition has been received from a resident of Underdale, who is the Head Petitioner, on behalf of 75 signatories requesting parking restrictions in Wilford Avenue, Underdale, be changed from 1-hour parking 24 hours a day to 2-hour parking between 8am and 5pm, Monday to Friday (**Attachment 1**).

As previously advised, the Ombudsman has determined that including a petition in a public Council agenda is contrary to privacy principle requirements and that an overview in a report, without disclosing names and addresses, suffices for Council's needs. Consequently, all signatory identifiers have been redacted to ensure conformance with the Ombudsman's findings with respect to applying the privacy principles.

## Discussion

The petition states:

*Wilford Avenue has 1hr parking signs 24/7. Surrounding Avenues such as Armour Avenue & Cranbrook Avenue do not have as stringent parking signs:*

*Armour Avenue having 2hr parking between 8am - 5pm, Monday to Friday  
Cranbrook Avenue having no visible restricted parking sign.*

*This is an issue due to the uptick in residential housing in the area and the need for outside of work hours street parking.*

The petitioners' request to the Council is:

*Bring down the parking signs on Wilford Avenue and bring the restrictions in line with Armour Ave.*

The petition has been determined as non-compliant pursuant to the requirements of Clause 8 of the *Code of Practice - Procedures at Meetings* and Regulation 10 of the *Local Government (Procedures at Meetings) Regulations 2013* for the following reasons:

1. The head petitioner's name and contact details are not identified on each page of the petition.
2. The petitioners' whole request is not clearly set out at the top of each page.

Of the petition's 75 signatures, 53 are compliant with the requirements of the Code and the Regulations. The remaining 22 signatures are non-compliant for the following reasons:

- 5 have an incomplete address;
- 9 have an incomplete name; and
- 8 have illegible details.

Of the 53 compliant signatories, 14 reside on Wilford Avenue, 18 reside on other streets within the suburb of Underdale, and the remaining 21 reside outside of the City of West Torrens. No duplicate signatories have been identified.

The petition is 9 pages long and, as it is non-compliant with the requirements of the Code and the Regulations, is attached in its entirety for Council's information only.

## Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact consideration in relation to this report.

## Conclusion

A non-compliant petition has been received asking for the parking restrictions in Wilford Avenue, Underdale, to be changed from 1-hour parking 24 hours a day to 2-hour parking between 8am and 5pm, Monday to Friday.

## Attachments

1. **Non-compliant petition to change the parking restrictions in Wilford Avenue, Underdale (redacted)**

## To the Mayor and Councilors of the City of West Torrens

**Part 1.**

**Head Petitioner (contact person):**

**Telephone number:**

**Address:**

**Part 2.**

The petition of (identify the individuals or group, eg. Residents of the City of West Torrens):

Residents of Lockleys and Thebarton Wards.

**Part 3.**

Draws the attention of the Council to (identify the circumstances of the case):

Wilford Avenue has 1hr parking signs 24/7. Surrounding Avenues such as Armour Avenue & Cranbrook Avenue do not have as stringent parking signs:

Armour Avenue having 2hr parking between 8am – 5pm, Monday to Friday  
Cranbrook Avenue having no visible restricted parking sign.

This is an issue due to the uptick in residential housing in the area and the need for outside of work hours street parking.

**Part 4.**

The petitioners therefore request that the Council (outline the action that the petitioners are requesting Council should or should not take):

Bring down the 1hr parking signs on Wilford Avenue and bring the restrictions in line with Armour Ave.

*Continued***PETITION****To the Mayor and Councilors of the City of West Torrens****Head Petitioner:****Telephone number:****Address**

Wilford Avenue has 1hr parking signs 24/7. Surrounding Avenues such as Armour Avenue & Cranbrook Avenue do not have as stringent parking signs.

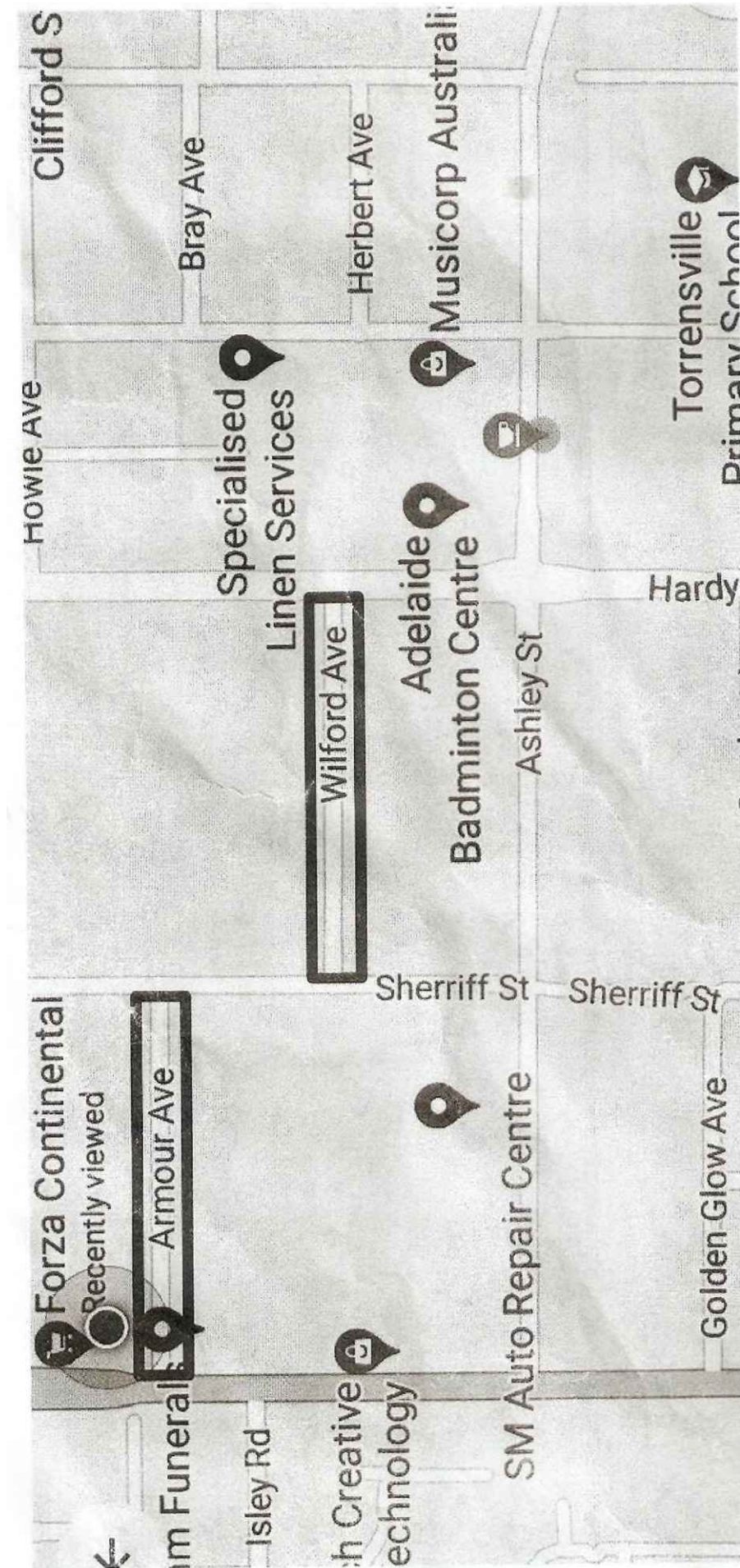
This is an issue due to the uptick in residential housing in the area and the need for outside of work hours street parking.

As such we are requesting the following:

Bring down the 1hr parking signs on Wilford Avenue and bring the restrictions in line with Armour Avenue which is 8am – 5pm, Monday – Friday.

Please use **CAPITAL LETTERS**

FULL NAME (i.e. JOHN SMITH)	FULL ADDRESS (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON, SA, 5031)	SIGNATURE
<p>This page has been redacted to remove private information</p>		





*Continued***PETITION****To the Mayor and Councilors of the City of West Torrens****Head Petitioner:****Telephone number:****Address**

Wilford Avenue has 1hr parking signs 24/7. Surrounding Avenues such as Armour Avenue & Cranbrook Avenue do not have as stringent parking signs.

This is an issue due to the uptick in residential housing in the area and the need for outside of work hours street parking.

As such we are requesting the following:

Bring down the 1hr parking signs on Wilford Avenue and bring the restrictions in line with Armour Avenue which is 8am – 5pm, Monday – Friday.

Please use **CAPITAL LETTERS**

FULL NAME (i.e. JOHN SMITH)	FULL ADDRESS (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON, SA 5031)	SIGNATURE
Λ		

This sheet may be copied and used for additional pages of the petition.

FULL NAME (i.e. JOHN SMITH)	FULL ADDRESS (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON SA. 5031)	SIGNATURE
This page has been redacted to remove private information		



FULL NAME (i.e. JOHN SMITH)	FULL ADDRESS (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON SA. 5031)	SIGNATURE
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FULL NAME (i.e. JOHN SMITH)	FULL ADDRESS (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON, SA, 5031)	SIGNATURE
This page has been redacted to remove private information		

**Part 5.**Please use **CAPITAL LETTERS**

<b>FULL NAME</b> (i.e. JOHN SMITH)	<b>FULL ADDRESS</b> (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON, SA, 5031)	<b>SIGNATURE</b>

This page has been redacted to remove private information

**Part 5.**Please use **CAPITAL LETTERS**

FULL NAME (i.e. JOHN SMITH)	FULL ADDRESS (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON, SA, 5031)	SIGNATURE

This page has been redacted to remove private information

## 9 DEPUTATIONS

### 9.1 Frank Norton Reserve

City of West Torrens resident, Mr Ralph Abbot, wishes to address Council in relation to Frank Norton Reserve.

### 9.2 Arts and Cultural Ganesh Festival of SA 2023

A representative from the United Indians of South Australia Inc, wishes to address Council in relation to the Arts and Cultural Ganesh Festival of SA 2023.

## 10 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

### 10.1 City Finance and Governance Standing Committee Meeting

#### RECOMMENDATION

That the recommendations of the City Finance and Governance Standing Committee held on 5 September 2023 be adopted.

### 10.2 City Advancement and Prosperity Standing Committee Meeting

#### RECOMMENDATION

That the recommendations of the City Advancement and Prosperity Standing Committee held on 5 September 2023 be adopted with the inclusion of the below changes to be made to the *2023/24 Tree Incentive Rebate Guidelines* as per Committee Item 11.2 - Evaluation of the Significant and Regulated Tree Assistance Rebate Program and the Tree Incentive Rebate Program:

1. The following sentence will be added to the *2023/24 Tree Incentive Rebate Guidelines* (Section 1. Purpose), and associated promotional information:

*Examples of trees that have been planted with the rebate include lemon, orange, avocado, ornamental pear, maple, and crepe myrtle.*

#### Original

*"The City of West Torrens recognises the need to create a green and cool city to counteract the loss of trees and shading occurring in the private realm and to create a liveable city by building resilience to a drier climate with more heat waves. The Tree Incentive Rebate provides residents with a rebate on the purchase and planting of a shady tree to enhance shading and cooling of the private realm in West Torrens. "*

#### New

*"The City of West Torrens recognises the need to create a green and cool city to counteract the loss of trees and shading occurring in the private realm and to create a liveable city by building resilience to a drier climate with more heat waves. The Tree Incentive Rebate provides residents with a rebate on the purchase and planting of a shady tree to enhance shading and cooling of the private realm in West Torrens. **Examples of trees that have been planted with the rebate include lemon, orange, avocado, ornamental pear, maple and crepe myrtle.**"*

2. In the *2023/24 Tree Incentive Rebate Guidelines*, Section 3. Eligibility provides detail in relation to tree/s not being planted within 2m of a neighbour's fence. The requirement will be strengthened by changing the word 'should' to 'must':

### Original

To be eligible, applicants must be able to meet the following criteria:

- The subject tree(s) should be planted at least 2 metres from the property boundary to minimise over hanging of neighbouring properties and/or the verge.

### New

To be eligible, applicants must be able to meet the following criteria:

- The subject tree(s) **must** be planted at least 2 metres from the property boundary to minimise over hanging of neighbouring properties and/or the verge.

## **11 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**

Nil

## **12 QUESTIONS WITH NOTICE**

Nil

## **13 QUESTIONS WITHOUT NOTICE**

## **14 MOTIONS WITH NOTICE**

### **14.1 Damage associated with property developments**

Cr John Woodward gave notice of his intention to move the following motion:

#### **MOTION**

That the Administration prepare a report to Council that provides advice on:

1. Strategies to better protect Council infrastructure and public safety from damage associated with property developments (e.g. urban infill), particularly in circumstances when the development takes place over an extended period.
2. Measures to improve the visual amenity of such property developments, including to reducing issues with vacant dusty sites, overgrown properties, appropriate fencing, fire hazards, pests, accumulation of rubbish and illegal dumping on these sites.

### **14.2 Leave of Absence - Cr Sam Whiting**

Cr Kym McKay has given notice of his intention to move the following motion:

#### **MOTION**

That Council approve Cr Sam Whiting's request for a leave of absence for the period of September 13th to October 1st 2023.

## **15 MOTIONS WITHOUT NOTICE**

## **16 REPORTS OF THE CHIEF EXECUTIVE OFFICER**

### **16.1 Max and Bette Mendelson Scholarship Program - 2023 Scholarship Recipients**

#### **Brief**

The purpose of this report is to advise Council of the scholarships to be awarded under the Max and Bette Mendelson Foundation Scholarship Awards program for the 2023 year.

#### **RECOMMENDATION**

It is recommended to Council, as the Trustee, that the Max and Bette Mendelson Foundation Management Committee be granted approval to award the 2023 Max and Bette Mendelson scholarships to the applicants, as outlined in the confidential list provided separately to this report.

---

#### **Introduction**

The Max and Bette Mendelson Foundation Management Committee met on Wednesday 23 August 2023 to consider the applications received for the 2023 scholarship program.

#### **Discussion**

This year a total of 28 applications were received by the deadline of 28 July 2023. The Committee reviewed the applications in detail at its meeting on 23 August 2023.

During the process of reconciling this year's scholarship applications, the Administration advised the Committee that there were some applicants who had received scholarships in previous years however it was found that the criteria for applicants posted on Council's website did not reflect Council's decision of 6 April 2021, Item 17.4 being *"That as the Trustee of the Max and Bette Mendelson Foundation, Council moves that from 2021 all new award recipients be limited to two scholarships per applicant"*.

The Committee strongly felt that the applicants who met the above criteria should not be disadvantaged by not receiving a scholarship as they would not have known they were ineligible before applying. Those applicants are indicated in the Committee's recommended confidential list provided separately to this report.

The Committee subsequently resolved to recommend to the Trustee to award 12 scholarships at \$4,000 each with Council contributing to four (4) scholarships with the remainder being funded by the Mendelson Trust Fund.

The Committee also resolved that there be no formal presentation ceremony held to award the scholarships this year however suitable arrangements would be made by the Chairman of the Committee and the Chief Executive Officer to ensure the recipients receive their scholarship.

#### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

#### **Conclusion**

The Max and Bette Mendelson Foundation Management Committee recommends to the Trustee that 12 scholarships be awarded for the 2023 year as per the list provided separately to this report which is not for public knowledge until two weeks from the date of this report to allow the Administration time to manage the notification of successful and unsuccessful applicants as well as the universities.

#### **Attachments**

Nil

## **16.2 United Indians of South Australia Incorporated Request for Early Consideration for Community Grant Funding**

### **Brief**

This report presents to Council, a request for the early consideration for a Community Grant application from the United Indians of South Australia (UIOSA) who are requesting \$5,000 from Council to fund the "Arts and Cultural Ganesh Festival of SA", also identified as the Australia Cha Raja event, to be held on Saturday 23 September to Sunday 24 September 2023.

### **RECOMMENDATION**

It is recommended to Council that it approves \$5,000 to the United Indians of South Australia for funding towards the cost of the "Arts and Cultural Ganesh Festival of SA" also identified as the Australia Cha Raja event to be held on Saturday 23 September to Sunday 24 September 2023.

---

### **Introduction**

Mrs Sinha is the Grants Officer for the United Indians of South Australia Incorporated (UIOSA). Mrs Sinha submitted a Community Grant application on 7 August 2023 requesting financial support to host a free musical event to be held on Saturday 23 September to Sunday 24 September 2023 at AFL Max at Adelaide Airport.

Mrs Sinha has contacted Council via her Elected Member representative and has requested that Council consider this grant application earlier than the Council-recommended Community Grants timeframe.

The UIOSA, via their Grant application, are requesting \$5,000 from Council to assist with costs associated with this two-day free festival to be held at AFL Max, located within the City of West Torrens, at Butler Avenue, Adelaide Airport. The United Indians of South Australia have identified that grant funding from the City of West Torrens would pay for costs associated with light and sound requirements associated with their planned event the "Arts and Cultural Ganesh Festival of SA". Identified costs also include the cost of hiring audio consoles, microphones, stands, lighting of the main stage where performances will be held, as well as the lighting of the idol and the backstage area.

### **Discussion**

The UIOSA are a not-for-profit organisation operating from Ferryden Park SA who seek to celebrate the multicultural spirit of South Australia through hosting festivals, cultural activities, and community events. Their events are based on the concept of inclusiveness for all South Australian communities, and this is evident in this free event also known as the "Festival Australia Cha Raja" where artists and children from different countries, cultures, and ethnicity are encouraged to perform a variety of cultural programs like traditional Indian dancing, Western Music, Greek dancing, Chinese Lion dancing and Latvian dancing. The "Arts and Cultural Ganesh Festival of SA" event seeks to showcase the richness of the South Australian culture and spread awareness of the beauty and essence of all cultures as it promotes economic development and community well-being. The event focuses on community life and brings cohesion by providing a platform for different groups of people to work and participate together.

These arts and cultural activities delivered by people from different age groups, cultural, and linguistic backgrounds all look to showcase multiculturalism and strengthen the social fabric of the community.

UIOSA are expecting this event to supersede attendance numbers from previous years where up to 10,000 people had previously attended and it is anticipated that this year's event will see up to approximately 12,000 people attend. Elected Members may be interested to know that the total costs anticipated for this event are estimated to be \$29,000, if Council were to approve this early request for support the organisers will be funding the remaining \$24,000.



Elected Members should also be aware that UIOSA have in 2022-23 received \$10,000 from the City of West Torrens for "Arts and Cultural Ganesh Festival of SA" also known as the Australia Cha Raja event. At the time of approving the 2022/23 grant of \$10,000 (Council Minutes 5 July 2022 - Item 17.18), Council also authorised the Administration to negotiate a "Partnership Agreement" with the organisers for future festivals.

For Members reference, Council has three (3) Event Partnership Agreements with three community groups being:

1. The Japan Australia Friendship Association (JAFA) - Kodomo No Hi Festival (Kings Reserve, Thebarton) for \$10,000;
2. The Thai Australian Association of South Australia - Thai Festival (Kings Reserve, Thebarton) for \$10,000; and
3. The Cooperating Churches of West Adelaide - Back to Bethlehem and Christmas Carols (Mellor Park, Lockleys) for \$8,000.

Initially, these three Event Partnership Agreements were due to expire on 30 June 2022 however, due to the impacts of COVID-19 the festivals were not held in 2021/22 (and grant funding was not provided) so Council extended the 'Agreements' until 30 June 2023 to enable the organisers to hold their events during the 2022/23 financial year (City Advancement and Prosperity General Committee meeting 23 August 2022 - Item 8.2). Further, at its meeting held on 18 July 2023 and in consideration of its overall 2023/24 Festivals Program, the three (3) Event Partnership Agreements were extended for a further 12 months to 30 June 2024.

As a result of extending the three Event Partnership Agreements to 30 June 2024, the Administration is in the process of reviewing such 'Agreements' and reporting back to Council on options available for Event Partnership Agreements going forward. Accordingly, and at this stage, an Event Partnership Agreement with UIOSA has not been negotiated. As such, the current request from UIOSA for funding has only been considered within the parameters of our Community Grants program which has a maximum grant of \$5,000 and this is the amount requested by UIOSA in their grant application.

This current request for early consideration transpires from a previous application from UIOSA who have in the past had their Community Grant application considered as they were submitted. Whilst there has been a concerted effort to advise applicants upfront of the new timeframes that now apply to our Community Grant funding applications on our website, this may have been overlooked by this group on this occasion.

Elected Members will recall that at the Council meeting of 18 July 2023, Council adopted the City Advancement and Prosperity Standing Committee's recommendations to provide the City of West Torrens community with two rounds of community grant funding. The first round commenced on 1 July and is due to conclude on 30 September, and the second round commences on 1 January and concludes on 31 March.

Elected Members should note that the Administration is cognisant that requests for early consideration of Community Grant funding applications circumvents Council's decision of 18 July 2023 and is hesitant to present early requests for consideration fearing setting a precedent. However, it is the Administration's belief that this application was made in good faith by the applicant and is presenting this request for early consideration.

At the time of writing this report, the Administration had received 17 requests for grant funding made up of the Community Grants, Equipment Grants, and Women in Sport Grants categories. This includes the 2 applications that Council has already approved, (Operation Flinders and the Australian Masters Games) which has realised \$20,000 of the allocated funding already.

It is foreseeable that at a minimum, 14 grant applications already submitted will be recommended for Councils approval, once the first round concludes. In total this will realise approximately \$84,675 of the \$135,000 which has been allocated over the two rounds of Community Grant funding in the financial year 2023-2024.

Elected Members will recall that the initial budget allocation for Community Grant Funding for 2023-2024 was capped at \$100,000. It further received an injection of unspent funds from the 2022-23 Business Grant funding increasing the total to \$135,000.

A complete and final report will be provided to Council for its consideration and approval upon the conclusion of the first round of Grant Funding later this year in November. Elected Members should note that the Junior Development Grants are dispersed from another pool of funds and are not a part of this distribution of funding.

Attached to this report is the Community Grants Application submitted by United Indians of South Australian (**Attachment 1**) together with a tax invoice from "Corpralite - Audio Visual" outlining costs (**Attachment 2**) for Council's consideration. (**Attachment 3**) presents the flyer advertising the event also for Council's consideration.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

All grant applicants applying for sponsorship grants are encouraged and supported to consider climate impact and eco-friendly options in their events.

### **Conclusion**

A request for the early consideration of a Community Grant application from United Indians of South Australian (UIOSA) who are requesting \$5,000 to fund the "Arts and Cultural Ganesh Festival of SA" to be held on Saturday 23 September to Sunday 24 September 2023 at AFL Max is being recommended to Council.

It should be noted that last year Council approved a \$10,000 grant to UIOSA for their 2022 festival and the Administration is only recommending a \$5,000 grant for their 2023 festival as this is the maximum grant amount provided in the grant guidelines. Council, of course, is able to vary that amount as it sees fit (as it did last year).

### **Attachments**

1. **Community Grants Application from the UIOSA**
2. **Corpralite - Audio Visual Tax Invoice**
3. **Advertisement Flyer for the Arts and Cultural Ganesh Festival of SA**

## Community Grants 2023

### Community Grants

Application No. CG0001323 From United Indians of South Australia, Incorporated  
Form Submitted 7 Aug 2023, 9:19AM ACST

## Eligibility and Contact Details

**\* indicates a required field**

### Applicants: please note

**IMPORTANT:** Please view the [Guidelines for City of West Torrens Grants and Sponsorships](#) before proceeding to ensure your application will be accepted.

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy - Council's use of personal information

Please note that the City of West Torrens is a public authority which is bound by the Local Government Act 1999, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333.

### Applicant Organisation Details

#### Applicant organisation name \*

United Indians of South Australia, Incorporated

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

#### Primary (physical) address \*

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

#### Postal address (if different to above)

#### Applicant website

<https://www.uiosa.org.au>

If available. Must be a URL

#### Primary contact person \*

Mrs Anubha Sinha

This is the person we will correspond with about this grant

#### Position held in organisation \*

Grant Officer

e.g. Manager, Board Member, Fundraising Coordinator

**Community Grants 2023****Community Grants****Application No. CG0001323 From United Indians of South Australia, Incorporated**

Form Submitted 7 Aug 2023, 9:19AM ACST

**Primary phone number \*****Back-up phone number****Fax number**

If applicable

**Primary contact person's email address \***

This is the address we will use to correspond with you about this grant.

**Organisation Details****\* indicates a required field****Describe why your organisation exists, what does it aim to achieve and how? \***

Not-for-profit organisation, UIOSA, celebrates multicultural spirit of SA through festivals, cultural activities, and community events. Conceptualised on idea of inclusiveness of all communities of Australia, UIOSA organises Festival Australia cha Raja.

During the Festival, artists and children from different countries, cultures, and ethnicity perform cultural programs like traditional Indian dance, western music, Greek dance, lion dance, and Latvian dance. They showcase their talent and cultural richness and spread awareness about beauty and essence of all cultures. The event reinforces ideology of community celebrations and attracts participants from across SA. It promotes economic development and community well-being by creating business opportunities.

Must be no more than 100 words.

**Does your organisation have an ABN? \***☒ Yes ☐ No**ABN \***

21 516 728 678

Information from the Australian Business Register	
<b>ABN</b>	21 516 728 678
<b>Entity name</b>	United Indians Of South Australia Incorporated
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>



## Community Grants 2023

### Community Grants

Application No. CG0001323 From United Indians of South Australia, Incorporated

Form Submitted 7 Aug 2023, 9:19AM ACST

<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	5010 SA

Information retrieved at 12:29am yesterday

Must be an ABN

#### What type of not-for-profit organisation are you?

- |  |   |
|--|---|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association  |
| <input type="radio"/> Religious or faith-based institution   | <input type="radio"/> Healthcare not-for-profit   |
| <input type="radio"/> Philanthropic organisation   | <input type="radio"/> Community group   |
| <input type="radio"/> Peak body  | <input type="radio"/> Political party / lobby group   |
| <input type="radio"/> Social enterprise  | <input type="radio"/> Research body   |
| <input type="radio"/> International NGO  | <input checked="" type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

#### What is your organisation's annual revenue?

- |  |   |
|--|---|
| <input type="radio"/> Less than \$50,000                                   | <input type="radio"/> \$1 million or more, but less than \$10 million   |
| <input checked="" type="radio"/> \$50,000 or more, but less than \$250,000 | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million         | <input type="radio"/> \$100 million or more                             |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

#### What is your organisation's legal structure?

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association                         | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association                | <input type="radio"/> Trust   |
| <input type="radio"/> Cooperative  | <input type="radio"/> Unknown   |
| <input type="radio"/> Company limited by guarantee                       | <input type="radio"/> Other:  |
| <input type="radio"/> Indigenous corporation, association or cooperative |   |

If your organisation is unincorporated it must have an auspice organisation

## Project Details

**\* indicates a required field**

**Project title: \***

Australia cha Raja

## Community Grants 2023

### Community Grants

Application No. CG0001323 From United Indians of South Australia, Incorporated

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Provide a name for your project/program/initiative. Your title should be short but descriptive

#### Anticipated start date \*

23/09/2023

If unknown, provide your best guess or leave blank

#### Anticipated end date

24/09/2023

If unknown, provide your best guess or leave blank

#### If successful, what do you intend doing with the grant funds? \*

The grant funds will be utilised arranging for the light and sound requirements at the venue for the two-day festival. It would include the hiring cost of the audio console, microphones and their stands, lighting of the main stage where performances will be held, and lighting of the idol and backstage. The overall cost will also include hiring the crew team needed to fulfil this requirement.

Must be no more than 150 words.

#### How does your project align to the strategic priorities of Council as outlined by the Community Plan? \*

During the event, artists and children from different countries, cultures, and ethnicity perform cultural programs like traditional Indian dance, western music, Greek dance, Chinese dance, and Latin dance. Participation and involvement of different cultural groups at the festival promote and achieve community involvement and social connection. It is a perfect example of a vibrant city with the community all eager to embrace diversity. UIOSA recognises importance of protecting environment when organising event.

The preparation of the festival and purchasing of different items for the festival create business opportunities and jobs in the community, leading to economic development and community well-being. The festival provides scope for advertising and enables local businesses to reach a wider audience. Thus, it allows businesses to grow, paving the path to economic advantage. By creating a connection between business and community, the event offers a platform for building new relationships and forging stronger partnerships and relationships.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

#### Does this application respond to one or more of the program priority areas?

#### Please refer to page 2 of the Guidelines for City of West Torrens Community Grants and Sponsorships. \*

The event focuses on community life and brings cohesion by providing a platform for different groups of people to work and participate together. The arts and cultural activities by people from different age groups and linguistic, cultural, and linguistic backgrounds and the preparation behind them strengthen the social fabric of the community. It also showcases multiculturalism of the state.

The festival promotes diversity and inclusivity when people from different linguistic, cultural, and regional backgrounds collaborate towards a common goal. It also boosts social connections and creates a resilient community because the ups and downs faced during the process teach us how to spring back to normalcy despite all odds.

The festival requires purchasing various items for the event, creating business opportunities in the community, economic development, and community well-being. It also creates a scope for advertising, providing opportunities for businesses to reach a bigger audience in the community.



## Community Grants 2023

### Community Grants

Application No. CG0001323 From United Indians of South Australia, Incorporated

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Must be no more than 150 words.

Must be no more than 150 words.

#### **How does your project demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? \***

The event demonstrates innovation in various ways. The 2-day festival involves multiple cultural performances, such as traditional Indian dance, western music performances, Vietnamese, Latin and Chinese dance by artists and children from different age groups and cultures. By participating and volunteering, children get an opportunity to showcase their talent and increase awareness about the beauty and essence of various cultures. Children will get to hone their hidden skills while being MCs for the event.

