

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

Council

and

- **Urban Services Prescribed Standing Committee**
- **Governance Prescribed Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 7 NOVEMBER 2017
at 7.00pm

Terry Buss
Chief Executive Officer

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Evacuation Procedures

2 PRESENT

3 APOLOGIES

Leave of Absence

Council Members:

Cr George Demetriou

Cr Tony Polito

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 17 October 2017 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 3 November 2017)

In the two weeks since the last Council Meeting of 17 October 2017 functions and meetings involving the Mayor have included:

(From 19-23 October I was unable to attend any functions for medical reasons.)

24 October 2017

6.00pm Participated in the Civic Committee meeting.

26 October 2017

10.00am Participated in the LG Professionals Emerging Leaders Program panel session on "Hints and Tips for staff in Local Government - how to deal with the media" along with fellow panel members Paula Stevens from the City of Adelaide and "Advertiser" journalist Andrew Hough, held at the City of Port Adelaide Enfield Town Hall.

6.00pm Attended an Australia Day Council of SA Special Board Meeting.

28 October 2017

6.00pm Attended the afternoon tea following the AGM of Badminton SA.

30 October 2017

6.00pm Attended the announcement of the Australian of the Year Awards for South Australia at the William Magarey Room, Adelaide Oval.

31 October 2017

11.00am Interviewed for a video being developed by Netley Kindergarten for the redevelopment of the Joe Wells Reserve which has been a joint program between Council, the kindergarten and Climbing Tree who have assisted in development of the playground equipment.

7.00pm Conducted a citizenship ceremony for 30 applicants in the George Robertson Room which was attended by Dr Duncan McFetridge MP, Deputy Mayor Arthur Mangos, Cr/s George Demetriou, Rosalie Haese, Garth Palmer, George Vlahos, Cindy O'Rielley, Michael Farnden, Steven Rypp and Graham Nitschke.

1 November 2017

7.00pm Attended the Underdale High School Year 12 Graduation Ceremony at Elder Hall where I presented the 'Success Through Diversity Award' to Emma Chaplin, a model of courage and determination.

2 November 2017

9.10am Regular Coast FM interview with Dave Hearn.

5.30pm Attended a Special General Meeting of the Australia Day Council of SA.

In addition, after the compilation of this report on Thursday as part of the Agenda to be distributed on Friday, I anticipate having attended or participated in the following:

3 November 2017

10.00am Attending the funeral of Mr George Georganas who passed away at the age of 89 and was the father of Federal Member for Hindmarsh, Mr Steve Georganas.

6 November 2017

10.30am Meeting, at his request, with the Deputy Premier, John Rau, accompanied by CEO Terry Buss and the CEO and Mayor from the City of Charles Sturt, for a discussion regarding the River Torrens.

7 November 2017

4.30pm Meeting with a local resident, 93 year old Gordon James of West Beach who told my office that he "wanted to catch up with me before I retire in November".

5.30pm Meeting with the new Management Committee of the Adelaide Bangladeshi Club.

6.00pm Attending the pre-brief and Council dinner.

7.00pm Council and Standing Committees Meeting.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES**RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Governance Prescribed Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**11.1 Urban Services Committee Meeting****RECOMMENDATION**

That the recommendations of the Urban Services Committee held on 7 November 2017 be adopted.

11.2 Governance Committee Meeting**RECOMMENDATION**

That the recommendations of the Governance Committee held on 7 November 2017 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**12.1 Civic Committee Meeting****RECOMMENDATION**

That the Minutes of the Civic Committee held on 24 October 2017 be noted and the recommendations adopted.

13 QUESTIONS WITH NOTICE

13.1 City of West Torrens Green Space

Cr John Woodward gave notice of his intention to ask the following question:

Question

Recent reports indicate that West Torrens has suffered a 5% decrease in green-space since 2013.

1. What factors have caused this decrease?
2. What are the potential impacts to our community; and
3. What is West Torrens doing to address this issue?

Answer

In 2017, a report released by *Vision 202020* (Report) provided an overview of changes to **green space** over time (between the study years of 2013 and 2016). The terms 'green space' and 'green cover' are used interchangeably throughout the report.

It is important to note that the definition of 'green space' and 'green cover' used in the Report **only** includes tree canopy, shrubs and grass. It **does not** provide a measure of Council's *public open space* network. Therefore, in this report, to avoid any potential confusion with *public or private open space*, when referring to 'green space', the term 'green cover' has been favoured.

A brief overview of the Report is provided below:

Vision 202020 is a collaborative plan to increase the amount of green cover by 20% in Australia's urban areas by the year 2020. The study was initiated in 2013 by Nursery and Garden Industry Australia in collaboration with Horticulture Australia Ltd and has since grown to include 153 partners and 28 strategic experts.

As part of achieving the *Vision 202020* plan (Plan), a snapshot of green cover in each council area across Australia was produced for the year 2013 and 2016 to help raise awareness of the importance of green cover and to measure progress in meeting the 20% target.

The snapshot defined green cover as tree canopy, shrubs and grass. It also measured changes to the amount of hard surfaces. It should be noted that **these snapshots do not represent the amount of public open space in council areas.**

The snapshot was created via a desk-based study using the "iTree Canopy" software which enables an estimate of green cover for a given area to be made. It uses aerial photography as a base layer and then randomly generates sample points across a defined study area and zooms in to each one so that the user can then classify the ground cover types, such as a tree, shrub, grass or hard surface. The study area for the City of West Torrens' snapshots included all the land within the City boundary, including public and private land, and land within the Adelaide Airport precinct.

The results of the *Vision 202020* snapshots show changes in **green cover** within the City of West Torrens as outlined in the table below:

Vision 202020 snapshot - City of West Torrens area:

KEY STATISTICS	2013	2016	change
Tree Canopy Cover	14.2%	10.3%	3.9% Loss
Shrub Cover	3.7%	3.4%	0.3% Loss
Grass Cover	31.5%	31.3%	0.2% Loss
Hard Surface	50.6%	55%	4.4% Increase

On behalf of the City of West Torrens, the University of SA (UniSA) repeated the snapshot assessment, using the same methodology as used for the *Vision 202020* snapshots. The UniSA assessment showed slightly different results than the Report.

The UniSA snapshot indicated:

- less tree canopy had been lost (when compared with the *Vision 202020* data);
- a slight increase in shrub and grass cover (*Vision 202020* data indicated a decrease);
- a smaller increase in hard surface coverage (when compared with *Vision 202020* data).

UniSA snapshot - City of West Torrens area:

KEY STATISTICS	2013	UniSA/ CWT assessment 2016	change
Tree canopy	14.2%	11.9%	2.3% loss
Shrub	3.7%	4.3%	0.6% increase
Bare earth/ grass	31.5%	31.6%	0.1% increase
Impervious surface/ Hard surface	50.6%	52.2%	1.6% increase

For the purpose of disambiguation, the Report and the UniSA study both focused on key greening elements of West Torrens. These could be located in private properties, streets, or parks, etc. It did not specifically analyse the City's public open space network.

Also, it should be noted that public open space may take many forms including paved piazzas and plazas, and not all public open spaces are green spaces.

Notwithstanding this, any reduction in the City's public open space network in general will reduce the opportunity for council to implement greening. Also, as most of the land within the council boundary is held in private ownership, and a significant parcel is taken up by the Adelaide Airport precinct, Council's role in maintaining and increasing green cover is predominantly limited to the public realm.

Additional Findings

The Administration has used information from the *Vision 202020* report to quantify the amount of green cover in the City of West Torrens by converting the *percentage* of green cover to *hectares*.

The calculations reflect the area of green cover (i.e. areas of trees, shrubs and grass) in 2013 compared to 2016, as well as in terms of hectares per capita.

Results indicate the total amount of green space in the City of West Torrens was:

- 1834 hectares in 2013
- 1670 hectares in 2016

This represents a **reduction** of 164 hectares of green cover over this time period. Furthermore the amount of *hard surfaces increased* by 160 hectares over this time.

This information is also summarised in the following table:

KEY STATISTICS	2013		2016		change	
	% cover	ha	% cover	ha	% cover	ha
Tree Canopy Cover	14.2%	527	10.3%	380	3.9% Loss	-147
Shrub Cover	3.7%	137	3.4%	130	0.3% Loss	-7
Grass Cover	31.5%	1170	31.3%	1160	0.2% Loss	-10
Hard Surface	50.6%	1880	55%	2004	4.4% Increase	160

In terms of green space (in hectares) per capita:

- In 2013 there was 0.031 hectares (310 m²) of green space per person
- In 2016 there was 0.028 hectares (280 m²) of green space per person.

This suggests a **reduction** of 0.003 hectares or 30 m² of green cover per person over this time period.

This information is also summarised in the following table:

	2013	2016	Change (ha)
Population	*57500	**59000	
Total green cover (ha)	1834	1670	-164
Green cover per capita (ha)	0.031	0.028	-0.003

(*source: Council's Annual Report 2012/13; ** source Council's Community Plan 2017)

Open Space

In terms of open space, the City of West Torrens has approximately 170 hectares of community land classified 'open space'. This area represents approximately 0.0028 hectares (2.8 m²) per person (based on a current population of 59,000).

The Administration is about to embark on a review of the Open Space and Public Place Plan. Opportunities to expand the provision of open space and improve the quality of existing open space will be explored through this review. The Administration is also seeking opportunities to increase the greening of the urban area through other programs and projects.

Q1. What factors have caused this decrease?

Preliminary results of another study undertaken by UniSA (on behalf of City of West Torrens) indicate that green cover in the **private** realm is reducing at a faster rate than the rate green cover is decreasing in the **public** realm.

Research has not focused on the causes of the decreasing in green cover. However, there appears to be strong correlation with the increase in infill development that has occurred over the past decade as a result of urban renewal and densification targets in the State Government's 30 Year Plan for Greater Adelaide.

When combined with the increase in site coverage, the footprint of homes on smaller allotments and a trend away from large backyards, has created an environment where an increasing number of trees have been cleared to make way for more densely packed houses on private property. Additionally, dwellings with greater site coverage minimise the potential to plant replacement trees due to lack of remaining space.

Protections for trees in the development assessment process are minimal, and development tends to be given priority at the expense of trees in both the private and public realm. Furthermore, the form of development can influence requirements to clear street trees to establish additional driveways and infrastructure along streets, particularly where frontage width is reduced as a result of subdivision.

Planning mechanisms such as the Minister's Residential Development Code seek to progress development with minimal assessment. This means applications can be assessed by private certifiers without any trigger for referrals to Council's assets department relating to Council's street trees. This is further exacerbated by applicants not including such infrastructure detail on plans submitted with their applications.

Damage and fatalities caused by trees has understandably created risk aversion in the community (and councils) which has led to many trees being removed before they potentially drop limbs and/or cause property damage (via the extension of roots under house footings, etc.).

Part of the reluctance to protect trees may be in-part due to minimal awareness of the dollar value of the benefits of trees. If councils recorded trees as assets and the investment in trees was identified, then the value of the benefits of trees could be calculated in a dollar value, which may reframe community attitude to trees and result in fewer trees being removed.

Q2. What are the potential impacts to our community?

The loss of green cover can affect our community and natural environment in a number of ways:

- Trees, shrubs and grass play an important role in cooling our urban areas by providing shade and creating a cool micro-climate, i.e. they act as a natural air conditioner. A loss of these greening elements and the cooling benefits they provide can result in the build-up of heat (urban heat island effect) which can make communities more vulnerable to the effects of hot weather.
- The rise in air temperatures can increase the use of air conditioning and power usage which can be an added financial burden on households and also releases more carbon into the atmosphere.
- The loss of green space and resulting higher air temperatures can increase the mortality rate for vulnerable people and affect the community's overall liveability, particularly during heatwaves.
- Green cover plays a role in removing dust and other pollutants from the air and therefore losing green cover can have a detrimental effect on air quality and the local amenity.
- The loss of green cover can result in soil erosion, particularly along waterways, leading to detrimental impacts on aquatic life.
- The loss of green cover affects local biodiversity through the loss of wildlife habitat.
- Green space is considered to provide mental health and physical benefits for people, and offers opportunities for people to connect with each other and to nature. The loss of green space can reduce these benefits and reduce the quality of life.
- Research has also shown that the presence of trees (a particular type of green cover) increases the value of property, therefore a reduction in trees in the environment could cause property values in the area to fall. This may lead to flow on effects to individual household budgets as property-owning households may have reduced access to finance.

Q3. What is West Torrens doing to address this issue?

Most of the land within West Torrens is dedicated to private development, some commercial and retail land uses, and a significant area is dedicated to the Adelaide Airport and associated uses.

It could be argued that any reduction in the amount of Council's public open space would reduce Council's opportunity to increase green cover (green space) in the public realm.

In the Private realm

Council has limited influence on the greening of areas within the private realm outside of the community awareness programs i.e. Council's annual Native Plant Giveaway Program which provides the community with 5,000 seedlings which include a variety of native trees, shrubs, grasses and flowering plants free of charge. The Program aims to improve the greening and sustainability of private gardens across the City.

However, through the *Development Act 1993* there are some requirements to protect significant and protected trees which are administered through the development assessment process.

Council also provides opportunity for greening of private properties by prescribing in its Development Plan a minimum area and dimension for private open space, dependent on the site area or dwelling type. However, while it is intended this space is used for greening, the reality is that paving and other hard surfaces **do not** require development approval, so there is no way of enforcing that this area is in fact used for green space.

In the Public realm

Council has greater ability to influence greening within the **public** realm. Council's public open space comprises about 6% of the total area of the City which includes its buildings, and public open spaces (parks, reserves, ovals, River Torrens Linear Park and the Westside Bikeway, as well as about 300 km of road reserve and streetscape.

Projected population growth and infill urban development will increase demands on existing open space. Changing patterns of urban development, increased housing densities and smaller private backyards means that public places such as squares, malls streets and laneways, where people move through and gather, will be of as much importance as public open space. Increasing the greening of urban areas and ensuring equitable access to public open space will be priorities for council in order to ensure the quality of the urban form is not eroded.

There is a renewed focus on developing open space corridors and linkages between individual sites. Council's Community Plan commits to developing a network of open spaces and identifying opportunities to enhance equitable access to open space. Similarly, Council's *Open Space and Public Place Plan* includes strategies aimed at enhancing existing spaces to maximise greening opportunities and linkages, such as transforming existing drainage corridors into linear trails.

Council also runs community awareness programs and activities to green its **public** open spaces, such as the Arbor Day planting activity in which approximately 4,000 native trees, shrubs and grasses are planted in areas such as along the River Torrens.

Examples of other programs and initiatives that seek to increase the greening of the urban area in the public realm, or inform areas in need of increased green cover, are listed below:

- Ongoing planting and maintenance of trees and landscaping in parks, streets and other public open spaces. Each year approximately 1,500 new trees are planted, and approximately \$1 million is spent on tree maintenance and replacement.
- Water sensitive urban design, such as establishing rain gardens along street verges. The Administration recently secured EPA funding to establish a new rain garden and to develop an interpretive trail to showcase the benefits of rain gardens across the City. This rain garden and surrounding landscaping will help maximise greening opportunities as part of redeveloping a carpark.
- Urban heat mapping to identify areas of heat and prioritise cooling strategies, such as planting of trees, vegetation, and water sensitive urban design, etc.
- 'Tree tagging' activities in local parks and reserves to highlight the value of trees to the community. This involves hanging a tag to a tree outlining its many values. This is to highlight the value of trees to the community.
- Staff are now trained in using 'iTree' software, enabling them to track changes in green cover across the City.
- Secured EPA funding to establish a new rain garden and to develop an interpretive trail to showcase the benefits of rain gardens across the council area to the wider community.
- Native Plant Giveaway Program and Arbour Day to facilitate the greening of the City through planting native vegetation.
- Finalising the Tree Strategy for Council approval which includes initiatives aimed at increasing the amount of trees retained and/or planted in private properties.
- Considering establishing additional green infrastructure across the City, such as rooftop gardens, green walls and rain gardens as part of developing our Urban Design Framework.
- Considering establishing a tree canopy target, similar to efforts of other councils to highlight the importance of tree protection and to maximise the benefits of trees.

New approaches to open space and green cover

At the land division stage, the Development Act and Regulations require the provision of public open space (up to 12.5% of the development area), which, in theory, creates opportunities for additional public open space and therefore increased opportunity for council to green our urban area. However, this process is somewhat problematic in that this mechanism only relates to land division. So in circumstances where a multi-dwelling development occurs (without land division) there is no trigger for the open space to be required.

Often in the case of smaller infill development (e.g. one allotment converted into two allotments) it is not feasible for the 'contribution' land to be provided within the development and in such cases, and when developers elect to, they may pay a financial contribution instead of providing land within the development. Funds are directed to a central pool of funding administered by the Department of Planning Transport and Infrastructure. In order to receive the equivalent funds, Council must compete for funds from the open space and public place fund.

Fortunately, Council has been successful in gaining project funds from this funding source, most recently for the Open Space for Higher Densities Structure Plan Project. This project has been undertaken in collaboration with consultants with part-funding by DPTI's Open Space and Places for People fund. Through this project the Administration sought to identify areas of highest need where additional land acquisition may need to be pursued and innovative approaches to open space and urban greening can be retro-fitted alongside the increasing urban densities.

The Administration is about to embark on a review of its Open Space and Public Place Plan. Priorities for the next plan will be addressing impacts of urban densification to ensure West Torrens' liveability, amenity and connectivity are not eroded. It will also seek opportunities to improve the quality and accessibility of open spaces, and improve the walkability and greening of our urban environment.

14 QUESTIONS WITHOUT NOTICE

15 MOTIONS WITH NOTICE

15.1 Request for State Funding West Beach Road Upgrade

At the meeting of Council on 17 October 2017, Cr Mangos moved the following motion which the Presiding Member ruled would be deferred to the meeting of Council on 7 November 2017.

MOTION

That Council seek the support of the City of Charles Sturt and Adelaide Shores, to jointly approach the Minister for Transport requesting State funding for the upgrade of West Beach Road as all grant funds are currently being provided by the Federal Government.

Cr Mangos liaised with the Chief Executive Officer on the most appropriate wording for the motion.

The motion is resubmitted in the following form:

MOTION

That Council seek the support of the City of Charles Sturt and Adelaide Shores to jointly approach the Minister for Transport requesting the State Government to match funding provided by the Commonwealth Government for the upgrade of West Beach Road as funding for the upgrade is currently only being provided by Commonwealth and Local governments.

15.2 Urban Corridor changes to Protect Glandore Character Area 24

Cr Michael Farnden gave notice of his intention to move the following motion:

MOTION

That the Administration urgently develops a statement of intent for submission to the Minister for Planning to amend the relevant sections of Council's Development Plan, with regard to Anzac Highway, Glandore to:

- a. Ensure the community intent of the plan is reflected, as heavily consulted in 2013 and subsequently approved by the Minister for Planning in 2015.
- b. Specify that the maximum height limit is 3 storeys for **all** land in the Urban Corridor Zone between Beckman Street and South Road, to protect the Character of the Glandore Character Policy Area 24.
- c. Strengthen the wording with regard to maximum height limits to ensure the relevant authority gives strong regard to the maximum height limit when considering any development applications.

Administration Comments

A Statement of Intent (SOI) is the formal agreement between a Council and the Minister regarding the matters to be considered and the processes to be undertaken when changing a Development Plan. It is the second step in the Development Plan Amendment (DPA) process following the scoping of a DPA, which results in the development of a SOI.

Before proceeding with a SOI, DPTI will ask whether there is another more suitable method to achieve the desired outcomes, however, Council may recall that at its request, a letter has been sent to the Minister for Planning asking him to advise Council on what he considers to be the best approach to address the issues associated with protecting Glandore Character Policy Area 24 as reported to Council. No response has yet been received from the Minister.

An SOI:

- describes why the DPA is needed and what is being proposed
- confirms the relevant Planning Strategy policies that will be addressed through the DPA
- identifies the link between the proposed DPA and Council's Strategic Directions Report
- identifies the current policies in the Development Plan and related policies that will be considered through the DPA
- outlines the nature of the investigations and who will be consulted on the DPA
- outlines the DPA's proposed process and timetable

If Council approves the SOI then it is submitted to the Minister for Planning and, if he approves the SOI, then the DPA commences. However, if he doesn't approve it then the DPA does not proceed. There are occasions, however, when the Minister does not approve a SOI but seeks an alternative approach i.e. inclusion of the proposed changes, detailed in the SOI, into an alternative DPA.

Undertaking a DPA is a costly exercise, generally costing around \$50k not including the additional costs associated with staff time etc. It generally takes two weeks of full time work to develop a SOI. Consequently, external consultants are usually engaged to prepare this document albeit staff manage, source documents and coordinate the process.

The cost of a SOI, in this instance, is in the region of \$5-8K. However, in instances whereby a proposed DPA will impact on a character area, DPTI has required character studies be undertaken and the study be included with the SOI when submitted to the Minister for approval. Character studies cost in the region of \$5-8k.

It is unclear at this point whether DPTI will require Council to undertake a character study or would be prepared to accept Council's previous study which was undertaken in 2010. However given the age of the previous study, it is likely that DPTI will require an updated character study to ensure the information is contemporary and can inform the upcoming, effectively one size fits all, Planning and Design Code for the Adelaide Region as part of the Planning Reform transition.

If this is the case, then the cost of undertaking the proposed SOI will be in the region of \$10-16k.

The Administration has advised Council on a number of occasions, and provided correspondence from the Minister to Council, that the Minister is not approving any DPAs that are not already in the system or have an economic/employment benefit to South Australia. The proposed SOI/DPA does not meet either of those criteria so it is unlikely that the SOI will be approved but, rather, referred to the development of the upcoming Adelaide Region Planning and Design Code which is underway as part of the planning reform.

The Administration has been advised that DPTI is requiring the CEO to approve a Collaborative Work Program which will commit Council staff to undertaking a large body of work to facilitate the implementation of the Planning Reform. Until this document is sighted, the workload requirements are unknown but are expected to be extensive. One of the first stages of this program is for planning policy staff to undertake an extensive audit of Council's Development Plan and other relevant strategic plans and the timeframes for this, according to DPTI's roadmap, are very tight.

Therefore, undertaking a SOI and a DPA at this point in the Planning Reform will inhibit Council's ability to achieve these timeframes which may result in Council not being able to effectively influence the outcomes of the planning reforms.

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 City of West Torrens' Annual Report 2016-17

Brief

This report presents the 2016-17 City of West Torrens Annual Report, excluding the 2016-17 Annual Financial Statements.

RECOMMENDATION

It is recommended to Council that:

1. It approves the 2016-17 City of West Torrens Annual Report, excluding the 2016-17 Annual Financial Statements and the Western Region Waste Management Authority 2016-17 Annual Report, pursuant to the requirements of s31 (1) of the *Local Government Act, 1999*.
2. The Chief Executive Officer be delegated authority to, prior to the publication of the City of West Torrens' 2016-17 Annual Report:
 - a) make minor changes of a technical or editorial nature if required; and
 - b) include the City of West Torrens' 2016-17 Annual Financial Statements following their adoption by Council (presented at the 7 November meeting); and
 - c) include the Western Region Waste Management Authority 2016-17 Annual Report once it has been received by Council.

Introduction

Pursuant to the requirements of the *Local Government Act, 1999* (Act) and the *Local Government (General) Regulations 2013* (Regulations), councils are required to adopt their Annual Reports before 30 November each year.

The Act and Regulations require that the Annual Report must be provided to the Presiding Members of both South Australian Houses of Parliament, the South Australian Local Government Grants Commission, the Parliamentary Library, State Library and National Library of Australia. Presiding Members of both Houses of Parliament require the report to be provided in black and white and in Microsoft Word format only.

The 2016-17 City of West Torrens' Annual Report (Annual Report), excluding the 2016-17 Annual Financial Statements (Financial Statements), has been prepared and is provided under separate cover for consideration and approval by the Elected Council. The WRWMA is Council's only subsidiary and, as in accordance with The Act, this report must be included in the Annual Report.

Discussion

The Annual Report provides a summary of Council's operations for the past financial year. Once the 2016-17 Financial Statements are adopted by Council, these will be included in the Annual Report as required by legislation and:

- a limited number of hard copies will be made available free of charge to the public who request the document
- it will be uploaded to the City of West Torrens' website, westtorrens.sa.gov.au for viewing
- a summary of the report will appear in the summer 2018 issue of Talking Points.

Full copies will be distributed in accordance with the requirement of the Act.

Conclusion

The City of West Torrens 2016-17 Annual Report, excluding the Financial Statements, is presented for consideration and approval by Council with subsequent inclusion of the 2016-17 Financial Statements following their adoption by Council. The full Annual Report, with the inclusions, will be submitted to the parties identified in the Act by 31 December 2017 as required.

Attachments

1. **Annual Report 2016-17 draft (under separate cover)**

17.2 Regional Subsidiary Charter - Brown Hill and Keswick Creeks Stormwater Authority

Brief

To seek Council endorsement for the draft Charter of the proposed Regional Subsidiary (to be known as the Brown Hill and Keswick Creeks Stormwater Authority), in line with similar reports being considered by the other Brown Hill Keswick Creek Stormwater Management Plan Constituent Councils. If approved, to seek approval for the Chief Executive Officer to submit the draft Charter to the Minister for Local Government for Ministerial approval and Gazettal.

RECOMMENDATION

It is recommended to Council that:

1. That Council receives the draft Charter attached to the agenda report for this item of business, noting that the same report and attachment is also being presented to each of the other proposed Constituent Councils.
2. That Council approves the draft Charter, as presented upon recommendation from the Project Steering Group and approves it as the constitutional document of the proposed Regional Subsidiary.
3. That Council, in conjunction with the other proposed Constituent Councils, makes application to the Minister to establish the Regional Subsidiary as a separate body corporate in accordance with section 43 of and Schedule 2 (Parts 2 and 3) to the *Local Government Act 1999* ('the Act').
4. That Council provides all necessary approvals and, as required, delegations to the Regional Subsidiary to exercise the powers, functions and responsibilities set out in its Charter as recognised and approved by Council in providing its approval to the Charter.
5. That the Chief Executive Officer is authorised to:
 - a) ensure that the application to the Minister to establish the Regional Subsidiary is in a form acceptable to the Minister and accompanied by the information required by the Minister;
 - b) liaise with the Minister's office and the other proposed Constituent Councils for the purpose of making any necessary amendments to the draft Charter (which are not material in nature) for the purpose of satisfying any requirements of the Minister; and
 - c) co-ordinate with the Chief Executive Officers of the other proposed Constituent Councils to ensure publication of a copy of the Charter in the Gazette in conjunction with the Minister's notice of approval to the establishment of the Regional Subsidiary.
6. That Council notes that the Stormwater Management Authority has set 28 February 2018 as the date by which the Regional Subsidiary is to be established.

Introduction

In August 2012, Council (and the other four (4) catchment councils of Adelaide, Burnside, Unley and Mitcham) endorsed the '2012 Stormwater Management Plan' (SMP).

In September 2015, Council formally endorsed the findings of the community consultation process and the last package of works (Option D - Part B works). This gave direction to the BHKC CEO Steering Group to finalise the SMP and re-submit the finalised document to the Stormwater Management Authority (SMA) for approval and subsequent Gazettal.

In March 2016, the Brown Hill Keswick Creek Steering Group (on behalf of the five Constituent Councils) submitted a revised Storm Water Management Plan (SMP) to the Storm Water Management Authority for approval. The Councils were subsequently advised by the State Government, on 7th March 2017, that the SMP had been approved and Gazetted.

The State Government has indicated that it will provide funding assistance to the project totalling 50% of the remaining estimated project expenditure (being 50% of \$131m) over a twenty (20) year period. The State Government's funding offer requires the five Catchment Councils to form a Regional Subsidiary (a body corporate owned by the five Catchment Councils) within 12 months of the SMP being gazetted, being by 28 February 2018.

Each catchment Council has subsequently been consulted and agreed on the role and the composition of the Regional Subsidiary, generally following a *Construct and Maintain SMP Assets Only* approach.

This report submits the draft Charter for the proposed Regional Subsidiary to Council for consideration and, if resolved accordingly, to approve and refer the draft Charter to the Minister for Local Government for Ministerial approval and Gazettal.

A report in similar terms and presenting the same draft Charter is being submitted concurrently to the other proposed Constituent Councils for their consideration.

Discussion

The CEO Steering Group has endorsed the final version of the draft Charter for the establishment of the Regional Subsidiary as the vehicle to deliver the BHKC Stormwater Management Plan.

The CEO Steering Group recommends that the Constituent Councils approve the final draft Charter and provide authority for application to be made to the Minister for Local Government to establish the Regional Subsidiary.

A condition set out in the SMP and of the State Government funding offer is that the five (5) catchment Councils form a Regional Subsidiary (a body corporate owned by the five (5) catchment Councils).

The scope and complexity of the BHKC project is such that the project can only be delivered effectively and efficiently by the five (5) catchment Councils working collaboratively.

Section 43 of and Schedule 2 (Parts 2 and 3) to the Local Government Act (the Act) provide for two (2) or more councils, subject to obtaining Ministerial approval, to form a separately incorporated entity (a regional subsidiary) to provide specified services and/or activities on behalf of its constituent councils.

A regional subsidiary is established within the legislative framework of the Act and operates in a similar environment to that of its constituent councils. Further, a regional subsidiary, whilst having a level of flexibility as set out in its charter, it is still subject to direction by its constituent councils and to higher levels of regulation under the Act and the *Government Business Enterprises (Competition) Act 1996*.

The purpose, powers and functions and the activities/services of a regional subsidiary, together with governance provisions of Schedule 2 to the Act, are required to be addressed in the Charter which sets out its role and operating principles.

A regional subsidiary has body corporate status, but this does not derogate from the sovereign power of a constituent council to act in a matter.

The Charter also provides the Constituent Councils with a legally enforceable agreement specifying their rights and obligations in achieving common interests. It is not dissimilar to a contract between parties to jointly achieve a common objective.

The Charter must address the constitution of the Board of Management of the subsidiary as its governing body, including the method by which board members will be appointed and their terms of office.

It is noted that the proposed draft Charter of the Regional Subsidiary, if approved, will limit its role and responsibility to building the works required under the SMP, maintenance thereafter once the assets exist and any non-infrastructure activities included in the SMP.

Draft Charter

The draft Charter, as recommended by the CEO Steering Group, is attached to this report (**Refer Attachment 1**). Without repeating it in its entirety, the key points included in the draft Charter are as follows:

- as previously endorsed by Council on 1 August 2017 (and similarly by the other Constituent Councils), the Regional Subsidiary will be primarily charged with construction and maintenance of the infrastructure detailed in the SMP, but may also undertake non-infrastructure provisions included in the SMP;
- the Board will be an independent, skills based governing body of five (5) persons. The Board members will elect a Chairperson from within the Board membership;
- a Nominations Committee, comprising a representative from each Council (the Chief Executive Officer or nominee and the Mayor or authorised councillor) is responsible for making recommendations to the Constituent Councils for the appointment of Board members and the setting of Board members' fees;
- the financial contributions of the Councils, both of a capital and of an operating nature, to the Regional Subsidiary are set out at Clause 14; and
- that the Regional Subsidiary has the power to borrow funds, but only in accord with an approved Annual Business Plan and Long Tern Financial Plan and only with the express approval of each Constituent Council.

1.

The CEO Steering Committee notes that in previous reports, the proposal was that the Regional Subsidiary not be given the power to borrow funds. However on review, the CEO Steering Committee is recommending that the Regional Subsidiary be empowered to borrow funds, subject to strict controls, to improve the flexibility under which the Regional Subsidiary can execute the approved works within the SMP. In terms of strict controls on borrowing, the CEO Steering Committee is recommending that the Regional Subsidiary only be able to borrow funds where this is in accord with an approved Annual Business Plan and Long Tern Financial Plan and then only with the express approval of each Constituent Council.

In all other respects, the prerequisites of the draft Charter have a degree of commonality and consistency with those found in charters for other regional subsidiaries in SA.

Community Implications

Implementation of the Brown Hill Keswick Creek Stormwater Management Plan will result in significantly improved flood mitigation in the Brown Hill and Keswick Creek catchments, which potentially benefits areas of Mitcham, Unley and Burnside, as well as large areas of Adelaide and West Torrens including the Adelaide Airport. The project will reduce estimated flood damage significantly and reduce the economic impact of major floods events.

Environmental / Heritage Implications

A key aspect of the proposed flood mitigation scheme is the improvement of the natural creek environment particularly in areas upstream of ANZAC Highway, with removal of weeds, blockages and other obstructions and replacing it with a more natural creek environment which is more accessible to residents and visitors alike.

Impact on Budget including Lifecycle Costing

The forecast cost of the overall scheme is estimated at \$140m (2016 \$'s) with funding to be provided by State, Federal and Local Governments.

The State Government has indicated that it will fund 50% of the remaining estimated project expenditure (being 50% of \$131m) over a twenty-year (20) period subject to certain criteria, one being the formation of a Local Government Subsidiary to manage the design, construction and delivery phase of the project. This pre-condition must be satisfied by 28 February 2018.

Each of the Constituent Councils has agreed to a fixed capital percentage (%) for their contribution towards the project. These contribution rates are confirmed as:

Constituent Council	Capital Works (Equitable Interest) Percentage Share %	Operating, Maintenance & Administration Expenses Percentage Share %
City of Adelaide	8	20
City of Burnside	12	20
City of Mitcham	10	20
City of Unley	21	20
City of West Torrens	49	20
Total	100%	100%

For budget purposes, the original project budget included an annual allowance for operating, maintenance and administration expenses of around 0.3%-0.4% of the capital cost of completed works. However the actual budget for operating, maintenance and administration expenses will be set each year by the Regional Subsidiary as part of its annual business planning process on a cost recovery basis.

The Constituent Councils currently receive up to 50% subsidy for expenditure on the project from the Stormwater Management Authority under the stormwater provisions of the Local Government Act.

Some early construction has been undertaken for parts of the approved SMP works including Ridge Park Dam and the culvert under the Cross Road - Rail Grade Separation works. Preliminary design is also underway for South Parklands wetland, Glenside detention basins and a section of creek upgrading in Brown Hill Creek between Angus and George Streets Hawthorn. Preliminary design works have also commenced on Lower Brown Hill Creek (downstream of ANZAC Highway).

Legal / Policy Implications

The Charter has been developed by KelledyJones Lawyers based on drafting instructions from the CEO Steering Committee.

The Regional Subsidiary will be established under section 43 of and Schedule 2 (Parts 2 and 3) to the Local Government Act.

Engagement

The Constituent Councils undertook extensive public consultation in relation to the draft SMP and the subsequent discussions around the Part B works which informed the development, approval and Gazettal of the Stormwater Management Plan.

No specific public consultation is required in relation to the development and/or approval of the draft Charter.

Conclusion

The CEO Steering Group has endorsed the final version of the draft Charter for the establishment of the Regional Subsidiary as the vehicle to deliver the BHKC Stormwater Management Plan.

The Charter has been developed by KelledyJones Lawyers based on drafting instructions from the CEO Steering Group.

The CEO Steering Group recommends that the Constituent Councils approve the final draft Charter and provide authority for application to be made to the Minister for Local Government to approve the Charter and to implement the necessary steps to establish the Regional Subsidiary.

Attachments

1. Draft Charter of Brown Hill and Keswick Creeks Stormwater Boards

DRAFT No. 34

1 November 2017

CHARTER

of

**BROWN HILL AND KESWICK CREEKS
STORMWATER BOARD**

Brown Hill & Keswick Creeks Stormwater Board – Draft Charter

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1. ESTABLISHMENT

The Brown Hill and Keswick Creeks Stormwater Board ('the Regional Subsidiary') is established by the Constituent Councils as a regional subsidiary pursuant to section 43 of and Schedule 2 ('the Schedule') to the *Local Government Act 1999* ('the Act').

This Charter governs the affairs of the Regional Subsidiary.

2. CONSTITUENT COUNCILS

The Regional Subsidiary is established by the Corporation of the: City of Adelaide, City of Burnside, City of Unley, City of Mitcham and City of West Torrens ('the Constituent Councils').

The Constituent Councils have resolved to work together to establish a Regional Subsidiary to co-ordinate the implementation of the Plan.

3. INTERPRETATION

In this Charter: the singular includes the plural and vice versa and words importing a gender include other genders; words importing natural persons include corporations; reference to a section is to a section of the Act and includes any section that substantially replaces that section and deals with the same matter; headings are for ease of reference only and do not affect the construction of this Charter.

4. PURPOSE

- 4.1 The Regional Subsidiary has been established for the following purposes:
- 4.1.1 to implement or oversee the construction of stormwater infrastructure for the purposes of the implementation of the Plan - subject to first obtaining the approval of the relevant Constituent Council(s) and, if necessary, the consent of the Storm Water Management Authority, in respect of any material change in the design or the cost of any works of implementation;
 - 4.1.2 to oversee the maintenance and repair and/or renewal of stormwater infrastructure established through the implementation of the Plan;
 - 4.1.3 to oversee the implementation of associated, adjacent and/or related infrastructure works or measures on behalf of a Constituent Council at the cost of the Constituent Council;
 - 4.1.4 to hold stormwater infrastructure constructed in the implementation of the Plan on behalf of the Constituent Councils as agreed from time to time by resolution of the Constituent Councils;
 - 4.1.5 to implement such other non-infrastructure measures as set out in the Plan or approved by the Constituent Councils or as determined by the Board to be necessary or convenient for or incidental to the implementation of the Plan;
 - 4.1.6 to provide a forum for the discussion and consideration of the Constituent Councils' obligations and responsibilities under the Plan;
 - 4.1.7 to enter into agreements with Constituent Councils for the purpose of managing the Plan;

- 4.1.8 to co-operate insofar as it is reasonably practicable with the Natural Resource Management Board in the performance of its functions under the *Natural Resources Management Act 2004* and otherwise with any other agency or instrumentality of the State, any body corporate and/or natural person including but not limited to landholders; and
- 4.1.9 to exercise other powers and functions as the Board considers necessary or convenient for or incidental to the purposes for which the Regional Subsidiary has been established.
- 4.2 The Regional Subsidiary is not involved in a significant business activity as defined in the Clause 7 Statement prepared under the Competition Principles Agreement of the National Competition Policy.
- 4.3 The Regional Subsidiary must not undertake any form of public consultation within the proclaimed area of any of the Constituent Councils without first having consulted with and taken into account any response from the Constituent Council.¹

5. GUIDING PRINCIPLES

- 5.1 The Regional Subsidiary must, in the performance of its functions and in all of its plans, policies and activities give due weight to all relevant policies of the Constituent Councils and to economic, social and environmental considerations.

6. POWERS

- 6.1 The Regional Subsidiary is constituted as a body corporate under the Act and in all things acts through the Board.
- 6.2 The Regional Subsidiary has the following powers:
 - 6.2.1 to acquire, deal with and dispose of real and personal property (wherever situated) and rights in relation to real and personal property;
 - 6.2.2 to compulsorily acquire land in accordance with the *Land Acquisition Act 1969*, provided that such acquisition is consistent with the Plan and subject to the Board having received at least four (4) weeks notice prior to consideration of the matter by the Regional Subsidiary and the Board agreeing to the disposal by resolution supported unanimously by all Board members;
 - 6.2.3 to sue and be sued in its corporate name;
 - 6.2.4 to enter into any kind of contract or arrangement;

¹ 32—Provision of reports to councils

- (1) The Panel must, at the time that the Panel provides a report to the Minister under [Division 4](#) or [5](#), send a copy of the report to—
 - (a) each council affected by a proposal to which the report relates; and (Continues Footer Next Page)
 - (b) in the case of a report under [Division 5](#)—the persons nominated in a submission under that Division to represent the interests of persons directly affected by the proposal.
- (2) If the Panel at the request of the Minister amends a report, the Panel must immediately send a copy of the amended report to each council or person that received a copy of the original report under [subsection \(1\)](#)

- 6.2.5 to borrow or raise funds (as set out in the approved annual business plan and budget and with the further approval of all Constituent Councils) from the Local Government Finance Authority or from a registered bank or financial institution within Australia.;
- 6.2.6 to receive, hold and expend funds provided by any third party, including funds from the Federal and/or State Governments, in the exercise, performance or discharge of its powers, functions and duties as set out in this Charter;
- 6.2.7 to return surplus cash flow to Constituent Councils in proportion to their Equitable Interests at the end of any financial year either by way of cash payment or reduction of annual contribution;
- 6.2.8 to set aside surplus revenue for future capital expenditure;
- 6.2.9 to invest funds and in doing so to take into account Part 4 of Chapter 9 of the Act;
- 6.2.10 to provide a guarantee and / or indemnity of the obligations of another person;
- 6.2.11 to insure against any risk;
- 6.2.12 to co-ordinate the assessment, planning, demolition, construction, operation and maintenance of stormwater infrastructure as part of the implementation of the Plan;
- 6.2.13 to establish committees;
 - 6.2.13.1 comprised of any persons for the purpose of enquiring into and reporting to the Board on any matter within the functions and powers of the Regional Subsidiary and as detailed in the terms of reference given by the Board to the committee;
 - 6.2.13.2 with members of the committee holding office at the pleasure of the Board; and
 - 6.2.13.3 with the Chair of the Board being an *ex-officio* member of any committee established by the Board.
- 6.2.14 to delegate any power or function except to compulsorily acquire land as set out in clause 6.2.2 and excepting the delegations of any of the powers as prohibited from delegation by section 44(3) of the Act, (where applicable to the Regional Subsidiary); and
- 6.2.15 do anything else necessary or convenient for, or incidental to, the exercise, performance or discharge of its powers, functions or duties.
- 6.3 The exercise by the Regional Subsidiary of any of the powers conferred upon it is subject at all times to any limitations placed upon it by the Constituent Councils in accordance with their joint power of direction, by statute, by this Charter and otherwise as set out in delegations made by a Constituent Council
- 6.4 The Regional Subsidiary will have a common seal which may be affixed to documents requiring execution under common seal and must be witnessed by the Chairman of the Board and one other Board member.

- 6.4.1 The common seal must not be affixed to a document except to give effect to a resolution of the Board.

The Executive Officer will maintain a register which records the resolutions of the Board giving the Regional Subsidiary the power to affix the common seal and details of the documents to which the common seal has been affixed with particulars of the persons who witnessed the fixing of the seal and the date of affixation.

- 6.4.2 The Board may by instrument under seal authorise a person to execute documents on behalf of the Regional Subsidiary. The Executive Officer will maintain a register of such resolutions and details of any documents executed in this manner, together with particulars of the person executing the document.

7. THE BOARD—ROLE AND MEMBERSHIP

- 7.1 The Regional Subsidiary will be governed by a Board.
- 7.2 The Board is responsible for the administration of the affairs of the Regional Subsidiary. The Board must ensure insofar as it is practicable, that the Regional Subsidiary observes the objectives set out in this Charter, that information provided to the Constituent Councils is accurate and that Constituent Councils are kept informed of the solvency of the Regional Subsidiary as well as any material developments which may affect the operating capacity and financial affairs of the Regional Subsidiary.
- 7.3 Board membership is comprised as follows:
- 7.3.1 Five (5) natural persons appointed jointly by the Constituent Councils being persons who are not members or officers of any of the Constituent Councils. These persons will be appointed by the Constituent Councils from recommendations made by the Nominations Committee.
- 7.3.2 the persons recommended for appointment under clause 7.3.1 will be determined through a process approved by the Nominations Committee and will comprise persons with demonstrable skills relevant to the purpose of the Regional Subsidiary which may include (but is not limited to) skills in:
- (i) corporate financial management;
 - (ii) corporate governance;
 - (iii) project management;
 - (iv) general management;
 - (v) engineering;
 - (vi) economics; or
 - (vii) environmental management.
- 7.3.3 The Board may appoint observers or specialists to attend meetings of the Board. Such appointees are not Board members and are, therefore, entitled to be present at a Board meeting at the discretion of the Board but are not entitled to vote at meetings of the Board.

7.3.4 Board members shall be entitled to:

- (i) receive a sitting fee determined by the Nominations Committee having regard to the *Guidelines for Agencies and Board Directors* (or any successor publication) published from time to time by the Department of Premier and Cabinet for Government Boards and Committees and approved by majority vote of the Constituent Councils; and
- (ii) reimbursement of their reasonable travelling and other expenses properly incurred in attending meetings of the Board.

7.4 Each Board member appointed in accordance with the provisions of this clause will be provided by the Executive Officer of the Regional Subsidiary with a written notice of proposed appointment and must provide to the Executive Officer a written acknowledgement, personally signed, confirming acceptance of their appointment and consent to act as a Board member.

8. TERM OF OFFICE—THE BOARD

8.1 The Board members will be appointed for a term of three (3) years excepting that the first appointments made will occur on a differential basis (two (2) Board members appointed for three (3) years, two (2) Board members appointed for two (2) years and one (1) Board member appointed for one (1) year) for the purposes of ensuring a rolling term of office whereby no more than two of the terms of office of Board members will expire at any one time. At the conclusion of their term of office, Board members will be eligible for reappointment.

9. CHAIRPERSON OF THE BOARD

9.1 At all times the Authority must have a Chairperson.

9.2 The Board shall determine from its members the Chairperson of the Board.

9.3 The Chairperson shall be appointed for a term of one (1) year and is eligible for re-appointment at the expiration of the term of office.

9.4 In the event that the Chairperson resigns from the office of Chairperson or as a Board member or is no longer eligible to act as a Board member prior to the expiration of the term of office, the Board shall determine from the other Board members an acting Chairperson until such time as the Board makes a new appointment under clause 9.2.

9.5 The Chairperson shall preside at all meetings of the Board and, in the event of the Chairperson being absent from a meeting, the Board members present shall appoint a person from amongst them who shall preside for that meeting or until the Chairperson is present.

9.6 The Chairperson's functions include:

- (a) to serve as Chair of all committees established by the Board;
- (b) to represent the Regional Subsidiary in all external dealings including but not limited to, the Constituent Councils, the State Government and its agencies, other statutory authorities, the media and the public generally; and
- (c) to exercise other functions as determined by the Board.

10. PROPRIETY OF MEMBERS OF THE BOARD

- 10.1 The principles regarding conflict of interest prescribed in the Act apply to all members of the Board as if they were elected members of a council.
- 10.2 The members of the Board are required to comply with Division 2, Chapter 5 (Register of Interests) of the Act and to submit returns to the Authority accordingly
- 10.3 The members of the Board will at all times act in accordance with their duties of confidence and confidentiality and individual fiduciary duties including honesty and the exercise of reasonable care and diligence with respect to the Board as required by Part 4, Division 1, Chapter 5 of the Act and Clause 23 of Part 2 of Schedule 2.

11. REMOVAL OF BOARD MEMBERS FROM OFFICE

- 11.1 Neither the Regional Subsidiary nor the Board may remove a Board member from office.
- 11.2 The office of a Board member will become vacant upon the occurrence of any of the events listed at clause 20(3) of Schedule 2 to the Act.
- 11.3 A Board member may be removed by a decision being a resolution in the same or substantially the same terms passed by at least four (4) of the Constituent Councils.
- 11.4 The Board may request the Nominations Committee to make a recommendation to the Constituent Councils that a Board member be removed from office in the event of:
 - (a) behaviour of the Board member which, in the opinion of the Board, amounts to impropriety;
 - (b) serious neglect of duty in attending to the responsibilities of a Board member;
 - (c) breach of a fiduciary duty to the Board or the Regional Subsidiary;
 - (d) breach of the conflict of interest provisions which apply to Board members;
or
 - (e) any other behaviour which may discredit the Board and/or the Regional Subsidiary.
- 11.5 A Board member may otherwise be removed from office according to law.

12. PROCEEDINGS OF THE BOARD

- 12.1 Subject only to the extent that they are modified by this clause, the proceedings of the Board will be the same as those for committees of a council as defined in Part 2 of Chapter 6 of the Act and in accordance with the Regulations for 'Other Committees' comprised in Parts 1, 3 and 4 of the *Local Government (Procedures at Meetings) Regulations 2013*.

References in Part 2 of Chapter 6 of the Act to 'the Chief Executive Officer' shall be read as if they were references to the Executive Officer of the Regional Subsidiary and references to 'the council' or 'the committee' shall be read as if they were references to the Regional Subsidiary.

To the extent that this Charter and the Act and the relevant Regulations are silent, the Board may determine its own meeting procedures.

12.2 Subject only to the special provisions of this clause, a meeting of the Board will not commence until a quorum of Board members is present and no meeting may continue unless there is a quorum of Board members present. A quorum of Board members will comprise half the Board members then in office (ignoring any fraction) plus one. A time limit of 30 minutes shall apply from the advertised commencement time of the Board meeting in which to achieve a quorum. Failure to achieve a quorum within this time limit shall result in a failed meeting.

12.3 For the purpose of this clause, the contemporaneous linking together by an audio-visual or other interactive means, including telephone conferencing ('telecommunication meeting') of a number of Board members provided that at least a quorum is present, is sufficient to constitute a meeting of the Board.

Each of the Board members taking part in the telecommunications meeting must be able to hear and be heard by each of the other Board members present. At the commencement of the meeting, each Board member must announce his/her presence to all other Board members taking part in the meeting. A Board member must not leave a telecommunication meeting by disconnecting his/her, audio visual or other communication equipment, unless that Board member has previously notified the Chairperson of the meeting.

12.4 In the event that a quorum is not present at two consecutive meetings of the Board, then an extraordinary meeting of the Board may be convened in the same manner as for a special meeting (see clause 9.8), at which the business in the agendas for the two previous failed meetings may be transacted at the extraordinary meeting of the Board where the requirement for a quorum is altered to at least two (2) members being in attendance. Decisions made at the extraordinary meeting of the Board will be binding on the Regional Subsidiary and all members of the Board and the Constituent Councils.

12.5 Unless this Charter provides otherwise, all matters for decision at a meeting of the Board will be decided by a simple majority of the Board members present and entitled to vote on the matter.

Each Board member, including the Chair, is entitled to only a deliberative vote on a matter. Board members may not vote by proxy.

12.6 In the event of equality of votes, the Chairperson will not have a casting vote and the matter will be deemed to have lapsed and may at some later time, whether at the same meeting or at a subsequent meeting, be reconsidered.

12.7 Meetings of the Board will be held at such time and such place as the Board decides subject only to the requirement that there will be at least one meeting in every three calendar months.

12.8 A special meeting of the Board may be held at any time and may be called at the request of the Chairperson or at the written request of three (3) members of the Board.

- 12.9 Notice of all meetings will be given in accordance with the provisions applicable to a committee meeting under Part 2 of Chapter 6 of the Act and the associated Regulations.
- 12.10 Meetings of the Board will be open to the public unless the Board resolves to exclude the public pursuant to section 90 of the Act.
- 12.11 All Board members must keep confidential all documents and any information provided to them in confidence for their consideration prior to a meeting of the Board.
- 12.12 The Board must ensure that accurate written minutes of its proceedings are kept and are produced for confirmation at the next or a subsequent meeting of the Board.

13. ADMINISTRATIVE MATTERS

- 13.1 There will be an Executive Officer of the Regional Subsidiary appointed by the Board for a maximum of five (5) years on terms and conditions to be determined by the Board.
- 13.2 The Executive Officer will be responsible to the Board:
- 13.2.1 to ensure that the policies and lawful decisions, including contracts and tenders in accord with s49 of the Act and public consultation in accord with s50 of the Act, of the Regional Subsidiary are implemented in a timely manner;
 - 13.2.2 for the efficient and effective management of the operations and affairs of the Regional Subsidiary;
 - 13.2.3 to provide advice and reports to the Board on the exercise and performance of the Regional Subsidiary's powers and functions; and
 - 13.2.4 to give effect to the principles of human resource and work health and safety management generally applicable within local government.
- 13.3 The Executive Officer has those powers, insofar as they may be made applicable, as the chief executive officer of a council as prescribed at section 99 of the Act and such other powers, functions and duties as prescribed by this clause and as determined necessary by the Board from time to time to ensure the efficient and effective management of the operations and affairs of the Regional Subsidiary.
- 13.4 The Board may authorise the Executive Officer to employ such other officers as are required for the efficient and effective management of the operations and affairs of the Regional Subsidiary.
- 13.5 The Board may engage professional consultants and it may authorise the Executive Officer to engage professional consultants to provide services to the Regional Subsidiary to ensure the proper execution of its decisions, the efficient and effective management of the operations and affairs of the Regional Subsidiary and for giving effect to the general management objectives and principles of personal management prescribed by this Charter.
- 13.6 The establishment of the Regional Subsidiary does not derogate from the power of any Constituent Council from performing for itself the same functions and powers as the Regional Subsidiary could on behalf of the Council.

13.6.1 The Regional Subsidiary must register with the *Local Government Association Mutual Liability Scheme* and comply with the rules of that Scheme.

13.6.2 If the Regional Subsidiary employs any person, it must register with the *Local Government Superannuation Scheme* or employee nominee and the *Local Government Association Workers Compensation Scheme* and comply with the rules of those Schemes.

14. FINANCIAL CONTRIBUTIONS TO THE REGIONAL SUBSIDIARY

14.1 The annual contributions of the Constituent Councils shall be based on the Schedule One (1) percentage shares for Capital Works and operating expenses (including maintenance of assets but excluding depreciation thereof) of the Regional Subsidiary. (*Schedule One (1) reproduced below for ease of reference*)

Constituent Council	Capital Works (Equitable Interest) Percentage Share %	Operating Expenses Percentage Share %
The Corporation of the City of Adelaide	8	20
City of Burnside	12	20
City of Mitcham	10	20
Corporation of the City of Unley	21	20
City of West Torrens	49	20
Total	100%	100%

²

14.2 An individual Constituent Council may with the agreement of the Board by resolution acquire, deal with, operate and/or manage a specific infrastructure asset or project whether in whole or part; provided such asset does not encroach across Council boundaries.

14.3 The Board is responsible to provide each of the Constituent Councils with sufficient information for it to ascertain the level of and to understand the reasons for the funding contribution requirements in the following financial year. This will be achieved through the Business Plan and the annual budget.

14.4 The Board will determine annually the funds required by the Regional Subsidiary to enable it to perform its functions in the next financial year. The Constituent Councils shall contribute the funds identified by the Board in the annual budget. Councils may contribute additional funds that are required for the continuing function of the Regional Subsidiary and approved by the Constituent Councils, in accordance with Clause 13. The Board must provide full details regarding the need for additional funds to the Constituent Councils.

² The Members acknowledge and support the right for the City of West Torrens to enter into negotiations with the Adelaide Airport owner (Commonwealth of Australia) and lessee (Adelaide Airport Ltd) to recover 2% of its share representing the assessed average annual flooding damages cost avoided for the Adelaide Airport.

- 14.5 The annual funding contributions will be paid by each Constituent Council in advance by biannual instalments.
- 14.6 Additional funding contributions (if any) will be paid by each Constituent Council in the manner and at the time determined by the Board.
- 14.7 The Board is accountable to each Constituent Council to ensure that the Regional Subsidiary functions in accordance with its Business Plan and approved budgets.
- 14.8 The Regional Subsidiary may enter into separate funding arrangements with Constituent Councils and with any State or Federal Government or their agencies in respect of any project undertaken or to be undertaken by or on behalf of the Regional Subsidiary.

15. BUSINESS PLAN

- 15.1 The Regional Subsidiary shall have a Business Plan in respect of the ensuing four years as per clause 24 of Schedule 2 to the Act. The Business Plan will take into account the Long Term Financial Plan of the Regional Subsidiary and other relevant issues relating to the implementation, management, maintenance, repair and renewal of stormwater infrastructure.
- 15.2 The Business Plan must:
 - 15.2.1 specify the services to be provided by the Regional Subsidiary;
 - 15.2.2 identify how the Regional Subsidiary intends to manage service delivery;
 - 15.2.3 identify the performance targets which the Regional Subsidiary is to pursue;
 - 15.2.4 set out the financial and other resources and internal processes that will be required to achieve the performance targets and objectives of the Regional Subsidiary; and
 - 15.2.5 specify the performance measures that are to be used to monitor and assess performance against targets.
- 15.3 Prior to setting the draft budget each year the Regional Subsidiary must review the Business Plan in conjunction with the Constituent Councils and this review must have regard to the Long Term Financial Plan. The Business Plan must be updated each year to ensure it provides for the ensuing four years.

16. BUDGET

- 16.1 The Regional Subsidiary must prepare a budget for the next financial year.
- 16.2 The budget must:
 - 16.2.1 deal with each principal activity of the Regional Subsidiary on a separate basis;
 - 16.2.2 be consistent with and account for activities and circumstances referred to in the Regional Subsidiary's Business Plan;
 - 16.2.3 be submitted in draft form to each Constituent Council before 31 March for approval of the Council's proposed contribution for the next financial year;
 - 16.2.4 not be adopted by the Regional Subsidiary until after 31 May but before 30 June in each year;

- 16.2.5 the adoption of the budget requires a two-thirds majority of the Board members present; and
- 16.2.6 identify the amount of and the reasons for the proposed financial contributions to be made by each Constituent Council to the Regional Subsidiary.
- 16.3 The Regional Subsidiary must provide a copy of its budget to each Constituent Council within five (5) business days after adoption.
- 16.4 The Regional Subsidiary must reconsider its budget in accordance with Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.
- 16.5 The Regional Subsidiary must submit to each Constituent Council for approval, any proposed amendment to the budget that provides for an additional funding contribution by the Constituent Councils.
- 16.6 Where a Constituent Council has failed to approve its contribution, or an amended budget, and has not served a notice on the Regional Subsidiary in accordance with clause 26.2 within two months of the receipt of the draft budget, or amended budget by the Constituent Council, the approval of the Constituent Council to its contribution or to the amended budget as the case may be, will be deemed to have been given.

