

CITY OF WEST TORRENS



## **Notice of Council & Committee Meetings**

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

**COUNCIL**

and

- **Finance and Regulatory Prescribed Standing Committee**
- **Strategy and Community Prescribed Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 19 APRIL 2016**  
**at 7.00 PM**

**Terry Buss**  
**Chief Executive Officer**

**City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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**1. MEETING OPENED**

**1.1 Evacuation Procedure**

**2. PRESENT**

**3. APOLOGIES**

**4. DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75 of the *Local Government Act 1999*.

**5. CONFIRMATION OF MINUTES**

**RECOMMENDATION**

That the Minutes of the meeting of Council held on 5 April 2016 be confirmed as a true and correct record.

**6. MAYOR'S REPORT**

**(Preliminary report for the agenda to be distributed Friday 15 April 2016)**

In the two weeks since the last Council Meeting of 5 April 2016, functions and meetings involving the Acting Mayor and Mayor Trainer have included:

**Sunday 3 April to Sunday 11 April**

Mayor Trainer, along with CEO Terry Buss and Executive Project Officer Economic Development, Adriana Christopoulos, was part of the State Government's China Outbound Mission.

**Thursday 8 April**

8.30am Acting Mayor McKay attended the official opening of the 58<sup>th</sup> Australian Police Bowling Championships at the Lockleys Bowling Club.

**Monday 11 April**

10.00am Mayor Trainer: On returning from China on a flight landing at 6am, I shortly afterwards spoke on 5AA (Leon Byner) regarding the recent injuries caused by cyclists on footpaths.

2.30pm That afternoon, I was requested by Channel 7 to be interviewed regarding legal action being taken with eight West Torrens ratepayers who were years behind with their rate payments.

**Tuesday 12 April**

6.30pm Guest speaker at West Torrens Rotary regarding my experiences last year with the Gallipoli Centenary Cruise which followed the route of the November 1914 military convoy, sailing from Albany (WA) to Gallipoli and the Mediterranean.

**Thursday 14 April**

8.30am Attended the Local Government Association Showcase at the Adelaide Showgrounds along with Councillors Demetriou, Palmer, Rypp and Mangos followed by the LGA Showcase Dinner in the evening at the Intercontinental Hotel with Mrs Rosemary Trainer.

10.30am Further interview on 5AA (Leon Byner) regarding cyclists on footpaths

In addition, after the compilation of this report on Thursday evening as part of the distributed Agenda on Friday, the Mayor also expects to have attended or participated in the following:

**Friday 15 April**

8.30am Attending the Local Government Association Ordinary General Meeting at the Adelaide Showgrounds.

**Saturday 16 April**

10.30am Attending the opening by Minister Stephen Mullighan and Member for Croydon Michael Atkinson MP of the recently completed cycling and pedestrian bridge across the River Torrens at McDonnell Avenue, West Hindmarsh which was delivered as part of the Torrens to Torrens Project.

**Sunday 17 April**

12noon Hosting Lord Mayor Martin Haese, Mayor Lachlan Clyne, City of Unley, Mayor David Parkin, City of Burnside and Mayor Glenn Spear, City of Mitcham at the pre-match luncheon between West Adelaide and Sturt at City Mazda Stadium followed by the match viewing from the Council Reception Room at 2pm.

**Tuesday 19 April**

10.30am Conducting a citizenship ceremony for approximately 100 conferees at the Thebarton Community Centre.

6.00pm Council pre-brief and dinner

7.00pm Council meeting followed by Special Corporate and Regulatory meeting to further consider the 2016/17 Annual Budget.

**RECOMMENDATION**

That the Mayor's Report be noted.

**7. ELECTED MEMBER REPORTS**

**8. PETITIONS**

Nil

## **9. DEPUTATIONS**

Nil

## **10. ADJOURN INTO STANDING COMMITTEES**

### **RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

## **11. ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**

### **11.1 FINANCE AND REGULATORY COMMITTEE**

#### **RECOMMENDATION**

That the recommendations of the Finance and Regulatory Prescribed Standing Committee held on 19 April 2016 be adopted.

### **11.2 STRATEGY AND COMMUNITY COMMITTEE**

#### **RECOMMENDATION**

That the recommendations of the Strategy and Community Prescribed Standing Committee held on 19 April 2016 be adopted.

## **12. ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**

### **12.1 AUDIT AND RISK PRESCRIBED GENERAL COMMITTEE**

#### **RECOMMENDATION**

That the Minutes of the Audit and Risk Prescribed General Committee dated 12 April 2016, attached, be noted and the recommendations adopted.

## **13. QUESTIONS WITH NOTICE**

Nil

## **14. QUESTIONS WITHOUT NOTICE**

## **15. MOTIONS WITH NOTICE**

### **15.1 Capital Budget for Community Facilities**

Cr Woodward has indicated his intention to move the following motion:

That:

1. The \$6 million set aside in the 2015/16 capital budget for the Camden Oval precinct development pursuant to a resolution of the Community Facilities General Committee on 22 September 2015, and subsequently endorsed by Council on 6 October 2015, be reduced to \$5.5 million;
2. \$1 million be allocated to the redevelopment of Weigall Oval Stage 1 from the unspent 2015/16 capital budget for community facilities, currently \$6.568 million; and
3. \$500,000 be added to the budget for the Camden Oval precinct development from the proceeds of future asset sales when these sales occur.

## **16. MOTIONS WITHOUT NOTICE**

## 17. REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 17.1 Proposed NRM Levies for 2016/17

#### Brief

Council has been advised of NRM levies proposed for constituent councils in 2016/17, pursuant to provisions contained in the *Natural Resources Management Act 2004*, and is seeking comment from Council in terms of its share of the base contribution for 2016/17.

#### RECOMMENDATION(S)

It is recommended to Council that the Chief Executive Officer advise the Adelaide and Mount Lofty Ranges Natural Resources Management (AMLR NRM) Board that:

1. Council opposes NRM levy increases of the magnitude proposed, being 6% for all constituent councils.
2. Council strongly recommends an increase in the overall dollar value of the Division 1 Regional NRM levy in the order of 3%, in line with the quantum increase proposed by the AMLR NRM Board in the 101<sup>st</sup> report of the Natural Resources Committee of the Parliament of South Australia tabled in the House of Assembly and ordered to be published 30 June 2015.
3. Council strongly opposes the concept that, under the proposed 6% NRM levy increase, ratepayers will be required to fund the shortfall of \$3.5M in the AMLR NRM Board budget due to State Government funding cut backs for the purpose of repairing the State Budget.
4. Council urges the AMLR NRM Board to consider reducing its planned initiatives for 2016/17 in line with a reasonable 3% increase to the NRM levy rather than increase the levy well above CPI to fund all its planned initiatives.

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#### Introduction

Council has been advised of NRM levies proposed for constituent councils in 2016/17, pursuant to provision contained in the *Natural Resources Management Act 2004*.

#### Discussion

Correspondence has been received (**Attachment 1**) from the Adelaide and Mount Lofty Ranges Natural Resources Management (NRM) Board proposing:

- An NRM levy amount of \$27,337,400 for constituent councils in 2016/17 – an increase of \$1, 547,400 or 6% relative the 2015/16 amount;
- An NRM levy amount of \$1,260,136 for the City of West Torrens in 2016/17 – an increase of \$34,747 or 2.9% relative to the 2015/16 amount.

Although the proposed increase for West Torrens (2.9%) is relatively modest and within the range of council rate increases for 2016/17, the proposed increase of 6% to the Division 1 Regional NRM levy is far in excess of current CPI and proposed council rate increases.

**Attachment 2** is an extract from the 101<sup>st</sup> report of the Natural Resources Committee of the Parliament of South Australia and advises that the levy proposal over the next three years incorporating the 2015/16; 2016/17; and 2017/18 financial years will be 3.1%. It further states that if CPI in 2016/17 or 2017/18 is lower than 3.1%, the lower CPI will be applied. The current CPI figure for Adelaide is 1.0%.

The AMLR NRM Board levy has increased over the previous 9 years (since 2008/09) as follows:

- For West Torrens - 96.1%
- For the entire catchment - 77.0%

The AMLR NRM Board has had a process of 'equalising' levies across its region over the past years, which explains variations between the councils, and its overall take from constituent councils.

The NRM Board, on behalf of the Minister for Sustainability, Environment and Conservation, is seeking Council's comments on the proposed NRM contributions for 2016/17, pursuant to Section 92(4) of the *Natural Resources Management Act 2004*.

Advice was provided to Council on 8 December 2015 on the Draft AMLR NRM Board Business and Operational Plan for 2016 - 2019. In that report Council was advised that due to a shortfall of \$3.5M in the AMLR NRM Board budget for 2016/17 due to Government cut backs to repair the State Budget, increases above CPI were proposed by the Board to fund their planned initiatives. This will only worsen in 2017/18 and 2018/19 as the "claw back" by the State Government in order to repair the State Budget will be \$4.5M for each financial year.

Essentially, ratepayers are now expected to pick-up this "claw back" by higher increases in the NRM levy, raising State taxes by stealth which should be strongly opposed in these tough economic times. Rather than raise this 'lost' funding via a well above CPI increase to the NRM levy to fund planned initiatives, it would be more prudent to reduce the scope of planned initiatives in line with a reasonable 3% increase to the NRM levy.

### **Conclusion**

It is proposed that the AMLR NRM Board be advised of Council's opposition to the proposed Board levy contributions for constituent councils for 2016/17.

**ATTACHMENT 1**

**From:** DEWNR:AMLR Feedback [DEWNR.AMLRFeedback@sa.gov.au]  
**Sent:** Monday, 11 April 2016 4:01:08 PM  
**Subject:** Council contribution to Regional NRM Levy for Adelaide and Mount Lofty Ranges [DLM=For-Official-Use-Only]

**For Official Use Only**

Dear all,

In late 2015 the Adelaide and Mount Lofty Ranges Natural Resources Management Board (the Board) wrote to Councils, inviting comment on its annual review of the Board's Business and Operational Plan (Volume 2 of the *Adelaide and Mount Lofty Ranges Natural Resources Management Plan*).

The Board has completed consultation on the business and operational plan. It has incorporated changes made as a result to comments received during consultation.

Included in the draft amendments, the Board identified a regional NRM levy (the levy) increase of 6%. This requires a contribution of \$27,337,400 from councils within the region. (The indicative share for each Council of this base contribution is listed at Attachment A.)

The Business and Operational Plan has been endorsed by the Minister for Sustainability, Environment and Conservation (the Minister). The Board (on behalf of the Minister) is seeking feedback in regards to its adoption.

Please note that under section 95 of the NRM Act (and in accordance with Chapter 10 of the Local Government Act), Council must reimburse itself by collecting the levy through its rates notice. Council may also collect a fee from the board for the administrative cost incurred collecting the levy. Further information relating to these costs is provided in section 96 of the NRM Act and regulation 4C(6) of the *NRM (Financial Provisions) Regulations*.

If you have any comment to make on your share of the base contribution for 2016-17 please reply by close of business **29 April 2016** to: [DEWNR.AMLRFeedback@sa.gov.au](mailto:DEWNR.AMLRFeedback@sa.gov.au)

After consideration of any comments, the Minister will publish approved contributions will in the *Government Gazette*.

Thank you for your prompt attention to this matter.

Please feel free to contact Hannah Ellyard on 8273 9100 with any queries.

Regards,  
Hannah

**Hannah Ellyard**

Acting Manager Planning and Evaluation

Natural Resources Adelaide and Mt Lofty Ranges

P (08) 8273 9100

205 Greenhill Road Eastwood SA 5063 (DX 174, Adelaide)

**Note: I currently work part time - Monday, Tuesday, Wednesday and Thursday**

Table B2: Average levy per property and estimated share of levy

Local government area	Average levy per property (\$)¹	Estimated share of levy (\$)²
Adelaide	61	1,465,202
Adelaide Hills	49	886,896
Alexandrina	44	162,145
Barossa	35	432,886
Burnside	70	1,466,668
Campbelltown	43	1,001,895
Charles Sturt	44	2,504,213
Gawler	30	328,948
Holdfast Bay	53	1,093,763
Light	38	309,488
Mallala	33	162,513
Marion	40	1,682,675
Mitcham	50	1,468,661
Mt Barker	47	101,077
Norwood, Payneham and St Peters	56	1,111,232
Onkaparinga	33	2,606,295
Playford	25	994,500
Port Adelaide Enfield	37	2,337,467
Prospect	50	489,370
Salisbury	31	1,874,664
Tea Tree Gully	37	1,588,699
Unley	63	1,175,788
Victor Harbor	35	379,019
Walkerville	69	270,392
West Torrens	42	1,260,136
Yankalilla	32	182,808
<b>Total</b>	<b>41</b>	<b>27,337,400</b>

1 Estimated based on July 2015 capital value data. All property types (residential, commercial, industrial, rural).

2 Estimated based on July 2015 capital value data. Final figures will be published in the Government Gazette following the adoption of the plan

## Local government collection of the Division 1 Regional NRM Levy

The share of the total to be collected by each local government will be calculated based on the proportion of the total capital value of the region within that council area. The estimated share for each local government for the 2016-17 year is presented in Table A3. The final contribution for each local government area will be published annually in the Government Gazette.

ATTACHMENT 2

PP 198



ADELAIDE AND MOUNT LOFTY RANGES  
NATURAL RESOURCES  
MANAGEMENT BOARD  
LEVY PROPOSAL  
2015–16

101st report

*of the*

NATURAL RESOURCES COMMITTEE

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Tabled in the House of Assembly and ordered to be published 30 June 2015

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Second Session, Fifty Third Parliament

## Consideration of evidence

As part of its submission to the committee, the AMLR NRM Board included a brief on its levy proposal.

On 20 March 2015, the NRC heard a presentation on the AMLR levy proposal from the AMLR NRM Board's presiding member, Prof. Chris Daniels, and board member Alexi Kentish, and the Natural Resources AMLR regional manager, Kym Good.

### Levy proposal

**Division 1 (Regional NRM Levy): \$2,840,000—2,928,040 (3.1% increase)**

There are a total of 26 councils in the AMLR region. As the basis of the region's Division 1 levy is the value of rateable land, the levy differs by council, but the average levy per property is about \$40.

Over the next three years, the board is proposing a maximum quantum increase in the Division 1 (land) levy of 3.1%, which is the consumer price index for 2015–16 as set by the Australian Bureau of Statistics. If the CPI in 2016–17 or 2017–18 is lower than 3.1%, the lower CPI will be applied.<sup>2</sup>

Adelaide & Mount Lofty Ranges	2015–16	2016–17	2017–18
Quantum Division 1	\$25,790,000	\$26,590,000	\$31,280,160

**Division 2 (NRM Water Levy): \$1,525,000—\$1,896,000 (24.3% increase)**

#### Proposed change in basis of levy<sup>3</sup>

The board has recommended a number of changes to the NRM water levy:

1. Introducing a levy, set at \$6/ML, to water licence holders in the Western Mount Lofty Ranges Prescribed Water Resources Area (PWRA)
2. Reducing the levy from to \$10/ML to \$6/ML for current license holders in the McLaren Vale Prescribed Wells Area (PWA), Northern Adelaide Plains PWA and Barossa PWRA
3. Changing the basis of the NRM water levy from allocation and use (50% each) to allocation only (100%)
4. Maintaining the NRM water levy at \$6/ML on allocation and the fixed charge SA Water (\$1,200,000) for the next three years (i.e., no CPI increase).
5. Introducing a NRM water levy of \$6/ML on persons authorised under Section 128 of the NRM Act 2004 to take water from a water resource within the Western Mount Lofty Ranges PWRA, Barossa PWRA, McLaren Vale PWA and Northern Adelaide Plains PWA. The AMLR NRM Board is proposing to have a levy rate for water licence holders set at \$6/ML of water allocated for all prescribed areas within its region. There will be no levy on usage.

The decision to base the Division 2 levy on allocation, rather than on allocation/usage, resulted from a review of the policy following the adoption of the water allocation plan (WAP) for the Western Mount Lofty Ranges Prescribed Water Resources Area (PWRA) in 2013–14. Total licensed allocations for the Western Mount Lofty Ranges are estimated to be 69.7 GL/year<sup>4</sup>, bringing the total of the Division 2 levy for Western Mt Lofty Ranges to \$418,200.

<sup>2</sup> Adelaide and Mount Lofty Ranges Natural Resources Management Board, 2015, p. 56

<sup>3</sup> AMLR Submission, Attachment B, 2015

<sup>4</sup> Based on estimates provided by DEWNR Group Executive Director, Partnerships & Stewardship.

## 17.2 Revised CEO Performance Appraisal

### Brief

To seek Council support to amend the Performance Appraisal document used to appraise the annual performance of the Chief Executive Officer (CEO) in accordance with clause 7 and 8 of the CEO employment agreement.

### RECOMMENDATION(S)

It is recommended to Council that approval be granted to amend the Performance Appraisal document used to appraise the annual performance of the Chief Executive Officer consistent with that as shown in Attachment 1 to this report.

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### Introduction

An appraisal of the CEO's performance is conducted at least annually by a Committee of Council (Chief Executive Officer's Review Prescribed General Committee) and is generally undertaken around June/July each year and reviews the preceding 12 month period from 1 July to 30 June. Should Council believe there is a need to do so; reviews can be undertaken more frequently.

Measuring the performance of the CEO is one of the important tasks required of the Elected Council. The appraisal is an important and fundamental factor in working towards improving and maintaining performance within the organisation and provides a golden opportunity to clearly link corporate direction to CEO performance.

Over recent years there has been some feedback from Elected Members about the complexity and length of the appraisal document that Elected Members are expected to fill out as part of the annual review of the CEO's performance. Accordingly, the CEO has worked with members of the CEO's Review Committee to simplify the appraisal document acknowledging that both the Council and CEO must mutually agree to change the existing appraisal document and process; changes cannot be made unilaterally by one party without the agreement of the other.

### Discussion

During January 2016 the CEO prepared a discussion paper for members of the CEO Review Committee relating to a proposal to amend the existing appraisal document and process. The discussion paper was distributed to Committee Members with feedback indicating strong support for the change.

The Chief Executive Officer's Review Prescribed General Committee comprises:

- Cr Demetriou as Presiding Member;
- Mayor Trainer;
- Councillors Palmer; Vlahos; McKay; Mangos; and Dua.

An outline of the discussion paper follows.

On four (4) occasions throughout the review period Council receives a report outlining the Administration's progress in implementing the Community Plan (Annual Service Plan Quarterly Reports) and also bi-monthly reports relating to progress on implementing Council and Committee decisions. In effect, the Council is monitoring the performance of the CEO in terms of meeting its expectations (outcomes) on a quarterly/bi-monthly basis.

Management literature suggests that performance appraisal at senior management level is most effective when two dimensions of performance are measured; the **outcomes** that need to be achieved; and the **leadership behaviours** expected to be demonstrated.

Via the quarterly and bi-monthly reporting on the progress of the CEO, as head of the Administration, meeting the 'outcomes' expected by Council, the first dimension of an effective appraisal is clearly addressed.

Before considering what 'leadership behaviours' are expected of a current CEO in local government, it is worth putting some context to the changing role of the CEO over the past couple of decades as it has changed considerably. An understanding of this changing role is essential for the current Elected Council given that there are some long-serving Elected Members who are familiar with the earlier role of CEO/Town Clerk from years past. It is reasonable to say that in the current environment, the key challenge for Council is to establish contractual and performance systems that allow their CEO to achieve his objectives, to deal more effectively with challenges facing communities and contribute to a more sustainable organisation.

The role of a local government CEO has changed considerably over the past two decades largely as a result of the reforms introduced by the State Government. These reforms have been in keeping with global trends to reduce costs, improve efficiency and productivity, and make local government more responsive to the community. Council is therefore required to be focused upon cost-effective service provision, corporate and operational planning linked to programme budgeting, optimum human and financial resource management and contract management. These management demands require an empowered CEO.

The establishment of CEO positions, along with other senior management appointments based upon fixed-term performance contracts with no guarantee or expectancy of renewal, has attempted to reduce the legalism and conservatism of the traditional Town Clerk and City Engineer regime. CEOs now need to be far more active and dynamic than the traditional Town Clerk who was more focused on administration and routine matters, ensuring local administrative systems ran smoothly.

Understanding the uniqueness of the current day CEO experience in local government will help to identify key capacities relevant to successfully undertaking the role. For guidance in considering the significance of the challenges in the role of local government CEOs, we can use the seminal work of Mintzberg's (1998) three 'edge' model for public sector leaders as a frame of reference. In this model the CEO needs to provide leadership at the '**operating edge**', where they connect with their managers and staff to bring about action from within the organisation. The CEO also needs to connect with the '**stakeholder edge**'; namely all the outside players that bring tangible pressures to bear especially on them. Finally, CEOs need to connect with the '**political edge**'; the Elected Members that are linked with the organisation and its operation.

Each edge has considerable demands in its own right.

The existing performance appraisal system has a combination of achieved outcomes and required leadership behaviours. Taking account that the quarterly and bi-monthly reporting to Council already addresses the 'outcomes' dimension of an effective performance appraisal system, this leaves Council to consider the second dimension of 'leadership behaviours' at its annual CEO performance review meeting.

While the existing performance appraisal system does have a number of listed leadership behaviours, there are 47 in total spread amongst 6 general themes. These are considered excessive and become onerous on the Elected Members and CEO to independently and individually rate the performance of the Chief Executive Officer against the 47 behaviours. Existing performance measures in the current appraisal system can be summarised as:

- Relationship with Council - 8 behaviours
- Corporate Management - 8 behaviours
- Leadership - 10 behaviours
- Customer Service - 8 behaviours

- Financial & Asset Management - 8 behaviours
- External Relationships - 5 behaviours

This gives a total of 47 behaviours spread amongst 6 general performance measures to be assessed and rated by the CEO and Elected Members.

To streamline the appraisal process it is proposed to reduce the overall number of behaviours down to 8 general performance measures focused around the 'operating', 'stakeholder' and 'political' three 'edge' model of Mintzberg.

#### Proposed Performance Measures for July 2016 Review of CEO's Performance

\* Note - there are no separate individual behaviours for each performance measure.

#### Operating Edge

1. **People management:** The CEO demonstrates leadership in driving positive outcomes in relation to recruitment, retention, remuneration, training, performance appraisal, induction, professional development and industrial relations and actively promotes and develops a positive staff culture and safe working environment.
2. **Financial and asset management:** The CEO ensures Council's long term financial sustainability through sound financial and asset planning, budget management and financial reporting.
3. **Operations management and major projects:** The CEO oversees all of Council's operations to ensure delivery of effective, efficient and high quality services to the community and the delivery of major projects on time and within budget.
4. **Self-management:** The CEO demonstrates abilities around time management, goal setting, and self-awareness, has a commitment to personal development and life-long learning principles, and promotes diversity, mutual trust and respect.

#### Stakeholder Edge

5. **Stakeholder relationships:** The CEO develops and maintains positive and effective relationships with Council's stakeholders including, but not limited to, ratepayers, Commonwealth and State Government agencies, other councils, the media, community organisations, businesses and industry bodies.
6. **Communication:** The CEO demonstrates capacity to communicate with a wide range of stakeholders, express ideas clearly and coherently, is able to listen and take up other people's ideas, negotiates persuasively, and handles the media effectively.

#### Political Edge

7. **Advice to and relationship with Council:** The CEO develops and maintains positive and productive relationships with all elected members and provides them with sound advice, professional development, effective communications and support in order for them to meet their responsibilities.
8. **Strategic Leadership:** The CEO demonstrates leadership in setting Council's strategic plans and effectively communicates and delivers Council's vision and objectives.

The above 8 measures will be rated using the following scale:

- 0 - unable/unwilling to comment
- 1 - below expectations
- 2 - met expectations
- 3 - exceeded expectations

The following process is proposed to be adopted to undertake the review of the CEO's performance.

- The Chief Executive Officer completes a self-assessment against the above using the rating system listed. This self-assessment by the CEO is then circulated to all Elected Members.
- All Elected Members independently and individually rate the performance of the CEO and send their confidential reports to a nominated General Manager.
- The nominated General Manager prepares a consolidated report based on all the information provided by the CEO and Elected Members.
- The consolidated report is presented to the CEO's Review Committee.
- The nominated General Manager attends the CEO's Review Committee meeting to discuss the consolidated report prior to inviting the CEO to join the discussion.
- The CEO's review Committee makes a recommendation to Council on the outcome of the CEO's performance appraisal.
- A final report is produced which becomes the official record of the review.

It should be noted that the other components of the existing Performance Review Process namely:

- Achievements
- Barriers/Obstacles
- Improvements
- Resources Required

- will continue to be utilised and completed by the CEO in his report on his performance for the particular review period. The CEO will complete a self-assessment against the 8 new proposed performance measures and the Elected Members will also rate the CEO against the same 8 performance measures.

As mentioned previously, feedback received from Committee Members indicated strong support for the proposed changes with one Member suggesting the engagement of an external consultant to run the process for Council rather than have it supported internally by a General Manager. That suggestion has merit but will obviously come at a cost. Traditionally Council has run this process itself having sufficient expertise amongst its Members to conduct a formal appraisal of the CEO's annual performance. It is not clear what additional value an external consultant can bring to the process however, that is left to the Council to further consider.

## **Conclusion**

The revised process will be less onerous on Elected Members to complete their assessment of the CEO and should encourage greater participation in the review of the CEO's performance due to the simplified nature and content of the review document. On that basis it is recommended to Council that they support the proposed changes to conduct the annual review of the CEO's performance.

**STRICTLY PRIVATE AND CONFIDENTIAL**

**City of West Torrens**

**AMENDED** (2016)

**Performance Review Process**

(In accordance with clause 7 and 8 of the CEO employment agreement)

**Chief Executive Officer**

NAME: TERRY BUSS

INTERVIEW DATE:

REVIEW PERIOD: July xxxx to June xxxx

## SECTION ONE

### Achievements and/or Hindering Factors to Successful Performance

You and Council will discuss the following:

1. List your achievements of the past 12 months that should be recognised and recorded here
2. Do any barriers or obstacles exist which are having an impact on the expected performance outcomes?
3. What suggestions can you make which might improve your performance or contribute to the work area's performance?
4. Are there any special resources you believe the position requires in the next 12 months?

#### 1 Achievements:

What special achievements would you like to highlight?

#### 2 Barriers/Obstacles:

Are there any barriers or obstacles which impact on your performance? (i.e. your capability to achieve objectives, milestones or targets).

#### 3 Improvements:

What suggestions can you make, or improvements would you like to see, which you believe could enhance your performance and/or contribute to your achievements?

#### 4 Resources Required:

Are your resources adequate?

## SECTION TWO

### Evaluation of Performance against Expected Leadership Behaviours

Be ready to discuss the following:

1. Your performance in terms of the expected outcomes and achievements.
2. What training & development opportunities should be accessed in the next 12 months?
3. Your own assessment of how you believe you met your expected leadership behaviours compared to the assessment by Elected Members.
4. The accuracy of your job description, with suggestions for change, if relevant.

### NOTES ON SECTION TWO

1. Elected Members will be invited to comment on the CEO's written responses throughout the document.
2. Elected Members will also conduct an individual assessment of the CEO's performance across the same domains/expected behaviours using the following ratings:  

0	Unable / unwilling to comment
1	Below expectations
2	Met expectations
3	Exceeded expectations
3. A summary of Elected Member feedback (comments and ratings) - not individual responses - will be provided for the CEO's information.
4. The summary will also form the basis of a report to the CEO's Review Panel each year, and will contrast the ratings applied by the CEO with those of the Elected Members.

DOMAIN	EXPECTED BEHAVIOUR	0	1	2	3	CEO's Comments (EM Comments)
Operating Edge	<p><b>People management:</b> The CEO demonstrates leadership in driving positive outcomes in relation to recruitment, retention, remuneration, training, performance appraisal, induction, professional development and industrial relations and actively promotes and develops a positive staff culture and safe working environment.</p>					
	<p><b>Financial and asset management:</b> The CEO ensures Council's long term financial sustainability through sound financial and asset planning, budget management and financial reporting.</p>					
	<p><b>Operations management and major projects:</b> The CEO oversees all of Council's operations to ensure delivery of effective, efficient and high quality services to the community and the delivery of major projects on time and within budget.</p>					
	<p><b>Self-management:</b> The CEO demonstrates abilities around time management, goal setting, and self-awareness, has a commitment to personal development and life-long learning principles, and promotes diversity, mutual trust and respect.</p>					

DOMAIN	EXPECTED BEHAVIOUR	0	1	2	3	CEO's Comments (EM Comments)
Stakeholder Edge	<p><b>Stakeholder relationships:</b> The CEO develops and maintains positive and effective relationships with Council's stakeholders including, but not limited to, ratepayers, Commonwealth and State Government agencies, other councils, the media, community organisations, businesses and industry bodies.</p>					
	<p><b>Communication:</b> The CEO demonstrates capacity to communicate with a wide range of stakeholders, express ideas clearly and coherently, is able to listen and take up other people's ideas, negotiates persuasively, and handles the media effectively.</p>					

DOMAIN	EXPECTED BEHAVIOUR	0	1	2	3	CEO's Comments (EM Comments)
Political Edge	<p><b>Advice to and relationship with Council:</b> The CEO develops and maintains positive and productive relationships with all elected members and provides them with sound advice, professional development, effective communications and support in order for them to meet their responsibilities.</p>					
	<p><b>Strategic Leadership:</b> The CEO demonstrates leadership in setting Council's strategic plans and effectively communicates and delivers Council's vision and objectives.</p>					

### 17.3 Request from Football Federation of South Australia for an Extension to Lighting Hours at Adelaide Shores Football Centre

#### Brief

Adelaide Shores seeks Council's support for its application to extend the operating times of the field lights to be extended from 9pm to 10pm on Fridays at the Adelaide Shores Football Centre.

