

CITY OF WEST TORRENS



# Notice of Committee Meetings

**NOTICE IS HEREBY GIVEN** in accordance with Sections 87 and 88 of the  
*Local Government Act 1999*, that a meeting of the

**CITY FINANCE AND GOVERNANCE STANDING COMMITTEE**

and

**CITY ADVANCEMENT AND PROSPERITY STANDING COMMITTEE**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 2 MAY 2023**  
**at 6.00pm**

**Angelo Catinari**  
**Chief Executive Officer (Acting)**

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**1 MEETING OPENED****1.1 Acknowledgement of Country****1.2 Evacuation Procedures****1.3 Meeting Livestream****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Finance and Governance Standing Committee held on 7 March 2023 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## 11 CITY FINANCE & GOVERNANCE REPORT

### 11.1 Legislative Progress Report - May 2023

#### Brief

This report provides an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association, or contained in the Government Gazette between the last meeting of the City Finance and Governance Standing Committee 18 April 2023.

#### RECOMMENDATION

The Committee recommends to Council that the *Legislative Progress Report - May 2023* be received.

#### Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained with the Government Gazette that relate to the City of West Torrens.

Information on the status of all Bills and Acts is available on the South Australian Legislative Tracking and the Federal Register of Legislation websites at:

<https://www.parliament.sa.gov.au/Legislation/SALT> and/or <https://www.legislation.gov.au/>

The Parliamentary Library is now releasing Weekly Summaries of each sitting week of the House of Assembly. These summaries will now be attached (where relevant) to each of these reports (**Attachment 1**).

#### Discussion

New Proposed Amendments to Legislation
<p><b><i>First Nations Voice Bill 2023</i></b></p> <p><b>Government Bill</b></p>
<p>Introduced in the Legislative Council on 9 February 2023, the <i>First Nations Voice Bill 2023</i>, gives First Nations people a voice that will be heard by the Parliament of South Australia, the Government of South Australia and other persons and bodies. The Bill establishes the Local First Nations Voices and the State First Nations Voice, to repeal the <i>Aboriginal Lands Parliamentary Standing Committee Act 2003</i> and to amend the <i>Constitution Act 1934</i>. Importantly, the Bill also allows for the establishment of six (6) regions across the state each with directly elected indigenous representatives. Two (2) members from each group or region will then form the State First Nations Voice, which can address either house of State Parliament on legislation of interest to Aboriginal people. The regions or groups can also, at their discretion, engage with local government on matters of interest to First Nations people in their region.</p> <p>The Bill passed the Legislative Council with amendments.</p> <p>On Sunday 26 March 2023, the Bill passed the House of Assembly without amendment and was returned to the Legislative Council for assent. Given the nature of the Bill, the President of the Legislative Council (Hon. T J Stephens MLC) presented the Bill to Her Excellency the Governor, the Honourable Frances Adamson AC. On the advice of the Executive Council, the Governor assented to the Bill in the presence of a large group of gathered citizens and invited guests in front of Parliament.</p>



<p>The Bill is currently awaiting commencement but is expected to commence later in 2023.</p> <p><b>Further information can be found on the South Australian Legislative Tracking website.</b></p>
<p><b>Bills previously reported on where the status changed</b></p>
<p><b><i>Fair Work (Family and Domestic Violence Leave) Amendment Bill 2023</i></b></p> <p><b>Government Bill</b></p>
<p>On Thursday 17 November 2022, the Minister for Women and the Prevention of Domestic Violence, the Hon KA Hildyard introduced the <i>Fair Work (Family and Domestic violence leave) Amendment Bill</i>, a Bill to amend the <i>Fair Work Act 2009</i>, to provide for paid family and domestic violence leave, and for related purposes. This Bill allows all employees up to 10 days of paid Family and Domestic Violence leave each year. This new paid entitlement will replace the existing 5 days of unpaid family and domestic violence leave under the national Employment Standards.</p> <p>On Tuesday 21 February 2023, the House of Assembly passed the Bill without amendment, where it was received in the Legislative Council for consideration. The Legislative Council passed the Bill without amendment on Wednesday 22 March 2023, and the Bill was subsequently assented to by the Governor on Thursday 30 March 2023.</p> <p>The Bill is currently awaiting commencement.</p> <p><b>Further information can be found on the South Australian Legislative Tracking website.</b></p>
<p><b><i>Local Government (Casual Vacancies) Amendment Bill 2023</i></b></p> <p><b>Government Bill</b></p>
<p>In the Government Gazette on Thursday 16 February 2023, notice was given in accordance with section 54 of the <i>Local Government Act 1999</i>, announcing vacancies occurred across several councils due to a number of Elected Members' failure to submit their Returns for Campaign Donations within the required timeframe.</p> <p>In order to provide clarity to the sector and remedy the significant number of vacancies, on Wednesday 22 February 2023, the <i>Local Government (Casual Vacancies) Amendment Bill 2023</i> was introduced in the House of Assembly. This Bill amends the <i>Local Government Act 1999</i> to retrospectively restore to office 45 local government members who were elected at the November 2022 local government periodic elections whose position had become vacant due to their failure to submit campaign donations returns within the legislated 30-day timeframe. The Bill deems the vacancies to have not occurred and requires members to lodge their returns within 10 days of the commencement of these amendments if they have not done so already.</p> <p>On Thursday 23 February 2023, the House of Assembly agreed to suspend Standing Orders to enable the Minister for Local Government (Hon. GG Brock) to introduce a Bill for an act to amend the <i>Local Government Act 1999</i>, and to allow it to pass through all stages without delay. Both houses of Parliament passed the Bill without amendment.</p> <p>On Thursday 9 March 2023, the <i>Local Government (Casual Vacancies) Amendment Bill 2023</i> was assented by the Governor and came into effect on that same day.</p> <p><b>Further information can be found on the South Australian Legislative Tracking website.</b></p>

<b>Bills previously reported on where the status remains unchanged</b>
<p><b><i>Unclaimed Money Bill 2021</i></b></p> <p><b>Government Bill</b></p> <p>The Hon. D C Van Holst Pellekaan MP introduced the <i>Unclaimed Money Bill 2021</i> to the House of Assembly on Wednesday 5 May 2021.</p> <p>The Bill makes provisions for the publication of information about, and the repayment of, unclaimed money. It makes related amendments to various Acts, including to repeal the <i>Unclaimed Moneys Act 1891</i>.</p> <p>The House of Assembly passed the Bill without amendment and sent it to the Legislative Council for consideration on Tuesday 26 October 2021.</p> <p>The Legislative Council returned the Bill without amendment on Tuesday 16 November 2021 and the Bill was subsequently assented to by the Governor on Tuesday 30 November 2021.</p> <p>The Bill is currently awaiting commencement.</p> <p><b>Further information can be found on the South Australian Legislative Tracking website.</b></p>
<b>Government Gazette Notices</b>
Nil
<b>Proclamations</b>
<p><b><i>Constitution (Legislative Council Casual Vacancy) Proclamation 2023</i></b></p> <p>Published in the Government Gazette on 23 February 2023, it was announced a seat of a member of the Legislative Council had become vacant due of the resignation of the Hon Stephen Graham Wade MLC.</p> <p>An assembly of Members from both Houses of Parliament was held on Tuesday 7 March 2023 where Benjamin Robin Hood was elected to fill the vacancy in the Legislative Council.</p> <p><b>Further information can be found within the Government Gazette published on 23 February and 9 March 2023.</b></p>
<b>LG Reform Commencement</b>
Nil

### Petitions Received In the House of Assembly

On Thursday 23 March 2023, the Hon A Koutsantonis presented a petition from **27 Residents** of South Australia. The petition is requesting the House to urge the Government not to provide public funding to Adelaide Football Club (AFC) to develop the Thebarton Oval/Kings Reserve Precinct unless there is commitment from the AFC to adopt an alternate design, which would preserve almost all of the 150 mature native trees that exist on the western half of Kings Reserve.

**Further information can be found on the South Australian Legislative Tracking website.**

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no direct environmental impacts in relation to this report.

### Conclusion

This report on legislative amendments is current as at Tuesday 18 April 2023.

### Attachments

1. House Of Assembly - Weekly Summary - 7 February 2023 to 26 March 2023



## Motions

### International Volunteer Day

On Wednesday 30 November, the House agreed to the following motion moved by the Member for Adelaide (Ms Hood)

That this House –

- (a) notes that on 5 December 2022 we celebrate International Volunteer Day;
- (b) acknowledges the valuable contribution that volunteers made to the economic and social wellbeing of local communities; and
- (c) calls on all South Australians to thank and show their appreciation to all volunteers in our community.

The Hansard transcript of the debate is available from the [Parliament's website](#).

### National Corrections Day

On Wednesday 30 November, the House agreed to the following motion moved by the Member for Playford (Mr Fulbrook)

That this House –

- (a) notes that 20 January 2023 is National Corrections Day, recognising the tireless work and efforts of our dedicated corrections staff to reduce reoffending and to make the community safer; and
- (b) expresses its gratitude to all corrections staff in all roles across the State, including correctional officers, community corrections officers, Aboriginal liaison officers, social workers, psychologists, correctional educators and administration and project staff for their professionalism, skill and compassion.

The Hansard transcript of the debate is available from the [Parliament's website](#).

### Surf Life Saving SA

On Wednesday 30 November, the House agreed to the following motion moved by the Member for Gibson (S Andrews)

That this House –

- (a) acknowledges the important role the surf life saving clubs in South Australia perform in keeping many of the State's popular beaches safe, particularly during summer months;
- (b) recognises the many volunteers who dedicate their time to surf life saving patrols each weekend and on public holidays;
- (c) recognises the important role of surf life saving support operations, such as volunteer radio room operators, to keeping beachgoers safe;
- (d) recognises the important role that first-aid officers and training officers perform to ensure club patrolling members are proficient each season;



- (e) recognises the volunteer junior committees and age group managers that run junior nipper programs teaching the next generation how to be beach safe; and
- (f) notes the funding support provided to Surf Life Saving South Australia from the Emergency Services Levy via the Community Emergency Services Fund.

The Hansard transcript of the debate is available from the [Parliament's website](#).

## Türkiye and Syria Earthquake

On Wednesday 30 November, the House agreed to the following motion moved by the Minister for Multicultural Affairs (Hon. Z L Bettison)

That this House –

- (a) notes with concern the severe earthquake that has occurred in Türkiye and Syria, and the huge loss of life and injury suffered by people living in affected regions;
- (b) notes with concern the high level of destruction that these earthquakes will have caused to people's homes and livelihoods;
- (c) recognises the enormous emotional toll that will be felt by South Australians who originate from Türkiye and Syria, especially those who have relatives and friends living in affected regions;
- (d) stands with our Turkish, Syrian, Kurdish and other communities in South Australia with ties to the regions; and
- (e) calls on the Federal Government to provide urgent humanitarian relief through DFAT and relevant aid organisations as soon as possible.

The Hansard transcript of the debate is available from the [Parliament's website](#).

## Government Bills

Details on the passage of Bills through the House are available from the [South Australian Legislative Tracking](#) page of the Parliament's website.

### Bills passed

#### Statutes Amendment (Attorney-General's Portfolio and Other Justice Measures) Bill



On Tuesday 7 February, the House resumed the second reading debate on this Bill (adjourned on Wednesday 19 October 2022). The House passed the Bill without amendment. The Bill was returned to the Legislative Council. This Bill is now awaiting Royal Assent.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

#### Statutes Amendment (Attorney-General's Portfolio) (No 2) Bill



On Tuesday 7 February the House commenced and completed the second reading debate on this Bill (received from the Legislative Council on Thursday 3 November 2022). The House passed the Bill without amendment. The Bill was returned to the Legislative Council. This Bill is now awaiting Royal Assent.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

### **National Electricity (South Australia) (Ministerial Reliability Instrument) Amendment Bill**



On Tuesday 7 February, the House resumed the second reading debate on this Bill (adjourned on Wednesday 16 November 2022). On Wednesday 8 February, the House passed the Bill without amendment and sent it to the Legislative Council for consideration.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

### **Gene Technology (Adoption of Commonwealth Amendments) Amendment Bill**

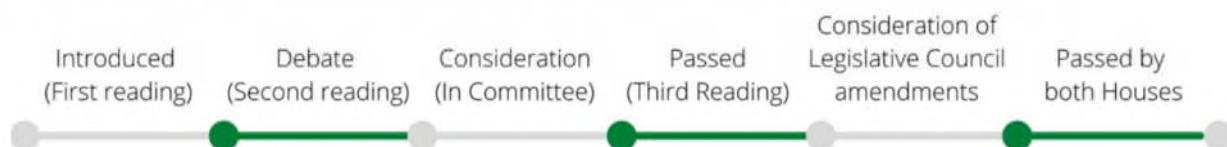


On Wednesday 8 February, the House resumed the second reading debate on this Bill (adjourned on Wednesday 7 September 2022). The House passed the Bill without amendment and sent it to the Legislative Council for consideration.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

### **Burial and Cremation (Interment Rights) Amendment Bill**



On Wednesday 8 February, the House commenced the second reading debate on this Bill (received from the Legislative Council on 8 September 2022). On Thursday 9 February, the House passed the Bill without amendment. The Bill was returned to the Legislative Council. This Bill is now awaiting Royal Assent.

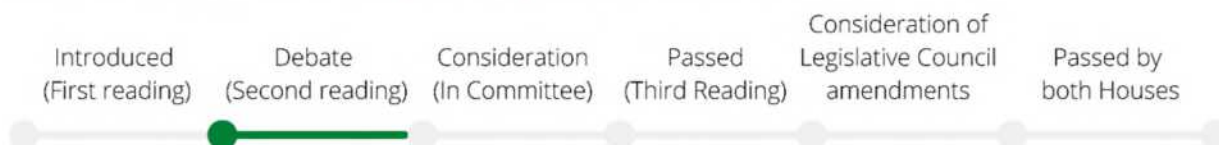
The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).



## Bills debated

### Advance Care Directives (Review) Amendment Bill

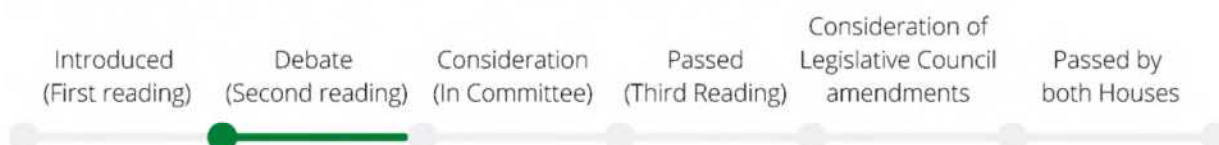


On Thursday 9 February, the House resumed the second reading debate on this Bill (adjourned on Wednesday 19 October 2022). The debate was further adjourned until Tuesday 21 February.

The Bill is available from the [Legislation SA website](#).

The Minister's second reading speech is available from the [Parliament's website](#).

### Fair Work (Family and Domestic Violence Leave) Amendment Bill



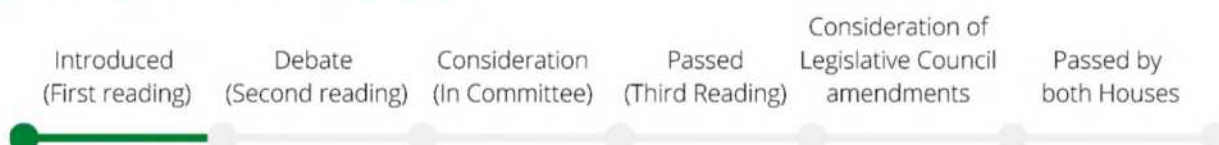
On Thursday 9 February, the House resumed the second reading debate on this Bill (adjourned on Wednesday 16 November 2022). The debate was further adjourned until Tuesday 21 February.

The Bill is available from the [Legislation SA website](#).

The Minister's second reading speech is available from the [Parliament's website](#).

## Bills received from the Legislative Council

### Bills received and introduced



The following Government Bills were passed by the Legislative Council and sent to the House of Assembly for consideration:

- Statutes Amendment (Civil Enforcement) Bill

On Thursday 9 February the Bill was read a first time and the moving of the second reading was adjourned until the next day of sitting.

The Bill is available from the [Legislation SA website](#).

### Bills returned without amendments



The following Government Bills were returned from the Legislative Council without amendments:

- Motor Vehicles (Electric Vehicle Levy) Amendment Repeal Bill
- Rail Safety National Law (South Australia) (Miscellaneous) Amendment Bill

The Bills are now awaiting Royal Assent and are available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

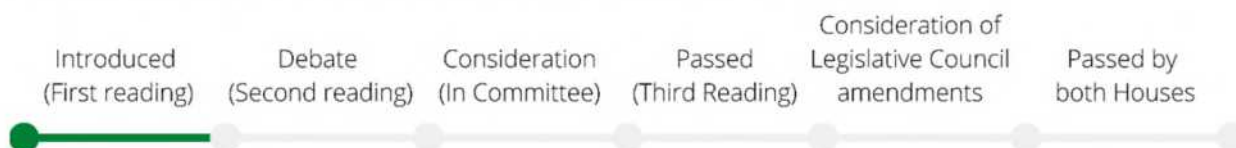
## Private Members' Bills

Between 10.30am and 11.30am on each Wednesday of sitting, the House debates Private Members' Bills. These are Bills introduced by Members who are not Government Ministers.

Details on the passage of Bills through the House are available from the [South Australian Legislative Tracking](#) page of the Parliament's website.

### Bills introduced

#### Statutes Amendment (Personal Mobility Devices) Bill



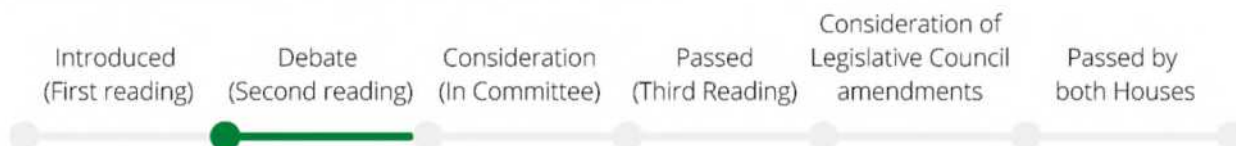
On Wednesday 8 February, the Member for Hartley (Mr Tarzia) introduced a Bill for an Act to amend the Motor Vehicles Act 1959 and the Road Traffic Act 1961. The second reading debate was adjourned until Wednesday 22 February.

The Bill is available from the [Legislation SA website](#).

Mr Tarzia's second reading speech is available from the [Parliament's website](#).

### Bills debated

#### Construction Industry Commissioner Bill



On Wednesday 8 February, the House resumed the second reading debate on this Bill (adjourned on Wednesday 30 November 2022). The debate was further adjourned until Wednesday 22 February.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

## Committees

At 11.00am to 12.00pm on Thursday of each sitting week, the House debates reports of Committees and motions regarding subordinate legislation (regulations). Committee reports may be tabled at 2.00pm each sitting day during routine business.

Details on committees, including inquiries and reports, are available from the Parliament's website via: <https://www.parliament.sa.gov.au/en/Committees/Committees-Detail>

### Committee membership

The House was notified of the following change of committee membership by the Legislative Council:

- **Aboriginal Lands Parliamentary Standing Committee** – Hon. L A Henderson MLC replaced Hon. S G Wade MLC, resigned.



## Select Committee on Access to Urinary Tract Infection Treatment – Extension of time for bringing up Report

On behalf of Ms Stinson, Mr Odenwalder moved that the time for bringing up the Report of the Select Committee on Urinary Tract Infection Treatment be extended until Thursday 31 August 2023.  
Question put and passed.

## Committee Reports tabled

The following reports were tabled by the Speaker, having been received and published pursuant to section 17(7) of the Parliamentary Committees Act 1991.

*This section of the Act allows for reports that are completed during an extended break of more than 14 calendar days between the sittings of the House to be published prior to their presentation to the House by the Speaker in consultation with the Committee.*

### Public Works Committee

- 19<sup>th</sup> Report – Truro Bypass Project (Paper No. 213)
- 20<sup>th</sup> Report – Findon Technical College (Paper No. 214)
- 21<sup>st</sup> Report – Flinders Medical Centre Medical Imaging Expansion and Repat Health Precinct Geriatric Evaluation and Management Service Development (Paper No. 215)
- 22<sup>nd</sup> Report – BreastScreen SA Relocation Works (Paper No. 216)
- 23<sup>rd</sup> Report – Warren Dam Outlet Works Reliability Project (Paper No. 217)

### Public Works Committee

The Presiding Member (Mr Brown) tabled the 24<sup>th</sup> Report of the Public Works Committee entitled South Australian Sports Institute New Work.

### Standing Orders Committee

The Member for Elizabeth (Mr Odenwalder) tabled the 1<sup>st</sup> Report of the Standing Orders Committee.

## Committee Reports noted

### Public Works Committee

On Thursday 9 February, the Presiding Member (Mr Brown) of the Public Works Committee moved to note the following reports of the Committee:

- 14<sup>th</sup> Report – Princes Highway (Drain L) Culvert Replacement Project
- 15<sup>th</sup> Report – Bookmark Creek Project
- 16<sup>th</sup> Report – Bolivar Wastewater Water Treatment Plant Inlet Works Upgrade
- 17<sup>th</sup> Report – Lyell McEwin Hospital 48 Bed Expansion
- 18<sup>th</sup> Report – Lefevre Peninsula Upgrade
- 19<sup>th</sup> Report – Truro Bypass Project

A number of Members spoke to the reports. The Hansard transcripts of the debates are available from the [Parliament's website](#).

## Papers

All papers tabled in the House of Assembly are available from the [Tabled Papers and Petitions database](#) on the Parliament's website.

## Questions

### Questions without notice (Question Time)

58 questions were asked to Ministers during Question Time (48 by Opposition Members and 10 by Government Members. Pursuant to Standing Order No. 78, Question Time is held from 2.00pm on each sitting day.

The Hansard transcripts of Question Time are available from the Parliament's website. Question Time is live streamed each sitting day via the [Parliament's website](#).

## Sitting times and adjournment

### Sitting times

The House sat for three days and a total of 17 hours and 9 minutes:

- Tuesday 7 February – 11.00am to 5.33 pm
- Wednesday 8 February – 10.30am to 5.32 pm
- Thursday 9 February – 11.00am to 5.34 pm.

### Adjournment

At 5.34 pm on Thursday 9 February, the House adjourned until Tuesday 21 February 2023 at 11.00am.

## Further information

Further information is available from the Parliament of South Australia's website via the following pages:

- [Business of the Assembly](#) – links to Notice Papers and daily programs;
- [Committees](#) – information on the work of parliamentary committees;
- [Standing Orders](#) – the rules of the House of Assembly;
- [SA Legislative Tracking System](#) – information on the progress of bills;
- [Tabled Papers and Petitions](#) – indexes and database of tabled papers;
- [Votes and Proceedings](#) – official record of the House of Assembly;
- [Hansard](#) – transcripts of the proceedings of Parliament; and
- [Glossary](#) – a glossary of Parliamentary terms.

[www.parliament.sa.gov.au](http://www.parliament.sa.gov.au)



## Motions

### Riverland Flood Response

On Wednesday 22 February, the House agreed to the following motion moved by the Member for Waite (Ms Hutchesson):

That this House –

- (a) recognises the immense efforts of the South Australian Emergency Service Sector during the emergency response to the 2022-23 River Murray flood event;
- (b) acknowledges the State Emergency Service, Country Fire Service, Metropolitan Fire Service, South Australian Fire and Emergency Service Commission, Volunteer Marine Rescue and Surf Life Saving South Australia for their service to the community; and
- (c) show its appreciation to the staff and volunteers who worked tirelessly to protect and support affected communities.

The Hansard transcript of the debate is available from the [Parliament's website](#).

### Ambulance Ramping

On Wednesday 22 February, the following motion was moved by the Member for Schubert (Mrs Hurn):

That this House –

- (a) notes that the Malinauskas Labor Government has presided over the worse ambulance ramping in South Australia's history;
- (b) condemns the Labor Government for failing to deliver on its promise to fix ambulance ramping; and
- (c) expresses its deep concern at the impact that ambulance ramping and poor patient flow has on frontline health workers, as well as South Australian patients.

Ms Thompson moved to amend the motion by deleting paragraphs (a) and (b) and inserting in lieu thereof –

- (a) notes that under the former Liberal Government's watch ramping drastically increased by 485 per cent between 2017 and 2021;  
reaffirms the Malinauskas Labor Government's commitment to addressing the ramping crisis inherited from the former Liberal Government through delivering a generational \$2.4 billion investment to rebuild the health system;  
and by inserting new paragraph (d) as follows:
- (d) commends our frontline health workers for their continued hard work and acknowledges the Malinauskas Government's steadfast support for health staff across the system.

The time allocated for Private Members' Other Motions expired before the debate concluded and debate on the motion was adjourned until Wednesday 8 March. The Hansard transcript of the debate is available from the [Parliament's website](#).

### Ukraine Invasion

On Thursday 23 February, the House agreed to the following motion moved by the Premier (Hon. P B Malinauskas):



That this House –

- (a) notes with great sadness that 24 February 2023 marks the first anniversary of the illegal Russian invasion of Ukraine;
- (b) deplores the actions of Russia invading Ukraine and calls for an immediate cessation of hostilities and the total withdrawal of Russian forces;
- (c) notes the terrible toll caused by the war with international estimates of more than 40,000 deaths, more than 90,000 casualties and the displacement of more than 14 million people;
- (d) affirms the resolutions of the 11th Emergency Session of the United Nations General Assembly, calling for the full protection of civilians, including humanitarian personnel, journalists and vulnerable persons;
- (e) congratulates South Australians for the warmth and friendship they have shown Ukrainians, displaced by the conflict, who have settled in our great State; and
- (f) resolves to stand with Ukraine for as long as it takes, to ensure peace and independence is returned for the Ukrainian people – SLAVA UKRAINE!

The Hansard transcript of the debate is available from the [Parliament's website](#).

## Government Bills

Details on the passage of Bills through the House are available from the [South Australian Legislative Tracking](#) page of the Parliament's website.

### Bills passed

#### Fair Work (Family and Domestic Violence) Amendment Bill



On Tuesday 21 February, the House resumed the second reading debate on this Bill (adjourned on Wednesday 16 November 2022). The House agreed to the second reading and considered the Bill in Committee. The House passed the Bill without amendment and sent it to the Legislative Council for consideration.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

#### Local Government (Casual Vacancies) Amendment Bill



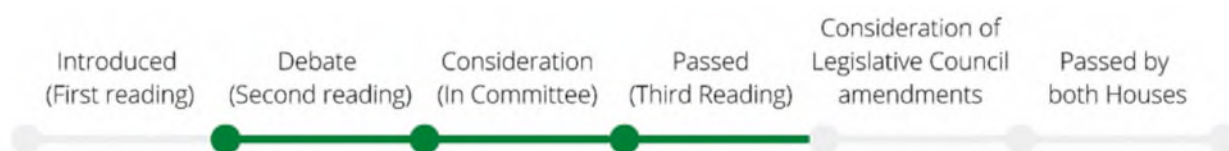
On Wednesday 23 February, the House agreed to suspend Standing Orders to enable the Minister for Local Government (Hon. G G Brock) to introduce a Bill for an act to amend the Local Government Act 1999, and to allow it to pass through all stages without delay.

