CITY OF WEST TORRENS

Notice of Committee Meeting

NOTICE IS HEREBY GIVEN in accordance with Sections 87 and 88 of the Local Government Act 1999, that a meeting of the

CIVIC COMMITTEE

Members: Councillor G Vlahos (Presiding Member), Mayor Trainer, Councillors: R Haese, H Scotcher, A O’Rielley, M Coxon, A Mangos, S Sarris.

of the

CITY OF WEST TORRENS

will be held in the Mayor’s Reception Room, Civic Centre 165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 23 JULY 2013 at 6.00 PM

Terry Buss
Chief Executive Officer

City of West Torrens Disclaimer
Please note that the contents of this Committee Agenda have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.
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1. MEETING OPENED

1.1 Evacuation Procedure

2. PRESENT

3. APOLOGIES

4. DISCLOSURE STATEMENTS

The following information should be considered by Committee Members prior to a meeting:

1. Consider Section 73 of the Local Government Act and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75 of the Local Government Act 1999.

The following disclosures of interest have been made in relation to:

| Item | Elected Member |

5. CONFIRMATION OF MINUTES

RECOMMENDATION
That the Minutes of the meeting of the Civic Committee held on 28 May 2013 be confirmed as a true and correct record.

6. COMMUNICATIONS BY THE CHAIRPERSON
7. REPORTS OF THE CHIEF EXECUTIVE OFFICER

7.1 "Back to Bethlehem" - Request for Sponsorship

Brief
This report presents a sponsorship application from the Cooperating Churches of West Adelaide for their 'Back to Bethlehem' Community Family Day.

RECOMMENDATION
That the Civic Committee recommends to Council that it supports the 'Back to Bethlehem' Community Family Day 2012 by way of a $1,800 sponsorship.

Introduction
The Cooperating Churches of West Adelaide is seeking Council sponsorship of $1,800 for its 'Back to Bethlehem' Community Family Day to be held on 23 November 2013.

Discussion
'Back to Bethlehem' is a Community Family Fun Day organised by the Cooperating Churches of West Adelaide and held at Mellor Park, Lockleys.

This free event will present many hands-on displays such as pottery, baking and weaving. Other entertainment on the day will be Hebrew dancers and donkey and camel rides.

The 'Back to Bethlehem' event is suitable for all ages and cultures and continues to increase in attendance each year.

The sponsorship funds will be spent on the partial cost of tent hire and an animal nursery and will be well advertised throughout the Council area. Council's sponsorship will be noted on all the associated publicity for the event.

Council has previously provided the following sponsorships for this event:

- **2009**: $1,500
- **2010**: $1,500
- **2011**: $1,700
- **2012**: $1,500

Attachment 1 provides further details of the request and Attachment 2 provides images from the 2012 event.

Conclusion
It is recommended that Council supports this event in 2013 in the amount of $1,800.
# ATTACHMENT 1

**Sponsorship program application form**

**Note:**
1. Read the Sponsorship guidelines before completing this application.
2. Please attach any additional information and supporting statements.
3. Please type or print legibly.
4. Applications must be completed in full or they will not be accepted.

## 1. Event and organisation details

<table>
<thead>
<tr>
<th>Event name:</th>
<th><strong>BACK TO BETHLEHEM</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Event description:</td>
<td><strong>FREE OF CHARGE COMMUNITY EVENT</strong></td>
</tr>
<tr>
<td>Date(s) of event:</td>
<td><strong>SATURDAY 23RD NOVEMBER 2013</strong></td>
</tr>
<tr>
<td>Organisation / Group:</td>
<td><strong>COOPERATING CHURCHES OF WEST ADELAIDE INC.</strong></td>
</tr>
<tr>
<td>ABN number:</td>
<td>84213927</td>
</tr>
</tbody>
</table>

## 2. Organiser’s contact details

| Name: | **MISS MARY LINN** |
| Position: | **SECRETARY** |
| Organisation: | **COOPERATING CHURCHES OF WEST ADELAIDE INC.** |
| Address: | **36 WAINHOUSE STREET, TORRENSVILLE, 5TH AUST.** |
| Telephone: | 84430018 |
| Facsimile: | Copy fax to bigpond.net.au |
| Email: | |

## 3. Event details

<table>
<thead>
<tr>
<th>Type of event (you may select more than 1)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Education</td>
<td>✓</td>
</tr>
<tr>
<td>Entertainment</td>
<td>✓</td>
</tr>
<tr>
<td>Arts / Culture</td>
<td>✓</td>
</tr>
<tr>
<td>Community</td>
<td>✓</td>
</tr>
<tr>
<td>Sports</td>
<td>✓</td>
</tr>
<tr>
<td>Charity</td>
<td>✓</td>
</tr>
<tr>
<td>Environment</td>
<td></td>
</tr>
<tr>
<td>Business</td>
<td></td>
</tr>
</tbody>
</table>

**Event attendees (indicate the expected characteristics of your event attendees)**

<table>
<thead>
<tr>
<th>Age range</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 20</td>
<td>✓</td>
</tr>
<tr>
<td>20 to 30</td>
<td>✓</td>
</tr>
<tr>
<td>31 to 40</td>
<td>✓</td>
</tr>
<tr>
<td>41 to 50</td>
<td>✓</td>
</tr>
<tr>
<td>51 to 60</td>
<td>✓</td>
</tr>
<tr>
<td>60 plus</td>
<td>✓</td>
</tr>
</tbody>
</table>

