

CITY OF WEST TORRENS



Notice of Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 87 and 88 of the
Local Government Act 1999, that a meeting of the

CITY SERVICES AND CLIMATE ADAPTATION STANDING COMMITTEE

and

CITY FACILITIES AND WASTE RECOVERY STANDING COMMITTEE

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 6 JUNE 2023
at 6.00pm

Terry Buss PSM
Chief Executive Officer

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1 MEETING OPENED**1.1 Acknowledgement of Country****1.2 Evacuation Procedures****1.3 Meeting Livestream****2 PRESENT****3 APOLOGIES****Leave of Absence****Committee Member:**

Cr Daniel Huggett

4 DISCLOSURE STATEMENTS

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the City Services and Climate Adaptation Standing Committee held on 4 April 2023 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 CITY SERVICES AND CLIMATE ADAPTATION REPORTS

11.1 Review of long term parking on Formby Street and Pearson Street, Hilton

Brief

This report discusses the petition request to review parking congestion and traffic issues on Formby Street and Pearson Street, Hilton.

RECOMMENDATION

The Committee recommends to Council that:

1. A new parking control on both sides of Pearson Street, Hilton (2P 8.00am to 5.00 pm Monday to Friday) be implemented immediately.
2. The parking condition along Formby Street, Hilton continues to be monitored by the Administration, and practical parking control solutions will be considered if the on-street parking on Pearson Street overflows to Formby Street.
3. The Head Petitioner be notified.

Introduction

A petition was recently received from Fiona King, Head Petitioner, on behalf of 62 residents of Hilton, requesting that Council work with local residents to develop a plan to ease the volume of traffic and parking congestion in Formby Street and Pearson Street, Hilton (**Attachment 1**).

This petition was considered at the Council meeting of 21 March 2023, and the following resolutions were adopted by Council:

1. *The Petition be received.*
2. *A report be presented to a future meeting of the City Services and Climate Adaption Standing Committee and the Head Petitioner be notified accordingly.*

Discussion

The petition stated the following:

"This petition of residents of the City of West Torrens and concerned individuals would like to draw the attention of the Council to the ongoing problems caused to local residents by the volume of cars parked long term in and around Formby and Pearson Streets, Hilton."

The petitioners therefore request that Council:

"Work with local residents to develop a plan which will ease volume of traffic in Formby and Pearson Streets, Hilton."

Background

Council, at its meeting on 17 August 2021 considered a petition request to remove time limit controls in Formby Street, Hilton. At the meeting it was resolved that the parking control on both sides of Formby Street (2P 8.00am to 5.00pm Monday to Friday) be rescinded, and the Head Petitioner be notified accordingly.

The report also highlighted that if the current time limit restrictions in Formby Street were to be removed; on-street parking overflow to Formby Street is very likely, particularly associated with all day parking from elsewhere.

The report also emphasized that in the event parking conditions change in the future, for example, if parking overflow from elsewhere were to again occur in Formby Street, the time limit parking control option could be reconsidered in consultation with residents.

There are currently no parking controls on Formby Street. On street parking on Pearson Street is also unrestricted, with the exception of road fronting property number 4 Pearson Street where a small section of Resident Only Permit Zone controls is established to service residents who do not have driveway and off street parking within a property. This section of Resident Only Permit Zone control is approximately 10.5 metres along and allows parking capacity for 2 vehicles.

Parking Survey, Consultation and Traffic Investigations

The Administration, in March 2023 undertook an on-street parking survey and investigation on both Formby Street and Pearson Street. Site observation and surveys indicate that on street parking on Pearson Street is at full capacity from all day parking. The cars parked on Pearson Street were mainly vehicles from Meals on Wheels and taxis from the Taxi Company directly across Sir Donald Bradman Drive from Pearson Street. The parking surveys identified that Formby Street is at 70% capacity from all day parking with the western section clear from parking (not many vehicles are parked on the western end).

Figure 1 shown below, taken on 29 May 2023 shows unchanged on street parking at full capacity on Pearson Street.



Figure 1

Figure 2 shown below, taken on 29 May 2023 shows on street parking at approximately 70% capacity on Formby Street. The western end section of Formby Street, closer to Milner Street appears to be clear from on-street parking.



Figure 2

The Administration, on 14 April 2023 consulted with all the residents along Pearson Street and Formby Street in relation to the identified high all day parking occupancies at these road sections. Residents were encouraged to provide feedback on the proposed parking controls, specifically **Option 1** (2P 8:00am to 5:00 pm Monday to Friday on both sides of Pearson Street and Formby Street, Hilton) and **Option 2** (no change). The table below summarises the number of properties that were consulted:

Street Name	Number of properties consulted	Number of feedback forms received
Pearson St	8	4
Formby St	27	10
Pearson Street and Formby Street combined	35	14

At the end of the consultation, the received feedback forms and correspondences from all residents show that 7 residents supported **Option 1** and 7 residents opted for **Option 2** - no change to the existing parking condition on both streets.

A further breakdown on specific residents who live on the road (i.e. Formby Street residents only) shows that 4 residents on Formby Street supports **Option 1** and 6 residents on Formby Street opted for **Option 2** (no change).

For Pearson Street residents only, 3 residents on Pearson Street voted for **Option 1** and 1 resident on Pearson Street voted for **Option 2** (no change).

Council's internal traffic data and site observation shows that the traffic volumes for both Pearson Street and Formby Street are relatively low, containing less than 500 vehicle movements / trips per day, per road. These volumes are considered very low and would not justify traffic management measures at this location.

Previous actions taken by the Administration

On 7 March 2023, the Administration wrote to Meals on Wheels, requesting that their staff park within their off-street car parks to minimise the parking impacts on existing residential properties **(Attachment 2)**.

The Administration also wrote to Adelaide Independent Taxis and 13 Cabs on 7 March 2023, requesting that their employees park within their site and premises, instead of Pearson Street **(Attachments 3 and 4)**.

Next steps

In view of the congested parking conditions that have not improved despite the Administration's continuous efforts to discourage business parking along Pearson Street, the proposed parking control on Pearson Street, specifically **Option 1** (2P 8:00am to 5:00 pm Monday to Friday - both sides) is considered a practical solution to eliminate existing business parking issue along Pearson Street. This option is also supported by majority of the residents on Pearson Street, as demonstrated by 3 votes for **Option 1** and 1 vote for **Option 2** (no change). Affected residents along Pearson Street will still be able to purchase long term parking permits to extend their stay beyond the sign-posted time limit.

On-street parking at Formby Street is currently not at capacity, but is likely to experience overflow in long term parking resulting from the proposed parking control (**Option 1**) along Pearson Street. Council will continue to monitor the parking conditions on Formby Street post parking control implementation on Pearson Street. If Formby Street or Burt Avenue is experiencing full parking capacity at that time, the Administration will commence consultation with residents along Formby Street or Burt Avenue to implement a practical parking management measures at this location.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no direct climate impact considerations in relation to this report.

Conclusion

Following a comprehensive review of parking and traffic conditions on Formby Street and Pearson Street, it is recommended that a new parking control on Pearson Street be enforced to eliminate a long standing business parking issue. Council will continue to monitor the parking conditions on both Formby Street and Burt Avenue and consider appropriate parking controls if the parking conditions are exacerbated by the new parking controls on Pearson Street.

Attachments

1. **Petition document from Fiona King**
2. **Letter to Meals on Wheels SA Inc**
3. **Letter to Independent Taxis**
4. **Letter to 13Cabs**

PETITION

To the Mayor and Councillors of the City of West Torrens

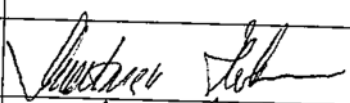
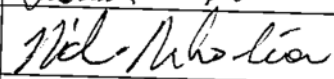
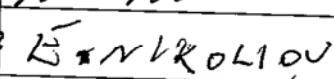
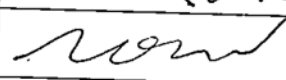

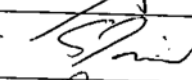
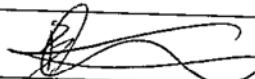
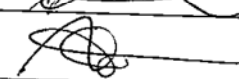
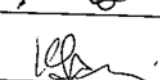



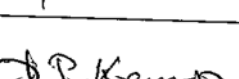
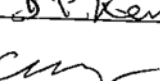

Petition contact person: Fiona King

Telephone Number: 0438 346 157

Address: ???? 1 Formby Street HILTON

This petition of residents of the City of West Torrens and concerned individuals would like to draw the attention of the Council to the ongoing problems caused to local residents by the volume of cars parked long term in and around Formby and Pearson Streets HILTON.

The petitioners therefore request that Council work with local residents to work to develop a plan which will ease volume of traffic in Formby and Pearson Streets HILTON.

Name (ie. JOHN SMITH)	Address (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON, SA, 5031)	Signature
ILATAN MARTINO	5 BURT AVE, HILTON 5033	
NICK NIKOLIOU	26 BURT AVE. HILTON 503	
EUGENIA NIKOLIOU	26 BURT. AVE. HILTON 5033	
Michael LESTER	28 BURT AVE HILTON 5033	
Mia Silvestri	5 Formby St, Hilton 5033	
Spencer Davis	5 Formby St, Hilton 5033	
Brad Clarke	2/7 Formby St	
NICK WILSON	9 FORMBY ST HILTON	
K. SPICER	11 FORMBY ST HILTON	
M Dang	15A Formby Street, Hilton	
J STARIC	15A FORMBY STREET, HILTON	
DIPAK PHUYAL	17 Formby St. Hilton	
Diane Kemp	20 Formby St HILTON	
CRAIG MCKAY	10 FORMBY ST, HILTON	
Bryan Stank	8 Formby St, Hilton	

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Name	Address	Signature
Frances	166 Burt Ave Hilton	Fu
Kon	10 Burt Ave Hilton	K
MARK	13 BURT ST	M
IAN	95 Sir Donald Bradman	I
JEANETTE	101 SIR DONALD BRADMAN	J
Grace	101 Sir Donald Bradman	G
Zach	23 Burt Avenue, Hilton	Z
HIROKO	1/31 Burt Avenue Hilton	H
glen	"	G
Shane	35/AM Burt Ave Hilton	S
Johnny	39 Burt Ave Hilton	J
Ashina	39 Burt Ave, Hilton	A
Michael	41 Burt Ave Hilton	M
Bake	1/33a Burt Ave Hilton	B
Wendy	28 Burt Ave, Hilton	W

PETITION

To the Mayor and Councillors of the City of West Torrens

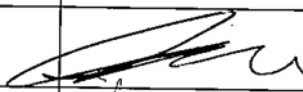
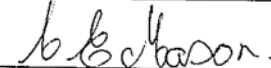

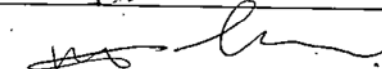
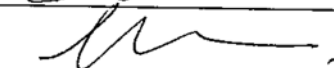


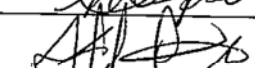
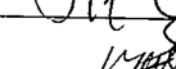

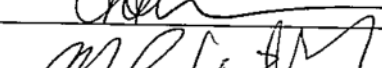

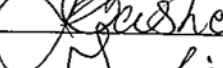
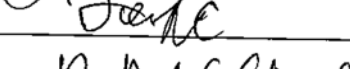
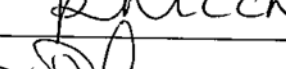
Petition contact person: Fiona King

Telephone Number: 0438 346 157

Address: ???? 1 FORMBY STREET HILTON

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Name (ie. JOHN SMITH)	Address (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON, SA, 5031)	Signature
PETER	12 MALLEN ST. HILTON	
Christine Mason	10 Mallen St. Hilton	
Thomas Mason	10 Mallen St Hilton	
Meilan Feng	2 Mallen St Hilton	
Jeffrey Li	2 Mallen St Hilton	
Khrishi Chander	3 Mallen St Hilton	
Linda Campbell	7 Mallen St Hilton	
STEVEN ITALIANO	7 MALLEN ST HILTON	
Kieran Moors	9 Mallen St Hilton	
Hannah Hudson	6 Burt Ave, Hilton	
Maira Cashel	11 Burt Ave Hilton	
Joe Cashel	11 BURT AVE HILTON	
Cima Jusic	16 Burt Ave HILTON	
Rebecca McCrea	19 Burt Ave Hilton	
DAMIAN WEGMAN	33A Burt Ave	

PETITION

To the Mayor and Councillors of the City of West Torrens


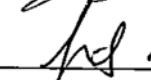
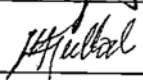
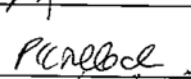
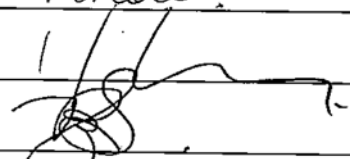

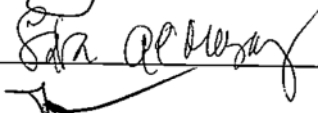
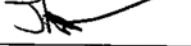

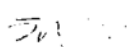

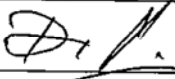
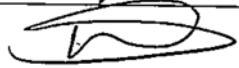
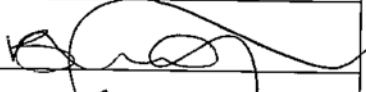

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Fiona King	1 Formby St HILTON 5033	
GARRY KING	1 Formby St HILTON 5033	
Pete Tulloch	1/4 Pearson St Hilton 5033	
Paula Tulloch	1/4 Pearson St Hilton 5033	
JOE CONNELL	2/4 PEARSON ST HILTON	
Robin Scomb	2/4 Pearson St Hilton	
SARA AL MASBANI	6 PEARSON ST, HILTON	
Jayden Kerr	6 Pearson St, Hilton 5033	
Jason King	8 PEARSON ST, HILTON 5033	
Joey Choi	8 PEARSON ST, HILTON 5033	
F. Rdw	2 FORMBY ST	
Durko Mupur	1/6 BURT AV.	
SAM WYLD	3 FORMBY ST HILTON SA	
Gita Mignone	3 Formby St HILTON SA	
Frankie Wyld	3 Formby St HILTON SA	

PETITION

To the Mayor and Councillors of the City of West Torrens

Petition contact person: Fiona King

Telephone Number: 0438 346 157

Address: ??? 1 Formby Street HILTON

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[illegible]

Resident concerns.

Taxi cabs parked in Pearson, Formby, Burt street also on Sir Donald Bradman drive. Taxi's sit there for the whole week and only get moved on weekends to go to work. The taxi drivers then leave their personal vehicles there until they return the taxi's on Sunday night. They Park across driveways.

Resident in Mallen street Hilton running car sales or crash repair business from his home. Has many cars parked in Pearson street. Vehicles left sitting for months.

Mallen street residents fed up. He parks his cars across peoples driveways. He has bottles of water on his front fence and residents have seen him go out and wash chalk off of his tyres after parking inspectors have marked them. He is very rude to them when they have to go and ask him to move his cars so they can access their own driveways.

Rumour has it that West Torrens council approved permit for him to run a business from his home. Also the previous Mayor John Trainer may somehow be involved in that business.

Taxi's and Mallen street vehicles has been an on going issue for 2 years. We first brought it to councils attention January 2022.

Uber car share vehicles using Pearson, Mallen and Burt street addresses as pick up and drop off point for vehicles. Vehicles also sit there for weeks at a time.

STREET SWEEPER. I cannot remember the last time the street sweeper was able to sweep the street.

Drivers using Burt street as thoroughfare to Sir Donald Bradman drive during morning peak hour.

IDEAS for parking issues.

Make Pearson street a 2 hour parking zone.

Make Formby street a permit zone and give each resident 1 free permit with option of purchasing more if needed.



07 March 2023

Meals On Wheels SA Inc
80-84 Sir Donald Bradman Dr,
HILTON SA 5033

Dear Sir/Madam,

RE: Parking on Pearson Street, Hilton

Council have recently monitored parking in Pearson Street as part of a parking control review in the area. It was noted during the investigations that on-street parking in Pearson Street was regularly used to capacity or close to capacity. At the same time, it was noted that some off-street car parks have spare parking capacity available.

It would be appreciated if you could review your parking needs and, where appropriate, to encourage your staff to park in the off-street car parks to minimise the impact on neighbouring residential properties. Council will consider implementing timed parking control if the existing parking congestion do not improve.

Thank you in anticipation and we look forward to working with you in improving the parking situation in Pearson Street and other nearby streets. Should you wish to discuss further, please feel free to contact me on 84166333 or nmozaffari@wtcc.sa.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read "Naji Mozaffari".

Naji Mozaffari
Parking and Traffic Officer



07 March 2023

Adelaide Independent Taxis
99 Henley Beach Road,
MILE END SA 5031

Dear Sir/Madam,

RE: Parking on Pearson Street Hilton

Council have recently undertaken parking monitoring in Pearson Street as part of a parking control review in the area. It was noted during the investigations that on-street parking in Pearson Street was regularly used to capacity or close to capacity.

It would be appreciated if you could review your parking needs and, where appropriate, to encourage your staff to park in the off-street car parks to minimise the impact on neighbouring residential properties. Council will consider implementing timed parking control if the existing parking congestion do not improve.

Thank you in anticipation and we look forward to working with you in improving the parking situation in Pearson Street and other nearby streets. Should you wish to discuss further, please feel free to contact me on 84166333 or nmozaffari@wtcc.sa.gov.au.

Yours sincerely

Naji Mozaffari
Parking and Traffic Officer



07 March 2023

13cabs
16 James Schofield Dr,
ADELAIDE AIRPORT SA 5950

Dear Sir/Madam,

RE: Parking on Pearson Street Hilton

Council have recently undertaken parking monitoring in Pearson Street as part of a parking control review in the area. It was noted during the investigations that on-street parking in Pearson Street was regularly used to capacity or close to capacity.

It would be appreciated if you could review your parking needs and, where appropriate, to encourage your staff to park in the off-street car parks to minimise the impact on neighbouring residential properties. Council will consider implementing timed parking control if the existing parking congestion do not improve.

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Yours sincerely

A handwritten signature in black ink, appearing to read 'Naji Mozaffari', with a horizontal line drawn through it.

Naji Mozaffari
Parking and Traffic Officer

11.2 Application of By-Law 5 - Dog On-Leash Area

Brief

This report proposes Council endorsement of an 'On Leash at all times' area at the fenced reserve which includes a children's playground (no area fencing) on St Georges Avenue Reserve at 37 St Georges Avenue, Glandore.

RECOMMENDATION

The Committee recommends to Council that dogs be on-leash at all times in the St Georges Avenue Reserve at 37 St Georges Avenue, Glandore, pursuant to the requirements of Dogs By-Law No 5 of 2017.

Introduction

The *Dog and Cat Management Act 1995* (the Act) requires the management of dogs in public places and this includes that dogs be kept under effective control at all times, either by physical restraint or by command. More specific requirements apply to dogs on footpaths and public roads, including that dogs must be kept on-leash. Exemptions do apply under the Act for a person in control of an accredited disability, guide or hearing dog.

Council's Dogs By-law No. 5 of 2010 allows Council to group areas within its boundaries into one of the following categories:

- Dog prohibited areas (dogs not permitted);
- Dog on leash areas (dogs must be on a leash which does not exceed 2 metres in length);
- Dog exercise areas (dog parks).

All public place areas unless otherwise designated by the Council as either a dog on-leash or dog prohibited are considered to be areas where dogs may be exercised off-leash, provided that the dogs are kept under effective control.

Council may at any point change the classification of an area of land by resolution and is able to resolve a different classification for a portion of land.

Residents have access to three (3) fenced dog parks to exercise their dogs:

- Pooch Park, Rowells Road, Flinders Park;
- West Torrens Dog Park, Moss Avenue, Marleston; and
- Clifford Street Reserve, Clifford Street, Torrensville

Discussion

The City of West Torrens By-law 5 clause 9 provides Council with the power to determine by resolution a part or parts of the city where dogs are required to be on leash.

A person who commits a breach of any By-law of the Council is guilty of an offence and is liable to an expiation fee: \$185.00 (as per the Fees and Charges 2022-2023).

St Georges Avenue Reserve is a fully fenced reserve with a playground (no area fencing) within the area. As the reserve is fully fenced, this encourages residents to use this reserve as a dog park where dogs are being exercised off and on leash.

A property next to the St George Reserve is the Glandore Community Kindergarten where they share a boundary fence (pool style railing) with the reserve. The Kindergarten utilise the reserve, and before the children can use the area, the staff often find dog faeces which they have to dispose of.

Dog faeces is considered a biohazard and may harbor diseases that are transmissible to humans if consumed. Given the young age of the users in question, it is a priority for the staff to ensure this area is clean prior to its use by the children.

The Kindergarten families also utilise the reserve each day before and after kindergarten. It is a valued space for the families and the kindergarten.

Dogs are unrestrained and the reserve is often used to exercise dogs as the area is fully fenced. This results in dogs entering and running through the children's playground.

The Community Safety Team have implemented a number of educational strategies at the site to address these concerns, including patrolling the area and the use of temporary placement of educational signs.

It has been discussed that Council should include a dog prohibited area in our By-law to include playground areas up to a certain metre range like many other Councils have adopted.

Until this can be considered, for safety reasons the Community Safety Team request the fenced reserve becomes a dog on-leash area.

It is not a statutory requirement to undertake community engagement for the establishment of dog off-leash, dog on-leash or dog prohibited areas. The Council's Communication Policy states that consultation is to be undertaken when required by legislation or when public consultation is deemed necessary. Due to the risks of allowing dogs within fenced reserve and playgrounds areas, it would be deemed that public consultation is not necessary.

However a survey was undertaken as part of the St Georges Avenue Reserve Playground replacement which was conducted from 21 November 2022 - 2 January 2023. Some of the responses submitted related to dogs:

- Sometimes dogs are off-leash in the park when there are no children around. Most of the time, they leave, but it's not appropriate for them to be off-leash when children are present. A Children's play area and off leash dog area do not go together, dogs regularly do their business in the sand pits and then our kids want to play in it.
- Some enforcement or reminders for dog owners to clean up after their dogs would be appreciated. We are constantly having to clean faeces off my children's shoes.
- We would want to see open areas and to retain dog friendly nature of the park.
- Please provide dog facilities. The other side of the Kindergarten is disgraceful, they need one side children and one side for dogs.
- Local dogs tend to do their business in the open sandpits so we rarely use them.
- It's fencing has made it great for dogs.
- Please make it dog free. This park isn't of sufficient size for both toddlers and dogs. It is not safe sharing space. It's senseless waiting for a mauling to take place and then act. Prevention is better than cure.
- It would be nice to have zones in the park that can be free from dogs as not all dog owners responsibly control their dogs in public and not all clean up their dogs either.

Due to the responses received in relation to dogs on the St Georges Avenue Reserve, it is recommended that the Reserve becomes a dog on-leash area. The Community Safety Officers will undertake an education program with dog owners who utilised the reserve to exercise their dogs.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact consideration in relation to this report.

Conclusion

This report proposes Council endorse a dog on-leash area St Georges Avenue Reserve.

Attachments**1. St Georges Avenue Reserve**

St Georges Avenue Reserve

**Disclaimer**

The City of West Torrens accepts no liability for any reliance placed on the validity and accuracy of data in this publication. While care and effort has been taken in the presentation of this data it is only to be used for demonstration purposes.



11.3 Compliance and Waste Activity Report

Brief

This report provides information on the activities of the Compliance and Waste Department for the nine months to 31 March 2023.

RECOMMENDATION

The Committee recommends to Council that the Compliance and Waste Activities report be received.

Introduction

Details are provided each quarter on activities of Compliance and Waste for the information of Council.

Discussion

Parking Enforcement

A total of 1,775 parking expiation notices were issued in the March quarter, bringing the total number of parking expiation notices issues for the year to 5,012 (6,390 YTD in 2021/22).

The tables below show details of parking fines that were waived; educative warnings issued; and parking reviews upheld or withdrawn to 31 March 2023.

Parking Enforcement Report Fines Waived and Warnings Issued 2022/23 Financial Year					
Grounds	1 July - 31 Dec 2022	1 Jan - 31 Mar 2023	Year to Date Total 22/23	Year to Date Total 21/22	%
Parking Fines Waived					
- Compelling humanitarian grounds	36	19	55	78	16.5
- Unavoidable offence	36	21	57	77	17.1
- Technical, trivial or petty	63	41	104	183	31.1
- Defective notice	64	35	99	163	29.6
- Administrative error	1	0	1	4	0.3
- Other	9	9	18	18	5.4
Totals	209	125	334	523	100.0
Reason	1 July - 31 Dec 2022	1 Jan - 31 Mar 2023	Year to Date Total 22/23	Year to Date Total 21/22	%
Warnings Issued					
- Proximity to intersection - minor	6	3	9	12	2.7
- Not angle/parallel park; Footpath/Verge	5	3	8	13	2.4
- Part driveway/ramp blocked	6	23	29	39	8.7
- Permits Incorrectly Displayed	2	2	4	5	1.2
- Motorist moved on	17	16	33	34	9.9
- Other	8	6	14	34	4.2
Totals	44	53	97	137	100.0

Parking Reviews 2022/23 Financial Year					
	1 July - 31 Dec 2022	1 Jan - 31 Mar 2023	Year to Date Total 22/23	Year to Date Total 21/22	%
Parking Reviews					
- Upheld	314	182	496	431	59.76
- Withdrawn	209	125	334	523	40.24
Total Received	523	307	830	954	100

Dogs wandering at large

Council received 47 reports of dogs wandering at large for the March quarter. 13 dogs were seized and returned directly to their owners and 15 were impounded at the Council holding facility before being either returned to their owners or surrendered to AWL.

Actions / Outcomes	
Seized returned directly to owner	Total
During council hours	11
After hours	2
Council Holding Facility	
Dogs impounded	15
Dogs returned to owners within 24 hours	5
Dogs returned to owners within 48 hours	6
Dogs returned to owners within 72 hours	0
Dogs returned to owners after 72 hours	2
Surrendered to AWL after 72 hours	2
AWL dog returned to owner	1
AWL dog rehomed to new owner	1

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact consideration in relation to this report.

Conclusion

This report provides an overview of the key activities of the Compliance and Waste Department for the third quarter of the 2022/23 financial year

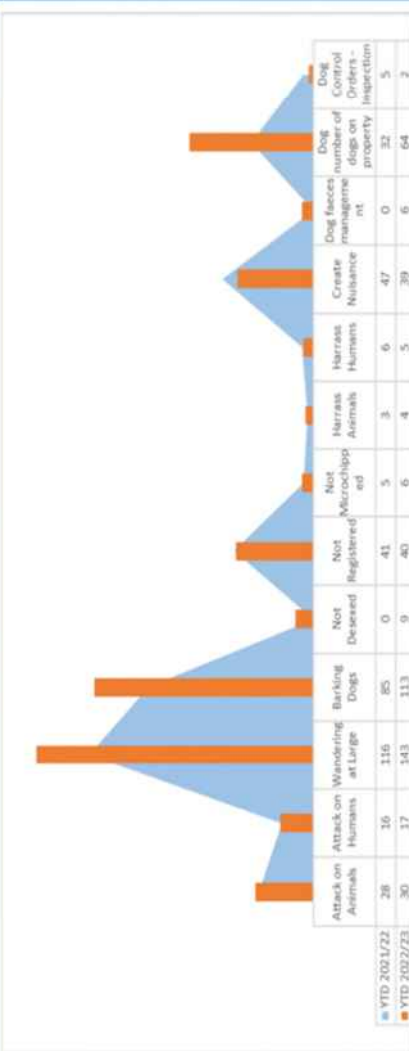
Attachments

1. Graphs and Data 3rd Quarter
2. Parking Expiations - Suburb / Street 3rd Quarter

COMMUNITY SAFETY TEAM 2022 – 2023 Year to Date Works Requests Dog Management



Attachment 1



Commentary:

• Dogs number of dogs on property

Through the Dogs and Cats On-Line System, we obtain a report showing addresses where there are extra dogs on property, which are in breach of Council By-Law No. 5 – where no more than one dog in a small dwelling or more than two dogs in premises other than a small dwelling. The increase may be due to a media enquiry through the radio about number of dogs allowed on the property

• Wandering at Large

No major changes across the board compared with same time last year. Dog will be taken as wandering at large while:

- The dog is in a public place (other than a park or a private place without the consent of the occupier, and no person is exercising effective control of the dog by means of physical restraint; or
- The dog is within a park and no person exercising effective control of the dog by means of physical restraint or by command. The dog is close proximity to the person and the person can see the dog at all times.

• Barking Dogs

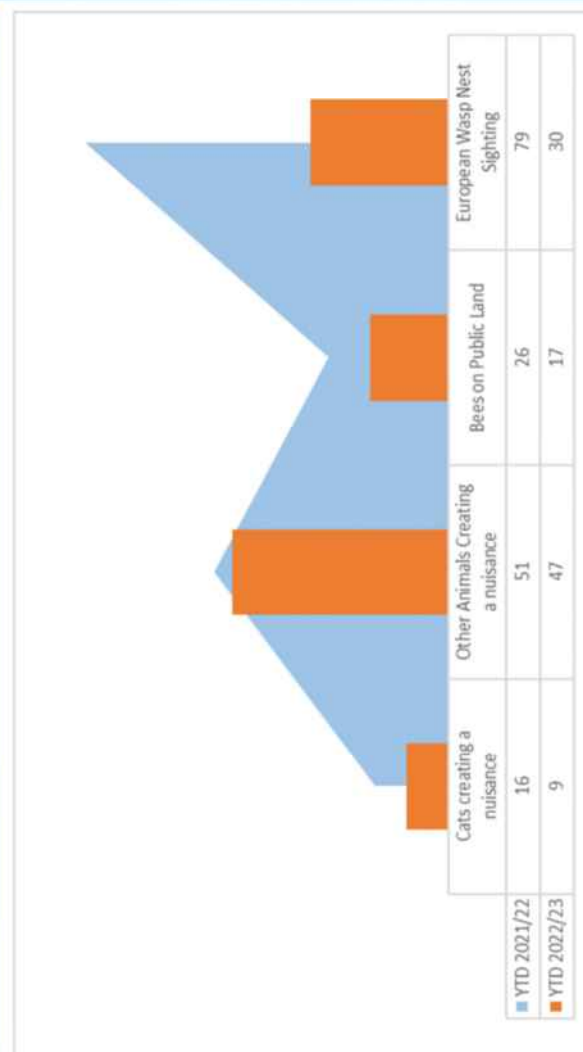
The Animal Management Officer investigates reports of dogs causing a nuisance by excessively barking. Barking dogs have started to increase due to high density housing and Covid19. During the pandemic many homes adopted animals and were working from home. Now these owners are back at work we are seeing animals start to struggle with separation anxiety, or other nuisance behaviours that may explain the recent increase in works requests.

Dogs Work Requests

	Jan-23	Feb-23	Mar-23	Jan-22	Feb-22	Mar-22
Attack on Animals	2	1	5	1	4	5
Attack on Humans	0	1	2	0	2	2
Wandering at Large	16	12	19	15	14	10
Barking Dogs	25	15	20	8	14	16
Not Desexed	0	2	2	0	0	0
Not Registered	5	5	2	0	5	2
Not Microchipped	0	0	2	1	0	1
Harrass Animals	0	0	1	0	0	1
Harrass Humans	0	0	1	2	0	0
Create Nuisance	5	3	5	8	2	5
Dog faeces management	0	2	4	0	0	0
Dog number of dogs on property	9	5	2	1	0	3
Dog Control Orders - Inspection	0	1	0	1	2	0



Other Animals



Commentary:

- **Bees and European Wasps**

A contractor undertakes the removal or eradication of swarms and nests.

- European Wasps on private land and public areas.
- Bees in public areas.

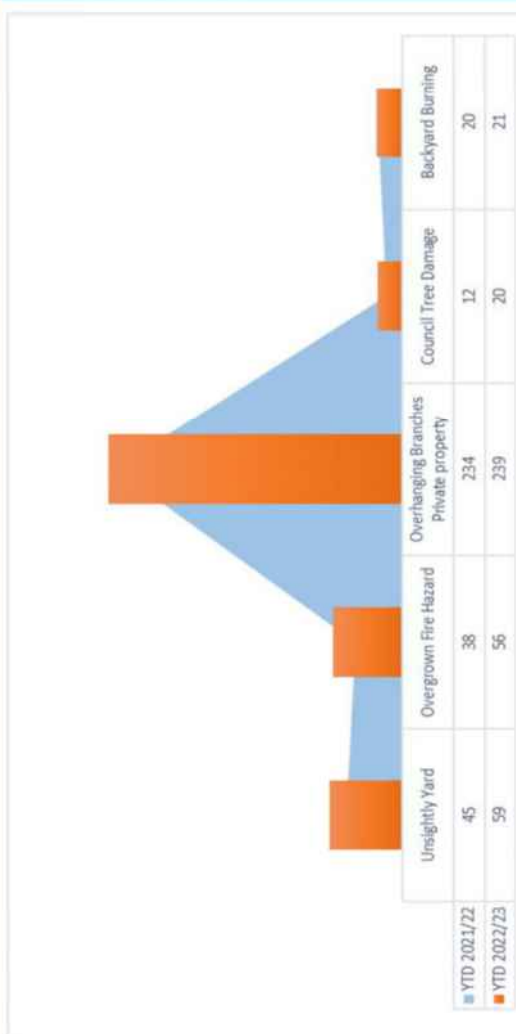
European Wasps are found in temperate climates and their activity reduces during the cooler months. As have had a cooler summer this year which may explain the reduction in works requests.

Other Animal Work Requests

	Jan-23	Feb-23	Mar-23	Jan-22	Feb-22	Mar-22
Cats creating a nuisance	3	0	0	3	2	1
Other Animals Creating a nuisance	5	9	7	4	7	7
Bees on Public Land	1	1	1	0	3	1
European Wasp Nest Sighting	8	11	3	13	36	15



Environment



Environment Work Requests	Jan-23	Feb-23	Mar-23	Jan-22	Feb-22	Mar-22
Unsightly Yard	7	8	8	4	4	11
Overgrown Fire Hazard	8	1	1	6	3	1
Overhanging Branches Private property	38	35	32	29	32	32
Council Tree Damage	2	3	4	1	1	0
Backyard Burning	2	1	1	2	3	4

Commentary:

- Overhanging Branches**

Council enforces overgrown vegetation reported overhanging from private land into the public area. There is a requirement for the owner of the land to cut back the vegetation to the property boundary and or to the height clearance of 2.5 metres. The increase in reports may be due to the Australia Post using our app to report encroaching vegetation easily and promptly.

- Overgrown Fire Hazard**

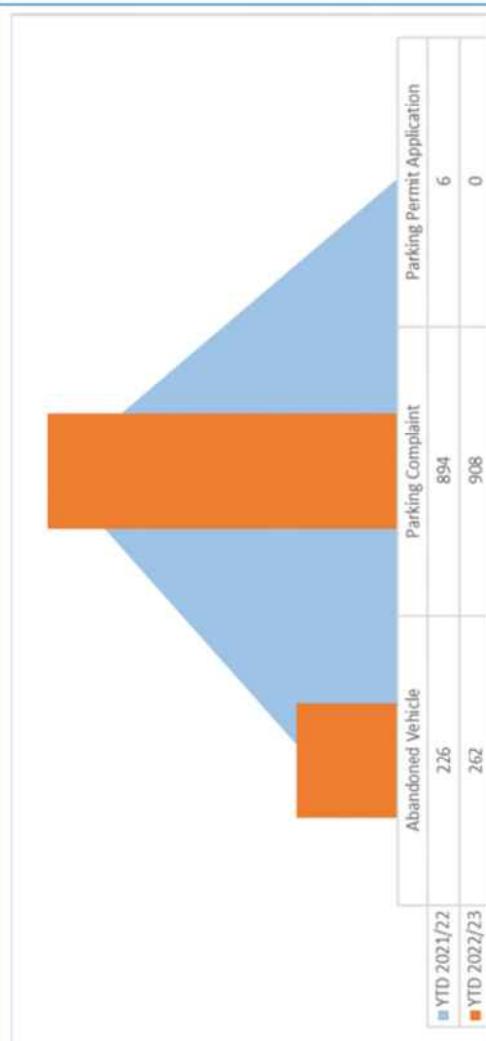
On private land, an owner must take reasonable steps to prevent or inhibit the outbreak of fire on their property. Prior and during the fire danger season the Officers undertake inspections which includes directions and force block slashing to reduce the hazard. We saw an increase this year which may be due to the media attention and the increase of bush fires that's occurred.

- Council Tree Damage**

Council tree damage can occur when someone vandalises the tree, removes the tree or damages the tree by cutting it down. We have received an increase in reports which may be due to high density living.



Parking



Commentary:

- Parking Complaint**

Example of complaints received – vehicles overstay the time limit, vehicle parked outside residents home, parking near the residents driveway etc.

- Abandoned Vehicles**

Abandoned vehicles are vehicles which have remained on the road longer than 24 hours and is deemed by the officer as abandoned as no owner can be identified.

Parking Work Requests

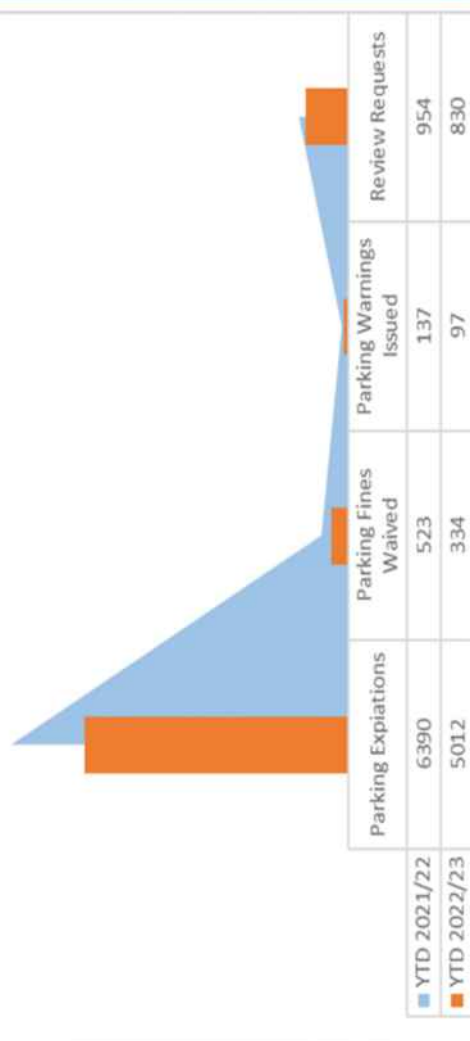
	Jan-23	Feb-23	Mar-23	Jan-22	Feb-22	Mar-22
Abandoned Vehicle	29	25	34	18	35	42
Parking Complaint	97	113	107	70	79	111
Parking Permit Application	0	0	0	1	0	0



Parking Expiations

Commentary:

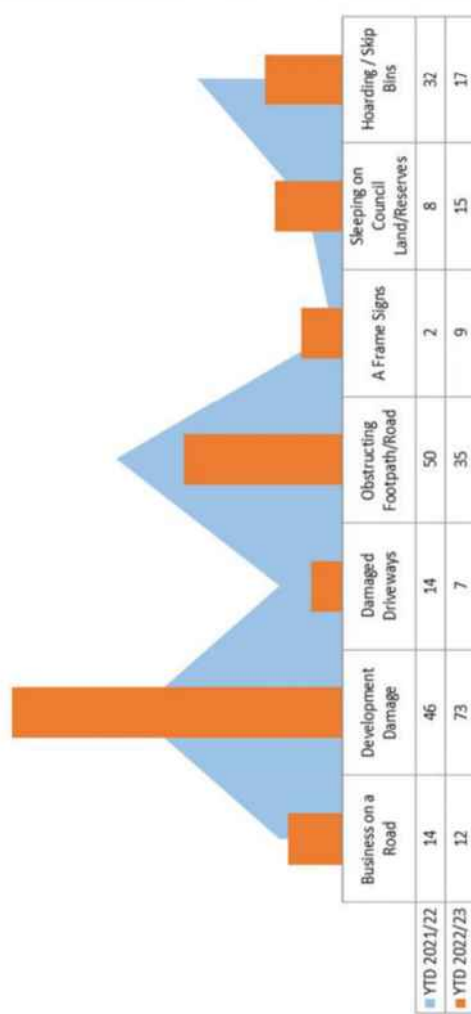
- **Parking Expiations**
Due to Staff vacancies and training of new Community Safety Officers



	Jan-23	Feb-23	Mar-23	Jan-22	Feb-22	Mar-22
Parking Expiations						
Parking Expiations	594	581	600	474	680	675
Parking Fines Waived						
Parking Fines Waived	24	39	62	28	54	62
Parking Warnings Issued						
Parking Warnings Issued	15	15	23	23	20	16
Review Requests						
Review Requests	69	124	114	76	122	149



Roads and Footpaths



Commentary:

- **Obstructing Footpath / Road and Hoarding / Skip Bins**

No major changes across the board compared with same time last year.

Obstructing and causing hazards on public land due to an increase in land divisions and building developments which house sizes on subdivide land has insufficient area to place delivered building items, skip bins on the property. The developers are required to apply for a permit prior to placing any item on public land.

- **Development Damage**

Development damage is any alteration to a council asset. Damaged driveways is also inclusive within these requests.

- **Sleeping on Council Land**

No major changes across the board compared with same time last year.

Sleeping on Council Land is an offence under By-Law 2 – Local Government Land. This has increased due to the increase cost of living, mental health issues and increase of unemployment.

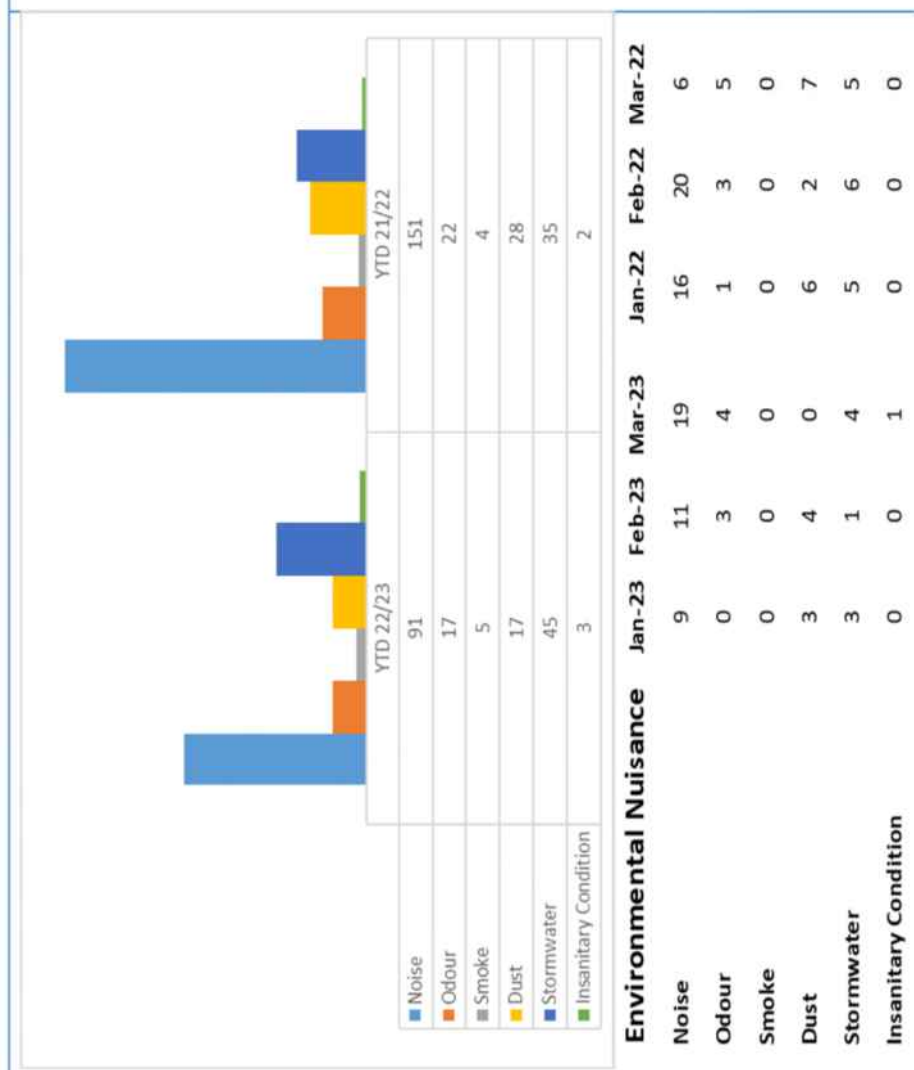
Roads and Footpaths Work Requests

	Jan-23	Feb-23	Mar-23	Jan-22	Feb-22	Mar-22
Business on a Road	1	2	2	3	3	1
Development Damage	8	8	10	2	4	4
Damaged Driveways	1	1	1	0	3	1
Obstructing Footpath/Road	2	1	5	3	4	6
A Frame Signs	0	0	1	1	0	0
Sleeping on Council Land/Reserves	2	3	3	1	0	1
Hoarding / Skip Bins	2	2	2	3	2	3



ENVIRONMENTAL HEALTH TEAM

Environmental Nuisance



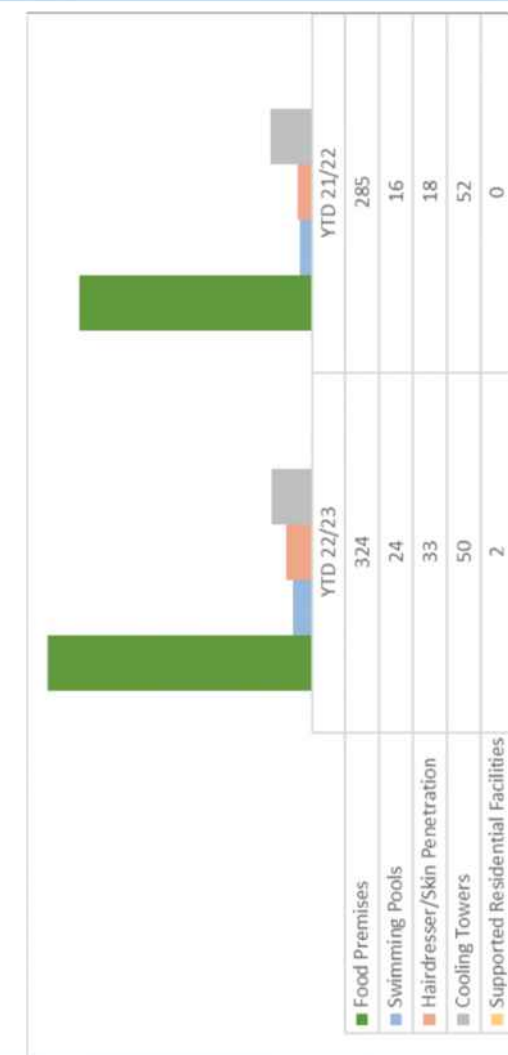
Commentary:

• Local Nuisance

No major changes across the board compared with same time last year. Noise continues to be the dominant local nuisance.



Routine Inspections



Commentary:

- Food Premises**

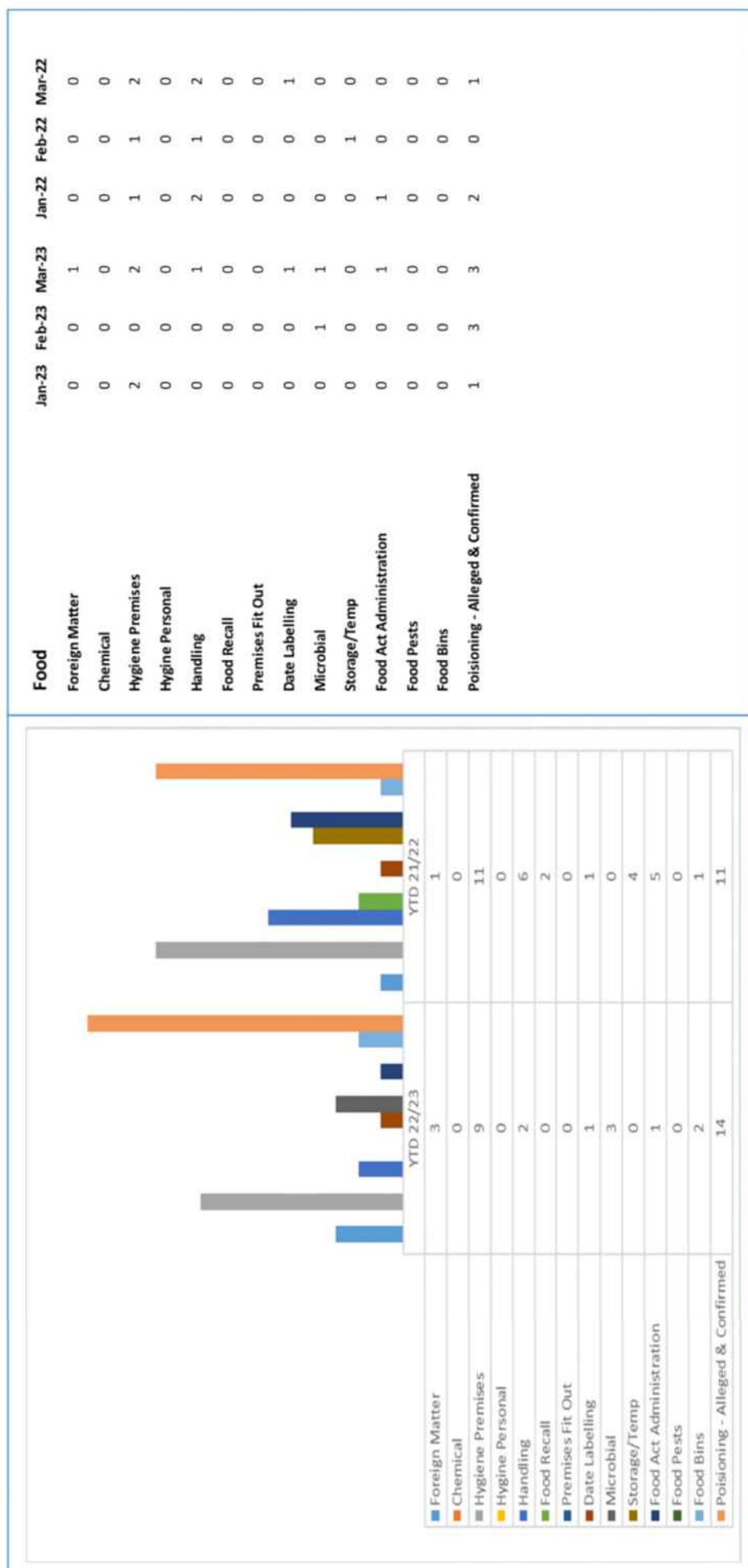
Significant increase in food inspections for YTD 22/23, however fewer inspections completed this quarter compared to 21/22. This could be attributed to change in inspection frequency for specific food premises as all officers are generally up to date with inspections, with few overdue.

Routine Inspections

	Jan-23	Feb-23	Mar-23	Jan-22	Feb-22	Mar-22
Food Premises	29	37	24	18	47	51
Swimming Pools	0	7	0	0	6	0
Hairdresser/Skin Penetration	5	0	2	1	0	5
Cooling Towers	0	1	1	0	1	1
Supported Residential Facilities	0	1	0	0	0	0



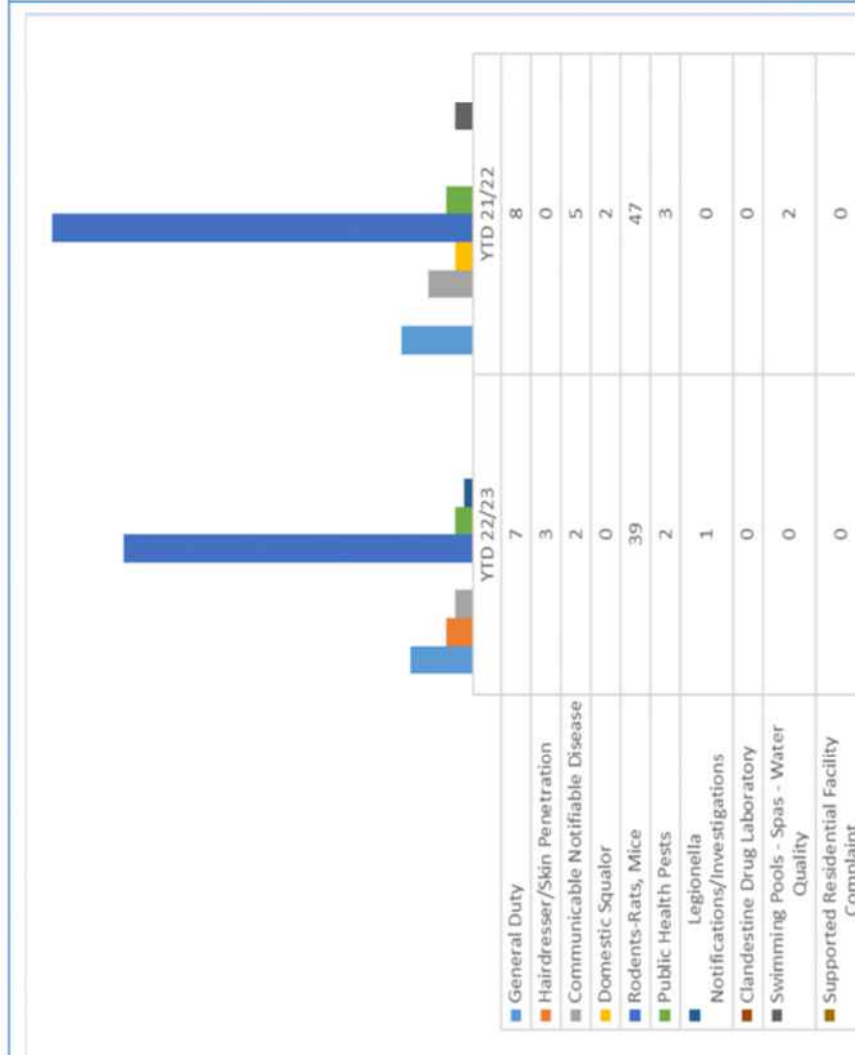
Food



9



Public Health



Public Health

	Jan-23	Feb-23	Mar-23	Jan-22	Feb-22	Mar-22
General Duty	3	1	1	0	1	0
Hairdresser/Skin Penetration	0	0	1	0	0	0
Communicable Notifiable Disease	1	0	1	0	0	1
Domestic Squalor	0	0	0	0	0	0
Rodents-Rats, Mice	9	6	5	13	10	8
Public Health Pests	0	0	0	0	0	0
Legionella Notifications/Investigations	0	0	0	0	0	0
Clandestine Drug Laboratory	0	0	0	0	0	0
Swimming Pools - Spas - Water Quality	0	0	0	0	0	0
Supported Residential Facility Complaint	0	0	0	0	0	0

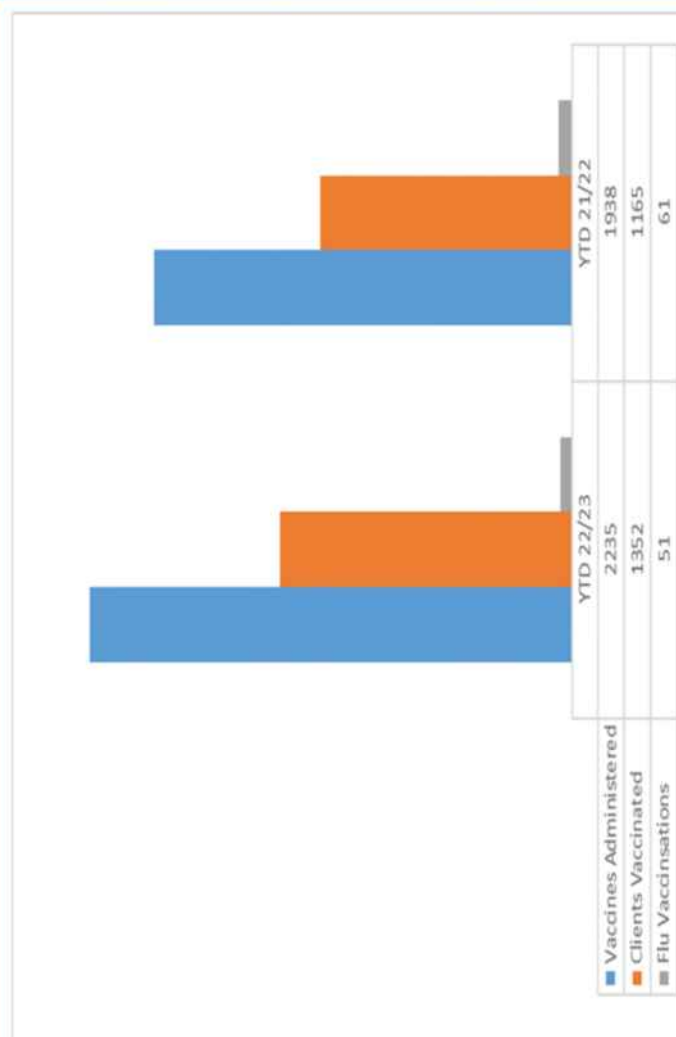
Commentary:

- Rodent – Rats & Mice**

Complaint numbers are greatly influenced by seasons. Rat activity decreases during the winter months and residents spend less time outdoors.