17. ACCOUNTING

- 17.1 The Regional Subsidiary must ensure that its accounting records, accounts and financial statements are prepared and maintained in accordance with the requirements upon it as set out in the Act and the *Local Government (Financial Management) Regulations 2011*.

18. AUDIT

- 18.1 The Regional Subsidiary must appoint an auditor.
- 18.2 The Regional Subsidiary must provide its audited financial statements annually to the Chief Executive Officer of each Constituent Council by 30 September.
- 18.3 The Regional Subsidiary is required to establish an audit committee, unless exempted by regulation

19. FINANCE

- 19.1 The Regional Subsidiary must establish and maintain a bank account with such banking facilities and at a bank to be determined by the Board.
- 19.2 The Regional Subsidiary will pay any cost or expense of the establishment, operation, administration or winding up of the Regional Subsidiary.
- 19.3 The Regional Subsidiary may on behalf of the Constituent Councils or on its own behalf, make application for payments out of the Stormwater Management Fund and other funding from the State of South Australia and the Commonwealth of Australia for the purposes of implementing the Plan.
- 19.4 The Regional Subsidiary will only compromise, compound, abandon or settle a debt or claim owed to the Regional Subsidiary subject to due diligence and without prejudice.

- 19.5 All cheques to be authorised must be signed by two members of the Board or one member of the Board and the Executive Officer.
- 19.6 The Executive Officer must act prudently in the handling of all financial transactions for the Regional Subsidiary and must provide quarterly financial and corporate reports to the Board and, if requested, to the Constituent Councils.

20. PLANS, REPORTS AND INFORMATION

- 20.1 The Regional Subsidiary must prepare a Long Term Financial Plan and Asset and Infrastructure Management Plan and a Business Plan.
- 20.2 The Regional Subsidiary must submit an annual report including on all works and operations and including the audited financial statements, to each Constituent Council before 30 September of the subsequent Financial Year.
- 20.3 The Board may review any of the Plans of the Regional Subsidiary at any time but must undertake a review of:
- 20.3.1 the Long Term Financial Plan of the Regional Subsidiary within six (6) months of the adoption or update of the Business Plan of the Regional Subsidiary and must, in any event, review the Long Term Financial Plan every four (4) years and
- 20.3.2 the Asset and Infrastructure Management Plan of the Regional Subsidiary at any time but must in any event review the Asset and Infrastructure management Plan every four (4) years.
- 20.4 Within two weeks following each, ordinary meeting of the Board the Constituent Councils shall be provided with a Key Outcomes Summary of the meeting which Summary shall include the achievements against the Business Plan when that report has been received at the Board meeting.
- 20.5 The Board shall report at any other time at the written request of a Constituent Council on matters being undertaken by the Regional Subsidiary. Such report shall also be provided to all other Constituent Councils.

21. CONSTITUENT COUNCILS MAY DIRECT THE REGIONAL SUBSIDIARY

- 21.1 The Regional Subsidiary is, in accordance with the Act, subject to the joint direction and control of the Constituent Councils.³
- 21.2 To be effective against the Regional Subsidiary, a determination or direction or other decision of the Constituent Councils must be made/given in the same or substantially the same terms as evidenced by either:⁴
- 21.2.1 a minute signed by the chair of a meeting of authorised delegates of the Constituent Councils that at such meeting a resolution was duly made by each delegate on behalf of their Council; or
- 21.2.2 a resolution in the same terms in favour of that decision passed individually by each of the Constituent Councils.

³ Schedule 2, clause 26 of the Act refers.

⁴ Schedule 2, clause 19(2)(m) of the Act requires the charter to address the process or mechanism by which the Regional Subsidiary will be subject to direction by the Members.

22. CONSTITUENT COUNCILS ARE GUARANTORS OF THE REGIONAL SUBSIDIARY

- 22.1 As a matter of record, Schedule 2, clause 31(1) of the Act is that liabilities incurred or assumed by the Regional Subsidiary are guaranteed by the Constituent Councils. As between the Constituent Councils, they share in the debts and liabilities of the Regional Subsidiary in proportion to their respective Equitable Interests.⁵

23. INSURANCE REQUIREMENTS

- 23.1 The Regional Subsidiary must register with the Local Government Association Mutual Liability Scheme and comply with the Rules of that Scheme.
- 23.2 The Regional Subsidiary shall advise Local Government Risk Services of its insurance requirements relating to other special (non-civil liability) risks including all real and personal assets in its ownership or under its management, care and control.
- 23.3 If the Regional Subsidiary employs any person it must register with the Local Government Association Workers Compensation Scheme and comply with the Rules of that Scheme.

24. ALTERATION TO THE CHARTER

- 24.1 This Charter may be altered (amended) by resolutions passed in the same or substantially the same terms by the Constituent Councils.
- 24.2 The Executive Officer of the Regional Subsidiary must ensure that the amended Charter is published on a website determined by the Executive Officer and that notice of the amendment and a website address at which the Charter is available for inspection is published in the *Gazette* and that a copy of the amended Charter is provided to the Minister.
- 24.3 Before the Constituent Councils vote on a proposal to alter this Charter they must take into account any recommendations of the Board.

25. WITHDRAWAL OF A CONSTITUENT COUNCIL

- 25.1 A Constituent Council may withdraw from the Regional Subsidiary if and only if:
- 25.1.1 the Council gives written notice of withdrawal and the reasons to each other Council being at least twelve (12) months notice expiring on 30 June of a subsequent financial year; and
- 25.1.2 enters into a binding arrangement with and to the satisfaction of the Regional Subsidiary and the other Constituent Councils to make payment(s) equivalent to the amounts it would otherwise be required to make as a continuing Constituent Council in respect of the full implementation of the Plan and the maintenance and renewal of infrastructure assets and the administration costs of the Regional Subsidiary; and

⁵ Schedule 2, clause 19(2)(q) requires the charter address the proportions in which the Members are to be responsible for the liabilities of the Regional Subsidiary in the event of its insolvency.

25.1.3 all of the other Constituent Councils approve; and

25.1.4 the Minister approves.⁶

25.2 A suspended or a former Constituent Council remains liable to contribute to the debts and/or liabilities of the Regional Subsidiary for the purposes of construction, maintenance and repair of the entire stormwater infrastructure as set out in the Plan that is the subject of that Council's contribution as a Constituent Council.

26. ADDITION OF NEW MEMBER

26.1 The Regional Subsidiary may consider the addition of a new member to the Regional Subsidiary;

26.1.1 if the proposed new member makes written application (in a form approved by the Board) to become a Member and agrees to be bound by this Charter; and

26.1.2 the Constituent Councils each resolve to approve the addition of the new member to the Regional Subsidiary; and

26.1.3 the Minister approves the proposed new member becoming a Constituent Council.⁷

26.2 The Charter shall be amended in accordance with its provisions to address the addition of any new Constituent Council.

27. DISPUTES

27.1 In the event of any dispute or difference between the Constituent Councils and the Regional Subsidiary concerning the operations or affairs of the Regional Subsidiary, the dispute process shall be initiated by a Constituent Council serving a notice of dispute on all other Constituent Councils with a contemporaneous copy being served on the Regional Subsidiary. The Constituent Councils:

27.1.1 will attempt to settle the dispute or difference by negotiating in good faith;

27.1.2 if good faith negotiations do not settle the dispute or difference within one month of the dispute arising then the dispute shall be referred to an expert for determination. The expert shall be a person with the skills and expertise necessary to resolve the dispute and shall be nominated by the President of the Local Government Association of South Australia ('LGA'). The expert is an expert and not an arbitrator. The expert's determination shall be final and binding on the Constituent Councils. The costs of the expert will be apportioned and payable in accordance with the expert's determination;

27.1.3 if the dispute is unable to be resolved by the expert within six months then any Constituent Council may request the Minister to dissolve the Regional Subsidiary; and

27.1.4 notwithstanding the existence of a dispute or difference, the Constituent Councils will continue to meet their obligations to the Regional Subsidiary.

⁶ Schedule 2, clause 29(b) of the Act refers.

⁷ Note inclusion here of liability of new member for existing finances of the Board.

27.2 In the event of any dispute or difference between one or more Constituent Councils and the Regional Subsidiary concerning the operations or affairs of the Regional Subsidiary, the dispute process shall be initiated by a Constituent Council, or the Regional Subsidiary, serving a notice of dispute on the Constituent Council or the Regional Subsidiary, as the case may be, with a contemporaneous copy being served on all other Constituent Councils. The Constituent Councils:

27.2.1 will attempt to settle the dispute or difference by negotiating in good faith;

27.2.2 if good faith negotiations do not settle the dispute or difference within one month of the dispute arising then, the dispute shall be referred to an expert for determination. The expert shall be a person with the skills and expertise necessary to examine the issues and shall be nominated by the President of the LGA. The expert is an expert and not an arbitrator. The expert's determination shall be final and binding on the Constituent Council and the Regional Subsidiary. The costs of the expert will be apportioned and payable in accordance with the expert's determination; and

27.2.3 notwithstanding the existence of a dispute or difference, the Constituent Councils and the Regional Subsidiary will continue to meet their obligations to each other.

For the purposes of clause 26.2 'dispute' includes where a Constituent Council has failed or refuses to approve its annual contribution as set out in a draft budget advised by the Regional Subsidiary under clauses 16.2.3 or 16.5.

28. DISSOLUTION OF THE REGIONAL SUBSIDIARY

28.1 The Regional Subsidiary may be dissolved by the Minister in the circumstances envisaged by the Act.

28.2 In the event of there being net assets upon dissolution and after realisation of all assets and meeting all liabilities, the net assets will be distributed to the then Constituent Councils on the basis of their equitable interest (Capital Works) in the Regional Subsidiary.

28.3 In the event of there being an insolvency of the Regional Subsidiary at the time of dissolution, the then Constituent Councils will be responsible jointly and severally to pay the liabilities of the Regional Subsidiary and between themselves in the proportion of their equitable interest (Capital Works).

29. TECHNICAL ASSESSMENT PANEL

A 'Technical Assessment Panel' (the Panel) may be appointed to support the decision-making processes of the Board with powers determined by the Board to provide advice to the Board and/or the Executive Officer in relation to the management of the technical aspects of the design, assessment, planning, demolition and construction of the various parts or projects for the purpose the Plan. The Members of the Panel will be appointed at the sole discretion and invitation of the Board but must include the Chairperson and the Executive Officer of the Board.

30. AREA OF INTEREST

- 30.1 The Regional Subsidiary may be required to undertake activities outside the area of the Constituent Councils yet within the stormwater catchment in order to comprehensively plan, investigate, assess, construct or maintain stormwater infrastructure, where such activities meet the requirements of the Plan and any supplement thereof as approved by the Authority for that particular catchment.
- 30.2 The Constituent Councils by operation of clause 30.1 provide their collective authority and consent for the Regional Subsidiary to undertake such activities in accordance with clause 6 of this Charter.

31. USE OF CATCHMENT STORMWATER

- 31.1 A Constituent Council may take water from stormwater infrastructure for its own use without penalty or other financial contribution.
- 31.2 Where a Constituent Council takes water from stormwater infrastructure for sale to a third party, that Council agrees to pay to the Regional Subsidiary for the water taken at any amount per mega litre set annually by the Board at 1 July for the ensuing twelve (12) months noting that the Council is not required to pay for water taken for the Council's own use unless the Board demands payment from that Council where the use is assessed by the Board to be beyond the reasonable supply capacity of the catchment.
- 31.3 A Constituent Council that takes stormwater for whatever reason or purpose agrees to account annually to the Board for the amount of water taken.
- 31.4 Where any dispute arises between the Constituent Councils concerning the amount of water being taken or proposed to be taken by a Council, the Regional Subsidiary may determine the maximum allocation for any particular year having regard to the reasonable supply capacity of the catchment.

32. ABOUT THIS CHARTER

This Charter is the charter of the Regional Subsidiary.

This Charter binds the Regional Subsidiary and each Constituent Council.

Despite any other provision in this Charter:

- 32.1 if the Act prohibits a thing being done, the thing may not be done;
- 32.2 if the Act requires a thing to be done, authority is given for that thing to be done;
- 32.3 if a provision of this Charter is or becomes inconsistent with the Act;
- 32.4 that provision must be read down or failing that severed from this Charter to the extent of the inconsistency.

33. DEFINITIONS

In this Charter:

Act means the *Local Government Act 1999*.

Authority means the Stormwater Management Authority established under Schedule 1A of the Act.

Board means the collective Members of the board of management of the Regional Subsidiary.

Budget (or budget) means a budget that conforms to clause 16 and last adopted by the Board.

Business Plan means a business plan that conforms to clause 15 and last adopted by the Board.

Constituent Council means City of Adelaide, City of Burnside, Corporation of the City of Unley, City of Mitcham and City of West Torrens.

Equitable Interest means the percentage interest of an individual Constituent Council as set out in Schedule 1 to this Charter in the column 'Capital Works (Equitable Interest) Percentage Share'

Establishment Period means at any time the first 12 months during the initial establishment year.

Financial Year means 1 July in each year to 30 June in the subsequent year.

Interpretation means subject to the above, words and expressions in this Charter have the same meaning as in a provision of the Act that deals with the same matter.

Nominations Committee means the Chief Executive Officers (or their nominees) and the Mayor (or elected member authorised by the Mayor) of each of the Constituent Councils. A meeting of the Nominations Committee for any purpose provided in this Charter may only occur if at least three (3) of the Constituent Councils are represented by either of the CEO (or nominee) or Mayor (or elected member).

Plan means the approved and Gazetted Stormwater Management Plan

Regional Subsidiary means the Brown Hill and Keswick Creeks Stormwater Board.

Stormwater Management Plan ("the Plan") means a plan and any subsequent revisions or supplements thereof in relation to the Brown Hill and Keswick Creeks catchment of which each of the Constituent Councils are part and approved by the Stormwater Management Authority for implementation by the Regional Subsidiary which complies with the requirements of Division 3 of Schedule 1A of the Act.

Surplus Funds means funds that are surplus to the financial requirements of the Regional Subsidiary in achieving the requirements of the Stormwater Management Plan, and as evidenced by any Plan adopted by the Board.

Technical Assessment Panel (the Panel) means a person appointed to a panel at the discretion of the Board to provide advice and manage the technical aspects of the design, assessment, planning, demolition and construction of the various parts or projects for the purpose the Plan.

SCHEDULE ONE

The contributions of the Constituent Councils shall be based on the following percentage shares for capital works, maintenance of assets of the Regional Subsidiary and operating expenses of the Regional Subsidiary:

Constituent Council	Capital Works (Equitable Interest) Percentage Share %	Operating Expenses Percentage Share ⁸ %
The Corporation of the City of Adelaide	8	20
City of Burnside	12	20
City of Mitcham	10	20
Corporation of the City of Unley	21	20
City of West Torrens	49	20
Total	100%	100%

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⁸ The parties acknowledge and agree that, for the purpose of determining the contribution of each Constituent Council, the operating expenses of the Regional Subsidiary do not include depreciation.

⁹ The Members acknowledge and support the right for the City of West Torrens to enter into negotiations with the Adelaide Airport owner (Commonwealth of Australia) and lessee (Adelaide Airport Ltd) to recover 2% of its share representing the assessed average annual flooding damages cost avoided for the Adelaide Airport.

17.3 Ombudsman Investigation Final Report - Mayor Trainer

Brief

This report presents the final report of the South Australian Ombudsman's investigation into the conduct of Mayor Trainer at the 4 April 2017 meeting of Council.

RECOMMENDATION(S)

It is recommended to Council that:

1. In accordance with Clause 3 of the *Code of Conduct for Council Members* it receives the South Australian Ombudsman's final report, including his findings and recommendation, following his investigation into 'Whether Mayor Trainer failed to declare a material conflict of interest as required by section 74 of the Local Government Act 1999 in breach of clause 3.13 of the Code of Conduct for Council Members' at the Council meeting on 4 April 2017.
2. In accordance with the recommendation of the SA Ombudsman, made pursuant to section 263B(1)(b) of the *Local Government Act, 1999*, Council requires Mayor Trainer to issue an apology to Council for his error by Friday 10 November 2017 in order for the required report back to the SA Ombudsman to be made by 11 January 2018.
3. Council authorises the Chief Executive Officer to provide a report to the South Australian Ombudsman by 11 January 2018 on what steps have been taken to give effect to the recommendation contained in his report at **Attachment 1**, including:
 - (a) Details of the actions that have been commenced or completed;
 - (b) Relevant dates of the actions taken to implement the recommendation; and
 - (c) In the event no action is taken, reason(s) for this inaction.

Introduction

Section 18(5) of the *Ombudsman Act 1972*¹ provides that following an investigation, the SA Ombudsman (Ombudsman) must report any evidence of a breach of duty or misconduct by an Elected Member(s), officer(s) or employee(s) of a particular council to the Principal Officer of a council regardless of whether the Principal Officer is aware of an investigation or not. For the purposes of the *Ombudsman Act 1972*, contrary to some other Acts, the Principal Officer is defined as the Principal Member² i.e. the Mayor.

Accordingly, on 16 October 2017, the Mayor received a final report (Report) from the Ombudsman resulting from his investigation into '*Whether Mayor Trainer failed to declare a material conflict of interest as required by section 74 of the Local Government Act 1999 in breach of clause 3.13 of the Code of Conduct for Council Members*'. In addition, as the Report related to the conduct of the Mayor the Ombudsman provided a copy of that report to the Deputy Mayor, Cr Mangos.

The particular details of this conduct as well as the Ombudsman's findings and recommendation are articulated within that Report (**Attachment 1**).

Discussion

Clause 3 of the Council Members Code of Conduct (Code)³ provides that:

1. A report from the Ombudsman that finds an Elected Member has breached Part 3 - Misconduct of the Code is required to be presented to a public meeting of Council within two ordinary meetings of Council following its receipt; and
2. Council must pass resolutions that give effect to any recommendation(s) received from the Ombudsman.

Consequently, in satisfying the first provision, the Report is presented to Council for its consideration and action.

The Report states that the Ombudsman has found that Mayor Trainer:

- Failed to comply with the requirements of section 74 of the Local Government Act and therefore breached clause 3.13 of the *Code of Conduct for Council Members*⁴.
- As a breach of the *Code of Conduct for Council Members* is a breach of section 63(2) of the Local Government Act, Mayor Trainer acted in a manner that was contrary to law within the meaning of section 25(1)(a) of the Ombudsman Act.

Subsequently, pursuant to 263(B)(1)(b)⁷ of the *Local Government Act 1999*, the Ombudsman recommends *'that the council require Mayor Trainer to issue an apology to the council for his error'*.

Consequently, Council is now obliged to require Mayor Trainer to issue an apology for his error to give effect to the Ombudsman's recommendation and satisfy the second provision within two ordinary meetings of Council after receiving the report, which was 16 October 2017.

The Report also requires that Council reports back to the Ombudsman by 11 September 2017 on the steps taken to give effect to his recommendations and, if no such steps have been taken, the reason(s) for the inaction. The date this report back to the Ombudsman is required by precedes the date the Ombudsman has dated his Report. This is obviously a typographical error and, as such, the Administration has been in contact with the Ombudsman who has confirmed that this should read 11 January 2018.

The annotations associated with references to sections/clause within specified legislation in this report are attached (**Attachment 2**).

Conclusion

This report presents the final report from the SA Ombudsman resulting from his investigation into *'Whether Mayor Trainer failed to declare a material conflict of interest as required by section 74 of the Local Government Act 1999 in breach of clause 3.13 of the Code of Conduct for Council Members'* at the council meeting on 4 April 2017.

Attachments

- 1. Final Report of the SA Ombudsman - Mayor John Trainer**
- 2. Annotations - Legislative References**



Report

Full investigation - *Ombudsman Act 1972*

Council member	Mayor John Trainer
Council	City of West Torrens
Ombudsman reference	2017/03918
Date complaint received	12 April 2017
Issues	Whether Mayor Trainer failed to declare a material conflict of interest as required by section 74 of the <i>Local Government Act 1999</i> in breach of clause 3.13 of the Code of Conduct for Council Members.

Jurisdiction

The complaint is within the jurisdiction of the Ombudsman under the *Ombudsman Act 1972*.

Investigation

My investigation has involved:

- considering self-reported information submitted by Mayor John Trainer
- considering the *Ombudsman Act 1972* (the **Ombudsman Act**), *Local Government Act 1999* (Local Government Act) and the Code of Conduct for Council Members (the **Code of Conduct**)
- preparing a provisional report and providing it to Mayor Trainer and the Deputy Mayor, Cr Arthur Mangos for comment
- preparing this report.

Standard of proof

The standard of proof I have applied in my investigation and report is on the balance of probabilities. However, in determining whether that standard has been met, in accordance with the High Court's decision in *Briginshaw v Briginshaw* (1938) 60 CLR 336, I have considered the nature of the assertions made and the consequences if they were to be upheld. That decision recognises that greater care is needed in considering the evidence in some cases.¹ It is best summed up in the decision as follows:

The seriousness of an allegation made, the inherent unlikelihood of an occurrence of a given description, or the gravity of the consequences flowing from a particular finding, are considerations which must affect the answer to the question whether the issue has been proved ...²

¹ This decision was applied more recently in *Neat Holdings Pty Ltd v Karajan Holdings Pty Ltd* (1992) 110 ALR 449 at pp 449-450, per Mason CJ, Brennan, Deane and Gaudron JJ.

² *Briginshaw v Briginshaw* at pp361-362, per Dixon J.

Response to my provisional report

Neither Mayor Trainer nor Cr Mangos provided a response to my provisional report.

Background

1. On 12 April 2017 Mayor Trainer self-reported to my Office a failure to declare a material conflict of interest for the purposes of section 74 of the Local Government Act a council meeting on 4 April 2017 (**the meeting**).
2. During the meeting the council considered and voted on Agenda Item 17.2, which included a recommendation that council:
 2. Endorses the participation of the Mayor, Chief Executive Officer and Program Leader Partnerships to participate in the State Government delegation to Shandong in May 2017 to support businesses from within the City of West Torrens who have registered an interest in China and to officiate the Letter of Intent prepared for Weifang City, People's Republic of China, as the first step in establishing a Friendly Cooperative Relationship Agreement.
3. Mayor Trainer has acknowledged that he had a conflict of interest in that he stood to gain 'a direct personal and financial benefit from the outcome of the consideration of the matter.' Mayor Trainer also acknowledged that he did not declare a conflict of interest in the recommendation and that he failed to vacate the chamber during discussion and voting.
4. In his letter to my Office dated 11 April 2017, Mayor Trainer submitted a detailed summary as to how and why he failed to declare a material interest. I have set out the relevant excerpts of those submissions below:

...I had a momentary lapse in concentration in presiding over the meeting at the time, a lapse I will explain further on in this report, and I inadvertently failed to declare my interest, and failed to leave the Council chamber when the discussion in relation to item 17.2 commenced.

Albeit my actions were inadvertent and unintentional, I understand that those actions are contrary to the requirements under section 74 of the LG Act. For this reason I now write to notify you of my error and to make you aware that I acknowledge and understand my mistake.

...as you will note from the Council Minutes, as soon as this inadvertent lapse was raised with me, I immediately vacated the Chair for the express purposes of the Council reconsidering the motion.

Whilst the Council did intend to reconsider the Agenda item in my absence, it was subsequently advised by its governance staff that as Council had made a decision in relation to the matter, my error could not be retrospectively corrected in the manner proposed.

Despite my failure to declare a material interest at the relevant time, it is important to note that as the Presiding Member, I did not vote on the motion on this occasion. Of course, whilst I do have casting vote in the event a motion is tied, I was not required to exercise my casting vote for this item.

Accordingly, I submit that it is unlikely that the Council resolution would have altered, had I exited the chamber in accordance with section 74 of the LG Act, at the time the discussion in relation to Agenda item 17.2 commenced.

However, I do not resile from the position that however mistaken and unintended, my failure to declare my material conflict of interest at the relevant time has contravened section 74 of the LG Act.

...In relation to my understanding of the conflict of interest provisions...I confirm that I completed 'Council Member Mandatory Training - Module 2 - Legal Responsibilities' in December 2014 and, along with the Elected Member body, undertook training in relation to the amended conflict of interest provisions as amended by the Local Government (Accountability and Governance) Amendment Bill 2015, on 4 February 2016.

...I consider that I have an adequate awareness of those provisions, from both personally declaring conflicts at past Council meetings, as well as from having presided over Council meetings at which other Elected Members have declared relevant interests, and I have a comprehensive understanding of the reason for the legislation.

...On this occasion, I was distracted by the complexities of chairing the meeting while concentrating on answering questions about the merits of the Shandong delegation and in particular the benefits for local West Torrens businesses that had been generated by the 2016 delegation. I had only the week before returned from leave and after researching as much as was practical into what council business had transpired in my absence, I had concentrated for this particular April 4 agenda item on the content of the administration's report (in anticipation of questioning) rather than the actual resolution itself.

It is important to note that I had been most reluctant to be part of the 2016 delegation. At the advanced age of 74, I always dread being away from my similarly aged wife for even a day interstate, let alone being away for more than a week on the other side of the globe. But I had agreed to participate in 2016 out of a sense of duty, being persuaded that the success of the business delegation in China required the presence of someone with Mayoral status.

I continued to make my reluctance on this issue abundantly clear to staff and to elected members for some time over 2016 and 2017. But this year I was even more reluctant to take part in the delegation, having experienced the arduous tediousness of the previous year's delegation, and with the likelihood in 2017 of missing events of importance to me that were occurring here in Adelaide.

Prior to the April 4 meeting I had fruitless discussions with my CEO and my PA about minimizing my participation. Fruitless, because it was felt necessary for diplomatic purposes that I be present to sign some ceremonial documentation with the Mayor of Weifang.

We subsequently came to the conclusion that this time I could actually delegate that task to the Deputy Mayor without causing offence, because the 2017 signing ceremony would only be at the level of a Letter of Intent, in preparation for the West Torrens Mayor being present in 2018 to sign a more formal Friendly Cooperative Relationship Agreement. It was also possible the 2018 signing event might be held here in West Torrens, with a visiting Weifang delegation.

However, those other diplomatic arrangements for next month had not been fully explored at the time of the April 4 meeting, and the details of the program and the exact dates in May for which the 2017 delegation would be away were still undetermined.

Not having adequately looked at the wording of the four-part resolution, I somehow had labored under the incorrect assumption that the resolution merely agreed in principle to the 2017 delegation occurring and that the details of the dates and participants and the exact budget would be determined later.

I was totally wrong in that assumption, though it is significant that apparently neither the staff nor any of the other elected members observed there was a potential for a conflict of interest until one councilor raised a question after the decision had already been unanimously supported by all councilors, with no vote being cast by me.

I again stress that on this occasion I was distracted and that this was an inadvertent failure on my behalf. I had no intention of deriving a benefit from remaining in the Chamber at the time the matter was discussed. Indeed, I envisaged participation in the delegation as being the very opposite of a benefit.

I can also say that this incident has reaffirmed for me the importance of being more vigilant in the future.

Relevant law

5. Section 63 of the Local Government Act provides:

63—Code of conduct for members

- (1) The Governor may, by regulation, prescribe a code of conduct to be observed by the members of all councils.
- (2) Council members must observe the code of conduct.

6. Clause 3.13 of Part 3 of the Code of Conduct provides:

Conflict of interest

Council members must be committed to making decisions without bias and in the best interests of the whole community and comply with the relevant conflict of interest provisions of the Local Government Act 1999.

7. Section 73 of the Local Government Act defines the circumstances in which an elected member has a material conflict of interest in a matter as follows:

73—Material conflicts of interest

- (1) Subject to this section, for the purposes of this Subdivision, a member of a Council has a *material conflict of interest* in a matter to be discussed at a meeting of the Council if any of the following persons would gain a benefit, or suffer a loss, (whether directly or indirectly and whether of a personal or pecuniary nature) depending on the outcome of the consideration of the matter at the meeting:
 - (a) the member;
 - (b) a relative of the member;
 - (c) a body corporate of which the member is a director or a member of the governing body;
 - (d) a proprietary company in which the member is a shareholder;
 - (e) a beneficiary under a trust or an object of a discretionary trust of which the member is a trustee;
 - (f) a partner of the member;
 - (g) the employer or an employee of the member;
 - (h) a person from whom the member has received or might reasonably be expected to receive a fee, commission or other reward for providing professional or other services;
 - (i) a person of a prescribed class.
- (2) A member of a Council will not be taken to have a material conflict of interest in a matter to be discussed at a meeting of the Council—
 - (a) if the relevant benefit or loss would be enjoyed or suffered in common with all or a substantial proportion of the ratepayers, electors or residents of the Council area; or

- (b) on account of an interest under subsection (1) of a relative of the member, other than the member's spouse or domestic partner, if the member does not know, and could not reasonably be expected to know, of the interest.
- (3) A member of a Council who is a member, officer or employee of an agency or instrumentality of the Crown, will be regarded as having a material conflict of interest in a matter before the Council if the matter directly concerns that agency or instrumentality but otherwise will not be regarded as having an interest in a matter by virtue of being a member, officer or employee of the agency or instrumentality.
- (4) In this section—
- agency or instrumentality of the Crown*** includes—
- (a) an administrative unit of the Public Service;
- (b) a body corporate comprised of, or including or having a governing body comprised of or including, a Minister or Ministers of the Crown or a person or persons appointed by the Governor or a Minister or other agency or instrumentality of the Crown.
8. Section 74 of the Local Government Act sets out what an elected member is required to do if they have a material conflict of interest:
- 74—Dealing with material conflicts of interest**
- (1) If a member of a Council has a material conflict of interest in a matter to be discussed at a meeting of the Council, the member must—
- (a) inform the meeting of the member's material conflict of interest in the matter; and
- (b) leave the meeting room (including any area set aside for the public) such that the member cannot view or hear any discussion or voting at the meeting, and stay out of the meeting room while the matter is being discussed and voted on.
- Maximum penalty:
- (a) if the member votes on the matter with an intention to gain a benefit, or avoid a loss, for the member or another person—\$15 000 or 4 years imprisonment; or
- (b) in any other case—\$5 000.
- (2) However, a member of the Council does not contravene subsection (1) by taking part in the meeting, or being in the chamber where the meeting is being conducted, if the member—
- (a) has been granted an approval under subsection (3); and
- (b) is complying with the conditions of the approval.
- (3) The Minister may grant an approval in writing to a member of the Council to take part in the meeting, or to be in the chamber where the meeting is being conducted, if—
- (a) because of the number of members subject to the obligation under this section, conduct of the meeting would be obstructed if the approval were not given; or
- (b) it appears to the Minister to be in the interests of the Council's community and area.
- (4) The Minister may grant an approval under subsection (3) subject to any conditions determined by the Minister.
- (5) If a member of a Council discloses a material conflict of interest in a matter to be discussed at a meeting of the Council, the following details must be recorded in the minutes of the meeting and on a website determined by the chief executive officer:
- (a) the member's name;
- (b) the nature of the interest, as described by the member;

- (c) if the member took part in the meeting, or was in the chamber during the meeting, under an approval under subsection (3), the fact that the member took part in the meeting, or was in the chamber during the meeting (as the case requires).
- (6) This section does not apply to a matter of ordinary business of the Council of a kind prescribed by regulation for the purposes of this section.

Whether Mayor Trainer failed to declare a material conflict of interest for the purposes of section 74 of the *Local Government Act 1999* in breach of clause 3.13 of the Code of Conduct for Council Members.

Section 73 - Material conflicts of interest

9. A material conflict of interest, as defined by section 73(1) of the Local Government Act, exists where a person or entity listed in section 73(1)(a)-(i) would gain a benefit or suffer a loss (whether directly or indirectly, pecuniary or non-pecuniary) depending on the outcome of the consideration of the matter by the elected member.
10. As Mayor Trainer stood to gain a direct pecuniary and non-pecuniary benefit by way of receiving a trip to China that was paid for by the council, I am persuaded that he had a material conflict of interest.
11. My view that Mayor Trainer stood to receive a benefit, depending on the outcome of the vote on the recommendation, is not affected by his submission that he had reservations about the delegation. Ultimately, he received a benefit of considerable monetary and experiential value.
12. I must now consider whether Mayor Trainer appropriately dealt with the material conflict of interest in accordance with section 74 of the Local Government Act.

Section 74 - Dealing with material conflicts of interest

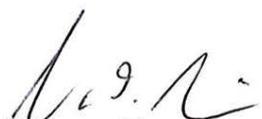
13. In order to deal with a material conflict of interest, council members must:
- inform the meeting of the member's material conflict of interest in the matter
 - leave the meeting room (including any area set aside for the public) such that the member cannot view or hear any discussion or voting at the meeting, and stay out of the meeting room while the matter is being discussed and voted on.
14. Mayor Trainer submitted that he did not declare a material conflict of interest, as it had not occurred to him that he had a conflict:
-until one councilor raised a question after the decision had already been unanimously supported by all councilors, with no vote being cast by me.
15. Therefore, I am of the view that Mayor Trainer did not inform the meeting of the material conflict of interest in accordance with section 74(1)(a) of the Local Government Act.
16. In light of the information above, as submitted by Mayor Trainer, I am also of the view that he failed to leave the meeting room whilst the matter was discussed and voted on, as is required under section 74(1)(b) of the Local Government Act.
17. By way of comment, it appears that Mayor Trainer attempted to remedy the situation as soon as it was drawn to his attention. It is to his credit that he also took the initiative to self-report the matter to my Office.

Opinion and Recommendation

18. In light of the above, I consider that Mayor Trainer failed to comply with the requirements of section 74 of the Local Government Act and therefore breached clause 3.13 of the Code of Conduct. As a breach of the Code of Conduct is a breach of section 63(2) of the Local Government Act, I consider that Mayor Trainer acted in a manner that was contrary to law within the meaning of section 25(1)(a) of the Ombudsman Act.
19. To remedy this error, I recommend under section 25(2) of the Ombudsman Act that the council require Mayor Trainer to issue a public apology to the council within two ordinary meetings of the council after receiving this report, for failing to appropriately deal with a conflict of interest at the meeting of 4 April 2017.

Final comment

20. In accordance with Part 3 of the Code of Conduct for Council Members, this report must be provided to a public meeting of the Council within two ordinary meetings of the Council receiving my report.
21. In accordance with section 25(4) of the Ombudsman Act, I request that the council report to me by **11 September 2017** on what steps have been taken to give effect to my recommendation/s above; and, if no such steps have been taken, the reason(s) for the inaction.
22. Pursuant to section 263B(2) of the Local Government Act, if a council member fails to comply with a council requirement made as a result of an Ombudsman recommendation such as that/those above, the council member will be taken to have failed to comply with Chapter 5 Part 4 of the Local Government Act. In this event, the council is to ensure that a complaint is lodged against the member in the District Court.
23. As Mayor Trainer is both the subject of a finding of misconduct and the principal officer to whom the misconduct must be reported in accordance with section 18(5) of the Ombudsman Act, I have sent a copy of this report to the Deputy Mayor.
24. I have also sent a copy of my report to the Minister for Local Government as required by section 25(3) of the *Ombudsman Act 1972*.



Wayne Lines
SA OMBUDSMAN

11 October 2017

Annotations - Specified Legislation**1 Section 18(5) - Procedure on Investigations****Ombudsman Act 1972**

The Ombudsman must report any evidence of breach of duty or misconduct on the part of a member, officer or employee of an agency to which this Act applies to the principal officer of the agency.

2 Section 3 - Interpretation**Ombudsman Act 1972**

Principal officer in relation to an agency to which this Act applies means—

- (b) if the agency is a council—the principal member of the council.

3 Part 3 - Misconduct**Code of Conduct for Council Members**

A report from the Ombudsman that finds a Council member has breached this Part (Misconduct) of the Code of Conduct must be provided to a public meeting of the Council. The Council must pass resolutions that give effect to any recommendations received from the Ombudsman, within two ordinary meetings of the Council following the receipt of these recommendations.

4 Clause 3.13 - Conflict of Interest**Code of Conduct for Council Members**

Council members must be committed to making decisions without bias and in the best interests of the whole community and comply with the relevant conflict of interest provisions of the Local Government Act 1999.

5 Section 5(3) - Interpretation**ICAC Act 2012**

Misconduct in public administration means

- (a) contravention of a code of conduct by a public officer while acting in his or her capacity as a public officer that constitutes a ground for disciplinary action against the officer; or
- (b) other misconduct of a public officer while acting in his or her capacity as a public officer.

6 Section 25(1)(a) - Proceedings on the Completion of an Investigation***Ombudsman Act 1972***

(1) This section applies to any investigation conducted by the Ombudsman as a result of which the Ombudsman is of the opinion that the administrative act to which the investigation relates—

- (a) appears to have been made contrary to law;

7 Section 263B(2) - Outcome of Ombudsman Investigation***Local Government Act 1999***

(1) The recommendations that may be made by the Ombudsman under the Ombudsman Act 1972 on the completion of an investigation of the complaint include that the council

- (a) reprimand the member (including by means of a public statement); or
- (b) require the member to attend a specified course of training or instruction, to issue an apology in a particular form or to take other steps; or
- (c) require the member to reimburse the council a specified amount; or
- (d) ensure that a complaint is lodged against the member in the District Court.

(2) If a member of a council fails to comply with a requirement of the council of a kind referred to in subsection (1) made in accordance with the recommendation of the Ombudsman, the member will be taken to have failed to comply with Chapter 5 Part 4 and the council is to ensure that a complaint is lodged against the member in the District Court. (3) A council is taken to have the power to act according to the Ombudsman's recommendations.

17.4 Financial Statements - Year Ended 30 June 2017

Brief

This report presents the audited financial statements of the Council for the year ended 30 June 2017.

RECOMMENDATION

It is recommended to Council that the Chief Executive Officer and Principal Member be authorised to certify the annual financial statements for 2016/17 in their final form pursuant to the requirements of Regulation 14(g) of the *Local Government (Financial Management) Regulations 2011*.

Introduction

This report presents the audited financial statements of the Council for the year ended 30 June 2017 (**Attachment 1**). These statements have been prepared using model financial statements, as required by Regulation 13 of the *Local Government (Financial Management) Regulations 2011*.

The Audit and Risk Committee reviewed the fairness of the financial statements on 10 October 2017, and resolved in accordance with Section 126(4)(a) of the Local Government Act 1999, that they consider the annual financial statements present fairly the state of affairs of the Council.

Audit independence statements accompany the financial statements, pursuant to the requirements of Regulation 22 of the *Local Government (Financial Management) Regulations 2011*.

Discussion

Operating Surplus

The year to 30 June 2017 ended with Council showing a favourable net operating surplus before capital and other items of \$13.045 million as shown below:

	2017	2016
	\$'000	\$'000
Income	64,556	58,551
Less: Expenditure	(53,405)	(55,046)
	<u>11,151</u>	<u>3,495</u>
Operating Result	11,151	3,495
Add: Net Gain / (Loss) on Disposal	(52)	18,473
Amounts Received for New / Upgraded Assets	1,368	1,612
Physical Resources Donated	578	2,781
	<u>13,045</u>	<u>26,361</u>
Net Surplus / (Deficit)	13,045	26,361

Council's operating surplus ratio has increased from 6 per cent to 17 per cent, ratios for the last five years being:

Financial Year	Operating Surplus Ratio
2012/13	9%
2013/14	9%
2014/15	10%
2015/16	6%
2016/17	17%

LGA Information Paper 9 *Financial Indicators* (May 2015) suggests an operating break even position, or better, over any five year period, and an operating surplus ratio of between zero and 10 per cent as a long term target range.

Sustainability

The asset sustainability ratio shows the extent to which capital expenditure on the renewal and replacement of assets matches the level proposed in Council's Infrastructure and Asset Management Plans. Achieving a break even result of 100 per cent or better demonstrates that the cost of consumption of assets in any one year is being met by current rates and current ratepayers.

LGA Information Paper 9 suggests an asset sustainability ratio greater than 90 per cent but less than 110 per cent. This was achieved in the five financial years to 2016/17, as shown in note 15 of the accounts.

Financial Year	Asset Sustainability Ratio
2012/13	102%
2013/14	103%
2014/15	111%
2015/16	104%
2016/17	105%

Liquidity

Council's balance sheet and cash flow statement indicate a strong end of year cash flow position, with cash up from \$19.022m to \$20.707m. Two factors have largely contributed to the strength of Council's cash flow position:

- Asset sales yet to be utilised; and
- Slippage on capital expenditure programs.

Other Matters

Other items of note include:

- Council received a 50 per cent advance payment of \$1,556,700 of the 2017/18 financial assistance grant in June 2017.
- The most recently available full actuarial investigation conducted by the actuary for the Local Government Superannuation Scheme as at 30 June 2014, indicated that the defined benefit fund was in a satisfactory financial position, with advice provided that contribution levels at the time were adequate, but Council's contribution rates may need to change at a future point in time (refer note 18).
- Unspent funds carried forward total \$17.621 million, with four projects (Lockleys drainage, and the Camden, Weigall and Lockleys Oval redevelopments) accounting for \$10.543 million or 60 per cent of the carryover amount. Carried forward funds since the year ended 30 June 2008 have been as follows:

Year Ended 30 June	Amount \$'000
2008	7,146
2009	9,992
2010	8,797
2011	10,930
2012	9,760
2013	8,754
2014	10,475
2015	11,396
2016	20,215
2017	17,621

- Depreciation expense increased by \$1.035 million or 9.4 per cent to \$12.022 million (refer note 3).
- Mendelson Foundation wealth increased by \$126,039 to \$1.339 million during the course of the year, a portfolio uplift of 10.4 per cent (a decrease of 4.9 per cent occurred in 2015/16).
- Notes comparing budget and actual expenditure and income for the year are excluded from the accounts, following changes to the Local Government (Financial Management) Regulations 2011, but these are reported separately in this agenda.
- There are no loans outstanding at 30 June 2017 (refer note 8).
 - Full cost attribution is reflected at note 12.

Conclusion

This report presents the audited financial statements of the Council for the year ended 30 June 2017.

Attachments

1. Audited Financial Statements for year ended 30 June 2017

City of West Torrens

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2017



City of West Torrens

General Purpose Financial Statements for the year ended 30 June 2017

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City of West Torrens

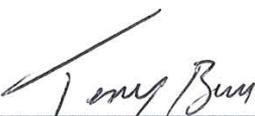
General Purpose Financial Statements for the year ended 30 June 2017

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2017 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Terry Joseph Buss
CHIEF EXECUTIVE OFFICER



John Trainer
MAYOR

Date: 10th October 2017

City of West Torrens

General Purpose Financial Statements for the year ended 30 June 2017

Understanding Council's Financial Statements

Introduction

Each year, individual Local Governments across South Australia are required to present a set of audited Financial Statements to their Council and Community.

About the Certification of Financial Statements

The Financial Statements must be certified by the Chief Executive Officer and Mayor as "presenting a true & fair view" of the Council's financial results for the year, and ensuring both responsibility for and ownership of the Financial Statements across Council.

What you will find in the Statements

The Financial Statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2017.

The format of the Financial Statements is standard across all South Australian Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and the requirements as set down in the South Australia Model Financial Statements.

The Financial Statements incorporate 4 "primary" financial statements:

1. A Statement of Comprehensive Income

A summary of Council's financial performance for the year, listing all income & expenses.

2. A Statement of Financial Position

A 30 June snapshot of Council's financial position including its assets & liabilities.

3. A Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

4. A Statement of Cash Flows

Indicates where Council's cash came from and where it was spent.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the 4 Primary Financial Statements.

About the Auditor's Reports

Council's Financial Statements are required to be audited by external accountants (that generally specialise in Local Government).

In South Australia, the Auditor provides an audit report, with an opinion on whether the Financial Statements present fairly the Council's financial performance and position.

About the Independence Certificates

Council's Financial Statements are also required to include signed Certificates by both the Council and the Auditors that the Council's Auditor has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Who uses the Financial Statements?

The Financial Statements are publicly available documents and are used by (but not limited to) Councillors, Residents and Ratepayers, Employees, Suppliers, Contractors, Customers, the Local Government Association of South Australia, the SA Local Government Grants Commission, and Financiers including Banks and other Financial Institutions.

Under the *Local Government Act 1999* the Financial Statements must be made available at the principal office of the Council and on Council's website.

City of West Torrens

Statement of Comprehensive Income

for the year ended 30 June 2017

\$ '000	Notes	2017	2016
Income			
Rates Revenues	2a	53,634	51,254
Statutory Charges	2b	2,368	2,262
User Charges	2c	1,126	1,187
Grants, Subsidies and Contributions	2g	5,353	2,260
Investment Income	2d	744	598
Reimbursements	2e	274	303
Other Income	2f	1,057	679
Net Gain - Equity Accounted Council Businesses	19	-	8
Total Income		64,556	58,551
Expenses			
Employee Costs	3a	21,054	21,018
Materials, Contracts & Other Expenses	3b	20,329	21,440
Depreciation, Amortisation & Impairment	3c	12,022	10,987
Finance Costs	3d	-	1,611
Total Expenses		53,405	55,056
Operating Surplus / (Deficit)		11,151	3,495
Asset Disposal & Fair Value Adjustments	4	(52)	18,473
Amounts Received Specifically for New or Upgraded Assets	2g	1,368	1,612
Physical Resources Received Free of Charge	2i	578	2,781
Net Surplus / (Deficit) ¹		13,045	26,361
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	52,986	45,277
Total Other Comprehensive Income		52,986	45,277
Total Comprehensive Income		66,031	71,638

¹ Transferred to Equity Statement

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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City of West Torrens

Statement of Financial Position

as at 30 June 2017

\$ '000	Notes	2017	2016
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	20,707	19,022
Trade & Other Receivables	5b	2,241	2,612
Other Financial Assets	5c	1,137	994
Inventories	5d	11	12
Total Current Assets		24,096	22,640
Non-Current Assets			
Equity Accounted Investments in Council Businesses	6a	-	41
Infrastructure, Property, Plant & Equipment	7a	670,561	607,481
Other Non-Current Assets	6b	3,720	4,518
Total Non-Current Assets		674,281	612,040
TOTAL ASSETS		698,377	634,680
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	2,967	5,248
Provisions	8c	3,847	3,815
Total Current Liabilities		6,814	9,063
Non-Current Liabilities			
Provisions	8c	215	300
Total Non-Current Liabilities		215	300
TOTAL LIABILITIES		7,029	9,363
Net Assets		691,348	625,317
EQUITY			
Accumulated Surplus		68,297	57,693
Asset Revaluation Reserves	9a	585,311	532,344
Other Reserves	9b	37,740	35,280
Total Council Equity		691,348	625,317

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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City of West Torrens

Statement of Changes in Equity
for the year ended 30 June 2017

\$ '000	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
2017					
Balance at the end of previous reporting period		57,693	532,344	35,280	625,317
a. Net Surplus / (Deficit) for Year		13,045	-	-	13,045
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	52,986	-	52,986
- Transfer to Accumulated Surplus on Sale of I,PP&E	9a	19	(19)	-	-
Other Comprehensive Income		19	52,967	-	52,986
Total Comprehensive Income		13,064	52,967	-	66,031
c. Transfers between Reserves		(2,460)	-	2,460	-
Balance at the end of period		68,297	585,311	37,740	691,348
2016					
Balance at the end of previous reporting period		45,761	487,728	20,190	553,679
a. Net Surplus / (Deficit) for Year		26,361	-	-	26,361
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	45,277	-	45,277
- Transfer to Accumulated Surplus on Sale of I,PP&E	9a	661	(661)	-	-
Other Comprehensive Income		661	44,616	-	45,277
Total Comprehensive Income		27,022	44,616	-	71,638
c. Transfers between Reserves		(15,090)	-	15,090	-
Balance at the end of period		57,693	532,344	35,280	625,317

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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City of West Torrens

Statement of Cash Flows

for the year ended 30 June 2017

\$ '000	Notes	2017	2016
Cash Flows from Operating Activities			
Receipts			
Rates Receipts		53,543	51,049
Statutory Charges		2,427	2,488
User Charges		1,154	1,306
Grants, Subsidies and Contributions (operating purpose)		5,490	2,361
Investment Receipts		633	682
Reimbursements		288	333
Other Receipts		5,237	3,822
Payments			
Payments to Employees		(21,119)	(21,885)
Payments for Materials, Contracts & Other Expenses		(26,563)	(26,378)
Finance Payments		-	(1,611)
Net Cash provided by (or used in) Operating Activities	11b	21,090	12,167
Cash Flows from Investing Activities			
Receipts			
Amounts Received Specifically for New/Upgraded Assets		1,368	1,612
Sale of Replaced Assets		724	634
Sale of Surplus Assets		1	45
Proceeds from Disposal of Business		-	14,210
Repayments of Loans by Community Groups		-	7
Distributions Received from Equity Accounted Council Businesses		41	-
Payments			
Expenditure on Renewal/Replacement of Assets		(13,296)	(12,080)
Expenditure on New/Upgraded Assets		(8,221)	(4,198)
Net Purchase of Investment Securities		(32)	-
Capital Contributed to Equity Accounted Council Businesses		-	(8)
Net Cash provided by (or used in) Investing Activities		(19,415)	222
Cash Flows from Financing Activities			
Receipts			
Proceeds from Bonds & Deposits		10	-
Payments			
Repayments of Borrowings		-	(10,966)
Repayment of Finance Lease Liabilities		-	(37)
Repayment of Bonds & Deposits		-	(44)
Net Cash provided by (or used in) Financing Activities		10	(11,047)
Net Increase (Decrease) in Cash Held		1,685	1,342
plus: Cash & Cash Equivalents at beginning of period	11	19,022	17,680
Cash & Cash Equivalents at end of period	11	20,707	19,022
Additional Information:			
plus: Investments on hand - end of year	5c	1,137	994
Total Cash, Cash Equivalents & Investments		21,844	20,016

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

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City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 7 November 2017

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

The City of West Torrens is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 165 Sir Donald Bradman Drive. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Other entities in which Council has an interest but does not control are reported in Note 19.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2014/15	\$2,736,942	\$1,795,598	+\$941,344
2015/16	\$839,796	\$1,781,140	-\$941,344
2016/17	\$3,323,628	\$1,766,928	+\$1,556,700

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies (continued)

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$2,000
Other Plant & Equipment	\$2,000
Buildings	\$10,000
Infrastructure	\$10,000

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies (continued)

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Furniture, Equipment and Fittings	2 to 50 years
Plant and Equipment	2 to 30 years

Building & Other Structures

Buildings and Components	10 to 100 years
Other Structures	10 to 100 years

Infrastructure

Land Improvements including Park and Other Structures	10 to 80 years
Sealed Roads – Surface	15 to 50 years
Sealed Roads – Structure	55 to 80 years
Other Transport	10 to 70 years
Footpaths, Kerb, Gutter and Cycle Tracks	10 to 80 years
Stormwater	25 to 100 years
Glenelg to Adelaide Pipeline	50 years
Bridges	35 to 100 years

Other Assets

Library Resources	2 to 7 years
Artworks	80 to 100 years

6.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or

changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies (continued)

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 0.1% (2016, 0.2%)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

10 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

11 Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

12 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

13 New accounting standards and UIG interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for

City of West Torrens

Notes to and forming part of the Financial Statements

for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies (continued)

the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

The City of West Torrens has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

This year Council has applied AASB 124 Related Party Disclosures for the first time. As a result Council has disclosed more information about related parties and transactions with those related parties. This information is presented in Note 23.

Other amended Australian Accounting Standards and Interpretations which were issued at the date of authorisation of the financial report, but have future commencement dates are not likely to have a material impact on the financial statements.

As at the date of authorisation of the financial statements, the standards and interpretations listed below were in issue but not yet effective.