**Where will the attendees be travelling from?**

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>City of West Torrens</td>
</tr>
<tr>
<td>Adelaide metropolitan area</td>
</tr>
<tr>
<td>Western suburbs</td>
</tr>
<tr>
<td>SA generally</td>
</tr>
</tbody>
</table>

**Estimated total attendance?** 800
4. Level of sponsorship requested (tick)

<table>
<thead>
<tr>
<th>Type</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Naming rights</td>
<td></td>
</tr>
<tr>
<td>Joint sponsor</td>
<td>✓</td>
</tr>
<tr>
<td>Minor support</td>
<td></td>
</tr>
</tbody>
</table>

Cash: $1,800

In kind support (specify): **VOLUNTEERS**

What will the funds be used for? **ANIMAL NURSERY / TENTS PARTIAL PAYMENT**

How many other sponsors are involved? **THERE ARE NO OTHER SPONSORS**

Who are they?

What is their level of support? **JOINT**

5. Promotional / media benefits

Provide details of the media types to be used:

- [✓] Advertorials
- [ ] Television
- [✓] Advertising - newspaper
- [✓] Signage
- [✓] Radio
- [✓] Web site
- [✓] Public speaking
- [ ] Other

Provide details of the level of coverage anticipated:

6. Research and evaluation of your event

Will you undertake research prior to or after the event? [✓] Yes [ ] No

If yes, how? **FEED BACK FROM ATTENDERS**

If not, why not?

How do you evaluate the effectiveness of your event? **EVALUATION IS VIA ATTENDERS & PARTICIPANT FEEDBACK, VOLUNTEER DEBRIEF & COORDINATOR TEAM'S REFLECTION.**
7. Declaration

I, MARY LIND, hereby certify that I have been
authorised to prepare and submit this application on behalf of the above-mentioned group or organisation,
and that the information contained in the application is true and correct to the best of my knowledge.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date: 10/07/2013</th>
</tr>
</thead>
</table>

8. Where to send your completed application

Return this application together with any attachments to:

Manager Community Services
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

Or email to csu@wtcc.sa.gov.au.
In answer to questions on the Sponsorship Program Guidelines:

How will your event and/or relationship with Council, provide benefits to the broad community to specific individuals?
Our event, Back to Bethlehem is a free of charge family day to members of the whole community – people of all ages, nationality etc. Cooperating Churches of West Adelaide organise this event and engage members of the community in recreational activities, - music, art, crafts, cooking, cake decorating, Aboriginal dot painting, Japanese origami (making things out of paper) & calligraphy, animal displays, and demonstrations, and adults and children may pat the animals free of charge at the Grandpa’s animal nursery. Children enter the nursery to be among the animals and there is anti-bacterial hand-wash available at the exit of the nursery. People may enjoy hands on experience at the potters, bakers, weavers, carpenters, and other craft stalls etc. and come away with samples they have helped to make themselves. Cake decorators prepare iced Christmas biscuits for the children to take and eat. Dogs will give a demonstration and there are camel and donkey rides. White doves are released after the parade of the animals, when the MC gives thanks for the animals that share our homes and our lives and their service to mankind. Included will be the Hebrew Dancers, ancient instruments – the harp and shofar, drama, story telling, tenor, Simon O’Loughlin will sing. Cheap food will be available at the Inn (scones, cakes, tea and coffee) and at the Hot Food BBQ, where icecream and drinks are also available.
Through hands-on experience, people can learn about and attempt the various crafts and also there is recognition of the value of interpersonal relationships that motivates people to come together. There is greater cultural awareness via people from various backgrounds sharing together. There is a friendly, satisfying, atmosphere, where everyone will find something of particular interest to them. Children thoroughly enjoy themselves. It has been a successful annual occasion for 17 years now. Reports have been that people, who have attended Back to Bethlehem, look forward to it being presented the following year. Last year there were phone calls from people of different nationality who said how much they enjoyed the event and offered help any time with anything we are organising and stressed the point that there was a warm, friendly atmosphere at Back to Bethlehem.

There are no other sponsors involved. Members of Cooperating Churches of West Adelaide are extremely grateful to the City of West Torrens Council for the support and financial assistance we receive.

City of West Torrens Council’s support will be promoted, i.e. in the advertiser, messenger, council logo on banners, signs, flyers, on radio stations. Mayor Trainer will be invited to open the event on the day.
Images from 2012 "Back to Bethlehem"
7.2 "Christmas Carols Festival" - Request for Sponsorship

Brief
This report presents a sponsorship application from the Cooperating Churches of West Adelaide for their 'Christmas Carols Festival'.

RECOMMENDATION
That the Civic Committee recommends to Council that it supports the Cooperating Churches of West Adelaide 'Christmas Carols Festival' 2013, by way of a $3,000 formal cash sponsorship and the provision of electrical and lighting set up costs of $4,500, consistent with Council's 'in kind' support over many years.

Introduction
The Cooperating Churches of West Adelaide is seeking Council sponsorship of $7,500 (total) to assist in organising and managing the 'Christmas Carols Festival' to be held in Mellor Park on Wednesday 11 December (Attachment 1).

