



Council's Vision

Committed to being the best place to live, work and enjoy life.

Council's Mission

To strive for excellence in serving our diverse community.

Council's Values

Accountability

We act on behalf of the West Torrens community and are therefore accountable to them for our actions.

Advocacy

We will act as an advocate with other levels of government and the private sector to help achieve Council's Vision.

Community Capacity

We will work with local communities to assist them strengthen their support and problem solving resources, so that they may obtain more control over their relationships, resources, learning, information and decision-making.

Community Involvement

We will regularly consult with our community and seek to actively engage them in the operations, functions and activities of Council.

Healthy Communities

We will work in partnerships with community, business and government sectors to provide a safe, clean, healthy and sustainable environment, one that balances social, cultural, heritage, environmental and economic factors.

Inclusivity

We will foster the development of an inclusive city; one that recognises the value of all people, celebrates their diversity and treats them with respect and dignity.

Quality

We will provide quality services that are continuously improving, focused on customer service and accountable to the community.

Supportive Working Environment

We will provide a safe, supportive and family-friendly working environment that promotes staff development.



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From the Mayor and the Chief Executive Officer

As the Mayor and Chief Executive Officer of the City of West Torrens, it is our great honour to report on a most successful 2018/2019 financial year.

While we are tempted to describe the 12 months to 30 June 2019 as a period characterised by business as usual – for it was, in many respects – it could equally be termed a period of ‘unusual’ happenings, punctuated as it was by the November 2018 Local Government elections that effectively saw us lose 177 years of council experience.

It is never easy to replace that degree of experience, but with new blood – in the form of a new mayor and eight new elected members taking their seats in the chamber – comes fresh enthusiasm and, at times, a different perspective, along with an elected body that is further re

Now, more than ever, our Council reflects our demographics; we are moving ever closer to our desired 50:50 gender balance; and the average age of our councillors has dropped to a level more in line with that of the city’s population, all of which are, we believe, harbingers of future growth, delivery and sustainability.

Returning to the present, and appreciative that the many highlights of the reporting period will be covered in greater detail in the collection of individual reports that

follow, we will touch on just some of the major achievements that contributed to a signature year for all associated with the City of West Torrens.

Perhaps the most pleasing aspect of our performance lies in the fact that we again managed to achieve a delicate balance between borrowings and our capacity to repay while delivering the assets that will improve the lives of all who live, work and play in our city.

The fiscal prudence we apply to every dollar we collect through rates and services has allowed us to keep our rate rises relatively low, to the point where the City of West Torrens has the second lowest average rates across metropolitan Adelaide.

It is undoubtedly something we can take great comfort from, but it means nothing if we cannot provide the community with the infrastructure, facilities and services they need. We are delighted, then, to have again achieved this enviable position without it impacting on the roll-out of our ambitious \$30-million community facilities redevelopment projects or negatively influencing the delivery of the annual \$25-million capital works program of roads, footpaths, drains and the like.

During the year, we moved closer to the completion of our three key community facilities – or hubs – with the \$3.75 million Lockleys Oval

facility, the \$6 million Camden Oval complex and the \$9 million Weigall Oval upgrades all on time for delivery before the close of the new financial year on 30 June 2020.

On completion, our residents and ratepayers will enjoy the very best in strategically located state-of-the-art facilities in close enough proximity of the community to be accessible by all.

Another significant infrastructure program to progress during the year was the landmark Brown Hill and Keswick Creeks Stormwater Management Plan to mitigate against floods and reduce the impact of flooding of thousands of properties should a one-in-100-year storm event occur. A partnership between the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens, the plan reached a noteworthy milestone with a commitment from the South Australian Government to provide 50 per cent of the project’s \$140-million cost.

With the funds now starting to be made available, the five partner councils have also formed an independent board, the Stormwater Board, which is made up of respected experts in their various fields who will oversee the project’s delivery.

The project has added importance for us in West Torrens as much of the two creeks’ flows to the Patawalonga Basin and into the ocean occur within our boundaries, where some



The first stage of the Weigall Oval upgrade was opened in September 2018 with a family fun day.



\$80-million of the \$140-million has been allocated. And while we as a Council also carry the lion's share of the local government budget, it is fully funded in our forward estimates over a 15-year period.

The year in review also saw the completion of our relocation to the new public works depot on the southern boundary of Adelaide Airport and just off Morphett Road – and with it the improved efficiencies and greater integration of operations we envisaged when we purchased it at a most competitive price in late 2017. It has put an end to the access challenges experienced at the old Marion Road depot, particularly during morning and afternoon peak traffic, and having more space than we require, we now sub-let parts of the building to four rent-paying tenants. Their rent, along with the funds realised with the sale of the old depot, will be reinvested to fund other community projects.

While on the subject of Adelaide Airport, the considerable development activity on the site is already beginning to have positive spin-offs for West Torrens. Despite being on Australian Government land and not being a ratepayer as such, Adelaide Airport remains a key component of our city, not least because it is already the largest single employment hub in South Australia, with 7,800 people employed on site and a further 22,000 suppliers, caterers and the like connected to the airport offsite.

The planned new access to the airport at the western end of Richmond Road, primarily for freight and taxis, will relieve the pressure on Sir Donald Bradman Drive by up to 30 per cent, making commuting through the city considerably quicker and less stressful.

Similarly, the completion of the Torrens-to-Torrens section of South Road during the past 12 months has significantly reduced traffic congestion along South Road and Council looks forward to further upgrade works from the Brickworks to ANZAC Highway.

The year, though, was not without several development challenges,

principally when it comes to infill developments that bring with them street congestion and the disappearance of tree canopies and garden trees to make way for multi-storey residences with little or no garden.

We are constructively working with the State Government to attempt to lessen the impact of these developments, and with the introduction of the new Planning Code in 2020, we expect that the new development regulations will improve the quality and assist to limit the amount of infill in our city.

“... we began work during the year to address some of the consequences of climate change”

For starters, we regularly engage in dialogue with the State Government to seek greater flexibility in the infill allotment sizes and minimise their impact on neighbours, and we began work during the year to address some of the consequences of climate change. The Adapt West initiative, a collaboration between the Cities of West Torrens, Charles Sturt and Port Adelaide Enfield, recognises that while we cannot prevent climate change within our area, we can certainly develop strategies and implement actions to address its consequences.

In this regard, we have already taken measures to encourage placing vegetation in verge areas as opposed to, say dolomite, to keep everything cooler. Similarly, we are actively addressing the loss of private property trees as infill developments unfold with a program to increase the public space tree canopy to offset what is being lost. Then there is our annual native plant giveaway which again saw literally hundreds of ratepayers and residents turning up and patiently joining a long, snaking queue to receive a pack of free native plants for their gardens.

Furthermore, Adapt West is committed to using materials and

finishes in the construction process that are more appropriate to a changing climate and will not only help reduce demand on electricity and fossil fuels but make a positive difference to the lives of our people.

‘People’ presents a perfect segue to the many community events launched and continued during the year to cater to our unique brand of multiculturalism that sees our 60,000+ residents trace their origins to more than 90 different countries and speak a myriad of languages.

The cultural melting pot that is West Torrens launched a spectacularly successful new food festival in March 2019, with the humble chilli starring as the hero ingredient. The Fire and Spice Festival received a hot reception in more ways than one when some 2,500 residents and visitors attended the event in the Memorial Gardens and tucked into some of the planet's favourite fiery foods with such vigour that, by mid-afternoon, the food had run out. Success on this scale will ensure that it becomes a fixture on the calendar in future years and complements other winners such as those found in our Summer Festival program.

“... we decided to take a few outdoor activities away from the Memorial Gardens, thus making them much more accessible and enjoyable”

One of these chartered new territory in 2018/19 when we decided to take a few outdoor activities – among them the outdoor cinema program – away from our Memorial Gardens and into the wards, thus making them even more accessible and enjoyable.

Our ANZAC Day commemorations in April 2019 were also extra special, with the Greek Presidential Guard, the Evzones, gracing what turned out to be the largest ever Dawn Service in the Memorial Gardens. It was a poignant reminder to the 1,500 or so attendees of the supportive role Greece played during both World

From the Mayor and the Chief Executive Officer

Wars and, indeed, many Australian soldiers wounded at Gallipoli were ferried across to nearby Greek Islands where they were sheltered by the civilian population, a good number of whom were killed protecting recuperating ANZACs.

The third iteration of our West Torrens Art Prize was equally successful, attracting numerous entries for the judges to pore over before whittling them down to 40 finalists and eventually declaring David Taylor the 2019 winner. His entry, 'Welcome to Adeline and Her Story: A View Through Adelaide Airport Lounge Window' neatly captured the essence of the 'Migration: Arrivals and Departures' theme. He received the \$10,000 first prize and will see his painting hang proudly at the Council's Civic Centre along with the previous winning works.

Our four-legged friends of the greyhound breed also had a win in 2018/19 – and the early signs augur well for the years ahead. The ground-breaking development involved a pilot project to introduce special days when greyhounds – up until this point barred from enjoying off-leash time in any public space – will be allocated one of the two fenced off areas at the Moss Avenue Dog Park in Marleston.

The SA Dog and Cat Management Board approved a six-month trial in June 2019 to have three hours set aside on the fourth Sunday of each month for greyhounds to stretch their legs. If the trial is successful, it will then return to Council and the Dog and Cat Management Board for a decision and, all being well, could well become a fixture and the first of its kind in metropolitan Adelaide. The greyhounds off-leash sessions will provide these gentle creatures with the chance to run, smell, play and socialise, just like any other dog but in a regular greyhound-only timeslot.

It is always satisfying to close with a particularly good news story, in this instance the 55th anniversary of the Library Service in early 2019. The first library in the western suburbs, it has since expanded and transformed into a state-of-the-art facility that reflects the changing needs of our community. Its importance and relevance to the community is vindicated by the more than 4,000 visitors who stop into the library every week for all manner of learning.

In closing, we extend our heartfelt thanks to the outgoing Elected Members for their valued contributions during their terms and welcome and thank the new team of Elected Members who already

represent a cohesive unit and display an unparalleled level of respect for each other.

We also thank the executive team, our employees and the many volunteers who have selflessly contributed their time and effort in many areas across the city.

Looking ahead, our major focus will be to deliver the community hubs and roll out our capital works' program, central to which is the start of the Brown Hill and Keswick Creeks Flood Mitigation Plan. And while the changeover from a planning regime under the Development Act of 1993 to the Planning Development Infrastructure Act of 2017 and its replacement of a plethora of development plans with a single planning and development code applicable to all metropolitan councils will make life easier, we will look to manage the process until it is bedded down.

We are further committed to allocating our annual \$68 million budget in such a way as to make the lives of our residents and ratepayers as richly rewarding as possible.



Mayor

Michael S. Coxon

A handwritten signature in black ink that reads "Michael S. Coxon". The signature is written in a cursive style with a horizontal line underneath.



Chief Executive Officer

Terry Buss PSM

A handwritten signature in black ink that reads "Terry Buss". The signature is written in a cursive style.

The City of West Torrens

Even though West Torrens is only some 37 square kilometres in area, with a chunk of it being owned by Adelaide Airport Limited, our city is a sought after place to live because of its close proximity to Adelaide's Central Business District and the coast line.

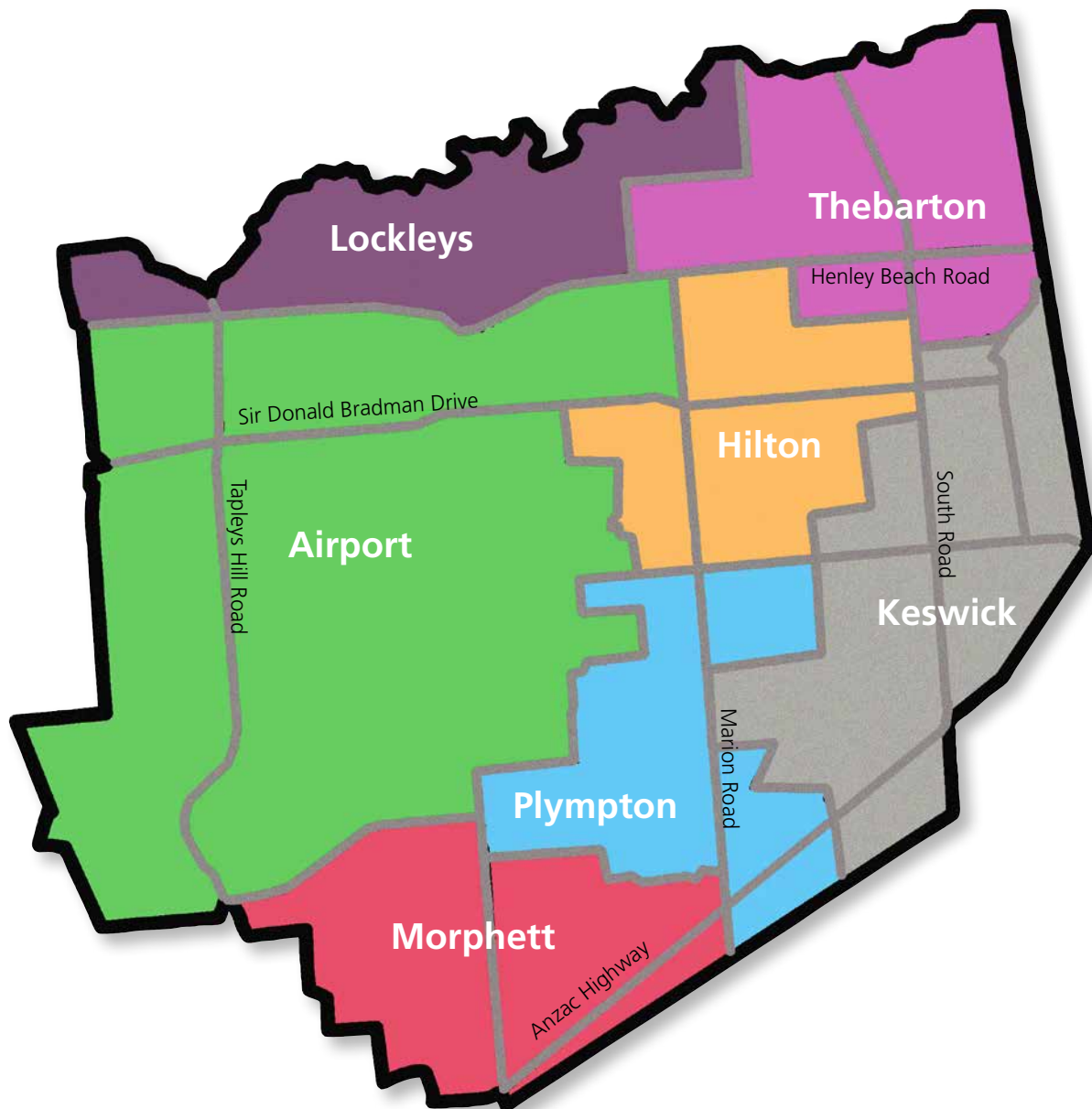
In the past 10 years we have seen a steady rise in population of around 5,000 people, and we now boast more than 60,000 residents who live in this area. As such, the need for housing is increasing and new residential developments are springing up at various locations each year.

The influx of people to our city also means that the need for services and amenities are always changing and, as a result, we are undertaking major upgrades to numerous recreational spaces to help cater for these needs.

Data released from the Australia Bureau of Statistics shows that we are attracting higher proportions of people born in India, the UK and China and that more than 30 per cent of our residents were born overseas. West Torrens is attractive to those in the 20 - 45 age group and our older population (75+) is still strong in our community.

West Torrens is well-known for its larger shopping precincts which attract visitors from further afield. Places such as Ikea, Harbour Town, the Brickworks Marketplace and the Mile End Homemaker Centre all help keep the local economy flourishing. Our bioscience precinct in Thebarton is also a drawcard for the area, as this technology hub comprises a range bioscience-related enterprises.

As a tourism destination, West Beach Parks is a large drawcard for our region, attracting visitors from intrastate, interstate and overseas who enjoy staying in West Torrens while on holidays.



Elected Council operations

The City of West Torrens' principal decision-making body is the Elected Council in session, with the Mayor and two councillors from each of the city's seven electoral wards voted onto Council for a four-year term of office. An election was held in November 2018, so the elected members for both terms are listed below. For the 2018/19 year the Council comprised:

Mayor

Honourable John Trainer OAM

1 July 2018 - 9 November 2018 (pre election)

Michael Coxon

12 November 2018 - 30 June 2019 (post election)

Airport Ward

Suburbs include - Brooklyn Park (part), Fulham, Lockleys, West Beach, Airport, Glenelg North (part)

Councillor Rosalie Haese

1 July 2018 - 9 November 2018 (pre election)

Councillor Garth Palmer

1 July 2018 - 9 November 2018 (pre election)

Councillor Brandon Reynolds

12 November 2018 - 30 June 2019 (post election)

Councillor Jassmine Wood

12 November 2018 - 30 June 2019 (post election)

Hilton Ward

Suburbs include - Brooklyn Park (part), Cowandilla, Hilton, Mile End (part), Richmond (part) Torrensville (part), West Richmond

Councillor Cindy O'Rielly

1 July 2018 - 30 June 2019 (re-elected)

Councillor George Vlahos

1 July 2018 - 30 June 2019 (re-elected)

Keswick Ward

Suburbs include - Ashford, Glandore, Keswick, Keswick Terminal, Kurralta Park, Marleston (part), Mile End (part), Mile End South, North Plympton (part), Plympton (part) Richmond (part)

Councillor Michael Farnden

1 July 2018 - 9 November 2018 (pre election)

Councillor John Woodward

1 July 2018 - 30 June 2019 (re-elected)

Councillor Elisabeth Papanikolaou

12 November 2018 - 30 June 2019 (post election)

Lockleys Ward

Suburbs include - Fulham (part), Lockleys (part), Torrensville (part) Underdale (part)

Councillor Kym McKay

1 July 2018 - 30 June 2019 (re-elected)

Councillor Steven Rypp

1 July 2018 - 9 November 2018 (pre election)

Councillor Daniel Huggett

12 November 2018 - 30 June 2019 (post election)

Morphett Ward

Suburbs include- Camden Park, Glenelg North, Novar Gardens, Plympton (part)

Councillor George Demetriou

1 July 2018 - 9 November 2018 (pre election)

Councillor Megan Hill

1 July 2018 - 9 November 2018 (pre election)

Councillor Anne McKay

12 November 2018 - 30 June 2019 (post election)

Councillor David Wilton

12 November 2018 - 30 June 2019 (post election)

Plympton Ward

Suburbs include - Marleston (part), Netley, North Plympton (part), Plympton (part)

Councillor Arthur Mangos

1 July 2018 - 9 November 2018 (pre election)

Councillor Simon Tsiaparis

1 July 2018 - 30 June 2019 (re-elected)

Councillor Surender Pal

12 November 2018 - 30 June 2019 (post election)

Thebarton Ward

Suburbs include - Mile End (part), Thebarton, Torrensville (part), Underdale (part)

Councillor Graham Nitschke

1 July 2018 - 30 June 2019 (re-elected)

Councillor Tony Polito

1 July 2018 - 9 November 2018 (pre-election)

Councillor Dominic Mugavin

12 November 2018 - 30 June 2019 (post election)



Council's representation quota

In accordance with Section 12 of the Local Government Act 1999 (the Act), a council is required to conduct an Elector Representation Review at least once in every eight years. A review may relate to the composition of the council, or of the wards of the council, or may relate to those matters generally.

The Act sets out the requirements for conducting a review and stipulates timeframes to ensure that members of the public have ample opportunity to make submissions at key stages of the review process.

In order to commence a review, a council is required to prepare a Representations Options Paper (the Paper) which outlines the representation structures available. The Paper addresses the

representation and governance issues that are likely to arise with respect to the matters under review, and also presents the advantages and disadvantages of the options under consideration.

At the end of the consultation process, the council must submit a report, detailing a summary of any amendments resulting from the public consultation process, to the Electoral Commissioner of South Australia for certification.

Section 28 of the Act allows for eligible electors to initiate a proposal to alter the boundaries of a council area, or ward boundaries, or the composition of the council. This is a separate process from the automatic review provisions.

An Elector Representation Review was conducted between October 2012 and November 2013. Ward boundary changes were adopted as part of the Review which came into operation at the conclusion of the Local Government Elections in November 2014.

The next Elector Representation Review is scheduled to be conducted in 2021.

The following table shows a comparison of the elector representation quota for the City of West Torrens compared with similar sized councils in South Australia using the Australian Classification of Local Governments (ACLG) Urban Development Medium (UDM) category.

Council	Population	Electors	Elected Members (including Mayor)	Representation quota
Burnside	47,706	31,453	13	3,670
Campbelltown	51,469	35,020	11	4,679
Holdfast Bay	37,032	27,660	13	2,849
Mitcham	67,253	48,161	14	4,804
Norwood, Payneham, St Peters	36,750	25,108	14	2,625
Unley	39,145	27,389	13	3,011
West Torrens	60,105	41,058	15	4,007

Source: Local Government Association of South Australia

Elected Council operations

Elected Member allowances

The register of Elected Member allowances and benefits was available for inspection upon request at the Civic Centre. Elected Member allowances were determined by the State's Remuneration Tribunal.

Allowances payable to members for the 2018/19 financial year were:

Position	Figure per annum (until 10 November 2018)	Figure per annum (from 11 November 2018)
Mayor	\$79,230	\$82,520
Councillors	\$19,808	\$20,630
Additional allowances		
Deputy Mayor	\$4,952	\$5,157.50
Chair of a Committee	Chair Prescribed Committee - \$4,952	Chair Prescribed Committee - \$5,157.50
	Chair Non-Prescribed Committee - \$209 sitting fee capped at \$1,251 per annum.	
Member of the Mendelson Foundation	\$4,952	\$5,157.50
Presiding Member of the Council Assessment Panel (CAP)	\$10,896	\$11,347
Member of the CAP	\$5,944	\$6,198
Independent Member of Audit and Risk Committee	\$782 sitting fee capped at \$4,952 per annum.	\$850 sitting fee
Mayor - 1 representative		
Councillors - 14 representatives		
Deputy Mayor - 1 representative		
Mendelson Foundation - 2 elected member representatives		
CAP - 1 elected member representative		
Note: When an Elected Member occupies one or more of the additional positions listed above (e.g. Deputy Mayor and Chair of a Committee) they receive only one additional allowance i.e. Councillor allowance of \$19,808 plus one additional allowance of \$4,952 = \$24,760 in total.		

In addition to the annual allowance determined by the Remuneration Tribunal, Elected Members were provided with communications equipment such as computers and mobile telephones to assist them in the proper discharge and performance of their legislative duties.

Elected Members were also afforded the opportunity to attend training and conferences in order to ensure that their knowledge and understanding of local government was contemporary, in order to make sound strategic, policy and financial decisions.

The Mayor was provided with a vehicle to undertake official duties.

Elected Members were required to reimburse Council for any private use of equipment provided.



Elected Member training and development

Elected Member training and development

The Council Policy - Elected Member's Training and Development was adopted by Council on 17 March 2015. Elected Members attended a variety of local, state and national seminars and conferences during the 2018/2019 period including:

Prior to November 2018 Periodic Election

- Local Government Association Workshop - LGA Constitution ancillary documents
- State Planning Commission Workshop - Planning Reform Open House Drop-In Sessions
- Elected Member Workshop - Kerbside Bin Audit Report
- KelledyJones Lawyers Local Government Breakfast
- Local Government Finance Authority Annual General Meeting
- Local Government Association Roads and Works Conference
- Local Government Association Conference and Annual General Meeting

Post November 2018 Periodic Election

- Elected Member Workshop - Adelaide Airport Master Plan
- Elected Member Leadership Program
- State Planning Commission Briefings - new Planning and Design code for South Australia
- Elected Member Workshop - AdaptWest Regional - Cities of West Torrens, Charles Sturt and Port Adelaide Enfield
- Elected Member Strategic Planning Day Workshop (Confidential)
- Australian Mayoral Aviation Council Annual (AMAC) Conference
- Council Best Practice Showcase and LGA Ordinary General Meeting
- Elected Member Workshop - Community Needs Analysis
- Elected Member Workshop - Curfew Operations and Noise Management at Adelaide Airport
- ALGA National General Assembly of Local Government
- Elected Member Workshop - Public Interest Disclosure Act 2018
- Mandatory Elected Member Training Sessions



Elected Council, November 2018.

