# CITY OF WEST TORRENS



# **Notice of Council & Committee Meetings**

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

# Council

and

• City Services and Climate Adaptation Standing Committee

of the

### **CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre 165 Sir Donald Bradman Drive, Hilton

on

#### TUESDAY, 5 JULY 2022 at 7.00pm

The meeting will be livestreamed audio only at the following internet address: <u>https://www.westtorrens.sa.gov.au/livestream</u>

> Terry Buss PSM Chief Executive Officer

#### **City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the <u>formal Council decision</u>.

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- 1 MEETING OPENED
- 1.1 Acknowledgement of Country
- 1.2 Evacuation Procedures
- **1.3 Electronic Platform Meeting**

# 2 PRESENT

# 3 APOLOGIES

Apologies Leave of Absence Cr John Woodward

# 4 DISCLOSURE STATEMENTS

Elected Members are required to:

- 1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
- 2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

# 5 CONFIRMATION OF MINUTES

#### RECOMMENDATION

That the Minutes of the meeting of the Council held on 7 June 2022 be confirmed as a true and correct record.

# 6 MAYORS REPORT

### (Preliminary report for the agenda to be distributed Friday, 1 July 2022)

In the four weeks since the last Council Meeting of 7 June, functions and meetings involving the Mayor have included:

#### 8 June

- Met with representatives from the Lockleys and Torrensville Bowling Clubs.
- Met with the Chair and Chief Executive Officer of the Adelaide Football Club.
- Attended the 2022 Adelaide Italian Festival Poster Launch and Community Briefing event.

### 9 June

- Met with a local resident to receive feedback on the proposed 2022/23 Budget and Annual Business Plan.
- Attended the Combined Probus Club of Lockleys Birthday Luncheon at the Airport Over 50's Club.

# 11 June

• Attended the Filipino Settlement Coordinating Council of SA (FSCCSA) 124<sup>th</sup> Philippine Independence Day Dinner Dance at Festival Function Centre, Findon.

# 12 June

• Attended the Adelaide Bangladeshi Cultural Club Inc. Bengali Eid Festival 2022 event held at Star Theatres, Hilton.

# 13 June

• Participated in a live news segment for Channel 9 News Adelaide conducted at Apex Park.

# 15 June

 Met with representatives from AirServices Australia and Adelaide Airport Limited to discuss aircraft movements during annual commemorative services held in the West Torrens Memorial Gardens.

# 17 June

- Met with representatives from Weslo Holdings Pty Ltd regarding the Thebarton Theatre leasing arrangements.
- Attended the Official Opening and first game of the Adelaide Jaguars Women's Football Club Pride Round at West Beach Parks Football Centre.

# 18 June

• Attended the pre-match function and West Adelaide Football Club vs Adelaide Football Club match at Hisense Stadium.

# 19 June to 22 June

• Attended the 2022 Australian Local Government Association's National General Assembly of Local Government at the National Convention Centre in Canberra, along with Deputy Mayor George Vlahos and the Chief Executive Officer.

# 24 June

- Attended a presentation of quilts by Orange Tree Quilters to Centacare for NAIDOC week at the Hamra Centre Library.
- Attended the JFA Purple Orange and the Hispanic Women's Association of SA Refugee Week Celebration at St Elias Church, West Croydon.

### 25 June

- Attended the pre-match function and West Adelaide Football Club vs Woodville West Torrens Football Club match at Hisense Stadium.
- Attended the Lions Club of Adelaide Hellenic's 50<sup>th</sup> Anniversary Dinner held in the Adelaide Pavilion, Veale Gardens.

# 27 June

- Met with representatives from the Contax Netball Club.
- Attended the Facial Recognition Technology (FRT) Technology Forum at Adelaide Town Hall.

# 5 July

- Meeting with representatives from the Office for Recreation, Sport and Racing with Cr Kym McKay.
- Attending the Council and City Services and Climate Adaptation Standing Committee meetings.

# Mayor Coxon - 2022 National General Assembly of Local Government Report

Together with Local Government leaders from around Australia, myself, Cr Vlahos (Deputy Mayor) and Mr Buss (CEO) gathered in Canberra from 20 – 22 June 2022 for the 28th National General Assembly of Local Government (NGA).

This event was held on the traditional lands of the Ngunnawal people, and the Assembly paid its respects to their Elders past, present and emerging, and acknowledged the vital and ongoing contributions First Nations peoples continue to make to our nation.

Around 1,000 delegates welcomed and congratulated the Albanese Government on being elected and thanked the many Federal Members of Parliament who attended and spoke at the NGA or associated events, including Minister King, Minister McBain, Minister Watt, Minister Burney, Minister Rowland, Leader of the National Party David Littleproud, and Zali Steggall OAM. All reaffirmed the importance of local government, and Councils look forward to seeing action through better partnerships.

Local governments asked for a Minister in Cabinet and we welcome the appointment of Cabinet Minister King supported by former Bega Valley Shire Mayor Minister McBain.

The Assembly welcomed the announcement from Minister King that she would work with Minister McBain to re-establish the Australian Council of Local Governments and was encouraged by the Government's willingness to engage and partner with local councils.

In keeping with the theme of the Assembly 'Partners in Progress', Mayors and Councillors committed to partnering with the Australian Government to progress critical reforms, including national productivity, climate change transition, Closing the Gap, housing affordability including increased social housing, appropriate road safety reforms, restoring integrity of federal funding to local government, and improved local delivery of community services.

The Assembly committed to progressing the next step of Closing the Gap and passed a motion supporting the Uluru Statement from the Heart.

The Assembly heard from leading economists that local government is the most productive level of government yet collects just 4% of national taxation revenue. The Assembly agreed that councils need more sustainable and transparent formula-based funding to restore integrity to federal funding of local government.

Further, they noted the essential federal funding support to local communities and called on the Government to review Financial Assistance Grants and restore them to at least 1 percent of Commonwealth taxation revenue.

Delegates and speakers recognised the protracted challenges of the COVID pandemic, unprecedented droughts, bushfires, and recent floods, and commended the work of local councils, local communities and government agencies on their work on emergency response and recovery. A number of flood-affected leaders also met personally with the Prime Minister, and highlighted ways to better work together to prevent and prepare for natural disasters.

The Assembly warmly received Governor-General David Hurley and his comments on the vital role councils are playing supporting disaster-impacted communities and will need to play in the future. The Assembly noted however that more needs to be done on mitigation and the prevention of climate induced natural disasters.

The Assembly discussed the global challenges to democracy and the critical importance of local government. The Assembly reaffirmed its commitment to strong local leadership, transparency and public accountability, free and fair elections and local democracy.

After a stirring address from the Ukraine Ambassador, the Assembly passed a unanimous motion supporting the Ukraine people and their legitimate and democratically elected governments. Other critical issues addressed at the Assembly included migration between cities and regions, housing affordability and the role councils can play in social housing in particular, critical workforce challenges and road safety.

Delegates agreed to continue to meet with their local federal members to highlight the importance of sustainable and transparent funding for local governments, and better partnerships that will help support progress in every community.

Convened by the Australian Local Government Association (ALGA) the NGA is the largest national gathering of democratically elected representatives in the nation. ALGA is the national voice of local government and will review more than 106 policy initiatives adopted by resolution of the Assembly in the coming months.

# RECOMMENDATION

That the Mayor's Report be noted.

# 7 ELECTED MEMBERS REPORTS

8 PETITIONS

Nil

# 9 DEPUTATIONS

Nil

# 10 ADJOURN TO STANDING COMMITTEES

# RECOMMENDATION

That the meeting be adjourned, move into Standing Committee and reconvene at the conclusion of the City Services and Climate Adaptation Standing Committee.

# 11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

# 11.1 City Services and Climate Adaptation Standing Committee Meeting

### RECOMMENDATION

That the recommendations of the City Services and Climate Adaptation Standing Committee held on 5 July 2022 be adopted.

# 12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

# 12.1 Audit General Committee Meeting

# RECOMMENDATION

That the Minutes of the Audit General Committee held on 14 June 2022 be noted and the recommendations adopted.

# 13 QUESTIONS WITH NOTICE

Nil

# 14 QUESTIONS WITHOUT NOTICE

# 15 MOTIONS WITH NOTICE

# 15.1 QR codes on Council assets

Cr Daniel Huggett gave notice of his intention to move the following motion:

# MOTION

That Council provide a report on the possible introduction of QR code stickers to be placed on Council assets to assist in monitoring damaged assets, overflowing bins and illegal dumping.

# 16 MOTIONS WITHOUT NOTICE

# 17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

Due to the lack of a quorum, the Council and City Finance and Governance Standing Committee meetings scheduled for 21 June 2022 were adjourned and the business of the Council and Standing Committee deferred for consideration to the Council meeting on 5 July 2022.

# **BUSINESS ITEMS DEFERRED FROM COUNCIL MEETING 21 JUNE 2022**

# 17.1 LGA Climate Change Policy Review

# Brief

This report presents the proposed changes to the Local Government Association's Climate Change Policy.

# RECOMMENDATION

It is recommended to Council that the feedback contained in the body of the LGA Climate Change Policy Review report be provided to the Local Government Association in response to its request for feedback on its Climate Change Policy.

# Introduction

The Local Government Association (LGA) is seeking feedback from councils on proposed changes to its Climate Change Policy.

The LGA's Policy Manual provides a clear mandate for the LGA to progress issues on behalf of the local government sector. The LGA is currently reviewing and updating its policy statement on climate change and is considering a proposal to support the State Government's commitment to achieving net zero emissions by 2050.

Consequently, the LGA sought Council feedback on its issue paper by 27 June 2022 (Attachment 1). However, due to a lack of quorum for the Council meeting on 21 June, the proposed feedback was not able to be presented to Council within the timeframe. However, the Administration sought an extension to this timeframe. The LGA has subsequently granted Council an extension to Friday 8 July 2022 to allow for Council to submit its response.

\*It is important to note that LGA policies are not required to be followed by councils. Rather, they guide the operation and strategic directions of the LGA only; in the same way that each council has its own distinct suite of policies which provide the framework with which to guide their own operations and strategic directions. However, the LGA's policies can be incorporated into an individual council's policy framework as part of sectorial collaboration.

# Discussion

# **Overarching Policy Statement**

Below compares the current LGA overarching policy statement against the proposed policy statement

Current Policy Statement	Proposed Policy Statement	
"Local government acknowledges that climate change poses a serious risk to local communities and ecosystems. All levels of government are urged to take action that will help address the effects of climate change in local communities."	• Local government acknowledges that human- induced climate change is occurring and that urgent, ambitious, and immediate action is required at all levels of government to address the climate crisis by reducing emissions, and adapting to the impacts that are now unavoidable.	

•	The LGA supports the State Government's ambition to achieve a 50% reduction in emissions by 2030 and net zero emissions by 2050.
•	The LGA supports its member councils to take the meaningful and immediate actions required and calls for strong leadership and coordination at all levels of government for ongoing, effective and adequately funded Commonwealth and State Government climate change policies and programs.

# Administration Comments

Supporting the State Government's ambition to achieve a 50% reduction in emissions by 2030 and net zero emissions by 2050 is the most significant change to the LGA's policy. However, it is not all clear what 'supporting the State Government's ambition' actually means in terms of commitment and cost and while the LGA's ambition is supported, it should not be at any cost. There needs to be a balanced approach which considers the effects on ratepayers and the wider community to achieve this very ambitious target.

Local government already plays a very significant role in reducing emissions through a variety of initiatives and should not be left bearing the burden of achieving this ambition. There is a clear need for adequate Commonwealth and State Government funding and programs to ensure the cost and infrastructure burden is not unreasonably placed on Local Government i.e. ratepayers.

# Supporting Policy Statements

There are nine supporting policy statements which underpin the overarching policy statement:

### 1. Partnerships

There are no changes proposed to this policy statement.

### 2. Funding and Strategic Investment

There are no changes proposed to this policy statement.

### 3. Embedding Climate Change Considerations

There are no changes proposed to this policy statement.

### 4. Decision Making

Current Policy Statement	Proposed Policy Statement
Local government understands that decisions made by councils must take account of all currently available climate data. Councils shall expand their knowledge base (such as development, tree management, coastal management) to ensure they are 'best informed to make well rounded decisions' (LGMLS).	Local government understands that decisions made by councils must take account of all currently available climate data. Local government supports improved availability and regionally-relevant data to be provided through state government, so that Councils can expand their knowledge base (such as development, tree management, coastal management, climate hazards) to ensure they are 'best informed to make well rounded decisions' (LGMLS).

# Administration Comment

The amendment to this policy statement recognises the need for consistency and standardisation of data for decision-making, and clarifies that the responsibility for regionally relevant data sits with State Government and not Local Government.

The Urban Heat Mapping and tree canopy data, which has recently been updated on a metropolitan-wide scale, is an example of how this model can work successfully at the broader scale and help to leverage greater outcomes for our community at a reduced cost.

# Administration Recommendation

It is recommended to Council that it advises the LGA that this amendment is supported.

# 5. Consultation and Engagement

Current Policy Statement	Proposed Policy Statement
Tackling the impacts of climate change will require a societal shift in values. Councils should not solely rely on scientific / expert input, science and data when making decisions relating to climate change, but will also place emphasis on the outcomes of stakeholder and public consultation.	Tackling the impacts of climate change will require community involvement and effort, in partnership with government-led policy and services. Councils should not solely rely on expert input, science and data when making decisions relating to climate change, but will also place emphasis on the outcomes of stakeholder and public consultation for better-informed decision-making and to raise awareness within the community.

# Administration Comment

The changes to this policy statement recognise that tackling climate change requires action from all sectors, including our communities. From Council's consultation on its Community Plan, it was clear that the community think tackling climate change is an important role for Council. The amendments also reflect the community's input into decision making in Local Government.

### Administration Recommendation

It is recommended to Council that it advises the LGA that this amendment is supported.

# 6. Energy Reduction and Storage

Current Policy Statement	Proposed Policy Statement
Reduction and storage technology costs have dramatically decreased resulting in short pay- back periods. Councils should undertake audits of facilities and practices that are energy intensive, and seek to reduce energy usage through installation of energy reduction and storage technologies.	Local government provides leadership in the community through proactive actions to reduce energy use and associated greenhouse gas emissions. Continual improvement in technologies mean that councils should undertake regular audits of facilities and practices that are energy intensive and seek to reduce energy usage as far as practicable through installation of energy reduction and storage technologies.

# Administration Comment

The amendment to this policy statement reflects the leadership role all councils play within the community and that they are leading by example to reduce energy use and greenhouse gas emissions.

Council already monitors emissions from its own buildings and operations and undertakes a program of work to reduce emissions through the following key actions:

- Installation of LED lighting in streets and public spaces;
- 28 solar systems on 20 Council-owned buildings;
- 11 solar hot water systems on Council-owned properties;
- Exploring options for battery storage on council owned buildings;
- Transitioning Council's vehicle fleet to low carbon vehicles such as hybrid and electric vehicles; and
- Exploring options for public charging stations for electric vehicles.

## Administration Recommendation

It is recommended to Council that it advises the LGA that this amendment is supported.

# 7. Greenhouse Gas Reduction Mechanisms

Current Policy Statement	Proposed Policy Statement
There were significant environmental benefits to the carbon pricing scheme that was in effect from 2012-14 without causing detrimental effects on the economy. Local government supports the reintroduction of carbon pricing as an equitable means of reducing carbon emissions.	Suggest removing this statement.

# Administration Recommendation

The current policy statement is no longer relevant and so, it is recommended to Council that it advises the LGA that this amendment is supported.

# 8. Integrity

Current Policy Statement	Proposed Policy Statement
Local Government supports the Paris	Local government supports the Glasgow Climate
Agreement (2016) and the Kyoto Protocol	Pact (2021), the Paris Agreement (2016), and the
(2005) for the reduction of global greenhouse	Kyoto Protocol (2005) for the reduction of global
gas emissions and shall contribute towards	greenhouse gas emissions and shall contribute
the commitments made by the Federal	towards the commitments made by the Federal
Government to achieve national carbon	Government to achieve national carbon emission
emission reduction targets.	reduction targets, and Net Zero Carbon by 2050.

### Administration Comment

This policy statement has been updated to reflect Australia's signing of the Glasgow Climate Pact in 2021 and the policy statement now encompasses the current agreements.

### Administration Recommendation

It is recommended to Council that it advises the LGA that this amendment is supported.

# 9. Electric Vehicles

Current Policy Statement	Proposed Policy Statement
Local government recognises that electric	Local government recognises that electric
vehicles provide for potential zero emission	vehicles provide for potential zero emission
transport and reduce negative impacts such as	transport and reduce negative impacts such as
toxic emissions, engine noise and greenhouse	toxic emissions, engine noise and greenhouse
gas emissions and that councils, because of	gas emissions. Therefore, as road authorities,
their roles and responsibilities as road	infrastructure providers, fleet managers and
authorities, infrastructure providers, fleet	representatives of their local communities,
managers and representatives of their local	councils should support and encourage the use
communities, can support and encourage the	of electric vehicles through their planning,
use of electric vehicles through their planning,	policies, and investment and procurement
policies, investment and procurement activities.	activities.

# Administration Comment

This statement is supported and aligns with the actions already being undertaken by Council to encourage and support sustainable forms of transport. Council's vehicle fleet is transitioning to low carbon transport including hybrid and electric vehicles. Options for public charging stations for electric vehicles also being explored. However, it is recognised that the cost of electricity is increasing potentially making the cost of running electric vehicles exorbitant while sole reliance on one form of energy/fuel has inherent risks. As such, while the proposal is supported, the LGA should also consider the level of support for new zero emission fuels initiatives to minimise this risk.

# Administration Recommendation

It is recommended to Council that it advises the LGA that this amendment is supported but that support also be provided to alternative zero emission energy/fuel initiatives.

### **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

This initiative provides positive outcomes through helping to advocate for and influence issues relating to climate change, which affect Council and the community.

# Conclusion

Proposed changes to the LGA Policy on Climate Change seek to strengthen the outcomes and achieve greater influence for issues relating to climate change across the Local Government sector.

### Attachments

1. Issues Paper - Climate Change considerations for reviewing the LGA policy



# Climate Change – considerations for reviewing the LGA policy

**Issues Paper** 

April 2022

Note: This paper has been prepared for information purposes. It has not been endorsed by the LGA Board of Directors.



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# 1. Review of the LGA Climate Change Policy Statement

The <u>LGA Climate Commitment Action Plan 2021-23</u> identifies that the Local Government Association of South Australia (LGA) will review and update the 'Managing the Risks of Climate Change' statements in the <u>LGA Policy Manual</u> based on recent science, evidence and practice. The Policy Manual provides the LGA secretariat with important guidance and a clear mandate to progress these issues on behalf of the local government sector.

#### Current overarching policy statement:

The current statement at 4.4 Managing the Risks of Climate Change:

'Local government acknowledges that climate change poses a serious risk to local communities and ecosystems. All levels of government are urged to take action that will help address the effects of climate change in local communities.'

#### Draft revised overarching policy statement:

The following draft revised overarching policy statement has been prepared having considered the information outlined in this Issues Paper, including the current policy context within the State government and the LGA member councils.

The Issues Paper is intended to support discussion and is not an official position of the LGA Board of Directors. Consultation is now underway with the LGA membership.

The draft revised overarching policy statement:

Local government acknowledges that human-induced climate change is occurring and that urgent, ambitious, and immediate action is required at all levels of government to address the climate crisis by reducing emissions, and adapting to the impacts that are now unavoidable.

The LGA supports the State Government's ambition to achieve a 50% reduction in emissions by 2030 and net zero emissions by 2050.

The LGA supports its member councils to take the meaningful and immediate actions required, and calls for strong leadership and coordination at all levels of government for ongoing, effective and adequately funded Commonwealth and State Government climate change policies and programs.

This draft revised overarching policy statement also provides direction for the revision of the LGA's <u>secondary policy statements</u> which relate to Climate Change action including:

- 4.4.1 Partnerships;
- 4.4.2 Funding and Strategic Investment;
- 4.4.3 Embedding Climate Change Considerations;
- 4.4.4 Decision Making;
- 4.4.5 Consultation and Engagement;
- 4.4.6 Energy Reduction and Storage;
- 4.4.7 Greenhouse Gas Reduction Mechanisms;
- 4.4.8 Integrity; and
- 4.4.9 Electric Vehicles.

#### LGA of SA

5 July 2022



Table 1 below at the end of the Issues Paper outlines the current secondary policy statements and suggests some amendments based on current science and government policy.

#### Questions:

- 1. Do you/your council support the draft revised overarching policy statement? Why?
- 2. Do you/your council support the draft suggested amendments to the secondary policy statements?

Why?

Please complete the online survey with you/your council's response to the LGA by Monday 27 June 2022.

Please include any supporting documentation, such as a council resolution.

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# 2. Background

The role of the LGA is to promote and advance the interests of local government by advocating to achieve greater influence for local government in matters affecting councils and communities. With climate change affecting all councils and their communities, a strong and unifying policy statement provides the LGA and the sector with a mandate to review the list of current action statements, and drive further development of policies, programs and projects aimed at supporting the reduction in emissions and helping to adapt to the impacts of climate change that are now unavoidable.

The current <u>LGA Policy on Climate Change</u>, reviewed as part of the LGA Policy Manual in 2018, reflects the science and the political and social views at the time. Since then, government polices around the nation, and indeed globally, have struggled to keep up with ever-increasing scientific evidence that our climate is changing at a faster rate than previously predicted (IPCC report AR6).

In representing its member councils, the LGA has an opportunity to review its climate change policy to bring it in line with current scientific evidence and the current policy context at the Federal and State government level.

# 3. Purpose

The LGA has worked with member councils to adopt policy positions, based on robust research and evidence, to recognise their roles and identify how local government can be an important partner in government.

The LGA Policy Manual contains a series of contemporary policies to be used by the LGA, and its member councils, in its joint advocacy on issues important to the sector.

The 'Managing the Risks of Climate Change' policy statements have been identified as policies requiring priority review due to rapidly evolving policies, scientific research, and societal views in this area.

The purpose of this Issues Paper is to:

- outline the rationale for review of climate change policy;
- provide details of the proposed engagement process with member councils; and
- seek a response from councils prior to LGA consideration and potential endorsement at the Annual General Meeting (AGM) in October 2022.

# 4. Review of LGA Policy Statements

Although the Policy Manual is updated an ad hoc basis, as required when policies are endorsed at an AGM or Ordinary General Meeting (OGM), the last comprehensive review of the Policy Manual was endorsed at the LGA AGM in 2018.

In reviewing the LGA Policy Manual, a set of principles has been developed to help guide the revision of policy statements for consultation and endorsement by the LGA. According to these principles, LGA policy statements should:

- be well-defined provide a clear and concise statement that reflects the LGA's leadership position within its sphere of influence;
- acknowledge the impacts that the policy issue has on the environment, communities, and the economy;





- convey urgency recognising the need for both immediate action and consideration of long-term impacts;
- inspire action be ambitious and realistic, with a focus on the meaningful and practical measures local, state, and federal government can pursue;
- prioritise demonstrate the level of priority that the LGA and its member councils place on the specific policy issue;
- be relevant appropriately balance the various positions, declarations, and range of activities within the LGA membership; and
- reflect the State government strategies and policies, and articulate the need for an
  integrated, collaborative approach with local government as a partner in government.

# 5. Engagement Process

This Issues Paper forms the background, context and rationale for a sector wide consultation process with councils for the revision of the 'Managing the Risk of Climate Change' policy statements.

The views of councils, including council administration and elected members, is being sought to inform changes to this important and fundamental policy area. Consultation is occurring via LGA <u>Latest News</u> and through targeted emails to LGA council network groups such as the Regional Climate Partnerships, the Adaptation Practitioners Network and the Environmental Sustainability Network.

The feedback received will form the basis for a comprehensive and informed report for initial consideration by the LGA Board of Directors with a final recommendation for consideration and endorsement to be made to the next LGA AGM in October 2022.

# 6. Climate Change - Current Policy Context

#### 6.1 Federal Government

The Federal Government recently released its new <u>National Climate Resilience and Adaptation</u> <u>Strategy</u> outlining the need for all sectors across federal, state and local government, business and industry, and community organisations to work together. Ahead of COP 26, the Federal Government released Australia's first <u>Adaptation Communication to the UNFCCC</u>, with the Prime Minister having committed to a net-zero carbon target by 2050.

#### 6.2 State Government: strategies, targets, and actions

The South Australian Government is focused on practical measures to address climate change that create jobs and growth, protect the environment and support community wellbeing.

The South Australian Government's <u>Climate Change Action Plan 2021–2025</u> describes government-led objectives and actions to help to build a strong, climate smart economy, further reduce greenhouse gas emissions, and support South Australia to adapt to a changing climate.

The Action Plan sets out actions to achieve:

- 50% reduction in emissions by 2030, and then net zero emissions by 2050;
- 100% net renewable energy generation by 2030; and
- an increase in urban green cover of 20% by the year 2045.

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5 July 2022



The 'Directions for a Climate Smart South Australia' policy statement sets the government's agenda for practical, on-ground action to address climate-related impacts. This informed the development of the South Australian government Climate Change Action Plan 2021–2025.

The Premier's Climate Change Council was established under the *Climate Change and Greenhouse Emissions Reduction Act (SA) 2007.* The primary role of the Climate Change Council is to provide independent advice to the Minister for Environment and Water on reducing greenhouse gas emissions and adapting to climate change. Local government nominees are represented on the Premier's Climate Change Council.

#### State Government actions in partnership with local government

The South Australian Government's Climate Change Action Plan 2021–2025 identifies several examples of how the State government will continue to partner with local government, explained below.

#### Adaptation

 working with local government and other regional organisations to deliver local adaptation actions such as urban heat and tree canopy mapping, coastal hazard risk mitigation, and sustainable agriculture projects.

#### Ensure secure, climate resilient regional and urban water supplies

 Long-term water security planning for regional and urban areas will be undertaken in collaboration with local government, primary producers and other stakeholders.

#### Provide for development and design that is low emissions and climate resilient

 Working with local government to better understand how natural hazards, such as floods and bushfire, will change under a future climate can inform changes to land use planning that help avoid inappropriate development in high-risk areas.

#### Accelerate strategic urban greening

• The Green Adelaide Landscape Board has a focus on greening and water sensitive urban design and will work with State government agencies and local government to accelerate efforts to green and cool our backyards, streets and neighbourhoods. This includes coordinating new actions to identify strategic priorities, address barriers to uptake and increase the number of urban greening projects across Adelaide.

#### Support communities and businesses to build resilience and adapt

• The State government will continue its engagement in Regional Climate Partnerships in collaboration with local government and other regional organisations to support local onground climate adaptation and mitigation projects.

#### Enhance climate change adaptation in emergency management and health services

SA Health supports local councils with public health planning, including consideration of climate change risk as a key public health issue.





#### Provide high-quality and accessible climate change science and information

• A priority action is to improve mapping, modelling and information on how climate related hazards—especially bushfire, flood, extreme heat and coastal inundation—could intensify as the climate changes. This work will inform climate risk assessment, land use and infrastructure planning, zoning and development approvals, and emergency management planning. The state government will work with local government to deliver this work.

#### 6.3 Local Government Association: leadership, advocacy, and partnerships

#### **Overarching policy statement**

The current LGA policy statement reflected in the <u>Policy Manual</u> underpins the LGA's climate commitment:

"Local government acknowledges that climate change poses a serious risk to local communities and ecosystems. All levels of government are urged to take action that will help address the effects of climate change in local communities."

This position is supported by secondary policy statements in the Policy Manual addressing:

- 4.4.1 Partnerships;
- 4.4.2 Funding and Strategic Investment;
- 4.4.3 Embedding Climate Change Considerations;
- 4.4.4 Decision Making;
- 4.4.5 Consultation and Engagement;
- 4.4.6 Energy Reduction and Storage;
- 4.4.7 Greenhouse Gas Reduction Mechanisms;
- 4.4.8 Integrity; and
- 4.4.9 Electric Vehicles.

The LGA Climate Commitment Action Plan 2021-23 identifies that the LGA will review and update these secondary policy statements.

The secondary policy statements are provided in *Table 1 below* with some suggested amendments and comments.

#### LGA Climate Commitment Action Plan 2021-23

The LGA has adopted the <u>LGA Climate Commitment Action Plan 2021-23</u>, recognising its dual role to both support councils with their own climate change efforts as the peak body for local government, and to lead by example by taking action in its own operations.

In the annual LGA member surveys, climate change/environment is a key issue that member councils raise when asked to identify their most important issues they would like to focus on.

The LGA Climate Commitment Action Plan seeks to bring the LGA's climate change policies to life by outlining the LGA's commitment to taking action to support its members and through its own operations.





The Action Plan outlines actions the LGA will undertake to:

- 1. Advocate for urgent action on climate change;
- 2. Assist member councils in their efforts to reduce carbon emissions and adapt to the impacts of climate change;
- 3. Advance the local government sector's leadership on climate change; and
- 4. Achieve emissions reduction and adaptation through the operations of the LGA.

#### LGA advocacy

The LGA Climate Commitment Action Plan 2021-23, recognises that responding to climate change is a shared responsibility across all levels of government and society.

As the peak representative body for South Australia's councils, the LGA has an important role to advocate for urgent and sustained action to reduce emissions and adapt to the impacts of climate change. This will occur through direct advocacy to governments, partnerships, representation on influential decision-making bodies, and by raising awareness of the role and value of councils in managing climate risks.

The need to mitigate and address the impact of climate change is integrated into all relevant LGA advocacy submissions. For example:

- <u>Submission to the Department of Environment and Water's Setting our future urban water</u> <u>directions;</u>
- Submission to the Inquiry into the Coast Protection Board and Legislation; and
- Submission to the Inquiry into Urban Green Spaces.

LGA advocacy seeks State Government commitments that support councils, including:

- Implementation of its Climate Change Action Plan 2021 -25;
- State-Local Government Climate Change Partnership Proposal;
- Renewal of the Regional Climate Partnerships Sector Agreements;
- Greater funding for councils to reduce their community emissions profiles, for climate risk management, waste management, coastal management and stormwater management;
- Better recognition of and response to climate change in the Planning and Design Code; and
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- Greater support for <u>South Australia's Electric Vehicle Action Plan</u>.

At the Federal level, the LGA also advocates for greater Commonwealth Government funding and action on climate change, including funded schemes and incentives to support the uptake of electric vehicles. In its recently released policy statement, the Australian Local Government Association (ALGA), has called for:

'A Local Government Climate Change Response Partnership Fund of \$200 million over four years to provide support for councils to help their communities reduce emissions and understand and transition to the future'.

#### **Regional Climate Partnerships**

The Regional Climate Partnerships are networks of regional, cross-sectoral groups delivering practical and proactive action to strengthen the climate resilience of their communities. Partners vary, but typically include State Government, local government, and in some cases regional development associations and/or landscape management boards.

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The Regional Climate Partnerships demonstrate the benefits and opportunities from a collaborative approach to climate change mitigation, preparedness, and adaptation. They contribute to South Australia's positive reputation for South Australia as a national leader on climate change action.

The LGA has an agreement with Green Adelaide and the Department for Environment and Water (DEW) through which the LGA coordinates the Regional Climate Partnerships across both metropolitan and regional state government regions.

# 7. Declaration of a climate emergency

#### Background

As of December 2021, a total of 2,047 governments across 37 countries have declared a climate emergency. In South Australia, 16 councils (10 metropolitan / 6 regional) have <u>declared a climate emergency</u>.

In September 2019, the South Australian Legislative Council became the first House of a State Parliament to declare a climate emergency. The new Malinauskas State Government has stated its intention to declare a climate emergency.

In November 2019, the European Parliament (EU) declared a global 'climate and environmental' emergency. Declarations have been made by peak bodies in other sectors. For example, the Australian Medical Association (AMA) has formally recognised climate change as a health emergency.

#### LGA consideration of a declaration of climate emergency

In October 2020, the LGA AGM considered a motion to declare a climate emergency, develop an LGA Climate Emergency Action Plan focused on mitigation, adaptation, and community safety, and develop a model Climate Emergency Action Plan for member councils. Following significant debate relating to the climate emergency declaration aspect, the motion was narrowly lost.

In debate, those councils speaking against the part of the motion that the LGA declare a climate emergency noted that they recognised the significance and importance of managing the risks of climate change, however, were unsure on whether an LGA declaration of climate emergency was necessary or what it would mean for their councils and communities.

Throughout the debate, members highlighted their continuing commitment to acting on climate change, and this was reinforced in the 2020 LGA Member Survey with climate change being identified as a priority issue for the LGA to focus on.

Subsequently, the LGA consulted with member councils and adopted the LGA Climate Commitment Action Plan 2021-23.

#### Future considerations for the LGA in declaring a climate emergency

As a membership organisation, LGA policy positions should be reflective of a broad consensus of its member councils. Even within a 'majority' opinion, where there are differing views within the membership, the LGA is mindful of how forming a policy position will be perceived by its broad membership. Care should be taken to avoid any ambiguity or disagreement on the meaning and relevance of a policy position.

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Councils supporting the proposition that LGA makes a declaration of climate emergency indicate that it moves the LGA from a 'passive observer' to an active participant and is a strong signal of the LGA leadership role.

As with any policy position, it should be clear to member councils what it means for them and what expectations it creates within each council and their community.

#### **Other Local Government Association policy positions**

Local government associations in other Australian states and territories have not declared a climate emergency.

While all associations have adopted policies on climate change, the specific nature and wording varies. Those that reference 'climate emergency' do not make their own declaration.

Local Government New South Wales (LGNSW)

• 'urgent action to address the climate emergency in a bipartisan manner'

Municipal Association of Victoria (MAV)

 'recognise that we are in a state of climate emergency that requires urgent action by all levels of government, including local councils.'

Local Government Association Tasmania (LGAT)

 'facilitate emergency action to address the climate crisis, reduce greenhouse gas emissions and meet or exceed targets in the Paris Agreement.'

Western Australian Local Government Association (WALGA)

 'a failure to adequately address this climate change emergency places an unacceptable burden on future generations.'

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Council Agenda

# Table 1: Climate Change policy statements and proposed amendments

Current Statement	Local government accepts that negative impacts from climate change are inevitable, and that building resilience to these impacts is a joint responsibility. Councils shall continue to be key partners in delivering a strategic response to climate risks, recognising obligations of other parties.	Ĩ
Suggested Amendment	No Change	
4.4.2 Funding and Strategic Investment	ic Investment	LGA Comments
Current Statement	Building resilience to climate impacts will require significant funding and investment, both now and into the future. Councils shall continue to provide equitable levels of funding and investment, recognising it is incumbent on federal and state governments to subsidise the majority of expenditure required.	li
Suggested Amendment	No Change	
4.4.3 Embedding Climate Considerations	Considerations	LGA Comments
Current Statement	Climate risk and vulnerability assessments are vital in identifying climate impacts and determining appropriate actions. Councils shall ensure assessments are conducted with full consideration of available relevant information as part of all council strategic and operational planning processes across all functions and services.	Ĩ
Suggested Amendment	No Change	
4.4.4 Decision Making		LGA Comments
Current Statement	Local government understands that decisions made by councils must take account of all currently available climate data. Councils shall expand their knowledge base (such as development, tree management, coastal management) to ensure they are 'best informed to make well rounded decisions' (LGMLS).	Local government has identified a need for greater standardization and availability of up-to-date and regionally- relevant data related to climate change impacts and predictions. Examples include advocacy submissions to the Coast Protection Broad in relation to better information and
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	Local government understands that decisions made by councils must take account of all currently available climate data. Local government supports improved availability and regionally-relevant data to be	planning on coastal hazards and risks, as well as a report on "Installation of Sea-level gauge at O'Sullivan Beach (Adelaide Plains)".
Suggested Amendment	provided through state government, so that Councils can expand their knowledge base (such as development, tree management, coastal management, climate hazards) to ensure they are 'best informed to make well rounded decisions' (LGMLS).	This statement also touches upon Policy Position 5.2.4 Data: Local government recognises that creating the technological capabilities that are required to support future/ diversified economies is key to sustainable economic development. Councils, through the LGA, will continue to lobby and promote 'smart infrastructure' and 'digital economy' opportunities to ensure investment attractiveness is 'future proofed'.
4.4.5 Consultation and Engagement	ngagement	LGA Comments
Current Statement	Tackling the impacts of climate change will require a societal shift in values. Councils should not solely rely on scientific / expert input, science and data when making decisions relating to climate change, but will also place emphasis on the outcomes of stakeholder and public consultation.	This amendment recognises the need for community behaviour change being at the core of mitigating climate change, as well as increasing awareness, through engagement, as an important tool in building resilience amongst the community and adapting to a changing
Suggested Amendment	Tackling the impacts of climate change will require community involvement and effort, in partnership with government-led policy and services. Councils should not solely rely on expert input, science and data when making decisions relating to climate change, but will also place emphasis on the outcomes of stakeholder and public consultation for better informed decision making and to raise awareness within the community.	climate.
4.4.6 Energy Reduction and Storage	nd Storage	LGA Comments
Current Statement	Reduction and storage technology costs have dramatically decreased resulting in short pay-back periods. Councils should undertake audits of facilities and practices that are energy intensive, and seek to reduce energy usage through installation of energy reduction and storage technologies.	There is an increase in councils pursuing meaningful change in reducing carbon emission across the sector. Recent support for improved advocacy regarding Carbon Neutral definitions and Green Power legislation, as well as

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The voice of local government.

Council Agenda

P tr	proactive actions to reduce energy use and associated greenmouse gas emissions. Continual improvement in technologies mean that councils should undertake regular audits of facilities and practices that are energy intensive and seek to reduce energy usage as far as practicable through installation of energy reduction and storage technologies.	
4.4.7 Greenhouse Gas Reduction Mechanisms	iction Mechanisms	LGA Comments
Current Statement	There were significant environmental benefits to the carbon pricing scheme that was in effect from 2012-14 without causing detrimental effects on the economy. Local government supports the reintroduction of carbon pricing as an equitable means of reducing carbon emissions.	See comments above. Voluntary Carbon pricing mechanisms in place.
Suggested Amendment S	Suggest removing this statement	
4.4.8 Integrity		LGA Comments
Current Statement	Local Government supports the Paris Agreement (2016) and the Kyoto Protocol (2005) for the reduction of global greenhouse gas emissions and shall contribute towards the commitments made by the Federal Government to achieve national carbon emission reduction targets.	Australia was a signatory to the Glasgow Climate Pact (2021) following the COP26 Climate Change conference in November 2021. The package of decisions consists of a range of agreed items, including strengthened efforts to build resilience to climate change, to curb greenhouse gas
Suggested Amendment	Local government supports the Glasgow Climate Pact (2021), the Paris Agreement (2016), and the Kyoto Protocol (2005) for the reduction of global greenhouse gas emissions and shall contribute towards the commitments made by the Federal Government to achieve national carbon emission reduction targets, and Net Zero Carbon by 2050	emissions and to provide the necessary finance for both.
4.4.9 Electric Vehicles		LGA Comments
Current Statement	Local government recognizes that electric vehicles provide for potential zero emission transport and reduce negative impacts such as toxic emissions, engine noise and greenhouse gas emissions and	Recently endorsed statement. Minor amendment for improved readability.

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that councils, because of their roles and responsibilities as road authorities, infrastructure providers, fleet managers and representatives of their local communities, can support and encourage the use of electric vehicles through their planning, policies, investment and procurement activities.	Local government recognises that electric vehicles provide for potential zero emission transport and reduce negative impacts such as toxic emissions, engine noise and greenhouse gas emissions. Therefore, as road authorities, infrastructure providers, fleet managers and representatives of their local communities, councils should support and encourage the use of electric vehicles through their planning, policies, investment and procurement activities.	
	Suggested Amendment	

Council Agenda





# 17.2 Prescribed Officers 2022 Register of Interest

# Brief

The *Local Government Act 1999* requires Council to declare, on an annual basis, which officers are 'prescribed officer' positions for the purposes of completing a return to be included in the 'Officers Register of Interests'.

# RECOMMENDATION

It is recommended to Council that:

- 1. On the basis that they have a level of financial sub-delegation of \$30,000 or above, which may be in addition to other delegations or authorisations to make decisions on behalf of Council or the Chief Executive Officer, the following positions be declared as 'prescribed officer' positions in accordance with section 111 of the *Local Government Act 1999*:
  - Chief Executive Officer
  - Deputy Chief Executive Officer
  - General Manager Business and Community Services
  - General Manager Corporate and Regulatory Services
  - General Manager Urban Services
  - Manager City Assets
  - Manager City Development
  - Manager City Operations
  - Manager City Property
  - Manager Community Services
  - Manager Financial Services
  - Manager Information Services
  - Manager People and Culture
  - Manager Regulatory Services
  - Manager Strategy and Business
  - Management Lead LG Reform and Integrity
- 2. On the basis that they have delegation to make a significant decision on behalf of the Council, the Chief Executive Officer, the Council Assessment Panel, the Assessment Manager, or any other legal instruments, the following positions be declared as 'prescribed officer' positions in accordance with section 111 of the *Local Government Act 1999*:
  - Assessment Manager
  - Team Leader Building
  - Team Leader Community Safety
  - Team Leader Environmental Health
  - Team Leader Planning
  - Coordinator Civil Works and Services
  - Coordinator Engineering Services
  - Coordinator Fleet and Facility Support
  - Coordinator Horticulture Services
  - Coordinator Property Services
  - Senior Community Safety Officer
  - Senior Development Officer Planning
  - Senior Development Officer Building
  - Development Officer Planning
  - Development Officer Building
  - Community Safety Officer
  - Environmental Health Officer
  - Freedom of Information Officer

- 3. On the basis that they have significant involvement in the procurement/tender process the following positions be declared as a 'prescribed officer' position in accordance with section 111 of the *Local Government Act 1999*:
  - Team Leader Asset and Project Management
  - Team Leader Procurement
  - Project Engineer
  - Asset and Projects Engineer
- 4. On the basis that they have a significant access to corporate systems and information the following positions be declared as a 'prescribed officer' position in accordance with section 111 of the *Local Government Act 1999*:
  - Executive Coordinator Office of the Mayor and CEO
  - Senior Network Administrator
  - Team Leader Information Management
  - Executive Assistant Urban Services
  - People and Culture Business Partner
  - Team Leader Work Health and Safety
  - Economic Development Planner

# Introduction

Chapter 7, Part 4 of Division 2 of the *Local Government Act 1999* (Act) requires the Chief Executive Officer (CEO) and any other officer holding a position declared to be a prescribed officer position to complete a primary return within 30 days of commencement of their employment with the City of West Torrens (CWT) and complete an annual ordinary return within 60 days after 30 June each year. Both the primary return and ordinary return form the 'Officers Register of Interest' (Register).

The Register complements, but is independent of, the statutory requirements for any officer, whether in a prescribed officer position or not, to declare any conflict of interest which may arise in the course of their duties at all times.

### Discussion

The Administration assesses the veracity of positions to be declared 'prescribed officer' positions on an annual basis and subsequently makes its recommendations to Council prior to the commencement of the subsequent financial year.

It is preferable that the declarations be to the position title rather than the name of the holder of the position, on the basis that it is the position, rather than the holder of the position that gives rise to the 'prescribed officer' status. This approach ensures continuity of the declaration when another person replaces an officer holding a 'prescribed officer' position i.e. when they are on leave or leave the organisation etc.

Officers holding a 'prescribed officer' position must submit a completed primary return within 30 days of appointment and an ordinary return within 60 days after 30 June each year.

The legislation provides that an Elected Member may, upon request to the CEO, inspect the Register but must not disclose that information except at a meeting of Council or a Council Committee and then only in confidence in accordance with section 90 of the Act.

The Register is not available for public inspection.

# **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to the report.

## Conclusion

The declaration of 'prescribed officers' is a statutory requirement and also acts as a risk management control which aims to minimise the implication or occurrence of a conflict of interest and promotes accountability and transparency.

### Attachments

Nil

# 17.3 Rate Equivalent Payments by Adelaide Airport Limited - Confidential Order Review

# Brief

This report presents the annual review of the confidential order applied to confidential report Item 21.1 - Rate Equivalent Payments by Adelaide Airport Limited, at the 7 July 2020 Meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

# RECOMMENDATION

It is recommended to Council that:

- 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 7 July 2020 and reviewed at Council's 6 July 2021 meeting, in respect of the confidential Agenda report relating to rate equivalent payments by Adelaide Airport Limited, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i),(b)(ii) and (g) of the *Local Government Act 1999*, and not available for public inspection for a further 12 month period, on the basis that disclosure of the information received, discussed and considered could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the rate equivalent payments and would, on balance, be contrary to the public interest. Council also needs to ensure that it does not breach any duty of confidence owed to Adelaide Airport Limited.
- 2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999,* Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

# Introduction

Section 91(9)(a) of the *Local Government Act 1999*, requires that any confidential order made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve months must be reviewed by Council at least once every twelve months.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

# Discussion

At its 7 July 2020 meeting, Council ordered that the confidential agenda item relating to the rate equivalent payments for Adelaide Airport Limited, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(b)(i),(b)(ii) and (g), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the rate equivalent payments and would, on balance, be contrary to the public interest. Council also needs to ensure that it does not breach any duty of confidence owed to Adelaide Airport Limited.

As this matter of the rate equivalent payments is ongoing, it is recommended that the confidential order remain in place until Council finalises its position in relation to the matter.

# **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

# Conclusion

As the confidential order applied by Council at its 7 July 2020 meeting in relation to the rate equivalent payments has not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

# Attachments

Nil

# 17.4 Weslo Holdings Pty Ltd - Thebarton Theatre Complex - Confidential Order Review

# Brief

This report presents the annual review of the confidential orders applied to confidential reports relating to the Weslo Holdings and Thebarton Theatre Complex in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

# RECOMMENDATION

It is recommended to Council that:

- In accordance with Section 91(9)(a), having reviewed the confidentiality orders at Council meetings on 23 July 2019, 7 July 2020 and 6 July 2021, in respect of reports relating to Weslo Holdings and the Thebarton Theatre Complex, Council orders that the following confidential Agenda reports, the Minutes arising, attachments and any associated documentation:
  - Item 11.1 Weslo Holdings Pty Ltd Thebarton Theatre Complex, Project and Business Plan, Lease Update and Air-conditioning Upgrade, presented to the City Facilities and Waste Recovery General Committee at its 23 July 2019 Meeting; and
  - Item 21.1 Weslo Holdings and Thebarton Theatre Update, presented to Council at its 7 July 2020 Meeting;

continue to be retained in confidence in accordance with Sections 90(3)(b)(i) and (ii) and 90(3)(d)(i) and (ii) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period on the basis that the information could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party which may subsequently seek to enter into negotiations with Weslo Holdings Pty Ltd for a similar arrangement, either at the expiry of this agreement, or should this agreement not be entered into. In addition, it may also prejudice the commercial position of the Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd.

2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

# Introduction

Section 91(9)(c) of the *Local Government Act 1999*, required that the Chief Executive Officer (CEO) review any confidential order made by Council and delegated to the CEO to review on a monthly basis to revoke but not extend it.

The following reports are presented for annual review in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*:

- Item 11.1 Weslo Holdings Pty Ltd Thebarton Theatre Complex, Project and Business Plan, Lease Update and Air-conditioning Upgrade, presented to the City Facilities and Waste Recovery General Committee at its 23 July 2019 Meeting
- Item 21.1 Weslo Holdings and Thebarton Theatre Update, presented to Council at its 7 July 2020 Meeting

While the CEO has reviewed the confidential orders on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Orders. Given the CEO does not have the ability to extend the order, the Act requires that the Orders to be reviewed by Council.

# Discussion

Weslo Holdings Pty Ltd - Thebarton Theatre Complex, Project and Business Plan, Lease Update and Air-conditioning Upgrade

At its 23 July 2019 meeting, the City Facilities and Waste Recovery General Committee ordered and subsequently Council adopted on 6 August 2019, that the confidential Agenda report, the Minutes arising but not the decision, attachments and any associated documentation, be retained in confidence under Section 90(3)(d)(i) and (ii) and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that the information could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party which may subsequently seek to enter into negotiations with Weslo Holdings Pty Ltd for a similar arrangement, either at the expiry of this agreement, or should this agreement not be entered into.

# Weslo Holdings and Thebarton Theatre - Update

At its 7 July 2020 meeting, Council ordered that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, be retained in confidence under Section 90(3)(b)(i) and (b)(ii) and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd. In addition, Council is satisfied that the principle of the meeting being conducted in a place open to the public has been outweighed in this circumstance because the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease dispute with Weslo Holdings Pty Ltd and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.

As the Administration is continuing to negotiate with Weslo Holdings Pty Ltd on the upgrades, it is recommended that the confidential orders remain in place until Council finalises its position in relation to this matter.

# **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

# Conclusion

As the confidential orders applied to reports relating to the Weslo Holdings and Thebarton Theatre have not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

# Attachments

Nil

# BUSINESS ITEMS DEFERRED FROM CITY FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING 21 JUNE 2022

## 17.5 Creditor Payments

## Brief

This report tables a schedule of creditor payments for May 2022.

## RECOMMENDATION

It is recommended to Council that the schedule of creditor payments for May 2022 be received.

#### Discussion

A schedule of creditor payments totalling \$2,972,582.69 (\$3,371,336.21 in April 2022) is attached for the information of Elected Members. Notable items include:

- A payment to PLOT Works of \$398,594.12 for Apex Park landscaping (refer ref. no. 338);
- Payments to Knox Construction Pty Ltd totalling \$311,453.61 for various kerbing, footpath and road reconstructions (refer ref. nos. 251 to 253);
- Payments to SA Water totalling \$299,191.24 for quarterly water rates (refer ref. nos. 374 to 376);
- Payments to LCS Landscapes totalling \$228,981.87 for James Congdon Drive landscaping and Richmond Oval redevelopment (refer ref. nos. 267 and 268);
- A payment to M & B Civil Engineering Pty Ltd of \$103,806.12 for various kerbing works (refer ref. no. 281).

#### **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The report includes creditor payments on projects and initiatives that aim to mitigate Council's impact on the climate.

#### Conclusion

A schedule of creditor payments for May 2022 is provided for Elected Members' information and review.

#### Attachments

#### 1. Creditor Payments for the month of May 2022

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Paymer Tota	
1	EFT73821	1836 Conveyancing	Refund Overpaid Rates	712.3	
2	EFT73684	A2K Technologies Pty Ltd	Software	8,508.	
3	EFT73455	Ace Rent a Car	Vehicle Hire	1,815.0	
4	EFT73570	Ace Rent a Car	Vehicle Hire	1,815.0	
5	EFT73680	Ace Rent a Car	Vehicle Hire	1,815.0	
6	EFT73615	Achievability Pty Ltd	Staff Training	231.0	
7	EFT73688	ACT-XM Pty Ltd	Software	3,712.5	
8	EFT73569	Adami's Sand & Metal	Depot Supplies	3,864.	
9	EFT73451	Adelaide Cleaning Equipment Pty Ltd	Cleaning Equipment	163.	
10	EFT73572	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	2,018.	
11	EFT73566	Adelaide Sewing Centre	Service Sewing Machines	110.	
12	EFT73686	Adelaide Tamil Association Inc	Community Grant	5,000.	
13	EFT73683	Adelaide University Judo Club	School Holiday Program	200.	
14	EFT73682	Adelaide Waste & Recycling Centre	Rubbish Disposal	25,974.	
15	EFT73450	Advam Pty Ltd	Transaction Fees	407.	
16	EFT73568	AGL South Australia Pty Ltd	Power	1,444.	
17	EFT73678	Air Filter Cleaners	Vehicle Maintenance	198.	
18	061732	Ali Raza	Thebarton Community Centre Bond Return	1,000.	
19	EFT73458	Allsurv Engineering Surveys Pty Ltd	Surveys	3,344.	
20	EFT73564	Alpha Industries	Apex Park Shed	18,000.	
21	EFT73679	Alsco Pty Ltd	Dry Cleaning	27.	
22	EFT73363	AMC Commercial Cleaning	Cleaning	3,249	
23	EFT73571	AMC Commercial Cleaning	Cleaning	156	
24	EFT73673	Andrew Hamilton	Rainwater Tank Rebate	50.	
25	EFT73622	Andy Jones	Library Performance	1,200	
26	EFT73452	Animal Capers	Library Performance	250.	
27	EFT73453	Animal Management Services Pty Ltd	Doggy Bags	2,361.	
28	EFT73562	Animal Welfare League SA	Impound Dogs	3,278	
29	EFT73457	Aquarium Aid	Library Aquarium Maintenance	109	
30	EFT73360	Arborgreen Landscape Products	Depot Supplies	6,138	
31	EFT73563	Ascot Welding	Depot Supplies	14,520	
32	EFT73567	ATF Services Pty Ltd	Camera Hire	1,733.	
33	EFT73677	Australia Post	Postage	2,448	
34	EFT73460	Australia Post	Agency Collection Fees	2,079.	
35	EFT73454	Australia Post	Postage	14,803	
36	EFT73687	Australian Construction Services Pty Ltd	Professional Fees	1,650.	
37	EFT73377	Australian Disputes Centre	Staff Training	705	
38	EFT73456	Australian Green Clean (Commercial) Pty Ltd	Cleaning	6,152	
39	EFT73681	Australian Green Clean (Commercial) Pty Ltd	Cleaning	6,240	
40	EFT73361	Australian Local Government Association	Conference Registration	3,942	
41	EFT73813	Australian Rostrum Inc & Others	Thebarton Community Centre Bond Return	120	
42	EFT73685	Australian Taxation Office	Fringe Benefits Tax	4,520	
43	EFT73365	B & H Australia Pty Ltd	Audio Visual Equipment	940	
44	EFT73691	B & H Australia Pty Ltd	Audio Visual Equipment	1,666.	
45	EFT73411	BA & KA Paterson	Building Maintenance	2,128	
46	EFT73643	BA & KA Paterson	Building Maintenance	2,703	
47	EFT73776	BA & KA Paterson	Building Maintenance	1,694	
48	EFT73364	Badge A Minit	Name Badges	46	
49	EFT73580	Banh Mi Cafe	Catering	97	
49 50	EFT73692	Battery World Hilton	Batteries	306	
51 52	EFT73694	BCE & CJ Electrical	Electrical	9,829	
52	EFT73367	BE Engineering Solutions	Detailed Design	12,614	
53	EFT73467	BE Engineering Solutions	Detailed Design	9,394	
54	EFT73462	Belair Turf Management Pty Ltd	Oval Maintenance	9,720.	
55	EFT73575	Belair Turf Management Pty Ltd	Oval Maintenance	15,40	

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Paymen Tota
56	EFT73812	Bernadette Woods	Artwork Materials	50.0
57	EFT73461	Best Signs	Signage	297.00
58	EFT73574	Bianco Construction Supplies	Depot Supplies	1,254.00
59	EFT73577	Bianco Hiring Service Pty Ltd	Hire Ablution Block / Site Hut	844.80
60	EFT73584	Bianco Walling Pty Ltd	Depot Supplies	1,430.00
61	EFT73581	BioBag World Australia Pty Ltd	Kitchen Caddies	2,692.8
62	EFT73440	BJ Thompson	Reimburse Volunteer Expenses	34.5
63	EFT73466	Blind Golf South Australia Inc	Community Grant	1,350.00
64	EFT73690	Bob Baker	Reimburse Volunteer Expenses	61.9
65	EFT73582	Bob Jane T-Mart	Tyres	83.62
66	EFT73695	Bob Jane T-Mart	Tyres	4,326.6
67	EFT73573	BOC Limited	Depot Supplies	576.7
68	EFT73578	Body Corporate Physiotherapy Pty Ltd	Physiotherapy	187.0
69	EFT73465	Bolinda Publishing Pty Ltd	Library Supplies	3,905.1
70	EFT73387	Brenton Gill	Reimburse Volunteer Expenses	44.6
71	EFT73369	Bring Me Magic	Westival Performance	440.0
72	EFT73362	Bruce Amos	Reimburse Volunteer Expenses	54.7
73	EFT73754	Bucher Municipal Pty Ltd	Vehicle Maintenance	1,734.9
74	EFT73676	Budget Party Hire	Hire Table Cloths	246.2
75	EFT73583	Bumblebee Yoga	School Holiday Program	240.0
76	EFT73463	Bundaleer Apiaries	Wasp Removal	384.0
77	EFT73689	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	940.2
78	EFT73468	CA Technology Pty Ltd	Licence Agreement Renewal	11,000.0
79	EFT73696	Camco SA Pty Ltd	Roadworks	61,990.2
80	EFT73697	Camden Community Centre	Community Grant	2,360.0
81	EFT73589	Cameron Irrigation Consulting Pty Ltd	Irrigation	1,490.0
82	061731	Cancelled		1,10010
83	EFT73751	Cancelled		
84	EFT73374	Canon Australia Pty Ltd	Copier Charges	160.2
85	EFT73472	Care Distributors Pty Ltd	Depot Supplies	1,554.3
86	EFT73708	Care Distributors Pty Ltd	Depot Supplies	2,356.1
87	EFT73447	Caroline Matthews	Refund Overpaid Rates	300.0
88	EFT73585	Cash Security Services Pty Ltd	Banking	520.3
89	061729	Casper Shepherd	Refund Parking Permit Fee	31.00
90	EFT73710	Catering by BAM	Catering	450.00
91	EFT73710	Charlie Cutillo	Reimburse Volunteer Expenses	115.20
92	EFT73720	Cheryl Evans	Artwork Materials	50.00
92 93			Reimburse Volunteer Expenses	23.70
	EFT73459	Christine Amos		
94	EFT73703	Chubb Fire & Security Ltd	Security Refund Querrenment	731.5
95	EFT73559	CITB City Circle Neuroscote	Refund Overpayment	325.0
96	EFT73371	City Circle Newsagents	Library Magazines	51.7
97	EFT73587	City Circle Newsagents	Library Magazines	48.2
98	EFT73698	Civica Pty Ltd	Software	765.6
99	EFT73592	Clean Machine Aust	Cleaning	450.3
100	EFT73701	Cleanaway Pty Ltd	Rubbish Disposal	842.1
101	EFT73699	Cleanaway Pty Ltd	Rubbish Disposal	682.0
102	EFT73700	Cleanaway Pty Ltd	Rubbish Disposal	887.3
103	EFT73666	Clinton Trestrail	Reimburse Expenses	150.0
104	EFT73709	CMI Truck Centre Adelaide Pty Ltd	Vehicle Maintenance	365.5
105	EFT73814	Comm Develop Education & Social Support	Thebarton Community Centre Bond Return	1,000.0
106	EFT73370	Commercial Food Equipment	Kitchen Supplies	6,812.3
107	EFT73590	Computers Now Pty Ltd	Computer Equipment	3,385.5
108	EFT73373	Comware Pty Ltd	Stationery	78.6
109	EFT73706	Comwide Radio Services	Vehicle Maintenance	2,008.9
105				

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Paymen Tota
111	EFT73760	Consolidated Landscape Services Pty Ltd	Landscaping	274.5
112	EFT73702	Continuum Care Australia Pty Ltd	Home Support Services	1,617.00
113	EFT73473	Cooperative Taxi Cabs Society Ltd	Taxi Fares	270.83
114	EFT73471	Coptic Orthodox Church SA Aust Inc	Community Grant	5,000.00
115	EFT73586	Cornes Toyota	Vehicle Maintenance	474.8
116	EFT73705	Corporate Health Group Pty Ltd	Medical	121.0
117	EFT73707	Corporate Platters	Catering	167.0
118	EFT73591	Cowandilla Charcoal Chickens	Catering	262.50
119	EFT73507	Cr Anne McKay	Elected Members Allowance	3,221.0
120	EFT73524	Cr Brandon Reynolds	Elected Members Allowance	6,926.00
121	EFT73512	Cr Cindy O'Rielley	Elected Members Allowance	4,216.00
122	EFT73763		Reimburse Expenses	4,210.00
122		Cr Cindy O'Rielley		
	EFT73474	Cr Daniel Huggett	Elected Members Allowance	3,325.00
124 125	EFT73550	Cr David Wilton	Elected Members Allowance Elected Members Allowance	6,926.00
	EFT73506	Cr Dominic Mugavin		7,106.00
126	EFT73516	Cr Elisabeth Papanikolaou	Elected Members Allowance	5,541.00
127	EFT73542	Cr George Vlahos	Elected Members Allowance	6,926.0
128	EFT73508	Cr Graham Nitschke	Elected Members Allowance	5,942.0
129	EFT73549	Cr Jassmine Wood	Elected Members Allowance	5,541.0
130	EFT73546	Cr John Woodward	Elected Members Allowance	7,106.0
131	EFT73498	Cr Kym McKay	Elected Members Allowance	4,926.0
132	EFT73538	Cr S Tsiaparis	Elected Members Allowance	4,682.00
133	EFT73515	Cr Surender Pal	Elected Members Allowance	5,167.0
134	EFT73372	Creative Cardboard Company	Native Plant Giveaway Packs	3,056.7
135	EFT73376	Credit Clear Credit Solutions	Debt Collection	21,585.5
136	EFT73713	Daimler Trucks Adelaide	Vehicle Maintenance	854.5
137	EFT73478	Dallas Equipment Pty Ltd	Contractor	1,980.00
138	EFT73717	Dallas Equipment Pty Ltd	Contractor	3,150.0
139	EFT73378	David Howlett CLM	Landscaping	1,519.00
140	EFT73675	David Ward Solicitor	Refund Overpaid Rates	4,952.4
141	EFT73704	Deb Cann	Reimburse Expenses	60.0
142	EFT73439	Department for Infrastructure and Transport	Vehicle Searches	2,252.00
143	EFT73804	Department for Infrastructure and Transport	Street Lighting / Vehicle Searches	39,456.84
144	EFT73380	Department for Treasury and Finance	Expiation Lodgement Fees	1,043.70
145	EFT73716	Department for Treasury and Finance	Expiation Lodgement Fees	2,300.40
146	EFT73476	Department of Human Services	Screening Checks	117.7
147	EFT73379	Department of Transport (Victoria)	Vehicle Searches	245.0
148	EFT73715	Department of Transport (Victoria)	Vehicle Searches	107.8
149	EFT73593	Design Flow Consulting Pty Ltd	Professional Fees	2,299.0
150	EFT73477	Detail Survey & Design	Survey	2,557.5
151	EFT73595	Detail Survey & Design	Survey	1,410.7
152	EFT73594	Direct Mix Concrete Sales	Concrete	2,191.4
153	EFT73714	Direct Mix Concrete Sales	Concrete	4,243.3
154	EFT73712	dormakaba Australia Pty Ltd	Building Maintenance	7,292.5
155	EFT73671	Downer EDI Works Pty Ltd	Roadworks	245.8
156	EFT73475	Drakes Supermarket	Active Ageing Program Supplies	204.4
157	EFT73596	Drakes Supermarket	Library Program Supplies	524.9
158	EFT73711	Dulux Australia	Paint	190.6
159	EFT73565	E & S Athanasiadis	Depot Supplies	1,931.2
160	EFT73599	Easy AV	Anzac Day AV Services	913.0
161	EFT73382	EatFirst	Milk	59.3
162	EFT73719	EatFirst	Milk	62.2
163	EFT73448	Eckermann Conveyancers	Refund Overpaid Rates	245.0
	EFT73817	Edward Wilson	Heritage Grant	2,000.0
164				

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
166	EFT73784	Electoral Commission of SA	Representation Review Contribution	3,092.05
167	EFT73479	Esar Home Care	Home Support Services	641.12
168	EFT73718	Esar Home Care	Home Support Services	350.76
169	EFT73381	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	4,290.00
170	EFT73598	Express Signlab	Signage	880.00
171	EFT73602	Face Painters Ink	Westival Face Painting	3,420.00
172	EFT73483	Fast Lane Traffic Pty Ltd	Traffic Control	1,218.25
173	EFT73603	Fine Choice Distribution Pty Ltd	Coffee	450.00
174	EFT73605	Flightpath Heritage Pty Ltd	Heritage Advisory Services	632.50
175	EFT73386	Flowers Everywhere	Floral Tribute	102.50
176	EFT73724	Flowers Everywhere	Floral Tribute	170.00
177	EFT73721	Forpark Australia (SA)	Playground Equipment	3,641.00
178	EFT73383	Fragglerocc Pty Ltd	Roadworks	7,860.60
179	EFT73604	Fragglerocc Pty Ltd	Roadworks	4,460.50
180	EFT73722	Fragglerocc Pty Ltd	Roadworks	23.844.48
181	EFT73480	Frank Siow Management Pty Ltd	Professional Fees	13,241.25
182	EFT73385	Fridgepig	Refrigeration Services	233.75
183	EFT73482			280.50
184	EFT73723	Fridgepig	Refrigeration Services	187.00
		Fridgepig	Refrigeration Services	237.60
185	EFT73601 EFT73608	Fry Library & School Supplies	Library Supplies	
186		Genpower Australia Pty Ltd	Generator Service	1,829.58
187	EFT73606	GGC Earthmovers Pty Ltd	Concrete Removal	8,231.80
188	EFT73609	Gleam Team Domestic Services	Home Support Services	201.11
189	EFT73726	Glenlea Tennis Club	Equipment Grant	2,650.00
190	EFT73729	Global Books	Library Books	325.00
191	EFT73611	Glow Heating Cooling Electrical	Electrical	626.34
192	EFT73795	Gordon J Tregoning Pty Ltd	Depot Supplies	2,954.70
193	EFT73485	Grace Records Management (Aust) Pty Ltd	Records Storage	3,446.17
194	EFT73799	Graham Tapscott	Reimburse Volunteer Expenses	472.32
195	EFT73731	Granicus Australia Pty Ltd	Software	7,892.50
196	EFT73388	Greek Book Importer	Library Books	485.00
197	EFT73727	Green Steel Supplies Pty Ltd	Depot Supplies	2,344.03
198	EFT73486	Greenhill Executive	Professional Fees	99.00
199	EFT73487	Greening Australia Limited	Landscaping	3,927.00
200	EFT73390	Greenplay Australia Pty Ltd	Landscaping	4,702.50
201	EFT73728	Greenplay Australia Pty Ltd	Landscaping	1,611.50
202	EFT73389	Greenway Turf Solutions	Depot Supplies	1,028.50
203	EFT73730	GRH Supplies	Depot Supplies	1,219.68
204	EFT73560	Haisam Kabbara	Refund Thebarton Community Centre Hire Fees	400.00
205	EFT73394	Harbour Software Pty Ltd	Software	8,800.00
206	EFT73612	Haughton Power Equipment	Depot Supplies	336.00
207	EFT73391	HDS Australia Pty Ltd	Detailed Design	12,870.00
208	EFT73734	Health & Immunisation Management Services	Immunisation Clinics	6,667.87
209	EFT73818	Heartkids Limited	Refund Apex Park Hire Fees	520.00
210	061722	Helen Panagopoulos	Little Galleries Materials	50.00
211	EFT73489	Hendry Group Pty Ltd	Professional Fees	440.00
212	EFT73488	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	1,097.60
213	EFT73736	Hypernet Computer Distribution	Computer Equipment	1,465.00
214	EFT73395	Iberdrola Australia	Power	60,052.99
215	061727	IGA Novar Gardens	Milk	160.58
216	EFT73491	Imprints Studio Greeting Cards	Library Supplies	2,442.00
217	EFT73739	Industrial Brushware	Sweeper Brooms	594.00
218	EFT73768	Infor Public Sector User Forum	Subscription	1,430.00
210	EFT73492	Institute of Public Works Engineering Aust Ltd	Subscription	1,485.00
219				

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Paymen Tota
221	EFT73738	iSentia Pty Ltd	Media Monitoring	1,650.0
222	EFT73617	IVE Distribution Pty Ltd	Distribution	1,751.5
223	EFT73396	J & J Signs Pty Ltd	Signage	222.2
224	EFT73597	Jack Degenhart	Westival Performance	900.0
225	EFT73398	JALM Weed Control & Maintenance	Weed Control	6,323.0
226	EFT73494	JALM Weed Control & Maintenance	Weed Control	3,404.5
227	EFT73621	JALM Weed Control & Maintenance	Weed Control	877.2
228	EFT73392	James Hay	Reimburse Expenses	60.0
229	EFT73484	Janice Finlayson	Little Galleries Materials	50.0
230	061726	Jasbir Kaur	Refund Thebarton Community Centre Hire Fees	165.0
231	EFT73576	Jason Bury	Reimburse Expenses	95.9
232	EFT73740	Jaybro	Depot Supplies	2,656.5
233	EFT73493	JCB Construction Equipment Australia	Plant Maintenance	1,601.2
234	EFT73618	Jeffries Garden Soils	Mulch	1,255.2
235	061724	Jessica Morrison	International Representation Grant	500.0
236	EFT73397	Jet Couriers (Adelaide) Pty Ltd	Couriers	295.7
237	EFT73741	Jet Couriers (Adelaide) Pty Ltd	Couriers	287.2
238	EFT73614	Joe lelasi		60.0
239	EFT73393		Reimburse Expenses Contractor	1,524.0
239 240	EFT73490	John Hastings		
		John Hastings	Contractor Contractor	1,060.0
241	EFT73613	John Hastings		1,220.0
242	EFT73735	John Hastings	Contractor	1,220.0
243	EFT73402	John Kruger	Photography	275.0
244	EFT73619	JPE Design Studio Pty Ltd	Professional Fees	25,804.3
245	EFT73620	JPS Lifts	Lift Service	1,891.9
246	EFT73746	Kanopy	Library Services	390.0
247	061730	Kay Lorraine Nash	Refund Overpaid Rates	362.4
248	EFT73399	Kelledy Jones Lawyers	Legal Fees	6,919.2
249	EFT73745	Kellogg Brown & Root Pty Ltd	Professional Fees	5,390.0
250	EFT73588	Kishor Chand	Reimburse Volunteer Expenses	46.0
251	EFT73401	Knox Constructions Pty Ltd	Roadworks	110,389.8
252	EFT73497	Knox Constructions Pty Ltd	Roadworks	132,977.2
253	EFT73744	Knox Constructions Pty Ltd	Roadworks	68,086.4
254	EFT73400	Koan Solutions Pty Ltd	Vehicle Maintenance	1,086.2
255	EFT73495	Kone Elevators	Lift Maintenance	30,997.4
256	EFT73496	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	31,125.8
257	EFT73742	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	668.6
258	EFT73743	Kwik Kopy	Printing	128.6
259	EFT73366	Kym Strelan	Home Advantage Program	480.0
260	EFT73464	Kym Strelan	Home Advantage Program	258.0
261	EFT73579	Kym Strelan	Home Advantage Program	1,032.0
262	EFT73693	Kym Strelan	Home Advantage Program	504.0
263	EFT73500	Lakeside Building Solutions	Footpath Works	19,992.5
264	EFT73501	Lane Communications	Printing	4,770.9
265	EFT73629	Larrikin House Pty Ltd	Library Supplies	340.0
266	EFT73752	Lawrence & Hanson	Electrical Supplies	828.
267	EFT73626	LCS Landscapes	Landscaping	142,781.2
268	EFT73749	LCS Landscapes	Landscaping	86,200.6
269	EFT73502	LCS Maintenance (SA)	Landscaping	10,319.1
270	EFT73509	Leta Northcott	Reimburse Expenses	745.0
271	EFT73627	LGA Asset Mutual Fund	Insurance Excess	500.0
272	EFT73624	Lion's Club of West Beach	Clean Butt Out Bins	390.0
273	EFT73628	Lisa Bondarenko	Professional Fees	165.0
274	EFT73748	Living Colour Nursery Pty Ltd	Plants	2,299.0
				2,200.0

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Paymen Tota
076	EET72402	Living Tool	Denot Sumilian	10 695 4
276 277	EFT73403		Depot Supplies	10,685.4
	EFT73750 EFT73499	Living Turf	Depot Supplies	1,188.0
278		Local Government Association of SA	Staff Training	2,516.6
279 280	EFT73625	Local Government Professionals SA Inc	Staff Training	3,025.0 577.5
	EFT73747	Local Government Professionals SA Inc	Staff Training	
281	EFT73756	M & B Civil Engineering Pty Ltd	Roadworks	103,806.1
282	EFT73631	M2 Technology Pty Ltd	Message on Hold	402.6
283	EFT73368	Maisie Broadhead	Westival Performance	800.0
284	EFT73405	Major Carpet & Tile	Carpet Cleaning	343.2
285	EFT73633	Major Carpet & Tile	Carpet Cleaning	2,371.6
286	EFT73634	Makesafe Traffic Management	Traffic Management	2,059.2
287	EFT73469	Mario Ciardiello	Reimburse Volunteer Expenses	12.6
288	EFT73404	Master Plan	Professional Fees	7,260.0
289	EFT73755	Maxima Group Training	Temp Staff	1,220.5
290	EFT73438	Maxima Tempskill	Temp Staff	13,499.4
291	EFT73663	Maxima Tempskill	Temp Staff	18,963.4
292	EFT73470	Mayor Michael Coxon	Mayoral Allowance	5,720.0
293	EFT73623	Melanie Keech	Reimburse Expenses	150.0
294	EFT73757	Mercedes Benz Van Centre	Vehicle Maintenance	723.4
295	EFT73632	Merchandising Libraries	Library Supplies	9,074.9
296	EFT73504	Message4U Pty Ltd	Software	236.2
297	EFT73630	Metropolitan Machinery Pty Ltd	Vehicle Maintenance	1,615.5
298	EFT73553	Michael Obeysekera	Compost Bin Rebate	9.0
299	EFT73561	Michelle Etheridge	Refund Overpaid Rates	299.2
300	EFT73649	Michelle Roshier	Reimburse Expenses	150.0
301	EFT73503	Mt Compass Sand & Loam	Depot Supplies	1,250.7
302	EFT73505	Murray Street Metro Pty Ltd	Street Sweeping Dumping	1,135.8
303	EFT73815	Nadia Vernari	Compost Bin Rebate	24.5
304	EFT73638	National Safety Products	Street Signs	1,705.0
305	EFT73637	National Variety Distributors	Depot Supplies	47.0
306	EFT73819	Naveed Mohammed	Thebarton Community Centre Bond Return	1,000.0
307	EFT73759	Nelson Locksmiths	Locks	1,279.7
308	EFT73636	News Limited	Advertising	779.0
309	EFT73428	Nicola Smith	Reimburse Volunteer Expenses	57.6
310	EFT73408	Norman Waterhouse Lawyers	Legal Fees	3,349.5
311	EFT73758	Norman Waterhouse Lawyers	Legal Fees	2,773.1
312	EFT73635	Norwood Screen Printers Pty Ltd	Clothing	350.9
313	EFT73761	Officeworks Superstores Pty Ltd	Stationery	1,511.7
314	EFT73410	Online Path Pty Ltd	Advertising	3,300.0
315	EFT73767	oOh!media Street Furniture Pty Ltd	Bus Shelter Maintenance	4,218.5
316	EFT73511	Orana Australia Ltd	Home Advantage Program	1,254.0
317	EFT73762	Orana Australia Ltd	Home Advantage Program	1,828.7
318	EFT73765	Orange Tree Quilters	Community Grant	5,000.0
319	EFT73766	Origin Energy Electricity Limited	Power	12,868.4
320	EFT73409	Origin Energy Services Ltd	Gas Supply	2,503.4
321	EFT73514	Origin Energy Services Ltd	Gas Supply	3,456.9
322	EFT73639	Origin Energy Services Ltd	Gas Supply	275.0
323	EFT73513	Our Community Pty Ltd	Subscription	12,500.0
323	EFT73640	Our Earth Pest Control	Pest Control	771.4
324 325	EFT73764	Our Earth Pest Control	Pest Control	259.7
326	061725 EET72521	PAASA Basta Chaf	Refund Thebarton Community Centre Hire Fees	825.0
327	EFT73521	Pasta Chef	Catering	291.2
328	EFT73522	Patch of Plenty	Composing Workshop	850.0
329	EFT73674	Paul & Tracy Zbierski	Refund Overpaid Rates	1,639.4
330	EFT73552	Paul Galic	Release & Indemnity	1,585.8

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Paymer Tota
331	EFT73407	PayTec Technology That Counts	Support	247.5
332	EFT73772	Pelicancorp (AU) Pty Ltd	PermitAccess Licence	2,055.5
333	EFT73519	Pest Aid	Pest Control	810.0
334	EFT73518	PJ & Sons Building Maintenance	Home Support Services	399.6
335	EFT73642	PJ & Sons Building Maintenance	Home Support Services	202.4
336	EFT73773	Planning Institute of Australia	Staff Training	335.0
337	EFT73769	Planning Studio Pty Ltd	Professional Fees	3,564.0
338	EFT73517	PLOT Works	Apex Park Landscaping	398,594.1
339	EFT73771	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	8,012.3
340	EFT73645	PM Sports	Repair Net	330.0
341	EFT73413	Powerdirect Pty Ltd	Power	87.2
342	EFT73774	Pridal Services Pty Ltd	Painting	880.0
343	EFT73775	Proactive Lifestyle & Fitness	Workshop	6,480.0
344	EFT73520	Pro-Clean Cleaning Supplies	Cleaning Products	2,004.2
345	EFT73644	Pro-Clean Cleaning Supplies	Cleaning Products	1,048.8
346	EFT73641	Professional Linemarking Pty Ltd	Linemarking	440.0
347	EFT73412	Programmed Property Services Pty Ltd	Verge Mowing	659.7
348	EFT73777	Programmed Property Services Pty Ltd	Verge Mowing	13,739.2
349	EFT73414	Quins Marine Pty Ltd	Tennis Net	209.0
350	EFT73554	Rahmat Ashrafzada	Thebarton Community Centre Bond Return	1,000.0
351	EFT73415	Reece Pty Ltd	Irrigation	1,647.3
352	EFT73415 EFT73646	Reece Pty Ltd	Irrigation	1,424.3
353	EFT73040	Rentokil Initial Pty Ltd	Pest Control	2,187.8
353 354			Indoor Plant Hire	2,107.0
355 355	EFT73420 EFT73782	Rentokil Tropical Plants	Indoor Plant Hire	98.3
		Rentokil Tropical Plants	Indoor Plant Hire	236.1
356	EFT73419	Rentokil Tropical Plants		
357	EFT73781	Rentokil Tropical Plants	Indoor Plant Hire	236.1
358	EFT73523	Resource Furniture	Office Furniture	4,109.6
359	EFT73647	Resource Furniture	Office Furniture	660.0
360	EFT73650	Ricoh Australia Ltd	Copy Charges	3,411.7
361	EFT73417	Rosmech Sales & Service Pty Ltd	Sweeper Brooms	143.1
362	EFT73648	Rosmech Sales & Service Pty Ltd	Sweeper Brooms	8,070.7
363	EFT73449	Roxanne Clark	Refund Overpayment	100.0
364	EFT73416	Royal Automobile Assoc of SA Inc	Fleet Membership	3,857.0
365	EFT73779	Royal Wolf Trading Australia Pty Ltd	Hire Storage Containers	819.1
366	EFT73421	Rundle Mall Plaza Newsagency	Library Magazines	199.0
367	EFT73651	Rundle Mall Plaza Newsagency	Library Magazines	439.9
368	EFT73783	Rundle Mall Plaza Newsagency	Library Magazines	319.0
369	EFT73780	RWA Pty Ltd	Caretaker Restroom	54,653.5
370	EFT73534	SA Design Drafting	Professional Fees	1,210.0
371	EFT73785	SA Local Govt Financial Management Group	Staff Training	1,820.0
372	EFT73526	SA Pathology	Water Testing	77.0
373	EFT73787	SA Power Networks	Power	53,185.2
374	EFT73429	SA Water	Water	90,341.5
375	EFT73656	SA Water	Water	1,902.
376	EFT73430	SA Water	Water	206,947.2
377	EFT73532	SA Window Cleaning Pty Ltd	Window Cleaning	4,892.8
378	EFT73657	SA Window Cleaning Pty Ltd	Window Cleaning	5,379.0
379	EFT73423	Sabre Electrical & Security Services	Security	1,024.9
380	EFT73803	Samia Tawadros	Reimburse Volunteer Expenses	69.
381	EFT73811	Samir Wasif	Reimburse Volunteer Expenses	138.
382	EFT73786	Sassafras Agencies Pty Ltd	Depot Supplies	261.8
383	EFT73433	Scout Talent Pty Ltd	Software	1,815.0
384	EFT73531	Seek Limited	Advertising	346.5

Ref No.	Cheque/ EFT No.	Рауее	Invoice Description	Paymen Tota
386	EFT73820	Senthil Chidambaranathan	Refund Thebarton Community Centre Hire Fees	305.00
387	EFT73529	Shred-X Pty Ltd	Paper Recycling	365.37
388	EFT73528	Signature Engraving	Engraving	95.70
389	EFT73658	SimAC	Refrigerator Services	374.00
390	EFT73424	Sine Group Pty Ltd	Computer Equipment	910.80
391	EFT73426	Solaris Clean	Cleaning	4,066.97
392	EFT73530	Solaris Clean	Cleaning	4,293.84
393	EFT73654	Solaris Clean	Cleaning	4,128.57
394	EFT73790	Solaris Clean	Cleaning	4,318.04
395	EFT73525	Solo Resource Recovery	Rubbish Removal	886.39
396	EFT73533	Sondr Creative Pty Ltd	Professional Fees	2,737.50
397	EFT73446	Sophie Craven	Worm Farm Rebate	40.90
398	EFT73425	Southern Cross Protection	Patrol Service	3,311.07
399	EFT73527	Southern Cross Protection	Patrol Service	8,129.3
400	EFT73653	Southern Cross Protection	Patrol Service	74.93
400	EFT73792	Spray Shop	Depot Supplies	106.98
401	EFT73422	St John Ambulance Australia SA Inc		1,491.00
402	EF173422 EFT73535	Stamford Grand Adelaide	First Aid Training	
			Community Meal	1,485.00
404	EFT73733	Steffen Helgerod	Reimburse Expenses	120.00
405	EFT73789	Stihl Shop Fulham	Depot Supplies	2,010.00
406	EFT73791	Streamline Plumbing SA Pty Ltd	Plumbing	6,225.76
407	EFT73793	Studio XXVI	Art Materials	50.00
408	EFT73427	Stumpy Stumps	Grind Stumps	450.00
409	EFT73655	Stumpy Stumps	Grind Stumps	400.00
410	EFT73431	Subnet	Computer Equipment	8,202.1
411	EFT73652	SUEZ Recycling & Recovery Pty Ltd	Rubbish Removal	12.76
412	EFT73432	Support Staff (Aust) Pty Ltd	Temp Staff	200.95
413	EFT73406	Suzanne Matthew	Library Workshop	240.00
414	EFT73788	Sync Cabling Solutions Pty Ltd	Lighting	4,792.70
415	EFT73436	Taking Care of Trees	Tree Maintenance	11,612.26
416	EFT73661	Taking Care of Trees	Tree Maintenance	8,470.00
417	EFT73801	Taking Care of Trees	Tree Maintenance	2,145.00
418	EFT73558	Team 1 Global	Refund Overpayment	705.00
419	EFT73800	Telelink Business Systems Pty Ltd	Software Upgrade	38,897.48
420	EFT73667	Telstra	Telephone	4,974.37
421	EFT73543	Terry Voudantas	Reimburse Expenses	101.90
422	EFT73384	The Fruit Box Group Pty Ltd	Milk	52.59
423	EFT73481	The Fruit Box Group Pty Ltd	Milk	174.39
424	EFT73610	The Gold Foundation Incorporated	Community Grant	5,000.00
425	EFT73778	The Paper Bahn	Stationery	2,277.28
426	EFT73770	The Personnel Risk Management Group	Security Checks	145.20
427	EFT73539	Think Water Adelaide	Irrigation	24,700.01
428	EFT73659	Thomson Geer	Legal Fees	2,217.60
429	EFT73665	TMK Consulting Engineers	Professional Fees	41,706.50
430	EFT73732	Tom Howard's Crash Repair Service	Vehicle Maintenance	495.00
431	EFT73537	Tom's Car Wash	Vehicle Detailing	292.60
432	EFT73536	Tonkin Consulting	Professional Fees	643.50
433	EFT73797	Tonkin Consulting	Professional Fees	5,593.50
434	EFT73607	Tony Genovese	Library Performance	750.00
435	EFT73794	Toro Australia Pty Ltd	Mower Repairs	1,763.2
436	EFT73664	Torque Wrench Calibration Services	Calibration	297.0
437	EFT73434	Total Construction Surveys Pty Ltd	Surveys	555.50
438	EFT73796	Total Construction Surveys Pty Ltd	Surveys	2,530.00
	EFT73435	Total Tools Thebarton	Depot Supplies	454.15
439				

Ref	Cheque/	Payee	Invoice Description	Paymen
No.	EFT No.			Tota
441	EFT73725	Totally Workwear Richmond	Clothing	2,957.3
442	EFT73437	Toy Libraries Australia Inc	Library Supplies	75.0
443	EFT73802	TPG Telecom	Telephone/Internet	4,185.4
444	EFT73660	Tree Care Machinery	Depot Supplies	987.6
445	EFT73556	Trees for Life Inc	Refund Overpayment	450.0
446	EFT73662	Trinamic Consultants Pty Ltd	Professional Fees	1,595.0
447	EFT73672	Tyson S Mcleod	Compost Bin Rebate	25.0
448	061728	Unidex Healthcare	Refund Thebarton Community Centre Hire Fees	205.0
449	EFT73816	United Church of God	Thebarton Community Centre Bond Return	425.0
450	EFT73737	United Petroleum Pty Ltd	Fuel	18,793.3
451	EFT73540	UrbanVirons Group Pty Ltd	Tree Maintenance	25,410.0
452	EFT73805	UrbanVirons Group Pty Ltd	Tree Maintenance	25,014.0
453	EFT73668	Veri Fire	Fire Safety	2,260.6
454	EFT73441	Vili's	Catering	501.3
455	EFT73541	Vili's	Catering	347.9
456	EFT73557	Visvha Hindu Parishad of Australia	Refund Thebarton Community Centre Hire Fees	967.5
457	EFT73548	Wallbridge Gilbert Aztec	Professional Fees	3,932.5
458	EFT73809	Wallbridge Gilbert Aztec	Professional Fees	14,630.0
459	EFT73544	Walter Brooke & Associates Pty Ltd	Professional Fees	3,025.0
460	EFT73670	Waterpro	Irrigation	427.7
461	EFT73545	Wavesound Pty Ltd	Library Supplies	148.5
462	EFT73551	WC Convenience Management Pty Ltd	Public Toilet Cleaning	6,272.6
463	EFT73443	Web Safety Pty Ltd	Clothing	2,268.5
464	EFT73807	Web Safety Pty Ltd	Clothing	538.0
465	EFT73669	Well Done International	After Hours Contact Centre	530.3
466	EFT73547	West Adelaide Football Club	School Holiday Program	880.0
467	EFT73808	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	1,469.4
468	EFT73810	Winc Australia Pty Limited	Stationery	786.9
469	EFT73442	Word Cafe	Copywriting	4,092.0
470	EFT73444	Worlds Best Specialised Cleaning	Graffiti Removal	3,091.0
471	EFT73806	Wurth Australia	Depot Supplies	91.1
472	EFT73445	Xcellerate IT Pty Ltd	Software	2,420.0

\$ 2,972,582.69

## 17.6 Council Budget Report - ELEVEN Months to 31 May 2022

## Brief

This report provides information to Council on budget results for the eleven months ended 31 May 2022.

## RECOMMENDATION

It is recommended to Council that the report be received.

## Introduction

The report provides year to date (YTD) budget results for May 2022.

## Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

## **Operating Position Summary**

Total operational income for the eleven months ending 31 May 2022 is \$71.30 million which is \$446,331 above budget YTD. Operational expenditure is \$3.13 million below budget YTD totalling \$56.16 million. Below is a breakdown of the significant items.

## Operational Income

Key variances include:

- Rates income is over budget by \$77,124, largely due to lower than expected mandatory and discretionary rebate applications after substantial classification work prior to rates declaration.
- Statutory charges are above budget YTD by \$17,363. The variance can be explained by better than expected development application fees received (\$71,634) and offset by lower than expected parking income (\$63,256) due to a reduction in airport activity.
- User charges are under YTD budgets by \$27,668, largely due to the timing of income from the lease of the Morphett Road Transfer Station (\$21,585) and school immunisation program payments yet to be received (\$20,913). This is offset by higher than expected waste royalties (\$5,970) and community centre hire income (\$3,222).
- Grant income is over budget YTD by \$492,591, resulting from the Grants Commission 2022/23 Identified Local Roads grant advance payment being higher than expected (\$365,212) and the Roads to Recovery grant being received early than anticipated (\$154,357).
- Reimbursements and other income is \$113,078 below budget YTD, largely due to a reduction in the Mendelson Investment Portfolio (\$116,619) reflecting changes in the market value of assets held under management.

The end of year (EOY) forecast for operational income is expected to remain unchanged in the current budget.

## Operational Expenditure

Key variances include:

- Staff and related costs are \$587,481 under budget, with variances reported across most business units. This can largely be attributed to timing issues regarding end of year adjustments and COVID-19 impacts on related expenditure (staff training as an example which is \$41,899 under spent).
- Building, furniture, plant & equipment are \$355,695 under budget YTD comprising largely of computer software and hardware which has been committed but not invoiced (\$269,770) and an under spend in depot related plant supplies and maintenance (\$62,278).
- General expenses are below YTD budgets by \$861,379, largely due to the timing of expenditure associated with professional fees (\$497,821), advertising, publications & stationery (\$151,359), subscriptions (\$88,334) and library books and materials (\$43,004). A summary of variances for selected key general expenses is attached.
- Council related expenditure is \$376,054 below budget YTD, mostly for timing reasons associated with community grant funding & donations (\$232,896) and street lighting (\$126,934).
- Contract and material expenditure is \$1,231,075 below budget YTD, largely for timing reasons associated with depot and property maintenance programs (\$639,941) and a delay in receiving invoices for our waste collection and waste disposal charges (\$558,370).
- Occupancy and property costs are \$259,173 over budget YTD, largely due to the timing of water rate invoices being received earlier than expected (\$101,089). Also contributing to this over spend is cleaning (\$27,507) and an advanced payment of our depot lease instalment (\$39,165). Offsetting this is a saving in general electricity (\$77,149).

The EOY forecast for operational expenditure is expected to remain unchanged in the current budget.

#### **Capital Position Summary**

For the eleven months ending 31 May 2022, capital income is \$4.55 million under budget YTD as we are yet to receive a large portion of our grant allocations for the year. YTD Capital expenditure (excluding land and building) is \$814,788 under budget totalling \$863,762.

#### Capital Expenditure

Key variances include:

- Motor vehicle expenditure is \$20,565 under budget YTD, largely for timing reasons associated with vehicle swap overs.
- Computer equipment expenditure is \$14,900 under budget YTD.
- Other plant and equipment expenditure is below YTD budget by \$779,323, mostly for timing reasons. This will self-adjust in the near future as budgets align, given significant commitments have already been made allowing for market availability influences.
- Land and building costs (net of sales) are \$5,655,062 under budget YTD, largely for timing reasons associated with community facility developments.

The EOY forecast for capital expenditure is expected to remain unchanged in the current budget.

## Capital Income

Key variances include:

• Capital income is \$4,549,516 under budget YTD due to a delay in receiving income associated with community capital projects. Typically, these grants are paid on completion of the associated capital project.

The EOY forecast for capital income is expected to remain unchanged in the current budget.

#### Capital Works Expenditure

Expenditure on capital works YTD is \$15,541,759.

A capital works expenditure summary for YTD May 2022 is attached with appropriate comments provided on the status of individual budget lines. 61.3 per cent of the capital works budget has been spent or committed by way of purchase orders as at 31 May 2022.

It is estimated that 58 per cent of the program of capital works will be completed by 30 June 2022.

The EOY forecast for capital works expenditure is expected to remain unchanged in the current budget.

#### **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

## Conclusion

Information is provided in this report on budget results for the eleven months ended 31 May 2022.

#### Attachments

- 1. May Budget vs Actual
- 2. Capital Works Budget vs Actual
- 3. General Expenses

		City of West Torrens	t Torrens				
	Finan	Finance Budget Report for the 11 Months Ended 31 May 2022	11 Months	s Ended	31 May	2022	
		Uperational Income and Expenditure (\$ 000 S)	Expend	ture (\$)	(s.nn		
Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
		Income					
63,112	62,591	Rates	62,211	62,288	77	%0	303
2,133	2,189	Statutory Charges	2,026	2,044	17	1%	146
1,862	1,864	User Charges	1,681	1,653	(28)	(2%)	211
3,558	4,830	Grants & Subsidies	4,309	4,802	493	11%	27
643	686	Reimbursements & Other Income	625	511	(113)	(18%)	176
71,308	72,161	Total Income	70,852	71,298	446	1%	863
		Expenditure					
25,019	24,017	Staff & Related Costs	21,017	20,428	587	3%	3,589
6,706	7,078	Buildings, Furniture, Plant & Equipment	6,593	6,237	356	5%	841
11,086	11,716	Community Asset Costs	10,739	10,739	0	%0	976
4,579	4,828	General Expenses	4,511	3,650	861	19%	1,178
1,103	955	Bank & Finance Charges	680	781	(101)	(15%)	174
4,122	4,001	Council Related Expenditure	3,407	3,031	376	11%	970
11,733	11,991	Contract & Material Expenditure	10,245	9,014	1,231	12%	2,977
2,661	2,809	Occupancy & Property Costs	2,227	2,486	(259)	(12%)	323
(150)	(135)	Expenditure Recovered	(123)	(202)	52	(65%)	67
66,858	67,259	Total Expenditure	59,297	56,165	3,131	5%	11,095
4,450	4,902	Operating Surplus/(Deficit)	11,556	15,133			

	Finan	City of West Torrens Finance Budget Report for the 11 Months Ended 31 May 2022 Capital Income and Expenditure (\$'000's)	st Torrens 11 Months xpenditur	Ended (\$'000	31 May )'s)	2022	
Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
192 282 1,178 6,350	180 282 1,549 13,378	Motor Vehicles Computer Equipment Other Plant & Equipment Land & Buildings	180 259 1,240 5,131	159 244 461 (524)	21 15 779 5,655	11% 6% 63% 110%	21 38 1,088 13,902
8,001	15,388	Total Expenditure	6,809	340	6,470	95%	15,048
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
400	6,620 <b>6,620</b>	Grants & Subsidies Total Income	6,620 <b>6,620</b>	2,071 <b>2,071</b>	4,550 <b>4,550</b>	% <b>69</b> %69	4,550 <b>4,550</b>
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
5,362 3,425 15,094 <b>23,880</b>	6,478 8,563 24,517 <b>39,557</b>	Environment Program Recreation Program Transport Program <b>Total Expenditure</b>	5,938 7,850 22,473 <b>36,260</b>	2,134 2,703 10,705 <b>15,542</b>	3,804 5,146 11,769 <b>20,719</b>	64% 66% 52% <b>57%</b>	4,344 5,860 13,812 <b>24,016</b>

			[	BUDGE	ITY OF WEST TO T 2021/22 - AS A TAL WORKS EX	AT 31 May 2022	2		
ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE		co
		ENVIRONMENT PROGRAM Stormwater & Drainage							
350,000	470,531	Minor Drainage Upgrades and Replacement Work	253,91	7 19,971	273,888	58.2%	470,53	81 80%	Projects Ongoing
0	260,009	Stirling Street Outfall Interface		0 0	0	0.0%	260,00	09 0%	Currently scoping project subseque
0	150,000	Keswick Creek- Everard		0 100,000	100,000	66.7%	150,00	50%	Works scheduled to be undertaken
500,000	1,069,661	Packard St Cut-off Drain	17,78	8 18,692	36,480	3.4%	1,069,66	61 20%	Currently out to tender due to be aw
500,000	500,000	Fulham Park Drive Drainage Upgrade	25,50	4 429,262	454,766	91.0%	500,00	20%	Contract Awarded due to commenc
330,000	330,000	Burbridge Road Culvert Replacement	4,98	5 5,544	10,529	3.2%	330,00	00 20%	Currently developing design.
1,297,807	1,297,807	North Plympton/Plympton Stage 1 Stormwater Upgrade	35,25	0 243,956	279,206	21.5%	1,297,80	07 50%	Currently developing design. Morph
200,000	0	Saratoga Drive Blister & Drainage Upgrade		0 0	0	0.0%		0 100%	Change of scope has resulted in no subject to March Budget Review.
250,000	250,000	Ashley Street Low Point Upgrade		0 10,582	10,582	4.2%	250,00	40%	Currently developing design.
0	200,000	Meyer St Drainage Extension - Thebarton Oval	5,94	0 9,460	15,400	7.7%	200,00	00 0%	Meyer St Drainage Extension - The
		Other Environment							
1,383,752	1,847,357	Brown Hill and Keswick Creeks	1,750,18	0 0	1,750,180	94.7%	1,847,35	57 100%	Approval for 1st stage of Greater M stake holders. Project for design co Torrens area is nearing completion.
550,000	102,357	Recycled Water Pipeline Extension	40,40	5 61,952	102,357	100.0%	102,35	57 100%	Program of works for the expansion Remaining project funds have been onhold due to contract discussions
5,361,559	6,477,722	Program Total	2,133,96	9 899,418	3,033,387	46.8%	6,477,72	22 54%	
		RECREATION PROGRAM							
		Parks & Gardens							
470,000	1,051,257	Playground Upgrade	650,76	5 431,362	1,082,127	102.9%	1,051,25	57 100%	Projects in progress; refer Urban Se
545,000	752,881	Reserve Developments - Various	533,62	7 42,541	576,168	76.5%	752,88	90%	Projects in progress; refer Urban Se
285,000	312,184	River Torrens Upgrade	144,53	9 143,475	288,014	92.3%	312,18	34 90%	Projects in progress; refer Urban Se
30,000	30,000	River Torrens Path Upgrades		0 30,000	30,000	100.0%	30,00	00 100%	Projects scheduled / underway
0	407,467	Kings Reserve Playspace		0 323	323	0.1%	407,46	57 5%	Project on hold regarding Torrens to
695,000	1,213,061	Reserve Irrigation Upgrades	663,81	0 427,103	1,090,913	89.9%	1,213,06	61 85%	Projects in progress; refer Urban Se
1,000,000	3,000,000	Breakout Creek Stage 3 Redevelopment	462,86	2 2,537,138	3,000,000	100.0%	3,000,00	00 0%	Projects in progress; refer Urban Se
75,000	75,000	Bikeway Path Upgrade and Reseal	70,27	5 4,118	74,393	99.2%	75,00	00 100%	Completed
		Sports Facilities							
200,000	245,338	Tennis Court Upgrades	139,73	7 6,430	146,167	59.6%	245,33	38 75%	Project in progress & update   pleas
0	1,350,931	Thebarton Oval Kings Reserve	9,88	0 1,000	10,880	0.8%	1,350,93	31 10%	Refer to previous Council / Commit
	125,000	Car Parking Upgrade	27,61	4 100	27,714	22.2%	125,00	00 65%	Projects scheduled / underway
125,000									

#### COMMENT / EXPLANATION

quent to main underground stormwater drain being completed.

en during June 2022.

awarded by 30th June 2022.

ence in September 2022. Delay due to pipe supply lead times.

orphett Road pipe relocation scheduled for September 2022.

n no underground drainage required. Budget allocation is /.

hebarton Oval.

r Management Plan has been confirmed by all necessary n concept upgrade of lower Brown Hill Creek through West ion.

nsion of the recycled water pipeline network - has been delayed. been placed in Committed Reserves, (\$447,643). Project ions - for the supply of recycled water - with SA Water.

Services Report, 7 June 2022 for an update.

Services Report, 7 June 2022 for an update.

Services Report, 7 June 2022 for an update.

ns to Darlington - South Rd Corridor project.

Services Report, 7 June 2022 for an update.

Services Report, 7 June 2022 for an update.

ease also refer to the next Activity Report for 7 June 2022

mittee Reports for Thebarton Oval / Kings Reserve projects

#### CITY OF WEST TORRENS BUDGET 2021/22 - AS AT 31 May 2022 CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	
		TRANSPORT PROGRAM							
		Roads Sealed							
10,035,761	16,024,395	City Funds/ULRG Funds/Carryovers	7,340,216	3,203,033	10,543,249	65.8%	16,024,395	60%	Projects in progress; refer U
617,418	617,418	Roads to Recovery Grant Funds	0	0	0	0.0%	617,418	100%	
		Other Transport							
250,000	256,861	Roundabouts / Minor Road Rehabilitation	137,896	45,150	183,046	71.3%	256,861	100%	Projects scheduled / underw
200,000	272,918	Bus Shelters	175,732	53,187	228,919	83.9%	272,918	100%	Upgrade works to hard stand
1,203,500	1,780,354	Traffic Management	898,447	149,207	1,047,654	58.8%	1,780,354	80%	Detailed designs for Novar C documentation.
248,000	945,968	Bicycle Management Schemes	135,107	29,938	165,045	17.4%	945,968	50%	Currently tendering the Reed Richmond Road and Morley land purchase & construction
1,120,000	1,687,389	Public Lighting	809,787	667,877	1,477,664	87.6%	1,687,389	90%	Project in progress; refer Url transition of street lights to L undertake the replacement of progress; refer Urban Servic
		Bridges							
758,000	2,178,485	Bridge Ancillary Works (as per Bridge Audit)	880,267	0	880,267	40.4%	2,178,485	40%	Daly Street upgrade is comp Avenue drain crossing upgra Lower Brown Hill Creek work
228,563	219,349	Footways & Cycle Tracks	184,042	18,997	203,039	92.6%	219,349	100%	Projects in progress; refer U
		Footpath Renewal Program							
374,265	374,265	Footpath Construction Program	0	0	0		374,265	100%	Projects in progress; refer U
58,342	159,100	Footpath Remediation Program	143,187	7,554	150,741	94.7%	159,100	100%	Projects in progress; refer U
15,093,849	24,516,502	Program Total	10,704,681	4,174,942	14,879,623	60.7%	24,516,502	64%	
		SUMMARY:							
5,361,559	6,477,722	Environment Program	2,133,969	899,418	3,033,387	46.8%	6,477,722	54%	
3,425,000	8,563,119	Recreation Program	2,703,109	3,623,590	6,326,699	73.9%	8,563,119	42%	
15,093,849	24,516,502	Transport Program	10,704,681	4,174,942	14,879,623	60.7%	24,516,502	64%	
23,880,408	39,557,343	TOTAL - ALL CAPITAL WORKS	15,541,759	8,697,951	24,239,710	61.3%	39,557,343	58%	

#### COMMENT / EXPLANATION

r Urban Services Report, 7 June 2022 for an update.

erway

and area are in progress.

ar Gardens LATM are completed. Currently developing tender

eece Jennings shared path upgrade and currently finalising design for ley Street crossing upgrade. Delays with the Thebarton Linear Park tion due to awaiting development approval.

Urban Services Report, 1 March 2022 for an update. With regard to to LED, Administration are currently awaiting proposal from SAPN to nt of the remaining lights, being approximately 880 - and - Projects in rvices Report, 7 June 2022 for an update.

mplete. Currently out to tender for the Watson Avenue/Beare ograde. Note: Project to be combined with BHKC Board project for vorks.

r Urban Services Report, 7 June 2022 for an update.

r Urban Services Report, 7 June 2022 for an update.

r Urban Services Report, 7 June 2022 for an update.

5	July	2022
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# Budget 2021/22 - YTD 31 May 2022 (Interim Results - Selected Accounts) City of West Torrens

				2021/22 Budget	dget		
		Annual	Annual	<b>UTY</b>			
2020/21		Original	Revised	Revised	αfγ	YTD \$	YTD %
Actuals	Actuals Account	Budget	Budget	Budget	Actuals	Variance	Variance
92,006	131 Training & Conference Costs	176,750	149,750	140,462	98,563	41,899	29.8
1,929	213 Catering & Entertainment	10,240	10,640	10,004	2,628	7,376	73.7
3,829	215 Catering/Entertain-Elected Members/others	14,350	12,350	10,838	8,600	2,238	20.6
273,749	225 Subscriptions & Associations	384,962	410,967	393,039	304,705	88,334	22.5
17,527	229 Elected Member Travel & Training	8,000	8,000	7,337	10,334	-2,997	-40.8
234,541	241 Professional Fees - Legal	357,000	377,000	343,750	363,459	-19,709	-5.7
8,883	243 Professional Fees - Medical	12,000	12,000	11,000	10,980	20	0.2
722,878	245 Professional Fees - Consultants	814,000	963,176	868,678	391,027	477,651	55.0
2,585	247 Professional Fees - Recruitment	0	22,000	20,000	20,990	066-	-5.0
315,116	249 Professional Fees - General	314,050	401,326	349,163	325,674	23,489	6.7
1,673,043	Total	2,091,352	2,367,209	2,154,271	1,536,960	617,311	28.7

## 17.7 Proposal to Rename Sanders Lane, Richmond

## Brief

This report presents a request to rename Sanders Lane, Richmond.

## RECOMMENDATION

It is recommended to Council that, in light of the current overall review of asset naming conventions currently in train, the request to rename Sanders Lane in Richmond be referred to the asset naming conventions review.

## Introduction

Sanders Lane, highlighted in yellow, is the south side extension of Sanders Street in Richmond (Attachment 2). There is currently only one (1) residential property on Sanders Lane (Attachment 3). Sanders Lane, at the north end of the Lane, is blocked for vehicular traffic and there is no vehicular access to Lucas Street.

A request has been received from Mr Vasilios Droulias, a resident of Sanders Street, Richmond, to rename Sanders Lane in Richmond **(Attachment 1)**. Mr Droulias has not proposed a new name for Sanders Lane at this time.

Research indicates that Sanders Street was named after local landowners and graziers, William and Rebecca Sanders. No official naming records have been located for either Sanders Street or Sanders Lane. However, it is presumed that Sanders Lane, being mostly a commercial access roadway was named due to its extension from Sanders Street. The surrounding residential streets are all named after local landowners from the 1800s.

Mr Droulias lives on Sanders Street and has requested that Sanders Lane be renamed to prevent mail and packages constantly being misdirected and misdelivered between the two. Other concerns range from identify theft, anxiety over lost mail, incorrect deliveries and unwanted delivery personnel disturbing his family at inopportune moments.

The Administration has corrected any incorrect relevant, internal and external geographical information systems and ensured street signage is correct. Australia Post was also contacted but advised that complaints must be received from the resident for privacy reasons. Mr Droulias has advised that he has made complaints to Australia Post but the matter has not been resolved.

## Discussion

At its 7 September 2021 Council meeting, Council resolved the following:

That:

- 1. A report be brought forward to Council in due course outlining all Council Assets within the City of West Torrens that are considered appropriate for naming or re-naming.
- 2. Such a report to include a review of Council's policy on Asset Naming.

Given the large number of assets held by Council, this project has presented a significant undertaking for the Administration. To date, the project has focussed on reserves, bike or walking paths and other larger scale assets such as buildings and bridges. However, after engaging with the West Torrens Historical Society, some research has also been completed into the naming of roads as this often informs the meaning behind location based naming of assets.

An interim update report was presented to the April 2022 meeting of the City Advancement and Prosperity General Committee detailing the status of the project and seeking further guidance to the Administration. This project will be completed and presented to Council in July 2022.

Consequently, given Council deferred consideration of the naming of the reserve on Dew Street, Thebarton, a request to rename Kesmond Reserve, Keswick as well as renaming a road reserve on Admella Street in Thebarton, until the asset naming conventions project had been completed and presented to Council, it is recommended that Council subjects the request to rename Sanders Lane to the same process.

## **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no climate impact considerations with respect to this report.

#### Conclusion

This report presents a request to rename Sanders Lane in Richmond and seeks deferral of this process until the overall naming conventions of Council assets is completed in July 2022.

#### Attachments

- 1. Request to rename Sanders Lane from Vasilios Droulias
- 2. Sanders Lane Broader Context View
- 3. Sanders Lane View

From:	Droulias, Vasilios (Health) <
Sent:	Friday, 27 May 2022 11:15 AM
To:	Liz Johnson
Cc:	WestTorrens@parliament.sa.gov.au
Subject:	RE: Sanders Street and Sanders Lane

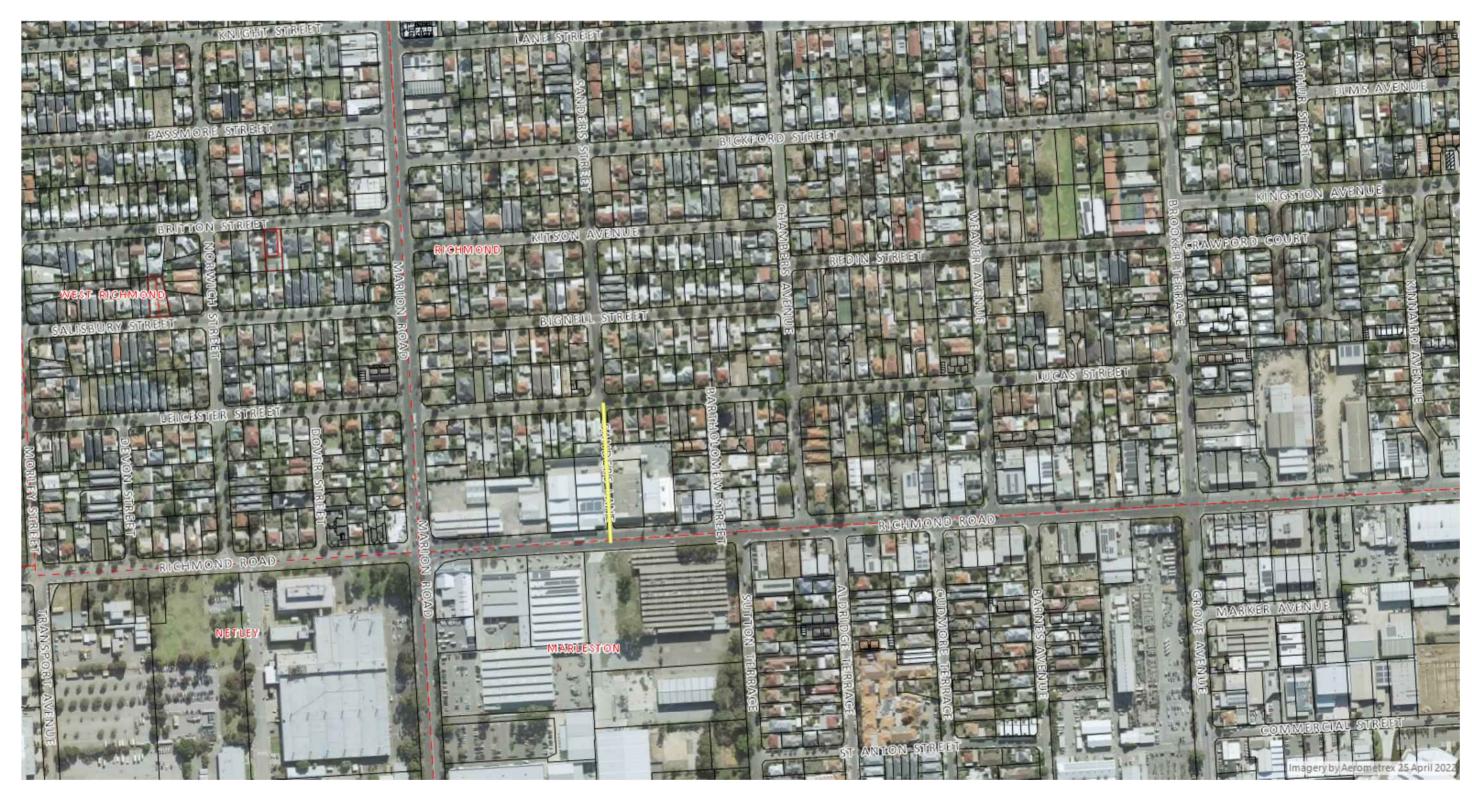
Good morning Liz and thank you for your response.