The House passed the Bill without amendment and sent it to the Legislative Council for consideration.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

#### National Gas (South Australia) (East Coast Gas System) Amendment Bill



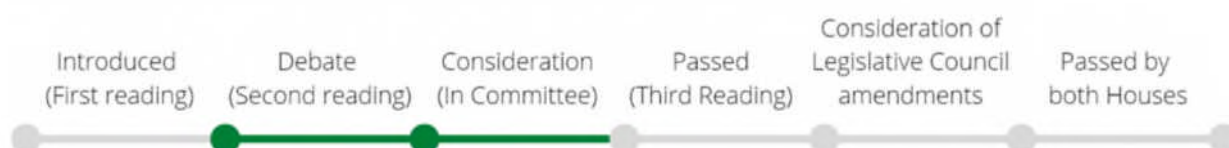
On Tuesday 21 February, the House resumed the second reading debate on this Bill (adjourned on Wednesday 30 November 2022). Debate on the second reading continued on Wednesday 22 February and on Thursday 23 February the House agreed to the second reading and considered the Bill in Committee. The House passed the Bill without amendment and sent it to the Legislative Council for consideration.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

### Bills debated

#### Advance Care Directives (Review Amendment) Bill

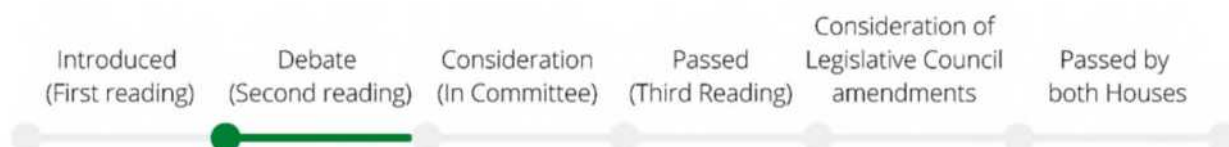


On Tuesday 21 February, the House resumed and completed the second reading debate on this Bill (adjourned on Thursday 9 February) and began consideration of each clause in Committee. The debate was further adjourned until Wednesday 22 February.

The Bill is available from the [Legislation SA website](#).

The Minister's second reading speech is available from the [Parliament's website](#).

#### Courts Administration (Miscellaneous) Amendment Bill



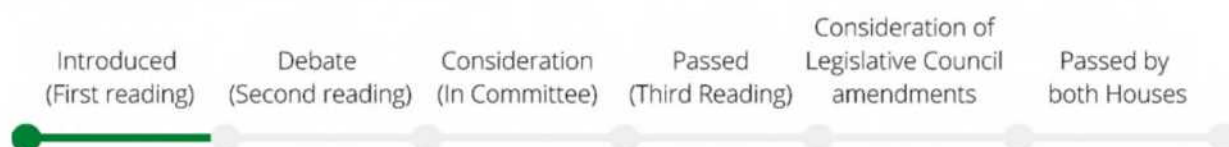
On Thursday 23 February, the House commenced the second reading debate on this Bill (received from the Legislative Council on Thursday 3 November 2022). The debate was further adjourned until Tuesday 7 March.

The Bill is available from the [Legislation SA website](#).

The Minister's second reading speech is available from the [Parliament's website](#).

### Bills received from the Legislative Council

#### Bills received and introduced



The following Government Bill was passed by the Legislative Council and sent to the House of Assembly for consideration:

- First Nations Bill

On Thursday 23 February the Bill was read a first time and the second reading was made and order of the day for Wednesday 7 March 2023.



The Bill is available from the [Legislation SA website](#).

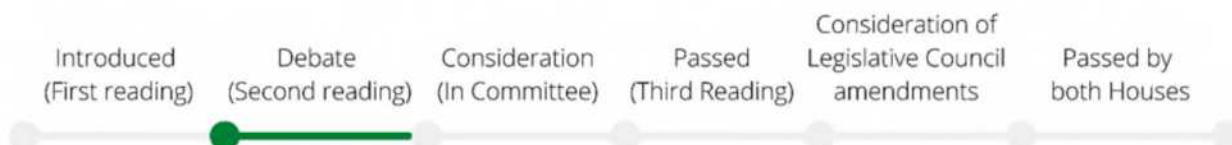
## Private Members' Bills

Between 10.30am and 11.30am on each Wednesday of sitting, the House debates Private Members' Bills. These are Bills introduced by Members who are not Government Ministers.

Details on the passage of Bills through the House are available from the [South Australian Legislative Tracking](#) page of the Parliament's website.

### Bills debated

#### Personal Mobility Bill

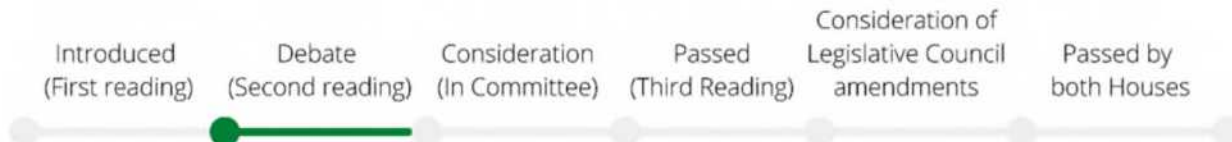


On Wednesday 22 February, the House resumed the second reading debate on this Bill (adjourned on Wednesday 8 February). Following a Division on the question, the House did not agree that the Bill be read a second time. The Bill will not proceed further.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

#### Construction Industry Commissioner Bill



On Wednesday 22 February, the House resumed the second reading debate on this Bill (adjourned on Wednesday 8 February). The debate was further adjourned until Wednesday 8 March.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

## Committees

At 11.00am to 12.00pm on Thursday of each sitting week, the House debates reports of Committees and motions regarding subordinate legislation (regulations). Committee reports may be tabled at 2.00pm each sitting day during routine business.

Details on committees, including inquiries and reports, are available from the Parliament's website via: <https://www.parliament.sa.gov.au/en/Committees/Committees-Detail>

### Committees established

#### Joint Committee on the Legalisation of Medical Cannabis

On Thursday 23 February, the House received Message No. 60 from the Legislative Council requesting the concurrence of the House of Assembly in appointing a Joint Committee of the Houses to inquire and report into the following:

- (a) The legalisation of medicinal cannabis in South Australia with reference to legal frameworks and approaches in other jurisdictions including implications for justice, health and the economy; and
- (b) Any other related matter.

The House agree to the motion and the following Members were appointed to the Committee to act with Hon. T A Franks, Hon. J E Hanson and Hon. L A Henderson representing the Legislative Council:

- Member for Unley (Hon. D G Pisoni);
- Member for Mount Gambier (Mr Bell); and
- Member for Giles (Mr Hughes).

## Committee Reports tabled

### Legislative Review Committee

The Member for Playford (Mr Fulbrook) tabled two reports of the Legislative Review Committee:

- 21<sup>st</sup> Report – Subordinate Legislation
- 22<sup>nd</sup> Report – Subordinate Legislation

### Public Works Committee

The Presiding Member (Mr Brown) of the Public Works Committee, tabled the following report:

- 25<sup>th</sup> Report – Majors Road Intersection Upgrade.

## Committee Reports noted

### COVID-19 Direction and Oversight Committee

On Thursday 23 February, the Member for Gibson (S Andrews) moved to note the report of the Committee.

### Public Works Committee

On Thursday 23 February, the Presiding Member (Mr Brown) of the Public Works Committee moved to note the following reports of the Committee:

- 21<sup>st</sup> Report – Flinders Medical Centre Medical Imaging Expansion and Repat health Precinct Geriatric Evaluation and Management Service Development
- 22<sup>nd</sup> Report – Breastscreen SA Relocation Works
- 23<sup>rd</sup> Report – Warren Dam Outlet Works Reliability Projects

A number of Members spoke to the reports. The Hansard transcripts of the debates are available from the [Parliament's website](#).

## Petitions

Two petitions were presented:

- No. 19 Mr Teague from 2636 Members of the Hahndorf Community Association and residents of Hahndorf and greater South Australia requesting the House to urge the Government to take immediate action to build a bypass at Hahndorf that has the least amount of impact on dwellings, properties, businesses, heritage and the environment.
- No. 20 Mr Telfer from 1459 Residents of South Australia requesting the House to urge the Government to invest significant funding to ensure the long-term future of the Tumby Bay Jetty.

## Papers



All papers tabled in the House of Assembly are available from the [Tabled Papers and Petitions database](#) on the Parliament's website.

## Questions

### Questions without notice (Question Time)

47 questions were asked to Ministers during Question Time (33 by Opposition Members, and 14 by Government Members). Pursuant to Standing Order No. 78, Question Time is held from 2.00pm on each sitting day.

The Hansard transcripts of Question Time are available from the Parliament's website. Question Time is live streamed each sitting day via the [Parliament's website](#) and [Facebook page](#).

### Matter of Privilege – Treasurer

On Wednesday 22 February, the Member for Morialta (Hon. J A W Gardner) raised, as a Matter of Privilege, the alleged misleading of the House by the Treasurer (Hon. S C Mullighan) in his answer to a question regarding the downgrading of South Australia's credit rating during the term of the previous Government.

The Speaker advised that he would consider the matter and report to the House.

## Sitting times and adjournment

### Sitting times

The House sat for three days and a total of 18 hours and 5 minutes:

- Tuesday 21 February – 11.00am to 5.39 pm
- Wednesday 22 February – 10.30am to 5.38 pm
- Thursday 23 February – 11.00am to 6.18 pm.

### Adjournment

At 6.18 pm on Thursday 7 February, the House adjourned until Tuesday 7 March at 11.00am.

## Further information

Further information is available from the Parliament of South Australia's website via the following pages:

- [Business of the Assembly](#) – links to Notice Papers and daily programs;
- [Committees](#) – information on the work of parliamentary committees;
- [Standing Orders](#) – the rules of the House of Assembly;
- [SA Legislative Tracking System](#) – information on the progress of bills;
- [Tabled Papers and Petitions](#) – indexes and database of tabled papers;
- [Votes and Proceedings](#) – official record of the House of Assembly;
- [Hansard](#) – transcripts of the proceedings of Parliament; and
- [Glossary](#) – a glossary of Parliamentary terms.

[www.parliament.sa.gov.au](http://www.parliament.sa.gov.au)





## Business of the House

### Standing Orders Committee Report (No. 1 of 2023)

Following the motion of the Minister for Child Protection (Hon. K A Hildyard) the House adopted the Report of the Standing Orders Committee.

Changes include the following:

- To ensure gender neutral language except for the word 'Chairman' when used to identify the position of Chairman of Committees, which cannot be changed without an amendment to the Constitution Act 1934.
- To make permanent Standing Orders around maternity leave arrangements and the bringing of infants into the Chamber.
- To remove redundant Standing Orders and;
- To allow electronic attendance at committee meetings in certain circumstances.

The Minister for Small and Family Business (Hon A Michaels) then moved that the alterations to Standing Orders as adopted by this House be laid before the Governor by the Speaker for approval pursuant to Section 55 of the Constitution Act 1934.

The Hansard transcript of the debate is available from the [Parliament's website](#).

The report, tabled in the House of Assembly on Tuesday 7 February is available from the [Tabled Papers and Petitions database](#) on the Parliament's website.

## Motions

### Regional Nursing Students

On Wednesday 8 March, the House agreed to the following motion moved by the Member for Mount Gambier (Mr Bell) and amended by the Member for Adelaide (Ms Hood):

That this House –

- (a) recognises that students studying nursing in regional areas are being disadvantaged by having to fund their own placement when undertaking this in metropolitan hospitals during their first three years of study; and
- (b) calls on the State Government work with universities to increase opportunities for regional nursing students and address disparities with city-based students.

The Hansard transcript of the debate is available from the [Parliament's website](#).

### United Nations International Conventions

On Wednesday 8 March, the House agreed to the following motion moved by the Member for Unley (Hon. D G Pisoni) and amended by the Member for Adelaide (Ms Hood):

That this House –

- (a) recognises the United Nations International Conventions on the Rights of the Child, discrimination against women and persons with a disability;
- (b) supports UN recommendations calling on all nations currently failing women, children and people with disabilities to strive to improve and uphold the rights and dignity of all humans; and
- (c) calls on nations who have not ratified the optional protocol to the Convention on the Rights of the Child on the sale of children, child prostitution and child pornography, or have not ratified the Optional Protocol to the Convention on the Rights of the Child on the Involvement of the Children in armed conflict to ratify these protocols and work to better protect children.

The Hansard transcript of the debate is available from the [Parliament's website](#).

## International Women's Day

On Wednesday 8 March, the House agreed to the following motion moved by the Member for King (Mrs Pearce):

That this House –

- (a) acknowledges that 8 March 2023 is International Women's Day and pays tribute to those who have fought, and continue to fight, for the advancement of the status of women and girls;
- (b) notes this year's theme Embrace Equity recognises that each one of us can actively support and embrace equity within our own sphere of influence to challenge gender stereotypes, call out discrimination and draw attention to bias;
- (c) acknowledges that whilst much has been achieved, women still face entrenched inequality, violence and barriers to equal and active participation in our economy and in every aspect of community life; and
- (d) commits to doing whatever it can to work towards:
  - i. preventing and eradicating sexism, harassment, violence and abuse of women in all its forms;
  - ii. challenging stereotypes, discrimination and bias against women; and
  - iii. continuing to advance the status of women and girls; and
- (e) commends the State Government for its strong women's equality and safety policy and actions.

The Hansard transcript of the debate is available from the [Parliament's website](#).

## Government Bills

Details on the passage of Bills through the House are available from the [South Australian Legislative Tracking](#) page of the Parliament's website.

### Bills passed

#### Courts Administration (Miscellaneous) Amendment Bill



On Thursday 9 March, the House resumed the second reading debate on this Bill (adjourned on Thursday 23 February). The House agreed to the second reading and considered the Bill in Committee. The House passed the Bill with amendment and sent it to the Legislative Council for consideration.

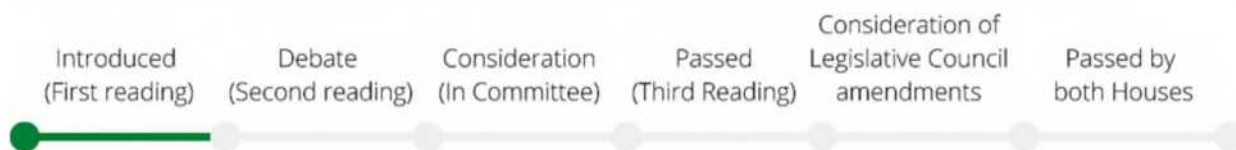
The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).



## Bills introduced

### Rail Safety National Law (South Australia) (Fees) Amendment Bill

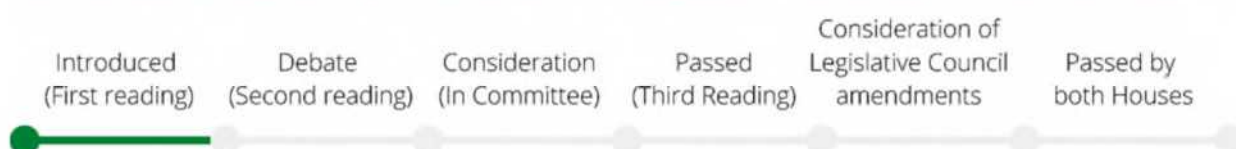


On Wednesday 8 March, the Minister for Infrastructure and Transport (Hon. A Koutsantonis), introduced a Bill for an Act to amend the Rail Safety National Law (South Australia) Act 20212. The second reading debate was adjourned until Thursday 9 March.

The Bill is available from the [Legislation SA website](#).

The Minister's second reading speech is available from the [Parliament's website](#).

### Residential Tenancies (Protection of Prospective Tenants) Amendment Bill



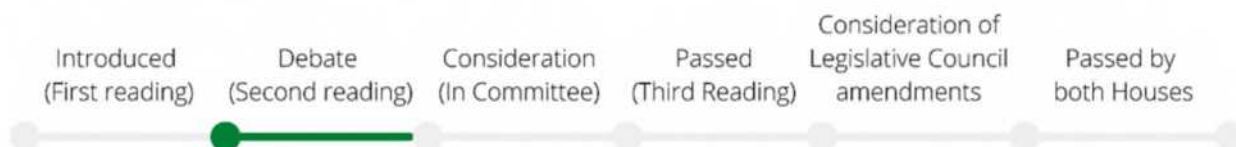
On Wednesday 8 March, the Minister for Consumer and Business Affairs (Hon. A Michaels), introduced a Bill for an Act to amend the Residential Tenancies Act 1995. The second reading debate was adjourned until Thursday 9 March.

The Bill is available from the [Legislation SA website](#).

The Minister's second reading speech is available from the [Parliament's website](#).

## Bills debated

### First Nations Voice Bill



On Tuesday 7 March, the Premier (Hon. P B Malinauskas) moved the second reading of this Bill (received from the Legislative Council on Thursday 23 February). The second reading debate continued on Wednesday 8 and Thursday 9 March. The debate was further adjourned until Tuesday 21 March.

The Bill is available from the [Legislation SA website](#).

The Minister's second reading speech is available from the [Parliament's website](#).

### Bills returned without amendments



The following Government Bills were returned from the Legislative Council without amendments:

- Local Government (Casual Vacancies) Amendment Bill
- National Gas (South Australia) East Coast Gas System) Amendment Bill
- National Electricity (South Australia) (Ministerial Reliability Instrument) Amendment Bill

The Bills are now awaiting Royal Assent and are available from the [Legislation SA website](#).

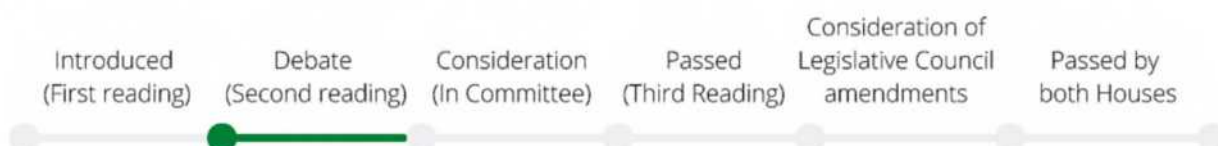
## Private Members' Bills

Between 10.30am and 11.30am on each Wednesday of sitting, the House debates Private Members' Bills. These are Bills introduced by Members who are not Government Ministers.

Details on the passage of Bills through the House are available from the [South Australian Legislative Tracking](#) page of the Parliament's website.

### Bills debated

#### Construction Industry Commissioner Bill



On Wednesday 8 March, the House resumed the second reading debate on this Bill (adjourned on Wednesday 22 February). The debate was further adjourned until Wednesday 22 March.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

## Committees

At 11.00am to 12.00pm on Thursday of each sitting week, the House debates reports of Committees and motions regarding subordinate legislation (regulations). Committee reports may be tabled at 2.00pm each sitting day during routine business.

Details on committees, including inquiries and reports, are available from the Parliament's website via: <https://www.parliament.sa.gov.au/en/Committees/Committees-Detail>

### Committee membership

The following changes were made to the membership of committees:

- **Joint Committee on the Legalisation of Medicinal Cannabis** – The Member for Narungga (Mr Ellis) replaced the Member for Mount Gambier (Mr Bell).

### Committee Reports tabled

#### Natural Resources Committee

The Member for Waite (Ms Hutchesson), on behalf of the Member for Mawson (Hon. L W K Bignell) tabled the 2<sup>nd</sup> Report of the Natural Resources Committee entitled Riverland Fact-Finding Visit, 7-9 November 2022.

### Committee Reports noted

#### Public Works Committee

On Thursday 9 March, the Presiding Member (Mr Brown) of the Public Works Committee moved to note the following reports of the Committee:

- 20<sup>th</sup> Report – Findon Technical College.
- 25<sup>th</sup> Report – Majors Road Intersection Upgrade.

A number of Members spoke to the reports. The Hansard transcripts of the debates are available from the [Parliament's website](#).



## Papers

All papers tabled in the House of Assembly are available from the [Tabled Papers and Petitions database](#) on the Parliament's website.

## Questions

### Questions without notice (Question Time)

58 questions were asked to Ministers during Question Time (44 by Opposition Members and 14 by Government Members). Pursuant to Standing Order No. 78, Question Time is held from 2.00pm on each sitting day.

The Hansard transcripts of Question Time are available from the Parliament's website. Question Time is live streamed each sitting day via the [Parliament's website](#).

### Matter of Privilege – Minister/Member

The Speaker made a statement with respect to the matter of privilege raised by Hon. J A W Gardner on Wednesday 22 February (See Weekly Summary 21-23 February 2023), alleging that the Treasurer (Hon. S C Mullighan) had misled the House in his answer to a question regarding the downgrading of the state's credit rating during the term of the previous Government. The Speaker stated that the Treasurer's choice of words is consistent with how the words have been previously used in the context of a change or downgrade of the state's credit rating or outlook.

Accordingly, the Speaker did not propose to give precedence which would enable the Member to pursue this matter forthwith as a matter of privilege.

The Hansard transcript of the statement is available from the [Parliament's website](#).

## Sitting times and adjournment

### Sitting times

The House sat for three days and a total of 17 hours and 5 minutes:

- Tuesday 7 March – 11.00am to 5.30 pm
- Wednesday 8 March – 10.30am to 5.34 pm
- Thursday 9 March – 11.00am to 5.31 pm.

### Adjournment

At 5.31 pm on Thursday 9 March, the House adjourned until Tuesday 21 March at 11.00am.

## Further information

Further information is available from the Parliament of South Australia's website via the following pages:

- [Business of the Assembly](#) – links to Notice Papers and daily programs;
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[www.parliament.sa.gov.au](http://www.parliament.sa.gov.au)



## Business of the House

### Next Day of Sitting

At 5.32 pm on Thursday 23 March, the House adjourned until Sunday 26 March at 11.05am. A special sitting of the Parliament to complete the third reading debate on the *First Nations Voice Bill* will be conducted so that the Bill may be assented to by Her Excellency the Governor in a public meeting of the Executive Council on the front steps of the Parliament on that day.

## Motions

### World Down Syndrome Day

On Wednesday 22 March, the House agreed to the following motion moved by the Member for Davenport (Ms Thompson):

That this House –

- (a) recognises that 21 March 2023 is World Down Syndrome Day;
- (b) notes that World Down Syndrome Day is held each year on the 21<sup>st</sup> day of the 3<sup>rd</sup> month to signify the triplication of the 21<sup>st</sup> chromosome which causes Down Syndrome;
- (c) notes only 8% of people with Down Syndrome are in open employment with the majority working in Australian Disability Enterprises; and
- (d) applauds the work of the State and Federal Governments on their work with people with disability, carers, family members and stakeholders in reforming the disability employment sector.

The Hansard transcript of the debate is available from the [Parliament's website](#).

### Hindmarsh Stadium Upgrade

On Wednesday 22 March, the House agreed to the following motion moved by the Member for Hartley (Mr Tarzia) and amended by the Minister for Recreation, Sport and Racing (Hon. K A Hildyard):

That this House –

- (a) notes the completion of the Hindmarsh Stadium Upgrade.
- (b) expresses its disappointment at the former Liberal Government for its initial unwillingness to bid for Adelaide to become a host city for the 2023 FIFA Women's World Cup; and
- (c) commends the Malinauskas Government for its vision and investment in sport, particularly for its work towards providing opportunities for girls and women to equally and actively participate in the sport they love.

The Hansard transcript of the debate is available from the [Parliament's website](#).



## Socceroos

On Wednesday 22 March, the following motion was moved by the Member for Hartley (Mr Tarzia):

That this House –

- (a) recognises that National Child Protection Month 2021 is held during September to raise awareness of child abuse prevention;
- (b) congratulates the Marshall Liberal Government on its 'Whole of Government' strategy for keeping families and child safe and well;
- (c) acknowledges that protecting children from abuse is a whole of community responsibility and it is 'everybody's business'; and
- (d) urges this House to raise awareness of cyber safety programs and the challenges faced by our children online (such as grooming, cyber bullying, online reputation management and sharing of images) to protect children from harm.

To which the Member for Adelaide (Ms Hood) moved to amend the motion by deleting paragraphs (b) and (c) and inserting in lieu thereof:

- (b) commends the Malinauskas Government on its investment in soccer and its support of the FIFA Women's World Cup.

The time allocated for Private Members' Other Motions expired before the debate concluded and debate on the motion was adjourned until Wednesday 3 May. The Hansard transcript of the debate is available from the [Parliament's website](#).

## Government Bills

Details on the passage of Bills through the House are available from the [South Australian Legislative Tracking](#) page of the Parliament's website.

### Bills passed

#### Statutes Amendment (Education, Training and Skills Portfolio) Bill



On Thursday 23 March, the House resumed the second reading debate on this Bill (adjourned on Wednesday 30 November 2022). The House passed the Bill and sent it to the Legislative Council for consideration.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

#### Statutes Amendment (Civil Enforcement) Bill



On Thursday 23 March, the Minister for Police, Emergency Services and Correctional Services (Hon. J K Szakacs) moved the second reading of this Bill (received from the Legislative Council on Thursday 9 February). Debate ensued latter that day and the House passed the Bill without amendment. The Bill was returned to the Legislative Council and is now awaiting Royal Assent.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#)

## Bills introduced

### Supply Bill 2023



On Thursday 23 March, the Treasurer (Hon. S C Mullighan), without notice, introduced a Bill for an Act for the appropriation of money from the Consolidated Account for the financial year ending 30 June 2024. The second reading debate was adjourned until Tuesday 2 May.

Standing Order No. 233 entitled 'Annual Financial Bills' allows for an Appropriation or a Supply Bill to be introduced into the House without notice.

The Bill is available from the [Legislation SA website](#).

The Minister's second reading speech is available from the [Parliament's website](#).

## Bills debated

### First Nations Voice Bill

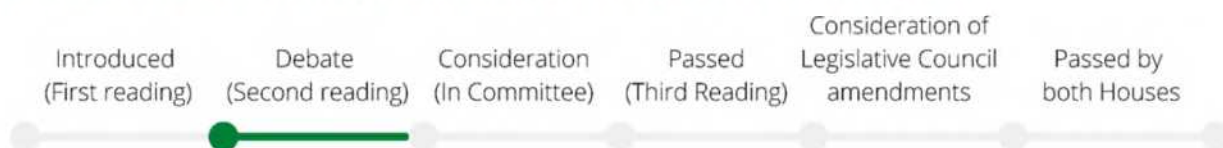


On Tuesday 21 March, the House resumed the second reading debate on this Bill, (adjourned on Thursday 9 March) and commenced consideration of the Bill in Committee. The Bill was further considered in Committee on Wednesday 22 March and reported without amendment. On Thursday 23 March, Debate on the third reading commenced. Debate on the third reading was adjourned until Sunday 26 March.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

### Residential Tenancies (Protection of Prospective Tenants) Bill

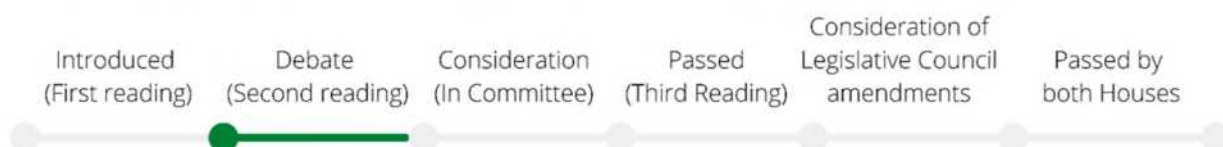


On Thursday 23 March, the House resumed the debate on the second reading of this Bill (adjourned on Wednesday 8 March). The debate was further adjourned until Tuesday 2 May.

The Bill is available from the [Legislation SA website](#).

The Minister's second reading speech is available from the [Parliament's website](#).

### Rail Safety National Law (South Australia) (Fees) Amendment Bill





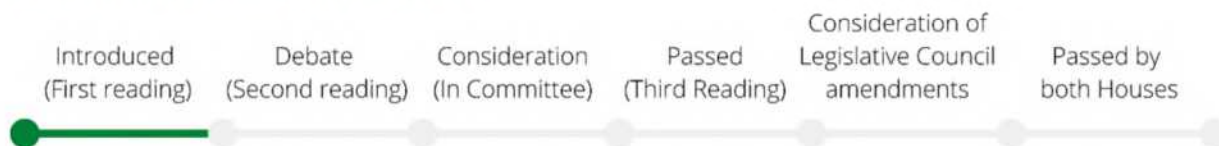
On Thursday 23 March, the House resumed the debate on the second reading of this Bill (adjourned on Wednesday 8 March). The debate was further adjourned until Tuesday 2 May.