Elected Council operations

Decision making framework

Council meetings

During the past financial year, Council met to consider information, reports and recommendations from the administration; to set budgets and arrive at decisions on strategies and policies to benefit the community.

Regular Council meetings took place on the first and third Tuesday of each month, however only one meeting was held in December 2018 and January 2019. Meetings were held in the City of West Torrens Civic Centre, 165 Sir Donald Bradman Drive, Hilton.

Notices of meetings

Meeting schedules and agendas and minutes were available at meetings, on public display in the Civic Centre (165 Sir Donald Bradman Drive, Hilton), the Hamra Centre Library (1 Brooker Terrace, Hilton) as well as on Council's website, westtorrens.sa.gov.au. Members of the public could obtain copies for a fee or view the information free of charge from Council's website.

Council Committees

Council committees were appointed in accordance with Section 41 of the Local Government Act 1999. In line with its 'Terms of Reference', the role of each committee was to consider reports and other information, such as the results of community consultation, and then make recommendations to Council. The recommendations were given effect only when adopted by Council.

During 2018/19, the City of West Torrens had two sets of committees, one prior to the 2018 Periodic Election and one post; both are outlined below.

30 June 2018 - 13 November 2018 (prior to November 2018 Periodic Election)

Urban Services Prescribed Standing Committee

Presiding member: Cr John Woodward

Meetings: monthly

Considered and reported to Council on matters affecting the Urban Services Division, such as:

- development and review of relevant strategies
- issuing of leases
- licenses and permits
- traffic management
- maintenance and construction of new Council-owned facilities.

Governance Prescribed Standing Committee

Presiding member: Cr Garth Palmer

Meetings: monthly

Considered and reported to Council on matters relating to Council's governance responsibilities including:

- the status of native title claims
- the impacts of State and Federal legislative change upon the Council and the organisational legislative compliance
- policy implications of external agency proposals on Council
- external agency investigations in accordance with policy
- procurement.

Finance and Regulatory Prescribed Standing Committee

Presiding member: Cr George Vlahos

Meetings: monthly

Considered and reported to Council on matters relating to the Corporate and Regulatory Division including:

- financial management, budget setting and review
- information technology resources and strategies
- environmental health matters
- waste management
- parking issues.

Strategy and Community Prescribed Standing Committee

Presiding member: Cr Arthur Mangos

Meetings: monthly

Considered and reported to Council on matters relating to the Business and Community Services Division including:

- State and Federal grants and subsidies
- strategy and development proposals

- promotion of community information
- promotion and development of Library Services.

Audit and Risk Prescribed General Committee

Presiding member: Cr Steven Rypp

Meetings: bi-monthly (February, April, June, August and October)

Comprised two Elected Members and three independent representatives and met to evaluate and provide advice on ways to improve the effectiveness of Council's:

- financial management
- risk management
- internal and external audit
- internal controls.

The Committee also made recommendations on the annual budget and financial statements.

Civic Non-prescribed General Committee

Presiding member: Cr Simon Tsiaparis

Meetings: bi-monthly (February, April, June, August and October)

Comprised seven Elected Members and met to discuss issues and make recommendations to Council on:

- events and functions
- grants, sponsorship and donations
- Council's civic responsibilities.

Corporate Planning, Policy and Performance Prescribed Committee

Presiding member: Cr Cindy O'Reilly

Meetings: bi-monthly (March, May, July, September and November).

Comprised seven Elected Members and met to review and discuss issues and make recommendations to Council on:

- review Council's Community Plan and Strategic Issues
- review Council policies
- review the performance of Council.

Community Facilities Prescribed General Committee

Presiding member: Cr Kym McKay

Meetings: bi-monthly (March, May, July, September and November).



Comprised seven Elected Members and met to review and discuss issues and make recommendations to Council on the creation of a network of multi-purpose community facilities (hubs) and neighbourhood development centres. Made recommendations to Council on the various development options, regarding community facilities, including:

- operations
- management
- financial costs
- construction and layout of buildings.

Chief Executive Officer's Review Prescribed General Committee

Presiding member: Cr George Demetriou

Meetings: annually

Comprised six Elected Members and met to review and make recommendations to Council in relation to the performance of the Chief Executive Officer.

Other committees

Council Assessment Panel (CAP)

In accordance with the Planning, Development and Infrastructure Act 2016, Council appointed the Council Assessment Panel (CAP) to replace the previous Development Assessment Panel on 5 September 2017. That term of CAP membership expired on 30 December 2018.

The Council established its 2019 - 2020 independent CAP in accordance with the Planning, Development and Infrastructure Act 2016 on 11 December 2018.

Presiding member: Dr Donna Ferretti (1 October 2017 to 14 March 2018)

Presiding member: Ms Colleen Dunn (1 January 2019 to 31 December 2020).

Meetings: monthly

Comprised of one Council member and four independent members. The Panel met to consider and make decisions on certain development applications submitted to Council. Decisions made by CAP are not subject to review by Council. Appeals against most CAP

decisions can, however, be made to the Environment, Resources and Development Court.

Building Fire Safety Committee

Meetings: bi-annually.

Comprised two Council staff, a Metropolitan Fire Service (MFS) representative and a member of the public with relevant expertise in building fire safety. There is no Elected Member representation. This Committee operated pursuant to section 71 of the Development Act 1993.

26 November 2018 - 30 June 2019 (post November 2018 Periodic Election)

City Finance and Governance Standing Committee

Presiding member: Cr George Vlahos

Meetings: 3rd Tuesday of every month in conjunction with Council

Met to discuss issues and make recommendations to Council on:

- financial sustainability and reporting
- long-term financial plan and annual plan and budget
- budget review
- rating matters
- procurement
- information technology
- fees and charges
- accounting functions
- creditor payments and credit card reporting
- Elected Member allowances and benefits reporting
- Australian and State government funding
- records management
- corporate governance
- by-laws and legislation
- legislation
- roads opening and closing
- annual report
- legislation
- Freedom of Information

City Services and Amenity Standing Committee

Presiding member: Cr Simon Tsiaparis

Meetings: 1st Tuesday of every month in conjunction with Council

Met to discuss issues and make recommendations to Council on:

- public works
- traffic and parking management and parking matters
- library
- aged and youth services
- Service Centre
- capital works
- fleet management
- animal management
- public and environmental health, including immunisation
- stormwater and drainage
- public lighting
- development control administration
- environmental sustainability and climate change
- community development.

City Advancement and Prosperity General Committee

Presiding member: Cr Cindy O'Rielly

Meetings: 4th Tuesday of the month in February; April; June; August; October.

Comprised eight Elected Members and met to discuss issues and make recommendations to Council on:

- strategic asset management
- economic development
- corporate planning, performance and policy
- strategic land use policy
- community land management plans
- community and partnership grants
- community engagement
- Civic awards and Australia Day awards
- festivals and events.

City Facilities and Waste Recovery General Committee

Presiding member: Cr Kym McKay

Meetings: 4th Tuesday of the month in March; May; July; September; November.

Elected Council operations

Comprised eight Elected Members and met to discuss issues and make recommendations to Council on:

- open space, sport and recreation
- community hubs and management of community centres
- property leasing, disposal and acquisition
- building and facilities management
- waste management and resource recovery.

Audit General Committee

Established pursuant to Section 126 of the Local Government Act 1999 with responsibility to monitor the risk management and internal control environment of Council's operations as well as overseeing Council's internal and statutory audit functions.

Presiding Member: Cr John Woodward

Meetings 2nd Tuesday of the month

Agendas and minutes

Council, Committee and Council Assessment Panel Agendas were placed on public display not less than three days before meetings. Minutes of the meetings were on display within five days of the meeting being held at the Civic Centre and Hamra Centre Library. Meeting Agendas and Minutes also appeared on Council's website.

Informal gatherings

Section 90(8) and (8a) of the Local Government Act 1999 (Act) operate to enable Council to lawfully hold informal gatherings or discussions of members of Council or a Council Committee, with or without Council employees, provided that:

- any matters discussed relating to a matter that would ordinarily form part of the agenda for a formal meeting of the Council or a Council Committee are not dealt with in such a way as to obtain, or effectively obtain a decision; and
- the Council has adopted a policy on the holding of informal gatherings and discussions and the informal gatherings and discussions comply with the policy.

In 2018/2019, under Section 90(8) and (8a) of the Local Government Act 1999, the Council held:

- prior to November 2018 Period

in Tuesday; April; June; August; October.

Comprised of three Elected Members and two independent members.

CEO Performance Review General Committee

Presiding member: Cr Anne McKay

Meetings: annually

Comprised eight Elected Members and met to review and make recommendations to Council in relation to the performance of the Chief Executive Officer.

Council Assessment Panel

The Council established its independent Council Assessment Panel in accordance with the Planning, Development and Infrastructure Act 2016 on 1 October 2017.

Presiding member: Colleen Dunn

Meetings: 2nd Tuesday of each month.

Election: nine informal gatherings of which one was designated confidential

- post November 2018 Periodic Election: 12 informal gatherings of which three were designated confidential.

Working parties

A number of working parties consisting of Elected Members, staff and members of the community were established to investigate and examine specific issues. These included:

- City of West Torrens Road Safety Group
- Local Area Traffic Management Working Party
- Waste Working Party; incorporated into the City Facilities and Waste Recovery General Committee at the establishment of the new council.

Public participation

Members of the public could express their views and opinions to Council in a number of ways including:

Deputations

A deputation is a verbal way of presenting an issue to the notice of all Elected Members at a Council meeting. It is undertaken in accordance with the Code of

Comprised of one Elected Member and four independent members.

Met to consider and make decisions on certain development applications submitted to Council. Decisions made by CAP are not subject to review by Council. Appeals against most CAP decisions can, however, be made to the Environment, Resources and Development Court.

Building Fire Safety Committee

Meetings: as required

Comprised two Council staff, a Metropolitan Fire Service (MFS) representative and a member of the public with relevant expertise in building fire safety. There was no Elected Member representation. This Committee operated pursuant to Section 71 of the Development Act 1993.

Practice - Procedures at Meetings and the Local Government (Procedures at Meetings) Regulations 2013. All deputation requests must be made in writing to the Chief Executive Officer no later than one week before the Council meeting.

Petitions

A petition is a formal written request or submission to Council, which has been signed by multiple people. A standard petition form is available on Council's website and provides a template for compiling a petition.

Written requests

A member of the public may write to the Council on any Council policy, activity or service.

Elected Members

Members of the public may contact Elected Members to discuss any issue relevant to Council. Elected Member contact details are available on Council's website.

Website and other

The Council's website provides an online feedback form which may be completed to provide any comment on Council's services or programs. Members of the public can also contact Council via phone, sms, online chat, email, social media and face to face.



Council and standing committee meetings

Below details the number of Council and/or committee meetings for the reporting period.

Meetings from 1 July 2018 to 25 November 2018:

Type of meeting	Number
Council meeting	9
Special Council meeting	1
Urban Services Prescribed Standing Committee	5
Governance Prescribed Standing Committee	5
Finance and Regulatory Prescribed Standing Committee	4
Strategy and Community Prescribed Standing Committee	4
Audit and Risk Prescribed General Committee	2
Corporate Planning, Policy and Performance Prescribed General Committee	1
Civic Non-Prescribed General Committee	1
Community Facilities Prescribed General Committee	2
Council Assessment Panel	5
Chief Executive Officer's Review Prescribed General Committee	0

Meetings from 26 November 2018 to 30 June 2019:

Type of meeting	Number
Council meeting	13
City Services and Amenity Standing Committee	5
City Finance and Governance Standing Committee	5
Special Meeting of the City Finance and Governance Standing Committee	1
City Advancement and Prosperity General Committee	3
City Facilities and Waste Recovery General Committee	2
Audit General Committee	2
CEO Performance Review General Committee	0
Council Assessment Panel	7
Building Fire Safety Committee	2

Elected Council operations

Elected Member attendance

Council and Standing Committee meetings

1 July 2018 to 13 November 2018 (pre-elections)

Elected Member	Full Council	Special Council	Standing Committees	Total number of meetings	Leave of absence for meeting	Apology for meeting	Absent from meeting
Total number of meetings	9	1	18	28	N/A	N/A	N/A
Mayor J Trainer	9	1	18	28	0	0	0
Cr R Haese	8	1	16	25	0	3	0
Cr G Palmer	8	0	16	24	3	1	0
Cr C O'Rielley	9	1	18	28	0	0	0
Cr G Vlahos	9	1	18	28	0	0	0
Cr M Farnden	9	1	18	28	0	0	0
Cr J Woodward	9	1	18	28	0	0	0
Cr K McKay	9	1	18	28	0	0	0
Cr S Rypp	9	0	18	27	0	1	0
Cr G Demetriou	8	1	16	25	0	3	0
Cr M Hill	8	1	16	25	0	3	0
Cr S Tsiaparis	9	1	18	28	0	0	0
Cr A Mangos	8	1	16	25	0	3	0
Cr T Polito	6	0	12	18	0	10	0
Cr G Nitschke	9	1	18	28	0	0	0

The above and below figures exclude the Council Assessment Panel and Prescribed General Committees as not all Elected Members were appointed to these committees.

26 November 2018 to 30 June 2019 (post-elections)

Elected Member	Full Council	Standing Committees	Special meeting of Finance & Governance Standing Committee	Total number of meetings	Leave of absence granted	Apology for meeting	Absent from meeting
Total number of meetings	13	10	1	24	N/A	N/A	N/A
Mayor M Coxon	13	10	1	24	0	0	0
Cr B Reynolds	13	10	1	24	0	0	0
Cr J Wood	11	8	1	20	0	4	0
Cr C O'Rielley	12	9	1	22	0	2	0
Cr G Vlahos	13	10	1	24	0	0	0
Cr E Papanikolaou	11	8	1	20	4	0	0
Cr J Woodward	13	10	1	24	0	0	0
Cr K McKay	12	9	1	22	2	0	0
Cr D Huggett	10	7	1	18	6	0	0
Cr A McKay	10	8	1	19	2	3	0
Cr D Wilton	12	9	1	22	0	2	0
Cr S Pal	12	10	1	23	0	1	0
Cr S Tsiaparis	13	10	1	24	0	0	0
Cr G Nitschke	13	10	1	24	0	0	0
Cr D Mugavin	12	9	1	22	0	2	0



Confidential items and review of Council decisions

Confidential items

Section 90(2) of the Local Government Act 1999 (Act) specifies that Council and Committee meetings are to be held in a public place. However, this principle is occasionally outweighed by the need to keep information or discussion confidential.

Section 90(3) of the Act details the types of matters which may be discussed in confidence. The relevant subsections that were applied to

business items considered during 2018/19 are detailed here.

Council meetings

- From 1 July 2018 to 25 November 2018, four of 231 items (1.73 per cent) of Council and Standing Committee business were dealt with and/or retained in confidence.
- From 26 November 2018 to 30 June 2019, nine of 225 items (4 per cent) of Council and

Standing Committee business were dealt with and/or retained in confidence.

- As at 30 June 2019, 13 items remained in confidence.

Confidential orders are reviewed by the Chief Executive Officer on a monthly basis and revoked if required. Any confidential order that exceeds 12 months or requires extension is reviewed by Council.

2018/2019 items

Three (3) business items, tabled below, were considered under s90(3)(a) and retained in confidence under s91(7) of the Act on the basis that the premature disclosure of this information would be unreasonable, given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.

Meeting date	Item	Status
17 July 2018	Appointment of the Brownhill Keswick Creek Stormwater Subsidiary Board	Confidential
7 August 2018	City of West Torrens Building Fire Safety Committee Vacancies and Appointment of New Members	Confidential
5 March 2019	Chief Executive Officer Employment Contract	Confidential

Two (2) business items, tabled below, were considered under s90(3)(b)(i) and (ii) and retained in confidence under s 91(7) of the Act on the basis that they may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible price for the land to be divested. In addition, Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Council's commercial position may severely prejudice Council's ability to secure the best possible price for the land for the benefit of the Council and its community and, consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.

Meeting date	Item	Status
17 July 2018	Proposed lease arrangements - 240 Morphett Road, North Plympton	Confidential
19 February 2019	Divestment of Council Property	Confidential

One (1) business item, tabled below, was considered under s90(3)(a) and s90(3)(b)(i) and (ii) and retained in confidence under s91(7) of the Act on the basis that the report involves personal affairs of the ratepayers named in the report and Council litigation.

Meeting date	Item	Status
4 June 2018	Sale of property for the non payment of rates	Confidential

Two (2) business items, tabled below, were considered under s90(3)(g) and retained in confidence under s 91(7) of the Act on the basis that:

- Council is required by legislation to ensure there is no public disclosure of the information contained in the report and supporting documentation.
- the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.

Elected Council operations

Confidential items and review of Council decisions

Two (2) business items, tabled below, were considered under s90(3)(g) and retained in confidence under s 91(7) of the Act on the basis that:

- Council is required by legislation to ensure there is no public disclosure of the information contained in the report and supporting documentation.
- the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.

Meeting date	Item	Status
7 August 2018	Lockleys Bowling Club - payment proposal	Confidential
11 December 2018	Camden Community Centre	Confidential

One (1) business item, tabled below, was considered under s90(3)(a) and s90(3)(g) and retained in confidence under s91(7) of the Act on the basis that the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.

Meeting date	Item	Status
15 January 2019	Audit General Committee Establishment (attachment 2)	Confidential

One (1) business item, tabled below, was considered under s90(3)(j)(i) and (ii) and retained in confidence under s 91(7) of the Act on the basis that the disclosure of this information as requested could materially impact on negotiations between the parties and as such the request by the Public Official to maintain confidence is required to be upheld until such times as matters are finalised and Council has considered its position.

Meeting date	Item	Status
16 April 2019	Future of Cummins House	Confidential

Two (2) business items, tabled below, were considered under s90(3)(k) and retained in confidence under s91(7) of the Act on the basis that the information to be received, discussed or considered in relation to this agenda item is information relating to the tenders received for the carrying out of works related to Stage 2, 2a, 3, 3a and 3b of Weigall Oval redevelopment.

Meeting date	Item	Status
2 April 2019	City Facilities and Waste Recovery General Committee item 10.2 - item 8.3 Weigall Oval Masterplan and Facilities Upgrade - update	Confidential
16 April 2019	Weigall Oval Masterplan and Facilities Upgrade	Confidential

One (1) business item, tabled below, was considered under s90(3)(m) and retained in confidence under s 91(7) of the Act on the basis that the deputation presented information relating to a proposed amendment to a Development Plan under the Development Action 1993 before a Development Plan Amendment proposal relating to the amendment is released for public consultation under the Act.

Meeting date	Item	Status
16 April 2019	Plympton Residential DPA	Confidential



Confidential Items from 2017/18 that were reviewed in the 2018/19 financial year

Four (4) items that were retained in confidence during the 2017/18 financial year were released in this financial year (2018/19) as tabled below and one (1) item was retained in confidence

Meeting date	Item	Status
3 October 2017	Chief Executive Officer's Performance Review - 2017	Released 3 October 2018
17 October 2017	Sale of Property for the Non Payment of Rates	Released 17 October 2018
6 March 2018	Council Assessment Panel - Presiding Member	Released 6 March 2019
3 April 2018	Appointment of Council Assessment Panel Independent Members	Released 3 April 2019
19 June 2018	Divestment of Council Property	Confidential

Confidential Items from 2016/17 that were released in the 2018/19 financial year

One item retained in confidence during the 2016/17 financial year was not released in this financial year (2018/19) and still remains in confidence as tabled below.

Meeting date	Item	Status
11 November 2016	Development Assessment Panel - Independent Member Appointment 2017-18	Confidential

Confidential Items from 2015/16 that were released in the 2018/19 financial year

Three (3) items retained in confidence during the 2015/16 financial year were not released in this financial year (2018/19) and still remain in confidence as tabled below.

Meeting date	Item	Status
15 April 2016	Rates Agreement - Adelaide Airport	Confidential
3 May 2016	Divestment Proposal - Brickworks Riverfront Land	Confidential
7 June 2016	Divestment Proposal Update - Brickworks Riverfront Land	Confidential

Confidential Items from 2013/14 that were released in the 2018/19 financial year

One (1) item that was retained in confidence during the 2013/14 financial year was released in this financial year (2018/19) as tabled below. One (1) item was retained in confidence.

Meeting date	Item	Status
3 September 2013	Update - Thebarton Theatre - Fire Safety	Released 24 August 2018
19 November 2013	Brickworks Markets - Retained Land	Confidential

Confidential items from 2012/13 that were reviewed in the 2018/19 financial year

There are no items still retained in confidence from the 2012/13 financial year.

Confidential items from 2011/12 that were released in the 2018/19 financial year

There are no items still retained in confidence from the 2011/12 financial year.

Confidential items from 2010/11 that were released in 2018/19 financial year

Two (2) items retained in confidence during the 2010/11 financial year were released in this financial year (2018/19) as tabled below and one (1) item was retained in confidence.

Meeting date	Item	Status
23 November 2019	Audit and Risk General Committee structure attachment	Released 1 May 2019
23 November 2010	Development Assessment Panel - established attachment	Released 1 May 2019
15 March 2011	Development Assessment Panel - replacement independent member	Confidential

Elected Council operations

Audit and Risk Prescribed General Committee Meetings

Confidential Items from 2017/18 that were released in the 2018/19 financial year

One item retained in confidence during the 2017/18 financial year was released in this financial year (2018/19) as tabled below.

Meeting date	Item	Status
10 October 2017	External Audit Tender Evaluation	Released 10 October 2018

Confidential items from 2016/17 that were reviewed in 2017/18 financial year

One item retained in confidence during the 2016/17 financial year was not released in this financial year (2018/19) and still remains in confidence as tabled below.

Meeting date	Item	Status
17 October 2016	Information Services Security Audit (Audit and Risk Committee)	Confidential

Civic Committee Meetings

Confidential Items from 2017/18 that were released in the 2018/19 financial year

One item retained in confidence during the 2017/18 financial year was released in this financial year (2018/19) as tabled below.

Meeting date	Item	Status
27 February 2018	Public Art on Ashwin Parade	Released 27 February 2019

City Facilities and Waste Recovery General Committee Meetings

The City Advancement and Prosperity General Committee was established pursuant to Section 41 of the Local Government Act 1999 for the period 1 February 2019 to the conclusion of the 2022 Local Government elections.

From 1 February 2019 to 30 June 2019, three (3) out of 27 items (11.11 per cent) of Committee business was dealt with in confidence.

One (1) business item, tabled below, was considered under s90(3)(b)(i) and (ii) and retained in confidence under s 91(7) of the Act on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible price for the waste and recycling contract. In addition, Council considers the disclosure of this information would, on balance, be contrary to the public interest because the disclosure of Council's commercial position may severely prejudice Council's ability to secure the best possible outcome for the waste and recycling contract for the benefit of the Council and its community.

Meeting date	Item	Status
26 March 2019	Kerbside Waste and Recycling Collection Contract - offer to extend	Confidential

Two (2) business items, tabled below, were considered under s90(3)(j)(i) and (ii) and retained in confidence under s 91(7) of the Act on the basis:

- the disclosure of this information as requested could materially impact on negotiations between the parties and as such the request by the Public Official to maintain confidence is required to be upheld until such times as matters are finalised and Council has considered its position
- the information to be received, discussed or considered in relation to this agenda item is information relating to the tenders received for the carrying out of works related to Stage 2, 2a, 3, 3a and 3b of Weigall Oval redevelopment.