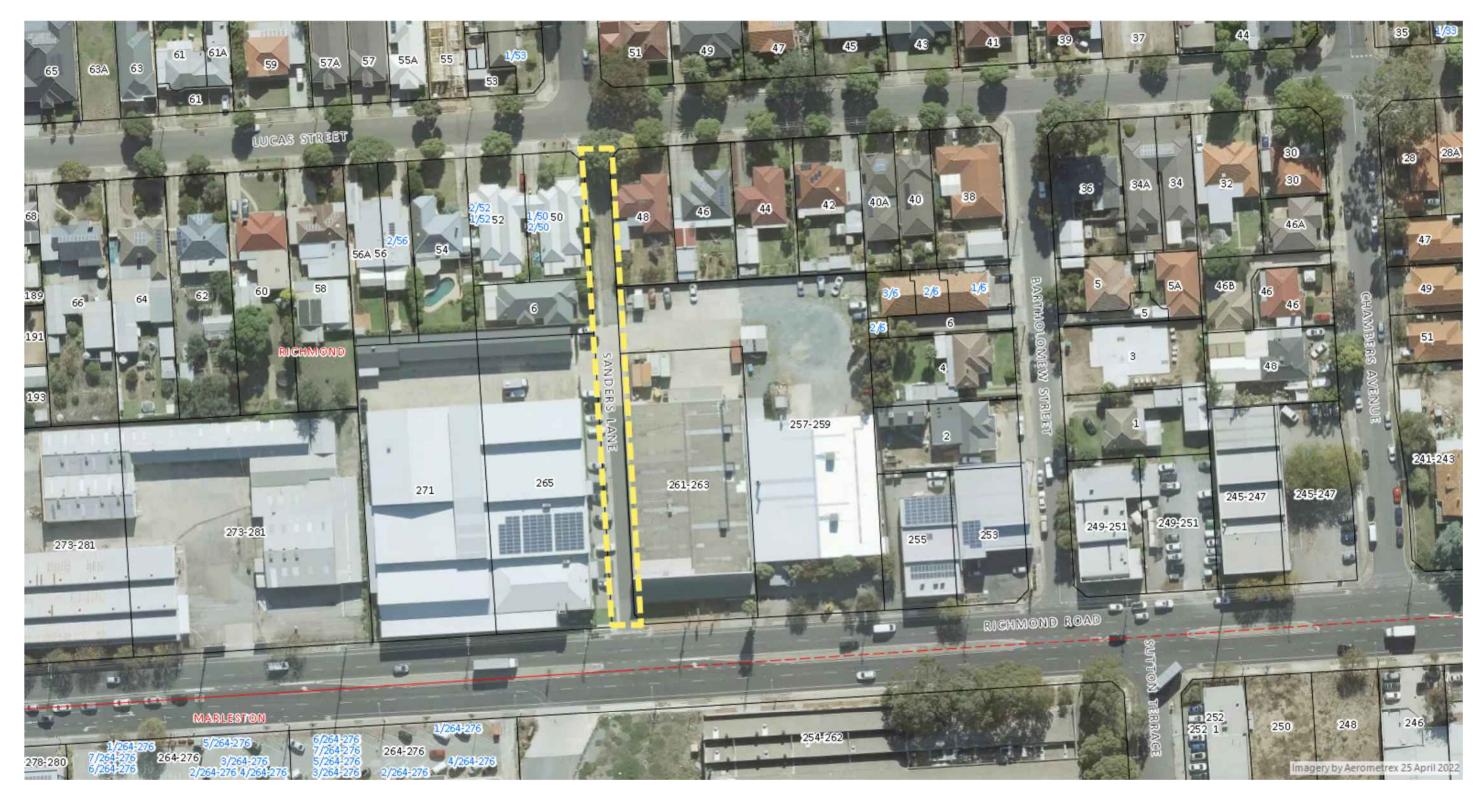
I appreciate the follow up with Aust Post, Google Maps etc. Unfortunately the persisting problem is a concern to me and my family, in particular with 'identity' fraud, anxiety of lost mail, in appropriate deliveries and unwanted knocks at the door at inappropriate times etc, escalating fear and at times security for me and my family.

If there was more housing developed in Sanders Lane then I would think the issue would not be as severe as it is now. However, with only one dwelling situated behind large scaled businesses really highlights how ludicrous even the highly intelligent Aust post contractors or uber drivers find it difficult to find & instead throw my address in the mix.

Liz, can we please commence the process of a change of street name please.

Kind Regards, Vasilios





## 17.8 Legislative Progress Report - June 2022

## Brief

This report provides an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association, or contained in the Government Gazette between the last meeting of the City Finance and Governance Standing Committee and 6 June 2022.

## RECOMMENDATION

It is recommended to Council that the Legislative Progress Report - June 2022 be received.

## Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained with the Government Gazette that relate to the City of West Torrens.

Information on the status of all Bills and Acts is available on the South Australian Legislative Tracking and the Federal Register of Legislation websites at: <u>https://www.parliament.sa.gov.au/Legislation/SALT</u> and/or <u>https://www.legislation.gov.au//</u>

The Parliamentary Library is now releasing Weekly Summaries of each sitting week of the House of Assembly. These summaries will now be attached (where relevant) to each of these reports **(Attachment 1)**.

## Discussion

## New Proposed Amendments to Legislation

## South Australian Public Health (COVID-19) Amendment Bill 2022

## Government Bill

The Hon. J C Picton, Minister for Health and Wellbeing, introduced a Bill to amend the *South Australian Public Health Act 2011* to the House of Assembly on 4 May 2022.

This Bill amends the *South Australian Public Health Act 2011* to enable the Governor to make directions in relation to people who have tested positive for COVID-19 and close contacts of such persons and provides penalties for enforcement.

The House of Assembly (House) passed the Bill without amendment and sent it to the Legislative Council for consideration.

The Bill was returned from the Legislative Council with amendments on 18 May 2022. The Legislative Council proposed amendments to the *Parliamentary Committees Act 1991* to establish a COVID-19 Direction Accountability and Oversight Committee to review such directions and provides that directions may be disallowed by a resolution of either House.

The House agreed to all amendments proposed by the Legislative Council on 19 May 2022.

The South Australian Public Health (COVID-19) Amendment Act 2022 commenced on 24 May 2022 via Government Gazette.

#### Bills previously reported on where the status changed

Nil

#### Bills previously reported on where the status remains unchanged

#### Unclaimed Money Bill 2021

#### Government Bill

The Hon. D C van Holst Pellekaan MP introduced the *Unclaimed Money Bill 2021* to the House of Assembly on 5 May 2021.

The Bill makes provisions for the publication of information about, and the repayment of, unclaimed money. It makes related amendments to various Acts, including to repeal the *Unclaimed Moneys Act 1891*.

The House of Assembly passed the Bill without amendment and sent it to the Legislative Council for consideration on 26 October 2021.

The Legislative Council returned the Bill without amendment on the 16 November 2021 and the Bill was assented to by the Governor on 30 November 2021.

#### **Government Gazette Notices**

Nil

## **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no direct environmental impacts in relation to this report.

#### Conclusion

This report on legislative amendments is current as at 6 June 2022.

#### Attachments

#### 1. House of Assembly - Weekly Summary - 3 May to 2 June 2022



#### Opening of a New Parliament

#### Dissolution of the House of Assembly

On 19 February 2022, the Governor (Her Excellency The Honourable Frances Adamson AC) issued a Proclamation dissolving the House of Assembly and therefore ending the 54<sup>th</sup> Parliament.

A general election for the House of Assembly and half of the membership of the Legislative Council was held on 19 March 2022.

A new 'Parliament' is formed following each election and may be divided into 'sessions'. 'Proroguing' means to end a session without dissolving the House of Assembly or Legislative Council. The Constitution (Independent Speaker) Act assented to on 4 November 2021 amends the Constitution Act 1934 by creating a *relevant election period* commencing on 1 July in the year immediately before a general election of members of the House of Assembly, in accordance with section 28(1) and ending on the day of that general election. This amendment directs that the Governor may not prorogue the Parliament. Accordingly, this is the first time in the history of the Parliament of South Australia that the House of Assembly has been dissolved without the Parliament first being prorogued.

#### Opening a new Parliament and Governor's speech

In accordance with the Governor's proclamation of 14 April 2022, on Tuesday 3 May at 11.00am, Members of both Houses met at Parliament House to commence the first session of the 55<sup>th</sup> Parliament.

At the start of each new session of Parliament, the Governor addresses Members of both Houses. Members of the House of Assembly attended the Legislative Council for the Governor's speech to open the new session. The Governor's speech sets out the Government's agenda for the new session of Parliament.

The Hansard transcript of the Governor's speech is available from the Parliament's website.

#### Swearing in of Members

Section 42 of the Constitution provides that no Member shall be permitted to sit or vote in the House until that Member has taken and subscribed to the oath of allegiance. Alternatively, a Member may make an affirmation in lieu of the oath, pursuant to the *Oaths Act 1936*:

The oath or affirmation must be administered by a person authorised by the Governor to do so. On the opening of a new Parliament, the oath or affirmation is usually administered by the Chief Justice or other Justice of the Supreme Court, who produces a Commission from the Governor to the House.

On Tuesday May 3, The Chief Justice of the Supreme Court, the Honourable Chris Kourakis administered the oath or affirmation in lieu of the oath to 40 of the 47 Members of the House of Assembly. The remaining 7 Members being absent due to COVID-19 quarantine requirements.

The Hansard transcript of the swearing in of Members is available from the Parliament's website.

## Election of Speaker

The Constitution requires that the House elect one of its Members as Speaker following each general election or following the death, resignation or removal of a Speaker:

The Members of the House of Assembly shall, upon the first assembling after every general election, proceed forthwith to elect one of their number to be Speaker, and in case of that member's death, resignation, or removal by a vote of the House, the said members shall forthwith proceed to elect another of their number to be Speaker. (Constitution Act 1934 (SA), s 34 (1).)

Standing Orders 4 to 13 provide the procedures for the election of the Speaker. These procedures have not changed substantially since 1869.

Accordingly, the Member for Kavel, Hon. D R Cregan was duly elected Speaker of the House of Assembly.

The constitution then requires newly elected Speakers to present themselves to the Governor. Later in the day, the Speaker, together with a delegation of Members, proceeded to Government House to present himself to the Governor Her Excellency the Honourable Frances Adamson AC.

The Hansard transcript of the election is available from the Parliament's website.

## Statements and resolutions

#### Speaker's Statement – Member for Bragg

The Speaker made a statement about the potential constitutional implications of a resignation letter he had received from the Member for Bragg (Ms Chapman). He advised the House that he had received Crown law advice on the matter and proceeded to provide that advice to the House.

The Hansard transcript of the statement is available from the Parliament's website.

## **Business of the House**

#### Adoption of Sessional Orders

On Tuesday 3 May the House adopted the following Sessional Orders:

1. Day and time of meeting

Unless otherwise ordered, the House meets for business on each Tuesday and Thursday at 11.00 am and each Wednesday at 10.30 am.

#### 2. Private Members' Business

After the Address in Reply is completed, Private Members Business has precedence as follows-

- On Wednesdays after Prayers, Private Member's Business relating to Private Member's Bills and Private Members' Business relating to Other Motions until 1.00 pm provided that –
  - (a) Unless otherwise ordered
    - (i) Private Member's Bills have priority until 11.30 am;
    - (ii) Notices of Motion have priority over Orders of the Day;
  - (b) Leave to continue remarks may not be sought by any Member but the Member speaking when the allotted time for such business is completed has the right to be first heard when the matter is next called on.
- On Thursday after Prayers, Private Member's Business relating to motions with respect to Committees and motions for the disallowance of subordinate legislation for up to one hour provided that –

(a) Notices of Motion take priority over Orders of the Day, unless otherwise ordered;

- (b) Leave to continue remarks may not be sought by any Member but the Member speaking when the allotted time for such business is completed has the right to be first heard when the matter is next called on.
- 3. The following debate time limits apply -Mover, 15 minutes; All other Members, 10 minutes; Mover in reply, 5 minutes. An extension of 15 minutes may be granted, by leave, to a Member moving the second reading of a Bill.

#### Eligible Petitions – Referral, Response and Address 3.

1. Eligible Petitions referred to Legislative Review Committee

A copy of every petition, being a single petition, received by the House, certified by the Clerk and signed by 10,000 or more persons, an 'eligible petition', shall be referred by the Clerk to the Legislative Review Committee.

2. Minister's response to a Report on an eligible petition

> (a) Within 6 sitting days of a Ministerial response being made to a report relating to an eligible petition, the prescribed Minister shall at the usual time during routine business for Ministers to give notices -

- (b) By leave, Address the House and explain:
  - What if any action is to be taken in relation to the petition; and (i)
  - (ii) If no action is to be taken in relation to the petition, the reasons for that fact.
- (c) Without further leave of the House, the time allowed for the Address by the prescribed Minister is limited to 15 minutes.
- 3. Minister's Address note

In the event that a Minister addresses the House with a response to a report relating to an eligible petition, a Member may give notice of a motion, in accordance with the same rules as for other notices of motion, 'That the House note the Minister's Address.' The notice of motion will be taken into consideration within the time allocated for Private Members Business: Committees and Subordinate Legislation.

#### 4. Leave of absence

1.

Leave of absence from the service of the House may be granted to any Member on notice\* of motion stating the reason and period of absence. Except that a Member who is pregnant shall be entitled, without a vote of the Assembly, to 20 weeks maternity leave of absence, and that leave shall commence at a time notified by the Member to the Speaker. A Member is excused from service in the House or on any committee for the period of the leave of absence. A Member who has leave of absence forfeits that leave (except for a period of maternity leave) by attending the service of the House before the expiration of the leave.

\* See Constitution Act 1934, section 31(1)(a).

#### 5. No Stranger admitted to the body of the House

No Member may bring any stranger into any part of the House appropriated to the Members of the House while the House or Committee of the whole House is sitting.

A stranger does not include an infant cared for (which includes feeding and breastfeeding) by a Member.

The Member for Heysen (Mr Teague) moved to amend the motion with the inclusion of a sessional order identical to that adopted during the previous session in relation to the answering of Questions on Notice. This proposed amendment was defeated on the voices. The Hansard transcript of this debate is available from the Parliament's website.

## Motions

#### Address-in-Reply

On Wednesday 4 May, the Member for Adelaide (Ms Hood) moved the following Address-in-Reply; to the Governor's speech:

To Her Excellency, The Honourable Frances Adamson, Companion of the Order of Australia, Governor in and over the State of South Australia and its dependencies in the Commonwealth of Australia:

May It Please Your Excellency -

- 1. We, the Members of the House of Assembly, express our thanks for the Speech with which Your Excellency was pleased to open Parliament.
- 2. We assure Your Excellency that we will give our best attention to the matters placed before us.
- 3. We earnestly join in Your Excellency's desire for our deliberations to serve the advancement of the welfare of South Australia and all its people.

Thirteen Members spoke to the motion. The debate was adjourned to Tuesday 17 May. Pursuant to Standing Order No. 36, no business can commence until the Address in Reply has been adopted.

The Hansard transcript of the debate is available from the Parliament's website.

#### For the presentation of Government Bills prior to the adoption of the Addressin-Reply

Standing Order No. 36 requires that no business can commence until the Address-in-Reply has been adopted.

While respecting the importance of the Address-in-Reply, it is sometimes necessary to bring important Government legislation to the House as soon as possible, to enable Members as much time as possible to consider that legislation before debate commences. To enable this, the Minister for Infrastructure and Transport, (Hon. A Koutsantonis) without notice, moved - That Standing Orders be and remain so far suspended as to enable the introduction of Government Bills prior to the Address in Reply being adopted.

Question put and passed, without a negative voice, there being present an absolute majority of the whole number of Members of the House.

## Government Bills

Details on the passage of Bills through the House are available from the <u>South Australian Legislative</u> <u>Tracking</u> page of the Parliament's website.

#### **Bills introduced**

#### Supply Bill

Introduced (First reading) Consideration (In Committee) (

Consideration of Passed Legislative Council (Third Reading) amendments

cil Passed by both Houses

On 3 May, the Treasurer (Hon. S C Mullighan), pursuant to notice, introduced a Bill for an Act for the appropriation of money from the Consolidated Account for the financial year ending 30 June 2023. The second reading debate was adjourned until Wednesday 4 May.

The Bill is available from the Legislation SA website.

Debate

(Second reading)

The Minister's second reading speech is available from the Parliament's website.

# Superannuation Funds Management Corporation of South Australia (Investment in Russian Assets) Amendment Bill

Introduced						
(First reading)						

Debate Consideration (Second reading) (In Committee)

Consideration of Passed Legislative Council (Third Reading) amendments

Passed by both Houses

On 4 May, the Premier (Hon. P B Malinauskas), pursuant to notice, introduced a Bill for an Act an act to amend the Superannuation Funds Management Corporation of South Australia Act 1985. The second reading debate was adjourned until Tuesday 17 May.

The Bill is available from the <u>Legislation SA website</u>. The Minister's second reading speech is available from the <u>Parliament's website</u>.

#### South Australian Motor Sport (Miscellaneous) Amendment Bill

				Consideration of	
Introduced	Debate	Consideration	Passed	Legislative Council	Passed by
(First reading)	(Second reading)	(In Committee)	(Third Reading)	amendments	both Houses

On 4 May, the Premier (Hon. P B Malinauskas), pursuant to notice, introduced a Bill for an Act an act to amend the South Australian Motor Sport Act 1984. The second reading debate was adjourned until Tuesday 17 May.

The Bill is available from the <u>Legislation SA website</u>. The Minister's second reading speech is available from the <u>Parliament's website</u>.

## Bills debated

## South Australian Public Health (COVID-19) Amendment Bill



On Wednesday 4 May, the Minister for Health and Wellbeing (Hon. J C Picton), pursuant to notice, introduced a Bill for an act to amend the South Australian Public Health Act 2011. A suspension of Standing Orders was then agreed to for the Bill to pass through all stages without delay prior to the Address in reply being adopted. The suspension of Standing Orders passed the previous day only allowing for the introduction of Government Bills and not their consideration in the House.

The House passed the Bill without amendment and sent it to the Legislative Council for consideration.

The Bill is available from the <u>Legislation SA website</u>. The Minister's second reading speech is available from the <u>Parliament's website</u>.

## Committees

#### Committee membership

On 3 May, the following Members were appointed to Standing, Sessional and Administrative committees for the 55<sup>th</sup> Parliament: **Standing Orders Committee** 

Mr Hughes, Mrs Hurn, Mr Odenwalder and Mr Pisoni were appointed to act with Mr Speaker as members of the Standing Orders Committee.

#### **Publishing Committee**

Ms Hood, Ms Pratt, Mr Telfer, Ms Thompson and Ms Wortley were appointed to the Publishing Committee.

#### Joint Parliamentary Service Committee

Pursuant to section 5 of the Parliament (Joint Services) Act 1985, Mr Odenwalder and Mr Pisoni were appointed to act with the Speaker as members of the Joint Parliamentary Service Committee; Hon. A Piccolo was appointed the alternate member of the Committee to Mr Speaker, Mrs Hurn as alternate member to Mr Pisoni and Mr Brown alternate member to Mr Odenwalder.

#### **Economic and Finance Committee**

Hon. A Piccolo, Mr Hughes, Ms Clancy, Mr Cowdrey, Ms Hood, Mr Patterson and Mr Telfer were appointed to the Economic and Finance Committee.

#### **Environment, Resources and Development Committee**

Mr McBride, Ms Stinson, and Ms Thompson were appointed to the Environment, Resources and Development Committee.

#### **Natural Resources Committee**

Hon. L W K Bignell, S Andrews, Mr Basham and Ms Hutchesson were appointed to the Natural Resources Committee.

#### Parliamentary Committee on Occupational Safety, Rehabilitation and Compensation

Mr Cowdrey, Mrs Pearce and Ms Savvas were appointed to the Parliamentary Committee on Occupational Safety, Rehabilitation and Compensation.

#### **Public Works Committee**

Mr Brown, Ms Clancy, Mrs Hurn, Mrs Pearce and Mr Tarzia were appointed to the Public Works Committee.

#### Legislative Review Committee

S Andrews, Mr Fulbrook and Mr Telfer were appointed to the Legislative Review Committee.

#### Social Development Committee

Ms Pratt, Mr Whetstone and Ms Wortley were appointed to the Social Development Committee.

#### **Statutory Officers Committee**

Mr Brown, Mr Odenwalder and Mr Whetstone were appointed to the Statutory Officers Committee.

#### Aboriginal Lands Parliamentary Standing Committee

Mr Hughes and Ms Savvas, nominated by the Minister and Mr Teague nominated by the Leader of the Opposition were appointed to the Aboriginal Lands Parliamentary Standing Committee.

#### **Crime and Public Integrity Policy Committee**

Mr Odenwalder, Ms Thompson and Mr Teague were appointed to the Crime and Public Integrity Policy Committee.

#### Committee Reports tabled

The following reports were tabled by the Speaker, having been received and published pursuant to section 17(7) of the Parliamentary Committees Act 1991.

This section of the Act allows for reports that are completed during an extended break of more than 14 calendar days between the sittings of the House to be published prior to their presentation to the House by the Speaker in consultation with the Committee.

#### **Environment, Resources and Development Committee**

 8th Report - An inquiry into the Disposal of Per- and Polyfluoroalkyl Substances (PFAS) Contaminated Waste in South Australia - Interim Report (Paper No. 421)

#### **Public Works Committee**

- 208th Report Flinders Chase Visitor Centre Project (Paper No. 405)
- 209th Report Gifford Hill Facility Upgrade Murray Bridge Racing Club Project (Paper No. 416)
- 217th Report Prospect Residential Development Project (Paper No. 417)
- 218th Report Regional Non-Drinking Water Quality Upgrade (Paper No. 418)
- 219th Report Women's and Children's Hospital (New WCH) Enabling Works Package 1 (Paper No. 419)
- 220th Report Gawler Health Service Emergency Department Redevelopment (Paper No. 420)

#### Legislative Review Committee

On Wednesday 4 May, the Member for Gibson (S Andrews) tabled two reports of the Legislative Review Committee:

- 1<sup>st</sup> Report Subordinate Legislation
- 2<sup>nd</sup> Report Subordinate Legislation

## Papers

All papers tabled in the House of Assembly are available from the <u>Tabled Papers and Petitions database</u> on the Parliament's website.

## Questions

#### Questions without notice (Question Time)

79 questions were asked to Ministers during Question Time (69 by Opposition Members, 9 by Government Members and 1 by an Independent Member). Pursuant to Standing Order No. 78, Question Time is held from 2.00pm on each sitting day.

The Hansard transcripts of Question Time are available from the Parliament's website. Question Time is live streamed each sitting day via the <u>Parliament's website</u> and <u>Facebook page</u>.

#### Matter of Privilege – Minister for Transport and Infrastructure

The Member for Heysen (Mr Teague) raised, as a Matter of Privilege, the alleged misleading of the House by the Minister for Infrastructure and Transport (Hon. A Koutsantonis) in his answer to a question regarding his statements about the Member for Bragg (Ms Chapman) made in the previous Parliament.

The Hansard transcript of this Matter of Privilege is available from the Parliament's website.

## Sitting times and adjournment

#### Sitting times

The House sat for three days and a total of 19 hours and 38 minutes:

- Tuesday 3 May- 11.00am to 6.18 pm
- Wednesday 4 May 10.30am to 6.42 pm
- Thursday 5 May 11.00am to 5.34 pm

#### Adjournment

At 5.34pm on Thursday 5 May, the House adjourned until Tuesday 17 May 2022 at 11.00am.

## Further information

Further information is available from the Parliament of South Australia's website via the following pages:

- <u>Business of the Assembly</u> links to Notice Papers and daily programs;
- <u>Committees</u> information on the work of parliamentary committees;

- Standing Orders the rules of the House of Assembly;
- SA Legislative Tracking System information on the progress of bills;
- <u>Tabled Papers and Petitions</u> indexes and database of tabled papers;
- <u>Votes and Proceedings</u> official record of the House of Assembly;
- Hansard transcripts of the proceedings of Parliament; and
- Glossary a glossary of Parliamentary terms.

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#### Statements and resolutions

#### Address in Reply Continues

Debate on the Motion for the Address in Reply to the Governor's Speech continued with 35 Members having now made contributions. The House debating the motion for a total of 8 hours and 23 minutes during this sitting week.

#### Valedictory Statement

The Member for Bragg (Ms Chapman), on indulgence, and by leave of the House, made valedictory remarks, having stated her intention to resign from the House. Mr Speaker (Hon. D R Cregan), The Deputy Premier (Hon. S E Close), The Treasurer (Hon. S C Mullighan), The Minister for Transport and Infrastructure (Hon. A Koutsantonis), The Minister for Child Protection (Hon. K A Hildyard), The Leader of the Opposition (Mr Spiers), The Deputy Leader of the Opposition (Mr Gardner), Mr Brown, Mrs Hurn, Mr Marshall, Mr Pisoni, Mr Tarzia and Mr Whetstone all made contributions.

The Hansard transcript of the statements is available from the Parliament's website.

#### Business of the House

#### Swearing in of Members Completed

On the morning of Tuesday, 17 May, the seven elected Members of the House of Assembly who had been unable to attend the House on opening day due to COVID-19 quarantine requirements were sworn in.

The Members were: Hon. Z L Bettison, Mr Gardner, Mrs Hurn, Hon. A Michaels, Mr Speirs, Mr Whetstone and Mr McBride.

Section 42 of the Constitution Act 1934 provides that no Member shall be permitted to sit or vote in the House until that Member has taken and subscribed to the oath of allegiance. Alternatively, a Member may make an affirmation in lieu of the oath, pursuant to section 13 of the *Oaths Act 1936*:

The oath or affirmation must be administered by a person authorised by the Governor to do so. On this occasion, the oath or affirmation was administered by the Deputy Speaker (Hon. A Piccolo) due to the absence of the Speaker.

The Deputy Speaker (Hon. A Piccolo) reported that he had received from the Governor a Commission under the hand of Her Excellency and the Public Seal of the State empowering him during the temporary absence of the Speaker and until he resumes his duties to administer the Oath of Allegiance or to receive the Affirmation necessary to be taken by Members of the House of Assembly.

The Hansard transcript of the swearing in of Members is available from the Parliament's website.

## Motions

#### Referral to the Social Development Committee – National Disability Insurance Scheme

On Wednesday 18 May, the House agreed to the following motion moved under a Suspension of Standing Orders by the Minister for Human Services (Hon. N F Cook).

That the Social Development Committee inquire into, and report on the impact of the National Disability Insurance Scheme (NDIS) on South Australians living with disability who have complex needs and are, or are at risk of, residing for long periods in inappropriate accommodation (such as hospital or residential aged care), with reference to:

- (a) ability to access and navigate the requirements of the NDIS;
- (b) the timeliness of approval for appropriate specialist disability supports including home and living decisions through the NDIS; and processes that may lead to delays;
- (c) the adequacy of funding in NDIS plans to fund the supports required;
- (d) the ability of the NDIS workforce and market (including the specialist disability accommodation policy settings and market) in South Australia to deliver necessary accommodation and funded supports;
- (e) the impact on the wellbeing of participants of these inappropriate accommodation arrangements;
- (f) any negative impacts on State Government services: and
- (g) any other relevant matters.

Debate ensued

Question put and passed.

The Hansard transcript of the debate is available from the Parliament's website.

#### Armenian Genocide Day of Remembrance

On Thursday 19 May, the House agreed to the following motion moved under a Suspension of Standing Orders by the Minister for Transport and Infrastructure (Hon. A Koutsantonis).

That this House -

- (a) recognises 19 May as a Day of Remembrance for the genocide by the Ottoman State between 1915 and 1923 of Armenians, Hellenes, Assyrian and other minorities in Asia Minor;
- (b) congratulates the International Association of Genocide Scholars and many other nations that have officially recognised the Armenians, Hellenes, Assyrian and other minorities were subjected to genocide at the hands of the Ottoman Turkish Military in Asia Minor.
- (c) notes that this House officially recognised this genocide in 2009 by motion of the Hon Michael Atkinson;
- (d) joins the members of the Armenian-Australian, Pontian Greek-Australian and Assyrian-Australian communities in honouring the memory of the innocent men, women and children who fell victim to the first modern-genocide;
- (e) again condemns the genocide of Armenians, Pontian Greeks, Assyrian and other Christian minorities, and all other acts of genocide as the ultimate act of racial, religious and cultural intolerance as endorsed by this House in 2009; and
- (f) calls on the Turkish Republic to accept responsibility for the genocide of 3.5 million in Asia Minor according to the International Association of Genocide Scholars, as many as 900,000 Hellenes of Asia Minor and Pontus, 1.5 million Armenians and 275,000 Assyrians, the displacement and suffering of millions more and calls on the Turkish Republic to finally apologise for this act of genocide it perpetuated beginning in 1915.

#### Debate ensued.

Question put and passed.

The Hansard transcript of the debate is available from the Parliament's website.

## Government Bills

Details on the passage of Bills through the House are available from the South Australian Legislative Tracking page of the Parliament's website.

#### Bills introduced

#### Motor Vehicles (Electric Vehicle Levy) Amendment Repeal Bill

Introduced (First reading) Debate

Consideration

Passed (Second reading) (In Committee) (Third Reading)

Consideration of Legislative Council amendments

Passed by both Houses

On 18 May, the Minister for Transport and Infrastructure (Hon. A Koutsantonis), introduced a Bill for an Act to repeal the Motor Vehicles (Electric Vehicle Levy) Amendment Act 2021. The second reading debate was adjourned until Thursday 19 May.

The Bill is available from the Legislation SA website. The Minister's second reading speech is available from the Parliament's website.