The Bill is available from the [Legislation SA website](#).

The Minister's second reading speech is available from the [Parliament's website](#).

## Bills received from the Legislative Council

### Bills received and introduced



The following Government Bills were passed by the Legislative Council and sent to the House of Assembly for consideration:

- National Parks and Wildlife (Wombat Burrows) Amendment Bill
- Equal Opportunity (Domestic Abuse) Amendment Bill

On Tuesday 21 March the Bills were read a first time and the second readings were made an Order of the Day for Wednesday 22 March.

The Bills are available from the [Legislation SA website](#).

### Bills returned without amendments



The following Government Bill was returned from the Legislative Council agreeing to the House of Assembly's amendments:

- Courts Administration (Miscellaneous Amendment) Bill

The Following Government Bill was returned from the Legislative Council without amendment:

- Gene Technology (Adoption of Commonwealth Amendments) Amendment Bill

The Bills are now awaiting Royal Assent and are available from the [Legislation SA website](#).

### Bills returned with amendments



The following Government Bill was returned from the Legislative Council with an amendment:

- Fair Work (Family and Domestic Violence Leave) Amendment Bill

The House considered the amendment in Committee of the Whole agreed to the same without amendment.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

## Private Members' Bills

Between 10.30am and 11.30am on each Wednesday of sitting, the House debates Private Members' Bills. These are Bills introduced by Members who are not Government Ministers.

Details on the passage of Bills through the House are available from the [South Australian Legislative Tracking](#) page of the Parliament's website.

### Bills debated

#### Construction Industry Commissioner Bill



On Wednesday 22 March, the House resumed the second reading debate on this Bill (adjourned on Wednesday 8 March). The debate was further adjourned until Wednesday 3 May.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

#### Statutes Amendment (Justice Measures) Amendment Bill



On Wednesday 22 March, the Order of the Day was read for the second reading debate on this Bill. On motion of the Member for Heysen (Mr Teague), the Order of the Day was discharged, and the Bill withdrawn.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

## Committees

At 11.00am to 12.00pm on Thursday of each sitting week, the House debates reports of Committees and motions regarding subordinate legislation (regulations). Committee reports may be tabled at 2.00pm each sitting day during routine business.

Details on committees, including inquiries and reports, are available from the Parliament's website via: <https://www.parliament.sa.gov.au/en/Committees/Committees-Detail>

### Committee membership

The following changes were made to the membership of committees:

- **Legislative Review Committee** – Hon. N J Centofanti MLC replaced Hon. L A Henderson MLC.
- **Natural Resources Committee** – Hon. B R Hood MLC replaced Hon. N J Centofanti MLC.
- **Joint Committee on the Legalisation of Medicinal Cannabis** – Hon. B R Hood MLC replaced Hon. L A Henderson MLC.



## Joint Committee - debated and adjourned

### Joint Committee on the AUKUS Agreement – Motion to Establish

On Thursday 23 March, a motion was moved regarding the establishment of a Joint Committee to inquire into and report on matters relating to South Australia's contribution to the AUKUS agreement, and particularly to consider-

- (a) how to ensure that all submarines are delivered on schedule;
- (b) education and training initiatives to build the future workforce;
- (c) the role of the South Australian industry;
- (d) opportunities from emerging technologies;
- (e) the progress of taskforces and working groups;
- (f) interstate and international partnerships; and
- (g) any other relevant matters.

The mover (Hon. D J Spiers) spoke to the motion. Debate was adjourned until Thursday 4 May.

## Committee Reports tabled

### Legislative Review Committee

The Member for Light (Hon A Piccolo) tabled the 23<sup>rd</sup> Report of the Legislative Review Committee entitled Subordinate Legislation.

### Public Works Committee

The Presiding Member (Mr Brown) tabled the 26<sup>th</sup> Report of the Public Works Committee entitled South Australia Police APY Police Post Construction.

## Committee Reports noted

### Public Works Committee

On Thursday 23 March, the Presiding Member (Mr Brown) of the Public Works Committee moved to note the following reports of the Committee:

- 24<sup>th</sup> Report – South Australian Sports Institute New Work.
- 26<sup>th</sup> Report – South Australia Police APY Police Post Construction.

### Natural Resources Committee

On Thursday 23 March, the Presiding Member (Hon. L W K Bignell) of the Natural Resources Committee moved to note the following report of the Committee:

- 2<sup>nd</sup> Report – Riverland Fact-Finding Visit 7-9 November 2022.

A number of Members spoke to the reports. The Hansard transcripts of the debates are available from the [Parliament's website](#).

## Petitions

One petition was presented:

- |        |   |
|--------|---|
| No. 21 | Hon A Koutsantonis from 27 Residents of South Australia requesting the House to urge the Government not to provide public funding to Adelaide Football Club (AFC) to develop the Thebarton Oval/Kings Reserve Precinct unless there is commitment from the AFC to adopt an alternate design which would preserve almost all of the 150 mature native trees that exist on the western half of Kings Reserve. |
|--------|---|

## Papers

All papers tabled in the House of Assembly are available from the [Tabled Papers and Petitions database](#) on the Parliament's website.

## Questions

### Questions without notice (Question Time)

37 questions were asked to Ministers during Question Time (25 by Opposition Members, 10 by Government Members and 2 by Independent Members). Pursuant to Standing Order No. 78, Question Time is held from 2.00pm on each sitting day.

The Hansard transcripts of Question Time are available from the Parliament's website. Question Time is live streamed each sitting day via the [Parliament's website](#).

### Standing Orders Suspension – Motion of No Confidence

On Thursday 23 March, the Leader of the Opposition (Hon. D J Speirs) moved to suspend Standing Orders to allow the House to debate a motion of no confidence in the Minister for Health and Wellbeing (Hon. C J Picton) in lieu of Question Time.

Standing Order No. 182 provides that no motion may be introduced without previous notice. In order to move a motion without notice (including a motion of no confidence), the House must agree to suspend Standing Orders.

The House agreed to suspend Standing Orders and the no confidence motion was moved by the Leader of the Opposition and debated for 1 hour. The House then disagreed to the motion 12 Ayes to 26 Noes.

The Hansard transcript of the debate is available from the [Parliament's website](#).

## Sitting times and adjournment

### Sitting times

The House sat for three days and a total of 18 hours and 13 minutes:

- Tuesday 21 March – 11.00am to 5.34 pm
- Wednesday 22 March – 10.30am to 8.07 pm
- Thursday 23 March – 11.00am to 5.32 pm.

### Adjournment

At 5.32 pm on Thursday 23 March, the House adjourned until Sunday 26 March at 11.05am.

## Further information

Further information is available from the Parliament of South Australia's website via the following pages:

- [Business of the Assembly](#) – links to Notice Papers and daily programs;
- [Committees](#) – information on the work of parliamentary committees;
- [Standing Orders](#) – the rules of the House of Assembly;
- [SA Legislative Tracking System](#) – information on the progress of bills;
- [Tabled Papers and Petitions](#) – indexes and database of tabled papers;
- [Votes and Proceedings](#) – official record of the House of Assembly;
- [Hansard](#) – transcripts of the proceedings of Parliament; and
- [Glossary](#) – a glossary of Parliamentary terms.

[www.parliament.sa.gov.au](http://www.parliament.sa.gov.au)





## Bills debated

### First Nations Voice Bill



On Sunday 26 March, the House resumed the third reading debate on this Bill, (adjourned on Thursday 23 March) with the Premier (Hon. B P Malinauskas) concluding his remarks as Mover in Reply. The Bill was then read a third time, passing without amendment. The Bill was then returned to the Legislative Council for assent. As the Bill originated in the Legislative Council, later that morning, the President of the Legislative Council (Hon. T J Stephens MLC) made his way to the front steps of the Parliament to present the Bill to Her Excellency the Governor, the Honourable Frances Adamson AC. Her Excellency, on the advice of Executive Council then assented to the Bill in the presence of a large group of gathered citizens and invited guests.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

## Sitting times and adjournment

### Sitting times

The House sat for a total of 5 minutes:

- Sunday 26 March – 11.05 am to 11.10 am.

### Adjournment

At 11.10 am on Sunday 26 March, the House adjourned until Tuesday 2 May at 11.00 am.

## Further information

Further information is available from the Parliament of South Australia's website via the following pages:

- [Business of the Assembly](#) – links to Notice Papers and daily programs;
- [Committees](#) – information on the work of parliamentary committees;
- [Standing Orders](#) – the rules of the House of Assembly;
- [SA Legislative Tracking System](#) – information on the progress of bills;
- [Tabled Papers and Petitions](#) – indexes and database of tabled papers;
- [Votes and Proceedings](#) – official record of the House of Assembly;
- [Hansard](#) – transcripts of the proceedings of Parliament; and
- [Glossary](#) – a glossary of Parliamentary terms.

[www.parliament.sa.gov.au](http://www.parliament.sa.gov.au)

## **12     NEXT MEETING**

Tuesday 4 July 2023.

## **13     MEETING CLOSE**

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**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 74, 75 and 75A of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 75B and 75C of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Advancement and Prosperity Standing Committee held on 7 March 2023 be confirmed as a true and correct record.

**6 COMMUNICATION BY THE CHAIRPERSON****7 OUTSTANDING REPORTS / ACTIONS**

Nil



## 8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 8.1 Update of Guidelines and Policy for City of West Torrens Grants and Sponsorships

#### Brief

This report presents a proposed update to the Policy and Guidelines for the City of West Torrens Grants and Sponsorships.

#### RECOMMENDATION

The Committee recommends to Council that:

1. The Policy and Guidelines for the City of West Torrens Community Grants and Sponsorships be updated to provide consistency within all grant programs and offerings by the City of West Torrens;
2. The Guidelines for the City of West Torrens Grants and Sponsorships be updated to reflect the seven (7) additional statements outlined in this report; and
3. The Council Policy: Grants, Sponsorships and Donations Programs be updated to include the City of West Torrens Small Business Grants.

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#### Introduction

The Council resolved at the City Advancement and Prosperity Standing Committee on 7 March 2023 to close the Community Grants for the remainder of the financial year pending a review of the Policy and Guidelines.

The Guidelines for the City of West Torrens Grants and Sponsorships (Guidelines) outline the purpose of the grants, the types of grants, the funding priorities, general requirements, the eligibility and the ineligibility criteria and the assessment criteria (**Attachment 1**). The Guidelines were last updated in April 2019. However, since the last update a number of gaps have been identified which this update attempts to address.

The Policy for the City of West Torrens Grants, Sponsorships and Donation Programs provides the framework for the City of West Torrens to allocate its funds in an effective and equitable manner for the benefit of community organisations, groups and individuals.

#### Discussion

##### The Guidelines for the City of West Torrens Grants and Sponsorships

The Guidelines are available to the public on the City of West Torrens website and are the key tool used by applicants to guide their applications. A recent review evidenced a number of gaps, which the following updates aim to address and ensure clarity and consistency for applicants. The recommended updates comprise the addition of the following, which are shown as track changes in **Attachment 1**:

1. **Section 2: Purpose of the grants** - this looks to clarify that the Community Equipment Grants look to assist not only community groups but also sporting groups to purchase equipment for their programs and activities.
2. **Section 3: Eligibility criteria** - an additional dot point has been added to advise that only one (1) successful application per individual or incorporated not for profit organisation and/or groups will be accepted per financial year.
3. **Section 4: Funding Priorities** - a number of points have been modified to ensure that the funding priorities are in line with the City of West Torrens *Community Plan 2030*.

4. **Section 5: Ineligible applications** - an additional point has been added to ensure that applicants who have successfully previously applied will not be eligible to apply again in the same financial year.
5. **Section 6: Assessment of applications** - a point of clarification has been made here to advise that in cases where the Administration has recommended less than the grant funding requested, the applicant will be contacted by the Administration and advised.
6. **Section 7: Accountability** - clarification has been added to ensure that applicants are aware that if expenditure statements are not signed by the appointed Treasurer of the organisation receiving grant funding future funds may be required to be reimbursed.
7. **Section 9: General requirements - Clarification has been made to:**
  - 9.7 - where only one (1) application per individual or incorporated not for profit organisation and or group will be accepted per financial year.
  - 9.8 - Details are provided to advise the applicant that there will be two (2) rounds of Community Grant Funding per financial year, with assessments to commence at the close of the application period. Commencement and closure dates for the Community grants are explicitly detailed.
  - 9.16 - All applications made must include an itemised budget and quote for each item listed.

### **Council Policy: Grants, Sponsorships and Donations Programs**

The Policy for the City of West Torrens Grants, Sponsorships and Donation Programs currently does not include the category of Small Business Grants. This update will amend this omission. The recommended update is shown as track changes in **Attachment 2**.

1. Section 5.5 - Categories of Grants and Donations: Small Business Grants comprises two small business grants aimed at providing relief to businesses within the City. The grants will help our businesses to support themselves, thereby generating resilience, growth and employment.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to the report.

### **Conclusion**

The Guidelines for the City of West Torrens Grants and Sponsorship be updated to provide consistency within all grant programs and offerings by the City of West Torrens.

It is recommended that the seven (7) additional statements are made to the Guidelines for the City of West Torrens Grants and Sponsorships to address gaps identified in the Guidelines.

The Council Policy: Grants, Sponsorships and Donations Programs be updated to include the City of West Torrens Small Business Grants.

### **Attachments**

1. **Draft Guidelines for City of west Torrens Community Grant and Sponsorships -Track Changes.**
2. **Council Policy: Grants, Sponsorships and Donations Programs - Track Changes**

## Guidelines for City of West Torrens Community Grants & Sponsorships

**Civic Centre**  
165 Sir Donald Bradman Drive  
Hilton, SA 5033  
**Tel:** 08 8416 6333  
**Email:** [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)  
**SMS:** 0429 205 943  
**Web:** [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au)



### 1. Council's vision

Committed to being the best place to live, work and enjoy life.

### 2. Purpose of the grants

The Community Grants Program provides funding to eligible groups, organisations and individuals who present applications that demonstrate consistency with Council's *Community Plan 2030*. The types of Grants that are available are:

- **Community Grants** - to support community projects and initiatives that help us achieve our Community Plan
- **Community Equipment Grants** - to assist community groups and sporting clubs to purchase equipment for their programs and activities.
- **Environment Grants** - to support community projects and initiatives that help us achieve the environment strategies in the Community Plan
- **Junior Development Grants** - to assist young people who have been chosen to represent their institution, club, or organisation in a variety of areas such as sport, recreation, science, arts and culture.
- **International Representation Grants** - to assist people over the age of 18 who have been selected to represent their institution, club or organisation overseas in a variety of areas such as sports, recreation, science, arts and culture.
- **Women in Sports** - to support sporting clubs with projects, initiatives and equipment to encourage women and girls to participate in sport, physical activity and active recreation.
- **Sponsorships** - to support community groups with events
- **Donations** - to support community organisations and groups working with people in need, including in cases of urgent need or emergency situation not budgeted by the organisation.

### 3. Eligibility criteria

**Community Grants, Environment Grants, Community Equipment Grants, Sponsorships, Donations:**

Individuals, incorporated not-for-profit organisations and groups are eligible to apply if they:

- Are located within the Council area and primarily serve West Torrens residents.
- Can demonstrate their capacity (if located outside of the City of West Torrens) to provide services and/or benefits to Council residents by forming partnerships with one or more local community groups.
- Have a current ABN or are auspiced/sponsored by an incorporated body with an ABN.
- Form a partnership (if an individual applicant) with one or more local community groups that have an ABN.
- Are a school and can demonstrate a partnership with one or more local community group(s) for the delivery of the funded activity. Applications from schools require approval from the school's governing council/board prior to making a submission to the City of West Torrens.

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- Can establish (if asked) the bona fides of their group by providing the following information: a copy of their constitution; a copy of the minutes from their most recent AGM; a membership application form and annual cost of membership (if any); total membership numbers and the percentage of members who are residents of West Torrens; and the name and contact details of group members who are authorised to speak on behalf of their group.

- Elected Members, employees and members of their households are ineligible to receive community grants, environment grants, community equipment grants, sponsorships or donations. However, community and sporting groups are not precluded from applying for or receiving these grants, sponsorships or donations on the basis that a member of these groups lives in the same household as an Elected Member or employee of the City of West Torrens.

- Only one (1) application per individual or incorporated not for profit organisation and/or group will be accepted per financial year.

#### • Junior Development Grants:

- An individual resident of the City of West Torrens.
- Participating in activities and events and/or representing their institution or the State within South Australia, Australia or internationally.
- The applicant must provide a letter of support and confirmation of selection from either their club or relevant peak body.
- Aged 18 years or younger at the time of the sponsored event or activity.
- Applications must be received before the event/activity takes place.  
One or more application per person can be submitted providing the second application applies to activity/event at a higher level (eg. From a state competition to a national competition).

**Deleted:** to represent Australia

#### International Representation Grants:

- An individual resident of the City of West Torrens.
- Participating in activities and events representing their institution, South Australia or Australia internationally.
- The applicant must provide a letter of support and confirmation of selection to represent Australia from either their club or relevant peak body.
- Aged 18 years or over at the time of the sponsored event or activity.
- Applications must be received before the event/activity takes place.
- One application per person can be submitted and accepted per financial year.

#### 4. Funding Priorities

In line with the *Community Plan 2030* funding is available for community grants that encourage and foster:

- Local events, activities and programs that celebrate multicultural and indigenous heritage and encourage a diverse, inclusive and welcoming community.
- Art in public spaces including community buildings, streetscapes and open spaces.
- A resilient community through community involvement, social connections and life-long learning. Sporting, and recreational programs and facilities that facilitate active and healthy lifestyles for all ages and abilities.

Facilitation of community health, wellbeing and safety. Recognition of our unique local cultural identity and heritage.

Environment Grant applications must focus on significant environmental outcomes across one or more of the environmental strategy target areas as outlined by the Community Plan.

**Deleted:** Connections between neighbours, older and young people, and the capacity for ageing in place.¶

**Deleted:** provide a range of activities for all ages and capabilities.

**Deleted:** safety. Awareness of local safety issues and promotion of social responsibility and enjoyment of the local area.¶  
Recognition

**Deleted:** Greater public awareness and appreciation of heritage sites, events and people of local significance.¶

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- Environmentally sustainable development.
- Reduction of ecological impact.
- Enhanced natural environment.

## 5. Ineligible applications

Projects, initiatives, events or resources are considered ineligible if they:

- 5.1 Clearly duplicate an existing service, program, project or event.
- 5.2 Have a political or religious purpose and objectives.
- 5.3 Are deemed to be inappropriate or offensive.
- 5.4 Seek to make financial profits, charge entry/participation fees more than a gold coin donation or undertake commercial activities.
- 5.5 Are considered the primary role or responsibility of another level of government, including the State Education Department and the Commonwealth Departments responsible for Aged and Disability
- 5.6 Are eligible for funding by other levels of Government.
- 5.7 Are not open and/or accessible to the wider City of West Torrens community.
- 5.8 Seek funding for recurrent operating, for the day-to-day operation of the organisation/group.
- 5.9 Seek funding for salaries, where the salary forms part of the organisation's/individuals usual responsibility (not including instructors or tuition fees).
- 5.10 Seek funding for the payment of travelling allowances or prize money.
- 5.11 Seek funding for projects or initiatives which have already commenced or been completed prior to the application being lodged.
- 5.12 Seek funding for large capital expenditure – i.e. purchase or lease of real estate, renovation, repair or maintenance of buildings or purchase of major equipment.
- 5.13 Seek funding that is to be used for overseas purchase without approval by Council.
- 5.14 The applicant has applied for a CWT grant previously and been successful in the same financial year.

## 6. Assessment of applications

All applications will be assessed against these guidelines and applicants will be notified in writing of the outcome of their application within 12 weeks of their application. In cases where the Administration recommend less than the grant funding applied for, the applicant will be contacted and advised.

**Donation** applications will be assessed against the following:

- The organisation is located in the City of West Torrens and/or is supporting residents in the City of West Torrens.
- The organisation has limited capacity to raise funds.
- The organisation is incorporated and not for profit.
- How the donation will target the most disadvantaged members of the West Torrens community (eg. Homeless, families in need, frail aged, vulnerable people).
- How/why the situation is urgent and/or immediate.

Assessment for **Community Grants**, **Community Equipment Grants** and **Sponsorships** will be scored in the following manner:

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No.	Consideration	Weighting
1	The application identifies a clear outcome/s, which is aligned to the strategic priorities of Council as outlined by the Community Plan.	10%
2	The application responds to one or more of the program priority areas.	10%
3	The application demonstrates innovation and evidence and/or clear reason for why it has been developed	15%
4	A plan for engaging the target group is outlined	10%
5	The application outlines a plan for delivery – including consideration of risk, integration with other partners and innovation	15%
6	The application outlines what measures will be used to evaluate whether it has been successful in achieving the stated outcome/s – includes both qualitative and quantitative measures	5%
7	The application outlines matched funding, in kind support or partner contribution (financial and in kind)	5%
8	The activity or event is being held within West Torrens	15%
9	The application demonstrates consideration of: <ul style="list-style-type: none"> <li>• environmental sustainability</li> <li>• Inclusivity of all members of our community and accessibility for all</li> <li>• low or no cost for disadvantaged groups</li> <li>• sustainability - not reliant on ongoing grant funding</li> <li>• <u>value for money in regards to the quotes and items being purchased</u></li> </ul>	15%
<b>Total</b>		100%

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Assessment for **Environment Grants** will be scored in the following manner:

No.	Consideration	Weighting
1	The application identifies significant environmental outcomes across one or more of the environmental strategy target areas as outlined by the Community Plan.	10%
2	The project demonstrates a long-term benefit to the City of West Torrens and its community.	10%
3	The application demonstrates innovation and evidence and/or clear reason for why it has been developed	20%
4	A plan for engaging the target group is outlined	10%
5	The application outlines a plan for delivery – including consideration of risk, integration with other partners and innovation	15%
6	The application outlines what measures will be used to evaluate whether it has been successful in achieving the stated outcome/s – includes both qualitative and quantitative measures	10%
7	The application outlines matched funding, in kind support or partner contribution (financial and in kind)	10%
8	The application demonstrates consideration of: <ul style="list-style-type: none"> <li>• environmental sustainability</li> <li>• Inclusivity of all members of our community and accessibility for all</li> <li>• low or no cost for disadvantaged groups</li> <li>• sustainability - not reliant on ongoing grant funding</li> </ul>	15%
<b>Total</b>		<b>100%</b>

#### 7. **Accountability**

All successful applicants (including multi-year funding commitments) will be required to provide a detailed written report on all outcomes of the project funded by Council in the form of an acquittal report document. Acquittal reports will be required within 6 weeks from the conclusion of each project or annually for multi-year funding commitments. The Acquittal Report must include any relevant receipts and a short report on the effectiveness of the program/event/equipment in achieving the stated outcomes in the application.

Expenditure statements must be signed by the appointed Treasurer of the organisation where applicable. Failure to fulfil this requirement will prejudice any future funding applications and/or funds received may be required to be reimbursed.

#### 8. **GST requirements**

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Grants are subject to GST legislation, so if your application is successful and your organisation is registered for GST, Council will require a valid Tax Invoice before the grant can be processed.

## 9. General requirements

- 9.1. Grants funding is required to be returned to council in the event that a project/event does not occur or is relocated to a venue outside of the West Torrens Council area.
- 9.2. Applications will not be accepted when the same applicant submits multiple applications.
- 9.3. Applicants may only receive one type of grant funding per financial year. Multi-year grants may be considered for project/initiatives which may require sustained funding to become self-sufficient and put a maximum of three years subject to budget.
- 9.4. Financial acquittal forms must be completed within six weeks of the activity being completed unless otherwise negotiated.
- 9.5. Applicants must hold the appropriate insurances for the implementation of their grant funded program/activity.
- 9.6. Applications must be completed in full or they will not be accepted.
- 9.7. Only one (1) application per individual or incorporated not for profit organisation and/or group will be accepted per financial year
- 9.8. There will be two (2) rounds of Community Grant Funding per financial year. Grant funding will be assessed at the end of the application period. Round One will commence on 1 July and conclude on 30 September. Round Two will commence on 1 January and conclude on 30 March. Applications received outside of the two application periods will not be accepted.
- 9.9. Council will not be responsible for any expenses incurred by an applicant in preparing their application or as a result of an applicant anticipating approval of their application.
- 9.10. Approval of applications is subject to annual budgetary limitations.
- 9.11. Grant funds must not be used for overseas purchases without approval from Council.
- 9.12. The City of West Torrens logo is to be used on all promotional material to acknowledge sponsorship.
- 9.13. A draft copy of the promotional material must be provided to the City of West Torrens Creative Services team to ensure that the logo is correctly represented according to the Council's Corporate Style Guide.
- 9.14. Under no circumstances should Council's logo be downloaded from Council's website or another internet site for reproduction on promotional material. Questions and further information can be obtained from the City of West Torrens Creative Services team.
- 9.15. Grant funding is required to be returned to Council in the event that statements contained in the application process are found to be untrue or incorrect.
- 9.16. All applications must include an itemised budget and quotes for each item.

**Deleted:** with no indication of priority based on need

**Deleted:** Applications can be made at any time in the year, applicants will be advised of the outcome of their application within 12 weeks.

## 10. Grant amounts

- Community Grants: maximum of \$5,000
- Environment Grants: maximum of \$5,000
- Community Equipment Grants: maximum of \$3,000
- Sponsorships: maximum of \$5,000
- Donations: maximum of \$1,000
- International Representation Grants: maximum of \$500
- Involving Women in Sports Grants: maximum \$3,000
- Junior Development Grants:
  - Maximum of \$100 if activities/events are held in South Australia

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- Maximum of \$200 if activities/events are held interstate
- Maximum of \$500 if activities/events are held overseas

If 3 members of the same club/institution, attending/competing at the same activity/event, then the maximum amount available to the club/institution (to be shared equally between applicants) is:

- Maximum of \$300 if activities/events are held in South Australia
- Maximum of \$600 if activities/events are held interstate
- Maximum of \$1500 if activities/events are held overseas
- Applicants can only apply for one grant per financial year, when the annual grants budget has reached its limit all rounds will be closed until the following financial year. The Involving Women in Sports grants annual budget is capped at \$15,000.

#### 11. Further information

For further information or assistance, please contact:

[Business Lead Community Partnerships](#)  
Phone: 8416 6333

Deleted: Administration Officer, Community Services

For enquiries about Environment Grants, please contact:

Environment Sustainability Officer  
Phone: 8416 [6333](#)

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## CITY OF WEST TORRENS



## Council Policy: Grants, Sponsorships and Donations Programs

Classification:	Council Policy	
First Issued:	15 October 1991	
Dates of Review:	2004, 2013, 2016, <u>2023</u>	
Version Number:	<u>5</u>	
Objective ID:	A5668	
Next Review Date:	<u>2028</u>	
Applicable Legislation:	<a href="#">Local Government Act 1999 (SA)</a>	
Related Policies or Corporate Documents:	<a href="#">Community Grants and Donation Program Guidelines</a> <a href="#">Small Business Grant Guidelines</a> <a href="#">Annual Budget Policy</a> <a href="#">Online Application Forms</a>	
Associated Forms:		
Note:		
Responsible Manager:	<u>Chief Executive Officer</u>	
Confirmed by General Manager:	<u>Chief Executive Officer</u>	Date ▼
Approved by Executive:		Date ▼
Endorsed by Council:		Date ▼

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Deleted: 2021

Deleted: Manager Community Services

Deleted: General Manager Business and Community Services

Deleted: 14 November 2016

Deleted: 14 November 2016

Deleted: 15 November 2016

City of West Torrens Council Policy - Grants, Sponsorships and Donations Programs

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City of West Torrens Council Policy - Grants, Sponsorships and Donations Programs

## **COUNCIL POLICY - Grants, Sponsorships and Donations Programs**

### **1. Preamble**

- 1.1 The City of West Torrens (CWT) is committed to being the best place to live, work and enjoy life.
- 1.2 Grants, Sponsorships and Donations Programs are established from funds which may be set aside in the Budget each financial year.