#### RECOMMENDATION(S)

It is recommended to Council that the Development Assessment Commission is advised that Council no longer objects to extending the operating times of the field lights being extended from 9pm to 10pm on Fridays on the understanding that the West Beach Trust and the Football Federation of South Australia continue to work with surrounding residents to ensure that their residential amenity is maintained.

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#### Introduction

On 18 March 2016, the delegate for the Minister for Planning granted temporary approval for the Football Federation of South Australia (FFSA) to use the field lighting until 10pm at night on Fridays 18 March 2016, 1 April 2016 and 8 April 2016, on the understanding that Council would be reconsidering this matter at its meeting on 5 April 2016. At that meeting Council resolved to defer this matter until 19 April 2016.

#### Background

On 31 May 2013, the Minister for Planning approved DA 211/1155/2012 (DAC 211/V007/12) for the creation of additional playing fields and associated facilities at Adelaide Shores, West Beach (**Attachment 1**). The development included South Australia's first full sized synthetic soccer pitch, which is licensed to the Football Federation of South Australia (FFSA) and marketed as the Adelaide Shores Football Centre. The Adelaide Shores Football Centre includes field lighting to 300 lux, four (4) change rooms, a small grandstand, bar/kiosk and meeting room for up to 80 people.

The current application seeks to vary Condition 10 attached to DA 211/V007/12 to allow the operating times of the field lights to be extended from 9pm to 10pm on Fridays.

The current DAC condition 10 states:

*That flood lighting associated with the playing fields herein approved shall not be used beyond 9pm on any day other than Saturday, where lighting can be used until 10pm.*

The City of West Torrens has formally opposed the extension of lighting hours as it considers that the additional hour of lighting will impact nearby residents. In particular, the additional hour of lighting will result in:

- Play occurring for an hour longer;
- Spectators remaining for an hour longer;
- More spectators being in attendance (the later start time giving people more time to get to the game after work); and
- Associated noise issues extending later into the night.

Council also advised that until the Stage 2 car park is complete, there are inadequate traffic, parking and pedestrian controls in place to support late night games on a Friday.

West Beach Trust has advised that it has addressed the issues that have been raised by neighbouring residents and will continue to work with them to ensure any future impacts from the playing fields are minimised. In light of this, the Development Assessment Commission (DAC) has requested that Council revisit the proposal.

## Discussion

### The Proposal

On 31 May 2013, the Minister's delegate granted development for the creation of additional playing fields and associated facilities at the existing playing fields site on West Beach Road, West Beach. The development (staged over a five (5) year period) is as follows:

#### *Stage 1:*

- New synthetic pitch;
- 3 x 1m high grass spectator mounds located on three sides of the new pitch;
- Tiered seating for up to 300 spectators with shade covers;
- New access road and crossover to West Beach Road (located to the east of the new synthetic pitch);
- 50 sealed 90° car parking spaces along one side of new access road;
- Flood lighting for new pitch;
- One (1) new building comprising:
  - change rooms (287m<sup>2</sup>)
  - office/first aid/service area (27m<sup>2</sup>)
  - canteen and server area (62m<sup>2</sup>)
  - meeting room (112m<sup>2</sup>)
  - the new building will be single storey (maximum height of 4.46m) and will feature painted concrete walls, a single-pitch roof clad with custom orb sheeting; and
- Creation of 50 temporary car parking spaces to the west of the new synthetic pitch (on what will become a new grass pitch as part of Stage 2).

#### *Stage 2:*

- 1 x new grass soccer pitch to the west of the new synthetic pitch with flood lighting;
- Additional car parking area (150 spaces) to the south of the synthetic pitch;
- New internal road running east west connecting the existing access road to the west and the new access road created in Stage 1;
- Additional 90° car parking along the new internal road;
- Removal of existing access road to make way for the new grass pitch; and
- Relocation of some of the Dog Club facilities.

Stage 1 is now complete and Stage 2 is underway, with the additional car parking spaces to the south of the synthetic pitch nearing completion.

### Impact upon adjacent residential properties

The first major match on the new synthetic pitch took place on 21 February 2014. Due to the rivalry between the two teams, in excess of 1000 spectators attended the match, which was far more than anticipated.

The attendance numbers resulted in significant impacts on the neighbouring residents along West Beach Road in relation to traffic, car parking, and spectator noise. As a result, the City of West Torrens and Adelaide Shores received many complaints in the weeks following the match and on this basis Council advised the DAC that it does not support the application for an extension to the operating times of the field lights.

Since this time, the West Beach Trust advised that it has worked closely with the residents along West Beach Road to address the issues raised and to ensure future impacts are minimised. West Beach Trust further advised that it is committed to directly notifying adjoining residents of all major events (e.g. where spectator numbers are expected to exceed 1000) and responding to concerns in a timely manner.

West Beach Trust stated that it has worked closely with FFSA on preparing rules and guidelines to minimise off-site impacts, e.g. banning bugles, drums and flares at matches; fining the soccer clubs whose members are found to be breaking the rules; reducing sound levels on speakers; collecting rubbish at the end of each match etc.

In terms of car parking, 150 additional car parking spaces are nearing completion to the south of the synthetic pitch as part of Stage 2 of the development and an additional 226 car parking spaces have been established to the west, adjacent the existing grass playing fields.

Signage has been installed to direct spectators to parking areas, and during major events, FFSA has been advised to engage traffic control staff to assist with parking. Additional lighting has also been installed to assist spectators in leaving the site once the field lights have been extinguished.

#### Temporary Approval

On 18 March 2016, the delegate for the Minister for Planning granted temporary approval to use the field lighting until 10pm at night on Fridays 18 March 2016, 1 April 2016 and 8 April 2016, on the understanding that Council would be reconsidering this matter at its meeting on 5 April 2016 (**Attachment 2**) at this meeting a decision was deferred until 19 April 2016. Whilst not an ideal scenario, this temporary approval has provided the opportunity to test whether the West Beach Trust and the FFSA have been able to successfully mitigate the negative impacts of the games on the adjoining residents. At this time Council has no record of receiving any complaints regarding the 18 March, 1 April and 8 April 2016 events, neither the West Beach Trust, nor the Development Assessment Commission have advised us of receiving any complaints regarding the later hour; therefore it may be surmised that actions of the West Beach Trust and the FFSA are successfully mitigating the previous concerns voiced by residents.

#### **Conclusion**

On the basis that no complaints have been received regarding the 18 March, 1 April and 8 April 2016 events, it is recommended that Council advises the Development Assessment Commission that it no longer objects to extending the operating times of the field lights from 9pm to 10pm on Fridays on the understanding that the West Beach Trust and the FFSA continue to work with surrounding residents to ensure that their residential amenity is maintained.

**ATTACHMENT 1**

South Australia – Sections 49 and 49A Development Act 1993

**CROWN DEVELOPMENT AND PUBLIC INFRASTRUCTURE  
AND  
ELECTRICITY INFRASTRUCTURE DEVELOPMENT  
DECISION NOTIFICATION FORM**

**Contact Officer:** Nitsan Taylor  
**Telephone:** 8303 0720  
**KNET Reference:** 2012/27056/01

**Development Number:**  
211/V007/12

**FOR DEVELOPMENT APPLICATION**

**DATED:** 11 October 2012  
**REGISTERED ON:** 15 October 2012

**TO:** West Beach Trust  
PO Box 69  
GLENELG SA 5045  
  
**EMAIL:** [dominic.fitzsimons@adelaideshores.com.au](mailto:dominic.fitzsimons@adelaideshores.com.au)

City of West Torrens  
  
03 JUN 2013  
  
City Development

**LOCATION OF PROPOSED DEVELOPMENT:**

Lot/Plan	Street	Suburb	Hundred	Title
Pt Lot 2 in FP 1000	West Beach Road	West Beach	Adelaide & Noarlunga	5542/686
Pt Lot 4 in FP 1000	West Beach Road	West Beach	Adelaide & Noarlunga	5671/504

**NATURE OF PROPOSED DEVELOPMENT:** Stage 1: synthetic soccer pitch, tiered seating, change rooms/kiosk/office building, lighting, new access road and crossover, and associated car parking and site works; Stage 2: grass pitch, lighting, car parking, new internal access roads and associated site works

**From: MINISTER FOR PLANNING**

I hereby **APPROVE** the above-mentioned application under the Development Act 1993.

You may therefore proceed in accordance with your plans, as submitted, subject to conditions as shown on the attached sheet.

**Building works may commence only when a Certificate of Compliance with Building Rules has been received from a Private Certifier, subject to any conditions imposed by the Minister for Planning (or his delegate) and the Certifier.**



Robert Kleeman  
**GENERAL MANAGER - ASSESSMENT**  
*as delegate of the*  
**MINISTER FOR PLANNING**  
**Date of Decision:** 31 May 2013  
**Pages:** 4

**DEVELOPMENT APPLICATION 211/V007/12**

**CONDITIONS OF APPROVAL**

1. That except where minor amendments may be required by other relevant Acts, or by conditions imposed by this application, the development shall be established in strict accordance with the details and plans submitted in Development Application No: 211/V007/12

Bryant Concepts – Job#12-360

Aerial Plan, PL200 Rev 10, 3/5/13

Site Plan, PL201 Rev 13, 3/5/13

Enlarged Pitch Plan, PL202 Rev 10, 3/5/13

Survey Plan, PL203 Rev 10, 3/5/13

Civil Locality Plan and General Notes, C100 Rev C

Level Plan/Demolition Plan (East), C101 Rev C

Level Plan/Demolition Plan (West), C102 Rev C

Civil Layout Plan, C103 Rev C

Civil Drainage Plan, C104 Rev C, 11/2/13

Civil Road "A" Plan and Profile, C105 Rev C

Civil Part Drainage Plan – car park, C106 Rev B, 31/10/12

Civil Road Plan & Profile (CH. 0.000 to CH. 340.000), C107 Rev B, 31/10/12

Civil Road Plan & Profile (CH. 340.000 to CH. 524.767), C108 Rev C, 11/2/13

Civil Site Sections, C108 Rev C

Civil Details Sheet, C109 Rev C

Civil Details Sheet, C110 Rev C

Civil Site Sections, C117 Rev B, 31/10/12

Civil Site Sections, C118 Rev B, 31/10/12

Civil Details Sheet, C119 Rev B, 31/10/12

Floor Plan, A200 Rev C, 19/4/13

Wet Area Plan – Plan Details, A201 Rev B, 15/4/13

Elevations, A300 Rev C, 19/4/13

Elevations Section, PL102 Rev 1, 24/9/12

Limonta Sport – (5 Sheets)

Pitch Specifications, Dwg 03 Rev A, 2009

Sportslighting Plus – Report (27 pages)

Synthetic and Pitch No. 5, 1210338-01A, Rev A, 13/9/12

MFY

Adelaide Shores Playing Fields Expansion, West Beach Road, West beach – Traffic and Parking Assessment

EBS Ecology

West Beach Playing Fields Development – Environment Impact Assessment

2. That the following information shall be submitted for further assessment and approval by the Minister for Planning prior to commencement of construction of the grand stand/tiered seating:
  - a. Plans and elevations for the tiered seating and shade covers
  - b. Details of the construction materials of the shade covers
3. That the following information shall be submitted for further assessment and approval by the Minister for Planning - in consultation with the City of West Torrens - prior to the commencement of Stage 2:
  - a. Plans detailing the location and design of safe and accessible pedestrian pathways throughout the site, e.g. between the eastern and western car parking areas, along the connecting east-west access road, and between the different playing fields.
  - b. Detailed car parking layouts (including landscaping) for the southern car park and the car parking proposed along the internal east-west access road.
  - c. Detailed plans for the proposed east-west access road. The plans should include details of the traffic control devices proposed to be used (e.g. one-lane slow points). Such traffic control devices will need to comply with the 'Code of Technical Requirements for the Legal Use of Traffic Control Devices'.
  - d. Details of the proposed new access point over the new detention basin drain.

- e. A lighting plan that shows how the new grass pitch, car parking areas, pedestrian paths and access roads will be illuminated.
  - f. A detailed Stormwater Management Plan for the site.
4. That the car parking and manoeuvring areas shall be suitably formed, line marked, and maintained for use in all weather conditions and be properly drained prior to use. They shall be maintained to the reasonable satisfaction of Council thereafter.
5. That all car parking spaces shall be line marked, in accordance with the approved plans and in accordance with Australian Standard 2890.1, 2004 Parking Facilities, Part 1, Off Street Carparking, prior to the occupation of the proposed development. Line marking and directional arrows shall be clearly visible at all times.
6. That any driveways, parking and manoeuvring areas and footpaths shall be lit in accordance with the Australian Standard 1158 during the hours of darkness that they are in use. Such lights shall be directed and screened so that overspill of light into nearby premises is avoided and minimal impact on passing motorists occurs.
7. That appropriate landscaping shall be provided around the car parking areas to improve the amenity of the area, with such landscaping to be maintained and nurtured at all times with any diseased or dying plants being replaced.
8. That all external lighting of the site, including car parking areas and buildings, shall be designed and constructed to conform with Australian Standards and must be located, directed and shielded so that overspill of light into nearby premises is avoided and minimal impact on passing motorists occurs.
9. That any lighting proposed shall conform to airport lighting restrictions and shall be shielded from aircraft flight paths.
10. That flood lighting associated with the playing fields herein approved shall not be used beyond 9pm on any day other than Saturday, where lighting can be used until 10pm.
11. That all stormwater design and construction shall be in accordance with Australian Standards and recognised engineering best practices to ensure that stormwater does not adversely affect any adjoining property or public road, and for this purpose stormwater drainage shall not at any time:-
  - a. result in the entry of water into a building; or
  - b. affect the stability of a building; or
  - c. create unhealthy or dangerous conditions on the site or within the building; or
  - d. flow or discharge onto the land of an adjoining owner; and not flow across footpaths or public ways
12. That no stormwater from the site shall run-off or otherwise discharge directly into the Patawalonga Creek.
13. That details of any air conditioning or air extraction plant or ducting to be placed on the exterior of the building in association with this development shall be submitted to and approved by the Minister for Planning.
14. That an appropriate Construction Environment Management Plan (CEMP) which addresses the mitigation or minimisation of impacts (especially from noise and dust) during the construction phase shall be prepared and implemented. Dust generated by machinery and vehicular movement during site works, and any open stockpiling of soil or building materials at the site, must be suppressed to ensure that dust generation does not become a nuisance off-site. Site development machinery should generally not be operated outside the hours of 7 AM to 6 PM daily.
15. That an appropriate *Soil Erosion and Drainage Management Plan (SEDMP)* (as described in the "Stormwater Pollution Control, General Code of Practice for Local, State and Federal Government") shall be prepared and implemented which includes a range of strategies to collect, treat, store and dispose of stormwater during construction and from the final form of the development (i.e. from roofs, driveways, parking areas, lawns, etc) while minimising disposal into the environment.
16. That in the event that Stage 2 has not commenced by 31 December 2014, an assessment of the adequacy of the car parking provision for Stage 1 shall be undertaken by a qualified traffic/transport engineer and submitted to the Minister for Planning. Should the assessment indicate that car parking demand exceeds the number of car parking spaces provided by the formal car parking area to the east of the pitch, the car parking area shall be expanded to the south of the synthetic pitch (as proposed in Stage 2) to provide a minimum of 50 additional sealed car parking spaces. This additional car parking

area shall be constructed in accordance with Australian Standards and Conditions 2, 3 and 4 above, and shall be operational within 30 months of the date of the traffic/transport engineering advice or such further time as agreed by the Minister for Planning.

**OBLIGATIONS PURSUANT TO THE DEVELOPMENT ACT 1993 AND DEVELOPMENT REGULATIONS 2008**

- i. Pursuant to Section 49(14) of the *Development Act 1993* before any building work is undertaken, the building work is to be certified by a private certifier, or by some person determined by the Minister for the purposes of this provision, as complying with the provisions of the Building Rules (or the Building Rules as modified according to criteria prescribed by the Regulations).
- ii. The development must be substantially commenced within 12 months of the date of this Notification, unless this period has been extended by the Minister for Planning.
- iii. You are also advised that any act or work authorised or required by this Notification must be completed within 5 years of the date of the Notification unless this period is extended by Minister for Planning.
- iv. You will require a fresh consent before commencing or continuing the development if you are unable to satisfy these requirements.

**ADVISORY NOTES**

- a. A current list of Registered Private Certifiers in South Australia is available here: <http://sa.gov.au/subject/Housing%2C+property+and+land/Building+and+development/Building+and+development+applications/Development+applications+with+a+building+component/List+of+registered+private+certifiers> (sa.gov.au website).
- b. At completion of the project all certified documents should be retained by the responsible agency for the life of the asset.
- c. For additional information relating to certification of government building projects, contact Shane Turner (Principal Engineer: Structural) Building Management, Department of Planning, Transport and Infrastructure (telephone 8226 5223) Level 2, 211 Victoria Square, Adelaide, 5000.
- d. Prior to the time periods specified above, any request for an extension of time must be lodged with the Statutory Planning Branch, Department of Planning, Transport and Infrastructure, Assessment Branch, Level 5, GPO Box 1815, Adelaide SA 5001.
- e. The EBS Ecology Environmental Impact Assessment (October 2012) provides recommendations about erosion and sedimentation control measures and other water quality management measures. These and/or other appropriate measures must be implemented during the construction to protect the site itself and downstream watercourses from erosion, sedimentation and other potential water quality hazards.
- f. It is an offence to damage, disturb or interfere with any Aboriginal site or damage any Aboriginal object (registered or not) without the authority of the Minister for Aboriginal Affairs and Reconciliation (the Minister). If the planned activity is likely to damage, disturb, or interfere with a site or object, authorisation of the activity must be first obtained from the Minister under Section 23 of the Act. Section 20 if the Act requires that any Aboriginal sites, objects or remains, discovered on the land, need to be reported to the Minister. Penalties apply for failure to comply with the Act. For further information please contact the Aboriginal Heritage Branch on (08) 8226 8900.
- g. The development as described does not penetrate the Adelaide Airport Obstacle Limitation Surface (OLS) airspace protected for aircraft operations. Any further proposed addition to the structure, including aerials, masts and vent/exhaust stacks, must be subject to a separate assessment.
- h. Crane operations associated with construction shall be the subject of a separate application. Adelaide Airport Limited required 48 days notice of any crane operations during the construction. Crane assessment may also have to be conducted by the Civil Aviation Safety Authority (CASA).
- i. The applicant is encouraged to continue discussions with the owners of the properties located adjacent the new crossover regarding ways in which headlight glare can be minimised through screen planting or similar.

ATTACHMENT 2



Government  
of South Australia

Department of Planning,  
Transport and Infrastructure

Levels 2 - 7  
Roma Mitchell House  
136 North Terrace  
Adelaide SA 5000  
GPO Box 1815  
Adelaide SA 5001  
DX 56601

Tel 08 8303 0760  
Fax 08 8303 0797  
ABN 35 859 824 848  
www.dpti.sa.gov.au

18 March 2016

Kate Williams  
Chief Executive Officer  
Adelaide Shores  
PO Box 69  
GLENELG SA 5045

[kate.williams@adelaideshores.com.au](mailto:kate.williams@adelaideshores.com.au)

Dear Ms Williams:

**Application Number:** 211/V007/12 V1  
**Applicant:** West Beach Trust  
**Proposed Development:** Variation of Condition 10 to allow field lighting to be used until 10pm on Fridays  
**Subject Land:** West Beach Road, West Beach

I refer to the above development application which seeks to vary Condition 10 attached to the development approval for DA 211/V007/12, which was for the staged expansion of the existing playing fields at West Beach Road, West Beach.

Condition 10 of the development approval granted by the Minister for Planning on 31 May 2013 requires the main pitch lights to be turned off at 9pm, except on Saturdays where a 10pm restriction applies. The current application seeks to extend the use of field lighting on Friday nights until 10pm.

As you are aware, this matter was considered by the Development Assessment Commission at its meeting on 21 January 2016, with the Commission subsequently recommending that the Minister for Planning support the application notwithstanding West Torrens Council's objection to the additional hour of lighting.

Council's advice to the Commission was that it would be willing to revisit its position on the application once the southern car park behind the Adelaide Shores Football Centre has been sealed, as this will reduce the potential for spectators to park on adjoining residential streets and thus minimise noise disturbance of adjoining residences when spectators leave the venue. As the car park has now been sealed, the Minister has resolved to defer his decision on the application pending further advice from the Council.

Council is due to discuss the matter of the extended lighting at its next meeting on 5 April 2016 and will advise the Minister of its formal position thereafter.

In the meantime, I understand that there are two (2) 'double header' matches scheduled at the Adelaide Shores Football Centre between now and 5 April 2016, and one (1) shortly after on 8 April 2016. As the delegate of the Minister for Planning I hereby advise that a temporary variation to Condition 10 is granted to allow these three (3) matches to go ahead as scheduled. **Accordingly you are now authorised to utilise the field lighting until 10pm on Friday 18 March 2016, Friday 1 April 2016, and Friday 8 April 2016.**

You will be advised of the Minister's formal decision on Development Application 211/V007/12 V1 once further advice has been received from West Torrens Council.

Should you have any enquiries in the interim please do not hesitate to contact Nitsan Taylor on (08) 7109 7064 or email [nitsan.taylor@sa.gov.au](mailto:nitsan.taylor@sa.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to be 'Sally Smith', written over a faint horizontal line.

Sally Smith  
**GENERAL MANAGER INVESTMENT MANAGEMENT**  
*as delegate of the*  
**MINISTER FOR PLANNING**

cc. West Torrens Council

## 17.4 Appointment of the Development Assessment Panel for 2017-18

### Brief

This report seeks Council endorsement to commence the recruitment and selection process for independent members to the Council's Development Assessment Panel, with the intent to commence the new panel in January 2017.

### RECOMMENDATION(S)

It is recommended to Council that:

1. An expression of interest be issued calling for persons to nominate for the City of West Torrens Development Assessment Panel in accordance with the requirements of the *Development Act 1993*.
2. A Selection Panel be established to make a recommendation to Council for the appointment of independent members for Council's Development Assessment Panel (CDAP).
3. The Selection Panel to consist of six representatives (4 Elected Members and 2 staff) being:
  - Cr.
  - Cr.
  - Cr.
  - Cr.
  - Mr Angelo Catinari, GM Urban Services
  - Ms Janine Lennon, Manager City Development

---

### Introduction

Council is required to establish a Development Assessment Panel (DAP) that consists of seven members, with membership comprising three Council representatives and four independent members, one of whom will be the Presiding Member.

The current membership of Council's DAP expires in December 2016.

### Discussion

In order to commence preparation for the appointment of the Panel membership for the next two year term (2017-2018), Council should invite expressions of interest for independent members prior to the expiration of the current membership.

To assist in this process, the previous *Membership Guidelines* have been updated in order to provide information to prospective members. The guidelines aim to provide information about the Panel, and importantly the range of qualifications / experience expected of potential members. The guidelines are provided in **Attachment 1**.

A public notice (**Attachment 2**) seeking expressions of interest from the public will be placed in both the local *Messenger* press and *The Advertiser*.

As was the process previously, a selection panel, comprising Elected Members and staff, should be established to review, shortlist and interview candidates from the expression call.

## Timeframe

In order to have the DAP operational by the first meeting in January, the following timeframe of activities is proposed.

April 2016	Appointment of Selection Panel
June 2016	Call for Expression of Interest
July 2016	Close of Expression of Interest
August 2016	Selection Panel to review applications and short list preferred candidates for interview
September 2016	Interview preferred candidates
October/November 2016	Council report – re appointment of DAP and notification to candidates
December 2016	Induction of new DAP members
January 2017	Commencement of the new DAP

## Budget Impact

The recruitment and appointment of the new DAP has been included within the proposed budget for 2015-16, and budget provisions have been made for independent members to receive remuneration (allowances) for their services.

## Conclusion

The *Development Act 1993* requires that Council establish a Development Assessment Panel comprising three Council representatives and four independent members, one of whom will be the Presiding Member.

The Expression of Interest will seek suitably qualified persons to fill the four independent members on the Panel.

A formal recommendation on the appointments will be brought to Council following the selection process conducted by the nominated Selection Panel.

**ATTACHMENT 1**

**MEMBERSHIP GUIDELINES  
CITY OF WEST TORRENS  
DEVELOPMENT ASSESSMENT PANEL**

**Membership**

1. Membership of the City of West Torrens' DAP comprises seven members as follows:
  - three Elected Members of the Council;
  - four independent members, one of whom will be the Presiding Member.
2. At least one member of the panel must be a woman and at least one member must be a man.
3. As far as practicable, the panel will consist of equal numbers of men and women.

**Term of Appointment**

1. All members of the DAP hold their positions for two years, unless;
  - removed from membership of the DAP by resolution of the Council; or
  - the DAP member resigns from the DAP.
2. A member of the Panel is, on the expiration of a term of appointment, eligible for reappointment.

**Selection**

1. The Council wishes to appoint a Panel with a mix of skills, qualifications and experience.
2. The three Elected Members of the Panel will be appointed by the Council, following a call for nominations.
3. The four independent members of the Panel will be appointed by the Council, based on the recommendations of the Selection Committee (established by the Council) to conduct the recruitment and selection process.

**Independent Members**

1. In appointing independent members, the Council will have regard to the relevant qualifications/experience of each member.
2. The qualification/experience of an independent member may include, but is not limited to, persons with practical knowledge of, and experience in, one of the following:
  - urban or regional development
  - neighbourhood development / place making, urban design
  - community / social development
  - amenity, landscape design
  - commerce, industry or business
  - built form, building safety

- environmental conservation or management, or the management of natural resources
  - heritage conservation or management.
3. While not mandatory, preference will be given to people who have a sound knowledge of the issues relating to the Council area.
  4. It is desirable that the Presiding Member has qualifications and experience in urban and regional planning, place making or a related discipline that is, in the opinion of the Council, appropriate to the Presiding Member's functions and duties.
  5. It is desirable that the Presiding Member and Deputy Presiding Member have experience in chairing formal meetings.
  6. All members will be paid an allowance, which is set annually by the Council.

## ATTACHMENT 2

### Development Assessment Panel - Expression of Interest

#### Independent Members of the City of West Torrens Development Assessment Panel

Pursuant to the *Development Act 1993*, the City of West Torrens is seeking expressions of interest from members of the public who would like to be part of the City of West Torrens Development Assessment Panel (DAP). The role of the DAP is to make decisions on planning applications delegated to it and to advise Council on development assessment trends and issues.

The Development Act requires that the DAP has four members independent of the Council, one of whom will be the Presiding Member.

The independent members should have a keen interest in town planning, must have a reasonable knowledge of the Development Act and appropriate qualifications and experience relevant to the DAP. As a guide, it is anticipated that independent members would have qualifications/experience in matters such as neighborhood/place making, built form, urban design, building, architecture, amenity, civil engineering, business, planning law, environmental planning or similar.

The Presiding Member should have experience in chairing formal meetings similar to the DAP.

While not mandatory, preference will be given to people who live within the City of West Torrens and who have a sound knowledge of the issues relating to the Council area.

Independent members will be compensated for their time and expertise by an allowance and appointments will commence in January 2017.

Council has appointed a Selection Panel to consider all applications, interview shortlisted candidates and make recommendations for appointment to the Council.

Expressions of interest, detailing experience, skills, knowledge and qualifications should be forwarded to Mr Terry Buss Chief Executive Officer, City of West Torrens, 165 Sir Donald Bradman Drive HILTON 5033 by 5pm on **Friday 15 July 2016**.

Membership guidelines are available by contacting Council or visiting our website ([www.westtorrens.sa.gov.au](http://www.westtorrens.sa.gov.au)).

For further information, please contact Janine Lennon, Manager City Development on 8416 6333.

## 17.5 Development Assessment Commission Nominations

### Brief

This report advises that the Department of Planning, Transport and Infrastructure is seeking nominations for a local government member on the Development Assessment Commission.

### RECOMMENDATION(S)

It is recommended to Council that, subject to their confirmation, Cr .....be nominated as the local government member on the Development Assessment Commission.

Or

This report be received.

---

### Introduction

The Department of Planning, Transport and Infrastructure has written to the Local Government Association (LGA) seeking nominations for a local government member on the Development Assessment Commission (DAC) for a period of 2 years commencing in July 2016 (**Attachment 1**).

### Discussion

The DAC is established pursuant to the *Development Act 1993* (the Act) with its primary function being to assess and determine development applications referred to it under the Act.

Appointments to the DAC will commence in July 2016 and conclude in June 2018.

The DAC meets on the second and fourth Thursday of each month at the Department of Planning, Transport and Infrastructure on North Terrace, Adelaide.

The rate of remuneration for a member of the Development Assessment Commission is between \$24,765 and \$37,148 per annum.