Total Vaccines



Commentary:

- Vac Admin and Clients**

YTD 22/23 shows small increase in number of clients vaccinated compared to same time last year as year 7 students have been included in the School Immunisation Program for 2023.

Total Vaccines

	Jan-23	Feb-23	Mar-23	Jan-22	Feb-22	Mar-22
Vaccines Administered	131	362	373	147	138	630
Clients Vaccinated	33	274	179	57	65	317
Flu Vaccinations	0	0	0	0	0	0



PARKING EXPIATIONS

SUBURB / STREET

From: 1/7/2022 To: 31/3/2023

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Parking Expiation Value by Street Suburb

Date Range 01/07/2022 to 31/03/2023
from:

Suburb / Street	Offence Type	Value of Expiation	Total
AIRPORT		\$76,512.00	532
Andy Thomas Circuit		\$3,352.00	27
Atura Circuit		\$6,625.00	47
Chegwidden Avenue		\$178.00	2
Comley Street		\$553.00	9
Frank Collopy Court		\$292.00	2
Graham Street		\$464.00	8
Hamra Drive		\$106.00	1
Hubert Wilkins Avenue		\$532.00	5
James Schofield Drive		\$3,123.00	23
Kel Barclay Avenue		\$178.00	2
Lum Street		\$58.00	1
Morphett Road		\$298.00	1
Sir D Bradman Dr		\$106.00	1
Sir Reg Ansett Drive		\$4,543.00	11
Sir Richard Williams Avenue		\$47,004.00	314
Tapleys Hill Road		\$1,347.00	4
Western Link Road		\$7,753.00	74

ASHFORD		\$71,408.00	738
Alexander Avenue		\$6,484.00	91
Anzac Highway		\$2,283.00	21
Day Avenue		\$108.00	1
Everard Avenue		\$14,501.00	81
Farnham Road		\$6,542.00	108
Herbert Road		\$4,282.00	73
Marleston Avenue		\$27,616.00	278



Parking Expiation Value by Street Suburb

Date Range 01/07/2022 to 31/03/2023
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Reid Avenue		\$1,652.00	4
South Road		\$406.00	2
Syme Street		\$5,789.00	58
Tyson Street		\$1,126.00	13
Waltham Street		\$619.00	8
BROOKLYN PARK		\$26,179.00	181
Airport Road		\$3,978.00	21
Anna Street		\$75.00	1
Beachway Avenue		\$75.00	1
Beverley Avenue		\$75.00	1
Byrnes Street		\$205.00	2
Clifford Street		\$752.00	13
Constance Street		\$108.00	1
Elston Street		\$521.00	5
Fewings Avenue		\$174.00	2
Glengowan Avenue		\$178.00	2
Hampton Street		\$75.00	1
Helenslea Avenue		\$305.00	3
Henley Beach Road		\$106.00	1
James Avenue		\$638.00	11
Jeffrey Street		\$89.00	1
Lipsett Terrace		\$4,000.00	38
Marion Road		\$298.00	1
May Terrace		\$108.00	1
Oscar Street		\$75.00	1



Parking Expiation Value by Street Suburb

Date Range **01/07/2022** to **31/03/2023**
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Press Road		\$205.00	2
Reynolds Avenue		\$108.00	1
Sir D Bradman Dr		\$12,132.00	42
Stott Crescent		\$324.00	3
Tristania Street		\$108.00	1
Western Parade		\$1,467.00	25

CAMDEN PARK	\$9,757.00	81
Acorn Road	\$318.00	3
Anzac Highway	\$3,256.00	26
Carlisle Street	\$89.00	1
Clifton Street	\$324.00	3
Creslin Terrace	\$817.00	8
Cromer Street	\$150.00	2
Deeds Road	\$150.00	2
Fiscom Avenue	\$108.00	1
Fitzroy Avenue	\$106.00	1
Gunnawarra Avenue	\$1,590.00	15
Mooringe Avenue	\$1,254.00	10
Morphett Road	\$1,000.00	4
Penong Avenue	\$116.00	2
Stonehouse Avenue	\$298.00	1
Thornber Avenue	\$75.00	1
Victoria Avenue	\$106.00	1

COWANDILLA	\$24,130.00	140
Bagot Avenue	\$1,999.00	7



Parking Expiation Value by Street Suburb

Date Range 01/07/2022 to 31/03/2023
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Brooker Terrace		\$649.00	3
Fenner Avenue		\$636.00	6
Goldfinch Avenue		\$956.00	9
Hounslow Avenue		\$298.00	1
Jenkins Street		\$2,702.00	29
Marion Road		\$1,298.00	5
Neill Road		\$2,736.00	9
Sir D Bradman Dr		\$11,044.00	49
Sir Donald Bradman Drive		\$406.00	2
Spencer Street		\$885.00	13
Turner Street		\$307.00	5
Wilson Street		\$108.00	1
Winifred Street		\$106.00	1

FULHAM	\$3,864.00	21
Ayton Avenue	\$75.00	1
Coral Sea Road	\$75.00	1
Farncomb Road	\$89.00	1
Henley Beach Road	\$2,682.00	9
Kandy Street	\$530.00	5
Layton Street	\$89.00	1
Worden Street	\$324.00	3

GLANDORE	\$2,046.00	20
Albion Avenue	\$130.00	1
Anzac Highway	\$864.00	8
Barclay Street	\$260.00	2



Parking Expiation Value by Street Suburb

Date Range 01/07/2022 to 31/03/2023
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Glengyle Terrace		\$174.00	3
Grosvenor Street		\$305.00	3
Madden Avenue		\$75.00	1
Ruthven Avenue		\$130.00	1
Wellington Street		\$108.00	1

GLENELG NORTH	\$741.00	5
Attunga Street	\$75.00	1
Bonython Avenue	\$130.00	1
Coorilla Avenue	\$108.00	1
Pine Avenue	\$130.00	1
Warren Avenue	\$298.00	1

HILTON	\$42,857.00	425
Bagot Avenue	\$298.00	1
Brooker Terrace	\$106.00	1
Burt Avenue	\$1,913.00	23
Clarence Street	\$235.00	3
Davenport Terrace	\$1,355.00	18
Formby Street	\$183.00	2
Mallen Street	\$10,621.00	124
Milner Road	\$607.00	6
Pearson Street	\$1,529.00	17
Ruddock Avenue	\$798.00	8
Sir D Bradman Dr	\$4,375.00	18
Sir Donald Bradman Drive	\$58.00	1
Somerset Avenue	\$424.00	4



Parking Expiation Value by Street Suburb

Date Range **01/07/2022** to **31/03/2023**
from:

Suburb / Street	Offence Type	Value of Expiation	Total
-----------------	--------------	--------------------	-------

Talbot Street	\$597.00	10
Verran Avenue	\$19,526.00	185
Washington Street	\$232.00	4

KESWICK	\$27,396.00	358
Ashford Road	\$744.00	12
Chatham Road	\$2,096.00	29
Croydon Road	\$2,311.00	25
Eton Road	\$3,229.00	51
Everard Avenue	\$1,956.00	9
Farnham Road	\$348.00	6
Hampton Road	\$9,006.00	144
Kent Road	\$1,645.00	27
Marlow Road	\$870.00	15
Railway Terrace	\$2,682.00	9
Richmond Road	\$1,552.00	18
Surrey Road	\$957.00	13

KESWICK TERMINAL	\$8,928.00	124
Railway Terrace	\$144.00	2
Richmond Road	\$8,784.00	122

KURRALTA PARK	\$19,045.00	182
Anzac Highway	\$3,303.00	29
Barwell Avenue	\$89.00	1
Beauchamp Street	\$1,167.00	9



Parking Expiation Value by Street Suburb

Date Range **01/07/2022** to **31/03/2023**
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Clifford Avenue		\$106.00	1
Daly Street		\$752.00	7
Grassmere Street		\$1,060.00	10
Kimber Terrace		\$108.00	1
Mortimer Street		\$3,323.00	36
Selby Street		\$5,037.00	47
Tennyson Street		\$1,200.00	13
Tilden Street		\$89.00	1
Warwick Avenue		\$2,633.00	25
Wood Street		\$178.00	2

LOCKLEYS	\$21,443.00	153
Arcoona Avenue	\$1,696.00	16
Autumn Avenue	\$130.00	1
Azalea Drive	\$232.00	4
Brian Street	\$532.00	5
Corso Avenue	\$106.00	1
Cross Street	\$365.00	6
Douglas Street	\$214.00	2
Franciscan Avenue	\$1,378.00	13
Garden Terrace	\$860.00	9
Grallina Street	\$445.00	5
Grant Avenue	\$75.00	1
Hawthorne Street	\$108.00	1
Henley Beach Road	\$5,426.00	25
Lasscock Avenue	\$164.00	2
Malurus Avenue	\$1,700.00	17



Parking Expiation Value by Street Suburb

Date Range **01/07/2022** to **31/03/2023**
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Mellor Avenue		\$1,380.00	13
Netley Avenue		\$75.00	1
Pierson Street		\$742.00	7
Rowells Road		\$5,014.00	18
Sir D Bradman Dr		\$404.00	2
Torrens Avenue		\$106.00	1
White Avenue		\$291.00	3

MARLESTON	\$10,038.00	77
Allington Avenue	\$89.00	1
Anstey Crescent	\$75.00	1
Bakers Road	\$580.00	10
Barnes Avenue	\$564.00	7
Bruce Avenue	\$546.00	6
Cudmore Terrace	\$340.00	5
Desmond Avenue	\$130.00	1
Galway Avenue	\$197.00	2
George Street	\$324.00	3
Grove Avenue	\$4,090.00	15
John Street	\$1,145.00	13
Marion Road	\$298.00	1
Marker Avenue	\$286.00	3
Richmond Road	\$1,008.00	5
Ritchie Terrace	\$150.00	2
Sarah Street	\$108.00	1
Stirling Street	\$108.00	1



Parking Expiation Value by Street Suburb

Date Range 01/07/2022 to 31/03/2023
from:

Suburb / Street	Offence Type	Value of Expiation	Total
MILE END		\$39,574.00	486
Bagot Avenue		\$212.00	2
Ballara Street		\$58.00	1
Charles Loader Drive		\$481.00	8
Charlesworth Court		\$174.00	3
Claremont Street		\$333.00	4
Cowell Place		\$464.00	7
Darebin Street		\$225.00	3
Daringa Street		\$464.00	8
Devon Street		\$191.00	3
Dew Street		\$2,988.00	39
Ebor Avenue		\$784.00	11
Falcon Avenue		\$1,077.00	13
Fisher Place		\$291.00	3
Gladstone Road		\$197.00	2
Goodenough Street		\$89.00	1
Henley Beach Road		\$6,813.00	29
Hughes Street		\$423.00	7
James Congdon Drive		\$936.00	13
Junction Lane		\$58.00	1
Junction Street		\$58.00	1
Kintore Lane		\$586.00	6
Kintore Street		\$1,802.00	23
Lurline Street		\$1,241.00	20
Norma Street		\$5,292.00	78
Parker Street		\$1,268.00	21
Railway Terrace		\$1,488.00	5



Parking Expiation Value by Street Suburb

Date Range 01/07/2022 to 31/03/2023
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Roebuck Street		\$205.00	2
Rose Lane		\$253.00	3
Rose Street		\$6,800.00	103
South Road		\$108.00	1
Tarragon Street		\$106.00	1
Taylors Lane		\$2,316.00	36
Victoria Lane		\$1,718.00	27
Victoria Street		\$75.00	1
MILE END SOUTH		\$15,565.00	154
Birmingham Street		\$4,594.00	43
London Road		\$1,488.00	15
Manchester Street		\$2,868.00	29
Pymbrah Road		\$4,083.00	38
Rosslyn Street		\$398.00	6
Scotland Road		\$982.00	11
William Street		\$1,152.00	12
NETLEY		\$1,648.00	11
Baroda Avenue		\$130.00	1
Electra Street		\$181.00	2
Marion Road		\$702.00	3
Shelley Avenue		\$89.00	1
Transport Avenue		\$292.00	1
Walsh Street		\$108.00	1
Watson Avenue		\$146.00	2



Parking Expiation Value by Street Suburb

Date Range 01/07/2022 to 31/03/2023
from:

Suburb / Street	Offence Type	Value of Expiation	Total
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NORTH PLYMPTON	\$12,849.00	67
Birdwood Terrace	\$416.00	4
Dudley Avenue	\$75.00	1
Edward Davies Street	\$89.00	1
Errington Street	\$5,488.00	19
Galway Avenue	\$75.00	1
Inverell Avenue	\$108.00	1
Keith Avenue	\$108.00	1
Kinkaid Avenue	\$130.00	1
Laverack Road	\$108.00	1
Mackay Avenue	\$272.00	3
Marion Road	\$1,192.00	4
McEwin Avenue	\$108.00	1
Mooringe Avenue	\$1,001.00	7
Morphett Road	\$1,192.00	4
Murdoch Avenue	\$894.00	3
Neston Avenue	\$108.00	1
Padman Street	\$89.00	1
Park Terrace	\$75.00	1
Starr Avenue	\$1,045.00	10
Streeters Road	\$146.00	1
Wyatt Street	\$130.00	1

NOVAR GARDENS	\$4,672.00	20
Bartlett Drive	\$108.00	1
Bonython Avenue	\$298.00	1
Graham Crescent	\$108.00	1



Parking Expiation Value by Street Suburb

Date Range 01/07/2022 to 31/03/2023
from:

Suburb / Street	Offence Type	Value of Expiation	Total
James Melrose Road		\$2,980.00	10
Morphett Road		\$810.00	4
Stanford Avenue		\$108.00	1
Sycamore Avenue		\$260.00	2

PLYMPTON	\$28,369.00	187
Alice Street	\$75.00	1
Anzac Highway	\$6,506.00	60
Birchmore Close	\$75.00	1
Clayton Avenue	\$75.00	1
Cross Road	\$406.00	2
Elizabeth Avenue	\$1,137.00	11
Eric Street	\$108.00	1
Errington Street	\$12,154.00	45
Gardner Street	\$260.00	2
Glenburnie Terrace	\$178.00	2
Glengyle Terrace	\$280.00	4
Henry Street	\$195.00	2
Keily Street	\$197.00	2
Lincoln Avenue	\$680.00	10
Lindsay Street	\$174.00	3
Long Street	\$461.00	6
Manfred Street	\$108.00	1
Marion Road	\$298.00	1
Maynard Road	\$130.00	1
Mooringe Avenue	\$2,384.00	8
Mornington Avenue	\$298.00	1



Parking Expiation Value by Street Suburb

Date Range 01/07/2022 to 31/03/2023
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Myer Avenue		\$1,511.00	15
Owen Street		\$108.00	1
Pistolier Street		\$108.00	1
Stonehouse Avenue		\$108.00	1
Tilden Street		\$249.00	3
Wheaton Road		\$106.00	1

RICHMOND	\$20,704.00	198
Albert Street	\$232.00	4
Apollo Circuit	\$324.00	3
Arthur Street	\$817.00	8
Bartholomew Street	\$58.00	1
Bickford Street	\$790.00	8
Brooker Terrace	\$1,103.00	12
Chambers Avenue	\$380.00	4
Craig Street	\$627.00	7
Davenport Terrace	\$270.00	3
Deacon Avenue	\$886.00	8
Ellen Street	\$108.00	1
Fleet Street	\$284.00	3
Frederick Street	\$116.00	2
Haynes Avenue	\$1,592.00	15
Kingston Avenue	\$603.00	4
Kitson Avenue	\$75.00	1
Lane Street	\$183.00	2
Main Terrace	\$212.00	2
Martin Avenue	\$58.00	1



Parking Expiation Value by Street Suburb

Date Range **01/07/2022** to **31/03/2023**
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Milner Road		\$322.00	3
Redin Street		\$75.00	1
Reese Avenue		\$108.00	1
Richmond Road		\$894.00	3
Shaw Avenue		\$8,993.00	85
Shierlaw Street		\$1,274.00	13
South Road		\$108.00	1
Stuart Road		\$212.00	2

THEBARTON	\$55,920.00	534
Admella Street	\$1,724.00	22
Albert Street	\$707.00	8
Anderson Street	\$1,521.00	13
Ballantyne Street	\$274.00	3
Bennett Street	\$232.00	4
Brown Street	\$274.00	3
Cawthorne Street	\$4,912.00	69
Chapel Street	\$164.00	2
Dagleish Street	\$106.00	1
Dew Street	\$680.00	10
Dove Street	\$75.00	1
George Street	\$5,249.00	41
Holland Street	\$2,270.00	24
James Street	\$927.00	16
Kintore Street	\$6,907.00	62
Light Terrace	\$1,499.00	22
Livingstone Street	\$150.00	2



Parking Expiation Value by Street Suburb

Date Range **01/07/2022** to **31/03/2023**
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Lowe Street		\$174.00	3
Maria Street		\$1,376.00	22
Phillips Street		\$2,002.00	8
Port Road		\$1,192.00	4
Randolph Street		\$332.00	4
Ross Street		\$89.00	1
Smith Street		\$1,105.00	13
South Road		\$216.00	2
Stirling Street		\$5,045.00	55
Walsh Street		\$4,982.00	47
Walter Street		\$488.00	5
Ware Street		\$1,144.00	18
West Thebarton Road		\$8,066.00	29
Winwood Street		\$2,038.00	20

TORRENSVILLE	\$30,956.00	274
Ashley Street	\$754.00	4
Ashwin Parade	\$5,606.00	17
Carlton Parade	\$87.00	1
Clifford Street	\$87.00	1
Danby Street	\$108.00	1
East Street	\$1,239.00	17
Hardys Road	\$1,712.00	17
Hayward Avenue	\$858.00	8
Henley Beach Road	\$4,190.00	39
Howie Avenue	\$488.00	5
Huntriss Street	\$2,264.00	25



Parking Expiation Value by Street Suburb

Date Range 01/07/2022 to 31/03/2023
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Jervois Street		\$3,345.00	17
Marion Road		\$702.00	3
Meyer Street		\$3,471.00	30
North Parade		\$89.00	1
Northcote Street		\$2,016.00	32
Oakington Street		\$58.00	1
Rankine Road		\$108.00	1
Ross Street		\$75.00	1
Shipster Street		\$1,025.00	15
South Road		\$593.00	3
Stephens Avenue		\$116.00	2
Torrens Street		\$75.00	1
Wainhouse Street		\$962.00	16
West Street		\$928.00	16

UNDERDALE	\$5,651.00	65
Ashley Street	\$197.00	2
Fernleigh Street	\$249.00	4
Garden Terrace	\$1,043.00	10
Hardys Road	\$407.00	4
Hatwell Court	\$108.00	1
Henley Beach Road	\$298.00	1
Hurtle Court	\$108.00	1
Isley Road	\$89.00	1
Mellor Avenue	\$1,060.00	10
North Parade	\$75.00	1
Powell Avenue	\$106.00	1



Parking Expiation Value by Street Suburb

Date Range 01/07/2022 to 31/03/2023
from:

Suburb / Street	Offence Type	Value of Expiation	Total
Sherriff Street		\$195.00	2
Vintage Road		\$324.00	3
Wilford Avenue		\$1,392.00	24
WEST BEACH		\$0.00	0
WEST RICHMOND		\$910.00	9
Britton Street		\$224.00	3
Devon Street		\$106.00	1
Knight Street		\$130.00	1
Norwich Street		\$130.00	1
Richmond Road		\$320.00	3

11.4 Customer Contact Activities Report - Third Quarter 2022/23

Brief

This report provides an overview of the key activities of the Customer Contact Centre for the third quarter of the 2022/23 financial year.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

The Customer Contact team currently provides customers with multiple ways to contact us; these include telephone, face-to-face, web chat, email, SMS, CityWatch and Social Media and the demand for our online services and self-serve options continue to rise in popularity.

We manage around 80,000 contacts per annum via the various channels and, as a key stakeholder who responds to various enquiries on behalf of most departments across the organisation, our service provision contributes to the quality, brand and reputation of CWT.

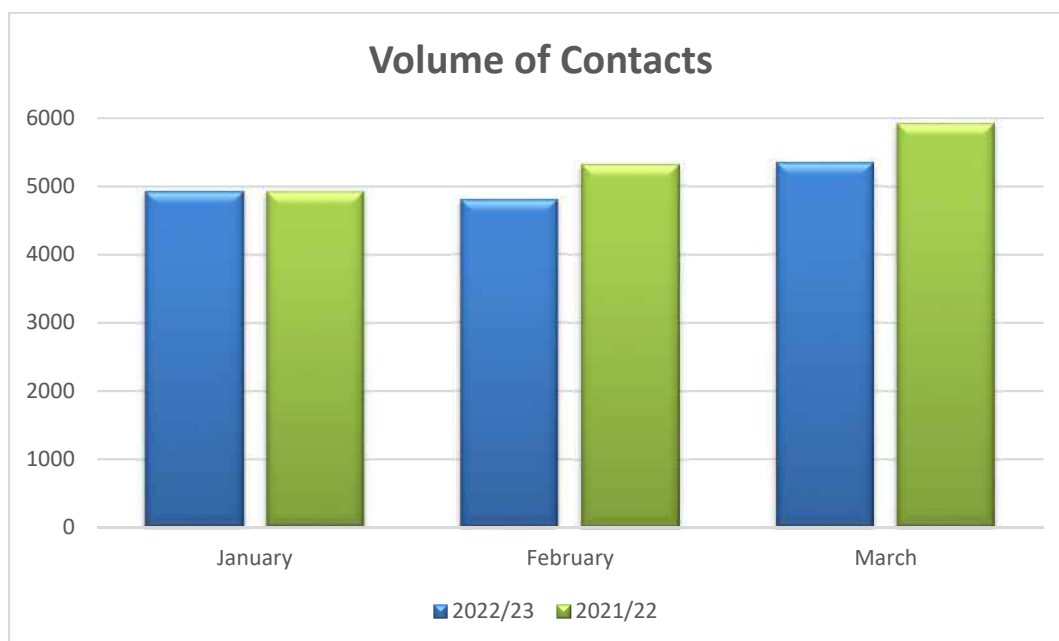
Our objective is to put our customers and community at the heart of everything we do through providing a quality customer experience for our customers and community in a responsive, consistent, convenient and caring way.

Discussion

This quarter the Service Centre was officially rebranded to the Customer Contact Centre to better align and represent ourselves in the role we play within the organisation and the wider community.

The volume of interactions received this quarter decreased by (7 percent) in comparison to the same time last year. The team responded to 15,068 contacts overall for the quarter and still achieved a First Call Resolution of 73 per cent (KPI - enquiries that are managed from initiation to resolution) which is a significant achievement given we were on-boarding two new staff members undertaking full contact centre training coupled with third quarter rates payments/ enquiries.

The graph below shows the comparison for the same time in the previous year; however please note this does not include front counter or social media enquiries as they are not able to be reported on accurately.



The Customer Contact Centre processed a total of 2,647 customer requests, this represents 49 per cent of the overall total requests generated. Some of the top requests for service generated by our community via the Contact Centre include:

Request Type	Number created by Contact Centre
Trees- Pruning	237
Parking Complaint	228
Illegal Dumping	141
Trees - Fallen/Branches	122
Road Sweeping	112

The Customer Contact Centre processed 2,539 receipts, representing only 7.92 per cent of the total 32,078 receipts. Online payments continue to be a preferred method of payment for our customer base whilst cash payments represent only 10 per cent of the totals taken over the front counter.

Total Receipts												
	Advam Credit Card	BANK CHEQUE	CASH PAYMENT	DIRECT DEBIT	EFTPOS	ePathway	Journal	LIBRARY CARD PAYMENT	MONEY ORDER	ON-LINE SERVICES	CHEQUE	Total
1	1283	1	268	1786	482	4113	26	155	2	23613	348	32078

Customer Service Receipts							
Advam Credit Card	BANK CHEQUE	CASH PAYMENT	EFTPOS	LIBRARY CARD PAYMENT	MONEY ORDER	CHEQUE	Total
1283	1	268	482	155	2	348	2539

Customer Service Percentage of Total Receipts	
7.92%	

Customer Experience

After Call Surveys

External customer surveying this quarter has resulted in 10 responses. These surveys are sent to customers at the end of a phone call that is deemed as resolved or transferred to another department by the Customer Contact team. A hold on the surveying was placed whilst the team recruited and trained new staff members throughout this period, and is the result of the low response rate received. Our Net Promoter Score (NPS) remains unchanged from previous quarter leaving us at **30**.

Quarter 3 2022-2023



NET PROMOTER SCORE (NPS) ANALYSIS



Live Chat Surveys

Customers continue to engage with CWT via Live Chat. The team completed 136 live chats this quarter and received 91 survey responses, (19% lower than last quarter). Of the 136 responses received, 81 were positive (scores of 4 and 5 out of 5). Some of the positive verbatim comments include:

- *Thanks Donna, you should give her a raise.*
- *Excellent support and quick response well done city of West Torrens.*
- *Ben was amazing! Super helpful!*
- *A very easy conversation and most helpful.*
- *Keep up the great work Michelle.*
- *Yes, "CSU" was very prompt in answering me, thank you.*
- *Debbie have spoken with her before and she is the best person to chat with - give her a bunch of flowers as a thank you - always solves the problem and if [cannot], finds out and contacts later with the response - THANKS DEB.*
- *Love the chat! Easy and accessible with quick resolution as communication is instantaneous and two ways.*

From time to time customers also provide us with additional feedback, sometimes constructive. It is forwarded to the relevant department for follow up. Some of the verbatim comments include:

"It's really easy to inadvertently hit the end button. Having a confirmation of wishing to end would be good."

"Library didn't have the book I was after"

"I wasn't able to find out what I needed and need to make a phone call - that's Ok but it isn't always easy to get past the people who answer the phones, so I hope I don't have to go to too much trouble to speak to the duty planner when I get a chance to make a phone call. The person on the chat was doing their best under the circumstances."

When feedback is received with a rating experience of 1-3 we contact the customer (if we have their details) to seek further insight regarding their experience and work towards improving their future experiences at first contact.

Of the 136 responses in relation to Live Chat, 10 responses were received with ratings of 1-3. Of these, seven (7) had included contact details and were responded to.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

This report provides an overview of the key activities of the Customer Contact Centre for the third quarter of the 2022/23 financial year.

Attachments

Nil

11.5 Community Services Activity Report - April and May 2023

Brief

This report details the activities of the Community Services Department for April and May 2023.

RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - April and May 2023 be received.

Introduction

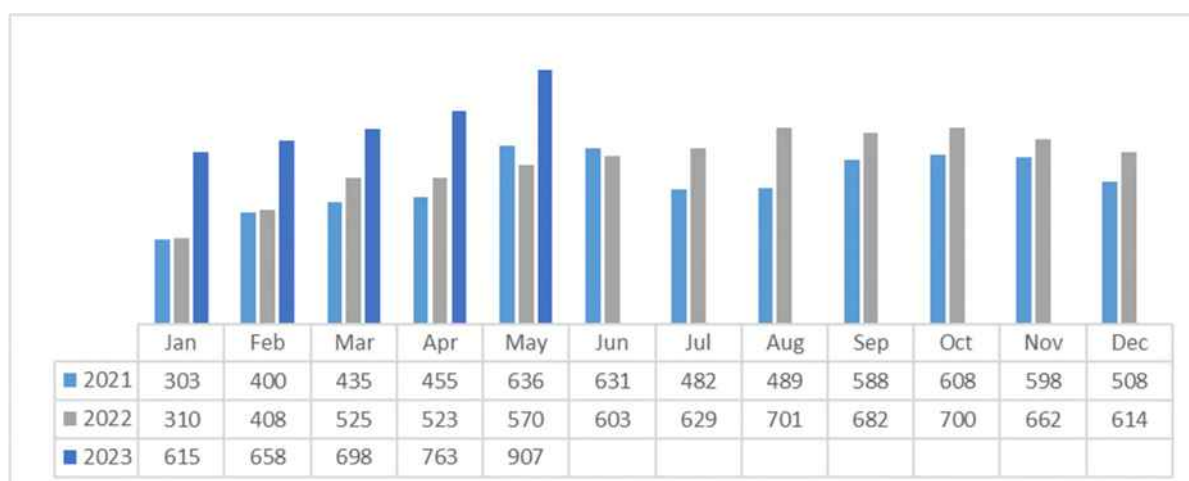
The Community Services department (Department) provides a report to each City Services and Climate Adaptation Standing Committee meeting detailing the status of key projects and activities for the preceding two months.

Discussion

The key projects and activities undertaken by the Department during the months of April and May 2023 are as follows:

Community Centres

This chart displays the total number of bookings recorded each month. This metric captures all types of facility usage:



Occupancy rate of CWT community facilities for April 2023:

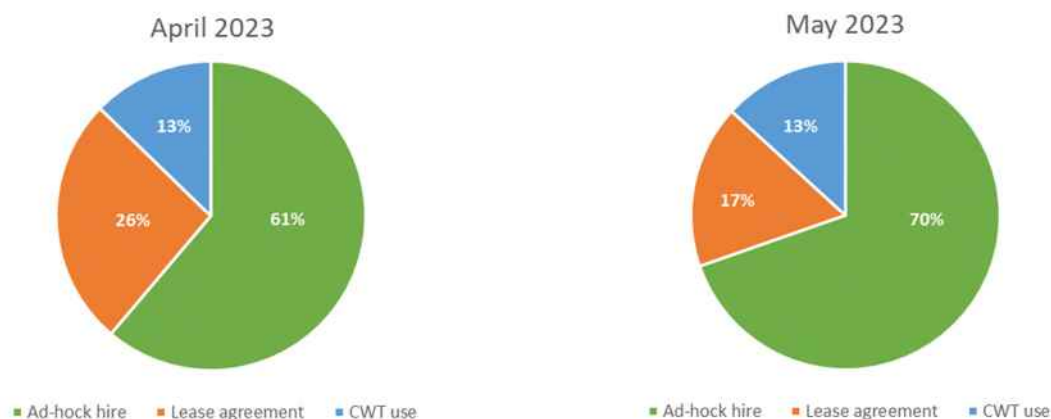
Table 3: Community Facilities: Occupancy Rate April				
April 2023	Booking windows occupied: open until 3p.m.	Booking windows occupied: 3p.m. until close	Number of days unoccupied	Full day
Apex Park CF	76%	90%	1 (of 30)	96%
Cowandilla CR	30%	6%	19 (of 30)	36%
Lockleys SF	20%	10%	23 (of 30)	23%
Plympton CC	100%	93%	0 (of 16)	100%
Thebarton CC	60%	46%	7 (of 30)	76%
Thebarton CC	80%	53%	4 (of 30)	86%
Thebarton CC	66%	46%	9 (of 30)	70%
Thebarton CC	83%	96%	1 (of 30)	96%
Weigall SF Hall	53%	100%	0 (of 30)	100%

Occupancy rate of CWT community facilities for May 2023:

Table 4: Community Facilities: Occupancy Rate May				
April 2023	Booking windows occupied: open until 3p.m.	Booking windows occupied: 3p.m. until close	Number of days unoccupied	Full day
Apex Park CF	58%	80%	0 (of 31)	100%
Cowandilla CR	100%	100%	0 (of 31)	100%
Lockleys SF	29%	16%	18 (of 31)	43%
Plympton CC	100%	96%	0 (of 31)	100%
Thebarton CC	58%	48%	8 (of 31)	74%
Thebarton CC	80%	83%	1 (of 31)	96%
Thebarton CC	51%	51%	10 (of 31)	67%
Thebarton CC	87%	96%	0 (of 31)	100%
Weigall SF Hall	45%	100%	0 (of 31)	100%

Total hours of use across venue facilities:

Table 2: CWT Community Facilities: Total Hours Occupied				
Month	Total occupied	Ad-hock hire	Lease agreement	CWT use
April 2023	2991	1297	553	270
May 2023	3884	2375	585	450



More detail usage and occupancy data and information are displayed in **Attachment 1** and **Attachment 2** of this report.

Community Facilities update

Inaugural Art Exhibition in the Cowandilla Community Room

As part of the South Australian History Festival, the Cowandilla Community Room hosted the exhibition "Horta Culture: Greeks and their Greens," organised by OEEGA. This lively exhibition delves into the health and medicinal properties of wild greens, known in the Greek language as "Horta." Staff worked closely with OEEGA to ensure an appropriate display solution for the exhibition's unique content. This exhibition is the inaugural public display for the Cowandilla Community Room, adding a significant milestone to its community contributions.

The exhibition was officially launched, inviting visitors to explore the rich history and cultural significance of "Horta" in Greek culture. Through vibrant displays and informative panels, the exhibition offered insights into the traditional uses and benefits of these greens. The launch event saw a diverse audience, including community members, historians, and culinary enthusiasts, all gathering to appreciate and learn from this captivating exhibition.



Community Gardens

During April and May, the Community Gardeners were invited to participate in a green display exhibition organized by the Hellenic Women's Organisation of SA. This provided an opportunity for the gardeners to showcase their work as a group and foster community spirit through environmental activities.

The Plympton Community Gardens welcomed their first group/organization, consisting of 5-10 students from a local school with an autism-specified education program, to garden weekly. This initiative aims to help the students engage with the local community and learn the basics of home productive gardening.

At Clifford Street Community Garden, the participating gardeners are working towards sustainability on-site by implementing a worm farm. This initiative will have a positive impact on the broader community.

The team recently visited Fulham and Camden Community Centres. Camden Community Centre Garden has 4 members and 26m² of available area, growing 23 varieties of flora, while Fulham Community Centre Garden has 6 members with 23m² of available area, growing 18 varieties of flora. Both Centres have been approached for assistance with promoting their community gardens, should they wish to increase membership numbers.

Clifford Street Community Garden Statistics				
Month	Number of plots occupied	Number on waiting list	Total area of garden activated	Variety of species being grown
April 2023	18* (of 19)	4	115m ² (of 117m ²)	42
May 2023	18* (of 19)	5	115m ² (of 117m ²)	42

Table 2: Plympton Community Garden Statistics				
Month	Number of plots occupied	Number on waiting list	Total area of garden activated	Variety of species being grown
April 2023	17 (of 17)	2	77m ² (of 77m ²)	38
May 2023	17 (of 17)	2	77m ² (of 77m ²)	38

Hamra Centre Auditorium Gallery

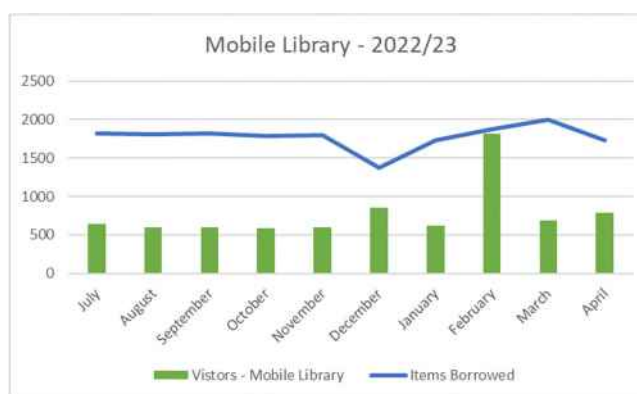
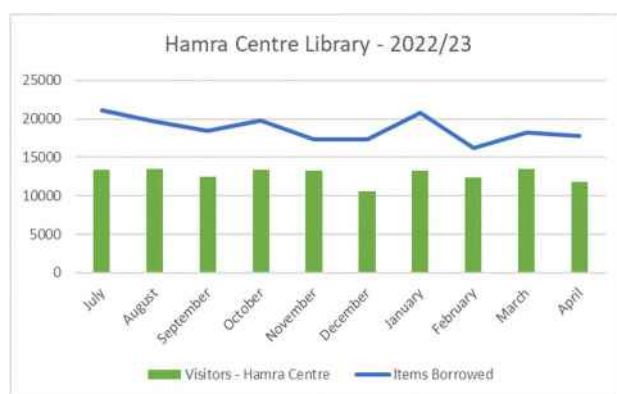
During April, the space hosted the retrospective exhibition of Dorina Michas, a long-time resident of the City of West Torrens. With the assistance of the staff, Dorina's lifetime works were installed, providing a comprehensive overview of her artistic journey. An exhibition launch activity was attended by art enthusiasts, local residents, and supporters of Dorina's work. The exhibition itself showcased the evolution of Dorina's artistic expression over the years.

During May, the space hosted the Glendi Festival Poster Exhibition, organised by the Greek Museum of Adelaide Inc. This exhibition celebrated the vibrant history of Adelaide's Greek Festival - Glendi, through a collection of posters spanning several decades. Each poster represented a unique era and served as a promotional medium for the festival. The exhibition launch activity attracted a large and enthusiastic crowd. The event was very successful, with attendees marvelling at the colourful and visually striking posters. The exhibition provided a glimpse into the cultural heritage and community spirit fostered by the Glendi Festival and was attended by local MP's and CWT Elected Members.

Library Statistics

Library Visitor and borrowing statistics - March 2023		Average per day
Total Number of visitors to the Hamra Centre	13,522	451
Total Number of items checked out from the Hamra Centre	18,210	607
Total Number of visitors to the Mobile Library	689	34
Total Number of items checked out from the Mobile Library	2,004	100

Library Visitor and borrowing statistics - April 2023		Average per day
Total Number of visitors to the Hamra Centre	11,833	473
Total Number of items checked out from the Hamra Centre	17,812	712
Total Number of visitors to the Mobile Library	783	39
Total Number of items checked out from the Mobile Library	1,731	87



Arts and Place Activation

- An Aerosol Art Stobie Pole Project was started with art and design workshops commenced at Immanuel College and planning for a similar project with Underdale High School.
- The Arts and Place Activation Officer has been working with Artists and local businesses to assist them with matching up for SALA festival exhibitions in local businesses.
- Little Galleries Art and Stories Tour: on 22 May a free bus tour of the much loved [Little Galleries](#) exhibition spaces across West Torrens was booked out by local residents. The galleries have become a much loved part of the landscape, exhibiting the works of talented artists themed around fascinating 'Westside Stories'. Taking in a series of beautiful locations around suburban neighbourhoods, the tour explored local stories and insights around the latest exhibition concept of 'Faces of West Torrens'. The final stop was at a local café for afternoon tea.



Collaborations and Networking

- An intergenerational pilot program was started in collaboration with Emmanuel Early Learning Centre and Meals On Wheels. This is a 10 week pilot involving weekly sessions and activities between 10 older residents and 3 to 5 years old children at the Early Learning Centre.
- Participation in Mark Butler's Senior's Forum held at Fulham Community Centre. The forum was attended by approximately 150 people and included information stalls by a variety of relevant services as well as a Q&A session with Mark Butler.
- Representatives of the team attended a Kaurna Language Workshop at the Adelaide Sustainability Centre. The workshop included learning an Acknowledgment of Country in Kaurna language, working through simple linguistics and a selection of words.

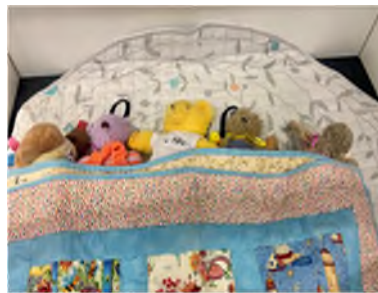
Youth, Children and Families

Highlight - School Holiday Program

The school holiday program was again packed with a wide range of activities suitable for all ages. Most of the activities booked out and the feedback from participants was extremely positive. Some highlights included:

- *Little Day Out - Library in the Park.* The Children and Youth team were joined by the Mobile Library at Mellor Park, Lockleys. It was a beautiful morning where families could visit the library truck, play big games, make some craft and try out sensory play with Montessori Sensorial Activities. Approximately 150 people enjoyed the sunshine, activities and free coffee.

- *Montessorial Sensory Play* - Tasmyn from Montessori Sensorial Activities was back for some sensory play. This activity always sells out quickly and is extremely popular with our littlest library members.
- *Story Time Stuffed Animal Sleepover* - Families enjoyed a story time with craft and then tucked their stuffed animal friends into bed, before leaving to go home to their own beds. When they came back to collect their toys the next morning they were given a book filled with photos of the adventures their animals had gotten up to - including some back room shenanigans with the photocopier and sorter machine! Families were also able to follow along at home via our social media platforms.
- *Slime it up sensory experience* - B Curious provided children with a fun slime mindfulness and sensory experience. Aimed at children from 18 months old to 6 years, this was one of the first GWP activities to sell out. The workshop began with a mindfulness story book and was followed with an exploration of slime, finishing up with some relaxation and stretching.
- *Auslan Story Time* - The Deaf Butterfly Effect's Butterfly Garden Teddy Bear's Picnic was held in the Hamra Centre at the conclusion of the school holidays. There were stories, songs, a scavenger hunt, craft and even a face painter! The regular monthly Auslan Story Time sessions continue this term and will again conclude with another celebration like the Teddy Bear's Picnic.
- *Intergenerational Knitting Group* - The Knitting group that meets in the Hamra Centre each week hosted a group of children and taught them beginner knitting and crochet skills. This was a very popular activity and will definitely be held again.
- *Gaming Activities* - The West Torrens Auditorium hosted several different social gaming opportunities over the school holidays. There was a drop-in Virtual Reality session where people could come and try a range of virtual reality games. There were 2 E-Sports sessions where children competed in Mario Kart and 2 Minecraft sessions where children could work together to build whatever they wanted on the same server.





Ageing Well Activities

Highlight - Let's Party

Let's Party was held on the evening of 28 April in the west Torrens Auditorium. This event was organised as a result of feedback from older residents that they miss the chance to get dressed up and go out in the evenings. The following is a summary of the very successful event by the Ageing Well Officers:

It was a night to remember for 55 people from a variety of Ageing Well programs, it had been a long time in the planning, interrupted a few times by the pandemic. But in fact, it was the perfect time to celebrate as restrictions reduced people were looking for a special evening to connect with each other and remember that life is still good.

The Hamra Auditorium looked beautiful, with glass vases filled with fresh flowers as centre pieces and the black and white themed room. The guests were greeted by the team who were all dressed up to celebrate with them.

The finger food was in delicious and plentiful, they had champagne bubbles to celebrate and Bonnie Lee Galea and her four piece band played songs from a bygone time, the guests danced the night away.

Everyone left with a smile.



Community Outreach and Lifestyle programs

- The Orange Tree Quilters, who quilt in the Hamra Centre Sun Room every fortnight, donated 14 quilts to Tim from Lloyd Curzon Textiles who is also a Catherine House Ambassador. This is the beginning of a relationship which Tim will in turn donate fabric back to the Orange Tree Quilters to contribute to their quilts.

Library Services

- Book Launch: On 2 April 2023, Chanelle Gosper launched her new picture book 'Little Treasure' in the West Torrens Auditorium. The Book Launch was attended by over 80 people and included a book reading, children's yoga and craft activities.
- Author Talk: On 20 April Sophia Nicolis Tsouvalas presented her book 'A Divided Heart'. This memoir takes the reader on a journey through Sophia's parents' lives. Maria and Manoli endured the hardships and tragedy of war-torn Greece during the German occupation and subsequent civil war. Sophia captures their experiences of moving from Mesohoria, a village on the Greek island of Evia to a new life in Australia.
- Movie Night: 100 people attended the screening of *Elvis* at the movie night in the Auditorium held on 27 April.
- Sydney Writers Week: Sydney Writers' Week was live streamed in the Hamra Centre Library Sun Room, from Thursday 25 May to Sunday 28 May. Customers had the opportunity to watch all streamed events, or come in for individual events. The library provided comfortable seating and refreshments which helped create a welcoming and friendly atmosphere in the Sunroom. Customers also had the opportunity to discuss the talks among themselves in between sessions.
- History Month: 'John Ovenden: 55 Years in Media' was held at the Hamra Centre on 25 May. Former ABC TV newsreader, and BBC World Service presenter John Ovenden looked back at the lighter side of news reading and journalism, plus the many interviews he has recorded with some of the world's biggest movie stars. Customers had the opportunity to participate in a conversation with John about his media life and the characters he's met along the way.
- New Collection: The Library Service has created a new collection called "First Nation Australians Collection". A new section was added to the library to help customers discover the new First Nations Australians collection and expand their knowledge about Aboriginal and Torres Strait Islander peoples. The collection includes books on various topics such as history, art, politics, economy, and social issues, and celebrates the richness and diversity of Aboriginal and Torres Strait Islander culture and connection to Country. A new bookmark was also added to promote Australian fiction and non-fiction authors whose works relate to Aboriginal history and culture.



Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

All Community Services programs have, when relevant, implemented climate adaptation strategies.

Conclusion

This report provides details on the key activities of the Community Services Department for the months of April and May 2023.

Attachments

1. **Detailed Community Facilities Usage Report - April/May 2023**
2. **Community Facilities Occupancy Charts - April/May 2023.docx**
3. **Community Services Activities - June 2023**

Detailed Community Facilities

Occupancy and Usage Data and Information

April - May 2023

Introduction

This report provides detailed information on the bookings and usage of the community facilities between April and May 2023. The usage data is broken down into time range periods, which allows for a more detailed analysis of occupancy rates. This is important because many facility users occupy highly desirable hours, leaving many less desirable hours unable to be utilised. Therefore, simply subtracting used hours from total operating hours can lead to a misrepresentation of vacancy rates. By using the booking window method, it becomes easier to identify demand and accurately report occupancy and vacancy rates.

Customer site engagements

To ensure a safe and enjoyable experience, facility inductions are required for all customers. During these sessions, our staff provide emergency information, explain how to use the facility, and distribute keys and additional equipment as needed. In addition, Open House sessions are held to allow customers, residents, and visitors an opportunity to explore our community facilities and engage with our staff. In April, a total of 51 customer inductions and 36 bookings for Open House viewings were facilitated by our Community Centres Team across all facilities.

Table 1 shows the record of data for facility inductions completed and Open House bookings received.

Table 1: CWT Community Facilities: Customer Site Inductions and Open House Bookings		
Month	Facility inductions completed	Open House bookings received
April 2023	51	36

Note: Data for May 2023 not available at time of reporting.

Source: Log-it-Out key management database and Simply Book Me bookings database

Usage breakdown by facility

Apex Park Community Facility: Hall 1 and Hall 2

In April, the hall space was occupied for 23 of the 30 booking windows in the morning period (open until 3p.m.) and for 27 of the 30 booking windows in the afternoon period (3p.m. until close), with only 1 day being fully unoccupied throughout the entire day. In May, the facility was occupied for 18 of the 31 booking windows in the morning period and for 25 of the 31 booking windows in the afternoon period, with no day being fully unoccupied throughout the entire day.

Table 1 displays the utilisation of Apex Park Community Facility Hall space for April and May 2023 in terms of occupied booking windows.

Table 1: Apex Park Community Facility Hall 1 and Hall 2 Booking Entries: Occupancy Windows			
Month	Booking windows occupied: open until 3p.m.	Booking windows occupied: 3p.m. until close	Number of days unoccupied
April 2023	23 (of 30)	27 (of 30)	1 (of 30)
May 2023	18 (of 31)	25 (of 31)	0 (of 31)

Table 2: Apex Park Community Facility Hall 1 and Hall 2 Booking Entries: Occupancy Rate			
Month	Booking Window 1: open until 3p.m.	Booking Window 2: 3p.m. until close	Full day
April 2023	76%	90%	96%
May 2023	58%	80%	100%

Note: Full day is shown as unoccupied only when the entire day remains available.

Table 3 displays the utilisation of the Hall space for April and May 2023 in terms of occupied hours and user type. In April 2023, the facility was occupied for a total of 871 hours, with 240 attributed to lease agreement users, 351 to ad-hoc hires, and 157 to CWT use. In May 2023, the facility was occupied for a total of 837 hours, with 285 attributed to lease agreement users, 253 to ad-hoc hires, and 161 to CWT use.

Table 3: Apex Park Community Facility Booking Entries: Occupancy by Hours and User Type					
Month	Total hours occupied	Total activity hours	Lease agreement	Ad-hoc hire	CWT use
April 2023	871	748	240	351	157
May 2023	837	699	285	253	161

Note: Total hours occupied accounts for all booking lines recorded including dual use space, kitchen use and service use (maintenance, cleaning etc.) Total activity hours accounts for hours the facility was utilised for activities and events and service use (maintenance, cleaning etc.) is excluded.

Source: City of West Torrens, Pathway data

Cowandilla Community Room: Hall

In April, the Hall space was occupied for 9 of the 30 booking windows in the morning period and for 2 of the 30 booking windows in the afternoon period, with 19 days being fully unoccupied throughout the entire day. In May, the facility was utilised for an art exhibition and occupied for 31 of the 31 booking windows in the morning period and for 31 of the 31 booking windows in the afternoon period, with no day being fully unoccupied throughout the entire day.

Table 1 displays the utilisation of Cowandilla Community Room Hall space for April and May 2023 in terms of occupied booking windows.

Table 1: Cowandilla Community Room Hall Booking Entries: Occupancy Windows			
Month	Booking windows occupied: open until 3p.m.	Booking windows occupied: 3p.m. until close	Number of days unoccupied
April 2023	9 (of 30)	2 (of 30)	19 (of 30)
May 2023	31 (of 31)	31 (of 31)	0 (of 31)

Table 2: Cowandilla Community Room Hall Booking Entries: Occupancy Rate			
Month	Booking Window 1: open until 3p.m.	Booking Window 2: 3p.m. until close	Full day
April 2023	30%	6%	36%
May 2023	100%	100%	100%

Note: Full day is shown as unoccupied only when the entire day remains available.

Table 3 displays the utilisation of the Hall space for April and May 2023 in terms of occupied hours and user type. In April 2023, the facility was occupied for a total of 47 hours, with 27 attributed to ad-hoc hires and 20 to CWT use. In May 2023, the facility hosted an art exhibition and was occupied for a total of 1000 hours, with 996 attributed ad-hoc hires, and 4 to CWT use.

Table 3: Cowandilla Community Room Hall Booking Entries: Occupancy by Hours and User Type					
Month	Total hours occupied	Total activity hours	Lease agreement	Ad-hoc hire	CWT use
April 2023	47	47	N/A	27	20
May 2023	1000	1000	N/A	996	4

Note: Total hours occupied accounts for all booking lines recorded including dual use space, kitchen use and service use (maintenance, cleaning etc.) Total activity hours accounts for hours the facility was utilised for activities and events and service use (maintenance, cleaning etc.) is excluded.

Source: City of West Torrens, Pathway data

Lockleys Sporting Facility Meeting Room 1 and Meeting Room 2

In April, the Meeting Rooms were occupied for 6 of the 30 booking windows in the morning period and for 3 of the 30 booking windows in the afternoon period, with 23 days being fully unoccupied throughout the entire day. In May, the facility was occupied for 9 of the 31 booking windows in the morning period and for 5 of the 31 booking windows in the afternoon period, with 18 days being fully unoccupied throughout the entire day.

Table 1 displays the utilisation of Lockleys Sporting Facility Meeting Rooms space for April and May 2023 in terms of occupied booking windows.