Discussion
There is, at least, a ten year history of a community carols event being held at Mellor Park.

Originally organised by the West Beach Apex Club, this is the fifth year the event has been organised by the Cooperating Churches (at Council's request). Last year there was an estimated crowd of 1,000-1,500 people. Images from last year's event are contained in Attachment 2.

The sponsorship funds ($3000) are intended to cover:

- Hire of stage, stage-lights and PA.
- Hire of portable toilets
- Provision of first-aid services at the event.

In addition, Council's traditional 'in kind' support is also sought (approx $4,500) for the:

- Hire of a cherry picker to set-up lights.
- Services of an electrician.
- Use of inflatable marquee if there is room.

Council's sponsorship would be acknowledged on all the associated publicity for the event.

Community Services would auspice the funds on behalf of the organisers.

Conclusion
It is recommended that Council supports this event in 2013 in the amount of $7,500, i.e. $3,000 by way of a formal cash sponsorship arrangement and $4,500 to pay for those costs traditionally covered by Council.
Sponsorship program
application form

Note:
1. Read the Sponsorship guidelines before completing this application.
2. Please attach any additional information and supporting statements.
3. Please type or print legibly.
4. Applications must be completed in full or they will not be accepted.

1. Event and organisation details

<table>
<thead>
<tr>
<th>Event name:</th>
<th>CHRISTMAS CAROLS FESTIVAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event description:</td>
<td>COMMUNITY EVENT</td>
</tr>
<tr>
<td>Date(s) of event:</td>
<td>WEDNESDAY 11TH DECEMBER 2013</td>
</tr>
<tr>
<td>Organisation / Group:</td>
<td>COOPERATING CHURCHES OF WEST ADELAIDE INC</td>
</tr>
<tr>
<td>ABN number:</td>
<td>84213927</td>
</tr>
<tr>
<td>Date submitted:</td>
<td></td>
</tr>
</tbody>
</table>

2. Organiser’s contact details

| Name:               | MISS MARY LINN            |
| Position:           | SECRETARY                 |
| Organisation:       | COOPERATING CHURCHES OF WEST ADELAIDE INC |
| Address:            | 36 WAINHOUSE STREET, TORRENSVILLE, S.A. |

| Telephone:          | 84436018                  |
| Facsimile:          |                           |
| Email:              |                           |

3. Event details

<table>
<thead>
<tr>
<th>Type of event (you may select more than 1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ Entertainment</td>
</tr>
<tr>
<td>☑ Arts / Culture</td>
</tr>
<tr>
<td>☑ Community</td>
</tr>
<tr>
<td>☑ Sports</td>
</tr>
<tr>
<td>☑ Charity</td>
</tr>
<tr>
<td>☑ Environment</td>
</tr>
<tr>
<td>☑ Business</td>
</tr>
</tbody>
</table>

Event attendees (indicate the expected characteristics of your event attendees)

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<tbody>
<tr>
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<td>☑ 20 to 30</td>
</tr>
<tr>
<td>☑ 31 to 40</td>
</tr>
<tr>
<td>☑ 41 to 50</td>
</tr>
<tr>
<td>☑ 51 to 60</td>
</tr>
<tr>
<td>☑ 60 plus</td>
</tr>
</tbody>
</table>

Where will the attendees be travelling from?

| City of West Torrens |
|                      |
| Adelaide metropolitan area |
| Western suburbs       |
| SA generally          |

Estimated total attendance? 1000
4. Level of sponsorship requested (tick)

<table>
<thead>
<tr>
<th>Type</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Naming rights</td>
<td>☑ Joint sponsor</td>
</tr>
<tr>
<td>☐ Minor support</td>
<td></td>
</tr>
</tbody>
</table>

Cash: $ 3000

In kind support (specify): VOLUNTEERS

What will the funds be used for? SOUND EQUIPMENT, STAGE, LIGHTING, ETC.

How many other sponsors are involved? THERE ARE NO OTHER SPONSORS

Who are they?

What is their level of support?

5. Promotional / media benefits

Provide details of the media types to be used:

<table>
<thead>
<tr>
<th>☐ Adventorials</th>
<th>☐ Television</th>
<th>☐ Public speaking</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ Advertising - newspaper</td>
<td>☑ Signage</td>
<td>☐ Other</td>
</tr>
<tr>
<td>☑ Radio</td>
<td>☑ Web site</td>
<td></td>
</tr>
</tbody>
</table>

Provide details of the level of coverage anticipated:

6. Research and evaluation of your event

Will you undertake research prior to or after the event?  Yes [☑]  No [☐]

If yes, how? FEED BACK FROM ATTENDERS

If not, why not?