The nominee is not required to hold formal qualifications, however knowledge and experience is required in one of the following areas:

- Practical knowledge of, and extensive experience in, local government.
- Sound knowledge and understanding of the planning and development assessment system.
- Experience in working with intergovernmental boards or committees is desirable.
- Familiarity with the DAC decision making processes is desirable.
- Knowledge and understanding of the Development Act and Regulations and the associated statutory framework including the Planning Strategy and Development Plans.
- Sound knowledge of the matters against which a development must be assessed.
- Considerable practical experience in development assessment.

The full Selection Criteria is provided in **Attachment 2**.

Nominations addressing the Selection Criteria must be forwarded to the LGA by COB Friday 13 May 2016.

The LGA Board will consider nominations at its meeting on Thursday 19 May 2016.

ATTACHMENT 1



## Nominations to Outside Bodies - Nominations sought for the Development Assessment Commission - Circular 15.3

To	<b>Chief Executive Officer Elected Members Planning - Building Staff Policy and Strategic Planning Staff</b>	Date	<b>7 April 2016</b>
Contact	<b>Jamie-lee Mahoney</b> Email: <a href="mailto:jamie-lee.mahoney@lga.sa.gov.au">jamie-lee.mahoney@lga.sa.gov.au</a>		
Response Required	Yes	Respond By	<b>13 May 2016</b>
Summary	<b>The Department of Planning, Transport and Infrastructure has written to the LGA requesting nominations for a Member on the Development Assessment Commission commencing in July 2016. Nominations must be forwarded to the LGA by COB Friday 13 May 2016.</b>		

The Development Assessment Commission is established pursuant to the *Development Act 1993*. [Click here](#) to view a copy of the Act.

The primary function of the Development Assessment Commission is to assess and determine development applications referred to it under the Act. The Commission has complete discretion in making decisions on applications, however in all other respects it is subject to the direction and control of the Minister for Planning.

The LGA received a request on 1 April 2016 by the Department of Planning, Transport and Infrastructure seeking suitable candidates for membership of the Development Assessment Commission.

Appointments to the Development Assessment Commission will commence in July 2016 and conclude in June 2018. For further information regarding the terms of membership, please refer to the Commission's website on [www.dac.sa.gov.au](http://www.dac.sa.gov.au) or [click here](#).

The current rates of remuneration for the Development Assessment Commission are as follows:

Presiding Member: \$37,148 p.a  
Other Members: \$24,765 p.a

The rate of remuneration is currently under review and may be adjusted in the future.

The Development Assessment Commission meets on the second and fourth Thursday of each month, at a time to be advised for approximately three to four hours per meeting. Meetings generally commence in the morning and are typically of four to six hours duration. The commencement time can vary depending on the number of applications, their complexity and the number of representatives to be heard. Meetings are held at 28 Leigh Street, Adelaide. Additional meetings are scheduled time to time.

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving Council Members or Council Staff. To view the LGA Nominations to Outside Bodies Policy [click here](#).

Nominations addressing the [Selection Criteria provided in Part A](#) for the Development Assessment Commission must be forwarded to [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au) attention to Jamie-lee Mahoney by a Council using the attached [Part B](#) by COB Friday 13 May 2016.

The LGA Board will consider nominations received at its meeting on Thursday 19 May 2016.

ATTACHMENT 2

**Representatives on Outside Bodies**



PART A

<b>Name of Body</b>	Development Assessment Commission (DAC)
<b>Legal Status of Body</b>	Body Corporate
<b>Summary Statement</b>	The DAC primarily deals with the assessment of development proposals at a State level. It also reports to the Minister on matters relevant to the development of land and makes recommendations as to the regulations that should be made under the Development Act.

**SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES**

The following selection criteria must be addressed when completing Part B

<b>Qualifications Required</b> <i>(formal qualifications relevant to the appointment)</i>	No formal qualifications are required.
<b>Industry Experience</b>	<ul style="list-style-type: none"> <li>• Practical knowledge of, and extensive experience in, Local Government.</li> <li>• Sound knowledge and understanding of the planning and development assessment system.</li> </ul>
<b>Board / Committee Experience</b>	<ul style="list-style-type: none"> <li>• Experience in working with intergovernmental boards or committees is desirable.</li> <li>• Familiarity with the DAC decision making processes is desirable.</li> </ul>
<b>Key Expertise</b> <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	<ul style="list-style-type: none"> <li>• Knowledge and understanding of the Development Act and Regulations and the associated statutory framework including the Planning Strategy and Development Plans.</li> <li>• Sound knowledge of the matters against which a development must be assessed.</li> <li>• Considerable practical experience in development assessment.</li> </ul>

**LIABILITY AND INDEMNITY COVER**

The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)

<b>Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body</b>	Yes
<b>Insurance Policies are Valid &amp; Current</b>	Yes

## 17.6 National General Assembly 2016 - Australian Local Government Association

### Brief

The Australian Local Government Association (ALGA) has advised that the National General Assembly of Local Government (NGA) will be held in Canberra from 19-22 June 2016.

### RECOMMENDATION(S)

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of Mayor Trainer and Cr/s..... at the ALGA National General Assembly being held at the National Convention Centre in Canberra from 19-22 June 2016;
2. Expenses be reimbursed in accordance with Council Policy; and
3. Subject to their confirmation, Council approves the attendance of the spouses/partners of attending Elected Members and further, consistent with Council Policy, that costs other than airfares be met by Council.

---

### Introduction

The Australian Local Government Association (ALGA) has advised that the National General Assembly of Local Government (NGA) will be held in Canberra from 19-22 June 2016 at the National Convention Centre (**Attachment 1**).

### Discussion

The National General Assembly of the Australian Local Government Association is a major annual event for Local Government which attracts more than 800 mayors, councillors and senior officers from councils across Australia.

The theme for this year's NGA is "*Partners in an Innovative and Prosperous Australia*" and the provisional program is included for information (**Attachment 2**).

Early Bird registration before 6 May 2016 is \$929. Accommodation ranges from \$200 to \$345 per night depending on the accommodation type and location within Canberra. The approximate cost of return airfares is \$515.

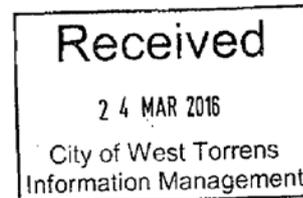
ATTACHMENT 1



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

18 March 2016

**City of West Torrens**  
165 Sir Donald Bradman Drive  
HILTON SA 5033



Dear Mayor Trainer

I am pleased to invite you and your Council colleagues to attend this year's National General Assembly of Local Government (NGA) in Canberra from 19 – 22 June.

I have invited the Prime Minister, the Deputy Prime Minister and the Leader of the Opposition. We will also be joined by other ministers and shadow ministers and leading public figures presenting keynote addresses which will help to focus discussions at the NGA.

The theme for the 2016 NGA is *Partners in an Innovative and Prosperous Australia*. The program will be focused on debating and discussing the role that Local Government can and does play in boosting productivity and showcasing innovation and best-practice. The NGA brings the local government sector together, providing a platform for thought-provoking discussion and the formation of policies on issues of national significance.

Enclosed is the NGA Registration Brochure which contains full details of the program, business agenda and associated events.

Local Government plays a significant role in the national economy and councils play critical roles in their local economies. Your council's involvement in the NGA is vital in helping ALGA to maintain a strong focus on Local Government and to drive improved outcomes for Local Government at the national level. A number of crucial policy motions will be debated at the NGA, as such it is important that every council is represented in these discussions and able to have its say. I encourage you and your Council colleagues to attend the NGA, and to work with myself and the ALGA Board as we explore opportunities to strengthen the contribution that Local Government makes.

I look forward to seeing you in Canberra.

**Mayor Troy Pickard**  
President

ATTACHMENT 2



PROVISIONAL PROGRAM  
PARTNERS IN AN INNOVATIVE  
AND PROSPEROUS AUSTRALIA

SUNDAY 19 JUNE

5.00-7.00pm	Welcome Reception
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MONDAY 20 JUNE

9.00 am	Opening Ceremony
9.20 am	Prime Minister, <i>the Hon Malcolm Turnbull MP</i> (invited)
10.00 am	KEYNOTE SPEAKER <i>George Megalogenis</i>
10.30 am	MORNING TEA
11.00 am	PANEL SESSION The future of Local Government
12.30 pm	LUNCH
1.30 pm	PANEL SESSION Surfing the wave of disruption
2.30 pm	Leader of the Australian Greens, <i>Senator Dr Richard Di Natale</i>
3.00 pm	AFTERNOON TEA
3.30 pm	Debate on Motions
5.00 pm	CLOSE

TUESDAY 21 JUNE

9.00 am	Minister for Major Projects, Territories and Local Government, <i>the Hon Paul Fletcher MP</i> (invited)
9.30 am	KEYNOTE SPEAKER <i>Pip Marlow</i> , Managing Director, Microsoft
10.00 am	Speaker Q&A
10.30 am	MORNING TEA
11.00 am	PANEL SESSION Digital transformation at the Local Government level
12.30 pm	LUNCH
1.30 pm	CONCURRENT SESSIONS · New approaches to improve your business · The infrastructure challenge · Innovative approaches to the environment · Northern Australia
3.00 pm	AFTERNOON TEA
3.30 pm	Leader of the Opposition, <i>the Hon Bill Shorten MP</i> (invited)
4.00 pm	Debate on Motions
5.00 pm	CLOSE

WEDNESDAY 22 JUNE

9.00 am	Shadow Minister for Regional Development and Local Government, <i>the Hon Julie Collins MP</i> (invited)
9.30 am	Debate on Motions
10.30 am	MORNING TEA
11.00 am	PANEL SESSION Local Government's role in facilitating prosperity
12.30 pm	KEYNOTE SPEAKER <i>Robert de Castella AO MBE</i>
1.00 pm	LUNCH/CLOSE

SPONSORS



Australian Government  
Department of Infrastructure and Regional Development

## **17.7 Call for Motions 2016 - National General Assembly of Local Government**

### **Brief**

The Australian Local Government Association (ALGA) is seeking notices of motions from councils for its National General Assembly to be held in Canberra from 19-22 June 2016.

### **RECOMMENDATION(S)**

It is recommended to Council that the following notices of motion be approved and submitted to ALGA for inclusion in its 2016 National General Assembly Agenda:

1. That the Australian Local Government Association lobby the Federal Government to address the blue green algae problem of the Murray Darling River System, and in conjunction with the Murray Darling Association and/ or Murray Darling Basin Authority commit funding to research and investigation of this breakout.
2. That the Australian Local Government Association lobby the Federal Government to ban all forms of online gambling advertising at Sporting events.

---

### **Introduction**

At its meeting of 15 March 2016, Council was advised that the Australian Local Government Association (ALGA) was inviting notices of motions for its upcoming National General Assembly (Assembly) to be held at the National Convention Centre in Canberra from 19-22 June 2016.

### **Discussion**

At the same meeting Council resolved that any proposed notices of motions for this Assembly were to be provided to the Chief Executive Officer by 1 April 2016 and presented to Council at its 19 April 2016 meeting.

In line with this process, the following notices of motion have been received from Cr Mangos for Council's consideration and approval.

1. That the Australian Local Government Association lobby the Federal Government to address the blue green algae problem of the Murray Darling River, and in conjunction with the Murray Darling Association and/ or Murray Darling Basin Authority commit funding to research and investigate this breakout.
2. That the Australian Local Government Association lobby the Federal Government to ban all forms of online gambling advertising at Sporting events.

### **Conclusion**

ALGA is seeking notices of motion from councils for its upcoming National General Assembly. Two (2) proposed notices of motion are presented to Council for its consideration and approval. All approved notices of motion will be provided to the ALGA by Friday 22 April 2016 for inclusion in the National General Assembly agenda.

## **18. LOCAL GOVERNMENT BUSINESS**

### **18.1 Local Government Circulars**

#### **Brief**

This report provides a detailed listing of current items under review by the Local Government Association.

#### **RECOMMENDATION(S)**

It is recommended to Council that the Local Government Circulars report be received.

---

#### **Discussion**

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 13 and 14.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

**ATTACHMENT 1**



**Local Government Association  
of South Australia**

**13.6 Last chance to register - 2016 Council Best Practice Showcase and LGA OGM**

The 2016 Council Best Practice Showcase and LGA OGM is being held on 14 & 15 April 2016. Registrations close Thursday 7 April 2016. Further information can be found in this circular including information about the special discount for additional registrations. Further details on the LGA President's Forum (13 April) is also in this circular.

**13.2 AMPEAK 2016 - Asset Management Council Annual Conference**

Changing Gears – Asset Management as a Catalyst for Productivity

**14.1 Last chance to register - "High density makes you healthy - how dense are you" Debate**

Registrations have been extended to Friday 1 April 2016. Don't miss out!

**13.3 Making Copyright Work for You**

With the new bill on the Copyright Act being introduced to Parliament this March, our new and practical seminar sessions are the perfect opportunity to update your knowledge.

**13.4 LG Professionals SA - Working with Communities Launch – 13 April 2016**

The LG Professionals SA Community Managers Network will be launching an exciting new E- resource and training program on 13 April 2016. Further details can be found in this circular.

**13.7 National Stronger Regions Fund and PIRSA Grants Workshop - 6 May 2016**

The LGA Education & Training service has developed the "National Stronger Regions Fund and PIRSA Grants Workshop" for all staff who have a role in preparing Round Four applications for National Stronger Regions Fund, PIRSA or any other grants from the Australian or South Australian Governments. This workshop would also be beneficial for staff who manage delivery, prepare milestone and final reports and undertake acquittals.

**13.5 Heritage tourism workshop to feature in Australian Heritage Week**

The South Australian Heritage Council is holding a heritage tourism workshop aimed at facilitating the promotion of heritage in SA, and enabling the tourism sector to leverage heritage as a tourism offering.

**14.2 The 2016 Heart Foundations Local Governments Awards are now open**

Is your council creating a healthy community? Apply now



## Local Government Association of South Australia

### **15.3 Nominations to Outside Bodies - Nominations sought for the Development Assessment Commission**

The Department of Planning, Transport and Infrastructure has written to the LGA requesting nominations for a Member on the Development Assessment Commission commencing in July 2016. Nominations must be forwarded to the LGA by COB Friday 13 May 2016.

### **14.3 South Australian Community Transport Association Forum**

The South Australian Community Transport Association is hosting a one-day forum on Wednesday 18 May 2016.

### **14.4 State of Our Health online report has been released to coincide with Public Health Week**

State of Our Health is an online, on-the-spot searchable source of intelligence to quickly fact-check topics on health status, health outcomes and health determinants.

### **14.5 LG Professionals SA - Working with Communities Launch – 13 April 2016**

The LG Professionals SA Community Managers Network will be launching an exciting new E- resource and training program on 13 April 2016. Further details can be found in this circular.

### **14.8 Final Program now available - 2016 Council Best Practice Showcase and LGA OGM**

The final program is now available online for the 2016 Council Best Practice Showcase and LGA Ordinary General Meeting.

### **14.6 Local Government Act – Amendments Commenced 31 March 2016**

The amendments to the Local Government Act made by the Local Government (Accountability and Governance) Amendment Act 2015 commenced on 31 March 2016. Amendments have also been made to the Local Government (General) Regulations 2013, which commenced on the same date, and the LGA Conflict of Interest Guidelines have been updated to reflect the new regulations.

### **14.7 Election Signs Guidelines**

The LGA is beginning to receive calls from political parties about election signage. This circular provides information about the arrangements in place for elections signage on roads.

### **15.1 Special Rate Capping Forum**

The Local Government Association will be holding a Special Rate Capping Forum next Wednesday morning, 13 April 2016, at the Royal Banquet Room, Adelaide Showgrounds, Wayville.

## 19. MEMBERS' BOOKSHELF

Nil

## 20. CORRESPONDENCE

### 20.1 Local Government (Rate Increases) Amendment Bill 2016

Correspondence has been received from the Member for Goyder, Steven Griffiths MP, regarding the *Local Government (Rate Increases) Amendment Bill 2016* (**Attachment 1**).

#### RECOMMENDATION

That the correspondence be received.

### 20.2 Establishment of the Nation's First Aboriginal Regional Authority Policy

Correspondence has been received from the Minister for Aboriginal Affairs and Reconciliation, the Hon Kyam Maher MLC, regarding the establishment of the nation's first Aboriginal Regional Authority Policy (**Attachment 2**).

#### RECOMMENDATION

That the correspondence be received.

### 20.3 Feral Cat Management Initiatives

Correspondence has been received from the Threatened Species Commissioner of the Department of the Environment, Mr Gregory Andrews, requesting Council's assistance in the fight against extinction caused by feral cats (**Attachment 3**).

#### RECOMMENDATION

That the correspondence be received.

### 20.4 Election to the Board of the Australia Day Council of Australia (SA Division)

Correspondence has been received from Mr Steve Maras, requesting Council's support in his nomination to the Australia Day Council Board of Management (**Attachment 4**).

#### RECOMMENDATION

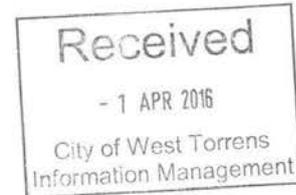
That the correspondence be received.

ATTACHMENT 1



29 March 2016

Mayor John Trainer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033



Dear Mayor Trainer

**RE: Local Government (Rate Increases) Amendment Bill 2016**

Last week in Parliament I introduced a Private Member Bill to amend the *Local Government Act 1999* and implement the State Liberal policy of a rate capping scheme in South Australia local government.

The initiative is part of the Liberal Party policy commitment on rate capping, one which has been in place for the last 25 months, and supports the recently released Liberal 2036 manifesto to reduce cost of living pressures for South Australians. This policy and Bill, and others that impact on State Government, are designed to ensure that service delivery to South Australians are as cost efficient as possible so as to ensure tax increases do not impact on people's ability to pay – a point the Liberal Party believe is fundamental in growing our State economy.

I wrote in November 2015 to all Mayors and the Local Government Association on the SA Liberal's support for a rate capping scheme in line with the 2014 Election policy, and feedback received has been valuable in shaping proposed legislation.

Enclosed is a copy of the *Local Government (Rate Increases) Amendment Bill 2016* together with a copy of my second reading speech which I encourage you and your council to review.

I have drafted the Bill with the following key points:-

- The intention is to establish the legislation from 1<sup>st</sup> July 2016, which allows the necessary administrative actions to occur and provide for local government rating decisions for the 2017/18 financial year to be bound by the rate capping requirement.
- The Essential Services Commission of South Australia (ESCOSA) will undertake the function of reviewing and setting the rate cap each year based on the Local Government Price Index (LGPI), thus removing any possibility of political influence.
- The rate capping scheme provides flexibility in allowing for individual councils to apply to ESCOSA for a variation above the determined percentage increase with the support of their local communities. This is subject to a high level of community consultation being met.

Address 51 Robert Street, Maitland SA 5573

Tel (08) 8832 2455

Fax (08) 8832 2699

Email [goyder@parliament.sa.gov.au](mailto:goyder@parliament.sa.gov.au)

Web [www.stevengriffiths.net](http://www.stevengriffiths.net)

- Examples in which variations may be sought by councils include dealing with high growth areas and the challenges presented, funding the development and/or maintenance of essential community infrastructure or backlogs, funding new or enhanced services to meet growing demand in the community and funding projects of regional significance.
- Requests for above the cap increases can be considered for a period of up to a 5 year determination.

This rate capping scheme will be closely assessed, with the legislation requiring a review of the scheme and a report to be provided to the Minister by 31 December 2021.

It is my intention to progress the Bill in Parliament through a fulsome debate on 26 May, thus allowing a near two month period for consultation in which feedback from you and council is encouraged.

Do not hesitate to contact me on 8832 2455.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Griffiths', with a long horizontal flourish extending to the right.

Steven Griffiths  
**Member for Goyder**  
**Shadow Minister for Local Government**  
**Shadow Minister for Planning**

**Advance for Mr Steven Griffiths MP**

South Australia

**Local Government (Rate Increases) Amendment  
Bill 2016**

A BILL FOR

An Act to amend the *Local Government Act 1999*.

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**Local Government (Rate Increases) Amendment Bill 2016**  
Contents

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## Contents

### Part 1—Preliminary

- 1 Short title
- 2 Commencement
- 3 Amendment provisions

### Part 2—Amendment of *Local Government Act 1999*

- 4 Amendment of section 153—Declaration of general rate (including differential general rates)
- 5 Insertion of section 302C  
302C Review of certain operations of Act

### Schedule 1—Transitional provision

- 1 Transitional provision
- 

**The Parliament of South Australia enacts as follows:**

## Part 1—Preliminary

### 1—Short title

- 5 This Act may be cited as the *Local Government (Rate Increases) Amendment Act 2016*.

### 2—Commencement

This Act will come into operation on 1 July 2016.

### 3—Amendment provisions

- 10 In this Act, a provision under a heading referring to the amendment of a specified Act amends the Act so specified.

## Part 2—Amendment of *Local Government Act 1999*

### 4—Amendment of section 153—Declaration of general rate (including differential general rates)

Section 153—after subsection (5) insert:

- 15 (6) For the purposes of this section, ESCOSA must determine on a quarterly basis an index that measures changes in the costs incurred by councils for ordinary council activities funded from revenue from general rates (the *Local Government Cost Index*).
- 20 (7) ESCOSA must, within 7 days of making a determination of the Local Government Cost Index, publish the determination in the Gazette and on a website determined by ESCOSA.

**Local Government (Rate Increases) Amendment Bill 2016**  
Amendment of *Local Government Act 1999*—Part 2

- 5
- (8) ESCOSA must, by notice in the Gazette published not later than 31 December in each year, determine the *local government cost inflation rate* for the following financial year.
- (9) In determining the local government cost inflation rate, ESCOSA must have regard to—
- 10
- (a) the average of the Local Government Cost Index for the 4 quarters of the immediately preceding financial year; and
- (b) the CPI for the quarter immediately preceding the determination,
- and may have regard to any other matter ESCOSA thinks relevant.
- (10) Subject to a determination of ESCOSA under subsection (11) to the contrary, a council must not fix rates under this section for a particular financial year that will result in the council recovering from general rates charged on land within the area of the council for that financial year an amount (in total) that exceeds the sum of—
- 15
- (a) the amount (in total) recovered (or expected to be recovered) by the council from general rates charged on the same land for the immediately preceding financial year; plus
- (b) an amount determined by multiplying the amount referred to in paragraph (a) by the local government cost inflation rate for that financial year.
- 20
- (11) ESCOSA may, on an application under this subsection by a council, if satisfied that it is appropriate to do so, make a determination under the *Essential Services Commission Act 2002* that—
- 25
- (a) if the application is of a kind contemplated by subsection (16)—the council may fix rates for the financial years (not exceeding 5) to which the application relates; or
- (b) in any case—the council may fix rates for the financial year to which the application relates,
- 30
- such that the council will recover from general rates in that year or years an amount that exceeds the amount authorised under subsection (10) by an amount specified by ESCOSA in the determination (whether by reference to a percentage increase or otherwise).
- 35
- (12) An application under subsection (11) must—
- (a) be made before 1 April in the financial year immediately preceding the particular financial year in which it is proposed that the rates will apply; and
- (b) be made in the manner and form determined by ESCOSA; and
- 40
- (c) set out the reasons for the proposed rate of increase in general rates above the local government cost inflation rate; and

**Local Government (Rate Increases) Amendment Bill 2016**  
Part 2—Amendment of *Local Government Act 1999*

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- (d) include, so far as is reasonably practicable, information as to the likely impact of the proposed increase on ratepayers; and
  - (e) include such other information as is determined by ESCOSA.
- 5 (13) A council must, in relation to an application under subsection (11)—
- (a) follow its public consultation policy; and
  - (b) comply with the requirements set out in the guidelines published under subsection (18), as in force from time to time.
- 10 (14) A council must cause an application under subsection (11) to be published—
- (a) on a website determined by the council; and
  - (b) on a website determined by the LGA.
- 15 (15) ESCOSA must cause an application under subsection (11) to be published on a website determined by ESCOSA.
- (16) The following provisions apply in relation to an application under subsection (11)—
- (a) ESCOSA may, without further inquiry, be satisfied that it is appropriate to make a determination under that subsection if—
    - 20 (i) the application relates to, or forms part of, a financial plan of the council extending not more than the 5 financial years following the date of the application; and
    - 25 (ii) the council has complied with subsection (13) in relation to the application; and
    - (iii) having regard to the public consultation, the financial plan has the general support of the relevant community;
  - (b) ESCOSA may, without further inquiry, be satisfied that it is appropriate to make a determination under that subsection if—
    - 30 (i) the council is a growth council; and
    - 35 (ii) the council has complied with subsection (13) in relation to the application; and
    - (iii) the amount of excess general rates sought by the application is, in the opinion of ESCOSA, appropriate having regard to the projected growth rate of the council;

**Local Government (Rate Increases) Amendment Bill 2016**  
Amendment of *Local Government Act 1999*—Part 2

- (c) if satisfied of the matters set out in a preceding paragraph, ESCOSA should determine that the council may fix the rates as proposed in the application for a specified number of financial years (not exceeding 5).
- 5 (17) If ESCOSA makes a determination under subsection (11), the *Essential Services Commission Act 2002* will be taken to apply in relation to the determination subject to such modifications as are prescribed by regulations made on the recommendation of the Minister after consultation with ESCOSA.
- 10 (18) ESCOSA must—
- (a) prepare guidelines for the purposes of this section setting out the public consultation requirements relating to an application under subsection (11); and
- (b) submit the guidelines to the Minister for approval; and
- 15 (c) on being so approved, publish the guidelines in the Gazette, and the guidelines will be taken to have effect from the time they are so published.
- (19) ESCOSA may, with the approval of the Minister and by notice in the Gazette, vary, substitute or revoke the guidelines.
- 20 (20) In this section—
- ESCOSA* means the Essential Services Commission established under the *Essential Services Commission Act 2002*;
- growth council* means a council declared by the Minister by notice in the Gazette to be a growth council.

25 **5—Insertion of section 302C**

After section 302B insert:

**302C—Review of certain operations of Act**

- (1) The Minister must cause a review of the operation of this Act (as amended by the *Local Government (Rate Increases) Amendment Act 2016*) to be conducted, and a report provided to the Minister, by
- 30 31 December 2021.
- (2) The Minister must, within 6 sitting days after receiving a report under subsection (1), cause a copy of the report to be laid before both Houses of Parliament.

35 **Schedule 1—Transitional provision**

**1—Transitional provision**

- (1) ESCOSA must, as soon as is reasonably practicable after the commencement day, determine the Local Government Cost Index for the each of the 4 quarters of the financial year that immediately precedes the financial year in which the
- 40 commencement day occurs.

**Local Government (Rate Increases) Amendment Bill 2016**

Schedule 1—Transitional provision

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(2) ESCOSA must, within 7 days of making the determinations under subclause (1), publish the determinations in the Gazette and on a website determined by ESCOSA.

(3) In this clause—

*commencement day* means the day on which this clause comes into operation;

5 *Local Government Cost Index* has the same meaning as in section 153(6) of the *Local Government Act 1999* (as enacted by the *Local Government (Rate Increases) Amendment Act 2016*).

## LOCAL GOVERNMENT (RATE INCREASES) AMENDMENT BILL (24 March 2016)

### *Introduction and First Reading*

**Mr GRIFFITHS (Goyder) (11:03):** Obtained leave and introduced a bill for an act to amend the Local Government Act 1999. Read a first time.

### *Second Reading*

**Mr GRIFFITHS (Goyder) (11:03):** I move:

That this bill be now read a second time.

I am grateful for the opportunity to present this bill to the parliament today. For those who are not aware, I worked in local government for 27 years prior to coming to this place 10 years and six days ago, so I certainly do understand it. I know lots of people who work within it and lots of people who are elected members within it. It is fair to say that, since the release of the policy position that the Liberal Party took one month before the 2014 election, it has not been a nice discussion to have with all members within local government.

I do present this bill on the basis that I, the Leader of the Opposition, the Liberal Party, we believe, the community see it as a key opportunity for cost of living pressures in this state to be addressed, and that is the key for us. The policy direction that the Liberal Party has taken and the policy direction that will come from and is already part of policies that exist within the 2036 manifesto released by the Liberal leader quite recently are focused on cost of living pressures, improving the economy of our state and ensuring that we have a vibrant future. We present this bill to the parliament on the basis that we want to ensure that discussion takes place in a rational way, that consideration is given to it, and that we look at what occurs within the key sector of South Australia.

Remember, nearly \$1 billion per year in council rates is received. There are over 9,000 full-time employees, and there are 700 elected members who represent 68 local government areas plus the unincorporated areas through the association. They provide services to nearly 1.6 million people. It is important that in doing so we ensure that the level of dialogue that occurs results in issues that are beneficial for the community.

It is fair to say that a lot of the contact that I receive is about local government, by virtue of the shadow portfolio that I hold. Depending on the time of the year a lot of that is about the level of rate increases. Can I put on the record that I do respect those councils that I know are very good at the budgeting process and have a reasonably moderate level of increase, which is based very closely around what the local government cost indices increase is per year.

