

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

COUNCIL

and

- **Finance and Regulatory Prescribed Standing Committee**
- **Strategy and Community Prescribed Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 19 JULY 2016
at 7.00 PM

Terry Buss
Chief Executive Officer

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1. MEETING OPENED

1.1 Evacuation Procedure

2. PRESENT

3. APOLOGIES

Leave of Absence

Cr Dua

Cr Palmer

Apologies

Council Members:

Cr McKay

4. DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75 of the *Local Government Act 1999*.

5. CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of Council held on 5 July 2016 be confirmed as a true and correct record.

6. MAYOR'S REPORT

(Preliminary report for the agenda to be distributed Friday 15 July 2016)

In the two weeks since the last Council Meeting of 5 July 2016, functions and meetings involving Mayor Trainer have included:

Thursday 7 July

9.15am

Regular Coast FM interview, with Christine Eastern in lieu of Dave Hearn.

7.00pm

Participated in the Community 'Ice Forum' in the George Robertson Room presented by Officers from the Sturt Local Service Area with input from Sam Raven, Senior Policy Officer - SA Network of Drug and Alcohol Services and Michelle, a recovering addict. Deputy Mayor McKay and Cr George Vlahos were also in attendance.

Saturday 9 July

12.30pm

Attended the West Adelaide v Port Adelaide pre-match luncheon and match at City Mazda Stadium.

Monday 11 July

12noon In conjunction with Council's "Little Day Out" event, officially opened Falcon Reserve at Mile End which was attended by students and staff from local primary schools and the general community.

Tuesday 12 July

12noon Hosted Parliament House lunch as arranged per Westonians Greek Night auction donation.
6.30pm Participated in the Corporate Planning, Policy and Performance Committee meeting.

Wednesday 13 July

12noon Attended a meeting and lunch for Metro Mayors hosted by Mayor Kevin Knight from the City of Tea Tree Gully.
4.30pm Attended with CEO Terry Buss, the Metropolitan Local Government Group meeting at LGA House.

The following resolution was carried:

Moved West Torrens Seconded Walkerville, that the Metropolitan Local Government Group:

1. notes progress with resolutions resulting from the meeting of 11 May 2016; and
2. asks the City of West Torrens to provide clarification to MLGG regarding the outcomes that the MLGG would like to achieve in requesting the State Government to review their legislation as it relates to election posters, including negotiations with SAPN;
3. MLGG requests the LGA Board to direct the Secretariat to organise an investigation into the controls of election posters in other states with the view of approaching the State Government to implement the same controls in SA.

Thursday 14 July

4.00pm Attended a presentation by Ms Kyra Reznikov of Finlaysons Lawyers - a free information session for staff and Elected Members, hosted by CEO Terry Buss, on the nuclear waste repositories debate following the SA Nuclear Fuel Cycle Royal Commission.

In addition, after the compilation of this report on Thursday evening as part of the distributed Agenda on Friday, the Mayor also expects to have attended or participated in the following:

Monday 18 July

12noon Interview with Tony Barca on Radio Italia Uno, West Terrace, Adelaide.

Tuesday 19 July

6.00pm Council pre-brief and dinner
7.00pm Council Meeting

RECOMMENDATION

That the Mayor's Report be noted.

7. ELECTED MEMBER REPORTS

8. PETITIONS

8.1 17 & 19 Arthur Street, RICHMOND

Brief

A petition has been received from Ms Bev Matar, Head Petitioner, on behalf of 46 residents and ratepayers of Richmond concerned about the proposed development at 17 & 19 Arthur Street, Richmond (DA 211/354/2016).

RECOMMENDATION(S)

It is recommended to Council that:

1. The Petition be noted.
2. The Head Petitioner be advised accordingly.

Introduction

A petition has been received from Ms Bev Matar, Head Petitioner, on behalf of 46 residents and ratepayers of Richmond concerned about the proposed development at 17 & 19 Arthur Street, Richmond (DA 211/354/2016) (**Attachment 1**).

The petitioners are concerned about the parking issues the proposed development at 17 & 19 Arthur Street, Richmond would cause in Arthur Street and surrounding streets.

Discussion

This petition does not meet the requirements of sections 8(4) and 8(5) of Council's *Code of Practice - Procedures at Meetings* (Code) in that:

- Each page of the petition presented to the Council does not restate the whole of the request or submission of the petitioners.

However, given the compliance of the petition to all other provisions of the Code, and the minor administrative nature of the non-compliance, the petition is presented to Council for its notation. The petition is presented to Council for notation only as the application to which this petition relates will be referred to a future Development Assessment Panel (DAP) meeting.

As Council is aware, it has no ability to intervene in the decision making process for development applications so on that basis, its role is limited regarding a Petition of this nature.

ATTACHMENT 1

B. Matar
11 Arthur St
Richmond 5033
83524152

Received
12 JUL 2016
City of West Torrens
Information Management

11th July 2016
The City of West Torrens
Sir Donald Bradman Drive
West Torrens 5033.

At. Planning Dept.

To Whom It May Concern

Dear Sir/Madam

We the rate payers of Arthur St and surrounding areas are very concerned about the planned development of 17 & 19 Arthur St. The worry for us is parking as there are problems now.

① Arthur St is very narrow & at the top end of the St there very limited road space for us now when there are cars parked each side of the road only 1 car can pass at any given time. Reason for this is where 1 home was there is now 2 houses and 1 unit of at least 5 cars.

② At the Brooke Terrace end of Arthur St there are cars from other streets parked in our street all the time.

In Shaw Avenue my neighbour has told me he has to put his bins on his driveway to be collected because his house always has cars parked there. Reason there is now 4 Houses when 2 were overcrowding.

also there is flooding in ARTHUR ST when there is rain (heavy) tree removal

Some of these new small houses have to use
there garages as laundrys, sheds sunrooms &
then cars get parked on the street also most
familys have 2 cars. Simply it comes down to
overcrowding and cramped too many people
in a very small area.

B. D. Matar,

BDMatar

This Petition of 46 names & addresses
are all concerned about parking & problems
it causes us in Anthon St. & surrounding
streets.

PETITION

To the Mayor and Councillors of the City of West Torrens

Part 1.

Petition contact person: Bew Matar

Telephone number: 83524152 0418830162

Address: 11 Arthur Street
RICHMOND

Part 2.

The petition of (identify the individuals or group, eg. Residents of the City of West Torrens)

of residents of Arthur St
Shaw avenue, Burton St, Margaret St
as per attached to form. (Petition)

Part 3.

Draws the attention of the Council to (identify the circumstances of the case)

The parking situation, over development,
Traffic Congestion Blocking of Sunlight
Flooding, sewage removal of trees

Part 4.

The petitioners therefore request that the Council (outline the action that the petitioners are requesting Council should or should not take)

Parking of cars in Arthur St (st too narrow)
Flooding of street
removal of trees

Part 5.

Name (print)	Address	Signature
<u>KERRY MORRISON</u>	<u>9 BURTON ST RICHMOND</u>	<u>[Signature]</u>
<u>Bew Matar</u>	<u>11 ARTHUR ST RICHMOND</u>	<u>Bew Matar</u>

6.7.16

Name	Address	Signature
B & B Mcker	11 ARTHUR ST RICHMOND	B. Mcker
B. NORTH	9A ARTHUR ST RICHMOND	B. North
J.P. MCGOVERN	9 ARTHUR STREET RICHMOND	J.P. McGovern
F. JAWORSKI	7 ARTHUR STREET RICHMOND	F. Jaworski
R FOTHERINGHAM	2/1A ARTHUR ST RICHMOND	R Fotheringham
M. L. BELTRAME	2 ARTHUR ST RICHMOND	M. L. Beltrame
Matt Deegan	10A Arthur street Richmond	M. Deegan
FRANK ELLUL	12 ARTHUR ST RICHMOND	Frank Ellul
VIDA MORRISON	11 MARGARET ST RICHMOND	Vida Dobb
Aldo PRATALI	7 Margaret St Richmond	Aldo Pratali
Ronda Pratali	7 Margaret St Richmond	R. Pratali
KEN PORTER	19 HAYNES AVE RICHMOND	K. Porter
Koula Grasso	10 Burton St Richmond	K. Grasso
Keery Morrison	9 BURTON ST RICHMOND	Keery Morrison
PHILIP PANOS	21 ARTHUR ST RICHMOND	Philip Panos
CHARLES FARRELL	16 ARTHUR ST RICHMOND	Charles Farrell
ROSALIE FARRELL	16 ARTHUR ST RICHMOND	Rosalie Farrell
Jeanne Elliott	15 Arthur St Richmond	Jeanne Elliott
PAULINE FLAVEL	3 ARTHUR ST RICHMOND	Pauline Flavel
PAULINE FLAVEL	5 ARTHUR ST RICHMOND 5033	Pauline Flavel
KIM SHAW	15 SHAW AVE RICHMOND 5033	Kim Shaw
PAT SHAW	15 SHAW AVE RICHMOND 5033	Pat Shaw
Maire Morgan	25 ARTHUR ST RICHMOND	Maire Morgan
Linda Borakis	31 Arthur St. Richmond	Linda Borakis
L. Stodulka	17 Elms Ave. Richmond	L. Stodulka
D. SCERRI	18 ELMS AVE RICHMOND	D. Scerri
P. MURRU	23 ARTHUR ST RICHMOND	P. Murr
Kristy Elliott	17 HAYNES AVENUE, RICHMOND	Kristy Elliott
DEBRA DODS	3 Margaret St Richmond	Debra Dods
VIT ISAVRAS	1 Margaret St Richmond	Vit Isavras
Elizabeth	10 Margaret St Richmond	Elizabeth
Julie Ramm	9 Margaret Street Richmond	Julie Ramm
JEFF RAMM	9 MARGARET ST RICHMOND	Jeff Ramm
Alex Ramm	9 Margaret St Richmond	Alex Ramm
A Janiak	5 Margaret St Richmond	A. Janiak
A Janiak	5 Margaret St Richmond	A. Janiak
M. McCormick	5 MARGARET ST RICHMOND	M. McCormick
M McCormick	5 MARGARET ST RICHMOND	M. McCormick

8.2 Japanese Pagoda Trees on Ruthven Avenue

Brief

A petition has been received from 11 residents of Glandore requesting that Council remove the Japanese Pagoda trees on Ruthven Avenue, Glandore and replace the trees with trees which are more suitable.

RECOMMENDATION(S)

It is recommended to Council that:

1. The Petition be received.
2. The General Manager Urban Services further examine the claims made by the Petitioners including the long-term suitability of the tree for use in our urban streetscapes and report back to Council accordingly.
3. The Head Petitioner be advised accordingly.

Introduction

A petition has been received from 11 residents of Glandore requesting that Council remove the Japanese Pagoda trees on Ruthven Avenue, Glandore and replace the trees with trees which are more suitable (**Attachment 1**).

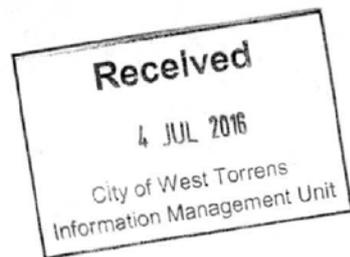
Discussion

This petition does not meet the requirements of sections 8(4) and 8(5) of Council's *Code of Practice - Procedures at Meetings* (Code) in that:

- No head petitioner is identifiable, and
- Each page of the petition presented to the Council does not restate the whole of the request or submission of the petitioners.

However, given the compliance of the petition to all other provisions of the Code, and the minor administrative nature of the non-compliance, the petition is presented to Council for its notation.

To the Manager of Horticulture At the City of West Torrens



WE, the undersigned of Ruthven Avenue, Glandore are all very disappointed with the Japanese Pagoda trees that Council deemed to be appropriate at the time to plant in our Avenue a few years ago.

Each year at this time they drop thousands of little berries/seeds which are very slippery and stick to our shoes.

They also badly stain our driveways and footpaths and even indoors on the carpet.

By the time that they are fully grown the whole street will be a slimy mess.

We would like the trees removed please and something more suitable planted in their place.

Phone Contact 82934150

NAME	ADDRESS	SIGNATURE	COMMENTS
Andrina Meaney	9 Ruthven Ave	<i>Andrina Meaney</i>	I would like council to
PETER MEANEY	9 RUTHVEN AVE	<i>Peter Meaney</i>	come out immediately
			to inspect the state of
			the footpaths & driveways
			just to see for themselves
			what we are all talking
			about.
STEVE HAYMAN	8 WAYMOUTH AVE	<i>Steve Hayward</i>	" "
	CNR RUTHVEN		" "
	GLANDORE		" "
KEVIN HAYMAN	" "	<i>Kevin Hayward</i>	" "
ROSALIE PHILCOX	15 RUTHVEN AVE	<i>Rosalie Philcox</i>	" "
	GLANDORE		" "
Peter Gardiner	15 RUTHVEN AV. SUMNER		" "
Josanne Oertel	13A RUTHVEN AVE, GLANDORE	<i>Josanne Oertel</i>	" "
Neera Dua	25 RUTHVEN AVE GLANDORE	<i>Neera Dua</i>	" "
Tennille Reed	23 RUTHVEN AVE, GLANDORE	<i>Tennille Reed</i>	" "
Heather Harding	1 St. Georges Ave /Cnr. Ruthven.	<i>Heather Harding</i>	Could we please have some
Row Harding	1 St. Georges Ave	<i>Row Harding</i>	WILGA Trees. i.e. Native.
			" "
			" "

9. DEPUTATIONS

9.1 Clifford Street Reserve Upgrade

Torrensville residents, Dr Rebecca Bilton and Mr Jim Townsend wish to address Council in relation to the proposed Stage 2 upgrade of Clifford Street Reserve, particularly in support of their petition which was presented to Council at the meeting held on 17 November 2015.

Further information regarding this matter can be found under correspondence at Strategy and Community Standing Committee Item 11.1 of this agenda on page 2.

10. ADJOURN INTO STANDING COMMITTEES

RECOMMENDATION

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

11. ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

11.1 FINANCE AND REGULATORY COMMITTEE

RECOMMENDATION

That the recommendations of the Finance and Regulatory Prescribed Standing Committee held on 19 July 2016 be adopted.

11.2 STRATEGY AND COMMUNITY COMMITTEE

RECOMMENDATION

That the recommendations of the Strategy and Community Prescribed Standing Committee held on 19 July 2016 be adopted.

12. ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

12.1 CORPORATE PLANNING, POLICY AND PERFORMANCE PRESCRIBED COMMITTEE

RECOMMENDATION

That the Minutes of the Corporate Planning, Policy and Performance Prescribed Committee dated 12 July 2016, be noted and the recommendations adopted.

13. QUESTIONS WITH NOTICE

Nil

14. QUESTIONS WITHOUT NOTICE

15. MOTIONS WITH NOTICE

15.1 Queen Elizabeth Hospital Cardiac Unit

At the meeting of Council on 5 July 2016 Cr Rypp moved the following motion which the Presiding Member ruled would be deferred to the meeting of Council on 19 July 2016.

That the City of West Torrens write to the Minister for Health, Mr Jack Snelling, to oppose the closure of the Cardiac Unit at the Queen Elizabeth Hospital. This is due to putting at risk the health and wellbeing of our City of West Torrens residents that utilise services at the hospital and this letter is to be sent to local state MPs in the western suburbs as well.

CEO Comment

At the meeting of Council on 21 July 2015 Cr Mangos moved the following motion which the Presiding Member ruled would be deferred to the meeting of Council on 4 August 2015;

'That Council opposes the closing of the Cardiac Unit at The Queen Elizabeth Hospital.'

This motion was presented to the 4 August 2015 meeting of Council at which Council resolved:

'That Council advises the Minister for Health that the City of West Torrens Council opposes the closing of the Emergency Unit at The Queen Elizabeth Hospital.'

The CEO wrote to the Minister by letter dated 25 August 2015 and the Minister responded by letter dated 10 September 2015 (**Attachment 1**).

ATTACHMENT 1

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel 08 8416 6333
Fax 08 8443 5709
Email: csu@wtcc.sa.gov.au
Web: westtorrens.sa.gov.au



25 August 2015

Hon Jack Snelling MP
Minister for Health
GPO Box 2555
ADELAIDE SA 5001

Dear Sir

Queen Elizabeth Hospital

At its meeting on 21 July 2015, a motion was put forward and subsequently adopted that I write to the Minister for Health advising that Council opposes the downgrading of the Emergency Unit at the Queen Elizabeth Hospital as foreshadowed in the State Government's Transforming Health Plan.

The proposed changes to the structure of the Hospital's Emergency Unit, including the redirection of life-threatening emergency services to other hospitals, will greatly impact the residents of the City of West Torrens and residents of the western suburbs in general.

Yours sincerely

A handwritten signature in black ink that reads 'Terry Buss'.

Terry Buss
Chief Executive Officer

Our ref: MH15-3938

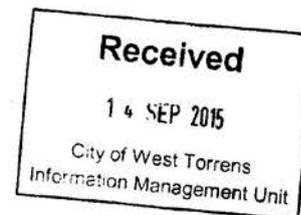


Government
of South Australia

The Hon. Jack Snelling M.P.

10 September, 2015

Mr T. Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON S.A. 5033



Dear Mr Buss

Thank you for your letter of 25 August, 2015, about a motion adopted by the City of West Torrens Council at its 21 July, 2015, meeting on changes to The Queen Elizabeth Hospital (T.Q.E.H.) Emergency Department under Transforming Health.

T.Q.E.H. is here to stay, and under Transforming Health, the State Government is investing \$20 million to upgrade its facilities. Importantly, T.Q.E.H. Emergency Department will continue to provide emergency care to the local community, 24 hours a day, seven days a week.

Only patients with once-in-a-lifetime, life-threatening emergencies, such as a car accident, stroke or heart attack, which currently account for a very small percentage of patients taken by ambulance to the T.Q.E.H. Emergency Department, will be taken directly to a major metropolitan hospital, like the Royal Adelaide Hospital.

For everyone else, 24-hour emergency care will still be provided at T.Q.E.H.

Major metropolitan hospitals will have senior doctors and nurses on site 24 hours a day, as well as access to all of the diagnostic support needed for their specialties, meaning patients will be in the right place to get the best care, first time.

For patients who are very ill and need to be taken to a major metropolitan hospital, our ambulances are staffed by highly trained paramedics and are a safe place to be. We are investing \$15 million to hire 72 additional paramedics and support staff and to expand our ambulance fleet by 12 vehicles.

Through the Transforming Health process, we found there was a variation in health care and outcomes across our metropolitan public hospitals. That's why we are transforming our health

Minister for Health | Minister for Mental Health and Substance Abuse | Minister for Health Industries
Minister for the Arts | Leader of Government Business in the House of Assembly
9th Floor, Citi Centre Building, 11 Hindmarsh Square, Adelaide S.A. 5000 | G.P.O. Box 2555, Adelaide S.A. 5001 | DX 243
Tel 08 8463 6270 | Fax 08 8463 6277 | Email minister.health@health.sa.gov.au



- 2 -

system to ensure all patients receive consistent, high-quality care, with similar health outcomes, regardless of the time of day or night; or the day of the week.

For example, while we have developed excellent pathways for treating strokes, we found they are not implemented consistently across our hospitals. This means, outcomes vary by metropolitan hospital, complexity, and the time or the day of the week a person is admitted to hospital.

Evidence shows that stroke and heart attacks need to be treated at hospitals fully equipped with specialty technology and experienced specialist teams who see a minimum number of patients to maintain and improve their highly specialist skills.

The size of our population means it is not possible to provide every specialty at every hospital. Even if all the specialist equipment needed for all major emergencies was available at every hospital, in many instances, there are not enough specialist staff available, or enough complex care patients to keep specialty skills at an optimal level.

Our existing emergency departments do not all do the same scope of care, and all cannot provide full 24/7 care. By differentiating the care that will be available at each hospital, we can provide full treatment for major traumas at every hour of the day, as well as treat people with urgent but less serious health problems more quickly.

All changes under Transforming Health are being made to ensure our health system meets the clinical standards and quality principles recommended by our doctors, nurses, midwives, allied and scientific health professionals.

Transformation of our health system will allow us to deliver the **best care, first time, every time** to all South Australians. Further information can be found on the website:
<www.transforminghealth.sa.gov.au>.

Yours sincerely



Jack Snelling M.P.
Minister for Health

15.2 Terms of Reference

Cr Demetriou has given notice of his intention to move the following motion:

That during the current review of the Terms of Reference for all General Committees, Prescribed and Non-Prescribed, consideration be given to allowing for co-Ward Councillors to act as proxy Committee Member in the event that the appointed Committee Member is not able to attend the meeting for whatever reason.

16. MOTIONS WITHOUT NOTICE

17. REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 Order Making Policy Review

Brief

The *Council Policy - Order Making* has been subject to a scheduled review and is presented to Council for its consideration.

RECOMMENDATION(S)

It is recommended to Council that the revised *Council Policy - Order Making* be approved for public consultation.

Introduction

The *Council Policy - Order Making* has been subject to a scheduled review and is presented to Council, following review and recommendation by the Corporate Planning, Policy and Performance Committee, for its consideration.

Discussion

The *Council Policy - Order Making* (Policy) has been reviewed to ensure that it is consistent with the provisions of the *Local Government Act 1999* (Act) and current practice (**Attachment 1**). Due to the significant nature of the amendments to this policy, track changes have not been used to reduce confusion so both the reviewed and current Policy (**Attachment 2**) are attached.

The key changes to this Policy are:

- Clearer Introduction, Purpose and Scope statements to ensure that ambiguity is removed from the intent of the Policy;
- Removal of unnecessary definitions;
- Review of the Principles to ensure an appropriate reflection of current practice; and
- Minor amendments to the Process statements to ensure a reflection of current practice.

The *Local Government (Accountability and Governance) Amendment Act 2015* (Amendment Act) received assent on 17 November 2015 and commenced on 31 March 2016. The Amendment Act amends several provisions of the Act which, in turn, affect the content and focus of various policies of the CWT, including this Policy. The Amendment Act repealed section 299 of the Act relating to vegetation clearance. This means that councils no longer have the power or the obligation to require a landowner to remove or cut back vegetation at the request of an adjoining owner, where the vegetation is encroaching onto the adjoining land. It now becomes a civil matter between the two affected parties as neighbours can rely on the common law rights to cut back or remove overhanging vegetation. As a result of the Amendment Act, reference to the relevant section and vegetation clearance has also been removed to reflect the new legislative landscape.

Minor typographical and formatting amendments have also been made to the Policy.

Pursuant to s259 of the Act, a council must by notice in a newspaper circulating in the area of the council, give notice of the place at which copies of the draft are available for inspection and invite interested persons to make written representations on the draft within a period specified by the council (being a period of at least 4 weeks). Therefore, it is proposed that public consultation be undertaken for a four week period, between 25 July 2016 and 19 August 2016, to provide a reasonable opportunity for interested persons to consider the content before providing a response.

The revised Policy was presented to the 12 July 2016 Corporate Planning, Policy and Performance Prescribed General Committee (Committee) for its consideration and recommendation to Council. The Committee considered the Policy and has recommended to Council that the Policy be released for public consultation. As this is a statutory document, the Policy needs to be presented to Council for its direct consideration and determination rather than via the adoption of the recommendations of the Committee.

A report detailing the outcome of the consultation will be presented to the 13 September 2016 meeting of the Corporate Planning, Policy and Performance Prescribed General Committee for its consideration and recommendation to Council. Following this, a separate report will be presented to Council for its consideration and final approval.

Conclusion

The revised *Council Policy - Order Making* has been subject to a scheduled review and is presented to Council for its consideration.

City of West Torrens Council Policy - Order Making

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Draft

City of West Torrens Council Policy - Order Making

Council Policy - Order Making

1. Introduction

- 1.1 The City of West Torrens (Council) has order making powers under provisions of the *Local Government Act 1999* (the Act) which can be used to facilitate a safe and healthy environment, improve the amenity of a locality and generally enhance good government throughout the City.
- 1.2 This policy is prepared and adopted pursuant to Section 259 of the Act.

2. Purpose

- 2.1 This policy must be taken into account in any exercise of the Council's order making powers.
- 2.2 Orders can be issued by Council to direct certain persons, including owners or occupiers of private land, to take action required to resolve issues covered by provisions of the Act.
- 2.3 Orders can also be made pursuant to Council by-laws and other legislation.

3. Scope

- 3.1 This policy sets out the principles and processes that Council and its officers acting under delegated authority will consider in the making of orders.
- 3.2 This policy applies to all owners or occupiers of land within the City.
- 3.3 This policy applies to the making of orders under the following sections of the Act:

3.3.1 Section 254 - Power to Make Orders

Section 254 empowers the Council to order a person to do, or refrain from doing, a thing under certain circumstances. Relevant grounds for orders include:

- Unsightly condition of land,
- Hazards on land adjoining a public place,
- Animals that may cause a nuisance or hazard (includes birds and insects), and
- Inappropriate use of a caravan or vehicle as a place of habitation.

3.3.2 Section 216 - Power to Order Private Road Owners to Carry out Roadwork

Section 216 empowers the Council to order an owner of a private road to undertake specified roadwork.

3.3.3 Section 218 Power to Order Adjoining Land Owner to Carry out Work

Section 218 empowers the Council to order an owner of adjoining land to carry out specified work.

3.3.4 Circumstances which warrant orders are set out in Appendix 1.

City of West Torrens Council Policy - Order Making

- 3.4 Additionally, in its absolute discretion, the Council may apply principles in this policy to the making of orders under Section 217 of the Act. Some circumstances which warrant orders under the provision are set out in Appendix 2.

4. Definitions

- 4.1 **Amenity** means any quality, condition or factor that makes or contributes to making the locality harmonious, pleasant or enjoyable.
- 4.2 **City** means the area within the boundaries of the Council.
- 4.3 **Service** is an approved method of delivery of a document on a person.

5. Principles

- 5.1 Whenever possible, reasonable steps will be taken to have work undertaken or to resolve relevant circumstances by negotiation with or educating the person involved before considering the issue of an order.
- 5.2 The following factors will be considered before order making powers are used:
- 5.2.1 The severity or seriousness of an incident.
- 5.2.2 The extent of hazard/danger posed to the community.
- 5.2.3 The nature and level of risk to community health or safety.
- 5.2.4 The impact on the environment.
- 5.2.5 The level of detracting from the amenity of the locality.
- 5.2.6 The nature of an occurrence, including the frequency, duration and prior history of incidents.
- 5.2.7 The likely success of alternative approaches, such as negotiation, education, mediation, warnings or collaboration.
- 5.2.8 The principles of natural justice (or procedural fairness) to ensure that decision-making is fair and reasonable. Depending on the circumstances, this could require a decision-maker to:
- Inform persons who are expected to be affected or have an interest in the matter,
 - Provide such persons with a reasonable opportunity to be heard,
 - Consider any submissions received,
 - Make reasonable inquiries and ensure that decisions are based on findings of fact, sound reasoning and relevant evidence,
 - Act fairly and without bias, which will include ensuring that no person decides a case in which they have direct interest,
 - Address matters promptly.

However, in accordance with Section 255(13) of the Act, the Council is not required to comply with any other procedure or to hear from any other person except as provided under the statutory procedure.

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5.2.9 The level of evidence to warrant and support any action.

5.2.10 Opportunities to take action under alternative legislation.

5.2.11 The availability of a more appropriate response by the Council.

5.3 The issue of orders is at the absolute discretion of Council. The Council is required by Section 259(8) of the Act to deal with each particular case on its merits.

6. Process

6.1 Circumstances Exempt from this Process

In the event that the Council considers that relevant circumstances or an activity constitutes or is likely to constitute:

- a threat to life, or
- an immediate threat to public health or safety, or
- an emergency situation, and

immediate action is required,

it may, in accordance with Section 255(12) of the Act, make an order without undertaking the notification process outlined in this policy, and may require immediate compliance.

6.2 Prior to Making an Order

Except in the case of an emergency described above, Council will take reasonable steps, to resolve relevant circumstances by negotiation and agreement. Steps could involve:

- personal visit(s), telephone call(s),
- letter(s) detailing the complaint and requiring action to resolve a matter within a reasonable timeframe.

If the steps above do not result in a satisfactory outcome, the formal order making process may be initiated. This will include a notice of intention to issue an order detailing the information required by Section 255 of the Act.

Council will take reasonable steps to serve a person personally with a notice (including a proposed order). If the person to whom the notice is directed is not the owner of the relevant land, the Council will take reasonable steps to also serve the property owner with a copy of the notice.

6.2.1 Acceptable means of service are defined within Section 279 of the *Local Government Act 1999* as being given to the person:

- (a) personally; or
- (b) by leaving it at the last residential or business address of the person known to the Council (including, in the case of a corporation, the registered address of the corporation); or
- (c) by post addressed to the person at the last residential or business address of the person known to the Council; or
- (d) by leaving it in the letter box to which the document could be sent under paragraph (c); or

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- (e) by a means indicated by the person as being an available means of service (such as by facsimile transmission or by delivering it, addressed to the person, to the facilities of a document exchange); or
 - (f) if the document is to be served on a person as the owner of land, the land is unoccupied, and the identity or address of the owner is unknown to the Council - by placing the document on a conspicuous part of the land; or
 - (g) by any means provided for service of the document by another Act or law.
- 6.2.2 If a document must be served on the owner or occupier of land and there is more than one owner or occupier, it is sufficient if the document is served on any owner or occupier (and not on all owners or occupiers).
- 6.2.3 If a person has actual or ostensible authority to accept service of a document on behalf of another, the document may be served on that person as if that person were the other person.
- 6.3 Notice of a proposed order will include:
- 6.3.1 The proposed action, including the terms of the proposed order, and the time period within which compliance with the order is required;
 - 6.3.2 Reason(s) for the proposed action; and
 - 6.3.3 Penalties for non-compliance with the proposed order; and
 - 6.3.4 An opportunity for the person to respond in writing to the proposed order within a specified timeframe.
- 6.4 The time specified for compliance in the notice (or order) may vary due to the nature of the defect, the potential for hazard or injury to others and the effect on the environment. Generally, the following time periods will apply:

Section	Offence	Written Notice Compliance Period	Order Compliance Period
254	Unightly condition of land	14 days	Not less than 7 days nor more than 21 days
254	Hazards on lands adjoining public places	Not less than 48 hours nor more than 14 days	Not less than 48 hours nor more than 21 days
254	Animals that may cause a nuisance or hazard	Not less than 24 hours nor more than 7 days	Not less than 24 hours nor more than 21 days.
254	Inappropriate use of vehicle	14 days	Not less than 48 hours nor more than 21 days
216	Carry out repair / maintenance roadwork	14 days	Not less than 7 days nor more than 21 days
217	Carry out repair or maintenance to road infrastructure	14 days	Not less than 7 days nor more than 21 days
217	Move road infrastructure / equipment to allow council to carry out roadwork	14 days	Not less than 7 days nor more than 21 days
218	Carry out construction, removal or repair of a crossing place to a road	14 days	Not less than 7 days nor more than 21 days

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- 6.5 Notice of the proposed order is intended to provide an opportunity for the person to:
- 6.5.1 Remedy the defect, or
 - 6.5.2 Make representations to the appropriate person to take action, or
 - 6.5.3 Make representations to the Council explaining why the proposed action should not be taken, or any mitigating circumstances.
- 6.6 In the event that a defect is remedied within the specified time period, no further action will be taken.

6.7 Considering Representations

The Council may, after considering any representations about a proposed order:

- 6.7.1 Make an order in accordance with the terms of the original proposal; or
- 6.7.2 Make an order with modifications from the terms of the original proposal (without a requirement to provide further notice before making the modified order); or
- 6.7.3 Determine not to proceed to make an order.

6.8 Making an Order

The order must be made in writing, and will include:

- 6.8.1 The action required, including the reasons for the action;
 - 6.8.2 The terms of the order;
 - 6.8.3 The time period within which compliance with the order will be required;
 - 6.8.4 Penalties for non-compliance with the order, and the ability of Council to take the action required by the order and recover the reasonable costs and expenses of taking that action as a debt from the person; and
 - 6.8.5 A detailed statement of the review rights available to the person, in accordance with Regulation 30 (1) of the *Local Government (General) Regulations 2013*.
 - 6.8.6 A statement about the ability of the Council to vary or revoke the order if satisfied that it is appropriate to do so.
- 6.9 An order, upon issue, may:
- 6.9.1 Include two or more orders in the same instrument, or
 - 6.9.2 Direct two or more persons to do something specified in the order jointly.
- 6.10 An order must be served by the Council on the person to whom it is addressed. If the person to whom the order is directed is not the owner of the land, the Council must take reasonable steps to serve a copy of the order on the owner of the land.
- 6.10.1 The acceptable means of service detailed at Clause 6.2.1 apply in respect of the service of orders.

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6.11 If the land is owned or occupied by more than one person the order is not invalidated if it is not directed to all the owners or occupiers.

6.12 The Council may vary any order or revoke any order it sees fit.

7. Action for Non-Compliance with an Order

7.1 Action may be taken as follows if there is non-compliance with the requirements of an order:

- Council may impose statutory penalties, by way of a fine or an expiation fee, in accordance with the Act.
- Council may take the action required by the order itself.
- Council may recover the reasonable costs and expenses incurred in taking the action required in the order as a debt from the person who failed to comply with the order, in accordance with Section 257 of the Act. The person will be given notice in writing of a fixed period within which to pay the debt; being no less than 28 days from the date of the notice.
- Failure to pay the debt will result in interest being accrued and a charge may be imposed on the land for the unpaid amount including interest.

8. Rights of Review

8.1 A person served with an order has a right to appeal. Any such appeal must be lodged to the District Court within 14 days of the order being served.

8.2 The operation of an order continues pending the determination of an application for review unless the District Court, or the Council, makes an interim order suspending its operation.

8.3 The District Court has the power, if satisfied that it is appropriate and just in the circumstances to do so, to vary or set aside an order.

9. Responsibilities

9.1 This policy will be administered by staff with delegated authority under provisions of the Act.

10. Access

10.1 This policy is available for public inspection at the Civic Centre, 165 Sir Donald Bradman Drive, Hilton during normal office hours, and on the Council's web-site.

10.2 A copy of this policy may be purchased for a fee to be determined annually by Council.

**Appendix 1
Circumstances to which Order Making Policy will apply**

The matters to which this Policy applies are set out below. The matters are stated in general terms with particular examples for illustration. These examples are not intended to be an exhaustive list of the circumstances in which the Policy will apply. They are included to assist the community to understand the purpose and intent of this Policy and the way in which it will be applied.

To do or to refrain from doing what?	In what circumstances?	To whom?	Example(s) of relevant circumstances:
Section 254: Unightly condition of land			
To take action considered by the council to be necessary to ameliorate an unightly condition.	Land, or structure or object on land, is unightly and detracts significantly from the amenity of the locality in which the land is situated.	The owner or occupier of the land.	The storage or keeping, in a visually obtrusive location, of building materials, disused car bodies, machinery or other articles. A partially completed or partially demolished building / structure that that has been in that state for more than 6 months and is visually obtrusive.
Section 254: Hazard on lands adjoining a public place			
To fence, empty, drain, fill or cover land (including land on which there is a building or other structure).	A hazard exists that is, or is likely to become, a danger to the public.	The owner or occupier of the land.	Where a dangerous fence (eg. barbed wire) adjoins any road, community land or public place. Where a fence is required to prevent the escape of animals.
To remove overgrown vegetation, cut back overhanging branches, or to remove tree.	The vegetation, branches or tree create, or are likely to create, danger or difficulty to persons using a public place.	The owner or occupier of the land.	Where there are overhanging branches without a 2.7m. clearance over a footpath, overgrown vegetation or materials or structures on land adjoining a public place, which obstructs either the footpath or roadway. Where a fence, hedge or hoarding is over one metre in height and within 6 metres of the corner of an intersection. Where a flag, banner, flagpole or sign intrudes into a public place.
To remove or modify a flag or banner, a flagpole or sign, or similar objects or structure that intrudes into a public place.	The relevant object or structure creates, or is likely to create, danger or difficulty to persons using a public place.	The owner or occupier of the land.	Where stormwater from a property flows across the footpath or road or where a stormwater disposal system is not approved by council.
Where the public place is a road- to take action necessary to protect the road or to remove a hazard to road users.	A situation exists that is causing, or is likely to cause, damage to the road or a hazard to road users.	The owner or occupier of the land.	