The festival brings together people from different countries, communities and cultures and provides them with a platform to showcase their ideas, thoughts, cultural richness, and uniqueness. It is a means to allow ideas to flow across different groups and an opportunity to understand and respect one another while working together and organising the event. It creates business opportunities and promotes cultural diversity and inclusiveness where everyone gets respect and appreciation for what and who they are.

Must be no more than 150 words.

#### **How do you plan to engage the groups you are targeting for this project? \***

We use Facebook and Instagram to promote our event and engage the target group. We have multiple videos and photos of past events uploaded on social media channels and website. We upload flyers on our website and social media, detailing event schedule and highlights.

We promote the event through WhatsApp, a popular medium for connecting with the target group. A dedicated media and communications team oversees the promotion. We use targeted advertising through brochures and flyers that are put up at Indian stores, fruit markets, and public places, such as supermarkets and restaurants.

We organise meetings with community leaders so that they spread the word about our event in their communities. We interview community leaders and council members, discussing significance of the event and how it helps promote SA's diversity and multiculturalism. Interviews are covered by media groups like SBS Hindi and uploaded on our website and social media groups.

Must be no more than 150 words.

#### **Do you have a plan for how your project will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

UIOSA executive committee meets six months before the event to decide the event date and venue. It forms different teams under team leaders to take care of various areas related to the event, such as sponsorships, grants, logistics, venue hire, cultural programs, media, publicity and communication, decoration, light and sound, cleaning, caterer for preparing free meal provided to visitors, and traffic management. Budget is prepared and regular meetings are held to take stock of progress made. Auditions are done and regular practices are held for cultural performances. Volunteers are roped in to assist various groups in conducting their duties. Volunteer management team helps coordinate the working of the volunteers.

The compliance team under Compliance Officer is updated continuously about each development so that they come up with robust guidelines to deliver the event without any risks or complications. UIOSA also secures public liability insurance to take care of untoward incidents.

Must be no more than 150 words.



## Community Grants 2023

### Community Grants

Application No. CG0001323 From United Indians of South Australia, Incorporated

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**How many people attended this event in the past years?**

10000 (2022)

**What is the estimated total attendance for this event?**

12000

## Reporting your success

**How will you know if you have achieved your intended outcomes? \***

Since 2016, increase in the number of visitors show that different cultural groups are appreciating and embracing all cultures. They are celebrating diversity of multicultural communities by taking time to visit and enjoy the event. Festival attracted 12,000 people in 2019. In 2020 and 2021, we organised the event on a small scale (around 3,000 visitors) due to COVID. In 2022, we had approx 10,000 visitors. In 2023, we expect over 12,000 visitors. In 2019, 2021, 2022, we received state government funding.

The number of participants, including child performers in cultural programs, has been increasing. In 2017, of 50 performances, 30 were by children (aged 4-13). In 2019, 55 performances had 42 by children. In 2022, there were over 500 artists, including children. People are happy to volunteer to make the event a success. We will use these indicators and social media performance to know we have achieved our outcome.

Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

☐ Yes

☒ No

## What will the grant funds be spent on?

Equipment (specify)	Materials (specify)	Other (specify)
Audio - main PA	Lifting block system	Audio operator
Audio console	Stage deck	Lighting technician
Microphones		
Lighting - main stage		
Lighting - idol		

**What is the total cost of the proposed purchases? \***

\$29,000.00

Must be a dollar amount.

**What is the amount sought from Council? \***

\$5,000.00

Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$24,000.00

Must be a dollar amount.



## Community Grants 2023

### Community Grants

Application No. CG0001323 From United Indians of South Australia, Incorporated

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## Publicity and Promotion

### How will you promote your project, initiative or resource? \*

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Signage                    | <input checked="" type="checkbox"/> Email distribution | <input checked="" type="checkbox"/> Network Meetings |
| <input checked="" type="checkbox"/> Official Launch | <input checked="" type="checkbox"/> Flyers             | <input checked="" type="checkbox"/> Social Media     |
| <input type="checkbox"/> Newsletters                | <input type="checkbox"/> Letterbox Drop                | <input type="checkbox"/> Other:                      |

## Documentation checklist and further information

### Attached is:

#### Supporting documents that may be appropriate (maximum of two pages)

Filename: FLYER-UIOSA .jpg

File size: 163.5 kB

Maximum 25mb, recommended size no bigger than 5mb

#### Three quotes for purchases of any items.

Filename: UIOSA-invoice.pdf

File size: 287.4 kB

Maximum 25mb, recommended size no bigger than 5mb

## Previous Grants received from Council

If applicable, please list all grants received from the City of West Torrens in the past three years.

Amount	Date received	Project, initiative or resource
\$10000	21.07.2022	Australia cha Raja

## Certification and Feedback

\* indicates a required field

### Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the [Guidelines for City of West Torrens Grants and Sponsorships](#) and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

## Community Grants 2023

### Community Grants

Application No. CG0001323 From United Indians of South Australia, Incorporated

Form Submitted 7 Aug 2023, 9:19AM ACST

I agree \*

☒ Yes ☐ No

Name of authorised person \*

Mr Sadanand More

Must be a senior staff member, board member or appropriately authorised volunteer

Position \*

Public Relations Officer

Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number \*

Must be an Australian phone number.

Mobile number

Contact Email \*

Must be an email address.

Date \*

06/08/2023

Must be a date

## Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

☒ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**



# Tax Invoice

ABN: 31058723625  
 599 Port Road  
 WEST CROYDON  
 Adelaide SA 5008  
 Phone: 08 8445 1997  
 Email: info@corpralite.com.au  
 Website: www.corpralite.com.au

Invoice No.: 8279

Invoice Date: 30/03/2023

Customer PO: Ganesh Festival 2023

To:  
 United Indians of South Australia

Deliver To:  
 AFL Max  
 32 Butler Bvd  
 Adelaide Airport SA

Date From: Saturday, 23 September 2023 10:00 AM

Staff Name: Vince Cagliuso

Date To: Sunday, 24 September 2023 10:00 PM

Description	Qty/Items	Unit	Each	Disc	Line Total
<b>AUDIO - main PA</b>					
HDL20A Line Array Cabinet - Main PA	10	Day	\$88.00	30.00%	\$616.00
HDL20A Line Array Cabinet - In Fill	2	Day	\$88.00	30.00%	\$123.20
RCF S8006 Double 18" Sub	2	Day	\$121.00	30.00%	\$169.40
<b>AUDIO - Out fill</b>					
NX L24-A RCF (Active Two - Way Array)	1	2 Day	\$66.00	30.00%	\$92.40
<b>AUDIO - Console</b>					
Midas 32 Channel Digital Mixing Console	1	Day	\$176.00	30.00%	\$123.20
M32 DL Rack (32 Channel Digital Stage box to Suit M32 and M16)	2	Day	\$49.50	30.00%	\$69.30
<b>AUDIO - Fold Back</b>					
Electro-Voice EKX 12P <i>Has a fold back cut out</i>	6	Day	\$55.00	30.00%	\$231.00
<b>AUDIO - Microphone / Stand</b>					
Shure SLX-D Wireless Digital Mic System - B58	2	Day	\$132.00	30.00%	\$184.80
Mipro Single Wireless Hand Held Microphone System	10	Day	\$66.00	30.00%	\$462.00
Mipro Headset - Skin Colour	10	Day	\$13.20	30.00%	\$92.40
Shure 57 (wired)	1	Day	\$5.50	30.00%	\$3.85
Shure 58 (wired)	1	Day	\$5.50	30.00%	\$3.85
Shure Beta 52A	2	Day	\$5.50	30.00%	\$7.70
Shure Beta 56A	4	Day	\$5.50	30.00%	\$15.40
Boom Stand (Short)	6	Day	\$5.50	30.00%	\$23.10
Boom Stand (Tall)	12	Day	\$5.50	30.00%	\$46.20
<b>LIGHTING - main stage</b>					
Chauvet LED R1 Profile (Martin 300 profile equivalent) <i>1X Safety Chain 1X Powercon Reg 2X Rigging Brackets</i>	10	Day	\$66.00	30.00%	\$462.00

Page 1 of 8



Moving Head Zoom Wash - 19 x 20W RGBW, 6-60° motorised zoom with Pixel Control, Rotating Lens and Front SMD LED Ring	10	Day	\$66.00	30.00%	\$462.00
Fresnel 200W Warm White with Manual Zoom - 3200K	4	Day	\$22.00	30.00%	\$61.60
Fresnel 300W Warm White with Manual Zoom - 3200K	4	Day	\$33.00	30.00%	\$92.40
Strobe XRGB	8	Day	\$27.50	30.00%	\$154.00
Blinder RGBW 200watt	6	Day	\$13.20	30.00%	\$55.44
Martin M1	1	Day	\$220.00	30.00%	\$154.00
<b>SPECIAL EFFECT</b>					
HZ500	2	2 Day	\$132.00	30.00%	\$369.60
<i>Silent Hazer on Flight case with on board control and DMX</i>					
<b>TRUSSING - Main stage rig (15 m Wide x 12 m Deep x 7 m Tall)</b>					
3m, 290mm Box Truss Length	26	Day	\$33.00	30.00%	\$600.60
1m, 290mm Box Truss length	2	Day	\$22.00	30.00%	\$30.80
2m, 290mm Box Truss Length	2	Day	\$22.00	30.00%	\$30.80
290 mm, Lifting Block system inc Chain Block	4	Day	\$385.00	30.00%	\$1,078.00
<b>STAGING - main stage</b>					
2m x 1m Stage Deck - 15 m x 2 m @ 400 mm High - Drum Step	15	Day	\$70.00	30.00%	\$735.00
2m x 1m Stage Deck - 16 m x 10 m @ 800 mm High - Main Deck	80	Day	\$70.00	30.00%	\$3,920.00
200 mm Stage Step (1000 mm x 300 mm Black Timber) - Step Between Levels	4	Day	\$0.00	30.00%	\$0.00
4 Step Stage Steps (Adjustable)	4	Day	\$0.00	30.00%	\$0.00
2m Stage Hand Rail - Corporate Black	18				
<b>LIGHTING - idol</b>					
COLORado 1-Quad Zoom Tour	8	Day	\$22.00	30.00%	\$123.20
EVE F-50Z 50W LED Fresnel	8	Day	\$19.80	30.00%	\$110.88
LED Pixel Control Panel, 4 x 30W COB RGB	8	Day	\$30.80	30.00%	\$172.48
<b>TRUSSING - idol lights</b>					
290 mm, Lifting Block system inc Chain Block	2	Day	\$385.00	30.00%	\$539.00
1.5 m - 290 mm Straight Box Truss Length (Silver)	4	Day	\$22.00	30.00%	\$61.60
3 m - 290 mm Straight Box Truss Length (Silver)	4	Day	\$33.00	30.00%	\$92.40
Large Truss Support Base plate - 2 m x 600 mm	2	Day	\$99.00	30.00%	\$138.60
Timber Displacement Pad - 1200 x 800 x 34 mm	4	Day	\$22.00	30.00%	\$61.60
250 Kg Cement Weight	4	Day	\$27.50	30.00%	\$77.00
<b>TRUSSING - Idol Stage back drop support (20 m x 8 m)</b>					
290 mm, Lifting Block system inc Chain Block	3	Day	\$385.00	30.00%	\$808.50
3 m, 290 mm Box Truss Length	30	Day	\$33.00	30.00%	\$693.00
2 m, 290 mm Box Truss Length	8	Day	\$22.00	30.00%	\$123.20
290 mm Cube Joiner (6 way)	6	Day	\$22.00	30.00%	\$92.40
1 m - 2 Ton sling ( Black)	6	Day	\$1.10	30.00%	\$4.62
2 Ton Bell Shackle (Black)	6	Day	\$2.20	30.00%	\$9.24
250 Kg Cement Weight	3	Day	\$27.50	30.00%	\$57.75
<b>STAGING - idol (6 m W x 5 m D @ 0.8 m)(6 m W x 2 m D @ 0.4 m)</b>					
2 m x 1 m Stage Deck @ 800 mm High	15	Day	\$70.00	30.00%	\$735.00
2 m x 1 m Stage Deck @ 400 mm High - Step landing	6	Day	\$70.00	30.00%	\$294.00
4 Step Stage Steps (Adjustable)	2	Day	\$0.00	30.00%	\$0.00

Hand Rails to suit 4 step Stage Steps	4	Each	\$0.00	30.00%	\$0.00
Additional Bracing	1	Day	\$300.00	30.00%	\$210.00
<b>DRAPING - main stage</b>					
6 m Tall, Black Velveteen Drape (5 m Un-pleated Panels) (per meter rate) - Wing Areas (2 x L shape areas either side of Stage)	16	Day	\$38.50	30.00%	\$431.20
6 m Tall, White Velveteen Drape (3 m Un-pleated Panels) (per meter rate) - Rear of Stage	16	Day	\$38.50	30.00%	\$431.20
<b>MISCELLANEOUS</b>					
1m, Cable Tray - Yellow (5 Track)	80	Each	\$8.80	30.00%	\$492.80
OPS Drape Surround (Black) - 6 m x 2 m	2	Day	\$132.00	30.00%	\$184.80
<b>EVENT POWER</b>					
50m - 32Amp - Three Phase Extension (Black Flex)	3	Day	\$55.00	30.00%	\$115.50
LX On Stage Power Box - Includes 2 x DMX Splitter	2	Day	\$55.00	30.00%	\$77.00
Audio On Stage Power Rack	1	Day	\$55.00	30.00%	\$38.50
1800mm x 900mm x 10mm Rubber Mat	6	Each	\$4.40	30.00%	\$18.48
<b>CREW</b>	1		\$0.00		\$0.00
Crew (After Hours) - Technician Setup (Per Hour) - 21/09 - 1700 to 2000	6	Each	\$82.50		\$495.00
<i>Please be aware that there is a minimum 3 hours call on staff outside of standard working hours. Standard working Hours: 0700 to 1700, Monday to Saturday.</i>					
Crew - Technician Setup (Per Hour) - 22/09 - 0800 to 1700	90	Each	\$55.00		\$4,950.00
Lighting Technician (Programmer) - 23/09 - Saturday - 1200 to 2100	9	Each	\$66.00		\$594.00
Audio Operator (Per Hour) - 23/09 - Saturday - 0900 to 2100	12	Each	\$66.00		\$792.00
Crew - Corporate Vision Operate (Per Hour) - 23/09 - Saturday - 1200 to 2100	9	Each	\$66.00		\$594.00
Lighting Technician (Programmer) - 24/09 - Sunday - 1200 to 2100	9	Each	\$66.00		\$594.00
Audio Operator (Per Hour) - 24/09 - Sunday - 1000 to 2100	11	Each	\$66.00		\$726.00
Crew - Corporate Vision Operate (Per Hour) - 24/09 - Sunday - 1200 to 2100	9	Each	\$66.00		\$594.00
Crew (After Hours) - Technician Pack up (Per Hour) - 24/09 - 2100 to 2400	12	Each	\$82.50		\$990.00
<i>Please be aware that there is a minimum 3 hours call on staff outside of standard working hours. Standard working Hours Are: 0700 to 1700, Monday to Saturday.</i>					
Technician Pack up (Per Hour) - 25/09 - 0900 to 1200	24	Each	\$55.00		\$1,320.00
18 Ton Truck Delivery / Pickup	4	Each	\$264.00		\$1,056.00

**Payment Terms:**

A 25% Deposit is required to secure your booking. Full Payment is due 7 days in advance of delivery or pickup date.

Subtotal: \$26,699.09

Total GST: \$2,669.90

**Direct Deposit Details**

Account Name: Corpralite Audio Visual Pty Ltd  
 BSB: 805-050  
 Account: 63446509  
 Reference: 8279

**Total Amount: \$29,368.99**

Amount Paid: \$0.00

**Balance Due: \$29,368.99**



To confirm this booking please sign below and send back:

I have read and understand in full the terms and conditions attached to this document. I am authorized and agree, on behalf of the listed organisation or individual to all the terms and conditions listed in the attached document:

Authorized person name: .....

Customer signature: ..... Date: .....

**TERMS AND CONDITIONS****1. Interpretation**

1.1 In these terms and conditions:

- (a) "Company" means the entity stated in the Application for Credit and any related body corporate as defined in the *Corporations Act 2001* (Cth) and its successors and assigns.
- (b) "Contractor" means and is referring to Corpralite Audio Visual where not specifically stated.
- (c) "Customer" or "Hirer" means the entity stated in the Application, its successors and assigns.
- (d) "Goods" or "Materials" means goods (as that term is defined under the PPSA) or materials supplied to the Customer (and where the context so permits includes Services).
- (e) "Governing State" means the State or Territory where the Company has its principal place of business.
- (f) "PPSA" means the *Personal Property Securities Act 2009* (Cth).
- (g) "ROT security interest" means a retention of title security interest under a "conditional contract" as defined under the PPSA.
- (h) "Services" means all services supplied to the Customer and includes any advice or recommendations, intellectual or intangible property under the PPSA (and where the context so permits includes any supply of Goods).

**2. The Commonwealth Trade Practices Act 1974 ("TPA") and Fair Trading Acts ("FTA")**

2.1 Nothing in this agreement is intended to have the effect of contracting out of any applicable provisions of the TPA or the FTA in each of the States and Territories of Australia, except to the extent permitted by those Acts where applicable

**3. Acceptance**

3.1 Any instructions received by Corpralite Audio Visual from the Customer for the supply of Equipment and Services and/or the Customer's acceptance of Equipment and Services supplied by Corpralite Audio Visual shall constitute acceptance of the terms and conditions contained herein.

3.2 Where more than one Customer has entered into this agreement, the Customers shall be jointly and severally liable for all payments of the Price.

3.3 Upon acceptance of these terms and conditions by the Customer the terms and conditions are binding and can only be amended with the written consent of Corpralite Audio Visual.

3.4 The Customer shall give Corpralite Audio Visual not less than fourteen (14) days prior written notice of any proposed change of ownership of the Customer or any change in the Customer's name and/or any other change in the Customer's details (including but not limited to, changes in the Customer's address, facsimile number, or business practice). The Customer shall be liable for any loss incurred by Corpralite Audio Visual as a result of the Customer's failure to comply with this clause.

3.5 Equipment and Services are supplied by Corpralite Audio Visual only on the terms and conditions of trade herein to the exclusion of anything to the contrary in the terms of the Customer's order notwithstanding that any such order is placed on terms that purport to override these terms and conditions of trade.

**4. Price and Payment**

4.1 At Corpralite Audio Visual's sole discretion the Price shall be either:

- (a) as indicated on invoices provided by Corpralite Audio Visual to the Customer in respect of Equipment and services supplied; or
- (b) Corpralite Audio Visual's quoted Price (subject to clause 4.2) which shall be binding upon the Corpralite Audio Visual provided that the Customer shall accept Corpralite Audio Visual's quotation in writing within thirty (30) days.

4.2 The Corpralite Audio Visual reserves the right to change the Price in the event of a variation to Corpralite Audio Visual's quotation. Any variation from the plan of scheduled works or specifications will be charged for on the basis of the Contractor's quotation and will be shown as variations on the invoice. Payment for all variations must be made in full at their time of completion.

4.3 At the Contractor's sole discretion a non-refundable deposit may be required. The deposit amount will be determined by Corpralite Audio Visual but will not exceed 50% of the total quotation price. Corpralite reserves the right to hold a security bond of 50% of the value of equipment provided to the customer. The security bond would then be refunded to the hirer upon the satisfactory completion of the hire agreement and return of the equipment.

4.4 Corpralite Audio Visual may submit detailed progress payment claims in accordance with the Contractor's specified payment schedule. Such payment claims may include the reasonable value of authorised variations and the value of any Services and Equipment delivered to the site but not yet installed.

4.5 At the Contractor's sole discretion payment shall be due in full one week prior to the event or at finalisation of Services.

4.6 Time for payment for the Equipment and Services shall be of the essence and will be stated on the invoice or any other forms. If no time is stated, then payment shall be due seven (7) days prior to the date of the event.

4.7 Payment will be made by cash, or by cheque, or by bank cheque or by direct credit, or by any other method as agreed to between the Customer and Corpralite Audio Visual. All money needs to be cleared in Corpralite Audio Visual's bank account 7 days prior to the event.

4.8 GST and other taxes and duties that may be applicable shall be added to the Price except when they are expressly included in the Price.

**6. Risk**

6.1 If Corpralite Audio Visual retains ownership of the Equipment nonetheless, all risk for the Equipment passes to the Customer on delivery.

6.2 If any of the Equipment are damaged or destroyed following delivery but prior to ownership passing to the Customer, Corpralite Audio Visual is entitled to receive all insurance proceeds payable for the Equipment. The production of these terms and conditions by Corpralite Audio Visual is sufficient evidence of the Contractor's rights to receive the insurance proceeds without the need for any person dealing with Corpralite Audio Visual to make further enquiries.

6.3 Where the Customer has supplied Equipment for Corpralite Audio Visual to complete the works, the Customer acknowledges that he accepts responsibility for the suitability of purpose, quality and any faults inherent in the Equipment. Corpralite Audio Visual shall not be responsible for any defects in the works, any loss or damage to the Equipment (or any part thereof), howsoever arising from the use of Equipment supplied by the Customer.

**7. Damages**



7.1 The Hirer is responsible for safe keeping of all equipment. Any damage, loss of equipment or failure to return all of the equipment (inclusive of accessories), the hire of the goods will continue as a variance until the equipment are returned or the replacement value of the equipment is covered. The Hirer indemnifies Corpralite Audio Visual for any loss or damage suffered as a consequence.

## 8. Underground Locations

8.1 Prior to Corpralite Audio Visual commencing any work the Customer must advise Corpralite Audio Visual of the precise location of all underground services on the site and clearly mark the same. The underground mains & services the Customer must identify include, but are not limited to, electrical services, gas services, sewer services, pumping services, sewer connections, sewer sludge mains, water mains, irrigation pipes, telephone cables, fibre optic cables, oil pumping mains, and any other services that may be on site.

8.2 Whilst Corpralite Audio Visual will take all care to avoid damage to any underground services the Customer agrees to indemnify Corpralite Audio Visual in respect of all and any liability claims, loss, damage, costs and fines as a result of damage to services not precisely located and notified as per clause 8.1.

## 9. Hire of Equipment

9.1 All Equipment made available to the hirer shall be charged at a daily rate.

9.2 All Equipment must be returned to Corpralite Audio Visual by the time agreed between Corpralite Audio Visual and the Hirer and the stipulated dates on the hire agreement. If late return of equipment occurs, Corpralite Audio Visual has the right to charge extra as a variation to the agreement.

9.3 The Hirer agrees that;

- a) The equipment shall remain the property of Corpralite Audio Visual and the hirer is only a bailee of the equipment.
- b) The hirer shall not sell, charge, pledge or part with the possession of the equipment.
- c) The hirer shall keep the equipment at the venue or address specified in the hire agreement and shall not relocate the equipment elsewhere except where prior written permission from Corpralite Audio Visual is granted.
- d) The hirer shall use the equipment in a careful and proper manner and not interfere or tamper with.
- e) The hirer shall not alter or modify the equipment except where prior written permission from Corpralite Audio Visual is granted.
- f) The hirer shall ensure the equipment is used in accordance with any operation manuals and that the use of the equipment complies with all applicable laws.
- g) The hirer shall permit Corpralite Audio Visual's servants or agents to enter the premises where equipment is located at all reasonable times to inspect the equipment or carry out repairs to the equipment. If at any stage the Corpralite Audio Visual representative is left unsupervised, it is at the discretion of the hirer and the hirer is responsible for any valuable items unattended.
- h) The equipment shall at all times, whilst in the care, custody or control of the hirer, be at the risk of the hirer.

## 10. Equipment Malfunction and Warranty

10.1 If the equipment does not operate properly after the final testing is done by Corpralite Audio Visual and signed off by the hirer, the Hirer shall immediately notify Corpralite Audio Visual, and Corpralite Audio Visual will use its best endeavours to expeditiously repair or replace the equipment.

10.2 Corpralite Audio Visual shall not be liable to refund any hire fee to the hirer if;

- a) If any malfunction or breakdown of the equipment occurred through the fault of the hirer.
- b) The hirer did not immediately notify Corpralite Audio Visual of such malfunction or breakdown.

10.3 Corpralite Audio Visual warrants that the equipment hired is of merchantable quality.

10.4 Nothing in these terms and conditions shall restrict, modify or exclude any conditions, warranties, rights or liabilities which may at any time be implied in this hire agreement by the Trade Practices Act 1974 CW and/or Fair Trading Act 1987 SA, where to do so would render any provisions of this hire agreement void or unenforceable.

10.5 The hirer acknowledges that under no circumstances is Corpralite Audio Visual responsible or liable for any failure or unsuitability of the equipment to perform the purpose required by the hirer.

## 11. Liability

11.1 Corpralite Audio Visual is not responsible for the supply of patch cables to connect with any equipment not owned or hired by Corpralite Audio Visual.

11.2 Corpralite Audio Visual shall not be responsible for any losses that may be suffered by the hirer in the event of malfunction or breakdown of the equipment. Corpralite Audio Visual shall not be liable for any item so called consequential loss.

## 12. Default and Consequences of Default

12.1 Interest on overdue invoices shall accrue daily from the date when payment becomes due, until the date of payment, at a rate of two and a half percent (2.5%) per calendar month (and at the Contractor's sole discretion such interest shall compound monthly at such a rate) after as well as before any judgment.

12.2 In the event that the Customer's payment is dishonoured for any reason the Customer shall be liable for any dishonour fees incurred by Corpralite Audio Visual.

12.3 If the Customer defaults in payment of any invoice when due, the Customer shall indemnify Corpralite Audio Visual from and against all costs and disbursements incurred by Corpralite Audio Visual in pursuing the debt including legal costs on a solicitor and own client basis and the Contractor's collection agency costs. Solicitor base costs are as follows; 20% of total amounts outstanding for anything under \$10,000.00, 15% of total amounts outstanding for anything between \$10,000.01 and \$25,000.00, 10% of total amounts outstanding for anything between \$25,000.01 and \$75,000.00 and 5% of total amounts outstanding for anything over \$75,000.01 example If a debt is \$15,000 the amount paid by the customer will be \$15,000 plus \$2,250. If a matter is escalated to court, these costs will be increased.

12.4 Without prejudice to any other remedies Corpralite Audio Visual may have, if at any time the Customer is in breach of any obligation (including those relating to payment) Corpralite Audio Visual may suspend or terminate the supply of services to the Customer and any of its other obligations under the terms and conditions. Corpralite Audio Visual will not be liable to the Customer for any loss or damage the Customer suffers because Corpralite Audio Visual has exercised its rights under this clause.

12.5 If any account remains overdue after thirty (30) days then an amount of the greater of twenty dollars (\$20.00) or ten percent (10%) of the amount

overdue (up to a maximum of two hundred dollars (\$200.00)) shall be levied for administration fees which sum shall become immediately due and payable. This will incur monthly until all amounts are paid in full.

12.6 Without prejudice to Corpralite Audio Visual's other remedies at law Corpralite Audio Visual shall be entitled to cancel all or any part of any order of the Customer which remains unfulfilled and all amounts owing to Corpralite Audio Visual shall, whether or not due for payment, become immediately payable in the event that:

- (a) any money payable to Corpralite Audio Visual becomes overdue, or in the Contractor's opinion the Customer will be unable to meet its payments as they fall due; or
- (b) the Customer becomes insolvent, convenes a meeting with its creditors or proposes or enters into an arrangement with creditors, or makes an assignment for the benefit of its creditors; or
- (c) a receiver, manager, liquidator (provisional or otherwise) or similar person is appointed in respect of the Customer or any asset of the Customer.

### 13. Creation of Charge

As further and alternative security for the obligations owing to Corpralite Audio Visual, the Customer hereby grants a charge in favour of the Company over all of its rights title and interest in all of its present and after acquired property, including real property owned by the Customer beneficially or otherwise from time to time, and consents to a caveat or other registrable interest being lodged with the relevant government department in respect of such charge. For the purposes of section 20(1) and (2) PPSA, the Customer states that the charge is in all of the Customer's present and after acquired property (whether owned beneficially or otherwise) from time to time

### 14. Cancellation

14.1 Corpralite Audio Visual may cancel any contract to which these terms and conditions apply or cancel services at any time before the services are delivered by giving written notice to the Customer. On giving such notice Corpralite Audio Visual shall repay to the Customer any sums paid in respect of the Price. Corpralite Audio Visual shall not be liable for any loss or damage whatsoever arising from such cancellation.

14.2 In the event that the Customer cancels delivery of services the Customer shall be liable for any loss incurred by Corpralite Audio Visual (including, but not limited to, any loss of profits) up to the time of cancellation.

### 15. Privacy Act 1988

15.1 The Customer and/or the Guarantor/s (herein referred to as the Customer) agree for Corpralite Audio Visual to obtain from a credit reporting agency a credit report containing personal credit information about the Customer in relation to credit provided by Corpralite Audio Visual.

15.2 The Customer agrees that Corpralite Audio Visual may exchange information about the Customer with those credit providers either named as trade referees by the Customer or named in a consumer credit report issued by a credit reporting agency for the following purposes:

- (a) to assess an application by the Customer; and/or
- (b) to notify other credit providers of a default by the Customer; and/or
- (c) to exchange information with other credit providers as to the status of this credit account, where the Customer is in default with other credit providers; and/or
- (d) to assess the creditworthiness of the Customer.

The Customer understands that the information exchanged can include anything about the Customer's creditworthiness, credit standing, credit history or credit capacity that credit providers are allowed to exchange under the Privacy Act 1988.

15.3 The Customer consents to Corpralite Audio Visual being given a consumer credit report to collect overdue payment on commercial credit (Section 18K (1)(h) Privacy Act 1988).