#### Bills received from the Legislative Council

#### Bills received and introduced

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Introduced
(First reading)
```

Debate Consideration

(Second reading) (In Committee)

Passed Legislative Council amendments (Third Reading)

Consideration of

Passed by both Houses

The following Government Bills were passed by the Legislative Council and sent to the House of Assembly for consideration:

- Civil Liability (BYO Containers) Amendment Bill (This was a private members Bill which the Government has taken over as Government Business.)
- Statutes Amendment (Child Sex Offences) Bill

On 19 May, the Bills were read a first time and the second reading was made and order of the day for the next day of sitting.

The Bills are available from the Legislation SA website.

#### Bills returned with amendments



The following Government Bill was returned from the Legislative Council with amendments:

South Australian Public Health (COVID-19) Amendment Bill

#### South Australian Public Health (COVID-19) Amendment Bill

The Legislative Council proposed amendments to the Parliamentary Committees Act 1991 to establish a COVID-19 Direction Accountability and Oversight Committee as part of this amending Bill. The Committee will be empowered to review such directions. The Bill also provides that Directions may be disallowed by a resolution of either House.



Having resolved into a committee of the whole House to consider the amendments. The House agreed to all amendments proposed by the Legislative Council. The Bill now awaits assent.

The Bill is available from the <u>Legislation SA website</u>. The Hansard transcript of the debate is available from the <u>Parliament's website</u>.

# Committees

At 11.00am to 12.00pm on Thursday of each sitting week, the House debates reports of Committees and motions regarding subordinate legislation (regulations). Committee reports may be tabled at 2.00pm each sitting day during routine business.

Details on committees, including inquiries and reports, are available from the Parliament's website via: <u>https://www.parliament.sa.gov.au/en/Committees/Committees-Detail</u>

# Committee Reports tabled

#### Legislative Review Committee

The Member for Gibson (S Andrews) tabled five reports of the Legislative Review Committee:

- Annual Report 2018
- Annual Report 2019
- Annual Report 2020
- 3<sup>rd</sup> Report Subordinate Legislation
- 4<sup>th</sup> Report Subordinate Legislation

# Papers

All papers tabled in the House of Assembly are available from the <u>Tabled Papers and Petitions database</u> on the Parliament's website.

# Questions

## **Questions without notice (Question Time)**

51 questions were asked to Ministers during Question Time (35 by Opposition Members and 16 by Government Members). Pursuant to Standing Order No. 78, Question Time is held from 2.00pm on each sitting day.

The Hansard transcripts of Question Time are available from the Parliament's website. Question Time is live streamed each sitting day via the <u>Parliament's website</u>.

## Matter of Privilege – Minister Infrastructure and Transport

The Speaker made a statement with respect to the matter of privilege raised by Mr Teague on Thursday 5 May in which he alleged that the Minister for Infrastructure and Transport (Hon. A Koutsantonis) had misled the House in his answer to a question regarding his statements about the Member for Bragg (Ms Chapman) made in the previous Parliament. The Speaker stated that the comments of the Minister for Transport and Infrastructure were not alleging corruption by the Member for Bragg but inviting the Speaker to determine if a prima facia case of privilege existed and as such could not genuinely be regarded as tending to impede or obstruct the House in the discharge of its duties.

Accordingly, the Speaker did not propose to give precedence which would enable the Member to pursue this matter forthwith as a matter of privilege.

The transcript for the Matter of Privilege raised on 5 May is available from the Parliament's website.

The Speaker's full Statement on this matter is available from the Parliament's website.

# Sitting times and adjournment

## Sitting times

The House sat for three days and a total of 17 hours and 12 minutes:

- Tuesday 17 May 11.00am to 5.44 pm
- Wednesday 18 May 10.30am to 5.33 pm
- Thursday 19 May 11.00am to 5.32 pm.

# Adjournment

At 5.32 pm on Thursday 19 May, the House adjourned until Tuesday 31 May 2022 at 11.00am.

# Further information

Further information is available from the Parliament of South Australia's website via the following pages:

- <u>Business of the Assembly</u> links to Notice Papers and daily programs;
- <u>Committees</u> information on the work of parliamentary committees;
- <u>Standing Orders</u> the rules of the House of Assembly;
- <u>SA Legislative Tracking System</u> information on the progress of bills;
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- Glossary a glossary of Parliamentary terms.

www.parliament.sa.gov.au



#### Statements and resolutions

#### Speaker Statement – Resignation of the Member for Bragg

The Speaker announced to the House the resignation of Ms Chapman as the Member for Bragg and advised that he would issue the Writ for a by-election in the Electoral District of Bragg to be held on Saturday 2 July 2022.

Ms Chapman was first elected to the House of Assembly as the Member for Bragg on 9 February 2002.

Further details of her parliamentary career can be found here.

The Hansard transcript of the statement is available from the Parliament's website.

#### Motions

#### Address-in-Reply

On 31 May, the House adopted the draft Address in Reply to the Governor's Speech, moved by the Member for Adelaide (Ms Hood).

On Wednesday 1 June, the Speaker (Hon. D R Cregan), the mover (Member for Adelaide, Ms Hood) and the seconder (Member for Hammond, Mr Pederick), together with Members of the House, presented the Address-in-Reply to the Governor at Government House, to which Her Excellency was pleased to make the following reply:

The Honourable the Speaker and Honourable Members of the House of Assembly, Thank you for your Address-in-Reply to the Speech with which Her Excellency the Governor opened the First Session of the Fifty-Fifth Parliament.

I am confident that you will give your best consideration to all matters placed before you.

I pray that your deliberations will add meaning and value to the lives of our South Australian community.

The Hansard transcripts from the debates are available from the Parliament's website.

#### **Climate Change**

On 31 May, following a suspension of Standing Orders to enable Private Members Business: Other Motions No. 21 to be taken into consideration during Government business, the House agreed to the following motion on climate change moved by the Deputy Premier (Hon. S E Close):

That this House -

(a) notes the most recent Intergovernmental Panel on Climate Change report confirms that greenhouse gas emissions continue to rise, and current plans to address climate change are not ambitious enough to limit warming to 1.5 degrees Celsius above pre-industrial levels – a threshold scientists believe is necessary to avoid more catastrophic impacts;

- (b) notes that around the world, climate change impacts are already causing loss of life and destroying vital ecosystems;
- (c) declares that we are facing a climate emergency; and
- (d) commits to restoring a safe climate by transforming the economy to zero net emissions.

Three Members spoke to the motion. The Hansard transcript of the debate is available from the <u>Parliament's website</u>.

# SA Pathology

On 1 June, the House agreed to the following motion re SA Pathology, moved by the Member for Gibson (S Andrews):

That this House –

- (a) thank the hard-working pathologists, scientists, technicians and nurses for their amazing work looking after South Australia during the COVID-19 pandemic;
- (b) condemns the former Liberal Government for planning to privatise SA Pathology; and
- (c) recognises the Malinauskas Labor Government's ongoing commitment to keeping SA pathology in public hands;

One other Member spoke to the motion. The Hansard transcript of the debate is available from the Parliament's website.

## National Reconciliation Week

On 1 June, the House agreed to the following motion re National Reconciliation Week, moved by the Member for Waite (Ms Hutchesson):

That this House -

- (a) recognises Nation Reconciliation Week between 27 May and 3 June 2022;
- (b) acknowledges that National Reconciliation Week is a time for all South Australian to learn about our shared histories, cultures and achievements, and to explore how each of us can contribute to achieving reconciliation;
- (c) congratulates the Malinauskas Labor Government on its Aboriginal Affairs policies, including: a commitment to state based implementation of the Ururu Statement from the heart and \$1 Million for the design and delivery of new statues and monuments to commemorate South Australian Aboriginal Leaders; and
- (d) recognises that as part of National Reconciliation Week, Eddie Mabo Day will be celebrated on 3 June 2022 and commemorates his successful efforts to overturn the legal fiction of terra nullius or 'land belonging to on-one.' and
- (e) recognises the contribution of Dr Roger Thomas in his address to the Parliament on 3 December 2020.

Three Members spoke to the motion. The Hansard transcript of the debate is available from the Parliament's website.

#### Youth Week

On 1 June, the House agreed to the following motion re Youth Week, moved by the Member for Newland (Ms Savvas):

That this House –

- (a) recognises Youth Week which runs from 13 to 22 May 2022;
- (b) acknowledges the 266,000 young people between the ages of 12 and 24 years who live in South Australia;
- (c) acknowledges the contribution that these young people make to our State's social, cultural and economic life; and
- (d) congratulates the Malinauskas Labor Government on its commitment to build five new technical colleges which will help more young people finish school with skills for their future.

Three Members spoke to the motion. The Hansard transcript of the debate is available from the Parliament's website.

## International Firefighters' Day

On 1 June, the House agreed to the following motion re International Firefighters' Day, moved by the Member for Waite (Ms Hutchesson):

That this House -

- (a) notes that 4 May 2022, was International Firefighters' Day;
- (b) remembers the firefighters who have lost their lives while serving our community;
- (c) expresses condolences to the family and friends of Louise Hincks who tragically died in January this year while fighting a fire at Coles in the state's South-East; and
- (d) shows its support and appreciation for firefighters who put themselves at risk and work hard everyday to protect our community.

One Members spoke to the motion. The Hansard transcript of the debate is available from the Parliament's website.

Government Bills

Details on the passage of Bills through the House are available from the South Australian Legislative Tracking page of the Parliament's website.

Supply Bill					
Introduced (First reading)	Debate (Second reading)	Consideration (In Committee)	Passed (Third Reading)	Consideration of Legislative Council amendments	Passed by both Houses

The Bill is available from the Legislation SA website. The Minister's second reading speech is available from the Parliament's website.

## **Bills introduced**

## Statutes Amendment (National Energy Laws) (Regulatory Sandboxing) Bill

Introduced (First reading)

Debate Consideration (Second reading) (In Committee)

Consideration of Passed Legislative Council amendments (Third Reading)

Passed by

both Houses

On 1 June, the Minister for Transport and Infrastructure (Hon. A Koutsantonis), introduced a Bill for an Act to amend the National Electricity (South Australia) Act 1996, the National Energy Retail Law (South Australia) Act 2011 and the National Gas (South Australia) Act 2008. The second reading debate was adjourned to the next day of sitting.

The Bill is available from the Legislation SA website. The Minister's second reading speech is available from the Parliament's website.

# National Gas (South Australia) (Market Transparency) Amendment Bill

On 1 June, the Minister for Transport and Infrastructure (Hon. A Koutsantonis), introduced a Bill for an Act to amend the National Gas (South Australia) Act 2008. The second reading debate was adjourned to the next day of sitting.

The Bill is available from the <u>Legislation SA website</u>. The Minister's second reading speech is available from the <u>Parliament's website</u>.

# Appropriation Bill



On 2 June, the Treasurer (Hon. S C Mullighan), without notice, introduced a Bill for an Act for the appropriation of money from the Consolidated Account for the year ending 30 June 2023. The second reading debate was adjourned to the next day of sitting.

Standing Order 233 entitled 'Annual financial Bills' provides that an Appropriation or a Supply Bill may be introduced into the House without notice and that estimates of expenditure are tabled immediately before the introduction of an Appropriation Bill. These documents are available from the <u>Tabled Papers</u> and <u>Petitions database</u> on the Parliament's website.

The Bill is available from the <u>Legislation SA website</u>. The Minister's second reading speech is available from the <u>Parliament's website</u>.

# Bills received from the Legislative Council

## Bills received and introduced

ed by Houses

The following Government Bill was passed by the Legislative Council and sent to the House of Assembly for consideration:

Criminal Law Consolidation (Human Remains) Amendment Bill

On 31 May the Bill was read a first time and the second reading was made an order of the day for the next day of sitting.

The Bill is available from the Legislation SA website.

# Private Members' Bills

Between 10.30am and 11.30am on each Wednesday of sitting, the House debates Private Members' Bills. These are Bills introduced by Members who are not Government Ministers.

Details on the passage of Bills through the House are available from the <u>South Australian Legislative</u> <u>Tracking</u> page of the Parliament's website.

# **Bills introduced**

# Statutes Amendment (Justice Measures) Bill

Introduced	Debate	Consideration	Passed	Legislative Council	Passed by
(First reading)	(Second reading)	(In Committee)	(Third Reading)	amendments	both Houses

On 1 June, the Member for Heysen (Mr Teague) introduced a Bill for an Act to amend the Aged and Infirm Persons' Property Act 1940, the Children and Young People (Safety) Act 2017, the Civil Liability Act 1936, the Courts Administration Act 1993, the Criminal Law (High Risk Offenders) Act 2015, the Criminal Procedure Act 1921, the Environment, Resources and Development Court Act 1993, the Fences Act 1975, the Guardianship and Administration Act 1993, the Judicial Conduct Commissioner Act 2015, the Legal Practitioners Act 1981, the Mental Health Act 2009, the Real Property Act 1886, the Residential Tenancies Act 1995, the Retail and Commercial Leases Act 1995, the Roads (Opening And Closing) Act 1991, the Witness Protection Act 1996, and the Youth Court Act 1993. The second reading debate was adjourned until Wednesday 30 November.

The Bill is available from the <u>Legislation SA website</u>. Mr Teague's second reading speech is available from the <u>Parliament's website</u>.

# Electoral (Telephone Voting) Amendment Bill



On 1 June, the Member for Heysen (Mr Teague) introduced a Bill for an Act to amend the Electoral Act 1985. The second reading debate was adjourned until Wednesday 15 June.

The Bill is available from the <u>Legislation SA website</u>. Mr Teague's second reading speech is available from the <u>Parliament's website</u>.

# Committees

At 11.00am to 12.00pm on Thursday of each sitting week, the House debates reports of Committees and motions regarding subordinate legislation (regulations). Committee reports may be tabled at 2.00pm each sitting day during routine business.

Details on committees, including inquiries and reports, are available from the Parliament's website via: https://www.parliament.sa.gov.au/en/Committees/Committees-Detail

## Committee membership

On Thursday 2 June, S Andrews and Mrs Hurn were appointed to the COVID-19 Direction Accountability and Oversight Committee.

## Committee Reports tabled

#### Legislative Review Committee

The Member for Playford (Mr Fulbrook) tabled five reports of the Legislative Review Committee:

- Interim Report of the Legislative Review Committee on House of Assembly Petition No. 84 of 2021: SA Ambulance Service Resourcing.
- 5<sup>th</sup> Report Subordinate Legislation
- 6<sup>th</sup> Report Subordinate Legislation
- 7<sup>th</sup> Report Subordinate Legislation

• 8th Report – Subordinate Legislation

# Petitions

One petition was presented:

No. 1 Mr Telfer from 336 Residents of Port Lincoln and greater Eyre Peninsula requesting the House to urge the Government to reduce the speed limit from 60 km/h to 50 km/h on New West Road, Port Lincoln, from Duncan Avenue to Tasman Terrace.

# Papers

All papers tabled in the House of Assembly are available from the <u>Tabled Papers and Petitions database</u> on the Parliament's website.

# Questions

# **Questions without notice (Question Time)**

45 questions were asked to Ministers during Question Time (30 by Opposition Members, 13 by Government Members and 2 by Independent Members). Pursuant to Standing Order No. 78, Question Time is held from 2.00pm on each sitting day.

The Hansard transcripts of Question Time are available from the Parliament's website. Question Time is live streamed each sitting day via the <u>Parliament's website</u>.

# Sitting times and adjournment

# Sitting times

The House sat for three days and a total of 16 hours and 35 minutes:

- Tuesday 31 May 11.00 am to 5.59 pm
- Wednesday 1 June 10.30 am to 5.53 pm
- Thursday 2 June 11.00 am to 4.13 pm.

## Adjournment

At 4.13 pm on Thursday 2 June, the House adjourned until Tuesday 14 June 2022 at 11.00am.

# Further information

Further information is available from the Parliament of South Australia's website via the following pages:

- Business of the Assembly links to Notice Papers and daily programs;
- · Committees information on the work of parliamentary committees;
- Standing Orders the rules of the House of Assembly;
- SA Legislative Tracking System information on the progress of bills;
- Tabled Papers and Petitions indexes and database of tabled papers;
- Votes and Proceedings official record of the House of Assembly;
- · Hansard transcripts of the proceedings of Parliament; and
- <u>Glossary</u> a glossary of Parliamentary terms.

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# BUSINESS ITEMS DEFERRED FROM CITY ADVANCEMENT AND PROSPERITY GENERAL COMMITTEE MEETING 28 JUNE 2022

# 17.9 Privately Funded Planning and Design Code Amendments Policy

## Brief

This report presents the newly created Draft *Council Policy - Privately Funded Planning and Design Code Amendments* for Council's consideration.

# RECOMMENDATION

It is recommended to Council that:

- 1. The Council Policy Privately Funded Planning and Design Code Amendments Policy be approved.
- 2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy Privately Funded Planning and Design Code Amendments*.

# Introduction

The Planning and Design Code (Code) is a fundamental instrument of the *Planning, Development and Infrastructure Act 2016* (the Act). The Code consolidated the planning policies contained within Development Plans into one state-wide document of planning rules.

The Act sets out the Code Amendment process for seeking a change to the Code. Councils and other designated entities, including private proponents, are able to commence Code Amendments of differing scope. Private proponents are either a provider of essential infrastructure or a person who has an interest in the land (such as a developer or landowner) and is seeking to initiate a Code Amendment.

At its 26 April 2022 meeting, the City Advancement and Prosperity General Committee endorsed the *Council Policy - Council Initiated Code Amendments* (CIC Policy) which was subsequently approved by Council at its 3 May 2022 meeting The CIC policy sought to provide the basis for a proactive approach to how Council initiates its own Code Amendments and the scope and criteria for both Council initiated and unsolicited requests to amend the Planning and Design Code (Code) from the community.

Private proponents are able to undertake a Code Amendment themselves and while the CIC Policy was not intended to address requests from private proponents such as developers for Council to undertake a Code Amendment on their behalf, there may be instances where they would prefer Council to do so on their behalf. Consequently, to guide Council with regard to such requests from these third parties, the Administration has developed the *Council Policy - Privately Funded Planning and Design Code Amendments* (Attachment 1) for Council's consideration.

# Discussion

A private proponent may approach Council to undertake a privately funded Code Amendment on their behalf. If Council agrees to do so, it will act as the proponent for the Code Amendment and undertakes the process on behalf of the private proponent.

## Private Proponent Led Process

The Chief Executive of the Attorney-General's Department is responsible for the Code Amendment process for Private Proponents.

The private proponent led Code Amendment process presents an opportunity for agile consideration of a Code Amendment to respond to changing demand and landscapes in a timely manner without Council leading the process.

The other factor to consider in Private Proponent Code Amendments is that the objectives of the private proponent and those of Council may be disparate and not aligned i.e. yield and profit can be driving factors for developers and private proponents while, for Council, amenity, open space, climate adaptation and infrastructure are the dominant considerations.

While a privately funded Code Amendment allows Council to charge for its time and costs in undertaking the Code Amendment, this is unlikely to recoup all of Council's costs and may result in resources being diverted from Council's core responsibilities to its community, including its own Code Amendments or advocacy on non-Council initiated Code Amendments within West Torrens.

As a result of this, and given the resource implications, it is strongly recommended to Council that as a general policy position, Council will not undertake private proponent Code Amendments. Consequently, to assist in the handling of privately funded Code Amendment requests, the Policy has been drafted to guide Council with regard to considering requests from third parties to undertake privately funded Code Amendments.

In the event that Council does agree to manage a third party, privately funded Code Amendment the Policy ensures that they are aligned with the Council's strategic objectives and able to be resourced properly without detriment to core responsibilities.

# **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report. It is apparent that policy contained in the Code has the capacity to affect change in one way or another on climate impact through built form and development.

# Conclusion

The *Council Policy - Privately Funded Planning and Design Code Amendments* seeks to provide rigour and guidance to requests to undertake a third party privately funded Code Amendment.

# Attachments

1. Proposed Council Policy - Privately Funded Planning and Design Code Amendments

# CITY OF WEST TORRENS



# Council Policy: Privately Funded Planning and Design Code Amendments

Classification:	Council Policy
First Issued:	ТВА
Dates of Review:	ТВА
Version Number:	1
Next Review Due:	ТВА
Objective ID:	ТВА
Applicable Legislation	Local Government Act 1999 Planning, Development and Infrastructure Act 2016 Planning, Development and Infrastructure (Transitional Provisions) (Code) Variation Regulations 2019
Related Policies or Corporate Documents	Council Policy - Public ConsultationAdministration Policy - Public ConsultationCouncil Policy - ProcurementAdministration Policy - ProcurementCity of West Torrens Fees and ChargesAmending the Planning and Design Code –Introductory Guide, Department of Planning,Transport and Infrastructure (November 2019)Practice Direction 2 – Preparing an Amendment ofDesignated Instruments, State PlanningCommission (Version 4 27 May 2021)
Associated Forms:	
Note	
Responsible Manager	Manager Strategy and Business

Confirmed by General Manager:	General Manager Business and Community Services	Date: 15 June 2022
Approved by Executive:		Date:
Endorsed by Council:		Date:

Objective ID - TBA

## COUNCIL POLICY: Privately Funded Planning and Design Code Amendments

#### 1. Preamble

- 1.1. The Planning and Design Code (Code) is a key designated instrument of the *Planning, Development and Infrastructure Act 2016* (Act). It contains the planning policies and rules which are used to guide development across the State.
- 1.2. The Act sets out the process under which designated entities will be able to initiate an amendment to the Code.
- 1.3. Under Section 73(2)(b)(vii) of the Act, the following proponents can initiate an amendment to the Code through a Code Amendment process:
  - 1.3.1. State Planning Commission;
  - 1.3.2. Council;
  - 1.3.3. Chief Executive of the Attorney-General's Department;
  - 1.3.4. A Government agency or instrumentality of the Crown;
  - 1.3.5. Joint Planning Board;
  - 1.3.6. Infrastructure Scheme Coordinator;
  - 1.3.7. Provider of essential infrastructure (private proponent); and
  - 1.3.8. A person who has interest in the subject land (private proponent).
- 1.4. Once initiated, any of the proponents listed above can undertake the Code Amendment process with the exception of private proponents. The Chief Executive of the Attorney-General's Department is responsible for the Code amendment process for Private Proponents.
- 1.5. A provider of essential infrastructure or a person who has an interest in the land may also approach Council to undertake a Privately Funded Code Amendment on their behalf. If Council agrees, it will act as the proponent for the Code Amendment.
- 1.6. Practice Direction 2, issued pursuant to Section 42 of the Act, outlines the information required to propose the initiation of a Code Amendment and the process for preparing a Code Amendment for consultation and approval.
- 1.7. Privately Funded Code Amendments can facilitate policy changes to the Planning and Design Code to unlock development opportunities, if they are considered to be aligned to Council's strategic objectives and can be resourced appropriately.

#### 2. Purpose

2.1. This policy guides the management of requests from third parties for Council to undertake privately funded Code Amendments pursuant to the Act

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2.2. To ensure an open and transparent process for the acceptance and use of private funding for investigations into potential planning policies and/or the preparation of Code Amendments in order to mitigate risks to Council and the community.

#### 3. Definitions

- 3.1. Act means the Planning, Development and Infrastructure Act 2016.
- 3.2. **Applicant** means the company or person(s) external to the Council or the Minister for Planning who has proposed and is funding or partly funding, the preparation of the Code Amendment undertaken by Council.
- 3.3. CEO means the Chief Executive Officer of the City of West Torrens.
- 3.4. Charter means the Community Engagement Charter.
- 3.5. **Chief Executive** means the Chief Executive of the Attorney-General's Department (Department)
- 3.6. **Code Amendment** means the process for amending the Planning and Design Code.
- 3.7. **Code drafting principles** means the principles set out in Appendix 1 and as published in the State Government's, 'Amending the Planning and Design Code Introductory Guide'.
- 3.8. Commission means the South Australian State Planning Commission.
- 3.9. **Consultant/s** means a company or person(s) engaged by Council or Private Proponent to provide assets, goods, works or services associated with the Code amendment.
- 3.10. Council means the Elected Body of the City of West Torrens.
- 3.11. Department means the South Australian Attorney-General's Department.
- 3.12. **Designated entity** means a person or entity authorised or approved to prepare a draft of a proposal to amend the Code as defined in the Act.
- 3.13. **ERDC** means the Environment, Resources and Development Committee of Parliament.
- 3.14. **Funding Agreement** means a legally binding agreement signed by the Private Funder and the Council. It contains the agreed legal obligations and responsibilities of both parties in undertaking a privately funded Code Amendment.
- 3.15. Minister means the Minister for Planning.
- 3.16. **Private Proponent** means either a provider of essential infrastructure or a person who has an interest in the land (such as a developer or landowner) and is seeking to initiate a Code Amendment, as per section 73(2)(b) of the *Planning Development and Infrastructure Act 2016.*

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- 3.17. **Private Funder** means the party making the request to fund a Code Amendment undertaken by Council.
- 3.18. **Privately Funded Code Amendment** means when a third party funds the investigation of work and/or drafts the Amendment required to change the Planning and Design Code zoning, policies and or mapping.
- 3.19. Proponent means the Chief Executive, another agency or instrumentality of the Crown, a joint planning board, a council, a provider of essential infrastructure, a scheme co-ordinator, or a person who has an interest in land as listed in section 73 (2)(b) of the Act.
- 3.20. **Statement of Justification (SOJ)** means a document prepared by a Proponent that describes, and provides justification for, the Proponent's proposal for a Privately Funded Code Amendment. The purpose of a SOJ is to assist the Council to determine whether or not to proceed with the Privately Funded Code Amendment (subject to approval of the Minister)

#### 4. Policy Statement

- 4.1. Privately funded investigations into planning policies and any subsequent Code Amendments must adhere to the process outlined in Appendices 2 and 3.
- 4.2. The Private Funder must cover all costs in the initiation, preparation, community consultations and authorisation of the Code Amendment, peer review and any court costs associated with legal challenges.
- 4.3. The legal agreement between the Council and the Private Funder must state that the Private Funder is funding an open and transparent process which may not result in the outcome that the Private Funder was seeking.
- 4.4. At all stages the Code Amendment must declare the private funding.
- 4.5. Council will maintain control, independence and planning professionalism in the Code Amendment process and ensure investigations are impartial and conducted by professional and qualified persons.
- 4.6. Council retains the right to, at any time, withdraw, reject or cease the process of the Code Amendment.

#### 5. Procedure

- 5.1. Requests to conduct a Privately-funded Code Amendment
  - 5.1.1. Council retains the right to refuse investigations into Code Amendments. In these cases the Private Funder may or may not choose to apply directly to the State Government.

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#### 5.2. Submitting a request

- 5.2.1. Requests for Council's approval to undertake a Privately Funded Code Amendment must be made in writing to the CEO.
- 5.2.2. The Private Funder seeking a Privately Funded Code Amendment to be undertaken by Council must provide a Statement of Justification (SOJ) outlining the need for a Privately Funded Code Amendment. This will include:
  - 5.2.2.1. Identification of the land subject to the Code Amendment and current proof of ownership of the land.
  - 5.2.2.2. The outcomes being sought by the Code Amendment including identification of the issue that is intended to be addressed.
  - 5.2.2.3. The reasons for the request
  - 5.2.2.4. Analysis of the proposal against key considerations identified below (see 5.3) for a privately funded Code Amendment.
  - 5.2.2.5. Any other matters determined by Council as relevant.
  - 5.2.2.6. Formal acknowledgement of the requirement to enter into a Deed of Agreement prior to the commencement of investigations and to fund the costs associated with the Code Amendment.
- 5.3. Key Considerations for a Privately Funded Code Amendment
  - 5.3.1. The following will be considered when determining whether or not to conduct a Code Amendment process on behalf of a Private Funder:
    - 5.3.1.1. Be within the scope of Code Amendments that are under the remit of Council.
    - 5.3.1.2. The intent of the Code Amendment must align with the relevant State Planning Policies, relevant Regional Plans and the current 30 Year Plan for Greater Adelaide (in the absence of any Regional Plan)
    - 5.3.1.3. The Code Amendment must align with Council's strategic objectives contained in the Community Plan 2030 and any other relevant Council's strategies, plans and policies
    - 5.3.1.4. Consider current policies in the Code that unnecessarily restrict appropriate development on the site
    - 5.3.1.5. Identify if the Code Amendment affects a broad or limited cross section of the community
    - 5.3.1.6. Proposed policy change has considerable social, economic and/or environment impact/merit including impacts on the following as relevant to the Code Amendment:

5.3.1.6.1. Traffic and parking

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- 5.3.1.6.2. Open space, vegetation and tree canopy,
  5.3.1.6.3. Existing neighbourhood character and integration within the existing streetscape,
  5.3.1.6.4. Increased hard surfaces,
- 5.3.1.6.5. Urban heat,
- 5.3.1.6.6. Existing infrastructure,
- 5.3.1.7.The ability for the Code Amendment to be appropriately project managed by Council staff, taking into consideration the timing of other priorities, projects and resources available.
- 5.4. Consideration and management of requests
  - 5.4.1. A SOJ will be reviewed by the City of West Torrens on its merits against the previously outlined points in clause 5.3.
  - 5.4.2. A report, including a recommendation(s), will subsequently be presented to Council for its consideration (Appendix 1 - Privately Funded Code Amendment Process).
  - 5.4.3. Council at all times retains the right to reject a request to initiate a Privately Funded Code Amendment or to pass the Code Amendment on to the State Government, if Council has a conflict of interest, does not have the required resources to complete, or for any other reason.
  - 5.4.4. The reasons for proceeding with, or rejecting, a proposed Privately Funded Code Amendment will be recorded and communicated to the private proponent.
- 5.5. Undertaking Draft Code Amendment
  - 5.5.1. If Council decides that the SOJ is able to progress, Council will engage a suitably qualified consultant who meets the requirements of the *Planning, Development and Infrastructure Act 2016* to prepare the draft Code Amendment.
  - 5.5.2. Project management of the Code Amendment process will be undertaken by the City of West Torrens' staff. The consultant undertaking the privately funded Code Amendment will report directly to City of West Torrens' staff.
  - 5.5.3. The draft Code Amendment will be released for public consultation and feedback prior to being submitted to the Minister for Planning for agreement. Feedback and commentary received from the public during this period will be provided to the Private Funder for consideration and response. The feedback and commentary, and any response from the Private Funder will be considered by the City of West Torrens and by Council as part of the decision-making about whether to continue, amend or discontinue with the Privately Funded Code Amendment.

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- 5.5.4. It should be noted that Council maintains ultimate control of the Code Amendment, in that, key stages are presented to Council for consideration and endorsement prior to being submitted to the Minister for approval or endorsement. The key stages that are considered by Council include: Proposal to initiate; Draft investigations and policy for Public and Agency Consultation; Responses to public engagement; and Approval.
- 5.5.5. The capacity for Council to process a Privately Funded Code Amendment will be influenced by Council's other policy priorities, and projected timing will be estimated accordingly.
- 5.6. Obligations of Council and the Private Funder
  - 5.6.1. If Council agrees to conduct the Code Amendment on behalf of a Private Funder, and the Private Funder agrees to enter into a Funding Agreement and fund the costs associated with the Code Amendment including timing of when payment is to be made, then Council becomes the proponent for the entirety of the Code Amendment process.
  - 5.6.2. Council will manage the Code Amendment process (subject to any alternative arrangements as agreed between the Council and the Private Funder on a case by case basis) including:
    - 5.6.2.1. The Proposal to Initiate in accordance with section 73 of the PDI Act
    - 5.6.2.2. Investigations in accordance with the approved Proposal to Initiate
    - 5.6.2.3. Instructions for the drafting of proposed policy amendments
    - 5.6.2.4. Any maps prepared to industry standard
    - 5.6.2.5. All Code Amendment consultation documentation
    - 5.6.2.6. Presentations at Council meetings or workshops, as required
    - 5.6.2.7. A review and response to all written and verbal submissions on the draft Code Amendment
    - 5.6.2.8. Preparation of the approval version of the Code Amendment
    - 5.6.2.9. Other requirements as directed in any relevant Practice Directions issued by the Commission.
    - 5.6.2.10. Procurement and supervision of consultants that may be required to prepare documentation, conduct investigations or provide technical advice.
- 5.7. Funding and legal arrangements
  - 5.7.1. To facilitate the process and to detail the obligations of each party, a Funding Agreement will be required between Council and a Private Funder. The Funding Agreement will detail the following:

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- 5.7.1.1. The nature of the arrangements including schedule of expenses for which the Private Funder will be required to cover and the methodology of the Code Amendment, peer review, and the time for when payment/s is to be made;
- 5.7.1.2. Details of the nature of the Code Amendment, including the area to be covered, the purpose of the Code Amendment, and what the Code Amendment investigations will encompass that have been mutually agreed between Council and Private Funder and referred to as agreed Code Amendment principles;
- 5.7.1.3. An acknowledgement by the Private Funder the Code Amendment that the Code Amendment will be prepared at the direction of Council and that the Private Funder will have no right to control or direct the progress or form of the Code Amendment apart from making written submissions to the Council as a part of the consultation process;
- 5.7.1.4. An acknowledgement by the Private Funder and the Council that while the Council may agree to and process the Code Amendment, ultimately the decision on its authorisation is a decision by the Minister for Planning and not the Council, and that the Council has no control over the Ministers approval processes;
- 5.7.1.5. Agreement as to what happens if the Code Amendment is either not authorised by the Minister or authorised with amendments that do not suit the interest of the Private Funder;
- 5.7.1.6. Agreement that the Private Funder will fund any legal costs associated with the preparation of the Code Amendment, including legal review, legal proceedings or judicial review proceedings in relation to the Code Amendment process;
- 5.7.1.7. Acknowledgment that the legal agreement shall not in any way affect Council's standing as the relevant authority to assess applications for development approval in respect of land affected by a Privately Funded Code Amendment.
- 5.7.2. Council is under no obligation to commence the Code Amendment process until the Funding Agreement is signed by all relevant parties.
- 5.7.3. Council is officially the proponent of the Privately Funded Code Amendment. Council maintains ultimate control of the Code Amendment process, with key stages being presented to Council for consideration prior to being submitted to the Minister for approval or endorsement. All Code Amendment documents will indicate that the Code Amendment is privately-funded.
- 5.7.4. Council may determine, at any stage of the Code Amendment process, not to proceed with the Code Amendment due to feedback received from stakeholders or other reasons considered to be reasonable in the opinion of Council.

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#### **Appendix One**

# APPENDIX I - DEVELOPING PLANNING AND DESIGN CODE CONTENT

#### Universal Drafting Principles

The following 10 principles set the foundation for the form and content of the Code, and all proposed amendments to the Code will be measured against them.

- A policy set out in the Code must implement a state planning policy and should implement a regional plan (including a sub-regional part where relevant). The Code must not be inconsistent with any of these instruments.
- 2. Code policies guide 'the point in time' assessment of an application for planning consent.

NB: Policies do must not seek to control the ongoing management of land. This is done through compliance with the relevant development approval and conditions, a statutory licensing scheme, and/or approvals under other Acts.

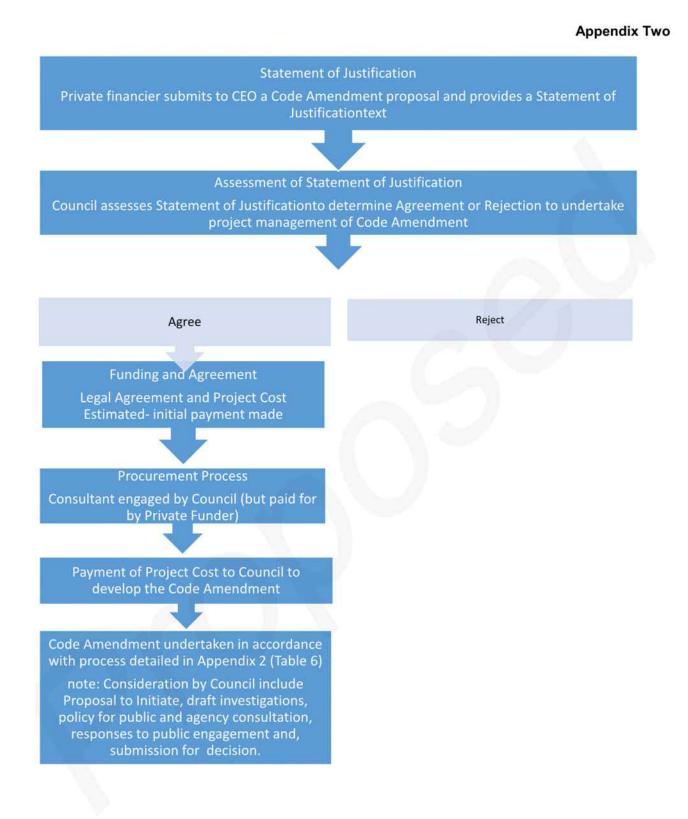
- 3. Code content must be directly relevant to the assessment of development.
- 4. Code policies must not reproduce other standards, guidelines, information or other matters that are more appropriately managed or set out in other legislation.
- 5. A policy must not contradict the National Construction Code.
- A policy must be clearly worded, concise and easily understood, and provide consistency in drafting, interpretation and application.

NB: It is essential that a term used in more than one place in the Code has the same meaning. Sentences must be structured simply and logically. Complicated, unusual grammatical constructions, jargon and legalisms must be avoided.

- Code policies must provide a consistent and coherent scheme across the Code and not contradict any other policy.
- The criteria for accepted and deemed-to-satisfy development, and for referrals and notifications, must generally be measurable and not of a nature that requires some form of assessment to determine if they apply in a particular case.
- General Development Policies are to be written only once. The same policy must not be repeated in a different General Development Policy.

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Note: Council may at any time withdraw, reject or cease the process of the Code Amendment.

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#### **Appendix Three**

	change to change the Code	2 Strategic Analysis Proponesits consider their proposal ag plans, identify key issues and investigatio joint planning board's and agencies as re	ns, and consult with council/s, the	3 Meet Proponents meet with the Department to discuss their proposal (optional)
Initiation		5 Assess The Department assesses the initiation request.	6 Commission Advice The Department provides advice to the Commission which prepares advice for the Minister who may determine that further investigations and consultation are required	7 Minister Decides Minister makes a decision on whether to initiate the Code amendments
Preparation	6 Prepare Proponents outline the drafting instruct undertake preliminary engagement	tions and mapping changes and	9 Policy & mapping drafting Designated entities provide the proposed policy outline and mapping the Department which prepares the policy change(s), puts it/them into the planning draftakase and provides these to the designated entity.	10 Prepare for engagement Designated entities finalise documentation for engagement
Engagement	II Undertakes Engagement Designated entities undertake engagement in accordance with the engagement plan utilising the planning database and mapping.			
Post Engagement	12 Prepares Engagement Report Designated entities summarise submissions, prepare the statutory engagement report and decide on amendments following consultation	13 Finalise Amendment Designated entities provide proposed policy changes and mappin to DPTI, DPTI prepares policy change(s), puts it/them into the planning database and provides changes to the designated entity.		mentation for approval.
Decision	15 Lodges for Approval Designated entities lodge the engagement report and amendment with the Department	16 Assesses The Department assesses the approval documentation	17 Commission Advice The Commission considers the engagement report against the Charter principles, prepares a consultation report for the ERDC and provides advice to the Ministe	18 Minister's Decision Minister considers the engagem report and makes a decision on Code amendment comes into effe through its publication on the So Planning Portal The engagement report is also published.
ERDC	19 Refer to ERDC The Minister refers the amendment to the ERDC for consideration with 28 days	20 The ERDC ERDC has 28 days to provide its response to the Code amendment		

Table 6: The Code Amendment Process - Councils, Agencies, Joint Planning Boards, Scheme Coordinators

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# 17.10 Review - Sale and Disposal of Assets Policy

# Brief

This report presents the reviewed Council Policy - Sale and Disposal of Assets.

## RECOMMENDATION

It is recommended to Council that:

- 1. The reviewed Council Policy Sale and Disposal of Assets be approved.
- 2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy Sale and Disposal of Assets*.

## Introduction

Policy provisions surrounding the sale and disposal of assets were previously contained in the *Council Policy - Contracts, Tendering and Sale and Disposal of Assets.* This policy was reviewed in July 2015, and, as part of this review, the sale and disposal of assets clauses were extracted and embedded, along with additional and appropriate clauses, into a new stand-alone *Council Policy - Sale and Disposal of Assets* (Policy) which was initially approved by Council in 2015.

The Policy has been subjected to a scheduled review. The results of this, shown as track changes, are presented for Council's consideration (Attachment 1). For convenience, and to allow for additional ease of review, a version with track changes accepted has also been attached (Attachment 2).

## Discussion

The Policy provides principles to guide the disposal of land and other assets to ensure:

- Value for money is obtained;
- All parties are treated fairly; and
- Accountability is intrinsic throughout the process.

This scheduled review has resulted in multiple amendments and additions to the Policy, shown as track changes for ease of reference.

Minor amendments include ensuring links are correct, amending titles, document names, formatting and phrasing. These changes to clauses were implemented to improve the document's phrasing and readability, and do not alter its function.

Key changes to this Policy are:

- Transfer of responsibility for the Policy from the General Manager Business and Community Services to the Deputy Chief Executive Officer;
- Definitions for asset, land, major plant equipment, minor plant equipment and useful life have been included or updated in clauses 4.1, 4.3, 4.4, 4.5 and 4.6;
- Additional information regarding guiding principles to ensure value for money is obtained, is included in clause 5.1.1.2;
- An additional clause has been included at clause 5.2.2 detailing considerations when determining a suitable method for sale or disposal of the asset;
- Clause 5.2.5 now sets out the statutory requirements for sale of Community Land; and

• Clause 5.2.7 now includes consideration of the *Roads (Opening and Closing) Act 1991* prior to any sale or disposal.

# **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no direct climate impact considerations in relation to this report.

# Conclusion

The Policy has undergone a scheduled review and is presented to Council for its consideration.

## Attachments

- 1. Proposed Sale and Disposal of Assets Policy Track Changes Marked
- 2. Proposed Sale and Disposal of Assets Policy Track Changes Accepted

# CITY OF WEST TORRENS



# Council Policy: Sale and Disposal of Assets

Sale al	iu Dispusai di Assels		
Classification:	Council Policy		
First Issued:	21 July 2015		
Dates of Review:	21 July 20202022		
Next Review Due:	2027		
Version Number:	42		
DW Doc set Objective ID:	3050139 <u>A8554</u>		
Applicable Legislation:	Land Acquisition Act 1969 Local Government Act 1999-(SA) Criminal Law Consolidation Act 1935-(SA) Independent Commission Against Corruption Act 2012-(SA) Code of Conduct for Council Members Code of Conduct for Council Employees		
Related Policies or	Asset Management Council Policy		
Corporate Documents:	Delegations Process Council Policy Capitalisation of Assets Council Policy		
	Disposal of Computer and Related Equipment Policy		
	Fleet Management Administration Policy		
	Employee Code of Behaviour		
	Enterprise Risk Management Council Policy		
	Fraud and Corruption Prevention and Control Council Policy Gifts Benefits and Hospitality Administration Policy Impairment of Assets Council Policy		
	Information Technology and Its Use Administration Policy		
	Public Consultation Council Policy		
	Risk Management Administration Framework		
	Sub-delegation Process Administration Policy		
	National Competition Policy (Federal) Work Health and Safety Administration Policy		
Associated Forms:			
Note:			
Responsible Manager:	General Manager Business and Community ServicesManager, City Property		
Confirmed by General Manager:	General Manager Urban Services Date		
Approved by Executive:	Date		
Approved by Council:	Date		

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3.	Scope	.3
4.	Definitions	.3
5.	Policy Statement	.4



#### **COUNCIL POLICY - Sale and Disposal of Assets**

#### 1. Preamble

- 1.1 Section 49 of the <u>Local Government Act 1999</u> (the Act) requires each council to develop, maintain and adopt policies relating to the sale and disposal of land to ensure that:
  - a. value for money is obtained
  - b. all parties are treated fairly and ethically
  - c. probity, accountability and transparency is intrinsic to the process.

#### 2. Purpose

2.1 This policy seeks to define the methods by which assets are disposed of.

2.2 Demonstrate accountability, probity and transparency of Council to ratepayers;

2.3 Obtain value for money and encourage open competition.

#### 3. Scope

3.1 This policy applies to all assets with the exception of computers and IT equipment.

#### 4. Definitions

- 4.1 Asset refers to a resource owned by or under the care and control of CWT means any physical item that is owned by or under the care and control of by the Council and that has at any time been treated pursuant to the Australian Accounting Standards as an 'asset', and includes Land, Major Plant and Equipment and Minor Plant and Equipment. It does not include financial investments, finance related activities, computers and IT equipment.
- 4.2 **Employee** means any full-time, part-time, contract, casual, work experience, trainees, and volunteers, as well as those persons working at a Council workplace through a contract or other similar external arrangement.
- 4.3 Land includes Community Land, vacant land, operational land and Roads, and any other land-related assets, including all buildings (community and operational) on Land.
- 4.4 Major Plant and Equipment includes all major machinery and equipment owned by the Council. It includes all trucks, graders, other operating machinery and major plant items with an original value of \$2,000 or more. It does not include Minor Plant and Equipment.
- 4.5 Minor Plant and Equipment includes all minor plant and equipment owned by Council. It includes all loose tools, store items, furniture, second hand items removed from Major Plant and Equipment (such as air conditioners, bricks and pavers) and surplus bulk items (such as sand and gravel) with an original value likely to be less than \$2,000.
- 4.6 Useful life is:
- Doc Set ID 3050139 Objective ID A8554 Page The electronic version on the Intranet is the controlled version of this document. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the controlled version.

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- 4.6.1 The period over which an asset is expected to be available for use by an entity; or
- 4.6.2 The number of production or similar units expected to be obtained from the asset by an entity.

#### 5. Policy Statement

#### 5.1 Guiding Principles

- 5.1.1 Value for Money
  - 5.1.1.1. CWT will drive value for money in its sale and disposal of assets by deploying the most appropriate strategy to achieve its objectives.
  - 5.1.1.2. Value for money includes consideration of both cost and non-cost factors (if applicable):
    - the contribution to Council's long term financial plan and strategic management plans;
    - any relevant direct and indirect benefits to Council, both tangible and intangible;
    - efficiency and effectiveness;
    - the usefulness of the Land or Asset;
    - the current market value of the Land or Asset;
    - the costs of various disposal methods;
    - internal administration costs;
    - risk exposure; and
    - the value of any associated environmental benefits.
- 5.1.2. Risk Management
  - 5.1.2.1. The risks associated with any sale or disposal of an asset will be managed in accordance with this policy and CWT's <u>Enterprise Risk</u> <u>Management Framework</u>. <u>Risk Management Administration Framework</u>.
  - 5.1.2.2. All sale and disposal activities require the identification and assessment of potential risks. Risks must be assessed in accordance with CWT's <u>Enterprise Risk Management Framework. Risk Management</u> Administration Framework.

#### 5.1.3. Probity and Accountability

5.1.3.1. All employees involved in sale and disposal activities are required to observe the highest standards of integrity, probity and professional conduct and comply with the *Mandatory <u>Code of Conduct for Council</u> <u>Employees and, Employee Code of Behaviour and</u>-other legislative requirements.* 

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- 5.1.3.2. All stages of the sale and disposal decision making process will be documented, defensible and preserve confidence in CWT's process.
  - 5.1.3.3. Parties will be treated fairly and equitably in any procurement process.
  - 5.1.3.4. Non-conformance with this policy by employees may lead to disciplinary action.

#### 5.2. Sale or Disposal Strategy

5.2.1.	. The following criteria should be considered in relation to the sale or dispose assets:	
	5.2.1.1.	number and type of known potential purchaser(s) of the asset(s);
	5.2.1.2.	original intention for the use of the asset(s) when purchased
	5.2.1.3.	original method and intent of Council's obtaining ownership/custodianship of the asset(s), e.g. a bequest;
	5.2.1.4.	potential for local economic growth and development;
	5.2.1.5.	total estimated value of the asset(s)
	5.2.1.6.	delegation limits taking into consideration accountability, operational efficiency, and urgency of the sale;
	5.2.1.7.	compliance with statutory and other obligations;
	5.2.1.8.	urgency of the sale or disposal;
	5.2.1.9.	condition of the asset(s) and its remaining useful life;
	5.2.1.10.	cost of the sale against the value or return of the asset(s).
The sa	ale or dispo	osal of assets may be through:
	5.2.1.11.	direct sale through public advertisement;

- 5.2.1.12. public auction;
- 5.2.1.13. invitation to tender (select or open);
- 5.2.1.14. donation to community groups and/or charitable institutions;
- 5.2.1.15. vehicle trade-in arrangements

In the event the asset has come to the end of its useful life, it may be disposed of by way of recycling or as waste.

- 5.2.2. Selection of a suitable method or disposal method will include consideration of (where appropriate):
  - 5.2.2.1. the public demand and interest in the Asset;
  - 5.2.2.2. the method most likely to return the highest revenue;
  - 5.2.1.16.5.2.2.3. compliance with statutory and other obligations.

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- 5.2.2.5.2.3. If the cost of sale outweighs the value or return of the asset(s) it may be disposed of by way of recycling or as waste.
- 5.2.4. The sale or disposal of land and/or buildings must be referred to Council for its consideration and determination with independent valuations being obtained to assist and inform Council to ensure the objectives of this policy are achieved.
- 5.2.5. Where Land is classified as community land, the Council must:
  - 5.2.2.1.5.2.5.1. undertake public consultation in accordance with the Act and the Council's public consultation policy; and
  - 5.2.2.5.2.5.2. Eensure that the process for the revocation of the classification of Land as community has been concluded prior to its disposal:
  - 5.2.2.3.5.2.5.3. comply with all other requirements under the Act in respect of the disposal of community land.
- 5.2.6. The sale or disposal of computers and IT equipment such as mobile phones, photocopiers and printers must be undertaken in line with the <u>Disposal of Computer</u> and Related Equipment Administration Policy.
  - 5.2.3.5.2.7. Where the Land forms or formed a road or part of a road, the Council must ensure that the Land is closed under the *Roads (Opening and Closing)* Act 1991 (SA) prior to its disposal.

#### 6. Confidentiality

6.1. CWT will not disclose the confidential details of any offer received from a party to unauthorised persons without the prior written consent of the party unless required to do so by law.

#### 7. Delegations

- 7.1. Council has delegated authority to the Chief Executive Officer (CEO) to make decisions in respect of matters covered by this policy including decisions unless referral to Council is otherwise required.
- 7.2. The CEO is authorised to further delegate the authority to staff (delegated officers/procurers) to make decisions in respect of the matters covered in this policy.
- 7.3. Financial sub-delegations are recorded in the publically available *City of West Torrens* <u>Subdelegations Framework</u>.
- 7.4. Delegated officers are required to ensure that all sale and disposal of assets activities comply with the provisions of this policy and legislation and are in accordance with their approved delegations.

#### 8. Consultation

8.1. If required, CWT will undertake public consultation in accordance with Section section 50 of the Act and its Public Consultation Council Policy.

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#### 9. Availability

- 9.1. This policy is available for inspection in the Civic Centre and the Hamra Centre during normal opening hours as well as on <u>Council's website</u>.
- 9.2. Copies may be purchased at a fee set annually by Council and as detailed in Council's <u>Fees and Charges Register</u>.



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# CITY OF WEST TORRENS



	Council Policy: nd Disposal of Assets
Classification:	Council Policy
First Issued:	21 July 2015
Dates of Review:	2022
Next Review Due:	2027
Version Number:	2
Objective ID:	A8554
Applicable Legislation:	Land Acquisition Act 1969 Local Government Act 1999 Criminal Law Consolidation Act 1935 Independent Commission Against Corruption Act 2012 Code of Conduct for Council Members Code of Conduct for Council Employees
Related Policies or	Asset Management Council Policy
Corporate Documents:	Capitalisation of Assets Council Policy Disposal of Computer and Related Equipment Policy Employee Code of Behaviour Enterprise Risk Management Council Policy Fraud and Corruption Prevention and Control Council Policy Gifts Benefits and Hospitality Administration Policy Information Technology and Its Use Administration Policy Public Consultation Council Policy
Associated Forms:	
Note:	
Responsible Manager:	Manager, City Property
Confirmed by General Manager:	General Manager Urban Services Date
Approved by Executive:	Date
Approved by Council:	Date

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#### **COUNCIL POLICY - Sale and Disposal of Assets**

#### 1. Preamble

- 1.1 Section 49 of the <u>Local Government Act 1999</u> (the Act) requires each council to develop, maintain and adopt policies relating to the sale and disposal of land to ensure that:
  - a. value for money is obtained
  - b. all parties are treated fairly and ethically
  - c. probity, accountability and transparency is intrinsic to the process.

#### 2. Purpose

- 2.1 This policy seeks to define the methods by which assets are disposed of.
- 2.2 Demonstrate accountability, probity and transparency of Council to ratepayers.
- 2.3 Obtain value for money and encourage open competition.

#### 3. Scope

3.1 This policy applies to all assets with the exception of computers and IT equipment.

#### 4. Definitions

- 4.1 **Asset** means any physical item that is owned by or under the care and control of by the Council and that has at any time been treated pursuant to the Australian Accounting Standards as an 'asset', and includes Land, Major Plant and Equipment and Minor Plant and Equipment. It does not include financial investments, finance related activities, computers and IT equipment.
- 4.2 **Employee** means any full-time, part-time, contract, casual, work experience, trainees, and volunteers, as well as those persons working at a Council workplace through a contract or other similar external arrangement.
- 4.3 Land includes Community Land, vacant land, operational land and Roads, and any other land-related assets, including all buildings (community and operational) on Land.
- 4.4 **Major Plant and Equipment** includes all major machinery and equipment owned by the Council. It includes all trucks, graders, other operating machinery and major plant items with an original value of \$2,000 or more. It does not include Minor Plant and Equipment.
- 4.5 **Minor Plant and Equipment** includes all minor plant and equipment owned by Council. It includes all loose tools, store items, furniture, second hand items removed from Major Plant and Equipment (such as air conditioners, bricks and pavers) and surplus bulk items (such as sand and gravel) with an original value likely to be less than \$2,000.
- 4.6 **Useful life** is:

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- 4.6.1 The period over which an asset is expected to be available for use by an entity; or
- 4.6.2 The number of production or similar units expected to be obtained from the asset by an entity.

#### 5. Policy Statement

#### 5.1 Guiding Principles

- 5.1.1 Value for Money
  - 5.1.1.1. CWT will drive value for money in its sale and disposal of assets by deploying the most appropriate strategy to achieve its objectives.
  - 5.1.1.2. Value for money includes consideration of both cost and non-cost factors (if applicable):
    - the contribution to Council's long term financial plan and strategic management plans
    - any relevant direct and indirect benefits to Council, both tangible and intangible
    - efficiency and effectiveness
    - the usefulness of the Land or Asset
    - the current market value of the Land or Asset
    - the costs of various disposal methods
    - internal administration costs
    - risk exposure
    - the value of any associated environmental benefits.

#### 5.1.2. Risk Management

- 5.1.2.1. The risks associated with any sale or disposal of an asset will be managed in accordance with this policy and CWT's Enterprise Risk Management Framework.
- 5.1.2.2. All sale and disposal activities require the identification and assessment of potential risks. Risks must be assessed in accordance with CWT's <u>Enterprise Risk Management Framework</u>.
- 5.1.3. Probity and Accountability
  - 5.1.3.1. All employees involved in sale and disposal activities are required to observe the highest standards of integrity, probity and professional conduct and comply with the *Mandatory Code of Conduct for Council* <u>Employees</u>, <u>Employee Code of Behaviour</u> and other legislative requirements.
  - 5.1.3.2. All stages of the sale and disposal decision making process will be documented, defensible and preserve confidence in CWT's process.

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- 5.1.3.3. Parties will be treated fairly and equitably in any procurement process.
- 5.1.3.4. Non-conformance with this policy by employees may lead to disciplinary action.

#### 5.2. Sale or Disposal Strategy

- 5.2.1. The following criteria should be considered in relation to the sale or disposal of assets:
  - 5.2.1.1. number and type of known potential purchaser(s) of the asset(s)
  - 5.2.1.2. original intention for the use of the asset(s) when purchased
  - 5.2.1.3. original method and intent of Council's obtaining ownership/custodianship of the asset(s), e.g. a bequest
  - 5.2.1.4. potential for local economic growth and development
  - 5.2.1.5. total estimated value of the asset(s)
  - 5.2.1.6. delegation limits taking into consideration accountability, operational efficiency, and urgency of the sale
  - 5.2.1.7. compliance with statutory and other obligations
  - 5.2.1.8. urgency of the sale or disposal
  - 5.2.1.9. condition of the asset(s) and its remaining useful life
  - 5.2.1.10. cost of the sale against the value or return of the asset(s).

The sale or disposal of assets may be through:

- 5.2.1.11. direct sale through public advertisement
- 5.2.1.12. public auction
- 5.2.1.13. invitation to tender (select or open)
- 5.2.1.14. donation to community groups and/or charitable institutions
- 5.2.1.15. vehicle trade-in arrangements.

In the event the asset has come to the end of its useful life, it may be disposed of by way of recycling or as waste.

- 5.2.2. Selection of a suitable method or disposal method will include consideration of (where appropriate):
  - 5.2.2.1. the public demand and interest in the Asset
  - 5.2.2.2. the method most likely to return the highest revenue
  - 5.2.2.3. compliance with statutory and other obligations.
- 5.2.3. If the cost of sale outweighs the value or return of the asset(s) it may be disposed of by way of recycling or as waste.

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City of West Torrens Council Policy - Sale and Disposal of Assets

- 5.2.4. The sale or disposal of land and/or buildings must be referred to Council for its consideration and determination with independent valuations being obtained to assist and inform Council to ensure the objectives of this policy are achieved.
- 5.2.5. Where Land is classified as community land, the Council must:
  - 5.2.5.1. undertake public consultation in accordance with the Act and the Council's public consultation policy
  - 5.2.5.2. ensure that the process for the revocation of the classification of Land as community has been concluded prior to its disposal
  - 5.2.5.3. comply with all other requirements under the Act in respect of the disposal of community land.
- 5.2.6. The sale or disposal of computers and IT equipment such as mobile phones, photocopiers and printers must be undertaken in line with the <u>Disposal of Computer</u> and <u>Related Equipment Administration Policy</u>.
  - 5.2.7. Where the Land forms or formed a road or part of a road, the Council must ensure that the Land is closed under the *Roads (Opening and Closing) Act* 1991 (SA) prior to its disposal.

#### 6. Confidentiality

6.1. CWT will not disclose the confidential details of any offer received from a party to unauthorised persons without the prior written consent of the party unless required to do so by law.

#### 7. Delegations

- 7.1. Council has delegated authority to the Chief Executive Officer (CEO) to make decisions in respect of matters covered by this policy including decisions unless referral to Council is otherwise required.
- 7.2. The CEO is authorised to further delegate the authority to staff (delegated officers/procurers) to make decisions in respect of the matters covered in this policy.
- 7.3. Financial sub-delegations are recorded in the publically available *City of West Torrens* <u>Subdelegations Framework</u>.
- 7.4. Delegated officers are required to ensure that all sale and disposal of assets activities comply with the provisions of this policy and legislation and are in accordance with their approved delegations.

#### 8. Consultation

8.1. If required, CWT will undertake public consultation in accordance with section 50 of the Act and its Public Consultation Council Policy.

#### 9. Availability

9.1. This policy is available for inspection in the Civic Centre and the Hamra Centre during normal opening hours as well as on <u>Council's website</u>.

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City of West Torrens Council Policy - Sale and Disposal of Assets

9.2. Copies may be purchased at a fee set annually by Council and as detailed in Council's Fees and Charges Register.

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#### 17.11 Guidelines for Tree Incentive Rebate, and Significant and Regulated Tree Assistance Rebate

#### Brief

This report provides draft guidelines for two new rebate programs: *Tree Incentive Rebate*, and *Significant and Regulated Tree Assistance Rebate, which* form part of Council's overarching *Green Initiatives Program*.

#### RECOMMENDATION

It is recommended to Council that:

- 1. It approves the draft Tree Incentive Rebate Guidelines.
- 2. It approves the draft Significant and Regulated Tree Assistance Rebate Guidelines.
- 3. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to both the Tree Incentive Rebate Guidelines and the Significant and Regulated Tree Assistance Rebate Guidelines.

#### Introduction

Council's existing *Green Initiatives Program* is an overarching program of incentives aimed at enhancing the environmental sustainability of the West Torrens community. Currently it includes the *Residential Rainwater Tank and Rain Garden Rebate* program, which has been very successful.

At its 3 May 2022 meeting, Council supported an expansion of the *Green Incentives Program* by introducing the following two new rebate programs on a one-year trial basis, with the aim of greening, cooling in the private realm and reduce urban heat:

- *Tree Incentive Program* to encourage tree planting on private properties and thereby facilitate greening, cooling in the private realm and reducing urban heat; and
- Significant and Regulated Tree Assistance Rebate Program to provide an incentive to encourage the community to preserve and maintain these trees on their property rather than seek their removal.

Council's support for the new programs included the need for the Administration to prepare guidelines for applications, to be reviewed by the City Advancement and Prosperity Standing Committee at its June 2022 meeting.

Consequently, this report provides these two draft guidelines for the Committee's consideration and recommendation to Council.

#### Discussion

#### Draft Tree Incentive Rebate Program Guidelines

The draft Guidelines for the Tree Incentive Rebate Program (TIRP Guidelines) are attached **(Attachment 1)**. They provide the following information:

- Purpose
- Rebate amount
- Eligibility criteria
- Tree selection criteria
- How to apply

The TIRP Guidelines also aim to address potential issues that may be caused by trees overhanging adjacent properties or the verge as they mature. As such, while Council cannot mandate what people plant on their private properties, the eligibility criteria encourages recipients not to plant trees within 2 metres of a fence line to avoid this occurring.

With regard to the rebate amount, the TIRP Guidelines provide two types of rebates, as outlined below. Applicants may apply for either Rebate 1 or Rebate 2, but not both:

#### Rebate 1: Purchase of an Established Tree

Successful applicants will receive a rebate of \$50 towards the purchase of one tree (minimum of 1 metre high at time of purchase) for their property, subject to the eligibility criteria being met.

#### Rebate 2: Purchase of an Established Tree (Warmest Suburbs)

Successful applicants who are located within the warmest suburbs of West Torrens, i.e. Ashford, Keswick, Kurralta Park, Mile End South and Thebarton, will receive a rebate of \$100 towards the purchase of two trees (minimum of 1 metre high at time of purchase) for their property, subject to the eligibility criteria being met.

#### Eligibility Criteria

Total funding for the rebates is limited therefore applications will be processed on a first come, first served basis until all funding is exhausted.

To be eligible, the TIRP Guidelines stipulate that applicants must be able to meet the following criteria:

- The property must be located within the City of West Torrens.
- Applicants must be the property owner, however if an application is received from a tenant, approval in writing from the property owner is required.
- Applications for strata title properties must include written proof of support for the application by the relevant body corporate.
- The subject tree(s) must be located on the applicant's private property within West Torrens.
- The subject tree(s) must be planted at least 2m from the property boundary to minimise over hanging.
- The tree must meet the selection criteria specified in Section 4. Tree Selection Criteria.
- Legible and clear supporting documentation must be provided. An itemised receipt evidencing purchase of the tree, a photo of the tree tag displaying the species of the tree and a photo of the tree planted in the ground are required with the application.
- One (1) rebate is available per applicant/property per year, unless the applicant is located in the warmest suburbs within West Torrens i.e. Ashford, Keswick, Kurralta Park, Mile End South and Thebarton, in which two (2) rebates for two (2) trees are available at that property.

The TIRP Guidelines also address the need for the right tree to be selected i.e. one that will provide effective shade and is suitable to the local conditions and recommends that the tree species can be either native or exotic but must:

 Be an established tree at time of purchase (at least 1 metre high specimen at time of purchase);

- Be known to be a long lived tree species (at least 15 years);
- Have the ability to grow to at least 4 metres in height; and
- Provide shade when the sun is at its highest point e.g. tree form is round, spreading, oval, open, weeping (it is not to be columnar, conical, pyramidal, etc.).

In addition, they state that applications for the rebate are to be lodged online through the SmartyGrants website and the rebates open for applications on 1 July 2022 and close on 30 June 2023, or until the funding is exhausted, whichever comes first.

#### Draft Significant and Regulated Tree Assistance Program Guidelines

The draft Guidelines for the *Significant and Regulated Tree Assistance Program* (SRTAP Guidelines) are attached **(Attachment 2)** and provide information on:

- Purpose
- Rebate amount
- Eligibility criteria
- How to apply

The number of rebates available is limited to one rebate per rateable property, or property owner for the first trial year of the program. As such, the guidelines state that the rebate amount is \$1,000 per tree with a maximum of one (1) rebate provided per rateable property, or property owner. The rebate amount can be used towards the following:

- Arborist report (when works are subsequently undertaken on the tree)
- Tree pruning
- Pest and disease control

Total funding for the rebates is limited, and applications will be processed on a first come, first serve basis until all funding is exhausted if that is earlier than 30 June 2023 when the trial program ends.

To be eligible the STRP Guidelines stipulate that applicants must be able to meet the following criteria:

- The property must be located within the City of West Torrens.
- Applicants must be the property owner, however if application is from a tenant, approval in writing from the property owner is required.
- Applications for strata title properties must include written proof of support for the application by the body corporate.
- The subject tree must be located on the applicant's private property in West Torrens.
- Legible and clear supporting documentation must be provided. An itemised receipt evidencing payment of the arborist tree report (if applicable) and the pruning and/or pest and disease control activities must be provided with the application.
- A maximum of one (1) rebate will be provided per property as outlined in Section 2. Rebate Amount.

They also state that applications for the rebate are to be lodged online through the SmartyGrants website and the rebates open for applications on 1 July 2022, and close on 30 June 2023, or until the funding is exhausted, whichever is earlier.

#### **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The Tree Incentive Rebate Program and the Significant and Regulated Tree Assistance Program will have positive outcomes for our community by supporting the ability to build resilience and adapt to the challenges created by a changing climate through improved greening and cooling outcomes in the private realm.

#### Conclusion

This report presents draft guidelines, containing the eligibility criteria, for the two rebate programs for the 2022-23 financial year.

#### Attachments

- 1. Tree Incentive Rebate Guidelines
- 2. Significant and Regulated Tree Assistance Rebate Guidelines

# 2022/23 Tree Incentive Rebate Guidelines

Civic Centre 165 Sir Donald Bradman Drive Hilton, SA 5033 Tel: 08 8416 6333 Email: csu@wtcc.sa.gov.au SMS: 0429 205 943 Web: westtorrens.sa.gov.au



Between the City and the Sea

#### 1. Purpose

The City of West Torrens recognises the need to create a green and cool city to counteract the loss of trees and shading occurring in the private realm and to create a liveable city by building resilience to a drier climate with more heat waves. The Tree Incentive Rebate provides property owners with a rebate on the purchase and planting of a shady tree to enhance shading and cooling of the private realm and reduce urban heat in West Torrens.

#### 2. Rebate Amount

Two types of rebates are available, as outlined below. Applicants may apply for either Rebate 1 or Rebate 2, but not both:

#### Rebate 1: Purchase of an Established Tree

Successful applicants will receive a rebate of \$50 towards the purchase of one tree (minimum of 1 metre high at time of purchase) for their property, if the eligibility criteria, listed in *Section 3. Eligibility*, are met.

#### Rebate 2: Purchase of an Established Tree (Warmest Suburbs)

Successful applicants who are located within our warmest suburbs which include: Ashford, Keswick, Kurralta Park, Mile End South and Thebarton, will receive a rebate of \$100 towards the purchase of two trees (minimum of 1 metre high) for their property, if the eligibility criteria, listed in *Section 3. Eligibility*, are met.

Total funding for the rebates is limited and applications will be processed on a first come, first serve basis until all funding is exhausted.

See Section 3. Eligibility below to see if you are eligible to apply.

#### 3. Eligibility

To be eligible, applicants must be able to meet the following criteria:

- The property must be located within the City of West Torrens.
- Applicants must be the property owner, however if application is from a tenant, approval in writing from the property owner is required.
- Applications for strata title properties must include written proof of support for the application by the body corporate.
- The subject tree(s) must be located on the applicant's private property in West Torrens.
- The subject tree(s) must be planted at least 2 metres from the property boundary to minimise over hanging of neighbouring properties and/or the verge.
- Legible and clear supporting documentation must be provided. An itemised receipt evidencing purchase of the tree, a photo of the tree tag displaying the species and a photo of the tree planted in the ground are required with the application.
- One (1) rebate is available per applicant/property per year, unless the applicant is located in the warmest suburbs, i.e. Ashford, Keswick, Kurralta Park, Mile End South and Thebarton, in which two (2) rebates for two (2) trees are available at that property.
- The tree must meet the selection criteria specified in Section 4. Tree Selection Criteria.

2022/23 Tree Incentive Rebate Guidelines

Page 1 of 2

30 June 2022

#### 4. Tree Selection Criteria

Selecting the right tree is important to ensure it will provide effective shade and is suitable to the local conditions.

The tree species can be either native or exotic but must:

- Be an established tree at time of purchase (at least 1 metre high specimen at time of purchase);
- Be known to be a long lived tree species (at least 15 years);
- · Have the ability to grow to at least 4 metres in height;
- Provide shade when the sun is at its highest point e.g. tree form is round, spreading, oval, open, weeping (it is not to be columnar, conical, pyramidal, etc.).

Council encourages applicants to seek specialist advice from a local garden centre or nursery on selecting a shady tree that meets the above criteria and your needs.

Other information to assist tree selection can be found on the Botanic Gardens Plant Selector Plus website where you can view suitable plants based on your postcode, or via The Which Plant Where Tool website:

http://plantselector.botanicgardens.sa.gov.au/home.aspx

https://www.whichplantwhere.com.au/

#### 5. How to Apply

Applications for the rebate are lodged online through the SmartyGrants website: westtorrens.smartygrants.com.au/TI2023

The rebates open for applications on 1 July 2022, and close on 30 June 2023, or until the funding is exhausted.

Page 2 of 2

# 2022/23 Significant and Regulated Tree Assistance Rebate Guidelines

Civic Centre 165 Sir Donald Bradman Drive Hilton, SA 5033 Tel: 08 8416 6333 Email: csu@wtcc.sa.gov.au SMS: 0429 205 943 Web: westtorrens.sa.gov.au



Between the City and the Sea

#### 1. Purpose

In South Australia, trees of a certain trunk circumference are classified as Significant or Regulated trees and controls are in place to protect these trees under the Planning, Development and Infrastructure Act 2016. There is a growing awareness of the vital role Significant and Regulated trees play, some of which may be remnants of the native vegetation that once grew here or plantings by the early European settlers that perform a commemorative purpose dedicated to important people or mark significant events in history. This rebate program encourages the community to retain and maintain these trees.

The Significant and Regulated Tree Assistance Rebate Program provides financial assistance for property owners/rate payers to take action that helps maintain their Significant/ Regulated tree.

#### 2. Rebate Amount

The rebate amount is \$1,000 per tree with a maximum of one (1) rebate provided per rateable property per year. The rebate amount can be used towards the following:

- Arborist report (when works are subsequently undertaken on the tree)
- Tree pruning
- · Pest and disease control

Total funding for the rebates is limited, and applications will be processed on a first come first serve basis until all funding is exhausted if that is earlier than 30 June 2023.

See Section 3. Eligibility below to see if you are eligible to apply.

#### 3. Eligibility

To be eligible, applicants must be able to meet the following criteria:

- The property must be located within the City of West Torrens.
- Applicants must be the property owner, however if application is from a tenant, approval in writing from the
  property owner is required.
- Applications for strata title properties must include written proof of support for the application by the body corporate.
- The subject tree must be located on the applicant's private property in West Torrens.
- Legible and clear supporting documentation must be provided. An itemised receipt evidencing payment of the arborist tree report (if applicable) and the pruning and/or pest and disease control activities must be provided with the application.
- A maximum of one (1) rebate will be provided per property as outlined in Section 2. Rebate Amount.

#### 4. How to Apply

Applications for the rebate are lodged online through the SmartyGrants website: westtorrens.smartygrants.com.au/SART2023

The rebates open for application on 1 July 2022, and close on 30 June 2023, or until the funding is exhausted.

2022/23 Significant and Regulated Tree Assistance Rebate Guidelines Page 1 of 1

30 June 2022

# 17.12 2022/23 Organisational Annual Service Plan

# Brief

This report presents the 2022/23 Organisational Annual Service Plan.

# RECOMMENDATION

It is recommended to Council that the 2022/23 Organisational Annual Service Plan be noted.

# Introduction

The Annual Service Plan (Attachment 1) is an administrative document, which is compiled each year as one of the key instruments via which the organisation implements Council's *Community Plan 2030*.

The 2022/23 Annual Service Plan (Plan) focuses on key projects throughout the 2022/23 financial year which are linked to the attainment of the strategic objectives in Council's overarching *Community Plan 2030* as well as strategies in Council's suite of strategic management and corporate plans, all which were developed as a reflection of the community's values.

# Discussion

#### Format

The Plan has been developed in liaison with staff, management and Executive, in alignment with the annual budget.

The format demonstrates the cross-departmental collaboration employed to deliver key projects and provides an easily read document, which delivers a snapshot to the community of the major initiatives being undertaken by Council under each of the five Focus Areas of the Community Plan. However, it is important to note that not all key strategic objectives are met in any one year but, rather, the projects contained in each Annual Service Plan advance the organisation towards the achievement of all key strategic objectives over the lifespan of the Community Plan.

It should also be noted that although each project has been linked to the delivery of a primary strategic objective, many projects contribute to the achievement of a number of the strategic objectives across the five Community Plan Focus Areas matrix **(Attachment 2)**.

The majority of the Plan's actions are progressed and delivered as intended during the year. Occasionally, the Executive may approve the deferral or removal of some actions due to issues such as budget constraints, change in priorities or matters arising from partnerships with other organisations. Approval may also be granted for the extension of project completion dates due to these same reasons while additional projects may be added to the annual service plan during the year, due to reasons such as new priorities or opportunities arising, or additional external funding received.

As such, any amendments to the Plan will be approved by the Executive and reported to the City Advancement and Prosperity General Committee on a quarterly basis along with a progress update on the delivery of all actions.

# **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are a number of key projects contained within the Annual Service Plan that address climate impact.

# Conclusion

This report provides the 2022/23 Annual Service Plan as approved by the Executive and which reflect the strategic priorities and community values articulated in *Council's Community Plan 2030*.

Progress updates on the delivery of all projects in the 2022/23 Annual Service Plan will be provided to the Committee through quarterly reports.

The 2022/23 Organisational Annual Service Plan is effective from 1 July 2022 to 30 June 2023.

#### Attachments

- 1. Annual Organisational Service Plan 2022/23
- 2. Community Plan 2030 Strategies vs Organisational Service Plan 2022/23 Projects Matrix

# City of West Torrens 22-Annual Service Plan 23

# **Our Vision**

Committed to being the best place to live, work and enjoy life

The five focus areas for the delivery of our vision are:



We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.

We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.





Council ensures its services lead to quality outcomes and exceptional experiences for our community.

We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.





We support jobs, businesses and industries to generate local economic growth and activity.

The Community Plan 2030 is Council's overarching strategic plan that guides Council's priorities over the next decade. The Organisational Service Plan outlines the major initiatives being undertaken by Council each financial year to deliver on the strategic objectives of the Community Plan. Although each initiative has been linked to the delivery of a primary strategic objective, it is recognised that these projects contribute to the achievement of a number of the strategic objectives across the 5 Community Plan Focus Areas.

Strategic Objective CL3 - Active and healthy lifestyles for all ages and abilities.	
Project: Undertake the installation and upgrade of gym and fitness equipment at select reserves	Lead department: City Property Supporting departments: City Operations, City Assets
to enhance community accessibility.	Delivery date: July 2022 - June 2023
Strategic Objective CL7 - Recognition of our unique local cultural identity and heritage.	ige.
Project: Work in liaison with the land owners to deliver the Riverbank Christmas Display.	Lead department: City Operations Supporting departments: Office of the Mayor and CEO
	Delivery date: July 2022 - January 2023
Project: Plan the management and major redevelopment of Thebarton Theatre.	Lead department: City Property Supporting departments: City Assets, City Development, Financial Services, Strategy and Business
	Delivery date: July 2022 - June 2023
Project: Commence a review of Heritage Listed Buildings, Areas and Items located within the City of West Torrens.	Lead department: Strategy and Business Supporting departments: City Assets, City Property, City Development, Community Services, Financial Services
	Delivery date: July 2022 - June 2023

Strategic Objective BE1 - An attractive, safe and cohesive urban environment that compatible non-residential development.	Strategic Objective BE1 - An attractive, safe and cohesive urban environment that supports better quality development assessment outcomes, diverse housing choice and compatible non-residential development.
Project: Undertake an 'Infill Case Study' to determine the effects of infill development and urban corridor development on Neighbourhood type zones and identify the potential gaps and improvements to policy that could improve outcomes.	Lead department: Strategy and Business Supporting departments: City Development, City Assets Delivery date: July 2022 - June 2023
Strategic Objective BE2 - Infrastructure that meet the needs of a changing city and climate	climate.
Project: Continue to work in partnership with the Department of Infrastructure and Transport on the North/South Corridor project.	Lead department: City Assets Supporting departments: City Property, Strategy and Business Delivery date: July 2022 - June 2023
Project: Continue to partner with other councils and the Brown Hill Keswick Creek Board to contribute to the Brown Hill Keswick Creek Flood Mitigation Scheme project.	Lead department: City Assets Supporting departments: Strategy and Business, City Operations, City Property Delivery date: July 2022 - June 2023
Project: Complete development of the City of West Torrens Transport Strategy.	Lead department: City Assets Supporting departments: Strategy and Business, City Operations, City Property Delivery date: July 2022 - June 2023
Project: Complete development of the City of West Torrens Stormwater Management Plan.	Lead department: City Assets Supporting departments: Strategy and Business, City Operations, City Property Delivery date: July 2022 - June 2023
Project: Project manage the staged upgrade of the stormwater drainage systems in Kurralta Park and North Plympton/Plympton to mitigate the risk of flooding.	Lead department: City Assets Supporting departments: City Operations, City Property Delivery date: July 2022 - June 2023
Strategic Objective BE3 - Neighbourhoods designed to promote safe, active trave	e, active travel and strengthen connections, amenity and accessibility.
<b>Project:</b> Project manage the staged upgrade of the Reece Jennings Bicycle Path and the installation of bicycle racks and facilities in reserves.	Lead department: City Assets Supporting departments: Strategy and Business, City Operations, City Property Delivery date: July 2022 - June 2023
Strategic Objective BE4 - A variety of indoor and outdoor sport, recreation and community facilities and open spaces.	mmunity facilities and open spaces.
Project: Manage the staged major redevelopment of Richmond Oval.	Lead department: City Property Supporting departments: Community Services, City Assets, City Operations, Financial Services

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Built	Environment - Key Projects for 2022/23
Strategic Objective BE4 cont A variety of indoor and outdoor sport, recreation and community facilities and open spaces.	tion and community facilities and open spaces.
Project: Manage the staged major redevelopment of Thebarton Oval/Kings Reserve.	Lead department: City Property Supporting departments: Community Services, City Assets, City Operations Delivery date: July 2022 - June 2023
Project: Manage the staged major redevelopment of Apex Park.	Lead department: City Property Supporting departments: Community Services, City Assets, City Operations, Financial Services Delivery date: July 2022 - June 2023
Project: Manage the staged redevelopment of Kesmond Reserve.	Lead department: City Property Supporting departments: Community Services, City Assets, City Development, Strategy and Business Delivery date: July 2022 - June 2023
<b>Project:</b> Develop a Masterplan for a new lawn bowls facility at Lockleys Oval.	Lead department: City Property Supporting departments: Community Services, City Assets, City Operations, Financial Services Delivery date: July 2022 - June 2023

Prosper	Prosperity - Key Projects for 2022/23
Strategic Objective P1 - A diverse, resilient and competitive economy, including s Project: Continue to participate in and work with partner councils on the Building Western Adelaide Strateory to improve economic presentiv	ncluding small business, tourism and export sectors. Lead department: Strategy and Business stern Supporting departments: Office of the Mayor and CEO
Strategic Objective P2 - Optimise the benefits of local activity and key employment precincts Project: Lead depa Develop a Masterplan for Henley Beach Rd as a main street precinct. Supporting	t precincts Lead department: City Assets Supporting departments: Strategy and Business, Office of the Mayor and CEO, City Development
Delivery date: July 2022 - June 2023 Strategic Objective P3 - Economic development through innovation, collaboration and investment and connections between businesses and the community.	Delivery date: July 2022 - June 2023 and investment and connections between businesses and the community.
Project: Work in partnership with private developers and government agencies to facilitate the	Lead department: Strategy and Business Supporting departments: Office of the Mayor and CEO, City Assets, City Development
development of the Port Road precinct, including the former Coca-Cola and West End Brewery sites.	Delivery date: July 2022-June 2023
c Objective P4 - Promote opportunities and economic advantag	e arising from Adelaide Airport and our proximity to the CBD.
Project: Continue to partner with Adelaide Airport Ltd. in assisting to achieve the objectives of	Lead department: Office of the Mayor and CEO Supporting departments: Strategy and Business, City Development, City Assets
the Adelaide Airport Master Plan.	Delivery date: July 2022 - June 2023

#### 5 July 2022

	Environment an	Environment and Sustainability - Key Projects for 2022/23
Strategic Objective ES1 - Sustain	Strategic Objective ES1 - Sustainably manage our resources through reuse, recycling and circular economy	cling and circular economy.
Project: Complete the development of a City	<b>Project:</b> Complete the development of a City of West Torrens Waste Management Strategy.	Lead department: Regulatory Services Supporting departments: Strategy and Business, City Property, City Assets, Information Services
		Delivery date: June 2022 - March 2023
Strategic Objective ES3 - Prepare	Strategic Objective ES3 - Prepare for and respond to the challenges of a changing climate.	g climate.
Project: Complete the development of a City	Project: Complete the development of a City of West Torrens Climate Adaptation Strategy.	Lead department: Strategy and Business Supporting departments: All departments
		Delivery date: July 2022 - March 2023
Project:		Lead department: City Assets
Work in partnership with Green Ade	Work in partnership with Green Adelaide, City of Charles Sturt and SA Water on the	Supporting departments: City Property, City Operations, Strategy and Business
Breakout Creek Stage 3 redevelopment.	nent.	Delivery date: July 2022 - June 2023
Project		Lead department: Strategy and Business
Continue to work with partner count	Continue to work with partner councils and stakeholders on progressing the	Supporting departments: City Operations
implementation of the Adaptivest Climate Adaptation Flan.	limate Adaptation Plan.	Delivery date: July 2022 - June 2023
Strategic Objective ES4 - Open si	paces that foster the natural environment, supp	Strategic Objective ES4 - Open spaces that foster the natural environment, support biodiversity and encourage people to spend time outdoors.
Project:		Lead department: Strategy and Business
Work in partnership with Green Ade	Work in partnership with Green Adelaide on the River Torrens Recovery project to	Supporting departments: City Operations
undertake environmental improvem	undertake environmental improvement works along Kiver I orrens Linear Park.	Delivery date: July 2022 - June 2023

Organisatio	Organisational Strength - Key Projects for 2022/23 🧠
Strategic Objective OS3 - High levels of governance, transparency and integrity.	Lead department: LG Reform and Integrity
Project:	Supporting departments: All departments
Continue to coordinate the implementation of the local government reforms.	Delivery date: July 2022 - June 2023
Project:	Lead department: LG Reform and Integrity
Undertake the administration, as directed by the Electoral Commission of SA, for the	Supporting departments: Office of the Mayor and CEO
2022 City of West Torrens Local Government general elections.	Delivery date: July 2022 - December 2022
Strategic Objective OS4 - An inclusive, innovative and collaborative organisation. Project: Facilitate, identify, assist to implement and measure improvements using LEAN framework for the following: - customer complaints process; - plant and equipment process; and - name and register process.	Lead department: Office of the Mayor and CEO Supporting departments: All departments Delivery date: July 2022 - June 2023
Project:	Lead department: Office of the Mayor and CEO
Identify opportunities for process improvement using results data from the City of	Supporting departments: All departments
West Torrens' Qualtrics Survey.	Delivery date: July 2022 - June 2023
Strategic Objective OS5 - A safe, healthy and resilient workforce. Project: Undertake a review of how we measure our WHS performance, including identifying indicators that allow effective monitoring and timely reporting to management and clear accountabilities.	Lead department: People and Culture Supporting departments: All departments Delivery date: July 2022 - June 2023
Project:	Lead department: People and Culture
Align the current practices for volunteer management with our human resources	Supporting departments: Office of the Mayor and CEO, all departments
processes, including induction, training and exit processes.	Delivery date: July 2022 - June 2023

5 July 2022

Organisation	anisational Strength - Key Projects for 2022/23
Strategic Objective OS5 cont A safe, healthy and resilient workforce. Project: Undertake the program to become certified as an accredited White Ribbon organisation.	Lead department: People and Culture Supporting departments: All departments Delivery date: July 2022 - June 2023
Project: Launch a campaign across all CWT locations to raise awareness of Aggressive Violent and Threatening Behaviour in the workplace.	Lead department: People and Culture Supporting departments: All departments Delivery date: July 2022 - June 2023
Project: Develop and implement 'Ageing and Work Health' programs to promote a positive culture within the workplace.	Lead department: People and Culture Supporting departments: Community Services, all departments Delivery date: July 2022 - June 2023
Project: Develop, implement and monitor strategies for the enhancement of organisational culture.	Lead department: People and Culture Supporting departments: All departments Delivery date: July 2022 - June 2023
Strategic Objective OS6 - A workforce that meets current needs and plans for future needs. Project: Commence the development of a City of West Torrens Organisational Workforce Strategy. Delivery	ire needs. Lead department: People and Culture Supporting departments: All departments. Delivery date: July 2022 - June 2023
Strategic Objective OS7 - Sustainable financial management principles. Project: Continue to implement changes to Council's Annual Budget and Business Plan and Long-Term Financial Plan, to address legislative requirements arising from the local government reforms.	Lead department: Financial Services Supporting departments: All Departments Delivery date: July 2022 - June 2023
<b>Project:</b> Prepare for and implement changes arising from the local government rates oversight scheme and the roles played by the Essential Services Commission of SA (ESCOSA) and external auditors.	Lead department: Financial Services Supporting departments: All Departments Delivery date: July 2022 - June 2023
Strategic Objective OS9 - Technology as a tool to help innovate how we interact v Project: Enable access to contemporary business intelligence functionality and develop a data platform suitable to underpin performing business intelligence on customer service and community assets.	how we interact with each other and our community Lead department: Information Services d develop a data supporting departments: All departments tomer service Delivery date: July 2022 - June 2023

5 July 2022

											(	Com	mur	nity F	Plan	2030	Stra	tegi	c O	bje	ctive	s										
		A diverse, inclusive and welcoming community	Universal accessibility to facilities and services.	Active and healthy lifestyles for all ages and abilities	A resilient community through community involvement, social connections and life-long learning.	A community that embraces technological change and the opportunities it offers.	Facilitation of community health, wellbeing and safety.	Recognition of our unique local cultural identity and heritage.	An attractive, safe and cohesive urban environment that supports better quality development assessment outcomes, diverse housing choice and compatible non-residential development.	Infrastructure that meet the needs of a changing city and climate.	Neighbourhoods designed to promote safe, active travel and strengthen connections, amenity and accessibility.	A variety of indoor and outdoor sport, recreation and community facilities and open spaces.	Place-making and public art which enhance the visitor experience at key destinations.	A diverse, resilient and competitive economy, including small business, tourism and export sectors.	Optimise the benefits of local activity and key employment precincts.	Economic development through innovation, collaboration and investment and connections between businesses and the community.	Promote opportunities and economic advantage arising from Adelaide Airport and our proximity to the CBD.	Sustainably manage our resources through reuse, recycling and circular economy.	Reduce the City's impact on the environment.	Prepare for and respond to the challenges of a changing climate.	Open spaces that foster the natural environment, support biodiversity and encourage people to spend time outdoors.	Protect and expand the urban forest.	Strong partnerships and working relationships with our community, other organisations and spheres of Government.	Customer experience and community are at the centre of our considerations	High levels of governance, transparency and integrity.	An inclusive, innovative, and collaborative organisation.	A safe, healthy and resilient workforce.	A workforce that meets current needs and plans for future needs.	Sustainable financial management principles.	Our community can communicate and meaningfully engage with Council.	Technology as a tool to help innovate how we interact with each other and our community.	A resilient organisation that is able to effectively respond to emergency incidents and events.
	<ol> <li>Undertake the installation and upgrade of gym and fitness equipment at select reserves to enhance community accessibility.</li> </ol>			٠			•					•									•											
	2. Work in liaison with the land owners to deliver the Riverbank Christmas Display.				•								•																			
rojects	3. Plan the management and major redevelopment of Thebarton Theatre.		•	· · · ·				•	•			•	•	•	•								2									
Δ	<ol> <li>Commence a review of Heritage Listed Buildings, Areas and Items located within the City of West Torrens.</li> <li>Undertake an 'Infill Case Study' to</li> </ol>							٠	•		-												-									
23 Key	determine the effects of infill development and urban corridor development on Neighbourhood type zones and identify the potential gaps and improvements to policy that could improve outcomes.						•	•		•	•								•	•	•	•	•									
2022/2	6. Continue to work in partnership with the Department of Infrastructure and Transport on the North/South Corridor project.						•	•		•	•	•									· · · · ·	•	٠									
an	7. Continue to partner with other councils and the Brown Hill Keswick Creek Board to contribute to the Brown Hill Keswick Creek Flood Mitigation Scheme project.						•			•									•	•			•									•
e Pl	8. Complete development of the City of West Torrens Transport Strategy.		•			•	•			•	•							•	•	•			•									
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anis	12. Manage the staged major redevelopment of Richmond Oval.		•	•	٠			•					•	•		•					•	٠	•									
Orga	13. Manage the staged major redevelopment of Thebarton Oval/Kings Reserve.		•	•	٠			•					•	•		•					٠	٠	•									
0	14. Manage the staged major redevelopment of Apex Park.		٠	•	•							•	•						•	•	٠	•										
	15. Manage the staged redevelopment of Kesmond Reserve.		•	•	•							۲	•						•	•	٠	٠										

Note: The large coloured dots indicate the primary Strategic Objective that the project is linked to. The smaller black dots indicate secondary Strategic Objectives that the project is linked to.

											(	Com	mur	nity F	Plan	2030	Stra	tegi	сC	)bje	ctive	s									
		A diverse, inclusive and welcoming community	Universal accessibility to facilities and services.	Active and healthy lifestyles for all ages and abilities	A resilient community through community involvement, social connections and life-long learning.	A community that embraces technological change and the opportunities it offers.	Facilitation of community health, wellbeing and safety.	Recognition of our unique local cultural identity and heritage.	An attractive, safe and cohesive urban environment that supports better quality development assessment outcomes, diverse housing choice and compatible non-residential development.	Infrastructure that meet the needs of a changing city and climate.	Neighbourhoods designed to promote safe, active travel and strengthen connections, amenity and accessibility.	A variety of indoor and outdoor sport, recreation and community facilities and open spaces.	Place-making and public art which enhance the visitor experience at key destinations.	A diverse, resilient and competitive economy, including small business, tourism and export sectors.	Optimise the benefits of local activity and key employment precincts.	Economic development through innovation, collaboration and investment and connections between businesses and the community.	Promote opportunities and economic advantage arising from Adelaide Airport and our proximity to the CBD.	Sustainably manage our resources through reuse, recycling and circular economy.	Reduce the City's impact on the environment.	Prepare for and respond to the challenges of a changing climate.	Open spaces that foster the natural environment, support biodiversity and encourage people to spend time outdoors.	Protect and expand the urban forest.	Strong partnerships and working relationships with our community, other organisations and spheres of Government.	Customer experience and community are at the centre of our considerations	High levels of governance, transparency and integrity.	An inclusive, innovative, and collaborative organisation.	A safe, healthy and resilient workforce.	A workforce that meets current needs and plans for future needs.	Sustainable financial management principles.	Our community can communicate and meaningfully engage with Council.	Technology as a tool to help innovate how we interact with each other and our community. A resilient organisation that is able to effectively
	16. Develop a Masterplan for a new lawn bowls facility at Lockleys Oval.		•	•	•		•																•								
cts	17. Continue to participate in and work with partner councils on the Building Western Adelaide Strategy to improve economic prosperity.	•	•		•	•	•	•				•	•	۲	•	•	•						•	•							
roje	18. Develop a Masterplan for Henley Beach Rd as a main street precinct.	•	•		•	•	•	•	•	•	•		•	•		•	•		•				•								
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22/23	20. Continue to partner with Adelaide Airport Ltd. in assisting to achieve the objectives of the Adelaide Airport Master Plan.						•	•	•	•			•	•	•	•			٠				•								
202	21. Complete the development of a City of West Torrens Waste Management Strategy.			-		•										•			•	٠			٠								
<b>_</b>	22. Complete the development of a City of West Torrens Climate Adaptation Strategy.						•									•		•	٠			•	٠								
e Pla	23. Work in partnership with Green Adelaide, City of Charles Sturt and SA Water on the Breakout Creek Stage 3 redevelopment.		•	•			•	•				•	•						•	•	٠	•	٠								
ervice	24. Continue to work with partner councils and stakeholders on progressing the implementation of the AdaptWest Climate Adaptation Plan.		•		•		•											•	•	•	•	•	•								
	25. Work in partnership with Green Adelaide on the River Torrens Recovery project to undertake environmental improvement works along River Torrens Linear Park.			٠			•					•	•						•	•	•	•	٠								
atio	26. Continue to coordinate the implementation of the local government reforms.																						•	•		•	•		•		
anis	27.Undertake the administration, as directed by the Electoral Commission of SA, for the 2022 City of West Torrens Local																						•							•	
Org	Government general elections. 28. Facilitate, identify, assist to implement and measure improvements using LEAN framework for the following: - customer complaints process; - plant and equipment process; and - name and register process.																							•	•	•	•		•	•	•

Note: The large coloured dots indicate the primary Strategic Objective that the project is linked to. The smaller black dots indicate secondary Strategic Objectives that the project is linked to.

											C	Com	mur	nity P	lan	2030	Stra	tegi	ic C	)bje	ctive	S										
		A diverse, inclusive and welcoming community	Universal accessibility to facilities and services.	Active and healthy lifestyles for all ages and abilities	A resilient community through community involvement, social connections and life-long learning.	A community that embraces technological change and the opportunities it offers.	Facilitation of community health, wellbeing and safety.	Recognition of our unique local cultural identity and heritage.	An attractive, safe and cohesive urban environment that supports better quality development assessment outcomes, diverse housing choice and compatible non-residential development.	Infrastructure that meet the needs of a changing city and climate.	Neighbourhoods designed to promote safe, active travel and strengthen connections, amenity and accessibility.	A variety of indoor and outdoor sport, recreation and community facilities and open spaces.	Place-making and public art which enhance the visitor experience at key destinations.	A diverse, resilient and competitive economy, including small business, tourism and export sectors.	Optimise the benefits of local activity and key employment precincts.	Economic development through innovation, collaboration and investment and connections between businesses and the community.	Promote opportunities and economic advantage arising from Adelaide Airport and our proximity to the CBD.	Sustainably manage our resources through reuse, recycling and circular economy.	Reduce the City's impact on the environment.	Prepare for and respond to the challenges of a changing climate.	Open spaces that foster the natural environment, support biodiversity and encourage people to spend time outdoors.	Protect and expand the urban forest.	Strong partnerships and working relationships with our community, other organisations and spheres of Government.	Customer experience and community are at the centre of our considerations	High levels of governance, transparency and integrity.	An inclusive, innovative, and collaborative organisation.	A safe, healthy and resilient workforce.	A workforce that meets current needs and plans for future needs.	Sustainable financial management principles.	Our community can communicate and meaningfully engage with Council.	Technology as a tool to help innovate how we interact with each other and our community.	A resilient organisation that is able to effectively respond to emergency incidents and events.
	29. Identify opportunities for process improvements using results data from the City		•			•																		•	•				•	•	•	
	of West Torrens' Qualtrics Survey. 30. Undertake a review of how we measure																															
rojects	our WHS performance, including identifying indicators that allow effective monitoring and timely reporting to management and clear accountabilities.				2																				•	•	•					
ey P	31. Align the current practices for volunteer management with our human resources processes, including induction, training and exit processes.																								•	•						
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lan 20	34. Develop and implement 'Ageing and Work Health' programs to promote a positive culture within the workplace.																								•	•	•	•				
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Ŭ	36. Commence the development of a City of West Torrens Organisational Workforce Strategy.																								•	•	٠					
al Servi	37. Implement changes to Council's Annual Budget and Business Plan and Long-Term Financial Plan, to address legislative requirements arising from the local government reforms.																						•		•				•	•		
isational	38. Prepare for and implement changes arising from the local government rates oversight scheme and the roles played by the Essential Services Commission of SA (ESCOSA) and external auditors.																						•		•					•		
Organis	39. Enable access to contemporary business intelligence functionality and develop a data platform suitable to underpin performing business intelligence on customer service and community assets.		•			•																		•	•	•						

Note: The large coloured dots indicate the primary Strategic Objective that the project is linked to. The smaller black dots indicate secondary Strategic Objectives that the project is linked to.

# 17.13 Strategy Unit Activity Report: 1 April to 15 June 2022

# Brief

This report presents the Strategy Unit's Activity Report for the period 1 April to 15 June 2022.

# RECOMMENDATION

It is recommended to Council that the Strategy Unit Activity Report for the period 1 April to 15 June 2022 be received.

#### Introduction

The Strategy Unit supports the organisation to achieve its strategic objectives by working collaboratively with stakeholders to deliver significant strategic projects and develop strategic and corporate plans for West Torrens, in consultation with the community, Elected Members and other stakeholders. It also administers several popular grants and rebates programs and participates in partnership with regional partners to deliver strategic economic and environmental sustainability plans.

A report is presented, on a regular basis, detailing the status of key projects and activity undertaken by the Strategy Unit to progress strategic priorities since the last report to the City Advancement and Prosperity General Committee.

#### Discussion

#### Corporate and Community Planning

#### Annual Service Plan 2021/22 - Third Quarter progress report

The 3<sup>rd</sup> Quarter Organisational Annual Service Plan 2021/22 Progress Update report was presented to the 26 April 2022 City Advancement and Prosperity General Committee meeting.

#### Organisational Annual Service Plan 2022/23 - draft development

Development of the Organisational Annual Service Plan 2022/23 was progressed in liaison with staff, management and the Executive Team, to ensure alignment of the Annual Service Plan with the annual budget. The final Organisational Annual Service Plan 2022/23 will be presented to the 28 June 2022 City Advancement and Prosperity General Committee meeting for its information.

#### **Corporate Plans**

Ongoing support and advice was provided to departments in the development and review of their various corporate plans including the review of the *Dog and Cat Management Plan* and the development of the *Waste Strategy*.

#### Economic Development

West Torrens, together with the other councils in Building Western Adelaide, has finalised the filming of a YouTube tourist video highlighting various tourist attractions in the west.

The West Torrens businesses highlighted in the video were:

- AFL Max
- Bounce
- West Beach Parks Accommodation
- Imperial Measures Distillery
- Mrs Harris' shop
- Karma and Crow Cafe
- Parwana Restaurant

Each council has produced a 30-second video which can be used for individual council promotions and a separate 30-second video will be a compilation of the four council videos which will be used to promote the west on the Adelaide Beaches Website. The video has been completed and the four councils are now working to combine the four individual videos into one 30 second promotional video for the west region.

#### Public Art Framework

Having completed its public consultation phase, a report detailing the submissions and amendments to the Public Art Framework was endorsed by the Committee at its 22 February 2022 meeting and subsequently approved by Council at its 1 March 2022 meeting.

An action plan has been prepared to ensure that the framework is embedded into the various functions of the organisation to facilitate the consideration of public art into project scopes undertaken by Council in the public realm where possible and promotion of public art projects within the community. Consultation is currently being undertaken with internal stakeholders.

#### <u>Heritage</u>

The heritage grants have concluded for this year and works have already been completed by some applicants and monies are currently being distributed to those applicants.

A project brief regarding a review of West Torrens Heritage Listed Buildings has been prepared.

The objectives of the review are to:

- Update the city's existing listing contained within the Planning and Design Code, and
- Provide a description and evaluation of the heritage resources of West Torrens to be used for ongoing conservation planning and development application assessment.

The City of West Torrens currently has 22 places of State Heritage significance, 100 places of Local Heritage significance and 631 Representative Buildings.

A Request for Quote (RFQ) is currently being prepared to engage a heritage consultant to undertake the review during the 2022/23 financial year.

#### Land Use Planning

#### Planning Reform

The Administration continues to liaise with PlanSA with regard to the Planning and Design Code (Code) and associated documents as well as the e-planning portal.

#### Planning and Design Code Amendments

#### Glandore Character Area Preservation Code Amendment

Council's Glandore Character Area Preservation Code Amendment Initiation was lodged with subsequent formal advice received from the State Planning Commission on 20 December 2021 advising that it required further investigations be undertaken prior to the State Planning Commission considering the matter and advising the Minister. A response to the State Planning Commission has been provided and is now pending further advice from the State Planning Commission.

#### 65-73 Mooringe Ave, Plympton Code Amendment

The Minister for Planning and Local Government approved this Code Amendment on 15 December 2021.

Pursuant to Section 74 of the *Planning, Development and Infrastructure Act 2016 (PDI Act)*, the Minister for Planning and Local Government has referred the Code Amendment to the Environment, Resources and Development Committee (ERDC).

Following consideration of this matter at the 19 April 2022 meeting of Council, formal advice was forwarded to the ERDC. Subsequently, the ERDC invited a witness from the Administration to provide evidence on the 23 May 2022 relating to the submission as part of its parliamentary scrutiny process. Resulting from this, the ERDC has consulted with Council on its proposed recommendation to suggest a change in zone from Housing Diversity Neighbourhood Zone to General Neighbourhood Zone. A report was presented to Council on 7 June 2022 and Council approved writing to the ERDC in support of their recommendation. Subsequently a letter was sent to the ERDC and currently, no further information was available at the time of preparing this report.

#### Lockleys Code Amendment

As part of the public consultation process on this Code Amendment, Council was able to submit its feedback. Consequently, information and proposed feedback were presented to Council at both its 6 July 2021 and 19 October 2021 meetings. This feedback has been submitted to the relevant contact and the Minister for Planning.

Public consultation on this Code Amendment ended on 24 October 2021. At the time of writing this report, no further update has been received.

\* Note - At its 15 February 2022 meeting, Council resolved that certain streets within the designated area remain closed roads, and not able to be opened, in the event the Code Amendment is approved.

#### Upcoming Code Amendments:

The Attorney-General's Department (AGD) has advised of the following Code Amendments which are, at this stage, still being scoped by the AGD:

- Miscellaneous and Technical Code Amendment: the Administration provided minor matters for the Department to consider in the preparation of their scope. The issues identified related to the technical function of the Code.
- Flood Hazard Mapping project.

#### Consultation on Code Amendments Outside of the City of West Torrens

<u>City of Charles Sturt's Kidman Park Residential and Mixed Use Code Amendment</u>

Following an internal Administrative review of the proposed Code Amendment a number of items were identified for raising during the consultation process. These related to a request for further traffic investigations, highlighting the importance of the Linear Park and the welcome inclusion of a concept plan. This feedback was approved by Council at its 7 June 2022 meeting of Council and submitted to the City of Charles Sturt.

#### <u>City of Charles Sturt's Albert Park Residential and Mixed Use Code Amendment</u>

Following internal Administrative review of the proposed Code Amendment it was considered that there be no impact to the City of West Torrens and therefore no requirement to provide feedback to the City of Charles Sturt on this Code Amendment.

#### Code Amendment Policy

Following Council's approval of the *Council Policy - Council Initiated Code Amendment*, the Administration has drafted a *Council Policy - Third Party Code Amendment* (Policy) to support requests received from private proponents for Council to undertake Code Amendments on their behalf. This draft Policy is included in this agenda for Council's consideration.

#### Strategy Unit Activity Report: 1 April to 15 June 2022

The scoping for the Neighbourhood Zone Review of minor infill housing and Urban Corridor Zone interface case study is underway.

#### Intergovernmental Relations

#### Urban Greening Strategy for Metropolitan Adelaide - Greening Adelaide Practitioner Summit

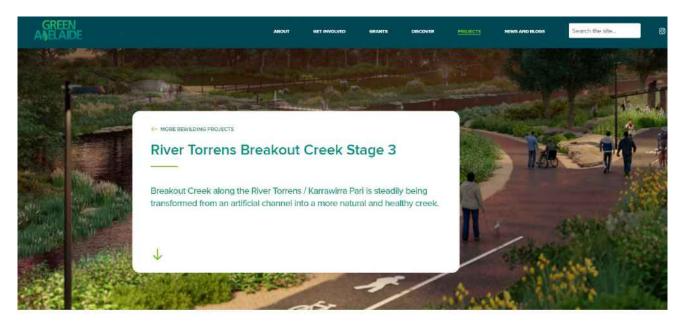
Green Adelaide hosted a cross-sector practitioner workshop to support the development of an urban greening strategy for metropolitan Adelaide on 23 May 2022 at Adelaide Zoo. Staff from the City of West Torrens, with a range of organisations (e.g. local government, government agencies, technical experts, peak bodies, NGOs and Kaurna) were also invited to this session. The purpose of this workshop was to develop a shared vision, identify key priorities for practical action and drive momentum for implementation.

#### Metropolitan Seaside Councils Committee

- The Metropolitan Seaside Councils Committee (MSCC) provided a letter of support for the Local Government Association (LGA) of South Australia's funding submission to the Coastal and Estuarine Risk Mitigation Program. This LGA project bid represents a partnership between State and Local Government to drive a state-wide approach to coastal adaptation planning, hazard identification and risk assessment. This will provide a coordinated and consistent approach to coastal adaptation planning, hazard identification and risk assessment. This will provide a coordinated and consistent approach to coastal adaptation planning, hazard identification and risk assessment in South Australia and, in doing so, will effectively plan and prioritise climate adaptation work and minimise the risk to the community and environment from sea level rise, adverse weather and storm surge events.
- A new governance arrangement is proposed for the MSCC. Mayors and Elected Members have been invited to a workshop to be held on Wednesday 6 July 2022, hosted by the LGA, to present the proposed new governance model and an accompanying delivery plan. Elected members will be provided with an opportunity to ask questions and provide feedback at the workshop. Following the workshop, a report will be provided to Council seeking approval of the new governance model.

#### Breakout Creek Stage 3 Project

Green Adelaide has set up a webpage to keep the public informed of progress of the Breakout Creek Stage 3 project and issues arising during construction: <u>https://www.greenadelaide.sa.gov.au/projects/breakout-creek-stage-3</u>



#### Adelaide National Park City

Green Adelaide is working with councils, including the City of West Torrens, to develop some celebrations to officially 'launch' the National Park City status and is collaborating with City of West Torrens on community planting events.

# Environmental Sustainability

#### Water Efficiency Audit

A water efficiency audit is to be undertaken of Council owned buildings and facilities, identified as high water consumption sites while also providing a broad snapshot in terms of uses i.e. civic function, community centre and sporting clubrooms.

The project aims to identify ways to reduce mains water consumption in these key buildings and facilities, reducing their operating costs while also improving their environmental sustainability. A water efficiency audit of these buildings is required to understand the existing situation and to identify opportunities to improve their sustainability performance.

A request for quote (RFQ) was undertaken in May for a consultant to undertake this audit. Seven quotes were received and are currently being assessed. The tender will be awarded in June, with the audit to be completed by late August 2022.

# Keswick Creek Pathway - Feasibility Study

This project is looking into the feasibility of transforming a portion of the Keswick Creek corridor from Brooker Terrace to Marion Road, on the southern side of the drainage channel. Specialist consultants from Greenhill are preparing draft concepts, which will help inform the transformation of this space.

#### Climate Adaptation Strategy

A new Climate Adaptation Strategy for the City of West Torrens is being prepared to set out the pathway for reducing emissions and adapting to our changing climate.

A set of draft goals and initiatives are being developed in consultation with key staff as part of developing the Strategy. Consultation with Elected Members on the draft Strategy is anticipated to occur in July/August, to be followed by community consultation.

#### **Native Plant Giveaway**

The Native Plant Giveaway seeks to encourage residents to incorporate local native species into their gardens at home by providing 5,000 free seedlings. The annual event was held recently, with around 400 plant packs being distributed to residents on the day.

Each pack contained 12 native seedlings propagated by specialist nursery Trees for Life located at Brooklyn Park. Giveaway plants included Native Violet (*Hardenbergia violacea*) and Muntries (*Kunzea pomifera*) which will contribute to a greener, more climate resilient city.







#### Grow It Local

The Administration is working in partnership with Green Adelaide to deliver Grow It Local.

*Grow it Local* is a grassroots program which seeks to increase community participation and awareness around growing produce locally in a range of settings, from large backyards to balconies and even windowsills.

Green Adelaide has subsidised the cost of the program for councils for two years, providing residents across West Torrens with free access to information, presentations and resources over this time. There is no obligation to continue after the grace period concludes.

The purpose is to:

- Make growing more accessible;
- Increase the production and consumption of locally grown foods;
- Provide a connection to nature;
- Inspire positive health and wellbeing;
- Help build stronger and more resilient communities; and
- Increase composting and reduce organic waste to landfill.

Recent activities have included live webinars on the following topics:

- Winter food gardening;
- Vertical veggies with Sophie Thomson;
- Kaurna bush foods and sustainability;
- How to use permaculture principles to grow food at home;
- How to preserve tomatoes with Diana Whitton (CWA);
- How to grow food in pots;
- Elegant edible gardening; and
- Patch design 101.

#### Lot 101 Community Planting Event

A community planting event was held on Sunday 22 May 2022 to revegetate a section of coastline known as Lot 101, which stretches from Adelaide Sailing Club to Glenelg North. Green Adelaide awarded the Adelaide Sailing Club a community environment grant to undertake this dune restoration project, working in partnership with SA Water, Greening Australia and the City of West Torrens. Site preparation included the removal of invasive weeds such as Gazania and Boxthorn, which made way for 6,000 native seedlings which were reinstated across the site.

The event was attended by around 50 volunteers which comprised members of the local community, Adelaide Sailing Club, TAFE SA and West Beach Parks. The Hon. Dr Susan Close, Minister for Environment, Climate and Water participated in the event and made a speech as part of the proceedings, along with Cr Jassmine Wood.



#### AdaptWest in Action

The AdaptWest Climate Change Adaptation Plan (Plan) seeks to ensure that the communities, environment and businesses and industries of the Western Adelaide Region remain productive and can respond positively to the challenges and opportunities presented by a changing climate.

The *AdaptWest in Action 3-Year Action Plan 2019-2022* (Action Plan) provides a forward program for projects which deliver against the key priorities of the Plan including:

- Enhancing open and green spaces to cool the urban environment;
- Managing stormwater to protect and enhance where people live and work;
- Increasing the resiliency of transport and essential services;
- Improving residential dwellings to be resilient to climate change;
- Building strong and connected communities;
- Preparing businesses and industry to be aware and resilient; and
- Protecting coastal assets and environment.

The following items provide an update on key projects that are currently being progressed by the Regional Coordinator in conjunction with the Steering Committee and Working Group, as detailed in the update report presented to Council on a quarterly basis are:

#### **Regional Assets Management Project**

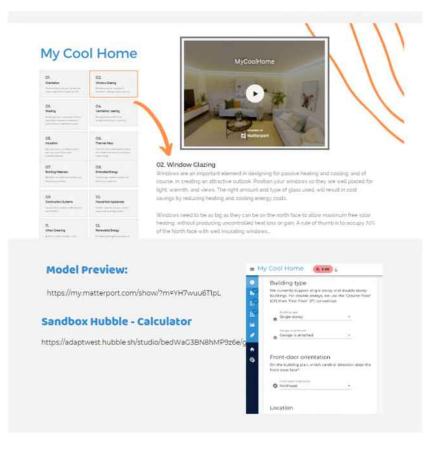
The Resilient Assets Management Project (RAMP) seeks to integrate climate risk into asset management processes and build resilience to climate-related risks and natural disasters, optimise Council expenditure, and reduce legal and financial liabilities. Working across councils will deliver financial efficiencies and reduce duplication of effort and assist in the implementation of a consistent approach across the sector.

An AdaptWest regional representative (*Chris Shallow, Manager Asset Management Planning – Charles Sturt*) was appointed as a regional observer on the Resilient South RAMP project and will report learnings back to the AdaptWest project partners. The AdaptWest councils have not contributed financially toward this four-year project, but will remain engaged and benefit from the learnings through the observer arrangement. Overall, more than \$500,000 has been invested in the project through contributions from the LGA Research and Development Scheme, Disaster Risk Reduction Grants Program and the Cities of Holdfast Bay, Mitcham, Marion and Onkaparinga.

#### My Cool Home

My Cool Home is an interactive housing design and development tool that aims to educate residents of Western Adelaide about the importance of environmental sustainability, climate resilience, energy efficiency and good design principles. The online tool is aimed at new builds and renovations, while also providing advice to renters to improve the energy efficiency of their dwelling.

My Cool Home can be used to assess the performance of both new builds and existing dwellings. The tool will be a portal to the <u>Hubble.sh</u> platform, which will allow the user to self-assess their dwelling for energy efficiency, comfort, and climate resilience. It will suggest upgrade paths that could be applied with apparent cost savings highlighted. My Cool Home is currently under development and is expected to be deployed by June 2022.



#### **Regional capacity building**

AdaptWest had a presence at the recent LGA Ordinary General Meeting (OGM) and Council Showcase in April 2022 highlighting the work of the sector and Regional Climate Partnerships (along with Resilient East, Resilient South and Resilient Hills and Coast). Input was provided into the presentation on the Urban Heat Mapping and LiDAR project that was showcased as a key example of inter-regional collaboration and scalability that resulted in leveraging cost savings.

The AdaptWest Regional Coordinator also presented to the recent GAROC Climate Change workshop to highlight the role of the Regional Climate Partnership with a focus on community capacity building (other presentations from the RCP sector included on the RAMP project, heat mapping / LiDAR and carbon farming initiatives).

#### AdaptNow!

Following the *AdaptNow! Changing for Climate Change* event in October 2021, a suite of materials has been developed including a series of short videos which explore different themes (heat, flood, storm, power outage) and adaptation checklists and resources targeted at vulnerable and CALD communities across Western Adelaide. The community checklists have been translated into eight languages that are frequently spoken across the region, and compliment other checklists developed for the general community and businesses.

