

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

Council

and

- **City Services and Amenity Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 1 OCTOBER 2019
at 7.00pm**

**Terry Buss PSM
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Evacuation Procedures

2 PRESENT

3 APOLOGIES

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 17 September 2019 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 27 September 2019)

In the two weeks since the last Council Meeting of 17 September 2019 functions and meetings involving the Mayor have included:

Wednesday 18 September

- Met with Colin Rowston, Frank McHugh and Lauren McHugh regarding the Camden Classic Sponsorship submission.

Thursday 19 September

- Participated in a briefing for the Down Under London to Brighton Run with Rodney Wood.
- Participated in an Elected Member Workshop on the Local Government Reforms.

Friday 20 September

- With Ms Pauline Koritsa hosted representatives from the Thai Australia Association of SA for the signing of their Partnership Agreement.
- Attended the 2019 Adelaide Cobras Football Club Seniors Awards Night at the Cyprus Community Centre in Welland.
- Attended the 2019 West Adelaide Football Club (WAFC) best and fairest dinner at the WAFC Function Room.

Saturday 21 September

- Attended the 2019/2020 Novar Gardens Bowling and Petanque Club Season Opening Day and lunch.
- Attended the Adelaide Football League OTR Division 1 Grand Final at the Guardall Security Stadium, Torrensville.

Sunday 22 September

- Attended the SANFL Statewide Super League Grand Final Luncheon and match at Adelaide Oval.

Monday 23 September

- Participated in the South Australian Tourism Commission walkthrough of the 2019 World Routes at the Adelaide Showgrounds.
- Attended the Stroke SA Annual General Meeting at the Thebarton Community Centre.

Tuesday 24 September

- Conducted three citizenship ceremonies for approximately 400 applicants at Thebarton Community Centre.
- Participated in the City Facilities and Waste Recovery General Committee meeting.

Thursday 26 September

- Met with Peter Sotiropoulos from the Messinian Society of Australia.
- Participated in the CEO's Performance Review Committee Meeting.

Friday 27 September

- Meeting with Irena Smith from 88.7 Coast FM to discuss sponsorship opportunities for the station.

Sunday 29 September

- Participating in the official start of the Bay to Birdwood with City of Charles Sturt Mayor, Angela Evans and City of Holdfast Bay Mayor, Amanda Wilson.
- Attending the Bay to Birdwood Lunch and Awards to be presented by His Excellency the Honourable Hieu Van Le AC at the National Motor Museum in Birdwood.

Monday 30 September

- Along with representatives from Solo Waste and Green Industries SA, officially opening the household chemical and paint drop-off facility at the Adelaide Waste and Recycling Centre in North Plympton.

Tuesday 1 October

- Officially opening the Southern Cross Care Age Well Adelaide Expo at the Adelaide Sailing Club at West Beach.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS

8 PETITIONS

8.1 Petition to remove parking restrictions on Vintage Road, Underdale

Brief

This report presents a petition requesting the removal of two (2) hour parking restrictions on Vintage Road, Underdale.

RECOMMENDATION(S)

It is recommended to Council that:

1. The Petition be received.
2. A report be presented to a future meeting of the City Services and Amenity Standing Committee and the Head Petitioner be notified accordingly.

Introduction

A petition has been received from John Frangos, Head Petitioner, on behalf of 25 residents and visitors of Vintage Road, Underdale requesting that the two hour parking restrictions along the street be removed (**Attachment 1**).

Discussion

The petition states that:

"This is a petition by the residents and visitors to remove the 2 hour parking signs on Vintage Road Underdale. These signs were originally placed here in the late 70's to prevent students from the Underdale College of Music from parking in the street. This college no longer exists nor does the original reason for the parking restriction. No Residents should be fined for parking outside their own homes. Below are signatures supporting this request."

The petition contains twenty-five (25) signatures, twenty-three (23) of which are compliant with the requirements of Clause 8 of the *Code of Practice - Procedures at Meetings* (Code) and Regulation 10 of the *Local Government (Procedures at Meetings) Regulations 2013* (Regulation). The non-complying signatures do not comply for the following reasons:

- One (1) signature does not contain an address; and
- One (1) signature has an illegible address.

The petition is otherwise compliant with the requirements of the Code and the Regulations. It is also 1 page in length so, consequently, is presented in full.

Of the twenty-five (25) petitioners, sixteen (16) list their address as Vintage Road, Underdale with eleven (11) of those listing 15 Vintage Road, Underdale which is a commercial property.

Conclusion

A petition has been received to remove the two hour parking restrictions on Vintage Road, Underdale.

Attachments

1. Petition to remove parking restrictions on Vintage Road, Underdale

TO WEST TORRENS CITY COUNCIL

RECEIVED - CWT IM

17 SEP 2019

This is a petition by the residents and visitors to remove the 2 hour parking signs on Vintage Road Underdale. These signs were originally placed here in the late 70's to prevent students from the Underdale College of Music from parking in the street. This college no longer exists nor does the original reason for the parking restriction. No Residents should be fined for parking outside their own homes. Below are signatures supporting this request.

THANKING YOU. JOHN FRANGOS
12 VINTAGE RD
UNDERDALE

NAME	ADDRESS	SIGNATURE	DATE
JOHN FRANGOS	12 Vintage Rd		20/8/2019
Petar Losic	15a vintage Rd		3/9/2019
Charles Bradley	15 Munn St		3/9/2019
Elana Andonas	15 Vintage Rd		9/9/19
Sarah Hamilton	15 Vintage Rd		9/9/19
NICK VOZZO	15 Severn Ct		9/9/19
Donny Coppin	56 Barker Rd Pyrl		9/9/19
Jimmy Zecher	26 Howe St		9/9/19
Michael Vetter	03/07/1943		9/9/19
Mina Caruso	2178 Setty St Grange		9/9/19
Jenny Barbato	18 Dartmoor St Lockleys		9/9/19
STEVE ZEPH	20 Harvey Ave Artley		10/9/19
JANICE CASARE	15A VINTAGE RD		11/9/19
Viduni Kaponius	15 VINTAGE RD		11/9/19
Jarren Vitale	15 Vintage RD		11/9/19
Luka Veelan	15 vintage RD		11/9/19
Angelo Katsanaris	15 vintage RD		11/9/19
Matthew Kaponius	15 V. VINTAGE RD		11/9/19
TV Martens	222 Webb St Artley		11/9/19
Alexander Vekitsis	11 Fourth Ave Cheltenham		11/9/19
Paras Stefanopoulos	10 Vintage Road		11/9/19
STEPH COURTIDIS	15 Vintage RD		11/9/19
Sarah Flowers	15 Vintage Road		11/9/19
Tom Johnson	15 Vintage Rd		11/9/19
Frankie Fiall	16 J. W. Tree Rd		12/9/17

15 vintage

9 DEPUTATIONS

9.1 Climate Crisis

Mr Darren Robinson, representative of Greenpeace Australia and Pacific Limited wishes to address Council in relation to the climate crisis.

10 ADJOURN TO STANDING COMMITTEE

RECOMMENDATION

That the meeting be adjourned, move into Standing Committee and reconvene at the conclusion of the City Services and Amenity Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

11.1 City Services and Amenity Standing Committee Meeting

RECOMMENDATION

That the recommendations of the City Services and Amenity Standing Committee held on 1 October 2019 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

12.1 City Facilities and Waste Recovery General Committee Meeting

RECOMMENDATION

That the Minutes of the City Facilities and Waste Recovery General Committee held on 24 September 2019 be noted and the recommendations adopted.

12.2 Chief Executive Officer's Performance Review General Committee Meeting

RECOMMENDATION

That the Minutes of the Chief Executive Officer's Performance Review General Committee held on 26 September 2019 be noted and the recommendations adopted.

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE

15 MOTIONS WITH NOTICE

15.1 Climate Change Committee

Cr Dominic Mugavin gave notice of his intention to move the following motion:

MOTION

That:

1. A Climate Change Committee is established.
2. The terms of reference of this committee be confirmed by the City Finance and Governance Standing Committee.
3. This Committee engages the community on the need for a climate emergency declaration.
4. This Committee reviews council policy, procedure, and actions, that go towards mitigating against and adapting to the adverse impacts of climate change, both in the City of West Torrens administration and in the community, including any recommendations from AdaptWest.

CEO Comment

Should Council resolve to establish a Climate Change Committee then the Terms of Reference for the Committee must be approved (confirmed) by Council, not another Committee of Council. Further, 'climate change' is already listed as a matter within the Terms of Reference of the City Services and Amenity Standing Committee so currently that Committee has responsibility for exercising due diligence, oversight and reporting to Council on climate change matters. Accordingly, the Terms of Reference of the City Services and Amenity Standing Committee will also require to be amended should Council resolve to establish a stand-alone Climate Change Committee.

The motion as worded by Cr Mugavin requires the Administration (if passed) to "engage the community on the need for a climate emergency declaration". As CEO I am unclear how the Administration would meaningfully engage the community to secure a mandate for Council to make such a declaration given the often conflicting scientific views on climate change and whether that engagement exercise would solicit community feedback based on ideology alone without complete regard or understanding of the science. It is fair to say that climate change science is now viewed increasingly through political lenses and while the Administration does not have appropriately qualified climate change experts on staff to engage with the community in a valid or purposeful way on this topic, the community's views are still valuable, should Council seek them, in assisting Council to form an opinion on whether or not to consider declaring a climate emergency.

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 South Australian Productivity Commission Inquiry into Local Government Costs and Efficiencies

Brief

The South Australian Productivity Commission has released its Draft Report relating to the Inquiry into Local Government Costs and Efficiency, and has requested feedback from the sector.

RECOMMENDATION

It is recommended to Council that:

1. The Report be received; and
2. The Chief Executive Officer be authorised to submit the feedback contained in this report to the Commissioner.

Introduction

At the request of the Premier the South Australian Productivity Commission (Commission) has conducted an inquiry into Local Government Costs and Efficiencies.

The Commission has released a draft report and has solicited feedback from the sector.

Discussion

The Commission was tasked with finding ways to *"lower local government costs and enhance local government financial accountability."*

The majority of the report discusses the current legislative framework surrounding councils and a history into the evolving relationship between the local government sector and the State Government. The report recognises that councils often go far beyond their legislated obligations to ensure that community expectations are met, and pointed out the different requirements of a metropolitan or fringe council compared to that of a rural council. Appendix 4 to the report, found at **Attachment 1** outlines the list of mandatory and non-mandatory services undertaken by Council. This clearly outlines that councils provide a large number of community services and meet a number of community needs that are not contemplated by the State Government.

The Commission has made a number of draft recommendations in the form of recommendations for the State Government and separate recommendations for local government.

Recommendations for State Government

The Commission has recommended that the State Government can assist in lowering costs and increasing efficiencies by doing the following:

1. Lift the capacity of local councils to identify and address opportunities to reduce their cost base and improve their operations by:

In conjunction with local government, defining and establishing a sector wide performance monitoring framework that would enable comparisons between councils and over time to assist decision making by council leaders and to inform communities, including by:

- i. Establishing common key performance indicators (KPIs) for inputs, outputs, service standards and financial indicators;
 - ii. Optimising existing information held by the South Australian Government, especially that gathered by the South Australian Local Government Grants Commission;
 - iii. Filling the gaps in the current information;
 - iv. Publishing information in a contextualised form designed to assist individual councils.
2. Facilitating benchmarking by clusters of councils through an appropriate mix of incentives for councils to participate and expectations that they will report information publicly in a format consistent with the framework.
3. Further lower council costs by addressing aspects of the relationship between the South Australian Government and local government by:

In the short term:

- i. Identifying and addressing inefficiency and red tape from the South Australian Government mandated services and other legislated requirements on:
 - a) councils
 - b) communities.
- ii. Adopting a strong South Australian Government review process for any measures affecting local government;
- iii. Clarifying local government responsibilities, including service standards, for mandated services.

In the medium term

Clarifying the respective responsibilities of the South Australian and local governments to remove unnecessary overlaps, or duplication and reduce uncertainty between governments.

In the long term

Clarifying relevant aspects of s6, s7 and s8 of the Local Government Act 1999 to reflect an appropriate division between the levels of government and to make clearer the range of options available to councils in the performance of legislated functions.

Recommendations to Local Governments

The Commission has provided further draft advice to the local government sector, which is:

1. As a body, facilitate in depth benchmarking between councils by:
 - a. Establishing a Community of Practice sponsored by the Local Government Association, to share among other elements:
 - i. Methods, tools and approaches;
 - ii. Skilling of council staff;
 - iii. Panel of competent providers; and
 - iv. Lessons learned and examples of success.
 - b. Assisting in “matchmaking” South Australian councils that seek deep benchmarking opportunities (noting value of groups of councils at different levels) with other councils, including interstate comparisons;
 - c. Collectively undertaking a regular sector-wide analysis of efficiency measures.
2. Prioritise, in any systems upgrades, focus on improving collection, retrieval, analysis and presentation of information for planning, decision making, monitoring and managing performance.
3. Enhance the transparency and accountability of their operations by councils:
 - i. When considering new, or material changes to, council services, undertaking an independent review that includes consideration and analysis of alternatives to councils providing the service directly, community consultation; and publishing a report;
 - ii. Including in their external audits an examination of service reviews and program evaluations; and
 - iii. Incorporating in their published long-term asset and financial plans and draft annual budgets advice on whether changes to the scope or level of services are planned and their implications for council expenditure.

Feedback from the City of West Torrens

Based on these recommendations, the Administration intends to provide the following feedback:

- The City of West Torrens believes that quantitative data is only one part of the productivity equation, and cannot be the only and true indicator of how well a Council is meeting community expectations. It is vital that in any future benchmarking project that qualitative data is presented to the community;
- Any benchmarking measures should focus on asset management data measures, and be cognisant of changes in service levels and maintenance across a single council area, as well as across multiple council areas. For example, would service levels be taken to be an average, or a lowest common denominator (i.e. road repair/footpath repair rates on highly trafficked roads and footpaths vs seldom used areas);
- Although there are certainly areas where councils are able to cost save, the budget consultation outlines a process for the community to provide feedback on expenditure levels, which give a greater understanding of community expectations. Councils should not be expected to deliver service levels at the lowest possible price point where the community expects and has asked for a higher service standard; and

- Where benchmarking is viewed as information sharing across similarly grouped Councils, there should be a focus on strengthening pre-existing departmental networks, and encouraging collaboration and group bargaining agreements for external service providers, including software and waste providers.

Conclusion

The South Australian Productivity Commission has produced a draft report and requested feedback from the sector.

Attachments

- 1. List of mandatory and non-mandatory activities of the local government sector**

Appendix 4: List of mandatory and non-mandatory activities

Community Services	Community Centres and Halls *	Art gallery services and programs *	Control of soil erosion *	Telecommunications networks *	Visitor centres ✖ *
	Libraries ✖ *	Cultural development *	Land reclamation and conservation *	Bus shelters *	Markets /Saleyards *
	Home Library Services *	Child care centres ✖ *	Landcare programs ✖ *	Jetties ^ *	Emergency Management Fire Prevention Enforcement □ Emergency Management □
	Literacy Programs *	Worksite Immunisations *	Agriculture pest control *	Roadside verges □	
	Community transport (passenger networks)*	Children and youth services *	Street cleaning *	Marine facilities ✖ *	
		Holiday programs for youth *		Sports facilities – indoor ✖ *	
	Town Bus Service ✖ *	Family and neighbourhood support *	Infrastructure	Sports facilities – outdoor ✖ *	Public order and safety *
	Aged care home support and facilities *	Community networks *		Swimming centres ✖ *	Climate Adaptation Planning ✖ *
	Services for the Aged and Disabled ✖ *	Victims of domestic violence support*	Road construction and maintenance □ ✖	Building control □	Coastal Risk Management Planning ✖ *
	Food Business Health Inspections ^	Cemeteries/Crematoria □ *	Car parking - off street *	Town planning □	Community Events Citizenship ceremonies *
Environmental Protection Control □	Cooling Tower Inspections □	Drug action teams *	Street scaping *	Public toilets *	
	Management of Hoarding and Squalor *	Health Risk from hoarding and squalor □	Street lighting *	Parks and Gardens	Community Days *
	Environmental Protection Control □	Environmental Services	Heritage protection □		Australia Day events *
	Shaded recreational areas *		Footpath Construction and maintenance *	Caravan Parks / Tourist accommodation *	Christmas Decorations *
	Public Health and Community Wellbeing *	Rubbish collection □	Playground Construction & Maintenance *	Irrigation *	Christmas Parades *
	Heritage Advisory Service *	Recycling Metro □	Community wastewater management □ ^	Landscaping and Management *	Carols by Candlelight *
	Heritage Assessment □	Recycling Regional *	Water supply – domestic *	Street Tree Program *	Event Support *
	Museums and art galleries *	Green waste – Metro councils □	Electricity supply undertakings *	Public Reserves – Maintenance *	Sponsorship and grants *
	Other arts and culture programs *	Green waste – Regional councils *	Pedestrian malls *	Street Beautification *	
	Heat refuges *	Hard Rubbish Collection *	Drinking fountains *		
	Migrant resource centres *	Waste disposal facilities □ *	Public clocks *	Economic Development	Finance Rate Postponement for seniors □ Rate postponement for others *
	Busking permits*	Coastal protection □	Street furniture *		
	Community IT Programs *	Stormwater and drainage □	Bicycle racks *	Regional development ✖ *	Legend □ – Required by legislation/regulation ^ – MOU or agreement ✖ – Receives Funding * – non-mandatory activities
	Youth outreach services *	Flood mitigation □	Development assessment □	Support to local businesses ✖ *	
		Noise and nuisance controls □	Bicycle path construction and maintenance*	Employment creation programs *	
	Volunteers programs *	Dog management and control □	Graffiti removal *	Youth work experience *	
	Immunisation – Infants and Youth ✖ *	Cat management and control *	Drainage Maintenance □	Youth traineeships ^ ✖	
	Disability services*		Private works *	Tourism and regional promotion ✖ *	

Source: LGA of SA ECM 65110 2017 – Council Service List

17.2 Grant Application - National Servicemen's Association

Brief

This report presents a Community Grant application from the National Servicemen's Association for funding to construct a Rose Garden in Memorial Park.

RECOMMENDATION

It is recommended to Council that it approves \$4,345 to the National Servicemen's Association to construct a Rose Garden in the Kesmond Reserve Memorial Park.

Introduction

Council's Community Grants Program (Program) provides funding to eligible groups, organisations and individuals to support community projects and initiatives that are in line with Council's Community Plan. The Program comprises community grants, community equipment grants, sponsorship, women in sports grants and junior development grants.

\$121,000 was approved for community grants in the 2019/20 budget with applications being received all year round.

So far in the 2019/20 financial year twelve (12) grant applications requesting a total of \$30,311 have been received and presented to Council at its meeting on 3 September 2019 for consideration and approval.

This grant application from the National Servicemen's Association for funding to construct a Rose Garden in Memorial Park is being presented separately because it is time sensitive.

Discussion

The maximum funding amount for community grants is \$5,000. This application from the National Servicemen's Association is for a total amount of \$4,345. The community project that is being applied for is the construction of an extra rose garden in the Kesmond Reserve Memorial Garden. This rose garden is to remember the fallen National Servicemen. The project is a partnership with Richmond Primary School and local residents, it is to expand the current memorial which includes the service details of 212 men who gave their lives in Borneo and Vietnam. This application is being presented to Council outside of the usual report cycle because the partnership with the primary school (term dates) and the seasonal planting time for roses requires that the garden be established in early spring.

The grants budget for 2019/20 is **\$121,000**. The grant applications approved by Council so far this year equal a total of \$30,311, the budget remaining will be \$90,689. If this grant application for \$4,345 is approved the budget remaining for future disbursement will be **\$86,344**.

Conclusion

This report presents a Community Grant application from the National Servicemen's Association for funding to construct a Rose Garden in Memorial Park for Council's consideration and approval.

Attachments

- 1. Community Grant Application - National Servicemen's Association**
- 2. Quote - Community Grant Application National Servicemen's Association**

Community Grants 18-19

Community Grants

Application CG000281819 From National Servicemen's association. SA Branch inc

Form Submitted 19 May 2019, 4:16pm ACST

Eligibility and Contact Details

* indicates a required field

Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

Privacy Notice

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. To view our privacy statement, go to [City of West Torrens - Privacy](#)

Applicant Organisation Details

Applicant organisation name *

National Servicemen's association. SA Branch inc

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Primary (physical) address *

41 Surrey Rd

Keswick SA 5035 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

Postal address (if different to above)

PO Box 826.

Marleston SA 5033 Australia

Applicant website

<http://www.nashossa.org.au>

If available. Must be a URL.

Primary contact person *

Mr Barry Presgrave

This is the person we will correspond with about this grant

Position held in organisation *

President

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

0412 066 657

Community Grants 18-19

Community Grants

Application CG000281819 From National Servicemen's association. SA Branch inc

Form Submitted 19 May 2019, 4:16pm ACST

Back-up phone number

(08) 8178 0775

Fax number

If applicable

Primary contact person's email address *

b.presgrave@optusnet.com.au

This is the address we will use to correspond with you about this grant.

Organisation Details

* indicates a required field

Describe why your organisation exists, what does it aim to achieve and how? *

We are an ex service organization providing welfare, counselling & assistance to the members who have served in the ADF as National Servicemen between 1951-1972 in preparation for combat duties in Korea, Vietnam & Borneo..

Kesmond Reserve, adjacent to our HQ building.is being transformed by us into a memorial park for those 212 men who died in conflict as National Servicemen. A memorial walkway, stone & gardens are part of the agenda.

Must be no more than 100 words.

Does your organisation have an ABN? *

☒ Yes ☐ No

ABN *

52 184 134 513

Information from the Australian Business Register	
ABN	52 184 134 513
Entity name	National Servicemen's Association of Australia
ABN status	- SA Branch Incorporated Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	5035 SA

Information retrieved at 1:59am today

Must be an ABN

Community Grants 18-19

Community Grants

Application CG000281819 From National Servicemen's association. SA Branch inc

Form Submitted 19 May 2019, 4:16pm ACST

What type of not-for-profit organisation are you?

- | | |
|--|--|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association |
| <input type="radio"/> Religious or faith-based institution | <input type="radio"/> Healthcare not-for-profit |
| <input type="radio"/> Philanthropic organisation | <input checked="" type="radio"/> Community group |
| <input type="radio"/> Peak body | <input type="radio"/> Political party / lobby group |
| <input type="radio"/> Social enterprise | <input type="radio"/> Research body |
| <input type="radio"/> International NGO | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

What is your organisation's annual revenue?

- | | |
|--|---|
| <input checked="" type="radio"/> Less than \$50,000 | <input type="radio"/> \$1 million or more, but less than \$10 million |
| <input type="radio"/> \$50,000 or more, but less than \$250,000 | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx

What is your organisation's legal structure?

- | | |
|--|---|
| <input type="radio"/> Unincorporated association | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association | <input type="radio"/> Trust |
| <input type="radio"/> Cooperative | <input type="radio"/> Unknown |
| <input type="radio"/> Company limited by guarantee | <input type="radio"/> Other: |
| <input type="radio"/> Indigenous corporation, association or cooperative | |

If your organisation is unincorporated it must have an auspice organisation

Project Details

* indicates a required field

Project title: *

Memorial upgrade

Provide a name for your project/program/initiative. Your title should be short but descriptive

Anticipated start date *

01/07/2019

Anticipated end date

12/12/2019

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

Community Grants 18-19

Community Grants

Application CG000281819 From National Servicemen's association. SA Branch inc

Form Submitted 19 May 2019, 4:16pm ACST

If successful, what do you intend doing with the grant funds? *

We are working in conjunction with the children & staff from the Richmond Primary School to construct a third rose garden in our memorial park area adjacent to our memorial stone & paved walkway. The aim is to build this garden with roses to remember the fallen National servicemen. Richmond Primary School support this project and the plan is to have children select & purchase roses and then with assistance plant them. Their ongoing support & attendance at our various memorial functions has become part of their education. A great bonding exists between our members & the staff & children from the school.

Must be no more than 150 words.

How does your project align to the strategic priorities of Council as outlined by the Community Plan? *

With council assistance we are developing the Kesmond Reserve into a memorial park serviced by our Association

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

Does this application respond to one or more of the program priority areas? *

Yes. Mainly as a community group of veterans who have needs both physically & mentally following their service in the Defence Forces and later life.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

How does your project demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? *

A memorial of this kind will be everlasting and registered with the City of West Torrens as a place of Remembrance. We have found, even at this early stage, that the bonding with the children from Richmond School & local residents who have visited the site has been very positive.

A little known fact is that our memorial is the only one in Australia where the service details of the 212 men who gave their lives in Borneo & Vietnam has been recorded on pavers outside the National War Memorial in Canberra.

Must be no more than 150 words.

How do you plan to engage the groups you are targeting for this project? *

212 young men killed, including 25 South Australians, mostly in their early 20s is, and will be a lasting memory of the futility of war of any kind. We were conscripted at 18 to 20 years of age with no say in it.

Our memorial is and will be a lasting piece of this history that the City of West Torrens will support for the years to come.

Must be no more than 150 words.

Do you have a plan for how your project will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? *

No risk involvement, just a devoted group of committed people with a common interest to remember the fallen.

Must be no more than 150 words.

Reporting your success

Community Grants 18-19

Community Grants

Application CG000281819 From National Servicemen's association. SA Branch inc

Form Submitted 19 May 2019, 4:16pm ACST

How will you know if you have achieved your intended outcomes? *

The memorial and gardens in Kesmond Reserve will speak for themselves I am sure.. Our membership & the school will contribute to the upkeep, as will council staff.

Must be no more than 150 words.

Will the project be carried out in partnership with other relevant organisations? *

☒ Yes

☐ No

Name of organisation	Contact person	Role/contribution
Richond Primary School	Penny Sarah -Teacher & others	Coordinating the students to functions

Partner organisation funding

What is the amount to be funded by your partner organisation (if applicable)?

\$300.00

Must be a dollar amount.

What will the grant funds be spent on?

Equipment (specify)	Materials (specify)	Other (specify)
garden edging.soil	watering system	roses, compost etc
as per attached list from Adelaide Unique Surrounds Gardens	garden surround & soil	Roses, fertilizers & compost, straw etc
\$4,345.00		\$835.00

What is the total cost of the proposed purchases? *

\$5,180.00

Must be a dollar amount.

What is the amount sought from Council? *

\$4,345.00

Must be a dollar amount.

What is the amount to be funded by your organisation? *

\$835.00

Must be a dollar amount.

Community Grants 18-19

Community Grants

Application CG000281819 From National Servicemen's association. SA Branch inc

Form Submitted 19 May 2019, 4:16pm ACST

Publicity and Promotion

How will you promote your project, initiative or resource? *

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Signage | <input type="checkbox"/> Email distribution | <input checked="" type="checkbox"/> Network Meetings |
| <input checked="" type="checkbox"/> Official Launch | <input type="checkbox"/> Flyers | <input checked="" type="checkbox"/> Social Media |
| <input type="checkbox"/> Newsletters | <input type="checkbox"/> Letterbox Drop | <input type="checkbox"/> Other: |

Documentation checklist and further information

Attached is:

Supporting documents that may be appropriate (maximum of two pages)

No files have been uploaded

Maximum 25mb, recommended size no bigger than 5mb

Three quotes for purchases of any items more than \$1000

No files have been uploaded

Maximum 25mb, recommended size no bigger than 5mb

Previous Grants received from Council

If applicable, please list all grants received from the City of West Torrens in the past three years.

Amount	Date received	Project, initiative or resource
\$2,500.	pending	Laptop computers

Certification and Feedback

* indicates a required field

Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the [Guidelines for City of West Torrens Grants and Sponsorships](#) and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

I agree *

☒ Yes ☐ No

Community Grants 18-19

Community Grants

Application CG000281819 From National Servicemen's association. SA Branch inc

Form Submitted 19 May 2019, 4:16pm ACST

Name of authorised person *

Mr Barry Presgrave

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

President

Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

0412 066 657

Must be an Australian phone number.

Mobile number

0412066657

Contact Email *

b.presgrave@optusnet.com.au

Must be an email address.

Date *

18/05/2019

Must be a date

Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

This section is not mandatory

Please indicate how you found the online application process:

☐ Very easy ☒ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.



Christopher Simkin Trading As
ADELAIDE UNIQUE SURROUNDS
& DISTINGUISHED GARDENS
MOBILE: 0411 696 456
P.O. BOX 2145, HACKHAM, SA 5163
Builders Licence: BLD213004
ABN: 82 884 979 118
Email: simkinchristopher@yahoo.com.au

QUOTE

Quote for City of West Torrens

Attention: Mr Steve Watson

Quote number; Q1819062

Address; Kesmont Reserve, Keswick S.A. 5035

Valid from 30th April until 30th May 2019.

Description: Pricing for install of a 6 X 3 metre Rose garden bed on the Western side of the reserve, hardwood timber edging for 6X3 metre, connect into existing irrigation and drip irrigate the garden bed at Kesmont reserve.

Work layout and quote cost for each stage.

SITE PREPARATION AND SOIL

- Supply and delivery of materials.
- Hand dig-out site 6m X 3m to a depth of 150mm.
- Unwanted soil to be dumped at Deeds Rd depot.
- New soil Organic garden soil from S.A. Composters 6m3.
- New soil wheelbarrowed to garden bed.
- New soil left mounded ready for hardwood edging.
- Labour, vehicle and tool.

Sub-total cost	\$1,550.00
G.S.T.	\$ 155.00
Total	<u>\$1,705.00</u>

TIMBER EDGING

- Supply and delivery of materials.
- Construct Hardwood timber edging 200mm X 50mm X 42m.
- Timber edging supporting raised rose garden beds approximately 200mm retaining.
- Galvanised channel uprights (Retain it) in concrete to support sleepers.
- Coating sleeper with a Bitumen sealant to back and bottom.
- Levelling soil around sleepers when finished.
- Labour for construction.

Sub-total cost	\$1,720.00
G.S.T.	\$ 172.00
Total	<u>\$1,892.00</u>

Irrigation

- Materials Supplied and delivered.
- Connecting into the existing irrigation for garden beds.
- 25mm poly piping running underground to the Rose garden.
- Dripline to each row of Roses (1.6 litre/hour techline).
- Flush valves and air release valves in boxes.
- All fittings clamped with Cobra clips.
- Cost for Labour and vehicle.

Sub-total cost	\$680.00
G.S.T.	\$ 68.00
Total	<u>\$748.00</u>

SUMMARY

Site preparation	
and soil	\$1,550.00
Timber edge	\$1,720.00
Irrigation	\$680.00
<u>Sub-Total</u>	<u>\$3,950.00</u>
G.S.T.	\$395.00
<u>Total</u>	<u>\$4,345.00</u>

17.3 Brown Hill and Keswick Creeks Stormwater Board - Annual Report and Financial Statements for the Year Ended 30 June 2019

Brief

This report presents the Annual Report and audited financial statements of the Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2019.

RECOMMENDATION

It is recommended to Council that the report be noted and received.

Introduction

The Annual Report and financial statements of the Brown Hill and Keswick Creeks Stormwater Board (the Board) for the year ended 30 June 2019 are presented for Elected Member information, pursuant to the requirement of Regulation.21(4) of the *Local Government (Financial Management) Regulations 2011*.

Discussion

The Board is a local government regional subsidiary established under Section 43 and Schedule 2 of the *Local Government Act 1999*. The regional subsidiary is under the control of City of Adelaide, City of Burnside, City of Unley, City of Mitcham and City of West Torrens.

The Board was established by gazettal dated 27 February 2018 to implement the construction and maintenance of infrastructure and other measures for the purposes of a stormwater management plan prepared by the constituent councils and approved by the Stormwater Management Authority.

The Board as a regional subsidiary has body corporate status and is therefore required to prepare an Annual Report and financial statements in its own right. They are included with this agenda as **Attachment 1**.

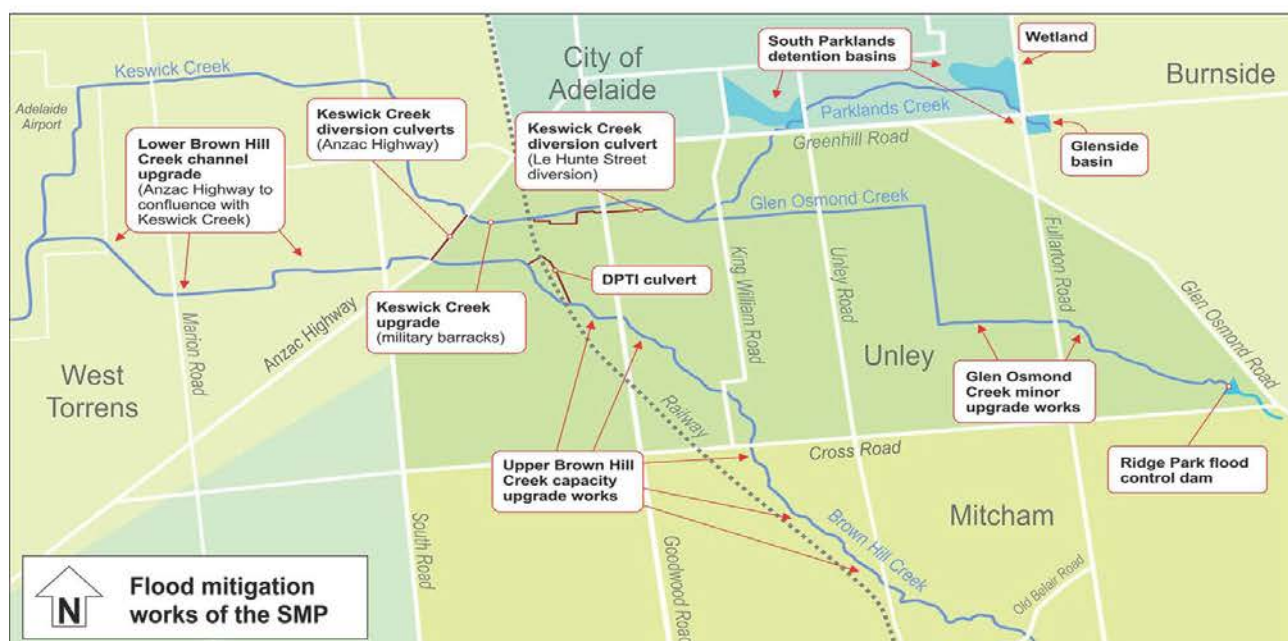
Conclusion

The Annual Report and financial statements of the Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2019 are presented for Elected Member information.

Attachments

- 1. Brown Hill and Keswick Creeks Stormwater Board Annual Report and Financial Statements 30 June 2019**

Brown Hill Keswick Creek STORMWATER PROJECT



Annual Report 2018/19

Brown Hill and Keswick Creeks Stormwater Board

FOR THE CITIES OF ADELAIDE, BURNSIDE, MITCHAM, UNLEY AND WEST TORRENS







Annual Report 2018/19

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Appendix 1 – Indicative 20 Year Works Schedule

Appendix 2 – Media Articles

Appendix 3 – Audited Financial Statements

1. Introduction

The Brown Hill Keswick Creek ('BHKC') Stormwater Project (the 'Project') is a collaborative undertaking between the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens (the 'Constituent Councils').

Brown Hill, Keswick, Glen Osmond and Park Lands Creeks are important drainage watercourses in metropolitan Adelaide. The creeks have a low standard of flood protection resulting in a history of flooding. Their combined catchment is predominantly contained within the Local Government area of the five Constituent Councils, which are home to more than 200,000 residents. The Project is designed to mitigate serious flood risks and help safeguard properties across the catchment through the implementation of a stormwater management plan ('SMP') that was approved and gazetted in February 2017.

The SMP satisfies best practice outcomes for stormwater management as set out in the Stormwater Management Planning Guidelines of the Stormwater Management Authority ('SMA').

The scope and complexity of the Project are such that it could only be delivered effectively and efficiently by the five catchment Councils working collaboratively through a single entity. The Councils have therefore established the Brown Hill and Keswick Creeks Stormwater Board (the 'Board') as a regional subsidiary under the Local Government Act to co-ordinate implementation of the SMP.



2. Chairperson's Report

This is the second annual report of the Brown Hill and Keswick Creeks Stormwater Management Board, a regional subsidiary established in February 2018 pursuant to the Local Government Act (SA).

The report in respect of the period from the appointment of the current directors in August 2018 until the appointment of the current Project Director in January 2019 reflects the focus of the Board on a variety of establishment-related matters, including the constitution of an Audit and Risk Committee, engagement of bookkeeping, accounting services and corporate secretarial services, appointment of an auditor, establishment of bank facilities, tax and other regulatory registrations and the recruitment of a permanent Project Director.

The balance of the report addresses the considerable progress achieved to date in implementing the Stormwater Management Plan. A notable achievement was the completion of the Hawthorn Reserve project, delivered by the City of Mitcham in conjunction with the Mitcham Library upgrade and officially opened on 9 May 2019. Much of the success in this regard can be attributed to the strong support of stakeholders, including the Stormwater Management Authority (SMA) and the five constituent Councils, their staff and their CEOs in particular. The works undertaken to date form a solid foundation for progress in the coming year.

It is my pleasure as Chair of the Board to deliver the 2019 Annual Report.

Judith Choate
Chairperson

September 2019



3. Organisation Framework

3.1 History – Joint Arrangement Phase

From its inception in 2007 until February 2018, the project was conducted as a joint arrangement between the Constituent Councils in accordance with a Memorandum of Agreement dated December 2008.

The Memorandum of Agreement included the following principal objectives and provisions:

- The Councils would establish a regional subsidiary in terms consistent with principles for stormwater management including implementation of works and services of the relevant SMP.
- The Councils would work collaboratively through a steering group, comprising chief executives or their delegate, with the power to employ a Project Director, engage expert advice and establish a technical support group (along with other provisions).
- The City of Unley (as 'host' Council) would provide for the administrative functions of the project, including entering into agreements with third parties, holding moneys, keeping financial and other records, and employing support staff.

During the joint arrangement phase the SMP was developed as a collaborative effort leading to its subsequent approval by the SMA and gazettal of its adoption in February 2017. Certain investigations and works of the SMP were also delivered during the joint arrangement phase, as detailed further in Section 5.2 – Capital Works.

3.2 Regional Subsidiary

A condition of the SMA approving the SMP was that a Regional Subsidiary be established within 12 months to implement the SMP and manage its works and other measures on behalf of the Constituent Councils. The Regional Subsidiary, known as 'The Brown Hill and Keswick Creeks Stormwater Board' (the 'Board') was established in February 2018 pursuant to Section 43 of and Schedule 2 to the Local Government Act 1999. The Board is governed by the Charter prepared by the five Constituent Councils and subsequently approved by the Minister for Local Government.



3.3 Charter

The Charter governs the affairs of the Board by setting out its purpose, function and powers, including governance provisions of Schedule 2 of the Local Government Act. It also provides the Constituent Councils with a legally enforceable agreement specifying their rights and obligations in achieving common interests.

Section 4.1 of the Charter sets out the purposes of the Regional Subsidiary, as follows:

- 4.1.1 to implement or oversee the construction of stormwater infrastructure for the purposes of the implementation of the Plan - subject to first obtaining the approval of the relevant Constituent Council(s) and, if necessary, the consent of the Storm Water Management Authority, in respect of any material change in the design or the cost of any works of implementation;
- 4.1.2 to oversee the maintenance and repair and/or renewal of stormwater infrastructure established through the implementation of the Plan;
- 4.1.3 to oversee the implementation of associated, adjacent and/or related infrastructure works or measures on behalf of a Constituent Council at the cost of the Constituent Council;
- 4.1.4 to hold stormwater infrastructure constructed in the implementation of the Plan on behalf of the Constituent Councils as agreed from time to time by resolution of the Constituent Councils;
- 4.1.5 to implement such other non-infrastructure measures as set out in the Plan or approved by the Constituent Councils or as determined by the Board to be necessary or convenient for or incidental to the implementation of the Plan;
- 4.1.6 to provide a forum for the discussion and consideration of the Constituent Councils' obligations and responsibilities under the Plan;
- 4.1.7 to enter into agreements with Constituent Councils for the purpose of managing the Plan;
- 4.1.8 to co-operate insofar as it is reasonably practicable with the Natural Resource Management Board in the performance of its functions under the Natural Resources Management Act 2004 and otherwise with any other agency or instrumentality of the State, any body corporate and/or natural person including but not limited to landholders; and
- 4.1.9 to exercise other powers and functions as the Board considers necessary or convenient for or incidental to the purposes for which the Regional Subsidiary has been established.



3.4 Legislation

Legislation relating to stormwater management and the powers and responsibilities of interested parties are contained in the Local Government (Stormwater Management Agreement) Amendment Act 2016, Schedule 1A of the Local Government Act 1999 and the Natural Resources Management Act 2004.

The SMA was established pursuant to the Local Government (Stormwater Management) Amendment Act 2007, with reference to the Stormwater Management Agreement between the State Government and the Local Government Association. The Stormwater Management Agreement (originally of 2006) was revised in 2013 and the Act was subsequently amended in 2016.

Functions of the SMA include the facilitation and coordination of stormwater management planning by councils involving production of stormwater management plans and administration of the Stormwater Management Fund. The fund provides assistance to Local Government organisations for stormwater management planning and works, including the Project.

The Board was established as a Regional Subsidiary pursuant to Section 43 of and Schedule 2 to the Local Government Act 1999. Section 43 allows two or more councils to form a separately incorporated entity ('Regional Subsidiary') to provide specified services and/or activities, subject to obtaining Ministerial approval. The provisions relevant to a Regional Subsidiary are set out in Schedule 2 to the Act.



3.5 The Board

The Board is responsible for the administration of the affairs of the Regional Subsidiary. It is responsible for ensuring 'the Regional Subsidiary observes the objectives set out in the Charter, that information provided to the Constituent Councils is accurate and that Constituent Councils are kept informed of the solvency of the Regional Subsidiary as well as any material developments which may affect the operating capacity and financial affairs of the Regional Subsidiary'.

The Board comprises five members appointed for a three-year term, excepting that the first appointments were made on a differential basis – two members for three years, two members for two years and one member for one year. Elected Members and officers of the Constituent Councils are precluded from board membership.

Board Members were appointed following recommendations made by a Nominations Committee, as defined in the Charter. The process required appointment of persons with demonstrable skills relevant to the purpose of the Regional Subsidiary, particularly in respect of corporate financial management, corporate governance, project management, general management, engineering, economics or environmental management. The Chairperson is determined by the Board and is appointed for a term of 1 year. The inaugural Board of the Regional Subsidiary was appointed on 3 August 2018:

- Geoff Vogt 1-year term expiring 2 August 2019
- Paul Bowler 2-year term expiring 2 August 2020
- Rachel Barratt 2-year term expiring 2 August 2020
- Judith Choate 3-year term expiring 2 August 2021
- Paul Gelston 3-year term expiring 2 August 2021

Prior to appointment of the current Board, the Owners Executive Group, as detailed in Section 3.7, acted as an interim board.

3.6 Audit and Risk Committee

An Audit and Risk Committee was formed by resolution of the Board on 9 August 2018. Board Members Geoff Vogt, Rachel Barratt and Paul Gelston were appointed to the committee by resolution of the Board on 16 August 2018 with the Charter requiring in Section 9.6 (a) that the Chairperson of the Board also 'serve as Chair of all committees established by the Board'. The first meeting of the Audit and Risk Committee was held on 27 August 2018.

On 18 October 2018, the Board resolved that 'the Board appoint to the Audit and Risk Committee an independent person whose financial qualifications are endorsed by the Councils, and who is to be paid an amount equivalent to that of independent members of other Local Government subsidiary Audit Committees'. The Board subsequently resolved on 15 November 2018 to appoint Justin Humphrey of Grant Thornton as the independent member of the Audit and Risk Committee.



3.7 Owners Executive Group

The Owners Executive Group, previously known as the Project Steering Group, consists of a representative from each of the Constituent Councils. Membership is currently:

- City of Adelaide Klinton Devenish, Executive Manager
- City of Burnside Barry Cant, Acting Chief Executive
- City of Mitcham Matt Pears, Chief Executive
- City of Unley Peter Tsokas, Chief Executive
- City of West Torrens Terry Buss, Chief Executive

Meetings between the Board and the Owners Executive Group are scheduled quarterly. Prior to appointment of the Board on 3 August 2018, the Owners Executive Group also acted as an Interim Board.

4. Project Schedule

The main objective of the SMP is to “mitigate the risk and reduce the impact of major flooding from the four major watercourses on properties within the BHKC catchment, up to and including a 100-year average recurrence interval (ARI) flood. A 100-year ARI flood is also referred to as a 1 in 100-year event and has a 1% chance of occurring in any given year. Other objectives are concerned with quality of runoff and effect on receiving waters, beneficial reuse of stormwater and effective complementary planning requirements”.

The capital works program specified within the SMP is broadly outlined as follows, with detail relating to the current status of projects provided.

PROJECT NAME	2016 SMP BUDGET	STATUS
Ridge Park Detention Dam	\$2,800,000	Complete
BHC Diversion Culvert by DPTI	\$5,000,000	Complete
South Park Lands		
- Victoria Park	\$11,565,731	In Progress
- Park 20	\$2,300,948	In Progress
- Glenside	\$3,491,319	In Progress
Lower Brown Hill Creek Capacity Upgrades		
Watson Avenue to Marion Road		
- Land Acquisition	\$1,511,328	Pending
- Watson Ave - Marion Road Upgrade	\$4,971,382	Pending



PROJECT NAME	2016 SMP BUDGET	STATUS
- Watson Ave Bridge Replacement	\$1,649,781	Pending
- Harvey Rd Bridge Replacement	\$1,459,980	Pending
Marion Road Bridge		
- Marion Rd Bridge Replacement	\$4,600,555	Pending
Marion Road to Birdwood Terrace		
- Land Acquisition	\$1,735,901	Pending
- Birdwood Tce - Marion Rd Upgrade	\$8,218,666	Pending
Birdwood Terrace to South Road		
- Land Acquisition	\$617,432	Pending
- Grassmere Res - Birdwood Tce Upgrade	\$3,225,360	Pending
- Daly Rd Bridge Replacement	\$1,583,447	Pending
- South Rd - Grassmere Res Upgrade	\$2,436,282	Pending
Anzac Highway to South Road Upgrade		
- Land Acquisition	\$1,433,013	Pending
- Anzac Hwy - South Rd Upgrade	\$4,109,527	Pending
- Farnham Rd Bridge Addition	\$1,517,542	Pending
Flow Diversions		
- Section 1 - Le Hunte Barracks	\$21,684,746	Pending
- Section 2 - Barracks	\$6,041,679	Pending
- Section 3 - Anzac Hwy	\$15,352,672	Pending
Upper Brown Hill Creek - Area 1		
- Creek Works & Easements	\$5,164,557	In Progress
- Bridge Upgrades	\$2,835,443	Pending
Upper Brown Hill Creek - Hawthorn Reserve	\$1,500,000	In Progress
Upper Brown Hill Creek (excl. Area 1)		
- Creek Works - Area 5a	\$1,514,218	Pending
- Creek Works - Areas 5B and 6	\$3,230,332	Pending
- Creek Works - Areas 2, 3 & Orphanage Pk	\$6,258,768	Pending
- Bridge Upgrades (excl Area 1)	\$5,754,028	Pending
- Creek Rehabilitation	\$1,817,062	Pending
- Easements	\$2,725,592	Pending
Glen Osmond Creek Minor Upgrade Works	\$800,000	Pending
Water Quality Works (GPTs)	\$1,000,000	Pending

The cost of delivering the capital works program was estimated at approximately \$140m in 2015/16.

An Indicative 20 Year Works Schedule detailing the estimated timing for delivery of all infrastructure projects associated with the SMP is attached herewith and marked **Appendix 1**.



5. 2018/19 Achievements

5.1 Operational

Many key operational milestones have been achieved in the reporting period including:

The Board

Appointment of the Board Members took effect on 3 August 2018 following recommendation by the Nominations Committee.

In the 2018/19 reporting period, meetings of the Board were attended as follows:

Meeting Date	Board Members				
	Geoff Vogt	Judith Choate	Paul Bowler	Paul Gelston	Rachel Barratt
3 August 2018	✓	✓	✓	✓	✓
9 August 2018	✓	✓	✓	✓	✓
16 August 2018	✓	✓	✓	✓	✓
20 September 2018	✓	✓	✓		✓
18 October 2018	✓	✓	✓	✓	✓
15 November 2018	✓	✓	✓	✓	✓
12 December 2018	✓	✓	✓	✓	✓
16 January 2019	✓	✓	✓	✓	✓
21 February 2019	✓		✓	✓	✓
21 March 2019	✓	✓	✓	✓	✓
16 May 2019	✓	✓	✓	✓	
20 June 2019	✓	✓	✓	✓	✓



Audit and Risk Committee

Establishment of the Audit and Risk Committee took effect on 9 August 2018 with the first meeting of the Committee held on 27 August 2018 and appointment of an independent Committee Member made on 15 November 2018.

In the 2018/19 reporting period, meetings of the Audit and Risk committee were attended as follows:

Meeting Date	ARC Members				
	Geoff Vogt	Judith Choate	Justin Humphrey	Paul Gelston	Rachel Barratt
27 August 2018	✓	✓	N/A	✓	✓
11 February 2019	✓	✓	✓	✓	✓
16 April 2019	✓	✓	✓	✓	✓
13 June 2019	✓	✓	✓	✓	

Business Plan

A Business Plan covering the four-year period from 2018/19 to 2021/22 was prepared and adopted by the Board in August 2018.