To do or to refrain from doing what?	In what circumstances?	To whom?	Example(s) of relevant circumstances:
Section 254: Animals that may cause a nuisance or hazard			
<p>To do or to refrain from doing the thing specified in the order in order to abate a nuisance or a hazard to health or safety associated with a live or dead animal or animals, or otherwise to deal with an animal or animals.</p>	<p>A person is keeping or dealing with (or failing to deal with) an animal or animals (whether the animal or animals are alive or dead) so as to cause, or to be likely to cause, a nuisance or a hazard to health or safety.</p> <p>A person is the owner or occupier of land where an animal or animals are located which may cause, or be likely to cause, a nuisance or a hazard to health or safety, or otherwise to become a pest.</p>	<p>The owner or occupier of the land or any person apparently engaged in promoting or conducting an activity.</p>	<p>The slaughtering of animals in an urban situation.</p> <p>Keeping an excessive number of insects, birds or other animals; including but not limited to:</p> <ul style="list-style-type: none"> ▪ more than three (3) pigeons unless the pigeons ▪ more than three (3) head of ducks, geese or turkeys over the age of 4 weeks of either sex ▪ more than three (3) head of poultry unless they are contained within an appropriate structure. <p>Keeping of bees within close proximity to other property.</p> <p>Keeping animals which generate excessive noise, dust or odour or attract pests or vermin.</p> <p>Keeping an aggressive animal or keeping an animal in a situation where it cannot be adequately contained or may cause danger to the public.</p> <p>Failing to dispose of a European Wasp nest or to allow Council's contractors entry to do so.</p> <p>Failing to bury or otherwise lawfully dispose of any dead animal or bird.</p>
Section 254: Inappropriate use of vehicle			
<p>To refrain from using a caravan or vehicle as a place of habitation.</p>	<p>A person is using a caravan or vehicle as a place of habitation in circumstances that</p> <ol style="list-style-type: none"> (a) present a risk to the health or safety of an occupant; or (b) cause a threat of damage to the environment; or (c) detract significantly from the amenity of the locality. 	<p>The owner or occupier of the land or a person apparently occupying the caravan or vehicle.</p>	<p>A person living in a caravan on a block not supplied with toilet facilities.</p>

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Section 216: Owner of Private Road			
To carry out the specified roadwork to repair or improve the private road.	Where the road is found to be in such a condition that it: <ul style="list-style-type: none"> • Presents a risk of health and safety of persons using the road; or • Cause a threat of damage to the environment; or • Detract significantly from the local amenity. • Where the council is required to carry out roadwork. 	The owner of the private road..	Significant pot holes in the private road creating a traffic and/or pedestrian hazard.
Section 218: Owner of land adjoining a road			
To construct, remove or repair a crossing place from the road to the land.	A hazard exists from the establishment of a crossing place from adjoining road to private land.	The owner of land adjoining a road	Inappropriate position of crossing place creating a traffic hazard. Lack of repair creating a hazard to pedestrians.

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Appendix 2
Circumstances to which Order Making Policy may apply, in the discretion of the Council

To do or to refrain from doing what?	In what circumstances?	To whom?	Example(s) of relevant circumstances:
<p>Section 217: Owner of Infrastructure installed on a road</p> <p>To carry out specific work by way of maintenance or repair work on equipment (including pipes, wires, cables, fittings and other objects) installed in, on, across, under or over a road, or to move the structure or equipment to allow the council to carry out roadwork.</p>	<p>Where the infrastructure is found to be in such a condition that it:</p> <ul style="list-style-type: none"> • Presents a risk of health and safety of persons using the road; or • Cause a threat of damage to the environment; or • Detract significantly from the local amenity; • Where the Council is required to carry out roadwork. 	<p>The owner, lessee or licensee of the infrastructure or equipment.</p>	



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Current

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Council Policy - Order Making Policy

1. Introduction

- 1.1 The City of West Torrens is committed to using the Order making powers available to it under the *Local Government Act 1999* in such a way as to facilitate a safe and healthy environment, to improve the amenity of a locality, and generally for the good governance of its area.
- 1.2 This Order Making Policy is prepared and adopted pursuant to Section 259 of the *Local Government Act 1999* ("the Act") and sets out the steps Council will take in the making of Orders.

2. Purpose

- 2.1 This Policy sets out the steps Council will take in the making of Orders.
- 2.2 Orders can be issued by Council to instruct owners or occupiers of private land to take action required to resolve an issue as specified within the Act.
- 2.3 Unlike the blanket prohibition of certain activities that exists through by-laws, Orders are intended to apply and be considered on a case-by-case basis.

3. Scope

- 3.1 This policy applies to all owners or occupiers of lands within the City Of West Torrens' boundaries.
- 3.2 This policy applies in respect of making Orders under the following sections of the Local Government Act, 1999 ("the Act"):
 - 3.2.1 Section 254 - Power to make Orders
Section 254 empowers the Council to order a person to do, or refrain from doing, a thing under certain circumstances. This includes infringements specified for:
 - Unsightly condition of property, hazards on lands adjoining a public place.
 - Animals that may cause a nuisance or hazard (includes birds and insects).
 - Inappropriate use of a vehicle.
 - 3.2.2 Section 216 - Power to Order Private Road Owners to Carry out Roadworks
Section 216 empowers the Council to order an owner of a private road to undertake specified roadwork.
 - 3.2.3 Section 217 - Power to Order Road Infrastructure Owners to Carry out Maintenance or Repair Work
Section 217 empowers the Council to order an owner of infrastructure installed on a road to carry out specified maintenance or repair work.
 - 3.2.4 Section 218 Power to Order Adjoining Land Owner to Carry out Works
Section 218 empowers the Council to order an owner of adjoining land to carry out specified work.
 - 3.2.5 Section 299 - Power to Order Vegetation Clearance
Section 299 empowers the Council to require the owner / occupier of adjoining land to remove or cut back vegetation encroaching on to that land.

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4. Definitions

4.1 Amenity

Amenity means any quality, condition or factor that makes or contributes to making the locality harmonious, pleasant or enjoyable.

4.2 City

City means the area within the boundaries of the City of West Torrens.

4.3 Service (Serve)

Service is an approved method of delivery of a document on a person.

4.4 Suitably Qualified Expert

Council recognises the following qualification(s) as the minimum qualification for a 'suitably qualified expert' for the purposes of Section 7 *Vegetation Orders*:

- Certificate IV Horticulture (with components of arboriculture)

5. Principles

5.1 Wherever possible, reasonable steps will be taken to have works undertaken or to resolve cases of local nuisance or potential hazards by negotiation with or educating the person involved before considering the issue of an Order.

5.2 In contemplating the exercise of its Order making powers, the Council will consider each case on its individual merits, in keeping with the following principles which are deemed central to effective assessment and resolution of matters requiring rectification:

5.2.1 The significance of the breach and any other public interest or well-being considerations.

5.2.2 The level of detraction from the amenity of the locality.

5.2.3 The nature of the occurrence; including the frequency, duration and prior history of incidents.

5.2.4 The potential to pursue other options such as negotiation, education, mediation, warnings or other more collaborative approaches.

5.2.5 The principles of natural justice (or procedural fairness) to ensure that decision-making is fair and reasonable. Depending on the circumstances which apply, this may require a decision-maker to:

- inform any person whose interests are or are likely to be adversely affected by a decision, about the decision that is to be made and any case they need to make, answer or address
- provide such persons with a reasonable opportunity to put their case why the proposed action should not be taken or a particular decision should or should not be made
- consider those submissions

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- make reasonable inquiries and ensure that a decision is based upon findings of fact that are in turn based upon sound reasoning and relevant evidence
- act fairly and without bias in making decisions, including ensuring that no person decides a case in which they have direct interest
- address an issue without undue delay.

5.2.6 The level of evidence to warrant and support any action.

5.2.7 Opportunities to take action under alternative legislation.

5.2.8 The availability of a more appropriate response by the Council.

5.3 The Council retains an absolute discretion to issue an Order at any stage depending upon the circumstances of each individual matter.

6. Process

6.1 Circumstances Exempt from this Process

In the event that Council considers the circumstances or activity constitutes or is likely to constitute:

- a threat to life; or
- an immediate threat to public health or public safety; or
- an emergency situation,
- and that immediate action is required

It may, in accordance with Section 255(12) of the Act, make an Order and require compliance without undertaking the notification process outlined in this policy.

6.2 Prior to Making an Order

Council will take reasonable steps to serve a written notice of the proposed Order to the person. If the person is not the owner of relevant land, the Council will take reasonable steps to also serve a copy of any notices or Order on the owner of that land.

6.2.1 Acceptable means of service are defined within Section 279 of the *Local Government Act 1999* as being given to the person:

- (a) personally; or
- (b) by leaving it at the last residential or business address of the person known to the Council (including, in the case of a corporation, the registered address of the corporation); or
- (c) by post addressed to the person at the last residential or business address of the person known to the Council; or
- (d) by leaving it in the letter box to which the document could be sent under paragraph (c); or
- (e) by a means indicated by the person as being an available means of service (such as by facsimile transmission or by delivering it, addressed to the person, to the facilities of a document exchange); or
- (f) if the document is to be served on a person as the owner of land, the land is unoccupied, and the identity or address of the owner is unknown to the Council—by placing the document on a conspicuous part of the land; or
- (g) by any means provided for service of the document by another Act or law.

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6.2.2 If a document must be served on the owner or occupier of land and there is more than one owner or occupier, it is sufficient if the document is served on any owner or occupier (and not on all owners or occupiers).

6.2.3 If a person ("the agent") has actual or ostensible authority to accept service of a document on behalf of another, the document may be served on the agent as if the agent were that other person.

6.3 Notice of the proposed Order must include:

6.3.1 The proposed action, including the terms of the proposed Order, and the time period within which compliance with the Order will be required;

6.3.2 Reason(s) for the proposed action; and

6.3.3 Penalties for non-compliance with the proposed Order; and

6.3.4 An opportunity for the person to respond in writing to the proposed Order within a specified timeframe.

6.4 The time specified for compliance in the notice (or Order) may vary due to the nature of the defect, the potential for hazard or injury to others and the effect on the environment. The following time periods will apply:

Section	Offence	Written Notice Compliance Period	Order Compliance Period
254	Unightly condition of land	14 days	Not less than 7 days nor more than 21 days
254	Hazards on lands adjoining public places	Not less than 48 hours nor more than 14 days	Not less than 48 hours nor more than 21 days
254	Animals that may cause a nuisance or hazard	Not less than 24 hours nor more than 7 days	Not less than 24 hours nor more than 21 days.
254	Inappropriate use of vehicle	14 days	Not less than 48 hours nor more than 21 days
216	Carry out repair / maintenance roadwork	14 days	Not less than 7 days nor more than 21 days
217	Carry out repair or maintenance to road infrastructure	14 days	Not less than 7 days nor more than 21 days
217	Move road infrastructure / equipment to allow council to carry out roadwork	14 days	Not less than 7 days nor more than 21 days
218	Carry out construction, removal or repair of a crossing place to a road	14 days	Not less than 7 days nor more than 21 days
299	Remove / Cut back encroaching vegetation	14 days	Not less than 7 days nor more than 21 days

6.5 Notice of the proposed Order is intended to provide an opportunity for the person to:

6.5.1 Remedy the defect; or

6.5.2 Make representations to the appropriate person to take action; or

6.5.3 Make representations to the Council explaining any mitigating circumstances.

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6.6 In the event that a defect is remedied within the specified time period, no further action will be taken.

6.7 Considering Representations

The Council may, after considering any representations about a proposed Order:

6.7.1 Make an Order in accordance with the terms of the original proposal; or

6.7.2 Make an Order with modifications from the terms of the original proposal (without a requirement to provide further notice before making the modified Order); or

6.7.3 Determine not to proceed to make an Order.

6.8 Making an Order

The Order must be made in writing and include:

6.8.1 The action required, including the reasons for the action;

6.8.2 The terms of the Order;

6.8.3 The time period within which compliance with the Order will be required;

6.8.4 Penalties for non-compliance with the Order, including the ability of Council to take the action required by the Order and recover the debt from the person; and

6.8.5 A detailed statement of the review rights available to the person, in accordance with Regulation 20 (1) of the Local Government (General) Regulations 1999.

6.8.6 A statement about the ability of the Council to vary or revoke the Order if satisfied that it is appropriate to do so.

6.9 An Order, upon issue, may:

6.9.1 Include two or more Orders in the same instrument, or

6.9.2 Direct two or more persons to do something specified in the Order jointly.

6.10 An Order must be served by the Council on the person to whom it is addressed. If the person to whom the Order is addressed is not the owner of the land, the Council must take reasonable steps to serve a copy of the Order on the owner of the land.

6.10.1 The acceptable means of service detailed at Clause 6.2.1 apply to this section.

6.11 If the land is owned or occupied by more than one person the Order is not invalidated if it is not directed to all the owners.

6.12 The Council may vary any Order or revoke any Order it sees fit.

7. **Vegetation Clearance Orders**

7.1 Any person seeking an Order under Section 299 (Vegetation Clearance) of the Act should provide evidence that there are grounds for making such an Order.

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- 7.2 Council is not obliged to make Orders upon simply receiving an application.
- 7.3 The applicant will provide to Council information to allow Council to be satisfied that the encroaching vegetation comprises a threat of damage to persons or property, including:
- Details of the applicant's name and property
 - The species, size and position/s of the vegetation and the impact on the applicant and their property.
 - Reports from suitably qualified and experienced experts detailing:
 - findings from a thorough inspection of the properties regarding the vegetation and any building allegedly being damaged; and
 - a risk assessment outlining the potential consequences and likelihood of any risks to life or property posed by the vegetation; and
 - a determination of the most appropriate course of action, in their professional opinion, made on the basis of the inspection and risk assessment.
 - Where the allegation is that the vegetation impacts the applicant and/or their family's health (eg. through allergies), the applicant must produce medical evidence to support the claim.
 - Details and evidence of all discussions, negotiations and attempts to resolve the matter with their neighbour.
 - An indication of whether they are prepared to meet (or contribute to) the cost of the vegetation's removal.
- 7.4 Each situation will be assessed on its merits. The criteria used in the consideration of each matter will be:
- The level of nuisance resulting from the encroaching vegetation;
 - The degree of any hazard or danger resulting from the encroaching vegetation;
 - The extent of the work required to remove the encroachment;
 - The difficulty and cost involved in undertaking the work;
 - The degree to which other avenues of resolution have been undertaken, for example negotiation with the neighbour, mediation, civil remedies at common law¹, etc.
 - The resources available to the complainant to undertake the work directly or through a third party.
- 7.5 If Council determines that there is insufficient evidence of a threat to life or property or little likelihood of it occurring, the Council will not make an Order for the owner or occupier to complete any work on the vegetation.

8. Action for Non-Compliance with an Order

- 8.1 The following actions will occur if:
- the requirements of an Order are not complied with in the expected time period or
 - within 14 days of the determination of an application for a review of the order, (subject to the outcome of the review).
- 8.1.1 Council may impose penalties, by way of a fine or an expiation fee, in accordance with the relevant section of the Act.
- 8.1.2 Council may take the action required by the Order itself.

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- 8.1.3 Council may recover the reasonable costs and expenses incurred in taking the action required in the Order as a debt from the person who failed to comply with the Order, in accordance with Section 257 of the Act. The person will be given Notice in writing of a fixed period within which to pay the debt; being no less than 28 days from the date of the notice.
- 8.1.4 Failure to pay the debt will result in interest being accrued and a charge may be imposed on the land for the unpaid amount including interest.

9. Rights of Review

- 9.1 The person to whom the Order is directed has the right to appeal against the Order by applying for a review is to be made to the District Court within 14 days after service of the Order.
- 9.2 The operation of the Order continues pending the determination of an application for review unless the District Court, or the Council, makes an interim Order suspending the operation of the Order.
- 9.3 The District Court has the power, if satisfied that it is appropriate and just in the circumstances to do so, to vary or set aside the Order on an application for review.

10. Responsibilities

- 10.1 This Policy will be enforced by staff delegated in writing to undertake Council's powers, functions and duties under the relevant sections of the *Local Government Act, 1999*.

11. Access

- 11.1 This Policy is available for public inspection at the Civic Centre, 165 Sir Donald Bradman Drive, Hilton during normal office hours, and on the Council's web-site.
- 11.2 A copy may be purchased for a fee to be determined annually by Council.

¹ Persons may also apply to the Magistrates Court to have a dispute between neighbours determined. Section 3(1) of the Magistrates Court Act 1991 defines "neighbourhood dispute" as "A dispute between neighbours, or the occupiers of properties in close proximity, based on allegations of trespass or nuisance."

Appendix 1 Circumstances to which Order Making Policy will apply

The matters to which this Policy applies are set out below. The matters are stated in general terms with particular examples for illustration. These examples are not intended to be an exhaustive list of the circumstances in which the Policy will apply. They are included to assist the community to understand the purpose and intent of this Policy and the way in which it will be applied.

To do or to refrain from doing what?	In what circumstances?	To whom?	Example(s) of relevant circumstances:
Section 254: Unightly condition of land			
To take action considered by the council to be necessary to ameliorate an unsightly condition.	Land, or structure or object on land, is unsightly and detracts significantly from the amenity of the locality in which the land is situated.	The owner or occupier of the land.	The storage or keeping, in a visually obtrusive location, of building materials, disused car bodies, machinery or other articles. A partially completed or partially demolished building / structure that has been in that state for more than 6 months and is visually obtrusive.
Section 254: Hazard on lands adjoining a public place			
To fence, empty, drain, fill or cover land (including land on which there is a building or other structure).	A hazard exists that is, or is likely to become, a danger to the public.	The owner or occupier of the land.	Where a dangerous fence (eg, barbed wire) adjoins any road, community land or public place. Where a fence is required to prevent the escape of animals.
To remove overgrown vegetation, cut back overhanging branches, or to remove tree.	The vegetation, branches or tree create, or are likely to create, danger or difficulty to persons using a public place.	The owner or occupier of the land.	Where there are overhanging branches without a 2.7m clearance over a footpath, overgrown vegetation or materials or structures on land adjoining a public place, which obstructs either the footpath or roadway.
To remove or modify a flag or banner, a flagpole or sign, or similar objects or structure that intrudes into a public place.	The relevant object or structure creates, or is likely to create, danger or difficulty to persons using a public place.	The owner or occupier of the land.	Where a fence, hedge or hoarding is over one metre in height and within 6 metres of the corner of an intersection. Where a flag, banner, flagpole or sign intrudes into a public place.
Where the public place is a road- to take action necessary to protect the road or to remove a hazard to road users.	A situation exists that is causing, or is likely to cause, damage to the road or a hazard to road users.	The owner or occupier of the land.	Where stormwater from a property flows across the footpath or road or where a stormwater disposal system is not approved by council.

To do or to refrain from doing what?	In what circumstances?	To whom?	Example(s) of relevant circumstances:
Section 254: Animals that may cause a nuisance or hazard			
To do or to refrain from doing the thing specified in the order in order to abate a nuisance or a hazard to health or safety associated with a live or dead animal or animals, or otherwise to deal with an animal or animals.	<p>A person is keeping or dealing with (or failing to deal with) an animal or animals (whether the animal or animals are alive or dead) so as to cause, or to be likely to cause, a nuisance or a hazard to health or safety.</p> <p>A person is the owner or occupier of land where an animal or animals are located which may cause, or be likely to cause, a nuisance or a hazard to health or safety, or otherwise to become a pest.</p>	The owner or occupier of the land or any person apparently engaged in promoting or conducting an activity.	<p>The slaughtering of animals in an urban situation.</p> <p>Keeping an excessive number of insects, birds or other animals; including but not limited to:</p> <ul style="list-style-type: none"> ▪ more than three (3) pigeons unless the pigeons ▪ more than three (3) head of ducks, geese or turkeys over the age of 4 weeks of either sex ▪ more than three (3) head of poultry unless they are contained within an appropriate structure. <p>Keeping of bees within close proximity to other property.</p> <p>Keeping animals which generate excessive noise, dust or odour or attract pests or vermin.</p> <p>Keeping an aggressive animal or keeping an animal in a situation where it cannot be adequately contained or may cause danger to the public.</p> <p>Failing to dispose of a European Wasp nest or to allow Council's contractors entry to do so.</p> <p>Failing to bury or otherwise lawfully dispose of any dead animal or bird.</p>
Section 254: Inappropriate use of vehicle			
To refrain from using a caravan or vehicle as a place of habitation.	A person is using a caravan or vehicle as a place of habitation in circumstances that (a) present a risk to the health or safety of an occupant; or (b) cause a threat of damage to the environment; or (c) detract significantly from the amenity of the locality.	The owner or occupier of the land or a person apparently occupying the caravan or vehicle.	A person living in a caravan on a block not supplied with toilet facilities.

To do or to refrain from doing what?	In what circumstances?	To whom?	Example(s) of relevant circumstances:
Section 216: Owner of Private Road			
To carry out the specified roadwork to repair or improve the private road.	Where the road is found to be in such a condition that it: <ul style="list-style-type: none"> • Presents a risk of health and safety of persons using the road; or • Cause a threat of damage to the environment; or • Detract significantly from the local amenity; • Where the council is required to carry out roadwork. 	The owner of the private road.	Significant pot holes in the private road creating a traffic and/or pedestrian hazard.
Section 217: Owner of infrastructure installed on a road			
To carry out specific work by way of maintenance or repair work on equipment (including pipes, wires, cables, fittings and other objects) installed in, on, across, under or over a road, or to move the structure or equipment to allow the council to carry out roadwork.	Where the infrastructure if found to be in such a condition that it: <ul style="list-style-type: none"> • Presents a risk of health and safety of persons using the road; or • Cause a threat of damage to the environment; or • Detract significantly from the local amenity; • Where the Council is required to carry out roadwork. 	The owner, lessee or licensee of the infrastructure or equipment.	
Section 218: Owner of land adjoining a road			
To construct, remove or repair a crossing place from the road to the land.	A hazard exists from the establishment of a crossing place from adjoining road to private land.	The owner of land adjoining a road	Inappropriate position of crossing place creating a traffic hazard. Lack of repair creating a hazard to pedestrians
Section 299: Vegetation Clearance			
To cut back or remove vegetation encroaching on an adjoining property.	Following an application from the owner or occupier of the adjoining property.	The owner or occupier of the land.	A large branch with obvious damage that is perilously overhanging the roof of a neighbouring property where significant damage to the house would result if action was not taken.

18. LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION(S)

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 26 and 27.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

ATTACHMENT 1



26.13 Representation Quotas 2015-2016

To assist councils to comply with the requirements of the Local Government Act in relation to their 2015-16 Annual Reports, the LGA has updated its table of Representation Quotas for all SA councils.

26.12 2016 Safe Cycling Awards for Local Government

The Motor Accident Commission along with the Department for Planning, Transport and Infrastructure, and the Local Government Association are proud to announce the inaugural Safe Cycling Awards for South Australian councils. Applications close 2 September 2016.

26.11 Consultation on proposed changes to the Native Vegetation Regulations

Consultation on draft Native Vegetation Regulations under the Native Vegetation Act 1991 will commence on Monday 4 July. This circular provides further information.

26.10 Reminder to Register - Mayors' and Chairpersons' Forum – 29 & 30 July 2016

The LGA Education & Training service has scheduled the annual Mayors' and Chairpersons' Forum for Friday 29 and Saturday 30 July 2016 to be held at the McCracken Country Club, Victor Harbor. Registration details and program can be found in this circular.

26.9 Review of Standard Bonding Agreement for Prescribed Works- Section 51

The LGA and UDIA (SA) in 2014 developed a 'Standard Bonding Agreement for Prescribed Works' under Section 51 of the Development Act 1993. The LGA and UDIA are seeking to undertake a review of the content of the Agreement.

26.8 Primary and Ordinary Returns – Revised Guidelines for Council Members

The LGA has revised the guidelines for the completion of primary and ordinary returns for council members. The guidelines have been updated in accordance with the changes made to the Local Government Act and the formatting and information provided have been improved to provide a more 'user-friendly' document. The new guidelines can be accessed in this circular.

26.7 Increase in fee for Certificate of Liabilities 2016/17

The fee for certificates of liabilities under section 187(3)(e) of the Local Government Act 1999 has been increased as have the fees under the Land and Business (Sale and Conveyancing) Regulations 2010 for contracts for sale of land or business fees. New fees are included in this circular.

26.6 Review of the National Parks and Wildlife (Wildlife) Regulations 2001.

The state government is reviewing the National Parks and Wildlife (Wildlife) Regulations 2001.

26.5 Regional Public Health Planning Workshop report now available

This report outlines shared learning's from working regionally in respect to the development and early implementation stages of Regional Public Health Planning.

26.4 LGA Comparative HR Metrics Project - Register for 2016

Registrations are open for 2016 SA Councils to join the HR Metrics Project seeking to develop a standardised comparative reporting regime. A significant portion of councils' budgets is spent on employee costs. Understanding the make-up and "pulse" of the workforce contributes to effectively managing council finances. Further details can be found in this Circular.



26.3 Planning, Development and Infrastructure Act and the 30 Year Plan for Greater Adelaide.

DPTI presentation on Planning, Development and Infrastructure Act and 30 year Plan for Greater Adelaide now available

26.2 SA Public Health Act – Review of Cost Recovery Regulations

SA Health is undertaking a review of the cost recovery regulations made under the SA Public Health Act. Councils are invited to provide feedback on the effectiveness of these regulations.

26.1 Proposed Changes to the Building and Construction Industry Security of Payment Act 2009

The Small Business Commissioner is seeking feedback on its recommendations for reform of the Building and Construction Industry Security of Payment Act. The recommendations are contained in a consultation paper which is available in this circular.



27.11 2016/17 State Budget

An initial assessment of the impact of the 2016/17 State Budget on Local Government will be provided by the LGA. Refer to the web page linked in this circular.

27.10 State Wage Case 2016

The Full Bench of the Industrial Relations Commission of South Australia has determined to increase the Minimum Standards for Remuneration by 2.4% which is in line with the National Wage Case Decision.

27.9 Census - 9 August

The next census will be held on 9 August 2016. Further information can be found in this Circular

27.8 Chinese Cultural Etiquette & Social Media Basic Training Session

On 22 July 2016 the LGA will hold a training day covering Chinese cultural etiquette and Chinese social media platform 'WeChat', in preparation for the upcoming inbound mission in September.

27.7 Animals in Emergencies SA Framework - Local Government Survey - REMINDER

The Animals in Emergencies SA Framework Project is seeking input through a survey, to scope how local councils contribute to animal management in emergencies. The survey closing date has been extended by one week. This circular is a reminder to councils to please complete the survey.

27.6 2016 LGA Annual General Meeting - Notices of Motion & Appointment of Delegates

The 2016 LGA Annual General Meeting is scheduled to be held on Friday 21 October at the Adelaide Entertainment Centre, 98 Port Road, Hindmarsh. This circular provides information about Council Notices of Motion and appointment of delegates.

27.5 Revised Emergency Management Act comes into operation

On 23 June 2016 His Excellency the Governor in Executive Council issued a proclamation declaring that the Emergency Management (Miscellaneous) Amendment Act 2016 would come into operation on 1 July 2016

27.4 Primary and Ordinary Returns – Revised Guidelines for Officers

The LGA has revised the guidelines for the completion of primary and ordinary returns for council officers. The guidelines have been updated in accordance with the changes made to the Local Government Act and the formatting and information provided have been improved to provide a more 'user-friendly' document. The new guidelines can be accessed in this circular.

27.3 Calculation of Reimbursement Costs for NRM Levy

This Circular contains information on the calculation of reimbursement costs for the NRM levy.

27.2 Indexation of fees and charges set by legislation, 2016-17

Most Local Government fees and charges set by statute have been increased, with effect from 1 July 2016, by an indexation factor of approximately 1.7 per cent.

27.1 Cash Advance Debenture Rate

Chapter 10 of the Local Government Act 1999 (Rates & Charges), includes use of the Cash Advance Debenture Rate. The LGA has been advised by the Local Government Finance Authority (LGFA) that the Cash Advance Debenture Rate as at 1 July 2016 is 4.00%.

19. MEMBERS' BOOKSHELF

SA Power Networks Protocol for vegetation management near powerlines 2016-2018

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20. CORRESPONDENCE

20.1 DPTI - Right Turn Ban Richmond Road to Anzac Highway - Update

Correspondence has been received from the Manager of Traffic Operations of the Safety and Service Division of the Department of Planning, Transport and Infrastructure, Mr Tony Carbone, responding to Council's letter dated 5 May 2016 in relation to the operation of the intersection of Anzac Highway, Richmond Road and Greenhill Road, Keswick, and the department's proposal to ban right turns from Richmond Road under the Operation Moving Traffic (OMT) initiative **(Attachment 1)**.

RECOMMENDATION

That the correspondence be received.

20.2 Public Lighting Tariffs 2016-17

Correspondence has been received from the Chief Executive Officer of the SA Power Networks, Mr Robert Stobbe, providing information on the 2016-17 public lighting tariffs for both existing light types and for new LED lighting options **(Attachment 2)**.

RECOMMENDATION

That the correspondence be received.

20.3 Council Representation on the Inner Metropolitan Development Assessment Committee

Correspondence has been received from the Deputy Premier and Minister of Planning, the Hon John Rau MP, regarding Council Representation on the Inner Metropolitan Development Assessment Committee for a two year period commencing from 1 July 2016 and concluding 20 June 2018 **(Attachment 3)**.

RECOMMENDATION

That the correspondence be received.

20.4 Great Australian Bight

Correspondence has been received from the Mayor of Kangaroo Island Council, Mr Peter Clements, regarding the oil and gas resources in the Great Australian Bight (GAB) and requesting Council support to oppose the drilling program planned by British Petroleum (BP) **(Attachment 4)**.

RECOMMENDATION

That the correspondence be received and the Administration undertake further inquiries relating to the veracity of the contents of the letter and recommend to Council its support, or otherwise, to the request made by Kangaroo Island Council to oppose oil and gas drilling in the Great Australian Bight off the coast of South Australia.

20.5 36th Annual Bay to Birdwood Run

Correspondence has been received from the Member of the Bay to Birdwood Committee of the National Motor Museum, Mr Kevin Noel, regarding the 36th year of the annual Bay to Birdwood Run event to be held on Sunday 25 September 2016 (**Attachment 5**).

RECOMMENDATION

That the correspondence be received.

ATTACHMENT 1



Government of South Australia
Department of Planning,
Transport and Infrastructure

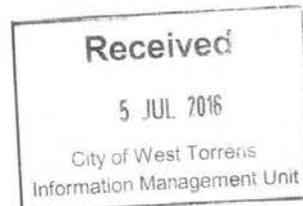
*In reply please quote 2013/13211, #10495460
Enquiries to Roger Whittington
Telephone (08) 8226 8222*

**SAFETY AND SERVICE –
Traffic Operations**

GPO Box 1533
Adelaide SA 5001

Telephone: 08 8226 8222
Facsimile: 08 8226 8330

ABN 92 366 288 135



Manager, City Assets
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

ATTENTION: Mr Joseph Ielasi
Manager, City Assets

Dear Mr Ielasi

RICHMOND ROAD / ANZAC HIGHWAY / GREENHILL ROAD, KESWICK

I refer to your letter dated 5 May 2016 regarding operation of the intersection Anzac Highway / Richmond Road / Greenhill Road, Keswick, and the department's proposal to ban right turns from Richmond Road under the Operation Moving Traffic (OMT) initiative that was announced by the Minister for Transport on 18 April 2016.

The department acknowledges the specific issues raised in council's previous letter dated 20 August 2015 and apologises that a direct response to some of these issues was not provided prior to our letter dated 6 May 2016 advising of the department's intent to implement the proposal.

In response to council's query regarding alternative options, the department can confirm that the option of fully controlling the right turns from Richmond Road was considered but is not feasible. Doing this would increase delays for all traffic and result in the right turn lane overflowing and causing significant disruption to Richmond Road. It is also not feasible to extend the right turn lane on Richmond Road.

Regarding council's concerns about increasing the number of vehicles turning right from Richmond Road to Hampton Road and from Everard Avenue to Anzac Highway, the department does not expect that this alternative route would be favoured by most vehicles given the significant delays already experienced by vehicles on Everard Avenue during peak times. However, these intersections will be monitored during the 12 month trial period.

The department appreciates council's efforts in conducting a site inspection at the u-turn lane east of the intersection on Greenhill Road. While it is acknowledged that queues from the intersection can sometimes extend past the u-turn lane, vehicles diverted from Richmond Road would just need to wait until the queue clears in the next traffic signal phase before performing a u-turn. The department will monitor the queues at this location and modify the traffic signal operation if this is determined to be a major issue.

Council is encouraged to provide feedback to the department on any issues related to the proposal during the trial period.

If you would like to discuss further please contact Roger Whittington on 08 8226 8222.

Yours sincerely,



Tony Carbone
MANAGER, TRAFFIC OPERATIONS

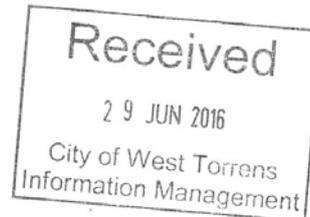
29 June 2016

ATTACHMENT 2



27 June 2016

Mr T Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033



Dear Mr Buss

Public Lighting Tariffs 2016-17

I am writing to you to provide information on our 2016-17 public lighting tariffs for both existing light types and for new LED lighting options. I am pleased to advise that there is a substantial reduction in tariffs for existing lights that will take effect from 1 July this year. Indeed, the average nominal tariff for these lights for 2016/17 will be 3% lower than the tariffs that were applied in July 2000.

I would also like to take the opportunity to outline some initiatives we are undertaking to be able to provide you with innovative and flexible customer-focussed solutions.

Existing Public Lighting 2016-17 Tariffs

SA Power Networks has completed the annual review of public lighting tariffs using an accepted regulatory pricing methodology, consistent with the way efficient expenditures are determined by the Australian Energy Regulator (AER) under the National Electricity Rules using a building block approach.

The reduction in prices for public lighting results primarily from the public lighting assets acquired in 1999 (i.e. at the time of electricity infrastructure privatisation) being fully depreciated as at 30 June 2016, which results in a lower building block component for depreciation and for return on assets.

For existing lights Council will see an overall reduction in its public lighting provision and maintenance costs of approximately \$76000 (or 18.9%) for 2016/17 compared to 2015/16. The tariff schedule for existing lights is attached.

New LED Tariffs for 2016-17

SA Power Networks is committed to facilitating an orderly and timely transition to more energy efficient and lower maintenance cost options for public lighting. To this end, in collaboration with a number of Councils, we have developed a new tariff structure and new tariffs for a range of LED lights. We expect to add to the range of available LED lights over time.

Key features of the LED tariffs are:

- Councils can choose to fund upgrades or purchase lights themselves. The tariffs are specific to the source and funding of new lights, and lower LED tariffs apply where the customer funds the lights. There is also a tariff where SA Power Networks funds the lights, and another one that applies where new lighting is vested to SA Power Networks by developers;
- there is no lock-in term for customer funded or developer vested lights, and Councils can transition from the SA Power Networks funded tariff at any time;
- a documented service level agreement for LED lighting provision and maintenance will set out our obligations and minimum performance reporting requirements; and
- the tariffs are based on standard service levels. These service levels can be tailored to meet customer requirements by agreement.

The new LED tariff structure facilitates a timely and effective transition from old to new lighting for lights on our infrastructure and those on customer infrastructure whilst allowing an efficient approach to SA Power Networks' existing capital investment in supporting infrastructure dedicated to public lighting.

The new tariff structure for LED lighting is also included in the attached tariff schedule. We will be holding a number of workshops over the next few weeks to provide your staff with further details on the options and benefits under the new LED tariff structure.

Public Lighting Tariffs for prior years

You will be aware there have been ongoing negotiations regarding public lighting tariffs for prior years, with recent media statements providing some misleading information. I do not propose to repeat all aspects of this matter but I would like to take the opportunity to outline some key facts and to encourage councils to speak with the Local Government Association (LGA) to expeditiously finalise this matter. Specifically:

- From July 2000 to July 2015, the average nominal public lighting tariff has increased by only 13%. During the same period, the CPI increased by 55%. Public lighting customers therefore experienced a very substantial real cost saving over this period. The 15% average public lighting price reduction from 2015/16 to 2016/17 is an additional saving.
- In January 2010, the Essential Services Commission of SA (ESCOSA) made a formal determination that SA Power Networks' public lighting tariffs were fair and reasonable for the period 2005 – 2010. As part of that decision, ESCOSA set elements of the building block components, including both the asset life and value of public lighting assets that we have used subsequently. The LGA did not request any review of that decision.
- Correspondence from the AER to the LGA in July 2013 outlined the AER's view of how costs would be assessed if they were to undertake a formal review. The AER stated that its review would be consistent with the way that efficient expenditures are determined by the AER under the National Electricity Rules using its building block model.
- SA Power Networks has charged public lighting customers prices which are below the level that would be set if the AER's pricing methodology¹ had been used since 2010 resulting in public lighting customers getting a benefit of up to \$7 million since 2010.

¹ Building block post tax revenue model.

SA Power Networks has for many years adopted an open book approach to the make up of our public lighting tariffs, which have now been the subject of independent reviews by regulators and expert panels, with each confirming the validity of the basis and level of the tariffs in prior years. While it is still open for the LGA to seek a further review by the AER, in view of the basis outlined above and the information provided by the AER as to their approach, we are of the strong opinion that our prior tariffs will again be confirmed.

