

CITY OF WEST TORRENS



# **Minutes of the Chief Executive Officer's Review Prescribed General Committee**

Members: Councillor Cr G Demetriou (Presiding Member), Mayor Trainer,  
Councillors: G Palmer, G Vlahos, R Dua, K McKay, A Mangos.

**of the**

**CITY OF WEST TORRENS**

held in the Mayor's Reception Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**THURSDAY, 22 SEPTEMBER 2016  
at 6.00 PM**

**Bill Ross  
General Manager  
Corporate and Regulatory**

## **City of West Torrens Disclaimer**

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## **1. MEETING OPENED**

The Presiding Member declared the meeting open at 6.00pm.

### **1.1 Evacuation Procedure**

The evacuation procedures were taken as read.

## **2. PRESENT**

### **Committee Members:**

Cr G Demetriou (Presiding Member)

Mayor Trainer

Councillors: G Palmer, G Vlahos, K McKay, A Mangos.

### **Officers:**

Mr T Buss (Chief Executive Officer)

Mr B Ross (GM Corporate and Regulatory)

## **3. APOLOGIES**

### **Leave of Absence**

Cr Dua

### **RECOMMENDATION**

That the apologies be received.

### **COMMITTEE DECISION**

MOVED Cr Palmer SECONDED Cr Mangos that the recommendation be adopted.

### **CARRIED**

## **4. DISCLOSURE STATEMENTS**

Nil

## **5. CONFIRMATION OF MINUTES**

### **RECOMMENDATION**

That the Minutes of the meeting of the Chief Executive Officer's Review Panel held on 25 June 2015 be confirmed as a true and correct record.

### **COMMITTEE DECISION**

MOVED Cr Palmer SECONDED Cr McKay that the recommendation be adopted.

### **CARRIED**

## **6. COMMUNICATIONS BY THE CHAIRPERSON**

Nil

## **7. REPORTS OF THE GENERAL MANAGER CORPORATE AND REGULATORY**

### **7.1 Chief Executive Officer's Performance Review - 2016**

#### **Reason for Confidentiality**

The Council is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is information, the disclosure of which may breach a duty of confidence owed to an employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee

#### **RECOMMENDATION**

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, the Committee orders, that the public, with the exception of the Chief Executive Officer and the General Manager Corporate and Regulatory, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report (7.1 Chief Executive Officer's Performance Review - 2016), attachments and any associated documentation submitted by the General Manager Corporate and Regulatory, specifically on the basis of the provisions of Section 90(3)(a) because the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.
2. At the completion of the confidential session the meeting be re-opened to the public.

#### **COMMITTEE DECISION**

MOVED Cr Palmer SECONDED Cr Vlahos that the recommendation be adopted.

#### **CARRIED**

**6.02pm** the meeting moved into Confidence.

#### **Committee also resolved that:**

- 1 In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999*, the Chief Executive Officer's Review Panel orders that the report relating to the review of aspects of the Chief Executive Officer's conditions of employment, the minutes arising from the report and all relevant documentation, other than the proposed remuneration and conditions of service to be provided to the Chief Executive Officer, having been considered by the Chief Executive Officer's Review Panel in confidence under Section 90(3)(a), be kept confidential and not available for public inspection for a period of 6 (six) months from the date of this meeting because the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.
- 2 That the proposed remuneration and conditions of service to be provided to the Chief Executive Officer be kept confidential and not available for public inspection until determined by Council.

#### **COMMITTEE DECISION**

MOVED Cr Palmer SECONDED Cr Vlahos that the recommendation be adopted.

#### **CARRIED**

Note: The Confidential Minutes are kept separately from this document.

**6.49pm** the confidential session closed and the meeting reopened to the public.

## **8. OUTSTANDING REPORTS/ACTIONS**

Nil

## **9. OTHER BUSINESS**

The Committee discussed review feedback with the Chief Executive Officer.

## **10. NEXT MEETING**

TBA

## **11. MEETING CLOSE**

The Presiding Member declared the meeting closed at 7.15pm.