Accountants and Auditors

Appointments of William Buck as accountants and Galpins as auditors to the Regional Subsidiary were made by resolution of the Board on 20 September 2018.

Project Director

Peta Mantzarapis was appointed as Project Director commencing 14 January 2019 with the role of Executive Officer transferring from Michael Salkeld to Peta by resolution of the Board on 16 January 2019.

Schedule of Works

Scheduling of individual project works has been established over the life of the Project and both short-term and long-term financial planning has been considered with reference to the expected delivery schedule.



Finance Systems

Finance systems have now been established separately from the City of Unley and a reconciliation process has been completed to balance any funds owing to the City of Unley. Xero is being used as the Board's financial management system.

2019/20 Budget

The 2019/20 budget has been finalised and provided to all Constituent Councils in a format consistent with that of the Model Financial Statements. Formats have also been established to comply with the reporting requirements in accordance with Regulations 9 and 10 of the Local Government (Financial Management) Regulations 2011.

Policies and Procedures

Development of policies and procedures has been a key focus of the Audit and Risk Committee and the following policies have now been adopted by the Board:

- Media Engagement Policy
- Procurement Policy and associated forms
- Invoice Payment Policy
- Credit Card Policy
- Expense Approval and Reimbursement Policy
- Decision Making Framework for Discretionary Projects
- Public Consultation Policy
- Work Health and Safety

In addition, policies currently in progress include – Prudential Management, Terms of Reference for Technical Assessment Panel and Financial Delegations.

Technical Staff & Finance Staff – Constituent Councils

A meeting of the Project Director and technical staff of the Constituent Councils occurred on 5 May 2019 with discussion points including timing of projects, project budgets, initiation of project works, responsibility for delivery, suppliers and the Technical Assessment Group.

A meeting of the Project Director and finance staff of the Constituent Councils occurred on 28 May 2019 with discussion points including timing of projects, project budgets, finance requirements in accordance with Regs 9 and 10, timing and content of finance reports, ownership and control of assets.



Operational Matters

Various operational matters have been attended to and are now functioning efficiently including IT arrangements, banking systems, establishment of a postal address and a meeting venue separate from the City of Unley.

Workshop

A workshop attended by the Board, Project Director, Owners Executive Group, technical and finance staff of the Constituent Councils was held on 20 June 2019 to discuss the ownership and control of assets. This workshop was useful in establishing a position regarding the responsibilities for delivering project works, responsibility for ongoing care and control of assets, insurance implications, financial and accounting implications.

Reporting Requirements

The Local Government Act 1999 along with the Charter of the Board prescribe various reporting requirements with which the Board must comply. These requirements include but are not limited to:

- Maintenance of a register of Board motions and instances where the Common Seal has been affixed.
- A Key Outcomes Summary to be provided to the Constituent Councils within two weeks following each ordinary meeting of the Board.
- Budget to be prepared for the next financial year. The Budget must be adopted by the Board after 31 May but before 30 June each year and must be provided to each Constituent Council within five business days after adoption.
- Reports in accordance with Regulations 9 and 10 of the Local Government (Financial Management) Regulations 2011.
- Audited financial statements to be provided to the Chief Executive Officer of each Constituent Council before 30 September of the subsequent financial year.
- Annual report including the audited financial statements to be submitted to each Constituent Council before 30 September of the subsequent financial year.
- Business Plan to be prepared in respect of the ensuing four years and to be updated each year.
- Long-Term Financial Plan to be prepared and reviewed within 6 months of the adoption or update of the Business Plan and, in any event, to be reviewed every four years.
- Asset and Infrastructure Management Plan to be prepared and reviewed at any time and, in any event, to be reviewed every four years.

Systems and processes have been established to ensure compliance with the reporting requirements of the Regional Subsidiary.



Stormwater Management Authority

The Board has committed to ensuring a successful relationship is maintained with the Stormwater Management Authority (SMA). In this regard, Chairperson Judith Choate, Board Member Geoff Vogt and Project Director Peta Mantzarapis met with the Chairperson of the SMA Steven Haines and the General Manager David Trebilcock on 24 January 2019. Peta Mantzarapis subsequently met with David Trebilcock on 28 March 2019 and is in regular contact to discuss timing and status of project works along with funding requirements.

The SMA have provided confirmation that the required funding as set out in the Board's 10-year financial plan will be available. Further, the SMA have advised that any funding provided in the lead-up to the approval of the SMP would not be considered part of the \$70m funding commitment unless it relates to works that are very clearly capital projects defined in the SMP. As such, of the available \$70m, the following funds have been provided by the SMA to 30 June 2019:

• Brown Hill Creek Diversion Culvert (delivered by DPTI)	\$2,500,000
• Victoria Park project works	\$35,566
• Remaining funds available	\$67,464,434

A process for claiming funds from the SMA has been established in consultation with David Trebilcock with funds being provided biannually in arrears.



5.2 Capital Works

As previously set out herein, projects completed prior to the 2018/19 financial year include the Ridge Park Detention Dam and the Brown Hill Creek Diversion Culvert.

Project works progressed during the current 2018/19 reporting period include:

Upper Brown Hill Creek - Hawthorn Reserve

The Hawthorn Reserve project involved creek widening and upgrade works and was delivered by the City of Mitcham in conjunction with the Mitcham Library upgrade. Construction works were completed in early May and the creek works were officially opened on May 9th.



Completed
Creek
Works



An invoice has been submitted by City of Mitcham covering the majority of the cost with a smaller amount held over to July to allow final reconciliation of expenses. Property acquisitions and associated land transfers will be completed in the coming months.



South Park Lands

Victoria Park/ Pakapakanthi (Park 16) and Blue Gum Park/ Kurangga (Park 20)



Artist's impression of the wetland

The South Park Lands project involves construction of a wetland at the southern end of Victoria Park/ Pakapakanthi (Park 16) and creek works within Blue Gum Park/ Kurangga (Park 20). A concept design has been prepared by Tonkin and public consultation on the concept commenced on 4th of June 2019 and ended on 5th of July. The consultation process included direct engagement with key stakeholders along with an advert in the City Messenger and signage erected on both sites.



Next steps include finalisation of and addressing the consultation outcomes, final revision of concept designs, Adelaide Park Lands Authority and City of Adelaide review process, lodgement of the Environment Protection and Biodiversity Conservation Act referral and commencement of the Development Application process. Preparation of final design drawings and tender documentation will be undertaken concurrently with the Development Application process.

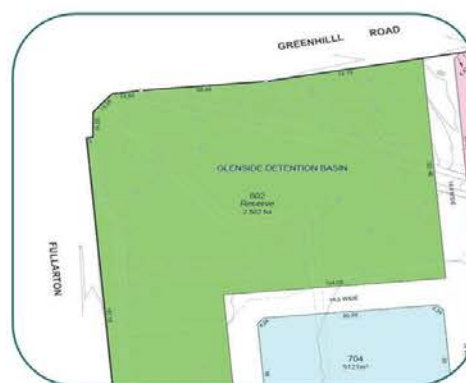


Glenside

This project involves enlargement of an existing detention basin from a capacity of 18ML to 37ML, to limit flow to the existing capacity of the culvert under the Fullarton and Greenhill Roads intersection. The detention basin, together with other works in the South Park Lands is intended to reduce the peak stormwater flows along Park Lands Creek and further downstream.

The Glenside site is being developed by Cedar Woods and Stage 2 bulk earthworks are currently being designed. Excavation of approximately 25,000m³ of material will be required to form the detention basin in addition to providing primary water quality treatment via new large gross pollutant traps. The works will include a slight re-alignment of the existing twin 1950mm stormwater pipes to suit the layout of the development.

The infrastructure is currently being designed and Cedar Woods is liaising with the City of Burnside for necessary approvals. A design report will be produced and will be issued to Council.





Upper Brown Hill Creek – Area 1 (Everard Park)

This project involves installation of a covered culvert along the length of the creek from Anzac Highway to Third Avenue. The creek is privately owned by a single owner on the northern side (Arcadian development site) and 8 owners on the southern side. The land required from the Arcadian site is to be vested in Council's ownership and will contribute toward the open space requirements of the development. Assessments of compensation have been prepared and offers of compensation have been made to the 8 owners at the southern side. Negotiations are underway with these owners.



50% design and documentation has been completed and a quotation has been sought for the detailed design works and tender documentation. Next steps include acquisition of the required land, EPA and NRMB referrals, arboreal assessment and development application for removal of trees.

Artist's impression of the proposed shared use path

Beyond these current projects and in accordance with the Indicative 20 Year Works Schedule attached hereto as **Appendix 1**, the works scheduled to be completed in the coming 5-year period all form part of the Lower Brown Hill Creek Capacity Upgrades. Close liaison with City of West Torrens will therefore be required.



5.3 Media Exposure & Community Engagement

Media exposure during the 2018/19 reporting period included:

- Adelaide Advertiser article on 14 January 2019 regarding a River Red Gum considered to be at risk due to the Project. The project always intends to retain trees where possible and there is currently no indication that this significant tree is at risk. This has been communicated to Councillor Wright.
- Adelaide Advertiser article on 25 February 2019 regarding a destroyed garden at Hawthorn Reserve. The Hawthorn Reserve works were delivered by City of Mitcham and a council representative contacted Mr Wilson to apologise for the removal of the garden as part of the creek works.
- Westside Weekly Messenger article on 10 April 2019 regarding City of West Torrens wish-list for federal funding, including a call for funding toward the Project.
- Hawthorn Reserve – the official opening of the creek works was held onsite on 9 May 2019. In addition, Outside Ideas shared updates on the project works via their social media and a project update was shared on the City of Mitcham website in January 2019.
- The Mitcham Library and Brown Hill Creek Redevelopment Project was presented with the Institute of Public Works Engineering 2019 Excellence Award in the category of "Excellence in Design and/ or Construction of a Public Works Environmental Enhancement Project" in June 2019.
- A public consultation process was undertaken for the South Park Lands projects commencing 4 June 2019. Media exposure generated during the consultation period included:
 - The Advertiser print article
 - AdelaideNow online article
 - FIVEaa interview with Lord Mayor
 - Hit107 news update
 - Glam Adelaide online article
- Engagement with 9 adjoining land owners directly affected by the Upper Brown Hill Creek – Area 1 (Everard Park/ Forestville) works has occurred over recent months.

A copy of articles that have appeared in the media are included herewith and marked **Appendix 2**.



6. Operating and Capital Contributions

A funding model has been established to enable determination of invoices required and to capture accurate detail relating to where the funds are going.

Operational expenditure is fully funded by Constituent Councils and is invoiced biannually in advance. Each Council contributes a 20% share of the required budget.

Capital expenditure is funded equally between the Constituent Councils and the SMA. Of the 50% funded by the Constituent Councils, the percentage share is as follows:

- | | |
|------------------------|-----|
| • City of Adelaide | 8% |
| • City of Burnside | 12% |
| • City of Mitcham | 10% |
| • City of Unley | 21% |
| • City of West Torrens | 49% |

Invoices are issued to the Constituent Councils biannually in advance while invoices are issued to the SMA biannually in arrears. Given the SMA contribution is made in arrears, a level of capital beyond the required budget is maintained for cash flow purposes.

7. Audited Financial Statements

The 2018/19 financial statements have been audited by Galpins and are attached as **Appendix 3**.



APPENDIX 1

Indicative 20 Year Works Schedule

Brown Hill Keswick Creeks Stormwater Board
Indicative 20 Year Works Schedule



	2016 SMP Budget	Year 4 19/20				Year 5 20/21				Year 6 21/22				Year 7 22/23				Year 8 23/24				Year 9 24/25				Year 10 25/26				Year 11 26/27			
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
Ridge Park Detention Dam	\$2,800,000																																
BHC Diversion Culvert by DPTI	\$5,000,000																																
South Park Lands																																	
Victoria Park	\$11,565,731																																
Park 20	\$2,300,948																																
Glenside	\$3,491,319																																
Lower Brown Hill Creek Capacity Upgrades																																	
Watson Avenue to Marion Road																																	
Land Acquisition	\$1,511,328																																
Watson Ave - Marion Road Upgrade	\$4,971,382																																
Watson Ave Bridge Replacement	\$1,649,781																																
Harvey Rd Bridge Replacement	\$1,459,980																																
Marion Road Bridge																																	
Marion Rd Bridge Replacement	\$4,600,555																																
Marion Road to Birdwood Terrace																																	
Land Acquisition	\$1,735,901																																
Birdwood Tce - Marion Rd Upgrade	\$8,218,666																																
Birdwood Terrace to South Road																																	
Land Acquisition	\$617,432																																
Grassmere Res - Birdwood Tce Upgrade	\$3,225,360																																
Daly Rd Bridge Replacement	\$1,583,447																																
South Rd - Grassmere Res Upgrade	\$2,436,282																																
Anzac Highway to South Road Upgrade																																	
Land Acquisition	\$1,433,013																																
Anzac Hwy - South Rd Upgrade	\$4,109,527																																
Farnham Rd Bridge Addition	\$1,517,542																																
Flow Diversions																																	
Section 1 - Le Hunte Barracks	\$21,684,746																																
Section 2 - Barracks	\$6,041,679																																
Section 3 - Anzac Hwy	\$15,352,672																																
Upper Brown Hill Creek - Area 1																																	
Creek Works & Easements	\$5,164,557																																
Bridge Upgrades	\$2,835,443																																
Upper Brown Hill Creek - Hawthorn Reserve	\$1,500,000																																
Upper Brown Hill Creek (excl. Area 1)																																	
Creek Works - Area 5a	\$1,514,218																																
Creek Works - Areas 5b and 6	\$3,230,332																																
Creek Works - Areas 2, 3 & Orphanage Pk	\$6,258,768																																
Bridge Upgrades (excl Area 1)	\$5,754,028																																
Creek Rehabilitation	\$1,817,062																																
Easements	\$2,725,592																																
Glen Osmond Creek Minor Upgrade Works	\$800,000																																
Water Quality Works (GPIs)	\$1,000,000																																

Date Printed: 20/08/2019
Page: 1 of 2

Timing Schedule

Brown Hill Keswick Creeks Stormwater Board
Indicative 20 Year Works Schedule



	2016 SMP Budget	Year 12 27/28				Year 13 28/29				Year 14 29/30				Year 15 30/31				Year 16 31/32				Year 17 32/33				Year 18 33/34				Year 19 34/35				Year 20 35/36			
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
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Date Printed: 20/08/2019
Page: 2 of 2

Timing Schedule



APPENDIX 2

Media Articles

Annual Report 2018/19 – Brown Hill and Keswick Creeks Stormwater Board

14/01/2019

Fears 800-year-old tree could be axed for stormwater project - The Advertiser, 1/14/2019

Fears 800-year-old tree could be axed for stormwater project

CRAIG COOK
URBAN AFFAIRS

FORESTVILLE residents are again rallying to protect a spectacular river red gum – believed to be the oldest in the Unley district.

They fear the tree on Wilberforce Walk, which is estimated to be up to 800 years old, will be axed as part of upcoming work to floodproof Brownhill Creek.

Residents first raised concerns over the tree's future in 2015, and again highlighted the issue to newly elected Unley councillor Emma Wright while she was on the campaign trail in the lead-up to November's local government elections.

"We often walk through the area on the way to the playground so we see it all the time," said Cr Wright, a mother of two young boys.

"People have had paintings done of the tree that have pride of place in their homes. They are very passionate about it.

"Residents rightly want to know what's happening with the Brownhill Creek stormwater project and if the tree will be affected."

As well as being possibly the oldest tree in the district, with a 7m trunk circumference, it is also one of the largest.

A 2014 report by arborist Dean Nicolle – completed at the request of the Brownhill Creek Forestville community group – said the tree was "highly worthy of retention".

Despite evident and extensive termite activity, Mr Nicolle stated the tree was in "a good and stable state of health".

He added there was an extremely low likelihood of structural failure and the risk to public safety was "low and acceptable".

Cr Wright said she would seek further information from council staff about the tree's future at an elected member's briefing session – on a date yet to be announced – but had already put her stake in the ground.

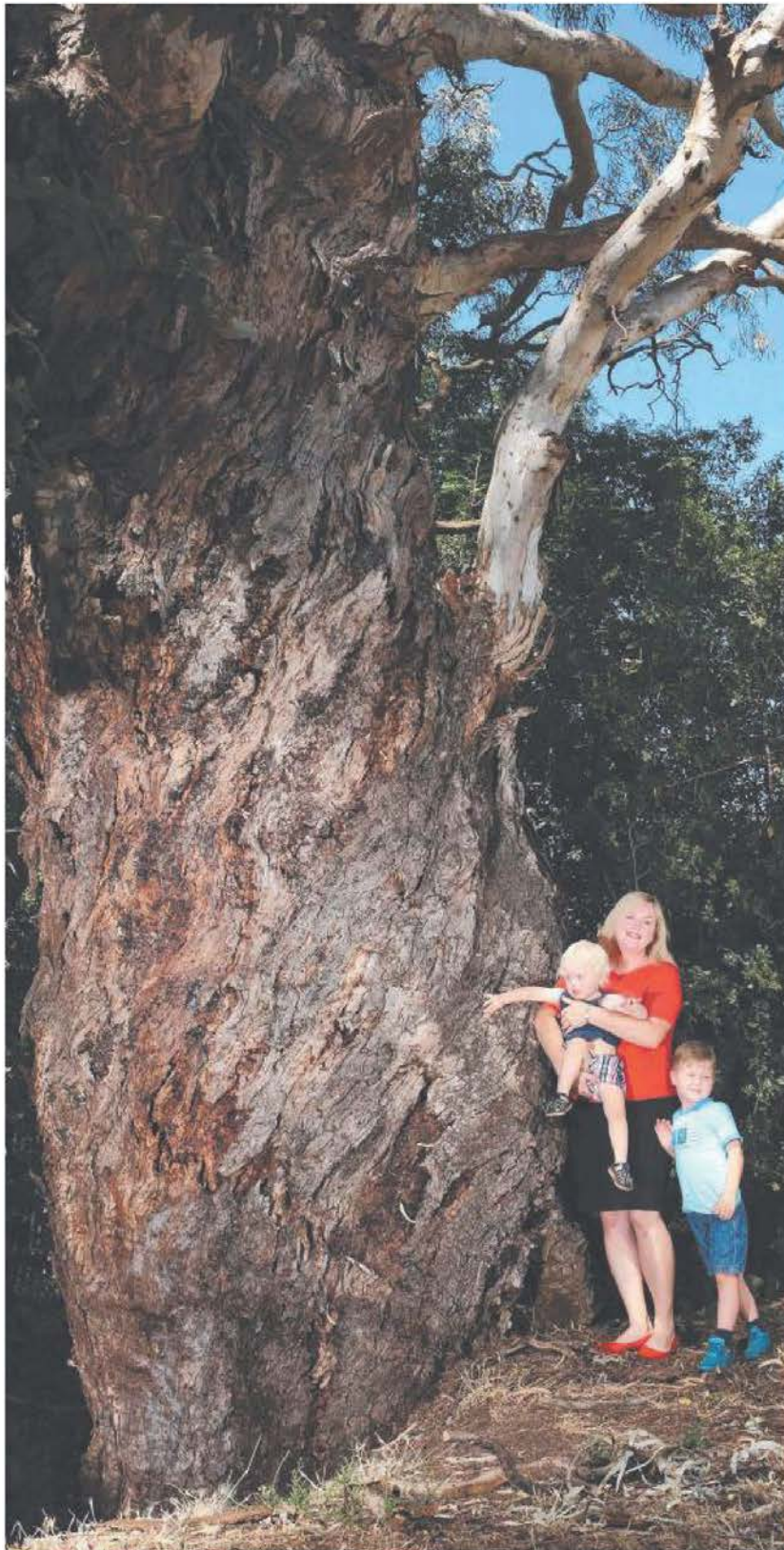
"If it comes to the crunch, I'll be kicking up a bit of a stink," she said.

<https://metros.smedia.com.au/theadvertiser/PrintArticle.aspx?doc=NCADV%2F2019%2F01%2F14&entity=ar01101&mode=text>

1/3

14/01/2019

Fears 800-year-old tree could be axed for stormwater project - The Advertiser, 1/14/2019

<https://metros.smedia.com.au/theadvertiser/PrintArticle.aspx?doc=NCADV%2F2019%2F01%2F14&entity=ar01101&mode=text>

2/3

14/01/2019

Fears 800-year-old tree could be axed for stormwater project - The Advertiser, 1/14/2019

BEHEMOTH: Unley councillor Emma Wright and sons Oliver, 5, and Jack, 2, marvel at the massive river red gum at Forestville. Picture: EMMA BRASIER/AAP

<https://metros.smedia.com.au/theadvertiser/PrintArticle.aspx?doc=NCADV%2F2019%2F01%2F14&entity=ar01101&mode=text>

3/3



25 Feb 2019
Adelaide Advertiser, Adelaide

Section: General News • Article Type: News Item • Audience : 112,097 • Page: 6
Printed size: 84,00cm² • Region: SA • Market: Australia • ASR: AUD 1,250 • words: 145
Item ID: 1083460535

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'Massive dummy spit' over destroyed garden

A FORMER Mitcham councillor and Citizen of the Year has lashed out at council staff who he says destroyed a volunteer-planted garden along Brownhill Creek that took years to construct.

John Wilson said he spent his own money on the project, including on an irrigation system which had been torn apart during work to flood-proof the creek.

"I did a total dummy-spit when I saw the damage done to work done by volunteers,"

he said. "What is so annoying is just the sheer stupidity of it."

Named Mitcham's Citizen of the Year in 2013 for his work on flood mitigation at Brownhill Creek, Mr Wilson said the plants and equipment should have been "salvaged".

In an email to Mr Wilson, Mitcham strategic projects engineer Rick Hennig apologised "for any communication short-falls" and promised more extensive irrigation in the area when works are complete.





10 Apr 2019

Westside Weekly (Adelaide), Adelaide

Author: ANTHONY JOHNSON • Section: General News • Article Type: Council News
 Audience : 53,823 • Page: 14 • Printed size: 192.00cm² • Region: SA • Market: Australia
 ASR: AUD 885 • words: 359 • Item ID: 1105859720

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Council unveils election wish list

POLITICS

Anthony Johnson

SEVEN capital projects have been targeted for federal funding by West Torrens Council ahead of the May election.

But two of these – women's football changerooms at Richmond Oval and flood mitigation via the Brownhill Keswick Creek Stormwater

Project – are particularly close the heart of West Torrens Mayor Michael Coxon.

"I am extremely passionate about creating safe and healthy communities and these projects need federal funding to help them to become reality," Mr Coxon said.

He said that given the "meteoric rise in the popularity" of women's football, it was necessary to build suitable changeroom facilities through

an \$850,000 federal grant. "Richmond Oval is one of the top 10 AFL playing surfaces in the nation," he said.

"The ground is outstanding and council's investment in lighting for night games has been a huge success. With the development of the new faci-

ties, Richmond Oval will become the centre of women's football in the west."

For the \$140 million five-council Brownhill Keswick

Creek flood mitigation project, Mr Coxon would like to see a \$50 million federal contribution which would allow the project to be delivered in five years instead of 20 years under the current plan.

West Torrens, the council zone lowest downstream and most at risk, has to pay the lion's share – 49 per cent – of the local government cost, with the State Government chipping in \$70 million. "Fed-

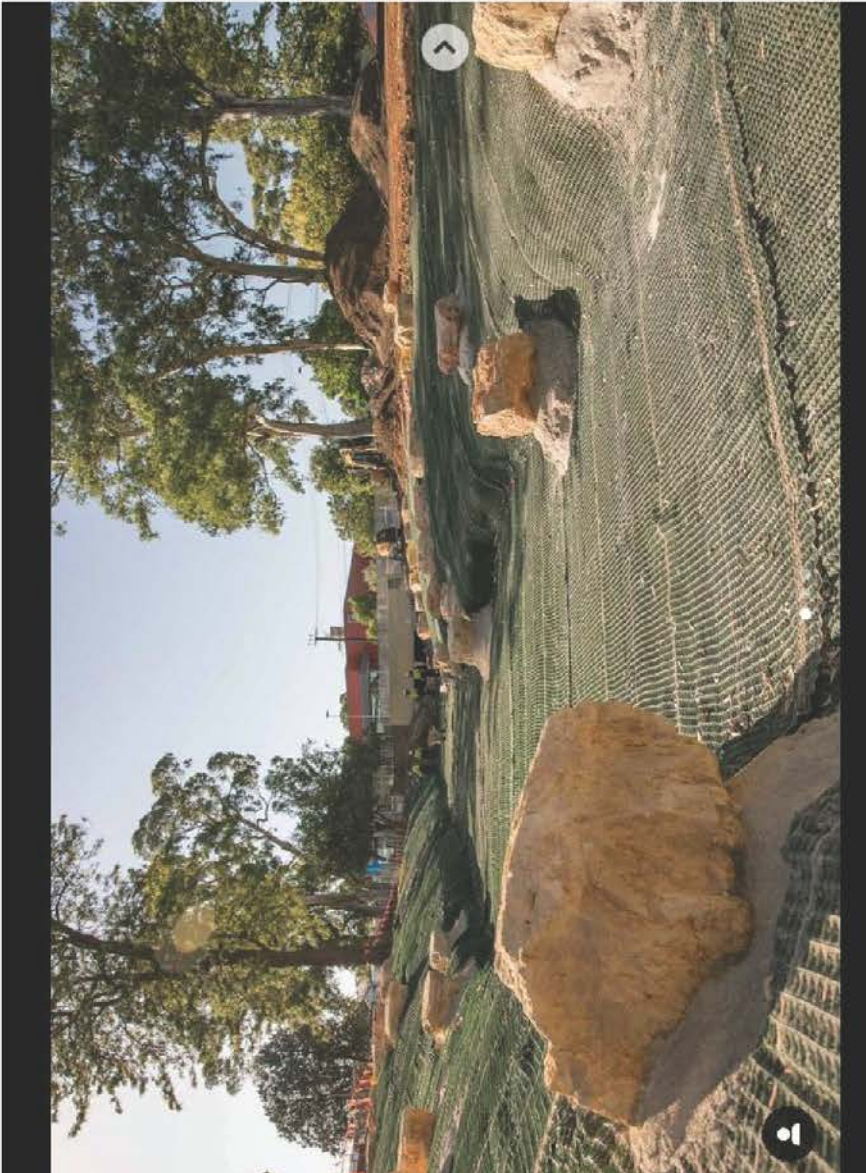
eral assistance would be very welcome as it will allow us to protect more than 200,000 residents likely to be affected by a one-in-100-year flood event," Mr Coxon said.

The early phases of Kings Reserve/Thebarton Oval upgrade will require \$2.6 million.

Stage One has started with the completion of a wetland and water harvesting, while the Torrensville Bowling Club upgrade should be finished by

mid-year. A new playground and revamp to the skate park should start in 2020.

The council hopes to complete a \$7.8 million makeover of Thebarton Theatre before its centenary in 2028. "The idea is to allow it to compete with other theatres like the Entertainment Centre but this would need a significant contribution from the federal government," the council's chief, Terry Buss, said.



outsideideas • Following
Mitcham Library

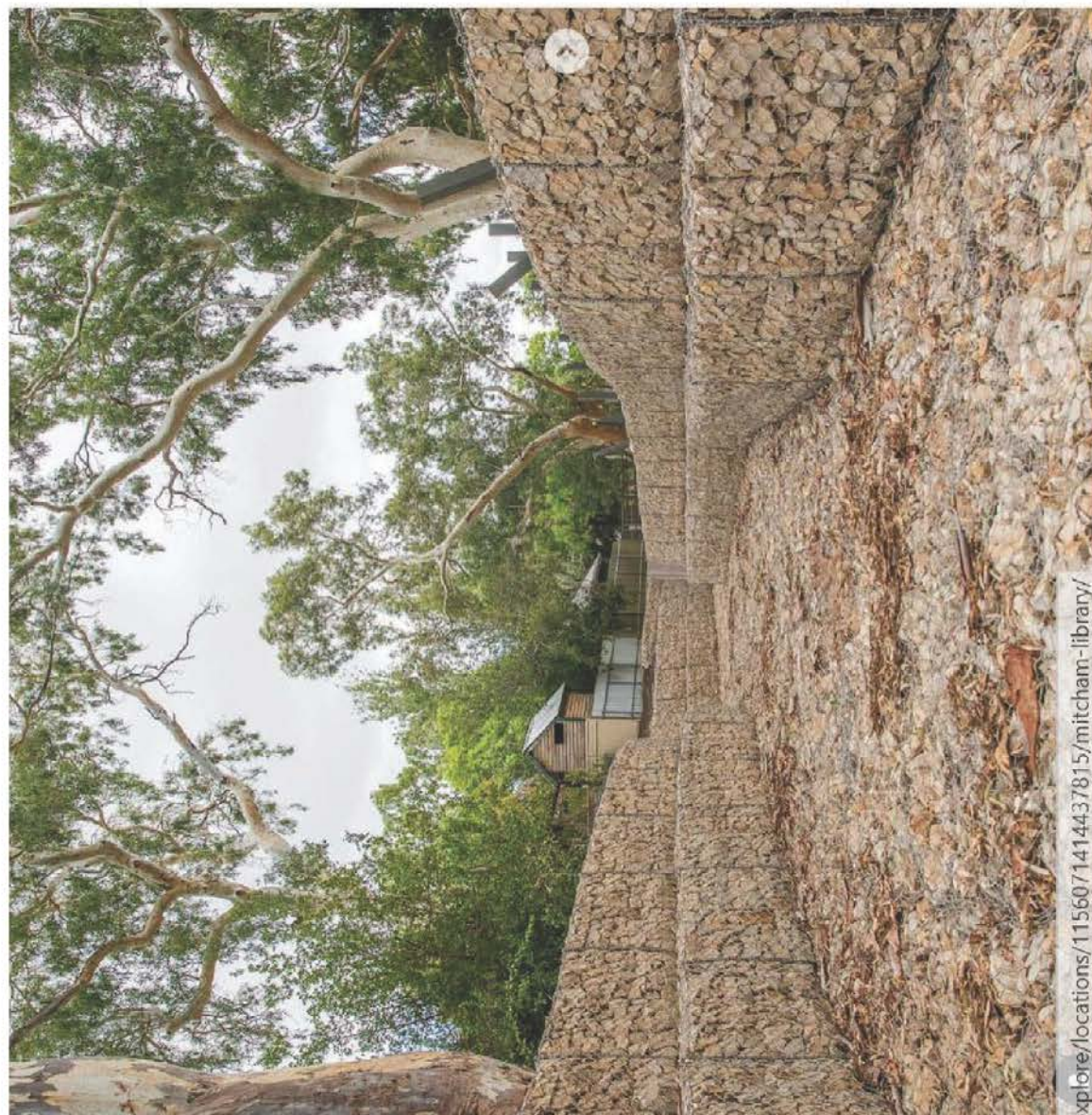
outsideideas If there's one thing a dry summer is good for it's working in a creek. The guys are making the most of the weather, widening and realigning 370 metres of Brownhill Creek at the new Mitcham Memorial Library #landscaping #outsideideas #civil #construction


25w


130 likes
FEBRUARY 1

Add a comment...

Post





outsideideas • Following
 Mitcham Library




outsideideas We have been busy building our own gabions at Brownhill Creek. Over the past four months, we have changed the alignment and widened 370 metres of creek as part of the new Mitcham Memorial Library project #outsideideas #civil #gabions #landscaping

14w




alicepotteralice

14w Reply






jsform Neat work

14w Reply



josephinecropper Stunning!

174 likes

APRIL 13

Add a comment...

Post

WIDENING AND UPGRADING OF THE BROWN HILL CREEK IN SOLDIERS MEMORIAL GARDENS BROWNHILL CREEK

Brownhill Creek in Soldier's Memorial Garden has been widened and the geo fabric (green material) and stepping boulders (large rocks) are being installed in preparation for the plantings within the channel. Gabions (rock filled baskets) have also been installed in Brownhill Creek in JWS Morris Reserve and a floodwall constructed at George Street to constrain the creek flows and protect properties from flooding. Once construction works are completed the creek will be landscaped. It is anticipated that the project will be completed in April 2019.



Brownhill Creek Pyramat and Stepping Boulders January 2019



Brownhill Creek Upgrade Pyramat and Stepping Boulders January 2019



Brownhill Creek Upgrade JWS Morris Gabions January 2019

The upgrade works to widen and upgrade the Brown Hill Creek channel through Soldiers Memorial Gardens and JWS Morris Reserve as part of the wider approval to implement the Brown Hill Keswick Creek Stormwater Management Plan (SMP) is underway.

The upgrade of Brownhill Creek channel and landscaping will address some long standing flooding issues, restore the channel to a more natural state and beautify the reserve.

The widening of the channel is required to accommodate the 100 year flow and restore a more natural channel profile which necessarily impacts mainly exotic trees with all existing high value native trees protected.

The channel works will create a stable creek environment capable of passing significant creek flows during flood events and will also allow safe nature play spaces between creek flows.

The channel widening works are being undertaken with the adjacent Mitcham Library upgrade project. This will create an improved precinct for community enjoyment. The channel and the adjacent reserve will be landscaped to a higher standard to provide an improved vista and experience both inside and outside the upgraded library and for reserve users.

The upgraded Brownhill Creek through Soldier's Memorial Gardens and JWS Morris Reserve is now officially open and being enjoyed by the community.

Brownhill Creek in Soldier's Memorial Gardens has been widened to create a stable creek to endure flood events. Natives have been planted within the creek channel and on the banks through an innovative surface material that provides bank stability and allows plant growth. Stepping boulders and logs have also been installed to create an active nature play space for use when the creek is dry or not flowing.

Further down the creek rock filled baskets (gabions) have been installed through JWS Morris Reserve and a floodwall has been constructed at George Street to protect properties from flooding and contain creek flows.

Two new footbridges and new footpaths are now also open so the community can enjoy the creek and its landscaped surrounds.

The Brownhill Creek project cost \$2.7 million and is part of the greater \$140 million Brown Hill Keswick Creek Stormwater Plan which is a joint project between five catchment Councils and the State Government.

The City of Mitcham coordinated the Brownhill Creek upgrade with the adjacent Mitcham Memorial Library project to create an attractive precinct. Make sure you get down and take a look!



Brownhill Creek and plantings in Hawthorn June 2019

2 of 5





15 Jun 2019

Adelaide Advertiser, Adelaide

Author: Celeste Villani • Section: General News • Article Type: News Item
 Audience : 149,005 • Page: 27 • Printed size: 470.00cm² • Region: SA • Market: Australia
 ASR: AUD 9,619 • words: 287 • Item ID: 1133718534

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Page 1 of 1



PARKLAND PLAN: An artist's impression of the wetlands proposed for the southern end of Victoria Park. Picture: BROWNHILL KESWICK CREEK PROJECT

CELESTE VILLANI

IT'S a scene of tranquil splendour, but this proposed wetland will have a powerful role to play in safeguarding inner-city suburbs from floods.

The proposed wetland – with a butterfly garden, picnic areas and viewing decks – is part of a \$12.5 million upgrade of Adelaide's south parklands.

The wetland – at the southern end of Victoria Park – is one of the largest developments in the \$140 million Brownhill Keswick Creek Project to mitigate the flood risk for 7000 properties.

Project director Peta Mantzarapis said the wetland development would contribute to community safety.

"Crucially, these works will

lift the standard of flood protection in the south parklands and are key in mitigating flood risk across the catch-

ment, serving to safeguard properties and community spaces against major flooding events," Ms Mantzarapis said.

The entire Brownhill Keswick Creek project aims to protect properties in Adelaide, Burnside, Mitcham, Unley

and West Torrens council areas against a one-in-100-year flood. The wetland would help mitigate flooding along the Park Lands Creek and reduce water flow into Unley.

New artist impressions also include picnic areas, a shared path, a stepping stone creek and the realignment of some of the existing creek line. "The idea of creating the wetlands

and clearing up the old woody weeds has been on the agenda for a very long time," said Stephanie Johnston, a member of Adelaide Park Lands Authority and Adelaide Park

Lands Preservation Association. "I think everyone is looking forward to it."

Public consultation ends on July 5, with construction expected to begin next year.



New \$12.5m Wetlands In South Park Lands Need Design Feedback

Feedback from the public is being sought on the proposed design of a new \$12.5 million wetland in Adelaide's South Park Lands

By [Glam Adelaide](#) on Jun 17, 2019

Favourite This Post

Feedback from the public is being sought on the proposed design of a new \$12.5 million wetland in Adelaide's South Park Lands as part of the Brown Hill Keswick Creek Stormwater Project.

The new wetland will be constructed at the southern end of Victoria Park/Pakapakanthi (Park 16) and is one of the largest developments in the Project's approved Stormwater Management Plan, which is currently being implemented to improve the standard of flood protection for properties across the catchment council areas of Adelaide, Burnside, Mitcham, Unley and West Torrens.

Designed to mitigate the flooding issues along Park Lands Creek, the works will contribute to a reduction in flows entering the City of Unley under Greenhill Road, thereby reducing the flooding risk to the mainly residential areas downstream. Other benefits include improved water quality, enhanced biodiversity through diversification of plant and animal

species, and new amenity and recreational facilities for park users, including footpaths, walking trails and picnic areas.



A dedicated native grassland meadow for butterfly habitat will also be established, in addition to board walks, viewing platforms and a stepping stone creek path.

The community consultation process is also seeking public feedback on planned works in nearby Blue Gum Park/Kurangga (Park 20), located at the north western corner of the Greenhill and Unley Road intersection.

Proposed works in Blue Gum Park/Kurangga involve the construction of low-level mounding (typically less than 1m high), construction of a new shared use path, and realignment of existing creek lines in the southern section of the park.

Both projects have been designed in accordance with previous feasibility studies and consultation processes and form part of the Project's approved Stormwater Management Plan.

Peta Mantzarapis, Project Director of the Brown Hill Keswick Creek Stormwater Project, says community consultation will include distribution of information brochures to key stakeholders, local media advertising and site signage, with further information and online feedback forms available at www.bhkcstormwater.com.au.

"We've already conducted extensive consultation in developing the SMP along with site investigations and design development for these works in the South Park Lands, and are

now giving the public a final opportunity to provide any feedback on the designs before construction commences," said Ms Mantzarapis.

"We encourage members of the public to review the designs and provide any further feedback.

"Crucially, these works will lift the standard of flood protection in the South Park Lands and are key in mitigating flood risk across the catchment, serving to safeguard properties and community spaces against major flooding events."

Feedback on the proposed works closes at 5pm on Friday 5 July 2019, with Ms Mantzarapis anticipating construction of both projects to commence next year.

The Brown Hill Keswick Creek Stormwater Project is a collaboration between Adelaide, Burnside, Mitcham, Unley and West Torrens councils to develop and implement an effective stormwater management plan to improve the standard of flood protection for homes, businesses and public facilities across the catchment.

Extending from the Adelaide Hills in the east to Adelaide Airport in the west, the Brown Hill Keswick Creek Stormwater Project covers a catchment area of 69 square kilometres and more than 200,000 residents. Flood mitigation works detailed in the Project's Stormwater Management Plan will reduce the number of properties affected by a one in 100-year flood event by nearly 98%.

For more information about the Brown Hill Keswick Creek Stormwater Project, visit www.bhkcstormwater.com.au.



APPENDIX 3

Audited Financial Statements

Annual Report 2018/19 – Brown Hill and Keswick Creeks Stormwater Board

Brown Hill and Keswick Creeks Stormwater Board

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 June 2019**

Brown Hill and Keswick Creeks Stormwater Board

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Brown Hill and Keswick Creeks Stormwater Board

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2019

	Notes	2019 \$	Restated 2018 \$
INCOME			
Contributions	2	618,195	160,000
Investment Income	2	15,826	-
Total Income		634,021	160,000
EXPENSES			
Employee costs	3	234,663	125,670
Materials, contracts & other expenses	3	181,510	38,278
Depreciation	3	2,180	-
Finance costs	3	192	-
Total Expenses		418,545	163,948
OPERATING SURPLUS / (DEFICIT)		215,476	(3,948)
OTHER COMPREHENSIVE INCOME		-	-
TOTAL COMPREHENSIVE INCOME		215,476	(3,948)

The accompanying Notes form part of these financial statements

Galpins

Brown Hill and Keswick Creeks Stormwater Board

STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2019

	Notes	2019 \$	Restated 2018 \$
ASSETS			
Current Assets			
Cash and Cash Equivalents	4	3,966,683	-
Trade and Other Receivables	4	2,024,173	-
Total Current Assets		<u>5,990,856</u>	<u>-</u>
Non-Current Assets			
Property, Plant and Equipment	5	3,209,193	249,189
Total Non-current Assets		<u>3,209,193</u>	<u>249,189</u>
Total Assets		<u>9,200,049</u>	<u>249,189</u>
LIABILITIES			
Current Liabilities			
Trade and Other Payables	6	3,052,742	6,267
Employee Benefits	6	6,500	-
Total Current Liabilities		<u>3,059,242</u>	<u>6,267</u>
Total Liabilities		<u>3,059,242</u>	<u>6,267</u>
NET ASSETS		<u>6,140,807</u>	<u>242,922</u>
EQUITY			
Contributed Equity	9	5,929,279	246,870
Accumulated surplus	7	211,528	(3,948)
TOTAL EQUITY		<u>6,140,807</u>	<u>242,922</u>

The accompanying Notes form part of these financial statements

Galpins

Brown Hill and Keswick Creeks Stormwater Board

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2019

	Notes	Capital Contributions of Councils	Accumulated Surplus \$	TOTAL \$
2018				
Balance at the beginning of the year	7	-	-	-
Deficit for the year <restated>		-	(3,948)	(3,948)
Capital Contributions of Councils <restated>	8	246,870	-	246,870
Balance at the end of year <restated>		246,870	(3,948)	242,922
2019				
Balance beginning of the year <restated>	7	246,870	(3,948)	242,922
Surplus for the year		-	215,476	215,476
Capital Contributions of Councils	8	5,682,409	-	5,682,409
Balance at the end of year		5,929,279	211,528	6,140,807

The accompanying Notes form part of these financial statements

Galpins

Brown Hill and Keswick Creeks Stormwater Board

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2019**

	Notes	2019 \$	Restated 2018 \$
Cash from operating activities			
Operating receipts from constituent councils		1,246,839	160,000
Receipts from interest		15,634	-
Payments to employees		(228,163)	-
Payments to suppliers		(171,597)	(157,681)
		(330,942)	-
Net cash provided from operating activities	9	<u>531,771</u>	<u>2,319</u>
Cash from investing activities			
Expenditure on new / upgraded assets		(223,324)	(249,189)
Net cash provided from / (used in) investing activities		<u>(223,324)</u>	<u>(249,189)</u>
Cash from financing activities			
Contributions from constituent councils		3,658,236	246,870
Net cash provided from investing activities		<u>3,658,236</u>	<u>246,870</u>
Net increase in cash held		3,966,683	-
Cash at beginning of financial year		-	-
Cash at end of financial year		<u>3,966,683</u>	<u>-</u>

The accompanying Notes form part of these financial statements

Galpins

Brown Hill and Keswick Creeks Stormwater Board**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019****Note 1 - Statement of Significant Accounting Policies**

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (IFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), Urgent Issues Group Interpretations (UIGs) and relevant South Australian legislation.

The Brown Hill and Keswick Creeks Stormwater Board (the Board) is a Local Government Regional Subsidiary established under Section 43 of and Schedule 2 to the Local Government Act 1999. The Regional Subsidiary is under the control of City of Adelaide, City of Burnside, City of Unley, City of Mitcham and City of West Torrens.

The Board was established by a Gazettal dated 27 February 2018. The Board has been established to implement the construction and maintenance of infrastructure and other measures for the purposes of a stormwater management plan prepared by the constituent councils and approved by the Stormwater Management Authority.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected noncurrent assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The AASB has issued a number of new and amended Accounting Standards that have mandatory application dates, some of which are relevant to the Board. The amended pronouncements adopted and amended pronouncements that have been decided not to be early adopted are set out below:

*Adoption of amended standards**AASB 9 Financial Instruments*

AASB 9 Financial Instruments establishes principles to account for and report financial assets and financial liabilities and introduces a new approach to accounting for hedges together with a new approach to accounting for impairment of financial assets. The standard has a mandatory application date for financial years commencing on or after 1 January 2018. This is not expected to materially impact the financial statements.

*Accounting Standards issued but not effective**AASB 16 Leases (applicable to annual reporting periods beginning on or after 1 January 2019)*

AASB 16 Leases removes the current distinction between operating and finance leases and requires recognition of a right-to-use asset and a financial liability to pay rentals, resulting in the recognition of tenancy leases on the balance sheet. The only exemptions from these requirements are short-term and low-value leases. The income statement will also be affected, as operating expenses are reclassified as interest expense and depreciation expense, affecting EBITDA performance metrics. The new standard requires more extensive qualitative and quantitative disclosures. The standard has a mandatory application date for financial years commencing on or after 1 January 2019. This is not expected to materially impact the financial statements.

The logo for Galpins, featuring the word "Galpins" in a stylized, serif font with a small graphic element above the 'i'.

Brown Hill and Keswick Creeks Stormwater Board**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

AASB 15 Revenue from contracts with customers (applicable to annual reporting periods beginning on or after 1 January 2019)

AASB 15 Revenue from contracts with customers applied to all contracts with customers, except for contracts covered by other standards. The standard stipulates how and when revenue is recorded, requiring the Board to provide users of financial statements with more information and reporting disclosures. The core principle is the recognition of revenue for the transfer of goods or services, at a value that reflects the consideration to which the Board expects to be entitled, in return for meeting performance obligations. This is not expected to materially impact the financial statements.

AASB 1058 Income of Not-for-profit Entities (applicable to annual reporting periods beginning on or after 1 January 2019)

The standard applies to transactions of not-for-profit (NFP) entities where the consideration to acquire an asset is significantly less than fair value principally to enable the entity to further its objectives. It also requires government agencies to recognise income for volunteer services received if the fair value of those services can be measured reliably and the services would have been purchased if they had not been donated. This is consistent with current practice under AASB 1004 Contributions, however AASB 1058 supersedes the existing requirements in AASB 1004. This is not expected to materially impact the financial statements.

The financial statements were authorised for issue on by the members of the Board.

(a) Comparatives

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Following clarification in the current financial year of the entity's policy on capital contributions by constituent councils amounts previously recognised in the Statement of Comprehensive Income have been reclassified to contributed equity.

(b) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less.

(c) Income taxes

The activities of the Board are exempt from taxation under the Income Tax Assessment Act 1997.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

The logo for Galbins, featuring the word "Galbins" in a stylized, bold, sans-serif font.

Brown Hill and Keswick Creeks Stormwater Board**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019****(e) Impairment**

At the end of each reporting period, the Board assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs to sell and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset where it is not possible to estimate the recoverable amount of an individual asset, the Board estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(g) Revenue

Operating revenue from constituent Councils is recognised as income as and when the Board becomes entitled to receive the funds. This is outlined within the Boards Annual Business Plan which is agreed with all constituent Councils.

Capital Contributions received from Constituent Councils are recognised as Contributions by Owners directly to equity.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

(h) Trade and other payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Board during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

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Brown Hill and Keswick Creeks Stormwater Board**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019****(i) Trade and other receivables**

These include amounts due from ATO and accrued interest on deposits in financial institutions. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

(j) Critical Accounting Estimates and Judgments**Key estimates****Impairment - general**

The Board assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the Board that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

(k) Property Plant and Equipment

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred.

The cost of non-current assets constructed by the Board includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

The Board considers that it controls the infrastructure assets in accordance with its Charter. The constructed infrastructure assets may be located on land owned by Constituent Councils.

Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Board for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below.

Infrastructure – Stormwater \$10,000**Subsequent Recognition**

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. All assets are currently held at cost.

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Brown Hill and Keswick Creeks Stormwater Board**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019****Depreciation of Non-Current Assets**

All infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Board, best reflects the consumption of the service potential embodied in those assets. Office equipment consists of IT equipment and is depreciated at 50%.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually. Depreciation periods for infrastructure assets have been estimated based on the best information available to Board, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

(I) Employee Benefits

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms. The Board does not currently have any employee benefits expected to be paid or settled beyond 12 months.

No accrual is made for sick leave. The Board does not make payment for untaken sick leave.

Superannuation

All superannuation schemes to which the Board makes contributions on behalf of employees are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Board.

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Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

Note 2 - INCOME

	2019 \$	2018 \$
CONTRIBUTIONS		
<u>Operating Contributions</u>		
City Of Mitcham	123,639	32,000
City Of Burnside	123,639	32,000
City Of West Torrens	123,639	32,000
The Corporation of the City of Adelaide	123,639	32,000
Corporation of the City of Unley	123,639	32,000
Subtotal Operating Contributions	618,195	160,000
 INVESTMENT INCOME		
Interest on investments		
Banks	15,826	-
	15,826	-
 Total Income	634,021	-

In accordance with the Charter of the Brownhill and Keswick Creeks Stormwater Board Schedule 1, operating contributions are received equally from each of the constituent councils at an agreed rate. The total value of operating contributions to be received is agreed in the annual business plan prepared by the Board.