### **2. Purpose**

- 2.1 This Policy provides a framework for the CWT to allocate its funds in an effective and equitable manner for the benefit of community organisations, groups and individuals.

### **3. Scope**

- 3.1 The CWT Grants, Sponsorships and Donation Programs are available to individuals, organisations or groups who provide services, programs and facilities for the benefit of the community.
- 3.2 This Policy applies to all Grants, Sponsorships and Donations offered by the CWT for which an application is required.

### **4. Definitions**

- 4.1 Grants are one-off financial allocations made to encourage the development of services, programs, facilities which meet demonstrated community needs and/or personal achievements and which otherwise could not be developed or recognised.
- 4.2 The Donation Program aims to provide financial assistance to community organisations and groups that provide services to people in immediate need.
- 4.3 The Sponsorship Program provides financial support to community organisations and groups for staging events and activities for the benefit of the local community.

### **5. Policy Statement**

- 5.1 Grants will be administered in a transparent and equitable manner and they will be promoted across the CWT in a way that will allow maximum opportunity for organisations and individuals to apply.
- 5.2 Grants will be administered using the eligibility criteria and conditions in the Guidelines as approved by Council from time to time.
- 5.3 It is the expressed intention of Council that funds will be distributed equitably amongst eligible applicants so that no one deserving applicant is disadvantaged through the lack of available funds.
- 5.4 All grants, sponsorships and donations are approved on a discretionary basis.

Objective ID - A5668

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Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the controlled version.



## 5.5 Categories of Grants and Donations

The Community Grants, Sponsorships and Donations Programs are administered once every financial year.

### • Community Grants

CWT provides through its Community Grants Program, the opportunity for community groups and organisations to contribute to improving the well-being of the citizens of West Torrens.

### • Environment Grants

Environment Grants support initiatives that address conservation, biodiversity, recycling and waste reduction and pollution reduction.

### • Individual Junior Development Grants

Through its Junior Individual Development Grants Program, the CWT aims to encourage and support young people aged 18 years and under in their personal development and growth.

Funds are available to assist local young people who have been chosen to represent their institution, club or organisation in a variety of areas including sport and recreation, science and technology and the arts.

### • Individual International Representation Grants

Through its International Representation Grants Program, the CWT aims to encourage and support people aged over 18 years who have been selected to represent their institution, club or organisation overseas in a variety of areas including sport and recreation, science and technology and the arts.

### • Women in Sports Grants

Women in Sports Grants support sporting clubs with projects, initiatives and equipment to encourage women and girls to participate in sport, physical activity and active recreation

### • Community Equipment Grants

Community Equipment Grants assist community groups and sporting clubs to purchase equipment for their programs and activities.

### • Heritage Grants

Heritage Grants provide funding to enable consistency with the heritage provisions of Council's Community Plan and official heritage lists.

Small Business Grants comprises two small business grants aimed at providing relief to businesses within the City. The grants will help our businesses to support themselves, thereby generating resilience, growth and employment

### • Donations Fund

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Deleted: on an ongoing annual basis through the following categories:

Deleted: Individual

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City of West Torrens Council Policy - Grants, Sponsorships and Donations Programs

Assistance may be available (depending on funds) when there is an urgent requirement or an emergency situation for which the organisation has no immediate specific budget provision and it is not eligible (under the relevant funding guidelines) for Council's Community Grants Program.

#### • Sponsorships

Financial assistance may be available for community organisations and groups in order to stage events and activities for the benefit of the local community.

The CWT expects defined and measureable outcomes to be obtained in exchange for any sponsorship.

### 5.6 Applications and Assessment

5.6.1 Applications should be completed and submitted in accordance with the prescribed grants, sponsorship or donation guidelines, eligibility criteria, and should meet the timelines as determined by Council from time to time.

5.6.2 All applications will be assessed against the Eligibility Criteria outlined in the appropriate guidelines.

5.6.3 Applications will be assessed by the Business Lead Community Partnerships and in the case of an Environment or Heritage Grant, the Environment Officer.

Deleted: Manager Community Services, Team Leader  
Community Development

Deleted: , in the case of an Environment Grant.

5.6.4 Applications that meet the criteria and are under \$1,000 will be awarded at the discretion of the Chief Executive Officer or the General Manager Business and Community Services.

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5.6.5 Applications that meet the criteria and are over \$1,000 will be presented to the appropriate Council Committee for consideration and recommendation to Council for approval or refusal. The funding decision made by Council is final.

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5.6.5.a Any application that meets the criteria and is urgent will be presented directly to Council if an appropriate Council Committee meeting is not imminent,

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5.6.6 Successful applications may be subject to conditions.

### 5.7 Unexpended Funds

Any unspent part of the grant must be returned to the CWT by the end of the financial year in which the grant was given.

## 8.2 Organisational Annual Service Plan 3rd Quarter 2022/23 Progress Update

### Brief

This report presents the 3<sup>rd</sup> Quarter review of the 2022/23 Organisational Annual Service Plan and progress in the delivery of Council's Community Plan.

### RECOMMENDATION

It is recommended to the Committee that the Organisational Annual Service Plan 3<sup>rd</sup> Quarter 2022/23 Progress Update be received.

### Introduction

The *Organisational Annual Service Plan 3<sup>rd</sup> Quarter 2022/23 Progress Report (Attachment 1)* outlines the Administration's progress in implementing its *Community Plan* and provides updates on the delivery of the key projects that implement the *Community Plan* Focus Areas as follows:



#### Community life

We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.

We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.



#### Built environment



#### Organisational strength

Council ensures its services lead to quality outcomes and exceptional experiences for our community.

We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.



#### Environment and sustainability



#### Prosperity

We support jobs, businesses and industries to generate local economic growth and activity.




The report details the major initiatives being undertaken by Council each year to deliver on the objectives of the five Focus Areas of the Community Plan. Below is an explanation of the reporting format:


### Donut Chart


The donut charts graphically illustrate how the organisation as a whole has progressed delivery of the key projects in the Organisational Annual Service Plan over the third quarter of 2022/23 (January-March 2023).

### Project Status

This report presents the status of those projects that are either listed as 'on track', 'monitor' or 'off-track'.

When the attached quarterly report (**Attachment 1**) shows a green traffic light (  ) against a project's performance, this indicates that the project is 'on track' and has progressed to where it was expected.

When the attached quarterly report shows an amber traffic light (  ) against a project's performance, this indicates that the project needs to be 'monitored' as it has not progressed to where it was expected, but it is within 70-90 per cent of the quarterly target.

When the attached quarterly report shows a red traffic light (  ) against a project's performance, this indicates that the project is 'off-track' as it has not progressed to where it was expected, and is less than 70 per cent of the quarterly target.

Progress comments contained within the report, provide a brief explanation of each project's progress, including comments as to why a particular project may be 'off-track' or needs to be 'monitored'.

### **Discussion**

The performance of the organisation, as a whole, for the 3<sup>rd</sup> Quarter of 2022/23 is as follows:

- 82 per cent On-track;
- 8 per cent Monitor; and
- 10 per cent Off-track.

*Note: as this report is retrospective, some projects may have progressed since the reporting period.*

Challenges with staff resourcing, re-scoping and amending designs of projects, and the pending confirmation of plans for the North/South Corridor project are all factors that have contributed to the following projects not progressing as scheduled.

Four (4) or 10% of the total number of projects were reported as being 'off-track' in the third quarter of 2022/23:

1. Commence a review of Heritage Listed Buildings, Areas and Items located within the City of West Torrens;
2. Undertake an 'Infill Case Study' to determine the effects of infill development and urban corridor development on Neighbourhood type zones and identify the potential gaps and improvements to policy that could improve outcomes;

3. Develop a Masterplan for a new lawn bowls facility at Lockleys Oval; and
4. Develop a Masterplan for Henley Beach Road as a main street precinct.

Three (3) or 8% of the total number of projects were reported as 'monitor' in the third quarter of 2022/23:

1. Project manage the staged upgrade of the stormwater drainage systems in Kurralta Park and North Plympton/Plympton to mitigate the risk of flooding;
2. Manage the staged redevelopment of Kesmond Reserve; and
3. Enable access to contemporary business intelligence functionality and develop a data platform suitable to underpin performing business intelligence on customer service and community assets.

### Completed Projects

Five (5) projects were completed in the third quarter of 2022/23:

1. Complete the review and update of the City of West Torrens Dog and Cat Management Plan;
2. Work in liaison with the land owners to deliver the Riverbank Christmas Display;
3. Complete the development of a City of West Torrens Waste Management Strategy;
4. Complete the development of a City of West Torrens Climate Adaptation Strategy; and
5. Prepare for and implement changes arising from the local government rates oversight scheme and the roles played by the Essential Services Commission of SA (ESCOSA) and external auditors.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The Organisational Annual Service Plan contains a number of key projects that address climate impact.

### **Conclusion**

The Annual Service Plan 3<sup>rd</sup> Quarter Progress Report 2022/23 outlines Council's progress in implementing its Community Plan.

### **Attachments**

1. **Organisational Service Plan 3rd Quarter 2022/23 Progress Report**



## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

City of West Torrens

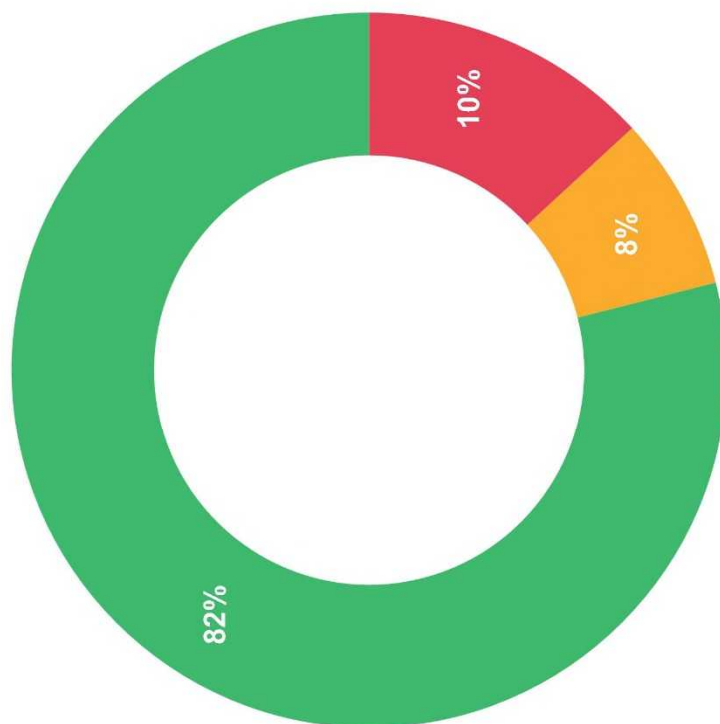
## PROJECT SUMMARY

### BY PERFORMANCE

4 OFF TRACK

3 MONITOR

31 ON TRACK  
including 5 completed






## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report


## FOCUS AREA - 1 Community life

OUR FOCUS - 1.1 We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.

## STRATEGIC OBJECTIVE - 1.1.3 Active and healthy lifestyles for all ages and abilities.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
1.1.3.1 Undertake the installation and upgrade of gym and fitness equipment at select reserves to enhance community accessibility.	City Property	01-07-2022	30-06-2023	75	 GREEN	The annual program for installation of new and replacement of existing gym and fitness equipment in the public realm has commenced. Quotes are currently being sought based on the feedback received through the community consultation period.




## STRATEGIC OBJECTIVE - 1.1.6 Facilitation of community health, wellbeing and safety.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
1.1.6.1 Complete the review and update of the City of West Torrens Dog and Cat Management Plan.	Compliance and Waste Services	01-07-2022	30-06-2023	100	 GREEN	Dog and Cat Management Plan report was submitted at the 7 February 2023 City Facilities and Waste Recovery General Committee meeting, where the Committee approved the plan. At the 21 February 2023 Council Meeting Council endorsed the Minutes of the Committee. The plan was subsequently submitted to the Dog and Cat Management Board for their approval. Notification from the Dog and Cat Management Board was received 7 March 2023 advising that the plan has been approved for a period of 5 years and can come into effect immediately.

## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report


## STRATEGIC OBJECTIVE - 1.1.7 Recognition of our unique local cultural identity and heritage.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
1.1.7.1 Plan and manage the major redevelopment of Thebarton Theatre.	City Property	01-07-2022	30-06-2023	75	 GREEN	Design for the upgrade is ongoing and Council approval was granted for the design at the meeting held 21 March 2023. Following approval of the design package, a Planning Application will be lodged, and a period of community information will be undertaken
1.1.7.2 Commence a review of Heritage Listed Buildings, Areas and Items located within the City of West Torrens.	Strategy and Business	01-01-2023	30-06-2023	10	 RED	The start of this project was delayed due to competing priorities. The scope has since been changed to reflect the later start date and it is anticipated that the project will run into the 2023/24 financial year. The revised project scope is nearing completion and procurement for an appropriate consultant is due to commence next quarter.
1.1.7.3 Work in liaison with the land owners to deliver the Riverbank Christmas Display.	City Operations	01-07-2022	31-01-2023	100	 GREEN	The Riverbank Christmas display was successfully installed and operated and was dismantled over January/February.


## FOCUS AREA - 2 Built environment

**OUR FOCUS - 2.1** We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.

**STRATEGIC OBJECTIVE - 2.1.1** An attractive, safe and cohesive urban environment that supports better quality development assessment outcomes, diverse housing choice and compatible non-residential development.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.1.1 Undertake an 'Infill Case Study' to determine the effects of infill development and urban corridor development on Neighbourhood type zones and identify the potential gaps and improvements to policy that could improve outcomes.	Strategy and Business	01-07-2022	30-06-2023	5	 RED	This project has not progressed due to resources being prioritised towards with the Planning System Implementation Review, Glandore Code Amendment, Brewery Code Amendment and various other Code amendments.  It is unlikely that this project will progress any further this financial year. As such, the Executive team have approved for this project to be deferred to the 2023/24 financial year.

**STRATEGIC OBJECTIVE - 2.1.2** Infrastructure that meet the needs of a changing city and climate.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.2.2 Continue to partner with other councils and the Brown Hill Keswick Creek Board to contribute to the Brown Hill Keswick Creek Flood Mitigation Scheme project.	City Assets	01-07-2022	30-06-2023	75	 GREEN	The Administration has provided comment on the 30% Design Review of the lower Brown Hill Keswick Creek works and are currently commenting on the proposed draft design plans.  Regular meetings continue to be held with the Brownhill Keswick Creek Project Group.

## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report


Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.2.3 Project manage the staged upgrade of the stormwater drainage systems in Kurrailta Park and North Plympton/Plympton to mitigate the risk of flooding.	City Assets	01-07-2022	30-06-2023	60	 AMBER	Design plans for the Kurrailta Park project are being developed. The project is somewhat off track due to additional investigations of underground services required. Construction of the North Plympton/Plympton project has been completed.
2.1.2.4 Complete development of a City of West Torrens Stormwater Management Plan.	City Assets	01-07-2022	30-06-2023	75	 GREEN	The overall document is currently receiving a final technical review from the Stormwater Management Authority (SMA). Upon the completion of this feedback from the SMA, public consultation and stakeholder feedback will be reviewed and the draft document updated appropriately. The document will then be presented for Council and other stakeholders for final approval.
2.1.2.5 Continue to work in partnership with the Department of Infrastructure and Transport on the North/South Corridor project.	City Assets	01-07-2022	30-06-2023	75	 GREEN	The Administration continues to attend technical reference group meetings with the DIT project team. Reviewing of the revised reference design documentation is currently being undertaken.





## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

**STRATEGIC OBJECTIVE - 2.1.3** Neighbourhoods designed to promote safe, active travel and strengthen connections, amenity and accessibility.



Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.3.1 Project manage the staged upgrade of the Reece Jennings Bicycle Path and the installation of bicycle racks and facilities in reserves.	City Assets	01-07-2022	30-06-2023	75	 GREEN	Works commenced in mid February 2023 and are progressing on track.

**STRATEGIC OBJECTIVE - 2.1.4** A variety of indoor and outdoor sport, recreation and community facilities and open spaces.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.4.1 Manage the staged major redevelopment of Richmond Oval.	City Property	01-07-2022	30-06-2023	75	 GREEN	Stage 1 works, which focused on increasing recreation opportunities on the Eastern side of the site, are complete with the exception of the new bridge and entrance from Martin Ave, which is anticipated to be completed in April. A draft concept plan has been developed and approved by Council for the Stage works. Stakeholders are currently being informed and the design is being refined. Funding contributions from the State and Federal Governments for Stage 2 works is currently being investigated.
2.1.4.2 Manage the staged major redevelopment of Thebarton Oval/Kings Reserve.	City Property	01-07-2022	30-06-2023	75	 GREEN	As per 8 November 2022 Council resolution, a Masterplan Advisory Group has been established with three meetings held to date. AFC continue to adjust the MP in line with feedback from the MAG. Once an agreed MP has been endorsed by the MAG this will be presented to Council for their consideration and, if approved, will be released for public consultation.


## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.4.3 Manage the staged major redevelopment of Apex Park.	City Property	01-07-2022	30-06-2023	75	 GREEN	Following approval from the funding body to reduce the scope of works due to tender quotes received being greater than available budget, the contract has been awarded and work has commenced. The contractor will complete the event space, BMX area, paths and will redefine the northern edge of the wetland as well as construct a network of paths across the site. This work is expected to be completed by the end of June/July 2023.
2.1.4.4 Manage the staged redevelopment of Kesmond Reserve.	City Property	01-07-2022	30-06-2023	65	 AMBER	The open space component of the redevelopment is currently being procured and is expected to be awarded in April/May 2023. Detailed design is underway for the proposed new community facility at Kesmond Reserve and is on track for completion by the end of the financial year.

## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.4.5 Develop a Masterplan for a new lawn bowls facility at Lockleys Oval.	City Property	01-01-2023	30-06-2023	5	 RED	<p>This project was placed on hold until after Council's caretaker period and the plan for the North-South corridor was finalised by the Government.</p> <p>A report was provided to Council in February outlining the progress made to date and the documentation received from both the Lockleys Bowling Club and the Grange Bowling Club re their commitment to work together to co-locate at a new facility at Lockleys Oval. A meeting will be held with the two stakeholder groups to refine plans before presenting back to Council.</p>


## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report


## FOCUS AREA - 3 Prosperity

**OUR FOCUS - 3.1** We support jobs, businesses and industries to generate local economic growth and activity.

**STRATEGIC OBJECTIVE - 3.1.1** A diverse, resilient and competitive economy, including small business, tourism and export sectors.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.1.1 Continue to participate in and work with partner councils on the Building Western Adelaide Strategy to improve economic prosperity.	Office of the Mayor and CEO	01-07-2022	30-06-2023	75	 GREEN	The City of West Torrens continues to work with partner Councils to provide networking events for local businesses. The Western Adelaide Tourism Alliance Tourism Destination Action Plan has now been completed and adopted by Council. The Administration will commence implementation of those actions assigned to the City of West over the next 18 months.

**STRATEGIC OBJECTIVE - 3.1.2** Optimise the benefits of local activity and key employment precincts.


Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.2.1 Develop a Masterplan for Henley Beach Rd as a main street precinct.	City Assets	01-07-2022	30-06-2023	10	 RED	The Administration has submitted the project to be considered as part of the City Shaping Program under the North/South Corridor Project. Feedback on the success of this submission from DIT is pending. Now that the reference design has been completed by DIT and released for community consultation, it is anticipated that the working group will reestablish City Shaping Programs.




## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

**STRATEGIC OBJECTIVE - 3.1.3** Economic development through innovation, collaboration and investment and connections between businesses and the community.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.3.1 Work in partnership with private developers and government agencies to facilitate the development of the Port Road precinct, including the former Coca-Cola and West End Brewery sites.	Strategy and Business	01-07-2022	30-06-2023	75	 GREEN	The Administration continues to work in partnership with developers and partner agencies.


**STRATEGIC OBJECTIVE - 3.1.4** Promote opportunities and economic advantage arising from Adelaide Airport and our proximity to the CBD.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.4.1 Continue to partner with Adelaide Airport Ltd. in assisting to achieve the objectives of the Adelaide Airport Master Plan.	Office of the Mayor and CEO	01-07-2022	30-06-2023	75	 GREEN	The CEO continues to participate in the Adelaide Airport Consultative Committee meetings and regular meetings with Airport management. The next meeting is scheduled to be held in April.



**FOCUS AREA - 4 Environment and sustainability**

**OUR FOCUS - 4.1** We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.

**STRATEGIC OBJECTIVE - 4.1.1** Sustainably manage our resources through reuse, recycling and circular economy.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.1.1 Complete the development of a City of West Torrens Waste Management Strategy.	Compliance and Waste Services	01-07-2022	31-03-2023	100	 GREEN	The final Waste Management Strategy and report was submitted to the 7 February 2023 City Facilities and Waste Recovery General Committee meeting where the Committee adopted the plan. At the 21 February 2023 Council Meeting the Council endorsed the minutes of the Committee.

**STRATEGIC OBJECTIVE - 4.1.3** Prepare for and respond to the challenges of a changing climate.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.3.1 Complete the development of a City of West Torrens Climate Adaptation Strategy.	Strategy and Business	01-07-2022	31-03-2023	100	 GREEN	The Climate Mitigation and Adaptation Strategy was approved at the 21 February 2023 meeting.  The Administration will prepare an internal implementation plan to deliver on actions.
4.1.3.2 Work in partnership with Green Adelaide, City of Charles Sturt and SA Water on the Breakout Creek Stage 3 redevelopment.	City Assets	01-07-2022	30-06-2023	75	 GREEN	This project is progressing as scheduled. The Steering Group continues to meet every alternate month.

## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

4.1.3.3 Continue to work with partner councils and stakeholders on progressing the implementation of the AdaptWest Climate Adaptation Plan.

Strategy and Business

01-07-2022

30-06-2023

75



### My Cool Home

AdaptWest in conjunction with other Regional Climate Partnerships are coordinating and co-funding a series of 14 online seminars focusing on energy transition and climate resilient housing. The seminars will run from May 2023 to January 2024 and will be screened live at various council centres. Topics will include 'Designing for Resilience' and 'Summer Comfort' (including a separate presentation for renters).

### My Cool Yard

Garden typologies have been developed for My Cool Yard, which will be incorporated into the My Cool Home portal and provide advice on how to maximise greening and cooling around the home and the benefits, including reducing urban heat, reducing artificial cooling and improved health outcomes.


### Assets Forum

Planning is underway for a forum with Asset Management Teams to provide asset leads with insights into the impacts of climate change on assets and strategies to mitigate and adapt to these risks. The workshop will provide asset leads a better understanding of asset risk in climate planning, enabling asset management plans to be better aligned with the latest climate science, assess asset vulnerability, and identify actions required to respond to climate change. The workshop will also provide an opportunity to identify opportunities for inter-regional collaboration.

## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

**STRATEGIC OBJECTIVE - 4.1.4** Open spaces that foster the natural environment, support biodiversity and encourage people to spend time outdoors.


Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.4.1 Work in partnership with Green Adelaide on the River Torrens Recovery project to undertake environmental improvement works along River Torrens Linear Park.	Strategy and Business	01-07-2022	30-06-2023	75	 GREEN	<p>Autumn Avenue in Lockleys was identified as the target project site for works in the 2022/23 financial year. A successful funding submission was made through the Urban River Torrens Recovery Project (Green Adelaide) to undertake works including weed removal and re-vegetation. Target weed species continue to be removed across the project site and signage has been installed to raise awareness about the type of work being undertaken to prepare the site, and encourage members of the community to participate in the planting event.</p> <p>Several meetings have been held with project partners to progress the event, and materials are being prepared to support promotion.</p>





**FOCUS AREA - 5 Organisational strength**

**OUR FOCUS** - 5.1 Council ensures its services lead to quality outcomes and exceptional experiences for our community.

**STRATEGIC OBJECTIVE** - 5.1.3 High levels of governance, transparency and integrity.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.3.1 Continue to coordinate the implementation of the local government reforms.	Governance and Risk	01-07-2022	30-06-2023	90	 GREEN	Local Government reforms are approximately 75% implemented, with further substantial amendments to commence in late 2023.



**STRATEGIC OBJECTIVE** - 5.1.4 An inclusive, innovative, and collaborative organisation

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.4.1 Facilitate, identify, assist to implement and measure improvements using LEAN framework for the following: - customer complaints process; - plant and equipment process; and - name and register process.	Office of the Mayor and CEO	01-07-2022	30-06-2023	75	 GREEN	The status of the various projects is as follows: - Customer Service Standards project has been completed; - Customer Complaints Process is in progress; - Business Requirements for Asset Management processes, Financial system and Customer Relationship Management system are in progress in partnership with relevant managers; - Close the loop Qualtrics function has been implemented; - Automation of customer updates and escalations is in progress; and - Verge Maintenance process is under review and improvements are being implemented.
5.1.4.2 Identify opportunities for process improvement using results data from the City of West Torrens' Qualtrics Survey.	Office of the Mayor and CEO	01-07-2022	30-06-2023	75	 GREEN	The Root Cause of poor customer feedback is being used to inform department improvement plans.

## City of West Torrens


## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

## STRATEGIC OBJECTIVE - 5.1.5 A safe, healthy and resilient workforce.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.5.1 Develop, implement and monitor strategies for the enhancement of organisational culture.	People and Safety	01-07-2022	30-06-2023	75	 GREEN	<p>People and Safety are currently working on a range of programs to reinvigorate the culture of CWT based on our FITCORE values, including:</p> <ul style="list-style-type: none"> <li>- conducting a campaign emphasising "A positive CWT workplace culture begins with me!";</li> <li>- introduction of better recruitment; on-boarding; remuneration, employee benefits and training and development programs and opportunities.</li> </ul>
5.1.5.2 Undertake a review of how we measure our WHS performance, including identifying indicators that allow effective monitoring and timely reporting to management and clear accountabilities.	People and Safety	01-07-2022	30-06-2023	75	 GREEN	<p>The quarterly WHS and Injury Management (IM) Performance Dashboard Report provides the Executive Management Team with data and statistics relating specifically to the WHS and IM safety management system. The report contains recommendations for response and auctioning by the Executive to ensure WHS performance is improved across the organisation. Monthly progress of the annual WHS and IM Improvement Plan is monitored by the LGAWCS and reported on through to the CWT Executive Team.</p>


## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.5.3 Align the current practices for volunteer management with our human resources processes, including induction, training and exit processes.	People and Safety	01-07-2022	30-06-2023	75	 GREEN	<p>The following process are in place for volunteers:</p> <ul style="list-style-type: none"> <li>- probationary period reviews occur 3 months commencement;</li> <li>- annual reviews of the roles;</li> <li>- information on suitability of roles for volunteers is formalised in the Volunteer Manual designed for the coordinator;</li> <li>- role creation is formalised in the Volunteer Manual designed for the coordinator;</li> <li>- volunteers are provided with a copy of the program-specific induction checklist during their induction;</li> <li>- the staff policy and the volunteer handbook provides information on declaring any conflicts of interest;</li> <li>- a training program for Program Coordinators, including disability inclusion training specific to volunteer management;</li> <li>- a formal Exit Process includes both an exit survey and template letters with further information in the program manual;</li> <li>- documentation, including role statements, have been placed on the Document Register to ensure a notification is received when reviews are due; and</li> <li>- volunteer statistics are provided for monthly reports.</li> </ul>

## City of West Torrens


## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.5.4 Undertake the program to become certified as an accredited White Ribbon organisation.	People and Safety	01-07-2022	30-06-2023	75	 GREEN	<p>CWT are currently participating in the White Ribbon Program. This involves the gathering of data and evidence that aligns with the White Ribbon Criteria, which are:</p> <ul style="list-style-type: none"> <li>- Leadership Commitment;</li> <li>- Commitment of Resources;</li> <li>- Internal Communication;</li> <li>- External Communication;</li> <li>- Collaboration;</li> <li>- Demonstrated engagement in the prevention of violence against women;</li> <li>- Policies, procedures and documentation and the communication of the same to the workforce;</li> <li>- Manager and Supervisor training is undertaken and is mandatory;</li> <li>- Staff Training;</li> <li>- Risk Assessments;</li> <li>- Contractor expectations;</li> <li>- Response to victims who disclose;-</li> <li>- Response to perpetrators; and</li> <li>- Evaluation and continuous improvement</li> </ul>
5.1.5.5 Launch a campaign across all CWT locations to raise awareness of Aggressive Violent and Threatening Behaviour in the workplace.	People and Safety	01-07-2022	30-06-2023	75	 GREEN	<p>The campaign to raise awareness of Aggressive, Violent and Threatening Behaviour in the workplace across all CWT locations has commenced. The project plan has been created and a Communications Consultant agency has been engaged to assist in closing out the actions. Actions within the project plan have been closed out according to schedule.</p>




## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.5.6 Develop and implement 'Ageing and Work Health' programs to promote a positive culture within the workplace.	People and Safety	01-07-2022	30-06-2023	75	 GREEN	The 'Ageing and Work Health' program aims to implement initiatives and provide resources to support our inter-generational workforce, with a focus on active ageing, and a healthy and productive working life. The Executive have provided their strong support for this program, including the CEO signing off on the AWH Charter (displayed in prominent locations across CWT) that clearly states the CEO's commitment, and the commitment of Council, to supporting our inter-generational workforce. A range of activities will be provided over the coming months, such as stretching sessions being provided to outdoor staff and various resources and information booklets provided.