Meeting date	Item	Status
26 March 2019	Cummins House update	Confidential
26 March 2019	Item 8.3 Weigall Oval Masterplan and Facilities Upgrade - update	Confidential

Chief Executive Officer's Review Prescribed General Committee

There are no items still retained in confidence from the 2017/18 financial year.



Council Assessment Panel

Regulation 13(2)(a) (vii) and (viii) of the Planning, Development and Infrastructure (General) Regulations 2017, specifies that Council Assessment Panel (CAP) meetings are held in a public place, but on occasions this principle is outweighed by the need to keep the information or discussion confidential.

From 1 July 2018 to 30 June 2019, two of 121 items (1.65 per cent) of CAP business were dealt with in confidence under regulation 13(2)(a) (vii) and (viii):

(vii) matters that must be considered in confidence in order to ensure that the assessment panel, or any other entity, does not breach any law, or any order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty

(viii) legal advice.

2018/2019 items

One (1) business item, tabled below, was considered under regulation 13(2)(a) (vii) and (viii) and retained in confidence under regulation 13(2) of the of the Planning, Development and Infrastructure (General) Regulations 2017 on the basis that the matter is before then Environment Resources and Development Court and it is a requirement of the Court that matters are kept confidential until such time as a compromise is reached or the matter proceeds to a hearing.

Meeting date	Item	Status
11 June 2019	Consideration of appeal - ERD 19-69:19 Carlton Parade, Torrensville	Confidential

Review of internal decisions

Section 270 of the Local Government Act 1999 provides for the internal review of decisions of the Council, employees and other people acting on Council's behalf. During 2017/18, one (1) application for review of a Council decision was submitted.

Description of matter	Date received	Outcome of review
Internal review request received regarding the refusal to remit fees and hcarges on a rate repayment schedule.	29 September 2017	Review completed and decision upheld.

In addition, for the period 1 July 2017 - 30 June 2018, 1,631 requests for an internal review of an expiation notice were received. Of these requests, 785 expiation notices were waived.

Applicants were notified about their right to apply to the Ombudsman for assistance should they be dissatisfied with the findings of the Section 270 review.

In accordance with the Council Policy - Customer Complaints the Administration received and managed requests for service and general complaints within the 2018/2019 financial year.

Elected Council operations

Access to Council documents

A list of documents and registers that can be accessed by the public can be found later in this document.

Freedom of Information

During 2018/19, Council processed 19 Freedom of Information (FOI) requests and zero (0) requests for internal review of an FOI determination and provided its Annual Return to State Records.

Information on the FOI process, application forms, fees and access to documents is available from Council's accredited FOI officers. If required, these officers will assist anyone seeking to amend Council records containing their personal affairs. More information on, and application forms for, the FOI process are available from Council, on the website and on the State Records website.

A member of the public wishing to amend the Council's records concerning their personal affairs may

email governance@wtcc.sa.gov or phone 8416 633 and ask to speak with an accredited FOI officer.

In accordance with Section 9 of the Freedom of Information Act 1991, Council must make available for public inspection an annual 'Information Statement' that provides an overview of its structure, functions and documents. This information is detailed in other sections of this annual report and can be viewed on Council's website.

Ombudsman enquiries

Council responded to four new enquiries from the SA Ombudsman. No negative findings were made against Council.

Subsidiaries

On 27 February 2018 a notice appeared in the South Australian Government Gazette announcing the establishment of the Brown Hill and Keswick Creeks Stormwater Board.

The Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens

established the Board pursuant to Section 43 of the Local Government Act 1999. This Board oversees the construction of stormwater infrastructure of the Brown Hill and Keswick Creeks Stormwater Management Plan. The Board's financial statements for the year ended 30 June 2019 appear later in this report.

Whistleblowers

The Whistleblowers Protection Act 1993 protects people who disclose information about serious wrong doing within the South Australian public sector, including local government.

The City of West Torrens does not tolerate improper conduct by its employees, officers or Elected Members, or the use of reprisals against those who disclose such conduct.

In 2018/19, Council received zero (0) valid whistleblowers reports.



2109 Fork on the Road at Kings Reserve.

THE BARTON COMMUNITY CENTRE



Management

The City of West Torrens' Administration is responsible for the day-to-day operations and affairs of the organisation. It provides advice to the Elected Council on strategies and policy direction, implements Elected Council decisions and ensures that Council and its employees comply with statutory obligations. Managers and staff also carry out the regulatory and service roles of a local government body.

During this current reporting period, the Management team comprised the Chief Executive Officer, three General Managers and 10 Department Managers, operating under delegated authority according to their levels of training and responsibility.

Management staff are employed on five-year contracts, comprising a package of base salary plus allowances such as use of vehicle and provision of telecommunications

equipment. The register of employee remuneration and benefits is available for inspection on request at the Civic Centre.

The following flow chart shows the Management structure of the City of West Torrens as at the end of the financial year for 2019.



Terry Buss PSM
Chief Executive Officer



Angelo Catinari
General Manager
Urban Services



Pauline Koritsa
General Manager
Business and Community
Services



Bill Ross
General Manager
Corporate and
Regulatory Services



Management structure

as at 30 June 2019



Strategic Management

One of the objectives of a council is to be responsive to the needs, interests and aspirations of individuals and groups within its community. We are also required to provide services, facilities and programs that are adequate and appropriate for our community.

'Strategic planning' establishes the future direction for the entire council in consultation with the local community - that is everyone who lives, works or visits the area. It provides an opportunity to determine the council's long-term objectives, evaluate its operations and develop strategies to address unique local issues. It also helps us to identify opportunities to contribute to the achievement of State Government objectives, explore the potential to work in partnership with other government organisations in service delivery and participate, where appropriate, in activities on a regional basis.

The Local Government Act 1999 requires councils to develop and adopt plans for the management of their area that are referred to as strategic management plans. The 'Towards 2025 Community Plan' is the lead document in our Council's

suite of strategic management plans. This plan is a statement of what the City of West Torrens will do to help achieve the community's vision of: 'West Torrens - committed to being the best place to live, work and enjoy life'. Our priorities and aspirations for the West Torrens' community are outlined on the adjacent page.

Other key strategic management plans complement and support the Towards 2025 Community Plan including:

- Budget and Annual Business Plan
- Asset Management Plans.
- Strategic Directions Report.

Collectively, these plans provide the platform to focus our short-term allocation of resources in delivering our vision. They help us package and adopt annual service delivery plans for each department within Council.

Departmental service plans identify and detail projects the Council is focusing on and confirm their position within the overall Towards 2025 Community Plan. They help the Council deliver long-term priorities.

Council's Annual Business Plan and Budget defines priorities and allocates financial resources to ensure activities

are delivered according to the long-term vision. The accompanying graph provides a visual snapshot of our overall performance throughout 2018/19 against the Annual Business Plan. Copies of all plans and quarterly reports can be viewed on our website, westtorrens.sa.gov.au

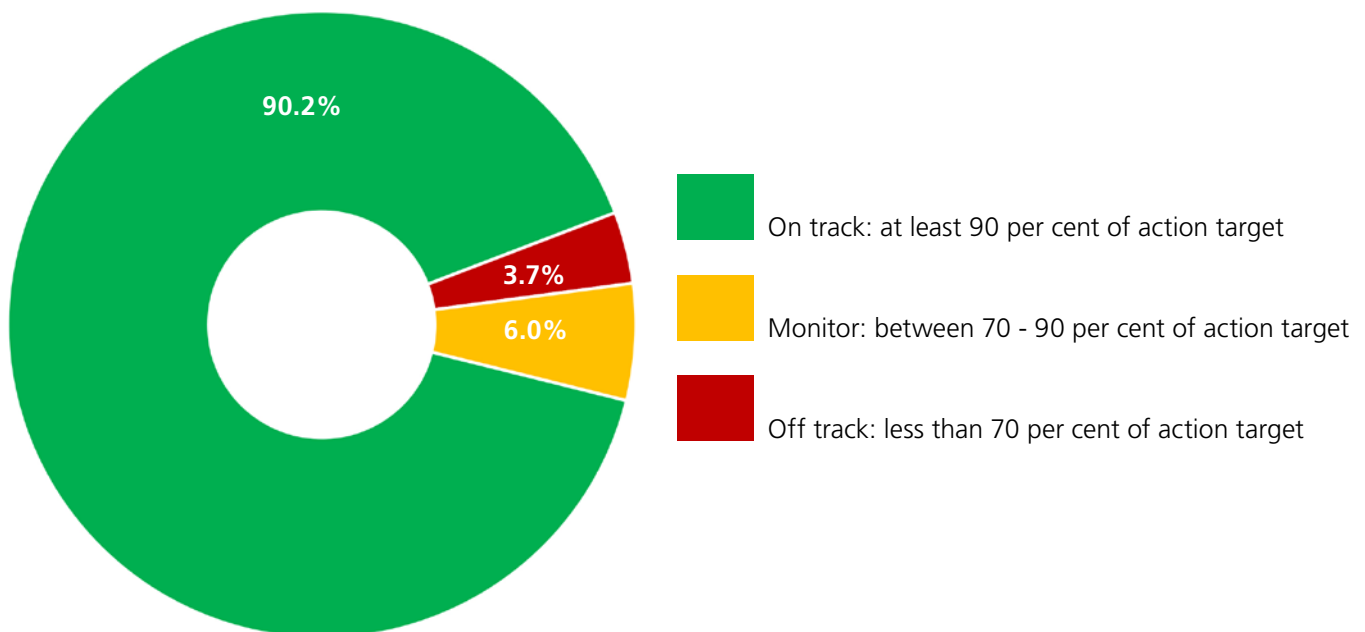
Community Land Management Plans

Council's most recent review of its Community Land Management Plans was during 2016. Updated plans were presented at the Council meeting on 15 November 2016 for consideration and subsequent approval, subject to draft plans being put out for public consultation/notification, beginning 30 January 2017. No feedback was received during the 21 day public consultation period and, subsequently the plans were approved by Council at its meeting on 18 July, 2017.

The review of Council's Land Management Plans that was adopted by Council saw the consolidation of 11 plans into three:

- Reserves and Sportsfields
- Drainage Lands
- Community and Commercial Facilities.

Overall performance of the City of West Torrens



Our priorities and aspirations



Community Life

Aspirations

- A community that embraces diversity.
- Active, healthy and learning communities.
- An engaged community.

Progress indicators

- Attendance at community events.
- Participation in community services.
- Volunteering rate.



Built Environment

Aspirations

- A well-designed built environment.
- An appealing and valued open space network.
- Accessible and reliable transport options.

Progress indicators

- Dwelling diversity.
- Community satisfaction with assets.
- Number of people cycling, walking and using public transport.



Financial Sustainability

Aspirations

- Sustainable financial management.
- Proactive asset management.

Progress indicators

- Financial sustainability ratios.
- Asset sustainability ratios.
- Income received through grants.
- Infrastructure improvements.



Natural Environment

Aspirations

- Reduction in our ecological impact.
- Enhanced natural environment.

Progress indicators

- Tree canopy cover.
- Stormwater detention, treatment and reuse volume.
- Waste to landfill.



City Prosperity

Aspirations

- A thriving business environment.
- A vibrant city.

Progress indicators

- Employment diversity.
- Business type diversity.
- Visitor perception.



Organisational Strength

Aspirations

- Strong partnerships and working relationships.
- Leading governance and technology.

Progress indicators

- Staff satisfaction.
- Customer satisfaction with Council services.
- Productivity gains through continuous improvement.

Office of the Mayor and Chief Executive Officer

The Office of the Mayor and Chief Executive Officer (CEO) provides support to both the Elected Council and administration by researching and developing opportunities for growth and prosperity. This department has both an internal and external focus - internally with regards to continuous improvement and externally around economic development.

Economic Development

During the year under review the Council's Executive Advisor Partnerships, Business and Stakeholder Interaction began developing an Economic Development Plan to formalise the many economic development deliverables that the Council provides. Council's economic development vision is to help build opportunities for local businesses to thrive and expand.

Part of this strategy is to provide avenues where business owners and operators can meet and network and in May 2019 we held a business breakfast at Atura Adelaide Airport that was addressed by Premier Steven Marshall. The event was well attended and a huge success.

Grants

We were successful in receiving a grant from the Open Space and Places for People funding for the development of the second stage of Kings Reserve. We also applied to the Community Recreation and Sports Facility Grant for helping to fund the second phase of Camden Oval, however at the end of our reporting period we were still unaware of the outcome of our application.

In order to help our local community locate more easily grants for which they could apply, our Council implemented the 'grants guru' portal on its website. The grant finder will be a one-stop-shop for national, state and local grant funding.

Engaging with the community

The year in review saw the City of West Torrens (CWT) and the Hilton RSL host the presence of the Hellenic Presidential Guard (Evzones) at the ANZAC Day memorial service in April 2019. The Evzones played a significant role in the service and commemorated the alliance of the goodwill between Australia and

Greece during World War I. More than 2,500 people attended this event.

Continuous Improvement

The Continuous Improvement (CI) team facilitate and coordinate continuous improvement initiatives across the organisation. The team's objective is to support the organisation in process improvement to deliver maximum value for our community through value creation, efficiency and cost savings and improved service delivery.

In 2018/19, the Continuous Improvement team facilitated and helped improve processes across the organisation, focussing mostly on how mobile technology can help us undertake our work more efficiently.

Projects included:

- bank guarantee process
- customer parking complaints process
- Thebarton Community Centre booking process (phase one)
- managing resources in a storm event process



The Hellenic Presidential Guard (Evzones) were at our ANZAC Day memorial service in April 2019.

- Elected Member request process
- corporate planning process
- civil and maintenance inspections
- cat cages hire review
- lodgment of Development Application workflow
- customer service payment arrangements
- Council-owned building inspection process
- Property Services internal request process
- stormwater drain inspections process
- landscape/West Torrens' reserves inspections process
- turf and irrigation inspections process
- community bus payment collection process

- playground installation communication process
- street sweeping inspections process.

A Continuous Improvement Project Plan was developed in consultation with CWT's Management and Executive teams to identify opportunities across the organisation. This new approach will enable time and resources to be better allocated to outcomes and will be implemented in the 2019/20 financial year. We also developed an organisational 'process hub' which contains various processes that are used across the organisation. The hub currently has more than 73 processes which staff can access to help ensure consistency across the organisation.

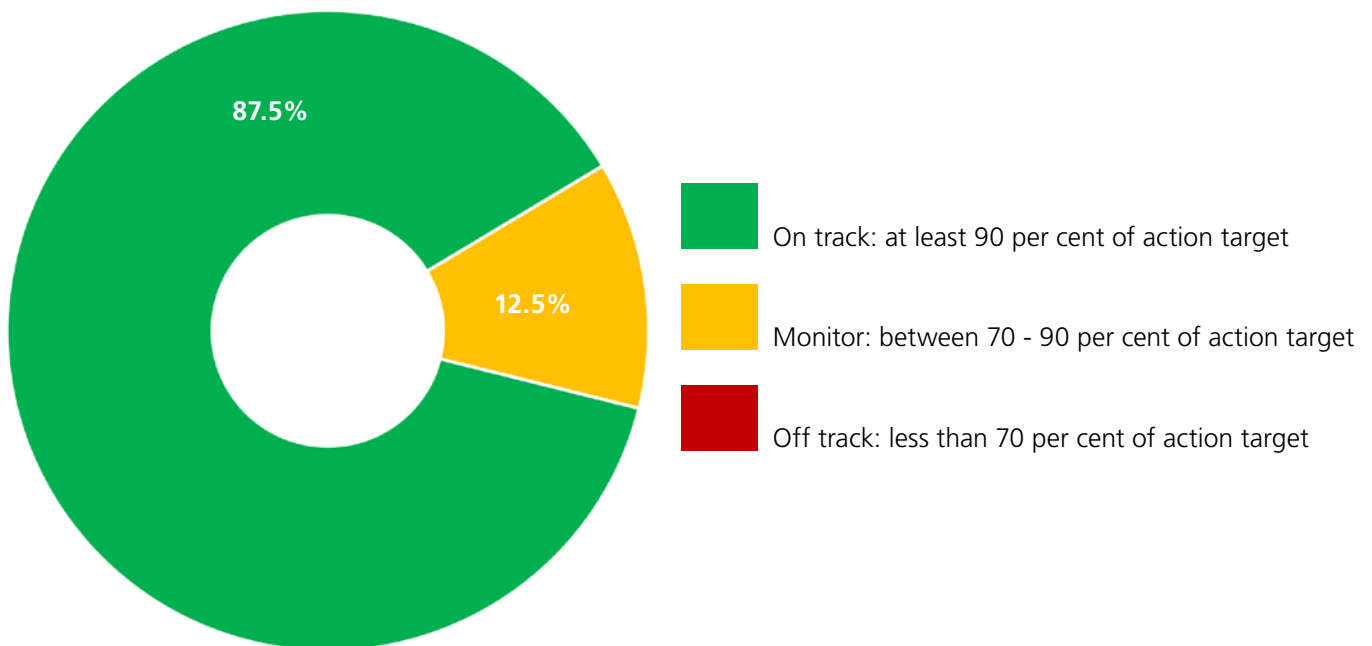
The coming year

In this coming year we expect to see our teams continue to develop relationships with local businesses and explore opportunities for economic growth. We will finalise our economic development strategy and look at new opportunities to strengthen the capacity of our business sector.

In terms of Continuous Improvement, the new financial year will focus on implementing the organisation's Project Plan, which has identified numerous process reviews including:

- Council correspondence
- public liability claims
- corporate planning
- council reports
- tracking of capital works projects
- tree maintenance and data collection.

Overall performance of the Office of the Mayor and Chief Executive Officer



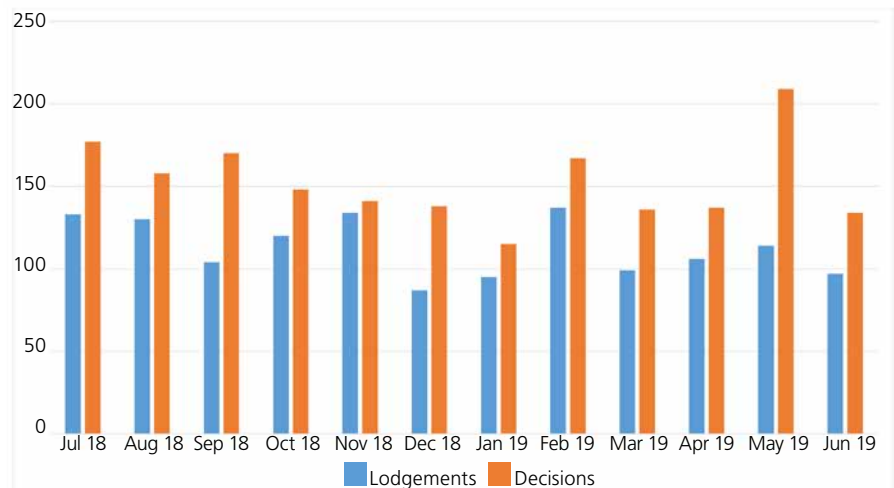
City Development

The primary responsibility of City Development is to assess development applications and ensure that new development within West Torrens complies with the Development Act 1993. New development can range from major initiatives such as establishing new business precincts and multi-residential developments to house renovations and extensions.

The number of development applications received in 2018/19 decreased by 12 per cent over the previous financial year, with a total of 1,356 applications lodged, representing an average of 113 applications received each month throughout the year. The number of development applications on which decisions were made in 2018/19 increased by four per cent over the previous financial year, with 1,988 applications determined representing an average of 166 applications each month (refer 2018/19 lodgements and decisions graph).

City Development undertakes paperless assessment of land division development applications and continues to implement new software and processes to increase the number of applications that can be lodged and assessed electronically.

2018/19 lodgements and decisions



The year in review saw a number of significant developments assessed and continued development trends, key among them being:

- multi-storey mixed developments within the Urban Corridor Zone along Anzac Highway and Henley Beach Road
- a range of commercial developments included mixed use buildings, production facilities, integrated service stations, warehouses and retail showrooms
- continued medium density infill development within parts of the

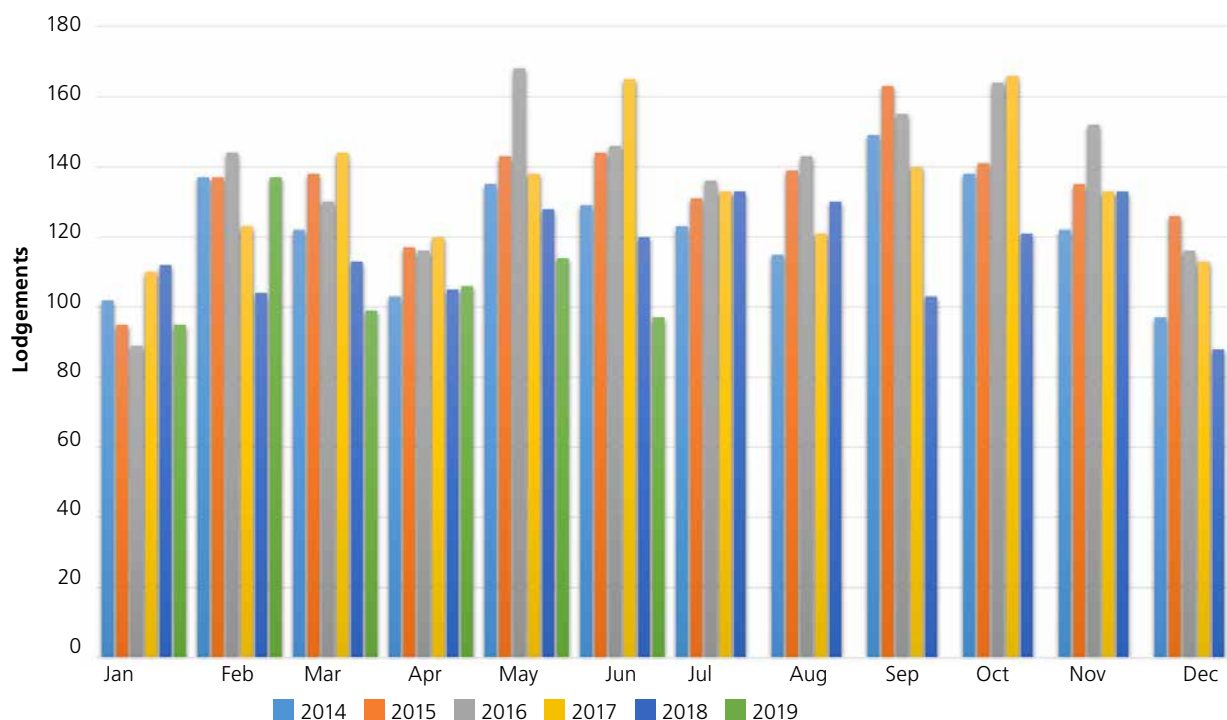
- Residential Zone, particularly in Fulham, Kurralta Park, Lockleys, Marleston, Plympton, North Plympton, and the Urban Renewal Zone in Torrensville and Underdale.
- redevelopments of community facilities including Lockleys Oval, Camden Oval, Weigall Oval and Peake Gardens.
- new development proposed in the recently rezoned Urban Renewal Zone in Torrensville and Underdale.



Claremont Street, Mile End. Housing in West Torrens is a mixture of character and new residential developments.



Comparative application lodgement numbers 2014/15 - 2018/19



Council Assessment Panel

Development applications lodged with the City of West Torrens are assessed in one of two ways - either by a member of staff under delegation from Council or by the Council Assessment Panel (CAP).