Note 3 - EXPENSES

	2019 \$	2018 \$
EMPLOYEE COSTS		
Salaries and Wages - Board	60,000	125,670
Salaries and Wages - Employee	155,595	-
Reimbursements - Board	5,207	-
Superannuation	12,619	-
Workers' Compensation Insurance	1,242	-
	234,663	125,670
 Total Number of Employees	1	0
<i>(Full time equivalent at end of reporting period)</i>		

Galpins

Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

Note 3 - EXPENSES (cont)

	2019 \$	2018 \$
MATERIALS, CONTRACTS & OTHER EXPENSES		
Prescribed Expenses		
Auditor's Remuneration		
- Auditing the financial reports	3,870	-
Subtotal - Prescribed Expenses	<u>3,870</u>	<u>-</u>
Other Materials, Contracts & Expenses		
Administration	30,360	829
Entertainment & Catering	4,298	90
Contractor & Consultant Services	28,720	17,609
Human Resources	12,800	-
Insurance - Mutual Liability Scheme	52,784	10,500
IT Expenses	7,047	-
Legal Expenses	10,853	3,818
Professional Services	30,532	-
Sundry	246	5,432
Subtotal - Other Materials, Contracts & Expenses	<u>177,640</u>	<u>38,278</u>
	181,510	38,278
 DEPRECIATION		
Office Equipment	2,180	-
Total Depreciation	<u>2,180</u>	<u>-</u>
 FINANCE COSTS		
Bank Fees	174	-
Interest Charges	18	-
	<u>192</u>	<u>-</u>
 Total Expenses	<u>418,545</u>	<u>163,948</u>

Note 4 - CURRENT ASSETS

	2019 \$	2018 \$
CASH & CASH EQUIVALENT		
Cash at Bank	3,966,683	-
	<u>3,966,683</u>	<u>-</u>
 TRADE & OTHER RECEIVABLES		
Contributions Recivable	1,938,650	-
GST Refundable	85,523	-
	<u>2,024,173</u>	<u>-</u>

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Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

Note 5 - NON-CURRENT ASSETS

	2019 \$	2018 \$
Work In Progress		
South Parklands Stormwater - design (Victoria Park)	183,335	80,060
Hawthorn Reserve Creek upgrade	2,884,985	169,129
Upper Brown Hill Creek - Area 1 Creek Works	101,195	-
Upper Brown Hill Creek - Area 1 Land Acquisition	30,065	-
Discretionary Projects	7,300	-
Total Work In Progress	3,206,880	249,189
Office Equipment		
Office Equipment	4,493	-
Less: Accumulated Depreciation on Office Equipment	(2,180)	-
Total Office Equipment	2,313	-
Total Property Plant and Equipment	3,209,193	249,189

Property Plant and Equipment Reconciliation		
	Work In Progress \$	Office Equipme nt \$
Opening Balance	249,189	-
Additions	2,957,691	4,493
Disposals	-	-
Depreciation	-	(2,180)
Closing Balance	3,206,880	2,313

Note 6 - CURRENT LIABILITIES

	2019 \$	2018 \$
TRADE & OTHER PAYABLES		
Trade Payables	3,045,090	6,267
Credit Card	257	-
PAYG Payable	5,665	-
Superannuation Payable	1,730	-
Subtotal Trade & Other Payables	3,052,742	6,267

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Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

Note 6 - CURRENT LIABILITIES (Cont)

	2019 \$	2018 \$
EMPLOYEE BENEFITS		
Annual Leave Provision	6,500	-
Subtotal Employee Benefits	6,500	-

Note 7 - ACCUMULATED SURPLUS

	2019 \$	2018 \$
Opening Balance	(3,948)	-
Surplus for the year	215,476	(3,948)
Balance at year end	211,528	(3,948)

Note 8 - CAPITAL CONTRIBUTIONS OF COUNCILS

	2019 \$	2018 \$
CAPITAL CONTRIBUTIONS OF COUNCILS		
City Of Mitcham	592,928	24,687
City Of Burnside	711,513	29,624
City Of West Torrens	2,905,346	120,966
The Corporation of the City of Adelaide	474,343	19,750
Corporation of the City of Unley	1,245,149	51,843
Subtotal Contributions by owner	5,929,279	246,870

Capital Contributions Movement Table

	Opening Balance	Received 2019	Closing Balance
City Of Mitcham	24,687	568,241	592,928
City Of Burnside	29,624	681,889	711,513
City Of West Torrens	120,966	2,784,380	2,905,346
The Corporation of the City of Adelaide	19,750	454,593	474,343
Corporation of the City of Unley	51,843	1,193,306	1,245,149
	246,870	5,682,409	5,929,279

Capital contributions of Councils are capital payments received from Constituent Councils for investing in Infrastructure. The rates of contribution are agreed in the Charter of the Board.

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Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**Note 9 - Reconciliation of cash flow**

	2019	2018
	\$	\$
Net surplus for the year	215,476	(3,948)
<i>Changes in assets and liabilities</i>		
Decrease/(Increase) in Trade and Other Receivables	-	-
Increase in Depreciation	2,180	-
Increase/(Decrease) in Trade and Other payables	307,615	6,267
Increase/(Decrease) in Employee Benefits	6,500	-
Net cash provided from operating activities	<u>531,771</u>	<u>2,319</u>

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Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

Note 10 - Financial Instruments

Details of the significant accounting policies and methods adopted including the criteria for the recognition, the basis of measurement and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 1 Summary of Significant Account Policies.

Categorisation of Financial instruments

	Note	2019		2018	
		Carrying Amount	Fair Value	Carrying Amount	Fair Value
Financial liabilities		\$	\$	\$	\$
Trade and other Payables	6	3,045,347	3,045,090	6,267	6,267
Total Financial liabilities		3,045,347	3,045,090	6,267	6,267
Financial Assets					
Cash and cash equivalents		3,966,683	3,966,683	-	-
Total Financial Assets		3,966,683	3,966,683	-	-

Receivable and payable amounts disclosed exclude amounts relating to statutory receivables and payables.

The fair values disclosed in the table above have been based on cash and cash equivalents, trade and other receivables and trade and other payables short term instruments in a nature whose carrying value is equal to fair value.

i. Credit Risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligation that could lead to a financial loss to the Board.

Credit risk is managed through maintaining procedures to regularly monitor the financial stability of customers and counterparties and by investing surplus funds in financial institutions that maintain a high credit rating.

There is no collateral held by the Board securing trade and other receivables.

ii. Liquidity Risk

Liquidity risk arises from the possibility that the Board might accounting difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The Board manages this risk by preparing and monitoring budgets, only investing surplus cash with major financial institutions and proactively monitoring the recovery of unpaid debts.

No assets have been pledged as security for any liabilities.

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Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

iii. **Market Risk**

Exposure to interest rate risk arises on financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows.

The following table illustrates sensitivities to the Board's exposure to changes in interest rates.

	2019		2018	
	Weighted Average	Carrying Value	% Weighted Average Interest rate	Carrying Value
Financial liabilities	\$	\$	\$	\$
Trade and other Payables	0%	3,045,347	0%	6,267
Financial Assets				
Cash at bank	0%	3,966,683	0%	-

Note 11 - Contingent Liabilities and Contingent Assets

At 30 June 2019, the Board is unaware of any liability, contingent or otherwise, which has not already been recorded elsewhere in this financial report.

Note 12 - Commitments for Expenditure

Capital Commitments

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities

	2019 \$	2018 \$
Infrastructure	169,000	-
Total Capital Commitments	169,000	-

These expenditures are payable:

Not later than one year	169,000	-
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	169,000	-

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Brown Hill and Keswick Creeks Stormwater Board**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019****Note 13 - Events after the end of the reporting period**

Since the reporting date, there have been no events that would materially impact on the contents of this report.

Note 14 - Economic Dependence

Brown Hill and Keswick Creeks Stormwater Board is dependent on its constituent councils and other funding bodies for the majority of its revenue used to achieve its objectives. At the date of this report, the Board believe that the Member Councils and other bodies will continue to support the Board.

Note 15 - Related Party Transactions

The total remuneration paid to key management personnel of Brown Hill and Keswick Creeks Stormwater Board Incorporated during the year was as follows:

Key management personnel include the former Project Director employed by the City of Unley, the current Project Director employed by the Board and the members of the Board appointed under section 112 of the Local Government Act 1999.

The key management personnel were paid the following total compensation:

Salaries and wages	\$ 221,714.00
--------------------	---------------

Other related parties includes close family members of key management personnel and entities that are controlled or jointly controlled by those key management personnel individually or collectively with their close family members. There were no transactions with other related parties.

Note 16 - Board details

The registered address of the Board:
Brown Hill and Keswick Creeks Stormwater Board
PO Box 124 Unley SA 5061

The logo for Galpins, featuring the word "Galpins" in a stylized, serif font with a small graphic element above the 'i'.

Brown Hill and Keswick Creeks Stormwater Board**CERTIFICATION OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

In the opinion of the committee, the Financial Statements comprising of the Statement of Financial Performance, Statement of Financial Position, Statement of Changes in Members' Funds, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents a true and fair view of the financial position of Brown Hill and Keswick Creeks Stormwater Board as at 30 June 2019 and its performance for the year ended on that date in accordance with Accounting Standards and other mandatory professional reporting requirements.
2. At the date of this statement, there are reasonable grounds to believe that Brown Hill and Keswick Creeks Stormwater Board will be able to pay its debts as and when they fall due.

The Board is responsible for the reliability, accuracy and completeness of the accounting records and the disclosure of all material and relevant information.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:


Judith Choate

Name: Judith Choate
Position: Chairperson
Date: Sep 5, 2019


g t vogt

Name: g t vogt
Position: Board Member
Date: Sep 6, 2019

Brown Hill and Keswick Creeks Stormwater Board**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019****CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2019, the Board's Auditor, Galpins, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Judy Choate
Judy Choate (Aug 29, 2019)

Name: Judith Choate
Position: Chairperson
Date: Aug 29, 2019

G T VOGT
G T VOGT (Aug 30, 2019)

Name: G T VOGT
Position: Board Member
Date: Aug 30, 2019

Brown Hill and Keswick Creeks Stormwater Board**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019****STATEMENT BY AUDITOR**

I confirm that, for the audit of the financial statements of Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2019, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Name of Auditor Luke Williams
Name of Audit Firm Galpins Accountants, Auditors & Business Consultants
Date:

17.4 Nominations sought for the City of West Torrens' Board Position on the West Beach Trust

Brief

The Minister for Transport, Infrastructure and Local Government has written to the City of West Torrens seeking a panel of nominations for a Board position on the West Beach Trust.

RECOMMENDATION

It is recommended to Council that the following persons comprise the panel of nominees for the Minister's consideration for appointment to the Board of Management of the West Beach Trust:

1. Cr.....;
2. Cr.....;
3. Cr.....;

Introduction

The Hon Stephan Knoll MP, Minister for Transport, Infrastructure and Local Government (Minister) has written to the City of West Torrens inviting nominations to the Board of the West Beach Trust (**Attachment 1**).

Discussion

The West Beach Trust (Trust) is a statutory authority created under the *West Beach Recreation Reserve Act 1987* (Act) to manage the reserve and its associated facilities.

Section 7 of the Act prescribes that the Trust comprises 'seven members appointed by the Minister of whom one must be a person from a panel of three persons nominated by the City of West Torrens'. The Act also prescribes that these nominees need not be current Elected Members or staff of the City of West Torrens.

However, the people nominated by a council, or otherwise selected by the Minister for appointment, must have qualifications or experience in:

- Business or management; or
- Tourism; or
- Accounting and financial or
- Environmental protection and management; or
- The provision or operation of regional recreation facilities; or
- Government;

When selecting the panel of nominees Council must, pursuant to section 7(2)(b) of the Act:

- Nominate at least one woman and one man; and
- Must give reasonable consideration to nominating persons who provide a range of the qualifications and experience referred to above; and
- Need not nominate persons who are members or employees of the council.

The City of West Torrens position is currently filled by Mr George Demetriou, a former City of West Torrens Elected Member, whose position expires on 28 February 2020. Mr Demetriou is eligible for reappointment if Council elects to nominate him as one of its panel nominees although that option has not been canvassed with Mr Demetriou.

The term is for a period of no longer than four years which will be specified by the Minister in the Instrument of Appointment. At the conclusion of the term, a member is eligible for reappointment.

Remuneration for this position is set by Governor and is currently \$12,383 p.a.

Nominations were due to the Minister by close of business on 30 September 2019, however as the correspondence from the Minister was received after the last Council meeting in September, the Administration successfully applied for an extension. Consequently Council's nominations will be forwarded to the Minister by close of business on Wednesday 2 October 2019.

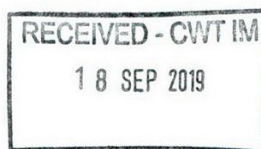
Conclusion

The Hon Stephan Knoll MP is seeking three nominations from Council for its representative to the Board of Management of the West Beach Trust. The Minister will be advised of the Council's nominees by no later than Wednesday 2 October 2019.

Attachments

- 1. Letter from the Hon Stephen Knoll MP regarding the West Beach Trust**

19MTI3151
WBT2019031



Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss 

I write to you regarding the City of West Torrens' Board position on the West Beach Trust.

I am advised the terms of the present member, Mr George Demetriou, nominated by Council, expires on 28 February 2020.

In the past, Council has provided me with proposed nominees to represent the Council on the Board, pursuant to section 7 of the *West Beach Recreation Reserve Act 1987*.

Accordingly, I invite Council to provide me with names of nominees by no later than 30 September 2019.

I look forward to receiving the names of your nominees.

Yours sincerely

HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT
MINISTER FOR PLANNING

 /2019

Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



17.5 Nominations sought for SA Power Networks Consultative Panel

Brief

Nominations are sought for a local government representative on the SA Power Networks Customer Consultative Panel.

RECOMMENDATION

It is recommended to Council that:

Cr/s be nominated to the Customer Consultative Panel.

Or

The report be received.

Introduction

The SA Power Networks (SAPN) Customer Consultative Panel (Panel) was established in 2005 to ensure customer views are incorporated into decision-making. The purpose of the Panel is to enable the views of a diverse range of customers to be represented and SAPN is committed to improving the ways it engages and makes decisions.

SAPN is the sole distribution network service provider in South Australia, supplying electricity to approximately 860,000 homes and businesses across the State. Detailed information about the Panel and its role has been circulated via an Information Pack (**Attachment 1**).

Discussion

Current Panel Members

The current Panel Members are:

- Andrew Dance Chair
- Heather Smith Changing Weather (Renewables Reference Group)
- Wendy Shirley Community Reference Group
- Jenny Marwood Community representative
- Kelvin Trimper Arborist Reference Group
- Mark Henley Uniting Communities
- Pat Gerace Urban Development Institute of Australia

There is currently no Local Government representative on the Panel.

Member Function

Members of the Panel are expected to:

- provide input into SAPN decision-making by representing the interests of customers;
- advocate for the needs and priorities of all customers;
- drive co-design with customers of services, products and processes; and
- ensure alignment with customer priorities in a rapidly changing environment.

Role of Members

The role of members of the Panel includes:

- a desire to work collaboratively with SAPN;
- representing the interests of local government and ensuring information from meetings is fed back to the LGA;
- identifying areas for additional customer engagement activities or co-design with customers; and
- identifying priority topics for discussion by the Panel.

Skills and Experience

The Information Pack states that it is expected that customers will have a basic understanding or interest in the electricity industry and a willingness to commit time to working with SAPN. SAPN is looking for people who want to engage in discussion with it and its stakeholders and represent the broader interests of customers.

Expertise and knowledge on one or more of the following areas is considered highly desirable by SAPN:

- innovation and the future of energy;
- social inclusion; or
- basic understanding or interest of the energy distribution and regulatory environment in which SA Power Networks operates.

Meeting Frequency and Remuneration

The Panel meet quarterly for three-hour meetings on a day to be decided by the Panel. Representatives are entitled to a sitting fee of up to \$2,500 per member per annum. This includes an allowance of \$1,500 for work outside of meetings and \$1,000 for attendance and participation in each of the four meetings, being \$250 per sitting, paid retrospectively.

Panel Members should also be available to attend and participate in Community Information Sessions with the broader community in metropolitan Adelaide, rural and regional locations on occasion (a program of engagement to be developed in consultation with the Panel for 2020 and 2021).

Nomination Process

Pursuant to the *LGA Nominations to Outside Bodies Policy*, the Local Government Association (LGA) nominees will be currently serving council members or council staff.

Nominations must address the selection criteria provided by the LGA (**Attachment 2**) using the format provided (**Attachment 3**) and accompanied by a CV or resume. Nominations must be received by the LGA by Friday 8 November. The LGA Board of Directors will consider nominations at its meeting of Thursday 21 November 2019.

Conclusion

Nominations have been sought for the LGA Representative to the SA Power Networks Customer Consultative Panel.

Attachments

1. **SA Power Networks Customer Consultative Panel Information Pack**
2. **SA Power Networks Customer Consultative Panel - Part A**
3. **SA Power Networks Customer Consultative Panel - Part B**

SA Power Networks Customer Engagement

Customer Consultative Panel Information Pack - September 2019



SA Power Networks engage with a diverse range of stakeholders across the State, and we are committed to improving the way we engage and consider their needs in our decision-making. By working together, we can better deliver services our customers expect and value, while helping to build trust.

The Opportunity

A Customer Consultative Panel (CCP) was established in 2005 to ensure customer views were considered in our decision-making.

The purpose of the Panel is to enable the views of a diverse range of customers to be represented, discussed and heard and ensure views are considered in and used to guide SA Power Networks decision-making in an ongoing way. The Panel provides a forum for two-way and transparent communication, with the aim of building and evolving effective relationships between SA Power Networks and its customers.

We are seeking expressions of interest from individuals or groups who are willing to share their time, skills, expertise and experience to work collaboratively with SA Power Networks to shape our service delivery.

Who is SA Power Networks?

SA Power Networks is the sole distribution network service provider in South Australia. We supply electricity to approximately 860,000 homes and businesses across the state.

Our network extends more than 89,000km along difficult and remote terrain and includes more than 400 substations, 77,000 transformers, 647,000 Stobie poles, 174,000km of overhead conductors and 18,000km of underground cables.

Approximately 70% of our customers reside in major metropolitan areas, however the extensive area serviced by our distribution system means 70% of the network infrastructure (in route length) delivers energy to the remaining 30% of customers.

SA Power Networks is regulated at both the State and Federal level and is required to abide by the local regulatory environment and the National Electricity Law (NEL) and National Electricity Rules (NER) in managing the distribution network. We contribute to around a quarter of the average residential customer's electricity bill and are recognised at the national level as the most efficient distributor on a state-by-state basis, based on 'total factor productivity' (Australian Energy Regulator, 2017).

We are committed to working with our customers to build trust, understand the services our customers value and meet customer expectations.

What's in it for you?

By getting involved in our CCP you will have the opportunity to:

- provide input into our decision-making by representing the interests of customers;
- advocate for the needs and priorities of all customers;
- drive co-design with customers of services, products and processes; and
- ensure alignment with customer priorities in a rapidly changing environment.

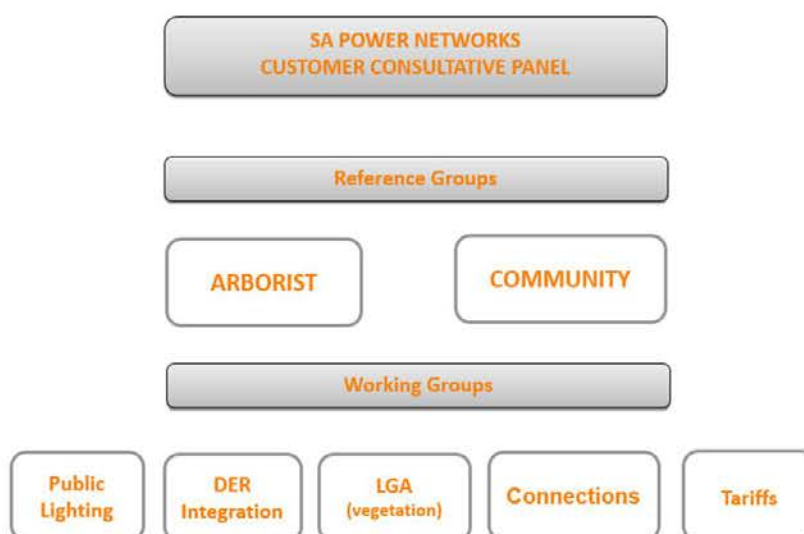
Our expectations

Your role as a member of our CCP would require:

- your expertise and knowledge;
- a desire to work collaboratively with SA Power Networks;
- representing the interests of the groups and organisations you represent and ensure information from meetings is fed back to these groups and organisations;
- identifying areas for additional customer engagement activities or co-design with customers;
- identifying priority topics for discussion by the Panel;
- your attendance at quarterly 3-hour meetings, plus other meetings, stakeholder events or other activities that may arise (to be determined by CCP and SA Power Networks); and
- your commitment to serve for a minimum term of 2 years (option to renew for a further 2-year term subject to review).

The IAP2 spectrum for engagement will be used as a guide and different levels of engagement with the Panel, from inform to collaborate, will be undertaken as appropriate.

SA Power Networks engages with customers in a number of ways and our engagement with our Panel and consultative groups is one way we seek customer input into our decision-making. In addition to our CCP we have a number of specialist Reference Groups and Working Groups for particular topics or areas of interest.



SA Power Networks will provide a range of resources to the Panel to support you in undertaking this role, including secretariat support; access to SA Power Networks staff and relevant data; a full induction program; and resources to enable the commissioning of specialist analysis or research as required.

Panel Members should also be available to attend and participate in Community Information Sessions with the broader community in metropolitan Adelaide, rural and regional locations on occasion (a program of engagement to be developed in consultation with the CCP for 2020 and 2021).

Skills and Experience

It is expected that customers will have a basic understanding or interest in the electricity industry and a willingness to commit time to working with SA Power Networks. We are looking for people who want to engage in discussion with SA Power Networks and its stakeholders and represent the broader interests of customers.

We are seeking expertise and skills from the following customers, sectors or groups:

- Business – large, medium and small business customers
- Residential – metropolitan, rural and regional customers
- Local Government and economic development
- Renewable sector and emerging energy technologies
- Community and not for profit sector
- Customer advocacy groups and multicultural communities
- Environmental – vegetation management, special interest groups
- Future planning / development / infrastructure
- Research / thought leaders
- Government/ Policy
- Information Technology

And expertise and knowledge on one or more of the following areas would be highly desirable:

- Innovation and the future of energy
- Social inclusion
- Basic understanding or interest of the energy distribution and regulatory environment in which SA Power Networks operates

Remuneration

SA Power Networks acknowledges and is grateful for the time investment from members participating on the CCP. There is an expectation that members will commit their time to working with SA Power Networks and being prepared to make a difference and add value to the discussion.

SA Power Networks is pleased to offer members a sitting fee of up to \$2,500 per member per annum. This is based on \$1,500 for work outside of meetings plus \$1,000 for attendance and participation at four meetings @ sitting fee of \$250 per meeting to be paid retrospectively.

In addition, members travelling from interstate will receive reimbursement of their flight costs or for any intrastate travel and accommodation associated with CCP activities.

Interested in being involved?

To arrange an informal discussion about SA Power Networks and the Panel, please contact **Alexandra Lewis**, Customer Consultation Lead on **0428 695 173** or alex.lewis@sapowernetworks.com.au

To apply, please submit a covering letter and your resume to Alexandra Lewis by 1 November 2019.

Your covering letter should include a brief outline of why you are interested in being on our CCP, what area(s) of expertise you feel you could bring and how you will seek advice and report information back to groups you represent.

For further information on SA Power Networks please visit www.sapowernetworks.com.au

Nominations to Outside Bodies - Part A

South Australia Power Networks Customer Consultative Panel	
Legal Status of Body	The Panel is established by SAPN and is not a statutory authority
Summary Statement	The Panel was established in 2005 to ensure customer views are considered in SAPN's decision-making and is governed by the Customer Consultative Panel Information Pack available in the LGA Circular.
Selection criteria <i>The following selection criteria based on the Panel Information Pack must be addressed when completing Part B</i>	
Qualifications <i>(formal qualifications relevant to the appointment)</i>	<ul style="list-style-type: none"> Local government experience as a council member or staff member Other relevant qualifications
Industry Experience	<ul style="list-style-type: none"> Basic understanding of and interest in the electricity industry
Key Expertise	Expertise and knowledge in: <ul style="list-style-type: none"> Innovation and the future of energy Social inclusion Basic understanding or interest of the energy distribution and regulatory environment in which SA Power Networks operates
Liability and indemnity cover <i>The LGA requires that persons appointed to outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the outside body (on an annual basis)</i>	
Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes
Insurance Policies are valid & current	Yes

Nominations to Outside Bodies - Part B

This form:

- must not exceed 2 pages;
- must be submitted by a council;
- must be emailed in PDF format to lgasa@lga.sa.gov.au; and
- upon receipt at the LGA, will be acknowledged by return email.

Customer Consultative Panel

Council details			
Name of council submitting the nomination			
Name of council officer submitting this form – refer LGA Policy	Name: Position: Email: Telephone:		
Nominee details			
Name of Nominee			
<input type="checkbox"/> Current Elected Member		or	<input type="checkbox"/> Current council officer
Home / Postal Address			
Phone		Mobile:	
Email			
Is a CV attached or will it be forwarded separately?			
Information relevant to the appointment sought			
<i>(address the selection criteria from Part A)</i>			
Qualifications:			
Industry Experience:			
Key Expertise:			
Any other comments:			
Undertaking:			
<i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards</i>			



Local Government Association
of South Australia

The voice of local government.

and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?

Yes ☐ No ☐

Signature of Nominee: _____

17.6 Nominations sought for the Board of Management representing Multicultural Aged Care Inc

Brief

Nominations are sought for the Board of Management representing Multicultural Aged Care Inc.

RECOMMENDATION

It is recommended to Council that:

Cr/s be nominated to the Board of Management representing Multicultural Aged Care Inc.

Or

The report be received.

Introduction

As a member organisation of Multicultural Aged Care Inc (MAC), Elected Members are eligible to nominate for the Board of Management.

The objects of MAC are to:

- Assist Cultural and Linguistically Diverse community groups to plan for, develop and deliver quality aged and community care services;
- Collaborate with Culturally and Linguistically Diverse community groups and aged and community care service providers to develop services and resources, transfer knowledge and information and provide quality aged and community care; and
- Act as a conduit for the exchange of ideas, innovation, better practice and implementation of inclusive practices in the planning and delivery of quality aged and community care services.

Discussion

Current Board of Management

Current Executive Committee Members of the Board (Office Bearers) are:

- Vikram Madan, Chairperson, Federation of Indian Communities of SA;
- Remo Porcaro, Vice Chairperson, Associazione Nazionale Famiglie degli Emigrati;
- Madeleine Williams, Treasurer, Maltese Aged Care Association (SA);
- Mel Ottaway, Secretary, Uniting Communities; and
- Kimberley Moss, Pennwood Aged Care/Serbian Community Welfare Association of SA.

Current Board Members are:

- Mahjabeen Ahmad, Muslim Faith Community Groups;
- Robyn Lierton, ECH;
- Thuy Phan;
- Carol Davy, Society of St Hilarion Aged Care Inc;
- Joseph Masika OAM, African Community Groups;
- Jacinta Robertson, Anglicare SA;
- Vesna Haracic, City of Salisbury;
- David Moran, Southern Cross Care SA & NT,
- Vivien Shae, Chinese Welfare Services; and
- Con Katsambis, St Basil's Homes SA.

Elected members of the Board of Management serve for a three year period (with the option of an additional three year term).

Board Function

Four main functions of the Board are as follows:

- To strengthen and support groups in their operations and delivery of aged care services;
- To provide resources and training focusing on the aged care sector;
- To deliver aged care services through 7 social support group programs; and
- To advocate for and inform the community, governments and businesses about culturally appropriate aged care.

Selection Criteria

Members are asked to provide a short biography with their nomination.

Remuneration

There are no fees involved with becoming a member of Multicultural Aged Care. Positions on the Board of Management are voluntary and do not carry any remuneration.

Meeting Frequency

There are approximately 10 Board of Management meetings per year.

Nomination Process

Nominations close on Friday 4 October 2019. Election and confirmation of Members will take place at the AGM to be held on Thursday 31 October 2019. Office Bearers are elected at the first meeting held after the AGM which is scheduled for Thursday, 5 December 2019.

Conclusion

Nominations are sought for the Board of Management representing Multicultural Aged Care Inc.

Attachments

1. **Invitation to Nominate**
2. **Nomination Form - Board of Management**
3. **Statement of Achievements 2018-2019**

RECEIVED - CWT IM

17 SEP 2019



Multicultural
Aged Care

PO Box 488
Torrensville Plaza SA 5031

08 8241 9900
macsa@mac.org.au
www.mac.org.au

ABN 33 306 791 610

13 September 2019

Dear Member

The Annual General Meeting (AGM) of Multicultural Aged Care Inc. (MAC) is scheduled for Thursday, 31 October 2019 from 5:30 pm.

As a member organisation of MAC, you are eligible to nominate for the Board of Management. Elected members of the Board of Management serve for a three year period (with the option of an additional three year term.) You are encouraged to complete the enclosed nomination form and return it to the MAC Office by Friday 4 October, 2019. The completed and signed form may be posted, emailed or faxed.

Prior to the AGM you will receive a complete list of nominations to the MAC Board of Management and the election and confirmation of members will take place at the AGM to be held Thursday, 31 October 2019

Office Bearers of the MAC Board of Management are elected at the first meeting held after the AGM, which will take place on Thursday, 5 December 2019.

Enclosed is a membership renewal form; please complete with current contact details for your organisation and return it to MAC. There is no cost involved in becoming a member of MAC.

For further clarification on nominating to the MAC Board of Management, please contact the MAC Office on phone: 8241 9900 or via email to MAC CEO, Rosa Colanero: ceo@mac.org.au

Kind Regards

George Genimahaliotis
Public Officer

ENC.
MAC Statement of Achievements 2018-2019
Nomination Form
Membership Renewal Form
Reply Paid Envelope



BOARD OF MANAGEMENT NOMINATION 2019 - 2022

Name Phone

Address Postcode

I hereby declare to be, as described in the Associations Incorporation Act 1985, a person eligible for a position on a management committee.

Signed Date

Authorisation is required where the nominee is representing a member organisation:

Organisation

Name of
seconder Position

Signed Date

Please return the completed form by 5:00 pm, **Friday, 4 October 2019**,
to Multicultural Aged Care, PO Box 488, Torrensville Plaza SA 5031
Fax: (08) 8352 1266 Email: macsa@mac.org.au

Thank you.

Please see over:

ID NO:

[illegible]

Statement of Achievements 2018-2019

Multicultural Aged Care - the lead agency in CALD aged and community care

MAC has been providing information, resources and training, and setting the benchmarks for the delivery of quality information and services in the aged care sector for more than twenty-five years.

It has been an eventful year for the aged and community care sector and Multicultural Aged Care Inc. has again played a pivotal role in bringing the needs of older people from culturally and linguistically diverse backgrounds to the forefront of the aged care agenda.

In particular, MAC would like to congratulate the Chairman, Major-General Vikram Madan (Rtd) who was awarded a Medal of the Order of Australia in the 2019 Australia Day Honours for his service to multicultural affairs.

National

The Royal Commission into Aged Care Quality and Safety was established in October 2018. The interim report is due by 31 October 2019. The MAC Board of Management has provided a written submission to the commission, highlighting the specific needs of older people from CALD community groups receiving home and residential care.

The **ACTION PLANS for older people from culturally and linguistically diverse backgrounds**, developed as part of the Aged Care Diversity Framework were launched in February 2019. Two guides have been produced: one for CALD consumers and the other for aged care service providers. MAC played a major role in the development of these national resources and has represented the CALD "voice" on various national working groups leading up to the launch of the Action Plans. MAC is the lead agency in disseminating the Action Plans and supporting their implementation..

Following the Federal election in May, and subsequent changes to cabinet positions, Senator Richard Colbeck was appointed **Minister for Aged Care and Senior Australians**. MAC sent a letter of congratulations to Senator Colbeck, opening the channels of communication for the future.

MAC continued to serve as the Secretariat for the **PICAC Alliance**. This national alliance is made up of the organisations that deliver the Partners in Culturally Appropriate Care program in each state and territory. The PICAC Alliance is a member of the National Aged Care Alliance and as such is "at the table" in discussions regarding the aged care reforms, the transition to consumer directed care and the single framework aged care standards.

Monitored and assessed by the **Aged Care and Quality and Safety Commission**, the new **Aged Care Quality Standards** will apply to all aged care services including residential care, home care, flexible care and services under the Commonwealth Home Support Programme. MAC has continued to provide specific training workshops and one-on-one support to CALD service providers in transitioning to the new standards and preparing for a quality review. Training on topics of governance as well as mandatory training in Food Safety and Manual Handling has been an ongoing part of MAC's role as a model of 'best practice'.

State

MAC's 25 years of excellence

The highlight for the past twelve months has been celebrating **MAC's 25 years of excellence** in aged and community care. The MAC Board of Management was delighted to be able to engage with MAC members, generalist and CALD specific providers, consumers and their carers in a series of events.



Multicultural
Aged Care

www.mac.org.au

In October 2018, The Governor, His Excellency Hieu Van Le AC and Mrs Le hosted a reception for MAC to celebrate the 25th anniversary. This was a very great honour for MAC and a fitting celebration of MAC's achievements.

MAC Resources

At the MAC Annual General Meeting in November, a documentary ***In Our Fabric: The Story of Multicultural Aged Care Inc*** was launched as part of the 25th anniversary celebrations. This documentary was made by students from the University of South Australia as part of the Sustainable Online Community Engagement program funded by the Department of Human Services. It was a unique opportunity for MAC to showcase its vision that *'older people from CALD backgrounds will lead the lifestyle of their choice'*.

In June 2019, Vikram Madan OAM, Chairman of the MAC Board of Management hosted an afternoon tea to launch a suite of new resources developed by MAC. Officially launched by Ian Henschke, Chief Advocate, National Seniors Australia, the resources are:

- *Accessing Aged and Community Care Services in SA: a directory for culturally and linguistically diverse consumers*
- *A guide to best practice care: Supporting diversity within aged and community care*

These resources reflect MAC's knowledge and expertise in providing targeted and appropriate care to older people from CALD backgrounds. Both CALD consumers and aged care providers will benefit from these new and exciting publications.

Cultural Awareness Training

MAC regularly presented Cultural Awareness Training to staff and volunteers at residential care facilities, to Home Care and CHSP providers, tertiary students and CALD community group organisations. Using the MAC 4As model of Cultural Intelligence to inform values and practices, these CAT workshops encourage participants to examine their own beliefs and values. Evaluation comments often include comments such as: *'very informative session; made me think about culture in a different way'*.

Networks

MAC continued to facilitate the sharing of information across the sector with ongoing meetings of both the Network for CALD Ageing Services and the CALD Ageing Consumers Network. In response to requests from community group leaders, MAC initiated a third networking opportunity for new and emerging communities including Pakistani, Indian and African community groups to meet and discuss the needs of their older members.

Engaging with sector agencies and industry partnerships

MAC continued to collaborate with key stakeholders in the aged care sector including the Australian Aged Care Quality and Safety Commission, Aged and Community Services Australia, the SA Collaborative Projects, Carers SA, Catalyst Foundation as well as other organisations such as FECCA and Dementia Australia. MAC has also participated on various working groups including the planning group for the Ageing in a Foreign Land conference, the CRE in Frailty and Healthy Ageing and the SA Supported Decision Making Interest Group.

Engaging with Consumers

The MAC Board of Management welcomed every opportunity to engage with consumers, attending Café 94 – the MAC CHSP Social Support Group activity and Cultural Connections, presented in partnership with the LGAs including Cities of Marion and Playford and at MAC for residents. The Board members reflect a wealth of knowledge and experience in both aged care and multicultural affairs and look forward to participating in a future where older people from CALD backgrounds will continue to live the lifestyle of their choice.

17.7 2019 ALGA National Local Roads and Transport Congress

Brief

This report provides notice of the Australian Local Government Association (ALGA) National Local Roads and Transport Congress 2019 to be held in Hahndorf, South Australia from 18 to 20 November 2019.

RECOMMENDATION

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of Cr/s at the ALGA National Local Roads and Transport Congress 2019, to be held in in Hahndorf, South Australia from 18 to 20 November 2019.
2. Expenses be reimbursed in accordance with Council policy.

Or

The report be received.

Introduction

The 2019 Australian Local Government Association (ALGA) National Local Roads and Transport Congress (Congress) will be held from 18 to 20 November 2019 in Hahndorf, South Australia from 18 to 20 November 2019.

Discussion

The ALGA Congress is held on an annual basis to develop and refine a national case for improved investment in local government owned transport infrastructure and other transport infrastructure which impacts on local communities.

The theme for 2019 is "breaking through for modern transport", which will focus on the future of transport and how local government can benefit, and an update on the state of the country's infrastructure by Infrastructure Australia CEO, Romily Madew.

Congress speakers include:

- Tony Carmichael - National Principal Strategic Advisor, MacroPlan
- Romily Madew, CEO Infrastructure Australia

A copy of the preliminary program is attached for Members' information (**Attachment 1**).

The full early bird registration (received prior to Friday 18 October 2019) package is \$895 which includes attendance at all Congress sessions, a ticket to the Welcome Reception (Monday 18 November 2019) and Congress Dinner (Tuesday 19 November 2019 at Adelaide Town Hall), a ticket to the Pre Congress Tour (Monday 18 November 2019), morning tea, lunch and afternoon tea as per the congress program, and a Congress satchel and materials.

The cost of accommodation is capped at a special rate of \$169.00 per room per night dependent on accommodation type and location within Hahndorf.

On 2 July 2019 Council approved the attendance of Mayor Michael Coxon, Cr/s George Vlahos, Brandon Reynolds, Surender Pal and Elisabeth Papanikolaou at the Australian Airports Association (AAA) National Conference which is being held from Tuesday 19 to Friday 22 November 2019 at the Gold Coast Convention and Exhibition Centre. Cr Vlahos has indicated that he no longer wishes to attend the AAA National Conference. To maintain a quorum for the Ordinary Meeting of Council on Tuesday 19 November 2019, eight (8) Elected Members need to be present.

Attachments

1. 2019 National Local Roads and Transport Congress Program

NATIONAL LOCAL ROADS & TRANSPORT CONGRESS

2019

BREAKING THROUGH
FOR MODERN TRANSPORT

REGISTRATION BROCHURE

18-20 NOVEMBER 2019
ADELAIDE HILLS
CONVENTION CENTRE
HAHNDORF, SA





 AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

REGISTER NOW WWW.ALGA.ASN.AU

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Australian Government

Department of Infrastructure, Transport,
Cities and Regional Development

CONGRESS SPONSORS



TELETRACNAVMAN



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PRESIDENT'S WELCOME



Dear Colleagues

Welcome to the 2019 National Local Roads and Transport Congress.

It is a terrific opportunity for delegates from councils across Australia to get together, swap and share expertise on local roads and bridges, and learn from a range of experiences about maintaining the 75 percent of Australia's roads local government is responsible for across the nation.

Since our last meeting in Alice Springs, ALGA's advocacy has helped make this a little easier by achieving significant outcomes through the 2019 budget and federal election cycle.

Among these were a commitment in the Budget to increase base funding for Roads to Recovery to \$500m per annum from 1 July this year. There was an increase of \$50m per annum in road safety black spot funding to \$110m per annum. The Bridges Renewal program rose by \$25m to \$85m per annum, with the program ongoing, as far as we can tell. These are great results that will help make our roads safer.

Although our Freight Strategy to enable local governments to address first and last mile problems on local freight routes wasn't fully-funded, the Budget contained limited funding to assist councils with engineering assessment of local roads to facilitate heavy vehicle access.

Earlier this year I met the federal Assistant Minister for Road Safety and Freight Transport, Scott Buchholz, who outlined his proposal to encourage regional bids for regional roads funding. I was encouraged by his suggestion and have invited him to attend our Congress.

I encourage you to take notes during the congress as our presenters from Australia and the United Kingdom share their expertise on the latest developments in areas including infrastructure and road funding, drones, and heavy vehicle regulation.

We hope you are able to use the Congress to significantly improve your approach to roads and transport opportunities in your local councils, because we know the importance safer and more productive roads play in helping local communities achieve their potential.

This is evident here in our beautiful Adelaide Hills setting, and I wish to thank Mayor Ann Ferguson and her colleagues at Mount Barker District Council for nominating and hosting us at this year's conference. I join her in encouraging you to stay a little longer, or return, to enjoy more of the local hospitality and sights, it really is one of Australia's most attractive regions.

All the best for a great 2019 Congress.

Mayor David O'Loughlin
President

PROGRAM HIGHLIGHTS



Meet and influence
federal politicians



Engage with evolving
technology



Network with peers,
influencers and sector
experts



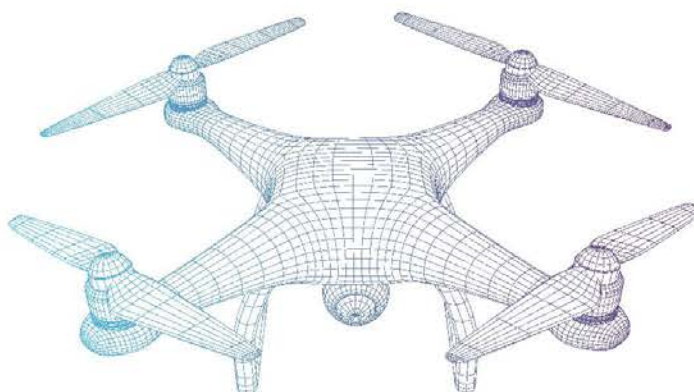
Lobby for fairer
road funding



Learn how to
improve road
safety



Voice your opinion on
Australia's future transport
infrastructure needs



PRELIMINARY PROGRAM

MONDAY 18 NOVEMBER 2019

10.00am	TECHNICAL TOURS
1.00pm	LIGHT LUNCH
1.45pm	OPENING CEREMONY Welcome to Country Mayor Ann Ferguson - Welcome to Mount Barker
2.00pm	OPENING ADDRESS David O'Loughlin, President, Australian Local Government Association
2.30pm	GOVERNMENT ADDRESS <i>(invited)</i> The Hon Michael McCormack MP, Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development
3.00pm	AFTERNOON TEA
3.30pm	The State of Australia's Infrastructure Romilly Madew AO, CEO, Infrastructure Australia
4.00pm	UK Perspective on Funding Local Roads Matthew Lugg OBE, Head of Profession, Local Government, WSP, UK
4.30pm	ARRB and its Work with Local Government Michael Caltabiano, CEO, Australian Road Research Board (ARRB)
5.00pm	WELCOME RECEPTION & EXHIBITION OPENING Adelaide Hills Convention Centre

TUESDAY 19 NOVEMBER 2019

8.00am	LIGHT BREAKFAST
9.00am	The Future of Transport – How Local Government Can Benefit
9.30am	PANEL DISCUSSION Preparing for the Transport Evolution Lord Mayor Sandy Verschoor, Adelaide City Council
11.00am	MORNING TEA
11.30am	Drones – A New Take on First Mile, Last Mile and Asset Management Andrew Chapman, Co-Director and Drone Operator, AUAV Speaker TBC, Air Traffic Policy, Department of Infrastructure, Transport, Cities and Regional Development Wing Australia, Speaker TBC
12.30pm	The Latest from Austroads Richard Delplace, Network Program Manager, Austroads

TUESDAY 19 NOVEMBER 2019 CONT.

1.00pm	LUNCH
2.00pm	Heavy Vehicle National Regulatory Review
2.30pm	Road Funding – What are We Asking for and Why Matthew Lugg OBE, Head of Profession, Local Government, WSP, UK
3.00pm	AFTERNOON TEA
3.30pm	Circular Economy
4.30pm	ASSISTANT MINISTER ADDRESS <i>(invited)</i> The Hon Scott Buchholz MP, Assistant Minister for Road Safety and Freight Transport
5.00pm	DAY TWO CONCLUDES
6.30pm	CONGRESS DINNER Adelaide Town Hall

WEDNESDAY 20 NOVEMBER 2019

7.30am	LIGHT BREAKFAST
8.30am	Elimination of Harm from Road Use Jeremy Woolley, Associate Professor, UniSA
9.00am	Making Our Roads Safer - The Big Picture National Office of Road Safety Speaker TBC
10.00am	Mobility as a Service (MaaS)
10.20am	OPPOSITION ADDRESS The Hon Catherine King MP, Shadow Minister for Infrastructure Transport and Regional Development
10.50am	CLOSING ADDRESS David O'Loughlin, President, Australian Local Government Association
11.00am	MORNING TEA



SPEAKER PROFILES



**MAYOR ANN FERGUSON
OAM**
Mount Barker District
Council

Mayor Ann Ferguson OAM was born and raised on Kangaroo Island, South Australia. She moved to Mount Barker in 1964 and commenced training at the Mount Barker & District Soldiers Memorial Hospital, retiring in 2008. Married to Malcolm, they have 4 adult children and 4 grandchildren. Ann has been Mayor since 2006, and is Council's delegate to Southern & Hills Local Government Association.

Mayor Ann is a life Member of Mount Barker Show Society, and has advocated strongly for her community at local, State and National level. Her interests include gardening, cooking and travel but her first and greatest passion is for the Mount Barker District Council and the region. Ann has travelled extensively in Canada, Scotland Turkey, Asia and Spain.



**THE HON MICHAEL
MCCORMACK MP**
Deputy Prime Minister and
Minister for Infrastructure,
Transport and Regional
Development

Michael has lived and worked in the Riverina all his life.

Michael was elected as The Nationals' Member for Riverina on 21 August 2010.

Following the 2013 Federal Election, Michael was appointed Parliamentary Secretary to the Minister for Finance.

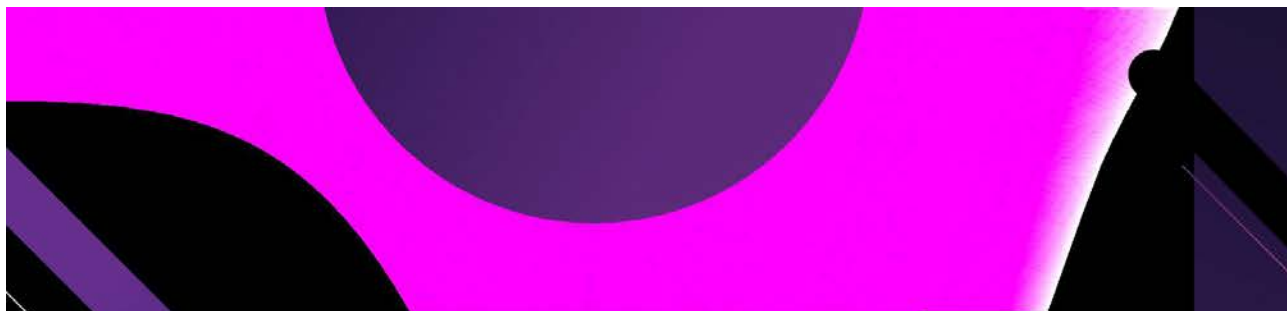
Michael was then appointed Assistant Minister to the Deputy Prime Minister in September 2015. In this role, Michael worked alongside The Nationals' Leader and Deputy Prime Minister, Warren Truss, in the administration of regional development programmes.

A reshuffle in February 2016 following the retirement of Mr Truss saw Michael become the Assistant Minister for Defence.

Following the 2016 Federal Election Michael was appointed the Federal Small Business Minister and has ministerial responsibility for the nation's 3.2 million small businesses.

On 26 February 2018 Michael was elected the 14th Leader of The Nationals and was sworn in as Australia's 18th Deputy Prime Minister as well as the Minister for Infrastructure and Transport.

The Regional Development portfolio was added to Michael's responsibilities in August 2018.



ROMILLY MADEW AO
CEO, Infrastructure Australia

Romilly Madew commenced as Chief Executive of Infrastructure Australia in April 2019 and in January was awarded an Order of Australia in acknowledgment of her contribution to Australia's sustainable building movement. Romilly is recognised around the world as a leader and advocate for change in the property and construction sector.

She led the Green Building Council of Australia for 13 years, representing over 650 companies with a collective annual turnover of \$40 billion, and presiding over the Green Star rating system which has seen more than 2,250 projects certified across the country.

Romilly holds Board positions with Sydney Olympic Park Authority and Chief Executive Women, and has sat on numerous ministerial panels including the Cities Reference Group, National Urban Policy Forum and the China/Australia Services Sector Forum.

Her achievements have previously been recognised with national and international awards, including the 2015 International Leadership Award from the US Green Building Council and the 2017 World Green Building Council Chairman's Award. An honorary fellow of the Planning Institute of Australia, Romilly has been named one of the '100 Women of Influence' by the Australian Financial Review and Westpac, and is a National and NSW winner of the Telstra Business Women's Award.



MATTHEW LUGG OBE
Head of Profession, Local Government, WSP, UK

Matthew is the Immediate Past President of the Chartered Institution of Highways & Transportation, a past President of Association of Directors Environment, Economy and Transport (ADEPT), former chair of the UK Roads Board and the Midland Highway Alliance Board.