Effective for annual reporting periods beginning on or after 1 January 2017

- AASB 2014-5 *Amendments to Australian Accounting Standards arising from AASB 15*
- AASB 2015-8 *Amendments to Australian Accounting Standards – Effective Date of AASB 15*
- AASB 2016-2 *Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 107*
- AASB 2016-4 *Amendments to Australian Accounting Standards – Recoverable Amount of Non-Cash-Generating Specialised Assets of Not-for-Profit Entities*
- AASB 2016-7 *Amendments to Australian Accounting Standards - Deferral of AASB 15 for Not-for-Profit Entities*

Effective for annual reporting periods beginning on or after 13 February 2017

- AASB 2017-2 *Amendments to Australian Accounting Standards - Further Annual Improvements 2014- 16 Cycle*

Effective for annual reporting periods beginning on or after 13 December 2017

- AASB 2017-1 *Amendments to Australian Accounting Standards - Transfers of Investment Property, Annual Improvements 2014-2016 Cycle and Other Amendments*

Effective for annual reporting periods beginning on or after 1 January 2018

- AASB 9 *Financial Instruments (December 2009)*
- AASB 15 *Revenue from Contracts with Customers*
- AASB 2010-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)*
- AASB 2014-1 *Amendments to Australian Accounting Standards (Part E)*
- AASB 2014-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2014)AASB 1057 Application of Australian Accounting Standards*
- AASB 2016-3 *Amendments to Australian Accounting Standards – Clarifications to AASB 15*
- AASB 2016-6 *Amendments to Australian Accounting Standards - Applying AASB 9 Financial Instruments with AASB 4 Insurance Contracts*

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies (continued)

Effective for annual reporting periods beginning on or after 1 January 2019

- AASB 16 *Leases*
- AASB 16 *Leases (Appendix D)*
- AASB 2016-8 *Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Entities*
- AASB 1058 *Income of Not-for-Profit Entities*
- AASB 2016-8 *Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities*

14 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

15 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 2. Income

\$ '000	Notes	2017	2016
(a). Rates Revenues			
General Rates			
General Rates		52,956	50,612
Less: Mandatory Rebates		(753)	(683)
Less: Discretionary Rebates, Remissions & Write Offs		(29)	(72)
Total General Rates		52,174	49,857
Other Rates (Including Service Charges)			
Natural Resource Management Levy		1,274	1,240
Total Other Rates		1,274	1,240
Other Charges			
Penalties for Late Payment		145	120
Legal & Other Costs Recovered		56	51
Total Other Charges		201	171
Less: Discretionary Rebates, Remissions & Write Offs		(15)	(14)
Total Rates Revenues		53,634	51,254
(b). Statutory Charges			
Development Act Fees		828	746
Animal Registration Fees & Fines		284	302
Parking Fines / Expiation Fees		1,162	1,123
Environmental Control Fines		7	5
Other Licences, Fees & Fines		43	39
Sundry		44	47
Total Statutory Charges		2,368	2,262
(c). User Charges			
Hall & Equipment Hire		99	108
Property Lease		548	473
Subsidies Received on Behalf of Users		40	47
Sundry		64	60
Cummins House		19	30
Waste royalties		121	104
Employee Contributions		127	174
Road Permits		-	78
Home Assistance		108	-
Other		-	113
Total User Charges		1,126	1,187

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 2. Income (continued)

\$ '000	Notes	2017	2016
(d). Investment Income			
Interest on Investments			
- Local Government Finance Authority		526	503
- Banks & Other		37	109
Market movement on investments		119	(76)
Dividend income including franking credits		62	62
Total Investment Income		744	598
(e). Reimbursements			
Roadworks		7	11
Private Works		44	13
Joint Undertakings		-	20
Electricity & Gas		102	82
Insurance		18	24
Rates & Taxes		81	94
Employee Costs		2	32
Other		20	27
Total Reimbursements		274	303
(f). Other Income			
Insurance & Other Recoupments - Infrastructure, IPP&E		121	6
Rebates Received		497	428
Sundry		165	112
Donations		-	32
Fuel Tax Credits		35	33
Airport Stormwater Contribution		50	50
Mendelson Scholarships		20	18
Open Space Contributions		169	-
Total Other Income		1,057	679
(g). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		1,368	1,612
Other Grants, Subsidies and Contributions		2,682	766
Untied - Financial Assistance Grant		1,779	597
Home and Community Care Grant		476	502
Library and Communications		416	395
Total Grants, Subsidies, Contributions		6,721	3,872

The functions to which these grants relate are shown in Note 12.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 2. Income (continued)

\$ '000	Notes	2017	2016
(g). Grants, Subsidies, Contributions (continued)			
(i) Sources of grants			
Commonwealth Government		1,491	2,752
State Government		5,161	1,112
Other		69	8
Total		6,721	3,872
(h). Conditions Over Grants & Contributions			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
Unexpended at the close of the previous reporting period		569	977
<i>Less:</i>			
<i>Expended during the current period from revenues recognised in previous reporting periods</i>			
Immunisation & Preventive Health		(14)	(51)
Health Services		-	(60)
Other Environment		(146)	(13)
Parks & Gardens		(128)	-
Roads Sealed		-	(836)
Governance		(281)	-
Other Community Support		-	(17)
Subtotal		(569)	(977)
<i>Plus:</i>			
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
Roads Infrastructure		40	14
Parks & Gardens		7	146
Roads Sealed		953	128
Other Community Amenities		642	-
Other Environment		25	281
Subtotal		1,667	569
Unexpended at the close of this reporting period		1,667	569
Net increase (decrease) in assets subject to conditions in the current reporting period		1,098	(408)

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 2. Income (continued)

\$ '000	Notes	2017	2016
(i). Physical Resources Received Free of Charge			
Land & Improvements		27	-
Roads, Bridges & Footpaths		365	2,275
Stormwater Drainage		153	132
Buildings & Structures		-	374
Sports Facilities		33	-
Total Physical Resources Received Free of Charge		578	2,781

Note 3. Expenses

(a). Employee Costs

Salaries and Wages		18,138	18,198
Employee Leave Expense		392	486
Superannuation - Defined Contribution Plan Contributions	18	1,651	1,608
Workers' Compensation Insurance		893	841
Other		733	643
Less: Capitalised and Distributed Costs		(753)	(758)
Total Operating Employee Costs		21,054	21,018
 Total Number of Employees (full time equivalent at end of reporting period)		 221	 214

(b). Materials, Contracts and Other Expenses

(i) Prescribed Expenses

Auditor's Remuneration			
- Auditing the Financial Reports		24	25
Bad and Doubtful Debts		1	8
Elected Members' Expenses		439	437
Operating Lease Rentals - Non-Cancellable Leases	17		
- Minimum Lease Payments		12	134
Subtotal - Prescribed Expenses		476	604

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 3. Expenses (continued)

\$ '000	Notes	2017	2016
(b). Materials, Contracts and Other Expenses (continued)			
(ii) Other Materials, Contracts and Expenses			
Contractors		8,350	8,495
Energy		497	477
Maintenance		350	378
Legal Expenses		303	390
Levies Paid to Government - NRM levy		1,260	1,225
Levies - Other		209	179
Parts, Accessories & Consumables		544	523
Professional Services		1,475	1,189
Sundry		1,919	1,961
Materials		847	801
Insurance		811	931
Street lighting		855	857
Aged care facility - sundry		14	20
Brown Hill Keswick Creek Project		-	908
Advertising & Marketing		298	298
Printing, Postage & Stationery		435	425
Software, Licensing & Maintenance		927	835
Water Rates		542	741
Memberships & Subscriptions		217	203
Subtotal - Other Material, Contracts & Expenses		19,853	20,836
Total Materials, Contracts and Other Expenses		20,329	21,440
(c). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Land Improvements		599	507
Buildings & Other Structures		1,671	1,616
Infrastructure			
- Sealed Roads		5,567	4,750
- Stormwater Drainage		1,492	1,370
- Other Transport		-	30
- Footways / Cycle Tracks		1,060	998
- Glenelg to Adelaide Pipeline		-	49
- Bridges		130	119
Plant & Equipment		865	836
Furniture & Fittings		377	374
Library Books		261	282
Leased Assets - IT		-	56
Subtotal		12,022	10,987
(ii) Impairment			
Nil			
Total Depreciation, Amortisation and Impairment		12,022	10,987

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 3. Expenses (continued)

\$ '000	Notes	2017	2016
(d). Finance Costs			
Interest on Loans		-	1,611
Total Finance Costs		-	1,611

Note 4. Asset Disposal & Fair Value Adjustments

Infrastructure, Property, Plant & Equipment

(i) Assets Renewed or Directly Replaced

Proceeds from Disposal		724	634
Less: Carrying Amount of Assets Sold		(776)	(673)
Gain (Loss) on Disposal		(52)	(39)

(ii) Assets Surplus to Requirements

Proceeds from Disposal		1	45
Less: Carrying Amount of Assets Sold		(1)	-
Gain (Loss) on Disposal		-	45

Disposal of Business

Consideration received		-	31,354
Less: Carrying Amount of Assets Sold		-	(12,887)
Gain (Loss) on Disposal		-	18,467

Net Gain (Loss) on Disposal or Revaluation of Assets		(52)	18,473
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City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 5. Current Assets

\$ '000	Notes	2017	2016
(a). Cash & Cash Equivalents			
Cash on Hand at Bank		245	2,583
Deposits at Call		1,747	3,743
Short Term Deposits & Bills, etc.		18,559	12,500
Investment - Mendelson		156	196
Total Cash & Cash Equivalents		20,707	19,022
(b). Trade & Other Receivables			
Rates - General & Other		953	864
Council Rates Postponement Scheme		15	13
Accrued Revenues		116	103
Debtors - General		560	1,034
GST Recoupment		591	596
Prepayments		6	2
Total Trade & Other Receivables		2,241	2,612
(c). Other Financial Assets (Investments)			
Shares in Listed Companies - Mendelson Foundation		901	781
Units in Managed Funds - Mendelson Foundation		236	213
Total Other Financial Assets (Investments)		1,137	994
Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13			
(d). Inventories			
Stores & Materials		11	12
Total Inventories		11	12

Note 6. Non-Current Assets

(a). Equity Accounted Investments in Council Businesses			
Western Region Waste Management Authority	19	-	41
Total Equity Accounted Investments in Council Businesses		-	41
(b). Other Non-Current Assets			
Capital Works-in-Progress		3,720	4,518
Total Other Non-Current Assets		3,720	4,518

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City of West Torrens

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 7a (i). Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/6/2016					Asset Movements during the Reporting Period								as at 30/6/2017				
		At Fair Value	At Cost	Accumulated		Carrying Value	Asset Additions		WDV of Asset Disposals	Depreciation Expense (Note 3c)	WIP Transfers	Adjustments & Transfers	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated		Carrying Value
				Dep'n	Impairment		New / Upgrade	Renewals									Dep'n	Impairment	
Capital Work in Progress		-	4,518	-	-	4,518	3,188	-	-	-	(3,943)	(43)	-	-	-	3,720	-	-	3,720
Land - Community	3	183,481	-	-	-	183,481	98	-	-	-	16	-	-	-	183,595	-	-	-	183,595
Land - Other	2	35,775	-	-	-	35,775	-	-	-	-	-	-	-	35,775	-	-	-	35,775	
Land Improvements	3	11,589	2,064	2,673	-	10,980	-	3,107	-	(599)	50	-	134	16,926	-	3,254	-	13,672	
Buildings & Other Structures	2	92,485	-	53,995	-	38,490	2,718	-	-	(1,378)	533	-	-	95,700	-	55,337	-	40,363	
Buildings & Other Structures Infrastructure	3	47,807	-	25,425	-	22,382	926	-	(21)	(293)	-	-	-	48,712	-	25,718	-	22,994	
- Sealed Roads		296,087	8,053	124,094	-	180,046	1,835	4,967	-	(5,523)	688	-	34,539	310,046	-	93,494	-	216,552	
- Stormwater Drainage		121,134	974	49,280	-	72,828	995	-	-	(1,443)	2,449	-	(3,066)	127,014	-	55,251	-	71,763	
- Other Transport		1,695	-	218	-	1,477	188	-	(20)	(44)	-	-	23	1,882	-	258	-	1,624	
- Footways / Cycle Tracks		72,691	1,729	31,351	-	43,069	-	1,228	-	(1,060)	23	-	21,248	77,054	-	12,546	-	64,508	
- Glenelg to Adelaide Pipeline		2,424	-	155	-	2,269	150	-	-	(49)	-	-	(25)	2,546	-	201	-	2,345	
- Bridges		10,712	807	3,113	-	8,406	206	-	-	(130)	2	-	133	11,912	-	3,295	-	8,617	
Plant & Equipment		-	9,554	3,751	-	5,803	56	1,512	(684)	(865)	132	-	-	-	9,838	3,884	-	5,954	
Furniture & Fittings		-	7,237	5,710	-	1,527	461	183	(29)	(367)	50	-	-	-	7,673	5,848	-	1,825	
Library Books		1,705	-	767	-	938	-	320	(23)	(261)	-	-	-	1,703	-	729	-	974	
Leased Assets - IT		-	181	171	-	10	-	-	-	(10)	-	-	-	-	-	-	-	-	
Total Infrastructure, Property, Plant & Equipment		877,585	35,117	300,703	-	611,999	10,821	11,317	(777)	(12,022)	-	(43)	(3,091)	56,077	912,865	21,231	259,815	-	674,281
Comparatives		850,013	33,880	324,784	-	559,109	8,450	11,779	(673)	(10,987)	-	(957)	(56)	45,333	877,585	35,117	300,703	-	611,999

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City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

\$ '000

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for these buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Valuation Techniques used to derive Level 2 Fair Values recognised in the Financial Statements

The following table sets out the valuation techniques used to measure fair value within Level 2, including a description of the significant inputs used.

Description	Valuation approach and inputs used
Land - Other	Direct comparison of the market evidence approach. This method seeks to determine the current value of an asset by reference to recent comparable transactions involving the sale of similar assets. The valuation is based on price per square metre.
Buildings & Other Structures - Market Approach	The valuation of each Building under this scenario has been undertaken utilising the Direct Comparison Method of valuation by reference to market data and the subsequent apportionment of the Land and Structural Components.
Buildings & Other Structures - Income Approach	The valuation of Buildings under this scenario has been undertaken by reference to actual or imputed income and capitalised at market rates.
Buildings & Other Structures - Cost Approach	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2017. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure.
Land - Community	Market Approach The valuation of Community Land has been undertaken utilising the Market Approach, more specifically the Direct Comparison Method of Valuation by reference to comparable market data and subsequently adjusted to reflect the level of risk associated with alienating the Land to make it available for disposal.

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City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Buildings & Other Structures	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2017. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure. The unique nature of such Buildings and Structures and the lack of definitive valuation inputs requires that we inform users of this information that the valuation may vary from the generally acceptable range of +/- 10%.
Land Improvements	The valuation is Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database. Alternatively when Maloneys cannot provide a valuation an asset is valued at cost and indexed each year for CPI increases.
Roads Sealed	Formulated using Rawlinsons Australia Construction Handbook 2017 data and recent schedule of rates as provided by tendered works. This is subject to an independent condition audit by an industry expert every 5 years. Annual CPI increases are applied each year thereafter.
Other Transport	Asset is valued at cost and indexed each year following for CPI increases.
Footways / Cycle Tracks	Formulated using Rawlinsons Australia Construction Handbook 2017 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases. This is subject to an independent condition audit by industry expert every 5 years.
Stormwater	Formulated using Rawlinsons Australia Construction Handbook 2017 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Glenelg to Adelaide Pipeline	Formulated using Rawlinsons Australia Construction Handbook 2017 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Bridges	This is subject to an independent condition audit by industry expert every 5 years. This is subject to annual CPI increases for each year following.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Land is valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services.

Buildings & Other Structures

Buildings and other structures are initially recognised on the cost basis.

Independent valuations of buildings and other structures were determined on the 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services.

Buildings and other structures are then valued at written down replacement costs.

Infrastructure

Infrastructure assets are measured based on periodic valuations by external independent valuers less, where applicable, any accumulated depreciation and impairment losses. Any additions made during the periods between revaluations are carried at cost.

Land improvements are valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services.

Valuations on roads sealed assets were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs, BEc, ASA, and Calibre Consulting Pty Ltd for the year ended 30 June 2017.

Valuations on footways and cycle tracks were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs, BEc, ASA, and Calibre Consulting Pty Ltd for the year ended 30 June 2017.

Valuations on stormwater and Glenelg to Adelaide pipeline were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs BEc, ASA for the year ended 30 June 2017.

Independent valuations of bridges were determined on the 30 June 2015 by Paul Allen, B Eng, Certified Practising Engineer, of Kellogg Brown & Root. Bridges are then valued at written down replacement costs.

Plant & Equipment, Furniture & Fittings

Council has elected to recognise these assets on the cost basis.

City of West Torrens

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Library Resources

Library resources are valued at written down current cost. Library resources are measured at valuation as at 30 June 2017 undertaken by library staff. Any accumulated depreciation at the date of revaluation is restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount.

All other Assets

Pursuant to Council's election, these assets are recognised on the cost basis.

Note 8. Liabilities

\$ '000	Notes	2017 Current	2017 Non Current	2016 Current	2016 Non Current
(a). Trade and Other Payables					
Goods & Services		1,600	-	4,392	-
Payments Received in Advance		104	-	97	-
Accrued Expenses - Employee Entitlements		480	-	345	-
Accrued Expenses - Other		696	-	338	-
Deposits, Retentions & Bonds		85	-	75	-
Other		2	-	1	-
Total Trade and Other Payables		2,967	-	5,248	-
(b). Borrowings					
Nil					
(c). Provisions					
Employee Entitlements (including oncosts)		3,847	215	3,815	300
Total Provisions		3,847	215	3,815	300

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 9. Reserves

\$ '000	1/7/2016	Increments (Decrements)	Transfers	Impairments	30/6/2017
(a). Asset Revaluation Reserve					
Land - Community	218,767	-	-	-	218,767
Land - Other	805	-	-	-	805
Land Improvements	2,010	134	-	-	2,144
Buildings & Other Structures	42,685	-	-	-	42,685
Infrastructure					
- Sealed Roads	155,685	34,539	-	-	190,224
- Stormwater Drainage	57,388	(3,066)	-	-	54,322
- Other Transport	43	23	-	-	66
- Footways / Cycle Tracks	48,046	21,248	-	-	69,294
- Glenelg to Adelaide Pipeline	472	(25)	-	-	447
- Bridges	6,029	133	-	-	6,162
Plant & Equipment	44	-	-	-	44
Library Books	370	-	(19)	-	351
Total Asset Revaluation Reserve	532,344	52,986	(19)	-	585,311
Comparatives	487,727	45,277	(660)	-	532,344

\$ '000	1/7/2016	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2017
(b). Other Reserves					
Development Reserve	10,667	(750)	-	-	9,917
Committed Expenditure Reserve	24,613	3,210	-	-	27,823
Total Other Reserves	35,280	2,460	-	-	37,740
Comparatives	20,190	16,205	(1,115)	-	35,280

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Development Reserve

The development reserve largely holds funds from the sale of assets and is used for developmental purposes.

Committed Expenditure Reserve

The committed expenditure reserve holds unspent funds being carried forward to 2017/18 for capital and operational purposes.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 10. Assets Subject to Restrictions

\$ '000	Notes	2017	2016
<p>The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.</p>			
Cash & Financial Assets			
Open Space Contributions		169	-
Mendelson Foundation		1,339	1,213
Total Cash & Financial Assets		1,508	1,213
Total Assets Subject to Externally Imposed Restrictions		1,508	1,213

Mendelson Foundation funds are restricted to the Trust Deed (see Note 24).

Note 11. Reconciliation to Statement of Cash Flows

(a). Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

Total Cash & Equivalent Assets	5	20,707	19,022
Balances per Statement of Cash Flows		20,707	19,022

(b). Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus/(Deficit)		13,045	26,361
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		12,022	10,987
Equity Movements in Equity Accounted Investments (Increase)/Decrease		-	(8)
Non-Cash Asset Acquisitions		(578)	(2,781)
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(1,368)	(1,612)
Net (Gain) Loss on Disposals		52	(18,473)
Other		(111)	84
		23,062	14,558
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		371	(528)
Net (Increase)/Decrease in Inventories		1	(1)
Net Increase/(Decrease) in Trade & Other Payables		(2,291)	(3,224)
Net Increase/(Decrease) in Unpaid Employee Benefits		(53)	1,362
Net Cash provided by (or used in) operations		21,090	12,167

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 11. Reconciliation to Statement of Cash Flows (continued)

\$ '000	Notes	2017	2016
(c). Non-Cash Financing and Investing Activities			
Acquisition of assets by means of:			
- Physical Resources Received Free of Charge	2i	578	2,781
Amounts recognised in Income Statement		578	2,781
Total Non-Cash Financing & Investing Activities		578	2,781
(d). Disposal of Business			
During 2016, St Martins was sold. Aggregate details of this transaction are:			
Disposal Price		-	14,100
Price adjustment		-	769
Interest on escrow accounts		-	52
Transaction costs		-	(711)
Cash consideration		-	14,210
Assets and liabilities held at disposal date:			
Property, Plant & Equipment		-	12,176
Employee entitlement		-	(641)
Other payables		-	(15)
Bond liabilities		-	(15,777)
		-	(4,257)
Net (loss)/gain on disposal		-	18,467
Net cash received		-	14,210
(e). Financing Arrangements			
Unrestricted access was available at balance date to the following lines of credit:			
Corporate Credit Cards		110	117
LGFA Cash Advance Debenture Facility		5,000	5,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

City of West Torrens

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Actual 2017	Actual 2016	Actual 2017	Actual 2016	Actual 2017	Actual 2016	Actual 2017	Actual 2016	Actual 2017	Actual 2016
\$ '000										
Business Undertakings	-	82	-	-	-	82	-	-	128,774	-
Community Services										
- Public Order & Safety	3	26	194	233	(191)	(207)	-	-	-	299
- Health Services	70	104	344	357	(274)	(253)	30	11	-	92
- Community Support	614	808	2,492	2,585	(1,878)	(1,777)	476	502	-	29,054
- Community Amenities	18	-	124	136	(106)	(136)	-	-	-	231
Culture										
- Library services	452	432	3,148	3,311	(2,696)	(2,879)	416	395	973	4,024
- Cultural services	110	193	937	871	(827)	(678)	-	-	-	22,173
Economic Development										
Environment										
- Waste Management	188	194	5,145	4,813	(4,957)	(4,619)	-	-	-	10,565
- Other Environment	1,367	1,261	9,466	9,573	(8,099)	(8,312)	30	159	74,108	87,465
Recreation	280	226	5,184	5,531	(4,904)	(5,305)	-	300	197,267	193,179
Regulatory Services	2,368	2,269	4,800	4,798	(2,432)	(2,529)	-	-	-	124
Transport & Communication	2,554	1,798	12,448	12,616	(9,894)	(10,818)	2,562	268	291,301	238,179
Plant Hire & Depot/Indirect	-	40	3	-	(3)	40	-	-	5,954	3,913
Unclassified Activities	-	3	-	-	-	3	-	-	-	2,667
Council Administration	56,532	51,107	8,994	10,094	47,538	41,013	1,814	625	-	42,715
Total Functions/Activities	64,556	58,543	53,405	55,056	11,151	3,487	5,353	2,260	698,377	634,680

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 12b. Components of Functions

\$ '000

The activities relating to Council functions are as follows:

COMMUNITY SERVICES

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

CULTURE

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

ECONOMIC DEVELOPMENT

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

ENVIRONMENT

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

RECREATION

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, and Other Recreation.

REGULATORY SERVICES

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

TRANSPORT

Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

COUNCIL ADMINISTRATION

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 13. Financial Instruments

\$ '000

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 1.75% and 2.55% (2016: 2.37% and 2.66%). Short term deposits have an average maturity of 99 days and an average interest rate of 2.26% (2016: 132 days and 2.55%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables

Rates & Associated Charges

(including legals & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.58% (2016: 0.60%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Fees & Other Charges

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities

Interest Bearing Borrowings

Accounting Policy:

Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable) rates.

Carrying Amount:

Approximates fair value.

Liabilities

Finance Leases

Accounting Policy:

Accounted for in accordance with AASB 117.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2017					
Financial Assets					
Cash & Equivalents	20,707	-	-	20,707	20,707
Receivables	1,282	-	-	1,282	676
Other Financial Assets	1,137	-	-	1,137	1,137
Total Financial Assets	23,126	-	-	23,126	22,520
Financial Liabilities					
Payables	1,792	-	-	1,792	2,967
Total Financial Liabilities	1,792	-	-	1,792	2,967
2016					
Financial Assets					
Cash & Equivalents	19,021	-	-	19,021	19,022
Receivables	1,776	-	-	1,776	1,746
Other Financial Assets	994	-	-	994	1,035
Total Financial Assets	21,791	-	-	21,791	21,803
Financial Liabilities					
Payables	4,564	-	-	4,564	4,564
Total Financial Liabilities	4,564	-	-	4,564	4,564

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2017		30 June 2016	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	n/a	-	6.06%	-
		-		-

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council (except for Mendelson Foundation).

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 13. Financial Instruments (continued)

\$ '000

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

City of West Torrens

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 14. Commitments for Expenditure

\$ '000	Notes	2017	2016
(a). Capital Commitments			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Land		7,250	9,742
Buildings		17,305	10,083
Plant & Equipment		283	390
		<u>24,838</u>	<u>20,215</u>
These expenditures are payable:			
Not later than one year		24,838	20,215
Later than one year and not later than 5 years		-	-
Later than 5 years		-	-
		<u>24,838</u>	<u>20,215</u>
(b). Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		18	43
Waste Management Services		12,620	10,440
Grants Funding (restricted)		1,575	369
Operational Expenditure		219	436
Information Technology Commitments		22	30
Other Contractual Agreements		-	18
		<u>14,454</u>	<u>11,336</u>
These expenditures are payable:			
Not later than one year		6,035	4,553
Later than one year and not later than 5 years		8,419	6,783
Later than 5 years		-	-
		<u>14,454</u>	<u>11,336</u>
(c). Finance Lease Commitments			
Council has no Finance Leases.			

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 15. Financial Indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2017	2017	2016	2015

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	11,151			
Total Operating Revenue	64,556	17%	6%	10%

This ratio expresses the operating surplus as a percentage of total operating revenue.

1a. Adjusted Operating Surplus Ratio

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.

9,594			
64,556	15%	6%	9%

2. Net Financial Liabilities Ratio

Net Financial Liabilities	(17,056)			
Total Operating Revenue	64,556	(26%)	(23%)	28%

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

3. Asset Sustainability Ratio

Net Asset Renewals	12,572			
Infrastructure & Asset Management Plan required expenditure	12,022	105%	104%	111%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 15. Financial Indicators - Graphs (continued)

<p>1. Operating Surplus Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>10%</td> </tr> <tr> <td>2016</td> <td>6%</td> </tr> <tr> <td>2017</td> <td>17%</td> </tr> </tbody> </table>	Year	Ratio %	2015	10%	2016	6%	2017	17%	<p>Purpose of Operating Surplus Ratio</p> <p>This indicator is to determine the percentage the operating revenue varies from operating expenditure</p>	<p>Commentary on 2016/17 Result</p> <p>2016/17 Ratio 17%</p> <p>The increased surplus ratio in 2016/17 is reflective of the one-off item being two quarters of the 2017/18 Financial Assistance Grant being paid in advance in 2016/17 .</p>
Year	Ratio %									
2015	10%									
2016	6%									
2017	17%									
<p>1a. Adjusted Operating Surplus Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>9%</td> </tr> <tr> <td>2016</td> <td>6%</td> </tr> <tr> <td>2017</td> <td>15%</td> </tr> </tbody> </table>	Year	Ratio %	2015	9%	2016	6%	2017	15%	<p>Purpose of Adjusted Operating Surplus Ratio</p> <p>This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure</p>	<p>Commentary on 2016/17 Result</p> <p>2016/17 Ratio 15%</p> <p>The adjusted operating surplus ratio reflects the real ratio, after removal of the advance payment of the 2017/18 Financial Assistance Grant paid in June 2017.</p>
Year	Ratio %									
2015	9%									
2016	6%									
2017	15%									
<p>2. Net Financial Liabilities Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>28%</td> </tr> <tr> <td>2016</td> <td>-23%</td> </tr> <tr> <td>2017</td> <td>-26%</td> </tr> </tbody> </table>	Year	Ratio %	2015	28%	2016	-23%	2017	-26%	<p>Purpose of Net Financial Liabilities Ratio</p> <p>This indicator shows the significance of the net amount owed to others, compared to operating revenue</p>	<p>Commentary on 2016/17 Result</p> <p>2016/17 Ratio -26%</p> <p>The payout of all loans in 2015/16 has resulted in a strong financial position.</p>
Year	Ratio %									
2015	28%									
2016	-23%									
2017	-26%									
<p>3. Asset Sustainability Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>111%</td> </tr> <tr> <td>2016</td> <td>104%</td> </tr> <tr> <td>2017</td> <td>105%</td> </tr> </tbody> </table>	Year	Ratio %	2015	111%	2016	104%	2017	105%	<p>Purpose of Asset Sustainability Ratio</p> <p>This indicator aims to determine if assets are being renewed and replaced in an optimal way</p>	<p>Commentary on 2016/17 Result</p> <p>2016/17 Ratio 105%</p> <p>Council continues to meet its annual obligations for the renewal of assets consistent with the Asset Management Plans.</p>
Year	Ratio %									
2015	111%									
2016	104%									
2017	105%									

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 16. Uniform Presentation of Finances

\$ '000	2017	2016
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	64,556	58,551
less Expenses	(53,405)	(55,056)
Operating Surplus / (Deficit)	11,151	3,495
<i>less Net Outlays on Existing Assets</i>		
Capital Expenditure on Renewal and Replacement of Existing Assets	13,296	12,080
less Depreciation, Amortisation and Impairment	(12,022)	(10,987)
less Proceeds from Sale of Business	-	(14,210)
less Proceeds from Sale of Replaced Assets	(724)	(634)
Subtotal	550	(13,751)
<i>less Net Outlays on New and Upgraded Assets</i>		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	8,221	4,198
less Amounts Received Specifically for New and Upgraded Assets	(1,368)	(1,612)
less Proceeds from Sale of Surplus Assets (including Investment Property & Real Estate Developments)	(1)	(45)
Subtotal	6,852	2,541
Net Lending / (Borrowing) for Financial Year	3,749	14,705

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 17. Operating Leases

\$ '000	2017	2016
---------	------	------

Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

(i) Non-Investment Property

Rentals received, and outgoings reimbursed, in relation to Non-Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable

Leases commitments under all non-cancellable lease agreements, including those relating to Non-Investment Property, are as follows:

Not later than one year	583	606
Later than one year and not later than 5 years	1,786	1,939
Later than 5 years	676	1,026
	<u>3,045</u>	<u>3,571</u>

(ii) Lease Payment Commitments of Council

Council has entered into non-cancellable operating leases for various items of computer and other plant and equipment.

No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease return or acquire the equipment leased

No lease contains any escalation clause

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	19	12
Later than one year and not later than 5 years	5	1
Later than 5 years	-	-
	<u>24</u>	<u>13</u>

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 18. Superannuation

\$ '000

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2016/17; 9.50% in 2015/16). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2015/16) of "superannuation" salary.

In addition, Council makes a separate contribution of 3.2% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2014. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Superannuation contributions paid by council for 12 months to 30 June 2017 totalled \$1,650,732 (2015/16 \$1,608,463).

City of West Torrens

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 19. Interests in Other Entities

\$ '000

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

	Council's Share of Net Income		Council's Share of Net Assets	
	2017	2016	2017	2016
Joint Ventures	-	8	-	41
Total	-	8	-	41

(i) JOINT VENTURES, ASSOCIATES AND JOINT OPERATIONS

(a) Carrying Amounts

Name of Entity	Principal Activity	2017	2016
Western Region Waste Management Authority	Remediation Site	-	41
Total Carrying Amounts - Joint Ventures & Associates		-	41

Western Region Waste Management Authority

The Western Region Waste Management Authority (WRWMA) operated a waste landfill site on Garden Island on behalf of four councils, including the City of West Torrens, until February 2001. Remediation of the site was required of the Authority and this included the supply of clay and soil, revegetation, environmental monitoring and a installation of a gas extraction system.

The WRWMA was formally wound up by Minister Brock, pursuant to Schedule 2, Clause 33 of the Local Government Act, 1999 and notification was placed in the Government Gazette on 7 July 2016.

The West Torrens Council share of WRWMA liabilities was 23.93 per cent of the surplus in prior financial years.

The WRWMA was obligated under an EPA agreement to rehabilitate Garden Island to (1) rectify any ground water contamination and (2) rectify any air contamination should gas burners fail to control gas emissions. These risks were considered in the actuarial review, but no provision was considered necessary under AASB 137 Provisions, Contingent Liabilities and Contingent Assets requirements.

(b) Relevant Interests

Name of Entity	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2017	2016	2017	2016	2017	2016
Western Region Waste Management Authority	0%	24%	0%	24%	0%	29%

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 19. Interests in Other Entities (continued)

\$ '000

(c) Movement in Investment in Joint Venture or Associate

	Western Region Waste Management Authority	
	2017	2016
Opening Balance	41	33
Share in Operating Result	-	8
Adjustments to Equity	(41)	-
Council's Equity Share in the Joint Venture or Associate	-	41

(d) Summarised Financial Information of the Equity Accounted Business

	Western Region Waste Management Authority	
	2017	2016
Statement of Financial Position		
Cash and Cash Equivalents	-	307
Total Assets	-	307
Current Trade and Other Payables	-	136
Total Liabilities	-	136
Net Assets	-	171

Statement of Comprehensive Income

	Western Region Waste Management Authority	
	2017	2016
Interest Income	-	5
Total Income	-	5
Materials, Contracts & Other Expenses	-	(27)
Total Expenses	-	(27)
Operating Result	-	32

(ii) INDIVIDUALLY IMMATERIAL COUNCIL BUSINESSES

Council did not have any individually immaterial businesses

(iii) UNCONSOLIDATED STRUCTURED ENTITIES

Council has no Unconsolidated Structured Entities

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations

City of West Torrens

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Statement of Financial Position

Council has no contingencies nor any assets or liabilities not recognised in the Statement of Financial Position.

Note 22. Events After the Statement of Financial Position Date

Events that occur after the reporting date of 30 June 2017, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 18/10/17.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 23. Related Party Transactions

\$ '000 2017

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the *Local Government Act 1999*. In all, 20 persons were paid the following total compensation:

The compensation paid to Key Management Personnel comprises:

Short-Term Employee Benefits	1,391
Post-Employment Benefits	86
Long-Term Benefits	-
Termination Benefits	-
Total	1,477

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Receipts from Key Management Personnel:

Key Management Personnel did not make any payments to Council other than as ratepayers or residents.

Other Related Parties:

Key Management Personnel did not make any other material related party transactions.

City of West Torrens

Notes to and forming part of the Financial Statements for the year ended 30 June 2017

Note 24. Mendelson Foundation

\$ '000	2017	2016
<p>The Max and Bette Mendelson Foundation is a charitable fund established in 1996 under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens under the terms of the Trust Deed.</p>		
Financial Performance & Cash Flow Information		
Statement of Comprehensive Income - Mendelson Foundation		
INCOME		
Dividend Income including Franking Credits	62	61
Interest income	4	4
Fair Value Movement on Financial Assets	119	(76)
Council Contribution	20	18
	<u>205</u>	<u>7</u>
EXPENDITURE		
Scholarships	48	39
Fund Management	12	11
Member Emoluments	19	19
	<u>79</u>	<u>69</u>
CHANGE IN FOUNDATION WEALTH	<u>126</u>	<u>(62)</u>
Statement of Financial Position - Mendelson Foundation		
CURRENT ASSETS		
Cash & Cash Equivalents	194	213
Trade & Other Receivables	8	6
Units in Managed Funds	236	213
Shares in Listed Companies	901	781
Total Assets	<u>1,339</u>	<u>1,213</u>
LIABILITIES		
Current Liabilities	-	-
Non Current Liabilities	-	-
Total Liabilities	<u>-</u>	<u>-</u>
NET ASSETS	<u>1,339</u>	<u>1,213</u>
FOUNDATION WEALTH		
Accumulated Surplus	<u>1,339</u>	<u>1,213</u>



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INDEPENDENT AUDITOR'S REPORT TO THE PRINCIPAL MEMBER OF CITY OF WEST TORRENS

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of City of West Torrens (the Council), which comprises the statement of financial position as at 30 June 2017, the statement of profit and loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the certification of the financial statements.

In our opinion the financial report of City of West Torrens, presents fairly, in all material respects, the Council's financial position as at 30 June 2017 and its financial performance for the year ended on that date in accordance with Australian Accounting Standards, the Local Government Act 1999, and the Local Government (Financial Management) Regulations 2011.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the Local Government Act 1999 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the Local Government Act 1999, which has been given to the Council, would be in the same terms if given to the Council as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

Management is responsible for the other information. The other information obtained at the date of this auditor's report is the general purpose financial reports of the Western Region Waste Management Authority.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report of the City of West Torrens, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

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If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Council's Responsibility for the Financial Report

The Council's officers are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as the Council's officers determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council's officers are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council's officers either intend to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_files/ar3.pdf.

This description forms part of our auditor's report.

A handwritten signature in blue ink, appearing to read 'G K Edwards'.

BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink, appearing to read 'G K Edwards'.

G K Edwards
Director

Adelaide, 18 October 2017



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INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF CITY OF WEST TORRENS

Scope

We have undertaken a reasonable assurance engagement on the design and the operating effectiveness of controls established by the City of West Torrens ('the Council') in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, throughout the period 1 July 2016 to 30 June 2017 relevant to ensuring such transactions have been conducted properly and in accordance with law.

The Council's Responsibility for the Internal Controls

The Council is responsible for:

- a) the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities;
- b) identifying the control objectives;
- c) identifying the risks that threaten achievement of the control objectives;
- d) designing controls to mitigate those risks, so that those risks will not prevent achievement of the identified control objectives; and
- e) operating effectively the controls as designed throughout the period.

Our Independence and Quality Control

We have complied with the relevant ethical requirements relating to assurance engagements, which include independence and other requirements founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behaviour. In accordance with Auditing Standard ASQC 1 Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements, BDO Audit (SA) Pty Ltd maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Assurance Practitioner's Responsibility

Our responsibility is to express an opinion on the suitability of the design to achieve the control objectives and operating effectiveness of controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. We conducted our engagement in accordance with Standard on Assurance Engagements ASAE 3150 Assurance Engagements on Controls issued by the Auditing and Assurance Standards Board. That standard requires that we comply with relevant ethical requirements and plan and perform our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operated effectively throughout the period.

An assurance engagement to report on the design and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the

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control objectives and the operating effectiveness of controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness of those controls that we consider necessary to achieve the control objectives identified. An assurance engagement of this type also includes evaluating the suitability of the control objectives.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved and so fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Opinion

Our opinion has been formed on the basis of the matters outlined in this report.

In our opinion, in all material respects:

- a) the controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities were suitably designed to ensure such transactions have been conducted properly and in accordance with law; and
- b) the controls operated effectively as designed throughout the period from 1 July 2016 to 30 June 2017.

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BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink that reads 'G K Edwards'.

G K Edwards
Director

Adelaide, 18 October 2017

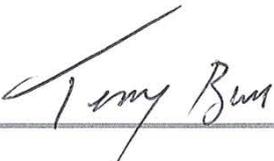
City of West Torrens

General Purpose Financial Statements for the year ended 30 June 2017

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of West Torrens for the year ended 30 June 2017, the Council's Auditor, BDO Audit Partnership has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Terry Joseph Buss
CHIEF EXECUTIVE OFFICER



Steven Rypp
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 10th October 2017



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AUSTRALIA

CERTIFICATION OF AUDITOR INDEPENDENCE

I confirm that, for the audit of the financial statements of the City of West Torrens for the year ended 30 June 2017, I have maintained my independence in accordance with the requirements of APES 110 - Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

A handwritten signature in blue ink, appearing to read 'G Edwards', is written over a faint, illegible printed name.

G K Edwards
Director

BDO Audit (SA) Pty Ltd

Adelaide, 18 October 2017

17.5 Mendelson Foundation - Financial Statements Year Ended 30 June 2017

Brief

This report presents the audited financial statements of the Mendelson Foundation for the year ended 30 June 2017.

RECOMMENDATION

It is recommended to Council that the audited financial statements of the Mendelson Foundation for the year ended 30 June 2017 be received.

Introduction

The audited financial statements of the Mendelson Foundation for the year ended 30 June 2017 are presented for information.

Discussion

The equity of the Mendelson Foundation has increased for the year ended 30 June 2017 by \$126,038 or 10.4 per cent (decreased by \$62,342 or 4.9 per cent in 2015/16) as follows:

Income	
Dividend Income including Franking Credits	\$61,632
Interest Income	4,326
Market Movement on Investments	119,247
Council Grant	20,000
Total Income	\$205,206
Expenditure	
Scholarships	\$48,000
Fund Management Fees	11,810
Member Emoluments	19,357
Total Expenditure	\$79,167
Surplus / (Deficit)	\$126,038

Conclusion

The audited financial statements of the Mendelson Foundation for the year ended 30 June 2017 are presented for information.

Attachments

1. Mendelson Foundation - Audited Financial Statements for year ended 30 June 2017



**City of West Torrens Max &
Bette Mendelson Foundation**

**Financial Statements 2016/2017
12 Month to 30th June**

FINANCIAL ACCOUNTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION
FINANCIAL STATEMENTS FOR THE 12 MONTHS ENDED 30 JUNE 2017

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The Max and Bette Mendelson Foundation is a charitable fund established under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens as the legal Trustee under the terms of the Trust Deed.

City of West Torrens as Trustee for the Max and Bette Mendelson Foundation

**ANNUAL FINANCIAL STATEMENTS
for the year ended 30 June 2017**

CERTIFICATION OF FINANCIAL STATEMENTS – MENDELSON FOUNDATION

We have been authorised by the Council to certify the financial statements in their final form.
In our opinion:

- The Foundation is not a reporting entity and this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements;
- The financial statements present fairly of the Foundation's financial position at 30 June 2017 and the results of its operations for the financial year;
- The financial statements accurately reflect the Foundation's accounting and other records.


.....
Terry Joseph Buss
CHIEF EXECUTIVE OFFICER


.....
John Trainer
MAYOR

Date: 17/10/2017

STATEMENT OF COMPREHENSIVE INCOME
CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION
INCOME STATEMENT FOR THE YEAR 30 JUNE 2017

	Note	\$ 2017	\$ 2016
REVENUE			
Dividend Income including Franking Credits		61,632	61,602
Interest Income		4,326	3,652
Market Movements		119,247	(76,280)
Council Grants		20,000	18,000
		<hr/>	<hr/>
Revenue	2	205,206	6,974
EXPENDITURE			
Scholarships		48,000	39,000
Committee Allowances		19,357	19,052
Trustee Fees		11,810	11,264
		<hr/>	<hr/>
Expenditure	3	79,167	69,316
		<hr/>	<hr/>
NET SURPLUS		126,038	(62,342)
		<hr/> <hr/>	<hr/> <hr/>

STATEMENT OF FINANCIAL POSITION
 CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION
 AS AT 30 JUNE 2017

	Note	\$ 2017	\$ 2016
CURRENT ASSETS			
Cash		193,812	212,807
Receivables		8,457	5,872
Units in Managed Funds		235,648	212,851
Shares in Listed Companies		900,772	781,120
		<hr/>	<hr/>
Total Current Assets		1,338,689	1,212,650
Non-Current Assets		0	0
		<hr/>	<hr/>
TOTAL ASSETS		1,338,689	1,212,650
Less Liabilities		0	0
		<hr/>	<hr/>
NET ASSETS		1,338,689	1,212,650
		<hr/> <hr/>	<hr/> <hr/>
FOUNDATION WEALTH			
Accumulated Surplus		1,338,689	1,212,650
Reserves		0	0
		<hr/>	<hr/>
TOTAL FOUNDATION WEALTH		1,338,689	1,212,650
		<hr/> <hr/>	<hr/> <hr/>

NOTES TO THE ACCOUNTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION
NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE 12 MONTHS ENDED 30 JUNE 2017

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

Unless otherwise specified, these special purpose foundation accounts have been prepared on the basis of the historical cost convention, modified by the revaluation of financial assets for which the fair value basis of accounting has been applied.

Fair value means the amount for which an asset could be exchanged between a knowledgeable buyer or seller in arm's length transactions.

(b) Consolidated Accounts

Mendelson accounts are consolidated with those of the City of West Torrens and should be read in conjunction with those accounts.

(c) Current Assets and Liabilities

Current assets are cash and other forms of assets that are reasonably expected to be paid or satisfied within one year of balance date.

Current liabilities are Foundation obligations that are reasonably expected to be paid or satisfied within one year of balance date.

(d) Revenue Recognition

Equity investments are recognised on a fair value basis.

(e) Financial Instruments

Foundation includes in its Statement of Financial Position several financial assets. These assets are recognised at their fair value.

NOTES TO THE ACCOUNTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION
NOTES TO THE ACCOUNTS FOR THE 12 MONTHS ENDED 30 JUNE 2017

NOTE 2. REVENUE

Date	Payer	Description	Amount
31/07/2016	City of West Torrens	Council Grants FY 2016/17	20,000.00
31/07/2016	Various	Dividend Income Received July 2016	17,613.37
31/07/2016	Macquarie Ltd and ANZ Ltd	Interest Income Received July 2016	87.32
31/07/2016	Unrealised Market Movement	Market Movement July 2016	42,857.81
31/08/2016	Various	Dividend Income Received August 2016	1,897.41
31/08/2016	Macquarie Ltd and ANZ Ltd	Interest Income Received August 2016	81.79
31/08/2016	Unrealised Market Movement	Market Movement August 2016	985.41
30/09/2016	Various	Dividend Income Received September 2016	5,383.64
30/09/2016	Macquarie Ltd and ANZ Ltd	Interest Income Received September 2016	80.50
30/09/2016	Unrealised Market Movement	Market Movement September 2016	(13,724.45)
31/10/2016	Various	Dividend Income Received October 2016	1,996.10
31/10/2016	Macquarie Ltd, ANZ Ltd and BOQ	Interest Income Received October 2016	2,361.25
31/10/2016	Unrealised Market Movement	Market Movement October 2016	(15,388.27)
30/11/2016	Various	Dividend Income Received November 2016	379.68
30/11/2016	Macquarie Ltd and ANZ Ltd	Interest Income Received November 2016	87.03
30/11/2016	Unrealised Market Movement	Market Movement November 2016	18,498.46
31/12/2016	Various	Dividend Income Received December 2016	3,515.43
31/12/2016	Macquarie Ltd and ANZ Ltd	Interest Income Received December 2016	90.85
31/12/2016	Unrealised Market Movement	Market Movement December 2016	29,937.76
31/12/2016	Australian Taxation Office	FY15/16 - Franking Credit Adjustment	3,452.40
31/12/2016	Various	Dividend Income Received January 2017	1,546.19
31/12/2016	Macquarie Ltd, ANZ Ltd and NAB	Interest Income Received January 2017	1,122.50
31/12/2016	Unrealised Market Movement	Market Movement January 2017	2,423.58
29/02/2017	Various	Dividend Income Received February 2017	3,731.52
29/02/2017	Macquarie Ltd and ANZ Ltd	Interest Income Received February 2017	115.37
29/02/2017	Unrealised Market Movement	Market Movement February 2017	8,611.18
31/03/2017	Various	Dividend Income Received March 2017	4,292.86
31/03/2017	Macquarie Ltd and ANZ Ltd	Interest Income Received March 2017	98.84
31/03/2017	Unrealised Market Movement	Market Movement March 2017	31,056.28
30/04/2017	Various	Dividend Income Received April 2017	4,741.14
30/04/2017	Macquarie Ltd and ANZ Ltd	Interest Income Received April 2017	107.24
30/04/2017	Unrealised Market Movement	Market Movement April 2017	26,927.15
31/05/2017	Various	Dividend Income Received May 2017	3,789.69
31/05/2017	Macquarie Ltd and ANZ Ltd	Interest Income Received May 2017	80.33
31/05/2017	Unrealised Market Movement	Market Movement May 2017	5,513.24
30/06/2017	Various	Dividend Income Received June 2017	1,155.72
30/06/2017	Macquarie Ltd and ANZ Ltd	Interest Income Received June 2017	13.32
30/06/2017	Unrealised Market Movement	Market Movement June 2017	(18,450.66)
30/06/2017	Australian Taxation Office	FY16/17 - Estimated Franking Credits Receivable	8,137.00
GRAND TOTAL			205,205.98

NOTES TO THE ACCOUNTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION
NOTES TO THE ACCOUNTS FOR THE 12 MONTHS ENDED 30 JUNE 2017

NOTE 3. EXPENDITURE

Date	Payee	Description	Amount
31/07/2016	FMD Financial Pty Ltd	Trustee Fee Jun 16 (exc GST)	932.45
31/07/2016	Various Scholars	Scholarships FY2016/17	48,000.00
31/08/2016	FMD Financial Pty Ltd	Trustee Fee Jul 16 (exc GST)	935.63
31/08/2016	CR Haese	Committee Allowance	1,201.00
31/08/2016	CR Hill	Committee Allowance	1,201.00
30/09/2016	FMD Financial Pty Ltd	Trustee Fee Aug 16 (exc GST)	945.35
31/10/2016	FMD Financial Pty Ltd	Trustee Fee Sept 16 (exc GST)	948.08
31/10/2016	Adelta Legal	Committee Allowance	1,201.00
30/11/2016	CR Haese	Committee Allowance	1,203.00
30/11/2016	CR Hill	Committee Allowance	1,203.00
30/11/2016	FMD Financial Pty Ltd	Trustee Fee Oct 16 (exc GST)	964.22
31/12/2016	Adelta Legal	Committee Allowance	1,201.00
31/12/2016	FMD Financial Pty Ltd	Trustee Fee Nov 16 (exc GST)	1,041.45
31/01/2017	FMD Financial Pty Ltd	Trustee Fee Dec 16 (exc GST)	945.48
29/02/2017	CR Haese	Committee Allowance	1,216.00
29/02/2017	CR Hill	Committee Allowance	1,216.00
29/02/2017	FMD Financial Pty Ltd	Trustee Fee Jan 17 (exc GST)	968.85
31/03/2017	FMD Financial Pty Ltd	Trustee Fee Feb 17 (exc GST)	1,082.95
30/04/2017	FMD Financial Pty Ltd	Trustee Fee Mar 17 (exc GST)	981.07
30/04/2017	Adelta Legal	Committee Allowance	1,201.00
31/05/2017	CR Haese	Committee Allowance	1,216.00
31/05/2017	CR Hill	Committee Allowance	1,216.00
31/05/2017	Dr RI Jennings	Committee Allowance	1,215.75
31/05/2017	Dr RI Jennings	Committee Allowance	1,215.75
31/05/2017	Dr RI Jennings	Committee Allowance	1,210.00
31/05/2017	Dr RI Jennings	Committee Allowance	1,201.00
31/05/2017	FMD Financial Pty Ltd	Trustee Fee Apr 17 (exc GST)	1,033.55
30/06/2017	FMD Financial Pty Ltd	Trustee Fee May 17 (exc GST)	1,031.14
30/06/2017	Adelta Legal	Committee Allowance	1,239.50
GRAND TOTAL			79,167.22



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INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEE OF THE CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of The City of West Torrens Max and Bette Mendelson Foundation (the Entity), which comprises the statement of financial position as at 30 June 2017, the statement of comprehensive income and notes to the financial report, including a summary of significant accounting policies, and the certification of financial statements.

In our opinion the accompanying financial report presents fairly, in all material respects, the financial position of the Entity as at 30 June 2017 and of its financial performance for the year ended in accordance with the basis of accounting described in note 1 and the financial reporting requirements of the trust deed.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the Financial Report* section of our report. We are independent of the Entity in accordance with ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter - Basis of accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Entity to meet the requirements of the trust deed. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of management and those charged with governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report, and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the trust deed and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the

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going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at:

http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of our auditor's report.

A handwritten signature in blue ink that reads 'BDO'.

BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink that reads 'G K Edwards'.

G K Edwards
Director

Adelaide, 18 October 2017

17.6 Budget versus Actual - Year Ended 30 June 2017

Brief

This report reviews the budget for the year ended 30 June 2017 pursuant to the requirements of Regulation 10 of the *Local Government (Financial Management) Regulations 2011*.

RECOMMENDATION

It is recommended to Council that the report on the budget for the year ended 30 June 2017, made pursuant to the requirements of Regulation 10 of the *Local Government (Financial Management) Regulations 2011*, be received.

Introduction

Budget versus actual information for the year ended 30 June 2017 has been reviewed and is presented in this report.

Discussion

The report in **attachment 1** shows the budget versus actual position for 2016/17, with variances comparing actual results to the revised budget (as per the March budget review). **Attachment 2** shows the same data presented in a manner consistent with the model financial statements, pursuant to the requirements of Regulation 10 of the *Local Government (Financial Management) Regulations 2011*.

Key variances include:

Operational Income

- Rates income was \$62,709 above budget (\$56,786 above budget in 2015/16), largely due to a higher than expected level of early rate payment in June 2017.
- Statutory charges were \$61,412 or 2.7 per cent above budget, with parking income and Development Act fees higher than expected.
- User charges were below budget by \$87,659, which included lower than expected community centre and hall hire income (\$39,395).
- Grants, subsidies and contributions were above budget by \$1,704,003, largely because an advance payment of the financial assistance grant by the Federal Government (\$1,556,700) was received but not budgeted in June 2017.
- Reimbursements and other income was \$267,149 above budget, largely due to higher than expected investment income (\$168,136).

Operational Expenditure

- Staff and related costs were \$645,413 below budget, having been impacted by an unbudgeted end-of-year adjustment of capitalised expenditure (\$752,900). Costs were otherwise \$107,487 or 0.5 per cent above budget, which included \$41,844 in future leave provisions.
- Building, equipment and related expenses were \$90,742 below budget, the most significant variances being depreciation (\$26,106) and buildings and grounds maintenance (\$42,988).

- Community asset costs were above budget by \$1,105,194, most of which is infrastructure depreciation which has been impacted by end-of-year processes, especially asset revaluations.
- General expenses were below budget by \$390,572, largely impacted by an under-spending of professional fees (\$380,525). An amount of \$258,279 has been carried forward to the 2017/18 budget, \$244,279 for Urban Services' project support.
- Council related expenditure was \$95,159 below budget, largely because of an under-spending of community and partnership grants (\$115,036), most of which been carried forward to the 2017/18 budget.
- Contract and material expenditure was \$1,912,592 above budget, largely the result of end-of-year adjustments that involved minor capital works being expensed (fully budgeted as capital expenditure).
- Occupancy and property costs were \$65,545 below budget, largely due to lower than expected water charges (\$74,269).
- Expenditure recoveries were \$769,702 above budget due to an end of year accounting adjustment involving overhead being included in capitalised works (refer staff and related costs).

Capital Income

- Capital income was on target with budget.

Capital Expenditure

- Computer expenditure was below budget by \$32,341.
- Other plant and equipment expenditure was \$339,046 below budget, most of which has been carried forward to the 2017/18 financial year.
- Land and building costs (excluding asset sales) were below budget by \$10,344,244, mostly property related expenditure involving hub related developments that has been carried forward to 2017/18.

Capital Works Expenditure

Capital works variances were largely timing related and include \$1,765,955 for Lockleys catchment. An amount of \$6,586,479 net of overheads and income not received was carried forward to 2017/18.

Conclusion

Budget information for the year ended 30 June 2017 has been presented and key variance highlight, pursuant to Regulation 10 of the *Local Government (Financial Management) Regulations 2011*.

Attachments

1. **2016/17 Budget v's Actual**
2. **2016/17 Model Financial Statements**

<p align="center">City of West Torrens Summary of Budget Changes 2016/17 Operational Income and Expenditure (\$'000's)</p>							
Adopted Original Budget	Income & Expenditure	Carryover Budget Review	September Budget Review	December Budget Review	March Budget Review	Year End Result	Variance to Original Budget
	Income						
53,390	Rates Related	53,390	53,392	53,627	53,571	53,634	244
2,200	Statutory Charges	2,200	2,235	2,272	2,306	2,368	168
1,285	User Charges	1,285	1,293	1,242	1,244	1,157	(129)
4,182	Grants Subsidies & Contributions	4,367	5,163	5,160	5,002	6,706	2,524
1,205	Reimbursements & Other Income	1,205	1,637	1,737	1,793	2,060	856
62,262	Total Income	62,446	63,720	64,038	63,917	65,924	3,662
	Expenditure						
21,624	Staff & Related Costs	21,654	21,638	21,910	21,699	21,054	(570)
4,766	Buildings, Furniture, Plant & Equipment	4,766	4,804	4,854	4,865	4,775	9
8,018	Community Asset Costs	8,018	8,004	8,004	8,004	9,109	1,091
4,035	General Expenses	4,503	4,494	4,610	4,480	4,090	54
154	Bank & Finance Charges	154	154	154	154	140	(14)
3,359	Council Related Expenditure	3,498	3,642	3,579	3,355	3,260	(99)
7,953	Contract & Material Expenditure	7,953	8,305	8,437	8,409	10,321	2,368
1,567	Occupancy & Property Costs	1,567	1,567	1,558	1,582	1,516	(51)
(85)	Expenditure Recovered	(85)	(85)	(85)	(89)	(858)	(773)
51,392	Total Expenditure	52,028	52,523	53,020	52,460	53,407	2,015
10,870	Operating Surplus/Deficit	10,418	11,197	11,017	11,457	12,517	1,647

**City of West Torrens
Summary of Budget Changes 2016/17
Capital Income and Expenditure (\$'000's)**

Adopted Original Budget	Capital Expenditure & Sales	Carryover Budget Review	September Budget Review	December Budget Review	March Budget Review	Year End Result	Variance to Original Budget
190	Motor Vehicles	197	199	188	187	144	(45)
364	Computer Equipment	584	584	554	560	528	164
963	Other Plant & Equipment	1,125	1,385	1,424	1,189	790	(173)
4,080	Land & Buildings	14,313	14,596	14,596	14,643	4,299	219
299	Library Resources	299	299	320	320	320	20
5,895	Total Expenditure	16,518	17,064	17,082	16,899	6,080	186
Adopted Original Budget	Capital Income	Carryover Budget Review	September Budget Review	December Budget Review	March Budget Review	Year End Result	Variance to Original Budget
0	Grants & Subsidiaries - Capital	15	102	158	158	-	0
0	Total Income	15	102	158	158	-	0
Adopted Original Budget	Capital Works Expenditure	Carryover Budget Review	September Budget Review	December Budget Review	March Budget Review	Year End Result	Variance to Original Budget
3,448	Stormwater & Drainage	5,670	5,170	5,170	4,938	2,410	(1,038)
3,550	Recreation & Culture	5,091	5,089	5,089	4,714	2,374	(1,176)
13,021	Transport & Communication	19,301	20,395	20,404	14,978	9,239	(3,782)
20,019	Total Expenditure	30,061	30,654	30,663	24,630	14,023	(5,996)

City of West Torrens

Statement of Comprehensive Income for the year ended 30 June 2017

\$ '000	Notes	2017	2016
Income			
Rates Revenues	2a	53,634	51,254
Statutory Charges	2b	2,368	2,262
User Charges	2c	1,126	1,187
Grants, Subsidies and Contributions	2g	5,353	2,260
Investment Income	2d	744	598
Reimbursements	2e	274	303
Other Income	2f	1,057	679
Net Gain - Equity Accounted Council Businesses	19	-	8
Total Income		64,556	58,551
Expenses			
Employee Costs	3a	21,054	21,018
Materials, Contracts & Other Expenses	3b	20,329	21,440
Depreciation, Amortisation & Impairment	3c	12,022	10,987
Finance Costs	3d	-	1,611
Total Expenses		53,405	55,056
Operating Surplus / (Deficit)		11,151	3,495
Asset Disposal & Fair Value Adjustments	4	(52)	18,473
Amounts Received Specifically for New or Upgraded Assets	2g	1,368	1,612
Physical Resources Received Free of Charge	2i	578	2,781
Net Surplus / (Deficit) ¹		13,045	26,361
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	52,986	45,277
Total Other Comprehensive Income		52,986	45,277
Total Comprehensive Income		66,031	71,638

¹ Transferred to Equity Statement

City of West Torrens

Statement of Financial Position

as at 30 June 2017

\$ '000	Notes	2017	2016
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	20,707	19,022
Trade & Other Receivables	5b	2,241	2,612
Other Financial Assets	5c	1,137	994
Inventories	5d	11	12
Total Current Assets		24,096	22,640
Non-Current Assets			
Equity Accounted Investments in Council Businesses	6a	-	41
Infrastructure, Property, Plant & Equipment	7a	670,561	607,481
Other Non-Current Assets	6b	3,720	4,518
Total Non-Current Assets		674,281	612,040
TOTAL ASSETS		698,377	634,680
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	2,967	5,248
Provisions	8c	3,847	3,815
Total Current Liabilities		6,814	9,063
Non-Current Liabilities			
Provisions	8c	215	300
Total Non-Current Liabilities		215	300
TOTAL LIABILITIES		7,029	9,363
Net Assets		691,348	625,317
EQUITY			
Accumulated Surplus		68,297	57,693
Asset Revaluation Reserves	9a	585,311	532,344
Other Reserves	9b	37,740	35,280
Total Council Equity		691,348	625,317

City of West Torrens

Statement of Changes in Equity
for the year ended 30 June 2017

\$ '000	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
2017					
Balance at the end of previous reporting period		57,693	532,344	35,280	625,317
a. Net Surplus / (Deficit) for Year		13,045	-	-	13,045
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	52,986	-	52,986
- Transfer to Accumulated Surplus on Sale of I,PP&E	9a	19	(19)	-	-
Other Comprehensive Income		19	52,967	-	52,986
Total Comprehensive Income		13,064	52,967	-	66,031
c. Transfers between Reserves		(2,460)	-	2,460	-
Balance at the end of period		68,297	585,311	37,740	691,348
2016					
Balance at the end of previous reporting period		45,761	487,728	20,190	553,679
a. Net Surplus / (Deficit) for Year		26,361	-	-	26,361
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	45,277	-	45,277
- Transfer to Accumulated Surplus on Sale of I,PP&E	9a	661	(661)	-	-
Other Comprehensive Income		661	44,616	-	45,277
Total Comprehensive Income		27,022	44,616	-	71,638
c. Transfers between Reserves		(15,090)	-	15,090	-
Balance at the end of period		57,693	532,344	35,280	625,317

City of West Torrens

Statement of Cash Flows for the year ended 30 June 2017

\$ '000	Notes	2017	2016
Cash Flows from Operating Activities			
Receipts			
Rates Receipts		53,543	51,049
Statutory Charges		2,427	2,488
User Charges		1,154	1,306
Grants, Subsidies and Contributions (operating purpose)		5,490	2,361
Investment Receipts		633	682
Reimbursements		288	333
Other Receipts		5,237	3,822
Payments			
Payments to Employees		(21,119)	(21,885)
Payments for Materials, Contracts & Other Expenses		(26,563)	(26,378)
Finance Payments		-	(1,611)
Net Cash provided by (or used in) Operating Activities	11b	21,090	12,167
Cash Flows from Investing Activities			
Receipts			
Amounts Received Specifically for New/Upgraded Assets		1,368	1,612
Sale of Replaced Assets		724	634
Sale of Surplus Assets		1	45
Proceeds from Disposal of Business		-	14,210
Repayments of Loans by Community Groups		-	7
Distributions Received from Equity Accounted Council Businesses		41	-
Payments			
Expenditure on Renewal/Replacement of Assets		(13,296)	(12,080)
Expenditure on New/Upgraded Assets		(8,221)	(4,198)
Net Purchase of Investment Securities		(32)	-
Capital Contributed to Equity Accounted Council Businesses		-	(8)
Net Cash provided by (or used in) Investing Activities		(19,415)	222
Cash Flows from Financing Activities			
Receipts			
Proceeds from Bonds & Deposits		10	-
Payments			
Repayments of Borrowings		-	(10,966)
Repayment of Finance Lease Liabilities		-	(37)
Repayment of Bonds & Deposits		-	(44)
Net Cash provided by (or used in) Financing Activities		10	(11,047)
Net Increase (Decrease) in Cash Held		1,685	1,342
plus: Cash & Cash Equivalents at beginning of period	11	19,022	17,680
Cash & Cash Equivalents at end of period	11	20,707	19,022
Additional Information:			
plus: Investments on hand - end of year	5c	1,137	994
Total Cash, Cash Equivalents & Investments		21,844	20,016

City of West Torrens

for the year ended 30 June 2017

Financial Indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2017	2017	2016	2015

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	11,151	17%	6%	10%
Total Operating Revenue	64,556			

This ratio expresses the operating surplus as a percentage of total operating revenue.