Moving Forward

I consider it is time for this matter to be finalised, and for the attention of Councils and SA Power Networks to be on working together to deliver the best outcomes for public lighting going forward.

The new tariff structure for LEDs resulted from a significant collaborative effort between SA Power Networks and a number of Councils. Councils now have a growing number of options to achieve large energy and greenhouse gas reductions through the installation of fresh new lighting. The simple financial value proposition is very clear and immediate for most lights, and we are ready to implement upgrades when Councils make the decision to go.

Work on being able to bundle efficient smart lighting and smart city options, including energy savings from dimming, with LED installations and upgrades, is progressing. We would be pleased to discuss options for pilot projects.

We also understand and are open to arrangements to meet public lighting customers' desire for flexibility or to meet specialised commercial or technical requirements for some areas such as high-profile or high-traffic locations. We are in the process of developing appropriate access arrangements for customer owned and operated lighting on SA Power Networks infrastructure. Over coming months we will be seeking Council's input into these arrangements to address some complex issues and to facilitate an efficient and streamlined approach.

Should you wish to discuss any of the issues I have raised in this letter or have any queries, please do not hesitate to contact either myself on 08 8404 4337 or our Manager Commercial, Corporate Strategy, Mr Tom Walker on 08 8404 5670.

Yours faithfully



Robert Stobbe
Chief Executive Officer

Fees for Provision of Public Lighting 2016-17

Category	Service Description	Option	Fee Code	2016/17 Price ex. GST	2016/17 Price inc. GST	
LED Lighting Tariffs (please refer to tariff notes below)						
P Category	Street Lights - SAPN LED Tariff	Sylvania StreetLED 25W	PPL 401	76.80	84.48	
		Sylvania StreetLED 18W	PPL 402	76.80	84.48	
		Sylvania StreetLED 14W	PPL 403	76.80	84.48	
	Street Lights - TFI LED Tariff	Sylvania StreetLED 25W	PPL 404	56.70	62.37	
		Sylvania StreetLED 18W	PPL 405	56.70	62.37	
		Sylvania StreetLED 14W	PPL 406	56.70	62.37	
		Pecan LRL SAT 48S 44W LED *	PPL 425	76.50	84.15	
		Pecan NXT 24S 35W LED *	PPL 426	66.20	72.82	
		Advanced LT XSP1 25W LED *	PPL 427	68.40	75.24	
	Street Lights - PLC LED Tariff	Sylvania StreetLED 25W	PPL 407	42.70	46.97	
		Sylvania StreetLED 18W	PPL 408	42.70	46.97	
		Sylvania StreetLED 14W	PPL 409	42.70	46.97	
	Street Lights - CLER LED Tariff	Sylvania StreetLED 25W	PPL 410	16.70	18.37	
		Sylvania StreetLED 18W	PPL 411	16.70	18.37	
		Sylvania StreetLED 14W	PPL 412	16.70	18.37	
	Street Lights - Energy Only LED Tariff	Sylvania StreetLED	PPL 413	6.00	6.60	
		LED 43W	PPL 414	6.00	6.60	
		LED 47W	PPL 415	6.00	6.60	
		LED 70W	PPL 416	6.00	6.60	
		LED 88W	PPL 417	6.00	6.60	
		LED Ribbon Flex Strip	PPL 549	6.00	6.60	
RUUD LED 20x1.3W		PPL 552	6.00	6.60		
RUUD LED 30x1.3W		PPL 553	6.00	6.60		
V Category		Road Lights - SAPN LED Tariff	Aldridge LED 198W	PPL 451	158.50	174.35
	Aldridge LED 105W		PPL 452	158.50	174.35	
	Road Lights - TFI LED Tariff	Aldridge LED 198W	PPL 453	93.20	102.52	
		Aldridge LED 105W	PPL 454	93.20	102.52	
		Pecan LRL SAT 48S 72W LED *	PPL 475	76.50	84.15	
		Pecan NXT 48M 53W LED *	PPL 476	76.50	84.15	
		Pecan NXT 48M 68W LED *	PPL 477	76.50	84.15	
		Pecan NXT 72M 78W LED *	PPL 478	79.30	87.23	
		Pecan NXT 72M 117W LED *	PPL 479	79.30	87.23	
	Road Lights - PLC LED Tariff	Aldridge LED 198W	PPL 455	49.00	53.90	
		Aldridge LED 105W	PPL 456	49.00	53.90	
	Road Lights - CLER LED Tariff	Aldridge LED 198W	PPL 457	23.00	25.30	
		Aldridge LED 105W	PPL 458	23.00	25.30	
	Road Lights - Energy Only LED Tariff	Aldridge LED	PPL 459	6.00	6.60	
		Sylvania RoadLED 175W	PPL 460	6.00	6.60	
		Sylvania RoadLED 200W	PPL 461	6.00	6.60	
	Tariff Notes					
	LED tariffs marked with * have been approved for specific projects and incorporate non-standard terms and conditions. For detailed notes on LED tariffs, please refer to Attachment 1.					

Fees for Provision of Public Lighting 2016-17

Category	Service Description	Option	Fee Code	2016/17 Price ex. GST	2016/17 Price inc. GST
Other Lighting Tariffs					
P Category	Street Lights - SLUoS (\$ p.a.)	Fluorescent 20	PPL 501	76.70	84.37
		Fluorescent 40	PPL 502	76.70	84.37
		Compact Fluorescent 32	PPL 503	67.00	73.70
		Compact Fluorescent 42	PPL 504	67.00	73.70
		Fluor/Gas Tube 2x8	PPL 505	68.00	74.80
		Fluorescent 2x20	PPL 506	83.10	91.41
		Fluorescent 2x40	PPL 507	83.10	91.41
		Fluorescent 4x40	PPL 508	89.50	98.45
		Fluorescent 4x20	PPL 509	89.50	98.45
		Fluorescent T5 X 2 tubes	PPL 510	67.00	73.70
		Sodium 18 LP	PPL 511	108.60	119.46
		Sodium 26 LP	PPL 512	108.60	119.46
		Sodium 50 HP	PPL 513	73.90	81.29
		Mercury 50	PPL 514	59.70	65.67
		Mercury 70	PPL 515	59.70	65.67
		Mercury 80	PPL 516	55.40	60.94
		Incandescent 60	PPL 517	93.80	103.18
		Incandescent 100	PPL 518	93.80	103.18
		Metal Halide 50	PPL 519	102.60	112.86
		Metal Halide 70	PPL 520	102.60	112.86
		Metal Halide 100	PPL 521	102.60	112.86
		Metal Halide 150	PPL 522	102.60	112.86
		Metal Halide 250	PPL 523	96.90	106.59
		Metal Halide 400	PPL 524	96.90	106.59
P Category	Street Lights - CLER (\$ p.a.)	Fluorescent 20	PPL 525	50.90	55.99
		Fluorescent 40	PPL 526	50.90	55.99
		Compact Fluorescent 32	PPL 527	41.20	45.32
		Compact Fluorescent 42	PPL 528	41.20	45.32
		Incandescent 100	PPL 529	68.00	74.80
		Fluor/Gas Tube 2x8	PPL 530	41.20	45.32
		Fluorescent 2x20	PPL 531	57.30	63.03
		Fluorescent 2x40	PPL 532	57.30	63.03
		Fluorescent 4x40	PPL 533	63.70	70.07
		Fluorescent 4x20	PPL 534	63.70	70.07
		Fluorescent T5 X 2 tubes	PPL 535	41.20	45.32
		Sodium 18 LP	PPL 536	82.80	91.08
		Sodium 26 LP	PPL 537	82.80	91.08
		Sodium 50 HP	PPL 538	48.00	52.80
		Mercury 50	PPL 539	33.80	37.18
		Mercury 70	PPL 540	33.80	37.18
		Mercury 80	PPL 541	29.60	32.56
		Metal Halide 50	PPL 542	74.30	81.73
		Metal Halide 70	PPL 543	74.30	81.73
		Metal Halide 100	PPL 544	74.30	81.73
		Metal Halide 150	PPL 545	74.30	81.73
		Metal Halide 250	PPL 546	68.60	75.46
		Metal Halide 400	PPL 547	68.60	75.46
		P Category	Street Lights - Energy Only (\$ p.a.)	Sodium 50 HP	PPL 548
Metal Halide 70	PPL 550			6.00	6.60
Metal Halide 150	PPL 551			6.00	6.60
Sodium 18	PPL 554			6.00	6.60
V Category	Road Lights - SLUoS (\$ p.a.)	Sodium 55 LP	PPL 555	91.60	100.76
		Sodium 70 HP	PPL 556	71.90	79.09
		Sodium 90 LP	PPL 557	75.10	82.61
		Sodium 135 LP	PPL 558	77.20	84.92
		Mercury 100	PPL 559	58.60	64.46
		Mercury 125	PPL 560	58.60	64.46
		Mercury 250	PPL 561	58.60	64.46
		Mercury 400	PPL 562	61.80	67.98
		Mercury 2x400	PPL 563	66.10	72.71
		Mercury 3x125	PPL 564	72.70	79.97
		Sodium 100 HP	PPL 565	78.40	86.24
		Sodium 150 HP	PPL 566	60.70	66.77
		Sodium 250 HP	PPL 567	60.70	66.77
		Sodium 400 HP	PPL 568	68.70	75.57

Fees for Provision of Public Lighting 2016-17

Category	Service Description	Option	Fee Code	2016/17 Price ex. GST	2016/17 Price inc. GST
V Category	Road Lights - CLER (\$p.a.)	Sodium 55 LP	PPL 569	65.70	72.27
		Sodium 70 HP	PPL 570	46.00	50.60
		Sodium 90 LP	PPL 571	49.30	54.23
		Sodium 135 LP	PPL 572	51.30	56.43
		Mercury 100	PPL 573	32.80	36.08
		Mercury 125	PPL 574	32.80	36.08
		Mercury 250	PPL 575	32.80	36.08
		Mercury 400	PPL 576	36.00	39.60
		Mercury 2x400	PPL 577	40.30	44.33
		Mercury 3x125	PPL 578	46.80	51.48
		Sodium 100 HP	PPL 579	52.60	57.86
		Sodium 150 HP	PPL 580	34.80	38.28
		Sodium 250 HP	PPL 581	34.90	38.39
		Sodium 400 HP	PPL 582	42.90	47.19
V Category	Road Lights - Energy Only (\$p.a.)	Sodium 100 HP	PPL 583	6.00	6.60
Flood Lights	Flood Lights - SLUOS (\$p.a.)	Mercury Flood 80	PPL 584	164.20	180.62
		Mercury Flood 250	PPL 585	164.20	180.62
		Mercury Flood 400	PPL 586	164.20	180.62
		Mercury Flood 750	PPL 587	164.20	180.62
		Mercury Flood 1000	PPL 588	164.20	180.62
		Sodium Flood 360 HP	PPL 589	164.20	180.62
		Sodium Flood 400 HP	PPL 590	164.20	180.62
		Incandescent Flood 150	PPL 591	164.20	180.62
		Incandescent Flood 300	PPL 592	164.20	180.62
		Incandescent Flood 500	PPL 593	164.20	180.62
		Incandescent Flood 750	PPL 594	164.20	180.62
		Incandescent Flood 1000	PPL 595	164.20	180.62
		Incandescent Flood 1500	PPL 596	164.20	180.62
		Flood Lights	Flood Lights - CLER (\$p.a.)	Mercury Flood 80	PPL 597
Mercury Flood 250	PPL 598			81.50	89.65
Mercury Flood 400	PPL 599			81.50	89.65
Mercury Flood 750	PPL 600			81.50	89.65
Mercury Flood 1000	PPL 601			81.50	89.65
Sodium Flood 360 HP	PPL 602			81.50	89.65
Sodium Flood 400 HP	PPL 603			81.50	89.65
Incandescent Flood 150	PPL 604			81.50	89.65
Incandescent Flood 300	PPL 605			81.50	89.65
Incandescent Flood 500	PPL 606			81.50	89.65
Incandescent Flood 750	PPL 607			81.50	89.65
Incandescent Flood 1000	PPL 608			81.50	89.65
Incandescent Flood 1500	PPL 609			81.50	89.65
Other	Other Items (\$p.a.)			Long pipe bracket	PPL 610
		Closed Circuit Television	PPL 611	56.90	62.59

Attachment 1.

Public Lighting Tariff Notes 2016/17

LED TARIFF NOTES - OVERVIEW

SA Power Networks has developed a new tariff structure and pricing model to facilitate the replacement of existing public lighting with LED lighting. The new tariff structure reflects the source and timing of the funding of luminaire upgrades.

Three new tariffs apply to LED lights on SA Power Networks infrastructure:

- SAPN LED Tariff
- TFI LED Tariff
- PLC LED Tariff

One new tariff applies to LED lights on public lighting customers' infrastructure

- CLER LED Tariff

The Energy Only tariff continues to apply for LED lights as well as other lights.

NEW LED TARIFFS

The **SAPN LED Tariff** applies where SA Power Networks funds a luminaire upgrade or new installation. Volume upgrades are subject to SA Power Networks' funding availability or approval.

Under the SAPN LED Tariff SA Power Networks will fund the luminaire upgrade, and will operate and maintain, repair and/or replace the luminaire and its supporting infrastructure during the term of the agreement.

- Luminaire upgrade means the supply and installation of the new luminaire to a standard specification. The cost of installing, maintaining, or replacing any additional equipment or features above the standard specification, such as special visors or screens, would be agreed and recovered separately.
- Operation includes
 - asset, outage and customer management systems and administration,
 - regulatory compliance,
 - asset and maintenance performance reporting to the Customer, and
 - warranty management as required.
- Maintenance includes cleaning, testing and inspection at appropriate intervals.
- Repair includes replacement of luminaire components as relevant.
- Luminaire replacements would be required due to vandalism, third party damage or post warranty period comprehensive failure.
- Luminaire performance will be no less than applicable Standards require. Availability will be subject to regulated service levels.

The cost of any service levels higher than those set out above would be agreed and recovered separately.

The **TFI LED Tariff** applies where lighting infrastructure is transferred ('gifted' or 'vested') to SA Power Networks. It is also available to Customers that wish to fund the initial cost of a luminaire upgrade or new installation, but want SA Power Networks to be responsible for luminaire replacements.

Under the TFI LED Tariff SA Power Networks will operate and maintain, repair and/or replace the luminaire and its supporting infrastructure during the term of the agreement.

Attachment 1.

Public Lighting Tariff Notes 2016/17

- Operation includes
 - asset, outage and customer management systems and administration,
 - regulatory compliance,
 - asset and maintenance performance reporting to the Customer, and
 - warranty management as required.
- Maintenance includes cleaning, testing and inspection at appropriate intervals.
- Repair includes replacement of luminaire components as relevant.
- Luminaire replacements would be required due to vandalism, third party damage or post warranty period comprehensive failure.
- The cost of maintaining or replacing any additional equipment or features above the standard specification, such as special visors or screens, would be agreed and recovered separately.
- Luminaire performance will be no less than applicable Standards require. Availability will be subject to regulated service levels.

The cost of any service levels higher than those set out above would be agreed and recovered separately.

The **PLC LED Tariff** applies where the Customer funds the cost of a luminaire upgrade or new installation, and remains responsible for post warranty period luminaire replacements. SA Power Networks would procure and install the new luminaire, or install a new luminaire supplied by the Customer.

Under the PLC LED Tariff SA Power Networks will operate, maintain, and repair the luminaire, and repair and/or replace its supporting infrastructure, during the term of the agreement.

- Operation includes
 - asset, outage and customer management systems and administration,
 - regulatory compliance,
 - asset and maintenance performance reporting to the Customer, and
 - warranty management as required.
- Maintenance includes cleaning, testing and inspection at appropriate intervals.
- Repair includes replacement of luminaire components as relevant.
- The cost of maintaining or replacing any additional equipment or features above the standard specification, such as special visors or screens, would be agreed and recovered separately.
- Luminaire replacements required due to vandalism, third party damage, post warranty period comprehensive failure, or at the end of the asset's economic life, would be the responsibility of the Customer.
- Luminaire performance will be no less than applicable Standards require. Availability will be subject to regulated service levels.

The cost of any service levels higher than those set out above would be agreed and recovered separately.

The **CLER LED Tariff** applies where SA Power Networks maintains the Customer's luminaire on the Customer's infrastructure.

Attachment 1.

Public Lighting Tariff Notes 2016/17

Under the CLER LED Tariff SA Power Networks will operate, maintain, and repair the luminaire during the term of the agreement.

- Operation includes
 - asset, outage and customer management systems and administration,
 - asset and maintenance performance reporting to the Customer, and
 - warranty management as required.
- Maintenance includes cleaning, testing and inspection at appropriate intervals.
- Repair includes replacement of luminaire components as relevant.
- The cost of maintaining or replacing any additional equipment or features above the standard specification, such as special visors or screens, would be agreed and recovered separately.
- Luminaire replacements required due to vandalism, third party damage, post warranty period comprehensive failure, or at the end of the asset's economic life, would be the responsibility of the Customer.
- Repair, maintenance and replacement of the Customer's non-luminaire public lighting infrastructure would be the responsibility of the Customer.
- Luminaire performance will be no less than applicable Standards require. Availability will be subject to best endeavours to achieve regulated service levels.

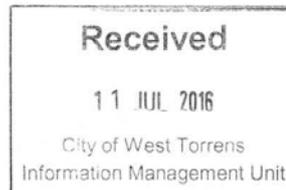
The cost of any service levels higher than those set out above would be agreed and recovered separately.

ATTACHMENT 3

The Hon John Rau MP

10531232

5 July 2016



**Government
of South Australia**

**Deputy Premier
Attorney-General
Minister for Justice Reform
Minister for Planning
Minister for Industrial Relations
Minister for Child Protection
Reform
Minister for the Public Sector
Minister for Consumer and
Business Services
Minister for the City of
Adelaide**

45 Pirie Street
ADELAIDE SA 5000
GPO Box 464
Adelaide SA 5001
Tel 08 8207 1723
Fax 08 8207 1736

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss

Council Representation on the Inner Metropolitan Development Assessment Committee

I am pleased to formally advise you that I have now appointed the Inner Metropolitan Development Assessment Committee (the Committee) for a two year period commencing 1 July 2016 and concluding on 30 June 2018. I have attached the full list of the Committee for your information.

The Committee will be considering all development of five storeys or more in the rezoned areas. However, each Council representative will only be required to attend Committee meetings where a project within their representative Council is under consideration.

These appointments are subject to the member being an independent member of City of West Torrens' Development Assessment Panel during this time.

I have advised the successful candidates by separate letter. I would be grateful if you could please inform the unsuccessful candidates of this decision.

Ms Cathryn Longdon, DAC Committee Coordinator, will be in contact with the successful candidates in the near future to make any necessary arrangements. Should you have any questions, please contact Ms Longdon cathryn.longdon2@sa.gov.au for assistance.

Yours sincerely

A handwritten signature in black ink, appearing to read "John Rau".

John Rau
Deputy Premier
Minister for Planning

Members of the Inner Metropolitan Development Assessment Committee

City of Prospect

Mr David Cooke - Member

Mr Simon Weidenhofer - Proxy

City of Adelaide

Mr John Hodgson - Member

Mr Ruan Perera – Proxy

City of West Torrens

Mr Wayne Stokes – Member

Ms Colleen Dunn – Proxy

City of Norwood Payneham, St Peters

Mr Terry Mosel – Member

Ms Jenny Newman - Proxy

City of Unley

Mr Brenton Burman – Member

Mr Roger Freeman – Proxy

City of Burnside

Mr Ross Bateup - Member

Mr Bill Chandler – Proxy

ATTACHMENT 4



address 43 Dauncey Street, Kingscote
postal PO Box 121, Kingscote SA 5223
phone 08 8553 4500 | **fax** 08 8553 2885
email kicouncil@kicouncil.sa.gov.au
web kangarooisland.sa.gov.au
abn 93 741 277 391

Ref. No: L2016/
Cross Ref. No: L2016/
File No: 5.1.4

City of West Torrens
Mayor Honourable John Trainer OAM
jtrainer@wtcc.sa.gov.au

11 July 2016

Dear John

I am writing to you about the oil and gas resources in the Great Australian Bight (GAB) and the drilling program planned by British Petroleum (BP) to prove up these reserves.

Kangaroo Island Council has been involved in a long process with the regulator, the National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA) since 2012 and during this time Council has always held the view that the social, economic and environmental risks of this project must be proven beyond reasonable doubt to be acceptable to SA and the community of Kangaroo Island. To this point, and with expert advice to Council we have decided that we cannot support an oil industry in the GAB. As a result, Kangaroo Island Council has come out publically against the drilling program due to the inherent risks of drilling in the deep and often treacherous seas off the coast of SA.

We believe that NOPSEMA have been diligent so far, in carrying out their responsibilities with respect to the exploration acreage in question but it appears that exploration companies such as BP and Bight Petroleum can keep submitting applications for environmental compliance until they eventually pass the test – this is totally absurd.

I am fully aware that some Council regions stand to gain economically, although I would contest the very rudimentary calculations of positive economic effect in respect to the multiplier effect within the coastal community and again when it is weighed against the potentially disastrous economic effect of a major spill. I would encourage you to read the general autopsy of the Gulf of Mexico following the Deep-water Horizon Disaster and its multi-generational impacts on community. The number of politicians and pro-oil lobbyists dodging the blame bullets is also quite remarkable.

What our region stands to lose of course is the pristine value of the South Australian coastline, likened to the once pristine areas of Prince William Sound in Alaska, prior to the Exxon Valdez disaster in 1989.

The Victor Harbor Council has joined with us in this fight to maintain our pristine coastline and I understand that other Councils will follow suit.

This is not about a green push for ideological reasons, we all know that oil will be required for a long time yet, but it is a fundamental fact that oil and gas is totally "on the nose" to investors worldwide and companies such as BP are looking to bolster their balance sheets with reserves for the purposes of maintaining market share and share price. The Federal

Government is always delighted to pick the low hanging fruit of royalties from the oil and gas industry because it provides revenue they don't have to work hard for.

The mere thought of a Gulf of Mexico disaster in our Bight is sufficient to send shivers down the spine of conservative investors looking to develop legitimate tourism and service industry in our regions and it is no coincidence that the continued rise in Ethical Investments is dragging the traditional investor away from fossil fuels and into areas with much less risk.

I know that many Councils in Australia have been deceived by the promises of employment and economic uplift in their regions on the back of new mining resources and those negative outcomes of fly-in fly-out employment are now available for all to see – do you wish to be a part of that?

Times are tough, this is granted, but there are other avenues to follow toward social, economic and environmental prosperity – this is not one of them! There is more value in denying the oil companies any rights to risk our pristine waters and instead reap the long-term benefits of our environment through increased visitation to this pristine region. Kangaroo Island is living proof of this and we are happy to share this knowledge with you.

I would appreciate your early response and better still your Council's support for the integrity of our coastline and its pristine waters.

Yours sincerely



Peter I Clements
Mayor

ATTACHMENT 5



Patron:
His Excellency the Honourable Hieu Van Le AO
Governor of South Australia

Vice Patron:
His Honour Kingsley Newman AM

Chairman:
Mal Hyde AO

c/- National Motor Museum
Post Office
BIRDWOOD 5234
Australia

Telephone +61 8 8568 4022
ABN: 89.856 025 921

July 10th 2016

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
Hilton
SA 5033



Dear Sir,

Sunday 25th September 2016 marks the 36th year of the annual Bay to Birdwood Run.

This year's event is aimed at veteran, vintage and early classic vehicles of all types, built prior to 31st December 1959, and is supported by South Australian entrants as well as many from interstate and some from overseas.

The 2016 route will see around 1300 historic vehicles travel through your council area on the Sunday morning of the event, and we would like to work with you to engage your residents in becoming involved on the day, to line the streets and view one of the most spectacular live displays of historic motoring in the world.

There are many ways we feel that the event can benefit your council and residents, and we would welcome the opportunity to discuss these with yourself or appropriate members of your staff.

Our Marketing and Publicity Manager, Belinda Petersen, will follow up this letter over the coming weeks, and she can be contacted on her mobile number **0402 358 000** or by email at belinda@bppr.com.au if there are any questions you wish to raise prior to that.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Kevin M. Noel', written over a large, light blue oval scribble.

Kevin M. Noel
FHMCSA Partner
The Bay to Birdwood Committee



Even Numbered Years

www.baytobirdwood.com.au
Annually, last day in
September



Odd Numbered Years

21. CONFIDENTIAL

Nil

22. MEETING CLOSE

I N D E X

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1. MEETING OPENED

2. PRESENT

3. APOLOGIES

Leave of Absence

Cr Dua

Cr Palmer

Apologies

Council Members:

Cr McKay

4. DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75 of the *Local Government Act 1999*.

5. CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Finance and Regulatory Prescribed Standing Committee held on 21 June 2016 be confirmed as a true and correct record.

6. COMMUNICATIONS BY THE CHAIRPERSON

7. QUESTIONS WITH NOTICE

Nil

8. QUESTIONS WITHOUT NOTICE

9. MOTIONS WITH NOTICE

Nil

10. MOTIONS WITHOUT NOTICE

11. FINANCE AND REGULATORY REPORTS

11.1 Creditor Payments

Brief

This report tables a schedule of creditor payments for June 2016.

RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for June 2016 be received.

Discussion

A schedule of creditor payments totalling \$3,708,838.30 (\$3,190,141.50 in May 2016) is attached for the information of Elected Members. Notable items include:

- A payment to the Department of Environment and Natural Resources of \$306,347.25 for the quarterly NRM levy (refer ref. no. 190);
- A payment to Solo Resource Recovery for both waste collection and disposal for May 2016 of \$371,442.58 (refer ref. no. 498);
- A payment to Fulton Hogan Industries Pty Ltd of \$294,660.41 for various road treatments (refer ref. no 238);
- A payment to Infor Global Solutions (ANZ) Pty Ltd for software support maintenance of \$131,740.20 (refer ref. no. 298);
- A payment to Camco SA Pty Ltd of \$140,879.86 for the River Torrens Linear Park pathway (refer ref. no. 114).

Conclusion

A schedule of creditor payments for June 2016 is provided for Elected Members' information and review.

ATTACHMENT 1

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 JULY 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
1	058709	1836 Conveyancing Trust Account	Refund Overpaid Rates	315.55
2	058767	1836 Conveyancing Trust Account	Refund Overpaid Rates	216.20
3	EFT40172	A & R Castell	Cummins Caretaker	1,594.70
4	EFT40317	A Noble & Son Ltd	Depot Supplies	518.71
5	EFT40354	AAPT Limited	Internet Connection	2,631.36
6	EFT40258	Academy Services Pty Ltd	Cleaning	2,346.63
7	EFT40463	Access 2 Place Ltd	Refund Overpaid Rates	264.10
8	058753	Adam Gibson	Junior Development Grant	200.00
9	EFT40151	Adami's Sand & Metal	Depot Supplies	1,465.86
10	EFT40256	Adams Cleaning & Maintenance Services	Cleaning	8,035.73
11	EFT39975	Adamscape Constructions Pty Ltd	Roadworks	9,603.00
12	EFT40059	Adamscape Constructions Pty Ltd	Roadworks	12,474.00
13	EFT40156	Adamscape Constructions Pty Ltd	Roadworks	13,244.00
14	EFT40254	Adamscape Constructions Pty Ltd	Roadworks	15,466.00
15	EFT40353	Adamscape Constructions Pty Ltd	Roadworks	11,825.00
16	EFT39977	Adcorp Australia Ltd	Advertising	3,340.54
17	EFT40255	Adcorp Australia Ltd	Advertising	3,740.78
18	EFT40161	Adelaide Advanced Trees	Trees	2,255.00
19	EFT40351	Adelaide Belt & Hose Dist Pty Ltd	Vehicle Maintenance	17.72
20	EFT40054	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	2,567.40
21	EFT40155	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	1,957.12
22	058672	Adelaide City Council	Transfer Long Service Leave	7,398.18
23	EFT40162	Adelaide Commercial Building & Property Services	Building Maintenance	14,169.36
24	EFT40152	Adelaide EWP Inc SA Diesel & Hydraulics	Depot Supplies	1,737.82
25	EFT40062	Adelaide Pipeline Maintenance Services	Drainage	6,224.08
26	EFT40259	Adelaide Pipeline Maintenance Services	Drainage	4,587.00
27	EFT40356	Adelaide Pipeline Maintenance Services	Drainage	5,387.25
28	EFT40159	Adelaide Sewing Centre	Service Sewing Machines	188.00
29	EFT40261	Adelaide Signs Group Pty Ltd	Depot Supplies	760.10
30	EFT39974	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	5,448.85
31	EFT40253	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	1,914.28
32	EFT39978	Adelaide Veterinary Behaviour Services	Staff Training	325.00
33	EFT40252	Adelaide Waste & Recycling Centre	Rubbish Disposal	12,357.64
34	EFT40055	Advam Pty Ltd	Transaction Fees	284.48
35	058710	Advertiser Newspapers Ltd	Advertising	2,965.20
36	EFT39976	AECOM Australia Pty Ltd	Planning Services	12,720.40
37	058673	AGL South Australia Pty Ltd	Power	990.55
38	058684	AGL South Australia Pty Ltd	Power	5,841.23
39	058732	AGL South Australia Pty Ltd	Power	448.35
40	EFT40056	Aish Solutions Pty Ltd	Stationery	796.67
41	EFT40219	AJ & CA Mackintosh	Weed Spraying	6,247.67
42	058780	Alexandra Hayley	Refund Parking Permit Fee	35.00
43	058747	Alexandra Rice	Mendelson Scholarship	4,000.00
44	EFT39979	Alinta Energy Retail Sales Pty Ltd	Street Lighting	27,466.75
45	EFT40357	Alinta Energy Retail Sales Pty Ltd	Street Lighting	30,730.45
46	EFT40352	All Laundry & Linen Pty Ltd	Contract Linen	323.17
47	EFT40153	Allen Press Pty Ltd	Business Cards	385.00
48	EFT39973	Allsurv Engineering Surveys Pty Ltd	Field Surveys	1,980.00
49	EFT40154	Allsurv Engineering Surveys Pty Ltd	Field Surveys	3,872.00
50	EFT40057	AlSCO Pty Ltd	Dry Cleaning	26.53
51	EFT40061	Animal Management Services Pty Ltd	Doggy Bags	1,914.00
52	EFT40251	Animal Welfare League SA	Impound Dogs	1,494.30
53	EFT40249	Anne-Marie Trebilcock	Thebarton Community Centre Bond Return	500.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 JULY 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
54	EFT40157	Answering Adelaide Pty Ltd	After Hours Answering Service	832.81
55	EFT40160	AppSense Pty Ltd	Software Licence Renewal	4,133.36
56	EFT40260	Arboregreen Landscape Products	Depot Supplies	2,543.76
57	058773	Arpit Chopra	Thebarton Community Centre Bond Return	500.00
58	EFT40359	Art Gallery Food and Wine	Catering	640.00
59	058756	Ashdown Ingram Thebarton	Depot Supplies	2,662.00
60	EFT40257	Asset Engineering Pty Ltd	Consultants	19,992.50
61	EFT40355	Asset Engineering Pty Ltd	Consultants	4,675.00
62	EFT40158	Attorney-General's Department	Expiation Lodgement Fees	2,631.20
63	EFT40163	Auscontact Association	Staff Training	165.00
64	EFT40358	Auscontact Association	Staff Training	60.00
65	EFT40063	Aussie Digging	Roadworks	7,568.00
66	EFT40060	Aussie Party Hire & Events	Marquee Storage	560.00
67	EFT40350	Australia Post	Postage	6,416.91
68	EFT40164	Australia Post	Agency Collection Fees	7,210.28
69	EFT40058	Australian Asphalt Pavement Association Ltd	Membership	1,925.00
70	058755	Australian Institute of Animal Management	Membership	500.00
71	058729	Australian Labor Party SA	Thebarton Community Centre Bond Return	500.00
72	058731	Australian Water Quality Centre	Water Quality Testing	1,188.00
73	EFT40465	Australians for Syria SA	Thebarton Community Centre Bond Return	500.00
74	EFT40065	B & H Australia Pty Ltd	Audio Visual Equipment	187.00
75	EFT40146	B Han & J Yang	Refund Overpaid Rates	418.35
76	EFT39981	Back Centre & Specialty Seating	Office Furniture	605.00
77	EFT40064	Badge A Minit	Name Badges	44.00
78	EFT40265	Battery World Hilton	Batteries	898.00
79	EFT40362	BB Civil Consulting Pty Ltd	Consultants	6,116.00
80	EFT40066	BCE & CJ Electrical	Electrical	965.50
81	EFT40365	BCE & CJ Electrical	Electrical	26,117.24
82	058704	Ben Gierke	Rainwater Tank Rebate	400.00
83	EFT39982	Best Signs	Signage	308.00
84	EFT40456	Better Impact Australia Pty Ltd	Subscription	447.70
85	058705	BG Corlett	Refund Overpaid Rates	332.70
86	EFT40170	Bianco Walling Pty Ltd	Depot Supplies	4,746.50
87	EFT39988	Blackwood Locksmiths	Locks	1,240.80
88	EFT40263	Blade Runner Distributors Pty Ltd	Depot Supplies	863.50
89	EFT40267	Bob Jane T Mart - Brooklyn Park	Tyres	3,071.00
90	EFT40165	BOC Limited	Depot Supplies	1,276.95
91	EFT40360	BOC Limited	Depot Supplies	94.61
92	EFT40067	Body Corporate Physiotherapy Pty Ltd	Consultants	1,320.00
93	EFT40367	Body Corporate Physiotherapy Pty Ltd	Consultants	1,584.00
94	EFT40266	Bonza Bins	Home Assist	380.00
95	EFT40361	Boral Construction Materials Group Ltd	Roadworks	34,015.00
96	058686	Bower Place	Consultants	480.00
97	058733	Bower Place	Consultants	192.00
98	058757	Bower Place	Consultants	492.00
99	EFT40366	Bradbrook Lawyers	Professional Fees	878.35
100	058714	Brenton Gill	Reimburse Volunteer Expenses	22.48
101	EFT40167	Bridgestone Earthmover Tyres Pty Ltd	Vehicle Maintenance	504.90
102	EFT40012	Bucher Municipal Pty Ltd	Vehicle Maintenance	71.48
103	EFT40314	Bucher Municipal Pty Ltd	Vehicle Maintenance	5,925.46
104	EFT40264	Bundaleer Apiaries	Wasp Removal	165.00
105	058711	Burson Automotive Pty Ltd	Depot Supplies	793.46
106	EFT40364	Butlers Irrigation	Irrigation	1,013.58