For the majority of his career he has worked in the public sector working for five different County Councils. His final role in local government was Director of Environment and Transport for Leicestershire County Council.

In 2011 he was seconded to work for the Department for Transport, Local Transport Division on the Highways Maintenance Efficiency Programme (HMEP) and other related initiatives.

From 2013 he moved into the private sector working for both consultants and a contractor - Mouchel, Keir and more recently WSP.

Matthew has won numerous awards for his personal contribution most notably the Institute of Civil Engineers (ICE) Municipal Engineer of the year, the UK National Transport Award for his outstanding contribution to local transport, an ICE Award for outstanding contribution to Civil Engineering in the East Midlands and the OBE for services to local government.



MICHAEL CALTABIANO
CEO, Australian Road Research Board (ARRB)

Michael Caltabiano was appointed as Chief Executive of ARRB in November 2016 after a very successful three years at the helm of the Australian Asphalt Pavement Association (AAPA). Mr Caltabiano brings to the role of Chief Executive extensive experience in the flexible pavement and bituminous surfacing industry. ARRB is the National Transport Research Organisation for Australia and New Zealand with offices across Australia and is the national reference agency for infrastructure standards and delivery outcomes for Local, State and Federal Governments.

He has extensive experience in the public and private sectors and also had an elected representative role at Local and State Government level for 10 years. His career has spanned across a wide range of areas including the delivery of large infrastructure projects, the development and planning of multibillion-dollar City Budgets and public representation, legislative engagement and community representation.

Michael brings almost 35 years of experience, and great enthusiasm for the roads and transport sector with a particular focus on creating knowledge for tomorrow's transport challenges and driving innovation to deliver an adaptable, connected future.



LORD MAYOR SANDY VERCHOOR
City of Adelaide

Sandy was elected as an Area Councillor in the 2015 by-election and served as Deputy Lord Mayor from June 2017 to November 2018. She has had a career in both the public and private enterprise, not-for-profits, and Local and State government, including three years as General Manager City Culture and Community Services for the City of Adelaide.

Sandy has contributed to the success of Adelaide's thriving arts and culture community for more than two decades, including having been CEO of the Adelaide Fringe and the Adelaide Festival, as well as producer of the Adelaide Festival of Ideas in 2018. She has been on numerous boards including the Adelaide Convention Bureau, Premier's Climate Change Council, Adelaide Film Festival, Capital City Committee, as well as a trustee of the Adelaide Festival Centre Trust and chairs a disability housing solutions organisation Aliro Ltd.

As Lord Mayor, Sandy is keen to keep costs low for residents and businesses by reducing red tape, strengthening Adelaide's global reputation for culture, climate change action, and entrepreneurialism, preserving Adelaide's heritage, and enhancing the city's precincts and main streets for the benefit of local small business owners and the community.



RICHARD DELPLACE
Network Program Manager,
Austroads

Richard Delplace is Austroads Network Program Manager for Network, facilitating knowledge sharing, delivering best-practice research and leading harmonisation efforts between the ANZ road transport agencies on matters relating to transport network operations, technology and data, traffic management, traffic engineering, and road freight management. "Councils are responsible for 85% of the road network and play a critical role in the safe and efficient movement of people and goods. Austroads research and publications are of strong relevance and interest to local governments, and I look forward to presenting on our current efforts and future directions at the Conference to continue increasing councils' engagement," Richard says.

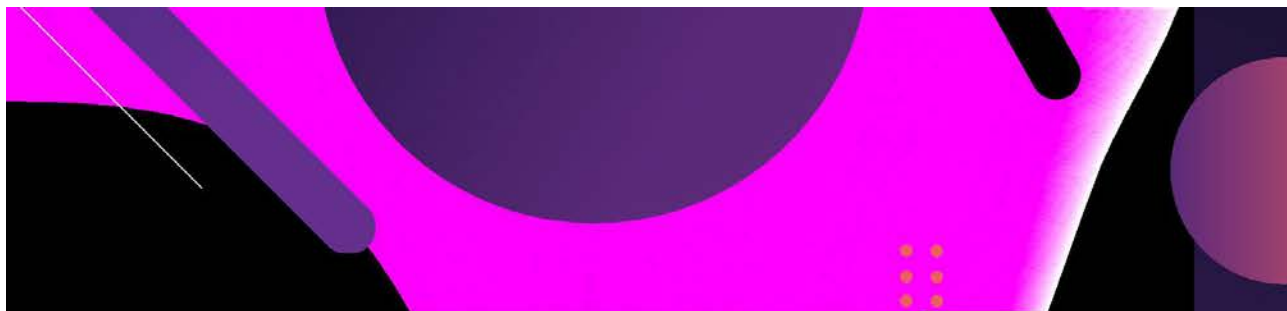


ANDREW CHAPMAN
Co-Director, AUAV

Andrew Chapman is AUAV's CTO and oversees their drone data operations in NSW.

With a background in digital imagery, 3D computer graphics, aviation and technology, Andrew is a leader in the emerging drone industry. He has started successful companies in both Australia and while working overseas in Canada, and has been flying remotely piloted aircraft of various forms since age 7.

Andrew has a strong vision for the future of the industry and is incredibly driven and excited by all the possibilities that this new technology can bring to the LGA sector and special projects.



**THE HON SCOTT
BUCHHOLZ MP**

Assistant Minister for Road
Safety and Freight Transport

Scott believes that he shouldn't ask any of his staff to do a shift or job he hasn't done himself. It is a leadership mantra which served him well in his 25 years in the transport industry in Queensland. Until recently, Scott was a Director of CQX and Toowoomba Express Couriers.

Prior to starting his own businesses, Scott's interest in economics stemmed from his time in the finance industry with Australian Guarantee Limited where he got his start in the Credit Department. From there he expanded his Commercial and Agri-Finance skill sets, working with rural businesses across Queensland.

Real life experience underpins Scott's empathy with and understanding of small business and regional Australians who endure the complex challenges of harsh drought and increasing input and production costs.

In addition to his recent appointment as Assistant Minister for Roads and Transport, Scott was also appointed to the Regional and Rural Committee of Cabinet chaired by the Prime Minister. This committee considers policies to deliver opportunity and effective services in rural and regional Australia.



JEREMY WOOLLEY

Associate Professor,
University of Adelaide

Associate Professor Jeremy Woolley is the director of the Centre For Automotive Safety Research at the University of Adelaide. He has over 20 years of experience in road safety research across many areas including infrastructure, intelligent transport systems, traffic modelling, enforcement, regulation, speed management, heavy vehicles and countermeasure evaluation.

He is actively engaged in knowledge transfer activities around integrating best practice in safety among practitioners, road agencies, local government and other road safety stakeholders. Jeremy has been influential on road safety policy and has been involved with the development of numerous strategies and action plans nationally.

Jeremy is currently the National Secretary and South Australian Chair of the Australasian College of Road Safety and has served on numerous task forces and committees in relation to road safety.



**THE HON CATHERINE
KING MP**

Shadow Minister for
Infrastructure, Transport and
Regional Development

Catherine King has represented the Federal electorate of Ballarat since she was first elected at the 2001 Election.

While in Government, Ms King served as Parliamentary Secretary in the portfolios of Infrastructure and Transport and of Health and Ageing. As a Parliamentary Secretary in the transport portfolio, Ms King was responsible for national road safety policy and regional aviation.

On 25 March 2013, Ms King was elevated to the roles of Minister for Regional Services, local Communities and Territories and Minister for Road Safety in the Gillard Government. Ms King was subsequently promoted to Cabinet on 1 July 2013, as Minister for Regional Australia, Local Government and Territories in the Rudd Government.

Ms King held the role of Shadow Minister for Health and Medicare in the Shorten Shadow Cabinet from 2013 – 2019.

Following the 2019 election, Ms King was appointed Shadow Minister for Infrastructure, Transport and Regional Development within the Albanese Shadow Cabinet.

REGISTRATION INFORMATION

REGISTER ONLINE: WWW.ALGA.ASN.AU

EARLY REGISTRATION \$895

Payment received on or before Friday 18 October 2019

LATE REGISTRATION \$990

Payment received after Friday 18 October 2019

CONGRESS REGISTRATION INCLUDES:

- » Attendance at all congress sessions
- » One ticket to the Welcome Drinks, Monday
- » One ticket to the Congress Dinner, Tuesday
- » Morning tea, lunch and afternoon tea as per the congress program
- » Congress satchel and materials



PAYMENT PROCEDURES

Payment can be made by:

- » **Credit card:** MasterCard or Visa
- » **Cheque:** Made payable to ALGA Roads Congress
- » **Electronic Fund Transfer:**
Account: ALGA Roads Congress
Bank: Commonwealth
Branch: Curtin
BSB No: 062 905
Account No: 1014 6120



PHOTOGRAPHS

There will be photographs taken at the Congress during the sessions and social functions. If you have your photo taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.



CANCELLATION POLICY

All alterations or cancellations to your registration must be made in writing and will be acknowledged by email. Notification should be sent to:

Conference Co-ordinators
PO Box 4994, Chisholm ACT 2905
Email: roadscongress@confco.com.au

An administration charge of \$110.00 will be made to any participant cancelling before Friday 27 September 2019. Cancellations received after Friday 27 September 2019 will be required to pay full registration fees.

However, if you are unable to attend, substitutes are welcome at no additional cost. By submitting your registration, you agree to the terms of the cancellation policy.



PRIVACY DISCLOSURE

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the Congress List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

SOCIAL FUNCTIONS AND TOURS

WELCOME RECEPTION & EXHIBITION OPENING

Monday 18 November

Adelaide Hills Convention Centre 5pm – 7pm
Dress code: Smart casual

This year the Congress Welcome Reception and Exhibition Opening will be on-site at the Adelaide Hills Convention Centre. This will be a great opportunity for delegates and exhibitors to network.

CONGRESS DINNER



Tuesday 19 November

Adelaide Town Hall 6:30pm – 10:30pm
Dress code: Smart casual

For this year's Congress Dinner, we head to Adelaide CBD to experience the elegant Adelaide Town Hall. The picturesque Adelaide Town Hall stands as a grand landmark heritage building and a prime feature on King William Street in the heart of the city. With great food and entertainment, it will be a night not to miss!

PARTNER TOURS



Full-Day Hahndorf Delights Tour

Tuesday 19 November
\$120 per person

Today we experience some of what Hahndorf has to offer, starting with the unique hands-on opportunity of constructing your own apple strudel with the chef at the iconic Hahndorf Inn. We then travel to the Hahndorf Academy where there is the ever changing panorama of contemporary visual arts. Lunch will be at Udder Delights to enjoy handmade artisan products all made locally at their cheese factory in Lobethal, Adelaide Hills.

After lunch there will be a walking tour of Hahndorf, the oldest German Village in Australia, to learn about the culture and history of the beautiful township. You will get to finish your day with your very own handmade apple strudel for afternoon tea.



Half-Day Farm Tour

Wednesday 20 November
\$100 per person

Travelling to two well-known farms in the Adelaide Hills region; starting at Jurlique Farm where you will be given a behind-the-scenes tour of where many of the herbs, flowers and plants are grown for the natural skin care products that are sold around most of the world. You will then head to Beerenberg Farm to visit the beautiful farm shop where you will get to taste some of the locally-made produce, including fresh berries.

Hats, sunscreen and walking shoes are suggested for both tours

CONGRESS LOCATION AND VENUE



CONGRESS VENUE

The venue for the 2019 Congress is the Adelaide Hills Convention Centre in Hahndorf.

Rising above the valleys in the picturesque Mount Lofty Ranges, the centre is perched atop 32 acres of manicured grounds, 800 metres from Hahndorf's main street.

Address: 145a Mount Barker Road, Hahndorf SA 5245

CONGRESS LOCATION

Hahndorf: Adelaide Hills Region

Hahndorf is a small heritage town in the Adelaide Hills region, just 28 kms south-east of Adelaide CBD. Hahndorf is Australia's oldest surviving German settlement and has a rustic tranquillity, complete with artisan produce, local wines, and a vivid history.

Explore the tree-lined main street and discover shops, galleries, a cheese maker and leather smith, jeweller, a craft brewery, winery cellar doors, gin distillery, chocolatier, traditional sweet shops, restaurants and cafés.

Visit the Hahndorf Academy in a 150-year-old building to explore the migration museum, artist studios, the four gallery spaces and a gallery shop featuring the work of local artisans.

Without going any further than the main street you can visit the Gulf Brewery for a local craft beer and Ambleside Distillers for small-batch handcrafted gin. Also on the main street is the Buzz Honey 'hive door' to taste honey and see an observation beehive in action. Some of Hahndorf's boutique winery cellar doors include: Somerled, Hersey, Scott & La Prova wines, Landhaus and the Adelaide Hills Wine Centre where visitors can taste and purchase a huge variety of wines from across the region.

Other Areas of Interest

The Cedars: No visit to Hahndorf is complete without taking a guided tour of the home, studio and grounds of South Australia's most famous landscape artist Sir Hans Heysen.

The property is only 1.5km from the Visitor Centre on Heysen Road and is open every day except Mondays.

Hills Sculpture Trail: Discover 'dreams carved in stone' on The Hills Sculpture Trail featuring 26 contemporary sculptures made by local and international sculptors. www.adelaidehillssculpture.com.au

Explore Mount Barker: Regular bus services are available from Hahndorf. Ask the visitor centre staff for a town brochure, heritage walk brochure and bus details.

National Motor Museum: Experience Australia's motoring history at the renowned National Motor Museum in Birdwood. <http://motor.history.sa.gov.au>

HAHNDORF WEATHER IN NOVEMBER

Hahndorf in November is beginning to warm up, with daily temperatures around 30 degrees. Spectacular thunderstorms can occur with cooler evenings and average temperatures of 17 degrees.

GENERAL INFORMATION



REGISTRATION DESK

The registration desk will be located in the Adelaide Hills Convention Centre and will be open for the duration of the congress, times below:

Monday 18 November
9.00 am – 7.00 pm

Tuesday 19 November
8.00 am – 5.00 pm

Wednesday 20 November
7.30 am – 11.30 am



SPECIAL REQUIREMENTS

Every effort will be made to ensure all delegate and guests requirements are catered for. If you have any special requirements (eg. catering, mobility or any other assistance) please include a note on your registration form under special requirements or contact the Congress Secretariat.

NOTE: We are unable to guarantee special diet requests after Friday 1 November 2019.



ACCESSIBILITY INFORMATION

The Adelaide Hills Convention Centre is fully equipped for limited mobility guests with limited mobility parking, access ramps both outside and in, accessible bathrooms on both levels as well as a lift between both levels of the centre.



GETTING AROUND

Taxi service

Mount Barker Taxis
Ph: 133 377 or 08 8391 1888

Hire car

Adelaide airport has all the main car hire companies available. Car rental desks are located on the ground level of the terminal across from the baggage claim area.



TRANSFERS

MONDAY 18 NOVEMBER

Pre-Congress Tour

Coaches will collect delegates from the Adelaide Hills Convention Centre at approximately 9.45am. Coaches will return delegates to the Adelaide Hills Convention Centre at approximately 1.00pm.

Welcome Reception & Exhibition Opening: Adelaide Hills Convention Centre

A return shuttle will operate between 6.30 pm and 7.00pm.

TUESDAY 19 NOVEMBER

Daily coach service

A shuttle will operate from the congress hotels between 7.30am – 8.15am. A return service will commence at 5.30pm

Congress Dinner: Adelaide Town Hall

Coaches will collect delegates from all congress hotels at approximately 5:45pm. A return service will commence at 10:00pm.

WEDNESDAY 20 NOVEMBER

Daily coach service

A shuttle will operate from the congress hotels between 8.00am – 8.45am.

Airport Return

Coaches will collect delegates from the Adelaide Hills Convention Centre at approximately 11.30am to the airport or congress hotels.



CONGRESS EXHIBITION

Support our 2019 exhibitors by visiting the booths within the lower level of the Convention Centre.

All Congress catering breaks and the Welcome Reception will be held within this space to offer important networking opportunities for both the delegates and the exhibitors.

If you are interested in exhibiting, there are limited spaces available. Please call Conference Co-ordinators for more information on 02 6292 9000.



ACCOMMODATION

As there are limited rooms available in Hahndorf, it is suggested to get your booking in early.

The congress hotels are listed below. For more information on each property, please go to alga.asn.au or call the Congress Secretariat.

Hahndorf Resort (Onsite accommodation option)

145a Mount Barker Road, Hahndorf SA 5245

The Lodge by The Haus

35a Main Street, Hahndorf SA 5245

The Studios by The Haus

34 Main Street, Hahndorf SA 5245

The Manna by The Haus

25 Mount Barker Road, Hahndorf SA 5245

Hahndorf Oak Tree Cottages

47 Main Street, Hahndorf SA 5245

Please note all the offsite properties are NOT within walking distance of the Congress venue.

PRE-CONGRESS TOURS

MONDAY 18 NOVEMBER: 10.00AM – 1:00PM

Dress code: Smart casual



Wastewater Treatment Technical Tour

Join the technical tour starting at the Mount Barker Wastewater Treatment Plant which treats septic tank effluent from several townships. Hear how the treatment processes use the Award Winning Laratinga Wetlands to further polish the treated effluent before it is then reused for local irrigators, our parks and gardens. The tour will include the nearby Springs Wetland and Environmental Services Centre which will house Council's Infrastructure Department as well as an Interpretive Centre where the community can learn about the purpose of the wetlands and the flora and fauna unique to the area.



Growth Areas Technical Tour

Mount Barker's growth area is 1300ha in area and has some 15 active major development sites currently active. Recent and ongoing growth demonstrates quality award winning outcomes in residential design, Water Sensitive Urban Design, Stormwater Management and growth area master planning. A tour of the growth area will show delegates first-hand the challenges and opportunities facing one of South Australia's fastest growing areas. Of particular note is the constructing of 'tree sensitive roadways' in instances where the road must pass over a tree root plate (tree protection zone). For a feature tree; these modern civil features are best described in their function as CO₂ vents. You will hear how urban tree installation makes room for trees where there is no room for them!

HOTELS AND RESTAURANTS



- | | |
|--|--|
| <p>1 The Hahndorf Old Mill Hotel
08 8388 7888
96-98 Main St, Hahndorf</p> <p>2 Gepetto's At Hahndorf
08 8388 7558
94 Mt Barker Rd, Hahndorf</p> <p>3 Hahn & Hamlin
08 8388 7972
79 Mt Barker Rd, Hahndorf</p> <p>4 The White House
08 8388 7669
90 Main St, Hahndorf</p> <p>5 German Arms Hotel
08 8388 7013
69 Main St, Hahndorf</p> <p>6 Hahndorf Chinese
08 8388 7448
63-65 Main St, Hahndorf</p> | <p>7 Royal Copenhagen
08 8388 1396
74 Main St, Hahndorf</p> <p>8 Kitchen2C
08 8388 1967
43b Main St, Hahndorf</p> <p>9 Hahndorf Inn
08 8388 7063
35d Main St, Hahndorf</p> <p>10 Haus Restaurant
08 8388 7555
38-40 Main St, Hahndorf</p> <p>11 German Spoon
08 7280 0086
28 Mt Barker Rd, Hahndorf</p> <p>12 The Mustard Seed
08 8388 1877
17 Main St, Hahndorf</p> |
|--|--|

HOTELS

- 1 Hahndorf Resort**
145a Mt Barker Road,
Hahndorf
- 2 The Lodge by The Haus**
35a Main Street, Hahndorf
- 3 The Manna by The Haus**
25 Mt Barker Road,
Hahndorf
- 4 The Studios by The Haus**
34 Main Street, Hahndorf
- 5 Hahndorf Oak Tree Cottages**
47 Main Street, Hahndorf

REGISTRATION FORM

ALGA: ABN 31 008 613 876

REGISTER ONLINE WWW.ALGA.ASN.AU

Multiple delegates > photocopy form
 Register online, download PDF or return this form to:
 Conference Co-ordinators
 PO Box 4994 Chisholm ACT 2905
 Phone (02) 6292 9000 Fax (02) 6292 9002
 Email roadscongress@confco.com.au
 By submitting your registration you agree to the
 terms and conditions of the cancellation policy
 one page 10.

PERSONAL DETAILS

TITLE (Cr/Ald/Mayor/Other)	NAME	SURNAME
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POSITION		
<hr/>		
COUNCIL/ORGANISATION		
<hr/>		
ADDRESS		
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SUBURB	STATE	POSTCODE
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PHONE	MOBILE	
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EMAIL		
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NAME FOR BADGE		
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SPECIAL REQUIRMENTS (E.G. DIETARY, MOBILITY)		
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TYPE OF COUNCIL ☐ METRO ☐ REGIONAL ☐ RURAL ☐ OTHER:

PRIVACY DISCLOSURE

- ☐ I DO consent to my name appearing in the 2019 Roads Congress List of Participants booklet (name, organisation and state only disclosed) as outlined in the privacy disclosure on page 10.
- ☐ I DO consent to ALGA disclosing my personal contact information as outlined in the privacy disclosure on page 10.

REGISTRATION FEES

CONGRESS REGISTRATION FEES

EARLY REGISTRATION FEES (payment received on or before 18 October 2019) ☐ \$895.00

LATE REGISTRATION FEES (payment received after 18 October 2019) ☐ \$990.00

SOCIAL FUNCTIONS INCLUDED IN FEES

One ticket to each of the following functions is included in the full Congress registration fee. Please confirm if you will be attending by placing a tick in the appropriate boxes. To purchase additional tickets to any of the following functions please indicate the number required and complete the total amount payable.

PRE CONGRESS TOUR (MONDAY 18 NOVEMBER 2019)

I will attend: ☐ Wastewater ☐ Growth Areas Number of additional tickets @ \$25.00 each Total \$

WELCOME RECEPTION AND EXHIBITION OPENING (MONDAY 18 NOVEMBER 2019)

I will attend: ☐ Delegate Number of additional tickets @ \$50.00 each Total \$

CONGRESS DINNER: ADELAIDE TOWN HALL (TUESDAY 19 NOVEMBER 2019)

I will attend: ☐ Delegate Number of additional tickets @ \$95.00 each Total \$

Registration form continues over the page

REGISTRATION FORM

NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS 2019

ALGA: ABN 31 008 613 876

PARTNER TOURS

FULL DAY HAHNDORF DELIGHTS TOUR (TUESDAY 19 NOVEMBER 2019)

I will attend: Number of tickets @ \$120.00 eachTotal \$

HALF DAY FARM TOUR (WEDNESDAY 20 NOVEMBER 2019)

I will attend: Number of tickets @ \$100.00 eachTotal \$

ACCOMPANYING PARTNER

Name for badge: _____

REGISTRATION AND SOCIAL FUNCTION PAYMENT DETAILS

☐ Enclosed is my cheque made payable to 'ALGA Roads Congress'☐ Please issue an invoice☐ I have paid via an Electronic Funds Transfer to the 'ALGA Roads Congress' account. Transaction reference number _____

ALGA ACCOUNT BANK: Commonwealth BRANCH: Curtin BSB NO: 062905 ACCOUNT NO: 10146120 NAME: ALGA Roads Congress

☐ Please charge my credit card: ☐ Mastercard ☐ VisaCREDIT CARD Grand total \$

CARD HOLDER'S NAME _____ SIGNATURE _____

EXPIRY DATE / IS THIS A CORPORATE CARD? ☐ YES ☐ NO

ACCOMMODATION DETAILS

All rates quoted are room only.

PLEASE indicate your first and second preference

HAHNDORF RESORT

RESORT ROOM ☐ \$169 per nightONE BEDROOM UNIT (1 BED) ☐ \$169 per nightTWO BEDROOM UNIT (2 BEDS - MIN 2 GUESTS) ☐ \$169 per nightTHREE BEDROOM UNIT (2 BEDS - MIN 2 GUESTS) ☐ \$169 per night

THE MANA BY HAUS

EXECUTIVE ROOM (1 BED) ☐ \$169 per nightEXECUTIVE ROOM (2 BEDS - MIN 2 GUESTS) ☐ \$169 per nightSUPERIOR ROOMS (1 BED) ☐ \$169 per night

THE LODGE BY HAUS

STANDARD ROOM (1 QUEEN) ☐ \$169 per night

THE STUDIOS BY HAUS

ONE BEDROOM APARTMENT ☐ \$169 per night

HAHNDORF OAK TREE COTTAGES

STANDARD ROOM (1 QUEEN) ☐ \$185 per night

ACCOMMODATION GUARANTEE

Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give a minimum of twenty one (21) days notice in writing of your cancellation. All cancellations will be acknowledged in writing by Conference Co-ordinators. Full payment of your account will be required at the time of your departure. The rates quoted are per room per night.

DATE OF ARRIVAL _____

DATE OF DEPARTURE _____

SHARING WITH _____

ESTIMATED TIME OF ARRIVAL _____

☐ I understand my credit card details are given as a guarantee of my arrival and to ensure my room will be held until my nominated arrival time. No charge for accommodation will be made against this card unless I fail to give a minimum of twenty one (21) days notice of cancellation in writing to Conference Co-ordinators.

☐ Mastercard ☐ Visa ☐ Amex

CREDIT CARD NUMBER

CARD HOLDER'S NAME _____

SIGNATURE _____

EXPIRY DATE / IS THIS A CORPORATE CARD? ☐ YES ☐ NO

RETURN FORM TO

Conference Co-ordinators PO Box 4994, Chisholm ACT 2905

Email: roadscongress@confco.com.au Facsimile: (02) 6292 9002

18 LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 37 and 38.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

Attachments

1. Local Government Circulars Weeks 37 and 38



Local Government Association of South Australia

- 37.2 Environment Protection Authority (EPA) consultation on Waste Levy Collection at Landfills and Financial Assurances for Stockpiles – new session**
The LGA is now holding an additional consultation session at LG House that will be live streamed to enable participation by regional councils. This session will be held on Thursday, 3 October 2019, from 2-4pm. The consultation process is open until Monday, 21 October 2019.
- 37.3 Consultation on options to reform the Marine Scalefish Fishery**
PIRSA is seeking feedback from the commercial Marine Scalefish Fishery on an Industry Consultation Paper on reform options to the sector that aims to ensure sustainable fish stocks and a viable industry into the future.
- 37.4 Public Library Services Standing Committee: Opportunity to be involved**
Nominations are invited for a local government representative on the Public Library Services Standing Committee, a standing committee of the Libraries Board of South Australia. The appointment is unpaid and for a period of three years. Nominations must be forwarded to the LGA by Friday 8 November 2019.
- 37.5 Enrol now: Building Better Regions Fund training**
Do you need assistance writing grant applications? LGA Training has scheduled a 3 hour 'Building Better Regions Fund' training session on 30th September 2019 to assist council staff to prepare successful grant applications. This session is available face-to-face at LG House or live via webinar. Further information can be found in this circular.
- 37.6 Enrol now: ChemAlert Search, Stock and Risk Assessment training**
LGA Training has scheduled face-to-face and webinar 'ChemAlert Search, Stock and Risk Assessment' sessions in October 2019. Places are filling fast. To claim your place and for further information about this training offering please refer to the contents of this circular.
- 37.7 Limited places available: Revised Record Management Fundamentals training**
A substantially revised draft of the general disposal schedule for local government records (to be renumbered GDS 40) is in its final round of consultation. GDS40 will come into effect in January 2020. LGA Training has scheduled training to prepare councils for these changes. Further information can be found in this circular.
- 37.8 LGA Training- What's coming up!**
LGA Training schedules a wide selection of training programs annually that meet the needs of the sector. We have some exciting opportunities coming up. Of note a new ChemAlert offering, a revised Records Fundamentals Program and a Building Better Regions Fund training session. Take a look at this circular for details about what training is on offer.
- 37.9 Implications of Planning Reform on Section 7 Searches**
The LGA has sought advice and developed recommended actions for councils, in response to statutory search requests made utilising Form 1 under Section 7 of the Land and Business (Sale and Conveyancing) Act 1994 that reference (the soon to be repealed) Development Plans.
- 37.10 Government House Open Day on Sunday 13 October 2019 from 10:00 am to 4:00 pm**
Government House will be open on Sunday 13 October 2019.
- 37.11 Upcoming Procurement Training**
Procurement is an essential council function and an area of both risk and opportunity – be it from low level purchasing, to strategic, high value, high risk complex procurement. LGA Procurement offers a suite of training modules, developed and targeted specifically to the local government audience.

37.12 Public Health Update: Supported Residential Facilities Act 1992, Food Act 2001 and Safe Drinking Water Act 2011 appeals transferred to SACAT from the District Court

Appeals from the Supported Residential Facilities Act 1992, the Food Act 2001 and the Safe Drinking Water Act 2011 are now heard by the South Australian Civil and Administrative Tribunal (SACAT) rather than the District Court.

37.13 Productivity Commission Inquiry into local government costs and efficiency - Draft Inquiry Report

The South Australian Productivity Commission has now released its draft inquiry report which outlines their draft recommendations to the South Australian Government and, draft advice to councils. The LGA is seeking feedback from member councils to inform a sector-wide submission.

37.14 UPDATE - Alcohol and Drug Foundation's Local Government Prevention Capacity and Infrastructure Survey

UPDATE: Free survey by the Alcohol and Drug Foundation (ADF) now being offered to all councils to build alcohol and other drug prevention capacity and infrastructure.

37.15 Walking SA Awards now open!

Walking SA's Annual Awards to recognise contributions to walking in South Australia are now open. Further details are provided in this circular.

37.16 2019 Australian of the Year Luncheon

The story that had the world holding their breath. One impossible rescue mission. Two ordinary Australians.

38.1 NHVR Heavy Vehicle Productivity Plan – SA consultation session - register now

Member councils are invited to attend a consultation session on Wednesday 2 October 2019 with the National Heavy Vehicle Regulator who are currently developing a Heavy Vehicle Productivity Plan to support all stakeholders in the management of the freight network.



Local Government Association of South Australia

38.2 Pastoral Act Review

The Department of Primary Industries and Regions SA (PIRSA) is currently reviewing the Pastoral Land Management and Conservation Act 1989 (SA) and want your feedback to inform the review.

38.3 Proclamation of Planning Regions

The LGA has been invited to provide a submission on behalf of its membership on the proposed planning regions. We seek your feedback to inform this submission.

38.4 SA Power Networks Customer Consultative Panel: Opportunity to be involved

Nominations are invited for an LGA representative on the SA Power Networks Customer Consultative Panel. The appointment is remunerated up to \$2500 p.a. and for a period of two years with an option to renew for a further 2-year term. Nominations must be forwarded to the LGA by Friday 8 November 2019.

38.5 Consultation now open on the State Government's Heritage Tourism Strategy

Consultation on the State Government's Heritage Tourism Strategy is now open and councils are encouraged to provide feedback. The Department for Environment and Water is undertaking this Strategy to maximise the economic value of heritage tourism in South Australia.

38.6 Councils now required to have Public Interest Disclosure Procedures

Councils are now required to have a document setting out the council's procedures for making, receiving and addressing appropriate disclosures for the purposes of the Public Interest Disclosure Act. If they have not already, council CEOs should adopt a PID Procedure as soon as possible. An LGA Model Procedure is available to assist.

38.7 2019 LGA Conference and AGM - Registrations now open

The 2019 LGA Conference and Annual General Meeting will be held at the Adelaide Oval on 30 & 31 October. Further information can be found in this Circular.

38.8 Enrol today: Building Better Regions Fund training

Do you need assistance writing grant applications? LGA Training has scheduled a 3 hour 'Building Better Regions Fund' training session on 30th September 2019 to assist council staff to prepare successful grant applications. This session is available face-to-face at LG House or live via webinar. Further information can be found in this circular.

38.9 LGA Training- What's coming up!

LGA Training schedules a wide selection of training programs annually that meet the needs of the sector. We have some exciting opportunities coming up. Of note a new ChemAlert webinar offering, a revised Records Fundamentals Program and a Building Better Regions Fund training session. Take a look at this circular for details about what training is on offer.

38.10 Guide to a Local Government Road Safety Strategy and Action Plan

The LGA secretariat has prepared a Guide to a Road Safety Strategy and Action Plan which was recently endorsed by the LGA Board. The Guide is now presented to councils to assist in presenting their own local road safety strategies and action plans. Councils are encouraged to review the Guide and use as appropriate for their community.

38.11 Places filling fast: ChemAlert Search, Stock and Risk Assessment training

LGA Training has scheduled face-to-face and webinar 'ChemAlert Search, Stock and Risk Assessment' sessions in October 2019. Places are filling fast. To claim your place and for further information about this training offering please refer to the contents of this circular.

38.12 Don't miss out: Revised Record Management Fundamentals training

A substantially revised draft of the general disposal schedule for local government records (to be renumbered GDS 40) is in its final round of consultation. GDS40 will come into effect in January 2020. LGA Training has scheduled training to prepare councils for these changes. Further information can be found in this circular.

38.13 New legislation for South Australia's Biosecurity- Directions Paper now out for consultation until 25 October 2019

The State Government (Primary Industries and Regions SA) has recently undertaken a review of South Australia's biosecurity legislation, which is currently spread across a range of acts, as part of a plan to develop a new, consolidated Biosecurity Act for SA.

38.14 New Delegations under the Planning, Development and Infrastructure Act 2016

Two new delegation templates have been prepared under the Planning, Development and Infrastructure Act 2016: one for powers of a council as a council, designated authority, or designated entity, and one for powers of a council as a relevant authority. New draft resolutions for the making of these delegations have also been prepared. Please see the circular for further explanation and links to the new templates.

38.15 Standards Australia committee looking into pool barriers

Standards Australia is the nation's peak non-government, not-for-profit standards organisation and they are seeking local government's feedback on a Draft Standard AS 1926.1 Swimming pool safety - Safety barriers for swimming pools.

38.16 IAP2 Foundations in Public Participation 2020 Dates released

LGA Training has released new dates for its IAP2 Foundations in Public Participation program in 2020. Further information about this program can be found in this circular.

39.1 Reminder to Register - Upcoming Procurement Training

Procurement is an essential council function and an area of both risk and opportunity – be it from low level purchasing, to strategic, high value, high risk complex procurement. LGA Procurement offers a suite of training modules, developed and targeted specifically to the local government audience.

19 MEMBER'S BOOKSHELF

- Power Line Environment Committee Annual Report 2018-2019

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE

20.1 Request to consider a reduction of the speed limit on Tapleys Hill Road, West Beach

Correspondence has been received from the Minister for Transport, Infrastructure, and Local Government and Minister for Planning, Hon Stephan Knoll MP, acknowledging Council's letter dated 13 August 2019 in relation to a request to consider a reduction of the speed limit on Tapleys Hill Road, West Beach (**Attachment 1**). The original correspondence to the Minister for Transport, Infrastructure, and Local Government sent on 13 August 2019 has also been attached for reference.

20.2 Update on the North-South Corridor

Correspondence has been received from the Minister for Transport, Infrastructure, and Local Government and Minister for Planning, Hon Stephan Knoll MP, acknowledging Council's letter dated 4 July 2019 in relation to a request for update on the South Road Upgrade (**Attachment 2**). The original correspondence to the Minister for Transport, Infrastructure, and Local Government sent on 4 July 2019 has also been attached for reference.

20.3 Distribution of the special projects component of the Roads to Recovery Program to Councils for 2019-2020 and 2020-2021

Correspondence has been received from the Minister for Transport, Infrastructure, and Local Government and Minister for Planning, Hon Stephan Knoll MP, regarding distribution of the special projects component of the Roads to Recovery Program to Councils for 2019-2020 and 2020-2021 (**Attachment 3**).

20.4 Mayors for Peace Newsletter No. 117

Correspondence has been received from the Mayors for Peace, providing the September 2019 No.117 Newsletter (**Attachment 4**).

20.5 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes

Correspondence has been received from the Adelaide and Mount Lofty Ranges Natural Resources Management Board regarding the minutes of the Board meeting held on Thursday 25 July 2019 (**Attachment 5**).

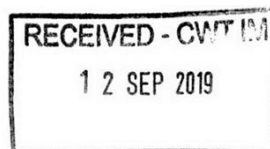
RECOMMENDATION

That the correspondence be received.

Attachments

- 20.1 Request to consider a reduction of the speed limit on Tapleys Hill Road, West Beach
- 20.2 Update on the North-South Corridor
- 20.3 Distribution of the special projects component of the Roads to Recovery Program to Councils for 2019-2020 and 2020-2021
- 20.4 Mayors for Peace Newsletter No. 117
- 20.5 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes

19MTI3014



Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

Mr Angelo Catinari
Chief Executive Officer (Acting)
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Catinari

Thank you for your letter requesting a reduction of the speed limit on Tapleys Hill Road, West Beach.

Speed limits in South Australia are established in accordance with the Speed Limit Guidelines for South Australia. When speed limits are established or reviewed, various factors are taken into consideration such as abutting roadside development, road type, traffic volumes, sight distances and crash history.

When determining speed limits, it is often a challenging task to find the appropriate balance between motorists who want a higher speed zone and members of the local community who want lower limits. Consistency is an important aspect to road users' perceptions of a reasonable speed limit and will influence their willingness to comply.

I am advised by the Department of Planning, Transport and Infrastructure (the department) that apart from modifications to the existing Harbour Town access and the redeveloped service station on the corner of West Beach Road, there has been no other significant change to direct roadside access onto Tapleys Hill Road for the past 10 years.

Taking into account the minimal abutting roadside development, low crash history, low number of direct access points and the function of Tapleys Hill Road as a high standard arterial road, it is considered that the current 80 km/h speed limit is appropriate.

Please be assured the department will continue to monitor this location and should the need for change become evident, the appropriate action will be taken in the interest of road safety.

I thank you for raising this matter with me and trust this information is of assistance.

Yours sincerely

HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT
MINISTER FOR PLANNING

30/9 /2019

Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



13 August 2019

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel 08 8416 6333
Fax 08 8443 5709
Email: csu@wtcc.sa.gov.au
Web: westtorrens.sa.gov.au



Hon Stephan Knoll MP
Minister for Transport, Infrastructure and Local Government
Level 12, 136 North Terrace
ADELAIDE SA 5000

Dear Minister Knoll

Request to consider a reduction to the speed limit - Tapleys Hill Road, West Beach

The matter of the speed limit along Tapleys Hill Road, West Beach has been deliberated by the City of West Torrens Council for some years, with its position being formalised with the State Government on a number of occasions, principally seeking a reduction to the currently gazetted speed limit of 80 km/hr (refer attached letters).

Of particular concern to Council is the section of Tapleys Hill Road, West Beach between Sir Donald Bradman Drive and Charles Veale Drive/West Beach Road, which is currently 80 km/hr.

On the western side of this section multiple residential and recreational land uses front the road together with important and well used pedestrian, cycle and public transport links and major access points that connect to the residential land areas of West Beach (namely Ingerson Avenue and Charles Veale Drive).

This section of road has historically created conflicts that have brought about a spate of serious vehicles accidents some of which have resulted in serious injuries and fatalities.

A determination of the current speed's appropriateness, taking into consideration the land uses, pedestrian, cycle and public transport links, along with many complaints from residents of the area, is now requested of the Government in order to improve the road safety for all.

In this regard, at its meeting of 6 August 2019, Council resolved that the Administration writes to you asking you to consider dropping the speed limit on the residential strip of Tapleys Hill Road, West Beach.

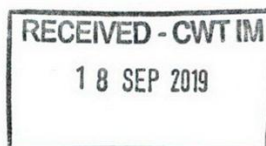
Your prompt consideration and favourable response of this request is appreciated.

Yours sincerely

Angelo Catinari
Chief Executive Officer (Acting)

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Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

Mr Michael Coxon
Mayor
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor Coxon

Thank you for your letter requesting an update on the North-South Corridor.

As you may be aware, to progress a non-stop North-South Corridor for Adelaide, a contract has been awarded for the business case development of the River Torrens to Darlington section of the Corridor.

The South Australian Government is assessing options for the South Road upgrade which will minimise land acquisition, including tunnelling. Significant consideration is being given to all local and state heritage-listed properties along South Road in developing the business case and through the planning phase for the remaining stages of the North-South Corridor upgrade.

Once concept plans have been developed, the Department of Planning, Transport and Infrastructure (the department) will be able to advise of the potential impacts, future land requirements and timing. I assure you that the department will extensively consult with key stakeholders and the broader community regarding these upgrade plans. Accordingly, the department looks forward to this important engagement with the City of West Torrens, which is likely to commence toward the end of 2019.

Further information on the North-South Corridor is available on the project website at <https://dpti.sa.gov.au/infrastructure/nsc> or alternatively, the project team can be contacted via email at northsouthcorridor@sa.gov.au.

I trust this information is of assistance.

Yours sincerely

HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT
MINISTER FOR PLANNING

21/9 /2019

Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



From the Office of the Mayor

Michael Coxon
Mayor
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel 08 8416 6208
Email mayorcoxon@wtcc.sa.gov.au
Website westtorrens.sa.gov.au



4 July 2019

The Hon Stephen Knoll MP
Minister for Transport, Infrastructure and
Local Government
GPO Box 1533
ADELAIDE SA 5001

Dear Minister Knoll

Update on South Road Upgrade - Torrens Road to Anzac Highway

I write on behalf of a community action group of concerned local residents seeking an update on the proposed upgrade of South Road from Torrens Road to Anzac Highway.

The subject section of South Road proposed for the upgrade would impact on a wide cross section of our community and as such, it is important that communities' views are pro-actively considered.

Local residents have expressed concerns about the option to be implemented for the upgrade and seek for consideration of a tunnel as being the most appropriate option with the least disruption and long-term impact on the local community.

I understand Council wrote to your office in May 2018 requesting an update regarding the South Road project and proposed working together with relevant government staff to ensure that input from our community is taken into consideration. Correspondence was received from your office on 4 August 2018, acknowledging Council's letter and advising that *"the stakeholders and community will be engaged and have the opportunity to be involved throughout the lifetime of the project."*

It is with this in mind that I seek an update regarding the South Road project, between the Torrens Road to Anzac Highway, and welcome a meeting with relevant department officers to discuss the project and any proposed community engagement.

I look forward to your response to this request.

Yours sincerely

Michael Coxon
Mayor

19MLG0231



Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

Mayor Michael Coxon
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor *Michael* Coxon

I am pleased to advise that the South Australian Local Government Grants Commission's (the Commission's) recommendations for the distribution of the Commonwealth Financial Assistance Grants for 2019-2020 and Supplementary Local Road Funding for 2019-2020 and 2020-2021 to Councils were approved by the Hon Mark Coulton MP, Federal Minister for Regional Services, Decentralisation and Local Government on 12 August 2019.

Financial Assistance Grants across Australia will provide an estimated \$2.54 billion for 2019-2020, an increase of 4.05 percent over 2018-2019. For South Australia, the total allocation is \$164.5 million, an increase of 3.1 percent.

South Australia's allocation includes General Purpose Grants of \$121,611,213, an increase of 2.81 percent from 2018-2019 and Identified Local Road Grants of \$42,847,209, an increase of 4.05 percent from 2018-2019. The identified Local Road component includes formulae based funding of \$36,420,209 and \$6,427,000 for the Special Local Roads Program.

Minister Coulton has also advised that there was an overpayment of \$774,327 in the 2018-2019 grants. This amount will be deducted from the cash grants received by councils during 2019-2020 in proportion to your approved 2018-2019 distributions.

As has been the case in recent years, approximately half of the 2019-2020 Financial Assistance Grants were brought forward and paid in June 2019. South Australia received a total of \$82.65 million, which included \$61.11 million in General Purpose Grants and \$21.54 million in Identified Local Road Grants.

West Torrens Council has received a total of \$1,013,942, comprising \$630,753 in General Purpose Grants and \$383,189 in Identified Local Road funding.

Minister for Transport, Infrastructure and Local Government
Minister for Planning
Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



The brought forward payment was distributed on the basis of the approved recommendations for 2018-2019 to give councils immediate access to funds to commence new projects and to benefit from the interest on additional cash in the bank.

It is also pleasing that the Federal Government renewed the Agreement to provide the Supplementary Local Road funding for 2019-2020 and 2020-2021. Funding of \$40 million for the two years was paid as a Brought Forward Payment in June 2019. Formulae funding of 85 percent or \$34 million was distributed directly to councils on the basis of the approved Identified Local Road Grants for 2018-2019 and the remaining 15 percent or \$6 million will be distributed in 2019-2020 and 2020-2021 as part of the Special Local Roads Program.

West Torrens Council has received a total of \$609,310 in Supplementary Local Road Funding for 2019-2020 and 2020-2021.

In summary, the total allocation to the West Torrens Council for the 2019-2020 financial year consists of:

Estimated Financial Assistance Grants for 2019-2020

General Purpose Grant (GPG)	\$	1,262,806
Roads (Formulae Funding - ILRG)	\$	652,612
Roads (Special Local Roads Program - ILRG)	\$	
*		

Total Estimated Grant for 2019-2020 \$ **1,915,418**

Less Adjustment for 2018-2019 overpayment (GPG)	\$	-4,635
Less Adjustment for 2018-2019 overpayment (ILRG)	\$	-5,864
Less Brought Forward Payment Paid in June 2019 (GPG)	\$	630,753
Less Brought Forward Payment Paid in June 2019 (ILRG)	\$	383,189

Remaining 2019-2020 Cash Payable (rounded to the nearest dollar) \$ **890,977**

2019-20 & 2020-21 Supplementary Local Road Funding (Paid in June 2019)

Supplementary Local Road Funding (Formulae Funding)	\$	609,310
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2019-20 Supplementary Local Road Funding (Paid in August 2019)

Supplementary Local Road Funding (Special Local Roads)	\$	
**		

Total Supplementary Local Road Funding \$ **609,310**

* Monies provided under the Special Local Roads Program (Financial Assistance Grants) have been allocated for work on the following project: .

** Monies provided under the Special Local Roads Program (Supplementary Local Road Funding) for 2019-2020 was allocated in August 2019, for work on the following project:

The General Purpose Grants and the Identified Local Road Grants are determined using different assessment methods.

To calculate the general purpose grants, both the capacity of councils to raise revenue and their expenditure needs relative to the average or standard council are assessed. Greater funding is directed to councils with less capacity to raise revenue from rates (i.e., those councils with lower than average property values) or where services cost more to provide for reasons outside the council's control (i.e., those councils with higher than average expenditure needs).

The identified local road grants are distributed based on the basis of road length and population, and in rural councils, the area of the council.

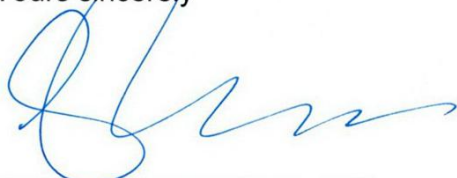
The Commission, consisting of Chair Bruce Green and Commissioner Dave Burgess, has not made any changes to the distribution methodology for 2019-2020.

The Financial Assistance Grants are untied and the remaining funding for 2019-2020 will be paid in four quarterly instalments, with the first instalment paid in August 2019. Further instalments will be paid in November 2019 and February and May 2020.

It would be appreciated if you could forward this information to the relevant Council officers.

Should you have any queries regarding your Council's grant, please contact Mr Peter Ilee, the Commission's Executive Officer, on telephone 7109 7148 or via email at grants.commission@sa.gov.au

Yours sincerely



HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT
MINISTER FOR PLANNING

 /2019

Cc Mr Terry Buss, Chief Executive Officer



Mayors for Peace News Flash

September 2019 / No.117

Mayors for Peace Member Cities
7,789 cities
in 163 countries and regions
 (as of September 1, 2019)

Please also check our website and Facebook page:

Website:

<http://www.mayorsforpeace.org/english/index.html>

Facebook:

<https://www.facebook.com/mayorsforpeace>

"Like" our Facebook page to help spread awareness of our mission.

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- 2019 Mayors for Peace Youth Exchange for Peace held in Hiroshima
- Hiroshima hosts a forum to commemorate the TPNW's 2nd anniversary
- Call to hold events to mark the 2019 International Day of Peace on September 21
- Peace News from Hiroshima (Provided by the Hiroshima Peace Media Center of the CHUGOKU SHIMBUN)
- Announcement from Hiroshima City University: Admission information for HCU's Graduate School of Peace Studies
- Request for payment of the 2019 Mayors for Peace Membership Fee
- Call for Input: Examples of initiatives to foster peace-seeking spirit
- Request to promote various measures based on the Mayors for Peace Action Plan (2017-2020)
- Mayors for Peace collaboration with "The Hibakusha Appeal" Signature Campaign
- Visitor to the President of Mayors for Peace (August 7 - 31)
- Mayors for Peace Member Cities - 7,789 Cities in 163 Countries/Regions

■ 2019 Mayors for Peace Youth Exchange for Peace held in Hiroshima

This summer, Mayors for Peace invited selected youths from various member cities to Hiroshima to participate in its Youth Exchange for Peace Support Program. The program aims to support young people from its member cities to participate in programs run by Hiroshima City to share in the messages of the hibakusha, to discuss their message of peace, and to promote connections and friendships with participants from around the world.

➤ HIROSHIMA and PEACE (July 30 – August 9)

Eight young representatives from eight member cities around the world attended the Hiroshima City University's intensive summer course "HIROSHIMA and PEACE", in which students from around the world study and discuss Hiroshima and peace in English. In addition to the university's course, they attended a Mayors for Peace workshop where each of them gave a presentation about their city's peace activities and shared their views on nuclear disarmament and peace.