1a. Adjusted Operating Surplus Ratio

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.

9,594	15%	6%	9%
64,556			

2. Net Financial Liabilities Ratio

Net Financial Liabilities	(17,056)	(26%)	(23%)	28%
Total Operating Revenue	64,556			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

3. Asset Sustainability Ratio

Net Asset Renewals	12,572	105%	104%	111%
Infrastructure & Asset Management Plan required expenditure	12,022			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

City of West Torrens

for the year ended 30 June 2017

Financial Indicators - Graphs (continued)

<p>1. Operating Surplus Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>10%</td> </tr> <tr> <td>2016</td> <td>6%</td> </tr> <tr> <td>2017</td> <td>17%</td> </tr> </tbody> </table>	Year	Ratio %	2015	10%	2016	6%	2017	17%	<p>Purpose of Operating Surplus Ratio</p> <p>This indicator is to determine the percentage the operating revenue varies from operating expenditure</p>	<p>Commentary on 2016/17 Result</p> <p>2016/17 Ratio 17%</p> <p>The increased surplus ratio in 2016/17 is reflective of the one-off item being two quarters of the 2017/18 Financial Assistance Grant being paid in advance in 2016/17 .</p>
Year	Ratio %									
2015	10%									
2016	6%									
2017	17%									
<p>1a. Adjusted Operating Surplus Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>9%</td> </tr> <tr> <td>2016</td> <td>6%</td> </tr> <tr> <td>2017</td> <td>15%</td> </tr> </tbody> </table>	Year	Ratio %	2015	9%	2016	6%	2017	15%	<p>Purpose of Adjusted Operating Surplus Ratio</p> <p>This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure</p>	<p>Commentary on 2016/17 Result</p> <p>2016/17 Ratio 15%</p> <p>The adjusted operating surplus ratio reflects the real ratio, after removal of the advance payment of the 2017/18 Financial Assistance Grant paid in June 2017.</p>
Year	Ratio %									
2015	9%									
2016	6%									
2017	15%									
<p>2. Net Financial Liabilities Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>28%</td> </tr> <tr> <td>2016</td> <td>-23%</td> </tr> <tr> <td>2017</td> <td>-26%</td> </tr> </tbody> </table>	Year	Ratio %	2015	28%	2016	-23%	2017	-26%	<p>Purpose of Net Financial Liabilities Ratio</p> <p>This indicator shows the significance of the net amount owed to others, compared to operating revenue</p>	<p>Commentary on 2016/17 Result</p> <p>2016/17 Ratio -26%</p> <p>The payout of all loans in 2015/16 has resulted in a strong financial position.</p>
Year	Ratio %									
2015	28%									
2016	-23%									
2017	-26%									
<p>3. Asset Sustainability Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>111%</td> </tr> <tr> <td>2016</td> <td>104%</td> </tr> <tr> <td>2017</td> <td>105%</td> </tr> </tbody> </table>	Year	Ratio %	2015	111%	2016	104%	2017	105%	<p>Purpose of Asset Sustainability Ratio</p> <p>This indicator aims to determine if assets are being renewed and replaced in an optimal way</p>	<p>Commentary on 2016/17 Result</p> <p>2016/17 Ratio 105%</p> <p>Council continues to meet its annual obligations for the renewal of assets consistent with the Asset Management Plans.</p>
Year	Ratio %									
2015	111%									
2016	104%									
2017	105%									

City of West Torrens

for the year ended 30 June 2017

Uniform Presentation of Finances

\$ '000	2017	2016
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	64,556	58,551
less Expenses	(53,405)	(55,056)
Operating Surplus / (Deficit)	11,151	3,495
<i>less Net Outlays on Existing Assets</i>		
Capital Expenditure on Renewal and Replacement of Existing Assets	13,296	12,080
less Depreciation, Amortisation and Impairment	(12,022)	(10,987)
less Proceeds from Sale of Business	-	(14,210)
less Proceeds from Sale of Replaced Assets	(724)	(634)
Subtotal	550	(13,751)
<i>less Net Outlays on New and Upgraded Assets</i>		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	8,221	4,198
less Amounts Received Specifically for New and Upgraded Assets	(1,368)	(1,612)
less Proceeds from Sale of Surplus Assets (including Investment Property & Real Estate Developments)	(1)	(45)
Subtotal	6,852	2,541
Net Lending / (Borrowing) for Financial Year	3,749	14,705

18 LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION(S)

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 41, 42 and 43.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

Attachments

1. Local Government Circulars Weeks 41, 42 & 43



Local Government Association of South Australia

40.4 Local Government Emergency Management Operational Forum - Draft program now available

The draft program for the Local Government Emergency Management Operational Forum is now available. Further information can be found in this Circular.

41.1 LG Professionals Australia, SA Speaking & Presenting for Leaders

Speaking & Presenting for Leaders – 31 October 2017, learn the art of public speaking and influence to capture your audience from the very start to the very end. You will have the chance to experiment with new skills in this small, safe to fail learning environment to truly transform your speaking and presenting skills. Places limited to 16, registrations close 17 October.

41.2 LG Professionals Australia, SA Project Management Workshop – 23 & 24 October 2017

Back by popular demand – essential skills for managers or team leaders responsible for the efficient management of business projects and the resources they involve – human, physical and financial. Places limited, registrations close 9 October.

41.3 LG Professionals Australia, SA Effective Change Management

Effective Change Management – 7 & 8 November 2017, for professionals responsible for leading, driving and implementing organisational changes, projects, initiatives or programs. The focus of this program is to help you better understand why change is resisted and provide you with different techniques to manage change more effectively. Places limited, registrations close 24 October.

41.4 SEGRA Conference

Councils, business and community leaders are invited to register for the 2017 national 'Sustainable Economic Development for Regional Australia' (SEGRA) conference, which will be hosted in the Upper Spencer Gulf from 24-27th October 2017. This will be the first time in the 20-year history of the conference that it will be held in South Australia.

41.5 Funding for women's leadership development

Scholarship funding is available for women in local government to participate in a range of leadership courses. This circular provides details of a program that has up to \$8,000 available.

41.6 Local Government - Procurement & Competition - 26 October 2017

The LGAs Education and Training Service, in conjunction with MinterEllison, are running a 'Local Government - Procurement & Competition' session for councils on 26 October 2017. This session will be available face to face, or via webinar.

41.7 Governance Training – Road Opening and Closure Procedures and Managing Roads – 20 October 2017

The LGAs Education and Training Service, in conjunction with Norman Waterhouse Lawyers, are running two Governance Workshops on Road Opening and Closure Procedures and Managing Roads on 20 October 2017.

- 41.8 Reminder - Applications are now open to apply for Subsidy Funding of CWMS Projects 2017/18 to 2026/27**
A second ten-year CWMS Subsidy Funding Agreement between the State Government and the LGA has been confirmed for approximately \$4 million per annum. Expressions of interest and applications are invited from interested councils in accordance with the guideline below.
- 41.9 LG Professionals, SA Women's Conference 'The Power of You' - 3 November 2017**
LG Professionals, SA Women's Conference 'The Power of You' to be held Friday 3 November 2017. Do you know any women who would benefit from attending?
- 41.10 Draft program now available - 2017 LGA Conference and Annual General Meeting**
The draft program for the 2017 LGA Conference and Annual General Meeting is now available. Nominations for service certificates close this Friday 13 October. Further information can be found in this Circular.
- 41.11 App receives a boost to deliver waste calendar**
The LGA has released version 1.3 of the My Local Services App which delivers a calendar view of the waste schedule and additional links that direct residents to other essential waste related information. All 46 participating councils will benefit from this upgrade to the App.
- 42.1 2018 Council Elections update #2 - Women in Government and under-represented groups project**
Inclusive representation in 2018 council government elections - Turn the curve workshop notification
- 42.2 Consultation on National Housing Finance and Investment Corporation**
The Commonwealth Government has released a Consultation Paper on the proposed National Housing Finance and Investment Corporation (NHFIC), the National Housing Infrastructure Facility (NHIF) and the affordable housing bond aggregator for public consultation.



Local Government Association of South Australia

42.3 Reconciliation in local government - LGA survey

The LGA is undertaking a survey of council actions in reconciliation action plans and activities to support Aboriginal and Torres Strait Islander Australians. Please complete the attached survey.

42.4 2017 LGA Annual General Meeting - Agenda available

The agenda for the LGA Annual General Meeting to be held on Thursday 16 November 2017 at 11.00am at Adelaide Oval is now available to download from the LGA website.

42.5 Location Rules for Mobile Food Vendors – Template Rules

The LGA has produced template Location Rules for Mobile Food Vendors (food trucks) for councils to adopt or adapt the needs of their council areas. The template Rules are based on minimal requirements under the Local Government (Mobile Food Vendors) Amendment Act 2017 and the Local Government (General) (Mobile Food Vendors) Variation Regulations.

42.6 REMINDER TO REGISTER - Climate Risk Management Briefings and Training Sessions

The LGA is holding climate risk management briefings for Elected Members and training sessions for council staff on economic development and financial risk management.

42.7 Anti-poverty Week 2017 - LGA report

The LGA, together with the Local Government Professionals SA Community Managers Network, has prepared a report highlighting the broad range of activities that councils undertake to support those experiencing poverty and disadvantage. This Circular provides further details.

42.8 Diploma of Local Government Administration (LGA50104) (Asset Management focus)

The LGA's Education & Training (E&T) Service is pleased to announce that after a successful response to a sector wide registration of interest it has scheduled a Diploma of Local Government Administration (LGA50104) (Asset Management focus) commencing in December this year.

42.9 LG Professionals Australia, SA - Emotional Intelligence

Emotional Intelligence Program – 23 & 24 November 2017. This course is designed individuals seeking to understand and enhance their emotional intelligence (EQ) in order to increase their effectiveness as managers and leaders. Research shows that EQ totally unrelated to IQ is actually the single biggest predictor of performance in the workplace. Places limited, Registrations Close 9 November.

42.10 LG Professionals Australia, SA - Speaking & Presenting for Leaders

Speaking & Presenting for Leaders – 31 October 2017, learn the art of public speaking and influence to capture your audience from the very start to the very end. You will have the chance to experiment with new skills in this small, safe to fail learning environment to truly transform your speaking and presenting skills. Places limited to 16.

42.11 LG Professionals Australia, SA - Effective Change Management

Effective Change Management – 7 & 8 November 2017, for professionals responsible for leading, driving and implementing organisational changes, projects, initiatives or programs. The focus of this program is to help you better understand why change is resisted and provide you with different techniques to manage change more effectively. Places limited, registrations close 24 October.



Local Government Association of South Australia

43.1 Linear Parks (Miscellaneous) Amendment Bill 2017

The state government has introduced the Linear Parks (Miscellaneous) Amendment Bill 2017 into the Legislative Council. More information is available in this circular.

43.2 Be Bushfire Ready Forum

The Bushfire Ready Forum is for the purpose of helping people living in the urban fringe to understand bushfire risk and how they can plan for fire danger days. Councils in which there are high fire risk areas are invited to participate.

43.3 Reminder - Diploma of Local Government Administration (LGA50104) (Asset Management focus)

The LGA's Education & Training (E&T) Service is pleased to announce that after a successful response to a sector wide registration of interest it has scheduled a Diploma of Local Government Administration (LGA50104) (Asset Management focus) commencing in December this year.

43.4 Periodic Adjustment of Council Member Allowances – 7 November 2017

Council Member allowances are due for periodic adjustment on 7 November 2017 and this Circular provides recommendations on how to make the adjustment.

43.5 Reminder to register for the 2017 South Australian State Coastal Conference

The State Coastal Conference will have a focus on the importance of local government collaboration in managing and protecting our coastal areas. Registrations close 1 November 2017.

43.6 Final program now available - 2017 LGA Conference and Annual General Meeting

The final program for the 2017 LGA Conference and Annual General Meeting is now available. Further information can be found in this Circular.

43.7 Lead Poisoning Awareness

Information on lead poisoning awareness in particular old lead based paints

44.1 Engineering Services - Preferred Provider Arrangements

SA Councils and Subsidiaries have access to Engineering Consultancy Services, Asset Management Services and Water Management Engineering Services through LGA Procurements Engineering Services Panel.

44.2 2017 International Driverless Vehicle Summit – LGA member discount

The International Driverless Vehicle Summit is being held in Adelaide on 16-17 November 2017. LGA member staff interested in attending the summit and learning more about developments in driverless vehicle technology and planning and its impacts on local government can obtain an LGA member discount off the registration price.

44.3 Statutes Amendment (Leading Practice in Mining) Bill 2017 – Information Sessions

The Mineral Resources Division of DPC has released the Statutes Amendment (Leading Practice in Mining) Bill 2017 for public comment. There will be a number of information sessions held around the state. Details of these can be found in this circular.

19 MEMBER'S BOOKSHELF

- 2016 - 17 Annual Report of the Energy and Water Ombudsman (SA) Limited
- City of West Torrens Audit Completion Report - Year ended 30 June 2017

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE

20.1 Lions 201 C1 District Convention 2017 - Letter of Thanks

Correspondence has been received from the Lions 201 C1 District Convention, providing Council with a certificate of appreciation and a letter of thanks for supporting the Lions 201 C1 District Convention held on 6 - 8 October 2017 (**Attachment 1**).

20.2 Fund My Neighbourhood - Letter of Thanks

Correspondence has been received from the Premier of South Australia, Hon Jay Weatherill MP, expressing sincere thanks to Council for the support in assessing applications for the Fund My Neighbourhood program (**Attachment 2**).

20.3 Rate Capping

Correspondence has been received from the Member for Ashford, Hon Stephanie Key MP, acknowledging Council's letter dated 19 September 2017 in relation to Council's position on rate capping on local government (**Attachment 3**).

20.4 Oakmont Crescent Reserve Redevelopment - Letter of Thanks

Correspondence has been received from residents of Novar Gardens, Mr John and Mrs Julia Stone, commending Council on the redevelopment of the western end of Oakmont Crescent Reserve (**Attachment 4**).

20.5 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes

Correspondence has been received from the Adelaide and Mount Lofty Ranges Natural Resources Management Board regarding the minutes of the board meeting held on Thursday 24 August 2017 (**Attachment 5**).

20.6 Hard Waste Levy

Correspondence has been received from the Acting Chief Executive of the Environment Protection Authority, Mr Peter Dolan, acknowledging Council's letter dated 3 August 2017 in relation to the hard waste levy (**Attachment 6**).

RECOMMENDATION

That the correspondence be received.

Attachments

- 20.1 Lions 201 C1 District Convention 2017 - Letter of Thanks & Certificate of Appreciation
- 20.2 Fund My Neighbourhood - Letter of Thanks
- 20.3 Rate Capping
- 20.4 Oakmont Crescent Reserve Redevelopment - Letter of Thanks
- 20.5 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes
- 20.6 Environment Protection Authority Hard Waste Levy



Lions 201 C1 District Convention 2017
District Governor: Megan Butler
Convention Chairman: Tony Pederick OAM
Convention Secretary: Petrea Stacey

Hon John Trainer OAM
Mayor
City of West Torrens Council
165 Sir Donald Bradman Drive
Hilton SA 5033

17 October 2017

Dear John,

Thank you for supporting the Lions 201C1 District Convention 2017 this month. The 3-day event went extremely well and has received positive feedback and reviews from everyone who attended.

Special mention and thank you needs to go to Gordon Andersen, Michael Giuffreda, Steve Watson, Emma Pursche and Kristy Turner. Nothing was too much trouble, they all bent over backwards to assist us in making this the best Lions Convention the district has ever seen, and the feedback we have received has proved it was exactly that.

They all had a 'can do' attitude, and were always positive. They were friendly, professional and simply a delight to work with. No email, phone call or question left unanswered. From assisting with planning and organisation, through to set up and pack down of the premises, everything ran smoothly.

We appreciate all the time and effort your Council put into this event, and simply cannot thank your Council and team enough for what they have done.

Yours Sincerely,

Handwritten signature of Tony Pederick OAM in black ink.

Tony Pederick OAM
Convention Chairman

Handwritten signature of Petrea Stacey in black ink.

Petrea Stacey
Convention Secretary

Ph: (08) 8269 5260 | PO Box 139, Walkerville SA 5081
E: secretary@201c1convention.com.au | W: www.201c1convention.com.au



Certificate of Appreciation

is hereby awarded to

City of West Torrens Council

for supporting the

Annual Lions 201 C1 District Convention

held on 6 – 8 October 2017

Tony Pederick OAM
Convention Chairman

Petrea Stacey
Convention Secretary

PREM17D06355



Hon Jay Weatherill MP
Premier of South Australia

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss

I am writing to express my sincere thanks for the support of the City of West Torrens in assessing applications for the Fund My Neighbourhood program.

Fund My Neighbourhood is a unique program which allows the community to suggest and vote for projects to improve their local area.

We have had an overwhelming response to the program, with nearly 2,500 applications received from South Australians across the state. Approximately 1,500 of those applications have been sent to local councils for information and advice on project viability and support.

I recognise this is a significant task and sincerely appreciate the efforts of City of West Torrens staff in undertaking this.

Once voting opens on 18 October 2017, South Australians will be able to vote on ideas within a 5km radius of their residential address. Where this radius does not include a minimum of 30 projects, the online voting tool will automatically expand to include the closest 30 projects to the user's location. To ensure considered approaches to voting, participants will be required to choose between three and five ideas in their neighbourhood and vote for these.

Further information about voting will be available on the Fund My Neighbourhood website in the coming days. The website is: fundmyneighbourhood.sa.gov.au.

Thank you once again for your council's support in assessing Fund My Neighbourhood applications.

Yours sincerely

A handwritten signature in black ink, appearing to be "Jay Weatherill".

Jay Weatherill
PREMIER

12 October 2017

Hon. Stephanie Key MP
Member for Ashford



Electorate Office
407 Marion Road
PLYMPTON SA 5038
Telephone (08) 8371 5600
Facsimile (08) 8371 5211
Email ashford@parliament.sa.gov.au
www.facebook.com/StephKeyMP

16th October 2017

Hon John Trainer OAM
Mayor
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033



Dear Mayor Trainer,

John,

Thank you for your letter of 19 September 2017 regarding Council's position on the South Australian Liberal Opposition's election commitment to impose rate capping on South Australia's councils. I wish to make it clear that the South Australian Labor Government opposes imposition of rate capping on local government.

The position of South Australian Labor members of Parliament was reaffirmed at the ALP State Platform Convention held on Saturday 14 October 2017 where delegates gave unanimous support for a motion to 'oppose rate-capping and measures that undermine the fiscal independence of local councils'. This will be the position the ALP will take to the 2018 State Election. A copy of the full motion passed at Convention is attached for your information.

I also note that the implications of rate capping were extensively traversed by the Economic and Finance Committee of the House of Assembly in its 2016 Inquiry into Local Government Rate Capping Policies. The majority Report of the Committee recommended that:

'Local Councils retain full authority to set their own rates and that no rate cap be introduced.'

Only Liberal Party members of the Committee opposed this recommendation and produced a minority report that supported rate capping, despite all the evidence the Committee heard that demonstrated rate capping in South Australia would create an economic burden for local councils and negatively affect provision of council services to local communities. A copy of both the reports is available at <https://www.parliament.sa.gov.au/Committees/Pages/Committees.aspx?CTId=5&CIId=2>
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The matter was also debated in the House of Assembly during 2016 where a number of MPs made their positions for and against the proposal known. Again, only Labor MPs, including Committee members Hon Paul Caica MP and Lee Odenwalder MP, spoke against imposing rate capping on local government. I am happy to provide you copies of transcripts of debate should you require them.

I would appreciate you bringing my response to the attention of Council members.

Yours sincerely,


Hon Steph Key MP
Member for Ashford

MOTION AGREED TO AT SA AUSTRALIAN LABOR PARTY PLATFORM CONVENTION**14 OCTOBER 2017****MOTION****A strong system of local government**

- Labor supports the role of a strong local government sector.
- Councils provide a vital voice for local communities and deliver an important range of services for their communities.
- We support ongoing constitutional recognition of local councils that ensures councils continue to be independent, democratically elected and accountable.
- To perform their role effectively, Labor believes councils must be well-resourced, self-managing, representative and responsive to their communities.

Our priorities:

- Oppose rate-capping and measures that undermine the fiscal independence of councils
- Seek to empower councils with appropriate powers to manage planning, development, place-making, municipal infrastructure and services
- Continue to maintain a ministerial forum for liaison with the local government sector
- Seek to improve participation in local government elections and lift the diversity of representation in local government

CARRIED

October 18th, 2017

Mr. Terry Buss,
Chief Executive Officer,
City of West Torrens,
165 Sir Donald Bradman Drive,
Hilton. SA. 5033.

Dear Mr. Buss,

RE: Oakmont Crescent Reserve Redevelopment.

I write commending Council, the Administration and the Elected Members who have delivered a magnificent redevelopment of the western end of the reserve. It is more than appropriate your efforts are acknowledged and everyone involved is congratulated on their contribution and achievements.

You may recall I was the lead coordinator of the deputation supporting Council's proposal to upgrade the entire reserve. I have been corresponding with Council since 2006 urging action be taken to upgrade the reserve to again be a community asset – and not the liability it had become. The end result of these communications has certainly been worth waiting for.

Apart from the Elected Members who passed the revised proposal at July 4th, Council Meeting, I particularly commend Rick Johnston and his colleagues for their thorough and professional management of the project. They certainly showed understanding to the residents and they definitely know "their stuff". Further, I commend the contractors who have always been courteous and cooperative – and good workers.

With the exception of one resident, everyone facing or adjoining the redeveloped western end is extremely complimentary of the upgrade. The visual impact is an obvious improvement whilst the environmental and other benefits are significant.

Hopefully the eastern end will soon mirror the splendid redevelopment of the western end.

Again, thanks to Council and everyone involved – the redevelopment is brilliant!!!

With kind regards,

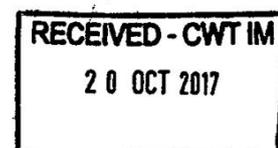


John C F Stone.

20 Oakmont Crescent,
Novar Gardens. SA. 5040.



Julia H Stone.



**ADELAIDE AND MOUNT LOFTY RANGES
NATURAL RESOURCES MANAGEMENT BOARD**



Government
of South Australia

Adelaide and
Mount Lofty Ranges
Natural Resources
Management Board

MINUTES OF MEETING NO 133

**held from 1.00pm to 3.00 pm
on Thursday 24 August 2017
at AMLR NRM Board Office,
205 Greenhill Road, Eastwood**

- PRESENT:** Chair: Mark Searle
- Members: Alexandra Kentish
Belinda Bramley
Rachael Siddall
Rob Lewis
Russell Johnstone
James Crocker
Julia Grant
Peter Pfennig
Daniel Casement
- APOLOGIES:** Chris Daniels
- IN ATTENDANCE:** Brenton Grear, Regional Director
Lisien Loan, A/Manager Parks & Sustainable Landscapes
Amy Goodman, A/Manager Planning & Evaluation
Roisin McAlary, A/Manager Business Support
Michaela Heinson, A/Manager Land Marine and Biodiversity Services
Katharine Ward, A/Manager Water Projects
Judy Borlase, Executive Officer
Observer: Steven Hearn, Senior Compliance Officer
- 240817-133-1.0 MEETING PROCEDURE**
- 240817-133-1.1 Welcome**
- The Chair opened the meeting and acknowledged that it was taking place on Kurna land and the Aboriginal peoples' ongoing and deep connection with the land. He welcomed all attendees to the meeting.
- The Chair welcomed the new PIRSA agency representative, Mr Daniel Casement to the meeting. The Board acknowledged the contribution of the two previous PIRSA agency representatives, Mr Trevor Bennett and Mr Greg Cock.
- 240817-133-1.2 Apologies**
- Apologies have been received from Chris Daniels.
- 240817-133-1.3 Declarations of Interest**
- There were no additional declarations of interest declared.

240817-133-1.4 Consent Schedule

The Board noted the removal of agenda item 7.2 – Intermediate Target Report from the consent schedule.

*The Board **confirmed** the items within the consent schedule be adopted.*

CARRIED

240817-133-1.5 Minutes of Previous Meeting

*The Board **confirmed** the minutes of meeting number 132 held on 27 July 2017 as a true and accurate record.*

CARRIED

240817-133-1.6 Matters Arising from Previous Meetings

*The Board **noted** the matters arising.*

CARRIED

240817-133-1.7 Resolution Register

*The Board **noted** the resolution register.*

CARRIED

240817-133-2.0 PRESENTATION**240817-133-2.1 Kurna and AMLR NRM Board Steering Committee**

The Board welcomed Manager NRM Communities to the meeting for an update on the steering committee

Before commencement of the presentation, the Manager NRM Communities, Mr John Gawen, introduced Michael Field, AMLR Community Engagement Coordinator, Aboriginal Communities and Colin Darcy, field officer employed by ART Services through funding by the AMLR NRM Board.

The Board noted its commitment to engage with the Traditional Owners of the region, those being Kurna, Peramangk, Ngadjuri, Ngarrindjeri and Ramindjeri.

To support the engagement with Kurna, the Board endorse the formation of a Kurna and AMLR steering committee, with board members Russell Johnstone and Rachael Siddall (proxy) appointed as the connection for the AMLR NRM Board.

As part of the agreement, joint meetings are to be scheduled several times per year.

The Board:

2.1.1 noted the information received within the presentation.

- 2.1.2 **endorsed** the formation of a Kurna and AMLR NRM Board Steering Committee.
- 2.1.3 **endorsed** the intent, scope and governance structure of the steering committee as defined in the Memorandum of Understanding.

CARRIED

240817-133-3.0 BOARD MATTERS

240817-133-3.1 Financial Management Compliance Program

The Board:

- 3.1.1 **approved** the Financial Management Compliance Program relating to the 2016-17 financial year.

CARRIED

240817-133-3.2 AMLR Regional Surface Water Monitoring – Data Integration Trial

The Board:

- 3.2.1 **Noted** the information update for the proof of concept telemetry trial using the DEWNR platform at the four nominated sites within the Adelaide and Mount Lofty Ranges (AMLR) monitoring network.
- 3.2.2 **Noted** the update for the tender process for a new 3 (+1+1) year (5-year total) contract for the operation and management of AMLR surface water monitoring program. The contract will include the hydrographic operation and maintenance of all existing, long-term monitoring sites. The contract will also include the option for the contractor to install the DEWNR DSMS configuration and functionality to AMLR monitoring sites over the life of the contract, subject to the outcome of the proof of concept trial.
- 3.2.3 **Noted** that upon completion of the telemetry trial in February 2018, an assessment and report of the costs and benefits of the proposed system integration with DEWNR will be provided to the Board with recommendations.

CARRIED

240817-133-3.3 Native Vegetation Council Interim Guidelines

The Board noted the correspondence from the Native Vegetation Council. The Board acknowledged the role of the existing offsets trial using evidence based decision making in progressing strategic alignment between Board and Native Vegetation Council objectives.

The Board:

- 3.3.1 **noted** the attached correspondence from the Native Vegetation Council seeking comment on the Interim Guidelines associated with the clearance of native vegetation;

- 3.3.2 **endorsed** the draft response from the Board to the Native Vegetation Council on the Interim Guidelines.

CARRIED

240817-133-3.4 Compliance and Enforcement Activity Report

The Board:

- 3.4.1 **noted** this compliance and enforcement activity report.

CARRIED

240817-133-3.5 Patawalonga Lake System

The Board:

- 3.5.1 **acknowledged** receipt of the 2016-17 annual report for the Patawalonga Lake System operations and maintenance from DEWNR
- 3.5.2 **noted** the 2016-17 annual report for the Patawalonga Lake System operations and maintenance.

CARRIED

240817-133-3.6 Living Smart Adelaide Trial Interim Review

The Board:

- 3.6.1 **endorsed** the Living Smart program to be expanded beyond the trial phase and adopted as a program of the AMLR NRM Board
- 3.6.2 **endorsed** the Urban Sustainability program to progress negotiations with Be Living Smart WA inc. and to establish the program in SA.
- 3.6.3 **approved** the sharing of the report with key stakeholders and on the Board's website.

CARRIED

240817-133-3.7 Endorsement of Two Draft Policies for Public Consultation – Feral Deer and Feral Pigs

The Board:

- 3.7.1 *Endorsed the feral deer and pig draft plant policies for public consultation.*
- 3.7.2 *Noted that pending approval from the eight NRM Boards, a recommendation will provided to the Minister for Sustainability, Environment and Conservation to seek feedback from the public (via the YourSAy website).*

CARRIED

240817-133-3.8 Volunteer Celebration Events

The Board:

- 3.8.1 *Noted the upcoming 2017 Volunteer Celebration Events;*

3.8.2 *Nominated board members Alexi Kentish, Russell Johnstone, Rachael Siddall and Mark Searle to attend a Volunteer Celebration Event and give a thank you speech to volunteers at the events at Onkaparinga River National Park, Punch Bowl Lookout, Cobbler Creek Recreation Park and the Living Kaurna Cultural Centre.*

CARRIED

240817-133-3.9 Wild Artichoke Control

The Board:

3.9.1 **noted** *the briefing, the potential risks and the strategies currently in place to manage the issues and risks.*

CARRIED

240817-133-3.10 AMLR Audit Finance and Risk Committee confirmed minutes

The Board:

3.10.1 **noted** *the AMLR Audit Finance and Risk Committee confirmed minutes for the 20 April 2017.*

CARRIED

240817-133-3.11 2017-18 Board Authorisations and Delegations – Debt Write-off

The Board:

3.11.1 **approved** *the 2017-18 Instrument of authorisation and delegation for debt write off and waiver.*

3.11.2 **endorsed** *the use of the Common Seal and nominated Board members Rob Lewis and Alexi Kentish to sign the 2017-18 Instrument of authorisation and delegation for debt write off and waiver.*

CARRIED

240817-133-3.12 Youth Environment Council 2016 Annual Report

The Board:

3.12.1 **noted** *the tabling of the report; and*

3.12.3 **endorsed** *release of the report via the Board's website.*

CARRIED

240817-133-3.13 Yellowish Sedge-Skipper Butterfly Reintroduction Feasibility Project

The Board:

3.13.1 **noted** *the tabling of the report; and*

3.13.2 **endorsed** *release of the report via the Board's website.*

3.13.3 **endorsed** *release of the Yellowish Sedge-skipper butterfly fact sheets via the Board's and partners' website*

CARRIED

240817-133-4.0 WATER PLANNING AND MANAGEMENT MATTERS

240817-133-4.1 Better Water Planning and Management

The Board:

- 4.1.1 **Noted** the details of the AMLR Region's contribution to the Strategy and Action Plan for Better Water Planning and Management.

CARRIED

240817-133-4.2 Water Meter Reading for AMLR Prescribed Water Resources

The Board requested advice on the audit process undertaken within the region on water meter readings

The Board:

- 4.2.1 **noted** the update on the water meter reading program for prescribed resources in the Adelaide and Mount Lofty Ranges Region.

CARRIED

240817-133-5.0 FINANCE

240817-133-5.1 Finance Report

Acting Manager Business Support provided the Board with an updated on the financial statements for 2016-17.

The Board:

- 5.1.1 **accepted** the financial reports for the financial period ending 30 June 2017.

CARRIED

240817-133-6.0 REGION'S REPORT

240817-133-6.1 Monthly update

The Board:

- 6.1.1 **noted** the report for the 2016-17 financial year and the works undertaken by staff
- 6.1.2 **approved** Alexi Kentish, Belinda Bramley and Russell Johnstone to attend the SA Landcare Conference for 2017 being held in Clare Valley in September 2017.

CARRIED

240817-133-6.2 NRM Plan Project Status Report

The Board:

6.2.1 **noted** the 2016-17 final NRM Plan project status report.

CARRIED

240817-133-7.0 PAPERS TO NOTE**240817-133-7.1 Register of Interests**

The Board:

7.1.1 **noted** the register of interest.

CARRIED

240817-133-7.2 Intermediate Target Report

The Board noted the intermediate targets report, in particular several with downward trends and have requested further explanations and strategies to improve the trend.

The Board:

7.2.1 **noted** the intermediate target report.

CARRIED

240817-133-8.0 OTHER BUSINESS**240817-133-8.1 Manager Planning and Evaluation**

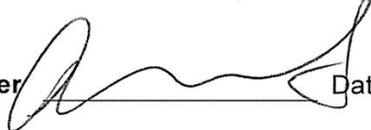
The Board expressed its appreciation to Ms Amy Goodman for providing support to the region in the position of Manager Planning and Evaluation whilst the current incumbent supports the Alinytjara Wilurara Natural Resources Board and region.

240817-133-9.0 MEETING CLOSED

There being no further business, the Chair declared the meeting closed at 2.45 pm.

The next Board meeting will be held on Thursday 28 September 2017 at Natural Resources Adelaide and Mount Lofty Ranges, 205 Greenhill Road, Eastwood.

Mark Searle
A/Presiding Member



Date: 28 / 9 / 2017



GPO Box 2607 Adelaide SA 5001
250 Victoria Square Adelaide SA
T (08) 8204 2000 F (08) 8204 2020
Country areas 1800 623 445

EPA CE-17-0311

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss,

I write in response to your letter of 3 August 2017 seeking information in relation to the hard waste levy. I apologise for the delay in this response.

The levy provides an important price signal to the market, diverting useful resources from landfill and into productive use. Since 2004, more than \$100 million of levy funds have been invested in programs that have built capacity, improved markets and assisted the development of new products and skills in South Australia's waste management and resource recovery sector.

The community benefits from the reinvestment of the waste levy through access to new or improved household kerbside recycling services, creation of jobs to construct, operate and maintain new and expanded re-processing and sorting facilities throughout the State, and industry-focused programs resulting in less waste produced and reduced operating costs. The sector turns-over \$1 billion annually and employs around 5,000 people in the State.

To provide you with accurate data in response to your questions, the Environment Protection Authority (EPA) and Green Industries SA (GISA) have provide the following advice.

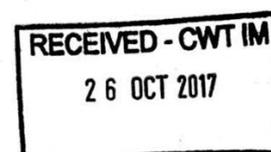
1. Does a fund exist of hard waste levies collected and uncommitted?

There are two funds to which the solid waste levy collected by the EPA is allocated. The breakdown of monies allocated to the funds is as follows:

- 50% to the Green Industry Fund under section 17(3)(a) of the *Green Industries SA Act 2004*, administered by GISA;
- 5% to the Environment Protection Fund as per section 8(4) of the *Environment Protection Regulations 2009*, administered by the EPA; and
- the remaining 45% stays with the EPA, some of which funds its operations, with any surplus funds returned to the Department of Treasury and Finance (DTF) at financial year end.

2. If yes, how much was in the fund at 30 June 2017?

As at 30 June 2017, the balance of the Environment Protection Fund was \$6.9 million and the balance of the Green Industry Fund was \$108.3 million.



3. How much money is the SA Government expecting to collect from the hard waste levy in each of the five years from 2017/18 to 2021/22?

The estimated income from the solid waste levy over coming financial years is:

- 2017-18: \$63.1 million
- 2018-19: \$72 million
- 2019-20: \$73.4 million
- 2020-21: \$75.2 million
- 2021-22: (not yet available)

4. How much uncommitted money will be added to the fund referred to in question 1 in each of the five years from 2017/18 to 2021/22?

In relation to the Environment Protection Fund, it is the EPA's strategy that all new money coming into the fund gets expended each year.

5. Is the uncommitted money in the fund available for use by the waste industry or local government for waste management purposes and if yes, on what basis?

In 2016-17, the State Government announced an increase to the solid waste levy over four years to \$103 per tonne in metropolitan Adelaide by 2019-20. The Government advised, at that time, that all additional revenue raised from the levy (i.e. approximately \$63 million in 2017/18) will be reinvested in the following programs:

- \$14 million to support local government waste and resource recovery infrastructure investment, waste education programmes, household hazardous waste collection and innovation solutions for problematic waste;
- \$12.4 million in grants for industry waste and resource recovery infrastructure investment and innovation, and levy waivers for particular waste;
- \$15.7 million to deal with the management of contaminated sites where there is no responsible party, as well as reforms and strengthened compliance activity for the waste and resource recovery sector; and
- \$21.9 million in climate change initiatives.

In November 2016, legislation passed Parliament which amended the now *Green Industries SA Act 2004* and how the Green Industry Fund can be applied. One way in which the Fund can be applied is by the Minister for Sustainability, Environment and Conservation towards the costs of managing waste or debris, or harm to the environment following a major incident, major emergency or disaster declared under the *Emergency Management Act 2004*.

To this extent, the Government has advised that it is retaining a contingency in the Green Industry Fund to help with the costs of dealing with waste should a major disaster occur. GISA is working with DTF on how the Fund will be applied for disaster waste management purposes, taking into account other assistance available such as the *Local Government Disaster Recovery Assistance Guidelines*.

In addition, GISA is undertaking a disaster waste management planning project that will result in disaster waste management being integrated with the State's emergency management arrangements. Guidelines and practical guidance are also being developed in relation to debris removal and management.

As above, over the four years of the increase to the solid waste levy, approximately \$14 million has been allocated towards programs to support local government infrastructure investment, waste education programs, household hazardous waste collection and innovative solutions for problematic waste. In 2016-17, GISA approved \$1.5 million in infrastructure grants and kerbside performance incentives to local government organisations.

I encourage you to contact Local Government Program Manager at GISA, Justin Lang, to discuss what funding will be available over the coming financial years. Justin can be contacted on telephone 8204 2634 or justin.lang@sa.gov.au.

Thank you for your interest in this matter. For further information on this matter, please contact Richard Jacka, Chief Financial Officer, EPA, on telephone (08) 8204 1725 or email richard.jacka@sa.gov.au.

Yours sincerely



Peter Dolan

**A/CHIEF EXECUTIVE
ENVIRONMENT PROTECTION AUTHORITY**

Date: 28/10/17

21 CONFIDENTIAL

Nil

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****Leave of Absence****Committee Members:**

Cr Tony Polito

Cr George Demetriou

4 DISCLOSURE STATEMENTS

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Urban Services Committee held on 3 October 2017 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 URBAN SERVICES DIVISION REPORTS

11.1 Packard/Allchurch Road Closures Update

Brief

This report updates Elected Members in regard to actions that have occurred relating to the proposed road closure (allotments) on each corner of the intersection of Allchurch Avenue and Packard Street at North Plympton.

RECOMMENDATION

The Committee recommends to Council that:

1. The submissions which have been received during (and after) the public consultation period from APA Group, Electranet and SA Power Networks relating to the proposed closure(s) of the road be noted.
2. In accordance with the *Roads (Opening and Closing) Act 1991* that, having regard to all submissions received during the public consultation period, Council resolves to proceed with the proposed closure of the road shown as Allotments A, B, C, D, E, F, G, H, I, J, K, L and M in Preliminary Plan 17/0043.
3. The allotments which are proposed to be created under the road closure process (namely those allotments described as Allotments A, B, C, D, E, F, G, H, I, J, K, L and M in Preliminary Plan 17/0043) be excluded from the classification of Community Land.
4. The Chief Executive Officer be authorised to appoint a real estate agent to offer the property for sale by auction and/or private treaty providing that the road(s) is closed.
5. The Mayor and Chief Executive Officer be authorised to sign the Final Plan and Road Process Order and any other documentation which may need to be executed under the Common Seal of Council.

Introduction

At its meeting of 2 February 2016 Councillor Mangos moved the following motion which the Presiding Member ruled would be deferred to the 16 February 2016 meeting of Council:

That Council resolve to proceed with the disposal of the parcels of land at the intersection of Allchurch Avenue and Packard Street, North Plympton, and that the Administration use this opportunity to undertake an audit and identify similar parcels of land within the City of West Torrens that may be considered for disposal.

At its meeting of 16 February 2016 the Council resolved:

To proceed with the disposal of the parcels of land at the intersection of Allchurch Avenue and Packard Street, North Plympton, and that the Administration use this opportunity to undertake an audit and identify similar parcels of land within the City of West Torrens that may be considered for disposal, including, but not limited to, two properties in Craig Street, Richmond, and verge land in Tyson Street, Ashford.

Following necessary preliminary work undertaken by the Administration, at its meeting of 5 July 2016 the Council received an update report dealing with this matter and following consideration of the report resolved that:

1. *It provide its consent for the road closure process for the identified portions of land in Attachments 1 and 2 to this report to commence; and*
2. *Further reports be provided to Council as necessary and/or when significant milestones are reached throughout the road closure process.*

Discussion

Subsequent to the report of 5 July 2016 the Administration engaged consultants to prepare the necessary Preliminary Plan and accompanying statements to allow the matter to proceed to public consultation.

The public consultation period in regard to the potential closure of portions of the road which adjoin the residential properties on the corner of Packard Street and Allchurch Avenue (and which would result in the creation of four separate allotments i.e. one on each corner of the intersection) commenced on 30 August and closed on 27 September 2017.

The preliminary plan (PP17/0043) relating to the proposed closure is attached (**Attachment 1**). As is evident within the plan, and as previously advised, in addition to the creation of four new allotments the opportunity has been taken to "square off"/regularise the adjoining allotments which lie immediately adjacent to those new allotments which are proposed to be created.

A number of verbal enquiries were received in regard to the proposal (principally seeking clarification as to the extent of the closure) but only two written submissions were received during the required time frame. Both submissions were lodged by utility companies and both indicated that they had no objection to the proposed closure (**Attachments 2 and 3**). Further correspondence was received from SA Power Networks (SAPN) after the nominated consultation period closed (**Attachment 4**). As is evident from this attachment, SAPN has advised that, should it be necessary, it does not seek a registered easement but instead will rely on its statutory easement provisions in regard to its infrastructure (existing overhead power lines).

Given the above the Council may now consider whether it wishes to proceed with the road closure. The next steps in this process are the preparation of a Final Plan and Road Process Order.

As the intent of this process is to offer the allotments for sale it is also necessary to exclude them from the classification of Community Land prior to the road closure being finalised. If this is not done a separate process to seek revocation of the community land classification would need to occur (as by "default" any acquisitions made, or allotments that are created, by Council are classified as Community Land under the relevant provisions of the *Local Government Act 1999*).

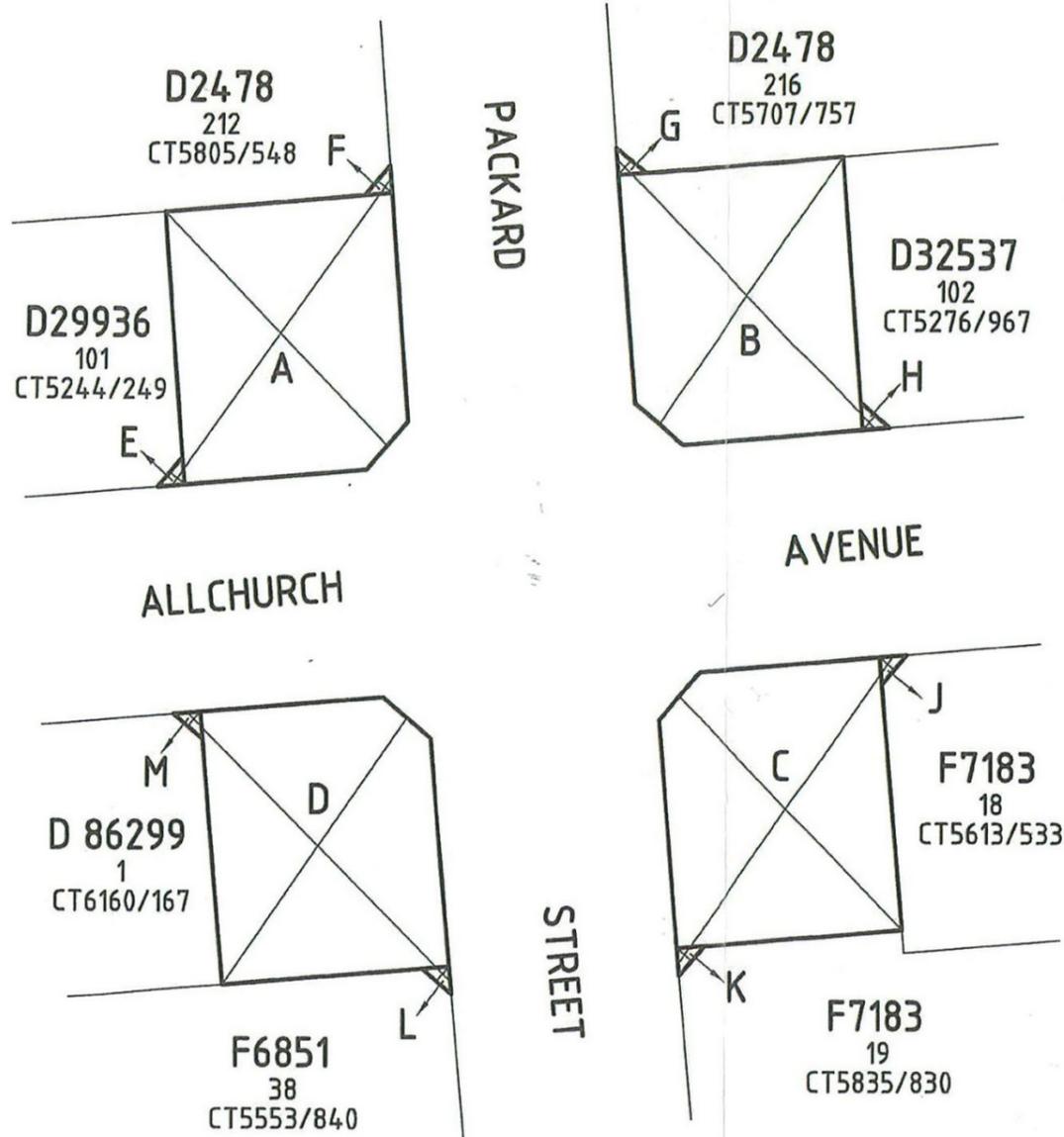
Conclusion

Council is now in a position to execute a Road Process Order following the necessary processes to facilitate the closure and subsequent sale of the road at the intersection of Packard Street and Allchurch Avenue, North Plympton.

Attachments

1. **Preliminary Plan 17/0043**
2. **APA Response**
3. **ElectraNet response**
4. **SA Power Networks response**

PRELIMINARY PLAN No 17 1 0043



PRELIMINARY PLAN

MAP REF: 6628/41/P & 6628/50/C DEV. No.

TITLE SYSTEM:

TITLE REFERENCE FOR ROAD: CT

IRRIGATION AREA _____

HUNDRED: ADELAIDE _____

AREA: NORTH PLYMPTON _____

COUNCIL: CITY OF WEST TORRENS _____

PLAN UNDER THE ROADS (OPENING & CLOSING) ACT. 1991

ROADS TO BE CLOSED LETTERED A, B, C, D, E, F, G, H, J, K, L AND M

SEPARATE TITLES TO ISSUE FOR CLOSED ROADS A, B, C AND D

E TO BE MERGED WITH ALLOTMENT 101 IN D29936

F TO BE MERGED WITH ALLOTMENT 212 IN D2478

G TO BE MERGED WITH ALLOTMENT 216 IN D2478

H TO BE MERGED WITH ALLOTMENT 102 IN D32537

J TO BE MERGED WITH ALLOTMENT 18 IN F7183

K TO BE MERGED WITH ALLOTMENT 19 IN F7183

L TO BE MERGED WITH ALLOTMENT 38 IN F6851

M TO BE MERGED WITH ALLOTMENT 1 IN D86299

STATEMENTS CONCERNING EASEMENTS ANNOTATIONS AND AMENDMENTS

PROPOSAL CERTIFIED CORRECT AS TO INTENT:

SIGNED: *Terry Buss*

DATED: *27 June 2017*

PRINT FULL NAME: *TERRY JOSEPH BUSS*

AUTHORISED OFFICER:

I HEREBY CERTIFY THAT THE PORTIONS OF ROADS TO BE CLOSED LETTERED 'A' 'B' 'C' 'D' 'E' 'F' 'G' 'H' 'J' 'K' 'L' AND 'M' HERON IS PUBLIC ROAD WITHIN THE MEANING OF SECTION 3 OF THE ROADS (OPENING & CLOSING) ACT, 1991

AUTHORITY: D2478, F6851, D29936, D32537, D86299

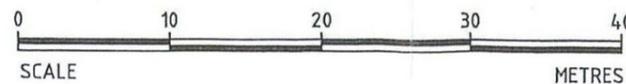
David E Pyper
DAVID E PYPER
LICENSED SURVEYOR

DATE: 7/06/2017

REF: PL7426

PyperLeaker
surveying services

p 08 8373 3880
a 65 Goodwood Road
Wayville SA 5034
e info@pyperleaker.com.au



Thompson, Fiona

From: Cooper, Daniel
Sent: Thursday, 28 September 2017 8:37 AM
To: Thompson, Fiona
Cc: Parekh, Ashutosh
Subject: [EXTERNAL] Notification of Proposed Road Closure - Allchurch Av, North Plympton
Attachments: Allchurch Rd.pdf

Good Morning Fiona,

In response to the attached correspondence, APA Group has no objection to the proposed road closure.

Should you require additional information, please do not hesitate to contact me.

Kind regards,

Daniel Cooper
Technical Officer – Third Party Works

APA Group
Planning and Integrity
330 Grange Rd
Kidman Park SA 5025

This email and any attachment is confidential, may be subject to legal privilege, and is for the use of the intended recipient only. If received in error, please notify APA by reply and delete the email. If you are not the intended recipient, any use, interference with, disclosure or copying of this material is prohibited. Views expressed are those of the author and not APA. APA does not guarantee nor accept liability for the reliability, completeness or confidentiality of any email communication, nor its freedom from harmful viruses or software.

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Your ref: PP17/0043
Our ref:

7 September 2017

Ms Fiona Thompson
Manager – Regulation Compliance & Land Tenure
Jones Lang LaSalle
GPO Box 1535
Adelaide SA 5001

Dear Fiona

re: Proposed Road Closure – Packard Street, North Plympton PP 17/0043

I refer to your letter dated 29 August 2017 regarding this proposal.

ElectraNet does not have any assets which will be affected by the proposed road closure. Accordingly, ElectraNet has no objection to the proposal.

Any further queries, please do not hesitate to contact me on (08) 8404 7131.

Yours sincerely

A handwritten signature in blue ink that reads "Headland".

Tamra Headland
Property Services Advisor

ElectraNet Pty Ltd

ABN 41 094 482 416 ACN 094 482 416

Postal Details: PO Box 7096, Hutt Street Post Office, Adelaide, South Australia, 5000

Telephone: +61 8 8404 7966 **Toll Free:** 1800 243 853 **Facsimile:** +61 8 8404 7956

Email: enquiry@electranet.com.au electranet.com.au

From: Angela Clark [@sapowernetworks.com.au]
Sent: Wednesday, 18 October 2017 1:34 PM
To: Thompson, Fiona
Subject: [EXTERNAL] Proposed road closings - Allchurch Avenue & Packard Street, North Plympton

Preliminary Plan No.: 17/0043
City of West Torrens

Dear Fiona,

I refer to your earlier correspondence in this matter.

Our records indicate that we have numerous low voltage overhead power lines which may be impacted by this proposal. However we do not see any issues arising from this proposal that will impact our infrastructure or our access to the infrastructure.

Accordingly I advise that SA Power Networks will rely on it's statutory easement provisions for this infrastructure and will not require a registered easement to be created in conjunction with this proposal.

I hope this information is of assistance and if you have any queries please do not hesitate to contact me.

Kind regards,

Angela Clark
Easements Manager
Registered Conveyancer

Direct: 08 8404 5897
Mobile:
@sapowernetworks.com.au

1 Anzac Highway, Keswick SA 5035
www.sapowernetworks.com.au



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11.2 Request for Floodlighting - Novar Gardens Bowling Club

Brief

The Novar Gardens Bowling Club has written to Council seeking to erect four light poles to illuminate the petanque terrain which lies to the west of the Club's bowling greens within the Camden Oval Complex.

RECOMMENDATION

The Committee recommends to Council that:

1. Council provide its consent, as landlord, to the Novar Gardens Bowling Club to erect four (4) light poles to a height of 6.2 metres subject to the following conditions being satisfied and/or agreed:
 - a) The Lessee seeking and receiving appropriate development approval;
 - b) The Lessee meeting all costs associated with the supply and installation of the floodlighting infrastructure;
 - c) Prior to any works occurring, the Lessee providing plan(s) to Council indicating where any underground infrastructure is proposed to be located and, following the completion of any works, final plans indicating where any underground infrastructure has been laid, and copies of any Certificate(s) of Compliance;
 - d) The Lessee being responsible for rectifying any defects or issues that arise as a result of the installation or existence of the floodlighting infrastructure;
 - e) The Lessee providing and maintaining a secure cabinet (or similar) which restricts access to, and allows operation of the floodlighting controls by, approved personnel only;
 - f) The Lessee being responsible for meeting all operational and maintenance costs associated with the use of the floodlighting infrastructure;
 - g) The floodlighting being operated and extinguished by no later than 10.00pm on any day, except Good Friday and Christmas Day;
 - h) The Lessee being required to insure, or alternatively reimburse the cost of any premium of insurance paid by Council in relation to, the lighting infrastructure;
 - i) At the reasonable request of Council, the Lessee being required to seek, obtain and supply engineering advice from a suitably qualified engineer indicating that the light towers and/or associated infrastructure are structurally sound; and
 - j) Should the Council require, the Lessee being required to remove or relocate the floodlighting and associated infrastructure and reinstate the land to Council's satisfaction upon expiry or sooner determination of the licence agreement.

Introduction

At its meeting of 2 June 2015 Council provided its consent to a request from the Novar Gardens Bowling Club (the Club) to increase the Club's leased area to allow for the provision of a petanque terrain on the western side of its bowling greens.