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
107	EFT40372	C4 Commercial Carpet Cleaning	Carpet Cleaning	770.00
108	EFT39986	Cabcharge Australia Pty Ltd	Cab Fares	1,093.15
109	EFT40369	Cabcharge Australia Pty Ltd	Cab Fares	620.40
110	EFT40076	Calibre Consulting (Melb) Pty Ltd	Consultants	11,176.00
111	EFT39994	Calypso Tree Co Pty Ltd	Tree Maintenance/Advice	1,848.00
112	EFT40179	Calypso Tree Co Pty Ltd	Tree Maintenance/Advice	7,810.00
113	EFT40371	Calypso Tree Co Pty Ltd	Tree Maintenance/Advice	550.00
114	EFT40270	Camco SA Pty Ltd	Roadworks	140,879.86
115	058674	Camden Community Centre	Environment Grant	786.50
116	EFT40069	Camden Community Centre	Little Libraries	1,402.50
117	EFT40374	Cameron Irrigation Consulting Pty Ltd	Irrigation	1,980.00
118	058691	Cancelled		
119	058717	Cancelled		
120	EFT39987	Canon Australia Pty Ltd	Copier Charges	31.70
121	EFT40171	Canon Australia Pty Ltd	Copier Charges	26.26
122	EFT40176	Cash Security Services Pty Ltd	Banking	689.70
123	058689	Castellorizian Brotherhood of SA Inc	Equipment Grant	1,000.00
124	058735	Catherine House	Staff Casual Day Donations	87.70
125	EFT40275	Cavill Power Products Pty Ltd	Vehicle Maintenance	364.32
126	EFT40274	CBT Corp Pty Ltd	Advertising	437.80
127	058688	Central Adelaide Local Health Network	Food and Enviro Testing	363.00
128	EFT40080	Central Audio Visual	Audio Equipment	880.00
129	EFT40173	Central Psychology Services	Consultants	426.80
130	058775	Chelsea Kennedy	Junior Development Grant	100.00
131	058760	Chinatown Bookshop	Library Books	369.60
132	EFT40268	Chris Bengier	Reimburse Expenses	150.00
133	058746	Christo Pyromallis	Mendelson Scholarship	4,000.00
134	EFT39995	Chubb Fire & Security Ltd	Security	412.50
135	EFT40281	Chubb Fire & Security Ltd	Security	7,917.69
136	EFT39993	City Circle Newsagents	Library Magazines	72.41
137	EFT40177	City Circle Newsagents	Library Magazines	35.90
138	EFT40277	City Circle Newsagents	Library Magazines	52.18
139	058759	City of Charles Sturt	West Beach Road Streetscape Project Contribution	16,091.05
140	058698	City of Unley	Advertising	295.50
141	058712	City of West Torrens Petty Cash	Petty Cash	2,875.35
142	EFT39992	Civica Pty Ltd	Software Licence Renewal	28,617.19
143	EFT40271	Civil Contractors Federation SA	Staff Training	500.00
144	EFT40375	Civil Train SA	Staff Training	86.00
145	EFT40273	Clarksons	Glazing	1,491.00
146	EFT40078	Cleanaway Pty Ltd	Rubbish Disposal	460.02
147	EFT40079	Cleanaway Pty Ltd	Rubbish Disposal	449.62
148	EFT40180	Cleanaway Pty Ltd	Rubbish Disposal	295.78
149	EFT40077	Cleanaway Pty Ltd	Rubbish Disposal	450.01
150	EFT40376	Click Promos	Promotional Products	7,437.10
151	EFT40168	Clive Beere Agencies	Stationery	419.76
152	EFT39991	Colleagues	Printing	787.50
153	EFT40175	Combined Fire Systems Pty Ltd	Fire Safety	375.10
154	EFT39990	Combo Industries	Vehicle Maintenance	6,718.03
155	EFT40070	Combo Industries	Vehicle Maintenance	1,282.99
156	058687	Community Emergency Services Fund	Emergency Service Levy	71,887.12
157	EFT40279	ComWide Radio Services Pty Ltd	Vehicle Maintenance	4,829.00
158	EFT40370	Conquest Solutions Pty Ltd	Software Support	2,310.00
159	EFT40373	Conscious Creations	Library Workshop	2,160.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
160	058758	Construction Industry Training Board	Lewy Fees	685.00
161	EFT40075	Control Track Pty Ltd	Software	2,887.50
162	EFT40174	Cooke Precast Concrete	Depot Supplies	10,202.50
163	EFT40276	Cornes Toyota	Vehicle Maintenance	883.70
164	EFT40182	Corporate Platters	Catering	75.00
165	EFT40282	Corporate Platters	Catering	327.80
166	EFT40394	Corporate Traveller	Airfares	1,946.96
167	058675	Cowandilla Primary School	Hire Grasketball Courts	550.00
168	EFT40280	Cowandilla Primary School	Community grant	2,200.00
169	EFT40421	Cr Graham Nitschke	Elected Members Allowance	98.58
170	EFT40178	Creative Cardboard Company	Carry Packs	1,751.20
171	EFT40073	Customer Service Benchmarking Australia Pty Ltd	Consultants	9,130.00
172	EFT40149	DA Portway	Refund Overpaid Rates	231.00
173	EFT40285	Daimler Trucks Adelaide	Vehicle Maintenance	113.76
174	EFT40000	Dallas Equipment	Clean Drains	1,881.00
175	EFT40086	Dallas Equipment	Debris Removal	1,716.00
176	EFT40185	Dallas Equipment	Clean Drains / Debris Removal	3,833.50
177	EFT40288	Dallas Equipment	Clean Drains / Debris Removal	2,761.00
178	EFT40381	Dallas Equipment	Debris Removal / Plant Repairs	1,850.75
179	058702	Damien Dawson	Rainwater Tank Rebate	100.00
180	EFT40235	Daniels Health Services Pty Ltd	Immunisation	142.12
181	EFT40378	Danterr	Depot Supplies	291.50
182	EFT40083	Dash Architects	Professional Fees	4,950.00
183	EFT40380	Data#3 Limited	Computer Software	13,980.88
184	EFT40283	Davalan Industries Pty Ltd	Roadworks	77,375.80
185	EFT39998	David Hawke Counselling and Facilitation	Staff Training	550.00
186	EFT40287	David Hawke Counselling and Facilitation	Staff Training	1,000.00
187	EFT39999	Davies Stewart Recruitment and HR	Staff Training	4,840.00
188	EFT40084	Davies Stewart Recruitment and HR	Staff Training	2,420.00
189	EFT39996	Department of Environment, Water and Natural Resources	Referral Fees	667.00
190	EFT40377	Department of Environment, Water and Natural Resources	NRM Levy	306,347.25
191	EFT40133	Department of Planning, Transport and Infrastructure	Street Lighting / Traffic Signal Maintenance	15,276.57
192	EFT40338	Department of Planning, Transport and Infrastructure	Street Lighting	15,008.81
193	058771	Dept for Communities & Social Inclusion	Refund Parking Expiation	347.00
194	EFT40125	Derek Bawden	Dog Cages	1,275.00
195	EFT40082	Design Flow Consulting Pty Ltd	Consultants	3,203.20
196	EFT40286	Design Flow Consulting Pty Ltd	Consultants	1,980.00
197	EFT40072	Diane Cannan	Reimburse Volunteer Expenses	29.20
198	EFT40278	Diane Cannan	Reimburse Volunteer Expenses	29.20
199	058713	Dillons Norwood Bookshop	Library Books	350.88
200	EFT40085	Direct Comms Pty Limited	TXT2U Messages	321.35
201	EFT40379	Direct Mix Concrete Sales	Concrete	16,976.87
202	EFT40284	Dorma Automatics Pty Ltd	Building Maintenance	341.00
203	058737	Dymocks Adelaide	Library Books	6,448.68
204	EFT40388	E & J Music Productions Pty Ltd	Library Entertainment	385.00
205	EFT40387	Easy AV	Audio Equipment	2,849.00
206	EFT40385	Easy Signs	Signage	343.20
207	EFT40293	EBOS Group Pty Ltd	Immunisation	271.15
208	EFT40002	Economic Development Australia Ltd	Membership	236.06
209	EFT40187	EMA Legal	Legal Fees	8,932.61
210	EFT40326	Emma Pursche	Reimburse Expenses	615.60
211	EFT40290	Engineers Australia	Membership	1,202.00
212	EFT40087	Enzed Adelaide	Depot Supplies	384.86

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
213	EFT40183	EP Draffin Manufacturing Pty Ltd	Depot Supplies	3,114.10
214	EFT40384	ERS Australia Pty Ltd	Waste Removal	103.40
215	EFT40001	Esar Home Care	Home Support Services	1,112.61
216	EFT40088	Esar Home Care	Home Support Services	633.77
217	EFT40382	Esar Home Care	Home Support Services	538.05
218	058734	Eva Benkic	Mendelson Scholarship	4,000.00
219	EFT40291	Expressions SA Pty Ltd	Newspapers	130.00
220	EFT40189	Eyecatch Studio	Stationery	137.50
221	058723	Fairmont Homes Pty Ltd	Refund Development Fees	436.00
222	EFT40393	FE Technologies Pty Ltd	Stationery	2,398.00
223	058677	Feriwalla	Library Books	11.00
224	058762	Feriwalla	Library Books	66.00
225	EFT40089	Fine Choice Distribution Pty Ltd	Repairs	65.00
226	EFT40090	First Degree Commercial Refrigeration	Refrigeration Services	193.60
227	EFT40392	Fitch the Rubberman	Depot Supplies	207.85
228	EFT40192	Fitzgerald Quarries	Depot Supplies	1,817.20
229	EFT40004	Flick Anticimex Pty Ltd	Pest Control	759.99
230	EFT40190	Flightpath Architects Pty Ltd	Consultants	1,650.00
231	EFT40294	Forpark Australia (SA)	Playground Equipment	660.00
232	058676	Foxtel Cable Television Pty Ltd	Library Connection	210.00
233	058728	Francesco Deleonardis	Refund Permit Fee	86.00
234	EFT40389	Frank Siow Management Pty Ltd	Traffic Management Consultants	8,830.25
235	EFT40390	Freshford Nurseries Pty Ltd	Plants	1,237.50
236	EFT40391	Fry Library & School Supplies	Library Supplies	151.47
237	058678	Fulham Park Pre-School Kindergarten	Environment Grant	1,337.60
238	EFT40427	Fulton Hogan Industries Pty Ltd	Roadworks	294,660.41
239	058769	G May	Cummins Bond Return	400.00
240	EFT40200	Gambier Earth Movers Pty Ltd	Sand	1,963.50
241	EFT40096	Garden Grove Supplies	Depot Supplies	1,425.60
242	EFT40052	Gary J Smith Real Estate	Refund Overpaid Rates	250.40
243	EFT40181	Gemma Capoccia	Reimburse Expenses	85.70
244	EFT40244	Geoff Weeks	Reimburse Volunteer Expenses	131.40
245	EFT40344	Geoff Weeks	Reimburse Volunteer Expenses	73.00
246	058701	George Carter	Rainwater Tank Rebate	100.00
247	EFT40093	G-Force Building & Consulting	Building Maintenance	53,613.71
248	EFT40297	G-Force Building & Consulting	Building Maintenance	2,027.30
249	EFT40092	GGC Earthmovers Pty Ltd	Concrete Recycling	9,294.18
250	EFT40097	Gilbarco Australia Ltd	Plant Maintenance	2,080.27
251	058679	Glass's Information Services Pty Ltd	Subscription	1,590.60
252	EFT40095	Gleam Team Domestic Services	Home Support Services	283.83
253	EFT40197	Gleam Team Domestic Services	Home Support Services	331.21
254	EFT40396	Gleam Team Domestic Services	Home Support Services	226.80
255	EFT40005	GLG GreenLife Group Pty Ltd	Verge Mowing	14,708.92
256	EFT40198	GLG GreenLife Group Pty Ltd	Verge Mowing	2,344.16
257	058690	Goodstart Early Learning Marleston	Grant	410.02
258	EFT40336	Gordon J Tregoning Pty Ltd	Depot Supplies	858.95
259	EFT40301	Gotcha Security Systems	Security Camera	2,233.40
260	EFT40098	Grace Records Management (Aust) Pty Ltd	Records Storage	3,015.52
261	EFT40299	Green Steel Supplies Pty Ltd	Depot Supplies	300.27
262	EFT40094	Green Team Paper	Paper Recycling	198.00
263	EFT40196	Green Team Paper	Paper Recycling	198.00
264	EFT40194	Greene Eden Watering Systems Pty Ltd	Irrigation	50,149.00
265	EFT40193	Greenhill Engineers Pty Ltd	Consultants	1,905.75

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
266	EFT40296	Greening Australia (SA) Ltd	Native Plant Giveaway	6,864.62
267	EFT40395	Greening Australia (SA) Ltd	Plants	825.00
268	EFT40397	GRH Supplies	Depot Supplies	2,540.35
269	EFT40300	Guidolin Agrimac Australia Pty Ltd	Depot Supplies	5,885.00
270	EFT40399	Hall & Baum Pty Ltd	Plumbing	3,894.95
271	EFT40203	Hancock & Just Wheel Alignment	Vehicle Maintenance	607.20
272	EFT40206	Health & Immunisation Management Services	Temp Immunisation Staff	2,348.50
273	EFT40401	Health & Immunisation Management Services	Temp Immunisation Staff	1,828.75
274	EFT40204	Heavy Automatics SA Pty Ltd	Vehicle Maintenance	437.80
275	EFT40006	Hennig & Co Pty Ltd	Professional Fees	2,130.00
276	EFT40201	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	3,031.00
277	EFT40398	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	847.00
278	EFT40100	Hilton Hemz	Clothing Alterations	257.00
279	EFT40186	Hip Pocket Workwear & Safety	Safety Clothing	84.00
280	EFT40202	Hitachi Construction Machinery (Australia) Pty Ltd	Plant Maintenance	1,337.71
281	058706	HJ Hamilton	Refund Overpaid Rates	365.00
282	EFT40007	Hoban Recruitment	Temp Staff	116.16
283	EFT40101	Hoban Recruitment	Temp Staff	116.16
284	EFT40205	Hoban Recruitment	Temp Staff	116.16
285	EFT40400	Hoban Recruitment	Temp Staff	116.16
286	EFT40305	Hood Sweeney Technology Pty Ltd	Computer Equipment	645.92
287	EFT40099	Hotel Royal	Catering	993.00
288	058726	Houtermans Horner Conveyancing Trust Acc	Refund Overpaid Rates	218.55
289	EFT40207	Hypemet Computer Distribution	Computer Equipment	72.00
290	EFT40304	Hypemet Computer Distribution	Computer Equipment	280.00
291	058715	Ikebana International Adelaide Chapter No 61	Library Demonstration	120.00
292	058776	Illandra Fallavollita	Junior Development Grant	100.00
293	EFT40008	Independent Fuels Australia Pty Ltd	Fuel	14,950.10
294	EFT40306	Independent Fuels Australia Pty Ltd	Fuel	5,733.32
295	EFT40402	Indigeflora Nursery	Plants	2,927.65
296	EFT40403	Industrial First Aid Service	First Aid Supplies	2,941.81
297	EFT40009	Infocouncil Pty Ltd	Computer Software	1,922.80
298	EFT40091	Infor Global Solutions (ANZ) Pty Ltd	Software Support Maintenance	131,740.20
299	EFT40102	Institute of Public Works Engineering Aust Ltd	Subscription	1,303.50
300	058741	Internode Systems Pty Ltd	Internet Connection	1,218.75
301	058777	Isabella Cimarosti	Junior Development Grant	100.00
302	EFT40209	iSentia Pty Ltd	Media Monitoring	753.50
303	EFT40239	ISS Facility Services Aust Limited	Cleaning	3,513.04
304	EFT40404	J & J Signs Pty Ltd	Signage	77.00
305	EFT40166	J Blackwood & Son Ltd	Depot Supplies	91.00
306	058740	Jack Gerrits	Mendelson Scholarship	4,000.00
307	EFT40303	James Hay	Reimburse Expenses	60.00
308	EFT40331	James Henry Roofing	Building Maintenance	9,570.00
309	058680	Japan Australia Friendship Assoc	Sponsorship	3,000.00
310	EFT40307	Jasol Australia	Cleaning Chemicals	3,704.07
311	EFT40147	Jason Abbott	Thebarton Community Centre Bond Return	500.00
312	EFT40309	Jensen Planning & Design	Consultants	3,360.50
313	EFT40199	Jerry Dumin	Reimburse Volunteer Expenses	210.60
314	058724	Jet Clohessy	Junior Development Grant	200.00
315	EFT40211	JF Mobile Catering	Catering	2,924.00
316	058779	Joann Fildes	Refund Parking Permit Fee	90.00
317	EFT40010	JPE Design Studio Pty Ltd	Consultants	3,520.00
318	EFT40308	JPE Design Studio Pty Ltd	Consultants	6,493.30

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
319	EFT40081	JR Devereaux	Reimburse Volunteer Expenses	48.60
320	058752	Kane Valente	Mendelson Scholarship	4,000.00
321	058744	Kate Obst	Mendelson Scholarship	4,000.00
322	EFT40310	Kelley Jones Lawyers	Legal Fees	10,331.42
323	EFT40213	Kellogg Brown & Root Pty Ltd	Professional Fees	18,427.75
324	058708	Kelsey Goldner	Junior Development Grant	500.00
325	058738	Kenneth Do	Mendelson Scholarship	4,000.00
326	EFT40407	Kent Civil Pty Ltd	Roadworks	4,602.68
327	EFT40451	Kerry Taylor	Reimburse Volunteer Expenses	86.14
328	058736	Kishor Chand	Reimburse Volunteer Expenses	64.80
329	EFT40406	Kone Elevators	Lift Maintenance	1,194.53
330	EFT40150	KR Mangan	Refund Overpaid Rates	329.30
331	EFT40103	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	2,109.80
332	EFT39984	Kym Strelan	Home Advantage Program	398.00
333	EFT40068	Kym Strelan	Home Advantage Program	408.00
334	EFT40169	Kym Strelan	Home Advantage Program	1,012.50
335	EFT40368	Kym Strelan	Home Advantage Program	1,037.75
336	EFT40218	Land Services Group	Searches	1,281.95
337	EFT40311	Lane Print & Post	Printing	550.00
338	EFT40411	LBW Environmental Projects Pty Ltd	Professional Fees	3,157.00
339	EFT40105	Leading Edge Town Planners Pty Ltd	Consultants	1,993.75
340	058730	Leon Seltsikas	Thebarton Community Centre Bond Return	500.00
341	EFT39983	Les Brazier Special Vehicles	Vehicle Modifications	2,725.49
342	EFT40412	LG Solutions Pty Ltd	Reporting	4,400.00
343	058683	Liberty Sayee	Refund Hire Fees	1,717.50
344	058716	Lions Club of Richmond	Sale of Christmas Cakes	240.00
345	EFT40011	Local Government Association of SA	Staff Training / Conference Registration	4,784.18
346	EFT40214	Local Government Association of SA	Staff Training	814.00
347	EFT40408	Local Government Association of SA	Discontinuation of Project	27,913.09
348	EFT40217	Local Government Information Technology SA Inc	Staff Training	2,055.00
349	EFT40410	Local Government Information Technology SA Inc	Staff Training	390.00
350	EFT40104	Local Government Professionals SA Inc	Staff Training	396.00
351	EFT40313	Lockleys Children's Centre	Opal Grant	500.00
352	058681	Lockleys Primary School	Environment Grant	3,300.00
353	EFT40216	Logi-Tech Pty Ltd	Computer Equipment	13,555.93
354	EFT40215	Lone Workers Australia Pty Ltd	Personal Safety Devices Monitoring	1,573.00
355	EFT40298	Lyn Gregory	Reimburse Volunteer Expenses	80.16
356	058766	Lynette Jean Bateman	Refund Parking Expiation	74.00
357	EFT40223	M & B Civil Engineering Pty Ltd	Roadworks	36,421.18
358	058750	Madeline Schopp	Mendelson Scholarship	4,000.00
359	EFT40413	Maloney Field Services	Valuation	240.63
360	EFT40107	MapData Services Pty Ltd	Tracking Hardware	3,861.00
361	EFT40108	Maps Consulting Services Pty Ltd	Transportation Consulting	6,512.00
362	058754	Margaret Kane	Rainwater Tank Rebate	100.00
363	058778	Mariela Beynon	Refund Parking Permit Fee	13.00
364	EFT40316	Marshall & Brougham Constructions Pty Ltd	Hoffman Kiln Remedial Works	47,975.07
365	058720	Mary Sherlock	Reimburse Expenses	192.50
366	EFT40221	Mastec Australia Pty Ltd	Depot Supplies	162.80
367	EFT40106	Maxima Group Training	Temp Staff	3,727.73
368	EFT40414	Maxima Group Training	Temp Staff	8,587.90
369	EFT40040	Maxima Tempskill	Temp Staff	23,192.44
370	EFT40131	Maxima Tempskill	Temp Staff	23,018.63
371	EFT40449	Maxima Tempskill	Temp Staff	21,352.06

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
372	EFT40240	Mayor John Trainer	Mayoral Allowance	6,430.00
373	EFT40222	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	5,542.46
374	EFT40415	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	1,823.51
375	058707	Meleri Mullan	Junior Development Grant	200.00
376	058751	Melpomene Tantalos	Mendelson Scholarship	4,000.00
377	058761	Michael Doherty	DAP Member Allowance	2,697.00
378	058772	Michael Symonds	Refund Parking Expiation	49.00
379	058692	Midwest Health	Consultants	280.06
380	EFT40220	Modern Teaching Aids Pty Ltd	Library Supplies	2,604.99
381	EFT40315	Mossop Construction & Interiors	Thebarton Precinct Community Facility	88,195.07
382	058749	Mr Wayne Stokes	DAP Member Allowance	1,471.00
383	EFT40109	Mt Compass Sand & Loam	Depot Supplies	2,084.54
384	EFT40416	Murray Darling Association Inc	Membership	3,300.00
385	EFT40417	Musical Chairs	Library Workshop	1,900.00
386	EFT40111	National Credit Management Ltd	Debt Collection	2,539.45
387	EFT40423	National Credit Management Ltd	Debt Collection	288.00
388	EFT40014	National Library of Australia	Library Books	16.50
389	EFT40225	National Local Government Customer Service Network	Membership	165.00
390	EFT40319	National Safety Council of Australia	Membership	950.00
391	EFT40017	NCH Australia Pty Ltd	Depot Supplies	577.50
392	EFT40321	Neat N Trim Uniforms Pty Ltd	Corporate Wardrobe	2,651.36
393	EFT40419	Nelson Locksmiths Pty Ltd	Locks	2,069.00
394	EFT40016	NetRegistry Pty Ltd	Domain Name Renewal	47.85
395	EFT40020	Neverfail Springwater Ltd	Spring Water	89.25
396	EFT40422	NN Occupational Health Pty Ltd	Recruitment	324.50
397	058781	Noah Gladdy	Junior Development Grant	200.00
398	EFT40019	Norman Waterhouse	Legal Fees	1,537.25
399	EFT40320	Norman Waterhouse	Legal Fees	14,151.78
400	EFT40110	North East Isuzu Ute	Vehicle Maintenance	337.00
401	EFT40018	Northpoint Toyota	Purchase Vehicle	17,049.97
402	EFT40015	Nova Group Services Pty Ltd	Roadworks	19,795.71
403	EFT40318	Nova Group Services Pty Ltd	Roadworks	56,141.00
404	EFT40420	Nova Group Services Pty Ltd	Roadworks	31,962.39
405	EFT40021	Oaklands Road Mower Centre	Mower Repairs / Purchases	3,381.00
406	EFT40112	Oaklands Road Mower Centre	Mower Repairs / Purchases	766.25
407	EFT40322	Oaklands Road Mower Centre	Mower Repairs / Purchases	2,073.50
408	EFT40424	Oaklands Road Mower Centre	Mower Repairs / Purchases	4,437.50
409	EFT40323	Objective Corporation Limited	Computer Software	57,540.32
410	058693	Optus Billing Services Pty Ltd	Telephone	33.97
411	EFT40113	Opus International Consultants Ltd	Consultants	3,304.40
412	EFT40426	Opus International Consultants Ltd	Consultants	9,730.88
413	058694	Orana	Home Advantage Program	50.45
414	EFT40226	Orana	Home Advantage Program	1,497.30
415	058718	Origin Energy Electricity Limited	Power	31,905.48
416	058745	Origin Energy Electricity Limited	Power	3,611.12
417	058763	Origin Energy Electricity Limited	Power	136.74
418	EFT40425	Our Earth Pest Control	Pest Control	192.50
419	058782	Owen Gladdy	Junior Development Grant	200.00
420	EFT40142	Owen Wheeler	Reimburse Volunteer Expenses	14.60
421	EFT40003	P & A Fragomeli Excavations	Roadworks	15,081.88
422	EFT40191	P & A Fragomeli Excavations	Roadworks	4,840.00
423	EFT40295	P & A Fragomeli Excavations	Roadworks	23,780.24
424	EFT40117	Pacific Hydro Retail Pty Ltd	Green Power Sales	116.59

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 JULY 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
425	EFT40115	Packwise	Depot Supplies	346.50
426	EFT40224	PayTec Technology That Counts	Support	422.47
427	EFT40458	Pegi Williams Book Shop	Library Books	666.49
428	EFT40074	Peter Catford	Reimburse Volunteer Expenses	35.77
429	EFT40026	Planning Institute of Australia	Membership	1,258.72
430	EFT40120	Planning Institute of Australia	Staff Training	157.50
431	EFT40429	Planning Institute of Australia	Staff Training	65.00
432	EFT40324	Planning Studio Pty Ltd	Consultants	1,823.25
433	EFT40024	Platters Plus Catering Pty Ltd	Catering	746.55
434	EFT40119	Platters Plus Catering Pty Ltd	Catering	452.80
435	EFT40228	Platters Plus Catering Pty Ltd	Catering	860.10
436	EFT40428	Platters Plus Catering Pty Ltd	Catering	714.05
437	058695	Powerdirect Pty Ltd	Power	160.56
438	EFT40116	PPI Promotion & Apparel	Promotional material	1,914.00
439	EFT40022	ProActiv People Solutions	Consultants	2,295.48
440	EFT40114	Professional Linemarking Pty Ltd	Linemarking	440.00
441	EFT40349	Professionals - Tripodi & Assoc	Refund Overpaid Rates	319.00
442	EFT40118	Proludic Pty Ltd	Playground Equipment	355.80
443	EFT40227	Property & Advisory Pty Ltd	Consultants	4,939.25
444	EFT40025	Pump Technology Services (SA) Pty Ltd	Pump Repairs	1,960.20
445	EFT40121	Quin Sports & Nets	Repair Tennis Nets	165.00
446	EFT40431	Raeco International Pty Ltd	Library Supplies	1,034.05
447	058743	Rahul Malhotra	Mendelson Scholarship	4,000.00
448	EFT40053	Raine & Horne Commercial	Refund Overpaid Rates	713.15
449	EFT40148	Rajdeep Singh	Thebarton Community Centre Bond Return	500.00
450	EFT40434	Records & Information Management Professionals Australasia	Membership	1,095.00
451	EFT40247	Recreational Ice Sports Assoc of SA Inc	Thebarton Community Centre Bond Return	120.00
452	EFT40123	Redman Solutions Pty Ltd	Computer Software	2,200.00
453	EFT40432	Redman Solutions Pty Ltd	Computer Software Annual Maintenance	9,947.85
454	EFT40208	Redstack Pty Ltd	Subscription	5,714.50
455	EFT40229	Reece Pty Ltd	Irrigation	1,532.33
456	EFT40233	Reface Industries Pty Ltd	Library Supplies	73.66
457	EFT40250	Regina Brown	Thebarton Community Centre Bond Return	500.00
458	EFT40122	Rentokil Tropical Plants	Indoor Plant Hire	574.75
459	EFT40433	Resimax Pty Ltd	Depot Supplies	110.00
460	EFT40232	Ricoh Australia Ltd	Copy Charges	4,582.86
461	EFT40029	Rio Coffee Pty Ltd	Tea & Coffee Supplies	152.50
462	EFT40435	Rio Coffee Pty Ltd	Tea & Coffee Supplies	152.50
463	058742	Rita Kellaway	Mendelson Scholarship	4,000.00
464	EFT40124	Roadrunner Couriers	Couriers	461.18
465	EFT40329	Roadrunner Couriers	Couriers	482.38
466	058748	Roads Corporation	Vehicle Searches	245.70
467	EFT40328	Roadside Services & Solution	Depot Supplies	2,062.91
468	EFT40243	Robin Wilson Agencies Pty Ltd	Outdoor Equipment	5,115.00
469	EFT40327	Rocla Pipeline Products	Depot Supplies	51,370.42
470	EFT40027	Roof Rack City	Vehicle Maintenance	202.00
471	EFT40230	Roofing Constructions	Building Maintenance	352.00
472	EFT40386	Ros Edwards	Reimburse Expenses	220.00
473	058696	Ruf Us Charitable Trust (Homeless in Adelaide)	Staff Casual Day Donations	16.50
474	EFT40028	Rundle Mall Plaza Newsagency	Library Magazines	376.86
475	EFT40231	Rundle Mall Plaza Newsagency	Library Magazines	716.77
476	EFT40330	Rundle Mall Plaza Newsagency	Library Magazines	387.10
477	058725	Ryan Jones	Junior Development Grant	200.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 JULY 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
478	058764	SA Power Networks	Power	44,469.30
479	058697	SA Water	Water	2,389.83
480	EFT40039	SA Window Cleaning Pty Ltd	Window Cleaning	4,356.00
481	EFT40446	Safe Place Training	Staff Training	1,195.00
482	EFT40418	Sally Miller - Pico's Puppet Palace	Library Entertainment	350.00
483	EFT40034	Salmat Mediaforce Pty Ltd	Printing	2,124.82
484	EFT40126	Sassafras Agencies Pty Ltd	Depot Supplies	251.87
485	EFT40127	SeamlessCMS Pty Ltd	Staff Training	541.48
486	EFT40439	Seaton Mower Service	Mower Repairs / Purchases	2,270.00
487	EFT40036	Securatrak Pty Ltd	Support	434.50
488	EFT40443	Securatrak Pty Ltd	Support	942.50
489	EFT40335	Seek Limited	Advertising	549.24
490	EFT40448	Seek Limited	Advertising	183.08
491	EFT40236	SGF Group	Concreting Works	69,310.34
492	EFT40334	Shasta Seidel	Reimburse Expenses	150.00
493	EFT40436	Shipp Bros Pty Ltd	Vehicle Tow	825.00
494	EFT40438	Simply Ice	Depot Supplies	26.40
495	058703	Smallacombe Rental Trust Account	Refund Overpaid Rates	225.00
496	EFT40033	Solitaire Automotive	Purchase Vehicle	31,546.65
497	EFT40234	Solo Resource Recovery	Rubbish Removal	178.20
498	EFT40437	Solo Resource Recovery	Garbage Collection & Waste Disposal	371,442.58
499	EFT40071	Southern Cross Protection	Patrol Service	3,789.76
500	EFT40445	Southland Supply Group	Depot Supplies	1,757.59
501	EFT40032	Spark Furniture Pty Ltd	Park Seating	4,488.00
502	EFT40030	St James First Aid	First Aid Kits	47.78
503	058719	St John the Baptist Catholic School	Environment Grant	3,300.00
504	EFT39985	Staples Australia Pty Ltd	Stationery	282.98
505	EFT40269	Staples Australia Pty Ltd	Stationery	643.26
506	EFT40440	Star Safety	Depot Supplies	2,779.54
507	058770	Steve & Voula Haliabalias	Refund Application Fee	33.00
508	EFT40035	Studio Nine	Consultants	24,634.50
509	EFT40333	Studio Nine	Consultants	6,146.25
510	EFT40038	Stumpy Stumps	Grind Stumps	700.00
511	EFT40130	Stumpy Stumps	Grind Stumps	800.00
512	EFT40238	Stumpy Stumps	Grind Stumps	550.00
513	EFT40447	Stumpy Stumps	Grind Stumps	550.00
514	058721	Suez Environnement Recycling & Waste Recovery	Rubbish Removal	705.10
515	EFT40332	Sunny Industrial Brushware	Sweeper Brooms	1,732.50
516	EFT40442	Sunny's Independent Learning	Library Workshop	345.00
517	EFT40237	Super Hands Cleaning Solutions	Home Support Services	280.00
518	EFT40444	Super Hands Cleaning Solutions	Home Support Services	280.00
519	EFT40128	Sure Search Locations	Service Location	990.00
520	EFT40441	Sure Search Locations	Service Location	2,024.00
521	EFT40031	Switch Electrics	Electrical	437.80
522	EFT40129	Sync Cabling Solutions Pty Ltd	Linear Park Lighting	1,452.00
523	058768	T & C Butcher	Refund Overpaid Rates	1,848.05
524	EFT40042	Taking Care of Trees	Grind Stumps	1,930.50
525	EFT40048	Taylor and Holmes Fine Food Catering	Catering	169.55
526	EFT40340	Taylor and Holmes Fine Food Catering	Catering	609.75
527	EFT40138	TC Advantage	Depot Supplies	3,806.55
528	EFT40242	TCS Instruments	Depot Supplies	1,148.40
529	058682	Telstra	Telephone	46.71
530	058722	Telstra	Telephone	9,875.95

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 JULY 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
531	EFT40047	Telstra Store	Computer Equipment	2,230.00
532	EFT40450	Terrain Group Pty Ltd	Irrigation	2,590.50
533	EFT40312	Terri Lamoree	Reimburse Expenses	538.48
534	EFT40409	Terri Lamoree	Reimburse Expenses	1,977.38
535	EFT40262	Terry Buss	Reimburse Expenses	149.70
536	058727	Tessa Lee Freak	Cummins Bond Return	400.00
537	EFT39980	The Adelaide Tree Surgery	Tree Maintenance	4,862.00
538	EFT40363	The Backflow Shop	Plumbing	781.55
539	058685	The Barossa Council	Staff Training	497.82
540	EFT39989	The Charlotte Trust	Contractor	1,496.00
541	EFT40272	The Charlotte Trust	Contractor	1,067.00
542	EFT40184	The Defib Shop Pty Ltd	Defibrillators	29,940.00
543	EFT39997	The Department for Correctional Services	Litter Collection	1,320.00
544	EFT40188	The Educational Experience Pty Ltd	Library Supplies	184.69
545	EFT40289	The Educational Experience Pty Ltd	Library Supplies	955.74
546	EFT40292	The Ergo Centre	Furniture	495.00
547	EFT40430	The Paper Bahn	Stationery	8,004.06
548	EFT40325	The Personnel Risk Management Group	Security Checks	233.20
549	EFT40137	The Table & Chair Co	Furniture	6,765.00
550	EFT40013	Thomas Mann	Library Books	50.00
551	EFT40037	Tim Shaw	Reimburse Volunteer Expenses	215.35
552	EFT40134	TNPK Staff Pty Ltd	Temp Compliance Staff	9,889.00
553	058739	Tom Gerrits	Mendelson Scholarship	4,000.00
554	EFT40302	Tom Howard's Crash Repair Service	Vehicle Maintenance	337.27
555	EFT40210	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
556	EFT40135	Tom's Car Wash	Vehicle Maintenance	2,933.16
557	EFT40041	Tonkin Consulting	Consultants	4,373.60
558	EFT40132	Tonkin Consulting	Consultants	12,326.60
559	EFT40043	Torrens Safety	Depot Supplies	1,780.08
560	EFT40337	Total Construction Surveys Pty Ltd	Survey and Setout	14,016.75
561	EFT40136	Total Tools Thebarton	Depot Supplies	896.14
562	EFT40195	Totally Workwear Richmond	Safety Clothing	834.90
563	EFT40212	Tracey Beaumont	Catering	768.00
564	EFT40405	Tracey Beaumont	Catering	756.00
565	EFT40044	Traffic Calming Australia	Traffic Devices	6,638.50
566	EFT40241	Transpacific Technical Services - Adelaide	Waste Removal	584.63
567	EFT40452	Tree Care Machinery	Depot Supplies	143.10
568	EFT40046	Trims	Clothing	269.92
569	EFT40045	Triple Cherry Coffee	Coffee Supplies	250.00
570	EFT40339	Triple Cherry Coffee	Coffee Supplies	200.00
571	EFT40248	True Jesus Church SA Inc	Thebarton Community Centre Bond Return	500.00
572	EFT40342	UES (Int'l) Pty Ltd	Depot Supplies	14.50
573	EFT40383	University of South Australia	Breakout Creek BioBitz	10,690.22
574	EFT40454	Urban & Regional Planning Solutions	Staff Training	3,498.00
575	EFT40453	Urban Development Institute of Aust SA	Membership	1,540.00
576	EFT40341	UrbanVirons Group Pty Ltd	Tree Maintenance	3,080.00
577	EFT40049	Veolia Environmental Services	Rubbish Removal	285.45
578	EFT40464	Vicki Penglis	Thebarton Community Centre Bond Return	1,000.00
579	058774	Victoria Daniels	Thebarton Community Centre Bond Return	60.00
580	EFT40139	Vili's	Catering	252.12
581	EFT40455	Vili's	Catering	252.12
582	EFT40141	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
583	EFT40457	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 JULY 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
584	EFT40140	Visual Image Products Pty Ltd	Depot Supplies	546.06
585	EFT40459	Wallmans Lawyers	Legal Fees	121.00
586	EFT40345	Warner & Webster Pty Ltd	Immunisation	3,028.71
587	EFT40143	WAX Design Pty Ltd	Concept Design	3,740.00
588	EFT40051	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	1,441.99
589	EFT40246	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	7,457.16
590	EFT40462	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	1,441.99
591	EFT40245	Weathersafe Shades Pty Ltd	Shade Structure	4,187.70
592	EFT40343	Web Safety Pty Ltd	Clothing	21,458.74
593	EFT40461	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	484.00
594	058699	Wholesale Plants and Products Pty Ltd	Plants	9,470.17
595	058765	Wholesale Plants and Products Pty Ltd	Plants	564.96
596	EFT40346	Wilkins International Pty Ltd	Furniture	12,599.00
597	EFT40460	Word Cafe	Printing	352.00
598	EFT40050	Workzone Traffic Control Pty Ltd	Traffic Control	683.65
599	EFT40144	Worlds Best Specialised Cleaning	Graffiti Removal	2,684.00
600	EFT40347	YourTutor	Subscription	12,122.00
601	EFT40348	YRD Event Management	Conference Registration	2,000.00
602	EFT40023	Zagarine Paxinos	Reimburse Volunteer Expenses	87.30
603	058700	Zagreb Croatian Bookshop	Library Books	434.00
604	EFT40145	Zip Heaters (Aust) Pty Ltd	Taps	4,081.31
				\$ 3,708,838.30

11.2 Mendelson Financial Report June 2016 Interim

Brief

This report provides interim information on the financial performance of the Mendelson Foundation as at 30th June 2016.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Discussion

The following interim financial reports as at 30th June 2016 are attached for Elected Member information:

- Balance Sheet (**Attachment 1**);
- FMD Financial Pty Ltd Investment Portfolio Report (**Attachment 2**);
- Cash Movement Report (**Attachment 3**).