## STRATEGIC OBJECTIVE - 5.1.6 A workforce that meets current needs and plans for future needs.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.6.1 Commence the development of a City of West Torrens Organisational Workforce Strategy.	People and Safety	01-07-2022	30-06-2023	75	 GREEN	The following programs/initiatives are scheduled over the next 12 months: <ul style="list-style-type: none"> <li>- White Ribbon;</li> <li>- Ageing and Work Health Program;</li> <li>- Talent and Succession (Recruitment and Selection);</li> <li>- Capability mapping;</li> <li>- Leadership Program for the Management team; and</li> <li>- AVT Campaign</li> </ul>


## City of West Torrens

## Organisational Service Plan 3rd Quarter 2022/23 Progress Report

## STRATEGIC OBJECTIVE - 5.1.7 Sustainable financial management principles.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.7.1 Continue to implement changes to Council's Annual Budget and Business Plan and Long-Term Financial Plan, to address legislative requirements arising from the local government reforms.	Financial Services	01-07-2022	30-06-2023	75	 GREEN	The September and December budget reviews were adopted by Council. Preparation of the 2023/24 budget is significantly progressing.
5.1.7.2 Prepare for and implement changes arising from the local government rates oversight scheme and the roles played by the Essential Services Commission of SA (ESCOSA) and external auditors.	Financial Services	01-07-2022	30-06-2023	100	 GREEN	Information was submitted as required and a response with advice has been received from ESCOSA. The City of West Torrens prepared a response to this advice, which was endorsed by Council in March.

## STRATEGIC OBJECTIVE - 5.1.9 Technology as a tool to help innovate how we interact with each other and our community.

Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.9.1 Enable access to contemporary business intelligence functionality and develop a data platform suitable to underpin performing business intelligence on customer service and community assets.	Information Services	01-07-2022	30-06-2023	67	 AMBER	Business intelligence information architecture based on business requirements for asset management is under construction to provide business intelligence on community assets.

### 8.3 Strategy Unit Activity Report: 1 March to 13 April 2023

#### Brief

This report presents the Strategy Unit's Activity Report for the period 1 March to 13 April 2023.

#### RECOMMENDATION

The Committee recommends to Council that the Strategy Unit Activity Report for the period 1 March to 13 April 2023 be received.

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#### Introduction

The Strategy Unit supports the organisation to achieve its strategic objectives by working collaboratively with stakeholders to deliver significant strategic projects, develop and deliver land use policy, and strategic and corporate plans for West Torrens, in consultation with the community, Elected Members and other stakeholders. It drives environmental sustainability across the organisation, works in partnership with regional partners to deliver strategic environmental and climate adaptation plans, whilst supporting the community to do the same through administering grant and rebate programs. The Strategy Unit also reviews and responds to a variety of external consultation undertaken by other agencies.

A report is presented, on a regular basis, detailing the status of key projects and activity undertaken by the Strategy Unit to progress strategic priorities since the last report to the Committee.

#### Discussion

##### Corporate and Community Planning

##### ***Annual Service Plan 2022/23 - Second Quarter Progress Report***

The 3rd Quarter *Organisational Annual Service Plan 2022/23 Progress Update* report was prepared and is included in the agenda for this meeting of the City Advancement and Prosperity Standing Committee.

##### ***Corporate Plans***

Ongoing support and advice was provided to departments in the development and review of various corporate plans, including the review of the *Dog and Cat Management Plan* and *Waste and Resource Recovery Strategy* and the *Public Art Implementation Plan*.

A *Public Health Plan - Implementation Plan* has been drafted in consultation with internal stakeholders to support the implementation of Council's *Public Health Plan 2021-2026*. Where possible, existing actions from Council's other corporate plans have been incorporated, to reinforce the public health impact of many of the projects and activities that Council already undertakes.

##### ***2023/24 Budget and Project Planning Preparations***

Ongoing support for departments in the development of proposed project plans for the 2023/24 financial year, to use in preparation of their 2023/24 budget submissions. These project plans will also be used as the basis for developing the 2023/24 Organisational Service Plan.

##### ***Open Space Plan - implementation***

One of the actions contained in the Open Space Plan is to explore options to accumulate a revenue stream for the purchase of open space. A report to the City Advancement and Prosperity Standing Committee meeting on 7 March 2023 identified a range of options, and consequently the Administration is continuing to explore these further.

Those options include:

1. Use funds raised from the disposal of Council land and/or buildings to generate a revenue stream for open space purposes.
2. Sell parcels of poor quality open space to purchase land that will provide higher quality open space.
3. Allocate annual budget contributions to a dedicated budget for open space through the long-term financial planning process.
4. Use funds from the Urban Tree Canopy Off-set Scheme.
5. Use funds from the Open Space Contribution Scheme for open space purposes.

An update on progress will be provided to the Committee in future reports.

### Public Art Framework

The Administration continued to work on drafting the implementation plan. This follows the release of the *Public Art Framework 2022-2032*. Various actions have been drafted in accordance with the key themes highlighted in the framework (Community Life, Prosperity, Environment and Sustainability and Built Environment).

Following internal consultation (commenced on 20 September 2022), an initial draft has now been prepared for internal review. The working group continue to ensure the identified actions are appropriate and to identify any gaps and assign actions where appropriate. This will enable the framework to be embedded into the various functions of the organisation to facilitate the consideration of public art into project scopes undertaken by Council in the public realm when possible and promotion of public art projects within the community.

### Heritage

#### **Heritage Grants**

With the expiry for the 2021/2022 Heritage Grants approaching (May 2023) letters have been sent to those eligible who have not yet undertaken the work. A number of extensions of time have also been granted to allow those who have been affected by shortages of materials or qualified tradespersons to still undertake the work.

Following approval of the amended eligibility criteria and guidelines, the Heritage Grants (22/23) opened 17 April 2023 and will close 30 June 2023.

#### **Heritage Review and Survey**

A project brief regarding a review of West Torrens Heritage Listed Buildings has been prepared.

The objectives of the review are to:

- Update currently listed heritage items (including their condition and whether they are in the correct category);
- Review the spatial application and extent of the existing Historic and Character Area Overlays;
- Update the wording of the Historic and Character statements (if required);
- Consider items that have been previously recommended and overlooked; and
- Identify any new items to be added to relevant listings.

This project is currently being reviewed and a request for quote (RFQ) being prepared following successful recruitment of a Policy Planner.

### Land Use Planning

#### **Planning Reform**

The Administration continues to liaise with PlanSA with regard to the Planning and Design Code (Code) and associated documents as well as the e-planning portal.



***Planning System Implementation Review***

The Administration presented a review and response to the Expert Panel's Planning System Implementation Review at the Council meeting held 17 January 2023, which was subsequently submitted. At the time of the preparation of this report, the release of the expert panel's findings was imminent.

***Planning and Design Code Amendments******Glandore Character Area Protection Code Amendment***

The Minister for Planning approved early commencement to begin on 19 January 2023 for the Glandore Character Area Protection Code Amendment. This also signified the commencement of engagement. The engagement ended at 5pm Thursday 16 March 2023.

Consultation included mail outs to owners and occupiers, a drop in session held on Thursday 9 February 2023, and follow up with the affected landowners.

The consultation yielded in excess of 200 responses from the community. Council's consultant is currently preparing a review of all the responses and a report of these outcomes will be presented to Council in the near future.

***107 Port Road Thebarton (Thebarton Brewery Precinct) Code Amendment***

On 13 September 2022, the Minister for Planning approved the Proposal to Initiate a Code Amendment over the affected area. The site has a total land holding of approximately 8.6ha with a frontage to Port Road of approximately 265 metres. The Affected Area is currently located in a combination of the Strategic Employment Zone, Urban Corridor (Business) Zone and the Open Space Zone. The Affected Area presents a key strategic site, which wholly comprises the former Lion 'West End' Brewery and is currently in the progress of being decommissioned.

The Code Amendment seeks to facilitate a policy framework that provides the opportunity for a combination of low rise (1-2 storey), medium rise (3-6 storey) and high-rise (over 7 storey) built form with predominately medium to high density housing with retail and commercial land uses.

The consultation closed 14 April 2023; however, the proponent granted Council an extension of time to accommodate the Council meeting on 18 April 2023 to present any additional incoming information as a result of the community consultation. A report was provided to Council with recommendation for approval; there is no further update at this stage.

***Miscellaneous and Technical Code Amendment***

The Miscellaneous Technical Enhancement Code Amendment was released for consultation by the State Planning Commission (Commission) on 25 July 2022 with a closing date of 23 September 2022. The Code Amendment proposed a series of technical amendments, which aim to enhance the general performance and operation of the Planning and Design Code (Code). The Miscellaneous Technical Enhancement Code Amendment is primarily focused on addressing technical and operational elements within the Code, as opposed to changing policy intent or outcomes.

The Miscellaneous Technical Enhancement Code Amendment is focused on:

- technical matters
- policy clarity and interpretation
- consistency and alignment with drafting principles
- system efficiency and procedural
- other technical improvements.

The Administration reviewed the Code Amendment noting that a number of proposed changes needed further investigations. Due to the timeframes for consultation, an Administration response was submitted and was included for information at the 18 October 2022 Council meeting.

The Code Amendment was approved by the Minister on 6 April 2023 and will become operational in May (date yet unknown).

#### *Flooding Hazards Mapping Update Code Amendment*

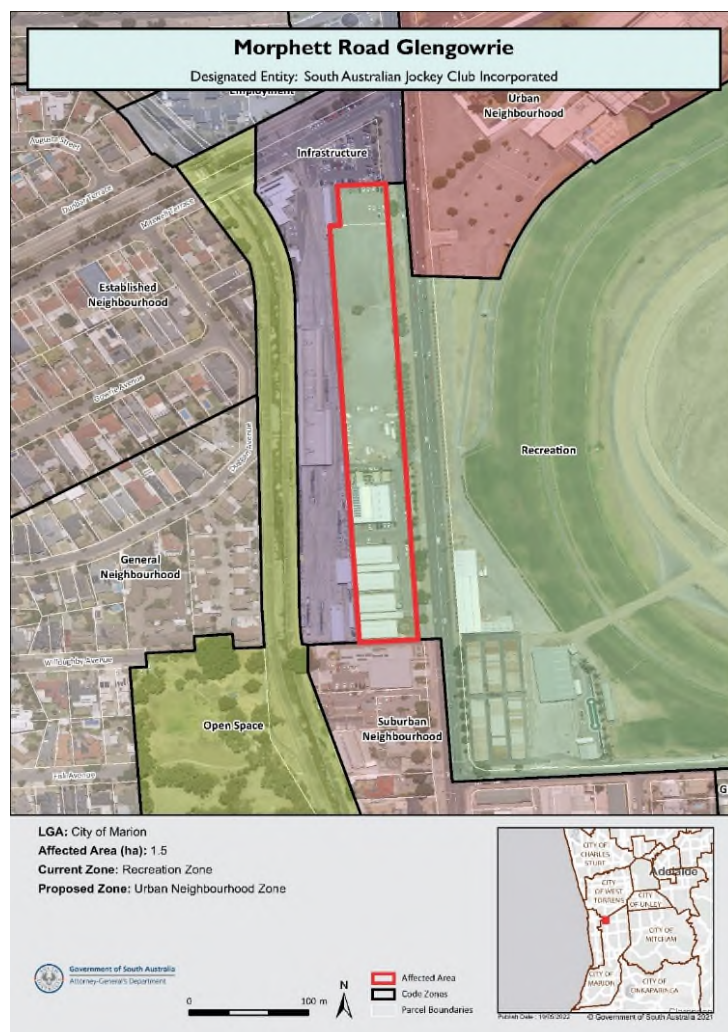
The Chief Executive for the Department for Trade and Investment is undertaking the Flooding Hazards Mapping Code Amendment; this was under consultation until 21 April 2023. A report was presented to Council on 18 April 2023, which highlighted a response for Council's approval. Whilst the Code Amendment sought to amend the spatial mapping of the Hazards (Flooding - Evidence Required) Overlay only and it was not proposing any changes to West Torrens, there was concern that the Code Amendment may inadvertently change the rules of application.

At this stage, there is no further update on this Code Amendment.

#### *Consultation on Code Amendments Outside of the City of West Torrens*

- **Lots 51 and 52 (86-88) Morphett Road Glengowrie Code Amendment**

Future Urban consulted on the Lots 51 and 52 (86-88) Morphett Road Glengowrie Code Amendment. This is a private proponent led Code Amendment, with the South Australian Jockey Club Incorporated (SAJC) who are the Designated Entity proposing to rezone approximately 1.5 hectares of land at 86 – 88 Morphett Road, Glengowrie (see image below) from the Recreation Zone to the Urban Neighbourhood Zone. The proposed rezoning will extend the Urban Neighbourhood Zone that was authorised in 2020 as part of the Morphettville Racecourse Development Plan Amendment (DPA) and seeks to support the future establishment of an inner urban mixed-use neighbourhood up to eight storeys in height.



*Image 2: Lots 51 and 52 (86-88) Morphett Road Glengowrie Code Amendment*

Council's submission on traffic and open space has been provided to Future Urban. At this stage, there is no further update.

- **City of Charles Sturt's Kidman Park Residential and Mixed Use Code Amendment**

The Kidman Park Residential and Mixed Use Draft Code Amendment was considered by Charles Sturt Council's City Services Committee at its Monday 15 August 2022 meeting, and approved by Council at its Monday 22 August 2022 meeting. In response to the matters raised in submissions during the public consultation stage, a number of changes were made to this draft Code Amendment. Some of the key amendments made include:

- Revised Kidman Park Concept Plan (attached and below you can view both the previous and the revised versions of the Concept Plan).
- Changes to the maximum height of buildings.

The Minister for Planning has now approved this Code Amendment (28 February 2023). The Code Amendment process is being reviewed by the Environment, Resources and Development Committee of the SA Parliament.

### **Strategic and Policy Investigations**

#### ***Infill Housing and Urban Corridor Zone Interface Case Study***

The scoping for the Neighbourhood Zone Review of minor infill housing and Urban Corridor Zone interface case study is to be considered in further detail in the coming months. Council staff are liaising with other councils to see if there is a strategic alignment in core concerns or updates with the Urban Corridor Zone.

#### ***Parliamentary Inquiry into the Urban Forest***

The Environment, Resources and Development Committee (Committee) has undertaken an inquiry into the urban forest, with a focus on tree species selection and other measures to preserve and improve the tree canopy in metropolitan Adelaide and a focus on trees for urban infill developments. The Administration presented a recommended response to this inquiry at the Council meeting on 21 February 2023 for approval and subsequent submission to the Inquiry. There are no further updates on this at this stage.

#### ***Proposal to Initiate a Design Standard: Driveway Crossovers for Residential Development***

The State Planning Commission have begun the process to initiate a Design Standard on Driveway Crossovers for Residential Development.

Section 69 of the Act enables the State Planning Commission (the Commission) to prepare design standards relating to the public realm and/or infrastructure. Design standards are supplementary tools aligned with the Planning and Design Code (the Code) that can be linked to any spatial layer, including zones, subzones, or overlays. They support the Code by providing design guidance for the public realm and/or infrastructure and how the public and private realm intersect.

Design Standard 1 - Driveway Crossovers for Residential Development will provide technical guidance in the assessment of driveway crossovers serving new residential development. The design standard seeks to ensure that new driveway crossovers contribute to the amenity and safety of the public realm. More information will be provided when the draft design standard is out for public consultation.

## Environmental Sustainability and Climate Adaptation

### **Adelaide Coastal Councils Network**

The Adelaide Coastal Councils Network (ACCN) had its inaugural meeting on 12 April 2023, held at the LGA. Representing the City of West Torrens was Cr Sara Comrie (Elected Member Delegate) and Ms Nicky O'Broin (Council Officer Delegate, Team Leader Sustainability). Mayor Michael Coxon also attended as the LGA Board representative.

The Chair and Deputy Chair were elected at that meeting, as follows:

- Chair: Cr Gretel Wilkes (City of Onkaparinga)
- Deputy Chair: Cr Peter McGregor (City of Port Adelaide Enfield)

They are joined by Mayor Coxon as Executive Committee Ordinary Member (LGA Board Rep).

### **Optimal Water Mix Study**

An Optimal Water Mix Study (OWMS) is currently being undertaken for the City of West Torrens by consultant WGA. A request for quote (RFQ) was issued in December 2022 to January 2023 to seek a consultant to undertake this study. Five (5) quotes were received and assessed. The successful tenderer was WGA who were awarded the tender in late March 2023. WGA will work with a technical reference group comprising of staff across the organisation. Project completion in the form of a report is expected to be delivered by June 2023. The OWMS will determine the options available for Council to develop an efficient and sustainable water supply for our buildings and open spaces in an integrated manner, now and into the future, in the face of a drying climate and growing population.

### **Water Efficiency Audit**

Administration has begun implementing infrastructure upgrades and modification actions from the Water Efficiency audit report undertaken by consultant BMT in January 2023 for the Civic Centre, the Hamra Centre, the Morphett Road Depot, Lockleys Sporting Facility and Weigall Oval Clubrooms. Actions that are currently scheduled to be undertaken during April 2023 include:

- Upgrading flow regulators in bathroom taps at the Civic Centre, Depot, Hamra Library and Lockleys Sporting Facility to reduce flows to 4L/min;
- Reducing toilet cistern flush volumes at the Civic Centre;
- Reducing flush times of toilet solenoid flush timers at the Hamra Centre;
- Installation of data loggers on main meters of all buildings to monitor water usage for leak identification.

### **Your Climate Resilient Home Guide**

Council Administration is currently developing a Climate Resilient Home Guide for residents to provide valuable tips on designing an environmentally friendly and comfortable home that is resilient to a changing climate. This guide shows how to make an existing or new home more water efficient, energy efficient, thermally comfortable, climate resilient and more affordable to maintain. Blend Creative has been engaged to undertake the graphic design component of the guide, with the guide anticipated to be completed by June 2023.

### **Residential Rainwater Tank and Rain Garden Rebates**

No rainwater tank applications or rain garden applications were received between March 2023 and April 2023. Promotion occurred through DL Flyers, Council's website, and Talking Points. A total of fourteen (14) rainwater tanks rebates and one (1) rain garden rebate has been received and approved for the 2022/23 financial year. Promotion for the rebates will be increased over the remainder of the financial year via social media.



**Tree Incentive Rebates and Significant and Regulated Tree Assistance Rebates**

Between 1 March 2023 and 13 April 2023, five (5) Tree Incentive Rebate applications were received and approved, bringing the total to eleven (11) rebates to date for the 2022/23 financial year.

Between 1 March 2023 and 13 April 2023 two (2) Significant and Regulated Tree Assistance Rebate applications were received and approved, bringing the total to five (5) rebates to date in this financial year.

Promotion for these rebates is currently occurring via social media, Council's website, Talking Points, the library multiscreen, and DL flyer handouts.

**Community Events**

Planning for the annual program of community events is currently underway. Three (3) events will be implemented between May and June. These include:

***Native Plant Giveaway - Saturday 27 May***

Through the annual Native Plant Giveaway, 5,000 seedlings will be provided to local residents to help make our suburbs greener and more climate resilient. Each pack contains 12 native seedlings, which have been propagated by Trees for Life, located in Brooklyn Park.

This year's packs also contain seedlings grown as part of a rewilding project, which seeks to re-establish seven rare plant species across metropolitan Adelaide, in a partnership between Green Adelaide, Trees for Life and the SA Seed Conservation Centre at the Botanic Gardens.

***Lot 101 West Beach Dunes - Sunday 4 June***

A community event will be held in June to plant 6,000 native seedlings as part of a dune restoration project, which stretches from Glenelg North to the Adelaide Sailing Club. Invasive weed species such as Gazania and Boxthorn have been removed to make way for native seedlings, which will be planted as part of this event.

Green Adelaide awarded the Adelaide Sailing Club a community environment grant to undertake Stage 2 of this dune restoration project, and have continued to work in partnership with SA Water and the Administration.

***Arbor Day - Sunday 18 June***

More than 3,000 seedlings will be planted in June as part of the Arbor Day community event along the River Torrens Linear Park in Lockleys. This event is part of a long-term project to remove weeds, improve biodiversity and improve water quality.

The Administration has been working in partnership with Green Adelaide's Urban River Torrens Recovery Project and Greening Australia to remove invasive weeds across the site, and now invite our community to be involved in this next phase.

**Grow It Local**

Grow it Local is a grassroots program which seeks to increase community participation and awareness around growing produce locally in a range of settings. Green Adelaide has subsidised the cost of the program for councils over a two-year period, providing residents with free access to information, presentations and resources. The purpose is to:

- Make growing more accessible;
- Increase the production and consumption of locally grown foods;
- Provide a connection to nature;
- Inspire positive health and wellbeing;
- Help build stronger and more resilient communities; and
- Increase composting and reduce organic waste to landfill.

As part of Grow It Local, the Autumn Seed Service was recently offered to residents, with all 50 packs being fully allocated in less than 24 hours. Each participant in the Autumn Seed Service receives:

- Three (3) packets of organic vegetable seeds;
- Step-by-step videos with Costa Georgiadis (ABC Gardening Australia) and other experts to guide each step from patch to plate;
- Fortnightly emails to keep members on track as part of a new 'grow along' process which also includes history of the plants and nutritional values;
- Videos with chefs to demonstrate how to cook with the produce; and
- Access to other live and on demand videos each month.

There are 465 residents participating in the program across the City of West Torrens, who has the fourth largest uptake across metropolitan Adelaide.

### **AdaptWest in Action**

A series of online seminars are scheduled for delivery in partnership with the national organisation RENEW and 19 other metropolitan and peri-urban Regional Climate Partnerships. These seminars will be free to the community and are part of an approach to develop cost effective, climate resilient, energy efficient housing.

The first session *Winter Comfort for Renters* is scheduled for Tuesday 16 May and will explore energy saving measures such as draught proofing window coverings, how to heat your home more effectively, and how to read bills and better understand energy consumption. Strategies for enabling landlord appliance upgrades will also be explored.

Further information is available at <https://www.adaptwest.com.au/sustainable-homes-expert-webinars-2023>

### **My Cool Home**

Work has progressed on capturing four example gardens to incorporate into the My Cool Home 3D walk-through. This tool will include information on using gardens to cool the areas around the home and create opportunities for water capture and biodiversity.



*Image: Hubble capturing the 3D garden walk-through*

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The future challenges of climate impacts continue to require immediate consideration to plan for actions required to adapt to and/or mitigate effects.

The Administration is involved in advocacy, partnerships, policies and strategies and implementing projects, programs and rebates designed to mitigate the impacts of a changing climate, including those detailed in this report.

**Conclusion**

This report details the activities of the Strategy Unit for the period 1 March to 13 April 2023.

**Attachments**

Nil

## 8.4 Progress on Implementing Council Decisions

### Brief

This report provides an update on completed and outstanding Council and Committee resolution actions.

### RECOMMENDATION

The Committee recommends to Council that the report be received.

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### Introduction

At the meeting of the former Policy, Planning and Performance Committee on 23 August 2011, a request was made for a report to be provided at each meeting of the Committee of outstanding actions relating to resolutions of Council and Committees.

Furthermore, at the 29 August 2016 meeting of the Committee, the Chief Executive Officer agreed to incorporate completed actions into the attached 'Progress on Implementing Council Decisions Report'. Actions that have been completed since the preceding meeting of the Committee will be included in the report.

### Discussion

A copy of the completed actions since 7 March 2023, and outstanding resolution actions to 4 April 2023 is provided for Member's information (**Attachment 1**). Updates/comments are to 28 April 2023.

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to the report.

### Conclusion

The Progress on Implementing Council Decisions Report provides an update on completed and outstanding Council and Committee resolution actions for Members' information.