A development application has now been received from the Club, which seeks to erect floodlighting to the petanque terrain(s) which are located on the Anzac Highway frontage on the western side of the Club's bowling greens.

Discussion

The introduction of petanque to the Club has proven to be successful. The Club has recently joined, and is now to compete in, the South Australian Petanque League (SAPL) and is also holding a (non-sanctioned) SAPL event on 22 October 2017.

To accommodate the players/patrons who wish to participate in this aspect of the Club's activities the Club is seeking to erect four light poles (two on each of the eastern and western ends of the terrain) to a height of 6.2 metres.

A location plan has been attached identifying the location of the proposed poles and elevations that are the subject of this proposal (**Attachment 1**).

As per the documentation provided by the Club (**Attachment 2**) there are no properties adjacent or close to the terrain that are likely to be affected by any lighting spill, especially given the proposed height of the poles and the Club's advice that the lighting will be directed downward on to the terrain. Additionally, a number of large trees west of the terrain will serve to further reduce any lighting spill which may occur.

The existing lease agreement requires the Club to seek the consent of Council to undertake works of this nature.

Should Council provide its consent to the provision of the lighting it is suggested that it be conditional upon the following:

- The Lessee seeking and receiving appropriate development approval.
- The Lessee meeting all costs associated with the supply and installation of the floodlighting infrastructure.
- Prior to any works occurring the Lessee providing plan(s) to Council indicating where any underground infrastructure is proposed to be located and, following the completion of any works, final plans indicating where any underground infrastructure has been laid, and copies of any Certificate(s) of Compliance.
- The Lessee being responsible for rectifying any defects or issues that arise as a result of the installation or existence of the floodlighting infrastructure.
- The Lessee providing and maintaining a secure cabinet (or similar), which restricts access to, and allows operation of the floodlighting controls by, approved personnel only.
- The Lessee being responsible for meeting all operational and maintenance costs associated with the use of the floodlighting infrastructure.
- The floodlighting being operated and extinguished by no later than 10.00pm.
- The Lessee being required to insure, or alternatively reimburse the cost of any premium of insurance paid by Council in relation to, the lighting infrastructure.
- Should the Council require, the Lessee being required to remove or relocate the floodlighting and associated infrastructure and reinstate the land to Council's satisfaction upon expiry or sooner determination of the licence agreement.

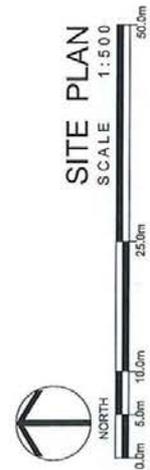
Conclusion

The Novar Gardens Bowling Club has written to Council advising that it wishes to seek Council's consent, as landlord, to erect four new towers, each 6.2 metres high, on the petanque terrain at the Camden Oval facility which it leases from Council.

Attachments

- 1. Location Plan and Site Plan**
- 2. Notes re Lighting Development Application (excerpt)**

THIS DRAWING IS INTENDED FOR THE PURPOSE OF DEVELOPMENT APPLICATION PLANNING.		DATE	NO.	DESCRIPTION	BY
25/17	2	ISSUE TO CLIENT FOR APPROVAL & DEVELOPMENT APPLICATION PLANNING.	USA		
20/15		ISSUE TO CLIENT FOR APPROVAL & DEVELOPMENT APPLICATION PLANNING.	MJP		
<p>Perry Design Pty Ltd Residential & Commercial Building Design ABN 54 100 901 675 17 Crispian Street FULHAM SA 5024 Telephone/Facsimile: (08) 8953 8110 Mobile: 0403 028 354 Email: perrydes@bigpond.net.au</p>					
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PROJECT No - NOV150721					
DATE - 23 JULY 2015					
DRAWN - MJP					
SCALE - 1:500					
DWG No					
SD02 Site Plan					
PROJECT					
PROPOSED RETRACTABLE SHADE STRUCTURE					
CLIENT					
Novar Gardens Bowling Club Inc					
ADDRESS					
489 Antzac Hwy NOVAR GARDENS SA 5040					



THIS DRAWING IS INTENDED FOR THE PURPOSE OF DEVELOPMENT APPLICATION PLANNING.

DATE	NO.	DESCRIPTION	BY
23/07/15	AC	SOUTH ELEVATION EXTENDED TO SHOW CLUBHOUSE FOR RETRACTABLE LIGHTING TO BE SHOWN BY LIGHT SPECIALIST.	MJP
23/07/15	1	ISSUE TO CLIENT FOR APPROVAL & DEVELOPMENT APPLICATION (PLANNING).	MJP

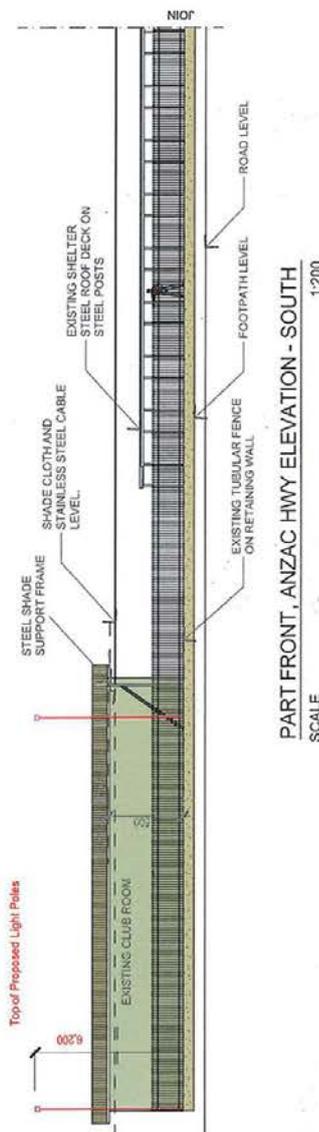
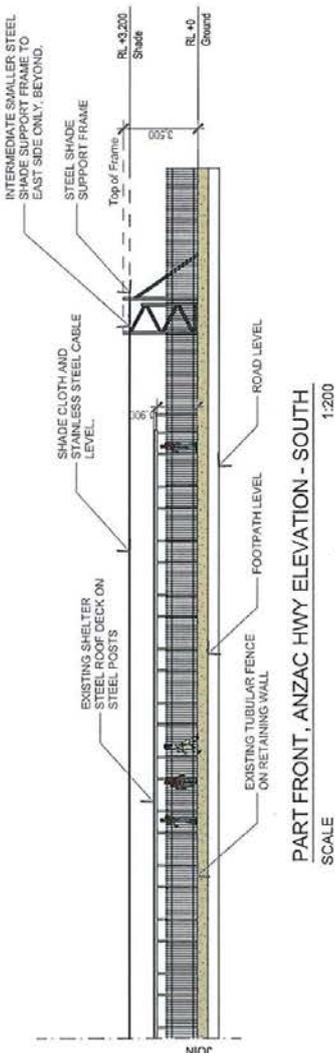
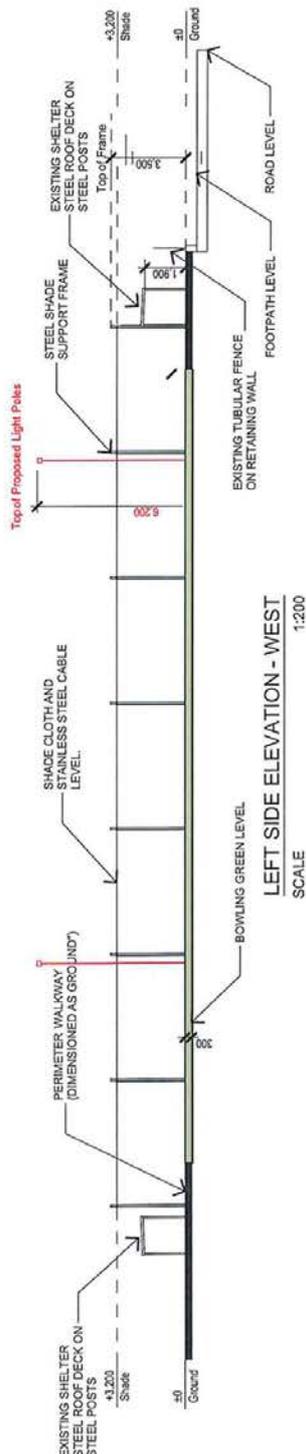
Perry Design Pty Ltd
 Residential & Commercial Building Design
 ABN 54-100 901 675
 17 Crislian Street
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 Telephone/Facsimile: (08) 8353 8110
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PROJECT No. - NOV150721
 DATE - 23 JULY 2015
 DRAWN - MJP
 SCALE - 1:200, 1:500
 DWG No. DRAWING TITLE
 SD03(A) Elevations

PROJECT PROPOSED RETRACTABLE SHADE STRUCTURE
 CLIENT Novar Gardens Bowling Club Inc
 ADDRESS 489 Anzac Hwy
 NOVAR GARDENS SA 5040



Section 10. BUILDING CLASSIFICATION

Classification: 10B (provided via phone call to Council Development & Planning Section)

Powerlines Declaration Form

Attached

General Notes

- Funding approved & available, ready to go
- Light poles on western side fence line will be incorporated into & as part of existing Caulfield heritage green tubular fence so as not to encroach on adjacent parkland in any way
- All 4 light poles will be powder coated Caulfield heritage green so as to match in with existing fence, awnings, sheds & club colour.
- Underground wiring for eastern side light poles already exists. Wiring for western side poles to be done during installation & will run along club boundary fence.
- Adjacent Residential Housing: North – no housing (Clubhouse, Car Park & Tennis Club), East – no housing (Bowling Club Green, Sturt Creek Drain, PHOS Camden Football Oval), West – no housing, Open parkland, closest housing approximately 115 metres, other side of parkland & Ferguson Street. South – Closest residences other side of Anzac Hwy approximately 60 metres.
- Lighting will face east / west & directed straight down onto playing area. Will not affect nearest residences either across Anzac Highway or other side of park & Ferguson Street

Please advise immediately of any further information or clarification required.

Many Thanks

Jonathan Giddings

Senior Vice President

Novar Gardens Bowling & Petanque Club

11.3 Request for sub-licence - PHOS Netball Club, Glenlea Tennis Club

Brief

This report advises Elected Members that Glenlea Tennis Club seeks to enter into a sub-licence arrangement with PHOS Netball Club for use of the courts and clubroom at Golflands Reserve.

RECOMMENDATION

The Committee recommends to Council that the PHOS Netball Club be advised that Council consents to its request to enter into a (sub) licence agreement with the Glenlea Tennis Club of the premises the Netball Club holds under licence from Council at Golflands Reserve until 28 February 2018.

Introduction

The PHOS Netball Club holds a licence over the courts and clubrooms at Golflands Reserve until 28 February 2018. This licence allows the netball club use of the courts and clubroom building at the following times:

- Mondays - between the hours of 4:00pm and 8:00pm
- Thursdays - between the hours of 6:00pm and 8:00pm
- Saturdays - between the hours of 11:30am and 5:30pm

At other times these courts are designated as community or public use courts.

The Glenlea Tennis Club are seeking to utilise further courts for competition purposes on Saturday afternoons and have negotiated possible use of the three courts at Golflands Reserve with PHOS Netball Club (the existing licence holder) for use on Saturdays for seniors tennis. (The PHOS Netball Club has indicated that they do not require the courts at this time.) An arrangement of this nature is effectively a sub-licence of the premises.

Discussion

From historical records it would appear that the Glenlea Tennis Club has been a past user of the tennis courts at this facility. (Elected Members should also note that the Glenlea Tennis Club leases premises from Council within the Camden Oval complex.)

When Administration was initially approached by the tennis club seeking to use these courts it advised the tennis club that:

- it would in the first instance need to negotiate any arrangement of this nature with the netball club (as that club holds the licence for the courts during the desired times); and
- upon the completion of satisfactory negotiations with the netball club, the matter would then need to be referred to Council (given that the existing licence agreement held by the PHOS Netball Club indicates that it must not sub-let or licence any part of the premises without the Council's consent).

The Administration has recently received advice from the netball club that it is able to accommodate the tennis club and accordingly seeks Council's consent for the arrangement.

The Administration does take this opportunity to remind Elected Members that there were a number of issues raised and considerable angst within the local/immediate community when the activation of the eastern area of the Reserve was proposed (and which subsequently eventuated) for use by West Torrens Birkalla Soccer Club for small sided soccer. Whilst there were a number of concerns that were raised during a public consultation process there has been no complaint related to this usage emanating from the residents that the Administration is currently aware of.

Further, given that the:

- existing licence held by the netball club permits usage of the courts at the times sought by the tennis club;
- number of persons competing at tennis would be significantly less than those that would attend and compete playing netball (a maximum of four for tennis, and a minimum of 14 for netball, per court), and
- tennis club is an existing lessee of Council it is considered that there is little impediment to favourable consideration of this request.

The Glenlea Tennis Club has also been advised that its use of the facility would be subservient to the netball club use and that it would be bound under the terms of the existing netball licence agreement. (For example, the licence held by the netball club does not permit it to serve, sell or provide to persons or consume or allow persons to consume alcoholic beverages on the premises without the Council's consent).

Conclusion

The Glenlea Tennis Club (which currently leases Council owned facilities within the Camden Oval complex) has approached the PHOS Netball Club (the existing licence holder of the courts at Golflands Reserve) seeking to use the courts for competition on Saturday afternoons. The PHOS Netball Club has indicated that it is able to accommodate Glenlea Tennis Club's request. As the proposed arrangement is effectively a (sub) licence of the premises Council consent is required. The request is supported by the Administration.

Attachments

Nil

11.4 West Beach Skate Park and Patawalonga Creek Land Custodianship

Brief

This report advises Elected Members of discussions that have occurred with representatives of the Department of Environment, Water and Natural Resources (DEWNR) and Adelaide Shores in regard to land that lies on the northern side of, and within, the Patawalonga Lake at Glenelg North.

RECOMMENDATION(S)

The Committee recommends to Council that the Department of Environment, Water and Natural Resources (DEWNR) be advised that:

1. Council consents to relinquishing its custodianship over Allotment 18 in Deposited Plan 48522 (as comprised in Crown Record Volume 5523 Folio 946).
2. Council does not consent to the transfer of custodianship of the allotments described as Section 1572 Hundred of Noarlunga as comprised in Crown Record Volume 5316 Folio 916 and Section 677 Hundred of Adelaide as comprised in Crown Record Volume 5316 Folio 917 to it from the City of Holdfast Bay.
3. Council contends that custodianship of that portion of Section 1514 Hundred of Noarlunga as comprised in Crown Record Volume 5757 Folio 791 which lies within the Patawalonga Lake water body should vest with DEWNR or similar body and not Council.

Background

The Department of Environment, Water and Natural Resources (DEWNR), the Government Department responsible for the Patawalonga Lake System commenced a review of the management and custodianship arrangements for the Patawalonga Lake System approximately 18 months ago. The review has recommended a number of changes to the current arrangements.

Introduction

The Administration met with representatives from the Department of Environment, Water and Natural Resources (DEWNR) approximately 12 months ago. They have been engaged in discussions in regard to the care and control and/or custodianship relating to land on the northern side of the Patawalonga Creek (essentially utilised for the skate park and related activities) and allotments that lie within the waterbody at the northern end of the Patawalonga Lake. Correspondence received from the department and an aerial plan of the land in question is attached (**Attachment 1 & 2**).

Discussion

DEWNR proposes that Council relinquish its custodianship over the large allotment bordered in green on the attachment (Allotment 18 in Deposited Plan 48522 as comprised in Crown Record Volume 5523 Folio 946). The rationale for this proposition is that the Adelaide and Mount Lofty Natural Resource Management Board maintains the floating booms within the water body and therefore the Council may no longer be the most appropriate custodian for this allotment. Further, the land adjacent to, and on the northern side of, the lake is intrinsic to the skate park and infrastructure associated with that function and, as such, would seem to more appropriately vest with Adelaide Shores. On this basis the Administration supports the proposition that custodianship of the land be transferred to DEWNR.

The allotments that are bordered by the yellow lines on the attached plan within the water body (Section 1572 Hundred of Noarlunga as comprised in Crown Record Volume 5316 Folio 916 and Section 677 Hundred of Adelaide as comprised in Crown Record Volume 5316 Folio 917) are currently held under the custodianship of the City of Holdfast Bay. These allotments lie within the Council boundaries of the City of West Torrens and, as such, DEWNR proposes that custodianship for these allotments be transferred to the City of West Torrens. Whilst there may be some argument for this proposition, as the allotments lie within the water body, the Administration believes that custodianship of these parcels should more properly vest in DEWNR and that accordingly Council should not consent to accepting custodianship of these allotments. In a similar vein, and for similar reasons, the Administration is of the opinion that custodianship of that portion of the land within the water body that is bounded in blue in the attached plan (i.e. portion of Section 1514 Hundred of Noarlunga as comprised in Crown Record Volume 5757 Folio 791) should also vest in DEWNR.

Conclusion

The Department of Environment, Water and Natural Resources (DEWNR) has sought Council opinion as to whether Council wishes to accept or relinquish custodianship of a portion of the land (water body) at the eastern end of the Patawalonga Lake and land on the northern side of the Lake (adjacent to the West Beach skate park).

Attachments

1. **Patawalonga Lake and Adjacent Land - Aerial Map**
2. **Correspondence**

The Patawalonga



Map data is compiled from a variety of sources and hence its accuracy is variable.

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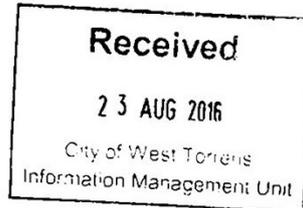
Government of South Australia

Department of Environment,
Water and Natural Resources

DEWNR: 17/2791

19th August 2016

Joe Ielasi
Manager City Assets
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033



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www.environment.sa.gov.au

Dear Mr Ielasi

REVOKE AND DEDICATION – THE PATAWALONGA LAKE

I write regarding our discussions in May 2016 and further email correspondence in July 2016 surrounding the land tenure of the Patawalonga Lake at Glenelg North.

Can you please confirm in writing if the City of West Torrens (Council) consents to the transfer of custodianship from the City of Holdfast to the Council over Section 1572 Hundred of Noarlunga as comprised in Crown Record Volume 5316 Folio 916 and Section 677 Hundred of Adelaide as comprised in Crown Record Volume 5316 Folio 917. Both parcels are highlighted in yellow on the enclosed map. This custodian amendment is appropriate as it is not suitable to have land dedicated to one council within the boundary of another council. The City of Holdfast has provided their consent for this to occur.

Can you please confirm in writing if Council consents to relinquishing its custodianship over Allotment 18 in Deposited Plan 48522 as comprised in Crown Record Volume 5523 Folio 946. Allotment 18 is highlighted in green on the enclosed map. The Adelaide and Mount Lofty Region Natural Resource Management Board maintains the floating booms and therefore the Council may no longer be the most appropriate custodian for this allotment.

The Department for Environment, Water and Natural Resources (Department) would like to arrange a meeting with Council to discuss possible tenure options for Section 1514 Hundred of Noarlunga as comprised in Crown Record Volume 5757 Folio 791. Section 1514 is highlighted in blue on the enclosed map. Please advise the Department of a suitable time and location.

For further information on this matter please contact Emily Dunstan on 08 8463 6633 or Emily.Dunstan@sa.gov.au.

Yours sincerely

Emily Dunstan

Property Officer, Crown Lands

The Patawalonga



Map data is compiled from a variety of sources and hence its accuracy is variable.

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Government of South Australia
 Department of Environment,
 Water and Natural Resources

11.5 Urban Services Activities Report

Brief

To provide Elected Members' with information on activities within the Urban Services Division.

RECOMMENDATION

The Committee recommends to Council that the Activities Report be received.

Discussion

This report details the key activities of the City Assets, City Development, City Operations and City Property Departments.

Special Project Work	
New Drainage System - Lockleys Catchment Henley Beach Road Crossings - Stage 4b May Terrace, Douglas Street and Rowells Road	The contract for the civil works associated with this project is due to be awarded in early November 2017. Based on the impact of works on Henley Beach Road and the finalisation of material supplies and service alterations, on ground works will likely commence in early January 2017.
George Street, Thebarton Stormwater Drainage Upgrade and Road Reconstruction	The civil works associated with this project are currently out to tender, with tender close and tender assessment programmed for November 2017.
Dew Street and Maria Street, Thebarton, Stormwater Drainage Upgrade	Linked to George Street Stormwater Drainage and Road Upgrade.
George Street and Dew Street, Thebarton, New Roundabout	Linked to George Street Stormwater Drainage and Road Upgrade.
Apex Park Drainage Works, Culvert Upgrade	As advance works to the greater upgrade of the Apex Park Reserve, the stormwater box culvert located in front of the reserve from Burbridge Road to the wetland is to be replaced. This will require closure of the driveway entrance to the reserve. Works are scheduled to commence during November 2017 and will continue for approximately three to four weeks. Notification will be distributed once start date for the works has been confirmed.
Shannon Avenue, Glenelg North, Stormwater Pump Station - Upgrade	The design and documentation for the upgrade of Shannon Avenue, Glenelg North, Stormwater Pump Station is underway. The delivery of this project is scheduled for 2018/2019, subject to project budget funding.
River Torrens Linear Park, (Pedestrian Light Project)	The River Torrens Linear Park Pedestrian Lighting Projects for 2017/2018 from Tapleys Hill Road, Fulham, to the Council boundary (for both the north and south sides of the river) has been awarded. The proposal is to commence site works early in 2018.

Westside Bikeway, (Pedestrian Lighting Project)	The Westside Bikeway Pedestrian Lighting Project for 2017/2018 has been awarded. The site works along Birdwood Terrace, North Plympton, and Deacon Avenue, Richmond, will commence early in 2018.
Captain McKenna Pathway, (Pedestrian Lighting Project).	The Captain McKenna Pathway Pedestrian Lighting Project for 2017/2018 is currently in the design and documentation stage. The scope of the project is to design new lighting from Watson Avenue, Netley, to Tapleys Hill Road, West Beach. A staged works program is to be scheduled, subject to project budget funding, for 2018/2019.
Stormwater Audit 2017	A rolling program has commenced to conduct a condition audit of the Council's existing stormwater drainage network using CCTV inspection and data collection to provide a more accurate condition assessment.

Capital Works	
Road Reconstruction Works	<p>The following is an update on roadworks occurring in our City:</p> <p>West Beach Road - detailed concept design works are complete and the Administration are continuing to work with the City of Charles Sturt to develop detailed design and documentation.</p> <p>Design and documentation are currently being undertaken for the following roads:</p> <ul style="list-style-type: none"> - Britton Street (Marion Road to Norwich Street) - Construction works are to be tendered mid-November. - Mortimer Street (Gray Street to Grassmere Street) - St Andrews Crescent (Sunningdale Avenue to Bonython Avenue) - St Andrews Crescent (Bonython Avenue to Hoylake Street) - Aldridge Terrace (Richmond Road to Lucknow Street) - Toledo Avenue - Cambridge Avenue - Birmingham Street (South Road to Pymbrah Road) - White Avenue (Tracey Crescent to Pierson Street) - Wainhouse Street (Ashley Street to Carlton Parade) - Tender for construction works is currently out. Construction works to be programmed. - West Thebarton Road/Phillips Street - Consultation has been completed and detailed design and documentation is underway. It is anticipated that tenders will be called in January 2018 following completion of the undergrounding of power. <p>George Street (South Road to Dew Street) - Tender for construction works is currently out. It is anticipated that works will commence late January, with early works (underground service relocations) undertaken during the months of November and December 2017.</p> <p>Pavement design for all the above roads are complete.</p>

Undergrounding of Power West Thebarton Road/ Phillips Street, Thebarton	Power pole and cabling works are ongoing. There was a delay due to contractual issues between SAPN and their contractor. SAPN have now advised that the completion date for the project will be December 2017.
Kerb & Watertable and Road Reseal Program	<p>The following is a list of the streets allocated for kerb only works in 2017/2018. The streets have been divided into two (2) stages of equal duration.</p> <p>Stage 1: Works to be programmed:</p> <ul style="list-style-type: none"> - Bonython Avenue - Ebor Avenue (Darebin Street to Tarragon Street) - Laverack Road (Birdwood Terrace to Marion Road) - Moss Avenue (Richmond Road to Commercial Street) - Tilden Street (James Street to Gray Street) - Mackirdy Street (Weetunga Street to Samuel Street) - Thanet Street (Henley Beach Road to Marshall Terrace) <p>Stage 2: Works underway:</p> <ul style="list-style-type: none"> - Clifford Street (Oscar Street to Lipsett Terrace) - complete - East Parkway (Riverside Drive to Hughes Avenue) - complete - Kellett Avenue (Kenton Street to Torrens Avenue) - complete - La Jolla Avenue (Huntington Avenue to Ayton Avenue) - works underway - Lorraine Avenue (Anthus Street to Grallina Street) - complete <p>The Road Reseal Program is underway.</p>
Road Rejuvenation program	Scope of works has been completed and quotations for the construction works are currently being sourced. Site works to be programmed.
Footpath Program	<p>The following is a list of the streets allocated for footpath works in 2017/2018:</p> <p>Renewal Footpath Program - Works underway:</p> <ul style="list-style-type: none"> - Warwick Avenue (Mortimer Avenue to Anzac Highway) - works underway - Tapleys Hill Road (Chippendale Avenue to Suburb Boundary) - Tapleys Hill Road (Suburb Boundary to Sir Donald Bradman Drive) - August Street (Neville Road to South Road) - Delray Street (Gault Avenue to Crispian Street) <p>New Footpath Program - Works to be programmed:</p> <ul style="list-style-type: none"> - Ingerson Street (Tapleys Hill Road to Kitt Street) - Ingerson Street (Kitt Street to Davis Street) - Broughton Avenue (Tennyson Street to Clifford Street) - Clifford Street (Lipsett Terrace to Kennedy Street) - Clifford Street (Fewings Avenue to Sir Donald Bradman Drive)

Footpath Program (continued)	<ul style="list-style-type: none"> - Clifford Street (Kennedy Street to Fewings Avenue) - Airport Road & Lipsett Terrace (Southern Centre Island) - Queen Street (Reid Street to West Thebarton Road) - Clyde Avenue (Frontage Road to Castlebar Road)
Bicycle Management Schemes	Scoping of upgrade works to Captain McKenna and Reece Jennings Shared Paths has been undertaken and quotes are currently being sought to undertake the works.
Playground Upgrade 2017/2018	<p>The following is an update on the current outstanding program of works:</p> <ul style="list-style-type: none"> - Memorial Gardens, Hilton - Draft concept/plans are currently being reviewed/updated again by the Administration. Further details will be provided to Elected Members on completion of the concept/draft plans. - Lyons Street Reserve, Brooklyn Park - Project is completed. - Joe Wells Reserve, Netley - Playground project is completed. Additional works are currently underway to upgrade the reserve, including irrigation and plantings etc. Works are expected to be completed by the end of November 2017. - Kings Reserve, Torrensville - Details of this project have been included in the draft masterplan for Kings Reserve. Community consultation for the masterplan closed in early September. Further information is available from the Community Facilities General Committee reports from 23 May and 25 July 2017 on the masterplan. A further report will be provided to the Community Facilities Committee in November on the feedback and outcomes from the consultation before the end of 2017. <p>The Administration is currently reviewing the feedback from the consultation on the following replacement program for playgrounds at:</p> <ul style="list-style-type: none"> - Montreal Avenue Reserve, Novar Gardens - East Parkway Reserve, Fulham - Dove Street Reserve, Thebarton - Jubilee Park Reserve, Glandore <p>These projects will be scheduled to commence in early 2018.</p>
Upgrade of Oakmont Crescent Reserve, Novar Gardens	<p>Works have now successfully been completed on the upgrade of the Oakmont Crescent Reserve, as detailed in the Council Agenda from 4 July 2017.</p> <p>There has been positive feedback from residents on the completion of this project.</p>
Upgrade of Kesmond Reserve, Keswick	<p>The following works are scheduled for completion by December 2017:</p> <ul style="list-style-type: none"> • Upgrade of the existing court area for basketball, to a 3 on 3 sized court. • Installation of new reserve furniture, including new BBQ and water fountain in the vicinity of the playground area.

Upgrade of St Georges Reserve, Glandore	<p>The proposed project to upgrade the reserve includes the following:</p> <ul style="list-style-type: none"> • Upgrade to the irrigation • Additional playground equipment, including shade to the existing play area • New path, fencing and reserve furniture • New plantings in the reserve <p>Works are scheduled to commence in January 2018. Consultation will be undertaken with the neighbouring Glandore Kindergarten regarding final project plan for the reserve.</p>
Reserve Irrigation Upgrades, 2017/2018	<p>The following is the status update on the current program of works:</p> <ul style="list-style-type: none"> • Frank Norton Reserve, Torrensville - completed • Amy Street Reserve, Novar Gardens - completed • Joe Wells Reserve, Netley - works in progress (including upgrade of the reserve) <p>The remaining irrigation projects are currently in design/documentation and scheduling or the current year's program:</p> <ul style="list-style-type: none"> • Westside Bikeway, Plympton (staged) • Mile End Common Reserve, Mile End • Jubilee Park Reserve, Glandore <p>The irrigation project scheduled for Thebarton Oval, Torrensville, has now been placed on hold due to late feedback received from the South Australian Amateur Football League (SAAFL) regarding a proposed sizing and re-alignment to a north/south direction of the oval. This feedback from SAAFL will be included in the Kings Reserve Masterplan for further consideration by Council.</p>
Parking and Traffic Management	
Torrensville/Thebarton LATM	<p>Detailed development of the following projects is continuing:</p> <ul style="list-style-type: none"> • Ashley Street/Sheriff Street roundabout removal • Ashley Street Bus Stop 8 relocation and pedestrian crossing installation (adjacent to Thebarton Senior College) • Concept plan development for Ashley Street (between Holbrooks Road and Hayward Avenue) <p>The following projects are underway/completed:</p> <ul style="list-style-type: none"> • North Parade and Wainhouse Street kerb extension - complete • Hardys Road and Ashley Street roundabout (Black Spot funding received - \$79,950) - works underway. • Ashwin Parade and Hardys Road intersection realignment works underway <p>Concept for Ashley Street/Sheriff Street roundabout removal is expected to be completed by the end of October. Consultation is expected to commence from early November 2017.</p>
Novar Gardens/Camden Park LATM	<p>Community feedback currently being reviewed to develop draft solutions. Working Party meeting soon to be convened.</p>

Richmond/Mile End LATM	Baseline traffic data is currently being collected.
Rutland Avenue slow points	Concepts of upgrade of speed control devices and associated drainage upgrade has been developed. Consultation with residents is scheduled to occur during November 2017.
South Road Shared-use Bridge Project at Glenelg Tram Overpass Update	DPTI advised that the bike path over South Road at Glandore is scheduled to be re-opened by the end of December 2017.
Parking Review	<p>Temporary Parking Controls, Bus Stop relocation and consultation have been undertaken for a confidential event along Rio Vista Avenue.</p> <p>Parking Restrictions on Shipster Street are currently being organised. Survey forms have been sent out to notify residents of the removal of the "day/night event" parking signs.</p> <p>Additional "No Through Road" signs have been placed adjacent to Darebin Street/Falcon Avenue.</p> <p>Marion Road/Hawson Avenue regulatory 10m yellow lines have been implemented.</p> <p>Extension of No Stopping prohibition to both sides of Streeters Road at Spring Street has been completed.</p> <p>Centre Line marking has been organised for implementation on Rio Vista Avenue between Toledo Avenue and West Beach Road.</p> <p>Passenger Loading Zones have been installed for student drop off on May Terrace for Lockleys Primary School.</p>
Bus Stop Upgrades	Approximately \$200,000 is available for bus stop upgrades this financial year. Locations for the upgrade have been selected and programmed for works this financial year.
Cowandilla Primary School & Jenkins Street precinct	Construction of Emu crossing is currently underway.

Property and Facility Services

Weigall Oval Masterplan and Facility Development	<p>The Prudential Review, approved by Council on 17 October 2017, is available for interested parties to view at Council's Customer Service counter.</p> <p>The Funding Agreement (under the State Local Government Infrastructure Partnership) has been executed by Council and returned to the LGA.</p> <p>The procurement for the Stage 1 & 2 works has been offered. Once the works program has been confirmed the Administration will letterbox nearby residential properties (perimeter of oval complex) and advise lessee/licensee stakeholders.</p>
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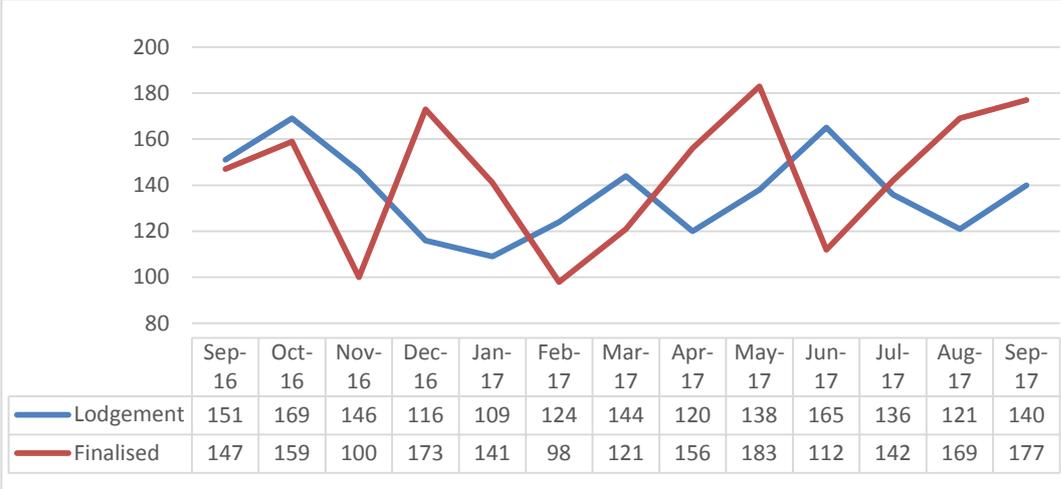
Lockleys Oval Masterplan and Facility Development	Council's architects have been instructed to progress plans for Lockleys Oval to detailed design. Amendments which were requested at the meeting by Club representatives on 12 September which are able to be incorporated will be included within the "for tender" drawings (e.g. amendments to increase the area of the balcony space). The principal tennis club facilities will remain within the new shared clubroom building.
Apex Park Masterplan and Facility Development	The procurement process and reviewing the submissions is continuing for Stage 1 works. These delays are due to the complexity of the project incorporating the changes to the open space/wetlands area.
Camden Oval Masterplan and Facility Development	The procurement process is continuing for Stage 1 (early) works. Stage 1 works include the preparation of the synthetic soccer pitch and the junior soccer pitch and the processing of relevant development approvals.
Kings Reserve Masterplan	A final report will be provided to the Community Facilities Committee in November for the Masterplan.
Torrensville Bowling Club	<p>The necessary Deed of Variation has been provided to the SAAFL for execution (to relinquish portion of the SAAFL leased area which is required for use by the Torrensville Bowling Club). Once this document has been received from the SAAFL, lease documentation will be provided to the Bowling Club.</p> <p>Planning arrangements are continuing.</p>
Thebarton Theatre Complex	<p>The Administration continues to meet with Council's architectural consultant and Weslo's consultant to clarify material required for inclusion within the business case submission.</p> <p>The Administration is also investigating options for developing a new single lease for the theatre complex. A future report will be provided to Council in regard to the lease terms etc.</p> <p>The electrical works upgrade program for 2017/2018 has also commenced in the theatre.</p>
Craig Street road closures	Preliminary documentation has been lodged with the Surveyor-General's Office. Once the preliminary plan number has been provided, public consultation will commence.
Cummins House	<p>The State Government has offered, via an exchange of letters, the extension sought to the lease term for Cummins House until 31 December 2018. The CEO has signed this and the documentation has been returned to the State Government.</p> <p>The RFQ process has been finalised (no party appointed). However, the Administration is currently negotiating with one of the submitting parties in relation to an alternate offer/proposal it provided. It is hoped these negotiations will result in the appointment of that party to undertake the caretaking/management function at Cummins House. A report will be prepared later in the year in this regard.</p>

Packard/Allchurch Road closures	Public consultation has closed. Responses were received from three utility companies/providers.
Thebarton Community Centre	<p>A report was provided to Elected Members at the Community Facilities Committee meeting held on 28 March 2017 to address the matters raised regarding the building functionality. As recommended, the Administration is continuing to develop a detailed design and technical specification for this project.</p> <p>A further report will provided back to the Community Facilities Committee on completion of this stage.</p>

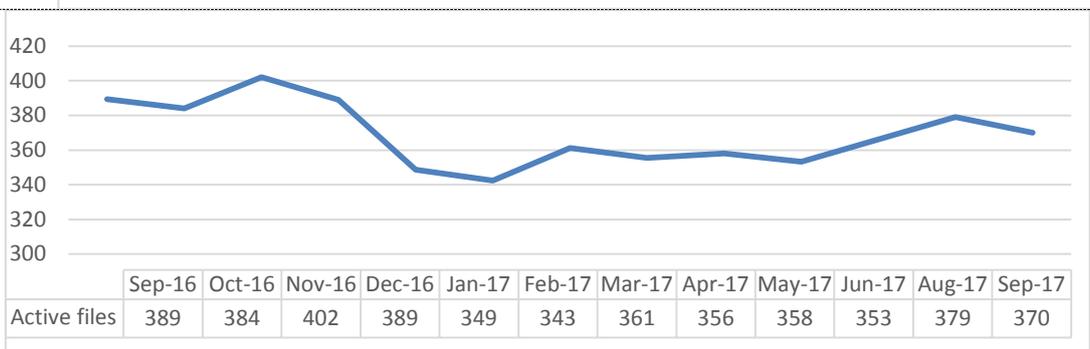
Civil and General Maintenance			
Monthly Update	Concrete, Block Paver & Asphalt Footpath/Dr Crossover		1,352m ²
	Kerbing & Water table / Invert		92m
	Road Repairs		64m ²
	Line Marking - Traffic Management		1,108m
	Line Marking - Parking Control		150m
	Graffiti Removal	Council property	8 locations (51m ²)
		Private property	17 locations (65m ²)
		Bus stops	3 locations (10m ²)
	Signage	Regulatory	62
Street nameplates		2	
Drainage and Cleansing Services			
Monthly Update	Pump Station inspections	Chippendale	Completed
		Shannon	Completed
		Riverway	Completed
		West Beach	Completed
		Duncan Laneway	Completed
	Illegal Rubbish Dumping		7.5t
	Road Sweepers		91.5t
Horticulture Services			
Monthly Update	Trees Pruned		1,058
	Removals		30
	Weed Control (Reserves, Verges, Traffic Islands)		9,720L

Development Assessment

Development Applications

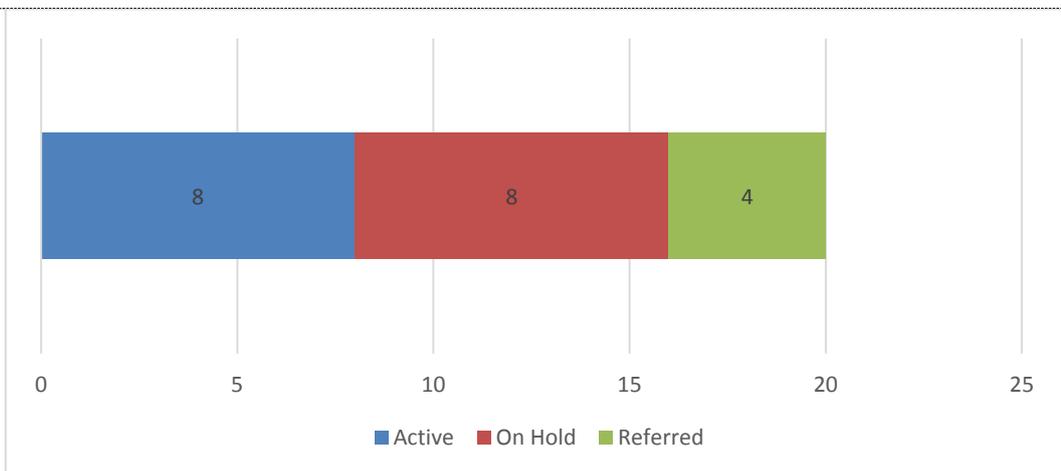


Active files Development Approval



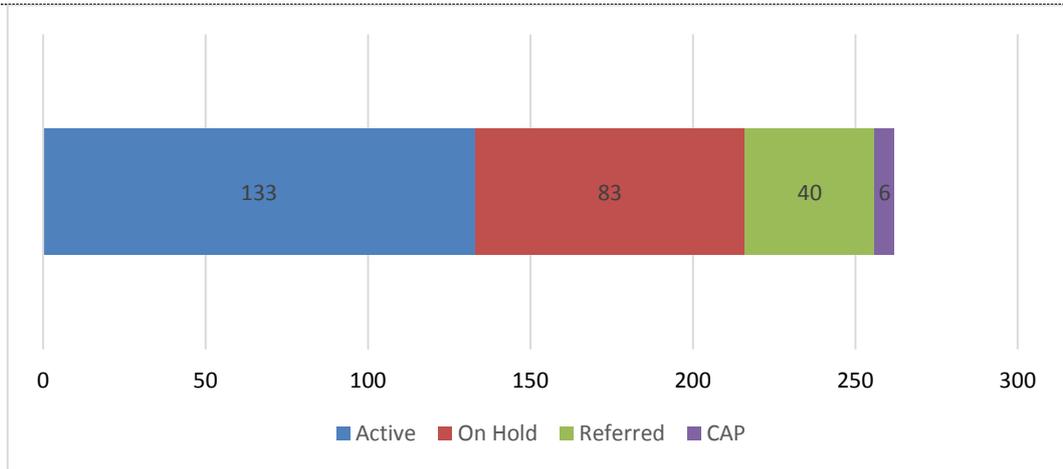
Active files shows all development applications that have been lodged with Council but are yet to receive a decision, it includes applications for Development Plan Consent, Building Rules Consent and Land Division Consent.

Current Applications Building Rules Consent



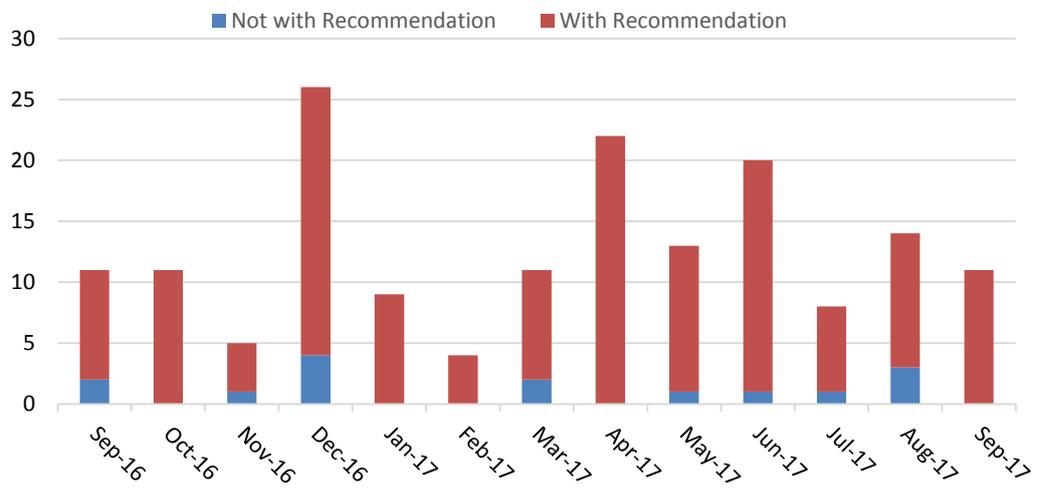
Building Rules Consent, is the process where applications are assessed against the Building Code of Australia (BCA), not all applications are assessed against the BCA (e.g. land divisions, tree removals) and some are only assessed against the BCA.

Current Applications
Development Plan Consent

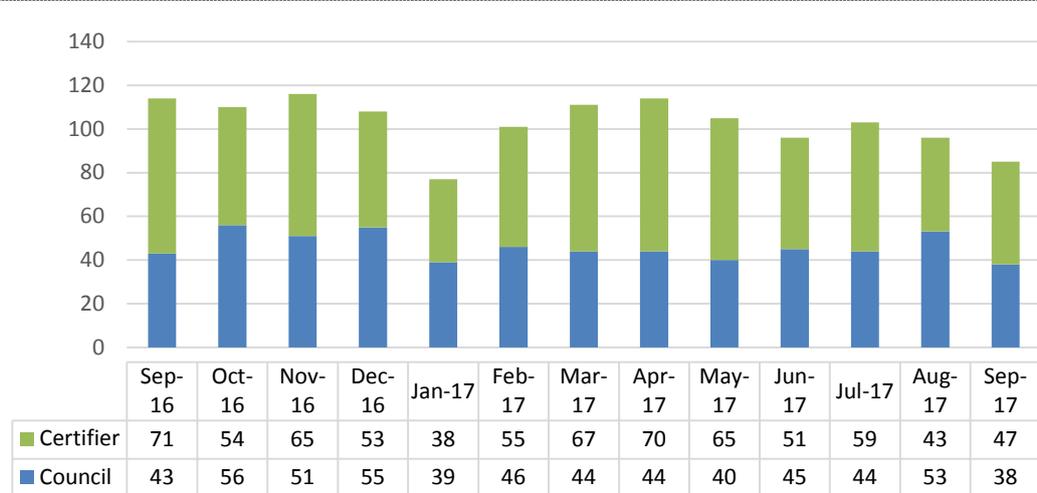


Development Plan Consent, is the process where applications are assessed against the City of West Torrens Development Plan (DP) not all applications are assessed against the DP (e.g. Residential Code and Building Rules only) and some are only assessed against the DP (eg land divisions, tree removals).

Council Assessment Panel Decision

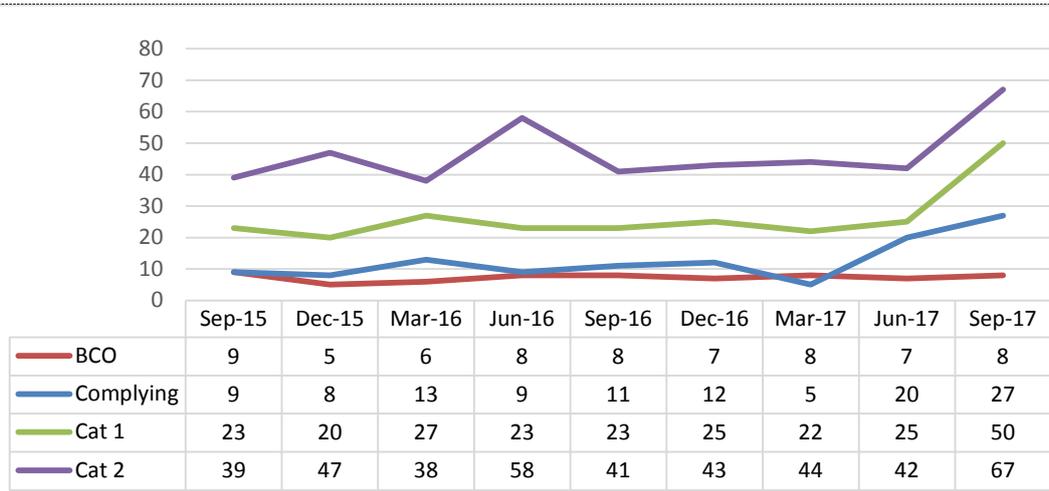


Building Rules Consent issued



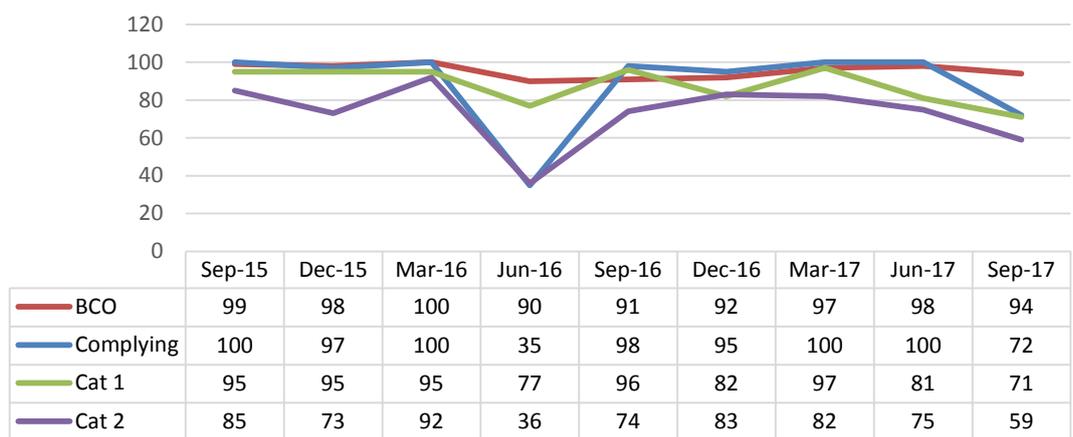
Not all Building Rules Consents are assessed by Council, about half are assessed by private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.

Median Assessment Timeframes



Maximum Statutory Timeframes are as follows:
 Building Code Only (BCO) - 20 days
 Complying - 30 days Category 1 - 60 days Category 2 - 60 days

Percentage of DAs that met Statutory Timeframes



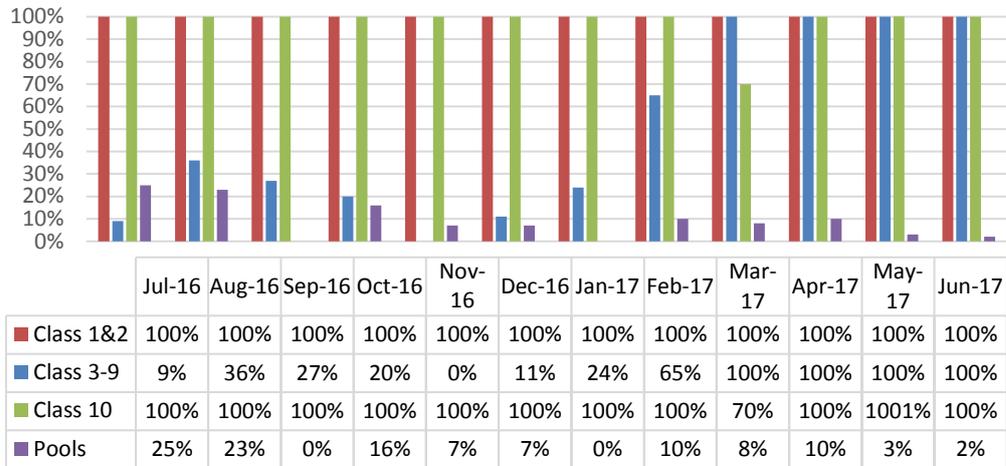
Maximum Statutory Timeframes are as follows:
 Building Code Only (BCO) - 20 days
 Complying - 30 days Category 1 - 60 days Category 2 - 60 days

Compliance

Month/Year	No of Actions Received	Actions Resolved within the month	Actions Resolved from previous months	Total Ongoing Actions	Section 84 Issued	Section 69 Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court	Section 51 Clearances
Sep 16	19	19	12	44	-	-	-	-	3	6
Oct 16	16	13	1	46	-	-	-	-	3	8
Nov 16	20	16	7	43	1	-	-	-	3	13
Dec 16	16	8	0	51	3	-	-	1	2	9
Jan 17	19	14	0	56	1	-	-	-	2	11
Feb 17	11	7	0	60	-	-	-	-	2	5
Mar 17	27	24	8	55	-	-	-	-	2	10
Apr 17	10	5	7	53	-	-	-	-	2	7
May 17	13	9	10	47	1	-	-	1	1	18
Jun 17	16	6	0	57	-	-	-	-	1	13
Jul 17	9	7	5	43	-	-	-	1	0	18
Aug 17	18	12	2	49	-	-	-	-	-	20
Sept 17	28	24	13	40	-	-	-	-	-	12

Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.
 Sec 84 notices are the first stage of prosecution for unapproved development.
 Sec 69 notices are the first stage of prosecution for unsafe buildings.
 Sec 51 clearances, refers to the final check of properties with approval to subdivide, this is where we give the all clear for new Certificates of Title to be issued.

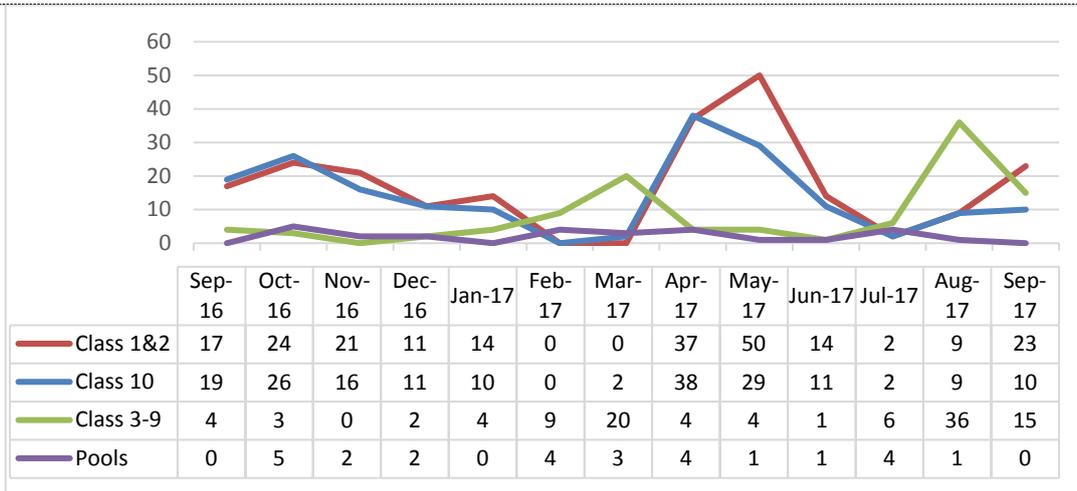
Building Inspections



The Development Act and Council's Building Inspection Policy requires that a minimum number of approved buildings are inspected for compliance with their associated Development Approval documentation. In addition there is a requirement to undertake a pool safety inspection upon all swimming pools approved for construction. Class 1 & 2 refers to houses and units, Class 3-9 refers to commercial, industrial and community buildings, Class 10 refers to verandahs, sheds, fences etc. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken.

NOTE: Only successful inspections are recorded, failed inspections are listed for re-inspection

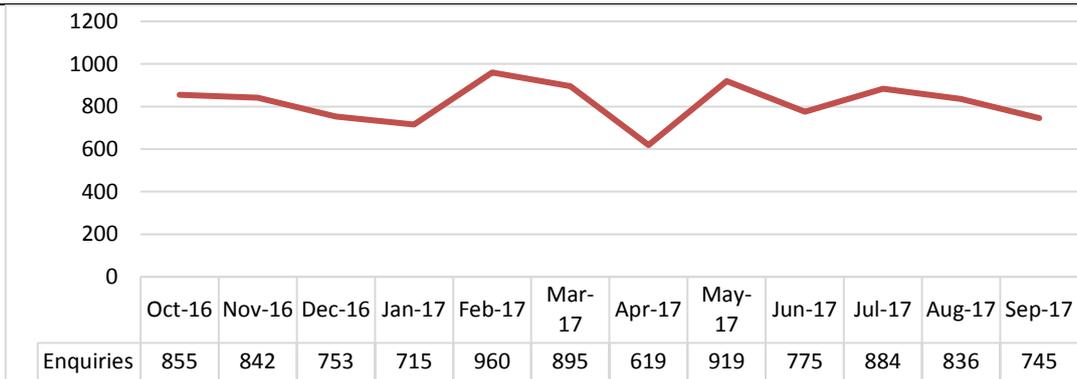
Actual Satisfactory Building Inspections Undertaken



The Development Act and Council's Building Inspection Policy requires that a minimum number of approved buildings are inspected for compliance with their associated Development Approval documentation. In addition there is a requirement to undertake a pool safety inspection upon all swimming pools approved for construction. Class 1 & 2 refers to houses and units, Class 3-9 refers to commercial, industrial and community buildings, Class 10 refers to verandahs, sheds, fences etc. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken.