For example, I know the City of Unley is 2.5 per cent for the 2015-16 financial year. Having a conversation with them only a month or so ago about the provisions as I intended the bill to reflect, I allowed them to have a greater understanding of the intention of the Liberal Party. They recognised that, by virtue of their own constraints that they put on their budgetary process and the increases that they have had in recent years, for them it is not an issue. I do recognise that the intent of this legislation will not impact upon those councils that have shown restraint and ensured that they budget within the limitations of the community to pay, and try to put in place an absolute best quality, efficient delivery of services and infrastructure. There are other councils that have not shown that same restraint. As one would expect, since public notice was given of the intention to put this bill into this place, I have received one message, for example, from a councillor who says that they do not want it because of bad decisions made by previous councils and the inability to rein in their costs.

I do not accept that as an answer, and I do not accept it from a local government perspective, or from a state government perspective, because in submitting this bill to the parliament I do so on the basis that I and my Liberal colleagues believe that all levels of government in Australia—local, state and federal—should exhibit controls in place to ensure that they are efficient. That is why in the 10 years that I have been here I have become so frustrated by the announcements of efficiency dividends, for which a figure magically appears as to what has to be created. I do not believe there is any follow-on investigation to ensure that it occurs.

We get a continuing escalation in taxation and expenditure costs within departments and an increased number in staff appointed as part of the Public Service, and indeed without ministerial authority for that to occur within the budgetary controls. I see this bill as an extension within an area that the parliament controls because the Local Government Act 1999 ensures that local government exists by virtue of being a statute and it operates under that process, and that is why we have done it.

While the February 2014 announcement allowed very little feedback to occur, none of the councils said anything in a positive way to me, but we had lots of feedback to the Liberal Party about support from the community. Since that time, in the 2014 estimates period I asked the member for Frome, the Minister for Local Government, questions about assistance being provided within his portfolio to help communities that are dealing with increased costs.

Minister, if I am wrong in this I will apologise, but my reflection upon the answer provided to me was that it was a variety of issues that were undertaken five years ago. My response to that is that there is an immediate need for it to occur.

I have absolute faith in the fact that there is still an immediate need for issues to happen and for improvements to occur. That is the reason why we have done it. It has been a rather drawn-out process. I would have preferred it to have occurred in different ways, but it has been done via a private member's bill. I hope that the Minister for Local Government ensures that on the date that we select to have a fulsome debate about this he contributes towards it and that we do actually talk about the seriousness of the individual clauses and what we are going to do. It is not a political argument; this is about real facts, and that is why we have done it.

Rate capping has been used in New South Wales for over 35 years. For a short time, I was the general manager of a shire in New South Wales, so I have practical experience in how it works there. It is being established within Victoria. It has been shown that there need to be controls in place, and that is why they have done it. So, we have a mixture of political thought processes involved there: the Liberal Party and National Party in New South Wales and the Labor Party in Victoria. Indeed, it was part of the Victorian Labor Party election policy that assisted them in getting elected in their most recent one.

For us, we have done it two years out, though, because we want to ensure that the opportunity is here now to do things. That is why the minister will note, when he reviews the act, that the commencement date I have for it is 1 July this year, because by putting that in place, it allows the processes that collect the necessary information to make the determination in time so that local government, in setting the 2017-18 financial year rates, will actually have the basis of it.

I did not want to do it later, into the ether; I wanted the commencement of it to be as soon as possible, to allow ESCOSA (which is the Essential Services Commission that the Liberal Party has chosen to do the review and come up with the rate cap figure, if I can use that term) the opportunity to review not just the CPI, because I recognise there is a separate local government cost index that has to be used. That is able to be ascertained for the four quarters of the previous full financial year and for the quarter immediately prior to the determination by ESCOSA, which has to be 31 December of this year to allow it to be in place, for consultation to occur and for local government to set its budgets accordingly.

If local government wishes to seek an opportunity to go above the rate cap, that opportunity exists. For me, though, and I have worked very hard with parliamentary counsel, to whom I express my great thanks for the assistance they provided me on this, it is to ensure that there is an opportunity for those councils that may be part of a growth area—and I do recognise those that are having larger than state-average population increases or are in an area where projected growth to occur via developments is going to impact upon the capacity to provide services and infrastructure. There will be a process in place for that, but they can apply on the basis that they also have community support—and that is an important thing, where real consultation has to occur about their budgeting process.

I know councils have tried and I know the legislation currently has conditions in place for that, but the minister and I have both been part of forums where it has been a handful of people who have turned up. I actually take some heart from the fact, as much as I try to believe it will be the case, that the Minister for Planning, as part of his planning reviews which are nearly through the Legislative Council, talks about a charter for community engagement. I think that is where I want real consultation to occur with the community. The Minister for Planning has done it as part of that portfolio responsibility. My desire will be that it exists for local government rate setting, too.

There were different opportunities. I could have thought about an efficiency dividend, but as I said before, I do not have a lot of faith in the ability to actually achieve it, report it in an accurate way, and ensure that it impacts in a positive way for people. In this case, we recognise that local government is vital to the state. There is near \$20 billion worth of infrastructure, I believe, that they have control over, and they provide very important services and infrastructure. But we want to make sure that there is engagement that occurs which ensures that decisions made for the future reflect what the community is.

I do not criticise the elected members; I think they do the best job they can. I do not criticise the staff; I believe they do the best job they can, too. But my demand of all 700 elected members and all the staff of the 68 councils is to do even better, and to do the absolute best that they can to ensure that they are efficient in what they do and provide the best possible rates, and that is why we have done it.

Using ESCOSA's services has been done so on the basis that it exists already, it has a role to play in the determination of price increases, and it therefore removes any accusation of political influence. I do not want it to be a determination that a minister makes at an opportune time to make it a better resell opportunity for a future election. I want it to be, and the Liberal Party supported this very strongly, based around the assessment undertaken by experts in their field who look at the issues that impact upon councils and determine an appropriate figure, while still, remember, providing this opportunity for local government, if they wish and if they have strong community support, to do something different to that. That is why we have done it now, and we have ensured that the time frames that are in the legislation allow the 2017-18 declaration of rates to reflect it.

My follow-up from this will be a lot of conversations, minister; there is no doubt about that. As one would expect, I have had text messages and emails from people on an individual and a collective basis. I have not quite got the daggers in my back, but they are wondering what is going on. Some might consider it to be a brave action to take, but in my heart I believe that it is an appropriate one. I hope that is why the parliament sits and considers this very seriously.

There will be a variety of opinions. I already have examples of those in local government who support it, but it has been put to me that most people in local government will be against it. I am sure there is a wide variety of community groups out there that, in their own way, have tried to create some structural change and have been unsuccessful. The intention here is to put in legislation that it demands that occur.

I just want to take the opportunity to put on the *Hansard* a few words from a mayor—I will not name this mayor, but I think I will put it through:

*There's been a lot of concern raised in Local Government about this proposal, but I personally haven't seen anything that changes my stand.*

*This person is supportive. They continue:*

*I still support this idea raised by Steven Marshall MP. Sure, there is a 'populist' side to this policy, but also a logical one.*

*The fundamental thing here is that Council rates are a tax. Increasing them beyond the reasonable measure of people's ability to pay i.e. inflation, has to be the fundamental target or ideal. Where this has been introduced interstate there are a range of exemptions still allowing Councils to raise extra monies if appropriate— as I have included in this legislation—*

*but still compelling Councils to do the right thing.*

*This is an interesting point, and I do take this very strongly:*

*The other factor is that having this rule puts responsibility back onto the State [government] not to cost shift to local government.*

*That has been a concern raised to the minister, and I personally have been aware of this for a long time. That is where I think there has to be a recognition. As part of the Liberal Party policy in February 2014, we also announced support that we were putting in place to assist councils. There was a fund of \$5 million per year for 10 years to assist as an interest offset for infrastructure works. I think the minister was also aware of this one, as part of his review and follow-up negotiations.*

*That was an example of where were recognised there are pressures upon councils, and we wanted, from a state government perspective, to assist. I asked a question of the minister yesterday about natural resources management levy increases, and the real concern that exists about up to 150 per cent increased collection in 2017. Minister, your response was that you have heard nothing from us about solutions to it; it is your job, minister. NRM levies are your job; let's be clear on this.*

*On this one, there has been no positive position on what the state government intends to do. The Liberal Party has chosen to be rather proactive on this. The Liberal Party has chosen to ensure that it puts itself out there as part of the public debate, and that we discuss it with local government and with community groups—and we want to make sure that happens—and that we get back in this place to talk about the implications and have a fulsome debate.*

*I truly hope that the minister and I have an opportunity to sit down in this chamber and potentially have private discussions to talk about it. I put this forward on the basis that we want it to ensure. Two months' consultation, minister—from my point of view, I am going to be writing to the mayors and providing them with a copy of the speech and the legislation, trying to address issues of concern. I am going to be meeting with them as much as humanly possible, remembering I have a grandchild being born in 23 days' time—*

**Mr van Holst Pellekaan:** Hear, hear!

**Mr GRIFFITHS:** Thank you—but I want to make sure that, as part of the debate that occurs in this place, we respond to what South Australians want. That is what I believe is the key. I commend the bill to the house.

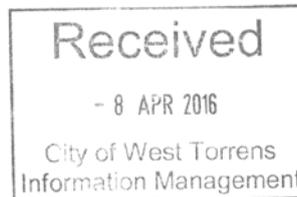
ATTACHMENT 2



Government  
of South Australia

The Hon Kyam Maher MLC

fA38122



Mayor John Trainer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear <sup>John</sup> Mayor Trainer

I am pleased to inform you that the South Australian Government is delivering on its commitment to establish the nation's first, Aboriginal Regional Authority Policy.

Unique to South Australia, Aboriginal Regional Authorities will represent and advocate for their communities, driving regional priorities and economic growth, and working in partnership with government on key issues.

It represents the beginning of a new relationship between government and the Aboriginal community that is marked with mutual respect and is underpinned by the recognition of the enduring cultural authority of Aboriginal South Australians.

The policy will enable Aboriginal communities to register as an Aboriginal Regional Authority, and therefore connect more directly with other Aboriginal communities and the State Government.

Aboriginal Regional Authorities will bring together Aboriginal nations and communities to better represent their people and drive regional priorities and economic growth, as well as giving government more clarity when working with communities on issues impacting on Aboriginal South Australians.

An Expression of Interest process will soon open for Aboriginal communities to indicate their interest in being formally recognised as an Aboriginal Regional Authority. It is my intention to announce two successful Aboriginal Regional Authorities this year and then to call for another Expression of Interest for further Regional Authorities in 2017.

Better social, economic, and health outcomes can be achieved when Aboriginal people play an active role in the design and delivery of important services, and in the decision-making process generally.

Minister for Employment  
Minister for Aboriginal Affairs and Reconciliation  
Minister for Manufacturing and Innovation  
Minister for Automotive Transformation  
Minister for Science and Information Economy

Level 10, 1 King William Street Adelaide SA 5000 | GPO Box 11071 Adelaide SA 5001 DX 103 Adelaide  
Tel 08 8303 2500 | Fax 08 8303 2597 | Email [ministermaher@sa.gov.au](mailto:ministermaher@sa.gov.au) | [www.ministers.sa.gov.au](http://www.ministers.sa.gov.au) | ABN: 85 524 915 929





Government  
of South Australia

The Aboriginal Regional Authority Policy also delivers on an important State Government election commitment, and is central to the government's focus on strengthening the relationship between government and Aboriginal South Australians.

Expressions of Interests must be submitted by close of business Friday April 29, 2016. For more information, go to: <http://www.statedevelopment.sa.gov.au/aboriginal-affairs/aboriginal-affairs-and-reconciliation/current-initiatives/aboriginal-regional-authority-policy>

Yours sincerely

A handwritten signature in black ink, appearing to read 'Kyam Maher'.

Kyam Maher MLC  
**Minister for Aboriginal Affairs and Reconciliation**

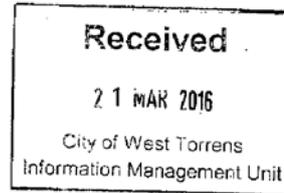
5/4/2016



ATTACHMENT 3



**Australian Government**  
**Department of the Environment**



Mayor John Trainer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Mayor Trainer

I am writing to seek your assistance in the fight against extinction caused by feral cats.

In July 2014, Minister for the Environment the Hon Greg Hunt MP appointed me as Australia's first Threatened Species Commissioner and last year he released Australia's first *Threatened Species Strategy* which establishes ambitious targets to recover threatened species. These targets include: tackling feral cats, and improving the trajectories of 20 bird, 20 mammal and 30 plant species.

Feral cats are driving many of our threatened species to extinction, with each feral cat capable of killing 1,400 native animals each year on average. Australia needs to intensify our effort to tackle feral cats if we are to save the unique wildlife that defines us. And we all have a role to play.

The Strategy's feral cat target commits to culling 150,000 feral cats this year, building to two million feral cats by 2020. This is a big, but not impossible task. The Australian Government has already invested \$10 million towards projects that address feral cats and their impacts and over 90 Green Army projects have been approved to tackle feral cats. Your services and regulatory functions as a local government mean you have a very important role in feral cat control. For example, in the NSW Riverina, I was delighted in February this year to visit and learn about a low-cost high-return community feral cat trap renting scheme led by Griffith City Council. It has succeeded in removing over 2,000 feral cats from the landscape in the past four years. This is an outstanding example of the role local governments can play.

The science says feral cats have spread across 99.8 per cent of Australia. I'd like to hear of innovative actions you are taking. And if you are not running any feral cat management activities, then I call on you to join the fight to save Australia's wildlife by establishing and supporting local feral cat trapping initiatives like Griffith City Council is doing.

Please contact me or my senior advisor Sam Dutton [ [sam.dutton@environment.gov.au](mailto:sam.dutton@environment.gov.au) / (02) 6275 9025 ] to share the efforts your local government is making to combat feral cats, and to discuss how we can support and acknowledge your work.

Yours sincerely

A handwritten signature in black ink, appearing to read "Gregory Andrews".

Gregory Andrews  
Threatened Species Commissioner

(1 /03/2016

**ATTACHMENT 4**

**Steve Maras**

394 Kensington Road

ERINDALE SA 5066

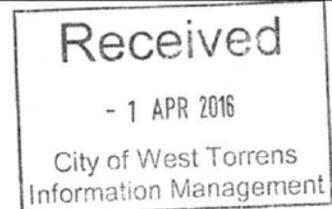
Mobile 0412 855 585

Office: 08 8212 4766

Email: [steve.maras@marasgroup.com.au](mailto:steve.maras@marasgroup.com.au)

30 March 2016

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033



Dear ~~Mr Buss~~ Terry

**Election to the Board of the Australia Day Council of Australia (SA Division)**

I write to you to seek your support in my nomination to the Australia Day Council Board of Management.

I have served continuously on the Board of Management since 2012. I am very passionate and enthusiastic about the Australia Day Council and wish to continue to serve on the Board for another term. Officially, I am a Retiring Member who has decided to stand for re-election.

By way of background, I am the Group Managing Director and Chief Executive Officer of the Maras Group of Companies, a South Australian owned and operated commercial and retail property development and investment business. I have been in this position for the last 9 years.

Aside from managing and directing the Maras Group business, I am actively involved in a number of other organizations and I serve on various Boards and Executive Committees, including:-

- Honorary Consul of Uruguay in Adelaide
- Co-Founder & Vice Chairman, Living Without Limits Foundation
- State President, Property Council of Australia, SA Division
- Chair, Management Committee, Property Council of Australia, SA Division
- Director/Board Member, Property Council of Australia, National Directors Group
- Committee Member (Immediate Past Chair & Founding Member), Mainstreets Advocacy Group, Property Council of Australia, SA Division
- Member, Metropolitan Local Government Group (MLGG) Economic Development Think Tank

- Executive Committee Member, East End Coordination Group
- Independent Member, Business & Economic Development Committee, City of Norwood Payneham & St Peters
- Founding Chair, Organizing Committee, Ebenezer Night Markets (formerly Summer Fridays in the East End)
- Member, Editorial Advisory Panel, CityMag

Over the last 5 years, I have also served on a number of other Boards and Committees including:-

- Immediate Past Chairman, Renew Adelaide Inc.
- Past Member, City-Wide Public Art Advisory Board, City of Prospect
- Past Vice Chair, Mainstreet SA
- Past Chair, Marketing, Promotions & Media Subcommittee, Mainstreet SA
- Past Member, Prospect Business Leaders Steering Group, City of Prospect
- Past Member, Retail Property Awards Subcommittee, Property Council of Australia, SA Division
- Past Member, 5000+ Steering Committee, Property Council of Australia, SA Division

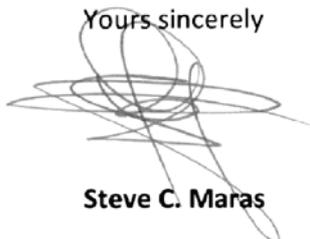
I believe that I have brought a commercial and business perspective to the Board during the past 4 years, and, if elected, wish to continue to contribute my experience in this area, and ensure that the Australia Day Council continues to prosper, remain profitable and roll out the many great functions and events it does, year-in-year-out.

I am a very proud Australian with a deep Greek heritage and have a burning desire to give back as much as I can to this great country of ours.

I trust that you will take all this into consideration when casting your vote. You should be receiving your ballot papers over the next few days.

Should you wish to speak with me about any aspect relating to my nomination or work with the Australia Day Council, please do not hesitate to call me on 8212 4766 or 0412 855 585.

Yours sincerely



**Steve C. Maras**

**21. CONFIDENTIAL**

Nil

**22. MEETING CLOSE**

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**1. MEETING OPENED**

**2. PRESENT**

**3. APOLOGIES**

**4. DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75 of the *Local Government Act 1999*.

**5. CONFIRMATION OF PREVIOUS MINUTES**

Nil

**6. COMMUNICATIONS BY THE CHAIRPERSON**

**7. QUESTIONS WITH NOTICE**

Nil

**8. QUESTIONS WITHOUT NOTICE**

**9. MOTIONS WITH NOTICE**

Nil

**10. MOTIONS WITHOUT NOTICE**

## 11. FINANCE AND REGULATORY REPORTS

### 11.1 Creditor Payments

#### Brief

This report tables a schedule of creditor payments for March 2016.

#### RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for March 2016 be received.

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#### Discussion

A schedule of creditor payments totalling \$3,233,462.47 (\$2,557,439.04 in February 2016) is attached for the information of Elected Members. Notable items include:

- A payment to M & B Civil Engineering Pty Ltd of \$120,379.35 for kerbing works in various locations (refer ref. no. 286);
- Payments to Beltrame Civil Pty Ltd of \$242,333.26 and \$198,554.51 for Rutland Avenue drainage (refer ref. nos. 81 and 82);
- A payment to the Department of Environment and Natural Resources for the quarterly NRM levy of \$306,347.25 (refer ref. no. 156);
- A payment to Solo Resource Recovery for both waste collection and disposal for February 2016 of \$387,115.35 (refer ref. no. 430).

#### Conclusion

A schedule of creditor payments for March 2016 is provided for Elected Members' information and review.

ATTACHMENT 1

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
19 APRIL 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
1	EFT38905	A & R Castell	Cummins Caretaker	1,594.70
2	EFT38862	A Noble & Son Ltd	Depot Supplies	298.14
3	EFT39061	A Noble & Son Ltd	Depot Supplies	287.32
4	EFT39110	AAM Pty Ltd	Aerial Imagery	22,000.00
5	EFT39109	AAPT Limited	Internet Connection	2,631.36
6	058503	AC Mechanical Services (SA)	Vehicle Maintenance	2,499.20
7	EFT39002	Academy IT Pty Ltd	Staff Training	1,440.00
8	EFT38810	Academy Services Pty Ltd	Cleaning	2,346.63
9	EFT38795	ACHPER (SA)	Thebarton Community Centre Bond Return	500.00
10	EFT38891	Adami's Sand & Metal	Depot Supplies	1,840.08
11	EFT39011	Adams Cleaning & Maintenance Services	Cleaning	5,931.27
12	EFT38728	Adamscape Constructions Pty Ltd	Roadworks	13,552.00
13	EFT38806	Adamscape Constructions Pty Ltd	Roadworks	11,352.00
14	EFT39007	Adamscape Constructions Pty Ltd	Roadworks	12,760.00
15	EFT39108	Adamscape Constructions Pty Ltd	Roadworks	10,222.00
16	EFT38729	Adcorp Australia Ltd	Advertising	2,844.02
17	EFT39010	Adcorp Australia Ltd	Advertising	6,274.46
18	EFT38812	Adelaide Commercial Building & Property Services	Building Maintenance	3,700.95
19	EFT39015	Adelaide Commercial Building & Property Services	Building Maintenance	730.40
20	EFT38802	Adelaide EWP Inc SA Diesel & Hydraulics	Depot Supplies	1,030.45
21	EFT38811	Adelaide Isuzu	Vehicle Maintenance	1,203.48
22	EFT39001	Adelaide Merchandising	Depot Supplies	33.00
23	EFT38894	Adelaide Pipeline Maintenance Services	Drainage	481.25
24	EFT39014	Adelaide Signs Group Pty Ltd	Depot Supplies	368.50
25	EFT38727	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	2,694.95
26	EFT38804	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	3,615.03
27	EFT39006	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	4,085.29
28	EFT39005	Adelaide Waste & Recycling Centre	Rubbish Disposal	10,938.13
29	EFT38803	Advam Pty Ltd	Transaction Fees	282.55
30	058489	Advertiser Newspapers Ltd	Advertising	494.20
31	058453	AGL South Australia Pty Ltd	Power	1,511.64
32	EFT38732	Agri-Bits	Depot Supplies	5,346.00
33	EFT39112	Agri-Bits	Depot Supplies	10,692.00
34	EFT38890	Air Filter Cleaners	Vehicle Maintenance	508.84
35	EFT38892	Aish Solutions Pty Ltd	Stationery	90.20
36	EFT38764	AJ & CA Mackintosh	Weed Spraying	3,352.14
37	EFT38857	AJ & CA Mackintosh	Weed Spraying	5,110.27
38	EFT39056	AJ & CA Mackintosh	Weed Spraying	7,512.78
39	EFT39143	AJ & CA Mackintosh	Weed Spraying	7,427.20
40	EFT38958	AL Nalty Memorials Pty Ltd	Plaque	350.00
41	058505	Alessandro Giacobbe	Reimburse Expenses	175.25
42	EFT38731	Alinta Energy Retail Sales Pty Ltd	Street Lighting	21,234.82
43	EFT39013	Alinta Energy Retail Sales Pty Ltd	Street Lighting	21,802.06
44	058483	Alison McCloud	Cummins Bond Return	200.00
45	EFT38801	All Laundry & Linen Pty Ltd	Contract Linen	406.43
46	EFT39113	All Occasions Entertainment	Entertainment	990.00
47	EFT39004	Allen Press Pty Ltd	Business Cards	132.00
48	EFT38726	Allin Towbars Pty Ltd	Vehicle Maintenance	460.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
49	EFT39107	Allsurv Engineering Surveys Pty Ltd	Field Surveys	1,452.00
50	EFT38805	AlSCO Pty Ltd	Dry Cleaning	52.81
51	EFT38851	Alvin Kong	Reimburse Expenses	105.00
52	EFT39111	Amgrow Australia Pty Ltd	Depot Supplies	8,635.00
53	058459	Andrew Scott	Rainwater Tank Rebate	100.00
54	058450	Angeli Barcelon	Thebarton Community Centre Bond Return	500.00
55	EFT38807	Animal Management Services Pty Ltd	Doggy Bags	957.00
56	EFT38800	Animal Welfare League SA	Impound Dogs	665.00
57	EFT38730	Anstat Pty Ltd	Subscription	437.71
58	EFT38808	Answering Adelaide Pty Ltd	After Hours Answering Service	833.36
59	EFT39016	Aquarium Aid	Library Aquarium Maintenance	254.50
60	EFT39012	Arboregreen Landscape Products	Depot Supplies	971.97
61	058486	Arefa Suliman Mohamoud	Thebarton Community Centre Bond Return	1,000.00
62	EFT39009	Aroma Fresh SA Coffee	Tea & Coffee Supplies	156.00
63	EFT39000	ARRB Group Ltd	Staff Training	1,408.00
64	EFT39003	Artcraft Pty Ltd	Depot Supplies	825.00
65	EFT38809	Attorney-General's Department	Expiation Lodgement Fees	2,576.00
66	EFT38893	Attorney-General's Department	Expiation Lodgement Fees	3,036.00
67	EFT39008	Attorney-General's Department	Expiation Lodgement Fees	844.00
68	EFT39017	Aussie Digging	Roadworks	7,568.00
69	058452	Australia Post	Mail Redirection	768.95
70	EFT38814	Australia Post	Agency Collection Fees	7,066.60
71	EFT38999	Australia Post	Postage	9,661.83
72	058448	Australian Assoc of Social Workers	Refund Thebarton Community Centre Hire Fees	150.00
73	058466	Australian Institute of Animal Management	Membership	500.00
74	058454	Australian Institute of Building Surveyors	Staff Training	250.00
75	058430	Australian Institute of Company Directors	Membership	2,870.00
76	EFT39025	B & H Australia Pty Ltd	Audio Visual Equipment	5,318.50
77	058461	Barbara Mau	Rainwater Tank Rebate	100.00
78	EFT38900	Battery World Hilton	Batteries	1,941.95
79	EFT38902	BCE & CJ Electrical	Electrical	23,776.46
80	EFT38897	Belair Turf Management Pty Ltd	Depot Supplies	3,600.00
81	EFT38734	Beltrame Civil Pty Ltd	Roadworks	242,333.26
82	EFT39019	Beltrame Civil Pty Ltd	Roadworks	198,554.51
83	EFT39158	Beth Strongman	Reimburse Expenses	175.69
84	058504	Beyond Blue	Staff Casual Day Donations	110.20
85	EFT38901	Binforce	Cleaning	60.00
86	EFT38821	Blackwood Locksmiths	Locks	994.40
87	EFT38904	Blackwood Locksmiths	Locks	376.20
88	EFT38816	Blade Runner Distributors Pty Ltd	Depot Supplies	352.44
89	EFT39022	Blade Runner Distributors Pty Ltd	Depot Supplies	308.00
90	EFT38819	Bob Jane T Mart - Brooklyn Park	Tyres	11,935.00
91	EFT39114	Bob Jane T Mart - Brooklyn Park	Tyres	380.00
92	EFT38815	BOC Limited	Depot Supplies	393.48
93	EFT39021	BPF Equipment	Depot Supplies	211.20
94	058455	Brenton Gill	Reimburse Volunteer Expenses	33.72
95	EFT39057	Bucher Municipal Pty Ltd	Vehicle Maintenance	5,268.69
96	EFT39023	Budget Rent a Car Australia	Bus Rental	413.50

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
97	EFT38818	Bundaleer Apiaries	Wasp Removal	523.60
98	EFT38898	Bundaleer Apiaries	Wasp Removal	165.00
99	EFT38896	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	2,734.00
100	EFT38817	Business SA	Staff Training	1,463.00
101	EFT38899	Butlers Irrigation	Irrigation	1,324.75
102	EFT38912	C4 Commercial Carpet Cleaning	Carpet Cleaning	2,139.50
103	EFT39029	CA Technology Pty Ltd	Licence Agreement	3,960.00
104	EFT38820	Cabcharge Australia Pty Ltd	Cab Fares	252.92
105	EFT38742	Calypso Tree Co Pty Ltd	Tree Maintenance	550.00
106	EFT38911	Calypso Tree Co Pty Ltd	Tree Maintenance	1,155.00
107	EFT39031	Calypso Tree Co Pty Ltd	Tree Maintenance	4,510.00
108	EFT39027	Camco SA Pty Ltd	Roadworks	1,270.50
109	EFT38738	Canon Australia Pty Ltd	Copier Charges	13.32
110	EFT39028	Canon Australia Pty Ltd	Copier Charges	19.74
111	EFT38995	Career Bug	Thebarton Community Centre Bond Return	480.00
112	EFT38823	Cash Security Services Pty Ltd	Banking	605.00
113	EFT38908	Cavill Power Products Pty Ltd	Vehicle Maintenance	451.23
114	EFT38913	Charmans Spray & Powder Equipment	Plant Maintenance	266.75
115	EFT39137	Christine Inkster	Reimburse Expenses	99.00
116	EFT38825	Chubb Fire & Security Ltd	Security	3,305.29
117	EFT39032	Chubb Fire & Security Ltd	Security	997.37
118	EFT38740	City Circle Newsagents	Library Magazines	53.43
119	EFT38909	City Circle Newsagents	Library Magazines	72.14
120	058470	City of Onkaparinga	Transfer Long Service Leave	552.92
121	058440	City of Playford	Transfer Long Service Leave	11,959.95
122	058431	City of West Torrens Petty Cash	Petty Cash	3,286.65
123	058490	City of West Torrens Petty Cash	Petty Cash	2,855.25
124	EFT39116	Clarksons	Glazing	3,126.65
125	EFT38915	Cleanaway Pty Ltd	Rubbish Disposal	316.22
126	EFT38916	Cleanaway Pty Ltd	Rubbish Disposal	503.25
127	EFT38917	Cleanaway Pty Ltd	Rubbish Disposal	373.12
128	EFT38918	Cleanaway Pty Ltd	Rubbish Disposal	377.46
129	EFT38919	Clifford Hallman Healthcare	Immunisation	275.00
130	EFT38906	CMI Hino	Vehicle Maintenance	702.90
131	EFT38914	CMI Toyota	Vehicle Maintenance	180.00
132	058480	Coby Morris	Cummins Bond Return	400.00
133	EFT38907	Combined Fire Systems Pty Ltd	Fire Safety	660.00
134	EFT38910	ComWide Radio Services Pty Ltd	Vehicle Maintenance	5,940.00
135	EFT39030	Conquest Solutions Pty Ltd	Software Support	4,680.78
136	EFT38824	Cornes Toyota	Vehicle Maintenance	36,504.65
137	EFT39033	Corporate Platters	Catering	100.60
138	EFT39117	Corporate Platters	Catering	591.00
139	058432	Cowandilla Primary School	Hire Grasketball Courts	495.00
140	EFT38767	Cr Graham Nitschke	Reimburse Expenses	19.90
141	EFT39156	Cr Steven Rypp	Reimburse Expenses	540.00
142	058482	D Norton & RM Shepherd & MP Norton	Refund Overpaid Rates	294.80
143	EFT38826	Daimler Trucks Adelaide	Vehicle Maintenance	54,505.00
144	EFT39120	Daimler Trucks Adelaide	Vehicle Maintenance	6,589.19