# How to prepare for climate change Things to do now · Get to know your neighbours, share your contact details and share emergency information with them. Follow the news and read warnings sent to you via text messages Follow local emergency services' council /community social media pages and newsletters. Learn where your local hospital/GP is located and how to get there. Learn about the history of emergency events in your local area. Contact your local council to find out if they have voluntary registries for people with disabilities to Climate change adaptation checklist for households receive targeted assistance during events. • Ask for your workplace and your child's childcare/school emergency plan. What else can I do? • Find out about climate change and how it will increase how frequent and intense emergency events could be. • Share what you know with people in your neighbourhood or community. Share what you know with people in your neighbourhood or community. Make contact with people in your community who might get more worried and sicker in extreme weather and think about how you might be able to help them in a way that is safe for you. Make connections in your local community by getting involved with community events, groups, clubs or online communities. Create a support network of people who can help you when you need it. Take a first aid course to increase your knowledge and skills. Read the benefits of home, contents and car insurance. Review any insurance cover you have. Review any insurance cover you have The ABC is the official emergency broadcaster. Find out how to listen to ABC Local Radio: reception.abc.net.au/ reception, add.netaau Access disaster readiness resources for people with a disability: ready.gow/disability. The South Australian State Emergency Service (SES) has information on floods, storms, and heatwaves in English and other languages. Find out more at: ses.sa.gov.au Climate change will increase the frequency and intensity of extreme weather events including floods, heatwaves, bushfire smoke and power outages in your local area This project was funded under the Disaster Risk Reduction Grants Program by the South Australian State Government and the Australian Government. Views and findings associated with this initiative/project are expressed independently and do not nece represent the views of State and Commonwealth funding bodies. Understanding these events and how to prepare and respond will help you and your community to cope and thrive. Australian Govern Government of South Australia Government of South Australian Govern

	How might this impact me?	What do I need to know?	How can I prepare for the future?	Where can I find more information about this?
Heatwaves	You might experience dehydration, head enhaution, difficulty sleeping and headstroke.     It could make existing health conditions wone.     Health and social senices may experience increased demand.     Workplaces may experience reduced productivity.     Evantal services such as electricity or Evant supply may be impacted.     Transport networks induding public transport and read signals may experience interruptions.	Be aware of the symptoms of heat exhaustion and heatstroke.     The heat and sun in Adelaide can be different to other places.     The heat and sun in Adelaide can be different to other places.     Exam how to keep yourself, your family and your home cool.     If your home gets too hot, plan to visit the local library or homes and go there before it gets hot.     Make sure you have food and gracerise at home, so you won't need to go out when it is hot.     If you know someone who doesn't cope well in the heat, innite them to spend the day at your home.     Avaid yoing out in the hottest part of the day particularly if duing public transport.     On hot nights, using a spray bottle to dampen your top sheet and using a lan to contate a brezez can help.	<ul> <li>Iele your home to stay cool with air conditioning and fars and indoor and outdoor blinds.</li> <li>If you own your home, consider painting outside with light coloured paint, installing insulation, double glazed windows, enabling natural air flow through windows and doors, planting trees and watering your garden to keep it graen and cool.</li> <li>If you retry our home or are looking for a new rental, ask your landlerd about installing airconditioning, insulation and external blinds.</li> <li>If you or someone you know is particularly vulnerable to heatwave, sign up to fideross REDi to receive phone calls during heatwave events.</li> </ul>	<ul> <li>For more information about heatwayes: sus sa gov autheatwayed.</li> <li>For more information about skyring healthy in the heat: sahealth sa gov au and search for 'heatwayes'.</li> <li>Check the weather forecast: hom gov au</li> <li>Telecrose REDI for vulnerable people to sign up for phone calls during heatwayes: redcross.org.au and search for 'Telecrose'.</li> </ul>
	How might this impact me?	What do I need to know?	How can I prepare for the future?	Where can I find more information about this?
Floods	Now might can simplex the: D Damage to your home, contents, car or workplace. Having to evacuate your home or workplace. Injury from far loading water or injury from far loading water or Power, sawarape, telecommunications and water supply outages. Increased risk of waterborne diseases. Increased risk of waterborne diseases. Roads could cose, and public transport may not run. B usinesses and services may close. Community events could be cancelled.	<ul> <li>What do Theed to Know?</li> <li>Find out if you forme or workplace is in an area that is hood-prone.</li> <li>Make an emergency! evacuation plan.</li> <li>Prepare an emergency! Wi with items you need to take with you if you have to evacuate the vacuate of the plant of</li></ul>	<ul> <li>Try to build savings to rely on if you are unable to work during an emergency or if you have extra costs after a flood.</li> </ul>	Where can trink more information addoctations: • Ba prepared for a flood: sees agova unificed • Easy English flood guide: sees agova unificed • English guide: sees agova unition of the seese the seese for "Easy English guide: agova unition of this map: • Check the flood risk for your home on this map: • Make and emergency plan: redcross.org.au/snepare • Cheate an emergency kit: redcross.org.au/snepare.
ishfire smoke	How might this impact me? • Sore eyes, threat, nose and lungs. • Couphing and finding it hand to breath. • Chest pain, dizziness or light- headedness. • People with asthma, lung or heart problems could get much sicker very quickly.	What do I need to know? • Staying indoors, closing your windows, doors and vents so you don't breathe in to om undi smoke. • Don't sercise in smoky places: • If you have asthma, make sure you have enough medication and supplies including P2 or NDS face masks (doth masks or surgical masks will not be effective against smoke). • Do not use evaporative air-conditioners: • Change spit system air-conditioner settings to recycle or recirculate.	How can I prepare for the future? If you have eathma, consider buying an air purifier with a HEPA filter. Seal air gaps in your home at the doors and windows and around fars and vents with gap fillers and weather seals. This can also help save energy and reduce your bills.	Where can I find more information about this? • Bushfire smoke and your health: sahealth.sa.gov.au and search fi "bushfire smoke". • Asthma Australia has information for people with asthma: asthma.org.au
ower outage	How might this impact me? • No power for medical devices, heating and cooling, jubs, refrigerated medicines), lightops or phones. • Businesses and services may close including supermarkets, banks, schools and service stations. • Internet and telephones may stop working.	What do I need to know? • If you rely on power for medical reasons, plan and ensure you are on the SA Power Networks Power Dependency Register by calling 13 12 61. • Have iso-packs in the freezer to put in a cooler bag to keep medications cool. • Plan for medications that require refrigeration. • Bya a for medications that require refrigeration. • Bya a formability and battery powered radio and have spare batteries. • Bya y anotable mobile phone charger and keep it charged. • Plan where else you could go that is heated or cooled.	How can I prepare for the future? If you or a family member rely on power for medical reasons, prepare a plan that describes what you will do if there is a prolonged power outage and make sure everyone understands the plan. The power is most likely to go out during storms or extreme heat, by to stock up on fuel for the car the day before so you can still get to loved ones if service stations are closed. Buy a battery or generator for your home or to share with our neighbours.	Where can I find more information about this? • For more information on power dependency: sahealth:sa.gov.au and search for jower dependency'. • What to do when the power goes out: sapowernetworks.com.au/outages/wha1-to-do-when-the-power goes-out

#### 2021/22 Residential Rainwater Tank and Rain Garden Rebates

A total of six (6) rainwater tank applications were received and approved between 1 April 2022 and 15 June 2022. This resulted in an increase in rainwater tank storage volume of 19,100 litres.

The year to date expenditure for the 2021/22 rebate is \$9,250, with a total increase in storage of 88,571 litres. This increase in storage volume helps to mitigate flooding impacts through detention storage as well as reducing mains water reliance through rainwater reuse and, thus, improving the resilience and water sensitivity of West Torrens in the face of a hotter, drier climate.

#### **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The future challenges of climate impacts continue to require immediate consideration to plan for actions required to adapt to and/or mitigate effects.

The Administration is involved in advocacy, partnerships, policies and strategies, and implementing projects, programs and rebates designed to mitigate the impacts of a changing climate, including those detailed in this report.

#### Conclusion

This report details the activities of the Strategy Unit for the period 1 April to 15 June 2022.

#### Attachments

Nil

# 17.14 Progress on Implementing Council Decisions

# Brief

This report provides an update on completed and outstanding Council and Committee resolution actions.

# RECOMMENDATION

It is recommended to Council that the report be received.

#### Introduction

At the meeting of the former Policy, Planning and Performance Committee on 23 August 2011, a request was made for a report to be provided at each meeting of the Committee of outstanding actions relating to resolutions of Council and Committees.

Furthermore, at the 29 August 2016 meeting of the Committee, the Chief Executive Officer agreed to incorporate completed actions into the attached 'Progress on Implementing Council Decisions Report'. Actions that have been completed since the preceding meeting of the Committee will be included in the report.

#### Discussion

A copy of the completed actions since 26 April 2022, and outstanding resolution actions to 7 June 2022 is provided for Member's information **(Attachment 1)**. Updates/comments are to 22 June 2022.

#### **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to the report.

#### Conclusion

The Progress on Implementing Council Decisions Report provides an update on completed and outstanding Council and Committee resolution actions for Members' information.

#### Attachments

#### 1. Progress on Implementing Council Decisions

No. Mee	eting date	Meeting name	Action title	Resolution / Action required	Action officer	GM	Actions taken	Action stat
07/0	06/2022	Council	ltem 16.2 - Commercial development at Lot 3 West Beach Road, West Beach (Jayco)	Wood / Reynolds that: That given the community concerns raised with Council about the proposed Jayco Development on Commonwealth Airport land at West Beach on the corner of Tapleys Hill Road and West Beach Road, the Chief Executive Officer write to Adelaide Airport Limited seeking an explanation on: The approval process undertaken by Adelaide Airport Limited in determining the Jayco development; What consideration was given to the impact the Jayco development would have on the amenity of the surrounding residential community; What consideration was given to the impact the Jayco development would have on traffic management on the surrounding road network; and What consideration was given to the impact the Jayco development would have on flooding within the environs of the development site.	Kathleen Allen	Terry Buss	15/06/2022 - Letter from CEO to AAL MD sent via email. AAL have acknowledged receipt and advised they will respond in due course.	In progress
07/0	06/2022	Council	Association Annual General Meeting 2022 - Proposed Items of Business and Appointment of	Nitschke / Reynolds that: 1. The Local Government Association be advised that the voting delegate for the City of West Torrens at the 2022 Local Government Association Annual General Meeting be Mayor Michael Coxon with Deputy Mayor George Vlahos as proxy. 2. The recommended process for the lodgement of proposed items of business for the Local Government Association Annual General Meeting 2022, contained within this report, be approved. 3. Council authorises the Chief Executive Officer to finalise the wording of any proposed items of business prior to the submission to the Local Government Association.	Liz Johnson	Pauline Koritsa	16/06/2022 - Report to be presented to the 2 August 2022 meeting regarding proposed items of business.	In progress
24/0				O'Rielley / Anne McKay that: 1. The Council advise the Surveyor General that it has conducted a necessary public consultation process to determine whether any parties wished to raise any comments or concerns regarding, or had any objections to, the proposed closure of the identified portion of Arthur Lemon Avenue/Witty Court at Underdale. 2. Given that of the three objections received, one has been withdrawn, and on the basis that the other two objections will be withdrawn providing payment is made (for relocation of gas infrastructure) and the requested easement granted (to SAPN), the Council resolve to proceed with closure of the (identified portion of the) road. 3. A further update report be provided to Council following the receipt of advice from the Surveyor General if that advice indicates that the (identified portion of the) road is not to be closed.	Dean Ottanelli	Angelo Catinari	20.06.2022 - the surveyor has been advised to produce a further plan to include the easement requested by SAPN. Once completed, the updated plan will be sent to SAPN for their comment. Following confirmation by SAPN, all the information will be sent to the Surveyor General.	In progress
24/0	05/2022	City Facilities and Waste Recovery General Committee	Sublicence - SANFL (Hoffmann Kiln Chimney)	Woodward / Huggett that: 1. Council provides its consent for the Deed of Variation of Licence (to allow for the sublicence sought to The South Australian Brewing Company Pty Limited, but that it continues to retain its absolute discretion in relation to the grant of any future sublicence); 2. Council provides its consent for the grant of sublicence from The South Australian National Football League Inc (SANFL) to The South Australian Brewing Company Pty Limited to allow the display of SANFL Premier and runner up team colours on the Hoffmann Kiln chimney for the period 1 October 2021 until 30 September 2022 (or such lesser time should the licence be determined prior to 30 September 2022); and 3. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation giving effect to the Deed of Variation of Licence and grant of sublicence.	Dean Ottanelli	Angelo Catinari	20.06.2022 - Deed of Variation and Grant of Sublicence documentation being prepared for execution by the Mayor and Chief Executive Officer.	In progress
24/0	05/2022	City Facilities and Waste Recovery General Committee	Licence - West Torrens Concert Band	Woodward / Mugavin that: 1. The West Torrens Concert Band be advised that Council consents to its request to use the community facility on the western side of Mellor Reserve. 2. The Band be offered a licence for its use of the facility at a licence fee of \$10pa plus GST payable on demand (inclusive of outgoings), commencing on the date of practical completion/handover of the building following the proposed upgrade works. The permitted use to be for band rehearsals and storage of band instruments and associated equipment etc. The times and days of use to be Tuesday nights from 7.00pm until 9.45pm (subject to agreement with the Adelaide Village Band to vary its time of use) and on occasional weekends (as negotiated and agreed with the Administration) for workshops with school and country bands. 3. The Mayor and Chief Executive officer be authorised to sign and seal any documentation to give effect to the grant of licence.	Dean Ottanelli	Angelo Catinari	20.06.2022 - correspondence drafted to advise The West Torrens Concert Band of the outcomes from Council Resolution of 7 June 2022.	In progres
17/0	05/2022	Council	Item 16.1 - Council donation to Operation Flinders	Wood / Anne McKay that noting that Operation Flinders is providing a valuable program for local at-risk young people from within the City of West Torrens benefitting not only these young people but also their families and their community, Council makes a budget allocation of \$5,000 in the 2022/23 financial year budget to support Operation Flinders' program.	Kathleen Allen	Terry Buss	18/05/2022 - Email sent to Jonathon Robran by K Allen advising of Council's resolution. Arrangements to be made to formalise the provision of the donation in early July. A request was also received from Mr Robran asking for Council to present the certificates to the Underdale HS team members once the program had been completed. It was advised that this would be possible and Mr Robran and K Allen will discuss arrangements closer to the date.	In progres
03/0	05/2022	Council	and Prosperity General Committee Item 8.8 - Green Initiatives Program - Tree Incentive Program	Woodward / Nitschke to Council that: 1. It supports the trialling of a new Tree Incentive Rebate Program which will be run under the overarching Green Initiatives Program. 2. It acknowledges that \$10,000 has been included in the draft 2022/23 budget for the Tree Incentive Rebate Program. 3. The Administration prepares guidelines for the Tree Incentive Rebate Program using the eligibility criteria and information detailed within this report and these guidelines be presented for consideration to the next City Advancement and Prosperity General Committee meeting. 4. A review of the Program be undertaken at the completion of the first 12 months, the outcome of which to be reported back to the Committee.	Sue Curran	Pauline Koritsa	12/05/2022 - Guidelines currently being prepared for review by the City Advancement and Prosperity General Committee at its June meeting. 14/06/2022 - Guidelines in agenda for 28 June City Advancement and Prosperity General Committee meeting.	In progres
03/0	05/2022	Council	and Prosperity General Committee Item 8.9 - Green Initiatives Program - Significant and Regulated Tree Assistance Rebate	Woodward / Nitschke to Council that: 1. It approves the trialling of a Significant and Regulated Tree Assistance Rebate Program over 12 months as part of the overarching Green Initiatives Program. 2. It allocates \$10,000 from Council's Urban Tree Fund to fund the Significant and Regulated Tree Assistance Rebate Program during the 2022/23 financial year. 3. The Administration prepares guidelines for the Significant and Regulated Tree Assistance Rebate Program using the eligibility criteria and information detailed within this report and these guidelines be presented for consideration to the next City Advancement and Prosperity General Committee meeting. 4. A review of the rebate program be undertaken at the completion of the first 12 months, the outcome of which to be reported back to the Committee.	Sue Curran	Pauline Koritsa	12/05/2022 - Guidelines currently being prepared for review by the City Advancement and Prosperity General Committee at its June meeting. 14/06/2022 - Guidelines in agenda for 28 June City Advancement and Prosperity General Committee meeting.	In progres

	26/04/2022	City Advancement and	Item 8.2 - Heritage Grants 2021/22	Nitschke / Wood that:	Sue Curran	Pauline Koritsa	12/05/2022 - Heritage grant letters sent to all applicants. Guidelines und
		Prosperity General		1. On the basis that each heritage grant application has demonstrated alignment with the purpose and intent of the Heritage Grants and has met all eligibility criteria,			
		Committee		the following nineteen (19) grant applications for heritage conservation works that do not require any planning and building approvals, as outlined in the grant applications referred to in Attachment 1 under separate cover of the Agenda report be approved in priority order as listed below:			23/05/2022 - Revised guidelines to be provided to the June City Advance
				1. Grant Application HG0003521 for Representative Building at 29 Hughes Street, Mile End for a sum of \$1,504.74.			16/06/2022 - Amendments to heritage grants guidelines going to 28 Jur
				2.Grant Application HG0002021 for Representative Building at 23 Huntriss Street, Torrensville for a sum of \$1,028.			
				3.Grant Application HG0001421 for Representative Building at 1a King Street, Mile End for a sum of \$2,000. 4.Grant Application HG0001221 for Representative Building at 18 Cuming Street, Mile End for a sum of \$2,000.			
				4. Grant Application Hou001221 for Representative building at 12 Huntris Street, Mile End for a sum of 52,000. 5. Grant Application HG0001321 for Representative building at 12 Huntris Street, Torrensville for a sum of 52,000.			
				6. Grant Application H60000921 for Representative Building at 31 Curning Street, Mile End for a sum of 51,182.			
				7.Grant Application HG0003621 for Representative Building at 26 King Street, Mile End for a sum of \$1,250.			
				8.Grant Application HG0000121 for Representative Building at 11 Northcote Street, Torrensville for a sum of \$2,000.			
				9.Grant Application Hard Copy 1 for Representative Building at 15 King Street, Mile End for a sum of \$1,640. 10.Grant Application HG0001021 for Representative Building at 14 Ballara Street, Mile End for a sum of \$2,000.			
				10-Grant Application F00002621 for Representative building at 14 balance Street, while End for a sum of \$2,000.			
				12.Grant Application HG0003221 for Representative Building at 71 Gladstone Road, Mile End for a sum of \$2,000.			
				13.Grant Application HG0002221 for Representative Building at 5 King Street, Mile End for a sum of \$2,000.			
				14.Grant Application HG0000221 for Representative Building at 33 Gladstone Road, Mile End for a sum of \$2,000. 15.Grant Application HG0002521 for Representative Building at 2 Dew Street, Mile End for a sum of \$2,000.			
				La soriant Application Hotologizati for Representative Bolingia La Devision and a sum of \$2,000.			
				17.Grant Application HG0002421 for Representative Building at 26 Curning Street, Mile End for a sum of \$2,000.			
				18.Grant Application HG0000521 for Local Heritage Place at 3 Junction Street, Mile End for the sum of \$2,000.			
				19.Grant Application HG0003721 for Local Heritage Building at 135 South Road, Thebarton for a sum of \$2,000.			
				2.On the basis that the details supplied demonstrate alignment with the purpose and intent of the Heritage Grants and meet all eligibility criteria other than number 7, which states that 'All relevant Development Approvals (if required) associated with the work have either been obtained or applications have been lodged with Council			
				and availing approval prior to the loggement of the heritage grant application and having determined that each application has a reasonable chance of achieving			
				relevant planning and building approvals, that the following three (3) grant applications be approved, in priority order as listed below and subject to the required			
				planning and building consents being obtained for conservation work described in the relevant grant submission, as outlined in the applications referred to in			
				Attachment 2 under separate cover of the Agenda report. 20 Genet Anniestion (F0000201) for Local Harizare Blace at 42 Maria Streat Thebaston for a sum of \$2,000			
				20.Grant Application HG0003021 for Local Heritage Place at 47 Maria Street, Thebarton for a sum of \$2,000. 21.Grant Application HG0003421 for Local Heritage Place at 49 Maria Street, Thebarton for a sum of \$2,000.			
				22. Grant Application Housestat I of Loan Hernage Frace at 9 Mana Street, Interation for a sound of 2000. 22. Grant Application Housestat I of Loan Hernage Frace at 9 Mana Street, Interation for a sound of 2000.			
				3.On the basis that details provided do not sufficiently meet the purpose and intent outlined in the provisions of the Heritage Conservation Grant Program Guidelines			
				and/or do not sufficiently satisfy the eligibility criteria, the following two (2) grant applications, as outlined in the applications referred to in Attachment 3 under			
				separate cover of the Agenda report, not receive funding: 1.Grant Application HG0000721 for Local Heritage Place at 44 and 44a Huntriss Street, Torrensville for a sum of \$4,000.			
				Lorant Application Hard Copy 3 for Representative Building at 37 Wainhouse Street, Mile End for a sum of \$2,000.			
				4. The Administration review the Heritage Grants criteria to provide options with regard to limiting the maximum amount of the heritage grant made available for any			
				individual property.			
)	26/04/2022	City Advancement and	Item 8.3 - Community Grants -	Mayor Coxon / Wood that:	Celine Luya	Pauline Koritsa	9/05/2022 - All applicants advised of outcomes by email. \$9,583.45 appl
		Prosperity General	January 2022 to March 2022	1. The following grants applications be approved:			SmartyGrants until 1 July 2022.
		Committee		a) Equipment grant of \$3,000 to The Embroiderers' Guild of \$A towards the purchase of two defibrillators.			22/05/2022 All involves from successful and lineate merchant
				<ul> <li>b) Equipment grant of \$2,650 to Glenlea Tennis Club for the purchase of one defibrillator.</li> <li>c) Equipment grant of \$2,360 to Camden Community Centre towards the purchase of tools for the Men's Shed.</li> </ul>			23/05/2022 - All invoices from successful applicants received and proces
				d) Equipment grant of 22,063.50 to Adelaide Pickleball Club towards the cost of equipment to start up the sport in Mile End.			16/06/2022 - Waiting for acquittals (due 6 weeks after events and proje
				e) Community grant of \$5,000 to Orange Tree Quilters towards the cost of its charity project.			
				f) Community grant of \$1,350 to Blind Golf SA towards the cost of running the 2022 Blind Golf championship at West Beach.			
				g) Community Grant of \$5,000 to Adelaide Tamil Association towards the cost of running a Wellness program in Thebarton for migrant women. h) Community Grant of \$5,000 to The Gold Foundation SA towards the cost of the 'Shine Like Gold' Coffee Cart project.			
				In community drain or 55,000 to the our roundation as towards the tost of the sime doit or come can project. 2.The amount of \$9,583.45 be approved in the March budget review process to accommodate funding the community grants in this current round.			
				3 The community grants be closed for applications for the remainder of the financial year due to funds being completely spent.			
1 19/04/2022	19/04/2022	Council	Item 17.1 - Planning and Design	Woodward / Huggett that Council approves the dedication of the budget funds of \$24,000 from the Planning and Design Code Communications specifically to the	Sue Curran	Pauline Koritsa	12/05/2022 - RFQ document being developed for consultant.
	13/04/2022		Code: Neighbourhood Zone	vocumary in agent that counting approved the dedication of the budget trans of 24-year of the initial man design code communications specifically to the Planning and besign Code: Neighborhood Zone Review - Minor Infill Housing and Urban Corridor Zone Interface Case Study.	Sue curran	raume kontsa	12/03/2022 - KrQ document being developed for consultant.
			Review - Minor Infill Housing and	· · · · · · · · · · · · · · · · · · ·			16/06/2022 - Draft RFQ developed for internal review.
			Urban Corridor Zone Interface				
			Case Study				
19/0	19/04/2022	Council	·····	Reynolds / Vlahos to Council that:	Joe Ielasi	Angelo Catinari	3.06.2022 - Public Consultation is open from 9 May 2022 to 6 June 2022.
				<ol> <li>It approves the progression of the Transport and Movement Strategy Overview to public consultation.</li> <li>The outcomes of the public consultation be presented to Council.</li> </ol>			21.06.2022 - Submissions received from the public consultation are bein
			overview for consultation	2. The Outcomes of the public constraints of the presence to Council. 3. The Chief Executive Officer be authorised to make changes of a minor or formatting nature.			Council meeting.
	19/04/2022	Council		Kym McKay / Mugavin that a six-month trial with RecycleSmart with a total cost of \$48,600 consisting of Council's contribution of up to \$26,100 and grant funding of	Robyn Butterfield	Paul Della	3/06/2022 - Service agreement signed, press release being prepared inc
			trial with RecycleSmart	\$22,500 be endorsed.			Anticipate soft launch to commence week of 06/06/2022.
							22/06/2022 - Soft launch commenced and will be actively promoted from
							2022.
	10 10 1 10 5	C	Normal All All All All All All All All All A			De lles Martin	20/04/2022 10-01-01-01-01-01-01-01-01-01-01-01-01-0
ļ	19/04/2022	Council	Item 17.5 - Nominations Sought for the Power Line Environment	Tsiaparis / Nitschke that Cr John Woodward be nominated to the Power Line Environment Committee.	Liz Johnson	Pauline Koritsa	28/04/2022 - Nomination forms sent to Cr Woodward.
			for the Power Line Environment Committee				16/05/2022 - Have followed up with Cr Woodward. Deadline for nomina
							27/05/2022 - Nomination provided to the LGA.
							1/05/2022 Augiting response from the LCA
							1/06/2022 - Awaiting response from the LGA.
							10/06/2022 - Awaiting response from the LGA.
	07.04.0777	<b>6</b> 11			D	1	
	05/04/2022	Council	Item 17.1 - Grant of New Permit - Wheatsheaf Hotel		Dean Ottanelli	Angelo Catinari	
	05/04/2022	Council	ltem 17.1 - Grant of New Permit - Wheatsheaf Hotel	1. A permit for a term of 1 + 1 years, commencing at midnight on 3 March 2022, at a commencing fee of \$2,050pa plus GST be granted to Wheatsheaf Pty Ltd (Trading as		Angelo Catinari	
	05/04/2022	Council				Angelo Catinari	
			Wheatsheaf Hotel	<ol> <li>A permit for a term of 1 + 1 years, commencing at midnight on 3 March 2022, at a commencing fee of \$2,050pa plus GST be granted to Wheatsheaf Pty Ltd (Trading as Wheatsheaf Hotel) to allow for mobile food vendor(s) to trade on the roadside adjacent to the Wheatsheaf Hotel.</li> <li>The Mayor and/or Chief Executive Officer be authorised to sign/or sign and seal any necessary documentation to give effect to the grant of permit.</li> </ol>	5		20.06.2022 - new permit documentation to be finalised for execution by
	05/04/2022 22/03/2022	City Facilities and Waste	Wheatsheaf Hotel Item 8.3 - Proposed Dog Park	<ol> <li>A permit for a term of 1 + 1 years, commencing at midnight on 3 March 2022, at a commencing fee of \$2,050pa plus GST be granted to Wheatsheaf Pty Ltd (Trading as Wheatsheaf Hotel) to allow for mobile food vendor(s) to trade on the roadside adjacent to the Wheatsheaf Hotel.</li> <li>The Mayor and/or Chief Executive Officer be authorised to sign/or sign and seal any necessary documentation to give effect to the grant of permit.</li> </ol> Mugavin / Huggett that:		Angelo Catinari Angelo Catinari	20.06.2022 - new permit documentation to be finalised for execution by
		City Facilities and Waste Recovery General	Wheatsheaf Hotel	<ol> <li>A permit for a term of 1 + 1 years, commencing at midnight on 3 March 2022, at a commencing fee of \$2,050pa plus GST be granted to Wheatsheaf Pty Ltd (Trading as Wheatsheaf Hotel) to allow for mobile food vendor(s) to trade on the roadside adjacent to the Wheatsheaf Hotel.</li> <li>The Mayor and/or Chief Executive Officer be authorised to sign/or sign and seal any necessary documentation to give effect to the grant of permit.</li> <li>Mugavin / Huggett that:</li> <li>The Administration conduct a public consultation/notification process with nearby businesses, residents and stakeholders to determine whether there are any</li> </ol>	5		20.06.2022 - new permit documentation to be finalised for execution by
		City Facilities and Waste Recovery General	Wheatsheaf Hotel Item 8.3 - Proposed Dog Park (River Torrens Linear Park) -	<ol> <li>A permit for a term of 1 + 1 years, commencing at midnight on 3 March 2022, at a commencing fee of \$2,050pa plus GST be granted to Wheatsheaf Pty Ltd (Trading as Wheatsheaf Hotel) to allow for mobile food vendor(s) to trade on the roadside adjacent to the Wheatsheaf Hotel.</li> <li>The Mayor and/or Chief Executive Officer be authorised to sign/or sign and seal any necessary documentation to give effect to the grant of permit.</li> </ol> Mugavin / Huggett that:	5		20.06.2022 - new permit documentation to be finalised for execution by 20.06.2022 - documentation from Minister/Department for Environmen
		City Facilities and Waste Recovery General	Wheatsheaf Hotel Item 8.3 - Proposed Dog Park (River Torrens Linear Park) -	<ol> <li>A permit for a term of 1 + 1 years, commencing at midnight on 3 March 2022, at a commencing fee of \$2,050pa plus GST be granted to Wheatsheaf Pty Ltd (Trading as Wheatsheaf Hotel) to allow for mobile food vendor(s) to trade on the roadside adjacent to the Wheatsheaf Hotel.</li> <li>The Mayor and/or Chief Executive Officer be authorised to sign/or sign and seal any necessary documentation to give effect to the grant of permit.</li> <li>Mugavin / Huggett that:         <ol> <li>The Administration conduct a public consultation/notification process with nearby businesses, residents and stakeholders to determine whether there are any significant objections to the establishment of the proposed dog park in the proposed location.</li> <li>Should there be no adverse comment received during the period of public consultation, Council enter into the proposed licence agreement with the Minister/Department for Environment and Water for designated land within the River Torrens Linear Park (near the northern end of Hayward Avenue and West Street,</li> </ol> </li></ol>	5		10/06/2022 - Awaiting response from the LGA.         20.06.2022 - new permit documentation to be finalised for execution by         20.06.2022 - documentation from Minister/Department for Environmen in the document. The draft concept plan under development and to be finalised to be finalised for the document.
		City Facilities and Waste Recovery General	Wheatsheaf Hotel Item 8.3 - Proposed Dog Park (River Torrens Linear Park) -	<ol> <li>A permit for a term of 1 + 1 years, commencing at midnight on 3 March 2022, at a commencing fee of \$2,050pa plus GST be granted to Wheatsheaf Pty Ltd (Trading as Wheatsheaf Hotel).</li> <li>The Mayor and/or Chief Executive Officer be authorised to sign/or sign and seal any necessary documentation to give effect to the grant of permit.</li> <li>Mugavin / Huggett that:         <ol> <li>The Administration conduct a public consultation/notification process with nearby businesses, residents and stakeholders to determine whether there are any significant objections to the establishment of the proposed dog park in the proposed location.</li> <li>Should there be no adverse comment received during the period of public consultation. Council enter into the proposed licence agreement with the Minister/Department for Environment and Water for designated land within the River Torrens Linear Park (near the northern end of Hayward Avenue and West Street, Torrensville). The licence area is to be used as a dog park for a term of 10 years (commencing on the date of issue) at a fee of \$1pa plus GST be gravable on demand.</li> </ol> </li> </ol>	5		20.06.2022 - new permit documentation to be finalised for execution by
		City Facilities and Waste Recovery General	Wheatsheaf Hotel Item 8.3 - Proposed Dog Park (River Torrens Linear Park) -	<ol> <li>A permit for a term of 1 + 1 years, commencing at midnight on 3 March 2022, at a commencing fee of \$2,050pa plus GST be granted to Wheatsheaf Pty Ltd (Trading as Wheatsheaf Hotel) to allow for mobile food vendor(s) to trade on the roadside adjacent to the Wheatsheaf Hotel.</li> <li>The Mayor and/or Chief Executive Officer be authorised to sign/or sign and seal any necessary documentation to give effect to the grant of permit.</li> <li>Mugavin / Huggett that:         <ol> <li>The Administration conduct a public consultation/notification process with nearby businesses, residents and stakeholders to determine whether there are any significant objections to the establishment of the proposed dog park in the proposed location.</li> <li>Should there be no adverse comment received during the period of public consultation, Council enter into the proposed licence agreement with the Minister/Department for Environment and Water for designated land within the River Torrens Linear Park (near the northern end of Hayward Avenue and West Street,</li> </ol> </li></ol>	5		20.06.2022 - new permit documentation to be finalised for execution by
5		City Facilities and Waste Recovery General	Wheatsheaf Hotel Item 8.3 - Proposed Dog Park (River Torrens Linear Park) -	<ol> <li>A permit for a term of 1 + 1 years, commencing at midnight on 3 March 2022, at a commencing fee of \$2,050pa plus GST be granted to Wheatsheaf Pty Ltd (Trading as Wheatsheaf Hotel).</li> <li>The Mayor and/or Chief Executive Officer be authorised to sign/or sign and seal any necessary documentation to give effect to the grant of permit.</li> <li>Mugavin / Huggett that:         <ol> <li>The Administration conduct a public consultation/notification process with nearby businesses, residents and stakeholders to determine whether there are any significant objections to the establishment of the proposed dog park in the proposed location.</li> <li>Should there be no adverse comment received during the period of public consultation. Council enter into the proposed licence agreement with the Minister/Department for Environment and Water for designated land within the River Torrens Linear Park (near the northern end of Hayward Avenue and West Street, Torrensville). The licence area is to be used as a dog park for a term of 10 years (commencing on the date of issue) at a fee of \$1pa plus GST be gravable on demand.</li> </ol> </li> </ol>	5		20.06.2022 - new permit documentation to be finalised for execution by

nder review.	In progress
ncement and Prosperity General Committee meeting.	
une City Advancement and Prosperity General Committee.	
proved in budget review. Community grants closed on the application page of	In progress
essed.	
ojects).	
gees).	
	In progress
22.	In progress
eing review. The outcomes of the consultation to be presented to future	
ncluding statement from Mayor Coxon. Invoice raised to GISA for funding.	In progress
statement non-mayor covers involce raised to disk for fulluing.	
rom 1 July 2022. A launch event is also being organised for mid to late July	
,	
	In progress
nation has been extended to end of month.	
by Wheatsheaf Pty Ltd / Council.	In progress
ent and Water to be finalised, with updated (draft) concept plan to be included	In progress
e finalised prior to community consultation.	

17	22/03/2022		Item 8.4 - Lockleys Oval - Update	Pal / Huggett that:	Dean Ottanelli	Angelo Catinari	20.06.2022 - the Administration is continuing to progress the actions require development of the second sec
		Recovery General Committee		<ol> <li>The report be noted.</li> <li>The new location of the baseball training facility, as proposed within this report, be endorsed, subject to the necessary Development Application, period of community consultation and the Site Licence provided by Department Environment and Water, (DEW). The Mayor and Chief Executive Officer to sign and/or seal any documentation to give effect to the grant of licence with DEW.</li> <li>The cost of the acoustic report required in order to progress the Development Application for the variation to hours of operation at the Lockleys Sporting Facility - bar, kitchen and function rooms is shared between Council (50 per cent of the cost) and the Clubs who seek the variation of hours (50 per cent of the cost).</li> </ol>			has development approval and has been ordered from supplier, (delivery clubs still to agree on contribution for acoustic report.
	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.5 - Licence Agreements for New Sporting Club Facilities - Update	Reynolds / Mugavin that: 1. The Lockleys Football Club be advised that Council does not accept the alternative rental/licence fee offer it has submitted, i.e. a commencing licence fee of \$3,900pa plus GST and outgoings. The licence fee to increase on each anniversary of the commencement date (1 October 2021) during the licence term as follows: • From 1 October 2022 - \$4,995 pa plus GST and outgoings • From 1 October 2023 - \$4,300 pa plus GST and outgoings • From 1 October 2024 - \$4,515 pa plus GST and outgoings • From 1 October 2025 - \$4,740 pa plus GST and outgoings 2. The Licence Agreements for other sporting clubs that were discussed within the report (Item 8.2) at the Committee's meeting of 28 September 2021 (and where the licence fees were determined in a similar fashion to the Lockleys Football Club), not be amended in accordance with the reduced licence fee now applicable to the Lockleys Football Club.	Dean Ottanelli	Angelo Catinari	20.06.2022 - the Administration has now agreement by the Lockleys Spoi / finalised and provided to the Clubs. Documents have been executed by
9	22/03/2022	City Facilities and Waste Recovery General Committee	ltem 8.9 - Kesmond Reserve Upgrade - Update	Woodward / Pal that: 1. The report be noted. 2. A period of public consultation to be undertaken following the receipt of in-principle agreement of the Masterplan by stakeholders and pre-lodgement advice on the proposed new community facility.	Dean Ottanelli	Angelo Catinari	20.06.2022 - Consultation commenced on 23 May and concluded on the be required.
ס	15/03/2022	City Finance and Governance Standing Committee	Item 11.3 - Proposal to Name Reserve on Admella Street	Nitschke / Papanikolaou that: 1. The request from Mr Lauro Martire, owner of Sunshine Café in Thebarton, to name a road reserve at the corner of Admella Street and Chapel Street in Thebarton (colloquially known as Admella Place) as Inparri Wama being the Kaurna phrase for meeting place be noted. 2. However, in light of the current overall review of asset naming conventions currently in train, that consideration of the request to name the road reserve at the intersection of Admella Street and Chapel Street in Thebarton be deferred to allow the request to be incorporated into that review.	Liz Johnson	Pauline Koritsa	21/03/2022 - Lauro Martire advised of outcome on 18 March 2022 and fu 1/04/2022 - Report scheduled for next City Advancement meeting regard be completed and presented to Council in July 2022 with Admella Place fo 19/04/2022 - Report to be presented to 26 April 2022 City Advancement 16/05/2022 - Report to be presented to 17 July 2022 Council meeting 1/06/2022 - Awaiting report to be presented to 19 July 2022 Council meet 10/06/2022 - Report to be presented to 19 July 2022 Council meeting.
1	15/02/2022	Council	Item 17.2 - West Torrens Bowling Centre, Lockleys (for the Torrensville & Lockleys Bowling Clubs)	Kym McKay / Huggett that: 1. The report be received; 2. The Council provides its in principle consent for the proposed redevelopment of the existing Lockleys Bowling Club site at Lockleys Oval and acknowledges that the Administration will be seeking funding to further progress this initiative with the State Government and through the 2022/2023 budget deliberation process; and 3. Further reports be provided to Council as and when significant events occur in regard to this proposed initiative.	Dean Ottanelli	Angelo Catinari	20.06.2022 - budget funding has been included in 2022/2023 budget to o been held (and continuing with both bowling clubs - Lockleys and Torren
2	15/02/2022	Council	Item 17.8 - Morphett Road Stormwater Easement	Pal / Wilton that: 1. The Chief Executive Officer be authorised to sign an agreement with the Property Owner/Developer in relation to commitments associated with the relocation of the stormwater drain and creation of formal easement at 99-103 Morphett Road, Camden Park. 2. Allocated funds within the current financial year budget line 'North Plympton/Plympton Drainage' to be reallocated for the construction of new stormwater drainage infrastructure and associated works at 99-103 Morphett Road, Camden Park.	Joe lelasi	Angelo Catinari	06.06.2022 - Finalising design to formalise the agreement for easement p 20.06.2022 - Design finalised. Currently awaiting prices for construction a
3	15/02/2022	Council	ltem 17.9 - Airport Over 50's Club - Update on Facility Arrangements	Reynolds / Vlahos that: 1. The report is to be noted. 2. The Administration continue to seek to finalise arrangements to execute a lease/licence/hire agreement for the use of the Airport Over 50's clubroom facility by the Airport Over 50's Club by the 30 June 2022; 3. Should the Administration be unable to facilitate execution of a lease/licence/hire agreement for the use of the Airport Over 50's clubroom facility by the Airport Over 50's Club on or before 30 June 2022, a further report will be provided to Council detailing options to allow this matter to be finalised.	Dean Ottanelli	Angelo Catinari	20.06.2022 - positive negotiations are continuing with updated (and simplexpects agreement from the Club.
4	18/01/2022	Council	Item 17.3 - Weigall Oval - Soccer Scoreboard	Woodward / Pal that: 1. The Adelaide Omonia Cobras Soccer Club be advised that Council provides consent for the installation of an electronic scoreboard in the south-eastern corner of the senior soccer pitch at Weigall Oval, subject to any necessary development consents being sought and obtained by the Club; and 2. Council further advise the Club that it will consider the provision of funding of \$40,000 towards the cost and installation of the scoreboard as part of its 2022/2023 budget deliberation processes.	Dean Ottanelli	Angelo Catinari	27.01.2022 - Funding has been allocated within the draft budget for 2022 20.06.2022 - No development approval is required for the scoreboard. O with the Club.
5	14/12/2021	Council	ltem 15.3 - Moss Avenue connection via roundabout	Woodward / Papanikolaou that Council finalise planning, budgeting and public consultation to remediate the Moss Avenue connection to the Galway, Grove, Moss, Tennyson, Birdwood roundabout and provide a report for consideration by Council, and recognises this is a priority project from the recent Local Area Traffic Management planning, as it is a known blackspot, is a highly complex roundabout with 5 entry / exit points and has been raised as a safety concern by numerous members of the community.	Joe Ielasi	Angelo Catinari	20.12.2021 - Administration is currently developing options for consultati 02.01.2022 - Draft options have been developed and are being reviewed 06.06.2022 - Consultation material being developed for community consu 20.06.2022 - Consultation material being finalised and on schedule for dis
6	23/11/2021	City Facilities and Waste Recovery General Committee	Item 8.2 - Request for Extension of Trading Hours - Weigall Oval Clubroom Building	Pal / Mayor Coxon that Council provide its consent in its capacity as landlord for an extension of the trading hours for the new Clubroom function space, tenanted by Adelaide Angels Baseball Club and Adelaide Omonia Cobras Soccer Club, from 11pm to 1am on Friday and Saturday nights, and also to 1am on Sunday nights when the following Monday is a gazetted public holiday, subject to any necessary development consents and/or other relevant approvals being sought and obtained.	Dean Ottanelli	Angelo Catinari	<ul> <li>27.01.2022 - Awaiting outcome from Development.</li> <li>16.02.2022 - A development application has been submitted by the Adm late 2021. The application is still under review and pending outcome.</li> <li>20.06.2022 - The Administration advises that community consultation wi Arrangements will be made after the next City Facilities and Waste Record with the proposed soccer Club's Crowd control fence).</li> </ul>

s required from the resolution from the 22 March 2022. Baseball training facility livery / installation - estimated at 12 to 16 weeks). Lockleys Sporting Facility	In progress
s Sport Facilities Clubs to execute the licence. Documentation has been updated ed by Cricket and Tennis Clubs.	In progress
the 17 June 2022. Feedback to be reviewed. Further report to Committee will	In progress
nd further questions answered on 21 March 2022.	In progress
egarding a progress report on the Asset Naming Project. Project is expected to ace forming a part of this July report.	
nent and Prosperity Committee.	
g	
meeting	
ıg.	
t to commence the design and documentation for a new facility. Meetings have	In progress
rrensville)	
ent properties.	In progress
tion and finalising agreement for execution.	in progress
simplified) leased documentation with the Club. The Administration shortly	In progress
2022/2023.	In progress
rd. Once funding has been approved in July 2022 arrangements will be made	
ultation.	In progress
wed and costed for 2022/23 Budget submission.	
consultation scheduled for July 2022.	
or distribution in mid-July.	
	In progress
Administration on behalf of the two Clubs for the Weigall Oval Sports Facility in e.	
on will be required as part of the development application process. Recovery Committee Meeting in July. (Consultation will be undertaken jointly	

1	19/10/2021	Council	Item 17.2 - Lockleys Code	Kym McKay / Tsiaparis that:	Sue Curran	Pauline Koritsa	22/10/2021 - Feedback sent to the minister and Future Urban.
ľ	13/10/2021	council	Amendment	1. The feedback contained in the body of this report be submitted, along with the feedback and recommendations contained in the released Confidential Council Item 2.1.4 of the 6 July 2021 meeting (Attachment 1 of the Agenda report), to Future Urban as its formal response to the Lockleys Code Amendment, with a copy provided to	Sue curran	raume kontsa	16/11/2021 - Awaiting decision by the Minister to determine next steps,
				the Minister for Planning and Local Government. 2. Council signals its intent to undertake a Code Amendment of the subject land located at 25 Pierson Street, Lockleys from Employment Zone to Suburban			14/02/2022 - No response from the Minister has been received to date.
				Neighbourhood Zone depending on the decision made by the Minister for Planning and Local Government in relation to the current Code Amendment for the subject land proposed by Future Urban.			16/03/2022 - No further update as Caretaker Period has commenced.
							19/04/2022 No further progress at this stage due to State election.
							2/05/2022 - No further action at this stage. Consultation has been combeen made.
							16/06/2022 - Code Amendment has been submitted to the Minister for
1	19/10/2021	Council	Item 15.1 - Sale and Disposal of dead-end streets	Woodward / Papanikolaou that Council authorise the Administration to examine the opportunity, and report back to Council, of the potential to close portions of roads in the City that dead-end onto the Keswick and Brown Hill Creeks with the aim of offering such portions of 'closed road' for public sale.	Joe Ielasi	Angelo Catinari	06.06.2022 - City Assets are continually working with City Property and C
							20.06.2022 - City Assets in collaboration with City Property and Facilities and Facilities are identifying any encumbrance's /easements.
0	05/10/2021	Council	Item 17.2- Report to undertake a trial with RecycleSmart	Kym McKay / Pal that the proposal to undertake a four month trial with RecycleSmart at a cost of up to \$25,000 with an additional amount of up to \$15,000 allocated to promote the campaign be endorsed subject to Council being successful in obtaining suitable grant funding for this purpose.	Robyn Butterfield	Paul Della	12/10/2021 - Awaiting GISA Council Modernisation Grant opening, iden
							1/02/2022 - Grant application submitted 20 December 2021. Due to mir Revised cost of project is \$48,600 with Council's financial contribution up
							5/04/2022 - Grant endorsed by GISA, agreement sent on 11 March 2022 amend. Report to Undertake Trial with RecycleSmart including grant fur
							20/04/2022 - Council endorsed a six-month trial with RecycleSmart with and grant funding of \$22,500.
							3/06/2022 - Service agreement signed, press release being prepared inc Anticipate soft launch to commence week of 06/06/2022.
							22/06/2022 - Soft launch commenced and will be actively promoted from 2022.
0	05/10/2021	Council	Item 17.4- Brickworks Riverfront Land	Nitschke / Kym McKay that Council notes the intention of the Chief Executive Officer to adjourn the sale process of the Brickworks Riverfront land for an indefinite period and that Council provides its concurrence for this adjournment to occur.	Kathleen Allen	Terry Buss	5/10/2021 - CEO report to Council notifying Council of the intention to a approved.
	05/10/2021	City Services and Climate	Itom 11.1. Increased	Woodward / Kym McKay that a further report on this matter be prepared for the full year ending 30 June 2022, to assess any changes to parking infringement income	Robyn Butterfield	Paul Della	14/12/2021 - Matter of the sale process for the Brickworks Riverfront la Infrastructure regarding impact of the T2D project. 12/10/2021 - No action required until end of 2021/22 financial year and
	05/10/2021	Adaptation Standing Committee	enforcement of parking restrictions in Mile End, Marleston, Keswick and Ashford	that may occur as a result of the easing of restrictions associated with the COVID-19 pandemic.	Kobyn Butterneid	Faul Dena	12/10/2021 - No action required until end of 2021/22 financial year and
(	07/09/2021	Council		Kym McKay / Papanikolaou that:	Liz Johnson	Pauline Koritsa	14/10/2021 - Project scoping currently underway.
			Item 8.1 - Proposed Renaming of	1. A report be brought forward to Council in due course outlining all Council Assets within the City of West Torrens that are considered to be appropriate for naming or re-naming.			7/12/2021 - Referred to Governance.
			Dew Street Reserve	<ol> <li>Such report to include a review of Council's Policy on Asset Naming.</li> <li>NOTE: please refer to Council Meeting of 14 December 2021 for change of name suggestion relating to Kesmond Reserve.</li> </ol>			18/01/2022 - Project commenced. Assets register compiled. Reviewing
							1/02/2022 - First draft of asset naming register nearing completion.
							16/03/2022 - Interim report regarding project to be provided to 26 April
							1/04/2022 - Report scheduled for next City Advancement meeting rega be completed and presented to Council in July 2022 with Admella Place
							19/04/2022 - Report to be presented to 26 April 2022 City Advancement
							16/05/2022 - Report to be presented to 19 July 2022 Council meeting.
							10/06/2022 - Awaiting report to be presented to 19 July 2022 Council n
0	03/08/2021	Council	Item 15.1- Open Space Plan	Woodward / Papanikolaou that in conjunction with the newly released Open Space Plan for public consultation, with 'Goal 1: Diverse open spaces close to people' and to 'Purchase land and/or repurpose council-owned land for open space purposes when possible', Elected Members are provided with a report identifying opportunities to accumulate revenue to achieve this strategic objective.	Sue Curran	Pauline Koritsa	17/08/2021 - Following the close of consultation a working group will b Consulting with other councils as to their approaches.
							20/10/2021 - Action plan currently being developed with internal stake
							16/11/2021 - Draft action plan with stakeholders for review.
							1/12/2021 - Action Plan received from consultant. Exploration of oppo undertaken.
							17/01/2022 - Options to be investigated commencing February.
							14/02/2022 - Options investigation commenced.
							1/04/2022 - Action in progress but delayed due to resourcing.
							19/04/2022 Open Space funding survey from LGA response being prepa
1							1/06/2022 - Regular Open Space Reference Group established to roll ou

	In progress
os, if any.	
e.	
mpleted but the consultation report has not been released and no decision has	
or approval.	
d City Facilities to identify potential pieces of road to close for public sale.	In progress
ies are identifying potential pieces of road to close for public sale. City Property	
entifying alternate grant programs that may support this initiative.	In progress
ninimum funding requirements trial period has been increased to 6 months.	
updated to \$26,100 including promotion costs.	
22. Some errors in grant agreement identified, feedback sent to GISA to unding was presented to Council on 19 April 2022.	
th a total cost of \$48,600 consisting of Council's contribution of up to \$26,100 $$	
ncluding statement from Mayor Coxon. Invoice raised to GISA for funding.	
rom 1 July 2022. A launch event is also being organised for mid to late July	
adjourn the sale process of the BRL for an indefinite period. Council	lo prograce
aujourn the sale process of the BKL for an indefinite period. Council	In progress
land 'on hold' pending further discussions with the Department of	
d then a report will be presented to Council in September/October 2022.	In progress
	In progress
g asset naming decisions from 1999 to 2022.	
ril 2022 City Advancement and Prosperity Committee.	
arding a progress report on the Asset Naming Project. Project is expected to e and Kesmond Reserve forming a part of this July report.	
ent and Prosperity Committee meeting.	
meeting.	
be set up to deliver the action plan and this will be included in that plan.	In progress
eholders.	
actuations to accumulate countries is one of the low short term actions to be	
sortunities to accumulate revenue is one of the key short term actions to be	
pared.	
but Open Space Implementation Plan. As a priority the group will explore open space, research other councils for examples, and work collaboratively ue to nurchase open space.	

34 18	18/05/2021	Council	Item 17.1- River Torrens					
			(Karrawirra Parri) Schematic	Nitschke / Mugavin to Council that: 1. It receives the River Torrens (Karrawirra Parri) Schematic Structure Plan and indicates in-principle support for the overarching vision for the improvement of the site,	Joe Ielasi	Angelo Catinari	10.06.2021 - Applicant advised of Council resolution, Initial meeting held with Applicant to discuss requirements.	In progress
			Structure Plan & Thebarton Open	notwithstanding, any required statutory approval processes.			17.08.2021 - Currently developing contract of purchase of the land, to be subject to successful completion of division of land.	
			Space	2. The CEO be delegated the authority to negotiate, subject to budget approvals, the purchase of the strategic portion of the former Adelaide University land-holding at Thebarton, being the portion of the land marked as 'A', in accordance with the land valuations provided for the development for the purposes of a shared path.			14.10.2021 - Review of the draft contract is currently underway.	
				3. It provides in principle support for the portions of land identified as 'B' and 'C' be received by Council as a non-compulsory, voluntary "contribution" from the land- owner/developer and gifted asset subject to the developer undertaking any necessary remediation of contaminated land and heritage conservation/maintenance			17.12.2021 - Contract for the intent to purchase land is currently with land owner.	
				associated with the kiln and boiler noom 4. The portion(s) of the land marked 'D' be vested to Council as Public Roads, subject to being developed to council's required standards guided by the City of West Torrens Urban Design Manual.			01.02.2022 - Awaiting outcome of Division of Land prior to progressing purchase of land agreement. Administration are currently working with design consultant on the shared path design.	
							06.06.2022 - Land division approved, currently awaiting executed agreement from applicant.	
							20.06.2022 - The draft agreement is being updated subsequent to the issuing of DA approvals and approved plan. Once completed it will be forwarded for execution by the applicant.	
35 23			Item 8.1 - Waste and Resource	Woodward / Mugavin that a project to develop a 10 year waste and resource recovery strategy for the City of West Torrens be endorsed, subject to appropriate funding	Robyn Butterfield	Paul Della	The Administration has received advice that grant funding is being provided and commenced development of the strategy in April 2021.	In progress
		Recovery General Committee	Recovery Strategy Proposal	being provided in Council's 2021/22 budget.			15/06/2021 - The Waste Strategy development initiative is expected to be completed before December 2021.	
							18/08/2021 - The creation of the plan has commenced in getting the structure and content of the plan in line with CWT's framework. Consultation with staff of other departments has been undertaken.	
							12/10/2021 - Draft waste strategy 90% complete. To be reviewed by consultant prior to scheduling Executive Team and Elected Members workshops.	
							1/02/2022 - Development of waste strategy delayed due to resourcing. Completion date revised to 30 June 2022.	
							5/04/2022 - Consultation questions submitted for review on 1 April 2022. Community consultation due to commence in April 2022. Due to requirement to have consultation open for 4 weeks, completion date revised to September 2022. Aim to submit final draft strategy to last Council meeting prior to caretaker period. (6 September 2022).	
							3/06/2022 - Community consultation completed, 589 responses received. Draft strategy to be submitted for review by TL Waste Management and Manager Regulatory Services on week of 06/06/2022.	
							22/06/2022 - Final draft to be presented to General Manager Corporate and Regulatory Services in the week commencing 27 June 2022.	
36 23	23/03/2021	Recovery General	Item 8.2 - Improving Source Separation at Multi-Unit Developments Pilot Proposal	Mugavin / Pal that a pilot is undertaken to determine the most effective interventions to improve source separation of waste in MUDs, subject to appropriate funding being provided in Council's 2021/22 budget.	Robyn Butterfield	Paul Della	Funding for an initiative to determine the most effective interventions to improve source separation of waste in MUDs has been included in Council's 2021/22 budget.	In progress
		commeter	bereiopmenta i not i roposui				18/08/2021 - Work has commenced on the initial stages of the project, final selection of MUDs to be completed in August. Project Team are meeting monthly.	
							12/10/2021- Final planning for project underway. Project scheduled to commence Jan/Feb 2022	
							1/02/2022 - Stage 1 of project has commenced. Focus group sessions held in January 2022 with building managers and strata groups to refine intervention tools to support improving source separation. Next project group meeting scheduled for 3 February 2022.	
							15/02/2021 - Meeting on 3 February 2022 completed, final report from focus group sessions shared. List of interventions to be finalised and base line waste audits to schedule for March 2022 prior to pilot commencement.	
							5/04/2021 - Progress meeting with Rawtec and participating Councils scheduled for 14 April 2022. Pilot with MUDS scheduled to commence in June/July 2022.	
							03/06/2022 - Baseline audits in progress. One audit completed, second property scheduled to be audited first week in June. Project on track to commence in June.	
							22/06/2022 - Audits conducted and results received. Implementation of a trial of remedial actions to take place in July 2022.	
37 02			Item 11.1- Proposed Extension of E-Scooter Trial - Western Alliance	Reynolds / Mayor Coxon that: 1.The report be received and noted.	Joe Ielasi	Angelo Catinari	10.02.2021 - City of Port Adelaide Enfield and City of Charles Sturt advised of Council resolution. City of Port Adelaide Enfield to write to DIT regarding the extension proposal.	In progress
		Committee	Councils	2. The Administration write to the Department of Infrastructure and Transport (DIT) requesting the following: a)The trial of the E-Scooters along the coastal trail be extended under the same terms and conditions for a period of 12 months;			24.02.2021 - Resolution Item 2. a): Letter to the Minister seeking a further extension of 12 months for the e-scooter trial.	
				b)The trial area extended into the side streets up to Military Road and further consideration of 'exclusion' and 'go slow' zones as part of a separate application. 3.The Cities of Port Adelaide Enfield and Charles Sturt and SAPOL be advised of (2) above.			1 14.04.2021 - Resolution Item 2. a): Letter received from the Minister regarding approval of a further extension of the Trial to 4 April 2022. Resolutio Item 2.b) and Item 3 are still in progress with the other two Councils' Administration.	n
							10.06.2021 - Resolution Item 2.b) and Item 3 are still in progress with the other two Council's Administration.	
							14.10.2021 - Awaiting advice from City of Port Adelaide and Enfield on the outcome of their consultation with community.	
							01.02.2022 - The City of Port Adelaide Enfield have advised that only the Semaphore Road extension was approved for an extension to the existing approved route as a result of their community consultation. Further liaison with the State Government and western alliance councils is scheduled to discuss the proposed extension of route and also the possible extension of permits till 31 October 2022.	
							06.06.2022 - Permit issued for the proponent until 31st October 2022. Awaiting outcome of the trial for consultation of further extension (Dot Point 2b).	:
							20.06.2022 - Point 2b to be considered following the conclusion of the current extension ending 31 October 2022.	

08/12/2020		Item 8.3 - Sponsorship Agreement Lockleys Oval LED Scoreboard	Woodward / Pal that: 1. Council provide its consent, in its capacity as landowner for a LED scoreboard to be erected in the north-eastern corner of the Lockleys football oval, subject to any necessary development consents being sought and obtained. 2. Should the Committee recommend to Council, and Council resolve in accordance with the Committee's recommendation, the Chief Executive Officer and/or Mayor be authorised to sign a Sponsorship Agreement, including the sponsorship of \$10,000 offered by the West Beach and Districts Community Bank Branch. 3. Council's Advertising on Council Land and Related Public Infrastructure Policy be reviewed as part of the review process of Council's policies to acknowledge the decision of Council.	Dean Ottanelli	Angelo Catinari	10.02.2021 - Bank has been advised and Administration is awaiting the final Sponsorship Agreement. Procurement process has commenced with       In progress         11.06.2021 - Awaiting final go-ahead from clubs and confirmation of their financial contribution towards the larger board they have requested.       Is 08.2021 - Awaiting club confirmation. Meeting scheduled for late August to progress the purchase.         14.10.2021 - Club continues to discuss the investment and will be in better position to make a decision following the lease/licence negotiations         7.12.2021 - Negotiations continue with the club regarding licence fees. Following thee discussions, it is expected that a decision can be made regarding the scoreboard.         27.01.2022 - Due to the Christmas break and Covid restrictions, a meeting has not been held to discuss the licence fees. It is expected that this will take place in February. Following the licence fee negotiations, a decision will be made regarding the scoreboard.         16.02.2022 - The Administration has met with representatives of the Lockleys Football Club in early February 2022 to discuss the licence / licence fees for the Lockleys Oval Sports Facility / Lockleys Oval. Following the meeting, the Club will now provide a formal response to the new licence and a further report will be provide by the Administration to the next City Facilities and Waste Recovery General Committee in March 2022. Following the licence fee negotiations, a decision will be made regarding the scoreboard.         20.06.2022 - The Administration is awaiting advice from the Lockleys Football Club upon execution of the site licence for the facility.
08/12/2020	City Facilities and Waste Recovery General Committee	Item 9.1 - Educational Trial for Waste Disposal and Separation	Woodward / Huggett that Council Administration provide a report to the City Facilities and Waste Recovery General Committee on the opportunity (costs and benefits) of a trial at a shopping centre within our City to provide 3 bins for the general public use. The intent is to create an actual experience in use of the red, yellow and green bins that further educates our residents in separation at source and better waste disposal.	Robyn Butterfield	Paul Della	Image: Comparison of the second sec
03/11/2020	Council		O'Rielley / Papanikolaou that Council publicly recognises: 1. West Torrens residents who have been Australian Honour recipients by creating a website presence on Council's website which links directly to the searchable Australian Honours database on the Department of the Prime Minister and Cabinet website. 2. Former West Torrens' Mayors with an online website presence and suitable footpath plaques in the West Torrens Memorial Gardens.	Dean Ottanelli	Angelo Catinari	21/06/2022 - Details of the Australian Honour recipients are now available on Council's website. The Strategy and Business component of this action In progress is currently on hold pending the outcome of the investigation into an appropriate location for the installation of the interactive kiosk by Urban Services/City Property. Once this has occurred, Creative Services will liaise with IT to provide the necessary information for the kiosk. City Property are investigating footpath plaques and other suitable alternative for installation in the West Torrens Memorial Gardens.
22/09/2020		Item 8.4 - Brand identity and signage for Council-owned facilities	Vlahos / Mugavin to Council that: 1.It approves the installation of signage on all of its facilities as detailed in Option 1 within this report. 2.Stage 1 of installation of building signage, as outlined in this report, be undertaken in this financial year, following budget review and approval. 3.Installation of decals inside new facilities be undertaken prior to the end of this calendar year. 4.It approves the adaption of the City of West Torren's logo 'tag line' to reflect that the City of West Torrens proudly supports our community by providing community facilities for them to use. 5.Stage 2, permanent building signage, be undertaken in the 2021/22 financial year, pending costings and budget approval by Council.	Dean Ottanelli	Angelo Catinari	21.10.2020 - meeting between internal staff held 28/10/20 to discuss decals on internal building walls to be implemented by the end of 2020.       In progress         Meeting action transferred from Strategy & Business to City Property for implementation.       10.02.2021 - Allocated funding in draft 2021/2022 budget for Council consideration.         11.06.2021 - Allocated funding new financial year and budget approval.       18.08.2021 - No funding was approved and therefore a budget bid will be submitted for 22/23 budget.         20.06.2022 - No funding has been allocated in the 2022/2023 budget for this action.       20.06.2022 - No funding has been allocated in the 2022/2023 budget for this action.

12	1/00/2020	Council	Itom 11.1 - Electric Mehlele	Kun MeKuu / Vlahor that	los lelas:	Angels Cations	15 10 2020. An Expression of Interest document is being fighted to an out to the model to such as the sector of th	In pressor
\$2 0	1/09/2020	Council	Item 11.1 - Electric Vehicle Charging Stations	Kym McKay / Vlahos that: 1.The report be received and noted. 2.The Administration continues to explore options for providing Electric Vehicle (EV) charging stations in West Torrens and calls an Expression of Interest to the market to identify potential providers, their business model and value add opportunities for Council and the community. 3.The Administration provides information from that tendering process in a subsequent report back to Council.	Joe Ielasi		<ul> <li>15.10.2020 - An Expression of Interest document is being finalised to go out to the market to explore options in relation to potential providers, business models and value add opportunities. It is anticipated that a call for the EOI will occur early 2021 and subsequently a report will be provided to Council with the outcome of that tendering process.</li> <li>03.02.2021 - An Expression of Interest document is anticipated to go to market April 2021, with a subsequent report to Council with the outcome of that process. Concurrent to this process, the Administration is reviewing the recently released State Government Electric Vehicle Action Plan to identify opportunities for the City of West Torrens.</li> <li>16.04.2021 - Awaiting advice from State Government on recent nomination of EV charging station sites in CWT under the State Government Electric Vehicle Action Plan.</li> <li>10.06.2021 - The Department for Energy and Mining is preparing for the imminent release of the Electric Vehicle Charging Network Funding Guidelines as part of the next stage of the project - the competitive grants process. This next stage of the project will take place between May and late July, and will involve a public call for charge point operators to submit a grant proposal to develop a section or sections of the Network.</li> <li>19.08.2021 - Two EV charge point operators have contacted the Administration to seek 'in principle' (non-binding) support for their grant submissions to the Department for Energy and Mining's (DEM) EV charging grant program to operate charging stations at some of our nominated sites. This is part of the State Government process of developing a state-wide EV charging network. Over the next few months the operators will be notified by DEM on the outcome of other submissions, and if successful they will then hold more detailed discussions to reach a more formal arrangement with CWT. The charge point operator will be responsible for the installation, ongoing operation and maintenance of the infrastruct</li></ul>	
							<ul> <li>Order 22 electric vehicles, one has an easy been received and the Only expected by the expected of Or October 2021. Charging stations have been received and the Only expected of the expected of the order 2021. Charging stations have been received and the Only expected of the expected of the order 2021. Charging stations have been received and the Only expected of the expected of the order 2021. Charging stations have been received and the Only expected of the expected of the order 2021. Charging stations have been received and the Only expected of the expected of the order 2021. Charging stations have been received and the Only expected of the expected of the order 2021. Charging station operators to set up charging stations in West Torrens. Subsequently Administration over the next month will now develop an Expression Of Interest to explore the market opportunities.</li> <li>O6.06.2022 - The Administration has released an Expression of Interest to seek interest from the market in establishing electric vehicle charging stations in West Torrens. A report will be provided to Council once this process has been completed, which is anticipated to be in July 2022.</li> </ul>	
							20.06.2022 - Report to be presented to the Council meeting of 19 July 2022.	
13 0	7/06/2022	Council	Item 18.1 - Mooringe Code Amendment: Proposed Response to the SA Parliament Resources and Development Committee	Tsiaparis / Kym McKay to Council that it authorises the Chief Executive to write to the Environment, Resources and Development Committee (ERDC) confirming Council's support for the ERDC's proposal to recommend that the zoning for 65-73 Mooringe Avenue, Plympton Code Amendment be replaced with the General Neighbourhood Zone and for the overlays and TNV's applicable to the surrounding residential areas be implemented for this site.	Sue Curran	Pauline Koritsa	14/06/2022 - Submission has been sent to the Environment, Resources and Development Committee (ERDC).	Completed
14 0	7/06/2022	Council	Item 18.2 - City of Charles Sturt Consultation on the Kidman Park Residential and Mixed Use Code Amendment	Huggett / Kym McKay that the Chief Executive Officer writes to the City of Charles Sturt confirming receipt of the Kidman Park Residential and Mixed Use Code Amendment and providing comments related to traffic, use of a concept plan and the interface with the River Torrens Linear Park as detailed in this report.	Sue Curran	Pauline Koritsa	14/06/2022 - Submission has been sent to the City of Charles Sturt.	Completed
15 0	7/06/2022	Council	Item 18.4 - Kelledy Jones Local Government Elections Breakfast	Nitschke / O'Rielley that: 1. Council approves the attendance of Mayor Michael Coxon and Cr/s Elisabeth Papanikolaou, Dominic Mugavin and Kym McKay at the Local Government Elections Breakfast hosted by Kelledy Jones Lawyers to be held at Adelaide Oval on Friday 5 August 2022. 2. Expenses are to be reimbursed in accordance with Council policy. Note: Mayor Coxon and Cr Kym McKay advised they would pay for the cost of their attendance at the Local Government Elections Breakfast.	Mark Cole	Terry Buss	8/06/2022 - Registrations completed for Mayor Michael Coxon and Cr/s Elisabeth Papanikolaou, Dominic Mugavin and Kym McKay.	Completed
16 O	17/06/2022	Council	Item 18.6 - Sale of Property for the Non Payment of Rates - Confidential Order Review	Vlahos / O'Rielley that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 4 June 2019 and reviewed at Council's 2 June 2020 and 6 July 2021 meetings, in respect of confidential Item 22.1 - Sale of Property for the Non Payment of Rates, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continues to be retained in confidence in accordance with Section 90(3)(a) and (i) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period, on the basis that the report involves personal affairs of the ratepayers named in the report and Council litigation. 2. Pursuant to s91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Mark Cole	Terry Buss	10/06/2022 - Confidential worksheet updated noting the annual review on 7 June 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
17 2			ltem 9.1 - Weigall Oval - Turf Repair	Cr John Woodward noted that damage had occurred to the turf at Weigall Oval and requested that the Administration assess the damage and investigate possible options to repair the turf.	Peter Richardson	Angelo Catinari	15/06/2022 - Turf replacement at Weigall Oval has been completed.	Completed
18 1	7/05/2022	Council	Item 16.2 - Acknowledgement of the passing of Brian 'Snowy' Selby	Wood / Wilton that, as per Correspondence Item 20.3 - Passing of Brian 'Snowy' Selby, Council acknowledge the passing of Brian 'Snowy' Selby and convey its condolences to his family.	Kathleen Allen	Terry Buss	31/05/2022 - Letter sent to Paul Rosenzweig OAM as per Council resolution. 31/05/2022 - Receipt of letter acknowledged by Mr Rosenzweig.	Completed
19 1	7/05/2022	Council	Land - Confidential Order Review	Nitschke / Wood that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality orders made at Council's 1 May 2018, 6 June 2017, 21 May 2019, 19 May 2020 and 18 May 2021 meetings, in respect of reports relating to the Brickworks Riverfront Land, Council orders that the following confidential reports, the Minutes arising, attachments and any associated documentation or recording: Brickworks Riverfront Land - Expression of Interest Brickworks Riverfront Land - Expression of Interest Brickworks Riverfront Land - Divestment Proposal Divestment Proposal - Brickworks Riverfront Land Divestment Proposal - Brickworks Riverfront Land Divestment Proposal Update - Brickworks Riverfront Land continue to be retained in confidence in accordance with Sections 90(3)(b)(ii) and 90(3)(b)(ii) of the Local Government Act 1999, and not be available for public inspectior for a further 12 month period or until Council finalises its position on the future use of the retained land, whichever is sooner, given that the disclosure of the information would not be in the public interest as to do so would reasonably be expected to: • confer a commercial advantage on those persons with whom the Council is proposing to conduct business; • prejudice the commercial position of the Council; • lead to Council not obtaining the best possible sale price or development outcome for the remnant land retained by Council. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Mark Cole	Terry Buss	23/05/2022 - Confidential worksheet updated noting the annual review on 17 May 2022 and the continuation of the confidentiality order for a further 12 months.	Completed

17/05/2022	Council		Pal / Reynolds that:	Mark Cole	Terry Buss	23/05/2022 - Confidential worksheet updated noting the annual review on 17 May 2022 and the continuation of the confidentiality order for a
		Member to the Brown Hill and Keswick Creeks Stormwater Board Confidential Order Review	<ol> <li>In accordance with s91(9)(a), having reviewed the confidentiality order made on 1 June 2021, in respect of report Item 18.1 - Reappointment of Member to the Brown Hill and Keswick Creeks Stormwater Board, Council orders that Attachment 1 - Resume of Ms Judith Choate, continue to be retained in confidence in accordance with Section 90(3)(a) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period on the basis that the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicant which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.</li> <li>Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.</li> </ol>			further 12 months.
17/05/2022	City Finance and Governance Standing Committee	Item 11.5 - Budget Review - March 2022	Anne McKay / Pal that the budget review changes for March 2022 be adopted pursuant to Regulation 9 of the Local Government (Financial Management) Regulations 2011.	Lisa Gilmartin	Paul Della	23/05/2022 - All systems have been updated with the changes for the March Budget Review and users have been notified.
17/05/2022	City Finance and Governance Standing Committee	Item 11.7 - Local Government Rates Oversight Scheme - ESCOSA Draft Framework and Approach Consultation	Anne McKay / Wood that the feedback contained in the Agenda report be approved and submitted to the Local Government Association, Essential Services Commission of South Australia and the Office of Local Government as Council's response to the Local Government Rates Oversight Scheme Draft Framework and Approach.	Liz Johnson	Pauline Koritsa	23/05/2022 - Feedback sent to the Office of Local Government (OLG) via email. Feedback provided directly to ESCOSA via website submission.
10/05/2022	Special Meeting of the City Finance and Governance Standing Committee		Papanikolaou / Kym McKay that: 1. The proposed 2022/23 Budget and Annual Business Plan be released for public consultation, subject to the inclusion of \$157,850 in the 2022/23 Budget for two new full-time horticultural workers; and 2. The Chief Executive Officer be delegated authority to make amendments of an editorial or formatting nature to the proposed 2022/23 Budget and Annual Business Plan prior to its release for public consultation.	Lisa Gilmartin	Paul Della	23/05/2022 - Budget has been released for public consultation with the changes requested incorporated.
03/05/2022	Council	Item 16.1 - Aircraft movements during commemorative services	Huggett / Kym McKay that the Mayor write to Adelaide Airport Limited to acknowledge their ongoing cooperation in facilitating the restriction of aircraft movements during annual Remembrance Day commemorative services and to request consideration be given to restrict aircraft movements from Adelaide Airport for a limited period from the commencement of dawn on the 25th day of April annually.	Kathleen Allen	Angelo Catinari	Letter from Mayor Coxon sent to AAL Managing Director, Brenton Cox on Thursday 5 May as per Council's resolution.       Cor         26/06/2022 - Letter received from AAL MD. Meeting to be arranged between AAL, ASA and CWT representatives to discuss. (KA 26/5/22).       15/06/2022 - Meeting with AirServices Australia and AAL representatives held with Mayor Coxon and CEO Terry Buss.       15/06/2022 - Mayor and CEO met with AAL and Air Services Australia (ASA) to discuss the matter and ASA advised that controlling air space for one minutes silence on Remembrance Day is relatively straight forward and they do all they can to hold aircraft from landing and takeoff where operationally possible. ANZAC Day is a little more difficult because of the number and time-span spread of the services across metro Adelaide and once again, ASA in conjunction with the airlines do all they possibly can without causing operational problems within the air network.
03/05/2022	Council	Item 17.1 - Possible Acquisition of Property - Confidential Order Review	Reynolds / O'Rielley that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality orders made at Council's 5 May 2020, 4 May 2021 and 18 May 2021 meetings, in respect of reports relating to the Possible Acquisition of Property, Council orders that the following confidential reports, the Minutes arising, attachments and any associated documentation or recording: • Possible Acquisition of Iand - Update • Confidential Motion with Notice - Possible Acquisition of Land continue to be retained in confidence in accordance with Sections 90(3)(b)(ii) and 90(3)(b)(ii) of the Local Government Act 1999 and not be available for public inspection for a further 12 month period, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property under consideration and would, on balance, be contrary to the public interest. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Mark Cole	Angelo Catinari	6/05/2022 - Confidential worksheet updated noting the annual review on 3 May 2022 and the continuation of the confidentiality order for a further 12 months.
03/05/2022	Council	Item 17.2 - Divestment of Council Property - Confidential Order Review	Kym McKay / Anne McKay that: 1. In accordance with \$91(9)(a), having reviewed the confidentiality order at Council's 21 May 2019, 19 May 2020 and 4 May 2021 meetings, in respect of report Item 21.1 - Divestment of Council Property, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i) and (b)(ii) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible price for the land to be divested. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Mark Cole	Angelo Catinari	6/05/2022 - Confidential worksheet updated noting the annual review on 3 May 2022 and the continuation of the confidentiality order for a further 2 months.
03/05/2022	City Services and Climate Adaptation Standing Committee	e ltem 11.1 - Fees and Charges - Dog Holding Facility	Kym McKay / Pal that the Fees and Charges Register for 2021-2022 & 2022-2023 be amended to reflect the Fees and Charges required for the operation of the Dog Holding Facility.	Robyn Butterfield	I Paul Della	6/06/2022 - Working with Finance to amend the Fees and Charges Register and updated Council's Website on 8/06/2022. Cor
26/04/2022	City Advancement and Prosperity General Committee	ltem 8.4 - City of West Torrens Art Prize Review	Kym McKay / Wood that:         1. The City of West Torrens Art Prize categories and prizes be:         • Major Prize: \$4,000         • First Runner-up: \$1,000         • Second Runner-up: \$1,000         • People's Choice: \$500         2. The entry fee be reduced from \$30.00 to \$20.00.         3. The Terms and Conditions, which reflect the changes to the City of West Torrens Art Prize, be approved and commence in July 2022.	Celine Luya	Pauline Koritsa	10/05/2022 - Community development and IT teams working together on new application system.       Cor         23/05/2022 - 2022 Art Prize timeline developed: Entries from 1/07/2022 - 30/09/2022, shortlisting and judging from 1/10/2022 - 2/11/2022, Exhibition from 4/11/2022 - 13/11/2022.       Cor         16/06/2022 - Terms and Conditions changed to reflect all changes.       If the conditions changed to reflect all changes.
26/04/2022	City Advancement and Prosperity General Committee	Item 8.5 - Council Initiated Code Amendments Policy	Tsiaparis / Mayor Coxon that: 1. The Draft Council Policy: Council Initiated Code Amendments be approved. 2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the Council Policy: Council Initiated Code Amendments.	Liz Johnson	Pauline Koritsa	10/05/2022 - Policy has been updated on the Council website and Compass.
26/04/2022	City Advancement and Prosperity General Committee	ltem 8.6 - Council Policy: Tree Management	Kym McKay / Nitschke that: 1. The revised Council Policy: Tree Management be approved. 2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the Council Policy - Tree Management.	Liz Johnson	Pauline Koritsa	10/05/2022 - Policy has been updated on the Council website and Compass.
26/04/2022	City Advancement and Prosperity General Committee	Item 8.7 - Review of Verge Management Policy and Revocation of Kerbside Numbering Policy	Kym McKay / Tsiaparis that: 1. The reviewed Council Policy - Verge Management be approved. 2. The Council Policy - Kerbside House Numbering be revoked. 3. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the Council Policy: Verge Management.	Liz Johnson	Pauline Koritsa	10/05/2022 - Verge policy has been updated on Compass and the Council website. The Kerbside policy was removed from the Council website and Compass.

101010							
19/04/20	2 City Finance and Governance Standing	Item 11.5 - Delegations Review 2022	Mayor Coxon / Anne McKay to Council that: Having having conducted its 2021/2022 review of the powers and functions previously delegated to the Chief Executive Officer, and others, in accordance with s44(6) of	Liz Johnson	Pauline Koritsa	22/04/2022 - Letters being prepared for CEO (Acting) signature.	Completed
	Committee		the Local Government Act 1999, it: 1. Revocations			28/04/2022 - Letters and instruments signed by CEO (Acting).	
			Hereby revokes its previous delegations to the Chief Executive Officer and all other Council officers of those powers and functions under the following instruments			2/05/2022 - All letters distributed to staff. Return will be reviewed on an ongoing basis.	
			effective 1 May 2022: I. City of West Torrens By-laws 1-5 (inclusive)			3/05/2022 - Delegations framework released online and on Compass.	
			II. Community Titles Act 1996 III. Disability Inclusion Act 2018				
			[For all others, please refer to Agenda for full list of delegations].				
19/04/20	2 Council	Item 17.6 - Adelaide Airport Rates Agreement - Confidential Order	Vlahos / Wood that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 15 March 2016 and reviewed at Council's 6 June 2017, 1 May 2018, 21 May	Mark Cole	Terry Buss	28/04/2022 - Confidential worksheet updated noting the annual review on 19 April 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
		Review	2019, 19 May 2020 and 4 May 2021 meetings, Council orders that the confidential Agenda report, attachments and any associated documentation but not the Minutes arising from the report, continue to be retained in confidence in accordance with in accordance with Section 90(3)(g) of the Local Government Act 1999, and not be				
			available for public inspection for a further 12 month period, on the basis that the subject of this report binds the parties to confidentiality provisions the disclosure of				
			which in the public realm will constitute a breach of obligations and duty of confidence pursuant to the Rates Agreement. 2. Pursuant to s91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a				
			monthly basis and to revoke but not extend it.				
19/04/20	2 Council	Item 17.7 - Thebarton Theatre	Wood / Reynolds that:	Mark Cole	Terry Buss	28/04/2022 - Confidential worksheet updated noting the annual review on 19 April 2022 and the continuation of the confidentiality order for a	Completed
		Complex - Update - Confidential Order Review	1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 4 May 2021, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(b)(i) and (b)(ii) of the Local Government			further 12 months.	
			Act 1999, and not be available for public inspection for a further 12 month period on the basis that Council considers that the disclosure of the information would, on				
			balance, be contrary to the public interest on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome with regard to matters which may impact the proposed upgrade of the Thebarton Theatre Complex and actions required under the lease of the				
			Theatre. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a				
			monthly basis and to revoke but not extend it.				
5/04/202	Council	Item 15.1 - West Torrens Civic Award	Anne McKay / Tsiaparis that Council posthumously confer our highest honour our Civic Award, to Mr Vilmos "Vili" Milisits OAM for his outstanding contribution to the West Torrens Community.	Kathleen Allen	Terry Buss	19/04/2022 - Award printed and currently with framer. Mayor Coxon has extended an invitation to Mr Milisits' family to attend the 3 May 2022 Council meeting to accept the Civic Award.	Completed
						2/05/2022 - Reception being held at 6pm in George Robertson Room; award to be presented in Council. Photographer organised, catering	
						arrangements made.	
5/04/202	Council	Item 17.2 - ALGA National General Assembly of Local Government	Kym McKay / Nitschke that: 1. Council approves the attendance of Mayor Michael Coxon and Cr Surender Pal at the 2022 National General Assembly virtually OR onsite at the National Convention	Mark Cole	Terry Buss	8/04/2022 - Registrations submitted for Mayor Coxon, Deputy Mayor Vlahos, Cr Surender Pal and Chief Executive Officer Terry Buss. Flights booked Invoices sent to Finance department for payment. Chargeback form to be sent to Crowne Plaza Canberra following processing of invoices by	. Completed
		2022	Centre in Canberra from Sunday 19 June to Wednesday 22 June 2022. 2. Expenses be reimbursed in accordance with Council policy.			Finance.	
			6/04/2022 - Following the Council meeting, Deputy Mayor George Vlahos expressed interest in attending the Assembly and the CEO approved.			3/05/2022 - Cr Surender Pal advised he could no longer attend due to a conflict with other travel arrangements. Registration cancelled.	
						9/05/2022 - Chargeback forms completed for ALGA attendees.	
						17/06/2022 - Final information packs regarding travel arrangements provided to Mayor Coxon, Deputy Mayor Vlahos and CEO Terry Buss.	
						22/06/2022 - ALGA NGA 2022 has concluded and CWT delegates have returned to Adelaide.	
22/03/20	2 City Facilities and Waste Recovery General	<ul> <li>Item 8.6 - Request for Grant of</li> <li>Licence - Adelaide Village Band -</li> </ul>	Woodward / Mugavin that: 1. The Adelaide Village Band Inc be granted a licence for use of the former Lockleys Senior Citizens Building on the western side of the Mellor Park reserve at Lockleys,	Dean Ottanelli	Angelo Catinari	20.06.2022 - Grant of Licence documentation has been executed by all parties.	Completed
	Committee	Mellor Park Community Building	for approximately 2 hours per week (including the storage of related ancillary items) for a period of 5 years from 8 April 2022 until 7 April 2027, or in the event that the group's incorporation has not been processed at time, for a period of 5 years commencing on the date of incorporation. The licence fee to be \$10pa plus GST payable on				
			demand.				
15/02/20		Nom 16.2. Elipht Conferen	2. The Mayor and Chief Executive Officer to sign and/or seal any documentation to give effect to the grant of licence.	Kabless Alles	Torre Dura		Conselated
15/03/20	2 Council	Item 16.2 - Flight Curfew Dispensation	Tsiaparis / Pal that the Mayor write to the Federal Minister for Infrastructure, Transport, Regional Development and Communications to seek an explanation as to why additional arrivals by Toll Transport are required during the curfew and cannot be accommodated during the usual operating hours.	Kathleen Allen	Terry Buss	24/03/2022 - Letter sent via email to Federal Minister for Infrastructure, Transport and Regional Development as per Council resolution and auto acknowledgement received.	Completed
						3/05/2022 - Response received from the Federal Minister for Infrastructure, Transport, Regional Development and Communications.	
18/01/20	2 Council	Item 17.2 - 2021/2022 COVID-19 Small Business	Kym McKay / Vlahos that Council: 1. Notes and receives the final COVID-19 Small Business Resilience Grants Acquittal Report for the 2021 round of funding.	Adriana Christopoulos	Terry Buss	19/01/2022 - Small Business Grants Guidelines have been updated, a new application form and website and social media campaign have been created for launch before the 1 February 2022 opening date.	Completed
		Resilience Grants	2. Approves the 2022 round of funding for Small Business Resilience Grants to assist businesses within the City of West Torrens affected by the impacts of COVID-19. 3. Notes that the funding amount of \$100,000 for the 2022 Small Business Resilience Grants program was approved as part of the 1st quarter 2021/22 budget review at			16/02/2022 - Small Business Grants were launched on 1 February 2022 together with a social media and web page campaign as per council	
			the Council and Committee meeting held 16 November 2021.			resolution. Applications close 30 April 2022 and applications are being received.	
			<ol> <li>Notes that the Small Business Resilience Grant funding program will commence on 1 February 2022 and cease on 30 April 2022.</li> <li>Authorises the Chief Executive Officer to develop the appropriate supporting materials and processes to ensure that the grant funding application process is sound</li> </ol>			2/05/2022 - Small Business Grants have now closed as of 30 April 2022 and all successful applicants have been notified with the majority having	
			and transparent and promoted to the City of West Torrens small business community.			received their grant funding for a variety of projects.	
14/12/20	1 Council	Item 15.4 - New Community Shed	Woodward / Papanikolaou that Council consider potential locations for a new community shed (formerly known as a men's shed) within the City of West Torrens and	Dean Ottanelli	Angelo Catinari	17.12.2021 - Fulham Community Centre have been in contact with Administration regarding their plans for a community shed. Administration is	Completed
			provide a report on the options, including indicative costs.			supporting Fulham Community Centre with funding applications etc. Report to be presented to a future City Facilities and Waste Recovery Committee meeting.	
						27.01.2022 - A report is currently being drafted for the 22 March 2022 City Facilities and Waste Recovery Committee meeting.	
						20.06.2022 - The Administration provided a information report to the 22 March 2022 City Facilities and Waste Recovery Committee meeting for	
						noting.	
14/12/20	1 Council	Item 15.5 - Planning and Design Code Amendments in the City of	Kym McKay / Tsiaparis that a report be brought to Council recommending the criteria whereby Council may consider undertaking Planning Code Amendments in the Cit of West Torrens.	Sue Curran	Pauline Koritsa	4/02/2022 - A report will be presented to Council in March 2022.	Completed
		West Torrens				7/03/2022 Report to be presented to 5 April 2022 Council meeting.	
						1/04/2022 - A report and associated policy will be presented to the 26 April 2022 City Advancement and Prosperity Committee meeting.	
						2/05/2022 - Policy endorsed by CAPGC on 26 April. Following endorsement by Council on 3 May, policy will be published.	
						12/05/2022 - Policy has been published.	

 14/12/2021	Council	Item 17.1 - Planning and Design	Nitschke / Mugavin that: 1. The Planning and Design Code - Community Information report be received. 2. The unspent budget (of approximately \$24,000), allocated to	Sue Curran	Pauline Koritsa	17/01/2022 - Project will be scoped in February 2022.	Completed
17/12/2021		Code - Community Information	inform the community on the impacts of the Planning and Design Code in their zones, be redirected to investigations into one or more of the following aspects of the	Sue curran	aume Konsa		completed
			Planning and Design Code: a. Urban Corridor Zones, b. Heritage Review, c. Public Notification Triggers, or d. Infill Housing Case Study.			4/02/2022 - A progress report on the project to be presented to Council in March 2022.	
						7/03/2022 - Project proposal to be presented to 15 March Council meeting.	
						16/03/2022 - Project proposal for Infill Case Study and Urban Corridor Zone to be presented to April City Advancement and Prosperity Committee on 26 April 2022.	
						1/04/2022 - No further action required until after Council approval.	
						2/05/2022 - Council ratification due 3 May, RFQ document will now be developed.	
 26/10/2021	City Advancement and	Item 8.3 - Public Art Framework	Nitschke / Tsiaparis to Council that:	Sue Curran	Pauline Koritsa	1/12/2021 - Public Art Framework currently on consultation closing 23/12/2021.	Completed
	Prosperity General Committee	Draft for Public Consultation	It approves the progression of the Public Art Framework 2022-2032 to public consultation.     The outcomes of the public consultation be presented to Council.			4/01/2022 - Consultation responses to be considered in January for a final report to 22 February 2022 City Advancement and Prosperity Committee	
			3. The Chief Executive Officer be authorised to make changes of a minor or formatting nature.			4/02/2022 - Report being presented to the 22 February 2022 City Advancement and Prosperity Committee meeting.	
						7/03/2022 - Public Art Framework approved, finalised and placed on website.	
 28/09/2021		Item 8.1 - South Australian	Reynolds / Mugavin that:	Dean Ottanelli	Angelo Catinari	14.10. 2021 - Negotiations have commenced with SANFL and a draft long-term lease is being drafted. A further report will be presented to Council a	at Completed
		National Football League (SANFL) - Request for grant of long term	1. Council provide its consent for the Administration to commence negotiations with the South Australian National Football League (SANFL) for the proposed grant of a long term lease (or licence) to the SANFL for its use of portion of the Thebarton Oval complex, on the proviso that no final commitment can be provided to the SANFL			the conclusion of the negotiations.	
		lease and land owner consent over portions of the Thebarton Oval	until such time that: • The Adelaide Football Club has determined whether it wishes to relocate/collocate to the Thebarton Oval complex;			7.12.2021 - Initial feedback has ben received from SANFL and negotiations are continuing. A further report will be presented to Council early in 2022.	
		complex	Public consultation has occurred in regard to the proposed grant of lease (or licence); and,				
			Any submissions which may be received arising out of that public consultation have been considered by the Council.     Any submissions which may be received arising out of that public consultation have been considered by the Council.     Any submissions which may be received arising out of that public consultation have been considered by the Council.			1.02.2022 - No written response has been received to date. It is expected within the next few weeks/months.	
			proposed grant of lease (or licence) occurring. 3. Council provides in principle consent, in its capacity as landowner/landlord of the Thebarton Oval complex for the works proposed in Attachment 2 of the Agenda			16.02.2022 - Detailed design an development documentation continuing with lessee. Council has received land acquisition notices for the Thebarton Oval complex / Kings Reserve areas from DIT as part of South Road T2D upgrade project. New lease negotiations with the current tenan	it
			report, only within the current leased area, subject to any necessary development consents being sought and obtained.			are now 'on-hold' under acquisition matter is resolved.	
						20.06.2022 - This item has been superseded by the subsequent Confidential Council Resolution of 17 May 2022.	
28/09/2021		Item 8.2 - Licence Agreements -	Reynolds / O'Rielley that:	Dean Ottanelli	Angelo Catinari	14.10.2021 - The Administration is currently negotiating the details of the agreements with the relevant clubs.	Completed
	Recovery General Committee	New Sporting Club Buildings	<ol> <li>The report be noted.</li> <li>The methodology which has been developed and presented to determine the proposed licence fees for Clubs occupying the recently completed facilities at Camden</li> </ol>			7.12.2021 - Licence agreements have been circulated to all clubs, and negotiations continue.	
			Oval, Lockleys Oval and Weigall Oval within this report be agreed and that the Administration be authorised to prepare new licence agreements for the Clubs, in accordance with the methodology and information contained within this report for execution by the Clubs.			01.02.2022 - Awaiting Club signatures from Weigall Oval and Camden Oval tenants. Negotiations continuing with Lockleys Oval tenants.	
			3. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation to give effect to the grant of this resolution.			15.03.2022 - Licence Agreement - Goodwood Cricket Club executed by Mayor and CEO 15/3/2022	
						20.06.2022 - This item has been superseded by the General Committee report presented to meeting of 22 March 2022 and subsequently adopted by Council on 5 April 2022.	
 28/09/2021	City Facilities and Waste Recovery General	Item 8.4 - Site Licence Agreement(s) with Department of	Mugavin / O'Rielley that the Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect for a Heads of Agreement / Site Licence Agreement for the following:	Dean Ottanelli	Angelo Catinari	14.10.2021 - Approval has been granted. Currently awaiting final documents from DIT.	Completed
	Committee	Infrastructure and Transport -	1. The land known as the Westside Bikeway Linear Park, between South Road, Richmond and Morphett Road, Novar Gardens;			7.12.2021 - Documents have been authorised by CWT and will be returned to DIT for execution.	
		Shared Use Pathway(s)	<ol> <li>Shared Pathway along James Congdon Drive, between South Road, Mile End South to Sir Donald Bradman Drive, Mile End; and</li> <li>Shared Pathway along James Congdon Drive, between Sir Donald Bradman Drive, Mile End and Railway Terrace, Mile End.</li> </ol>			1.02.2022 - Awaiting execution from DIT.	
						20.06.2022 - Documentation all has been executed by DIT (and returned to Council).	
 6/07/2021		Item 17.5 - Update - Request to	Huggett / Kym McKay that the Council advise the applicant (the owners of 1 Witty Court, Underdale) that it agrees to increase the area of verge land (beyond that	Dean Ottanelli	Angelo Catinari	11.08.2021 - Matter is currently with the Surveyor.	Completed
		purchase portion of the road reserve - corner of Arthur Lemon	provided at its meeting of 8 December 2020) in accordance with the additional land sought in the aerial plan, should the applicant determine to proceed in this manner.			14.10.2021 - Continues to be with Surveyor for land consolidation/division.	
		Avenue & Witty Court, Underdale				07.12.2021 - Continues to be with Surveyor.	
						1.02.2022 - Public Notification commenced on 3 February 2022.	
						20.06.2022 - This item has been superseded by the General Committee report presented to meeting of 24 May 2022 and subsequently adopted by Council on 7 June 2022.	
16/03/2021	Council	Item 17.2 - Impacts facing Thebarton Oval and Kings Reserve	Nitschke / Mugavin that: 1. In order to develop options for Council to consider to address the likely impacts of the upgrade to the North South Corridor relevant to the Thebarton Oval/Kings	Dean Ottanelli	Angelo Catinari	11.06.2021 - Preparations are being made to coordinate the consultation	Completed
	I I	User Groups resulting from North- South Corridor Works	Reserve precinct, the Administration be authorised to commence discussions with the following stakeholders:  • Torrensville Bowling Club;  • Therberter Court Expective SANEL and Adelaido Executions			18.08.2021 - The Administration is currently working through the Recommendation. One user group has been consulted and a meeting has been scheduled for a second.	
			Thebarton Oval Tenants – SANFL and Adelaide Footy League;     Messinian Association of SA (MA Hawks Soccer Club);			14.10.2021 - Awaiting further information from DIT however initial discussions with Torrensville Bowling Club and MA Hawks have occurred.	
			Proposed Thebarton Oval Tenant - Adelaide Football Club;     Thebarton Community Centre – Community Groups, and			07.12.2021 - This matter is ongoing. DIT have released preliminary acquisition notices and concept for the area.	
			Other relevant stakeholders as may be identified by the Administration.     A further report(s) be provided to Council following discussions with the identified groups.			01.02.2022 - DIT has provided formal Notices of Intent. Administration is discussing possible colocation options for the MA Hawks and Torrensville Bowling Club.	
						20.06.2022 - This item has been superseded by the subsequent Confidential Council Resolution of 17 May 2022.	
 3/11/2020	Council	Item 12.1.1 - City Advancement	O'Rielley / Papanikolaou that Council publicly recognises:	Sue Curran	Pauline Koritsa	15/02/2021 - Australian Honour recipients will be available on the CWT website when the new site is launched in March. Currently trying to verify	Completed
			1. West Torrens residents who have been Australian Honour recipients by creating a website presence on Council's website which links directly to the searchable Australian Honours database on the Department of the Prime Minister and Cabinet website.			names and dates of mayors/chairmen prior to availability on new website. Intending to launch website first prior to manufacturing plaques to ensure information is correct.	
		Awards (Strategy and Business)	<ol> <li>Former West Torrens' Mayors with an online website presence and suitable footpath plaques in the West Torrens Memorial Gardens.</li> </ol>				
						31/05/2021 - Mayoral information on website, initial designs of plaques underway, installation in Spring.	
						19/08/2021 - Interactive kiosk option being investigated but due to COVID restrictions, site visit to view has not yet occurred.	
						20/10/2021 - Options still under investigation.	
						16/11/2021 - Creative Services have developed a range of Mayoral plaques however, the options of an interactive kiosk option is currently under investigation by GM Urban Services.	
						21/06/2022 - Details of the Australian Honour recipients are now available on Council's website. The Strategy and Business component of this actio is currently on hold pending the outcome of the investigation into an appropriate location for the installation of the interactive kiosk by Urban	
1					1	Services/City Property. Once this has occurred, Creative Services will liaise with IT to provide the necessary information for the kiosk.	1

# **BUSINESS ITEMS FOR COUNCIL MEETING 5 JULY 2022**

# 17.15 Adoption of the Budget and Annual Business Plan and Declaration of the Rates for 2022/23

# Brief

This report proposes adoption of the annual business plan and the budget, in that order, along with the Long Term Financial Plan which forms a part of the budget, and the declaration of the rates for 2022/23.

Council needs to adopt each numbered recommendation in A separately, along with recommendations in B and C separately.

# RECOMMENDATION(S)

It is recommended to Council that:

# A. Rates

The following recommendations be adopted in exercise of the powers contained in Chapters 8, 9 and 10 of the *Local Government Act 1999* (the **Act**) for the financial year ending on 30th June 2023:

# 1. Adoption of the Annual Business Plan

Pursuant to and in accordance with section 123 of the Act and regulation 6 of the *Local Government (Financial Management) Regulations 2011*, having considered all relevant submissions in accordance with section 123(6) of the Act, the Annual Business Plan for 2022/23, included as a part of the Budget and Annual Business Plan 2022/23, is adopted.

# 2. Adoption of the Budget

The budget for 2022/23, included as a part of the Budget and Annual Business Plan 2022/23, and prepared in accordance with section 123 of the Act and regulation 7 of the *Local Government (Financial Management) Regulations 2011*, as detailed in the budget papers laid before the Council at this meeting, including:

- the budgeted statement of comprehensive income;
- the budgeted statement of financial position;
- the budgeted statement of cash flows; and
- the budgeted statement of changes in equity;

is adopted.

# 3. Adoption of the Valuations

Pursuant to section 167(2)(a) of the Act, the most recent valuations of the Valuer-General available to the Council of the capital value of land within the Council area, totalling \$xx,xxx,xxx, are adopted for rating purposes.

# 4. Declaration of General Rates

Having considered the general principles of rating in section 150 and the requirements of section 153(2) of the Act, the Council determines that:

(1) Differential general rates are declared pursuant to and in accordance with sections 153(1)(b) and 156(1)(a) of the Act on the capital value of all rateable land within the Council area according to the use of the land as per the permissible differentiating factors set out in regulation 14 of the Local Government (General) Regulations 2013 as follows:

- (a) 0.xxxxxx cents in the dollar on rateable land use of the permissible differing category (a);
- (b) 0.xxxxx cents in the dollar on any rateable land use of the permissible differing categories (b) to (i) inclusive.
- (2) Pursuant to section 158(1)(a) of the Act, a minimum amount is payable by way of general rates of \$989 in respect of rateable land within the Council's area.
- (3) Pursuant to section 153(3) of the Act, there will not be a fixed maximum increase in the general rate to be charged on a principal place of residence of a principal ratepayer.

# 5. Declaration of Separate Rate - Regional Landscape Levy

In accordance with section 69 of the *Landscape South Australia Act 2019* and section 154 of the Act, in order to reimburse the Council for an amount of \$1,620,352 contributed to the Green Adelaide Board, a separate rate of 0.00xxxx cents in the dollar is declared on all rateable land in the area of the Council and the Board based on the capital value of that land.

# 6. Payment of Rates

Pursuant to section 181(1) and (2) of the Act, all rates are payable in four equal or approximately equal instalments on the day on which each of the four instalments falls due as follows:

- (i) 1st September 2022 in respect of the first instalment;
- (ii) 1st December 2022 in respect of the second instalment;
- (iii) 1st March 2023 in respect of the third instalment; and
- (iv) 1st June 2023 in respect of the fourth instalment.

# B. Adoption of the Long Term Financial Plan

Pursuant to section 122(1a)(a) of the *Local Government Act 1999*, the long term financial plan included in the 2022/23 Budget and Annual Business Plan be adopted (noting that the review by the CEO of the Council's Strategic Management Plans, indicate that the Council is financially sustainable having regard to its Long Term Financial Plan, the Annual Business Plan and strategic plans).

### C. Budget Review

The Council be provided with reviews of its budgetary position throughout the year consistent with the requirements of regulation 9 of the *Local Government (Financial Management) Regulations 2011*, including a framework for development of the 2023/24 budget.

### Introduction

This report proposes adoption of the budget and annual business plan, along with the long term financial plan which forms a part of the budget, and declaration of the rates for 2022/23.

### Discussion

# Community Consultation

Council is required under *Local Government Act 1999* provisions to consult with the community on its proposed budget and annual business plan. This report also provides information on the process and outcomes of the consultation process.

Community consultation consisted of:

- Preparation of a comprehensive 'Draft Proposed Budget and Annual Business Plan 2022/23' which was made available to the public through Council's web page, social media, the library, Thebarton Community Centre and the Civic Centre.
- Widely publicised opportunities for members of the public to become involved in the process through feedback via Council's web page and social media.
- Invitation for members of the public to attend a meeting of the Council to ask questions and comment on Council's draft budget and annual business plan was issued for 7 June 2022 with copies of the budget document available for the public. There were no members of the public in attendance.

48 people visited the budget project page on Council's website, 38 people downloaded one or more documents and one (1) person submitted a formal submission. This submission is included with this report as **Attachment 1 (under separate cover)**.

Following a meeting with the General Manager, Corporate & Regulatory a submission, **Attachment 2 (under separate cover)**, was received on the 11<sup>th</sup> of June from Robert Price indicating he 'somewhat supported' the adoption of the Draft Budget and Annual Business Plan 2022-2023.

Based on the feedback received, no major changes to the budget and annual business plan for 2022/23 are being proposed.

### Budget and Annual Business Plan 2022/23

Pursuant to section 123(6a) of the *Local Government Act 1999* (commenced 6 January 2022) if the Council proposes to adopt an annual business plan with amendments, it must include in the adopted business plan a statement which sets out any significant amendments and the reasons for such amendments.

The recommended budget and annual business plan for 2022/23 is substantially the same as the draft previously tabled, except for the following changes:

- Wording updates for the Long Term Financial Plan, including the sustainability statement;
- Updated information as a result of the March Budget Review; and
- A number of other relatively minor changes have been made, including a rounding adjustment to the minimum rate (from \$990 to \$989).

It is intended that inequities, hardship and significant rate increases within the community be managed using existing provisions of the *Local Government Act 1999* that allow:

- Rates to be rebated (reduced) on a range of grounds, including to provide relief from what would otherwise amount to a substantial change of rates (Section 166(1)(I)); and
- Rates to be remitted (cancelled or reduced) or postponed where the payment of rates would cause hardship (Section 182).

It is proposed that a number of other adjustments, including changes associated with the timing of Commonwealth grants, ESCOSA and Council election costs be made in the September 2022 budget review as more information becomes available.

The budget proposed for adoption is based on the following:

- An average rate increase of 3 per cent for both residential and non-residential ratepayers;
- The minimum rate being increased by 3 per cent to \$989; and
- The generation of net rate and rate equivalent income of \$65.11M.

In accordance with section 122(4a)(a) the CEO is required to review the sustainability of the council's long term financial performance and position taking into account the provisions of the council's annual business plan and strategic management plans. Accordingly, the Chief Executive Officer has reviewed Council's strategic management plans and considers that the City of West Torrens is financially sustainable. This is based on deliberation of Council's long-term financial plan, and the provisions of Council's Annual Business Plan and strategic plans.

Recommendations for adoption have been reviewed by Kelledy Jones Lawyers.

Final rate model details upon which Council's rate declaration is based will be tabled on Tuesday evening.

A copy of the recommended budget is included with the agenda as **Attachment 3 (under separate cover)**.

# **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The Annual Business Plan and Budget includes projects and initiatives that aim to mitigate Council's impact on the environment.

# Conclusion

This report proposes adoption of the budget and annual business plan, and the long-term financial plan, and declaration of the rates for 2022/23.

# Attachments

- 1. Community Consultation 'Your Say' Analysis Report (under separate cover)
- 2. Budget Submission from R. Price (under separate cover)
- 3. Recommended Budget and Annual Business Plan 2022/23 (under separate cover)

# 17.16 Riverbank Christmas Display - Update

# Brief

This report provides an update to Members on the Riverbank Christmas Lights Display.

# **RECOMMENDATION(S)**

It is recommended to Council that:

- 1. Council acknowledges receipt of the correspondence from Lion.
- 2. Lion be advised that Council is willing to enter into a licence agreement for the 2022 Christmas Display event.
- 3. Lion be advised that Council requires a commitment from Lion regarding the future ownership of the Riverbank land in order for Council to commit appropriate funds in future years to the running of the Christmas Display event beyond 2022.
- 4. Council agrees to hold three separate community events between 5pm to 10pm on Sunday 4, 11, and 18 December 2022 in association with the Riverbank Christmas Display.
- 5. The CEO be delegated the authority to undertake further negotiations, subject to budget approvals, to progress the project.

# Introduction

At its meeting on 21 September 2021, Council resolved that:

Lion be advised that Council in principle agrees to take on ownership and commence responsibility for the Riverbank Christmas Lights Display in 2022 for a period of 5 years subject to the resolution of the following:

- a. a formal funding and transition agreement between Lion and Council being reached, including a contribution of \$100,000 from Lion towards future upgrades;
- b. Lion undertake agreed upgrades and improvements to the Brewery Gardens and Christmas Lights Display to facilitate Council's ownership prior to the Christmas Lights Display in 2022;
- c. Lion 'gift' the Brewery Gardens land and associated infrastructure to Council prior to the Christmas Lights Display in 2022 as a non-compulsory, voluntary "contribution" subject to an appropriate due diligence investigations; and
- d. Lion engage and involve Council as a stakeholder in good faith discussions in the master planning process for the wider West End Brewery site.

The CEO be delegated the authority to undertake further negotiations, subject to budget approvals, to progress the project.

Since the above Council decision, the Administration has been working with Lion on an agreement for the future of the Christmas Display event. A working group has been meeting fortnightly to progress:

- storage of the Christmas Display items
- Brewery Gardens and Christmas Display infrastructure upgrades
- the future of the Brewery Gardens land
- future event agreements

In the meantime, Lion has also substantially commenced demolition of the former West End Brewery and is undertaking preliminary investigations for the future rezoning and redevelopment of the site, including commencing a Code Amendment process. This report provides an update on discussions to-date, including the proposed formal arrangements for the 2022 event and an outline of the 2022 event activities.

Additional background information on the Riverbank Christmas Display event is included in the report previously presented to Council on 21 September 2021, refer to **Attachment 1**.

# Discussion

# Brewery Gardens Land

One of Council's conditions of taking on responsibility for the Christmas Display was that Lion 'gift' the Riverbank Gardens to the City of West Torrens as a non-compulsory, voluntary "contribution" in exchange for Council's commitment to take on ownership and responsibility for the Christmas Display event. The purposes of Council setting this condition was to ensure ongoing security of tenure for the event and in acknowledgement of the significant costs to Council of running the event in future years. It would also ensure the ongoing future of the State Heritage Listed Brewery Gardens.

Lion have indicated that it seeks the Riverbank Gardens to be considered as part of an Open Space Contribution to Council as part of a future land division application. Refer to letter in **Attachment 2**.

The Administration are of the opinion that the Riverbank Land is not appropriate open space for the purposes of the Open Space Contribution Scheme under the *Planning, Development and Infrastructure Act 2016.* The Riverbank is not fit-for-purpose for public recreation and open space access, and further it is significantly flood prone.

Nonetheless, the Open Space Contribution Scheme is only triggered in certain instances during land division applications. Lion have not indicated their future land division plans at this time; however, it is understood Lion continue to work on their future redevelopment plans.

Since the last report to Council, the Administration have been meeting with Lion as part of the regular working group to address these issues. At this time, Lion has advised that they need to resolve future land assess arrangements before progressing any transfer of land to Council.

# Proposed Licence Agreement

As a resolution regarding the ongoing tenue of the Riverbank Gardens has not been reached for the reasons described above, the Administration have worked with Lion to identify an alternative approach to facilitate the Christmas Display event in 2022.

It is proposed that Lion and Council enter into a Licence Agreement for the use of the Riverbank Gardens for the Christmas Display event for 2022.

The licence agreement would provide Council with access to the Riverbank Gardens site for the purposes of running the Christmas Display in 2022. However, Lion would remain responsible for the maintenance and infrastructure of the land. Council would be responsible for the setting up and packing down of the Christmas Display items and all event arrangements outside of the Riverbank land. Both Council and Lion would together have a joint responsibility for the organisation and promotion of the event.

While this arrangement does not provide ongoing tenure of the Riverbank Gardens, it does provide Council with certainty for its role in the 2022 Christmas Display event. Further negotiations with Lion regarding the future of the Riverbank land can continue concurrently.

Should the Council determine that it wishes to proceed in accordance with the Licence Agreement it is suggested that the Administration be authorised to undertake further negotiations to progress the project.

### Storage of Display Items

Following the 2021 Christmas Display event and impending demolition plan for the Former West End Brewery, Lion advised the Administration that they were not able to accommodate the storage of the Christmas Display items on site beyond March 2022.

The Council Administration has entered into a licence agreement for the storage of the Christmas Display items at the Council depot for a period of twelve months. This agreement has been entered into in good faith while Lion continue to resolve the future of the Christmas Display and Riverbank.

Prior to agreeing to the storage agreement, the Administration did explore Lion's willingness for other storage options at the West End Brewery site, due to the significant cost associated with transporting the Christmas Display items to/from the event site. However, there was no feasible option available. Now that the Christmas Display items are stored 'off site' from the Riverbank Gardens, transporting the Christmas Display items is an additional event cost.

Further, Lion have indicated that access to the Former West End Brewery site is exceptionally limited and a range of options for installing the Christmas Display have been required to be investigated, including using a crane to install some items from the northern side of the River Torrens.

While Lion anticipate access can be provided from the southern side, it has been indicated that there is a risk this access will not be able to be achieved if the demolition plan is delayed due to inclement weather. If the northern side of the River Torrens is required to be used for access, there will be a considerable additional costs due to the larger crane required, CASA approvals, after hours operations and traffic management costs associated with closing Adam Street. However, this will not be known until closer to the event period.

As a result, much of the support package provided by Lion for the future upgrade of the Christmas Display event will be required to be allocated to operational expenses in the 2022 event for the additional expenditure anticipated relating to the transport of the display items to/from site and allowance for the additional crane costs.

### Brewery Gardens and Christmas Display Infrastructure upgrades

Lion have undertaken a number of repairs and upgrade works to the Christmas Display items, including the permanent installation of the Ferris wheel, the upgrading of display footings and repairs and painting of other items. With significant changes to on-site infrastructure connections as a result of the demolition of the brewery, Lion are undertaking works to secure the electricity and water infrastructure available for the display in future years, including the installation of a generator.

The Christmas Display repair works have been completed and infrastructure works are expected to be completed in July 2022.

### Riverbank Christmas Display - City of West Torrens events activation: "West Torrens Open Air Christmas Fair"

The 2022 Riverbank Christmas Display (Display) is scheduled to run from Monday 21 November 2022 through to Monday 2 January 2023. Lion has stated more than that 100,000 people visit the display each year (pre pandemic, an approximate average of 3,000 people per night).

Council's stewardship of the Display provides a unique opportunity to celebrate Christmas in West Torrens by tying in an events program that activates the Holland Street Plaza, a portion of Holland Street, Winwood Street and a 1000m<sup>2</sup> green space located within the University of Adelaide Thebarton Campus.

It is proposed that an invitation only launch function be held in collaboration with Lion on the Holland Street Plaza on Monday 21 November 2022, culminating with the Christmas lights being 'switched on' by a young City of West Torrens resident selected via a competition promoted through local schools, the Hamra Centre Library, and Council's Talking Points magazine and social media channels. In addition, the Administration have investigated various configurations for public events that add value to the experience of visiting the Display with the following two options considered to be the most optimal and provide an impactful Christmas event that ties in with the Display.

# **Options:**

# Option 1.

Three community events held 5pm to 10pm on Sunday 4, 11, and 18 December.

# Option 2.

One large community event held 5pm to 10pm on Friday 16, Saturday 17 and Sunday 18 December.

Recognising the multitude of school and other events occurring through December, Option 1 provides a greater window of time for visitors to attend one of the events, builds momentum due to word of mouth promotion, reduces the impact on local businesses that trade on Friday and Saturday and the potential impact of cancellation due to extreme temperature.

Conversely, Option 2 provides for economies of scale with a compressed event over one weekend but the potential impacts of compressing the event into one weekend are considered to be more detrimental to local businesses that trade on Friday and Saturday. Therefore, for the reasons outlined above, Option 1 is the Administration's preferred option.

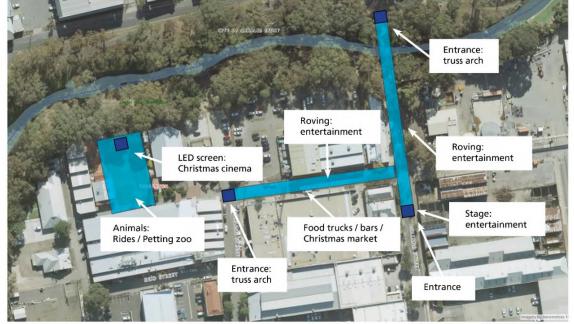
The West Torrens Christmas Fair will have a focus on West Torrens businesses, community groups, makers and entertainers with varying configurations that could include:

- Giant Christmas tree, similar to but smaller than the steel tree created by Community Services that is attached to the Hamra Centre Library (decorations made by the community at an onsite workshop and displayed each night)
- Christmas gift market inspired by famous German Christmas Markets
- Meet and greet with Lion Co. sponsored sporting personalities
- Food trucks and bars
- Choirs
- Carol singers
- Christmas themed performances
- Musical performances (e.g. West Torrens Concert Band, Adelaide Village Band)
- Children's entertainers (roving children's entertainment could be introduced to the spectator viewing areas on event days)
- Animal rides (Camel, donkey, etc.)
- Animal nursery
- Christmas cinema (outdoor, LED screen for daylight viewing)
- Christmas characters (elves, reindeers etc.)
- Christmas craft workshops and activities

The event/s will provide economic benefits for local businesses and community groups, and opportunities for the local community through participation.

The Administration is considering the inclusion of a series of Christmas art/craft workshops at the event/s as part of Council's end of year school holiday program (Get With the Program) and there may also be potential to collaborate with existing social enterprise programs e.g. local schools to contribute market stalls

Council has previously been advised that the cost to run such an event(s) including the setup and set down of the Christmas display would be in the vicinity of \$250,000. While Lion has confirmed a contribution of \$100,000 towards this year's event there still would be a requirement for the Council to allocate additional funding towards this event in order for it to proceed. The Administration proposes that an appropriate budget adjustment be made during the September budget review process based on the above event concept.



A draft site plan (below) has been developed for stakeholder consultation.

Figure 1: Proposed event area



Figure 2: Expanded view including riverbank display

# **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Any land acquired by Council in the future will be subject to the climate impacts such as flooding and other extreme weather events. The Riverbank Gardens is located within a flood hazard area.

Any events held by Council need to consider the impact of extreme weather events as part of the risk management preparations.

# Conclusion

For over sixty years, the Christmas Lights Display and the Brewery Gardens have been an iconic event and location in western Adelaide. The Administration and Lion have been working together towards securing the future of the Christmas Lights Display.

An arrangement for the 2022 Christmas Display is proposed as an interim measure to ensure the continuity of the event in 2022 while negotiations are ongoing for future years.

### Attachments

- 1. Riverbank Christmas Display Report 21 September 2021
- 2. Letter from Lion

# 17.4 Former West End Brewery Christmas Lights Display and Brewery Gardens

### Brief

This report advises Members of a proposal from Lion to hand over the future operation of the Annual Riverbank Christmas Lights Display to the City of West Torrens.

### **RECOMMENDATION(S)**

It is recommended to Council that:

- 1. Council acknowledges receipt of the correspondence from Lion.
- 2. Lion be advised that Council in principle agrees to take on ownership and commence responsibility for the Riverbank Christmas Lights Display in 2022 for a period of 5 years subject to the resolution of the following:
  - a. A formal funding and transition agreement between Lion and Council being reached, including a contribution of \$100,000 from Lion towards future upgrades;
  - Lion undertake agreed upgrades and improvements to the Brewery Gardens and Christmas Lights Display to facilitate Council's ownership prior to the Christmas Lights Display in 2022;
  - c. Lion 'gift' the Brewery Gardens land and associated infrastructure to Council prior to the Christmas Lights Display in 2022 as a non-compulsory, voluntary "contribution" subject to an appropriate due diligence investigations; and
  - d. Lion engage and involve Council as a stakeholder in good faith discussions in the master planning process for the wider West End Brewery site.
- 3. The CEO be delegated the authority to undertake further negotiations, subject to budget approvals, to progress the project.

### Introduction

In 1959 South Australian Brewing Company (SABC) established a garden at its premises on the bank of the River Torrens to create a connection between the brewery and the community. In this same year the first Christmas Lights Display was held.

Over the intervening decades the SABC (and subsequently Lion) maintained the gardens and held seasonal displays for Easter, Christmas and periodic events such as the Adelaide Festival of Arts and royal visits. In more recent years, the garden displays have been an annual Christmas Lights Display through December until early January each year.

On 15 October 2020, Lion Co announced the closure of the West End Brewery.

The 2020 Christmas Lights Display was cancelled due to COVID-19, but Lion have publicly committed to running the event again in 2021. Due to COVID-19 public health measures the 2021 event is likely to be a ticketed (free) event and will not include the 'sideshow' stalls on the northern side of the River Torrens.

At its meeting on 18 May 2021, Council resolved:

- 1. The Mayor and Chief Executive Officer be authorised to enter formal negotiations with Lion in relation to Council continuing the tradition of:
  - i) The annual SANFL Chimney Ceremony to be relocated to the Brickworks Kiln, and
  - ii) The annual Riverbank Christmas Light Display at the West End Brewery Site.