How do you evaluate the effectiveness of your event? EVALUATION VIA ATTENDERS

2. PARTICIPANT FEEDBACK, VOLUNTEER DEBRIEF & COORDINATOR TEAMS REFLECTION.
CHRISTMAS CAROLS FESTIVAL

The Christmas Carols Festival Event to be held at Mellor Park Lockleys, Corner of White Avenue & Henley Beach Road, Lockleys, Wednesday 1st December 2013, 6.00 p.m. – 9.45 p.m. is affordable for families. It is people coming together to celebrate the Spirit of Christmas with Carol Singing. Included in the Programme will by items by special guest artist Simon O’Loughlin, tenor, choirs, Henley and Grange Band and a Harpist. Father Christmas will arrive in a sleigh drawn by white Samoyed dogs from the Samoyed Dog Club of South Australia. Food will be available from the food stalls and BBQ at 6.00 p.m. and the entertainment commences at 7.30 p.m. Prizes are to be won.
Images from 2012 Carols Festival
7.3 Approved Disbursements to Date 2013 - 2014

Brief
This report presents a summary of grants, sponsorships and donations approved to date during the 2013/2014 financial year.

RECOMMENDATION
That the Civic Committee recommends to Council that this report be received.

Introduction
This report presents a summary, to date, of the grants, sponsorships and donations approved during the 2013 - 2014 financial year.

Discussion
The following approved applications for Junior Development grants are detailed in the table below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Age</th>
<th>M/F</th>
<th>Suburb</th>
<th>P/C</th>
<th>$s - Individual</th>
<th>$s - Group</th>
<th>SA</th>
<th>Aust</th>
<th>O/S</th>
<th>Activity</th>
<th>Sport/</th>
<th>Science</th>
<th>Art</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/07/13</td>
<td>15</td>
<td>F</td>
<td>Mile End</td>
<td>5031</td>
<td>$200.00</td>
<td></td>
<td>1</td>
<td></td>
<td></td>
<td>Girls U16 Australian Rules Football - Darwin</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/07/13</td>
<td>9</td>
<td>F</td>
<td>Keswick</td>
<td>5035</td>
<td>$200.00</td>
<td></td>
<td>1</td>
<td></td>
<td></td>
<td>Junior Development Calisthenics Team - Darwin</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/07/13</td>
<td>17</td>
<td>M</td>
<td>Thebarton</td>
<td>5031</td>
<td>$200.00</td>
<td></td>
<td>1</td>
<td></td>
<td></td>
<td>Secondary School Sport SA Soccer Team competition - Canberra</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/07/13</td>
<td>15</td>
<td>F</td>
<td>Brooklyn Park</td>
<td>5032</td>
<td>$200.00</td>
<td></td>
<td>1</td>
<td></td>
<td></td>
<td>Girls U16 Australian Rules Football - Darwin</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/07/13</td>
<td>14</td>
<td>F</td>
<td>Brooklyn Park</td>
<td>5032</td>
<td>$500.00</td>
<td></td>
<td>1</td>
<td></td>
<td></td>
<td>China Tourism Festivals - Just for fun dance company - China</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/07/13</td>
<td>14</td>
<td>F</td>
<td>Torrensville</td>
<td>5031</td>
<td>$500.00</td>
<td></td>
<td>1</td>
<td></td>
<td></td>
<td>China Tourism Festivals - Just for fun dance company - China</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Exp to date $1,800.00

No other grant applications or approvals have been made to date.
7.4 Letters of Thanks

Brief
This report advises the Civic Committee of those ‘thank-you’ letters received from recent recipients of Council sponsorships, grants and donations.

RECOMMENDATION
That the Civic Committee recommends to Council that this report be received.

Introduction
Letter of thanks have been received from recipients of Council grants (refer Attachment 1).

Discussion
Attachment 1 comprises those letters of thanks received as follows:

- Junior Development Grants - feedback from three recipients.
- Community Grants - ARPA Players and Orana.
- Appreciation for assistance (provided by the OPAL team) with "Walk Safely to School Day".
From: Alexander Makarowsky
Sent: Sunday, 2 June 2013 10:30 AM
Subject: FW: Junior Development Grant - Study Tour Photos

My name is Alexander Makarowsky and I recently arrived home from an Italian study tour with several other students and teachers.

The trip was a remarkable success, and I feel my Italian has improved markedly. I have a much better understand of foreign cultures and ways of life.

It was all made possible thanks to the financial support from the Junior Development Grant on behalf of the West Torrens Council.

Thank you for making it all possible.

As promised, I have taken many photos. A selection is attached (it won't let me transfer too many over email)

All the best,

Alex :)

![Image of a person in front of a fountain]
From: Deb Elliott
Sent: Monday, 3 June 2013 4:59 PM
Subject: Abbey Elliott Results

Thankyou so much for the cheque towards Abbey’s trip to the National Junior tenpin Bowling Championship in Lidcombe NSW in April.

You asked for results and pics.

Please find pics attached.

Abbey did very well this year.

Overall she came 13th out of 109
Gold medal in a doubles event
Silver in a doubles event
Silver in a teams event

Appreciate your support towards Abbey’s bowling.

Regards

Debbie Elliott
India Sangam Trip 2012-2013

Plympton/Kurralta Park Girl Guides – The perspective of a Girl Guide’s experience, thanks to your support.