15.4 The Customer agrees that personal credit information provided may be used and retained by Corpralite Audio Visual for the following purposes (and for other purposes as shall be agreed between the Customer and Contractor or required by law from time to time):

- (a) the provision of Equipment; and/or
- (b) the marketing of Equipment by Corpralite Audio Visual, its agents or distributors; and/or
- (c) analysing, verifying and/or checking the Customer's credit, payment and/or status in relation to the provision of Equipment; and/or
- (d) processing of any payment instructions, direct debit facilities and/or credit facilities requested by the Customer; and/or
- (e) enabling the daily operation of Customer's account and/or the collection of amounts outstanding in the Customer's account in relation to the Equipment.

15.5 Corpralite Audio Visual may give information about the Customer to a credit reporting agency for the following purposes:

- (a) to obtain a consumer credit report about the Customer;
- (b) allow the credit reporting agency to create or maintain a credit information file containing information about the Customer.

15.6 The information given to the credit reporting agency may include:

- (a) personal particulars (the Customer's name, sex, address, previous addresses, date of birth, name of employer and driver's licence number;
- (b) details concerning the Customer's application for credit or commercial credit and the amount requested;
- (c) advice that Corpralite Audio Visual is a current credit provider to the Customer;
- (d) advice of any overdue accounts, loan repayments, and/or any outstanding monies owing which are overdue by



- more than sixty (60) days, and for which debt collection action has been started;
- (e) that the Customer's overdue accounts, loan repayments and/or any outstanding monies are no longer overdue in respect of any default that has been listed;
- (f) information that, in the opinion of Corpralite Audio Visual, the Customer has committed a serious credit infringement (that is, fraudulently or shown an intention not to comply with the Customers credit obligations);
- (g) advice that cheques drawn by the Customer for one hundred dollars (\$100) or more, have been dishonored more than once;
- (h) that credit provided to the Customer by Corpralite Audio Visual has been paid or otherwise discharged.

#### 16. General

16.1 If any provision of these terms and conditions shall be invalid, void, illegal or unenforceable the validity, existence, legality and enforceability of the remaining provisions shall not be affected, prejudiced or impaired.

16.2 These terms and conditions and any contract to which they apply shall be governed by the laws of South Australia and are subject to the jurisdiction of the courts of South Australia.

16.3 Corpralite Audio Visual shall be under no liability whatsoever to the Customer for any indirect and/or consequential loss and/or expense (including loss of profit) suffered by the Customer arising out of a breach by Corpralite Audio Visual of these terms and conditions.

16.4 In the event of any breach of this contract by Corpralite Audio Visual the remedies of the Customer shall be limited to damages which under no circumstances shall exceed the Price of the Equipment and Services.

16.5 The Customer shall not be entitled to set off against, or deduct from the Price, any sums owed or claimed to be owed to the Customer by Corpralite Audio Visual nor to withhold payment of any invoice because part of that invoice is in dispute.

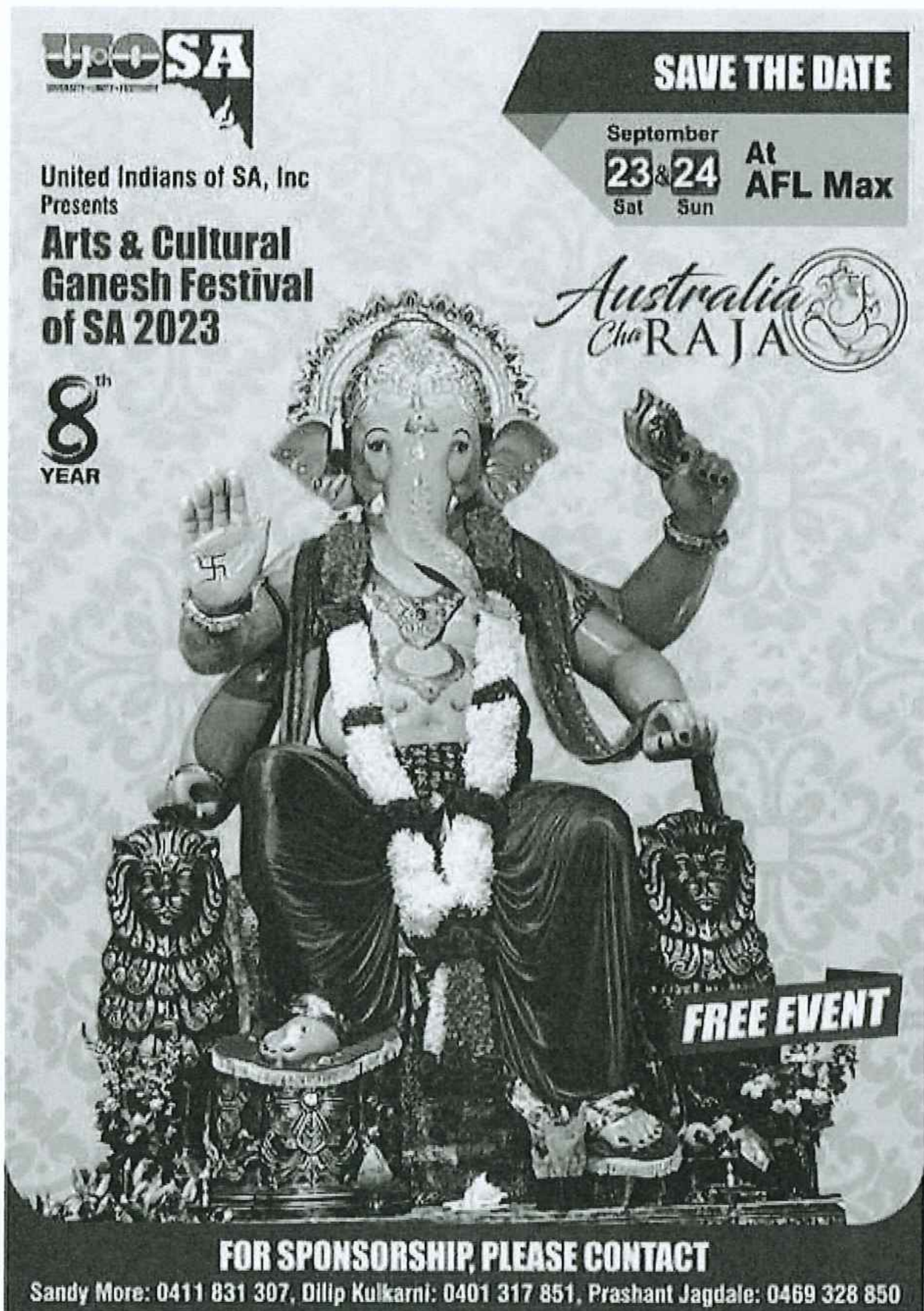
16.6 Corpralite Audio Visual may license or sub-contract all or any part of its rights and obligations without the Customer's consent.

16.7 The Customer agrees that Corpralite Audio Visual may review these terms and conditions at any time. If, following any such review, there is to be any change to these terms and conditions, then that change will take effect from the date on which Corpralite Audio Visual notifies the Customer of such change.

16.8 Corpralite Audio Visual shall not be liable for any default due to any act of God, war, terrorism, strike, lock-out, industrial action, fire, flood, storm or other event beyond the reasonable control of either party.

16.9 The failure by Corpralite Audio Visual to enforce any provision of these terms and conditions shall not be treated as a waiver of that provision, nor shall it affect Corpralite Audio Visual's right to subsequently enforce that provision.





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## 16.3 Local Government Mayoral Taskforce Supporting People Seeking Asylum

### Brief

This report presents to Council for its consideration the Terms of Reference and Membership details for membership to the Local Government Mayoral Taskforce Supporting People Seeking Asylum.

### RECOMMENDATION

It is recommended to Council that it joins the Mayoral Taskforce Supporting People Seeking Asylum as a General Member Council fulfilling the requirements of such membership as outlined in the Terms of Reference, with an annual fee of \$500.

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### Introduction

After attending a morning tea hosted by the Mayoral Taskforce Supporting People Seeking Asylum at the Australian Local Government Association (ALGA) 2023 National General Assembly in June 2023, Mayor Coxon received correspondence from Ann Ly, Taskforce Administrator of the Local Government Mayoral Taskforce Supporting People Seeking Asylum on 24 August 2023 outlining the Terms of Reference and membership details for Council's consideration.

### Discussion

The Local Government Mayoral Taskforce Supporting People Seeking Asylum, established in 2018 has been collaborating across Australian Local Government councils and advocating for the rights of people seeking asylum.

Established and chaired by Greater Dandenong Council, the Mayoral Taskforce Supporting People Seeking Asylum is currently made up of 38 councils nationwide advocating for a fairer and swifter Refugee Status Determination process and access to appropriate support.

Applications for asylum are clearly stuck in a broken system, and in Australia there are close to 100,000 people waiting for their application for protection to be finalised. This includes people who have been waiting for over ten years.

This overly slow approach prevents individuals and families gaining the stability that refugee status provides. The result is vulnerable people living on the edge for years, without access to critical support services such as Centrelink, Medicare, public housing, education, mental health, and food.

Since its inception the Taskforce members have promoted its advocacy through targeted meetings with relevant federal government ministers and Members of Parliament, and through a dedicated web based 'Back Your Neighbour' Advocacy Campaign platform.

On 21 April 2023, the Taskforce endorsed an updated Terms of Reference (**Attachment 1**) which included three membership categories with the following composition, responsibilities and fees outlined below:

#### **Executive Member Council (\$5,000 per annum)**

- Drive the implementation of the strategic priorities of the Taskforce.
- Actively participate in the activities of the Taskforce, including providing feedback, endorsing motions and facilitating advocacy and campaign activities as required.
- Make key decisions on strategic matters of the Taskforce in a timely manner, including the expenditure of funds collected from Member Councils.

- Report decisions back to Member Councils including the acquittal of funds received.
- Always have a representative or delegate attend meetings - Mayors, Deputy Mayors, interested Councillors or senior officers.

### **General Member Council (\$500 per annum)**

- Assist the Executive in setting and implementation of the strategic priorities of the Taskforce.
- Provide resources where needed to help achieve the strategic priorities.
- Contribute to decision-making on strategic matters of the Taskforce.
- Participate in the activities of the Taskforce where appropriate, including attendance at meetings, providing feedback, endorsing motions and supporting other campaign activities.
- Advise the Executive on best practice examples of community engagement.

### **Supporter Council (no annual fee)**

- Support the purpose of the Taskforce.
- Supply organisational logo for use in promotional activities of the Taskforce.
- Encouraged to promote the Taskforce, campaign and associated activities.

### **Membership transition**

General Members are encouraged to nominate for Executive Membership with the expectation to fulfil the requirements as an Executive Member Council after a membership duration of two years.

Supporter Members are encouraged to nominate for General Membership with the expectation to fulfil the requirements as a General Member Council after a membership duration of two years.

Member Councils can transition to a different membership tier at any point in time.

The council performing Taskforce Secretariat responsibilities (Greater Dandenong Council) has committed 0.5 FTE towards this function. Taskforce membership fees will be utilised to extend the resourcing available to coordinate joint state-wide advocacy and address other issues relating to humanitarian arrivals where collaboration by councils would be of benefit.

### **The City of West Torrens**

The role of local government in the settlement process traditionally has been limited, settlement planning has been led from a federal government level. Increasingly, however, local government has played a growing role in positive settlement outcomes for refugees and migrants.

The City of West Torrens population has, and continues to have, a significant and celebrated migrant profile. The Council has, and continues to, strongly engage in actions to promote multiculturalism, social inclusion and ensure equitable access to our programs and services for all community members. Our Elected Member representatives see it as their duty to undertake activities to welcome new migrant and refugee arrivals to the West Torrens community with a strong emphasis on attending Citizenship Ceremonies and community events celebrating multiculturalism.

Given our significant and growing multicultural community, having membership to the Local Government Mayoral Taskforce Supporting People Seeking Asylum will look to strengthen a more consistent approach from local governments across Australia in engaging with the settlement sector to foster positive settlement outcomes for its residents.

Taking on membership to this Taskforce will also strengthening links between the settlement sector, local government and all levels of government serving as a conduit for current and up to date information between the Taskforce and the community.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

### **Conclusion**

It is recommended to Council that it joins the Mayoral Taskforce Supporting People Seeking Asylum as a General Member Council fulfilling the requirements of such membership as outlined in the Terms of Reference.

### **Attachments**

- 1. Mayoral Taskforce Supporting People Seeking Asylum Terms of Reference**



## Local Government Mayoral Taskforce Supporting People Seeking Asylum

# BACK YOUR NEIGHBOUR

### Terms of Reference

**Version:** 2.0

**Endorsed By Executive Minute Ref:** Meeting 26, Friday 21 April 2023 Section 3

**Commencement Date:** Friday 21 April 2023

#### 1. Definition of Terms

Wherever "Taskforce" is mentioned below, it is referring to the Local Government Mayoral Taskforce Supporting People Seeking Asylum.

#### 2. Purpose

- i. Coordination of joint state-wide advocacy by Australian Local Government Councils to address policies and guidelines affecting humanitarian arrivals. This is achieved in collaboration with peak refugee and people seeking asylum organisations.
- ii. Other issues relating to humanitarian arrivals where collaboration by Councils would be of benefit.

#### 3. Strategic Priorities

The Taskforce calls on the Federal Government to:

- i. Replace the existing 'Fast Track' system with a single Refugee Status Determination (RSD) process and an independent, timely and fair merits review.
- ii. Abolish temporary visas like Temporary Protection Visas and Safe Haven Enterprise Visas and replace them with permanent protection visas and pathways to citizenship for all humanitarian arrivals.
- iii. Invest resources to urgently clear the backlog of asylum applications/appeals in order to create an efficient system.
- iv. Provide access to Medicare, income support, employment support, mental health, National Disability Insurance Scheme and other vital services.
- v. Ensure people seeking asylum have work and study rights, including access to local fees for university and TAFE.

#### 4. Duration

When Member Councils decide that the:

- i. need to continue advocating against the Federal Government humanitarian policy and guidelines has ceased.
- ii. that there are no other issues affecting humanitarian arrivals where collaboration by Member Councils would be of benefit.



## Local Government Mayoral Taskforce Supporting People Seeking Asylum

# BACK YOUR NEIGHBOUR

### 5. Membership

The composition and responsibilities of the different membership are described as follows:

#### a) *Executive Member Council*

- i. Drive the implementation of the strategic priorities of the Taskforce.
- ii. Actively participate in the activities of the Taskforce, including providing feedback, endorsing motions and facilitating advocacy and campaign activities as required.
- iii. Make key decisions on strategic matters of the Taskforce in a timely manner, including the expenditure of funds collected from Member Councils.
- iv. Report decisions back to Member Councils including the acquittal of funds received.
- v. Always have a representative or delegate attend meetings - Mayors, Deputy Mayors, interested Councillors or senior officers.

#### b) *General Member Council*

- i. Assist the Executive in setting and implementation of the strategic priorities of the Taskforce.
- ii. Provide resources where needed to help achieve the strategic priorities.
- iii. Contribute to decision-making on strategic matters of the Taskforce.
- iv. Participate in the activities of the Taskforce where appropriate, including attendance at meetings, providing feedback, endorsing motions and supporting other campaign activities.
- v. Advise the Executive on best practice examples of community engagement.

#### c) *Supporter Council*

- i. Support the purpose of the Taskforce.
- ii. Supply organisational logo for use in promotional activities of the Taskforce.
- iii. Encouraged to promote the Taskforce, campaign and associated activities.

#### d) *Councillor Friends*

- i. Support the purpose of the Taskforce.
- ii. Encouraged to promote the Taskforce, campaign and associated activities.

#### e) *Secretariat*

- i. Must be an Executive Member Council.
- ii. Arrange meetings as called by the Executive or upon request by Member Councils. Ensure the timely preparation and distribution of meeting agendas and minutes to Member Councils.
- iii. Maintain a current Member Council contacts database.
- iv. Facilitate activities of the Taskforce as agreed by all Executive Member Councils.
- v. Commit a minimum 0.5 EFT officer resourcing to the role.

### 6. Membership Transition

Member Councils can nominate for transition to a different membership tier at any point in time however the following recommendations should be noted:

- i. General Members are encouraged to nominate for Executive membership with the expectation to fulfil the requirements as an Executive Member Council after a membership duration of two years.

## Local Government Mayoral Taskforce Supporting People Seeking Asylum

# BACK YOUR NEIGHBOUR

- ii. Supporter Members are encouraged to nominate for General membership with the expectation to fulfil the requirements as a General Member Council after a membership duration of two years.
- iii. Nominations are to be submitted for approval by Executive Member Councils at the next scheduled meeting.

### 7. Meetings

- i. Meetings will be called by the Executive or upon request by Member Councils for a general duration of two hours.
- ii. Meeting agendas will be prepared in consultation with Member Councils and all Member Councils can submit agenda items for consideration at meetings.
- iii. All meetings will have minutes recording attendees, apologies, decisions and actions.
- iv. Under special circumstances a meeting may be cancelled or re-scheduled.
- v. All meetings shall be held online or in a Council venue, rotated between the offices of Member Councils.
- vi. Decisions at meetings should be by consensus but if a vote is required there would be two votes per Executive Member Council and one vote per General Member Council, regardless of how many participants there are from any one Council at a particular meeting. The Chair may exercise a casting vote where appropriate.

### 8. Role of the Chair

The current Mayor of the Council performing the Secretariat function would be the Chair of the Taskforce.

On the occasion that the Mayor of the Secretariat Council is not available to Chair, the role of the Chair would default to the Mayor of another Executive Council Member.

The role and function of the Chair will be:

- i. to chair meetings of the Taskforce, ensuring fair and equitable opportunities for views and opinions to be voiced and discussed by the Taskforce.
- ii. to act as the default spokesperson of the Taskforce, except in the case where specific campaign spokespeople are used.

### 9. Officer Working Group

- i. The purpose of the officer working group would be to facilitate the implementation of joint actions agreed at meetings.
- ii. The officer working group would be composed of Council officers of Member Councils.

### 10. Conflict of Interest

Any matter deemed by a member to represent a Conflict of Interest shall be reported to the Chair either prior to a meeting or before the specific item is discussed.

## 16.4 Assistance to Seniors Card Holders - Update

### Brief

This report provides Members with information relating to assistance available to Seniors Card Holders for payment of residential rates.

### RECOMMENDATION

It is recommended to Council that the report be noted.

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### Introduction

The following motion, presented and moved by Mayor Michael Coxon and seconded by Cr Elisabeth Papanikolaou was carried at the Council meeting held on Tuesday 18 July 2023:

*"That, noting the recent cost of living increases, a report be brought forward to Council investigating measures to assist Seniors Card Holders with the payment of residential rates (including, but not limited to a concession)."*

### Discussion

Council has a history of providing concessions to eligible Seniors Card Holders that has been funded by the State Government. However, in May 2015, the State Government announced a new 'Cost of Living Concession' to replace the concessions formerly available on Council rates to pensioners and self-funded retirees holding a Commonwealth Seniors Health Card.

As a result of these regulatory changes, the State Government officially discontinued these concessions. Instead, on 1 July 2015, they introduced the 'Cost of Living Concession' which is now offered to eligible individuals on an annual basis through electronic funds transfer (EFT). The State Government has identified this concession as a means to assist recipients in covering their general living expenses, specifically including council rates.

In 2023-24 the indexed amount per eligible household is:

- homeowner-occupier: \$243.90
- homeowner-occupier who are self-funded retirees with a Commonwealth Seniors Health Card: \$122
- tenants - \$122

Previously, when the Council managed this process internally, it was applied against annual rates. However, if a resident moved or sold their residence during the year, the Administration had to calculate the days paid and issue the corresponding prorated refund. The refund amount varied depending on whether the individual was an owner-occupier, tenant, or self-funded retiree, similar to the concession currently in place.

In addition, the Council currently provides two alternative options for Seniors Card holders. The first option is the 'Remission and Postponement of Payment.' This option is supported by legislation and allows the Council to postpone payment, in whole or in part, if it is satisfied that paying rates would cause hardship. The Council may decide on the duration of the postponement and can also choose to remit the rates, either partially or entirely. It is important to note that a postponement incurs minimal interest charges and is subject to legislative limitations.

Within this legislative framework, there is a particularly relevant option for postponing rates for seniors. Eligibility is based on being the prescribed ratepayer, the spouse of the prescribed ratepayer, or jointly owning the property for which rates are payable as the principal place of residence. If these conditions are met, individuals can apply for a rate postponement.

However, it is worth noting that specific regulations require that the first \$500 of the rates must be paid in equal instalments over the course of the year to qualify for this option.

Council also offers two alternatives to help facilitate the management of rates payments. This includes a new self-managed direct debit option tailored to ratepayers' individual payment preferences, both in timing and method of payment which helps smooth the 'bill shock'. Secondly, a flexible payment arrangement can be implemented through our Rates team for making smaller regular payments, rather than the larger quarterly instalments.

It should be noted that, to the Administration's knowledge, no other councils provide additional concessions to senior card holders above that of State Government 'Cost of Living Concession' for rating purposes.

Introducing such additional measures would impact on council's budget and also mean that non-Seniors Card holders would need to pay more in rates to offset the cost of implementing a new scheme.

Further, there does not appear to be a legal mechanism under the *Local Government Act 1999* (The Act) to provide a rebate for the purpose of providing assistance to Seniors Card holders as Section 166 of the Act is very prescriptive and does not seem to cover such a proposal.

It is therefore not recommended that an additional concession/rebate be considered.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no perceived significant climate change impacts arising as a result of consideration of this report.

### **Conclusion**

As the State Government provides the 'Cost of Living Concession' specifically to assist with rates and replacing the previous Council operated scheme it is not considered appropriate to reintroduce seniors rate concessions as a council operated scheme.

### **Attachments**

Nil

## 16.5 Creditor Payments

### Brief

This report tables a schedule of creditor payments for August 2023.

### RECOMMENDATION

It is recommended to Council that the schedule of creditor payments for August 2023 be received.

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### Discussion

A schedule of creditor payments totalling \$4,501,775.07 (\$6,202,551.73 in July 2023) is attached for the information of Elected Members. Notable items include:

- A payment to LCS Landscapes of \$337,899.84 for Apex Park landscaping (refer ref. no. 304);
- A payment to Bucher Municipal Pty Ltd of \$315,592.33 for the purchase of a sweeper (refer ref. no. 91);
- A payment to Nova Group Services Pty Ltd of \$257,354.30 for various footpath works (refer ref. no. 366);
- A payment to Affinitas Pty Ltd of \$252,873.17 for the Peake Gardens Riverside tennis clubrooms redevelopment (refer ref. no. 21);
- Payments to Knox Constructions Pty Ltd totalling \$233,686.47 for various footpath and kerb and watertable works (refer ref. nos. 292 and 293);
- A payment to BCE & CJ Electrical of \$157,818.42 for Hilton Memorial Gardens and Mellor Park lighting upgrades and other maintenance works (refer ref. no. 71);
- A payment to Camco SA Pty Ltd of \$139,767.90 for various roadworks (refer ref. no. 98);
- Payments to Carvosso Constructions & Building Services totalling \$166,188.00 for various building works (refer ref. nos. 103 to 105);
- A payment to Services SA of \$116,956.44 for the annual registration of all Council plant and motor vehicles (refer ref. no. 442).

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The report includes creditor payments on projects and initiatives that aim to mitigate Council's impact on the climate.

### Conclusion

A schedule of creditor payments for August 2023 is provided for Elected Members' information and review.

### Attachments

#### 1. Creditor Payments for the month of August 2023



**ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING**  
**19 SEPTEMBER 2023**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT81520	a_space australia Pty Ltd	Fitness Equipment	31,284.00
2	EFT81260	Abby Almario	Thebarton Community Centre Bond Return	1,000.00
3	062004	Access Care Network Australia	Refund Thebarton Community Centre Hire Fees	270.00
4	EFT81268	Access Hardware Pty Ltd	Building Maintenance	1,885.66
5	EFT81264	Access Training Centre Pty Ltd	Staff Training	150.00
6	EFT81159	Adami's Sand & Metal	Depot Supplies	2,412.59
7	EFT81523	Adbri Concrete and Quarries SA Pty Ltd	Concrete	1,071.84
8	EFT80871	Adelaide Airport Limited	Depot Utilities	69,749.03
9	EFT81263	Adelaide Belt & Hose Dist Pty Ltd	Vehicle Maintenance	290.71
10	EFT81154	Adelaide Cleaning Equipment Pty Ltd	Cleaning Equipment	1,525.00
11	EFT81152	Adelaide EWP Inc SA Diesel & Hydraulics	Depot Supplies	3,114.43
12	EFT81271	Adelaide Floristry School	Library Workshop	165.00
13	EFT81522	Adelaide Hydraulics Pty Ltd	Vehicle Maintenance	1,210.00
14	EFT81269	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	1,226.34
15	EFT81262	Adelaide Sailing Club	Refund Overpaid Debtor	20,002.73
16	EFT81518	Adelaide Waste & Recycling Centre	Rubbish Disposal	38,484.51
17	EFT81519	Adelta Legal	Mendelson Allowance	2,039.13
18	EFT80954	AdMerch	Depot Supplies	69.30
19	EFT81150	Adrian Brien Pty Ltd	Vehicle Maintenance	578.00
20	EFT81153	Advam Pty Ltd	Transaction Fees	427.63
21	EFT80955	Affinitas Pty Ltd	Peake Gardens Redevelopment	252,873.17
22	EFT81513	AGL South Australia Pty Ltd	Power	2,082.32
23	EFT81148	Air Filter Cleaners	Vehicle Maintenance	161.41
24	062011	Albert Smith	Refund Overpaid Debtor Account	37.50
25	EFT80873	Ali Rinaldi	Professional Fees	220.00
26	EFT80952	Ali Rinaldi	Professional Fees	400.00
27	EFT81265	Ali Rinaldi	Professional Fees	400.00
28	EFT81517	Align Advisors	Professional Fees	13,475.00
29	EFT81270	All Agencies	Depot Supplies	448.36
30	EFT81514	All4cycling Pty Ltd	Repair Stand	404.02
31	EFT81155	Alsco Pty Ltd	Dry Cleaning	22.19
32	EFT80875	AMC Commercial Cleaning	Cleaning	1,387.54
33	EFT80941	Amelia Downie	Junior Development Grant	200.00
34	EFT81658	Ana Carolina Bassi	Refund Apex Park Hire Fees	140.00
35	062007	Ana Petkovic	Refund Overpaid Debtor Account	30.00
36	EFT80872	Animal Management Services Pty Ltd	Doggy Bags	1,180.96
37	EFT80950	Animal Management Services Pty Ltd	Doggy Bags	1,180.96
38	EFT81512	Animal Management Services Pty Ltd	Doggy Bags	3,542.88
39	EFT81355	Anthony Puccio	Refund Thebarton Community Centre Hire Fees	725.00
40	EFT81521	AOCTC Pty Ltd	Traffic Management	6,025.25
41	EFT81272	April Schwalm	Reimburse Expenses	150.00
42	EFT81267	Aquarium Aid	Library Aquarium Maintenance	109.00
43	EFT80956	AR Earthmoving Pty Ltd	Roadworks	27,867.15
44	EFT81156	Arboregreen Landscape Products	Depot Supplies	1,651.27
45	EFT81149	ARRB Group Ltd	Staff Training	2,200.00
46	EFT81160	ATF Services Pty Ltd	Fence Hire	2,537.41
47	EFT80876	Auctus Training & Education Pty Ltd	Staff Training	2,962.50
48	EFT81516	Ausco Modular Pty Limited	Facilities Hire	2,448.90
49	EFT81158	Auscontact Association	Staff Training	440.00
50	EFT81508	Australia Post	Postage	2,978.79
51	EFT81161	Australia Post	Agency Collection Fees	482.97
52	EFT81157	Australia Post	Postage	22,783.53
53	EFT81510	Australian Airports Association Ltd	Conference Registration	3,520.00
54	EFT81515	Australian Civil and Mining Training	Staff Training	3,585.00
55	EFT80944	Australian Friends of Palestine Assoc	Refund Thebarton Community Centre Hire Fees	120.00
56	EFT80953	Australian Green Clean (Commercial) Pty Ltd	Cleaning	6,909.54

**ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING  
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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
57	EFT81266	Australian Green Clean (Commercial) Pty Ltd	Cleaning	732.89
58	EFT81511	Australian Institute of Animal Management	Staff Training	550.00
59	EFT80951	Australian Motors	Purchase Vehicle	40,415.48
60	EFT81151	Auto Brake Service	Vehicle Maintenance	1,491.00
61	EFT81509	Auto Brake Service	Vehicle Maintenance	60.00
62	EFT81276	B & H Australia Pty Ltd	Audio Visual Equipment	528.00
63	EFT81003	BA & KA Paterson	Building Maintenance	3,565.10
64	EFT81221	BA & KA Paterson	Building Maintenance	5,952.65
65	EFT81606	BA & KA Paterson	Building Maintenance	1,706.65
66	EFT80878	Badge-A-Minit	Name Badges	308.00
67	EFT81651	Baps Shri Swaminarayan Mandir	Refund Plympton Community Centre Hire Fees	300.00
68	EFT80942	Baqir Syed	Thebarton Community Centre Bond Return	1,000.00
69	EFT81525	Baseball SA	Facility Hire	1,017.50
70	EFT81278	Battery World Hilton	Batteries	868.90
71	EFT81528	BCE & CJ Electrical	Electrical	157,818.42
72	EFT81164	Before You Dig Australia Ltd	Membership	3,672.42
73	EFT80959	Belair Turf Pty Ltd	Oval Maintenance	1,009.80
74	EFT81274	Best Signs	Signage	198.00
75	EFT81273	Bianco Construction Supplies	Depot Supplies	1,322.75
76	EFT81277	Bianco Hiring Service Pty Ltd	Hire Ablution Block	477.40
77	EFT81530	Bianco Walling Pty Ltd	Depot Supplies	871.20
78	EFT81526	BioBag World Australia Pty Ltd	BioBags	6,030.64
79	EFT80902	Bith-Hong Ling (Bella)	Reimburse Volunteer Expenses	77.20
80	EFT80932	BJ Thompson	Reimburse Volunteer Expenses	40.80
81	EFT81635	BJ Thompson	Reimburse Volunteer Expenses	40.80
82	EFT80877	BOC Limited	Depot Supplies	214.95
83	EFT81162	BOC Limited	Depot Supplies	613.89
84	EFT81163	Body Corporate Physiotherapy Pty Ltd	Physiotherapy	188.40
85	EFT81165	Boxed Escape	Library Program	320.00
86	EFT81279	BR Construction Supplies	Depot Supplies	244.20
87	EFT80890	Brenton Gill	Reimburse Volunteer Expenses	51.00
88	EFT81563	Brenton Gill	Reimburse Volunteer Expenses	51.00
89	EFT81281	Brighton Pianos	Piano Tuning	300.00
90	EFT80874	Bruce Amos	Reimburse Volunteer Expenses	64.60
91	EFT80993	Bucher Municipal Pty Ltd	Purchase Sweeper	315,592.33
92	EFT80957	Bundaleer Apiaries	Wasp Removal	220.00
93	EFT81524	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	1,833.17
94	EFT81275	Burson Automotive Pty Ltd	Depot Supplies	226.05
95	EFT81527	Buzz ER Pty Ltd	Subscription	16,903.70
96	EFT80880	Cabcharge Australia Pty Ltd	Cab Fares	454.61
97	EFT81531	Cabcharge Australia Pty Ltd	Cab Fares	22.37
98	EFT81532	Camco SA Pty Ltd	Roadworks	139,767.90
99	EFT81533	Camden Community Centre	Repair Little Library	44.00
100	EFT80885	Canon Australia Pty Ltd	Copier Charges	128.78
101	EFT81539	Canon Australia Pty Ltd	Copier Charges	113.15
102	EFT81543	Care Distributors Pty Ltd	Depot Supplies	22,602.16
103	EFT80882	Carvosso Constructions & Building Services	Building Maintenance	81,983.00
104	EFT81167	Carvosso Constructions & Building Services	Building Maintenance	35,860.00
105	EFT81535	Carvosso Constructions & Building Services	Building Maintenance	48,345.00
106	EFT81166	Cash Security Services Pty Ltd	Banking	363.00
107	EFT81284	Cavill Power Products Pty Ltd	Vehicle Maintenance	696.86
108	EFT81354	Charlotte Arnell	International Representation Grant	500.00
109	EFT81656	Chelsea Sapauskas	Junior Development Grant	200.00
110	EFT80964	ChemCERT Training Group Pty Ltd	Staff Training	380.00
111	EFT80963	Chicken Shack Seafood and Grill	Catering	99.00
112	EFT81288	Chubb Fire & Security Ltd	Security	3,731.89

**ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING  
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
113	EFT81540	Chubb Fire & Security Ltd	Security	1,924.28
114	EFT80883	CircoBats Community Circus	Performance	2,200.00
115	EFT81171	City Collective Pty Ltd	Professional Fees	6,380.00
116	EFT81286	City Mazda	Vehicle Maintenance	665.85
117	062002	City of Norwood Payneham & St Peters	Transfer Personal Leave	2,109.07
118	062006	City of Onkaparinga	Staff Training	380.00
119	EFT81609	City of Playford	Transfer Long Service Leave	7,783.68
120	EFT80886	Civil Contractors Federation South Aust Ltd	Staff Training	370.00
121	EFT81291	Cleanaway Daniels Services Pty Ltd	Sharps Containers	262.90
122	EFT81538	Cleanaway Pty Ltd	Rubbish Disposal	1,082.28
123	EFT81536	Cleanaway Pty Ltd	Rubbish Disposal	1,078.27
124	EFT81537	Cleanaway Pty Ltd	Rubbish Disposal	1,417.02
125	EFT81649	Clynton Vuong	Junior Development Grant	200.00
126	EFT81544	CMI Truck Centre Adelaide Pty Ltd	Vehicle Maintenance	812.02
127	EFT80961	ColleaguesNagels Pty Ltd	Printing	2,608.46
128	EFT81287	Combe Pearson Reynolds Consulting Engineers	Professional Fees	528.00
129	EFT81534	Combo Industries	Vehicle Maintenance	836.21
130	EFT81292	Community Assist	Pre-Employment Medicals	2,864.70
131	EFT80884	Computers Now Pty Ltd	Computer Equipment	7,382.16
132	EFT81542	Cornwide Radio Services	Vehicle Maintenance	1,844.05
133	EFT81283	Consolidated Bearing Co	Depot Supplies	418.74
134	EFT81282	Construction Industry Training Board	Levy Fees	4,825.00
135	EFT81285	Cornes Toyota	Vehicle Maintenance	773.97
136	EFT80962	Corporate Platters	Catering	344.00
137	EFT81169	Corporate Platters	Catering	454.00
138	EFT81290	Corporate Platters	Catering	636.50
139	EFT80881	Cowandilla Primary School	Oval Maintenance Grant	26,460.17
140	EFT80960	Cowandilla Primary School	Environment Grant	5,384.50
141	EFT81207	Cr Anne McKay	Elected Members Allowance	7,744.00
142	EFT81213	Cr Cindy O'Rielly	Elected Members Allowance	7,564.00
143	EFT81328	Cr Cindy O'Rielly	Elected Members Allowance	60.00
144	EFT81175	Cr Daniel Huggett	Elected Members Allowance	7,570.00
145	EFT81220	Cr Elisabeth Papanikolaou	Elected Members Allowance	7,564.00
146	EFT81173	Cr George Demetriou	Elected Members Allowance	7,570.00
147	EFT81211	Cr Graham Nitschke	Elected Members Allowance	7,646.00
148	EFT81255	Cr Jassmine Wood	Elected Members Allowance	5,754.00
149	EFT81252	Cr John Woodward	Elected Members Allowance	7,372.00
150	EFT81197	Cr Kym McKay	Elected Members Allowance	7,564.00
151	EFT81185	Cr Lana Gelonese	Elected Members Allowance	5,754.00
152	EFT81256	Cr Sam Whiting	Elected Members Allowance	5,754.00
153	EFT81172	Cr Sara Comrie	Elected Members Allowance	5,754.00
154	EFT81219	Cr Surender Pal	Elected Members Allowance	5,934.00
155	EFT81224	Cr Zoi Papafilopoulos	Elected Members Allowance	5,754.00
156	EFT81170	Credit Clear Credit Solutions	Debt Collection	14,999.05
157	EFT80969	Dallas Equipment Pty Ltd	Contractor	2,629.00
158	EFT81298	Dallas Equipment Pty Ltd	Contractor	2,057.00
159	EFT81551	Dallas Equipment Pty Ltd	Contractor	2,442.00
160	EFT80949	Danielle Hoban	Thebarton Community Centre Bond Return	1,000.00
161	EFT81293	Datacom Systems (AU) Pty Ltd - SA Division	Computer Equipment	3,069.00
162	EFT80879	David Brown	CAP Allowance	550.00
163	EFT81294	David Howlett CLM	Landscaping	13,065.00
164	EFT81552	David Roche Foundation	Tour	70.00
165	EFT80887	DEMS Registers Pty Ltd	Asbestos Registers	3,080.00
166	EFT81299	DEMS Registers Pty Ltd	Asbestos Registers	1,870.00
167	EFT81352	Department for Infrastructure and Transport	Street Lighting / Vehicle Searches	20,234.48
168	EFT81634	Department for Infrastructure and Transport	Act Amendments	184.00

**ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING  
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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
169	EFT81297	Department for Treasury and Finance	Expiation Lodgement Fees	1,293.90
170	EFT81546	Department of Environment, Water and Natural Resources	Bore Levies	602.71
171	EFT80967	Department of Human Services	Screening Checks	100.10
172	EFT81548	Department of Human Services	Screening Checks	220.00
173	EFT81550	Department of Transport (Victoria)	Vehicle Searches	41.40
174	EFT81174	Design Flow Consulting Pty Ltd	Professional Fees	5,522.00
175	EFT80968	Detail Survey & Design	Survey	3,126.75
176	EFT81296	Detail Survey & Design	Survey	1,273.25
177	EFT81549	Detail Survey & Design	Survey	6,994.63
178	EFT81289	Di Caught	Reimburse Expenses	46.40
179	EFT80965	Digital Education Services Pty Ltd	Library Supplies	2,998.28
180	EFT81553	Direct Comms Pty Limited	TXT2U Messages	365.31
181	EFT81547	Direct Mix Concrete Sales	Concrete	11,199.03
182	EFT80905	Dr Joseph Magliaro	Professional Fees	200.00
183	EFT81176	Drakes Supermarket	Active Ageing Program Supplies	191.66
184	EFT81177	Drakes Supermarket	Library Program Supplies	265.00
185	EFT81623	DWS Advanced Business Solutions	DBA Support	3,300.00
186	EFT80975	EatFirst	Milk	53.53
187	EFT81302	EatFirst	Milk	160.59
188	EFT81554	EatFirst	Milk	53.53
189	062010	Elisabetta Perre	Refund Overpaid Debtor Account	30.00
190	EFT80927	Elizabeth Smith	Reimburse Volunteer Expenses	38.70
191	EFT81028	Emily Starkey	Junior Development Grant	200.00
192	EFT81650	Emily Vuong	Junior Development Grant	200.00
193	EFT81300	Enerven Energy Infrastructure Pty Ltd	Lighting Design	3,704.80
194	EFT80971	EnvisionWare Pty Ltd	Software Maintenance	711.75
195	EFT80888	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	4,640.06
196	EFT80974	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	4,677.20
197	EFT81180	Exiis Group Pty Ltd	Building Maintenance	9,529.30
198	EFT80973	Express Signlab	Signage	1,012.00
199	EFT81179	Express Signlab	Signage	1,314.50
200	EFT81301	Extreme Marquees	Marquee Supplies	111.59
201	EFT81306	FE Technologies Pty Ltd	Maintenance Support	14,843.40
202	EFT80889	Fine Choice Distribution Pty Ltd	Coffee	300.00
203	EFT81556	Fine Choice Distribution Pty Ltd	Coffee	537.00
204	EFT81304	Finsbury Green	Printing	744.56
205	EFT81560	First Aid Certification & Training	Staff Training	97.00
206	EFT81557	Fleet Complete Australia Pty Ltd	Support	463.38
207	EFT81305	FMG Engineering	Professional Fees	8,349.00
208	062014	Fortunato Lavarias	Refund Overpaid Debtor Account	25.00
209	EFT81181	Fragglerocc Pty Ltd	Roadworks	18,362.63
210	EFT81558	Fragglerocc Pty Ltd	Roadworks	14,465.33
211	EFT81303	Frank Siow Management Pty Ltd	Traffic Management Consultants	4,779.50
212	EFT80977	Freeman Wauchope Pty Ltd	Depot Supplies	3,907.20
213	EFT81555	Freshford Nurseries Pty Ltd	Trees	6,077.50
214	EFT80976	Freshwater Systems Australia Pty Ltd	Depot Supplies	671.00
215	EFT80979	Fridgepig	Refrigeration Services	203.50
216	EFT81307	Fridgepig	Refrigeration Services	4,405.50
217	EFT81561	Fridgepig	Refrigeration Services	627.00
218	EFT81335	Fulham Community Centre	Partnership Agreement	16,554.48
219	EFT81565	Garrard's Pty Ltd	Rat Bait	1,170.84
220	EFT80891	Genpower Australia Pty Ltd	Generator Service	2,012.53
221	EFT81309	Genpower Australia Pty Ltd	Generator Service	2,012.53
222	EFT81182	GGC Earthmovers Pty Ltd	Concrete Removal	11,536.53
223	EFT81562	GGC Earthmovers Pty Ltd	Concrete Removal	6,073.93
224	EFT81566	Gilbarco Australia Ltd	Plant Maintenance	672.01



**ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING  
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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
225	EFT80892	Glow Heating Cooling Electrical	Electrical	1,650.00
226	EFT81184	Glow Heating Cooling Electrical	Electrical	1,540.00
227	EFT81310	Glow Heating Cooling Electrical	Electrical	5,500.00
228	EFT80893	Gobles Grain and Gardens	Dog Food	73.00
229	EFT81183	Grace Records Management (Aust) Pty Ltd	Records Storage	3,635.51
230	EFT80928	Graham Tapscott	Reimburse Volunteer Expenses	714.04
231	EFT81311	Granicus Australia Pty Ltd	Subscription	72,385.50
232	EFT80981	Green Gecko Studios	Library Workshop	130.00
233	EFT81186	Green Gecko Studios	Library Workshop	610.50
234	EFT81564	Green Steel Supplies Pty Ltd	Depot Supplies	190.07
235	EFT81567	Greenfingers Indoor Plant Hire	Indoor Plant Hire	325.60
236	EFT80980	GS Civil	Footpath Works	2,506.35
237	EFT81308	GS Civil	Footpath Works	57,943.60
238	EFT80958	Hannah Bateman	Reimburse Expenses	187.00
239	EFT80910	Harrison McMillan Pty Ltd	Temp Staff	3,203.98
240	EFT80998	Harrison McMillan Pty Ltd	Temp Staff	7,523.10
241	EFT81325	Harrison McMillan Pty Ltd	Temp Staff	12,469.48
242	EFT81569	Haughton Power Equipment	Depot Supplies	31.45
243	EFT81568	Health & Immunisation Management Services	Immunisation Clinics	7,577.28
244	EFT81190	HOBAN Recruitment Pty Ltd	Temp Staff	421.08
245	EFT81313	HOBAN Recruitment Pty Ltd	Temp Staff	210.54
246	EFT81571	HOBAN Recruitment Pty Ltd	Temp Staff	210.54
247	EFT81314	Hosking Willis Architecture Pty Ltd	Professional Fees	2,255.00
248	EFT81572	HWH Power Coaters	Depot Supplies	242.30
249	EFT81573	Hypernet Computer Distribution	Computer Equipment	1,265.00
250	EFT80984	Iberdrola Australia	Power	78,759.43
251	062000	IGA Novar Gardens	Milk	191.97
252	062005	IGA Novar Gardens	Milk	123.69
253	EFT81576	Industrial Brushware	Sweeper Brooms	2,093.74
254	EFT81217	Infor Public Sector User Forum	Staff Training	750.00
255	EFT81258	Ingel Kubar	Reusable Items Rebate	50.00
256	EFT81192	Innovative Window Films	Vehicle Maintenance	260.00
257	EFT81315	Instant Windscreens	Vehicle Maintenance	375.00
258	EFT81577	Institute of Public Works Engineering Aust Ltd	Publication	176.00
259	EFT81193	Internode Pty Ltd	Internet Connection	209.98
260	EFT81317	Internode Pty Ltd	Internet Connection	186.08
261	EFT81575	iSentia Pty Ltd	Media Monitoring	1,650.00
262	EFT81316	IVE Distribution Pty Ltd	Distribution	2,388.32
263	EFT80896	JALM Weed Control & Maintenance	Weed Control	12,664.30
264	EFT81580	JALM Weed Control & Maintenance	Weed Control	20,167.40
265	EFT81652	Janet Leung	Refund Overpaid Rates	339.00
266	EFT81655	Jasmin Randall	Compost Bin Rebate	32.50
267	EFT81584	Jasmine Kappler	Reimburse Expenses	1,414.04
268	EFT81027	Jasper Cusack	Junior Development Grant	500.00
269	EFT81257	Jenna Renzella-Lombardi	Reusable Items Rebate	50.00
270	EFT81194	Jet Couriers (Adelaide) Pty Ltd	Couriers	135.86
271	EFT81318	Jet Couriers (Adelaide) Pty Ltd	Couriers	202.30
272	EFT80895	Jetwave Industrial Equipment	Depot Supplies	442.20
273	062013	Joan Foster	Refund Overpaid Debtor Account	40.00
274	EFT81191	Joe Ielasi	Reimburse Expenses	60.00
275	EFT80894	John Hastings	Contractor	1,170.00
276	EFT80982	John Hastings	Contractor	960.00
277	EFT81189	John Hastings	Contractor	890.00
278	EFT81312	John Hastings	Contractor	1,150.00
279	EFT81570	John Hastings	Contractor	1,040.00
280	EFT80987	John Kruger	Photography	330.00

**ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING  
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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
281	EFT81585	John Kruger	Photography	392.70
282	062009	Joyce Wood	Refund Overpaid Debtor Account	35.00
283	EFT80985	JPE Design Studio Pty Ltd	Professional Fees	4,989.60
284	EFT81578	JPE Design Studio Pty Ltd	Professional Fees	43,071.60
285	EFT81195	JPS Lifts	Lift Service	1,405.80
286	EFT81529	Julien Beauvillier	Reimburse Expenses	610.00
287	EFT81030	Kaitlyn Thomas	Apex Park Bond Return	1,000.00
288	EFT81320	Kanopy	Library Services	428.00
289	EFT80897	Kelley Jones Lawyers	Legal Fees	38,569.30
290	EFT81581	Kelley Jones Lawyers	Legal Fees	22,621.50
291	EFT81583	Kellogg Brown & Root Pty Ltd	Professional Fees	46,495.90
292	EFT80986	Knox Constructions Pty Ltd	Roadworks	22,681.96
293	EFT81196	Knox Constructions Pty Ltd	Roadworks	211,004.51
294	EFT81319	Kompan Playscape Pty Ltd	Playground Equipment	18,344.48
295	EFT81582	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	1,842.87
296	EFT81029	Lakeisha Sheffield	Junior Development Grant	200.00
297	EFT80988	Lakeside Building Solutions	Footpath Works	8,938.60
298	EFT81201	Lakeside Building Solutions	Footpath Works	11,751.30
299	EFT80903	Lamont Books Pty Ltd	Library Books	897.50
300	EFT81589	Land Services Group	Searches	1,631.10
301	EFT81587	Lane Communications	Printing	10,537.98
302	EFT81202	Larrikin House Pty Ltd	Library Supplies	135.00
303	EFT81203	Laserworks	Depot Supplies	999.46
304	EFT81198	LCS Landscapes	Landscaping	337,899.84
305	EFT80990	LCS Maintenance (SA)	Landscaping	13,943.92
306	EFT81321	Leuco Australia Pty Ltd	Depot Supplies	73.52
307	EFT80901	LGA Asset Mutual Fund	Insurance Excess	500.00
308	EFT81200	LGA Asset Mutual Fund	Insurance Excess	500.00
309	EFT81591	Lighthouse Youth Projects Inc	Professional Fees	275.00
310	EFT80991	Limonta Sport Australia Pty Ltd	Oval Maintenance	2,805.00
311	EFT81590	Limonta Sport Australia Pty Ltd	Oval Maintenance	20,770.00
312	EFT81588	Lisa Bondarenko	Professional Fees	352.00
313	EFT81586	Living Turf	Depot Supplies	2,491.50
314	EFT81579	Liz Johnson	Reimburse Expenses	233.91
315	EFT80899	Local Government Association of SA	Staff Training	385.00
316	EFT81199	Local Government Information Technology SA Inc	Membership	423.50
317	EFT80900	Local Govt Authorised Persons Assoc Inc	Staff Training	3,920.00
318	EFT80992	Logistico	Library Magazines	31.48
319	EFT81322	Logistico	Library Magazines	32.85
320	EFT80989	Ludwig Film	Photography	1,980.00
321	062012	Lynette Anne Head	Refund Overpaid Debtor Account	47.50
322	EFT81323	M2 Technology Pty Ltd	Message on Hold	402.60
323	EFT80906	Mainstreet SA Incorporated	Membership	175.00
324	EFT80940	Maisy Pronk	Junior Development Grant	200.00
325	EFT81206	Major Carpet & Tile	Carpet Cleaning	420.75
326	EFT81259	Malcolm D Watt	Refund Overpaid Rates	2,846.05
327	EFT81229	Malcolm Rogers	Reimburse Volunteer Expenses	171.83
328	EFT80994	Maps Consulting Services Pty Ltd	Transportation Consulting	4,400.00
329	EFT81353	Marcella Scappatura	Refund Apex Park Hire Fees	1,000.00
330	EFT81295	Maria Adele De Vita	Reimburse Volunteer Expenses	37.00
331	062008	Marilyn Helen Giehl	Refund Overpaid Debtor Account	30.00
332	EFT81596	Mario's Industrial Rags	Depot Supplies	462.00
333	EFT80938	Mark Haskett	International Representation Grant	500.00
334	EFT80907	Master Plan	Professional Fees	442.86
335	EFT81593	Maughan Thiem	Vehicle Maintenance	1,950.00
336	EFT80904	Maxima Group Training	Temp Staff	9,493.95

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337	EFT81204	Maxima Group Training	Temp Staff	3,139.13
338	EFT81594	Maxima Group Training	Temp Staff	6,013.63
339	EFT80929	Maxima Tempskill	Temp Staff	29,155.34
340	EFT81019	Maxima Tempskill	Temp Staff	24,073.54
341	EFT81350	Maxima Tempskill	Temp Staff	1,572.64
342	EFT81631	Maxima Tempskill	Temp Staff	29,307.24
343	EFT81168	Mayor Michael Coxon	Mayoral Allowance	8,265.00
344	EFT81653	McGees (SA) Pty Ltd	Refund Overpaid Rates	300.00
345	EFT81595	McMahon Services Aust Pty Ltd	Rubbish Removal	1,992.10
346	EFT81324	Mellor Olsson Lawyers	Legal Fees	4,268.68
347	EFT80995	Message4U Pty Ltd	TXT Messaging	203.50
348	EFT80908	Metro & Country Civil Pty Ltd	Roadworks	40,674.66
349	EFT81592	Microchips Australia Pty Ltd	Microchip Readers	2,525.00
350	EFT80909	Mile End Office Furniture	Furniture	951.00
351	EFT80996	Mile End Office Furniture	Furniture	2,538.00
352	EFT81208	Montessori Sensorial Activities	Library Program	200.00
353	EFT81209	Morphettville Veterinary Clinic	Microchip Dog	130.50
354	EFT81326	Morton Philips Pty Ltd	Professional Fees	5,500.00
355	EFT81205	Mt Compass Sand & Loam	Depot Supplies	2,305.45
356	EFT81212	National Safety Products	Street Signs	6,442.32
357	EFT81601	National Safety Products	Street Signs	4,090.67
358	EFT81600	National Variety Distributors	Depot Supplies	12.00
359	EFT81210	NCH Australia Pty Ltd	Depot Supplies	731.01
360	EFT81602	Nelson Locksmiths	Locks	3,042.35
361	EFT81599	News Limited	Advertising	1,355.00
362	EFT80999	Nexacu	Staff Training	2,380.00
363	EFT81022	Nic Timotheou	Reimburse Expenses	150.00
364	EFT80939	Noah Pronk	Junior Development Grant	200.00
365	EFT81327	Norman Waterhouse Lawyers	Legal Fees	7,150.40
366	EFT81598	Nova Group Services Pty Ltd	Roadworks	257,354.30
367	EFT80943	Oakdale Netball Club	Refund Thebarton Community Centre Hire Fees	180.00
368	EFT81329	Objective Corporation Limited	Software	3,088.80
369	EFT80911	Officeworks Superstores Pty Ltd	Stationery	638.30
370	EFT81000	Officeworks Superstores Pty Ltd	Stationery	193.63
371	EFT80915	OneMusic Australia	Licence Renewal	2,820.65
372	EFT80914	oOh!media Street Furniture Pty Ltd	Bus Shelter Cleaning	4,218.50
373	EFT81214	oOh!media Street Furniture Pty Ltd	Bus Shelter Cleaning	10,370.42
374	EFT81215	Operation Flinders Foundation Inc	Donation	5,500.00
375	EFT80912	Origin Energy Electricity Limited	Power	58,318.61
376	EFT81330	Origin Energy Electricity Limited	Power	24,049.33
377	EFT80913	Origin Energy Services Ltd	Gas Supply	4,372.30
378	EFT81331	Origin Energy Services Ltd	Gas Supply	5,422.76
379	EFT81216	Orikan Australia Pty Ltd	Software	19,472.20
380	EFT81603	Our Earth Pest Control	Pest Control	2,026.73
381	EFT81654	Pamela MacCabe	Reusable Items Rebate	50.00
382	EFT80997	Patricia Mosca	Reimburse Expenses	79.00
383	EFT81597	PayTec Technology That Counts	Support	4,348.30
384	EFT81605	PelicanCorp (AU) Pty Ltd	PermitAccess Licence	3,225.91
385	EFT80916	Pest Aid	Pest Control	865.00
386	062015	Peter Prelias	Refund Overpaid Debtor Account	51.00
387	EFT81002	Planning Institute of Australia	Membership	693.00
388	EFT81332	Planning Studio Pty Ltd	Professional Fees	2,970.00
389	EFT80917	Plant Natives	Plants	1,200.00
390	EFT81333	Prestige Appliance Repair Centre	Appliance Repairs	410.00
391	EFT81607	Pro-Clean Cleaning Supplies	Cleaning Products	3,407.69
392	EFT81004	Procon Telematics - Transport	Vehicle Tracking	42.87

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
393	EFT81222	Programmed Property Services Pty Ltd	Verge Mowing	15,147.83
394	EFT81001	Proludic Pty Ltd	Playground Equipment	191.40
395	EFT81223	Public Libraries SA Inc	Membership	1,250.00
396	EFT81334	Pulse Software	Software	80,410.00
397	EFT81218	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	635.25
398	EFT81336	Rain Bird Australia Pty Ltd	Irrigation	24,546.50
399	EFT81228	Rapid Global Pty Ltd	Software	4,207.50
400	EFT80920	ReadyFence Adelaide	Temporary Fencing	1,270.50
401	EFT81230	ReadyFence Adelaide	Temporary Fencing	1,270.50
402	EFT81225	Realport Traders Pty Ltd	Depot Supplies	480.23
403	EFT81610	Reece Pty Ltd	Irrigation	332.84
404	EFT81005	RelianSys Pty Ltd	Software	7,180.00
405	EFT81339	Rentokil Tropical Plants	Indoor Plant Hire	105.91
406	EFT81338	Rentokil Tropical Plants	Indoor Plant Hire	275.41
407	EFT80918	Resource Furniture	Office Furniture	492.80
408	062001	Reynella Mazda	Vehicle Maintenance	558.00
409	EFT81226	Richard N Read	Professional Fees	360.00
410	EFT81337	Ricoh Australia Ltd	Copy Charges	3,456.09
411	EFT81612	Roadshow Films Pty Ltd	Library Film Showing	577.50
412	EFT81341	Royal Wolf Australia, a United Rentals Company	Hire Storage Containers	264.09
413	EFT80919	Rundle Mall Plaza Newsagency	Library Magazines	188.98
414	EFT81006	Rundle Mall Plaza Newsagency	Library Magazines	211.86
415	EFT81227	Rundle Mall Plaza Newsagency	Library Magazines	253.95
416	EFT81340	Rundle Mall Plaza Newsagency	Library Magazines	233.52
417	EFT81611	Rundle Mall Plaza Newsagency	Library Magazines	125.09
418	EFT81231	SA Metropolitan Fire Service	Monitor Fire Alarms	4,936.80
419	EFT81348	SA Planning Assist	Professional Fees	12,672.00
420	EFT81616	SA Power Networks	Power	29,878.15
421	EFT80925	SA Water	Water	10,398.59
422	EFT80926	SA Water	Water	54,603.23
423	EFT81238	SA Window Cleaning Pty Ltd	Window Cleaning	7,518.50
424	EFT81622	SA Window Cleaning Pty Ltd	Window Cleaning	5,445.00
425	EFT81008	Sabre Electrical & Security Services	Emergency Lighting Upgrade	71,634.85
426	EFT81615	Sabre Electrical & Security Services	Rewire Lighting	2,959.42
427	EFT80921	Sam Christodoulou	Valuation	1,320.00
428	EFT80931	Samia Tawadros	Reimburse Volunteer Expenses	81.60
429	EFT81020	Samia Tawadros	Reimburse Volunteer Expenses	81.60
430	EFT81633	Samia Tawadros	Reimburse Volunteer Expenses	85.85
431	EFT80937	Samir Wasif	Reimburse Volunteer Expenses	81.60
432	EFT81026	Samir Wasif	Reimburse Volunteer Expenses	156.48
433	EFT81648	Samir Wasif	Reimburse Volunteer Expenses	81.60
434	EFT81237	Sanitation Station	Dispenser	213.40
435	EFT81614	Sassafras Agencies Pty Ltd	Depot Supplies	268.38
436	EFT80923	Seaton High School	Facility Hire	176.00
437	EFT81013	Seek Limited	Advertising	1,138.50
438	EFT81345	Seek Limited	Advertising	671.00
439	EFT81621	Seek Limited	Advertising	704.00
440	EFT81234	SEM Civil Pty Ltd	Roadworks	9,129.45
441	EFT81236	Seng Su	Reimburse Expenses	196.00
442	062003	Services SA	Vehicle Registrations	116,956.44
443	EFT81010	Shred-X Pty Ltd	Paper Recycling	576.40
444	EFT81346	SimAC	Airconditioner Maintenance	5,443.22
445	EFT81624	SimAC	Airconditioner Maintenance	2,443.90
446	EFT80948	Singapore Business & Social Assoc Inc	Thebarton Community Centre Bond Return	1,000.00
447	EFT81012	Smartech Systems Oceania Pty Ltd	Ink Cartridges	462.00
448	EFT81232	Snap Hilton	Printing	422.98