Each application is assessed on its individual merits and, if deemed to require a more rigorous or independent assessment, may be referred to the CAP. These could include development applications

where a representor seeks to be heard on their submission, large-scale developments, multi-story residential developments and those that do not satisfactorily meet provisions of the Council Development Plan.

Council formally reappointed the CAP at its meeting of 12 December 2018, with a term of office extending from 1 January 2019 to 31 December 2020.

A total of 12 CAP meetings were held during 2018/19 with member attendance records indicated on the next page.

During the year, 105 development applications were determined by the CAP. This represented 11 per cent of all development plan consent applications determined by Council during 2018/19. Ninety-four per cent of applications considered by the CAP were determined in line with the staff recommendation.

Estimated cost of approved developments

Commercial Cost					
July 18	\$8,868,000	November 18	\$11,857,304	March 19	\$786,000
August 18	\$2,536,750	December 18	\$611,100	April 19	\$1,804,802
September 18	\$1,003,623	January 19	\$6,400	May 19	\$75,000
October 18	\$929,212	February 19	\$710,100	June 19	\$450,000
Residential Cost					
July 18	\$22,796,986	November 18	\$12,238,537	March 19	\$7,939,000
August 18	\$13,259,668	December 18	\$14,250,166	April 19	\$5,306,835
September 18	\$7,448,713	January 19	\$9,445,811	May 19	\$4,948,115
October 18	\$11,591,199	February 19	\$11,746,009	June 19	\$868,411

City Development

Compliance

A total of 215 development compliance issues were reported during 2018/19, reflecting a 15 per cent decrease on the previous year. Of these, 52 remain ongoing matters. In addition, 14 enforcement notices (pursuant to Sections 69 and 84 – Enforcement Notices – of the Development Act 1993) were issued; one was referred to the Environment, Resources and Development Court.

City Development also conducts building inspections of developments under construction to ensure that they are being built in accordance with approved plans. During 2018/19, 622 satisfactory building inspections were conducted reflecting an increase of 80 per cent on the previous year.

Building Fire Safety

The Building Fire Safety Committee held five meetings during the 2018/19 financial year. The Committee undertook 19 inspections across 15 buildings and issued two fire safety defect notices. The Building Fire Safety Committee contributed to the Aluminium Composite Panel (ACP) Cladding Building Audit, being coordinated across South Australia by the Department of Planning, Transport and Infrastructure.

Liquor licence applications

While decisions regarding liquor licensing are made by the Office of the Liquor and Gambling Commission, Council has the opportunity to comment on some applications before licences are issued. Comments are primarily around areas of concern such as approved land use, suitability of the proposal and details of any complaints received that relate to the proposal. Council commented on 49 proposals during the 2018/19 financial year, a 32 per cent increase on the previous financial year.

Section 7 search requests

A Section 7 search can be requested by any person with an interest in the land, usually when the sale of a property occurs, and a Section 7 certificate is provided by Council. In the reporting year, Council issued 1,624 Section 7 certificates, which carried information such as property zoning and use of land. This was a seven per cent increase on the previous financial year.

Value adding to our service

City Development is committed to continuous improvement and is constantly on the lookout for ways to provide better service to customers.

City Development continued to provide referral comments on a number of applications assessed by other authorities, including the State Commission Assessment Panel, State Coordinator-General, Minister for Planning, the Governor and Adelaide Airport Limited.

The online ordering of rates certificates and Section 7 requests continued to enjoy strong take-up by conveyancers. With improved search functionality, the majority of searches are now lodged through the online portal.

Staff continued to provide telephone, face to face and written advice to customers upon request, with enquiry numbers remaining constant.

At the same time, the online tracking of development applications remained a valued service, with a growing number of customers welcoming the ability to check the real-time progress of their applications via the internet.

CAP meeting attendance

Panel member	Attendance	Apologies
Colleen Dunn Presiding Member	11	1
Jane Strange	11	1
Ben Russ	12	0
Michael Arman (Member from January 2019)	5	1
Megan Lewis (Deputy Member from January 2019)	2	0
Cr Jassmine Wood (Member from February 2019)	5	0
Cr Graham Nitschke (Member until January 2019)	6	1
Andreea Caddy (Member until August 2018)	1	1
Chris Menz (Member until December 2018)	5	1



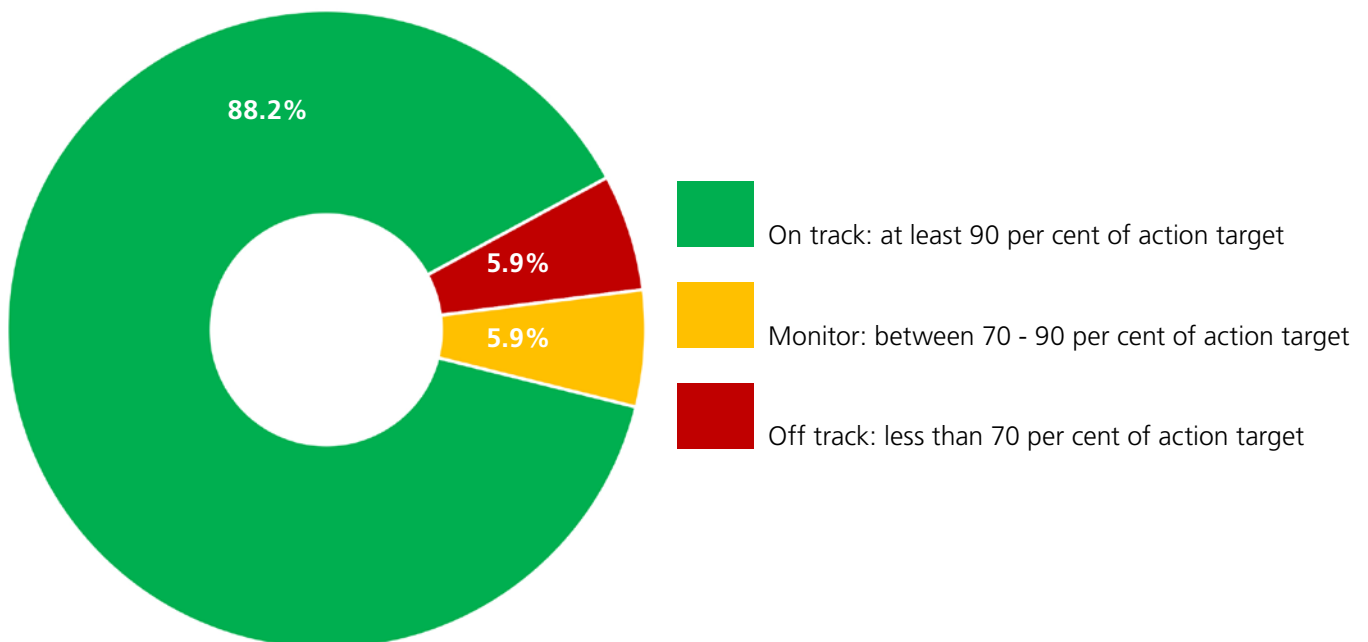
The coming year

City Development will again focus on a number of major endeavours in the new financial year, including the continued transition from the Development Act 1993 to the Planning, Development and Infrastructure Act 2016 and associated staged implementation of new statutory requirements, including the release of the draft Planning and Design Code. City Development will also continue implementation of the State Government's Liquor Licencing Reform as it relates to Council, including changes to Council's role in the licencing process.

Key areas of focus for City Development in the coming year will include:

- handling planning applications within legislated timeframes
- providing accurate and timely advice and support to customers
- streamlining internal processes to further enhance efficiency
- completing the transition to electronic assessments and building inspections
- updating and adding to information to assist customers through the assessment process, including information on infrastructure requirements
- implementing changes through the Liquor Licencing Reform
- providing community information on the new Planning Reform
- preparing for the implementation of the State Government's Planning Reform, scheduled to 'go live' on 1 July 2020.

Overall performance of City Development



City Operations

Council's City Operations Department is primarily responsible for effectively managing and coordinating the delivery of services and projects to provide our community with a safe, liveable and enjoyable environment.

Before reporting on the operations of the individual teams within the City Operations Department for the year under review, there are a number of major projects that must be mentioned.

Relocation

The year was an extremely busy time for all staff who work within City Operations and City Property as we finished relocating from our former depot premises in West Richmond to our new site at North Plympton. The site, which provides much more space for our workers and our fleet, will more than accommodate our needs as we grow into the future.

The relocation project took 12 months to complete and was undertaken while we continued to provide our day-to-day services for our community. We faced numerous challenges around communication systems and building modifications, however the end result has been well received.

Continuous Improvement

City Operations worked closely with the Continuous Improvement and Information Technology teams to implement technology-based systems into our daily operations within the field. The systems have been designed to streamline the manner in which we undertake our activities and simplify the reporting process, thereby creating an efficient communications and work tracking system across the organisation. Staff now have access to electronic devices while on site, which means they can communicate, allocate and complete tasks without having to return to an office desktop system. All information is in real time and can be viewed throughout the organisation.

Tree Strategy

Trees and green space play an important role in providing liveable suburbs for our residents.

In August 2018, Council endorsed the final draft of our Tree Strategy, which outlines a range of visions and actions for future greening projects in West Torrens.

Following the endorsement of the document, staff initiated a number of short and long-term actions including:

- identification of a range of suitable street trees that will be utilised within West Torrens
- website presence to showcase to our community our visions and actions
- production of an education video about the importance of trees in our community.

Civil Works and Services

Employees and contractors working within City Operations deliver a variety of civil and capital works projects, horticulture and arboriculture projects and services, civil construction and maintenance services, cleansing services including street sweeping, drain and stormwater cleaning and roadside litter collection.

The Civil Works and Services team maintain and construct the majority of West Torrens' infrastructure and amenities. These works generally include road and footpath maintenance, graffiti removal, line marking, signage, reserve furniture and bus shelter maintenance.

During the past year our team undertook a number of larger projects, including the annual capital works for:

- resealing
- rejuvenation
- minor road reconstructions
- kerb and water table
- upgrading and replacing footpaths
- minor drainage.

In addition to these projects, staff undertook programmed maintenance to concrete, paving, bitumen footpaths, driveways and kerbing. They also removed more than 4,300 square metres of graffiti and upgraded and maintained

playgrounds, lighting and furniture on parks and reserves.

During the reporting year, we received 2,173 customer requests to repair damaged infrastructure.

Horticultural Services

Our Horticultural Services staff are primarily responsible for landscaping our city's parks, gardens and reserves, caring for our trees and plants and maintaining ovals and irrigation. Works in any given year include tree assessment and planting, upgrading of reserves and irrigation, maintenance and pest and weed control.

During the past year our team undertook a variety of projects including:

- developing reserves and open space areas to improve the amenity and minimise water usage
- improving open space and irrigation management on reserves, including:
 - o Stirling Street Reserve
 - o Westside Bikeway, adjacent Deacon Avenue and Weigall Oval
 - o stage two of Oakmont Reserve
 - o Linear Park adjacent Veronica Street
- building new, and making improvements to, playgrounds and gym equipment at the following reserves:
 - o Westside Bikeway, Deacon Avenue, Richmond
 - o Montreal Reserve, Novar Gardens
 - o West Torrens Memorial Gardens, Hilton
 - o East Parkway Reserve, Fulham
- pruning and maintaining more than 6,300 trees
- rain garden maintenance.

Green space is very important to our community and we planted more than 8,500 plants along the River Torrens Linear Park, Lindfield Reserve and Brown Hill Creek Park either through community planting days or as part of project work. We



also planted more than 1,350 street and reserve trees, actioned 2,401 customer requests to prune trees and 309 requests for work to our parks and landscaped areas.

Fleet, Cleansing and Support

Our Fleet, Cleansing and Support Unit helps keep us operating by maintaining all fleet vehicles, ordering necessary stock and plant and providing cleansing services for our residents such as street sweeping and cleaning underground stormwater maintenance.

During the past year our City Clean Services team collected more than 80 tonnes of general street rubbish and swept more than 7,000 kilometres of road, collecting an average of 1,450 tonnes for the year.

Our Fleet Services team maintained more than 400 items of plant and equipment, ranging from light and heavy motor vehicles to earthmoving equipment and power tools.

Our Cleansing team responded to 423 customer requests for cleansing and removal of dumped rubbish.

The coming year

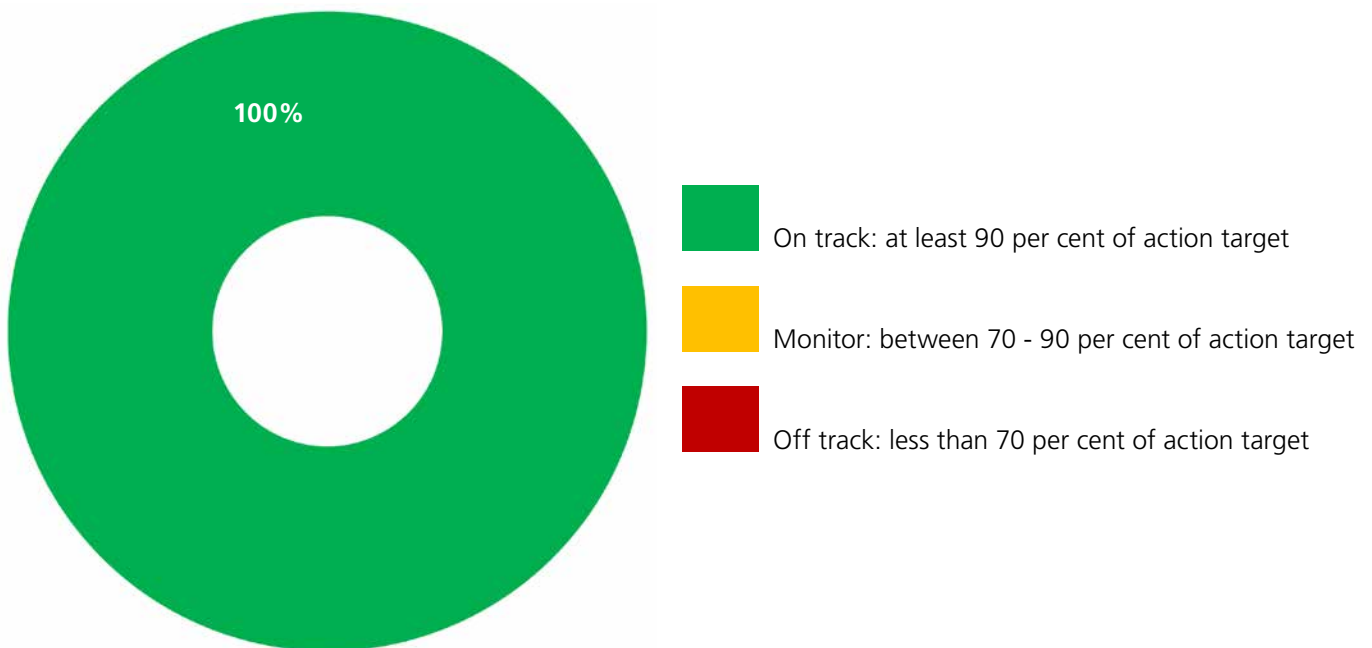
City Operations will continue to provide services for residents to help ensure that our city is an appealing place to live and that our public spaces are safe.

We will look at ways to improve and streamline our work processes, as well as the ways we report on the various projects that we undertake.

We will also:

- work with City Assets to develop a footpath maintenance program that aligns with our forecasted Capital Works Program
- research how we can improve our tree management system and undertake a tree audit
- work with City Strategy staff to instigate our Open Space Plan and Adapt West project
- partner with City Development to further improve the way we manage regulated and significant trees during the development application process.

Overall performance of City Operations



City Property

Council's City Property Department is primarily responsible for effectively managing essential services and projects in West Torrens by building, developing, maintaining and enhancing the property, facilities and amenity assets for our community.

Staff and contractors working within City Property deliver a variety of building and capital works projects and provide services in building, facility, lease and open space management and maintenance.

Our department is responsible for maintaining and upgrading Council-owned buildings, of which the CWT owns more than 140 facilities including sporting, community, recreational and commercially operated buildings.

During the past year, our team undertook a variety of projects including:

- annual capital programs for upgrading fire systems, asbestos removal, electrical and building compliance works on Council-owned properties
- completion of stages one and two of Star Theatre Complex - re-roof, roof access and new mechanical

systems to the main theatre; part of a staged upgrade

- improvements to the structural and electrical systems of Thebarton Theatre Complex as part of an ongoing staged program
- installation and replacement of new pedestrian LED lighting along the River Torrens Linear Park pathway in Fulham, the Westside Bikeway in Marleston and Captain McKenna shared path, Netley
- completed a staged fitout of the new depot site at 240 Morphett Rd, North Plympton
- relocation of all depot staff (City Operations and City Property) from the former Marion Road depot to the new depot
- minor building works and improvements to:
 - o Civic Centre Customer Service area
 - o Hamra Centre Library customer service refurbishment
 - o Kurralta Park Guides Hall, internal upgrade including new kitchen and installation of heating and cooling

- o Plympton and Thebarton Community Centres
- o Torrensville Bowling Club
- o Peake Gardens Riverside Tennis Club.

The team also continued to upgrade various sport and recreation facilities including:

- Stage one of the Weigall Oval Complex redevelopment. This comprised a reserve upgrade, new playgrounds, new tennis courts and associated car parking. \$1.2 million in grant funding under the State Local Government Infrastructure Partnership was awarded for this project.
- Redevelopment of the Camden Oval Complex, which included the staged completion of the new football clubrooms and changerooms, new soccer club changerooms, new synthetic soccer pitch and supporting infrastructure, (new car parking, drainage). The Football Federation of SA (FFSA) provided \$500,000 towards the new synthetic soccer pitch.



The first stage of the Weigall Oval upgrade was opened to the public with a family fun day.



- The staged upgrade and redevelopment of the existing facilities at Apex Park/Lockleys Oval/Mellor Park. The project included improvements and upgrade to the reserves, new buildings and sporting facilities and will continue in the next financial year. A total grant for this was received by the Australian Government of \$3.25 million.
- Council provided assistance to the Torrensville Bowling Club for the completion of its redevelopment bowling facility (including new artificial bowling greens), drainage improvements and a new wetland area. The Club also received Australian Government grant funding of \$750,000 and State Government funding of \$450,000 to assist in the delivery of the project.

During the year under review we consulted with members of the Hilton RSL and prepared preliminary design documents for the proposed

relocation to 173 Sir Donald Bradman Drive, Hilton. Council also approved the Kings Reserve Masterplan, which will be progressed in the new financial year.

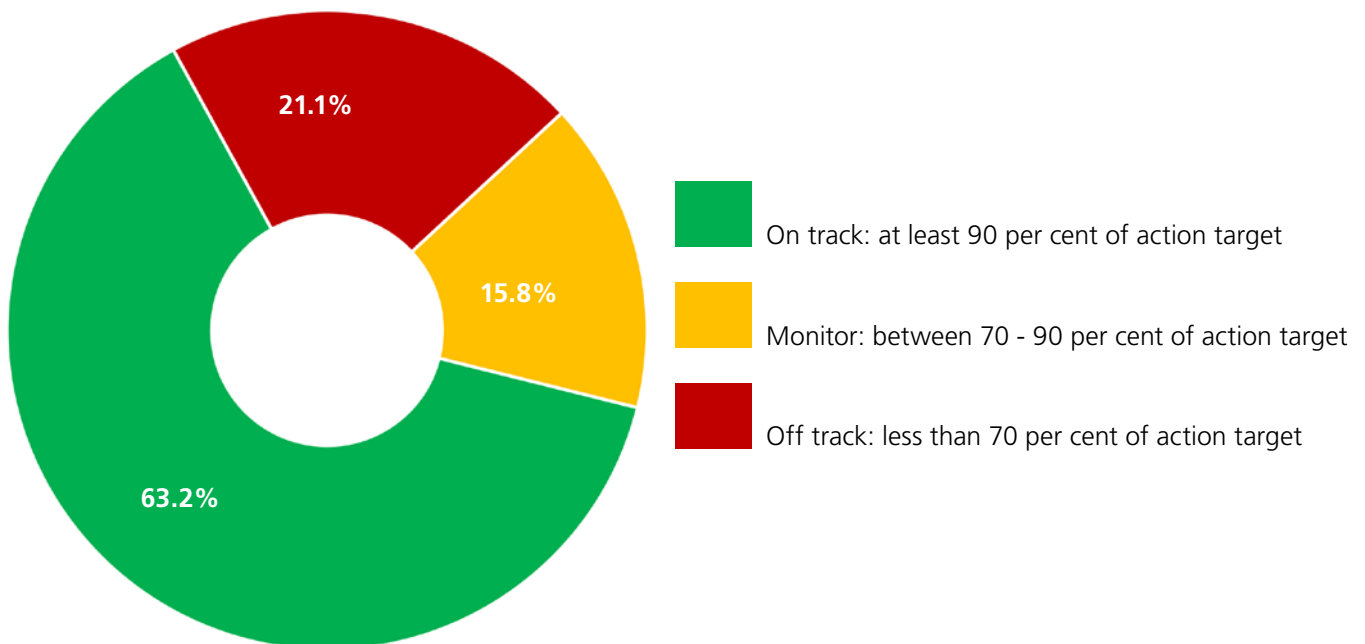
The coming year

City Property will continue to work on long-term projects that are being undertaken throughout West Torrens including:

- the staged upgrade and maintenance of the Star Theatre Complex
- the development of the football oval and replacement of irrigation systems at Camden Oval
- fit outs of the new depot facilities to meet needs
- work on stages two and three of the Weigall Oval Complex upgrade - this will include a new community and sports building and new sports fields

- ongoing discussion with the Hilton RSL about the establishment of a new facility at 173 Sir Donald Bradman Drive
- works at Kings Reserve, including a new playground, share pathways and car parking.

Overall performance of City Property



City Assets

City Assets is responsible for managing our city's infrastructure assets, encompassing the portfolios of Asset and Project Management, Engineering Services and Traffic and Parking Services. The core responsibilities of the department are the development of management plans and strategies to achieve long-term sustainability of our city's building and infrastructure assets, valuing a total replacement cost of \$748 million. Staff are also responsible for traffic and parking analysis, infrastructure planning, design and construction and management of stormwater, including flood mitigation.

Major projects

West Beach Road upgrade

This past year saw the completion of the upgrade of West Beach Road, West Beach at a cost of \$6.1 million. This project was a joint venture with City of Charles Sturt and included

Australian Government grant funding of \$2.7 million.

West Beach Road is considered an important gateway to the coastal area between the Cities of West Torrens and Charles Sturt, facilitating access between Adelaide Airport, Harbour Town Adelaide Shores and the western coastal area.

Before undertaking works, Council consulted with residents and relevant stakeholders over several years. We considered a number of options for the upgrade of West Beach Road and, based upon feedback received, agreed to upgrade to a divided road with central median.

The construction work involved:

- tree-lined centre median island
- landscaping
- shared off road path
- on-road bicycle lanes
- parking lane on the northern side of the road

- indented bus stops
- pedestrian crossing points
- new and upgraded street lighting.

Mortimer Street upgrade

The upgrade of Mortimer Street in Kurralta Park was necessary due to the poor condition of the road pavement and kerbing. This was completed in the year in review at a cost \$735,000.

As part of the works, Council looked at upscaling the road, footpath and landscaping in proximity to a row of retail shops abutting this section of the street. The purpose of the upscale was to improve the amenity, aesthetics and vitality of the public space adjacent to the retail shops through selective widening of the footpath, improving the pedestrian environment and functionality of the public space.



West Beach Road was upgraded during the year at a cost of \$6.1m.



The construction works undertaken included:

- reconstruction of road pavement using TONERPAVE™, an asphalt product made from the waste of recycled printer and toner cartridges
- kerb and gutter
- installation of indent parking bays
- landscaping
- street lighting upgrade with LED lighting.