Table 1: Lockleys Sporting Facility Meeting Rooms Booking Entries: Occupancy Windows			
Month	Booking windows occupied: open until 3p.m.	Booking windows occupied: 3p.m. until close	Number of days unoccupied
April 2023	6 (of 30)	3 (of 30)	23 (of 30)
May 2023	9 (of 31)	5 (of 31)	18 (of 31)

Table 2: Lockleys Sporting Facility Meeting Rooms Booking Entries: Occupancy Rate			
Month	Booking Window 1: open until 3p.m.	Booking Window 2: 3p.m. until close	Full day
April 2023	20%	10%	23%
May 2023	29%	16%	43%

Note: Full day is shown as unoccupied only when the entire day remains available.

Table 3 displays the utilisation of the Meeting Rooms space for April and May 2023 in terms of occupied hours and user type. In April 2023, the facility was occupied for a total of 32 hours, with 3 attributed to lease agreement users, 23 to ad-hoc hires, and 7 to CWT use. In May 2023, the facility was occupied for a total of 40 hours, with 3 attributed to lease agreement users, 17 to ad-hoc hires, and 20 to CWT use.

Table 3: CWT Lockleys Sporting Facility Meeting Rooms Booking Entries: Occupancy by Hours and User Type					
Month	Total hours occupied	Total activity hours	Lease agreement	Ad-hoc hire	CWT use
April 2023	32	32	3	23	7
May 2023	40	40	3	17	20

Note: Total hours occupied accounts for all booking lines recorded including dual use space, kitchen use and service use (maintenance, cleaning etc.) Total activity hours accounts for hours the facility was utilised for activities and events and service use (maintenance, cleaning etc.) is excluded.

Source: City of West Torrens, Pathway data

Plympton Community Centre Hall and Sewing Room

In April, the Plympton Community Centre underwent some capital works, including the installation of a new roof. This meant the Centre was unavailable from Monday 17 April to Monday 1 May.

During April, the Hall and Sewing Room space were occupied for 16 of the 16 booking windows in the morning period and for 15 of the 16 booking windows in the afternoon period, with no day being fully unoccupied throughout the entire day. In May, the facility reopened and the Hall and Sewing Room space were occupied for 31 of the 31 booking windows in the morning period and for 30 of the 31 booking windows in the afternoon period, with no day being fully unoccupied throughout the entire day.

Table 1 displays the utilisation of Plympton Community Centre Hall and Sewing Room space for April and May 2023 in terms of occupied booking windows.

Table 1: Plympton Community Centre Hall and Sewing Room Booking Entries: Occupancy Windows			
Month	Booking windows occupied: open until 3p.m.	Booking windows occupied: 3p.m. until close	Number of days unoccupied
April 2023	16 (of 16)	15 (of 16)	0 (of 16)
May 2023	31 (of 31)	30 (of 31)	0 (of 31)

Table 2: Plympton Community Centre Hall and Sewing Room Booking Entries: Occupancy Rate			
Month	Booking Window 1: open until 3p.m.	Booking Window 2: 3p.m. until close	Full day
April 2023	100%	93%	100%
May 2023	100%	96%	100%

Note: Full day is shown as unoccupied only when the entire day remains available.

Table 3 displays the utilisation of the Hall and Sewing Room space for April and May 2023 in terms of occupied hours and user type. In April 2023, the facility was occupied for a total of 528 hours, with 125 attributed to ad-hoc hires, and 92 to CWT use. In May 2023, the facility was occupied for a total of 497 hours, with 220 attributed to ad-hoc hires, and 210 to CWT use.

Table 3: CWT Plympton Community Centre Hall and Sewing Room Booking Entries: Occupancy by Hours and User Type					
Month	Total hours occupied	Total activity hours	Lease agreement	Ad-hoc hire	CWT use
April 2023	528	30	N/A	23	7
May 2023	497	430	N/A	220	210

Note: Total hours occupied accounts for all booking lines recorded including dual use space, kitchen use and service use (maintenance, cleaning etc.) Total activity hours accounts for hours the facility was utilised for activities and events and service use (maintenance, cleaning etc.) is excluded.

Source: City of West Torrens, Pathway data

Thebarton Community Centre Meeting Room 2

In April, the Meeting Room 2 space was occupied for 19 of the 30 booking windows in the morning period and for 14 of the 30 booking windows in the afternoon period, with 7 days being fully unoccupied throughout the entire day. In May, Meeting Room 2 space was occupied for 18 of the 31 booking windows in the morning period and for 15 of the 31 booking windows in the afternoon period, with 8 days being fully unoccupied throughout the entire day.

Table 1 displays the utilisation of Thebarton Community Centre Meeting Room 2 space for April and May 2023 in terms of occupied booking windows.

Table 1: Thebarton Community Centre Meeting Room 2 Booking Entries: Occupancy Windows			
Month	Booking windows occupied: open until 3p.m.	Booking windows occupied: 3p.m. until close	Number of days unoccupied
April 2023	19 (of 30)	14 (of 30)	7 (of 30)
May 2023	18 (of 31)	15 (of 31)	8 (of 31)

Table 2: Thebarton Community Centre Meeting Room 2 Booking Entries: Occupancy Rate			
Month	Booking Window 1: open until 3p.m.	Booking Window 2: 3p.m. until close	Full day
April 2023	63%	46%	76%
May 2023	58%	48%	74%

Note: Full day is shown as unoccupied only when the entire day remains available.

Table 3 displays the utilisation of the Meeting Room 2 space for April and May 2023 in terms of occupied hours and user type. In April 2023, the facility was occupied for a total of 134 hours, with 125 attributed to ad-hoc hires, and 9 to CWT use. In May 2023, the facility was occupied for a total of 129 hours, with 124 attributed to ad-hoc hires, and 5 to CWT use.

Table 3: Thebarton Community Centre Meeting Room 2 Booking Entries: Occupancy by Hours and User Type					
Month	Total hours occupied	Total activity hours	Lease agreement	Ad-hoc hire	CWT use
April 2023	134	134	N/A	125	9
May 2023	129	129	N/A	124	5

Note: Total hours occupied accounts for all booking lines recorded including dual use space, kitchen use and service use (maintenance, cleaning etc.) Total activity hours accounts for hours the facility was utilised for activities and events and service use (maintenance, cleaning etc.) is excluded.

Source: City of West Torrens, Pathway data

Thebarton Community Centre Meeting Room 3

In April, the Meeting Room 3 space was occupied for 24 of the 30 booking windows in the morning period and for 16 of the 30 booking windows in the afternoon period, with 4 days being fully unoccupied throughout the entire day. In May, Meeting Room 3 space was occupied for 25 of the 31 booking windows in the morning period and for 26 of the 31 booking windows in the afternoon period, with 1 day being fully unoccupied throughout the entire day.

Table 1 displays the utilisation of Thebarton Community Centre Meeting Room 3 space for April and May 2023 in terms of occupied booking windows.

Table 1: Community Centre Meeting Room 3 Booking Entries: Occupancy Windows			
Month	Booking windows occupied: open until 3p.m.	Booking windows occupied: 3p.m. until close	Number of days unoccupied
April 2023	24 (of 30)	16 (of 30)	4 (of 30)
May 2023	25 (of 31)	26 (of 31)	1 (of 31)

Table 2: Thebarton Community Centre Meeting Room 3 Booking Entries: Occupancy Rate			
Month	Booking Window 1: open until 3p.m.	Booking Window 2: 3p.m. until close	Full day
April 2023	80%	53%	86%
May 2023	80%	83%	96%

Table 3 displays the utilisation of the Meeting Room 3 space for April and May 2023 in terms of occupied hours and user type. In April 2023, the facility was occupied for a total of 154 hours, with 142 attributed to ad-hoc hires, and 12 to CWT use. In May 2023, the facility was occupied for a total of 200 hours, with 124 attributed to ad-hoc hires, and 5 to CWT use.

Table 3: Thebarton Community Centre Meeting Room 3 Booking Entries: Occupancy by Hours and User Type					
Month	Total hours occupied	Total activity hours	Lease agreement	Ad-hoc hire	CWT use
April 2023	154	154	N/A	142	12
May 2023	200	200	N/A	195	5

Note: Total hours occupied accounts for all booking lines recorded including dual use space, kitchen use and service use (maintenance, cleaning etc.) Total activity hours accounts for hours the facility was utilised for activities and events and service use (maintenance, cleaning etc.) is excluded.

Source: City of West Torrens, Pathway data

Thebarton Community Centre Meeting Room 4

In April, the Meeting Room 4 space was occupied for 20 of the 30 booking windows in the morning period and for 14 of the 30 booking windows in the afternoon period, with 9 days being fully unoccupied throughout the entire day. In May, Meeting Room 3 space was occupied for 16 of the 31 booking windows in the morning period and for 16 of the 31 booking windows in the afternoon period, with 10 days being fully unoccupied throughout the entire day.

Table 1 displays the utilisation of Thebarton Community Centre Meeting Room 4 space for April and May 2023 in terms of occupied booking windows.

Table 1: Thebarton Community Centre Meeting Room 4 Booking Entries: Occupancy Windows			
Month	Booking windows occupied: open until 3p.m.	Booking windows occupied: 3p.m. until close	Number of days unoccupied
April 2023	20 (of 30)	14 (of 30)	9 (of 30)
May 2023	16 (of 31)	16 (of 31)	10 (of 31)

Table 2: Thebarton Community Centre Meeting Room 4 Booking Entries: Occupancy Rate			
Month	Booking Window 1: open until 3p.m.	Booking Window 2: 3p.m. until close	Full day
April 2023	66%	46%	70%
May 2023	51%	51%	67%

Note: Full day is shown as unoccupied only when the entire day remains available.

Table 3 displays the utilisation of the Meeting Room 4 space for April and May 2023 in terms of occupied hours and user type. In April 2023, the facility was occupied for a total of 93 hours, with 84 attributed to ad-hoc hires, and 9 to CWT use. In May 2023, the facility was occupied for a total of 72 hours, with 63 attributed to ad-hoc hires, and 9 to CWT use.

Table 3: CWT Thebarton Community Centre Meeting Room 4 Booking Entries: Occupancy by Hours and User Type					
Month	Total hours occupied	Total activity hours	Lease agreement	Ad-hock hire	CWT use
April 2023	93	93	N/A	84	9
May 2023	72	72	N/A	63	9

Note: Total hours occupied accounts for all booking lines recorded including dual use space, kitchen use and service use (maintenance, cleaning etc.) Total activity hours accounts for hours the facility was utilised for activities and events and service use (maintenance, cleaning etc.) is excluded.

Source: City of West Torrens, Pathway data

Thebarton Community Centre Hall A and Hall B

In April, the Hall and Hall B space was occupied for 25 of the 30 booking windows in the morning period and for 29 of the 30 booking windows in the afternoon period, with 1 day being fully unoccupied throughout the entire day. In May, the Hall and Hall B space was occupied for 27 of the 31 booking windows in the morning period and for 30 of the 31 booking windows in the afternoon period, with no days being fully unoccupied throughout the entire day.

Table 1 displays the utilisation of Thebarton Community Centre Hall A and Hall B space for April and May 2023 in terms of occupied booking windows.

Table 1: Thebarton Community Centre Hall A and Hall B Booking Entries: Occupancy Windows			
Month	Booking windows occupied: open until 3p.m.	Booking windows occupied: 3p.m. until close	Number of days unoccupied
April 2023	25 (of 30)	29 (of 30)	1 (of 30)
May 2023	27 (of 31)	30 (of 31)	0 (of 31)

Table 2: Thebarton Community Centre Hall A and Hall B Booking Entries: Occupancy Rate			
Month	Booking Window 1: open until 3p.m.	Booking Window 2: 3p.m. until close	Full day
April 2023	83%	96%	96%
May 2023	87%	96%	100%

Note: Full day is shown as unoccupied only when the entire day remains available.

Table 3 displays the utilisation of the Hall A and Hall B space for April and May 2023 in terms of occupied hours and user type. In April 2023, the facility was occupied for a total of 561 hours, with 518 attributed to ad-hoc hires, and 43 to CWT use. In May 2023, the facility was occupied for a total of 525 hours, with 491 attributed to ad-hoc hires, and 34 to CWT use.

Table 3: Thebarton Community Centre Hall A and Hall B Booking Entries: Occupancy by Hours and User Type					
Month	Total hours occupied	Total activity hours	Lease agreement	Ad-hock hire	CWT use
April 2023	561	561	N/A	518	43
May 2023	525	525	N/A	491	34

Note: Total hours occupied accounts for all booking lines recorded including dual use space, kitchen use and service use (maintenance, cleaning etc.) Total activity hours accounts for hours the facility was utilised for activities and events and service use (maintenance, cleaning etc.) is excluded.

Source: City of West Torrens, Pathway data

Weigall Oval Sporting Facility Hall

In April, the Hall space was occupied for 16 of the 30 booking windows in the morning period and for 30 of the 30 booking windows in the afternoon period, with no day being fully unoccupied throughout the entire day. In May, the facility was occupied for 14 of the 31 booking windows in the morning period and for 31 of the 31 booking windows in the afternoon period, with no day being fully unoccupied throughout the entire day.

Table 1 displays the utilisation of Weigall Oval Sporting Facility Hall space for April and May 2023 in terms of occupied booking windows.

Table 1: Weigall Oval Sporting Facility Hall Booking Entries: Occupancy Windows			
Month	Booking windows occupied: open until 3p.m.	Booking windows occupied: 3p.m. until close	Number of days unoccupied
April 2023	16 (of 30)	30 (of 30)	0 (of 30)
May 2023	14 (of 31)	31 (of 31)	0 (of 31)

Table 2: Weigall Oval Sporting Facility Hall Booking Entries: Occupancy Rate			
Month	Booking Window 1: open until 3p.m.	Booking Window 2: 3p.m. until close	Full day
April 2023	53%	100%	100%
May 2023	45%	100%	100%

Note: Full day is shown as unoccupied only when the entire day remains available.

Table 3 displays the utilisation of the Hall space for April and May 2023 in terms of occupied hours and user type. In April 2023, the facility was occupied for a total of 320 hours, with 310 attributed to lease agreement users, 4 to ad-hoc hires, and 6 to CWT use. In May 2023, the facility was occupied for a total of the 315 hours, with 297 attributed to lease agreement users, 16 to ad-hoc hires, and 2 to CWT use.

Table 3: Weigall Oval Sporting Facility Hall Booking Entries: Occupancy by Hours and User Type					
Month	Total hours occupied	Total activity hours	Lease agreement	Ad-hock hire	CWT use
April 2023	320	320	310	4	6
May 2023	315	315	297	16	2

Note: Total hours occupied accounts for all booking lines recorded including dual use space, kitchen use and service use (maintenance, cleaning etc.) Total activity hours accounts for hours the facility was utilised for activities and events and service use (maintenance, cleaning etc.) is excluded.

Source: City of West Torrens, Pathway data

Apex Park Community Facility: Hall 1 and Hall 2 - occupancy record for April 2023

April 2023	Booking window 1: 6am - 3pm										Booking window 2: 3pm - 4am											
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00
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Note:

Service use (maintenance, cleaning etc.) is excluded.

Available hours	Lease agreement	Ad-hoc hire	CWT programs / services	Non-operational hours
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Apex Park Community Facility: Hall 1 and Hall 2 - occupancy record for May 2023

May 2023	Booking window 1: 6am - 3pm										Booking window 2: 3pm - 4am											
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00
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Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours	Lease agreement	Ad-hoc hire	CWT programs / services	Non-operational hours
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Cowandilla Community Room: Hall - occupancy record for April 2023

April 2023	Booking window 1: 6am - 3pm							Booking window 2: 3pm - 4am															
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00	
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Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours	Ad-hoc hire	CWT programs / services	Non-operational hours
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Cowandilla Community Room: Hall - occupancy record for May 2023

May 2023	Booking window 1: 6am - 3pm												Booking window 2: 3pm - 4am											
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00		
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Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours	Art Exhibition use	Ad-hoc hire	CWT programs / services	Non-operational hours
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Lockleys Sporting Facility: Meeting Room 1 and Meeting Room 2 - occupancy record for April 2023

April 2023	Booking window 1: 6am - 3pm							Booking window 2: 3pm - 4am															
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00	
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Sun, 30																							

Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours	Lease agreement	Ad-hoc hire	CWT programs / services	Non-operational hours																			

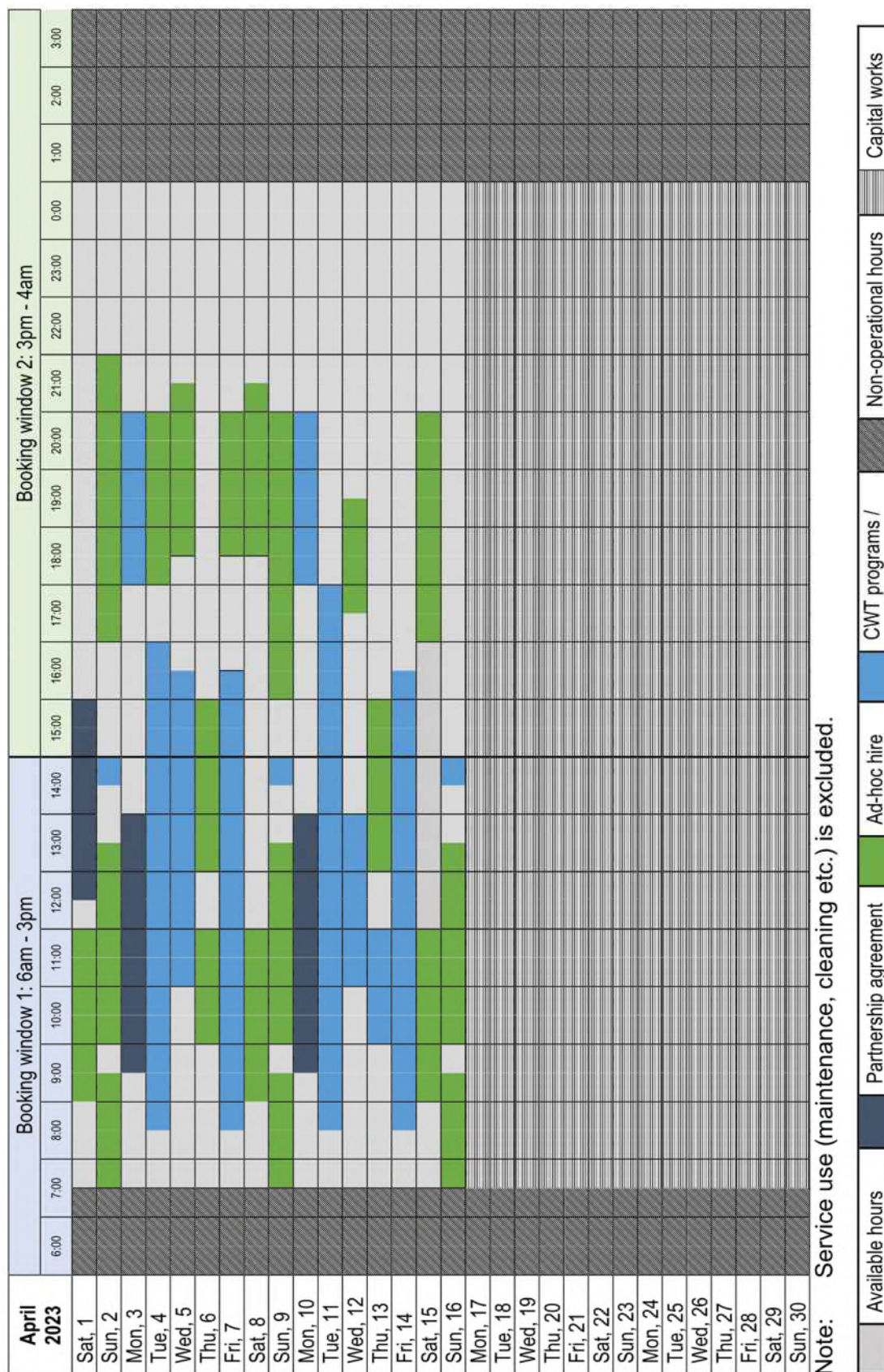
Lockleys Sporting Facility: Meeting Room 1 and Meeting Room 2 - occupancy record for May 2023

May 2023	Booking window 1: 6am - 3pm												Booking window 2: 3pm - 4am											
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00		
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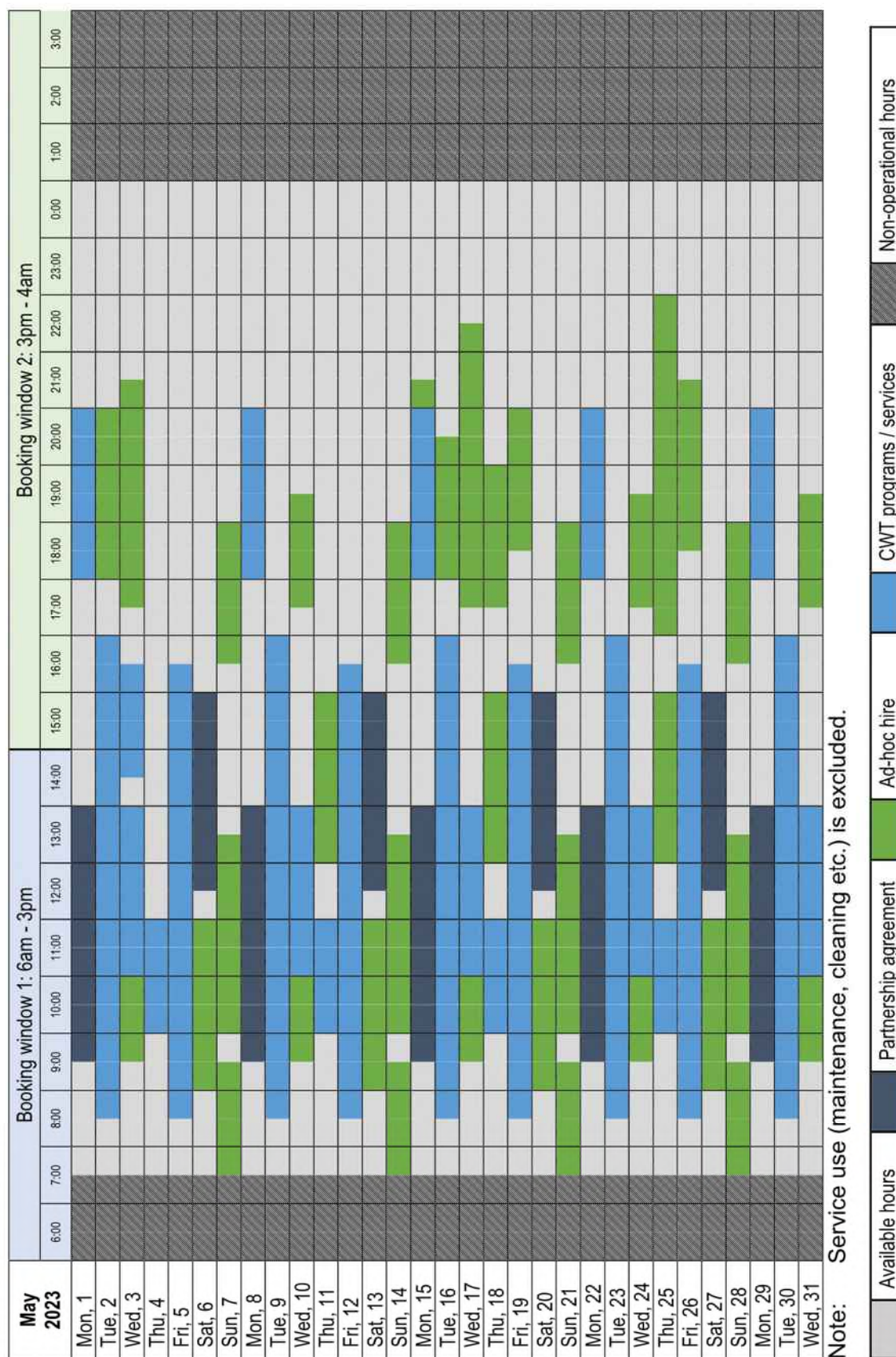
Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours	Lease agreement	Ad-hoc hire	CWT programs / services	Non-operational hours
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Plympton Community Centre: Hall and Sewing Room - occupancy record for April 2023



Plympton Community Centre: Hall and Sewing Room - occupancy record for May 2023



Thebarton Community Centre: Meeting Room 2 - occupancy record for April 2023

April 2023	Booking window 1: 6am - 3pm										Booking window 2: 3pm - 4am											
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00
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Note:

Service use (maintenance, cleaning etc.) is excluded.

Available hours

Ad-hoc hire

CWT programs / services

Thebarton Community Centre: Meeting Room 2 - occupancy record for May 2023

May 2023	Booking window 1: 6am - 3pm												Booking window 2: 3pm - 4am											
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00		
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Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours	Ad-hoc hire	CWT programs / services	Partnership agreement
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Thebarton Community Centre: Meeting Room 3 - occupancy record for April 2023

April 2023	Booking window 1: 6am - 3pm							Booking window 2: 3pm - 4am															
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00	
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Note: Service use (maintenance, cleaning etc.) is excluded.

	Available hours	Ad-hoc hire	CWT programs / services
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Thebarton Community Centre: Meeting Room 3 - occupancy record for May 2023

May 2023	Booking window 1: 6am - 3pm										Booking window 2: 3pm - 4am											
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00
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Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours

Ad-hoc hire

CWT programs / services

Partnership agreement

Thebarton Community Centre: Meeting Room 4 - occupancy record for April 2023

April 2023	Booking window 1: 6am - 3pm												Booking window 2: 3pm - 4am											
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00		
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Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours

Ad-hoc hire

CWT programs / services

Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours																							
Ad-hoc hire																							
CWT programs / services																							

Thebarton Community Centre: Meeting Room 4 - occupancy record for May 2023

May 2023	Booking window 1: 6am - 3pm										Booking window 2: 3pm - 4am											
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00
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Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours

Ad-hoc hire

CWT programs / services

Partnership agreement

Thebarton Community Centre: Hall A and Hall B - occupancy record for April 2023

April 2023	Booking window 1: 6am - 3pm							Booking window 2: 3pm - 4am															
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00	
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Note: Service use (maintenance, cleaning etc.) is excluded.

Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours	Ad-hoc hire	CWT programs / services	Partnership agreement
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Thebarton Community Centre: Hall A and Hall B - occupancy record for May 2023

May 2023	Booking window 1: 6am - 3pm										Booking window 2: 3pm - 4am											
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00
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Note:

Service use (maintenance, cleaning etc.) is excluded.

Available hours

Ad-hoc hire

CWT programs / services

Partnership agreement

Weigall Oval Sporting Facility: Hall - occupancy record for April 2023

April 2023	Booking window 1: 6am - 3pm							Booking window 2: 3pm - 4am														
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00
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Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours

Lease agreement

Ad-hoc hire

CWT programs / services

Non-operational hours

Weigall Oval Sporting Facility: Hall - occupancy record for May 2023

May 2023	Booking window 1: 6am - 3pm										Booking window 2: 3pm - 4am											
	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	0:00	1:00	2:00	3:00
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Note: Service use (maintenance, cleaning etc.) is excluded.

Available hours	Lease agreement	Ad-hoc hire	CWT programs / services	Non-operational hours
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Community Services Activities and Events - June 2023

Date	Time	Activity/Event	Location
Thu 1/6	8am-9am	Lifestyles Program: Almond Tree Walkers	Kurralt Park
	9am	Fulham Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-1pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-1pm	Craft & Art Space	Hamra Centre - Sun Room
	10.30am-11am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months - 3 years	West Torrens Auditorium
	4pm	ARA Homework Club	Hamra Centre
Fri 2/6	9am	Hilton Shopping Bus Run	Hilton Plaza Shopping Centre
	10am-12pm	Lifestyles Program: Knit Natter Knitting Group	Hamra Centre - Sun Room
	10am-12pm	Active Ageing: Movers and Shakers	Plympton Community Centre
	10.30am-11.30am	AUSLAN Story Time: preschool aged children	Hamra Centre
	12pm	Kurralt Park Shopping Bus Run	Kurralt Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
	5pm-6pm	Sign Squad - Learn AUSLAN: 12-25 years	Hamra Centre
Sat 3/6	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
	1.30pm-3.30pm	Rewire Feature Class: Scams and how to keep safe online	Hamra Centre
Sun 4/6			
Mon 5/6	8am-9am	Lifestyles Program: Almond Tree Walkers	Kurralt Park
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12.30pm	Learn English Reading Group: intermediate to advanced	Hamra Centre
	3pm-5.30pm	Craft & Art Space	Hamra Centre - Sun Room
	3.30pm-5pm	Lego Club: suitable for school aged children	West Torrens Auditorium
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Tue 6/6	10am-12pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months - 3 years	West Torrens Auditorium
	12pm-2pm	Active Ageing: Share A Table	Plympton Community Centre
	1pm-3pm	Learn English Class with free creche	Hamra Centre
	2pm	Baby & Toddler Time Facebook live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
Wed 7/6	10.30am-12.30pm	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-12.30pm	Book Club	Hamra Centre - Sun Room
	10.30am-11.30am	Story Time: 5 years and under	Hamra Centre
	11am-2pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Thu 8/6	8am-9am	Lifestyles Program: Almond Tree Walkers	Kurralt Park
	9am	Fulham Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-1pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-1pm	Craft & Art Space	Hamra Centre - Sun Room
	10.30am-11am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months - 3 years	West Torrens Auditorium
	4pm	ARA Homework Club	Hamra Centre
	6pm-8pm	Book Club	Hamra Centre - Sun Room

Date	Time	Activity/Event	Location
Fri 9/6	9am	Brickworks Shopping Bus Run	Brickworks Marketplace
	10am-2.30pm	Lifestyles Program: Orange Tree Quilters	Hamra Centre - Sun Room
	10am-12pm	Active Ageing: Movers and Shakers	Plympton Community Centre
	10.30am-11.30am	Story Time: 5 years and under	Hamra Centre
	12pm	Kurralt Park Shopping Bus Run	Kurralt Park
	3pm-5pm	Book Club	Hamra Centre - Sun Room
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
Sat 10/6	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
Sun 11/6			
Mon 12/6		PUBLIC HOLIDAY	
Tue 13/6	9am-11am	Active Ageing: Coffee Tea and Me	Plympton Community Centre
	9am	Castle Plaza Shopping Trip	Castle Plaza Shopping Centre
	10am-12pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months - 3 years	West Torrens Auditorium
	1pm-3pm	Learn English Class with free creche	Hamra Centre
	2pm	Baby & Toddler Time Facebook live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
Wed 14/6	10.30am-12.30pm	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	Story Time: 5 years and under	Hamra Centre
	11am-2pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
	4.30pm-5.30pm	Young Writers' Group: 12-25 years	Hamra Centre
Thu 15/6	8am-9am	Lifestyles Program: Almond Tree Walkers	Kurralt Park
	9am	Fulham Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-1pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-1pm	Craft & Art Space	Hamra Centre - Sun Room
	10.30am-11am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months - 3 years	West Torrens Auditorium
	4pm	ARA Homework Club	Hamra Centre
Fri 16/6	9am	Hilton Shopping Bus Run	Hilton Plaza Shopping Centre
	10am-12pm	Active Ageing: Movers and Shakers	Plympton Community Centre
	10.30am-11.30am	Story Time: 5 years and under	Hamra Centre
	12pm	Kurralt Park Shopping Bus Run	Kurralt Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
Sat 17/6	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
Sun 18/6			
Mon 19/6	8am-9am	Lifestyles Program: Almond Tree Walkers	Kurralt Park
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12.30pm	Learn English Reading Group: intermediate to advanced	Hamra Centre
	3pm-5.30pm	Craft & Art Space	Hamra Centre - Sun Room
	3.30pm-5pm	Lego Club: suitable for school aged children	West Torrens Auditorium
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre

Date	Time	Activity/Event	Location
Tue 20/6	9.30am	Lifestyles Program: Adventure Walkers	Hamra Centre
	10am-12pm	Rewire Tech Help One-to-One session	West Torrens Auditorium
	10.30am-11am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months - 3 years	Plympton Community Centre
	12pm-2pm	Active Ageing: Share A Table	Hamra Centre
	1pm-3pm	Learn English Class with free creche	Hamra Centre
	2pm	Baby & Toddler Time Facebook live	Hamra Centre
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
Wed 21/6	10.30am-12.30pm	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	Story Time: 5 years and under	Hamra Centre
	11am-2pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Thu 22/6	8am-9am	Lifestyles Program: Almond Tree Walkers	Kurralt Park
	9am	Fulham Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-1pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-1pm	Craft & Art Space	Hamra Centre - Sun Room
	10.30am-11am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months - 3 years	West Torrens Auditorium
	4pm	ARA Homework Club	Hamra Centre
Fri 23/6	9am	Brickworks Shopping Bus Run	Brickworks Marketplace
	10am-2.30pm	Lifestyles Program: Orange Tree Quilters	Hamra Centre - Sun Room
	10am-12pm	Active Ageing: Movers and Shakers	Plympton Community Centre
	10.30am-11.30am	Story Time: 5 years and under	Hamra Centre
	12pm	Kurralt Park Shopping Bus Run	Kurralt Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
Sat 24/6	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
Sun 25/6			
Mon 26/6	8am-9am	Lifestyles Program: Almond Tree Walkers	Kurralt Park
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12.30pm	Learn English Reading Group: intermediate to advanced	Hamra Centre
	3pm-5.30pm	Craft & Art Space	Hamra Centre - Sun Room
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Tue 27/6	9am-11am	Active Ageing: Coffee Tea and Me	Plympton Community Centre
	10am-12pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months - 3 years	West Torrens Auditorium
	1pm-3pm	Learn English Class with free creche	Hamra Centre
	2pm	Baby & Toddler Time Facebook live	Hamra Centre
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre

Date	Time	Activity/Event	Location
Wed 28/6	10.30am-12.30pm	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	AUSLAN Story Time: preschool aged children	Hamra Centre
	11am-2pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
	4.30pm-5.30pm	Youth Book Club: 12-17 years	Hamra Centre - Sun Room
Thu 29/6	8am-9am	Lifestyles Program: Almond Tree Walkers	Kurralta Park
	9am	Fulham Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-1pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-1pm	Craft & Art Space	Hamra Centre - Sun Room
	10.30am-11am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months - 3 years	West Torrens Auditorium
	4pm	ARA Homework Club	Hamra Centre
Fri 30/6	7pm-9.30pm	Movie Night: Ticket to Paradise (M)	West Torrens Auditorium
	9am	Brickworks Shopping Bus Run	Brickworks Marketplace
	10am-12pm	Active Ageing: Movers and Shakers	Plympton Community Centre
	10.30am-11.30am	AUSLAN Story Time: preschool aged children	Hamra Centre
	12pm	Kurralta Park Shopping Bus Run	Kurralta Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
	5pm-6pm	Sign Squad - Learn AUSLAN: 12-25 years	Hamra Centre

* Dates and times are correct from date of publication

11.6 Urban Services Activities Report - June 2023

Brief

This report provides Elected Members with information on activities within the Urban Services Division.

RECOMMENDATION

The Committee recommends to Council that the Urban Services Activities Report for June 2023 be received.

Discussion

This report details the key activities of the City Assets, City Operations, City Property, and City Development departments.

Special Project Work

Street Lighting - LED transition (Stage 2)	SA Power Networks have commenced the transition of the V-category type street lights in the week beginning 6 March 2023. Due to a delay in attaining luminaires, SAPN have advised the project is anticipated to be completed by the end of June/ early July 2023.
Electric Vehicle Charging Stations	<p>The Administration is currently reviewing the draft contract with the preferred supplier.</p> <p>The Administration is also liaising with RAA as part of the 140 charging stations planned within their rollout. The RAA has committed to establishing a rapid (DC) charging site within the western suburbs of the greater Adelaide region.</p> <p>Council has the opportunity to become a site host for this charging station and the RAA is seeking suggestions for possible locations where this site could be established.</p>
Footpath Condition Audit	To align with the Council's Footpath Asset Management Plan, the Administration has engaged an external consultant to undertake a city-wide footpath condition audit, following a <i>Request for Quote</i> procurement process. Commencing in late April 2023, the Audit has progressed approximately 65% and is scheduled to be completed by the end of this Financial Year (2022/23).
Stormwater Management Plan - West Torrens	The Stormwater Management Authority (SMA) is undertaking a final technical review of the CWT Stormwater Management Plan. Following receipt of the feedback from the SMA, public and stakeholder consultation will be integrated into the draft document to present to Council for approval.
Camden Park and North Plympton Stormwater Upgrade Investigations	<p>Detail design has commenced on future drainage systems from within the study area. Engineering survey and investigations for some of these are also currently being undertaken.</p> <p>These works are being undertaken to address existing stormwater networks capacity deficiencies, which have been outlined within the Draft Stormwater Management Plan.</p>

<p>Ashley Street, Torrensville, Stormwater Upgrade</p>	<p>The ultimate design developed for improving historical drainage issues associated with this location will now include not only drainage upgrades in Ashley street, but also upgrade of the downstream connecting drainage in Hardys Road (from Ashley Street to North Parade). Approximately 220m of pipe installation will be included within these works.</p> <p>These works are being undertaken to address existing stormwater networks capacity deficiencies, which have been outlined within the Draft Stormwater Management Plan.</p> <p>Design and documentation for this project has been completed, with the physical construction works to be tendered and awarded during June 2023. Advance service alterations and principle provision of concrete pipework for the project are also being coordinated by Council Administration.</p> <p>Project information will be letterbox dropped to residents and businesses within the area being impacted by works, prior to the commencement of on-ground construction.</p>
<p>Kurralta Park Stormwater Upgrade Investigations Stage 1</p>	<p>This project will see upgraded stormwater drainage installed within Daly Street, Cross Street, Warwick Street, Daphne Street, Selby Street, Avon Street, Wood Street and Mortimer Street. Approximately 710m of pipe installation will be included within these works.</p> <p>These works are being undertaken to address existing stormwater networks capacity deficiencies, which have been outlined within the Draft Stormwater Management Plan.</p> <p>A draft detail design has been developed for these works with the final detail design and documentation progressing. It is currently envisioned that tendering of the physical works for this project will be undertaken during the third quarter of 2023.</p> <p>Advance service alterations and principle provision of concrete pipework for the project are being coordinated by Council Administration.</p> <p>Project information will be letterbox dropped to residents and businesses within the area being impacted by works, prior to the commencement of on-ground construction.</p>
<p>Kurralta Park Stormwater Upgrade Investigations Stage 2</p>	<p>This project will see upgraded stormwater drainage installed within Tilden Street, James Street, Brook Ave, Gray Street, and Daly Street. Approximately 324m of pipe installation will be included within these works.</p> <p>These works are being undertaken to address existing stormwater networks capacity deficiencies, which have been outlined within the Draft Stormwater Management Plan.</p> <p>A draft detail design has been developed for these works with the final detail design and documentation progressing.</p> <p>Based on the available budget within the staged allowance for drainage upgrade works in Kurralta Park, it is currently envisioned that tendering of the physical works for this project could be undertaken from as early as the third quarter of 2023.</p>

<p>Novar Gardens, Stormwater Upgrades</p>	<p>This project will see upgraded stormwater drainage installed within Coach House Drive, Sheoak Ave, Cygnet Street and Saratoga Drive. These works area also being undertaken in coordination with the reconstruction of Cygnet Street and the resurfacing of Coach House Drive.</p> <p>These works are being undertaken to address deficient physical condition issues with the existing stormwater network in this location, which was identified during asset condition inspections.</p> <p>Design and documentation for this project has been completed, with the physical construction works to be tendered and awarded during June 2023.</p> <p>Advance service alterations and principle provision of concrete pipework for the project are also being coordinated by Council Administration.</p> <p>Project information will be letterbox dropped to residents and businesses within the area being impacted by works, prior to the commencement of on-ground construction.</p>
<p>Chapel Street, Thebarton, Stormwater Upgrade</p>	<p>This project is to provide improved connection of recently upgraded stormwater works in Admella Street, along Chapel Street and potentially Albert Street to the existing stormwater drainage in George Street.</p> <p>Detailed survey has been undertaken for these works and the engaged design consultants have provided a draft design for review. Service deepthing investigations have also been engaged and information from this will be used to entertain the final detailed design.</p> <p>It is currently envisioned that tendering of the physical works for this project will be undertaken during the third quarter of 2023.</p>
<p>Burbridge Road, West Beach, Culvert Replacement</p>	<p>This project includes the replacement of the existing stormwater drainage box culvert from the entrance driveway to Apex Park, upstream to the Council boundary with City of Charles Sturt.</p> <p>These works are being undertaken to address deficient physical condition issues with the existing stormwater network in this location, which was identified during asset condition inspections.</p> <p>Detailed design and documentation for these works are currently undergoing final review in preparation for physical tendering of works, with the physical construction works to be tendered and awarded during June 2023.</p> <p>Advance service alterations and principle provision of concrete pipework for the project are also being coordinated by Council Administration.</p> <p>Project information will be letterbox dropped to residents and businesses within the area being impacted by works, prior to the commencement of on-ground construction.</p>

Keswick Creek Culvert Repair	<p>A section of the Keswick Creek culvert under Everard Ave, Keswick, is requiring repair due to aged condition and localised failure.</p> <p>Works methodology and tender documentation have been prepared.</p> <p>Quoting and awarding of the works is currently proposed for June 2023.</p>
St Anton Street, Marlestone	<p>This project includes the major road reconstruction and establishment of new stormwater drainage along the section of St Anton Street, Marlestone, from Sutton Terrace to Aldridge Terrace.</p> <p>Detailed design and documentation for these works have been completed, with the physical construction works to be tendered and awarded during June or July 2023.</p>
Jervois Street, Torrensville	<p>Design and tender documentation is being finalised for construction of the works and tenders will be called during the third quarter of 2023.</p> <p>This project has been delayed due to complex design refinement associated improving road design standards and endeavouring to design out and avoid major (and costly) service conflicts.</p>
McArthur Avenue, Plympton	<p>Design and tender documentation has been finalised for the construction of these works. Submissions for the tender close on Friday 16 June 2023.</p> <p>Project information will be letterbox dropped to residents and businesses within the area being impacted by works, prior to the commencement of on-ground construction.</p>
Wheaton Road, Plympton	<p>Community consultation on this project has closed and responses have been collated and reviewed.</p> <p>There was sufficient community concern expressed in relation to the inclusion of the central island with new street trees as proposed in the consulted concept design, for this element of the worked to be removed from the final design.</p> <p>Design and tender documentation have been finalised for the construction of these works. Submissions for the tender close on Friday 16 June 2023.</p> <p>Project update information will be letterbox dropped to residents and businesses within the area being impacted by works, prior to the commencement of on-ground construction.</p>
Victoria Ave, Mile End	<p>Detailed Design has been developed for the upgrade of the section of Victoria Ave from Hughes Street to King Street, with the physical construction works to be tendered and awarded during June 2023.</p> <p>The scope of works include full kerb replacement and a combination of pavement reconstruction and pavement resurfacing. The alignment of kerbing in the street will move slightly to narrow the street and achieve greater offset between the existing street trees and the kerbing. Minor alteration to the roundabouts along the street will also be included to improve drainage and function of the roundabouts. New line marking in the street to delineate the parking bays along the street are also included to encourage improved traffic behaviour along the street.</p>

	<p>Project information will be letterbox dropped to residents and businesses within the area being impacted by works, prior to the commencement of on-ground construction.</p>
Ashburn Ave, Fulham	<p>The full length of Ashburn Ave, Fulham, has been programmed for road rejuvenation.</p> <p>Engineering design consultants have develop a proposed redesign as part of these roadworks, which predominately improves the amenity and interface of the road with the adjacent reserve on the southern side of the road.</p> <p>Community consultation on the proposed road design is being prepared to be undertaken during the third quarter of 2023.</p>
Allchurch Ave, North Plympton	<p>The section of Allchurch Ave, North Plympton, from Birdwood Terrace to Park Terrace, has been scheduled for major reconstruction works.</p> <p>Engineering design consultants have develop a proposed redesign, which predominately improves the amenity and interface of the road with the adjacent Rex Jones Reserve on the southern side of the road.</p> <p>Community consultation on the proposed road design is being prepared to be undertaken during June 2023.</p>
Guy Street and Edwin Street, Brooklyn Park	<p>This project includes the major reconstruction of both of these connected roads, with allowance for establishment of sections of new footpath.</p> <p>A concept design for the proposed upgrade works has been developed which will include the necessary removal and replacement of some existing street trees, as well as alteration of the width of some sections of road to enable the establishment of a new footpath.</p> <p>Detailed survey of the works scope has also now been undertaken and engineering consultants engaged to undertake the detailed design of the proposed works.</p> <p>Community consultation on the proposed alterations and upgrades is anticipated to be undertaken during June 2023.</p>
North Parade, Torrensville	<p>This project includes design for the major reconstruction of North Parade from west of Shipster Street through to Danby Street. These works to ultimately be constructed in multiple stages.</p> <p>Detailed survey of the works scope has also now been undertaken and engineering consultants engaged to develop concept designs for the proposed works.</p> <p>This section of road has the unique challenge of trees having previously been planted within the road pavement. Design development is considering a balance between tree retention and removal, as well the provision of infrastructure within the street to appropriate standards and function.</p> <p>Community consultation over any proposed new design arrangement for the street</p>

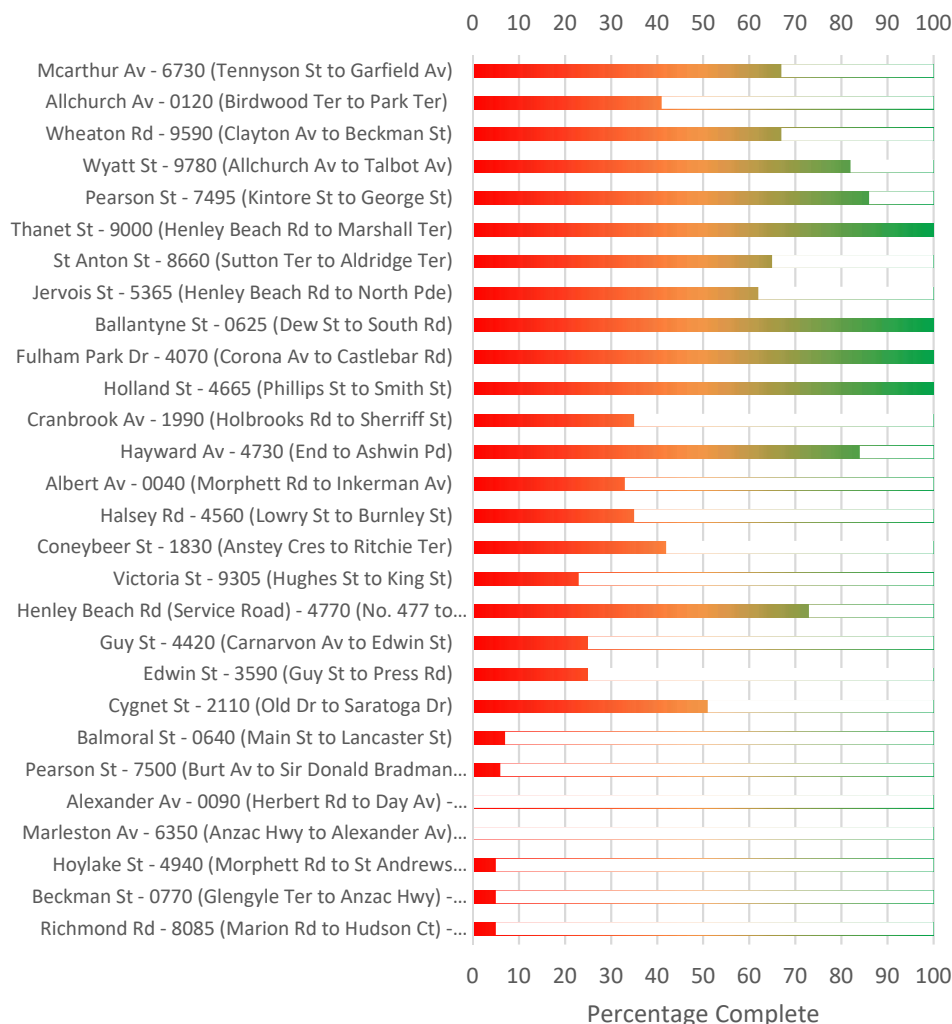
Hopson Street, Torrensvile - Street Trees in Challenging Spaces.	<p>This project is looking at the options for adopting new "Street Trees in Challenging Spaces" design approach practices to establish street trees along the length of Hopson Street. The use of supporting infrastructure in the street tree establishment process provides the opportunity for street trees to be located in a street where previously it was considered not appropriate and/or too restrictive to successfully establish trees.</p> <p>Community consultation on two options for the street tree establishment has been completed and feedback from this has been used to influence the final design.</p> <p>The community within the street has also been notified of the final design selection and commencement of works.</p> <p>Construction works are currently in progress. It is expected that the project will be completed in late June.</p>
Glengowan Avenue, Brooklyn Park - Street Trees in Challenging Spaces.	<p>In association with road and footpath upgrade works, this project is looking at the options for adopting new "Street Trees in Challenging Spaces" design approach practices to establish street trees along the length of Glengowan Avenue. The use of supporting infrastructure in the street tree establishment process will provide the opportunity for street trees to be located in a street where previously it was considered not appropriate and/or too restrictive to successfully establish trees.</p> <p>A concept design for these works has been developed.</p> <p>Detailed design of these works has been completed and construction will commence in June 2023.</p> <p>Project and new road design information will be letterbox dropped to residents and businesses within the area being impacted by works, prior to the commencement of on-ground construction.</p>
Beare Avenue and Watson Avenue Bridge Upgrade	<p>This Project is to be delivered by Brown Hill Keswick Creek Project (BHKCP). These works are ongoing and it is scheduled for the road culvert to be completed and intersection reopened to traffic in mid October 23.</p>
Linear Park shared path (Riverway to Henley Beach Road)	<p>This project includes the widening of the existing shared pathway along the western side of the River Torrens Linear Park and is being undertaken to the same design principles which the City of Charles Sturt have recently been utilising to widen and improve the linear pathway to the north. The staged widening of the pathway will ensure an improved user experience providing the continual transit and commuter connection between the city and the coast.</p> <p>Detail design for these works are nearing completion, with quoting and engagement of contractors to undertake the physical improvement works anticipated to be finalised during June 2023.</p> <p>Alteration of existing lighting along the scope of works is also being coordinated by Council Administration.</p>
Linear Park shared path (Port Road to South Road)	<p>Following receipt of a \$4m grant from the State Government, preliminary scoping is being undertaken to identify the area of land that will need to be acquired from various landholders to deliver this project.</p>

Capital Works

Road Reconstruction Works

The progress of works associated with the 2022/2023 Road Reconstruction Program are as follows:

Road Reconstruction Program 2022/23



The construction works for Ballantyne Street, Thebarton (Dew Street to South Road), Holland Street, Thebarton (Phillips Street to Light Terrace) and Fulham Park Drive, Lockleys (Corona Avenue to Castlebar Road) are complete.

The tender process has been completed for works at Henley Beach Road (Service Road), Lockleys (No. 477 to 481A) and works are scheduled to commence in early June 2023.

The tender process has commenced for the road reconstruction of St Anton Street, Marleston (Sutton Terrace to Aldridge Terrace). The works are expected to be awarded to a contractor in July 2023.