### Attachments

#### 1. Progress on Implementing Council Decisions



Item No.	Date	Meeting	Action	Resolution / Action required	GM	Actions taken	Status
1	4/04/2023	City Facilities and Waste Recovery General Committee	Item 8.4 - RecycleSmart Trial Results	Mayor Coxon / Huggett that: 1. Council does not continue with RecycleSmart for future collection services. 2. Results and financial data is provided to Green Industries SA as part of the grant funding agreement requirements.	Paul Della	24.04.2023 - Following endorsement from Council on 18 April 2023, Schedule 3 of Council Modernisation Grant completed and submitted to Manager Financial Services for review and signing. Document to be submitted to GM Corporate and Compliance/CEO for signing following sign off from Manager Financial Services.	In progress
2	4/04/2023	City Services and Climate Adaptation Standing Committee	Item 11.2 - City of West Torrens Road Safety Group Recommencement	Mayor Coxon / Demetriou that: 1.The report be received. 2.The City of West Torrens Road Safety Group recommence from July 2023.	Angelo Catinari	26.04.2023 - Contact will initially be made with existing members of the Group to ascertain their interest in continuing. Aiming to seek expressions of interest from relevant community groups via direct contact and social media. First meeting expected to be held in July.	In progress
3	4/04/2023	City Facilities and Waste Recovery General Committee	Item 8.1 - Use of Golflands Reserve	Mayor Coxon / Whiting that prior to any new tenancy agreements being negotiated, community consultation be conducted as per the items listed in the original recommendation being as follows: A.Golflands Reserve - Netball / Tennis facilities 1.A new tenancy agreement with Glenlea Tennis Club for use of the multi-lined courts and clubroom facility be negotiated; B.Golflands Reserve - open space / playing fields area 3.Any further licence agreements are not entered into over the green open space at Golflands Reserve and instead allow full public access to area outside of existing user's agreed access.	Angelo Catinari	26.04.2023 - Documentation for community consultation being drafted.	In progress
4	4/04/2023	City Facilities and Waste Recovery General Committee	Item 8.2 - Request for Council to enter into a Joint Use Agreement - Department for Education (Torrensville Primary School)	Nitschke / Papafileopoulos that: 1. Council provide its consent for the Administration to enter into negotiations with representatives from the Department for Education and Torrensville Primary School for the grant of a 5-year joint use agreement for the community's use of the Torrensville Primary School grounds. 2. The Administration provides a further report to Council following completion of negotiations for the grant of the new joint use licence agreement.	Angelo Catinari	26.04.2023 - DECD currently putting together a draft agreement for Administration to consider.	In progress
5	4/04/2023	City Facilities and Waste Recovery General Committee	Item 8.3 - Community Gardens across West Torrens	Nitschke / Papanikolaou that: 1. The report be noted. 2. The Administration develop a Community Garden Policy and associated Guidelines to guide the establishment and management of community gardens across the City, and present a report back to Committee with the draft documents for approval.	Angelo Catinari	26.04.2023 - Administration working through what the policy and guidelines will look like.	In progress
6	21/03/2023	Council	Item 14.4 - Kings Reserve Land and playspace elements of the 2018 Kings Reserve Masterplan	Mayor Coxon / Woodward that: 1. Any land west of the Adelaide Football Club's proposed training ground at Kings Reserve be excised from any potential lease to the Adelaide Football Club and; 2. Council further commits to providing play-space design elements of the 2018 Kings Reserve Masterplan on such land including but not limited to a playground, picnic shelter with BBQ, cricket nets, skate bowl upgrade, and drink fountains.	Angelo Catinari	24.04.2023 - The Administration is continuing to work with the MAG regarding the potential lease of Thebarton Oval and a portion of Kings Reserve by the Adelaide Football Club. The western land on Kings Reserve has been excised from the AFC draft Masterplan and the Administration is currently investigating the area to ensure the elements of the Kings Reserve Masterplan can be realised within the potential future development.	In progress
7	21/03/2023	Council	Item 8.3 - Petition objecting to proposed location of toilet at Frank Norton Reserve (City Property)	Whiting / O'Rielly that: 1. The Petition be received. 2. A report be presented to a future meeting of the City Services and Climate Adaptation Standing Committee and the Head Petitioner be notified accordingly.	Angelo Catinari	26.04.2023 - Consultants finalising updated concept plan and Administration will then meet with Hilton Ward Councillors to discuss.	In progress
8	21/03/2023	Council	Item 9.1.1 - Item 14.1 - Council support for the Richmond Baptist Church Brought Forward for Consideration at this Point in the Meeting	Papanikolaou / Woodward that a letter be provided to the Richmond Baptist Church stating that Council both recognises and supports the Church in its continuation to build on a longstanding foundation of community service within the local West Torrens area noting that their current premises at 141 Richmond Road, Richmond will be acquired as part of the Torrens to Darlington project.	Angelo Catinari	26.04.2023 - Letter from Mayor Coxon to Richmond Baptist Church sent 3 April 2023.	In progress
9	21/03/2023	Council	Item 14.2 - Mile End Railway Station	Whiting / Woodward that the Chief Executive Officer write to the Department for Infrastructure and Transport requesting a review and appraisal of Mile End Station with a view to upgrading the train station and surrounding area.	Angelo Catinari	26.04.2023 - Letter sent to DIT CE Jon Whelan from CEO on 5 April 2023. No response received to date.	In progress
10	21/03/2023	Council	Item 8.1 - Petition advising of traffic concerns in Formby Street and Pearson Street, Hilton (City Assets)	O'Rielly / Whiting that: 1. The Petition be received. 2. A report be presented to a future meeting of the City Services and Climate Adaptation Standing Committee and the Head Petitioner be notified accordingly.	Angelo Catinari	26.04.2023 - Community consultation being undertaken for the proposed parking controls on Formby Street and Pearson Street and will conclude on 5 May 2023. Local residents/businesses will be further advised of the consultation outcome by the end of May 2023.	In progress

11	21/03/2023	Council	Item 16.5 - Local Government Advice Received from the Essential Services Commission of South Australia (ESCOSA) and the City of West Torrens response to the advice received	Kym McKay / Wood that: 1. The Local Government Advice Provided by the Essential Services Commission of South Australia in relation to the City of West Torrens be noted; 2. The proposed response from the City of West Torrens to the Local Government Advice be endorsed; and 3. That a further letter be prepared to the Minister for Local Government, co-signed by the Mayor and CEO reiterating Council's objection to the Local Government Advice Scheme.	Terry Buss	26.04.2023 - Letter drafted to Minister awaiting final review by Mayor and CEO before sending.	In progress
12	21/03/2023	Council	Item 14.3 - Relocation of the Thebarton Community Centre	Mayor Coxon / Woodward that in order to decrease traffic volumes and to create additional open space at the Thebarton Oval/Kings Reserve Precinct, Council commits, subject to appropriate due diligence being undertaken, to relocating the Thebarton Community Centre, that is required to be demolished as part of the T2D South Road upgrade project, to Council owned land on the northern side of the Brickworks Marketplace adjacent the River Torrens.	Terry Buss	26.04.2023 - Noted. CEO/Deputy CEO to work on a plan for the area to be presented to Council in due course.	In progress
13	21/03/2023	Council	Item 16.15 - 2023 Asia Pacific Cities Summit and Mayor's Forum	Kym McKay / Demetriou that: 1. Council approves the attendance of Mayor Michael Coxon at the 2023 Asia Pacific Cities Summit and Mayor's Forum in Brisbane from Wednesday 11 October to Friday 13 October 2023; and that 2. Expenses be reimbursed in accordance with the Elected Members Professional Development Policy.	Terry Buss	26.04.2023 - Administration to make necessary arrangements.	In progress
14	21/03/2023	Council	Item 16.18 - Thebarton Theatre Complex - Redevelopment Update	Nitschke / Papafilopoulos that: 1. That the Chief Executive Officer be authorised to write to the Minister for Planning to request that the State Planning Commission be declared as the relevant authority for the development application associated with the redevelopment of the Thebarton Theatre Complex (Stage 1) outlined in this report, in substitution for the Council Assessment Panel and/or Assessment Manager. 2. It consider, note and acknowledge the contents of the Prudential Review Report prepared by UHY Haines Norton in regard to the Thebarton Theatre Redevelopment. 3. A copy of the Prudential Review report undertaken by UHY Haines Norton in regard to the Thebarton Theatre Redevelopment, be made available at Council's Civic Centre for public inspection. 4. The Administration be authorised to undertake a period of public information in regards to the redevelopment of Thebarton Theatre, including the information activities outlined within this report. 5. The Thebarton Theatre Complex Redevelopment Master Plan and Stage 1 Design Concept report (as provided in Attachment 2 of the report) be endorsed and the Administration proceed with Stage 1 works including detailed design documentation and construction contract procurement and securing all necessary approvals for the redevelopment to proceed. 6. Subject to the necessary approvals being granted, the cottage located at 164 South Road, Torrensville, be demolished in order to allow Stage 1 works to proceed. 7. The Administration provide a copy of the Thebarton Theatre Complex Redevelopment Master Plan and Stage 1 Design Concept Report (as provided in Attachment 2 of this report) to the State Government as part of the reporting requirements of the Funding Deed.	Terry Buss	26.04.2023 - Letter sent to Minister 12 April 2023. Awaiting response. DA for the redevelopment has been lodged.	In progress
15	21/03/2023	Council	Item 16.9 - 107 Port Road, Thebarton (Thebarton Brewery Precinct) Code Amendment Consultation Response	Nitschke / Papafilopoulos that the feedback contained in the body of the report be submitted to Lion (through their planning consultants) as its formal response to the 107 Port Road, Thebarton (Thebarton Brewery Precinct) Code Amendment, with a copy provided via the PlanSA Portal.	Pauline Koritsa	26.04.2023 - Final comments forwarded to Planning Futures and Ekistics on Friday 21.04.2023.	In progress
16	7/03/2023	City Advancement and Prosperity General Committee	Item 8.3 - Opportunities to accumulate revenue to purchase land for open space	Woodward / Kym McKay to Council that having considered the options to accumulate revenue for the purchase of land for open space, it approve further investigations by the Administration into Options 1-5 as detailed in the report.	Pauline Koritsa	26.04.2023 - The Administration is continuing to investigate preferred options, which will then be discussed with the Executive Management Team prior to providing a formal response to Council.	In progress

17	7/03/2023	City Advancement and Prosperity General Committee	Item 8.5 - Community Grants - March 2023	<p>Kym McKay / Demetriou that:</p> <ol style="list-style-type: none"> <li>The following grant applications be approved: <ul style="list-style-type: none"> <li>a) Equipment grant of \$3,000 to Elion Society of SA the Olympic Flame Inc. towards the cost of a Barbeque for social gatherings in CWT.</li> <li>b) Equipment grant of \$3,000 to Malibu Squash Club towards the cost of a balustrade to make viewing area safe.</li> <li>d) Donation of \$1,000 to the Organisation of Hellene and Hellene-Cypriot Women of Australia (SA) towards the cost of donation items to Kickstart For Kids.</li> <li>e) Donation of \$200 to Genesis Pregnancy Support to purchase infant car seats for families in need.</li> </ul> </li> <li>The following grant application not be approved due to the organisation being located outside of the West Torrens area and the training program being State wide: <ul style="list-style-type: none"> <li>c) Equipment grant of \$3,000 to St John Ambulance towards the cost of resuscitation/CPR equipment.</li> </ul> </li> <li>The amount of \$2,690 be added to the Community Grants budget and \$5,000 be added to the Junior Development and International Representation Grants budget for the 2022/2023 financial year; and</li> <li>The Community Grants program be closed for the remainder of the financial year pending a review of the Policy and Guidelines but the Junior Development and International Representation Grants program remain open for the remainder of the financial year or until the budget funding is exhausted.</li> </ol>	Pauline Koritsa	<p>2.04.2023 - All applicants notified of outcomes and invoices requested for approved grants. Acquittals due 6 weeks following projects/activities.</p> <p>21.04.2023 - All grants paid out. Acquittals due 6 weeks following projects/activities.</p>	In progress
18	7/03/2023	City Advancement and Prosperity General Committee	Item 8.1 - Proposed Renaming of Admella Place, Sanders Lane, Dew Street Reserve, Transport Avenue, Frank Norton Reserve and Kesmond Reserve	<p>Nitschke / Pal that:</p> <ol style="list-style-type: none"> <li>The commencement of a consultation process, in line with Council Policy - Asset Naming and Council Policy - Public Consultation, to rename the following three (3) City of West Torrens assets be approved: <ul style="list-style-type: none"> <li>• Admella Place, Thebarton to Inparri Wama, Thebarton</li> <li>• Sanders Lane, Richmond to Rebecca Lane, Richmond</li> <li>• Transport Avenue (part of), Netley to Young Avenue, Netley OR another notable name associated with aviation in South Australia.</li> </ul> </li> <li>A report be brought back to the next City Advancement and Prosperity Standing Committee with a name proposal(s) for Kesmond Reserve following consultation with the Kaurna community.</li> <li>Dew Street Reserve renaming be deferred until such time as a report on the proposal, from the South Australian Bangladeshi Association (SABCA), for the installation of an International Mother Language Day Monument on the reserve has been considered by Council.</li> <li>The renaming request for Frank Norton Reserve, Torrensville to Poole Reserve, Torrensville not be progressed given the historic nature of the current name.</li> <li>A report be presented to the next appropriate City Facilities and Waste Recovery Standing Committee regarding the installation of a display at Frank Norton Reserve recognising the Poole family.</li> </ol>	Pauline Koritsa	<p>24.04.2023 - Engagement plan currently being drafted for public consultation process. Consultation with Kaurna community currently in progress regarding potential naming options for Kesmond Reserve.</p>	In progress
19	28/02/2023	Audit General Committee	Item 9.5.1 - Audit General Committee Work Plan 2023	<p>Mr Rushbrook / Ms Moran that:</p> <ol style="list-style-type: none"> <li>The proposed Work Plan 2023 remain in place until the commencement of the new legislative provisions applying to the Audit General Committee, as a result of the Local Government Reform; and</li> <li>A report be presented to the Audit General Committee detailing the Governance Structure and Policy Framework of the City of West Torrens.</li> </ol>	Pauline Koritsa	<p>31.03.2023 - Report and presentation drafted and scheduled for 11 April 2023 Audit Committee meeting.</p> <p>11.04.2023 - Report and presentation moved to 9 May 2023 Audit Committee meeting.</p> <p>26.04.2023 - Report and presentation awaiting 9 May 2023 Audit Committee meeting.</p>	In progress
20	21/02/2023	Council	Item 15.1 - Council-owned land - T2D Project	Nitschke / Papafilopoulos that the Mayor write to the Minister for Infrastructure and Transport seeking clarification on the actual land specifications to be returned to Council from the Department for Infrastructure and Transport in 2031 that may potentially be available to the AFC.	Terry Buss	26.04.2023 - Letter sent to Minister 6 March 2023 as per Council resolution. Response received 29 March 2023.	In progress
21	21/02/2023	Council	Item 15.2 - 75th Anniversary of Indian Independence	Demetriou / Pal that, in recognition of our local Indian Community, Council formally acknowledges the 75th Anniversary of Indian Independence on 15 August 2023 with a dawn flag raising ceremony in the West Torrens Memorial Gardens.	Terry Buss	27.02.2023 - Executive Coordinator to work with Mayor Coxon and the Team Leader Events regarding arrangements.	In progress



22	21/02/2023	Council	Item 9.1.1 - Item 16.1 - Breakout Creek Stage 3 Redevelopment project joint funding arrangements - Green Adelaide request for additional Council contribution Brought Forward for Consideration at this Point in the Meeting	Whiting / Woodward to Council that: 1.It commits to provide additional funding of up to \$500,000 towards the Breakout Creek Stage 3 Redevelopment project within the 2022/23 financial year, to enable the project to be completed. 2.The contribution is subject to the City of Charles Sturt also providing matching funding towards this project, which at its meeting on 13 February 2023, resolved to fund, subject to the City of West Torrens also committing. 3.It authorises the Chief Executive Officer to write to the Minister for Planning, the Hon Nick Champion MP, to request additional funding via the State Government's 'Open Space Grant Program' to assist with this \$500,000 contribution. 4.A further financial commitment towards this project is not presently identified within Council's current 2022/23 budget or Long Term Financial Plan and therefore, any additional Council contribution to the project is to be sourced from borrowings.	Terry Buss	26.04.2023 - Letter sent to Brenton Grear, Director Green Adelaide 21.03.23 advising of Council's resolution. Joint letter from CS and CWT sent to Minister for Planning (A2972025) requesting additional funding as per Council resolution. No response received to date.	In progress
23	21/02/2023	Council	Item 15.3 - Maintenance of signature roads within the City of West Torrens	Woodward / Papanikolaou that the Administration provide a report and a recommendation to Council on signature roads within our City that are maintained by the State Government and that would be better maintained by the City of West Torrens under a commercial arrangement that reflects the full cost to Council.	Angelo Catinari	26.04.2023 - Administration have contacted DIT and are awaiting a scheduled meeting by DIT to discuss further.	In progress
24	7/02/2023	City Facilities and Waste Recovery General Committee	Item 8.8 - Lockleys Oval Sporting Facility - Status of Tenancy Agreements	Huggett / Anne McKay that: 1. The report be noted. 2. The Administration be authorised to continue to discuss the proposed licence agreement with the Lockleys Football Club, and the Club be given until 31 March 2023 to confirm its status at Lockleys Oval and Sporting Facility.	Angelo Catinari	27.02.2023 - An email has been sent to the Lockleys Football Club on 28 February 2023 seeking confirmation of their status at Lockleys Oval for the 2023 season.  28.03.2023 - A meeting was held with the football club and the Mayor and a further meeting will be held with the soccer club to discuss options to open the function space on specific nights to allow the football club greater access when needed.	In progress
25	7/02/2023	City Facilities and Waste Recovery General Committee	Item 8.9 - West Torrens Bowling Centre, Lockleys Oval, Lockleys - Update Report	Mayor Coxon / Huggett that: 1. The report be received; 2. The Council provides its in principle consent for the proposed redevelopment of the existing Lockleys Bowling Club site at Lockleys Oval for the establishment of a West Torrens Bowling Centre whereby the Lockleys Bowling Club and Grange Bowling Club could collocate, subject to the conditions as detailed within this report; 3. The Council acknowledges that the Administration will be seeking funding to further progress this initiative with the State and Federal Government and through the 2023/2024 budget deliberation process; and 4. Further reports be provided to Committee/Council as and when significant events occur in regard to this proposed initiative.	Angelo Catinari	28.02.2023 - A meeting was held on 28 February 2023 between the Administration and representatives from the Lockleys and the Grange Bowling Club to discuss the next steps.  28.03.2023 - A further meeting will be held with consultants and representatives of both bowling clubs in April to progress design concepts.	In progress
26	7/02/2023	City Facilities and Waste Recovery General Committee	Item 8.4 - Frank Norton Reserve Draft Masterplan / Concept Plan - Consultation Report	O'Rielly / Pal that: 1. The report be noted. 2. The draft masterplan / concept plan for Frank Norton Reserve be refined and updated based upon feedback received through the 2022 community consultation period, and the Administration be authorised to undertake a second round of public consultation on the updated plan. Should significant adverse feedback be received through the consultation period, a further report will be presented to Council outlining the feedback and further refining the masterplan / concept plan. 3. The Administration to include funding to implement and deliver this Masterplan reserve project at Frank Norton Reserve, Torrensville. This project funding is to be considered by Council as part of the deliberations for the 2023/2024 draft budget.	Angelo Catinari	27.02.2023 - The second community consultation period is currently underway and follows a drop-in session held on Thursday 16 February from 5pm until 7pm. Approximately 40 people attended the drop-in session and provided feedback. Once the consultation period closes (13 March 2023), Council officers will consider the feedback received and refine the design for final approval.  28.03.2023 - Community consultation has closed and the consultants are analysing the feedback in order to make refinements to the design.	In progress
27	7/02/2023	City Facilities and Waste Recovery General Committee	Item 8.5 - Proposed West Torrens Community Shed and Repair Cafe	Woodward / Papanikolaou that: 1. The report be noted. 2. The Administration be authorised to undertake public consultation in regards to the potential development of a Community Shed and/or Repair Café within West Torrens. 3. A further report will be provided to this Committee following, and summarising responses received, from this consultation.	Angelo Catinari	27.02.2023 - Community Consultation is about to commence. The Administration is developing the final version of the survey to be available on Your Say website. A DL flyer is also being designed to promote the consultation.  28.03.2023 - Community consultation continues and will close in mid-April.	In progress



28	17/01/2023	Council	Item 9.3 - Item 17.3 - Weigall Oval Sporting Complex Proposed Changes - Consultation Results Brought Forward for Consideration at this Point in the Meeting	<p>Kym McKay / Papanikolaou that:</p> <p>1. The report be noted.</p> <p>2. The Administration be authorised to continue to proceed with the variation to the Development Application to allow the existing licence holders, Adelaide Angels Baseball Club and Adelaide Omonia Cobras Soccer Club, to extend the operation of the bar, dining and function areas only within the Weigall Oval Sports Facility from the current 11pm, until midnight on Friday night (Saturday 12am) and midnight on Saturday night (Sunday 12am), including the provision of the public consultation results to the Planning Authority for consideration as part of the application.</p> <p>3. In light of community concerns regarding public access to the Weigall Oval site, the Administration be authorised (together with the Adelaide Omonia Cobras Soccer Club) to seek to gain an exemption for construction of a new permanent crowd perimeter fence to the senior soccer pitch at Weigall Oval Sports Facility to meet the requirements of the competition level (State League 1) from Football South Australia. In the event that the exemption is not granted, the installation of a new permanent, unobtrusive, retractable perimeter fence, where possible, be approved.</p> <p>4. The Administration be authorised to amend and vary the existing licences for the Weigall Oval Sports Facility to reflect the use and changes to the hours of operation of the bar, dining and function areas for the Clubroom facility. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of this resolution.</p> <p>5. The Adelaide Angels Baseball Club be provided in principle support to begin investigations into netting options to close the senior (main) baseball diamond when games are played at home or when turf repairs are required, and if supported, a further report be provided to Committee/Council outlining the results of the investigation prior to any community consultation on this matter.</p>	Angelo Catinari	<p>26.02.2023 - The Administration has written to the Football Federation to seek an exemption from the requirement to construct perimeter fencing around Weigall Oval for State League 1 games. The administration is awaiting a response. With regard to the extension of operating hours for the Bar and Function area at Weigall Oval, a variation to the Development Consent condition is currently being prepared and will be lodged in the coming weeks.</p> <p>24.04.2023 - The Football Federation has denied the Administration's request for an exemption to perimeter fencing for State 1 League soccer games held at Weigall Oval. The Soccer Club are currently updating the fencing concept to better meet the adopted recommendation of installing an unobtrusive fence with additional large gate openings than what was first proposed.</p>	In progress
29	17/01/2023	Council	Item 17.8 - Community Grants - January 2023	<p>Nitschke / Pal that:</p> <p>1. The following grant applications be approved:</p> <p>a) Community grant of \$5,000 to Surf Life Saving SA towards the cost of a Water Safety program for Muslim Women in CWT.</p> <p>b) Community grant of \$5,000 to Royal Life Saving SA towards the cost of a Learn to Swim program for people from CALD communities in CWT.</p> <p>c) Community grant of \$4,604 to the YMCA towards the cost of a Skate Park League Series competition at West Beach Skate Park which is included in the CWT School Holiday program.</p> <p>d) Community grant of \$5,000 to Tamang Society of SA towards the cost of the Adelaide Lhochhar Year of Cat Festival being held at Thebarton Community Centre.</p>	Pauline Koritsa	<p>24.01.2023 - All applicants notified of outcomes and all invoices for approved grants received. Acquittals due 6 weeks following projects/activities.</p> <p>21.04.2023 - All grants paid out. Acquittals due 6 weeks following projects/activities.</p>	In progress
30	17/01/2023	Council	Item 17.4 - QR Codes on CWT Assets for Reporting Graffiti and Street Waste	Huggett / Woodward that the report be received and that the Administration investigate a local area trial within a designated area in the City of West Torrens.	Paul Della	28.02.2023 - Meeting to be arranged with City Assets and Cr Daniel Huggett in March 2023.	In progress

31	13/12/2022	Council	Item 17.7 - Appointment and Selection of Council Assessment Panel	<p>Woodward / Kym McKay that:</p> <p>1.Cr Graham Nitschke be appointed as the Council member of the Council Assessment Panel, pursuant to Section 83(1)(b) of the Planning, Development and Infrastructure Act 2016, for a two (2) year period from 1 January 2023 to 31 December 2024.</p> <p>2.Cr George Demetriou be appointed as the deputy Council member of the Council Assessment Panel, pursuant to Section 83(1)(b) of the Planning, Development and Infrastructure Act 2016, for a two (2) year period from 1 January 2023 to 31 December 2024.</p> <p>3.Cr Graham Nitschke be appointed as the Council member of the Council Assessment Panel, pursuant to Section 83(1)(b) of the Planning, Development and Infrastructure Act 2016, for a two (2) year period from 1 January 2025 to 31 December 2026.</p> <p>4.Cr George Demetriou be appointed as the deputy Council member of the Council Assessment Panel, pursuant to Section 83(1)(b) of the Planning, Development and Infrastructure Act 2016, for a two (2) year period from 1 January 2025 to 31 December 2026.</p> <p>-----</p> <p>Nitschke / Anne McKay that:</p> <p>1.It approves the proposed recruitment and selection process detailed in this report for the appointment of five independent members, including the Presiding Member and a deputy member, to the Council Assessment Panel (CAP) for a term from 30 June 2023 to 30 June 2025.</p> <p>2.A Selection Panel be established to make a recommendation to Council for the appointment of independent members to the CAP, that consist of representatives from senior management in the Administration and the following representatives of Council:</p> <ul style="list-style-type: none"> <li>•Cr Kym McKay</li> <li>•Cr Cindy O'Rielly</li> <li>•Cr Elisabeth Papanikolaou</li> </ul> <p>3.A report be presented to Council regarding the appointment of the new Council Assessment Panel, including the recommendations of the Selection Panel, in May 2023.</p> <p>-----</p> <p>Kym McKay / Woodward that:</p> <p>1.From 1 July 2023, the independent members of the Council Assessment Panel (CAP) will be paid a meeting sitting fee for each Council Assessment Panel meeting attended. Those rates are as follows:</p> <p>Presiding Member\$1,000</p> <p>Independent Member\$550</p> <p>Deputy Independent Member\$550</p> <p>2.From 1 January 2023, all allowances paid to Council members of the Council Assessment Panel (CAP) remain the same as the current allowances, indexed annually at the same rate as Elected Member allowances as defined in Regulation 4(2) of the Local Government (Members Allowances and Benefits) Regulations 2010 (Consumer Price Index). This rate is as follows:</p> <p>Council Member\$6,848</p> <p>3.Deputy Council members to the Council Assessment Panel (CAP) be paid an allowance equivalent to 1/12th of the annual allowance paid to the sitting member per meeting attended.</p> <p>4.Payment of sitting fees to the independent members and deputy independent member of the Council Assessment Panel (CAP) be subject to the provision of a valid invoice containing an Australian Business Number (ABN).</p>	Angelo Catinari	<p>6.01.2023 - Finance informed of appointments. MAR to be transferred to the Manager City Development for further action.</p> <p>16.01.2023 - Notice of Appointment forms for Cr Nitschke and Cr Demetriou have been submitted to the LGMLS. Advertising for Independent Members is planned to occur in February.</p> <p>17.02.2023 - Public advert for expressions of interest for CAP roles to be published on Tuesday 21 February 2023. Advert to be placed on Seek, CWT website, LGA page, PIA page and currently liaising with UDIA, Engineers Australia and Institute of Architects regarding advertising opportunities. The Selection Panel will meet in March 2023 to shortlist candidates.</p> <p>27.04.2023 - Interviews conducted for shortlisted applicants. Administration to meet with Panel members to finalise appointment recommendation report for Council.</p>	In progress
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32	8/11/2022	Special Meeting of Council	Item 7.1 - Thebarton Oval Precinct Consultation Feedback	<p>Nitschke / Tsiaparis that:</p> <p>1. Council notes and receives the report of the CEO titled "Thebarton Oval Precinct Consultation Feedback" dealing with the community consultation feedback in relation to the proposed lease of the Thebarton Oval Precinct by the Adelaide Football Club (AFC), including the report prepared by URPS entitled "Thebarton Oval Precinct Proposed Lease Agreement".</p> <p>2. Council:</p> <p>a. have regard to all of the outcomes of the community consultation, in particular areas of concern raised by the community, the various submissions made in their entirety, the content of the CEO report on this matter and the fact that a further round of public consultation will occur in relation to the draft Masterplan (when developed); and</p> <p>b. in doing so, factor them into its considerations for the purposes of informed and responsible decision-making, as required by the Local Government Act 1999.</p> <p>3. Council accepts the CEO report and the findings of the URPS Report and in particular, acknowledges the views expressed by the community in the feedback process.</p> <p>4. Subject to those current third-party interests in the Thebarton Oval Precinct expiring, being terminated, or surrendered, the Administration progress negotiations with AFC in relation to the proposed lease with such outcomes being the subject of further report(s) to Council.</p>	Terry Buss	11.11.2022 - Point 1 has been noted. Negotiations ongoing in regard to Point 4.	In progress
33	25/10/2022	City Advancement and Prosperity General Committee	Item 8.1 - Community Grants - October 2022	<p>Mayor Coxon / Nitschke that:</p> <p>1. The following grants applications be approved:</p> <p>a)Equipment grant of \$673 to Glenelg Contract Bridge Club for the purchase of chairs with arms to assist members with mobility issues to be independent.</p> <p>b)Sponsorship grant of \$4,935 to Fulham Community Centre towards the cost of the Fulham Community Christmas Fair.</p> <p>c)Sponsorship grant of \$5,000 to Camden Athletic Club towards the cost of the 2023 Camden Classic Carnival.</p> <p>d)Sponsorship grant of \$4,800 to Chilean Club of Adelaide towards the cost of the Chilean Family Fun Day being held at Western Youth Centre.</p> <p>e)Community grant of \$3,000 to The Greek Football Club towards the cost of project to preserve the history of the club.</p> <p>f)Community grant of \$5,000 to Lady Gowrie Childcare Centre towards the cost of project to record Kaurna sites and stories in West Torrens.</p> <p>2. The policy in relation to granting of community grants be reviewed in the next Council term.</p>	Pauline Koritsa	<p>8.11.2022 - Email notification was sent to all applicants advising of the outcomes/approvals and requesting invoices for the amounts approved.</p> <p>8.12.2022 - All invoices received and grant funds paid.</p> <p>26.02.2023 - All acquittals have been received with the exception of two with events scheduled in February and June 2023.</p> <p>21.04.2023 - Awaiting 1 acquittal for program ending in June 2023.</p>	In progress
34	23/08/2022	City Advancement and Prosperity General Committee	Item 8.3 - Community Grants - July 2022	<p>Kym McKay / Papanikolaou that:</p> <p>1. The following grants applications be approved:</p> <p>a)Equipment grant of \$3,000 to Fan Footy SA towards the purchase of uniforms for a charity game being held at Hisense Stadium.</p> <p>b)Equipment grant of \$3,000 to Glenelg ANA Cricket Club for the purchase of cricket equipment.</p> <p>c)Equipment grant of \$2,977.70 to Camden Park Scout Group towards the purchase of Scout uniforms.</p> <p>d)Equipment grant of \$3,000 to Adelaide Bangladeshi Cultural Club towards the purchase of two laptops for its cultural school program.</p> <p>e)Equipment grant of \$3,000 to West Adelaide Football Club towards the cost of Gym equipment for player training and for community programs.</p> <p>f)Community Grant of \$5,000 to Vaagai Adelaide Tamil Broadcasting Service towards the cost of a Community Festival being held at the Star Theatre in Hilton.</p> <p>g)Women in Sports Grant of \$3,000 to Telugu Association of SA towards the cost of badminton equipment for a women's badminton program.</p> <p>2. That the sponsorship grant of \$5,000 to the Singapore Business and Social Association towards the cost of cultural event being held at Thebarton Community Centre, and the community grant of \$5,000 to West Torrens Chess Club towards the cost of resources and promotional materials to increase outreach programs and membership, be deferred for consideration until the next meeting of Council on 6 September 2022 to allow for further information to be gathered.</p>	Pauline Koritsa	<p>13.09.2022 - Email notification was sent to all applicants advising of the outcomes/approvals and requesting invoices for the amounts approved.</p> <p>11.10.2022 - Five applicants have sent in invoices and been paid grants.</p> <p>1.11.2022 - All applicants have sent in invoices and grants paid, acquittal reminder sent out on 1 November 2022.</p> <p>7.12.2022 - Waiting for acquittals to be sent following events/activities/projects.</p> <p>1.02.2023 - 5 acquittals received, 5 pending.</p> <p>26.02.2023 - 7 acquittals received, 3 pending.</p> <p>21.4.2023 - Awaiting 3 acquittals - reminders sent.</p>	In progress