▼ Facebook posts on the Mayors for Peace workshop during "HIROSHIMA and PEACE":

[July 30 program](#), [August 7 program](#)



Mayors for Peace workshop during "HIROSHIMA and PEACE" on August 7

▼ Presentations by representatives from eight member cities:

[Granollers \(Spain\)](#), [Imphal \(India\)](#), [Krasnodar \(Russia\)](#), [Kunitachi \(Japan\)](#), [Kyoto \(Japan\)](#), [Manchester \(UK\)](#), [Santos \(Brazil\)](#), [Tehran \(Iran\)](#)

▼ Group presentations on proposals for cities to realize a world without nuclear weapons:

[Group 1: Santos, Kyoto, Granollers, Imphal](#)

[Group 2: Krasnodar, Kunitachi, Manchester, Tehran](#)

➤ **The International Youth Conference for Peace in the Future, Hiroshima 2019** (August 4 – August 12)

The International Youth Conference for Peace in the Future (IYCPF) is an annual youth conference which aims to bring together youth (high school and college students) from cities including Hiroshima's sister and friendship cities and have them think about peace. Four young representatives from Grigny (France), Hannover (Germany), Tehran (Iran), Ypres (Belgium) attended this conference with the support from Mayors for Peace.



Mayors for Peace workshop during IYCI on August 7

On August 7, they participated in a Mayors for Peace workshop and gave presentations about their cities' peace activities. Later, all the participants had group discussions on what they could do to contribute to the realization of a world without nuclear weapons, and gave group presentations.

▼ Facebook post on the Mayors for Peace workshop :

<https://www.facebook.com/mayorsforpeace/posts/2197453710515350>

More detailed reports on the two programs will be posted on the Mayors for Peace website soon.

■ **Hiroshima hosts a forum to commemorate the TPNW's 2nd anniversary**

[July 7, 2019]

On July 7, on the occasion of the second anniversary of the adoption of the Treaty on the Prohibition of Nuclear Weapons at the UN, the Hiroshima Peace Culture Foundation, which houses the Mayors for Peace Secretariat, hosted a public forum titled "The Role of Youth in Preserving the Experience of the Atomic Bomb – Commemorating the 2nd Anniversary of the Treaty on the Prohibition of Nuclear Weapons" in collaboration with the International Committee of the Red Cross (ICRC). The forum was attended by about 180 citizens, including high school and college students.



Mr. Kazumi Matsui, Mayor of Hiroshima and President of Mayors for Peace, shared his hope for the participants that they use this opportunity to think about what they can do to create a world without nuclear weapons. Then, Mr. Magnus Løvold, Policy Adviser of the Arms Unit in ICRC's Legal Division, made a speech in which he stressed that "a world without nuclear weapons depends on the continued active involvement of younger generations" and shared his hope for everyone to "muster the courage to speak out and act with hope and determination" to solve the problem of nuclear weapons.

The forum also featured a panel discussion inviting four young people. They talked about the peace activities they have involved, such as "Collaborative A-bomb paintings project between high school students and hibakusha" and the Mayors for Peace petition drive calling for all states to join TPNW. Following the presentations, they also exchanged views with an A-bomb survivor and an A-bomb Legacy Successor on the roles of young generation in building peace.

In its Action Plan, Mayors for Peace refers to ICRC as one of the organizations with which we would like to build a network. Mayors for Peace intends to further promote collaboration with ICRC and other international peace organizations to achieve our common goal of abolishing nuclear weapons.

▼ The e-briefing on the catastrophic humanitarian consequences of nuclear weapons published by ICRC and Cambridge University Press (The ICRC Website):

["A price too high: Rethinking nuclear weapons in light of their human cost"](#)

■Call to hold events to mark the 2019 International Day of Peace on September 21

The United Nations has established September 21 as a fixed International Day of Peace (IDP) and an annual day of non-violence and cease-fire. The theme for 2019 is “Climate Action for Peace” The theme draws attention to the importance of combatting climate change as a way to protect and promote peace throughout the world.

Mayors for Peace has been a long-time supporter of the IDP and encourages all member cities to commemorate the International Day of Peace on September 21. We ask that your city considers holding events to observe the occasion to offer as many citizens as possible an opportunity to renew determination to bring peace to the globe.

▼ International Day of Peace 21 September (The United Nations website):

<http://www.un.org/en/events/peaceday/>

▼ Report of the event to commemorate the 2018 IDP in Hiroshima (Mayors for Peace website):

http://www.mayorsforpeace.org/english/whatsnew/news/180921_news.html

<<PLEASE SEND INFORMATION ON YOUR CITY'S 2019 IDP EVENT >>

If your city is planning to organize an event to commemorate the International Day of Peace, please send your event report to our secretariat. We will share the report on the Mayors for Peace website, etc.

▼ Please mail us with an outline of your event at:

mayorcon@pcf.city.hiroshima.jp

■“Peace News from Hiroshima”

(Provided by the Hiroshima Peace Media Center of the CHUGOKU SHIMBUN)

Pieces of Fukuya Department Store's original A-bombed exterior walls will be on display for the first time beginning next month. The exhibit, held at the Hatchobori main store location, begins October 1st, and coincides with the 90th anniversary of the store's establishment. Fukuya is hosting the exhibit in commemoration of the upcoming 75th anniversary of the atomic bombing, and to showcase its history prior to the war.

The five terracotta pieces on display were removed from the store's original exterior in 1972, and examined in 1990 by the late Hiromi Hasai, a professor emeritus in nuclear physics at Hiroshima University. Hasai's research concerned gaining an estimation of the radiation dose received when the bomb detonated over Hiroshima in 1945. Visitors can also see this terracotta wall piece that Hasai examined. Previously hollowed-out for testing, it now has a round plate covering the area where surface material was removed. No part of the current exterior walls of the department store are from the time of the bombing.

In addition to displaying the wall pieces, a commemorative plaque will be installed on the façade of the building facing Hatchobori's main streetcar-trafficked street. The plate references the name of the department store and that it survived the atomic bombing. A plan exists to provide, in both Japanese and English, information about how the department store overcame the tragedy and became a symbol of Hiroshima's reconstruction.

The department store is located 710 meters from the bomb's hypocenter. Its inside was incinerated on the day of the bombing, but it reopened in February the following year. Since then, the building has been enlarged, renovated and quakeproofed.

In the city of Hiroshima, there remain only 85 buildings that survived the atomic bombing. Only eight (including Fukuya) are owned by private businesses. One is the Hiroshima Electric Railway Company's Sendamachi Substation. Another, Hiroshima Andersen, one of the most well-known of the remaining structures, is now being reconstructed. This work is evidence these companies are determined to preserve these buildings as “witnesses to history.”

Please see the following articles for more peace-related news.

- Fukuya Hatchobori Main Store to display A-bombed exterior wall: Witness to tragedy and restoration in Hiroshima

<http://www.hiroshimapeacemedia.jp/?p=93563>

- Interview with Yoji Oshimo, President of Fukuya Co., Ltd.: Significance of carrying out a business in a building that survived the atomic bombing

<http://www.hiroshimapeacemedia.jp/?p=93527>

- Museum experts to hold symposium in Hiroshima to discuss war damage and the passing down of experiences
<http://www.hiroshimapeacemedia.jp/?p=93484>
- High School Peace Ambassadors report on their activities in Switzerland, express determination to continue calling for nuclear abolition
<http://www.hiroshimapeacemedia.jp/?p=93532>
- Young participants at international forum deliver Hiroshima Declaration to share plans for nuclear-free world
<http://www.hiroshimapeacemedia.jp/?p=93530>

■ Announcement from Hiroshima City University: Admission information for HCU's Graduate School of Peace Studies

Hiroshima City University, a public university in Hiroshima, established the Graduate School of Peace Studies (Master's Degree Program) in April this year for the purpose of serving as a world-class hub for education and academic research on peace and peace building.

The Graduate School aims to contribute to the realization of world peace by providing a curriculum that fosters graduates who have acquired: i) analytical academic methodologies in specialized areas such as peace studies, international politics, international law and international relations, and ii) the specialized wide-ranging skills needed to analyze a diverse range of real problems.

▼ Message from the Dean of the Graduate School of Peace Studies

http://www.mayorsforpeace.org/english/whatsnew/activity/data/2019/Sep2019_HCU_letter_EN.pdf

To welcome students from abroad, HCU will conduct special entrance examinations for international students and will teach some of the Graduate School of Peace Studies' courses in English to accommodate such students. Tuition exemption is available (based on an application review) in order to support workers engaged in the work of making and spearheading peace.

Please share this information with officials in your municipal government as well as with any relevant educational institutions.

More details on course curricula, entrance examinations, and related matters are available on the Hiroshima City University website (to be updated in early October):

▼ The Graduate School of Peace Studies, Master's Degree Program

<https://www.hiroshima-cu.ac.jp/english/graduate-school/masters-degree-program/graduate-school-of-peace-studies/>

▼ Entrance Examination Information (Special Entrance Examination for International Students, Application Guidelines)

https://www.hiroshima-cu.ac.jp/uploads/2018/07/EN_01_application-guideline-20180906014127763.pdf

■ Request for payment of the 2019 Mayors for Peace Membership Fee

In order to facilitate future activities and strengthen the sense of solidarity amongst member cities, Mayors for Peace introduced an annual Membership Fee in 2015.

This year again, we ask each member city to pay a Fee of 2,000 Japanese yen (about 19 USD/16 Euro as of March 19, 2019) per city. If your city has not paid their Membership Fee in previous years, we ask your city to pay the total amount owed for each unpaid year since 2015. The collected Membership Fees will be allocated toward new and existing projects listed on the Mayors for Peace Action Plan 2017-2020.

A request for payment of the 2019 membership fee was sent to each city by email on April 1. We deeply appreciate your kind cooperation.

▼ Request for the 2019 Mayors for Peace Membership Fee (The Mayors for Peace website):

http://www.mayorsforpeace.org/english/outlines/membership_fee.html

■Call for Input: Examples of initiatives to foster peace-seeking spirit

The Mayors for Peace Secretariat has been seeking examples of peace education initiatives conducted by any organization (city hall/school/NGO, etc.) in Mayors for Peace member cities that are conducive to raising peace-seeking spirit among future generations. The Mayors for Peace Secretariat accepts reports on a rolling basis, so please send your report whenever your project is completed. The submitted reports will be posted on our website and in the Mayors for Peace News Flash as a source of information for other member cities that are planning to launch their own peace education program.

▼ Call for Input on the Mayors for Peace website:

<http://www.mayorsforpeace.org/english/ecbn/projects.html#section10>

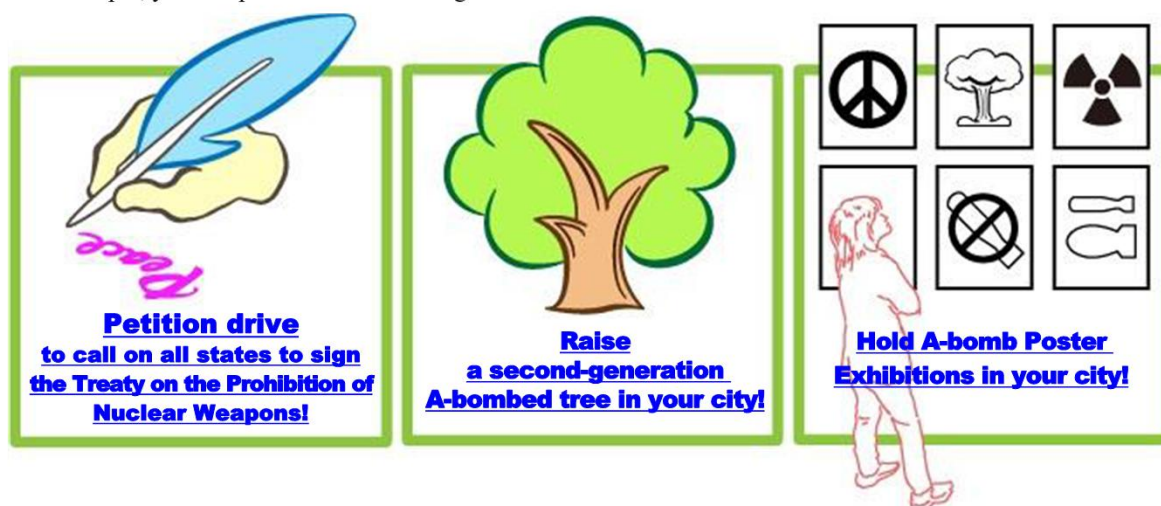
■Request to promote various measures based on the Mayors for Peace Action Plan (2017-2020)

At the 9th General Conference of Mayors for Peace held in Nagasaki in August 2017, we decided our Action Plan for up to the year 2020, aiming for lasting world peace. Together, we hope to make significant strides toward realizing this goal. Please promote all appropriate measures based on the Action Plan within your own municipality or regional group.

▼ Mayors for Peace Action Plan (2017-2020):

http://www.mayorsforpeace.org/english/report/meeting/data/9th_meeting/Action_Plan_2017-2020_E.pdf

For example, you can promote the following measures:



■Mayors for Peace collaboration with “The Hibakusha Appeal” Signature Campaign

Based on the Action Plan decided at the 9th General Conference in August 2017, Mayors for Peace is promoting a petition drive urging the nuclear-armed states and their allies to participate in the Treaty on the Prohibition of Nuclear Weapons. It was also decided that in doing so, Mayors for Peace would collaborate with “The Hibakusha Appeal”, a signature campaign launched by the hibakusha of Hiroshima and Nagasaki. The Mayors for Peace Secretariat will compile the number of signatures collected and present it to affiliates of the United Nations.

▼ For more information about “The Hibakusha Appeal”:



■Visitor to the President of Mayors for Peace (August 7 - 31)

President Kazumi Matsui welcomed the following visitor last month and asked him to support the activities of Mayors for Peace and cooperate on membership expansion.

*August 26 - Mr. Nikhil Seth, Executive Director of the United Nations Institute for Training and Research (UNITAR)

■Mayors for Peace Member Cities - 7,789 Cities in 163 Countries/Regions

Thanks to your invaluable support, on September 1, we gained 4 new member cities, bringing our total membership to 7,789.

From Germany, one city joined thanks to the continued efforts of Hannover, a Vice President City and Lead City of the German Chapter of Mayors for Peace. We also welcomed one city each from France, Italy, and the US.

We encourage further initiatives to promote membership and can provide support from Hiroshima as needed. Please continue inviting mayors who are not yet members to join Mayors for Peace.

▼List of New Members (PDF):

http://www.mayorsforpeace.org/data/pdf/03_newmembers/2019/newmembers1909_en.pdf

▼Map of Member Cities:

<http://www.mayorsforpeace.org/english/membercity/map.html>

If you have any comments or questions, please contact us at:

Mayors for Peace Secretariat

1-5 Nakajima-cho, Naka-ku, Hiroshima 730-0811 Japan

Tel: +81-82-242-7821 Fax: +81-82-242-7452

Email: mayorcon@pcf.city.hiroshima.jp

**ADELAIDE AND MOUNT LOFTY RANGES
NATURAL RESOURCES MANAGEMENT BOARD**

MINUTES OF MEETING NO 154

**held from 11.00am to 1.00 pm
on Thursday 25 July 2019
at the Office for Natural Resources AMLR,
205 Greenhill Road, Eastwood**



**Government
of South Australia**

Adelaide and
Mount Lofty Ranges
Natural Resources
Management Board

PRESENT: Chair: Felicity-ann Lewis

Members: Alison Cusack
David Greenhough
Alexandra Kentish
Jeffrey Newchurch
Rachael Siddall

APOLOGIES: Brenton Gear

IN ATTENDANCE: Kim Krebs, Regional NRM Manager
Joyce Osborne, Executive Officer
Katharine Ward, Manager Water Projects
Marguerite Swart, Manager Business Support
Louisa Halliday, Manager Planning and Evaluation
Roisin McAlary, Manager Financial Services
Ben Della Torre, District Manager Central Hills & Willunga Basin
Wendy Telfer, Manager Planning
Dennis May, A/Manager Business Support

25072019-154-1.0 MEETING PROCEDURE

25072019-154-1.1 Welcome

25072019-154-1.2 Apologies

Apologies were received from Brenton Gear.

25072019-154-1.3 Declarations of Interest

25072019-154-1.4 Consent Schedule

*The Board **confirmed** the items within the consent schedule be adopted with removal of BG from Register of Interests.*

CARRIED

25072019-154-1.5 Minutes of Previous Meeting

*The Board **confirmed** the minutes of meeting number 153 held on 27 June 2019 as a true and accurate record.*

CARRIED

25072019-154-1.6 Matters Arising from Previous Meetings

The Board noted that it had not endorsed the draft information sheet on the Board's Hardship Policy from the last meeting. This was endorsed and the Board asked that it contain links to other departments that can help

*The Board **noted** the matters arising.*

CARRIED

25072019-154-1.7 Resolution Register

*The Board **noted** the resolution register.*

CARRIED

25072019-154-2.0 BOARD MATTERS

Items 2.1, 2.2 and 2.3 were starred

25072019-154-2.1 Board Policies and Governance Charter

The Board has a query on the Whistleblower policy and how would Board members know who the probity policy officer was. The Board was advised that the procedure would be added to the governance handbook.

Action - Sentence that relates to board members to be added to Att 1
- Declaration of Interest

The Board:

2.1.1 **approved** the Board policies and Governance Charter as endorsed by the Audit Finance and Risk Committee.

CARRIED

25072019-154-2.2 Stormwater Management Plan

The Board noted the outcomes of the planning reform underway in South Australia may influence the ability of Council to implement a number of the actions identified in their SMP and have requested that the Stormwater Management Authority ensure that SMPs are developed and endorsed with consideration for the planning reform.

The Board:

- 2.2.1 **noted** that the Yankalilla, Normanville and Carrickalinga Stormwater Management Plan 2018 contains appropriate provisions as required by the legislation and guidelines for identifying appropriate flood mitigation works, providing non-structural flood mitigation, water quality improvement, and water harvesting strategies, ensuring that stormwater quality is not allowed to deteriorate, and that stormwater reuse is encouraged
- 2.2.2 **delegated** the Presiding Member to advise, in writing, the Stormwater Management Authority that having considered the advice provided, it is the Board's opinion that the Yankalilla, Normanville and Carrickalinga Stormwater Management Plan August 2018 contains appropriate provisions as required by the legislation and guidelines for identifying appropriate flood mitigation works, providing non-structural flood mitigation, water quality improvement, and water harvesting strategies, ensuring that stormwater quality is not allowed to deteriorate, and that stormwater reuse is encouraged

CARRIED

25072019-154-2.3 Board Strategic Plan Update

It was agreed that the strategy of the Board should be on the transition and creating a handover plan for the new Landscape Board.

It was suggested that field trips to NRCs (north and south) and Glenthorne be scheduled into the Board's calendar.

The Board:

- 2.3.1 **noted** the outcomes of the Board Strategic Planning March 2019 workshop
- 2.3.2 **noted** the work currently underway by the RMT to inform the future Landscapes and Green Adelaide Board's proposed plans
- 2.2.3 **endorsed** a workshop at its October 2019 Board meeting to consider the outcomes of the Regional Management's Team draft of the proposed future plans

CARRIED

25072019-154-2.4 2018/19 Paddock Tree Replacement Project Extension

The Board:

2.4.1 **approved** *infill planting on high priority properties participating in the Paddock Tree Replacement project, including those in the SAMDB NRM region.*

2.4.2 **agreed** *to an extension to the 2018/19 grant agreement with Trees For Life to 30 September 2019 for the purposes of this infill planting.*

CARRIED

25072019-154-2.5 New and Emerging Introduced Animal Policy

The Board:

2.5.1 **endorsed** *the revised list of declared animals and the new and emerging introduced animal policy, noting that the PIRSA Feral Deer Policy will be updated to reflect these.*

CARRIED

25072019-154-2.6 Summary of Overabundant and Pest Species Inquiry

Action: Ask Tom Brookman to give presentation at a future board meeting.

The Board:

2.6.1 **noted** *the SA Parliament Natural Resources Committee's report and recommendations from the Inquiry into Management of Overabundant and Pest Species.*

CARRIED

25072019-154-2.7 Regional NRM Manager's Report

The Board:

2.7.1 **noted** *the Regional NRM Manager's Report*

CARRIED

25072019-154-2.8 Director Green Adelaide Report

The Board:

2.8.1 **noted** *the Director Green Adelaide's report*

CARRIED

25072019-154-2.9 Revised Board Authorisations and Delegations

The Board expressed concerns with the delegation listed for the Director, Green Adelaide at this time and it was agreed to revoke the delegation pending a project plan being presented to the Board.

The Board:

2.9.1 **approved** all the revised Instrument of Authorisations and Delegations noting the revocation of the Director Green Adelaide's limits pending a project plan

2.9.2 **endorsed** the use of the Common Seal and nominated Alison Cusack and David Greenhough to sign all of the revised Instruments of Authorisation and Delegations.

CARRIED

25072019-154-3.0 FINANCE**25072019-154-3.1 Finance Report**

The Board was advised that Tanya Johnston has agreed to take on the role of Chair of the Audit Finance and Risk Committee.

The Board:

3.1.1 **accepted** the financial reports and statistics for the financial period ending 30 June 2019.

CARRIED

25072019-154-4.0 PAPERS TO NOTE**25072019-154-4.1 Register of Interests****25072019-154-4.2 Common Seal Usage****25072019-153-4.3 Letter to Minister Speirs dated 3 July re June meeting.**

*The Board **noted** information papers 4.1, 4.2, and 4.3*

CARRIED

25072019-154-5.0 OTHER BUSINESS

The Board was advised that Nature Play SA are hoping to have revised proposal for consideration at the August Board meeting.

River Torrens Governance workshop was attended by A Cusack and J Newchurch. There will be further meetings with community groups and managing groups in early August. The last workshop is scheduled for September and a report will be prepared for the Board in September/October.

J Newchurch brought to the attention of the Board the ceremony for the repatriation of Kaurna's 'old people' and a camp at Kingston Park which will take place between 31 July and 2 August. Board members were invited to attend the ceremony on 1 August.

27062019-153-6.0 MEETING CLOSED

There being no further business, the Chair declared the meeting closed at 1.00 pm

The next meeting of the Adelaide and Mount Lofty Ranges Natural Resources Management Board will be held on Thursday, 22 August 2019 at Office for Natural Resources AMLR, 205 Greenhill Road, Eastwood.



Felicity-ann Lewis
Presiding Member

_____ Date: 22 / 08 / 2019

21 CONFIDENTIAL

21.1 Chief Executive Officer's Performance Review - 2019

Reason for Confidentiality

The Council is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

RECOMMENDATION

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, General Manager Corporate and Regulatory, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.1 Chief Executive Officer's Performance Review - 2019, attachments and any associated documentation submitted by the General Manager Corporate and Regulatory, specifically on the basis of the provisions of Section 90(3)(a) because the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.
2. At the completion of the confidential session the meeting be re-opened to the public.

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the City Services and Amenity Standing Committee held on 3 September 2019 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 CITY SERVICES AND AMENITY REPORTS

11.1 Public Lighting Framework Draft and LGA Submission

Brief

To provide Council with an assessment report regarding a draft Public Lighting Service Framework, feedback of which is being sought by the Local Government Association SA.

RECOMMENDATION

The Committee recommends to Council that:

1. The report be received.
2. The comments detailed in the report form the Council's submission to the LGA.
3. The Administration continue to work with the LGA to further progress the development of the Public Lighting Service Framework.

Introduction

SA Power Networks (SAPN) is committed to developing a collaborative approach with their stakeholders to understand their needs and build strong working relationships through ongoing engagement and communication with their public lighting customers.

SAPN will achieve this by:

- Developing a collaborative approach with our stakeholders to understand their needs
- Ensuring a coordinated approach to public lighting
- Building relationships and trust with our stakeholders through ongoing engagement with our public lighting customers
- Delivering public lighting services that align with customer expectations and meet agreed levels of service
- Investigating and keeping abreast of emerging and smart technology.

SAPN participate in a Public Lighting Working Group (PLWG) that was established in December 2018 by the LGA, to provide a representative group for public lighting customers to work with the LGA and SAPN on the ongoing management of public street lighting and associated tariff costs. The Administration also have a representative on this group.

The group was established to:

- Provide a forum for listening and discussion with Councils.
- Seek input from Councils and stakeholders on the transition from NDS to ACS.
- Build mutual understanding and trust between the LGA, SA Power Networks and public lighting customers.
- Identify new service and product lines to add value to public lighting customers.
- Discuss current issues associated with public lighting services and opportunities for working more collaboratively with Councils.

As part of SAPN's ongoing commitment to achieving a stronger relationship with its customers, it has developed a draft Public Lighting Service Framework (**Attachment 1**) for public lighting to outline the levels of service that they aim to deliver to customers and stakeholders and provide an overview of the public lighting services.

The draft Public Lighting Service Framework is intended to act as a high-level document outlining SAPN's commitment to working with key stakeholders to ensure they deliver public lighting services that their customers' value.

The draft Public Lighting Service Framework has been considered by the PLWG prior to seeking feedback from Councils and Stakeholders.

Feedback is being sought on the draft framework to ensure SAPN deliver services valued by public lighting customers. The closing date for the LGA submissions is 11 October 2019.

Discussion

Public lighting is important for maintaining a safe visual environment for pedestrian and vehicular movement during times of inadequate natural light. It is an essential service that promotes the safety of communities and roadway users and builds and creates a sense of place and presence.

Public lighting services are defined as:

- The design and construction of new public lighting assets;
- The operation of public lighting assets, including handling enquiries and complaints about public lighting, and dispatching crews to repair public lighting assets;
- The maintenance, inspection, and repair of public lighting assets;
- The alteration and relocation of public lighting assets.

SAPN provides public lighting services to Councils and State Government agencies across the state. The delivery of public lighting services requires the ongoing maintenance, inspection, and operation of public lighting installations, and the design, procurement and construction of new public lighting installations as requested by public lighting customers. These services are provided on a tariff or fee basis depending on the service level required.

SA Power Networks have funded the installation and provide a full maintenance service for approximately 85% of installed public lighting assets (poles and lights), with these lights charged at SA Power Networks (SAPN) or Street Light Use of System (SLUOS) pricing. Public lighting customers or developers may fund the installation of new lights and gift the installed lights to SA Power Networks following completion, and SAPN will then assume full maintenance responsibility for the assets, including responsibility for future replacement of the asset at the end of its useful life. These lights are subject to a reduced Transferred Infrastructure (TFI) price. Alternatively, public lighting customers may choose to fund the installation of the assets and retain ongoing responsibilities for maintenance and replacement of these assets. SAPN's responsibility for these assets is administrative only, with the assets recorded in their GIS system and any faults received forwarded to the public lighting customer for their action, as a result these lights are charged an Energy Only (EO) price.

SA Power Networks is responsible for providing the following:

- Provide SAPN/ SLUoS, CLER and EO services to councils as requested. There is no requirement that councils receive any public lighting service from SA Power Networks.
- Use best endeavours to deliver public lighting services in accordance with the agreed public lighting service levels.
- Where a council owns the public lighting assets it is not required to take any public lighting service from SA Power Networks, however a database reported public lighting faults for EO services is maintained.

The obligations of public lighting customers, stated below, will depend upon the service to be provided by SA Power Networks.

- The road authority is responsible for the design, classification and level of compliance of public lighting based on their risk assessment.
- Where lights are to be gifted to SA Power Networks, ensure the lights installed are in accordance with SA Power Networks design and construction standards.
- SAPN/SLUoS services - the public lighting assets are owned by SA Power Networks and the only responsibility of the public lighting customer is to pay the relevant tariffs.
- PLC services - customer responsible for funding the luminaire installation or upgrade.

- CLER services - the public lighting customer will be responsible for all maintenance of the public lighting assets except for the replacement of failed lamps which is undertaken by SA Power Networks.
- EO services - the maintenance of the public lighting assets is the responsibility of the customer (including replacement of failed lamps) and SA Power Networks only responsibility is to maintain a database relating to street lights and record and inform customers of reported street light faults.
- Where no services are taken from SA Power Networks, the public lighting customer has the entire responsibility for providing the public lighting services.

Customers expect this service to provide a reliable and appropriate visual environment for pedestrians and vehicles on our public roads and in public places.

In committing to building a stronger relationship with customers, SAPN have developed a draft Public Lighting Service Framework for the purpose of:

- Outlining the levels of service SA Power Networks aims to deliver to customers and stakeholders.
- Providing an overview of the public lighting services and relationships.
- Detailing the responsibilities of SA Power Networks and public lighting customers.

In ensuring effective engagement with customers, SA Power Networks has also adopted the Public Participation Spectrum approach developed by the International Association for Public Participation. This approach outlines the possible types of engagement that can be undertaken with stakeholders and customers as part of the public participation process.

To improve the public lighting services and ensure SAPN deliver services that customer's value, the following strategies are proposed to be developed in consultation with Local Government and other key stakeholders over the next five-year regulatory period.

Action	Description	Timeframe	Responsibility
Customer Portal	Develop a customer portal for public lighting	Stage 1 – Dec 2019 Stage 2 – 2020 (TBC)	SAPN in collaboration with public lighting customers
Smart lighting trials	Trials of smart lighting and new technology	Ongoing	SAPN in collaboration with public lighting customers
LED rollouts	LED rollouts		
GSL payment review	Review the requirement for the GSL payment for SLO	2020	ESCoSA/ SAPN
Levels of Services	Evolving our levels of Service to ensure delivering what customers want	2020	SAPN in collaboration with public lighting customers
Ongoing engagement with customers	<ul style="list-style-type: none"> • PLWG – continue the PLWG and review ongoing role, purpose and structure 	June 2020	LGA/SAPN/ Councils

Action	Description	Timeframe	Responsibility
	<ul style="list-style-type: none"> Run an Annual Local Government Forum 	October 2020 – annual	SAPN
	<ul style="list-style-type: none"> Newsletter updates and provision of information 	Ongoing	SAPN

The proposed Public Lighting Service Framework, supported by the Administration, will provide a clear understanding of public lighting operations. It will also be reviewed every five years, in line with the regulatory control periods, to promote opportunities for continual improvement on how SAPN deliver public lighting services. In addition, a mid-period review will be undertaken every two to three years.

Conclusion

The Administration participate in a Public Lighting Working Group (PLWG) that was established in December 2018 by the LGA, to provide a representative group for public lighting customers to work with the LGA and SA Power Networks on the ongoing management of public street lighting and associated tariff costs.

The development of the Public Lighting Service Framework is intended to act as a high-level document outlining SAPN's commitment to working with key stakeholders to ensure they deliver public lighting services that their customer's value.

Attachments

1. Draft Public Lighting Service Framework for Stakeholder Feedback

Public Lighting Service Framework

A framework for delivering public lighting services
August 2019



Executive Summary

Public lighting is important for maintaining a safe visual environment for pedestrian, cyclist and vehicular movement during times of inadequate natural light. It is an essential service that promotes the safety of communities and roadway users and builds and creates a sense of place and presence.

SA Power Networks provides public lighting services to Councils and State Government agencies to customers across the state. The delivery of public lighting services requires the ongoing maintenance, inspection, and operation of public lighting installations, and the design, procurement and construction of new public lighting installations as requested by public lighting customers.

The purpose of the document is to outline the levels of service SA Power Networks aims to deliver to customers and stakeholders and provide an overview of the public lighting services. It is intended to act as a high-level document outlining our commitment to working with key stakeholders to ensure we deliver public lighting services that our customers value.

The provision of public lighting services, and associated maintenance and replacement responsibility, is determined in accordance with asset ownership and arrangements in place with public lighting customers.

Public lighting customers can choose which service offering best suits their circumstances, including who funds the initial asset installation, future replacement, and depending on the tariff arrangement who is responsible for the operational maintenance of the assets once installed.

SA Power Networks pricing proposal has been developed to continue to provide this flexibility in service offerings to our customers. The tariffs vary according to asset ownership and responsibilities with customer having the choice for higher or lower tariffs for capital and operational responsibility inputs.

SA Power Networks will work with public lighting customers to undertake a number of strategies and initiatives to improve our public lighting services and ensure we deliver services that our customers value.

Glossary

ACS	Alternative Control Services
AER	Australian Energy Regulator
Cat P lighting	Lighting designed principally for local roads to provide a safe and comfortable visual environment for pedestrian movement at night
Cat V lighting	Lighting designed principally for vehicular traffic eg traffic routes
CLER	Customer Lighting Equipment Rate
DNSP	Distribution Network Service Provider
EO	Energy Only
ESCoSA	Essential Services Commission of South Australia
HID	High Intensity Discharge
Lamp	Light globe
LED	Light Emitting Diode
LGA	Local Government Association
Luminaire	A complete lighting unit consisting of a lamp or lamps together with the housing designed to distribute the light, position and protect the lamps and connect the lamps to the power supply.
NDS	Negotiated Distribution Services
PLAB	Public Lighting Asset Base
PLC	Public Light Customer
PLWG	Public Lighting Working Group
Public Lighting	Any infrastructure that provides lighting for public areas including Streetlights and car park lighting.
SAPN	SA Power Networks
SLO	Single Light Out
SLUOS	Streetlight Use of System
TFI	Transferred Infrastructure

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1. Introduction

Public lighting is important for maintaining a safe visual environment for pedestrian, cyclist and vehicular movement during times of inadequate natural light. It is an essential service that promotes the safety of communities and roadway users and builds and creates a sense of place and presence.

Public lighting services are defined as:

- The design and construction of new public lighting assets;
- The operation of public lighting assets, including handling enquiries and complaints about public lighting, and dispatching crews to repair public lighting assets;
- The maintenance, inspection, and repair of public lighting assets;
- The alteration and relocation of public lighting assets.

Our customers expect this service to provide a reliable and appropriate visual environment for pedestrians, cyclists and vehicles on our public roads and in public places.

1.1 Purpose of this document

The purpose of the document is to:

- Outline the levels of service SA Power Networks aims to deliver to customers and stakeholders.
- Provide an overview of the public lighting services and relationships.
- Detail the responsibilities of SA Power Networks and public lighting customers.

The framework is intended to act as a high-level document outlining our commitment to working with key stakeholders to ensure we deliver public lighting services that our customers value.

1.2 Relationship to other documents

There are a number of key documents relating to public lighting and the key purpose of other documents is outlined below.

Tariff Agreement

The commercial arrangements agreed between Council and SA Power Networks in respect to the ongoing provision and maintenance services are set out in the Tariff Agreement.

The Tariff Agreement includes (where relevant) the Construction Agreement, which covers the supply and installation of new lights.

Network Information for Customers and Contractors (NICC402)

The NICC provides an overview of the SA Power Networks requirements for a public lighting extension or upgrade that will be connected to SA Power Networks distribution network.

More information on design of public lighting proposals can be found in TS 101: Public Lighting – Design and Installation.

1.3 Our vision

SA Power Networks primary objective is to deliver an excellent public lighting service that our customers value.

We will achieve this by:

- Developing a collaborative approach with our stakeholders to understand their needs
- Ensuring a coordinated approach to public lighting
- Building relationships and trust with our stakeholders through ongoing engagement with our public lighting customers
- Delivering public lighting services that align with customer expectations and meet agreed levels of service
- Investigating and keeping abreast of emerging and smart technology.

1.4 Overview of SA Power Networks and its public lighting services

SA Power Networks provides public lighting services to Councils and State Government agencies to customers across the state. The delivery of public lighting services requires the ongoing maintenance, inspection, and operation of public lighting installations, and the design, procurement and construction of new public lighting installations as requested by public lighting customers. These services are provided on a on a fee (tariff) basis depending on the service level required.

1.5 Legislative requirements and standards

Local Government Act 1999

A Council's functions under the Act include providing:

- (a) services and facilities that benefit its area, its ratepayers and residents and visitors to its area; and
- (b) infrastructure for its community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area).

One component of the infrastructure provided by councils in discharge of these functions is public lighting along streets and in other public spaces. Councils also have functions and powers with respect to undertaking roadwork, including the installation of street lighting.

Australian Standard AS/NZS 1158

AS1158 is the standard for roads and public spaces and provides guidance on the design, manufacture and installation of road lighting for the safe use of roads by pedestrians, cyclists and vehicles.

Lighting is designed and installed based on the requirements of the responsible road authority including SA Councils and the relevant Government Departments. The road authority is responsible for the design and classification and the level of compliance to the standard based on their risk assessment.

Highways Act 1926

Section 26 (11) of the Act states:

If the Commissioner installs or causes the installation of street lighting in a district in the exercise of the Commissioner's powers under this section, the Commissioner may require the council to pay to the Commissioner for payment into the Highways Fund (by payments made at times specified from

time to time by the Commissioner) half of the reasonable costs paid by the Commissioner to an electricity entity for the operation and maintenance of the lighting.

1.6 Responsibilities

The majority of public lighting services in South Australia are provided by SA Power Networks, as the distribution network service provider, with some services provided directly by public lighting customers.

TO BE INSERTED - Process Flow associated with Installation of New public lights – replacement of existing public lights – relocation of public lights – and removal of public lights.

At the highest level, the Public Lighting customer decides the lighting output required at any given location, designs/ pays for a lighting design to achieve this lighting level and then constructs/ pays for a third party to construct the lighting. Although the asset may remain customer owned, depending on the tariff arrangement the public lighting customer may be required to engage with SA Power Networks to maintain or modify the light.

The provision of public lighting services, and associated maintenance and replacement responsibility, is determined in accordance with asset ownership and arrangements in place with public lighting customers.

SA Power Networks have funded the installation and provide a full maintenance service for approximately 85% of installed public lighting assets (poles and lights), with these lights charged SA Power Networks (SAPN) or Street Light Use of System (SLUOS) pricing. Public lighting customers or developers may fund the installation of new lights and gift the installed lights to SA Power Networks following completion, we will then assume full maintenance responsibility for the assets, including responsibility for future replacement of the asset at the end of its useful life, these lights are subject to a reduced Transferred Infrastructure (TFI) price. Alternatively, public lighting customers may choose to fund the installation of the assets and retain ongoing responsibility for maintenance and replacement of these assets. Our responsibility for these assets is administrative only, with the assets recorded in our GIS system and any faults received forwarded to the public lighting customer for their action, as a result these lights are charged an Energy Only (EO) price.

In some cases, SA Power Networks has agreed to maintain assets (including replacement of minor components (eg PE cells)) owned by the customer, with the customer retaining responsibility for the future replacement of all major public lighting asset components, these lights are charged Customer Lighting Equipment Rate (CLER) prices. With the introduction of LED lighting, a further service offering for Public Light Customer (PLC) was introduced, whereby we undertake routine maintenance of the public lighting assets and have responsibility for future replacement of public lighting infrastructure (poles), while the public lighting customer retains financial ownership of and is responsible for replacement cost of the luminaire.

Table - Public Lighting Maintenance and Replacement Responsibilities

Service Category	Description	Ownership	Installation / Replacement	Operation and Maintenance
SAPN / SLUOS	SA Power Networks funds luminaire /	SA Power Networks	SA Power Networks	SA Power Networks

Service Category	Description	Ownership	Installation / Replacement	Operation and Maintenance
	infrastructure installation or upgrade			
TFI	Lighting luminaire / infrastructure is transferred ('gifted' or 'vested') to SA Power Networks	SA Power Networks	SA Power Networks	SA Power Networks
PLC	Customer funds the luminaire installation or upgrade SA Power Networks funds the installation and upgrade of infrastructure SA Power Networks maintains assets over their life	Public Lighting Customer (Luminaire) SA Power Networks (Infrastructure)	Public Lighting Customer (Luminaire) SA Power Networks (Infrastructure)	SA Power Networks
CLER	Customer funds all public lighting assets SA Power Networks maintains assets over their life	Public Lighting Customer	Public Lighting Customer	SA Power Networks (minor components)
EO	Customer funds and retains ownership of all public lighting equipment and maintenance responsibilities	Public Lighting Customer	Public Lighting Customer	Public Lighting Customer

SA Power Networks responsibility

SA Power Networks is responsible for providing the following:

- Provide SAPN/ SLUoS, CLER and EO services to public lighting customers as requested.
- Use best endeavours to deliver public lighting services in accordance with the agreed public lighting service levels.
- Where a public lighting customer owns the public lighting assets it is not required to take any public lighting service from SA Power Networks, however a database reported public lighting faults for EO services is maintained.

Public lighting customers responsibility

The obligations of public lighting customers will depend upon the service to be provided by SA Power Networks.

- The road authority is responsible for the design, classification and level of compliance of public lighting based on their risk assessment.

- Where lights are to be gifted to SA Power Networks, ensure the lights installed are in accordance with SA Power Networks design and construction standards.
- SAPN/SLUoS services - the public lighting assets are owned by SA Power Networks and the only responsibility of the public lighting customer is to pay the relevant tariffs.
- PLC services - customer responsible for funding the luminaire installation or upgrade.
- CLER services - the public lighting customer will be responsible for all maintenance of the public lighting assets except for the replacement of failed lamps which is undertaken by SA Power Networks.
- EO services - the maintenance of the public lighting assets is the responsibility of the customer (including replacement of failed lamps) and SA Power Networks only responsibility is to maintain a database relating to street lights and record and inform customers of reported street light faults.
- Where no services are taken from SA Power Networks, the public lighting customer has the entire responsibility for providing the public lighting services.

1.7 Customers and stakeholders

There are a number of organisations that have a key role in the provision or management of public lighting.

Local Government

Local Government is a key stakeholder in public lighting and SA Power Networks will work collaboratively to deliver public lighting services. Under the Local Government Act, Councils are responsible for the provision of street lighting for all minor and many major roads within their Council area. Councils have the role of specifying the lighting category to be installed on roads (other than State roads which are managed by DPTI) and public places. In addition, Council may be required to provide feedback and input for new standardised luminaires and columns.

All local Councils in South Australia are customers of SA Power Networks. The majority of public lighting on Council roads is owned and maintained by SA Power Networks. There are 68 Councils in SA, of which 19 are metropolitan Councils and 49 are rural or regional Councils, and public lighting services are provided to all of these Councils.

The **Local Government Association (LGA)** - the LGA is a membership organisation for all Councils in South Australia and is the voice of Local Government in the State. The LGA is created by Councils and all 68 Councils are members of the Association. The LGA provides leadership and advocacy to Councils on key issues affecting Councils and communities, including public lighting.

Department of Planning, Transport & Infrastructure (DPTI) – DPTI is the state government department responsible for the management of major arterial roads in South Australia. This management responsibility encompasses the provision of lighting on all DPTI designated roads. DPTI is generally responsible for the installation and maintenance on most Category V (vehicular) lighting on arterial roads. DPTI is also responsible for public lighting on the main road network (arterial roads) in partnership with the local Council (recovers cost from Council where amenity to Council).

Regulators

In addition, there are a number of regulators that regulate the public lighting industry or energy sector.

- **Office of the Technical Regulator (OTR)** – the OTR is responsible for technical and safety issues in the electricity supply industry, including public lighting services.

- **Essential Services Commission of South Australia (ESCoSA)** – ESCoSA regulates the energy industry in SA, including the licensing of electricity operations and establishment of performance targets. ESCoSA has a reliability framework that will apply to SA Power Networks from 1 July 2020 to 30 June 2025. Under this framework, a GSL payment of \$25 for each period (5 business days for metropolitan areas, and 10 business days for non-metropolitan areas) in which the street light is not repaired is payable to the first person to report the fault.
- **Australian Energy Regulator (AER)** – the AER is the economic regulator for electricity distributors and determines funding levels based on regulatory periods. The AER has determined to classify public lighting services as an Alternative Control Service (ACS) for the 2020–25 regulatory period, which is consistent with the classification of public lighting in other jurisdictions. This will be a change from the current classification in South Australia, where public lighting services are classified as a negotiated distribution service and will come into effect from 1 July 2020. As an ACS, the AER will set price caps for public lighting services reflective of the efficient cost of providing the service.

Retailers

SA Power Networks informs the retailers of energy usage associated with public lighting and the retailers are responsible for billing public lighting customers for energy usage.

Other customers

Un-metered public lighting is provided to a number of stakeholders including Councils, Housing SA, Department of Education and for private customers such as Community, Lifestyle or Retirement villages, Ports Corporation and various other small customers.

Industrial and residential land subdivisions are ongoing throughout South Australia as the need for additional housing or industry is required. The lighting infrastructure is generally vested back to SA Power Networks if SA Power Networks standard luminaires and associated equipment has been installed. If the developer has chosen non-SA Power Networks standard luminaires, the lighting infrastructure is vested to the public lighting customer.

Community and residents

The wider community and residents have an interest in public lighting, with the key reasons being safety and amenity on roads and in public places. Engagement with the wider community is through Local Government.

2. Engagement and communication with stakeholders

2.1 Public Lighting Working Group (PLWG)

In December 2018, a Public Lighting Working Group was established to provide a representative group for public lighting customers to work with the LGA and SA Power Networks on public lighting. As DPTI is also a key stakeholder, the Department was also represented in the PLWG.

The group was established to:

- Provide a forum for listening and discussion with metropolitan, regional and rural Councils and DPTI.
- Seek input from public lighting customers and stakeholders on the transition from NDS to ACS.
- Build mutual understanding and trust between the LGA, SA Power Networks and public lighting customers.
- Identify new service and product lines to add value to public lighting customers.
- Discuss current issues associated with public lighting services and opportunities for working more collaboratively with public lighting customers

Principles to guide our decision-making

The PLWG was committed to developing a set of principles to guide their discussion and decision making. An independent facilitator was engaged to develop a set of principles.

The five principles developed were:

1. Looking backwards only to plan forwards
2. Commit the time to be collaborative
3. Sector wide versus individual
4. Equitable pricing for standard services
5. Progress over perfection.

A bit more rationale for the principles is provided below:

Looking backwards only to plan forwards	The PLWG felt this was needed as a reminder for at least the next 6 months as we look forward but recognise the past.
Commit the time to be collaborative	Investment of time to develop shared understanding before coming to definitive resolution.
Sector over individual	The need to consider the sectors needs versus individual public lighting customer or vested interests.
Equitable pricing for standard services	This principle was about finding an equitable way forward for all, regardless of location and demographics. While some public lighting customers choose to go beyond the standard service offer, this would be a user pays model, but when it is standard, then pricing should be equitable.
Progress over perfection	The need for future focus and the priority of shifting the technology forward as well as keeping up momentum, rather than striving for everything to be 100% perfect (80:20 rule).

2.2 How we will engage with our stakeholders

IAP2 Spectrum for Public Participation

To ensure effectively engage with our customers, SA Power Networks have adopted the Public Participation Spectrum approach developed by the International Association for Public Participation. This approach outlines the possible types of engagement that can be undertaken with stakeholders and customers as part of the public participation process.

As the public progress through the spectrum there is an increase in the expectation of participation and types of engagement tools that can be implemented along the spectrum from inform to empower.

Based on this spectrum, the proposed levels of engagement for public lighting are outlined in the table below.

Table: IAP2 public participation spectrum approach and how it may be applied for public lighting services

	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
Stakeholder/customer participation goal:	To provide stakeholders/customers with information on our public lighting services	To obtain feedback from stakeholders/customers for public lighting services	To work directly with key stakeholders to ensure issues and expectations are understood and considered in developing public lighting services	To partner with key stakeholders during all stages of the process, including the development of alternatives and solutions for public lighting	To place the final decision making in the hands of key stakeholders
Commitment to stakeholders/customers:	We will aim to keep you informed	We will aim to keep you informed, listen and acknowledge concerns and provide feedback on how influenced decisions or services	We will aim to work with you to ensure that your concerns and expectations are reflected in our services and provide feedback on how influenced decisions or services	We will aim to seek direct advice in developing solutions and incorporate your input into decisions or services as far as practicable	We will implement what you decide
Example of opportunities or issues:	<ul style="list-style-type: none"> ESCoSA requirements 	<ul style="list-style-type: none"> Outage Reporting Regulatory Proposal 	<ul style="list-style-type: none"> Information Survey Postage stamp pricing Public Lighting Working Group Design/ construction audit services Billing and provision of spatial data Maintenance reporting 	<ul style="list-style-type: none"> Annual Local Government Public Lighting Forums Targeted workshops eg. asset management, new technology Approach to: <ul style="list-style-type: none"> column pricing decorative lighting recovery period luminaires metro/regional pricing for luminaire installations Access Gateway/ Portal Emerging technology 	<ul style="list-style-type: none"> Final decision-making SA Power Networks does not propose this level of participation for public lighting at this stage

Public Lighting Service Level Framework

3. Public Lighting Inventory

3.1 Overview

There are approximately 240,000 public lights across the state. This comprises:

- 200,000 on SA Power Networks infrastructure
 - 120,000 attached to our network grid 'stobie poles' eg. lighting brackets
 - 80,000 on dedicated lighting columns
- 40,000 on customer infrastructure ie. Councils, State Government.

Each public lighting installation has several asset components:

- **Lamp:** Light globe that produces the illumination, lamps are mounted inside traditional (High Intensity Discharge (HID)) luminaires.
- **PE Cell:** Photo-electric cell which switches the light on in low light conditions.
- **Luminaire:** Distributes, filters or transforms the light transmitted from a light source, including lamps or LED modules.
- **Bracket:** Supporting structure to hold or extend the luminaire from a pole.
- **Pole / Column:** Elevates the luminaire assembly above the ground, may be distribution poles or dedicated lighting poles/ columns.