- 2. Once finalised, a report be brought back to Council outlining the terms and conditions of such agreements for Council to consider.

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The Administration and Lion staff have been investigating options in an endeavour to identify opportunities to secure the ongoing future of Christmas Lights Display and Brewery Gardens. This report sets out the range of factors considered.

A letter of proposal from Lion is attached for Members' information (Attachment 1) and a further letter regarding potential financial contribution is attached (Attachment 2).

#### Discussion

#### Lion's Proposal

As indicated in the attached letters, Lion has made the following proposal to Council that:

- ...Lion is seeking an in-principle agreement with Council where:
- Lion commits to running the Christmas Lights display in 2021 to ensure that despite works at the Port Road site, the event will continue in this transition year (assuming COVID restrictions allow it to be held safely).
- Council supports discussion of options to transition the ownership of the West End Christmas Riverbank Display to Council from 2022 onwards. This will include progressing agreement of a support package to upgrade existing display items and infrastructure that would streamline future setup costs and maintenance requirements. It will also include discussion of a transition support package, ongoing sponsorship and naming rights of the West End Christmas Lights Display.
- Council commits to continuing the display and be responsible for staging the event each year, including storage of exhibits.

Following further discussions between Council and Lion staff, Lion has proposed the following:

To assist with Council's discussions to transfer ownership of the West End Christmas Riverbank Display to Council from 2022 onwards:

- Lion will contribute \$100,000 to assist in the running of the display in 2022.
- Lion will contribute an additional \$100,000 as part of a transition support package to upgrade existing display items and infrastructure that would streamline future Council setup costs and maintenance requirements.
- Lion will also undertake good faith discussions about the future ownership of the Riverbank land as part of the master planning process, recognising there are strong arguments to consider gifting the land to Council.

#### Strategic Context

The West End Brewery site is located in a highly strategic location in the north-eastern gateway to the City of West Torrens. The River Torrens Linear Park is located to the north and Adelaide Parklands to the east. There are key future development sites in proximity including the former Adelaide University and former Coca-Cola site both located in the Urban Corridor Zone. There are key public and private development located in the City of Charles Sturt to the north. The area is served by the Entertainment Centre Tram Line to the CBD.

#### Christmas Lights Display

The annual Christmas Lights Display is held in December through early January each year. The Christmas Lights Display is an iconic event in the South Australia calendar with more than 100,000 South Australians visiting each year (Source: Lion).

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The Display comprises approximately 20 'ornaments', a few of which are permanently installed in the Brewery Gardens but most are kept in storage at the brewery throughout the year. The ornaments are made of a range of materials and have various histories (some sourced from the Christmas Pageant).

If the ongoing future of the Christmas Lights Display is secured by Council, prior to the 2021 installation Lion propose to undertake an upgrade project to install permanent footings for some of the ornaments and permanently install the ferris wheel ornament in the Brewery Gardens to streamline future set up/pack down in future years.

Three ornaments, namely the toy stack, snowman and whale (Moby), require a crane to be installed and removed from the gardens each year. There may be opportunity to upgrade selected ornaments in the future to better accommodate the access limitations of the site.

Lion have advised the Administration that given the significant size of the ornaments, approximately 1000m<sup>2</sup> of storage space is required to store the ornaments during the year. The current onsite storage would be not available to Council in future years and commercial storage would likely be required at a cost to Council.

Lion has proposed to hand over ownership of the Christmas Lights Display ornaments and associated infrastructure to the City of West Torrens.

#### Brewery Gardens

The Brewery Gardens are a formalised garden comprising lawns, mature plants, flower beds, large trees, water features (not in use), various retaining walls, concreted river edge and a pedestrian path. The gardens are currently maintained by Lion contract gardeners as part of the larger brewery site.

The site is currently a secure, private site within Lion's brewery boundaries. Given the significant slope of the land closer to the water's edge, the current layout of the garden may not be appropriate for general public access. However access via an existing pedestrian path along the higher levels of the garden may be able to be facilitated.

### Financial / Budget Considerations

The costs of maintaining the Brewery Gardens and staging the Christmas Lights Display is currently borne by Lion.

The Administration have made a number of visits to the site and have been provided information on Lion's current operating costs to understand the potential future costs of maintaining the Brewery Gardens and staging the Christmas Lights Display.

In summary the following high-level costings have been identified:

Operation and setup/down of Christmas Lights Display	\$70,000 - \$100,000 per annum
Annual garden maintenance	\$100,000 per annum
Outgoings (electricity, water, security, ornament off site storage,	Up to \$100,000 per annum
insurance, etc.)	

Two significant costs to Council of maintaining the Brewery Gardens and staging the Christmas Lights Display would be the crane for the 3 ornaments (\$30,000) and off-site storage for ornaments throughout the year (\$90,000 at commercial rates). There may be alternatives to be explored.

At this stage budget impact analysis has not been undertaken, should Council pursue this proposal further this will then be completed. Additionally costs associated with the ongoing renewal and capital upgrade of any gifted assets (including land) taken on by Council would also need to be considered.

Lion has proposed the following financial contribution to facilitate the transition of the ownership of the Christmas Lights Display:

- Financial contribution to run the 2022 Christmas Lights Display: \$100,000
- Transitional support package including:
  - Upgrade existing display items (including permanent footings, etc.)
  - Upgrade onsite infrastructure to streamline future Council set up costs and maintenance
  - \$100,000 additional contribution to upgrades required for future displays

Given the above investment, Lion would expect Council to commit to continuing the Christmas Lights Display in the future. It is proposed that given the uncertainty of the ongoing costs and future ownership of the brewery site that it would be appropriate for Council to commit to run the display for a period of 5 years. This timeframe may then be reviewed in the future when more is known about the future of the locality and the financial implications of the event.

The Administration has yet to resolve with Lion the detailed financial costs of undertaking this event from 2022 onwards. If Council agrees to this proposal in principle, this will be subject to a further report in the future.

#### Sponsorship

Corporate sponsorship opportunities have not been explored at this time. It is noted that Lion seek to support a transition to Council in 2022, but do not intend to provide ongoing support or involvement past 2022.

Council may wish to pursue corporate sponsorship from local companies including the future developers of the brewery site in order to support the annual cost of running the Christmas Lights Display. It should be acknowledged that the sponsorship market is expected to be tight, in part as a result of the current COVID-19 Pandemic, and significant sponsorships may prove difficult to negotiate in the medium term.

As the beneficiaries of the Christmas Light Display are the people of South Australia and visitors to South Australia, the ideal partner would be the South Australian Government. At the time the closure of the West End Brewery was announced, Premier Marshall was quoted in an ABC news article that he "100 per cent" wanted to secure the Christmas lights, however this commitment may be diluted once Council has committed to the ongoing support of the project. The South Australian Government has not been approached for support at this time.

Should Council determine to withdraw its support for staging the Christmas Lights Display in the future Council may experience reputational risk including negative press coverage, so it is suggested a timeframe of Council's commitment to the Christmas Light Display be confirmed and announced as soon as possible.

#### Landownership

The Brewery Gardens is located on land owned by Lion across a number of certificate of titles which extend beyond the gardens and into the brewery proper. The current parcels also extend to the centre line of the River Torrens.

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A land division approval would be required to separate the Brewery Gardens from the rest of the brewery site (this process is yet to commence). Lion have proposed that such a land division would include an easement to allow for access from Port Road to the Brewery Gardens.

Lion has proposed good faith discussions on the land ownership including 'gifting' the land to Council as part of the master planning process to be undertaken in the coming months.

A report prepared for the State Heritage Council suggests that the Brewery Gardens site was previously used as a rubbish dump. Lion are currently progressing with environmental site investigations to confirm the status of the site.

Prior to Council agreeing to the gifting of the Brewery Gardens land the following due diligence would need to be undertaken and resolved:

- Environmental site investigations
- Structures condition report for the display ornaments and retaining walls
- Electrical and security condition report

#### Heritage Status

In 2001, the Brewery Gardens was listed as a local heritage place by the City of West Torrens.

In 2021, the listing was elevated to a Provisional State Heritage Listing by the South Australian Heritage Council. The South Australian Heritage Council is currently seeking public submissions on the permanent elevation of the Brewery Gardens to State Heritage status.

A report will be presented to a future Council meeting for consideration of any submission Council may wish to make in this process. The South Australian Heritage Council is not expected to make a decision on the State Heritage status of the Brewery Gardens until early 2022. If the State Heritage listing is not endorsed then the Brewery Gardens would default back to its former local heritage listing status.

If listed as a State Heritage Place, future development applications would generally be required to be referred to the State Heritage Branch as part of the assessment process. The Council may also become eligible to apply for State Heritage Grants for heritage conservation work undertaken on site.

#### Future opportunities

As part of Lion's intention to sell the brewery site, Lion has commenced a master planning process to create a framework for the future use of the site. The master planning process will consider future land uses, development potential, pedestrian and vehicle connections, open space and interfaces at the brewery site. The Administration have expressed interest on behalf of Council in being involved in the process as a stakeholder.

Through this master planning process there may be an opportunity to secure pedestrian and/or open space connections between the Brewery Gardens and the State Heritage-listed Walkerville Brewhouse Tower and broader redevelopment site, and through to Holland Street and Port Road. This would be critical to being able to future-proof opportunities for the recasting of the Christmas Lights Display toward the south which would enable a more interactive community event on the south side of the River Torrens, such as Christmas Markets or other themed events.

Council has a shared path along a considerable length of the River Torrens Linear Park in the City of West Torrens, which is an important community open space and recreation asset. The section between Holland Street and Port Road is a missing link in this shared path recreation network. There may be a future opportunity to use the Brewery Gardens to create a shared path for part of the distance between Holland Street and Port Road.

21 September 2021

#### Considerations

The Administration believes there is merit in continuing the Christmas Lights Display and maintaining the heritage listed Brewery Gardens (whether local or state listing) noting that the event has occurred for over sixty years and while attracting people from all over Metropolitan Adelaide, it is a tradition associated with western Adelaide.

However, and as intimated above, there are a number of conditions that will need to be addressed, determined and met to enable the initiative to proceed.

Should the Council determine that it wishes to proceed in accordance with Lion's proposal it is suggested that the Administration be authorised to undertake further negotiations to progress the project.

#### **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The attainment of gardens enables the ability to enhance the green space across the City and in doing so helps to cool urban heat, provides habitat and supports community health and wellbeing. The Brewery Gardens are located in a flood affected area which may be affected by increased storms in the future.

#### Conclusion

For over sixty years the Christmas Lights Display and the Brewery Gardens have been an iconic event and location in western Adelaide. As a result of the planned redevelopment of the former West End Brewery site Lion will no longer run the Christmas Lights Display.

Lion is keen to maintain the much loved community event and seek in principle support for Council to take over the Christmas Lights Display and the Brewery Gardens from 2022 onwards.

### Attachments

- 1. Letter from Lion Co regarding Christmas Display Proposal
- 2. Letter from Lion Co regarding financial support



26 August 2021

Mayor Michael Coxon City of West Torrens 165 Sir Donald Bradman Drive Hilton SA 5033

Dear Mayor Coxon,

#### RE: Continuing the tradition of the West End Brewery Christmas Lights Display

Thank you for interest shown by West Torrens City Council in the continuation of the West End Brewery Christmas Lights display.

The display has operated along the banks of the River Torrens for more than 60 years and while the West End Brewery has now closed, Lion is keen to ensure the tradition will continue to be enjoyed by more than 100,000 South Australians each year.

This is in recognition of the Christmas Lights being one of the most anticipated events in Adelaide's calendar of Christmas celebrations, as well as West End's continuing strong presence in South Australia.

We have appreciated the opportunity to work with Council on the most appropriate way to ensure the event lives on at its current location.

To further progress these discussions, Lion is seeking an in-principle agreement with Council where:

- Lion commits to running the Christmas Lights display in 2021 to ensure that despite works at the Port Road site, the event will continue in this transition year (assuming COVID restrictions allow it to be held safely).
- Council supports discussion of options to transition the ownership of the West End Christmas Riverbank Display to Council from 2022 onwards. This will include progressing agreement of a support package to upgrade existing display items and infrastructure that would streamline future setup costs and maintenance requirements. It will also include discussion of a transition support package, ongoing sponsorship and naming rights of the West End Christmas Lights Display.
- Council commits to continuing the display and be responsible for staging the event each year, including storage of exhibits.

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Lion

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Lion Pty Ltd ABN 50 128 004 268

<sup>21</sup> September 2021



We want to do everything we can to continue this important Christmas tradition for South Australians and look forward to progressing this agreement with you as a priority.

Yours sincerely,

LA

Luke Sawyer Group Engineering and Sustainable Technologies Director Lion

<sup>21</sup> September 2021



13 September 2021

Mayor Michael Coxon City of West Torrens 165 Sir Donald Bradman Drive Hilton SA 5033

Dear Mayor Coxon,

#### RE: Further information on the continuation of the West End Brewery Christmas Lights Display

Thank you for the interest shown by West Torrens City Council in the continuation of the West End Brewery Christmas Lights display.

As requested, I am writing to provide further information about a financial package from Lion as part of seeking an in-principle agreement from Council to continue the display.

The aim of these financial contributions is to facilitate a transition of ownership of the lights display to Council following the closure of the brewery, to ensure the display can continue to be enjoyed by tens of thousands of South Australians every year.

As you are aware, Lion has committed to running the Christmas Lights display in 2021 to ensure that despite works at the Port Road site, the event will continue in this transition year. This commitment has been made assuming COVID-19 restrictions allow it to be held safely.

To assist with Council's discussions to transfer ownership of the West End Christmas Riverbank Display to Council from 2022 onwards:

- Lion will contribute \$100,000 to assist in the running of the display in 2022.
- Lion will contribute an additional \$100,000 as part of a transition support package to upgrade existing display items and infrastructure that would streamline future Council setup costs and maintenance requirements.
- Lion will also undertake good faith discussions about the future ownership of the Riverbank land as part of the master planning process, recognising there are strong arguments to consider gifting the land to Council.

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> Lion 62 The Parade Norwood SA 5067

Australia Lion-Berr, Spirits & Wine Pty Ltd ABN 13 008 596 370

Page 24

<sup>21</sup> September 2021



We look forward to continuing to work with Council so this great South Australian tradition continues, despite the closure of the brewery on Port Road.

Yours sincerely,

Luke Sawyer Group Engineering and Sustainable Technologies Director | Lion



Lion 62 The Parade Norwood SA 5067 Australia

Lion-Beer, Spirits & Wine Pty Ltd ABN 13 008 596 370

<sup>21</sup> September 2021



2 June 2022

Mr Buss City Of West Torrens

Dear Mr Buss,

#### West End Brewery- Brewery Gardens

I write to you with regard to the old West End Brewery on Port Road and the Christmas light display on the gardens fronting the River Torrens. The buildings on the main site are in the process of being demolished and we have commenced the process of the Proponent Led Code Amendment to align the zoning with adjoining sites and facilitate the future redevelopment of the site. These demolition works include buildings close to the gardens under which there are cellars which are also being removed. This means that areas previously used for loading and unloading the display items would not be available. We are working with Angelo Catinari and Hannah Bateman to transition the management of the display to council and we are focused on resolving the installation challenges for the Christmas 2022 display.

As you are aware we have commenced the code amendment process for the site and given that the future access requirements need to be accommodated in any future redevelopment scheme it is important we resolve those first. This will ensure that council's future hosting of the gardens for the display is protected and with the benefit of proper access to install the display.

We therefore propose a licence agreement be put in place as early as possible to allow the 2022 display and we continue to work together to put in place the right structure for 2023 and beyond. The Gardens are on the State Heritage Register and we see them as an important asset to both the regeneration of the site and the local community providing access through to the Parklands to the East. Our preference is that Council take ownership of the Gardens with proper access arrangements for the display. Part of the Gardens is already zoned as Open Space and our preference is to expand the open space to facilitate greater accessibility and transfer the ownership to Council under section 198 (Open Space Contribution Scheme) of the Planning, Development and Infrastructure Act 2016

Yours faithfully

he follow

Lee Gallagher Procurement Director

+61 2 9320 2200
 +61 2 9320 2264
 www.lionco.com

#### Lion

Level 7 68 York Street Sydney NSVV 2000 Australia

Locked Bag 14 Royal Exchange Sydney NSW 1225 Australia

Lion Pty Ltd ABN 50 128 004 268

# 17.17 Appointment of new Council Assessment Panel

# Brief

This report advises of the proposed recruitment and selection process to appoint a new Council Assessment Panel at the conclusion of the current term of appointment on 31 December 2022.

# RECOMMENDATION(S)

It is recommended to Council that:

- 1. It extends the appointment of the Council Assessment Panel independent members (including deputy independent member), pursuant to Section 83(1)(b) of the *Planning, Development and Infrastructure Act 2016*, for an additional 6-month term from 1 January 2023 to 30 June 2023 under their current arrangements and conditions as detailed in this report, to allow time to commence a recruitment and selection process to occur after the Council Election.
- 2. A report be presented to Council regarding the recruitment and selection process for the appointment of the new Council Assessment Panel, including both the independent members and Council member, in December 2022.

# OR

- 1. It approves the proposed recruitment and selection process detailed in this report for the appointment of five independent members, including the Presiding Member and a deputy member, to the Council Assessment Panel (CAP) for a two-year term from 1 January 2023 to 31 December 2024.
- 2. A Selection Panel be established to make a recommendation to Council for the appointment of independent members to the CAP, that consist of representatives from senior management in the Administration and the following representatives of Council:
  - Cr .....
  - Cr .....
  - Cr .....
- 3. A report be presented to Council regarding the appointment of the new Council Assessment Panel, including the recommendations of the Selection Panel, in December 2022.

# Introduction

Pursuant to the *Planning, Development and Infrastructure Act 2016* (PDI Act), Council is required to establish a Council Assessment Panel (CAP) that consists of up to four independent members (including the Presiding Member) and a Council Member.

Council may also decide to appoint a deputy independent member and a deputy council member to serve on the CAP in the event of an independent or council member apology. The appointment of deputy members, while not required by the legislation, is considered a productive and prudent measure to ensure that all meetings of the CAP have a quorum. Council has successfully adopted this approach since April 2018.

Independent CAP members are required to be registered as an Accredited Professional - Planning Level 2 in the Accredited Professional Scheme under the PDI Act. The Council Member of CAP is not required to be an Accredited Professional under the PDI Act.

The terms of appointment of all current CAP members expire on 31 December 2022.

# Discussion

# Council election

The Council elections will conclude (close of voting) on 10 November 2022, shortly prior to the conclusion of the Council Assessment Panel's current term on 31 December 2022. While nothing precludes the current Council from appointing a new Council Assessment Panel prior to the Caretaker period, the Council may wish to consider the following options set out in this report for the appointment of CAP members for the coming 2 years in light of the upcoming Council elections.

# <u>Option 1:</u> Extension of existing Independent Members to allow the recruitment process to be <u>determined after the Council elections</u>

Council may extend the current appointment of the independent members (including deputy independent member) until 30 June 2023 under the current arrangements and conditions. This would provide sufficient time for the consideration of the re-appointment of the CAP members or for the recruitment process to occur wholly after the Council elections.

The current arrangements and conditions of appointment for the CAP members are as follows:

- The independent members (including deputy) each being registered with the Accreditation Authority as Accredited Professional Planning Level 2 for the entire term of their appointment.
- All allowances paid to members of the Council Assessment Panel (CAP) remain the same as the current allowances, indexed annually at the same rate as Elected Member allowances as defined in Regulation 4(2) of the *Local Government (Members Allowances and Benefits) Regulations 2010* (Consumer Price Index). As at 23 June 2022 those rates are as follows:

Presiding Member	\$12,185.44
Elected Member	\$6,648.00
Independent Member	\$6,648.00

- Deputy independent members be paid an allowance equivalent to 1/12<sup>th</sup> of the annual allowance paid to the sitting member per meeting attended.
- Payment of allowances to the independent members be subject to the provision of a valid invoice containing an Australian Business Number (ABN).

A report would then be presented to the Council in December 2022 seeking Council's support to commence the recruitment of independent members following a process similar to that set out in Option 2 below.

# Option 2: Commence recruitment of Independent Members

Council may appoint a selection panel now to commence the recruitment process, with the decision on the appointment of the independent members to be made by the new Council following the Council election period.

In order to commence preparation for the appointment of the CAP membership for the next twoyear term (2023-2024), Council may appoint a Selection Panel to undertake the recruitment and selection process and present recommendations to Council for its consideration.

As part of the process, Council may invite expressions of interest for four independent members, including a Presiding Member, and one deputy independent member, to the CAP.

The following process and timelines for the recruitment, selection and appointment of independent members to the CAP is proposed, which is in line with previous CAP recruitment processes.

July 2022	Appointment of selection panel
August/September 2022	<ul> <li>Call for expressions of interest via:         <ul> <li>notice on Seek website</li> <li>notice in the Planning Institute of Australia (SA) job bulletin</li> <li>notice on Council's website</li> <li>Council's social media</li> </ul> </li> </ul>
October/November 2022	<ul> <li>Selection panel to:         <ul> <li>review expressions of interest</li> <li>short-list candidates</li> <li>interview short-listed candidates</li> <li>determine preferred candidates for consideration by Council</li> </ul> </li> </ul>
December 2022	<ul> <li>Report to be provided to Council recommending appointment to the CAP of:         <ul> <li>the Presiding Member</li> <li>three independent members</li> <li>one deputy independent member</li> </ul> </li> <li>Notification to successful/unsuccessful candidates</li> </ul>
January 2023	<ul> <li>Induction of successful candidates to be completed</li> <li>Commencement of the new CAP</li> </ul>

# Appointment of Council member and deputy Council member

It is proposed that the Council member and deputy Council member positions on the Council Assessment Panel are appointed at the December 2022 Council meeting, irrespective of the process selected for the independent members.

If the recruitment process for the independent members is delayed until 2023, this would also allow the Council member to be part of the independent member recruitment process.

# Terms of Reference and Allowances

The CAP Terms of Reference and member allowances are typically set by the Council at the same time as appointment of CAP membership. A report will be presented to the Council in December 2022 addressing these matters.

# **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The Council Assessment Panel acts as a relevant authority to assess new development proposed in the City of West Torrens area against the Planning and Design Code and as a review body under the *Planning Development and Infrastructure Act 2019*.

The Council Assessment Panel are able to consider the mitigation of climate change impacts in their decision making to the extent it is contemplated in the statutory planning policy.

# Conclusion

The appointment of a new Council Assessment Panel comprising a Council member and four independent members, one of whom will be the Presiding Member, is a legislative requirement. Several options for the appointment of the independent members to the CAP have been presented within this report for the consideration of Council.

# Attachments

Nil

# 17.18 Sponsorship Grant Application - The United Indians of SA

# Brief

This report presents a sponsorship grant application from The United Indians of South Australia for funding towards the cost of the Australian Cha Raja - Multicultural Festival.

# RECOMMENDATION

It is recommended to Council that it approves \$5,000 to The United Indians of South Australia for funding towards the cost of the Australian Cha Raja - Multicultural Festival.

# Introduction

Council's Community Grants Program (Program) provides funding to eligible groups, organisations and individuals to support community projects and initiatives that are in line with Council's Community Plan. The Program comprises:

- Community grants;
- Community equipment grants;
- Sponsorship;
- Women in sports grants; and
- Junior development grants.

\$100,000 has been budgeted for the Program in the 2022/23 budget with applications being received all year round.

A sponsorship grant application for \$15,000 has been received from The United Indians of South Australia for funding towards the cost of the Australian Cha Raja - Multicultural Festival.

# Discussion

The United Indians of South Australia (UIOSA) is an incorporated community organisation located in Richmond. UIOSA was formed in 2016 to celebrate the diverse multiculturalism in South Australia through various festivals and cultural activities.

UIOSA will be holding a large multicultural event at AFL Max (Adelaide Airport) on Saturday 3 September to Sunday 4 September 2022. The event is open to the whole community with free entry and the estimated attendance is between 12,000 and 15,000 people over the two days. This festival, the Australia Cha Raja, is a Ganesh festival that celebrates Lord Ganesha as the symbol of New Beginnings, the Remover of Obstacles as well as the idol of intelligence. The festival celebrate multiculturalism and the following groups have been contacted to perform at the festival:

- Kalalaya
- Dance from the Aborginal community
- Music the Australian School of meditation and yoga
- Dance the Greek community
- Dance the Afghan community
- Tap Dance from the Irish community
- Opera from the Italian community
- Band from the United Indians of SA
- Chinese Lion Dance from the Chinese community
- Songs the Sri-Lankan community

The total cost of the event is \$102,891. UIOSA has secured a Celebrate Together grant from the Department of the Premier and Cabinet of \$29,500 towards the event along with \$10,000 in donations towards the event.

In previous years the City of Charles Sturt have funded \$15,000 towards the event, however the City of Charles Sturt has advised that it will not be making funding available to UIOSA this financial year.

A \$15,000 sponsorship grant has been requested from the City of West Torrens (CWT) however, UIOSA has indicated that it will hold the festival regardless of the amount of funding, if any, provided by Council. UIOSA has not received grants from the City of West Torrens previously.

Other than the grant amount requested, the festival meets the community grants program criteria. However, while the event has merit, the Administration can only recommend the approval of \$5,000 for the event, being the maximum grant set by Council. Notwithstanding this, Council is at liberty to determine the amount of funding to be provided dependent on its consideration of the merit of the event.

This is the first application to be considered by Council during the 2022/23 financial year. As such, if Council approves the recommended \$5,000 community grant, \$95,000 will be available for grant distribution throughout 2022/2023 to community groups, in sponsorships, as women in sport grants and junior development grants. If Council approves the requested \$15,000 then \$85,000 will be available for future grant distribution.

Council's Community Grants program was oversubscribed last financial year which resulted in the program being closed early, thus demonstrating the need within the community for such funding. The annual community grants budget enables a minimum of 20 community grants to be provided to merit based applications from community groups within West Torrens i.e. 20 x \$5,000. Providing grants in excess of \$5,000 reduces both the amount and the number of community groups that Council is able to fund. Being cognisant of this, and that the maximum community grants that \$5,000 be approved for the event.

# **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

# Conclusion

This report presents a community grant application from the United Indians of South Australia for a \$15,000 sponsorship grant towards the cost a Multicultural Festival for Council's consideration and approval.

# Attachments

- 1. UIOSA Sponsorship Application Form
- 2. UIOSA Plan
- 3. UIOSA Communication Plan
- 4. UIOSA AFL Max Quote
- 5. UIOSA Corpralite AV Quote
- 6. UIOSA Support Letter 1
- 7. UIOSA Support Letter 2
- 8. UIOSA Support Letter 3
- 9. UIOSA Risk Assessment

### **City of West Torrens - SPONSORSHIP APPLICATION**

### APPLICANT ORGANISATION DETAILS:

Organisation name: The United Indians of South Australia INC

ABN: 21 516 728 678 Type of Organisation: <u>INC (Community)</u>

Primary (physical) address: 26, Ternnery Street, Richmond, SA 5033

Postal address: 26, Ternnery Street, Richmond, SA 5033

Website: <u>https://www.uiosa.org.au/index.html</u> Contact person: <u>Dr. Kapil Chousalkar</u>

Position held in the organisation: Grants officer

Phone number: Email address:

Organisation annual revenue (Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'):

□ Less than \$50,000	X \$50,000 - \$250,000	□ \$250,000 - \$1 million
□ \$1 million - \$10 million	□ \$10 million - \$100 million	□ \$100 million or more

### Organisation legal structure:

□ Unincorporated association	X Incorporated association
□ Cooperative	□ Company limited by guarantee
□ Trust	□ Organisation established through specific legislation
□ Other	

### **EVENT DETAILS:**

Event title: Australia Cha Raja- Multicultural festival

Event Location: AFL Max, 32 Butler Bvd, Adelaide Airport SA 5950

Event date(s): 3<sup>rd</sup> and 4<sup>th</sup> September 2022

□ Education	X Community	□ Environment		□ Sports
Business	X Arts	X Cultural	□ Charity	□ Other

Where will the attendees be travelling from?

X City of West Torrens	X Adelaide Metro	X Western suburbs
X SA generally	□ Other	

Estimated total attendance for the event: 12000-15000

# How does your event align to the strategic priorities of Council as outlined by the City of West Torrens Community Plan?

The city of west Torrens has five focus areas, community life, built environment, environment and sustainability, prosperity and organisational strength. We believe that our event strongly aligns with the areas such as community life, environment and sustainability, prosperity and organisational strength. <u>Community life-</u> United Indians of South Australia (UIOSA) is an incorporated organisation formed in 2016 to celebrate the diverse multiculturalism in South Australia through various festivals and cultural

activities. Australia Cha Raja is a Ganesh festival celebrates Lord Ganesha as the symbol of New Beginnings, the Remover of Obstacles as well as the idol of intelligence. South Australia is a festival state with rich cultural diversity from different countries from all over the world. The aim of the UIOSA is to enrich the multicultural spirit and bringing all cultures together. Ganesh Festival was started in ancient India to bring several communities together at that time. UIOSA has adopted to the same principle in Australia and has taken an initiative to organise this festival on a bigger platform. UIOSA organised this festival in 2016 for the first time and had very good community response. The festival attracted huge crowd (up to 12,000 people in year 2018) from various countries such as India, Sri Lanka, Nepal, Bhutan, Pakistan, China, Malaysia, The UK, Australia, and New Zealand. The organizing team is committed to give all communities a platform to show their cultural richness and stage to the artists from the community. The festival brought ethnic communities from different age groups together. The festival typically involved multiple music performances such as traditional Indian dance, western music performances by local Australian performers, Chinese lion dance, and Indian music performances. The festival has particularly provided a platform for young children to show their talent. Many artists have trained local Australian children and adults in dance and music. Also, some Australian artists have trained Indian Australians in western music. Altogether this was an excellent cultural exchange display to the community.

<u>Prosperity and organisational strength-</u> UIOSA (United Indians of South Australia) is an incorporated organisation formed in 2016 to celebrate the diverse multiculturalism in South Australia through various festivals and cultural activities. UIOSA has an executive committee which oversees the operation of the organising committee. Executive committee consists of President, Vice President, Treasurer, Secretary, grant officer and public relation officer. The organising team has 11 different teams such as catering (serving food), kitchen management (preparing food), compliance, cleaning, crowd control, traffic management, volunteer management, stage management, cultural activity management, audio-visual management, and logistics. This committee meets on regular basis to discuss the arrangements and planning of the festival. Each team has a team leader and at least 10 volunteers. In total we have 120 regular volunteers. We also seek expression of interest from more volunteers on the day of the event. In 2019, we had total of 170 volunteers who volunteered during this event.

<u>Built environment, environment and sustainability-</u> Our organisation recognises the importance of protecting the environment and will minimise the Environmental impact of work practices carried out by the organisation. Give that we have a large crowd of visitors our management discuss the sustainability issues when making planning and managing decisions. We actively promote and encourage environmental awareness to ensure our volunteers are aware of their environmental responsibilities. Our aim to continually improve environmental performance by identifying and addressing environmental risk. Make resources available to implement environmental risk management procedures.

### Does this application respond to one or more of the program priority areas in the Guidelines?

Yes, we believe that our event meets the several programme priority areas as per the councils Community Plan 2030 such as,

5 July 2022

- Item 17.18 Attachment 1
- <u>Local events, activities and programs that celebrate multicultural and indigenous heritage</u>.- Our event is an opportunity for a broader community to engage in event rather than just a passive attendee. The cultural performances, previous years, we had performances from organisations such as,
  - o Kalalaya
  - Dance from Aborginal community
  - o Music-Australian School of meditation and yoga
  - o Dance- Greek community
  - Dance-Afgan community
  - Tap Dance from Irish community
  - o Opera from Italian community
  - o Band from United Indians of SA
  - Chinese Lion Dance from Chinese community
  - o Song- Srilankan community

All of the above communities have been contacted for their participation this year.

- Art in public spaces including community buildings, streetscapes and open spaces.- This year we are holding our event at the AFL max which is a sports and recreation centre.
- Connections between neighbours, older and young people, and the capacity for ageing in place. -This event provides an opportunity for all ages to participate. On the day of the Chaturthi the festival is accompanied by drum beats, devotional songs and dancing. Adults and kids from several cultures (across asia and Australia) participate in cultural activities such as drum beats and dance. The participants travel from Adelaide and remote SA region (Renmark, Mount Gambier and Barossa) to participate and attend the event. In 2019, there were about 55 performances over two days out of which 42 performances were from children's group (aged 4-13). The event has not only attracted large crowd but also attracted participants from all over SA and interstate (such as VIC and NSW) for participation in cultural and arts related activities. In 2017 there were more than 50 performances out of which 30 performances were from children's group (aged 4-13).
- Greater public awareness and appreciation of heritage sites, events and people of local significance. We believe that our event creates awareness about the Indian culture (Indian community is one of the largest community within the council area). Given that there will be performances from various community groups mentioned above, our event also provides a platform for other communities to showcase their culture and appreciation of the cultural background and cultural heritage. The event has not only attracted large crowd but also attracted participants from all over SA and interstate (such as VIC and NSW) for participation in cultural and arts related activities. This year, we have expression of interest from several people for participation in the event. The event also provides platform for artists from all age groups to display their talent. The preparation for the festival starts from March onwards for many groups. Many dance and music group start their preparations early in the year. The practise sessions are held over the weekend. These sessions are typically conducted over 3-4 hrs.

# How does your event demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed?

Australia Cha Raja is a Ganesh festival celebrates Lord Ganesha as the symbol of New Beginnings, the Remover of Obstacles as well as the idol of intelligence. South Australia is a festival state with rich cultural diversity from different countries from all over the world. The aim of the UIOSA is to enrich the multicultural spirit and bringing all cultures together. Ganesh Festival was started in ancient India to bring several communities together at that time. The festival typically involved multiple music performances such as traditional Indian dance, western music performances by local Australian performers, Chinese lion dance, and Indian music performances. The festival has particularly provided a platform for young children to show their talent. Many artists have trained local Australian children and adults in dance and music. Also, some Australian artists have trained Indian Australians in western music. Altogether this was an excellent cultural exchange display to the community.

The organisation now have more than 200 registered members. Many of the committee members including kitchen team leader, crowd control team leader, decoration team leader live in the city of west Torrens council area.

How do you plan to engage the groups you are targeting for this event?

Page 3 of 5

We typically use Facebook, flyers that we put at Indian stores, fruit markets, SBS and Indian media have been used in the past. We have multiple pictures and videos of the event that are available on the Facebook, here is the link, https://www.facebook.com/UnitedIndiansOfSouthAustralia/ Our website is also the source of information. Our volunteers also do a good job in promoting this event. We also have a separate event marketing team for promoting this event.

# Do you have a plan for how your event will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)?

The festival typically involved multiple music performances such as traditional Indian dance, western music performances by local Australian performers, Chinese lion dance, and Indian music performances. The festival has particularly provided a platform for young children to show their talent. Many artists have trained local Australian children and adults in dance and music. Also, some Australian artists have trained Indian Australians in western music. Altogether this was an excellent cultural exchange display to the community. The event was also well attended by the local political leaders. With the success that we had in last two years, we now would like to organise this event at even bigger scale. This year (2018), we expect more than 10,000 people across various states will attend and take part in this event. The festivals will be open for all. The organizing team will not only aid people in celebrating the festivals but will also platform to reach to largest people from intra as well as inter cultural groups. Australian residents will get to see the vastness and opulence of other cultures, their art forms, foods and historical backgrounds through various such programs. In order to display the performances, all the artist practice regularly for months. The practice sessions for young children are coordinated by responsible adults and need lot of resources. Ganesh is associated with knowledge, dance and music. Any cultural program starts in the name of Ganesh; Ganesh festival is celebrated all across world in different nation's viz. USA, Canada, China, Thailand, India, and many more. The 21 ft Ganesh idol is the largest Ganesh idol outside India for any such festival. The magnificent and beautifully decorated idol prepared in India and will be exhibited in this festival to all visitors. UIOSA will use all possible means to reach largest Australian residents through media, social media and public platforms and expects more than 8000 people from all linguistic, cultural and regional background for this celebration over two days. UIOSA will also reach to different schools all across SA and give the young artists a stage for their art performances (some schools have already agreed and we are writing to others as well) and a chance to all visitors to witness their talents. For last three years, this event was held in Titanium Security Arena in Findon. The event was funded and supported by the City of Charles Sturt. The Australia Cha Raja was celebrated in 2019 over two days at the Titanium Security arena. Adults and kids from several cultures (across Asia and Australia) participated in cultural activities such as drum beats and dance. The participants travelled from Adelaide and remote SA region (Renmark, Mount Gambier and Barossa) to participate and attend the event. In the years 2020 and 2021, we were challenged by the COVID pandemic. Despite all the uncertainties, were able to hold a community event on a much smaller scale in late August. In 2020 and 2021, our organising committee put together all the COVID safe measures included social distancing, contact tracing (through event brite), temperature measurement and use of masks and sensitisation of surfaces every after 30 mins.

# How will you evaluate the effectiveness of your event?

Increase understanding of the culturally diverse community in which we live & Celebrate and showcase culture and customs of South Australia's diverse multicultural communities with the wider community-We have increasing numbers of local performing artists (Non south Asian background) who are participating in the event such as Chinese dance, Opera singing etc. We also have large number of south Asian artist who perform. The number of stage performances (55 performances in 2019 and increasing) itself is an indication of the outcome. We have built a visible profile to highlight the unique cultural brand of South Australia-We have attracted crowds from NSW, QLD, WA and VIC. This is the largest Ganesh festival in Australia that attracts media attention from India. This showcases the unique cultural brand of South Australia. We collect feedback during and after the event, through our facebook and other social media groups. Large crowd and public satisfaction are the two major indicators of effectiveness of our event.

# Will the project be carried out in partnership with other relevant organisations?

X Yes 🗆 No

Name of Organisation	Contact Person	Role/Contribution/funds

Page 4 of 5

Department of the Premier and Cabinet		Celebrate together grant- \$29,500
City of Charles Sturt	Paola Silvano and Mayor Angela Evans	Council provided \$15000 in 2019 and 2021. This year, they <b>will not</b> <b>be</b> able to provide any funds this year but will be present at the event.
SBS- Hindi	Mrs Preeti Jabbal- SBS Hindi Exec producer	Media coverage

# Please attach a budget for the event and list below what the City of West Torrens Sponsorship Grant will be spent on:

Equipment	Materials	Other	
AFL max	Venue		

Total cost of event: AUD 102,891

Total amount sought from Council: AUD 15,000

Amount to be funded by your organisation: <u>AUD 58391 \*</u> \*calculated based on 102891- (15,000 from council) - 29500 (Celebrate Together Grant)

# How you promote the event?

□ Advertorials □ Television	X Website	X Newspaper	X Signage	
X Social media X Radio	X Letterbox di	rop 🗆 Other		

# Please provide the following attachments:

Event Budget
The funding will be spent towards hiring of the venue for this festival. The quote from the AFL max is 42,900.
Main budget items for 2022
Budget breakdown
Hiring venue- AFL Max - \$ 42,900 (see attached quote)
Sound, light and stage- 39,991
Printing material and flyers- 5000
Decoration for the Idol- 10,000
Miscellaneous costs- 5000
Total cost=102,891

Grants and donation received from other sources so far Celebrate Together- 29500 Donation for Ganesh Idol- 10,000

List any grants that you have received from the City of West Torrens in the past 3 years: We did not receive any grant from the City of West Torrens in the past 3 years.

Amount	Date received	Project/Event/Initiative

# **CERTIFICATION:**

I certify that to the best of my knowledge the statements made within this application are true and correct. I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein. I also accept and agree to abide by any additional conditions outlined in any approval letter.

I agree: X Yes □ No

Name of authorised person: Dr. Kapil Chousalkar

(Must be a senior staff member, board member or appropriately authorised volunteer)

Position held in organisation: Grant officer and Exec committee member

Contact phone number: \_

Contact Email:

Signature: / Veepui

Date: <u>16/06/2022</u>

Our organization has been organising this event since 2016. The website for the organization is <a href="https://www.uiosa.org.au/">https://www.uiosa.org.au/</a>

here are the year wise links for the event.

The photos and videos can be found on these websites year 2021

https://www.facebook.com/UnitedIndiansOfSouthAustralia/Year -2020

https://www.facebook.com/UnitedIndiansOfSouthAustralia/year 2019

https://www.sbs.com.au/language/english/audio/australiacha-raja-ganesh-utsav-in-adelaide

https://www.facebook.com/events/678621492574885 Year 2018

https://www.youtube.com/watch?v=Zz0DFUjPisw

Council Agenda

United Indians of South Australia

Australia Cha Raja

# Planned project

Use the table below to outline how you plan to deliver your festival or event. For example, a list of activities and tasks involved in coordinating your festival or event and when each will be completed.

Activities	Tasks	Timing
Procession	People will be invited for procession. The drums will be played around the venue.	3/09/2022
	The sculpture of lord Ganesh will be carried out in a cradle.	At 10 am
Cultural performances	Dance, drum and other performances from various ethnic groups	3/09/2022
		1pm- 9 pm
Satnarayan Puja	A puja (Hindu Prayer) will be organised for couples. We anticipate to have 80 couples for	4/9/22
	this puja.	9-11 am
Cultural performances	Dance, drum and other performances from various ethnic groups	4/09/2022
		1pm- 9 pm

Page 1 of 2

Activities	Tasks	Timing
Visarjan	The representative idol will be immersed in water in a small water tank	4/09/22 7 pm
Page 2 of 2		

Council Agenda

United Indians of South Australia

Australia Cha Raja

# Planned communications

Facebook posts, newspapers, newsletters, media release, etc), and how and when you will use them to generate community interest or media coverage. Use the table below to provide a summary of how you plan to promote your festival or event. For example, list the tools and resources you'll use (i.e.

Communication type	Detail	Timing
Website	https://www.uiosa.org.au/	Current
Newspaper	In Indian newspapers in India and Australia	July 2022
Newsletter	We are holding this event in AFL max in city of west Torrens this year. We intend to include the event promotion in their news letters	July-August 2022
Radio	SBS- Hindi promotion and interview from the core committee members	August 2022
Flyer	Flyers will be prepared and distributed to Indian grocery shops, restaurants, educational institutions, schools, ethnic school association.	July-August 2022
Media release	Through Facebook and Indian media release	August 2022

Communication type	Detail	Timing
Social media – (i.e. Facebook	https://www.facebook.com/UnitedIndiansOfSouthAustralia/	Ongoing
posts, I witter, etc)	https://www.instagram.com/accounts/login/?next=/unitedindiansofsa/	
Email to networks	Emailing premier, ministers, mayor, council members	April 2022
Other	Local Radio and news channels	August 2022
Event planning advice		
If you are planning a community ev	If you are planning a community event, contact your South Australia Police District/Local Service Area planner for advice.	
District/Local Service Area planner	District/Local Service Area planners are located at the following locations:	
Adelaide Police Station, Grenfell Street Phone 7322 4800	treet Phone 8392 9085	
Elizabeth Police Station Phone 8207 9411	Port Adelaide Police Station Phone 8207 4254	
Mt Barker Police Station Phone 8398 1700	Nuriootpa Police Station Phone 8568 6620	
If you are planning a major event, c	If you are planning a major event, contact the Emergency and Major Event Section on 7322 4275 for advice.	
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5 July 2022



QUOTE

United Indians of South Australia Inc

Date 17 Mar 2022 Expiry 24 Mar 2022 Quote Number

QU-0029

ABN 90 620 423 261 AFL Max Adelaide Pty Ltd 32 Butler Blvd Adelaide Airport SA 5950 Australia (08) 8312 6585 E – accounts@aflmax.com.au W – aflmax.com.au

Description	Quantity	Unit Price	Amount AUD
Full venue hire on Friday 2nd September, Saturday 3rd and Sunday 4th September 2022 With access to AFL Max venue from; - Friday 2nd September from 9am - 9pm - Saturday 3rd and Sunday 4th September 9am - 10pm	1.00	30,000.00	30,000.00
* Additional venue hire charge for pack down time. Access to venue on Monday 5th September from 8am to 12pm	1.00	1,000.00	1,000.00
* Additional charge for using AFL Max cleaners (includes preparation clean, Sat night clean and full clean Sunday)	1.00	1,400.00	1,400.00
* Additional charge for chair hire (800 @ \$4.50 on Saturday and Sunday)	1.00	3,600.00	3,600.00
* Refundable bond to be paid upon booking confirmation	1.00	3,000.00	3,000.00
		Subtotal	
	TOTAL GST 10%		3,900.00
		TOTAL AUD	42,900.00

# Terms

Please note - this is a quote only - payment is not expected. This quote must be accepted by the Quote Expiry Date. If the expiry date has lapsed a new quote may need to be issued.

To accept this quote, please send a confirmation email to accounts@aflmax.com.au or alternatively call 8312 6585.

To make any changes please let us know and we can amend the quote as needed.

Upon acceptance of this quote full terms & conditions of venue hire will be provided.

Once this quote has been accepted, an invoice will be issued with our payment terms being 50% deposit payment due on booking confirmation, with the remainder due 14 days after invoice date.

Thank you!

Quote



ABN: 31058723625 599 Port Road WEST CROYDON Adelaide SA 5008 Phone: 08 8445 1997 Email: Info@corpralite.com.au Website: www.corpralite.com.au

To: United Indians of South Australia

Ph: 0414157911

Description

# Date From: Friday, 2 September 2022 9:00 AM

Date To: Sunday, 4 September 2022 10:00 PM

Quote No.: 7696

Quote Date: 31/03/2022

Deliver To: AFL Max 32 Butler Bvd Adelaide Airport SA

Qty/Items Unit

Staff Name: Vince Cagliuso

Line Total

Each

Description	Qty/items of	ach Each	Line Total
AUDIO - MAIN PA			
HDL20A Large Hanging/Stacking Bracket	2	\$0.00	\$0.00
HDL20A Line Array Cabinet - Main PA	10 D	ay \$88.00	\$880.00
HDL20A Line Array Cabinet - In Fill	2 D	ay \$88.00	\$176.00
NX L44-A RCF (Active Two - Way Array) - Out Fill	2 D	ay \$60.00	\$120.00
RCF S8006 Double 18" Sub	2 D	ay \$121.00	\$242.00
RCF Single 18" Sub	4 D	ay \$66.00	\$264.00
Midas 32 Channel Digital Mixing Console	1 D	ay \$176.00	\$176.00
M32 DL Rack (32 Channel Digital Stage box to Suit M32 and M16)	1 D	ay \$49.50	\$49.50
Shure SLX-D Wireless Digital Mic System - B 58	2 D	ay \$132.00	\$264.00
Duel Wireless Microphone Unit (Mipro)	2 D	ay \$88.00	\$176.00
2 x Hand Held Transmitter 1 x Duel Receiver 2 x Screw on Antenna 2 x 1m - XLR - Patch Lead 1 x 1m - IEC			
Mipro Headset - Skin Colour	2 D	ay \$13.20	\$26.40
12" EV Powered Fold Back Speaker	6 D	ay \$55.00	\$330.00
Production Microphone Kit (A)	1 D	ay \$88.00	\$88.00
Microphone Stand Kit (A)	1 D	ay \$66.00	\$66.00
10 x Tall Boom Stand 4 x Short Boom Stand 2 x Straight Stand (Round Base) 10 x Clips Supplied with Microphones LIGHTING - MAIN STAGE			
Chauvet LED R1 Profile (Martin 300 profile equivelant)	10 D	ay \$66.00	\$660.00
1X Safety Chain 1X Powercon Reg 2X Rigging Brackets			
Chauvet LED R2 Wash	6 D	ay \$66.00	\$396.00
1X Safety Chain 1X Rigging Clamp 1X Powercon			
			Page 1 of 8

I - Ledgend Beam	4	Day	\$88.00	\$352.00
EVE F-50Z 50W LED Fresnel	6	Day	\$19.80	\$118.80
Scena 650/1000 S	6	Day	\$19.80	\$118.80
Multi Par (Black)	4	Day	\$17.60	\$70.40
12 Channel DMX Controlled Dimmer (DMX)	1	Day	\$49.50	\$49.50
Three Phase Required		Day	φ <del>1</del> 3.50	φ+0.00
Strobe XRGB	8	Day	\$27.50	\$220.00
Blinder RGBW 200watt	6	Day	\$13.20	\$79.20
JANDS Hog 1000 - Lighting Control	1	Day	\$150.00	\$150.00
SPECIAL EFFECT				
Z3000 Power Smoker	2	Day	\$66.00	\$132.00
TRUSSING - MAIN STAGE RIG (15 m Wide x 12 m Deep x 7 m Tall)				
3m, 290mm Box Truss Length	26	Day	\$33.00	\$858.00
1m, 290mm Box Truss length	2	Day	\$22.00	\$44.00
2m, 290mm Box Truss Length	2	Day	\$22.00	\$44.00
290 mm, Lifting Block system inc Chain Block	4	Day	\$385.00	\$1,540.00
TRUSSING - ON STAGE				
1m, 290mm Box Truss length - Black	4	Day	\$22.00	\$88.00
900mm x 900mm Base Plate	4	Day	\$13.20	\$52.80
STAGING - MAIN STAGE				
2m x 1m Stage Deck - 15 m x 2 m @ 400 mm High - Drum Step	15	Day	\$66.00	\$990.00
2m x 1m Stage Deck - 16 m x 10 m @ 800 mm High - Main Deck	80	Day	\$66.00	\$5,280.00
200 mm Stage Step (1000 mm x 300 mm Black Timber) - Step Between Levels	2	Day	\$0.00	\$0.00
4 Step Stage Steps (Adjustable)	4	Day	\$0.00	\$0.00
2m Stage Hand Rail - Corporate Black	18			
SELFIE STAGE (2 m x 2 m - No Rails Required)				
2 m x 1 m Stage Deck @ 400 mm	2	Day	\$66.00	\$132.00
200mm Stage Step (1000mm x 300mm Black Timber)	2	Day	\$0.00	\$0.00
VIDEO -Main Stage				
6100 Lumen Projector	2	Day	\$300.00	\$600.00
8ft Fast fold Screen (Rear Projection)(No Drape Surround)	2	Each	\$176.00	\$352.00
ATEM Mini Vision Switcher (8 inputs)	1	Each	\$198.00	\$198.00
Laptop Computer	2	Day	\$55.00	\$110.00
HDMI 2 way splitter	1	3 Day	\$22.00	\$66.00
HDMI - CAT 5 Receiver	3			
HDMI - CAT 5 Transmitter	3			
		-	<b>*</b> ~~ ~~	<b>A</b> 170.00
COLORado 1-Quad Zoom Tour	8	Day	\$22.00	\$176.00
TRUSSING - Idol Stage (12 m Wide x 9 m Deep x 7 m Tall)				<b>A</b> · <b>a</b> · <b>a</b> · <b>a</b>
290 mm, Lifting Block system inc Chain Block	4	Day	\$385.00	\$1,540.00
3m, 290mm Box Truss Length	28	Day	\$33.00	\$924.00
6 m, 290 mm Curved Box Truss 1/4	2	Day	\$132.00	\$264.00
1m - 2 Ton sling ( Black)	4	Day	\$1.10	\$4.40 Page 2 of 8

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		Davi	¢0.00	¢0.00
2 Ton Bell Shackle (Black) STAGING - IDOL (5 m Wide x 6 m Deep)	4	Day	\$2.20	\$8.80
2 m x 1 m Stage Deck @ 1600 mm High	15	Day	\$66.00	\$990.00
2 m x 1 m Stage Deck @ 400 mm High - Step landing	2	Day	\$66.00	\$330.00
		-		
4 Step Stage Steps (Adjustable)	2	Day	\$0.00	\$0.00
Hand Rails to suit 4 step Stage Steps		Each	\$0.00	\$0.00
200mm Stage Step (1000mm x 300mm Black Timber)	2	Day	\$0.00	\$0.00
VIDEO - Idol Stage	3	Dav	\$880.00	\$2,640.00
8000 Lumen Barco Projector	3	Day	\$55.00	\$2,840.00
Laptop Computer		Day	\$55.00	\$165.00
HDMI - CAT 5 Transmitter	3			
HDMI - CAT 5 Receiver	3		<b>*</b> ****	<b>*</b> ****
Custom Screen manufactured to create Idol back drop 14 m wide x 6 m tall, Price is equal to \$3600.00 divided over 4 years.	1		\$900.00	\$900.00
DRAPING - Main Stage				
5m x 3m Black Velveteen Drape - Rear of Stage & Wing Areas	11	Each	\$192.50	\$192.50
DRAPING - Idol Stage				
5m x 6m Black Velveteen Drape (per meter) - Rear of Stage + Sides	8	Each	\$192.50	\$1,540.00
MISCELLANEOUS				
1m, Cable Tray - Yellow (5 Track)	80	Each	\$8.80	\$704.00
2m Stage Hand Rail - Concert (Silver) - OPS Surround	6		\$0.00	\$0.00
Cattle Fence Feet for Stage Rail	6	Day	\$11.00	\$66.00
Stage Rail - Black Sock - Ops Area	6	Day	\$7.70	\$46.20
EVENT POWER				
50m - 32Amp - Three Phase Extension (Black Flex)	3	Day	\$55.00	\$165.00
LX On Stage Power Box - Includes 2 x DMX Splitter	2	Day	\$55.00	\$110.00
Audio On Stage Power Rack	1	Day	\$55.00	\$55.00
1800mm x 900mm x 10mm Rubber Mat	6	Each	\$4.40	\$26.40
CREW	1		\$0.00	\$0.00
Technician Setup (Per Hour ) - 1/09 - 0900 to 1900	80	Each	\$60.50	\$4,840.00
Crew - Technician Setup (Per Hour) - 1/09 - 0900 to 1300	16	Each	\$49.50	\$792.00
Audio Operator (Per Hour) - 2/09 - Friday - 1300 to 2100	8	Each	\$66.00	\$528.00
Lighting Technician (Programmer) - 2/09 - Friday - 1300 to 2100	8	Each	\$66.00	\$528.00
Crew - Corporate Vision Operate (Per Hour) - 2/09 - Friday - 1300 to 2100	8	Each	\$66.00	\$528.00
Lighting Technician (Programmer) - 3/09 - Saturday - 1200 to 2100	9	Each	\$66.00	\$594.00
Audio Operator (Per Hour) - 3/09 - Saturday - 1200 to 2100	9	Each	\$66.00	\$594.00
Crew - Corporate Vision Operate (Per Hour) - 3/09 - Saturday - 1200 to 2100	9	Each	\$66.00	\$594.00
Lighting Technician (Programmer) - 4/09 - Sunday - 1100 to 2230	11.5	Each	\$66.00	\$759.00
Audio Operator (Per Hour) - 4/09 - Sunday - 1100 to 2230	11.5	Each	\$66.00	\$759.00
Crew - Corporate Vision Operate (Per Hour) - 4/09 - Sunday - 1100 to 2230	11.5	Each	\$66.00	\$759.00

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uncil Agenda			Item 17.	18 - Attachmer
Technician Pack up (Per Hour) - 5/09 - 0900 to 1200	24	Each	\$60.50	\$1,452.00
18 Ton Truck Delivery / Pickup	4	Each	\$264.00	\$1,056.00
			Subtotal:	\$38,106.09
			Total GST:	\$1,885.61
			Total Amount:	\$39,991.70

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# TERMS AND CONDITIONS

### 1. Interpretation

1.1 In these terms and conditions:

(a) "Company" means the entity stated in the Application for Credit and any related body corporate as defined in the Corporations Act 2001 (Cth) and its successors and assigns.

(b) "Contractor" means and is referring to Corpralite Audio Visual where not specifically stated.

(c) "Customer" or "Hirer" means the entity stated in the Application, its successors and assigns.

(d) "Goods" or "Materials" means goods (as that term is defined under the PPSA) or materials supplied to the Customer (and where the context so permits includes Services).

(e) "Governing State" means the State or Territory where the Company has its principal place of business.

- (f) "PPSA" means the Personal Property Securities Act 2009 (Cth).
- (g) "ROT security interest" means a retention of title security interest under a "conditional contract" as defined under the PPSA.

(h) "Services" means all services supplied to the Customer and includes any advice or recommendations, intellectual or intangible property under the PPSA (and where the context so permits includes any supply of Goods).

# 2. The Commonwealth Trade Practices Act 1974 ("TPA") and Fair Trading Acts ("FTA")

2.1 Nothing in this agreement is intended to have the effect of contracting out of any applicable provisions of the TPA or the FTA in each of the States and Territories of Australia, except to the extent permitted by those Acts where applicable

### 3. Acceptance

3.1 Any instructions received by Corpralite Audio Visual from the Customer for the supply of Equipment and Services and/or the Customer's acceptance of Equipment and Services supplied by Corpralite Audio Visual shall constitute acceptance of the terms and conditions contained herein.

3.2 Where more than one Customer has entered into this agreement, the Customers shall be jointly and severally liable for all payments of the Price.

3.3 Upon acceptance of these terms and conditions by the Customer the terms and conditions are binding and can only be amended with the written consent of Corpralite Audio Visual.

3.4 The Customer shall give Corpralite Audio Visual not less than fourteen (14) days prior written notice of any proposed change of ownership of the Customer or any change in the Customer's name and/or any other change in the Customer's details (including but not limited to, changes in the Customer's address, facsimile number, or business practice). The Customer shall be liable for any loss incurred by Corpralite Audio Visual as a result of the Customer's failure to comply with this clause.

3.5 Equipment and Services are supplied by Corpralite Audio Visual only on the terms and conditions of trade herein to the exclusion of anything to the contrary in the terms of the Customer's order notwithstanding that any such order is placed on terms that purport to override these terms and conditions of trade.

### 4. Price and Payment

4.1 At Corpralite Audio Visual's sole discretion the Price shall be either:

(a) as indicated on invoices provided by Corpralite Audio Visual to the Customer in respect of Equipment and services supplied; or

(b) Corpralite Audio Visual's quoted Price (subject to clause 4.2) which shall be binding upon the Corpralite Audio Visual provided that

the Customer shall accept Corpralite Audio Visual's quotation in writing within thirty (30) days.

4.2 The Corpralite Audio Visual reserves the right to change the Price in the event of a variation to Corpralite Audio Visual's quotation. Any variation from the plan of scheduled works or specifications will be charged for on the basis of the Contractor's quotation and will be shown as variations on the invoice. Payment for all variations must be made in full at their time of completion.

4.3 At the Contractor's sole discretion a non-refundable deposit may be required. The deposit amount will be determined by Corpralite Audio Visual but will not exceed 50% of the total quotation price. Corpralite reserves the right to hold a security bond of 50% of the value of equipment provided to the customer. The security bond would then be refunded to the hirer upon the satisfactory completion of the hire agreement and return of the equipment.

4.4 Corpralite Audio Visual may submit detailed progress payment claims in accordance with the Contractor's specified payment schedule. Such payment claims may include the reasonable value of authorised variations and the value of any Services and Equipment delivered to the site but not yet installed.

4.5 At the Contractor's sole discretion payment shall be due in full one week prior to the event or at finalisation of Services.

4.6 Time for payment for the Equipment and Services shall be of the essence and will be stated on the invoice or any other forms. If no time is stated, then payment shall be due seven (7) days prior to the date of the event.

4.7 Payment will be made by cash, or by cheque, or by bank cheque or by direct credit, or by any other method as agreed to between the Customer and Corpralite Audio Visual. All money needs to be cleared in Corpralite Audio Visual's bank account 7 days prior to the event.

4.8 GST and other taxes and duties that may be applicable shall be added to the Price except when they are expressly included in the Price.

# 6. Risk

6.1 If Corpralite Audio Visual retains ownership of the Equipment nonetheless, all risk for the Equipment passes to the Customer on deliverv.

6.2 If any of the Equipment are damaged or destroyed following delivery but prior to ownership passing to the Customer, Corpralite Audio Visual is entitled to receive all insurance proceeds payable for the Equipment. The production of these terms and conditions by Corpralite Audio Visual is sufficient evidence of the Contractor's rights to receive the insurance proceeds without the need for any person dealing with Corpralite Audio Visual to make further enquiries.

6.3 Where the Customer has supplied Equipment for Corpralite Audio Visual to complete the works, the Customer acknowledges that he accepts responsibility for the suitability of purpose, quality and any faults inherent in the Equipment. Corpralite Audio Visual shall not be responsible for any defects in the works, any loss or damage to the Equipment (or any part thereof), howsoever arising from the use of Equipment supplied by the Customer.

# 7. Damages

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7.1 The Hirer is responsible for safe keeping of all equipment. Any damage, loss of equipment or failure to return all of the equipment (inclusive of accessories), the hire of the goods will continue as a variance until the equipment are returned or the replacement value of the equipment is covered. The Hirer indemnifies Corpralite Audio Visual for any loss or damage suffered as a consequence.

# 8. Underground Locations

8.1 Prior to Corpralite Audio Visual commencing any work the Customer must advise Corpralite Audio Visual of the precise location of all underground services on the site and clearly mark the same. The underground mains & services the Customer must identify include, but are not limited to, electrical services, gas services, sewer services, pumping services, sewer connections, sewer sludge mains, water mains, irrigation pipes, telephone cables, fibre optic cables, oil pumping mains, and any other services that may be on site.

8.2 Whilst Corpralite Audio Visual will take all care to avoid damage to any underground services the Customer agrees to indemnify Corpralite Audio Visual in respect of all and any liability claims, loss, damage, costs and fines as a result of damage to services not precisely located and notified as per clause 8.1.

### 9. Hire of Equipment

9.1 All Equipment made available to the hirer shall be charged at a daily rate.

9.2 All Equipment must be returned to Corpralite Audio Visual by the time agreed between Corpralite Audio Visual and the Hirer and the stipulated dates on the hire agreement. If late return of equipment occurs, Corpralite Audio Visual has the right to charge extra as a variation to the agreement.

9.3 The Hirer agrees that;

- a) The equipment shall remain the property of Corpralite Audio Visual andf the hirer is only a bailee of the equipment.
- b) The hirer shall not sell, charge, pledge or part with the possession opf the equipment.

c) The hirer shall keep the equipment at the venue or address specified in the hire agreement and shall not relocate the equipment elsewhere except where prior written permission from Corpralite Audio Visual is granted.

- d) The hirer shall use the equipment in a careful and proper manner and not interfere or tamper with.
- e) The hirer shall not alter or modify the equipment except where prior written permission from Corpralite Audio Visual is granted.

f) The hirer shall ensure the equipment is used in accordance with any operation manuals and that the use of the equipment complies with all applicable laws.

g) The hirer shall permit Corpralite Audio Visual's servants or agents to enter the premises where equipment is located at all reasonable times to inspect the equipment or carry out repairs to the equipment. If at any stage the Corpralite Audio Visual representative is left unsupervised, it is at the discretion of the hirer and the hirer is responsible for any valuable items unattended.

h) The equipment shall at all times, whilst in the care, custody or control of the hirer, be at the risk of the hirer.

### 10. Equipment Malfunction and Warranty

10.1 If the equipment does not operate properly after the final testing is done by Corpralite Audio Visual and signed off by the hirer, the Hirer shall immediately notify Corpralite Audio Visual, and Corpralite Audio Visual will use its best endeavours to expeditiously repair or replace the equipment.

10.2 Corpralite Audio Visual shall not be liable to refund any hire fee to the hirer if;

- a) If any malfunction or breakdown of the equipment occurred through the fault of the hirer.
- b) The hirer did not immediately notify Corpralite Audio Visual of such malfunction or breakdown.

10.3 Corpralite Audio Visual warrants that the equipment hired is of merchantable quality.

10.4 Nothing in these terms and conditions shall restrict, modify or exclude any conditions, warranties, rights or liabilities which may at any time be implied in this hire agreement by the Trade Practices Act 1974 CW and/or Fair Trading Act 1987 SA, where to do so would render any provisions of this hire agreement void or unenforceable.

10.5 The hirer acknowledges that under no circumstances is Corpralite Audio Visual responsible or liable for any failure or unsuitability of the equipment to perform the purpose required by the hirer.

# 11. Liability

11.1 Corpralite Audio Visual is not responsible for the supply of patch cables to connect with any equipment not owed or hired by Corpralite Audio Visual.

11.2 Corpralite Audio Visual shall not be responsible for any losses that may be suffered by the hirer in the event of malfunction or breakdown of the equipment. Corpralite Audio Visual shall not be liable for any item so called consequential loss.

### 12. Default and Consequences of Default

12.1 Interest on overdue invoices shall accrue daily from the date when payment becomes due, until the date of payment, at a rate of two and a half percent (2.5%) per calendar month (and at the Contractor's sole discretion such interest shall compound monthly at such a rate) after as well as before any judgment.

12.2 In the event that the Customer's payment is dishonoured for any reason the Customer shall be liable for any dishonour fees incurred by Corpralite Audio Visual.

12.3 If the Customer defaults in payment of any invoice when due, the Customer shall indemnify Corpralite Audio Visual from and against all costs and disbursements incurred by Corpralite Audio Visual in pursuing the debt including legal costs on a solicitor and own client basis and the Contractor's collection agency costs. Solicitor base costs are as follows; 20% of total amounts outstanding for anything under \$10,000.01, 15% of total amounts outstanding for anything between \$25,000.01 and \$25,000.00, 10% of total amounts outstanding for anything between \$25,000.01 and \$75,000.00 and 5% of total amounts outstanding for anything over \$75,000.01 example If a debt is \$15,000 the amount paid by the customer will be \$15,000 plus \$2,250. If a matter is escalated to court, these costs will be increased.

12.4 Without prejudice to any other remedies Corpralite Audio Visual may have, if at any time the Customer is in breach of any obligation (including those relating to payment) Corpralite Audio Visual may suspend or terminate the supply of services to the Customer and any of its other obligations under the terms and conditions. Corpralite Audio Visual will not be liable to the Customer for any loss or damage the Customer suffers because Corpralite Audio Visual has exercised its rights under this clause.

12.5 If any account remains overdue after thirty (30) days then an amount of the greater of twenty dollars (\$20.00) or ten percent (10%) of the amount

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overdue (up to a maximum of two hundred dollars (\$200.00)) shall be levied for administration fees which sum shall become immediately due and payable. This will incur monthly until all amounts are paid in full.

12.6 Without prejudice to Corpralite Audio Visual's other remedies at law Corpralite Audio Visual shall be entitled to cancel all or any part of any order of the Customer which remains unfulfilled and all amounts owing to Corpralite Audio Visual shall, whether or not due for payment, become immediately payable in the event that:

(a) any money payable to Corpralite Audio Visual becomes overdue, or in the Contractor's opinion the Customer will be

unable to meet its payments as they fall due; or

(b)the Customer becomes insolvent, convenes a meeting with its creditors or proposes or enters into an

arrangement with creditors, or makes an assignment for the benefit of its creditors; or

(c)a receiver, manager, liquidator (provisional or otherwise) or similar person is appointed in respect of the

Customer or any asset of the Customer.

# 13.Creation of Charge

As further and alternative security for the obligations owing to Corpralite Audio Visual, the Customer hereby grants a charge in favour of the Company over all of its rights title and interest in all of its present and after acquired property, including real property owned by the Customer beneficially or otherwise from time to time, and consents to a caveat or other registrable interest being lodged with the relevant government department in respect of such charge. For the purposes of section 20(1) and (2) PPSA, the Customer states that the charge is in all of the Customer's present and after acquired property (whether owned beneficially or otherwise) from time to time

### 14. Cancellation

14.1 Corpralite Audio Visual may cancel any contract to which these terms and conditions apply or cancel services at any time before the services are delivered by giving written notice to the Customer. On giving such notice Corpralite Audio Visual shall repay to the Customer any sums paid in respect of the Price. Corpralite Audio Visual shall not be liable for any loss or damage whatsoever arising from such cancellation.

14.2 In the event that the Customer cancels delivery of services the Customer shall be liable for any loss incurred by Corpralite Audio Visual (including, but not limited to, any loss of profits) up to the time of cancellation.

### 15. Privacy Act 1988

15.1 The Customer and/or the Guarantor/s (herein referred to as the Customer) agree for Corpralite Audio Visual to obtain from a credit reporting agency a credit report containing personal credit information about the Customer in relation to credit provided by Corpralite Audio Visual.

15.2 The Customer agrees that Corpralite Audio Visual may exchange information about the Customer with those credit providers either named as trade referees by the Customer or named in a consumer credit report issued by a credit reporting agency for the following purposes:

(a) to assess an application by the Customer; and/or

(b) to notify other credit providers of a default by the Customer; and/or

(c) to exchange information with other credit providers as to the status of this credit account, where the Customer is

in default with other credit providers; and/or

(d) to assess the creditworthiness of the Customer.

The Customer understands that the information exchanged can include anything about the Customer's creditworthiness, credit standing, credit history or credit capacity that credit providers are allowed to exchange under the Privacy Act 1988.

15.3 The Customer consents to Corpralite Audio Visual being given a consumer credit report to collect overdue payment on commercial credit (Section 18K (1)(h) Privacy Act 1988).

15.4 The Customer agrees that personal credit information provided may be used and retained by Corpralite Audio Visual for the following purposes (and for other purposes as shall be agreed between the Customer and Contractor or required by law from time to time):

(a) the provision of Equipment; and/or

(b) the marketing of Equipment by Corpralite Audio Visual, its agents or distributors; and/or

(c) analysing, verifying and/or checking the Customer's credit, payment and/or status in relation to the provision of

Equipment; and/or

(d) processing of any payment instructions, direct debit facilities and/or credit facilities requested by the Customer;

and/or

(e)enabling the daily operation of Customer's account and/or the collection of amounts outstanding in the

Customer's account in relation to the Equipment.

15.5 Corpralite Audio Visual may give information about the Customer to a credit reporting agency for the following purposes:

(a) to obtain a consumer credit report about the Customer;

(b) allow the credit reporting agency to create or maintain a credit information file containing information about the

Customer.

15.6 The information given to the credit reporting agency may include:

(a) personal particulars (the Customer's name, sex, address, previous addresses, date of birth, name of employer and driver's licence number;

(b) details concerning the Customer's application for credit or commercial credit and the amount requested;

(c) advice that Corpralite Audio Visual is a current credit provider to the Customer;

(d) advice of any overdue accounts, loan repayments, and/or any outstanding monies owing which are overdue by

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more than sixty (60) days, and for which debt collection action has been started;

(e) that the Customer's overdue accounts, loan repayments and/or any outstanding monies are no longer overdue

in respect of any default that has been listed;

(f) information that, in the opinion of Corpralite Audio Visual, the Customer has committed a serious credit infringement (that

is, fraudulently or shown an intention not to comply with the Customers credit obligations);

(g) advice that cheques drawn by the Customer for one hundred dollars (\$100) or more, have been dishonored

more than once;

(h) that credit provided to the Customer by Corpralite Audio Visual has been paid or otherwise discharged.

## 16. General

16.1 If any provision of these terms and conditions shall be invalid, void, illegal or unenforceable the validity, existence, legality and enforceability of the remaining provisions shall not be affected, prejudiced or impaired.

16.2 These terms and conditions and any contract to which they apply shall be governed by the laws of South Australia and are subject to the jurisdiction of the courts of South Australia.

16.3 Corpralite Audio Visual shall be under no liability whatsoever to the Customer for any indirect and/or consequential loss and/or expense (including loss of profit) suffered by the Customer arising out of a breach by Corpralite Audio Visual of these terms and conditions.

16.4 In the event of any breach of this contract by Corpralite Audio Visual the remedies of the Customer shall be limited to damages which under no circumstances shall exceed the Price of the Equipment and Services.

16.5 The Customer shall not be entitled to set off against, or deduct from the Price, any sums owed or claimed to be owed to the Customer by Corpralite Audio Visual nor to withhold payment of any invoice because part of that invoice is in dispute.

16.6 Corpralite Audio Visual may license or sub-contract all or any part of its rights and obligations without the Customer's consent.

16.7 The Customer agrees that Corpralite Audio Visual may review these terms and conditions at any time. If, following any such review, there is to be any change to these terms and conditions, then that change will take effect from the date on which Corpralite Audio Visual notifies the Customer of such change.

16.8 Corpralite Audio Visual shall not be liable for any default due to any act of God, war, terrorism, strike, lock-out, industrial action, fire, flood, storm or other event beyond the reasonable control of either party.

16.9 The failure by Corpralite Audio Visual to enforce any provision of these terms and conditions shall not be treated as a waiver of that provision, nor shall it affect Corpralite Audio Visual's right to subsequently enforce that provision.

Page 8 of 8



Date: 30-03-2021

# LETTER OF SUPPORT

United Indians of South Australia is celebrating Ganesh festival of Arts and Culture in a big scale. This event has been one of the showcases of great Adelaide Events every year.

Events od such large scale depends on support from Government, people and other community organisations etc.

Adelaide Kannada Sangha would like to offer its support for the upcoming major event from UIOSA and we wish them a great success this year. Also noted this year the event is scheduled for 2 and half days.

We hope UIOSA receives all necessary grants to make this event big success.

Thank you,

Shiva Gowda President, Adelaide Kannada Sangha Inc



Page 1 of 1



# 12 Durant Road, Croydon Park, SA 5008., www.sainathsa.org

Date: 16/03/2022

President Sadanand More United Indians of South Australia (UIoSA) Adelaide

From: Shirdi Saibaba Community and Cultural Organisation of SA Inc., Incorporation No: A39630

Subject: Testimonial Letter Acknowledging UIOSA's Not-for-Profit Community event "UIOSA Arts and Cultural Ganesh Festival of SA 2022"

Dear Mr More,

I the undersigned, Raja Mohan Kambhoji, President on behalf of Shirdi Saibaba Community and Cultural Organisation of SA Inc.,, feel honoured and privileged to write these testimonial words, for acknowledging the excellent multi-cultural community and charitable services that UIOSA have provided, for the past 6 years.

This will be the 7<sup>th</sup> continuous year UIOSA is celebrating Adelaide's biggest 'Ganesh Festival', an event organised over 2 days which is free for people of all walks of communities to attend, present their cultural activities and also provide voluntary services.

Shirdi Saibaba Community and Cultural Organisation of SA Inc., members have attended, participated and witnessed these events in the past and I wish to express my sincere appreciation to the event organisers/volunteers/their families, for their hard work, efforts and dedication for providing such not-for-profit voluntary community/charitable services.

Thank you for allowing me to write this testimonial and I wish to reiterate that UIOSA also believes in multiculturalism, togetherness, showcasing different cultures and caring for Adelaide's community.

Once again, I wish UIOSA and their volunteers, all the best and good luck for their upcoming event.

Thanking You, Warm Regards,

Raja Mohan Kambhoji President Shirdi Saibaba Community and Cultural Organisation of SA Inc.,

Disclaimer: This letter is provided on a goodwill basis, with a clear understanding that UIOSA as a community organisation, their members, volunteers and/or performers, shall not be liable for any financial loss, legal impact or whatsoever. Shirdi Saibaba Community and Cultural Organisation of SA Inc. reserves all the rights to revoke this testimonial letter, without any explanation or notice, at any time.



# Vishva Hindu Parishad of Australia Inc.

# World Hindu Council Australia's largest Hindu organisation

Date: 30 March 2021

Mr. Sadanand More President, United Indians of South Australia (UIoSA), Adelaide, SA

Subject: Testimonial Letter Acknowledging UIOSA's Not-for-Profit Community event "UIOSA Arts and Cultural Ganesh Festival of SA 2019"

Dear Mr More,

I am pleased to provide a testimonial to acknowledge the Ganesh Festival proposed to be organised by UIOSA in the year 2021.

We congratulate United Indians of SA, as they prepare to celebrate the annual 'Arts & Cultural Ganesh Festival' in Adelaide for the sixth continuous year.

We have witnessed and participated with your organisation for all the previous events, and wish you continued success, in bringing together communities and cultures to celebrate this festival every year.

You may consider this letter as our expression of support to your event.

We look forward to working with you and your team in the run up to this year's event.

Once again, I wish UIOSA and their volunteers, all the best and good luck for their upcoming event and we all are looking forward to participating in it.

Yours sincerely

**Rajendra Pandey** 

President, Vishva Hindu Parishad of Australia Inc. (SA) Convenor, Hindu Organisations, Temples and Associations Forum



(ABN: 78862155168, Reg No: Y2898719, Charity No: CFN10709)

Phone: 08 7226 8628; Mobile: 0416 650 525; Email: rajendra.pandey@vhp.org.au Website: www.vhpsa.org.au ; www.vhp.org.au

# **Event Risk Assessment and management**

Event: Australia Cha Raja by UIOSA 2022

Date: 3rd and 4th September 2022

Event Manager: Mr Dilip Kulkarni

# 1. CLASSIFICATION OF EVENT RISKS

The identified risks are assessed according to the qualitative scales for **Likelihood** and **Effect** in the following table. The table is based on Appendix E to AS/NZS 4360 (1999) Risk Management.

# 1.1. LIKELIHOOD AND EFFECT

Like	elihood			Effe	ect	
1	Rare	No recorded incidents occurrence; and/or No recent incidents elsewhere	eptional circumstances. or any anecdotal evidence of in other recent events nity, reason or means to	1	Insignificant	Measurable financial effect, less than \$1,000 over the period of the event; and/or Negligible effect on operations for the Event No local public image influence No influence on staff morale/ productivity
2	Unlikely	Could occur at some to One or two recorded events; and/or Unsubstantiated occurrence; and/or	ime but not expected. d incidents at past or like anecdotal evidence of ason or means to occur at the	2	Minor	There will be a measurable cost, between \$1,000 and \$50,000 and/or A complaint or interruption and/or One or two injuries or medical reports Reported minor local public image influence Reported but insignificant influence on morale/ productivity
3	Possible	or like events; and/or Some anecdotal evic	me. m recorded incidents at past dence of occurrence; and/or ason or means to occur at	3	Moderate	There will be a measurable cost, between \$50,000 and \$150,000 and/or Some complaints or interruptions and/or Small number of injuries or medical reports Possible public relations and public image damage Minor influence on staff morale/ productivity
4	Likely	established; and/or Strong anecdotal e sources from past e	ecorded or a trend has been vidence from a variety of	4	Major	Could noticeably impact on the Event; cost Between \$150,000 and \$500,000, and/or Wide-spread patron dissatisfaction and media attention arising from this and/or Severe injuries, and/or Long delays or interruptions to the program of the Event, and/or Serious public relations damage, requiring considerable effort to rectify during and after the Event, and/or Litigation after the Event, and/or Noticeable loss of commercial standing for future events, and/or Noticeable influence on staff morale/ productivity duringe Event
5	Almost certain	situation or a sustaine or others at the event, A strong likelihood of identified circumstanc	future occurrence, because of	5	Catastrophic	Very serious disruption to the Event, possible show stopper Long term profitability of the Event adversely affected, with costs over \$500,000 and/or At least one death and widespread injuries and property damage and/or Public, commercial and international image of Event very seriously affected, requiring very concentrated effort and cost to rectify afterwards and/or Class action and individual ambit litigation claims and/or Major influence on staff morale/ productivity and ability to perform their duties for remainder of event

# **1.2. EVENT RISKS - RATING TABLE**

An overall rating for each risk is obtained from the look-up table below. For each of the combinations, there is an overall risk rating of *Low, Moderate, High*, or *Extreme* as shown in the matrix.

The rating is also calculated as the produce of the two numbers for likelihood and effect, ranging from 1 (Low) through to 25 (Extreme)

	EFFECT (CON	SEQUENCE)			
LIKELIHOOD	Insignificant 1	Minor 2	Moderate 3	Major <b>4</b>	Catastrophic 5
5 (Almost certain)	М	Н	E	E	E
1	5	10	15	20	25
4 (Likely	L	Μ	Н	E	E
	4	8	12	16	20
3 (Possible)	L	М	М	Н	E
	3	6	9	12	15
2 (Unlikely)	L	L	М	М	н
	2	4	6	8	10
1 (Rare)	L	L	L	L	М
	1	2	3	4	5

# 1.3. RISK MANAGEMENT ACTION REQUIRED

When the overall rating is determined, the Operational Plan which is prepared must detail the risk management treatments required to manage risks rated "Moderate" or above.

It should also reflect that the following actions have been taken and that the appropriate management notifications have been made.

E	Extreme risk	Immediate action required	
(15 to 25)			
Н	High risk	Senior management attention required	
(10 to12)			
М	Moderate risk	Management responsibility must be specified	
(5 to 9)			
L	Low risk	Manage by routine procedures.	
(1 to 4)			

5 July 2022

ltem No.	Risk Mechanism description	Likelihood	Effect	Rating	Promoter's Risk Mitigation Strategy	Promoter's Event Management Actions (Operational Plan Reference)
1.0	Back Of House Risks				_	
1.1	Failure of event structures	-	-	ы		
1.2	Accidents due to bicycle impact with crash barriers, sign posts and track side objects	t	۲	ы		
1.3	Movement of vehicles in pedestrian areas – bump in/out	3	2	ខ	Trained traffic managers will direct the traffic All volunteers will be inducted. Signs will be in place. All volunteers will use HI bees First aid on site	
1.4	Possible injury due to manual handling of heavy objects and equipment.	8	3	۲3 ۲	Team leaders will induct all volunteers Use of trolley for lifting heavy objects Use of correct posture for lifting heavy objects Signs will be in place. First aid on site	
1.5	Accidents due to electrical safety	1	1	L1		
1.6	Accidents due to hazardous materials including gas for cooking and inflammable materials	3	2	ы	Team leaders will induct all volunteers Signs will be in place. First aid on site Only adult will be permitted in the area	
1.7	Staff don't know their roles due to inadequate Event Staff Training	3	2	L3	Team leaders will induct all volunteers	
1.8	Inadequate event staff due to staff fatigue or key staff member goes down	1	٢	ы		
1.9	Radio failure	1	۲	-		

	Generator fails Possible injury due to construction equipment Front Of House Risks Demographics of patrons/spectators – age, groups, gender, other likely to disrupt proceedings				Actions (Operational Plan Reference)
	o construction ks rons/spectators – age, r likely to disrupt		-	-	
	ks rons/spectators – age, r likely to disrupt		-	-	
	ks rons/spectators – age, r likely to disrupt	-			
	rons/spectators – age, r likely to disrupt				
	istory of protocte	-	-	+	
	down used particles = missing or process against promoter, behaviour and injuries to patrons/spectators	-	-	٠	
	Weapons and missiles – history of incidents of this type of event not taken into account	-	-	-	
	ches	-	-	+	
	procedures	1	٠	1	
	to public	٢	٢	1	
	Alcohol related incidents – history, demographics – hot weather and extended run time	-	-	٢	
2.8 Threats against persons – history demographics	ons – history –	-	-	+	
2.9 Illness/injury due to food contamination	ood contamination	-	-	-	
2.10 Illness/injury general		1	+	1	

Risk Management Plan -

ltem No.	Risk Mechanism description	Likelihood	Effect	Rating	Promoter's Risk Mitigation Strategy	Promoter's Event Management Actions (Operational Plan Reference)
2.11	Injury due to criminal activity	-	-	1		
2.12	Hold-ups	-	-	+		
2.13	Bomb threats – history of incidents of this type for events of this type not taken into account	-	-	+		
2.14	Fire – history of incidents of this type for events of this type not taken into account	3	3	3	Training of all volunteers Fire extinguishers are in place and all team leaders will be aware.	
2.15	Inadequate protection for flammable liquids/gas used in event	+	-	1		
2.16	Use of excessive electrical equipment leading to a fire	+	-	1		
2.17	Slips trips and falls – History of incidents of this type for events of this type not taken into account	3	3	3	Signs in place Induction of all volunteers by Team leaders First aid in place	
2.18	Specific site hazards	٢	٠	1		
2.19	Telecast or recording equipment leading to hazards for people	-	-	٢		
2.20	External activities at venue leading to hazards for people	+	-	1		
2.21	Accident/injury due to poor siting of facilities or equipment	-	-	٢		
2.22	Accident/injury due to inadequate signage	٢	-	-		

Risk Management Plan –

ategy Promoter's Event Management Actions (Operational Plan Reference)	aders														
Promoter's Risk Mitigation Strategy	Signs in place Induction of all volunteers by Team leaders First aid in place														
Rating	2	1	1	٢	1			-	1	1	1	1	1	1	1
Effect	2	٢	1	÷	-			-	-	-	٠	-	٢	÷	-
Likelihood	3	1	٢	٢	٢			+	ł	٠	1	+	1	٢	٢
Risk Mechanism description	Accident/injury general	Major medical incident	Crush on start line of race	Unauthorised vehicle movement on course during race	Emergency vehicle on course during race	Audience panic	Other event risks	Interruption due to industrial action (Front-of- house staff, security, catering, cleaning, maintenance.	Interruption due to adverse weather; wind, flooding, etc.	Interruptions due to licenses not obtained.	Interruptions due to faulty equipment (scoreboards, etc).	Interruptions due to traffic delays.	Interruptions due to staff not turning up.	Interruptions due to loss of communications.	Interruptions due to failure of IT/ timing systems.
ltem No.	2.23	2.24	2.25	2.26	2.27	2.28	3.0	3.1	3.2	3.3	3.4	3.5	3.6	3.7	3.8

Risk Management plan and matrix.doc

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Risk Management Plan -

ltem	Risk Mechanism description	Likelihood	Effect	Rating	Promoter's Risk Mitigation Strategy	Promoter's Event Management
No.						Actions ( <u>Operational Plan Reference</u> )
3.9	Interruptions due to loss of power.	-	-	-		
3.10	Interruptions due to loss of water supply.	٢	-	-		
3.11	Interruptions due to loss of gas supply.	÷	-	-		
3.12	Interruptions due to failure of ticketing system and/or equipment.	٢	-	-		
3.13	Poor image due to preparations not being complete.	٢	-	-		
3.14	Loss or damage to competitor equipment while in venue.	1	-	-		
3.15	Losses due to inadequate incident management (instructions, policies, procedures, training and numbers of staff).	-	٢	-		
3.16	Interruptions due to possible terrorist incident.	1	1	1		
3.17	Lost child turning into a disappearance or an attack.					
3.18	Inadequate viewing of event. Tiered seating impedes vision.	1	1	+		
3.19	Theft of possessions (patrons, contractors, performers, corporate entertainment and merchandise,	1	1	1		
3.20	Theft of materials.	3	2	2	All valuables will be locked by the asset officer.	
3.21	Theft of equipment.	1	1	1		
3.22	Theft of cash.	1	1	1		

5 July 2022

Risk Management Plan –

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Council Agenda

# 17.19 Review of Council Policy - Elections Period Caretaker

# Brief

The *Council Policy - Elections Period Caretaker* has undergone a scheduled review and is presented to Council for its consideration and approval.

# RECOMMENDATION

It is recommended to Council that:

- 1. The Reviewed Council Policy Elections Period Caretaker be approved.
- 2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy Elections Period Caretaker*.

# Introduction

Section 91A of the *Local Government (Elections) Act 1999* requires Council to adopt a caretaker policy governing the conduct of Council and staff during the election period for a general election, being, at a minimum, from the close of nominations to the end of the elections. Following the commencement of this section, Council approved its first *Council Policy - Elections Period Caretaker* (Policy) in 2010 and subsequently, following a statutory review in 2014 and 2018, prior to Council's elections in each of those years.

The Policy has undergone a scheduled review (Review) prior to the commencement of Council's 2022 general elections period.

The normal process for policy reviews is for the document to be reviewed by the City Advancement and Prosperity General Committee prior to being consideration by Council. However, the June City Advancement and Prosperity General Committee (Committee) was cancelled. Regardless, being a statutory policy, this Policy requires direct consideration and approval by Council rather than via approval of the minutes of the Committee.

# Discussion

The review has resulted in some proposed amendments to the Policy, which, for ease of reference, are shown as track changes (Attachment 1). A track changes accepted copy of the draft Policy has also been included (Attachment 2).

# Local Government Reforms

The Statutes Amendment (Local Government Review) Act 2021 (Reform Act) commenced its implementation in September 2021. The Reform Act amended s91A and clarified the provisions regarding the requirements of a council's Caretaker policy.

Section 91A now clearly delineates between a designated decision and the use of council resources for the advantage of a particular candidate. Previously the two were combined so whilst the amendments do not change the requirements of councils, it is far clearer as to what is a designated decision and the use of council resources. This has been clarified at clause 5.7 of the Policy.

# **Proposed Changes**

The proposed changes include minor typographical and grammatical changes with the content order being rearranged to group similar subject matter together.

More significant proposed changes include:

- Minor amendments to document and legislation titles as well as definitions throughout.
- Clarification of the date caretaker commences (12 noon 6 September 2022) and concludes at clause 4.4.
- Further information regarding mandatory public consultation requirements at clause 5.4.1.
- The use of Council resources by current Members during the caretaker period has been further clarified to better align with the reform to s91A of the *Local Government Act* (Act). The provision preventing the use of Council resources for the advantage of a particular candidate or group of candidates has always been a key factor in this Policy and the Act but this amendment to the Act has highlighted that all candidates must have equal use of Council resources. It is now considered a prohibited activity as opposed to a designated decision but the intent remains the same. These amendments are provided in clause 5.7.
- Removal of irrelevant clause to the City of West Torrens at clause 5.3.2.1.
- Removal of Council spokesperson restrictions at clause 5.9.2 as the legislation does not prevent the Mayor from continuing to be the spokesperson for Council throughout the election period.

# **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact as a result of this report.

# Conclusion

As this is a statutory policy, Council is required to consider and adopt the Policy rather than on recommendation of the Committee. Consequently, the *Council Policy - Elections Period Caretaker* is presented for Council's consideration and approval.

# Attachments

- 1. Council Policy Elections Period Caretaker Track Changed Marked
- 2. Council Policy Elections Period Caretaker Track Changed Accepted

# CITY OF WEST TORRENS



# Council Policy: Elections Period Caretaker

Classification:	Council Policy
First Issued:	October 2009
Dates of Review:	2010, 2014, 2018, 2022
Version Number:	5
Objective ID	A6817
Next Review Due:	June 202622 (within 12 months of a periodic election)
Applicable Legislation:	<ul> <li>Local Government Act 1999 (SA)</li> <li>Local Government (Elections) Act 1999 (SA)</li> <li>Local Government (Elections) Regulations 2010 (SA)</li> <li>Criminal Law Consolidation Act 1935 (SA)</li> <li>Independent Commissioner Against Corruption Act 2012 (SA)</li> <li>Freedom of Information Act 1991 (SA)</li> <li>Independent Commissioner Against Corruption Direction and Guidelines Office for Public Integrity Directions and Guidelines for Public Officers</li> </ul>
Related Policies or	Code of Conduct for Council Members
Corporate Documents:	<u>Code of Conduct for Council EmployeesEmployee Code</u> <u>of Behaviour</u>
	<u>Council Policy - Procurement</u>
	Council Policy - Sale and Disposal of Assets
	Council Policy - Talking Points
	Council Policy - Elected Member Professional Developments Attendance at Conferences
	<u>Council Policy - Elected Member Gifts, Benefits and</u> Hospitality Reporting

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City of West Torrens Council Policy - Elections Period Caretaker

Associated Forms:			
Note:			
Responsible Manager:	Chief Executive Officer		
Confirmed by General Manager:	General Manager Business and Community Services	Date	September 201824 May 2022
Approved by Executive:			8 June 2022
Endorsed by Council:		Date	5 September 2018

Objective ID - A6817

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City of West Torrens Council Policy - Elections Period Caretaker

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4.	Definitions
5.	Policy Statement

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City of West Torrens Council Policy - Elections Period Caretaker

# **COUNCIL POLICY - Elections Period Caretaker**

# 1. Preamble

- 1.1 The City of West Torrens (CWT) is required by s91A of the Local Government (Elections) Act 1999 to adopt a caretaker policy and assume a "caretaker mode" for a minimum period of seven (7) weeks prior to a periodic local government election to avoid actions and designated decisions which could be perceived as:
  - intended to influence the conduct of the elections; and/or
  - influencing voters; and/or
  - having significant impact on candidates; and/or
  - limiting the decision making ability of the incoming Council.

# 2. Purpose

- 2.1 This policy articulates the standards that are regarded as necessary for the promotion of transparent and accountable government during Caretaker Periods. It has been developed to ensure that:
  - 2.1.1 The statutory requirements of s91A of the *Local Government (Elections) Act 1999,* s57 of the *Local Government Act 1999* and related regulations and legislation are met.
  - 2.1.2 The responsibilities of Council and CWT employees during a Caretaker Period are clearly documented, accountable and transparent.
  - 2.1.3 The Council continues to fulfil its responsibilities, with each Elected Member meeting their commitment as a member of the incumbent Council during the Caretaker Period.
  - 2.1.4 The incumbent Council does not inappropriately make decisions that will be binding on an incoming Council and/or limit its decision making ability.
  - 2.1.5 The election campaigns of incumbent Elected Members are conducted in a manner that is ethical, fair and equitable and are publicly perceived as such.
  - 2.1.6 The day to day business and level of services of the CWT continue efficiently, in a normal manner and are not impacted by the <u>City of West Torrens periodic or general</u> elections.
  - 2.1.7 Council resources are not diverted to, or influenced by, campaign purposes or used to improperly advantage incumbent Elected Members as candidates in the election.
  - 2.1.8 CWT employees understand the required behaviours and expectations placed on them during an election, including the requirement to act impartially in relation to all candidates.

# Scope

3.1 The <u>This</u> policy applies for the duration of the Caretaker Period to Council, Elected Members, Elected Members who are electoral candidates, independent Audit and <u>RiskGeneral</u>-Committee members, Council Assessment Panel members and employees of the CWT.

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- City of West Torrens Council Policy Elections Period Caretaker
  - 3.2 This policy only applies to decisions made during a Caretaker Period, not the announcement of decisions made prior to the Caretaker Period.
  - 3.3 This policy does not apply to statutory requirements or matters required by law (fore.g. example, the production of the Annual Report and matters that are required to be reviewed pursuant to legislation).
  - 3.4 The This Policy does not apply to supplementary elections.

# 4. Definitions

- 4.1 **Campaign Material** means the information and resources used by and in relation to individual candidate's election campaigns.
- 4.2 **Candidate** means any person (including a current Elected Member) who has lodged a valid nomination for the purpose of a forthcoming Local Government periodic or general election (the election) with the Electoral Commission of South Australia (ECSA).
- 4.3 Caretaker Mode relates to the protocols to be observed during a caretaker period.
- 4.4 Caretaker Period means the period that commences the day of closing of nominations (<u>12 noon 6 September 2022</u><del>18 September 2018</del>) to the 'conclusion of the election' as defined in s4(2) of the *Local Government Act 1999* for the relevant periodic or general election being the time at which the last result of the election is certified by the Returning Officer, when the results have been declared.
- 4.5 **Chief Executive OfficerCEO** means the appointed CEO-Chief Executive Officer of the City of West Torrens or any person acting in that capacity.
- 4.6 Council Contact Officer means the person nominated by the CEO, and appointed by the ESCA, to liaise with the ECSA and manage CWT's responsibilities throughout Council's periodic and general-elections.
- 4.7 **Council Liaison Officers** are those people nominated by the CEO to assist the Council Contact Officer during Council's periodic and general elections.
- 4.8 Council Resources includes (but is not limited to), for the purposes of this policy, employees, support staff, volunteers, hospitality (including venue and function facilities), equipment, <u>Council owned buildings</u>, materials published by Council, access to Council information, media services, machinery, electronic facilities, photographs and stationery.
- 4.9 **CWT Employee** means all employees covered by the <u>CWT Health Services Employees</u> Enterprise Agreement, CWT Enterprise Agreement (Local Government Employees), CWT Municipal <u>Salaried</u> Officers Enterprise Agreement, contractors, volunteers, and support staff.
- 4.10 **Designated Decision** means a decision that is not able to be made in accordance with s91A of the *Local Government (Elections) Act 1999* (refer to clause 5.3.1.1).
- 4.11 ECSA means the Electoral Commission of South Australia and/ or the Electoral Commissioner of South Australia.
- 4.12 Elected Members means the Mayor and Councillors of the CWT.
- 4.13 **Electoral Officer** means a person appointed as an electoral officer under the *Local Government (Elections) Act 1999* and includes the returning officer and the deputy returning officer.

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- City of West Torrens Council Policy Elections Period Caretaker
  - 4.14 Election/Electoral Material means the information and promotional material produced by the CWT, the Local Government Association or ECSA related to the <u>Council's periodic or</u> <u>general</u> elections.
  - 4.15 Events and Functions means formal and informal gatherings of internal and external stakeholders to discuss, review, acknowledge, communicate, celebrate or promote a program, strategy or issue which is of relevance to the City and its stakeholders and may take the form of conferences, workshops, forums, launches, promotional activities or social occasions such as dinners, receptions and balls.
  - 4.16 **Independent Commissioner Against Corruption (ICAC)** means the person holding or acting in the office of the Independent Commissioner Against Corruption.
  - 4.17 Major Policy Decision is any decision which has a significant impact on the 'normal' operations of Council.

See **Schedule 1** for the *Major Policy Decisions Table* for further details and examples. Note, Aa major policy decision is not limited to those examples included on this list.

- 4.18 Office for Public Integrity (OPI) means the entity that it is the point of contact for any person wishing to make a complaint or report under the *Independent Commissioner* Against Corruption Act 2012 (ICAC Act 2012) and the Public Interest Disclosure Act 2018 (PID Act 2018).
- 4.19 **Prescribed Contract** means a contract entered into by Council for the purpose of undertaking:
  - Road construction or maintenance; or
  - Drainage works.
- 4.20 **Public Consultation** means, for the purposes of this policy, the process of inviting public comment on a proposed Council action, decision or issue.

#### 5. Policy Statement

5.1 Initiating Caretaker Period

5.1.1 The caretaker mode commences at the beginning of the Caretaker Period, i.e. 7 weeks from the close of nominations (18 September 2018) to the conclusion of the elections.

- 5.1.21 The CEO will ensure, as far as possible, the provision of 30 days advance notice to Elected Members, independent members of Council Committees and CAP, CWT employees and the public of the commencement date of the Caretaker Period.
- 5.1.23 The CEO will endeavour to ensure that all announcements regarding decisions made by the Council, prior to the Caretaker Period, are publicised prior to the Caretaker Period.

### 5.2 Code of Conduct

5.2.1 This policy is taken to form part of the *Code of Conduct for Council Members* (the Code) and the *Code of Conduct for Council Employees* as well as the *Employee Code of Behaviour* throughout the duration of the Caretaker Period.

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#### 5.3 Policy Decisions

#### 5.3.1 Designated Decisions

- 5.3.1.1 Section 91A of the *Local Government (Elections) Act 1999* prescribes that the Council are is expressly prohibited from making designated decisions during the Caretaker Period. A designated decision means a decision:
  - relating to the employment or remuneration of a <u>Chief Executive</u> <u>OfficerCEO</u>, other than a decision to appoint an Acting <u>Chief</u> <u>Executive OfficerCEO</u>; or
  - to terminate the employment of a <u>Chief Executive OfficerCEO</u>; or
  - to enter into a contract, arrangement or understanding (other than a prescribed contract) for the total value of which exceeds whichever is the greater of \$100,000 or <u>one per cent1%</u> of the Council's revenue from rates in the preceding financial year; or;
  - allowing the use of <u>C</u>council resources for the advantage of a particular candidate or groups of candidates (other than a decision that allows the equal use of <u>C</u>ouncil resources by all candidates for the election).
- 5.3.1.2 If thea-Council considers that there are extraordinary circumstances which require the making of a designated decision during the election period, the Council may apply, in writing, to the Minister for an exemption, the effect of which would be to allow the required designated decision to be made during the Caretaker Period.
- 5.3.1.3 An application for Ministerial exemption may only be made by resolution of Council.
- 5.3.1.4 A designated decision made by Council during the Caretaker Period, without prior exemption from the Minister, is invalid.
- 5.3.1.5 Any person who suffers loss or damage as a result of acting in good faith on a designated decision made by Council in contravention of legislation and this policy is entitled to compensation from the Council for that loss or damage.
- 5.3.1.6 The table of policy decisions or exercise of delegated powers at Schedule 1 - Table of Major Policy Decisions (Attachedment 1) outlines those decisions or activities which are expressly prohibited by legislation and/or this policy.

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#### 5.3.2 Exclusions from Designated Decisions

A decision is excluded from the definition of designated decision if:

- 5.3.2.1 The decision is to enter into a contract, arrangement or understanding (other than a prescribed contract) for the total value of which exceeds whichever is the greater of \$100,000 or <u>one per cent4 (1%)</u>% of the Council's revenue from rates in the preceding year and:
  - relates to the carrying out of works in response to an emergency or disaster within the meaning of *Emergency Management Act 2004*, or under s298 of the *Local Government Act 1999*; or
  - is an expenditure or other decision required to be taken under an agreement by which funding is provided to the Council by the Commonwealth or State Government or otherwise for the Council to be eligible for funding from the Commonwealth or State Government; or
  - relates to the employment of a particular CWT employee (other than the CEO); or
  - is made in the conduct of negotiations relating to the employment of CWT employees generally, or a class of CWT employees, if provision has been made for funds relating to such negotiations in the budget of the Council for the relevant financial year and the negotiations commenced prior to the election period; or
  - relates to a Community Wastewater Management Systems scheme that has, prior to the election period, been approved by the Council.
- 5.3.2.2 The decision relates to the suspension of a CEO for serious and wilful misconduct.

#### 5.3.3 Consideration of Major Policy Decisions

- 5.3.3.1 The determination as to whether any policy decision is major will be made by the CEO.
- 5.3.3.2 So far as is reasonably practical, the CEO will avoid scheduling major policy decisions for consideration during a Caretaker Period and will ensure that such decisions are either:
  - a) Considered by Council prior to the Caretaker Period; or
  - b) Scheduled for determination by the incoming Council.
- 5.3.3.<u>3</u><sup>2</sup> Any person who is unsure whether a particular decision falls within the operation of this clause should is encouraged to consult the General Manager Business and Community Services.
- 5.3.3.3<u>4</u> All items listed within a Council <u>and/or Committee</u> agenda during the Caretaker Period will be assessed by the CEO for compliance with this policy.

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#### 5.3.4 Considerations for the Chief Executive Officer in Granting Approvals

When the CEO has discretionary approval under this policy, the CEO will have regard to the following criteria:

- Whether the decision is 'significant';
- The urgency of the issue;
- The possibility of financial repercussions or other consequences both for the current Council and the incoming Council if the decision is deferred;
- The nature of the decision, i.e.
  - Will it be controversial?
  - Will it provoke considerable public interest?
  - · Will it provoke considerable media attention?
- The public interest.

#### 5.4 Public Consultation during the Caretaker Period

#### 5.4.1 Mandatory Public Consultation

- 5.4.1.1 -Any mandatory public consultation\_aswhich is required by legislation, and, relating to local governmentCounci, can be undertaken during the Caretaker Period.
  - 5.4.1.1a –Unless required by legislation the outcome of the consultation will not be reported back to Council until the cessation of the Caretaker Period i.e. to the incoming Council.
- 5.4.1.2 -Public consultation that is not legislatively mandated and relates to a topical or contentious issue is subject to approval of the CEO prior to its commencement who will take into account the above clauses in making a determination with regard to proceeding with the consultation or not.-

#### 5.4.2 Approved Public Consultation

If public consultation has been approved by the CEO:

- 5.4.2.1 The result of that consultation will not be reported to Council until after the completion of the Caretaker Period, i.e. to the incoming Council.
- 5.4.2.2 Approved consultations will avoid express or implicit links to the election.
- 5.4.2.3 The CEO reserves the right to postpone a consultation at any time during the Caretaker Period if <u>he/shethey</u> comes to the view that the issue may affect voting.

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#### 5.4.3 Publicity Campaigns

- 5.4.3.1 During the Caretaker Period, publicity campaigns (other than for the purpose of conducting and promoting the election) will be avoided whenever possible.
- 5.4.3.2 Any publicity campaign that is considered necessary must be approved by the CEO.
- 5.4.3.3 Approved publicity during the Caretaker Period will be restricted to communicating normal activities and initiatives.

#### 5.5 Publications during the Caretaker Period

#### 5.5.1 Elected Members' campaign material

5.4<u>5</u>.1.1 Elected Members' campaign materials must not purport that the material originates from, or is authorised by Council and/or CWT (e.g. by the use of Council logos).

#### 5.5.2 Council Publications

- 5.5.2.1 CWT will publish election material, as required by the relevant acts, including (but not limited to) material in a range of media that:
  - · provides information about the elections;
  - · promotes public participation in the elections;
  - · seeks candidate nominations;
  - is information relating to those candidates who are standing within each area/ward;
  - . the conduct of the elections; and
  - the outcome of the elections.
- 5.5.2.2 Council publicity and communications <u>that is</u> not related to the elections<sub>τ</sub> will be restricted to promoting normal Council activities and services.
- 5.5.2.3 Council publications produced before a Caretaker Period, but which contain material that could be used in connection with the elections, other than strictly relating to the election process, will not to be circulated or displayed during the Caretaker Period.
- 5.5.2.4 While Council is required by s131 of the *Local Government Act* 1999 to prepare, adopt and put on public display a copy of its Annual Report before November 30 of each year, during the Caretaker Period the Annual Report will not contain material that could be regarded as overt electioneering or that inappropriately promotes individual Elected Members.
- 5.5.2.5 During the Caretaker Period, information from an individual Elected Member, or articles written by Elected Members, will be excluded from

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ł	City of West Torrens Council Policy - Elections Period Caretaker				
				Talking Points. The edition immediately following the election will contain information on the new Council in lieu of individual Elected Member comment.	
		5.5.3	Council	Website	
1			5.5.3.1	Any information which refers to the elections <u>and</u> which is made available on the website, including on social media, will only relate to the elections process by way of information, education or publicity as required by legislation or as directed by the ECSA.	
			5.5.3.2	During a Caretaker Period, new material which is precluded by this policy or legislation will not be placed on the CWT website or on social media.	
			5.5.3.3	During the Caretaker Period, information provided about Elected Members will be restricted to names, contact details, titles and their membership on Council Committee(s) or other bodies as a Council representative.	
		5.5.4	Publicati	ion of Promotional Material	
1			5.5.4.1	Any material concerning a Council organised or sponsored function or event which is to be published or distributed during the Caretaker Period must be consistent with clause 5.5 of this policy.	
I	5.6	Elected	d Member /	Attendance at Events and Functions during the Caretaker Period	
		5.6.1	Events S	staged by External Bodies	
1			5.6.1.1	Elected Members may, at their discretion, continue to attend events and functions staged by external bodies during a Caretaker Period (see Council Policy - Elected Members Gifts, Benefits and Hospitality).	
			5.6.1.2	Elected Members appointed to community groups, advisory groups and other external organisations as representatives of the CWT must not use their attendance at meetings of such groups to either recruit assistance with electoral campaigning or to promote their personal or other candidate's electoral campaigns.	
			5.6.1.3	Unless there is a requirement to do so, Elected Members will not be appointed to positions on external bodies or authorities during the Caretaker Period.	
		5.6.2	Council	Events and Functions	
1			5.6.2.1	Council events and functions held during the Caretaker Period will be reduced to only those essential to the operation of the Council. These events and functions should must not, in any way, be associated with	

5.6.2.2 All known candidates are to be invited to Council organised events and functions during the Caretaker Period.

any issues considered topical or relevant to the election.

### 5.6.3 Addresses by Elected Members

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1			5.6.3.1	Elected Members may continue to make speeches related to Council business at events staged by external bodies during the Caretaker Period <sub><math>\tau</math></sub> however, the speech must not have any political reference which may be construed as giving a sitting Member any advantage.
1			5.6.3.2	Elected Members who are also election candidates must not give speeches or keynote addresses, other than short welcome speeches, at Council organised or sponsored events and functions during a Caretaker Period.
	5.7	Counci	I Resource	s
		5.7.1	General	
			5.7.1.1	The use of Council resources for the advantage of a particular candidate or groups of candidates (other than a decision that allows the equal use of Council resources by all candidates for the election) is prohibited.
			5.7.1.2	_Council resources must not be used to assist any candidate's or group
				of candidates' campaign during the Caretaker Period. The CEO is not permitted to approve any use of Council resources for this purpose.
			5.7.1.2 <u>3</u>	The Administration will ensure due propriety is observed in the use of all Council resources and CWT employees are required to exercise appropriate discretion in that regard.
			5.7.1.3	In circumstances where the use of Council resources might be construed as being related to a candidate's election campaign, such use must be referred to the CEO for approval.
ļ			5.7.1. <u>4</u> 4	Elected Members must not, in any way, exert undue influence over the timing of works or the delivery of Council services that may result in political gain for electoral purposes.
l	1		5.7.1. <u>5</u> 5	Elected Members must not use their position as a member of Council, or information obtained in their role as an Elected Member, to, directly or indirectly, gain an advantage for themselves or for another person as serious criminal penalties apply under s254 of the <i>Criminal Law</i> <i>Consolidation Act 1935</i> and s62(3) and s62(4) of the <i>Local</i> <i>Government Act 1999</i> . Any alleged breaches will be reported to the OPI as required by the <i>ICAC Act 2012</i> , the <i>PID Act 2018</i> -and the Directions and Guidelines for Public Officers.
		5.7.2	Expense	s Incurred by Elected Members
			5.7.2.1	Reimbursement (or payment) of Elected Member expenses during the Caretaker Period will only apply to those costs that have been incurred in the performance of normal Council duties and approved by the CEO.
			5.7.2.2	Reimbursements will not be provided for election campaign expenses or for expenses that could be perceived as being related to a candidate's election campaign.
		5.7.3	Council E	Branding and Stationery

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1		5.7.3.1	Elected Members should are required to ensure that their Council business cards are used only for purposes associated with the normal role as an Elected Member in servicing their electorate. They must not be used for, or linked in any way, to a candidate's election campaign.
		5.7.3.2	Council logos, stationery, or other CWT branding, must not be used for, or linked in any way, to a candidate's election campaign.
		5.7.3.3	Elected Members' business cards must not be used in a manner that supports their election campaign or other election purpose.
1		5.7.3.4	During the Caretaker Period, Elected Members must ensure that any publications bearing their name will not include their position title, i.e. Cr John SmithPreferred use would be John Smith, Councillor for the City of West Torrens.
	5.7.4	Council E	quipment and Facilities
		5.7.4.1	Equipment_and facilities and Council funded services provided to Elected Members for the purpose of conducting normal Council business such as, but not limited to, telephones, <u>iPadstablets</u> , <u>computers/laptops</u> , photocopiers, internet connections, must not be used to assist them in their, or others, for campaign(s)ing purposes.
		5.7.4.2	Elected Members who have Council funded services, such as mobile phones, landlines, iPads, and internet connections must only use these Council resources for normal Council business and must not be used to assist them in their, or others, election campaign(s).
1		5.7.4. <u>2</u> 3	Any use of Council funded equipment or facilities for election campaigns could result in an allegation of misconduct or corruption under the <i>ICAC Act 2012 and <u>PID Act 2018</u></i> .
	5.7.5	CWT Emp	bloyees
		5.7.5.1	CWT employees will continue to provide the normal level of support to the Mayor and Elected Members during the Caretaker Period.
		5.7.5.2	Elected Members must not ask CWT employees, including in their private capacity, to undertake any tasks directly or indirectly connected to an election campaign.
		5.7.5.3	Any Elected Member involved with requesting assistance from a CWT employee with election campaigning may be in breach of the Code and s252 of the <i>Criminal Law Consolidation Act 1935</i> and could be subject to a complaint to the OPI.
Ĩ		5.7.5.4	CWT employees who assist an Elected Member in relation to their election campaign may be in breach of the Code of Conduct for Council Employees. <u>Employee Code of Behaviour</u> and s251 of the Criminal Law Consolidation Act 1935Such behaviour could result in a complaint to the OPI.
	5.7.6	Correspo	ndence
		5.7.6.1	General correspondence addressed to Elected Members will be answered in the usual manner. However, Elected Members will sign

only the necessary minimum of correspondence during a Caretaker Period.

5.7.6.2 Correspondence in relation to significant, sensitive or controversial matters should be signed by the CEO. -Replies will be prepared in a manner to protect Council from any perceptions of political bias.

#### 5.8 Access to Council Information

#### 5.8.1 Information and Briefing Materials

- 5.8.1.1 All candidates can access any information that is publicly available and can be provided within reasonable resource limits.
- 5.8.1.2 Elected Members retain their statutory right to access Council information relevant to the performance of their function as Elected Members. However, this access should be exercised with caution and be limited to matters that the Council has under active consideration.
- 5.8.1.3 Any information that the Council holds, other than that determined by the CEO to be relevant to informing the public about the conduct of an election, must not be used for election purposes. Any improper use will be a breach of the Code of Conduct and may be a breach of s62(3) of the *Local Government Act 1999* and s251 of the *Criminal Law Consolidation Act 1935*.

#### 5.8.2 Information Request Register

- 5.8.2.1 An Information Request Register will be maintained by the CEO during the Caretaker Period. This register will be a public document that records all the requests for information made by candidates, and the response given to those requests, during the Caretaker Period.
- 5.8.2.2 If information requests are made by candidates directly to a CWT employee, other than a member of the Management Team, the CWT employee will advise the candidate that the request will be transferred to the relevant General Manager.
- 5.8.2.3 Any requests for information not publicly available, or that require excessive use of resources, will be managed in accordance with the *Freedom of Information Act 1991*.

#### 5.9 Media and Communications

#### 5.9.1 Media Advice

- 5.9.1.1 The CWT Media and Events departmentAdministration will continue promoting normal-usual Ceouncil business which has been endorsed approved or is supported by Council and/or the CEO during the Caretaker Period. Publications shouldwill be written in a way that does not result in a perception that the publication favours a particular candidate or group of candidates.
- 5.9.1.2 Media advice will not be provided to candidates or Elected Members in relation to election issues or in regard to publicity that involves individual Elected Members.

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	5.9.1.3		5.9.1.3	Any requests for media advice or assistance by Elected Members during the Caretaker Period will be referred to the CEOIf satisfied that advice sought by an Elected Member during the Caretaker Period is not for personal gain, <u>and conforms with the provisions within this</u> <u>policy</u> , the CEO may authorise the provision of a response to such a request.
		5.9.2	Media Rel	leases / Spokespersons
			<del>5.9.2.1</del>	While in Caretaker Mode, if it is necessary to identify a spokesperson, other than the CEO, the CEO will nominate an appropriate spokesperson.
1		5.9.3 <u>2</u>	Elected M	lembers and Media
1			5.9.3 <u>2</u> .1	Elected Members must not use their position, or their access to Council resources, to gain media attention in support of, or to the detriment of, their own or any other candidate's election campaign. To do so, would be in breach of the Code and s251 of the <i>Criminal Law</i> <i>Consolidation Act 1935</i> and be subject to a complaint to the OPI.
1			5.9. <u>2</u> 3.2	Press releases or other such media statements will not feature any photograph, quote or name of Elected Members during the Caretaker Period_
1			5.9.3 <u>2</u> .3	To ensure Elected Members are afforded the same opportunities as other candidates, individual Elected Members may make statements as candidates in the election provided that they are clearly communicated as personal opinions and do not undermine the standing of the Council in the community.
 			5.9.3 <u>2</u> .4	Elected Members may refer to adopted Council policies or decisions but there should be a clear distinction between the adopted Council position and any political commentary the candidate may wish to make <u>must be made</u> .
]		5.9. <u>3</u> 4	CWT Emp	bloyees
l			5.9. <u>3</u> 4.1	During the Caretaker Period, no CWT employee other than the CEO (or a nominee of the CEO) may make any public statement(s).
1 1			5.9.4 <u>3</u> .2	Any CWT employee that breaches the provisions of this policy could be subject to investigation for misconduct in accordance with the <i>ICAC</i> Act 2012 or <u>PID Act 2018</u> . $\tau$
	5.10	5.10 Equity in Assistance to Candidates		
		5.10.1	Candidate	e Assistance and Advice
			5.10.1.1	Any assistance and advice provided to candidates, as part of the conduct of the election, will be provided equally to all candidates.

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City of West Torrens Council Policy - Elections Period Caretaker 5.10.1.2 The Administration Council Liaison Officer will liaise with ECSA to confirm dates for candidate information sessions to be held prior to the opening of nominations and during the nomination period. All candidates will be cc'd into responses to requests for information or 5.10.1.3 services submitted by a candidate. 5.10.2 **Election Process Enquiries** 5.10.2.1 All election process enquiries from candidates will be directed to the Returning Officer at ECSA, or, if the matter is outside the responsibilities of the Returning Officer, -othe F Council Liaison Officer or a Council Contact Officer. **Complaints and Grievances** 5.11 5.11.1. Alleged Breaches of the Local Government (Elections) Act 1999 Allegations of breaches of the Local Government (Elections) Act 1999 5.11.1.1 should be made to the ECSA. 5.11.1.2 Allegations of breaches of the Local Government (Elections) Act 1999, made to the CEO, will be referred to ECSA. 5.11.2 Alleged Breaches of Part 2 of the Code of Conduct for Council Members (refer clauses 2.17 to 2.25) 5.11.2.1 Complaints or grievances that allege the behaviour of an Elected Member during the Caretaker Period constitutes a breach of Part 2 -Behavioural Code of the Council Members Code of Conduct must be submitted, in writing, to the CEO detailing the clauses alleged to have been breached and relevant evidence. 5.11.2.2 On receipt of such a complaint, the CEO will assess whether the complaint is vexatious or frivolous. If the CEO finds that the complaint is vexatious and/or frivolous then the matter will not be investigated and the complainant advised, in writing, accordingly. If the CEO determines the complaint is not vexatious or frivolous 5.11.2.3 he/she will ensure a full investigation is undertaken which could include referral to an external investigator. In the event the investigation confirms that Part 2 of the Council 5.11.2.4 Members Code of Conduct has been breached the CEO will, in line with clause 2.24 of the Code of Conduct, ensure a report into the matter is presented to a public meeting of Council (within three weeks of receipt of the investigation outcome report in the instance that the investigation has been undertaken by an external body). Following consideration of this report, Council may by resolution and 5.11.2.5 in accordance with clause 2.25 of the Code: Take no action Pass a censure motion in respect of the Council Member Request a public apology, whether written or verbal Objective ID - A6817 Page 16 of 18 The electronic version on the Intranet is the controlled version of this document.