NOTE: Only successful inspections are recorded, failed inspections are listed for re-inspection

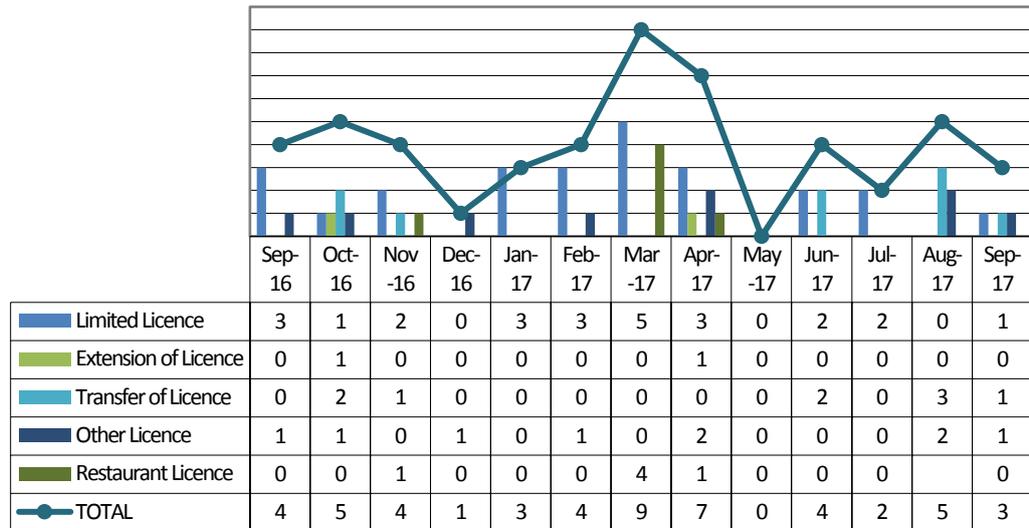
ePathway Online Development Application Enquiries



Since 2011, people have been able to check the progress of their own development applications or check the history of development applications on an allotment via the internet on Council's website. Since 2013, the department has been adding historic applications to this system with the aim of creating a database where all of the area's application history can be accessed electronically; we expect this project to be completed by mid-2017.

Liquor Licencing

Licence Applications



When an application is lodged with the State Government's Office of Liquor & Gambling (OLG), it is also required to be referred to Council for our comment. The proposals are handled in accordance with our Liquor Licensing Policy, and Limited Licence applications are referred to the relevant Ward Councillors for their comment prior to feedback being sent to the OLG.

Attachments

Nil

12 MEETING CLOSE

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1	Meeting Opened	1
2	Present	1
3	Apologies	1
4	Disclosure Statements	1
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6	Communications by the Chairperson	1
7	Questions with Notice	1
	Nil	
8	Questions without Notice	1
9	Motions with Notice	1
	Nil	
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11	Governance Reports	2
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12	Meeting Close	11

1 MEETING OPENED**2 PRESENT****3 APOLOGIES****Leave of Absence****Committee Members:**

Cr George Demetriou

Cr Tony Polito

4 DISCLOSURE STATEMENTS

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Governance Committee held on 3 October 2017 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 GOVERNANCE REPORTS

11.1 South Australian Planning Reform Implementation Progress Report - October 2017

Brief

This report presents the October 2017 update on the status of the implementation of the South Australian Planning Reform, including the transition from the *Development Act 1993* to the *Planning, Development and Infrastructure Act 2016* (Act), and the implementation of associated legislation and statutory planning documents.

RECOMMENDATION

The Committee recommends to Council that the South Australian Planning Reform Implementation Progress Report - October 2017 be received.

Introduction

A report is presented to each meeting of the Governance Committee detailing the progress of the various elements of the implementation of the 'South Australian Planning Reform' incorporating the implementation of the Act, the staged proclamation of specific sections as well as related legislation and statutory planning documents prepared under the Act or by the Department of Planning, Transport and Infrastructure (DPTI) or the State Planning Commission (Commission).

Discussion

Staged proclamation of the Act and Regulations

Planning, Development and Infrastructure (General) Regulations 2017

Amendments to the *Planning, Development and Infrastructure (General) Regulations 2017* were proclaimed on 1 October 2017.

The amendments include additional regulations relating to the disclosure of financial interests, compliance with code of conduct for assessment panels and meeting procedures for assessment panels.

Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017

Amendments to the *Planning, Development and Infrastructure (General) Regulations 2017* were proclaimed on 1 October 2017.

The amendments including an additional regulation addresses transitional provisions relating to development assessment panels under repealed Act.

Statutory Planning Documents
Assessment Panel Members - Code of Conduct
<p>On 29 September 2017, pursuant to Schedule 3 of the Act, the Minister for Planning adopted a code of conduct to be observed by members of an assessment panel established under the Act.</p>
Community Engagement Charter
<p>Council's submission on the Draft Community Engagement Charter was sent to the State Planning Commission on 9 October 2017.</p> <p>The next round of statutory consultation on the Community Engagement Charter is expected to occur in late 2017.</p>
New systems, processes and bodies
Council Assessment Panel
<p>On 10 October 2017, the first meeting of the City of West of Torrens' Council Assessment Panel was held at which it adopted its meeting procedures.</p> <p>At the next Council Assessment Panel meeting, revised Council Assessment Panel Procedures at Meetings will be considered. These will include additional procedures relating to the declaration of a conflict of interest and specify that representors have no right of reply.</p>
DPTI Collaborative Work Programs
<p>On 3 October 2017, DPTI met with the Administration to initiate the process of developing a Collaborative Work Program to guide the implementation of the Act with the City of West Torrens.</p> <p>DPTI proposes to enter into a Collaborative Work Program and Partnership Agreement with all councils and advises that the purpose of a Collaborative Work Program is to identify the tasks and milestones requiring collaborative work between DPTI and Council to prepare for the new system. DPTI intends that the Collaborative Work Program will be a live document and will adapt and change, as the reform program evolves over time.</p> <p>An update will be provided to members at a future Council meeting.</p>
Acts, Regulations and Statutory Planning Documents previously reported on where status remains unchanged
<ul style="list-style-type: none"> • Local Heritage Reform Bill. • State Planning Policy framework. • Regional Planning. • Planning and Design Code. • Design Standards. • Infrastructure Scheme framework.

Council Of West Torrens Administration PDI Working Groups
Online Lodgement & Electronic Processing
The development of an online lodgement solution for development applications received by the City of West Torrens is continuing to progress.
Policy Research and Advocacy
Research relating to the future of employment lands in the City of West Torrens has been commissioned. The Administration is also conducting research on the other priority policy themes, including aircraft noise. In addition, the Administration is closely tracking the release of any information on the proposed State Planning Policies (particularly on Strategic Airports), and the Planning and Design Code, including upcoming thematic discussion papers. Further information on aircraft noise will be included in a report in this Council meeting agenda.
Community and Stakeholder Engagement
Refer to the update on the Community Engagement Charter above.

Conclusion

The South Australian Planning Reform Implementation Progress Report - October 2017 is current as at 25 October 2017.

Attachments

Nil

11.2 Legislative Progress Report - October 2017

Brief

This report provides an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association or contained in the Government Gazette during the preceding month.

RECOMMENDATION

The Committee recommends to Council that the 'Legislative Progress Report - October 2017' be received.

Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained within the Government Gazette that relate to the City of West Torrens. It also contains information provided by the Local Government Association (LGA) relating to proposed amendments to legislation or other relevant matters.

Information on the status of all Bills and Acts is available on the South Australian Legislative Tracking website at:

<https://www.parliament.sa.gov.au/Legislation/BillsMotions/SALT/Pages/default.aspx>.

Discussion

Recent Amendments to Legislation
Nil
Summary of Proposed Amendments to Legislation
<i>Linear Parks (Miscellaneous) Amendment Bill 2017</i>
<p>The <i>Linear Parks (Miscellaneous) Amendment Bill 2017</i> was introduced into the Legislative Council on 27 September 2017 where it was adjourned at its second reading.</p> <p>The Bill seeks to extend legislative provisions under the <i>Linear Parks Act 2006</i> to allow the Minister the same powers as local councils to establish and conserve linear park and facilitate utilisation for the community and others.</p> <p>The existing <i>Linear Parks Act 2006</i> allows for a legislated consultation process with local councils where the land is under care, control and management of that area.</p> <p>Further information can be found on the South Australian Legislative Tracking website or LGA Circular 43.1.</p>

Valuation of Land (Separate Valuations) Amendment Bill 2017

The *Valuation of Land (Separate Valuations) Amendment Bill 2017* was introduced into the Legislative Council on 27 September 2017 where it was adjourned at its second reading.

The Bill seeks to make two changes to the *Valuation of Land Act 1971* to clarify provisions whereby the Valuer-General can make separate valuations and amendments to the valuation roll.

Further information can be found on the South Australian Legislative Tracking website.

Constitution (One Vote One Value) Amendment Bill 2017

The *Constitution (One Vote One Value) Amendment Bill 2017* was introduced into the Legislative Council on 28 September 2017 at which it was adjourned at its second reading.

The Bill seeks to amend Part 5 of the *Constitution Act 1934* which relates to electoral redistribution and replace it with principles that stipulate that the number of electors in each electoral district should be equal at polling day to ensure numerical equality of electors across districts. If the Bill is passed, it is proposed that voters will need to approve the change at a referendum.

Further information can be found on the South Australian Legislative Tracking website.

Referendum (One Vote One Value) Bill 2017

The *Referendum (One Vote One Value) Bill 2017* was introduced into the Legislative Council on 28 September 2017 at which it was adjourned at its second reading.

The Bill relates to the *Constitution (One Vote One Value) Amendment Bill 2017* and details the manner in which a referendum would be held if the constitution amendment is approved, it is proposed that the Electoral Commissioner conduct the referendum under the *Electoral Act 1985*.

Further information can be found on the South Australian Legislative Tracking website.

Disability Inclusion Bill 2017

The *Disability Inclusion Bill 2017* was introduced into the Legislative Council on 28 September 2017 at which it was adjourned at its second reading.

The Bill proposes the development of a state disability inclusion plan (Plan) every four years by State Government departments, statutory authorities and local councils. It is proposed that the Plan outlines each agency's roles in promoting equality and inclusion of the community of people with a disability to achieve their full potential in line with the National Disability Strategy.

The proposed Bill is not intended to replace the *Disability Services Act 1993*. However, the *Disability Services Act 1993* will not be required once the transition to the National Disability Insurance Scheme is fully operational.

Further information can be found on the South Australian Legislative Tracking website.

Competition and Consumer Amendment (Competition Policy Review) Bill 2017

The *Competition and Consumer Amendment (Competition Policy Review) Bill 2017 (the Bill)* was initially introduced to the House of Representatives on 30 March 2017 and passed both Houses in Parliament on 18 October 2017. The Bill is currently waiting Royal Assent.

The Bill seeks to amend the *Competition and Consumer Act 2010* to encourage the growth of the Australian economy by simplifying the criteria when buying in a group or joint venture, where council has proven value for rate payers. The Bill will target anti-competitive conduct through broadening the scope of exempt legitimate joint ventures with cartels. Legitimate joint venture exemptions under the Bill will include arrangements or understandings (in addition to contracts) and the acquisition of goods and services (in addition to the production or supply of goods and services). Additionally, if the minister does not respond to a council recommendation within 60 days to publically promote declarations under the Act it will be deemed to have been accepted. On Royal Assent the administration will review the current Procurement Policy to include recommendations for best practice.

Bills previously reported on where the status has changed***Environmental Protection (Waste Reform) Amendment Bill 2017***

The *Environmental Protection (Waste Reform) Amendment Bill 2017* was introduced to the Legislative Council on 9 August 2017 where it was adjourned at its second reading. The Bill was further debated, agreed to and received in the House of Assembly on 19 October 2017.

The Bill seeks to strengthen the powers under the *Environmental Protection Act 1993* to enable the Environmental Protection Authority (EPA) to act in waste matters at any time and ensure upfront protection in respect of key risks across sites.

Further information can be found on the [South Australian Legislative Tracking website](#).

Fines Enforcement and Debt Recovery Bill 2017

The *Fines Enforcement and Debt Recovery Bill 2017* was introduced into the House of Assembly on 9 August 2017 where it was adjourned at its second reading. The Bill was further debated, agreed to and received in the Legislative Council on 28 September 2017.

The Bill seeks to amend the legislation and procedures of the Fines Enforcement and Recovery Unit.

Further information can be found on the [South Australian Legislative Tracking website](#).

Retail and Commercial Leases (Miscellaneous) Amendment Bill 2017

The *Retail and Commercial Leases (Miscellaneous) Amendment Bill 2017* was introduced into the House of Assembly on 5 July 2017 where it was adjourned at its second reading. The Bill was further debated where it was agreed to and amended to on 28 September 2017. The Bill was received in the Legislative Council on 17 October 2017.

The amendments include new provisions to allow the State Government to make Regulations to exclude certain types of leases and licences. The Regulations will also be able to exempt a specified person or class or persons, or a specified transaction or class of transactions, from the operations of the Act.

Further information can be found on the South Australian Legislative Tracking website.

Industry Advocate Bill 2017

The *Industry Advocate Bill 2017* was received in House of Assembly on 31 May 2017 where it was adjourned at its second reading. The Bill was further debated, agreed to and received in the Legislative Council to on 21 June 2017. On 17 October 2017 the Bill was debated in the Legislative Council, returned to the House of Assembly with amendments and passed in both Houses. The Bill is waiting for assent.

The Bill seeks to encourage expenditure that supports economic development; promotes monetary value in public expenditure and provides fair and reasonable opportunities for businesses to partake in government contracts.

Further information can be found on the South Australian Legislative Tracking website.

Tobacco Products Regulation (E-Cigarette Regulation) Amendment Bill 2017

The *Tobacco Products Regulation (E-Cigarette Regulation) Amendment Bill 2017* was received in the House of Assembly on 18 May 2017 where it was adjourned at its second reading. The Bill was further debated, agreed to and received in the Legislative Council on 19 October 2017.

The Bill seeks to amend the *Tobacco Products Regulation Act 1993* (the Act) to introduce a range of measures to regulate the sale, supply and use of e-cigarettes. Among other objects, the Bill prohibits the use of e-cigarettes in areas in that are smoke free under the Act.

Further information can be found on the South Australian Legislative Tracking website.

Liquor Licensing (Liquor Review) Amendment Bill 2017

The *Liquor Licensing (Liquor Review) Amendment Bill 2017* was introduced in the House of Assembly on 29 March 2017 where it was adjourned at its second reading. The Bill was further debated, agreed to and received in the Legislative Council on 18 May 2017. The Bill was debated at its second reading in the Legislative Council on 29 September 2017 and 19 October 2017 where it was adjourned for further debate.

The introduction of the Bill outlines the legal framework for the new system, however there are areas proposed by the independent review that the Government is still considering. Amendments will also be required to the regulations and the Commissioner's Codes of Practice.

Amendments expected to be considered as part of the regulations and Code include changes to support the:

- new classes of licence, in particular details of the Short Term Licence class and new annual fees;
- various reforms in the Bill such as minors on licensed premises, the sale of liquor through direct sales, and the new power to enable seizure of an evidence of age document;
- requirements relating to responsible service of alcohol training; and
- the offence of selling or supplying liquor to an intoxicated person.

The State Government will be consulting with impacted members of the community during the development of the changes to the regulations and Codes of Practice, and further information will be provided at that time.

Further information can be found on the South Australian Legislative Tracking website.

Local Government (Mobile Food Vendors) Amendment Act 2017

The *Local Government (Mobile Food Vendors) Amendment Act 2017* (Amendment Act) amends s222 of the *Local Government Act 1999* (Act) with regard to the granting of permits for mobile food vendors.

Currently local governments may choose whether or not to grant permits to mobile food vendors. The amendment Act removes this discretion and makes it mandatory for local governments to grant permits for mobile vendors consistent with the Regulations.

The Regulations detail the applicable fees, operating hours and number of trucks permitted to operate in each local government area.

The new provisions will require councils to adopt location rules that establish where, within a council area, mobile food vending business may operate.

A new offence provision has been included which will give councils the option of expiating (or prosecuting) a person who has failed to comply with the permit conditions. In situations where it is warranted, this enables the permit holder to continue to trade rather than have their permit withdrawn.

A permit may not be cancelled for a breach of condition unless the council is satisfied that the breach is sufficiently serious to justify cancellation of the permit.

The Amendment Act was assented to on 22 August 2017 and is yet to be proclaimed.

The Local Government Association has provided a template Location Rules for Mobile Food Vendors, the administration are currently reviewing this template for amendments suitable to our area.

Further information can be found on the South Australian Legislative Tracking website or in LGA Circular 42.5.

Work Health and Safety (Representative Assistance) Amendment Bill 2017

The *Work Health and Safety (Representative Assistance) Amendment Bill 2017* was introduced to the Legislative Council on 12 April 2017 where it was adjourned at its second reading. The Bill was further debated, agreed to and amended on 27 September 2017 and was received in the House of Assembly for debate on 28 September 2017.

The Bill seeks to allow for provisions for health and safety representatives to seek assistance from any person to resolve health and safety issues in their workplace.

Further information can be found on the South Australian Legislative Tracking website.

Labour Hire Licensing Bill 2017

The *Labour Hire Licensing Bill 2017* was introduced into the House of Assembly on 10 August 2017 and adjourned at its second reading. The Bill was further debated and agreed to on 26 September. The Bill was received in the Legislative Council on 27 September 2017 where it was adjourned at its second reading on 28 September 2017.

The Bill seeks to detail a licensing scheme for labour hire providers to restrict engagement with unlicensed operators.

Further information can be found on the South Australian Legislative Tracking website.

Bills previously reported on where the status remains unchanged

- The National Transport Commission (NTC) recently published draft amendments to the *Australian Road Rules*. The NTC will seek Ministerial approval for the proposed amendments in November 2017.
- *Dog and Cat Management (Miscellaneous) Amendment Act 2016* was proclaimed on 19 April 2017 and is subject to a staged commencement. The first tranche of provisions came into operation on 1 July 2017 with the remaining tranche of sections commencing on 1 July 2018.
- *Independent Commissioner Against Corruption (Serious or Systemic Misconduct or Maladministration) Amendment Bill 2017* was introduced to the House of Assembly on 31 May 2017 where The Hon. Susan Close MP moved that Standing Orders be suspended. The Bill was received in Legislative Council on 21 June 2017 and on 5 July 2017 where it was rejected. The *Independent Commissioner Against Corruption (Serious or Systemic Misconduct or Maladministration) Amendment (No.2) Bill 2017* was introduced by Mr Steven Marshall Opposition Leader and returned to the House of Assembly on 5 July 2017 where it was adjourned at its second reading on 6 July 2017.
- *Public Interest Disclosure Bill 2016* was introduced to the House of Assembly on 6 July 2016 and adjourned with the House of Assembly requesting a conference be granted in respect to certain proposed amendments. On 22 June 2017, a motion to suspend Standing Orders to enable the House of Assembly to continue to sit during the conference was rejected in the House of Assembly.
- *Disability Services (Inclusion and Monitoring) Amendment Bill 2016* was introduced to the House of Assembly on 10 March 2016 and was adjourned at its second reading on 23 June 2016.

- *Whistleblowers Protection (Miscellaneous) Amendment Bill 2016* was received by the House of Assembly on 22 September 2016. The *Whistleblowers Protection Act 1993* will be repealed once the *Public Interest Disclosure Bill 2016* comes into effect.
- *Liquor Licencing (Small Venue Licence) Amendment Bill 2016* was adjourned in the Legislative Council at its 2nd reading on 27 July 2016.
- *Local Government (Members Contesting State Elections) Amendment Bill 2017* was adjourned in the House of Assembly at its second reading on 18 May 2017; the Bill was read a second time and further adjourned at its second reading on 10 August 2017.

Further information can be found on the South Australian Legislative Tracking website.

Acts Assented to but Not Yet Commenced

- *Road Traffic (Roadworks) Amendment Act 2017* was assented to on 26 April 2017 and is yet to be proclaimed.
- The *Local Government (Boundary Adjustment) Amendment Act 2017* was assented to on 22 August 2017 and is yet to be proclaimed.

Further information can be found on the South Australian Legislative Tracking website.

Parliamentary Inquiries

Parking and Traffic Movement

The Parliament of South Australia's Legislative Review Committee (Committee) is undertaking an Inquiry into the Regulation of Parking and Traffic Movement.

The Administration provided a submission to the Legislative Review Committee on Friday 21 July 2017 and provided a copy to the LGA who will be preparing a submission in consultation with member councils that focusses on the terms of reference.

Further information can be found on the South Australian Legislative Tracking website.

Conclusion

This report on legislative amendments is current as at 23 October 2017.

Attachments

Nil

12 MEETING CLOSE

CITY OF WEST TORRENS



ATTACHMENTS

UNDER SEPARATE COVER

Council

7 November 2017

Item 17.1 City of West Torrens' Annual Report 2016-17

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City of West Torrens
Annual Report 2016/17

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DRAFT

From the Mayor and the Chief Executive Officer

As the Mayor and Chief Executive Officer, we are pleased to present the City of West Torrens' Annual Report for 2016/17 and share some of the highlights of a year dedicated to making our Council area the most wonderfully rich and diverse place to live, work, visit and have fun.

Of course, it is the people who are our greatest asset. The skilled and committed Elected Members, staff and volunteers, all working together to deliver the best possible services, in the most cost-effective manner, to a community they're passionate about.

And those tens of thousands of people, representing a rainbow of ethnic and cultural groups who contribute to our unique tapestry and call this special stretch of some 37 square kilometres home.

Together, they're all working to make our city the preferred address across metropolitan Adelaide.

The year in review, while very much a 'steady as she goes' period where infrastructure replacement and renewal featured prominently, was not without some outstanding achievements – and none more so than the events of 8 May 2017 when we took the first steps towards establishing a friendly city relationship with the Chinese city of Weifang in Shandong Province.

The signing of the letter of intent is particularly significant as it marks the first ever formal 'friendly city' arrangement the City of West Torrens has entered into and comes on the back of our visit to Shandong Province – as part of the State Government's sister state/province relationship with Shandong – a little more than a year ago.

It signals our intent to enhance mutual understanding and friendship between the people of the two cities – one a vibrant suburban city of some 60,000 residents and the other a bustling metropolis of more than nine million inhabitants, but both carrying equal weight in a signature agreement built on cooperation and respect. This agreement encourages exchange across diverse fields such as the economy, trade, science, technology, health, education, sport, culture and tourism that results in shared development and prosperity.

This is the first step towards the signing of a formal friendly cooperation relationship agreement and we will work closely with our partners in Weifang in the months and years ahead to make it happen.

In the meantime, we continue to support a number of innovative businesses across West Torrens – among them the wastewater treatment company Micromet Water Management, winemaker and exporter Lannister Wines, and manufacturer of highly efficient electric water heaters, Elwha – who have embraced the China cooperation model and are already contributing to the economic development of our city.

Still on Chinese cooperation, we were delighted to play host to a delegation from Shandong Province during the year and share with them the great strides being made at South Australia's first Chinese bilingual school, Plympton International College – formerly William Light R-12 School.

At home, much of our efforts were directed towards the replacement and renewal of infrastructure, particularly in the area of sporting and community hubs.

With sustainability into the future our watchword, we continued with our now decade-old initiative of taking stock of all the facilities we own and, in consultation with the community in general and users of these amenities in particular, determined their levels of usage and feelings towards them being sold.

We again shed a number of low usage or non-income earning assets, with the proceeds going towards the development of, among others, sporting and recreational community hubs.

Having signed off on the highly successful transformation of the Thebarton Community Centre into a purpose-built multi-use facility that offers an array of sporting and community activities and is heavily supported by countless community groups, we used the year to focus on three key recreational reserves: Camden Oval, Weigall Oval and Lockleys Oval.

Work on the \$6 million upgrade of Camden Oval will see a new building – with a clubroom, change rooms, a kitchen and bar – constructed and new synthetic fields laid. Design work at both Weigall

Oval and Lockleys Oval was completed during the year, with site works earmarked to get underway in the new financial year. Weigall Oval's \$7 million redevelopment will deliver a new soccer pitch, a baseball diamond and a shared clubhouse, while the \$3.75 million revamp at Lockleys Oval will, among others, add a multi-use pavilion and floodlighting, realign playing fields and improve general landscaping.

We further allocated some \$1.5 million towards the restoration of the structural integrity of the heritage-listed Brickworks chimney and kiln, while the Stormwater Management Plan that encompasses Brown Hill Creek and Keswick Creek and is a joint initiative of the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens, was signed off. The five partners are now working through the formation of an entity to deliver the plan and associated works that will mitigate flooding in the catchment.

Other smaller projects that, in their quiet and unassuming manner make an enormous contribution to the amenity and liveability of the city, included the addition of new bikeways and shared pathways (a little-known fact that underscores our commitment to cycling is that we have more kilometres of bikeway per capita than any other council in South Australia), the progressive installation of solar lighting along the city's mosaic of cycling and walking tracks and the ongoing efforts to green the area and create a leafy aura across the western suburbs.

And while we don't do what we do to win awards, it is always heartening when these accolades come our way, as was the case this year when our wonderful Summer Festival won the 'Multicultural Australia – Strength in Diversity' category at the 2017 Australian Government's National Awards for Local Government.

But we weren't just recipients of awards, doing our bit to hand them out too by launching the first ever West Torrens Art Prize. Conceptualised and created to celebrate everything that is unique about the West Torrens family, the inaugural competition adopted a 'Between the City and the Sea' theme, attracted almost 100 entries and was won by Paul Whitehead for his painting 'The Thebbie' that captures the vibrancy and energy of a gig night crowd outside this most iconic of Adelaide live music venues, the Thebarton Theatre.

Paul received the \$10,000 first prize, with his artwork now on permanent display at the City of West Torrens' Civic Centre.

Before turning our attention to the next 12 months, we'd like to pause for just a moment to share how pleasing it is to enjoy an ongoing amicable working relationship with Adelaide Airport Limited (AAL). The largest employer of people on any one site in South Australia, AAL remains the major contributor to our economic wellbeing and continues to behave as a model corporate citizen.

Looking ahead to 2017/18, our focus will again be fixed on our continuous improvement program designed to deliver a bright, prosperous and sustainable future for the growing population of West Torrens.

The four-pronged push will centre on delivering the ongoing sporting and community hub projects and working collaboratively with our partner councils Adelaide, Burnside, Mitcham and Unley to deliver on the Stormwater Management Plan.

We remain optimistic that the still-awaited financial support from the Federal Government, always a significant provider of funds for large-scale projects of this nature, will soon be forthcoming, allowing us to up the tempo on flood mitigation works across the catchment, as well as undertake non-infrastructure measures to help reduce the impact of major flooding more than 2,000 properties will experience in a one in 100 year storm event.

In a similarly cooperative vein, we will continue with the preparation of the Western Adelaide Region Climate Change Adaptation Plan and progress the Western Region Tourism Destination Action Plan.

The former, in partnership with the Cities of Charles Sturt, Holdfast Bay and Port Adelaide Enfield, is part of the Commonwealth Government's Natural Disaster Resilience Program and co-funded by the councils, the Department of Premier and Cabinet and the SA Coast Protection Board. It seeks to assess the risks and improve the capacity of our community and government to respond

effectively to the impacts and opportunities associated with climate change across the Western Adelaide Region.

The latter, in turn, brings together the Cities of Charles Sturt, Holdfast Bay, Port Adelaide Enfield and West Torrens in a shared vision to position Western Adelaide as a must-visit destination for all visitors to South Australia, to increase the number of sustainable tourism jobs within the Western Adelaide Region and to provide high quality visitor experiences in Western Adelaide.

We will do so against a challenging backdrop characterised by an unfortunate dilution of our control over our own destiny. The State Opposition's proposed rate capping legislation will effectively remove our capacity to decide what happens in our community as it sets a limit on what we can raise – and that when our prudent approach has allowed us to consistently deliver the lowest or second-lowest residential rates in Adelaide.

Furthermore, changes to the development planning regime, which will see the Development Act superseded by the new Planning Development and Infrastructure Act in October 2017, is not of our volition. And with just one person from Council to be on the Council Assessment Panel (which replaces the DAP) as opposed to the previous three on the seven-person body, our ability to influence development decisions will be further reduced.

Nonetheless, we remain determined to play a positive role as we strive to provide all members of the community with the best possible infrastructure and services.

Before commending the full Annual Report to you – where much of what we have touched on here is shared in greater detail – may we close by thanking all Elected Members and staff for their passion and commitment during the past 12 months. Our many volunteers warrant a special mention too as their generous donation of time, across everything from Justice of the Peace roles to home visits, helps us to extend the range of services offered to our residents.

We'd also like to thank former Keswick Ward Councillor Rishi Dua, who retired during the year, for his valuable contributions; and welcome his successor elected at the resultant supplementary election, Councillor Michael Farnden.

We have much to do and we are excited and honoured to be able to lead the charge to an even brighter and better City of West Torrens.

We will constantly review our services and service levels to ensure that, in delivering exceptional service to residents and businesses, we're as efficient as we can be, at every level and across every department.

We will continue to encourage our colleagues to find ways to introduce efficiencies into their areas of work and we will further engage with the broader community to make the City of West Torrens the envy of other councils in the state.

John Trainer
Mayor

Terry Buss
Chief Executive Officer

The City of West Torrens

Over the years West Torrens has become a sought after place to live, most likely because of its central location between the Adelaide Central Business District (CBD) and the seaside town of Glenelg.

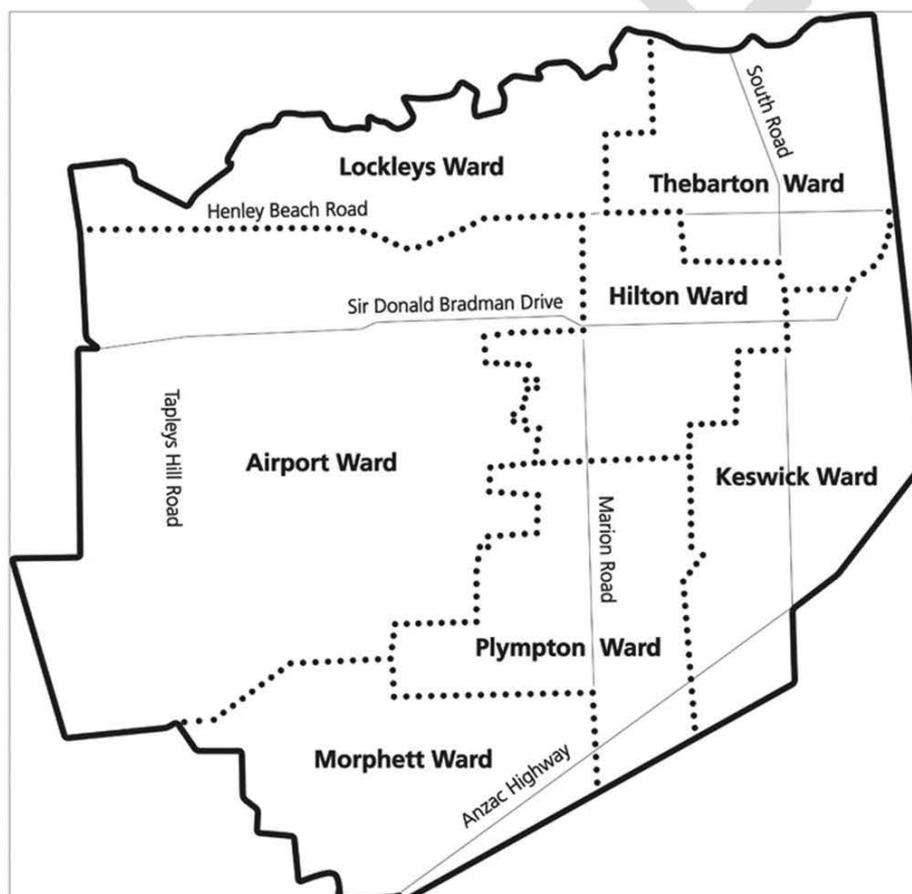
Geographically covering only 37 square kilometres, West Torrens offers its residents a good work life balance of employment opportunities and recreational pursuits. As such, those seeking an all-round lifestyle are drawn to the region.

With a population just shy of 60,000, the need for housing is always increasing and as such new residential developments are springing up at various locations each year.

Data released from the Australia Bureau of Statistics show that we are attracting higher proportions of people born in India and China than before and that more than 30 per cent of our residents were born overseas.

In recent years, West Torrens has become home to a number of large shopping precincts which attract visitors from further afield. Places such as Ikea, Harbour Town, the Brickworks Marketplace and the Mile End Homemaker Centre all help keep the local economy flourishing. As a tourism destination our appeal is also increasing with many leisure cyclists taking advantage of the numerous off road bike paths in and around West Torrens and new attractions springing up in various locations.

City of West Torrens ward map



Elected Council members

The City of West Torrens' principal decision-making body is the Elected Council in session, with the Mayor and two councillors from each of the city's seven electoral wards voted onto Council for a four-year term of office. For the 2016/17 year, the Council comprised:

MAYOR

Honourable John Trainer OAM

AIRPORT WARD

Suburbs included: Brooklyn Park (part), Fulham, Lockleys, West Beach, Airport, Glenelg North (part)

Councillor Rosalie Haese

Councillor Garth Palmer

HILTON WARD

Suburbs included: Brooklyn Park (part), Cowandilla, Hilton, Mile End (part), Richmond (part), Torrensville (part), West Richmond

Councillor Cindy O'Rielley

Councillor George Vlahos

KESWICK WARD

Suburbs included: Ashford, Glandore, Keswick, Keswick Terminal, Kurralta Park, Marleston (part), Mile End (part), Mile End South, North Plympton (part), Plympton (part) Richmond (part)

Councillor Rishi Dua 8 November 2014 to 19 October 2016

Councillor Michael Farnden 30 January 2017 to 30 June 2017

Councillor John Woodward

LOCKLEYS WARD

Suburbs included: Fulham (part), Lockleys (part), Torrensville (part) Underdale (part)

Councillor Kym McKay

Councillor Steven Rypp

MORPHETT WARD

Suburbs included: Camden Park, Glenelg North, Novar Gardens, Plympton (part)

Councillor George Demetriou

Councillor Megan Hill

PLYMPTON WARD

Suburbs included: Marleston (part), Netley, North Plympton (part), Plympton (part)

Councillor Arthur Mangos

Councillor Simon Tsiaparis

THEBARTON WARD

Suburbs included: Mile End (part), Thebarton, Torrensville (part), Underdale (part)

Councillor Graham Nitschke

Councillor Tony Polito

Council's Representation Quota

In accordance with section 12 of the *Local Government Act 1999* (the Act), a council is required to conduct an Elector Representation Review at least once in every eight years. A review may relate to the composition of the council, or of the wards of the council, or may relate to those matters generally.

The Act sets out the requirements for conducting a review and stipulates timeframes to ensure that members of the public have ample opportunity to make submissions at key stages of the review process.

In order to commence a review a council is required to prepare a Representations Options Paper (the Paper) which outlines the representation structures available. The Paper addresses the representation and governance issues that are likely to arise with respect to the matters under review and also presents the advantages and disadvantages of the options under consideration.

At the end of the consultation process, the council must submit a report, detailing a summary of any amendments resulting from the public consultation process, to the Electoral Commissioner of South Australia for certification.

Section 28 of the Act allows for eligible electors to initiate a proposal to alter the boundaries of a council area, or ward boundaries, or the composition of the council. This is a separate process from the automatic review provisions.

An Elector Representation Review began in October 2012 and was completed in November 2013. Ward boundary changes were adopted as part of the Elector Representation Review which came into operation at the conclusion of the Local Government Elections in November 2014.

The next Elector Representation Review is scheduled to be conducted in 2021.

The following table shows a comparison of the elector representation quota for the City of West Torrens compared with similar sized councils in South Australia using the Australian Classification of Local Governments (ACLG) Urban Development Medium (UDM) category.

Council	Electors	Elected Members (including Mayor)	Representation quota
Burnside	31,841	13	2,449
Campbelltown	34,929	11	3,175
Holdfast Bay	27,610	13	2,123
Mitcham	48,043	14	3,431
Norwood, Payneham, St Peters	25,264	14	1,804
Unley	27,664	13	2,128
West Torrens	40,663	15	2,710

Source: Local Government Association of South Australia - July 2017

Elected Member allowances

The register of Elected Member allowances and benefits was available for inspection upon request at the Civic Centre. Elected Member allowances were determined by the State's Remuneration Tribunal.

Allowances payable to members for the 2016/17 financial year were:

Position	Figure per annum	Figure per annum
	(until 6 November 2016)	(from 7 November 2016)
Mayor	\$76,862	\$77,795
Councillors	\$19,216	\$19,449
Additional Allowances		
Deputy Mayor	\$4,804	\$4,863
Chair of a Committee	Chair Prescribed Committee - \$4,804 Chair Non-Prescribed Committee - \$203 sitting fee capped at \$1,218 per annum.*	Chair Prescribed Committee - \$4,863 Chair Non-Prescribed Committee - \$205 sitting fee capped at \$1,229 per annum.*
Member of the Mendelson Foundation	\$4,804	\$4,863
Presiding Member of the Development Assessment Panel (DAP)	\$10,568	\$10,697
Member of the DAP	\$5,765	\$5,835
Independent Member of Audit and Risk Committee	\$759 sitting fee capped at \$4,804 per annum.	\$768 sitting fee capped at \$4,862 per annum.
Mayor	1 representative	
Councillors	14 representatives	
Deputy Mayor	1 representative	
Mendelson Foundation	2 elected member representatives	
Development Assessment Panel	3 elected member representatives	
Audit and Risk	2 elected member representatives	

Note: When an Elected Member occupies one or more of the additional positions listed above (e.g. Deputy Mayor and Chair of a Committee) they receive only one additional allowance i.e. Councillor allowance of \$19,449 plus one additional allowance of \$4,863 = \$24,312 in total.

*As at 07/11/2016 the Remuneration Tribunal determination provided that Chairs of Prescribed Committees be paid an allowance of \$4,863 per annum and Chairs of Non-Prescribed Committees be paid a sitting fee of \$205, capped at \$1,229 per annum.

In addition to the annual allowance determined by the Remuneration Tribunal, Elected Members are provided with communications equipment such as computers and mobile telephones to assist them in undertaking their legislative duties.

Elected Members are also afforded the opportunity to attend training and conferences in order to ensure that their knowledge and understanding of local government is contemporary in order to make sound strategic, policy and financial decisions.

The Mayor was provided with a vehicle to undertake official duties.

Elected Members are required to reimburse council for any private use of equipment provided.

Elected Member training and development

The *Council Policy - Elected Member's Training and Development* was adopted by Council on 17 March 2015. Elected Members attended a variety of local, state and national seminars and conferences during the 2016/17 period including:

- Local Government Association Roads and Works Conference.
- Murray Darling Association 72nd National Conference and Annual General Meeting.
- Australian Local Government Association National Local Roads and Transport Congress.
- Local Government Association Conference and Annual General Meeting.
- Shandong Outbound Mission - China.
- Australian Mayoral Aviation Council Annual Conference.
- Australian Local Government Association National General Assembly.
- Mandatory Elected Member Training Sessions
- Norman Waterhouse Lawyers Local Government Conference
- EM Workshop: Funding for Community Services Initiatives
- Strategic Planning Day (confidential).

Elected Council Operations

Decision Making Framework

Council meetings

During the past financial year, Council met to consider information, reports and recommendations from the administration, to set budgets and arrive at decisions on strategies and policies to benefit the community.

Regular Council meetings took place on the first and third Tuesday of each month, however only one meeting was held in December 2016 and January 2017. Meetings were held in the City of West Torrens Civic Centre, 165 Sir Donald Bradman Drive, Hilton.

Notices of meetings

Meeting schedules and agendas and minutes were available at meetings, on public display in the Civic Centre (165 Sir Donald Bradman Drive, Hilton), the Hamra Centre Library (1 Brooker Terrace, Hilton) as well as on Council's website. Members of the public could obtain copies for a fee or view the information free of charge from Council's website westtorrens.sa.gov.au.

Council Committees

Council committees are appointed in accordance with Section 41 of the *Local Government Act 1999*. In line with its 'Terms of Reference', the role of each committee is to consider reports and other information, such as the results of community consultation, and then make recommendations to Council. The recommendations are given effect only when adopted by Council. During 2016/17, the City of West Torrens had the following committees.

Urban Services Prescribed Standing Committee

Presiding Member: Cr Tony Polito (9 December 2014 to 30 November 2016)

Presiding Member: Cr John Woodward (1 December 2016 to 30 June 2017)

Meetings: monthly

Considered and reported to Council on matters affecting the Urban Services Division, such as:

- development and review of relevant strategies
- issuing of leases
- licenses and permits
- traffic management
- maintenance and construction of new Council facilities.

Governance Prescribed Standing Committee

Presiding Member: Cr Garth Palmer

Meetings: monthly

Considered and reported to Council on matters relating to Council's governance responsibilities including:

- the status of native title claims
- the impacts of State and Federal legislative change upon the Council and the organisational legislative compliance
- policy implications of external agency proposals on Council
- external agency investigations in accordance with policy
- procurement.

Finance and Regulatory Prescribed Standing Committee

Presiding Member: Cr George Vlahos

Meetings: monthly

Considered and reported to Council on matters relating to the Corporate and Regulatory Division including:

- financial management including budget setting and review
- information technology resources and strategies
- environmental health matters
- waste management
- parking issues.

Strategy and Community Prescribed Standing Committee

Presiding Member: Cr Cindy O'Rielly (9 December 2014 to 30 November 2016)

Presiding Member: Cr Arthur Mangos (1 December 2016 to 30 June 2017)

Meetings: monthly

Considered and reported to Council on matters relating to the Business and Community Services Division including:

- State and Commonwealth grants and subsidies
- Strategy and development proposals
- Promotion of community information
- promotion and development of Library Services.

Audit and Risk Prescribed General Committee

Presiding Member: Cr Arthur Mangos (9 December 2014 to 30 November 2016)

Presiding Member: Cr Steven Rypp (1 December 2016 to 30 June 2017)

Meetings: bi-monthly (February, April, June, August and October)

Comprised two Elected Members and three independent representatives and met to evaluate and provide advice on ways to improve the effectiveness of Council's:

- financial management
- risk management
- internal and external audit
- internal controls.

The Committee also made recommendations on the annual budget and financial statements.

Civic Non-prescribed General Committee

Presiding Member: Cr Steven Rypp (9 December 2014 to 30 November 2016)

Presiding Member: Cr Simon Tsiaparis (1 December 2016 to 30 June 2017)

Meetings: bi-monthly (February, April, June, August and October)

Comprised seven Elected Members and met to discuss issues and make recommendations to Council on:

- events and functions
- grants, sponsorship and donations
- Council's civic responsibilities.

Corporate Planning, Policy and Performance Prescribed Committee

Presiding Member: Cr John Woodward (9 December 2014 to 30 November 2016)

Presiding Member: Cr Cindy O'Rielly (1 December 2016 to 30 June 2017)

Meetings: bi-monthly (March, May, July, September and November).

Comprised seven Elected Members and met to review and discuss issues and make recommendations to Council on:

- review Council's Community Plan and Strategic Issues
- review Council policies
- review the performance of Council.

Community Facilities Prescribed General Committee

Presiding Member: Cr Kym McKay

Meetings: bi-monthly (March, May, July, September and November).

Comprised seven Elected Members and met to review and discuss issues and make recommendations to Council on the creation of a network of multi-purpose community facilities (hubs) and neighbourhood development centres. Made recommendations to Council on the various development options, regarding community facilities, including:

- operations
- management
- financial costs
- construction and layout of buildings.

Chief Executive Officer's Review Prescribed General Committee

Presiding Member: Cr George Demetriou

Meetings: annually

Comprised six Elected Members and met to review and make recommendations to Council in relation to the performance of the Chief Executive Officer.

Other committees

Development Assessment Panel (DAP)

In addition to the committees established in accordance with Section 41 of the *Local Government Act 1999*, Council established its independent Development Assessment Panel in accordance with the *Development Act 1993*.

Presiding Member: Mr Michael Doherty (9 December 2014 to 8 August 2016)

Presiding Member: Ms Colleen Dunn (9 August 2016 - 31 December 2016)

Presiding Member: Dr Donna Ferretti (1 January 2017 to 30 June 2017)

Meetings: monthly

Comprised of three Elected Members and four Independent Members. Met to consider and make decisions on certain development applications submitted to Council. Decisions made by DAP are not subject to review by Council. Appeals against most DAP decisions can, however, be made to the Environment, Resources and Development Court.

Building Fire Safety Committee

Meetings: bi-annually.

Comprised two Council staff, a Metropolitan Fire Service (MFS) representative and a member of the public with relevant expertise in building fire safety. There is no Elected Member representation. This Committee operated pursuant to section 71 of the *Development Act 1993*.

Agendas and Minutes

Council, Committee and Development Assessment Panel agendas are placed on public display not less than three days before meetings. Minutes of the meetings are on display at the Civic Centre and Hamra Centre Library within five days of that meeting having been held. Meeting agendas and minutes also appear on Council's website westtorrens.sa.gov.au

Informal gatherings

Section 90(8) and (8a) of the *Local Government Act 1999* (Act) operate to enable Council to lawfully hold informal gatherings or discussions of members of Council or a Council Committee, with or without Council employees, provided that:

- any matters discussed relating to a matter that would ordinarily form part of the agenda for a formal meeting of the Council or a Council Committee are not dealt with in such a way as to obtain, or effectively obtain a decision; and
- the Council has adopted a policy on the holding of informal gatherings and discussions and the informal gatherings and discussions comply with the policy.

In 2016/2017 the Council held 23 informal gatherings of which 3 were designated confidential under section 90(8) and (8a) of the *Local Government Act 1999*.

Working parties

A number of Working Parties consisting of Elected Members, staff and members of the community were established to investigate and examine specific issues. These included:

- City of West Torrens Road Safety Group
- West Torrens Waste Working Party
- Lockleys Oval and Apex Park Project Advisory Group
- Cummins Board.

Public participation

Members of the public could express their views and opinions to Council in a number of ways including:

Deputations

A deputation is a verbal way of presenting an issue to the notice of all Elected Members at a Council meeting. It is undertaken in accordance with the *Code of Practice - Procedures at Meetings* and the *Local Government (Procedures at Meetings) Regulations 2013*. All deputation requests must be made in writing to the Chief Executive Officer no later than one week before the Council meeting.

Petitions

A petition is a formal written request or submission to Council that has been signed by multiple people. A standard petition form is available on Council's website.

In writing

A member of the public may write to the Council on any Council policy, activity or service. This can be via Australia Post or via email to csu@wtcc.sa.gov.au

Elected Members

Members of the public may contact Elected Members to discuss any issue relevant to Council. Elected Member contact details are available on Council's website, westtorrens.sa.gov.au.

Website

The Council's website provides an online feedback form which may be completed to provide any comment on Council's services or programs. This can be found at westtorrens.sa.gov.au.

In addition to the above, members of the public had the opportunity to provide feedback and seek information from Council via social media, taking part in Council surveys and other project-based engagement activities.

Public consultation this past financial year included:

- At call hard waste survey.
- 2016/17 proposed budget.
- Weigall Oval dogs off leash survey.
- Draft Code of Practice - Access to Meetings and Documents.
- Draft Policy - Asset Naming Policy.
- Traffic management plans for Torrensville, Underdale, Thebarton and Mile End.
- Community Land Management Plans
- Review of City of West Torrens By-laws No.1 - No. 5.

Council and standing committee meetings - attendance

Below details the attendances of Elected Members at Council and/or Committee meetings:

Meetings from 1 July 2016 to 30 June 2017.

Type of meeting	Number
Council meeting	22
Urban Services Prescribed Standing Committee	12
Governance Prescribed Standing Committee	12
Finance and Regulatory Prescribed Standing Committee	12
Special Finance and Regulatory Prescribed Standing Committee	1
Strategy and Community Prescribed Standing Committee	12
Audit and Risk Prescribed General Committee	4
Corporate Planning, Policy and Performance Prescribed General Committee	4
Civic Non-Prescribed General Committee	4
Community Facilities Prescribed General Committee	5
Development Assessment Panel	12
Chief Executive Officer's Review Prescribed General Committee	1
Building and Fire Safety Committee	2

Elected Member attendance**Council and Standing Committee meetings**

1 July 2016 to 30 June 2017.

Elected Member	Full Council	Special Council	Standing Committees	Special Finance and Regulatory Standing Committee	Total number of meetings	Leave of absence granted	Apology for meeting	Absent from meeting
Total number of meetings	22	0	48	1	71	N/A	N/A	N/A
Mayor J Trainer	17	0	38	1	56	15	0	0
Cr R Haese	20	0	44	1	65	0	6	0
Cr G Palmer	21	0	46	1	68	3	0	0
Cr C O'Rielley	20	0	44	1	65	0	6	0
Cr G Vlahos	20	0	44	1	65	0	6	0
Cr R Dua*	1	0	0	0	1	18	5	0
Cr J Woodward	22	0	48	1	71	0	0	0
Cr K McKay	18	0	40	1	59	6	6	0
Cr S Rypp	19	0	42	1	62	0	9	0
Cr G Demetriou	20	0	44	1	65	3	3	0
Cr M Hill	19	0	42	1	62	0	9	0
Cr S Tsiaparis	22	0	48	1	71	0	0	0
Cr A Mangos	21	0	46	1	68	0	3	0
Cr T Polito	16	0	36	1	53	0	18	0
Cr G Nitschke	20	0	44	1	65	0	6	0
Cr M Farnden **	9	0	18	1	28	0	3	0

The above figures exclude the Development Assessment Panel and Prescribed General Committees as not all Elected Members were appointed to these committees.

* 8 November 2014 - 19 October 2016

** 30 January - 30 June 2017

Confidential items and review of Council decisions

Confidential items

Section 90(2) of the *Local Government Act 1999* (the Act) specifies that Council and Committee meetings are to be held in a public place. However, this principle is occasionally outweighed by the need to keep information or discussion confidential.

Section 90(3) of the Act details the types of matters which may be discussed in confidence. The relevant subsections that were applied to business items considered during 2016/17 are detailed here.

Council meetings

From 1 July 2016 to 30 June 2017, seven out of 467 items (1.5 per cent) of Council and Standing Committee business were dealt with and/or retained in confidence. Of the seven items retained in confidence, three were released and four remained in confidence as at 30 June 2017.

Confidential orders are reviewed by the Chief Executive Officer on a monthly basis and revoked if required. Any confidential order that exceeds 12 months or requires extension is reviewed by Council.

2016/17 items

One business item, tabled below, was considered under s90(3)(a) and retained in confidence under s91(7) of the Act on the basis that the information received, discussed or considered in relation to this agenda item is for information only, the disclosure of which would reasonably be expected to breach a duty of confidence owed to the Chief Executive Officer and the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer.

Meeting date	Item	Status
1 November 2016	Chief Executive Officer's Performance Review - 2016	Confidential

One business item, tabled below, was considered under s90(3)(a) and (g) and retained in confidence under s91(7) of the Act on the basis that the information received, discussed or considered in relation to this agenda item contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach duty of confidentiality owed to them by Council.

Meeting date	Item	Status
1 November 2016	Development Assessment Panel - Independent Member Appointment 2017-18	Confidential

Two business items, tabled below, were considered under s90(3)(b)(i) and (ii) and retained in confidence under s 91(7) on the basis that the disclosure of information within the business items could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct business, or to prejudice the commercial position of the Council and consequently, the disclosure of this information would, on balance, be contrary to the public interest.

Meeting date	Item	Status
7 February 2017	Acquisition of Premises - Morphett Road, North Plympton	Confidential
6 June 2017	Acquisition of Premises - Morphett Road, North Plympton	Confidential

Two business items, tabled below, were considered under s90(3)(g) and retained in confidence under s 91(7) on the basis that the information received, discussed or considered in relation to this agenda item must be considered in confidence in order to ensure that the Council does not breach any law, any duty of confidence or other legal obligation or duty. The items were released at the time of scheduled review.

Meeting date	Item	Status
2 August 2016	Brown Hill Keswick Creek Stormwater Project - Auditor General's Report	Released 24 May 2017
17 January 2017	Public Lighting Service Delivery and Forward Strategic Plan	Released 19 June 2017

One business item, tabled below, was considered under s(90)(3)(j)(i) and (ii) and retained in confidence under s91(7) of the Act on the basis that the information received, discussed or considered in relation to this agenda item is information a Minister of the Crown has requested to be treated as confidential because the disclosure of this information as requested could materially impact on negotiations between the parties and as such the request by the Minister to maintain confidence is required to be upheld until such times as matters are finalised and Council has considered its position. This item was released at the time of scheduled review.

Meeting date	Item	Status
18 October 2016	Brown Hill Keswick Creek Catchment SMP Funding Proposal	Released 24 May 2017

Confidential Items from 2015/16 that were reviewed in the 2016/17 financial year

Two items that were retained in confidence during the 2015/16 financial year were released in this financial year (2016/17) as tabled below. Three items were retained in confidence.

Meeting date	Item	Status
7 July 2015	Chief Executive Officer's Performance Review - 2015	Released 7 July 2016
4 August 2015	Brickworks Kiln Remediation	Released 4 August 2016
15 March 2016	Rates Agreement - Adelaide Airport	Confidential
3 May 2016	Divestment Proposal - Brickworks Riverfront Land	Confidential
7 June 2016	Divestment Proposal Update - Brickworks Riverfront Land	Confidential

Confidential Items from 2014/15 that were reviewed in the 2016/17 financial year

Five items retained in confidence during the 2014/15 financial year were not released in this financial year (2016/17) and still remain in confidence as tabled below.

Meeting date	Item	Status
9 December 2014	Audit and Risk Prescribed Committee Structure	Confidential
9 December 2014	Development Assessment Panel - Establishment	Confidential
20 January 2015	Brickworks Riverfront Land - Expression of Interest	Confidential
3 March 2015	Brickworks Riverfront Land - Divestment Proposal	Confidential
21 April 2015	Brickworks Riverfront Land - Divestment Proposal	Confidential

Confidential Items from 2013/14 that were reviewed in the 2016/17 financial year

Three items retained in confidence during the 2013/14 financial year were not released in this financial year (2016/17) and still remain in confidence as tabled below.

Meeting date	Item	Status
2 July 2013	Thebarton Theatre Complex - Upgrade Report	Confidential
3 September 2013	Update - Thebarton Theatre Fire Safety	Confidential
19 November 2013	Brickworks Markets - Retained Land	Confidential

Confidential items from 2012/13 that were reviewed in the 2016/17 financial year

There are no items still retained in confidence from the 2012/13 financial year.

Confidential items from 2011/12 that were reviewed in the 2016/17 financial year
There are no items still retained in confidence from the 2011/12 financial year.

Confidential items from 2010/11 that were reviewed in 2016/17 financial year
Three items retained in confidence during the 2010/11 financial year were not released in this financial year (2016/17) and still remain in confidence as tabled below.

Meeting date	Item	Status
23 November 2010	Audit and Risk General Committee structure attachment	Confidential
23 November 2010	Development Assessment Panel - establishment attachment	Confidential
15 March 2011	Development Assessment Panel - replacement independent member	Confidential

Audit and Risk Prescribed General Committee

From 1 July 2016 to 30 June 2017, 1 item out of the 40 items of Committee business was dealt with in confidence as tabled below.

Meeting date	Item	Status
17 October 2016	Information Services Security Audit (Audit and Risk Committee)	Confidential

This matter was considered in confidence under s90(3)e and retained in confidence under s91(7) on the basis that the information received, discussed or considered in relation to this agenda item are matters that must be considered in confidence in order to protect matters affecting the security of the Council, members or employees of the Council, or Council property, or the safety of any person.

Chief Executive Officer's Review Prescribed General Committee

From 1 July 2016 to 30 June 2017, there was one meeting of the Chief Executive Officer's Review Prescribed General Committee. One business item, tabled below, was considered under s90(3)(a) and retained in confidence under s91(7) of the Act on the basis that the disclosure of information contained within the business item would reasonably be expected to breach a duty of confidence owed to the Chief Executive Officer and the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer. This item was released at the time of scheduled review.

Meeting date	Item	Status
22 September 2016	Chief Executive Officer's Performance	Released 24 May 2017

Development Assessment Panel

Section 56A(12) of the *Development Act 1993*, specifies that Development Assessment Panel (DAP) meetings are held in a public place, but on occasions this principle is outweighed by the need to keep the information or discussion confidential. From 1 July 2016 to 30 June 2017, 10 of the 165 items (6.06 per cent) of DAP business were dealt with in confidence under sections 56A(12)(a)(vii) and (viii) in that the items could reasonably be expected to:

- be matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty
- contain legal advice.

Review of Internal Decisions

Section 270 of the *Local Government Act 1999* provides for the internal review of decisions of the Council, employees and other people acting on Council's behalf. During 2016/17, three applications for review of a Council decision were submitted.

Description of matter	Date Received	Outcome of Review
Internal review request received regarding the refusal of a sponsorship application.	7 December 2016	Review completed and decision upheld.
Internal review request received regarding waste collection.	4 February 2017	Review completed and decision upheld.
Internal review request received regarding a matter before the court.	22 June 2017	Carried forward.

In addition, for the period 1 July 2017 - 30 June 2017, 1726 requests for an internal review of an expiation notice were received. Of these requests 471 expiation notices were waived.

Applicants were notified about their right to apply to the Ombudsman for assistance should they be dissatisfied with the findings of the Section 270 review.

In accordance with the *Council Policy - Customer Complaints* the Administration received and managed requests for service and general complaints within the 2016-2017 financial year.

Freedom of Information

During 2016/17, Council processed 16 Freedom of Information (FOI) requests and two requests for internal review of an FOI determination and provided its Annual Return to State Records.