West Thebarton Road and Phillips Street upgrade

The year in review saw the completion of the reconstruction of West Thebarton Road and Phillips Street as a major freight route. At a cost of \$6.3 million, the upgrade works will ensure that it is fit for purpose for current usage, as well as usage in the future. Australian Government funding of \$2.65 million was obtained for this project, with a further \$2 million from the Power Line and Environment Committee for undergrounding of powerlines prior to reconstruction.

The project saw the upgrade of the road and improved facilities for pedestrians, cyclists, bus passengers and freight. We also up-scaled the urban landscape by planting new trees and low lying vegetation.

Construction works included:

- full pavement reconstruction
- new LED street lighting
- full kerb reconstruction
- new block paved footpaths
- wider footpaths
- landscaping/urban design
- bicycle route upgrade.

Asset Management

In continuing to meet our corporate aspirations of sustainable financial management and proactive asset management, this year we continued to assess the renewal, rehabilitation, upgrade and maintenance requirements of our assets based on service levels, service standards, performance and use. The information from the assessment is used to inform our ongoing capital and maintenance funding requirements and our financial planning process (long-term financial plan).

This past year we reviewed our road network and continued the development and implementation of our mobile inspection and works order system. We also continued, at cost of around \$30,000, a rolling program for the condition auditing of our stormwater network assets.

Roads and footpaths

More than \$23 million was spent on undertaking related transport capital works in the past year. The program of works for roads was derived from works identified within Council's Road and Footpath Asset Management Plans, which are annually reviewed and incorporate customer requests. Of the \$23 million spent on related road and footpath capital works, \$18.5 million was spent on the reconstruction of roads.

At a cost of \$5.2 million, we completed the road reconstructions of Wilford Avenue, Underdale; Stephens Avenue, Torrensville; Mortimer Street and Broughton Avenue, Kurralta Park; Birmingham Street, Mile End; South Aldridge Avenue, Marleston and Ashwin Parade, Torrensville.

We also spent around \$600,000 on renewing and constructing footpaths across West Torrens including James Congdon Drive, Mile End and Collins Street, Hilton. Major works were also undertaken as part of the city-wide footpath remediation program that addressed footway defect areas along major arterial roads.

Other works, totalling around \$1.7 million, included:

- \$695,000 for public lighting
- \$250,000 for upgrading of public bus stops
- \$555,000 for minor traffic management work.

Stormwater

In 2018/19 we completed the construction of new underground stormwater drainage in Lockleys North at a cost of more than \$4.5 million. \$3.1 million was spent on completing the drainage system across Henley Beach Road into Rowells Road and Douglas Street, Lockleys. We also installed underground pipes in Clyde Avenue, Arcoona Avenue, Franciscan Ave, Noble Avenue, Torrens Avenue, Kent Terrace, Elba Avenue and Kenton Street, Lockleys.

Traffic Services

Transport Strategy

City Assets continued to implement recommendations from the Transport and Bicycle Strategy to achieve its goals in providing an interconnected transport system.

This year we finalised the implementation of the Local Area Traffic Management (LATM) plan for Torrensville and Thebarton, which included the upgrade to the Ashley Street and Sheriff Street intersection at a cost of \$500,000. We also completed the installation of speed plateaus at the intersection of George Street and Albert Street, Thebarton as part of a State Government Blackspot program that included \$80,000 of grant funding.

Staff began LATM studies for the Novar Gardens/Camden Park precinct and for the Mile End/Richmond and Kurralta Park precincts.

LATM is concerned with the planning and management of the usage of road space within a local traffic area. It involves the use of physical devices, street scaping treatments and other measures to influence vehicle operation in order to create safer and more pleasant streets in local areas.

City Assets

Road Safety Group

The City of West Torrens Road Safety Group works in conjunction with Council and external stakeholders such as SA Police, the Department for Transport, Energy and Infrastructure and the community with the aim of promoting road safety and awareness and responding to the road safety concerns of the local community and road users.

The key activity that the group undertook in the past reporting year was the production the Mock Crash event at Thebarton Oval at which some 500 high school students attended from schools within and around West Torrens.

The purpose of the Mock Crash demonstration was to educate young drivers around the impacts of a serious motor vehicle crash with the

aim of safeguarding young drivers on our roads.

The demonstration involved a simulated car crash scenario in which the police, ambulance service and Metropolitan Fire Service undertook a simulated rescue scenario. Student actors played the injured drivers and passengers, while police, ambulance and fire crews responded as if it were a real crash.

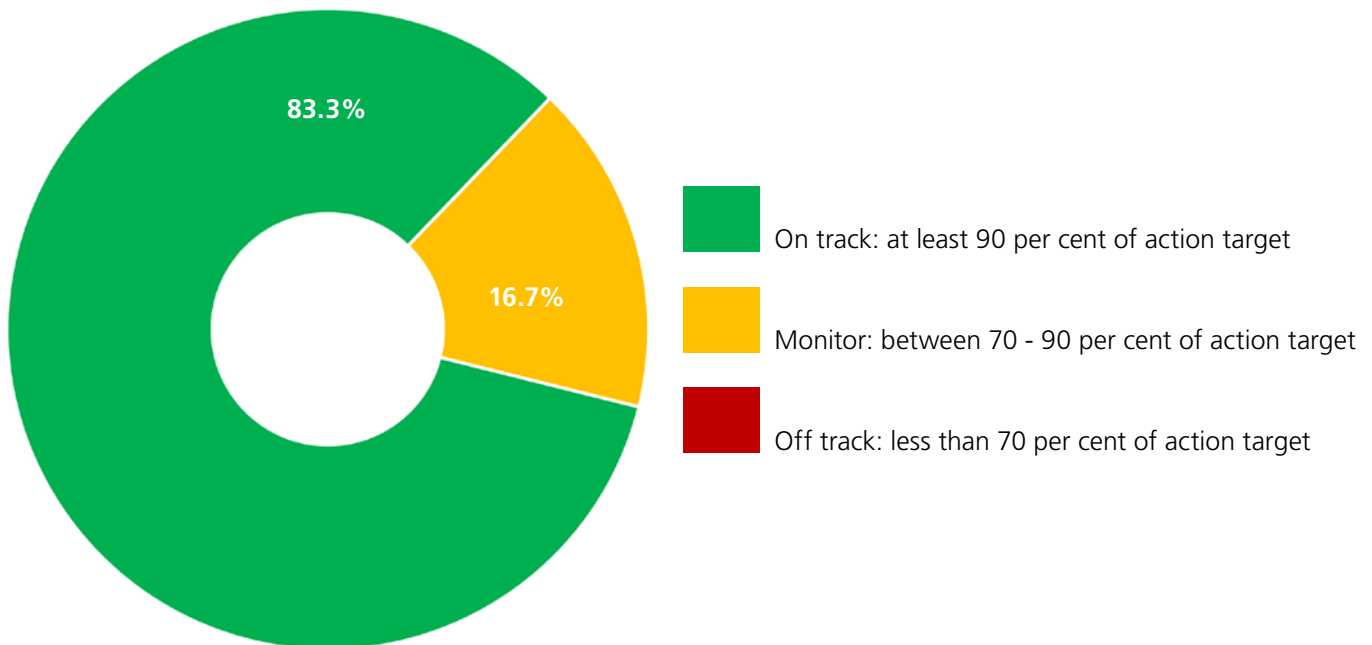
The coming year

This coming year will see the upgrading of Bagot Avenue, between Sir Donald Bradman Drive and Hounslow Avenue, Hilton at a cost of \$1.5 million. This project will see the road upgraded to a suitable standard for its current and future use. The project will look at providing improved facilities for pedestrians, upgrading the road pavement for

shopping and local access and providing improved facilities for cyclists. We will also reconstruct Holland Street, Thebarton; Surrey Road, Keswick; Marlestone Avenue, Ashford and Admella Street, Thebarton.

In terms of stormwater upgrades, we have allocated \$2.2 million to upgrade the underground stormwater system in Stirling Street, Thebarton, and we will continue to monitor our systems from a water quality and quantity perspective. We will be involved in future forecasting for impacts on our stormwater systems, taking into consideration the impacts of climate change and urban consolidation.

Overall performance of City Assets





Community Services

The Community Services department provides and facilitates programs, activities and services to those who live, work and play in West Torrens. The department supports the community to build and strengthen relationships, pursue active and healthy lifestyles, create community awareness and connection, celebrate and acknowledge diversity and build skills and knowledge around lifelong learning.

Community outreach

Community participation and involvement has occurred across a span of age ranges this year through many collaborative programs and events such as the Summer Festival series, Fire and Spice Festival, Uniting SA Urban Youth Fest, Mock Crash (promoting road safety awareness), stage one launch of Weigall Oval, West Torrens Memorial Gardens playground launch, Little Day Out events, Baby Time in the Park, ANZAC Day Dawn Service and the Armistice Day celebration.

Library community engagement

The West Torrens Library Service actively engaged and consulted with the community through a variety of methods including face-to-face, social media and email. A new chatbot,

'Paige Turner', was introduced to help answer library enquiries online 24/7, however feedback shows that library staff are still the preferred method of obtaining information on local events.

The style of informal learning opportunities has evolved to meet the changing needs of the community. Digital literacy remains the main theme, whether that is through a virtual reality experience, coding and robotics or assistance with bridging the digital divide in the increasingly online world.

A joint collaboration between Community Development and Library staff, together with West Torrens Historical Society members, provided popular local history bus tours for members of staff, volunteers and the community. Library staff also worked with volunteers and members of the Historical Society to expand and improve the quality and access to local history records on the online library catalogue.

The Library partnered with Environmental Health to promote Public Health Week in the Library - an opportunity to promote health kits, sports equipment and library materials that provide information on ways to create a healthier lifestyle.

Early 2019 saw both the 55th

and the 15th birthday for the Library; anniversaries of the original building opening and the 2004 redevelopment. The Library introduced a roaming-style of customer service, replaced the large and dated service desk with service pods and undertook a significant refurbishment of the entry and public computer areas.

The number of Library visitors increased by 20,000 over the previous year (17/18 saw 226,005 people visit) and the Mobile Library visits increased by 400, largely due to participation in the Summer Festival events.

Community Resource Collection

The Community Resource collection has played a pivotal role in supporting the success of community driven events such as National Service Men's Association Ceremonies, Remembrance Day, Kodomo No Hi Japan Festival, Christmas Carols, Back to Bethlehem, Thai, Indian, Phillipino, and Dimitria Festivals, local sport club fundraisers, school events and game days. The collection is free for community groups to hire and items such as chairs, tables, marquees, umbrellas, generators, public address systems and microphones are among the most sought after.



Birthday celebrations at the Hamra Centre Library.

Community centres

Plympton Community Centre

Plympton Community Centre usage increased due to a focus on ongoing group programs and private hire. The Centre was booked for a total of 5,508 hours during the year, on average five hours per day, by 69 different groups.

The Centre was also a hub for several popular and well attended Council-organised programs. These focussed on health, wellbeing and reducing social isolation and included:

- Community Meal Program - A Council subsidised program recurring each Monday for residents 65+ years of age.
- Zest Fest - An annual event for residents 65+ years of age that is a celebration of modern ageing.
- Movers and Shakers - recurring each Friday for residents 65+ years of age. The program included an exercise session, light morning tea and an 'informal' phase where attendees could stay for the afternoon and play board/card games.
- Active Ageing Programs - 'Share a Table' lunch and 'Blokes Brekky' recurring each Tuesday for residents 65+ years of age.
- Sewing Studio - recurring each Monday and Wednesday for residents of any age.

Thebarton Community Centre

Thebarton Community Centre had its highest use this year since opening. The Centre was booked for 14,235 hours, amounting to a general usage of 6.8 hours per area per day. 409 different groups used the Centre during the year, with 25 per cent of usage being provided to local community groups free of charge, or at a heavily discounted rate. This equated to an approximate benefit of \$25,969 to community groups and organisations.

Home Care Services

Council received funding from the Australian Government to support older people to stay independent in their homes and communities longer. As a result of this funding, we assisted more than 900 older residents this year. Specific services offered included home maintenance and modifications, domestic support and assistance, transport services, social support and meal programs through delivery of weekly group activities that promoted belonging and connection.

Community grants

Smarty Grants is an online, one-stop portal system for local grant applications. During the year, 90 Junior Development Grants were disseminated to members of the community to support their endeavours and 47 were approved for various community, cultural and sporting groups that supported purchasing equipment, sponsorship of events, community projects and women in sports.

Thriving Neighbourhoods

The Community Development team continued its work with the Thriving Neighbourhoods' initiative that engaged various organisations, groups and individuals who share a common interest to address a complex social issue in the community.

West Torrens community organisations and engaged residents joined together this year to strengthen, inspire and collaborate around achieving outcomes for children, youth and families. The focus was on developing tools to support more meaningful interactions and local connections and as a result, the group developed a local street party loan kit and a 'know your neighbours' initiative card to support connection to those geographically isolated.

Gallery

The Auditorium Gallery hosted 16 exhibitions during the 18/19 year with highlights including the SALA, FEAST and Fringe festivals, the International Audio Visual Festival and Festival Helenika. The West Torrens Art Prize and the SA Photographic Federation annual exhibition were again popular with the public bringing in hundreds of visitors.

Children and Youth

The Beach Safety Program

The Beach Safety Program consisted of a free five-week beach safety program that targeted young multicultural residents from public schools who did not have strong swimming skills. The aim was to educate youth to develop competencies in swimming, water confidence and safety when at the beach. The secondary goal was to build connections between young people from different schools in West Torrens. Each of the participants were offered the opportunity to continue swimming lessons for free through iSwim@Immanuel.

Get with the Program school holiday program

The school holiday programs continued to be extremely popular. The Little Day Out/In activities focussed on STEAM (Science, Technology, Engineering, Arts, Maths) and activating parks and spaces. All the other smaller events and activities such as digital programs, story times, art and craft, cooking classes and sports sessions ran at capacity. A special focus was made this year on indigenous understanding and cultural activities.

Community Services

Youth Expo

In April 2019, the City of West Torrens, in collaboration with the Cities of Port Adelaide Enfield, Charles Sturt and the Multicultural Communities Council of SA, hosted Youth Expo 2019 at the Titanium Arena, Findon. Open to ages 12 - 25 across the three council areas, the aim of the annual event was to highlight the variety of services available specifically for young people across the west. More than 700 students attended and more than 40 stallholders registered to showcase their organisations. The event marked the 10th anniversary of the Expo, which has been an enduring collaboration between the three councils and Multicultural Communities Council of SA.

Lifestyle programs

Community gardens

The two community gardens were well utilised during the period under review and new supplies were purchased for users to improve safety

and functionality. Staff began trialling a VEGEPOD (a raised garden bed kit) for potential future use.

Programs

Two workshops which focussed on environmental initiatives, 'make your own bees wax wraps' and 'create your own green cleaning products', were well attended as people dipped their toes into sustainability programs that foster recycling, repurposing and waste reduction.

Donations and community spirit were also alive and well with residents sharing their passion and skills through sewing, knitting and quilting groups. These groups came together regularly to provide social connection while creating various items for charities. This year the charities focused on Neo Natal Intensive Care Unit at the Women's and Children's Hospital, Rotary International and the Royal Adelaide Hospital gift shop. Items included aprons, skirts, shorts, bags, scarfs, beanies, blankets, quilts and soft toys.

Active Ageing

The Active Ageing programs held at Plympton Community Centre continued to grow and introduced new people aged over 65 to a suite of Council services. Residents were connected with one another to address social isolation and foster friendships and the Plympton Community Centre was activated with meaningful conversations, laughter, focus, information-sharing, education and fun through targeted activities. Activities included fitness, mindfulness, Tai Chi, stretching and strengthening, fall prevention, board games, card games, brain gym, community service knowledge, information sessions, guest speakers and entertainment.

A new initiative, 'Blokes Brekky', was established exclusively targeting men aged over 65 through a fortnightly hot breakfast and coffee catch up that is growing rapidly.



Volunteers provide a vital service to our community.



Volunteers

115 volunteers gave their time to our community this year across 23 different roles. Volunteer efforts were celebrated and acknowledged through various channels including a luncheon at the Morphett Junction Function Centre, several morning tea meetings during National Volunteer Week and by joining the volunteer parade through Adelaide.

The Volunteer service was audited to help improve our risk management processes, training plans and our recruitment processes. We also conducted a volunteer survey which showed:

- 90 per cent of respondents were extremely or very likely to continue volunteering at our organisation

- 80 per cent felt they made either a lot of impact or a great deal of impact in people's lives
- 87 per cent felt their volunteer work was either very or extremely meaningful
- more than 95 per cent were happy with their role and 98.5 per cent felt appreciated by their program coordinator.

The coming year

Community Development will assist with supporting consultations aimed at the voice of youth, seniors and vulnerable residents to help inform Council's focus and priorities moving forward through a Community Needs Analysis study.

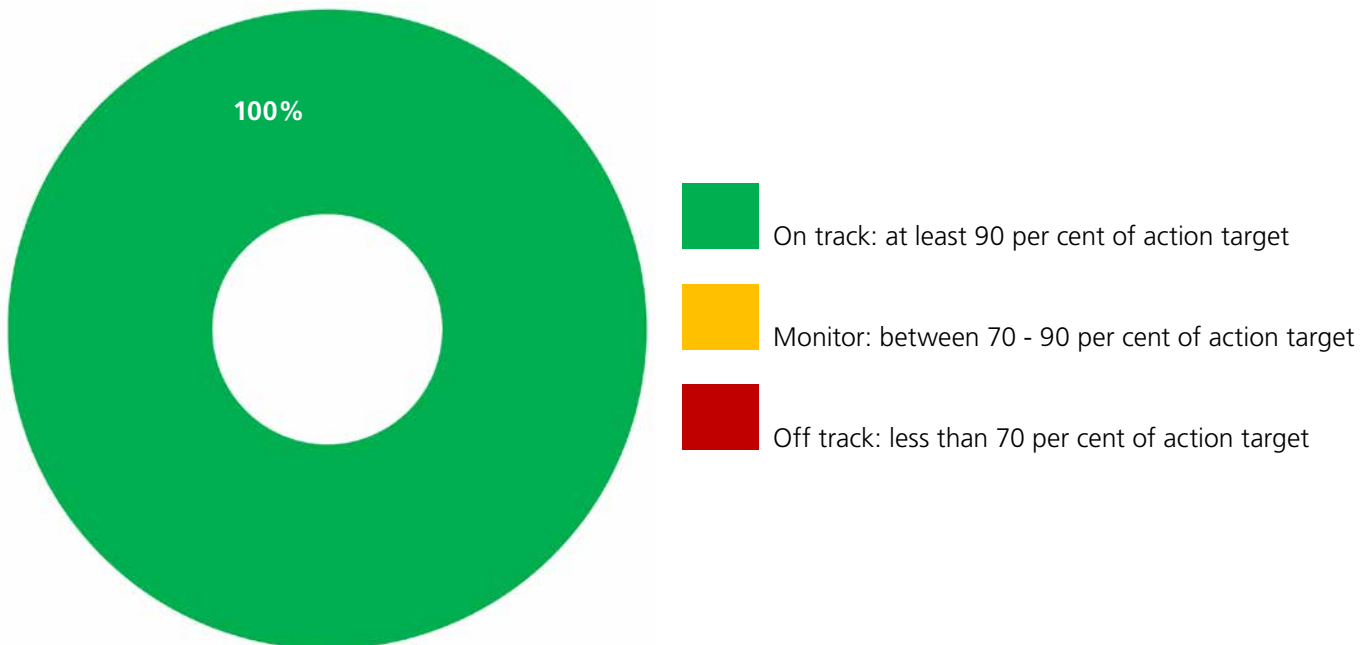
The Community Services team will continue to tailor specific projects to meet community requests and

aspirations and be flexible and responsive to its delivery methods and the community's needs.

The Library will continue to focus on providing assistance to improve digital literacy and engaging with the community through social media platforms, in addition to the recurring services and events.

Two new joint projects are planned between the Library's local history staff and volunteers, and members of the West Torrens Historical Society, to create podcasts capturing the historical knowledge of the area. Interviews will be filmed to record the recollections of older members of the community who grew up in the West Torrens' area and the extensive local knowledge of the West Torrens' Historical Society.

Overall performance of Community Services



Strategy and Business

Strategy and Business supports the organisation to achieve its strategic objectives and, as such, is responsible for developing Council's key strategies and plans in consultation with the community, Elected Members and other stakeholders. Staff work across the organisation in the areas of governance, procurement, risk management and corporate planning, as well as environment, events and media.

Strategy

Throughout the 2018/19 financial year, the Strategy team provided input into the Planning Reform consultation being undertaken by the State Planning Commission and the Department of Planning, Transport and Infrastructure (DPTI). We commented on various discussion papers including:

- Integrated Movements Systems
- Natural Resources and Environment
- Productive Economy
- Landscape Reform
- LGA's Affordable Housing Paper.

We also progressed work on changes to the Development Plan, including a developer-funded Plympton Residential DPA and completed the Employment Lands Analysis Project and the final draft of the Open Space for Higher Density Structure Plan project.

Economic development and western region tourism

For several years we have been working with our neighbouring councils - Charles Sturt, Holdfast Bay and Port Adelaide Enfield - on various projects that affect not just West Torrens, but the whole western region of Adelaide. The collaborative efforts of our councils were recognised in this reporting year when the Western Adelaide Alliance of Councils won the Excellence in Cross Council Collaboration Award at the Local Government Professionals Awards. We were honoured with the award for our western region tourism website initiative - adelaidebeaches.com.au - which showcases tourism operators and events in western Adelaide.

Heritage and Environment Grants Programs

The Heritage Grants Program was continued this year, after being reinstated in the previous reporting period. As a result, more than 20 applications were received from eligible property owners. The grant seeks to ensure that the Council continues to recognise that built form in the West Torrens' area is a tangible embodiment of the history of the area and its strong migration influence.

Through our Environment Grant Program, we provided funding to

eligible groups and organisations for environmental initiatives that support aspirations as outlined in the Towards 2025 Community Plan. This year around \$2,000 was awarded to community groups to support environmental projects.

Disability Access and Inclusion Plan

In January 2019, the updated draft Disability Access and Inclusion Corporate Plan 2018-2021 was approved by Council. This followed edits undertaken to reflect changes in legislation and statistical information, and information collected as a result of targeted public consultation with organisations and residents with lived experience of disability. Implementation of the plan will benefit people living with disability, their families, carers and our broader community.

Airport and aircraft noise

As sections of West Torrens are under flight paths and we are home to the Adelaide Airport, aircraft noise is a subject that many have opinions on.

Throughout 2018 we conducted a survey about aircraft noise with residents who were potentially affected by aircraft flight paths. 650 responses were received and in late 2018 these results were compiled to help inform Council's position on aircraft noise in West Torrens.

Acting as an advocate for the



We conducted a survey about aircraft noise which helped inform Council's position on the subject.



West Torrens' community, Council responded to a draft paper released by the Australian Department of Infrastructure, Regional Development and Cities' consultation on National Airports Safeguarding Framework - 'Managing risk in public safety zones at the ends of runways'.

Public Realm Design Manual

Council's Public Realm Design Manual was completed this year in review and will help strengthen the look and feel of West Torrens by providing a defined set of furnishings, styles, colours and materials for our public realm, such as streets and parks.

The manual will be used by staff as both a reference manual and as a strategic tool to guide capital and recurrent works programs. It will also help guide private developments when those encroach into the public realm.

Rain Garden Interpretive Trail

A 'Rain Garden Interpretive Trail' was launched online this year, with part funding of \$15,000 provided by the Environment Protection Authority.

Rain gardens are carefully designed roadside gardens that capture stormwater from the road and filter out pollutants before it ends in our waterways. The online interpretive trail helps educate people about the importance of these gardens.