I never thought my first overseas experience would be in the amazing, yet at first frightening, country of India. It took me a few weeks to decide whether or not to venture to the other side of the world with my guiding friends, but the decision seemed to make itself once I found out all the amazing opportunities that were planned with the Girl Guides and the volunteer organisations as well. The trip was an unforgettable adventure filled with new smells, the most amazing people, beautiful views of small towns and country sides and overall an astonishing atmosphere that you could never forget. We were able to gain so much knowledge about India from a guiding aspect itself which included volunteering at the following various community partners, all of which Sangam works closely with:

- Anand Gram: local school for leprosy patients’ families
- Mobile Crèche: A site for children to be cared for whilst their mothers/fathers work on construction sites
- Kayakalp: working with women in the red light district educating about safe sex and their rights
- Deep Gritha: Caring for those in slum societies including sex education, HIV AIDS prevention/treatment, nutrition and eye clinics & general medical services
- ResQ: veterinary and foster care for stray animals within the Pune regions
- Ishawari: single mothers’ community village teaching crafts and skills

I found being involved with these groups particularly exciting and important as I can now share my experiences of the wonderful, safe and amazing adventures available for all Girl Guides and others that want to travel to India. It seemed very important for me to recognise the people and communities that put in the effort to help me and my other guiding travellers to get over to India. It is also important to give my absolute thank you to everyone who made a contribution to our trip, big or small, monetary or other. Every little bit made a difference to the children, teenagers, adults and guiding sisters in India and we are all unbelievably grateful for your and everyone else’s support in making the lives of these people just that little bit brighter.

Thank you!

Yours in Guiding

Rosey Donnelly-Grubb    –    Kate-Marie Kalliontzis    –    Lauren Buddle    –    Tegan Spurr
Certificate of Appreciation

This certificate is awarded to City of West Torrens

Thank you for your financial support.

With your help and donations in 2012 we were able to, as a group of Girl Guides, raise enough money to provide craft material, food, staffing, employ locals, and hire camels, so we could offer a great children’s camp for the local children in the Pune and surrounding areas in India with the support of The Girl Guide World Centre - Sangam, Pune India.

[Signature]

Plymouth/Kurratha PK Girl Guides

[Name]

[Position]
COOPERATING CHURCHES OF WEST ADELAIDE

Miss Mary Linn,
36 Wainhouse Street,
Torrensville, S.A. 5031.
Email:
copyfax@bigond.net.au

26th April, 2013.

Mr. Shane Cathcart,
Manager, Community Services
City of West Council.

Dear Shane,

Please find enclosed photographs of the PA System that ARPA Radio Players were able to purchase through the Community Grant $1,200 we received from the City of West Torrens Council. This enables ARPA Players to bring laughter where it is needed and also photographs of two events organised by the Cooperating Churches of West Adelaide, Back to Bethlehem and Christmas Carols Festival that is sponsored by the City of West Torrens Council.

We greatly appreciate all the support that we receive from the City of West Torrens Council to help us to make valuable contributions to the Community and look forward to working together on the Christmas Carols Festival again.

There will be more photographs to follow when I have them developed.

Thanking you,

Kind Regards,
Mary Linn.
From: Elizabeth Clare [eclare@orana.asn.au]
Sent: Tuesday, 25 June 2013 12:07:12 PM
To: Council Enquiries
Subject: Thank you email from Orana for the Council Community Grant and copy of the Oranability magazine

Dear Shane

Thank you again for the providing the grant of $1100 + GST to provide uniforms and equipment for Orana’s soccer team.

Please find attached our ‘Oranability’ magazine in which the City of West Torrens were acknowledged regarding this Grant (page 5)

Thank you again for your generous grant,

Kind regards

Elizabeth
Elizabeth Clare | Marketing & Fundraising Consultant
Orana Incorporated - 26 Watson Ave., Netley, SA 5037
D: 08 8375 2049   T: 08 8375 2000
F: 08 8263 5148   E: eclare@orana.asn.au
www.oranaonline.com.au

Description: Description:
cld.image003.png@91CE1D42.9r
DisabilityCare Australia launched with a visit to Orana

The Federal Minister for Disability Reform, the Hon Jenny Macklin MP and South Australian Minister for Disabilities Tony Piccolo MP visited Orana at Netley on the 24th of April to celebrate the significant agreement that will see the full rollout of DisabilityCare Australia across South Australia by July 2018.

Ms Macklin, during a tour of the Netley facilities, said the agreement was a massive step in the right direction for people with a disability in South Australia, as well as their families and carers.

"DisabilityCare Australia will give all South Australians the peace of mind that if they have or acquire a disability or have a child with disability that leaves them needing daily care and support, that they will get the support they need, when they need it," Ms Macklin said.

Mr Piccolo said that the agreement builds on the upcoming launch in South Australia from July this year.

"The launch will initially focus on children aged birth to 5, extending to 13 years by 2014 and in the third year of launch will cover all eligible children up to 14 years," Mr Piccolo said.

"We will progressively roll out DisabilityCare Australia in South Australia so that by July 2018, all eligible residents will be covered."

After touring Orana's new Galway Apartments and Amaroo facility, Mr Piccolo committed to visiting and working with Orana again later in the year.

Federal Member for Hindmarsh Steve Georganas MP also joined us on the day and welcomed the historic agreement as a turning point for people with disability in South Australia.

City of West Torrens Council helps to keep us on the ball!

Late last year a community grant from the City of West Torrens enabled the purchase of new uniforms for our men's soccer team, the Orana Titans, at Netley. Comprising employees and residents from the local area, the soccer team train weekly and participate in the Phoenix Cup each year. Our very own Patrick Henry has been recognised as the leading goal kicker for the last two years and was very happy to be wearing his new uniform.