Traffic Projects and Parking Management

Richmond/ Mile End LATM	<p>The detailed design of the speed humps project has been completed. Tender documentation is now being developed.</p> <p>Council has consulted with the residents of Hounslow Avenue on 19 April 2023 with three traffic calming options, specifically:</p> <ol style="list-style-type: none"> 1. A series of bicycle friendly speed humps (no loss of parking) 2. A series of bicycle friendly speed humps with water sensitive urban design garden beds (loss of some parking) 3. Installation of roundabouts at the existing intersection of Hounslow Avenue / Thomas Street and Hounslow Avenue / Wilson Street. <p>The Administration will be commencing the detailed design for the speed humps option taking into account the feedback received from the resident of Hounslow Avenue.</p>
Proposed Safety upgrade at the intersection of Clifford Street / North Parade	<p>The administration has recently received high number of complaints from residents along Clifford Street, along with correspondence from the RAA regarding recent collisions, increased traffic volumes and speeding along the road.</p> <p>A concept plan and business case are being developed for submission to the Black Spot Program in July to October 2023.</p>
State Government Grant for Plympton International College - Traffic and Parking initiatives	<p>The administration recently met with the Department for Infrastructure and Transport (DIT) and key personnel from Plympton International College to discuss the recent State Government election commitment for Plympton International College.</p> <p>The following local traffic improvements were identified:</p> <ul style="list-style-type: none"> • Raised Intersection Platform at Errington Street / Gardner Street with localised stormwater improvements • Koala Crossing Upgrade (with potential road geometry realignment) • New Footpath across the reserve to Myer Avenue (2m wide - 45m length) • Missing footpaths to connect to Whelan Avenue (2m wide - 45m length) • Footpath upgrades along Errington` Street (3m both sides - 220m length) • Thornber St / Whelan / Ave Meyer Ave intersection delineation upgrade (line marking and pavement bars) • Signs and Line marking for School Zone and parking extensions • New Kiss and Drop Facility with new footpaths and road reseal and realignment (within the land of Department for Education)

	<p>Council, in discussions with DIT has finalised the required traffic projects and its scope for construction. The next step will involve the execution of the financial agreements for these projects.</p> <p>Council will not deliver the proposed New Kiss and Drop Facility with new footpaths and road reseal and realignment because it is within the land of Department for Education.</p>
Marleston/ Keswick/ Kurralta Park/North Plympton/ Ashford LATM	<p>At its meeting on 6 September 2022, Council resolved to adopt Option 2 - Full Closure of Moss Avenue, as the preferred option for the upcoming Black Spot submission for the Moss Avenue road closure project. The Administration has submitted a Blackspot Application based on this option. DIT has advised that all successful projects will be announced before July 2023.</p> <p>The impact of the changes to the draft LATM for the precinct based on the revised Torrens to Darlington reference design is being assessed.</p>
Proposed Road Safety Projects on Barwell Avenue	<p>In June 2022, the Department for Infrastructure and Transport (DIT), through its Community Infrastructure Grants Program offered the City of West Torrens a grant-funding offer of \$1,000,000 to upgrade the pedestrian crossing on Barwell Avenue at the Kurralta Park Kindergarten and to implement a range of local area traffic management improvements on Barwell Avenue to improve road safety.</p> <p>Following consultation with the residents in the vicinity of Barwell Avenue that closed on 23 December 2023, the following proposed traffic projects on Barwell Avenue have been identified for implementation:</p> <ol style="list-style-type: none"> 1. Harvey Street/Barwell Avenue and Bice Street/Barwell Avenue Speed Humps 2. Koala Crossing (with flashing signals) and protuberance upgrade 3. Anstey Crescent/Barwell Avenue roundabout upgrade 4. Wombat crossing upgrade at Westside Bikeway 5. Ritchie Terrace/Barwell Avenue/Clifford Avenue protuberance upgrade 6. Mid-block section protuberances and/or parking bay line marking. <p>Administration are currently undertaking detailed design for the project.</p> <p>The Koala Crossing has been installed and operating.</p>
Traffic and Parking Review	<p>Over the years, the long-term parking around the Adelaide Airport area has been attributed to the activity from the Airport including both employee parking and travellers.</p> <p>An assessment has been undertaken of the existing parking conditions in the streets identified below and suitable precinct wide parking controls proposed to eliminate the identified long-term parking:</p> <ol style="list-style-type: none"> 1. Clifford Street (from Sir Donald Bradman Drive to Lipsett Tce) 2. Kennedy Street (full extent) 3. Fewings Avenue (full extent) 4. Byrnes Street (full extent) 5. Airport Road (east side between Sir Donald Bradman Drive to Lipsett Terrace)

	<p>Feedback has been received from the community regarding the proposed 3 Hour Limit, 8:00 AM - 5:00 PM, Mon - Fri parking control. The majority of the residents consulted supported the proposal and Council will therefore implement the new area wide parking control.</p> <p>The notification letters have been distributed to the residents in late February to inform all affected residents. The parking control signs were installed in early May 2023.</p>
Traffic Counters	<p>Traffic Counters have been placement at the following locations to gather snapshots of customer-driven hotspots in relation to excessive vehicular speed and volumes:</p> <ul style="list-style-type: none"> • Cudmore Tce, Marlestone • Torrens Avenue, Lockleys • Rose Street, Mile End • Ware Street, Thebarton • Washington Street, Hilton • Press Road, Brooklyn Park • North Parade, Torrensville • Ayton Avenue, Fulham • Clifford Street, Torrensville
Pearson Street and Formby Street, Hilton	<p>In February 2023, Council received a petition to review the existing parking controls along Pearson Street and Formby Street due to the saturation of all day parking.</p> <p>The Administration has conducted multiple parking surveys and found that on-street parking in Pearson Street and Formby Street was in use at close to capacity by commercial businesses on Sir Donald Bradman Drive. Notification letters to the adjacent businesses advising that staff are to utilise their on-site and off street car parks. Another parking survey was conducted in late March to assess whether parking controls are required if business parking continues to dominate the streets. The business parking saturation did not change after the survey was conducted. Council proposed installing, 2 Hour Limit, 8:00am - 5:00pm, Mon - Fri parking controls along both sides of Pearson Street and Formby Street. The feedback forms were received on 5th of May 2023. The survey results and proposed action is being presented to the City Services and Climate Adaptation Standing Committee meeting scheduled for 6 June 2023.</p>
Armour Avenue, Underdale	<p>In February 2023, Council received a petition to implement a 2 hour parking limit, Monday to Friday 8am to 5pm in Armour Avenue.</p> <p>The administration conducted multiple parking survey in late February 2023 and identified a high volume of all day parking. Council subsequently consulted with the affected residents with a proposed 2 Hour Limit 8.00am - 5.00pm Mon - Fri parking control along residential section of Armour Avenue. The feedbacks have been received by end of March and were assessed. The majority of the residents supported the proposal and the parking control signs were installed in mid - April.</p>

Capital Works

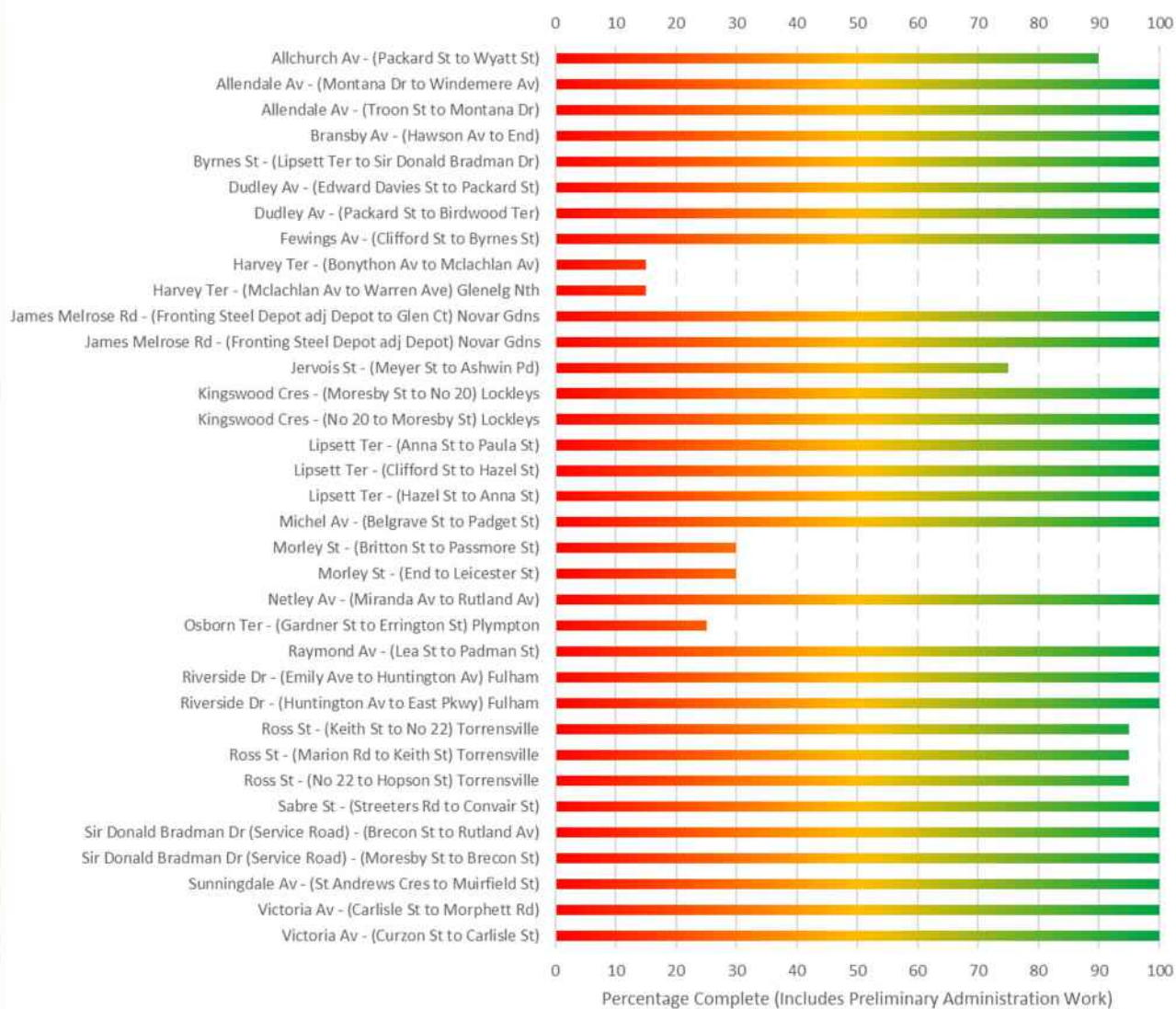
Kerb and Gutter Program
2022/2023

The following graph lists the streets scheduled for the 2022 / 2023 Kerb and Gutter Program

Construction works commenced as of April 2023:

- Allchurch Av - (Packard St to Wyatt St)
- Jervois St - (Meyer St to Ashwin Pd)
- Morley St - (Britton St to Passmore St)
- Morley St - (End to Leicester St)

Kerb & Water table Program 2022/23



The following graph lists the streets scheduled for the 2022 / 2023 Road Reseal Program

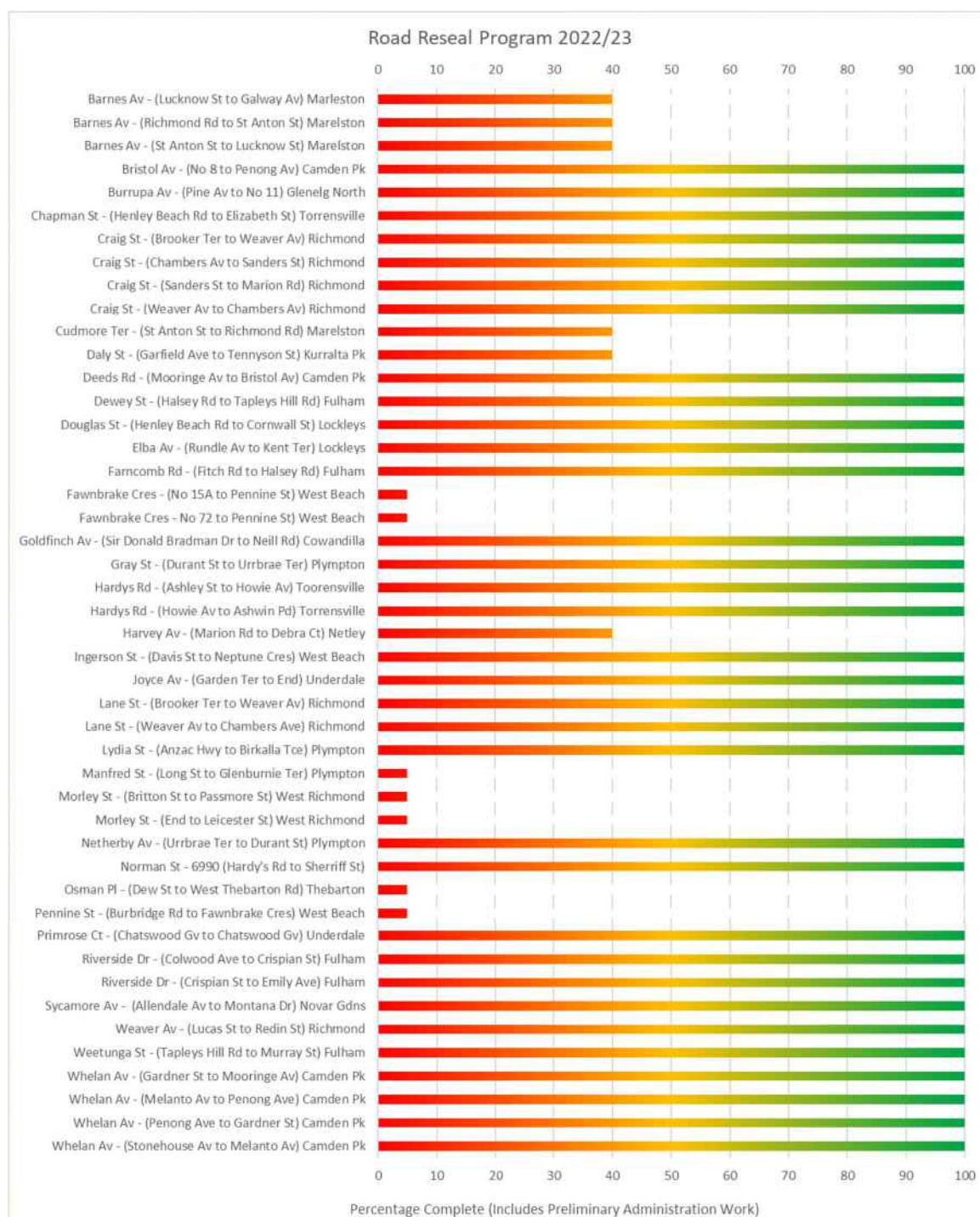
Construction works completed April 2023:

- Whelan Av - Stonehouse Av to Mooringe Ave Camden Pk

Construction works commenced as of April 2023:

- Barnes Av - (St Anton St to Galway Ave) Marelston
- Cudmore Ter - (St Anton St to Richmond Rd) Marelston
- Daly St - (Garfield Ave to Tennyson St) Kurralt Pk
- Harvey Av - (Marion Rd to Debra Ct) Netley

Surface Reseal Program 2022/2023



The following graph lists the streets scheduled for the 2022 / 2023 Footpath Program.

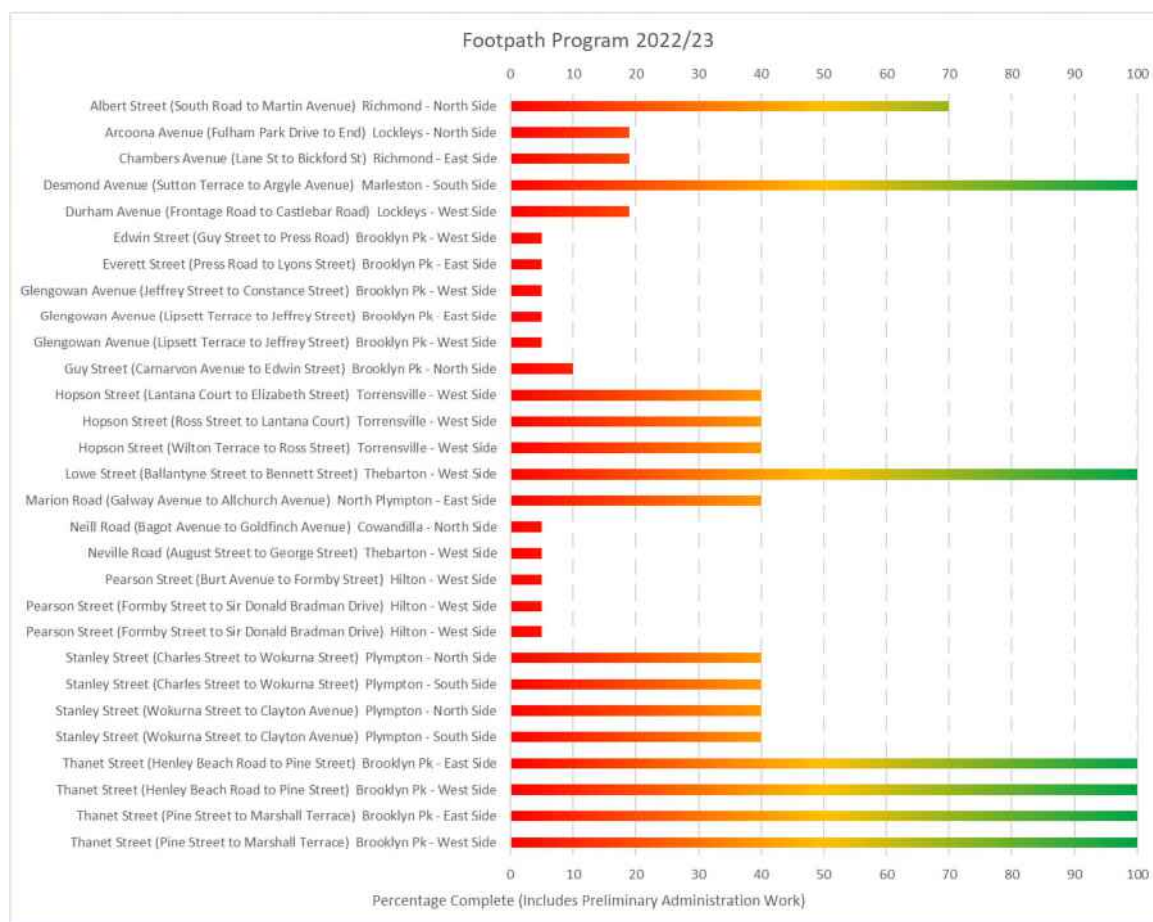
Construction works completed April 2023:

- Desmond Avenue (Sutton Terrace to Argyle Avenue) Marleston - South Side
- Lowe Street (Ballantyne Street to Bennett Street) Thebarton - West Side
- Thanet Street (Henley Beach Rd to Marshall Terrace) Brooklyn Pk

Construction works commenced as of April 2023:

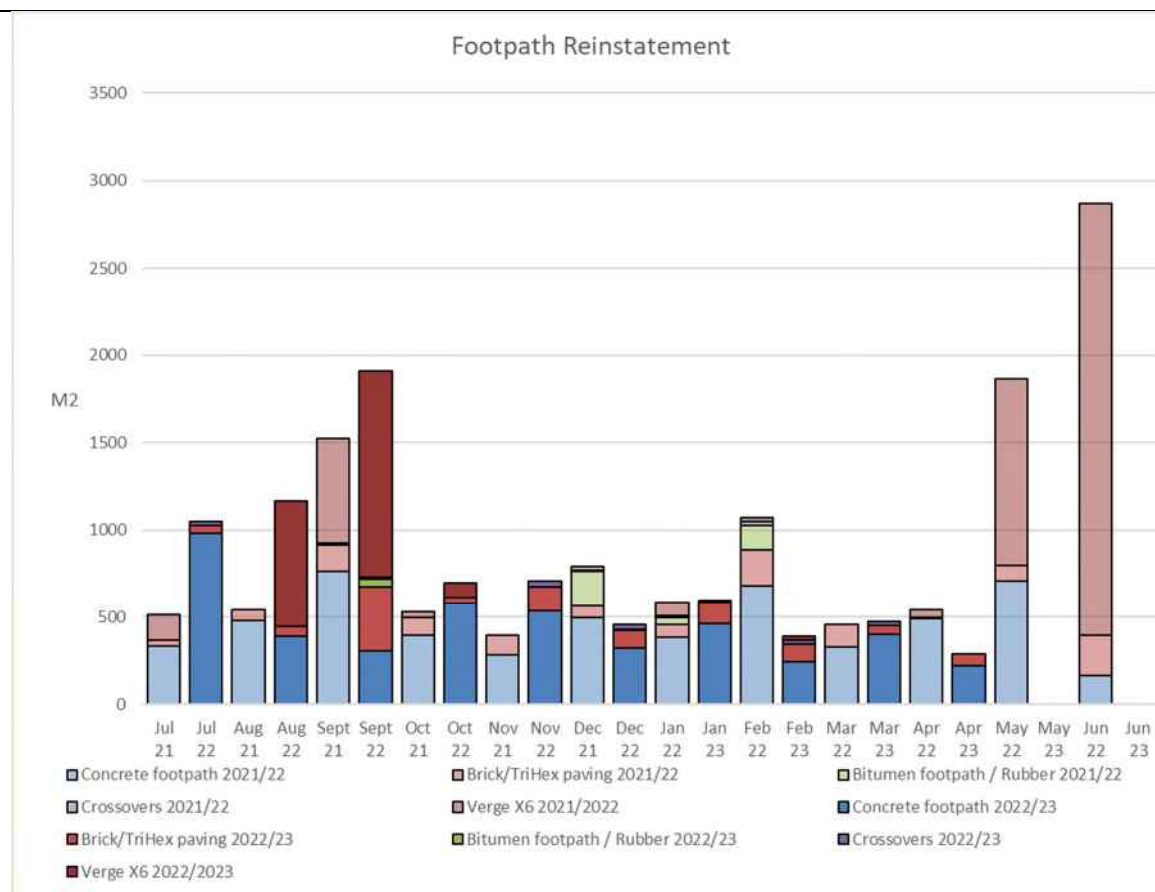
- Albert Street (South Road to Martin Avenue) Richmond - North Side
- Arcoona Avenue (Fulham Park Drive to End) Lockleys - North Side
- Chambers Avenue (Lane St to Bickford St) Richmond - East Side
- Durham Avenue (Frontage Road to Castlebar Road) Lockleys - West Side
- Guy Street (Carnarvon Avenue to Edwin Street) Brooklyn Pk - North Side
- Hopson Street (Wilton Terrace to Elizabeth St) Torrensville - West Side
- Marion Road (Galway Avenue to Allchurch Avenue) North Plympton - East Side
- Stanley Street (Charles Street to Clayton Avenue) Plympton

Footpath Program 2022/2023

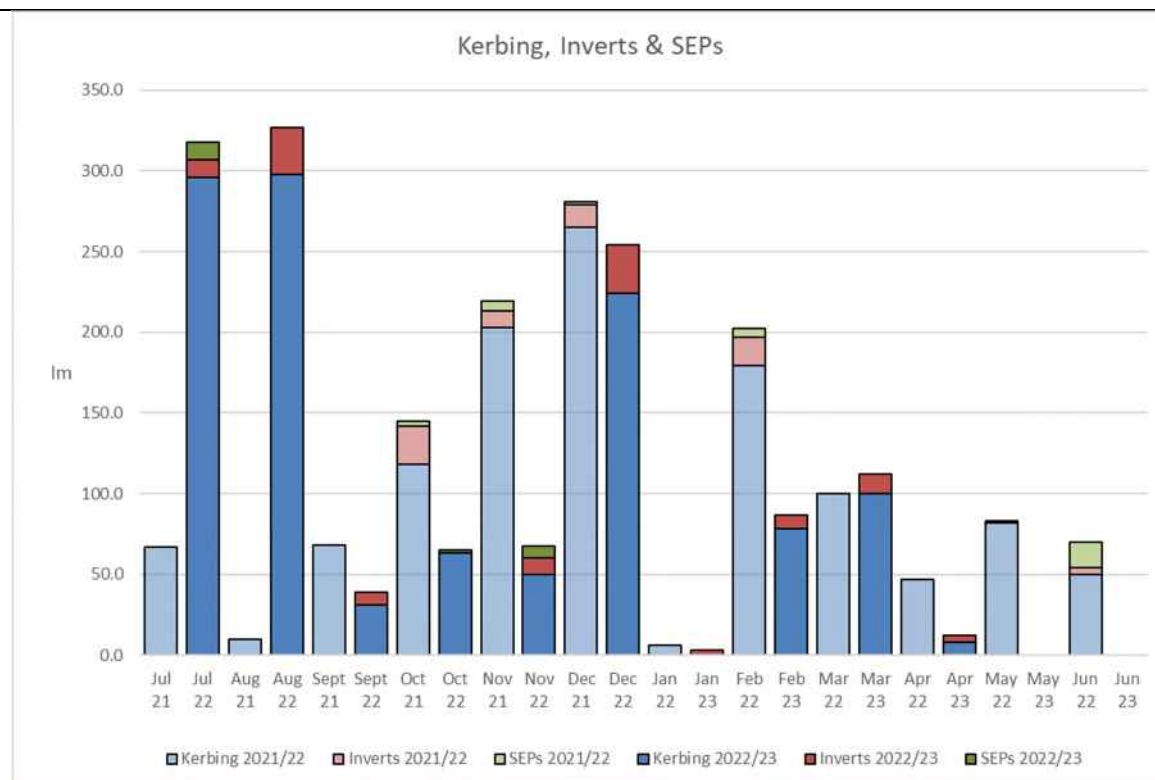


Playground Upgrades 2022/2023	<p>The following is an update on the progress of the playground(s) upgrade / replacement program:</p> <ul style="list-style-type: none"> • Mile End Common, Mile End. The main playspace area has now been completed and is open to the public. The Administration is currently investigating further options to increase the nature play elements within the reserve. <p>The 2022/2023 playground replacement program is listed below:</p> <ul style="list-style-type: none"> • St Georges Reserve, Glandore; • Coast Watchers Park - Ashburn Avenue / Coral Sea Road, Fulham; and • Beare Avenue Reserve, (corner with Ramsey Street), Netley. <p>The designs and submissions for these projects are currently being reviewed by the Administration. The consultation feedback has sought for these projects and has been considered in the design together with the choice of equipment. Please also note, there continues to be nation-wide delays in sourcing play equipment and therefore the new playgrounds will not be installed until the new financial year.</p> <p>The following is an update on the new/replacement of outdoor fitness equipment:</p> <ul style="list-style-type: none"> • Replacement of the existing outdoor fitness equipment located on the Westside Bikeway (McArthur Ave & Long St, Plympton) has commenced on site. Works are expected to be completed by the end of June 2023; and • New outdoor fitness equipment for Lindfield Reserve, Novar Gardens. The equipment has received and is expected to be completed by the end of July 2023.
Reserve / Irrigation Upgrades 2022/2023	<p>The following is an update of the current reserve and irrigation upgrades projects:</p> <ul style="list-style-type: none"> • Brownhill Creek / Adelaide Airport - Captain McKenna Bikeway (sections by bikeway). Works have been completed. • Memorial Gardens, Hilton - Irrigation replacement and landscaping / garden beds rejuvenation. The project will be completed in conjunction with landscape and lighting upgrades within the Civic Centre vicinity. Procurement is now underway for both the upgrade of the lighting and the new irrigation system. Works will be scheduled to commence in August 2023. <p>The reserve locations listed below are scheduled for irrigation and upgrades for the 2022/2023 program.</p> <ul style="list-style-type: none"> • Kandahar House), North Plympton; Draft concepts have been developed for new landscaping / garden beds and irrigation. Consultation to occur with facilities users and adjoining properties. • Grallina Street, Lockleys (traffic island - irrigation). Works have been completed. • Beare Avenue Reserve, Netley (corner with Ramsey Street); Works will be scheduled / arranged on the completion of the playground replacement which is not anticipated to commence until the new financial year. • Errington Street Reserve, Plympton; Irrigation and landscaping/garden beds. Works have been completed.

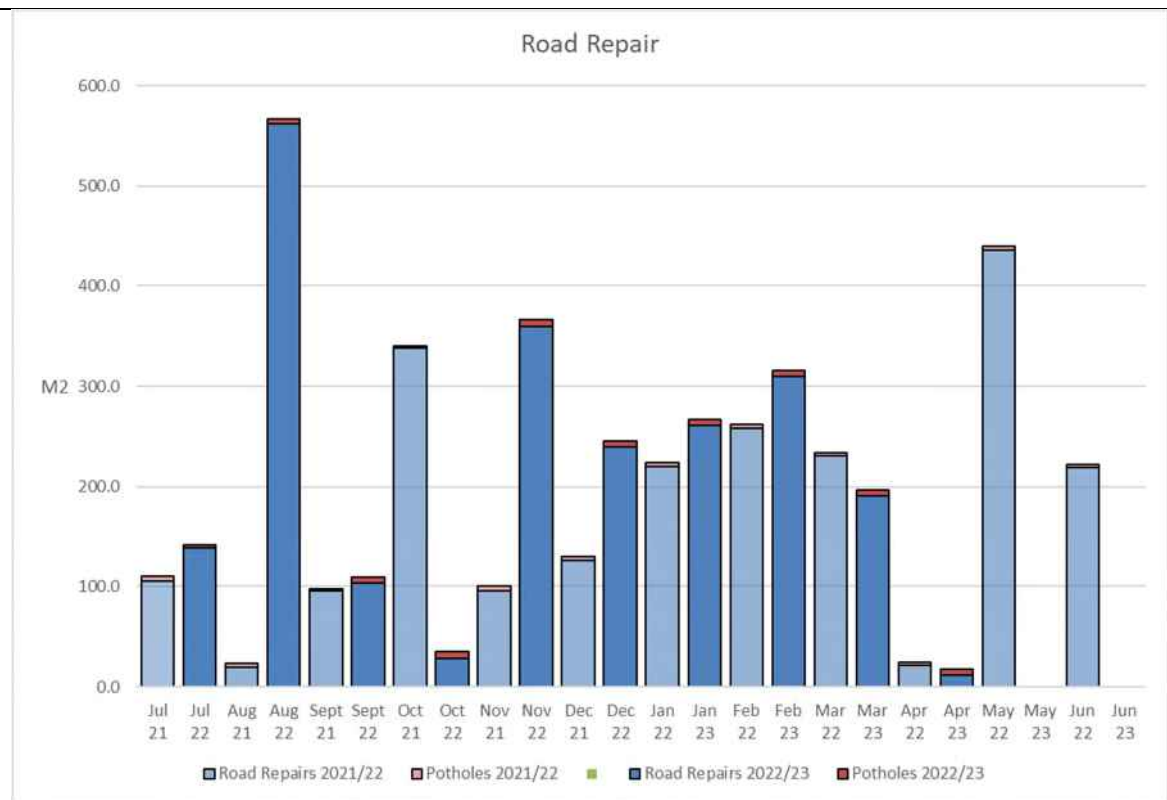
Footpath Re-instatement



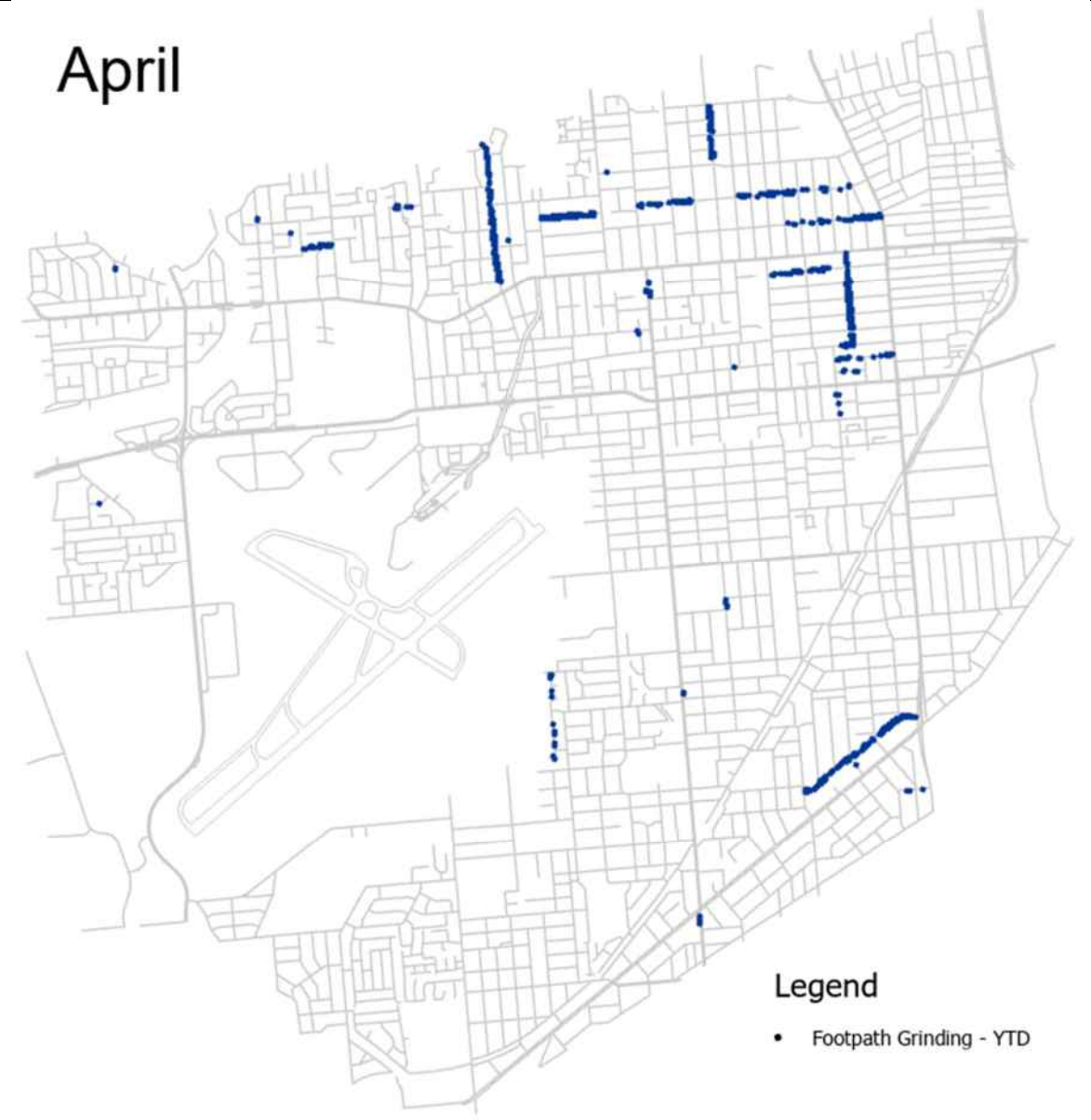
Kerb and Waterable / Invert Re-instatement



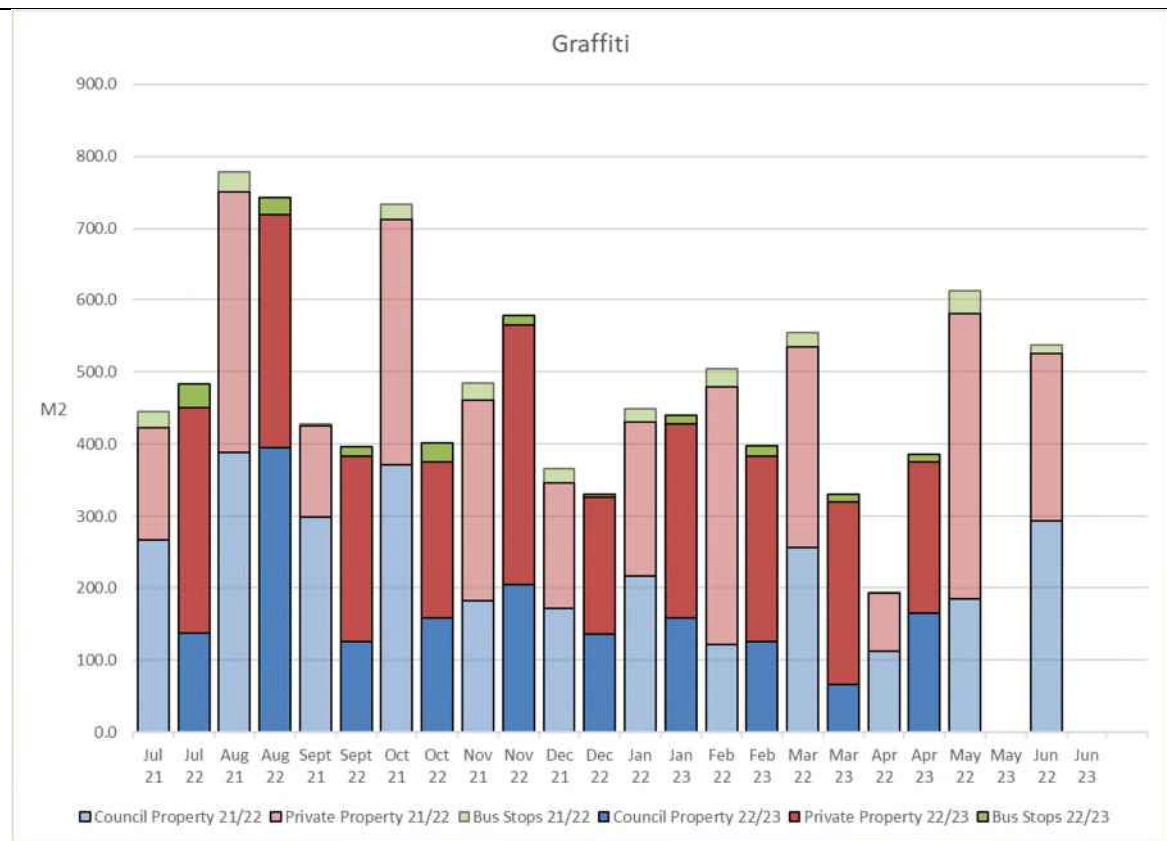
Road Repair and Potholes



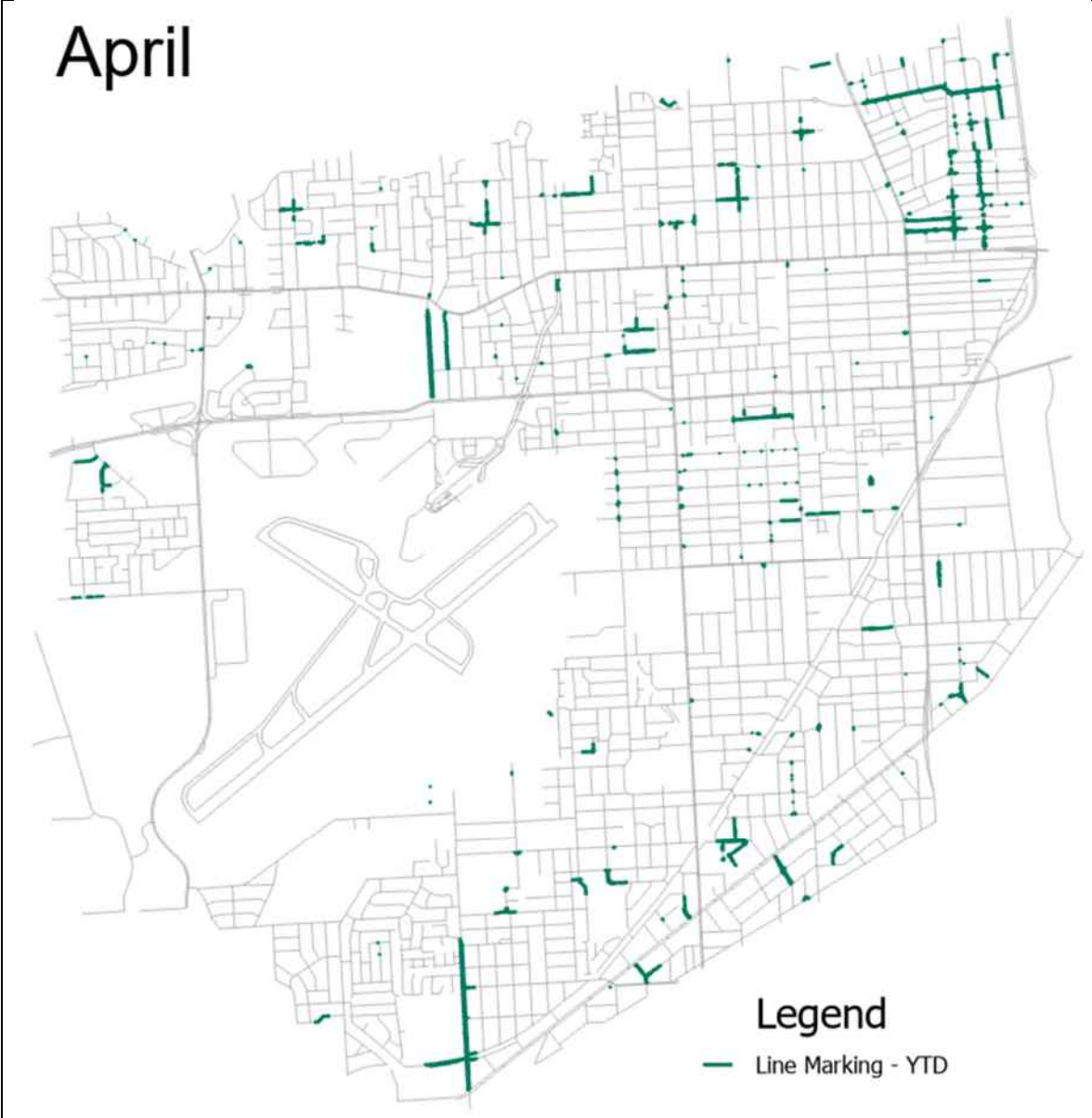
Footpath Grinding Program



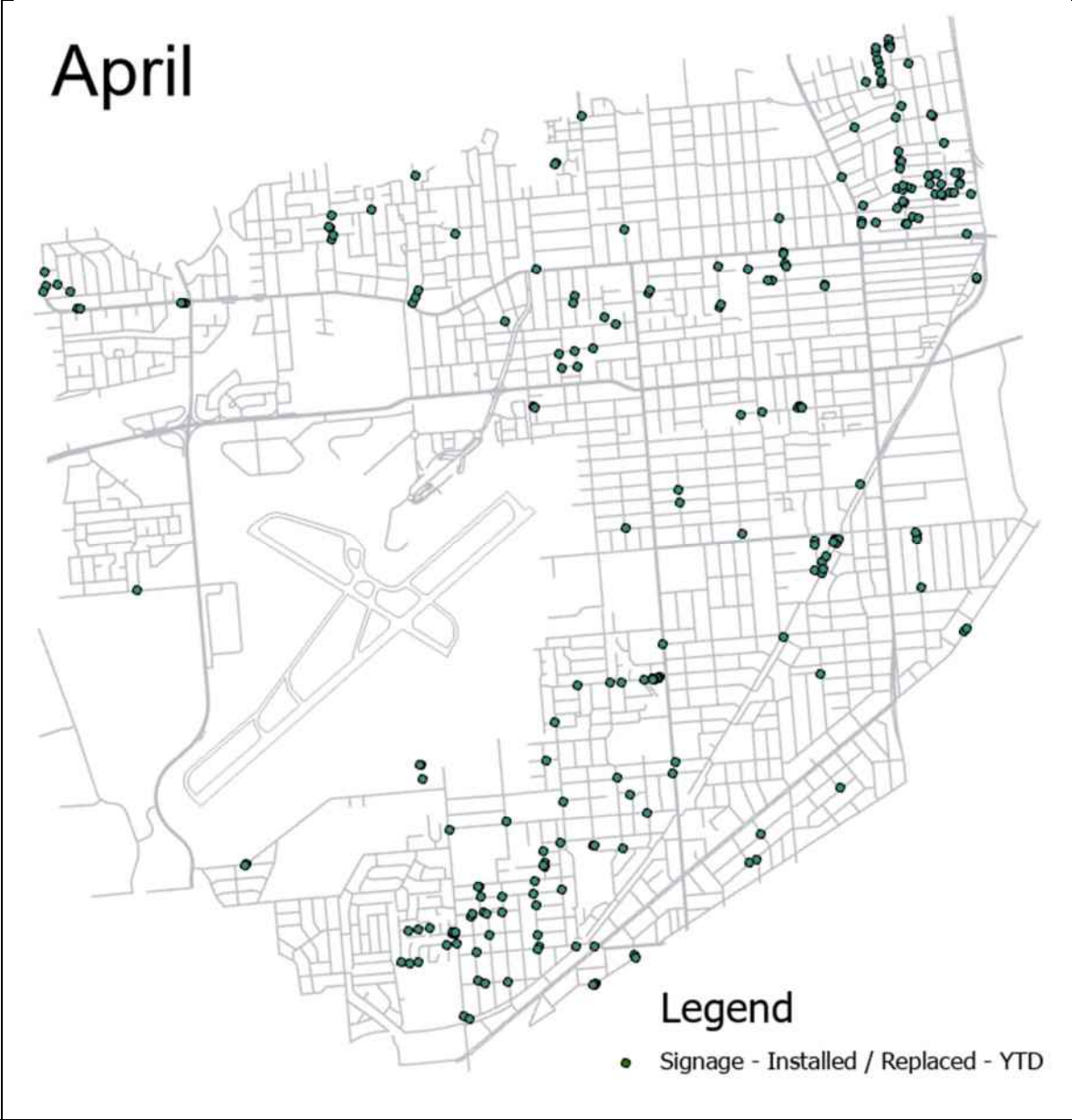
Graffiti Removal



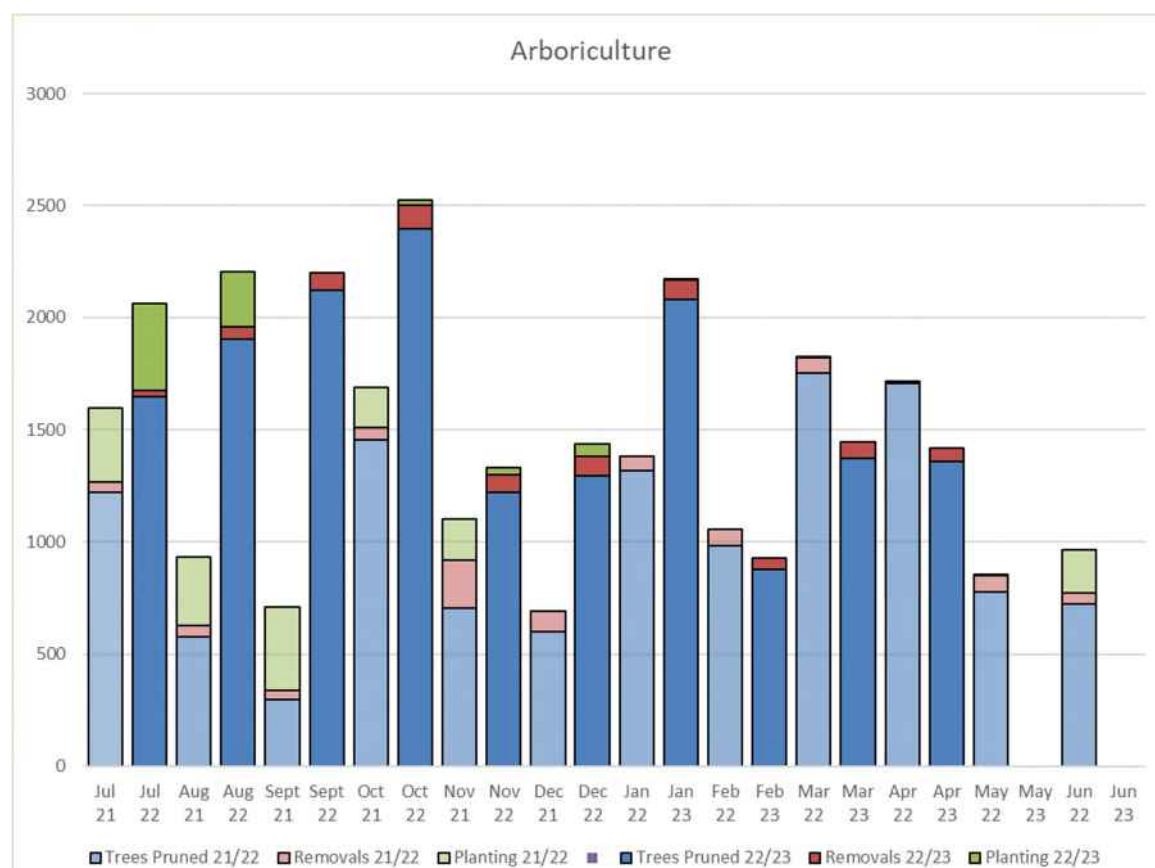
Line Marking



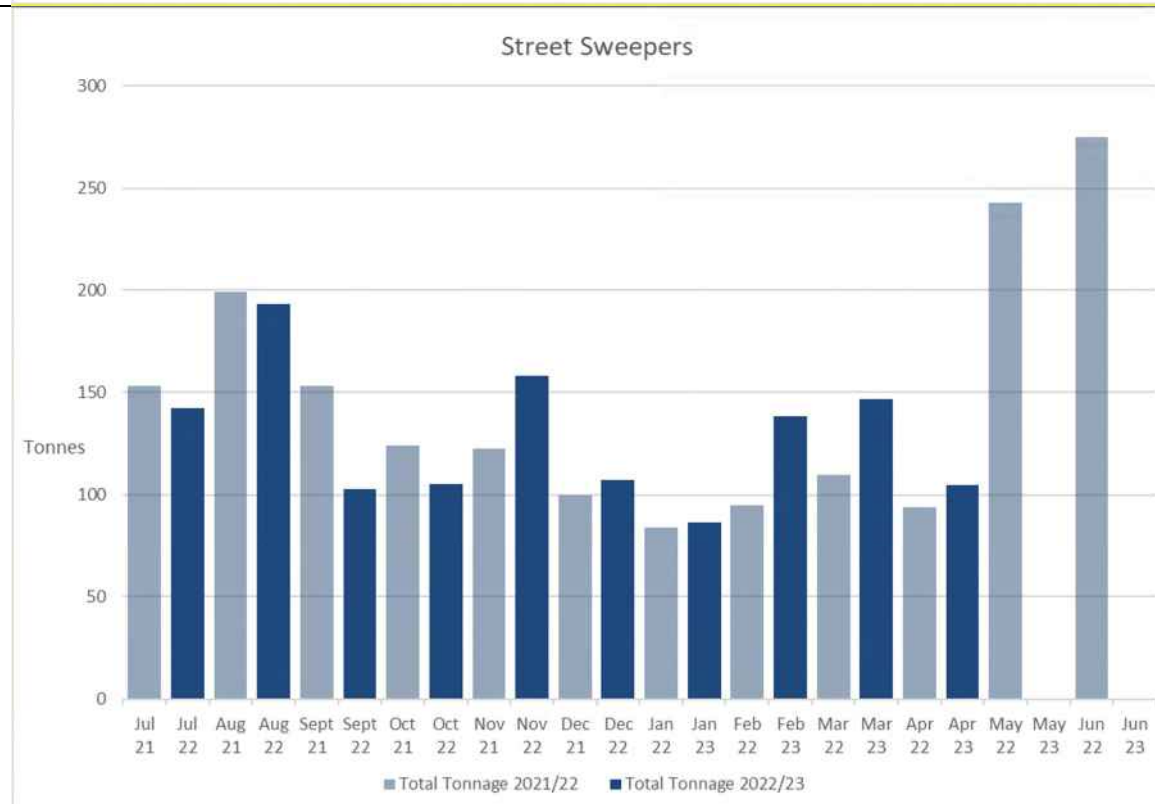
Sign repairs and new installations



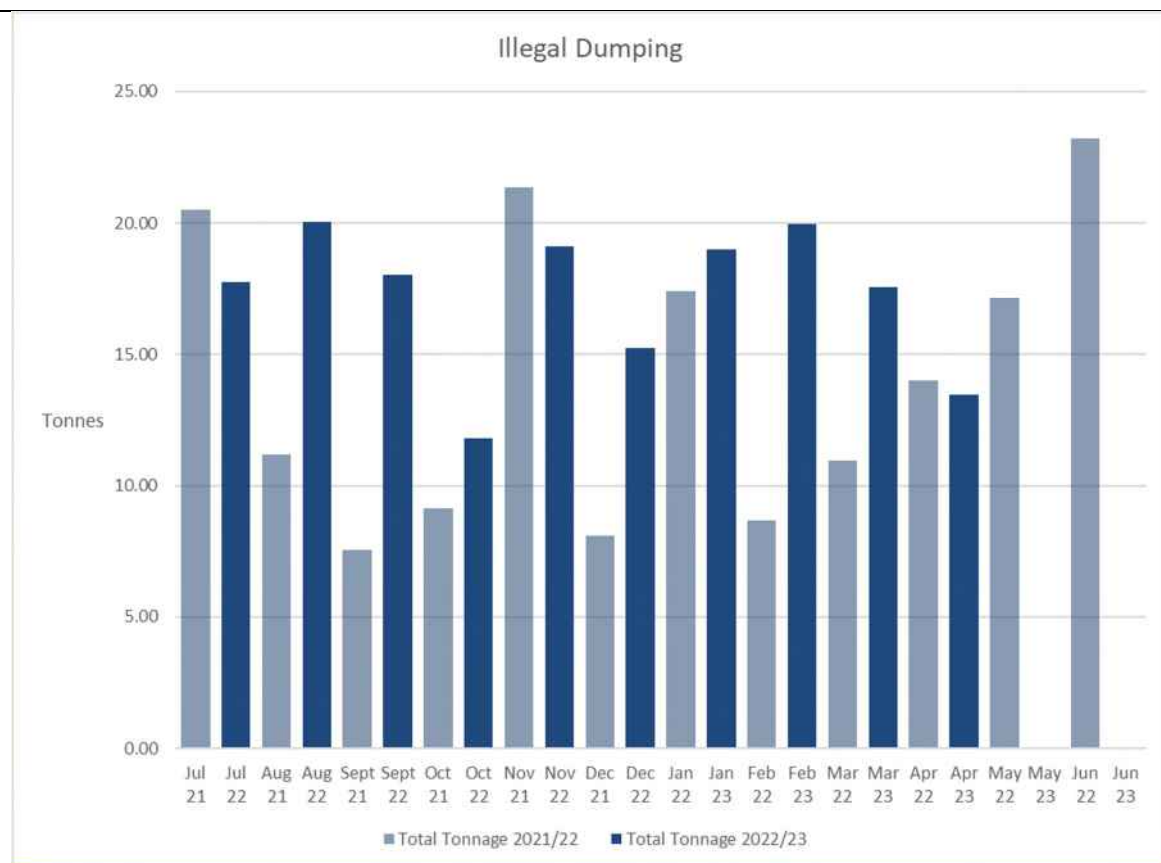
Arboriculture



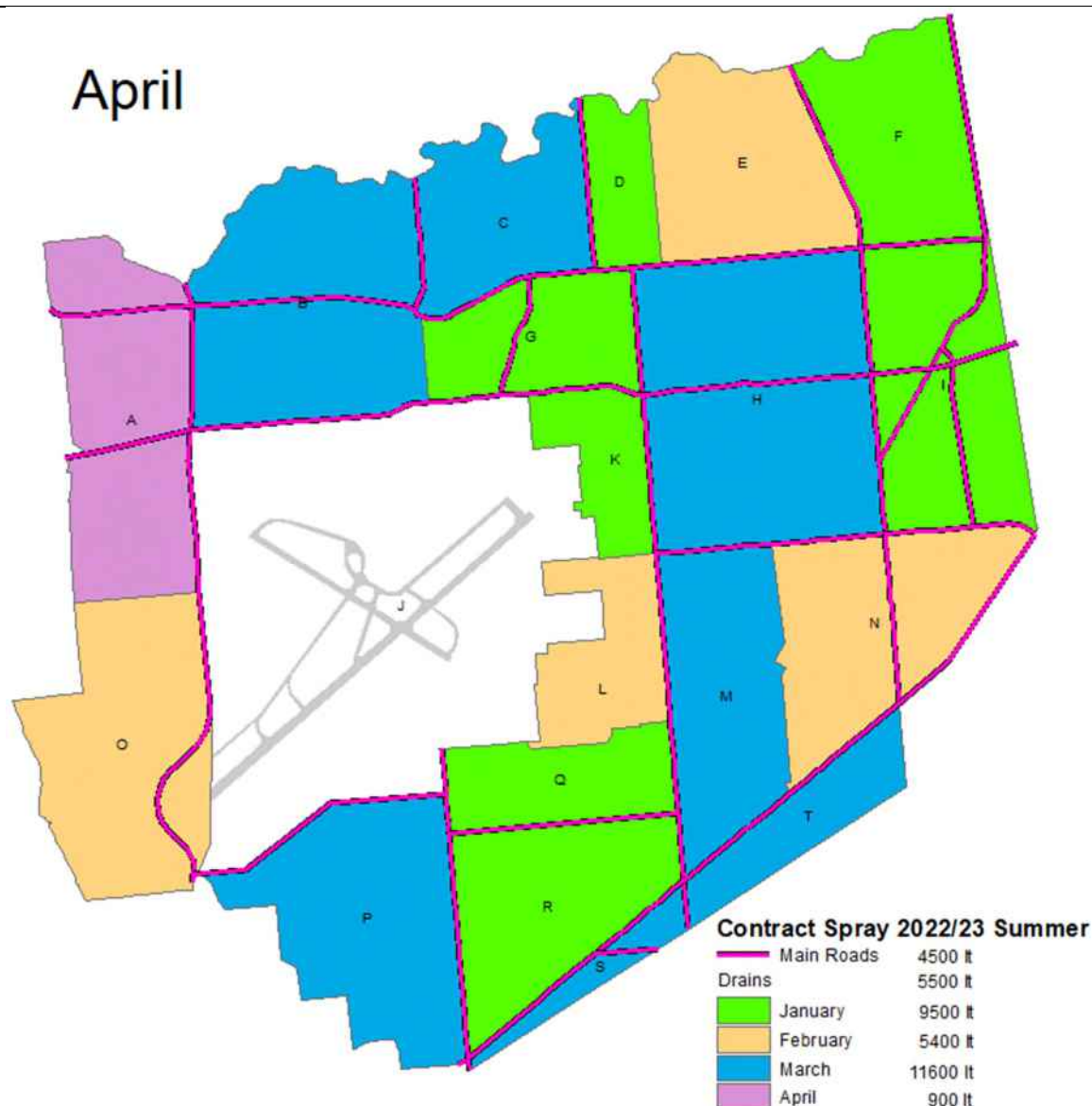
Street Sweeper



Street Rubbish Collection



Contract Weed Spraying



Property and Facilities

Apex Park Redevelopment Stage 2

The landscape component of the Stage 2 works of Apex Park is underway following approval by the funding body to change the scope and timeframe of the works due to high tender prices being received.