Information on the FOI process, application forms, fees and access to documents is available from Council's accredited FOI officers. If required, these officers will assist anyone seeking to amend Council records containing their personal affairs. More information on, and application forms for, the FOI process is available from Council, on the website westtorrens.sa.gov.au and on the State Records website www.archives.sa.gov.au

A member of the public wishing to amend the Council's records concerning their personal affairs may email governance@wtcc.sa.gov or telephone 8416 6333 and ask to speak with an accredited FOI officer.

In accordance with Section 9 of the *Freedom of Information Act 1991*, Council must make available for public inspection an annual 'Information Statement' that provides an overview of its structure, functions and documents. This information is detailed in other sections of this annual report and can be viewed on Council's website westtorrens.sa.gov.au.

Ombudsman enquiries

Council responded to 84 new enquiries from the SA Ombudsman. No negative findings were made against Council.

National Competition Policy, Local Purchasing and Competitive Tendering

Council has no significant business undertaking as defined under the Clause 7 Statement of the Competition Principles Agreement.

The Western Region Waste Management Authority, a joint venture with three other councils, was Council's sole operating subsidiary in 2017/2018. The Authority's annual report can be found later in this document.

Prior to gazettal on 9 May 2017, the five (5) Council By-laws were subjected to the requirements of section 247 of the *Local Government Act 1999* with regard to avoiding restricting competition to any significant degree. The by-laws were under review during the 2016/17 period and will be enacted on 9 September 2017.

Whistleblowers

The Whistleblowers Protection Act 1993 protects people who disclose information about serious wrong doing within the South Australian public sector, including local government.

The City of West Torrens does not tolerate improper conduct by its employees, officers or Elected Members, or the use of reprisals against those who disclose such conduct.

In 2016/17, Council received no valid public interest disclosures. The process for reporting and investigating can be found on Council's website westtorrens.sa.gov.au.

Management

The City of West Torrens' Administration is responsible for the day-to-day operations and affairs of the organisation. It provides advice to the Elected Council on strategies and policy direction, implements Elected Council decisions and ensures that Council and its employees comply with statutory obligations.

Managers and staff also carry out the regulatory and service roles of a local government body.

The Management team comprised the Chief Executive Officer, three General Managers and nine Department Managers, operating under delegated authority according to their levels of training and responsibility.

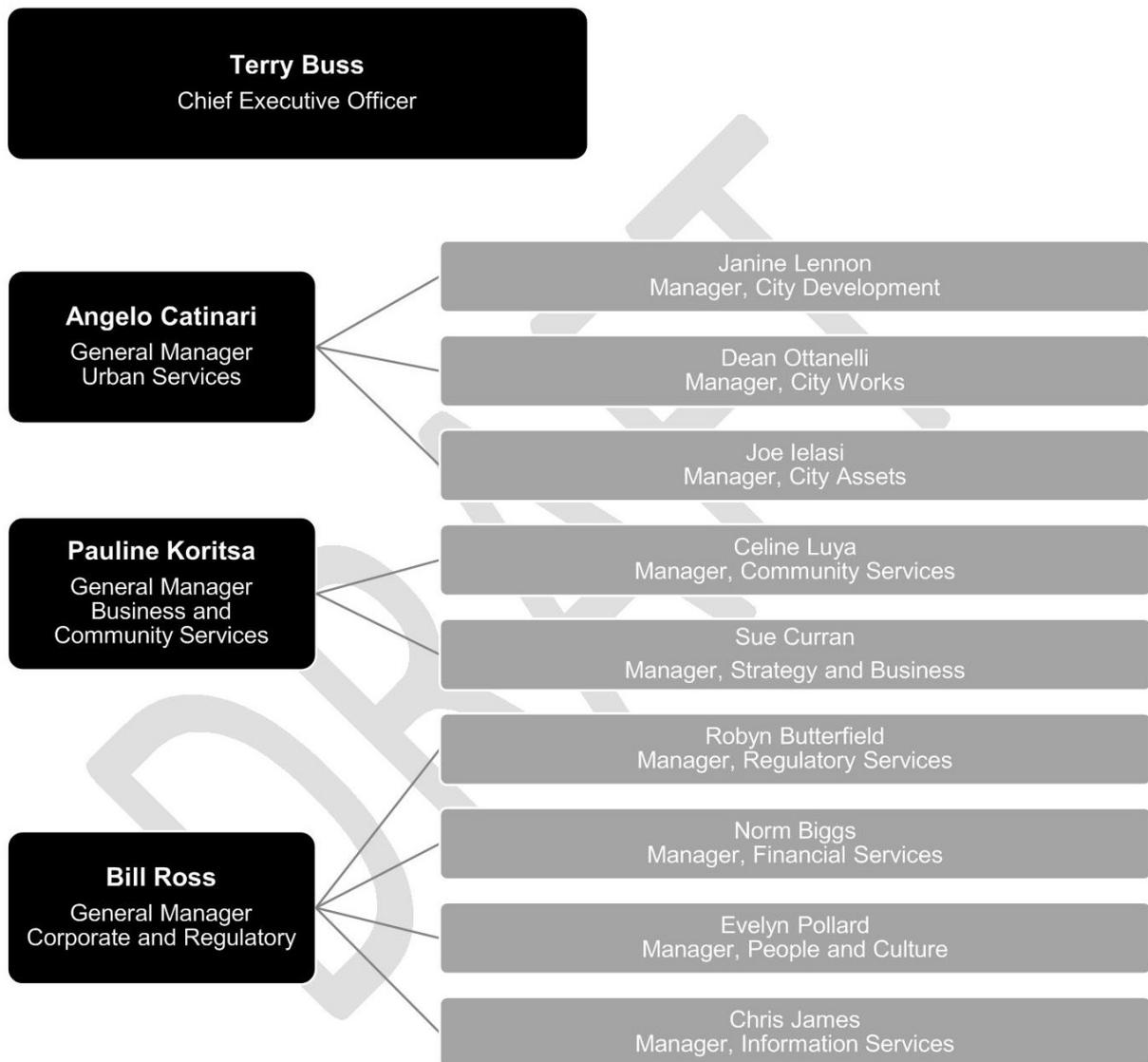
Management staff are employed on five-year contracts, comprising a package of base salary plus allowances such as use of vehicle and provision of telecommunications equipment. The register of employee remuneration and benefits is available for inspection on request at the Civic Centre.

The following flow chart shows the Management structure of the City of West Torrens as at the end of the financial year for 2017.

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Management structure

As at 30 June 2017



Strategic Management

Formulating and implementing core activities that meet the vision of the City of West Torrens is our Strategic Management focus.

Continuous planning, evolution, review and evaluation helps to ensure our Council meets its objectives, while at the same time using resources efficiently.

An essential component of all local government councils, strategic management plans are a requirement under the *Local Government Act 1999*, which stipulates these plans to ensure the long-term management of local areas.

The City of West Torrens actively works to initiate, develop and deliver these plans to help us provide quality amenities and services to our community. Additionally, these plans offer us insight and understanding of those areas in need of improvement and expansion.

Our overarching blueprint for the city's future is articulated in the 'Towards 2025 Community Plan' - a strategic management initiative that focuses our vision and is based on six key priorities.

The Towards 2025 Community Plan regularly undergoes reviews to ensure that the aspirations and visions that are important to our community remain relevant as we move forward.

Outlined on the next page, these priorities revolve around our environment, lifestyle, development and financial sustainability. More information can be found on our website at www.westtorrens.sa.gov.au/2025

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Community Life

Aspirations

- A community that embraces diversity.
- Active, healthy and learning communities.
- An engaged community.

Progress indicators

- Attendance at community events.
- Participation in community services.
- Volunteering rate.



Natural Environment

Aspirations

- Reduction in our ecological impact.
- Enhanced natural environment.

Progress indicators

- Tree canopy cover.
- Stormwater detention, treatment and reuse volume.
- Waste to landfill.



Built Environment

Aspirations

- A well-designed built environment.
- An appealing and valued open space network.
- Accessible and reliable transport options.

Progress indicators

- Dwelling diversity.
- Community satisfaction with assets.
- Number of people cycling, walking and using public transport.



City Prosperity

Aspirations

- A thriving business environment.
- A vibrant city.

Progress indicators

- Employment diversity.
- Business type diversity.
- Visitor perception.



Financial Sustainability

Aspirations

- Sustainable financial management.
- Proactive asset management.

Progress indicators

- Financial sustainability ratios.
- Asset sustainability ratios.
- Income received through grants.
- Infrastructure improvements.



Organisational Strength

Aspirations

- Strong partnerships and working relationships.
- Leading governance and technology.

Progress indicators

- Staff satisfaction.
- Customer satisfaction with Council services.
- Productivity gains through continuous improvement.

Other key strategic management plans complement and support the Towards 2025 Community Plan including:

- The 10-year Financial Management Plan
- Asset Management Plans
- Strategic Directions Report.

Collectively, these plans provide the platform to focus our short-term allocation of resources in delivering our vision. They help us package and adopt an annual service delivery plan for each department within Council.

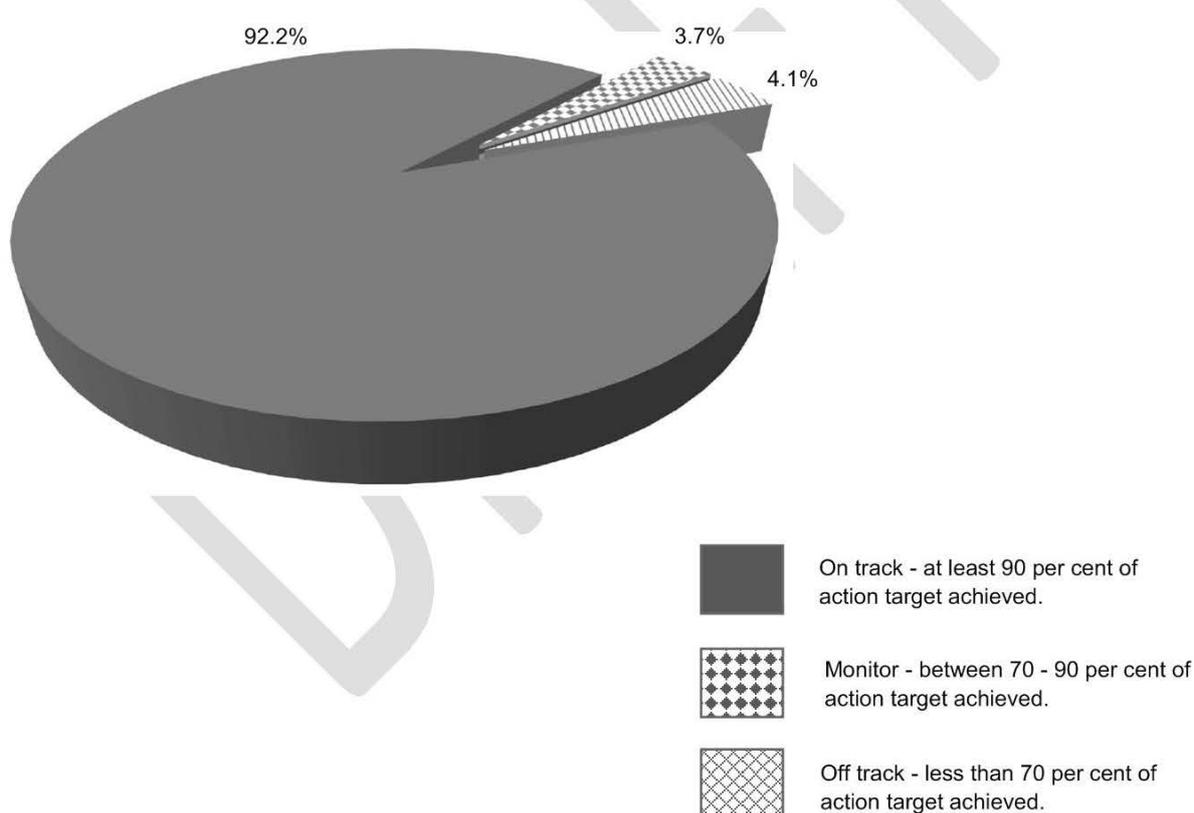
Service plans identify and detail projects the Council is focusing on and confirm their position within the overall 'Towards 2025 Community Plan'. They help the Council to deliver long-term priorities.

Additional to the array of departmental service plans, the Council prepares an Annual Business Plan and Budget to define priorities and allocate financial resources to ensure activities are delivered according to the long-term vision.

The accompanying pie chart provides a visual snapshot of our overall performance throughout 2016/17 against the Annual Business Plan.

Copies of all plans and quarterly reports can be viewed on our website, westtorrens.sa.gov.au.

Overall performance of the City of West Torrens



City Development

The primary responsibility of City Development is to assess development applications and ensure that they comply with the *Development Act 1993*. These can range from major initiatives such as establishing new business precincts and multi-residential developments to house renovations and extensions.

The number of development applications received in 2016/17 increased by 1.5 per cent over the previous financial year, with an average of 138 applications received each month throughout the year.

City Development's paperless assessment of land division development applications, which began on 1 January 2016, was further rolled out during the year to include paperless assessment of built form applications.

The year in review also saw a number of major developments, key among them being:

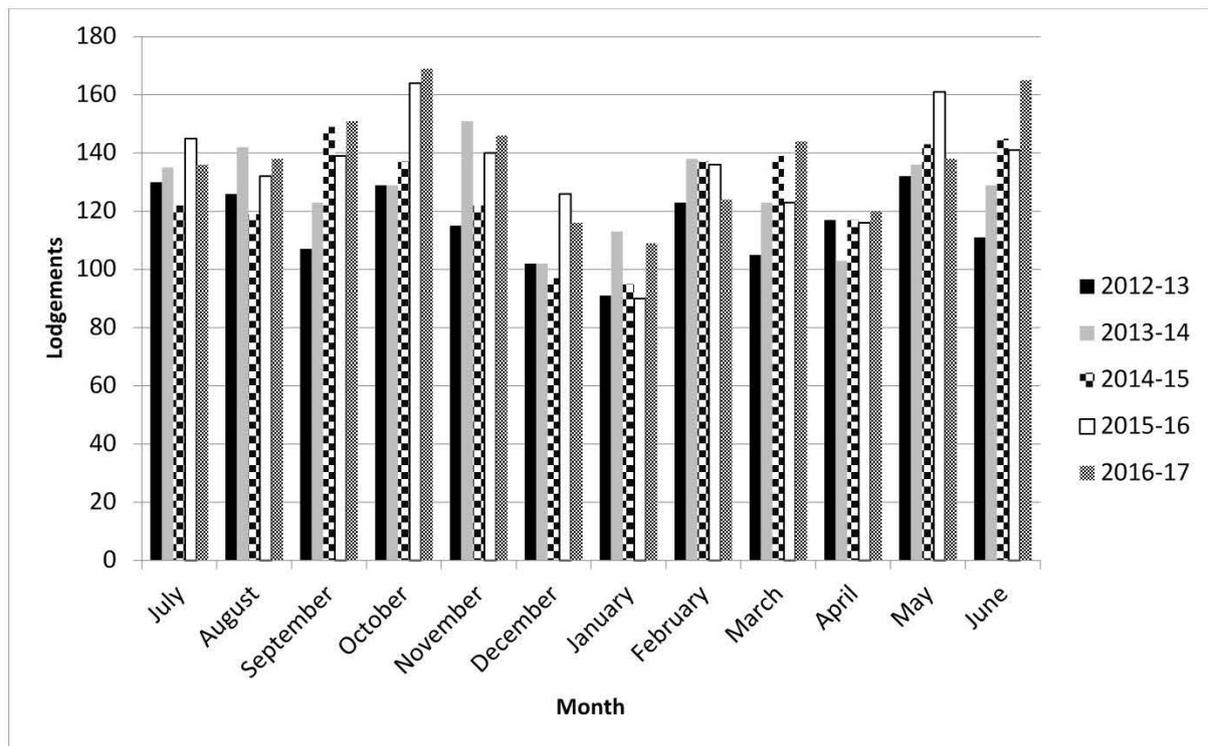
- Urban infill - with significant changes to streets such as Norma Street in Mile End and Selby Street in Kurralta Park.
- The start of construction of the city's first Aldi supermarket on Sir Donald Bradman Drive, which is expected to open before the end of 2017.

Estimated cost of approved developments

Commercial Cost					
July 16	\$3,822,000	November 16	\$10,190,000	March 17	\$1,107,000
August 16	\$3,536,236	December 16	\$3,187,500	April 17	\$694,150
September 16	\$3,700,000	January 17	\$415,905	May 17	\$4,813,244
October 16	\$11,443,490	February 17	\$4,427,000	June 17	\$3,183,000

Residential Cost					
July 16	\$11,374,565	November 16	\$18,034,595	March 17	\$15,279,848
August 16	\$14,976,648	December 16	\$16,610,750	April 17	\$9,583,837
September 16	\$17,369,855	January 17	\$12,052,175	May 17	\$22,782,707
October 16	\$16,541,115	February 17	\$14,788,561	June 17	\$21,333,638

Comparative application lodgement numbers



Development Assessment Panel

All development application assessments to come before the City of West Torrens are evaluated in one of two ways – either by a member of staff under delegation from Council or by Council’s Development Assessment Panel (DAP).

Each application is assessed on an individual basis and, if deemed to be of a more complicated nature or requiring consideration by an entity separate from Council, may be referred to Council’s DAP. These could include development applications for large-scale developments, multi-dwelling developments or those which do not satisfactorily meet Council’s Development Plan.

During the year, 162 development applications, or 10.3 per cent, of all Development Plan Consent applications were presented to the DAP for a decision.

The City of West Torrens’ DAP consisted of three elected members and four members independent of Council. The panel, comprising the following members, met 12 times in 2016/17, with member attendance records reflected on the next page.

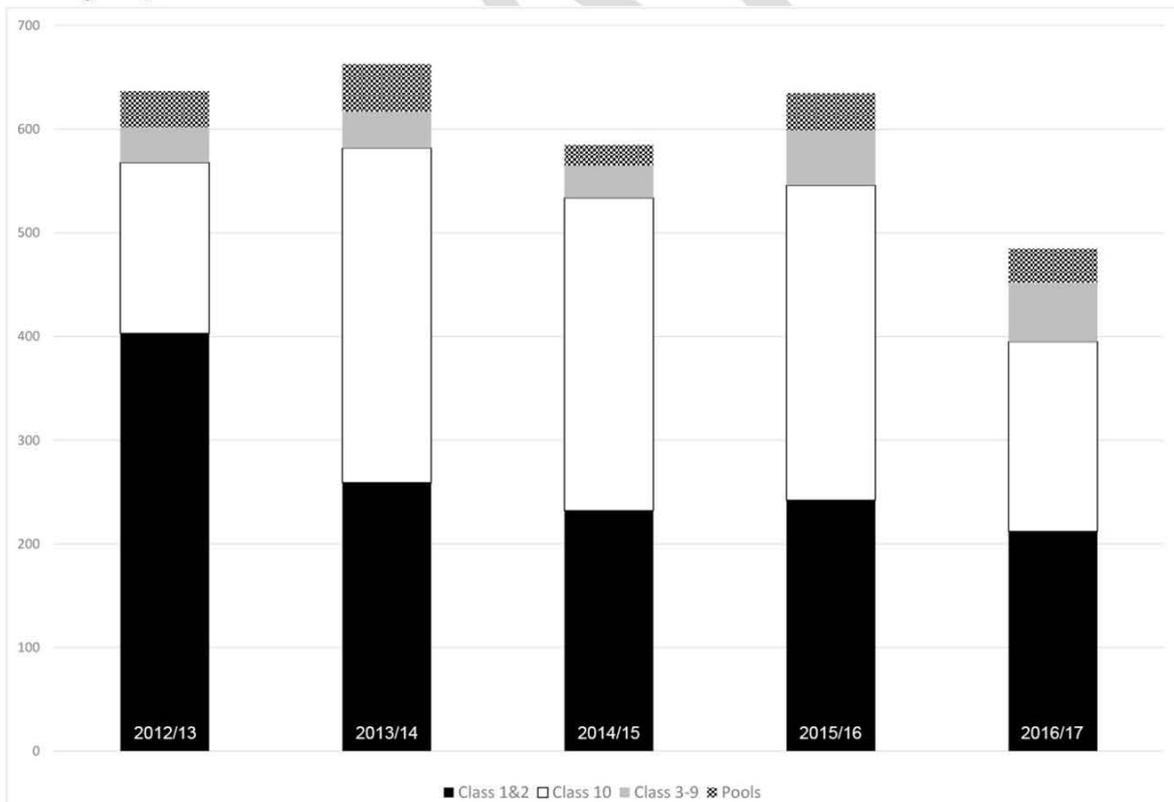
Panel member	Attendance	Apologies
Michael Doherty (Presiding Member until 8 August 2016)	1	0
Colleen Dunn (Presiding Member 9 Aug 2016 - 31 Dec 2016)	10	2
Dr Donna Ferretti (Presiding Member from 1 Jan 2017)	5	1
Jane Strange	9	3
Wayne Stokes	11	1
Cr Kym McKay (Member until 31 Dec 2016)	4	2
Cr Graham Nitschke	12	0
Cr Tony Polito	12	0
Cr George Demetriou (Member from 1 Jan 2017)	6	0

Compliance

A total of 184 illegal and/or non-compliant development issues were reported during 2016/17, reflecting an eight per cent decrease on the previous year. Of these, 57 remain ongoing matters. In addition, six enforcement notices (pursuant to Sections 69 & 84 – Enforcement Notices – of the Development Act) were issued; none were referred to the Environment, Resources and Development Court.

Another key role of City Development is to conduct building inspections of developments under construction to ensure that they are being built in accordance with approved plans. During 2016/17, 485 successful building inspections, reflecting a decrease of 23 per cent on the previous year, were conducted.

Building inspections



Liquor license applications

While decisions regarding liquor licensing are made by the Office of the Liquor and Gambling Commission, Council has the opportunity to comment before licences are issued, primarily around areas of concern such as approved land use, suitability of the proposal and details of any complaints received that relate to the proposal. Council commented on 47 proposals during the 2016/17 financial year, a 13 per cent decrease on the previous financial year.

Section 12 requests

A section 12 Statement is provided – upon request – when the sale of a property occurs and in accordance with the *Real Property Act 1886*. Council issued 1,560 section 12 Statements, which carry information such as property zoning and use of land, during 2016/17, down four per cent on the previous financial year.

Value adding to our service

City Development is committed to continuous improvement and is constantly on the lookout for ways to provide better service to customers.

Significant outcomes during 2016/17 saw the average assessment time for development applications reduce from 6.5 weeks per application to 4.5 weeks, while the online ordering of rates certificates and section 12 requests continued to enjoy strong take-up by conveyancers, with more than half of all requests now lodged through the online portal.

Staff continued to provide telephone, face to face and written advice to customers upon request, with enquiry numbers remaining constant.

At the same time, the online tracking of development applications introduced in January 2010 remained a valued service, with a growing number of customers welcoming the ability to check the real-time progress of their applications via the internet.

Online applications tracking

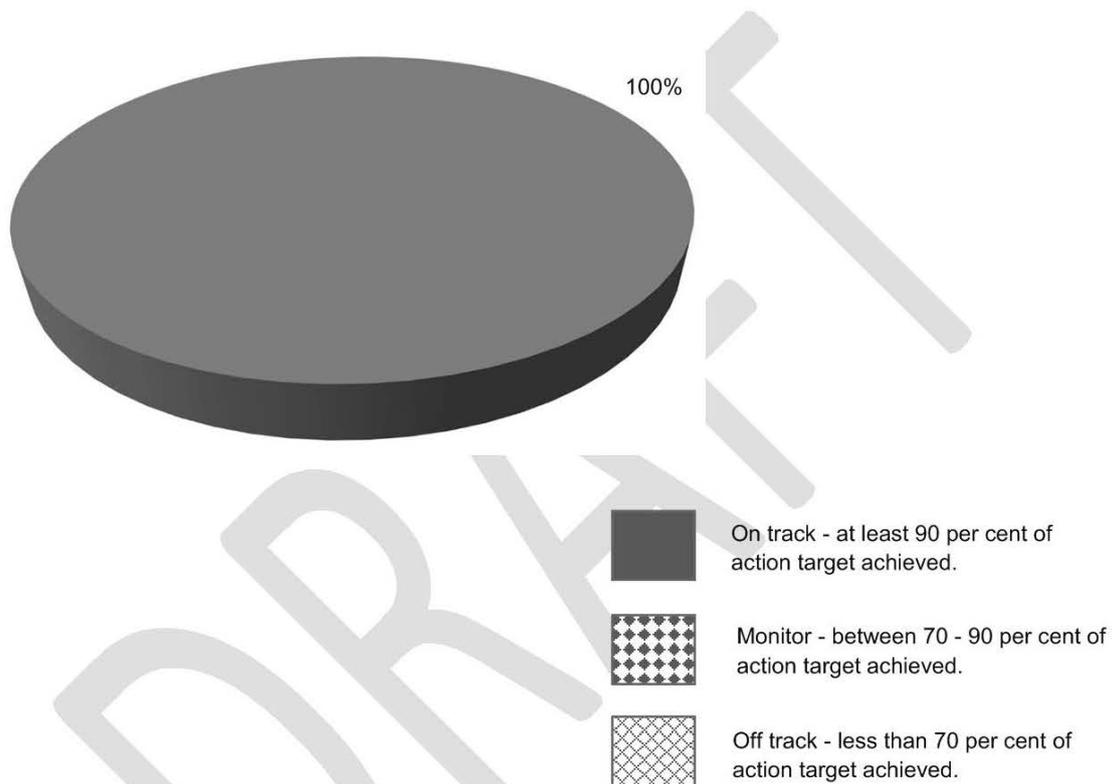
Development application online enquiries							
Year	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Visits	4,333	3,994	6,458	5,212	6,499	9,712	9,819

The coming year

City Development staff will again focus on a number of major endeavours in the new financial year, key among these being to:

- ensure planning applications are handled within legislated timeframes
- provide advice and support to customers
- streamline internal processes to further enhance efficiency
- update and add to the information available on the website to assist customers in obtaining even more information online
- support and facilitate the electronic lodgement of development applications.

Overall performance of City Development



City Works

City Works is primarily responsible for maintaining and improving the city's infrastructure, amenities and property assets. Through a team of staff and contractors, City Works delivers a variety of civil and capital works jobs, provides services in the horticulture and arboriculture areas, delivers cleansing services in the form of street sweeping and roadside litter collection and maintains and upgrades Council-owned buildings.

Civil Works and Services

The Civil Works and Services team maintains and constructs most of West Torrens' infrastructure and amenities and attends to activities such as road and footpath maintenance, graffiti removal, line marking, signage, reserve furniture installation and bus shelter maintenance.

During the past financial year, some of the larger projects included:

- Resealing and reconstruction of various roads throughout the city.
- Replacing of road kerb and water tables.
- Upgrading and replacing footpaths.
- Resealing various sections of the shared pathways along the River Torrens Linear Park and the Westside Bikeway.
- Installing new, and replacing existing, pedestrian LED lighting:
 - along the River Torrens Linear Park in Lockleys and Fulham
 - the Westside Bikeway in Marleston
 - Coast Watchers Reserve, between Henley Beach Road and Ashburn Avenue, Fulham.
- Installing new solar pedestrian LED lighting along the Anna Meares Bike Path, adjacent to Sir Donald Bradman Drive in the vicinity of Adelaide Airport.
- Ongoing annual upgrades and replacement of the city's drainage infrastructure.
- Improvements and upgrades to stormwater pumping stations in Fulham.
- Building new and improving existing playgrounds at:
 - Kesmond Reserve, Keswick
 - Camden Oval, (West), Novar Gardens
 - Mile End Common, Mile End
 - Hoylake Reserve, Novar Gardens
 - Kevin Avenue Reserve, West Beach.

In addition, minor maintenance was undertaken to more than 9,000 square metres of concrete, paving, bitumen footpaths and driveways, added to which was the minor maintenance of 1,100 metres of concrete kerbing. The Civil Works and Services team further removed almost 4,500 square metres of graffiti and upgraded and maintained playgrounds, lighting and furniture in parks and reserves.

Horticultural Services

The Horticultural Services team is tasked with landscaping the city's parks, gardens and reserves, caring for its many trees and plants, maintaining ovals and attending to all irrigation requirements.

Responsibilities extend to tree assessment and planting, upgrading reserves, pest and weed control and general maintenance.

The team enjoyed a particularly active 2016/17, with just some of the initiatives including:

- Adopting a water-conscious approach to the development of reserves and open space.
- Improving irrigation management and reducing water usage in existing reserves and parks such as:
 - Carolyn Reserve, Fulham
 - East Parkway Reserve, Fulham
 - Golflands Reserve, Glenelg North
 - Hoylake Avenue Reserve, Novar Gardens
 - River Torrens Linear Park, Holbrooks Road, Underdale
 - Richmond Oval, Richmond
 - Westside Bikeway, Marlestone/Plympton (near the Birdwood Terrace and Moss Avenue intersection).
- Pruning and maintaining almost 1,000 trees.
- Continuing to establish new rain gardens in selected streetscapes.
- Hosting community planting days that resulted in more than 5,000 biodiversity plantings along the River Torrens Linear Park.

The city's greening program saw around 1,050 street and reserve trees planted during the year.

Fleet, Cleansing and Support

City Works' Fleet, Cleansing and Support team helps to keep the wheels turning by maintaining all fleet vehicles, managing the necessary stock and plant and providing cleansing services such as street sweeping and underground stormwater maintenance.

During the year more than 90 tonnes of general street rubbish was collected and 14,000 kilometres of road was swept, collecting an average of 125 tonnes of general leaf litter each month.

The Fleet Services crew also maintained more than 400 items of plant and equipment – from light and heavy motor vehicles to earthmoving equipment and power tools.

The coming year

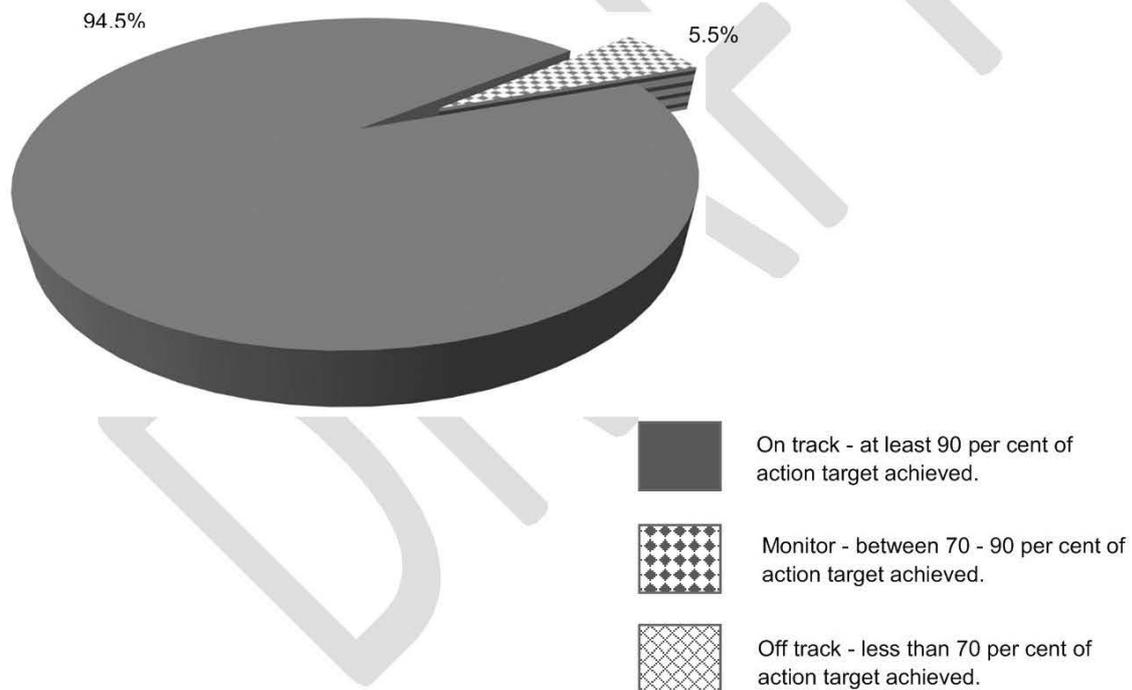
Working collaboratively with other Council departments, City Works will continue to provide services to residents by maintaining and upgrading roads, reserves, public facilities, buildings and infrastructure.

Much of the activity will centre around the 2017/18 capital works program and its road reconstruction and resealing projects, footpath and irrigation upgrades and improvements to reserves and open space areas. More specifically, attention will be given to the ongoing upgrade of the existing pedestrian lighting along the River Torrens Linear Park pathway and the Westside Bikeway.

Significant building projects earmarked for 2017/18 will include building improvements and compliance programs at the Thebarton Theatre complex, the Thebarton Community Centre and the Star Theatre complex.

Finally, playground upgrades at Montreal Avenue Reserve in Novar Gardens, East Parkway Reserve in Fulham, Jubilee Park Reserve in Glandore and Dove Street Reserve in Thebarton, will see new gym equipment and shade structures installed.

Overall performance of City Works



City Assets

City Assets is responsible for the delivery of capital projects and management of traffic, assets, technical services and Council-owned property. Its core responsibilities extend from infrastructure planning, design and construction to traffic and parking analysis, the management of stormwater – including flood mitigation – and property management. The department also provides engineering services and develops asset management plans and strategies that help achieve long-term sustainability of the city's building and infrastructure assets, which currently have a replacement cost of \$144 million. City Assets' staff also liaise with external stakeholders, including the State and Commonwealth governments, on larger projects that impact the wider community.

Major projects

Tennyson Street, Kurralta Park

A highlight of the 2016/17 financial year was the completion of the upgrade of Tennyson Street, between South Road and Clifford Avenue in Kurralta Park. The redesign delivers improved road verges, including rain gardens, for the collection and removal of pollutants from stormwater flows in the street while preserving parking on both sides of the road. Furthermore, and in line with the street's status as part of the 'BikeDirect' strategic network of bicycle routes across greater Adelaide, wider traffic lanes have been provided and pavement markings added to remind drivers to be aware of cyclists.

At a cost of \$1.6 million, this project achieved the upgrade of the road pavement to a suitable standard for its current use and in anticipation of the increasing traffic that could result from a number of major changes to the area, including the State Government's 30-Year Plan for Greater Adelaide (with higher density living along arterial corridors) and Council's Housing Diversity Strategy.

Holland Street, Thebarton Road upgrade

The \$1.68 million upgrade of Thebarton's Holland Street, between the River Torrens and Anderson Street, was completed during the year in review. Holland Street forms a key gateway from Phillips Street to the Sir William Goodman Bridge and is identified as a bicycle route on Adelaide's BikeDirect network. The completion of this project is in line with one of the key objectives of the Thebarton Technology Hub Master Plan Report (2013), which sought to position Holland Street as a 'greenway' and help create a significant north-south pedestrian and cycle link and reconnect the area with the River Torrens Linear Park trail and Entertainment Centre precinct.

The Holland Street upgrade delivered a number of improvements to the streetscape, among them:

- An off-street bikeway on the east side verge, separated from traffic lanes by tree pits and a parking lane.
- A 'meeting place', comprising a shared plaza between Winwood Street and the River Torrens River, where the traditional vehicle roadway has made way for a predominately pedestrian plaza ideally suited to community gatherings, small community events and food trucks.

In the coming year, the second stage of West Thebarton Road /Phillips Street upgrade will be attended to when the reconstruction of Phillips Street, between James Street and Port Road, Thebarton, is undertaken.

This upgrade will provide improved facilities for pedestrians, cyclists and bus passengers, improvements to the road pavement for freight access and enhance the general amenity of the road reserve. More specifically, it will deliver a road pavement suitable for current use as well as the anticipated increased traffic resulting from initiatives such as the State Government's 30-Year Plan for Adelaide and its associated higher density living along arterial corridors, as well as major State Government road projects such as the North - South Corridor project to upgrade South Road and the establishment of the Thebarton Technology Hub.

George Street upgrade

After extensive consultation with the local and greater community, designs have now been adopted and developed for the complete reconstruction of George Street, Thebarton, from South Road to Dew Street, with works to start in the new financial year.

A major project, it will see improvements to the road, intersections, footpaths, stormwater and landscaping. It will entail new kerb alignments on both sides of the road, a full reconstruction of the road pavement, new indented parking bays and bus stops and the associated removal of car parking. New footpaths and driveways will also be constructed and some existing street trees removed and replaced with a greater number of new trees.

This \$2.7 million project further includes a new roundabout at the intersection of George and Dew Streets that promises to improve traffic behaviour in what is a well-known traffic black spot. The capacity of the local stormwater drainage system in the street and servicing areas to the east is also to be improved with the installation of new underground stormwater drainage along George Street from South Road to Dew Street and along Dew Street to Maria Street and Maria Street through to Albert Street.

Asset management

In the ongoing quest to meet Council's corporate aspirations of sustainable financial management and proactive asset management, City Assets continued to assess the renewal, rehabilitation, upgrade and maintenance requirements of its assets based on service levels, service standards, performance and use. The acquired information will be used to reinform ongoing capital and maintenance funding requirements and the financial planning process that encompasses the long-term financial plan and capital works.

Work on the development of a Fleet and Plant Asset Management System, which started in 2015/16, was completed during the year. It strengthens our ability to deliver efficient works and services by ensuring that value for money is achieved from procurement and operational performance, as well as to allow us to actively manage the plant and vehicle fleet.

In addition, City Assets staff completed a condition audit of footpaths and kerb gutters, began work on the development of the playground mobile inspection and works order system and put plans in place for a \$50,000 condition audit of all stormwater assets in the coming year.

Roads and footpaths

More than \$9 million was spent on transport-related capital works in 2016/17, with priority given to projects identified within Council's Road and Footpath Asset Management Plans. The vast majority of the funds – some \$8.5 million – was spent on the resealing of road surfaces, the replacement of kerbs and gutters and the reconstruction of roads.

Several large projects were either started or were completed during the year, with about \$5 million spent on reconstructions of Holland Street, Thebarton; Tennyson Street and Beauchamp Street, Kurralta Park; Norma Street, Mile End; Military Road, West Beach; Birdwood Terrace, North Plympton; May Terrace, Brooklyn Park and North Parade, Torrensville.

Works included new road pavements, kerbs, gutters, street lighting, stormwater infrastructure and footpaths. In keeping with both the State Government's stormwater strategy, 'The Future to Stormwater Management', and the city's commitment to environmentally sustainable development, our engineers continued to strive to deliver projects that optimise the environmental outcomes for urban waterways and coastal environments and in this regard, installed innovative bio-infiltration beds at Tennyson Street, Kurralta Park.

A further \$580,000 was spent on renewing and constructing footpaths across the city, with the most notable upgrades rolling out on Tapleys Hill Road, Fulham and King Street and Darebin Street, Mile End. At the same time, we continued with our footpath remediation program to address footway defect areas along major arterial roads and provide greater pedestrian safety.

In the year ahead, some \$2.5 million will be allocated to the road reconstruction of Phillips Street, Thebarton, while reconstruction work is also earmarked for White Avenue, Lockleys; Aldridge Terrace, Marleston; Birmingham Street, Mile End; St Andrews Crescent, Novar Gardens; Wainhouse Street, Torrensville; Cambridge and Toledo Avenues, West Beach; and Britton Street, West Richmond.

A further \$1.1 million will go towards, among others:

- A \$360,000 public lighting installation and upgrade program that includes the completion of lighting at Westside Bikeway Reserve.
- The ongoing installation of new – and upgrades to existing – public bus shelters, valued at \$150,000.
- A \$280,000 program of minor traffic management work at identified locations, including pavement bar layouts, pedestrian kerb ramps, stop and give way signage with associated line marking; the construction of a roundabout at the intersection of Ashley Street and Hardys Road, Underdale; and the continuation of the Torrensville/Thebarton Local Area Traffic Management Plan.

Stormwater

The \$2.1 million upgrade of the existing major trunk underground stormwater drainage along May Terrace, Lockleys was completed during the year, while the stormwater duplication in Rutland Avenue was extended across Henley Beach Road, Lockleys, into Clyde Avenue to further enhance the system. In addition, a \$280,000 underground stormwater pipe in Mile End's Henley Street and Rankine Road was constructed.

The focus in the new financial year will remain on the duplication and major upgrading of the Lockleys Catchment Drainage Systems, with a substantial project to upgrade the existing stormwater drainage from May Terrace, across Henley Beach Road and into Rowells Road and Douglas Street, Lockleys, to be tackled.

Additionally, works will continue on the Council-wide Stormwater Management Plan to model the performance of all existing stormwater systems from a water quantity and quality perspective, while considering the impacts of climate change and urban consolidation. This will allow Council to better determine where future works will be required and how to prioritise requirements.

Property Services

The Property Services' team collaborates with City Works to provide advice, guidance and support on larger scale projects and during the year saw to:

- The completion of the design and documentation for the \$2.5 million redevelopment of Weigall Oval Stage 1 that includes an upgrade of the reserve, new tennis courts and car parking.
- The commencement of the detailed design and documentation for the \$7 million Camden Oval redevelopment.
- The commencement of Stage 1 of the \$2.5 million Lockleys Oval/ Apex Park redevelopment comprising a new horse dressage arena, new clubrooms for the Girl Guides and Scouts and a reconfiguration and upgrade of the wetlands.

The team also undertook upgrades to building fire systems, construction of new public toilet amenities and minor building works at Richmond Oval, Camden Hall and Plympton and Thebarton Community Centres.

Traffic Services

Transport Strategy

City Assets continued to implement Transport and Bicycle Strategy recommendations during the year, moving closer to its goal of providing an interconnected transport system.

With the completion of the Local Area Traffic Management (LATM) study at Underdale, Torrensville and the Thebarton area bounded by Henley Beach Road, Holbrooks Road, Port Road, James Congdon Drive and the River Torrens, Council proceeded with a number of traffic control solutions, in particular the construction of the roundabout at the Hardys Road and Ashley Street intersection. A similar LATM study commenced for both the Novar Gardens /Camden Park precinct and the Mile End/ Richmond area.

LATM is concerned with the planning and management of the usage of road space within local traffic areas and involves the use of physical devices, streetscaping treatments and other non-physical measures such as regulations, to influence vehicle operation and so create safer and more pleasant streets.

Council's bicycle network was further improved with some \$110,000 going towards the completion of a shared path bridge over Brown Hill Creek at the intersection of Watson and Beare Avenues, Netley and the creation of a \$108,000 shared path along Beare Avenue.

In addition, \$50,000 was allocated to minor traffic management works such as pavement bar layouts, pedestrian kerb ramps, stop and give way signage with associated line markings and the completion of a Koala Crossing on Jenkins Street.

Road Safety Group

The City of West Torrens Road Safety Group works in conjunction with Council and external stakeholders, including SA Police, the Department of Planning, Transport and Infrastructure and the community, to promote road safety and awareness and respond to the road safety concerns of the local community and road users.

In 2016/17, the group continued to roll out its '50km' bin stickers program and also undertook a Mock Crash event at Thebarton Oval, attended by about 500 high school students from schools within and around the West Torrens' area.

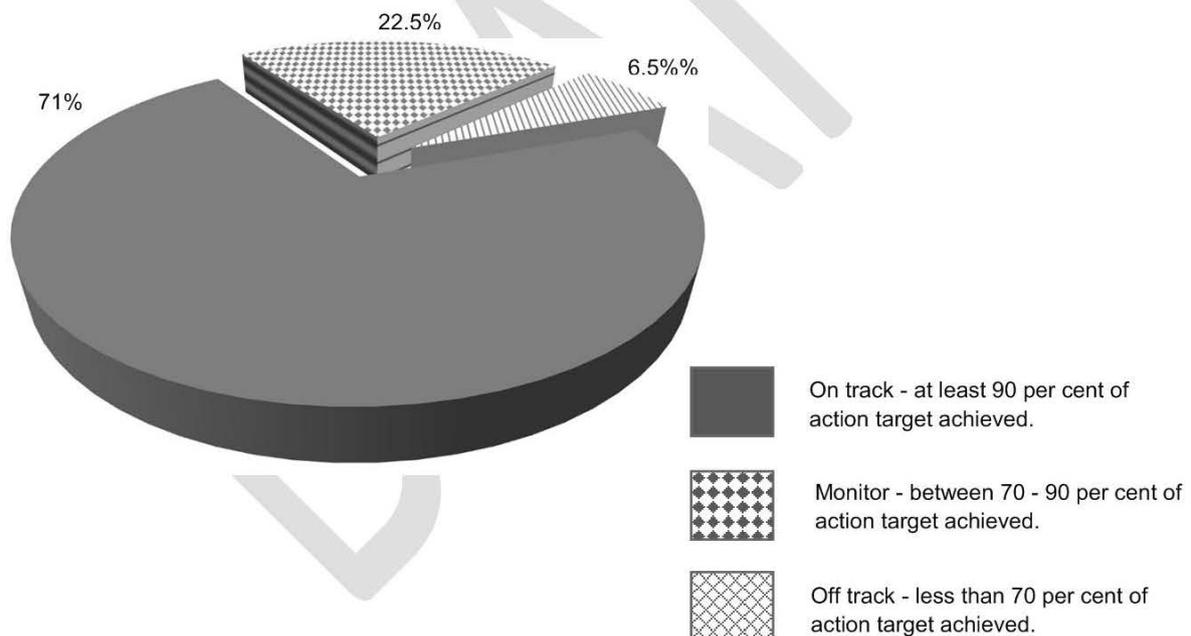
The Mock Crash demonstrations aim to save lives by educating young drivers on the impact of a serious motor vehicle crash, in particular where a fatality occurs.

The coming year

Allocations and plans for the coming year include:

- \$15 million for the staged upgrade and improvement of the sports field and reserve area at Weigall Oval comprising new open space facilities such as a playground, tennis courts, pathway linkages and lighting improvements to the sports fields and turf areas. Further stages of the project will include the development of a new building facility for the sporting clubs.
- A \$1.2 million contribution to Torrensvile Bowling Club for the interface works and car parking for Kings Reserve/Thebarton Oval, an element of the overall bowling club redevelopment that comprises a new building and indoor bowling facility.
- \$500,000 to fund the upgrade and improvements to Kings Reserve, Stage 1 which will include playground and skate park facilities, new shared pathway linkages, with lighting improvements for pedestrians, reserve irrigation and water features, improvements to the sports fields and reserve and improved car parking.
- \$400,000 to be spent on traffic management in the coming year, with the installation of a Wombat Crossing on Jenkins Street, Cowandilla to service the Cowandilla Primary School, the upgrade of the junction of Ashwin Parade and Hardys Road and preliminary design works to realign Daly Street and the Watson Avenue/Beare Avenue road bridges all earmarked for attention.
- The creation of a road safety awareness campaign for primary schools via the Road Safety Group.

Overall performance of City Assets



Community Services

The City of West Torrens' Community Services department encompasses Community Development, Library and Home Support and seeks to provide opportunities for the community to connect with each other to reduce social isolation, improve quality of life and bridge the digital divide.

Children and Youth teams

More than 110 school holiday and after-school activities were offered to children and youth during 2016/17, including:

- Eleven 'Little Day Out' or 'Little Day In' events that highlighted the city's public parks, community facilities and recreation opportunities.
- Football, swimming and netball programs at various venues across the city for migrant and refugee children from local schools.
- A skateboard, BMX and scooter competition for those above five years of age, held at West Beach Skate Park in collaboration with Adelaide Shores, YMCA and the City of Holdfast Bay.
- A Youth Expo at the Titanium Arena that, in association with the Cities of Charles Sturt and Port Adelaide Enfield and The Multicultural Communities Council of SA, showcased services for young people in the western region.
- Delivery of services that contributed to 'Public Health Week' initiatives across Council.
- A partnership with Western Workers to host youth forums that shared best practice initiatives and learning across the western region.

IMPACT

The IMPACT youth group continued to provide input into the design and implementation of the school holiday and after school activities that promote literacy, engagement and connection in the community.

Events ranged from story tents and multicultural story time sessions to celebrate the art of storytelling, outreaches to local kindergartens and displays around significant occasions such as NAIDOC and Reconciliation Week; to parenting support workshops on conditions such as dyslexia and a raft of Little Day In and Little Day Out programs.

Community gardens

The West Torrens' community gardens program continued to grow, with new families and individuals signing up and enjoying the rewards of harvesting their own vegetables and soft fruits. Support and advice was also provided to a number of post-graduate university students researching the establishment of accessible community gardens in aged care and other community settings. In addition, the program featured well-attended and appreciated gardening, composting and worm-farming workshops.

Volunteers

Council's most valued team of 149 volunteers collectively delivered more than 10,100 hours during 2016/2017, with their efforts recognised and celebrated at an annual afternoon tea event for all local volunteers and lunch for those specifically involved with the City of West Torrens. The occasions also recognised three volunteers with 15 years' service and two with 10 years' service.

Council teamed up with the Department for Communities and Social Inclusion to fund a number of volunteer courses, among them nine full-day Child Safe Environments courses, five First Aid courses, four Mental Health First Aid courses, two Manual Handling courses and a JP Training course.

Transport

Community transport volunteers provided almost 2,600 hours of service while transporting some 12,400 passengers to local services and outlets such as shops, doctors, banks and hairdressers. We also undertook a number of 'social inclusion' tours which took in global foods and historical sites, as well as op shops.

Transport was provided for children, youth and those attending multicultural programs, as well as the Library's annual 'community selection' evening.

Social and community inclusion

Community Services played its part in the city's social inclusion initiatives by:

- Promoting our Sewing Studio program and supporting its members.
- Sending around 150 bags, 200 skirts and an assortment of blankets and teddy bears to Africa and assisting with flood relief work in the Philippines.
- Supporting outreach groups such as West Torrens Knitters, Orange Tree Quilters and Thriving Neighbourhoods.
- Participating in the Local Government Access and Inclusion Network.
- Distributing donated goods to organisations that support people in need.
- Hosting a celebration for International Day of People with Disability.
- Providing input to the State Disability Inclusion Bill and various planning and building guidelines.
- Supporting the inclusion of people with disability in volunteer programs.
- Responding to the concerns of local residents and support agencies in relation to disadvantaged groups.

Gallery exhibitions

The West Torrens Auditorium Gallery was again fully booked throughout 2016/17 and hosted numerous exhibitions, among them the:

- Adelaide Fringe Exhibition
- SALA Exhibition
- SA Photographic Exhibition
- Inaugural 2017 West Torrens Art Prize.

The latter attracted 100 entries reflecting the theme 'Between the City and the Sea', with the winner Paul Whitehead receiving \$10,000 for his painting of the iconic Thebarton Theatre entitled 'The Thebbie'.

Cultural events

A number of significant cultural events featured on Council's calendar during the year, key among the Indian and Irish cultural evenings and Harmony Day and Refugee Week activities.

The well-supported Indian and Irish evenings provided a unique 'cultural immersion experience' for the community, which had the opportunity to sample and appreciate the music, food and dance of both cultures and understand their contributions to the rich tapestry of Australian life.

Harmony Day, in turn, was celebrated with spice mixing and aromatherapy sessions, as well as sari wrapping demonstrations; while a series of rag rug weaving workshops and sessions on the ancient Chinese relaxation technique of Falan Dafa headlined Refugee Week.

Community outreach

During the year, members of the team spoke to groups of residents in aged care settings and presented career information to young people at the Plympton International College (formerly William Light R-12 School), while 88 Junior Development Grants, totalling \$24,900, were awarded.

Community centres

The Thebarton Community Centre was again well-utilised, with bookings up 19 per cent on the previous year and feedback from users being overwhelmingly positive. Activities ranged from expos and public markets to cultural events and an array of engagement, wedding, anniversary, birthday and Christmas parties.

Aged care

Following recent changes to aged care, Community Services successfully completed the My Aged Care Commonwealth Home Support Programme (CHSP) audit, with the renewed funding providing eligible residents' with domestic assistance in areas such as cleaning, shopping, light gardening and social support and some \$35,000 for home modifications and home maintenance.

West Torrens OPAL

With research showing that 41 per cent of a child's daily food intake is in the form of snacks, OPAL used the year to launch its 'Make it a Fresh Snack' initiative that promotes fresh and healthy food choices over packaged and processed alternatives. Flyers and fridge magnets, as well as information on Council's website and via social media, promoted the campaign, while OPAL also partnered with the City of Holdfast Bay and Natural Resource Management groups to deliver free workshops to local schools and preschools that link food gardening to the curriculum.

Library

The Hamra Centre Library and the Mobile Library continued to provide the community with access to a diverse collection of books, audio books, DVDs, CDs and magazines, with 13,317 new items added during the year, taking the collection to more than 70,000 items. The Hamra Centre was visited by 231,628 customers, with an additional 1,031 customers using the Mobile Library Service.

During the year some minor building works were undertaken on the Hamra Centre to accommodate a six-bin automated library materials sorter; a project that saw the City of West Torrens win the 2016 Local Government Association Workers Compensation Scheme Award 2016 for Best Practice in Work Health Safety.

New initiatives

Grant review

Council's grant process – including donations and sponsorship – was reviewed to streamline eligibility criteria, the application procedure and monetary allocations, with an online 'SmartyGrants' system purchased to further enhance the application process. This will come online during 2017-18.

Centenarians' project

As part of the 2016 Every Generation Festival and awards program, the contributions of some of West Torrens' oldest residents – including nonagenarians and centenarians who still drive and play golf each week – were recognised at a lunch in their honour. Hosted by the Mayor and Elected Members and with the Member for Hindmarsh Steve Georganas MP as a special guest, it reminded all that 'active ageing' is more than a slogan in the west.

Thriving Neighbourhoods

A local collective group, Thriving Neighbourhoods brings together community partners to plan and develop programs that support and strengthen outcomes for children, youth and families within the West Torrens' community. A Community Advisory Group comprising local community members and school governing representatives provides a community voice to guide local strategies and actions, one of which has delivered three pop-up café engagement events, each attended by some 300 people and focused on neighbourhood connectedness and engagement.

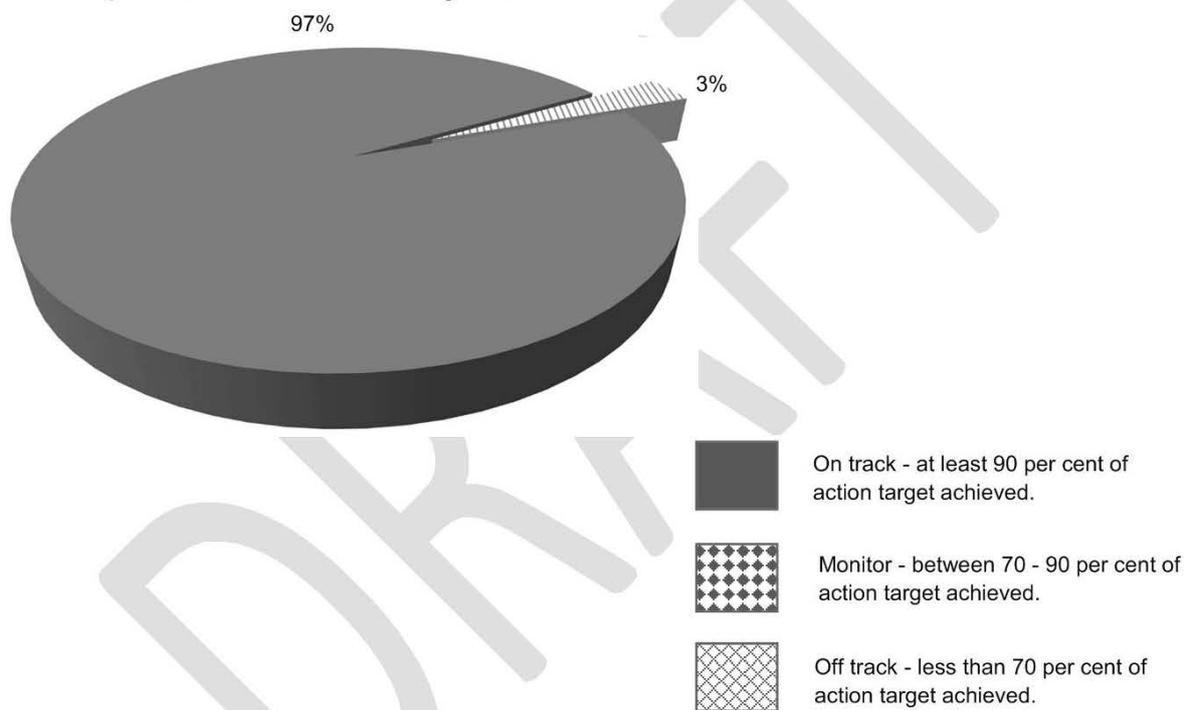
The coming year

The success of an Active Ageing Expo at the Plympton Community Centre in June 2017 has prompted Council to run a series of events in the new financial year. These will be called 'Drop In Fridays' and will be targeted at bringing those who are 65+ together for events, workshops, outings and, above all, a place where people can just have a coffee and a chat.

The increased use of Thebarton and Plympton Community Centres, as well as plans to build a Community Hall at Cowandilla, has seen the Community Development division create a dedicated Facilities Team to provide a greater focus on the administration of the centres in the future.