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- City of West Torrens Council Policy Elections Period Caretaker
  - Request the Elected Member to attend training on the specific subject found to have been breached
  - Resolve to remove or suspend the Elected Member from a position within the Council (not including the Member's elected position on Council
  - Request the Elected Member to repay monies to Council.

#### 5.11.3 Alleged Breaches of Part 3 of the Code of Conduct for Council Members

- 5.11.3.1 Allegations that constitute a breach of Part 3 of the Code during the Caretaker Period can be made to the CEO, the Ombudsman, the OPI or the ECSA (if it relates to a breach of clause 3.8 of the Code regarding campaign donations).
- 5.11.3.2 Any such allegation must be made in writing and provide tangible evidence.

A public officer who makes a complaint to the OPI must have regard to Section 11 of the *Directions and Guidelines for Inquiry Agencies*, *Public Authorities and Public Officers* the *Public Interest Disclosure Guidelines for Public Officers* issued by the OPIICAC.

- 5.11.3.3 In accordance with the Code, the CEO will refer any allegation that constitutes a breach of Part 3 of the Code to the Ombudsman for investigation in accordance with s263 of the *Local Government Act* 1999.
- 5.11.3.4 The CEO will ensure, in accordance with the provisions contained within the Code, that a report from the Ombudsman which finds an Elected Member has breached Part 3 of the Code is presented to a public meeting of Council.

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City of West Torrens Council Policy - Elections Period Caretaker

### Attachment 1

SCHEDULE 1 - Table of Major Policy Decisions	SCHEDULE	1 -	Table of	of Major	Policy	Decisions
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MAJOR DECISIONS							
Proposed Decision	Status/Comment	Who this Impacts?					
Entering into a contract (other than a prescribed contract) with a total value exceeding either \$100,000 or 1% of Council's rate revenue (based on the preceding financial year figures), whichever is the greater, in a Caretaker Period pursuant to Section 56 of the <i>Local Government Act 1999.</i>	This is considered a major policy decision in the best interest of accountability and transparency. Under normal operations, this decision can only be carried out by the Council or via a position with delegated powers.	<ul> <li>Council</li> <li>CEO and Executive</li> <li>Delegated Officers</li> </ul>					
Entering into a contract with a total value exceeding \$100,000 where Section 56 of the <i>Local Government Act 1999</i> has been declared to apply to Council by the CEO.	Restricted unless approval is granted by the Minister pursuant to Section 57 of the <i>Local Government Act 1999</i> , or the decision falls within the scope of Section 57(4).	<ul><li>Council</li><li>CEO and Executive</li><li>Delegated Officers</li></ul>					
Entering into a lease if the rent payable by the lessee at any time exceeds \$100,000.	Restricted unless approval is granted by the Minister pursuant to Section 57 of the <i>Local Government Act</i> 1999, or the decision falls within the scope of Section 57(4).	<ul> <li>Council</li> <li>CEO and Executive</li> <li>Delegated Officers</li> </ul>					
The appointment or dismissal of a CEO in a Caretaker Period or where Section 56 of the <i>Local Government Act 1999</i> has been declared to apply to Council by the CEO.	Restricted. Only in the case of suspected serious or wilful misconduct by the CEO -can the Council act to suspend the current CEO. An acting CEO may be appointed with a formal appointment to be made after the completion of the election.	<ul> <li>Council</li> <li>CEO Review Panel</li> </ul>					
The variation of the CEO's remuneration in a Caretaker Period.	Restricted	<ul><li>Council</li><li>CEO Review Panel</li></ul>					
The execution of an irrevocable decision that has significant impacts on the Council, Council area or Community.	Restricted unless approval is granted by the CEO.	<ul><li>Council</li><li>CEO and Executive</li></ul>					
Any other significant decision not specified above which will bind the incoming Council. This includes the awarding of grant funding.	Restricted unless approval is granted by the CEO.	• CEO					

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### CITY OF WEST TORRENS



# Council Policy: Elections Period Caretaker

Classification:	Council Policy		
First Issued:	October 2009		
Dates of Review:	2010, 2014, 2018, 2022		
Version Number:	5		
Objective ID	A6817		
Next Review Due:	June 2026 (within 12 months of a periodic election)		
Applicable Legislation:	<ul> <li>Local Government Act 1999 (SA)</li> <li>Local Government (Elections) Act 1999 (SA)</li> <li>Local Government (Elections) Regulations 2010 (SA)</li> <li>Criminal Law Consolidation Act 1935 (SA)</li> <li>Independent Commission Against Corruption Act 2012 (SA)</li> <li>Freedom of Information Act 1991 (SA)</li> <li>Office for Public Integrity Directions and Guidelines for Public Officers</li> </ul>		
Related Policies or Corporate Documents:	Code of Conduct for Council Members     Employee Code of Behaviour <u>Council Policy - Procurement</u> <u>Council Policy - Sale and Disposal of Assets</u> <u>Council Policy - Talking Points</u> Council Policy - Elected Member Professional     Development <u>Council Policy - Elected Member Gifts, Benefits and     Hospitality Reporting</u>		

Associated Forms:			
Note:			
Responsible Manager:	Chief Executive Officer		
Confirmed by General Manager:	General Manager Business and Community Services	Date	24 May 2022
Approved by Executive:			8 June 2022
Endorsed by Council:		Date	

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### **COUNCIL POLICY - Elections Period Caretaker**

#### 1. Preamble

- 1.1 The City of West Torrens (CWT) is required by s91A of the *Local Government (Elections) Act 1999* to adopt a caretaker policy and assume a "caretaker mode" for a minimum period of seven (7) weeks prior to a periodic local government election to avoid actions and designated decisions which could be perceived as:
  - intended to influence the conduct of the elections; and/or
  - influencing voters; and/or
  - having significant impact on candidates; and/or
  - limiting the decision making ability of the incoming Council.

#### 2. Purpose

- 2.1 This policy articulates the standards that are regarded as necessary for the promotion of transparent and accountable government during Caretaker Periods. It has been developed to ensure that:
  - 2.1.1 The statutory requirements of s91A of the *Local Government (Elections) Act 1999,* s57 of the *Local Government Act 1999* and related regulations and legislation are met.
  - 2.1.2 The responsibilities of Council and CWT employees during a Caretaker Period are clearly documented, accountable and transparent.
  - 2.1.3 The Council continues to fulfil its responsibilities, with each Elected Member meeting their commitment as a member of the incumbent Council during the Caretaker Period.
  - 2.1.4 The incumbent Council does not inappropriately make decisions that will be binding on an incoming Council and/or limit its decision making ability.
  - 2.1.5 The election campaigns of incumbent Elected Members are conducted in a manner that is ethical, fair and equitable and are publicly perceived as such.
  - 2.1.6 The day to day business and level of services of the CWT continue efficiently, in a normal manner and are not impacted by the City of West Torrens periodic or general elections.
  - 2.1.7 Council resources are not diverted to, or influenced by, campaign purposes or used to improperly advantage incumbent Elected Members as candidates in the election.
  - 2.1.8 CWT employees understand the required behaviours and expectations placed on them during an election, including the requirement to act impartially in relation to all candidates.

#### 3. Scope

3.1 This policy applies for the duration of the Caretaker Period to Council, Elected Members, Elected Members who are electoral candidates, independent Audit General Committee members, Council Assessment Panel members and employees of the CWT.

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- 3.2 This policy only applies to decisions made during a Caretaker Period, not the announcement of decisions made prior to the Caretaker Period.
- 3.3 This policy does not apply to statutory requirements or matters required by law e.g. the production of the Annual Report and matters that are required to be reviewed pursuant to legislation.
- 3.4 This Policy does not apply to supplementary elections.

#### 4. Definitions

- 4.1 **Campaign Material** means the information and resources used by and in relation to individual candidate's election campaigns.
- 4.2 **Candidate** means any person (including a current Elected Member) who has lodged a valid nomination for the purpose of a forthcoming Local Government periodic or general election (the election) with the Electoral Commission of South Australia (ECSA).
- 4.3 Caretaker Mode relates to the protocols to be observed during a caretaker period.
- 4.4 **Caretaker Period** means the period that commences the day of closing of nominations (12 noon 6 September 2022) to the 'conclusion of the election' as defined in s4(2) of the *Local Government Act 1999* for the relevant periodic or general election being the time at which the last result of the election is certified by the Returning Officer when the results have been declared.
- 4.5 **CEO** means the appointed Chief Executive Officer of the City of West Torrens or any person acting in that capacity.
- 4.6 **Council Contact Officer** means the person nominated by the CEO, and appointed by the ESCA, to liaise with the ECSA and manage CWT's responsibilities throughout Council's periodic and generalelections.
- 4.7 **Council Liaison Officers** are those people nominated by the CEO to assist the Council Contact Officer during Council's periodic and general elections.
- 4.8 **Council Resources** includes (but is not limited to), for the purposes of this policy, employees, support staff, volunteers, hospitality (including venue and function facilities), equipment, Council owned buildings, materials published by Council, access to Council information, media services, machinery, electronic facilities, photographs and stationery.
- 4.9 **CWT Employee** means all employees covered by the *CWT Enterprise Agreement (Local Government Employees), CWT Municipal Salaried Officers Enterprise Agreement,* contractors, volunteers, and support staff.
- 4.10 **Designated Decision** means a decision that is not able to be made in accordance with s91A of the *Local Government (Elections) Act 1999* (refer to clause 5.3.1.1).
- 4.11 **ECSA** means the Electoral Commission of South Australia and/ or the Electoral Commissioner of South Australia.
- 4.12 Elected Members means the Mayor and Councillors of the CWT.
- 4.13 **Electoral Officer** means a person appointed as an electoral officer under the *Local Government (Elections) Act 1999* and includes the returning officer and the deputy returning officer.

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- 4.14 Election/Electoral Material means the information and promotional material produced by the CWT, the Local Government Association or ECSA related to Council's periodic or general elections.
- 4.15 **Events and Functions** means formal and informal gatherings of internal and external stakeholders to discuss, review, acknowledge, communicate, celebrate or promote a program, strategy or issue which is of relevance to the City and its stakeholders and may take the form of conferences, workshops, forums, launches, promotional activities or social occasions such as dinners, receptions and balls.
- 4.16 **Independent Commissioner Against Corruption (ICAC)** means the person holding or acting in the office of the Independent Commission Against Corruption.
- 4.17 **Major Policy Decision** is any decision which has a significant impact on the 'normal' operations of Council.

See **Schedule 1** for the *Major Policy Decisions Table* for further details and examples. Note, a major policy decision is not limited to those examples included on this list.

- 4.18 Office for Public Integrity (OPI) means the entity that it is the point of contact for any person wishing to make a complaint or report under the *Independent Commission Against Corruption Act 2012* (ICAC Act 2012) and the *Public Interest Disclosure Act 2018 (PID Act 2018)*.
- 4.19 **Prescribed Contract** means a contract entered into by Council for the purpose of undertaking:
  - Road construction or maintenance; or
  - Drainage works.
- 4.20 **Public Consultation** means, for the purposes of this policy, the process of inviting public comment on a proposed Council action, decision or issue.

#### 5. Policy Statement

- 5.1 Initiating Caretaker Period
  - 5.1.1 The CEO will ensure, as far as possible, the provision of 30 days advance notice to Elected Members, independent members of Council Committees and CAP, CWT employees and the public of the commencement date of the Caretaker Period.
  - 5.1.2 The CEO will endeavour to ensure that all announcements regarding decisions made by the Council, prior to the Caretaker Period, are publicised prior to the Caretaker Period.

#### 5.2 Code of Conduct

5.2.1 This policy is taken to form part of the *Code of Conduct for Council Members* (Code) and the *Employee Code of Behaviour* throughout the duration of the Caretaker Period.

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#### 5.3 Policy Decisions

#### 5.3.1 Designated Decisions

- 5.3.1.1 Section 91A of the *Local Government (Elections) Act 1999* prescribes that Council is expressly prohibited from making designated decisions during the Caretaker Period. A designated decision means a decision:
  - relating to the employment or remuneration of a CEO, other than a decision to appoint an Acting CEO; or
  - to terminate the employment of a CEO; or
  - to enter into a contract, arrangement or understanding (other than a prescribed contract) for the total value of which exceeds whichever is the greater of \$100,000 or one per cent of the Council's revenue from rates in the preceding financial year; or;
- 5.3.1.2 If Council considers that there are extraordinary circumstances which require the making of a designated decision during the election period, Council may apply, in writing, to the Minister for an exemption, the effect of which would be to allow the required designated decision to be made during the Caretaker Period.
- 5.3.1.3 An application for Ministerial exemption may only be made by resolution of Council.
- 5.3.1.4 A designated decision made by Council during the Caretaker Period, without prior exemption from the Minister, is invalid.
- 5.3.1.5 Any person who suffers loss or damage as a result of acting in good faith on a designated decision made by Council in contravention of legislation and this policy is entitled to compensation from the Council for that loss or damage.
- 5.3.1.6 The table of policy decisions or exercise of delegated powers at *Schedule 1 Table of Major Policy Decisions* (Attachment 1) outlines those decisions or activities which are expressly prohibited by legislation and/or this policy.

#### 5.3.2 Exclusions from Designated Decisions

A decision is excluded from the definition of designated decision if:

- 5.3.2.1 The decision is to enter into a contract, arrangement or understanding (other than a prescribed contract) for the total value of which exceeds whichever is the greater of \$100,000 or one per cent (1%) of the Council's revenue from rates in the preceding year and:
  - relates to the carrying out of works in response to an emergency or disaster within the meaning of *Emergency Management Act 2004*, or under s298 of the *Local Government Act 1999*; or
  - is an expenditure or other decision required to be taken under an agreement by which funding is provided to the Council by the Commonwealth or State Government or otherwise for the

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Council to be eligible for funding from the Commonwealth or State Government; or

- relates to the employment of a particular CWT employee (other than the CEO); or
- is made in the conduct of negotiations relating to the employment of CWT employees generally, or a class of CWT employees, if provision has been made for funds relating to such negotiations in the budget of the Council for the relevant financial year and the negotiations commenced prior to the election period; or
- 5.3.2.2 The decision relates to the suspension of a CEO for serious and wilful misconduct.

#### 5.3.3 Consideration of Major Policy Decisions

- 5.3.3.1 The determination as to whether any policy decision is major will be made by the CEO.
- 5.3.3.2 So far as is reasonably practical, the CEO will avoid scheduling major policy decisions for consideration during a Caretaker Period and will ensure that such decisions are either:
  - a) Considered by Council prior to the Caretaker Period; or
  - b) Scheduled for determination by the incoming Council.
- 5.3.3.3 Any person who is unsure whether a particular decision falls within the operation of this clause is encouraged to consult the General Manager Business and Community Services.
- 5.3.3.4 All items listed within a Council and/or Committee agenda during the Caretaker Period will be assessed by the CEO for compliance with this policy.

#### 5.3.4 Considerations for the Chief Executive Officer in Granting Approvals

When the CEO has discretionary approval under this policy, the CEO will have regard to the following criteria:

- Whether the decision is 'significant';
- The urgency of the issue;
- The possibility of financial repercussions or other consequences both for the current Council and the incoming Council if the decision is deferred;
- The nature of the decision, i.e.
  - Will it be controversial?
  - Will it provoke considerable public interest?
  - Will it provoke considerable media attention?
- The public interest.

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#### 5.4 **Public Consultation during the Caretaker Period**

#### 5.4.1 Mandatory Public Consultation

- 5.4.1.1 Any mandatory public consultation which is required by legislation, and relating to Council can be undertaken during the Caretaker Period.
  - 5.4.1.1a Unless required by legislation the outcome of the consultation will not be reported back to Council until the cessation of the Caretaker Period i.e. to the incoming Council.
- 5.4.1.2 Public consultation that is not legislatively mandated and relates to a topical or contentious issue is subject to approval of the CEO prior to its commencement who will take into account the above clauses in making a determination with regard to proceeding with the consultation or not.

#### 5.4.2 Approved Public Consultation

If public consultation has been approved by the CEO:

- 5.4.2.1 The result of that consultation will not be reported to Council until after the completion of the Caretaker Period, i.e. to the incoming Council.
- 5.4.2.2 Approved consultations will avoid express or implicit links to the election.
- 5.4.2.3 The CEO reserves the right to postpone a consultation at any time during the Caretaker Period if they comes to the view that the issue may affect voting.

#### 5.4.3 Publicity Campaigns

- 5.4.3.1 During the Caretaker Period, publicity campaigns (other than for the purpose of conducting and promoting the election) will be avoided whenever possible.
- 5.4.3.2 Any publicity campaign that is considered necessary must be approved by the CEO.
- 5.4.3.3 Approved publicity during the Caretaker Period will be restricted to communicating normal activities and initiatives.

#### 5.5 Publications during the Caretaker Period

#### 5.5.1 Elected Members' campaign material

5.5.1.1 Elected Members' campaign materials must not purport that the material originates from, or is authorised by Council and/or CWT e.g. by the use of Council logos.

#### 5.5.2 Council Publications

5.5.2.1 CWT will publish election material, as required by the relevant acts, including (but not limited to) material in a range of media that:

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- provides information about the elections;
- · promotes public participation in the elections;
- · seeks candidate nominations;
- is information relating to those candidates who are standing within each area/ward;
- the conduct of the elections; and
- the outcome of the elections.
- 5.5.2.2 Council publicity and communications that isnot related to the elections will be restricted to promoting normal Council activities and services.
- 5.5.2.3 Council publications produced before a Caretaker Period, but which contain material that could be used in connection with the elections, other than strictly relating to the election process, will not to be circulated or displayed during the Caretaker Period.
- 5.5.2.4 While Council is required by s131 of the *Local Government Act 1999* to prepare, adopt and put on public display a copy of its Annual Report before November 30 of each year, during the Caretaker Period the Annual Report will not contain material that could be regarded as overt electioneering or that inappropriately promotes individual Elected Members.
- 5.5.2.5 During the Caretaker Period, information from an individual Elected Member, or articles written by Elected Members, will be excluded from Talking Points. The edition immediately following the election will contain information on the new Council in lieu of individual Elected Member comment.

#### 5.5.3 Council Website

- 5.5.3.1 Any information which refers to the elections and which is made available on the website, including on social media, will only relate to the elections process by way of information, education or publicity as required by legislation or as directed by the ECSA.
- 5.5.3.2 During a Caretaker Period, new material which is precluded by this policy or legislation will not be placed on the CWT website or on social media.
- 5.5.3.3 During the Caretaker Period, information provided about Elected Members will be restricted to names, contact details, titles and their membership on Council Committee(s) or other bodies as a Council representative.

#### 5.5.4 Publication of Promotional Material

5.5.4.1 Any material concerning a Council organised or sponsored function or event which is to be published or distributed during the Caretaker Period must be consistent with clause 5.5 of this policy.

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#### 5.6 Elected Member Attendance at Events and Functions during the Caretaker Period

#### 5.6.1 Events Staged by External Bodies

- 5.6.1.1 Elected Members may, at their discretion, continue to attend events and functions staged by external bodies during a Caretaker Period (see *Council Policy - Elected Members Gifts, Benefits and Hospitality*).
- 5.6.1.2 Elected Members appointed to community groups, advisory groups and other external organisations as representatives of the CWT must not use their attendance at meetings of such groups to either recruit assistance with electoral campaigning or to promote their personal or other candidate's electoral campaigns.
- 5.6.1.3 Unless there is a requirement to do so, Elected Members will not be appointed to positions on external bodies or authorities during the Caretaker Period.

#### 5.6.2 Council Events and Functions

- 5.6.2.1 Council events and functions held during the Caretaker Period will be reduced to only those essential to the operation of the Council. These events and functions must not, in any way, be associated with any issues considered topical or relevant to the election.
- 5.6.2.2 All known candidates are to be invited to Council organised events and functions during the Caretaker Period.

### 5.6.3 Addresses by Elected Members

- 5.6.3.1 Elected Members may continue to make speeches related to Council business at events staged by external bodies during the Caretaker Period however, the speech must not have any political reference which may be construed as giving a sitting Member any advantage.
- 5.6.3.2 Elected Members who are also election candidates must not give speeches or keynote addresses other than short welcome speeches, at Council organised or sponsored events and functions during a Caretaker Period.

#### 5.7 Council Resources

- 5.7.1 General
  - 5.7.1.1 The use of Council resources for the advantage of a particular candidate or groups of candidates (other than a decision that allows the equal use of Council resources by all candidates for the election) is prohibited.
  - 5.7.1.2 Council resources must not be used to assist any candidate's or group of candidates' campaign during the Caretaker Period. The CEO is not permitted to approve any use of Council resources for this purpose.
  - 5.7.1.3 The Administration will ensure due propriety is observed in the use of all Council resources and CWT employees are required to exercise appropriate discretion in that regard.

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- 5.7.1.4 Elected Members must not, in any way, exert undue influence over the timing of works or the delivery of Council services that may result in political gain for electoral purposes.
- 5.7.1.5 Elected Members must not use their position as a member of Council, or information obtained in their role as an Elected Member, to, directly or indirectly, gain an advantage for themselves or for another person as serious criminal penalties apply under s254 of the *Criminal Law Consolidation Act 1935* and s62(3) and s62(4) of the *Local Government Act 1999*. Any alleged breaches will be reported to the OPI as required by the *ICAC Act 2012*, the *PID Act 2018* and the Directions and Guidelines for Public Officers.

#### 5.7.2 Expenses Incurred by Elected Members

- 5.7.2.1 Reimbursement (or payment) of Elected Member expenses during the Caretaker Period will only apply to those costs that have been incurred in the performance of normal Council duties and approved by the CEO.
- 5.7.2.2 Reimbursements will not be provided for election campaign expenses or for expenses that could be perceived as being related to a candidate's election campaign.

#### 5.7.3 Council Branding and Stationery

- 5.7.3.1 Elected Members are required to ensure that their Council business cards are used only for purposes associated with the normal role as an Elected Member in servicing their electorate. They must not be used for, or linked in any way, to a candidate's election campaign.
- 5.7.3.2 Council logos, stationery, or other CWT branding, must not be used for, or linked in any way, to a candidate's election campaign.
- 5.7.3.3 Elected Members' business cards must not be used in a manner that supports their election campaign or other election purpose.
- 5.7.3.4 During the Caretaker Period, Elected Members must ensure that any publications bearing their name will not include their position title, i.e. Cr John Smith. Preferred use would be John Smith, Councillor for the City of West Torrens.

#### 5.7.4 Council Equipment and Facilities

- 5.7.4.1 Equipment, facilities and Council funded services provided to Elected Members for the purpose of conducting normal Council business such as, but not limited to, telephones, tablets, computers/laptops, photocopiers, internet connections, must not be used to assist them in their, or others, for campaign(s).
- 5.7.4.2 Any use of Council funded equipment or facilities for election campaigns could result in an allegation of misconduct or corruption under the *ICAC Act 2012* and *PID Act 2018*.

#### 5.7.5 CWT Employees

5.7.5.1 CWT employees will continue to provide the normal level of support to the Mayor and Elected Members during the Caretaker Period.

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- 5.7.5.2 Elected Members must not ask CWT employees, including in their private capacity, to undertake any tasks directly or indirectly connected to an election campaign.
- 5.7.5.3 Any Elected Member involved with requesting assistance from a CWT employee with election campaigning may be in breach of the Code and s252 of the *Criminal Law Consolidation Act* 1935 and could be subject to a complaint to the OPI.
- 5.7.5.4 CWT employees who assist an Elected Member in relation to their election campaign may be in breach of the Code of Conduct for Council Employees, *Employee Code of Behaviour* and s251 of the *Criminal Law Consolidation Act 1935.* Such behaviour could result in a complaint to the OPI.

#### 5.7.6 Correspondence

- 5.7.6.1 General correspondence addressed to Elected Members will be answered in the usual manner. However, Elected Members will sign only the necessary minimum of correspondence during a Caretaker Period.
- 5.7.6.2 Correspondence in relation to significant, sensitive or controversial matters should be signed by the CEO. Replies will be prepared in a manner to protect Council from any perceptions of political bias.

### 5.8 Access to Council Information

### 5.8.1 Information and Briefing Materials

- 5.8.1.1 All candidates can access any information that is publicly available and can be provided within reasonable resource limits.
- 5.8.1.2 Elected Members retain their statutory right to access Council information relevant to the performance of their function as Elected Members. However, this access should be exercised with caution and be limited to matters that the Council has under active consideration.
- 5.8.1.3 Any information that the Council holds, other than that determined by the CEO to be relevant to informing the public about the conduct of an election, must not be used for election purposes. Any improper use will be a breach of the Code of Conduct and may be a breach of s62(3) of the *Local Government Act 1999* and s251 of the *Criminal Law Consolidation Act 1935*.

#### 5.8.2 Information Request Register

- 5.8.2.1 An Information Request Register will be maintained by the CEO during the Caretaker Period. This register will be a public document that records all the requests for information made by candidates, and the response given to those requests, during the Caretaker Period.
- 5.8.2.2 If information requests are made by candidates directly to a CWT employee, other than a member of the Management Team, the CWT employee will advise the candidate that the request will be transferred to the relevant General Manager.

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5.8.2.3 Any requests for information not publicly available, or that require excessive use of resources, will be managed in accordance with the *Freedom of Information Act 1991*.

#### 5.9 Media and Communications

#### 5.9.1 Media Advice

- 5.9.1.1 The CWT Administration will continue promoting usual Council business which has been approved or is supported by Council and/or the CEO during the Caretaker Period. Publications will be written in a way that does not result in a perception that the publication favours a particular candidate or group of candidates.
- 5.9.1.2 Media advice will not be provided to candidates or Elected Members in relation to election issues or in regard to publicity that involves individual Elected Members.
- 5.9.1.3 Any requests for media advice or assistance by Elected Members during the Caretaker Period will be referred to the CEO. If satisfied that advice sought by an Elected Member during the Caretaker Period is not for personal gain, and conforms with the provisions within this policy, the CEO may authorise the provision of a response to such a request.

#### 5.9.2 Elected Members and Media

- 5.9.2.1 Elected Members must not use their position, or their access to Council resources, to gain media attention in support of, or to the detriment of, their own or any other candidate's election campaign. To do so, would be in breach of the Code and s251 of the *Criminal Law Consolidation Act 1935* and be subject to a complaint to the OPI.
- 5.9.2.2 Press releases or other such media statements will not feature any photograph, quote or name of Elected Members during the Caretaker Period.
- 5.9.2.3 To ensure Elected Members are afforded the same opportunities as other candidates, individual Elected Members may make statements as candidates in the election provided that they are clearly communicated as personal opinions and do not undermine the standing of the Council in the community.
- 5.9.2.4 Elected Members may refer to adopted Council policies or decisions but a clear distinction between the adopted Council position and any political commentary the candidate may wish to make must be made.

#### 5.9.3 CWT Employees

- 5.9.3.1 During the Caretaker Period, no CWT employee other than the CEO (or a nominee of the CEO) may make any public statement(s).
- 5.9.3.2 Any CWT employee that breaches the provisions of this policy could be subject to investigation for misconduct in accordance with the *ICAC Act 2012* or *PID Act 2018*.

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#### 5.10 Equity in Assistance to Candidates

#### 5.10.1 Candidate Assistance and Advice

- 5.10.1.1 Any assistance and advice provided to candidates, as part of the conduct of the election, will be provided equally to all candidates.
- 5.10.1.2 The Council Liaison Officer will liaise with ECSA to confirm dates for candidate information sessions to be held prior to the opening of nominations and during the nomination period.
- 5.10.1.3 All candidates will be cc'd into responses to requests for information or services submitted by a candidate.

#### 5.10.2 Election Process Enquiries

5.10.2.1 All election process enquiries from candidates will be directed to the Returning Officer at ECSA or, if the matter is outside the responsibilities of the Returning Officer, the Council Liaison Officer or a Council Contact Officer.

#### 5.11 Complaints and Grievances

#### 5.11.1. Alleged Breaches of the Local Government (Elections) Act 1999

- 5.11.1.1 Allegations of breaches of the <u>Local Government (Elections) Act 1999</u> should be made to the ECSA.
- 5.11.1.2 Allegations of breaches of the *Local Government (Elections) Act 1999*, made to the CEO, will be referred to ECSA.

#### 5.11.2 Alleged Breaches of Part 2 of the Code of Conduct for Council Members

- 5.11.2.1 Complaints or grievances that allege the behaviour of an Elected Member during the Caretaker Period constitutes a breach of *Part 2* -*Behavioural Code of the Council Members Code of Conduct* must be submitted, in writing, to the CEO detailing the clauses alleged to have been breached and relevant evidence.
- 5.11.2.2 On receipt of such a complaint, the CEO will assess whether the complaint is vexatious or frivolous. If the CEO finds that the complaint is vexatious and/or frivolous then the matter will not be investigated and the complainant advised, in writing, accordingly.
- 5.11.2.3 If the CEO determines the complaint is not vexatious or frivolous he/she will ensure a full investigation is undertaken which could include referral to an external investigator.
- 5.11.2.4 In the event the investigation confirms that Part 2 of the *Council Members Code of Conduct* has been breached the CEO will, in line with clause 2.24 of the Code of Conduct, ensure a report into the matter is presented to a public meeting of Council (within three weeks of receipt of the investigation outcome report in the instance that the investigation has been undertaken by an external body).
- 5.11.2.5 Following consideration of this report, Council may by resolution and in accordance with clause 2.25 of the Code:

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- Take no action
- · Pass a censure motion in respect of the Council Member
- · Request a public apology, whether written or verbal
- Request the Elected Member to attend training on the specific subject found to have been breached
- Resolve to remove or suspend the Elected Member from a position within the Council (not including the Member's elected position on Council
- Request the Elected Member to repay monies to Council.

#### 5.11.3 Alleged Breaches of Part 3 of the Code of Conduct for Council Members

- 5.11.3.1 Allegations that constitute a breach of Part 3 of the Code during the Caretaker Period can be made to the CEO, the Ombudsman, the OPI or the ECSA (if it relates to a breach of clause 3.8 of the Code regarding campaign donations).
- 5.11.3.2 Any such allegation must be made in writing and provide tangible evidence.

A public officer who makes a complaint to the OPI must have regard to the *Public Interest Disclosure Guidelines for Public Officers* issued by the OPI.

- 5.11.3.3 In accordance with the Code, the CEO will refer any allegation that constitutes a breach of Part 3 of the Code to the Ombudsman for investigation in accordance with s263 of the *Local Government Act* 1999.
- 5.11.3.4 The CEO will ensure, in accordance with the provisions contained within the Code, that a report from the Ombudsman which finds an Elected Member has breached Part 3 of the Code is presented to a public meeting of Council.

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### Attachment 1

MAJOR DECISIONS							
Proposed Decision	Status/Comment	Who this Impacts?					
Entering into a contract (other than a prescribed contract) with a total value exceeding either \$100,000 or 1% of Council's rate revenue (based on the preceding financial year figures), whichever is the greater, in a Caretaker Period pursuant to Section 56 of the <i>Local Government Act 1999.</i>	This is considered a major policy decision in the best interest of accountability and transparency. Under normal operations, this decision can only be carried out by the Council or via a position with delegated powers.	<ul> <li>Council</li> <li>CEO and Executive</li> <li>Delegated Officers</li> </ul>					
Entering into a contract with a total value exceeding \$100,000 where Section 56 of the <i>Local Government Act 1999</i> has been declared to apply to Council by the CEO.	Restricted unless approval is granted by the Minister pursuant to Section 57 of the <i>Local Government Act 1999</i> , or the decision falls within the scope of Section 57(4).	<ul><li>Council</li><li>CEO and Executive</li><li>Delegated Officers</li></ul>					
Entering into a lease if the rent payable by the lessee at any time exceeds \$100,000.	Restricted unless approval is granted by the Minister pursuant to Section 57 of the <i>Local Government Act 1999</i> , or the decision falls within the scope of Section 57(4).	<ul><li>Council</li><li>CEO and Executive</li><li>Delegated Officers</li></ul>					
The appointment or dismissal of a CEO in a Caretaker Period or where Section 56 of the <i>Local Government Act 1999</i> has been declared to apply to Council by the CEO.	Restricted. Only in the case of suspected serious or wilful misconduct by the CEO can the Council act to suspend the current CEO. An acting CEO may be appointed with a formal appointment to be made after the completion of the election.	<ul> <li>Council</li> <li>CEO Review Panel</li> </ul>					
The variation of the CEO's remuneration in a Caretaker Period.	Restricted	<ul><li>Council</li><li>CEO Review Panel</li></ul>					
The execution of an irrevocable decision that has significant impacts on the Council, Council area or Community.	Restricted unless approval is granted by the CEO.	<ul><li>Council</li><li>CEO and Executive</li></ul>					
Any other significant decision not specified above which will bind the incoming Council. This includes the awarding of grant funding.	Restricted unless approval is granted by the CEO.	• CEO					

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# 17.20 Kerbside Waste Management Services - Confidential Order Review

### Brief

This report presents the annual review of the confidential order applied to confidential report Item 21.1 - Kerbside Waste Management Services, at the 6 July 2021 meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

### RECOMMENDATION

It is recommended to Council that:

- 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 6 July 2021, in respect of confidential Item 21.1 Kerbside Waste Management Services, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(g) and (j)(i) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period, on the basis that for the function of the transmission regarding for the function of the confidence of the transmission of transmission of transmission of transmission of
- 2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999,* Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

### Introduction

Section 91(9)(a) of the *Local Government Act 1999*, requires that any confidential order made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve months must be reviewed by Council at least once every twelve months.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

# Discussion

At its 6 July 2021 meeting, Council ordered that the confidential agenda Item 21.1 - Kerbside Waste Management Services be kept confidential and not available for public inspection until such time as the examination report is finalised by **Constant and Constant and Constant** and **Constant and Constant** and **Constant** an

As the examination has not yet been finalised, it is recommended that the confidential order remain in place for a further 12 months.

# Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

# Conclusion

As the confidential order applied by Council at its 6 July 2021 meeting in relation to confidential Item 21.1 - Kerbside Waste Management Services has not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

# Attachments

Nil

# 17.21 Public Lighting Rebate Dispute - Confidential Order Review

### Brief

This report presents the annual review of the confidential order applied to confidential report Item 21.2 - Public Lighting Debate Dispute, at the 6 July 2021 meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

# RECOMMENDATION

It is recommended to Council that:

- In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 6 July 2021, in respect of confidential Item 21.2 - Public Lighting Rebate Dispute, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(h) and (i) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period, on the basis that the report contains legal advice and relates to litigation that council believes on reasonable grounds will take place.
- 2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999,* Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

# Introduction

Section 91(9)(a) of the *Local Government Act 1999*, requires that any confidential order made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve months must be reviewed by Council at least once every twelve months.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

### Discussion

At its 6 July 2021 meeting, Council ordered that the confidential report Item 21.2 - Public Lighting Rebate Dispute, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(h) and (i), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that the report contains legal advice and relates to litigation that council believes on reasonable grounds will take place.

As the matter has not yet been finalised, it is recommended that the confidential order remain in place for a further 12 months.

### **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

### Conclusion

As the confidential order applied by Council at its 6 July 2021 meeting in relation to confidential Item 21.2 - Public Lighting Rebate Dispute has not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

# Attachments

Nil

# 18 LOCAL GOVERNMENT BUSINESS

Nil

# 19 MEMBER'S BOOKSHELF

Nil

# 20 CORRESPONDENCE

### 20.1 2022 West Torrens Historical Society May Open Days Feedback

Correspondence has been received from the Project Officer of the West Torrens Historical Society, Mr Graham Parry, regarding their two recent Open Days at Kandahar and their request for a local History Officer (Attachment 1).

### 20.2 SA Local Government Boundaries Commission - Update on Commission Activities

Correspondence has been received from the Chair of the South Australian Local Government Boundaries Commission, Mr Rob Donaldson, providing an update on the Commission's recent work **(Attachment 2)**.

### 20.3 Industry and Local Government/Agency Forums - Summary of Feedback

Correspondence has been received from the Presiding Member of the State Commission Assessment Panel (SCAP), Ms Rebecca Thomas, regarding the Industry and Local Government/Agency Forums and a summary of the feedback received **(Attachment 3)**.

### 20.4 South Australia Coastal Councils Alliance - June 2022 Update

Correspondence has been received from the Executive Officer of the South Australia Coastal Councils Alliance, Mr Adam Gray, providing an update for June 2022 (Attachment 4).

### 20.5 65-73 Mooringe Avenue, Plympton Code Amendment by ACP Mooringe Pty Ltd

Correspondence has been received from the Presiding Member of the Environment, Resources and Development Committee (ERDC), Ms Jayne Stinson MP, providing a copy of the letter sent to the Minister for Planning, the Hon Nick Champion MP, regarding the 65-73 Mooringe Avenue, Plympton Code Amendment (Attachment 5).

### 20.6 Outcome of Council's nomination to the Power Line Environment Committee

Correspondence has been received from the Program Leader Governance of the Local Government Association of South Australia, Ms Tami Norman, regarding the outcome of Council's nomination of Cr John Woodward to the Power Line Environment Committee (Attachment 6).

### 20.7 Mayors for Peace Newsletter - June 2022

Correspondence has been received from the Mayors for Peace, providing the June 2022 No. 150 Newsletter (Attachment 7).

### RECOMMENDATION

That the correspondence be received.

Attachments

- 20.1 2022 West Torrens Historical Society May Open Days Feedback
- 20.2 SA Local Government Boundaries Commission Update on Commission Activities
- 20.3 Industry and Local Government/Agency Forums Summary of Feedback
- 20.4 South Australia Coastal Councils Alliance June 2022 Update
- 20.5 65-73 Mooringe Avenue, Plympton Code Amendment by ACP Mooringe Pty Ltd
- 20.6 Outcome of Council's nomination to the Power Line Environment Committee
- 20.7 Mayors for Peace Newsletter June 2022

From: Sent: Thursday, 2 June 2022 10:14 PM To: Michael Coxon <<u>mayorcoxon@wtcc.sa.gov.au</u>> Subject: Letter from West Torrens Historical Society

The Mayor

City of West Torrens

Attention: Michael Coxon

Dear Michael

I write as a member of the West Torrens Historical Society.

We recently had two very successful Open Days at Kandahar, as part of History Month in May. The exhibition, covering the history of Food and Beverage Production in West Torrens, was very well presented, and John Andrewartha, our president, with the help of several energetic volunteers, worked very diligently in order to achieve its success. We had some 100 visitors and received many complimentary remarks; and our visitors' book indicated that all the visitors were impressed with the exhibition and also with Kandahar, the historic house, which is our home.

I have attached a copy of the report about our Open Days, together with extracts from the visitors' book, for your perusal, and I commend it to you for your attention. It was a very well received exhibition.

The feedback and comments in the visitors' book are testimony to the fact that there is a passion throughout our community for our local history.

Many visitors also commented on the support provided by the City of West Torrens, and that is a compliment to you and your council. We are extremely grateful to you for your commitment and interest. It reflects well on you personally and on the City of West Torrens. The society is privileged to have the use of Kandahar, such an historic house and landmark in the area, and many visitors said how appropriate it was that a history society was able to use and show off the historic house with pride. They were delighted to see the connection between the society, the council and the historic house.

The opportunity to maintain that connection, and enhance its relevance, is one of the essential roles of our society, but it is clear that the society cannot do it alone. We believe that council also has an important and on-going role to play in the process.

To that end, and with respect, one way that the City of West Torrens could further engage with us and preserve that connection would be to appoint a 'History Officer' to carry out multiple tasks and serve as a facilitator and liaison between the council, the society and the community. It is a role similar to that which currently exists in several other S A public libraries.

If council are willing to consider the idea, and create such a role, then an accurate job description and person specification criteria would need to be drawn up, and our society would certainly be willing to contribute to that exercise, should you wish us to do so.

At the moment, the society benefits enormously from the support given to us by the Hamra Library staff, and we would struggle to fulfill our aims and objectives without their input and cooperation. For instance, right now, Thomas Campbell from the City of West Torrens (Hamra Library) is helping us with our current history project which we are conducting in all primary schools in the area, and for that we are most grateful.

Promoting our presence and liaising with the community and pursuing our community outreach objectives are tasks that would benefit from additional help. The coordination of our Oral History Project "Preserving Memories" is another area which would benefit from the appointment of a History Officer.

Maintaining and digitizing all of our records is a fundamental responsibility, but it is also a mammoth task where we need professional help. Digitizing, and library cataloguing, are specialized tasks. They are not jobs for our members who are unskilled in those areas.

I can recall that for a period, back in about 2004, the City of West Torrens engaged a library staff member to assist in digitizing a section of our collection, and the files were entered into the main library catalogue. That made them easy to access, and visible, and has enabled anyone to conduct a search far more readily.

Despite the continuing and expanding need, digitizing and cataloguing work is now only done spasmodically on an ad-hoc basis. The high level of interest, and the increasing demand throughout the community for efficient access to local history, reinforces the fact that it would be beneficial to have a dedicated person actively involved in further digitizing and cataloguing our records. It is in the community's interest for the City of West Torrens to appoint a local History Officer. It is essential to do so, in my opinion, if we wish to preserve our heritage.

The creed of any quality organisation is to continually seek ways to improve its performance. It applies to the West Torrens Historical Society, and I believe should also be a goal of the City of West Torrens.

The appointment of a paid History Officer is a desirable appointment which would benefit the whole community. I believe it would be of enormous value and easy to justify, and is worthy of serious consideration.

I urge you to consider it.

Kind regards

Graham Parry

Project Officer



# 2022 West Torrens Historical Society May Open Days

To celebrate our long history of Food and Beverage production in West Torrens and support our current businesses, the West Torrens Historical Society presented the event **From Wadni** to Whisky – the stories of Food and Beverage production in West Torrens from Indigenous wild food to our present cuisine.

The displays included past and present industries and businesses involved in food production.

This year Kandahar was open for 2 day 10am - 4pm and 1 6pm - 8pm evening session on Monday and Tuesday  $23^{rd}$  and  $24^{th}$  May.

### We were able to welcome 96 visitors, many stayed over two hours, up to three for one lady.

We were privileged to have attendance by former City of West Torrens Mayor Hon. John Trainer OAM, current City of West Torrens Councillor Graham Nitschke, Property manager James Belfrage and Community Services Staff Mick Giuffreda and Ash Gullickson.

We are particularly grateful to the City of West Torrens Property Group, James Belfrage and Dean Ottanelli for work done to Kandahar historic house by arranging the installation of picture rail and painting in the hall and back room, professional carpet cleaning, replacing light globes, outside window cleaning and high pressure cleaning to remove the pigeon poo that accumulates over the veranda and walls.

Additionally, a street sign designed by CWT Creative Services Trent Chaplin and installed by property services; and promotion in the library, greatly enhanced the Open Day visitor numbers.

We also received assistance to set up displays from Di Caught and Lynette Bacchus of CWT Community Services.

The Society values these connections and with the City of West Torrens and the ongoing support. This was emphasised to visitors that the council has an important role in the Society's existence and continuance.

The Society received a Community Grant in 2021 to the value of \$5000 which was used towards the purchase of display materials including a large TV, lightweight display boards and IT equipment to enable our phones to hotspot the PCs for internet access.

We were also very appreciative of support by a few local companies. Vilis Family Bakery provided pastries and a warmer for the two days, Smyth's Confectionery donated lollies, Hungry Jacks provided discount vouchers, Drake's donated shopping bags and discount vouchers.

Take home bags were offered to visitors. These contained some West Torrens Historical Society promotional material and magnet, a copy of the City of West Torrens Talking Points

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magazine, various West Torrens Library promotional flyers, Drake's and Hungry Jacks vouchers and a bottle opener. These were kindly put together by volunteer Pauline Crawford.

Many visitors keenly took copies of the West Torrens Historian newsletters and other free booklets produced by the Society.

Acknowledgments to the following members for the enormous amount of work to acquire and setup displays and attending the open days to talk with visitors and provide the important refreshments, (including awesome scones and sandwiches.)

- John and Shirley Andrewartha
- Graham and Helen Parry
- Rob and Lyn Goldsmith
- Kent Beard

- Suzi Cousins
- John Gray
- Geoff Grainger
- Lynette Bacchus

Graham Parry did a fabulous job at personally welcoming visitors as well as attending all 22 schools in the district and approaching around 100 businesses to promote the event.

Promotion was also achieved by the inclusion of the event in the SA History Festival booklet, letter box drops to the nearby residences at the Pines and Hamra Units, the front signage, library displays. Many attendees had heard about the event by 'word of mouth'.

#### Main items of interest:

- Looped PowerPoint presentation, watched by several visitors twice
- A souvenir booklet was produced of the photographs from the PowerPoint and include additional information. 20 copies were sold (\$5 each)
- Kandahar booklet available to visitors, approx. 35 provided
- Monday evening oral presentation with the PowerPoint to members at the monthly to which Councillor Nitschke attended
- The sourcing of native foods including Wadni berries for tasting.
- Refreshments provided by members of the Society and Vilis Family Bakery
- Over 100 photographs and documents on display
- Many people came to view Kandahar historic house.

#### Attendance included:

- Former CWT Mayor Hon John Trainer OAM
- Current Councillor Grahm Nitschke
- 3 City of West Torrens staff members
- Two descendants of the Watson / Menz families
- Indigenous historian from Tennant creek, NT
- Family members from Forza Continental/Golden West Bakery, Underdale
- Hamra family member
- Participants of the Preserving Memories project
- City of West Torrens regular library customers
- Nearby residents
- Other Historical Societies, Pioneers Association and local Probus Clubs
- Other West Torrens Historical Society members
- Immanuel College connections
- Wheelchair visitors and a person with communication difficulties
- Former workers of industries in the district, Chrysler ; Arnotts ; Harvihil
- Family members of the former market gardeners of the district

#### Many attendees made a donation to the Society and towards the refreshments.

#### Other demonstrations:

- City of West Torrens WestMaps Public historical aerial photographs
- OneCard Library catalogue and how to search our digitised collection
- City of West Torrens local history resources webpages
- West Torrens Historical Society website and its many resources
- Area discussions over the historic maps and plans laid out

#### Visitor questions and interests:

- The background of the Gazette collection
- Purchase of one of the White ornithological books + two other books
- Weetunga Sale
- Plympton Lodge Fire
- Richmond primary photographs
- Contour lines on early maps when the area is now flat suburban land
- Why does Henley Beach Road have bends at Lockleys?
- Where was the causeway (viaduct) for trams at Fulham?
- Where was Chrysler's car factory on Railway Terrace at Mile End and what other information do you have?
- Do we have information on Wiles' factory at Mile End?
- Where was Faulding's factory?
- Did we know about a butcher shop in Victoria Street Mile End?
- Where was Leane's bakery in Southwark?
- My father was born in a maternity hospital called "Myponga" in Parker Street Thebarton. Where was it and do we have a photo?
- A member of the Littledyke family wanted information on their dairy at Fulham.
- Where were the sandhills in Plympton?
- Numerous questions about "Kandahar" and the Watson family. Also the connection between "Kandahar" and the Menz family (Menz biscuits)
- Who was Weigall Oval named after and was their any connection with Madame Weigel dress and bloomer patterns mentioned in a recent "Landline" programme?
- Where was the Turner abattoir and boiling down works? (Southwestern crnr Sir Donald Bradman and Marion)
- Where was Benson's biscuit factory? (11 Garden Tce Underdale)
- Who made 'Letitia' cakes?
- Where was Henley Park?
- I cannot find information about Thanet Street Brooklyn Park in the early directories. (Because it was known as Meldreth Park).
- Where was Hank's market garden in Lockleys?
- My mum went to Underdale school but I cannot find it! (Now Flinders Park).
- General enquires about Arnott's biscuit factory. 2 people had worked there years ago.
- Frisby-Smith family market gardens two separate enquires
- What will happen to the air-raid shelter near Thebarton Oval? (SA Magicians still there)
- Several questions about South Aust Farmer's Union.
- What native foods grew in the district?

#### Notable visitor:

Ben Oborn visited and is grandson of Harry and Elisabeth Watson. He stayed in Kandahar when he was young and could recall the original house and land layout, what and where furniture was in the home and the maids that attended Harry in his latter years. We will invite Ben back to document these memories.

#### Future Events:

- Following on from this success and the feedback, two more open days have been scheduled for July 18<sup>th</sup> and September 26<sup>th</sup>, 2022. (10am -1pm)
- A proposed school project / competition for primary school students
- Several contacts for Preserving Memories interviews

#### Comments from visitor's conversations and the Visitor's Book

Many visitors commented on the extensive amount of work and effort which was required to put the display together and appreciated the extent of the coverage. The power point was popular.

A lot of visitors were impressed with Kandahar and enjoyed the venue as much as the display. They felt the link between the venue as an historic house and our role as an historical society was appropriate.

JEAN HOWIE Maureen MLEABGEATER SLEVEN Par Quick Alle Julwood. Jean Verfring	WELL DOWE LOVED 17. WELL AMAZING COLLEC BORLING ME COLLEC Well Dore. Many hours of w glowelg Cost Hould Boach	ude + presented well
John Marton Day KRAND Fat Grinman	GREAT DISPLAY! GREAT DISPLAY! GRANGE	
Soul i Brian	Locklag-	
Colin + Veator DRENNAN	See the hours of work. Well done.	
Cote Burt Bruce & Tima Denney	Very interesting, learn	t a lot.
Jeff. Judy boly	great work by	

General comment from many - 'I am glad I came.'

Enjoyed & very much. will done to the Society. Nina foray Janet Threadydd (MARION HISTORICAL SOCIETY) Student Thomson Very well presented. V J.W. + W. Mitchell 22 James Tembri Lots to look at Will.call again-- Creat to view this fabulous house and to find some photos of a distant relatives (the Elizabeth watter) Susan Rennisan 12 Jeff + Chris Wilkinson - Fascinating Display, Well done to all involved. 1 Graat Thank you all your hard work. 1 that load Peter Dung very interesting nintory rtw 19 Flights@ gonil.com. Great memories of my childhood. Bright to see Hustory on a goyrald can neter to so meach Mynyfor hove the he bisness Listor - Interfed to so meach menares this toy measures a no. & the hore's later Enonageroon is sorry - The memory and a velocity func-plication very interopy with compare Trevor Brown Mayke spurling KYM SPORUNG John Gooty Keysnus Micks GROWT EXHIBITION - THANK YOU GRANIGE Appreciation -1 North put Maron JOHN & MARGARET SYEER Non mis. LOCKLEYS GLANDOGS HELENT LLOYD STALL PAUL HAY Extremely well presented. KIDMAN PARU Wonderful Sup Back in Tune CHERIE HIGGING Christine Solie Enjeyed the memories , thank you Richmond GRANGE PAULINE GT Patricia Daymond shill & 5 Keith Ave North Phymotogtabulary Was Phymothen, was Karralle Pa inese patritti con. an Thes Partich 2 Well Done! Very impressive derp Elwar & Feys VONLUND GALAN . Con 12 Wertboune Pall 2 2 activedes backeys. BOEKELAAR FAMILY (3) OLA14 924 569. 1 2 Bill Migrow 0412587659 Julie Tolswell 0414715593 FANTASTIC V Interesting Fabulous will bring others!! Very in Formative - Ithank you! Almor overselening only of stuff Abouting byord price tantastic display Christine Capper Alex and Kate Cherles Harroon 0427 922 902 0401137620 ien HAMRA 0437 445528 (To be proserved at all) (costs - local horitage) Han. John Trainer ONN 0417 876 8 Jan Hillyard (Mules) 0407714135 Pamela Oborn. 8271 5091 0417 376 847 any menories Ben Open (WATSON)

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GPO Box 2329 Adelaide SA 5001

Tel (08) 7109 7145 boundaries.commission@sa.gov.au

9 June 2022

By email: to All Mayors and CEO's

#### SA Local Government Boundaries Commission - Update on Commission Activities

Dear Mayor and CEO

I write to you as the new Chair of the SA Local Government Boundaries Commission (the Commission). My role on the Commission commenced on 31 January 2022.

As you are aware, the Commission is responsible for the assessment of reform proposals, overseeing investigations, and making recommendations to the Minister for Local Government on council boundary change submissions. I take this opportunity to provide a brief summary of the Commission's recent work.

#### Proposal Update

The Commission finalised its first boundary change in October 2021 with the completion of an inquiry into a publicly initiated proposal to adjust the boundary between the City of Marion and the City of Onkaparinga in the area of Lonsdale. The boundary change was proclaimed on 28 October 2021 under sections 9 and 11 of the *Local Government Act 1999* (the Act).

The Commission is currently considering formally submitted proposals from the Town of Gawler and the Campbelltown City Council. An inquiry into a publicly initiated proposal is also underway to consider a boundary change between the Copper Coast Council and the Barunga West Council in the area of the Tickera Township.

A full list of current proposals and related documents for information is available on the Commission's website, as per the link below:

https://www.agd.sa.gov.au/local-government/boundaries-commission/current-proposals

#### **Guideline Amendments**

S 27(2) of the Act requires the Commission to prepare and publish guidelines for the purposes of considering boundary proposals and making recommendations to the Minister.

Accordingly, guidelines were developed in 2018 by the Local Government Grants Commission and the Office of Local Government prior to the establishment of the Boundaries Commission in January 2019. These can be amended at any time as the Commission deems necessary.

Since releasing its nine Guidelines in January 2019 the Commission has made a number of minor amendments to them to improve and clarify the Commission's processes in receiving and considering proposals.

Page 1 of 2

Recent amendments to Guidelines 3, 4, 6 and 8 enable the Commission to set timeframes for the referral of a Stage 2 proposal to the Commission, and for other elements of the Commission's processes. These amendments also outline how the Commission will manage proposals that are referred to it in close proximity to local government general elections.

#### **General Information**

If you have not yet familiarised yourself with the Commission's processes for Council boundary change proposals I encourage you to do so.

The Commission has recently developed an Information Paper to provide general guidance on the boundary change process and responses to frequently asked questions. The Information Paper and the Commission's Guidelines can be found using the link below.

https://www.agd.sa.gov.au/local-government/boundaries-commission.

I trust that this information is of assistance to you. If you have further questions, please contact the Commission on 08 7109 7164 or via email at <u>boundaries.commission@sa.gov.au</u>

Yours sincerely

RATION

Rob Donaldson CHAIR SOUTH AUSTRALIAN LOCAL GOVERNMENT BOUNDARIES COMMISSION

#### OFFICIAL

18765103

14 June 2022



Level 5, 50 Flinders Street Adelaide SA 5000

GPO Box 1815 Adelaide SA 5001

08 7109 7466 scapadmin@sa.gov.au

Dear Sir / Madam

#### Industry and Local Government/Agency Forums – Summary of Feedback

On behalf of the State Commission Assessment Panel (SCAP), I would like to thank you for participating in the Industry and Local Government/Agency feedback forums held on 17 November and 19 November 2021, respectively.

The forums were an opportunity for industry, local government, and State agencies to provide feedback to SCAP on what processes have been working well and where SCAP can improve. The feedback and suggestions received were very constructive and will inform SCAP's continual procedural improvement agenda, including consideration of ways to improve the efficiency, transparency and appreciation of SCAP's role in the determination of significant development proposals in South Australia.

The forums were also an opportunity for SCAP to provide advice and feedback, regarding engagement and presentation of information to enhance SCAP's assessment and decision-making processes.

The State Planning Commission recently approved a summary document that highlights the 'key themes' and 'agreed actions' (as a result of the forums) to be published on SCAP's website. I have enclosed a copy of the summary document for your reference.

Once again, SCAP thanks you for your contribution and we look forward to your continuous collaboration to improve our processes.

Yours sincerely

Rhomas

Rebecca Thomas Presiding Member

Enc Industry and Local Government/Agency Forums – Summary of Feedback



saplanningcommission.sa.gov.au



A COMMITTEE OF THE STATE PLANNING COMMISSION

### Industry and Local Government/Agency Forums – Summary of Feedback

#### The role of the State Commission Assessment Panel

The State Commission Assessment Panel (SCAP) has been established by the State Planning Commission under the Planning, Development and Infrastructure Act 2016 (the PDI Act).

#### The responsibilities of the SCAP are to:

- independently assess and determine development applications where the State Planning Commission is the relevant authority
- assess and report on Crown development and public infrastructure applications to the Minister for Planning
- act as the lodgement authority for South Australian land division applications.

#### The Forums

In mid-November 2021, the SCAP initiated three forums as part of its annual review, to gain feedback from key stakeholders working in industry, local government and state agencies who regularly interface with the SCAP. The purpose of the SCAP forums was to hear directly from participants as to what was working well and what could be improved.

The forums were also an opportunity for the SCAP to provide advice and feedback to stakeholders regarding engagement and the presentation of information to improve the assessment and decision-making processes.

The SCAP wishes to thank all participants who attended the forums for their constructive feedback, suggestions and interest in SCAP's continual improvement.

saplanningcommission.sa.gov.au/scap



#### **Key Themes**

Four key themes emerged from the forums with a range of positions presented in regard to:

- 1. The conduct of SCAP hearings
- Timeframes for referrals and SCAP meetings
- Access to Information
- 4. Decision Making

The results will be used to advance the efficiency, transparency and appreciation of SCAP's role in South Australia's planning system.

#### **Agreed Actions**

- Update the information on the SCAP website to include:
- Additional guidelines to assist applicants in compiling information to submit with applications and when making presentations at SCAP hearings.
- b) New reporting templates with consideration being given to embed links to relevant internet sites, 3D models and other visual media where appropriate, to better explain complex development proposals.
- c) Standard SCAP conditions of approval.
- d) Details on the format and operating procedures of SCAP meetings with clarity about the roles of the various meeting particpants.

- Review the process for local governments and referral agencies to seek extensions of time to submit their advice and consider providing longer response times for complex development proposals.
- Advise stakeholders of tentative dates for SCAP meetings as early as possible.
- Provide referral agencies with copies of the issues raised in representations on request, as they relate to the Agency's statutory referral role.
- Obtain independent peer reviews on technical reports when the advice is beyond the expertise of government agencies.
- Improve SCAP reporting through the inclusion of detailed reasons for decisions in meeting minutes to enhance confidence in the decision-making process.



saplanningcommission.sa.gov.au/scap



## SA Coastal Councils Update – June 2022

#### This update includes;

- Funding the Future project
- Federal CERMP program
- SACCA Coastal Forum 2022
- Off-road vehicles coastal zone
- SACCA funding and governance arrangements 2022-23
- SACCA stakeholders an update on SACCA engagement activities

#### Final - SACCA LG R&DS project 'Funding the Future'

Launched as a draft for consultation at the SACCA Coastal Forum in Nov 2021 feedback was sought from Councils during March/April 2022 on the draft 'Funding the Future' reports (Needs Analysis and Discussion Paper).

The key findings of the reports include;

- To deliver key coastal management and climate adaptation projects in SA a greater allocation
  of funding by State and Federal Governments (and their respective bodies such as Infrastructure
  Australia and the NRRA) is required urgently.
- Historical funding models (such as one-off grants) do not deliver the best outcomes for long term challenges associated with the coast. Funding models need to include suitable timeframes (multi-year), inputs from multiple stakeholders and prioritisation criteria.
- Funding needs to be strategic, structured to deliver regional scale triple bottom line objectives and targeted at building resilience.
- International and National evidence suggests SA needs to consider how it builds 'beneficiary pays' principles into a strategic approach to coastal management and regional resilience.

The final reports including feedback from Councils will inform SACCA discussions with various stakeholders including the new State and Federal Governments. SACCA has already leveraged findings of this project in our advocacy at State and Federal levels. The final project reports will provide SACCA with a sound policy platform going forward.

#### Federal Coast & Estuarine Risk Mitigation Project

On 8th March 2022, the Federal Government invited applications from Emergency Management Departments in each State and Territory under a \$50 million Coastal and Estuarine Risk Mitigation (CERM) Program.

SACCA supported the Dept for Environment and Water (DEW) with development of communication materials and distribution of program details and application templates to Councils. SACCA is aware of several applications submitted by SA Councils ranging from hard & soft infrastructure projects through to coastal process research programs.

The LGASA in partnership with the DEW, SACCA and the MSCC prepared and submitted a state-wide application, titled Climate Adaptation for SA (CA4SA). The aims of the CA4SA Project are:



- Local-driven to accelerate development and use of regional and local coastal adaptation
  planning processes that incorporate disaster risk and vulnerability assessment and mapping.
- State-driven to establish state-level data baseline and monitoring infrastructure and activities
  that inform regional and local Coastal Adaptation Plans and future investment to manage coastal
  hazards.

Specific initiatives proposed by the CA4SA project include;

Adaptation Planning and Capacity Building

- Development of guidelines and standards for adaptation planning
- Hazard identification and mapping
- The consolidation of Council adaptation planning into revised 'Regional Adaptation Plans'
- Capacity building programs and workshops
- Practitioners network
- State and community-based forums

Data and Monitoring

- Gap analysis and review of current available data
- Additional coastal bathymetric data
- Coastal hazard and habitat mapping
- Additional wave rider buoys across the State
- Establishment of a coastal hazard information & data database

The total budget for the proposed CA4SA project is \$6M with almost \$3.5M sought from the CERMP. Advice from the Federal Government regarding successful applications and the allocation of funding is expected in late 2022.

#### SACCA Coastal Forum November 2022

Held in November 2021 the inaugural SACCA Coastal Forum was attended by over 50 Council elected members and staff from across the State. The forum covered topics such as;

- The ERDC Parliamentary Inquiry into the Coast Protection Board
- Coast Protection Board State Coastal Directions Statement and Implementation Plan
- National coastal management reforms and implications for SA
- Funding the Future... learnings from the SACCA LGR&DS project and innovative funding examples from councils
- Innovative projects from other coastal stakeholders (University sector, Landscape SA boards etc)
- Climate change science update and the impact for coastal councils
- And case studies from Councils across the State.

Feedback from attendees indicated strong support for an annual forum being coordinated by SACCA, and as such the SACCA Committee is currently in preparation for the 2022 forum, likely to be held in November and themed 'Adaptation Planning – Best Practice'

With opportunities to meet face to face limited, and still subject to some covid restrictions SACCA is currently in dialogue with various other stakeholders (such as the LGA, Australian Coastal Society, IPWEA and the Coast Protection Board) to coordinate and maximise engagement with Councils this year.

#### Off-road vehicles in the coastal zone

Over the last 18 months the SACCA Committee has been in discussions with the DEW Crown Lands Department and various Landscape Boards seeking support for Councils in managing public access to coastal crown lands. SACCA has been seeking a Statewide consistent approach to mitigating



environmental harm by vehicles in the coastal zone, while still maintaining access when/where deemed appropriate. This discussion has also considered issues such as speed limits on beaches.

In late 2021 Minister Speirs requested that a forum be held to identify key stakeholder issues, management principles and options. The forum was presumed to be motivated by the June 2020 findings from the Natural Resources Committee Parliamentary Inquiry into off road vehicles (refer below).

SACCA and a range of other stakeholders contributed to the forum, and SACCA has distributed the forum summary to all coastal Councils. A discussion paper from this forum has also been prepared and is currently with the Government for consideration and potential release for consultation.

The SACCA Committee has indicated its strong interest in this issue and will continue to participate in this forum as it progresses. We will keep SACCA members engaged and informed.

The Natural Resources Committee recommends that the South Australian Government:

1. Encourages the development of appropriate infrastructure to support off-road vehicle use in South Australia, such as public-private sector partnerships in dedicated four-wheel drive parks.

2. Develops a code of practice in partnership with local governments, relevant statutory authorities, First Nations stakeholders, Landscape Boards and stakeholders, that would apply state-wide to set standards for off-road vehicle use in South Australia and explain the importance of protecting locally significant places.

3. Implements education and monitoring of the requirement, notwithstanding applicable speed limits, for vehicles driving off-road to travel safely according to all of the prevailing conditions.

4. Reviews the application and interaction of the road rules framework to the use of off-road vehicles on beaches.

5. Further investigates the introduction of a permit system for off-road vehicle use in South Australia, such as exists in other states.

6. Undertakes an inventory in partnership with local government to identify areas which should be prohibited either seasonally or permanently, areas which could be opened for limited use, and areas where environmental impacts are likely to be lowest.

7. Supports local governments and relevant authorities in accessing and applying funding for placespecific initiatives such as increased signage and remediation projects.

#### SACCA Funding and Governance arrangements

#### Membership subscriptions

SACCA is currently preparing correspondence to all Regional LGAs and metropolitan Councils outlining the achievements of SACCA during 2021-22 and providing invoices for membership for 2022-23.

#### SACCA Committee nominations

While the term for SACCA committee membership was initially intended to be 2 years from October 2019 to October 2021 at its 30 September 2021 meeting the SACCA committee resolved to carry over current committee members for at least an additional 12 months while State & Federal elections are held in March and May respectively and Local Government elections in November.

SACCA anticipates that nominations for the SACCA Committee will be requested from regional LGAs and the MSCC following confirmation of LG elected members in November/December 2022.



#### Business Plan and Priorities

Acknowledging that the new 2023-25 SACCA Committee will likely lead a review of the SACCA Strategic and Business Plan in early 2023 the SACCA Committee in March 2022 endorsed a range of priorities for SACCA to focus on for the remainder of 2022. These priorities include;

- Pursuing the outcomes and recommendations from the 'Funding the Future' project including increased State and Federal funding to address local and regional coastal management challenges. This includes working with the LGA and State Government to develop a State funding bid to the NRRA Coast and Estuarine Risk Management Program.
- Supporting State and local government initiatives to address coastal zone vehicle access issues with the aim of maximising benefits and minimising negative impacts.
- Pursuing coastal management reform opportunities with the new State Government including the findings from the ERDC Inquiry into the Coast Protection Board (CPB) and Act.
- Investigating options for Local Government coastal risks profiling with the LGA MLS.
- Continued representation on the CPB advisory committee and supporting CPB priorities
- Engagement and consultation with Councils and other stakeholders including representation at the LGA OGM showcase in April 2022 and launch of the SACCA website to support coordination and collaboration opportunities.
- Review of the SACCA strategic & business plan with members in 2022-23
- Election of the new SACCA committee for 2023-25

#### **SACCA** stakeholders

**Marine Innovation SA (MISA)** – SACCA was recently invited to join MISA as a collaborator for upcoming projects arising from the National Environmental Science Program (NESP), Marine and Coastal Hub (NESP, MAC); the Protect Our Oceans program; The Nature Conservancy Reef Restoration Program and other research funding sources as they are announced.

MISA has been instrumental in developing large scale collaborative initiatives and is currently the South Australian member for the NESP Marine and Coastal Hub. The Marine and Coastal Hub will deliver applied research to support management of marine and coastal environments, biodiversity and taxonomic assets, monitoring systems and decision support tools. MISA also has strong research interest and scientific capability in the four cross-cutting missions that will be delivered through the hubs that are the threatened and migratory species and ecological communities; protected places; waste; and climate adaptation

**Member coastal Councils** – as mentioned above SACCA is in regular dialogue with member Councils and their regional LGAs on a range of issues. This includes SACCA providing support to the MSCC and its Councils while MSCC undertakes its own structure/function review. SACCA will seek representation and the opportunity to present an update report at the various regional LGA meetings.

**LGA SA** – SACCA and the LGA have a finalised MoU and this is now in operation. SACCA has sought to be re-instated on the LGA Jetties Working Group and engagement with the new State Government. SACCA will also be working with the LGA on opportunities to participate in the LGA OGM and in the format of a coastal forum in 2022.

SACCA is currently considering the following project applications to the LGAR&DS Scheme 2022-23 program;

A collaborative project between SACCA and the LGAMLS to identify hazard/risk and liability risks for coastal Councils.



- SACCA / IPWEA collaborative project to provide guidance and frameworks for Councils to integrate coastal assets into long term asset and financial management plans.
- A synthesis report and strategic directions project to focus local government efforts in managing coastal access and sustainable visitation.

**Australian Coastal Councils Association** – ACCA has offered to work with SACCA on mutually beneficial projects/issues and has recently considered the SACCA 'Funding the Future' paper as part of its Federal advocacy program.

**Australian Coastal Society** – SACCA has also approached the ACS to consider how both parties can work together for the benefit of SA coastal Councils. This includes collaborating on the establishment of an October 2022 ACS coastal forum (likely to be held on the Yorke Peninsula).

**Coast Protection Board of SA** - SACCA is a member of the CPB LG Advisory Committee and as such attends and represents Councils coastal issues at CPB meetings.

The CPB has recently confirmed its 2021-22 priorities which include;

Regional support

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Adaptation Planning

- First Nations Engagement and Training
- Review of CPB Grant Programs
- Engagement and Communication

The CPB Chair, Mr Jeff Tate initiated engagement with Council CEOs at a forum held on May 27 focussing on adaptation planning.

**Environment and Resources Development Committee** - SACCA provided both a written and verbal submission to the ERDC <u>Inquiry into the CPB</u>, the Coast Protection Act 1972 and other relevant matters. SACCA Executive Officer also participated in the ERDC visit to the Yorke and mid North coastal region, providing further input into the process. SACCA is considering the findings of the ERDC inquiry during 2022 and looks forward to reform discussions with the new State Government.

**Flinders University** - SACCA is providing in-kind support to the Flinders University Coastal Climate Adaptation Research Project, partly funded via the DEW Coastal Grants program. The results of this project are due by mid-late 2022 and will be of significant value for SACCA to help identify gaps in Councils' approach to best practice adaptation planning.

**Landscape Boards** - SACCA is in the process of engaging with the various Landscape SA Boards from across the State to determine where opportunities for collaboration, coordination and capacity might exist between SACCA and the Boards.

**Institute of Public Works and Engineering (IPWEA)** – SACCA has approached IPWEA to investigate opportunities to support coastal Councils with asset management and financial planning for coastal assets and in particular those that are subject to increasing erosion rates. This project has been recently re-activated with the opening of the 2022-23 LGAR&DS program.

ENVIRONMENT, RESOURCES & DEVELOPMENT COMMITTEE Parliament of South Australia



Parliament House North Terrace ADELAIDE 5000

21 June 2022

Hon Nick Champion MP Minister for Planning

By email: OfficeOfMinisterChampion@sa.gov.au

Dear Minister

#### Re: 65 - 73 Mooringe Avenue, Plympton Code Amendment by ACP Mooringe Pty Ltd

On 23 May 2022, the Environment, Resources and Development Committee heard evidence in respect of the 65 - 73 Mooringe Avenue, Plympton Code Amendment (the Code Amendment) from the City of West Torrens, Holmes Dyer representing ACP Mooringe, and Planning and Land Use Services. These organisations also provided written submissions to the Committee.<sup>1</sup>

On 30 May 2022, the Committee wrote to the City of West Torrens, pursuant to s 74(8) of the *Planning, Development and Infrastructure Act 2016* (the Act), to provide notice that it was proposing to suggest amendment to the Code Amendment and requesting a response within two weeks. The Committee received a letter from the City of West Torrens on 14 June 2022.

On 15 June 2022, pursuant to s 74(4)(b) of the Act, the Committee resolved to suggest amendment to the Code Amendment as follows:

- 1. That clause 1 of the Code Amendment be amended to replace "Housing Diversity Neighbourhood Zone" with "General Neighbourhood Zone" (and that any other references to "Housing Diversity Neighbourhood Zone" in the Code Amendment be replaced with "General Neighbourhood Zone" accordingly);
- 2. That clause 5 of the Code Amendment be deleted; and
- 3. That any other technical amendments required to implement the General Neighbourhood Zone be made.

Please contact Parliamentary Officer Mr Patrick Dupont on 08 8237 9284 or at <u>erdc.assembly@parliament.sa.gov.au</u> at first instance if you have any queries about the content of this letter.

Yours sincerely

Jayne Stinson MP **Presiding Member** Environment, Resources and Development Committee

<sup>1</sup> Copies of all correspondence and the transcripts of evidence referred to in this letter are available on the ERDC's website: <u>https://www.parliament.sa.gov.au/en/Committees/Committees-Detail</u>. *Correspondence to: GPO Box 572 Adelaide 5001 (DX 56506 North Terrace) Phone: (61-8) 8237 9284 Fax: (61-8) 8231 9130* 

Email: ERDC.Assembly@parliament.sa.gov.au

The voice of local government.



In reply please quote our reference: ECM 778273 TN/AL

27 June 2022

Mr Terry Buss Chief Executive Officer City of West Torrens

Dear Terry

#### **Power Line Environment Committee**

Thank you for your council's nomination of Cr John Woodward for the Power Line Environment Committee (PLEC)

At its meeting on 17 June 2022 the LGA Board of Directors resolved to appoint Mr Chris Dunn, City of Port Adelaide Enfield to the Committee.

We would like to thank City of West Torrens for submitting a nomination for this position and we would appreciate it if your council could please advise Cr Woodward of the Board's decision.

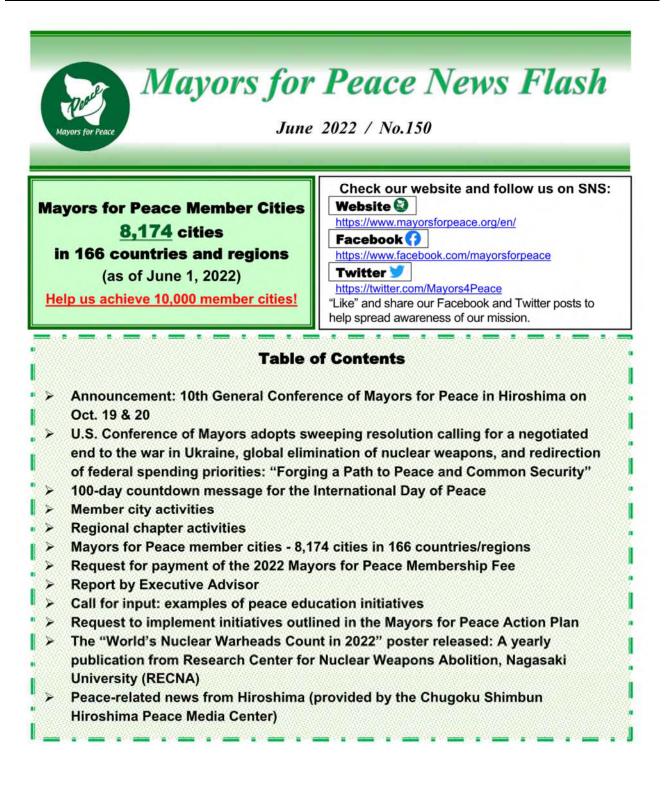
If you have any queries in relation to this matter, please contact me on 8224 2037 or email nominationscoordinator@lga.sa.gov.au.

Yours sincerely

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Tami Norman **Program Leader Governance** Telephone: (08) 8224 2037 Email: tami.norman@lga.sa.gov.au

148 Frome Street Adelaide SA 5000 | GPO Box 2693 Adelaide SA 5001 | T 08 8224 2000 | F 08 8232 6336 | W Iga sa gov.au



#### Announcement: 10th General Conference of Mayors for Peace in Hiroshima on Oct. 19 & 20

After multiple postponements beginning in August 2020 due to the COVID-19 pandemic, we are pleased to announce that the 10th General Conference of Mayors for Peace will be held in Hiroshima City on Wednesday, October 19 and Thursday, October 20, 2022.

Internationally, with the escalating situation in Ukraine, the threat of nuclear weapon use is at an all-time high. In addition, with the first Meeting of States Parties to the Treaty on the Prohibition of Nuclear Weapons and the 10th NPT Review Conference respectively taking place this month and in August, the international situation surrounding nuclear weapons is in a state of flux and initiatives toward their abolition have never been more important.

In the midst of all this, our General Conference aims to commemorate the 40-year anniversary of the establishment of Mayors for Peace while discussing the future initiatives of member cities working toward the creation of a peaceful future free from nuclear weapons.

Visit the link below for details including the event outline and the Registration Site: https://www.mayorsforpeace.org/en/news/2022/post-220610/

# U.S. Conference of Mayors adopts sweeping resolution calling for a negotiated end to the war in Ukraine, global elimination of nuclear weapons, and redirection of federal spending priorities: "Forging a Path to Peace and Common Security"

Report by Ms. Jacqueline Cabasso, Executive Advisor, Mayors for Peace (abridged version)

At the close of its 90th Annual Meeting in Reno, Nevada, on June 6, 2022, the final business plenary of the United States Conference of Mayors (USCM) unanimously adopted a sweeping new resolution, titled "Forging a Path to Peace and Common Security." This is the seventeenth consecutive year that the USCM has adopted resolutions submitted by U.S. members of Mayors for Peace.

In its new resolution, the USCM "calls on the President and Congress to exercise restraint in U.S. military engagement in Ukraine while maximizing diplomatic efforts to end the war as soon as possible." The resolution "calls on the U.S. and the other nuclear-armed states parties to the NPT [Nuclear Nonproliferation Treaty], at the August 2022 10th Review Conference of the Treaty, to implement their disarmament obligations by committing to a process leading to the adoption no



Mayor Cownie of Des Moines, Mayors for Peace U.S. Vice-President, speaking to the International Affairs Committee on June 4, 2022 Photo: courtesy of Jacqueline Cabasso

later than 2030 of a timebound plan for the global elimination of nuclear weapons by 2045." The USCM also "calls on the Administration and Congress to rein in annual budgeted military and nuclear weapons spending, and to redirect funds to support safe and resilient cities and meet human needs," and "urges all of its members to join Mayors for Peace to help reach the goal of 10,000 member cities."

The 2022 USCM resolution was sponsored by Mayors for Peace U.S. Vice-President Frank Cownie, Mayor of Des Moines, Iowa, and co-sponsored by 15 other cities. The USCM is the official nonpartisan association of more than 1,400 American cities with populations over 30,000. Resolutions adopted at its annual meetings become USCM official policy that will guide the organization's advocacy efforts for the coming year.

Solution\_2022.pdf Visit the link below for the full text of this report (Mayors for Peace website): https://www.mayorsforpeace.org/wp-content/uploads/2022/file-2206-USCM\_resolution\_2022.pdf

Solution Visit the link below for the full text of the resolution (USCM website): https://www.usmayors.org/the-conference/resolutions/?category=a0F4N00000QhBsgUAF

### 100-day countdown message for the International Day of Peace

June 13, 2022

The United Nations has established September 21 as the International Day of Peace (IDP), which is dedicated to world peace, specifically 24 hours of non-violence and cease-fire. Mayors for Peace has been a long-time supporter of the IDP through holding commemorative events and also encouraged all member cities to hold their own events on the International Day of Peace.

On June 13, the President of Mayors for Peace issued a message for the 100-day countdown to the IDP, inviting all members to commemorate the 2022 International Day of Peace in their cities.

## 100-Day Countdown to International Day of Peace



Message from The President of Mayors for Peace

Message for the International Day of Peace, 100-day countdown by the President of Mayors for Peace (Mayors for Peace website): https://www.mayorsforpeace.org/wp-content/uploads/2022/file-2206-220613 IDP100day message E.pdf

International Day of Peace 21 September (The United Nations website): https://www.un.org/en/observances/international-day-peace

#### Please share information on your city's 2022 IDP events!

The Secretariat welcomes reports on your city's events commemorating the IDP. After you host commemorative events, please share event reports with the Secretariat, so that we could share the information with other member cities on <u>our website</u>, News Flash, and/or other forms of media.

The Secretariat also highly appreciates to you for informing us of any plans for commemorative events in advance.

Please share the information with the Secretariat via email at: <u>mayorcon@pcf.city.hiroshima.jp</u>

#### Member city activities

#### Barcelona Province, Spain

### The Province of Barcelona co-creates a checklist for local peace education

Report by Ms. Lali Carrillo, Barcelona Province, Spain

Peace education is one of the most significant tools that municipalities have at their disposal to foster peace at local level, but harnessing its transformative potential can be a challenge. It is with this goal in mind that the Development Office of the Province of Barcelona, in collaboration with development staff from municipalities and the NGO Fundipau, has drawn up a self-evaluation checklist for peace education practices.

The checklist allows practitioners and policy-makers to self-assess their peace education practices against four criteria aimed at transformative peace education: creating empathy, demonstrating local-global connections, creating a sense of shared responsibility and raising awareness of our capacity to make change. The checklist is particularly focused on educational work with children and young people in schools, though it can also be applied to other contexts.

The checklist was one of the outcomes of a recent online meeting on 15 March of the Education for Global Citizenship Work and Exchange Group, which is convened by the Province of Barcelona to support municipal development cooperation staff in their work.

Development cooperation staff from the following municipalities participated in the session: Castelldefels; Cornellà de Llobregat; El Prat de Llobregat; Granollers; Manresa; Mataró; Sabadell; Santa Coloma de Gramenet; Sant Boi de Llobregat; Sant Cugat del Vallés; Sant Pere de Ribes; Sant Vicenç dels Horts; Terrassa; Vic; Vilafranca del Penedès, and Vilanova i la Geltrú.



Meeting of the Education for Global Citizenship Work and Exchange Group

Checklist of criteria for peace education practices

Photo: courtesy of Diputació de Barcelona

#### Article in Catalan (Barcelona Province's website):

https://www.diba.cat/en/web/ri/butlletins/-/newsletter/146417827/76/365698097/avaluaci%C3%B3-plans-decooperaci%C3%B3

#### Please send us a report on your city's peace activities

Help us tell other members what you are doing! Please send the Secretariat a short report on a peace activity or initiative by your city based on the Action Plan so that we can share it on our <u>website</u> or the News Flash. Reports on your city's activity or initiative that stimulate youth to be engaged in peace activities or promote 'a culture of peace' are especially welcome! We look forward to receiving ones!

Email: mayorcon@pcf.city.hiroshima.jp

\*Please write a <u>SHORT</u> (up to 200 words long) report in English, and send it to the above email address with photos (if any). Please include key information such as the date, venue, description, and result.

#### **Regional chapter activities**

#### European Chapter

### Mayors and local leaders play a key role in advancing the nuclear prohibition

Report by Mr. Jaume Puigpinós, the City of Granollers, Spain

The webinar organised last 25 May by the Mayors for Peace European Chapter exposed the essential contributions made by local governments to the promotion of the Treaty on the Prohibition of Nuclear Weapons (TPNW). Local leaders from across Europe showcased their advocacy and cooperation initiatives on this matter. Peace municipalism and civil society networks can help mobilise more countries in favour of the TPNW and the humanitarian-based approach spearheading the prohibition of nuclear weapons. Faced with the ongoing escalation of nuclear threats, as well as the impacts of the Russian invasion of Ukraine, local governments expressed their solidarity with Ukrainian cities and called for a long-term vision of international security that overcomes nuclear deterrence.

Read the summary of discussions here: http://www.mayorsforpeace.eu/wp-content/uploads/2022/05/Report-Webinar-25\_05.pdf

#### • French Chapter

#### Fête du Lilas: Vitry-sur-Seine City welcomes delegations from twinned cities and AFCDRP– Mayors for Peace France representatives

Report by Ms. Loréna Schlicht, AFCDRP-Mayors for Peace France

Vitry-sur-Seine (one of AFCDRP founding city) organized the famous "Fête du Lilas"—meaning "Lilac Festival"—from May 20 to 22. The event created an opportunity for the city to reconnect with the international community and to reaffirm its commitment to close relationship with peoples around the globe and to a peaceful world.

In February 1962, in a desire to strengthen the social bond at the city level, the Vitry-sur-Seine City Council decided to organize Fête du Lila, and hosted concerts, parades, and meetings. The title "Fête du Lilas" comes from lilac forcing factories in the city, which have cemented the city's reputation.

On Sunday, June 2, Mayor Pierre Bell-Lloch of the city of Vitry-sur-Seine, along with Deputy Mayor Albertino Ramael in charge of openness to the world, welcomed the mayors and representatives of the three twin cities



From left to right: Michel Cibot, Mayor Pierre Bell-Lloch of Vitrysur-Seine, Miho Cibot-Shimma, Deputy Mayor Albertino Ramael (Photo: courtesy of AFCDRP–Mayors for Peace)

(Burnley - United Kingdom, Meissen - Germany, Kladno - Czech Republic) and representatives of the AFCDRP: Michel Cibot, General Delegate and Miho Cibot-Shimma, Ambassador for Peace of the city of Hiroshima.

In the context of high tensions in Europe, this meeting and discussions it sparked opened up an opportunity to strengthen cooperation between the twin cities and reaffirm the commitment of Vitry-sur-Seine City to nuclear disarmament and peace.

Article in French (AFCDRP-Mayors for Peace France website):

https://afcdrp.com/fete-du-lilas-la-ville-de-vitry-sur-seine-accueille-des-delegations-de-villes-jumelees-et-des-representant-e-s-de-lafcdrp-maires-pour-la-paix/

#### Mayors for Peace member cities - 8,174 cities in 166 countries/regions

On June 1, we gained 13 new member cities, bringing our total membership to 8,174. We thank all involved in promoting expanded membership for their invaluable support. Below is the breakdown of the new members.

Country/Region	New Members	Total No.	Remarks
Canada	North Grenville	110	
Germany	Alheim and 8 other cities	816	Thanks to efforts by Hannover, a Vice Present and Lead City.
Netherlands	Goeree-Overflakkee and Teylingen	170	Thanks to efforts by Brielle, a member city.
Turkey	Bayraklı	18	



### Help us achieve 10,000 member cities! 🔯

List of new members (PDF):

https://www.mayorsforpeace.org/wp-content/uploads/2022/file-2205-newmembers2206 en.pdf

Membership by country (PDF):

https://www.mayorsforpeace.org/wp-content/uploads/monthly/file-07\_membership\_by\_country\_en.pdf

#### Help us achieve 10,000 member cities!

Mayors for Peace aims to achieve 10,000 member cities to foster international public support for the realization of a world without nuclear weapons. Invite other cities in your country, as well as your sister cities and any other cities with which you have relations to join Mayors for Peace. You can download a letter of request and document pack below.

The document pack is <u>available in 10 different languages</u>: Chinese, English, French, German, Italian, Japanese, Korean, Portuguese, Russian, and Spanish.

Letters of request to join Mayors for Peace and document pack https://www.mayorsforpeace.org/en/about-us/resources/#recruit

Your continued cooperation is highly appreciated!

#### Request for payment of the 2022 Mayors for Peace Membership Fee

In order to facilitate future activities and strengthen the sense of solidarity amongst member cities, Mayors for Peace introduced an annual Membership Fee in 2015.

This year again, we ask each member city to pay a fee of 2,000 Japanese yen (about 17 USD/15 Euro as of March 2022) per city. If your city has not paid their Membership Fee in previous years, we ask your city to pay the total amount owed for each unpaid year since 2015. The collected Membership Fees will be allocated toward new and existing projects listed on the Mayors for Peace Action Plan.

A request for payment of the 2022 membership fee was sent to each city by email on April 1. We deeply appreciate your kind cooperation.

\* If you want to know your city's payment status or if you have not received the email of request for payment, please contact the Secretariat.

Contact: Mayors for Peace Secretariat (Email: mayorcon@pcf.city.hiroshima.jp)

Request for the 2022 Mayors for Peace Membership Fee (Mayors for Peace website): https://www.mayorsforpeace.org/en/about-us/joins/fees/

#### **Report by Executive Advisor**

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#### 50th Anniversary of the Arms Control Association

National Press Club, Washington, D.C. 2 June 2022 Report by Dr. Randy Rydell, Executive Advisor for Mayors for Peace

On 2 June 2022, the Arms Control Association held its 2022 Annual Meeting, which commemorated the organization's 50th anniversary. Mayor Kazumi Matsui (Hiroshima) and Mayor Tomihisa Taue (Nagasaki)—the President and Vice President of Mayors for Peace—opened this meeting with video messages that were warmly applauded by all participants.



While much of this event focused on ACA's past accomplishments, the meeting also addressed several specific issues on the global arms control and disarmament agendas, including the war in Ukraine, the Nuclear Non-Proliferation Treaty and the Nuclear Ban Treaty (TPNW), nuclear security assurances and reducing the risk of use, new weapons technologies, the United Nations, nuclear and missile proliferation, and challenges in revitalizing nuclear disarmament efforts.

Many speakers expressed regret over the lack of progress—and even setbacks—in nuclear disarmament, while offering some suggestions on how to achieve future progress. They emphasized the need for pressure from civil society and like-minded States. Wendy Sherman (Deputy Secretary of State) and Mallory Stewart (Assistant Secretary of State) addressed the Biden Administration's policies, with both claiming that deterrence and arms control were compatible and mutually reinforcing.

The ACA has posted a video of this event on its web site at https://www.armscontrol.org/armscontrol2022/webcast.

#### Call for input: examples of peace education initiatives

#### ball for input examples of peace caucation initiatives

The Mayors for Peace Secretariat has been seeking examples of peace education initiatives conducted by any organization (city government/school/NGO, etc.) in Mayors for Peace member cities. The Mayors for Peace Secretariat accepts reports on a rolling basis, so please send your report whenever your project is completed. The submitted reports will be posted on our website and in the Mayors for Peace News Flash as a source of information for other member cities that are planning to launch their own peace education program.

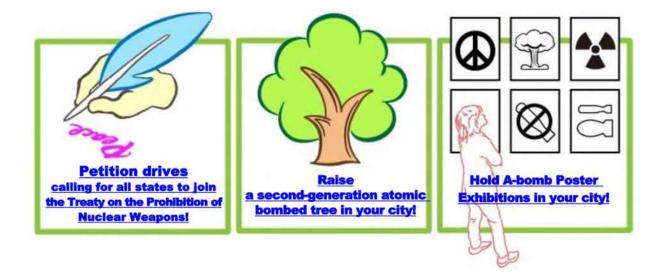
Call for Input on the Mayors for Peace website: https://www.mayorsforpeace.org/en/visions/initiatives/edu-examples/

#### **Request to implement initiatives outlined in the Mayors for Peace Action Plan**

At the 12th Executive Conference of Mayors for Peace held online in July last year, we adopted our new Action Plan (2021–2025). Together, let us continue our utmost efforts toward our ultimate goal of realizing lasting world peace. Please implement initiatives outlined in the Action Plan within your own municipality or regional group.

Mayors for Peace Action Plan (PDF): https://www.mayorsforpeace.org/wp-content/uploads/2021/file-PX Vision Action Plan en.pdf

Initiatives implemented under the Action Plan: https://www.mayorsforpeace.org/en/visions/initiatives/



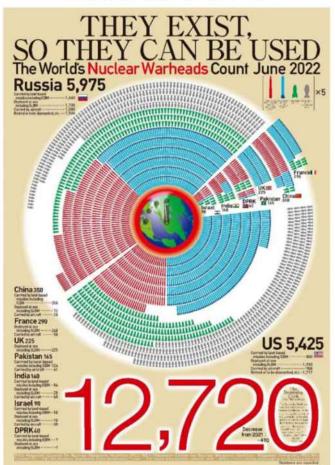
#### The "World's Nuclear Warheads Count in 2022" poster released: A yearly publication from Research Center for Nuclear Weapons Abolition, Nagasaki University (RECNA)

Since the Russian invasion of Ukraine began, there has been a growing concern in the world that nuclear weapons might actually be used. In such uncertain times, it is increasingly important to have a correct understanding of the world situation regarding nuclear weapons.

Research Center for Nuclear Weapons Abolition, Nagasaki University (RECNA) has just released the June 2022 edition of the <u>"World's Nuclear Warheads Count" poster</u> (in Japanese, English, and Korean), as well as a detailed database on the nuclear capability of each country that possesses nuclear weapons. This poster was first produced in 2013 by RECNA in cooperation with the PCU Nagasaki Council for Nuclear Weapons Abolition (PCU-NC)\*. Posters have been distributed widely to elementary, junior high, and senior high schools, university libraries, etc., along with an explanatory leaflet, especially for use in classrooms where peace and disarmament education is provided.

As of June 2022, the total number of nuclear warheads (the part of a nuclear weapon that causes a nuclear detonation) in the world is estimated at 12,720. At the peak time around 1987, there were nearly 70,000 nuclear warheads in the world. Since then, the number of nuclear warheads has been significantly reduced. However, we are not in a situation where we can simply rejoice. Please look forward to the next article for details.

\*PCU-NC is a council for the abolition of nuclear weapons consisting of Nagasaki Prefecture, Nagasaki City and Nagasaki University.



Courtesy of RECNA Created by RECNA Warheads Data Monitoring Team

"The World's Nuclear Warheads Count in 2022" Poster (RECNA website): https://www.recna.nagasaki-u.ac.jp/recna/en-topics/40908

"World's Nuclear Warheads Count in 2022" Poster

#### Peace-related news from Hiroshima

(Provided by the Chugoku Shimbun Hiroshima Peace Media Center)

The First Meeting of States Parties to the Treaty on the Prohibition of Nuclear Weapons (TPNW) will be held in Vienna, Austria, June 21-23. The Nuclear Non-proliferation Treaty (NPT) Review Conference, which had been postponed numerous times, will be convened at the United Nations headquarters in New York City later this year, in August. As for Hiroshima, the city has been named as host of the summit meeting of the G7 (a gathering attended by the Group of Seven industrialized nations) to be held next year, 2023. In addition, a conference for an international group of eminent persons is scheduled to take place in the city before the end of this year.

With Russia's military invasion of Ukraine, work to prevent the use of nuclear weapons and the escalation of war has never been as pressing nor more real a concern. World leaders need to be reminded of the lessons from the devastation brought about by the atomic bombings of Hiroshima and Nagasaki. To that end, it is crucial for A-bomb survivors, citizens, and local communities to exert their influence. The Chugoku Shimbun will continue to enhance the quality and quantity of its news by reporting on the conferences at the U.N. and in Hiroshima, including the run up to the conferences and related behind-the-scenes information. Such news stories are available free of charge on the Chugoku Shimbun Peace Media Center website, at the following link. https://www.hiroshimapeacemedia.jp/?lang=en

Please access the following websites and read our peace-related news.

Hiroshima Peace Memorial Museum releases to public via YouTube videos of 30 A-bomb survivors' testimonies communicated to students on school trips https://www.hiroshimapeacemedia.jp/?p=120146

Hiroshima University students identify 554 A-bomb monuments in 36 prefectures throughout Japan https://www.hiroshimapeacemedia.jp/?p=120222

Ms. Sadaiwa and 50 student volunteers to publish e-book about in-utero exposed survivors' suffering next month https://www.hiroshimapeacemedia.jp/?p=119803

Prime Minister Kishida announces that Hiroshima, in first for A-bombed city, will serve as host of next year's G7 Summit

https://www.hiroshimapeacemedia.jp/?p=120370

54 applicants for "Family A-bomb Legacy Successors," new program launched by Hiroshima City to learn knowledge of atomic bombing

https://www.hiroshimapeacemedia.jp/?p=120114

Editorial: Although unlikely to attend TPNW states parties meeting, Japan must exhibit its determination to eliminate nuclear weapons https://www.hiroshimapeacemedia.jp/?p=120373

#### Mayors for Peace Official Social Media Accounts

(Twitter) https://twitter.com/Mayors4Peace



(Facebook) https://www.facebook.com/mayorsforpeace



The latest and archived issues of Mayors for Peace News Flash are available at: https://www.mayorsforpeace.org/en/news/newsflashes/

If you have any comments or questions, please contact us at: Mayors for Peace Secretariat 1-5 Nakajima-cho, Naka-ku, Hiroshima 730-0811 Japan Tel: +81-82-242-7821 Fax: +81-82-242-7452 Email: mayorcon@pcf.city.hiroshima.jp 

### 21 CONFIDENTIAL

#### 21.1 Appointment of Member to the Brown Hill and Keswick Creeks Stormwater Board

#### **Reason for Confidentiality**

The Council is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999,* the information to be received, discussed or considered in relation to this agenda item is:

(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

#### RECOMMENDATION

It is recommended to Council that:

- 1. Pursuant to Section 90(2) of the Local Government Act 1999, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.1 Appointment of Member to the Brown Hill and Keswick Creeks Stormwater Board, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(a) because the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.
- 2. At the completion of the confidential session the meeting be re-opened to the public.

## 21.2 Application for Ministerial Exemption to make Designated Decision during Caretaker Period

#### **Reason for Confidentiality**

The Council is satisfied that, pursuant to Section 90(3)(b)(i),(b)(ii),(d)(i),(d)(ii) and (h) of the *Local Government Act 1999,* the information to be received, discussed or considered in relation to this agenda item is:

- (b)(i) information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.
- (b)(ii) information the disclosure of which would, on balance, be contrary to the public interest.
- (d)(i) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.
- (d)(ii) commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
- (h) legal advice.

#### RECOMMENDATION

It is recommended to Council that:

- 1. Pursuant to Section 90(2) of the Local Government Act 1999, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.2 Application for Ministerial Exemption to make Designated Decision during Caretaker Period, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(b)(i),(b)(ii),(d)(ii) and (h) because the information discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome for the land under consideration and provide a commercial advantage to those with whom Council is in discussions with and would, on balance, be contrary to the public interest.
- 2. At the completion of the confidential session the meeting be re-opened to the public.

#### 22 MEETING CLOSE

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#### 1 MEETING OPENED

#### 2 PRESENT

#### 3 APOLOGIES

Apologies Leave of Absence Cr John Woodward

#### 4 DISCLOSURE STATEMENTS

Committee Members are required to:

- 1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
- 2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

#### 5 CONFIRMATION OF MINUTES

#### RECOMMENDATION

That the Minutes of the meeting of the City Services and Climate Adaptation Standing Committee held on 7 June 2022 be confirmed as a true and correct record.

#### 6 COMMUNICATIONS BY THE CHAIRPERSON

7 QUESTIONS WITH NOTICE

Nil

- 8 QUESTIONS WITHOUT NOTICE
- 9 MOTIONS WITH NOTICE

Nil

10 MOTIONS WITHOUT NOTICE

### 11 CITY SERVICES AND CLIMATE ADAPTATION REPORTS

#### 11.1 AdaptWest in Action - Program Update

#### Brief

This report provides an update on AdaptWest in Action, a climate adaptation program being implemented across the Western Adelaide Region in partnership with the Cities of Charles Sturt and Port Adelaide Enfield.

#### RECOMMENDATION

The Committee recommends to Council that the AdaptWest in Action report be received.

#### Introduction

The AdaptWest region comprises critical local, state and federal infrastructure and is home to more than 21,000 businesses and 300,000 residents.

The AdaptWest Climate Change Adaptation Plan (Plan) was approved by Council in October 2016, as well as by the partner councils. The Plan seeks to ensure that the communities, environment and businesses and industries of the Western Adelaide Region remain productive and can respond positively to the challenges and opportunities presented by a changing climate.

Now in the implementation phase, the *AdaptWest in Action 3-Year Action Plan 2019-2022* (Action Plan) was approved by Council and provides a forward program for projects which deliver against the key priorities of the Plan including:

- Enhancing open and green spaces to cool the urban environment;
- Managing stormwater to protect and enhance where people live and work;
- Increasing the resiliency of transport and essential services;
- Improving residential dwellings to be resilient to climate change;
- Building strong and connected communities;
- Preparing businesses and industry to be aware and resilient; and
- Protecting coastal assets and environment.

#### Discussion

This report provides an update on key projects progressed as part of the AdaptWest partnership, which are summarised in **Attachment 1**.

#### **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Council's participation in the AdaptWest Climate Change Adaptation Program provides positive outcomes for addressing climate change across the Western Adelaide Region and the City of West Torrens in partnership with our regional supporters. It seeks to improve the resilience of our community to climate change, and provide a forward plan to address the identified issues.

#### Conclusion

This report provides an update on the actions which are being progressed as part of the Council approved *AdaptWest in Action Plan 3-Year Action Plan 2019-2022*.

#### Attachments

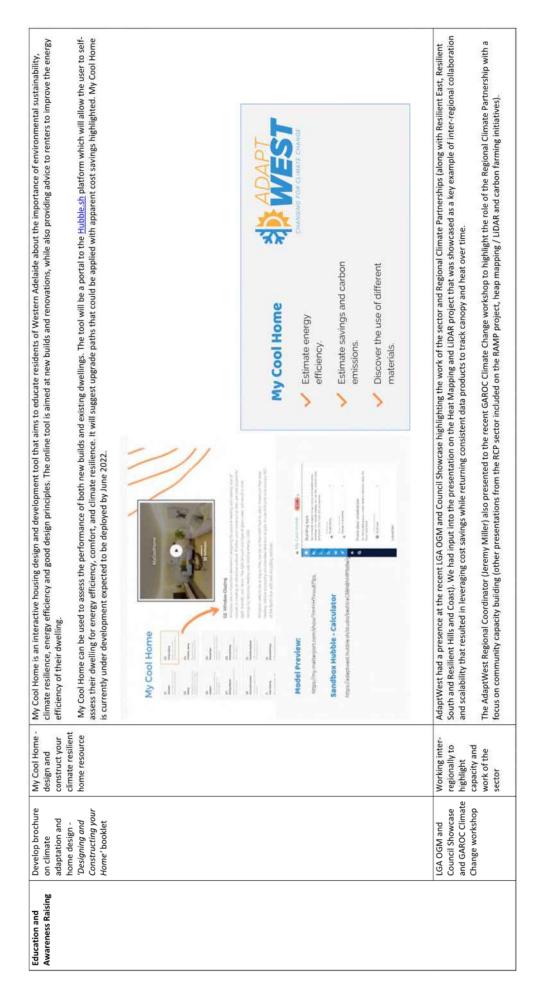
#### 1. AdaptWest Update

	2022
AdaptWest in Action	<b>Progress Report June</b>

Progress on AdaptWest in Action Plan (June)		Adopt Now! Changing for Climate Change aimed to build upon success of the townhall style hypothetical "Hot, Hot, Hot" run previously by Resilient South and Resilient East. AdaptNow was underpinned by the hypothetical scenario of a three-week spell of hot weather that sees a cascade <sup>1</sup> of climate events occurring with bushfire smoke impact to Western Adelaide, a heat induced power outage and storm event that causes localised flooding across the region.	Several community workshops and a business briefing were run to test and assist content development by guiding community members through the hypothetical in detail. The delivery was targeted and tallored towards Culturally and Linguistically Diverse Communities (CALD) and the Western Adelaide business sector. The AdaptNow event was held at the Woodville Town Hall in October 2021. It was a "hybrid" model recognising Covid constraints, with a mix of in-person delivery and livestream.	Deliverables include: Producing a short film that documents the workshop process and the scenarios of AdaptNow – this was screened as part of the AdaptNow event at Woodville Town Hall	<ul> <li>Creating eight adaptation checklists from existing materials and picking-up on the themes explored for both community members and businesses in Western Adelaide</li> <li>Translating community checklist material into 6 x key languages</li> </ul>	Four short video pieces addressing key themes including heatwave, bushfire smoke (and air quality in general), power outage, and flooding	<ul> <li>Production of pull-up banners that feature QR code quick-links to sections of the AdaptWest website – these are to be displayed at community centres, libraries and used at council events.</li> </ul>	The project is now complete, and associated resources are available on the AdaptWest website https://www.adaptwest.com.au/adaptnow
Commentary	AdaptNow! Changing for Climate Change							
AdaptWest in Action Plan 2019-2022	Run major engagement event in region							
Priority Action AdaptWest Plan (2019)	Build Community Connectedness							



Use risk assessment approaches to prioritise adaptation responses / Embed climate considerations into asset management plans	Risk and governance assessment	Outcomes of the Risk and Governance assessment - looking at Resilient South RAMP project and project egional setting	The AdaptWest team have secured an observer position on the Resilient South RAMD project. This will allow the AdaptWest councils to have access to early-stage learnings as this Resilient South project proceeds. Materials and learnings from the project will be made available to the sector via Resilient South and the LGA. Further background: The Resilient Assets Management Project (RAMP) is improving the resilience of our communities to the risks posed by climate change by integrating climate risk into our ass management processes. This work builds resilience to climate-related risks and natural disasters, optimise council expenditure, and financial liabilities. Working across councils will deliver financial efficiencies and reduce duplication of effort and assist in the implementation of a consistent approach across the sector (https://www.resilientAsset Management Project (RAMP) Resilient Asset Management Project (RAMP)	ptWest team have secured an observer position on the <u>Resilient South RAMP</u> project. This will allow the AdaptWest councils to have access to early-stage learnings as this :South project proceeds. Materials and learnings from the project will be made available to the sector via Resilient South and the LGA. :Dackground: The Resilient Assets Management Project (RAMP) is improving the resilience of our communities to the risks posed by climate change by integrating climate risk into our asset management processes. This work builds resilience to climate-related risks and natural disasters, optimise council expenditure, and reduce legal and financial liabilities. Working across councils will deliver financial efficiencies and reduce duplication of effort and assist in the implementation of a consistent approach across the sector (https://www.resilientsouth.com/ramp) Resilient Asset Management Project (RAMP)
			Management of the climate risk governance assessments and by SA LGA (\$994), SAFECOM & Commonwealth (\$250k) the climate risk into asset management planning to: materelated risks and natural disasters, anterelated risks and hancial fabilities. See diverse financial efficiencies, reduces duplication of sistent approach across the sector, unning from risk*	<ul> <li>Understand the climate related risks to our assets and infrastructure</li> <li>Develop ways to consider climate in asset planning and management, risk frameworks and financial planning.</li> <li>Develop a mechanism to assets financial value of addressing climate risk and options for financial package thandial value of addressing climate risk and options.</li> <li>Ensure climate risk and adaptation is incorporated into governance processes climate adaptation into planning management.</li> <li>Develop a framework and tools that can be usedy other councils and other government agencies.</li> </ul>
			An AdaptWest regional representative ( <i>Chris Shallow, Manager Asset Management Planning – Charles Sturt</i> ) was appointed as a regional observer on the Resilient South RAMP project and will report learnings back to the AdaptWest project partners. The AdaptWest councils have not contributed financially toward this four year project, but will remain engaged and benefit from the learnings through the observer arrangement. Overall, more than \$500,000 has been invested in the project through contributions from the LGA Research and Development Scheme, Disaster Risk Reduction Grants Program and the Cities of Holdfast Bay, Mitcham, Marion and Onkaparinga.	g – <i>Chorles Sturt</i> ) was appointed as a regional observer on the Resilient South RAMP vuncils have not contributed financially toward this four year project, but will remain han \$500,000 has been invested in the project through contributions from the LGA of Holdfast Bay, Mitcham, Marion and Onkaparinga.
	Emergency Management WZEMC – AdaptNow involvement	Acknowledging links to adaptation planning and emergency management	Jeremy Miller (AdaptWest Regional Coordinator) has been confirmed as the AdaptWest representative on the Western Zone Emergency Management Committee (WZEMC) as an observer role and to provide regular updates to the committee. This is to further align and not duplicate efforts in emergency management and climate change responses.	resentative on the Western Zone Emergency Management Committee (WZEMC) as an not duplicate efforts in emergency management and climate change responses



#### 11.2 State Government Election Commitments - Community Infrastructure Grants Program

#### Brief

The purpose of this report is to advise Council on the receipt of three (3) grants under the State Governments Community Infrastructure Grants Program.

#### RECOMMENDATION

The Committee recommends to Council that the report be received.

#### Introduction

Council received notification from the Department for Infrastructure and Transport (DIT) via an email dated Friday 3 June 2022, advising on the State Government's election commitments that reside within the City of West Torrens.

These election commitments are being delivered via a Community Infrastructure Grants Program.

"The community infrastructure grants program includes more than 200 commitments that were made by government to recreation clubs, community groups, businesses and schools. These grants will provide improved services and cohesion for communities, improved facilities and jobs for local businesses or councils delivering the projects".

In regards to the City of West Torrens the table below depicts the grants afforded to Council:

Grant Description	Amount	Interest Area
Beare Ave Reserve, Netley - Community Vegie Patch	\$3,000	Community project
Kurralta Park Kindergarten - Pedestrian crossing and traffic treatments Barwell Avenue	\$1,000,000	School related traffic project
Improvements to the Linear Park with shared paths and benches	\$4,000,000	Footpath / shared use path

It is worth noting that these identified projects from the election commitments will be fully funded by the grant amount and no funds are required to be matched by Council.

#### Discussion

Further to receipt of advice from DIT regarding the election commitments and associated grants the Administration has been collaborating with DIT to develop a scope of purpose of the grant to formulate Grant Agreements. As part of the grant condition, the administration will be further collaborating with DIT to develop a project schedule including key activities and specific milestones dates.

The three grant projects are described below.

#### Beare Ave Reserve, Netley - Community Vegie Patch

This grant offer of \$3,000 (Attachment 1) is for the Community-Use Garden Plot at Beare Avenue Community Garden, Netley (at Beare Avenue Reserve, opposite 105 Beare Avenue, Netley) and includes provision of planter boxes, signage and associated items. This project will be undertaken as part of Council's Community Garden Program and will be further consulted with the community in the surrounding area of Beare Avenue Reserve.

This grant will assist Council in establishing a third community garden that will provide a range of benefits in addition to producing food as they get like-minded people together to share common interest. Many people who are involved in community gardens find that the activity helps relieve the stress and gives them the ability to make new friends and stimulate social interaction.

## Kurralta Park Kindergarten - Pedestrian crossing and traffic treatments Barwell Avenue

This grant offer of \$1,000,000 (Attachment 2) is for the upgrade of the pedestrian crossing on Barwell Avenue at the Kurralta Park Kindergarten and the implementation of a range of Local Area Traffic Management (LATM) improvements on Barwell Avenue to improve road safety.

This project will be undertaken by City Assets and will form part of the current proposed treatments identified within the draft LATM that is currently under development for the precinct.

This project, in addition to upgrading the crossing located at the Kurralta Park Kindergarten, proposes a variety of traffic calming devices along Barwell Avenue such as a bicycle box at the intersection of South Road, kerb protuberances to narrow the carriageway, raised pavement treatments at the intersections, a roundabout and a priority crossing for the shared path uses.

## Improvements to the Linear Park with shared paths and benches

This grant offer of \$4,000,000 (Attachment 3) is for the improvements to the Linear Park southern embankment between South Rd and Port Road. These include establishment of a shared path, viewing platform(s), barrier fencing, benches and drinking fountains.

This project will be undertaken by City Assets and will form part of delivering key actions stated within the Thebarton Technology Hub Master Plan, being the continuation of the Linear Park Trail to South Road.

A key action from the Thebarton Technology Hub Master Plan is to improve the River Torrens Linear Park shared path with a focus on improving the cycle/walking along the southern bank of the river from Port Road to South Road. Improved connections to this shared path from each street and to open spaces along the course of the shared path will reinforce the shared path's role as a recreation facility and unique east-west connector for the precinct. Some land acquisition will be required as part of this project to facilitate the new shared path.

This project will build on the existing shared path development that Council is undertaking adjacent the former Adelaide University site, located west of the Holland Street Bridge.

## **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact consideration in relation to this report.

## Conclusion

The receipt of funding via a Community Infrastructure Grants Program for the three nominated projects will enable Council to fast track the delivery of the proposed infrastructure for earlier community benefit.

## Attachments

- 1. Grant Agreement 2022CIG\_020 for Beare Ave Community Garden
- 2. Grant Agreement 2022CIG\_056 for Kurralta Park Kindergarten pedestrian crossing
- 3. Grant Agreement 2022CIG\_057 for River Torrens Linear Park improvements along the southern embankment

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Government of South Australia Department for Infrastructure and Transport

GRANT AGREEMENT COMMUNITY INFRASTRUCTURE GRANTS PROGRAM

CITY OF WEST TORRENS 165 SIR DONALD BRADMAN DRIVE HILTON SA 5033

ABN 16 346 877 634

Attention: Terry Buss Email:

Dear Terry

# Re: Grant Offer for Community-Use Garden Plot at Beare Avenue Community Garden, Netley (Project)

### Grant No. 2022CIG\_020

In respect to the above Project I am pleased to offer you a grant of \$3,000 (excluding GST) ('**Grant**') on behalf of the Minister for Infrastructure and Transport.

This offer is subject to your acceptance of the contents of this Grant Agreement. The Grant Details are set out in Attachment 2 and the Grant Terms and Conditions set out in Attachment 3.

To accept this offer, you must sign the Acceptance of Offer in Attachment 1 via DocuSign, or print, sign, scan and return this document to the following email address:

This offer will lapse if your acceptance is not received by 27 June 2022.

If you accept this offer, the following documents will make up the Grant Agreement:

- This Letter of Offer;
- Your signed Acceptance of Offer (Attachment 1);
- The Grant Details (Attachment 2);
- The Grant Terms and Conditions (Attachment 3);
- The Progress Reporting Form (Attachment 4); and
- The Project Completion and Acquittal form (Attachment 5).

If requested, you must provide a copy of the certificate of currency for the insurance policy requirements set out in Attachment 2 and a copy of a completed vendor creation form.

Grant Agreement No. 2022CIG\_020

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If you have any queries regarding this offer, please do not hesitate to contact Alexia Kohlmorgen, Manager, Contracts, Policy and Compliance on **Contract and Compliance** or email

Yours faithfully

DocuSigned by: 6A678228D0F54A5.....

Ben Seidel Director, Financial and Procurement Services Department for Infrastructure and Transport

16 June 2022

Date

Enclosure. Attachment 1: Acceptance of Offer Attachment 2: Grant Details Attachment 3: Grant Terms and Conditions Attachment 4: Progress Reporting Form Attachment 5: Project Completion and Acquittal form

Grant Agreement No. 2022CIG\_020

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### Attachment 1 – Acceptance of Offer

### ACKNOWLEDGEMENT & ACCEPTANCE OF OFFER OF GRANT FOR

# GRANT OFFER FOR COMMUNITY-USE GARDEN PLOT AT BEARE AVENUE COMMUNITY GARDEN, NETLEY (PROJECT)

### GRANT NO. 2022CIG\_020

As the authorised officer, for and on behalf of **City of West Torrens** (ABN 16 346 877 634) ('**the Recipient**'), I acknowledge and accept the terms and conditions specified in this Grant Agreement.

DocuSigned by:	
Signature:	
Terry Buss Print Full Name:	
Chief Executive Officer 18 June 2022 Date:	
*Signed in the presence of:	
Witness:	
Print Full Name:	•
Date:	

(\*Witness signature not required if authorised officer has signed through DocuSign)

Grant Agreement No. 2022CIG\_020

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### Attachment 2 - Grant Details

**Department/Agency administering the Grant:** Department for Infrastructure and Transport ('**the Department**')

**Purpose of the Grant:** Community-Use Garden Plot at Beare Avenue Community Garden, Netley (at Beare Avenue Playground, opposite 105 Beare Avenue, Netley). Includes provision of Planter Boxes, Signage and associated items.

**Grant Amount**: The amount determined in accordance with the special conditions below, up to the maximum contribution amount of \$3,000 (excluding GST).

#### Funding Period:

Begins: 01/07/2022

Ends: 30/06/2023

### Payment details:

Subject to acceptance of this Grant Agreement, the Minister will pay you the Grant by one lump sum in the amount shown above.

#### **Reports and Information:**

You must regularly report, with evidence in support, on the progress of the Purpose and on the application and expenditure of the Grant to enable the Minister to be satisfied that the Grant is being used effectively and efficiently.

In addition to the information and reports the Minister may request under the Grant Terms and Conditions in Attachment 3, you must send the following reports and information to the Manager, Contracts, Policy and Compliance, within the timeframes specified below.

All reports are to be electronically submitted to

### Project Schedule

A project schedule including key activities and specific milestone dates shall be submitted within 30 days of accepting this agreement.

### Regular Progress Report

Quarterly progress reports shall be submitted on or before 30 September 2022, 31 December 2022 and 31 March 2023 in the format prescribed in Attachment 4 and will include:

- Documentation of details of potential risks, project milestones, completion of works and/or stages of works and progress expenditure for the project
- Confirmation that the project remains on track to be completed on or before the funding completion date.

### Final Report and Acquittal

A final report shall be submitted upon completion of the project and within 30 days of the end of the funding period. The final report shall include a detailed financial record of expenditure, copies of receipts for payment of major items and digital photographic or video evidence

Grant Agreement No. 2022CIG\_020

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showing the site or facility before and after the works in the format prescribed in Attachment 5. Unexpended grant funds must be repaid to the Minister as set out in Attachment 3.

### Public Liability Insurance:

Council warrants that it is a member of the Local Government Association Mutual Liability Scheme (*Scheme*) and is bound by the Scheme pursuant to section 142 and Schedule 1, Part 2 of the *Local Government Act 1999* (SA) (*Act*) and in the event that the Council ceases to be a member of the Scheme it will forthwith, pursuant to Section 142(1) of the Act and the regulations under that Act, take out and maintain insurance to cover its civil liabilities at a minimum level of cover of AUD \$50 million.

#### Special Conditions:

#### SC 1 Completion of the Project

The Project must be completed within the funding period.

### SC 2 Alteration to Roads or other Assets

If any of the Project requires any alteration to (or effect on) a road or other asset that is under the care, control and management of (or is the responsibility of) the Commissioner of Highways or is otherwise the responsibility of the Department for Infrastructure and Transport, you must seek the written approval of the Department prior to commencing any work.

### SC 3 Traffic Control Devices

Any works undertaken on a road must be planned, designed and constructed in accordance with Austroads guidelines and relevant Australian Standards which can include AS 1742.10 MUTCD Part 10: Pedestrian control and protection, Austroads Guide to Traffic Management Part 6: Intersections, Interchanges and Crossings, Austroads Guide to Road Design Part 4: Intersections and Crossings and the variations and additions contained in this section.

The installation of Traffic Control Devices must comply with the requirements outlined in the Manual of Legal Responsibilities and Technical Requirements for Traffic Control devices – Part 2 – Code of Technical Requirement – September 2021.

### SC 4 Works

Any works, including but not limited to building, structure or stormwater works, will need to comply with relevant planning, development, building and other legislation, standards, codes and guidelines and have appropriate approvals.

This may involve departmental or other State agency inputs.

#### SC 5 Communication

You must not make or permit a public announcement, social media or media release about any aspect of this Grant Agreement or the Purpose, without first obtaining the Minister's consent through the Minister's authorised representative on the details provided in the Letter of Offer in this Grant Agreement.