The works currently underway on site include:

- the preparation of the areas for the event space / turf and garden beds, the installation of park furniture and sealed / gravel pathways;
- Basketball (3 on 3) court;
- the footbridge through the wetland, and
- the BMX tracks, (on the northern edge of the detention basin).

The current scope of works will extend into July as recent inclement weather has caused delays in programming and completion of works.

Thebarton Theatre Redevelopment

The Administration has been continuing with the development of the design and documentation of the redevelopment of Thebarton Theatre as part of the \$4m grant funding received from the Local Government Infrastructure Partnership Program. Council has also contributed matching funding for the project.

	<p>A public information session on the project was held at the theatre on Thursday 25 May 2023, (between 5pm and 7pm).</p> <p>Procurement for the project is expected to commence in the next week.</p>
Lockleys Oval Sports Facility - Update, Lockleys Football Club and West Beach Football Club	<p>The Mayor, the Airport & Lockleys Ward Councillors (Cr/s Jassmine Wood, Sara Comrie, Kym McKay & Daniel Huggett) and the Administration met with representatives from each of the Committees of both the Lockleys Football Club and the West Beach Football Club to discuss operational matters of the facility at Lockleys Oval. These meetings will be ongoing to work through the logistics of a shared community and club facility.</p>

Please refer to the City Facilities and Waste Recovery Standing Committee Agenda for a more detailed update on other projects, property and facility management.

Development Applications

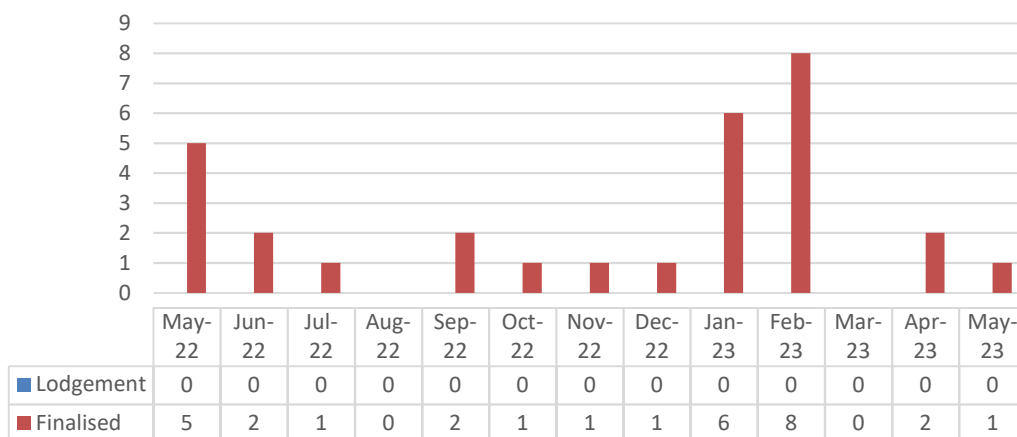
Lodgments and Decisions

As at 29 May 2023, a total of 2,841 applications had been submitted in the PlanSA Portal in the City of West Torrens area under the *Planning, Development and Instructure Act 2016* (PDI Act). Of these 2,517 have completed the lodgement (verification) process. The approved applications have an estimated development cost of \$414 million.

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Lodgement	94	105	84	85	81	63	50	57	82	90	121	
Decided	64	75	56	59	41	30	29	21	83	51	65	

Source: PlanSA, Council Area Report

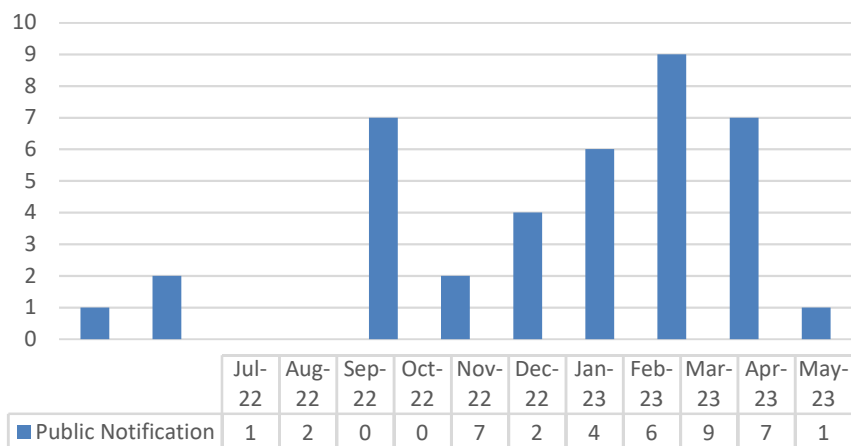
Note: Applications lodged include transitional applications and applications determined to no require Development Approval. Therefore the number of applications lodged is always higher than the number of applications decide



Source: City of West Torrens, Pathway data

Note: 'Lodgement' relates to the number of new development application lodged during the month which is represented by the number of new development application numbers issued (including variation applications). 'Finalised' relates to the number of decision notification forms issued during the month and may include decisions relating to development plan consent, land division consent, building rules consent and development approval. This includes consents issued by both Council and private certifiers.

Public notification



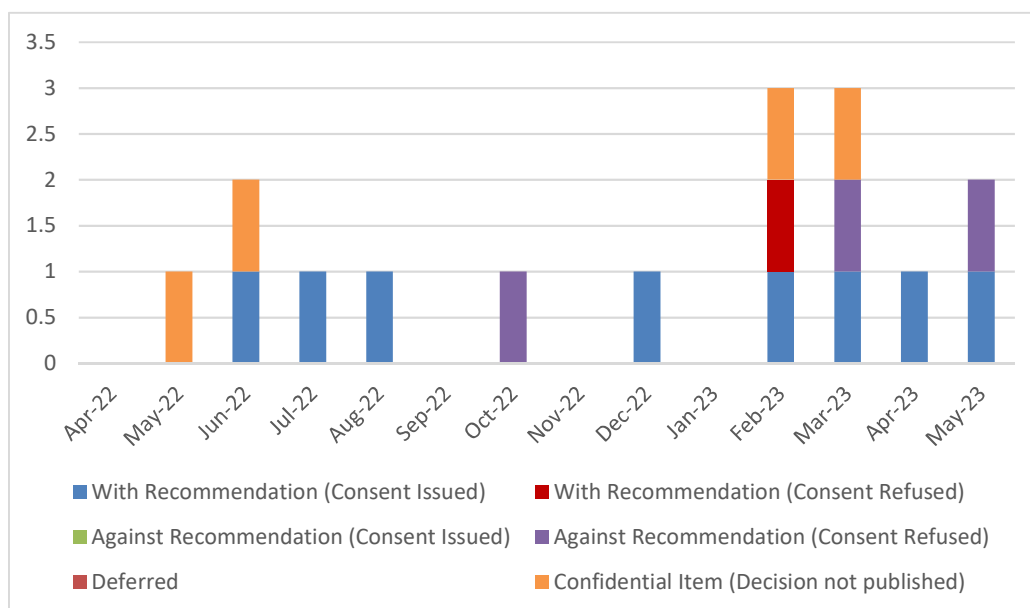
Source: PlanSA, Council Area Report

Note: Applications currently on public notification can be viewed at the PlanSA Website on the Current Public Notices page and via a map viewer: https://plan.sa.gov.au/have_your_say/notified_developments#current_public_notices

Assessment Appeals	
Assessment Appeals	<p>There are three (3) new appeals since last report.</p> <ul style="list-style-type: none"> An appeal against the Council Assessment Panel's decision for DA 22037262 for "Construction of two (2) three storey residential flat buildings comprising 16 dwellings" at 11 & 13 Lydia Street, PLYMPTON. <p>A conference is scheduled to be held on 20 June 2023.</p> <ul style="list-style-type: none"> An appeal against the Council Assessment Panel's decision for DA 22033457 for "Construction of a habitable outbuilding including a rumpus room, garage and verandah" at 31 Capper Street, CAMDEN PARK. <p>A conference is scheduled to be held on 20 June 2023.</p> <ul style="list-style-type: none"> An appeal against the Council Assessment Panel's decision for DA 22032260 for "Construction of two (2) three storey residential flat buildings comprising 14 dwellings" at 148 Anzac Highway, GLANDORE. <p>A conference is scheduled to be held on 29 May 2023.</p> <p>There has been one (1) finalised appeal since last report.</p> <ul style="list-style-type: none"> An appeal against the Council Assessment Panel decision for DA 21028599 for "Demolition of existing dwellings and associated structures, and construction of three (3) warehouses with associated office and storage space, two retail tenancies with associated offices along with associated carparking landscaping and freestanding pylon signage" at 239 & 241 Richmond Rd Richmond SA. <p>A Compromise Proposal was supported by the Council Assessment Panel and the ERD Court resolved to allow the appeal and an Order was made to this effect.</p> <p>There are no ongoing appeals against SCAP decisions within the City of West Torrens area.</p>
Community advice and education	
Pre-lodgement advice	<p>Rostered Duty Planner and Duty Building Officers are available to answer preliminary pre-lodgement and general enquiries during Service Centre opening hours. Advice is provided to the general public and applicants via the phone, email, video conference and in person at the Service Centre.</p> <p>The Administration participates in PlanSA's confidential pre-lodgement case management service for development of five storeys or more in height within the Urban Corridor Zone.</p>

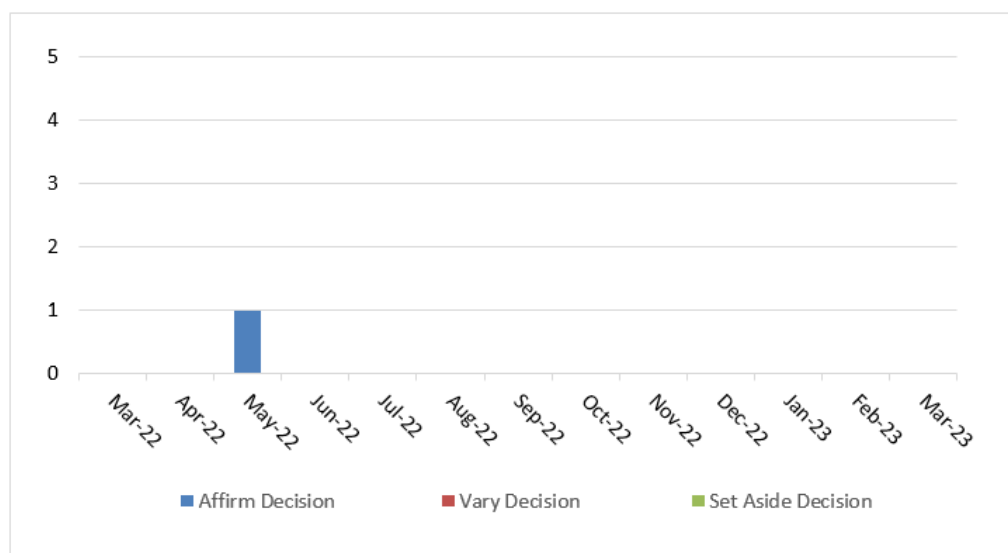
Council Assessment Panel

Council Assessment Panel Decisions on Planning Consent Applications



Source: City of West Torrens

Council Assessment Panel Decisions on Review of Assessment Manager Decisions (PDI Act)



Source: City of West Torrens

Note: For planning consent applications where the Assessment Manager is the relevant authority, the PDI Act introduces a new avenue of appeal for applicants as an alternative to appealing to the ERD Court. Applicants may seek a review of a prescribed decision of the Assessment Manager by the Council Assessment Panel.

The CAP has adopted a [Review of Decision of Assessment Manager Policy](#) to guide this process. The CAP consider applications for review at its monthly meetings.

Referrals from other statutory agencies

Council is a statutory referral agency for some applications that are assessed by other agencies, including State Commission Assessment Panel (SCAP), Minister for Planning, Governor of South Australia (under the former *Development Act 1993*) and Adelaide Airport Limited (*Airports Act 1996*).

Council is also referred applications for development five storeys or more in height within the Urban Corridor Zone that are assessed by SCAP.

Planning Consent Applications currently under assessment by state authorities

State Assessment Commission Panel / State Planning Commission

DA Number	Referral Reason	Address	Description of development
211/M135/21 Lodged 16 March 2021	Schedule 10, Development Regulations	1 Selby St, Kurralta Park	Construction of a 10-storey residential flat building with associated car parking and site works.
23000380	Restricted - Section 94(1)(b)	254-262 Richmond Rd, Marleston	Change of use of an existing building to a shop (bulky goods outlet) incorporating alterations and additions, installation of associated advertising signage and car parking and tree damaging activity
22036672	Designated by Regs - Section 94(1)(a)(ii)	86 George St, Thebarton	To retain an existing shop and demolish an existing detached dwelling to accommodate a new residential flat building comprising 10 dwellings of five levels with associated carparking and landscaping
23008332	Designated by Regs - Section 94(1)(a)(ii)	177-179 Henley Beach Road, Mile End and 1 and 3 Henley Street, Mile End	5 level Mixed Use Commercial & carparking Ground Floor and 4 levels of Apartments
23006182	Designated by Regs - Section 94(1)(a)(ii)	19 Passmore St, West Richmond	1 Torrens title dwelling and 2 group dwellings

Source: PlanSA Portal, Public DA Register

Planning Consent Applications currently under assessment by state authorities (cont)**Minister for Planning (Crown Development)**

DA Number	Applicant	Address	Description of development
211/G069/22	Department for Infrastructure and Transport	42 Ann Street, Thebarton	Land Division - 6 into 2 GRANTED 28 March 2023
211/G070/22	Department for Infrastructure and Transport	Lot 701 West Thebarton Road, Thebarton	Land Division - 3 into 3 GRANTED 29 March 2023
211/V150/23	Department for Environment and Water C/- Swanbury Penglase Architects	19-23 Sheoak Avenue, Novar Gardens	Repair works to the roof & timber window shutters, works to ceiling and painting to match at Cummins House (state heritage place). GRANTED 11 May 2023
211/V151/23	West Beach Trust C/- Studio Nine Architects	Corner of Africaine Road and Tapleys Hill Road	Entry statement and illuminated signage to the corner of Africaine Road and Tapleys Hill Road. Works consist of feature vertical timber posts and curved steel fins amongst soft landscaping.

Source: PlanSA Portal, Public DA Register

Service improvements

Work has continued on a suite of business improvement initiatives including:

- City Development staff have commenced the establishment of an Appeals process to assist in the processing and management of Appeals.
- City Development staff have recently reviewed the Public Notification process.
- City Development staff continue to participate on external working groups with PlanSA on process and reporting improvements for the PlanSA Portal, and report process issues and enhancements to the PlanSA Service Desk.
- City Development staff have participated in workshops with PlanSA on reporting and inspections in the Portal.

Development compliance

Compliance Requests

Month/Year	No of Requests Received	Requests resolved within the month	Requests resolved from previous months	Total Ongoing Actions
Feb 2022	23	15	6	31
Mar 2022	17	16	6	26
Apr 2022	15	8	1	32
May 2022	22	16	1	31
June 2022	20	15	2	32
July 2022	8	5	1	36
Aug 2022	19	10	5	40
Sept 2022	30	17	0	40
Oct 2022	17	17	1	31
Nov 2022	23	12	4	38
Dec 2022	28	18	4	42
Jan 2023	32	18	5	55
Feb 2023	23	18	8	50
Mar 2023	13	14	3	-
Apr 2023	16	17	0	-
May 2023	15	8	2	42

Source: City of West Torrens, Pathway data

Note: Compliance actions include investigating potential use of properties for activities that haven't been approved, approval conditions that may have been breached or buildings being constructed without the required approvals.

Enforcement Action

Month/Year	Enforcement Notice Issued	Emergency Order Issued
Feb 2022	-	-
Mar 2022	-	-
Apr 2022	-	1
May 2022	-	-
June 2022	-	1
July 2022	1	1
Aug 2022	-	-
Sept 2022	-	-
Oct 2022	-	-
Nov 2022	-	-
Dec 2022	-	-
Jan 2023	1	-
Feb 2023	1	-
Mar 2023	-	1
Apr 2023	-	-
May 2023	-	-

Source: City of West Torrens, Pathway data

Note: Section 213 enforcement notices are the first stage of prosecution for unapproved development. Section 155 emergency orders are the first stage of prosecution for unsafe buildings.

Building compliance inspections

Building Inspections (2022/23 to date)

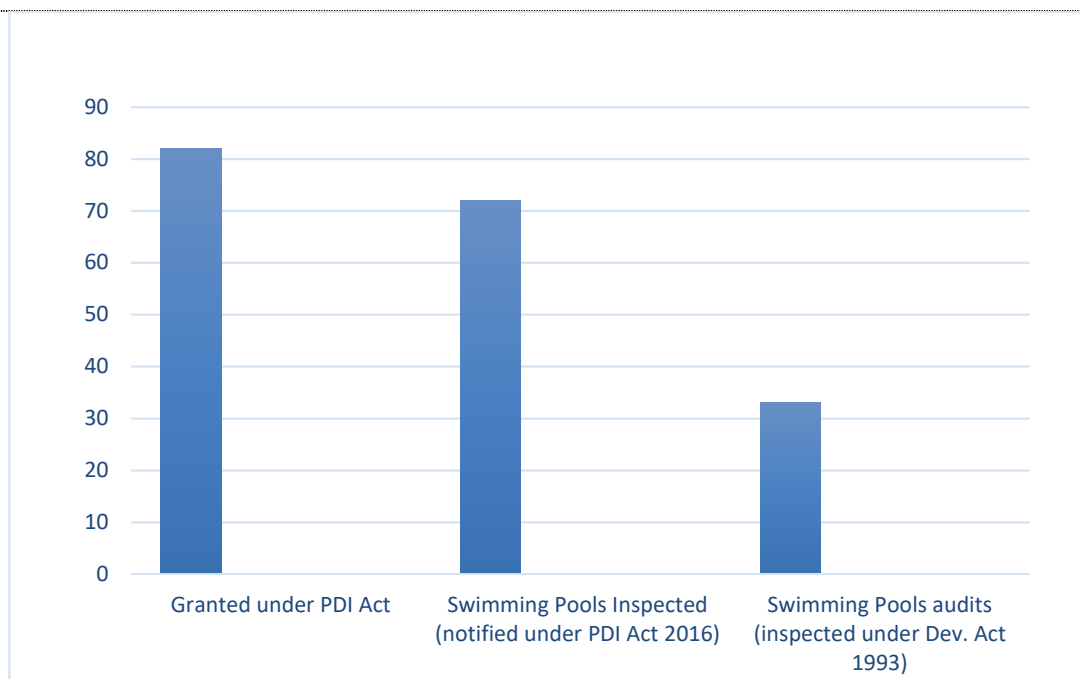
Council's Building and Swimming Pool Inspection Policy sets out the minimum number of inspections required to be undertaken during the year.



Source: PlanSA, Building Inspections Report

Note: The State Planning Commissions' Practice Direction 9 - Inspection Policy for Swimming Pools requires that a minimum number of approved buildings and notified swimming pools are inspected for compliance with their associated Development Approval documentation. Where the required inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. The inspection target is based on the first inspection of a building or swimming pool and re-inspections are not included in the target.

Swimming Pool Inspections (2022/23 to date)



Source: PlanSA, Building Inspections Report

Note: The State Planning Commissions' Practice Direction 8 - Inspection Policy for Swimming Pools requires that a minimum number of approved buildings and notified swimming pools are inspected for compliance with their associated Development Approval documentation. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. The inspection target is based on the first inspection of a building or swimming pool and re-inspections are not included in the target. An inspection may be carried out at any time during construction or on completion.

City of West Torrens Building Fire Safety Committee

BFSC Meetings

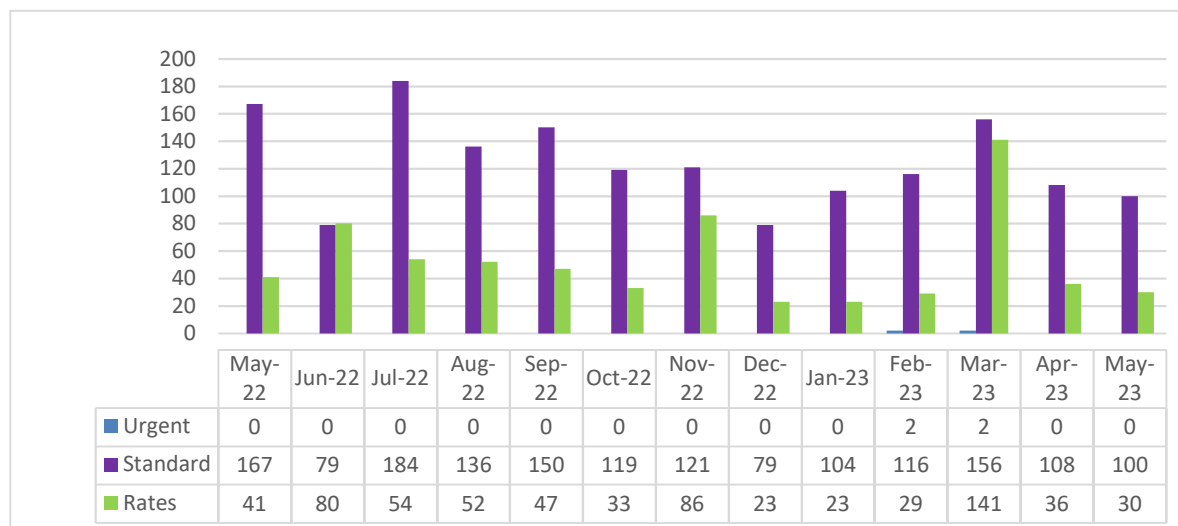
A Building Fire Safety Committee (BFSC) meeting is being held on 5 June 2023.

The next ordinary BFSC meeting will be held on TBA.

There are no new, ongoing or finalised appeals since last month's report.

Property and land information requests

Property Searches



Source: City of West Torrens, Pathway data

Note: When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact consideration in relation to this report.

Conclusion

This report details the key activities of the City Assets, City Property, City Operations and City Development departments.

Attachments

Nil

12 MEETING CLOSE

INDEX

1	Meeting Opened	1
2	Present	1
3	Apologies	1
4	Disclosure Statements	1
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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****Leave of Absence****Committee Members:**

Cr Daniel Huggett

4 DISCLOSURE STATEMENTS

Committee Members are required to:

1. Consider Section 74, 75 and 75A of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 75B and 75C of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the City Facilities and Waste Recovery Standing Committee held on 4 April 2023 be confirmed as a true and correct record.

6 COMMUNICATION BY THE CHAIRPERSON**7 OUTSTANDING REPORTS / ACTIONS**

Nil

8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

8.1 Proposed Interpretive Signage acknowledging the Poole family at Frank Norton Reserve

Brief

To provide Members with an update regarding the proposed installation of a display at Frank Norton Reserve recognising the Poole family.

RECOMMENDATION

The Committee recommends to Council that:

1. The report be noted.
2. The construction and installation of interpretive signage at Frank Norton Reserve, Torrensville recognising the Poole family is not to proceed at this time.

Introduction

A request was received from a local resident, via Cr Cindy O'Rielley, to rename Frank Norton Reserve (Torrensville) to Poole Reserve. The local resident proposed that the Reserve be renamed as a number of generations of their family, the Poole family, have lived in the area surrounding Frank Norton Reserve from the early 1900s.

Investigations revealed that, in 1993, Frank Norton Reserve was named for Cr Frank Norton who was a Councillor for the City of West Torrens from 1962 to 1980 and again from 1985 to 1994. Cr Norton was also a life member of the Western Youth Centre, (1917 to 1994).

A report was therefore prepared and presented to the City Advancement and Prosperity Standing Committee meeting of 7 March 2023, and the Committee resolved that:

- *The renaming request for Frank Norton Reserve, Torrensville to Poole Reserve, Torrensville not be progressed given the historic nature of the current name.*
- *A report be presented to the next appropriate City Facilities and Waste Recovery Standing Committee regarding the installation of a display at Frank Norton Reserve recognising the Poole family.*

Discussion

Following the decision of the Committee to recognise the Poole family on a display to be installed at Frank Norton Reserve, the Administration undertook investigation into the family and engaged the West Torrens Historical Society to assist.

The following background and information has been provided by the West Torrens Historical Society regarding the family and their connection with the West Torrens area.

POOLE FAMILY - New Mile End & West Hilton (Torrensville)

George Poole owned approximately 1.25 acres/ 0.51 hectares at the northern intersection of Torrens Street and Rankine Road, then a part of Deposited Plan no. 1810 (called New Mile End); and Deposited Plan no. 1261 (West Hilton).

Today both subdivisions are a part of Torrensville. Poole's land is the site of today's Frank Norton Reserve.

Specifically, the land Poole owned was:

Allotments 1-3 of Deposited Plan no. 1261, which Poole bought in December 1916 and which the family owned until the 1960s.

Allotments 4 and 5 of Deposited Plan no. 1261, which Thomas Poole (George's father) bought in March 1884, Poole inherited from his father in April 1903 and the Poole family owned until the 1960s.

Allotment 19 of Deposited Plan no. 1810, which Poole bought in January 1915 and which the family owned until selling to the West Torrens Council in 1964.

AND Allotments 6-8, 19-21 and part 22 of Deposited Plan no. 1261, which Thomas Poole bought in August 1889, George inherited in September 1902 and which the family owned until the 1960s.

*In an interview with Thomas Poole undertaken in 1977 (**Attachment 1**), he notes his grandfather ran the dairy at the corner of Torrens Street and Rankine Road and his uncle owned a butcher's shop on Henley Beach Road.*

*A photograph has been provided of Thomas Poole's home circa 1978 prior to its demolition (**Attachment 2**). The area on which the house sat is now part of Frank Norton Reserve.*

No further information has been found at this stage on the Poole family or their contribution to the City of West Torrens.

It is evident that the Poole family have a long-standing connection with the local area, and part of their land was purchased by the City of West Torrens to establish a roadway and reserve.

However, evidence could not be found of any significant or notable contribution the family have provided to the local area, nor have any family members held achievements in areas such as art, culture, sport, medicine or education.

The City of West Torrens boasts a rich cultural heritage and many families have lived and owned land within our city for decades and longer. The Administration have therefore concluded that it is not appropriate to install an interpretive sign at Frank Norton Reserve recognising the Poole family's long land ownership in West Torrens, as it would set a precedent for other families.

Should further information on the Poole family be uncovered, a further report will be presented to Council for consideration.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct environmental impact in relation to this report.

Conclusion

The City Advancement and Prosperity Standing Committee previously resolved to install a display at Frank Norton Reserve recognising the Poole family. Following research into the family, and in association with the West Torrens Historical Society, insufficient information has been uncovered to warrant the installation of interpretive signage in Frank Norton Reserve.

Attachments

- 1. Interview with Thomas Poole circa 1977**
- 2. Thomas Poole's Home - Torrens Street circa 1978**

INTERVIEW – THOMAS ROBERT POOLE – of Malurus Avenue, LOCKLEYS

The boy up the top of the load in the photo is Wally Shiers – the engineer for Sir Ross And Sir Keith Smith. There was the story of the boy being mechanically minded, pulled their chaff-cutter to pieces. The man standing is my father – George Robert Poole. The photo was taken at the old home which was a dairy at the corner of Rankine Road and Torrens Street. The old home was demolished when Langley (Land Agent) bought the property to subdivide it. The name “Cowandilla Dairy” is on top of the horse’s harness. I didn’t know it as that.

I was born there with others of my family. My father was brought up there. My grandfather Thomas ran the dairy – he came from England – first settled on Yorke Peninsula – they lost five children in a fortnight through a diphtheria outbreak. They then went to Rapid Bay, then came here. My father didn’t do much as a dairy – I would deliver the milk (as far as Oakington Street) perhaps a couple of gallons.

There was a great number of boxthorns – fences etc. I can recall over sixty years ago wheat was being grown nearly to Henley Beach Road. My father would have grown the wheat but it was not all his land.

My father has told me that they would take milk to Adelaide and bring water in the cans back – (there was a well on the property, I could not elaborate on this) – his father said he could stand on the property and see the Melbourne Express go past Mile End Station.

Re growing of first wheat in Hilton. The McLean’s were on my mother’s side – they came from Strathalbyn. In “They Built Strathalbyn” by Harold J. Stowe (?) the following reference appears “Donald McLean was the first to grow wheat in South Australia. This he did on his allotment Section 50, Hilton in 1838. A picture of his first home in Hilton is in the National Gallery, North Terrace, Adelaide, with details of his wheat-growing (Interviewer’s query – Archives?). McLean was born near Fort William, Argyleshire, Scotland in 1774. He sailed for Australia in August 1837 on the Navarino (463 tons) under the command of Capt. C.A. Warming with his wife. There were 217 passengers and they arrived at Holdfast Bay on Dec. 6 1837. He had purchased land Order No. 454 for 1000 prior to leaving England and this entitled him to a section of eighty acres. He chose Section 50 Hilton and there grew twenty acres of wheat from seed his son Alan had brought from Tasmania where he had been sent by his father to buy bullocks, horses, drays and seed wheat.”

Alan McLean married a Miss Haldane whose child was my (T.R. Poole’s) mother. My mother’s people were descended from Colonel James Dawson, an early settler in South Australia – Strathalbyn. James Dawson’s daughter Catherine married Allan McLean (Alan? Allan?). The daughter of that union

was Tom Poole's grandmother – Eliza Ann McLean, 1853. She married Robert Haldane – Gawler people. My mother was a Miss Haldane.

I was a pupil at Cowandilla school the day it opened in 1916. I was two years at Thebarton 1914/1915. I came to Lockleys in 1937. Built this home (Northeast corner of Malurus Avenue and Anthus Street) – about 1939. My work was plumbing engineering – large buildings and alterations. I lost nine month's work straight in the Depression. Most of my work was in hospitals.

I can just recall the barn for tram horses at Torrensville about opposite Moore's Chemist (near Rankine Road junction in 1977 – Stott) where they built the converter station. I recall the rails running off the street into the barn where Lawlor's Company now operates (the building at the corner of Rankine Road and Palmyra Avenue). The track was on the south side of Henley Beach Road – up to Rankine Road it was in the middle of the road and then swerved over to a few feet from the "kerb" on the south side. It was a single track.

Mr. Hayward lived in Torrens Street – on the corner of Hounslow Avenue and Wilton Terrace. J.J. Rice lived on the north-east corner – Rice was the veterinary surgeon. Hayward owned a lot of land and we would rent land for our cows (Stott thinks Rawlings Ltd. Occupied the "converter station" at the corner of Rankine and Palmyra). Rawlings were tinsmiths; they made the Coolgardie safes – water on top in a dish covering the whole of the galvanised iron top – the sides were of wire mesh and a cloth covered the wire mesh – the water would pass over the ledge of the dish and down the sides. I think it originate from Coolgardie – a drip safe for cooling.

St. Joseph's Providence. My father said that on Sunday mornings up in the tower in a type of balcony, the owner who was a German, would have his friends there and would with band instruments make loud "oompah" music. As kids we would walk across the property to school. I think St. Joseph's had a place in West Terrace and a deal was made that the Commonwealth took over their property and gave them this (Burbridge Road) one. (N.B. Refer to File No. 29)

Our house was demolished a few years ago by Langley as part of the proposed subdivision. There was a row of gum trees along Rankine Road – my father grubbed a lot of them out. The houses have been built in my lifetime – on east side of Rankine Road.

Mr. Poynton was a Member of Parliament – he lived in the big house in Hounslow Avenue a few doors east of Ranking Road (Stott – Thebarton). Bagot Avenue to Wilson Street was one big wheat paddock when I was young.

There was a slaughter house near the Marion Road – Neill Road corner. Private slaughter house. I recall the Sewer Pumping Station on Cowandilla Recreation Reserve. They would slaughter cattle and sheep. They had a platform in a sort of two-storey structure – they would use a steel spear with a chisel pointed end and stand over the top of the beast. The beasts would drop

dead. They would kill at any time of the day as I remember. I recall my uncle's shop (butcher) on Henley Beach Road, the carcasses would hang out the front on the footpath – the flies didn't seem to worry them.

Joe Poole – Councillor Wait married one of Joe Poole's daughters.

The Royal Hotel has been there as long as I can remember. There would have been no shops, houses etc in 1914 along Henley Beach Road – as I recall it was pretty well all vacant land on both sides.

From information supplied by the West Torrens Historical Society



8.2 Proposed new licence - PHOS Camden Netball Club

Brief

This report provides Elected Members with information in regard to a proposed grant of licence for the Council land to be used by the PHOS Camden Netball Club within the Camden Oval complex, (portion of land near Saratoga Drive).

RECOMMENDATION

The Committee recommends to Council that:

1. The PHOS Camden Netball Club be granted a new licence over portion of the Camden Oval complex for a term of 5 years commencing on 13 June 2023 and expiring on 12 June 2028, at a commencing rental of \$1,000 p.a. plus GST and outgoings.
2. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the resolution.

Introduction

The PHOS Camden Netball Club (the Club) has been a long-term licence holder over a portion of Golflands Reserve, Glenelg North, including the three netball courts and a small clubhouse.

At the City Facilities and Waste Recovery Standing Committee meeting held 4 April 2023, Members were reminded that as part of the Camden Oval Masterplan, four new netball courts with lighting, as well as a Club shelter and storage facility, are currently being constructed, (with the assistance of 50% funding through the Office for Recreation, Sport and Racing).

Furthermore, it was reported that, although their own separate Incorporated body, the PHOS Camden Netball Club are associated with the PHOS Camden Football Club (who hold a lease and licence over the new clubroom and changeroom facilities at Camden Oval). One aim of the Camden Oval masterplan was to relocate the Netball Club from Golflands Reserve to Camden Oval in order to maximise the use of the newly developed Clubroom and Changeroom facility at Camden Oval.

Members were also advised that the new netball facilities will be completed in May (however, this has since been updated to mid to late June) and therefore the PHOS Camden Netball Club will relocate to Camden Oval shortly after its completion. The new facilities will offer one additional netball court to what is currently available at Golflands Reserve (4 courts instead of 3) to assist with the current and future membership growth of the club.

The existing licence agreement held by the PHOS Camden Netball Club over a portion of Golflands Reserve commenced on 1 March 2013 and expired on 28 February 2018, and as such, is currently operating in holding over mode due to the Club's impending relocation to Camden Oval. Rental paid by the Club commenced at \$500 pa plus GST with outgoings (including reimbursement of insurance premiums) and was increased by CPI on each year following the signing of the agreement.

Discussion

Discussions surrounding the grant of a new licence have been ongoing for some time and details of the proposed new licence are as follows.

The construction of the new facilities at Camden Oval has been delayed due to the ongoing (limited) supply of building materials. It is therefore proposed that the new lease term commence on 13 June 2023. The agreement is to be for a term of 5 years, with a commencing rental of \$1,000 pa plus GST.

This fee is at a comparative rate to other user groups at Camden Oval, namely the Camden Athletics Club and the Glenelg ANA Cricket Club. This new fee also acknowledges that the Club will have exclusive use of the facility/shelter along with use of the Courts at specific times during the week. The courts will be open to the public at times not used by the club.

As with the case for a number of new licence agreements which have recently been executed, a fixed increase (of \$100 pa plus GST) on the anniversary of the date of commencement of the licence is proposed.

Members should be aware that the Club is proposing to invest in the amenities at the site with the purchase and installation of up to twelve (12) outdoor bench seats that will be available to their members and spectators as well as the general public. This is a significant investment into the site that will equate to the Club contributing some \$15,000 or thereabouts in park furniture to the site.

The proposed exclusive use of the netball courts is likely to be:

- Mondays, Tuesdays and Thursdays between 4pm and 8pm;
- Saturdays between 11.30am and 5.30pm; and
- Two to three weeklong tournaments per year (date to be negotiated with the Administration each year).

As previously mentioned, the Club shelter will be exclusively used by the Club.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no known climate change impacts associated with this matter.

Conclusion

The Committee is able to consider the grant of a new 5-year licence to the PHOS Camden Netball Club following discussions between the Club and the Administration.

Attachments

1. Proposed licence area for PHOS Camden Netball Club



Disclaimer
The City of West Torrens accepts no liability for any reliance placed on the validity and accuracy of data in this publication. While care and effort has been taken in the presentation of this data it is only to be used for demonstration purposes.



8.3 Kesmond Reserve Redevelopment - Update Report

Brief

This report provides information and an update for Members on matters relating to the redevelopment and upgrade of the new joint community facility for the Hilton RSL Sub-branch / National Servicemen Association and the open space located at Kesmond Reserve, Keswick.

RECOMMENDATION

The Committee recommends to Council that:

1. The report be noted.
2. The Design Development Report: Kesmond Reserve Community Building presented to Committee/Council be endorsed and the Administration seek formal confirmation from the National Serviceman's Association and the Hilton RSL Sub-branch, of their commitment to collocate in the proposed new facility.
3. The Mayor, Chief Executive Officer, and the Administration be permitted to seek funding opportunities from State and Federal Governments in order to progress the construction of the proposed joint community facility at Kesmond Reserve, and a further report be presented back to this Committee at a future date outlining progress of any funding and the proposed budget contribution by the Council.
4. Should funding for the building component of this project be secured, Committee/Council supports the commissioning of a prudential report and the lodgement of a Development Application regarding the project at Kesmond Reserve, Keswick.

Introduction

A summary of information previously provided to Members through the City Facilities and Waste Recovery General Committee and Council Meetings is as follows:

- *A background report was provided on 22 September 2020 detailing current usage of the Reserve and facilities, and informing Members that a master planning exercise would commence.*
- *Current usage of the open space and facilities includes:*
 - *National Serviceman's Association;*
 - *Kesmond Tennis Club; and*
 - *Richmond Primary School.*
- *At the meeting held 23 March 2021, community consultation had been undertaken and the results were presented. The top five requests for consideration through the master planning process were:*
 - *Public toilets accessible 7 days per week;*
 - *More shade;*
 - *More tables and seating;*
 - *Toddler play facilities; and*
 - *A perimeter bike track.*
- *A draft Masterplan for the redevelopment of the open space at the site was presented to Members on 25 May 2021.*

- *Negotiations were underway between the National Serviceman's Association and the Hilton RSL Sub-branch regarding the potential shared-use of a new facility proposed for Kesmond Reserve.*
- *At the meeting held 15 February 2022, Members were advised that the Administration was successful in securing a \$1M grant funding for redeveloping the open space at Kesmond Reserve. Council is required to contribute matching funding.*
- *A period of public consultation took place during May/June 2022 to confirm community support for the open space design. A low number of responses were received and the majority of respondents were in support of the development. Additionally, for Members' information, the community has been provided three separate opportunities to provide feedback prior to this occasion and the design is based on previous recommendations received.*
- *Consultants sought specialist advice regarding car-parking around the site in addition to pre-lodgement advice from the Planning Authority. Consultants have updated the car parking plans to reflect the advice provided.*
- *The open space component of the project is expected to be procured in late 2022/early 2023, with an aim for the project to be completed mid-year 2023, (refer to a further update in the main body of the report).*
- *Funding has been provided in 2022-2023 budget to commence the detailed design and documentation of the new joint community facility for the Hilton RSL Sub-branch and the National Servicemen's Association.*

Discussion

Kesmond Reserve is surrounded by housing and is located within the suburb of Keswick, on Everard Avenue, east of South Road and west of Anzac Highway. It is a large portion of open space and is a well-loved community asset. The site features a children's playground, barbecue area, basketball half-court, open turf area with soccer goals, four tennis courts, adult gym equipment, small clubrooms, carparking, National Serviceman's Association (NSA) clubrooms and memorial rose garden with an army vehicle / monument.

Richmond Primary School are currently operating at capacity and occasionally use Kesmond Reserve as an extension of their grounds. Students and families of the school use the reserve before and after school for recreation and as a pick up / drop off point.

The families surrounding the reserve are from a mix of backgrounds and cultures and they already bring a strong sense of community to Kesmond Reserve, which will be further strengthened by the redevelopment.

The Administration has been working with consultants and have developed a Masterplan for the site. The Masterplan has two components: the open space component; and the new joint community facility component.

The open space component of the Masterplan focuses on redesigning the green space to provide increased opportunities for recreation, as well as improving safety for children, by removing car parking from the site and relocating it along the eastern boundary. The design of this component has been finalised and a contract for the works is expected will be awarded shortly. Works are expected to be completed by the end of 2023. Grant funding for the open space component of the upgrade was received through the Open Space Fund of the State Government with Council contributing matching funding. The previously approved masterplan for the site can be found on page 14 of **Attachment 1**.

The second component of the redevelopment is the replacement community building for the site. A Design Development Report has now been completed for this component, **(Attachment 1)**.

The new joint community facility component proposes the demolition of both the NSA building as well as the former Kesmond Tennis Club building (note: the tennis club building will be demolished as part of the open space development) as both have reached the end of their asset life and require significant investment to upgrade. A replacement building is proposed to be constructed to house the operations of the NSA as well as the Hilton RSL Sub-branch (currently located on Sir Donald Bradman Drive, Hilton), whose current building has also reached the end of its asset life.

Both the landscape redevelopment and new community building provide an opportunity for community growth at Kesmond Reserve and an enhancement of the open space qualities offered.

Negotiations with both the Hilton RSL Sub-branch (HRSL) and NSA regarding the potential to collocate in a single shared-use facility on Kesmond Reserve have been positive and the Administration has been working with both groups to develop a concept plan for a proposed new facility.

The HRSL and NSA's aspirations for the site have been the key drivers for the design, specifically:

- Community and Inclusivity
- Support and Advocacy
- Connection and Celebration

The NSA are a community group with a legacy, which they would like respected and reflected in any design. Within the facility, the NSA would like to see:

- A community building in a similar scale to what they currently have;
- Better connection to the outdoors;
- Building to have a stronger connection to NSA Memorial;
- Integrate an archway / wall with name of reserve; and
- The memorial garden recognised as a 'National Memorial'.

The HRSL are an active community group that provides welfare and pension support for ex-servicemen and their families. The HRSL prides itself on support, acknowledgment and values and within the facility would like to see:

- Social and recreational activities - eight ball, darts;
- Commemoration activities - ANZAC Day, Remembrance Day and other significant events;
- Hall for hire;
- Offices, meeting rooms, support facilities; and
- Dining, kitchen and bar.

Following in-principle approval by both groups of the draft Masterplan and Concept Design report, consultants have been working through design documentation for the proposed shared-use facility which features:

- A large open foyer/gallery for display of items of significance;
- An area focused on club activity including meeting rooms, office space and secure storage of valuable memorabilia;
- A large function space allowing for HRSL and NSA social activities (e.g. bar, meals, pool tables); and
- A hall area available for community access/hire.

In addition, it is proposed to renovate the existing 'former' Child and Family Health Service facility located on the reserve to allow for community use (e.g. birthday parties in close proximity to the playground).

At the meeting held 22 March 2022, Members were advised that the proposed facility that would accommodate the activities of both the HRSL and the NSA as well as allowing access by the local community was over 800m² in size compared to the individual existing facilities sizes being: NSA 245m² and HRSL 500m².

Further, Members were advised that a draft cost estimate had been developed based on the size of the proposed facility. Considering building costs only (i.e. no statutory fees, professional fees, construction contingencies, furniture and fittings) it was estimated that the proposed facility (to accommodate both groups and community use) was approximately \$5.7M. In addition, the draft estimated costs for the refurbished heritage (former CaFHS) building were in the range from \$400,000 to \$570,000 depending on final chosen design and works undertaken. It is important to note that this cost estimate was gathered in early 2022 and no escalation has been applied to allow for the 12 months plus (period) that have passed since that time.

As Members are aware, the COVID-19 pandemic triggered significant increases across the construction industry, whereby construction costs and the cost of construction materials has increased by over 30 percent. The previous building cost estimate was based on concept design only and not detailed design. The cost estimate was updated based on a preliminary draft detailed design package. The updated budget estimate (2023) for the new shared use facility is \$6.5M including an estimate for refurbishing the former CaFHS building, (the estimate does not include statutory fees, construction contingency, and loose furniture, fittings and equipment). For the benefit of Members, elevations and the floor plan can be found on pages 28-41 of **Attachment 1**.

Next Steps

The Administration proposes to continue to 95% completion of design documentation for the proposed shared-use facility which features:

- A large function space to allow for the HRSL and NSA social and recreation activities including commercial kitchen and bar area;
- A smaller function space to allow for community use of the facility including domestic kitchen/kitchenette;
- A large foyer, incorporating display of NSA and HRSL items of significance;
- Office space and secure storage for the HRSL and NSA and affiliated service groups;
- Meeting rooms for use by the HRSL, NSA, affiliated service groups and the general community;
- Upgrade of the former CaFHS building to allow for community use/hire.

The Torrens to Darlington (T2D) road project may potentially impact the surrounding streets of Kesmond Reserve. The Administration will continue liaising with the Department for Infrastructure and Transport to ensure road design information is included in further documentation and any changes/alterations that potentially impact the site are analysed before the design is finalised.

Subject to Committee/Council endorsement of the masterplan, the Administration will seek confirmation in writing from both the NSA and the HRSL that they formally support the final Design Report for the shared use facility at Kesmond Reserve.

As the facility component of this project is currently unfunded, and subject to Committee and Council approval, the Mayor and the Administration will seek government funding support for the progression of this project. Project funding to implement and deliver this new joint community facility at Kesmond Reserve, Keswick will also be included in future draft budgets for consideration by Council.

In order to exercise due diligence and to meet requirements as defined under Section 48(1) of the *Local Government Act 1999* (SA), a prudential report is required to be prepared if funding is secured and the proposal for the building proceeds. The proposed new facility will require assessment through the Council Assessment Panel and subject to both funding being committed to this project and Committee and Council approval, a Development Application will be lodged.

Members should also consider that, subject to the outcome of funding opportunities (to be sought by the Administration and the Mayor); there is an opportunity for Council to review its landholdings on Sir Donald Bradman Drive (i.e. the existing HRSL site) to offset some of the projected costs.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The development of a Masterplan for Kesmond Reserve has considered the impact of the new development on the local environment and aims to increase open space areas and utilise a range of materials to assist in reducing climate/environmental impacts.

Conclusion

The redevelopment to the open space component of Kesmond Reserve will commence shortly and is expected to be completed by the end of 2023.

Design documentation will continue to 95% completion for a new joint community facility at Kesmond Reserve, Keswick, to accommodate both the National Serviceman's Association and the Hilton RSL Sub-branch. Subject to Committee/Council endorsement of the Masterplan and Design Report, confirmation of support to co-locate to a shared-use facility will be sought from stakeholders.

Following confirmation from stakeholders, and with the consent of Committee/Council, the Administration and Mayor will seek funding opportunities from both levels of government in order to progress the joint community facility component of the upgrade. A prudential report will be required and a Development Application will need to be lodged should the building component progress further.

Attachments

1. Kesmond Reserve Design Development Report: Community Building



Between the City and the Sea

Design Development Report

Kesmond Reserve Community Building

prepared for City of West Torrens
by JPE Design Studio

Project Number
11321

29.05.23

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JPE Design Studio Pty Ltd
Architecture
Interior Design
Landscape Architecture
Urban Design

Level 4, 19 Gilles Street
Adelaide SA 5000

Tel 08 8406 4000
Fax 08 8406 4007
design@jpe.com.au
www.jpe.com.au

ABN 97 007 776 249

Revision	Issue Date	Issued By
A	14.12.22	JD
B	29.05.23	JD



Executive Summary

JPE Design Studio understand the City of West Torrens desire to seek a deeper understanding of requirements for a new community facility, including housing current tenants the NSA and new tenants the Hilton RSL at Kesmond Reserve.

The City of West Torrens along with the NSA and RSL aim to bring the new facility in line with contemporary standards for community venues with an outlook to offer an integrated and inclusive place and environment for user support, education, celebration, greater community ownership and participation.

City of West Torrens seeks to encourage growth in participation, with the surrounding community and its families, largely comprising from a mix of background and cultures. They already bring a strong sense of community to Kesmond Reserve which will be further strengthened with the upgrade of the reserve and building facility.

This report has been developed in close consultation with Council, stakeholders and consultants, highlighting this important development is critical to ensuring the right level of information and documentation is fit for purpose and can assist Council in its approval process

The previously completed Master Plan Report provides a comprehensive framework for future growth that aligns with the City of West Torrens and both the RSL and NSA's aspirations, and specific key drivers:

- Community and Inclusivity
- Support and Advocacy
- Connection and Celebration

The Feasibility Report has taken a 'Big Picture' approach, ensuring there are strong connections between the NSA, RSL, community and the surrounding site. Aspects such as arrival, experience, inclusiveness, and the connectivity with existing and future community activity will enhance the success of this project.





01 | Context & Site

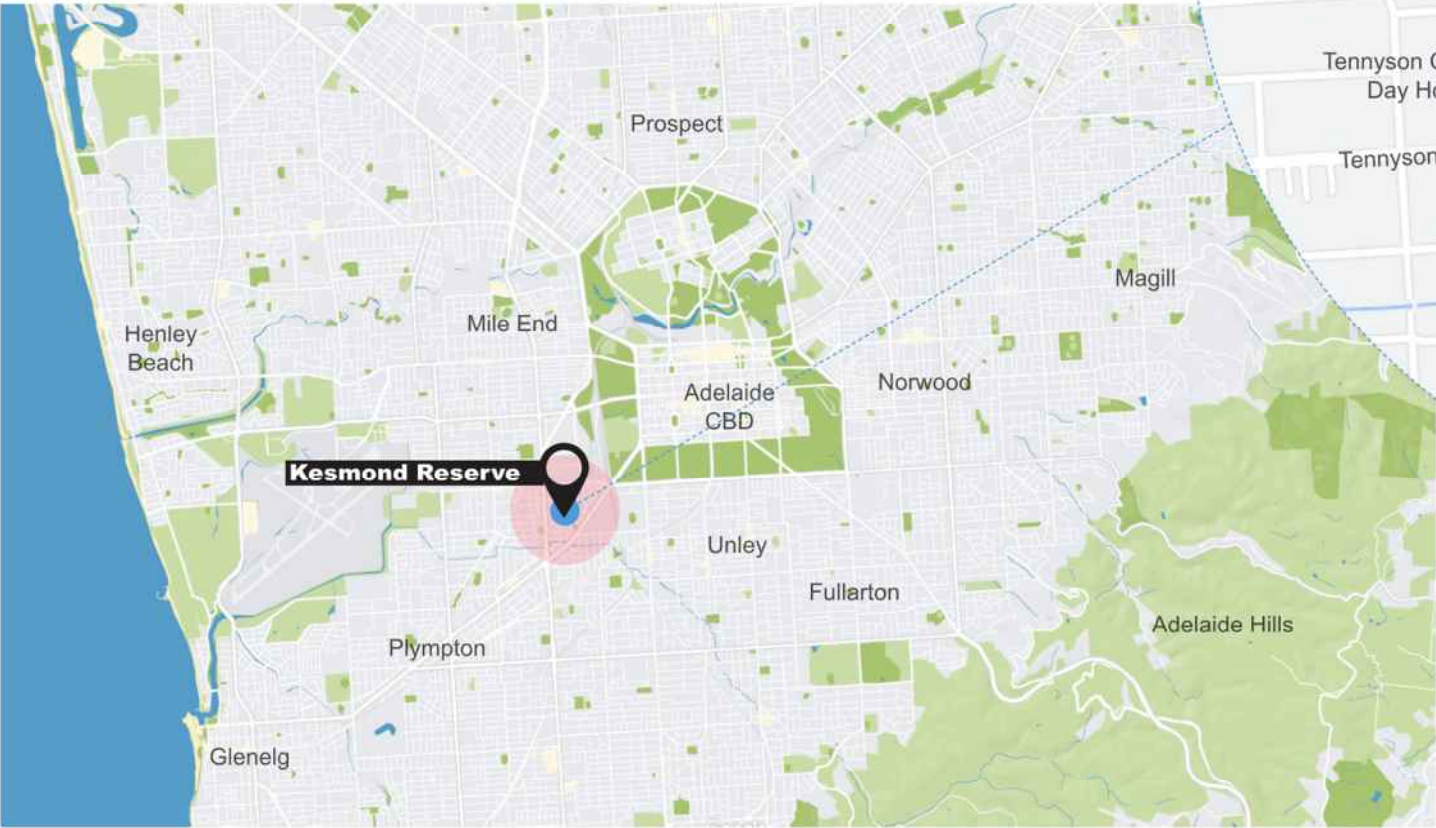
Site Context

Kesmond Reserve is located 2km south west of the Adelaide CBD. It is highly connected by major arterial roads; Anzac Highway and South Road.