For the twelve month period ended 30th June 2016, FMD Financial Pty Ltd is reporting a net return on investments of -1.4 per cent, as follows:

	Jun	Mar
	Interim Month YTD	Actual Month YTD
Market Movement on Equities	-\$ 70,960.84	-\$ 88,151.62
Add Dividends	\$ 61,664.43	\$ 43,647.67
Add Interest	\$ 3,652.36	\$ 1,576.62
	<hr/> -\$ 5,644.05	<hr/> -\$ 42,927.33
Less Trustee Charges	\$ 11,264.12	\$ 8,456.80
	<hr/> -\$ 16,908.17	<hr/> -\$ 51,384.13
Fund Balance @ 1 July 15	\$ 1,247,339.91	\$ 1,247,339.91
Net Return on Investments	-1.4%	-4.1%

Attachment 2 shows defensive (or income) assets and growth assets separately, to highlight the weighting between the two as a way of monitoring compliance with investment policy targets.

The weighting at 30th June 2016 is 31.2 per cent for income assets and 68.8 per cent for growth assets, which contrasts favourably with our policy targets as shown below:

	Target Weightings	Actual Weightings
Income Assets	No Less Than 25%	31.2%
Growth Assets	No Greater Than 75%	68.8%

Conclusion

Information is provided in this report on the financial performance of the Mendelson Foundation as at 30th June 2016.

ATTACHMENT 1

**CITY OF WEST TORRENS
MAX AND BETTE MENDELSON FOUNDATION
BALANCE SHEET AS AT 30TH JUNE 2016**

	\$ Final at 30/06/15	\$ Interim at 30/06/16	\$ Variance
CURRENT ASSETS			
Cash held at Council	27,247	16,738	(10,509)
Investments - FMD Financial Pty Ltd	1,231,574	1,195,358	(36,216)
GST Refunds/Imputation Credits Due	404	294	(111)
Dividend Income due not yet received	15,766	5,579	(10,187)
Total Current Assets	1,274,991	1,217,969	(57,023)
Non-Current Assets	0	0	0
TOTAL ASSETS	1,274,991	1,217,969	(57,023)
Less Liabilities	0	0	0
NET ASSETS	1,274,991	1,217,969	(57,023)
FOUNDATION WEALTH			
Accumulated Funds **	1,274,991	1,217,969	(57,023)
Reserves	0	0	0
TOTAL FOUNDATION WEALTH	1,274,991	1,217,969	(57,023)
** Accumulated Funds - Opening		1,274,991	
Plus Revenue		12,293	
Less YTD Expenditure		69,316	
 		1,217,969	
Accumulated Funds - Closing		1,217,969	

ATTACHMENT 2

CITY OF WEST TORRENS
MAX AND BETTE MENDELSON FOUNDATION
FMD FINANCIAL PTY LTD PORTFOLIO REPORT AS AT 30/06/2016

	Balance at 30/06/2015	Weight at 30/06/2015	Balance at 30/06/2016	Weight at 30/06/2016	Variance	Variance
	\$	%	\$	%	\$	%
ANZ Convertible Pref Shares CPS2	29,748	2.4%	29,748	2.5%	0	0.0%
ANZ Convertible Pref Cap Note2	32,473	2.6%	31,521	2.6%	(952)	-2.9%
CBAPD PERSP VII	27,225	2.2%	26,454	2.2%	(771)	-2.8%
NAB Income Securities	35,822	2.9%	32,330	2.7%	(3,492)	-9.7%
Westpac Non-Cum Converting Perp Cap Note II	55,152	4.4%	52,412	4.4%	(2,740)	-5.0%
Westpac Trust Preferred Securities	40,543	3.3%	0	0.0%	(40,543)	-100.0%
Term Deposit	80,000	6.4%	145,000	12.1%	65,000	81.3%
Cash	86,515	6.9%	51,069	4.3%	(35,447)	-41.0%
Dividends due not yet received	15,766	1.3%	5,579	0.5%	(10,187)	-64.6%
Total for Defensive Assets:	403,244	32.3%	374,112	31.2%	(29,132)	-7.2%
Adelaide Brighton	53,875	4.3%	0	0.0%	(53,875)	-100.0%
Ansell Limited	0	0.0%	25,965	2.2%	25,965	0.0%
Argo	27,736	2.2%	25,648	2.1%	(2,088)	-7.5%
BHP Billiton	32,866	2.6%	22,660	1.9%	(10,206)	-31.1%
CSL	52,401	4.2%	67,981	5.7%	15,580	29.7%
CYPG PLC	0	0.0%	0	0.0%	0	0.0%
CBA	39,841	3.2%	34,805	2.9%	(5,036)	-12.6%
NAB	40,072	3.2%	30,592	2.5%	(9,480)	-23.7%
Origin Energy Limited	21,402	1.7%	10,281	0.9%	(11,121)	-52.0%
Qube Holdings Ltd	0	0.0%	34,403	2.9%	34,403	0.0%
Ramsay Health Care	0	0.0%	42,195	3.5%	42,195	0.0%
ResMed Inc	0	0.0%	19,937	1.7%	19,937	0.0%
Rio Tinto	40,420	3.2%	29,985	2.5%	(10,436)	-25.8%
South32 Limited	2,175	0.2%	0	0.0%	(2,175)	-100.0%
Santos Limited	19,692	1.6%	11,670	1.0%	(8,023)	-40.7%
Sydney Airport	48,470	3.9%	68,886	5.7%	20,416	42.1%
Westpac Corporation Deferred Ex St George	41,699	3.3%	38,132	3.2%	(3,567)	-8.6%
Woodside Petroleum Ltd Ord	32,999	2.6%	28,907	2.4%	(4,092)	-12.4%
Woolworths	36,866	3.0%	15,814	1.3%	(21,052)	-57.1%
MLC Platinum Global Fund	68,886	5.5%	57,061	4.8%	(11,825)	-17.2%
Magellan Global Fund	94,605	7.6%	76,850	6.4%	(17,755)	-18.8%
Walter Scott Global Equity Fund	78,627	6.3%	78,940	6.6%	313	0.4%
RARE Infrastructure Ltd	111,465	8.9%	106,115	8.8%	(5,350)	-4.8%
Total for Growth Assets:	844,096	67.7%	826,825	68.8%	(17,271)	-2.0%
Total Investments	1,247,340	100.0%	1,200,937	100.0%	(46,403)	-3.7%

ATTACHMENT 3

**MENDELSON RECONCILIATION
CASH HELD BY FMD FINANCIAL PTY LTD
AS AT 30/06/2016**

	\$	\$
<u>Balance at 30/06/2015</u>		<u>86,515.15</u>
<u>Add</u> <u>Sales Equities</u>		
Adelaide Brighton (ABC)	9,972.94	
Rio Tinto Ltd (RIO)	4,922.89	
Sydney Airport (SYD)	4,942.86	
Woolworths Ltd (WOW)	12,950.43	
BOQ Term Deposit	80,000.00	
Adelaide Brighton (ABC)	51,133.69	
NAB TD 2.86%	138,387.74	
WCTPA	41,400.00	
South32 Limited (S32)	1,861.83	
CYPG PLC (CYB)	1,622.50	
		<u>347,194.88</u>
<u>Less</u> <u>Equities - Purchases</u>		
Ansell Ltd (ANN)	36,059.90	
Ramsay Health Care (RHC)	35,900.32	
ResMed Inc (RMD)	18,042.50	
NAB Term Deposit	136,389.28	
Qube Holdings Ltd (QUB)	36,004.30	
Bank of QLD TD 3.05%	145,000.00	
Sydney Airport (SYD)	7,991.50	
		<u>415,387.80</u>
<u>Add</u> <u>Dividends/Interest/Income</u>		
Interest Received in July 2015	107.18	
Dividend Income Received in July 2015	19,323.05	
Interest Received in August 2015	76.68	
Dividend Income Received in August 2015	1,644.70	
Interest Received in September 2015	77.75	
Dividend Income Received in September 2015	7,257.45	
Interest Received in October 2015	1,203.29	
Dividend Income Received in October 2015	4,324.28	
Interest Received in December 2015	32.03	
Dividend Income Received in November 2015	2,035.78	
Dividend Income Due Received in December 2015	4,147.88	
Interest Received in December 2015	7.25	

**MENDELSON RECONCILIATION
CASH HELD BY FMD FINANCIAL PTY LTD
AS AT 30/06/2016**

	\$	\$
Interest Received in January 2016	11.21	
Dividend Income Received in January 2016	966.37	
Interest Received in February 2016	10.03	
Dividend Income Received in February 2016	1,585.56	
Interest Received in March 2016	51.20	
Dividend Income Received in March 2016	4,759.90	
Interest Received in April 2016	45.26	
Dividend Income Received in April 2016	3,781.51	
Interest Received in May 2016	18.76	
Dividend Income Due Received in May 2016	7,244.95	
Dividend Income Due Received in June 2016	1,411.70	
Interest Received in June 2016	13.26	
		60,137.03
<u>Less Fees</u>		
FMD Financial Pty Ltd Administration Fee inc. GST (June)	1,026.65	
FMD Financial Pty Ltd Administration Fee inc. GST (July)	1,071.57	
FMD Financial Pty Ltd Administration Fee inc. GST (August)	1,070.37	
FMD Financial Pty Ltd Administration Fee inc. GST (September)	1,017.97	
FMD Financial Pty Ltd Administration Fee inc. GST (October)	987.58	
FMD Financial Pty Ltd Administration Fee inc. GST (November)	1,096.16	
FMD Financial Pty Ltd Administration Fee inc. GST (December)	1,023.20	
FMD Financial Pty Ltd Administration Fee inc. GST (January)	1,018.58	
FMD Financial Pty Ltd Administration Fee inc. GST (February)	990.41	
FMD Financial Pty Ltd Administration Fee inc. GST (March)	973.83	
FMD Financial Pty Ltd Administration Fee inc. GST (April)	979.05	
Cash Call - Cash held at council	15,000.00	
FMD Financial Pty Ltd Administration Fee inc. GST (May)	1,135.17	
		27,390.54
Term Deposit at 30/06/2016		145,000.00
Macquarie Cash Mgt Acct at 30/06/2016		51,068.60
Less Macquarie Cash Mgt Acct and Term Deposit		196,068.60
Imbalance		0

11.3 LGFA Annual General Meeting 2016

Brief

The Local Government Finance Authority has advised of its upcoming AGM and is calling for motions, Board nominations and the appointment of a Council representative for the meeting.

RECOMMENDATION(S)

It is recommended to Council that:

1. The Local Government Finance Authority be advised that Council has no motions for the upcoming Annual General Meeting.
2. Mr Bill Ross, General Manager, Corporate and Regulatory, be appointed as Council's representative to the Annual General Meeting.
3. Cr be nominated to the Board of the Local Government Finance Authority.

Introduction

The Local Government Finance Authority (LGFA) has advised of its upcoming AGM on Friday 21 October 2016 and is calling for motions, Board nominations and the appointment of a Council representative for the meeting.

Discussion

The Annual General Meeting of the Local Government Finance Authority will be held on Friday 21 October 2016 at Adelaide Entertainment Centre, Port Road, Hindmarsh. The meeting will coincide with the Annual General Meeting of the Local Government Association of SA, with the commencement time to be advised.

The Local Government Finance Authority of South Australia Act 1983 (the Act) provides that "Every Council is entitled to appoint a person to represent it at a general meeting of the Authority." Council should therefore consider nominating a member / officer to be its representative at the meeting. Mr Ross has been nominated in past years.

The Act also provides that "(a) two (Board members) are persons elected in accordance with the rules of the Authority" for a two year term.

Nominations must reach the LGFA by Friday 19 August 2016.

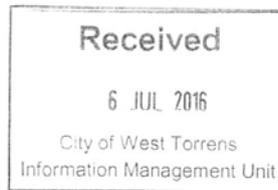
Notices of motion may also be submitted for the AGM, but none are proposed.

A copy of the correspondence outlining requirements is included as **Attachment 1**.

Conclusion

The Local Government Finance Authority has advised of its upcoming AGM on 21 October 2016 and is calling for motions, Board nominations and the appointment of a Council representative for the meeting.

ATTACHMENT 1



TO: Chief Executive Officers
Secretaries - Regional Associations

FROM: Chief Executive Officer

RE: Annual General Meeting – Friday 21 October 2016

Advance notice is hereby given that the Annual General Meeting of the Local Government Finance Authority of South Australia will be held on Friday 21 October 2016, in the Adelaide Entertainment Centre, 98 Port Road, Hindmarsh SA 5007. This meeting will again coincide with the Annual General Meeting of the Local Government Association of S.A. with the commencement time to be advised.

1. Appointment of Council Representative

Section 15(1) of the Local Government Finance Authority of South Australia Act 1983, provides that:-

" Every Council is entitled to appoint a person to represent it at a general meeting of the Authority."

As the Meetings of the Local Government Association of South Australia will also be held on the above day, it is suggested that the same person be appointed to represent your Council on the Association and the Authority.

A form is attached for your convenience to notify us of your representative.
Please return same to this Authority no later than Friday 19 August 2016.

2. Nominations for Members of the Board

We draw your attention to Section 7(1)(a) of the Local Government Finance Authority of South Australia Act 1983 regarding membership of the Board which provides:-

" (a) two are persons elected in accordance with the rules of the Authority;"

and to Section 8(1) which provides:-

"8. (1) Subject to this section, a representative member of the Board holds office for a term of two years commencing on the first day of January in the year next succeeding the year in which he or she was elected or appointed."

Kindly note that in accordance with the Rules of the Authority if more than two persons are nominated an election for two representative members will again be determined by postal ballot. The successful candidates will be declared elected at the Annual General Meeting.

*Local Government Finance Authority
of South Australia*

PO Box 7050 Hutt Street Adelaide South Australia 5000
12th Floor 147 Pirie Street Adelaide South Australia 5000
Phone (08) 8223 1550 Fax (08) 8223 6085
www.lgfa.com.au
ABN: 80 189 672 209

C/... 2

Nominations are hereby called to fill the two positions provided by Section 7(1)(a) currently held by Cr John L Sanderson (City of Mitcham) and by Cr John W Frogley (Councillor City Norwood Payneham & St Peters).

Nominations must be lodged at the Local Government Finance Authority of South Australia office not later than 19 August 2016.

For information we advise that Section 7 (2) of the LGFA Act states:-

"At least one member of the Board must be a woman and at least one member must be a man"

Our current gender status is 6 men and 1 woman.

Councils may wish to consider nominating a candidate of each sex.

A nomination form is attached for your convenience.

Those councils nominating a Member or Officer may wish to forward separately a brief résumé of their nominee which will later be circulated to all Councils with the Agenda and Ballot Paper (if a ballot is required).

A résumé form in the REQUIRED FORMAT is attached for this purpose.

3. Notice of Motion

The Rules of the Authority in relation to Annual General Meeting procedures require that a Notice of Motion specifying the resolution which is to be proposed has been given in writing to the Chief Executive Officer not less than forty two days prior to the meeting and to comply with this Rule, it is necessary for Notices of Motion to be submitted to the Local Government Finance Authority of South Australia office on or prior to Friday 19 August 2016.

Member Councils are requested to lodge the Notice of Motion in the following manner:-

- (a) Notice of Motion
- (b) Reason
- (c) Suggested Action

A copy of the appropriate form is attached for your convenience.



P A SLATER
CHIEF EXECUTIVE OFFICER

4 July 2016

APPOINTMENT OF COUNCIL REPRESENTATIVE

2016 ANNUAL GENERAL MEETING

I advise that Mayor/Alderman/Councillor/Officer/ or any other person

.....
(Full Name)

.....
(Home Address)

is appointed Council Representative to the Local Government Finance Authority of South Australia.

.....
(Signature of Chief Executive Officer)

.....
(Council)

CLOSING DATE: Friday 19 August 2016

N O M I N A T I O N F O R M

PURSUANT to a Resolution duly passed

The
(Name of Council)

hereby nominate
(Full Name)

of

being a Member or Officer of a Council for election to the Board of the Local Government Finance Authority of South Australia as provided by Section 7(1)(a) of the Local Government Finance Authority Act 1983.

Date this day of 2016

.....
(Signature of Chief Executive Officer)

and I the person nominated hereby agree to accept such nomination

.....
(Signature of Candidate)

CLOSING DATE: Friday 19 August 2016

RÉSUMÉ FORM

NAME:

AGE (Optional):

OCCUPATION:

CURRENT EMPLOYER:

QUALIFICATIONS:

.....
.....
.....
.....

CURRENT POSITION IN
LOCAL GOVERNMENT: Mayor / Chairman / Alderman / Councillor / other

NAME OF COUNCIL:

PERIOD IN LOCAL GOVERNMENT:

OTHER COMMITTEES / BODIES OF
LOCAL GOVERNMENT INVOLVEMENT:

PAST:
.....
.....
.....
.....

PRESENT:
.....
.....
.....
.....

NOTICE OF MOTION

2016 ANNUAL GENERAL MEETING

NAME OF COUNCIL:

NOTICE OF MOTION:

.....
.....
.....

REASON:

.....
.....
.....
.....

SUGGESTED ACTION:

.....
.....
.....
.....

NOTICES OF MOTION TO BE SUBMITTED TO THE
LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA OFFICE
ON OR PRIOR TO FRIDAY 19 AUGUST 2016

11.4 Service Centre Fourth Quarter Activity Report

Brief

This report provides information on activities within the Service Centre for the fourth quarter of the 2015/16 financial year.

RECOMMENDATION(S)

The Committee recommends to Council that this report be received.

Introduction

The objective of the Council's Service Centre is to "provide quality and excellence in service to those contacting Council". To achieve this, key performance indicators (KPI's) have been established to measure call volumes, abandonment rates, service levels and cash transactions taken. In addition, any abnormal or major events / projects that impact on KPI's are reported

Discussion

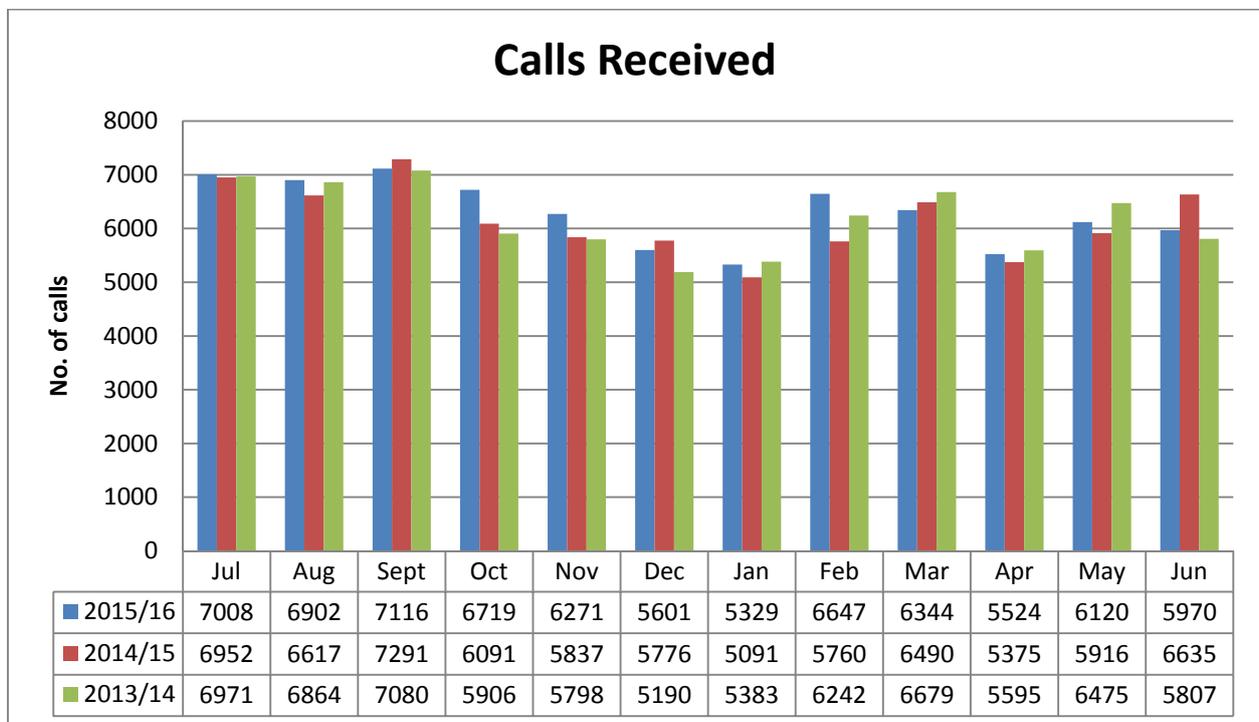
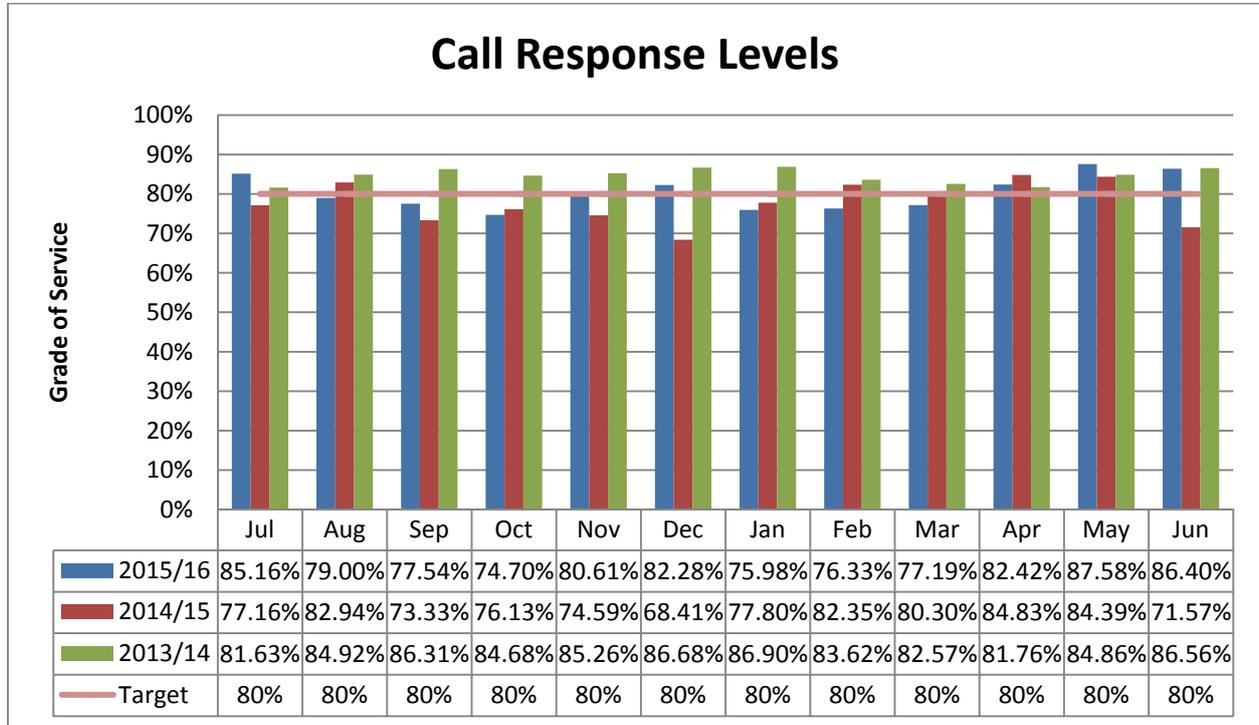
The chart below demonstrates the Service Centre's performance against the KPIs that have been established

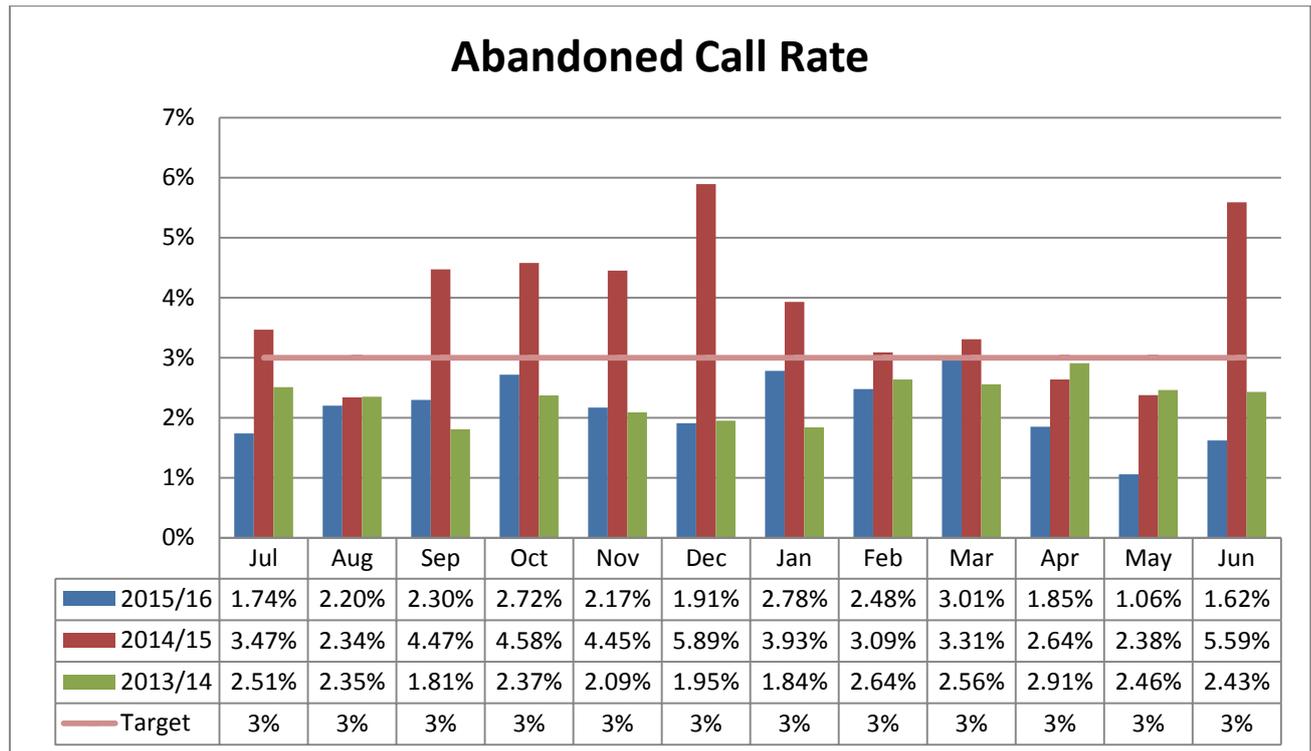
	Benchmark KPI	Apr 2016	May 2016	Jun 2016	Total/Avg Q4 2015/16	Total/Avg Q4 2014/15
Calls Received		5,524	6,120	5,970	17,614	17,926
Abandoned Call Rate	3%	1.85%	1.06%	1.62%	1.51%	3.54%
Average Queue Time (seconds)	30 seconds	34	24	26	28	39
Average Ring Time on Phone (seconds)		5	5	5	5	4
Call Response Level	>80%	82%	88%	86%	85%	80%
Average Talk Time (minutes)		2:33	2:21	2:28	2:27	2:24
Call Handling Time	< 5 minutes	2:54	2:42	2:50	2:91	2:25
Call Resolution Rate	> 80%					81.5%
After Hours		227	281	293	801	727
City Watch Requests		96	113	83	292	

There was a decline in calls received during the fourth quarter in comparison to 2014/15. Overall, calls received for 2015/16 increased by 2.3 per cent.

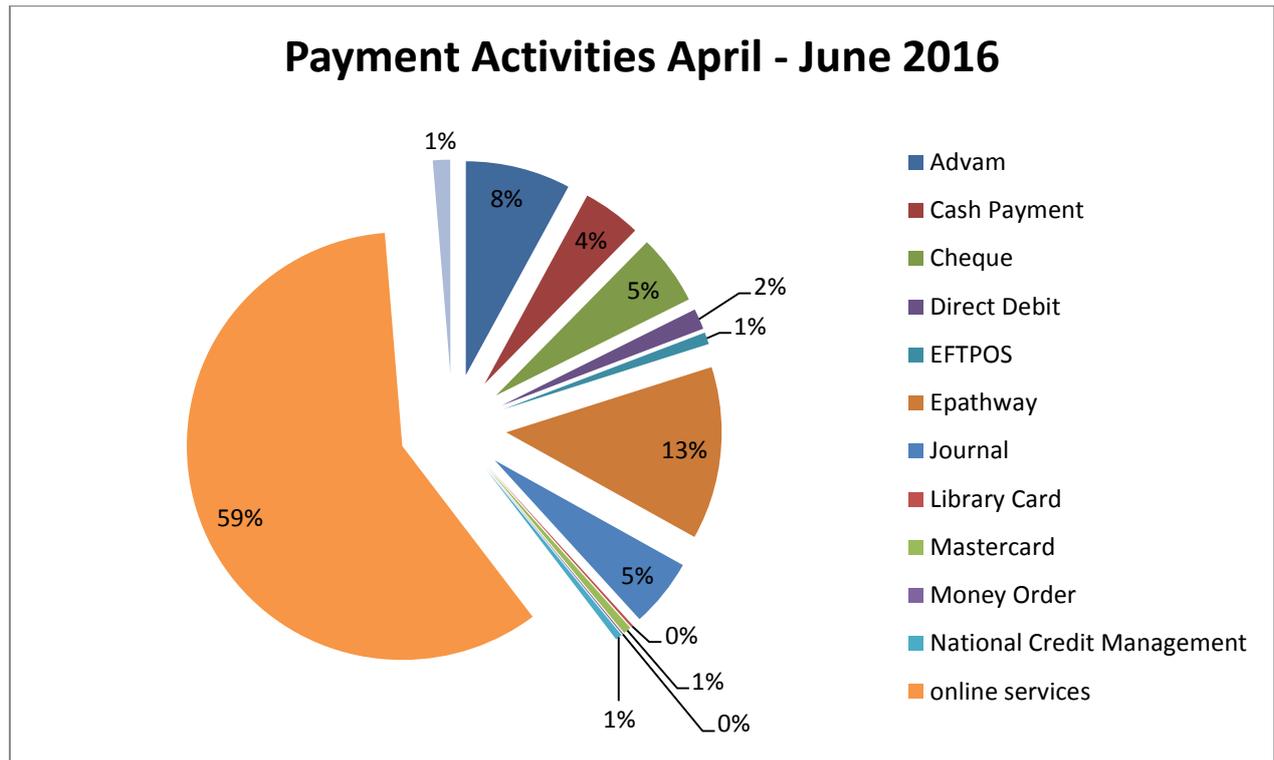
The most significant call drivers for the fourth quarter were development assessment related enquires (2,972) and compliance parking related enquiries (2,039).

The Service Centre improved on achieving all of their key performance indicator measures for the fourth quarter which was a significant achievement from the previous quarter. The Service Centre is responsible for reallocating a number of City Watch requests that are received from the public, and for this quarter a total of 292 requests were processed. There is no comparable data for the same period last year; however this is an increase of 133 per cent compared to the previous quarter.





Row Labels	Asked Name - Email	Asked Name - Trsfer	Customer Request	Email	Payment	Resolved	Transferred	Grand Total
Bldng - DA Related	59	54		25	3	71	17	229
Bldng - General	14	10	3	10		53	47	137
CA - X/over S/Water	13	9	2	3	1	21	9	58
City Assets - Gen	56	44	4	49	4	154	56	367
City Mgmnt	29	61		7		126	46	269
City Strategy	6	18	2	12		61	23	122
Com Dev - General	28	32	14	30	14	776	92	986
Com Dev - HACC	32	44	10	69	13	271	353	792
Com Dev - Theb CC	1	6	1	5	28	212	205	458
Comp - Dogs	21	26	83	26	21	425	30	632
Comp - General	21	41	100	8	10	156	22	358
Comp - Parking	7	16	161	22	585	1215	33	2039
Depot	56	44	674	84	6	464	51	1379
Finance - General	5	16		8	19	94	53	195
Finance - Rates	7	7	2	27	891	957	200	2091
Health	17	15	35	25	9	187	75	363
Human Resources	5	14	1	6		23	5	54
Info Services	6	27		3		65	12	113
Library	2	10	1	4	1	168	97	283
Org Support	2	9		2	1	4	5	23
Other	1					12		13
Planning - DA Rel	411	218	7	165	84	682	90	1657
Planning - Duty Ph	19	12		177	4	435	668	1315
Planning - General	36	52	4	37	2	339	65	535
Prop & Facility	2	2		3		15	8	30
Service Centre	9	44	3	8	2	1036	26	1128
Solo Waste				2		565	49	616
Waste Mgmnt	14	29	46	13		359	27	488
WM - Hard Waste		1	24	3		443	10	481



The Service Centre processed 21 per cent of the overall receipt transactions.

Conclusion

The report provides an overview of the key activities of the Service Centre for the fourth quarter of the 2015/16 financial year.

11.5 Regulatory Services Department Activity Report

Brief

This report provides information on the activities of the Regulatory Services Department for the three months to 30 June 2016.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

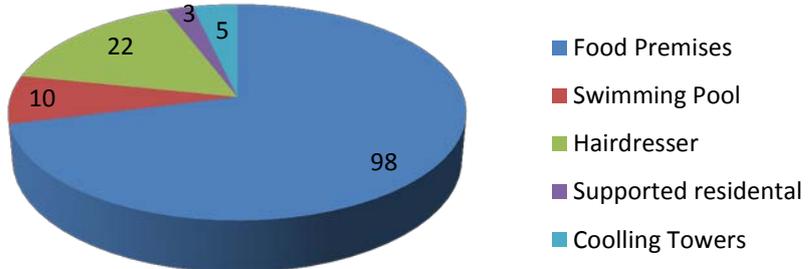
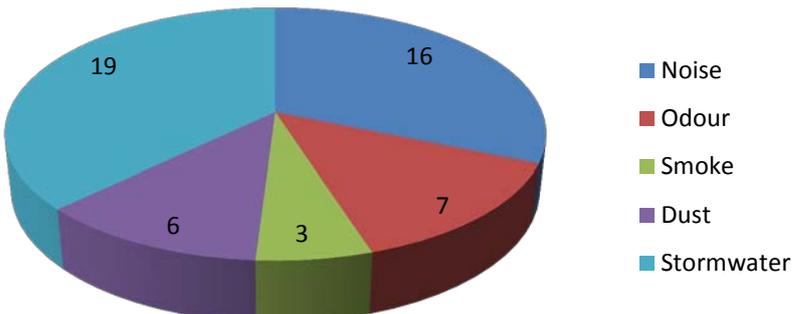
Details are provided each quarter on the activities of Regulatory Services for the information of Council.

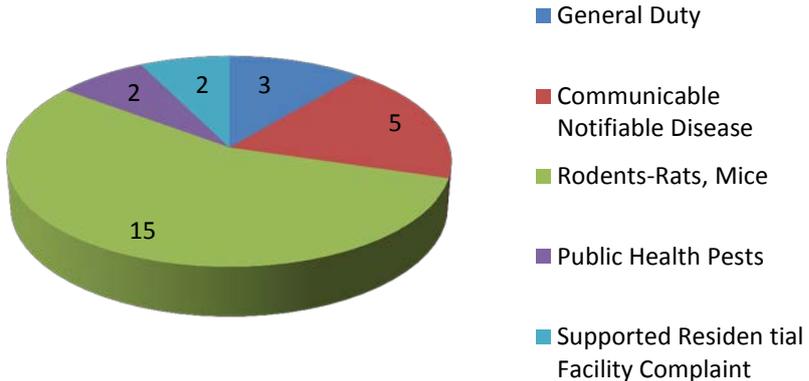
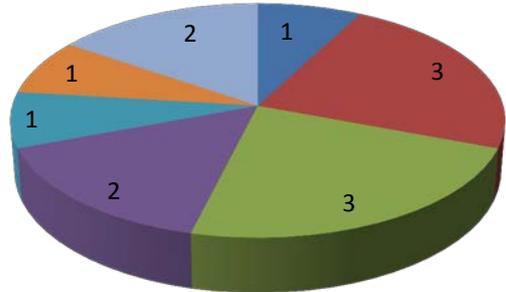
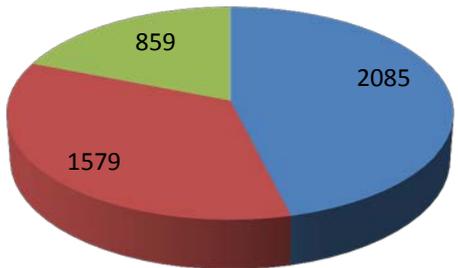
Discussion

Environmental Health

Highlights

- The environmental health team commenced participation in the food safety rating scheme in May for all relevant food premises.
- During the reporting period, approximately 960 influenza vaccines were provided. Included were 36 influenza clinics being undertaken at local work sites.
- Increased cold and wet seasonal conditions have contributed to increased rat activity, with rats accessing homes and sheds for shelter.