Public lighting follows two basic configurations:

1. The Public Light is mounted to a **Stobie Pole** via a bracket to a crossarm, the luminaire is attached to the bracket and wired through the bracket to the low voltage supply on the Stobie pole.

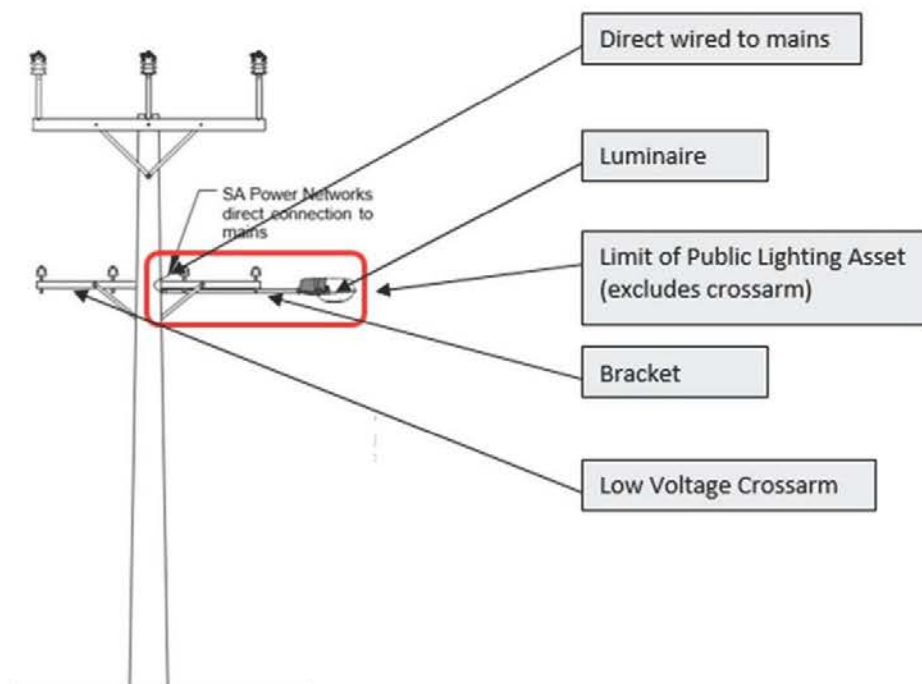
Typically, the luminaire is controlled via a PE cell or in older installation via switchwire.

2. The Public Light is mounted on a **Public Lighting column**, the luminaire is attached to the end of the column and wired down through the column (via an electrical cable) to a switch and fuse at the base of the column behind an inspection hatch. The wiring then continues down the column under the ground and then is connected to the electricity network via a LV service pit. Wiring between the column and pit is part of the public lighting assets.

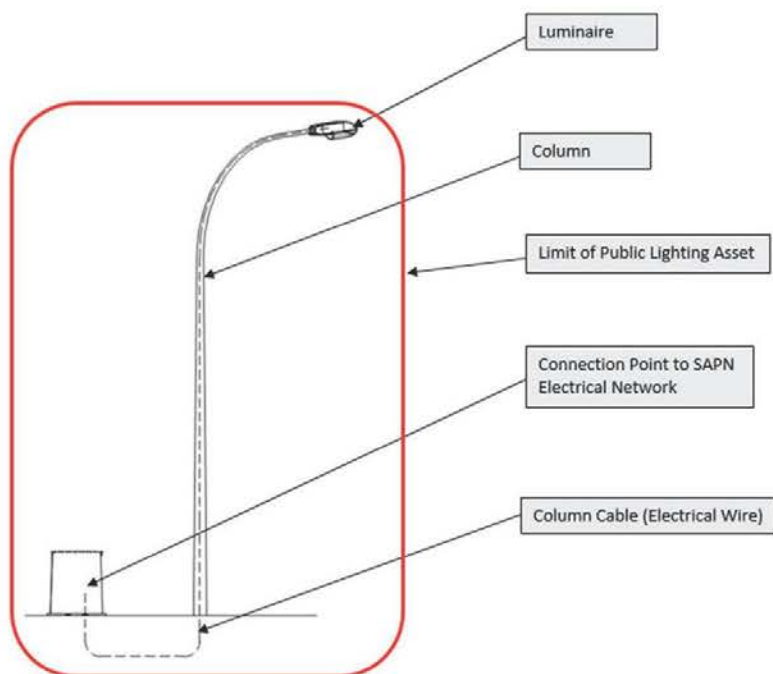
Typically, the luminaire is controlled via a PE cell or in older installation via switchwire. Public lighting columns are either galvanised or powder coated and range in height from 4.5m to 10.5m. Public lighting cable is typically 2.5mm squared Copper Twin and 6.0mm squared Copper Earth, although this may vary depending on age. Some wiring is in conduit, but the majority is not.

Two typical configurations are shown in the figures below.

Typical Stobie pole mounted public lighting configuration



Typical Column mounted public lighting configuration



Public lighting luminaires are categorised by the level of lighting intended to be provided in accordance with *AS1158:2005 Lighting for roads and public spaces* as follows:

- Vehicular traffic (V category): relate to arterial roads
- Pedestrian area (P category): relate to minor roads

SA Power Networks has a wide range of lamp types (globes) on the public lighting system. This has developed as technology changes have occurred and as trends have altered across the world. As at March 2019, 51,000 (25%) of the luminaires installed have been upgraded to more energy efficient LEDs, providing improved energy and maintenance outcomes for our customers. By 30 July 2025, it is forecast that 74% of lights will have been converted to LEDs.

3.2 Public lighting assets

Public lighting assets are assets which are dedicated to the function of providing lighting and are in essence comprised of the luminaire, a means of supporting the luminaire and wiring.

Luminaires

As at December 2018 there were ~240,000 luminaires under management across the network, a significant portion are 30+ years old and the newly installed LEDs 2-3 years old.

With the LED rollout it is expected most, if not all, old technology luminaires will be replaced in the next 5 years.

Columns

There are approximately 68,000 SA Power Networks owned public lighting columns and these range in mounting height, colour and outreach.

In addition, there are approximately 30,000 customer owned columns that support lights which SA Power Networks provides a service for.

Brackets

There are approximately 119,000 public lighting brackets in service. Of those, 8,000 are Long Pipe brackets which attract a SLUoS (Street Light Use of System) tariff.

Cable (wiring)

There are approximately 2,750km of underground public lighting wiring.

4. Public Lighting Services

The provision of public lighting services, and associated maintenance and replacement responsibility, is determined in accordance with asset ownership and arrangements in place with public lighting customers.

Public lighting customers can choose which service offering best suits their circumstances, including who funds the initial asset installation, future replacement, and depending on the tariff arrangement who is responsible for the operational maintenance of the assets once installed. SA Power Networks pricing proposal has been developed to continue to provide this flexibility in service offerings to our customers.

4.1 Basic Services

Maintaining lighting output

SA Power Networks is required to maintain lighting output by ensuring the lights are on and at right illuminance in accordance with AS1158 unless an alternative agreement is in place with our customers.

Maintaining lighting output is done in a number of ways:

- Bulk lamp and PE cell replacement to minimise the failure rate of lighting components (eg lamps) and to maintain lighting levels. The replacement period is determined based on age of the component and their associated failure rates. Typically, 30,000 lamps and 4,000 PE cells are changed per year and covers Metro and rural, P and V category Lights.
- Illuminance and cleaning of all lights
- Immediately repairing SLO's in accordance with ESCoSA requirements
- Physical testing
- Establishing and managing a system to allow reporting to owners of failed CLER and EO lighting.

Target Level of Service:

- *Repair 98% of public lighting faults, for which we are responsible, within 5 business days (metro) or 10 business days (regional areas).*
- *Replace HID road lamps at least every 4 years (HID) or otherwise as required to maintain luminance output and minimise SLO lamp failures.*
- *To maintain luminance output, luminaries will be cleaned as part of every lamp change for HID lights.*
- *To maintain LED luminance output, LED's are scheduled to be cleaned every 10 years. To validate the requirement to clean the LED 25% of LED lights installed will be luminance checked at 4 years and 8 years. Should cleaning be required prior to the 10-year scheduled cleaning cycle to maintain light output, this will be done on a quoted charge basis.*

Outage Reporting

Public lighting faults are reported by customers through our online SLO reporting tool or by phoning our call centre. Our aim is to rectify 98% of faults within 5 business days for metro areas and 10 business days for regional areas. Currently, a GSL payment of \$25 for each period (5 business days for metropolitan areas, and 10 business days for non-metropolitan areas) in which the street light is not repaired is payable to the first person to report the fault¹.

For SLO maintenance to provide the most cost-efficient outcome for public lighting customers, a services contract is used in the metropolitan area (high density lights) and local depot staff are used in regional areas (low density lights).

Failures are reported via the Online SLO Reporting Tool, SA Power Networks does not inspect or patrol for lamp/ luminaire operability, completely relying on reporting from the public.

A Customer Portal for public lighting is currently being developed in collaboration with public lighting customers and it is expected that Stage 1 to be accessible to customers by the end of 2019. The aim of the portal is to provide a simplified way for all public lighting customers to obtain more information on public lighting eg. carbon usage reporting, lights out, track work online; interact with your assets and generate reports.

Target Level of Service:

- *An online reporting tool for members of the public and public lighting customers to report faults.*
- *Where a fault is reported, for which we are not responsible, we will notify the public lighting customer of the outage within one business day of receiving the outage report*

Billing/ tariffs

Customers have a number of basic needs in relation to billing and tariffs:

- Timely and accurate billing
- Timely and accurate billing of energy consumption
- Ability to seamlessly transition between relevant tariffs

To meet this requirement SA Power Networks provides a number of services:

- Bill issued to all public lighting customers on the 6th of the following month
- A full list of luminaires and locations are supplied with each bill
- Provide accurate details of luminaires and energy consumption (from load tables) to customers retailer
- Flexibility in facilitating transition arrangements to enable shift from HID to LED and SAPN LED to PLC tariffs.

The Customer Portal being developed in consultation with customers will provide the ability to access data on billing and tariffs.

The charges associated with the electricity supplying public lighting is invoiced to the public lighting customers by their nominated Retailers. The Retailer invoice also includes the regulated network supply charges referred to as the Distribution Use of System charges (DUoS).

¹ ESCoSA reliability framework – charge will apply to SA Power Networks from 1 July 2020 to 30 June 2025.

Target Level of Service:

- *Invoices for public lighting services, specifying lamp types and volumes, will be issued by the 6th business day of the month, for the preceding month*
- *If tariff change requested, tariff to be changed within 30 days of payment.*

Asset Management

SA Power Networks has a range of strategies in place to manage capital and maintenance work on public lighting assets. The following table provides an overview of the asset management strategies, including the provision of GIS information and providing a cost-effective service.

Data	<ul style="list-style-type: none"> • Spatial data is provided to customers with each bill. These includes data on the lamp types, numbers of lamp types and associated tariffs.
Provision of power	<ul style="list-style-type: none"> • For SLUoS, SAPN & PLC LED and TFI LED, SA Power Networks has full responsibility for site inspection. • For CLER and EO, SA Power Networks will attend and determine if fault exists between luminaire and the connection point and notify customer of their responsibility to repair. • For EO lighting, a connection point is supplied, and SA Power Networks is responsible for keeping power to the connection point. This responsibility does not extend past the connection point.
Lighting elevated and structure maintained	<ul style="list-style-type: none"> • For SLUoS, SAPN LED and TFI LED SA Power Networks is responsible to inspect, maintain/ repair/ replace and restore (after accident) public lighting elevation structures. • For CLER and PLC LED, SA Power Networks is not responsible for the structure but will attend an emergency, make the site safe and notify the customer.
Whole of life costs	<ul style="list-style-type: none"> • To minimise whole of life costs extensive testing on lighting assets is undertaken by our Standards Group prior to approval being given to install lights on to the network.
Warranty management	<ul style="list-style-type: none"> • Asset information is stored with warranty information and a system is in place to ensure luminaires returned to manufacturers for warranty claims.

Reporting

Public lighting customers have a few reporting requirements, which include understanding if SAPN is delivering service level and to report carbon / energy usage from public lighting.

SA Power Networks provide energy / carbon reporting to all major customers on an annual basis. In addition, a full list of luminaires and locations are supplied with each monthly bill.

Target Level of Service:

- *Replace road lamps at least every 4 years or otherwise as required to maintain luminance output and minimise SLO lamp failures.*
- *Public lighting asset data, including luminaire details and locations, will be provided to public lighting customers monthly.*
- *Operational reports, detailing fault performance, will be provided to public lighting customers quarterly for the preceding quarter.*
- *All Public Lights mapped in SAPN's GIS system, with GIS data provided to public lighting customers annually.*
- *Energy / carbon reporting will be provided to all major customers every six months.*

Design / Construction / Audit

SA Power Networks provides design and construction services for new lighting installations. Auditing services of public lighting assets is also provided.

Target Level of Service:

- *Provide quote for simple transactions in X days and more complex designs in X days – NB. target dates to be determined in consultation with public lighting customers.*

4.1.2 LED rollout

Interest from public lighting customers is building to reduce costs through the deployment of more efficient and potentially longer lasting lighting technology such as Light Emitting Diodes (LED).

LED lighting create an overwhelmingly compelling case to change from traditional High Intensity Discharge (HID) lighting, particularly for the pedestrian (P Category) lighting where the energy usage of LEDs is typically a third to a quarter of HID lights.

LED rollouts are underway, both customer and SAPN initiated, and it is expected that at least all P category lighting will be replaced in under 5 years, with V category being changed more slowly resulting in 74% of all luminaires forecast to be converted to LED by 30 July 2025.

4.2 Value add services

Public lighting technology is continuing to evolve, with the evolution of smart controls. We are working with smart city technology providers to develop a cost-effective and ongoing smart lighting/smart city management platform that we can roll out in South Australia. Smart street lighting with remote monitoring can automatically report failures, allowing faster maintenance and reduced operational costs. Smart controls can allow lights to be dimmed when streets are unused or ensure enhanced brightness for events or safety reasons. Approximately 94% of our public lighting customers have indicated they are interested in smart control technology.

4.3 Emerging services

The AER has also classified emerging public lighting technology as ACS. All new services eg LEDs or smart controls would be added and approved by the AER as part of our annual pricing approval process. The AER will not approve fee-based services within a regulatory control period, so all new services introduced mid period will need to be introduced as quoted services.

Smart lighting/ smart cities technology

Smart cities technology is used to find innovative solutions in urban areas and provide sustainable solutions to meet urban challenges and improve liveability in cities and towns. The Australian Government committed to the Smart Cities Plan in 2016. One of the key objectives of this plan is smart technology and the introduction of energy efficient technology.

Smart street technology includes the following:

- Lighting with remote monitoring that automatically report failures, allowing faster maintenance and reduced operational costs.
- Smart controls or sensor-based units that allow lights to be dimmed when streets are unused or ensure enhanced brightness for events or safety reasons.
- Remote sensors to provide ongoing data about the use of council assets such as parks and main streets to support decision making on lighting needs and management.
- Installing multi-function streetlights fitted with touch screens and surveillance cameras that provide Wi-Fi, monitor traffic conditions.
- Installing solar panels on streetlights to generate energy.

A number of Councils are considering 'smart city' opportunities and investigating technology to enable greater convenience and efficiencies in on demand smart lighting and energy conservation.

4.4 Standards

SA Power Networks has a variety of equipment available for public lighting. Our Technical Standards and Equipment Group is responsible SA Power Networks undertakes assessment, strategic development and integration of equipment onto the distribution network to provide a safe, cost effective and reliable network.

Luminaires

SA Power Networks uses a variety of luminaires and equipment, dependent upon the location, road category and customer requirements. There are a large range of types and styles of luminaires on the Australian and international market which vary significantly in terms of price and quality. .

In order to maximise value, while minimising total cost ownership, and ensure we maintain lighting compliance for customers, various equipment types and styles have been selected and are held on stock. The equipment list includes luminaires, lamps, outreach arms, columns and fixtures.

SA Power Networks also installs, upon request, flood lights (also called security lights) and several types are held on stock.

SA Power Networks has a range of standard luminaires and lamps held on stock. Further information can be found in the Network Information for Customers and Contractors (NICC402) and TS 101: Public Lighting – Design and Installation.

Brackets

As part of the standard equipment, SA Power Networks has specified several brackets. The longest of these, a long pipe bracket, is 6 metres long and is often used over wide intersections, to extend beyond the tree canopy in heavily vegetated streets and when the stobie pole is set back on a wide verge.

There are various other smaller outreach brackets available which have different height and extension lengths.

Columns

Luminaires are installed on stobie poles when available. In underground developments and where the power supply is underground, lighting columns are used. There are several standard types and sizes held on stock including 4.5m post top to 10.5m columns used for arterial roads.

Standard SA Power Networks columns are galvanized, black or green powder coated. However, SA Power Networks is not responsible for the ongoing performance of any powder coated finish. When Customers request a different colour finish, they are permitted to do so subject to formally accepting the ongoing maintenance of the finish.

5. Pricing and Tariffs

The public lighting service is funded via tariff arrangements where the cost is calculated for each luminaire type via a building block methodology. The tariffs vary according to asset ownership and responsibilities with customer having the choice for higher or lower tariffs for capital and operational responsibility inputs.

5.1 Regulatory process

The Australian Energy Regulator (AER) has determined to classify public lighting services as an Alternative Control Service (ACS) from the commencement of the 2020–25 regulatory period, which is consistent with the classification of public lighting in other jurisdictions. This is a change from the current classification in South Australia, where public lighting services are classified as a negotiated distribution service. As an ACS, the AER will set price caps for public lighting services reflective of the efficient cost of providing the service. This will provide some certainty to customers every 5 years we will need to forecast costs and proposed prices and the AER will independently review.

5.2 Pricing methodology

A building block approach is used to determine the efficient cost of providing public lighting services. This building block approach enables us to continue to support pricing flexibility and customer choice, aligned with the current negotiated pricing framework. Charges vary depending on the service package selected by customers.

There are five components used in determining public lighting prices:

- **Luminaire capital** - the recovery of capital costs associated with the installation of new luminaires where SA Power Networks funds the installation, this is applicable for lights within the SAPN and SLUOS service categories.
- **Luminaire operating** - reflects the costs associated luminaire maintenance, including reactive SLO work, proactive inspection and cleaning, and bulk replacement activities.
- **Infrastructure capital** - provides for the return of and on the Public Lighting Asset Base (PLAB).
- **Infrastructure operating** - reflects the costs of completing column inspections, associated column repairs, and cables repairs resulting from SLO faults.
- **Admin and systems** - reflect the administrative costs directly attributed to provision of public lighting services, including systems and GIS data maintenance, SLO reporting, customer management, and asset management functions.

5.3 Tariffs

The provision of public lighting services, and associated maintenance and replacement responsibility, is determined in accordance with asset ownership and arrangements in place with public lighting customers.

SAPN have funded the installation and provide a full maintenance service for approximately 85% of installed public lighting assets (poles and lights), with these lights charged SA Power Networks (SAPN) or Street Light Use of System (SLUOS) pricing. Public lighting customers or developers may fund the installation of new lights and gift the installed lights to SA Power Networks following completion, we will then assume full maintenance responsibility for the assets, including responsibility for future replacement of the asset at the end of its useful life, these lights are subject to a reduced Transferred Infrastructure (TFI) price. Alternatively, public lighting customers may

choose to fund the installation of the assets and retain ongoing responsibility for maintenance and replacement of these assets. Our responsibility for these assets is administrative only, with the assets recorded in our GIS system and any faults received forwarded to the public lighting customer for their action, as a result these lights are charged an Energy Only (EO) price.

In some cases, SA Power Networks has agreed to maintain assets (including replacement of minor components (eg PE cells)) owned by the customer, with the customer retaining responsibility for the future replacement of all major public lighting asset components, these lights are charged Customer Lighting Equipment Rate (CLER) prices. With the introduction of LED lighting, a further service offering for Public Light Customer (PLC) was introduced, whereby we undertake routine maintenance of the public lighting assets and have responsibility for future replacement of public lighting infrastructure (poles), while the public lighting customer retains financial ownership of and is responsible for replacement cost of the luminaire.

5.4 Tariff Agreements

Existing tariff agreements will cease on 30 June 2020 and the arrangements governing public lighting installed prior to this date will automatically transition to the new arrangements from 1 July 2020.

The commercial arrangements agreed between Council and SA Power Networks in respect to the ongoing provision and maintenance services will be outlined in the Terms and Conditions.

6. Implementation and Review

6.1 Strategy and actions 2020-25

This section outlines the strategies and initiatives that SA Power Networks is proposing to undertake to improve our public lighting services and ensure we deliver services that our customers value.

The following strategies will be developed in consultation with Local Government and other key stakeholders over the next five-year regulatory period.

Action	Description	Timeframe	Responsibility
Customer Portal	Develop a customer portal for public lighting	Stage 1 – Dec 2019 Stage 2 – 2020 (TBC)	SAPN in collaboration with public lighting customers
Smart lighting trials	Trials of smart lighting and new technology	Ongoing	SAPN in collaboration with public lighting customers
LED rollouts	LED rollouts		
GSL payment review	Review the requirement for the GSL payment for SLO	2020	ESCoSA/ SAPN
Levels of Services	Evolving our levels of Service to ensure delivering what customers want	2020	SAPN in collaboration with public lighting customers
Ongoing engagement with customers	<ul style="list-style-type: none"> PLWG – continue the PLWG and review ongoing role, purpose and structure 	June 2020	LGA/SAPN/ Public lighting customers
	<ul style="list-style-type: none"> Run an Annual Local Government Forum 	October 2020 – annual	SAPN
	<ul style="list-style-type: none"> Newsletter updates and provision of information 	Ongoing	SAPN

6.2 Monitoring and review

This framework will be reviewed every five years, in line with our regulatory control periods, to promote opportunities for continual improvement on how we deliver public lighting services. In addition, a mid period review will be undertaken every two to three years.

The framework will be reviewed in 2022-23.

6.3 Dispute resolution

Disputes may arise from decisions made by SA Power Networks in carrying out its responsibility in the provision of public lighting services.

Resolving customer grievances is important to SA Power Networks and we will endeavour to resolve any dispute with those affected in accordance with our Complaint Management Process.

SA Power Networks aims to respond to or acknowledge all complaints or enquiries within five business days via the most practical and time efficient medium, whether this be via written correspondence, email, telephone, or social media.

If you are not satisfied that SA Power Networks has satisfactorily resolved an issue, the matter can be referred to the Energy and Water Ombudsman of South Australia:

- Energy and Water Ombudsman SA
Level 12, 50 Pirie Street
Adelaide SA 5000
GPO Box 2947
Adelaide SA 5001

Tel: 1800 665 565

Email: contact@ewosa.com.au

Website: www.ewosa.com.au

The Energy and Water Industry Ombudsman is a totally independent industry body and will act as a mediator between the customer and SA Power Networks. This service is free of charge.

6.4 Benchmarking

Benchmarking with other utility providers in Australia is important to understand interstate trends and improvements in public lighting to ensure we continue to implement best practice public lighting in South Australia by attending national conferences and workshops, undertaking trials and ensuring ongoing dialogue with key stakeholders and industry bodies.

ATTACHMENTS

A. Target Level of Service

DRAFT

Attachment A - Target Levels of Service

Customer requirement	SA Power Networks service	KPI / SAPN response
Ability to report public lighting not meeting basic requirements	General Enquiries Help Line Single Light Out Online Reporting Tool EO light owners are notified of the SLO and the online reporting tool resets in 5 days.	Call Centre provided 131261 Reporting tool provided and operational https://slo.apps.sapowernetworks.com.au/
To receive a public lighting bill within 30 days of the billing period that describes the lighting asset and associated tariffs that makes up the bill.	SAPN bill issued by the 6 th working day of the month for the preceding month and contains the lamp types, numbers of lamp types and associate tariffs.	12 bills sent per year in month succeeding the billing period.
Ability to quickly and easily change between tariff types (for example changing from SAPN LED to PLC LED tariff)	Future 1: LED tariffs types shown on bill, customer manually requests – via email these PLs be transferred to PLC. SAPN creates invoice and sends to customer, on payment tariffs change. Future 2: All done through portal	Invoice sent to customer within 30 days of request Tariff changed within 30 days of payment.
To calculate the energy usage of the public lighting in their area of responsibility and send this data to their nominated energy retailer.	Utilising the Asset Data for the public lighting, SAPN tabulates all the lamp types in the customers area and applies the AEMO load table values per lamp creating an energy usage table for the customer. This is sent to the customers retailer.	12 Energy usage reports sent to retailer on a monthly basis. System under oversight and audited by ESCOSA.
To understand geospatially the location of public lights in their area of responsibility and get this data in a format that can be used with their GIS / Asset Management systems	All Public Lights are mapped in SAPN's GIS system. This data is maintained and provided to customers on request or annually.	1x GIS file sent to customers annually or on request.
To understand / report carbon / energy usage from public lighting in their area of responsibility	On a six-monthly basis provide energy / carbon reporting to all major customers.	2x Energy / Carbon reports sent per year.
Power is provided to public lighting assets	EO lighting has a connection point supplied, SAPN responsibility is to keep power to the connection point and does not extend past connection point. CLER and PLC LED, SAPN will attend and determine if fault exists between luminaire and the connection point and notify customer of their responsibility to repair. SLUoS, SAPN LED and TFI LED SAPN has full responsibility to repair and restore power to public lighting. (including cable faults)	Forms part of lighting performance below.

Public Lighting Service Level Framework

Light output of each public light is at 70% of original output, or in line with the requirements of AS1158	<ul style="list-style-type: none"> Bulk lamp change to renew lamps and clean visors. Illuminance testing in planning phase of bulk lamp change. Bulk PE Cell change Repair 98% of SLO reports in 5 working days in metro and 10 working days in regional areas. Change of luminaire if failed for SLUoS, SAPN LED and TFI. Reporting to owners of failed CLER and PLC LED lighting. 	<ul style="list-style-type: none"> 1x Bulk lamp / PE change report per year Reported 12x monthly reporting, 1x annual performance review. Reported 12x in monthly reporting. Systems in place to notify.
Public Lighting service provided cost effectively	<ul style="list-style-type: none"> Warranty management, asset information stored with warranty information and system in place to ensure luminaires returned to manufacturers for warranty claims. Minimise whole of life costs by extensive testing on lighting asset prior to approval onto network. Maximising economies of scale (by limiting lighting options per class) and leveraging purchasing power to minimise capital costs. Providing common systems to all customers 	<ul style="list-style-type: none"> Lighting asset in SAP, warrantee functionality enabled? Standards Group systems. Procurement group systems – namely tendering processes.
Public lighting is elevated and this elevation structure is correctly maintained to minimise risk to the public.	<ul style="list-style-type: none"> For SLUoS, SAPN LED and TFI LED SAPN has full responsibility to inspect, maintain / repair / replace and restore (after accident) public lighting elevation structures CLER and PLC LED, SAPN does not have responsibility for the structure other than attending an emergency and making the site safe and notifying the customer. Future – SAPN to provide access to PL asset information from SAP. 	
Understanding the Public Lighting asset		
Contact for general enquiries relating to Public Lighting	<ul style="list-style-type: none"> Attend to asset condition enquiries. Attend to enquiries raised by residents/constituents for Council, MP's etc. Attend to enquiries relating to legal issues pertaining to lighting (e.g. vehicle collisions etc.) 	
Contact for designs	<ul style="list-style-type: none"> Designs to AS1158 Lighting audits Construction Project management 	
Want limited / no involvement in the O&M management of public lighting in their area of responsibility	<ul style="list-style-type: none"> Replacement of a failed luminaire (for any reason) with modern equivalent at no cost to customer. 	<ul style="list-style-type: none"> 12x Monthly reporting of luminaire replacement per year

Public Lighting Service Level Framework

11.2 Weed Control Trial - Elimination of Glyphosates

Brief

To provide an update to Elected Members regarding a trial being undertaken into alternative weed control measures which do not contain glyphosates.

RECOMMENDATION

The Committee recommends to Council that:

1. The report be noted.
2. The non-glyphosate weed control trial continues for an additional 12 months, with a potentially expanded trial area, and final results be provided to Council at the end of 2020.

Introduction

In October 2018, information was requested to be provided to Council regarding the use of glyphosates as part of the City of West Torrens' weed control program.

The concerns of using herbicides containing glyphosates resulted from health and safety concerns surrounding the use of the glyphosate based product "Roundup" and subsequent to a United States court ruling which found long term use of herbicides containing glyphosates caused cancer in a groundskeeper in San Francisco.

Alternative methods of weed control were therefore investigated by the Administration and subsequently a trial of an alternate herbicide commenced in May 2019.

Background

Council's weed program is predominately undertaken by Council's contractor which involves the use of a product called Trimac in conjunction with a product called, Wipe-Out Bio Herbicide (an agricultural herbicide) which contains glyphosate.

Trimac is considered to not be hazardous, nor carcinogenic, and when combined with Wipe-Out Bio Herbicide (glyphosate), reduces the number of weed control applications required from over 4 per year to 2-3 per year.

Recently, Macspred Australia approached Council seeking participation in a weed control trial to be undertaken within West Torrens which sought to eliminate the use of glyphosate for weed control (i.e. replacing Wipe-Out Bio Herbicide with an alternate herbicide which does not contain glyphosate. The alternate herbicide would continue to be paired with Trimac applications).

The Administration scheduled the first trial to be conducted by Macspred Australia in conjunction with Council's weed spray contractor in mid- May 2019 within a section of Camden Park (indicated as Area R within the above Contract Weed Spraying map **Attachment 1**) for a 3 month period.

It is important to note that the Administration undertakes a risk / hazard assessment before purchasing all of its chemicals in which all chemicals are rated by an independent company (Chem Alert). In addition, all chemicals used by Council's officers are undertaken in accordance with the label instructions as approved by the Australia Pesticides and Veterinary Medicines Authority (APVMA) along with the Material Safety Data Sheet (MSDS).

Discussion

Glyphosate is a broad-spectrum herbicide which works by inhibiting an enzyme found in plants. It is applied to the leaves of plants to kill both broadleaf plants and grasses. There are around 500 products containing glyphosate registered for use in Australia. Glyphosate is registered for use in Australia by APVMA and its storage and application at West Torrens is consistent with the chemical's label and recommended best practice.

In March 2015, the International Agency for Research on Cancer (IARC) classified glyphosate as "probably carcinogenic to humans". The federal authority governing the use of pesticides (the APVMA), considered reviewing glyphosate in 2016 and found that there were no grounds to conduct a formal review. The position of the APVMA remains unchanged, which is that glyphosates are safe to use when used according to the label.

Given concerns expressed regarding the use of Glyphosate, investigations have been undertaken regarding the possible use of alternative chemical methods of weed control. Although there are limited options available to Council to replace the use of glyphosates, there are some alternatives for targeted situations. The Administration has undertaken a trial utilising an identified alternate chemical in place of its glyphosate product to test the efficiency of the alternate product and create cost comparisons.

A section of Camden Park (indicated as Area R within the above Contract Weed Spraying map) was treated with a combination of Trimac and a non-glyphosate based weed spray during June 2019. The remaining areas identified in the Contract Weed Spraying map continued with a combination application of Trimac and Wipe-Out Bio Herbicide (glyphosate).

The areas that were treated in June 2019 were periodically inspected until early September 2019. Additional spraying of the combination herbicides has not been warranted to date and minimal weed growth has reappeared.

Photographs (**Attachments 2-4**) taken from the trial demonstrate the effectiveness of the combination of non-glyphosate chemicals following one application, however the longer term results must be examined before a final decision is made on the effectiveness of the new chemical regime.

The trial has resulted in an increased cost of weed control for the Camden Park Area R. The combination of Trimac and non-glyphosate based chemical is approximately 20% greater than Trimac paired with glyphosate. There may also be additional costs should the non-glyphosate option require an additional application per year (currently Trimac plus glyphosate is applied up to 3 times per year). The new combination chemicals may not control the weeds for a full four month period thus an additional spray application may be required which will increase the cost of weed control in the City. Further data will be gathered over the next 12 months to determine the exact cost implications of utilising the alternate chemicals and whether the alternate weed control option has been successful over the long term.

Any method of weed control has side effects and the types of chemical control investigated in this trial are not without their own risks and therefore precautions have been taken.

Whilst the trial to date represents a promising alternative to glyphosate, there is more investigation and risk management required before this can be considered further. It is proposed that officers continue to use the non-glyphosate weed control option in Camden Park Area R with a view to expanding to an additional one or two areas in June 2020. Data will then be gathered at the end of 2020 and analysed to determine the success of the trial (or otherwise) and the cost implications of the non-glyphosate chemical treatment. A future report will be provided to Council outlining the results.

Conclusion

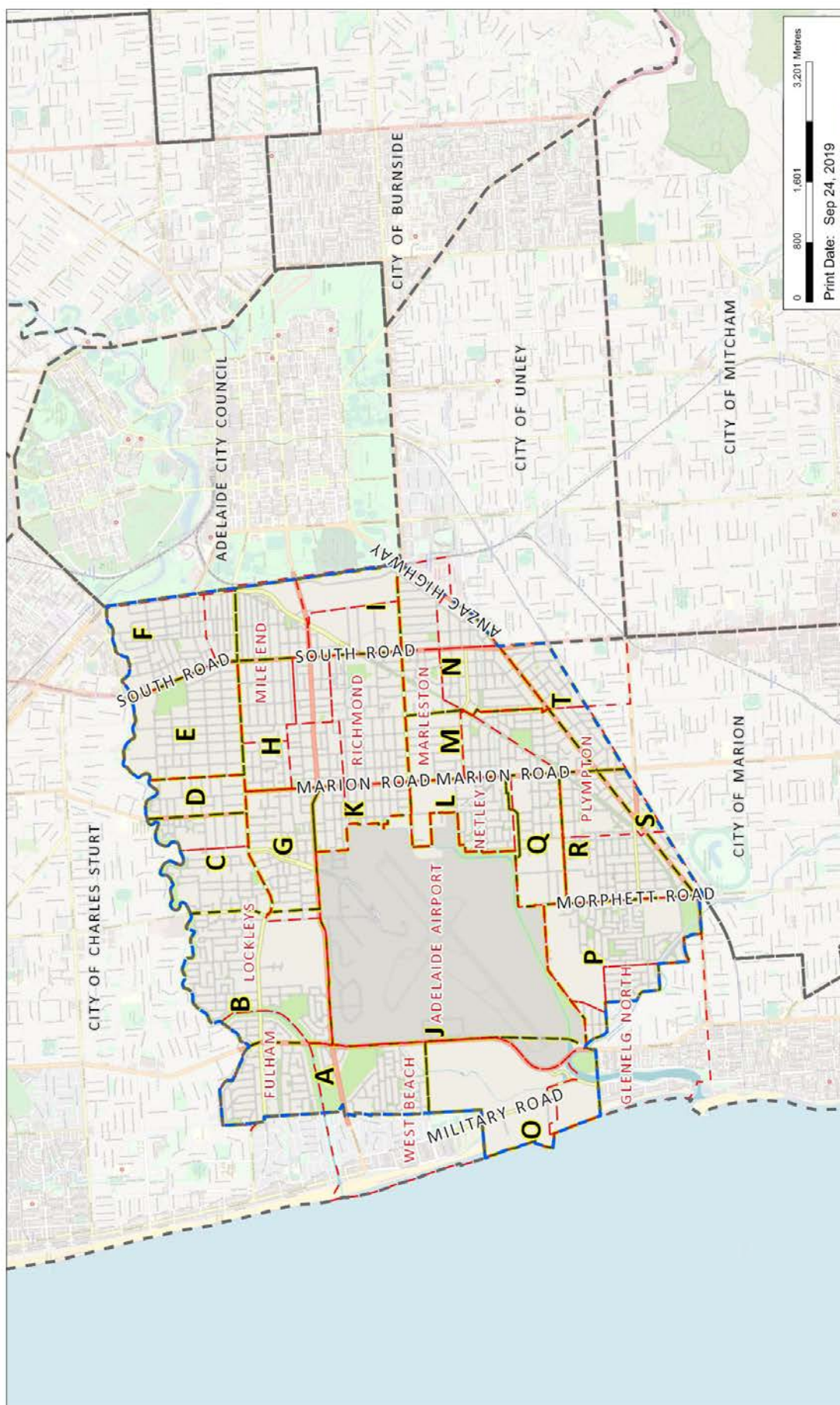
Despite the fact that the federal authority governing the use of pesticides, the APVMA, has reaffirmed that the use of glyphosate is safe when used according to the label, the Administration has undertaken a trial of substituting the disputed chemical for non-glyphosate based herbicide.

The short-term results of the trial indicate that the chemical alternative could prove to be an effective substitute however early indications suggest the alternative results in an increase of costs by approximately 20%.

The Administration will monitor the trial area for a further 12 months and potentially expand the trial to include one or two further areas in order to gather enough data to determine the overall success or otherwise of the alternative products at the end of 2020.

Attachments

1. **Contract Weed Spraying map**
2. **Trial Area 5**
3. **Trial Area 6**
4. **Trial Area 7**



Disclaimer

The City of West Torrens accepts no liability for any reliance placed on the validity and accuracy of data in this publication. While care and effort has been taken in the presentation of this data it is only to be used for demonstration purposes.



Area 5 - Whelan Ave

Photographs from 5/6/2019; 7/7/2019 & 5/9/2019



Area 6 - Morphett Road

Photographs from 5/6/2019; 7/7/2019 & 5/9/2019



Area 7 - Penong Ave

Photographs from 7/6/2019; 7/7/2019 & 5/9/2019



11.3 South Australian Public Health Act 2018/19 Annual Report

Brief

The work of Environmental Health staff under the *South Australian Public Health Act 2011* is summarised in the report attached for the reporting period 1 July 2018 to 30 June 2019.

RECOMMENDATION

The Committee recommends to Council that the report be received

Introduction

Each year an annual report is submitted to SA Health detailing the environmental health related activities undertaken for the reporting period.

Discussion

Each year the City of West Torrens is required to submit an annual report to SA Health. The report contains information on activities undertaken by Environmental Health staff pursuant to the *South Australian Public Health Act 2011*.

The information contained in this report will assist the Minister for Health and the Chief Public Health Officer and their delegates to perform their functions under the Public Health Act. These specific functions are contained on page 1 of the annual report.

Conclusion

The annual report follows a template and demonstrates the wide variety of activities conducted by the Council under the Act. A copy of the annual review is attached for member's information.

Attachments

1. South Australian Public Health Act Annual Report 2018/19

City of West Torrens

165 Sir Donald Bradman Drive
Hilton SA 5033

Contact:

Ms Robyn Butterfield
Manager Regulatory Services
Ph: 8416 6333
Email: rbutterfield@wtcc.sa.gov.au

**2018 / 2019 FINANCIAL YEAR ANNUAL
ENVIRONMENTAL HEALTH REPORT**

Reporting period: 1 July 2018 to 30 June 2019
THE SOUTH AUSTRALIAN PUBLIC HEALTH ACT 2011

The aim of this report is to assist the Minister for Health and the Chief Public Health Officer and their delegates to perform their functions under the following sections of the *South Australian Public Health Act 2011*:

s17(1) The Minister's functions in connection with the administration of this Act include the following (to be performed to such extent as the Minister considers appropriate):

(a) to further the objects of this Act by taking action to preserve, protect or promote public health within the State;

(b) to promote proper standards of public and environmental health within the State by ensuring that adequate measures are taken to give effect to the provisions of this Act and to ensure compliance with the Act.

s21(1) The Chief Public Health Officer's functions are as follows:

(b) to ensure that the Act, and any designated health legislation, are complied with;

s23(1) The Chief Public Health Officer is required to prepare a written report every 2 years about—

(a) public health trends, activities and indicators in South Australia

It is requested that all councils complete and submit this report by 30 September 2019.

When completing this report, please add rows to tables as necessary.

Please submit your completed report by 30th September 2019 in electronic copy emailed to:

HealthProtectionPrograms@sa.gov.au

1 ENVIRONMENTAL HEALTH WORKFORCE

1.1 Authorised officers (s44)

Please provide a list of all persons currently authorised by the authority pursuant to s44 of the Act on 30 June 2019 in the following format. This is requested to confirm that the Chief Public Health Officer's notification register is up to date.

Authorised officer's full name	Employment type (PFT, PPT, CE or CNE)	Date authorised	Approved qualification number	Environmental health experience (years/months)	Average EH hours worked per week
Darren Isgar	PFT	15.07.13	7	27 years	30
Anthony Jennings	PFT	15.07.13	8	14.5 years	35
Despina Kazepidis	PFT	06.05.19	8	13.5 years	35
Deepti Sethi	PFT	15.07.13	8	9.5 years	35

Notes:

Employment type: PFT: Permanent fulltime, PPT: Permanent part time, CE: Contract employee, CNE: Contract non-employee.

Approved qualification number:

Please refer to the list of approved qualifications for the appointment of local authorised officers.

[<ctrl+click here to follow link>](#)

Average EH hours: Please indicate the average number of hours the individual spends working on environmental health related tasks and activities (including food safety, administrative, strategic, management and policy related tasks) for council per week.

1.2 Were any environmental health positions vacant on 30 June 2019?

☒ **No – proceed to section 1.3**

☐ **Yes – complete the table below**

Please provide information on all authorised officer positions vacant on 30 June 2019 in the following format.

Position title	Employment type (PFT, PPT, CE or CNE)	Average EH hours per week	Term of contract (if applicable)	Duration position has been vacant

1.3 Any additional comments relating to environmental health workforce

2 SA PUBLIC HEALTH ACT & REGULATIONS - ENFORCEMENT

2.1 Were any section 92 notices issued under the Act during the reporting period?

- ☐ No – proceed to section 2.2
- ☒ Yes – proceed to section 2.1.1

2.1.1 In total, how many section 92 notices were issued during the reporting period (not including preliminary notices).

4 Notices were issued under Section 92 of the Act.

2.1.2 Please provide a summary of the matters that section 92 notices were issued to deal with.

One notice was issued to secure compliance with Part 6 of the Act relating to severe domestic squalor.

Other notices were issued as a result of clandestine drug laboratories. One notice was issued to prevent occupancy and undertake an assessment for chemical contamination.

Two notices were issued following receipt of an assessment report requiring remediation consistent with the recommendations contained in an assessment report and validation of the remediation of the property.

2.1.3 Was action taken on non-compliance with any section 92 notices issued (s.93)?

- ☒ No – proceed to section 2.1.4
- ☐ Yes – complete the table below

Details of action taken	Costs recoverable \$

2.1.4 Were any expiation notices issued or prosecutions commenced for failure to comply with a section 92 notice (s.92.10)?

- ☒ No – proceed to section 2.1.5
- ☐ Yes – complete the tables below

Expiation notices issued

Date expiation notice issued (when)	Details of the failure to comply	Was the expiation notice paid, withdrawn or did the recipient elect to be prosecuted?

Prosecutions commenced

Date prosecution commenced (when)	Details of the failure to comply	Details and outcome of prosecution

2.1.5 Were any section 92 notices reviewed or appealed (s.95-96)?

- ☒ No – proceed to section 2.1.6
- ☐ Yes – complete the table below

Review or appeal?	Summary of findings/outcome of review or appeal

2.1.6 Any additional comments relating to section 92 notices issue

2.2 Were any expiation notices issued or prosecutions commenced for material or serious risks to public health during the reporting period?

☒ **No – proceed to section 2.2.4**

☐ **Yes – complete tables 2.2.1 - 2.2.3 below**

Please provide details on all expiation notices issued and prosecutions commenced by the authority on persons causing material or serious risks to public health between 1 July 2016 and 30 June 2017 in the following format.

2.2.1 s57 – Material risk to public health – expiation notices issued (\$750)

Date notice issued (when)	Details of the material risk to public health (what)	Was the expiation notice paid, withdrawn or did the recipient elect to be prosecuted?

2.2.2 s57 – Material risk to public health – prosecutions

Date of offence	Person prosecuted (who)	Details of the material risk to public health (what)	Details and outcome of prosecution

2.2.3 s58 – Serious risk to public health – prosecutions

Date of offence	Person prosecuted (who)	Details of the serious risk to public health (what)	Details and outcome of prosecution

2.2.4 Any additional comments relating to material or serious risks to public health

2.3 Were any other expiation notices issued or prosecutions not previously covered commenced for breaches of the Act during the reporting period?

☒ **No – proceed to section 2.4**

☐ **Yes – complete the table below**

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Section.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
46(4)	Authorised officer identity card – failure to surrender	N/A		
47(6)	Hindering or obstructing an authorised officer	N/A		
49(2)	Failure to provide information			
92(11)	Hindering or obstructing a person complying with a notice	N/A		
104	Provision of false or misleading information	N/A		
Totals				

2.4 South Australian Public Health (General) Regulations 2013

2.4.1 How many known premises with public pools and/or spas are there in your council area?

12 known premises with public pools

2.4.2 Please complete the table below to indicate routine inspections of public pools and spas conducted during the reporting period to confirm compliance with the regulations and to minimise the incidence of water borne illness.

Type of public pool	No. of known public pools and spas in council area. Please count each pool separately at premises with more than one pool.	No. of pools inspected <u>at least once</u> for compliance	Please provide details of any regularly encountered non-compliance issues
Swimming pool	13	13	
Spa pool	0	0	
Hydrotherapy pool	2	2	
Waterslide	0	0	
Other	1	1	
Totals	16	16	

2.4.3 Were any expiation notices issued or prosecutions commenced under the General Regulations during the reporting period?

☒ No – proceed to section 2.4.4

☐ Yes – complete the table below

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Reg. No.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
7	Control of waste on premises			
8(6)	Public swimming pool requirements			
9(7)	Public spa pool requirements			
10	Obligations of public	N/A		
Totals				N/A

2.4.4 Please provide feedback for consideration in relation to the review of the South Australian Public Health (General) Regulations 2013

2.4.5 Any additional comments relating to the South Australian Public Health (General) Regulations 2013

2.4.6 Are there any unregulated interactive fountains or water play areas using recirculated water within your council area?

☒ No – proceed to section 2.5

☐ Yes – provide details of the facilities/features in your area

2.5 South Australian Public Health (Wastewater) Regulations 2013**2.5.1 Were any applications for wastewater works approvals received during the current or previous reporting periods?**

X No – proceed to section 2.6

☐ Yes – complete the table below

No. of pending applications carried over from the previous reporting period	Number of new applications received during the reporting period.	No. of applications approved	No. of applications refused	No. of applications pending a decision	No. of inspections undertaken by an authorised officer in relation to wastewater works approvals

2.5.2 Do you keep a wastewater works approval register compliant with the requirements of regulation 27 of the Wastewater Regulations?

☐ No

☒ Yes

2.6 South Australian Public Health (Legionella) Regulations 2013

2.6.1 How many cooling towers are registered in your council area? Please provide the number of individual towers even when they are part of a single cooling water system.
60 registered cooling towers

2.6.2 Please complete the table below to indicate inspections of high risk manufactured water systems conducted during the reporting period to confirm compliance with the regulations and to minimise the incidence of Legionellosis.

Type of registered system	No. of systems on council's register	No. of systems inspected at least once for compliance by an authorised council officer. Reg. 15(1)	No. of systems inspected at least once for compliance by an independent competent person. Reg. 15(2)	No. of follow-up inspections by an authorised officer due to non compliance issues	No. of additional inspections due to complaints and disease investigations	Total no. of inspections conducted
Cooling water systems*	60	60	0	7	3	70
Warm water systems	2	2	0	2	0	4
Total	62	62	0	9	3	74

* A cooling water system may include an individual cooling tower, or a number of interconnected cooling towers that utilise the same recirculating water.

2.6.3 Please provide details of any regularly encountered HRMWS compliance issues.

2.6.4 Were any expiation notices issued or prosecutions commenced under the Legionella Regulations during the reporting period?

X No – proceed to section 2.6.5

☐ Yes – complete the table below

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Reg. No.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
5(2)	Unregistered system			
6(4)	Notification of change to registration particulars.			
6(5)	Notification of permanent decommissioning or removal			
7	Automatic biocide dosing device			
8(1)	Drift eliminators			
9	Commissioning			
10(1)	System plans			
10(3)	Operation and maintenance manuals			
11	Operation and maintenance by a competent person	N/A		
12	Maintenance of cooling water system			
13	Maintenance of warm water systems			
14(1)	Log books			
14(2)	Retain log books			
17(1)	Failure to shut down or decontaminate system			
17(2)	Reporting of notifiable results within 24 hours			
18(4)	Contravention of a condition of a determination or approval			
19	False or misleading statement	N/A		
Totals				N/A

2.6.5 Were any notices issued under the Legionella Regulations during the reporting period?

☒ **No – proceed to section 2.6.6**

☐ **Yes – complete the table below**

Reg. No.	Notice type	No. of notices issued	No. of notices complied with by specified date/time	No. of notices not complied with by specified date/time	No. of expiations/ prosecutions for failing to comply with notice (provide details)
15(2)	Independent inspection				
16	Requirement for microbiological testing				

2.6.6 Please provide feedback for consideration in relation to the review of the South Australian Public Health (Legionella) Regulations 2013

2.6.7 Any additional comments relating to the Legionella Regulations

3 South Australian Public Health (Severe Domestic Squalor) Policy 2013

3.1 Were any cases of hoarding and/or domestic squalor investigated in your area during the reporting period?

- ☐ No – proceed to section 4.1
- ☒ Yes – complete the table below

Please provide the following details on the cases of hoarding and/or domestic squalor investigated during the reporting period.