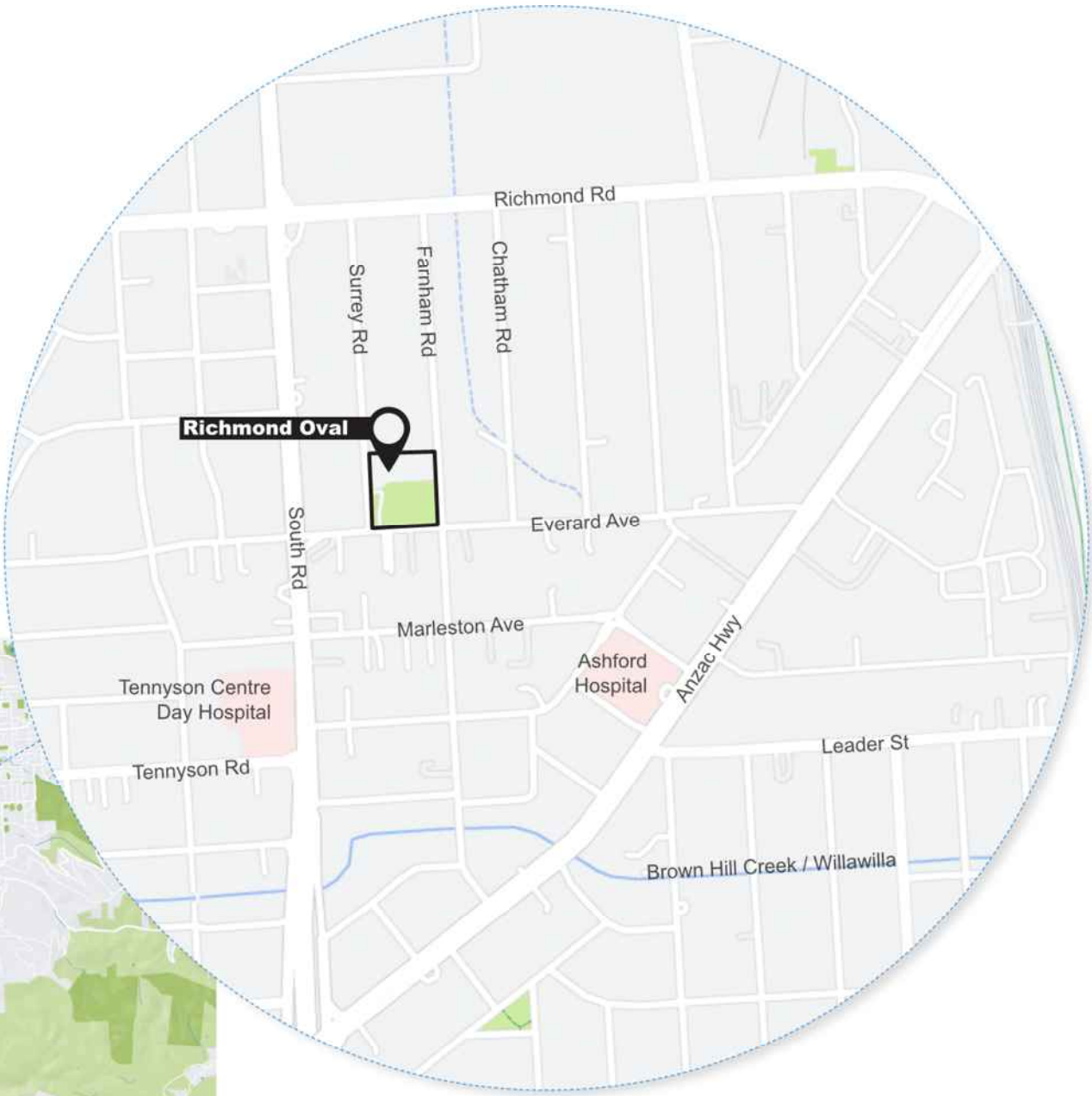
Kesmond Reserve is surrounded by housing and sits within the suburb of Keswick, on Everard Avenue, east of South Road and west of Anzac Highway. It is a large portion of open space. There is currently only a small tennis club and NSA club on this site.

Richmond Primary school are currently operating at capacity and use Kesmond Reserve as an extension of their grounds with students using the reserve before and after school and on occasion for sports days.

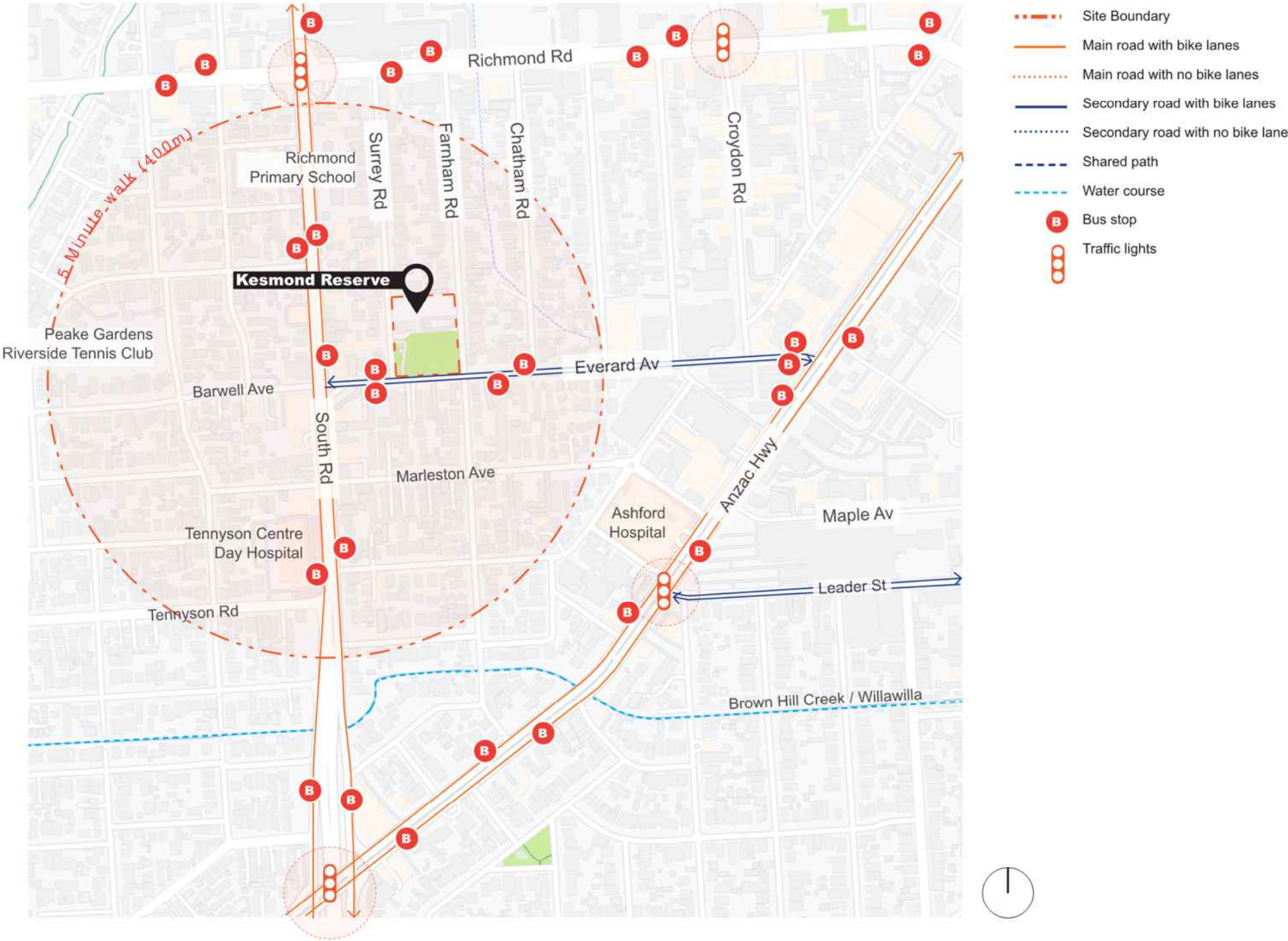
The surrounding families are from a mix of background and cultures. They already bring a strong sense of community to Kesmond Reserve which will be further strengthened with the upgrade of the reserve.



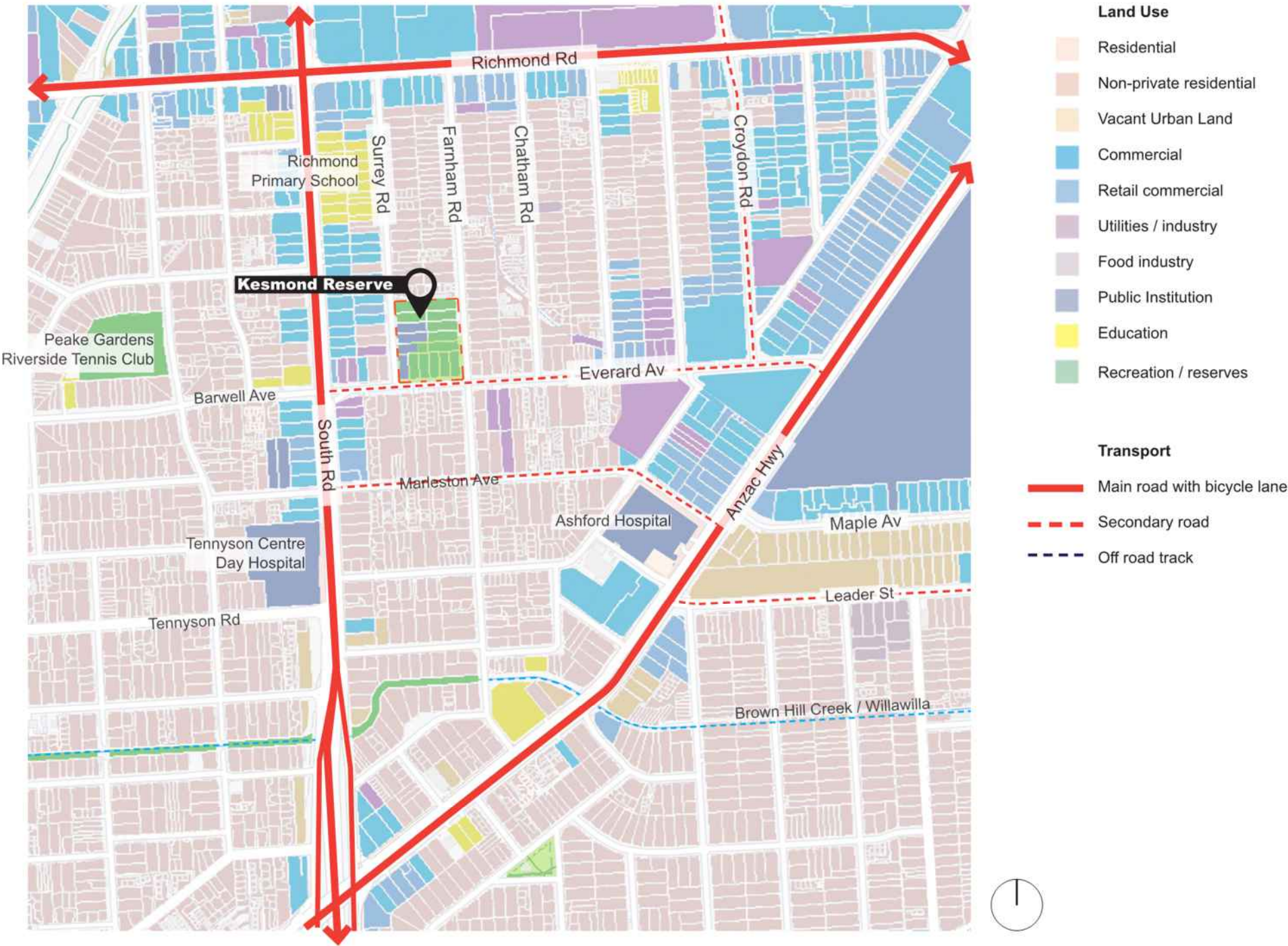
Macro Context | NTS



Transport Network Considerations



Transport Network Considerations



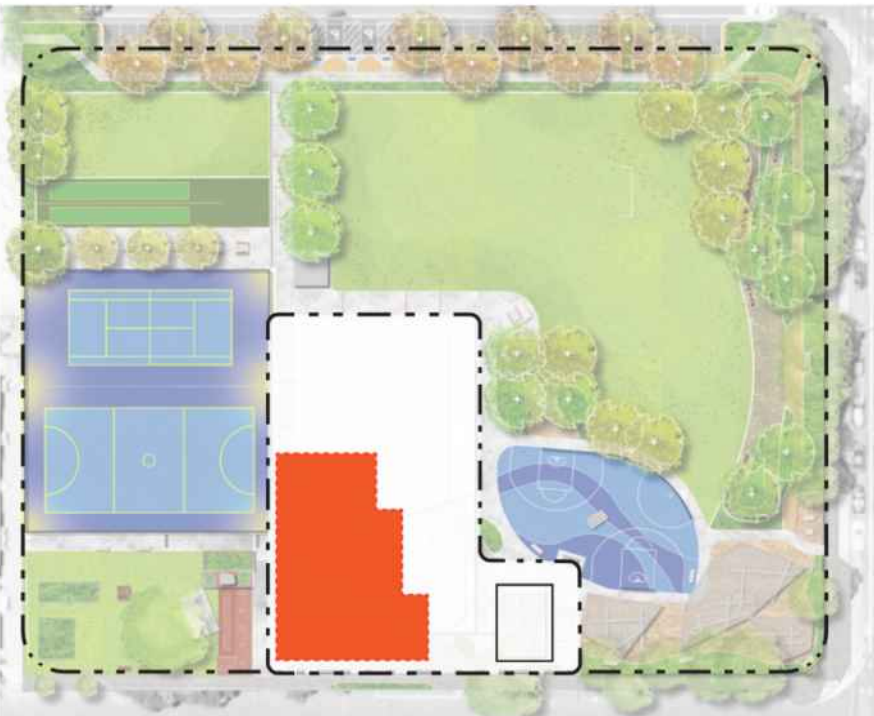
01 | Context & Site

Site Understanding - Street Interfaces



01 | Context & Site

Site Understanding - Existing NSA Building



01 | Context & Site

Site Understanding - Existing Heritage Building



01 | Context & Site

Site Analysis

The following diagram highlights existing site features as well as features that will remain during the development of the master plan.

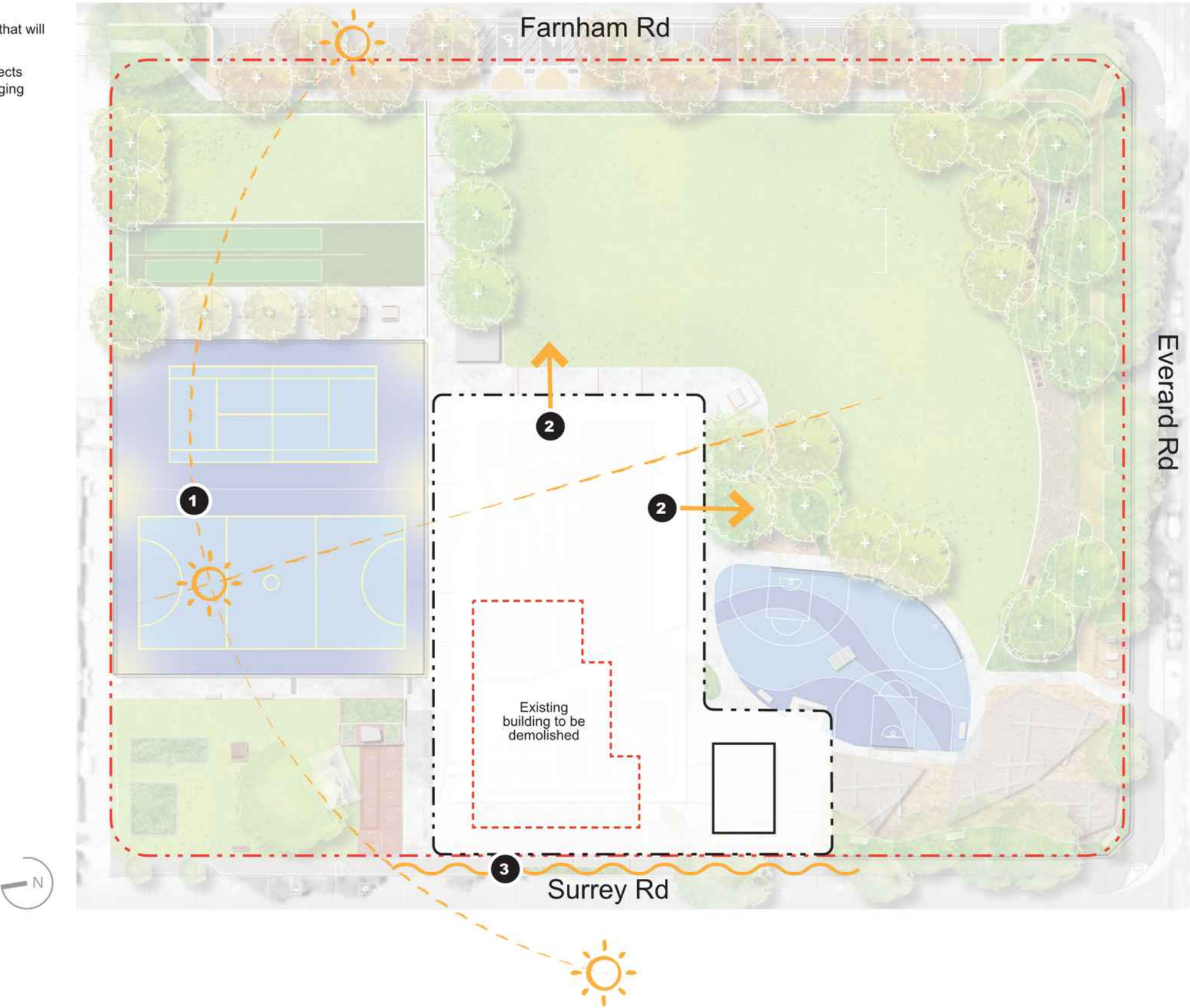
It will be important that the proposed building visually and physically connects to the precinct and that it expresses the vibrancy and activity of this emerging community neighbourhood.

- Overall site extent
- Extent of scope
- 1

Respond to off-grid building orientation and sun angle with window shading and external expression
- 2

Maximise views towards park
- 3

Activate street address



01 | Context & Site

Pedestrian Movement Plan

The following diagram highlights the potential current and future pedestrian movements to and from the proposed building.

It is envisaged that the proposed building will accommodate access from a range of users, from a range of directions and at different times of the day.

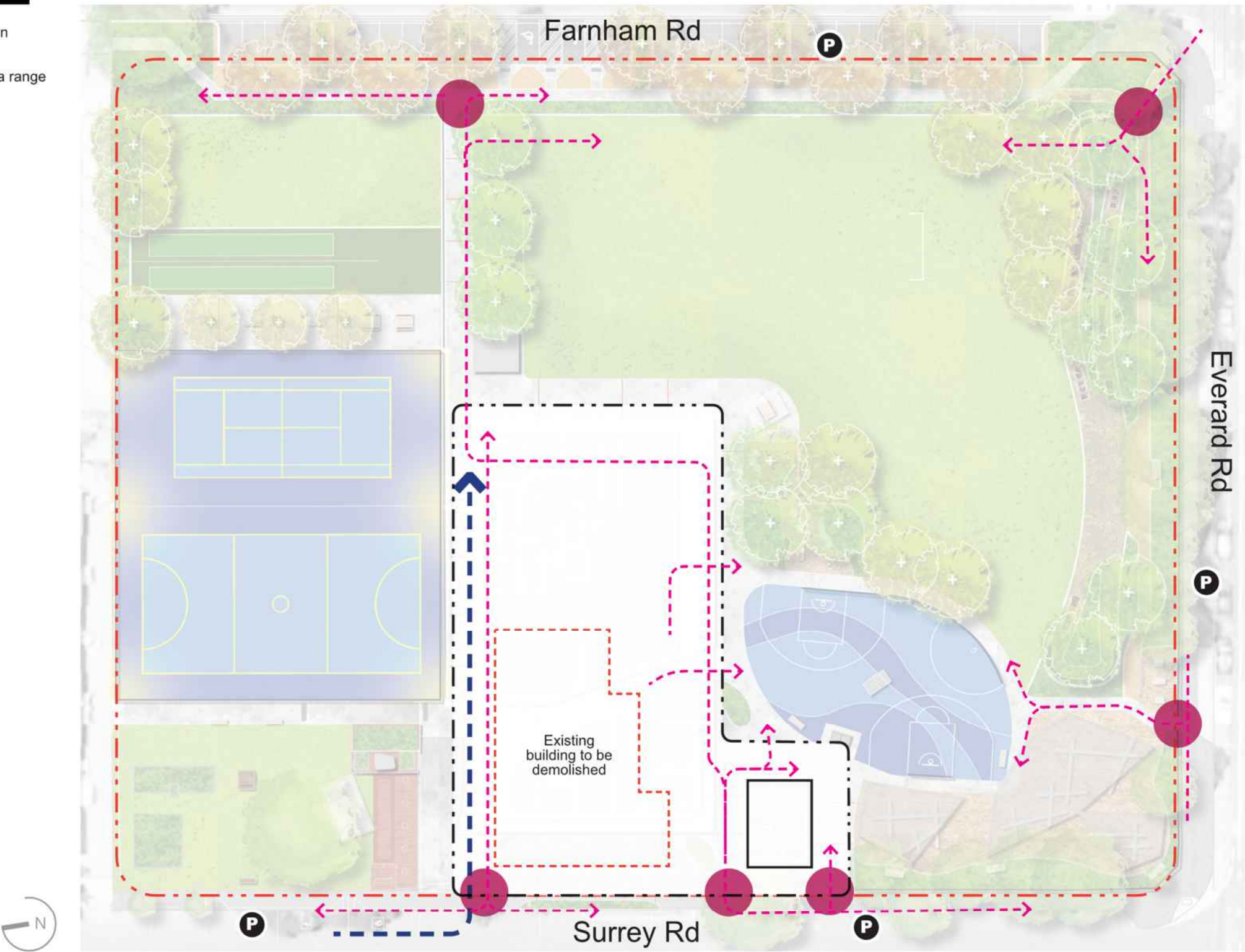
- Overall site extent

Extent of scope
- Site entry points

Emergency vehicle movement

Key pedestrian movements

Parking





02

Brief & Process

02 | Brief & Process

Approved Master Plan

Legend

- 1

On-street 90 degree parking (31 spaces)
- 2

Re-aligned footpath with tree buffer
- 3

Pedestrian boulevard with feature paving, trees and seating
- 4

Relocated soccer goals
- 5

2 x cricket nets
- 6

Small shelter with seating
- 7

Refurbished community courts to cater for Futsal and Tennis
- 8

Existing memorial & rose gardens retained
- 9

Shelter for scout car
- 10

Raised community garden beds
- 11

Entry plaza with NSA artwork
- 12

New community facility
- 13

Refurbished existing heritage building (redeveloped as shelter or community managed cafe to be investigated)
- 14

Nature play space
- 15

Public seating edge and green buffer to facility dining area
- 16

Multi-sport courts with basketball, netball, table tennis & seating
- 17

Existing playground with seating, drink fountain and BBQ retained
- 18

Existing outdoor gym retained
- 19

Fitness loop with pump track moguls

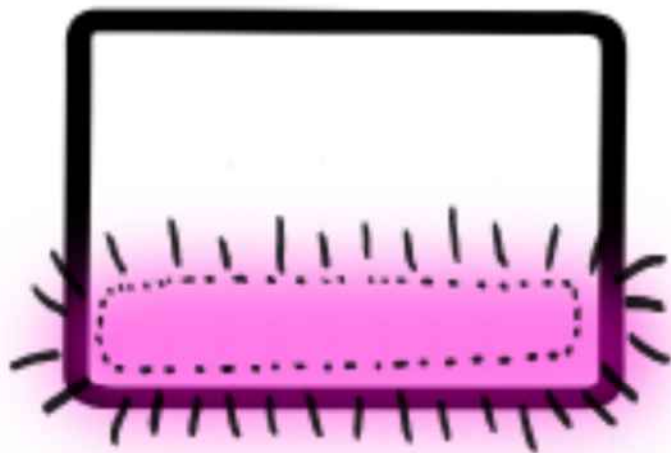


02 | Brief & Process

Community Led Brief & Design Principles

Community Led Brief

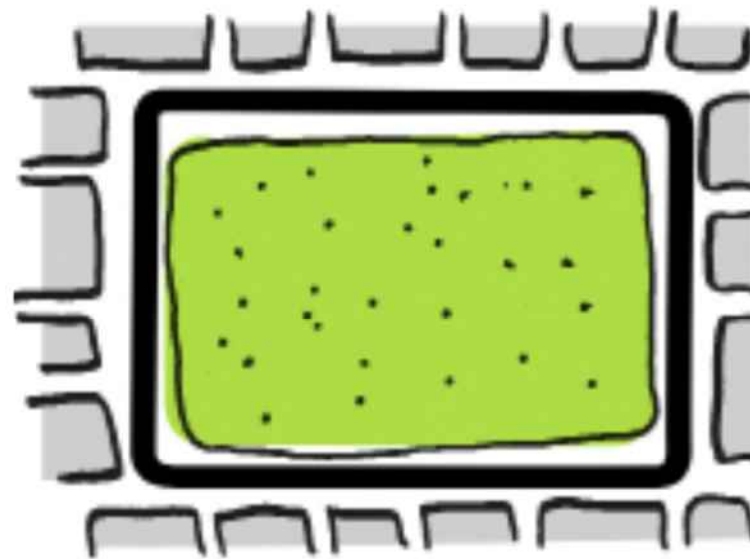
The developed brief draws on key suggestions for the Kesmond Reserve Master Plan from the community consultation findings. This list has been divided under our three design principles;



Create a Reserve Frontage

Create a Reserve Frontage

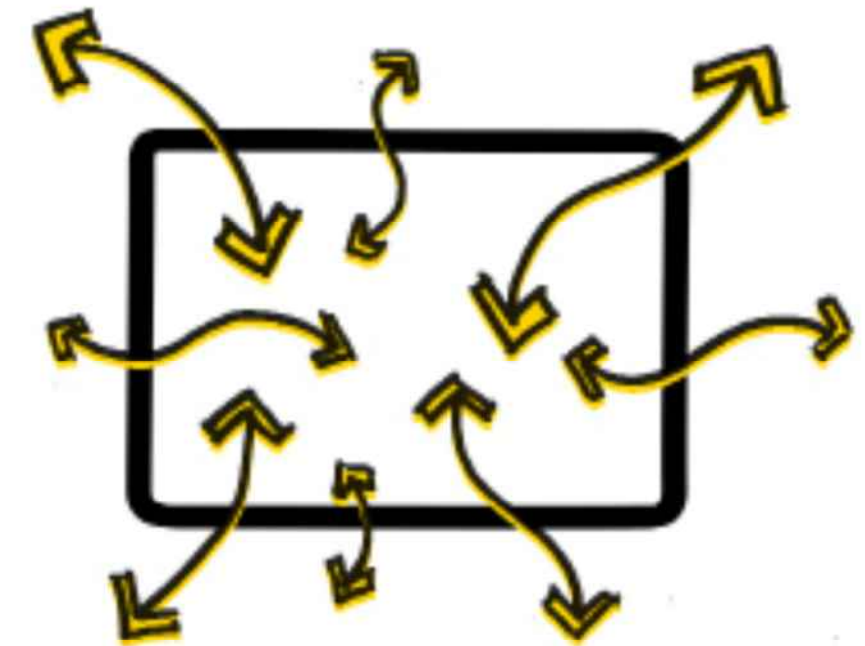
- New entry gates and signage
- New signage for NSA Memorial
- Archway for NSA Memorial
- Clear pedestrian entry
- Space for memorial ceremonies as well as opportunities for market events



The Village Green

The Village Green

- Increase lawned space for passive recreation
- Incorporate a walking/running and small bike/scooter track
- Remove tennis courts and integrate multiuse courts
- Incorporate nature play elements
- Provide opportunities to expand the Memorial Garden into the reserve
- New tree planting



Community Connections

Community Connections

- Develop community facility to support the current usage of the NSA, as well as future usage of other community groups
- Hireable spaces with adequate kitchen facilities
- Public toilets incorporated within facility but only operable from outside the building
- Large shade structure for larger gatherings
- Provide opportunities for school use with integration of outdoor classrooms
- Incorporate a community garden or orchard
- Investigate opportunities for the integration of a coffee stall to the existing CaFHS Building
- Integrate public art



02 | Brief & Process

The City of West Torrens Communities

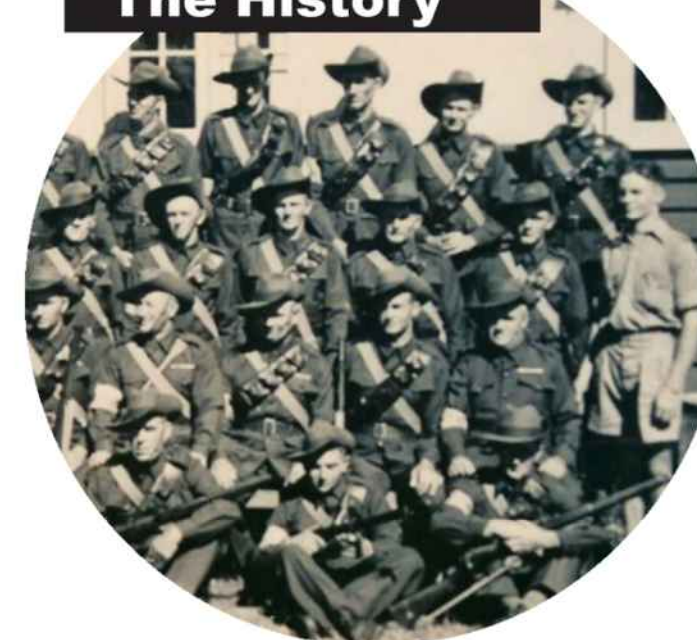
Spirit of the Community



Flexible & Adaptable Spaces



Discover The History



NSA



RSL



Inspiring & enabling facility



02 | Brief & Process

Project Brief

Description of Project

JPE Design Studio with City of West Torrens will develop a design for a new community building, located within Kesmond Reserve, to incorporate both the existing tenants NSA and the possible merge of the Hilton RSL, who are currently looking for new premises from their current premises at 147 Sir Donald Bradman Drive.

The Hilton RSL along with the NSA have been engaged throughout the development of the Kesmond Reserve Master Plan and have provided positive feedback regarding the development of a new building and the integration of the Hilton RSL Club.

Project Aspirations

Kesmond Reserve is a well loved community asset. With so much underutilised space, the landscape redevelopment and community building provides an opportunity for community growth at Kesmond Reserve and enhance the open space qualities offered.

There are limited open space assets within the Council region which are purely for community use. Kesmond Reserve provides opportunity to further evolve into a public open space and community building. The approved concept design provides the following;

- community event spaces
- extension of the school grounds
- integration of National Servicemen Association and Hilton RSL legacy
- Kitchen/Bar & Dining
- Sports Bar
- Community Meeting rooms and Function space
- Bathrooms and Storage

NSA

The NSA are a community group with a legacy which they would like respected and reflected in the design moving forward. They also, however, recognise that over a 10 year period. Within the facility the NSA would like to see;

- A community building in a similar scale to what they currently have
- Better connection to the outdoors
- Building to have a stronger connection to NSA Memorial
- Integrate an archway / wall with name of reserve
- The memorial garden recognised as a 'National Memorial'

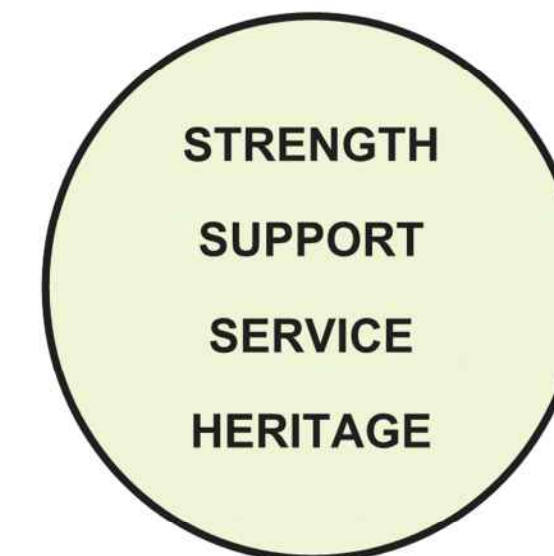
RSL

The RSL are a community group that provides Welfare and pensions support for ex-servicemen and their families. A community that prides itself on support, acknowledgment and values.

- Social and recreational activities - eight ball, darts
- Commemoration activities - ANZAC Day, Remembrance Day and other significant events
- Hall for hire
- offices, meeting rooms, support facilities
- dining, kitchen and bar



- Function Hall
- Dining & Bar
- Sports Bar
- Kitchen & Kitchentte
- Gallery
- WCs



- Multipurpose Room (Large)
- Meeting Room (small)
- Office - RSL
- Office - NSA
- Office - Support services
- Storage, Tea point, private seating
- WCs



- Intergration to landscape and community spaces
- connection and identity to Rose Garden
- Community hire room (Heritage reuse)



02 | Brief & Process**Events and Capacity**

	Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
RSL	AM		Admin & Meetings	Maintenance				Irish Dancing (for 10 - 20 people) 10:00am - 1:00pm
	PM	Bar Opens 2:30pm - 6:00pm	Committee Meetings (2nd of each month) 6:00pm - 9:00pm	Irish Dancing (for 10-20 people) 5:30pm - 9:00pm	Bar Open 2:30pm - 10:30pm Darts Comp 6:30pm - 10:30pm Taekwondo (for 20 - 30 people) 6:00pm - 7:30pm	Bar Open 2:30pm - 10:30pm 8 Ball 6:30pm - 10:30pm Irish Dancing (for 10 - 20 people) 5:30pm - 9:00pm	Bar Open 2:30pm - 10:30pm Members Night ie. Cocktail Night & Meals	Venue Hire 2:00pm - 11:30pm Band Night (possibly hosted by RSL monthly)
NSA	AM							
	PM		Pipes & Drums 7:00pm - 9:00pm			Pipes & Drums 7:00pm - 9:00pm	Members Lunch & Meeting 8:30am - 3:00pm	Members Lunch & Meeting 11:30am - 1:30pm
Community	AM		Art Classes	Meditation		Bingo 11:00am - 2:00pm	Legacy Hallmark	
	PM	Bingo 12:00pm - 4:00pm	Martial Arts		Taekwondo	Keno		Hire Night (varies)
Typical RSL Capacity		20 - 30	10 - 20	10	40 - 70	10 - 20	50 - 60	100/month
Typical NSA Capacity			20	20	20	20	50 - 60	50 - 60



02 | Brief & Process

Site Analysis

The following diagram highlights existing site features as well as features that will remain during the development of the master plan.

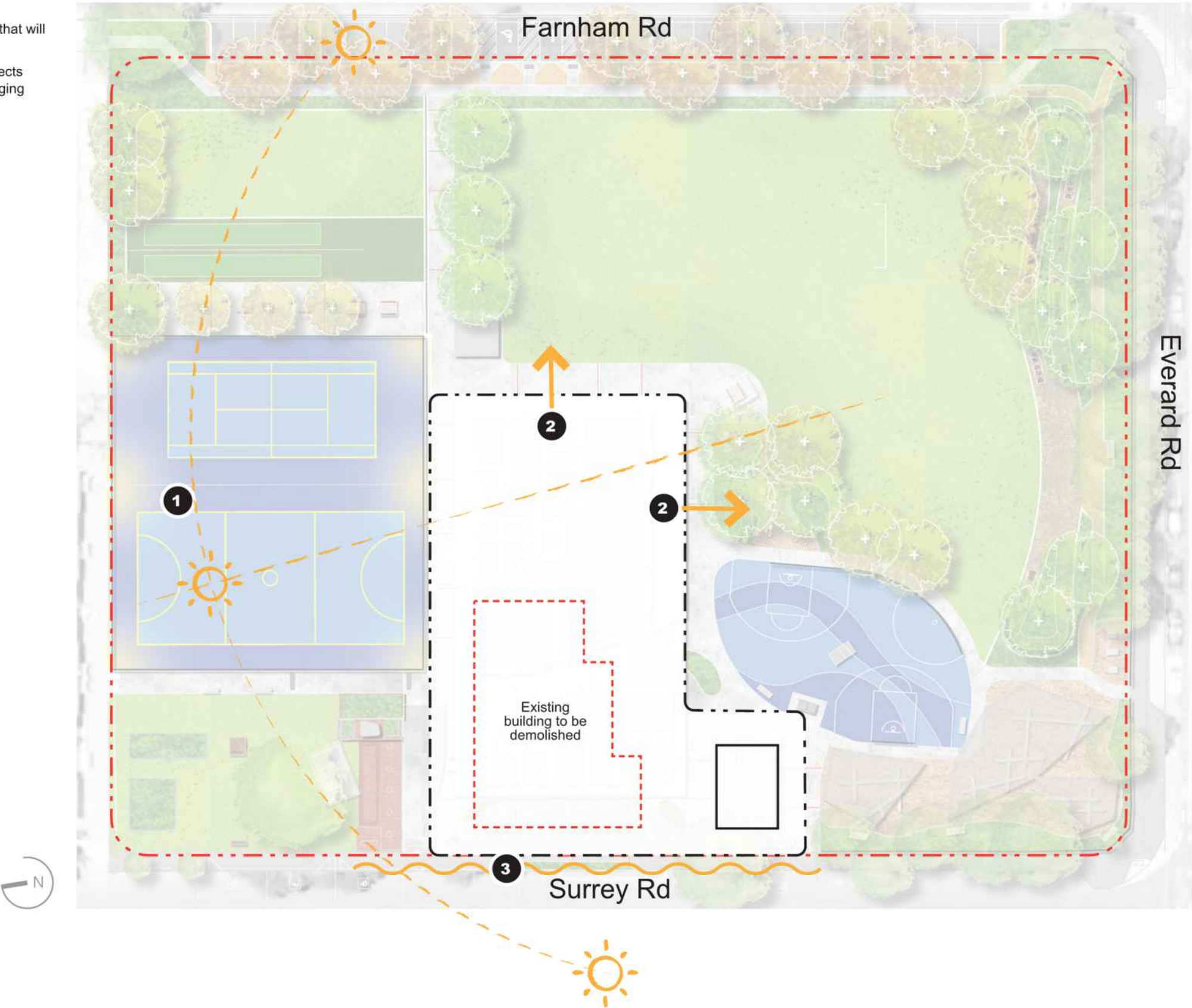
It will be important that the proposed building visually and physically connects to the precinct and that it expresses the vibrancy and activity of this emerging community neighbourhood.

- Overall site extent
- Extent of scope
- 1

Respond to off-grid building orientation and sun angle with window shading and external expression
- 2

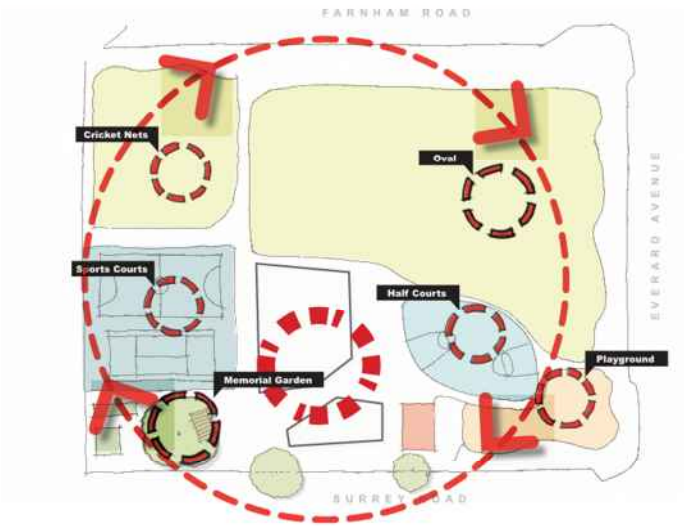
Maximise views towards park
- 3

Activate street address

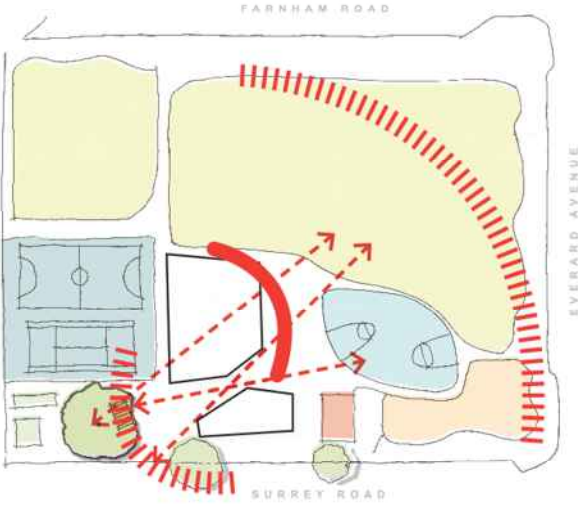


02 | Brief & Process

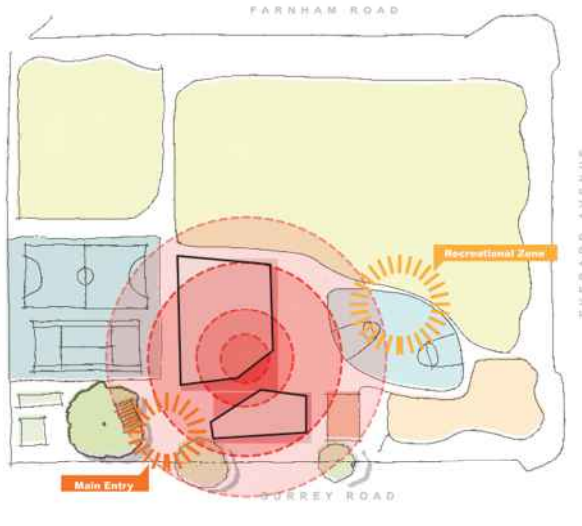
Key Moves



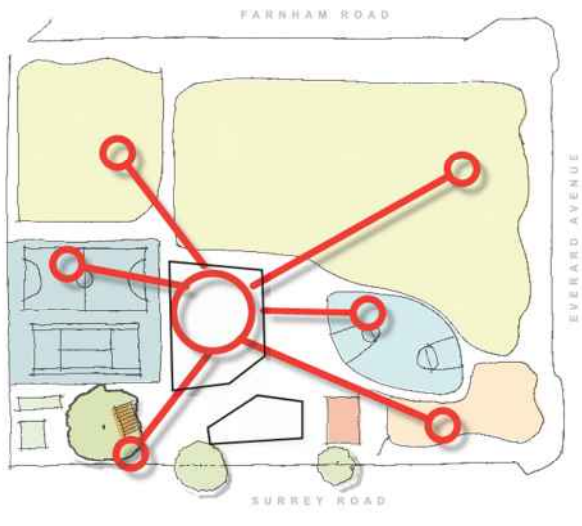
Unity



Visual Connections



The Heart of the Community

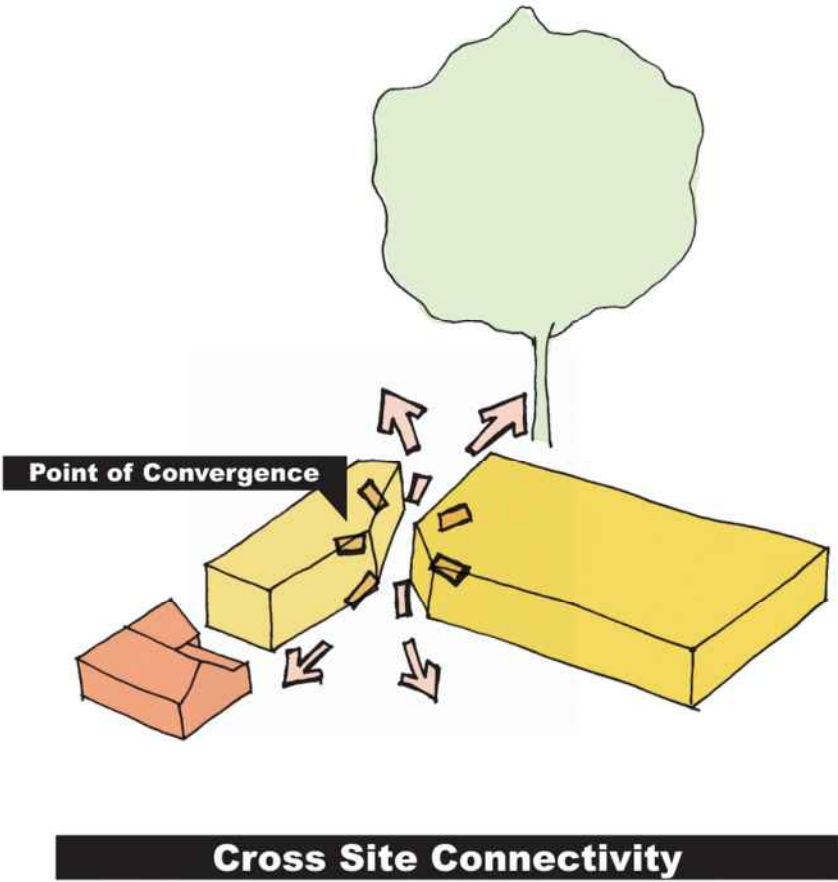
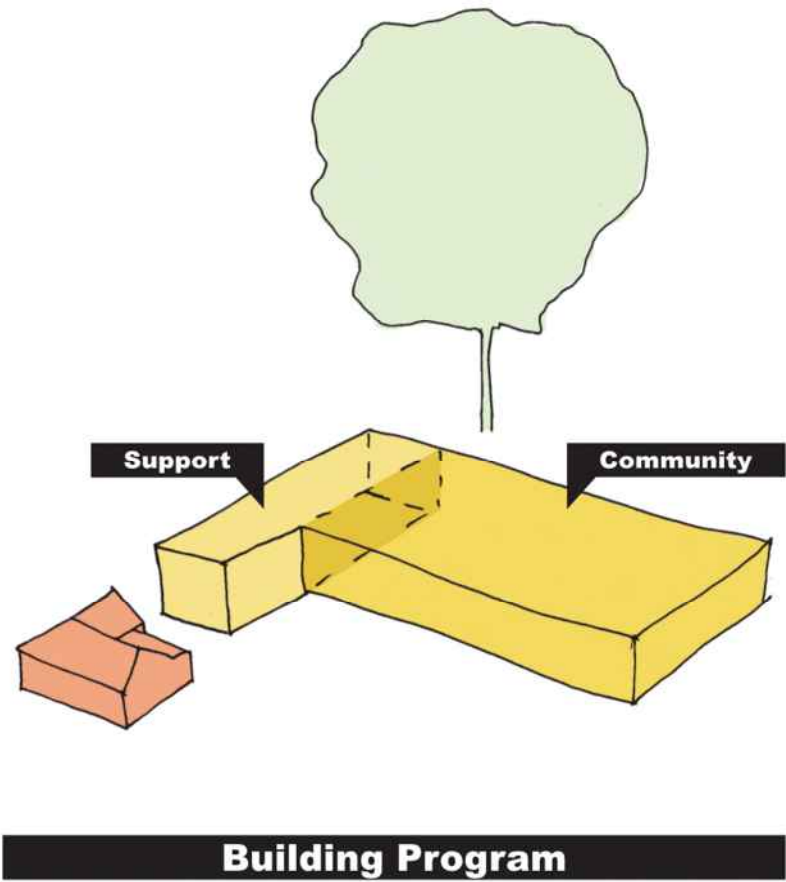
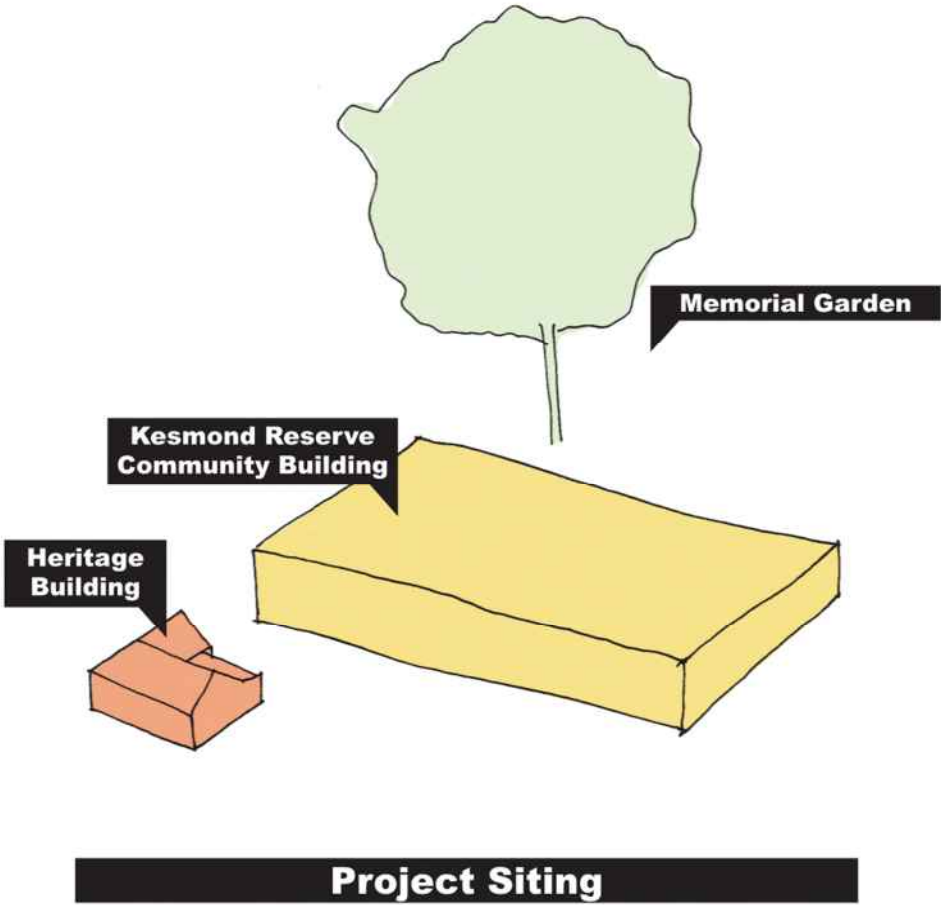


Active Edges



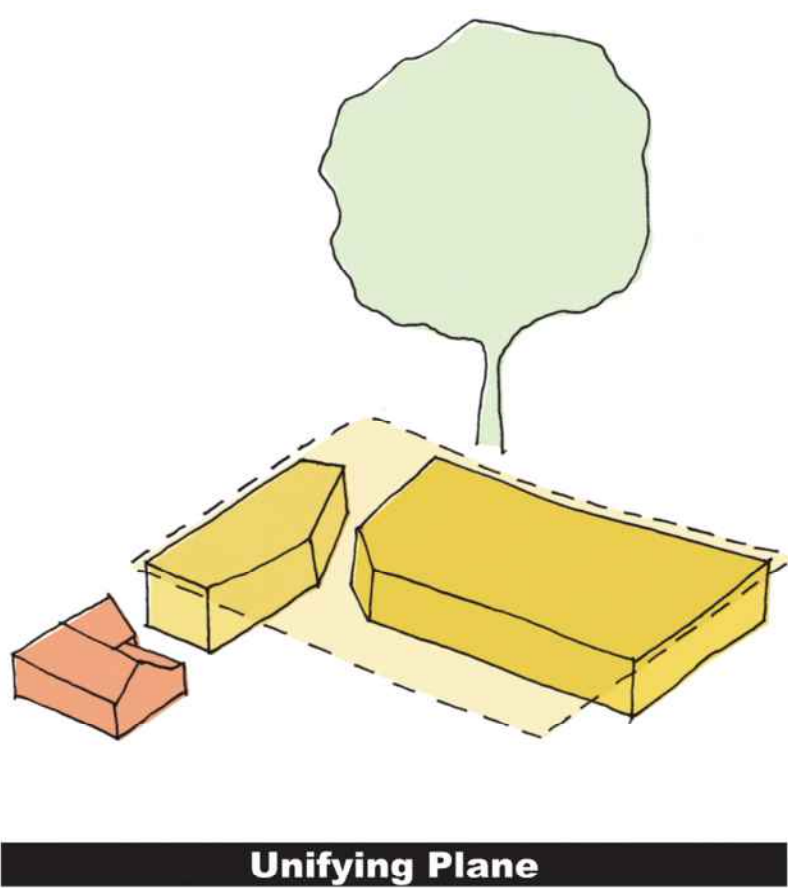
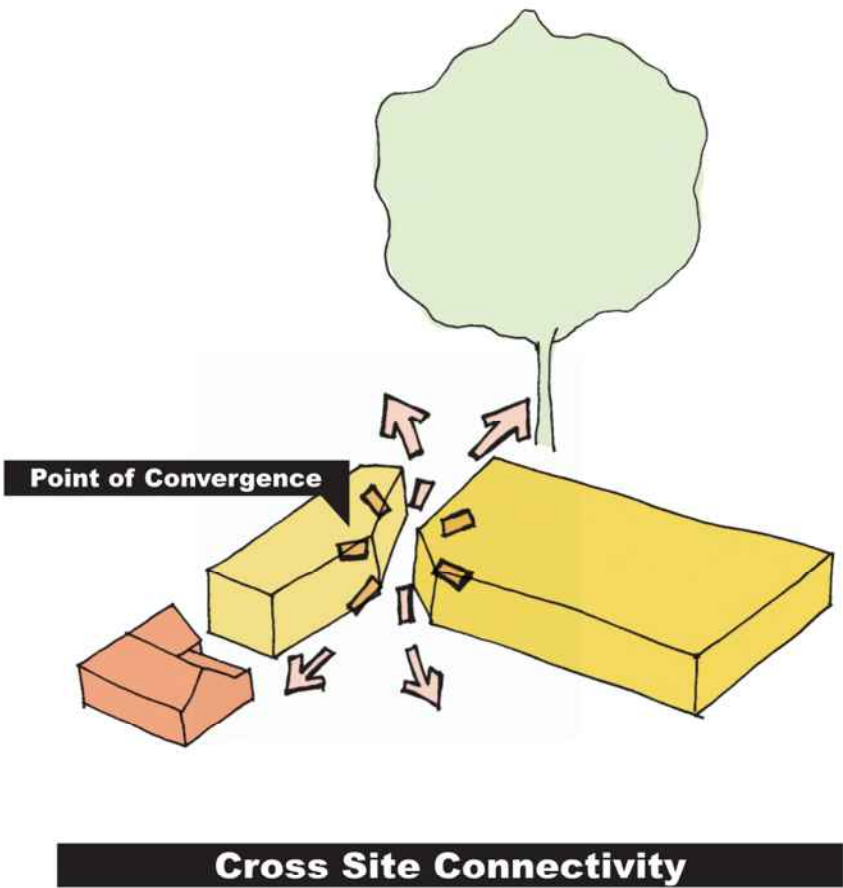
02 | Brief & Process