ENVIRONMENTAL HEALTH April - June													
<p>Routine Inspections</p> <p>Routine premise inspections = 123 Food Safety Audits = 3 Reinspections = 9</p>	 <table border="1"> <caption>Routine Inspections Data</caption> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Food Premises</td> <td>98</td> </tr> <tr> <td>Swimming Pool</td> <td>10</td> </tr> <tr> <td>Hairdresser</td> <td>22</td> </tr> <tr> <td>Supported residential</td> <td>3</td> </tr> <tr> <td>Cooling Towers</td> <td>5</td> </tr> </tbody> </table>	Category	Count	Food Premises	98	Swimming Pool	10	Hairdresser	22	Supported residential	3	Cooling Towers	5
Category	Count												
Food Premises	98												
Swimming Pool	10												
Hairdresser	22												
Supported residential	3												
Cooling Towers	5												
<p>Environmental Nuisance</p> <p>Total Inspections:</p> <p>YTD 2015/16 = 180 2014/15 = 156</p>	 <table border="1"> <caption>Environmental Nuisance Data</caption> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Noise</td> <td>16</td> </tr> <tr> <td>Odour</td> <td>7</td> </tr> <tr> <td>Smoke</td> <td>3</td> </tr> <tr> <td>Dust</td> <td>6</td> </tr> <tr> <td>Stormwater</td> <td>19</td> </tr> </tbody> </table>	Category	Count	Noise	16	Odour	7	Smoke	3	Dust	6	Stormwater	19
Category	Count												
Noise	16												
Odour	7												
Smoke	3												
Dust	6												
Stormwater	19												

<p>Public Health</p> <p>Total Inspections:</p> <p>YTD 2015/16 = 121 2014/15 = 84</p>	 <ul style="list-style-type: none"> ■ General Duty ■ Communicable Notifiable Disease ■ Rodents-Rats, Mice ■ Public Health Pests ■ Supported Residential Facility Complaint
<p>Food</p> <p>Total Inspections:</p> <p>YTD 2015/16 = 43 2014/15 = 43</p>	 <ul style="list-style-type: none"> ■ Foreign Matter ■ Hygiene Premises ■ Handling ■ Date Labelling ■ Microbial ■ Storage/Temp ■ Food Pests
<p>Total Vaccines Administered:</p> <p>YTD 2015/16 = 4,263 2014/15 = 5,798</p>	 <ul style="list-style-type: none"> ■ Vaccines Administered (Episodes) TOTAL ■ People Vaccinated (Encounters) TOTAL ■ Purchased vaccines administered (inc wtcc staff)

Waste Management

Highlights

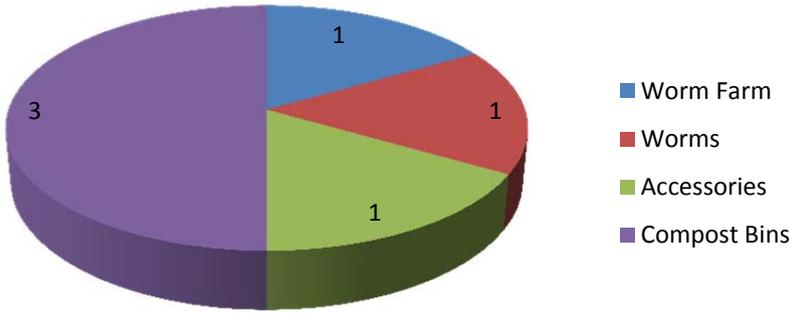
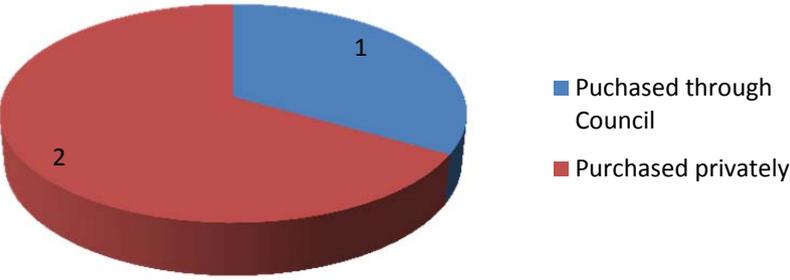
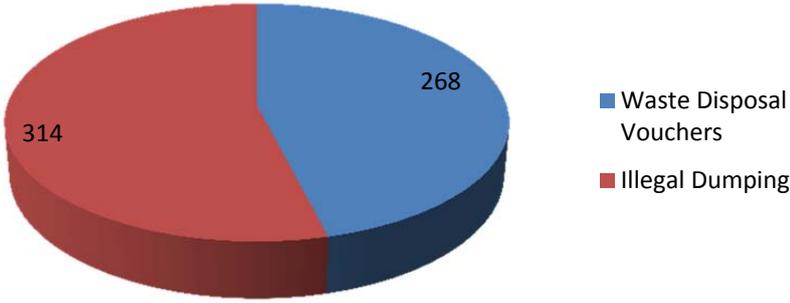
- There have been 6,591 at call hard waste collections to the end of June.
- Two community waste tours were conducted in April - Solo Resource Recovery, Visy, Resource Co Alternative Fuels and Jefferies.
- 240 litre bins were supplied for the West Adelaide Women's Football team
- A compost bin worm farm workshop is planned for Saturday 5 November 2016 at Reeds Beds Community Centre.
- A new 12 page information brochure - "Recycling and Waste Guide for multi-unit dwellings" has been developed, targeting multi-unit dwellings and reducing the volume of household materials going to landfill and increasing recycling.



Contents:

- Why recycle?
- Bin Collections
- Waste to landfill bin
- Recycling bin
- Hazardous household waste
- Hard waste and e-waste
- Illegal dumping

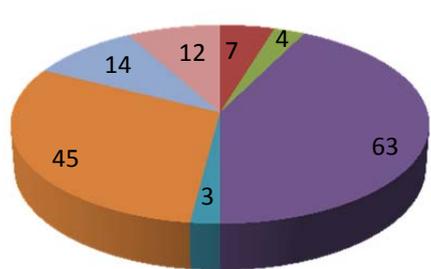
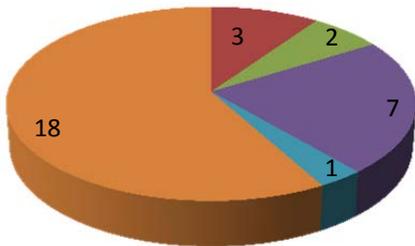
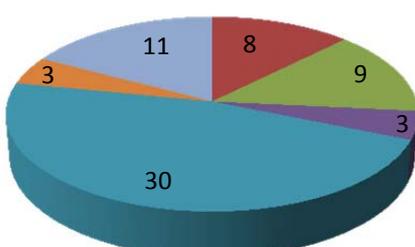
WASTE MANAGEMENT April - June											
<p>Waste Bins</p> <p>Total Inspections:</p> <p>YTD 2015/16 = 192 2014/15 = 152</p>	<table border="1"> <caption>Waste Bins Inspection Results</caption> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Left on Verge</td> <td>15</td> </tr> <tr> <td>Missed</td> <td>4</td> </tr> <tr> <td>Contamination</td> <td>4</td> </tr> <tr> <td>Misc/other</td> <td>10</td> </tr> </tbody> </table>	Category	Count	Left on Verge	15	Missed	4	Contamination	4	Misc/other	10
Category	Count										
Left on Verge	15										
Missed	4										
Contamination	4										
Misc/other	10										
<p>Reserve & Street Bins</p> <p>Total Inspections:</p> <p>YTD 2015/16 = 42 2014/15 = 33</p>	<table border="1"> <caption>Reserve & Street Bins Inspection Results</caption> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Left on Verge</td> <td>15</td> </tr> <tr> <td>Missed</td> <td>4</td> </tr> <tr> <td>Contamination</td> <td>4</td> </tr> <tr> <td>Misc/other</td> <td>10</td> </tr> </tbody> </table>	Category	Count	Left on Verge	15	Missed	4	Contamination	4	Misc/other	10
Category	Count										
Left on Verge	15										
Missed	4										
Contamination	4										
Misc/other	10										

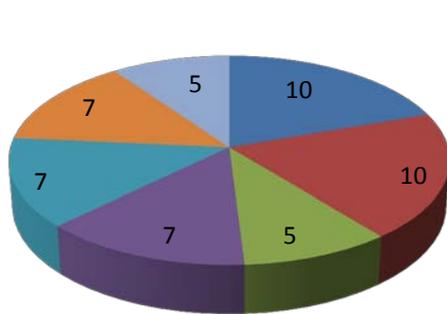
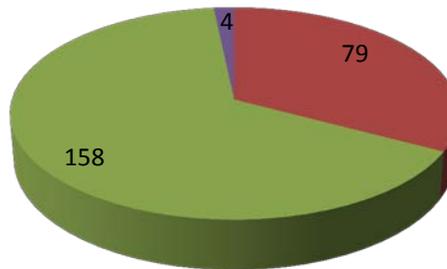
<p>Food Waste Program</p>	 <p>Total rebate given since 1 July 2015 = \$632.99</p> <p>No Rebate applied for in May or June</p> <ul style="list-style-type: none"> ■ Worm Farm ■ Worms ■ Accessories ■ Compost Bins
<p>Recycling Type of Food Waste Recycling Items</p> <p>YTD 2015/16 = 25 2014/15 = 33</p> <p>No Rebate applied for in May or June</p>	 <ul style="list-style-type: none"> ■ Purchased through Council ■ Purchased privately
<p>Illegal Dumping Program</p> <p>Access to waste disposal options and illegal dumping site inspections</p> <p>YTD 2015/16 = 3,226 2014/15 = 3,313</p>	 <ul style="list-style-type: none"> ■ Waste Disposal Vouchers ■ Illegal Dumping

Compliance

Highlights

- A dog registration survey / door knock was completed which resulted in 553 new dogs being registered as opposed to 236 last year and 208 the previous year.
- Dog registration renewal notices were sent out to all dog owners and are due on 31 August 2016
- A microchipping day for dogs and cats planned for Sunday 24 July in the Memorial Park.
- Banners for dog registration and microchip day (24/07/2016) put up on display.

COMPLIANCE April - June	
<p>Dogs</p>	 <ul style="list-style-type: none"> ■ Attack on animals ■ Attack on humans ■ Wandering at large ■ Lost dog ■ Barking dogs ■ Not registered ■ Create Nuisance
<p>Total Inspections:</p> <p>YTD 2015/16 = 700 2014/15 = 707</p>	
<p>Other Animals</p>	 <ul style="list-style-type: none"> ■ Number of Animals on Property ■ Cats creating a nuisance ■ Other animals creating a nuisance ■ Bees on Public Land ■ European Wasp Net Sighting
<p>Total Inspections:</p> <p>YTD 2015/16 = 162 2014/15 = 211</p>	
<p>Environment</p>	 <ul style="list-style-type: none"> ■ Pick up Syringes ■ Unsightly yard ■ Littering ■ Overhanging Branches Private Property ■ Council Tree Damage
<p>Total Inspections:</p> <p>YTD 2015/16 = 291 2014/15 = 318</p>	

<p>Roads & Footpaths</p> <p>Total Inspections:</p> <p>YTD 2015/16 = 175 2014/15 = 151</p> <p>Also noted were four Election sign requests during the April - June period.</p>	 <ul style="list-style-type: none"> ■ Damaged Driveways ■ Obstructing Footpath/Road ■ Banners/Posters ■ A Frame Signs ■ Sleeping on Council Land
<p>Parking</p> <p>Total Inspections</p> <p>YTD 2015/16 = 1,193 2014/15 = 1,361</p>	 <ul style="list-style-type: none"> ■ Abandoned Vehicle ■ Parking Complaint ■ Parking Permit Application

Conclusion

Details are provided quarterly on the activities of Regulatory Services for the information of Council.

12. MEETING CLOSE

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6.	COMMUNICATIONS BY THE CHAIRPERSON.....	1
7.	QUESTIONS WITH NOTICE	1
8.	QUESTIONS WITHOUT NOTICE	1
9.	MOTIONS WITH NOTICE.....	1
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1. MEETING OPENED

2. PRESENT

3. APOLOGIES

Leave of Absence

Cr Dua

Cr Palmer

Apologies

Council Members:

Cr McKay

4. DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75 of the *Local Government Act 1999*.

5. CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Strategy and Community Prescribed Standing Committee held on 21 June 2016 be confirmed as a true and correct record.

6. COMMUNICATIONS BY THE CHAIRPERSON

7. QUESTIONS WITH NOTICE

Nil

8. QUESTIONS WITHOUT NOTICE

9. MOTIONS WITH NOTICE

Nil

10. MOTIONS WITHOUT NOTICE

11. STRATEGY AND COMMUNITY REPORTS

11.1 Clifford St Reserve, Torrensville Stage 2 Upgrade

Brief

This report requests approval to proceed with a reduced scope of works on the proposed Stage 2 upgrade of Clifford Street Reserve, Torrensville, based on feedback from the Community.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The Report be received.
2. The proposed Stage 2 upgrade works consist of the following:
 - a) A re-alignment of the internal fence Option _____ to increase the dog-run area;
 - b) The installation of pedestrian lighting; and
 - c) Improvements to the access areas (by the gates) to the reserve.
3. The remaining nominated budget funding to be used for other reserve upgrades as listed in the 2016 / 2017 Budget.

Introduction

This report provides Members with an update on the current status of the proposed works for the Stage 2 upgrade for the community garden of Clifford Street Reserve, Torrensville.

Background

The Clifford Street Reserve has been the subject of various reports to Council and consultation with the Community to ascertain options for future use of the reserve. In March 2010 the playground was closed to the public as it no longer met the requirements of the Australian Standards.

At their meeting on the 20 July 2010, Council resolved to undertake consultation with the community regarding possible options for the longer term use of Clifford Street Reserve (**Attachment 1**). The implementation of the Election Caretaker Period in the last quarter of 2010 resulted in the consultation being delayed until early in 2011.

A further report was provided to Council on 2 August 2011 (**Attachment 2**) with a summary of the outcomes of the consultation with residents from the Torrensville area regarding the future use of Clifford Street Reserve which was undertaken in January and February 2011.

At the meeting of 6 September 2011, Council resolved to establish a community garden and basic playground facility on the Clifford Street Reserve (**Attachment 3**).

In accordance with the Council resolution of 4 February 2014 (**Attachment 4**), funds were allocated in 2013/14 budget to undertake the Stage 1 works namely the establishment of an area of community garden beds, a dog run area and a playground. The works were subsequently completed in September 2014.

On 22 October 2015, a letter was distributed to residents in the area surrounding the Clifford Street Reserve proposing further upgrade works to the reserve as budgeted in the 2015/16 program of works (**Attachment 5**). The Stage 2 works can be summarised as follows:

- The establishment of additional new community garden beds;
- Extension of the herb garden area;
- Alteration of the off-leash dog area along the rear of the reserve to increase its visible size; and
- Installation of reserve lighting.

At the meeting of 17 November 2015, a petition opposing the proposed Stage 2 upgrade works to the Clifford Street Reserve was presented to Council (**Attachment 6**). The petition opposed the proposed establishment of an additional area for the (community) garden plots/beds and requested a minor modification to the dog run fence to increase the current area available for dogs.

Discussion

The proposed Stage 2 upgrade to the Clifford St Reserve has caused considerable angst within the community. There is clear conflict between members of the community who are advocating an increase to the dog run area and those who wish to increase the garden plots.

Investigations undertaken by the Administration indicate that the current garden beds are all allocated to residents, but are not being fully utilised. As at May 2016, there was a small waiting list (of three residents) requesting use of a garden plot at Clifford St Reserve.

There has been considerable interest from the community for a larger dog run area as this area of the Clifford St Reserve has proved to be well utilised. The Administration has proposed a minor realignment of the dog run fence (**Option 1 Attachment 7**) however there is scope to move the current fence in line with the rear of the playground to create a larger dog run area (**Option 2 Attachment 8**).

Conclusion

In response to the letter to residents of 22 October 2015 proposing further upgrade works to the Clifford St Reserve, and the petition presented to Council on 17 November 2015, there has been considerable angst within the community. There is currently little demand for additional garden beds however there appears to be support within the community for additional dog run space.

ATTACHMENT 1

URBAN SERVICES STANDING COMMITTEE
20 July 2010

Page 27

11.4 Clifford Street Reserve, Torrensville

Brief

This report seeks Council approval to replace the current playground and undertake community consultation regarding the longer term use of the reserve.

RECOMMENDATION(S)

It is recommended to Council that:

1. The current playground equipment is removed and replaced with only a double swing unit and a suitable soft-fall surface.
2. Consultation is undertaken with the community regarding possible future uses for the Clifford Street Reserve, Torrensville, and a report be provided back to Council summarising the feedback and providing a recommendation for the longer term use of the site.

Introduction

This report seeks Council approval to replace the current playground and undertake community consultation regarding the longer term use of the reserve.

Discussion

Clifford Street Reserve is located at 76-78 Clifford Street, Torrensville (**Attachment 1**).

In March 2010, the current playground facility on site was closed because of the inability to undertake further repairs or maintenance, to ensure compliance with the relevant Australian Standards. The playground facility on site includes a combination unit and a double swing unit. Information provided for the detailed playground audit and assessment undertaken in April 2008 estimated that the current playground equipment was installed in 1991 and the playground was identified for immediate replacement.

The current estimate to replace the playground equipment is \$50,000. This would include a new (similar) combination unit and double swing unit suitable for the size of the reserve. Budget costs also include installation of flexible (rubber) pavement suitable for playgrounds to replace the current soft-fall surface. This amount for replacement of the playground has not been included in the 2010/2011 Capital Works program.

The Administration proposes to remove the current playground equipment and only replace it with a double swing unit and suitable sized soft-fall surface, due to the restricted size of the reserve, while further investigation and consultation is undertaken with the community regarding future use of the reserve. The installation of a double-swing and new soft-fall surface could be undertaken for less than \$8,000, which could be accommodated within the current 2010/2011 Capital Works budget.

Different options (requiring investigation) for the reserve include:

- Sale of the reserve, subject to the provisions of the Section 194(2) of the Local Government Act 1999 and utilising the funds to improved playground or sport facilities at Kings Reserve
- Use of the reserve as a dog park, or,
- Retaining the reserve as small community local area park, (Open Space Strategic Plan, March 2004)

Residents were advised in March/April 2010, regarding the closure of the playground and the limited feedback provided to Council to date indicates little use of the reserve, other than as a dog play area.

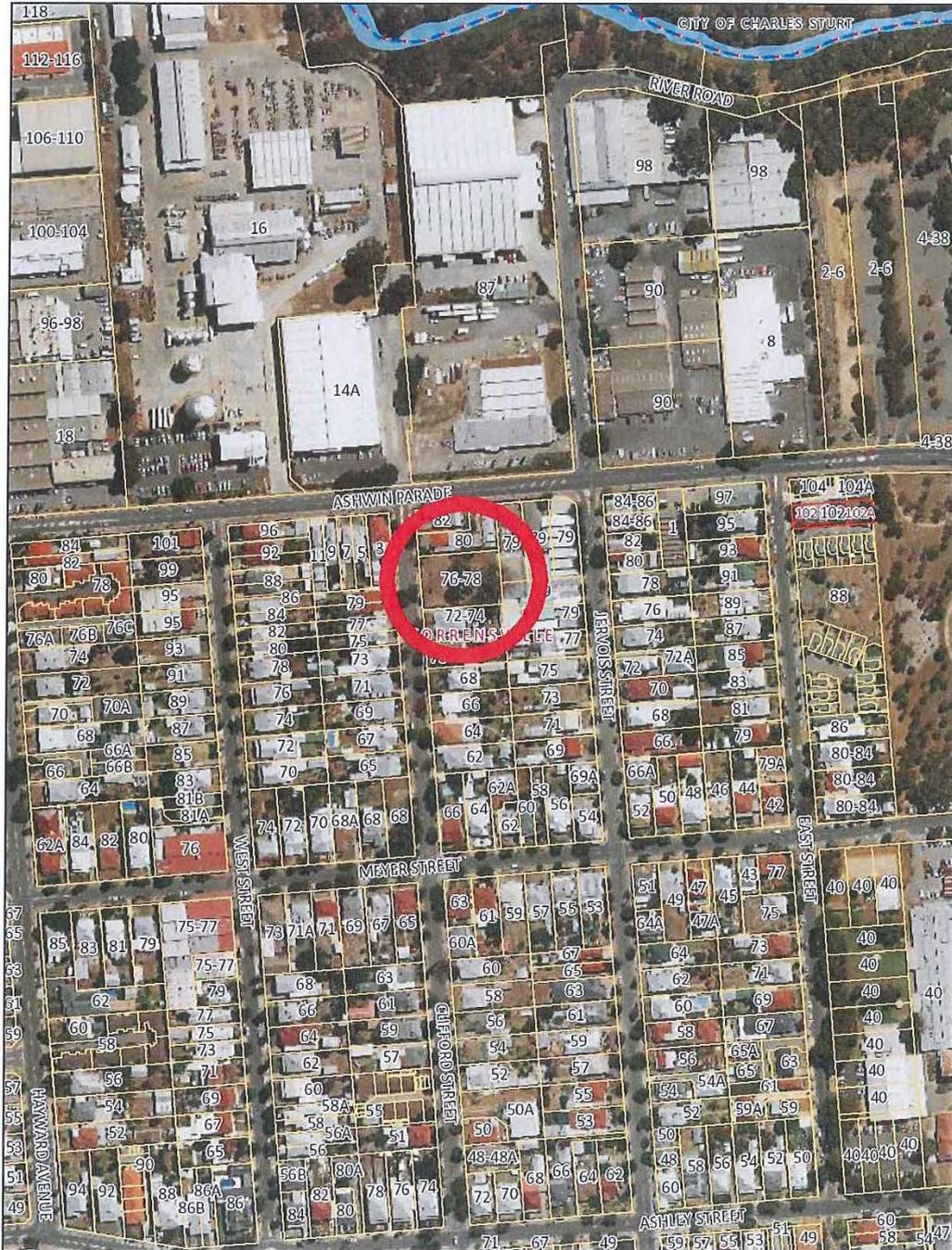
Conclusion

This report seeks endorsement from Council for the current playground equipment to be removed and replaced with a double swing unit and a suitable soft-fall surface. Consultation will need to be undertaken with the community regarding possible future uses for the Clifford Street Reserve, Torrensville and a report provided back to Council summarising the feedback and providing a recommendation for the longer term use of the site.

ATTACHMENT 1

12/07/2010

Clifford Street Reserve, Torrensville



Disclaimer
The City of West Torrens accepts no liability for any reliance placed on the validity and accuracy of data in this publication. While care and effort has been taken in the presentation of this data it is only to be used for demonstration purposes.



ATTACHMENT 2

11. URBAN SERVICES DIVISION REPORTS

11.1 Clifford Street Reserve Consultation

Brief

This report provides Council with a summary of the outcomes from consultation with the residents of Torrensville regarding the future use of Clifford Street Reserve and provides a recommendation from the Administration based on the responses received.

RECOMMENDATION

It is recommended to Council that the Administration further consult all residents originally surveyed on the two (2) highest scoring options (based on 1st and 2nd preferences) being the Dog Park and the Playground upgrade and that following this consultation a further report be presented to Council outlining the future use of the reserve.

Introduction

This report provides Council with a summary of the outcomes of the consultation with residents from the Torrensville area regarding the future use of Clifford Street Reserve which was undertaken in January and February 2011.

Discussion

At their meeting on the 20 July 2010, Council resolved to undertake consultation with the community regarding possible options for the longer term use of Clifford Street Reserve. A copy of the Council report is provided for information in **Attachment 1**.

The implementation of the Election Caretaker Period in the last quarter of 2010 resulted in the consultation being delayed until early in 2011. To ensure adequate consultation, the Open Space Strategy Plan (2004) states that those residents within 500m of the reserve should be provided with the opportunity to comment on any proposed changes to the reserve. To simplify matters it was decided to involve the whole suburb of Torrensville resulting in a total of 2,025 letters being delivered. A copy of the letter and survey form is provided in **Attachment 2**.

Residents were asked to select from the following four options:

Option 1 - Open space area with no facilities

Option 2 - Playground with limited facilities

Option 3 - Dog Park and associated equipment

Option 4 - Sale of the reserve and upgrade of Kings Park reserve.

The consultation process closed on 18 February 2011 and at that time a total of 279 responses had been received, representing 13.8% of the of the total distribution.

A summary of the responses of preferences are included in table 1.

TABLE 1

	Option 1 Open Space	Option 2 Playground	Option 3 Dog Park	Option 4 Sell
1 st Preference	19	73	104	91
2 nd Preference	45	102	61	24
3 rd Preference	91	60	51	27
4 th Preference	124	44	63	137
Total Returns	279	279	279	279

The total results of the first preferences have been slightly skewed by residents repeating the first preference (or subsequent preferences) more than once, i.e. some of the responses include the first preference on more than one of the listed options.

Further information on all responses, listing all preferences and including all comments made by residents is included in **Attachment 3**. Please note all resident details have been removed from the data and is available upon request to the Administration.

In summary, there is positive support for a dog park in the area, but the practicality of utilising this residential location as a dog park may be to the detriment of the adjoining land owners. Further discussion and consultation with neighbouring property owners will be necessary before this option can be further considered.

The decision to resurvey the residents is to provide a further opportunity for residents to consider the results from the initial survey before any decision is made by Council. This second survey will offer two (2) options only and will require the residents to indicate their preference for a dog park or the upgrade to the playground. There will also be an area on the survey form for any further comments from the residents in relation to the reserve.

Conclusion

This report seeks approval from Council to further consult with all residents from the original surveyed area on the two (2) highest scoring options (based on 1st and 2nd preferences) being the Dog Park and the Playground upgrade. On completion of the second consultation for the reserve a further report will be presented to Council outlining the future use of the reserve.

ATTACHMENT 1

11.4 Clifford Street Reserve, Torrensvile

Brief

This report seeks Council approval to replace the current playground and undertake community consultation regarding the longer term use of the reserve.

RECOMMENDATION(S)

It is recommended to Council that:

1. The current playground equipment is removed and replaced with only a double swing unit and a suitable soft-fall surface.
2. Consultation is undertaken with the community regarding possible future uses for the Clifford Street Reserve, Torrensvile, and a report be provided back to Council summarising the feedback and providing a recommendation for the longer term use of the site.

Introduction

This report seeks Council approval to replace the current playground and undertake community consultation regarding the longer term use of the reserve.

Discussion

Clifford Street Reserve is located at 76-78 Clifford Street, Torrensvile (**Attachment 1**).

In March 2010, the current playground facility on site was closed because of the inability to undertake further repairs or maintenance, to ensure compliance with the relevant Australian Standards. The playground facility on site includes a combination unit and a double swing unit. Information provided for the detailed playground audit and assessment undertaken in April 2008 estimated that the current playground equipment was installed in 1991 and the playground was identified for immediate replacement.

The current estimate to replace the playground equipment is \$50,000. This would include a new (similar) combination unit and double swing unit suitable for the size of the reserve. Budget costs also include installation of flexible (rubber) pavement suitable for playgrounds to replace the current soft-fall surface. This amount for replacement of the playground has not been included in the 2010/2011 Capital Works program.

The Administration proposes to remove the current playground equipment and only replace it with a double swing unit and suitable sized soft-fall surface, due to the restricted size of the reserve, while further investigation and consultation is undertaken with the community regarding future use of the reserve. The installation of a double-swing and new soft-fall surface could be undertaken for less than \$8,000, which could be accommodated within the current 2010/2011 Capital Works budget.

Different options (requiring investigation) for the reserve include:

- Sale of the reserve, subject to the provisions of the Section 194(2) of the Local Government Act 1999 and utilising the funds to improved playground or sport facilities at Kings Reserve
- Use of the reserve as a dog park, or,
- Retaining the reserve as small community local area park, (Open Space Strategic Plan, March 2004)

Residents were advised in March/April 2010, regarding the closure of the playground and the limited feedback provided to Council to date indicates little use of the reserve, other than as a dog play area.

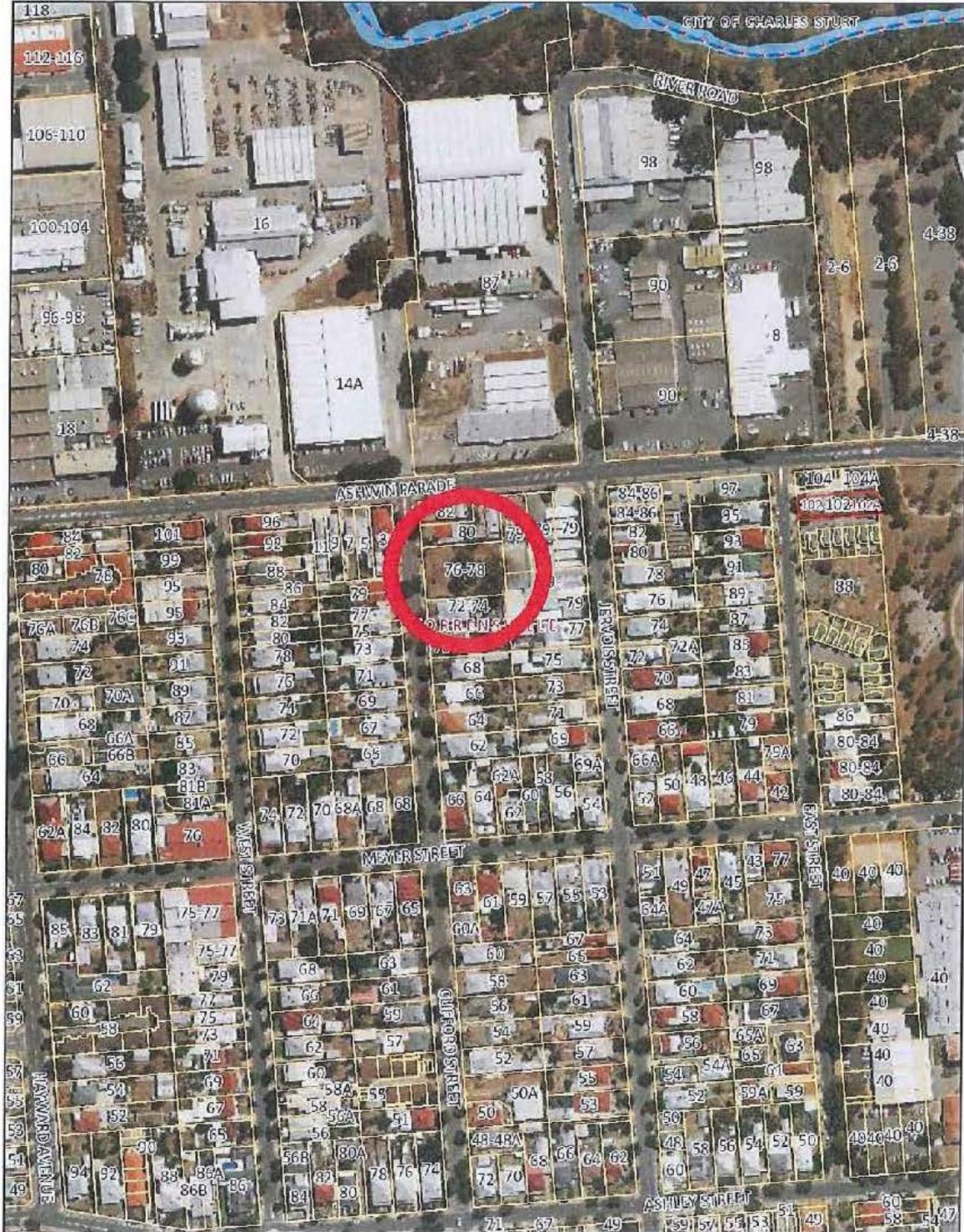
Conclusion

This report seeks endorsement from Council for the current playground equipment to be removed and replaced with a double swing unit and a suitable soft-fall surface. Consultation will need to be undertaken with the community regarding possible future uses for the Clifford Street Reserve, Torrensville and a report provided back to Council summarising the feedback and providing a recommendation for the longer term use of the site.

ATTACHMENT 1

12/07/2010

Clifford Street Reserve, Torrensville



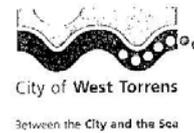
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ATTACHMENT 2

 **COPY**

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel 08 8416 6333
Fax 08 8443 5709
Email csu@wtcc.sa.gov.au
Website www.wtcc.sa.gov.au



17 January 2011

TO THE RESIDENT / RATEPAYER

RE: Clifford Street Reserve – Options for Future Use

Clifford Street residents in close proximity to the Clifford Street Reserve were notified in late March 2010 that the existing playground equipment would be removed as it could no longer be maintained to meet Australian Standards.

At that time Council indicated that a number of options for future use of the reserve would be considered, and that residents would be advised of the outcome. In an endeavour to provide the local community with greater involvement regarding future of the reserve, Council is undertaking public consultation on this matter with residents in the Torrensville postcode area.

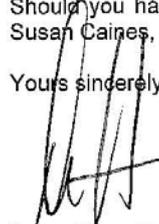
Attached to this letter is a survey form which provides details on each of the four options Council plans to consider at this time. A further section is provided for residents to make comment on other possible uses of the reserve area. Also provided is a map of the local area showing the proximity of Clifford Street Reserve and Kings Park Reserve (a distance of less than 500 metres).

Residents are asked to complete the survey form by numbering each box to show the order of your preference, and return the form to Council in the enclosed Reply Paid envelope. Alternatively residents may complete the survey form online through Council's website by going to www.wtcc.sa.gov.au and clicking on the 'Clifford Street Reserve Public Consultation' news item on the home page.

Whilst each resident has the opportunity to remain anonymous, Council asks residents to provide their name, residential and postal addresses, contact telephone number and email (if applicable). This will enable Council to contact residents to gain further information if required, or advise residents directly of any outcomes. **The closing date for consultation is 5.00 pm Friday 18 February 2011.**

Should you have any further queries on this matter please do not hesitate to contact Susan Caines, City Works Officer, on 8416 6333.

Yours sincerely

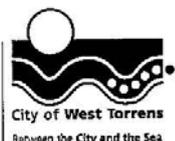

Dean Ottanelli
Manager City Works

Encl: Clifford Street Reserve Survey Form
Reply Paid Envelope

The City of West Torrens is a silver partner of the 2010 Year of Women in Local Government.

Clifford Street Reserve Resident Survey

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel 08 8416 6333
Fax 08 8443 5709
Email csu@wtcc.sa.gov.au
Website www.wtcc.sa.gov.au



Personal details

First name: Surname:
Residential address:
..... Post code:
Postal address (if different from above):
..... Post code:
Telephone: Mobile:
Email (if applicable):

Please number options from 1 – 4 with 1 being most favoured and 4 being least, or include another option.

Option 1 – open space area (no facilities)

Reserve to remain as a non irrigated open space area with no facilities. Maintenance of the area limited to mowing on a scheduled basis and tree pruning as required.

Option 2 – playground (limited facilities)

Reserve to remain as a non-irrigated open space area but with limited playground facilities (ie swing, slide and rocker units). Playground area would be fenced and have a rubberised surface. Maintenance would remain limited to mowing on a scheduled basis and tree pruning as required.

Option 3 – dog park and associated equipment

Reserve to remain as a non-irrigated open space area but will have a variety of equipment installed to provide a fenced obstacle and play area for dogs. A water facility would also be installed along with doggy bag dispensers and bins. It is likely that this dog area would be designated 'off leash'.