Total number of cases investigated	Total number of Preliminary Notices issued under Section 92(2)(b)	Total number of General Duty Notices issued under Section 92(1)(a)	Total number of Risk to Health Notices issued under Section 92(1)(b)
9	1	1	0

3.2 Is the South Australian Severe Domestic Squalor Scale (Appendix 2 – A Foot in the Door) used for the assessment of cases of domestic squalor?

- ☒ Yes – proceed to section 3.3
- ☐ No – describe what other processes or tools are used.

3.3 Are you involved in an interagency squalor group?

- ☐ No – proceed to section 3.4
- ☒ Yes – provide details on the group and the agencies involved.

The City of West Torrens is a member of the Western Hoarding and Squalor Group. The group consists of representatives from other Western suburb local governments, state government agencies and not for profit service providers. The group meets quarterly with an objective and focus on the group to facilitate an interagency approach when dealing with properties involving squalor and hoarding. It provides a forum for communication about the issue of hoarding and squalor in the Western region and specific cases can be raised for discussion.

3.4 In instances of severe domestic squalor where a breach of the general duty or a risk to public health has been identified, what public health risks have been associated with these cases?

Running water was not provided to the property due to damaged pipe work, which resulted in inadequate functioning sanitary fixtures, being available at the property for both personal hygiene and removal of waste.

Evidence that human waste was being collected and disposed of on the property and general waste collection, not via the sewer.

Putrescible waste was present on the property at various stages and the accumulation of material outside the premises was holding water resulting in the breeding of mosquitoes. The hoarding of stored material both inside and outside of the property were providing harbourage for vermin and cockroaches.

3.5 Have situations of hoarding and/or domestic squalor been encountered where the application of the Act has been deemed inappropriate?

- ☐ No – proceed to section 3.6
- ☒ Yes – What alternative approaches or legislation were used in these cases?

Of the cases investigated during this reporting period, two cases involved hoarding and severe domestic squalor. Other cases were assessed and identified as various levels of hoarding, with domestic squalor not being present. The investigations revealed that there was no breach of a general duty or a risk to public health was not identified.

A level of intervention was required for these cases, which included identifying their needs and identifying which agencies or organisations could provide these services. The Environmental Health team works collaboratively with the Commonwealth Home Support Program staff and Community Development staff, who are generally able to provide or offer referral to other agencies who can assist. Direct contact was made to some agencies/organisations who are members of the Western Hoarding and Squalor group who can provide assistance to the clients. Due to underlying issues with the clients from some of these cases, the resolution process can become resource intensive and complex, which emphasises the interagency approach outlined in the A Foot in the Door guideline.

In some cases the Environmental Health Team have utilised the insanitary condition provisions of the Local Nuisance and Litter Control Act 2106 to manage hoarding/unsightly cases. These are cases where the use of both the severe domestic squalor assessment scale and general duty assessment tool have not identified any breach of the general duty or risk to public health. Several cases have required the issue of a Nuisance Abatement Notice as a level of enforcement to achieve an outcome.

3.6 Has the South Australian Public Health (Severe Domestic Squalor) Policy 2013 and associated guideline 'A Foot in the Door' assisted you in the administration of the Act and in the resolution of cases of severe domestic squalor?

☒ Yes

☐ No – provide an overview of your experiences

3.7 Any additional comments on the South Australian Public Health (Severe Domestic Squalor) Policy 2013?

4 The South Australian Public Health (Clandestine Drug Lab) Policy 2016

4.1 Were any clandestine drug laboratories reported and/or investigated in your area during the reporting period?

☐ No – proceed to section 5.0

☒ Yes – complete the table below

Please provide details on all clandestine drug laboratories reported and/or investigated during the reporting period.

Total number of clan labs notified	Total number of clan labs assessed		Total number of clan labs completely remediated		Total number of clan labs currently being remediated		Total number of clan labs declared unfit for human habitation	Total number of clan labs demolished
	Through agreement	Through Notice (s.92)	Through agreement	Through Notice (s.92)	Through agreement	Through Notice (s.92)		
2	1	1	0	0	0	2	0	0

4.2 Was a site inspection undertaken of any of the clandestine drug labs listed above?

☒ Yes - total number of inspections undertaken _1_

☐ No – proceed to section 4.3

4.3 Has the South Australian Public Health (Clandestine Drug Laboratory) Policy 2016 and the associated 'Practice Guideline for the Management of Clandestine Drug Laboratories' assisted you in the administration of the Act and in the remediation of clandestine drug laboratories?

☒ Yes

☐ No – provide an overview of your experiences

4.4 Any additional comments on the South Australian Public Health (Clandestine Drug Laboratory) Policy 2016?

5 Environmental Health Complaints/Customer Requests

Please complete the table below to indicate the number of environmental health complaints and customer requests received and actioned during the reporting period. Please change category names or add new categories according to council's complaint/customer request recording system.

Type of complaint / customer request (category)	Number received
Accommodation Standards	1
Air Pollution / Odours / Air quality / Dust	80
Asbestos	2
Body Piercing / Tattooing / Other Skin Penetration	1
Combustion Heaters / Wood Heater Smoke	14
Community Amenity	0
Contaminated Land	0
Development Pollution (including drag out)	56
Discharge of Wastes / Waste Control / Refuse Storage and/or Disposal	0
Excessive Vegetation / Long Grass / Undergrowth / Fire Hazard	3
General Health Complaint or Enquiry / Other	15
Hazardous Substances	0
Infectious Disease / Notifiable Condition	7
Hairdressing / Beauty Salons	0
Keeping of Animals	4
Legionella Investigation	7
Mosquitoes	3
Noise	112
Public Swimming Pools and Spa Pools	0
Rats or Mice	46
Sanitary Facilities	0
Septic Tanks / Aerobic Servicing / Failing Onsite System	0
Sharps Disposal	24
Supported Residential Facilities	2
Vermin (including pigeons and insects) other than rats, mice, wasps and mosquitoes	4
Wasps	38
Water Quality (other than public swimming pools and spa pools)	0

Person to contact regarding the contents of this report:

Robyn Butterfield

3/9/19



Name

Date

Signature

Endorsed by Chief Executive Officer/delegated person:

Terry Buss PSM
Chief Executive Officer
City of West Torrens

3 September 2019



Name

Date

Signature

Please submit your completed report by 30th September 2019 in electronic copy emailed to:

HealthProtectionPrograms@sa.gov.au

This template will be reviewed annually.

11.4 Urban Services Activities Report

Brief

This report provides Elected Members' with information on activities within the Urban Services Division.

RECOMMENDATION

The Committee recommends to Council that the Urban Services Activities Report be received.

Discussion

This report details the key activities of the City Assets, City Development, City Operations and City Property departments.

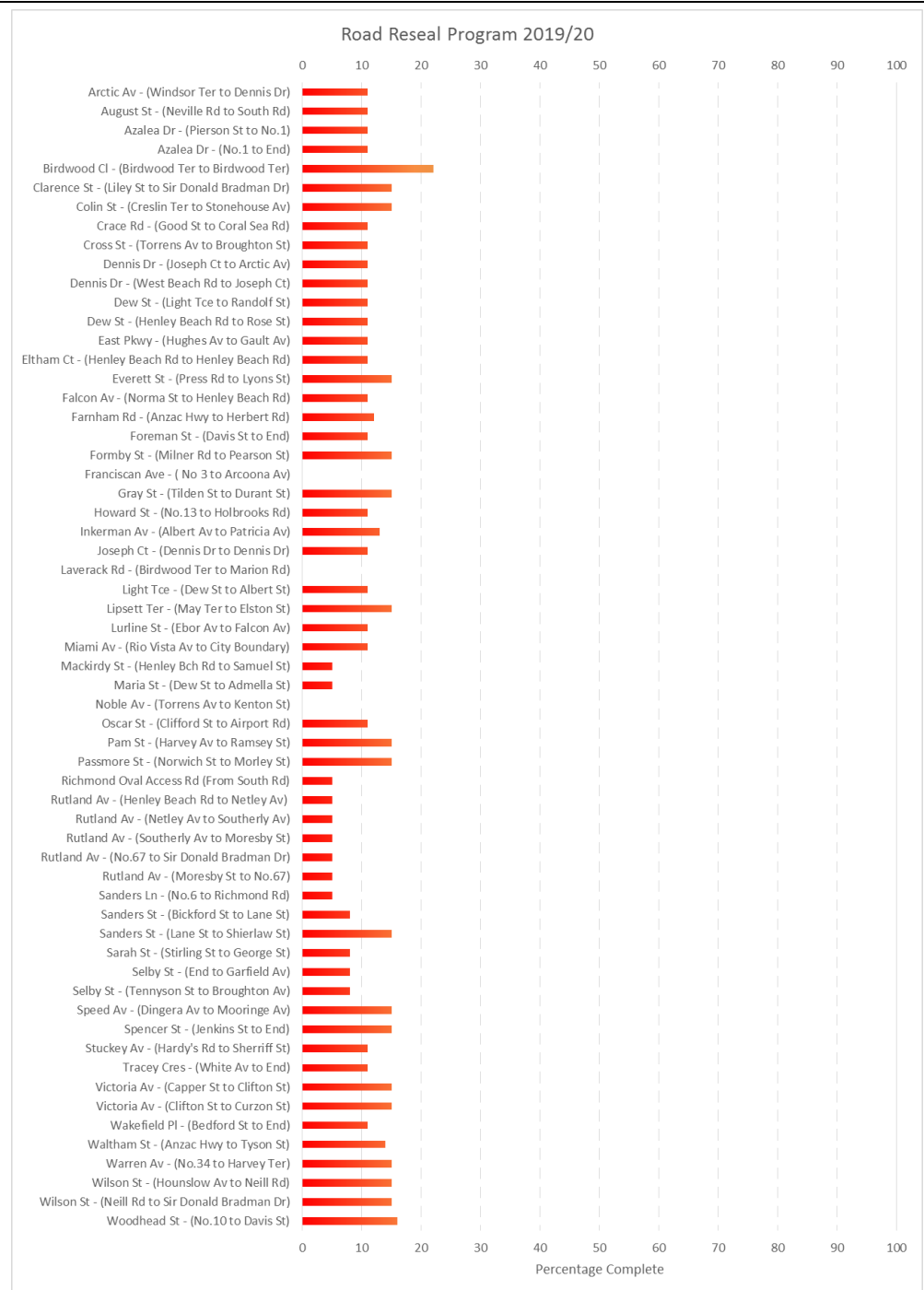
Special Project Work	
Rutland Avenue, Lockleys secondary drainage upgrade	The request for tender period closed on Friday 20 th September 2019. The tender responses are currently being reviewed for award of the works. Construction is anticipated to commence in October 2019.
Brown Hill Creek Bridge Replacements	Detail design and documentation of these works are being finalised. At present there is no current financial year budget to progress these works to construction.
Shannon Avenue, Glenelg North, Stormwater Pump Station - Upgrade	The project to refurbish and upgrade the Shannon Avenue stormwater pump station has now been completed.
Westside Bikeway & Captain McKenna, (Pedestrian Path Lighting Project)	<p>The following is an update for the 2018/2019 & 2019/2020 program:</p> <ul style="list-style-type: none"> West Bikeway - Long Street, Birdwood Tce and Osborn Tce, Plympton, (up to Stonehouse Ave) works are continuing with an update completion in October 2019. Delays due to final power supply connections to SAPN and Power Supply Retailer. The program will continue into 2019/2020 with further project funding for Creslin Tce/Gunnawarra Ave, Camden Park; Captain McKenna Bikeway - Watson Ave and near Baroda Ave, Netley, works are continuing with an updated completion in October 2019, and the (stage 2) program will continue into 2019/2020 with further project funding. Delays due to final power supply connections to SAPN and Power Supply Retailer.
River Torrens Bank Repair Works - SA Water	<p>The SA Water project are continuing with these works.</p> <p>SA Water have indicated it is now estimated that the completion of the SA Water bank stabilisation works will be towards the later part of the 2019 calendar year.</p>
Stirling Street Stormwater Drainage Upgrade, Thebarton	Design and documentation works on this project are continuing.

Sherriff Street Stormwater Drainage Upgrade, Underdale	Design and documentation works on this project are continuing.
Admella Street, Thebarton (George street to Chapel St) - Road Upgrade	Detail design and documentation is near complete with a Council report to be tabled in November 2019.
LGA Public Lighting Working Group - Update	<p>A Public Lighting Working Group (PLWG) was established in December 2018 to provide a representative group for public lighting customers to work with the LGA and SA Power Networks on public lighting.</p> <p>A draft framework has been developed for public lighting to outline the levels of service SA Power Networks aims to deliver to customers and stakeholders and provide an overview of the public lighting services and relationships.</p> <p>The draft framework has been considered by the PLWG prior to seeking feedback from Councils.</p> <p>SAPN are seeking feedback on the draft framework to ensure they deliver services valued by public lighting customers. (Refer to separate agenda item within City Services and Amenity Standing Committee on 1st October 2019.)</p>

Capital Works

Road Reconstruction Works	<p>The following is an update on the road reconstruction projects occurring in our City:</p> <p>The following road reconstructions are currently underway:</p> <ul style="list-style-type: none"> – Norma Street, Mile End (Section: South Road to Falcon Avenue) <p>It is anticipated that this project will be completed in October 2019.</p> <p>Currently the Administration are progressing with developing engineering surveys and underground service identifications and concurrently a design brief is being developed for the 2019/20 program. Detailed design works are scheduled to commence in the week commencing Monday 30th September 2019.</p>
Kerb and Gutter Program 2019/20	<p>The works associated with Kerb and Gutter Program 2019/20 have been award to two separate contractors.</p> <p>Concurrently, survey and designs works for the program are underway. Construction works are scheduled to commence in late September 2019.</p>

	<p style="text-align: center;">Kerb & Water table Program 2019/20</p> <table border="1"> <thead> <tr> <th>Street Segment</th> <th>Percentage Complete</th> </tr> </thead> <tbody> <tr><td>Carlow Av - (Rowells Rd to Chester St)</td><td>5</td></tr> <tr><td>Castlebar Rd - (Franciscan Av to Fulham Park Dr)</td><td>15</td></tr> <tr><td>Castlebar Rd - (Fulham Park Dr to Durham Av)</td><td>25</td></tr> <tr><td>Cawthorne St - (End to Smith St)</td><td>5</td></tr> <tr><td>Cuming St - (South Rd to No.43)</td><td>5</td></tr> <tr><td>Curzon St - (Victoria Av to Stonehouse Av)</td><td>15</td></tr> <tr><td>Fairway Av - (Harvey Ter to Mattner Av)</td><td>15</td></tr> <tr><td>Fulham Park Dr - (Corona Av to Castlebar Rd)</td><td>15</td></tr> <tr><td>Hampton St - (Pine St to Henley Beach Rd)</td><td>25</td></tr> <tr><td>Hampton St - (Pine St to Marshall Tce)</td><td>25</td></tr> <tr><td>Horsley St - (Frontage Rd to Corona Av)</td><td>10</td></tr> <tr><td>Kandy St - (Raikaoff Ct to Chippendale Av)</td><td>15</td></tr> <tr><td>Kingston Av - (Brooker Ter to Holder Ave)</td><td>20</td></tr> <tr><td>Kingston Av - (Milner Rd to Deacon Av)</td><td>15</td></tr> <tr><td>Lewis St - (Lipsett Ter to Marshall Ter)</td><td>5</td></tr> <tr><td>Lewis St - (Marshall Ter to Henley Beach Rd)</td><td>5</td></tr> <tr><td>Lyons St - (Carnarvon Av to Everett St)</td><td>10</td></tr> <tr><td>Lyons St - (Everett St to No.29)</td><td>25</td></tr> <tr><td>Morley St - (Leicester St to Britton St)</td><td>10</td></tr> <tr><td>Pearse St - (Henley Beach Rd to Norman St)</td><td>5</td></tr> <tr><td>Reynolds Av - (Jeffrey St to Lipsett Ter)</td><td>20</td></tr> <tr><td>Sarah St - (George St to Richmond Rd)</td><td>5</td></tr> <tr><td>Ulinga St - (No.12 to Wongala Av)</td><td>15</td></tr> </tbody> </table> <p style="text-align: center;">Percentage Complete</p>	Street Segment	Percentage Complete	Carlow Av - (Rowells Rd to Chester St)	5	Castlebar Rd - (Franciscan Av to Fulham Park Dr)	15	Castlebar Rd - (Fulham Park Dr to Durham Av)	25	Cawthorne St - (End to Smith St)	5	Cuming St - (South Rd to No.43)	5	Curzon St - (Victoria Av to Stonehouse Av)	15	Fairway Av - (Harvey Ter to Mattner Av)	15	Fulham Park Dr - (Corona Av to Castlebar Rd)	15	Hampton St - (Pine St to Henley Beach Rd)	25	Hampton St - (Pine St to Marshall Tce)	25	Horsley St - (Frontage Rd to Corona Av)	10	Kandy St - (Raikaoff Ct to Chippendale Av)	15	Kingston Av - (Brooker Ter to Holder Ave)	20	Kingston Av - (Milner Rd to Deacon Av)	15	Lewis St - (Lipsett Ter to Marshall Ter)	5	Lewis St - (Marshall Ter to Henley Beach Rd)	5	Lyons St - (Carnarvon Av to Everett St)	10	Lyons St - (Everett St to No.29)	25	Morley St - (Leicester St to Britton St)	10	Pearse St - (Henley Beach Rd to Norman St)	5	Reynolds Av - (Jeffrey St to Lipsett Ter)	20	Sarah St - (George St to Richmond Rd)	5	Ulinga St - (No.12 to Wongala Av)	15
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Surface Reseal Program 2019/20	<p>The Contractor's agreement has been extended for the 2019/20 program. Planning for the works is underway and works are anticipated to commence in October 2019.</p>																																																



**Footpath Program
2019/20**

The works associated with Footpath Program 2019/20 have been awarded. Works are scheduled to commence in early October 2019.

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William Street (Sir Donald Bradman Drive to Rosslyn Street) Left Concrete...	5																																		
<p>Playground Upgrade 2018/2019 & 2019/2020</p>	<p>The following is an update on the 2019/2020 replacement program for playgrounds at:</p> <ul style="list-style-type: none"> • Mellor Park Reserve, Lockleys - The project will be implemented as part of the Reserve Upgrade later this financial year; • Apex Park Reserve, West Beach (additional equipment/expansion) - Project is included as part of the Apex Park Redevelopment and will be implemented in third quarter of 2019; • Swan Ave Reserve, West Beach - The currently undertaking consultation with users of the play space facility; • Lockleys Oval, Lockleys - The project will be implemented as part of the upgrade works, after completion of the building project/oval works; • Camden Oval, Novar Gardens - The project will be implemented as part of the upgrade works to the Oval. 																																		
<p>Reserve Irrigation Upgrades 2018/2019 & 2019/2020</p>	<p>The following is an update on the 2018/2019 and 2019/2020 irrigation upgrade program for reserves at:</p> <ul style="list-style-type: none"> • Cromer Street Reserve, Camden Park - Works completed; • Westside Bikeway, Marleston / Plympton, (staged project, selected areas within the linear park) - Staged works are currently completed for 2018/2019, with works continuing into 2019/2020; • Lockleys Oval and surrounds, Lockleys - Project is included as part of the Lockleys Oval Redevelopment; • Lindfield Reserve, Novar Gardens - Design and scheduling the project is underway; • Pine Ave verge area, Novar Gardens - Design and scheduling the project is underway; • Swan Ave Reserve, West Beach - Project will be scheduled after completion of the playground upgrade; • Coast Watchers Reserve, Fulham, (selected areas by Airport Over 50's Building) - Design and scheduling the project is underway. 																																		

Traffic Projects and Parking Management	
Torrensvile/ Thebarton LATM	<p>The removal of the roundabout at Sherriff Street and Ashley Street and construction of the half road closure is complete.</p> <p>A concept plan for the traffic calming treatment at Hayward Avenue/Ashley Street, located west of West Street, by the Torrensvile Primary School (including the removal of the "bus only" control) has been developed and consultation scheduled week beginning 30 September 2019.</p> <p>A concept plan was developed for traffic calming in Maria Street. Community Consultation has occurred and a summary report has been prepared.</p> <p>Implementation of the pavement markings at North Parade and Shipster Street intersection has been completed.</p>
Novar Gardens/Camden Park LATM	<p>All consultation has been closed. Feedback has been reviewed. To be presented to the Elected Members in the Working Party Meeting on the 15 October 2019.</p> <p>City of Holdfast Bay have advised they will present feedback for the relevant projects after the Working Party Meeting.</p> <p>Final report has been drafted and will be reviewed by the administration.</p>
Richmond/Mile End LATM	<p>Results of the LATM feedback were presented to the working party on the 21 May 2019. The proposed LATM plan was discussed, and subsequently a review of the proposed plan is being undertaken prior to further consultation.</p> <p>Concept designs have been prepared for presentation to the working party meeting. Presentation and discussion material has been finalised for the Working Party Meeting on the 15 October 2019.</p>
Marleston / Keswick / Kurralta Park / North Plympton / Ashford	<p>Full data collection has commenced including parking surveys and analysis. Traffic counts and parking surveys will be complete by the end of October.</p> <p>The Department of Planning, Transport and Infrastructure (DPTI) have provided traffic data for some of the key traffic count locations identified which adjoin Council and State roads.</p> <p>Crash data analysis for the area has been completed. There is potential to nominate Daly Street for Blackspot funding.</p> <p>It is anticipated that resident survey/questionnaire will be distributed in October/November 2019 seeking comments on traffic and parking within the study area.</p>

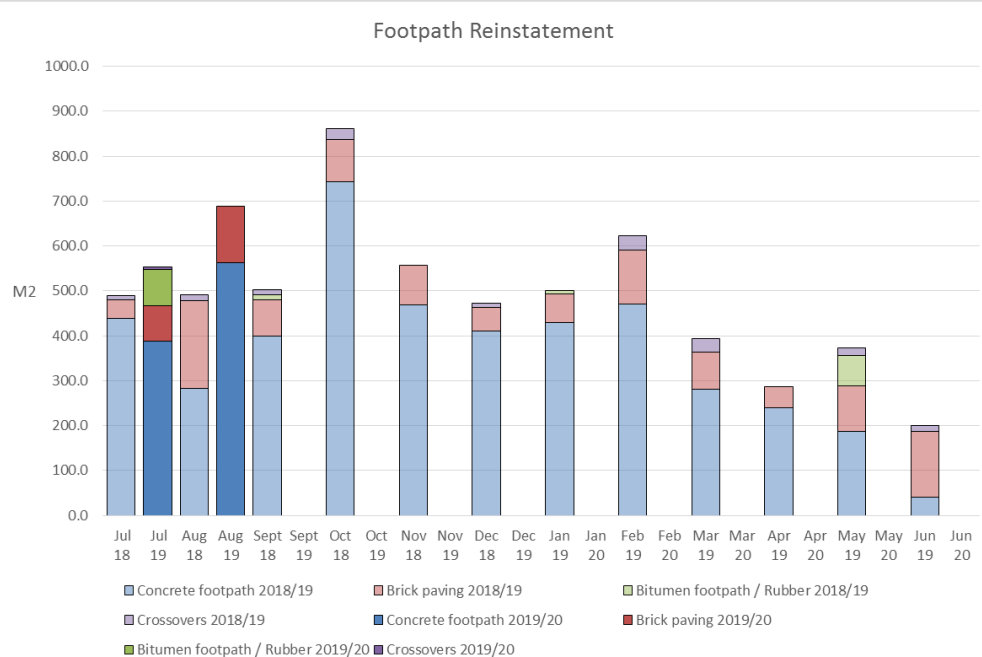
Traffic and Parking Review	<p>Parking Review:</p> <ul style="list-style-type: none"> Lindsay Street, Plympton - Consultation Complete. Council to proceed with installation of <i>2P 8am-5pm, Mon to Fri</i> on North side between Padget St and Belgrave St. Works to be complete in coming weeks. Clayton Avenue, Plympton - Consultation Complete. Council to proceed with alteration of existing 2P zone to be two zones: <i>1/2P 8am-5pm, Mon to Fri</i> and <i>2P 8am-5pm Mon to Fri</i>. Notification and works to be complete in coming weeks. Passmore Street, West Richmond - On-street parking saturation complete. Data to be reviewed and further action pending review of results <p>VMS Board: Location(s) - For Traffic Education Purposes</p> <ul style="list-style-type: none"> Cawthorne Street, Thebarton - Residents concerned with issue of speeding along Cawthorne Street. Advisory speed limit is currently being displayed. <p>Private Parking Agreement</p> <ul style="list-style-type: none"> The Private parking agreement between Council and the Brickworks Marketplace, Cnr South Road and Ashwin Parade, Torrensville was ceased by the property owners on 15 August 2019.
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Property and Facilities	
Weigall Oval Masterplan and Facility Development	<p>Concrete slabs (building) poured in the weeks of 9 September (club "wings") and 16 September (central function area). Earthworks on the northern carpark and entry road are progressing. A preliminary project program indicates an approximate completion date of mid-year (2020).</p> <p>A complete project update report was provided to the City Facilities and Waste Recovery General Committee meeting held on 24 September 2019.</p>
Lockleys Oval Masterplan and Facility Development	<p>Construction works associated with the new shared clubroom building have continued to progress in accordance with the project timelines. The upper floor of the building is at lock up stage. All plasterboard wall lining and ceiling works have been completed. Kitchen and bar fitout works have commenced. The solar panel system has also been installed. The ground floor is also expected to be at lockup stage shortly. Plastering to the majority of wet areas has been completed and fitout of the ground floor canteens has commenced.</p> <p>Draft short term licence agreements are being prepared for distribution to the user groups.</p> <p>A completed update report was provided to the City Facilities and Waste Recovery General Committee meeting held on 24 September 2019.</p>

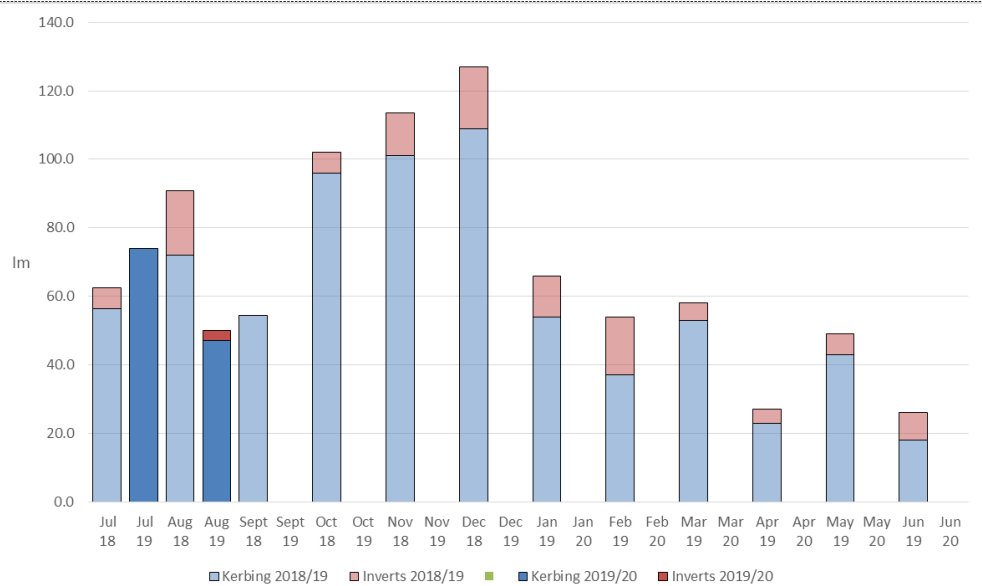
Apex Park Masterplan and Facility Development	<p>The new community facility (building) is substantially completed with only the finalisation of external works remaining.</p> <p>Construction of the equestrian area, the civil works upgrade, and the works to the wetland and ponding basin continues but unfortunately has experienced delays due to rain events and inclement weather. Asphalt has been laid for the tennis courts and internal paths but not for the roadways and carpark area. Floodlighting for the public tennis/netball court(s) and equestrian arena has been erected.</p> <p>Project completion is now expected to occur during November 2019.</p> <p>Short term lease/licence agreements have been prepared and will be forwarded to the user groups when a handover date has been clarified.</p> <p>Unfortunately the delays have necessitated cancellation of the official opening of the facility (which was proposed to occur on 8 October 2019). A revised opening date will be confirmed once there is certainty of project completion.</p> <p>A complete update report was provided to the City Facilities and Waste Recovery General Committee meeting held on 24 September 2019.</p>
Camden Oval Masterplan and Facility Development	<p>At the time of writing this report the procurement for the next stage of works (football oval upgrade including irrigation and recreation area upgrade) has just been finalised. A further update will be provided in the Activity Report.</p> <p>The Office of Recreation, Sport and Racing has advised that Council was unsuccessful in seeking grant applications under the Community Recreation and Sporting Facilities Grant program. The Administration will now submit a further application for the remaining works (i.e. to enable the oval floodlighting to be upgraded, netball courts and associated facilities to be constructed) under the Grassroots Grant Program.</p> <p>A complete update report was provided to the City Facilities and Waste Recovery General Committee meeting held on 24 September 2019.</p>
Hilton RSL - Relocation	<p>The Administration has engaged a consultant to prepare initial concept plans for a possible relocation of the Hilton RSL Sub Branch to Richmond Oval (albeit the design package for 173/187 Sir Donald Bradman Drive is approximately 90% complete).</p> <p>An initial discussion regarding the Richmond Oval proposal has been held with representatives from the RSL. Further consultation and negotiations with the RSL and WAFC will occur following receipt of the concept package.</p> <p>A complete update report was provided to the City Facilities and Waste Recovery General Committee meeting held on 24 September 2019.</p>