Siting & Connectivity



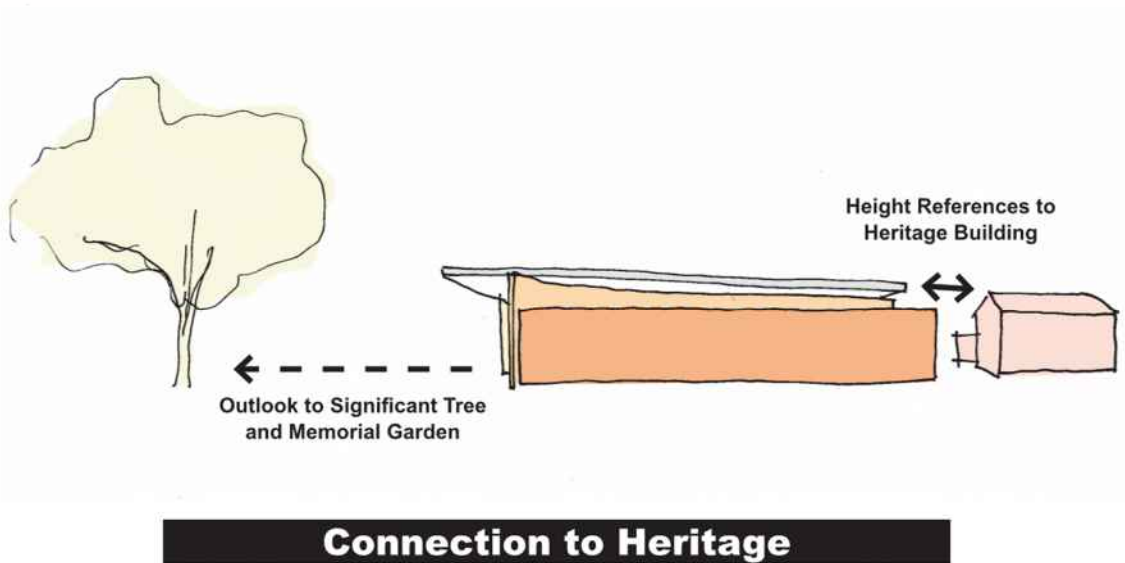
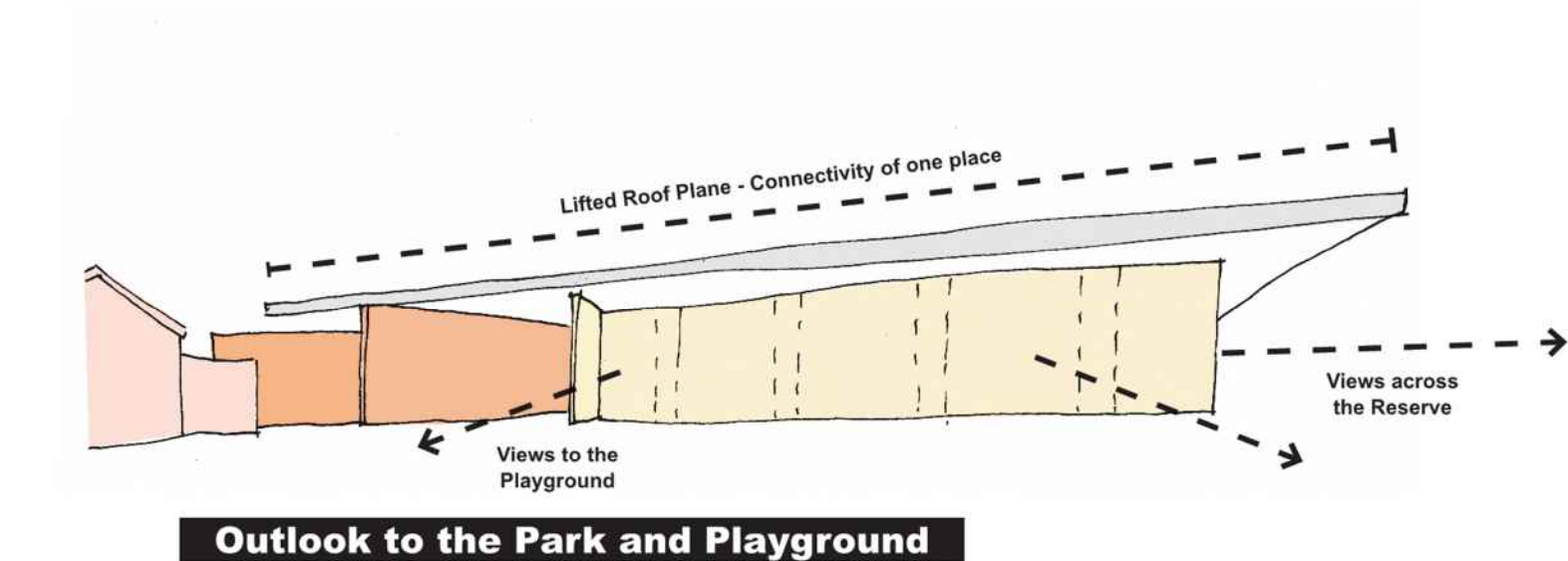
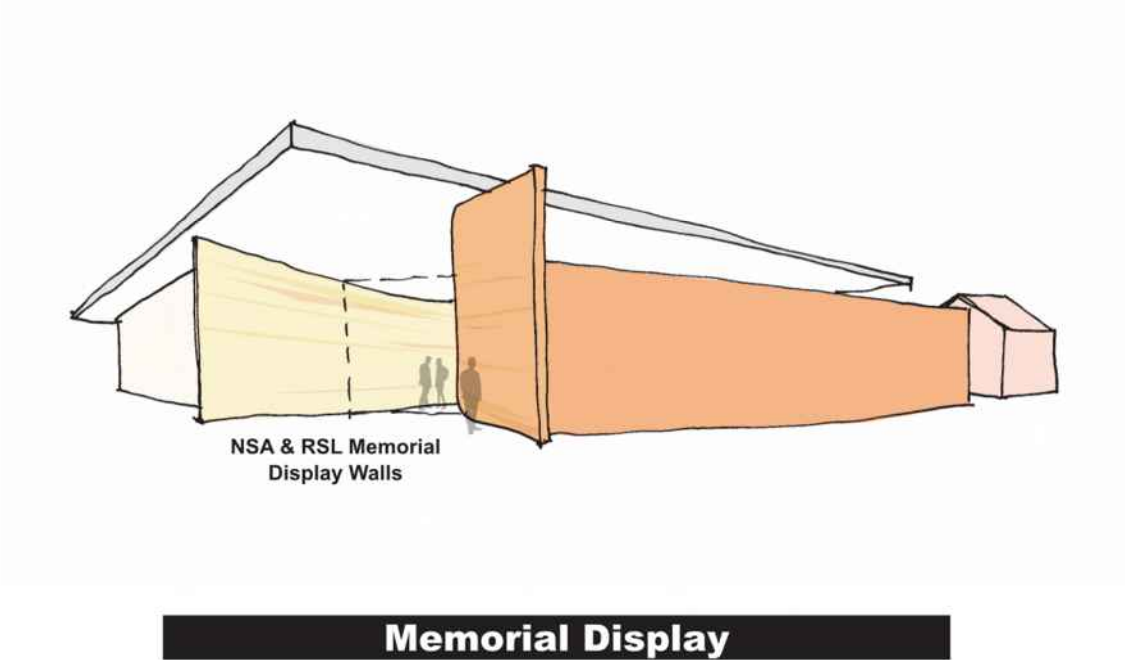
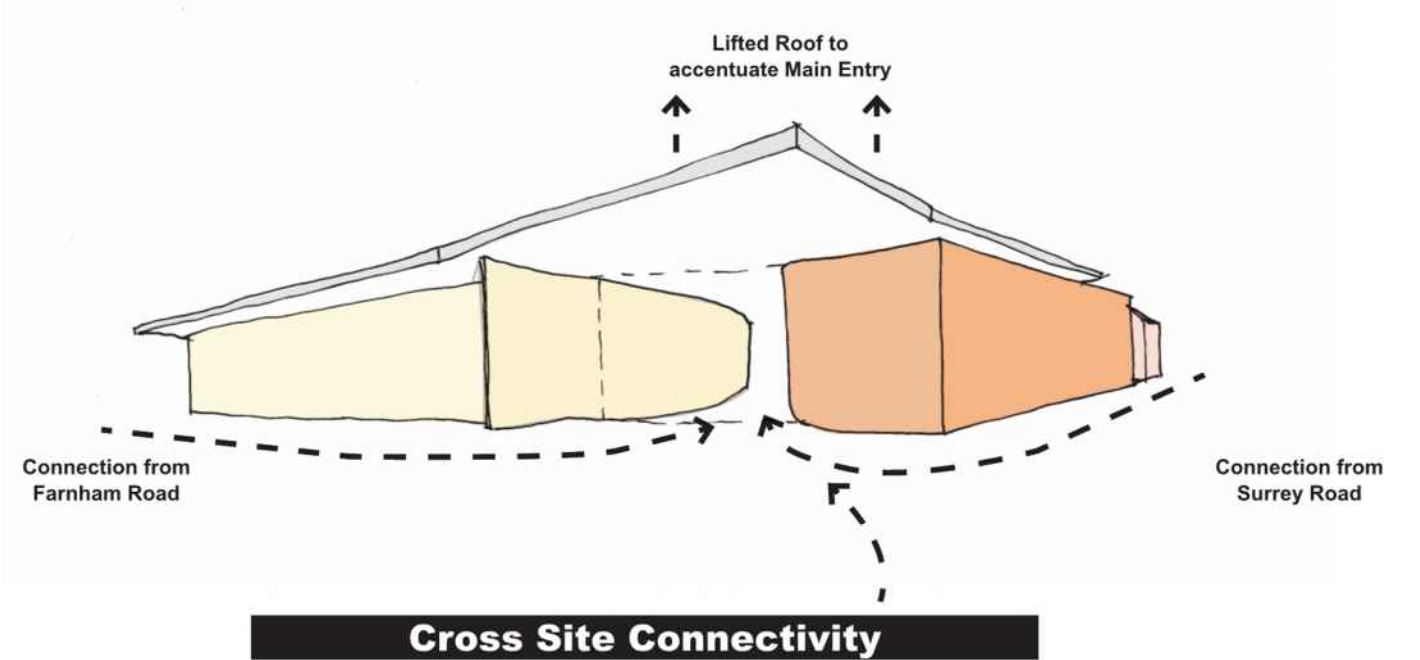
02 | Brief & Process

Siting & Connectivity



02 | Brief & Process

Concept Sketches

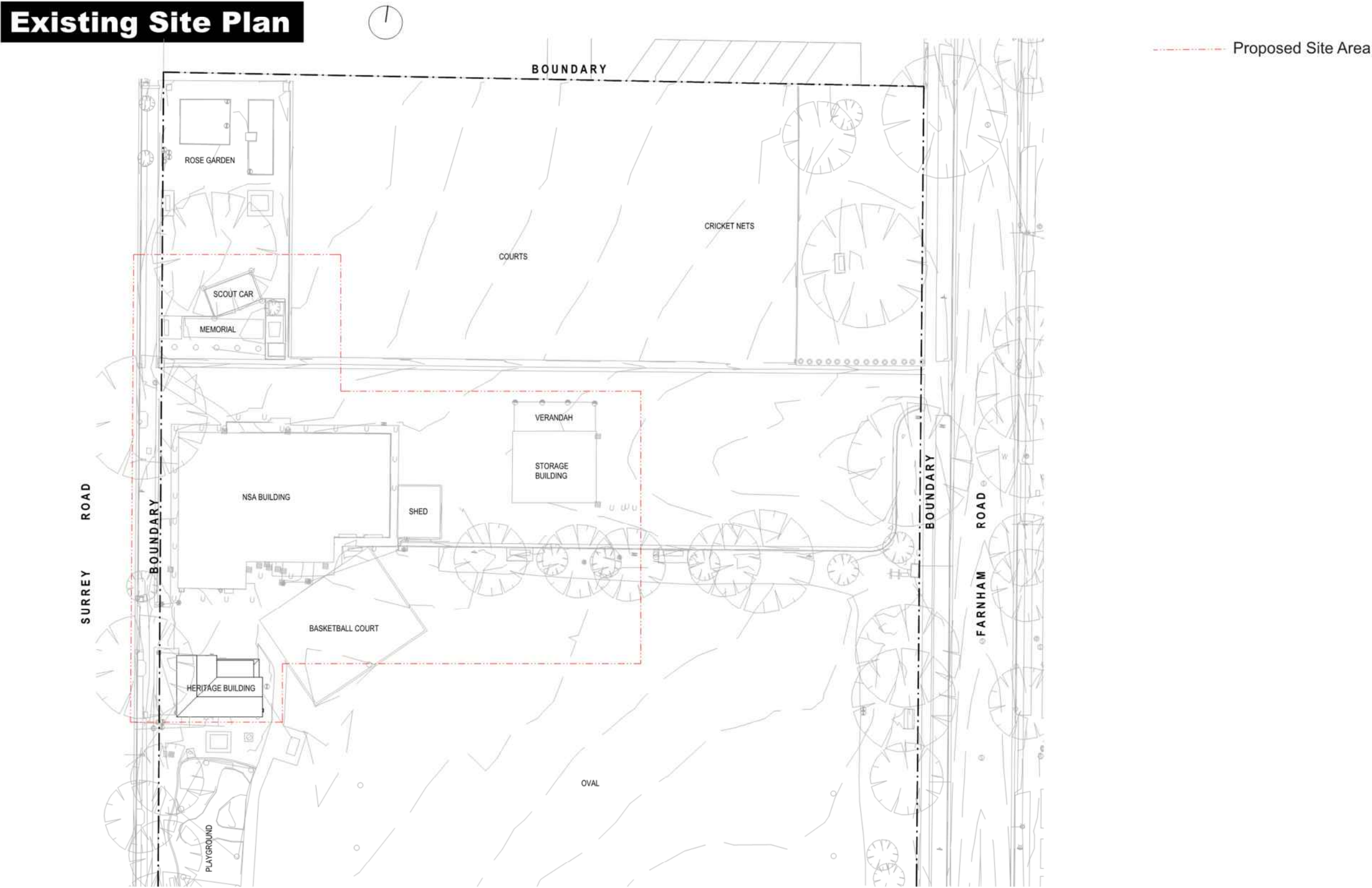




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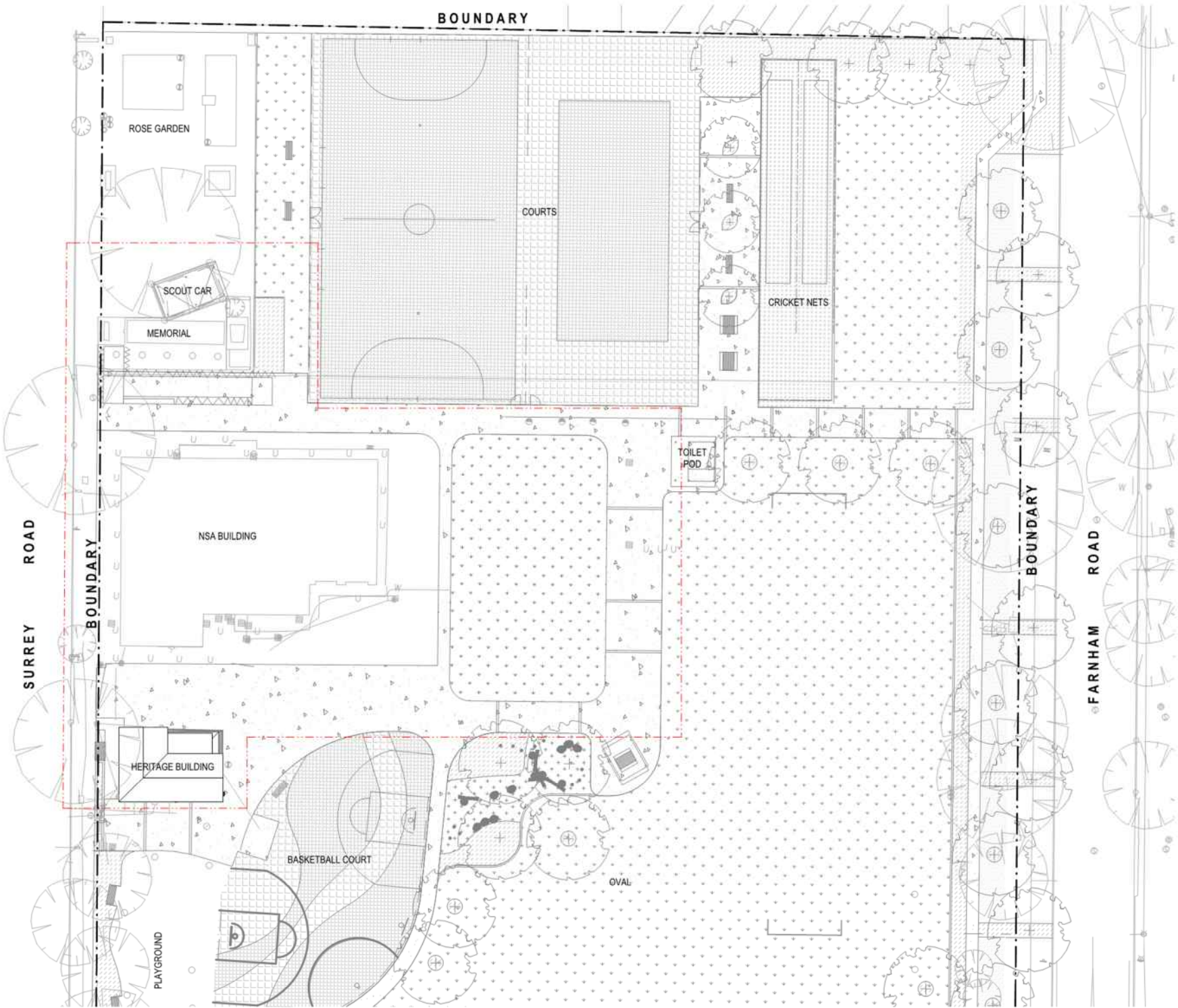
External Envelope, Materials & Selections

03 | External Envelope, Materials & Selections



03 | External Envelope, Materials & Selections

Site Plan Separate Landscape Works (To Be Completed)

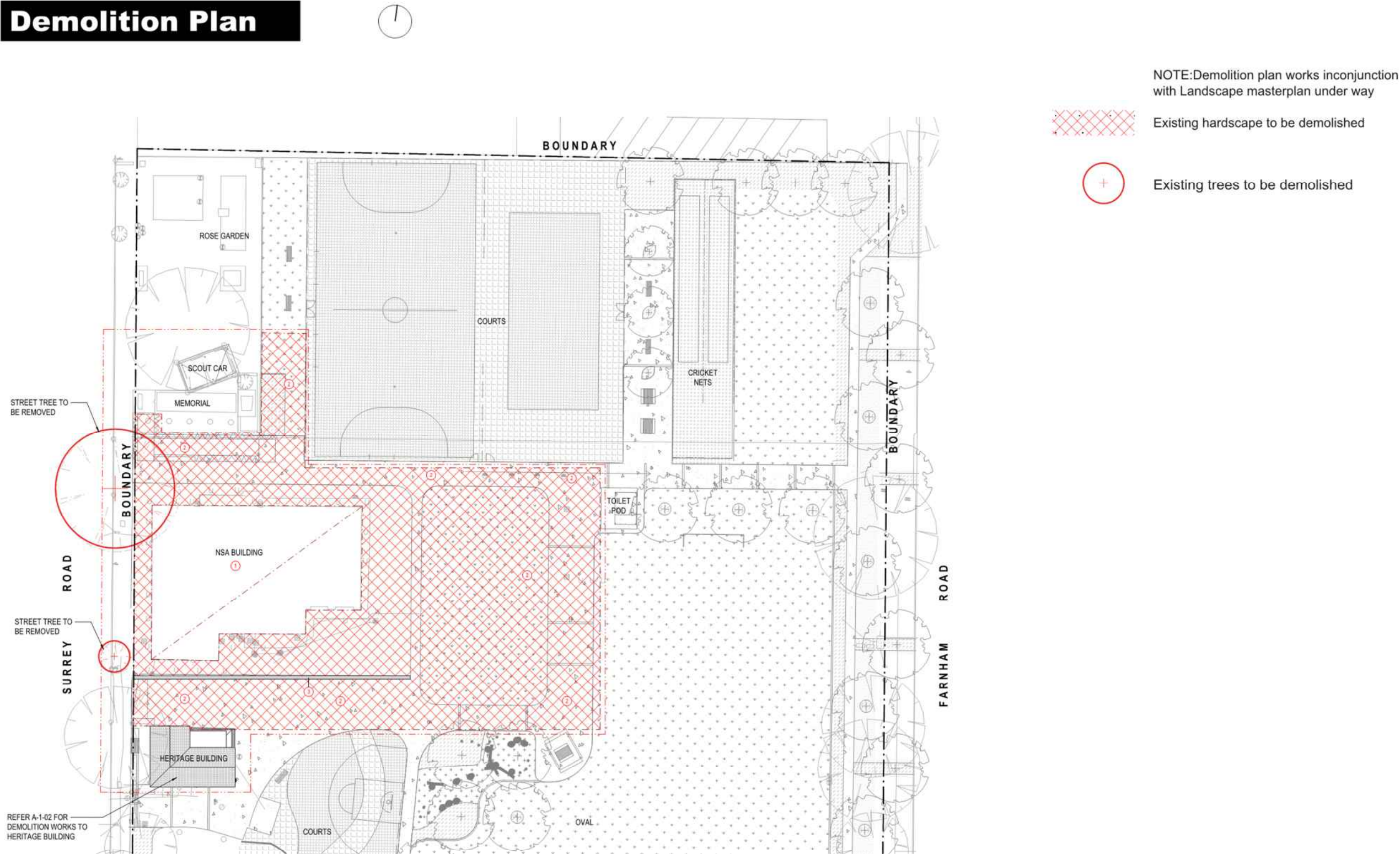


Proposed Site Area



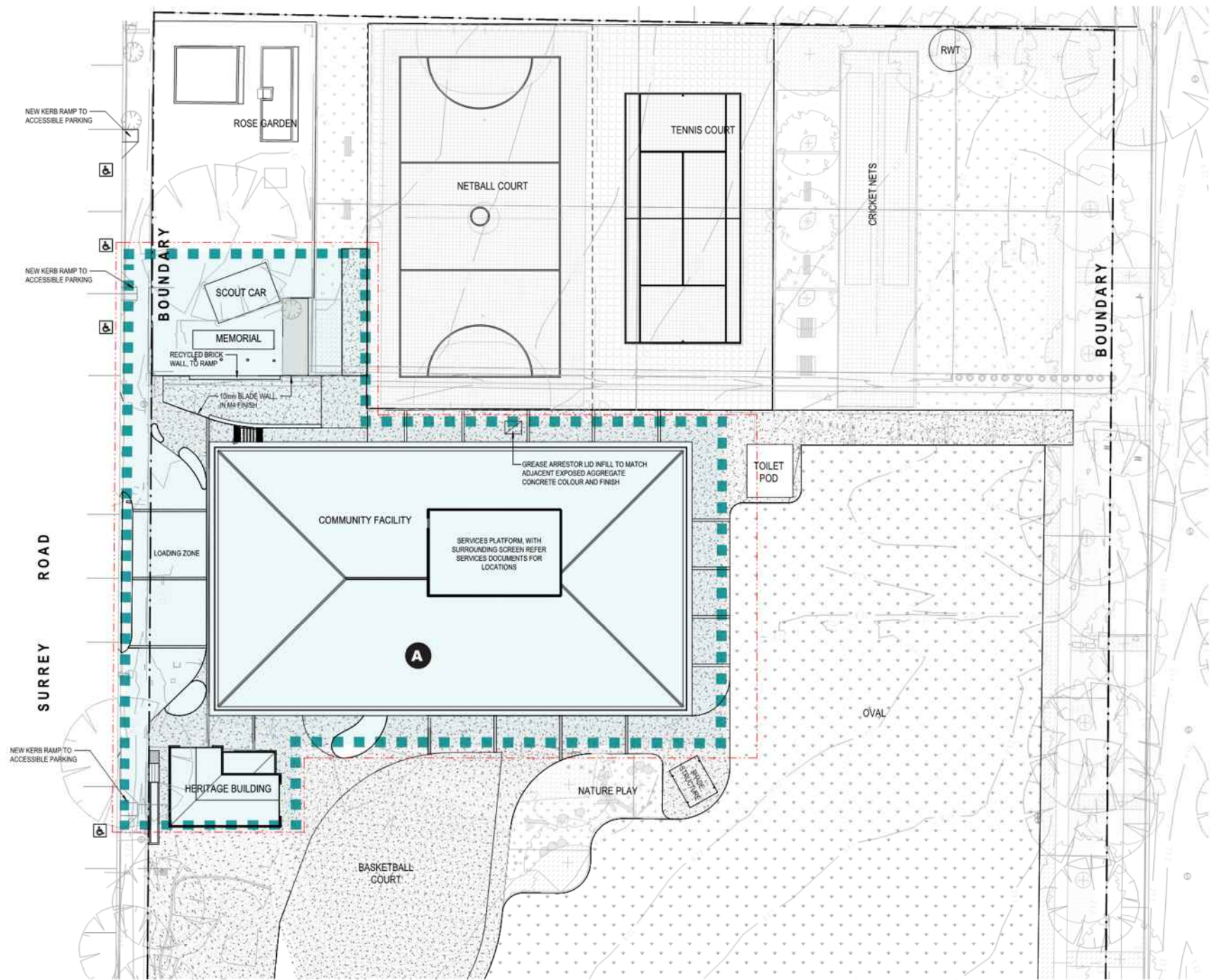
03 | External Envelope, Materials & Selections

Demolition Plan



03 | External Envelope, Materials & Selections

Proposed Roof Plan

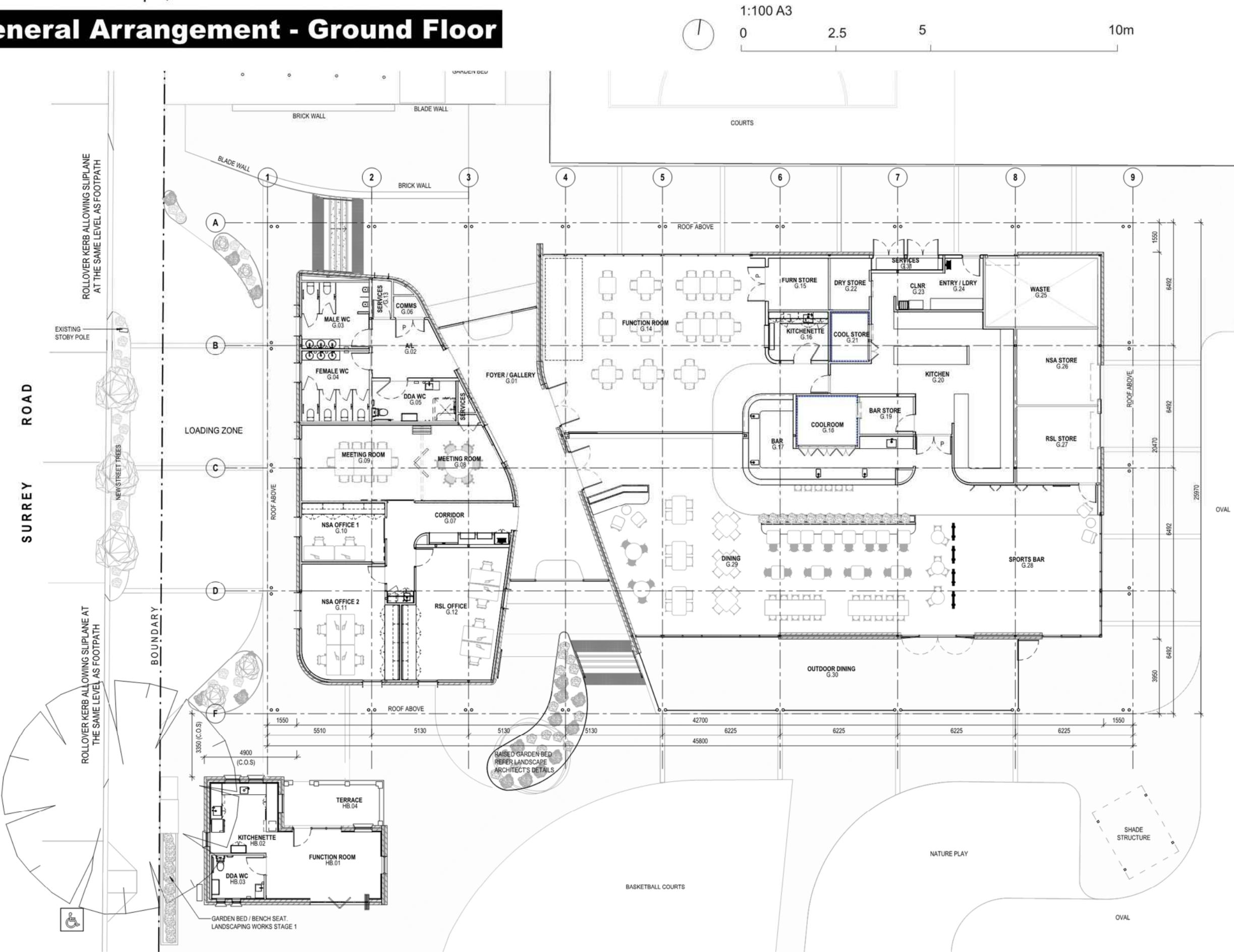


A Refer next page for detailed Proposed Works.



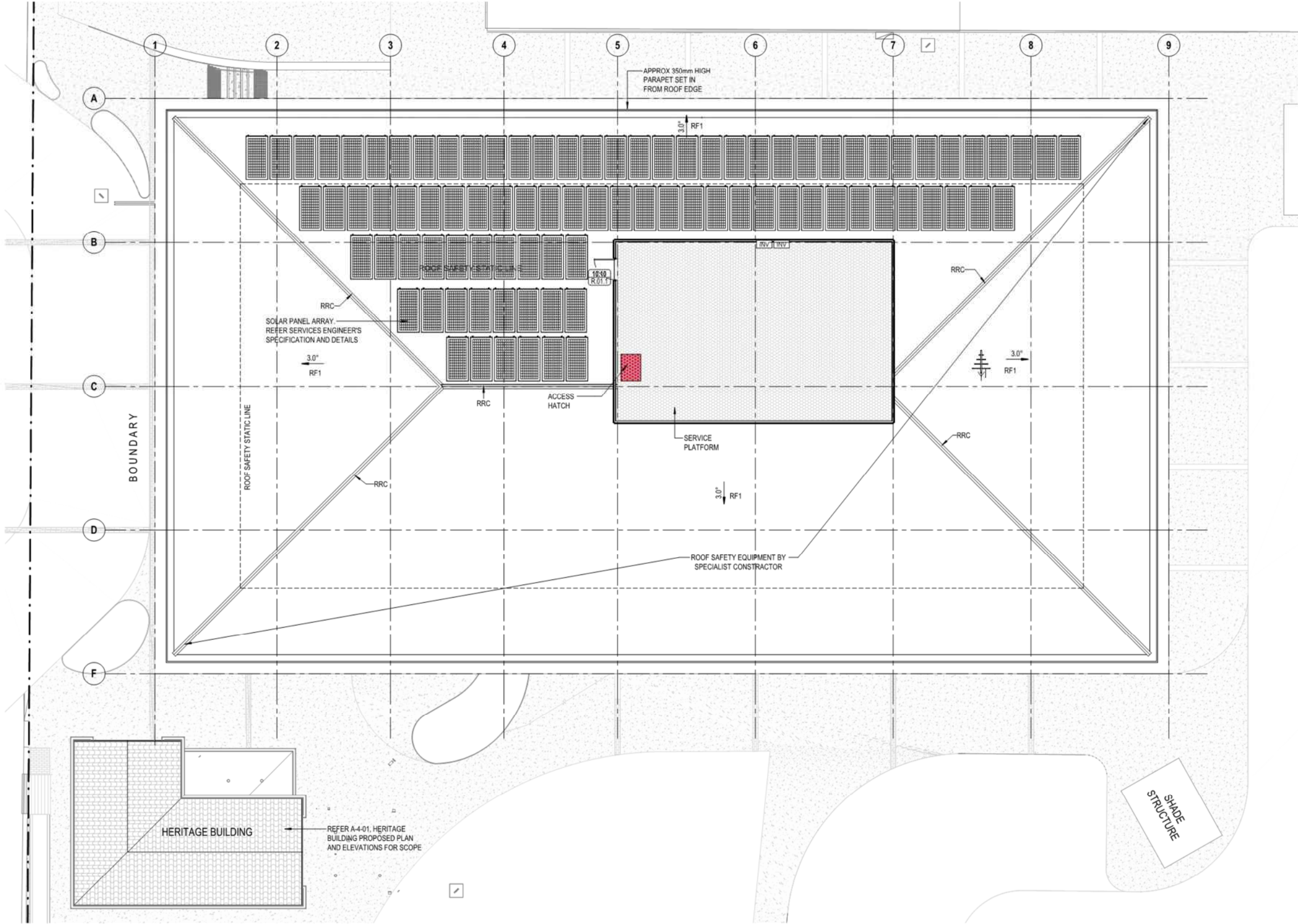
03 | External Envelope, Materials & Selections

General Arrangement - Ground Floor



03 | External Envelope, Materials & Selections

General Arrangement - Roof Plan



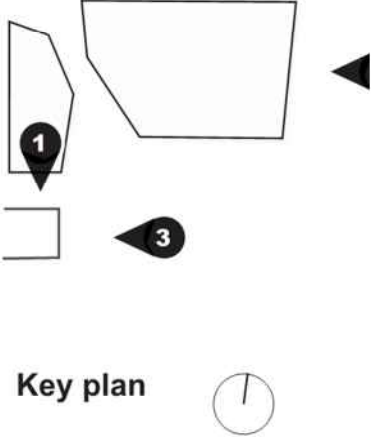
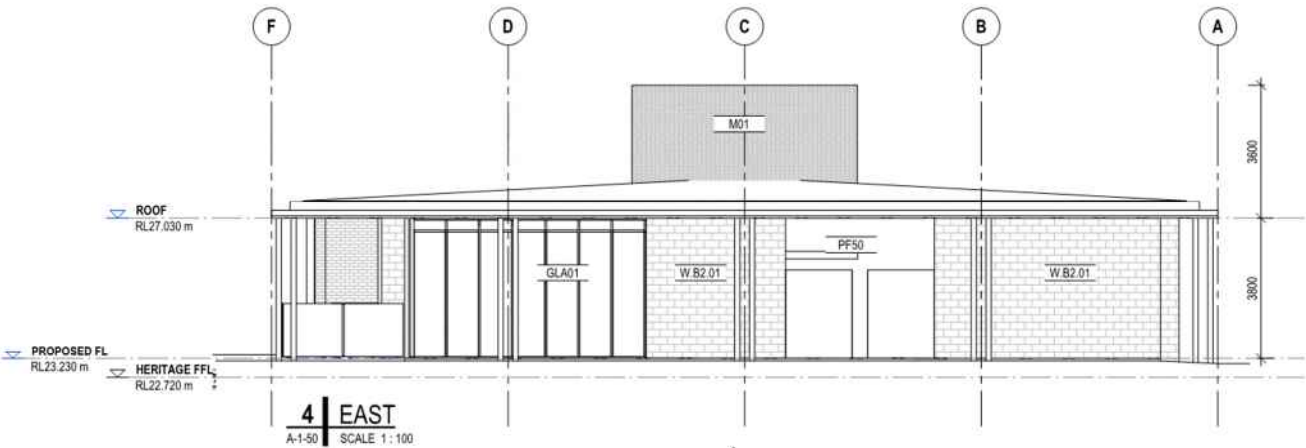
03 | External Envelope, Materials & Selections

Elevations - North + East

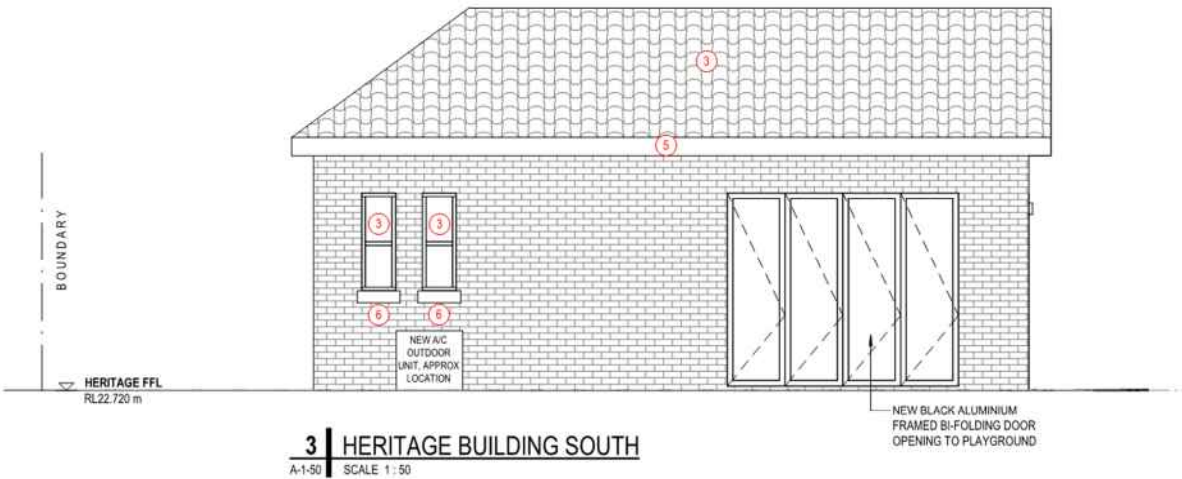
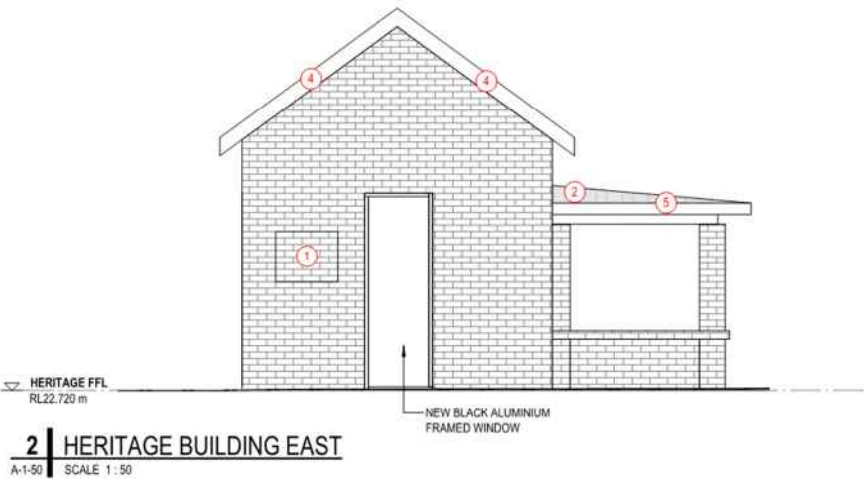


03 | External Envelope, Materials & Selections

Elevations - South + West



Key plan



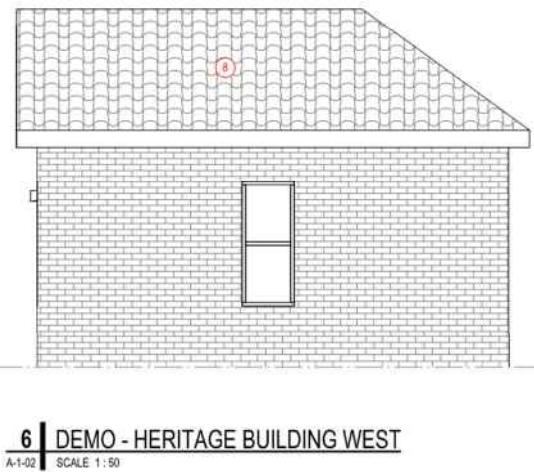
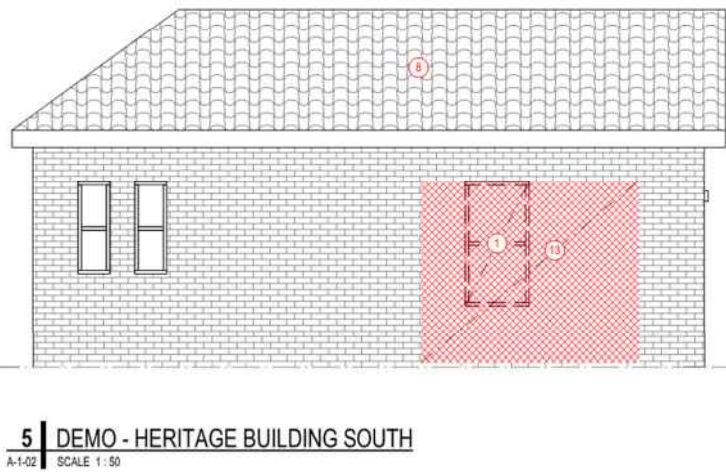
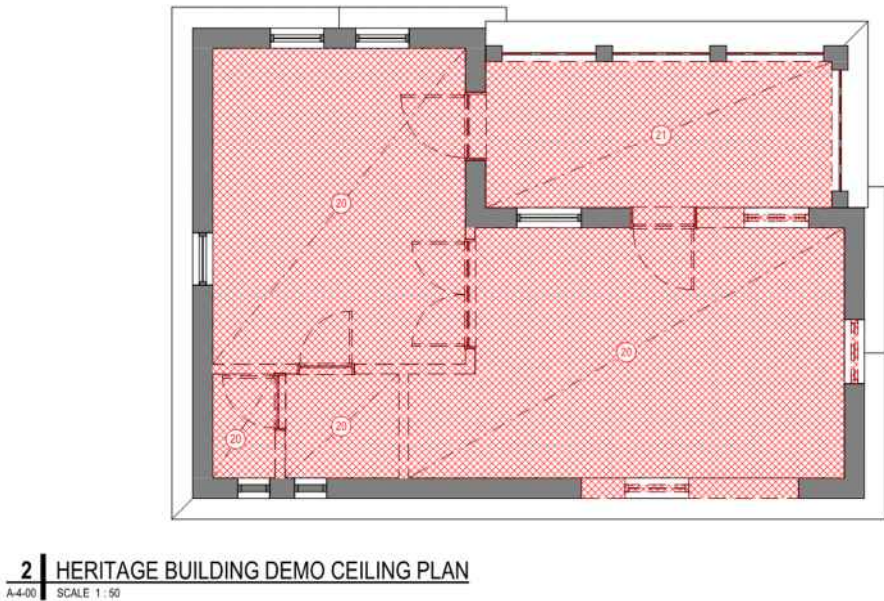
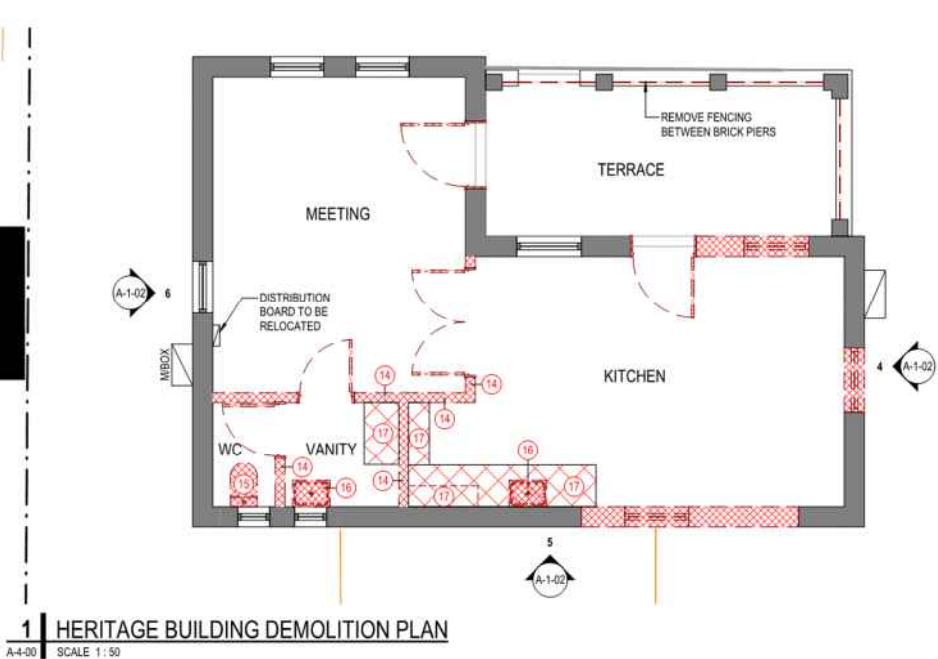
HERITAGE BUILDING SCOPE OF WORKS

- REPLACE / MAKE GOOD WEATHERED BRICKS AND MORTAR AS REQUIRED
- 1 BRICK IN EXISTING OPENING, REUSE BRICKS FROM DEMOLITION WORKS
- 2 CLEAN / MAKE GOOD AND REPAINT ROOF OR REPLACE WITH CORRUGATED SHEETING IF ROOF NEEDS TO BE REPLACED, REFER ENGINEER'S REPORT
- 3 MAKE GOOD WINDOW FRAME REPAINT BLACK TO MATCH NEW DOOR AND WINDOW FRAMES
- 4 REPLACE BARGES AND PAINT WHITE
- 5 REPLACE FASCIAS AND PAINT WHITE, NEW 'D' GUTTERS, TO MATCH EXISTING, IN COLORBOND 'DOVER WHITE'
- 6 REPAINT CONCRETE SILL TO MATCH EXISTING

Refer to Proposed Heritage Scope drawings for further detail



Heritage Demolition

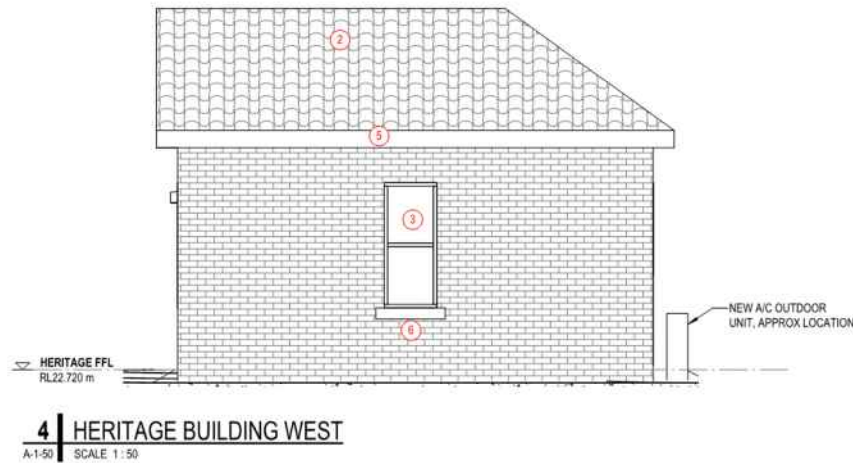
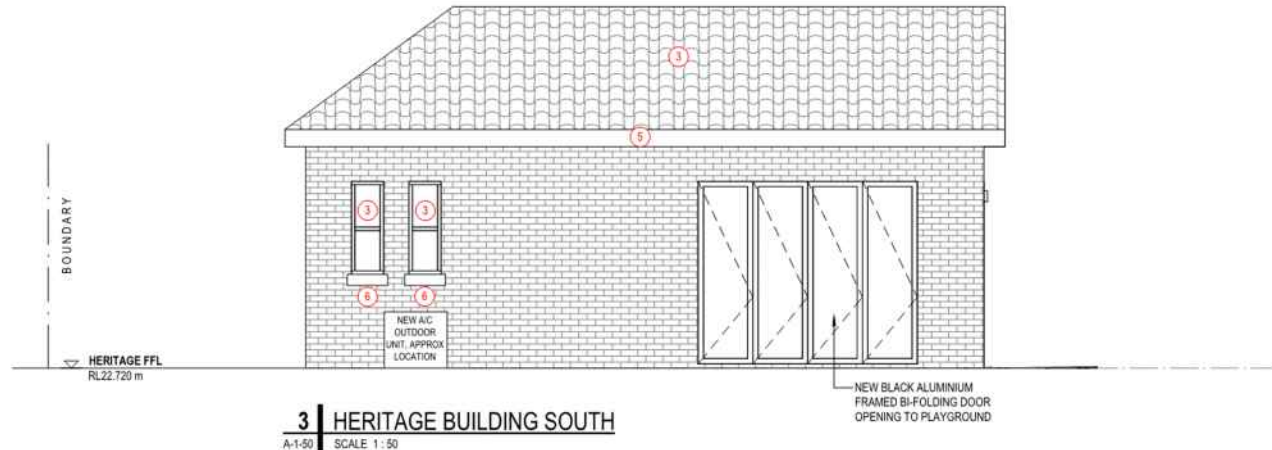
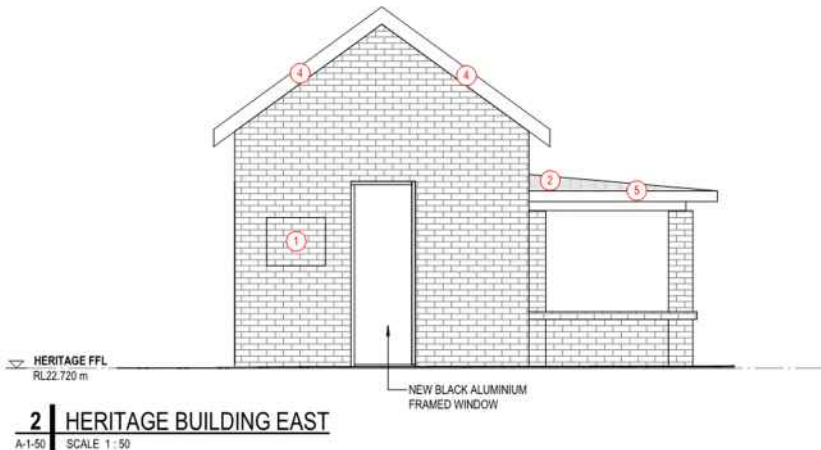
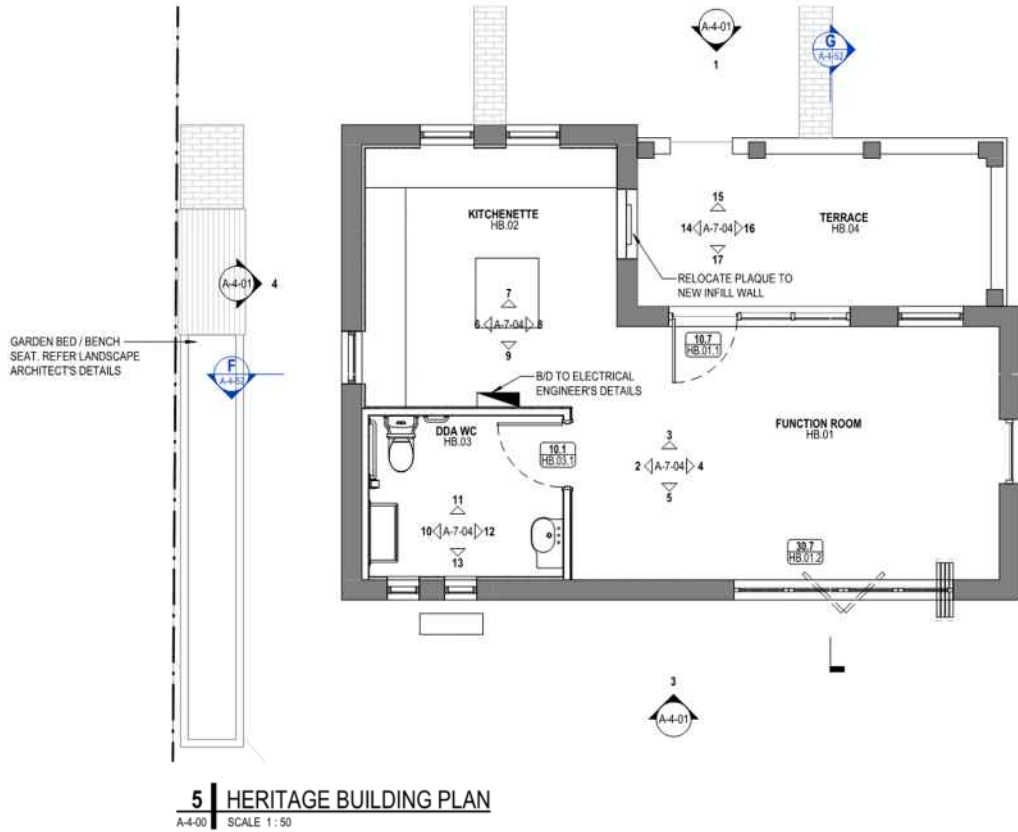


- ### DEMOLITION NOTES
- EXTENT OF DEMOLITION OF EXISTING BUILDING ELEMENTS SHOWN DASHED. IT IS THE CONTRACTORS RESPONSIBILITY TO CONFIRM THE EXACT EXTENT OF DEMOLITION AFTER A THOROUGH SITE INVESTIGATION.
 - ALL EXISTING LOOSE FURNITURE, EQUIPMENT AND AUDIO VISUAL EQUIPMENT IS TO BE REMOVED AND HELD ON SITE FOR THE CLIENT. LOCATION TBA.
 - ALLOW TO MAKE GOOD FLOORS, WALLS, CEILINGS AND DOORS AFFECTED BY DEMOLITION.
 - PROVIDE ADEQUATE PROTECTION TO ALL ADJOINING SURFACES TO AREA OF WORKS.
 - ALLOW TO REMOVE ALL EXISTING CARPET, ASSOCIATED BEDDING AND ADHESIVE. PREPARE SLAB FOR INSTALL OF NEW CARPET TILES GENERALLY.
 - COORDINATE DEMOLITION WITH ENGINEERING SERVICES CONTRACTOR PRIOR TO COMMENCEMENT OF WORKS.
 - MAKE GOOD OR REPLACE CEILING TILES AND CEILING SYSTEM WHERE REMOVAL OF WALLS EXPOSES OR CAUSES DEFECT TO THE CEILING FINISH. ALLOW TO REMOVE AND REPLACE CEILINGS AS REQUIRED BY THE AIR CONDITIONING AND ELECTRICAL WORKS. REFER TO SERVICES DRAWINGS FOR DETAILS.
 - IT IS THE CONTRACTOR AND/ OR RESPECTIVE TRADE CONTRACTORS RESPONSIBILITY TO ALLOW FOR ALL DISCOVERY, ACCESS AND MAKING GOOD REQUIRED TO UNDERTAKE THE WORKS.
 - CONTRACTOR/S MUST REMOVE AND CARRY OUT CLEANING AS REQUIRED UPON COMPLETION OF PROJECT.
 - EXISTING SUSPENDED CEILING TILES WITHOUT SERVICES CUTOUTS TO BE REMOVED, SALVAGED AND STORED ON SITE. LOCATION TBC.
 - WHERE EXISTING SIGNAGE IS COVERING MISSING BRICKWORK OR EXISTING BRICKWORK IS DAMAGED ALLOW TO INFILL / REPLACE WITH MATCHING BRICKWORK. TOOTH IN WITH MATCHING MORTAR TO MATCH EXISTING.
 - REMOVE ALL EXISTING INTERNAL PLASTERBOARD, SKIRTINGS, EXPOSED CONDUITS, POWER OUTLETS / SWITCHES / SENSORS, WALL TILES, HANDRAILS, JOINERY, FLOOR COVERINGS, BLINDS, CURTAIN HOOKS, SIGNAGE, WALL MOUNTED RAILINGS, CLOTHES HOOKS.