AdaptWest

The Cities of West Torrens, Port Adelaide Enfield and Charles Sturt continued to progress the AdaptWest Climate Change Adaptation Plan, through AdaptWest in Action. A Regional Coordinator was appointed to drive implementation of key priorities outlined in the plan, which seeks to ensure that our communities remain productive, connected and strong and can respond positively to the challenges and opportunities presented by a changing climate.

Native Plant Giveaway

The Native Plant Giveaway is held annually to celebrate World Environment Day and provide West Torrens' residents with free plants that are water wise, provide habitat for local wildlife and improve the sustainability of residential gardens

across our city. This year around 5,000 seedlings were distributed as part of the event, which will contribute to greening of the western suburbs.

Arbor Day

A community planting event was held along the River Torrens at Lockleys in partnership with Greening Australia and Natural Resources Adelaide and Mount Lofty Ranges. More than 100 volunteers planted 3,000 seedlings as part of this event, contributing to the restoration of the environment along the River Torrens. The project also contributed to improved habitat, water quality and amenity.

Residential Rainwater Rebate Scheme

Through the Residential Rainwater Rebate Scheme, eligible residents received a rebate of up to \$500 towards a new rainwater tank. Additional rebates were available for planter box rain gardens, also made available for new developments or extensions where rainwater tanks were plumbed into inlets across the dwelling. \$13,950 was distributed in the 2018/19 financial year, with 44 rain water tanks installed and a total storage capacity of more than 140,000 litres achieved.

Solar Schemes

During 2018/19, Solar Panel and Solar PV Battery Storage Rebate Programs were offered to community groups responsible for paying for their power use and had either already installed solar panels on the building they occupy or were in the process of installing panels. Both rebate programs were promoted extensively through our website, social media, advertising, our newsletter and leaflets at community facilities, but despite this, no applications were received for either rebate program.

Governance

During the year Governance provided support, advice and frameworks for staff and Elected Members to undertake their duties. Governance encompasses the accountability of staff to the Elected Council and the Elected Council Members and staff to the community.

Governance achieved a number of outcomes including:

- managing the 2018 Local Government elections within West Torrens
- managing the changeover from the Whistleblowers Protection Act 1993
- managing public registers
- coordinating Freedom of Information applications
- coordinating and managing primary and ordinary returns
- managing authorisations and delegations
- reviewing and updating policies in collaboration with other departments across Council and drafting new policies where required
- providing advice and workshops on matters concerning legislative amendments
- providing support to Council and Council Committees.

Creative Services

Council's Creative Services' team provides information to our community about projects, services, events and programs to help residents gain a better understanding of what is happening in West Torrens and where rate dollars are being allocated. As people's wish to be kept up-to-date with the latest information continues to increase, so too does the demand for providing this information to our community as timely as possible.

The Creative Services' team use media, social media, advertising, Council's magazine and the web to push information out to the community. Team members also assist officers from across Council in organising community engagement projects so that residents can have a say on large-scale projects and ideas that are proposed.

In this current reporting year, members of the Creative Services' team supported the community by engaging with them through the social mediums of Facebook, Twitter and Instagram, publishing

Strategy and Business

the quarterly magazine 'Talking Points' and monthly advertising in local newspapers. Our following on social media platforms increased with around 2.5 million views and almost 16,000 engagements, and we gained almost 2,000 new followers - a 36.4 per cent growth from the previous 12 months.

This year we launched a new Facebook group called 'What's on West Torrens' to encourage the local community to share news, events, ideas and opinions that are pertinent to our residents and visitors. While this group had only been established for a few weeks at the end of this reporting period, it was already showing promise with more than 300 members.

Creative Services supported many events and projects this past year by providing design, consultation and media services. As an in-house creative team, we helped keep financial spend down by not having to contract these services to external agencies.

We contributed to the successful delivery of our annual Summer Festival, Australia Day Awards, Mendelson Scholarship evening and helped out with business breakfasts aimed at engaging our local business community and providing networking opportunities.

Community Engagement and Consultation

Creative Services staff provided advice, strategies and help to officers to engage with our community on various projects including:

- playground redevelopments
- the Public Realm Design Manual
- Aircraft Noise (ANEF)
- Thriving Neighbourhoods project
- rain garden trails
- community tree selection
- draft Tree Strategy
- West Torrens Library Service customer satisfaction survey
- initial review of City Assets consultation process and project register (ongoing)
- standardising of resident letters, engagement levels and requirements

- development of an organisation-wide annual engagement plan (ongoing)
- initial design of an online 'wizard' and templates to increase departments' ease of consultation (ongoing)
- lifestyle programs
- Community Needs Analysis
- Weigall Oval safety consultation
- Summer Festival engagement project
- Richmond and Novar Gardens Local Area Traffic Management Plans
- Mellor Park playground replacement
- proposed Budget 19/20.

Some of these projects will be ongoing in the 2019/20 year.

Events

The Events Coordinator worked in collaboration with Community Services and administration teams to deliver seven events for Council's 10 event Summer Festival program. The 2019 series included four open air cinemas, a multicultural festival, the Thebartonia! street party and a Fork on the Road at Kings Reserve. Summer Festival attracted a combined audience of approximately 13,500.

A new Council festival initiative 'Fire and Spice' was developed and delivered to an estimated audience of 2,500. The Events Coordinator also contributed to the successful presentation of our Mock Crash exercise for senior school students, the launch of stage one of the Weigall Oval redevelopment, a program of activities to commemorate the Centenary of Armistice, the Australia Day Awards and Citizenship Ceremony, Mendelson Scholarship ceremony and a business networking event.

The Coordinator supported a number of community-lead events in 2018/19 including the Hilton RSL sub-branch's ANZAC Day and Remembrance Day memorial services, Philippine Fiesta, Dimitria Festival, Holi Tribe Festival, Kodomo No Hi Japan Festival, Thai Festival, Christmas Carols Festival and Back to Bethlehem.

Procurement

Procurement's aim is to ensure staff have the tools and support they need to ensure we contract and deliver quality services at the best price.

Our procurement objectives are to drive value for money, strengthen local and regional economic development, support sustainable practices and social responsibility, provide internal efficiencies, prepare expenditure analysis and spend profiles and develop documentation that offers easy to demonstrate probity for Council.

In 2018/2019 our procurement successes were measured by:

- 78 new formal agreements
- 97.5 per cent of Council's contracts supporting SA enterprise
- panel development resulting in reduced supplier costs and fair and equitable access for suppliers
- minimised administration costs with simpler staff quotation processes
- a comprehensive suite of standard form contracts in place with improved contract compliance and effectiveness across the organisation.

Strategic Resilience

Resilience includes activities related to internal audit, risk management and emergency management, with the outcome being a strong, adaptable and sustainable organisation and community. The resilience program is designed to help the organisation achieve its objectives by providing independent assurance on the effectiveness of risk management, internal control and governance processes.

There has been an increased focus on developing emergency management capabilities in the year under review including redefining emergency management documentation, increased training and increasing our attention and efforts to community resilience.



During this year we recorded numerous outcomes including:

- embedding a risk culture with staff by conducting risk inductions, workshops and training
- developing new tools and frameworks to better assess risks and have a greater risk base to decision making
- integrating positive risk assessments and internal audit with the organisation's Continuous Improvement functions
- developing the 2019/2020 Risk and Resilience Plan
- finalising the Emergency Management Framework and Operations Plan
- defining the Incident Management Team and conducting introductory training sessions
- participating in the Local Government Association's 'Council Ready' program to increase our emergency management maturity
- being an active participant in the Western Adelaide Zone Emergency Management Committee and taking a lead role in the development of a multi-zone earthquake exercise to better prepare for incidents and emergencies

- reviewing the Business Continuity Plan and conducting testing
- identifying, reviewing and updating strategic and operational risks
- undertaking internal and legislative audits based on a risk-focused audit plan
- providing support to the Audit Committee, including the recruitment and training of new Committee members
- completing the 2015-2018 Internal Audit Plan.

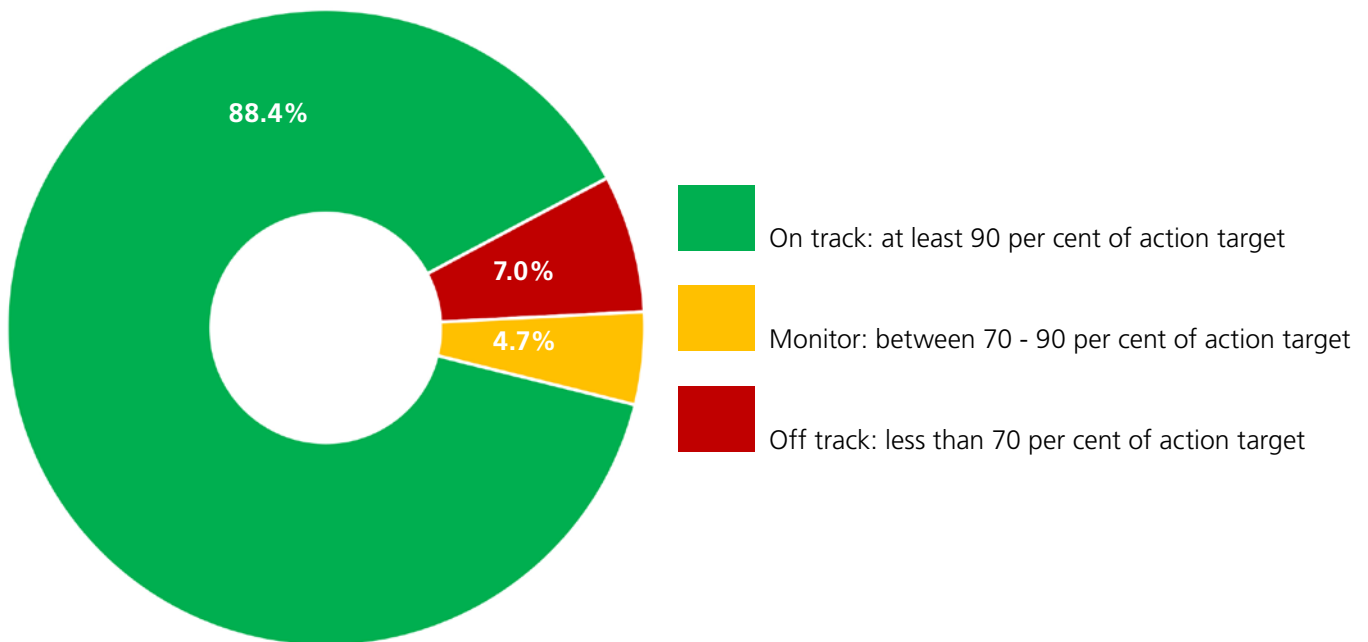
The coming year

In 2019/20, Strategy and Business's key priorities will include:

- advocating and influencing the local transition to the State Government's Planning and Design Code
- completing the Community Needs Analysis project that will assist in informing the review of our Community Plan
- updating our Open Space Plan to improve the accessibility, function and quality of the open space network
- developing an Environmental Sustainability Strategy to bring together goals and actions to reduce our ecological footprint and to improve our environmental sustainability

- undertaking a review of Council's Public Health Plan, as required by the SA Public Health Act 2011 and to align with the new State Public Health Plan 2019-2024
- reviewing Council's Towards 2025 Community Plan, as required by the Local Government Act 1999.
- managing the implementation of the city's transition to the Planning, Development and Infrastructure Act 2016
- continuing our collaboration with councils in the western region to deliver economic development outcomes
- finalising the Economic Development Strategy to guide development and investment attraction in the West Torrens' area
- progressing a strategic approach to public arts in West Torrens
- providing opportunities for our community to engage with us on projects and programs
- finalising our Community Engagement Framework
- engaging with residents to build a network of email addresses so that we can provide regular email updates on topics of importance.

Overall performance of Strategy and Business



Regulatory Services

Regulatory Services comprises teams in Waste Management, Environmental Health and Compliance and is responsible for providing quality services to assist the community on issues around household waste disposal, animal management, immunisation and community health.

The teams share a commitment to work in partnership with community, business and government sectors to provide a safe, clean, healthy and sustainable environment.

Waste Management

The Waste Management Team manages our kerbside collection, 'At Call' hard waste collection program, street litter bins and monitors illegal dumping activity within West Torrens.

Waste education and performance monitoring were the key priorities throughout 2018/19 to help prevent reusable material from being sent to landfill and deliver the most efficient service possible.

With the impact of China's National Sword Policy being felt throughout

Australia, much of the Waste Management Team's focus was ensuring business continuity for kerbside collection and developing waste minimisation initiatives for West Torrens. Waste Management performance monitoring remained a focal point to ensure waste services were supporting Council's Towards 2025 Community Plan.

Below is an overview of what we achieved in the 2018/19 year:

- collected 2,471,348 red, yellow and green bins with a successful collection rate of 99.96 per cent and repaired or provided replacements for 2,689 bins
- participated in Green Industries SA's Hazardous Household Waste Drop Off Day in October 2018. Of the 780 registered vehicles that attended, 208 were from West Torrens.
- made available kitchen caddies and compostable bags at community centres, Hamra Centre Library, the mobile library and the Civic Centre at no charge
- received 7,760 'At Call' hard waste collection service bookings and recycled 836.14 tonnes of material. 10.836 tonnes of e-waste and 998 mattresses were also recycled and a further 22.09 tonnes of e-waste was recovered through Unplug and Drop sites at Hamra Centre Library, Spartan Electrical, Richmond Lions, Airport Over 50s Club and Plympton Community Centre
- Council's illegal dumping approach of investigation and education resulted in 87 per cent of all reported illegal dumping incidents being removed without further action from Council staff
- 1,650 waste vouchers were issued to residents to take material not accepted through the hard waste collection service to dispose of building materials and green waste
- 33 residents took advantage of our 'Home Compost Systems' rebate program to purchase worm farms or compost bins



This year we've made our kitchen caddies available, free of charge, through our community centres, Hamra Centre Library and Mobile Library.



- around 20 education sessions were provided to schools, community groups and businesses to encourage better recycling practices for organic and recyclable materials
- tours of resource and recovery facilities were provided to the community to demonstrate what happens after bins are collected
- responded to 1,199 customer requests relating to waste.

Environmental Health

The Environmental Health Team promotes and protects community health by providing and supporting public health education and services.

Our Environmental Health Officers supported the community and businesses by monitoring health practices and ensuring the required measures were in place to protect public health.

During the year, officers attended to 184 customer requests ranging from food hygiene and safety concerns, environmental nuisances, risks to public health due to poor health and hygiene conditions and communicable diseases.

Councils are responsible for administering and managing local nuisance issues under the Local Nuisance and Litter Control Act which includes noise, dust, odour and smoke. The number of complaints and offences recorded for the 2018/19 year can be found in the table below.

The CWT continued to participate in the food safety rating scheme with local eateries. In the past 12 months, the following number of food safety rating certificates were issued:

- 5 star rating - 93
- 4 star rating 54
- 3 star rating 20.

Unrated inspections results were issued for 38 food businesses. Food premises achieving a 5 star rating are listed on Council's website.

Immunisation

The provision of our immunisation service was contracted to a local immunisation provider with no loss in the delivery of immunisation services. Clinics were again well supported by the community, with clinics being conducted for residents and secondary schools. 4,835 vaccines were administered in 2018/19.

The School Immunisation Program increased this year to include all Year 8,10 and 11 secondary school students. The CWT also completed an agreement with the University of Adelaide in December 2018 to participate in the South Australian Meningococcal B vaccine herd immunity study. All secondary schools located in West Torrens agreed to participate in this program.

Compliance

Our Compliance team is responsible for enforcing areas such as parking, animal management, overgrown vegetation, backyard burning, goods on footpaths, illegal dumping and building works.

During the year in review, officers investigated more than 2,762 customer requests, handled either through education or enforcement. Furthermore, of the total expiation notices that were issued, 2,498 applications were received and assessed for a section 270 review under the Local Government Act - 2,425 parking; 59 animals; 13 general compliance; 1 environmental health.

In line with an objective in the 2018 - 2023 Dog and Cat Management Plan to encourage permanent identification of dogs and cats by microchipping, a microchipping day was held in March 2019 where people could have their pets microchipped for a substantially reduced fee. A total of 252 pets were chipped.

Officers who undertook animal management captured 341 dogs for wandering at large, investigated 60 dog attacks (36 on animals and 24 on humans) which generated nine dog control orders being served.

Complaints and offences

Total number of complaints of local nuisance and littering	246
Number of offences under the Act that were expiated	10
Number of offences under the Act that were prosecuted	0
Number of nuisance and litter abatement notices issued	3
Civil penalties negotiated under Section 34 of the Act	0
Application by Council to the Court for orders for civil penalties under Section 34 of the Act and the number of orders made by the Court pm those applications	0

Regulatory Services

The Compliance team began trialling a six month program to enable greyhounds to exercise off-leash once a month at the West Torrens Dog Park. Greyhounds are not allowed to be off-leash in a public area by legislation. On 23 June 2019, the team held its first trial, the first of its kind in metropolitan Adelaide, and it was a huge success.

Other administration tasks and inspections:

- parking permits were assessed and issued to 259 residents
- 66 European wasp nests and bee swarms were either removed or eradicated (38 wasps and 28 bees)
- during the fire season, 500 properties were assessed for being a fire hazard, 64 clean up notices were issued along with 19 expiation notices.

At the Local Government Authorised Persons Association 2019 Professional Development Seminar, our Animal Management Officer was nominated for the New Regulatory Services Officer Award. The officer was successful in receiving the award for Local Government Regulatory Services Excellence of the year.

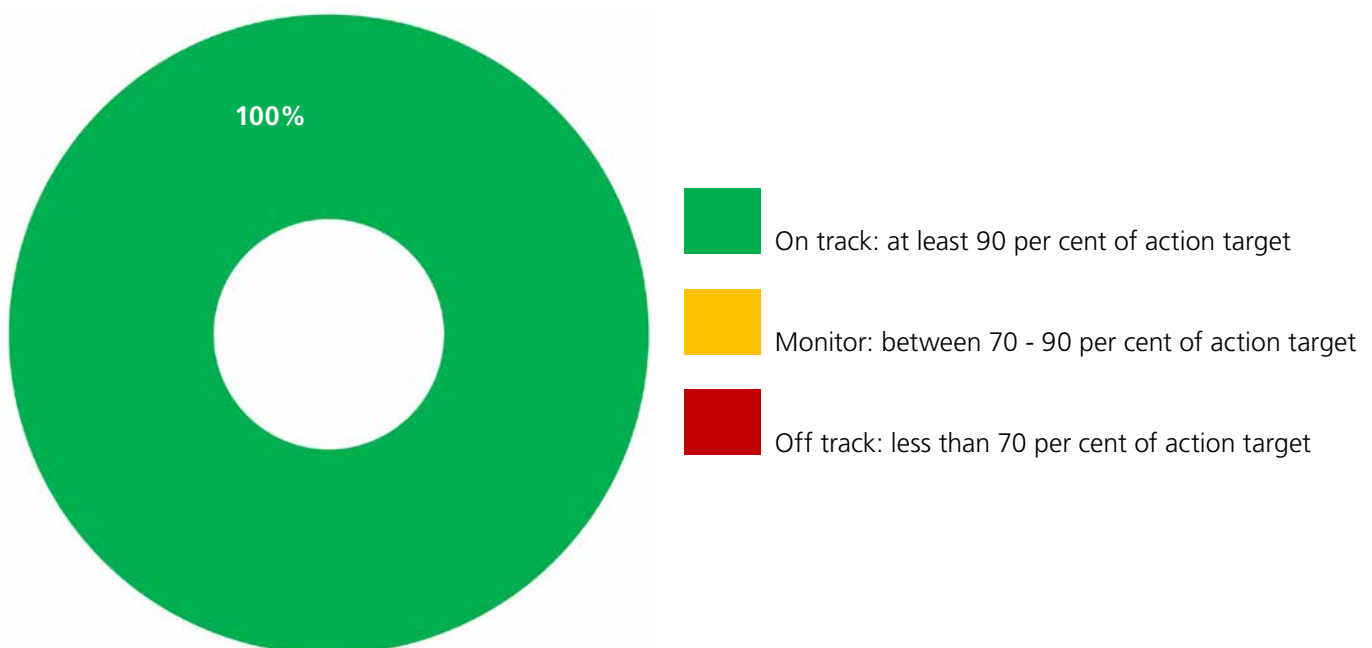
The coming year

During the next 12 months, Regulatory Services will continue to look at new opportunities to reduce waste going to landfill and investigate programs which may help us achieve this goal. We will also continue with a number of activities including:

- educating the community about changes in legislation, particularly the Dog and Cat Management Act 1995 and Local Nuisance and Litter Control Act 2016
- further implementing mobile technology across the teams to improve out-in-the-field management
- implementing strategies in the Dog and Cat Management Plan for a completion timeframe of 2019/20
- continuing to provide a variety of education programs for schools and community groups about waste minimisation and recycling
- promoting food waste recycling and encouraging more households to take advantage of our free kitchen caddy program

- working with our community to improve waste minimisation at events held within West Torrens
- increasing engagement around waste topics with both residents and businesses through campaigns and collaboration
- reviewing and designing an improved kerbside collection service
- reviewing and updating strategies and policies relating to waste management
- further implementing mobile technology across waste management to improve service management and delivery.

Overall performance of Regulatory Services



Financial Services

Financial Services is responsible for the development, management and coordination of Council's annual budget to ensure that the long-term and realistic financial goals required to deliver the desired services and amenities to residents are in place.

Annual budget

The balanced budget presented to Council for 2018/19 included \$56.7 million operating expenditure and \$26.3 million capital expenditure, an outcome achieved while maintaining the second lowest average residential rates in metropolitan Adelaide with an average 2.3 per cent rate increase.

Key major projects and their budget allocations included:

- \$2.5 million for the Brown Hill Keswick Creek drainage project
- \$3 million towards the upgrade of Lockleys Apex Park
- \$0.9 million for the Shannon Avenue pump station works
- \$1.4 million for the Lockleys catchment drainage project
- \$19.22 million for capital works throughout the city
- \$5.33 million for waste management
- \$2.02 million for recreation projects.

Ahead of finalising our 2018/19 budget, Financial Services undertook community consultation to encourage residents to be involved in the budget process, learn about Council's plans, ask questions and provide feedback that was then used to inform our final budget decisions.

Reporting

Council met its financial and statutory reporting requirements for 2018/19, with all statutory audits successfully completed. Financial reporting was conducted on a full cost attribution basis, as required under the Local Government Act 1999, while the reporting of consolidated strategic and financial information continued throughout 2018/19 along with rigorous budget reviews.