In partnership with the Brickworks Marketplace, Community Services will open a reading nook and Little Library book swap service in an empty shop in the centre from July 2017. Its success will be monitored by both groups until the end of 2017, after which a final decision will be made as to whether or not to continue the service.

Overall performance of Community Services



Strategy and Business

Strategy and Business supports the organisation to achieve its strategic objectives by establishing effective systems and processes and ensuring that decision making meets the highest levels of integrity through effective procurement, governance and risk management frameworks. It is also responsible for developing Council's key strategies and plans in consultation with the community, Elected Members and other stakeholders. This is supported by a consistent and professional message delivered through promotional materials and event expertise which informs, educates and engages with the community.

Strategy

Western Region Tourism Destination Action Plan

The Western Region Tourism Destination Action Plan is a joint initiative with neighbouring councils Charles Sturt, Port Adelaide Enfield and Holdfast Bay that, in consultation with key local tourism stakeholders, has as its overriding objective to raise awareness of Adelaide's western region as a tourism destination.

The Plan is the first of its kind for the region, with some of its key objectives being to:

- Increase visitor numbers, expenditure and repeat visitation to the western region.
- Increase number of sustainable tourism jobs.
- Increase investment in tourism infrastructure.
- Influence policy and legislation to benefit the tourism industry and to facilitate continual improvement.

Heritage Grants Program

The Heritage Grants Program underwent a comprehensive review this past year and will be reinstated in 2017/18. This program seeks to ensure that the City of West Torrens continues to recognise that built form in the West Torrens' area is a tangible embodiment of the history of the area and its strong migration influence by applying heritage listings to development that demonstrates changes to how we live and work, as well as recognising places of importance to local identities.

Open Space for Higher Density Structure Plan

The Strategy team secured funding from a range of sources – among them the LGA Research and Development Scheme DPTI's* Open Spaces and the Places for People Fund – to allow it to undertake a number of leading practice projects during the year.

* *Department of Planning, Transport and Infrastructure*

Work is currently underway on the part DPTI-funded Open Space for Higher Density Structure Plan project that seeks to address the vexed issue of adequate open space for existing and future residents in the context of our growing population. It aims to identify suitable locations for open space to meet the needs of growing infill populations within the context of recent planning policies while also looking at new and innovative ways to deliver open space in the public realm.

Development Plan Amendments

The Strategy team attended to a number of Development Plan Amendment (DPA) related queries during the year including writing to the Planning Minister to support the SA Jockey Club's proposed Development Plan Amendment being progressed as a Ministerial DPA.

The team also:

- Initiated the Employment Lands Analysis Project to review availability of commercial, industrial and mixed use land across the city to determine adequate provision and where land could be considered for conversion to residential or mixed use verses where it needed to be retained for commercial use.

- Maintained connections to stakeholders in the region through bodies such as Adelaide Airport Limited Planners Forum and advocated for the city's interests with regard to airport planning matters.
- Responded to issues arising from the State Government's planning reform agenda and review of the 30-Year Plan for Greater Adelaide, released 30 May 2017, and advocated for the city's interests.
- Responded to DPTI infill development proposals including the Inner Middle and Metropolitan Urban Corridor DPA first proposed in 2015, as well as subsequent follow-up Ministerial DPAs which superseded earlier policy.

Community Land Management Plans

During the year in review, three new Community Land Management Plans were being prepared to be presented to Council for endorsement. This included the consolidation of the existing 11 plans into three:

- Reserves and Sporting Grounds
- Drainage Lands
- Community and Commercial Facilities.

It is expected that the plans will be presented to Council in the next financial year.

Governance

Governance provides support, advice and frameworks for staff and elected members to undertake their duties and encompasses the accountability of staff to the elected members and, in turn, the elected members and staff to the community.

Among its significant outcomes during the year were:

- Coordinating the Keswick Ward Supplementary Election.
- Reviewing and establishing new Council By-laws.
- Managing public registers.
- Coordinating Freedom of Information applications.
- Coordinating and managing primary and ordinary returns.
- Managing authorisations and delegations.
- Reviewing and updating policies in collaboration with other departments across Council and drafting new policies where required.
- Providing advice and workshops on matters concerning legislative amendments.
- Providing support to Council and Council Committees.

Procurement

With much of its budget spent on goods, services and works that improve the lives of ratepayers, Council continued to develop a systematic approach to procurement which delivers value for money and cost savings, efficient and effective services, robust processes and effective risk management and probity and compliance

It further established its own panel of contractors for minor works such as electrical, plumbing, air-conditioning and maintenance, for legal services and for arboriculture and related tree services. In keeping with its push to reduce time and money associated with tendering and obtaining quotations, Council's online tendering platform VendorPanel continued to be used to help streamline the purchasing process and reduce administration costs while creating significant opportunities for local business.

In 2016/2017, some 38 formal requests for tenders/quotations were issued for a wide range of goods and services, among them road, kerb, watertable and footpath reconstruction, bikeway, pedestrian and reserve lighting, fire and safety upgrades and community support services.

Media and Events

Media and Events' staff provide promotion, event and community engagement assistance to Council and help keep local residents abreast of both projects being undertaken for and services available to the community.

Staff advise and support various areas of Council around publicity, education and event organisation and help departments design and deliver community engagement activities.

The team worked with colleagues to introduce a new concept, a cultural night, into the ninth annual Summer Festival, to showcase the numerous cultures that contribute to the social fabric of the city. This addition, which celebrated Greek, Italian, Afghani, Chinese, Indian, Spanish and various African cultures through music, food and entertainment, not only helped to boost attendances to the various events to about 8,000 but earned a national Local Government Award in the Multicultural Australia 'Strength in Diversity' category.

The 'Fork on the Road' event, first introduced to great acclaim and support in 2016, was again part of the Festival and proved just as popular in drawing around 4,000 people to its spread of food, refreshments and entertainment.

Media and Events staff also contributed to the successful delivery of the annual Australia Day Awards and citizenship ceremonies, the Mendelson Scholarship ceremony, the Hilton RSL sub-branch's ANZAC Day Dawn Service and various networking events.

These and many other events were covered by Council's seasonal magazine, 'Talking Points', which continued to be produced and delivered to households within budget. Talking Points also reported on a raft of subjects ranging from community engagement and financial reporting to community projects and upcoming plans.

The team also used the year to enhance Council's various social media platforms and so better engage with and inform residents on newsworthy developments, events and consultations. New initiatives such as incorporating Facebook pages for the Thebarton Community Centre and Cummins House and creating an Instagram account helped to boost community participation with our social media channels and increase engagement by 143 per cent.

Community engagement was also a focus, with input sought on various large-scale projects and issues, among them:

- The annual Summer Festival.
- How legislative changes to the Draft Dog and Cat Management Plan might affect pet owners.
- Thoughts on the at-call versus annual hard waste collections.
- Traffic movements in Novar Gardens, Camden Park and North Plympton.
- The proposed rezoning of some industrial areas in Torrensville and Underdale.
- Upgrades to and management of the stormwater project in Rutland Avenue, Lockleys.
- The West Thebarton Road project and its upgraded aesthetics.

A new 'engagement specific' section was also launched on Council's website and social media, print media and displays were employed to share information.

Internal Audit and Risk

Internal Audit is designed to help the organisation achieve its objectives by providing independent assurance on the effectiveness of risk management, internal control and governance processes and, in the year in review, recorded outcomes such as:

- Embedding a risk culture through risk inductions, workshops and training.

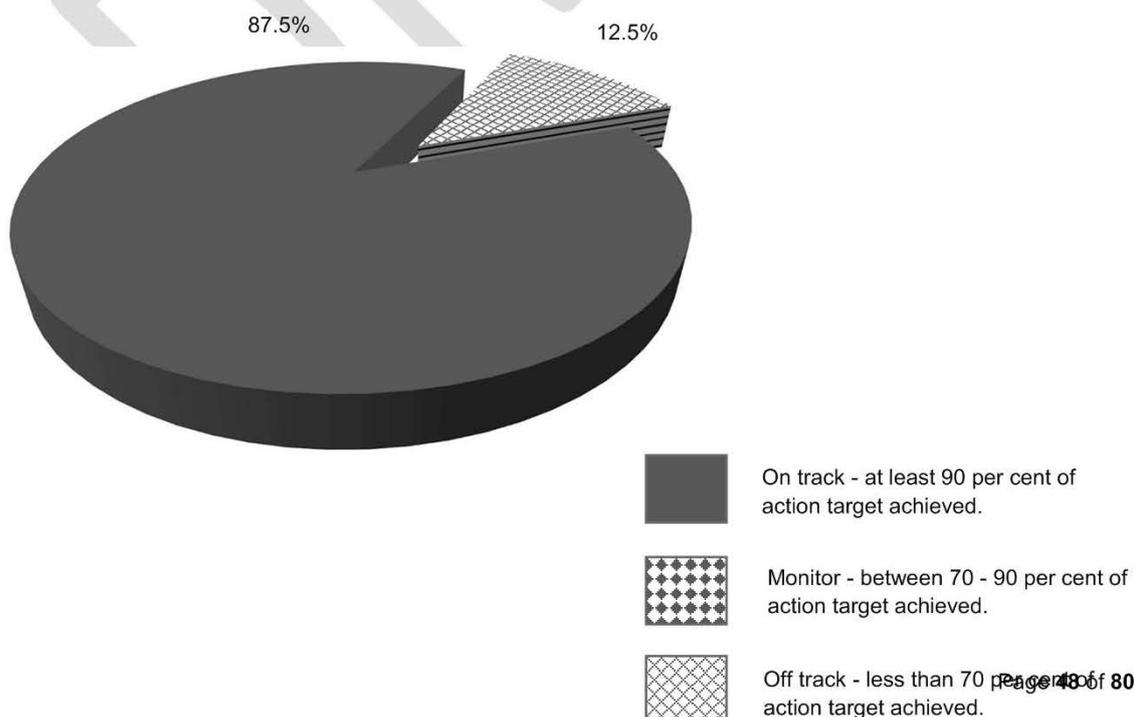
- Continuing to finalise business continuity and emergency prevention, preparedness, response and recovery processes.
- Testing and reviewing the business continuity plan.
- Reviewing the Enterprise Risk Management Framework and associated tools.
- Identifying, reviewing and updating strategic and operational risks.
- Undertaking internal and legislative audits.
- Developing the 2017/18 Annual Risk and Resilience Management Plan.
- Providing support to the Audit and Risk Committee.
- Administering the Internal Audit Plan.
- Delivering the annual Risk Management Plan.

The coming year

As thoughts turn towards 2017/18, Strategy and Business' key priorities will include:

- Finalising the Urban Design Framework.
- Implementing schemes for Heritage and Green Initiative Grants.
- Managing the implementation of the city's transition to the *Planning, Development and Infrastructure Act 2016*.
- Linking the Public Art Trail with the findings of the latent demand research undertaken to inform the Regional Tourism Strategy.
- Managing the Economic Development Strategy to guide development and investment attraction in the West Torrens' area.
- Finalising the Employment Lands Analysis project and using the results to advocate for local variations in planning zoning provisions.
- Monitoring airport noise.
- Managing the 2018 Council election.
- Reviewing contractor management systems and processes.
- Facilitating the Summer Festival program.
- Developing the 2018 - 2022 Internal Audit Plan and associated risk-based methodologies and key audit triggers.
- Reviewing Local Government Risk Services.
- Testing and revising the Emergency Management Business Continuity Plan.

Overall performance of Strategy and Business



Regulatory Services

Regulatory Services comprises Waste Management, Environmental Health and Compliance teams and is responsible for providing quality services to assist the community on issues such as household waste disposal, animal management, immunisation and community health.

The teams share a commitment to work in partnership with community, business and government sectors to provide a safe, clean, healthy and sustainable environment.

Waste Management

Reducing waste, reusing items and recycling those no longer of use remained high on the Waste Management team's agenda in 2016/17, with staff actively educating community groups and households on the importance of these practices.

During the year the team:

- Implemented a strategy to combat contamination in recycling and organics bins which included incentives to encourage behaviour change, a program of household bin tagging at the kerbside and regular feedback to residents.
- Continued to promote the 'If It Grows It Can Go' food waste recycling program that encouraged residents to place food scraps in a kitchen caddy before consigning them to their green organic bins or compost bin/worm farms.
- Promoted Council's illegal dumping strategy through community-wide education initiatives on its negative environmental impacts. The program's success is evidenced by the return-to-property rate of illegally dumped material maintaining an average over 55 per cent and continued cost savings to Council.
- Conducted 'Get Wasted' tours of landfill and recycling sites to educate the community on what happens to items once they are binned. The tours were supplemented by multiple shopping centre and school visits to promote waste minimisation and recycling, as well as online educational resources for school and community use.
- Continued the 'Mobilemuster' program to promote the recycling of old mobile phones and in the process diverted 27 kilograms of used phones from landfill.
- Continued the battery recycling program for residents, with drop off points at Council's Civic Centre and Hamra Centre Library receiving a total 208 kilograms.
- Partnered with Solo Resource Recovery in an electrical waste recycling program that saw 522 residents drop off 1,377 items and effectively recycle 9.639 tonnes of electrical waste.
- Continued the kerbside hard waste trial collection for a 12 months, collecting and diverting from landfill 7,689 items, including 1,347 mattresses. A report will go to Council in the new financial year for a decision on the type of hard waste collection to be provided to residents.
- Provided 1,421 vouchers allowing residents to dispose of their hard rubbish – as well as green waste and building materials – free of charge at the transfer station instead of having to wait for the hard rubbish collection.
- Offered rebates to residents who purchased a worm farm or compost bin. 15 residents applied for the rebate.

During 2016/17 the Waste Management team provided community-focused customer service by way of waste management advice and education, with some 2,055 customer requests received on subjects ranging from illegal dumping to bin issues such as missed collections, repairs, contamination and bins being left out.

Mobile technology and its ability to allow officers to retrieve and update data while out in the field remained a key focus for Regulatory Services; while further enhancements saw mobile technology extended to illegal dumping inspections, allowing officers to view customer requests and update their inspection details while in the field. Mobile inspections now include nonconforming hard waste items and abandoned shopping trolleys.

Environmental Health

The Environmental Health team promotes and protects the health of the community by providing and supporting public health education and services.

Food hygiene

The team continued to provide education sessions to community groups, interested businesses and schools around food hygiene and safety and public health. It also participated in the national Food Safety Week and worked collaboratively with other departments during SA Health's Public Health Week to promote Council services and our contribution to public health.

The Environmental Health Officers supported the community and businesses by monitoring health practices and ensuring the required measures were in place to protect public health. During the year, officers attended to 264 customer requests ranging from food safety, contamination concerns and environmental nuisance issues to poor health and hygiene conditions and communicable diseases.

Council also took part in the Food Safety Rating Scheme that officially began in April 2016 and during the ensuing 12 months, issued 99 five-star, 10 four-star and 11 three-star food safety rating certificates to food businesses, while unrated inspection results were issued for 46 food businesses.

Immunisation

Council's immunisation program was again well supported by the community with numerous clinics conducted for residents, businesses and secondary schools. Organised in line with national best-practice clinical guidelines (National Health and Medical Research Council Immunisation Handbook and South Australia Vaccine Administration Code), the clinics administered 4,114 vaccines in 2016/17, including 1,167 for influenza (flu).

Council also entered into an agreement with the University of Adelaide to participate in the South Australian Meningococcal B vaccine herd immunity study which will involve all secondary schools in the area and continue through to December 2018.

Compliance

Compliance staff are responsible for enforcing legislation in areas such as parking, animal management, overgrown vegetation, backyard burning, goods on footpaths, illegal dumping and building works.

During the year, officers investigated 2,824 customer requests, handled either through education or enforcement. Furthermore, of the total expiation notices issued, 1,726 applications – 1,696 for parking; 14 for animals; 15 related to general compliance and one to development – were received and assessed for a Section 270 review under the *Local Government Act*.

In line with an objective in the 2012 - 2017 Animal Management Plan to encourage permanent identification of dogs and cats by microchipping, the team also hosted two microchipping days and microchipped 228 pets, including a ferret!

Officers responsible for animal management captured 434 dogs for wandering at large and investigated 40 dog attacks, serving 10 dog control orders.

Other administration tasks and inspections involved:

- Assessing and issuing parking permits to 331 residents.
- Removing or eradicating 101 European wasp nests and bee swarms.
- During the fire season, assessing 367 properties for being a fire hazard and issuing 140 clean-up and 27 expiation notices.

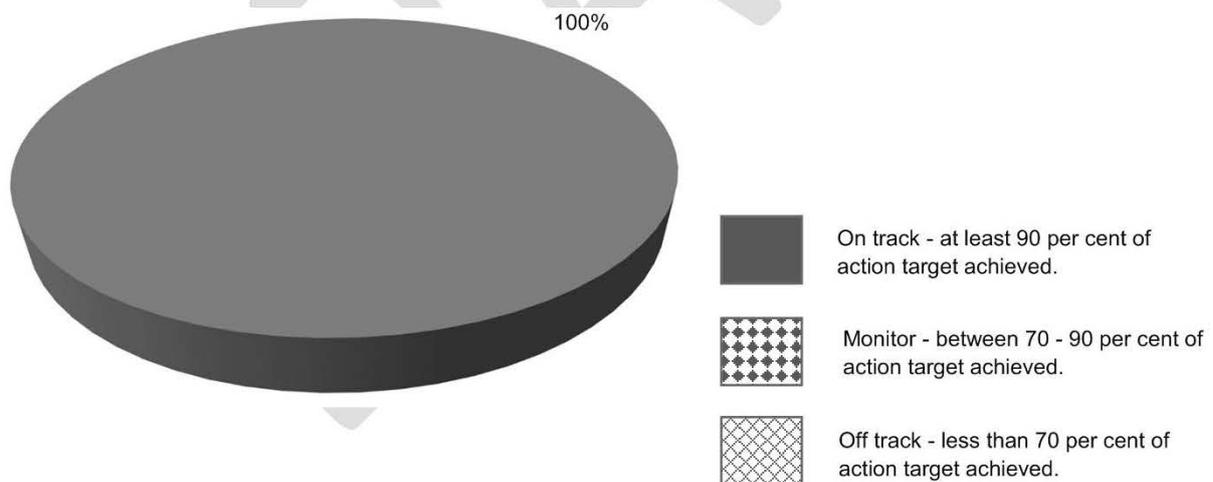
The coming year

In the year ahead, Regulatory Services explore opportunities and investigate programs to further reduce waste going to landfill.

Other activities will include:

- Continuing to update systems, offer training and educate the community about changes in legislation, particularly the *Dog and Cat Management Act 1995* and *Local Nuisance and Litter Control Act 2016*.
- Continuing its 'bin tagging' program to educate residents on correct bin usage.
- Further promote food waste recycling by continuing the 'If It Grows It Can Go' food program.
- Promoting rebates to residents who purchase worm farms and compost bins.
- Educating the community about illegal dumping and minimising its impact within the West Torrens' area.
- Hosting another microchipping day for pet owners.
- Further implementing mobile technology across Regulatory Services to improve out in the field management.
- Completing the Dog and Cat Management Plan.

Overall performance of Regulatory Services



Financial Services

The Financial Services division is responsible for the development, management and coordination of the City of West Torrens’ annual budget to ensure that the long-term and realistic financial goals required to deliver the desired services and amenities to residents are in place.

Annual budget

The balanced budget presented to Council for the 2016/17 financial year included operating expenditure of \$51.4 million and capital expenditure of \$25.9 million, an outcome achieved with an average 2.6 per cent rate increase, the second lowest in metropolitan Adelaide.

The major projects and their budget allocations included:

- \$2.5 million towards the upgrade of Lockleys Apex Park
- \$2.3 million for the Lockleys catchment drainage project
- \$0.6 million for the Brown Hill Keswick Creek drainage project
- \$20 million for capital works throughout the city
- \$4.8 million for waste management
- \$3.6 million for the recreation program.

In preparing and finalising the 2016/17 budget, Financial Services undertook community consultation to encourage residents to be involved in the budget process, learn about Council’s plans, ask questions and provide feedback that was then used to inform the final budget decisions.

Reporting

Council met its financial and statutory and reporting requirements for 2016/17, with all statutory audits successfully completed. Financial reporting was conducted on a full cost attribution basis, as required under the *Local Government Act 1999*, while the reporting of consolidated strategic and financial information continued throughout 2016/17 along with rigorous budget reviews.

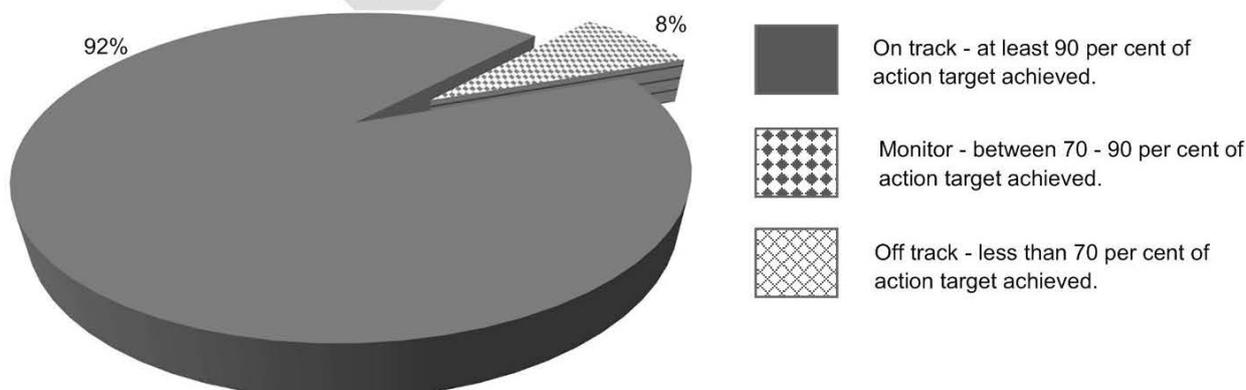
Long term financial plan

Legislation requires Council to annually review its Long Term Financial Plan with consideration to the Annual Business Plan and associated Infrastructure and Asset Management Plans. The 2016/17 review was completed in conjunction with Council’s Budget and Annual Business Plan, while the Budget and Annual Business Plan for 2017/2018 was made available on the City of West Torrens’ website and at the Civic Centre during business hours.

The coming year

Council’s 2017/18 budget will again deliver a surplus operating result which will further sustain the city’s financial position. This includes capital expenditure of \$28.5 million and a residential rate increase of an average of 2.2 per cent, with a minimum rate of \$889.

Overall performance of Financial Services



People and Culture

Council's People and Culture department – previously Human Resources and Service Centre – exists to provide a safe, supportive and family-friendly working environment with staff across the organisation engaging proactively and collaboratively to manage the work health safety, human resource and injury management activities.

Service Centre

The Service Centre team is the face to the community and the first point of contact for many public enquiries.

In interacting with residents in 2016/17, Service Centre officers:

- answered 71,870 calls
- achieved a telephone abandonment rate of 2.33 per cent against Council's three per cent benchmark
- resolved 80 per cent of all call enquiries, the balance being dealt with by staff from other departments
- answered 79 per cent of calls within 30 seconds
- raised 7,747 customer service requests.

Improvements were also made to the functionality of the customer request management system to further improve consistency of information and responsiveness from team members in the field. The implementation of new contact centre software allowed staff to offer a multi-channelled, more accessible and convenient service to customers.

Finally, and in recognising the importance of positive customer experiences, employees worked with a dedicated leadership team to develop a customer experience framework that would allow them to be more customer-focussed.

Human Resources

The Local Government Employees Award Enterprise Agreement was successfully negotiated during 2016/17 while the South Australian Municipal Salaried and Nurses (SA) Enterprise Agreement remained under negotiation as the year closed.

A review of providers for both the Employee Assistance Program (EAP) and pre-employment medicals was also undertaken, with the EAP being augmented with an additional provider and a new provider being engaged for pre-employment medicals.

At the same time, an employee management system for recording and monitoring performance, EMS pro, was implemented across the leadership team.

The City of West Torrens is committed to providing a workplace for employees with a culture that values fair treatment. The Human Resources department continues to ensure for the provision of equal opportunities both during recruitment and throughout employment. We recognise that any threat, or harassment or discrimination in employment practices is inappropriate and illegal.

Work Health Safety

With the Work Health and Safety and Injury Management Plan 2014 - 2017 finalised in the 2015/16 financial year, a new Work Health and Safety and Injury Management Improvement Plan 2017 - 2020 was developed in March 2017. This plan captures the outcomes from the annual Local Government Association Workers Compensation Scheme (LGAWCS) Key Performance Indicator Audit, undertaken in November 2016.

In addition, and as per LGAWCS requirements, a review of the Injury Management file management system resulted in processes being 100 per cent paperless, while onsite physiotherapy and task-specific manual handling training was rolled out in high risk areas to help reduce injuries. In addition, health and wellbeing information was provided to employees in line with SA Health recommendations on modifiable lifestyle choices.

Organisational culture

Efforts to achieve the best possible organisational culture were again the focus in 2016/17, with the leadership team’s review of the existing culture resulting in the development of a City of West Torrens' culture and leadership brand. This will be launched in the new financial year and new programs put in place to encourage leadership and accountability.

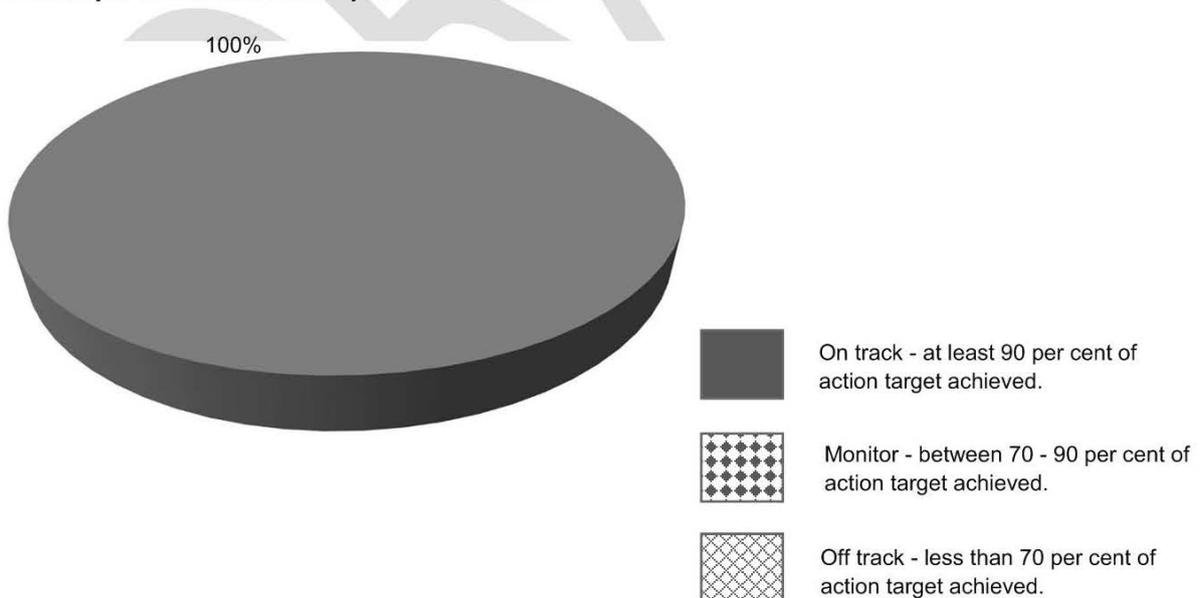
The coming year

Following the launch of our culture and leadership brand, work will begin on the 'Our Culture Action Plan' to deliver the rebranded culture and capture leadership development, embed rewards and recognition into the daily leadership activity, introduce an employment lifecycle program, identify continuous improvement tools to drive excellence and enhance interdepartmental communication.

A substantial component of the Work Health and Safety and Injury Management Plan 2017 - 2020 will also be progressed, while a number of continuous improvement initiatives will be tackled, among them:

- Implementing Skytrust software to automate injury, incident and hazard reporting and investigations.
- Developing and implementing key online forms.
- Establishing a work experience program.
- Implementing a quality management program within the Service Centre.
- Exploring multi-channel communication options for customers.
- Reviewing the after-hours service provider.
- Developing a Customer Experience Policy and Charter.

Overall performance of People and Culture



Information Services

With a commitment to continuous improvement, customer service and accountability, the Information Services department used much of 2016/17 to lift the organisation onto digital platforms and deliver an even more efficient and productive service to the community.

Performance

A key measure of the team's performance was service availability and in the year in review, Information Services achieved a 99.9 per cent success rate across its mail services, Council document production, IT infrastructure, business applications, web services, desktops, servers and telephony offerings, thanks largely to staff commitment backed by robust and reliable systems.

West Maps Public

As an offshoot to Council's widely used Geographic Information System (GIS), West Maps *Public* was launched during the year. This is a GIS system for the general community that allows them to search publicly available information about West Torrens based on local intelligence.

More efficient information management

The City of West Torrens was the first council in South Australia to take on the 'Objective' information management product as its records management system. This new software, which has an annual cost saving, will improve user experience and provide greater functionality. The Information Services team implemented a new 'Agendas and Minutes' process to further streamline the production of Council documents.

Mobile workforce technology trials

In striving to improve customer service, efficiency and productivity, mobile work crews were supported with the successful trial of mobile technology that also enhanced compliance with safety requirements.

Digital transformation of council services

Several key services, including development assessment, building inspections and asset inspections, were transformed from paper-based to online services during the year resulting in improved productivity, efficiency and customer service.

New telephony and Service Centre software

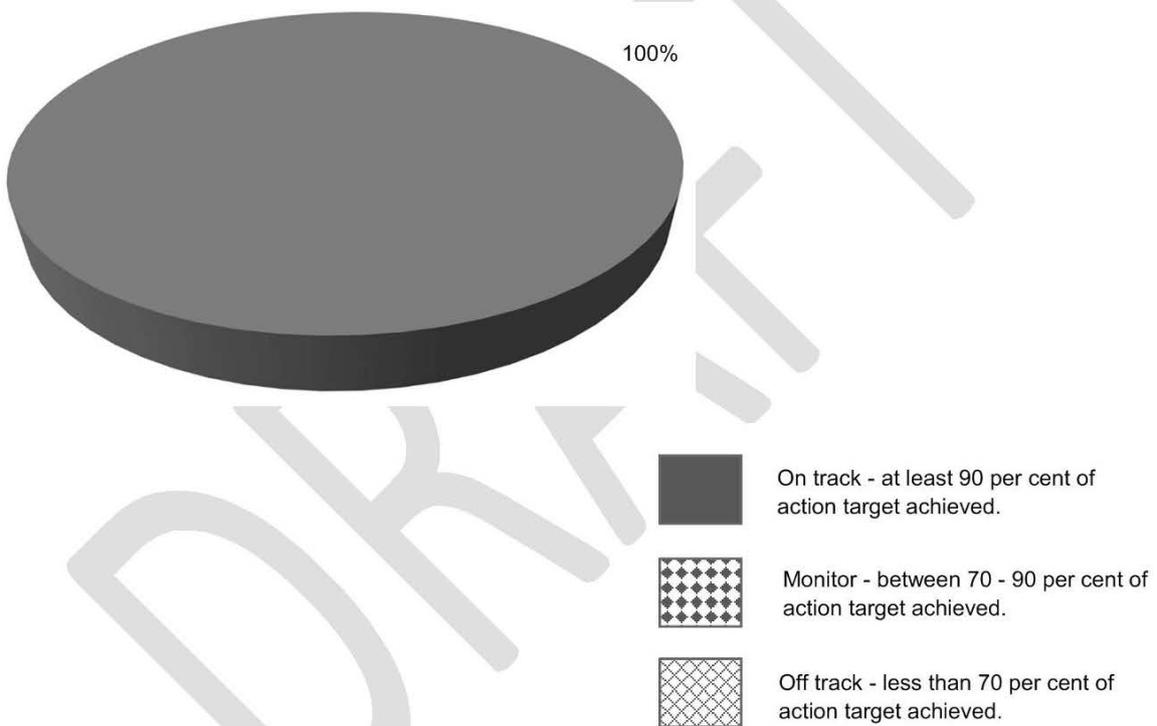
Council's telephony platform and Service Centre solutions were upgraded onto contemporary platforms in readiness for further service improvements.

The coming year

During the next 12 months Information Services staff will focus on:

- Helping staff maximise the benefits of state-of-the-art systems now installed in areas such as asset management, information management, human resource management and customer service.
- Upgrading IT hardware and software to maintain the currency of Council's IT assets.
- Redeveloping Council's website, with a focus on user behaviour.
- Assisting the Service Centre with the take-up of a multi-channel approach to service delivery that will provide customers with a seamless experience whether they engage via a telephone, online, SMS or face to face.
- Assisting Council's mobile workforce with the expanded take-up of mobile devices and real-time information to improve efficiency, productivity and accuracy in their roles and service delivery.

Overall performance of Information Services



Access to Council documents

This section of the Annual Report details information that Council is required to provide in accordance with relevant legislation. The documents and registers listed may be inspected:

- At the Civic Centre 165 Sir Donald Bradman Drive, Hilton during normal business hours
- On the Council website westtorrens.sa.gov.au

Copies of the documents are available for a small fee unless otherwise stated.

By-laws

The Council has five (5) By-laws to ensure the good rule and government of an area, and for the convenience, comfort and safety of its community. These being:

- By-law No.1 - Permits and Penalties
- By-law No.2 - Local Government Land
- By-law No.3 - Roads
- By-law No.4 - Moveable Signs
- By-law No.5 - Dogs.

Codes

A list of codes of conduct or practice that are in place as required under the *Local Government Act 1999* or *Local Government (Elections) Act 1999* is provided as follows:

- Mandatory Code of Conduct for Council Members
- Mandatory Code of Conduct for Council Employees
- Code of Conduct - Development Assessment Panel
- Code of Practice - Access to Meetings and Documents
- Code of Practice - Procedures at Meetings.

Terms of Reference

The following Council committees are guided by Terms of Reference which define the purpose, scope and authority of the Committee:

- Audit and Risk Prescribed General Committee
- Building Fire Safety Committee
- Chief Executive Officer's Review Prescribed General Committee
- Civic Non-Prescribed General Committee
- Community Facilities Prescribed General Committee
- Corporate Planning, Policy and Performance Prescribed General Committee
- Development Assessment Panel
- Finance and Regulatory Prescribed Standing Committee
- Governance Prescribed Standing Committee
- Strategy and Community Prescribed Standing Committee
- Urban Services Prescribed Standing Committee.

Policies

The City of West Torrens has two types of policies, Council Policies and Administration Policies. Policies are regularly reviewed to reflect the Council's Corporate Planning Framework, legislative changes, Council resolutions and decisions of the Executive Management team.

Council Policies

Council policies may be required by statute, related to the Council as an elected member body and/or be in the public interest.

- Advertising on Council Land and Related Public Infrastructure
- Animal Nuisance Complaints
- Annual Budget
- Asset Management
- Asset Naming
- Building Inspection
- Capitalisation of Assets
- Council Reception Room - Richmond Oval
- Customer Complaints
- Development Assessment Panel Delegations
- Elected Member - Recognition of Service
- Elected Member Gifts, Benefits and Hospitality Reporting
- Elected Members Allowances, Facilities, Support and Benefits
- Elected Members Attendance at Conferences
- Elected Members Electronic Communications Facilities
- Elected Members Records Management
- Elected Members Training and Development
- Elections Period Caretaker
- Enterprise Risk Management
- Expiation Notice Decision Review
- Flags
- Fleet Management
- Food Act Inspections and Auditing Fees
- Found Property
- Fraud and Corruption Prevention, Control, Reporting and Investigation
- Graffiti Management
- Grants, Sponsorship and Donations Program
- Impairment of Assets
- Impoundment of Vehicles
- Informal Gatherings and Discussions
- Internal Review of Council Decisions
- Investment
- Kerbside House Numbering
- Libraries
- Liquor Licensing
- Memorials
- Mendelson Foundation Investments
- Mendelson Foundation Support
- Natural Environment
- Ombudsman Enquiries and Investigations
- Order Making

- Parking Permits and Exemption
- Procurement Council
- Provision of Council Gifts
- Public Comment
- Public Consultation
- Rate Rebates, Remissions and Postponement
- Reporting and Investigating Council Member Code of Conduct Complaints
- Revaluation of Assets
- Sale and Disposal of Assets
- Social Media Use and Management
- Talking Points
- Treasury (Debt Management)
- Urban Tree Management
- Urban Verge Management
- Use of Public Footpaths and Roads for Business Purposes
- Waste Minimisation and Recycling Services
- Whistleblowers.

Administrative Policies

Administration policies, other than some HR policies, are not required by statute. They contain policy statements, procedures and processes to guide employees in relation to particular matters. Administration policies are approved by the Executive Management team, not the Elected Council.

- Attendance at South Australian Industrial Relations Commission
- Business Casual Days
- Children and Vulnerable Persons Safety Policy
- Classification Review
- Commonwealth Home Support Program (CHSP) Advocacy
- Commonwealth Home Support Program (CHSP) Assessment and Criteria for Services
- Commonwealth Home Support Program (CHSP) Carer Recognition
- Commonwealth Home Support Program (CHSP) Fees and Charges
- Commonwealth Home Support Program (CHSP) Service User Does Not Respond to a Scheduled Visit
- Commonwealth Home Support Program (CHSP) Quality Assurance
- Community Transport Program
- Conference Attendance by Employees
- Consultation and Communication
- Contractor Management
- Corporate Planning Framework
- Corporate Wardrobe and Name Badges
- Correspondence
- Credit Cards
- Criminal and Relevant History Screening
- Customer Interaction
- Disposal of Computer and Related Equipment
- Driver's Licence Fee Reimbursement

- Employee Gifts and Benefits
- Employee Records
- Employee Health and Wellbeing
- Entertainment Expenditure
- Financial Authorities
- Fleet Management
- Higher Duties
- Income Protection
- Induction
- Information Technology and Its Use
- Leave
- Manager's Flexible Work Options
- Managing Non Work Related Illness or Injury
- Managing Performance, Misconduct, and Inappropriate Behaviour
- Meeting Rooms
- Mobile Devices
- Natural Environment Guidelines for Works, Operations and Contractors
- Probation Review and Determination
- Procurement Administration
- Public Consultation
- Purchased Leave
- Recognition of 25 Years of Service
- Recruitment and Selection
- Remote Access and Network Security
- Return from Parental Leave
- Review of an Employment Decision - Employee Initiated
- Risk Management Framework
- Salary Packaging
- Special Leave Without Pay
- Staff Business Cards
- Staff Functions and Catering
- Staff Telephone Service Standards
- Study Assistance
- Training and Development
- Voicemail
- Volunteers
- WHS and IM Planning
- WHS and IM Responsibilities
- WHS and Injury Management Lead
- WHS Confined Space
- WHS Consultation and Communication
- WHS Corrective and Preventative Actions
- WHS Document Management
- WHS Drug and Alcohol

- WHS Electrical Safety
- WHS Emergency Management
- WHS Excavation and Trenching Policy
- WHS First Aid
- WHS Hazard Management
- WHS Hazardous and Dangerous Substances
- WHS Hot Work (including Welding)
- WHS Inclement Weather / Sun Protection
- WHS Induction and Training
- WHS Injury/Incident Reporting and Investigation
- WHS Injury Management and Return To Work
- WHS Internal Auditing
- WHS Isolation, Lockout and Tag Out
- WHS Manual Handling
- WHS Plant and Equipment Safety
- WHS Prevention of Falls
- WHS Remote and Isolated Work
- WHS Violence in the Workplace
- WHS Workplace Inspection
- Work Health and Safety Committee
- Workzone Traffic Management.

Access to policies

Council policies are available to be inspected and purchased at the Civic Centre, 165 Sir Donald Bradman Drive, Hilton during normal business hours. They are also available for inspection on Council's website, westtorrens.sa.gov.au

Further information about the policies may be obtained from the Governance Team by emailing governance@wtcc.sa.gov.au or phoning 8416 6333 during business hours.

Registers

A list of registers that Council keeps in accordance with the *Local Government Act 1999* or the *Local Government (Elections) Act 1999* is provided as follows:

- Assessment Register (rateable land)
- Campaign Donations Return for 2014 Local Government Election*
- Campaign Donations Return for 2017 Keswick Ward Supplementary Election*
- Delegations and Sub Delegations Register
- Development Application Register
- Elected Member Register of Interest Information
- Register of Allowances and Benefits - Elected Members*
- Register of By-laws
- Register of Community Land
- Register of Gifts, Hospitality and Benefits - Elected Members
- Register of Gifts, Hospitality and Benefits - Officers
- Register of Interests - Elected Members and Independent Members

- Register of Interests - Development Assessment Panel Independent Members
- Register of Interests - Officers[#]
- Register of Land Management Agreements
- Register of Public Roads
- Register of Remuneration and Benefits - Officers.

Registers, other than those listed below, may be viewed during normal business hours at the Civic Centre.

[#]*Register of Interests – Officers are legally not available to view.*

**A written application must be received by Council to view these registers.*

Other documents available for inspection

The following documents are available for public inspection from the customer service counter at the Civic Centre, 165 Sir Donald Bradman Drive, Hilton during normal business hours and are available on Council's website, westtorrens.sa.gov.au

Many of the documents are free of charge to the public. Documents listed with an asterisk (*) can be purchased as per the fee stipulated in the Council's Schedule of Fees and Charges.

Documents are listed under the responsible directorate.

Office of the Mayor and Chief Executive

- Agendas and Minutes - Council and Council Committees
- Agendas and Minutes - Council Development Assessment Panel
- Codes of Conduct - Elected Members and Employees.

Business and Community Services

Governance

- Administration Policies
- Codes of Practice
- Council Policies
- Extracts from the Council's Delegations Framework
- Terms of Reference.

Media and Events

- Annual Report
- Talking Points.

Strategy

- Annual Service Plan
- Community Plan
- Carbon Footprint Report
- Climate Change Action Plan
- Flood Management Master Plan
- Community Land Management Plans
 - Cummins House
 - Drainage Reserves
 - Kindergartens
 - Memorial Gardens
 - Miscellaneous Land

- Occupied Leased Properties
 - Parks Community
 - Rail Corridors
 - River Torrens Linear Park
 - Sport Recreation Grounds
 - Walkways Screen Buffers.
- Development Plan Amendments*
 - Thebarton Streetscapes Concept Design Report
 - Open Space and Public Space Plan
 - Transport Strategy
 - Water Management Action Plan
 - Western Region Climate Change Adaptation Plan.

Community Services

- Disability Discrimination Act Action Plan.

Library Services

- West Torrens Library Service Library Policy and Conditions of Use.

Corporate and Regulatory

Finance

- Assessment Record*
- Audited Financial Statements*
- Annual Budget and Business Plan*
- Schedule of Fees and Charges
- Long Term Financial Plans
- Voter's Roll.

Regulatory Services

- Dog and Cat Management Plan
- Dog Register
- Public Health Plan.

Urban Services

City Assets

- Asset Management Plans
 - Buildings
 - Footpaths
 - Roads
 - Stormwater.
- Bicycle Plan
- Brown Hill and Keswick Creek Stormwater Project Management Plan
- Community Land Management Plans.

Western Region Waste Management Authority

Annual Financial Statements

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Member Councils • Charles Sturt • Holdfast Bay • Port Adelaide Enfield • West Torrens



PO Box 75
WOODVILLE SA 5011
Tel: 8408 1111
Fax: 8408 1122

Email: asykes@charlessturt.sa.gov.au

12 July 2017

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Terry

Please find enclosed the final audited financial statements for the Western Region Waste Management Authority (WRWMA).

The WRWMA was formally wound up by Minister Brock, pursuant to Schedule 2, Clause 33 of the Local Government Act, 1999 (the LG Act) and notification was placed in the Government Gazette on 7 July 2016.

The financial statements indicate the final activities associated with winding up the WRWMA, including the return of surplus funds to Constituent Councils, costs associated with records management, administrative and management costs to December 2016 and the final external audit of the financial statements.

This information is provided to be included in your council's Annual Report.

Thank you

Jan Cornish
Acting Manager
Western Region Waste Management Authority

WESTERN REGION WASTE MANAGEMENT AUTHORITY

STATEMENT OF COMPREHENSIVE INCOME

For the Year Ended 30 June 2017

	Note	<u>2017</u> \$	<u>2016</u> \$
INCOME			
Investment Income		1,322	4,711
Other Revenues		0	165
Total Income	2	<u>1,322</u>	<u>4,876</u>
EXPENSES			
Materials, contracts and other expenses	3	<u>(73,849)</u>	<u>(27,435)</u>
Total Expenses			
OPERATING SURPLUS / (DEFICIT)		<u>75,171</u>	<u>32,311</u>
NET SURPLUS			
Transferred to Equity Statement		75,171	32,311
Other Comprehensive Income			
Other Comprehensive Income		0	0
Total Other Comprehensive Income			
TOTAL COMPREHENSIVE INCOME		<u>75,171</u>	<u>32,311</u>

This Statement is to be read in conjunction with the attached Notes.

WESTERN REGION WASTE MANAGEMENT AUTHORITY

BALANCE SHEET

As At 30 June 2017

	Note	2017 \$	2016 \$
ASSETS			
Current Assets			
Cash & Cash Equivalents		0	306,558
Total Current Assets	4	0	306,558
Total Assets		0	306,558
LIABILITIES			
Current Liabilities			
Trade and Other Payables		0	0
Provision	6	0	136,557
Accrued Expenses		0	2,828
GST		0	(3,443)
Total Current Liabilities	5	0	135,942
Non Current Liabilities			
Provision for Landfill Restoration		0	0
Total Non Current Liabilities		0	0
Total Liabilities		0	135,942
NET ASSETS / (LIABILITIES)		0	170,616
EQUITY			
Accumulated Surplus / (Deficit)		0	170,616
TOTAL EQUITY		0	170,616

This Statement is to be read in conjunction with the attached Notes.

WESTERN REGION WASTE MANAGEMENT AUTHORITY

STATEMENT OF CHANGES IN EQUITY

For the Year Ended 30 June 2017

	Note	<u>2017</u> \$	<u>2016</u> \$
Balance at end of previous reporting period		170,616	138,305
Net Surplus / (Deficit) for Year		75,171	32,311
Other Comprehensive Income			
Distribution to Member Councils		(245,787)	0
Balance at end of period		<u>0</u>	<u>170,616</u>

This Statement is to be read in conjunction with the attached Notes.

WESTERN REGION WASTE MANAGEMENT AUTHORITY

CASH FLOW STATEMENT

For the Year Ended 30 June 2017

	Note	2017 \$	2016 \$
Cash Flows From Operating Activities			
Receipts			
Operating Receipts			215
Investment Receipts		1,322	4,661
Payments			
Travel & entertainment expenditure		0	(5,177)
Net Cash used in Operating Activities	7	1,322	(301)
Cash Flows from Other Activities			
Payments			
Payments for works – Garden Island		(65,536)	(1,195,261)
Distribution of Funds Remaining	8	(245,787)	
Receipts			
ATO GST Refund		3,443	108,018
Net Cash used in Other Activities		(307,880)	(1,087,243)
Net increase/(decrease) in cash held		(306,558)	(1,087,544)
Cash & cash equivalents at beginning of the period		306,558	1,394,102
Cash & cash equivalents at end of period		0	306,558

This Statement is to be read in conjunction with the attached Notes.

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2017

Note 1: Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Basis of preparation

Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under clause 11 of the Local Government (Financial Management) Regulations 1999 dated 30 June 2011.

Income Tax

The Western Region Waste Management Authority (the Authority) operated as a Regional Subsidiary of the Members Council pursuant to section 43 of the Local Government Act 1999. Accordingly, it is not liable to pay income tax.

Plant and Equipment

Plant and equipment is brought to account at cost, less, where applicable, accumulated depreciation. All assets are depreciated over their useful lives commencing from the time that the asset is held ready for use.

The depreciation rates used for items of plant & equipment are:

Furniture and fittings	20%
Computer equipment	33%
Other equipment and vehicles	20%

Cash

For the purposes of the statement of cash flows, cash includes cash on hand and on deposit with banks and the Local Government Financing Authority.

WESTERN REGION WASTE MANAGEMENT AUTHORITY**Notes to the Financial Statements****For the Year Ended 30 June 2017****Note 1: Significant Accounting Policies (continued)****Winding up of the authority**

Prior to the authority being wound up, Western Region Waste Management Authority operated a landfill on Garden Island. An Environment Performance Agreement between Renewal SA, the Environment Protection Authority (EPA) and the Authority was signed in October 2005. The major obligations for the Authority in that agreement were to supply clay and soil to cap the site; to revegetate the site; to environmentally monitor the site and to install a landfill gas management system across the site.

These works were completed and the landfill site was handed back to Renewal SA on 1 September 2015. All requirements and obligations of the Regional Subsidiary have now been met. The Authority was officially wound up under the Notice of Winding-up of a Subsidiary in the South Australian Government Gazette on 29 June 2016. For details of the final distribution to the four constituent councils refer to note 8.

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to the Financial Statements

For the Year Ended 30 June 2017

	Note	<u>2017</u>	<u>2016</u>
Note 2: Revenues			
Investment income			
Local Government Finance Authority		50	135
Banks		1,272	4,576
		<u>1,322</u>	<u>4,711</u>
Other Revenues			
Asset Fund surplus distribution (LGFA)		0	165
		<u>0</u>	<u>165</u>
		<u>1,322</u>	<u>4,876</u>
Note 3: Expenses			
Material, contracts and other expenses			
Travel & entertainment expenditure		0	4,754
Writeback of Provision	6	(73,849)	(32,189)
		<u>(73,849)</u>	<u>(27,435)</u>

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to the Financial Statements

For the Year Ended 30 June 2017

	<u>2017</u>	<u>2016</u>
Note 4: Current Assets		
Cash & Cash Equivalents		
Cash at Bank – Cheque Account	0	67,383
Cash at Bank – Investment Account	0	239,175
Investments with LGFA	0	0
	<u>0</u>	<u>306,558</u>
Note 5: Current Liabilities		
Provision	<u>0</u>	<u>136,557</u>
	0	136,557
Other Current Liabilities		
Goods and Services	0	0
Accrued Expenses	0	2,828
GST Payable	0	(3,443)
	<u>0</u>	<u>(615)</u>
	0	135,942

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to the Financial Statements

For the Year Ended 30 June 2017

Note 6: Current Liabilities

Summary of Provision for Landfill Restoration

Movement	<u>2017</u>	<u>2016</u>
Opening Balance		
Current	136,557	793,636
Non Current	0	0
	<u>136,557</u>	<u>793,636</u>
Writeback of provision	<u>(73,849)</u>	<u>(32,189)</u>
	62,708	761,447
Less expenditure		
Cash		
LGFA Guarantee	0	(4,500)
Landfill Gas Installation	0	(408,866)
WRWMA Management	(31,500)	(63,000)
Consulting/Superintendent	0	(85,805)
Site Maintenance	0	(9,364)
Sundry	(253)	(6,206)
External Audit & Audit Committee Costs	(9,602)	(6,918)
Insurance	0	(14,509)
Legal Expenses	0	(270)
Records Sentencing	(21,353)	(25,452)
Total Cash	<u>(62,708)</u>	<u>(624,890)</u>
Total Expensed against provision	<u>(136,557)</u>	<u>(657,079)</u>
Closing Balance	<u>0</u>	<u>136,557</u>
Summarised as follows		
Current liability	0	136,557
	<u>0</u>	<u>136,557</u>

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to the Financial Statements

For the Year Ended 30 June 2017

	<u>2017</u>	<u>2016</u>
	\$	\$
Note 7 : Reconciliation of Cash Flows from Operating Activities to Net Surplus Resulting from Operations		
Net Surplus	75,171	32,311
Non-cash Items in Income Statement:		
Provision for landfill restoration	(73,849)	(32,189)
Add/(Less): Changes in Net Current Assets		
Net Decrease/(Increase) in Net GST Claimable		(423)
Net cash provided by (or used in) operations	<u>1,322</u>	<u>(301)</u>

WESTERN REGION WASTE MANAGEMENT AUTHORITY**Notes to the Financial Statements****For the Year Ended 30 June 2017****Note 8: Winding Up of the Authority**

On 29 June 2016, the authority was wound up under the Notice of Winding-up of a subsidiary in the South Australian Government Gazette.

Upon winding up 100% of the remaining cash balance was distributed to the Member Councils in accordance with the Authority's charter.

Amounts distributed are shown below.

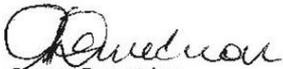
Table of Member Council Ownership Interest	Equity %	Payment \$
Charles Sturt	56.39	\$138,599.18
West Torrens	23.93	\$58,816.79
Port Adelaide Enfield	13.77	\$33,844.85
Holdfast Bay	5.91	\$14,526.00
Total	100%	\$245,786.82

WESTERN REGION WASTE MANAGEMENT AUTHORITY**STATEMENT BY MEMBERS OF THE BOARD****CERTIFICATION OF FINANCIAL STATEMENTS**

We have been authorised by the Board to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
- the financial statements present a true and fair view of the Board's financial position at 30 June 2017 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Board provide a reasonable assurance that the Board's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Board's accounting and other Records.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Members of the Board by:



George Demetriou
CHAIR

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Date: 28/6 /2017



Jan Cornish
ACTING MANAGER

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Date: 20 / 6 / 2017

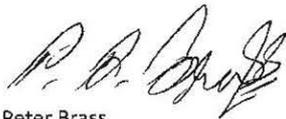
ADOPTION STATEMENT

Laid before the Authority and adopted on the 28 day of June 2017.

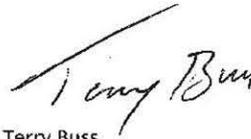
WESTERN REGION WASTE MANAGEMENT AUTHORITY
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2017
CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Western Region Waste Management Authority for the year ended 30 June 2017, the Board's Auditor, HLB Mann Judd, has maintained its independence in accordance with the requirement of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



Peter Brass
 CHAIR
 WESTERN REGION WASTE MANAGEMENT
 AUTHORITY AUDIT COMMITTEE
 Date: 28/6/2017



Terry Buss
 CHIEF EXECUTIVE OFFICER
 CITY OF WEST TORRENS

Date: 28/6/2017

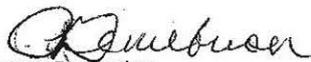


Paul Sutton
 CHIEF EXECUTIVE OFFICER
 CITY OF CHARLES STURT
 Date: 28/6/2017

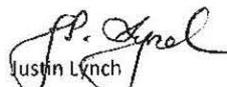


Mark Withers
 CHIEF EXECUTIVE OFFICER
 CITY OF PORT ADELAIDE ENFIELD

Date: 28/6/2017



George Demetriou
 CHAIR
 WESTERN REGION WASTE MANAGEMENT
 AUTHORITY
 Date: 28/6/2017



Justin Lynch
 CHIEF EXECUTIVE OFFICER
 CITY OF HOLDFAST BAY

Date: 28/6/2017



Chartered Accountants

WESTERN REGION WASTE MANAGEMENT AUTHORITY

ABN 81 252 155 769

INDEPENDENT AUDITOR'S REPORT

To the members of Western Region Waste Management Authority:

We have audited the accompanying financial report of Western Region Waste Management Authority, ("the Regional subsidiary"), which comprises the balance sheet as at 30 June 2017, statement of comprehensive income, the statement of changes in equity and the cash flows statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Board's statement.

Board's Responsibility for the Financial Report

The Board is responsible for the preparation and fair presentation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as the Board Members/ Board determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Regional subsidiary's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Regional subsidiary's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

HLB Mann Judd Audit (SA) Pty Ltd ABN: 32 166 337 097

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Postal: PO Box 377, Kent Town SA 5071

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Chartered Accountants

WESTERN REGION WASTE MANAGEMENT AUTHORITY

ABN 81 252 155 769

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

Opinion

In our opinion:

- (a) the financial report presents fairly, in all material respects, the financial position of Western Region Waste Management Authority as at 30 June 2017 and its performance for the year then ended in accordance with Australian Accounting Standards and;
- (b) the financial report also complies with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 as disclosed in Note 1.

HLB Mann Judd

**HLB Mann Judd
Chartered Accountants**

**Adelaide, South Australia
28 June 2017**

C.M. J.

**Corey McGowan
Partner**

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Chartered Accountants

The Board
C/- Jan Cornish
Manager
Western Region Waste Management Authority
PO Box 75
Woodville SA 5011

**TO THE BOARD MEMBERS OF WESTERN REGION WASTE MANAGEMENT
AUTHORITY**

**STATEMENT OF AUDITORS INDEPENDENCE
ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 30 JUNE 2017**

I confirm that, for the audit of the financial statements of Western Region Waste Management Authority for the year ended 30 June 2017, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(5) Local Government (Financial Management) Regulations 2011.

HLB Mann Judd
HLB Mann Judd
Chartered Accountants

C. McGowan
Corey McGowan
Partner

Adelaide, South Australia
6 June 2017

HLB Mann Judd Audit (SA) Pty Ltd ABN: 32 166 337 097

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