35	24/05/2022	City Facilities and Waste Recovery General Committee	Item 8.1 - Proposed Road Closure at Arthur Lemon Avenue/Witty Court, Underdale - Update	<p>O'Rielly / Anne McKay that:</p> <p>1. The Council advise the Surveyor General that it has conducted a necessary public consultation process to determine whether any parties wished to raise any comments or concerns regarding, or had any objections to, the proposed closure of the identified portion of Arthur Lemon Avenue/Witty Court at Underdale.</p> <p>2. Given that of the three objections received, one has been withdrawn, and on the basis that the other two objections will be withdrawn providing payment is made (for relocation of gas infrastructure) and the requested easement granted (to SAPN), the Council resolve to proceed with closure of the (identified portion of the) road.</p> <p>3. A further update report be provided to Council following the receipt of advice from the Surveyor General if that advice indicates that the (identified portion of the) road is not to be closed.</p>	Angelo Catinari	<p>20.06.2022 - The surveyor has been advised to produce a further plan to include the easement requested by SAPN. Once completed, the updated plan will be sent to SAPN for their comment. Following confirmation by SAPN, all the information will be sent to the Surveyor General.</p> <p>12.08.2022 - Advice of Council's resolution and responses from objectors have been provided to Surveyor-General. Council's Surveyor has been advised that the final survey plans are to be drawn this week and once completed, will be forwarded to the Surveyor-General. Residents/applicants have been updated as to the current status.</p> <p>18.10.2022 - Final survey plan nearing completion and Agreement to Transfer has been issued. Currently awaiting provision of Road Process Order and other relevant documents for lodgement with Surveyor-General, and Costs agreement and final version of Land Management Agreement from solicitors.</p> <p>26.02.2023 - Investigations are underway with both the Lands Title Office and the Office of the Surveyor-General to address an issue with obtaining the consent of the Encumbrancee with respect to the Encumbrance over the owner's land. The Encumbrance is currently only registered over the owner's land, however will automatically extend over the closed road land when the owner's land merges with the closed road land, hence requiring the consent from the Encumbrancee. At this point, the Office of the Surveyor General has invited the Administration to put forward a written submission setting out the issues and proposing a resolution for them to consider. This is currently being prepared.</p> <p>24.04.2023 - The Administration has sought legal advice regarding this matter and a Cost Agreement has been prepared along with the LMA. These will be presented to the Owners for consideration and Council will be updated of the outcome.</p>	In progress
36	19/04/2022	Council	Item 17.1 - Planning and Design Code: Neighbourhood Zone Review - Minor Infill Housing and Urban Corridor Zone Interface Case Study	<p>Woodward / Huggett that Council approves the dedication of the budget funds of \$24,000 from the Planning and Design Code Communications specifically to the Planning and Design Code: Neighbourhood Zone Review - Minor Infill Housing and Urban Corridor Zone Interface Case Study.</p>	Pauline Koritsa	<p>12.05.2022 - RFQ document being developed for consultant.</p> <p>16.06.2022 - Draft RFQ developed for internal review.</p> <p>16.08.2022 - Due to resourcing constraints, this has been delayed while the Glandore Code Amendment and Miscellaneous and Technical Code Amendment are progressed.</p> <p>19.09.2022 - On hold due to responding to Glandore Code Amendment and Miscellaneous and Technical Code Amendment and resourcing constraints.</p> <p>4.10.2022 - Delayed due to competing workload from other Code Amendments.</p> <p>1.11.2022 - Delayed due to resourcing issues.</p> <p>16.11.2022 - New resource commencing in January 2023 will undertake this as a priority project.</p> <p>1.12.2022 - New resource to commence 9/1/23, project will be allocated then.</p> <p>16.01.2023 - New resource commenced, project will commence in February 2023.</p> <p>16.02.2023 - As several other Code Amendments have been received to comment on, project will commence late February 2023 due to resourcing.</p>	In progress



37	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.3 - Proposed Dog Park (River Torrens Linear Park) - Update	<p>Mugavin / Huggett that:</p> <ol style="list-style-type: none"> <li>1. The Administration conduct a public consultation/notification process with nearby businesses, residents and stakeholders to determine whether there are any significant objections to the establishment of the proposed dog park in the proposed location.</li> <li>2. Should there be no adverse comment received during the period of public consultation, Council enter into the proposed licence agreement with the Minister/Department for Environment and Water for designated land within the River Torrens Linear Park (near the northern end of Hayward Avenue and West Street, Torrensville). The licence area is to be used as a dog park for a term of 10 years (commencing on the date of issue) at a fee of \$1pa plus GST payable on demand.</li> <li>3. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of licence.</li> </ol>	Angelo Catinari	<p>20.06.2022 - Documentation from Minister/Department for Environment and Water to be finalised, with updated (draft) concept plan to be included in the document. The draft concept plan under development and to be finalised prior to community consultation.</p> <p>12.08.2022 - The concept plans have been finalised ready for community consultation. Community consultation to be undertaken in August / September 2022.</p> <p>18.10.2022 - Community consultation to be undertaken in over summer. Concept is being updated to include a small dog park as well.</p> <p>26.02.2023 - A report was presented to Committee on 7 Feb 2023 outlining the outcome of the community consultation. Minor modifications will be undertaken to the design and then the procurement process will commence.</p> <p>24.04.2023 - The final plans have been completed and the work will be procured in the coming month. No agility equipment was able to be included within the small dog area due to the slope of the site.</p>	In progress
38	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.4 - Lockleys Oval - Update	<p>Pal / Huggett that:</p> <ol style="list-style-type: none"> <li>1. The report be noted.</li> <li>2. The new location of the baseball training facility, as proposed within this report, be endorsed, subject to the necessary Development Application, period of community consultation and the Site Licence provided by Department Environment and Water, (DEW). The Mayor and Chief Executive Officer to sign and/or seal any documentation to give effect to the grant of licence with DEW.</li> <li>3. The cost of the acoustic report required in order to progress the Development Application for the variation to hours of operation at the Lockleys Sporting Facility - bar, kitchen and function rooms is shared between Council (50 per cent of the cost) and the Clubs who seek the variation of hours (50 per cent of the cost).</li> </ol>	Angelo Catinari	<p>20.06.2022 - The Administration is continuing to progress the actions required from the resolution from the 22 March 2022. Baseball training facility has development approval and has been ordered from supplier, (delivery / installation - estimated at 12 to 16 weeks). Lockleys Sporting Facility clubs still to agree on contribution for acoustic report</p> <p>12.08.2022 - COVID has delayed production of the batting facility. It should arrive in September ready for installation. Clubs have not committed to acoustic report due to continuing discussions regarding lease/licence documents. A decision should be made in coming month(s).</p> <p>18.10.2022 - The batting tunnel structure is currently in production however availability of materials may result in the facility not being constructed until early 2023. The decision as to whether to proceed with an acoustic report is still being considered by Clubs and is linked to the report regarding licence fees for sporting clubs.</p> <p>26.02.2023 - A report was presented to Committee on 7 February 2023 regarding Lockleys Oval. The Football Club remains the only Club to have not signed the licence agreement and the Administration will seek the agreement's execution prior to the winter season commencing on 1 April 2023. A The Lockleys Tennis Club sought an extension to their liquor licenced area to include the newly constructed tennis shelter. This was approved by Council and the Tennis Club will be notified.</p>	In progress

39	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.5 - Licence Agreements for New Sporting Club Facilities - Update	<p>Reynolds / Mugavin that:</p> <p>1. The Lockleys Football Club be advised that Council does not accept the alternative rental/licence fee offer it has submitted, i.e. a commencing licence fee of \$3,900pa plus GST and outgoings. The licence fee to increase on each anniversary of the commencement date (1 October 2021) during the licence term as follows:</p> <ul style="list-style-type: none"> <li>•From 1 October 2022 - \$4,095 pa plus GST and outgoings</li> <li>•From 1 October 2023 - \$4,300 pa plus GST and outgoings</li> <li>•From 1 October 2024 - \$4,515 pa plus GST and outgoings</li> <li>•From 1 October 2025 - \$4,740 pa plus GST and outgoings</li> </ul> <p>2. The Licence Agreements for other sporting clubs that were discussed within the report (Item 8.2) at the Committee's meeting of 28 September 2021 (and where the licence fees were determined in a similar fashion to the Lockleys Football Club), not be amended in accordance with the reduced licence fee now applicable to the Lockleys Football Club.</p>	Angelo Catinari	<p>20.06.2022 - The Administration has now agreement by the Lockleys Sport Facilities Clubs to execute the licence. Documentation has been updated / finalised and provided to the Clubs. Documents have been executed by Cricket and Tennis Clubs.</p> <p>12.08.2022 - Continue to await further comment or signed documentation from Lockleys Football Club, West Beach Football (Soccer) Club and West Torrens Baseball Club. All other club agreements at Lockleys and Weigall Sports Facility have been executed.</p> <p>18.10.2022 - The West Torrens Baseball Club have now executed their agreement. The final two agreements at Lockleys remain outstanding.</p> <p>9.01.2023 - Licence Agreement between CWT And West Beach Football Club Inc has been executed by Mayor and CEO.</p> <p>26.02.2023 - A report was presented to Committee on 7 February 2023 advising Council that the Lockleys Football Club remain the only tenant to have not signed a licence agreement. The Administration will seek the Club's execution of the agreement prior to the commencement of the winter season on 1 April 2023.</p> <p>24.04.2023 - Meetings have taken place between the Mayor and both the Lockleys Football Club and the West Beach Soccer Club (separately) to discuss issues relating to use of function space in the Sporting facility. Further meetings will take place between both clubs with the aim of facilitating an agreed outcome. The Lockleys Football Club has been encouraged to sign the licence agreement to allow for discussions to continue. This has not taken place at this time.</p>	In progress
40	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.9 - Kesmond Reserve Upgrade - Update	<p>Woodward / Pal that:</p> <p>1. The report be noted.</p> <p>2. A period of public consultation to be undertaken following the receipt of in-principle agreement of the Masterplan by stakeholders and pre-lodgement advice on the proposed new community facility.</p>	Angelo Catinari	<p>20.06.2022 - Consultation commenced on 23 May and concluded on the 17 June 2022. Feedback to be reviewed. Further report to Committee will be required.</p> <p>16.08.2022 - Consultants have commenced detailed design and documentation on open space project (grant funded). Expecting to be ready for procurement in October - with project completion by the 30 June 2023. Preliminary design development has commenced on the new joint facility for the Hilton RSL and National Servicemen's Association.</p> <p>18.10.2022 - A tender package is currently being prepared ready for late 2022. It is expected work will commence on the open space component in January/February 2023.</p> <p>26.02.2023 - The open space package of work is currently being procured. The design for the building component of the Reserve Upgrade is almost complete and will be presented to Committee at the next meeting to be held in April 2023.</p> <p>24.04.2023 - Tenders have closed and are currently being assessed for the open space component of work. The design for the building component of the Upgrade has been slightly delayed due to some additional work being undertaken regarding vehicle access and to allow for a 'drop-off' zone adjacent the building. It is anticipated a report will be provided to the City Facilities and Waste Recovery General Committee Meeting in June 2023.</p>	In progress

41	15/02/2022	Council	Item 17.9 - Airport Over 50's Club - Update on Facility Arrangements	<p>Reynolds / Vlahos that:</p> <ol style="list-style-type: none"> <li>1. The report is to be noted.</li> <li>2. The Administration continue to seek to finalise arrangements to execute a lease/licence/hire agreement for the use of the Airport Over 50's clubroom facility by the Airport Over 50's Club by the 30 June 2022;</li> <li>3. Should the Administration be unable to facilitate execution of a lease/licence/hire agreement for the use of the Airport Over 50's clubroom facility by the Airport Over 50's Club on or before 30 June 2022, a further report will be provided to Council detailing options to allow this matter to be finalised.</li> </ol>	Angelo Catinari	<p>20.06.2022 - Positive negotiations are continuing with updated (and simplified) leased documentation with the Club. The Administration shortly expects agreement from the Club.</p> <p>12.08.2022 - The Club are seeking final legal advice on the updated draft before advising the Administration of their proposed changes. It is expected a meeting will be held in the next month to finalise the document.</p> <p>18.10.2022 - Comments have been received from the Club regarding the proposed lease agreement. As a number of elements remain unresolved, Council direction will be sought in the new year (following election).</p> <p>26.02.2023 - A meeting will be scheduled with the Airport Over 50s Club to work through unresolved matters.</p> <p>24.04.2023 - A draft lease agreement has been negotiated and will be presented to Council in May. A period of Community Consultation will be required as the agreement is proposed for a term greater than 5 years.</p>	In progress
42	15/02/2022	Council	Item 17.2 - West Torrens Bowling Centre, Lockleys (for the Torrensville & Lockleys Bowling Clubs)	<p>Kym McKay / Huggett that:</p> <ol style="list-style-type: none"> <li>1. The report be received;</li> <li>2. The Council provides its in principle consent for the proposed redevelopment of the existing Lockleys Bowling Club site at Lockleys Oval and acknowledges that the Administration will be seeking funding to further progress this initiative with the State Government and through the 2022/2023 budget deliberation process; and</li> <li>3. Further reports be provided to Council as and when significant events occur in regard to this proposed initiative.</li> </ol>	Angelo Catinari	<p>20.06.2022 - Budget funding has been included in 2022/2023 budget to commence the design and documentation for a new facility. Meetings have been held (and continuing with both bowling clubs - Lockleys and Torrensville)</p> <p>16.08.2022 - Discussions are continuing with stakeholders. A letter has been received from the Torrensville Bowling Club advising their participation is on hold given advice received from the Minister's Office. Lockleys Bowling Club have provided a letter advising the club's position following a Special General Meeting held. Preliminary design development is continuing on the development of a new facility, (ie Centre of Excellence for Bowling).</p> <p>18.10.2022 - Following discussions with the State Government, the Torrensville BC has withdrawn from the process at this stage. The Lockleys Bowling Club is seeking to form an alliance with other bowling clubs to enable the matter to proceed. A further update report will be presented to Council in early 2023.</p> <p>26.02.2023 - The Lockleys Bowling Club and Grange Bowling Club have advised Council they have signed a MOU and are proposing to co-locate at an upgraded Lockleys Bowling Centre site. A portion of funding to be received by the sale of the Grange Bowling Club will be provided to Council to assist with the cost of the upgrade.</p> <p>24.04.2023 - A meeting has been held with the two Clubs and the Administration to provide information for consultants as to the facility requirements of both clubs and potential floor plans. Once agreed plans have been developed, a further report will be presented to Council.</p>	In progress
43	18/01/2022	Council	Item 17.3 - Weigall Oval - Soccer Scoreboard	<p>Woodward / Pal that:</p> <ol style="list-style-type: none"> <li>1. The Adelaide Omonia Cobras Soccer Club be advised that Council provides consent for the installation of an electronic scoreboard in the south-eastern corner of the senior soccer pitch at Weigall Oval, subject to any necessary development consents being sought and obtained by the Club; and</li> <li>2. Council further advise the Club that it will consider the provision of funding of \$40,000 towards the cost and installation of the scoreboard as part of its 2022/2023 budget deliberation processes.</li> </ol>	Angelo Catinari	<p>27.01.2022 - Funding has been allocated within the draft budget for 2022/2023.</p> <p>20.06.2022 - No development approval is required for the scoreboard. Once funding has been approved in July 2022 arrangements will be made with the Club.</p> <p>12.08.2022 - The Club is awaiting final confirmation of funding through the State Government and finalising their preferred product for purchase.</p> <p>18.10.2022 - The Club has received quotes and are currently deciding on their preferred product.</p> <p>26.02.2023 - The Administration has provided the Council's contribution to the selected company and the soccer Club is now negotiating the installation of the scoreboard. It aims to be complete by the beginning of the soccer season (around easter)</p> <p>24.04.2023 - The installation of the scoreboard has commenced and is likely to be completed in May 2023.</p>	In progress

44	19/10/2021	Council	Item 15.1 - Sale and Disposal of dead-end streets	Woodward / Papanikolaou that Council authorise the Administration to examine the opportunity, and report back to Council, of the potential to close portions of roads in the City that dead-end onto the Keswick and Brown Hill Creeks with the aim of offering such portions of 'closed road' for public sale.	Angelo Catinari	<p>6.06.2022 - City Assets are continually working with City Property and City Facilities to identify potential pieces of road to close for public sale.</p> <p>16.08.2022 - City Assets in collaboration with City Property and Facilities are identifying potential pieces of road to close for public sale. City Property and Facilities are identifying any encumbrances/easements.</p> <p>5.09.2022 - Continuing identifying pieces of road potentially to close for public sale.</p> <p>10.10.2022 - Road segments identified are being consolidated. Further investigation being undertaken on underground services.</p> <p>1.03.2023 - Continuing to investigate underground services.</p>	In progress
45	23/03/2021	City Facilities and Waste Recovery General Committee	Item 8.2 - Improving Source Separation at Multi-Unit Developments Pilot Proposal	Mugavin / Pal that a pilot is undertaken to determine the most effective interventions to improve source separation of waste in MUDs, subject to appropriate funding being provided in Council's 2021/22 budget.	Paul Della	<p>Funding for an initiative to determine the most effective interventions to improve source separation of waste in MUDs has been included in Council's 2021/22 budget.</p> <p>18.08.2021 - Work has commenced on the initial stages of the project, final selection of MUDs to be completed in August. Project Team are meeting monthly.</p> <p>12.10.2021- Final planning for project underway. Project scheduled to commence Jan/Feb 2022</p> <p>1.02.2022 - Stage 1 of project has commenced. Focus group sessions held in January 2022 with building managers and strata groups to refine intervention tools to support improving source separation. Next project group meeting scheduled for 3 February 2022.</p> <p>15.02.2021 - Meeting on 3 February 2022 completed, final report from focus group sessions shared. List of interventions to be finalised and base line waste audits to schedule for March 2022 prior to pilot commencement.</p> <p>5.04.2021 - Progress meeting with Rawtec and participating Councils scheduled for 14 April 2022. Pilot with MUDS scheduled to commence in June/July 2022.</p> <p>3.06.2022 - Baseline audits in progress. One audit completed, second property scheduled to be audited first week in June. Project on track to commence in June.</p> <p>22.06.2022 - Audits conducted and results received. Implementation of a trial of remedial actions to take place in July 2022.</p> <p>11.08.2022 - Project implementation delayed, waiting for other Councils to finalise their test sites. CWT is using this delay to update some education signage intended to be posted in bin areas.</p> <p>10.10.2022 - Project commenced for CWT on 29.09.2022. First visual inspection undertaken on 04.10.2022, initial results show an increase in food waste diversion.</p> <p>29.10.2022 - Delivery of new kerbside bins and base packs to the two multi-unit dwellings participating in the trial. Each unit were provided with a base pack consisting of a welcome letter, kitchen caddy, compostable bags, reusable produce bags and relevant brochures to assist with correct waste management.</p> <p>17.01.2023 - Weekly visual inspections occurred from 4.10.2022 to 17.01.2023 to record data on the number of bins presented, approximate bin fullness and visual contamination.</p> <p>24.01.2023 - Virtual meeting with Rawtec and other participating Councils in the trial to discuss next steps for the project. Kerbside audits scheduled for 1.03.2023 and 8.03.2023. The initiatives to implement at all 6 locations are being scoped by Rawtec and to be presented to the participating Councils.</p> <p>24.04.2023 - Project delayed due to awaiting input from other stakeholders. At previous meeting with Rawtec CWT asked if the properties in West Torrens can proceed, Rawtec have confirmed that project will continue for CWT sites (meeting 23.03.2023).</p>	In progress



46	8/12/2020	City Facilities and Waste Recovery General Committee	Item 9.1 - Educational Trial for Waste Disposal and Separation	Woodward / Huggett that Council Administration provide a report to the City Facilities and Waste Recovery General Committee on the opportunity (costs and benefits) of a trial at a shopping centre within our City to provide 3 bins for the general public use. The intent is to create an actual experience in use of the red, yellow and green bins that further educates our residents in separation at source and better waste disposal.	Paul Della	<p>The Waste Management Team is currently identifying the most suitable location to undertake activities regarding waste education/creating a community 'experience in the use of the red, yellow and green bins'.</p> <p>17.03.2021 - Waste Management is in the process of redeveloping the Bin Toss Game to be rolled out to shopping centres to provide an interactive waste experience to educate residents on separating waste. At this stage, we propose to run 2 sessions during National Recycling Week (8 - 14 November 2021 - at Brickworks and Kurralta Central).</p> <p>Works due to commence in April:</p> <ul style="list-style-type: none"> <li>• Development of the display/standee to be used at shopping centres (with Media)</li> <li>• Contact the shopping centres and stakeholders to seek participation</li> <li>• Investigate options for incentives/prizes to encourage participation</li> </ul> <p>18.08.2021 - Whilst we have undertaken initial stages of the project work is still continuing, launch will take place in line with community engagement for the waste strategy.</p> <p>12.10.2021 - Intention to undertake education trial with waste strategy community consultation proceeding.</p> <p>Current proposal is to undertake an interactive displays. Discussions have been held with Business and Community Services (Media) to design a display surround for the bins to improve visibility.</p> <p>1.02.2022 - On hold pending completion of the Draft Waste Strategy. Development of Waste Strategy delayed due to resourcing. Completion date revised to 30 June 2022.</p> <p>5.04.2022 - Status as previously advised on 1/02/2022.</p> <p>3.06.2022 - Completion date 30/06/2022 as previously advised on 1/02/2022.</p> <p>11.08.2022 - Engaged Brickworks and Kurralta Central to seek support to implement waste education in their shopping centres, currently there is no interest to participate. Continuing to negotiate and seek alternate venues.</p> <p>10.10.2022 - Business districts approached to support waste education in their areas have not been positively received. Awaiting response from Harbour Town Centre Management.</p> <p>16.01.2023 - Reviewed the City of Adelaide Recycle Hub which accepted hard to recycle items from the community.</p> <p>24.03.2023 - Follow up with Harbour Town has determined no interest to participate.</p>	In progress
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47	8/12/2020	City Facilities and Waste Recovery General Committee	Item 8.3 - Sponsorship Agreement - Lockleys Oval LED Scoreboard	<p>Woodward / Pal that:</p> <ol style="list-style-type: none"> <li>1. Council provide its consent, in its capacity as landowner for a LED scoreboard to be erected in the north-eastern corner of the Lockleys football oval, subject to any necessary development consents being sought and obtained.</li> <li>2. Should the Committee recommend to Council, and Council resolve in accordance with the Committee's recommendation, the Chief Executive Officer and/or Mayor be authorised to sign a Sponsorship Agreement, including the sponsorship of \$10,000 offered by the West Beach and Districts Community Bank Branch.</li> <li>3. Council's Advertising on Council Land and Related Public Infrastructure Policy be reviewed as part of the review process of Council's policies to acknowledge the decision of Council.</li> </ol>	Angelo Catinari	<p>10.02.2021 - Bank has been advised and Administration is awaiting the final Sponsorship Agreement. Procurement process has commenced with the new scoreboards</p> <p>11.06.2021 - awaiting final go-ahead from clubs and confirmation of their financial contribution towards the larger board they have requested.</p> <p>18.08.2021 - Awaiting club confirmation. Meeting scheduled for late August to progress the purchase.</p> <p>14.10.2021 - Club continues to discuss the investment and will be in better position to make a decision following the lease/licence negotiations</p> <p>7.12.2021 - Negotiations continue with the club regarding licence fees. Following three discussions, it is expected that a decision can be made regarding the scoreboard.</p> <p>27.01.2022 - Due to the Christmas break and Covid restrictions, a meeting has not been held to discuss the licence fees. It is expected that this will take place in February. Following the licence fee negotiations, a decision will be made regarding the scoreboard.</p> <p>16.02.2022 - The Administration has met with representatives of the Lockleys Football Club in early February 2022 to discuss the licence / licence fees for the Lockleys Oval Sports Facility / Lockleys Oval. Following the meeting, the Club will now provide a formal response to the new licence and a further report will be provided by the Administration to the next City Facilities and Waste Recovery General Committee in March 2022. Following the licence / licence fee negotiations, a decision will be made regarding the scoreboard.</p> <p>20.06.2022 - The Administration is awaiting advice from the Lockleys Football Club upon execution of the site licence for the facility.</p> <p>12.08.2022 - The Administration continues to wait for a decision from the Lockleys Football Club regarding their contribution towards the football score board. It is expected the Club will make a decision following the signing of a site licence.</p> <p>18.10.2022 - The Administration continues to wait for a decision from the Lockleys Football Club regarding their contribution towards the football score board. It is expected the Club will make a decision following the signing of a site licence.</p> <p>26.02.2023 - The Administration continues to wait for a decision from the Lockleys Football Club regarding their contribution towards the football score board. The Administration will be seeking the Club to sign their licence agreement prior to 1 April 2023 and therefore this matter should be finalised shortly thereafter.</p> <p>24.04.2023 - No further action has been taken. The Administration continues to await a decision of the Lockleys Football Club regarding this issue.</p>	In progress
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48	3/11/2020	Council	Item 12.1.1 - City Advancement and Prosperity General Committee Item 8.1 - Australian Honours Awards (City Property)	O'Rielly / Papanikolaou that Council publicly recognises: 1. West Torrens residents who have been Australian Honour recipients by creating a website presence on Council's website which links directly to the searchable Australian Honours database on the Department of the Prime Minister and Cabinet website. 2. Former West Torrens' Mayors with an online website presence and suitable footpath plaques in the West Torrens Memorial Gardens.	Angelo Catinari	21.06.2022 - Australian Honour recipients now available on Council's website so Strategy and Business actions are closed out. The subsequent plaque installation action has been transferred to Urban Services/City Property. City Property are investigating footpath plaques and other suitable alternative for installation in the West Torrens Memorial Gardens.  12.08.2022 - Investigations continuing as to suitability and costs for installation of plaques within the footpath (West Torrens Memorial Gardens).  Note: The matter in relation to the proposed renaming of Dew Street Reserve - Item 8.1 has been superseded by Item 11.6 - Proposed renaming of Admella Place, Sanders Lane, Dew Street Reserve and Kesmond Reserve as of 16.08.2022.  18.10.2022 - Investigations are continuing as to suitability and costs for installation of plaques within the footpath (West Torrens Memorial Gardens) and consideration is being given to alternate options including electronic options. A suitable electronic sign may be a preferred option to provide a 'Virtual Memorial' which can be continually updated.  26.02.2023 - Other priorities have taken precedence over this project at this time. Electronic options will continue to be investigated.  24.04.2023 - Other priorities have taken precedence over this project at this time. Following Anzac Day, options will be further investigated.	In progress
49	22/09/2020	City Facilities and Waste Recovery General Committee	Item 8.4 Brand identity and signage for Council-owned facilities	Vlahos / Mugavin to Council that: 1.It approves the installation of signage on all of its facilities as detailed in Option 1 within this report. 2.Stage 1 of installation of building signage, as outlined in this report, be undertaken in this financial year, following budget review and approval. 3.Installation of decals inside new facilities be undertaken prior to the end of this calendar year. 4.It approves the adaption of the City of West Torrens' logo 'tag line' to reflect that the City of West Torrens proudly supports our community by providing community facilities for them to use. 5.Stage 2, permanent building signage, be undertaken in the 2021/22 financial year, pending costings and budget approval by Council.	Angelo Catinari	21.10.2020 - Meeting between internal staff held on 28/10/2020 to discuss decals on internal building walls to be implemented by the end of 2020. Meeting action transferred from Strategy & Business to City Property for implementation.  10.02.2021 - Allocated funding in draft 2021/2022 budget for Council consideration.  11.06.2021 - Awaiting new financial year and budget approval.  18.08.2021 - No funding was approved and therefore a budget bid will be submitted for 22/23 budget.  20.06.2022 - No funding has been allocated in the 2022/2023 budget for this action.  12.08.2022 - Refer to 2023/2024 budget for funding allocation in order to complete this action.  18.10.2022 - Refer to 2023/2024 budget for funding allocation in order to complete this action.  26.02.2023 - Refer to 2023/2024 budget for funding allocation in order to complete this action.  24.04.2023 - Refer to 2023/2024 budget for funding allocation in order to complete this action.	In progress
50	21/03/2023	Council	Item 16.13 - Proposed Suburb Boundary Realignment - Camden Park and Plympton	Demetriou / Pal to Council that it advise the Surveyor-General that it raises no objection to the proposed suburb boundary realignment at Camden Park and Plympton as depicted in Attachment 2 of the Agenda report.	Pauline Koritsa	24.03.2023 - Correspondence raising no objection sent.	Completed