Option 4 – sale of reserve and upgrade of Kings Park Reserve

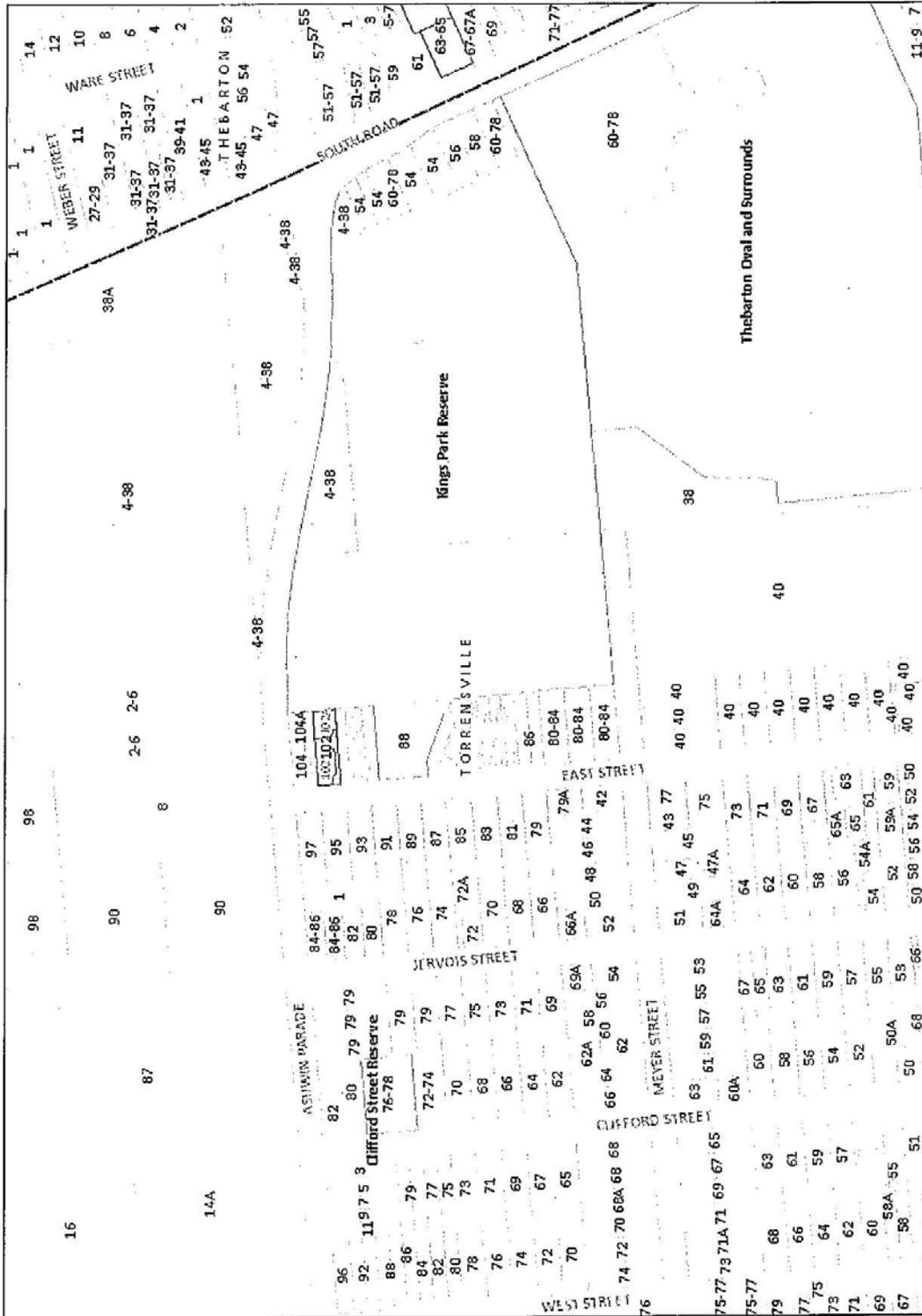
Remove Clifford Street Reserve from community land classification and sell land for residential use (specific public consultation required as well as ministerial approval). Proceeds from sale to be used to upgrade existing and install new playground equipment and other facilities at Kings Park Reserve. Kings Park Reserve to become a local community playground hub.

Option 5 – other suggestions

Provide details for other uses:.....
.....
.....
.....

Please return this form in the reply paid envelope by 5.00 pm, Friday 18 February 2011.

Clifford Street Reserve and Kings Park Reserve Locations



ATTACHMENT 3

SURVEY RESULTS

No	Option 1	Option 2	Option 3	Option 4	Other suggestions for the use of Clifford Street Reserve
1	4	1	3	2	
					The reserve should be sold & the proceeds be used to fix up parts of linear park which is becoming unsafe & an eyesore in the on the West Torrens CC side. □ Priority 1: A footbridge across the Torrens near the Brickworks site. The South Road bridge is far to unsafe for families to use. □ □ Priority 2: The linear park path at the end of Hardys road has been closed due to being unsafe for years now, yet people have long ignored the signs & used it anyway. Before a child seriously injures themselves the path needs to be fixed up & made safe.
2	4	3	2	1	
3	3	1	1	2	
4	2	1	3	4	Irrigate it and plant trees
5	2	3	1	4	
6	4	2	3	1	
7	4	3	2	1	
8	3	2	1	4	
9	3	2	1	4	
10	3	2	1	4	
11	4	2	1	3	
12	3	2	1	4	
13	3	1	2	4	
14	4	4	4	4	sell the site but must ensure all sale proceeds are directed to Kings Reserve and areas along the Linear Park from South Rd to Holbrooks Rd, solar lighting in Kings Reserve to enhance night security.
15	3	2	1	4	
16	4	3	2	1	Sale of reserve; upgrade Kings Park and include Dog Park; Sale of reserve and put Dog park in other location, clifford st too small.
17	4	3	1	2	
18	4	2	1	3	
19	4	2	1	3	
20	4	2	1	3	
21	4	2	1	3	
22	3	1	2	4	
23	1	3	2	4	
24	3	2	4	1	
25	2	3	4	1	
26	1	3	2	4	
27	3	1	2	4	
28	4	1	2	3	
29	4	3	1	2	
30	3	2	1	4	
31	3	4	2	1	
32	4	1	3	2	would be good to see Kings Park Reserve upgraded but not at expense of local community open space elsewhere
33	3	2	1	4	
34	4	1	2	3	All Money Raised
35	4	1	4	4	Playground is regularly used esp by mothers with Toddlers - fencing and gate providing safe secure environment. Dogs are well cared for with Linear Park and Kings Park & Kings Park (which is ok for older children but not comparable to clifford street Use as observed above) We are residents of long standing -35years + and have been very appreciative of Clifford street playground for our children and grandchildren. Kings Park is fine as it is which we also use
36	4	2	3	1	
37	2	3	1	4	Park Benches need to be installed to make the park a pleasant place to sit
38	3	2	1	4	
39	2	4	4	4	Community vegetable garden - available to all residents
40	3	1	2	4	I am disappointed the lot has been vacant for so long. Most councils have updated their playgrounds to safer equipment and I hope West Torrens follows. I have 3 young children that still require playground use
41	3	2	1	4	
42	2	4	3	1	

SURVEY RESULTS

No	Option 1	Option 2	Option 3	Option 4	Other suggestions for the use of Clifford Street Reserve
43	4	1	3	2	
44	3	1	2	4	
45	4	2	3	1	
46	3	1	2	4	
47	2	3	4	1	
48	3	1	2	4	The Reserve is muchused by residents & Particually by the local children it wouldbe very sad to see it go
49	4	4	1	4	
50	3	2	1	4	
51	4	3	1	2	Off leash dog park
52	2	3	1	4	
53	4	3	1	2	
54	4	3	1	2	
55	1	2	3	4	
56	2	3	4	1	
57	2	1	3	4	Plant trees provide shade, BBQ area
58	4	4	4	1	
59	2	1	3	4	We dont like Skatting thing thatthere the bbq area is good lots of families are enjoying it
60	2	1	3	4	Option 2 as well as 1) Rubberised track to be put around the reserve to take advantage of its rectangular shape for children to ride bikes and scooters.2)Installation of nesting boxes to attract birdlife to the substantial blue gum tree on site. 3)Planting of creeper plants to improve appearance along the peripheral walls and create a more welcoming environment for residents and visitors to the park. 4) Repair of light on Clifford Street stobie pole installed for park purposes.
61	3	1	2	4	Sale of the reserve should not be an option as I believe the park was bequeathed to the council as a play area.
62	3	1	2	4	Irrigation in the Summer months would help to preserve the state of the park.
63	2	3	1	4	I live in Richmond but this park is with in great walking distance for me and my dog. We often go there so my dog can go for a run. It is great for those with small yards. i would really like to see this as a dog park in the future. It could also be a great space for a community garden.
64	3	2	1	4	Option 4 to be avoided like the Plague; no more development needed more green space is what is needed with or without equipment
65	4	4	1	4	There are no secure fenced in areas which are secure for dogs in the area of Mile End/Torrensville. Subdivision in the area means less space to exercise dogs off the leash
66	3	1	4	2	
67	4	4	4	1	
68	4	4	4	1	
69	4	1	4	4	
70	3	1	2	4	
71	3	4	1	2	
72	4	4	4	1	
73	2	4	3	1	
74	3	1	2	4	
75	4	2	3	1	Pleaaase make sure money does go to Kings Park if land is sold
76	3	2	1	4	
77	4	4	4	1	
78	4	1	4	4	
79	4	4	4	1	
80	3	2	1	4	
81	4	2	1	4	3. Coomunity Garden as high density housing has taken over the 1/4 acre block- there is no room for vegie garden people need to grow their own food. Dont trust supermarkets for fresh food all food refrigerated

SURVEY RESULTS

No	Option 1	Option 2	Option 3	Option 4	Other suggestions for the use of Clifford Street Reserve
82	4	3	2	1	
83	4	1	4	4	
84	4	3	2	1	
85	4	3	2	1	
86	3	4	2	1	
87	2	4	1	3	
88	2	3	1	4	
89	1	2	4	3	
90	1	2	4	3	Picnic Area
91	4	1	2	3	1 why not turn it into a community garden(vegie Patch) rent for water use
92	4	1	2	3	Put more playground equipment in to increase use
93	2	1	3	4	Park with Gazebo BBQ (Coin Operated) and open space
94	2	1	3	4	Honour the donation of the land for what it was specified - playground
95	2	3	1	4	
96	4	2	3	1	
97	4	1	4	4	
98	2	1	3	4	
99	1	4	4	4	
100	4	2	1	3	
101	4	3	2	1	Its a small isolated space that is under used. Sale is the best option and allows better use of assets
102	4	3	2	1	its a small isolated space taht si underused. Sale is the best option and allows better use of assets
103	3	1	2	4	any revegetation should consider sturdy natives to be able to cope with non irrigation
104	3	1	2	4	
105	1	3	2	1	
106	4	3	2	1	
107	3	2	4	1	
108	4	4	3	1	2 Develop into a rental property commercial or residential. Profit making - return instead of cost
109	4	4	1	4	1 How will we know when a decsion has been made, I am a regular user of the playground and don't remember receiving notification at the end of March 2010
110	4	3	2	1	Kings Park reserve is in desperate need of a playground makeover. It is a fantastic reserve with lots of options but for kids it is a very old tired playground
111	3	2	1	4	
112	3	2	1	4	Please keep this for activities, we and our children need healthy choices
113	2	1	4	4	1 owuldn't any more open space to disappear and i wouldn't want to encourage an increase in dog number until they breed them to be more quiet
114	4	2	3	1	
115	3	2	1	4	
116	4	3	2	1	
117	4	3	2	1	
118	1	2	3	4	
119	3	2	1	4	
120	3	1	4	2	
121	4	1	4	4	
122	2	1	3	4	
123	4	3	2	1	
124	3	2	1	4	
125	3	2	4	1	
126	3	2	1	4	Gym equipment setup with a rubberised area
127	1	2	3	4	
128	4	4	1	4	
129	4	2	1	3	
130	4	4	4	1	
131	3	2	1	4	No Othr suggestion for uses but i would like to see it remain undeveloped for housing and kept as a park for community use, I see heaps of familles use this and the playground equipment as i drive past.
132	4	4	4	1	Please sell the land and put up townhouses that suit the area of torrensville
133	1	2	4	3	
134	4	3	2	1	

SURVEY RESULTS

No	Option 1	Option 2	Option 3	Option 4	Other suggestions for the use of Clifford Street Reserve
135	3	2	1	4	
136	4	3	2	1	
137	3	2	1	4	
138	1	3	2	4	Plant more indigenous trees esp large trees to provide a canopy a natural airconditioner for the planet
139	3	2	4	1	
140	4	3	1	2	
141	3	1	2	4	
142	3	2	1	4	
143	3	1	4	2	
144	3	2	1	4	I have lived nearby for 11 years and used this little park for off leash activities with many dogs inc my own. Also have taken children and dogs there to play at the same time. It's most excellent little enclosed play area. Kings park is also lovely but does not have an enclosed area that is safe for small children and off leash dogs which is a shame look at the dog park in panorama Very Good!!
145	4	4	4	4	My suggestion is to do with Marion Road end of Hounslow Ave which has become a bypass road with lots of speeding cars and motorbikes. Perhaps limit the access at marion road at a roundabout at the Harley street or speed humps, so i suggests the sale of the land and the proceeds go towards my suggestions
146	4	3	2	1	
147	4	4	4	1	If not irrigated this area will be an eyesore, sell it for housing
148	2	1	3	4	
149	4	3	2	1	
150	4	2	3	1	The aprk always looks negelected and an eyesore
151	2	1	3	4	1 With a playground (option 2) possible outdoor BBQ areas
152	3	2	4	1	Not all dog owners are responsible so Dog Use if any should be strict for safety and hygiene reasons. Is the playground fenced off, Not all children feel safe around dogs Maybe it should be. Def area work the best - like Central Park not as big a scale as New York though.
153	1	2	3	4	PLANTS THAT HAVE SEQUENTIAL FLOWERING TIMES PROVIDE ALL-YEAR FOOD SOURCE FOR NATIVE SPECIES. DECIDUOUS TREE CAAAAAAAANT PROVIDE NESTING HABITAT DURING IMPORTANT BREEDING SEASON. I UNDERSTAND THAT IN THE NOT TODISTANT FUTURE THERE WILL BE CONCESSIONS AVAILABLE FOR TRADING AS CARBON CREDITS DEPENDING ON VEGETATION ACTING AS CARBON SINKS. THIS WILL PROVIDE ANOTHER INCOME SOURCE
154	4	2	1	3	Community garden and where people can grow vegetables and compost, not only to have fresh produce but encourage community spirit. U put in garden beds, tanks to catch water etc
155	4	1	4	4	This park needs to be kept for kids in this densely populated area. Parents some have not the time to go all the way to Kings park. there are units in this area with no space for kids to get out and play. Kids need to burn energy. I know i have 14 grandchildren and 2 great grandchildren
156	3	2	1	4	
157	4	3	2	1	
158	3	4	1	2	
159	2	4	1	3	
160	4	3	1	2	
161	2	1	3	4	we feel that regardless of what happens to clifford street reserve that kings park reserve should be upgraded as the equipment is getting old. We use it regularly. we feel the council should use funds from sales of prime council real estate that have already been made such as the brickworks to woolworths and thebarton to seniors club
162	2	1	3	4	
163	2	1	4	3	
164	3	2	1	4	
165	3	2	1	4	
166	2	3	1	4	
167	3	1	4	2	
168	3	2	1	4	
169	3	2	1	4	
170	4	2	1	3	
171	4	3	2	1	
172	4	3	2	1	
173	4	4	4	1	
174	4	2	3	1	
175	4	3	1	2	

SURVEY RESULTS

No	Option 1	Option 2	Option 3	Option 4	Other suggestions for the use of Clifford Street Reserve
176	2	1	3	4	
177	4	3	1	2	
178	1	2	3	4	
179	3	1	2	4	
180	4	3	2	1	
181	4	4	4	1	
182	2	4	3	1	
183	4	4	4	1	
184	2	3	4	1	
185	3	2	1	4	
186	4	2	1	3	
187	3	2	1	4	
188	4	2	3	1	
189	4	3	1	2	
190	2	3	1	4	
191	2	1	3	4	
192	4	4	1	4	
193	4	4	2	1	
194	3	2	1	4	
195	2	1	4	3	
196	4	2	3	1	
197	4	4	4	1	housing not factory
198	4	2	3	1	
199	3	2	4	1	
200	4	2	3	1	
201	4	4	1	4	
202	4	2	3	1	
203	2	3	4	1	
204	3	1	2	4	
205	3	1	2	4	
206	3	1	2	4	
207	4	4	4	1	
208	3	2	1	4	
209	3	2	1	4	
210	3	2	4	1	
211	2	4	1	3	
212	3	2	1	4	
213	4	1	3	2	
214	3	2	1	4	
215	4	1	4	4	
216	2	1	4	3	
217	4	2	3	1	
218	2	3	1	4	
219	4	4	1	4	
220	4	3	2	1	
221	3	1	2	4	set up as a community garden space for very local residents. Provide Fencing and water provision plus maybe a shelter and bbq
222	4	4	4	1	sell land for res use in clifford street upgrade kings reserve with new playground facilities and fence section for dogs to be off leash at King reserve with doggie bag dispensers
223	4	4	4	1	bbq area and seating shade shails or rotunda with an area also to let dpg run free. Wouldn't like to see any hall as it is a lovely area for sports etc
224	3	2	1	4	combination of 1 and 2 as it was before where all members of community can enjoy the area
225	3	2	1	4	Build a community centre with gym facilities elderly physio activiteis ect. This development lead residents in this area a healthier future
226	3	2	1	4	keep open space, some blocks are hetting smaller. council building on Kings Reserve before we know it we will have a concrete jungle aith no where for adults and kids to go. Everything was great under Thebarton council, how things change with amalgamations even compulsory heritage listings
227	4	2	1	3	additional support for option 3 dog park. It would be really god to have a facility like tjis within walking distance. An alternative would be to fence a portion of Kings reserve for this use
228	3	2	4	1	Kings prak is a great facility that could be further improved
229	2	3	4	1	option 3 asdog owners we don't consider clifford reserve to be a suitable space for a dog park, primaryas it is too small but it would also be disruptive to adjacent residents. We would prefer to see Kings Park remain dog friendly. we also have small children and consider that the facilities at Kings Park enhanced (some of the timber play equipment is ina state of Disrepair) but our support of this option is on the proviso taht Kings Park also remains dog freindly. We are happy to provide further comments as required
230	1	1	1	1	combine 3+4, sell clifford street and use the revenue tocreate an enclosed off the lead dog park at Kings park and also upgrade playground - The park at Glengowrie is an excellent example and is multi use
231	4	2	3	1	Maybe an area where kids can safely use scooters and rollerblades, rink style smooth cement area
232	4	3	2	1	

SURVEY RESULTS

No	Option 1	Option 2	Option 3	Option 4	Other suggestions for the use of Clifford Street Reserve
233	3	2	1	4	
234	3	1	2	4	leave clifford street reserve as it is because there are now families moving into area and families will feel safe knowing their children are close by and not far away as kings park reserve - please find the funds to keep equipment upgraded and not use money to install new playground at kings park
235	2	1	3	4	This park was left to the community by R Burns Cummings never to be sold like the Thebarton Oval (Soldier memorial)
236	4	4	4	1	upgrade Kings Park Reserve by installing a basketball net/upgrade basketball court add a netball ring and give playground a facelift add a baseball batting cage
237	4	4	4	1	i dont think it is a suitable position for any other alternatives with houses either side. Use the money to install tennis courts @ Kings park im sure these were on previous plans but haven't materialised
238	3	2	1	4	community gardens native flora mini botanic garden
239	3	2	1	4	facility for dogs and children to use safely, many local families have both and take daily walks with children and dogs we often use it. Areas could be fenced (playground) to protect children from unfamiliar dogs in the main grassed area. Plant a few more trees for shade. Put in usable safe clean toilets
240	4	4	4	1	Sell the land but there are more important upgrades than Kings Park Reserve. There should be a foot bridge across Torrens at the brickworks. Also Linear park needs to continue and be safe at end of Hardys Road where the factory is and the path is unsafe
241	4	2	3	1	I RUN MY DOG OFTEN ON KINGS PARK RESERVE. IT IS A GOOD WALKING DISTANCE FROM MY HOUSE AND HANDY TO LINEAR PARK WALKS. PLEASE LEAVE AS IS AND IMPROVE BUT ALSO RETAIN ACCESS FOR DOG EXERCISE AND HUMAN.
242	3	2	1	4	
243	4	1	4	4	The reserve should be kept as a playground. Consider the future needs of children. There will be plenty of little kids in Torrensvile within 5 - 10 years
244	3	2	1	4	
245	4	4	4	1	Sorry for being late, Thanks for the opportunity to comment. Kings park reserve needs more BBQ's, more trees along South Road & around smaller playground & table and chairs sets.
246	4	1	4	4	community garden and playground
247	3	1	2	4	
248	2	3	1	4	
249	4	2	3	1	Kings park could do with shaded areas so equipment is usable in summer and more spongy ground surface rather than wood chips
250	3	2	1	4	
251	4	3	2	1	
252	3	1	2	4	G S Sran
253	3	1	2	4	
254	4	3	2	1	
255	3	2	1	4	I use this park everyday and would love for it to be for dogs and for children. I think dog owners are responsible enough to not use it while children are present. Just like it was before the playground and for dog
256	4	2	3	1	
257	3	2	4	1	I think option 4 is a great idea and upgrading the Kings Park Reserve will bring opportunities to our area, especially being near the pool and brickworks. This would certainly bring value to this area and surrounding suburbs
258	3	2	1	4	if option 1,2,3 is successful it is important that the areas surface does not become dusty and dry as this will annoy residents
259	1	3	2	4	
260	3	2	1	4	This Park is used by families with children and dogs. The fencing allows for kids and dogs to play in a safe area. So what is needed is a dog water, some play equipment and drought watering installed. The watering systems was suggested by Cr Kym McKay
261	4	1	4	4	It was a playground safely fenced in (the only fenced playground in the area) and then instead of repairing/replacing the playground, you removed all the play equipment - WHY? _ Give the kids a safe area to play.
262	4	1	3	2	
263	4	3	2	1	
264	4	3	1	2	
265	1	2	3	4	Option 2+3 are useless without maintenance
266	4	1	1	4	We understand that this parcel of land was bequeathed to the council to be used as a playground park. since we have owned the above property (1996) we have seen countless families using the above park 7 days a week
267	4	2	1	3	
268	2	3	1	4	
269	1	1	1	1	Return this land to full native vegetation through extensive tree and shrub planting - ie a contribution to reducing green house gases. Keep small areas for pavers and garden seats for local people to enjoy nature
270	4	4	1	4	adelaide needs more dog parks
271	3	2	4	1	

SURVEY RESULTS

No	Option 1	Option 2	Option 3	Option 4	Other suggestions for the use of Clifford Street Reserve
272	1	2	3	4	
273	4	2	1	3	
274	2	3	1	4	Please Off leash dog park, Kings Park is already family friendly
275	4	2	3	1	
276	1	1	1	4	How about a community gardens? locals could share a knowledge an dgrow veggies. This Could be used by local schools as a learning environment and would meet many environmental/Sustainability idcats. This wouhas been done with areas around the worls with great success
277	2	1	4	3	A Goal is to keep open the acres as there are more smaller blocks with limited backyard space. Use local indigenous plants and put in Autumn to give them a chance to grow. Some bushy shady areas please.
278	3	2	1	4	
279	4	1	3	2	
	19	73	104	91	TOTAL FIRST PREFERENCE

ATTACHMENT 3

11. URBAN SERVICES DIVISION REPORTS

11.1 Clifford Street Reserve

Brief

This report provides Council with a broader range of options and estimated costs for the future use of Clifford Street Reserve and seeks Council's endorsement to pursue the establishment of a community garden and playground facility on the site.

RECOMMENDATION(S)

It is recommended to Council that:

1. Budget funding for Option F, Community Garden and basic playground facility / reserve furniture, is referred to the September 2011 budget review for further consideration.
2. Governance arrangements for the establishment of a community garden to be the subject of a separate report to Council following its approval at the September budget review.

Introduction

The Clifford Street Reserve has been the subject of various reports to Council and community consultation to ascertain the options for future use of the reserve. This report gives a summary of those reports and the results of the previous survey of residents and provides a comprehensive range of options for Council to consider for the future use of the reserve.

Historical Background

Clifford Street Reserve, previously named the R Burns Cuming Playground, was the first public children's playground at Thebarton. It was declared open by Mr R Burns Cuming, an elected member of the former Thebarton Council, on Saturday 27 January 1940. The playground was originally named to honour the memory of Mr Burns Cuming's father and is situated at the northern end of Clifford Street Torrensville, (**Attachment 1**).

At the time of finalising this report, the Administration has been unable to ascertain, from any historical records, how the land came into ownership of the Thebarton Council and how the reserve came to be known as Clifford Street Reserve.

Background

In March 2010, the current playground facility on Clifford Street Reserve was closed because of the inability to undertake further repairs or maintenance, to ensure compliance with the relevant Australian Standards. At that time the estimated cost to repair the playground facilities was \$50,000.

At their meeting on 20 July 2010, Council resolved that:

1. *The current playground equipment is removed and replaced with only a double swing unit and a suitable soft-fall surface.*
2. *Consultation is undertaken with the community regarding possible future uses for the Clifford Street Reserve, Torrensville, and a report be provided back to Council summarising the feedback and providing a recommendation for the longer term use of the site.*

A further report was provided to Council on 2 August 2011 with a summary of the outcomes of the consultation with residents from the Torrensville area regarding the future use of Clifford Street Reserve which was undertaken in January and February 2011.

Residents were asked to select from the following four options:

Option 1 - Open space area with no facilities

Option 2 - Playground with limited facilities

Option 3 - Dog Park and associated equipment

Option 4 - Sale of the reserve and upgrade of Kings Park reserve.

A summary of the responses of preferences are included in table 1.

TABLE 1

	Option 1 Open Space	Option 2 Playground	Option 3 Dog Park	Option 4 Sell
1 st Preference	19	73	104	91
2 nd Preference	45	102	61	24
3 rd Preference	91	60	51	27
4 th Preference	124	44	63	137

During the meeting, a considerable amount of discussion took place on the proposed future of the reserve and subsequently a motion was moved and carried that:

The Administration provide a further report to Council examining a range of options for the Clifford Street Reserve.

At a further meeting of Council on 16 August 2010, a motion was moved and carried that:

The report on the Clifford Street Reserve, due to be presented to the September 2011 meeting of the Urban Services Standing Committee, include the establishment of a community garden as one of the options for consideration by Council.

Discussion

As a result of the consultation with residents regarding the future use of Clifford Street Reserve, and in consideration of Council's resolutions, the Administration undertook further investigation of the options available for the Reserve. The following is a summary of those options with an initial cost estimate for each option:

Option	Description	Initial Cost Estimate
A	Open space area	Operational
B	Open space area with basic playground facility and limited reserve furniture	\$30,000
C	Upgraded open space area with suitably sized playground facility, reserve furniture, irrigated area and planted mulched garden beds	\$110,000
D	Dog Park	\$50,000
E	Dog Park, basic playground facility and limited reserve furniture	\$75,000
F	Community Garden and basic playground facility/reserve furniture	\$45,000
G	Sale of the reserve	N/A

Details on each option are as follows:

Option A - Open space area

This option includes the removal of the existing swing on the reserve. The land area would be suitably mulched with construction of a circular unsealed pavement walkway and the installation of some seating within the reserve. The existing front fence would be removed to open the reserve area to the street thereby possibly reducing the use of the reserve as a dog park.

This option would be funded from within the operational budget of City Works.

Option B - Open space area with basic playground facility and limited reserve furniture

This option includes the installation of a new smaller type of playground facility with a new double swing, single/double small child rockers and a suitable playground surface. The remainder of the reserve area would be mulched with construction of an unsealed pavement walkway, reserve furniture (seating and table) and a drinking fountain. The existing front fence should be removed to open up the reserve area to the street. Depending on the final location of the playground area within the reserve the playground area could be fenced.

The cost estimate for this option would be \$30,000.

Option C - Upgraded open space area with suitably sized playground facility, reserve furniture, irrigated area and planted mulched garden beds.

This option includes the installation of a new larger type of playground facility with a combination playing unit, new double swing, single/double child rockers and a suitable playground surface. The type and size of the playground area will be chosen to meet the available size within the reserve. The playground area would be fenced with the proposal to remove the existing front fence to open the reserve to the street. An area of the reserve would be turf and irrigated, with the remainder of the reserve area mulched. An unsealed pavement walkway, reserve furniture (seating & table) and a drinking fountain would also be installed.

The cost estimate for this option would be \$110,000.

Option D – Dog Park

The estimated cost to construct a dog park on a minimum (and recommend) land parcel size of 3,500m² is approximately \$65,000. Considering the option of a reduced land parcel (size of 1,420m²) and reduce length of new safety fencing required for the site, a suitable dog park could be constructed for a cost estimate of \$50,000. This estimate includes additional bins, doggy bags, two drinking fountains (suitable for dogs and people), reserve furniture/seating, pathways, various obstacles, jumps and mounds for the dogs.

The recommendation for this option includes no playground facilities on the reserve with the dog park utilising all the available space.

The cost estimate for this option would be \$50,000.

Option E – Dog Park, basic playground facility/reserve furniture

As detailed in option D, but with a reduced dog park footprint to allow the installation of a smaller playground facility. The playground area would include a double swing, child rockers and a suitable surface for the playground. The playground area and dog park would be required to be separated by fencing. Other facilities would be similar to those detailed in Option D.

The total cost to implement this option would be estimated at \$75,000.

Option F – Community Garden and basic playground facility/reserve furniture

The following general information is provided in relation to the benefits in using the reserve as an area for a community garden:

- The location is close to public transport for easier access for all users.
- The reserve area is located in a central residential area which provides some security to the community garden.
- The reserve would encourage the use of the space for social activity within the community.

To create a community garden for the reserve it will be necessary to construct a number of raised garden beds and install a new watering system to provide irrigation to both the garden beds and the open space area. It would also be proposed to install a playground facility and reserve furniture to the reserve, similar to the type of facility proposed in Option B. A front fence to the reserve would be required; it is therefore proposed to replace the existing front fence to meet the relevant safety standards.

Total cost to implement this option would be estimated at \$45,000.

Option G – Sale of the reserve

Utilising information available from the recent sale of Council land at North Parade, the sale price could be estimated within an indicative market range of \$800,000 to \$900,000 for the land. This estimate does not allow for the associated costs to sell the land, (i.e. internal staffing costs, legal/real estate fees, changes to the land classification from community land, etc)

Conclusion

With the close historical links to the community, the option to sell the land would require further investigation in order for Council to satisfy its obligations under community land disposal requirements. The initial resident survey indicated that this was one of the least preferred options.

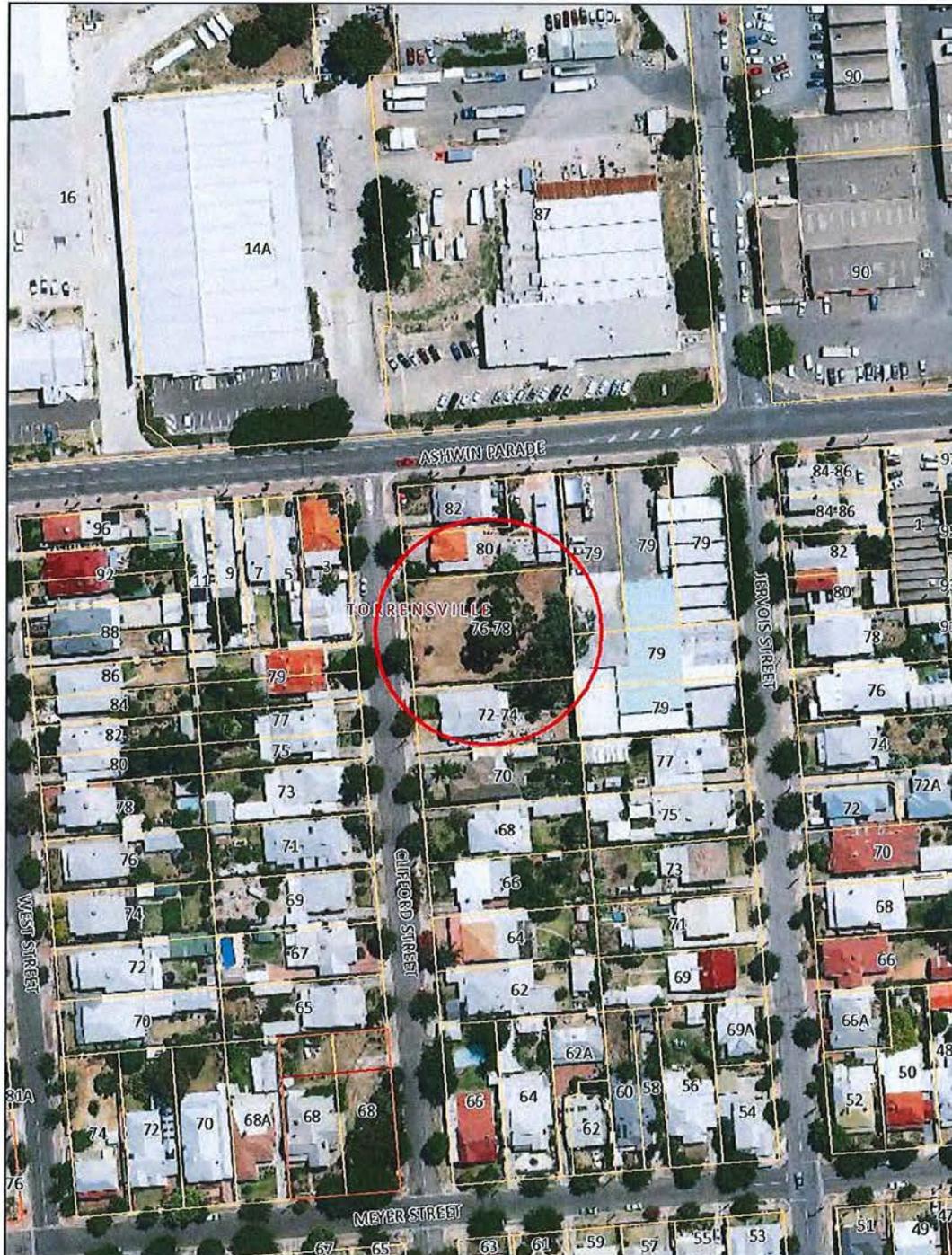
Further consideration of Options D and E, to have a dog park in the area, will require further consultation with affected residents in Clifford St. The Administration is of the opinion that, due to the area being residential together with the small size of the reserve, a dedicated dog park may not be a suitable option.

The installation of a community garden will require some further consultation and investigation however it could be suitably implemented. With the historical ties to the community and the residents' previous support for a playground, the combination of a community garden and playground may be the most favourable option.

ATTACHMENT 1

30/08/2011

Clifford Street Reserve, Torrensville



Disclaimer
The City of West Torrens accepts no liability for any reliance placed on the validity and accuracy of data in this publication. While care and effort has been taken in the presentation of this data it is only to be used for demonstration purposes.



ATTACHMENT 4

11.2 Clifford Street Reserve

Brief

To seek Council's decision regarding the proposed Community Garden and associated upgrade works at the Clifford Street Reserve.

RECOMMENDATION(S)

It is recommended to Council that

1. The current revised proposal (Option 2) for the upgrade to Clifford St Reserve as shown in **(Attachment 1)** be adopted.
2. Works commence immediately using the existing budgeted funds allocated to this project being \$48,600.
3. A further budget allocation of \$50,000 be provided in the March budget review to complete the project (option 2).

Introduction

The Clifford Street Reserve has been the subject of various reports to Council and consultation with the Community to ascertain options for future use of the reserve.

This report seeks Council's adoption of the proposed community garden and associated upgrade works at the Clifford St Reserve.

Discussion

A number of proposals have been presented to Council with a preliminary concept being the subject of a workshop with Elected Members. At this workshop, a number of suggestions were made by the Elected Members which facilitated changes to be made to the concept plan to include an area for unleashed dogs, the removal of the existing large Eucalyptus tree, an increase in the number of raised planter boxes, a play space area and future inclusion of solar lighting.

A revised concept which incorporated these suggestions was developed (Option 2) **(Attachment 1)** and this, together with the original concept (Option 1) **(Attachment 2)** was sent to all Elected Members for consideration / comment on 1 October 2013.

A limited amount of feedback was received.

While the preparation of the latest concept (Option 2) has endeavoured to accommodate mixed use of the reserve, a number of observations have been made by the Administration which are summarised below:

- The contrasting uses (dogs, child play, community garden) in this confined allotment of 1,420m², may create conflict and limit the potential of the space. A mix of only two uses may be more suitable to create a safe, inviting and functional community asset.
- The total area of the dog enclosure is smaller than the average local residents' open space areas.

- The existing central large *Corymbia Citriodora* (Lemon Scented Gum) is a regulated tree and is a landmark for this suburban plot. It provides maturity, sustains an ecosystem and provides shade to the reserve. To facilitate the different mix uses proposed for the reserve (option 2), this tree will require removal.
- The revised plan shows a significant increase in raised planters. It would be good to be able to gauge the number of local residents and community members that are interested in participating in a community garden and to what extent they would potentially be involved. The concern is that putting in too many to begin with could mean that many were left unplanted, full of weeds and create further works and maintenance for Council Administration.

Council has previously committed funds in the order of \$48,600 towards the upgrade of this reserve. These funds are currently allocated within the 2013/2014 Capital Works Budget. In order to proceed with (option 2) a further \$50,000 is estimated to be required to complete the project. This further allocation of money is proposed to be included within the March 2014 budget review.

Conclusion

The Clifford Street Reserve redevelopment provides Council with an opportunity to establish a community garden that will incorporate a number of additional mixed uses ensuring its value to the wider community.