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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
449	EFT81014	Solaris Clean	Cleaning	12,841.94
450	EFT81240	Solaris Clean	Cleaning	7,083.17
451	EFT81347	Solaris Clean	Cleaning	7,248.72
452	EFT81625	Solaris Clean	Cleaning	8,005.52
453	EFT81007	Solo Resource Recovery	Rubbish Removal	896.90
454	EFT81233	South Australian Community Transport Assoc	Membership	150.00
455	EFT81009	Southern Cross Protection	Patrol Service	9,158.20
456	EFT80945	Southern Cross Tango	Thebarton Community Centre Bond Return	500.00
457	EFT81342	Southfront	Professional Fees	73,232.50
458	EFT81239	Spray Shop	Depot Supplies	613.53
459	EFT81613	St John Ambulance Australia SA Inc	First Aid Training	523.00
460	EFT81261	Stephanie Hansen Planning	Thebarton Community Centre Bond Return	97.50
461	EFT81280	Steven Burke	Reimburse Expenses	86.00
462	EFT81618	Stihl Shop Fulham	Depot Supplies	5,417.40
463	EFT80924	Streamline Plumbing SA Pty Ltd	Plumbing	3,245.50
464	EFT81620	Streamline Plumbing SA Pty Ltd	Plumbing	12,781.75
465	EFT80922	Stumpy Stumps	Grind Stumps	900.00
466	EFT81011	Stumpy Stumps	Grind Stumps	600.00
467	EFT81235	Stumpy Stumps	Grind Stumps	550.00
468	EFT81344	Stumpy Stumps	Grind Stumps	500.00
469	EFT81619	Stumpy Stumps	Grind Stumps	650.00
470	EFT81617	Suburban Transport Services	Taxi Fares	309.54
471	EFT80946	Sunay Zaveri	Refund Thebarton Community Centre Hire Fees	75.00
472	EFT81343	Surfacing Contractors Australia Pty Ltd	Surfacing Repairs	3,087.91
473	EFT81626	Sync Cabling Solutions Pty Ltd	Lighting	11,092.90
474	EFT81188	T & V Hughes Pty Ltd	Graphic Design	342.93
475	EFT81017	Taking Care of Trees	Tree Maintenance	10,645.22
476	EFT81241	Taking Care of Trees	Tree Maintenance	6,762.75
477	EFT81630	Taking Care of Trees	Tree Maintenance	11,331.00
478	EFT81351	Tecon Australia Pty Ltd	Professional Fees	770.00
479	EFT81629	Telelink Business Systems Pty Ltd	Communications	1,410.22
480	EFT81243	Teletrac Navman	Monitor GPS Units	1,622.50
481	EFT81244	Telstra Limited	Telephone	5,305.56
482	EFT80970	The Deaf Butterfly Effect Pty Ltd	Library Services	1,234.20
483	EFT81545	The Dog & Cat Management Board	Dog Registration Levy	5,831.97
484	EFT80978	The Fruit Box Group Pty Ltd	Milk	395.34
485	EFT81559	The Fruit Box Group Pty Ltd	Milk	386.19
486	EFT81608	The Paper Bahn	Stationery	2,463.43
487	EFT81604	The Personnel Risk Management Group	Security Checks	48.40
488	EFT81242	Thomson Reuters (Professional) Australia Limited	Professional Fees	3,511.04
489	EFT81016	Tom's Car Wash	Vehicle Detailing	154.00
490	EFT81349	Tom's Car Wash	Vehicle Detailing	1,040.60
491	EFT81015	Tonkin Consulting	Professional Fees	1,212.75
492	EFT80934	Tooelect Services	Electrical	1,997.60
493	EFT81023	TopWords	Library Books	49.26
494	EFT81627	Toro Australia Pty Ltd	Mower Repairs	6,674.70
495	EFT81628	Total Tools Thebarton	Depot Supplies	650.30
496	EFT81639	Totally Workwear Richmond	Clothing	1,244.49
497	EFT81021	Toyota Material Handling	Vehicle Maintenance	584.10
498	EFT81632	TPG Telecom	Telephone/Internet	3,283.95
499	EFT81657	Tracey White	Refund Apex Park Hire Fees	315.00
500	EFT81636	Tree and Grounds Pty Ltd	Tree Maintenance	8,300.00
501	EFT81638	Tree Care Machinery	Depot Supplies	185.40
502	EFT81637	Tree Tech SA	Tree Maintenance	1,906.00
503	EFT81018	Trinamic Consultants Pty Ltd	Professional Fees	330.00
504	EFT80930	Turf Equipment SA Pty Ltd	Plant Maintenance	1,835.45

**ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING  
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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
505	EFT80933	Two Way Street Communication Pty Ltd	Signage	693.00
506	EFT80935	UES International	Depot Supplies	987.52
507	EFT81187	UHY Haines Norton	Professional Fees	8,250.00
508	EFT81246	UniSport Australia	Donation	16,500.00
509	EFT80983	United Petroleum Pty Ltd	Fuel	19,149.77
510	EFT81574	United Petroleum Pty Ltd	Fuel	17,464.01
511	EFT81245	Urban Asset Solutions Pty Ltd	Professional Fees	3,057.45
512	EFT81640	UrbanVirons Group Pty Ltd	Tree Maintenance	3,080.00
513	EFT81247	Veri Fire	Fire Safety	4,752.72
514	EFT81642	Veri Fire	Fire Safety	253.00
515	EFT81643	VersaDev Software Solutions Pty Ltd	Software	4,400.00
516	EFT80947	Victoria Catanzariti	Refund Thebarton Community Centre Hire Fees	1,000.00
517	EFT81024	Vili's	Catering	357.89
518	EFT81641	Vili's	Catering	441.87
519	EFT81249	Vision Intelligence	Camera Hire	602.14
520	EFT81248	Visual Image Products	Depot Supplies	1,321.65
521	EFT81025	Volunteering SA and NT Inc	Membership	550.00
522	EFT81253	Wallbridge Gilbert Aztec	Professional Fees	16,956.50
523	EFT80972	Walls That Talk	Signage	1,771.00
524	EFT81178	Walls That Talk	Signage	385.00
525	EFT81541	Watersource Pty Ltd	Irrigation	2,095.50
526	EFT81250	WAX Design Pty Ltd	Professional Fees	11,324.50
527	EFT81645	Web Safety Pty Ltd	Clothing	2,492.90
528	EFT81254	Well Done International	After Hours Contact Centre	1,300.42
529	EFT81646	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	6,416.47
530	EFT81647	Winc Australia Pty Limited	Stationery	190.79
531	EFT81251	Word Cafe	Advertising	1,320.00
532	EFT80936	Worlds Best Specialised Cleaning	Graffiti Removal	3,083.08
533	EFT81644	Wurth Australia	Depot Supplies	118.09
534	EFT80898	Young Chae Ko	Reimburse Volunteer Expenses	95.56
535	EFT80966	Zoe Delmenico	Reimburse Expenses	196.00
				<b>\$ 4,501,775.07</b>

## 16.6 Nominations Sought for the Dog and Cat Management Board

### Brief

This report seeks nominations to the Dog and Cat Management Board.

### RECOMMENDATION

It is recommended to Council that:

1. ....be nominated to the Dog and Cat Management Board.

Or

2. The report be received.

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### Introduction

The Dog and Cat Management Board (DCMB) is established under the *Dog and Cat Management Act 1995* (Act). The DCMB is the public face for the management of companion dogs and cats in South Australia and also provides policy leadership to councils.

The Local Government Association (LGA) has called for nominations (**Attachment 1**) for one local government representative to the DCMB for a three-year term.

The Administration has received a nomination from City of West Torrens employee, Ms Lindsey Barker, Senior Community Safety Officer.

### Discussion

The DCMB plays a key role as an advocate and intermediary for the local government sector and is responsible for working with vets, breeders and pedigree organisations, animal rescue and shelter organisations as well as assistance dog organisations to ensure that South Australia's dog and cat laws meet the objects of the Act.

Under section 12 of the Act, the DCMB comprises 9 members, of whom:

- 4 are nominated by the LGA,
- 4 are nominated by the Minister, and
- 1, the chair, is jointly nominated by the LGA and the Minister.

### *Term and appointment*

Appointment to the DCMB is for a period of up to three years. The LGA-nominated member whose position is to be filled is eligible for reappointment.

In accordance with section 42 of the *Legislation Interpretation Act 2021*, the LGA must submit a panel of 3 nominees, including at least one woman and one man, to the Minister.

### *Remuneration and meeting frequency*

Members of the DCMB receive a sitting fee of \$206 per meeting. Meetings are held 11 times a year.

### *Selection criteria*

Nominees should have:

- Practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government.
- Experience in the administration of legislation.
- Experience in financial management.
- Experience in education and training.

#### *Nomination process*

In accordance with the *LGA Appointments and Nominations to Outside Bodies Policy*, the LGA Board of Directors' Nominations Committee may undertake preliminary consideration of nominees (which may include referee checks and interviews) and make recommendations to the LGA Board.

LGA nominations to outside bodies will, unless determined otherwise by the LGA Board, be currently serving council members or employees of a council or other local government entity. Only nominations submitted following a resolution of Council will be considered.

The Call for Nominations (Part A) (**Attachment 2**) provides further information and sets out the selection criteria to be addressed by the nominee.

Nominations must be submitted to the LGA by **5pm Friday 27 October 2023** and must include a completed nomination form (**Attachment 3**), a response to the selection criteria (no more than 2 pages) and nominees' current curriculum vitae.

#### *Nomination received*

City of West Torrens employee, Ms Lindsey Barker, Senior Community Safety Officer, has indicated her desire to be nominated to this position.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report, although the DCMB does work directly with projects that have climate impact considerations.

### **Conclusion**

This report seeks nominations to the Dog and Cat Management Board.

### **Attachments**

1. **LGA News Alert - Call for Nominations to the Dog and Cat Management Board**
2. **Call for Nominations (Part A)**
3. **Nomination Form (Part B)**





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# Nominate for the Dog and Cat Management Board

**7th September 2023**

Nominations are now open for a local government representative on the Dog and Cat Management Board.

## Dog and Cat Management Board

The Dog and Cat Management Board is established under the [Dog and Cat Management Act 1995](#).

The Dog and Cat Management Board is the public face for the management of companion dogs and cats in South Australia. Additionally, it also:

- provides policy leadership to councils
- acts as an advocate and intermediary, working with vets, breeders and pedigree organisations, animal rescue and shelter organisations and assistance dog organisation to ensure that South Australia's dog and cat laws meet the objects of the *Dog and Cat Management Act 1995* (the DCM Act).

## About the position

The LGA is seeking nominations to fill one (1) of the LGA-nominated positions on the Dog and Cat Management Board. The current member, Mr Brenton Thomass (City of Port Adelaide Enfield) is eligible for reappointment.

Under section 12 of the DCM Act, the Dog and Cat Management Board comprises 9 members, of whom:

- 4 are nominated by the LGA
- 4 are nominated by the Minister for Climate, Environment and Water
- and one, to chair the Board, is jointly nominated by the LGA and the Minister.

Appointments to the Dog and Cat Management Board are for a period of up to 3 years. Meetings are held 11 times a year. The sitting fees are \$206 per meeting.

In accordance with section 42 of the [Legislation Interpretation Act 2021](#) the LGA must submit a panel of 3 nominees to the Minister. The panel must include at least one man and one woman.

The [LGA Appointments and Nominations to Outside Bodies Policy](#) sets out the process to examine nominees with respect to the responsibilities and strategic importance of the outside body.

## Eligibility

To be eligible to nominate, you must have:

- practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government
- experience in the administration of legislation
- experience in financial management
- experience in education and training.

You must be a currently serving council member or employee of a council or other local government entity (unless otherwise determined by the LGA Board of Directors).

Only nominations submitted by a council, following a resolution of council, will be considered.

## How to nominate

To nominate, please:

- read the [Call for Nominations Information Sheet \(Part A\)](#) for more information about the role and selection criteria
- complete the [Nomination Form \(Part B\)](#) with your council
- email your nomination with a current CV and response to the selection criteria (no more than 2 pages) to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)

**Applications close Friday 27 October 2023.**

The LGA Board of Directors will consider nominations received after this time.

## Find out more

For more information, please contact:  
[nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)

Phone: 08 8224 2000 • Email: [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au)  
148 Frome St Adelaide SA 5000 • GPO Box 2693 Adelaide SA 5001  
ABN: 83 058 386 353  
Disclosure Statement | Accessibility | Acknowledgement

**PART A**

## LGA Appointments and Nominations to Outside Bodies —

### Call for Nominations

<b>Dog and Cat Management Board</b>	
<b>Governing Statute (if applicable)</b>	Section 12(1)(a) Dog and Cat Management Act
<b>Purpose/Objective</b>	Public face for the management of companion dogs and cats in South Australia and provides policy leadership to councils. The Board also plays a key role as an advocate and intermediary, working with vets, breeders and pedigree organisations, animal rescue and shelter organisations and assistance dog organisations to ensure South Australia's dog and cat laws meet the objects of the Dog and Cat Management Act.
<b>Administrative Details</b>	11 meetings per year with a fee of \$206/session
<b>Selection Criteria (to be addressed by applicant)</b>	<ul style="list-style-type: none"> <li>• Local government knowledge and experience</li> <li>• practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government</li> <li>• experience in the administration of legislation</li> <li>• experience in financial management</li> <li>• experience in education and training.</li> </ul>
<p><i>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.</i></p>	
<p><b>Liability and indemnity cover</b></p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	
<p><b>For more information contact:</b> LGA Nominations Coordinator at <a href="mailto:nominationscoordinator@lga.sa.gov.au">nominationscoordinator@lga.sa.gov.au</a> or 8224 2000</p>	

**PART B**

## LGA Appointments and Nominations to Outside Bodies — Nomination Form

**Instructions**

*This form:*

- *Must be submitted by a council*
- *Must be emailed in PDF format to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

*This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).*

**SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.**

Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

### SECTION 1: COUNCIL to complete

Dog and Cat Management Board		
Council Details		
<b>Name of Council submitting the nomination</b>		
<b>Contact details of council officer submitting this form</b>	<b>Name:</b>	
	<b>Position:</b>	
	<b>Email:</b>	
	<b>Phone:</b>	
<b>Council meeting date and minute reference</b>		
<b>Nominee Full Name</b>		
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>		
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>		



**PART B****SECTION 2: NOMINEE to complete**

<b>Dog and Cat Management Board</b>			
<b>Nominee Details</b>			
* Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form.			
<b>First Name:*</b>		<b>Gender</b>	
<b>Middle Name:*</b>			
<b>Surname:*</b>			
<b>Home / Personal Postal Address:*</b>			
<b>Phone:</b>		<b>Mobile:</b>	
<b>Personal Email:</b>			
<b>Why are you interested in this role?</b>			
<b>CV</b>	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Response to selection criteria (if applicable)</b>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i>  attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</b>			
<b>Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies?</b>  Yes <input type="checkbox"/> OR No <input type="checkbox"/>			
If Yes, please list any fields of interest or Outside Bodies of interest: <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>			
<b>Undertaking:</b>  <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i>  Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			

## 16.7 Possible Acquisition of Land - Update - Confidential Order Review

### Brief

This report presents the annual review of the confidential order applied to confidential report Item 21.1 - Possible Acquisition of Land - Update, at the 7 September 2021 meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

### RECOMMENDATION

It is recommended to Council that:

1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made at the 7 September 2021 Council meeting, and reviewed at Council's 6 September 2022 meeting, Council orders that the Item 21.1 - Possible Acquisition of Land - Update, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property under consideration and would, on balance, be contrary to the public interest.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

---

### Introduction

Section 91(9)(a) of the *Local Government Act 1999*, requires that any confidential order made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve months must be reviewed by Council at least once every twelve months.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

### Discussion

At its 7 September 2021 meeting, Council ordered that that the agenda item relating to the possible acquisition of land, the Minutes arising, attachments and any associated documentation, having been considered in confidence under Section 90(3)(b)(i) and (b)(ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property under consideration and would, on balance, be contrary to the public interest.

The matter relating to the acquisition of land is ongoing and as such, the confidentiality order made at the 7 September 2021 meeting should continue to remain in place for a further 12 months.

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

### Conclusion

As the confidential order applied by Council at its 7 September 2021 meeting in relation to the possible acquisition of land has been in place for twelve months, Council is required to review it and determine whether it should be revoked or remain in situ.

### Attachments

Nil

## **16.8 Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition - Confidential Order Review**

### **Brief**

This report presents the annual review of the confidential order applied to confidential report Item 10.1 - Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition, at the 22 September 2020 meeting of the City Facilities and Waste Recovery General Committee in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

### **RECOMMENDATION**

It is recommended to Council that:

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999*, having reviewed the confidentiality order made at the 22 September 2020 meeting of the City Facilities and Waste Recovery General Committee and reviewed at Council's 5 October 2021 and 20 September 2022 meetings, Council orders that the Item 10.1 - Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(b)(i) and (b)(ii), continue to be retained in confidence and not available for public inspection for a further 12 month period, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property in Richmond and would, on balance, be contrary to the public interest.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

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### **Introduction**

Section 91(9)(a) of the *Local Government Act 1999*, requires that any confidential order made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve months must be reviewed by Council at least once every twelve months.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

### **Discussion**

At its 22 September 2020 meeting, the City Facilities and Waste Recovery General Committee ordered that the agenda item relating to the Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition, the Minutes arising, attachments and any associated documentation, having been considered in confidence under Section 90(3)(b)(i) and (b)(ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property in Richmond and would, on balance, be contrary to the public interest.

As negotiations with the West Adelaide Football Club are ongoing, the confidentiality order made on 22 September 2020 should continue to remain in place for a further 12 months.

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

**Conclusion**

As the confidential order applied by the Committee at its 22 September 2020 meeting in relation to the Request for Variation of Lease and Acquisition has been in place for twelve months, Council is required to review it and determine whether it should be revoked or remain in situ.

**Attachments**

Nil

## **16.9 Request for rent and other relief - Weslo Holdings Pty Ltd - Confidential Order Review**

### **Brief**

This report presents the annual review of the confidential order applied to confidential report Item 21.2 - Request for rent and other relief - Weslo Holdings Pty Ltd, at the 7 September 2021 meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

### **RECOMMENDATION**

It is recommended to Council that:

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999*, the Council orders that the Item 21.2 - Request for rent and other relief - Weslo Holdings Pty Ltd the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(b)(i) and (b)(ii), continue to be retained in confidence and not available for public inspection for a further 12 month period, on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

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### **Introduction**

Section 91(9)(a) of the *Local Government Act 1999*, requires that any confidential order made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve months must be reviewed by Council at least once every twelve months.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

### **Discussion**

At its 7 September 2021 meeting, Council ordered that that the agenda item relating to the request for rent and other relief, the Minutes arising, attachments and any associated documentation, having been considered in confidence under Section 90(3)(b)(i) and (b)(ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd.

As negotiations with Weslo Holdings Pty Ltd are ongoing, the confidentiality order made on 7 September 2021 should continue to remain in place for a further 12 months.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

### **Conclusion**

As the confidential order applied to Item 21.2 - Request for rent and other relief - Weslo Holdings Pty Ltd has not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

### **Attachments**

Nil



## **16.10 Planning, Development and Infrastructure Act: Anzac Highway, Glandore, Planning and Design Code Update - Confidential Order Review**

### **Brief**

This report presents the annual review of the confidential order applied to confidential reports relating to the Planning, Development and Infrastructure Act and the Planning and Design Code in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

### **RECOMMENDATION**

It is recommended to Council that:

1. In accordance with Section 91(9)(a), having reviewed the confidentiality orders made at Council's 7 September 2021 and 20 September 2022 meetings, in respect of reports relating to the Planning, Development and Infrastructure Act and the Planning and Design Code, Council orders that the following confidential reports, the Minutes arising, attachments and any associated documentation or recording:

- Item 21.3 - Planning, Development and Infrastructure Act: Anzac Highway, Glandore, presented to Council at its 7 September 2021 meeting; and
- Item 21.1 - Planning and Design Code Update, presented to Council at its 20 September 2022 meeting.

continue to be retained in confidence in accordance with Sections 90(3)(h) and (j)(i) and (j)(ii) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period on the basis that legal privilege is maintained with regard to this matter and that the State Government requires this matter to be dealt with in confidence and is contrary to the public interest as disclosure may result in development which is contrary to the intent of the Urban Corridor (Boulevard) Zone.

2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

---

### **Introduction**

Section 91(9)(a) of the *Local Government Act 1999*, requires that any confidential order made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve months must be reviewed by Council at least once every twelve months.

The following reports are presented for annual review in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*:

- Item 21.3 - Planning, Development and Infrastructure Act: Anzac Highway, Glandore, presented to Council at its 7 September 2021 meeting; and
- Item 21.1 - Planning and Design Code Update, presented to Council at its 20 September 2022 meeting.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

## Discussion

### 1. Planning, Development and Infrastructure Act: Anzac Highway, Glandore

At its 7 September 2021 meeting, Council ordered that the Item 21.3 - Planning, Development and Infrastructure Act: Proposed Code Amendment at Anzac Highway, Glandore, attachments and any associated documentation, but not the Minutes arising, having been considered by the Council in confidence under Section 90(3)(h), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that it is important to ensure that legal privilege is maintained with regard to this matter.

### 2. Planning and Design Code Update

At its 20 September 2022 meeting, Council ordered that the Item 21.1 - Planning and Design Code Update, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(j)(i) and (j)(ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that the State Government requires this matter to be dealt with in confidence and is contrary to the public interest as disclosure may result in development which is contrary to the intent of the Urban Corridor (Boulevard) Zone.

As the Administration is continuing to deal with the matter, it is recommended that the confidential orders remain in place as the matter is ongoing.

## Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

## Conclusion

As the confidential orders applied to confidential reports relating to the Planning, Development and Infrastructure Act and the Planning and Design Code have not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

## Attachments

Nil

## **16.11 Adelaide Football Club - Proposed relocation to Thebarton Oval Precinct - Confidential Order Review**

### **Brief**

This report presents the annual review of the confidential order applied to confidential report Item 5.1 - Adelaide Football Club - Proposed relocation to Thebarton Oval Precinct, at the 15 September 2022 special meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

### **RECOMMENDATION**

It is recommended to Council that:

1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made at Council's 15 September 2022 special meeting, in respect of the confidential Agenda report relating to the Adelaide Football Club's proposed relocation to the Thebarton Oval Precinct, Council orders that the Item 5.1 - Adelaide Football Club - Proposed relocation to Thebarton Oval Precinct, the Council Resolution 1, 2, 3, 7, 8, 9 and 10 of the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under section 90(3)(b)(i) and (ii), and (d)(i) and (ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that because there are ongoing negotiations relating to the proposed lease that may impact both the existing lessee and also a future prospective lessee of (portion of) the premises and would, on balance, be contrary to the public interest.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

---

### **Introduction**

Section 91(9)(a) of the *Local Government Act 1999*, requires that any confidential order made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve months must be reviewed by Council at least once every twelve months.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

### **Discussion**

At its 15 September 2022 special meeting, Council ordered that Item 5.1 - Adelaide Football Club - Proposed relocation to Thebarton Oval Precinct, the Council Resolution 1, 2, 3, 7, 8, 9 and 10 of the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under section 90(3)(b)(i) and (ii), and (d)(i) and (ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that because there are ongoing negotiations relating to the proposed lease that may impact both the existing lessee and also a future prospective lessee of (portion of) the premises and would, on balance, be contrary to the public interest.

As the matter is ongoing, the confidentiality order made at Council's 15 September 2022 special meeting should continue to remain in place for a further 12 months.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

**Conclusion**

As the confidential order applied to Item 5.1 - Adelaide Football Club - Proposed relocation to Thebarton Oval Precinct has not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

**Attachments**

Nil

## **17 LOCAL GOVERNMENT BUSINESS**

Nil

## **18 MEMBER'S BOOKSHELF**

Nil

## **19 CORRESPONDENCE**

### **19.1 Brown Hill and Keswick Creeks Stormwater Board Project Update June 2023**

Correspondence has been received from the Executive Assistant of the Brown Hill and Keswick Creeks Stormwater Board, providing a copy of their Project Update for June 2023 (**Attachment 1**).

### **19.2 Mixed Cardboard and Paper Export Bans Regulations**

Correspondence has been received from the Chief Executive Officer of the National Waste Recycling Industry Association, regarding the impact of the new Cardboard and Paper Export Bans Regulations on councils (**Attachment 2**).

### **19.3 Design Standard for Residential Driveway Crossover**

Correspondence has been received from the Chair of the State Planning Commission regarding public consultation on the Design Standard for Residential Driveway Crossovers (**Attachment 3**).

### **19.4 Lockleys Riding Club**

Correspondence has been received from the Office of the Deputy Premier, Minister for Climate, Environment, and Water regarding a letter sent to the Breakout Creek Stage 3 Redevelopment Project Steering Committee in relation to the Lockleys Riding Club (**Attachment 4**).

### **19.5 Liberty Life Church**

Correspondence has been received from the Pastor of the Liberty Life Church expressing gratitude for Council's thoughtfulness in relation to the rates reduction granted to the Camden Park Church (**Attachment 5**).

### **19.6 SA Health Legionella Seminars**

Correspondence has been received from the Director of Health Protection to express appreciation to the City of West Torrens for its generosity and hospitality in SA Health's Legionella Seminars for Environment Health Officers held on 16 and 17 August 2023. Special thanks were received for the Team Leader Environmental Health for his continued commitment to supporting initiatives that contribute to improved public health outcomes for South Australians (**Attachment 6**).

### **19.7 Waste & Recycling Industry Association (SA)**

Correspondence has been received from the Waste and Recycling Industry Association (SA) regarding the cost impact on Council from the Federal Government's cardboard and paper export bans (**Attachment 7**).

### **19.8 Emergency Management Act Review**

Correspondence has been received from the Senior Project Officer of the Department of the Premier and Cabinet in relation to an independent review of the *Emergency Management Act 2004*. (**Attachment 8**).



### **19.9 Local Government Advice Scheme**

Correspondence has been received from the Minister for Local Government, Hon Geoff Brock MP acknowledging Council's letter dated 3 May 2023 in relation to the Local Government Advice Scheme administered by the Essential Services Commission of South Australia (ESCOSA) **(Attachment 9)**.

### **19.10 The Observation Post - September 2023 Edition**

Correspondence has been received from the President of the National Malaya & Borneo Veterans Association Australia Inc SA/NT Branch, providing a copy of the September edition of the Observation Post **(Attachment 10)**.

### **19.11 Malaya & Borneo Veterans Day Service of Commemoration**

Correspondence has been received from the President of the National Malaya & Borneo Veterans Association Australia Inc SA/NT Branch, thanking Council for its support provided to the 2023 Malaya & Borneo Veterans Day commemoration service **(Attachment 11)**.

## **RECOMMENDATION**

That the correspondence be received.

### **Attachments**

- 19.1 Brown Hill and Keswick Creek Stormwater Project Update June 2023**
- 19.2 Mixed Cardboard and Paper Export Bans**
- 19.3 Design Standard for Residential Driveway Crossovers**
- 19.4 Lockleys Riding Club**
- 19.5 Liberty Life Church**
- 19.6 SA Health Legionella Seminars**
- 19.7 Waste & Recycling Industry Association (SA)**
- 19.8 Emergency Management Act Review**
- 19.9 Local Government Advice Scheme**
- 19.10 The Observation Post - September 2023 Edition**
- 19.11 Malaya & Borneo Veterans Day Service of Commemoration**

# Brown Hill and Keswick Creeks Stormwater Board

## Project Update

June 2023

This report provides an update to our owner Councils and interested parties on the current financial performance of the Brown Hill and Keswick Creeks Stormwater Board, an overview of capital works projects, and recent activities of interest.

Prepared by Peta Mantzarapis, Project Director

### Financial Summary

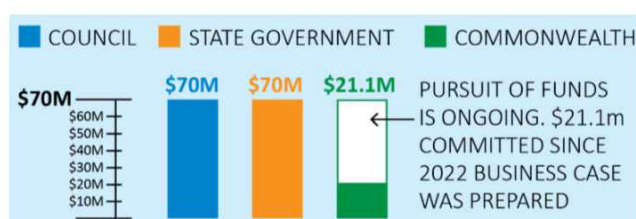
as at 31 May 2023

The project is being delivered on the basis that capital funding will be provided by Local, State and Commonwealth Government at one third each.

A funding commitment of \$70m was made by the SA Government's Stormwater Management Authority with funds to be provided over 20 years.

This is based on matching funding of \$70m being provided by Constituent Councils over the same timeframe.

The project continues to pursue Commonwealth Government funding.



<sup>1</sup> The Commonwealth commitment of \$21.1m includes \$5m pre-election commitment under Urban Rivers and Catchments Program. These funds have not yet received final approval.