- ### DEMOLITION LEGEND
- D# DEMOLISH, REMOVE FROM SITE & MAKE GOOD ADJOINING SURFACES AND FINISHES AS REQUIRED
- E# EXISTING TO REMAIN
- R# RELOCATE & MAKE GOOD ADJOINING SURFACES AND FINISHES AS REQUIRED
- INDICATES EXTENT OF DEMOLITION
- INDICATES AREA NOT IN CONTRACTED WORKS

- ### DEMOLITION ITEMS
- REMOVE EXISTING GLAZING AND FRAME TO WINDOW
 - REMOVE EXISTING LOCKED MESH SCREENS AND GATES FROM WINDOWS AND MAKE GOOD SURROUNDING MASONRY
 - REMOVE EXISTING SIGNAGE AND MAKE GOOD EXISTING FIXING HOLES IN MASONRY
 - REMOVE EXISTING WOOD ROT FASCIA AND REPLACE WITH NEW MATCHING FASCIA TIMBER
 - REMOVE EXISTING CONDUIT AND PATCH ANY HOLES IN MASONRY TO MATCH EXISTING BRICK COLOUR
 - DECOMMISSION AND RELOCATE EXISTING SWITCHBOARD AND MAKE GOOD EXISTING MASONRY
 - REMOVE EXISTING METAL BRACKET / ANTENNA AND MAKE GOOD EXISTING MASONRY
 - REPAIR OR REPLACE EXISTING CRACKED AND DAMAGED ROOF TILES TO MATCH EXISTING
 - DEMOLISH EXISTING WINDOW SILL, TOOTH IN NEW BRICKWORK TO MATCH EXISTING
 - REMOVE EXISTING SECURITY CAMERA, REPLACE WITH NEW SECURITY SYSTEM
 - DEMOLISH EXISTING WINDOW SILL, TOOTH IN NEW BRICKWORK TO MATCH EXISTING
 - DEMOLISH EXISTING CONCRETE BUND AND MAKE GOOD
 - CAREFULLY SAWCUT OPENING IN EXISTING MASONRY WALL AND MAKE GOOD
 - DEMOLISH EXISTING INTERNAL WALL AND MAKE GOOD
 - REMOVE EXISTING TOILET
 - REMOVE EXISTING BASIN / SINK
 - CAREFULLY REMOVE EXISTING JOINERY
 - CAREFULLY REMOVE EXISTING GLAZING AND REPLACE WITH NEW SPECIFIED GLAZING
 - REPLACE EXISTING STORMWATER PIPE PER ENGINEER'S SPECIFICATION AND DETAILS
 - CAREFULLY REMOVE EXISTING CEILING, CORNICES, LIGHT FIXTURES AND CEILING MOUNTED SERVICES
 - CAREFULLY REMOVE EXISTING SOFFIT LINING AND LIGHT FIXTURES

Heritage Proposed

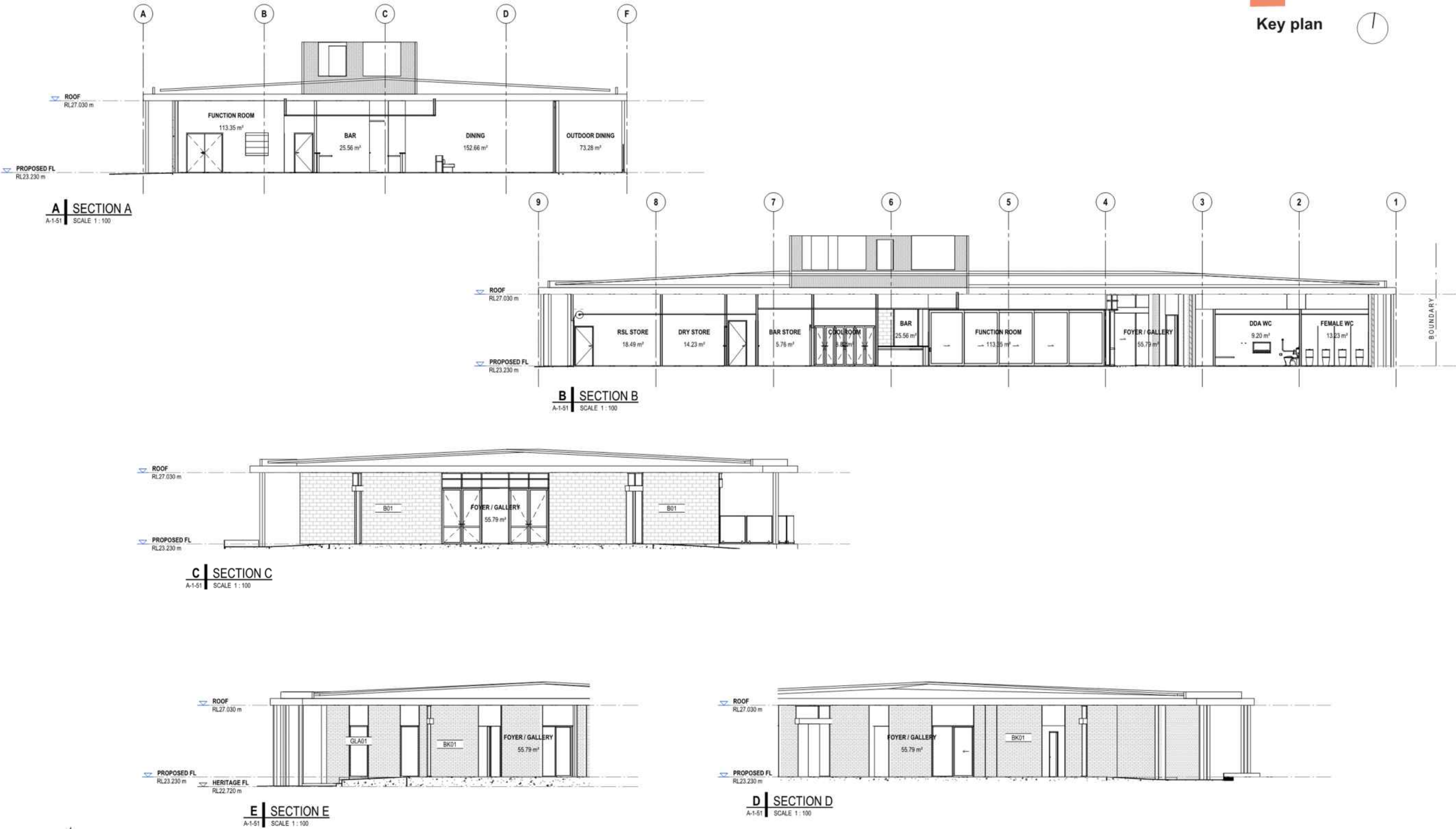
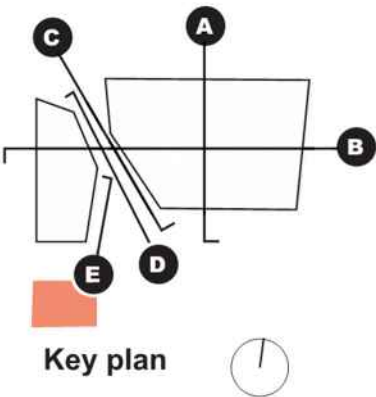


- HERITAGE BUILDING SCOPE OF WORKS**
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 - REPAINT CONCRETE SILL TO MATCH EXISTING



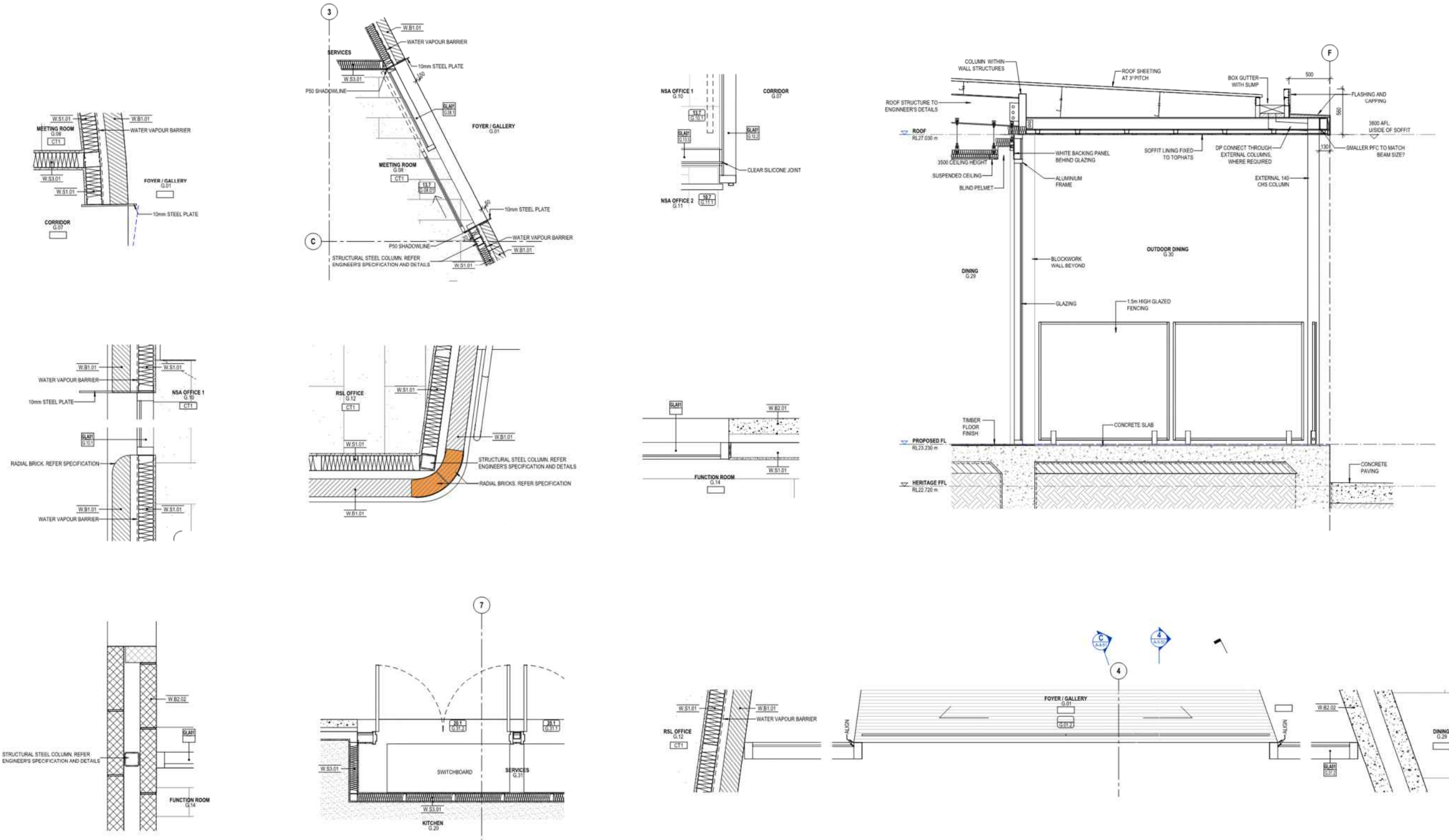
03 | External Envelope, Materials & Selections

Sections



03 | External Envelope, Materials & Selections

Details



03 | External Envelope, Materials & Selections

Aerial View looking North/East



Aerial View looking North/West



03 | External Envelope, Materials & Selections

Aerial View looking South/East



Aerial View looking South/West



03 | External Envelope, Materials & Selections

Exterior View - Elevations



03 | External Envelope, Materials & Selections

Exterior View - Arrival



03 | External Envelope, Materials & Selections

Materials Palette

The below palette is preliminary selection of materials being explored for the new building. The final selection may vary from the below.

Proposed External Materials

- CD1

Folded or Interlocking Metal Cladding
Colour: Dulux powdercoated 'New Copper Kinetic'
- SC1

Proprietary Metal Fins
Colour: Colorbond 'Aries' Metallic Finish
- BK1

Brick
Specification: Bowral - Chillingham White
- GLA

Glazing
- P01

Paint: Dulux 'Natural White'
- P02

Paint: Dulux 'Grey Pail'



03 | External Envelope, Materials & Selections

Maintenance Strategy

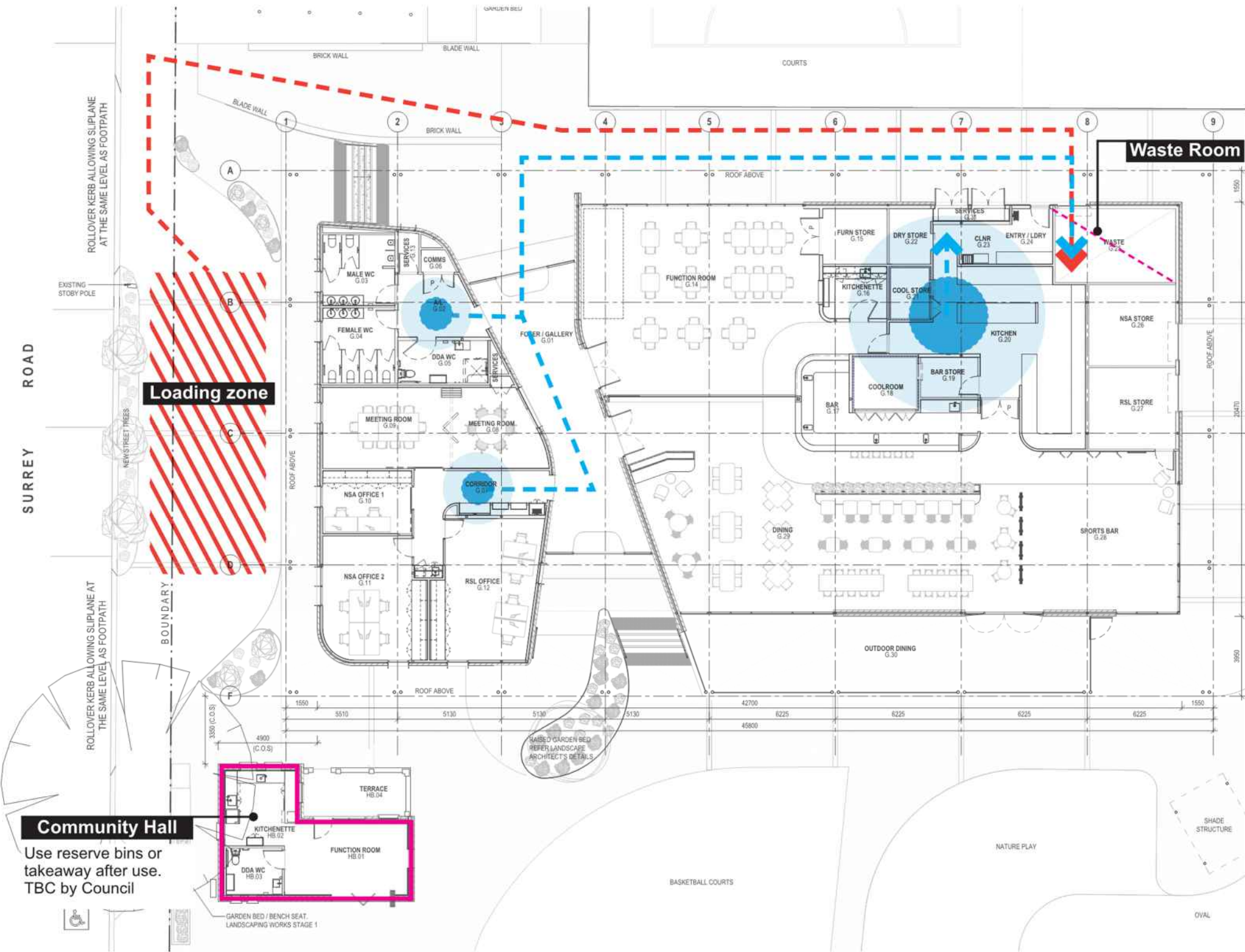
Waste facilities will be provided to tenants for the collection and separation of waste into general, recycling, and organic waste on site.

A dedicated waste room has been located in the north/east corner of the building.

Utilising the loading zone, an independent waste collection contractor will be engaged to collect and remove waste in an arrangement and frequency to be determined between the contractor and waste management consultants to be engaged as the development progresses.

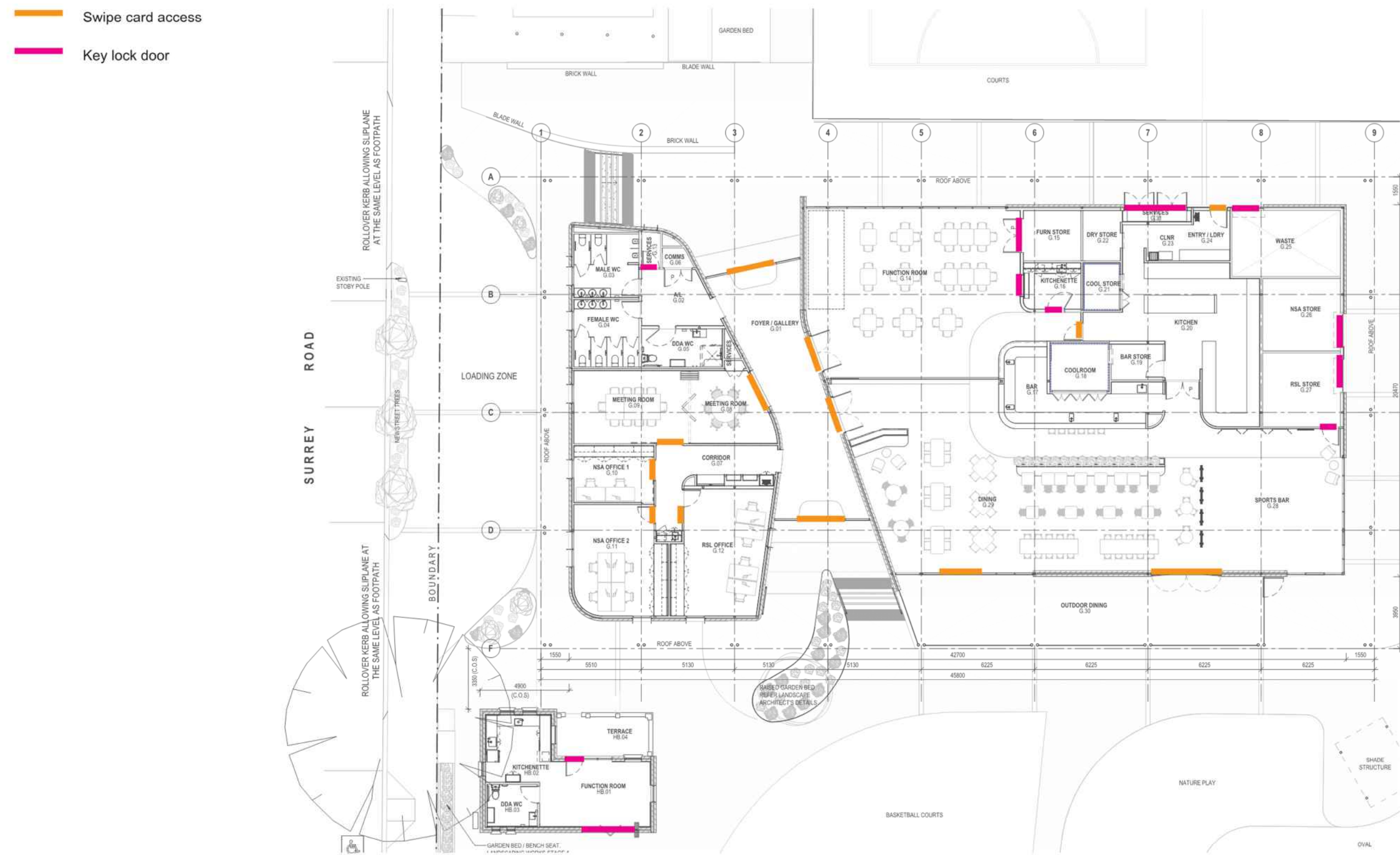
The users of the community hall will dispose of waste using the reserve bins or takeaway after use. To be confirmed by Council

- Contracted waste collection
- Tenant waste



03 | External Envelope, Materials & Selections

Access Control Points



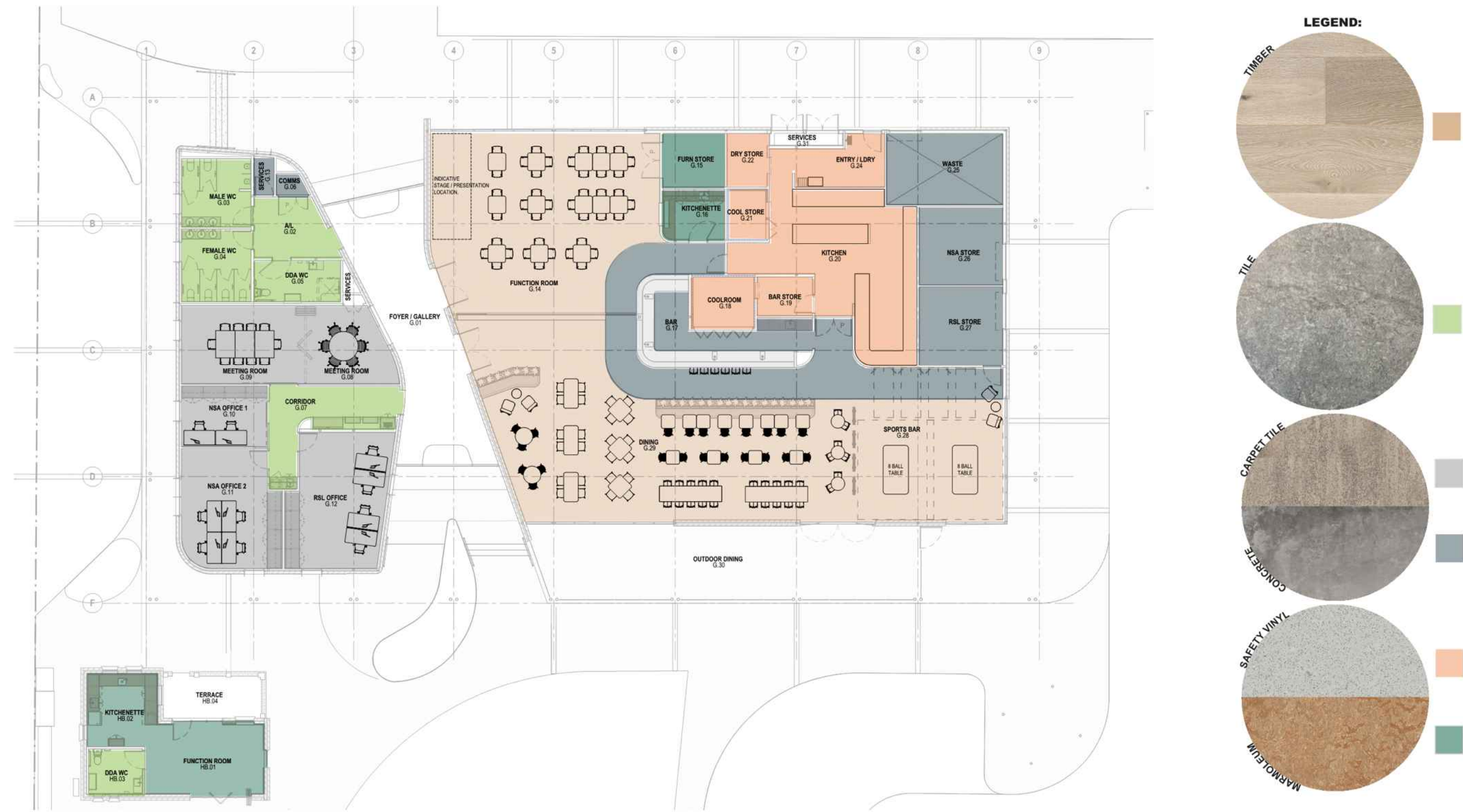


04

Interior Design & Selections

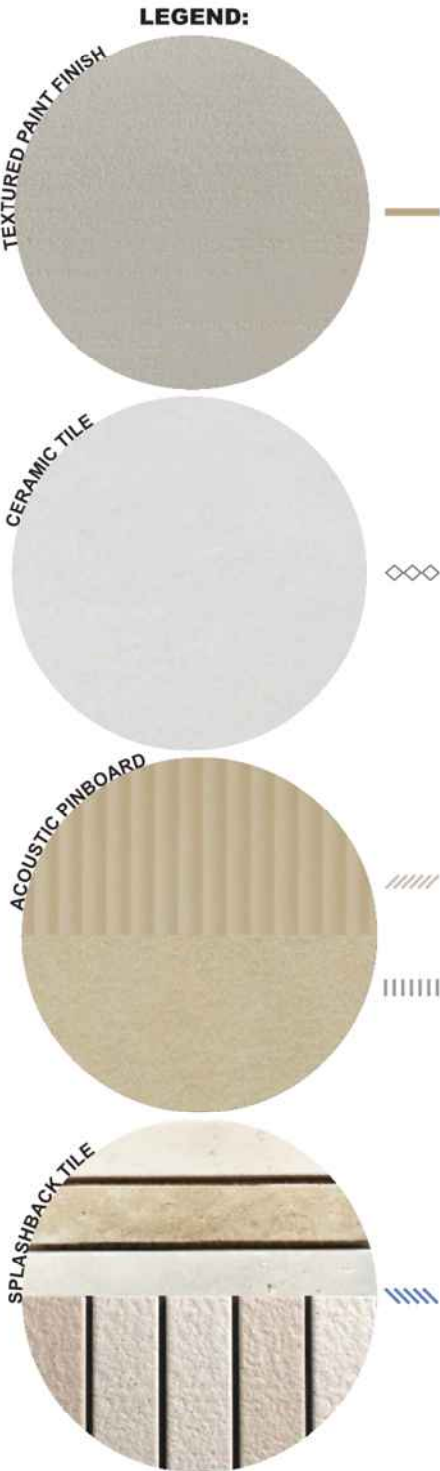
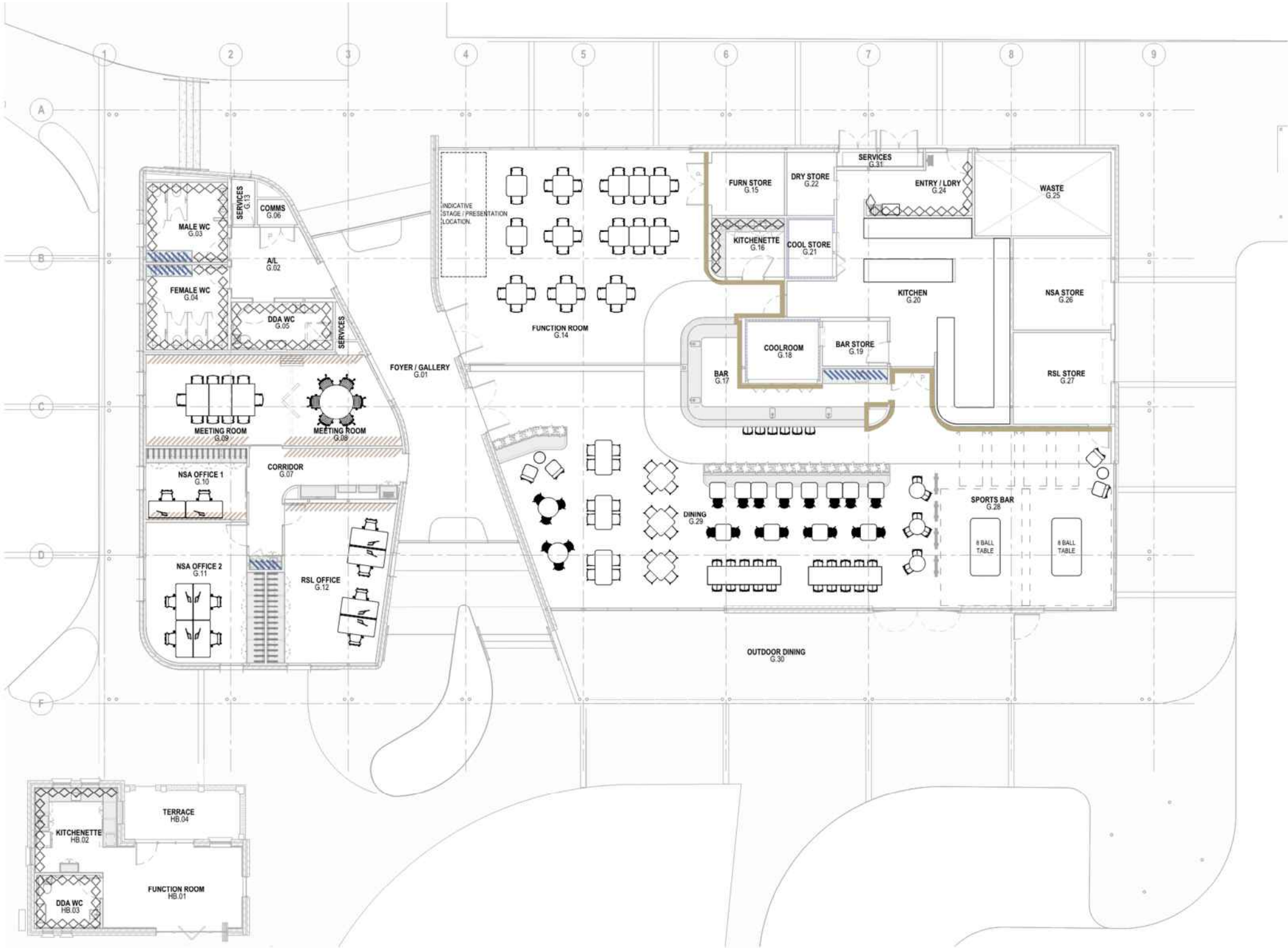
04 | Interior Design & Selections

Ground Floor - Floor Finishes



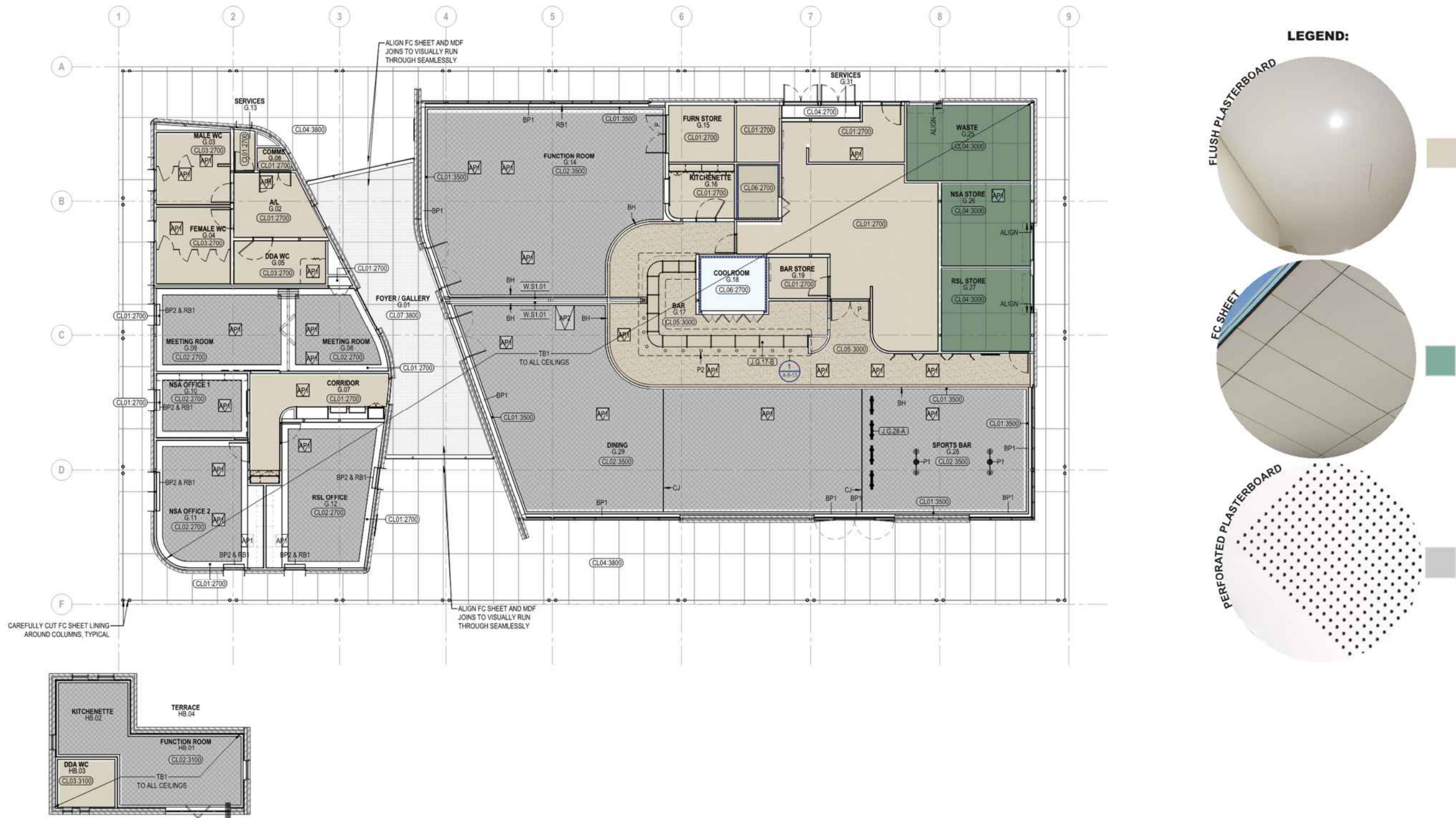
04 | Interior Design & Selections

Ground Floor - Wall Finishes



04 | Interior Design & Selections

Ground Floor - Ceiling Finishes



04 | Interior Design & Selections

Look & Feel

BOOTH SEATING



BAR FEATURE TILE



FOYER



BULKHEAD DESIGN



FEATURE ACOUSTIC PANELS



OVERHEAD BAR SHELVING/ DISPLAY

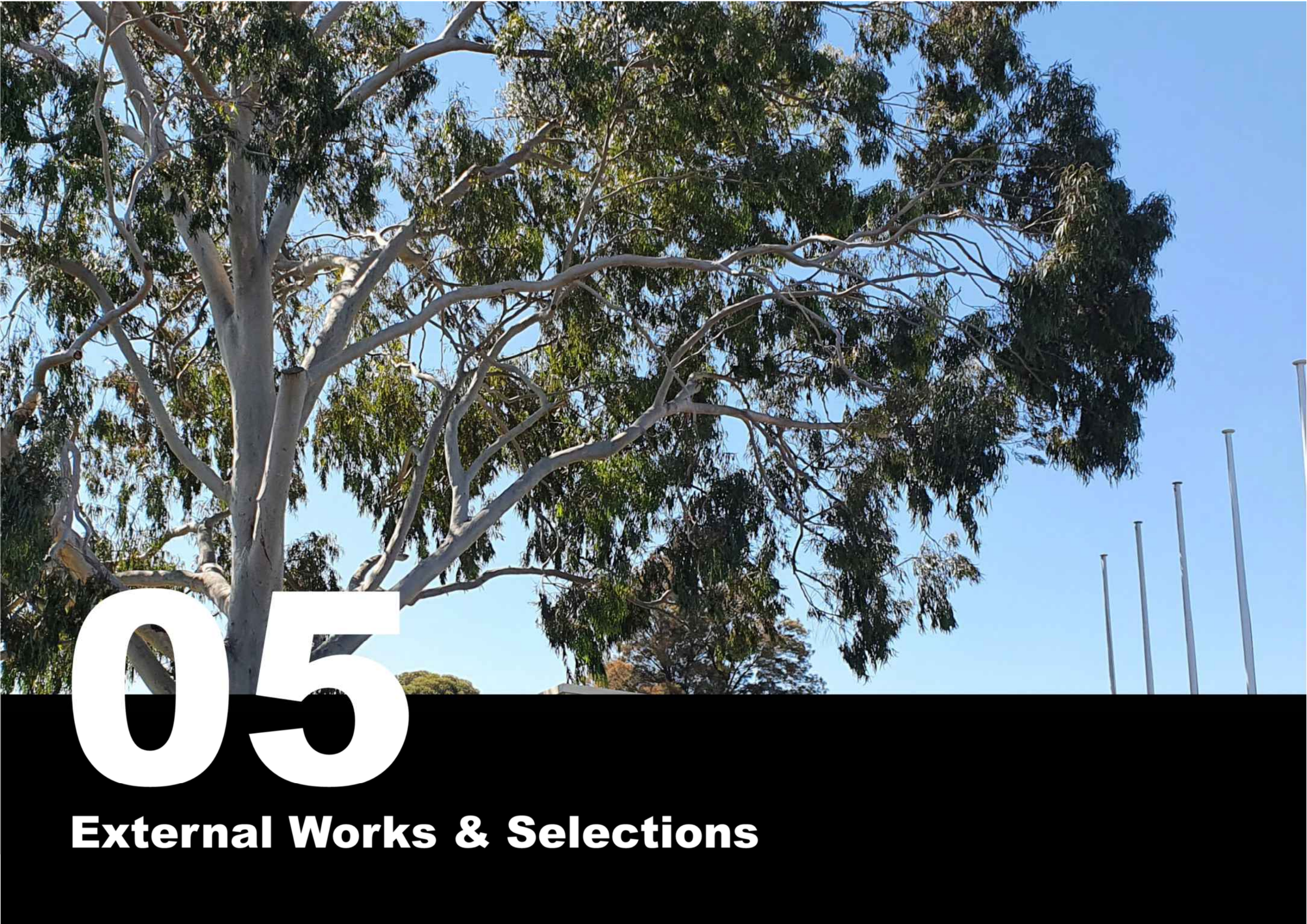


04 | Interior Design & Selections

Materials & Finshes



- 1 Concrete Flooring
- 2 Timber Flooring - Woodcut - Smokey Grey
- 3 Paint Finish - Haymes - Artisian Collection Natural Sand in Gravity Finish
- 4 Feature Tile - Cerbis Ceramics - EBC705-02
- 5 Benchtop - Stone Ambassador - Firtina
- 6 Feature Tile - Academy - 11938
- 7 Joinery Skirting - Laminex - Brushed Bronze 508
- 8 Carpet Tile - Interface - Upon Common Ground Collection - Sandbank Rainforest
- 9 Joinery Finish - Laminex - Peruvian Clay 388
- 10 Pinboard - Woven Image- Zen 468 Vanilla
- 11 Floor Tile - National Tiles - Stone Union Flint
- 12 Booth Upholstery - Maharam - Terra Camelid
- 13 Joinery Finish - Laminex - Burnt Ochre 196
- 14 Joinery Finish - Polytec- Topiary
- 15 Pinboard - Woven Image- Echo Panel 468 Vanilla
- 16 Wall Tile - Cerbis Ceramics - EBC224-10
- 17 Fixtures - Matt Black Powdercoat
- 18 Benchtop - Stone Ambassador - Firtina
- 19 Booth Upholstery - Instyle - Zone Border
- 20 Joinery Finish - PGH Bricks - Manhattan Chelsea



External Levels Plan



05 | External Works & Selections

Landscape Materials Palette

Proposed External Materials

- EC1

Exposed Aggregate Concrete
Specification: Hanson - Bethany
- BP1

Brick paving type 1
Specification: Austral - Earth 50, Firestone Red
- HW1

Hardwood finish type 1
Specification: Spotted Gum timber
- FT1

Fence type 1
Specification: Flat bar, finish: black
- PC1

Powdercoat type 1
Specification: Aries Metallic Finish



05 | External Works & Selections

Planting Palette

Plants (adjacent building)



Rosmarinus officinalis



Lavandula angustifolia



Hebe 'Heebie Jeebies'



Westringia fruticosa 'Zena'



Raphiolepis indica
'Cosmic White'

Hedge



Dodonaea viscosa
'Mr Green Sheen'

Trees



Lagerstroemia indica
'Tuscarora'



Lophostemon confertus



Tristaniaopsis laurina



8.4 Waste and Resource Recovery Activity Report

Brief

This report provides information on waste and resource recovery activities undertaken between February and April 2023.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

Information is provided in this report on waste and resource recovery activities undertaken between February and April 2023.

Discussion

WMRR SA Branch Meeting - 2 February 2023

Staff attended the SA WMRR branch meeting to discuss WMRR events; SA Women of Waste Breakfast and the Australasian Landfill and Transfer Stations Conference and Workshop in Melbourne.

WMRR SA Branch Meeting - 23 February 2023

Staff attended the SA WMRR branch meeting to discuss the May Waste 2023 Conference in Coffs Harbour.

Clean Up Australia Day - 5 March 2023

Council supported the community with coordinating and waste collection services for community and businesses on Clean Up Australia Day. Fourteen (14) events were registered in West Torrens with Council providing assistance to eight (8).

Education: Nido Early School - 7 March 2023

Staff facilitated waste and recycling education to all students at Nido Early School through three (3) sessions:

- Age group 18 Months - 19 attendees
- Age group 2 years - 16 attendees
- Age group 3 years - 18 attendees

Community Clean Up Australia Day event - 8 March 2023

Council hosted a community drop in event for Clean Up Australia Day at Rex Jones Reserve. The event included support from Community Connections who provided a community bus service to pick up and drop off residents from five (5) locations in West Torrens.



Council thanks the community and business groups for supporting Clean Up Australia Day.

Date	Location - starting point	School, community or business event
3 March 2023	Anzac Highway, Glandore	School
4 March 2023	Adelaide Airport precinct	Business
5 March 2023	Adelaide Airport precinct	Community
5 March 2023	Linear Park (Torrensville)	Business
5 March 2023	Huntington Avenue, Fulham	Community
5 March 2023	Sir Donald Bradman Drive, Brooklyn Park	Community
5 March 2023	Linear Park (Underdale)	Community
5 March 2023	Linear Park (Torrensville)	Community
5 March 2023	Patawalonga Creek Conservation Reserve	Community
5 March 2023	Brownhill Creek (Marleston)	Community
6 March 2023	Sir Donald Bradman Drive, Cowandilla	School
8 March 2023	Rex Jones Reserve	Business/Community
18 March 2023	Michael Reserve & Linear Park (Lockleys)	Community
23 March 2023	Linear Park (Lockleys)	Business
27 April 2023	Michael Reserve & Linear Park (Lockleys)	Business

Illegal dumping campaign - Mortimer Street, Kurralta Park - 9 March 2023

A 3-week campaign was undertaken on Mortimer Street, Kurralta Park to improve waste behaviour. The program focused on bin presentation issues and illegal dumping activity through educating residents through door knocking and providing education materials while answering questions and promoting Council's waste services.

WMRR SA Education Network Meeting - 9 March 2023

Staff attended the Education Network Meeting. Presentations were heard from:

- Helen Millicer - National Plastics Recycling Scheme
- Cam O'Malley - Bin Thinking

Central Markets Bus Trip - 17 March 2023

To support Community Connections, Waste and Resource Recovery were invited to participate in a community program to take residents to the Adelaide Central Market. Staff conducted briefing sessions prior to departure on waste management practices undertaken by Adelaide Central Market, sustainability initiatives and practical tips for reducing waste at the Market. Attendees were provided with reusable produce bags and reusable shopping bags. Products were provided by the community Sewing Group.

WMRR National Young Professional Online Debate - 15 March 2023

Staff assisted with the development and attended the National Young Professional Online Debate 2023. The debate topic was *Australia will reach 80% average resource recovery from all waste streams by 2023...right?*

Performance meeting with Solo - 24 March 2023

Regular performance meeting with Solo held to discuss current service levels and improvement opportunities.

LGA: Stakeholder Workshop Update of LGA model waste documents - 30 March 2023

Staff attended a stakeholder workshop facilitated by the LGA and Rawtec to obtain feedback during the scoping phase of the project. The project is focused on updating the current LGA templates for kerbside collection and disposal contracts.

Meeting with The Happy Jar - 31 March 2023

Staff met with The Happy Jar on Henley Beach Road to discuss ongoing education and support for waste education and resource recovery.

Hard Waste Home Assist Program - 31 March 2023

Staff met with a service provider to discuss Council's Hard Waste Home Assist Program to seek interest in working with Council following the conclusion of Federal Government funding of the program.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

This report provides information of waste and resource recovery activities undertaken between February and April 2023.

Attachments**1. Waste Management Activity Report - Period Ending April 2023**

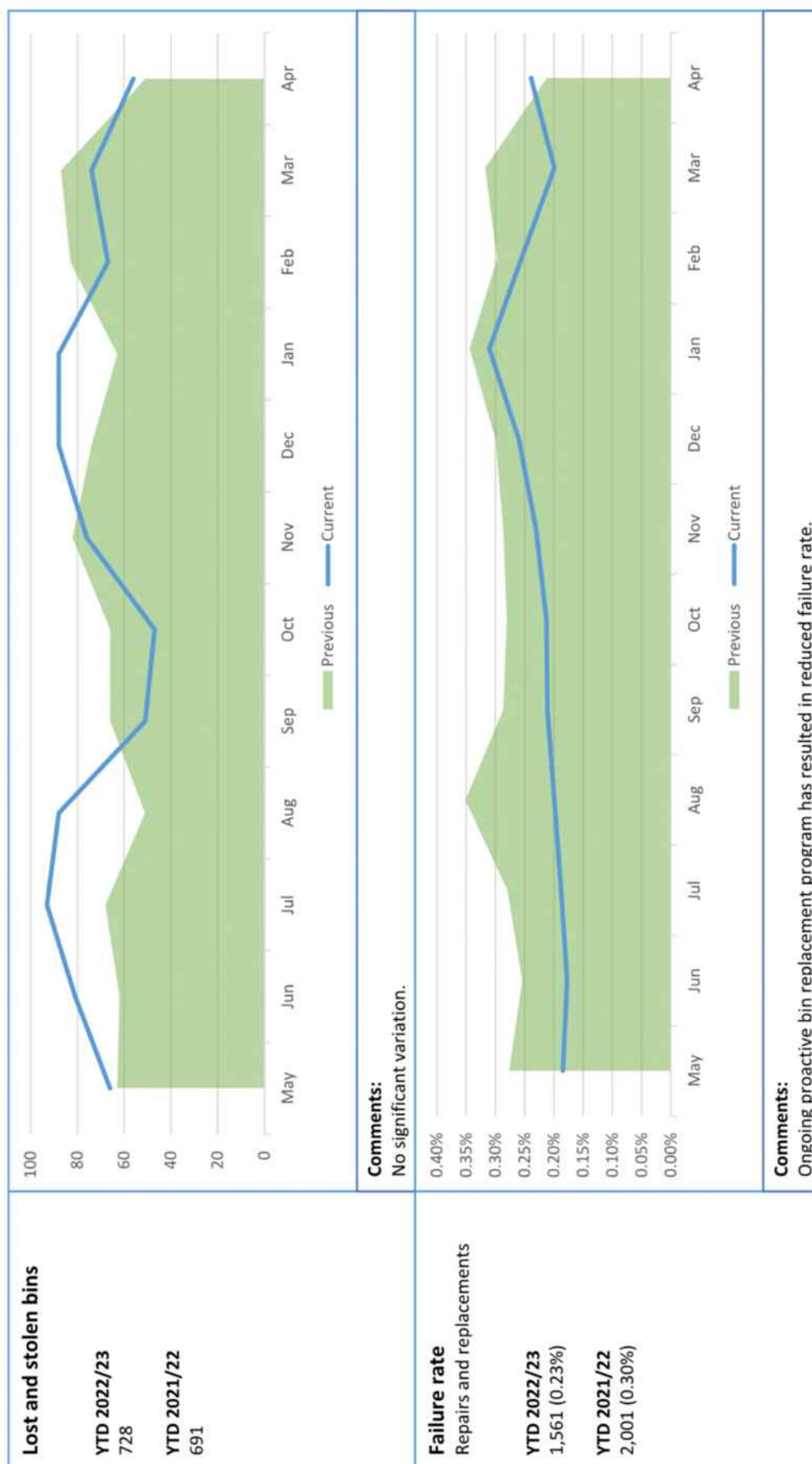


Waste Management Activity Report Period Ending April 2023

New Services YTD 2022/23 410 YTD 2021/22 888	<p>Comments: Reduced requests for new services due to less properties completing construction.</p>
Cancelled Services YTD 2022/23 160 YTD 2021/22 119	<p>Comments: No significant variation.</p>



Waste Management Activity Report Period Ending April 2023





Waste Management Activity Report Period Ending April 2023

Bins missed for collection Missed and half emptied bins YTD 2022/23 1,440 YTD 2021/22 1,559	<p>Y-axis: 0, 50, 100, 150, 200, 250, 300</p> <p>X-axis: May, Jun, Jul, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr</p> <p>Legend: Previous (light green), Current (dark green), (blue line)</p>	Comments: No significant variation.
Presentation issues Bins left on verge, late put-out, contaminated, overfull/overweight and obstructed bins YTD 2022/23 3,682 YTD 2021/22 3,266	<p>Y-axis: 0, 50, 100, 150, 200, 250</p> <p>X-axis: May, Jun, Jul, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr</p> <p>Legend: Left on Verge (blue), Late Bins (orange), Contamination (grey), Overfull (yellow), Over Weight (dark blue), Obstructed (green)</p>	Comments: Increasing pattern of residents not presenting their bins in time for collection. Council's SMS reminder system promoted.



Waste Management Activity Report Period Ending April 2023

<p>Tonnages collected kerbside</p> <p>YTD 2022/23 General waste = 9,666.08 t Recycling = 3,873.25 t Organics = 7,581.06 t</p> <p>YTD 2021/22 General waste = 9,938.21 t Recycling = 3,884.94 t Organics = 7,138.35 t</p>	<p>1200 1000 800 600 400 200 0</p> <p>May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr</p> <p>Previous - Residual Waste Previous - Organics Previous - Recycling Current - Residual Waste Current - Organics Current - Recycling</p>	<p>Comments: No significant variation.</p>
<p>Diversion from landfill</p>	<p>70.00% 60.00% 50.00% 40.00% 30.00% 20.00% 10.00% 0.00%</p> <p>May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr</p> <p>Previous State Target Current</p> <p>Comments: No significant variation.</p>	<p>Comments: No significant variation.</p>



Waste Management Activity Report Period Ending April 2023

<p>Hard waste bookings</p> <p>YTD 2022/23 7,123</p> <p>YTD 2021/22 7,588</p>	<p>900 800 700 600 500 400 300 200 100 0</p> <p>May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr</p> <p>Previous Current</p>	<p>Comments: Variance due to weather.</p>
<p>Illegal dumping</p> <p>YTD 2022/23 745</p> <p>YTD 2021/22 927</p>	<p>140 120 100 80 60 40 20 0</p> <p>May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr</p> <p>Previous Current</p>	<p>Comments: Recent increase in illegal dumping activity on vacant blocks attributed to vacating tenants.</p>



Waste Management Activity Report Period Ending April 2023

Food waste rebates Worm farms, worms, accessories and compost bins YTD 2022/23 38 YTD 2021/22 53		Comments: Increasing urban infill and reduced garden size likely contributing to decrease demand in home composting systems.
Kitchen caddies YTD 2022/23 420 YTD 2021/22 478		Comments: September increase due to distribution to households participating in project to improve source separation in multi-unit dwellings.

9 OTHER BUSINESS

10 CONFIDENTIAL

Nil

11 NEXT MEETING

1 August 2023.

12 MEETING CLOSE