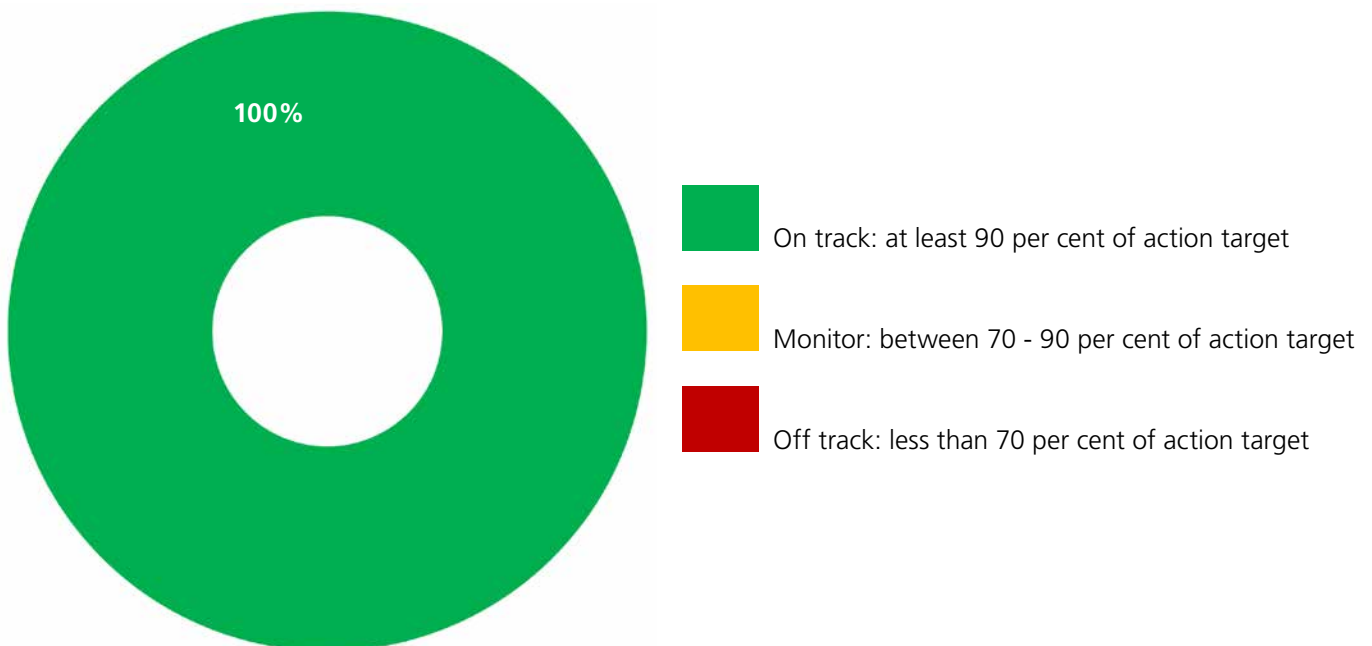
Long term financial plan

Legislation requires Council to annually review its Long Term Financial Plan with consideration to the Annual Business Plan and associated Infrastructure and Asset Management Plans. The 2018/19 review was completed in conjunction with Council's Budget and Annual Business Plan, while the Budget and Annual Business Plan for 2019/2020 was made available on our website and at the Civic Centre during business hours.

The coming year

Council's 2019/2020 budget will again deliver a surplus operating result which will further sustain the city's financial position. This includes capital expenditure of \$24.9 million and a residential rate increase of an average of 2.9 per cent with a minimum rate of \$935. This increase is 0.5 per cent higher than that foreshadowed in the forward estimates of last year's budget following an unprecedented 40 per cent increase in the waste levy imposed by the State Government.

Overall performance of Financial Services



People and Culture

Our People and Culture Department is one which supports and works with staff and management around organisational leadership, corporate values, succession planning, recruitment, customer service and Work Health Safety and Injury Management.

People Management and Development

In 2018/19, CWT proactively supported people development for all leaders who participated in a Leadership Development Program, facilitated by an external provider. Participants included Executive, Management, Team Leaders and Coordinators. The nine-month program helped equip leaders and emerging leaders with skills and strategies to assist in building a positive workplace. Three employees also took the opportunity to enlist in the Local Government Professional Ignite Program, with another two taking part in the Local Government Professionals Emerging Leaders Program.

The embedding of the CWT cultural values was a priority this past year, being led by staff in People and Culture and CWT's Culture Collaborators' group. Their focus was staff reward and recognition, supporting charitable events as a way to bring people together, the development of an 'Innovation Room' and the introduction of a 'culture pulse' tool, which provided leaders

with a way to work with their teams to focus specifically on areas they wished to improve and how these aligned with CWT culture values.

Our staff management tool, EMS Pro, was widely used this past year and to promote usage of the system, a series of 'lunch and learn' sessions were held as a way of coaching and supporting leaders across the organisation. The usage of the tool increased by around 40 per cent in the latter half of the 2018/19 year.

Service Centre

The Service Centre team is the face of CWT for our community; staff are often the first point of contact for customer enquiries. Staff respond to enquiries via phone, face to face, live chat, SMS, emails and social media.

In interacting with customers in 2018/19, Service Centre officers:

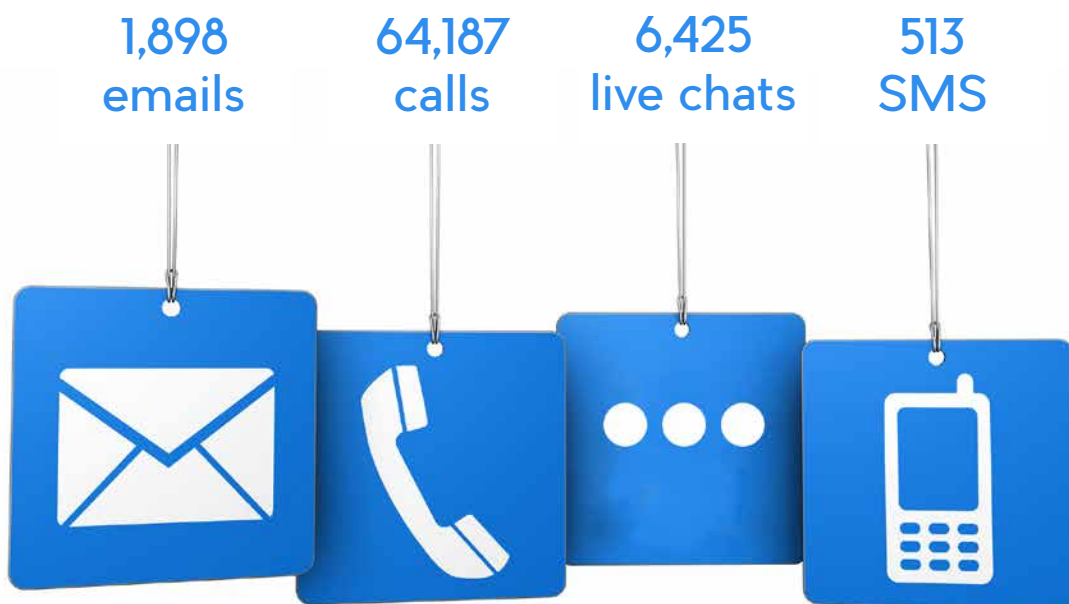
- answered 64,187 calls
- responded to 6,425 live chat enquiries
- managed 513 SMS contacts
- replied to 1,898 emails
- resolved an average of 85 per cent of all enquires at the first point of contact
- raised 8,046 requests on behalf of customers.

As customer feedback is very important, the Service Centre added a 'rate it' application at the front counter of our Civic Centre to encourage people to share their experiences.

This feedback is used to identify areas where we have not met our customers' expectations and highlight where we have exceeded them; we then assess the areas for improvement. Our overall customer experience rating for the 2108/19 year was 9.4/10, with 90 per cent of customers commenting that their expectations were exceeded due to staff friendliness, knowledge, quality and speed of service.

In partnership with the Community Development team, the Service Centre trialled providing a customer service presence at the Thebarton Community Centre on Thursday evenings and Saturday mornings to ascertain if this was something our customers would benefit from. The pilot indicated that numbers were extremely low and, as such, the service has not continued. The Service Centre will, however, continue to investigate more flexible ways to provide customer service points.

During the year under review our Service Centre worked on the 'West Torrens Experience' framework for our customers and the broader community. The aim of this framework is for our organisation to set a vision and future direction on how we will interact with our customers and ensure that needs are not only being met, but that positive experiences are being provided. To help drive this project, a steering committee was established with representation from across the whole of business to oversee activities and provide input.



Work Health Safety and Injury Management

The Work Health Safety and Injury Management (WHS and IM) Improvement Plan 2017 - 2020 was reviewed April 2019 and approved by the Executive Management team. The Plan captures the work required to build upon our safety management system and applies a systematic approach while addressing WHS requirements for the City of West Torrens.

There are six programs within the Plan:

- Program 1: WHS and IM Culture, Plan and Policy.
- Program 2: Hazard Management.
- Program 3: Contractor Management.
- Program 4: Reporting Framework/ Technology Systems Review.
- Program 5: Effective Emergency Management.
- Program 6: WHS and IM Management System Sustainability.

Members of the Executive were each allocated two programs to oversee and ensure that they contain:

- objectives, targets and performance indicators
- timelines for completion that are reasonable and practical

- detailed and deliverable actions
- responsibility and accountability.

Monthly progress reports were presented at Executive Management meetings and via the quarterly WHS and IM Dashboard Report and WHS Steering Committee. The Local Government Association Workers Compensation Scheme (LGAWCS) also attended monthly meetings with the CWT to monitor the level of completion against the agreed actions and timelines. Depending on how many actions and timelines are completed within any given financial year will change the amount of our rebate at the end of the period. In 2018/19 we achieved 100 per cent of our rebate as all agreed actions were closed out and timelines met.

Some of the key WHS major projects completed during the 2018/2019 included:

- implementation of the Skytrust reporting system
- relocation to the Morphett Road Depot, addressing WHS requirements.

The coming year

The 2019/20 year will be very busy for People and Culture as we employ a range of programs and projects to

improve culture, work processes and look at ways we can enhance our customers' experiences with the CWT.

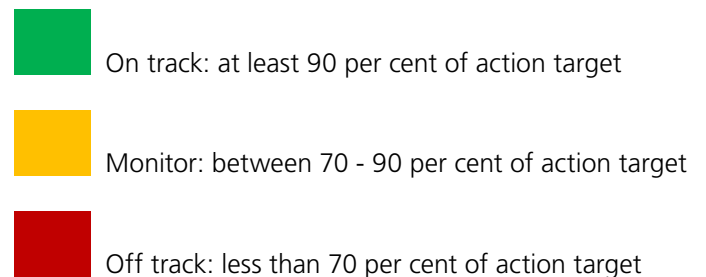
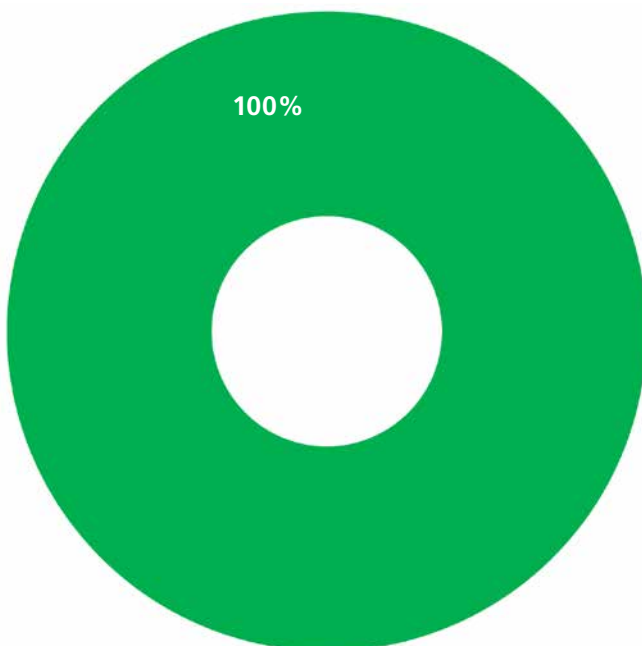
In People Management and Development we will provide regular 'lunch and learn' sessions for our management and team leaders to help them find ways to further engage with staff and provide development opportunities and learnings. There will be focus on our Culture Collaborators' group to drive the cultural values within the CWT and work in partnership with departments to identify and have a better understanding of business areas which most impact our customers and community.

Our Service Centre will continue to implement its West Torrens Experience framework within the organisation to improve the experience that our customers and community have when dealing with the CWT. Our ultimate goal is to provide a seamless experience for our customers and to consolidate the number of contact points they have with us.

Work Health Safety and Injury Management will undertake a number of projects including:

- development of an assets-based plant and equipment system
- a review of our safe operating procedures
- internal audit of our contractor management system
- development of a volunteer management training program.

Overall performance of People and Culture



Information Services

The Information Services team provides a wide range of services to those that service the community. This year, in conjunction with people across the whole of the CWT, the Information Service team helped lift our business onto digital platforms that underpin more efficient and productive service delivery.

Performance

A key measure of our team's performance is the availability of the services we deliver. During 2018/19 the team achieved an average availability of services, including mail services, document production, IT infrastructure, business applications, web services, desktops, servers and telephony, of 99.99 per cent. This high level of performance was primarily due to our robust and reliable systems and the team's commitment.

This year we were the first council in South Australia to implement Hyper-Converged Infrastructure (HCI) active/active technology to improve our business resilience and efficiency. The CWT now has a pool of information technology resources located in our Civic Centre and the Adelaide City Council, Pirie Street datacentre. In the event of either site being unavailable, our business systems keep on running. The HCI technology writes data to both sites at the same time and the active/active component ensures that resources at both sites are fully utilised.

Local Government IM/IT Team of the Year

The Information Services team was again recognised by the Local Government peak body as the 'Team of the Year' for excellence in the overall delivery and operation of Information Technology or Information Management services. This was evidenced by way of service optimisation, project initiatives, innovation in management and leadership practices, professionalism and demonstrated practicality and resourcefulness.

Mobile technology

This year in review our team worked closely with our outside workforce to help develop and embrace mobile technology to improve efficiency, productivity and accuracy in their roles and service delivery. Field staff now access community requests and scheduled work using mobile devices while out on site. This has decreased the need to spend time in an office environment.

Digital transformation of services

Several key services, including property management, traffic management and asset inspections, have been transformed from paper-based to online services to improve productivity, efficiency and customer service.

Engaging our community

Our workforce has been assisted

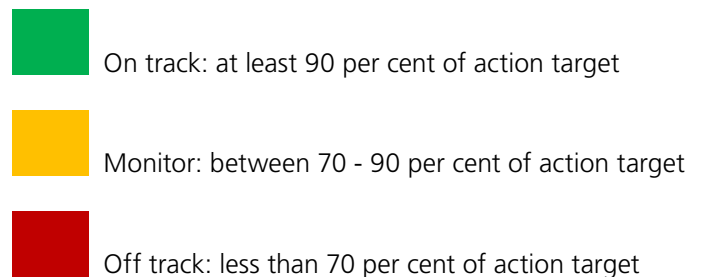
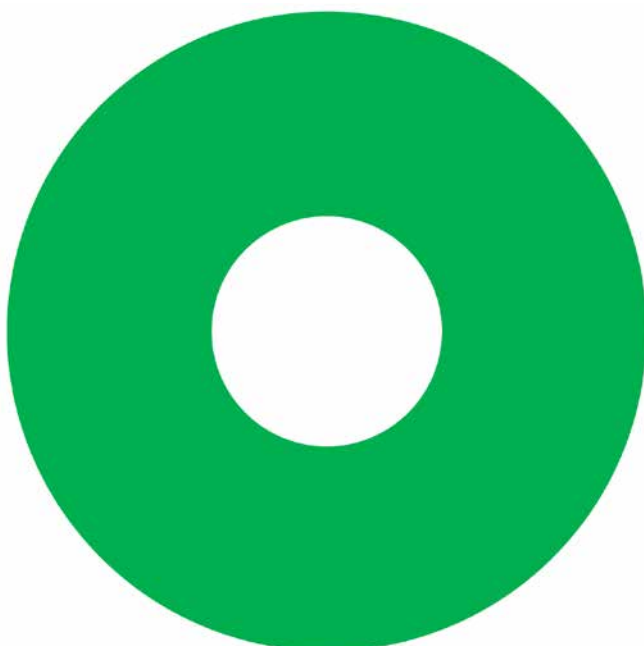
with the take-up of a multi-channel approach to service delivery that provides our community the opportunity to engage via telephone, online, sms, web-chat, social media, face-to-face and now also via chatbots that are available to answer questions 24 hours per day. Three 'bots' were launched the year in review that can answer questions around Thebarton Community Centre, waste management and library services.

The coming year

The people in Information Services will undertake a number of initiatives this coming financial year including:

- helping our workforce use business intelligence tools to access key information to drive performance and productivity improvements across the business
- assisting with the development and implementation of a systematic approach to manage our 50,000 street and park trees
- providing systems that help our workforce engage our community as part of the 'West Torrens Experience' initiative
- expanding the digital coverage of our assets
- improving the resilience, security and business continuity related to information used by our business and community.

Overall performance of Information Services



Access to Council documents

This section of the Annual Report details information that Council is required to provide in accordance with relevant legislation. The documents and registers listed may be inspected:

- at the Civic Centre 165 Sir Donald Bradman Drive, Hilton during normal business hours
- on the Council website, westtorrens.sa.gov.au

Copies of the documents are available for a small fee unless otherwise stated.

By-laws

The Council has five (5) by-laws to ensure the good rule and government of an area, and for the convenience, comfort and safety of its community. These being:

- By-law No.1 - Permits and Penalties
- By-law No.2 - Local Government Land
- By-law No.3 - Roads
- By-law No.4 - Moveable Signs
- By-law No.5 - Dogs.

Codes

A list of codes of conduct or practice that are in place as required under the Local Government Act 1999 or Local Government (Elections) Act 1999 is provided as follows:

- Mandatory Code of Conduct for Council Members
- Mandatory Code of Conduct for Council Employees (effective until 1 April 2018)
- Mandatory Code of Conduct for Employees (effective from 2 April 2018)
- Code of Conduct - Assessment Panel Members
- Code of Practice - Access to Meetings and Documents
- Code of Practice - Procedures at Meetings.

Terms of reference

The following Council committees are guided by Terms of Reference which define the purpose, scope and authority of the Committee:

- Audit General Committee Terms of Reference
- Building Fire Safety Committee Terms of Reference
- Chief Executive Officer's Review Prescribed General Committee Terms of Reference
- City Advancement and Prosperity General Committee
- City Facilities and Waste Recovery General Committee
- City Finance and Governance Standing Committee Terms of Reference
- City Services and Amenity Standing Committee Terms of Reference
- Council Assessment Panel Terms of Reference.

Policies

The City of West Torrens has two types of policies these being Council Policies and Administration Policies. Policies are regularly reviewed to reflect the Council's Corporate Planning Framework, legislative changes, Council resolutions and decisions of the Executive Management Team.

Council policies

Council policies may be required by statute, related to the Council as an elected member body and/or be in the public interest.

- Commonwealth Home Support Program (CHSP) Quality Assurance Policy
- Advertising on Council Land and Related Public Infrastructure Policy
- Animal Nuisance Complaints Policy
- Annual Budget Policy
- Asset Management Policy
- Asset Naming Policy
- Building and Swimming Pool Inspection Council Policy
- Capitalisation of Assets Policy
- Children and Vulnerable Persons Safety Policy

- Commonwealth Home Support Program (CHSP) Advocacy Policy
- Commonwealth Home Support Program (CHSP) Care Recipient Does Not Respond to a Scheduled Visit Policy
- Commonwealth Home Support Program (CHSP) Fees and Charges Policy
- Council Reception Room - Richmond Oval Policy
- Customer Complaints Policy
- Development Assessment Panel Delegations Policy
- Elected Member - Recognition of Service Policy
- Elected Member Gifts, Benefits and Hospitality Reporting Policy
- Elected Members Allowances, Facilities, Support and Benefits Policy
- Elected Members Attendance at Conferences Policy
- Elected Members Records Management Policy
- Elected Members Training and Development Policy
- Elections Period Caretaker Policy
- Enterprise Risk Management Policy
- Expiation Notice Decision Review Policy
- Flags Policy
- Fleet Management Policy
- Food Act Inspections and Auditing Fees Policy
- Found Property Policy
- Fraud and Corruption Prevention, Control, Reporting and Investigation Policy
- Graffiti Management Policy
- Grants, Sponsorship and Donations Program Policy
- Impoundment of Vehicles Policy
- Informal Gatherings and Discussions Policy
- Internal Review of Council Decisions Policy
- Investment Policy
- Kerbside House Numbering Policy
- Libraries Policy
- Liquor Licensing Policy
- Memorials Policy

Access to Council documents

- Mendelson Foundation Investments Policy
 - Mendelson Foundation Support Policy
 - Mobile Closed Circuit Television Council Policy
 - Mobile Food Vendors Policy
 - Natural Environment Policy
 - Ombudsman Enquiries and Investigations Policy
 - Order Making Policy
 - Parking Permits and Exemptions Policy
 - Procedures at Council Assessment Panel Meetings
 - Procurement Council Policy
 - Provision of Council Gifts Policy
 - Public Comment Policy
 - Public Consultation Council Policy
 - Rate Rebates, Remissions and Postponement Policy
 - Reporting and Investigating Council Member Code of Conduct Complaints
 - Revaluation of Assets Policy
 - Sale and Disposal of Assets Policy
 - Social Media Use and Management Policy
 - Talking Points Policy
 - Treasury (Debt Management) Policy
 - Urban Tree Management Policy
 - Urban Verge Management Policy
 - Use of Public Footpaths and Roads for Business Purposes Policy
 - Waste Minimisation and Recycling Services Policy
 - Whistleblowers Policy.
- Administrative policies
- Administration policies, other than some HR policies, are not required by statute. They contain policy statements, procedures and processes to guide employees in relation to particular matters. Administration policies are approved by the Executive Team, not the Elected Council.
- Attendance at South Australian Industrial Relations Commission Policy
 - Building and Swimming Pool Inspection Administration Policy
 - Business Casual Days Policy
 - Classification Review Policy
 - Conference Attendance by Employees Policy
 - Contractor Management Policy
 - Corporate Planning Framework
 - Corporate Wardrobe Administration Policy
 - Correspondence Policy
 - Credit Cards Policy
 - Criminal and Relevant History Screening Policy
 - Customer Interaction Policy
 - Disposal of Computer and Related Equipment Policy
 - Driver's Licence Fee Reimbursement Policy
 - Employee Gifts and Benefits Policy
 - Employee Health and Wellbeing
 - Employee Records Policy
 - Enterprise Risk Management Framework
 - Entertainment Expenditure Policy
 - Financial Authorities Policy
 - Fleet Management Administration Policy
 - Higher Duties Policy
 - Income Protection Policy
 - Induction Policy
 - Information Technology and Its Use Policy
 - Leave Policy
 - Managing Non Work Related Illness or Injury Policy
 - Managing Performance, Misconduct and Inappropriate Behaviour Policy
 - Mobile Devices Policy
 - Natural Environment Guidelines for Works, Operations and Contractors Policy
 - Probation Review and Determination Policy
 - Procurement Admin Policy
 - Public Consultation Policy
 - Purchased Leave Policy
 - Recognition of 25 Years of Service Policy
 - Recruitment and Selection Policy
 - Remote Access and Network Security Policy
 - Return from Parental Leave Policy
 - Review of an Employment Decision - Employee Initiated Policy
 - Salary Packaging Policy
 - Special Leave Without Pay Policy
 - Staff Functions and Catering Policy
 - Staff Telephone Service Standards
 - Study Assistance Policy
 - Training and Development Policy
 - Volunteers Policy
 - WHS and IM Planning Policy
 - WHS and Injury Management Lead Policy
 - WHS Asbestos Management Policy
 - WHS Chemical Management Policy
 - WHS Confined Space Policy
 - WHS Consultation and Responsibilities Policy
 - WHS Corrective and Preventative Actions Policy
 - WHS Document Management Policy
 - WHS Drug and Alcohol Policy
 - WHS Electrical Safety Policy
 - WHS Emergency Management Policy
 - WHS Excavation and Trenching Policy
 - WHS First Aid Policy
 - WHS Hazard Management Policy
 - WHS Hazardous Manual Tasks
 - WHS Hot Work (including Welding) Policy
 - WHS Inclement Weather Policy
 - WHS Induction and Training Policy
 - WHS Injury Management and Return To Work
 - WHS Injury/Incident Reporting and Investigation Policy
 - WHS Isolation, Lockout and Tag Out Policy
 - WHS Managing Aggressive Violent Threatening Behaviour Policy
 - WHS Plant and Equipment Safety Policy
 - WHS Prevention of Falls Policy
 - WHS Remote and Isolated Work Policy
 - Workzone Traffic Management Policy.



Access to policies

Council policies are available to be inspected and purchased at the Civic Centre, 165 Sir Donald Bradman Drive, Hilton during normal business hours. Council policies are also available for inspection on Council's website, westtorrens.sa.gov.au

Further information about the policies may be obtained from the Governance Team by emailing governance@wtcc.sa.gov.au or phoning 8416 6333 during business hours.