The Orana soccer team thank the City of West Torrens for their kind donation and look forward to showing off the new uniforms at their next game.

If you, or someone you know, is interested in assisting the work we do at Orana through a donation of funds, services or time, please contact Ken in the fundraising department on 8375 2000.

Follow us online

facebook
www.facebook.com/orana.incorporated

twitter
www.twitter.com/orana.inc

Orana also has a Facebook group for family members and guardians where you can share your stories, challenges and make new friends.

https://www.facebook.com/groups/4514002703566753/
Monday, 17 June 2013

Hi there

Friday, 24th of May marked the 14th annual Walk Safely to School Day campaign. Thanks to people like you the day was a great success!

Thank you!

Kids, parents, teachers, schools, MPs, police, Mayors, metro and regional media, well known faces and everyone in between got behind the day to help raise awareness about the importance of walking!

Instilling healthy behavior in our children is so important and we hope that the day encourages parents and carers to continue good role modeling and build walking into their everyday life.

Don’t forget the great walking App, which can be downloaded for free from www.walk.com.au. A great tool to encourage kids to get active – every day!

We will be in touch again next year and hope we can count on your continued support in 2014.

Thanks again!

Warm regards,

Gabrielle Leonello

SA & NT Walk Safely to School Champion

Account Director, Little Lion Communications
8. OUTSTANDING REPORTS/ACTIONS

9. OTHER BUSINESS

10. NEXT MEETING
24 September 2013, 6.00pm in the Mayor's Reception Room.

11. MEETING CLOSE
LATE AGENDA ITEM

CIVIC GENERAL COMMITTEE MEETING - 23 JULY 2013

Item 7.5 - Request for Sponsorship - "Christmas Party for Special Children"
Title  REQUEST FOR SPONSORSHIP - "CHRISTMAS PARTY FOR SPECIAL CHILDREN" - LATE ITEM

Brief
A sponsorship request from the "Christmas Party for Special Children" organisation is re-presented for further consideration by the Civic Committee.

RECOMMENDATION
It is recommended to Council that it sponsors the "Christmas Party for Special Children" to the value of $550.

Introduction
A request for sponsorship from the "Christmas Party for Special Children" organisation (the Organisation) was presented to the 28 May 2013 meeting of the Civic Committee (Attachment 1). Following consideration of this request, the Civic Committee resolved the following:

1. The request be declined.
2. The group be invited to apply for funds on behalf of specific children in West Torrens.

Discussion
Further information has been received from the organisation (Attachment 2) which indicates the following organisations located within the City of West Torrens have received tickets for the Party:

- Ashford Special School - 5
- Cowandilla Primary School – 28
- MyTime Torrensville – 7
- West Beach Primary School – 7
- Autism SA - 80

This suggests that there may be some limited direct benefit to City of West Torrens residents, in particular students of the Cowandilla and West Beach schools - approximately 35 students. The other organisations, although based in the City of West Torrens, have clientele who live in other areas and the Administration has not been able to clarify whether the children who will receive the tickets are City of West Torrens residents as the Organisation will not release any personal information for privacy reasons.

Conclusion
Given there is some demonstrated local benefit, it is recommended that a "Standard Sponsorship" package be taken out to the value of $550 in line with the amount provided by Council to the Organisation in 2012.
7.5 Christmas Party for Special Children - Sponsorship Request

Brief
This report seeks the Committee's consideration of a sponsorship request for a Christmas Party for Special Children 2013.

RECOMMENDATION
That the Civic Committee recommends to Council that this request be declined.

Introduction
The Christmas Party for Special Children is an annual youth event that has previously been supported by Council.

Discussion
The Christmas Party is scheduled to be held at the Adelaide Zoo on 24 November 2013.

Council has been asked to consider the purchase of an sponsorship, levels detailed in Attachment 1, to assist with "the cost of staging the event".

In return sponsors may receive a Certificate of Appreciation, advertising opportunities on television, website and materials. A sponsor representative will also be given the opportunity to attend the event.

Sponsorship levels vary from $275 for 1 child to $13,750 for a Major sponsorship of 50 children, which includes radio spots/logo exposure etc.

Council has supported the event over several years:

- 2010 - 1 child $300.
- 2000 & 2001 - 4 children $1,000.
- 2010 - ex gratia payment of $300.
- 2011 - ex gratia payment of $300.
- 2012 - ex gratia payment of $550.

The Salvation Army is the beneficiary of the project, and is forecast to receive a total of $30,000 to assist in providing severely disadvantaged children with respite from extenuating circumstances such as terminal illness, domestic violence and environment driven poverty through their summer and winter Adventure Camps and their new youth outreach program ‘The Factory’.

Conclusion
In terms of Council’s Sponsorship Guidelines, the application provides no advice as to how this event provides benefits to the broad West Torrens community or, to specific individuals so it is recommended that the application be declined. However, in line with the last three years, Council may wish to consider an ex gratia payment in lieu of a sponsorship or donation.
**Sponsorship program application form**

**Note:**
1. Read the Sponsorship guidelines before completing this application.
2. Please attach any additional information and supporting statements.
3. Please type or print legibly.
4. Applications must be completed in full or they will not be accepted.