<sup>2</sup> The City of West Torrens have provided funding commitment for the next 5 years, with future funding to be reconsidered at that time

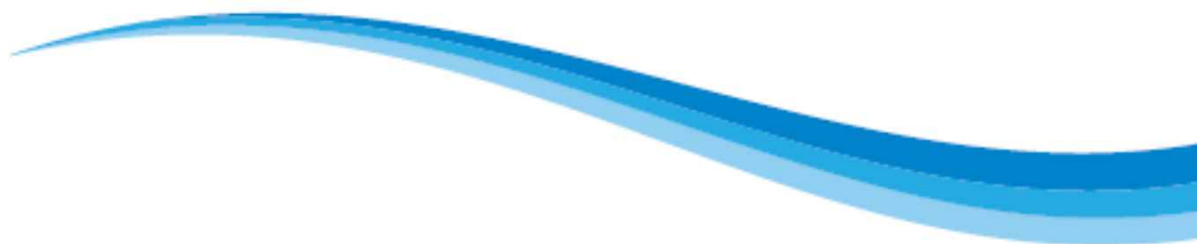
### FY23 YTD Operating Summary

	Actual YTD	Budget YTD	Variance \$
Income	\$978,050	\$695,236	\$282,814
Expenses	(\$560,876)	(\$623,307)	\$62,431
<b>Net Surplus</b>	<b>\$417,174</b>	<b>\$71,929</b>	<b>\$345,245</b>
Depreciation	(\$140,348)	(\$140,349)	\$1

### FY23 YTD Capital Income Summary

	Actual YTD	Budget YTD	Variance \$
Constituent Councils	\$2,500,000	\$2,500,000	\$0
SMA Funding	\$0	\$4,500,000	(\$4,500,000)
Federal Funding	\$4,120,105	\$4,091,106	\$28,999

FY23 SMA funding of \$4.5m was approved by the SMA Board on 31 October 2022. This funding requires approval from the Public Works Committee of Parliament and the approval process is underway



## Project Delivery



Stage 1 works are focussed on flood detention – holding water and slowing the flow to downstream areas – and are now complete. Stages 2 and 4 involve doubling the capacity of Brown Hill Creek from Adelaide Airport at the downstream end through to City of Mitcham at the upstream end. These stages are underway with works completed in Everard Park and currently under construction in Netley and Millswood. Additional Commonwealth grant funding will see commencement of new works in Forestville and Hawthorn in the coming months.

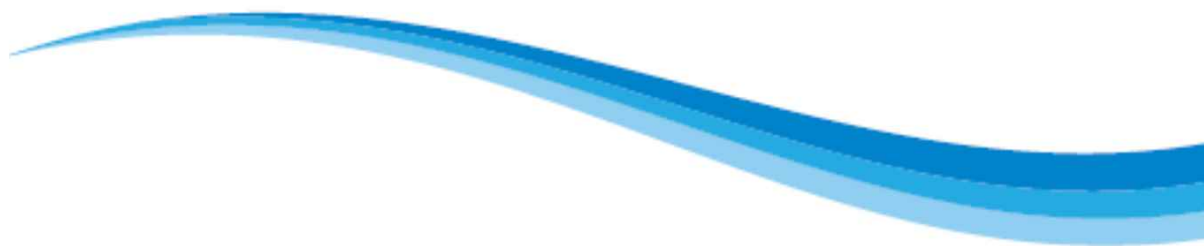
## Funding Applications

The Australian Government's **Disaster Ready Fund** will provide up to \$1 billion in funding over the next 5 years, with up to \$200m in funding available annually. The fund aims to build natural disaster resilience and risk reduction, with a focus on delivery of infrastructure projects and systemic risk reduction projects.

Two applications were submitted for funding under round 1 and both of these applications were successful:

1. \$3.7m in funding awarded to upgrade a 320 metre section of Upper Brown Hill Creek in Forestville. Delivery of this section will mark completion of the Area 1 upgrades of Upper Brown Hill Creek. Total project cost \$7.4m.
2. \$2.387m in funding awarded to upgrade a 230 metre section of Upper Brown Hill Creek in Hawthorn. The channel runs through private properties that were inundated in 2016 and remain vulnerable to flooding. Total project cost \$4.774m.

A pre- election commitment of up to \$5m was made under the Commonwealth Government's **Urban Rivers and Catchments Program** for delivery of works within key areas of open public space including Forestville Reserve, Orphanage Park and Betty Long Gardens. A formal submission was requested and has been made to secure these funds. Final approval has not yet been received.



## Reference Design and Technical Support

This project involves development of concept designs to the preliminary (30%) design stage for all remaining project works. The scope has also expanded to progress design development and engagement where opportunities exist for acceleration.

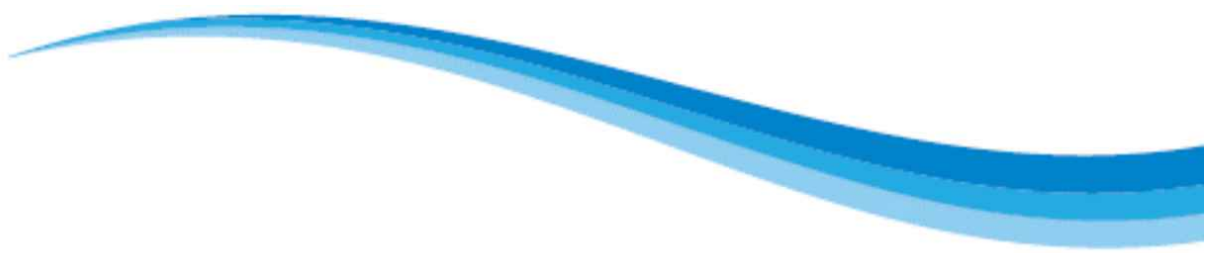
### Recent Activities

- Presentation of reference design plans to the Board.
- Technical Working Group meeting with all 5 Constituent Councils.
- Collaboration with City of Unley, Renewal SA and the developers of the former Le Cornu site in Forestville to prepare a proposal for the State Government to fund the accelerated delivery of the Keswick Creek Flow Diversions, generally in line with the existing Business Case.
- Re-commencement of consultation with the North South Corridor project team as they seek to refine their design and procurement requirements.
- Participation in the Steering Committee and Technical Working Group for the Department for Environment and Water's Flash Flood Forecasting Pilot Project, and coordination of input from the Constituent Councils to the scoping of this pilot project.
- Technical input to Adelaide Airport's flood study.
- The project continues to receive a high volume of enquiries from property owners along Upper Brown Hill Creek regarding the status of the proposed channel upgrades, and the potential impact of the project on their plans to develop or improve their property. The reference design is being used to inform these discussions.

### Next Steps

- Collate supporting information for the proposal to the State Government for the Keswick Creek Flow Diversions including letters of support from the Mayors of the Constituent Councils, Adelaide Airport Limited and North South Corridor project. Refine the design to integrate with the design for the former Le Cornu site. Meet with the Adelaide Showground to discuss alignment options and scheduling impacts.
- Participate in the North South Corridor project review process, assist in coordinating the technical input of the Constituent Councils, and facilitate an updated Data Sharing Agreement and protocols that will enable exchange of the floodplain model data at various design milestones. This would provide the Board with the option of establishing a 'whole-of-catchment' floodplain model using the latest data.
- Continue participating in the Steering Committee and Technical Working Group for the Department for Environment and Water's Flash Flood Forecasting Pilot Project.
- Continue attempts to formalise DIT's technical review of the proposed design solutions in Marion Road, Anzac Highway, Goodwood Road and the Leader Street rail corridor.
- WGA to finalise the reference designs for Upper Brown Hill Creek and associated site inspections with staff from Council, the SMA and Green Adelaide.





## Glenside

This project involved enlargement of an existing detention basin from a capacity of 18ML to 37ML, to limit downstream flow to the existing capacity of the culvert under the Fullarton and Greenhill Roads intersection. The detention basin, together with other works in the South Park Lands reduce the peak stormwater flows along Park Lands Creek and further downstream.

The Glenside site is being developed by Cedar Woods and a condition of Cedar Woods agreement with Renewal SA was that the development include delivery of the detention basin and associated stormwater infrastructure required under the SMP.

### Design Review

In November 2021, the Project Director and Technical Advisor met with staff from City of Burnside, Cedar Woods and WGA to discuss matters relating to the operation and maintenance of the Glenside Detention Basin and discuss the performance of the detention basin during rainfall events.

Following the meeting there were a number of actions on Cedar Woods and WGA to complete with BHKC and Council staff regularly requesting updates since that time.

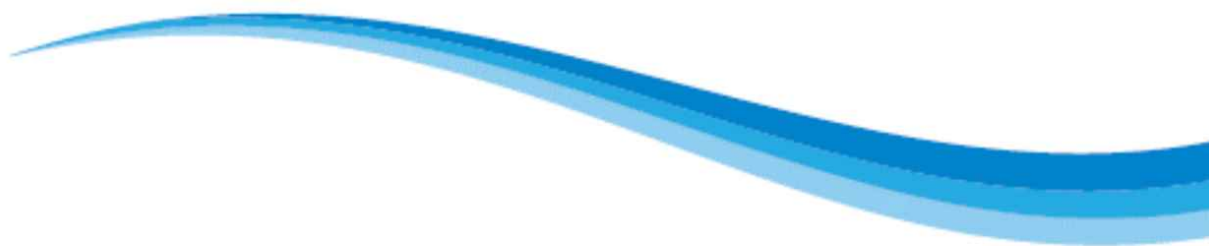
Council has requested an options assessment be presented for consideration of Council and the Board, with an emphasis on achieving a high amenity outcome that is durable and functions properly, with minimal ongoing maintenance requirements.

### Maintenance and Operational

A full clean of all 3 GPTs and the internal screens was undertaken in September 2022, with subsequent cleans undertaken in November 2022 and February 2023 in accordance with the agreed maintenance schedule. A full clean was scheduled for April/May 2023, but wet weather has restricted access. These works will be undertaken when weather allows.







## South Park Lands

Prior to delivery of the South Park Lands project, predicted peak stormwater flows through Park Lands Creek were about double the creek capacity downstream of Greenhill Road. The South Park Lands projects specifically relates to:

### Victoria Park/ Pakapakanthi (Park 16) wetland

Establishment of a 3.2 hectare wetland to provide 100 million litres of flood storage. The wetland comprises areas of permanent water, areas that become inundated with stormwater during regular flow events and a broader flood basin that will only become inundated during more significant flow events.

### Blue Gum Park/ Kurangga (Park 20) creek works

Construction of a low-level bund and the realignment of existing open channels in the southern section of the park. The works divert flows into new open channels and detain water on site, releasing flows downstream in a controlled manner. Areas to the north of the bund will be inundated in significant flow events.

### Key Messages

The Park 20 creek works were completed on 30 September 2022. The works are now in the maintenance phase with fortnightly inspections being

undertaken. An issue was identified with the surface level of the containment berm and this has now been rectified by the contractor.

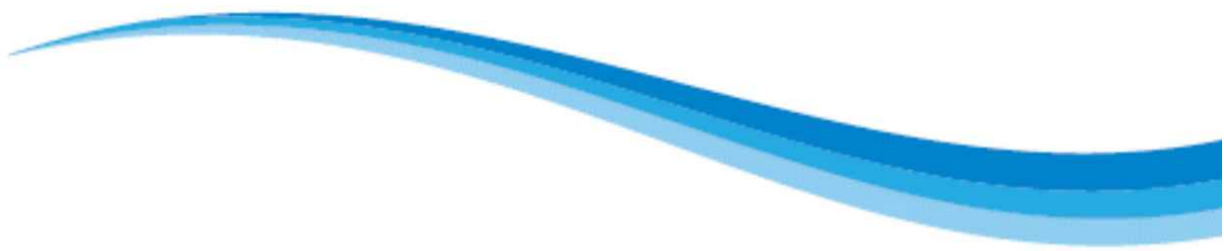
The wetland is now in its operational phase and there are a number of activities that have commenced in recent weeks to finalise works. These works are due for completion late-June 2023, with the exception of the inlet basin remedial works which will be delivered later in the year in drier weather.

Community sentiment around the wetland project has been overwhelmingly positive with regular emails and phone calls from members of the public asking questions and speaking about the merits of the project.

### Asset Handover

The non-stormwater components of this asset are now being handed over to City of Adelaide for ongoing maintenance as part of Council's broader approach to management of the Park Lands.



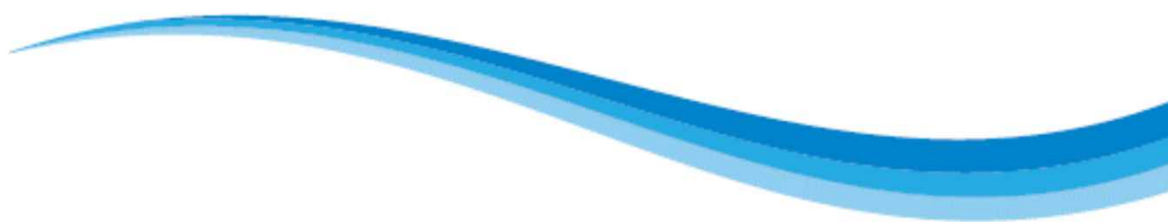


## Upper Brown Hill Creek, Area 1 Everard Park

This project required upgrade of an existing open concrete channel to increase its capacity. The works extend from Anzac Highway, Everard Park to Third Avenue, Forestville and were accelerated due to the adjoining residential development restricting future access. The approved solution included installation of a covered culvert, which allowed for the extension of Wilberforce Walk and establishment of a shared use pathway and landscape improvements at ground level. City of Unley made a financial contribution to achieve the covered culvert outcome. Construction was completed in August 2020 and the site was then handed over to City of Unley for ground-level improvements to be delivered.







## Lower Brown Hill Creek, Packages 1-3

Packages 1 to 3 of the Lower Brown Hill Creek Upgrade will involve doubling the flow capacity of a 1.7-kilometre-long section of channel beginning at the south-eastern corner of Adelaide Airport and ending at Birdwood Terrace. The channel is primarily situated within a 12-metre-wide reserve owned by City of West Torrens.

### Key Messages

Construction is underway on Package 1A: Channel Upgrade – Keswick Creek to Watson Avenue and Package 1C: Crossing Upgrade – Watson Avenue. Detailed design has been completed for Package 1B: Channel Upgrade – Watson Avenue to Marion Road and Package 1D: Crossing Upgrade – Harvey Avenue, and the pre-construction planning is advanced for those packages. A strategy has been developed for securing access to private property, where required for future construction works, and one-on-one engagement with property owners that are directly affected by the works will commence after a briefing of City of West Torrens' Elected Members.

On 20 June 2023 City of West Torrens approved the future-proofing exercise for the Watson to Harvey Avenue section, to ensure the channel is constructed in a way that enables a covered culvert solution to be achieved in the future.

### Recent Works and Focus Areas

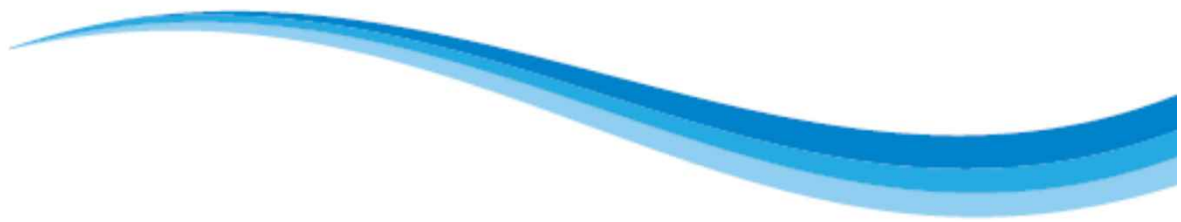
March to May activities included:

- Construction activities for Package 1C including installation of the new 6.8 metre wide box culverts.
- Commencement of construction activities for Package 1A. Approximately 150 metres of channel has been excavated and lined with a protective layer of concrete and the first sections of new concrete base slab and walls have been poured.
- Completion of detailed design for Packages 1B and 1D, including pot-holing of existing underground services.
- Pre-construction inspections and planning for Packages 1B and 1D, including identification of private property impacts.

June and July activities will include:

- Continuation of construction for packages 1A & 1C.
- For packages 1B and 1D:
  - One-on-one engagement with property owners that will be directly affected by construction;
  - Liaison with service authorities to determine the scope and cost of relocations required;
  - Preparation of tender documentation and industry briefing.
- Continuation of detailed design of remaining packages.





## Upper Brown Hill Creek, Area 3 Millswood

This sub-project involves increasing the size and capacity of the section of Brown Hill Creek from just downstream of Regent Street to just upstream of Avenue Street Millswood, including upgrade of the Regent Street culvert. The creek passes through several privately owned properties and the project team have been engaging closely with owners over the course of the design development.



### Key Messages

The channel upgrades are well underway and have progressed well in recent weeks. The precast culverts for the Regent Street crossing are currently being manufactured off-site.

At this stage Camco is proposing to continue the works throughout winter, acknowledging that in the months ahead there will be periods of time when there are flows in the channel and progress will be limited to the overbank areas. The works are being carefully scheduled and protective measures are being deployed to ensure that the works under construction are resilient to flow conditions.

### Recent Works and Focus Areas

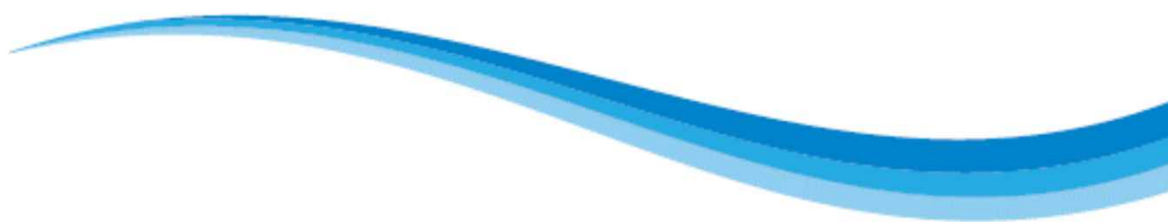
March to May activities included:

- Execution of Licence Agreements and completion of pre-construction dilapidation inspections with property owners affected by the works.
- Substantial construction progress for channel upgrades.
- Order placed for the precast box culverts required for Regent Street – Culvert Upgrades.
- Regular liaison with the affected property owners regarding construction scheduling and site matters.
- Risk assessment with property owners for alternative fencing options for the upgraded channel.

June and July activities will include:

- Execution of remaining licence agreements.
- Complete the construction of the channel upgrades.
- Planning and notification of road closure for Regent Street culvert upgrades.
- Precast culverts to be manufactured and ready to be delivered to site in early August.
- Continued liaison with the affected property owners regarding construction scheduling and site matters.





## Upper Brown Hill Creek, Area 1C Forestville

The Area 1C – Leah Street to Ethel Street reach of Upper Brown Hill Creek is situated in a Council owned drainage corridor (fenced between private properties), except where it passes through 16 and 18 Ethel Street. A proposed development at 18 Ethel Street (currently vacant land) has been approved by Council and will include the construction of 3 townhouses, including one townhouse at the eastern end of the allotment that will span the channel. The height of the existing concrete channel needs to be raised by 0.6 metres, over a length of 175 metres from Leah Street to Ethel Street, to contain the 1% Annual Exceedance Probability (AEP) design flow.

### Key Messages

The owner of 18 Ethel Street requested the opportunity to explore alternative design solutions, and this occurred throughout the first half of 2023. As of early June the property owner has re-affirmed their acceptance of the Board's design solution. A revised construction schedule will now be determined with consideration of the broader works to be delivered in Forestville.

### Opportunities

The Board passed a resolution approving delivery of these works in September 2021. The works were tendered as a separable portion of the Millswood sub-project but were halted as City of Unley was pursuing an option to establish a covered culvert and shared path in this location. City of Unley has advised this option is not proceeding and the Forestville works therefore formed part of the Millswood detailed tender evaluation.

Commonwealth funding has recently been secured for the remainder of the channel and crossing upgrades through Area 1 – Forestville, which will take place immediately downstream of Area 1C – Leah Street to Ethel Street. There is also a Commonwealth funding submission to upgrade the channel through Forestville Reserve, which would take place immediately upstream of Area 1C. Project scheduling and work packaging is currently being reviewed in this context, and further consultation with Council will be undertaken as part of this review.





22 August 2022



City of West Torrens  
Attn: Mayor Michael Coxon  
165 Sir Donald Bradman Drive  
Hilton SA 5033

Dear Mayor Coxon

**Re: Mixed Cardboard and Paper Export Bans to have significant cost impacts for Councils**

With the federal government's paper export ban coming into effect in 2024, the local recycling sector will face a hostile future market environment and be forced to increase rates for our customers. We wanted to alert you to the potential impacts this will have on Councils across Australia and share that we reject the Mixed Paper and Cardboard Rules in their current form.

In 2020 the Commonwealth Government of Australia imposed upon the Australian Waste and Recycling Industry its export regulations for secondary recycling commodities.

In July 2024, the final regulatory arrangements underpinning the Waste and Recycling Act will be enacted. This final piece of regulation is arguably the most important as it impacts all mixed paper and cardboard commodities. Mixed Paper and Cardboard volumes currently account for greater than 48% of all yellow top recycling bin contents used by more than 80% of all Australian households, all commercial and industrial businesses, including government institutions, hospitals, and aged care facilities.

The exposure draft of the regulations <https://consult.dcceew.gov.au/recycling-and-waste-reduction-export-paper-and-cardboard-rules-2023> propose a maximum 5% (from July 2024) contamination limit and a further reduction to 3% from July 1 2026 for all mixed paper and cardboard products. Consultation of the regulation closes on September 11.

Our Position

*The paper and cardboard export market has successfully traded and self-regulated for decades. The introduction of this legislation has no demonstrated social, economic, or environmental benefits. Instead, it will increase costs, reduce recycling, and will fail to build Australia's local processing capacity.*

As Australia is both a net importer and exporter of these products, and has done so for more than 100 years, our industry is faced with having to make important business decisions to comply with these unnecessary new government regulations if it wishes to continue trading internationally. Changes to all current operating recycling infrastructure will be required to meet the new specifications.

As a result of individual business decisions and with all companies that export and trade recyclable commodities having to also pay after July 1, 2024, the proposed federal government's *\$3.98 per tonne Recycling Tax*, those additional business costs must also be passed through to all generators of mixed paper and cardboard and all other commodities impacted by the export regulations.

Our Council is taking the unprecedented action of writing to advise that all generators of mixed paper and cardboard and other commodities impacted, will need to adjust their future budgets to allow for these additional new business costs our industry will incur, to meet with its compliance to this unnecessary government regulatory change.

We trust our concerns resonate and encourage your Council to make its own submission on the proposed regulatory instrument by challenging the Commonwealth Government of Australia, which is supported by all State and Territory Governments that have agreed to this legislation.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Rick Ralph', is placed above the printed name.

Rick Ralph  
Chief Executive Officer  
National Waste and Recycling Industry Council

**nwric.com.au**

National Waste, Recycling Industry Council ABN 22 617 891 899

A Level 1, The Realm, 18 National Circuit, Barton, Canberra, Australia  
T +61 407 125 680 E [ceo@nwric.com.au](mailto:ceo@nwric.com.au)

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20130371

23 August 2023

Mayor Michael Coxon  
City of West Torrens

By email: [mayorcoxon@wtcc.sa.gov.au](mailto:mayorcoxon@wtcc.sa.gov.au)

Level 10  
83 Pirie Street  
Adelaide SA 5000

GPO Box 1815  
Adelaide SA 5001

1800 752 664  
[saplanningcommission@sa.gov.au](mailto:saplanningcommission@sa.gov.au)

Dear Mayor Coxon

**Release on public consultation of the Design Standard for Residential Driveway Crossovers**

Design standards are a new planning instrument that will complement the Planning and Design Code, with a focus on the public realm and infrastructure. Design standards will promote good design in our streets, parks and other public places, assist to manage the interface between the public and private realm and contribute to efficiencies in the delivery of high-quality infrastructure in conjunction with development.

The State Planning Commission (the Commission) recently initiated the preparation of a design standard for residential driveway crossovers pursuant to sections 69(1) and 73(1)(a) of the *Planning, Development and Infrastructure Act 2016* (the Act). Alongside this, the Commission has also initiated the Residential Driveway Crossovers Code Amendment pursuant to section 73(2)(a) of the Act to ensure proper integration of the design standard in the planning system. The Commission will be the Designated Entity responsible for undertaking the preparation of design standards and the associated Code Amendment.

The design standard for residential driveway crossovers will apply across the State and will ensure that new driveway crossovers better contribute to the amenity and safety of the public realm. It will drive an integrated approach to the design, assessment and approval of driveway crossovers proposed in conjunction with residential development, providing certainty and consistency within the development application process, thereby securing superior design outcomes to benefit the community, as well as faster approvals for home builders.

A new house that is assessed against the design standard will have a driveway located that ensures there is space for a tree at the front of the property, sufficient space for garbage bins to be put out and avoids costly relocation of roadside infrastructure. The design standard will also make sure home builders are considering the impacts of driveway design on car parking along the street, maintaining a safe and clear footpath and aligning the design of their driveway with the prevailing character of the surrounding streetscape. In doing so, this design standard will respond to some of the challenges posed by infill development.

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Section 73(13) enables the processes outlined in section 73 of the Act to be undertaken as a joint process that relates to two or more instruments. Accordingly, the public and stakeholder engagements for the preparation of the design standard for residential driveway crossovers and the associated Code Amendment will be undertaken as a single process commencing on 23 August 2023 and concluding on 14 November 2023.

The Engagement Plan for the Design Standard for Residential Driveway Crossovers and the associated Code Amendment is available on the PlanSA Portal via the following link: [https://plan.sa.gov.au/our\\_planning\\_system/instruments/planning\\_instruments/design\\_standards](https://plan.sa.gov.au/our_planning_system/instruments/planning_instruments/design_standards).

The Commission is committed to working collaboratively with key stakeholders and Local Government throughout the implementation of design standards to refine the details, drafting of policy (where appropriate), and instructions for implementation of design standards and the associated Code Amendment.

Should you require further information, please contact Mr Jason Bailey, Manager – Planning and Design Code, Planning and Land Use Services, on \_\_\_\_\_ or via email at:

Yours sincerely



**Craig Holden**  
Chair

Cc Mr Terry Buss, Chief Executive Officer, City of West Torrens



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Reference: ENV23/00760

Mr Michael Coxon  
Mayor  
City of West Torrens  
Email: [mayorcoxon@wtcc.sa.gov.au](mailto:mayorcoxon@wtcc.sa.gov.au)

The Hon Susan Close MP  
Deputy Premier  
Minister for Climate, Environment and Water  
Minister for Industry, Innovation and Science  
Minister for Defence and Space Industries  
Level 13, State Administration Centre  
200 Victoria Square, Adelaide SA 5000  
Tel (08) 8226 8520  
Email: [OfficeoftheDeputyPremier@sa.gov.au](mailto:OfficeoftheDeputyPremier@sa.gov.au)

*Michael*  
Dear Mayor

I enclose a letter I have sent to the steering committee for the Breakout Creek Stage 3 Redevelopment Project. While this is an excellent project, it is clear that there is an outstanding issue which requires resolution - the capacity of the Lockley's Riding Club to return to the site.

Having come into this project near its completion, I have taken some time to understand the history that has led us to the current situation. It appears that there was general agreement that the Riding Club was an integral part of the project's vision: horses are included in the design principles for the project, a large area has been allocated to horses and a substantial investment has been made in fencing, turf, viewing platforms and irrigation infrastructure. What does not appear to have occurred is the finalisation of an agreement with the Riding Club that they will move their horses into the location and what responsibility for ongoing costs the club will need to meet.

The land itself is leased through SA Water acting on behalf of myself as Minister for Climate, Environment and Water, and has offered a peppercorn rent, which represents forgone income of \$18k a year. However, the club was told by the previous government that it will be responsible for all irrigation costs, which have been estimated to range from approximately \$40k and \$60k a year. Such costs are clearly beyond the capacity of a club that will have at most 14 horses in residence at the site at any one time. The capacity of the club to cover such costs does not appear to have been properly considered prior to the installation of the infrastructure to house them. While the previous government indicated that maintenance of the pump infrastructure would be a government responsibility, there was no provision made, nor commitment given, to pay for the water. As an economically regulated statutory corporation, SA Water's policies do not allow the utility to provide free water to the riding club. Further, there is a very narrow scope within SA Water's remit to provide community organisations with discounted water (i.e. charities), and the riding club do not meet these strict requirements. Accordingly, SA Water is unable to provide the Riding Club with free or heavily discounted water on an ongoing basis. With all the above limitations considered, it appears as though the Riding Club have been setup to fail.

It is my view that all partners in this project should consider the consequences of not

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assisting the club to meet the obligations of irrigating the land, and therefore not being able to move onto the area designed and built for them. The government has effectively contributed \$18k a year, and the club itself has suggested they could afford up to \$10k a year once they have the full complement of horses at the site. I have, as you will see in the attached, asked the steering committee on which both councils are represented, to consider how the remainder of the costs can be met, and indeed the extent to which that irrigation is required.

It would be a very great pity not to be able to have horses in the specially designed area for them, and I believe the lack of decision making earlier in the project has led us to the unfortunate circumstance whereby that is a real risk. All parties bear some responsibility for this, including the previous government (now addressed by this government through the forfeiture of rent) and the councils.

I urge you to take the time to consider this matter.

Yours sincerely



**Hon Susan Close MP**  
Deputy Premier  
Minister for Climate, Environment and Water

22 / 8 / 2023

cc: City of West Torrens, [info@wtcc.sa.gov.au](mailto:info@wtcc.sa.gov.au)





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**Government  
of South Australia**

Reference: ENV23/00760

Mr Stuart Collard  
Chair  
Breakout Creek Stage 3 - Project Steering Committee

The Hon Susan Close MP  
Deputy Premier  
Minister for Climate, Environment and Water  
Minister for Industry, Innovation and Science  
Minister for Defence and Space Industries  
Level 13, State Administration Centre  
200 Victoria Square, Adelaide SA 5000  
Tel (08) 8226 8520  
Email: [OfficeoftheDeputyPremier@sa.gov.au](mailto:OfficeoftheDeputyPremier@sa.gov.au)

Dear Mr <sup>Stuart</sup> Collard

I write regarding the Breakout Creek Stage 3 Redevelopment Project, which is a collaboration between Green Adelaide, the City of Charles Sturt, the City of West Torrens, SA Water, the State Government's Planning and Development Fund and the Australian Government through the Environment Restoration Fund.