Grant Agreement No. 2022CIG\_020

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You must acknowledge the assistance of the South Australian Government in all media releases and promotional material associated with the Purpose, by including in such material, acknowledgment of the Grant made by the Minister.

You must undertake consultation involving Ms Natalia Thompson, and may choose to also consult more widely with the community.

You must provide notification to the Minister's authorised representative and nominated contact officer(s) in this agreement at least four (4) weeks prior to completion and opening of the works. This will enable notifications to the Minister's Office should they and/or the relevant local State Member of Parliament wish to be involved.

You must also provide an invitation to Ms Thompson to be involved in any launch and/or opening relating to this agreement.

### SC 6 Variations

Any variations to the Grant Agreement must be in writing and signed by an authorised officer of both the Recipient and the Department (as an authorised representative of the Minister) before the end of the Funding Period.

Any request by you to vary the Agreement (including, but not limited to, varying the Purpose, the Grant Amount, or to extend the Funding Period) must be accompanied by sufficient details explaining the reasons for the requested variation, to enable the Minister to have regard to its merits.

Additionally, any request to vary the Grant Amount must be agreed to prior to the commencement of works.

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### Attachment 3 - Grant Terms & Conditions

#### 1. Definition

In this Grant Agreement:

(i) "Minister" means the Minister named in the Letter of Offer or if no Minister is named, the legal

- representative of the Crown in right of the State of South Australia named in the Letter of Offer;
- (ii) "Plus GST" means plus any GST to the extent that there is a Taxable Supply under this Grant Agreement.

#### 2. Purpose of the Grant

You must use the Grant only for the Purpose specified in Attachment 2.

#### 3. Repayment of Grant

If, at the end of the Funding Period, you have not expended all of the Grant, then you must notify the Minister of the unexpended amount and must repay that amount to the Minister within 30 days after the end of the Funding Period, unless the Minister agrees otherwise.

If you fail to comply with this Grant Agreement at any time, the Minister may:

- require you to repay either the whole or a portion of the Grant (whether expended or not) within 14 days of a written demand from the Minister;
- withhold funds not already paid;
- withhold future grants from you; and/or
- terminate this Grant Agreement.

#### 4. Provision of Information

The Minister will need to be satisfied you are using the Grant for the Purpose and you are complying with this Grant Agreement, and will need to be able to make an informed assessment of your ongoing financial position and of the overall effectiveness of the Grant.

To enable this, you must provide any information requested by the Minister or its auditors or financial advisers (including documents, records, management accounts, financial statements, annual reports, and the information and reports listed under the section entitled 'Reports and Information' in Attachment 2).

In addition, you must provide timely advice to the Minister of:

- any significant changes to the nature and/or scope of the activities conducted by you; or
- any change to the authorised scope of the Purpose or the Outcomes.

#### 5. Financial Statements and Auditing of Financial Accounts

You agree the Minister may direct that your financial accounts be audited at your cost, and the Minister may specify the minimum qualifications which must be held by the person appointed to conduct the audit. Your financial accounts must be prepared in accordance with legislation applicable to your organisation.

#### 6. Inspection

You must allow any officer or person authorised by the Minister to enter your premises to inspect your operations (including equipment, premises, accounting records, documents and information) and interview your employees on matters pertaining to your operation and your reporting obligations under this Grant Agreement.

#### 7. Rules and Legislation

You must comply with all legislation applicable to the Grant and the Purpose and with any constitution or rules which govern your operations.

#### 8. Special Conditions

You must comply with the Special Conditions (if any) specified in Attachment 2.

Grant Agreement No. 2022CIG\_020

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#### 9. Insurance

Unless specified as "not required" in Attachment 2, you must take out and maintain for the Funding Period a policy of public liability insurance for not less than the amount specified in Attachment 2.

You must provide a copy of the certificate of insurance for the insurance policy if required by the Minister.

#### 10. Acknowledgements

You acknowledge the Grant represents a one-off contribution by the Minister towards the Purpose, and you agree any request for subsequent funding will require a new application to the Minister. The Minister is under no obligation to agree to pay any subsequent funding to you.

You acknowledge the Minister will not be liable to reimburse you for any losses or cost over runs that may result from the operation of this Grant Agreement or the carrying out of the Purpose.

You acknowledge that you are responsible for any ongoing maintenance, operation and costs related to the Purpose of this Grant Agreement.

#### 11. Grant is personal to you

You agree the Grant is personal to you, and you must not assign, transfer or encumber any of your rights or obligations under this Grant Agreement.

#### 12. Intellectual Property

You grant the Minister and the State of South Australia a non-exclusive, perpetual, royalty free licence to use any intellectual property created as part of the Purpose.

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Attachment 4 – Progress Reporting Form

## COMMUNITY INFRASTRUCTURE GRANT PROGRAM

## PROJECT PROGRESS REPORT

GRANT RECIPIENT NAME	CITY OF WEST TORRENS (ABN 16 346 877 634)
GRANT AGREEMENT No.	2022CIG_020
PROJECT LOCATION	
PROJECT DESCRIPTION	
PROJECT COMPLETION DATE	
PROJECT UPDATE DUE DATE	
PROJECT PROGRESS AND RISKS e.g. project milestones completed/on track/not on track, tender underway, construction commenced, not started, risks to delivery, delayed, unable to deliver etc.	
GRANT AMOUNT (GST excl.)	\$
EXPENDITURE TO DATE	\$
EXPECTED TOTAL PROJECT COST	\$

I hereby certify that the project IS / IS NOT progressing in accordance with the Grant Agreement.

Chief Executive Officer (or representative)

Grant Agreement No. 2022CIG\_020

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Attachment 5 – Project Completion and Acquittal form

# COMMUNITY INFRASTRUCTURE GRANT PROGRAM PROJECT COMPLETION & ACQUITTAL REPORT

GRANT RECIPIENT NA	ME	CITY OF WEST	TORRENS (ABN 16 346	877 634)		
GRANT AGREEMENT	No.	2022CIG_020				
PROJECT LOCATION						
PROJECT DESCRIPTIO	N					
AGREED FUNDING EN	ID DATE					
PROJECT COMPLETIC DATE	N					
DETAILED LIST OF EXPENDITURE		Separate attach	ments			
COPIES OF SUPPLIER CONTRACTOR INVOID RECEIPTS		Separate attachments		Separate attachments		
PHOTOGRAPHIC/VIDE EVIDENCE OF PROJEC COMPLETION		Separate attach	ments			
PROI	DPOSED AC		ACTUAL			
TOTAL PROJECT COST (GST excl.)		NT AMOUNT ST excl.)	TOTAL PROJECT COST (GST excl.)	GRANT AMOUNT (GST excl.)		
\$	\$		\$	\$		
UNEXPENDED GRANT FU		JNDS TO BE RE	PAID (GST excl.)	\$		

I hereby certify that all works have been undertaken in accordance with the Grant Agreement and that all costs are directly associated with the approved project.

Chief Executive Officer (or representative)

Grant Agreement No. 2022CIG\_020

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Government of South Australia Department for Infrastructure and Transport

GRANT AGREEMENT COMMUNITY INFRASTRUCTURE GRANTS PROGRAM

CITY OF WEST TORRENS 165 SIR DONALD BRADMAN DRIVE HILTON SA, 5033

ABN 16 346 877 634

Attention: Terry Buss, Chief Executive Officer Email:

Dear Terry

Re: Grant Offer for the upgrade of the pedestrian crossing on Barwell Avenue at the Kurralta Park Kindergarten and the implementation of a range of local area traffic management improvements on Barwell Avenue to improve road safety (Project)

### Grant No. 2022CIG\_056

In respect to the above Project I am pleased to offer you grant funding ('**Grant**') on behalf of the Minister for Infrastructure and Transport.

This offer is subject to your acceptance of the contents of this Grant Agreement ('Agreement').

The Grant Details (including the Grant Amount offered) are set out in Attachment 2 and the Grant Terms and Conditions are set out in Attachment 3.

To accept this offer, you must sign the Acceptance of Offer in Attachment 1 via DocuSign, or print, sign, scan and return this document to the following email address:

This offer will lapse if your acceptance is not received by 27 June 2022.

If you accept this offer, the following documents will make up the Agreement:

- This Letter of Offer;
- Your signed Acceptance of Offer (Attachment 1);
- The Grant Details (Attachment 2);
- The Grant Terms and Conditions (Attachment 3);
- The Progress Reporting Form (Attachment 4);
- The Project Completion and Acquittal form (Attachment 5); and
- Schedule for Council Works on Commissioner Maintained Road(s) (Attachment 6).

Grant Agreement No. 2022CIG\_056

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If requested, you must provide a copy of the certificate of currency for the insurance policy requirements set out in Attachment 2 and a copy of a completed vendor creation form.

If you have any queries regarding this offer, please do not hesitate to contact Alexia Kohlmorgen, Manager, Contracts, Policy and Compliance on **Exercise** or email

Yours faithfully

DocuSigned by:

Don-24DE 1D4AF44E49F.....

Judith Formston Executive Director, People and Corporate Services Department for Infrastructure and Transport

26 June 2022

Date

Enclosure. Attachment 1: Acceptance of Offer Attachment 2: Grant Details Attachment 3: Grant Terms and Conditions Attachment 4: Progress Reporting Form Attachment 5: Project Completion and Acquittal form Attachment 6: Schedule for Council Works on Commissioner Maintained Road(s)

Grant Agreement No. 2022CIG\_056

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### Attachment 1 – Acceptance of Offer

### ACKNOWLEDGEMENT & ACCEPTANCE OF OFFER OF GRANT FOR

### THE UPGRADE OF THE PEDESTRIAN CROSSING ON BARWELL AVENUE AT THE KURRALTA PARK KINDERGARTEN AND THE IMPLEMENTATION OF A RANGE OF LOCAL AREA TRAFFIC MANAGEMENT IMPROVEMENTS ON BARWELL AVENUE TO IMPROVE ROAD SAFETY (PROJECT)

### GRANT NO. 2022CIG\_056

As the authorised officer, for and on behalf of **City Of West Torrens** (ABN 16 346 877 634), I acknowledge and accept the terms and conditions specified in this Grant Agreement.

DocuSigned by:	
Signature:	
Print Full Name:	
Position/Office: Chief Executive Officer	
27 June 2022 Date:	

Witness:
Print Full Name:
Date:

(\*Witness signature not required if authorised officer has signed through DocuSign)

Grant Agreement No. 2022CIG\_056

\*Signed in the presence of:

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### Attachment 2 - Grant Details

- 1. Department/Agency administering the Grant: Department for Infrastructure and Transport ('the Department')
- 2. Grant Recipient: City Of West Torrens (ABN 16 346 877 634) ('the Recipient')
- 3. Purpose of the Grant: Upgrade of the pedestrian crossing on Barwell Avenue at the Kurralta Park Kindergarten and the implementation of a range of local area traffic management improvements on Barwell Avenue to improve road safety ('the Purpose')
- 4. Grant Amount: \$1,000,000 (excluding GST).

### 5. Funding Period:

Begins: 01/07/2022 Ends: 30/06/2024

### 6. Payment details:

Subject to acceptance of this Agreement, the Minister will pay you the Grant Amount in one lump sum payment. Payment will be made as soon as practicable after execution of this Agreement and in accordance with the Grant Terms and Conditions set out in Attachment 3.

### 7. Reports and Information:

You must regularly report, with supporting evidence, on the progress of the Purpose and on the application and expenditure of the Grant to enable the Minister to be satisfied that the Grant is being used effectively and efficiently.

In addition to the information and reports the Minister may request under the Grant Terms and Conditions in Attachment 3, and any other reports that may be requested with 7 days' notice, you must send the following reports and information to the Minister's Representative within the timeframes specified below.

All reports are to be electronically submitted to

### Schedule of Works

The Recipient must within 60 calendar days from the execution of this Agreement, or any signed variation to the Agreement, provide to the Minister's Representative, for concurrence, a schedule of works (Schedule of Works) setting out in relation to each of the Project(s):

- a description of the Works to be undertaken within the scope and duration of this Grant (along with any available plans and designs);
- the scheduled dates of the start and completion of key stages including concept planning, stakeholder engagement and consultation, land acquisition, third party approvals, environmental, heritage and vegetation approvals, detailed design and construction delivery of the Works;
- a breakdown of the estimated costs to commence and complete the Project(s) within the scope and duration of this Grant.

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#### Regular Progress Report

Quarterly progress reports shall be submitted on or before 30 September 2022, 31 December 2022, 31 March 2023, 30 June 2023, 30 September 2023, 31 December 2023 and 31 March 2024 in the format prescribed in Attachment 4 and will include:

- Documentation of details of potential risks, project milestones, completion of works and/or stages of works and progress expenditure for the project
- Confirmation that the project remains on track to be completed on or before the funding completion date.

#### Final Report and Acquittal

A final report shall be submitted upon completion of the project and within 30 days of the end of the funding period. The final report shall include a detailed financial record of expenditure, copies of receipts for payment of major items and digital photographic or video evidence showing the site or facility before and after the Works in the format prescribed in Attachment 5. Unexpended Grant funds must be repaid to the Minister as set out in Attachment 3.

#### 8. Public Liability Insurance:

Council warrants that it is a member of the Local Government Association Mutual Liability Scheme (*Scheme*) and is bound by the Scheme pursuant to section 142 and Schedule 1, Part 2 of the *Local Government Act 1999* (SA) (Act) and in the event that the Council ceases to be a member of the Scheme it will forthwith, pursuant to Section 142(1) of the Act and the regulations under that Act, take out and maintain insurance to cover its civil liabilities at a minimum level of cover of AUD \$50 million.

#### 9. Representatives:

#### Minister's Representative:

Alexia Kohlmorgen Manager, Contracts, Policy and Compliance GPO BOX 1533, Adelaide SA 5000 Phone: Email:

### The Recipient's Representative:

Terry Buss Chief Executive Officer 165 Sir Donald Bradman Drive, Hilton SA 5033 Phone:

### Minister's Project Manager:

Heath Newberry Principal Policy Officer GPO BOX 1533, Adelaide SA 5000 Phone:

#### The Recipient's Project Manager:

Joe lelasi Manager City Assets 165 Sir Donald Bradman Drive, Hilton SA 5033 Phone:

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#### 10. Special Conditions:

#### SC 1 Completion of the Project

The Project must be completed within the funding period.

### SC 2 Traffic Control Devices

Any Works undertaken on a road must be planned, designed and constructed in accordance with Austroads guidelines and relevant Australian Standards which can include AS 1742.10 MUTCD Part 10: Pedestrian control and protection, Austroads Guide to Traffic Management Part 6: Intersections, Interchanges and Crossings, Austroads Guide to Road Design Part 4: Intersections and Crossings and the variations and additions contained in this section.

The installation of Traffic Control Devices must comply with the requirements outlined in the Manual of Legal Responsibilities and Technical Requirements for Traffic Control devices – Part 2 – Code of Technical Requirement – September 2021 as well as relevant Departmental and/or Council guidelines and specifications.

### SC 3 Works

The Recipient is responsible for the conduct of each Project including where applicable given the nature of the Project, all contract and project management for activities of planning, design, tender management (preparation, call, assessment and award), construction (including temporary Works), approvals and commissioning, handover, land negotiations and acquisition, service alterations (e.g. rail, telecommunication, electrical, gas, private services, or water services), road and rail approvals, environment and heritage, native title, responding to any latent conditions, the testing, grading and removal and disposal of any contaminated materials (if present).

The Recipient must ensure that any required access to (and/or transfer of) land (if any) to permit the conduct of the Works is secured prior to the commencement of the Works.

The Recipient must commence the Works as soon as practicable after the commencement of the Funding Period.

The Recipient must ensure that each Project is undertaken by appropriately qualified and experienced personnel in a professional, timely and efficient manner in accordance with the best practice applicable in the relevant industry.

The Recipient must provide for all equipment, materials, premises, transport, resources and all other things needed in order to undertake the Project in accordance with this Agreement.

The Recipient remains responsible for the work performed by contractors and subcontractors towards the Purpose to the same extent as if such work were performed by the Recipient.

The Recipient must ensure that any Works, including but not limited to building, structure or stormwater Works, comply with relevant planning, development, building and other legislation, standards, codes and guidelines and have appropriate approvals. This may involve departmental or other State agency inputs.

Grant Agreement No. 2022CIG\_056

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### SC 4 Construction Activity Zone ('CAZ')

If a Project Requirement, the Recipient (or its contractor) will be responsible for establishing a CAZ for work health and safety purposes over the work site for the Project and access to the CAZ may be subject to conditions of entry.

The Recipient is to remain in control of the CAZ and agrees to consult and coordinate with the Minister's Project Manager to arrange access in the event that representatives of the Department need to gain entry to areas within the CAZ.

The Recipient must erect (and maintain) temporary fencing or alternative appropriate measures to reasonably ensure that the Work Site and the CAZ is kept secure from entry by an unauthorised person(s).

### SC 5 Communication

The Recipient must not make or permit a public announcement, social media or media release about any aspect of this Grant Agreement or the Purpose, without first obtaining the Minister's consent through the Minister's authorised representative on the details provided in the Letter of Offer in this Grant Agreement.

The Recipient must acknowledge the assistance of the South Australian Government in all media releases and promotional material associated with the Purpose, by including in such material, acknowledgment of the Grant made by the Minister.

The Recipient must provide notification to the Minister's authorised representative and nominated contact officer(s) in this agreement at least four (4) weeks prior to key milestones or stages, completion and opening of the Works. This will enable notifications to the Minister's Office should they and/or the relevant local member wish to be involved.

# <u>SC 6</u> Additional Project Scoping Requirements for school crossing and associated traffic management infrastructure

The finalisation of scope shall be determined in partnership with representatives from the Recipient, the relevant school and/or kindergarten (as required) and the Department (through the Minister's Project Manager). This engagement is to enable common understanding of the scope and detail for the proposed infrastructure.

### SC 7 Alteration to Public Bus Transport Assets

If the Project requires any interface with, is adjacent to, or causes alteration to (or effect on) an Adelaide Metropolitan Public Bus transport infrastructure, assets or services, the Recipient must seek the written approval of the Department (through the Minister's Project Manager) prior to finalising any detailed designs and prior to commencing Works.

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### SC 8 Works on Commissioner Maintained Roads

Where the Recipient, as part of the Project, is doing Works on (or alterations to or effect on) a Highway (i.e. a road that is under the care, control and management of the Commissioner), it must comply with Attachment 6 – Schedule for Council Works on Commissioner Maintained Road(s).

This engagement includes the acceptance of design, plans, and issuing of relevant comments and/or approvals to ensure compliance with Departmental requirements and to ensure impacts on the operational and road safety requirements of the road and relevant paths or assets are appropriately managed.

Grant Agreement No. 2022CIG\_056

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### Attachment 3 - Grant Terms & Conditions

#### 1. Definition

### In this Agreement:

(i) "Minister" means the Minister named in the Letter of Offer or if no Minister is named, the legal

- representative of the Crown in right of the State of South Australia named in the Letter of Offer;
   (ii) Any reference to "You" is to be interpreted as a reference to "the Recipient" and vice versa;
- (iii) "the Department" or "DIT" means the Department for Infrastructure and Transport;
- (iv) "the Commissioner" means the Commissioner of Highways:
- (v) "CAZ" means construction activity zone; and
- (vi) "Works" means the construction (including where applicable roadwork) and associated installation and alteration of infrastructure to be designed, constructed and/or installed by (or on behalf of) the Recipient to complete a Project.

### 2. Purpose of the Grant

You must use the Grant only for the Purpose specified in Attachment 2.

#### 3. Repayment of Grant

If, at the end of the Funding Period, you have not expended all of the Grant, then you must notify the Minister of the unexpended amount and must repay that amount to the Minister within 30 days after the end of the Funding Period, unless the Minister agrees otherwise.

If you fail to comply with this Agreement at any time, the Minister may:

- require you to repay either the whole or a portion of the Grant (whether expended or not) within
- 14 days of a written demand from the Minister;
- withhold funds not already paid;
- withhold future grants from you; and/or
- terminate this Agreement.

#### 4. GST

- 4.1 The Minister will pay to the Recipient the GST applicable to the Grant Amount if the Recipient represents that:
  - (a) the ABN shown in the Agreement is the Recipient's ABN; and
- (b) it is registered under the A New Tax System (Australian Business Number) Act 1999 (Cth),
- 4.2 If the Recipient is not registered for GST, then GST will not be paid to the Recipient under this Agreement.

#### 5. Provision of Information

The Minister will need to be satisfied you are using the Grant for the Purpose and you are complying with this Agreement, and will need to be able to make an informed assessment of your ongoing financial position and of the overall effectiveness of the Grant.

To enable this, you must provide any information requested by the Minister or its auditors or financial advisers (including documents, records, management accounts, financial statements, annual reports, and the information and reports listed under the section entitled 'Reports and Information' in Attachment 2).

In addition, you must provide timely advice to the Minister of:

- any significant changes to the nature and/or scope of the activities conducted by you; or
- any change to the authorised scope of the Purpose or the Outcomes.

#### 6. Financial Statements and Auditing of Financial Accounts

You agree the Minister may direct that your financial accounts be audited at your cost, and the Minister may specify the minimum qualifications which must be held by the person appointed to conduct the audit. Your financial accounts must be prepared in accordance with legislation applicable to your organisation.

Grant Agreement No. 2022CIG\_056

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#### 7. Inspection

You must allow any officer or person authorised by the Minister to enter your premises to inspect your operations (including equipment, premises, accounting records, documents and information) and interview your employees on matters pertaining to your operation and your reporting obligations under this Grant Agreement.

#### 8. Rules and Legislation

You must comply with all legislation applicable to the Grant and the Purpose and with any constitution or rules which govern your operations.

#### 9. Special Conditions

You must comply with the Special Conditions (if any) specified in Attachment 2.

#### 10. Insurance

Unless specified as "not required" in Attachment 2, you must take out and maintain for the Funding Period and for 12 calendar months following the end of the Funding Period, a policy of public liability insurance for not less than the amount specified in Attachment 2.

You must provide a copy of the certificate of insurance for the insurance policy if required by the Minister.

#### 11. Acknowledgements

You acknowledge the Grant represents a one-off contribution by the Minister towards the Purpose, and you agree any request for subsequent funding will require a new application to the Minister. The Minister is under no obligation to agree to pay any subsequent funding to you.

You acknowledge the Minister will not be liable to reimburse you for any losses or cost over runs that may result from the operation of this Grant Agreement or the carrying out of the Purpose.

You acknowledge that you are responsible for any ongoing maintenance, operation and costs related to the Purpose of this Grant Agreement.

#### 12. Assignment

The Recipient must not assign, novate or encumber any of its rights or obligations under this Agreement without the prior written consent of the Minister's Representative.

#### 13. Intellectual Property

The Recipient grants the Minister and the State of South Australia a non-exclusive, unconditional, perpetual, royalty free licence to use any intellectual property created as part of the Purpose.

The Minister may use, copy and distribute (including to third parties) any document, drawing, specification, data and/or design prepared or produced by (or on behalf of) the Recipient as part of furtherance of the Purpose.

The Recipient must ensure that when performing the Purpose it (and any contractor it engages) does not infringe the intellectual property rights of any person.

Upon termination (and at any time on demand by the Minister) the Recipient must deliver to the Minister all documents provided by (or originating from) the Minister and all documents produced by the Recipient in the course of performing the Purpose.

#### 14. Representatives

- 14.1 The Minister's Representative may exercise all the powers and functions of the Minister under this Agreement.
- 14.2 The Minister's Project manager may exercise all the powers and functions of the Minister under this Agreement except for agreeing to a variation to this Agreement.
- 14.3 The Recipient's Representative may exercise all the powers and functions of the Recipient under this Agreement.
- 14.4 The Recipient's Project manager may exercise all the powers and functions of the Recipient under this Agreement except for agreeing to a variation to this Agreement.
- 14.5 Either party may substitute its Representative at any time by prior written notice to the other, specifying the position and contact details of the substitute.

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#### 15. Variations

Any variations to the Agreement must be in writing and signed by an authorised officer of both the Recipient and the Minister before the end of the Funding Period.

Any request by you to vary the Agreement (including, but not limited to, varying the Purpose, the Grant Amount, or to extend the Funding Period) must be accompanied by sufficient details explaining the reasons for the requested variation, to enable the Minister to have regard to its merits.

Any request to vary the Grant Amount must be agreed to prior to the commencement of Works.

#### 16. Indemnity

The Recipient acknowledges and agrees that it remains at all times solely responsible for the conduct of the Purpose and any Project and it releases and indemnifies the Minister, the Commissioner of Highways and the Crown in right of the State of South Australia together with their employees, contractors and agents ("**those indemnified**") from and against any loss or liability incurred or suffered by any of those indemnified as a result of any claim, suit, demand, action or proceeding brought by any person against any of those indemnified in respect of the Works to carry out the Purpose and/or a Project or otherwise caused by any breach or default of the Recipient under this Agreement.

#### 17. Conflict of Interest

The Recipient must disclose to the Minister's Representative in writing, all actual, perceived and potential conflicts of interest that exist, arise or may arise, in the course of performing the Purpose as soon as possible after it becomes aware of that conflict, and take such appropriate remedial action as the Minister may reasonably require.

#### 18. Legislative Requirements and Approvals

The Recipient must ensure that all legislative requirements, including the *Planning, Development, and Infrastructure Act 2016* (SA), in relation to the Project and the Works are complied with and when requested by the Minister, provide documentary evidence that all approvals have been obtained.

#### 19. Consent

If the Recipient requires the Minister's consent under this Agreement, the Minister may, in its absolute discretion, give or withhold its consent and if giving consent, the Minister may impose any condition on that consent that it considers appropriate. The Minister's consent will not be effective unless it is in writing and signed.

#### 20. Entire Agreement

This Agreement contains the entire agreement between the parties with respect to its subject matter and supersedes any prior agreement, understanding or representation of the parties on the subject matter.

#### 21. Survival

Despite termination or completion of this Agreement, this clause 21 and clauses 10 (Insurance), 13 (Intellectual Property), 16 (Indemnity) and those Special Conditions that by their nature remain in force, shall survive and remain in full force and effect.

#### 22. Compliance with Laws

The Recipient must comply with the laws in force in the State of South Australia in performing its obligations under this Agreement.

#### 23. Governing Law and Jurisdiction

This Agreement is governed by the laws in the State of South Australia. The courts of the State of South Australia have exclusive jurisdiction in connection with this Agreement.

#### 24. Notices

A notice is properly given or served if the party delivers it by hand, posts it or transmits it by electronic mail, to the address of the Representative of the other party. A notice is taken to be received:

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- If sent by post, at the time it would have been delivered in the ordinary course of the post to the address
  to which it was sent;
- if sent by electronic mail or other electronic means, only in the event that the other party acknowledges receipt by any means; or
- if delivered by hand, the party who sent the notice holds a receipt for the notice signed by a person
  employed at the physical address for service.

#### 25. Waiver

Any waiver of any provision of this Agreement is ineffective unless it is in writing and signed by the party waiving its rights. A waiver by either party in respect of a breach of a provision of this Agreement by the other party is not a waiver in respect of any other breach of that or any other provision. The failure of either party to enforce any of the provisions of this Agreement at any time must not be interpreted as a waiver of that provision.

#### 26. Reading Down And Severance

In the event that any provision (or portion of any provision) of this Agreement is held to be unenforceable or invalid by a Court of competent jurisdiction, the validity and enforceability of the remaining provisions (or portions of such provisions) of this Agreement shall not be adversely affected.

The offending provision or part of a provision shall be read down to the extent necessary to give it legal effect, or shall be severed if it cannot be read down, and the remaining part and provisions of this Agreement shall remain in full force and effect.

#### 27. Public Disclosure

The Minister may disclose this Agreement and/or information relating to this Agreement in both printed or electronic form and either generally to the public or to a particular person as a result of a specific request.

The Recipient acknowledges their obligations under any provision of this Agreement or the provisions of the *Freedom of Information Act*, 1991.

#### 28. Termination

If the Recipient fails to comply with this Agreement, or make sufficient progress during the Funding Period on a Project to the reasonable satisfaction of the Minister, the Minister may:

- require the Recipient to repay either the whole (or a portion) of the Funding (whether expended or not);
- withhold all future funding from the Recipient;
- pursue any legal rights (or remedies) which may be available to the Minister; and
- terminate or curtail any program or project conducted by the Minister of which the Purpose conducted by the Recipient is part.

The Minister may review any decision made pursuant to this clause if the Recipient is able to satisfy the Minister within a period of 30 days from the decision that the Recipient has complied with the conditions of this Agreement.

Nothing in this Agreement is to be taken to limit the Minister's discretion to determine whether and how any program or project of the Minister is to be conducted, except if (and to the extent that) the Minister gives an express undertaking in that regard.

Grant Agreement No. 2022CIG\_056

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Attachment 4 – Progress Reporting Form

## COMMUNITY INFRASTRUCTURE GRANT PROGRAM

## PROJECT PROGRESS REPORT

GRANT RECIPIENT NAME	CITY OF WEST TORRENS (ABN 16 346 877 634)
GRANT AGREEMENT No.	2022CIG_056
PROJECT LOCATION	
PROJECT DESCRIPTION	
PROJECT COMPLETION DATE	
PROJECT UPDATE DUE DATE	
PROJECT PROGRESS AND RISKS	
E.g. current project status, progress since last report, future activities, traffic light status of: financial, schedule, risk & issues, scope (on- track, monitoring, off-track, N/A), Major contracts awarded/completed, media opportunities.	
WORK HEALTH AND SAFETY	
Details of "Notifiable Incidents" in accordance with the <i>Work Health and Safety Act 2012</i> (SA) that occurred during the period.	
GRANT AMOUNT (GST excl.)	\$
EXPENDITURE TO DATE	\$
EXPECTED TOTAL PROJECT COST	\$

I hereby certify that the project IS / IS NOT progressing in accordance with the Grant Agreement.

1 1

Chief Executive Officer (or representative)

.....

Grant Agreement No. 2022CIG\_056

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Attachment 5 – Project Completion and Acquittal form

# COMMUNITY INFRASTRUCTURE GRANT PROGRAM PROJECT COMPLETION & ACQUITTAL REPORT

GRANT RECIPIENT NA	ME	CITY OF WEST	TORRENS (ABN 16 346	877 634)	
GRANT AGREEMENT	No.	2022CIG_056			
PROJECT LOCATION					
PROJECT DESCRIPTION	DN				
AGREED FUNDING EN	ID DATE				
PROJECT COMPLETIC DATE	ON				
DETAILED LIST OF EXPENDITURE		Separate attach	ments		
COPIES OF SUPPLIER CONTRACTOR INVOID RECEIPTS	-	Separate attachments		Separate attachments	
PHOTOGRAPHIC/VIDE EVIDENCE OF PROJE COMPLETION		Separate attach	ments		
PROPOSED ACTUAL		ſUAL			
TOTAL PROJECT COST (GST excl.)		NT AMOUNT ST excl.)	TOTAL PROJECT COST (GST excl.)	GRANT AMOUNT (GST excl.)	
\$	\$		\$	\$	
UNEXPENDED GRANT FUN		JNDS TO BE RE	PAID (GST excl.)	\$	

I hereby certify that all Works have been undertaken in accordance with the Grant Agreement and that all costs are directly associated with the approved project.

1 1

Chief Executive Officer (or representative)

Grant Agreement No. 2022CIG\_056

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### Attachment 6 – Schedule for Council Works on Commissioner Maintained Road(s)

### 1. APPLICATION OF THIS SCHEDULE

This Schedule applies if the Recipient is a Council and as part of the Project is doing Works on (or alterations to) a Highway (i.e. a road that is under the care, control and management of the Commissioner).

#### 2. LEGAL REQUIREMENT TO GAIN COMMISSIONER'S APPROVAL

Subsection 26(7) of the *Highways Act 1926* (SA) provides that a council must <u>not</u> exercise its powers under Part 2 of Chapter 11 of the *Local Government Act 1999* (SA) (e.g. the powers to conduct roadwork) in relation to a road under the care, control and management of the Commissioner except to the extent (if any) as the Commissioner may approve by written notice to the council.

The Recipient therefore acknowledges that prior to undertaking any Works on the Highway it will first need to gain the written approval of the Commissioner pursuant to section 26(7) of the Highways Act 1926.

#### 3. TERMS AND CONDITIONS FOR WORKS ON COMMISSIONER'S ROAD

- 3.1 The Minister and the Commissioner make <u>no</u> warranties or representations concerning the suitability of the Highway for the Purpose or the presence of Third Party Installations on, in, along, over, under or near the Highway. The Recipient must arrange for any required relocation or alteration of Third Party Installations at its own cost. In this Schedule **Third Party Installations** means any rail, gas, electrical, telecommunications, stormwater, water or other
  - In this Schedule **Third Party installations** means any rail, gas, electrical, telecommunications, stormwater, water or c underground or overground installation on, in, along, over, under or near the Highway.
- 3.2 The Recipient must:
  - (a) <u>not</u> less than one calendar month prior to the commencement of Works for the Purpose, submit the detailed design(s), any applicable drawings and plans and its Traffic Management Plan(s) to the Commissioner for its comment;
  - (b) modify the documents submitted in accordance with the preceding item 3.2(a) in accordance with any comments received from the Commissioner (or DIT);
  - (c) give prior notification to the Commissioner before commencing any Works on the Highway and abide by (and ensure that its contractor also abides by) any requirements imposed as to the times for access to the Highway;
  - (d) undertake (and ensure that its contractor undertakes) the Works on the Highway in accordance with:
    - (i) DIT's requirements as per the DIT Master Specification available at <u>DIT Master Specification Department for</u> <u>Infrastructure and Transport - South Australia</u>; and
    - (ii) the detailed design(s), drawings and plans and Traffic Management Plan agreed to by the Commissioner,

unless a variation is first agreed in writing by the Commissioner;

- (e) ensure that any Works undertaken do <u>not</u> disrupt (or impede) any activity undertaken by the Commissioner (or DIT) on the Highway;
- ensure that a defect liability period of <u>not</u> less than 24 calendar months applies to the Works and the Recipient must invite (and make provision for) a representative of the Commissioner to attend inspections to assess both practical completion and final completion of the Works;
- (g) ensure that any additional Works required to reach practical completion or any remediation (or repair of) defects that are required to allow for final completion, identified by either the Recipient or the Commissioner, are promptly carried out by the Recipient (or its contractor);
- (h) at its cost, comply with any written direction by the Commissioner in relation to the conduct of the Works, any alteration or removal of any infrastructure installed, the removal or minimisation of any risks to safety identified, the reinstatement of pavements, traffic management, the public's access to the Highway or partial road closures;
- undertake such reasonable safety measures necessary to protect its employees, contractors, the public and commuters [including without limitation compliance with (and ensuring its contractor complies with) the Work Health and Safety Act, 2012 (SA) and the Work Health and Safety Regulations, 2012 (SA)];
- (j) notify the Commissioner of any safety risk posed by the Works or any infrastructure installed or any activity undertaken by the Recipient (or its employees, contractors and agents), on the Highway; and
- (k) following practical completion of the Works [and following any further modifications undertaken by the Recipient (or its contractor)] provide at the Recipient's cost, the Commissioner with as constructed drawings and plans accurately depicting the type and location of the Works (and any infrastructure installed) in accordance with Departmental standards available at:

http://www.dpti.sa.gov.au/contractor\_documents (intellectual property in the plans and drawings vests in the Commissioner).

3.3 If the Recipient fails to comply with the requirements of item 3.2(g) or fails to carry out a direction of the Commissioner issued in accordance with item 3.2(h) then the Commissioner may (without being obliged to) carry out (or engage a contractor to carry out) the necessary work and the Recipient promises to pay to the Commissioner the cost it incurs in doing so.

Grant Agreement No. 2022CIG\_056



Government of South Australia Department for Infrastructure and Transport

## GRANT AGREEMENT COMMUNITY INFRASTRUCTURE GRANTS PROGRAM

CITY OF WEST TORRENS 165 SIR DONALD BRADMAN DRIVE HILTON SA 5033

ABN 16 346 877 634

Attention: Terry Buss Email:

Dear Terry

Re: Grant Offer for River Torrens Linear Park improvements along the southern embankment between South Rd and Port Road (Project)

Grant No. 2022CIG\_057

In respect to the above Project I am pleased to offer you grant funding ('**Grant**') on behalf of the Minister for Infrastructure and Transport.

This offer is subject to your acceptance of the contents of this Grant Agreement ('Agreement').

The Grant Details (including the Grant Amount offered) are set out in Attachment 2 and the Grant Terms and Conditions are set out in Attachment 3.

To accept this offer, you must sign the Acceptance of Offer in Attachment 1 via DocuSign, or print, sign, scan and return this document to the following email address:

This offer will lapse if your acceptance is not received by 30 June 2022.

If you accept this offer, the following documents will make up the Agreement:

- This Letter of Offer;
- Your signed Acceptance of Offer (Attachment 1);
- The Grant Details (Attachment 2);
- The Grant Terms and Conditions (Attachment 3);
- The Progress Reporting Form (Attachment 4);
- The Project Completion and Acquittal form (Attachment 5); and
- Schedule for Council Works on Commissioner Maintained Road(s) (Attachment 6).

Grant Agreement No. 2022CIG\_057

If requested, you must provide a copy of the certificate of currency for the insurance policy requirements set out in Attachment 2 and a copy of a completed vendor creation form.

If you have any queries regarding this offer, please do not hesitate to contact Alexia Kohlmorgen, Manager, Contracts, Policy and Compliance on the second or email

Yours faithfully

Jon Whelan Chief Executive Department for Infrastructure and Transport

Date

Enclosure. Attachment 1: Acceptance of Offer Attachment 2: Grant Details Attachment 3: Grant Terms and Conditions Attachment 4: Progress Reporting Form Attachment 5: Project Completion and Acquittal form Attachment 6: Schedule for Council Works on Commissioner Maintained Road(s)

Grant Agreement No. 2022CIG\_057

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### Attachment 1 – Acceptance of Offer

### ACKNOWLEDGEMENT & ACCEPTANCE OF OFFER OF GRANT FOR

### RIVER TORRENS LINEAR PARK IMPROVEMENTS ALONG THE SOUTHERN EMBANKMENT BETWEEN SOUTH RD AND PORT ROAD (PROJECT)

### GRANT NO. 2022CIG\_057

As the authorised officer, for and on behalf of **City of West Torrens** (ABN 16 346 877 634), I acknowledge and accept the terms and conditions specified in this Grant Agreement.

DocuSigned by:
Signature:
Print Full Name:
Position/Office: Chief Executive Officer
28 June 2022 Date:
Signed in the presence of:
Vitness:
Print Full Name:

Date: .....

(\*Witness signature not required if authorised officer has signed through DocuSign)

Grant Agreement No. 2022CIG\_057

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### Attachment 2 - Grant Details

- 1. Department/Agency administering the Grant: Department for Infrastructure and Transport ('the Department')
- 2. Grant Recipient: City of West Torrens (ABN 16 346 877 634) ('the Recipient')
- Purpose of the Grant: River Torrens Linear Park improvements to the Linear Park southern embankment between South Rd and Port Road. These include establishment of a shared path, viewing platform(s), barrier fencing, benches and drinking fountains ('the Purpose')

The intended scope will lead to development on public land facilitating conservation and/or recreation.

4. Grant Amount: \$4 million (excluding GST).

### 5. Funding Period:

Begins: Date of execution of this Agreement (refer to Attachment 1)

Ends: 30/06/2024

### 6. Payment details:

Subject to acceptance of this Agreement, the Minister will pay you the Grant Amount in one lump sum payment. Payment will be made as soon as practicable after execution of this Agreement and in accordance with the Grant Terms and Conditions set out in Attachment 3.

### 7. Reports and Information:

You must regularly report, with supporting evidence, on the progress of the Purpose and on the application and expenditure of the Grant to enable the Minister to be satisfied that the Grant is being used effectively and efficiently.

In addition to the information and reports the Minister may request under the Grant Terms and Conditions in Attachment 3, you must send the following reports and information to the Minister's Representative within the timeframes specified below.

All reports are to be electronically submitted to

### Schedule of Works

The Recipient must within 60 calendar days from the execution of this Agreement, or any signed variation to the Agreement, provide to the Minister's Representative, for concurrence, a schedule of works (Schedule of Works) setting out in relation to each of the Project(s):

- a description of the Works to be undertaken within the scope, funding and duration of this Grant (along with any available plans, designs and land acquisition requirements or proposals);
- the scheduled dates of the start and completion of key stages including concept planning, stakeholder engagement and consultation, land acquisition, third party approvals, environmental, heritage and vegetation approvals, detailed design and construction delivery of the Works;

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 a breakdown of the estimated costs to commence and complete the Project(s) within the scope and duration of this Grant.

### Regular Progress Report

Quarterly progress reports shall be submitted in each year of the Agreement, on or before 30 September, 31 December, 31 March and 30 June, in the format prescribed in Attachment 4 and will include:

- Documentation of details of potential risks, project milestones, completion of Works and/or stages of Works and progress expenditure for the project
- Confirmation that the project remains on track to be completed on or before the funding completion date.

### Final Report and Acquittal

A final report shall be submitted upon completion of the project and within 30 days of the end of the funding period. The final report shall include a detailed financial record of expenditure, copies of receipts for payment of major items and digital photographic or video evidence showing the site or facility before and after the Works in the format prescribed in Attachment 5. Unexpended Grant funds must be repaid to the Minister as set out in Attachment 3.

### 8. Public Liability Insurance:

Council warrants that it is a member of the Local Government Association Mutual Liability Scheme (*Scheme*) and is bound by the Scheme pursuant to section 142 and Schedule 1, Part 2 of the *Local Government Act 1999* (SA) (Act) and in the event that the Council ceases to be a member of the Scheme it will forthwith, pursuant to Section 142(1) of the Act and the regulations under that Act, take out and maintain insurance to cover its civil liabilities at a minimum level of cover of AUD \$50 million.

### 9. Representatives:

Email:

### Minister's Representative:

Alexia Kohlmorgen Manager, Contracts, Policy and Compliance GPO BOX 1533, Adelaide SA 5000 Phone:

### The Recipient's Representative:

Terry Buss Chief Executive Officer City of West Torrens 165 Sir Donald Bradman Drive, Hilton SA 5033 Email:

### Minister's Project Manager:

Tim McEvoy Planning Lead GPO BOX 1533, Adelaide SA 5000 Phone: Email:

### The Recipient's Project Manager:

Joe lelasi Manager City Assets 165 Sir Donald Bradman Drive, Hilton SA 5033 Phone: Email:

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### 10. Special Conditions:

### SC 1 Completion of the Project

The Project must be completed within the funding period.

### SC 2 Traffic Control Devices

Any Works undertaken on a road must be planned, designed and constructed in accordance with Austroads guidelines and relevant Australian Standards which can include AS 1742.10 MUTCD Part 10: Pedestrian control and protection, Austroads Guide to Traffic Management Part 6: Intersections, Interchanges and Crossings, Austroads Guide to Road Design Part 4: Intersections and Crossings and the variations and additions contained in this section.

The installation of Traffic Control Devices must comply with the requirements outlined in the Manual of Legal Responsibilities and Technical Requirements for Traffic Control devices – Part 2 – Code of Technical Requirement – September 2021 as well as relevant Departmental and/or Council guidelines and specifications.

### SC 3 Works

The Recipient is responsible for the conduct of each Project including where applicable given the nature of the Project, all contract and project management for activities of planning, design, tender management (preparation, call, assessment and award), construction (including temporary Works), approvals and commissioning, handover, land negotiations and acquisition, service alterations (e.g. rail, telecommunication, electrical, gas, private services, or water services), road and rail approvals, environment and heritage, native title, responding to any latent conditions, the testing, grading and removal and disposal of any contaminated materials (if present).

The Recipient must ensure that any required access to (and/or transfer of) land (if any) to permit the conduct of the Works is secured prior to the commencement of the Works.

The Recipient must commence the Works as soon as practicable after the commencement of the Funding Period.

The Recipient must ensure that each Project is undertaken by appropriately qualified and experienced personnel in a professional, timely and efficient manner in accordance with the best practice applicable in the relevant industry.

The Recipient must provide for all equipment, materials, premises, transport, resources and all other things needed in order to undertake the Project in accordance with this Agreement.

The Recipient remains responsible for the work performed by contractors and subcontractors towards the Purpose to the same extent as if such work were performed by the Recipient.

The Recipient must ensure that any Works, including but not limited to building, structure, embankment or stormwater Works, comply with relevant planning, development, building, environmental and other legislation, standards, codes and guidelines and have appropriate approvals.

If required, the Recipient will undertake geotechnical, hydrological and watercourse investigations to address any relevant legislative and statutory approvals.

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The Recipient must involve relevant State departments, authorities and other stakeholder organisations where relevant, including Department of Environment and Water, Natural Resource Management Board, SA Water, Department for Infrastructure and Transport.

### SC 4 Construction Activity Zone ('CAZ')

If a Project Requirement, the Recipient (or its contractor) will be responsible for establishing a CAZ for work health and safety purposes over the work site for the Project and access to the CAZ may be subject to conditions of entry.

The Recipient is to remain in control of the CAZ and agrees to consult and coordinate with the Minister's Project Manager to arrange access in the event that representatives of the Department need to gain entry to areas within the CAZ.

The Recipient must erect (and maintain) temporary fencing or alternative appropriate measures to reasonably ensure that the Work Site and the CAZ is kept secure from entry by an unauthorised person(s).

### SC 5 Communication

The Recipient must not make or permit a public announcement, social media or media release about any aspect of this Grant Agreement or the Purpose, without first obtaining the Minister's consent through the Minister's authorised representative on the details provided in the Letter of Offer in this Grant Agreement.

The Recipient must acknowledge the assistance of the South Australian Government in all media releases and promotional material associated with the Purpose, by including in such material, acknowledgment of the Grant made by the Minister.

The Recipient must provide notification to the Minister's authorised representative and nominated contact officer(s) in this agreement at least four (4) weeks prior to commencement, key project milestones, completion and opening of the Works. This will enable notifications to the Minister's Office should they and/or the relevant local member wish to be involved.

### SC 6 Alteration to Public Bus Transport Assets

If the Project requires any interface with, is adjacent to, or causes alteration to (or effect on) an Adelaide Metropolitan Public Bus transport infrastructure, assets or services, the Recipient must seek the written approval of the Department (through the Minister's Project Manager) prior to finalising any detailed designs and prior to commencing Works.

### SC 7 Works on Commissioner Maintained Roads

Where the Recipient, as part of the Project, is doing Works on (or alterations to or effect on) a Highway (i.e. a road that is under the care, control and management of the Commissioner), it must comply with Attachment 6 – Schedule for Council Works on Commissioner Maintained Road(s).

This engagement includes the acceptance of design, plans, and issuing of relevant comments and/or approvals to ensure compliance with Departmental requirements and to ensure impacts on the operational and road safety requirements of the road and relevant paths or assets are appropriately managed.

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<u>SC 8</u> Works interfacing with the Department for Infrastructure and Transport's North South Corridor Torrens to Darlington Project

The Project has an interface with, and is adjacent to, the Department's North South Corridor.

The Recipient must seek the written approval of the Department (through the Minister's Project Manager) prior to finalising any concept designs including the path alignment, detailed designs and prior to commencing Works that are within the interface and connectivity of the Department's North South Corridor, Adam Street and Port Road.

This will involve engagement and communications with the North South Corridor's Torrens to Darlington Project (T2D) City Shaping Team. Engagement will include coordination of the location and concept and detailed designs of the path along the northern boundary of 40-46 West Thebarton Road, Thebarton to South Road. The Recipient will coordinate the path linkage to South Road with the T2D design to ensure a safe and accessible passage of path to the western side of South Road.

Prior to commencement of the project construction works, the Recipient will liaise with the Department to coordinate access and alignment of works with any potential Departmental T2D project construction works.

SC 9 Additional Requirements for Footpaths, Cycling, Pedestrian and Shared Use Paths and assets

All footpaths are to be integrated and connected with relevant / existing footpath and shared use path networks. All footpath and shared use path assets constructed will be the responsibility of the relevant grant recipient to own and maintain.

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### Attachment 3 - Grant Terms & Conditions

### 1. Definition

#### In this Agreement:

- (i) "Minister" means the Minister named in the Letter of Offer or if no Minister is named, the legal representative of the Crown in right of the State of South Australia named in the Letter of Offer;
- (ii) Any reference to "You" is to be interpreted as a reference to "the Recipient" and vice versa;
- (iii) "the Department" or "DIT" means the Department for Infrastructure and Transport;
- (iv) "the Commissioner" means the Commissioner of Highways:
- (v) "CAZ" means construction activity zone; and
- (vi) "Works" means the construction (including where applicable roadwork) and associated installation and alteration of infrastructure to be designed, constructed and/or installed by (or on behalf of) the Recipient to complete a Project.

#### 2. Purpose of the Grant

You must use the Grant only for the Purpose specified in Attachment 2.

#### 3. Repayment of Grant

If, at the end of the Funding Period, you have not expended all of the Grant, then you must notify the Minister of the unexpended amount and must repay that amount to the Minister within 30 days after the end of the Funding Period, unless the Minister agrees otherwise.

If you fail to comply with this Agreement at any time, the Minister may:

- require you to repay either the whole or a portion of the Grant (whether expended or not) within 14 days of a written demand from the Minister;
- withhold funds not already paid;
- withhold future grants from you; and/or
- terminate this Agreement.

#### 4. GST

- 4.1 The Minister will pay to the Recipient the GST applicable to the Grant Amount if the Recipient represents that:
- (a) the ABN shown in the Agreement is the Recipient's ABN; and
- (b) it is registered under the A New Tax System (Australian Business Number) Act 1999 (Cth),
- 4.2 If the Recipient is not registered for GST, then GST will not be paid to the Recipient under this Agreement.

#### 5. Provision of Information

The Minister will need to be satisfied you are using the Grant for the Purpose and you are complying with this Agreement, and will need to be able to make an informed assessment of your ongoing financial position and of the overall effectiveness of the Grant.

To enable this, you must provide any information requested by the Minister or its auditors or financial advisers (including documents, records, management accounts, financial statements, annual reports, and the information and reports listed under the section entitled 'Reports and Information' in Attachment 2).

In addition, you must provide timely advice to the Minister of:

- any significant changes to the nature and/or scope of the activities conducted by you; or
- any change to the authorised scope of the Purpose or the Outcomes.

#### 6. Financial Statements and Auditing of Financial Accounts

You agree the Minister may direct that your financial accounts be audited at your cost, and the Minister may specify the minimum qualifications which must be held by the person appointed to conduct the audit. Your financial accounts must be prepared in accordance with legislation applicable to your organisation.

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#### 7. Inspection

You must allow any officer or person authorised by the Minister to enter your premises to inspect your operations (including equipment, premises, accounting records, documents and information) and interview your employees on matters pertaining to your operation and your reporting obligations under this Grant Agreement.

#### 8. Rules and Legislation

You must comply with all legislation applicable to the Grant and the Purpose and with any constitution or rules which govern your operations.

#### 9. Special Conditions

You must comply with the Special Conditions (if any) specified in Attachment 2.

#### 10. Insurance

Unless specified as "not required" in Attachment 2, you must take out and maintain for the Funding Period and for 12 calendar months following the end of the Funding Period, a policy of public liability insurance for not less than the amount specified in Attachment 2.

You must provide a copy of the certificate of insurance for the insurance policy if required by the Minister.

#### 11. Acknowledgements

You acknowledge the Grant represents a one-off contribution by the Minister towards the Purpose, and you agree any request for subsequent funding will require a new application to the Minister. The Minister is under no obligation to agree to pay any subsequent funding to you.

You acknowledge the Minister will not be liable to reimburse you for any losses or cost over runs that may result from the operation of this Grant Agreement or the carrying out of the Purpose.

You acknowledge that you are responsible for any ongoing maintenance, operation and costs related to the Purpose of this Grant Agreement.

#### 12. Assignment

The Recipient must not assign, novate or encumber any of its rights or obligations under this Agreement without the prior written consent of the Minister's Representative.

### 13. Intellectual Property

The Recipient grants the Minister and the State of South Australia a non-exclusive, unconditional, perpetual, royalty free licence to use any intellectual property created as part of the Purpose.

The Minister may use, copy and distribute (including to third parties) any document, drawing, specification, data and/or design prepared or produced by (or on behalf of) the Recipient as part of furtherance of the Purpose.

The Recipient must ensure that when performing the Purpose it (and any contractor it engages) does not infringe the intellectual property rights of any person.

Upon termination (and at any time on demand by the Minister) the Recipient must deliver to the Minister all documents provided by (or originating from) the Minister and all documents produced by the Recipient in the course of performing the Purpose.

#### 14. Representatives

- 14.1 The Minister's Representative may exercise all the powers and functions of the Minister under this Agreement.
- 14.2 The Minister's Project manager may exercise all the powers and functions of the Minister under this Agreement except for agreeing to a variation to this Agreement.
- 14.3 The Recipient's Representative may exercise all the powers and functions of the Recipient under this Agreement.
- 14.4 The Recipient's Project manager may exercise all the powers and functions of the Recipient under this Agreement except for agreeing to a variation to this Agreement.

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14.5 Either party may substitute its Representative at any time by prior written notice to the other, specifying the position and contact details of the substitute.

#### 15. Variations

Any variations to the Agreement must be in writing and signed by an authorised officer of both the Recipient and the Minister before the end of the Funding Period.

Any request by you to vary the Agreement (including, but not limited to, varying the Purpose, the Grant Amount, or to extend the Funding Period) must be accompanied by sufficient details explaining the reasons for the requested variation, to enable the Minister to have regard to its merits.

Any request to vary the Grant Amount must be agreed to prior to the commencement of Works.

#### 16. Indemnity

The Recipient acknowledges and agrees that it remains at all times solely responsible for the conduct of the Purpose and any Project and it releases and indemnifies the Minister, the Commissioner of Highways and the Crown in right of the State of South Australia together with their employees, contractors and agents ("those indemnified") from and against any loss or liability incurred or suffered by any of those indemnified as a result of any claim, suit, demand, action or proceeding brought by any person against any of those indemnified in respect of the Works to carry out the Purpose and/or a Project or otherwise caused by any breach or default of the Recipient under this Agreement.

#### 17. Conflict of Interest

The Recipient must disclose to the Minister's Representative in writing, all actual, perceived and potential conflicts of interest that exist, arise or may arise, in the course of performing the Purpose as soon as possible after it becomes aware of that conflict, and take such appropriate remedial action as the Minister may reasonably require.

#### 18. Legislative Requirements and Approvals

The Recipient must ensure that all legislative requirements, including the *Planning, Development, and Infrastructure Act 2016* (SA), in relation to the Project and the Works are complied with and when requested by the Minister, provide documentary evidence that all approvals have been obtained.

#### 19. Consent

If the Recipient requires the Minister's consent under this Agreement, the Minister may, in its absolute discretion, give or withhold its consent and if giving consent, the Minister may impose any condition on that consent that it considers appropriate. The Minister's consent will not be effective unless it is in writing and signed.

#### 20. Entire Agreement

This Agreement contains the entire agreement between the parties with respect to its subject matter and supersedes any prior agreement, understanding or representation of the parties on the subject matter.

#### 21. Survival

Despite termination or completion of this Agreement, this clause 21 and clauses 10 (Insurance), 13 (Intellectual Property), 16 (Indemnity) and those Special Conditions that by their nature remain in force, shall survive and remain in full force and effect.

#### 22. Compliance with Laws

The Recipient must comply with the laws in force in the State of South Australia in performing its obligations under this Agreement.

#### 23. Governing Law and Jurisdiction

This Agreement is governed by the laws in the State of South Australia. The courts of the State of South Australia have exclusive jurisdiction in connection with this Agreement.

#### 24. Notices

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A notice is properly given or served if the party delivers it by hand, posts it or transmits it by electronic mail, to the address of the Representative of the other party. A notice is taken to be received:

- If sent by post, at the time it would have been delivered in the ordinary course of the post to the address
  to which it was sent;
- if sent by electronic mail or other electronic means, only in the event that the other party acknowledges
  receipt by any means; or
- if delivered by hand, the party who sent the notice holds a receipt for the notice signed by a person
  employed at the physical address for service.

#### 25. Waiver

Any waiver of any provision of this Agreement is ineffective unless it is in writing and signed by the party waiving its rights. A waiver by either party in respect of a breach of a provision of this Agreement by the other party is not a waiver in respect of any other breach of that or any other provision. The failure of either party to enforce any of the provisions of this Agreement at any time must not be interpreted as a waiver of that provision.

#### 26. Reading Down And Severance

In the event that any provision (or portion of any provision) of this Agreement is held to be unenforceable or invalid by a Court of competent jurisdiction, the validity and enforceability of the remaining provisions (or portions of such provisions) of this Agreement shall not be adversely affected.

The offending provision or part of a provision shall be read down to the extent necessary to give it legal effect, or shall be severed if it cannot be read down, and the remaining part and provisions of this Agreement shall remain in full force and effect.

#### 27. Public Disclosure

The Minister may disclose this Agreement and/or information relating to this Agreement in both printed or electronic form and either generally to the public or to a particular person as a result of a specific request.

The Recipient acknowledges their obligations under any provision of this Agreement or the provisions of the *Freedom of Information Act, 1991.* 

#### 28. Termination

If the Recipient fails to comply with this Agreement, or make sufficient progress during the Funding Period on a Project to the reasonable satisfaction of the Minister, the Minister may:

- require the Recipient to repay either the whole (or a portion) of the Funding (whether expended or not);
- withhold all future funding from the Recipient;
- pursue any legal rights (or remedies) which may be available to the Minister; and
- terminate or curtail any program or project conducted by the Minister of which the Purpose conducted by the Recipient is part.

The Minister may review any decision made pursuant to this clause if the Recipient is able to satisfy the Minister within a period of 30 days from the decision that the Recipient has complied with the conditions of this Agreement.

Nothing in this Agreement is to be taken to limit the Minister's discretion to determine whether and how any program or project of the Minister is to be conducted, except if (and to the extent that) the Minister gives an express undertaking in that regard.

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Attachment 4 – Progress Reporting Form

# COMMUNITY INFRASTRUCTURE GRANT PROGRAM

# PROJECT PROGRESS REPORT

GRANT RECIPIENT NAME	CITY OF WEST TORRENS (ABN 16 346 877 634)
GRANT AGREEMENT No.	2022CIG_057
PROJECT LOCATION	
PROJECT DESCRIPTION	
PROJECT COMPLETION DATE	
PROJECT UPDATE DUE DATE	
PROJECT PROGRESS AND RISKS	
E.g. current project status, progress since last report, future activities, traffic light status of: financial, schedule, risk & issues, scope (on- track, monitoring, off-track, N/A), Major contracts awarded/completed, media opportunities.	
WORK HEALTH AND SAFETY	
Details of "Notifiable Incidents" in accordance with the <i>Work Health and Safety Act 2012</i> (SA) that occurred during the period.	
GRANT AMOUNT (GST excl.)	\$
EXPENDITURE TO DATE	\$
EXPECTED TOTAL PROJECT COST	\$

I hereby certify that the project IS / IS NOT progressing in accordance with the Grant Agreement.

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Chief Executive Officer (or representative)

Grant Agreement No. 2022CIG\_057

Attachment 5 - Project Completion and Acquittal form

# **COMMUNITY INFRASTRUCTURE GRANT PROGRAM PROJECT COMPLETION & ACQUITTAL REPORT**

GRANT RECIPIENT NAME		CITY OF WES	ST TORRENS (ABN 16 34	6 877 634)	
GRANT AGREEMENT No.		2022CIG_057			
PROJECT LOCATION	1				
PROJECT DESCRIPT	ION				
AGREED FUNDING E	ND DATE				
PROJECT COMPLET	ION				
DETAILED LIST OF EXPENDITURE COPIES OF SUPPLIER/ CONTRACTOR INVOICES & RECEIPTS		Separate attachments Separate attachments			
					PHOTOGRAPHIC/VID EVIDENCE OF PROJI COMPLETION
PRO	POSED		AC	TUAL	
TOTAL PROJECT COST (GST excl.)		NT AMOUNT SST excl.)	TOTAL PROJECT COST (GST excl.)	GRANT AMOUNT (GST excl.)	
\$	\$		\$	\$	
UNEXPENDED	GRANT F	UNDS TO BE R	EPAID (GST excl.)	\$	

I hereby certify that all Works have been undertaken in accordance with the Grant Agreement and that all costs are directly associated with the approved project.

1

.....

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Chief Executive Officer (or representative)

Grant Agreement No. 2022CIG\_057

OFFICIAL

#### Attachment 6 – Schedule for Council Works on Commissioner Maintained Road(s)

#### 1. APPLICATION OF THIS SCHEDULE

This Schedule applies if the Recipient is a Council and as part of the Project is doing Works on (or alterations to) a Highway (i.e. a road that is under the care, control and management of the Commissioner).

#### 2. LEGAL REQUIREMENT TO GAIN COMMISSIONER'S APPROVAL

Subsection 26(7) of the *Highways Act 1926* (SA) provides that a council must <u>not</u> exercise its powers under Part 2 of Chapter 11 of the *Local Government Act 1999* (SA) (e.g. the powers to conduct roadwork) in relation to a road under the care, control and management of the Commissioner except to the extent (if any) as the Commissioner may approve by written notice to the council.

The Recipient therefore acknowledges that prior to undertaking any Works on the Highway it will first need to gain the written approval of the Commissioner pursuant to section 26(7) of the *Highways Act 1926*.

#### 3. TERMS AND CONDITIONS FOR WORKS ON COMMISSIONER'S ROAD

- 3.1 The Minister and the Commissioner make <u>no</u> warranties or representations concerning the suitability of the Highway for the Purpose or the presence of Third Party Installations on, in, along, over, under or near the Highway. The Recipient must arrange for any required relocation or alteration of Third Party Installations at its own cost. In this Schedule **Third Party Installations** means any rail, gas, electrical, telecommunications, stormwater, water or other underground or overground installation on, in, along, over, under or near the Highway.
- 3.2 The Recipient must:
  - (a) <u>not</u> less than one calendar month prior to the commencement of Works for the Purpose, submit the detailed design(s), any applicable drawings and plans and its Traffic Management Plan(s) to the Commissioner for its comment;
  - (b) modify the documents submitted in accordance with the preceding item 3.2(a) in accordance with any comments received from the Commissioner (or DIT);
  - (c) give prior notification to the Commissioner before commencing any Works on the Highway and abide by (and ensure that its contractor also abides by) any requirements imposed as to the times for access to the Highway;
  - (d) undertake (and ensure that its contractor undertakes) the Works on the Highway in accordance with:
    - (i) DIT's requirements as per the DIT Master Specification available at <u>DIT Master Specification Department for</u> Infrastructure and Transport - South Australia; and
    - (ii) the detailed design(s), drawings and plans and Traffic Management Plan agreed to by the Commissioner,

unless a variation is first agreed in writing by the Commissioner;

- (e) ensure that any Works undertaken do <u>not</u> disrupt (or impede) any activity undertaken by the Commissioner (or DIT) on the Highway;
- (f) ensure that a defect liability period of <u>not</u> less than 24 calendar months applies to the Works and the Recipient must invite (and make provision for) a representative of the Commissioner to attend inspections to assess both practical completion and final completion of the Works;
- (g) ensure that any additional Works required to reach practical completion or any remediation (or repair of) defects that are required to allow for final completion, identified by either the Recipient or the Commissioner, are promptly carried out by the Recipient (or its contractor);
- (h) at its cost, comply with any written direction by the Commissioner in relation to the conduct of the Works, any alteration or removal of any infrastructure installed, the removal or minimisation of any risks to safety identified, the reinstatement of pavements, traffic management, the public's access to the Highway or partial road closures;
- undertake such reasonable safety measures necessary to protect its employees, contractors, the public and commuters [including without limitation compliance with (and ensuring its contractor complies with) the Work Health and Safety Act, 2012 (SA) and the Work Health and Safety Regulations, 2012 (SA)];
- notify the Commissioner of any safety risk posed by the Works or any infrastructure installed or any activity undertaken by the Recipient (or its employees, contractors and agents), on the Highway; and
- (k) following practical completion of the Works [and following any further modifications undertaken by the Recipient (or its contractor)] provide at the Recipient's cost, the Commissioner with as constructed drawings and plans accurately depicting the type and location of the Works (and any infrastructure installed) in accordance with Departmental standards available at:

http://www.dpti.sa.gov.au/contractor\_documents (intellectual property in the plans and drawings vests in the Commissioner).

3.3 If the Recipient fails to comply with the requirements of item 3.2(g) or fails to carry out a direction of the Commissioner issued in accordance with item 3.2(h) then the Commissioner may (without being obliged to) carry out (or engage a contractor to carry out) the necessary work and the Recipient promises to pay to the Commissioner the cost it incurs in doing so.

Grant Agreement No. 2022CIG\_057

# 11.3 Community Services Activity Report - June 2022

# Brief

This report details the activities of the Community Services Department for June 2022.

## RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - June 2022 be received.

## Introduction

The Community Services department (Department) provides a report to each City Services and Climate Adaptation Standing Committee meeting detailing the status of key projects and activities for the preceding month.

#### Discussion

The key projects and activities undertaken by the Department during the month of June 2022 are as follows:

#### **Community Centres**

The usage statistics for all the community centres/facilities for June 2022 are as follows:

Facility	# Groups	Hours used	Notes
Apex Park Community Facility	28	303	
Cowandilla Community Roo	-	-	Closed for staff use only - COVID-19
Lockleys Community Room	-	-	Closed for Mellor Park major works
Lockleys Oval Sporting Facility	6	18	Meeting Rooms only
Plympton Community Centre	39	427	
Thebarton Community Centre	87	1137	
Weigall Oval Sporting Facility	6	314	
Total	166	2199	
Average per day	5	73	

## Library Statistics

Library Visitor and borrowing statistics - May 2022	Average per day	
Total Number of visitors to the Hamra Centre	12,499	403
Total Number of items checked out from the Hamra Centre	18,586	600
Total Number of visitors to the Mobile Library	551	28
Total Number of items checked out from the Mobile Library	1,884	94

### Access and Inclusion

An Easy English version of the *Disability Access and Inclusion Plan* (DAIP) has been developed with Scope Aus. The final document has now been completed **(Attachment 1)**. Easy English is a style of presenting information in an easy to understand format. Specific images are used alongside basic language and grammar to help explain important messages. As the name suggests, the design is kept simple in an Easy English document with dot points, easy to read font and larger text used to support this.

#### Library Services

The Administration assisted the West Torrens Historical Society with their History Month event: *From Wadni to Whisky – the stories of Food and Beverage production in West Torrens from Indigenous wild food to our present cuisine.* The event was visited by 100 people and included demonstrations of:

- City of West Torrens WestMaps Public historical aerial photographs;
- OneCard Library catalogue and how to search our digitised collection; and
- City of West Torrens local history resources webpages.

Refugee Week was acknowledged and celebrated with a small event focussed on healing. Participants were invited to watch and participate in Scottish country dance and music performed by the Scottish Dancing Group. Scottish country dance is social dancing for all ages and a wide range of fitness levels.

The Hamra Centre hosted a book talk by author, Kerry Pienaar. The book is titled *You Deserve to be Heard: 101 tips to boost your public speaking confidence.* It celebrates inspirational stories of people who have faced their fears, transformed their thinking and behaviour, and experienced profound and dramatic impacts on their professional and personal lives. It includes 101 easy-to-apply tips on managing fears of public speaking, speaking with confidence, as well as preparing for, and impressing different audiences.



#### Active Ageing

The Active Ageing program is linking residents over 50 years of age to two new opportunities in the community. The West Torrens Chess Club, which meets weekly (Wednesday evenings) at Kandahar, and swimming at the Thebarton Aquatic Centre. The Active Ageing program funds the first five sessions for people to encourage their participation.

#### Community Conversations

The inaugural *Community Conversations* e-newsletter was distributed to community groups across the City this month. This e-newsletter was developed in partnership with Creative Services and it is a way to communicate information, consultation and collaborative opportunities with community centres, community groups, not-for-profits, cultural groups, lifestyle groups and service providers. It will be distributed three times per year in June, October and February. It is expected that this will be particularly beneficial to the three community centres partnered with Council to deliver programs on Council's behalf (Camden Community Centre, Western Youth Centre and Fulham Community Centre).



#### COVID Vaccinations for the Community

During this month, transport assistance to the Wayville vaccination clinic was offered to residents who may be frail, elderly, have disability or have difficulties accessing public transport. This was undertaken in partnership with SA Health to assist with breaking down barriers for people wanting to access COVID-19 vaccine booster doses. One pop-up COVID-19 vaccination clinic was also held at the Hamra Centre and a total of twenty-one people were vaccinated at this clinic.

#### Lifestyle Groups

The City of West Torrens Knitting Group, which regularly meets on Mondays in the Hamra Centre, made thirty support Teddy bears, using donated wool and yarn. The teddy bears were presented to *StandBy Support After Suicide*, a community-based program delivered by AnglicareSA, dedicated to supporting people who have been bereaved or impacted by a recent or past suicide.



#### **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

All Community Services programs have, when relevant, implemented climate adaptation strategies.

# Conclusion

This report provides details on the activities of the Community Services Department for the month of June 2022.

#### Attachments

- 1. City of West Torrens DAIP Easy English Version
- 2. Community Services Activities July 2022

|









# Hard words

This book has some hard words.

The first time we write a hard word

- the word is in blue
- we write what the hard word means.

# You can get help with this book



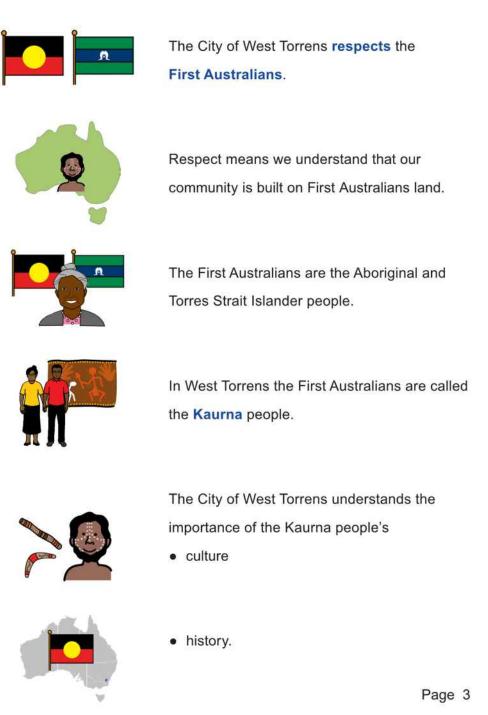
You can get someone to help you

- read this book
- know what this book is about



• find more information.

We will write contact information at the end of this book.



# Acknowledgement of Country

# About this book



This book is from the City of West Torrens.



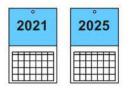
This book is about our **Disability Access and** Inclusion Plan.

We call it the plan.



The plan is about

 how we want to make our city better for people with disability



• what we will do from 2021 to 2025.



Each year we will

review the plan



• write a report to say how we are doing.



# Why did we write the plan?



We want West Torrens to be a good place to live for everyone.



The plan says what we will do to help people with disability

• enjoy life in our community like everyone else



• have the same rights as everyone else.



We **must** follow the law and make sure people with disability have **access**.



Access means everyone can

• get to a place



use a service



• join an activity.

1	<u> </u>	_
2	<u>.</u>	
3		-
4		
J		

# How did we make the plan?

The plan has 4 goals.

The goals say what we want for our community.



We made the goals together with our community.

Many people told us their ideas.

· people with disability



carers

For example



families



• our staff.





# Goal 1 Be an inclusive community

We want more people to feel included in everything our community offers.



We will make it easier for people with disability to

• use our services



- be active
  - for example, join a sports club



- take part in our programs
  - for example, go to a festival.



# What else will we do to include people with disability?



We will also make our information easier to read and understand.



We will make it easier for people with disability to learn something new. For example, in an art class.



We will tell local businesses how they can be more welcoming for people with disability.







# Goal 2 Let people with disability lead

We will listen more to people with disability.



# Goal 3 Make our community accessible



- We will make it easier for people with disability to
- travel around our community



· know what activities they can join



enter buildings



• enjoy parks and other public places.



We will check that all our public places follow universal design rules.

Universal design rules say a place **must** be easy to use for all people no matter their ability.

# Goal 4 Help more people work and learn



- We will do more to help people with disability
- learn new skills



find a job



• volunteer in our community.



- We will train our staff better so they understand
- what people with disability need



• what barriers people with disability face



• how to support people with disability more.

# What else will we do?



We will pay for services to make our city better for people with disability.



We will work hard to be a good **advocate** for people with disability.



An advocate is someone who

speaks up for you



• helps you get your rights.





# How will we reach our goals?



- We will work to make sure all people in
- West Torrens
- understand the plan

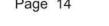


know what they can do to help



• work together with us to reach the goals.

	More in	formation
City of West Torrens Between the City and the Sea		information contact the est Torrens.
	Call	08 8416 6333
www.	Website	westtorrens.sa.gov.au
	Email	csu@wtcc.sa.gov.au
National	lf you nee	ed help to speak or listen use the
Relay	National	Relay Service.
Service	Call	1800 555 660
www.	Website <u>commun</u>	ications.gov.au/accesshub/nrs
Page 14	Give the r want to ca	elay officer the phone number you all.





		Page	1



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# **Community Services Activities and Events - July 2022**

* 12-22 July: GeoExplore - Geocache Scavenger Hunt				
Date	Time	Activity/Event	Location	
Fri 1/7	8.30am 10.00am-12pm 10am-12pm 10.30am-11.30am 12.00pm 12.00pm 1.00-4.00pm	Hilton Shopping Bus Run Lifestyles Program: Knit Natter Knitting Group Active Ageing: Movers and Shakers Story Time: 5 years and under Kurralta Park Shopping Bus Run Brickworks Shopping Bus Run Rewire Tech Help Drop-in Session	Hilton Plaza Shopping Centre Hamra Centre - Sun Room Plympton Community Centre West Torrens Auditorium Kurralta Park Brickworks Marketplace Hamra Centre	
Sat 2/7	10.00am-1.00pm	Rewire Tech Help Drop-in Session	Hamra Centre	
Sun 3/7				
Mon 4/7	8.00am-9.00am 10am-12pm 10.30am-12noon 11.30am-1.30pm 2.00-4.00pm 3.00-5.30pm 3.30pm-5.00pm 6pm-8pm	NHF Walking Group Lifestyles Program: Yarn Knitting Group Learn English Reading Group: intermediate to advanced CHSP: Monday Meet Ups Rewire Tech Help One-to-One Session Craft & Art Space Lego Club: school aged children Lifestyles Program: Sewing Studio	Kurralta Park Hamra Centre - Sun Room Hamra Centre Plympton Community Centre Hamra Centre Hamra Centre - Sun Room West Torrens Auditorium Plympton Community Centre	
Tue 5/7	10.30am-11.00am 11.15am-11.45am 12.00pm-2pm 1.00pm-3.00pm 2.00pm 3pm-4pm	Baby Time: 0-18 months Toddler Time: 18 months - 3 years Active Ageing: Share A Table Learn English Class with free crèche Baby & Toddler Time Facebook Live Active Ageing: Fit Ball Drumming	West Torrens Auditorium West Torrens Auditorium Plympton Community Centre Hamra Centre Plympton Community Centre	
Wed 6/7	10.30am-12noon 10.30am-11.30am 10.30am-12.30pm 11am-2pm	Learn English Reading Group: post beginner to pre-intermediate Story Time: 5 years and under Book Club Lifestyles Program: Sewing Studio	Hamra Centre Hamra Centre Hamra Centre - Sun Room Plympton Community Centre	
Thu 7/7	8.00am-9.00am 9.00am 10am-12pm 10.00am-12noon 10.30am-12noon 10.30am-11.00pm 11.15am-11.45am 6.00pm-8.00pm 6.15pm-8.00pm	NHF Walking Group         Fulham Shopping Bus Run         West Torrens Men's Social 8 Ball Group         Rewire Tech Help One-to-One Session         Craft & Art Space         Baby Time:       0-18 months         Toddler Time:       18 months - 3 years         Book Club 1         Book Club 2	Kurralta Park Fulham Gardens Shopping Cnt Plympton Community Centre Hamra Centre Hamra Centre - Sun Room West Torrens Auditorium West Torrens Auditorium Hamra Centre - Sun Room Hamra Centre	
Fri 8/7	9.00am 10am-2.30pm 10am-12pm 10.30am-11.30am 12.00pm 1.00pm-4.00pm 3.00pm-5.00pm	Brickworks Shopping Bus Run Lifestyles Program: Orange Tree Quilters Active Ageing: Movers and Shakers Story Time: 5 years and under Kurralta Park Shopping Bus Run Rewire Tech Help Drop-in Session Book Club	Brickworks Marketplace Hamra Centre - Sun Room Plympton Community Centre West Torrens Auditorium Kurralta Park Hamra Centre Hamra Centre - Sun Room	
Sat 9/7	10.00am-1.00pm	Rewire Tech Help Drop-in Session	Hamra Centre	

Date	Time	Activity/Event	Location
Sun 10/7			
Mon 11/7	8.00am-9.00am 10am-12pm 10.00am-12noon 11.30am-1.30pm 1.00pm-3.00pm 2.00pm-4.00pm 2.00pm-4.00pm 3.00pm-5.30pm 6pm-8pm	NHF Walking Group Lifestyles Program: Yarn Knitting Group Lego Animation with GooRoo Animation CHSP: Monday Meet Ups Lego Animation with GooRoo Animation Rewire Tech Help One-to-One Session Crafternoon: Monster Craft! Craft & Art Space Lifestyles Program: Sewing Studio	Kurralta Park Hamra Centre - Sun Room West Torrens Auditorium Plympton Community Centre West Torrens Auditorium Hamra Centre Hamra Centre Hamra Centre - Sun Room Plympton Community Centre
Tue 12/7	9.00am-11.00am 9.00am-12noon 1.00pm-4.00pm 2.00pm-3.00pm 3pm-4pm 4.45pm-5.45pm	Active Ageing: Coffee Tea and Me Claymation with Goo Roo Animation Claymation with Goo Roo Animation Crafternoon: Painting ceramic bird feeders Active Ageing: Fit Ball Drumming Bedtime Story Time - Dino Pyjama Party	Plympton Community Centre West Torrens Auditorium West Torrens Auditorium Hamra Centre Plympton Community Centre Hamra Centre
Wed 13/7	10.30am-11.30am 11am-2pm 12noon-1.00pm 1.30pm-3.00pm 2.00pm-4.00pm	Story Trove interactive storytelling Lifestyles Program: Sewing Studio Story Trove interactive storytelling Crafternoon - Loom Bands and Hama Beads Board Game Drop-in Session	West Torrens Auditorium Plympton Community Centre West Torrens Auditorium Hamra Centre Hamra Centre
Thu 14/7	8.00am-9.00am 9.00am 10am-12pm 10.00am-12noon 10.30am-1.00pm 11.00am-12noon 1.00pm-1.30pm 1.30pm-2.00pm 2.00-2.30pm 2.30pm-3.00pm	NHF Walking Group         Fulham Shopping Bus Run         West Torrens Men's Social 8 Ball Group         Rewire Tech Help One-to-One Session         Craft & Art Space         The Wind in the Willows storytelling performance         Build your Digital Skills: keyboard & mouse skills         (Session A)         Build your Digital Skills: keyboard & mouse skills         (Session B)         Build your Digital Skills: typing skills (Session A)         Build your Digital Skills: typing skills (Session A)	Kurralta Park Fulham Gardens Shopping Cnt Plympton Community Centre Hamra Centre Hamra Centre - Sun Room West Torrens Auditorium Hamra Centre Hamra Centre Hamra Centre Hamra Centre
Fri 15/7 Sat	8.30am 10am-12pm 10.00am-12.30pm 12.00pm 12.00pm 1.00pm-4.00pm 10.00am-1.00pm 1.30pm-3.30pm	Hilton Shopping Bus Run Active Ageing: Movers and Shakers Glenelg Baseball Club Come and Try Kurralta Park Shopping Bus Run Brickworks Shopping Bus Run Rewire Tech Help Drop-in Session Rewire Tech Help Drop-in Session Budgeting with Excel	Hilton Plaza Shopping Centre Plympton Community Centre Diamond Sports - West Beach Kurralta Park Brickworks Marketplace Hamra Centre Hamra Centre Hamra Centre
16/7 Sun 17/7			

Date	Time	Activity/Event	Location
	8.00am-9.00am	NHF Walking Group	Kurralta Park
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
Mon	12noon-2.00pm	PS4 on the Big Screen!	West Torrens Auditorium
18/7	2.00pm-4.00pm	Rewire Tech Help One-to-One Session	Hamra Centre
10/1	3.00pm-5.30pm	Craft & Art Space	Hamra Centre - Sun Room
	4.00pm-6.00pm	PS4 on the Big Screen!	West Torrens Auditorium
	6pm-8pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
-	10.30am-11.15am	Digital Art (Session A)	Hamra Centre
Tue	11.30am-12.15pm	Digital Art (Session B)	Hamra Centre
19/7	12.00pm-2pm	Active Ageing: Share A Table	Plympton Community Centre
1.1	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
	10.30am-11.15am	Lego Studio Mosaic (Session A)	Hamra Centre
	11.30am-12.15pm	Lego Studio Mosaic (Session B)	Hamra Centre
	11am-2pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Wed	12noon-2.00pm	PS4 on the Big Screen!	West Torrens Auditorium
20/7	1.30pm-4.30pm	Barista training - Introduction to coffee by HG	Living Jute - Cowandilla
	1.00011-4.00011	Coffee School	Living bate - Cowariana
	4.00pm-6.00pm	PS4 on the Big Screen!	West Torrens Auditorium
	8.00am-9.00am	NHF Walking Group	Kurralta Park
	9.00am	Fulham Shopping Bus Run	Fulham Gardens Shopping Cn
Thu	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
21/7	10.00am-12noon	Rewire Tech Help One-to-One Session	Hamra Centre
21/1	10.30am-1.00pm	Craft & Art Space	Hamra Centre - Sun Room
	12noon-1.00pm	Nitro Nat's Jaw Dropping Chemistry Workshop	West Torrens Auditorium
	1.30pm-2.30pm	Nitro Nat's Crazy Colourful Chemistry Show	West Torrens Auditorium
	9.00am	Brickworks Shopping Bus Run	Brickworks Marketplace
	10am-2.30pm	Lifestyles Program: Orange Tree Quilters	Hamra Centre - Sun Room
	10am-12pm	Active Ageing: Movers and Shakers	Plympton Community Centre
Fri	12.00pm	Kurralta Park Shopping Bus Run	Kurralta Park
22/7	1.00pm-4.00pm	Rewire Tech Help Drop-in Session	Hamra Centre
	1.00pm-2.30pm	Talking Money - Financial literacy workshop	Hamra Centre
	3.00pm-4.30pm	Live AV with Saba Entertainment	West Torrens Auditorium
	3.00pm-4.30pm		
Sat	10.00am-1.00pm	Rewire Tech Help Drop-in Session	Hamra Centre
23/7	10.000011-1.000011		
Sun			
24/7			
24/1			
	8.00am-9.00am	NHF Walking Group	Kurralta Park
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12noon	Learn English Reading Group: intermediate to	Hamra Centre
Mon		advanced	
25/7	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2.00pm-4.00pm	Rewire Tech Help One-to-One Session	Hamra Centre
	3.00pm-5.30pm	Craft & Art Space	Hamra Centre - Sun Room
	6pm-8pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
	9.00am-11.00am		
		Active Ageing: Coffee Tea and Me	Plympton Community Centre
-	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
Tue	11.15am-11.45am	Toddler Time: 18 months - 3 years	West Torrens Auditorium
26/7	1.00pm-3.00pm	Learn English Class with free crèche	Hamra Centre
	2.00pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre

Date	Time	Activity/Event	Location
	10.30am-12noon	Learn English Reading Group: post beginner to	Hamra Centre
Wed		pre-intermediate	Sector and a sector secto
27/7	10.30am-11.30am	Story Time: 5 years and under	West Torrens Auditorium
	11am-2pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
	8.00am-9.00am	NHF Walking Group	Kurralta Park
	9.00am	Fulham Shopping Bus Run	Fulham Gardens Shopping Cnt
Thu	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
28/7	10.00am-12noon	Rewire Tech Help One-to-One Session	Hamra Centre
20/1	10.30am-1.00pm	Craft & Art Space	Hamra Centre - Sun Room
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months - 3 years	West Torrens Auditorium
	8.30am	Hilton Shopping Bus Run	Hilton Plaza Shopping Centre
	10am-12pm	Active Ageing: Movers and Shakers	Plympton Community Centre
Fri	10.30am-11.30am	Story Time: 5 years and under	West Torrens Auditorium
29/7	12.00pm	Kurralta Park Shopping Bus Run	Kurralta Park
	12.00pm	Brickworks Shopping Bus Run	Brickworks Marketplace
	1.00pm-4.00pm	Rewire Tech Help Drop-in Session	Hamra Centre
Sat 30/7	10.00am-1.00pm	Rewire Tech Help Drop-in Session	Hamra Centre
Sun 31/7			

\* Dates and times are correct from date of publication

# 11.4 Urban Services Activities Report - June 2022

## Brief

This report provides Elected Members with information on activities within the Urban Services Division.

## RECOMMENDATION

The Committee recommends to Council that the Urban Services Activities Report be received.

#### Discussion

This report details the key activities of the City Assets, City Property, City Operations and City Development departments.

Special Project We	ork
Breakout Creek Stage 3 redevelopment	The project is a joint endeavour between the City of West Torrens, City of Charles Sturt and the State Government - with funding support from multiple funding partners at all levels of government.
	Construction and site preparation works at Breakout Creek continue to progress.
	Green Adelaide has set up a project webpage to keep the public informed of progress and issues as they arise ( <u>link)</u> .
	Contract of the second of

Sec. Sec.

Street Lighting - LED transition	SA Power Networks (SAPN) and Enerven have been engaged to transition the remaining SAPN managed streetlights (approximately 600 lights) to LED.					
	This project will continue into the 2022/23 financial year as SAPN and Enerven are unable to complete the transition within this financial year.					
	The Administration is also investigating the scope of works required to transition the Council owned street lights to LED within several land divisions e.g. Novar Gardens (Bartlett Drive & Stanford Avenue - and adjoining side streets) and The Promenade (Underdale). Funding for this scope of works has been included in the draft budget for 2022/2023.					
Expression of Interest - Electric Vehicle Charging	On Monday, 7 March 2022, the City of West Torrens released an Expression of Interest (EOI) to seek interest from the market for the provision of public electric vehicle charging stations in the West Torrens area.					
Stations	The EOI closing date was 25 March 2022. Eight submissions were received and the Administration is currently in the process of reviewing the submission before a report to Council is presented in July/August 2022 to seek direction on Council's approach to providing charging stations to the public.					
Stormwater Management Plan	The Draft West Torrens Stormwater Management Plan has been prepared by specialist consultancy firm Southfront.					
- West Torrens	An information session to Council is scheduled for Tuesday 19 July 2022 to provide an overview of the Plan and the proposed works, followed by an information report being presented to the subsequent Council Meeting, along with a proposed community consultation program for Council to approve.					
Transport and Movement	Community consultation on the Draft Transport and Movement Strategy was undertaken from Monday 9 May 2022 to Monday 6 June 2022.					
Strategy	The Administration is currently analysing the community feedback and a report to Council will be prepared for approval providing an overview of the feedback received and how this has been considered in developing the final Strategy.					
Packard Street, Stormwater Drainage - North	The request for tender closed on Tuesday 14 June 2022. A procurement recommendation has been prepared for sign off by the Executive Management Team for award to the preferred contractor.					
Plympton	It is expected that preliminary site works will commence in August 2022 and construction works to follow in September 2022.					
Camden Park and North Plympton	A draft report on Camden Park and North Plympton catchment areas has been received and is currently being reviewed.					
Stormwater Upgrade Investigations	This project now includes the relocation of the existing drainage within the development site at 93-107 Morphett Road, Camden Park.					
	Quotes have been received for these works and are currently under assessment.					
	Works on this drain relocation are due to be undertaken in the period of July - August 2022.					
	l					

Thanet Street, Brooklyn Park	<ul> <li>This street is due for a major road and kerbing capital upgrade. Consultation on potential upgrade option(s) for the street (including the replacement of street trees) was undertaken in October 2021 with the residents and property owners of the street.</li> <li>The feedback received from residents was reviewed and a follow up letter was issued to residents with details on the outcome of the consultation.</li> </ul>				
	The tender period for this project closed on 8 June 2022 and a procurement recommendation has been prepared for approval by the Executive Management Team.				
	Construction will commence following APA Group gas main works, which are expected to be completed in July 2022.				
Ballantyne Street, Thebarton	The draft tender drawings and documentation for this project have been received for final review. Tender documentation is in the process of being prepared. It is expected that the tender will be issued in early July.				
Jervois Street, Torrensville	The finalisation of the detailed design and documentation is continuing.				
McArthur Avenue, Plympton	The finalisation of the detailed design and documentation is continuing.				
Wheaton Road, Plympton	Concept design for the upgrading of this street has been received. It is also proposed to commence consultation with the community in July 2022.				
Beare Avenue and Watson Avenue Bridge Upgrade	The construction works associated with the upgrade of the existing road bridge crossing Brownhill Creek at the intersection of Beare Avenue and Watson Avenue, Netley is currently issued for tender. An extension to the tender period was granted in June at the request of the Brown Hill Creek Stormwater Project to enable the tendering of works associated with Lower Brown Hill Creek under the same contract.				
	Submissions for the tender close on Friday 8 July 2022.				

orks	Road Reconstruct	ion	Pro	grau	m 20	021	/22					
	Roda Reconstruct	)	10	20	30	40	50	60	70	80	90	100
					1						1	100
	Wyatt St - 9780 (Allchurch Av to Talbot Av)	-		-					-		k	
	Pearson St - 7495 (Kintore St to George St)		-		-			-	-			
	Thanet St - 9000 (Henley Beach Rd to Marshall Ter)		-		-							
	St Anton St - 8660 (Sutton Ter to Aldridge Ter)									1	÷	
	Jervois St - 5365 (Henley Beach Rd to North Pde)		-		1		- 1			1		
	Ballantyne St - 0625 (Dew St to South Rd)					È.	- i	î.			- î	
	Fulham Park Dr - 4070 (Corona Av to Castlebar Rd)						1	1	-È	1		
	Netley Av - 6950 (Rutland Av to Strathmore Av)			T			.1			1	J	
	Holland St - 4665 (Phillips St to Smith St) Cranbrook Av - 1990 (Holbrooks Rd to Sherriff St)			1	1.		,			Ţ	Ţ	
	Hayward Av - 4730 (End to Ashwin Pd)	_		1	1	-	_	1	1	1	1	
	Oscar St - 7210 (Airport Rd to Lewis St)											
	Mabel St - 6180 (Marion Rd to Clayton Av)	-			-		-	-				
	Albert Av - 0040 (Morphett Rd to Inkerman Av)		-	-					15			
	Halsey Rd - 4560 (Lowry St to Burnley St)		-	-				1		- 1		
	Coneybeer St - 1830 (Anstey Cres to Ritchie Ter)		-		-1					4	- 1	
	Victoria St - 9305 (Hughes St to King St)	-		i.	ŝ.			1		1	- î	
	Wheaton Rd - 9590 (Clayton Av to Wokurna St)		1		i.					÷.	i.	
	Mcarthur Av - 6730 (Tennyson St to Garfield Av)				1		1	i.	÷Č.	÷.	÷ĉ.	
	Henley Beach Rd (Service Road) - 4770 (No. 477 to End)				Į.			1	цî.	1	Ĵ,	
	Allchurch Av - 0120 (Birdwood Ter to Park Ter) - Design Only North Pde - 7002 (Danby St to East St) - Design Only			1	Į.		1			1	1	
	Torrens Av - 9080 (Henley Beach Rd to Dartmoor St) - Design Only			1			1	I.	G	1		
	Ashburn Av - 0320 (Henley Beach Rd to Burnley St) - Design Only				-			, L				
		)	10	20	30	40	50	60	70	80	90	100
	~		10	2.0		rcent		omple	te	00	50	100
	<ul> <li>Surveying and development of concept designs has commenced for all roa reconstruction projects for 2021/22.</li> <li>Construction works are currently in progress for the following projects:</li> <li>Hayward Avenue, Torrensville (Ashwin Parade to Linear Park)</li> </ul>											
	The construction works for Netley Avenue), Oscar Street, E Strathmore Avenue), Oscar Street, E Street) and Mabel Avenue, Plympton completed.	Bro	okly	/n F	Parl	κ (Α	irpc	ort R	oac	l to	Lew	/is
	The tender process has been compl Lockleys (Corona Avenue to Castlet commence in early September 2022	bar										
	The tender process for Holland Stre Street) has closed and the contract in early July 2022.					•						

	Talbot deferre The ke Street) followir Survey followir 2023/2 • As • To • No	rbing works for Wyatt Street, North Plympton (Allchurch Avenue to Avenue) have been completed. Road pavement works have been d until after the completion of the Packard Street Drainage Upgrade. rbing works for Pearson Street, Thebarton (Kintore Street to George have been completed. Road pavement works will be scheduled by renewal of stormwater infrastructure in Pearson Street. ing and development of concept designs have commenced for the ag projects, which are scheduled for construction in 2022/23 and 4, subject to budget approvals. hburn Avenue - (Henley Beach Road to Burnley Street) rrens Avenue - (Henley Beach Road to Dartmoor Street) orth Parade - (Danby Street to East Street) church Avenue - (Birdwood Terrace to Park Terrace)					
Traffic Projects an	nd Parki	ng Management					
Novar	The foll	owing traffic control device designs are currently being finalised:					
Gardens/Camden Park LATM	<ol> <li>Roundabout at the intersection of Bonython Avenue and Shannon Avenue; and</li> </ol>						
	2. Bonython Avenue extension of Bicycle and Parking lane.						
	It is scheduled for the works to be tendered in mid-August 2022.						
	The construction works associated with the installation of the flat top road humps on Coorilla Avenue, Novar Gardens was completed in June 2022.						
Richmond/ Mile End LATM	The LATM report and the recommended projects have been endorsed by Council for implementation.						
	Administration has commenced to prepare concepts for LATM projects for direct consultation with affected residents for construction in 22/23 FY.						
	The following projects shown below have been consulted and are scheduled for implementation during the months of July/August, weather dependant :						
	Item	Traffic Projects					
	2	Line marking and Pavement bars on Tarragon Street approach					
	4	No right turn from Bagot Avenue into Roebuck Street (7.00am - 9.00 am, Monday to Friday)					
	17	Pavement bars at Marion Road / Craig Street					
	18	Pavement bars at Marion Road / Shierlaw Street					
	19	Pavement bars at Marion Road / Lane Street					
	20	Pavement bars at Marion Road / Bickford Street					
	21	Pavement bars at Marion Road / Lucas Street					

Marleston / Keswick / Kurralta Park / North Plympton / Ashford LATM	The consultation for this LATM closed on Friday 22 April 2022. The Administration is currently collating and reviewing the feedback and comments for all the recommended traffic projects prior to finalising the draft LATM report for tabling at the LATM Working Party Group in late August 2022. In line with Council's resolution to progress and fast track the concept planning for the Moss Avenue/Grove Avenue Roundabout modification and closure, traffic						
	counts and concept plan preparation is currently in progress. Community consultation is scheduled to occur in late July 2022.						
City-wide Sharrow line marking and way finding signs	The Administration are continuing to prepare Sharrow line marking plans for the existing bike direct network within the City of West Torrens. The project also includes preparing way-finding signs for installation along						
	selected corridors and major bikeways. The wayfinding signs are proposed on the following road / bikeway corridor:						
	<ol> <li>King Street - Roebuck Street - Hounslow Avenue - Lipsett Terrace - Adelaide Airport Limited (AAL) Precinct;</li> </ol>						
	2. Lipsett Terrace - Sir Donald Bradman Drive bikeway - Apex Park (beyond this is Charles Sturt Council boundary);						
	<ol> <li>Clifford Street - Henley Street and Bagot Avenue (from Ashwin Parade to Sir Donald Bradman Drive);</li> </ol>						
	4. Westside Bikeway (within West Torrens Council area);						
	5. Anna Meares Bike path (within West Torrens Council area);						
	6. Reece Jennings Bike path (within West Torrens Council area);						
	7. Captain McKenna Bike path (within West Torrens Council area);						
	8. River Torrens Linear Park (within West Torrens Council area - only southern side)						
	The construction plans for the abovementioned Sharrow Line marking and wayfinding signs are anticipated to be completed by mid-July 2022.						
Traffic and Parking Review	Parking Review:						
	<ul> <li>Hughes Street Mile End - existing 2-Hour timed parking on the northern side of Hughes Street, Mile End is proposed to be updated to 2 Hour Limit 8.00am - 5.00pm Mon - Fri. Community notification is scheduled for distribution in the first week of July 2022.</li> </ul>						
	• The line-marking plan for Charles Street (between Anzac Highway and Wheaton Road) has been finalised and the project will be implemented in early-July subject to weather conditions. The plan includes new parking bays and centre lines to improve delineation, road safety and parking conditions along Charles Street.						
	Dewey Street, Fulham - Traffic count data obtained and will be assessed by early July.						

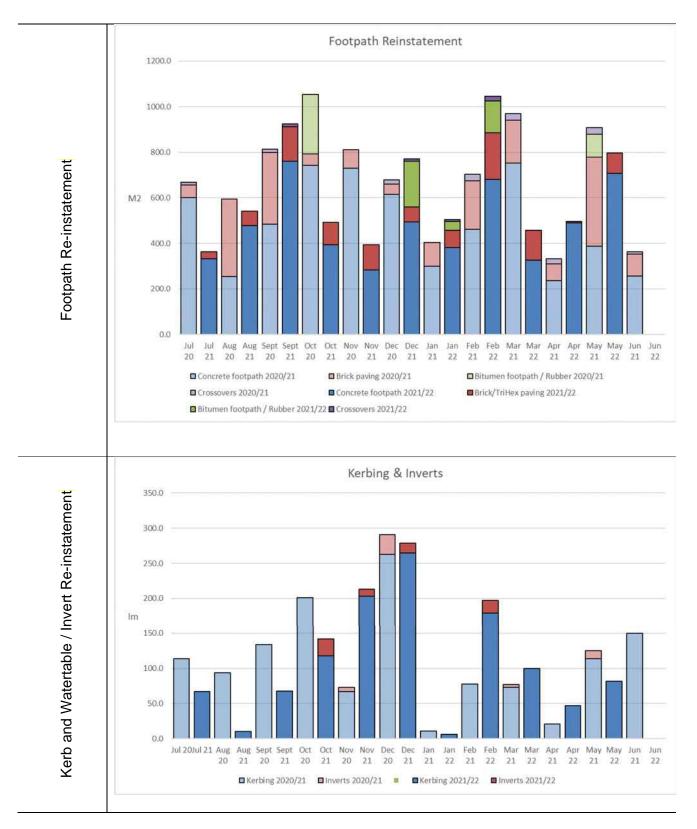
North Parade and West Street Raised Platform	The construction works for this project have been tendered and awarded to a civil contractor. Construction works are scheduled to commence in early July 2022.					
Bus Stop Program 2021/2022	The Bus Stop Program for 2021/22 has been completed.					

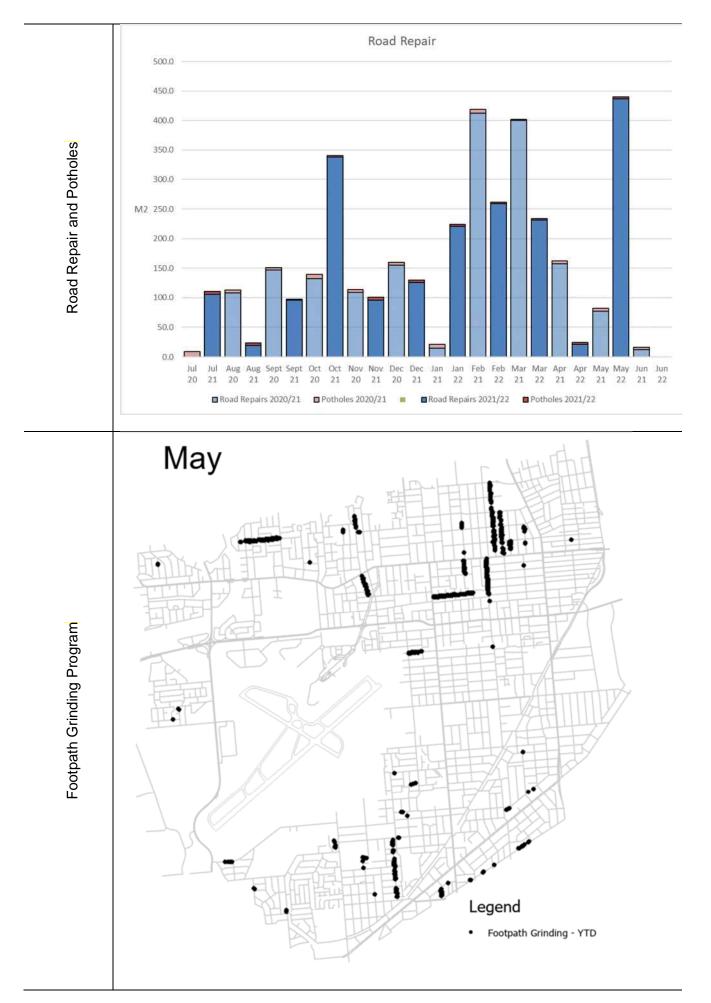
The following graph lists the	e streets scheduled for the 2021 to 2022 Kerb and Gut
Program.	
	_
Works completed May 2022	2:
<ul> <li>Svcamore Avenue - (A)</li> </ul>	llendale Avenue to Montana Drive) Novar Gardens
	bian Street to Emily Avenue) Fulham
	ood Avenue to Crispian Street) Fulham
	ley Beach Road to Elizabeth Street) Torrensville
	e Avenue to Berrima Street) Glenelg North
Bristol Avenue - (No.11	to Penong Avenue Camden Park
Barnes Avenue - (St Ar	nton Street to Lucknow Street) Marleston
Barnes Avenue - (Richt	mond Road to St Anton Street) Marleston
Ke	erb & Water table Program 2021/22
Baroos Au, // uskoow Stito Golway Au) Maria	0 10 20 30 40 50 60 70 80 90 100
Barnes Av - (Lucknow St to Galway Av) Marle Barnes Av - (Richmond Rd to St Anton St) Marle	
Barnes Av - (St Anton St to Lucknow St) Marle Bristol Av - (No.11 to Penong Av) Camden	
Burrupa Av - (Pine Av to Berrima St) Glenelg N	lorth
Chapman St - (Henley Beach Rd to Elizabeth St) Torrens Craig St - (Brooker Ter to Weaver Av) Richm	
Craig St - (Chambers Av to Sanders St) Richm Craig St - (Sanders St to Marion Rd) Richm	
Craig St - (Weaver Av to Chambers Av) Richm	
Cudmore Ter - (St Anton St to Richmond Rd) Marle Daly St - (Tennyson St to Garfield Ave) Kurralta	
Deeds Rd - (Mooringe Av to Bristol Av) Camden Dewey St - (Halsey Rd to Tapleys Hill Rd) Ful	
Douglas St - (Henley Beach Rd to Cornwall St) Lock	
Elba Av - (Rundle Av to Kent Tce) Lock Farncomb Rd - (Fitch Rd to Halsey Rd) Ful	
Fawnbrake Cres - (No. 72 to Pennine St) West Be Fawnbrake Cres - (No.15A to Pennine St) West Be	
Goldfinch Av - (Sir Donald Bradman Dr to Neill Rd) Cowan	
Gray St – (Durant St to Urrbrae Ter) Plymj Hardys Rd – (Ashley St to Howie Av) Underd	
Hardys Rd - (Howie Av to Ashwin Pd) Underv Harvey Av - (Marion Rd to Debra Ct) Ne	
Harvey Ter - (Mclachlan Av to Warren Ave) Glenelg N	
Joyce Av - (Garden Ter to End) Under Lane St - (Brooker Ter to Weaver Av) Richm	
Lane St - (Weaver Av to Chambers Ave) Richm Lydia St - (Anzac Hwy to Birkalla Tce) Plymu	
Manfred St - (Long St to Glenburnie Ter) Plym	
Mortimer St - (Beauchamp St to South Rd) Kurralta Mortimer St - (Selby St to Beauchamp St) Kurralta	
Netherby Av - (Urrbrae Ter to Durant St) Plym	pton
Norman St - (Hardys Rd to Sherriff St) Under Osborn Ter - (Gardner St to Errington St) Plym	
Pine Av - (Capri Av to Saratoga Drv) Novar Garo Pine Av - (No.48 to Capri Av) Novar Garo	
Primrose Ct - (Chatswood Gv to Chatswood Gv) Under	dale
Riverside Dr - (Colwood Ave to Crispian St) Ful Riverside Dr - (Crispian St to Emily Ave) Ful	
Streeters Rd - (Mooringe Av to Dingera Ave) North Plymp Swamara Ave (Allondula Av to Montana Dr.) Nagar Gar	
Sycamore Av - (Allendale Av to Montana Dr) Novar Garo Taylor Av - (Duncan St to No.14) Loci	deys
Weaver Av - (Lucas St to Redin St) Richm Weetunga St - (Tapleys Hill Rd to Murray St) Ful	
Weaver Av - (Lucas St to Redin St) Richm Weetunga St - (Tapleys Hill Rd to Murray St) Ful Whelan Av - (Gardner St to Mooringe Av) Camden	
Weaver Av - (Lucas St to Redin St) Richm Weetunga St - (Tapleys Hill Rd to Murray St) Ful	Park

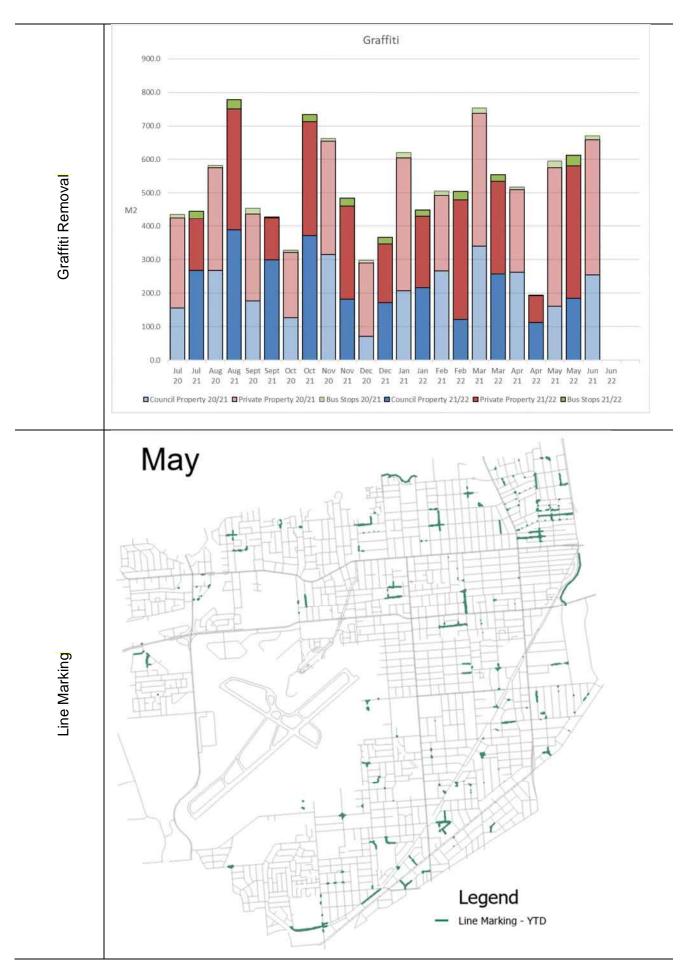


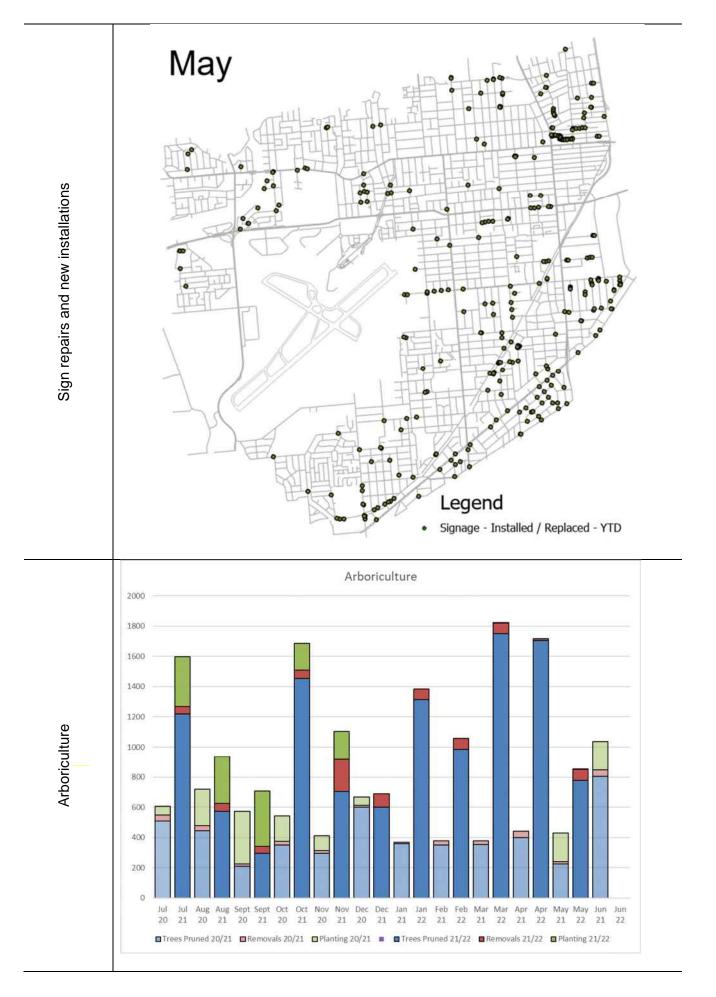
021/	Road	Rese	al Pro	gram	2021/2	22						
)22		0	10	20	30	40	50	60	70	80	90	100
	Access Rd - (Osborn Ter to Birkalla Ter - Opp 59 Osborn Tce) Plympton	-	-	-	-	-	-	-	-	-	-	
	Africaine Rd - (Military Rd to Tapleys Hill Rd) West Beach	-		-	-	-		= 27 =	-			-
	Bakers Rd - (Major Av to Stirling St) Marleston		-	-					- 6-		-	-
	Bonython Av - (Fronting No.91 Pine to Pine Av) Novar Gardens											
	Brecon Ct - (Brecon St to Brecon St) Lockleys Capper St - (Carlton Rd to Stonehouse Av) Camden Park		1				1	T.				
	Gray St - (Mcarthur Av to End) Plympton											
	Holder Av - (Richmond Rd to Kingston Av) Richmond		_	_	-			Y				
	Kelly St - (Marion Rd to Owen St) Plympton	-	-	_	-	-	-	-	-			
	Kent Ter - (End to Torrens Av) Lockleys	-	-	-	-	_			-			-
	Lipsett Ter - (Airport Rd to Clifford St) Brooklyn Park		-	-	-	-	-	-				-
	Lipsett Ter - (Elston St to Rushworth Av) Brooklyn Park											
	London Rd - (Railway Ter to No 26) Mile End South London Rd - (No 26 Frontage) Mile End South											
	London Rd - (No 26 to South Rd) Mile End South											
	Long St - (Anzac Hwy to Manfred St) Plympton											
	Maria St - (James Congdon Dr to No.9 Maria St) Thebarton	-	-	-	-	-	-	-				_
	Mortimer St - (Beauchamp St to South Rd) Kurralta Park	-		-				-				-
	Mortimer St - (Grassmere St to Warwick Av) Kurralta Park											
	Mortimer St - (Selby St to Beauchamp St) Kurralta Park											
	Owen St - (Keily St to Anzac Hwy) Plympton Parker St - (Indent Parking - Henley Beach Rd to Taylors Ln) Mile End											
	Parker St - (Rose St to Henley Beach Rd) Mile End											
	Pembroke Av - (Ramsey St to Marion Rd) Netley	-	-	_	-		_					
	Pine Av - (Capri Av to Saratoga Drv) Novar Gardens	-	_	-				- 01			-	
	Pine Av - (Fronting No. 48) Novar Gardens		-		-			-				
	Pine Av - (No.48 to Capri Av) Novar Gardens		1									
	Pine Av - (Saratoga Drv to City Boundary) Novar Gardens Rankine Rd - (Elm Ave to No.31 Rankine Rd) Torrensville				1							
	Rankine Rd - (Henley Beach Rd to Elm Ave) Torrensville		_	_			-					
	Sandilands St - (Dartmoor St to End) Lockleys		_	-	_	-	-					
	Selby St - (Anzac Hwy to Mortimer St) Kurralta Park	-	-	-	-	-	-	-	-		and the second se	_
	Stephens Av - (Ashley St to Bray Av) Torrensville	-	-	-	-	-			- 27			-
	Taylor Av - (Duncan St to No.14) Lockleys		-			-			-	-		
	Taylor Av- (No.14 to Rundle Av) Lockleys	-					1					
	Per	0 rcentag	10 e Comp	20 lete (Inc	30 Iudes Pre	40 liminary	50 Administ	60 ration W	70 /ork)	80	90	10
ootpath ogram 021/	The following graph lists the street program.	s co	ompl	eted	as p	art o	f the	202	1 to :	2022	! foot	pa
22	Foot	path	Prog	ram 2	021/2	2						
		0	10	20	30	40	50	60	70	80	90	10
	Day Ave (Alexander Ave to Everard Ave) Keswick - North Side	-			-			-	-	-	-	
	East St (Meyer St to Ashley St) Torrensville - East Side	-	-	-		-		-		_	-	
	Lucknow St (Sutton Tce to Aldridge Tce) Marelston - North Side	-	-		-		- 20	-				-
	Rankine Rd (Torrens St to Hounslow Ave) Torrensville - West Side	_		-	- 4 -	-	- mile	_	-10-1		_	
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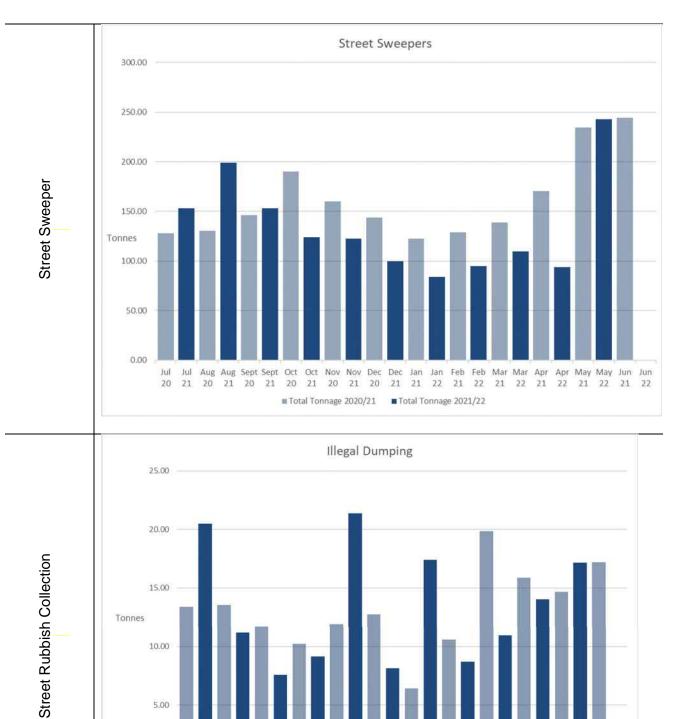
Playground Upgrade 2021/2022	The following is an update of the playground upgrade / replacement program for 2021/2022:
	<ul> <li>Westside Bikeway, Camden Park along Creslin Terrace, (works have commenced on site - expected completion by end of July);</li> </ul>
	<ul> <li>Mile End Common, Mile End Playground, (works are now scheduled for October); and</li> </ul>
	<ul> <li>Weigall Oval, Plympton - Corner of Urrbrae Terrace and James Street, (works are scheduled for August).</li> </ul>
Reserve / Irrigation Upgrades	The following list of reserves are scheduled for the 2021/2022 irrigation upgrade programs.
2021/2022	• James Congdon Drive corner of Sir Donald Bradman Drive, Mile End - Works are underway on site with an updated completion date by the end of July due to inclement weather.
	<ul> <li>Brownhill Creek / Adelaide Airport - Captain McKenna Bikeway (sections by bikeway). Works are currently on hold pending the water supply (SA Water) connection point. Works are now expected to commence late-July.</li> </ul>
	• Westside Bikeway, Camden Park - Irrigation installation along Creslin Terrace. Design details have now been finalised with the consultants / developer. Works have been re-scheduled again with the developer and contractor and are now programed to be undertaken later in 2022, (date to be confirmed).
	<ul> <li>Western Youth Centre / Cowandilla Reserve, Cowandilla - Irrigation upgrade for the Oval. Works are completed.</li> </ul>
	<ul> <li>Plympton Green, Plympton - Irrigation replacement and turf rejuvenation. Works are completed.</li> </ul>
	<ul> <li>Memorial Gardens, Hilton - Irrigation replacement and garden rejuvenation. This project will be completed in combination with landscape and lighting upgrades within the Civic Centre. A design for lighting project is currently being finalised. Once the lighting upgrade is complete, City Operations has commenced the procurement process.</li> </ul>
	Linear Park, River Torrens Autumn Avenue - works are completed.
Pedestrian Shared Path Lighting Project(s) - 2021/2022	Captain McKenna Bikeway - The installation of new lighting (for the third and final stage) for the pedestrian pathway along the Brownhill Creek / Adelaide Airport is completed.
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Total Tonnage 2020/21 Total Tonnage 2021/22



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Road and Footpath Sweeping	City Operations are currently replacing our GPS units within the sweeper vehicles.
	It was expected that the system would be operational in May 2022; however, there were delays in receiving the units. The units have now been fitted. City Operations are now working with IT to upgrade the GPS program to read the data.
Contract Weed Spraying	Winter spray program to commence June 2022.

Property and Fa	acilities
Apex Park Redevelopment Stage 2	The first phase of the project for the redevelopment of Apex Park (civil / bulk earthworks) has been completed on site.
J	The design / documentation for the second part (landscaping / playspace / BMX track) of this staged project has been completed. Procurement for this second phase of the project has closed and tender evaluation is continuing. The submissions received are significantly over the allocated budget and it is expected a report will be provided to the next City Facilities and Waste Recovery General Committee Meeting in late July 2022 detailing possible options and reduction in the scope of works.
Kesmond Reserve Upgrade - Update	<ul> <li>Public consultation has been completed on the <i>Kesmond Reserve Master Plan</i>-via the web platform '<i>Your Say</i>', (consultation closed on Friday 17 June 2022).</li> <li>A further report on the outcomes of the consultation will be provided to Members at the next City Facilities and Waste Recovery General Committee in late July 2022.</li> </ul>
Peake Gardens Riverside Tennis Club - Redevelopment of Clubrooms	Procurement is underway for the replacement of the existing tennis club clubrooms located on Bice Ave, Marleston. Tender submissions are now expected to close on the 19 July 2022.

Please refer to the City Facilities and Waste Recovery General Committee Agenda of the Committee on 24 May 2022 for a detailed update on other related projects, property and facility management. The next meeting is scheduled for Tuesday 26 July 2022.

Development	Assessment												
Development	Applications												
Planning Reform	PlanSA cont Portal to imp errors. Information Pathway sof reached a si into the Cou the first phas	tinues to prove wo Services tware to gnifican ncil inter se of inte	has b integr t miles nal sy grate	efficio een lo ate P tone v stems d repo	encies eading ortal c with bas. The orting t	, user a pro lata in asic P Admin functio	pject o to Cou ortal a nistrat	ace, a n beh uncil s applica ion ar	and res alf of ( system ation d re now	Counc S. In ata be work	ongoii cil that June, eing ir ing to	ng sys uses this p ntegra imple	the roject ted ment
		City of N Act 2016 process 9.96 millions s time the ecisions i me.	Vest T (PDI / s. The on. e PlanS	orren Act). ( appro A Port ation.	s area Of the oved a ral doe Theref	a unde se 160 pplica s not a ore a ti	er the )3 hav tions l ullow fo ime se	Plann re con have a br mor ries ch	ing, De npleted an esti nthly re hart has	eveloj d the l mate portin s not b	oment lodger d deve g on lo reen pr	and ment elopm odgem ovideo	ent ents 1 at
Lodgements and Decisions	4 3 3 2 2 2	50 15 10 15 10 15 10 15 10 15 10 10 10 10 10 10 10 10 10 10	Jul-21 0	Aug- 21 0	Sep- 21 0	Oct- 21 1	Nov- 21 0	Dec- 21 0	Jan-22 0	Feb- 22 0	Mar- 22 0	Apr- 22 0	Мау- 22 0

Note: 'Lodgement' relates to the number of new development application lodged during the month which is represented by the number of new development application numbers issued (including variation applications). 'Finalised' relates to the number of decision notification forms issued during the month and may including decisions relating to development plan consent, land division consent, building rules consent and development approval. This includes consents issued by both Council and private certifiers.

#### Planning Assessment

Fianning Asso	
	There is one (1) finalised appeal since last month's report:
	• An appeal against an against CAP's decision for DA211/279/2021 for "Demolition of existing buildings and construction of 19 two-storey dwellings with common driveway access and associated landscaping." at 5 Palmyra Avenue, Torrensville.
eals	As part of the conciliation conference process the appellant submitted an amended proposal and supporting information, which has been endorsed by the Council Assessment Panel. The development currently awaiting an ERD Court Order.
rt App	There is one (1) ongoing appeal since last month's report.
Assessment ERD Court Appeals	• An appeal against an against CAP's decision for DA21014495 for "Demolition of existing dwelling and shed and the construction of warehouse and ancillary offices and showroom with associated carparking and landscaping" at 233-235 Richmond Road, Richmond.
ssessme	The appeal was lodged by the applicant on 2 May 2022. A conciliation conference is scheduled for Thursday 30 June 2022.
Ä	There is one (1) ongoing appeal against SCAP decisions within the City of West Torrens area. Compromise plans have been lodged with SCAP but are yet to be tabled at a future SCAP meeting:
	<ul> <li>To refuse an application for a multi-storey mixed use development, incorporating commercial tenancy, 2 storey car park, 9-storey residential flat building, four x 3-storey residential flat buildings and car parking at 79 Port Road, Thebarton.</li> </ul>
Building Rule	s Assessment
sent rity	Two hundred and sixty-eight (268) building consents have been assessed by Council under the PDI Act since March 2021.
Building Rules Consent issued By Relevant Authority	Note: At this time the PlanSA Portal does allow for monthly reporting on building rules consent information. Therefore a time series chart has not been provided at this time. Building Rules Consents are assessed by Council or private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.
Buij By	Council has no further building rules consent applications to assess under the <i>Development Act 1993</i> .

issued Relevant Authori	Note: At this time the PlanSA Portal does allow for monthly reporting on building rules consent information. Therefore a time series chart has not been provided at this time. Building Rules Consents are assessed by Council or private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.
By I	Council has no further building rules consent applications to assess under the <i>Development Act 1993</i> .

Item 11.4

#### PDI Assessment Timeframes

Consent		Pathway	Average days
Building Conse	nt	Accepted	3
		Deemed to Satisfy	4
Planning Conse Land Division C Planning and La Note: At this time		Performance Assessed	5
Planning Conse	ent	Accepted	9
		Deemed to Satisfy	8
		Performance Assessed	20
Land Division C	onsent	Deemed to Satisfy	4
		Performance Assessed	42
Planning and La	and Division Consent	Deemed to Satisfy	15
		Performance Assessed	39

Note: At this time the PlanSA Portal does not allow for monthly reporting on assessment timeframe information and does not provide this data for specific relevant authority. The accuracy of this information is currently unable to be verified as the raw data is not made available to Council.

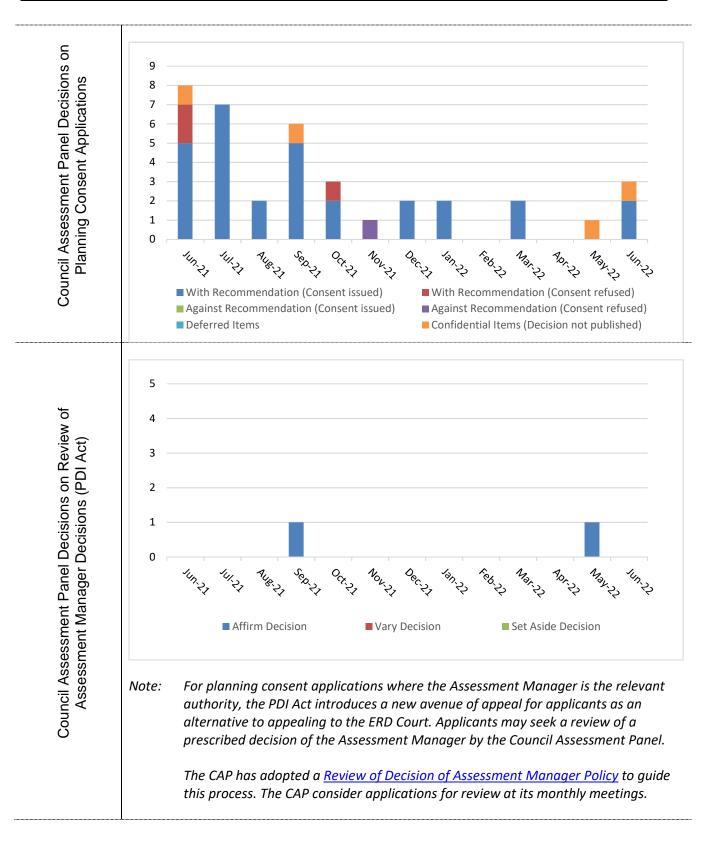
#### Community advice and education

• • • • • • • • • • • • • • • • • • •	
advice	Rostered Duty Planner and Duty Building Officers are available to answer preliminary pre-lodgement and general enquiries during Service Centre opening hours.
gement	Advice is provided to the general public and applicants via the phone, email and in person at the Service Centre.
Pre-lodgement advic	The Administration participates in DIT's Pre-lodgement case management service for development five storeys or more in height within the Urban Corridor Zone.
Dublic	Four (4) applications for planning consent were notified in May 2022 under the   <i>PDI Act 2016</i> .
PDI Act Public notification	Note: At this time the PlanSA Portal does not accurately capture all applications that have commenced public notification, and this data is compiled manually. Therefore a time series chart has not been provided at this time.

#### **Council Assessment Panel**

The June CAP meeting was held on Tuesday 14 June 2022.

The next CAP meeting will be held on Tuesday 12 July 2022.



#### Referrals from other statutory agencies

Council is a statutory referral agency for some applications that are assessed by other agencies, including State Commission Assessment Panel (SCAP), Minister for Planning, Governor of South Australia (under the *Development Act 1993*) and Adelaide Airport Limited (*Airports Act 1996*).

Council is also informally referred applications for development five storeys or more in height within the Urban Corridor Zone that are assessed by SCAP.

Please refer to the Assessment Appeals section for a SCAP appeal currently before the ERD Court.

#### Service improvements

Work has continued on a suite of business improvement initiatives including:

 City Development staff also continue to participate on external working groups with PlanSA on process and reporting improvements for the PlanSA Portal, and report process issues and enhancements to the PlanSA Service Desk.

#### Development compliance

Twenty-two (22) new development compliance requests were received in May 2022. Sixteen (16) development compliance requests were resolved within the month and one (1) requests were resolved from a previous month in May 2022. At the end of May there were thirty-one (31) ongoing development compliance requests.

Month/Year	No of Requests Received	Requests resolved within the month	Requests resolved from previous months	Total Ongoing Actions
May 2021	20	15	9	27
June 2021	22	19	3	27
July 2021	26	13	2	38
Aug 2021	20	12	6	29
Sept 2021	25	21	7	26
Oct 2021	25	14	3	33
Nov 2021	26	20	3	36
Dec 2021	20	18	3	35
Jan 2022	16	13	4	25
Feb 2022	23	15	6	31
Mar 2022	17	16	6	26
Apr 2022	15	8	1	32
May 2022	22	16	1	31

Note: Compliance actions include investigating potential use of properties for activities that have not been approved, approval conditions that may have been breached or buildings being constructed without the required approvals.

Zero (0) enforcement notices were issued in May 2022. Zero (0) emergency orders were issued in May 2022.

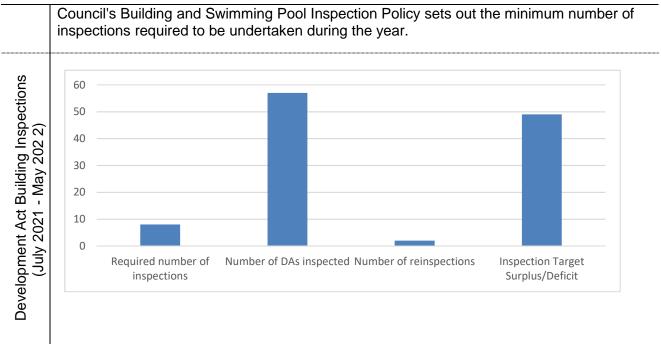
There were no new, ongoing or finalised court matters as at 24 June 2022.

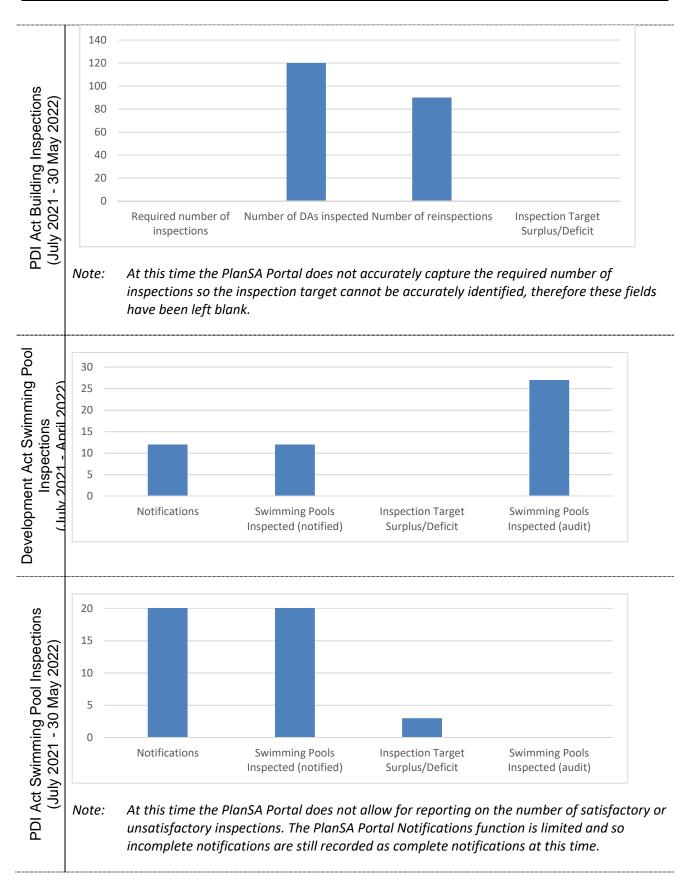
Month/Year	Enforcement Notice Issued	Emergency Order Issued
May 2021	-	-
June 2021	1	-
July 2021	-	-
Aug 2021	-	-
Sept 2021	-	-
Oct 2021	-	1
Nov 2021	-	1
Dec 2021	1	1
Jan 2022	-	-
Feb 2022	-	-
Mar 2022	-	-
Apr 2022	-	1
May 2022	-	-

*Note:* Section 213 enforcement notices are the first stage of prosecution for unapproved development. Section 155 emergency orders are the first stage of prosecution for unsafe buildings.

#### Building compliance inspections

Enforcement Action





Note: The State Planning Commissions' Practice Direction 8 - Inspection Policy for Swimming Pools requires that a minimum number of approved buildings and notified swimming pools are inspected for compliance with their associated Development Approval documentation. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. The inspection target is based on the first inspection of a building or swimming pool and re-inspections are not included in the target.

#### City of West Torrens Building Fire Safety Committee

A Building Fire Safety Committee (BFSC) meeting was held on 9 June 2022.

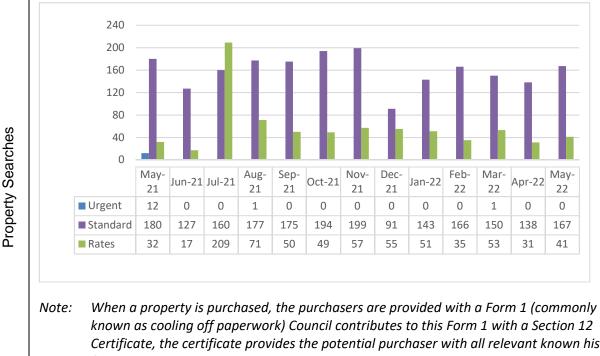
The next ordinary BFSC meeting will be held on 8 September 2022.

There are no new, ongoing or finalised appeals since last month's report.

#### Property and land information requests

BFSC Meetings

One hundred and sixty-seven (167) standard search requests and forty-one (41) rates search requests were received in May 2022.



known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).

#### **Climate Impact Considerations**

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact consideration in relation to this report.

#### Conclusion

This report details the key activities of the City Assets, City Property, City Operations and City Development departments.

#### Attachments

Nil

### 12 MEETING CLOSE

CITY OF WEST TORRENS



### **ATTACHMENTS**

## **UNDER SEPARATE COVER**

### Council

### 5 July 2022

Item 17.15 Adoption of the Budget and Annual Business Plan and Declaration of the Rates for 2022/23

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### 17.15 Adoption of the Budget and Annual Business Plan and Declaration of the Rates for 2022/23

Attachment 1	Community Consultation 'Your Say' Analysis Report	1
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Attachment 3	Recommended Budget and Annual Business Plan 2022/23	7

# Budget 22-23 submission form

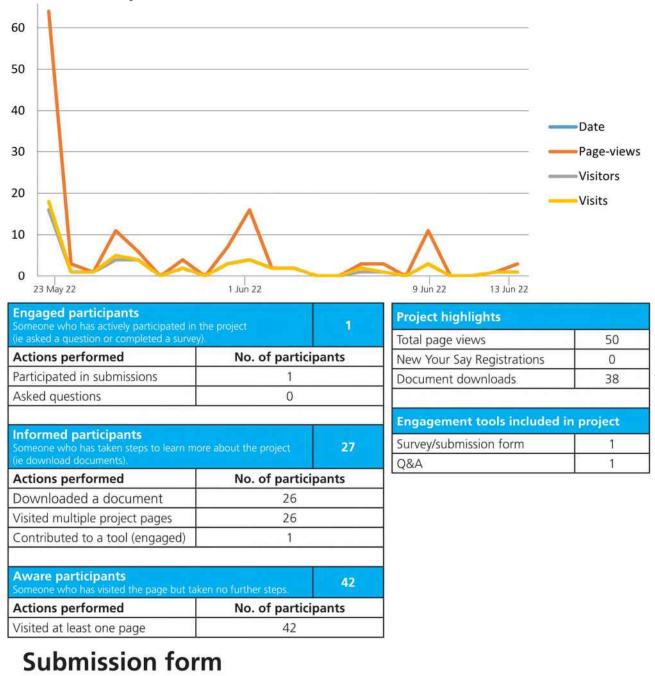
SURVEY RESPONSE REPORT 23 May 2022 - 13 June 2022

PROJECT NAME: Budget and Annual Business Plan 2022-23



# Budget and Annual Business Plan 2022-23 Project overview

**Visitor Summary** 



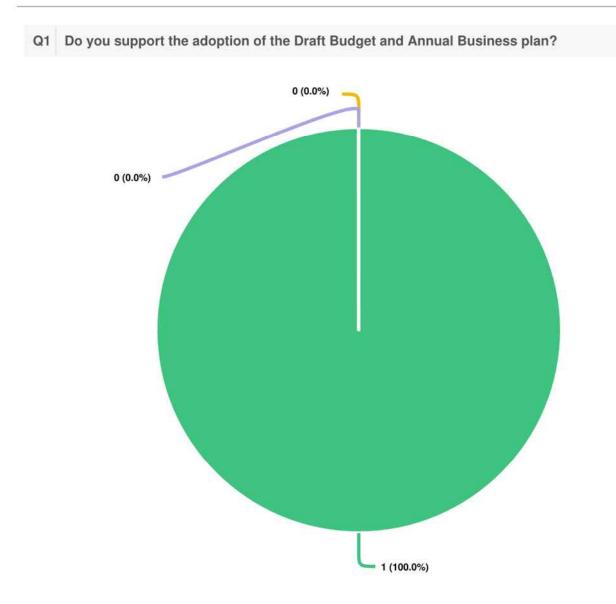
Visitors to survey 2 Contr	butors 1	Contributions 1
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Budget 22-23 submission form : Survey Report for 23 May 2022 to 13 June 2022

# SURVEY QUESTIONS

Page 1 of 3

Budget 22-23 submission form : Survey Report for 23 May 2022 to 13 June 2022



#### **Question options**

- Somewhat, I would support the adoption of the Draft Budget and Annual Business plan with some changes (please specify in comments
- 😑 Yes, I fully support the adoption of the Draft Budget and Annual Business plan

No, I do not support the adoption of the Draft Budget and Annual Business (please specify in comments)

Mandatory Question (1 response(s)) Question type: Radio Button Question

#### Page 2 of 3

Budget 22-23 submission form : Survey Report for 23 May 2022 to 13 June 2022

Q2 Please provide your feedback on the 2022/23 Draft Budget and Business Plan below.

Dianne Barrington

Under Urban Services (p47) note is made of "general upkeep, maintenance and beauty". My main concern is about graffiti and the rubbish that accumulates in the streets. I would like a specific salary allocation for someone to sweep the city on an ongoing basis (think painting the Sydney Harbor Bridge) to remove graffiti and clean up loose rubbish. I cannot begin to count the number of face masks i have picked up in the last 12 months while walking the dog. Further, it is fairly obvious where the graffiti artists like to do their work, so it would not be too difficult to seek out these areas and remove the offending material. It should not be the responsibility of residents to report graffiti and rubbish. As stated on page 47, "maintenance upkeep and beauty" is a council responsibility..

**Optional question** (1 response(s), 0 skipped) **Question type:** Essay Question

Page 3 of 3

### Comments re 2022/23 Draft Budget

I do not understand why the budget consultation process refers to Budgets (either original or draft 2) and not to ACTUAL Expenses .The Draft Operating budget is \$3.987 Mil or 6% more than ORIGINAL BUDGET for 21-22 but Year to Date to end of April is 6% underspent.

Some of the underspending is due to timing issues but that is not applicable to Labour or Depreciation hence in real terms the plan is to spend approx. 9-10% more in the coming year.

Some particular opportunities for expense review are

The Home Support Grant has been removed and the service outsourced but cost savings are not reflected in business & Community casts which are expected to increase by 9.7%

Waste Management Costs Increase is 12% . What initiatives are considered to reduce this. For example the ad hoc street collection service.

The budget associated with council election seems excessive.

### **Council 10 Year Plan**

In the effort to "ensure council remains strong financially on a long term basis "& rate payers not left to pick up the bill I make the following comments

THERE IS A DIFFERENCE BETWEEN WHAT IS WANTED & WHAT IS NEEDED.

2020/21 Capital spend was budgeted at 28% more than budgeted in 2019/20  $\,$  ( extra \$7.1 Mil )

By 2021-22 the original budget was for \$31.88 Mil which was increased to \$35.62 Mil in Draft 2 and now in the current ( Draft Only ) the proposal is for \$38.00 mil.

Council was DEBT FREE in 2019 & currently expected to be \$95 mil in debt by 2031. This is assuming no further cost increases in planned Capital works & an interest rate of 2.2%. Both of these assumptions are highly questionable. An Interest rate of 2.2% is used for the full 10 years . Council Forecast is to borrow \$60mil from 2025/26 onward when ,even as at June 2021 common forecasts indicated rates over 4% (15 year terms) by June 2025. How right this is proving to be.

The Financial Liabilities Ratio had fallen dramatically to 94% getting close to the bottom end of the breakeven range in the 21-22 budget and has now weakened further to be OUTSIDE OF BENCHMARK

This debt can only be paid ,in the main ,by RATEPAYERS both current & future. This means that RATES in DOLLAR TERMS will double by 2031 prior to debt repayment with the average debt of over \$4000 per rate payer.

I can only hope the Capital Expenditure Budget & Loans Program be closely monitored & reduced.

### Budget and Annual Business Plan







# Budget and Annual Business Plan 2022-2023

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#### Kaurna Acknowledgement

The City of West Torrens is located on the Traditional Homelands of the Kaurna Nation of People, the first Traditional Owners and Custodians of the Adelaide Region.

It is important to recognise that, while colonisation has resulted in the dispossession and dislocation of the Kaurna Meyunna, their Spiritual, Cultural Heritage and relationship with their Country is enduring. Kaurna's Connection and obligation to their Ancestral Lands the (Yarta) is still as important to the living Kaurna people today.