**1. Event and organisation details**

- **Event name:** CHRISTMAS PARTY FOR SPECIAL CHILDREN
- **Event description:** CHRISTMAS PARTY AT THE ADELAIDE ZOO FOR 2,000 SPECIAL NEEDS KIDS
- **Date(s) of event:** SUNDAY, 23 DECEMBER 2013, 24 NOV
- **Organisation / Group:** CHRISTMAS PARTY FOR SPECIAL CHILDREN
- **ABN number:** 371111518073
- **Date submitted:** 22ND FEBRUARY 2013

**2. Organiser's contact details**

- **Name:** JAN GOOMAN
- **Position:** PROJECT REPRESENTATIVE
- **Organisation:** CHRISTMAS PARTY FOR SPECIAL CHILDREN
- **Address:** 2/21A MAIN NORTH RD, SEFTON PARK 5083
- **PO BOX 873, PROSPECT EAST, 5082**
- **P/Code:** 5082
- **Telephone:** 8342 3600, 8342 3611
- **Email:** adelaide@christmasparty.com.au

**3. Event details**

**Type of event (you may select more than 1):**
- [ ] Education
- [X] Entertainment
- [ ] Arts / Culture
- [ ] Community
- [ ] Sports
- [ ] Charity
- [ ] Environment
- [ ] Business

**Event attendees (indicate the expected characteristics of your event attendees):**

- **Age range:**
  - [X] Under 20
  - [ ] 31 to 40
  - [ ] 51 to 60
  - [ ] 20 to 30
  - [ ] 41 to 50
  - [ ] 60 plus

- **Where will the attendees be travelling from?**
  - [ ] City of West Torrens
  - [X] Adelaide metropolitan area
  - [ ] Western suburbs
  - [ ] SA generally

**Estimated total attendance?**
4. Level of sponsorship requested (tick)
Type:
☐ Naming rights  ☐ Joint sponsor  ☑ Minor support

Cash: $  PLEASE REFER TO THE ATTACHED SPONSORSHIP LEVELS.
In kind support (specify):

What will the funds be used for? ASSIST WITH THE COST OF STAGING THE EVENT

How many other sponsors are involved?

Who are they? SOUTH AUSTRALIAN BUSINESS COMMUNITY

What is their level of support? VARIOUS - RANGES FROM $10 THROUGH TO $13,750

5. Promotional / media benefits
Provide details of the media types to be used:
☐ Advertorials  ☑ Television  ☐ Public speaking
☐ Advertising - newspaper  ☑ Signage  ☐ Other
☐ Radio  ☑ Web site

Provide details of the level of coverage anticipated:

6. Research and evaluation of your event
Will you undertake research prior to or after the event?  ☑ Yes  ☐ No

If yes, how?
LEADING UP TO THE PARTY WE CONDUCT REGULAR PLANNING MEETINGS,
DIRECTLY AFTER THE PARTY WE CONDUCT A DEBRIEF WITH THE MAJOR
GROUPS INVOLVED IN PUTTING THE EVENT TOGETHER, WHICH IS CLOSELY
FOLLOWED BY OUR OWN INTERNAL DEBRIEF. ALL 180+ VOLUNTEERS
ARE ASKED TO FILL OUT AN EVALUATION REPORT

If not, why not?
WE ALSO HOLD A MEETING WITH THE NUMEROUS
ORGANISATIONS WE SOURCE THE CHILDREN FROM & SEEK
FEEDBACK FROM THEIR PERSPECTIVE

How do you evaluate the effectiveness of your event?

BY THE NUMBER OF KIDS IN ATTENDANCE & FEEDBACK
FROM SCHOOLS & ORGANISATIONS WHO RECEIVE INVITES
FOR THEIR CLIENTS/STUDENTS
7. Declaration

I, JAN GOEMAN, hereby certify that I have been authorised to prepare and submit this application on behalf of the above-mentioned group or organisation, and that the information contained in the application is true and correct to the best of my knowledge.

Signature: [Signature]

Date: 22/02/2013

8. Where to send your completed application

Return this application together with any attachments to:
Manager Community Services
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

Or email to csu@wtcc.sa.gov.au.
Mr Shane Cuthcart  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton, SA 5033

"Thank you" from SA's Special Needs Children!

Again, a perfect day at the Adelaide Zoo for around 2000 special needs children; on the 2nd December the Adelaide Zoo was full of laughter and squeals of delight. The sunshine was glorious and the temperature just right. The children, their carers, 200 volunteers and lots of our sponsors like you just had the best day. Each child received two beautiful gifts, one of which, in keeping with our Zoo theme, was a toy Zebra.

Because of the generosity of businesses like yours for the past 19 years thousands of South Australian children with special needs, whether they were victims of abuse, had a life threatening illness, suffered a disability or were disadvantaged through circumstance, have had the opportunity to attend the Christmas Party for Special Children.

We do sincerely thank you and hope that once again, for our 20th Anniversary you can help us to give them a day they will never forget; we invite you to come and join us on Sunday, 1st December 2013 and help to hand out the presents, join the MPs in providing the Zoo-Th-Q, lend your talents to the face painting or simply enjoy the atmosphere at the Adelaide Zoo!! To see for yourself how by purchasing an Advertising Sponsorship Package it brings so much joy to so many people. Depending on your level of support, there are many benefits for your business but we are sure you will agree that the benefit to the children and their families is priceless.