I understand that the purpose of the project's Steering Committee is to oversee all aspects of the project and to ensure that the project meets stated objectives, funding partners' criteria and key milestone payments, as well as to ensure relevant formal approvals processes are followed and an appropriate project timeline is adhered to.

Of the nine key design principles of the project, a space for horses was outlined and was to include a designated fenced and smaller horse agistment area which was to be irrigated. I understand that as a result of this design, the Lockleys Riding Club (LRC) would need to reduce the number of horses given the agistment area would be a third of what it was previously, and that it would also be responsible for the ongoing irrigation costs.

I am aware that the LRC appealed to the former Minister for Environment and Water in November 2020 seeking water concessions to maintain the financial viability of the Club, however I understand that there was no commitment or agreement towards the subsidization of the costs to irrigate the agistment area. In the meantime, the broader project proceeded as planned and the detailed design of the project was completed in August 2021, with construction starting in March 2022.

As an economically regulated statutory corporation, SA Water's policies do not have provisions to issue private clubs such as LRC with free water. However, I am aware that in an effort to assist LRC with its financial difficulties, in December 2022 SA Water advised the LRC that it would discount their rental expenses from \$18,000 per annum to a 'peppercorn lease agreement' of \$1.00.

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LRC has cited that they are unable to execute the license as presented due to concerns about the new irrigation water obligations to manage the land and pasture. Their concerns relate to their ability to pay the irrigation costs which have estimated to be approximately \$46,000 - \$64,000, as well as the potential for increased irrigation costs and temporary removal of the horses should the area become overgrazed. Should the LRC not agree to the conditions of the variation and cost sharing arrangements, there is a risk that the club will not return to the site.

I support SA Water's recommendation to waive the annual lease fee of \$18,000 to the LRC, noting this will have a financial impact to SA Water but it is done so to support the viability of LRC.

Given the Breakout Creek Stage 3 Redevelopment Project was developed and sanctioned by the Project Funding Partners of Green Adelaide, City of Charles Sturt and City of West Torrens, and included a requirement to irrigate the reduced agistment area to a certain amount, it is my expectation that the steering committee urgently works with the Funding Partners to arrive at a resolution to contribute to the ongoing irrigation costs.

As you would appreciate, this matter is of some concern to the LRC and the broader community. I therefore request a response from the Steering Committee as a priority to advise of its deliberations and the proposed resolution towards this matter.

Yours sincerely



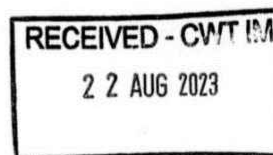
**Hon Susan Close MP**  
Deputy Premier  
Minister for Climate, Environment and Water

15/8 / 2023

cc: Megan Eastaughffe, President, Lockleys Riding Club



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Mayor, Michael Coxan  
City of West Torrens  
165 Sir Donald Bradman Drive,  
Hilton SA 5033

15 August 2023

Dear Mayor Coxan,

I trust all is well with you and your family.

I am writing on behalf of the Liberty Life Church congregation to once again thank you for the kind consideration given to us in relation to waiving the rates on our church property in Camden Park.

It makes an enormous difference to us and helps us to continue to deliver our church resources to our community, so, thank you. It is greatly appreciated.

Also, it was good to catch up with you and have a chat after the Anzac Day Service at the Hilton RSL. I did so enjoy the morning and it seemed like a great turnout of those coming to remember our ANZAC'S. May it long continue!

Please don't hesitate to be in contact if I can be of assistance in anyway.

Every blessing upon you, councillors and staff,

Sincerely

A handwritten signature in black ink, appearing to be 'Bill Nott'.

Bill Nott  
Pastor  
Liberty Life Church

**Government of South Australia****SA Health**

Mayor Michael Coxon  
City of West Torrens  
165 Sir Donald Bradman Drive, Hilton  
South Australia 5033  
[mayorcoxon@wtcc.sa.gov.au](mailto:mayorcoxon@wtcc.sa.gov.au)

Public Health Division  
Health Protection Branch  
4th floor  
CitiCentre  
11 Hindmarsh Square  
Adelaide SA 5000  
Tel 08 8226 7100

Dear Mayor,

On behalf of the Department for Health and Wellbeing's Health Protection Programs Team, I am writing to express my sincere appreciation to the City of West Torrens for its generosity and hospitality in hosting SA Health's Legionella Seminars for Environmental Health Officers held on the 16th and 17th of August 2023.

The City of West Torrens has a long history of supporting professional development opportunities for Environmental Health Officers, and it was a privilege and a genuine pleasure to come together once again in such a special and welcoming environment.

I would personally like to recognise and thank our host, Mr Darren Isgar (Team Leader Environmental Health, City of West Torrens), for his collaborative spirit and strong and continued commitment to supporting initiatives that contribute to improved public health outcomes for South Australians.

Again, I extend my genuine thanks to the City of West Torrens for opening its doors for this important public health event and for its ongoing participation in the collective effort to advance public health outcomes within South Australia.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Michaela Hobby', enclosed within a blue oval.

Michaela Hobby  
Director, Health Protection

29 August 2023

Cc: Mr Darren Isgar





29 August 2023

By email.

Dear Council Mayor & CEO

**Re: Cost impact on Council from Federal Governments cardboard and paper export bans**

I am writing to you regarding the Federal Governments proposed regulatory arrangements for the export of paper and cardboard, and the impact for Council kerbside services.

In July 2024, the final regulatory arrangements underpinning the Waste and Recycling Act will be enacted. This final piece of regulation is arguably the most important to the recycling industry as it impacts all mixed paper and cardboard commodities. Mixed paper and cardboard volumes currently account for greater than 48% of all kerbside recycling bin contents used by more than 80% of Australian households, all commercial and industrial businesses, including government institutions, hospitals, and aged care facilities.

The Federal Governments paper export ban coming into effect in 2024, will introduce a range of measures that will create a hostile commodity market environment and as a result the recycling industry will be forced to increase rates for our Council customers.

The paper and cardboard export market has successfully traded and self-regulated for decades. The introduction of this overbearing regulatory regime has no demonstrated social, economic, or environmental benefits. Instead, it will increase costs, reduce recycling, and will fail to build Australia's local processing capacity.

As Australia is both a net importer and exporter of these products, and has done so for more than 100 years, our industry is faced with having to make important business decisions to comply with these unnecessary new government regulations if it wishes to continue trading internationally. Changes to all current operating recycling infrastructure will be required to meet the new specifications.

For recycling companies that export and trade recyclable commodities the Federal Government is also proposing to introduce a **new recycling tax** from July 1, 2024, of \$3.98 per tonne. This recycling tax will also have to be passed on to Councils and their ratepayers.

The exposure draft of the regulations <https://consult.dcceew.gov.au/recycling-and-waste-reduction-export-paper-and-cardboard-rules-2023> are currently open for consultation and I strongly encourage your Council and any Local Government waste management regional subsidiary to consider making a submission. Consultation of the regulation closes on September 11.

---

Waste and Recycling Industry Association of South Australia (WRISA) | [wrisa.com.au](http://wrisa.com.au)





WRISA is a strong advocate for South Australia to contribute to the targets established under the National Waste Action Plan and transition to a circular economy, however the proposed Federal Government regulatory regime for recycling commodity exports is a backwards step.

If you have any queries please feel free to contact me

Yours Sincerely

Adam Gray  
Waste and Recycling Industry Association (SA)

## OFFICIAL



Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033  
[csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)

Dear Mr Buss

The Department of the Premier and Cabinet has appointed PEG Consulting to review the *Emergency Management Act 2004* (the EM Act) (the Review).

As you may be aware, the EM Act establishes the legislative framework and principles for coordinating activities before, during and after emergencies; assigns key accountabilities; and enables necessary authorities to effect response and recovery operation for the management of emergencies in South Australia.

To ensure that the legislation is optimised for emerging hazards and long-term challenges, the government has recognised the need for a comprehensive review of the EM Act.

The objective of the Review is to make recommendations to support the strategies and systems required to effectively manage emergencies, noting the unique challenges from recent protracted emergency events and emerging emergency threats. To learn more about the Review, please visit: <https://www.dpc.sa.gov.au/responsibilities/security-emergency-and-recovery-management/emergency-management-act-review>

The Review will be seeking formal submissions via public consultation later in 2023. However, if you would like to express early thoughts about any issues with the state's current emergency management legislation, you are invited to prepare a preliminary submission to the Review. Preliminary submissions should be sent to [EmergencyManagementActReview@sa.gov.au](mailto:EmergencyManagementActReview@sa.gov.au) by 29 September 2023.

In addition to any preliminary submission, Council is encouraged to participate in the formal consultation process once it commences. You will receive notice of this.

For additional information, please contact the Secretariat to the Review via the above email address or by phone

Yours sincerely

Ingrid Haythorpe and Tahnya Donaghy  
**Managing Partners**  
**PEG Consulting**

Cc: Mayor Michael Coxon, City of West Torrens

OFFICIAL

**Hon Geoff Brock MP**

22MINLG-0614

Mayor Michael Coxon  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033  
[mayorcoxon@wtcc.sa.gov.au](mailto:mayorcoxon@wtcc.sa.gov.au)

Dear Mayor ~~Coxon~~ *MICHAEL*

Thank you for the further correspondence dated 3 May 2023 from the Chief Executive Officer of the City of West Torrens (the Council), Mr Terry Buss PSM, regarding the Local Government Advice Scheme (the Scheme) administered by the Essential Services Commission of South Australia (ESCOSA). I apologise for the delay in responding.

I note that the Council continues to express concerns regarding the Scheme and maintains that the Scheme should be abolished.

ESCOSA released its first tranche of advice in February 2023 to 15 councils, including your Council. As you are aware, ESCOSA found that the Council's financial position is sustainable with projected operating surpluses and the forecast renewal of its infrastructure assets to continue to underpin its strong financial performance, without the need for further significant rate increases.

ESCOSA also recommended that the Council make six changes to its strategic management plans to ensure its financial sustainability and provide confidence to ratepayers that they are paying the right level of rates for council services.

I note that the Council considered ESCOSA's advice and endorsed the Council's response to this advice at its 21 March 2023 meeting. I further note this information is included in the Council's 2023-24 Annual Business Plan and Budget (ABP&B), as required under the *Local Government Act 1999*.

I am advised that the Scheme was passed by both Houses of the South Australian Parliament in a form that responded to significant feedback from the local government sector. It is an advisory scheme that does not require councils to take any particular action, but will better position all elected members to understand their council's financial position and performance, and make decisions in this context.

I expect that councils that have received advice that they are financially sustainable and operating well, such as yours, will actively draw their community's attention to this to assure their ratepayers that their council is making good decisions about revenue and expenditure in the context of their long-term financial planning.

Minister for Local Government | Minister for Regional Roads | Minister for Veterans Affairs

Level 10, 81 – 95 Waymouth Street Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 | DX 171  
Tel +61 8 7133 1200 | Email [minister.brock@sa.gov.au](mailto:minister.brock@sa.gov.au)





**OFFICIAL**

The Malinauskas Government does not support policies that seek to impose formal restraints on the ability of councils to determine what services should be provided within the context of their ratepayers' ability and willingness to pay for these services.

However, I also acknowledge that ratepayers' lack of understanding and trust in the decisions that their council is making in this regard underpins the appeal of policies such as rate capping. The Scheme was aimed directly at addressing this issue, and councils should utilise the advice they receive to bolster community trust and support for their decision making, particularly at a time when many councils are increasing general rate revenue between 6 to 13 per cent.

I understand that ESCOSA has determined that the final cost of the Scheme, per advice, per council, is \$40,000 (or \$10,000 per annum). I trust that you will place this cost in the full context of the Council's financial situation. As shown in the Council's 2023-24 ABP&B, expected general rate revenue—after mandatory rebates—in 2023-24 is \$63.5 million as part of its total income of \$79.4 million.

I am aware that some in the local government sector do not support the intent and the implementation of the Scheme. However, it must be remembered that ESCOSA is an independent body that has been tasked by the South Australian Parliament to provide thorough and dispassionate advice to all councils on a matter that is fundamental to their good operation—their financial sustainability. In my mind, it is difficult for a council to argue that this advice is of limited value, particularly when risks are identified that could have significant impacts on their future ratepayers.

It is therefore disappointing that the Council has published extensive criticism of a scheme passed by the South Australian Parliament, as generally supported by the local government sector, instead of an assurance to your ratepayers that the Council is responding properly to recommendations made by an independent body.

I also emphasise that a mature government understands that both independent oversight and transparent decision-making is fundamental to the quality of decisions that we make, and to the assurance to our communities that these are made in their best interests and for the public good.

I am also acutely aware of the cost-of-living pressures facing our community, and I note that—in relation to the first tranche of 15 councils—ESCOSA has made several general initial observations. These are observations that all councils should consider, including:

- Growth in the number of ratepayers and services is a key planning issue for councils. Councils need to constantly monitor demand in their areas to ensure services are not stretched when the population or nature of the area changes. At the same time, councils need to consider the risk of spending ahead of development and potentially placing a burden on the existing ratepayers. A balance is required between the costs of infrastructure necessary to meet community expectations and potential increases in costs.

**OFFICIAL**

- Future rate expectations need to take account of affordability for ratepayers and minimise the impact on the community, where possible. It is prudent for councils to constantly review their internal costs with a view to finding efficiencies and savings to keep rates as low and affordable as possible over the long term, while demonstrating a commitment and ability to meet community needs and value.

To my mind, these are sensible observations that all councils should consider. I trust that the Council will consider this advice, implement the recommendations that ESCOSA has made in reference to the Council's operation, and ensure that your community is aware that the Council has responded appropriately to advice transparently provided by an independent authority.

Of course, I expect that you will continue to raise any issues or concerns you have with ESCOSA's implementation of its statutory responsibilities directly with ESCOSA.

I intend to await the full four-year rollout of the Scheme before considering whether changes are warranted and deserving of future consideration by the South Australian Parliament. I can advise you that my Cabinet colleagues support this approach.

In my consideration of any potential change, I wish to consider feedback from councils that reflects conversations with ratepayers that honestly explores the intent, benefits, and impacts of the Scheme.

Thank you again for your correspondence.

Yours sincerely



Hon Geoff Brock MP  
**MINISTER FOR LOCAL GOVERNMENT**

2 / 9 / 2023





Volume 13, number 9 – SEPTEMBER 2023

# THE OBSERVATION POST

*The official publication of the*  
**National Malaya & Borneo Veterans Association Australia Inc**  
 South Australia & Northern Territory Branch

National Patron: General the Honourable Sir Peter Cosgrove AK AC(Mil) CVO MC (ret'd)  
 SA/NT Branch Patron: Her Excellency the Honourable Frances Adamson AC, Governor of South Australia



## MALAYA & BORNEO VETERANS DAY

During August we held two services of commemoration to mark Malaya & Borneo Veterans Day. Firstly, on Friday 11 August, we assembled in the West Torrens War Memorial Gardens to honour the fallen – supported by many Air Force Cadets from No 604 Squadron (pictured above) who once again filled a number of key roles.

Our Sarawak Reunion party then gathered at the Heroes Memorial Park in Kuching on Monday 28 August for a combined service with the New Zealand Malayan Veterans Association. This event was generously supported by the Sarawak Tourism Federation and the STF Heritage Development Committee.

Lest we Forget





September 2023, Page 2



## NOTICES

### New Members

Rod Lees

### COMMITTEE 2023-24

Paul Rosenzweig OAM  
*President, Secretary  
Public Affairs Officer*

Don Cameron  
*Vice-President  
Ceremonial Officer*

Paul Bayliss

Jenny Cameron  
*Treasurer*

Vicki Crannaford  
*Assistant Treasurer*

Di Davies

Beverley Dubois  
*Minutes Secretary*

Jeff Hiscock

Mal White  
*Merchandise Officer*

## THANK YOU

*We thank Tony Zappia MP and the staff of his Makin Electorate Office for their generous assistance with all our printing needs*

## BRANCH UPDATES

This newsletter primarily contains stories and images from our Malaya & Borneo Veterans Day commemorative ceremony in Adelaide, and gives an introduction to Operation 'Hornbill 2023', our Sarawak Reunion visit.

We also announce the results of our 2023 Annual General Meeting, and congratulate all on their appointment to the Branch Committee.

Our 'Badge of the Month' feature starts looking at some Malaysian Army insignia, with particular relevance to Borneo.

The Commemoration section of the newsletter reflects on the Australians who lost their lives in the Malayan Wars during September.

During Operation 'Cheras Road', our President's visit to the Kuala Lumpur Civil Cemetery, he identified the former grave-sites of two New Zealand Army soldiers originally buried there who were repatriated in August 2018 under the New Zealand Defence Force's project known as *Te Auraki* ('The Return'). Many Australian families would like to see their loved ones returned to Australia: currently 50 Australian fallen from the Malayan wars – 42 from the Emergency and 8 from Confrontation – remain buried overseas.

This month we will resume our regular Friday meetings at the Maid of Auckland Hotel, followed by lunch.

Just a reminder that current financial members will receive \$10 cash-back at the Christmas lunch.

## CALENDAR OF EVENTS

September meeting: 1115h Friday 15 September  
Maid of Auckland Hotel,  
followed by lunch



<https://www.facebook.com/MaidEdwardstown>

October meeting: 1115h Friday 20 October  
Maid of Auckland Hotel, followed by lunch

*Date of interest: Saturday 11 November: Remembrance Day  
Personal observation*

November meeting: 1115h Friday 17 November  
Maid of Auckland Hotel, followed by lunch

Christmas Lunch: Saturday 9 December 2023  
Club Marion, 262 Sturt Road, Marion

February meeting: 1115h Friday 16 February 2024  
Maid of Auckland Hotel, followed by lunch

*And every third Friday thereafter*



Visit our Facebook page:

<https://www.facebook.com/NMBVAAadelaide/>





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#### Friday 21 July 2023 6/23 General Meeting

We thank Cheryl John and John La Bella from Travel Managers Australia for joining our July meeting at the Maid of Auckland Hotel to hand over travel documents to our SR23 participants. Thanks Cheryl and John for your support to the Branch!

We also experienced for the first time the 'Sarawak Bugle', which has proved to be far more effective in gaining everyone's attention at the start of a meeting than simply tapping a glass with a knife.



#### Thursday 27 July 2023 Korean War Commemorative Service

President Paul Rosenzweig and Vice-President Don Cameron represented the SA/NT Branch at a service of commemoration at the South Australian National War Memorial on North Terrace.

This service acknowledged the 70th anniversary of the signing of the 'Korean Armistice Agreement' which brought fighting to an end in the Korean War. The first wreath was placed by Her Excellency the Honourable Frances Adamson AC, Governor of South Australia.



The service was held at the Post-WW2 Operations Memorial on the corner of North Terrace and Kintore Avenue. This memorial commemorates Service personnel with an affiliation to South Australia who died in service or were killed-in-action while serving in conflicts since the end of World War 2.

This host of the ceremony was Colonel Peter Scott DSO (ret'd), pictured left, noted for his leadership at Hill 317 in Korea in October 1951 in the Battle of Maryang San (part of Operation 'Commando').

He later commanded the 3rd Battalion, Royal Australian Regiment (3RAR) in South Vietnam and was awarded the Distinguished Service Order (DSO).



President Paul Rosenzweig OAM with Korean War veteran John Jarrett AM. John was appointed a Member of the Order of Australia in 2023, "For significant service to community health, and to veterans and their families".



Vice-President Don Cameron with John Jarrett AM. John was Treasurer of the SA Branch, Korea & South East Asian Forces Association (1994-07) and President (2013-21); he travelled with a Commemorative Mission to Korea in 2013.





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### Malaya & Borneo Veterans Day Adelaide, Friday 11 August 2023

We were privileged to have our Branch Patron Her Excellency the Honourable Frances Adamson AC, Governor of South Australia, and Mr Rod Bunten as our guests of honour.

We thank the City of West Torrens for the substantial support they provided, and Hilton RSL for supporting our reunion and lunch.

We thank Chief Petty Officer Tom Bastians and the Royal Australian Navy Band – South Australia for supporting our service, and also the 10th/27th Battalion, Royal South Australian Regiment for providing a static military display of a Protected Mobility Vehicle-Medium (Bushmaster).



We thank Her Excellency and Mr Bunten, Senator Andrew McLachlan CSC, Deputy President of the Australian Senate, Councillor Kym McKay (representing Mayor Michael Coxon), Ms Lara Degasperri for the Department of Veterans' Affairs, Commander Paul Wirth (representing the CO of HMAS *Encounter*) and Mr James Peikert (representing Tony Zappia MP) who placed wreaths and tributes in memory of the fallen.

We again shifted the focus from generic tributes to a more select group of family members honouring specific named personnel.

Clive's daughter Lynette Hunt placed a tribute in memory of her father, former Branch member Clive Dubois.

Mrs Jenny Macintosh OAM placed a tribute in memory of her husband, Wing-Commander Bob Macintosh AFC OAM.

Warrant Officer Class 2 Nathan Price placed a tribute in memory of his father, former Branch member Dennis Price.

Mrs Chris Selby placed a tribute in memory of her husband Brian Selby, SA/NT Branch President 2002-06 and 2010-22.

Mrs Vicki Crannaford placed a tribute in memory of her brother Signalman John Darrell Tassell who died on 4 April 1966.

Vice-President Don Cameron placed a tribute in memory of the Iban trackers, particularly Mudah anak Jali (killed-in-action near Stass in Sarawak on 23 March 1965), Baling anak Ajong (died 2012) and Unchat anak Unyong (died 2021).

Mr Paul Bayliss placed a tribute in memory of all SA/NT Branch members who are no longer with us.

Members of the Consortium of Ex-Service Organisations and family members also attended and placed tributes.



*Able Seaman Musician Sergey Grynchuk  
played the Last Post and Reveille.*



*Leading Seaman Musician Katia Labozzetta  
led the singing of the Australian National Anthem.*





September 2022, Page 5

## Malaya & Borneo Veterans Day

Our 2023 service of commemoration at the Cross of Sacrifice in the West Torrens War Memorial Gardens was again well supported by a large number of Air Force Cadets from No 604 Squadron (Hampstead Barracks). The Catafalque Party and Squadron Banner Escorts carried innocuous .303-inch SMLE rifles representative of the era of the Malayan wars.



*Leading Cadet Aishwarya Srikanth welcomed guests and announced the arrival of the Vice-Regal Party.*



*The Catafalque Party was commanded by Cadet Under Officer Devanshee Jain (right).*



*604 Squadron paraded the Squadron Banner at our service for the first time.*



*NMBVAA Banner Bearers and the 604 Squadron Banner Party in the position of 'Slope Arms'.*

We marked the 57th anniversary of the signing of the Malaysia-Indonesia Peace Agreement on 11 August 1966, which brought to an end the Indonesian Confrontation with Malaysia.

Branch Chaplain Major Quentin Castle gave the Prayer, the Response and the Benediction.

Her Excellency the Honourable Frances Adamson AC, Governor of SA and Branch Patron, and Mr Rod Bunten were the principal guests of honour, and placed a wreath together.

For the first time we had the full assemblage of flags – including a Sabah flag to honour the five Australians who died on operational service in defence of Sabah during the period of the Indonesian Confrontation with Malaysia.



*Branch Chaplain Major Quentin Castle.*





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## Malaya & Borneo Veterans Day

Leading Cadet Aishwarya Srikanth welcomed everyone to the service. She said: *"This day is a day where we commemorate the soldiers that have fallen for us in both the Malayan Emergency and the Indonesian Confrontation"*. LCDT Srikanth announced the arrival of Her Excellency the Honourable Frances Adamson AC, Governor of South Australia, and Mr Bunten.



*We thank all who placed wreaths and tributes in memory of the fallen.*



*Thanks to Committee Member Mal White who has done a great job making up new flag staffs.*

## PMV-M

The event was supplemented by a static military display of a Protected Mobility Vehicle-Medium (Bushmaster) with crew.

This was provided by the 10th/27th Battalion, Royal South Australian Regiment, under command of Warrant Officer Class 2 Mark Blondell, the Company Sergeant-Major (CSM) of 'A' Company, 10/27 RSAR.

Pictured (left to right): Private Anil Sansri, Corporal James Lewis and WO2 Mark Blondell with Her Excellency the Honourable Frances Adamson AC, Governor of SA and Patron of the SA/NT Branch NMBVAA.



*The Bushmaster crew briefed Her Excellency the Governor on the vehicle's capabilities.*



*The Air Force Cadets gained valuable insights into a possible part-time career in the Army Reserve.*





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## Malaya & Borneo Veterans Day

Our updated flag display allows us to honour service and sacrifice in Malaya/Malaysia, Singapore and northern Borneo. We note that 50 Australian fallen from the Malayan wars remain buried overseas – 37 in Malaysia and 13 in Singapore, and five have no known grave.

Five Australians died on operational service in defence of Sabah during the Indonesian Confrontation with Malaysia.

And our Sarawak Reunion was held in the year of the 60th anniversary of Sarawak Independence, on 22 July 1963. We honour the eight Australians who died on operational service in Sarawak, and three who died after being evacuated.



*Our Branch Patron Her Excellency the Governor and Mr Bunten placed a wreath in memory of the fallen.*



*Senator Andrew McLachlan CSC placed a wreath on behalf of the Australian Government.*



*Councillor Kym McKay represented Mayor Michael Coxon of the City of West Torrens to give the Acknowledgment of Country and place a tribute in memory of the fallen.*



*Ms Lara Degasperri placed a tribute in memory of the fallen, and delivered a message from the Secretary of the Department of Veterans' Affairs, Ms Alison Frame.*





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## Annual General Meeting Sunday 13 August 2023

Thanks to all who attended our Branch AGM. The Returning Officer Paul Bayliss declared all positions vacant, and advised that only one nomination for each position had been received by the due date, so a ballot was not required.

He confirmed that the nominees were prepared to accept their nomination, and all were elected/appointed unanimously.

Congratulations to the following who were elected to their respective positions, or accepted the respective roles:



*A display of Branch memorabilia from the last year, including plaques from the schools in Bau, Sarawak which we support.*

### Appointments:

President: Paul Rosenzweig OAM JP  
 Vice-President: Don Cameron  
 Secretary: Paul Rosenzweig  
 Treasurer: Jenny Cameron  
 Committee Members:  
     Paul Bayliss  
     Vicki Crannaford  
     Dianne Davies  
     Beverley Dubois  
     Jeff Hiscock  
     Mal White

### Roles:

Ceremonial Officer: Don Cameron  
 Public Affairs Officer: Paul Rosenzweig  
 Historian/Editor: Paul Rosenzweig  
 Assistant Treasurer: Vicki Crannaford  
 Minutes Secretary: Beverley Dubois  
 Merchandise Officer: Mal White  
 Branch Chaplain: Major Quentin Castle  
 Branch Auditor: Mr Ken Seymour

Some roles remain available if anyone wishes to be a co-opted member to support the Branch Committee:  
*Social Officer, Welfare Officer, Membership Officer*

### **Senator Andrew McLachlan CSC**

Following the AGM, Paul Rosenzweig introduced our guest speaker Senator Andrew McLachlan CSC, Senator for South Australia and Deputy President of the Australian Senate.

Senator McLachlan was born in Adelaide where he completed a Bachelor of Laws at the University of Adelaide; he also completed a Master of Laws (University of Edinburgh), and was a solicitor in legal practice from 1989.

The Senator spoke of his life as a parliamentarian, starting with his service as a Member of the Legislative Council of SA from 2014, during which time he was President of the Legislative Council (2018-20). He was appointed to the Senate for South Australia in 2020, and elected in 2022. He talked about social media in politics, the Coronation and its impacts on Australia, and other topics of current interest, and took questions from the floor.

He talked about his service as a Legal Officer in the Australian Army Reserve (1993-18), which included two deployments at the foot of the Hindu Kush in Afghanistan. His experiences in military service and conflict have inspired him to become a legatee of Legacy, a volunteer with Disaster Relief Australia and a participant in various initiatives such as 'Walk for a Veteran'.

After his presentation, Senator McLachlan presented Paul Bayliss with a Certificate in recognition of 10 years' membership of the South Australia & Northern Territory Branch NMBVAA since its reformation in 2010.

He then presented the President with an Australian National Flag and a South Australian Flag to supplement the new flags we have acquired for Malaysian, Sarawak, Sabah and Singapore, so we can replace the ones we had borrowed.

In response, the President presented Senator McLachlan with one of our NMBVAA scarves and a ribbon chart.



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Morphett Vale RSL Anzac Youth Vigil 2023



Norfolk Island RSL &amp; Memorial Club



West Torrens War Memorial Gardens



Adelaide Anzac Day March 2023



Anzac March with Legacy 2023



Senator Andrew McLachlan CSC presented a Certificate of Membership to Paul Bayliss.



The Certificate acknowledges 10 years' membership of the SA&amp;NT Branch since its reformation in 2010.



Senator McLachlan presented our President with an Australian National Flag and a South Australian Flag.



President Paul Rosenzweig OAM presented Senator McLachlan with an NMBVAA scarf.