ATTACHMENT 1



DRAFT
NOT FOR CONSTRUCTION



swanbury penglass
architects of human space

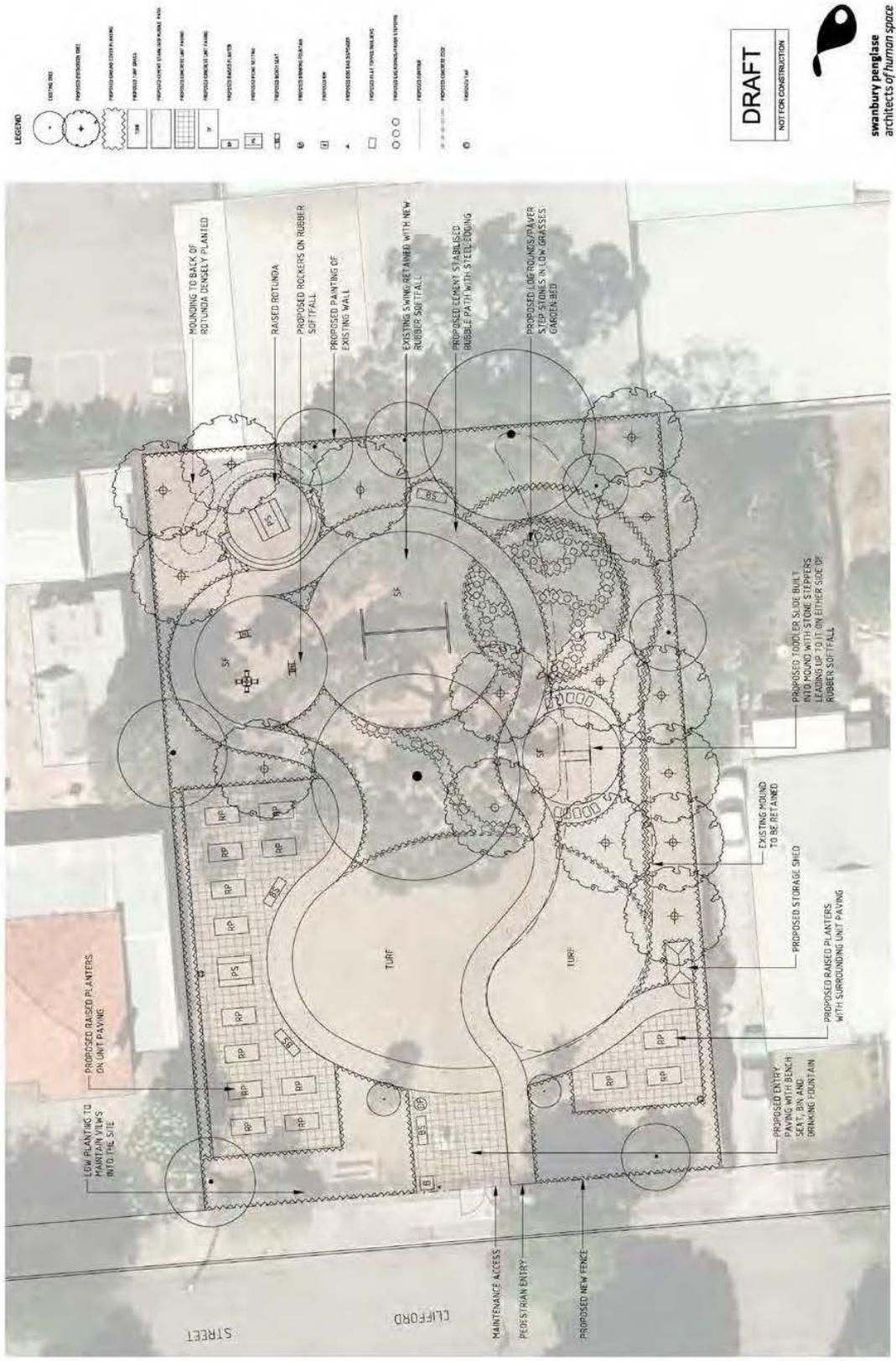
AUGUST 2013
13069 SK02

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**CLIFFORD ST RESERVE COMMUNITY GARDEN & PLAY AREA
LANDSCAPE CONCEPT PLAN - OPTION 2**

© SWANBURY PENGLOSS ARCHITECTS. ACN 098 262 775 244 GILBERT ST ADELAIDE SA 5000. TEL (08) 8232 2879 FAX (08) 8232 2162. mail@swanburypengloss.com www.swanburypengloss.com

ATTACHMENT 2



DRAFT
NOT FOR CONSTRUCTION

swanbury penglase
architects of human space

MAY 2013
13069 SK01

SCALE 1:100@A1

**CLIFFORD ST RESERVE COMMUNITY GARDEN & PLAY AREA
LANDSCAPE CONCEPT PLAN**

© SWANBURY PENGLASE ARCHITECTS ACN 098 282 775 244 GILBERT ST KESWICK SA 5008 TEL (08) 8212 2629 FAX (08) 8212 2162 mail@swanbury-penglase.com www.swanbury-penglase.com

ATTACHMENT 3



Memo

To Elected Members
Cc Executive Team
From Angelo Catinari
Date 01 October 2013
Subject Clifford Street Reserve

Good afternoon Members

Earlier this year Council requested that the Administration place the Clifford Street community garden on hold so that Council could review the design of the planned works in more detail prior to site works commencing and that interested Councillors meet with the Administration to review the design and operating guidelines for the community garden equipment.

In accordance with the above resolution an initial design was developed and a workshop for interested parties to discuss the proposed concept plan was held on Thursday 06 June 2013.

During the workshop a number of suggestions were raised and a revised concept plan has now been developed incorporating those suggestions which focused on the inclusion of an area for unleashed dogs, the removal of the existing large eucalyptus tree, an increase of the raised planter boxes and a play space area.

I have attached both the Concept Plans (May 2013 and September 2013) and would welcome your comments. Could you please provide your feedback on this latest proposal by Friday 18 October 2013 so a formal report can be presented to Council to finalise this matter.

During the preparation of this latest concept various staff have made a number of observations which are summarised below:

- The contrasting uses in this confined allotment may create conflict and limit the potential of the space. A mix of only two uses would be more suitable to create a safe, inviting and functional community asset.
- The total area of the dog park (272m²) is smaller than the average local residents' back yard in Torrensville and is therefore unlikely to be used by residents or the wider community.
- The central large eucalyptus tree is a landmark for this suburban plot, provides maturity, sustains an ecosystem and provides shade to the play area. The feedback from Council asked for no trees to be proposed in the site, but with some pruning to provide a high canopy it is unlikely that the tree would block views into the site.
- The revised plan shows a significant increase in raised planters. It would be good to be able to gauge the number of local residents and community members that are interested in participating in a community garden and to what extent they would potentially be involved. The concern is that putting in too many to begin with could mean that many were left unplanted and become full of weeds.

-
- A local management model / operating guidelines could be better considered after a final concept is agreed.

I look forward to receiving your comments.

Regards



Angelo Catinari

ATTACHMENT 5

26 October 2015



TO THE RESIDENT / RATEPAYER

Dear Sir/Madam

Stage 2 landscape works at Clifford Street Reserve, Torrensville

As part of the 2015/16 Budget, Council allocated further funding to expand and enhance the Clifford St. Reserve, Torrensville.

The stage 2 works proposed on the reserve include the establishment of additional new community garden bed areas, an extension of the existing herb garden area and alteration of the off-leash dog area along the rear of the reserve to increase its visible size. New lighting will also be included.

Enclosed is a proposed concept plan for your reference.

Works are scheduled to commence early next year.

Should you have any further queries on this matter, please do not hesitate to contact Rick Johnston, Coordinator Horticulture Services, on 8416 6333.

Yours Sincerely,



Dean Ottanelli
Manager City Works

Enc Clifford Street Reserve stage 2 concept plan
Cc Thebarton Ward Councillors Cr Graham Nitschke & Cr Tony Polito
Lockleys Ward Councillors Cr Kym McKay & Cr Steven Rypp





Date 20.10.2015
Client City of West Torrens



Not to scale

CLIFFORD STREET RESERVE



ATTACHMENT 6

CITY OF WEST TORRENS



Late Agenda Item

Council Meeting

17 November 2015

Item 8.1 - Clifford Street Reserve Upgrade (Petition)

8.1 CLIFFORD STREET RESERVE UPGRADE (PETITION)

Brief

A petition and cover letter has been received from Dr Rebecca Bilton and Mr Jim Townsend of Torrensvile, Head Petitioners, on behalf of 40 petitioners, opposing the proposed Stage 2 upgrade to Clifford Street Reserve, particularly opposing the extension to the off-leash dog area and the proposed establishment of additional garden beds.

RECOMMENDATION(S)

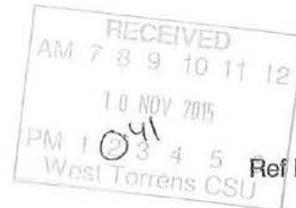
It is recommended to Council that:

1. The Petition be received.
 2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.
-

ATTACHMENT 1

10 November 2015

RE: CLIFFORD STREET RESERVE PETITION



Ref No. 3809061.....

11 NOV 2015

SCANNED

Dear West Torrens Council Members,

Please find included with this cover letter a petition concerning the proposed (Stage 2) upgrades to the Clifford Street Reserve by the WTCC.

We, as local residents, wish to notify the WTCC that we are not in favour of the Stage 2 works for the reserve, as proposed in the letter to residents dated 22 October 2015.

We have indicated through signing this petition that we do not support:

Point 1 - the proposed extension to the off-leash dog area, and actually request an increase in size. We would like to see a north-south fence from approximately the garden shed to the fence near the water fountain.

Point 2 - the proposed establishment of additional new garden beds in the area west of the children's play equipment. We believe this is not required while so many of the current beds remain empty or unkempt. The proposed beds will remove approx 30% of the reserve's green space and act as a heat bank due to the paving; decrease the current visual attractiveness of the reserve and potentially also be poorly utilised. we feel the funding allocated for this could be better utilised elsewhere in the WTCC area.

We have collected 40 signatures from nearby residents and users of the reserve supporting this petition in a just a week from Sunday November 1 to Sunday November 8. We feel this indicates that a significant number of the reserve's users are supportive of our suggestions and that it also indicates that most of them are dog owners. No one that we have discussed this petition with has not been in favour of it. The majority of signatories are from Clifford St (19) and neighbouring streets (Meyer, Jervois, North, Huntriss etc (21)) indicating that this is a valued local community resource, and one that we as local residents and users would like to see better planned so that it suits the needs of its users.

We hope that Council Members will discuss our concerns and requests when considering the final planning for the reserve.

Yours Sincerely,

Dr Rebecca Bilton

67 Clifford Street, Torrensville, SA, 5031

0421916159

Mr Jim Townsend

71 Clifford Street, Torrensville, SA 5031

PETITION

To West Torrens City Council (WTCC) with regard to the proposed stage 2 works on the Clifford St Reserve

We, as local residents wish to notify the WTCC that we are not in favour of the stage 2 works for the Clifford St Reserve, as proposed in the letter to residents dated 22 October.

We have indicated below that we do not support;

Point 1 - the proposed extension to the off-leash dog area, and actually request an increase in size. We would like to see a north – south fence from approximately the garden shed to the fence near the water fountain.

Point 2 – the proposed establishment of additional new garden beds in the area west of the children’s play equipment. We believe, this is not required while so many of the current beds remain empty or unkempt. The proposed new beds will remove approx. 30% of the reserve’s green space, act as a heat bank due to the paving, decrease the current visual attractiveness of the reserve and potentially also be poorly utilised. We feel the allocated funding for this could be better utilised elsewhere in the WTCC area.

Or both Point 1 and 2.

ORIGINAL SIGNATURES

BBQ!

Name	Street I live in	Signature	Point 1	Point 2	
R Bilton	Clifford	R Bilton	✓	✓	1.
J. Vass	Clifford	J. Vass	✓	✓	2.
L GASKIN	CLIFFORD	L Gaskin	✓	✓	3.
P. CETOJEVIC	CLIFFORD	P. Cetojevic	✓	✓	4.
N. Cetojevic	CLIFFORD	N. CETOJEVIC	✓	✓	5.
S Richter	Clifford	S Richter		✓	6.
M Richter	Clifford St	M Richter		✓	7.
S. BOWTHER	MEYER ST	S. BOWTHER	✓	✓	8.
S SMITH	MEYER ST	S. SMITH	✓	✓	9.
K LIGHTOWLER	JERVOIS ST	K.J. Lightowler	✓	✓	10.
A. MACDONALD	JERVUIS ST	A. Macdonald	✓	✓	11.
L SANDERSON	CLIFFORD ST	L Sanderson	✓	✓	12.
I BROOKSBY	CLIFFORD ST	I Brooksbury	✓	✓	13.
ASHWIN	CLIFFORD ST	Ashwin	✓	✓	14.
DIPHI TRIVEDI	CLIFFORD ST.	D. Trivedi	✓	✓	15.
P. MORTIER	Clifford St	P. Mortier	✓	✓	16.

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Or both Point 1 and 2.

Name	Street I live in	Signature	Point 1	Point 2	ORIGINAL SIGNATURE
R Billon	Clifford	R Billon	✓	✓	31.
J. Vass	Clifford	J. Vass	✓	✓	
L GASKIN	CLIFFORD	L Gaskin	✓	✓	-
P. CETOJEVIC	Clifford	P. Cetojevic	✓	✓	-
N. Cetojevic	Clifford	N. CETOJEVIC	✓	✓	-
S Richter	Clifford	S Richter		✓	-
M Richter	Clifford St	M Richter		✓	-
S. Bussell	MEYER ST	S. Bussell	✓	✓	-
S SMITH	MEYER ST	S. Smith	✓	✓	-
K LIGHTOWLER	JERVIS ST	K.J. Lightowler	✓	✓	-
A. MACDONALD	JERVIS ST	A. MacDonald	✓	✓	-
L SANDERSON	Clifford St	L Sanderson	✓	✓	-
I BROOKSPY	Clifford St	I Brookspy	✓	✓	-
P Hanley	Clifford St	P Hanley	✓	✓	32.
P Williams	Houghton Ave	P Williams	✓	✓	33.
A Parslow	Marshall tee	A Parslow	✓	✓	34.
M Parslow	Marshall tee	M Parslow	✓	✓	35.
M. Sparr	Clifford St	M. Sparr	✓	✓	36.

PETITION

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Or both Point 1 and 2.

Name	Street I live in	Signature	Point 1	Point 2	ORIGINAL SIGNATURE
R Gillon	Clifford	R Gillon	✓	✓	-
J. Vass	Clifford	J. Vass	✓	✓	-
L. CASKIN	CLIFFORD	L. Caskin	✓	✓	-
P. CETOJEVIC	Clifford	P. Cetojevic	✓	✓	-
N. Cetojevic	Clifford	N. Cetojevic	✓	✓	-
S Richter	Clifford	S Richter		✓	-
S Richter	Clifford St	S Richter		✓	-
S Beuttel	Meyer St	S Beuttel	✓	✓	-
S Smith	Meyer St	S Smith	✓	✓	-
K LIGHTOWLER	JERVIS ST	K Lightowler	✓	✓	-
A. MACDONALD	JERVIS ST	A. MacDonald	✓	✓	-
L. VAN DER PLOEG	Clifford St	L. Van der Ploeg	✓	✓	-
I BRONKSBY	Clifford St	I Bronksby	✓	✓	-
ASHWIN	Clifford St	Ashwin	✓	✓	-
DIPU TRIVEDI	CLIFFORD ST.	Dipu Trivedi	✓	✓	-
T. MURPHY	Clifford St	T. Murphy	✓	✓	-
Gregg Ulton	Jervis St	Gregg Ulton	✓	✓	37.
Lina Smollen	Jervis St	Lina Smollen	✓	✓	38.

ATTACHMENT 7



Existing dog off-leash area entry.

New planting along fence line. (Herb garden)

New Community garden beds to match existing.

New lights.

Proposed extension of dog off-leash area. Amend fence line to suit. (Existing vegetation to remain.)



CLIFFORD STREET RESERVE

Date 20.10.2015 Client City of West Torrens



Not to scale

11.2 City Strategy Monthly Activity Report

Brief

This report presents the City Strategy Department Activity Report for June 2016.

RECOMMENDATION(S)

The Committee recommends to Council that the City Strategy Activity Report for June 2016 be received.

Introduction

A report is presented to each Strategy and Community Prescribed Standing Committee detailing the status of key projects and activities within the City Strategy department.

Discussion

The key projects and activities undertaken in June were:

Environmental Planning

Native Plant Giveaway

The Native Plant Giveaway was held on Saturday 4 June to celebrate World Environment Day.

There were 417 packs of 12 plants available for distribution to property owners and tenants with 300 (3,600 plants) given out on the day. The remaining packs were distributed to local schools who had registered their interest in receiving leftover plants prior to the event.

As part of this initiative, 5,000 native seedlings were distributed for planting across the city.





Arbor Day

In conjunction with Greening Australia and the Adelaide Mount Lofty Ranges Natural Resources Management Board (AMLRNRMB) a community planting event was held on Sunday 19 June along the River Torrens at Lockleys (off Tracey Crescent).

As part of this event, 4,500 native seedlings were planted by 103 volunteers who lent a helping hand on the day. The event was also attended by the Hon. Minister Ian Hunter MLC, Hon. Michelle Lensink MLC, Paul Caica Member for Colton and Cr. McKay (current Deputy Mayor).

The site was identified for revegetation after a survey funded by the AMLRNRMB was undertaken. Prior to the planting event, the Administration prepared the site by undertaking work such as weed removal. These efforts will now help to enhance the amenity of this area, as well as improve local biodiversity.





BioBlitz at Breakout Creek

On Saturday 18 June, hundreds of budding citizen scientists converged at the West Torrens Baseball Club which was 'basecamp' for the BioBlitz at Breakout Creek Wetlands. There were 700 registrations for activities as part of the event with around 350 people participating on the day, many of whom attended more than one activity.

A BioBlitz involves a team of scientists and naturalists who work with the public to discover and record plants and animals across a particular site. The City of West Torrens partnered with the University of South Australia to undertake this BioBlitz event.

There were many activities on offer throughout the day including bird and frog searches, nature art and fungi identification, as well as evening activities such as bat tracking, spotlighting for nocturnal mammals and indigenous astronomy.

Survey results from the event are still being collated, however some interesting finds included the Bibron's toadlet, Rainbow Fish, Flat-Headed Gudgeon, Congolli, Burrowing Frog and Rakali (native water-rat). Once results have been collated they will be published on council's website.



Water Smart Suburbs

The public artwork developed by artist Gerry McMahon working with local residents and school students as part of the Water Smart Suburbs Project has been completed. City Strategy and City Assets staff recently visited the artist's workshop to inspect the sculpture before it was galvanized for installation onsite at Gardner Street Reserve.

The sculpture is the result of community art workshops held with school students of William Light School, local residents and elected members. A letter was sent out advising adjacent residents of the upcoming installation.

Stormwater SA Award Nomination - Excellence in Policy or Education

City Strategy recently submitted a nomination for Council's rain water tank and planter box rain garden rebates to the Stormwater SA Excellence Award for education and policy.

The submission discussed the education activities undertaken by staff to promote the rebate to the community, including the World Water Day 2016 workshop at which staff from Community Services, City Assets and City Strategy presented on how to build your own planter box rain garden and wicking bed garden.



Presentation to the West Torrens Historical Society

The Administration was presented to the West Torrens Historical Society on the role of the environment officer and to showcase some of the activities undertaken by the environment team.

Community Planning

Disability Access and Inclusion Plan

During June 2016, the City Strategy and the Community Services departments worked together on drafting the new City of West Torrens Disability Access and Inclusion Plan.

The issues and opportunities to improve access and inclusion across the Council area were identified and potential actions to address the issues and capitalise on the opportunities have been developed for discussion with key departments.

A draft of the plan will be presented to the CPPP Committee in September 2016.

Community Land Management Plans

The City Strategy, City Assets and City Works departments are working in collaboration to update the Community Land Management Plans to meet legislative requirements and Council's needs.

A desk top review to update the appendix for each of the plans has recently been completed by the City Strategy department. This included updating the certificate of title, parcel lot, address and ownership details, names/references and any encumbrances.

The management objectives, management issues, performance targets and performance measures outlined in Part 2 of the Community Land Management Plans also need to be reviewed and updated to reflect current requirements. Requests for quote for consultants to undertake this work were sought during June.

The draft updated plans will be presented to the CPPP Committee in November 2016.

Economic Development

Economic Development and Building Western Adelaide

The quarterly Building Western Adelaide - Western Council Alliance meeting was held on 26 June 2016 at council with staff from the partner councils (the Cities of Charles Sturt, Port Adelaide Enfield and Holdfast Bay).

Steps are underway to develop an overarching tourism strategy for the western region, as well as planning for a Western Innovation Network which will focus on series of business networking events.

Feedback and responses to external documents

Following consultation with key internal staff, a draft response to the Premier's *Food Trucks in South Australia* Position Paper was developed and endorsed by Council. The response was provided to the Premier's Department and also to the LGA SA for consideration in development of a broader local government response.

Land Use Planning

Underdale and Torrensville Development Plan Amendment

Staff continued work on revising a draft Statement of Intent Underdale and Torrensville Urban Employment Zone Development Plan Amendment for submission to the Minister for Planning.

A report and accompanying revised Statement of Intent was presented to the Corporate Planning, Policy and Performance Committee on 12 July 2016.

30-Year Plan for Greater Adelaide and the Planning, Development and Infrastructure Act 2016

In order to better understand the implications of the new Planning, Development and Infrastructure Act 2016, staff have also attended a number of workshops including:

- 'New Era - Where to from here?' held by the Planning Institute of Australia where implementation and timeframes of the Act were discussed.
- DPTI Information Session on the Planning, Development and Infrastructure Act and Thirty Year Plan for Greater Adelaide where implementation and timeframes of the Act and Thirty Year Plan were discussed.

On 2 June Strategic Planning staff also attended a briefing on a new Urban Policy Model developed by Inraplan Consultants which can be used to identify residential development potential. This model will be used to analysis the urban development scenarios associated with the ADELlink Tram Study and staff are currently provide data to support the study.

Proposed Morphettville Racecourse development

The South Australian Jockey Club has proposed a mixed use transit-oriented development (TOD) based around the tram stop adjacent the Morphettville Racecourse and ANZAC Highway.

The affected councils (the Cities of West Torrens and Marion) have been approached by the SAJC to consider changes to their respective Development Plans in order to facilitate the proposed level of development. In collaboration with City of Marion staff, City Strategy has identified a number of potential development pathways and these were reported to Council in June.

Corporate Planning

Draft 2016/17 Service Plans

The draft 2016/17 Departmental Service Plans were finalised, with a number of minor editorial and formatting changes identified in readiness for presentation to the July 2016 meeting of the CPPP Committee.

Community Plan Review

Planning was undertaken for the upcoming review of Council's *Towards 2025* Community Plan which will be undertaken over the next 6 months. The project aims to review and update the plan to ensure it reflects current community aspirations and future needs and any relevant changes in its strategic context.

The objectives of the review are to:

- Engage the community, Elected Members, staff and other stakeholders in greater understanding and ownership of Council's vision and strategic direction,
- Review monitoring and reporting processes, including any updates to the Success Indicators in the plan,
- Support Council to meet its legislative requirements in relation to Section 122 of the Local Government Act (1999),
- Identify relevant changes in local, state and federal policy and plans and
- 'Re-brand' and promote the Community Plan.

Conclusion

This report details recent activities of the City Strategy department for the month of June 2016.

11.3 Community Services Activity Report June 2016

Brief

This report details the activities undertaken within the Community Services Department for June 2016.

RECOMMENDATION(S)

The Committee recommends to Council that the Community Services Activity Report June 2016 be received.

Introduction

The Community Services department provides a report to each Strategy and Community Prescribed Standing Committee detailing the status of key projects and activities.

Discussion

The key projects and activities undertaken by the Community Services department are as follows:

Community Development

Sewing Studio

The Sewing Studio attendances have continued strongly despite the winter chills. The Community Development Officer is preparing a submission to nominate the Sewing Studio groups for a Council of The Ageing (COTA) Every Generation Festival Award and has had some professional photographs taken for this purpose.



Community Gardens

A session on "Pruning and Winter Gardening" held on Friday June 17 at Plympton Community Centre attracted 35 residents and feedback was extremely positive. Bunnings again generously donated their expertise in the field and a prize hamper and Council supplied morning tea and seeds for winter planting.

The Community Development Officer is working with Regulatory Services staff to plan "Composting and Worm Farming Workshops" for Saturday 5 November (9.30am to 12 noon) at Plympton Community Centre.

Induction has been completed with one new gardener at the Plympton site and another at Clifford Street Community Garden.

New Gardener Starter Kits including seeds and gardening information have been prepared for distribution to current gardeners, to help address the frustration felt by many gardeners who have nurtured their plots so carefully throughout the season only to have their produce stolen upon reaching maturity.

Cultural Events

Planning is progressing in relation to future Cultural Evenings for later in the year: The Indian Night is scheduled for Thursday 10 November 7pm to 9pm in the West Torrens Auditorium Gallery.

Every Generation Festival

Research continues in order to recognise the achievements of CWT residents aged 100 or older (or close to age 100). Discussions have been held with CWT media staff and a volunteer interviewer/writer. Data collected through the Home Care Support Program will assist with scoping of project parameters.

Kurralta Park Walking Groups

The Almond Tree Trekkers walked most Mondays and Thursdays with average attendances of around nine. The Council and Heart Foundation walk leader plan to host a trackside "come and try walking" event on Monday 17 October at 8am. Walkers and visitors will be invited to a healthy breakfast afterwards.

Youth

The Youth Development Officers have had a month of additional planning and transition having met with the Lockleys Football Club around term 3 after school program and several meetings with the exiting OPAL staff, children's staff and local schools with regard to rebranding and implementing the Little Day Out activities into the School Holiday Program on a more regular basis.

The Youth staff also attended Centenary Celebrations at Cowandilla Primary School and presented to students at Thebarton Senior College about work experience opportunities at Council's Community Meal Program. The staff also assisted with the Cowandilla Primary School Library Tour and Tour of the "Conscription Exhibition" in the Hamra Gallery as well as presenting to the Office of the CEO Team about the work Youth Services Team undertake.

Gallery Exhibitions

This month the gallery played host to local Chinese born artist Yong Lin. The opening was attended by the Mayor and a representative of the Chinese Consulate. Yong received coverage in the local Messenger and in Chinese newspapers across the state and he was also invited to appear on community television.

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08 NEWS

advertiser.com.au/local

HILTON

Home and away



Yong Lin is displaying his paintings at the auditorium gallery of the Hamra Centre Library, Hilton. Picture: NAOMI JELICOE

David Penrose

YONG Lin migrated from China to Australia 25 years ago but his connection to home lives on in his art.

Lin's first solo exhibition, *Connecting Two*, opens tonight at West Torrens' Hamra Centre Library and will showcase traditional Chinese Shui-Mo paintings alongside Dutch-inspired works.

"I do a lot of traditional Chinese painting which I studied for four years," Lin, of Camden Park, says.

"It's water and ink and has a lot of differences to what you normally see here.

"It is rice paper with water and ink and mostly black and white rather than colour."

Lin's other work is inspired by Dutch master Rembrandt – widely considered one of the greatest painters and printmakers in European art and the most

“I do a lot of traditional Chinese painting which I studied for four years.

- Yong Lin

important in Dutch history. Lin, 56, worked as a graphic designer after moving to Australia.

In the past two years, Lin, a former art teacher in China, has returned his focus to painting.

"I stopped for a long time, but I always wanted to do it but didn't have time and my family needed my support," he says.

"But my children have grown up and now I have more spare time."

Connecting Two runs until June 19 in the auditorium gallery of the Hamra Centre Library, 1 Brooker Terrace, Hilton. The gallery is open during library hours.

The West Torrens Knitters held their winter trading table and raised almost \$1000 for local charities throughout June.

Disability Services

This month the City of West Torrens worked with the South Australian Electoral Commission and Orana to deliver a civic education program. Participants learned about the role of the three tiers of government and were shown how to cast a vote in the upcoming Federal election. The program also involved visit to council chambers where they met with the Mayor and learned about the workings of the council chamber.

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FEDERAL ELECTION

Electoral tips for voters



Eugene Boisvert

A GROUP of intellectually disabled Orana workers has been learning about the role of governments and how to vote in the lead-up to the federal election.

Many of the nine participants plan to cast a ballot for the first time this year.

Orana is based in Netley and employs people with disabilities around Adelaide doing tasks such as bottling, labelling, manufacturing and gardening.

The three-week program included a visit from the Electoral Commission SA and a session at West Torrens Council, where participants heard from Mayor John Trainer.

Marleston resident and Orana worker Shane Dreber, 28, said it was "cool" to learn more about govern-



West Torrens Mayor John Trainer with Shane Dreber and Darren Munro.
Picture: MIKE BURTON

ments and voting. He would vote for the Nick Xenophon Team. "Just because he knows about cleaning the rivers and picking up rubbish," Mr Dreber said.

The Disability Access and Inclusion Plan is now in its second draft and meetings will continue into July with internal stakeholders to finalise the Plan.

Supported Residential Facilities were audited this month and as a result a considerable amount of time was spent by the Community Development Officer for access and inclusion, working on a resolution of issues with Peppertree Grove.

Volunteers

The Volunteer program inducted 6 new volunteers throughout June retaining a total of 165 volunteers. Training for June included a one-day Provide First Aid course, a Child Safe Environments course and a two day Mental Health First Aid course for both staff and volunteers. Volunteer participants present at this training came from a wide range of local volunteer organisations including Hare St. Café, STAR INC. and Genesis Pregnancy Support.

Library

Library Presentation at Community Meal, Plympton Community Centre

Attendees enjoyed a presentation of library services and program details together with photos of the Hamra Centre Library. Library bears were a popular give away. The 22 people who attended showed a great deal of interest in the collections, services and activities provided by the library.

Refugee Week – 15 June 2016

To celebrate Refugee Week, the Library Collections Coordinator and the Community Development Officer organised a free bus trip to the Migration Museum in the city which included a presentation by students from Thebarton Senior College, a tour of the Migration Museum, lunch at the Art Gallery and a stroll through one of Adelaide's best cultural and academic precincts.

English class students, volunteers and library members were invited to celebrate Refugee Week. The Refugee Week program was completely booked out and 27 people attended. It was a terrific outing where new connections were made and a great time was had by all.

The students from Thebarton Senior College spoke about their country of origin, how they arrived in Australia, what their first impressions were on arrival, and their experiences as new arrivals.

Ikebana Presentation – 23 June 2016

This program was a beautiful way to end Refugee Week. Customers were invited to come and learn Ikebana, a Japanese art form that involves arranging cut stems, leaves and flowers in vases and other containers.

The program was run by two members of "Ikebana International Adelaide", Eleanor and Lilly. They composed around 20 beautiful floral arrangements, from very simple to highly elaborate styles whilst also talking about Ikebana history and tradition.

Light refreshments were served and 40 people attended. The group ranged in age from very young to senior. The audience was very appreciative and enjoyed the relaxed atmosphere of the evening.



The Library Collections Coordinator and the Community Development Officer were also invited to attend the launch of Refugee Week in South Australia at Government House on Monday 20 June 2016 as West Torrens recognises and celebrates Refugee Week every year.



Movie Night

Movie nights will continue being held on Thursday evenings every second month. This is a free program held in the West Torrens Auditorium with light refreshments. The movie "Gone Girl" (MA15+) screened 30 June 2016 to 100 people.

Next Movie Nights August, October and December 2016

"Still Alice" (M) 25 August 2016, 7pm

"The Intern" (M) 27 October 2016, 7pm

"The Dressmaker" (M) 8 December 2016, 7pm

Author talk: Tom Mann "Body in the Freezer - the Case of David Szach" – Thursday, 14 July 2016

Tom Mann, the author of the book will present the remarkable true story 'Body in the Freezer - the case of David Szach'.

Szach was 19 years old when he was sentenced to life imprisonment in 1979 for the murder of a prominent Adelaide lawyer but after spending time in prison he was unexpectedly released. Szach has always maintained his innocence and has continued to do so for the last 35 years. This book covers Szach's story to the present day.

Copies of the book are available in the library for reading or reserving. This is an upcoming program and therefore promotional materials have been distributed and bookings are in progress.

Library Collection improvements

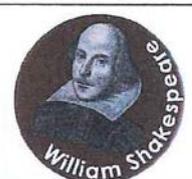
The most recent customer satisfaction survey in March 2015 provided a great deal of feedback from customers on improvements they would like to see made to the collections. A number of changes have been made in response to these suggestions, mainly regarding greater signage and groupings to make the collections more user friendly. There are large promotional banners hanging from display trapezes, identifying stickers on the book spines and large matching decals on the shelf ends - providing colour and location information.

Collection groupings:

- SA environment
- Craft
- Parenting
- Shakespeare
- Travel
- Anzac
- Australian History
- Local History Library

The proposed stickers are below:

ADULT NON-FICTION GENRES

	Anzac (A 940.4)		Parenting (A 618)
	Australian History (A 994)		SA environment (A 333.72)
	Craft (A 745.5)		Shakespeare (A 822.33)
	Local History (A 994.23, A 994.231)		Travel (A 914-919)

Cowandilla Primary CALD evening

On Tuesday 7th June, members of the Children's and Youth Teams attended the CALD evening at Cowandilla Primary. It gave staff the opportunity to talk to a group of parents (for whom English is second language) about the Library and its services. The school had a range of translators present which ensured information was correctly translated to the parents and it also enabled them to ask questions.

Surviving and managing in a digital world

On Wednesday 8 June, several Library staff attended this informative, thought-promoting and interesting training day. Digital literacy is an increasingly important skill and the Library plays an important role in providing the community with the skills to successfully operate in our progressively digital environment.

Arbor Day

On Sunday 19 June, a Children's Library Team member attended the Council's Arbor Day event for 2016. Information about the Library and a range of activities for the children including sand art, play dough and games was provided. Approximately 30 children visited the Library promotions area.

PLSA Presentation

On Monday 27 June, the Children's Team gave a well-received presentation on the makeover of the Children's area to the quarterly meeting of SA Public Libraries Association. The audience was impressed with the professional training and planning which has resulted in colourful, creative zones for a range of ages and abilities.

School Holiday program, Monday 11 July - Friday 22 July

The July/Winter school holiday program was finalised and released to the community on Friday 24 June. The program features two Little Days Out (one at the new Falcon Avenue Reserve and the other in the Memorial Gardens) plus a Little Day In at Thebarton Community Centre, along with Crumbs cooking, Minecraft, DIY Superhero Science, come and try baseball and much more. Most programs do not require bookings and all programs are free.

Mobile Library Truck

The new mobile library truck interior is finished and the truck has been returned to us. The new vinyl wrap application has been scheduled for Wednesday 6 July. On the following Tuesday 12 July, while there is no scheduled round, the two drivers will move the stock from the old truck to the new truck. The new truck will commence Wednesday 13 July.

RFID Update

The Library closed for one day on Wednesday 28 June to allow the upgrade of Library equipment to new RFID technology. On Thursday 30 June the library re-opened using the new security gates and self-loan stations. Library staff are on hand to assist customers to borrow and return their items and the reaction from customers has been positive. The ability to borrow or return multiple items at a time has been a welcome improvement and generated many appreciative comments.

The next stage of the RFID implementation will require closing the Library for three days from Monday 8 August to Wednesday 10 August. During this time an automated sorter will be installed in the library.

The West Torrens Library is the first public library in SA to install a sorter and the installation is of great interest to other SA libraries. The main benefits are the significant reduction in the risk of repetitive strain and manual handling injuries and that the staff now have the ability to leave the desk and interact with customers out in the library.

The inter library courier system alone accounts for 1,000 crates of library items delivered to or collected from the West Torrens Library each quarter. The crates equal 4,500kgs outgoing (av. 10kgs per box) and 7,150kgs (av. 13kgs per box) incoming. All of these items will be handled by the sorter, once installed, in addition to the returns by the customers.

Customers cannot return items through the chute while the library is closed as the chute will not be operating staff will not have access while the installation is underway. The new sorter will automatically check in and sort library items that have been returned through the external 24 hour chute in the library wall.

In order to minimise the disruption to the library service over the three days of closure, alternative arrangements will be made. The old mobile library truck can be used to provide limited borrowing and to accept returns for processing later. Due dates will be manipulated to avoid items falling due on the closed days.

Due to its popularity the Justice of the Peace service can be relocated and continue to operate. BabyTime, ToddlerTime (Tuesday) and StoryTime (Wednesday) can still occur in the Auditorium. Staff, volunteers and bus drivers can still access the building through the staff entrance as normal.

12. MEETING CLOSE