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
145	EFT38745	Dallas Equipment	Clean Drains / Signage	10,670.00
146	EFT38829	Dallas Equipment	Clean Drains / Signage	9,861.50
147	EFT38921	Dallas Equipment	Clean Drains	4,235.00
148	EFT39035	Dallas Equipment	Clean Drains / Depot Maintenance	6,556.00
149	EFT39121	Dallas Equipment	Clean Drains / Depot Maintenance	8,431.50
150	058446	Darryl Miegel	Rainwater Tank Rebate	100.00
151	EFT38992	Darryl Whicker	Reimburse Expenses	150.00
152	EFT38920	Database Consultants Australia	Software	770.00
153	EFT38827	Daylight Breaks Pty Ltd	Video Production	2,200.00
154	EFT38863	Dean Nicolle	Consultancy	490.00
155	EFT38743	Department of Environment, Water and Natural Resources	Referral Fees	173.00
156	EFT39118	Department of Environment, Water and Natural Resources	NRM Levy	306,347.25
157	058479	Department of Planning, Transport and Infrastructure	Vehicle Searches	2,562.00
158	058512	Department of Planning, Transport and Infrastructure	Street Lighting	12,003.51
159	058465	Dianne Nicholls	Junior Development Grant	300.00
160	EFT38828	Direct Comms Pty Limited	TXT2U Messages	368.08
161	EFT39034	Direct Mix Concrete Sales	Concrete	17,514.37
162	058484	Disability Rights Advocacy Service	Thebarton Community Centre Bond Return	500.00
163	EFT39119	Diverse Australia	Library DVD's	325.00
164	EFT38889	Downer EDI Works Pty Ltd	Asphalt	532.40
165	EFT39103	Downer EDI Works Pty Ltd	Asphalt	266.20
166	058435	Dr Joseph Magliaro	Consultants	1,452.00
167	058492	Dr Joseph Magliaro	Consultants	1,306.80
168	EFT38998	Duy Ngo	Thebarton Community Centre Bond Return	1,000.00
169	EFT38976	Edward Saunders	Reimburse Expenses	150.00
170	EFT38830	EMA Legal	Legal Fees	4,339.61
171	EFT39125	Environmental Health Australia (SA) Inc	Staff Training	198.00
172	EFT38922	Enzed Adelaide	Depot Supplies	285.71
173	EFT38746	Esar Home Care	Home Assist	589.92
174	EFT38923	Esar Home Care	Home Assist	572.29
175	EFT39123	Esar Home Care	Home Assist	683.14
176	EFT39124	Evelyn Pollard	Reimburse Expenses	187.00
177	EFT38926	Expressions SA Pty Ltd	Newspapers	115.00
178	EFT38925	Eyecatch Studio	Library Supplies	987.80
179	EFT39036	Eyecatch Studio	Signage	1,485.00
180	EFT38748	Face Painters Ink	Summer Festival Entertainment	1,980.00
181	EFT38930	Fasteners Australia	Depot Supplies	396.12
182	EFT38831	Fazz Plumbing	Plumbing	330.00
183	EFT39126	Fazz Plumbing	Plumbing	660.00
184	EFT39129	FE Technologies Pty Ltd	Stationery	132.00
185	EFT38928	Finsbury Green	Printing	961.91
186	EFT39037	Finsbury Green	Printing	807.78
187	EFT38747	Fitch the Rubberman	Depot Supplies	225.39
188	EFT38929	Flightpath Architects Pty Ltd	Consultants	4,805.63
189	EFT38750	Follow Me 4WD Pty Ltd	Staff Training	2,550.00
190	EFT38832	Forpark Australia (SA)	Playground Installation	57,400.00
191	EFT39038	Forpark Australia (SA)	Playground Equipment	825.00
192	EFT39127	Forpark Australia (SA)	Playground Equipment	9,900.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
193	058433	Foxtel Cable Television Pty Ltd	Library Connection	210.00
194	EFT38927	Frank Siow Management Pty Ltd	Traffic Management Consultants	3,701.50
195	EFT38833	Fry Library & School Supplies	Library Supplies	1,237.50
196	EFT39042	Genpower Australia Pty Ltd	Generator Service	754.71
197	EFT38837	G-Force Building & Consulting	Building Maintenance	43,912.00
198	EFT39041	G-Force Building & Consulting	Building Maintenance	495.00
199	EFT38836	GGC Earthmovers Pty Ltd	Concrete Recycling	18,867.97
200	EFT38752	Gleam Team Domestic Services	Home Assist	257.55
201	EFT38935	Gleam Team Domestic Services	Home Assist	188.49
202	EFT39131	Gleam Team Domestic Services	Home Assist	198.80
203	EFT38839	GLG GreenLife Group Pty Ltd	Verge Mowing	1,065.57
204	EFT38882	Gordon J Tregoning Pty Ltd	Depot Supplies	5,911.00
205	EFT38842	Grace Records Management (Aust) Pty Ltd	Records Storage	2,707.76
206	EFT38788	Graham Tapscott	Reimburse Volunteer Expenses	177.60
207	EFT38753	Graphic Print Group	Printing	1,619.20
208	EFT39134	Greek Book Importer	Library Books	596.75
209	EFT38936	Green Steel Supplies Pty Ltd	Depot Supplies	46.90
210	EFT38838	Green Team Paper	Paper Recycling	341.00
211	EFT38840	Greencap NAA Pty Ltd	Consultants	8,778.00
212	EFT38751	Greene Eden Watering Systems Pty Ltd	Irrigation	22,517.00
213	EFT38934	Greene Eden Watering Systems Pty Ltd	Irrigation	22,867.90
214	EFT39130	Greene Eden Watering Systems Pty Ltd	Irrigation	3,525.70
215	EFT38932	Greenhill Engineers Pty Ltd	Consultants	2,536.88
216	EFT39132	GRH Supplies	Depot Supplies	2,394.89
217	EFT38798	Hackham Medical Centre	Thebarton Community Centre Bond Return	500.00
218	EFT38938	Hall & Baum Pty Ltd	Plumbing	13,062.50
219	058443	Hannah Excell	Cummins Bond Return	400.00
220	EFT38941	Health & Immunisation Management Services	Temp Immunisation Staff	1,116.50
221	058462	Heather Cameron	Refund Dog Registration	17.50
222	EFT38937	Hi-Line Hardware Distributors Pty Ltd	Home Assist	781.00
223	EFT39135	Hi-Line Hardware Distributors Pty Ltd	Home Assist	3,047.40
224	EFT38843	Hilton Hemz	Clothing Alterations	60.00
225	058468	Hilton RSL Sub Branch	Donation	500.00
226	EFT38755	Hoban Recruitment	Temp Staff	116.16
227	EFT38844	Hoban Recruitment	Temp Staff	116.16
228	EFT38940	Hoban Recruitment	Temp Staff	116.16
229	EFT39044	Hoban Recruitment	Temp Staff	116.16
230	EFT39136	Hoban Recruitment	Temp Staff	116.16
231	EFT39045	Hygienic Computers	Clean Equipment	492.89
232	EFT38845	Hypernet Computer Distribution	Computer Equipment	2,990.00
233	EFT38943	Independent Fuels Australia Pty Ltd	Fuel	12,932.89
234	EFT38944	Industrial First Aid Service	First Aid Supplies	594.86
235	EFT38933	Infor Global Solutions (ANZ) Pty Ltd	Software	17,068.03
236	EFT38846	Institute of Public Works Engineering Aust SA Div Inc	Membership	286.00
237	058469	Internode Systems Pty Ltd	Internet Connection	1,044.00
238	EFT38847	iSentia Pty Ltd	Media Monitoring	646.94
239	EFT39091	ISS Facility Services Aust Limited	Cleaning	3,513.04
240	EFT38757	J & J Signs Pty Ltd	Signage	172.70

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
241	EFT39020	J Blackwood & Son Ltd	Depot Supplies	161.23
242	EFT39043	James Hay	Reimburse Expenses	60.00
243	EFT39083	Jane Strange	DAP Member Allowance	950.00
244	058481	Jasmine Duggan	Junior Development Grant	500.00
245	058498	Jasmine Glasgow	Cummins Bond Return	200.00
246	EFT38945	Jasol Australia	Cleaning Chemicals	1,517.19
247	EFT38736	Jason Bury	Reimburse Expenses	240.00
248	EFT39047	Jensen Planning & Design	Consultants	5,211.25
249	EFT38841	Jerry Dumin	Reimburse Volunteer Expenses	194.40
250	058444	Jessica Grant	Cummins Bond Return	400.00
251	EFT38848	JF Mobile Catering	Catering	2,991.00
252	058460	John Bouras	Rainwater Tank Rebate	400.00
253	EFT38761	John Kruger	Photography	1,113.00
254	EFT39141	John Kruger	Photography	331.50
255	EFT38946	JPE Design Studio Pty Ltd	Consultants	2,750.00
256	EFT39050	Katnich Dodd	Consultants	1,392.05
257	EFT39049	Kelley Jones Lawyers	Legal Fees	16,712.89
258	EFT38947	Kellogg Brown & Root Pty Ltd	Professional Fees	42,358.25
259	EFT39052	Kennards Hire Pty Ltd	Plant Hire	370.00
260	EFT38759	Kent Civil Pty Ltd	Roadworks	34,703.14
261	EFT39139	Kent Civil Pty Ltd	Roadworks	43,792.08
262	EFT39138	Kerkes Equipment Services	Depot Supplies	193.95
263	058491	Kishor Chand	Reimburse Volunteer Expenses	48.60
264	EFT38850	Kone Elevators	Lift Maintenance	1,194.53
265	EFT38737	Kym Strelan	Home Assist	600.25
266	EFT38903	Kym Strelan	Home Assist	626.50
267	EFT39115	Kym Strelan	Home Assist	1,035.75
268	EFT39054	L&H Lawrence & Hanson	Electrical Supplies	74.03
269	EFT38853	Lady Gowrie Child Centre Inc	Staff Training	275.00
270	EFT38856	Land Services Group	Searches	1,026.95
271	058488	Laziza Festival Inc	Thebarton Community Centre Bond Return	1,000.00
272	EFT38855	Leading Edge Cabinet Making	Furniture	1,925.00
273	EFT38762	Leading Edge Town Planners Pty Ltd	Consultants	2,131.25
274	058445	Leneve Fitch	Cummins Bond Return	400.00
275	EFT38735	Les Brazier Special Vehicles	Vehicle Modifications	5,450.98
276	EFT38951	LGA Asset Mutual Fund	Insurance Excess	500.00
277	EFT39055	LGA Procurement	Directory	55.00
278	EFT38854	Litesource Pty Ltd	Maintenance Supplies	1,241.68
279	EFT38852	Local Government Association of SA	Staff Training	808.50
280	EFT39053	Local Government Association of SA	Staff Training	486.27
281	EFT38949	Local Government Professionals Australia	Subscription	2,530.00
282	EFT38763	Lockleys Football Club	Equipment Grant	1,000.00
283	EFT38950	Lone Workers Australia Pty Ltd	Personal Safety Devices Monitoring	1,573.00
284	EFT39142	LOTE Libraries Direct Pty Ltd	Library Books	1,603.80
285	058442	Lynn Thompson	Reimburse Volunteer Expenses	58.40
286	EFT39146	M & B Civil Engineering Pty Ltd	Roadworks	120,379.35
287	EFT38997	M Pannowitch	Refund Overpaid Rates	987.90
288	EFT39145	Macspred Pty Ltd	Depot Supplies	396.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
289	EFT38799	Madan Mohan Laguduva	Thebarton Community Centre Bond Return	500.00
290	EFT38957	Magenia Pty Ltd	Street Bins	874.50
291	EFT38948	Maggie Liu	Reimburse Expenses	639.00
292	058501	Mandy Quintrell	Cummins Bond Return	400.00
293	EFT38955	Maps Consulting Services Pty Ltd	Transportation Consulting	2,442.00
294	EFT39059	Marion Sand and Metal Pty Ltd	Depot Supplies	1,307.10
295	EFT38797	Mark Christie	Refund Thebarton Community Centre Hire Fees	425.00
296	EFT38996	Mark Christie	Thebarton Community Centre Bond Return	500.00
297	EFT38741	Mary Caputo	Reimburse Volunteer Expenses	26.28
298	EFT39058	Matlin Auto Pty Ltd	Vehicle Maintenance	284.00
299	EFT38954	Maxima Group Training	Temp Depot Staff	5,617.59
300	EFT38783	Maxima Tempskill	Temp Depot Staff	27,975.98
301	EFT39089	Maxima Tempskill	Temp Depot Staff	25,405.95
302	EFT38986	Mayor John Trainer	Mayoral Allowance	6,375.00
303	EFT38766	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	633.16
304	EFT38858	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	473.00
305	EFT39144	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	7,458.57
306	EFT38952	Metropolitan Machinery Pty Ltd	Vehicle Maintenance	644.50
307	058467	Michael Doherty	DAP Member Allowance	2,612.50
308	058494	Michael Moore	Reimburse Expenses	75.00
309	058502	Michelle Magarey	Cummins Bond Return	400.00
310	058487	Mimi Carbone	Thebarton Community Centre Bond Return	120.00
311	EFT38953	Momar Australia Pty Ltd	Depot Supplies	2,351.26
312	EFT38859	Mosaic Recruitment Pty Ltd	Temp Staff	2,706.59
313	058509	Mr Wayne Stokes	DAP Member Allowance	1,425.00
314	EFT38765	MSS Security Pty Ltd	Security	279.84
315	EFT38860	Mt Compass Sand & Loam	Depot Supplies	3,108.94
316	058437	Multicultural Aged Care	Staff Training	130.00
317	058493	Multicultural Aged Care	Staff Training	130.00
318	058506	Multicultural Aged Care	Staff Training	130.00
319	058436	Music SA	Advertising	275.00
320	EFT38865	National Credit Management Ltd	Debt Collection	495.00
321	EFT39064	National Credit Management Ltd	Debt Collection	719.25
322	EFT39065	Neat N Trim Uniforms Pty Ltd	Corporate Wardrobe	1,891.50
323	EFT39060	Nelson Locksmiths Pty Ltd	Locks	795.50
324	EFT39133	Neopost Australia Pty Ltd	Service Equipment	1,595.00
325	EFT38960	Neverfail Springwater Ltd	Spring Water	155.75
326	EFT38770	NN Occupational Health Pty Ltd	Recruitment	242.00
327	EFT38864	NN Occupational Health Pty Ltd	Recruitment	121.00
328	EFT39063	NN Occupational Health Pty Ltd	Recruitment	363.00
329	058464	Noah Gladdy	Junior Development Grant	200.00
330	EFT38768	Norman Disney & Young	Consultants	4,180.00
331	EFT38769	Norman Waterhouse	Legal Fees	1,218.25
332	EFT39148	Norman Waterhouse	Legal Fees	13,596.05
333	EFT39147	North East Isuzu Ute	Purchase Vehicles	63,082.80
334	EFT38959	Northpoint Toyota	Vehicle Maintenance	660.00
335	EFT39062	Nova Group Services Pty Ltd	Footpath Works	3,898.13
336	EFT38866	Oakwood Recreation	Footpath Works	825.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
337	058471	Optus Billing Services Pty Ltd	Telephone	18.10
338	EFT38772	Opus International Consultants Ltd	Consultants	2,129.60
339	EFT38961	Orana	Home Assist	2,142.00
340	058439	Origin Energy Electricity Limited	Power	18,588.92
341	058456	Origin Energy Electricity Limited	Power	14,576.50
342	058472	Origin Energy Electricity Limited	Power	24,925.83
343	058507	Origin Energy Electricity Limited	Power	6,707.13
344	EFT38771	Ornamental Plasterworks Pty Ltd	Building Maintenance	275.00
345	EFT39149	Our Earth Pest Control	Pest Control	192.50
346	058438	Ovarian Cancer Australia	Staff Casual Day Donations	131.20
347	058463	Owen Gladdy	Junior Development Grant	200.00
348	EFT39101	Owen Wheeler	Reimburse Volunteer Expenses	14.60
349	EFT39150	Ozlink Conferencing Pty Ltd	Computer Equipment	8.72
350	EFT38749	P & A Fragomeli Excavations	Roadworks	9,417.76
351	EFT38834	P & A Fragomeli Excavations	Roadworks	11,121.44
352	EFT38931	P & A Fragomeli Excavations	Roadworks	11,057.20
353	EFT39039	P & A Fragomeli Excavations	Roadworks	13,310.00
354	EFT39128	P & A Fragomeli Excavations	Roadworks	14,494.70
355	EFT38965	Pacific Hydro Retail Pty Ltd	Green Power Sales	116.59
356	EFT39066	Packwise	Depot Supplies	456.00
357	058473	Paws and Claws Adoption Service	Staff Casual Day Donations	101.40
358	EFT38861	PayTec Technology That Counts	Support	412.97
359	058447	Peter Taverner	Rainwater Tank Rebate	150.00
360	EFT39070	Pitney Bowes Australia Pty Ltd	Stationery	491.15
361	EFT39105	PJ & M Hunn	Refund Overpaid Rates	85.25
362	EFT38872	Planning Institute of Australia	Membership	130.00
363	EFT38773	Platters Plus Catering Pty Ltd	Catering	756.40
364	EFT38869	Platters Plus Catering Pty Ltd	Catering	400.90
365	EFT39069	Platters Plus Catering Pty Ltd	Catering	1,056.75
366	EFT39151	Platters Plus Catering Pty Ltd	Catering	116.00
367	EFT38964	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	4,173.40
368	EFT38774	PNR Project Management	Consultants	748.00
369	EFT38871	PNR Project Management	Consultants	352.00
370	058457	Powerdirect Pty Ltd	Power	159.08
371	058508	Powerdirect Pty Ltd	Power	5,591.47
372	EFT38963	Preenco Equipment Pty Ltd	Depot Supplies	132.28
373	EFT38966	Pro Bitumen Pty Ltd	Roadworks	1,265.00
374	EFT38867	ProActiv People Solutions	Consultants	1,043.40
375	EFT38956	Programmed Professionals Pty Ltd	Temp Staff	2,059.37
376	EFT38868	Proludic Pty Ltd	Playground Equipment	13,636.70
377	EFT39068	Property & Advisory Pty Ltd	Consultants	19,442.50
378	EFT38870	Pump Technology Services (SA) Pty Ltd	Pump Repairs	374.00
379	EFT39152	Pump Technology Services (SA) Pty Ltd	Pump Repairs	397.38
380	EFT38967	Quin Sports & Nets	Repair Tennis Nets	944.24
381	EFT38988	R/T Towing	Vehicle Tow	250.00
382	EFT38796	Rebekah Klux	Thebarton Community Centre Bond Return	530.00
383	EFT39071	Reece Pty Ltd	Irrigation	663.13
384	EFT38776	Rent A Fence Pty Ltd	Fencing	990.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING**  
**19 APRIL 2016**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Cheque Total</b>
385	EFT38873	Rentokil Tropical Plants	Indoor Plant Hire	574.75
386	EFT39154	Resource Furniture	Office Furniture	165.88
387	EFT39074	Ricoh Australia Ltd	Copy Charges	3,131.04
388	EFT39075	Rio Coffee Pty Ltd	Tea & Coffee Supplies	152.50
389	EFT38874	Roadrunner Couriers	Couriers	397.64
390	EFT39073	Roadrunner Couriers	Couriers	747.63
391	058495	Roads Corporation	Vehicle Searches	218.40
392	EFT39072	Roadside Services & Solution	Depot Supplies	2,280.26
393	EFT38775	Rodney Robertson & Associates Marketing Services	Signage	647.90
394	EFT38875	Roofing Constructions	Building Maintenance	8,695.50
395	058497	Ruby Zada-Boatwright	Junior Development Grant	200.00
396	EFT38968	Rundle Mall Plaza Newsagency	Library Magazines	814.96
397	EFT39155	Rundle Mall Plaza Newsagency	Library Magazines	352.64
398	058451	SA Ambulance - Western Area	Thebarton Community Centre Bond Return	120.00
399	058474	SA Dog Rescue	Staff Casual Day Donations	84.00
400	EFT38876	SA Local Govt Financial Management Group	Staff Training	700.00
401	EFT38779	SA Mobile Mower Grinders Pty Ltd	Mower Repairs	2,990.35
402	058510	SA Power Networks	Street Lighting	77,314.40
403	058441	SA Water	Water	12,002.58
404	058458	SA Water	Water	1,623.08
405	058477	SA Water	Water	1,638.00
406	058496	SA Water	Water	121.00
407	058511	SA Water	Water	26,939.72
408	EFT38981	SA Window Cleaning Pty Ltd	Window Cleaning	4,356.00
409	EFT38971	Safe Work Practice	Staff Training	418.00
410	EFT38977	Safety Supplies (SA) Pty Ltd	Depot Supplies	125.73
411	EFT39080	Salmat Mediaforce Pty Ltd	Printing	4,780.64
412	EFT38942	Sam Harvey	Reimburse Expenses	150.00
413	EFT39079	Sassafras Agencies Pty Ltd	Depot Supplies	379.59
414	EFT39076	Saundersons Florist	Floral Arrangements	92.00
415	EFT38756	Scott Hartmann	Reimburse Expenses	150.00
416	EFT39106	SE Miels	Refund Overpaid Rates	418.15
417	EFT38878	SeamlessCMS Pty Ltd	Staff Training	202.07
418	EFT38974	Securatrak Pty Ltd	Support	997.80
419	EFT38880	SecureWare Unit Trust	Software	6,334.82
420	EFT38782	Seek Limited	Advertising	183.08
421	EFT39088	Seek Limited	Advertising	183.08
422	EFT38978	SEM Civil Pty Ltd	Roadworks	11,350.00
423	058476	Sensis Pty Ltd	Yellow Pages Listing	27.06
424	058485	Shane Cooke	Cummins Bond Return	400.00
425	EFT39086	Shanti Sound	Library Workshop	720.00
426	EFT39159	Shield Fire Systems	Fire Safety	568.70
427	EFT38778	Simply Ice	Depot Supplies	33.00
428	EFT39078	Simply Ice	Depot Supplies	33.00
429	EFT38969	Solo Resource Recovery	Rubbish Removal	178.20
430	EFT39077	Solo Resource Recovery	Garbage Collection & Waste Disposal	387,115.35
431	EFT38780	Sonus Pty Ltd	Consultancy	2,057.00
432	EFT38739	Southern Cross Protection	Patrol Service	357.50

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
19 APRIL 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
433	EFT38822	Southern Cross Protection	Patrol Service	3,903.72
434	EFT38879	Southfront	Consultants	34,373.28
435	EFT39085	Southland Supply Group	Depot Supplies	484.00
436	EFT38877	SPA Pty Ltd	Payroll Salary Sacrificing	27.62
437	EFT38970	Spark Furniture Pty Ltd	Depot Supplies	759.00
438	EFT38777	Spurling Electrical	Electrical	313.50
439	058449	St Mary's College Inc	Thebarton Community Centre Bond Return	500.00
440	EFT39026	Staples Australia Pty Ltd	Stationery	2,110.40
441	EFT38972	Star Safety	Depot Supplies	888.00
442	EFT39082	State Library of Queensland	Library Books	116.17
443	EFT38939	Steffen Helgerod	Reimburse Expenses	40.00
444	058499	Stephanie Spirat	Cummins Bond Return	400.00
445	EFT38975	SteriHealth Services Pty Ltd	Immunisation	81.13
446	EFT39095	Steven Thomson	Reimburse Expenses	85.00
447	EFT39157	Studio Nine	Consultants	6,223.51
448	EFT38881	Stumpy Stumps	Grind Stumps	1,050.00
449	EFT39087	Stumpy Stumps	Grind Stumps	600.00
450	058475	Suez Environnement Recycling & Waste Recovery	Rubbish Removal	632.82
451	EFT39081	Sunny Industrial Brushware	Sweeper Brooms	1,336.50
452	EFT38980	Super Hands Cleaning Solutions	Home Assist	70.00
453	EFT38973	Sure Search Locations	Service Location	198.00
454	EFT38835	Susan Ainslee Frazer	Reimburse Volunteer Expenses	201.28
455	EFT39024	Susan Bourne	Reimburse Expenses	169.99
456	EFT38781	Sync Cabling Solutions Pty Ltd	Linear Park Lighting	43,673.41
457	EFT38785	Taking Care of Trees	Grind Stumps	990.00
458	EFT38984	Taking Care of Trees	Grind Stumps	2,950.00
459	EFT39097	Tape Printers of Australia	Printing	1,380.50
460	EFT38790	TAV Productions Pty Ltd	Translation	1,731.00
461	EFT38885	Taylor Cullity Lethlean	Consultants	1,100.00
462	EFT38886	Technology One Ltd	Software	4,312.37
463	058478	Telstra	Telephone	9,663.92
464	EFT38983	Telstra	Repair to Damage Telstra Plant	1,169.55
465	EFT39018	Terry Buss	Reimburse Expenses	149.70
466	058500	Tess Sody	Cummins Bond Return	400.00
467	EFT38733	The Adelaide Tree Surgery	Tree Maintenance	693.00
468	EFT38813	The Adelaide Tree Surgery	Tree Maintenance	5,973.00
469	EFT38895	The Adelaide Tree Surgery	Tree Maintenance	1,452.00
470	EFT38744	The Department for Correctional Services	Litter Collection	1,320.00
471	058434	The Good Guys	Electrical	236.00
472	EFT38962	The O'Neill Group Pty Ltd	Professional Fees	2,983.75
473	EFT39153	The Paper Bahn	Stationery	4,779.02
474	EFT39067	The Personnel Risk Management Group	Security Checks	748.00
475	EFT38979	Tim Shaw	Reimburse Volunteer Expenses	97.82
476	EFT39084	Tim Shaw	Reimburse Volunteer Expenses	164.98
477	EFT38786	TNPK Staff Pty Ltd	Temp Compliance Staff	2,145.00
478	EFT38985	TNPK Staff Pty Ltd	Temp Compliance Staff	20,594.20
479	EFT39093	TNPK Staff Pty Ltd	Temp Compliance Staff	26,488.00
480	EFT38754	Tom Howard's Crash Repair Service	Vehicle Maintenance	476.74

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
19 APRIL 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
481	EFT38760	Tom Klocke	Flip Screening Service	528.00
482	EFT39051	Tom Klocke	Flip Screening Service	1,056.00
483	EFT39140	Tom Klocke	Flip Screening Service	330.00
484	EFT38758	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
485	EFT39046	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
486	EFT38883	Tom's Car Wash	Vehicle Maintenance	396.00
487	EFT39092	Tonkin Consulting	Consultants	4,191.00
488	EFT39090	Toro Australia Pty Ltd	Mower Repairs	747.76
489	EFT38787	Torrens Safety	Depot Supplies	216.26
490	EFT39094	Torrens Safety	Depot Supplies	3,698.75
491	EFT38784	Total Construction Surveys Pty Ltd	Survey and Setout	4,587.00
492	EFT38982	Total Construction Surveys Pty Ltd	Survey and Setout	1,163.25
493	EFT38789	Total Geotechnics Pty Ltd	Geotechnical Testing	25,327.50
494	EFT38989	Total Geotechnics Pty Ltd	Geotechnical Testing	12,760.00
495	EFT39096	Total Tools Thebarton	Depot Supplies	785.95
496	EFT39040	Totally Workwear Richmond	Safety Clothing	154.95
497	EFT38849	Tracey Beaumont	Catering	819.00
498	EFT39048	Tracey Beaumont	Catering	1,806.00
499	EFT39160	Traffic Calming Australia	Traffic Devices	9,168.50
500	EFT39098	Tree Care Machinery	Depot Supplies	1,553.50
501	EFT38987	Trims	Clothing	399.92
502	EFT38884	Triple Cherry Coffee	Coffee Supplies	250.00
503	EFT38990	Unicard Systems Pty Ltd	Computer Equipment	2,548.70
504	EFT38887	Unique Urban Built Pty Ltd	Building Maintenance	73,609.20
505	EFT38924	University of South Australia	Staff Training	1,003.14
506	EFT39099	Urban & Regional Planning Solutions	Professional Fees	3,789.50
507	EFT39162	Urban & Regional Planning Solutions	Staff Training	55.00
508	EFT38791	UrbanVirons Group Pty Ltd	Tree Maintenance	2,057.00
509	EFT39161	UrbanVirons Group Pty Ltd	Tree Maintenance	1,507.00
510	EFT38991	Valspar Paint (Australia) Pty Ltd	Paint	153.21
511	EFT38792	Veolia Environmental Services	Rubbish Removal	286.10
512	EFT39163	Vili's	Catering	252.12
513	EFT39100	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
514	EFT38993	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	4,139.32
515	EFT39104	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	3,557.40
516	EFT39166	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	1,441.99
517	EFT39102	Web Safety Pty Ltd	Clothing	1,891.29
518	EFT39122	Wendy Eddy	Reimburse Expenses	150.00
519	EFT38793	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	5,376.97
520	EFT39164	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	10,753.71
521	EFT39165	Willshire Motor Trimmers Pty Ltd	Vehicle Maintenance	2,562.30
522	EFT38888	Worlds Best Specialised Cleaning	Graffiti Removal	2,695.00
523	EFT38794	X-Treme Towing Service Pty Ltd	Vehicle Tow	220.00
524	EFT38994	Zilha Mlaco	Refund Overpaid Rates	218.70
				<b>\$ 3,233,462.47</b>

## 11.2 Property Leases

### Brief

This report provides information on overdue property lease payments that are greater than \$2,000.

### RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

### Introduction

This report provides information on the property lease payments that are overdue, pursuant to the requirements of a Council resolution of 17 September 2013.

### Discussion

The following lease amounts have been invoiced and were overdue as at 31 March 2016. A comparison is provided with the situation reported to Council as at 30 June 2015 and 29 February 2016.

Debtor	As at 30 Jun 2015	As at 29 Feb 2016	As at 31 Mar 2016	Variance
Weslo Holdings	8,690.87	10,596.94	10,596.94	0.00
Adelaide Cobras Soccer Club	0.00	0.00	5,000.00	5,000.00
PHOS Camden Sports & Social Club Inc	0.00	0.00	2,535.24	2,535.24
<b>Total</b>	<b>\$42,267.69</b>	<b>\$10,596.94</b>	<b>\$18,132.18</b>	<b>\$ 7,535.24</b>

### Weslo Holdings

The amount currently outstanding involves one overdue monthly lease payment for the premises at 164 -166 South Road, Torrensville.

The principals of Weslo agreed to a new repayment plan in January and met those commitments on time, however they have now fallen one month behind again on their monthly payment obligations.

### Adelaide Cobras Soccer Club

The overdue amount relates to the repayment of the fifth instalment on the lights at Weigall Oval. The club has indicated an intention to request a payment plan, but nothing has been received to date.

Late payment penalties are being applied to the overdue balance.

### **PHOS Camden Sports & Social Club Inc**

The overdue amount relates annual lease and a quarterly insurance premium. Late payment penalties are being applied to the overdue balance.

### **Conclusion**

The report provides information on the property lease payments that are overdue, in response to a Council resolution on 17 September 2013.

### 11.3 Council Budget Report - NINE months to March 31 2016

#### Brief

This report provides information to Council on budget results for the nine months ended 31 March 2016.

#### RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

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#### Introduction

The report provides year to date (YTD) budget results for March 2016.

#### Discussion

Budget variances are summarised in the financial report which is included as **attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

#### Operational Income

Key variances include:

- Rates are on budget YTD by with no significant variance to report.
- Statutory charges are above budget YTD by \$86,260, largely because parking income is higher than expected (\$74,358).
- User charges are below budget YTD by \$29,448, mostly due to the timing of home assistance payments (\$41,388), although leased property income is more favourable than expected (\$9,515).
- Grants and subsidies income is below budget YTD by \$223,736, largely due to the timing of special road grants (\$100,000), the urban local road grant (\$154,000). These variances are partly offset by favourable timing variances for HACC (\$34,524).
- Reimbursements and other income is \$24,057 under budget YTD, mostly because of lower than expected investment income for the Mendelson Foundation (\$51,566), insurance claim reimbursements (\$119,291) and legal fee reimbursements (\$24,596). This is offset by investment income (\$117,228) and other income (\$70,452) being higher than anticipated.

The end of year (EOY) forecast for operational income is expected to remain unchanged, but will be reviewed in the March budget review.

### Operational Expenditure

Key variances include:

- Staff and related costs are \$160,552 below budget YTD for vacancy and timing reasons.
- Buildings, furniture, plant and equipment costs are \$171,025 below budget due to the timing of computer associated expenditure (\$129,947) and maintenance (\$41,608).
- General expenses are below YTD budgets by \$860,357, largely due to lower than expected expenditure for professional fees (\$610,511), insurance premiums (\$20,038), general expenses (\$79,066), advertising and promotion (\$69,447) and publications, printing and stationery (\$60,438).
- Council related expenditure is \$232,500 below budget YTD, predominantly due to the timing of expenditure for street lighting (\$67,329), and levies and charges (\$80,015).
- Contract and material expenditure is \$401,302 below budget YTD. This is largely a timing variance related to waste (\$137,818), contractors (\$140,791), and materials (\$122,693).
- Occupancy and property costs are below budget YTD by \$157,203, with power costs lower than budget YTD by \$88,187 and emergency services levy by \$67,500, for timing reasons. Water rates currently exceed budget by \$19,347 due to timing issues.

The end of year (EOY) forecast for operational expenditure is expected to remain unchanged, but will be reviewed in the March budget review.

### Capital Expenditure

Key variances include:

- Motor vehicle expenditure is below budget YTD by \$50,224, which is timing related.
- Computer equipment expenditure is below budget YTD by \$265,827, again timing related.
- Other plant and equipment expenditure is below YTD budget by \$177,484 for timing reasons. This is almost entirely depot related.
- Land and building costs are \$5,242,756 below budget YTD, for timing reasons, most of which relates to Council's community facilities program.

The EOY forecast for capital expenditure is expected to remain unchanged to the current budget. All variances are timing related.

### Capital Income

Key variances include:

- A favourable capital income variance of \$29,962. Unexpected income has offset, budgeted income for the River Torrens Linear Park revegetation and environmental project, which is yet to be received, after being carried forward from 2014/15 (\$25,000).

The EOY capital income budget is expected to remain unchanged.

### Capital Works Expenditure

Expenditure on capital works YTD is \$9,682,335.

A capital works expenditure summary for YTD March 2016 is attached with appropriate comments provided on the status of individual budget lines. 58.3 percent of the capital works budget has been spent or committed by way of purchase orders as at 31<sup>st</sup> March 2016.

It is estimated that 100 per cent of the forecast budget of \$24,390,703 is required to complete the program of works and that 88 per cent will be completed by 30 June 2016.

The EOY forecast for capital works expenditure is expected to remain unchanged from the current budget.

### **Conclusion**

Information is provided in this report on budget results for the nine months ended 31<sup>st</sup> March 2016.

ATTACHMENT 1

<p style="text-align: center;"><b>City of West Torrens</b> <b>Finance Budget Report for the 9 Months Ended 31 March 2016</b> <b>Operational Income and Expenditure (\$'000's)</b></p>								
Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast
		<b>Income</b>						
51,710	51,913	Rates	51,734	51,734	(0)	(0%)	178	51,913
1,752	2,066	Statutory Charges	1,651	1,737	86	5%	328	2,066
9,262	1,232	User Charges	958	928	(29)	(3%)	304	1,232
3,851	4,440	Grants & Subsidies	1,844	1,621	(224)	(12%)	2,820	4,440
1,332	1,259	Reimbursements & Other Income	1,087	1,063	(24)	(2%)	196	1,259
<b>67,907</b>	<b>60,909</b>	<b>Total Income</b>	<b>57,275</b>	<b>57,084</b>	<b>(191)</b>	<b>(0%)</b>	<b>3,826</b>	<b>60,909</b>
		<b>Expenditure</b>						
27,071	21,531	Staff & Related Costs	15,664	15,503	161	1%	6,027	21,531
5,246	4,924	Buildings, Furniture, Plant & Equipment	3,909	3,738	171	4%	1,186	4,924
7,885	7,885	Community Asset Costs	5,914	5,914	0	0%	1,971	7,885
5,046	4,822	General Expenses	3,835	2,974	860	22%	1,848	4,822
847	740	Bank & Finance Charges	443	466	(23)	(5%)	275	740
4,097	4,212	Council Related Expenditure	3,273	3,041	233	7%	1,171	4,212
7,862	7,846	Contract & Material Expenditure	5,536	5,134	401	7%	2,712	7,846
1,760	1,601	Occupancy & Property Costs	1,144	987	157	14%	613	1,601
(85)	(87)	Expenditure Recovered	(66)	(73)	7	(10%)	(15)	(87)
<b>59,728</b>	<b>53,473</b>	<b>Total Expenditure</b>	<b>39,652</b>	<b>37,685</b>	<b>1,967</b>	<b>5%</b>	<b>15,787</b>	<b>53,473</b>
<b>8,179</b>	<b>7,437</b>	<b>Operating Surplus/Deficit</b>						<b>7,437</b>

<p style="text-align: center;"><b>City of West Torrens</b> <b>Finance Budget Report for the 9 Months Ended 31 March 2016</b> <b>Capital Income and Expenditure (\$'000's)</b></p>										
Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast		
175	208	Motor Vehicles	90	40	50	56%	168	208		
461	499	Computer Equipment	461	196	266	58%	304	499		
778	1,373	Other Plant & Equipment	1,039	861	177	17%	512	1,373		
7,723	(2,132)	Land & Buildings	(7,572)	(12,815)	5,243	(69%)	10,683	(2,132)		
313	313	Library Resources	285	268	17	6%	45	313		
<b>9,450</b>	<b>262</b>	<b>Total Expenditure</b>	<b>(5,697)</b>	<b>(11,450)</b>	<b>5,753</b>	<b>(101%)</b>	<b>11,712</b>	<b>262</b>		
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast		
0	58	Grants & Subsidies - Capital Income	8	38	(30)	(377%)	20	58		
<b>0</b>	<b>58</b>	<b>Total Income</b>	<b>8</b>	<b>38</b>	<b>(30)</b>	<b>(377%)</b>	<b>20</b>	<b>58</b>		<b>0</b>
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	Adopted Budget Revised		
5,992	4,892	Environment Program	3,669	2,001	1,669	45%	2,892	4,892		
2,720	4,011	Recreation Program	3,008	1,644	1,364	45%	2,367	4,011		
11,664	15,487	Transport Program	11,616	6,038	5,578	48%	9,450	15,487		
<b>20,376</b>	<b>24,391</b>	<b>Total Expenditure</b>	<b>18,293</b>	<b>9,682</b>	<b>8,611</b>	<b>47%</b>	<b>14,708</b>	<b>24,391</b>		

CITY OF WEST TORRENS  
BUDGET 2015/16 - AS AT 31 March 2016  
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
<b>ENVIRONMENT PROGRAM</b>									
<i>Stormwater &amp; Drainage</i>									
0	0	Mile End Cowandilla Airport Drainage	0	0	0	0.0%	0	100%	
200,000	206,994	Minor Drainage Upgrades and Replacement Work	220,307	26,362	246,670	119.2%	206,994	100%	Works / Program completed
100,000	157,532	Mile End Cowandilla Catchment	0	137,881	137,881	87.5%	157,532	100%	Works scheduled to commence during April 2016.
0	0	Marshall Terrace	0	0	0	0.0%	0	100%	
2,042,250	3,567,923	Lockleys Catchment	1,420,664	589,571	1,990,235	55.8%	3,567,923	90%	Rutland Avenue drainage installation is continuing. Tender for May Terrace drainage works has been evaluated and currently awarding contract with works scheduled to commence late April/early May '16. Service alteration works in progress.
0	299,699	Ashley St (West St to Hayward Ave)	263,467	38,564	302,051	100.8%	299,699	100%	Completed, awaiting final invoice.
250,000	250,000	Maria Street Drainage	2,684	14,564	17,248	6.9%	250,000	80%	A detailed survey of the locality has been undertaken and detail design of the necessary stormwater drainage upgrades is currently underway.
<i>Other Environment</i>									
3,100,000	70,344	Brown Hill and Keswick Creeks	70,344	0	70,344	100.0%	70,344	50%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
0	40,000	Kings Reserve Water Supply	6,160	15,900	22,060	55.2%	40,000	80%	Investigation / design works are continuing on options for water supply
300,000	300,000	Glenelg Adelaide Pipeline (GAP)	16,897	154,174	171,071	57.0%	300,000	75%	Project in progress; refer Urban Services Report 5 April 2016
<b>5,992,250</b>	<b>4,892,492</b>	<b>Program Total</b>	<b>2,000,523</b>	<b>957,037</b>	<b>2,957,559</b>	<b>60.5%</b>	<b>4,892,492</b>	<b>89%</b>	
<b>RECREATION PROGRAM</b>									
<i>Parks &amp; Gardens</i>									
710,000	963,503	Playground Upgrade	515,528	275,000	790,529	82.0%	963,503	85%	Project in progress; refer Urban Services Report 5 April 2016
385,000	790,288	Reserve Developments - Various	215,125	125,309	340,434	43.1%	790,288	75%	Project in progress; refer Urban Services Report 5 April 2016 DBR- new fence on Watson Ave
745,000	951,714	River Torrens Upgrade	324,761	501,990	826,751	86.9%	951,714	95%	Project in progress; refer Urban Services Report 5 April 2016
30,000	30,000	River Torrens Path Upgrades	0	29,300	29,300	97.7%	30,000	100%	Project in progress; refer Urban Services Report 5 April 2016
540,000	760,354	Reserve Irrigation Upgrades	415,262	63,188	478,450	62.9%	760,354	85%	Project in progress; refer Urban Services Report 5 April 2016

CITY OF WEST TORRENS  
BUDGET 2015/16 - AS AT 31 March 2016  
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
175,000	186,253	Urban Forest James Congdon Drive	14,311	12,980	27,291	14.7%	186,253	100%	Detailed landscape design and tender documentation is underway.
60,000	60,000	Bikeway Path Upgrade and Reseal	51,150	8,135	59,285	98.8%	60,000	100%	Staged reseal works have commenced / underway
		<b>Sports Facilities</b>							
75,000	168,697	Tennis Court Upgrades	8,039	52,500	60,539	35.9%	168,697	85%	Works scheduled / Programmed
0	100,000	Brickworks Interface Works	100,000	0	100,000	100.0%	100,000	100%	Completed
<b>2,720,000</b>	<b>4,010,809</b>	<b>Program Total</b>	<b>1,644,176</b>	<b>1,068,402</b>	<b>2,712,577</b>	<b>67.6%</b>	<b>4,010,809</b>	<b>87%</b>	
		<b>TRANSPORT PROGRAM</b>							
		<b>Roads Sealed</b>							
8,441,124	10,801,073	City Funds/ULRG Funds/Carryovers	4,931,303	2,018,857	6,950,160	64.3%	10,801,073	85%	Project in progress; refer Urban Services Report 5 April 2016
873,376	1,248,046	Roads to Recovery Grant Funds	0	0	0	0.0%	1,248,046	100%	Project in progress; refer Urban Services Report 5 April 2016
200,000	254,436	Other Transport	107,241	179,333	286,574	112.6%	254,436	100%	Various projects in progress / underway
200,000	225,303	Roundabouts / Minor Road Rehabilitation	37,457	79	37,536	16.7%	225,303	100%	Projects scoped and construction to commence March 2016
353,333	616,582	Bus Shelters	138,384	83,692	222,077	36.0%	616,582	90%	Minor Traffic Management & LATM related works ongoing. Design for roundabout at Dew and George Street, Thebarton completed, currently negotiating acquisition of land. Backspot projects in progress
		Traffic Management							
124,000	239,822	Bicycle Management Schemes	153,057	400	153,457	64.0%	239,822	100%	Frontage Road Shared path due to commence construction late March 2016.
480,000	494,820	Public Lighting	35,305	41,767	77,071	15.6%	494,820	70%	Project in progress; refer Urban Services Report 5 April 2016
0	31,546	Corporate Branding - Signage	29,029	3,000	32,029	101.5%	31,546	100%	Project in progress
0	474,194	Bio-Science Precinct Works	61,057	2,635	63,692	13.4%	474,194	100%	Detailed design and documentation for the upgrade of Holland Street, Thebarton, between the William Goodman bridge and Anderson Street are current out to tender.
		<b>Bridges</b>							
100,000	113,961	Bridge Ancillary Works (as per Bridge Audit)	3,300	0	3,300	2.9%	113,961	100%	Currently scoping 2015/16 program.
		<b>Footways &amp; Cycle Tracks</b>							
311,489	357,219	Footpath Renewal Program	170,801	27,221	198,022	55.4%	357,219	100%	Project in progress; refer Urban Services Report 5 April 2016
280,363	280,363	Footpath Construction Program	89,037	134,291	223,328	79.7%	280,363	100%	Project in progress; refer Urban Services Report 5 April 2016
300,000	350,037	Footpath Remediation Program	281,667	22,745	304,411	87.0%	350,037	100%	Project in progress; refer Urban Services Report 5 April 2016
<b>11,663,685</b>	<b>15,487,402</b>	<b>Program Total</b>	<b>6,037,637</b>	<b>2,514,021</b>	<b>8,551,658</b>	<b>55.2%</b>	<b>15,487,402</b>	<b>88%</b>	
<b>20,375,935</b>	<b>24,390,703</b>	<b>TOTAL - ALL CAPITAL WORKS</b>	<b>9,682,335</b>	<b>4,539,459</b>	<b>14,221,795</b>	<b>58.3%</b>	<b>24,390,703</b>	<b>88%</b>	

## 11.4 Mendelson Financial Report March 2016

### Brief

This report provides information on the financial performance of the Mendelson Foundation as at 31<sup>st</sup> March 2016.

### RECOMMENDATION

The Committee recommends to Council that the report be received.

### Discussion

The following financial reports as at 31<sup>st</sup> March 2016 are attached for Elected Member information:

- Balance Sheet (**Attachment 1**);
- FMD Financial Pty Ltd Investment Portfolio Report (**Attachment 2**);
- Cash Movement Report (**Attachment 3**).

For the nine month period ended 31<sup>st</sup> March 2016, FMD Financial Pty Ltd is reporting a net return on investments of -4.1 per cent, as follows:

	Mar	Dec
	Actual Month YTD	Actual Month YTD
Market Movement on Equities	-\$ 88,151.62	-\$ 41,989.84
Add Dividends	\$ 43,647.67	\$ 36,335.84
Add Interest	\$ 1,576.62	\$ 1,504.18
	-\$ 42,927.33	-\$ 4,149.82
Less Trustee Charges	\$ 8,456.80	\$ 5,700.27
<b>Net Return</b>	<b>-\$ 51,384.13</b>	<b>-\$ 9,850.09</b>
Fund Balance @ 1 July 15	\$ 1,247,339.91	\$ 1,247,339.91
<b>Net Return on Investments</b>	<b>-4.1%</b>	<b>-0.8%</b>

**Attachment 2** shows defensive (or income) assets and growth assets separately, to highlight the weighting between the two as a way of monitoring compliance with investment policy targets.

The weighting at 31<sup>st</sup> March 2016 is 31.6 per cent for income assets and 68.4 per cent for growth assets, which contrasts favourably with our policy targets as shown below:

	<b>Target Weightings</b>	<b>Actual Weightings</b>
Income Assets	No Less Than 25%	31.6%
Growth Assets	No Greater Than 75%	68.4%

### **Conclusion**

Information is provided in this report on the financial performance of the Mendelson Foundation as at 31<sup>st</sup> March 2016.

ATTACHMENT 1

**CITY OF WEST TORRENS  
MAX AND BETTE MENDELSON FOUNDATION  
BALANCE SHEET AS AT 31ST MARCH 2016**

	\$ Final at 30/06/15	\$ Actual at 31/03/16	\$ Variance
<b>CURRENT ASSETS</b>			
Cash held at Council	27,247	10,967	(16,280)
Investments - FMD Financial Pty Ltd	1,231,574	1,181,742	(49,833)
GST Refunds/Imputation Credits Due	404	288	(116)
Dividend Income due not yet received	15,766	0	(15,766)
<b>Total Current Assets</b>	<b>1,274,991</b>	<b>1,192,997</b>	<b>(81,995)</b>
<b>Non-Current Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>1,274,991</b>	<b>1,192,997</b>	<b>(81,995)</b>
Less Liabilities	0	0	0
<b>NET ASSETS</b>	<b>1,274,991</b>	<b>1,192,997</b>	<b>(81,995)</b>
<b>FOUNDATION WEALTH</b>			
Accumulated Funds **	1,274,991	1,192,997	(81,995)
Reserves	0	0	0
<b>TOTAL FOUNDATION WEALTH</b>	<b>1,274,991</b>	<b>1,192,997</b>	<b>(81,995)</b>
<p>** Accumulated Funds - Opening</p> <p>Plus Revenue</p> <p>Less YTD Expenditure</p>			
		1,274,991	
		(24,990)	
		57,005	
<b>Accumulated Funds - Closing</b>		<b>1,192,997</b>	

ATTACHMENT 2

CITY OF WEST TORRENS  
MAX AND BETTE MENDELSON FOUNDATION  
FMD FINANCIAL PTY LTD PORTFOLIO REPORT AS AT 31/03/2016

	Balance at 30/06/2015	Weight at 30/06/2015	Balance at 31/03/2016	Weight at 31/03/2016	Variance	Variance
	\$	%	\$	%	\$	%
ANZ Convertible Pref Shares CPS2	29,748	2.4%	29,778	2.5%	30	0.1%
ANZ Convertible Pref Cap Note2	32,473	2.6%	29,988	2.5%	(2,485)	-7.7%
CBAPD PERSP VII	27,225	2.2%	25,980	2.2%	(1,245)	-4.6%
NAB Income Securities	35,822	2.9%	32,289	2.7%	(3,532)	-9.9%
Westpac Non-Cum Converting Perp Cap Note II	55,152	4.4%	51,042	4.3%	(4,110)	-7.5%
Westpac Trust Preferred Securities	40,543	3.3%	41,214	3.5%	671	1.7%
Term Deposit	80,000	6.4%	136,389	11.5%	56,389	70.5%
Cash	86,515	6.9%	26,361	2.2%	(60,155)	-69.5%
Dividends due not yet received	15,766	1.3%	0	0.0%	(15,766)	-100.0%
<b>Total for Defensive Assets:</b>	<b>403,244</b>	<b>32.3%</b>	<b>373,040</b>	<b>31.6%</b>	<b>(30,203)</b>	<b>-7.5%</b>
Adelaide Brighton	53,875	4.3%	0	0.0%	(53,875)	-100.0%
Ansell Limited	0	0.0%	24,707	2.1%	24,707	0.0%
Argo	27,736	2.2%	25,300	2.1%	(2,436)	-8.8%
BHP Billiton	32,866	2.6%	20,485	1.7%	(12,381)	-37.7%
CSL	52,401	4.2%	61,473	5.2%	9,072	17.3%
CYPG PLC	0	0.0%	1,182	0.1%	1,182	0.0%
CBA	39,841	3.2%	35,063	3.0%	(4,778)	-12.0%
NAB	40,072	3.2%	31,567	2.7%	(8,505)	-21.2%
Origin Energy Limited	21,402	1.7%	9,101	0.8%	(12,301)	-57.5%
Qube Holdings Ltd	0	0.0%	35,844	3.0%	35,844	0.0%
Ramsay Health Care	0	0.0%	36,080	3.1%	36,080	0.0%
ResMed Inc	0	0.0%	17,847	1.5%	17,847	0.0%
Rio Tinto	40,420	3.2%	28,133	2.4%	(12,287)	-30.4%
South32 Limited	2,175	0.2%	1,780	0.2%	(395)	-18.2%
Santos Limited	19,692	1.6%	10,135	0.9%	(9,557)	-48.5%
Sydney Airport	48,470	3.9%	59,046	5.0%	10,576	21.8%
Westpac Corporation Deferred Ex St George	41,699	3.3%	39,364	3.3%	(2,335)	-5.6%
Woodside Petroleum Ltd Ord	32,999	2.6%	27,959	2.4%	(5,040)	-15.3%
Woolworths	36,866	3.0%	16,730	1.4%	(20,136)	-54.6%
MLC Platinum Global Fund	68,886	5.5%	64,069	5.4%	(4,817)	-7.0%
Magellan Global Fund	94,605	7.6%	83,839	7.1%	(10,765)	-11.4%
Walter Scott Global Equity Fund	78,627	6.3%	77,931	6.6%	(696)	-0.9%
RARE Infrastructure Ltd	111,465	8.9%	101,067	8.6%	(10,398)	-9.3%
<b>Total for Growth Assets:</b>	<b>844,096</b>	<b>67.7%</b>	<b>808,701</b>	<b>68.4%</b>	<b>(35,395)</b>	<b>-4.2%</b>
<b>Total Investments</b>	<b>1,247,340</b>	<b>100.0%</b>	<b>1,181,742</b>	<b>100.0%</b>	<b>(65,598)</b>	<b>-5.3%</b>

ATTACHMENT 3

**MENDELSON RECONCILIATION  
CASH HELD BY FMD FINANCIAL PTY LTD  
AS AT 31/03/2016**

	\$	\$
<b><u>Balance at 30/06/2015</u></b>		<u>86,515.15</u>
<b><u>Add</u></b> <b><u>Sales Equities</u></b>		
Adelaide Brighton (ABC)	9,972.94	
Rio Tinto Ltd (RIO)	4,922.89	
Sydney Airport (SYD)	4,942.86	
Woolworths Ltd (WOW)	12,950.43	
BOQ Term Deposit	80,000.00	
Adelaide Brighton (ABC)	51,133.69	
		<u>163,922.81</u>
<b><u>Less</u></b> <b><u>Equities - Purchases</u></b>		
Ansell Ltd (ANN)	36,059.90	
Ramsay Health Care (RHC)	35,900.32	
ResMed Inc (RMD)	18,042.50	
NAB Term Deposit	136,389.28	
Qube Holdings Ltd (QUB)	36,004.30	
		<u>262,396.30</u>
<b><u>Add</u></b> <b><u>Dividends/Interest/Income</u></b>		
Interest Received in July 2015	107.18	
Dividend Income Received in July 2015	19,323.05	
Interest Received in August 2015	76.68	
Dividend Income Received in August 2015	1,644.70	
Interest Received in September 2015	77.75	
Dividend Income Received in September 2015	7,257.45	
Interest Received in October 2015	1,203.29	
Dividend Income Received in October 2015	4,324.28	
Interest Received in December 2015	32.03	
Dividend Income Received in November 2015	2,035.78	
Dividend Income Due Received in December 2015	4,147.88	
Interest Received in December 2015	7.25	
Interest Received in January 2016	11.21	
Dividend Income Received in January 2016	966.37	
Interest Received in February 2016	10.03	
Dividend Income Received in February 2016	1,585.56	
Interest Received in March 2016	51.20	
Dividend Income Received in March 2016	4,759.90	
		<u>47,621.59</u>

**MENDELSON RECONCILIATION  
CASH HELD BY FMD FINANCIAL PTY LTD  
AS AT 31/03/2016**

	\$	\$
<u>Less</u> <u>Fees</u>		
FMD Financial Pty Ltd Administration Fee inc. GST (June)	1,026.65	
FMD Financial Pty Ltd Administration Fee inc. GST (July)	1,071.57	
FMD Financial Pty Ltd Administration Fee inc. GST (August)	1,070.37	
FMD Financial Pty Ltd Administration Fee inc. GST (September)	1,017.97	
FMD Financial Pty Ltd Administration Fee inc. GST (October)	987.58	
FMD Financial Pty Ltd Administration Fee inc. GST (November)	1,096.16	
FMD Financial Pty Ltd Administration Fee inc. GST (December)	1,023.20	
FMD Financial Pty Ltd Administration Fee inc. GST (January)	1,018.58	
FMD Financial Pty Ltd Administration Fee inc. GST (February)	990.41	
		<u>9,302.49</u>
<b>Term Deposit at 31/03/2016</b>		136,389.28
<b>Macquarie Cash Mgt Acct at 31/03/2016</b>		<u>26,360.64</u>
Less    Macquarie Cash Mgt Acct and Term Deposit		162,749.92
<b>Imbalance</b>		<u>0</u>

## 11.5 Application of By-Law 5 - Prohibit Dogs from Fenced Playgrounds

### Brief

This report proposes Council endorsement of a prohibition on dogs in a newly fenced playground within the City of West Torrens.

### RECOMMENDATION(S)

The Committee recommends to Council that dogs be prohibited in the Dove Street, Thebarton fenced playground, pursuant to the requirements of Dogs By-law No. 5 of 2010.

---

### Introduction

The *Dog and Cat Management Act 1995* (the Act) requires the management of dogs in public places, including that dogs be kept under effective control at all times, either by physical restraint or by command. More specific requirements apply to dogs on footpaths and public roads, including that dogs be kept on-leash, and on school grounds where dogs are prohibited without permission. Exemptions do apply under the Act for a person in control of an accredited disability, guide or hearing dog.

Council's Dogs By-law No. 5 of 2010 allows Council to group areas within its boundaries into one of the following categories:

- Dog prohibited areas (dogs not permitted);
- Dog on leash areas (dogs must be on a leash);
- Dog exercise areas (dog parks).