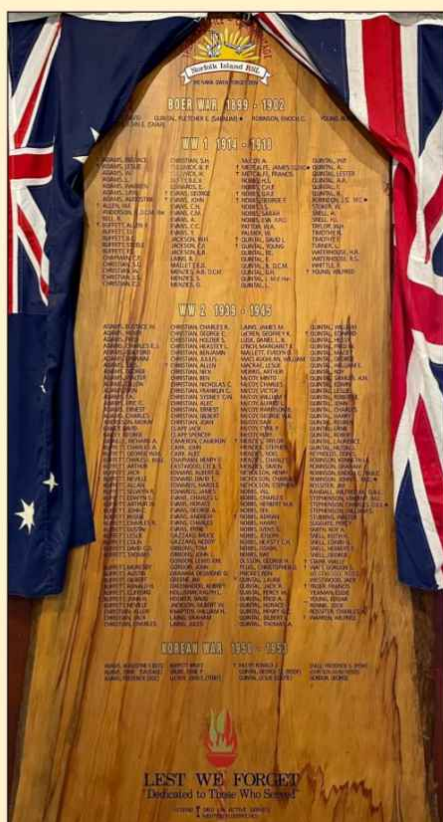


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## Norfolk Island

As an aside, it is interesting to note that earlier this year Senator McLachlan visited Norfolk Island as a member of the Joint Standing Committee on the National Capital and External Territories, conducting public hearings as part of an Inquiry into the Governance of Norfolk Island. He found that Norfolk Islanders have a long and proud tradition of military service.

Due to its location in the South Pacific, the Island holds the first Anzac Day Dawn Service of Australasia each year. He visited the Norfolk Island War Memorial (right), and the Norfolk Island RSL and Military Museum, noting that 26 Norfolk Islanders have made the ultimate sacrifice in uniform.



Three residents of Norfolk Island served during the Malayan Wars:

80184 Leading Aircraftman Norman Geoffrey LeCren: served with No 14 Squadron, Royal New Zealand Air Force during the Malayan Emergency based at Singapore from May 1955 to May 1958 (de Havilland Venom fighter-bombers).

He was born in 1942 on Norfolk Island, the son of Geoffrey Kerr Le Cresne from Timaru, New Zealand (who served with the RAAF in WW2 as 'Geoffrey Kerr LeCren') and Lilian Beatrice Snell; grandson of Ernest Alfred Le Cresne of the British peerage.

2/9663 Private Keith Leslie John (Les) Macrae from 110 Acres, Norfolk Island: served with the 1st Battalion, Royal Australian Regiment (Intelligence Section) on the Malay Peninsula 1959-60.

2/2892 Warrant-Officer Class 2 Ernest Pascoe Grube, born on Ambrym Island, New Hebrides: served with the 3rd Battalion, Royal Australian Regiment (Royal Australian Army Medical Corps) in Korea 1953-54 as a Private, on the Malay Peninsula as a Corporal, and as a WO2 in South Vietnam 1968-69 with the Australian Army Training Team – Vietnam.

Norfolk Islanders have served and continue to serve in every war, conflict and peacekeeping operation since the Boer War. The Roll of Honour in the Norfolk Island RSL lists the names of 26 Norfolk Islanders who made the ultimate sacrifice in uniform.

We nawa gwen forget dem  
We will never forget them

Images courtesy of Senator Andrew  
McLachlan CSC





September 2023, Page 11

## OPERATION 'HORNBILL 2023'

### SR23 Tour



We have had a very successful Sarawak Reunion tour – Operation 'Hornbill 2023' – and there will be more stories and images appearing in the October and November newsletters

The spectacular Sunset River Cruise aboard MV *Equatorial* on Sunday 27 August was generously hosted by the Sarawak Tourism Federation, including dinner and cultural dance performances, and we managed to see a fine sunset despite the downpour.



The ANZAC Malaya-Borneo Veterans Day ceremony in Kuching on Monday 28 August was conducted by Dean Emeritus Michael Buma Galami, the previous Dean of St Thomas' Cathedral of the Anglican Church in Sarawak and Brunei (Diocese of Kuching). The Very Reverend Michael Buma retired on 7 January 2018 after 36 years of ministry, and was granted the title 'Dean Emeritus' in honour of his many years of faithful service.

Following the ceremony at the Sarawak Heroes Memorial Park, the Sarawak Tourism Federation hosted a reunion lunch for us all at the Sarawak Club.



*The South Australian executive advance party at Kuala Lumpur International Airport, en route to Kuching.*



*SA/NT Branch members at a Media Briefing at the Telang Usan Hotel in Kuching.*

### OPERATION 'HORNBILL'

The original Operation 'Hornbill' was the name given to an audacious plan for commando raids across Southeast Asia in WW2 which did not eventuate.

Following the successful attack on Japanese shipping in Singapore Harbour (Operation 'Jaywick'), a follow-up raid was planned under the code-name Operation 'Hornbill'.

This was to be a large-scale operation using craft made to look like Asian junks, to infiltrate various targets including Singapore Naval Base and Seletar Naval Base, Singapore harbour and Saigon harbour.

### PHILIPPINES



*Mindanao  
Rufous Hornbill  
("Kalaw")*

### SINGAPORE



*The original Services  
Reconnaissance  
Department file*

From the junks, folding kayaks ('folboats') and one-man motor submersible canoes would be covertly deployed.

Singapore harbour was selected as the first target. Technical issues led to a different type of folboat being used by the Australian commandos. With the change of parameters, the code-name was changed to Operation 'Rimau' (a shortened version of the word *harimau*, Malay for 'tiger'). The unfortunate failure of this mission is well documented.

Had the 'Rimau' party returned safely, the follow-on Operation 'Hornbill' would have been launched in February 1945.





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## Malaya & Borneo Veterans Day Kuching, Monday 28 August 2023

The major event of our Sarawak Reunion visit was a combined service of commemoration hosted by our Branch in conjunction with the New Zealand Malayan Veterans Association.

We wish to acknowledge the support of Yang Berhormat the Honourable Dato Sri Haji Abdul Karim Rahman Hamzah, Minister for Tourism, Creative Industry & Performing Arts and also the Ministry for Tourism, Creative Industry & Performing Arts.

The ceremony was generously supported through the Facilitation Fund for Heritage, Arts, and Culture.

The ceremony commenced with a 'Call to Order', upon which the New Zealand MVA Contingent RSM marched on the Colours, led by the Kaumatua (Elders) and followed by the NZ Contingent and a Royal Gurkha Rifles detachment from Brunei. The Colours were presented to the New Zealand High Commissioner and Chaplain for blessing and placement.

Audrey Wan Ullok, President of the Sarawak Tourism Federation, gave a very special site acknowledgment and tribute to Dato Lim Kian Hock PSBS OAM.

Colonel Kim Hoskin FRGS (ret'd) provided the historical context by discussing the role of the British Commonwealth Far East Strategic Reserve.

The keynote address was given by the New Zealand High Commissioner to Malaysia, Her Excellency Pam Chong Dunn.

The NZ Contingent led the singing of the Hymn, 'How Great Thou Art'.

Captain Imbahadur Ghale, on behalf of Lieutenant-Colonel Hugo Stanford-Tuck, Commanding Officer British Forces Brunei and 1st Battalion, The Royal Gurkha Rifles, acknowledged the passing of Captain Rambahadur Limbu VC MVO (1939-2023) – the only recipient of the Victoria Cross from the Emergency and Confrontation campaigns. He then read the Victoria Cross citation.

He also delivered a message from Colonel (retired) DG Hayes CBE, Chairman of the Gurkha Brigade Association.

The Ode of Remembrance was recited by Datuk Amar Tan Sri Leo Moggie anak Irok DA PSM SSAP PNBS. The Last Post and Rouse were played by Brian Castle, the NZ MVA Contingent Bugler.

Tributes were placed along the Wall of Honour and the primary tribute was placed at the Wall of Remembrance.



*Our enthusiastic event coordinators  
Fiona Marcus Raja and Mike Chai.*



### Sarawak Tourism Federation

We are greatly appreciative of the very generous support we have received from Audrey Wan Ullok (President) and the Sarawak Tourism Federation, and Fiona Marcus Raja, Deputy President of the Sarawak Tourism Federation and Chair of the STF Heritage Development Committee.

Former Heritage Adviser Dato Lim Kian Hock OAM has reflected: "We are grateful to you and NMBVA's continued support and cooperation in the enhancement of the Heroes Memorial Park, as the fountain of wartime history".



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## Australian Air Cadets Alumni

The August 2023 issue of the 'Alumni Magazine' has just been released by the Australian Air Cadets Alumni Network. There are 31 pages of contributions from Aviation Operations Wing, AAFC between pages 17 and 47. Of particular interest is this article on Anzac Day 2023 (pages 17-25) which leads in to mention our Malaya & Borneo Veterans Day services.

You can find the online magazine here:

[Alumni Magazine, August 2023](#)



**ALUMNI** Magazine  
August 2023

ALUMNI magazine

### What are Our Cadets up to?

EFTS FLYING OPERATIONS

ANZAC DAY 2023



The refurbished Post-WW2 Operations Memorial, which now commemorates all Service personnel with close links to South Australia (including Broken Hill) who lost their lives as a result of their service in an overseas conflict or operation since the end of World War 2.

Anzac Day is a significant commemorative occasion in Australia. Its primary purpose is to remember the landing of the Australasian soldiers of the Australian and New Zealand Army Corps (ANZAC) on the Gallipoli Peninsula on 25 April 1915.

From that time onwards, the term 'Anzac' was used to denote courage and resilience, and it became a term of respect for all Australian and New Zealand Service personnel.

Fifty years later, a new generation of Anzacs were deploying overseas.

They served in, or in support of, various regional conflicts including the Vietnam War, the Indonesian Confrontation with Malaysia, the defence of Sabah and Sarawak, and military assistance to Thailand in response to a neighbouring insurgency and defence from potential threats on the northern border.

ALUMNI magazine

August 2023

## Vietnam Veterans' Service Friday 18 August 2023

President Paul Rosenzweig and Vice-President Don Cameron represented the SA/NT Branch at a service of commemoration held at the Vietnam War Memorial at Torrens Parade Ground.

Don Cameron (left of group) placed our tribute.

This service was conducted by a group of veteran organisations, including RSL-SA, in partnership with the SA Vietnamese community, to acknowledge the 50th anniversary of the end of Australia's involvement in the Vietnam War.







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## No 604 SQUADRON, AAFC



*The 604 Squadron Leadership Team, left to right: Sergeant (AAFC) Kim Edgar (Squadron Executive Instructor); Cadet Under Officer Devanshee Jain; Cadet Under Officer Jesse Isaac; Cadet Warrant Officer Sukhmani Kaur; Pilot Officer (AAFC) Jordan Box (Commanding Officer).*

### TRI-SERVICE DINING-IN NIGHT

**Saturday 17 June 2023**

Members of 604 Squadron recently attended a Tri-Service Dining-in Night at Keswick Barracks held for Cadets and staff of the Australian Navy Cadets, Australian Army Cadets and the Australian Air Force Cadets.

Cadet Executive Officer of 604 Squadron, Cadet Under Officer Jesse Isaac, said of the event:

*"The Tri-Service Dining-in night was a fantastic opportunity for senior cadets from the three services to coordinate future activities, and allowed senior and junior cadets a chance to bond".*

Commanding Officer, Pilot Officer (AAFC) Jordan Box, said of the event:

*"These events are an important way to socialise, experience mess dining, celebrate, and connect with cadets and staff from the other cadet branches".*



**Sunday 19 November 2023**

### No 604 Squadron, AAFC End of Year Parade

The President and Vice-President will attend the 604 Squadron End of Year Parade at Hampstead Barracks. On parade, they will present the Squadron Executive Instructor's Award (sponsored by our Branch) for consistent excellence in drill and ceremonial activities through the year.

After the parade, they will present Certificates of Appreciation to the Cadets and staff who supported our 2023 Malaya & Borneo Veterans Day service of commemoration.





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## UPCOMING EVENTS



### Thursday 19 October 2023 War Widows and Widowers

The Premier Peter Malinauskas MP and State Minister for Veterans' Affairs Geoff Brock MP have announced that South Australia will formally recognise the contribution and personal sacrifices of Australian war widows and widowers with an annual day of commemoration on 19 October.



### Saturday 9 December 2023 SA/NT Branch Christmas Lunch

We will hold our annual Christmas Lunch at Club Marion at 262 Sturt Road, Marion.

The booking has been confirmed; many thanks to Beverley Dubois for facilitating the discounted room hire fee. Donations of raffle prizes would be appreciated.

<https://www.clubmarion.org.au/>

## VALE: General Sir Phillip Bennett AC KBE DSO KStJ (1928-2023)

General Sir Phillip Bennett passed away peacefully on Tuesday 1 August at Kyneton, Victoria.

Sir Phillip served after WW2 with 3RAR in the British Commonwealth Occupation Force in Japan. 3RAR deployed directly to Pusan for duty with the United Nations force during the Korean War, largely serving with the 1st Commonwealth Division.



*Lieutenant-General Sir Phillip Bennett KBE AO DSO,  
Chief of the General Staff, circa 1983.*

The battalion was awarded the US Distinguished Unit Citation (as it was then known) for 'extraordinary heroism and outstanding performance of combat duties in action against the armed enemy' near Kapyong on 23 and 24 April 1951.

During the Korean War, Bennett was wounded-in-action and Mentioned-in-Despatches.

He served as Adjutant of the Pacific Islands Regiment and Officer Commanding 2 Commando Company.

During the Malayan Emergency, as a Major, he served in 1958 at Headquarters Far East Land Forces (HQ FARELF).

During the Vietnam War he was Commanding Officer of 1RAR in South Vietnam.

He was subsequently Commander 1 Division (1977-79), Chief of the General Staff (1982-84) and Chief of the Defence Force (1984-87).

He was appointed an Officer of the Order of Australia in the Military Division (1981) and promoted to Companion (1985).

Meanwhile, he was knighted on 31 December 1982 – as a Knight Commander of the Order of the British Empire in the Military Division.

General Bennett was Governor of Tasmania from 1987 to 1995, and was made a Knight of the Order of St John on 21 January 1988.





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## BADGES OF THE MONTH

### Malaysian Army || *Tentera Darat Malaysia*

This is a gilt-metal hat badge of the Malaysian Army (TDM). The badge comprises crossed traditional weapons within a wreath – a Malayan *kris* (dagger, representing Peninsular Malaysia) and a Borneo *parang* or *kelewang* (sword, representing the states of Sabah and Sarawak).

The wreath is surmounted by the Malaysian crown, which contains a calligraphic rendition in Arabic of the name of 'Allah' on the left and 'Mohammed' on the right. The crescent and star at the top of the crown symbolise Islam as the official religion of the nation.

The Malaysian Army traces its heritage back to the Penang Rifle Volunteers (PRV), raised on 1 March 1861, and today marks 1 March as 'Army Day' in honour of the first military unit raised on the Malay Peninsula.

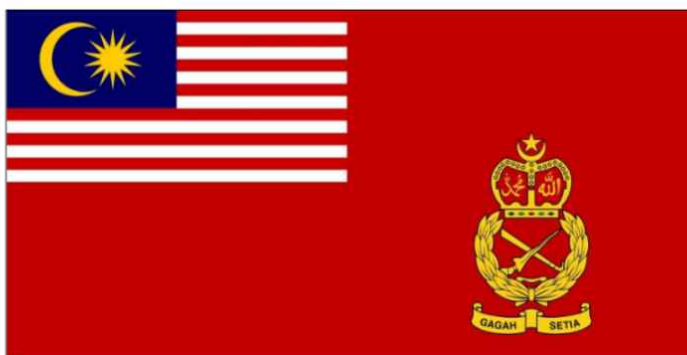
The modern Malaysian Army was formally created on 23 January 1933 when the Federal Council of the Federated Malay States passed the 'Malay Regiment Bill' which authorised recruitment for the 'First Experimental Malay Company'.



*Hat badge of the Malaysian Army.*



*Crest of the Malaysian Army*



*Ensign of the Malaysian Army – Tentera Darat Malaysia.*

### Army Command

This is the modern formation badge of Army Command of the Malaysian Army (Army Headquarters). The badge bears the crest of the Malaysian Army which incorporates the Army motto *Gagah Setia* ('Strong and Loyal').

This woven badge is worn on the right shoulder of the Everyday Dress uniform shirt.

Since 2014, Army Command has comprised two field commands – Eastern Field Command (based in Malaysian Borneo) and Western Field Command (Malay Peninsula).

Headquarters Eastern Field Command is based at Muara Tuang Camp in Kota Samarahan, Kuching.

It currently has two infantry divisions assigned under command – the 1st Infantry Division which is responsible for Sarawak, and the 5th Infantry Division which is responsible for Sabah.







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## COMMEMORATION

### Cheras Road Civil Cemetery Kuala Lumpur

Among the more than 600 non-world war burials, there were originally seven New Zealanders buried in Kuala Lumpur, who died after the end of World War 2.

Following a change in Government policy, New Zealand Defence Force personnel and dependants buried overseas after 1 January 1955 could be repatriated.

Two New Zealand Army soldiers formerly buried in the Kuala Lumpur (Cheras Road) Civil Cemetery were repatriated in August 2018 under the NZDF's project known as *Te Auraki* ('The Return').



*This is Row 23 in the Cheras Road Civil Cemetery (Commonwealth War Graves annex) in Kuala Lumpur, which previously contained the graves of two members of the New Zealand Special Air Service until their repatriation under the Te Auraki project.*

### 34872 Trooper Adrian Raymond Thomas (1934-1956) New Zealand Special Air Service

Adrian Thomas was born in Waimahana Bay in Northland, New Zealand and was educated at Ruawai in Kaipara. Trooper 'Charlie' Thomas was a member of the first overseas deployment by the New Zealand Special Air Service (NZSAS) – the first force deployed during the Malayan Emergency to counter the activities of the Communist Terrorists (CTs). Thomas was New Zealand's first SAS soldier to die in action.

The NZSAS was established on 1 May 1955, and on 20 November the squadron departed New Zealand to complete parachute training in Changi, Singapore. After jungle training in the mountains of Perak, the 133-strong NZSAS Squadron became operational on 2 April 1956, attached to the British SAS.

Thomas was killed-in-action during a jungle patrol on 2 May 1956, aged 21.

Government policy of the period 1955-71 was to bury war dead close to where they fell, so he was buried in the Cheras Road Civil Cemetery (row 23, grave 1189).

Thomas was one of 27 New Zealanders repatriated under the *Te Auraki* project. His remains were returned to his family in a ramp ceremony on 21 August 2018.

Trooper Thomas lay at the NZSAS chapel in Papakura for a night before his brother took him to Ruawai College, Parirau Marae near Matakohē, and finally to Te Pātūnga.

He was reburied with his mother Ngawini Thomas and her people at Te Pātūnga Marae near the Northland township of Kaeo, in the Far North District.



*This is the former gravesite of Trooper Adrian Raymond Thomas (row 23, grave 1189) – from 1956 until his repatriation in 2018.*





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### 208473 Corporal Allister George Buchanan (1927-1957) New Zealand Special Air Service

Born in Southland on New Zealand's South Island, Allister Buchanan enlisted in the Royal New Zealand Air Force after World War 2 and served as a Sergeant during the Korean War.

During the Malayan Emergency, Corporal 'Buck' Buchanan deployed with the New Zealand Special Air Service.

He died of sickness (heat exhaustion and heart failure whilst on jungle operations) on 11 May 1957, aged 29, and was originally buried in Kuala Lumpur (Cheras Road) Civil Cemetery (row 23, grave 1213).

He was one of 27 New Zealanders who were repatriated under *Te Auraki*. His remains were returned to his family in a ramp ceremony at Auckland Airport on 21 August 2018, and he was reburied in Wallacetown New Cemetery in Invercargill, Southland.

Corporal Buchanan's name is honoured on the Rolls of Honour at the Auckland War Memorial Museum (below left) and on the AWMM Online Cenotaph, and by the New Zealand War Graves Project.



*The names of Corporal Buchanan and Trooper Thomas at the AWMM.*



*This is the former gravesite of Corporal Allister George Buchanan (row 23, grave 1213) – from 1957 until his repatriation in 2018.*



*The original headstone of Trooper Thomas before his repatriation in 2018.*



*The original headstone of Corporal Buchanan before his repatriation in 2018.*



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### MALAYAN EMERGENCY Roll of Honour – September

Honouring the sacrifice of the 45 Australians who died on operational service during the general period of the Malayan Emergency, 16 June 1948 to 31 July 1960.

A217227 Leading Aircraftman Colin John Rowe,  
Base Squadron, RAAF Butterworth:  
18 September 1959

3/42616 Signalman Kevin Victor Jones  
(Royal Australian Corps of Signals),  
28th Commonwealth Brigade Signal Squadron:  
18 September 1959

*Lest we Forget*



### CONFRONTATION Roll of Honour – September

Honouring the sacrifice of the 26 Australians who died during the general period of the Indonesian Confrontation with Malaysia, 24 December 1962 to 11 August 1966.

2411093 Bombardier Barrington 'Barry' Algar,  
111 Light Anti-Aircraft Battery,  
Royal Australian Artillery:  
23 September 1964

O19993 Flying Officer Victor John Cowen,  
No 2 Squadron, RAAF:  
19 September 1965

*Lest we Forget*

#### 3/42616 Signalman Kevin Victor Jones

Kevin Victor Jones enlisted in the Australian Regular Army in Victoria, and was a graduate of the 8th intake of Army Apprentices (Telecom Technician).

He was assigned to the Royal Australian Army Corps of Signals – His Majesty King George VI had conferred the title 'Royal' on the Australian Corps of Signals on 10 November 1948.

During the Malayan Emergency, Signalman Jones embarked on the 'New Australia' in Sydney on 25 September 1957, bound for Singapore.

He served in Singapore attached to the 28th Commonwealth Brigade Signal Squadron (Far East Land Forces) from 11 October 1957 to 19 November 1958, returning to Australia by air.

Jones flew to Singapore on a second deployment on 26 January 1959, again attached to the 28th COMWEL Signal Squadron. This was a component of the 28th Commonwealth Independent Infantry Brigade Group.

On 18 September 1959, Signalman Jones died as a result of a motor vehicle accident.

He was buried with full military honours in the Taiping (Kamunting Road) Christian Cemetery in Perak State.

His name is recorded in the Commemorative Area at the Australian War Memorial (panel 2).

Signalman Jones is one of 50 Australian fallen from the Malayan wars – 42 from the Emergency and 8 from Confrontation – who remain buried overseas.

*Lest we Forget*



*The name of Signalman Jones is listed at the Taiping (Kamunting Road) Christian Cemetery in Perak, Malaysia.*



*The name of Signalman Jones is listed in the Commemorative Area at the Australian War Memorial (panel 2).*





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### 2411093 Bombardier Barrington 'Barry' Algar (1937-1964)

In 1957, Barrington Fish enlisted in the Australian Regular Army in NSW, the army's 2nd Military District (2MD), gaining the numeric '2/' prefix (the oblique slash was discontinued in 1961). He was posted to 101 Field Battery, Royal Australian Artillery.

During the Malayan Emergency, Lance-Bombardier Fish embarked in Sydney on 18 September 1959 on the chartered troopship MV *Flaminia*, with the 1RAR battalion group – comprising the 1st Battalion, Royal Australian Regiment (1RAR), 1 Field Troop, Royal Australian Engineers and 101 Field Battery. The Battery disembarked at Singapore on 4 October and underwent jungle training at the Jungle Warfare School at Kota Tinggi.

The following month they moved to Perak State and joined the 28th Commonwealth Independent Infantry Brigade Group on continuing operations against communist-terrorists in North Malaya. Lance-Bombardier Fish received the General Service Medal, 1918-1962 with clasp 'Malaya' and the Returned From Active Service Badge.

The Government of the Federation of Malaya declared the Emergency over on 31 July 1960, but the 1RAR Group continued on operations until the end of its scheduled tour of duty in October 1961. The battalion group left Penang on 29 October on the MV *Flaminia*, and on return to Australia Lance-Bombardier Fish was posted to 4 Field Regiment, RAA.

On 19 September 1962, Queen Elizabeth II granted the Royal Australian Artillery the title of 'The Royal Regiment of Australian Artillery'. On 11 November 1962, Barry Fish changed his surname by Deed Poll to 'Algar'.

Barry Algar was among a number of experienced Gunners and NCOs from 101 Field Battery who were transferred to 111 Light Anti-Aircraft Battery, RAA. On 24 May 1964, he embarked on HMAS *Sydney* (III) to serve at RAAF Base Butterworth.

Bombardier Algar was injured in a motor vehicle accident at RAAF Butterworth on 23 September 1964 – he was the No 3 on 'H' gun, and was injured during a crew changeover. He died in Penang General Hospital, Malaysia on the same day, aged 26. His daughter Vicki was just 6 months of age.

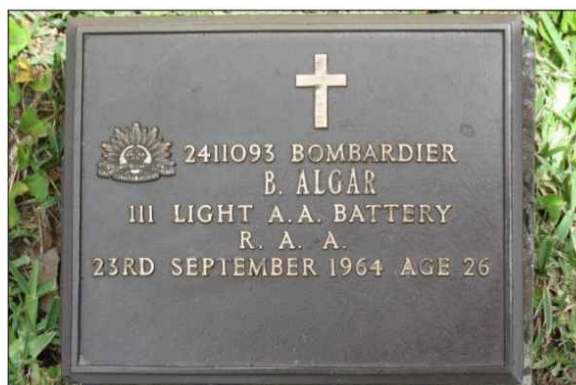
A military memorial service was held at RAAF Butterworth, and he was repatriated to RAAF Richmond in Sydney by RAAF C-130 aircraft. Bombardier Algar was buried in Rookwood Cemetery, Cumberland Council, NSW.

His name was not originally listed on the Australian War Memorial Rolls of Honour. Following protracted negotiations with the Australian War Memorial and Defence over a period of about 15 years, the names of Bombardier Algar and others were added in June 2013 under the title 'Indonesian Confrontation, 1962-1966', with the relevant panel recast and replaced.

Of the 26 Australians who lost their lives on operational service during the general period of Confrontation, Barry Algar was among just five who were returned to Australia for burial. Four were cremated in Singapore and repatriated, and two died in Australia and were buried locally. Three were buried in Terendak Military Cemetery but have since been repatriated, and another two who were missing were subsequently repatriated in April 2010. Two were lost at sea and have no known grave.

Eight Australian soldiers from Confrontation remain buried overseas – one in Kuala Lumpur, and seven in Kranji Military Cemetery.

Lest we Forget



*Bombardier Algar's headstone in Rookwood Cemetery, NSW.*



*Bombardier Algar's name is honoured in the Sarawak Heroes Memorial Park in Kuching.*



## **National Malaya & Borneo Veterans Association Australia Inc** **South Australia & Northern Territory Branch**

**National Patron:** General the Honourable Sir Peter Cosgrove AK AC(Mil) CVO MC (ret'd)  
**SA/NT Patron:** Her Excellency the Honourable Frances Adamson AC, Governor of South Australia

SA/NT-069/23  
14 September 2023

**His Worship Mr Michael Coxon**  
Mayor of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

*Your Worship*

### **Malaya & Borneo Veterans Day Service of Commemoration**

On behalf of the Branch Committee and members of the SA&NT Branch NMBVAA, I write to thank you for your generous support for our 2023 Malaya & Borneo Veterans Day commemoration service.

The support of the WTCC Events Team was once again outstanding, and the attendance of Councillors was greatly appreciated.

Since that time, the SA&NT Branch has conducted a very successful reunion visit to Sarawak, Malaysia where we held a combined service of commemoration in Kuching in conjunction with the New Zealand Malayan Veterans Association. I will write again with a summary of the visit. A short video, produced for the Sarawak Tourism Federation, captures the essence of our ceremony (refer link given below).

We are extremely grateful for the ongoing support of the City of West Torrens.

Yours sincerely

*Paul Rosenzweig*

**Paul A Rosenzweig OAM**  
Major, Australian Regular Army (ret'd)  
President  
National Malaya & Borneo Veterans Association Australia Inc  
South Australia & Northern Territory Branch

<https://www.facebook.com/NMBVAAAdelaide/>

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<https://www.facebook.com/NMBVAAAdelaide/>

**National Malaya & Borneo Veterans Association Australia Inc**  
**South Australia & Northern Territory Branch**

**SARAWAK REUNION 2023**



‘Never Forgotten - Malaya & Borneo veterans day | cinematic emotional’

[https://www.youtube.com/watch?v=dVN\\_bhKzGg](https://www.youtube.com/watch?v=dVN_bhKzGg)

**Social media**

‘BFBS Gurkha’ (British Forces Broadcasting Service):

<https://fb.watch/mZcWI-gIDy/>

Our images have been uploaded to various albums on the following sites:

‘South Australia & Northern Territory Branch, National Malaya & Borneo Veterans’ Association of Australia Inc’:

<https://www.facebook.com/NMBVAAadelaide/>

‘Thanks Digger’:

[www.facebook.com/Thanks.Digger](http://www.facebook.com/Thanks.Digger)



## **20 CONFIDENTIAL**

### **20.1 Sale of Property for the Non Payment of Rates**

#### **Reason for Confidentiality**

The Council is satisfied that, pursuant to Section 90(3)(a) and (i) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

because this report recommends that Council issues an order, in accordance with Section 184 of the *Local Government Act 1999* which provides the ability for Council to sell property when the rates due on the property have been in arrears for three years or more, to sell property which meets this criteria and, to assist Council to determine whether to issue an order in this instance, the report contains information which would, if dealt with in public, result in the unreasonable disclosure of the personal affairs of the ratepayers named within that report.

- (i) information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council.

because there is a possibility that the issuing of the order will result in litigation involving the Council and as such the release of this information could prejudice Council's position.

#### **RECOMMENDATION**

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 20.1 - Sale of Property for the Non Payment of Rates, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(a) and (i) because the report involves personal affairs of the ratepayers named in the report and Council litigation.
2. At the completion of the confidential session the meeting be re-opened to the public.

## **21 MEETING CLOSE**