The Kaurna people have lived on their lands for more than 50,000 years and developed strong and enduring spiritual, social, economic and governance systems that are still relevant for Aboriginal Title and are recognised within the 1836 Letters Patent.

2 Budget and Annual Business Plan 2022-23

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#### **Document history**

Version	Date	Details
1.0	April 2022	Draft for internal review
2.0	May 2022	Draft for Executive Management review
3.0	May 2022	Draft for Elected Council review
4.0	May - June 2022	Draft for community consultation
TBA	TBA	ТВА

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### Budget and Annual Business Plan 2022-2023

# Message from the Mayor and CEO

Welcome to the 2022-23 Annual Business Plan and Budget for the City of West Torrens.

Each year, we diligently prepare a budget and plan that we believe will best serve our community as we map out programs, services and projects for our various resident, business, sporting and community sectors.

As with preparing a household budget, Council's budget is often a delicate balance between allocating funds to services and assets. Each year our capital works program – road maintenance, stormwater management, and the like – has millions of dollars allocated to help keep the City of West Torrens safe and functioning, but we must also consider the many services and programs that you, our residents, may need.

COVID-19 has certainly challenged the way we now prepare our budgets and plans and we appreciate the ever-changing pressures this global pandemic places on you. That's why we strive to keep our rates as affordable as possible, while continuing to provide you with the best services and facilities.

In 2022-23, we will continue to identify opportunities that support our community and enable our business sector to grow and will deliver major projects and programs that improve and enhance our way of life, now and into the future.

To help fund this important work, the average rate increase for 2022-23 is 3.0%. This will allow us to invest \$38.06 million in projects supporting our capital works programs.

We also plan to invest \$70.8 million in expenditure to carry on existing services and continue our commitment to our environment by earmarking \$370,000 for upgrades to the River Torrens, \$350,000 to continue our LED lighting upgrades and \$470,000 towards reserve developments.

Our major projects during this period will include the \$8 million staged redevelopment of the Thebarton Theatre; the continuation of staged improvements at Richmond Oval; implementation of the Open Space Masterplan within the overall \$2 million Kesmond Reserve redevelopment; and Stages 1 and 2, valued at \$1.5 million, of the Plympton North Stormwater upgrade.

These projects are covered in greater detail elsewhere in this report and form part of an extensive capital works program of more than \$38 million.

In preparing this year's Annual Business Plan and Budget, we have carefully considered the needs of everyone in our diverse community and how they blend with our Community Plan 2030, which captures our key priorities for West Torrens for the next decade.

We thank everyone involved in preparing this year's Annual Business Plan and Budget and look forward to a positive and productive 2022-23 financial year.



Millbar

Michael S. Coxon Mayor

4 Budget and Annual Business Plan 2022-23



Temp Bun.

Terry Buss PSM Chief Executive Officer



# Budget and Annual Business Plan 2022-2023

# **Our City**

West Torrens is an appealing metropolitan location as it is close to the Adelaide Central Business District (CBD) and the city's coastline. It provides retail, industrial and service opportunities that contribute to a vibrant employment sector.

With a population of around 62,000 residents, housing needs are increasing and new residential developments are being established up each year. It also means that there is a greater need for public amenities and, as such, our Council has focussed its efforts on providing these either by way of new facilities, redeveloped or upgraded amenities.

In recent years, we have earmarked millions of dollars for upgrading recreational and sporting facilities to better cater for our community's needs; these facilities often serve more than one purpose.

West Torrens is well-known for its larger shopping precincts which attract visitors from further afield. Places such as Ikea, Harbour Town, the Brickworks Marketplace and the Mile End Homemaker Centre all help keep the local economy flourishing. Adelaide Airport is a major employment hub for West Torrens with the Airport Business District employing around 8,000 employees, who are further supported by an additional workforce of 22,000 off-site. Our bioscience precinct in Thebarton is also a drawcard for the area, as this technology hub comprises a range bioscience-related enterprises.



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# **Our Elected Council**



Budget and Annual Business Plan 2022-23 7

### Budget and Annual Business Plan 2022-2023

# **Climate impact statement**

The City of West Torrens acknowledges the scientific consensus regarding the existence of climate change and the substantial contribution the human population makes via greenhouse gas emissions.

We are therefore committed to reducing climate change and adapting to its impact by:

- Considering climate adaptation in our decisionmaking processes.
- Regularly reviewing and responding to the risks associated with climate change.
- Participating in the AdaptWest Climate Adaptation Program.
- Participating in the Western Adelaide Zone Emergency Management Committee.
- Decreasing our carbon footprint by reducing energy and fossil fuel usage.
- Increasing the use of renewable energy and sustainable fuel sources.

We will help increase the resilience of our community by providing community programs and grants, responsive infrastructure and greening programs which reduce urban heat. We will further encourage active transport and outdoor activities and seek to protect the community from the consequences of severe weather events and heatwaves.

We have undertaken a significant number of initiatives to mitigate against climate change across a broad range of Council programs and projects, many of which are ongoing.

Climate adaptation involves developing high level strategies that drive the operations of Council in a coordinated manner and provide long-term benefits. Some of these strategies include:

- The City of West Torrens Public Realm Design Manual.
- The City of West Torrens Local Drainage Stormwater Management Plan.
- The City of West Torrens Emergency Management Framework and Business Continuity Plan.
- The City of West Torrens Carbon Management Plan.
- Participating in the AdaptWest Climate Adaptation Program.
- Being a pioneer council in International Council for Local Environmental Initiatives' (ICLEI) Cities with Nature Program.
- Membership of ICLEI.

Our climate adaptation activities seek to maximise the greening of our city and include:

- raingardens
- growing trees in challenging spaces
- the implementation of a Tree Strategy
- greening Council's shared path network
- street tree audits and planting programs
- appropriate plant/tree choices
- streetscape designs
- native plant giveaways and community planting events.

8 Budget and Annual Business Plan 2022-23



In addition, our stormwater initiatives provide maximum access to sustainable water sources for trees to improve soil moisture and encourage deep root growth. This includes the use of:

- permeable paving
- tree inlets and water wells
- · footpath brick paving.

Waste reduction initiatives focus on reducing waste and increased recycling at both a council and community level. These include:

- waste education
- · community workshops
- resources for schools
- · a household chemical and paint drop-off facility
- waste separation in Council buildings
- · reduction in single use plastics at Council events.

We encourage the community to adopt a sustainability position and seek out available environment grants and rainwater tank rebates.

All at the City of West Torrens are working diligently to increasing the use of recycled products and reduce emissions, energy and water consumption. Actions include:

- recycled printer cartridge and road pavement trials
- LED lighting in streets, linear parks, pathways and reserves Building design and retrofit incorporating solar and battery storage and rainwater tanks
- ensuring that vehicle replacements consider environmental standards and increasing the number of electric and hybrid vehicles in the fleet.

Budget and Annual Business Plan 2022-23 9

### Budget and Annual Business Plan 2022-2023

# **Towards 2030 - Our Vision**

Towards 2030 is the City of West Torrens' bold statement of what we will do to help achieve the community's vision of West Torrens being the best place to live, work and enjoy life.

We will deliver the vision by focusing on five key areas – community life, built environment, organisational strength, environment and sustainability, and prosperity.

The five focus areas for the delivery of our vision are:



We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.

We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.





Council ensures its services lead to quality outcomes and exceptional experiences for our community.

We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.



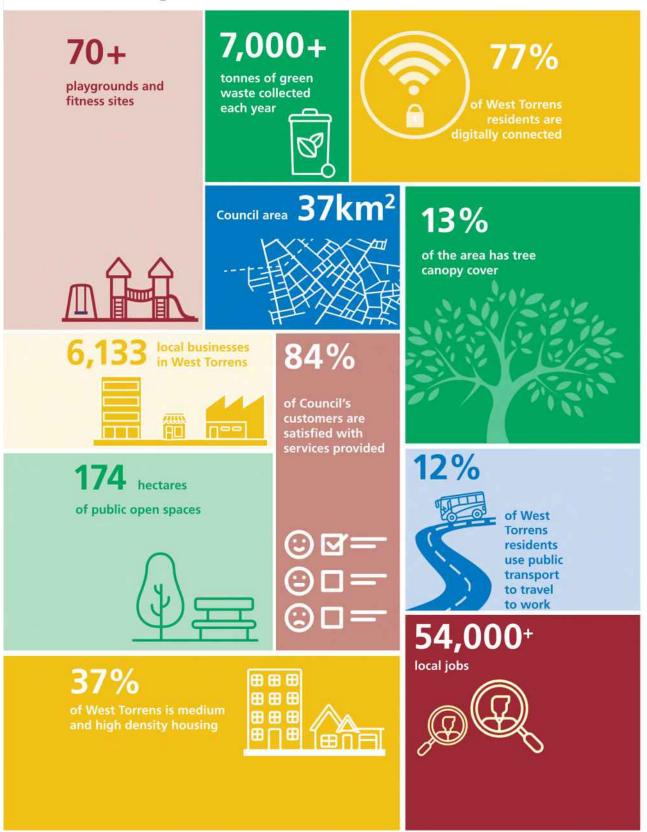


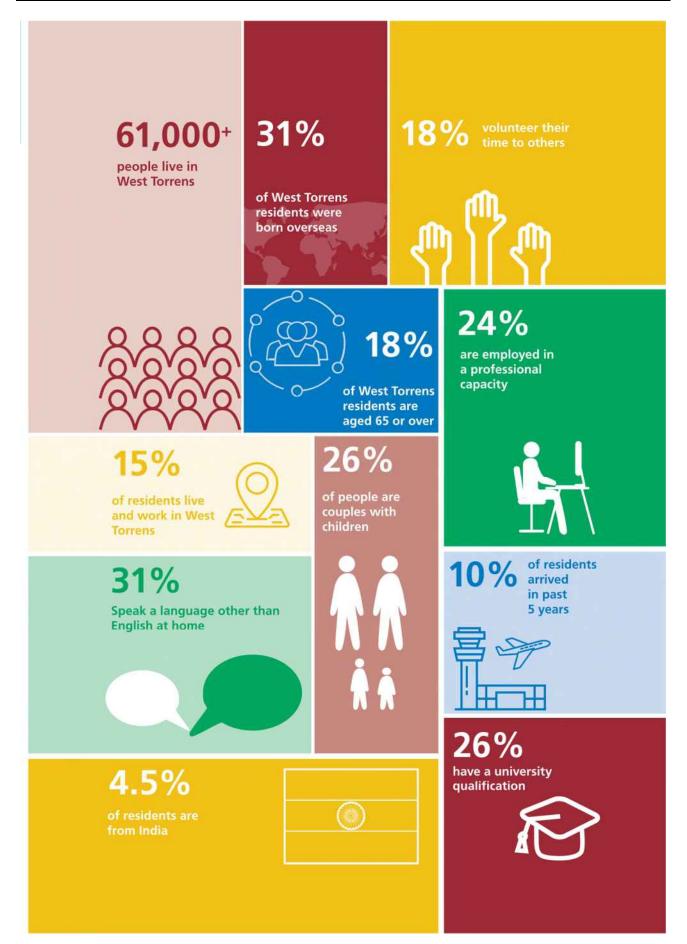
We support jobs, businesses and industries to generate local economic growth and activity.

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# A snapshot of West Torrens





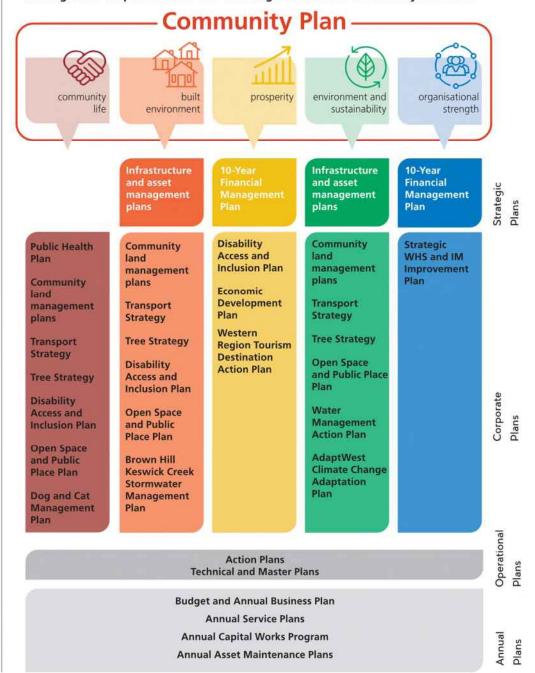
# Our strategic planning framework

Council's Community Plan 2030 is the lead document in our suite of strategic plans and is an aspirational document that guides our actions over the next 5 to 10 years. Developed in consultation with the community, it reflects the priorities of all who live, work, study and play in West Torrens and those who visit.

Our Community Plan 2030 is supported by several strategic and corporate plans which target specific areas of the Community Plan, while operational plans provide the steps to achieving the aims of our strategic and corporate plans and, ultimately, our Community Plan 2030.

The operational plans drive the Annual Business Plan, Service Plan and Budget. Progress is monitored and reported to Council regularly and Council's Annual Report identifies the key activities and achievements in delivering its vision.





#### Strategic and Corporate Plans and their alignment to our Community Plan 2030



# What we do

What does Council do? That's a question we're often asked – and the general answer is an enormous amount that touches your lives as ratepayers and residents in so many ways.

More specifically, our contribution to community life can best be seen at work in the following key areas:

- community life
- lifestyle and inclusion
- care and support
- community arts
- built environment
- · prosperity through community funding
- · environment and sustainability
- organisational strength.

The following 2 pages provide a snapshot of just some of the services and amenities that we provide for our community.







## **Community Life**

Among the services provided is the comprehensive Library Services program that includes a mobile library, while community life is further enhanced through annual events such as Summer Festival and Fire and Spice. We also support a large range of events organised by parties external to Council by way of funding and sponsorship.

On a smaller scale, we offer English language classes and digital literacy programs and, in partnership with United Care Wesley, provide financial counselling in the form of free information, support and advocacy for people in financial difficulty.



## Lifestyle and inclusion

Just some of the offerings in this area are the Coastal Path e-Scooter program trial that has been extended and wraps up at the end of October 2022, an Active Ageing program which provides activities and social opportunities for our elderly population, a mosaic of community gardens where residents can cultivate their own plot, a Disability and Inclusion Plan which helps improves access to facilities, services and assets that contribute to quality of life for all residents; and an extensive network of cycling paths, with \$240,000 set aside for the continuation of the Reece Jennings Bike Way, a further \$75,000 for various path re-sealing and another \$20,000 for new bike racks.



### Care and support

We continue to support our community in numerous ways, key among them a community transport service that includes a community bus; a program to provide food hampers for the vulnerable; an initiative to assist those sleeping rough; and home visits to those facing isolation.

As a result of transition of the Commonwealth Home Support Programme (CHSP) from the City of West Torrens to an aged care agency, we will no longer provide these essential services that help eligible residents to live independently in their own homes for as long as they wish to.

However, we will help link older people with aged care services offered by specialist agencies within our Council area and will look to provide some Council-funded services not available through CHSP.



# **Community arts**

We see the arts as a valuable component of a healthy community and have, for the past 5 years, hosted the West Torrens Art Prize, which encourages South Australian artists to submit works around various themes. It offers substantial prize money to the winning artist, plus other amounts in various categories.

Our Westside Stories project has established miniature art galleries around West Torrens, where small art, created by amazing local artists, is exhibited; and our Stobie Pole Art continues to add colour and creativity to the neighbourhood.



### **Built environment**

Our built environment comprises roads, buildings, stormwater infrastructure and parks and open spaces.

Roads

We maintain around 299 kilometres of roads and 563 kilometres of footpaths, with \$11.6 million budgeted in 2022-23 in line with our asset management plan.

Buildings

We maintain more than 130 Council-owned buildings worth \$210 million and have earmarked \$7.2 million in the 2022-23 budget for the upgrade of the heritage-listed Thebarton Theatre, bringing the total project cost to \$8 million.

Stormwater

With 165 kilometres of stormwater pipes to maintain, we have budgeted \$5.7 million for our 2022-23 Stormwater and Drainage program that includes an additional \$1.42 million for the Brown Hill Keswick Creek Flood Mitigation Project.

Parks and open spaces

Open space is a valuable commodity, especially as urban infill becomes more prevalent. We currently have 174 hectares of open spaces available to the community, within the city limits, and in 2022-23 we have set aside \$585,000 for playground upgrades, \$470,000 for various reserve redevelopments and \$1 million to kick off the Kesmond Reserve redevelopment.



# Prosperity

The City of West Torrens has a suite of programs designed to support jobs, businesses and industries and so generate local economic growth and stimulate activity. There are also several initiatives to assist and create education and learning opportunities.

Furthermore, through community funding, we offer junior development grants for residents under 18 years of age to support sport, science and technology, as well as history, arts and culture; small business grants to support local businesses affected by COVID-19 restrictions; sponsorship grants that provide financial support to community organisations and groups and assist them in staging events and activities that benefit the local community; and Mendelson academic scholarships that offer \$4,000 each to successful applicants.



### **Environment and sustainability**

Our commitment to the environment and sustainable practices is evident through a range of projects and programs ranging from food waste recycling, organics bins, a kitchen caddy program and worm farms, to rainwater tank and raingarden rebates and the 'Bindy the Waste and Recycling Chat Bot'. We are a partner in the AdaptWest program, a joint initiative with Western Adelaide councils to help ready our communities for the impacts of climate change.

We provide environment grants to eligible groups and organisations that support the aspirations outlined in our 'Towards 2030 Community Plan'; and have budgeted some \$370,000 in our Recreation Program that will go towards the maintenance of the River Torrens. Subsidised by the River Torrens Linear Park Grant from Green Adelaide, it will be used for lighting, fencing, path re-sealing, revegetation and weed removal.

We have also allocated \$350,000 towards the ongoing upgrade of street lighting to LED and another \$100,000 for solar panels on Council-owned buildings. Savings in excess of \$100,000 are expected to be achieved in 2022-23 as a result of these environmental initiatives.

Our commitment to the environment is supported financially through operational grants made available to the community each year. In 2022-23 some new green initiatives programs are planned and these include the allocation of \$10,000 for a tree incentive program and \$10,000 for rebates relating to significant and regulated trees on private property.



### **Organisational strength**

Keeping in touch with our community, listening to them and delivering on their needs gives our organisation strength and we achieve this through community engagement mechanisms such as our online YourSay portal which shares customer experiences, customer service channels such as telephone, email and online chat, and our Talking Points community newsletter.

We are committed to developing strong partnerships and working relationships with our community, other organisations and spheres of Government, while ensuring high levels of governance, transparency and integrity. As a resilient organisation, we are able to effectively respond to emergency incidents and events and we are committed to continuous improvement of processes and customer service.





The City of West Torrens is committed to providing opportunities for our community to be involved in our decision-making processes. We look forward to hearing your views, concerns, and aspirations to assist in sustainable outcomes on projects and policies.



# Our budget at a glance

The 2022-23 Budget and Annual Business Plan has been prepared in accordance with the priorities of our Strategic Community Plan, our Long-Term Financial Plan and our Asset Management Plan. Before it is finalised, the draft budget will be provided to our community for consultation and further refining.

The key financial highlights of the 2022-23 Annual Business Plan are:

- an average rate increase of 3%
- an operating surplus of \$2.177 million
- capital expenditure of \$38.06 million
- loan funding of \$20.2 million
- total Council expenditure of \$91.6 million.

Operational Profit & Loss	2022/23		
Income	\$		
Rates and Rate Equivalents	65,113,852		
Statutory Charges	2,178,510		
User Charges	1,938,822		
Grants and Subsidies	3,281,577		
Sundry Income	509,100		
Total Income	73,021,861		
Expenditure			
Employee and Related	26,083,354		
Material and Contract	12,542,485		
Finance Costs	1,059,035		
Regional Landscape Levy (RL Levy)	1,600,852		
Depreciation	17,281,310		
Other	12,278,260		
Total Expenditure	70,845,296		
Operating Surplus	2,176,565		

# **Our major projects**

With some \$11.8 million allocated to the upgrade and renewal of land and buildings assets during 2022-23, our major projects comprise:

### **Thebarton Theatre redevelopment**

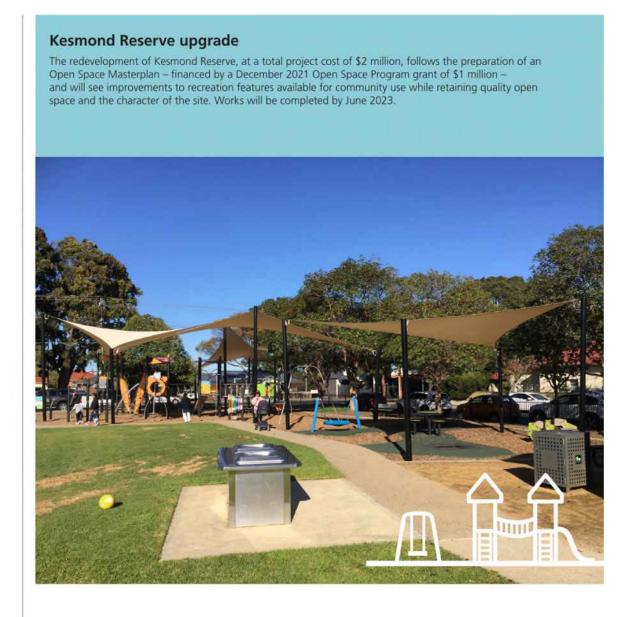
The staged Thebarton Theatre redevelopment, at a total project cost of \$8 million. The project includes preservation and various facility improvement works to the functionality of the state heritage theatre and adjoining buildings. Council will contribute \$4 million, with the balance coming from a grant under the Local Government Infrastructure Partnership Program (LGIPP) that aims to help with the economic recovery from COVID-19.



## **Richmond Oval upgrade**

Staged improvements have commenced at Richmond Oval and will continue on in 2022-23. The City of West Torrens, together with the SANFL and the West Adelaide Football Club, investigated the state of the current facilities and adjacent grounds of the Richmond Oval (Hisense Oval) and prepared a Venue Improvement Plan/Masterplan. The plan seeks to encourage growth in participation, maximise usage and encourage partnership in football, community and education among a diversity of backgrounds. The Stage 1 works will deliver additional sporting and recreational opportunities and provide greater public access to the open space.



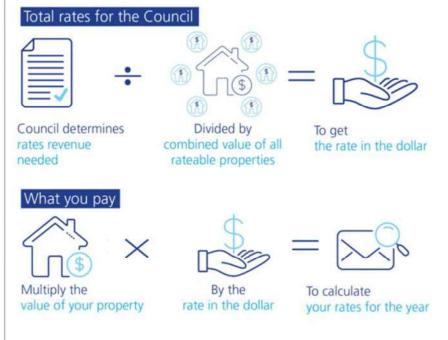


### Plympton stormwater upgrade

The North Plympton/Plympton investigations Stage 1 and Stage 2 stormwater upgrade, at a total project cost of \$3 million. With \$1.3 million budgeted in 2021-22 and a further \$1.5 million budget in 2022-23, the project will upgrade drainage and improve the stormwater systems to reduce the frequency and impact of flooding of various streets and the water entry onto and through private land.



# Rates at a glance



\* The Valuer General is the State's independent authority on property valuations. Council is not involved in the setting of property values. You can find more information on valuations by visiting valuergeneral.sa.gov.au

Rates income is used to provide a range of infrastructure, facilities and services, most of which you have already read about in this Budget and Annual Business Plan. By contributing your rates, you help to support your community, the community you live or invest in. As rates form Council's primary source of income, paying rates today can be seen as an investment in the future. And while you may not use all the services provided by Council all the time, the chances are that during your lifecycle of paying rates, you will help support programs, services, facilities and infrastructure that will be there for your use when you need them.

While Council will achieve an average rate increase of 3%, capital value fluctuations by the Valuer General may result in individual properties receiving a different percentage increase or decrease in rates for the 2022-23 financial year.

A 0.7% growth factor has been applied to rates revenue for the 2022-23 financial year. This is additional to the average rate increase of 3.0% and represents income from new developments.

## Method used to value land

We have the option of adopting one of three valuation methodologies to assess the properties for rating purposes:

· Capital value - the value of the land and all improvements on the land.

 Site value – the value of the land and any improvements which predominantly affect the amenity of use for the land, such as drainage works, but excluding the value of buildings and other improvements

(note: site value will cease to be an option from 1 Sept 2023); or

· Annual value - a valuation of the rental potential of the property.

Council continues to use Capital Value as the basis







Property location.

for valuing land within West Torrens as we believe this is the fairest method of distributing the rate burden across all ratepayers on the following basis:

The equity principle of taxation requires that taxpayers of greater wealth pay more tax than those of lesser wealth. Property value is a relatively good indicator of wealth and capital value, which closely approximates the market value of a property and provides the best indicator of overall property value.

Early indications are that properties will see an increase in the capital value. Changes to the capital value of your property from one year to the next may be influenced by:

The Valuer General is the State's independent authority on property valuations. You can find more information on valuations by visiting valuergeneral.sa.gov.au



The building itself renovations, additions or alterations.



External factors such as trends or nearby area rezonings.

## **Differential rating system**

Councils use a differential rating system, using land use codes as the factor to apply such differential rates. In applying differential general rates, Council has considered, and is satisfied, that the rating system addresses the issue of consistency and comparability across all areas, particularly as it relates to the various sectors of business and wider community.

### **Minimum rates**

The minimum rate provides a mechanism where lower valued properties do not pay less than a minimum amount as determined by the Council. Typically, only a small number of all properties (with no more than 35%) pay a minimum amount. Council proposes to set a minimum of \$989.00 which shall be applied to all rateable properties. This will affect less than 35 percent of rateable properties.

### Separate rate – Regional Landscape Levy

The Regional Landscape Levy is not retained by Council. Under the Landscape South Australia Act 2019, councils are required to collect the levy on all rateable properties on behalf of the State Government.

More information regarding the programs and activities funded by Green Adelaide from the Regional Landscape Levy can be found at greenadelaide.sa.gov.au



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# **Council at work**

The following provides a breakdown of how each \$100 of Council funds are spent in providing services and assets to our community. Note: some areas also receive grant funding, thereby decreasing the amount of ratepayer funding needed.



Waste and recycling services



Includes collection of household waste, recyclables and organic waste, hard waste collection, public litter bins and illegal dumping.

#### Community services



Includes community programs, community centres, environmental health services and assistance for seniors.

#### Administration and governance



Includes corporate governance, financial services, communications, information management and people and culture.

#### **Community facilities**



Includes parks, gardens, sporting and recreational facilities, heritage buildings, playgrounds, open spaces and facility maintenance.

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Includes library services, book clubs, story times, online resources, literacy programs, front of house and customer services.

#### Depot, fleet and horticultural services



Includes horticultural services, street sweeping, road maintenance, civic construction and fleet services.

#### Regulatory, environment and planning



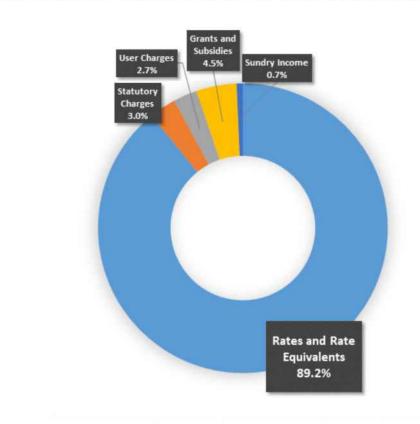
Includes planning and building, animal management, parking, economic development and environmental sustainability.



Includes roads, kerbs and footpaths, traffic management, flood mitigation, asset management and public lighting.

# **Operational income**

Council's total revenue is budgeted to increase by 2.4%, or \$1,713,587, compared with the 2021-22 budget.



### Rates and rate equivalent income

A total of 89.2% of the income budgeted by Council is derived from rates and rate equivalent payments. This amounts to \$65.11 million for 2022-23.

Council's dependency on rate revenue continues to be significant, with no major growth in other income areas. We have endeavoured to limit increases in rates and since 2001 have, excluding natural growth, achieved an average increase of 4.1%.

### **Statutory charges**

Statutory charges are substantially set by the State Government on regulatory services provided by local government, such as dog registration fees, building and planning fees and parking fines.

Statutory charges play an important role in enabling Council to provide a range of specific services and community facilities. However, these fees and charges make a relatively modest contribution to the overall budget. In the 2022-23 budget, statutory charges total \$2,178,510, or 3%, of all Council income, excluding capital revenues.

## User charges

User charges can be distinguished from taxes because they can be avoided by a ratepayer's decision not to use the good or service in question. The basis for raising general rates from ratepayers is to pay for the goods and services that a local government provides to its community. However, there are certain goods and services that the Council provides which are available specifically to individuals or groups and for which a user charge is appropriate. These include library charges, hall hire, tennis court hire, community centre fees and the like.

User charges – which can help to reduce the rate burden on ratepayer – budgeted in the 2022-23 financial year total \$1,938,822, or 2.7% of all Council's operating income.

### Grants and subsidies

Grant income budgeted in 2022-23 totals \$3,281,577, reflecting a fall of 7.8% from the \$3,557,866 in 2021-22. Major operating grants included in the budget comprise the General Purpose Grant, Local Road Grants, Roads to Recovery Grant and Library Operating Grant. In 2022-23, Council will no longer continue the Commonwealth Home Support Programme. This will result a reduction of around \$500,000 of grant funding, however expenditure will also be reduced by an equivalent amount.

Council acknowledges the State and Federal Governments for the grants and contributions they provide which helps us fund essential services and infrastructure.

### Other income

Other Council income includes investment income, insurance returns and reimbursements and comprises 0.7% of all income budgeted in 2022-23, excluding capital revenues, totalling \$506,100.

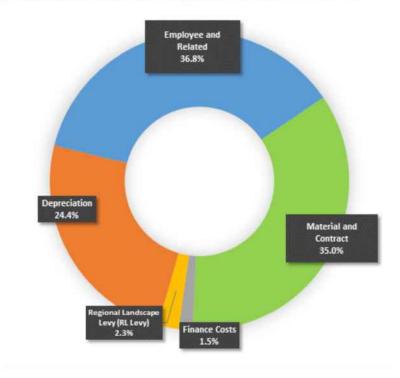


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# **Operational expenditure**

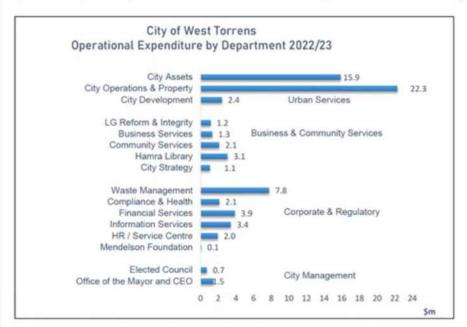
Operational expenditure is the day-to-day expenses Council makes on continuing to provide existing services and on maintaining assets. It differs from capital expenditure, which is spending funds on new assets, upgrading or renewing existing assets.

For 2022-23, operational expenditure has increased by \$3,987,036, or 6%, relative to the original 2021-22 budget. This is mainly due to additional depreciation associated with recent capital development, the enterprise agreement wage increase and inflationary pressure on materials and contracts.



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Operational expenditure, based on business function of the Council, can be seen in the following chart:



## **Employee and related costs**

Employment costs include direct salaries and oncosts such as superannuation, workers compensation insurance and leave provisions. They also include indirect costs such as staff uniforms, training, protective clothing and study assistance.

Employment costs have increased by \$1,063,879, or 4.3% from 2021-22 to a total of \$26,083,354, impacted by the following:

- negotiated enterprise bargaining increase of 2.5%
- full time equivalent staff numbers increasing by 1.1 net over what was budgeted in 2021-22, to allow for 2 additional horticulturalist positions and 1 additional Community Safety Officer, funded from savings mainly in contract positions.
- a superannuation guarantee increase to 10.5%.

## Materials, contracts and other

Materials, contracts and other expenditure covers payments for physical goods and includes the purchase of consumables, utility payments, building costs and repairs and maintenance. Also included in this category is contract services, which includes payments for the external provision of services.

The 2022-23 budget shows this area increasing by \$1,135,714, or 4.49%, to a total of \$26,421,597 over the 2021-22 budget. Key movements include:

- a 12% increase in waste collection costs associated with the provision of additional services and inflationary impacts
- a 27.4% increase in cleaning costs to cover COVID-related cleaning at Council owned and operated facilities
- a 7.2% reduction in electricity costs, driven by LED street lighting and solar panel savings and a contracted rate reduction
- a 18% increase or \$273,200 in professional fees, including some \$200,000 for the local government election.

### Depreciation

Depreciation is an accounting method used to allocate the costs of an asset over its useful life. It represents how much of an asset's value has been used. Depreciation for 2022-23 has been budgeted to increase by 11.85%, totalling \$17,281,310. The increase is largely attributable to our new sporting facilities and community hubs coming online throughout 2021-22.

#### Finance costs

Finance costs include the costs of financing Council activities through borrowings and any other bank related charges. In 2022-23, finance costs are budgeted to be \$1,059,035, or 1.5%, of total operating expenditure.

## **Regional Landscape Levy**

The Regional Landscape Levy, previous known as the NRM Levy, is a State Government imposed tax which councils are required to collect on behalf of the State Government. An amount of \$1,600,852 is budgeted for 2022-23 and sits within the Materials, Contracts and Other expenses total.

## State Government levies and charges

Council is required to pay the following State Government levies and charges in 2022-23.

	2021/22	2022/23	%
	Budget	Budget	Change
Dog and Cat Management Board	74,550	75,000	0.6%
Electoral Commission		170,000	NA
Emergency Services Levy	65,000	71,000	9.2%
EPA Licence (Depot)	60,000	60,000	0.0%
e-Planning Service	60,000	60,000	0.0%
Land Services Group Search Fees	10,000	12,000	20.0%
Motor Vehicle Registration	100,905	107,000	6.0%
Regional Landscape Levy	1,644,900	1,600,852	-2.7%
Street Lighting	191,000	206,000	7.9%
Valuer General	230,000	240,000	4.3%
Waste Levy	1,764,189	1,918,095	8.7%
Total	4,200,544	4,519,947	7.6%

# Funding what we do

## **City Management**

The City of West Torrens City Management Division comprises the Office of the Mayor and Chief Executive Officer, Elected Members, Continuous Improvement and Executive Partnerships.

Our focus is to enhance the customer experience and use technology as a tool to help innovate how we interact with our customers, in alignment with 2030 Community Plan.

As we move into the new financial year, two considerable events dominate the landscape – the local government elections set for November 2022 and the impact of the North-South Corridor (Torrens to Darlington) on the lives of all who live, work and play in West Torrens, as well as the many visitors we welcome each year.

In the case of the former, we will again work to prepare for and ensure the smooth running of the four-yearly elections, while we fully appreciate the scale of the North-South Corridor project as the largest infrastructure development in the state's history; we will work closely with the State Government to ensure that community needs are met and actively advocate on behalf of our community.



On a day-to-day level, we will retain our focus on providing networking opportunities for local businesses and, COVID restrictions pending, will again host our successful business breakfasts in the coming year to help our business community connect with each other. Another important initiative in the 2022-23 financial year – and given the closure of the West End (Lion) brewery site – is to secure sponsorship for the iconic Riverbank Christmas Display and so ensure its future.

We will also develop a MainStreet Masterplan for Henley Beach Road and have set aside budgets for competency training and improvements to the customer relationship management system. These strategically driven programs, all of which are scheduled to begin during the new financial year, and some of which will unfold over the next 2 to 3 years, will ultimately benefit all who live, work and undertake business in West Torrens.

An important component of City Management's operations is Continuous Improvement, which drives improvement initiatives and assists in the delivery of Council's customer experience framework. The team's objective is to support the organisation in process improvement, build the culture and capability in customer centricity and apply leanthinking concepts that deliver maximum value for our community through value creation, efficiency, cost savings and improved service delivery. The result is improved customer satisfaction.

On the back of an in-depth 2021-22 review into customer request timeframes and service levels across the organisation that involved some 232 instances, we were able to establish agreed service levels in relation to customer turnaround times for Council requested services. These agreed service levels will go a long way towards ensuring that customer expectations are managed, and work is undertaken and completed in an efficient, consistent and timely manner.

The Customer Improvement team has now developed a 3-year plan to support Council in strengthening our customer-centricity and deliver efficiencies to the community. This includes activities to improve and develop current technology, prioritise process improvements and develop the organisational culture to meet the current and future needs of our customers.

Automated customer satisfaction surveying is now underway; survey results are being monitored and poor customer feedback is receiving attention. Our customer feedback will play an integral role in identifying and driving continuous improvement activities across the organisation and, over the next financial year, we will monitor and measure customer satisfaction and ensure customer feedback loops are closed.

The team has further partnered with businesses and facilitated workshops to improve customer value in areas ranging from the tree removal process in development applications and civil works planning, to the recruitment and selection process and end-of-day banking.

While most of the Continuous Improvement projects do not require budget allocation, the responsibility of the customer experience delivery moving to the Continuous Improvement team suggests provisions may need to be made to allow the customer surveying function and ongoing training to proceed.

City Management's operational income and expenditure is reflected in the table below.

2022/23 VARIATION TO

### **City Management Division**

**Operational Income & Expenditure** 

2021/22 BUDGET

ORIGINAL	REVISED	DESCRIPTION	BUDGET	2021/22 OR	
		Income	s	\$	%
1,680	1,680	Reimbursements	500	(1,180)	(70.2%
1,680	1,680	Total Income	500	(1,180)	(70.2%
		Operational Expenditure			
1,089,247	1,054,350	Staff Costs	1,088,875	(372)	(0.0%
62,660	61,160	Staff Related Costs	56,494	(6,166)	(9.8%
4,753	4,753	<b>Buildings Furniture &amp; Fittings</b>	4,740	(13)	(0.3%
23,024	21,416	Plant & Equipment	22,530	(494)	(2.1%
8,408	3,860	Computer Expenditure	7,560	(848)	(10.1%
474,456	469,456	General	512,400	37,944	8.05
681,606	581,606	Council Expenditure	488,359	(193,247)	(28.4%
7,200	7,200	Occupancy & Property	5,000	(2,200)	(30.6%
2,351,354	2,203,801	Total Operational Costs	2,185,958	(165,396)	(7.0%
(2,349,674)	(2,202,121)	Operational Surplus/(Deficit)	(2,185,458)	164,216	(7.0%

#### Key variances

Staff related costs

 A reduction in FBT liability reflecting a reduction in FBT on entertainment expenditure and motor vehicles (\$5,639).

#### General expenses

- Increase is largely due to costs associated with the induction of newly elected members following the November 2022 elections. This will bring the level of funding back in line with that of 2020-21.
- ouncil expenditure
- Reduction is largely due to the removal of COVID small business grants (\$200,000).

# Business and Community Services

As the name implies, our Business and Community Services Division comprises a Community Services Department, a Strategy and Business Department and a Local Government Reform and Integrity Department. We are tasked with responding to community needs and creating opportunities for community participation and connection to reduce social isolation and increase community resilience, health and wellbeing. We are also responsible for the Council's strategic and corporate planning to ensure that, among other things, we are open and transparent in the work that we do. Business and Community Services helps various departments in Council to procure and manage contractors to undertake work that we do not have the capacity to undertake, and one of the largest issues to affect local government in many years - the Local Government Reform - will be managed and implemented into our organisation in the coming years.



While we continue to provide our many standard programs and services, several significant developments warrant more detailed reporting, key among them the transition of the Commonwealth Home Support Programme (CHSP) from the City of West Torrens to an aged care agency.

As a result of the changes to the CHSP funding, we will no longer provide these essential services that help eligible residents to live independently in their own homes for as long as they wish to.

However, we will recruit staff who will help link older people with aged care services offered by specialist agencies within our Council area and will look to provide some Council-funded services not available through CHSP.

During the coming year the efforts of our Local Government Reform and Integrity Department, will also be devoted to the 2022 City of West Torrens elections and assisting with the smooth transition to a new elected body, while further attending to significant legislative reform. We will continue to prepare for, and coordinate, emergency responses, including ongoing responses to COVID-19 and its impact, and so ensure the ongoing delivery of services to customers. It continues its efforts to ensure a high standard of organisational integrity and legislative compliance, primarily via the internal auditing of Council's systems and processes.

Following the implementation of the Planning and Design Code, and the changing nature of the city's built form – and given that our heritage items have not been reviewed for a good number of years – we will also conduct a heritage review to ensure listed items remain relevant and identify any items worthy of heritage consideration.

Our advocacy to the State Planning Commission and the responsible Minister, as it relates to the impacts of increasing infill development within West Torrens, remains a key focus this year and into the future.

Community engagement enjoys a similarly sharp focus, with the Strategy and Business Department continuing to coordinate a raft of activities that are important to you, the community and meet your many needs.

During the year ahead and within the budget derived from funds received from Council, as well as those from the SA Public Library Services and once-off external funding opportunities we can capitalise on – and notwithstanding downward external funding pressures – our extensive Library Services, including Little Libraries, the Mobile Library and our home delivery library service, continue to grow to deliver these much appreciated and widely embraced offerings to our diverse community.

At the same time, just some of the many services we continue to provide include:

ageing programs

- school holiday activities
- youth programs, among them the 'Respectful Relationships' program for high school students
- community transport services for shopping and social outings, transport to activities
- craft and art space and programs, including sessions for sewing, knitting and quilting groups
- walking groups
- grants programs
- support and assistance for vulnerable and at-risk residents
- our digital literacy program
- English classes
- community events such as the Summer Festival and the Fire and Spice Festival.

Another important focus worthy of special mention is our environmental and sustainability commitment, evidenced by our many initiatives and strategies designed to update infrastructure in line with environmental best practice.

Among these is our ongoing work partnering with the neighbouring Cities of Charles Sturt and Port Adelaide Enfield in the AdaptWest Climate Change Adaptation Program, an initiative that seeks to mitigate the effects of climate change by reducing our carbon footprint, reducing our waste to landfill and promoting a healthier and more vibrant environment.

Similarly, we actively engage with our community, sharing information and providing education on how,

in our own small ways, each one of us can make changes to how we go about our lives and in the process,

play a part in creating a sustainable future.

Business and Community Services' operational income and expenditure is reflected in the table overleaf.

# **Business & Community Services Division**

**Operational Income & Expenditure** 

2021/22 BUDGET ORIGINAL REVISED		DESCRIPTION		VARIATION TO 2021/22 ORIGINAL	
		Income	\$	\$	%
500	500	Statutory Charges	1,000	500	100.0%
379,200	405,532	User Charges	324,700	(54,500)	(14.4%)
979,686	962,637	Grants & Subsidies	442,323	(537,363)	(54.9%
2,000	2,000	Other Income	1,600	(400)	(20.0%
1,361,386	1,370,669	Total Income	769,623	(591,763)	(43.5%)
		Operational Expenditure			
5,583,582	5,189,366	Staff Costs	5,503,474	(80,108)	(1.4%
230,260	206,966	Staff Related Costs	236,921	6,661	2.9%
169,988	153,044	<b>Buildings Furniture &amp; Fittings</b>	175,340	5,352	3.1%
125,172	133,375	Plant & Equipment	152,055	26,883	21.5%
133,153	139,077	Computer Expenditure	172,276	39,123	29.4%
6,828	5,200	Community Assets	5,200	(1,628)	(23.8%
1,319,685	1,437,135	General	1,621,451	301,766	22.99
6,000	6,000	Bank & Finance	6,000	0	0.0%
382,602	440,490	Council Expenditure	391,850	9,248	2.4%
429,385	389,385	Contract Expenditure	262,200	(167,185)	(38.9%
30,000	30,000	Materials	20,000	(10,000)	(33.3%
216,385	210,885	Occupancy & Property	200,900	(15,485)	(7.2%
8,633,040	8,340,923	Total Operational Costs	8,747,667	114,627	1.3%
(7,271,654)	(6 970 254)	Operational Surplus/(Deficit)	(7,978,044)	(706,390)	9.7%

#### Key variances

- Grant and subsidy Income
- Reduction resulting from the removal of CHSP funding (\$517,000).
- General expenses

 Increase in professional fees associated with the 2022 Local Government election (\$170,000).

 Increase for library building maintenance and cleaning costs (\$89,500).

ontract expenditure

 Reduction of CHSP contractors in line with the reduction in funding (\$175,185).

## Corporate and Regulatory Services

It is very much 'business as usual' for the Corporate and Regulatory Services Division in 2022-23 as we continue to deliver across the following areas:

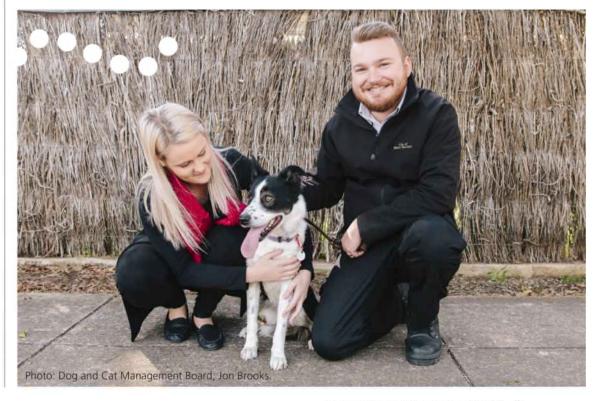
- · People and Culture, including the Service Centre.
- Information Services, including Information Technology and Records Management.
- Regulatory Services, including Animal Management, Environmental Health, Waste Operations and Community Safety.
- Finance.

While not the most 'popular' areas of our operations, they remain essential if we're to provide you with infrastructure and services.

Let's take a quick look at each of these areas and what is planned for the coming year:

#### People and Culture

It all starts with the people we employ. If Council makes good choices with the recruitment of staff and recruits people who align with our cultural values and who have the skills or can learn the skills needed to perform their work to a high standard, we will have a productive and happy workforce delivering better work and customer service.



We will implement a project to improve the recruitment process in 2022-23 with a 12-month trial using software to get rid of old and cumbersome paper processes being a key component.

Culture also starts with the people and at City of West Torrens we are working hard to create a culture that aligns with our values, encapsulated in the acronym FITCORE: Fun, Innovation, Trust, Care, Openness, Respect and Excellence!

Key initiatives in 2022-23 include:

- White Ribbon Accreditation, after which we will be an accredited White Ribbon organisation for a 3-year period, allowing us to instigate antiviolence programs that educate our workforce to change attitudes towards women and behaviours that undermine gender equity.
- Ageing and Work Health Program, a free program designed by Local Government Association Workers Compensation Scheme (LGAWCS) to create a positive age culture within the workplace that promotes and values the experience and skills of older employees while managing the impacts on their health and safety.
- Domestic Violence, Threatening and Aggressive Behaviour Campaign, to address the significant increase in Aggressive, Violent and Threating (AVT) behaviour against members of our workforce in person, via phone calls, emails and social media and equip frontline workers with strategies to deal with events of AVT.

Which brings us to Customer Service. That's why we are here, to serve you and assist in meeting your needs. As a front line of customer service, our Service Centre team is passionate about providing you with the highest level of service. We'll further improve the service thanks to funding set aside for Customer Relationship Manager (CRM) software which will give our team access to more information than ever before, allowing them to answer your queries in a more timely and professional manner.

#### Information Services

Our Information Technology section maintains vital hardware and software that keeps our many operating and communication platforms running smoothly and allows us to improve the customer experience, help people better manage community assets and allow us all to engage in a secure digital environment.

The Information (Records) Management section of Information Services ensures all communication into and out of Council is recorded and maintained correctly in accordance with State Records guidelines and other information management standards.

While more than 96% of the Information Services budget goes to maintaining existing service, we will deliver several initiatives in 2022-23 that aim to improve the digital engagement of community members, as well as the productivity of our mobile workforce and Elected Members.

The jewel in the IT infrastructure crown is our implementation and use of Dell VxRail hyperconverged infrastructure. In lay terms, it is the foundation infrastructure that helps Council operate on-premises and cloud-based applications in a faster and more efficient manner. This will allow us to extend the life of the assets for 2 years rather than replacing it, saving Council more than \$100,000 while continuing to deliver from an excellent platform.

#### **Regulatory Services**

Our Regulatory Services team are all about keeping you safe and regulate everything from the hygiene of the business making your lunch, to being able to get a park as people adhere to time limits and keeping dogs from running wild on the streets, perhaps even attacking you, your child or your pet.

In the area of Waste Management, our Recycle Smart Project – which seeks to improve resource recovery through capturing recyclable items not accepted through kerbside recycling – will be trialled between July and December 2022. This project, with an estimated total cost of \$48,600, encourages source separation behaviour which benefits

the kerbside collection service through reduced contamination and increased waste diversion rates. Grant funding of \$22,500 has been endorsed by Green Industries SA to supplement the cost to Council. Waste Management will also seek, subject to any ongoing COVID restrictions, to reactivate a previous project through developing events to promote National Recycling Week in November 2022.

Finally, and in an exciting project with Greenhill Energy, Solo Resource Recovery, Dryclone Australia and Peats Soil and Garden Supplies, we are investigating the use of the red bin household kerbside waste to produce hydrogen to power vehicles. A consortium of interested parties – including Council – has in parallel with this project, formed an alliance to promote, fund and lobby for a network of hydrogen refuelling stations throughout the State. As both projects are in their infancy, detailed costings are yet to be undertaken.

#### **Financial Services**

Last, but by no means least, is the Finance Department, which provides both internal and external financial related services to the City of West Torrens. Some of their responsibilities include:

- raising and collecting rate income
- ensuring staff are paid
- managing Council investments
- paying creditors
- reporting to Management and the Elected Body on Council's financial position

• preparing financial statements for audit. Our Financial Services team undertake a lot of the behind the scenes work but like any home or business, staying on top of finances is an important task.



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in software 0) and deprecation outer equipment

# Budget and Annual Business Plan 2022-2023

You will find the Corporate and Regulatory Services' operational income and expenditure in the table below.

### Corporate & Regulatory Division

**Operational Income & Expenditure** 

2021/22 ORIGINAL	REVISED	DESCRIPTION	2022/23 BUDGET	VARIATIO		Key Rat
		Income	\$	\$	%	
63,111,900	62,590,709	Rates	65,003,852	1,891,952	3.0%	
1,387,998	1,327,998	Statutory Charges	1,407,510	19,512	1.4%	II.
110,600	115,600	User Charges	109,470	(1,130)	(1.0%)	Staf
1,262,464	1,753,291	Grants & Subsidies	1,406,890	144,426	11.4%	
143,500	159,965	Reimbursements	111,500	(32,000)	(22.3%)	
269,000	295,644	Other Income	224,000	(45,000)	(16.7%)	a 2
56,285,462	66,243,207	Total Income	68,263,222	1,977,760	3.0%	
		Operational Expenditure				(
6,301,634	6,208,066	Staff Costs	6,582,548	280,914	4.5%	Con
354,521	321,176	Staff Related Costs	396,230	41,709	11.8%	
17,523	17,523	Buildings Furniture & Fittings	21,450	3,927	22.4%	¢,
149,312	137,903	Plant & Equipment	156,790	7,478	5.0%	0
1,461,928	1,494,258	Computer Expenditure	1,556,280	94,352	6.5%	(
974,392	974,240	General	910,669	(63,723)	(6.5%)	Con
320,000	171,500	Bank & Finance	325,000	5,000	1.6%	
2,031,066	1,977,068	Council Expenditure	1,986,852	(44,214)	(2.2%)	
6,804,662	6,983,162	Contract Expenditure	7,268,285	463,623	6.8%	Ğ
57,050	53,550	Occupancy & Property	55,400	(1,650)	(2.9%)	
18,472,088	18,338,446	Total Operational Costs	19,259,504	787,416	4.3%	
7,813,374	47,904,761	Operational Surplus/(Deficit)	49,003,718	1,190,344	2.5%	

### **Urban Services**

The Urban Services Division comprises City Assets, City Development, City Operations and the City Property and is responsible for the development, maintenance and upgrading of the built environment and Council's infrastructure assets.

Collectively, the Division is the custodian of almost \$1 billion of community assets, from the many buildings, roads and footpaths that dot the landscape, to stormwater infrastructure, community facilities and playgrounds and open recreational space. On top of that, teams also responsible for the general upkeep and maintenance of these assets, as well as retaining the beauty of our city through cleaning programs, the cutting of lawns and the tending of flower gardens, trees and shrubs.

Among the many areas to demand attention in the coming years is that of planning and building applications, where we are settling into a new legislative framework following the State Government's major legislative reform. Indeed, the new financial year of 2022-23 promises much across many areas, with a budget of some \$38 million earmarked for projects ranging from stormwater and playground upgrades to new sporting facilities, new and improved roads and footpaths and a raft of reserve upgrades.

Perhaps the most significant project during this period – and certainly one closest to the hearts of many residents – is the redevelopment of our iconic and much-loved Thebarton Theatre on Henley Beach Road.

The redevelopment, valued at some \$8 million, includes the preservation and various facility improvements to the functionality of the state heritage theatre and its adjoining buildings. Council has contributed \$4 million to the project, with another \$4 million in grant funding coming via the Local Government Infrastructure Partnership Program (LGIPP).



Some of the more notable projects to be tackled – and designed to improve the amenity and enhance the quality of life of our residents and ratepayers – include:

- A new transport and moving strategy that follows community consultation and will make a significant contribution to free-flowing movement across our city.
- New and upgraded stormwater infrastructure and drainage upgrades in the Kurralta Park and Plympton areas, at cost of \$1.5 million.
- A continued contribution of \$1.4 million from Council towards the multi-council Brown Hill Keswick Creeks Stormwater Management project.
- New, replacement and upgraded playgrounds, at a cost of \$585,000, at, among others, St Georges Avenue Reserve, Glandore; Coast Watchers Park, Fulham; and Beare Avenue Reserve, Netley.
- A \$470,000 reserve upgrade program at Kandahar House, North Plympton; Westside Bikeway, Camden Park; St Georges Avenue Reserve, Glandore; and Errington Street Reserve, Plympton
- Upgrade of sections of the River Torrens Linear Park, valued at \$400,000 and including revegetation works, upgrades to and reconstruction of paths, and the creation of a new dog park adjacent to Jervois Street, Torrensville.
- rrigation system upgrades, at a cost of \$480,000 at Westside Bikeway, Plympton/Camden Park; Airport Road Median, Brooklyn Park; Errington Street Reserve, Plympton; Beare Avenue Reserve, Netley; Kandahar House Reserve, North Plympton; and River Torrens Linear Park -Riverway Reserve, Lockleys.

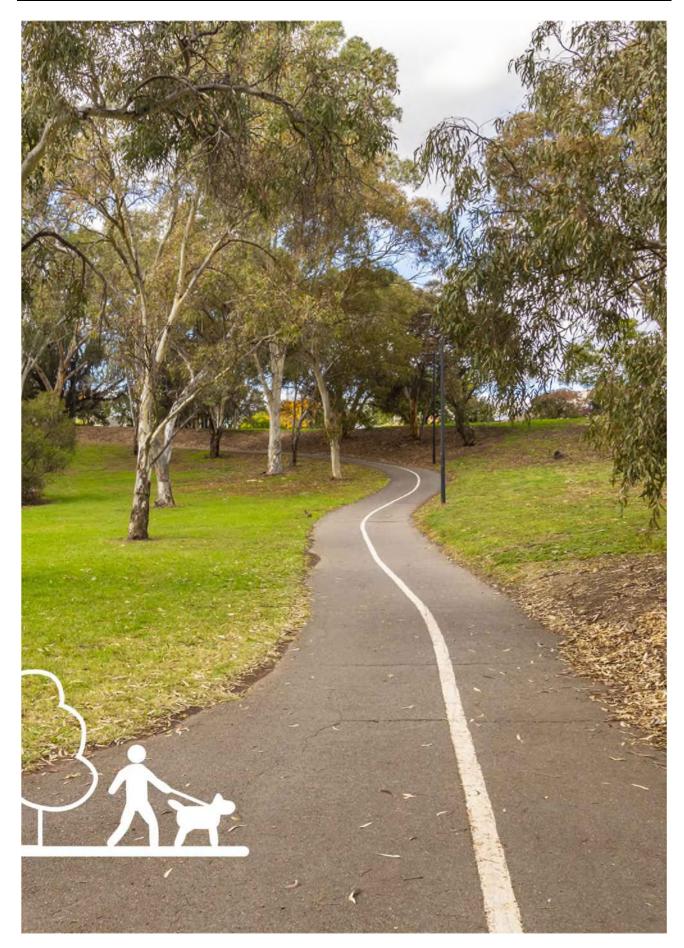
- The \$1 million Breakout Creek Stage 3 redevelopment, with Council's total contribution of \$2 million, \$1 million of which was budgeted in 2021-22, matched by grant funding of \$2 million received from the State Government's Open Spaces and Places for People Grant.
- Maintenance and reconstruction of Council's road and footpath network, at a cost of some \$13 million – comprising \$6 million for road maintenance, \$5.5 million for road reconstruction – including \$617,418 in Roads to Recovery funding – and \$1,6 million for footpath program.
- The implementation of a masterplan to improve the open space facilities at Kesmond Reserve, Keswick, at a cost of \$2 million, with Council contributing \$1 million and the balance funded by an Open Space Grant.
- Building and facility improvements \$500,000 – to the clubrooms at Glenlea Tennis Clubrooms, Camden Oval.
- The Richmond Oval staged implementation of the Venue Improvement Plan/Masterplan, at a cost of \$250,000.
- The \$280,000 redevelopment at the Apex Park Reserve, West Beach, including the expansion of the carpark along Burbridge Road and new pedestrian lighting within the reserve.
- An allocation of \$1 million towards the redevelopment of the existing Lockleys Bowling Club precinct.

You will find the Urban Services Division's operational income and expenditure in the table below.

### Urban Services Division

Operational Income & Expenditure

2021/22 I ORIGINAL	BUDGET REVISED	DESCRIPTION	2022/23 BUDGET	VARIATION TO 2021/22 ORIGINAL		Key variances User charges income
		Income	\$	\$	%	<ul> <li>Increase in lease income (\$96,400) and an</li> </ul>
745,000	861,000	Statutory Charges	770,000	25,000	3.4%	increase in waste royalties
1,372,530	1,342,530	User Charges	1,504,652	132,122	9.6%	(\$20,000).
1,315,716	2,113,575	Grants & Subsidies	1,432,364	116,648	8.9%	Staff costs
186,000	187,500	Reimbursements	210,500	24,500	13.2%	
40,500	40,500	Other Income	71,000	30,500	75.3%	<ul> <li>Increase is mainly due to a 2.5% EB increase and cost</li> </ul>
3,659,746	4,545,105	Total Income	3,988,516	328,770	9.0%	associated with employing an apprentice mechanic
		Operational Expenditure				and staff support for tree pruning, planting and
10,860,318	10,453,843	Staff Costs	11,636,693	776,375	7.1%	watering (\$634,822).
537,253	521,068	Staff Related Costs	582,119	44,866	8.4%	Buildings furniture and
3,126,576	3,425,863	Buildings Furniture & Fittings	3,572,640	446,064	14.3%	fittings and community asset
1,476,699	1,537,879	Plant & Equipment	1,703,595	226,896	15.4%	<ul> <li>Increase reflects the</li> </ul>
9,204	8,922	Computer Expenditure	9,370	166	1.8%	<ul> <li>Increase reflects the additional depreciation</li> </ul>
11,079,159	11,710,500	Community Assets	12,278,300	1,199,141	10.8%	charges on buildings
1,810,499	1,947,320	General	1,897,715	87,216	4.8%	(\$445,224) and other
777,123	777,123	Bank & Finance	728,035	(49,088)	(6.3%)	community assets
1,026,508	1,002,108	Council Expenditure	936,000	(90,508)	(8.8%)	(\$1,199,141).
3,388,600	3,498,600	Contract Expenditure	3,896,000	507,400	15.0%	Contract suspiralities
1,079,939	1,089,939	Materials	1,096,000	16,061	1.5%	Contract expenditure
2,379,900	2,537,637	Occupancy & Property	2,505,700	125,800	5.3%	<ul> <li>Increase is largely due to</li> </ul>
(150,000)	(150,000)	Internal - Expenditure Recovered	(190,000)	(40,000)	26.7%	additional City Operations contracts for the
37,401,778	38,360,802	Total Operational Costs	40,652,167	3,250,389	8.7%	maintenance and upkeep of new infrastructure and
33,742,032)	(33,815,697)	Operational Surplus/(Deficit)	(36,663,651)	(2,921,619)	8.7%	amenities (\$378,000).



# **Capital program**

The table below shows Council's expenditure on capital works during 2022-23, totalling \$38.06 million.

Capital expenditure 2022/23 \$('000)	Land & buildings	Plant & equipment	Stormwater & drainage	Other environment	Parks, gardens & sports facilities	Road sealed & other transport	Bridges	Footways & cycle tracks	Total
New/ upgraded assets	10,165		3,291	1,418	2,787	7,470	-	362	25,494
Asset renewal/ replacement	1,615	2,160	950		668	5,900	50	1,224	12,566
Total	11,780	2,160	4,241	1,418	3,455	13,370	50	1,586	38,061

Expanding on the line items, expenditure on new/ upgraded assets includes funds to upgrade or expand Council's infrastructure to meet increasing demand and capacity requirements, as well as allocations for major projects, while asset renewal/replacement is required to maintain our infrastructure networks to their current standard and service levels. 2022-23 financial year, and the average 5-year ratio is 98%, a percentage within the target range as reflected in the Long-Term Financial Plan.

Based on Council's Asset Management Plans, this ratio indicates the predicted expenditure on the renewal of assets against what we propose to spend on these assets – in other words, our budgeted expenditure.

Our asset renewal funding ratio is 93% for the

# Capital Budget allocation 2022-23

The information on the following pages reflects some of the major areas of expenditure and highlights several significant projects and allocations.



#### Land & buildings

\$11.8 million will be allocated to the upgrade and renewal of land and buildings assets. This includes:

- Thebarton Theatre redevelopment (staged)
- Kesmond Reserve new facilities redevelopment
- Lockleys Oval Bowling club upgrade
- Richmond Oval redevelopment (staged)



#### Road sealing & other transport

\$13.3 million will be allocated to the road infrastructure, including \$6 million on sealed road, kerb and gutter upgrades, while a further \$5.6 million will be funded for the road reconstruction program. Other transport road works include:

- Upgrade of bus shelters.
- Bicycle management schemes.
- Upgrade of public lightings.
- Traffic management.



#### Stormwater & drainage

\$4.2 million will be allocated to the upgrade and renewal of our Stormwater Management Plan.

The project includes:

- Staged stormwater upgrade at North Plympton
- Stage 1 drainage upgrade at Gray Street, Daly Street, Warwick Avenue and Cross Terrace in Kurralta Park
- Drainage upgrade at various locations in Novar Gardens





#### Parks, gardens & sports facilities

\$3.4 million will be allocated to the upgrade and renewal of recreation and open space assets including:

- Various reserve and playground upgrades.
- River Torrens upgrade.
- Reserve irrigation upgrades.
- Breakout Creek Staged 3 redevelopment.



**Plant & equipment** 

\$2.2 million will be set aside for the renewal and expansion of our plant and equipment, including IT and Library equipment. These assets are used both in the delivery of services and in the construction of other assets.



**Bridges** 

\$50,000 will be used for ancillary works for bridge structures in West Torrens.



**Other environment** 

\$1.4 million will be allocated to the continuing works on the Brown Hill Keswick Creeks project.



Footpaths and cycle tracks

\$1.6 million will be allocated to continue the footpath/kerb upgrade and renewal program across West Torrens, delivering enhanced and dedicated pedestrian networks within our communities. The works are in line with the Footpath Infrastructure and Asset Management Plan 2020.

# Fit for the future

Measures, objectives and targets Operating Performance	2020/21 Result	2021/22 Revised Budget	Target	2022/23 Budget
Operating Surplus Ratio	13%	7%	0 - 10 %	3%
Financial Flexibility				
Net Financial Liabilities Ratio	46%	75%	Less than 100%	105%
Adjusted Net Financial Liabilities Ratio	31%	61%	Less than 100%	90%
Asset Sustainability				
Asset Renewal Funding Ratio	93%	100%	Between 90% and 110%	93%

In the above table, the Operating Surplus Ratio measures the extent to which operating revenues raised cover operational expenses or are available for capital funding, debt repayment or the provision of new services. Operating Surplus, excluding capital revenue, is calculated as a percentage of operating revenue, with the target between zero % and 10%.

The Net Financial Liabilities Ratio, in turn, measures the extent to which the net financial liabilities of Council can be repaid from operating revenues. An increase in this ratio indicates that we require more of our operating income to fund our financial obligations. Net Financial Liabilities Ratio is calculated as a percentage of operating revenue OR (Total liabilities – current assets)/Total operating revenue, with the target less than 100%.

The Adjusted Net Financial Liabilities Ratio excludes the long term lease arrangements held by Council, the most significant of which is a long term lease over the land leased from Adelaide Airport Limited for the depot facility.

Finally, the Asset Renewal Funding Ratio reflects the extent to which the infrastructure assets managed by Council are being replaced as they reach the end of their useful lives. The ratio is calculated on capital expenditure on renewal or replacement assets as a percentage of capital expenditure in our asset management plan and the target is in the 90% and 110% range.

### Funding the Annual Business Plan

To support Council's objectives in the 2030 Community Plan, our Long-Term Financial Plan (LTFP) needs to be financially sustainable over the 10 years of the plan.

The purpose of the LTFP is to ensure that financial decisions are made with consideration given to impacts on what the future finances of the Council may look like. At the same time, it must ensure that long-term service and infrastructure levels and standards continue to be met. Planning for the future is important, even though reality may turn out to be different.

As the LTFP is updated annually, we have included the following key considerations:

- · Ensuring financial targets are met.
- Council's Treasury Management Policy.
- Alignment to the Infrastructure and Asset Management Plans and continued maintenance of assets.
- Review of current economic conditions, Consumer Price Index (CPI) movement, Local Government Price Index (LGPI) and interest rates.
- Climate change impacts.
- Loan repayments.
- Use of an additional drawdown ability using a cash advance debenture facility.
- Enterprise Bargaining Agreements currently in place and the Superannuation Guarantee increases from 10% to 10.5% for 2022-23.
- Increases to depreciation owing to completed work on assets.
- Waste costs, especially as collecting and disposing of waste continues to be a large part of Council's budget and is continually being monitored to ease cost pressures.

- Fuel, water, electricity and gas, which continue to be a cost pressure.
- Grant funding possibilities.
- Possible legislative changes, reform of the Local Government Act.
- Rate capping introduction, which has not currently been considered or included.
- Lower/higher projected amount of growth.
- State and Local Government elections and how the results may contribute to changes in priorities.
- The impacts of COVID-19, both economic and social.
- Capital valuations provided to Council by the Valuer General which takes into account property market movements.
- Maintaining service delivery levels where appropriate.
- Brown Hill Keswick Creek Stormwater Board, the operating and capital project plans as it is a subsidiary of Council.

Additional considerations included whether the amount of cash in the bank was sufficient to ensure that Council continue to meet all payment obligations, including but not limited to supplier payments, payroll obligations, repayment of loans and payment of interest expenses.

The amount of borrowings each year was also considered to ensure that Council continues to meet the financial sustainability ratio targets.

As a result of these considerations, the following key assumptions have been made when bringing the Long Term Financial Plan together. Consequently, the following classifications of income and expenditure have incorporated differing percentage increases when bringing the plan together. A summary of these are listed overleaf.

Area	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29 2031/32
General Rates	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Growth	0.70%	0.70%	0.70%	0.70%	0.70%	0.70%
Employee Costs (Average)	3.24%	2.77%	2.77%	2.77%	2.77%	2.77%
Grants	2.70%	2.70%	2.70%	2.70%	2.70%	2.70%
Other Income	2.70%	2.70%	2.70%	2.70%	2.70%	2.70%
Contracts, Materials & Other	2.70%	2.70%	2.70%	2.70%	2.70%	2.70%
Borrowings	2.20%	2.20%	2.20%	2.20%	2.20%	2.20%

# **Strategic risks for Council**

The City of West Torrens has a robust and comprehensive enterprise risk management program that incorporates both strategic and operational risks.

Strategic risks arise in pursuit of our objectives, strategy and/or work activity. We have identified 9 strategic risks which are reviewed by the organisation a minimum of every 6 months; more frequently if required. Each risk has a number of controls to ensure it is managed effectively and these controls are also reviewed annually.

The annual budget process considers all of the strategic risks of Council but, specifically, in the current environment, the strategic risks of financial sustainability and IT management and cyber security are at the forefront.

#### **Financial sustainability**

This risk considers variations in income and general cost management (or resulting increases in expenditure) caused through longer term societal/ community trends, changes to State Government policy, or emergency events and the potential impacts on Council and services. Recent economic shocks including the COVID-19 pandemic, increasing inflation and current interest rate increases have impacted on the ability of the Council to sustainably manage its financial performance. However, we will continue to deliver strong service standards through focussing on long term efficiencies and capital investment.

Other factors impacting this risk include:

- Supply chain issues caused by the COVID-19 pandemic.
- State Government funding changes.
- Infill development.
- Population growth.
- Rising costs associated with maintenance and renewal of infrastructure.

Such considerations are built into the Long Term Financial Plan by way of the assumptions made in income and expenditure projections. The Long Term Financial Plan and the assumptions behind it are reviewed each year.

#### IT management and cyber security

This risk identifies with all things information technology (IT), focusing on IT damage, long-term interruption, losses of key business information/ systems and/or associate stored data. It also represents cyber security and associated threats to Council information, resources and/or assets and the ability for the organisation to capitalising on technological capabilities or opportunities. Cybercrime is a continuing and increasingly complex occurrence, with attacks becoming sophisticated and targeted in recent years. The cost of IT systems has increased as a result of the COVID-19 pandemic, due to supply and demand factors within all sectors. However, the increasing reliance on external systems for Council, such as the Plan SA portal for development applications where the Council has no or limited control over security or data, has also created uncertainty with regards to this risk.

Cyber-attacks are increasing and there are a number of different facets to mitigating the risk of a cyber-attack occurring. Cyber security to defend against cyber threats has been necessary for our business for more than 20 years. Prior to the eastern state floods and the Ukraine war, our insurance brokers considered cyber security as the second most important concern for Local Government. We vigorously address cyber security to ensure information is protected, to keep our business operational and to continue to provide services for our community.

In 2021 we undertook a self-assessment and have addressed additional NIST (National Institute of Standards and Technology) governance framework elements such as awareness and response. We have recently undertaken the LGRS (Local Government Risk Services) 'Cyber Uplift Program' and will recommend initiatives to improve our approach to cyber security.



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## **Capital expenditure**

Council commits to rate funding capital works totalling \$281 million over a 10-year period, including both replacement and new asset expenditure. This will be funded through a combination of rates, borrowings and grant funding where appropriate.

A breakdown of the areas of the capital expenditure is as follows:

Capital Expenditure	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Infrastructure	14,326,171	14,370,933	12,217,377	13,038,216	13,254,211	13,432,169	13,633,038	13,873,398	14,113,657	14,355,933
Drainage/Bridges/Lighting	4,921,359	4,581,204	4,777,855	4,771,788	4,867,077	4,982,387	5,057,658	5,152,949	5,248,241	5,422,481
Brown Hill Keswick Creek	1,418,348	1,429,416	1,429,416	1,429,418	1,429,418	1,429,418	1,429,416	1,429,416	1,429,416	1,429,416
Land & Buildings	11,780,000	6,342,685	4,143,152	968,553	3,080,412	2,619,194	2,282,052	1,305,210	688,232	1,843,954
Open Space & Recreation	3,455,000	1.621,096	2.310.161	3,389,611	2,203.117	4.977,438	3.311.922	3.157.973	2,891,825	3,039,793
Plant, Furniture & Equipmen	2,159,760	1,297,275	1,513,424	643,703	1,459,304	1,943,845	910,454	1,829,512	1,389,975	1,402,721
Total Capital Expenditure	38,060,636	29,642,509	26,391,385	24,221,285	26,293,537	29,364,427	26,624,540	26,748,458	25,761,346	27,494,278

As part of this capital expenditure, Council has committed \$14.3 million to drainage works for the Brown Hill Keswick Creeks project over a 10-year period from the 2022-23 financial year, in addition to funds already committed, all of which is to be funded through the loan program.

Note: We have assumed that our share is 50% of the Local Government total share, which is one-third of the total project, to be shared with State and Federal Government.

#### Grant funding opportunities

Grant funding opportunities are not always known at the time of updating the long-term financial plan and where any opportunities arise during the financial year, budget consideration will be included as part of the three budget reviews that will be undertaken during the 2022-23 year. Due to the uncertainty of receiving grant funding, we have taken the conservative approach to only include grant funding that has been confirmed through the receipt of a grant agreement.

A portion of grant funding received is a yearly allocation from the Grants Commission. This allocation has involved an advance payment of the following year's funds in the current year, since 2017/18. There is currently no indication as to when this timing adjustment may cease. The LTFP has assumed Council will continue to receive Grants Commission payments in advance. These grants are deemed to be 'untied' so the Australian Accounting Standards require that the payments be recognised upon receipt which could result in a timing difference to when the grants are received compared to when Council has included them in the LTFP should the payment in advance arrangement be varied.



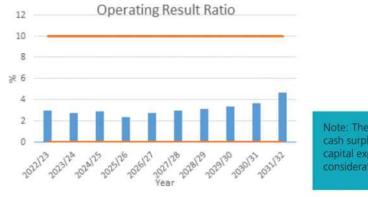
## **Key financial indicators**

The financial indicators are used to show how Council is performing in terms of financial sustainability. We use these measures to ensure that we are staying within the targets over the life of the LTFP. It also provides a guide that Council is able meet its strategic goals as referenced in the Community Plan in a financial sustainable way.

#### Operating surplus ratio

An operating surplus is the extent to which operating income exceeds operating expenditure, including depreciation, and is projected each year. A strong ongoing operating result is a positive indicator of our financial viability.

The LGA's Information Paper 9, Financial Indicators (May 2015) suggests an operating break-even position, or better, over time and an operating surplus ratio of between zero % and 10% on average. It is positive that we at the City of West Torrens project to operate within this range, as it demonstrates a strength in our capital expenditure programs.



Note: The surpluses are not cash surpluses and do not take capital expenditure programs into consideration.

#### Asset renewal funding ratio

The asset renewal funding ratio, commonly referred to as the sustainability ratio, shows the extent to which capital expenditure on the renewal and replacement of assets matches the rate at which these assets are used or consumed. The amount spent is divided by the total depreciation expense, and a break-even result of 100% or better demonstrates that the cost of consumption of assets in any one year is being met by current rates and current ratepayers.

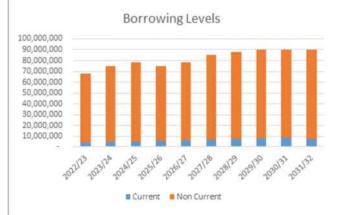
A sustainability ratio greater than 90%, but less than 110%, is the benchmark we use in local government and we are forecasting a ratio of 93% in 2022-23.

LGA Information Paper 9 Financial Indicators (May 2015) suggests the same ratio range when benchmarking capital expenditure incurred against capital expenditure outlays in Infrastructure and Asset Management (IAMPs), rather than depreciation.

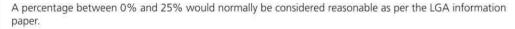


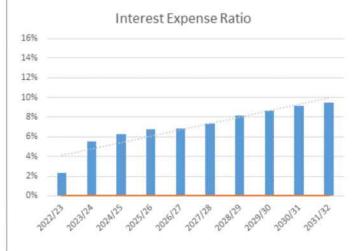
#### Loan servicing capacity

To meet a structured long-term asset renewal and replacement program, we will need to commit to a loan program that will result in loan liabilities increasing to \$90.25 million in 2031-32. Borrowing interest rates of 2.20% have been estimated, along with future 15-year fixed borrowing terms.



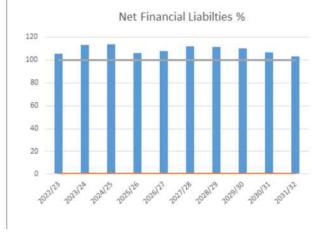
Loan repayments as a percentage of rates is the industry-accepted benchmark to assess a council's relative indebtedness. The percentages for the City of West Torrens, based on the actual and projected loan program, are as follows:





#### Net financial liabilities

The net financial liabilities ratio indicates the extent to which the net financial liabilities of a council can be met by a single year's operating revenue. A ratio increasing over time indicates that a council's ability to meet its financial obligations from operating revenues is weakening. The desirable range for this ratio is between zero % and 100%.



In 2019, there was an update to AASB (Australian Accounting Standards Board) 16 Leases which has meant a change in the way that Council treats leases and, in particular, for leases that contain right of use assets. The updated account treatment now indicates that for leases that meet the definition, they must be treated as an asset and a liability on the statement of financial position. As a consequence, the amount of liabilities that are included on the statement of financial position has increased significantly by approximately \$10 million (with on offset of an additional asset of the same amount). As the net financial liabilities ratio includes liabilities as part of the calculation, this has now had a substantial effect on the amount of the ratio. We have decided to also include the ratio that excludes the lease liability. The result is:



#### Long Term Financial Plan (LTFP) -Financial Sustainability Statement

The Long Term Financial Plan (LTFP) is a modelling tool that is used to ensure that assumptions and key considerations are included to help protect the financial sustainability of Council. The LTFP helps us make decisions about future spending as well as future possible rate increases, while ensuring that we are projecting a strong financial position into the future, meeting our set financial targets.

The amount of borrowings continues to be closely monitored as we move towards increasing the requirement to access borrowings. Consideration is given to the amount of borrowings required and the level of expenditure is possible without putting Council in an unsustainable financial position.

We closely monitor the key financial indicator ratios that are being used. All remain within the targets set, with the exception of the Net Financial Liabilities Ratio. While this ratio does exceed the upper limit of 100% during the life of the plan, it is a result of the calculation used, which includes the liability for the right of use leases. With the modification to the calculation, as explained above, the net financial liabilities ratio now falls within the target range.

66 Budget and Annual Business Plan 2022-23

We expect to be financially sustainable for the life of this current plan and to continue to ensure that financial decision making takes into consideration the possible long-term effect on the Council.

The LTFP has been included as an Appendix to this document.

#### **Plan variations**

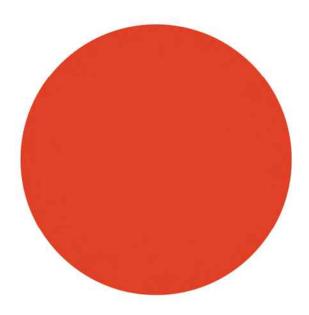
### Variations to the draft Budget and Annual Business Plan 2022-23.

Pursuant to Section 123(6a) of the Local Government Act 1999 (commenced 6 January 2022) councils are now required to include significant changes from the draft document and explain the reasons for these changes.

The only major change has been the inclusion of the Statement of Expected Rate Revenue, for which the information on valuations became available on 1 July 2022.

There have been other minor wording changes, however these are not significant.





#### Rating structure and policy

#### (1) Rating

Council's position is that, as all rating options available are defined under Chapter 10 of the Local Government Act 1999 (the Act), a Rating Policy is not required.

There are five principles that apply to the imposition of taxes on communities:

- Equity taxpayers with the same income should pay the same tax known as horizontal equity while wealthier taxpayers pay more – that is, vertical equity.
- Benefit taxpayers should receive some benefits from paying tax, but not necessarily to the extent of the tax paid.
- Ability-to-pay in levying taxes, the ability of the taxpayer to pay the tax must be considered.
- Efficiency if a tax is designed to change consumers' behaviour and it achieves its goal, the tax is deemed
  efficient, for example, tobacco taxes. If the tax is designed to be neutral in its effect on taxpayers, but
  changes that behaviour, the tax is inefficient.
- Simplicity the tax must be understandable, hard to avoid and easy to collect.

The principle of 'benefit' supports the notion that rates are a tax and not a user pays system. Therefore, the benefits provided by the rate revenue raised will be consumed differently over the lifecycle of the ratepayer.

To some extent, these principles conflict each other, and governments must therefore strike a balance between the:

- application of the principles
- · policy objectives of taxation.
- need to raise revenue
- effects of the tax on the community.

Council considers each principle when reviewing the various rating options available.

#### (2) Valuation

Council continues to adopt the capital value, as defined in the Valuation of Land Act 1971, as the basis for calculating rates. To provide fair and equitable valuations, we use the valuations provided by the State's independent authority on property valuations, the Valuer General. The use of capital value means property values are based on the land itself, being size and location of the property, but also takes into consideration all improvements to the land, such as building and structures. Factors which may influence the capital value assigned by the Valuer General from one year to the next may include recent sales in the area, location of the property, improvements such as additions, renovations or alterations and external factors such as trends or nearby area rezonings. More information on property valuations can be found at valuergeneral.sa.gov.au

If a ratepayer believes the capital value applied to their assessment is incorrect, an objection can be lodged with the Valuer General. The objection must set out the grounds for objection and is to be lodged within the objection period of sixty (60) days after the service of the first rates notice. Rates are still due and payable by the due date even if an objection has been lodged.

#### (3) Differential Rates

All land within a council area, with except land with a specific exemption under the provisions of Section 147 (2) of the Local Government Act 1999 (the Act), is rateable. Council can declare a general rate for the purpose of rating, which applies to all rateable land, or through differential rates based on the use of the land subject to the rate. Permissible differentiating factors for differential rates are defined under 14 (1) of the Local Government (General) Regulations 2013 and are as follows:

(a) Residential.

(b) Commercial - shop.

(c) Commercial – office.

- (d) Commercial other.
- (e) Industry light.

(f) Industry – other.

(g) Primary production.

(h) Vacant land.

(i) Other

Council continues to apply differential general rates for all rateable properties within West Torrens. These differentiating factors will decide the rate in the dollar applied to assessment for the purpose of levying rates. We continue to apply two rates in the dollar – the first for residential properties and the second for all non-residential properties.

Differential general rates imposed by Council are based on various land use categories, with the Valuer General provides their predominant use of the land. While this land use is generally applied by Council in the valuation process, we remain the relevant authority that determines land use for rating purposes. Where a ratepayer believes the land use category applied to their assessment is incorrect, a written objection can be lodged with Council. It must outline the grounds upon which the objection is based and be submitted within sixty (60) days of receiving the first instalment rate notice. Rates are still due and payable by the due date even if an objection has been lodged.

The breakdown of expected income for Council's differential rates will be provided prior to declaration, however will achieve an average of 3% increase overall. Capital value fluctuations by the Valuer General may result in individual properties receiving a different percentage.

#### (4) Rating Options and Minimum Rates

Rating options available under the Act include Separate Rates, Service Rates, Service Charges, Fixed Charges and Minimum Rates. Council continues to apply minimum rates and a separate rate for the Regional Landscape Levy.

Section 158 of the Act permits Council to apply a minimum amount payable for rates and is based on the principle that all property owners contribute to the cost of services and the maintenance of infrastructure that supports each property. Minimum rates apply when the capital value calculates a rate below the minimum amount set. Where the amount is less than the minimum, the minimum amount will apply. Minimum rates cannot apply to more than 35 percent of properties.

Where two or more adjoining properties are owned and occupied by the same occupier, only one minimum rate is payable. The number of properties and the minimum rate will be provided in the annual rates declaration.

#### (5) Separate rates - Regional Landscape Levy

Each year, and under the Landscape South Australia Act 2019, Council is required to collect the Regional Landscape Levy on behalf of the State Government. The funds go to the State Government and do not form part of the City of West Torrens' revenue. Furthermore, as we and other councils fall under the Green Adelaide Board, it determines the individual amount payable by specific councils. A separate rate is set for all rateable properties to calculate the individual assessments liability.

The calculation method divides the total capital value by the total amount required, as set by Green Adelaide, to establish the rate in the dollar. This is then multiplied by the individual properties' capital value to establish their liability.

For more information regarding the programs and activities funded by Green Adelaide from the Regional Landscape Levy, visit greenadelaide.sa.gov.au

#### (6) Rate Rebates - mandatory and discretionary

Chapter 10 of the Local Government Act 1999 provides Council with authority to grant:

- Mandatory and discretionary rebates of rates under Sections 159 to 166 of the Act; and
- Rate postponement and remissions under Sections 182 and 182A of the Act.

In considering application for rate rebates, remissions and postponement, Council has adopted a Rate Rebate, Remission and Postponement Policy, with the purpose of:

- Providing guidance to the community regarding the matters Council will take into account in deciding an
  application for a rebate or remission of rates.
- Assisting staff with delegated authority to determine rebates, remissions and postponement pursuant to both the Act and the requirements of the policy.
- Providing a consistent framework under which applications will be considered.

A rebate, remissions or postponement of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the requirements under the Act, and where appropriate, the policy.

The full Rate Rebate, Remissions and Postponement Policy and application form can be found on our website - westtorrens.sa.gov.au/rates

Moreover, and under the Local Government Act, we are required to provide a mandatory rebate to qualifying properties under the following categories:

- Section 160 Health Services 100%
- Section 161 Community Services 75%
- Section 162 Religious Purposes 100%
- Section 163 Public Cemeteries 100%
- Section 164 Royal Zoological Society of SA 100%
- Section 165 Educational Purposes 75%

Council also has the power to grant a discretionary rebate of rates in certain circumstances, as per Section 166 of the Act which is granted at its absolute discretion. Discretionary rebates may be approved for 1 year or may be ongoing. Council provides ongoing discretionary rebates, approved annually, spanning more than 1 year:

- (a) Where the rebate is desirable for the purpose of securing the proper development of the area or part of the area.
- (b) Where the rebate will contribute to the preservation of buildings or places of historic significance.
- (c) Where the land is being used for educational purposes.
- (d) Where the land is being used to provide facilities or services for children or young persons.
- (e) Where the land is being used by an organisation which, in the opinion of Council, provides a benefit or service to the local community.

Properties receiving the ongoing discretionary rebates provide services to our community not provided by other businesses in the area or by Council. Relief by way of a discretionary rebate allows these groups to continue to operate and to provide valuable benefit to our wider community.

To be considered for a discretionary rebate, you must apply, with supporting information or supporting documentation as requested, to Council.

Discretionary rebates lodged under section 166 of the Act will be considered in conjunction with the Rate Rebates, Remissions and Postponement Policy.

Vacant land rebates, under Section 166 (1)(a) of the Act, are desirable for the purpose of securing the proper development of the area and are considered where:

- The land is in a residential zone, a dwelling has been substantially commenced by 30 June of the current financial year and the ratepayer intends to live at the property once completed.
- The amount of the rebate will be the difference between the rates as vacant land and what it would have been if the property was considered residential.

#### (7) Hardship – remission and postponement

Council has absolute discretion to grant or decline postponement or a remission of rates and determine the amount of any such postponement or remission. The ratepayer has the discretion to decide between rate postponement and rate remission whenever it is established on the application of a ratepayer that the payment of rates would cause hardship.

Hardship refers to a situation where a ratepayer is unable, because of illness, unemployment or any other reasonable cause, to pay their rates when due. It can be of limited or long-term duration and essentially involves an inability of the ratepayer to pay bills, rather than an unwillingness to do so.

Council assesses hardship against the expected income and expenditure of the ratepayer, with supporting documentation required to substantiate the hardship.

For more details, download the Rates Rebates, Remission and Postponement Policy at westtorrens.sa.gov.au/rates

#### (8) Postponement for seniors

Postponement of rates for seniors was implemented to assist ratepayers with properties where there has been significant movement in property value, leaving them 'asset rich' but with a low income, 'cash poor'.

State Seniors cardholders can apply to postpone part of their rates, on a long-term basis. However, the deferred amount is subject to a monthly interest charge, with the accrued debt payable on the disposal or sale of the property.

At least \$500 of the total yearly Council rates must be paid, which may be by quarterly payments of \$125.00, with the remaining annual rates postponed.

#### (9) Payment of rates

The payment of rates for the 2022-23 financial year will be by four quarterly instalments falling due on 1 September 2022, 1 December 2022, 1 March 2023 and 1 June 2023. The amount, however, can be paid in full at any time.

#### (10) Late payment of rates

Where a payment of rates is not received on or before the due date, an instalment fine of 2% applies under the requirements of the Local Government Act. Further interest will be applied monthly on outstanding amounts, and fines and interest still apply where a payment arrangement is in place. Ratepayers having trouble paying their rates are encouraged to contact Council to discuss the many flexible payment options available.

Payment received for overdue rates will be applied in accordance with Section 183 of the Act, as set out below:

- First in payment of any costs awarded to, or recoverable by, the council in any court proceedings for the
  recovery of the rates.
- Second in satisfaction of any liability for interest.
- Third in payment of any fine.
- Fourth in satisfaction of liabilities for rates in the order in which those liabilities arose.



#### Statement on Expected Rate Revenue

Please note: These figures represent a considered estimate of Expected Rate Revenue based on the most current information available at the time of going out to consultation on the DRAFT Annual Business Plan and Budget (ABP&B). This information is updated regularly and therefore these figures may be subject to confirmation at the time of actual adoption of the ABP&B.

	Expecte	d Rates Revei	nue		
	2021/22 (as adopted)	2022/23 (estimated)		Change	Comments
General Rates Revenue					
General Rates (existing properties)		\$58,868,560	) (a)		
General Rates (new properties)		\$371,440	(6)		
General Rates (GROSS)	\$57,139,831	\$59,240,000	(0)		
Less: Mandatory Rebates			(d)		
General Rates (NET)	\$57,139,831 (e)=(c)	\$59,240,000	<b>)</b> (e)	3.7%	
	fat day				
Other Rates (inc. service charges)				The Designal Land	scape Levy is a State tax, it is not
Regional Landscape Levy			(1)	retained by council	
Vaste collection			(9)	Not applicable	
Vater supply			(h)	Not applicable	
CVMS			(1)	Not applicable	
Separate and Special Rates			()	As proivded above	for Regional Landscape Levy
Electricity Supply			(K)	Not applicable	
	\$57,139,831	\$59,240,000	5		
Less: Discretionary Rebates			Ø		
			-		
Expected Total Rates Revenue	\$57,139,831 (m)=(e)+(g)+(h)-	\$59,240,000	(m)	3.7%	Excluding the Regional Landsca Levy and minus Mandatory & Discretionary Rebates
P-15	mated growth in i	number of rat	eab	le properties	. 60195 3900 Jan 23 596 8976
Esti			000165		
Esti	-				
Est/ Number of rateable properties	31,329 Actual	31,547 Estimate	(n)	0.7%	
	Actual here new properties have owth can also increase th	Estimate e been created whic he need and expend	h hes	s added rateable	Estimate only
Number of rateable properties 'Growth' is defined in the regulations as v properties to cound's ratepayer base. G intrastructure, services and programs wh	Actual here new properties have owth can also increase th	Estimate e been created which he need and expend es and residents.	h has liture	s added rateable related to	
Number of rateable properties 'Growth' is defined in the regulations as v properties to counci's ratepayer base. Gr infrastructure, services and programs wh Estimation	Actual where new properties have owth can also increase th ich support these properti- ated average Gen	Estimate e been created which he need and expend es and residents eral Rates per	h has liture	s edded rateable related to teable propert	
Yumber of rateable properties 'Growth' is defined in the regulations as v properties to cound's ratepayer base. G intrastructure, services and programs wh	Actual where new properties have owth can also increase th ich support these properti	Estimate e been created which he need and expend es and residents eral Rates per \$1,877.83	h has liture	s added rateable related to	

#### Notes

Councils are required under the Local Government Act to provide a rebate to qualifying properties under a number of categories. Health Services - 100 per cent Community Services - 75 per cent Public Cemeteries - 100 per cent Community Services - 75 per cent

e) Presented as required by the Local Government (Financial Management) Regulations 2011 reg 6(1)(ea) Please Note: The percentage figure in (e) relates to the change in the total amount of General Rates revenue to be collected from <u>all</u> rateable properties, not from <u>individual</u> rateable properties (ie. individual rates will not necessarily change by this figure).

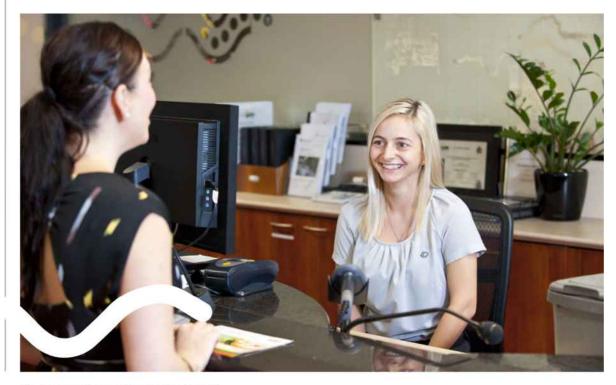
(f) Councils are required under the Landscape South Australia Act 2019 to collect the levy on all rateable properties on behalf of the State Government. The levy helps to fund the operations of regional landscape boards who have responsibility for the management of the State's natural resources.

(i) Community Wastewater Management Systems

(7) A council may grant a rebate of rates or service charges in a number of circumstances. The rates which are foregone via Discretionary Rebates are redistributed across the ratepayer base (ie. all other ratepayers are subsidising the rates contribution for those properties who receive the rebate).

m) Expected Total Rates Revenue excludes other charges such as penalties for late payment and legal and other costs recovered.

(n) 'Growth' as defined in the Local Government (Financial Management) Regulations 2011 reg 8(2)



Statement of expected rate revenue This information is yet to be included.

# Budgeted financial statements 2022-23

Statement of Comprehensive Income for the year ended 30 June 2023

\$ '000	Original Budget 2021/22	Original Budget 2022/23
Income		
Rates Revenues	63,252	65,114
Statutory Charges	2,133	2,179
User Charges	1.862	1.939
Grants, Subsidies and Contributions	3,558	3,282
Investment Income	3,558	3,202
		205
Reimbursements	171	
Other Income	216	199
Net Gain - Equity Accounted Council Businesses		
Total Income	71,308	73,022
Expenses		
Employee Costs	25,019	26,083
Materials, Contracts & Other Expenses	25,286	26,422
Depreciation, Amortisation & Impairment	15,450	17,281
Finance Costs	1,103	1.059
Net loss - Equity Accounted Council Businesses		1,000
Total Expenses	66,858	70,845
Operating Surplus / (Deficit)	4,450	2,177
Asset Disposal & Fair Value Adjustments		3
Amounts Received Specifically for New or Upgraded Assets	400	1.200
Physical Resources Received Free of Charge	400	1,200
· · · · · · · · · · · · · · · · · · ·	Contraction of	
Net Surplus / (Deficit) '	4,850	3,377
Other Comprehensive Income		
Amounts which will not be reclassified subsequently to operating result		
Changes in Revaluation Surplus - I,PP&E Amounts which will be reclassified subsequently to operating result		2
Anounts which will be reclassified subsequently to operating result		
Total Other Comprehensive Income	8	R
Total Comprehensive Income	4,850	3,377
<sup>1</sup> Transferred to Equity Statement		

Statement of Financial Position

\$ '000	Original Budget 2021/22	Original Budget 2022/23
ASSETS		
Current Assets		
Cash and Cash Equivalents	6,696	4,752
Trade & Other Receivables	1,888	2.43
Other Financial Assets	1,463	1.68
Inventories	18	1
Subtotal	10,065	8,89
Non-Current Assets Held for Sale		
Total Current Assets	10,065	8,89
New Comment Accests		
Non-Current Assets	1004	10.00
Equity Accounted Investments in Council Businesses	1,964	12,69
Infrastructure, Property, Plant & Equipment Other Non-Current Assets	836,528 4,321	854,90 9,37
Total Non-Current Assets	842,813	876.97
TOTAL ASSETS	and the second	A DECEMBER OF A DECEMBER OF
TOTAL ASSETS	852,878	885,86
LIABILITIES		
Current Liabilities		
Cash Advance Debenture		
Trade & Other Payables	5,105	5,50
Borrowings	1,845	3,73
Provisions	5,149	5,63
Other Current Liabilities		6,37
Subtotal	12,099	21,24
Liabilities relating to Non-Current Assets Held for Sale	· · · ·	
Total Current Liabilities	12,099	21,24
Non-Current Liabilities		
Borrowings	43,042	64,22
Provisions	252	29
Total Non-Current Liabilities	43,294	64,51
TOTAL LIABILITIES	55,393	85,76
Net Assets	797,485	800,10
		000,10
EQUITY		
Accumulated Surplus	137,965	127,91
Asset Revaluation Reserves	651,691	648,87
Other Reserves	7,829	23,30

#### Statement of Cash Flows

for the year ended 30 June 2023

	Original Budget 2021/22	Original Budget 2022/23
Cash Flows from Operating Activities		
Receipts		
Rates Receipts	63,252	65,066
Statutory Charges	2,133	2,177
User Charges	1,862	1,930
Grants, Subsidies and Contributions (operating purpose)	3,558	3,823
Investment Receipts	116	106
Reimbursements	171	211
Other Receipts	216	199
Payments		
Payments to Employees	(24,947)	(26,042
Payments for Materials, Contracts & Other Expenses	(25,286)	(26,289)
Finance Payments	(1,103)	(1,059)
Net Cash provided by (or used in) Operating Activities	19,973	20,121
Cash Flows from Investing Activities		
<u>Receipts</u>		
Amounts Received Specifically for New/Upgraded Assets	400	1,200
Sale of Replaced Assets	623	676
Sale of Surplus Assets		
Payments		10/2041/12/02/45
Expenditure on Renewal/Replacement of Assets	(16,475)	(12,443
Expenditure on New/Upgraded Assets	(14,076)	(24,321
Net Cash provided by (or used in) Investing Activities	(29,528)	(34,888)
Cash Flows from Financing Activities		
Receipts	11.001	
Proceeds from Borrowings	11,034	20,250
Payments Repayments of Borrowings	(1,482)	(1,531
Net Cash provided by (or used in) Financing Activities	9,552	18,719
Net Increase (Decrease) in Cash Held	(3)	3,953
plus: Cash & Cash Equivalents at beginning of period	6,699	79
Cash & Cash Equivalents at end of period	6,696	4,752
Total Cash, Cash Equivalents & Investments	6,696	4,752

### Statement of Changes in Equity for the year ended 30 June 2023

		Asset		
	Accumulated		Other	Total
\$ '000	Surplus	Reserve	Reserves	Equity
Original Budget 2021/22				
Balance at the end of previous reporting period	133,115	642,891	7,829	783,835
Restated Opening Balance	133,115	642,891	7,829	783,83
a. Net Surplus / (Deficit) for Year	4,850	80	÷	4,850
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E		8,800	-	8,800
Other Comprehensive Income		8,800	2	8,800
Total Comprehensive Income	4,850	8,800	•	13,650
c. Transfers between Reserves	· · · ·			
Balance at the end of period	137,965	651,691	7,829	797,485
Original Budget 2022/23				
Balance at the end of previous reporting period	124,542	648,878	23,308	796,728
Restated Opening Balance	124,542	648,878	23,308	796,728
a. Net Surplus / (Deficit) for Year	3,377	170	21	3,37
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E			÷	3

3,377

127,919

.

648,878

**Total Comprehensive Income** 

c. Transfers between Reserves Balance at the end of period

Budget and Annual Business Plan 2022-23 79

3,377

800,105

.

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23,308

#### **Financial Indicators**

for the year ended 30 June 2023

\$ '000	Original Budget 2021/22	Original Budget 2022/23
These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.		
1. Operating Surplus Ratio		
Operating Surplus	6%	3%
Total Operating Revenue	070	070
This ratio expresses the operating surplus as a percentage of total operating revenue.		
1a. Adjusted Operating Surplus Ratio		
In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.	6%	3%
2. Net Financial Liabilities Ratio		
Net Financial Liabilities	64%	105%
Total Operating Revenue	04 /0	105 /6
Net Financial Liabilities are defined as total liabilities less financial assets		
(excluding equity accounted investments in Council businesses). These are		
expressed as a percentage of total operating revenue.		
3. Asset Renewal Funding Ratio		
Net Asset Renewals	94%	93%
Infrastructure & Asset Management Plan required expenditure	/0	
Net asset renewals expenditure is defined as net capital expenditure on		
the renewal and replacement of existing assets, and excludes new		

### City of West Torrens

#### **Uniform Presentation of Finances**

for the year ended 30 June 2023

	Original Budget 2021/22	Original Budget 2022/23
\$ '000	2021/22	LULLILJ
The following is a high level summary of both operating and capital		
investment activities of the Council prepared on a simplified Uniform		
Presentation Framework basis.		
All Councils in South Australia have agreed to summarise annual budgets		
and long-term financial plans on the same basis.		
The arrangements ensure that all Councils provide a common 'core'		
of financial information, which enables meaningful comparisons of		
each Council's finances.		
Income	71,308	73,022
less Expenses	(66,858)	(70,845
Operating Surplus / (Deficit)	4,450	2,177
less Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	16,475	12,442
less Depreciation, Amortisation and Impairment	(15,450)	(17,282
less Proceeds from Sale of Replaced Assets	(623)	(676
Subtotal	402	(5,515
less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets	14,076	24,321
(including Investment Property & Real Estate Developments)		
less Amounts Received Specifically for New and Upgraded Assets	(400)	(1,200
less Proceeds from Sale of Surplus Assets		
(including Investment Property & and Real Estate Developments)		-
Subtotal	13,676	23,121
Net Lending / (Borrowing) for Financial Year	(9,628)	(15,429

10 Vera Financia Plan for the Years ending 30 June 2032 STATE MENT OF COMPREHENSIVE NCOME - GENERAL FUND					Projected Years	Years				
and a first of the second s	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Income										
Rates	65,113,852	67,542,367	70.062.279	72,675,287	76,386,831	78,198,143	81,115,461	84,140,554	87,280,331	80,513,841
Statutory Charges	2.178.510	2.237.330	2,297,737	2.359,777	2,423,491	2.488,924	2,556,125	2,825,142	2,696,020	2,758,812
User Charbes	1,338,822	1,391,171	2.044,932	2,100,145	2,158,849	2.215.084	2.274,892	2,336,314	2,399,396	2,464,179
Grants, Subsidies and Contributions	3,281,577	3,341,587	3,403,176	2,849,030	2,914,012	2,960,747	3.049.284	3,119,672	3, 151, 961	3.288.201
Investment Income	106.000	108,861	111,802	114,820	117,920	121,104	124,374	127,732	131,180	134,722
Reinburgements	212,500	218,237	224,131	230,181	236,397	242,779	249,335	256,066	262,981	270,081
Other Income	150,800	195,758	201,052	205,492	212,076	217,817	223,708	229,760	235,978	242,349
Net gain - eduty accounted Council busine stes					1					
Total Income	73,021,851	75,635,290	78,345,108	80,535,733	83,447,378	86,464,599	89,553,180	92,835,240	36,197,845	99,660,186
Expenses										
Employee Costs	26.083.354	26,943,641	27.882.856	28,442,405	29.210.350	29,989,030	30,809,004	31,640,847	32,495,149	33,372,519
Materials, Contracts & Other Expenses	26,421,556	27,483,988	28,595,475	29,758,145	30, 574, 181	32,245,852	33,575,520	34,9815,855	36,418,874	37,176,645
Depreciation, Amortisation & Impairment	17.281.310	17,807.319	18, 149, 500	18.908.357	19,484,402	20.078.171	20.890.212	21.321.090	21,971.378	22,633,051
Finance Costs	1,059,035	1.300.388	1,451,411	1,530,415	1,467,823	1,550,993	1,555,447	1,763,034	1.810.507	1,813,561
Net loss - Equity Accounted Council Businesses				. Nation						•
Total Expenses	70,845,297	73,535,337	76,079,242	78,639,322	81,136,757	83,874,045	85,771,183	89,690,627	32,635,907	34,994,775
Operating Surplus / [Deficit]	2.176,565	2,039,953	2,265,866	1,896,411	2,310,620	2,590,554	2,821,997	3,144,613	3,501,938	4,665,410
Asset Disposal & Fair Value Adjustments Amounts Received Specifically for New or Upgraded Assets	1,200,000	1,200,000	2,400,000	(13,000,000) 6,800,000	к.)	1.1	1.7	x: 4	808	
Physical Resources Received Free of Charge				13,000,000	ж	2	4	D¥	10	
Net Surphus / (Deficit)	3,376,565	3,299,953	4,665,866	8,696,411	2,310,520	2,590,554	2,821,997	3,144,613	3,501,938	4,665,410
Total Comprehensive Income	1 226 565	1 744 452	A 665 866	8 695.411	3 140 620	2 500 55.A	2 0 34 907	2 444 247	1 504 010	A CCS 440

Long Term Financial- Plan

STATEMENT OF FINANCIAL POSITION - GENERAL FUND					Projected Years	dYears				
	2022/23	2023/24	2024/25	2025/26	2026/27	82/7202 \$	2028/29	2029/30	2030/31	2031/32
ASSETS										
Current As sets										
Cash & Cash Equivalents	4,752,579	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,0:00,000	3,000,000
Trade & Other Receivables	2,439,153	2,513,725	2,718,310	3,159,761	2,660,363	2,845,818	2,734,255	2,825,740	2,920,445	3,017,812
Other Firancial Assets	1,684,000	1,684,000	1,684,000	1,884,000	1,684,000	1,684,000	1,684,000	1,884,000	1,524,000	1,684,000
Inventories	18,000	18,000	18,000	16,000	18,000	18,000	18,000	18,000	18,000	18,000
Total Current Assets	8,893,732	7,215,725	7.420.310	7,901,761	7,262,363	7,347,817	7,436,255	7,527,740	7,522,445	7,719,812
Non-Current Assets										
Equity Accounted Investments in Council Businesses	12,893,000	12,883,000	12,693,000	12,693,000	12.633.000	12,853,000	12,893,000	12,693.000	12,893,000	12,683,000
Infrastructure. Property, Plant & Equipment	854,908,645	866.741,935	874.783,819	880,098,748	886,905,882	896,192,137	902, 128, 466	507,553,832	911,343,804	918.205.030
Other Non-Current Assets	9,374,000	9,374,000	9,374,000	9,374,000	9,374,000	9,374,000	9,374,000	9,374,000	9,374,000	9,374,000
Total Non-Current Assets	876,973,845	888,808,935	856,850,819	902,163,748	908,972,882	918,259,137	924, 193, 466	929,620,832	<b>933,410,804</b>	838,272,030
TOTALASSETS	885,867,377	896,024,660	904,271,130	910,065,509	916,235,245	925,606,954	931,629,721	\$37,148,573	341,033,249	945,991,843
LABILITIES										
Current Liabilities										
Trade & Other Payables	5,502,372	5,716,560	5,93-5,685	6,166,552	6,400,289	6,656,579	8,917,878	7,190,641	7,475,358	775,753,777
Borrowings	3,736,675	4,405,238	4,940,331	5,148,648	5,758,532	8,583,098	7,289.041	7,962.217	8,596,858	7,186,872
Provisions	5,638,173	5,638,173	6,638,173	5,638,173	5,638,173	5,638,173	5,638,173	5,638,173	5,638,173	5,638,173
Other Current Liab lities	6,372,083	6,372,083.	6,372,083	6,372,083	6,372,083	6,372,083	6,372,083	6,372,083	6,372,083	6,372,083
Total Current Liabilities	21,249,303	22,132,054	22,887,272	23,325,466	24, 175,077	25,249,934	26,197,176	27,183,113	28,082,470	28,814,905
Non-Current Liabilities										
Borrowings	64,222,417	70, 196, 998	73,022,380	69,682,154	72,891,659	78,397,958	80,651,435	82,059,788	51,523,168	83,083,917
Provisions	290,683	290,683	290,683	290,883	290,683	290,683	290,683	290.663	290,683	290,583
Total Non-Current Liabilities	84,513,100	70,487,679	73,313,063	69,512,837	72,982,342	78, 583, 641	80,942,168	82,350,471	81,813,851	83,374,600
TOTAL LUBILITIES	85,762,403	92,619,733	96,200,336	93,258,303	97,157,419	103, 938, 574	107,139,343	109,513,584	109,896,321	110,189,505
Net Assets	800,104,974	803,404,927	808,070,794	816,767,205	819,077,827	821,568,380	824,490,378	827,634,989	831,136,927	835,802,338
EQUITY										
Accumulated Surplus	127,918,974	131,218,827	135,884,794	144,581,205	146,891,825	149,482,380	152,304,376	155,448,989	158,950,927	163,616,338
Asset Revaluation Reserves	648,878,000	648,878,000	845,878,000	645,878,000	848,878,000	648,878,000	648,878,000	648,878,000	645,878,000	848,878,000
Other Restras	23,308,000	23,308,000	23,308,000	23,306,000	23,308,000	23,308,000	23,308,000	23,308,000	23,308,000	23,308,000
T otal Equity	800,104,974	803,404,927	808.070.794	816,767,205	819.077.825	821,668,380	824,490,376	827,634,989	831,136,527	835,802,338

10 Year Financia Plant for the Years ending 30 June 2032 STATEMENT OF CASH FLOWS - GENERAL FUND					Projected Years	Years				
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	20 29/30	2030/31	2031/32
Cash Flows from Operating Activities										
Re celpts:										
Rates Receipts	65,065,005	67,493,098	70,011,155	72,622,275	75,331,624	78,141,103	S1,055,275	84,079,181	87,216,631	90,445,240
Statutory Charges	2,176,734	2,230,807	2,291,038	2,352,897	2,418,425	2,481,688	2,548,673	2,617,488	2,688,159	2,760,739
User Charges	1,930,099	1,985,385	2,038,970	2,094,022	2,150,551	2,208,626	2,268,259	2,329,502	2,392,399	2,458,994
Grants, Subsidies and Contributions (operating purpose)	3,823,341	3,335,197	3,289,221	2,440,586	3,829,121	2,973,661	3.042.007	3,112,199	3,184,285	3,258,318
Investment Receipts	106,268	108,785	111,723	114.739	117,837	121.019	124,286	127,042	131,087	134,627
Reimburgements	210,945	218,018	223,904	228,948	236,158	242,633	249,082	255,807	262,714	269,808
Other	198.781	195,184	200,454	205,889	211,457	217,181	223,055	229,088	235288	241,643
Payments:	CARGE STREET,	Contraction of the	CHARLESS STREET	A STATEMENT		- 17 F 2007 10 TO 100	7.02.02.02.0000000000000000000000000000		Print of the second second	Contraction of the second second
Payments to Employees	(256,042,431)	(26,922,791)	(27,064,956)	(28,424,013)	(29,191,765)	(29,978,943)	(30,789,401)	(31,620,715)	(32,474,474)	(33,351,285)
Payments for Materials, Contracts & Other Expenses	(26,289,139)	(27,296,385)	(28,399,202)	(29,552,834)	(30,759,447)	(32,021,293)	(33,340,720)	(34.720.177)	(36.162256)	(37,042,010)
Finance Payments	(1.059.035)	(1.300.383)	(1.451.411)	(1.530.415)	(1,467,823)	(1,550,993)	(1.695.447)	(1.763.034)	(1.810,507)	(1,813,561)
Net Cash provided (or used in) Operating Activities	20,121,228	20,048,888	20,630,906	20,553,195	22,674,148	22,833,562	23,665,069	24,646,979	25,063,328	27,363,513
Cash Flows from Investing Activities										
Receipts:										
Amounts Received Specifically for New/Upgraded Assets	1,200,000	1.200,000	2,400,000	6,800,000	×	8	×	<u>*</u>		ţ
Sale of Replaced Assets	678,000	1		Ð		2		2	•	ē
Payments:						1050-215-250	1000 1000 1000 1000 1000 1000 1000 100		TADARCE STREET	
Expenditure on Renewal/Replacement of Asse to	(12,442,865)	(18,814,794)	(12,508,173)	(13,823,550)	(14,583,915)	(16,339,179)	(15,667,190)	(15,620,647)	(14.811.870)	(16,302,855)
Expenditure on New/Upgraded Assets	(24,320,513)	(12,827,814)	(13,885,212)	(10,397,735)	(11,609,621)	(13,025,248)	(10,957,345)	(11.127,811)	(10,949,877)	(11,151,423)
Net Cash provided (or used in) Investing Activities	(34,887,178)	(28,442,608)	(23, 991, 385)	(17,421,285)	(26293,537)	(29,384,427)	(26,624,539)	(26,748,458)	(25,761,347)	(27,494,278)
Cash Flows from Financing Activities										
Proceeds from Borrowings	20.250.382	10.379.818	7.765.716	1,808,422	8.766.037	12 289 397	9.522.568	5.370.520	8.060.236	8.7.27.621
Payments:										
Repayments of Borrowings	(1,530,969)	(3,736,675)	(4,405,238)	(4,940,331)	(5,148,848)	(5,758,532)	(6,563,096)	(7,269,041)	(7,562,217)	(8,556,855)
Net Cash Flow provided (used in) Financing Activities	18,719,413	6,843,141	3,360,478	(3,131,909)	3,619,389	6,530,865	2,939,470	2,101,479	58,019	130,765
Net Increase/(Decrease) in Cash & Cash Equivalents	3,953,453	(1,752,579)	x		×	2	×	2	X	ä
plus: Cash & Cash Equivalents - beginning of year	799,115	4,752,579	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Cash & Cash Fourisais rite - and of the year	4 752 574	3 000 000	1 000 000	3 000 000	3 000 000	1 000 000	3 000 000	1 000 000	3 000 000	1010 000
Cash & Cash Fourierists - and of the vear	4.752.579	3.000.000	3.000.000	3 000 000	3 0 00 000	3.000.000	3.000.000	3.000.000	3 000 000	3,000,000
Investments - and of the year	1,684,000	1,884,000	1,684,000	1,684,000	1,584,000	1,884,000	1,884,000	1,684,000	1,684,000	1,584,000
Cash, Cash Equivalents & Investments - end of the year	6,436,579	4.684.000	4.684.000	4 584 000	4584.000	4 534 000	4 684 000	A 624 000	4 004 000	4004.000

760.736.403         800.704.57         800.707.756         819.077.625         821.660.300         824.480.376         877.64.403         870.156.27         827.64.403         877.64.403         870.156.27         827.64.403         870.156.27         827.64.403         870.156.27         827.64.403         870.156.27         827.64.403         870.156.27         827.64.403         870.156.27         827.64.403         870.156.27         827.64.403         870.156.27         870.64.77         877.64.74         877.64.74         877.64.74         877.64.74         877.64.74         877.64.74         877.64.74         870.76.37         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75         870.763.75<	76.738,409 76.738,409 76.738,409 73.370,405 73.370,405 73.370,405 73.370,405 73.370,405 73.370,405 73.371,807 73.320 73.321,807 73.320 73.321,807 73.320 73.	and the second of the second sec			816.767,205 2.310,620	819,077,825	821.568.380		\$	2031/32
No.Vear         3.370,050         3.296,563         4,065,500         6.666,411         2.310,050         2.250,564         2.251,967         1,144,613         3.001333           No income         3.370,055         3.296,563         4,065,506         6.606,411         2.310,050         2.250,564         2.251,967         1,144,613         3.001333           No income         3.370,055         3.296,563         4,065,506         6.606,411         2.310,050         2.251,967         1,144,613         3.001333           No income         3.370,055         3.296,503         4,065,066         6.606,411         2.310,050         2.251,967         1,144,613         3.001333           Income         3.370,055         3.296,503         4.605,066         6.606,411         2.310,050         2.251,967         1,144,613         3.001333           Income         3.370,056         3.16,071,855         815,077,855         815,077,855         876,613,06         877,135         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         870,033         87	Nor Vear     3,330,565       We income     3,330,565       We income     3,330,565       Te ind of the reporting period     800,144,574       State of the reporting period     800,144,574       Tation Or the reporting period     800,144,574       State of the reporting period     800,144,574       Control Or the reporting period     800,144,574       Tation Or Finance     800,144,574       Control Or Finance     73,021,801       Control Or Exercised Assets     715,300       Control Or Finance     715,300       Control Or Finance     715,300       Control Or Finance     715,300       Control And Replaced Assets     715,300	- 200 C - 200 C			2.310,620			824,490,375	827,634,589	831,136,927
Ve frome         330,005         3.286,303         4,066,306         8,06,111         2.310,005         2.310,503         3.014,613         3.0136,613         8         8         8         8         8         8         8         8         8         8         8         8         8         8         9         3.014,613         3.0136,613         8         8         8         8         8         8         8         8         8         9 </td <td>ve income</td> <td>5 75 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5</td> <td></td> <td>1 11</td> <td>2</td> <td>2,550,554</td> <td>2,821,997</td> <td>3,144,813</td> <td>3,501,938</td> <td>4,885,410</td>	ve income	5 75 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5		1 11	2	2,550,554	2,821,997	3,144,813	3,501,938	4,885,410
or browe         3.370,06         3.270,503         4.000,141         3.270,050         2.550,054         2.231,957         1.144,013         3.106,1937         3.101,053           ter of of the reporting period         800,14374         800,00,754         816,071,325         813,071,255         821,583,300         2.231,563,300         2.144,013         3.101,5937         3.101,5937         3.101,5937         3.101,56,337         3.101,56,337         3.101,56,337         3.101,56,375	re home 3,370,505 tend of the reporting period <u>800,144,974</u> as the the Years ending 30 June 2002 WTATION OF FINANCES - GENERAL FUND 2022 (173,021,651 (173,021,651 (173,026) (Deficit) 2,115,553 (174,065) (Deficit) 2,115,553 (173,020) (Deficit) 1,231,300 (Deficit) 1,331,300 (Deficit) 1,	200 0				×	2	22	e	2
t end of the reporting period <u>800,144,574 803,444,572 806,070,734 816,757 871,566,300 824,490,376 877,634,565 817,156,307 824,490,376 877,156,307 824,490,376 877,156,307 824,490,376 877,156,307 824,490,376 877,156,307 824,490,376 877,156,307 824,490,376 877,156,307 126,300,11 11,100,157 126,1</u>	t end of the reporting period 800,144,574 as the the Years ending 30 June 2002 WTATION OF FINANCES - GENERAL FUND 802,023 ATATION OF FINANCES - GENERAL FUND 802,023 (3,021,601 3,002 (0,010,001 1,001			11	2.310,620	2,550,554	2.821,997	3,144,813	3,501,938	4,005,410
Train for the Years ending 30 June 2023         723/23         2023/24         2023/25         Frequend Years         703/21/28         2033/29<	ns Lun for the Years ending 30 June 2022 VEATION OF FINANCES - GENERAL FUND 202203 (001601 (001610) 0016000 0016000 0016000 0100000 0100000 0100000 0100000 0100000 0100000 01000000	2023/74 50 535,230 535,330	2024/25 \$			821,5.68,380	824,490,376	1.1	22	835,802,338
Chericity         73.021.051         75.035.230         73.345.105         80.555.733         83.447.373         80.464.559         89.560.190         92.235.240         80.157.365           Chericity         2,116,555         2,395.333         13.146.173         2,310,570         2,356.444         80.157.71         10.2255.240         80.157.345           Chericity         2,116,555         2,399.353         2,755.566         1,365.411         2,310,6730         2,357.444         90.157.71         10.255.0507         10.150.130           A Extring A sets         2,310,6730         2,356.566         1,365.411         2,310,6730         2,357.495         10.144.613         3,144,613         3,150.130           An Extring A sets         11,2,412.060         116.817.194         112.300.113         112.300.113         113.233.2500         14,683.161         116.307.190         115.200.417         14,413.17           An Amoritation and Impairment         11,2,413.100         11,507.139         112.802.139         11,413.1170         11,517.100         11,517.100         11,517.100         11,517.100         11,517.100         11,517.100         11,517.100         11,517.100         11,517.100         11,517.100         11,517.100         11,517.100         11,517.100         11,517.100         11,517.100         <	(Deficit) (Deficit) (Deficit) 2,115,565 (12,442,665) on Reavest in Programment of Execting A sects (12,442,065) on Reavest and Programment of Tomos A sects from S. Programment from S. Programment	635,290 535,337)		2025/25	Projected 2026/27	1 Years 2027/28 \$		0C18205 \$	12/0202	26/1605 \$
International         Interna <thinternational< th="">         International<!--</td--><td>2,176,555 2,176,555 8p a emment of Exeting Assets (12,442,005) noed Assets (12,442,005) coed Assets (12,1310)</td><td>C/00,000</td><td>78,345,108</td><td>80,536/733</td><td>83,447,378</td><td>86,464,699</td><td>69,593,180</td><td>\$2,835,240</td><td>90,197,845</td><td>99,860,186</td></thinternational<>	2,176,555 2,176,555 8p a emment of Exeting Assets (12,442,005) noed Assets (12,442,005) coed Assets (12,1310)	C/00,000	78,345,108	80,536/733	83,447,378	86,464,699	69,593,180	\$2,835,240	90,197,845	99,860,186
peparmentofExeting Assets (12,442,065) (16,814,794) (12,000,173) (13,822,540) (14,683,916) (16,239,175) (15,607,190) (15,620,47) (14,811,670) and impairment 17,231,310 17,207,319 15,449,000 18,306,357 19,444,422 20,078,171 20,690,212 21,327,090 21,971,376 and Assets 5,944,445 932,525 5,843,377 5,044,807 4,800,456 3,738,522 5,002,443 7,159,706	beb atment of Extering Assets (112,442,065) and impairment of Extering Assets (17,231,310 015,000	639,953	2,265,866	1,896,411	2,310,620	2,590,554	2,821,997	3,144,613	3,501,938	4,665,410
5,514,545 932,525 5,843,327 5,884,807 4,800,486 3,738,592 5,023,022 5,700,443			(12.506,173) 18,349,500	(13,823,550) 18,908,357	(14,083,915) 19,484,402					(16.302.855) 22.633.051
	5,514,645	9 92,525	5,843,327	5,084,807	4,800,486	3,738,592	5.023.022	5,700,443	7,159,706	6,330,196
(12,827,814) (13,865,212) (10,387,738) (11,809,621) (13,025,248) (10,567,349) (11,27,811) (10,549,677) (1,200,000 2,400	Nomments) (24,300,513) and Upgraded Assets 1,200,000		(13,885,212) 2,400,000	(357,735) 6,800,000	(11,609,621)			(11,127,811)	(10,949,677)	(11,191,423) -
[23,120,513] (11,527,814) (11,485,212) (3,597,735) (11,609,521) (12,025,248) (10,957,349) (11,127,811) (10,949,677)	(23,120,513)		(11,485,212)	(3,597,735)	(11.609.621)	(13.025,248)		(11.127.811)	(10,949,677)	(11,191,423)
Net Lending / (Borrowing) for Financial Year (15,429,303) (8,535,336) (3,376,018) 3,383,483 (4,488,514) (6,695,702) (3,112,331) (2,282,755) (288,033)	(15,429,303)		(3,376,018)	3,383,483	(4,438,514)			[2,282,755]	(288,033)	(195,817)

Council Attachments Under Separate Cover



# Proposed capital program 2022-23

Land and buildings	
Land and Buildings new/upgrade	
DDA Upgrade Program	50,000
Asbestos Removal Program	50,000
Fire Systems Upgrades	50,000
Electrical Compliance Upgrades	50,000
Masterplan for Cowandilla Reserve and Western Youth Centre	35,000
Depot Solar System	100,000
Building Compliance Upgrade	200,000
Apex Park Reserve Upgrade (Staged) – Car Park	280,000
Depot – Upgrade Building Workshop	100,000
Thebarton Theatre Redevelopment (Staged)	7,200,000
Glenlea Tennis Club Rooms	500,000
Community Hub RSL/Kesmond Reserve	350,000
Lockleys Oval (Lockleys Torrensville Bowling Club)	1,000,000
New Thebarton Community Centre (Planning Only)	200,000
Sub total	10,165,000
Land and buildings renewal/replacement	
Civic Centre Air-conditioning (Replacement/Upgrade) – Staged	150,000
Star Theatre – Building Compliance Works (Staged)	175,000
Richmond Oval – Staged Improvements	250,000
Lockleys Oval (Lockleys Torrensville Bowling Club)	100,000
Weigall Oval – Soccer Pitch (Scorceboard Contribution Only)	40,000
Kesmond Reserve – Facilities and Reserve Redevelopment	1,000,000
Sub total	1,615,000
Total land and buildings	11,780,000

Plant and Equipment	
Plant and equipment renewal/replacement	
IT equipment	413,56
Furniture and fittings	30,00
Library furniture and fittings	55,20
Fleet vehicles	163,50
Community bus	60,00
Major plant	1,328,00
Minor plant and equipment	109,50
Total Plant and Equipment	2,159,76
Stormwater and drainage	
Stormwater and drainage new/upgrade	
North Plympton/Plympton Investigations Stage 1 and Stage 2 works Stormwater upgrade	1,541,35
Gray Street, Daly Street, Warwick Street, Cross Terrace Drainage	1,500,00
Chapel Street Drainage	250,00
Sub total	3,291,35
Stormwater and drainage renewal/replacement	
Minor Drainage Upgrades and Replacement Work	350,00
Novar Gardens Stormwater Renewal	350,00
Small Diameter Pipe Replacements	250,00
	950,00
Total stormwater and drainage	4,241,35
Other environment	
Brown Hill and Keswick Creeks	1,418,34
Total other environment	1,418,34

Parks, Gardens and Sports Facilities	S
Parks, Gardens and Sports Facilities New/Upgrade	
Playground Upgrade	585,000
Reserve Developments – Various	282,000
River Torrens Upgrade	340,000
Reserve Irrigation Upgrades	480,000
Breakout Creek Stage 3 Redevelopment	1,000,000
Tennis Court Upgrades	100,000
Sub total	2,787,000
Parks, Gardens and Sports Facilities Renewal/Replacement	
Reserve Developments – Various	188,000
River Torrens Path Upgrades	30,000
Bikeway Path Upgrade and Reseal	75,000
Car Parking Upgrade	375,000
Sub total	668,000
Total Parks, Gardens and Sports Facilities	3,455,000



Road Sealed and Other Transport	\$
Road Sealed and Other Transport New/Upgrade	
Reseal/Road Maintenance Program*	3,537,631
Kerb and Gutter Program*	2,541,258
Ongoing Installation and Upgrade of Public Bus Shelters at Identified Sites	200,000
Implementation of Cowandilla, Torrensville, Mile End and Richmond LATM Plan	91,500
Speed Humps along Elizabeth Street, Torrensville	180,000
Concrete Infill on Various Roundabouts in Mile End, Torrensville and Thebarton	50,000
Continuation of Reece Jennings Path Upgrade	240,000
Installation of Pedestrian Lighting along the Shared Pathway River Torrens Linear Park in Thebarton	90,000
Staged Replacement and Upgrade of Street Lighting to LED in Novar Gardens – Streets include Bartlett Drive/Stanford Avenue and Adjoining Side Streets	350,000
Stage 2 of the Upgrade of the Pedestrian and Car Park Lighting at the Civic Centre, Hamra Library and Memorial Gardens Reserve	60,000
Minor Street Lighting Upgrades	50,000
Off-street Car Parking and Reserve/Open Space	80,000
Sub total	7,470,389

\* Refer to Program of Works 2022-23 Appendix



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To	tal Road Sealed and Other Transport	13,369,977
Su	b total	5,899,588
Ne	w Bike Racks/Stands Facilities – Installation on Reserves/Parks	20,000
	nstruction of 2 roundabouts at the Intersections Hounslow Avenue and Wilson eet and Hounslow Avenue and Thomas Street Torrensville/Cowandilla	320,000
		5,559,588
•	North Parade, Torrensville (Danby Street to East Street)	
•	Wheaton Road, Plympton (Workurna Street to Beckman Street)	
•	Hoylake Street, Novar Gardens (Morphett Road to St Andrews Crescent) – Design O	Only
•	Cygnet Street, Novar Gardens (Old Drive to Saratoga Drive)	
•	Allchurch Avenue, North Plympton (Birdwood Terrace to Park Terrace)	
•	Richmond Road, Netley (Marion Road to Hudson Court) – Design Only	
•	School Lane, Mile End (Taylors Lane to Rose Street)	
•	Balmoral Street, Lockleys (Main Street to Lancaster Street)	
•	Torrens Avenue, Lockleys (Henley Beach Road to End)	
•	McArthur Avenue, Kurralta Park (Garfield Avenue to Birdwood Terrace)	
•	Pearson Street, Hilton (Burt Avenue to Sir Donald Bradman Drive)	
•	Beckman Street, Glandore (Glengyle Terrace to Anzac Highway) – Design Only	
•	Ashburn Avenue, Fulham (Henley Beach Road to Burnley Street)	
•	Guy Street, Brooklyn Park (Edwin Street to Carnarvon Avenue)	
•	Edwin Street, Brooklyn Park (Guy Street to Press Road)	
•	Marleston Avenue, Ashford (Alexander Avenue to Anzac Highway) – Design Only	
•	Alexander Avenue, Ashford (Herbert Road to Day Avenue) – Design Only	
	ad Reconstruction Program includes:	

Total Footways and Cycle Tracks	1,224,05
Sub total	400,00
<ul> <li>Infrastructure Repair on Local Road Network as part of the Grant Co Planting of Street Trees in Challenging Spaces (\$150,000)</li> </ul>	
locations (\$250,000)	antribution to the Dreamer for
<ul> <li>City-wide Footpath Remediation – Including Upgrades to Arterial Re</li> </ul>	oad Footpaths at Street tree
Footpath Remediation Program:	824,05
<ul> <li>stancy street, Flympton (workuma street to clayton Avenue)</li> </ul>	824,05
<ul> <li>Marion Road, North Plympton (Galway Avenue to Allchurch Avenue</li> <li>Stanley Street, Plympton (Wokurna Street to Clayton Avenue)</li> </ul>	9
<ul> <li>Desmond Avenue, Marleston (Sutton Terrace to Argyle Avenue)</li> <li>Marion Road, North Plymoton (Galway Avenue to Allchurch Avenue)</li> </ul>	A.
Pearson Street, Hilton (Burt Avenue to Sir Donald Bradman Drive)	
Edwin Street, Brooklyn Park (Guy Street to Press Road)	
<ul> <li>Everett Street, Brooklyn Park (Press Road to Lyons Street)</li> </ul>	
Footpath Renewal Program:	
Footways and Cycle Tracks Renewal/Replacement	
Sub total	362,13
	362,13
<ul> <li>Stanley Street, Plympton (Wokurna Street to Clayton Avenue)</li> </ul>	
<ul> <li>Marion Road, North Plympton (Galway Avenue to Allchurch Avenue</li> </ul>	•)
<ul> <li>Desmond Avenue, Marleston (Sutton Terrace to Argyle Avenue)</li> </ul>	
<ul> <li>Pearson Street, Hilton (Burt Avenue to Sir Donald Bradman Drive)</li> </ul>	
<ul> <li>Edwin Street, Brooklyn Park (Guy Street to Press Road)</li> </ul>	
<ul> <li>Everett Street, Brooklyn Park (Press Road to Lyons Street)</li> </ul>	
Footpath Construction Program:	
Footways and Cycle Tracks New/Upgrade	
Footways and Cycle Tracks	
Total Bridges	50,00
Bridge Ancillary Works (as per Bridge Audit)	50,00
Bridges Renewal/Replacement	

#### Note: this may be subject to change

Program of Works 2022-2023	
Road Name	Suburt
Byrnes Street – (Lipsett Terrace to Sir Donald Bradman Drive)	Brooklyn Parl
Fewings Avenue – (Clifford Street to Byrnes Street)	Brooklyn Parl
Lipsett Terrace – (Clifford Street to Paula Street)	Brooklyn Parl
Bristol Avenue – (Property No 8 to Penong Avenue)	Camden Parl
Deeds Road – (Mooringe Avenue to Bristol Avenue)	Camden Parl
Mooringe Avenue – (Morphett Road to Deeds Road)	Camden Parl
Victoria Avenue – (Curzon Street to Morphett Road)	Camden Parl
Whelan Avenue – (Stonehouse Avenue to Mooringe Avenue)	Camden Park
Goldfinch Avenue – (Sir Donald Bradman Drive to Neill Road)	Cowandilla
Coral Sea Road – (Burnley Street to Halsey Road)	Fulhan
Dewey Street – (Halsey Road to Tapleys Hill Road)	Fulhan
Farncomb Road – (Fitch Road to Halsey Road)	Fulhan
Riverside Drive – (Colwood Avenue to East Parkway)	Fulhan
Weetunga Street – (Tapleys Hill Road to Murray Street)	Fulhan
Burrupa Avenue – (Pine Avenue to Berrima Street)	Glenelg North
Harvey Terrace – (McLachlan Avenue to Warren Avenue)	Glenelg North
McCann Avenue – (Bonython Avenue to Orana Avenue)	Glenelg North
Burt Avenue – (South Road to Milner Road)	Hiltor
Daly Street – (Garfield Avenue to Tennyson Street)	Kurralta Park
Douglas Street – (Henley Beach Road to Cornwall Street)	Lockley
Elba Avenue – (Rundle Avenue to Kent Terrace)	Lockley
Kingswood Crescent – (Moresby Street to Moresby Street)	Lockley
Lasscock Avenue – (Riverview Drive to Garden Terrace)	Lockley
Netley Avenue – (Miranda Avenue to Rutland Avenue)	Lockley
Sir Donald Bradman Drive (Service Road) – (Moresby Street to Rutland Avenue)	Lockley
Barnes Avenue – (Richmond Road to Galway Avenue)	Marlestor
Cudmore Terrace – (St Anton Street to Richmond Road)	Marlestor

Road name	Suburb
Goodenough Street – (James Congdon Drive to Parker Street)	Mile End
Hughes Street – (Property No 26 to Property No 48)	Mile End
Hughes Street – (Property No 80 to South Rd)	Mile End
Harvey Avenue – (Marion Road to Debra Court)	Netley
Sabre Street – (Streeters Road to Convair Street)	Netley
Allchurch Avenue – (Packard Street to Wyatt Street)	North Plympton
Bransby Avenue – (Hawson Avenue to End)	North Plympton
Dudley Avenue – (Edward Davies Street to Birdwood Terrace)	North Plympton
Lea Street – (Raymond Avenue to End)	North Plympton
Lewis Crescent – (Bransby Avenue to Neston Avenue)	North Plympton
Raymond Avenue – (Lea Street to Padman Street)	North Plympton
Streeters Road – (Mooringe Avenue to Dingera Avenue)	North Plympton
Allendale Avenue – (Troon Street to Windemere Avenue)	Novar Gardens
James Melrose Road – (Glen Court to Morphett Road)	Novar Gardens
Sunningdale Avenue – (St Andrew's Crescent to Muirfield Street)	Novar Gardens
Sycamore Avenue – (Allendale Avenue to Montana Drive)	Novar Gardens
Gray Street – (Durant Street to Urrbrae Terrace)	Plympton
Lydia Street – (Anzac Highway to Birkalla Terrace)	Plympton
Manfred Street – (Long Street to Glenburnie Terrace)	Plympton
Michel Avenue – (Belgrave Street to Padget Street)	Plympton
Netherby Avenue – (Urrbrae Terrace to Durant Street)	Plympton
Osborn Terrace – (Gardner Street to Errington Street)	Plympton
Turner Avenue – (Marion Road to Glengyle Terrace)	Plympton
Chambers Avenue – (Bignell Street to Lucas Street)	Richmond
Craig Street – (Brooker Terrace to Marion Road)	Richmond
Lane Street – (Brooker Terrace to Chambers Avenue)	Richmond
Weaver Avenue – (Richmond Road to Redin Street)	Richmond

Road name	Suburb
Osman Place – (Dew Street to West Thebarton Road)	Thebarton
Reid Street – (Stirling Street to Queen Street)	Thebarton
Chapman Street – (Henley Beach Road to Elizabeth Street)	Torrensville
Hardys Road – (Property No 59 to Ashwin Parade)	Torrensville
Jervois Street – (Meyer Street to Ashwin Parade)	Torrensville
Ross Street – (Property No 20 to Hopson Street)	Torrensville
Joyce Avenue – (Garden Terrace to End)	Underdale
Norman Street – (Hardy's Road to Sherriff Street)	Underdale
Primrose Court – (Chatswood Grove to Chatswood Grove)	Underdale
Fawnbrake Crescent – (Property No 72 to Property No 15A)	West Beach
Ingerson Street – (Davis Street to Neptune Crescent)	West Beach
Pennine Street – (Burbridge Road to Fawnbrake Crescent)	West Beach
Morley Street – (Britton Street to Passmore Street)	West Richmond
Morley Street – (Richmond Road to Leicester Street)	West Richmond
Road Rejuvenation	Various Locations

Note: this may be subject to change