All areas not expressly resolved by Council as being dog on-leash or dog prohibited areas are by default dog off-leash areas.

Council may at any point revoke the classification of an area of land by resolution and is able to resolve a different classification for a portion of land.

The City of West Torrens has currently twelve (12) playgrounds within its area which are fenced.

Residents have access to three (3) fenced dog parks to exercise their dogs:

- Pooch Park, Rowells Road Flinders Park;
- West Torrens Dog Park, Moss Avenue Marleston; and
- Clifford Street Reserve, Clifford Street Torrensville.

### Discussion

The City of West Torrens By-law 5 clause 10 provides Council with the power to determine by resolution part or parts of the city where dogs are prohibited.

At the Council Meeting on 17 November 2015 it was resolved to prohibit dogs in the following fenced playgrounds plus Clifford Street Reserve:

- Apex Park. Burbridge Road, West Beach
- Beare Avenue Reserve, Ramsey Street, Netley
- Coast Watchers Reserve - Ashburn Avenue, Fulham
- College Grove Reserve - Lipsett Terrace, Brooklyn Park
- Cross Terrace Reserve - Cross Street, Kurralta Park
- Kings Reserve - Thebarton Hub Playground - Ashley Street, Torrensville
- Mellor Park - East - White Avenue / Myzantha Street, Lockleys

- Reedbeds Community Centre, Fitch Road, Fulham
- Rex Jones Reserve - Allchurch Avenue, North Plympton
- Sandrington Reserve - Kinkaid Avenue, North Plympton
- Westside Bikeway Reserve - Creslin Terrace, Camden Park

Dove Street Reserve playground has recently been fenced so Council endorsement is sought for a prohibition on dogs entering the fenced playground area.

A copy of the location of the Dove Street playground is attached to this report.

A person who commits a breach of any By-law of the Council is guilty of an offence and is liable to a maximum penalty as referred in the Local Government Act - penalty: \$750.00 or expiation fee: \$185.00

It is not a statutory requirement to undertake community engagement for the establishment of dog off-leash, dog on-leash or dog prohibited areas. The Council's *Communication Policy* states that consultation is to be undertaken when required by legislation or when public consultation is deemed necessary. Due to the risks of allowing dogs within fenced playgrounds areas, it would be deemed that public consultation is not necessary.

### **Conclusion**

This report proposes Council endorse a prohibition on dogs from entering the fenced playground at Dove Street, Thebarton.

ATTACHMENT 1

07/04/2016

Fenced Playground

RButterf



## 11.6 Low Vaccination Rates

### Brief

This report provides Council with an update on the low vaccination rates reported for children in the Cowandilla, Hilton, Marleston, Richmond and West Richmond areas.

### RECOMMENDATION(S)

It is recommended to Council that the report be received.

---

### Introduction

This report is provided in response to a resolution from the Council meeting held on 1<sup>st</sup> March 2016, requesting a report on the low vaccination rates for children in Cowandilla, Hilton, Marleston, Richmond and West Richmond that were reported in the Advertiser on 18 February 2016.

The report will explore possible options available to address the issue.

### Discussion

An article published in the Advertiser on 18<sup>th</sup> February 2016 highlighted the best and worst immunisation rates by South Australian suburbs. Of concern were the low rates of immunisation (85.1 per cent) quoted for the suburbs of Cowandilla, Hilton, Marleston, Richmond and West Richmond, which are all located under the postcode 5033.

The data used in the Advertiser highlighted one specific age group, 12 to 15 months for the financial year July 2014 to June 2015. This data was supplied by the Australian Childhood Immunisation Register (ACIR).

Using the same data referenced in the Advertiser article it was possible to extract the actual numbers of children considered not fully vaccinated for postcode 5033. The result amounted to just 17 individual children aged between 12 and 15 months of age. The table below illustrates immunisation coverage rates coverage data for all age groups in the 5033 post code.

Age group	Percentage of children fully immunised	Numbers not immunised
All children - 1 year olds	85.1%	17
All children - 2 year olds	86.2%	13
All children - 5 year olds	88.9%	10

The City of West Torrens currently provides 4 public clinics per month and two of these are located within the 5033 postcode area. These are:

- Hilton, an evening clinic held at the Hamra Centre Library, 4pm - 7pm;
- Cowandilla, at the Cowandilla Children's Centre, 9.am - 11.30 am.

Note that the 85.1 per cent figure does not relate solely to Council's immunisation service as some consumers choose other providers such as GP practices. According to Healthcare Workforce data, the estimated number of GPs in the 5033 postcode area is 4 and the total GP numbers for the City of West Torrens is 49.

Initiatives that are currently in place to promote immunisation services to our community include:

- A page devoted to Immunisation information on councils website,
- Portable corflute signage promoting immunisation,
- Magnetic backed immunisation calendars made available in service centre, library and various community centres and organisations,
- Articles in Talking Points and Messenger paper,
- Provision of 4 public immunisation clinics per month at various locations and times (i.e. morning, afternoon and evening) throughout the City of West Torrens,
- Periodic mention in councils social media and in the website events section,
- Promotion during Public Health Week at the Hamra Centre Library.

The Environmental Health Team has recently purchased a portable pull-out sign promoting Council's immunisation service that can be repositioned at various locations and used at Council events. Locations could include the Civic, Hamra and Thebarton Community Centres.

There are factors with the ACIR data records that can influence results, such as under reporting by other service providers or inaccurate data (dirty data), and children can remain recorded inappropriately as not fully vaccinated within the ACIR records. There is a backlog of "dirty data" recorded with the ACIR.

The most recent data from the Bureau of Statistics (2013) for postcode 5033 has been reviewed in an attempt to identify potential factors that could affect immunisation rates, including country of birth and languages other than English. This review was inconclusive.

New initiatives that are being implemented to improve and sustain high immunisation coverage rates include:

- Regular ACIR overdue immunisation reports are generated to enable follow up by immunisation staff to the parents/guardians,
- SMS reminder messages to parents/guardians for overdue immunisations,
- Use of new portable pull up signage to be rotated around Council sites,
- Increase frequency of immunisation information in the Messenger column,
- Introduction of the no job no pay immunisation requirement introduced in January 2016, which will deny parents family assistance payments if the immunisations of their children are not up to date, could result in an increase in immunisation rates.

## **Conclusion**

Council staff will continue working to improve immunisation rates throughout the City of West Torrens.

## 11.7 Food Safety Rating Scheme - "Scores on Doors"

### Brief

This report provided Council with an update on the implementation and launch of the state-wide food safety rating scheme.

### RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

---

### Introduction

A nine month pilot program of the food safety rating scheme during 2014/15 successfully demonstrated that the scheme provides an opportunity to increase food safety standards and provides clear benefits to consumers. Subsequently, the Minister for Health directed SA Health to commence refinement of the pilot program to enable a rollout of a state wide food safety rating scheme.

Advice has been provided from SA Health that the food safety rating scheme will be officially launched on 18<sup>th</sup> April 2016.

Council resolved at a meeting on 17 November 2015 to participate in the food safety rating scheme.

### Discussion

Food safety rating schemes, which have also be referred to as "scores on doors" schemes, are used as a way of informing consumers about food safety practices of food business. The rating is calculated using the results of the routine food safety inspections undertaken by council Environmental Health Officers.

The scheme will involve a star rating system up to a maximum of 5 stars. Food businesses that achieve a high degree of compliance with food safety legislation at the time of the inspection will be awarded one of the following:

- 5 stars for excellent compliance,
- 4 stars for very good compliance, or
- 3 stars for good compliance.

Food businesses that achieve a 5, 4 or 3 star rating are provided with a certificate.

Business that do not meet food safety standards in critical areas, or do not meet the standards in many minor areas, will not be awarded a certificate. Certificates will also not be issued as a result of a follow up inspection once non-compliance issues have been resolved. Businesses will have the opportunity to achieve a rating at their next scheduled routine inspection.

The state-wide scheme will contain the following elements:

- It will be voluntary for both Council's and businesses to participate;
- It will be voluntary for businesses to display their certificates;
- It will only be applicable to high and medium risk food businesses (this includes cafes, restaurants and take-aways);
- SA Health will receive and process inspection information and distribute certificates to businesses; and
- Inspections will continue to be conducted to the frequency of the current Food Business Risk Classification system on a tailored form.

Council's Environmental Health Officers will commence offering all high and medium risk food businesses the opportunity to participate in the food safety rating scheme during their scheduled routine premises inspection.

**Conclusion**

The City of West Torrens will commence participating in the state-wide food safety rating scheme, once officially launched on 18 April 2016.

## 11.8 Regulatory Services Department Activity Report

### Brief

This report provides information on the activities of the Regulatory Services Department for the three months to 31 March 2016.

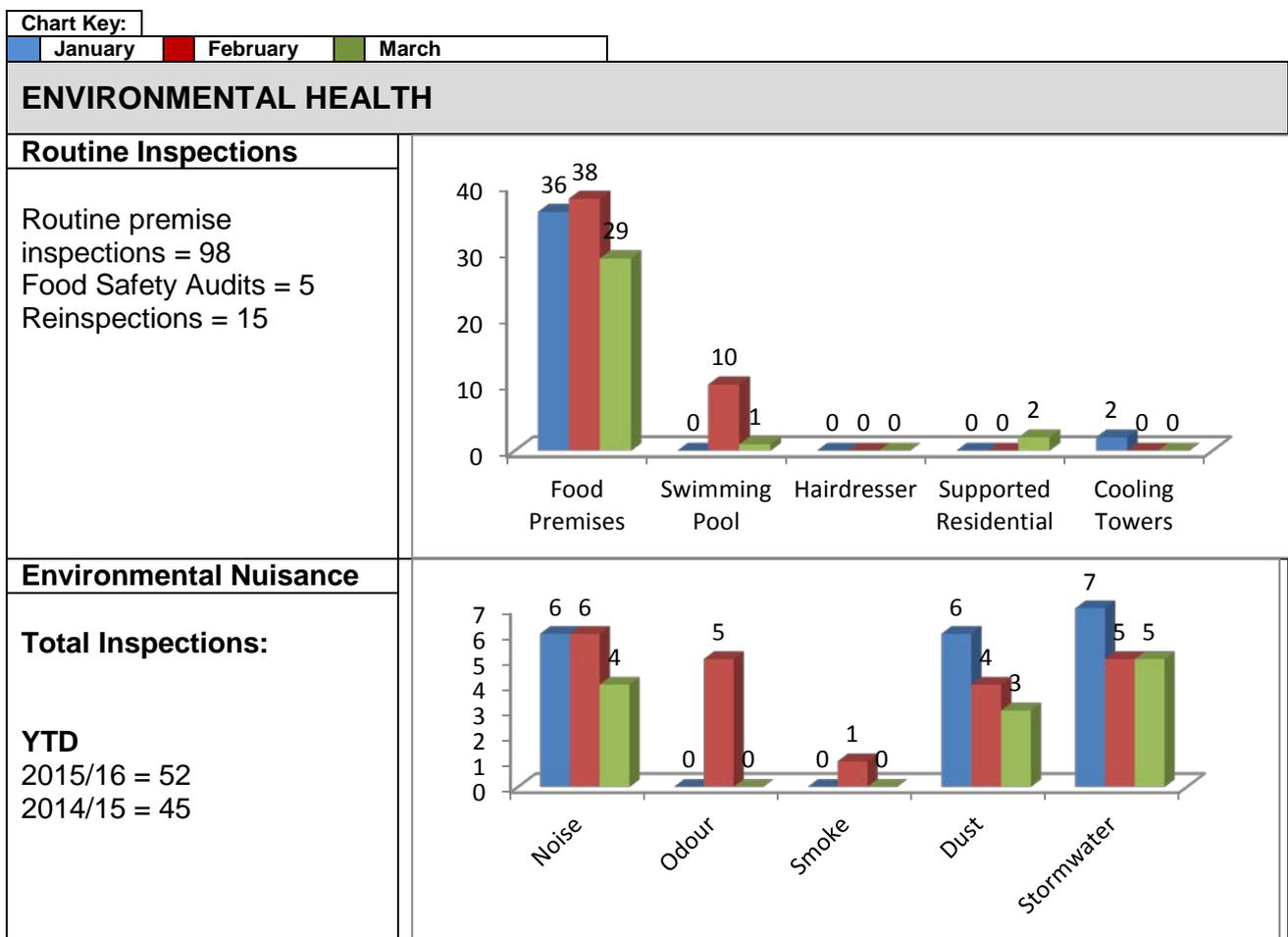
### RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

### Introduction

Details are provided each quarter on the activities of Regulatory Services for the information of Council.

### Discussion



<p><b>Public Health</b></p> <p><b>Total Inspections:</b></p> <p><b>YTD</b> 2015/16 = 45 2014/15 = 17</p>	<table border="1"> <caption>Public Health Inspections</caption> <thead> <tr> <th>Category</th> <th>2014/15</th> <th>2015/16</th> <th>YTD</th> </tr> </thead> <tbody> <tr> <td>General Duty</td> <td>4</td> <td>4</td> <td>9</td> </tr> <tr> <td>Communicable...</td> <td>0</td> <td>1</td> <td>0</td> </tr> <tr> <td>Domestic Squalor</td> <td>1</td> <td>1</td> <td>0</td> </tr> <tr> <td>Rodents-Rats, Mice</td> <td>8</td> <td>8</td> <td>7</td> </tr> <tr> <td>Public Health Pests</td> <td>0</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	Category	2014/15	2015/16	YTD	General Duty	4	4	9	Communicable...	0	1	0	Domestic Squalor	1	1	0	Rodents-Rats, Mice	8	8	7	Public Health Pests	0	1	1																																
Category	2014/15	2015/16	YTD																																																						
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<p><b>Food</b></p> <p><b>Total Inspections:</b></p> <p><b>YTD</b> 2015/16 = 14 2014/15 = 7</p>	<table border="1"> <caption>Food Inspections</caption> <thead> <tr> <th>Category</th> <th>2014/15</th> <th>2015/16</th> <th>YTD</th> </tr> </thead> <tbody> <tr> <td>Foreign Matter</td> <td>1</td> <td>1</td> <td>0</td> </tr> <tr> <td>Hygiene Premises</td> <td>1</td> <td>1</td> <td>111</td> </tr> <tr> <td>Hygiene Personal</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Handling</td> <td>0</td> <td>1</td> <td>0</td> </tr> <tr> <td>Recall</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Poisoning-Alleged</td> <td>0</td> <td>1</td> <td>0</td> </tr> <tr> <td>Premises Fit-Out</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Date Labelling</td> <td>1</td> <td>0</td> <td>0</td> </tr> <tr> <td>Microbial</td> <td>0</td> <td>1</td> <td>0</td> </tr> <tr> <td>Storage/Temp</td> <td>0</td> <td>1</td> <td>0</td> </tr> <tr> <td>Food Pests</td> <td>0</td> <td>2</td> <td>22</td> </tr> <tr> <td>Legionella Notification</td> <td>1</td> <td>0</td> <td>0</td> </tr> <tr> <td>Poisoning Confirmed</td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	Category	2014/15	2015/16	YTD	Foreign Matter	1	1	0	Hygiene Premises	1	1	111	Hygiene Personal	0	0	0	Handling	0	1	0	Recall	0	0	0	Poisoning-Alleged	0	1	0	Premises Fit-Out	0	0	0	Date Labelling	1	0	0	Microbial	0	1	0	Storage/Temp	0	1	0	Food Pests	0	2	22	Legionella Notification	1	0	0	Poisoning Confirmed	0	1	0
Category	2014/15	2015/16	YTD																																																						
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<p><b>Immunisation</b></p> <p><b>Total Vaccines Administered:</b></p> <p><b>YTD</b> 2015/16 = 2,224 2014/15 = 3,240</p>	<table border="1"> <caption>Immunisation Statistics</caption> <thead> <tr> <th>Category</th> <th>2014/15</th> <th>2015/16</th> <th>YTD</th> </tr> </thead> <tbody> <tr> <td>Vaccines Administered</td> <td>213</td> <td>237</td> <td>308</td> </tr> <tr> <td>People Vaccinated</td> <td>116</td> <td>116</td> <td>208</td> </tr> <tr> <td>Purchased vaccines administered</td> <td>22</td> <td>8</td> <td>5</td> </tr> </tbody> </table>	Category	2014/15	2015/16	YTD	Vaccines Administered	213	237	308	People Vaccinated	116	116	208	Purchased vaccines administered	22	8	5																																								
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WASTE MANAGEMENT																					
<p><b>Waste Bins</b></p> <p><b>Total Inspections:</b></p> <p><b>YTD</b>                      2015/16 = 126                      2014/15 = 84</p>	<table border="1"> <caption>Waste Bin Inspection Results</caption> <thead> <tr> <th>Category</th> <th>2014/15</th> <th>2015/16</th> <th>YTD</th> </tr> </thead> <tbody> <tr> <td>Left on Verge</td> <td>5</td> <td>8</td> <td>12</td> </tr> <tr> <td>Missed</td> <td>0</td> <td>3</td> <td>3</td> </tr> <tr> <td>Contamination</td> <td>2</td> <td>3</td> <td>10</td> </tr> <tr> <td>Misc/other</td> <td>7</td> <td>3</td> <td>1</td> </tr> </tbody> </table>	Category	2014/15	2015/16	YTD	Left on Verge	5	8	12	Missed	0	3	3	Contamination	2	3	10	Misc/other	7	3	1
Category	2014/15	2015/16	YTD																		
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<p><b>Reserve &amp; Street Bins</b></p> <p><b>Total Inspections:</b></p> <p><b>YTD</b>                      2015/16 = 24                      2014/15 = 25</p>	<table border="1"> <caption>Reserve &amp; Street Bin Inspection Results</caption> <thead> <tr> <th>Category</th> <th>2014/15</th> <th>2015/16</th> <th>YTD</th> </tr> </thead> <tbody> <tr> <td>Overfull</td> <td>2</td> <td>2</td> <td>1</td> </tr> <tr> <td>New Bin request</td> <td>0</td> <td>3</td> <td>0</td> </tr> <tr> <td>Repairs/Missing</td> <td>3</td> <td>2</td> <td>3</td> </tr> </tbody> </table>	Category	2014/15	2015/16	YTD	Overfull	2	2	1	New Bin request	0	3	0	Repairs/Missing	3	2	3				
Category	2014/15	2015/16	YTD																		
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New Bin request	0	3	0																		
Repairs/Missing	3	2	3																		
<p><b>Food Waste Program</b></p> <p>Total rebate given since 1 July 2015 = \$527.04</p>	<table border="1"> <caption>Food Waste Program Rebate Data</caption> <thead> <tr> <th>Category</th> <th>2014/15</th> <th>2015/16</th> <th>YTD</th> </tr> </thead> <tbody> <tr> <td>Purchased through Council</td> <td>0</td> <td>0</td> <td>1</td> </tr> <tr> <td>Purchased privately</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Category	2014/15	2015/16	YTD	Purchased through Council	0	0	1	Purchased privately	1	0	0								
Category	2014/15	2015/16	YTD																		
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<p><b>Recycling</b> Type of Food Waste Recycling Items</p> <p><b>YTD</b> 2015/16 = 19 2014/15 = 23</p>	<table border="1"> <caption>Recycling Items Data</caption> <thead> <tr> <th>Item</th> <th>2015/16</th> <th>2014/15</th> </tr> </thead> <tbody> <tr> <td>Worm Farm</td> <td>0</td> <td>0</td> </tr> <tr> <td>Worms</td> <td>0</td> <td>0</td> </tr> <tr> <td>Accessories</td> <td>1</td> <td>0</td> </tr> <tr> <td>Compost Bins</td> <td>1</td> <td>0</td> </tr> <tr> <td>Kitchen Caddy</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	Item	2015/16	2014/15	Worm Farm	0	0	Worms	0	0	Accessories	1	0	Compost Bins	1	0	Kitchen Caddy	1	0												
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<p><b>Illegal Dumping Program</b></p> <p>Access to waste disposal options and illegal dumping site inspections</p> <p><b>YTD</b> 2015/16 = 2,062 2014/15 = 1,785</p>	<table border="1"> <caption>Illegal Dumping Program Data</caption> <thead> <tr> <th>Category</th> <th>2015/16</th> <th>2014/15</th> </tr> </thead> <tbody> <tr> <td>Waste Disposal Vouchers</td> <td>66</td> <td>75</td> </tr> <tr> <td>Mattress and Sofa Bookings</td> <td>0</td> <td>0</td> </tr> <tr> <td>Illegal Dumping</td> <td>113</td> <td>98</td> </tr> </tbody> </table>	Category	2015/16	2014/15	Waste Disposal Vouchers	66	75	Mattress and Sofa Bookings	0	0	Illegal Dumping	113	98																		
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<b>COMPLIANCE</b>																															
<p><b>Dogs</b></p> <p><b>Total Inspections:</b></p> <p><b>YTD</b> 2015/16 = 549 2014/15 = 528</p>	<table border="1"> <caption>Dog Compliance Data</caption> <thead> <tr> <th>Category</th> <th>2015/16</th> <th>2014/15</th> </tr> </thead> <tbody> <tr> <td>Attack on Animals</td> <td>3</td> <td>1</td> </tr> <tr> <td>Attack on Humans</td> <td>2</td> <td>1</td> </tr> <tr> <td>Wandering at Large</td> <td>23</td> <td>25</td> </tr> <tr> <td>Lost Dog</td> <td>8</td> <td>1</td> </tr> <tr> <td>Barking Dogs</td> <td>16</td> <td>15</td> </tr> <tr> <td>Not Registered</td> <td>4</td> <td>1</td> </tr> <tr> <td>Harrass Animals</td> <td>1</td> <td>0</td> </tr> <tr> <td>Harrass Humans</td> <td>0</td> <td>0</td> </tr> <tr> <td>Create Nuisance</td> <td>0</td> <td>5</td> </tr> </tbody> </table>	Category	2015/16	2014/15	Attack on Animals	3	1	Attack on Humans	2	1	Wandering at Large	23	25	Lost Dog	8	1	Barking Dogs	16	15	Not Registered	4	1	Harrass Animals	1	0	Harrass Humans	0	0	Create Nuisance	0	5
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Other Animals																																																	
<p><b>Total Inspections:</b></p> <p><b>YTD</b>                      215/16 = 131                      2014/15 = 183</p>	<table border="1"> <caption>Other Animals Inspection Data</caption> <thead> <tr> <th>Category</th> <th>Blue Bar</th> <th>Red Bar</th> <th>Green Bar</th> </tr> </thead> <tbody> <tr> <td>Number of Animals on Property</td> <td>2</td> <td>2</td> <td>1</td> </tr> <tr> <td>Cat Possum Cage for Pickup</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Cats creating a nuisance</td> <td>1</td> <td>0</td> <td>4</td> </tr> <tr> <td>Other Animals Creating a nuisance</td> <td>4</td> <td>5</td> <td>4</td> </tr> <tr> <td>Bees on Public Land</td> <td>1</td> <td>3</td> <td>1</td> </tr> <tr> <td>Eurpean Wasp Nest Sighting</td> <td>4</td> <td>12</td> <td>17</td> </tr> </tbody> </table>	Category	Blue Bar	Red Bar	Green Bar	Number of Animals on Property	2	2	1	Cat Possum Cage for Pickup	0	0	0	Cats creating a nuisance	1	0	4	Other Animals Creating a nuisance	4	5	4	Bees on Public Land	1	3	1	Eurpean Wasp Nest Sighting	4	12	17																				
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Environment																																																	
<p><b>Total Inspections:</b></p> <p><b>YTD</b>                      2015/16 = 226                      2014/15 = 252</p>	<table border="1"> <caption>Environment Inspection Data</caption> <thead> <tr> <th>Category</th> <th>Blue Bar</th> <th>Red Bar</th> <th>Green Bar</th> </tr> </thead> <tbody> <tr> <td>Pick up Syringes</td> <td>0</td> <td>3</td> <td>1</td> </tr> <tr> <td>Unsightly Yard</td> <td>4</td> <td>2</td> <td>5</td> </tr> <tr> <td>Drag Out</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Graffiti</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Overgrown Fire Hazard</td> <td>7</td> <td>5</td> <td>3</td> </tr> <tr> <td>Litter and Dumping</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Overhanging Branches Private...</td> <td>6</td> <td>8</td> <td>14</td> </tr> <tr> <td>Council Tree Damage</td> <td>0</td> <td>1</td> <td>0</td> </tr> <tr> <td>Backyard Burning</td> <td>2</td> <td>2</td> <td>1</td> </tr> <tr> <td>Sleeping on Council Land/Reserves</td> <td>2</td> <td>1</td> <td>0</td> </tr> <tr> <td>Weed control - calltrop removal...</td> <td>0</td> <td>4</td> <td>0</td> </tr> </tbody> </table>	Category	Blue Bar	Red Bar	Green Bar	Pick up Syringes	0	3	1	Unsightly Yard	4	2	5	Drag Out	0	0	0	Graffiti	0	0	0	Overgrown Fire Hazard	7	5	3	Litter and Dumping	1	1	1	Overhanging Branches Private...	6	8	14	Council Tree Damage	0	1	0	Backyard Burning	2	2	1	Sleeping on Council Land/Reserves	2	1	0	Weed control - calltrop removal...	0	4	0
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<p><b>Roads &amp; Footpaths</b></p> <p><b>Total Inspections:</b></p> <p><b>YTD</b>                  2015/16 = 123                  2014/15 = 115</p>	<p>A grouped bar chart with three bars per category (blue, red, green). The y-axis ranges from -2 to 18. The x-axis categories are: Business on a Road, Development Damage, Damaged Driveways, Obstructing Footpath/Road, Banners and Posters, A Frame Signs, and Election Signs. Data values are: Business on a Road (0, 0, 0); Development Damage (4, 2, 3); Damaged Driveways (1, 1, 0); Obstructing Footpath/Road (3, 5, 3); Banners and Posters (3, 1, 1); A Frame Signs (16, 9, 2); Election Signs (0, 0, 0).</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Blue</th> <th>Red</th> <th>Green</th> </tr> </thead> <tbody> <tr> <td>Business on a Road</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Development Damage</td> <td>4</td> <td>2</td> <td>3</td> </tr> <tr> <td>Damaged Driveways</td> <td>1</td> <td>1</td> <td>0</td> </tr> <tr> <td>Obstructing Footpath/Road</td> <td>3</td> <td>5</td> <td>3</td> </tr> <tr> <td>Banners and Posters</td> <td>3</td> <td>1</td> <td>1</td> </tr> <tr> <td>A Frame Signs</td> <td>16</td> <td>9</td> <td>2</td> </tr> <tr> <td>Election Signs</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Category	Blue	Red	Green	Business on a Road	0	0	0	Development Damage	4	2	3	Damaged Driveways	1	1	0	Obstructing Footpath/Road	3	5	3	Banners and Posters	3	1	1	A Frame Signs	16	9	2	Election Signs	0	0	0
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<p><b>Parking</b></p> <p><b>Total Inspections</b></p> <p><b>YTD</b>                  2015/16 = 952                  2014/15 = 1,053</p>	<p>A grouped bar chart with three bars per category (blue, red, green). The y-axis ranges from 0 to 80. The x-axis categories are: Abandoned Vehicle, Parking Complaint, and Parking Permit Application. Data values are: Abandoned Vehicle (40, 45, 36); Parking Complaint (51, 68, 66); Parking Permit Application (1, 1, 0).</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Blue</th> <th>Red</th> <th>Green</th> </tr> </thead> <tbody> <tr> <td>Abandoned Vehicle</td> <td>40</td> <td>45</td> <td>36</td> </tr> <tr> <td>Parking Complaint</td> <td>51</td> <td>68</td> <td>66</td> </tr> <tr> <td>Parking Permit Application</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	Category	Blue	Red	Green	Abandoned Vehicle	40	45	36	Parking Complaint	51	68	66	Parking Permit Application	1	1	0																
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Parking Permit Application	1	1	0																														

**Conclusion**

Details are provided quarterly on the activities of Regulatory Services for the information of Council.

## 11.9 Service Centre Activity Report

### Brief

This report provides information on activities within the Service Centre for the third quarter of the 2015/16 financial year.

### RECOMMENDATION(S)

The committee recommends to Council that this report be received.

### Introduction

The objective of the Council's Service Centre is to "provide quality and excellence in service to those contacting Council". To achieve this, key performance indicators (KPI's) have been established to measure call volumes, abandonment rates, service levels and cash transactions taken. In addition, any abnormal or major events / projects that impact on KPI's are reported.

### Discussion

The chart below demonstrates the Service Centre's performance against the KPIs that have been established.