City Operations

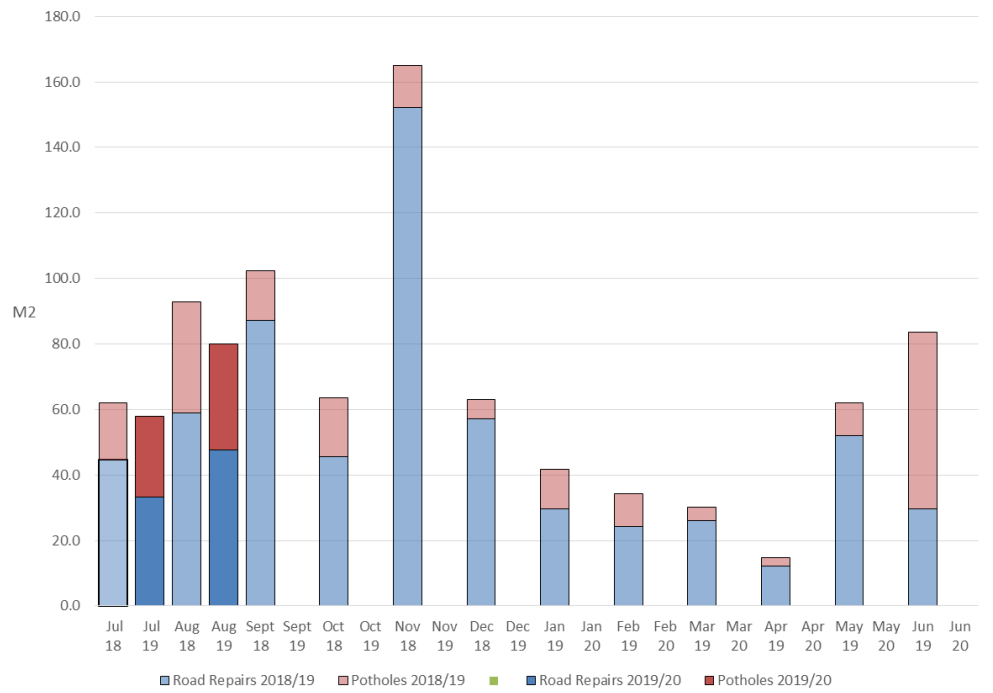
Footpath Reinstatement



Kerb & Watertable / Invert Reinstatement

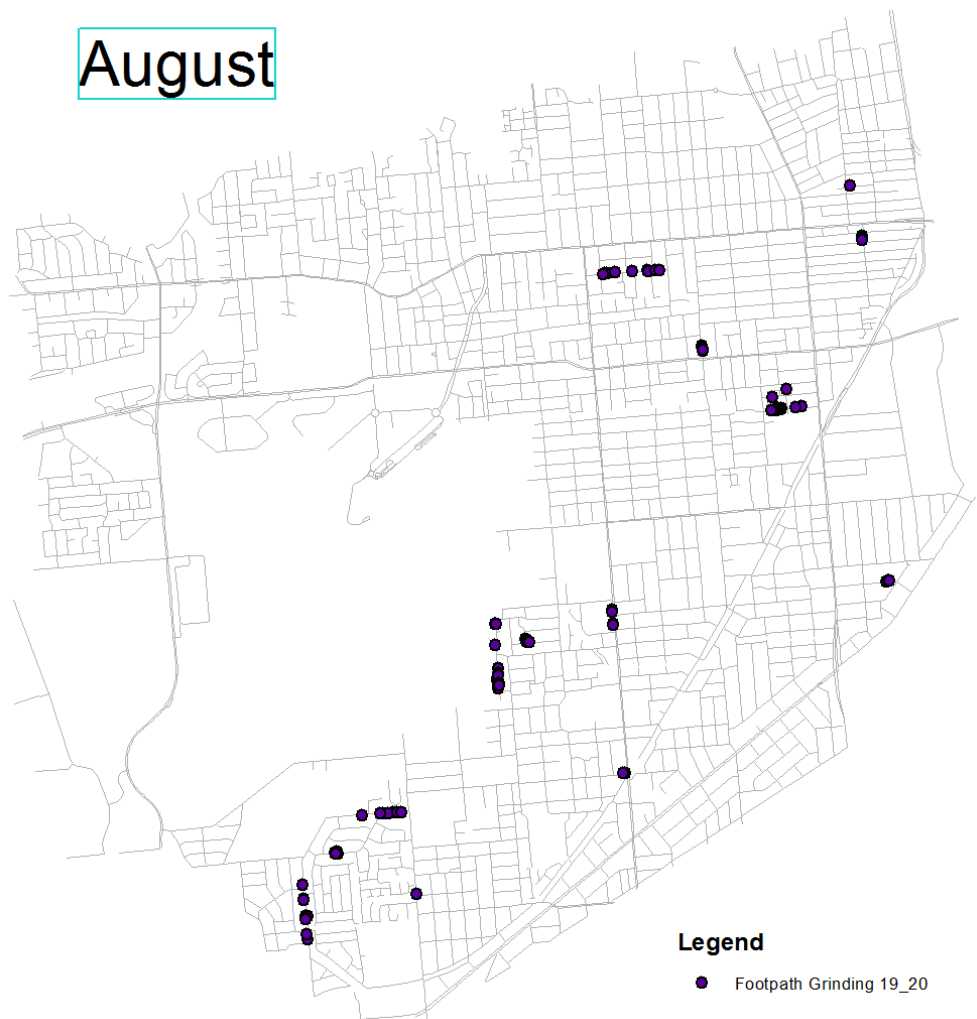


Road Repair and Potholes

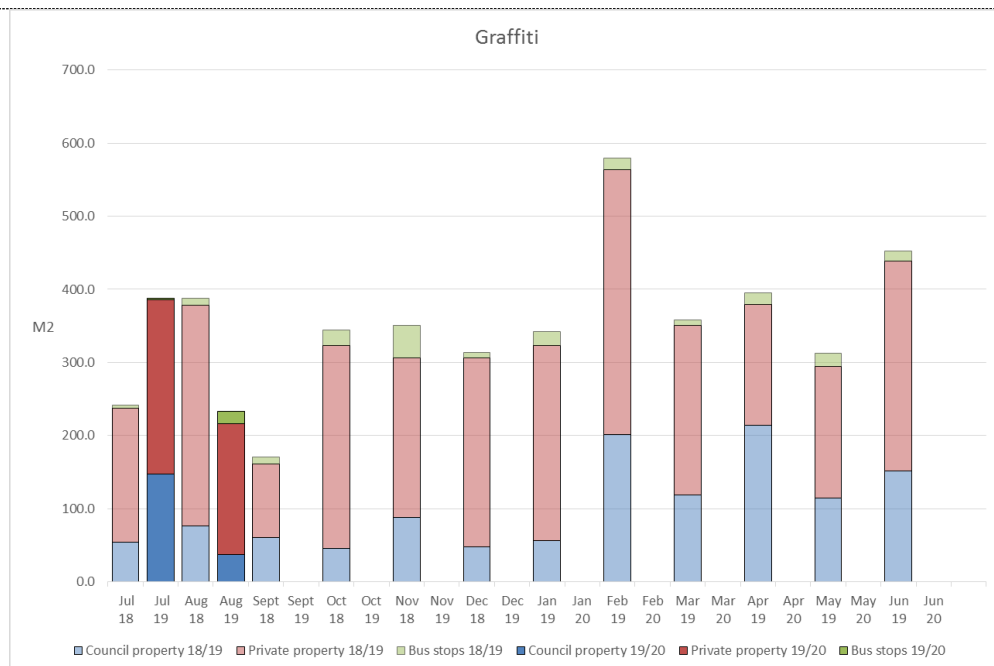


Footpath Grinding Program

August

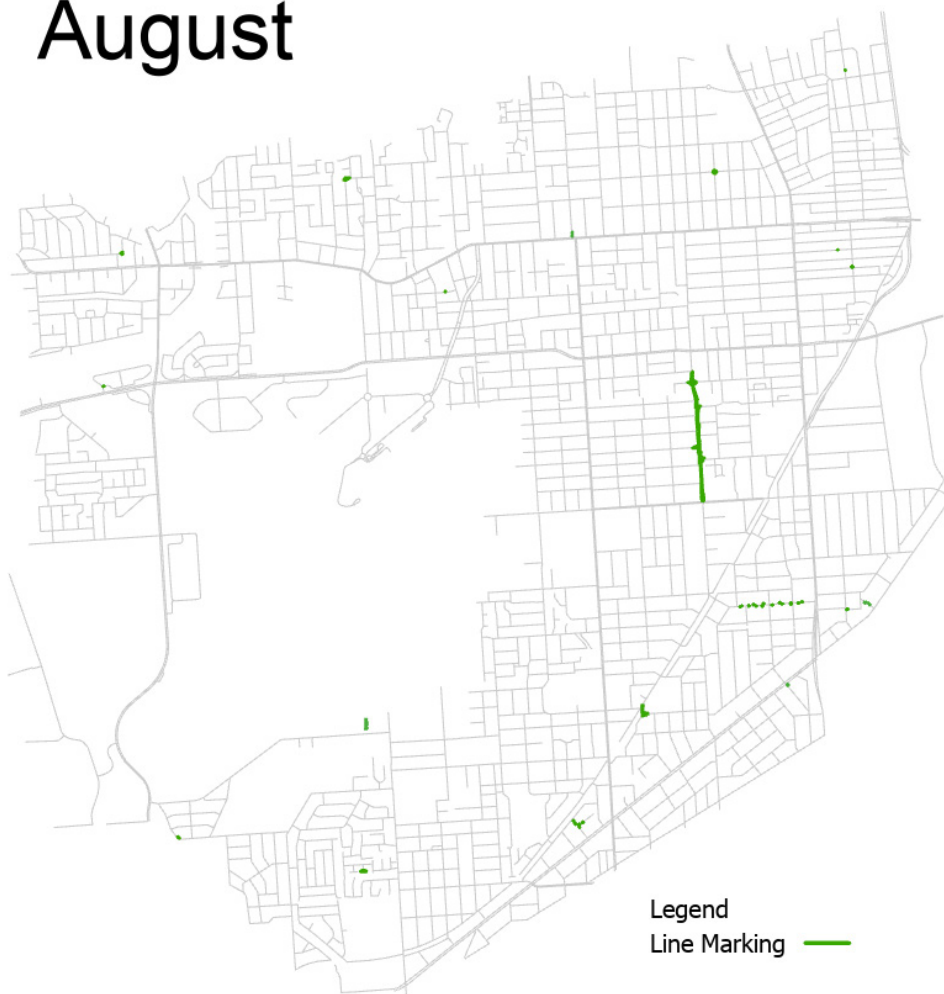


Graffiti Removal



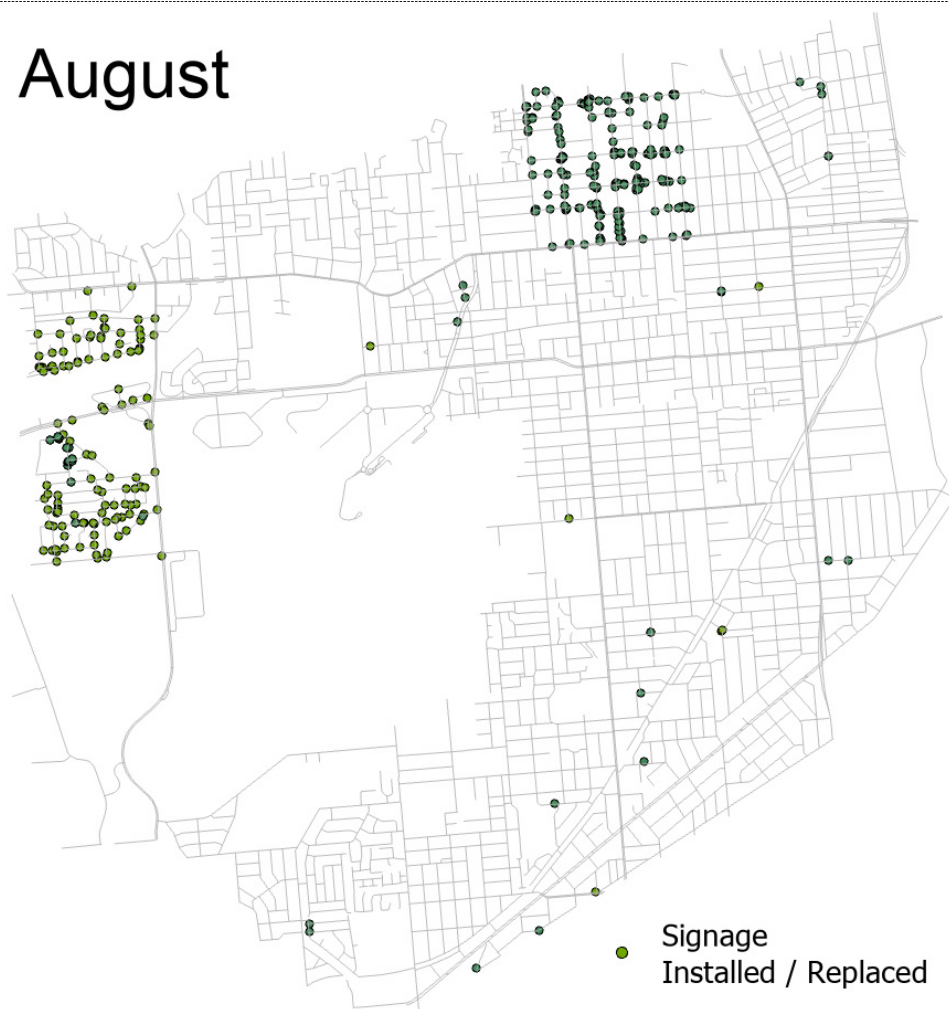
Line Marking

August

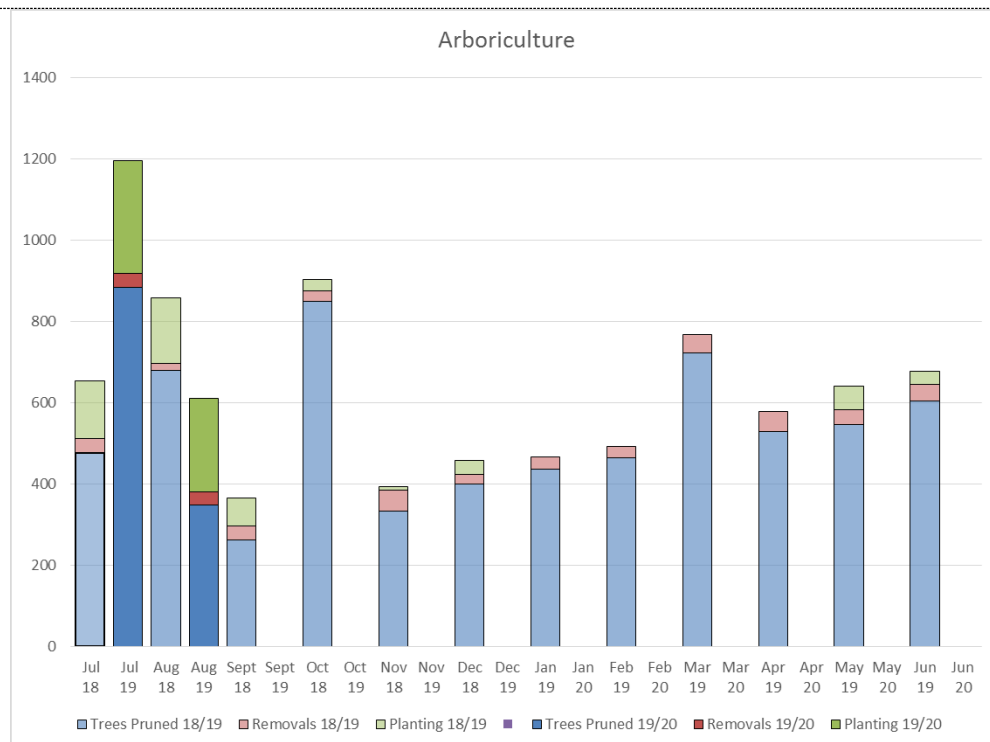


Signage

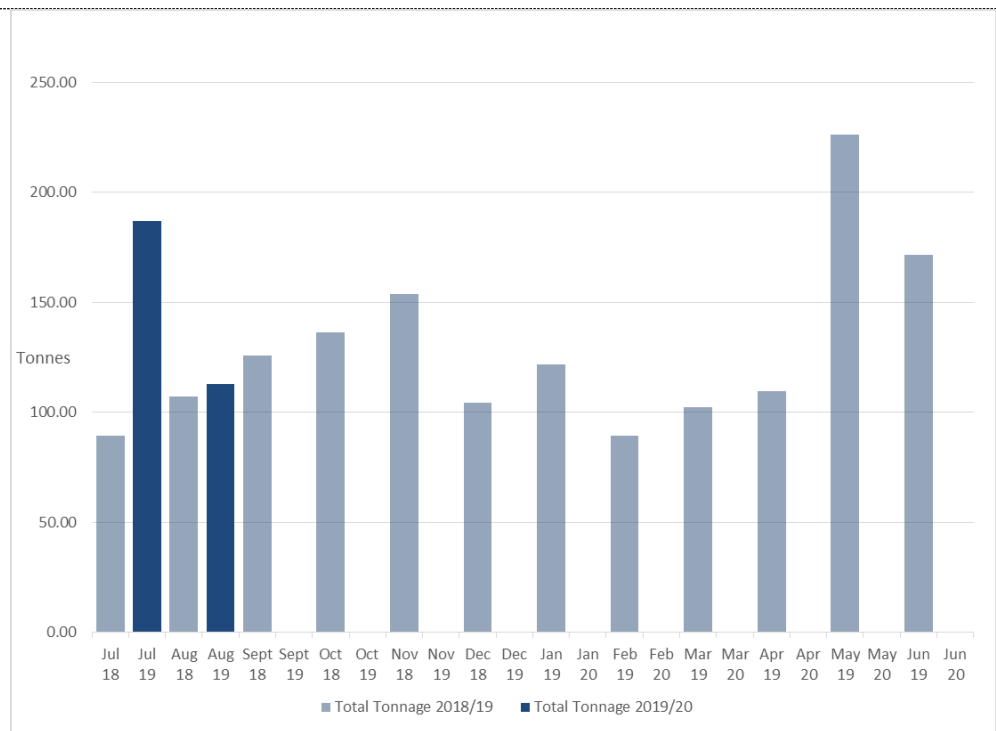
August



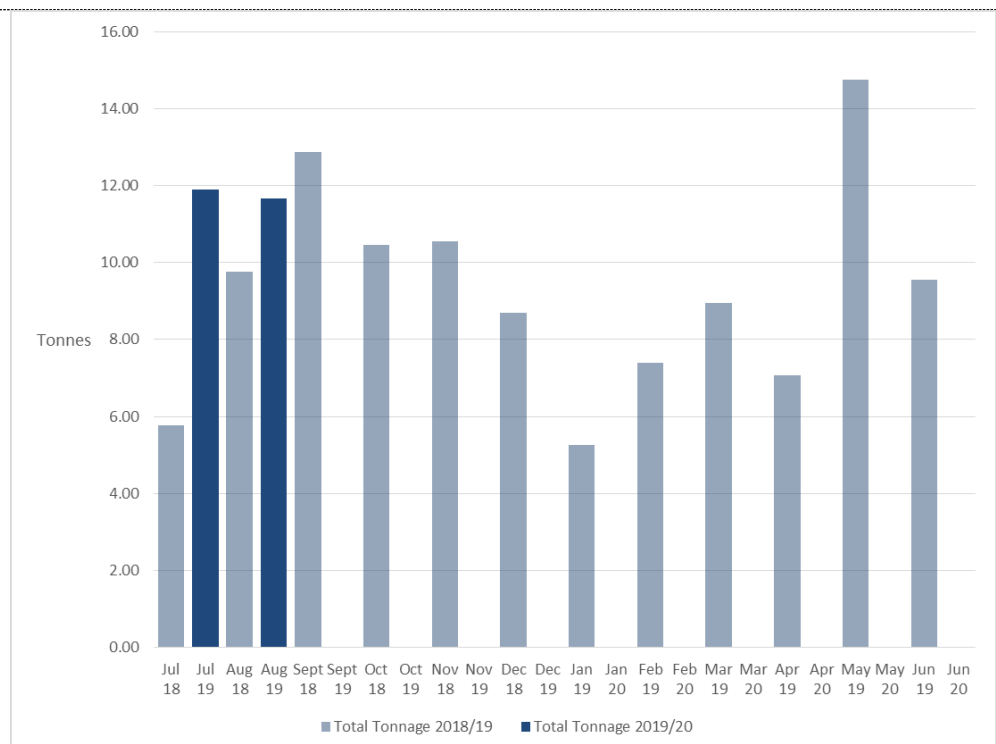
Arboriculture



Street Sweeper

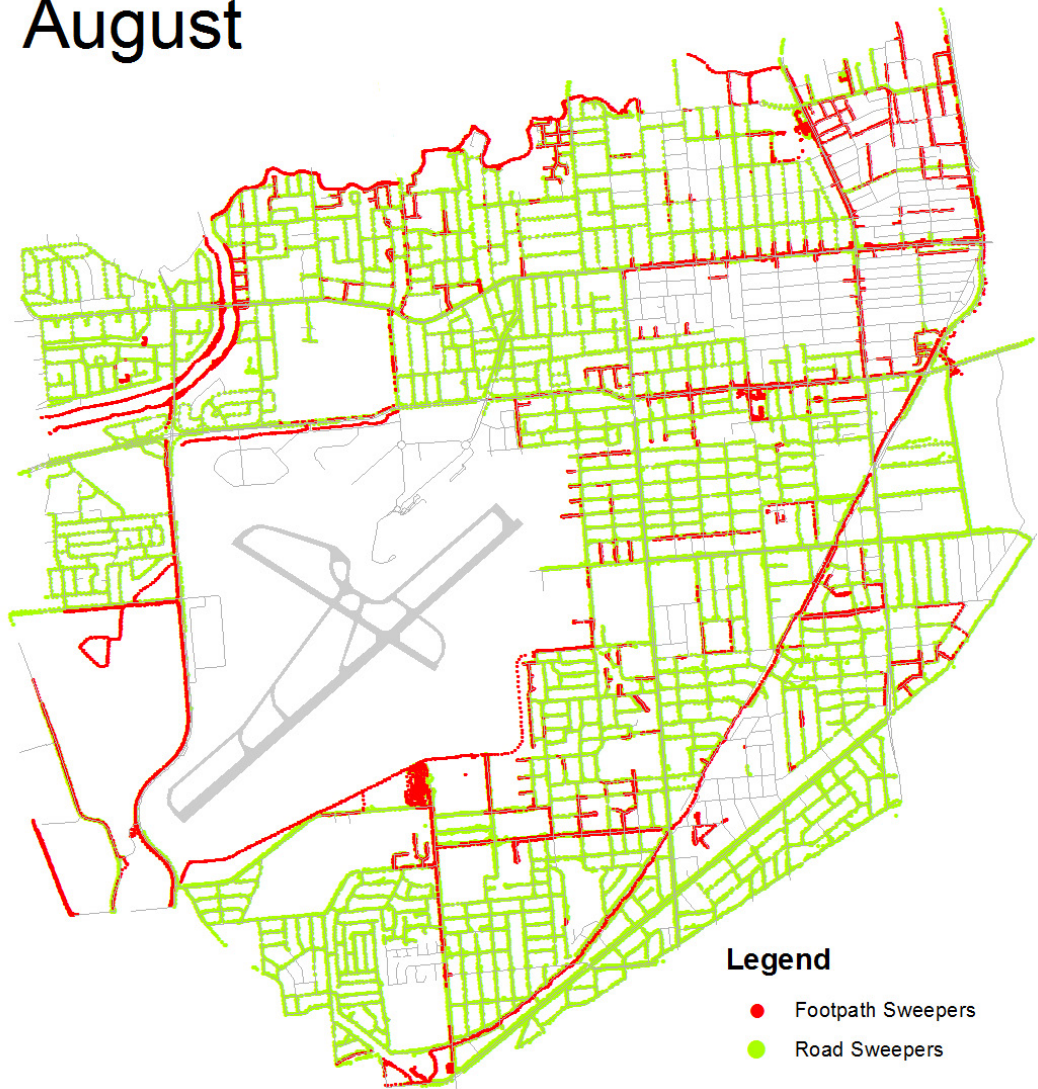


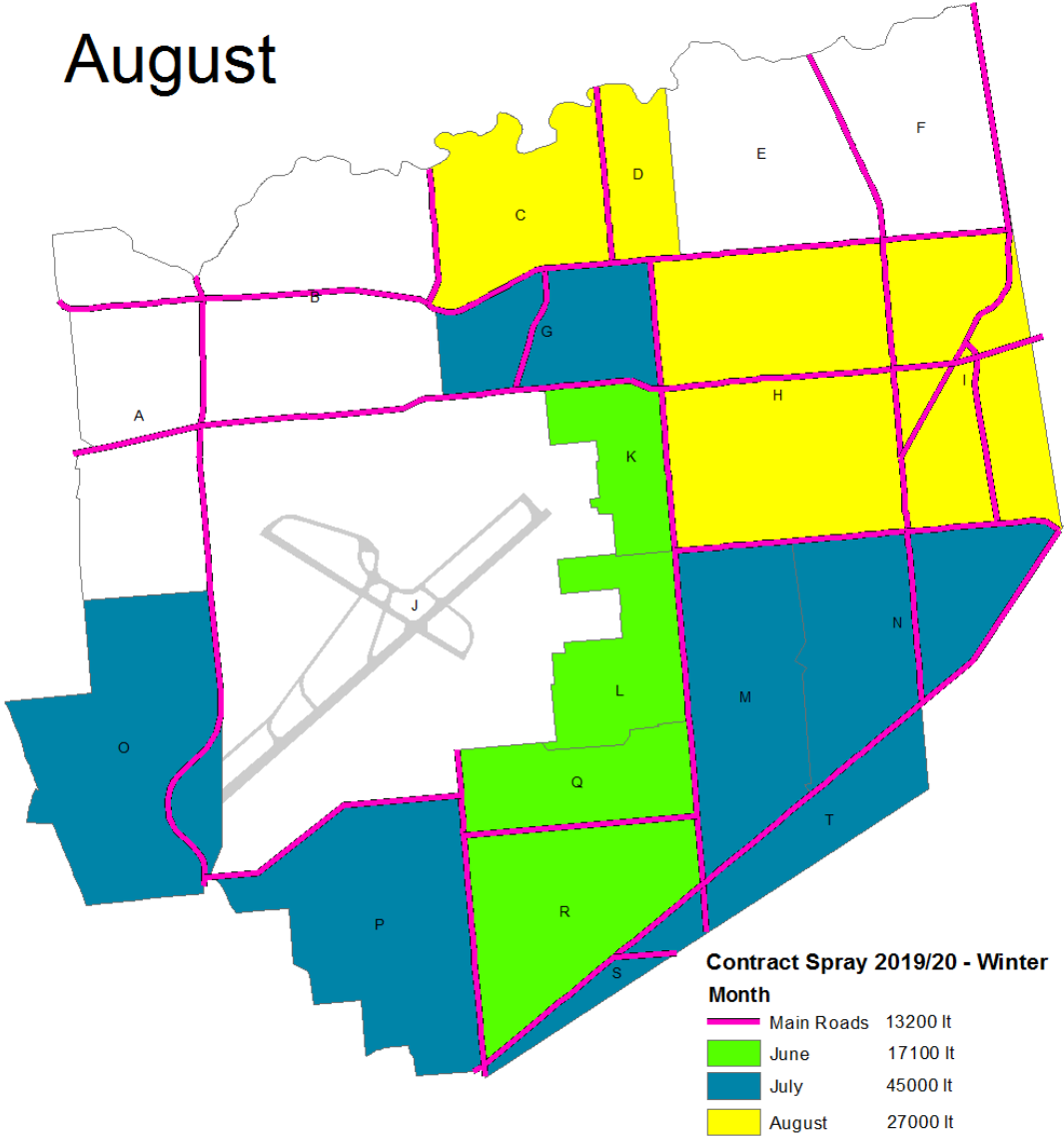
Illegal Rubbish Collection



Road and
Footpath
Sweeping

August

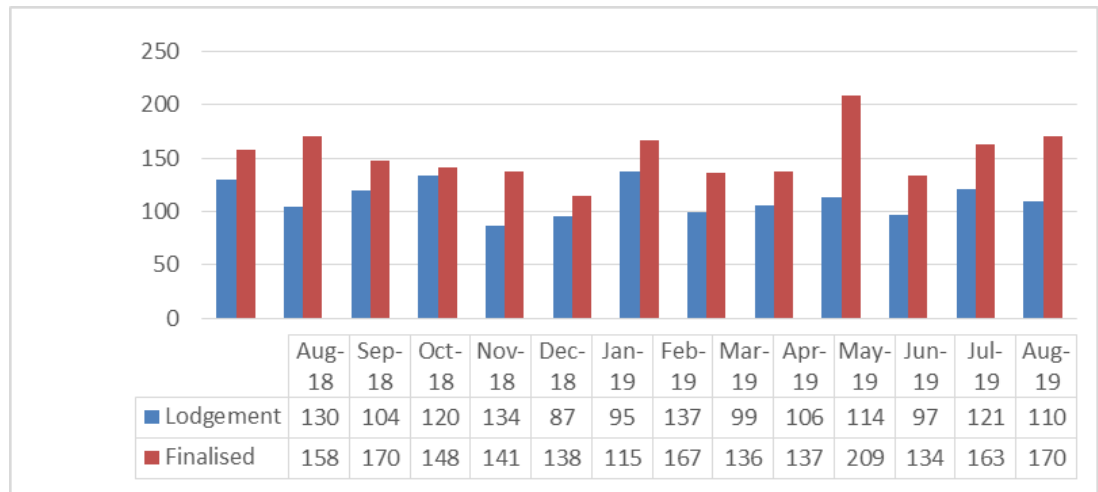


<p>Contract Weed Spraying (1st Cycle)</p>	<h1>August</h1>  <p>Contract Spray 2019/20 - Winter Month</p> <table> <tbody> <tr> <td>Main Roads</td> <td>13200 Lt</td> </tr> <tr> <td>June</td> <td>17100 Lt</td> </tr> <tr> <td>July</td> <td>45000 Lt</td> </tr> <tr> <td>August</td> <td>27000 Lt</td> </tr> </tbody> </table>	Main Roads	13200 Lt	June	17100 Lt	July	45000 Lt	August	27000 Lt
Main Roads	13200 Lt								
June	17100 Lt								
July	45000 Lt								
August	27000 Lt								
<p>Weed Control</p>	<p>Council's weed program is predominately undertaken by Council's contractor which involves the use of a product called Trimac in conjunction with a product called, Wipe-Out Bio Herbicide (an agricultural herbicide) which contains glyphosate this is also used by Council's officers for general maintenance of Parks and Reserves.</p> <p>Recently, Macspred Australia approached Council seeking participation in a weed control trial to be undertaken within West Torrens which seeks to eliminate the use of glyphosate for weed control.</p> <p>The Administration completed the first trial conducted by Macspred Australia in conjunction with Council's weed spray contractor within a section of Camden Park (indicated as Area R within the above Contract Weed Spraying map). (Refer to separate agenda item within City Services and Amenity Standing Committee on 1st October 2019.)</p> <p>The first spraying of the trial has been completed and monitoring of the site is ongoing.</p>								

Development Assessment**Development Applications**

Lodgments
and
Decisions

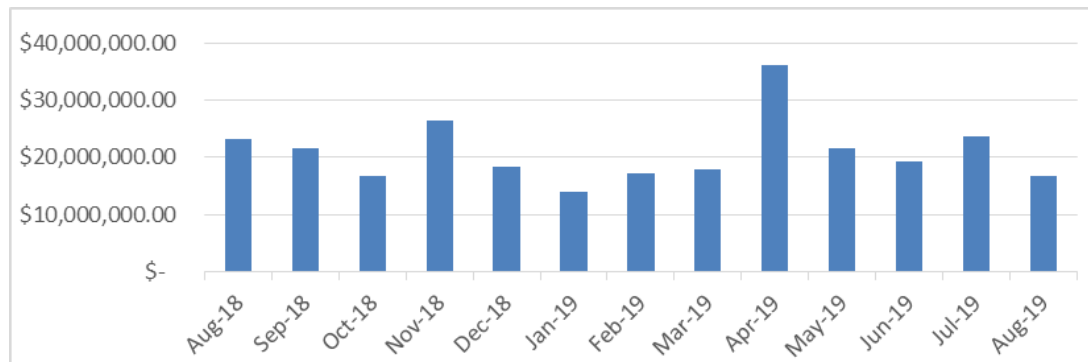
One hundred and ten (110) applications were lodged and one hundred and seventy (170) applications were finalised in August 2019.



Note: 'Lodgement' relates to the number of new development application lodged during the month which is represented by the number of new development application numbers issued (including variation applications). 'Finalised' relates to the number of decision notification forms issued during the month and may include decisions relating to development plan consent, land division consent, building rules consent and development approval. This includes consents issued by both Council and private certifiers.

Estimated
Construction
Cost
(Lodged
Development
Applications)

Development applications with a total estimated construction cost of \$16,634,275.60 were lodged in August 2019.



Planning Assessment					
Assessment Timeframes (Staff Decisions)		2018		2019	
		Sept Qtr. 3	Dec Qtr. 4	Mar Qtr. 1	June Qtr. 2
	BUILDING CODE ONLY				
	Total applications	74	90	73	73
	Median timeframe	6 days	3 days	1 day	2 days
	COMPLYING				
	Total applications	43	42	24	47
	Median timeframe	8 days	6 days	5 days	6 days
	CAT 1 MERIT				
	Total applications	234	203	183	211
	Median timeframe	25 days	22 days	21 days	15 days
	CAT 2 MERIT				
	Total applications	12	18	14	8
	Median timeframe	81.5 days	64 days	71 days	37.5 days
	CAT 3 MERIT				
	Total applications	9	8	4	4
	Median timeframe	59 days	39 days	34.5 days	42 days
	CAT 1 NON-COMPLYING				
	Total applications	0	0	2	3
	Median timeframe	-	-	122 days	87 days
	CAT 3 NON-COMPLYING				
	Total applications	1	3	0	2
	Median timeframe	74 days	109 days	-	112 days
Assessment Timeframes (CAP Decisions)		2018		2019	
		Sept Qtr. 3	Dec Qtr. 4	Mar Qtr. 1	June Qtr. 2
	CAT 1 MERIT				
	Total applications	5	4	0	3
	Median timeframe	59 days	43.5 days	-	67 days
	CAT 2 MERIT				
	Total applications	3	1	5	4
	Median timeframe	107 days	87 days	64 days	83 days
	CAT 3 MERIT				
	Total applications	2	0	1	0
	Median timeframe	82 days	-	50 days	-
	CAT 1 NON-COMPLYING				
	Total applications	0	1	0	3
	Median timeframe	-	33	-	93 days
	CAT 3 NON-COMPLYING				
	Total applications	1	0	0	2
	Median timeframe	68 days	-	-	159.5 days
<p><i>Note: This data does not include Land Division Consent applications and decisions under appeal. Category 3 Non-complying applications are not included until SCAP have made a decision whether to concur with Council's decision.</i></p> <p><i>Maximum statutory time frames (excluding additional time for further information requests, statutory agency referrals and SCAP concurrence) are summarised as:</i></p> <ul style="list-style-type: none">• <i>Building Code Only: 4 weeks</i>• <i>Building Rules Consent only: 4 weeks</i>• <i>Complying Development: 2 weeks for Development Plan Consent only; additional 4 weeks for Building Rules Consent</i> <p><i>Category 1-3 Development: 8 weeks for Development Plan Consent only; additional 4 weeks for Building Rules Consent.</i></p>					

Assessment Appeals	<p>There are no new or ongoing appeals against Council's development assessment decisions as at 18 September 2019.</p> <p>There are two (2) appeals against Council's development assessment decision finalised since last month's report.</p> <ul style="list-style-type: none"> An appeal against Council's decision to refuse development plan consent for a combined land division to create four (4) additional allotments and common property and construction of five (5) two-storey group dwellings and associated retaining wall and fence (2.4 metres maximum combined height) at 428 Henley Beach Road, Lockleys. <p>Through the conciliation conference process amended plans were received and supported by the Council Assessment Panel. A Court Order was issued to this effect.</p> <ul style="list-style-type: none"> An appeal against Council's decision to refuse development plan consent for demolition of existing dwelling and associated ancillary domestic structures and construction of one single storey detached dwelling and a two-storey residential flat building comprising two dwellings at 5 Wainhouse Street, Torrensvile. <p>Through the conciliation conference process amended plans were received and supported by the Council Assessment Panel. A Court Order was issued to this effect.</p>
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Building Rules Assessment

Building Rules Consent issued By Relevant Authority

Council issued thirty-five (35) building rules consents and private certifiers issued fifty-three (53) building rules consents in August 2019.

	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19
Certifier	37	48	42	41	38	25	39	36	42	53	43	52	53
Council	35	40	44	37	35	34	31	32	30	45	23	38	35

Note: Building Rules Consents are assessed by Council or private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.

Community advice and education

Pre-lodgment advice

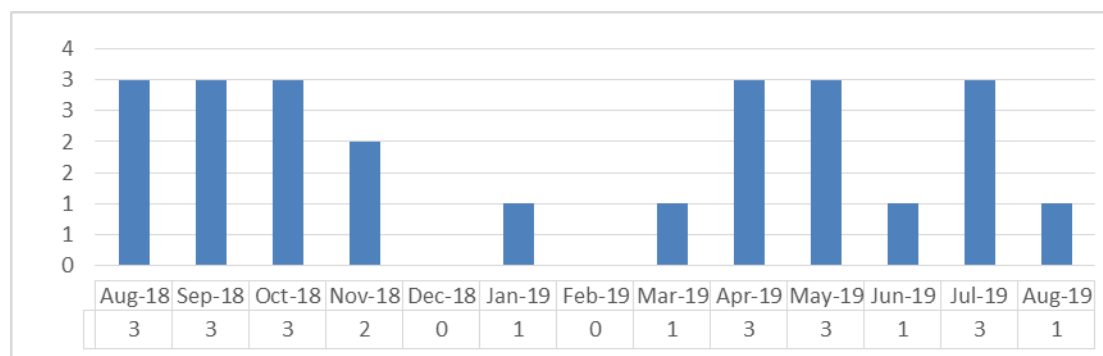
Rostered Duty Planner and Duty Building Officers are available to answer preliminary pre-lodgment and general enquiries during Service Centre opening hours. Advice is provided to the general public and applicants via the phone, email and in person at the Service Centre.

The Administration participates in DPTI's Pre-lodgement case management service for development five storeys or more in height within the Urban Corridor Zone.

There were 2252 website views of Council's webpages relating to planning and development matters in August 2019.

Category 3 Public notification

One (1) Category 3 application was notified in August 2019.

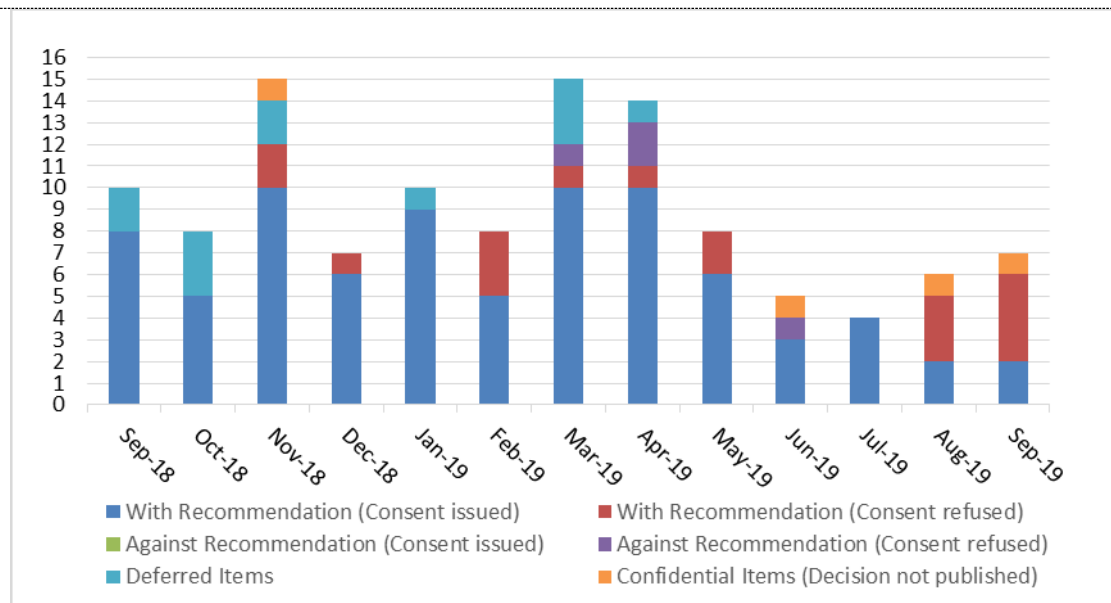


Council Assessment Panel

The Council Assessment Panel (CAP) held a meeting on 10 September 2019.

The next CAP meeting will be held on 8 October 2019.

Council Assessment Panel Decisions



Referrals from other statutory agencies

Council is a statutory referral agency for some applications that are assessed by other agencies, including State Commission Assessment Panel (SCAP), Minister for Planning, Governor of South Australia (under the Development Act 1993) and Adelaide Airport Limited (Airports Act 1996). Council is also informally referred applications for development five storeys or more in height within the Urban Corridor Zone that are assessed by SCAP.

Service improvements

Work has continued on a suite of business improvement initiatives including:

- Review records management standards
- Commence review of Council Liquor Licencing Policy
- Update building rules assessment checksheets
- Update Building Rules assessment request for information letter templates
- Review building inspection reporting processes
- City Development staff are contributing to internal Planning Reform working parties on planning policy, accredited professionals, communications and the ePlanning Portal.

Development compliance

Compliance Requests

Twenty-four (24) new development compliance requests were received in August 2019. Twenty-one (21) development compliance requests were resolved within the month and seven (7) requests were resolved from a previous month in August 2019. At the end of August there were forty-one (41) ongoing development compliance requests.

Month/Year	No of Requests Received	Requests resolved within the month	Requests resolved from previous months	Total Ongoing Actions
August 2018	33	22	7	52
September 2018	12	9	-	50
October 2018	14	9	5	46
November 2018	18	8	7	49
December 2018	15	10	1	53
January 2019	15	10	5	48
February 2019	22	19	1	52
March 2019	18	10	12	38
April 2019	11	5	3	43
May 2019	23	13	7	46
June 2019	11	4	6	52
July 2019	16	13	11	47
August 2019	24	21	7	41

Note: Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.

**Enforcement
Action**

No Section 84 enforcement notices were issued in August 2019.

There was no new court matters as at 17 September 2019.

- An appeal against Council's enforcement notice relating to the breach of conditions for DA211/1231/2016 for the creation of two (2) additional allotments and construction of three (3) two-storey detached dwellings at 519 Henley Beach Road. The breach relates to the failure to develop driveways, parking and manoeuvring areas and landscaping to all three front yards

An minor variation to the development approval has been approved. A conciliation conference is scheduled for 1 October 2019.

There was one (1) ongoing court matter as at 17 September 2019.

- An appeal against Council's enforcement notice relating to the unlawful use of 292 Marion Road, Netley for a shop, for the sale and repair of mobile phones.

A development plan consent was granted on the subject land to SCAP concurrence. Council is currently undertaking a Building Rules assessment. A conciliation conference is scheduled for 14 October 2019.

There were no finalised court matters since last month's report.

Month / Year	Section 84 Issued	Section 69 Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court
August 2018	-	-	-	-	2
September 2018	1	1	-	-	2
October 2018	-	-	-	-	2
November 2018	4	-	-	-	2
December 2018	1	-	1	1	2
January 2019	1	-	-	1	1
February 2019	-	-	-	-	1
March 2019	1	-	-	-	1
April 2019	-	-	-	-	1
May 2019	1	-	-	-	1
June 2019	1	1	-	-	1
July 2019	3	-	1	-	2
August 2019	0	-	-	-	2

Note: Section 84 enforcement notices are the first stage of prosecution for unapproved development. Section 69 emergency orders are the first stage of prosecution for unsafe buildings.

Building compliance inspections											
Building Inspections (July 2019 - August 2019)	<p>Council's Building and Swimming Pool Inspection Policy sets out the minimum number of inspections required to be undertaken during the year.</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Required number of inspections</td> <td>70</td> </tr> <tr> <td>Number of DAs inspected</td> <td>52</td> </tr> <tr> <td>Number of reinspections</td> <td>66</td> </tr> <tr> <td>Inspection Target Surplus/Deficit</td> <td>-5</td> </tr> </tbody> </table>	Category	Value	Required number of inspections	70	Number of DAs inspected	52	Number of reinspections	66	Inspection Target Surplus/Deficit	-5
Category	Value										
Required number of inspections	70										
Number of DAs inspected	52										
Number of reinspections	66										
Inspection Target Surplus/Deficit	-5										
Swimming Pool Inspections (July 2019 - August 2019)	<table border="1"> <thead> <tr> <th>Category</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Notifications</td> <td>4</td> </tr> <tr> <td>Swimming Pools Inspected (notified)</td> <td>4</td> </tr> <tr> <td>Inspection Target Surplus/Deficit</td> <td>4</td> </tr> <tr> <td>Swimming Pools Inspected (audit)</td> <td>4</td> </tr> </tbody> </table>	Category	Value	Notifications	4	Swimming Pools Inspected (notified)	4	Inspection Target Surplus/Deficit	4	Swimming Pools Inspected (audit)	4
Category	Value										
Notifications	4										
Swimming Pools Inspected (notified)	4										
Inspection Target Surplus/Deficit	4										
Swimming Pools Inspected (audit)	4										
<p><i>Note: The Development Act and Council's Building and Swimming Pool Inspection Policy requires that a minimum number of approved buildings and notified swimming pools are inspected for compliance with their associated Development Approval documentation. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. The inspection target is based on the first inspection of a building or swimming pool and re-inspections are not included in the target.</i></p>											
City of West Torrens Building Fire Safety Committee											
Meetings	<p>A meeting of the Building Fire Safety Committee was held on 3 September 2019.</p> <p>The next Building Fire Safety Committee meeting will be held on 10 December 2019.</p>										
ACP Cladding Audit	<p>The Building Fire Safety Committee has commenced Phase 2 of the Aluminium Composite Panel (ACP) Cladding Building Audit which is being coordinated across South Australia by the Department of Planning, Transport and Infrastructure and is being undertaken in collaboration with councils, the Metropolitan Fire Service (MFS) and the Country Fire Service (CFS).</p>										

Liquor Licencing

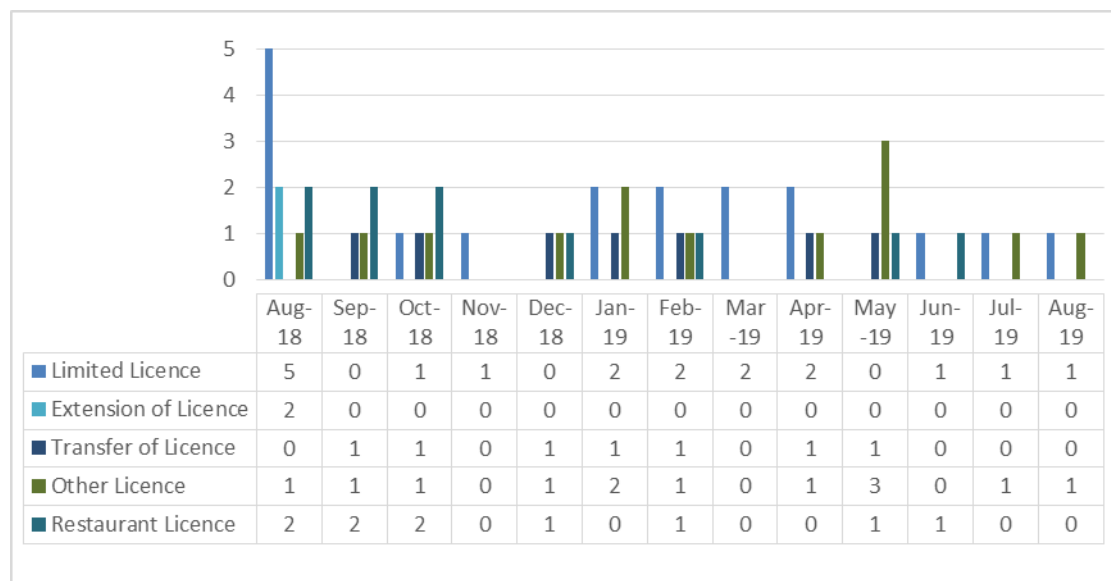
Liquor Licencing Reform

The State Government are implementing a reform of the liquor licencing system. Stage 1 and 2 of the reform have been implemented, with Stage 3 expected to commence in mid-2019. The Administration is continuing to track the reform changes and impacts to Council's services.

The Administration is currently reviewing the City of West Torrens Liquor Licencing Policy to address the reform changes. A report will be presented to the City Advancement and Prosperity General Committee on 22 October 2019.

Licence Applications

Two (2) licence applications were referred to Council in August 2019.

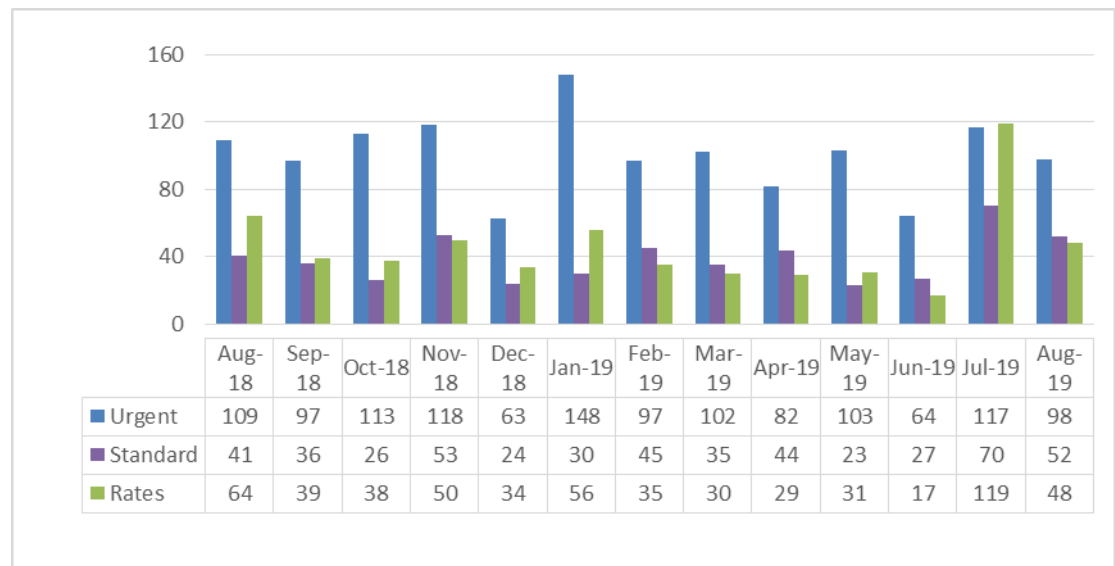


Note: When an application is lodged with the State Government's Consumer and Business Services (CBS), it is also required to be referred to Council for our comment. The proposals are handled in accordance with our Liquor Licensing Policy, and Limited Licence applications are referred to the relevant Ward Councillors for their comment prior to feedback being sent to the CBS.

Property and land information requests

Property Searches

Ninety-eight (98) urgent search requests, fifty-two (52) standard search requests and forty-eight (48) rates search requests were received in August 2019.



Note: When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).

Attachments

Nil

11.5 Community Services Activities Report - September 2019

Brief

This report details the activities of the Community Services Department for September 2019.

RECOMMENDATION

The Committee recommends to Council that the Community Services Activities Report - September 2019 be noted.

Introduction

The Community Services department (Department) provides a report to each City Services and Amenity Committee meeting detailing the status of key projects and activities for the preceding month.

Discussion

The key projects and activities undertaken by the Department during the month of September 2019 are as follows:

Community Centres

Thebarton Community Centre

Over the month of September, 91 groups were booked into Thebarton Community Centre. The Centre hosted the Mexican Cultural Club Mexican Independence Day celebration, birthday parties, sporting club presentation evenings and AGMs.

Plympton Community Centre

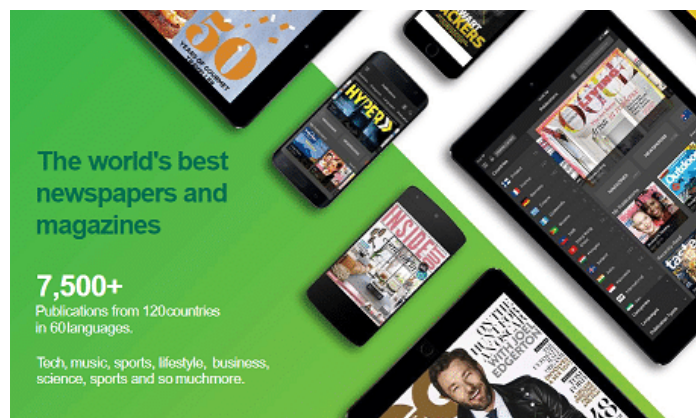
A total of 30 groups were booked into Plympton Community Centre. The Centre is now running at capacity. New hirers include SEMAC math classes and the Coptic Church.

Library Services

Collections

PressReader is available to all library members. PressReader is the leading digital newspaper and magazine provider for premium content, it includes over 7,500 publications from over 120 countries in over 60 languages. Popular titles include Better Homes & Gardens, Gardening Australia, The Guardian, Vogue Australia, Women's Weekly, Australian Men's Health, and much more from all over the world.

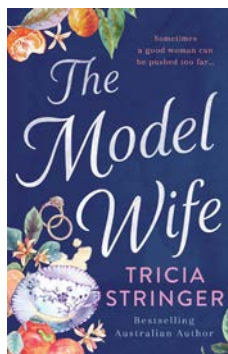
https://www.westtorrens.sa.gov.au/CWT/content/Library/Library_resources_collections/eBooks_eMagazines



This month new Audiobook kits were added to the Children's Collection. These books include an MP3 disc to enable children to read along with the narrator. The combination of a physical book and audiobook is great for children who struggle with reading as it can help them to develop fluency, vocabulary and comprehension. The new Audiobook Kits, coupled with our growing talking Vox Books collection are a valuable resource for children learning to read.

Book Launch

Best-selling Australian author, Tricia Stinger launched her new book, *The Model Wife*, at the Hamra Centre in a booked out evening event on 24 September 2019. *The Model Wife* is a multi-generational family story that looks at what happens when real-life betrayals and struggling relationships clash with outdated ideas of what a woman should be.



Adult Learner's Week 2019

A session on Gardening in Climate Change was held in the Hamra Centre on 4 September 2019 as part of Adult Learner's week this year. The session was booked out, it was presented by Peter Wilson and focussed on teaching the community a number of techniques and practices to maintain thriving gardens in the drying climate.

Lego Club

The Lego Club runs fortnightly on Mondays between 3.30pm and 5.00pm and it is quickly growing in popularity. Primary school aged children (and many parents!) are enjoying the chance to meet and create Lego masterpieces together. On average, 30 children, plus adults are in attendance each session. A highlight for many children is the chance to have their creations on display in the library for the following two weeks. The club's popularity has prompted it's inclusion in the upcoming GWP school holiday events.



Community Development

School Holiday Program

The school holiday program was finalised and bookings opened for the Spring program on September 23. Activities include the annual West Beach Skate competition, come and try sport events, science workshops and movies and video gaming. The first school holiday activities began on Monday 30 September. More information is available at:

https://www.westtorrens.sa.gov.au/CWT/news_and_events/Council_news_and_events/Council_News/Get_with_the_program_SPRING_2019

Community Outreach

A Community Development Officer and a Library Officer attended Cowandilla Primary School CALD (culturally and linguistically diverse) parent/teacher evening on 18 September to speak about services available for children and young people at the library.

OBBY (Our Big Back Yard) consultation with children and families is nearly complete, with one more school and preschool to participate. Consultation will also take place in the community, through Little Day Out school holiday activities in the coming months.

A workshop for education sites to learn about gardening and sustainability and how to link these topics to curriculum attracted 15 educators from schools and early childhood sites in West Torrens, City of Marion and City of Holdfast Bay. The session focused on fruit tree pruning, and allowed attendees to gain some hands on experience as well as increase their knowledge.

Attachments

1. Community Services Activities - October 2019

Community Services Activities and Events - October 2019

Exhibitions Glenn Drewitt Solo Exhibition 28/9 - 13/10 Auditorium Gallery
 Greek Museum of SA 14/10 - 20/10 Auditorium Gallery
 Western Woodworkers 10th Anniversary 25/10 -3/11 Auditorium Gallery

Date	Time	Activity/Event	Location
Tue 1/10	10.00am	SnookerSA Come and Try: 12-14 years	SnookerSA
	10.30am	Bilingual Stories and Songs with Zhao: 0 + years	West Torrens Auditorium
	11am-2pm	Share-a-Table: Active Ageing	Plympton Community Centre
	11.30am	Music Workshop with Chinese School of Music: 7 years and over	West Torrens Auditorium
	2.00pm	One-to-One Tech Help	Hamra Centre
Wed 2/10	10.00am	SnookerSA Come and Try: 14-16 years	SnookerSA
	10.30am	Come Fly With Us! Story Time: 2 years and over	Hamra Centre - Sun Room
	11am-2pm	Sewing Studio	Plympton Community Centre
	11.00am	Book Club	Hamra Centre - Sun Room
	11.30am-3.30pm	Tax Help	Hamra Centre
	1.00pm	Drop in Gaming: PS4, Nintendo and Retro Game Station: 10 years and over	Hamra Centre - Sun Room
Thu 3/10	1.30pm	Aqua Fun - Swimming Classes	Thebarton Aquatic Centre
	8.00am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Shopping Centre Bus Run 1	Fulham Gardens Shopping Cnt
	10.00am	SnookerSA Come and Try: 16-18 years	SnookerSA
	10.00am	One-to-One Tech Help	Hamra Centre
	10.30am	Dinosaur Doings Science Workshop: 5-8 years	West Torrens Auditorium
	10.30am	Fulham Shopping Centre Bus Run 2	Fulham Gardens Shopping Cnt
	10.30am	Thursday West Torrens Senior Citizens	Plympton Community Centre
Fri 4/10	2.00pm	Robotics: 10 years and over	Hamra Centre
	6.00pm	Book Club	Hamra Centre - Sun Room
	8.45am	Central Market Bus Run	Central Market - Adelaide
	9.00am	Brickworks Shopping Centre Bus Run	Brickworks Marketplace
	9.45am-11.30am	Movers and Shakers Exercise Group	Plympton Community Centre
	10.00am	Orange Tree Quilters	Hamra Centre - Sun Room
	12.30pm	Kmart Shopping Centre Bus Run	Kurralt Park
	1.00pm	Paper Planes Movie: 8 years and over	West Torrens Auditorium
Sat 5/10	3.00pm	Book Club	Hamra Centre - Sun Room
	11am-5pm	West Beach Skate Park Competition	West Beach Skate Park
Sun 6/10			
Mon 7/10		LABOUR DAY PUBLIC HOLIDAY	
Tue 8/10	9am-11am	Blokes Brekky - Active Ageing	Plympton Community Centre
	12.00noon	Air Ball Basketball Science Workshop: 9-12 years	West Torrens Auditorium
	1.00pm	Drop in Gaming: PS4, Nintendo and Retro Game Station: 10 years and over	Hamra Centre
	2.00pm	One-to-One Tech Help	Hamra Centre

Date	Time	Activity/Event	Location
Wed 9/10	10.00am	Science Show hosted by Mobile Science Education: 5-9 years	West Torrens Auditorium
	11am-2pm	Sewing Studio	Plympton Community Centre
	11.30am-3.30pm	Tax Help	Hamra Centre
	12.00noon	Drop in Gaming: PS4, Nintendo and Retro Game Station: 10 years and over	Hamra Centre
	1.30pm	Aqua Fun - Swimming Classes	Thebarton Aquatic Centre
	2.30pm	Crumbs: Mexican Cooking Workshop: 10-17 years	Plympton Community Centre
Thu 10/10	8.00am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Shopping Centre Bus Run 1	Fulham Gardens Shopping Cnt
	10.00am	Drop in Gaming: PS4, Nintendo and Retro Game Station: 10 years and over	Hamra Centre
	10.00am	One-to-One Tech Help	Hamra Centre
	10.30am	Baby & Toddler Time Family Catch-up	Hamra Centre - Sun Room
	10.30am	Fulham Shopping Centre Bus Run 2	Fulham Gardens Shopping Cnt
	10.30am	Thursday West Torrens Senior Citizens	Plympton Community Centre
	12.00noon	Come and Try Cricket: 5-7 years	Plympton International College
	2.00pm	Come and Try Cricket: 8-14 years	
	6.00pm	Financial Counselling	Hamra Centre
	6.30-8.30pm	Orchid Growing Workshop	West Torrens Auditorium
Fri 11/10	8.45am	Hilton Shopping Centre	Hamra Centre
	9.45am-11.30am	Movers and Shakers Exercise Group	Plympton Community Centre
	10.00am	Drop in Gaming: PS4, Nintendo and Retro Game Station: 10 years and over	Hamra Centre
	10.00am	Knitter Knatter Group	Hamra Centre - Sun Room
	10.30am	Come and Try Calisthenics: 6 years and over	West Torrens Auditorium
	10.30am	Come Fly With Us! Story Time: 2 years and over	Hamra Centre - Sun Room
	11.30am	Come and Try Calisthenics: 7-10 years	West Torrens Auditorium
	12.00pm	Central Market Bus Run	Central Market - Adelaide
	12.30pm	Kmart Shopping Centre Bus Run	Kurralt Park
	2.00pm	Youth STEAM Expo: Colourific: 8 years and over	West Torrens Auditorium
Sat 12/10			
Sun 13/10			
Mon 14/10	8.00am	NHF Walking Group	Kurralt Park
	10.00am	Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am	ESL Reading Group: Intermediate to Advanced	Hamra Centre
	10.30am	Community Meal - CHSP	Plympton Community Centre
	12.15pm	Social Scrabble	Hamra Centre - Sun Room
	2.00pm	One-to-One Tech Help	Hamra Centre
	6.00pm	Sewing Studio	Plympton Community Centre
Tue 15/10	10.30am	Baby Time: 0-18 months	Hamra Centre
	11.15am	Toddler Time: 18 months - 3 years	Hamra Centre
	1.00pm	ESL Class with free crèche	Hamra Centre
	2.00pm	One-to-One Tech Help	Hamra Centre

Date	Time	Activity/Event	Location
Wed 16/10	10.30am	ESL Reading Group: Post Beginner to Pre-Intermediate	Hamra Centre
	10.30am	Story Time: 5 years & under	Hamra Centre
	11am-2pm	Sewing Studio	Plympton Community Centre
	11.30am-3.30pm	Tax Help	Hamra Centre
	1.30pm	Aqua Fun - Swimming Classes	Thebarton Aquatic Centre
Thu 17/10	8.00am	NHF Walking Group	
	9.00am	Fulham Shopping Centre Bus Run 1	Fulham Gardens Shopping Cnt
	10.00am	One-to-One Tech Help	Hamra Centre
	10.30am	Fulham Shopping Centre Bus Run 2	Fulham Gardens Shopping Cnt
	10.30am	Baby Time: 0-18 months	Hamra Centre
	10.30am	Thursday West Torrens Senior Citizens	Plympton Community Centre
	11.15am	Toddler Time: 18 months - 3 years	Hamra Centre
Fri 18/10	6.00pm	Macrame Workshop	Hamra Centre - Sun Room
	8.45am	Central Market Bus Run	Central Market - Adelaide
	9.00am	Brickworks Shopping Centre Bus Run	Brickworks Marketplace
	9.45am-11.30am	Movers and Shakers Exercise Group	Plympton Community Centre
	10.00am	Orange Tree Quilters	Hamra Centre - Sun Room
	10.30am	Story Time: 5 years & under	Hamra Centre
	12.30pm	Kmart Shopping Centre Bus Run	Kurralt Park
	1.00pm	One-to-One Tech Help Drop-in Session	Hamra Centre
Sat 19/10	4.00pm	Friday Fun: 10 years & over	Hamra Centre
	10.00am	One-to-One Tech Help Drop-in Session	Hamra Centre
Sun 20/10			
Mon 21/10	8.00am	NHF Walking Group	Kurralt Park
	10.00am	Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am	ESL Reading Group: Intermediate to Advanced	Hamra Centre
	10.30am	Community Meal - CHSP	Plympton Community Centre
	12.15pm	Social Scrabble	Hamra Centre - Sun Room
	2.00pm	One-to-One Tech Help	Hamra Centre
	3.30-5.00pm	Lego Club: suitable for school aged children	Hamra Centre - Sun Room
	6.00pm	Sewing Studio	Plympton Community Centre
Tue 22/10	10.30am	Baby Time: 0-18 months	Hamra Centre
	11.15am	Toddler Time: 18 months - 3 years	Hamra Centre
	1.00pm	ESL Class with free crèche	Hamra Centre
	2.00pm	One-to-One Tech Help	Hamra Centre
Wed 23/10	10.30am	ESL Reading Group: Post Beginner to Pre-Intermediate	Hamra Centre
	10.30am	Story Time: 5 years & under	Hamra Centre
	11am-2pm	Sewing Studio	Plympton Community Centre
	11.30am-3.30pm	Tax Help	Hamra Centre
	1.30pm	Aqua Fun - Swimming Classes	Thebarton Aquatic Centre
Thu 24/10	8.00am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Shopping Centre Bus Run 1	Fulham Gardens Shopping Cnt
	10.00am	One-to-One Tech Help	Hamra Centre
	10.30am	Baby Time: 0-18 months	Hamra Centre
	10.30am	Fulham Shopping Centre Bus Run 2	Fulham Gardens Shopping Cnt
	10.30am	Thursday West Torrens Senior Citizens	Plympton Community Centre
	11.15am	Toddler Time: 18 months - 3 years	Hamra Centre
	6.00pm	Financial Counselling	Hamra Centre
	7.00-9.30pm	Movie Night: The Guernsey Literary & Potato Peel Society (M)	West Torrens Auditorium

Date	Time	Activity/Event	Location
Fri 25/10	8.45am	Hilton Shopping Centre	Hilton Plaza Shopping Centre
	9.45am-11.30am	Movers and Shakers Exercise Group	Plympton Community Centre
	10.30am	Story Time: 5 years & under	Hamra Centre
	12.00pm	Central Market Bus Run	Central Market - Adelaide
	12.30pm	Kmart Shopping Centre Bus Run	Kurralt Park
	1.00pm	One-to-One Tech Help Drop-in Session	Hamra Centre
	4.00pm	Friday Fun: 10 years & over	Hamra Centre
Sat 26/10	10.00am	One-to-One Tech Help Drop-in Session	Hamra Centre
	1.30pm	Rewire Class: Job Applications	Hamra Centre
Sun 27/10			
Mon 28/10	8.00am	NHF Walking Group	Kurralt Park
	10.00am	Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am	ESL Reading Group: Intermediate to Advanced	Hamra Centre
	10.30am	Community Meal - CHSP	Plympton Community Centre
	12.15pm	Social Scrabble	Hamra Centre - Sun Room
	2.00pm	One-to-One Tech Help	Hamra Centre
	6.00pm	Sewing Studio	Plympton Community Centre
Tue 29/10	10.30am	Baby Time: 0-18 months	Cowandilla Community Room
	11am-2pm	Share-a-Table: Active Ageing	Plympton Community Centre
	11.15am	Toddler Time: 18 months - 3 years	Cowandilla Community Room
	1.00pm	ESL Class with free crèche	Hamra Centre
	2.00pm	One-to-One Tech Help	Hamra Centre
Wed 30/10	10.30am	ESL Reading Group: Post Beginner to Pre-Intermediate	Hamra Centre
	10.30am	Story Time: 5 years & under	Hamra Centre
	11am-2pm	Sewing Studio	Plympton Community Centre
	1.30pm	Aqua Fun - Swimming Classes	Thebarton Aquatic Centre
Thu 31/10	8.00am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Shopping Centre Bus Run 1	Fulham Gardens Shopping Cnt
	10.00am	One-to-One Tech Help	Hamra Centre
	10.30am	Baby & Toddler Time Family Catch-up	Hamra Centre - Sun Room
	10.30am	Fulham Shopping Centre Bus Run 2	Fulham Gardens Shopping Cnt
	10.30am	Thursday West Torrens Senior Citizens	Plympton Community Centre

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