In addition, your support will benefit The Salvation Army; they will receive a total of $30,000 to assist in providing disadvantaged children with respite from unfortunate circumstances such as having a parent with terminal illness, family escaping from domestic violence and an environment driven by poverty. This is achieved through The Salvation Army's summer and winter Adventure Camps and their youth outreach program 'The Factory'.

Thank you once again, don't forget to check out our website www.christmasparty.com.au for details from the event that you helped to make happen. If you have a Facebook account and would like to see photos and read comments that the parents and carers have posted please go to Christmas Party for Special Children Adelaide and 'like' our page.

Kind Regards,
Jan Gorman - Project Representative

P.S. Thank you for making a difference!!
# Advertising Sponsorship Packages

**In support of the Christmas Party for Special Children**

<table>
<thead>
<tr>
<th>Sponsorship Level</th>
<th>Rapid spots July to Dec</th>
<th>Colour Logo on Power Point Presentation &amp; on 2 ads a week</th>
<th>Framed Certificate of Appreciation</th>
<th>Colour Logo on the Advertiser November</th>
<th>Colour Logos on our website with link</th>
<th>No. of 30 second Radio Spots aired Nov to Feb</th>
<th>Colour Logos on Channel 7 TV Ads to Jan No of spots</th>
<th>Logo on back of T shirt</th>
<th>Colour Logo on Facebook Page</th>
<th>Colour Logo on Corporate Party Invites</th>
<th>Contribution (Incl GST)</th>
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<td><strong>Major Sponsorship Levels</strong></td>
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All Sponsors receive a Certificate of Appreciation and packages of $275 or more, invitations to the Party. All packages are fully tax deductible by your business.
Christmas Party
for Special Children

When you purchase an advertising sponsorship package - you also sponsor

- Your Local Children
- South Australian Children
- Special Needs Children
- Children with physical and intellectual disabilities
- Children with a life threatening illness
- Victims of abuse
- Neglected children
- Orphans
- Children who are carers to their family members!!!
- You will also support:
  The Salvation Army’s
  Adventure Camps for disadvantaged kids
  The youth outreach program The Factory

what your support makes possible -

- A visit to the Adelaide Zoo with Father Christmas
- Entertainment - Clowns, magicians, face painters etc
- Zoo-B-Q, snacks, ice cream and drinks
- Toys
- Show bag full of goodies
- Transport for our Country kids
- Accommodation for our Country kids

Depending on your level of support this is how your business can benefit -

- Certificate of Appreciation
- Radio advertising
- Press and Television coverage
- Exposure on the day - Power Point Presentation and Flyer
- Logo on our website - www.christmasparty.com.au
- Logo on the party T-Shirt
- Logo on Corporate Invitations
- Invitations to attend the event and the opportunity to volunteer

By supporting the Christmas Party for Special Children
you will help to put a
HUGE on more than 2000 faces
A day they'll never forget!

Christmas Party
for Special Children

Diamond
Ruby
and
Sapphire
Sponsors

As an added bonus your Corporate Colour Logo will be printed on 5,000 Toy Bags. These are given to each of our special little boys & girls to carry home the gifts from Father Christmas that you bought them.

The Toy Bag is environmentally friendly & reusable. To take advantage of the Toy Bag offer, payment of your Advertising Sponsorship & supply of your logo must be received by 30th June 2013.
Christmas Party
for Special Children

Please complete the form below and fax it back on 08 8342 3511

Thank you for helping South Australia's Special Needs Children

I agree to purchase an Advertising Sponsorship Package, in support of the Christmas Party for Special Children, sponsoring: __________ children/child.

Business:

Postal Address:

Signature: ______________ Name: __________________

Position: __________ Phone: __________ Dates: __________

How to pay your support:

Credit Card
Card Type: American Express | Visa | Mastercard | Others
Card Holder's Name: ____________________________
Expiry Date: _______ / __________
Card Number: ___________ / ___________ / ___________ / ___________
Amount: __________

Via Electronic Funds Transfer
Account Name: Morgan Media Pty Ltd
BSN: 03 35036
Account Number: 193122
Please quote your company name.

Post us a cheque
Make your cheque payable to "Christmas Party for Special Children" and send to:
Christmas Party for Special Children
PO Box 873
Prospect East, SA, 5062

Thanks again for your kind support of this year's Christmas Party for Special Children!
Hi Shane,

Following is the number of kids that received tickets from each of the organisations that were listed on the application we hope this helps the council with the decision on sponsorship:

- Ashford Special School - 5
- Cowandilla Primary School – 28
- MyTime Torrensville – 7
- West Beach Primary School – 7
- Autism SA - 80

If you have any questions please don’t hesitate to contact us.

Kind regards,

Geneve Cavanagh

Project Manager

Christmas Party For Special Children - Adelaide

Ph: 8342 3600

Fx: 8342 3611

Email: adelai@christmasparty.com.au <mailto:adelai@christmasparty.com.au>

Website: www.christmasparty.com.au

Star Logo & CPSC wording Medium