	Benchmark KPI	Jan 2016	Feb 2016	Mar 2016	Total/Avg Q3 2015/16	Total/Avg Q3 2014/15
<b>Calls Received</b>		5,329	6,647	6,344	18,320	17,341
<b>Abandoned Call Rate</b>	3%	2.78%	2.48%	3%	2.76%	3.44%
<b>Average Queue Time (seconds)</b>	30 seconds	50	46	60	52	41
<b>Average Ring Time on Phone (seconds)</b>		4	4	4	4	5
<b>Call Response Level</b>	>80%	76%	76%	77%	77%	80%
<b>Average Talk Time (minutes)</b>		2:54	3:42	2:37	2:44	2:24
<b>Call Handling Time</b>	< 5 minutes	3:13	3:02	2:57	2:91	2:18
<b>Call Resolution Rate</b>	> 80%				81%	80%
<b>After Hours</b>		321	307	315	943	859
<b>City Watch Requests</b>		44	42	39	125	

The main drivers for calls during the third quarter were related to the Compliance and Planning enquiries, with an overall increase of 979 calls in comparison to the same period during 2014/15. The Service Centre received a total of 3,419 Compliance related calls, of which 2,648 were resolved at the first point of contact. The number of parking related enquiries has increased by 55 per cent compared to the same period during 2014/15 which again may be attributed to a new parking officer commencing. Planning enquiries increased by 17 per cent. Increases in call volume, along with both the talk time and call handling time, have resulted in the average queue time increasing.





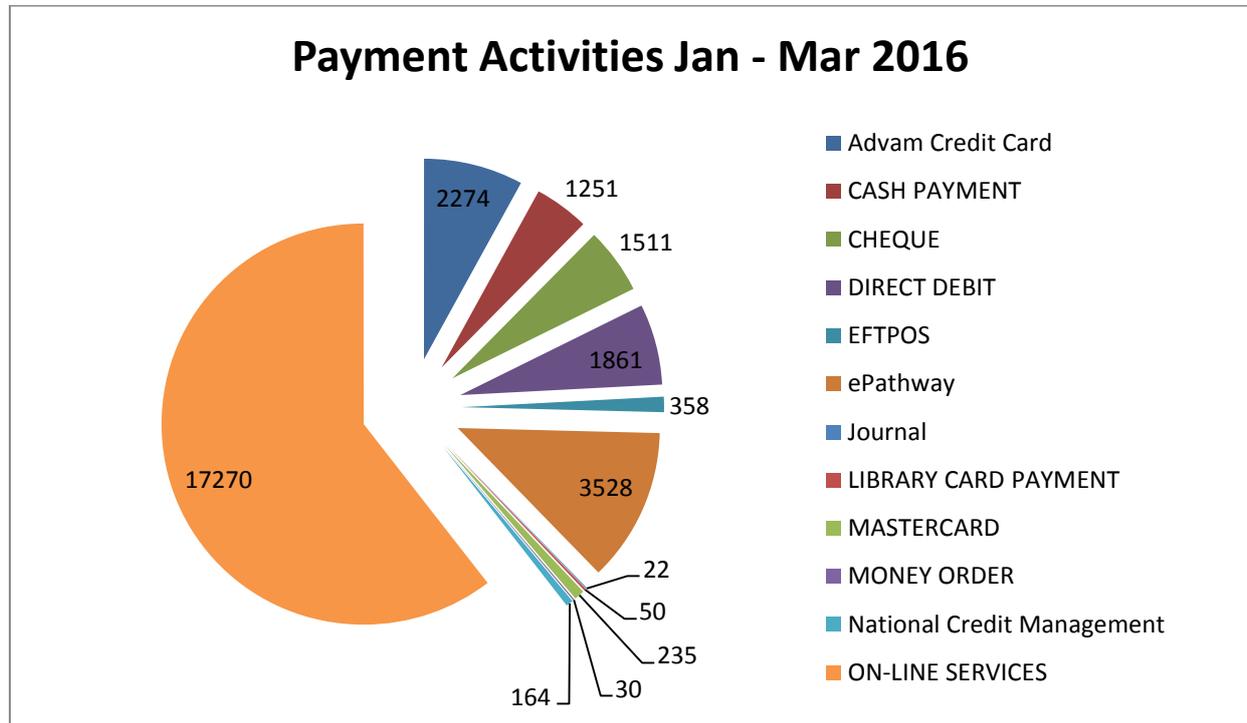
### Call Summary by Department

A detailed breakdown by department and wrap up code entered is below;

Department	Customer Request	Resolved	Transferred	Asked Name - Trsfer	Asked Name - Email	Email	Payment	No Data Entered	Total Calls
Bldng - DA Related	1	83	28	34	42	14	2		204
Bldng - General	2	46	45	18	6	15			132
CA - X/over S/Water	2	17	7	12	3	7	4		52
City Assets - Gen	4	138	52	51	39	53	9		346
City Mgmnt		103	30	51	28	18			230
City Strategy	1	45	18	22	12	2	1		101
Com Dev - General	21	394	81	50	44	43	4		637
Com Dev - HACC	3	198	337	64	47	70	8		727
Com Dev - Theb CC	2	170	186	5	5	9	22		399
Comp - Dogs	75	550	31	41	28	44	42		811
Comp - General	136	164	17	46	23	31	6		423
Comp - Parking	214	1,277	43	9	7	26	609		2,185
Depot	898	435	38	54	66	112	4		1,607
Finance - General		92	67	17	4	10	33		223
Finance - Rates		823	189	12	5	25	1,019		2,073
Health	34	165	78	22	14	34	8		355
Human Resources		22	6	9	7	4			48
Info Services		58	9	31	3	2			103
Library		167	80	15	5	4			271
No Data Entered								163	163
Org Support		7	8	4		5			24
Other		15	2	1					18
Planning - DA Rel	6	680	80	178	414	193	66		1,617
Planning - Duty Ph	1	502	543	13	13	171	1		1,244
Planning - General	3	396	81	46	40	45	1		612
Prop & Facility		5		7	1	3	1		17
Service Centre	7	1,059	24	45		3	1		1,139
Solo Waste		875	56	1	1				933
Waste Mgmnt	63	466	32	22	9	17			609
WM - Hard Waste	21	432	10	1	2	2			468
<b>Total Calls</b>	<b>1,494</b>	<b>9,384</b>	<b>2,178</b>	<b>881</b>	<b>868</b>	<b>962</b>	<b>1,841</b>	<b>163</b>	<b>17,771</b>

## Receipting of Payments

The Service Centre processed 21 per cent of the overall financial transactions for this quarter.



## Conclusion

The report provides an overview of the key activities of the Service Centre for the third quarter of the 2015/16 financial year.

## 12. MEETING CLOSE

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**1. MEETING OPENED**

**2. PRESENT**

**3. APOLOGIES**

**4. DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75 of the *Local Government Act 1999*.

**5. CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Prescribed Standing Committee held on 15 March 2016 be confirmed as a true and correct record.

**6. COMMUNICATIONS BY THE CHAIRPERSON**

**7. QUESTIONS WITH NOTICE**

Nil

**8. QUESTIONS WITHOUT NOTICE**

**9. MOTIONS WITH NOTICE**

Nil

**10. MOTIONS WITHOUT NOTICE**

## 11. STRATEGY AND COMMUNITY REPORTS

### 11.1 Urban Heat Island Project Update

#### Brief

This report provides an update on the *National Cool Cities Initiative* to undertake urban heat island mapping, and seeks a deferral of the project to 2016/17.

#### RECOMMENDATION

It is recommended to Council that this report be received.

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#### Introduction

In late 2014 the City of West Torrens, along with the other Adelaide metropolitan councils, was invited to participate in the *National Cool Cities Initiative*, a national urban heat island mapping project coordinated by the University of NSW (UniNSW).

Urban environments are dominated by built structures, hard surfaces and industry activities that, by their nature, result in higher temperatures known as the 'urban heat island' effect. The purpose of the project was to map the thermal performance of urban areas across Australia to provide greater insight into how urban design can influence the ambient and surface temperature of neighbourhoods.

At its meeting on 17 February 2015 Council endorsed its participation in the *National Cool Cities Initiative*, subject to the project receiving funding from the Low Carbon Living Cooperative Research Centre program.

A budget allocation of \$15,000 was approved in the 2015/16 budget as Council's contribution to aerial mapping of the City of West Torrens as part of the project.

#### Discussion

As airborne thermal imaging needs to be undertaken during hot weather, the mapping was due to be undertaken at an appropriate time in December 2015 - March 2016.

In late 2015 advice was received from the UniNSW that, while the *National Cool Cities Initiative* had received funding to proceed with the City of Sydney, the funding bid was unfortunately not successful for the part of the project which was to be undertaken in Adelaide.

The Cities of Port Adelaide Enfield and Charles Sturt have been working in partnership with the City of West Torrens on regional climate change adaptation planning, and had also expressed interest in participating together in the *National Cool Cities Initiative*. Since being advised of the unsuccessful funding bid, staff from the western region councils have developed an alternative project proposal to collaborate on a shared approach to urban heat island mapping.

The proposed Western Adelaide Urban Heat Island Mapping project would have similar outcomes to those proposed under the University of New South Wales *National Cool Cities Initiative* which included an aerial assessment of:

- Surface temperature and perviousness
- Vegetation types, density and height
- Building footprints, density and height
- Street width and orientation; and
- Air temperature and humidity.

The Urban Heat Island effect has implications for the City of West Torrens in planning and managing an environment that contributes to community health and wellbeing. The City is characterised by:

- A high proportion of elderly residents entering frail age that are susceptible to heat waves;
- A diverse community with English as a second language, complicating Council's capacity to communicate with people at risk;
- Areas of low income experiencing reduced capacity to pay energy bills;
- Infill development that will further intensify the urban heat island effect; and
- Less open space and green corridors compared to the urban benchmark for open space per area and per resident.

Urban heat island mapping of the western region would provide detailed and contextually relevant information to guide efficient and responsive land use planning, urban design, and infrastructure management. A regional approach would have the advantage of providing a comparative understanding of physical features across the broader region.

Successful delivery of an urban heat island mapping project for the western Adelaide region would require:

- The re-allocation of the \$15,000 budget set already set aside for the National Cool Cities Initiative;
- Commensurate contributions from the Cities of Port Adelaide Enfield and Charles Sturt; and
- Grant funding from the Adelaide and Mount Lofty Ranges Natural Resource Management Board.

The project proposal has been discussed the Adelaide Mount Lofty Ranges Natural Resource Management Board and, should the partner councils decide to proceed with it, the Board has indicated a commitment to provide 50% of the total project cost.

The Cities of Port Adelaide Enfield and Charles will be considering the project proposal as part of their 2016/17 planning and budget processes.

As the mapping of the urban heat island effect needs to occur during summer to demonstrate the relationship between periods of hot weather and urban form, the project would not begin until around December 2016 or January 2017. Therefore, it is intended that the current budget for the National Cool Cities Initiative project be carried forward into the 2016/17 budget to undertake urban heat island mapping as a western region partnership project.

### **Conclusion**

Advice has been received from the University of New South Wales (UniNSW) that the *National Cool Cities Initiative* funding bid was unsuccessful. Consequently the project cannot proceed as originally planned for the 2015/16 financial year.

Discussions have been held with the Cities of Port Adelaide Enfield and Charles Sturt to develop a proposal for urban heat island mapping for the western Adelaide region. The Adelaide Mount Lofty Ranges Natural Resources Management Board has undertaken to provide funding support for 50% of the project cost.

Therefore, it is intended that the current budget for the National Cool Cities Initiative project be carried forward into the 2016/17 to undertake urban heat island mapping as a western region partnership project.

## 11.2 City Strategy Monthly Activity Report

### Brief

This report provides information on recent activities undertaken by the City Strategy Department during the month of March 2016.

### RECOMMENDATION

The Committee recommends to Council that the City Strategy activity report for the month of March 2016 be received.

### Introduction

The City Strategy department provides a report to each Strategy and Community Prescribed Standing Committee detailing the status of key projects and activities.

### Discussion

The key projects and activities undertaken by the City Strategy department are as follows:

Key activities	Update
<b>Community Planning</b>	
<i>Public Health Week</i>	<p>Working with other departments across the organisation, staff from City Strategy coordinated preparation of a public display, promotional material and consultation activities at the Hamra Centre foyer for the inaugural Public Health Week from 4 - 8 April 2016.</p> <p>The themes for each day of the week reflected the priority areas set out in the State Public Health Plan, and the objectives of the City of West Torrens Public Health Plan. These were publicised as follows:</p> <p><u>Monday 4 April - Public Health in the 21<sup>st</sup> Century</u> <i>Find out what the City of West Torrens is planning for the future of community health and what we're already doing.</i></p> <p><u>Tuesday 5 April - Opportunities for healthy living</u> <i>Find out how the City of West Torrens is helping local residents make healthier lifestyle choices, and how water plays a very important part in our everyday lives.</i></p> <p><u>Wednesday 6 April - Preparing for climate change</u> <i>See how the City of West Torrens is helping to respond to and reduce the negative effects of climate change in the area and find out what you can do to help. Local residents can grab a free native plant giveaway voucher.</i></p> <p><u>Thursday 7 April - Healthier communities and neighbourhoods</u> <i>Like cycling, running, walking or just getting out in the great outdoors? There are heaps of off road cycle and walking paths in West Torrens. Come and grab your free map and find out where.</i></p> <p><u>Friday 8 April - Improving public health</u> <i>Council officers do a lot behind the scenes to help protect public health. Come and see what West Torrens' staff provide for local residents to help keep them healthy. Participate in the 'Glitter Bug' activity, which promotes correct handwashing and the importance of hand hygiene. Grab a healthy hands giveaway bag for the children.</i></p>

<p><i>Responses to external policies/plans</i></p>	<p>A response on the Adelaide Park Lands Management Strategy Draft for Consideration was submitted to Martin Haese, Presiding Member of APLA. This presented feedback from Council on the proposals to develop the Western Parklands for the benefit of the City of West Torrens' residents, and reflected strategies and priorities of Council's corporate plans under four themes:</p> <ol style="list-style-type: none"> <li>1. Equitable access to open space;</li> <li>2. Barriers, access and connection;</li> <li>3. Provision of diverse recreational opportunities; and</li> <li>4. Environmental management.</li> </ol>
<p><b>Environmental Planning</b></p>	
<p><i>Environment Grants</i></p>	<p>Seven applications were assessed against the Environment Grant Criteria. In some cases follow up was required with applicants to obtain further information to support submissions.</p> <p>Just over \$14,000 in grants requests was applied for, with an available budget of \$10,000.</p> <p>A recommendation report will be provided to the Civic Committee for consideration at its meeting on 26 April 2016.</p>
<p><i>World Water Day</i></p>	<p>The 2016 World Water Day Event has been planned for the Plympton Community Centre Community Garden. There are currently 20 registered participants for the event which will focus on 'Do It Yourself' water collection, treatment and reuse. The promotional poster developed is provided at <b>Attachment 1</b>.</p> <p>On the day a demonstration planter box rain garden, and demonstration wicking bed planter box garden will be built and connected to one of the facility's downpipes. This will show how roof runoff can be collected and cleaned by a planter box rain garden, and then transferred into a wicking bed planter box garden for sub surface watering of plants.</p> <p>It is planned that Water Sensitive SA will be in attendance to film the building of the rain garden for their YouTube channel. Water Sensitive SA is an organisation established by the State Government to build Water Sensitive Urban Design (WSUD) capacity across South Australia.</p>

<p><i>AdaptWest and Climate Change Action Plan</i></p>	<p>The AdaptWest Project Steering Group has met and given feedback to the consultants on draft climate change adaptation pathway maps developed from the last AdaptWest workshop held at the Hamra Centre in December 2015.</p> <p>The work undertaken to prepare the draft adaptation pathways has taken longer than was anticipated, and revised timeframes have been agreed with the project consultants. It is now proposed that a first draft of the regional adaptation plan be provided by the end of June 2016.</p> <p>During March the review of the Climate Change Action Plan 2009 - 2014 was also progressed through desktop research contributing to preparation of a draft discussion paper. The Climate Change Action Plan looked at mitigation actions for Council to reduce emissions from its operations, and has been reported on annually in the Annual Carbon Footprint Snapshots.</p> <p>The updated Climate Change Action Plan is likely to continue its focus on mitigation while also including adaptation actions by adopting locally implementable outcomes from the regional AdaptWest project.</p>
<p><b>Economic Development</b></p>	
<p><i>Economic Development</i></p>	<p>City Strategy staff provided economic data and other content for promotional materials to be printed to assist the China Delegation.</p>
<p><i>Tourism and Economic Development</i></p>	<p>City Strategy staff attended the City of Adelaide Tourism Forum at the Adelaide Oval on 11 March. The forum highlighted the potential for councils to partner with local entities and neighbouring councils to develop consistent tourism messaging for visitors to South Australia.</p> <p>The strategic location and importance of City of West Torrens' support for Adelaide Airport Limited was highlighted during the breakout groups, as well as opportunity to reinforce links with Adelaide Shores Resort.</p>
<p><b>Land Use Planning</b></p>	
<p><i>Underdale and Torrensville DPA</i></p>	<p>The data from the land use and employment survey of the Industry Zone in Underdale and Torrensville has been provided to the consultant urban economist for validation and analysis.</p> <p>A report including analysis of the results of the land use and employment survey will be presented to the Corporate Planning, Policy and Performance Committee in May 2016.</p>
<p><i>Local Heritage Places Development Plan Amendment</i></p>	<p>Staff are continuing to undertake background research, including site visits, to review the existing listings in the Development Plan heritage register.</p> <p>This research will inform future recommendations to the Council regarding the scheduled Local Heritage Places Development Plan Amendment.</p>

<p><i>Planning, Development and Infrastructure Bill 2015</i></p>	<p>On 12 April the <i>Planning, Development and Infrastructure Bill 2015</i> was finally passed by the Parliament of South Australia. This legislation will dramatically change development and planning processes in South Australia.</p> <p>Key changes include:</p> <ul style="list-style-type: none"> <li>• a limit of one Elected Member on assessment panels;</li> <li>• the establishment of the State Planning Commission;</li> <li>• the creation of environment and food production areas (more commonly referred to as the “urban growth boundary”);</li> <li>• the ability for councils to ‘regionalise’ through planning agreements and joint planning boards;</li> <li>• new assessment pathways;</li> <li>• amended infrastructure delivery scheme mechanisms; and</li> <li>• the establishment of an online e-planning regime</li> </ul>
<p><i>Existing Activity Centres Policy Review Ministerial Development Plan Amendment</i></p>	<p>On 15 March 2016 a letter was received from the Minister for Planning announcing that the Existing Activity Centres Policy Review Ministerial Development Plan Amendment had been approved and will be formally approved in a forthcoming Government Gazette.</p> <p>City Strategy staff have been tracking this announcement, however no notice has been published in the Government Gazette to date. Once a notice in the Government Gazette is published, an updated West Torrens Development Plan will be published and staff will review and provide an update on the changes made by the Minister for Planning.</p>
<p><i>30-Year Plan for Greater Adelaide</i></p>	<p>City Strategy staff received correspondence from the Department for Planning Transport and Infrastructure (DPTI) indicating that it has slowed down its timeframes for delivery of the update to the 30 Year Plan in order to consider and incorporate the feedback and suggestions it has received over the past year.</p> <p>It also suggested that DPTI intends to hold a series of interactive workshops with industry leaders, planning practitioners and other stakeholders over coming months that will further guide the department on the direction of the update.</p>
<p><i>Public Health and Planning</i></p>	<p>On March 30 staff attended the Local Government Association to participate in the Local Government Public Health Evaluation Research Group's Workshop with a focus on Planning and Health.</p> <p>This group contributes advice to the Chief Public Health Officer on issues impacting indicators, research and the evaluation, of public health as it relates to councils to ensure that public health indicators are meaningful, useful and reflect the work of councils.</p> <p>SA Health will be releasing the Public Health Indicator Framework draft for consultation by July 2016. The public health evaluation strategy discussion paper will be released subsequent to this.</p>

<i>Draft Airport Communication, Navigation and Surveillance Facilities Guideline</i>	<p>A draft response to the National Airports Safeguarding Framework draft 'Guideline G' has been prepared and was considered by Council at its 5 April meeting. The draft was submitted to the Australian Mayoral Aviation Council for inclusion in a collated sectoral response.</p> <p>The contents of Guideline G relate to protecting communications, navigation and surveillance (CNS) facilities associated with aviation. The guideline intends to formalise processes that ensure planning authorities consider protection of CNS facilities in land use planning assessment decisions and through policy development.</p> <p>Planning authorities already consider protection of Communication Navigation and Surveillance facilities in land use planning decisions and the guideline proposes to formalise that process.</p>
<b>Corporate Planning</b>	
<i>2015/16 Service Plan Reporting</i>	Service Plan progress reporting for the second quarter 2015/16 was reported to the Corporate Planning, Policy and Performance Committee meeting on 8 March 2016.
<i>Draft 2016/17 Service Plans</i>	Work has begun to finalise the draft 2016/17 Departmental Service Plans (subject to changes to budget) for presentation to the Corporate Planning, Policy and Performance Committee on 10 May 2016.

### **Conclusion**

This report details recent activities of the City Strategy department for the month of March 2016.

ATTACHMENT 1



Learn new ways to use water more wisely and improve your next harvest using the techniques covered at this workshop, including how to create wicking beds and raingardens for your household.

**Wicking beds** can be used to grow vegetables and other plants. This unique method can save up to 50 per cent of water as moisture is drawn up through the soil through capillary action or 'wicking.'

**Rain gardens** are being used across West Torrens to improve stormwater quality and reuse water to sustain plants in the local streetscape.

This session features a practical demonstration on how to build a rain garden at home, including what you need and where to get it from.

**When:** Saturday 9 April 2016

**Time:** 8.45am – 12noon

**Where:** Plympton Community Centre  
34 Long Street, Plympton.

**RSVP:** Environment Officer on 8416 6333 or email [abruckman@wtcc.sa.gov.au](mailto:abruckman@wtcc.sa.gov.au) by 7 April. Bookings are essential and morning tea is provided.

Rebates are currently available for local residents to install a rain garden or rainwater tank (conditions apply). Refer to council's website [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au) for further details.

Brought to you by

City of  
West Torrens  
Between the City and the Sea



### **11.3 Community Services Activity Report March 2016**

#### **Brief**

This reports details the activities undertaken within the Community Services Department for March 2016.

#### **RECOMMENDATION**

The Committee recommends to Council that the Community Services Activity Report - March 2016 be received.

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#### **Community Development**

##### **Sewing Studio**

The Wednesday day group sessions have a stable attendance of eight to ten people and the Monday evening groups have dropped to five people. Garments such as bags and clothing items have been produced and have been donated to charities in Adelaide and abroad. Contact has been made with the Australian Refugee Association's (ARA) Sewing Group to share information about Council's programs and services and to offer joint facilities for the African Women's Sewing Group who has outgrown their accommodation.

##### **Community Gardens**

A joint Environmental and Community Development event about water sensitive urban design focussing on 'rain-gardens' and 'wicking' principles will be held on Saturday 9 April (8.45am to 12 noon) at the Plympton Community Centre. The sessions aim to inform residents about less water-intensive options for street-scapes and home gardens and will demonstrate how to set up a rain garden and a wicking bed.

A "Pruning Workshop" with presenters from Bunnings has been tentatively booked for June and another Waste Management - Composting and Worm Farming Workshop has been scheduled for Saturday 5th November 2016 at the Plympton Community Centre.

Primary Industries SA informed Council in early March of a fruit fly outbreak in the Plympton/Kurralta Park areas. Immediate action was taken to quarantine vegetables and fruit produced at the Plympton Community Garden.

##### **Harmony Day**

Harmony Day events included two communal singing workshops and two auditory "sound-bath" workshops where residents and visitors learning chanting, voice projection and relaxation techniques. Two were held on Thursday 17 March at the Hamra Centre Auditorium at 6.15pm and 8pm and two on Friday 18 March at Thebarton Community Centre at 6.15pm and 8pm. The workshops were well attended with over 100 participants in total.

A Migration Museum bus trip and an Art Gallery luncheon have been being arranged for June 2016 to celebrate Refugee Week.

## **Every Generation Festival**

A project to recognise, capture and display the achievements of CWT Centenarians (residents aged 100 or older) will be the main focus of the Every Generation Celebrations this year. It is planned that the personal stories and photographs will be exhibited in the Hamra Auditorium Gallery where schools will be encouraged to attend to discuss changes and improvements made over the last century. The Centenarians and their families will be invited to attend a luncheon with the Mayor.

## **Volunteers**

Over 60 volunteers attended free training in Mental Health First Aid, Manual Handling and Child Safe Environments throughout March. Planning for the joint Regional Youth Expo was completed with the Expo set to attract in excess of 1000 students and families to the event on 12 April at the Titanium Security Arena. Council will have a Volunteer Information Booth to encourage youth volunteering for the region.

## **Gallery & Auditorium Events**

The launch and opening of the "Hellenic Connections" Exhibition in mid-March was very successful and well attended. The Drumming and Vocal Groups are continuing to attract high levels of participation on Tuesday and Thursday evenings.

The State History Month Program has been launched with the City West Torrens set to host a display on "WWI Conscription" for the first two weeks of May and a Photographic Local History Exhibition for the last two weeks. The Southern Bricks Lego Users Group continued to meet in the Auditorium during March generating a lot of interest by Library visitors.

## **Community Transport**

Community transport was well used throughout March although statistics show passenger numbers are down by approximately 30 people per week. This was due to Public holidays coinciding with normally busy shopping and meals days

## **Community Projects**

As a result of a generous donation from the Richmond Lions Club, two special projects have been developed:

1. The 'Little Libraries' are 20 specially designed large post boxes in the shape of a doll's house which are currently being made by the Camden Community Centre woodwork group. The 'Little Libraries' will be strategically located around the community to provide access for residents to swap or donate used books. This will be promoted on the front cover and a two page spread in the autumn 2016 edition of Talking Points.
2. The second project is the purchase and installation of defibrillators in high use community facilities around the city. Training on their use will be offered to participants and representatives of the community groups who utilise the facilities.

Both of these projects will be fully implemented by mid- year.



### Senior Citizens and Over 50's Club Forum

The bi-monthly Senior Citizens and Over 50s Forum was held in the Auditorium on 17 March 2016 with 18 clubs represented from City of West Torrens. As a result of a joint initiative with the Lion's Club of Richmond and Council (detailed above), some clubs will have a defibrillator installed in their centre.

Tim Bowen from Implox attended the meeting and gave a brief overview of their importance and encouraged members to attend the "Seniors Safety Information Day" at Plympton Community Centre on 15 April 2016. The day will cover basic first aid, use of a defibrillator, what to do in the case of fire or emergency and risk management.

## Library

### The West Torrens Collective Action Group (WTCAG)

The WTCAG brings together a range of agency partners (government & non-government) to plan and develop collaborative action to support and strengthen outcomes for children and families within the City of West Torrens.

WTCAG is planning to run a series of Neighbourhood Pop-up Cafes in 2016, with the aim of engaging hard to reach, at risk and disadvantaged families in the West Torrens Council area. The objective of the pop-up cafes is to provide WTCAG with an opportunity to connect with families in their local communities, in a non-threatening manner and to promote services and programs that support families and children.

The locations of the cafes have been determined through the use of the Australian Early Development Census (AEDC) data to determine those suburbs within West Torrens with a high percentage of vulnerable children.

The first event is planned for the Kurralta Park, Plympton and Marleston suburb areas and will be held at Rex Jones Reserve, North Plympton on Saturday 9 April from 1pm to 3pm. There will be a free barbeque with healthy food and drink options (including free coffee from 'The Black Addition' coffee van) plus free activities including junk yard play, over-sized games, face painting, arts and crafts and sport and recreational activities plus a visit from the Metropolitan Fire Service.



### Neighbourhood pop-up café Saturday 9 April, 1pm – 3pm Rex Jones Reserve Allchurch Ave, North Plympton

Brought to you by the West Torrens Collective Action Group  
and supported by the City of West Torrens.

- Free coffee from coffee van 'The Black Addition'.
- Free barbecue.
- Free activities for children and families including junk yard play, over-sized games, face painting, arts and crafts, sport and recreational activities.
- Come and meet your neighbours.

For more information:  
Phone 8416 6228  
[www.westtorrens.sa.gov.au/library](http://www.westtorrens.sa.gov.au/library)



## **Visits to the Library**

Approximately 20 and 30 children from Netley Kindergarten, on 11 March and on 18 March respectively, visited the Library for a special Story Time, as did groups from the Brooklyn Park Child Care Centre and Lockleys Primary School. The children have thoroughly enjoyed their visits with stories, songs and crafts and an opportunity to explore and find out more about the Library and the services and programs on offer.

## **Author Visit**

Bernadette Cashel-Smith came to read her book "Is the Secret Safe?", the back story of the Easter Bunny. Bernadette has built a strong following within our community since launching her book with us and providing a story writing workshop for children and teens last year. The event enabled us to trial a story reading for school aged children, allowing us to extend our reach in the community. It was well attended by 15-20 families.

## **Collection improvements**

Signs were updated and improved in different areas of the library collection. In the teen area, teen magazines, teen graphic novels and teen fiction were added. Some signs were updated in the DVD and CD section. Entirely new signs with various images were introduced in the non-fiction area and placed at the front of the sections.

New display for the Community Languages collection was set up near the collection to promote new items in languages other than English.

Indian DVDs were moved to the Community Languages area and housed together with the Hindi collection to provide better access.

RFID tagging process has been continuing and is progressing very well. Many discs have been tagged in addition to toys, sporting equipment and items in odd shapes and sizes.

## **New Activities**

The library will be offering a new IT class in April. Entitled *Come and Try Tablets*, it is designed to allow customers to get to know two of the most popular tablets available on the market today - the Apple iPad and Samsung Galaxy. Customers can try both tablets, ask questions and learn about the library eBook collection

## **12. MEETING CLOSE**