51	21/03/2023	Council	Item 16.6 - Form of the Budget and Annual Business Plan 2023/24	<p>Gelonese / Pal that the Budget and Annual Business Plan for 2023/24 be in a form incorporating:</p> <ul style="list-style-type: none"> <li>•An introduction/message from the Mayor and Chief Executive Officer;</li> <li>•The "Towards 2030" vision, listing the strategic fundamentals that underpin the budget, including information from Council's Community Plan re the objectives and activities for the 2022/23 financial year;</li> <li>•Infographics summarising key demographics of the City of West Torrens;</li> <li>•Operational budget information, including commentary, financial details and information on objectives, key activities, performance measures and budget highlights;</li> <li>•Summary of our capital works program, including a list of our major works projects;</li> <li>•Information on rates and rate modelling including a 'rates at a glance' infographic;</li> <li>•Summary financial statements, including those required by Regulation 13 of the Local Government (Financial Management) Regulations 2011 and associated key performance indicators; and</li> <li>•Long Term Financial Plan including key assumptions and sources of funding.</li> <li>•The Local Government Advice received from the Essential Services Commission of South Australia (ESCOSA) and the City of West Torrens response to the Advice.</li> <li>•Other information as per the 2022/23 Budget and Annual Business Plan.</li> </ul>	Paul Della	26.04.2023 - Budget document being compiled accordingly.	Completed
52	21/03/2023	Council	Item 16.2 - Council Policy - Behavioural Management	<p>Kym McKay / Comrie that:</p> <ol style="list-style-type: none"> <li>1. The Council Policy - Behavioural Management be approved.</li> <li>2. The Chief Executive Officer be delegated authority to make amendments of a formatting and/or minor technical nature to the Council Policy - Behavioural Management.</li> </ol>	Pauline Koritsa	31.03.2023 - Policy has been uploaded to the City of West Torrens public website, as well as onto PolicyHub and registered in Objective.	Completed
53	`	Council	Item 16.3 - Code of Practice - Procedures at Meetings	<p>Wood / Pal that:</p> <ol style="list-style-type: none"> <li>1. The reviewed Code of Practice - Procedures at Meetings be approved.</li> <li>2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the Code of Practice - Procedures at Meetings.</li> </ol>	Pauline Koritsa	31.03.2023 - Approved Code has been uploaded to the City of West Torrens website, as well as PolicyHub and Objective.	Completed
54	21/03/2023	Council	Item 8.1 - Petition advising of traffic concerns in Formby Street and Pearson Street, Hilton (Governance)	<p>O'Rielly / Whiting that:</p> <ol style="list-style-type: none"> <li>1. The Petition be received.</li> <li>2. A report be presented to a future meeting of the City Services and Climate Adaptation Standing Committee and the Head Petitioner be notified accordingly.</li> </ol>	Pauline Koritsa	6.04.2023 - Head Petitioner has been advised of outcome following Council Meeting.	Completed
55	21/03/2023	Council	Item 8.3 - Petition objecting to proposed location of toilet at Frank Norton Reserve (Governance)	<p>Whiting / O'Rielly that:</p> <ol style="list-style-type: none"> <li>1. The Petition be received.</li> <li>2. A report be presented to a future meeting of the City Services and Climate Adaptation Standing Committee and the Head Petitioner be notified accordingly.</li> </ol>	Pauline Koritsa	6.04.2023 - Head Petitioner has been advised of outcome following Council Meeting.	Completed



56	21/03/2023	Council	Item 16.16 - Torrens to Darlington (T2D) Project update and Impacts to Council Facilities (Thebarton Oval and Kings Reserve Precinct) - Confidential Order Review	Papanikolaou / Demetriou that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 22 March 2022, in respect of confidential Item 10.1 - Torrens to Darlington (T2D) Project update and Impacts to Council Facilities (Thebarton Oval and Kings Reserve Precinct) - Confidential Order Review, Council orders that confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i), 90(3)(d)(i) and 90(3)(j)(i) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period on the basis it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome for the benefit of the Council and the community in regard to matters dealing with the Torrens to Darlington (T2D) Project. In addition, Council will also be considering information the disclosure of which could reasonably be expected to breach duty of confidence owed to the Department of Infrastructure and Transport. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	27.03.2023 - Confidential worksheet updated noting the annual review on 21 March 2023 and the continuation of the confidentiality order for a further 12 months.	Completed
57	21/03/2023	Council	Item 16.17 - 3RT Technologies Pty Ltd Lease - 240 Morphett Road, North Plympton - Confidential Order Review	Papanikolaou / Demetriou that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 3 March 2020 and reviewed at Council's 2 March 2021 and 15 February 2022 meetings, in respect of confidential Item 21.1 - 3RT Technologies Pty Ltd Lease - 240 Morphett Road, North Plympton, Council orders that confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i) and (b)(ii) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period on the basis it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome with 3RT Technologies Pty Ltd. In addition, the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease matter with 3RT Technologies Pty Ltd and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	27.03.2023 - Confidential worksheet updated noting the annual review on 21 March 2023 and the continuation of the confidentiality order for a further 12 months.	Completed
58	21/03/2023	Council	Item 16.4 - Brown Hill Keswick Creek Stormwater Project Capital and Operating Contributions	Demetriou / Comrie that: 1. Council approves the recommended operating and capital contributions for the next 5 financial years commencing 2023/24 through to 2027/28 as per the Brought Forward Payment summary set out in the table in this report for inclusion within the Council's and the Brown Hill Keswick Creek Stormwater Board's long-term financial plan; and 2. Further contributions to the Brown Hill Keswick Creek Stormwater Project beyond Council's already committed contribution of \$22.867M (being 49% of the local government one-third share) be further considered at the appropriate time when its commitment through to 2027/28 concludes.	Terry Buss	27.03.2023 - Letter and copy of Council report emailed to Project Director, Peta Mantzarapis.	Completed
59	7/03/2023	City Advancement and Prosperity General Committee	Item 8.4 - Council Policy - Behavioural Management	Anne McKay / Wood that: 1. The Council Policy - Behavioural Management be approved. 2. The Council Policy - Reporting and Investigating Council Member Code of Conduct Complaints be revoked. 3. The Chief Executive Officer be delegated authority to make amendments of a formatting and/or minor technical nature to the Council Policy - Behavioural Management.	Pauline Koritsa	31.03.2023 - Behavioural Management Council Policy has been uploaded to the City of West Torrens public website, as well as onto PolicyHub and into Objective. Reporting and Investigating Council Member Code of Conduct Complaints Policy has been removed from the City of West Torrens public website, as well removed from PolicyHub and moved into the 'revoked' Objective folder.	Completed
60	7/03/2023	City Finance and Governance Standing Committee	Item 11.1 - Fees and Charges 2023-24	Demetriou / Pal that the Fees and Charges for 2023/24 be adopted pursuant to Section 188 of the Local Government Act 1999.	Paul Della	24.03.2023 - Fees & Charges to be uploaded onto our public website for the 2023/24 Financial Year at appropriate time.	Completed

61	7/03/2023	City Advancement and Prosperity General Committee	Item 8.2 - Changes to the Heritage Grants Eligibility Criteria	Kym McKay / Woodward that the Heritage Grants eligibility criteria be amended to: 1. Limit the heritage grants to one per three year period for each single property subject to the application meeting the grant eligibility and funding availability; and 2. Articulate that change of ownership of a property will not affect the entitlement.	Pauline Koritsa	24.03.2023 - Guidelines amended to reflect that property is ineligible for a heritage grant if one has been provided in the last 36 months	Completed
62	21/02/2023	Council	Item 16.9 - Nominations Sought for the Dog and Cat Management Board	Nitschke / Pal that Ms Rhianna Havis, Waste Administration and Support Officer, be nominated to the Dog and Cat Management Board.	Pauline Koritsa	24.02.2023 - Email sent to Rhianna Havis requesting for documents for nomination.  20.03.2023 - Follow up email sent to Rhianna Havis.  23.03.2023 - Rhianna Havis providing documents for nomination.  30.03.2023 - Nomination submitted to the LGA. Confirmation from LGA of nomination received.	Completed
63	21/02/2023	Council	Item 16.11 - Nominations sought to the SA Country Arts Trust	Anne McKay / O'Rielly that Cr Sam Whiting be nominated for the SA Country Arts Trust.	Pauline Koritsa	27.02.2023 - Email sent to Cr Whiting requesting for documents for nomination.  28.02.2023 - Email acknowledged from Cr Whiting.  27.03.2023 - Email from Cr Whiting providing documents for nomination.  30.03.2023 - Emailed Cr Whiting nomination to the LGA. Confirmation from LGA of nomination received.	Completed
64	21/02/2023	Council	Item 16.2 - Brown Hill Keswick Creek Stormwater Project Capital and Operating Contributions	Woodward / Demetriou that consideration of Item 16.2 - Brown Hill Keswick Creek Stormwater Project Capital and Operating Contributions, be deferred until the next meeting of Council on 21 March 2023.	Terry Buss	27.02.2023 - CEO to meet with BHKCSMP Project Director to discuss Council's concerns.  2.03.2023 - CEO met with BHKCSMP Project Director to discuss Council's concerns and will provide an update and new recommendation to Council at its meeting on 21.03.2023.  29.03.2023 - Letter and copy of Council report emailed to Project Director, Peta Mantzarapis.	Completed
65	7/02/2023	City Services and Climate Adaptation Standing Committee	Item 11.1 - Dog and Cat Management Plan 2022-2027	Nitschke / Anne McKay that the Dog and Cat Management Plan be approved, with it being noted that Council's By-law 5 - Dogs, will be reviewed in the 2023 calendar year, rather than the original due date for review of January 2025 and that this minor adjustment be incorporated into the final version of the plan.	Paul Della	21.02.2023 - Council approved the Dog and Cat Management Plan 2022-2027 to be submitted to the Dog and Cat Management Board for their endorsement.  23.02.2023 - Dog and Cat Management Plan 2022-2027 has been submitted to the Dog and Cat Management Board.  16.03.2023 - The Dog and Cat Management Board advised Council in their letter dated 7.03.2023 that in accordance with the Dog and Cat Management Act, the Plan is approved for a period of five (5) years and can come into effect immediately.	Completed

66	17/01/2023	Council	Item 17.7 - 2023 Local Government Association Ordinary General Meeting - Proposed Items of Business and Voting Delegates	<p>Woodward / Wood that:</p> <ol style="list-style-type: none"> <li>1. It submits the following three proposed items of business inclusion in the 2023 Local Government Association's Ordinary General Meeting agenda: <ol style="list-style-type: none"> <li>a. That the Local Government Association, in conjunction with Electoral Commission of South Australia, conducts a review of the 2022 Local Government Election in relation to voting fraud to determine whether there is a need for legislative change to minimise the occurrence of this.</li> <li>b. That the Local Government Association seeks the views of all councils on whether the eligibility to vote in local government elections be restricted to only those persons on the State Electoral Roll, provide the findings to the Electoral Commissioner of South Australia for his consideration and, if there is support for this proposal, pursue the requisite legislative changes.</li> <li>c. That the Local Government Association reviews the Supplementary Roll enrolment and criteria process with the Electoral Commission of South Australia and all councils to form a position regarding the following: <ol style="list-style-type: none"> <li>i. Increase the required residency time for non-property owners who are not Australian citizens i.e. not on the Federal/State electoral roll.</li> <li>ii. Outlaw soliciting, assistance, handling, collection, and delivery of residential supplementary roll applications by candidates, their families and/or campaign teams.</li> </ol> </li> </ol> </li> <li>2. The Chief Executive Officer be delegated the ability to finalise the wording of any Item of Business prior to submission to the Greater Adelaide Region of Councils (GAROC) or the Local Government Association Board of Directors.</li> <li>3. It approves the attendance of Council's voting delegates (Mayor Coxon and Cr Cindy O'Rielly as proxy) to the 2023 Local Government Association Ordinary General Meeting to be held in April 2023 and any ancillary events.</li> <li>4. Expenses be reimbursed in accordance with Council Policy.</li> </ol>	Pauline Koritsa	<p>17.01.2023 - Confirmation from the LGA, confirming Mayor Coxon as voting delegate. Only when Mayor Coxon cannot attend is a Proxy form required to be completed and sent to the LGA.</p> <p>20.01.2023 - Email sent to the LGA enclosing CWT submission of proposed items of business to the LGA OGM.</p> <p>17.03.2023 - Correspondence received from LGA President in relation to "2022 Local Government election review".</p>	Completed
67	13/12/2022	Council	Item 9.3.1 - Item 15.1 - Reduction of maximum speed limit in residential streets Brought Forward for Consideration at this Point in the Meeting	Woodward / Papanikolaou that Council be provided with a report that identifies areas (within in each Council Ward) with potential to reduce the maximum speed limit in residential streets to 40kph. The report to also provide a recommendation on how to initiate and conduct a trial of selected locations, and to include analysis of other metropolitan Councils that have introduced reduced speed limits in residential streets.	Angelo Catinari	<p>26.02.2023 - The Council administration are currently collecting/researching information to be included in the report which is due to be presented at the 4 April 2023 meeting of Council.</p> <p>26.04.2023 - Report tabled at 4th April meeting and resolved to defer matter to Elected Members Strategic Workshop to be held mid 2023. This item has now been superseded by Item 16.3 Reduction of Maximum Speed Limit in Residential Streets to 40 km/h from 18 April 2023 meeting.</p>	Completed
68	8/11/2022	Special Meeting of Council	Item 7.2 - Thebarton Oval Precinct Lease Proposal	<p>Papanikolaou / Reynolds that:</p> <ol style="list-style-type: none"> <li>1. The Council notes and receives the report of the CEO titled "Thebarton Oval Precinct Lease Proposal" in respect of the proposed draft Memorandum of Agreement (MOA) between the Council and Adelaide Football Club (AFC), for the purposes of structuring and conducting negotiations with AFC in connection with the proposed redevelopment and the proposed lease of, Thebarton Oval Precinct (the Project).</li> <li>2. The Council: <ol style="list-style-type: none"> <li>a. approve the draft Memorandum of Agreement (MOA) (including the Flowchart attached thereto) for execution, subject to any further non-material refinements being approved by the Mayor and CEO and after having taken legal advice; and</li> <li>b. authorise the Mayor and CEO to execute the MOA on behalf of the Council, including if required by affixation of the Common Seal of the Council; and</li> <li>c. authorise the CEO to take all steps contemplated by the MOA to advance the Project in accordance with the terms of the MOA; and</li> <li>d. develop a set of 'guiding principles' with the Adelaide Football Club for development of the Masterplan, and to be included in the Masterplan Advisory Group (MAG) terms of reference.</li> </ol> </li> </ol>	Terry Buss	<p>10.11.2022 - The Memorandum of Agreement (MOA) was amended to include the new Point d) as requested. Guiding Principles have been developed by the Council and included in the Terms of Reference for the MAG.</p> <p>27.04.2023 - The MAG has been established and meetings held. THIS ITEM IS NOW CLOSED</p>	Completed

69	16/08/2022	City Finance and Governance Standing Committee	Item 11.6 - Proposed Renaming of Admella Place, Sanders Lane, Dew Street Reserve and Kesmond Reserve	Kym McKay / Papanikolaou that this matter be referred to the appropriate Committee so that, in accordance with Council Policy relating to the renaming of assets, a pool of appropriate names (including Barbara Hanrahan) can be recommended to Council for consideration.	Pauline Koritsa	<p>This item supersedes the following MARs: Item 8.1 from 19.07.2022; Item 11.3 from 19.07.2022; Item 17.17 from 5.07.2022; Item 11.3 from 15.03.2022; Item 12.1.1 from City Advancement and Prosperity Committee meeting Item 8.1 from 26.04.2022.</p> <p>27.09.2022 - Awaiting new meeting schedule for 2023.</p> <p>4.10.2022 - Awaiting new meeting schedule for 2023.</p> <p>1.11.2022 - Awaiting new meeting schedule for 2023.</p> <p>21.12.2022 - To be presented to the 7 March 2023 City Advancement and Prosperity Standing Committee.</p> <p>3.02.2023 - To be presented to the 7 March 2023 City Advancement and Prosperity Standing Committee.</p> <p>17.02.2023 - To be presented to the 7 March 2023 City Advancement and Prosperity Standing Committee.</p> <p>27.02.2023 - Report drafted for 7 March 2023 City Advancement and Prosperity Standing Committee.</p> <p>31.03.2023 - Report presented to 7 March 2023 City Advancement and Prosperity Standing Committee. New MAR in place.</p>	Completed
70	26/04/2022	City Advancement and Prosperity General Committee	Item 8.2 - Heritage Grants 2021/22	<p>Nitschke / Wood that:</p> <p>1.On the basis that each heritage grant application has demonstrated alignment with the purpose and intent of the Heritage Grants and has met all eligibility criteria, the following nineteen (19) grant applications for heritage conservation works that do not require any planning and building approvals, as outlined in the grant applications referred to in Attachment 1 under separate cover of the Agenda report be approved in priority order as listed in the report.</p> <p>2.On the basis that the details supplied demonstrate alignment with the purpose and intent of the Heritage Grants and meet all eligibility criteria other than number 7, which states that 'All relevant Development Approvals (if required) associated with the work have either been obtained or applications have been lodged with Council and awaiting approval prior to the lodgement of the heritage grant application... and having determined that each application has a reasonable chance of achieving relevant planning and building approvals, that the following three (3) grant applications be approved, in priority order as listed below and subject to the required planning and building consents being obtained for conservation work described in the relevant grant submission, as outlined in the applications referred to in Attachment 2 under separate cover of the Agenda report.</p> <p>3.On the basis that details provided do not sufficiently meet the purpose and intent outlined in the provisions of the Heritage Conservation Grant Program Guidelines and/or do not sufficiently satisfy the eligibility criteria, the following two (2) grant applications, as outlined in the applications referred to in Attachment 3 under separate cover of the Agenda report, not receive funding.</p> <p>4.The Administration review the Heritage Grants criteria to provide options with regard to limiting the maximum amount of the heritage grant made available for any individual property.</p>	Pauline Koritsa	<p>12.05.2022 - Heritage grant letters sent to all applicants. Guidelines under review.</p> <p>23.05.2022 - Revised guidelines to be provided to the June City Advancement and Prosperity General Committee meeting.</p> <p>16.06.2022 - Amendments to heritage grants guidelines going to 28 June City Advancement and Prosperity General Committee.</p> <p>2.08.2022 - Due to resourcing challenges and caretaker provisions, the report will be presented to a future meeting of a Council Committee.</p> <p>19.09.2022 - Heritage grants are being processed as they are received. Revised guidelines to be presented to February Committee.</p> <p>4.10.2022 - Heritage grants being processed as they are received.</p> <p>15.11.2022 - New guidelines to be presented to Council in 2023.</p> <p>1.12.2022 - New guidelines to be presented to City Advancement and Prosperity Committee in 2023.</p> <p>28.02.2023 - New guidelines being presented to the 7 March 2023 City Advancement and Prosperity Committee Meeting.</p> <p>21.03.2023- Council approved the new guidelines limiting eligibility to 1 grant per 36 months per property.</p>	Completed

71	26/04/2022	City Advancement and Prosperity General Committee	Item 8.3 - Community Grants - January 2022 to March 2022	<p>Mayor Coxon / Wood that:</p> <p>1.The following grants applications be approved:</p> <p>a)Equipment grant of \$3,000 to The Embroiderers' Guild of SA towards the purchase of two defibrillators.</p> <p>b)Equipment grant of \$2,650 to Glenlea Tennis Club for the purchase of one defibrillator.</p> <p>c)Equipment grant of \$2,360 to Camden Community Centre towards the purchase of tools for the Men's Shed.</p> <p>d)Equipment grant of \$2,683.50 to Adelaide Pickleball Club towards the cost of equipment to start up the sport in Mile End.</p> <p>e)Community grant of \$5,000 to Orange Tree Quilters towards the cost of its charity project.</p> <p>f)Community grant of \$1,350 to Blind Golf SA towards the cost of running the 2022 Blind Golf championship at West Beach.</p> <p>g)Community Grant of \$5,000 to Adelaide Tamil Association towards the cost of running a Wellness program in Thebarton for migrant women.</p> <p>h)Community Grant of \$5,000 to The Gold Foundation SA towards the cost of the 'Shine Like Gold' Coffee Cart project.</p> <p>2.The amount of \$9,583.45 be approved in the March budget review process to accommodate funding the community grants in this current round.</p> <p>3 The community grants be closed for applications for the remainder of the financial year due to funds being completely spent.</p>	Pauline Koritsa	<p>9.05.2022 - All applicants advised of outcomes by email. \$9,583.45 approved in budget review. Community grants closed on the application page of SmartyGrants until 1 July 2022.</p> <p>23.05.2022 - All invoices from successful applicants received and processed.</p> <p>10.08.2022 - Waiting for all acquittals to be submitted (due 6 weeks after events and projects).</p> <p>1.02.2023 - Waiting for 2 acquittals for events/projects, acquittals due in February 2023.</p> <p>26.02.2023 - Waiting for 1 acquittal, reminder sent.</p> <p>4.04.2023 - All acquittals received.</p>	Completed
72	5/10/2021	Council	Item 17.4- Brickworks Riverfront Land	Nitschke / Kym McKay that Council notes the intention of the Chief Executive Officer to adjourn the sale process of the Brickworks Riverfront land for an indefinite period and that Council provides its concurrence for this adjournment to occur.	Terry Buss	<p>5.10.2021 - CEO report to Council notifying Council of the intention to adjourn the sale process of the BRL for an indefinite period. Council approved.</p> <p>14.12.2021 - Matter of the sale process for the Brickworks Riverfront land 'on hold' pending further discussions with the Department of Infrastructure regarding impact of the T2D project.</p> <p>15.08.2022 - Matter of the sale process for the Brickworks Riverfront land 'on hold' pending further discussions with the Department of Infrastructure regarding impact of the T2D project.</p> <p>20.10.2022 - Matter of the sale process for the Brickworks Riverfront land 'on hold' pending further discussions with the Department of Infrastructure regarding impact of the T2D project.</p> <p>27.02.2023 - No further information has come to hand in relation to this matter as per the advice provided on 14.12.2021.</p> <p>27.04.2023 - Council is now progressing the option of relocating the Thebarton Community Centre on this site. This item is now superseded by Item 14.3 Relocation of the Thebarton Community Centre resolutoin 21 March 2023.</p>	Completed
73	5/10/2021	Council	Item 17.2- Report to undertake a trial with RecycleSmart	Kym McKay / Pal that the proposal to undertake a four month trial with RecycleSmart at a cost of up to \$25,000 with an additional amount of up to \$15,000 allocated to promote the campaign be endorsed subject to Council being successful in obtaining suitable grant funding for this purpose.	Paul Della	<p>31.01.2022 - 2672 bags and 4808 kg have been collected.</p> <p>28.02.2023 - RecycleSmart Trial is coming to a close. Report to be presented to future meeting.</p> <p>16.03.2023 - As part of the Activity Report for Waste Reduce Recycle Team, placed on the agenda of the City Facilities and Waste Recovery Standing Committee on 4 April 2023 advising that the RecycleSmart trial ended at the end of February 2023.</p>	Completed
74	5/10/2021	City Services and Climate Adaptation Standing Committee	Item 11.1- Increased enforcement of parking restrictions in Mile End, Marlestone, Keswick and Ashford	Woodward / Kym McKay that a further report on this matter be prepared for the full year ending 30 June 2022, to assess any changes to parking infringement income that may occur as a result of the easing of restrictions associated with the COVID-19 pandemic.	Paul Della	<p>Report currently being developed for consideration at the 2023 City Services and Climate Adaptation Committee.</p> <p>28.02.2023 - Report to be presented to the 4 April 2023 City Services and Climate Adaptation Standing Committee.</p> <p>16.03.2023 - Report to be presented to the City Services and Climate Adaptation Standing Committee on 4 April 2023.</p>	Completed



**9 OTHER BUSINESS**

**10 CONFIDENTIAL**

Nil

**11 NEXT MEETING**

Tuesday 4 July 2023.

**12 MEETING CLOSE**