Registers

A list of registers that Council keeps in accordance with the Local Government Act 1999 the or Local Government (Elections) Act 1999 is provided as follows

- Assessment Register (rateable land)
- Campaign Donations Return for 2018 Local Government Election*
- Campaign Donations Return for 2017 Keswick Ward Supplementary Election*
- Delegations and Sub Delegations Register
- Development Application Register
- Elected Member Register of Interest Information
- Register of Allowances and Benefits - Elected Members*
- Register of By-laws
- Register of Community Land
- Register of Conflicts of Interest
- Register of Gifts, Hospitality and Benefits - Elected Members
- Register of Gifts, Hospitality and Benefits - Officers
- Register of Interests - Elected Members and Independent Members
- Register of Interests - Development/Council Assessment Panel Independent Members
- Register of Interests - Officers#
- Register of Land Management Agreements
- Register of Public Roads
- Register of Remuneration and Benefits - Officers.

Registers, other than those listed below, may be viewed during normal business hours at the Civic Centre.

#Register of Interests – Officers is legally not available to view.

*A written application must be received by Council to view these registers.

Other documents available for inspection

The following documents are available for public inspection from the customer service counter at the Civic Centre, 165 Sir Donald Bradman Drive, Hilton during normal business hours and are available on Council's website, westtorrens.sa.gov.au

Many of the documents are free of charge to the public. Documents listed with an asterisk (*) be purchased as per fee stipulated in the Council's Schedule of Fees and Charges.

Documents are listed under the responsible Directorate.

Office of the Mayor and Chief Executive

- Agendas and Minutes - Council and Council Committees
- Agendas and Minutes - Council Development Assessment Panel
- Codes of Conduct - Elected Members and Employees.

Business and Community Services

Governance

- Administration Policies
- Codes of Practice
- Council Policies
- Extracts from the Council's Delegations Framework
- Terms of Reference
- Voter's Roll.

Creative Services

- Annual Report
- Talking Points.

Strategy

- Annual Service Plan
- Towards 2025 Community Plan
- Carbon Footprint Report
- Climate Change Action Plan
- Development Plan Amendments*
- Open Space and Public Space Plan
- Public Health Plan
- Water Management Action Plan
- Western Region Climate Change Adaptation Plan.

Community Services

- Disability Discrimination Act Action Plan.

Library Services

- West Torrens Library Service Library Policy and Conditions of Use.

Corporate and Regulatory

Finance

- Assessment Record*
- Audited Financial Statements*
- Annual Budget and Business Plan*
- Schedule of Fees and Charges
- Long Term Financial Plans.

Regulatory Services

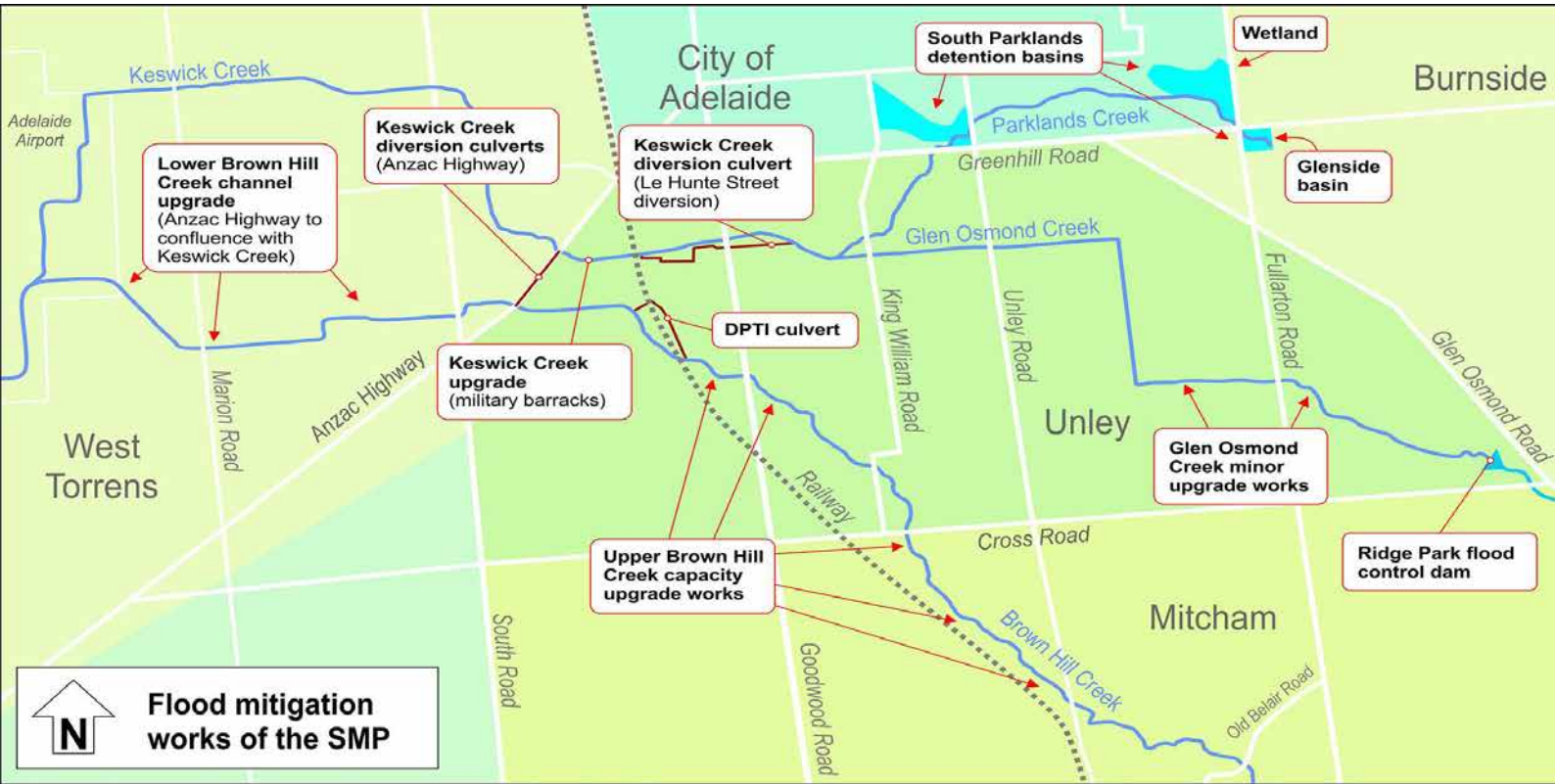
- Dog and Cat Management Plan
- Dog Register.

Urban Services

City Assets

- Asset Management Plans (please list plans)
 - o Buildings
 - o Footpaths
 - o Roads
 - o Stormwater
- Bicycle Plan
- Brown Hill and Keswick Creek Stormwater Project Management Plan
- Community Land Management Plans
- Flood Management Master Plan
- Thebarton Streetscapes Concept Design Report
- Transport Strategy.





Annual Report 2018/19

Brown Hill and Keswick Creeks Stormwater Board

FOR THE CITIES OF ADELAIDE, BURNSIDE, MITCHAM, UNLEY AND WEST TORRENS



1. Introduction

The Brown Hill Keswick Creek ('BHKC') Stormwater Project (the 'Project') is a collaborative undertaking between the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens (the 'Constituent Councils').

Brown Hill, Keswick, Glen Osmond and Park Lands Creeks are important drainage watercourses in metropolitan Adelaide. The creeks have a low standard of flood protection resulting in a history of flooding. Their combined catchment is predominantly contained within the Local Government area of the five Constituent Councils, which are home to more than 200,000 residents. The Project is designed to mitigate serious flood risks and help safeguard properties across the catchment through the implementation of a stormwater management plan ('SMP') that was approved and gazetted in February 2017.

The SMP satisfies best practice outcomes for stormwater management as set out in the Stormwater Management Planning Guidelines of the Stormwater Management Authority ('SMA').

The scope and complexity of the Project are such that it could only be delivered effectively and efficiently by the five catchment Councils working collaboratively through a single entity. The Councils have therefore established the Brown Hill and Keswick Creeks Stormwater Board (the 'Board') as a regional subsidiary under the Local Government Act to co-ordinate implementation of the SMP.



2. Chairperson's Report

This is the second annual report of the Brown Hill and Keswick Creeks Stormwater Management Board, a regional subsidiary established in February 2018 pursuant to the Local Government Act (SA).

The report in respect of the period from the appointment of the current directors in August 2018 until the appointment of the current Project Director in January 2019 reflects the focus of the Board on a variety of establishment-related matters, including the constitution of an Audit and Risk Committee, engagement of bookkeeping, accounting services and corporate secretarial services, appointment of an auditor, establishment of bank facilities, tax and other regulatory registrations and the recruitment of a permanent Project Director.

The balance of the report addresses the considerable progress achieved to date in implementing the Stormwater Management Plan. A notable achievement was the completion of the Hawthorn Reserve project, delivered by the City of Mitcham in conjunction with the Mitcham Library upgrade and officially opened on 9 May 2019. Much of the success in this regard can be attributed to the strong support of stakeholders, including the Stormwater Management Authority (SMA) and the five constituent Councils, their staff and their CEOs in particular. The works undertaken to date form a solid foundation for progress in the coming year.

It is my pleasure as Chair of the Board to deliver the 2019 Annual Report.

Judith Choate
Chairperson

September 2019

3. Organisation Framework

3.1 History – Joint Arrangement Phase

From its inception in 2007 until February 2018, the project was conducted as a joint arrangement between the Constituent Councils in accordance with a Memorandum of Agreement dated December 2008.

The Memorandum of Agreement included the following principal objectives and provisions:

- The Councils would establish a regional subsidiary in terms consistent with principles for stormwater management including implementation of works and services of the relevant SMP.
- The Councils would work collaboratively through a steering group, comprising chief executives or their delegate, with the power to employ a Project Director, engage expert advice and establish a technical support group (along with other provisions).
- The City of Unley (as 'host' Council) would provide for the administrative functions of the project, including entering into agreements with third parties, holding moneys, keeping financial and other records, and employing support staff.

During the joint arrangement phase the SMP was developed as a collaborative effort leading to its subsequent approval by the SMA and gazettal of its adoption in February 2017. Certain investigations and works of the SMP were also delivered during the joint arrangement phase, as detailed further in Section 5.2 – Capital Works.

3.2 Regional Subsidiary

A condition of the SMA approving the SMP was that a Regional Subsidiary be established within 12 months to implement the SMP and manage its works and other measures on behalf of the Constituent Councils. The Regional Subsidiary, known as 'The Brown Hill and Keswick Creeks Stormwater Board' (the 'Board') was established in February 2018 pursuant to Section 43 of and Schedule 2 to the Local Government Act 1999. The Board is governed by the Charter prepared by the five Constituent Councils and subsequently approved by the Minister for Local Government.



3.3 Charter

The Charter governs the affairs of the Board by setting out its purpose, function and powers, including governance provisions of Schedule 2 of the Local Government Act. It also provides the Constituent Councils with a legally enforceable agreement specifying their rights and obligations in achieving common interests.

Section 4.1 of the Charter sets out the purposes of the Regional Subsidiary, as follows:

- 4.1.1 to implement or oversee the construction of stormwater infrastructure for the purposes of the implementation of the Plan - subject to first obtaining the approval of the relevant Constituent Council(s) and, if necessary, the consent of the Storm Water Management Authority, in respect of any material change in the design or the cost of any works of implementation;
- 4.1.2 to oversee the maintenance and repair and/or renewal of stormwater infrastructure established through the implementation of the Plan;
- 4.1.3 to oversee the implementation of associated, adjacent and/or related infrastructure works or measures on behalf of a Constituent Council at the cost of the Constituent Council;
- 4.1.4 to hold stormwater infrastructure constructed in the implementation of the Plan on behalf of the Constituent Councils as agreed from time to time by resolution of the Constituent Councils;
- 4.1.5 to implement such other non-infrastructure measures as set out in the Plan or approved by the Constituent Councils or as determined by the Board to be necessary or convenient for or incidental to the implementation of the Plan;
- 4.1.6 to provide a forum for the discussion and consideration of the Constituent Councils' obligations and responsibilities under the Plan;
- 4.1.7 to enter into agreements with Constituent Councils for the purpose of managing the Plan;
- 4.1.8 to co-operate insofar as it is reasonably practicable with the Natural Resource Management Board in the performance of its functions under the Natural Resources Management Act 2004 and otherwise with any other agency or instrumentality of the State, any body corporate and/or natural person including but not limited to landholders; and
- 4.1.9 to exercise other powers and functions as the Board considers necessary or convenient for or incidental to the purposes for which the Regional Subsidiary has been established.

3.4 Legislation

Legislation relating to stormwater management and the powers and responsibilities of interested parties are contained in the Local Government (Stormwater Management Agreement) Amendment Act 2016, Schedule 1A of the Local Government Act 1999 and the Natural Resources Management Act 2004.

The SMA was established pursuant to the Local Government (Stormwater Management) Amendment Act 2007, with reference to the Stormwater Management Agreement between the State Government and the Local Government Association. The Stormwater Management Agreement (originally of 2006) was revised in 2013 and the Act was subsequently amended in 2016.

Functions of the SMA include the facilitation and coordination of stormwater management planning by councils involving production of stormwater management plans and administration of the Stormwater Management Fund. The fund provides assistance to Local Government organisations for stormwater management planning and works, including the Project.

The Board was established as a Regional Subsidiary pursuant to Section 43 of and Schedule 2 to the Local Government Act 1999. Section 43 allows two or more councils to form a separately incorporated entity ('Regional Subsidiary') to provide specified services and/or activities, subject to obtaining Ministerial approval. The provisions relevant to a Regional Subsidiary are set out in Schedule 2 to the Act.



3.5 The Board

The Board is responsible for the administration of the affairs of the Regional Subsidiary. It is responsible for ensuring 'the Regional Subsidiary observes the objectives set out in the Charter, that information provided to the Constituent Councils is accurate and that Constituent Councils are kept informed of the solvency of the Regional Subsidiary as well as any material developments which may affect the operating capacity and financial affairs of the Regional Subsidiary'.

The Board comprises five members appointed for a three-year term, excepting that the first appointments were made on a differential basis – two members for three years, two members for two years and one member for one year. Elected Members and officers of the Constituent Councils are precluded from board membership.

Board Members were appointed following recommendations made by a Nominations Committee, as defined in the Charter. The process required appointment of persons with demonstrable skills relevant to the purpose of the Regional Subsidiary, particularly in respect of corporate financial management, corporate governance, project management, general management, engineering, economics or environmental management. The Chairperson is determined by the Board and is appointed for a term of 1 year. The inaugural Board of the Regional Subsidiary was appointed on 3 August 2018:

- Geoff Vogt 1-year term expiring 2 August 2019
- Paul Bowler 2-year term expiring 2 August 2020
- Rachel Barratt 2-year term expiring 2 August 2020
- Judith Choate 3-year term expiring 2 August 2021
- Paul Gelston 3-year term expiring 2 August 2021

Prior to appointment of the current Board, the Owners Executive Group, as detailed in Section 3.7, acted as an interim board.

3.6 Audit and Risk Committee

An Audit and Risk Committee was formed by resolution of the Board on 9 August 2018. Board Members Geoff Vogt, Rachel Barratt and Paul Gelston were appointed to the committee by resolution of the Board on 16 August 2018 with the Charter requiring in Section 9.6 (a) that the Chairperson of the Board also 'serve as Chair of all committees established by the Board'. The first meeting of the Audit and Risk Committee was held on 27 August 2018.

On 18 October 2018, the Board resolved that 'the Board appoint to the Audit and Risk Committee an independent person whose financial qualifications are endorsed by the Councils, and who is to be paid an amount equivalent to that of independent members of other Local Government subsidiary Audit Committees'. The Board subsequently resolved on 15 November 2018 to appoint Justin Humphrey of Grant Thornton as the independent member of the Audit and Risk Committee.

3.7 Owners Executive Group

The Owners Executive Group, previously known as the Project Steering Group, consists of a representative from each of the Constituent Councils. Membership is currently:

- City of Adelaide Klinton Devenish, Executive Manager
- City of Burnside Barry Cant, Acting Chief Executive
- City of Mitcham Matt Pears, Chief Executive
- City of Unley Peter Tsokas, Chief Executive
- City of West Torrens Terry Buss, Chief Executive

Meetings between the Board and the Owners Executive Group are scheduled quarterly. Prior to appointment of the Board on 3 August 2018, the Owners Executive Group also acted as an Interim Board.

4. Project Schedule

The main objective of the SMP is to “mitigate the risk and reduce the impact of major flooding from the four major watercourses on properties within the BHKC catchment, up to and including a 100-year average recurrence interval (ARI) flood. A 100-year ARI flood is also referred to as a 1 in 100-year event and has a 1% chance of occurring in any given year. Other objectives are concerned with quality of runoff and effect on receiving waters, beneficial reuse of stormwater and effective complementary planning requirements”.

The capital works program specified within the SMP is broadly outlined as follows, with detail relating to the current status of projects provided.

PROJECT NAME	2016 SMP BUDGET	STATUS
Ridge Park Detention Dam	\$2,800,000	Complete
BHC Diversion Culvert by DPTI	\$5,000,000	Complete
South Park Lands		
- Victoria Park	\$11,565,731	In Progress
- Park 20	\$2,300,948	In Progress
- Glenside	\$3,491,319	In Progress
Lower Brown Hill Creek Capacity Upgrades		
Watson Avenue to Marion Road		
- Land Acquisition	\$1,511,328	Pending
- Watson Ave - Marion Road Upgrade	\$4,971,382	Pending



PROJECT NAME	2016 SMP BUDGET	STATUS
- Watson Ave Brige Replacement	\$1,649,781	Pending
- Harvey Rd Bridge Replacement	\$1,459,980	Pending
Marion Road Bridge		
- Marion Rd Bridge Replacement	\$4,600,555	Pending
Marion Road to Birdwood Terrace		
- Land Acquisition	\$1,735,901	Pending
- Birdwood Tce - Marion Rd Upgrade	\$8,218,666	Pending
Birdwood Terrace to South Road		
- Land Acquisition	\$617,432	Pending
- Grassmere Res - Birdwood Tce Upgrade	\$3,225,360	Pending
- Daly Rd Bridge Replacement	\$1,583,447	Pending
- South Rd - Grassmere Res Upgrade	\$2,436,282	Pending
Anzac Highway to South Road Upgrade		
- Land Acquisition	\$1,433,013	Pending
- Anzac Hwy - South Rd Upgrade	\$4,109,527	Pending
- Farnham Rd Bridge Addition	\$1,517,542	Pending
Flow Diversions		
- Section 1 - Le Hunte Barracks	\$21,684,746	Pending
- Section 2 - Barracks	\$6,041,679	Pending
- Section 3 - Anzac Hwy	\$15,352,672	Pending
Upper Brown Hill Creek - Area 1		
- Creek Works & Easements	\$5,164,557	In Progress
- Bridge Upgrades	\$2,835,443	Pending
Upper Brown Hill Creek - Hawthorn Reserve	\$1,500,000	In Progress
Upper Brown Hill Creek (excl. Area 1)		
- Creek Works - Area 5a	\$1,514,218	Pending
- Creek Works - Areas 5B and 6	\$3,230,332	Pending
- Creek Works - Areas 2, 3 & Orphanage Pk	\$6,258,768	Pending
- Bridge Upgrades (excl Area 1)	\$5,754,028	Pending
- Creek Rehabilitation	\$1,817,062	Pending
- Easements	\$2,725,592	Pending
Glen Osmond Creek Minor Upgrade Works	\$800,000	Pending
Water Quality Works (GPTs)	\$1,000,000	Pending

The cost of delivering the capital works program was estimated at approximately \$140m in 2015/16.

An Indicative 20 Year Works Schedule detailing the estimated timing for delivery of all infrastructure projects associated with the SMP is attached herewith and marked **Appendix 1**.

5. 2018/19 Achievements

5.1 Operational

Many key operational milestones have been achieved in the reporting period including:

The Board

Appointment of the Board Members took effect on 3 August 2018 following recommendation by the Nominations Committee.

In the 2018/19 reporting period, meetings of the Board were attended as follows:

Meeting Date	Board Members				
	Geoff Vogt	Judith Choate	Paul Bowler	Paul Gelston	Rachel Barratt
3 August 2018	✓	✓	✓	✓	✓
9 August 2018	✓	✓	✓	✓	✓
16 August 2018	✓	✓	✓	✓	✓
20 September 2018	✓	✓	✓		✓
18 October 2018	✓	✓	✓	✓	✓
15 November 2018	✓	✓	✓	✓	✓
12 December 2018	✓	✓	✓	✓	✓
16 January 2019	✓	✓	✓	✓	✓
21 February 2019	✓		✓	✓	✓
21 March 2019	✓	✓	✓	✓	✓
16 May 2019	✓	✓	✓	✓	
20 June 2019	✓	✓	✓	✓	✓



Audit and Risk Committee

Establishment of the Audit and Risk Committee took effect on 9 August 2018 with the first meeting of the Committee held on 27 August 2018 and appointment of an independent Committee Member made on 15 November 2018.

In the 2018/19 reporting period, meetings of the Audit and Risk committee were attended as follows:

Meeting Date	ARC Members				
	Geoff Vogt	Judith Choate	Justin Humphrey	Paul Gelston	Rachel Barratt
27 August 2018	✓	✓	N/A	✓	✓
11 February 2019	✓	✓	✓	✓	✓
16 April 2019	✓	✓	✓	✓	✓
13 June 2019	✓	✓	✓	✓	

Business Plan

A Business Plan covering the four-year period from 2018/19 to 2021/22 was prepared and adopted by the Board in August 2018.

Accountants and Auditors

Appointments of William Buck as accountants and Galpins as auditors to the Regional Subsidiary were made by resolution of the Board on 20 September 2018.

Project Director

Peta Mantzarapis was appointed as Project Director commencing 14 January 2019 with the role of Executive Officer transferring from Michael Salkeld to Peta by resolution of the Board on 16 January 2019.

Schedule of Works

Scheduling of individual project works has been established over the life of the Project and both short-term and long-term financial planning has been considered with reference to the expected delivery schedule.

Finance Systems

Finance systems have now been established separately from the City of Unley and a reconciliation process has been completed to balance any funds owing to the City of Unley. Xero is being used as the Board's financial management system.

2019/20 Budget

The 2019/20 budget has been finalised and provided to all Constituent Councils in a format consistent with that of the Model Financial Statements. Formats have also been established to comply with the reporting requirements in accordance with Regulations 9 and 10 of the Local Government (Financial Management) Regulations 2011.

Policies and Procedures

Development of policies and procedures has been a key focus of the Audit and Risk Committee and the following policies have now been adopted by the Board:

- Media Engagement Policy
- Procurement Policy and associated forms
- Invoice Payment Policy
- Credit Card Policy
- Expense Approval and Reimbursement Policy
- Decision Making Framework for Discretionary Projects
- Public Consultation Policy
- Work Health and Safety

In addition, policies currently in progress include – Prudential Management, Terms of Reference for Technical Assessment Panel and Financial Delegations.

Technical Staff & Finance Staff – Constituent Councils

A meeting of the Project Director and technical staff of the Constituent Councils occurred on 5 May 2019 with discussion points including timing of projects, project budgets, initiation of project works, responsibility for delivery, suppliers and the Technical Assessment Group.

A meeting of the Project Director and finance staff of the Constituent Councils occurred on 28 May 2019 with discussion points including timing of projects, project budgets, finance requirements in accordance with Regs 9 and 10, timing and content of finance reports, ownership and control of assets.



Operational Matters

Various operational matters have been attended to and are now functioning efficiently including IT arrangements, banking systems, establishment of a postal address and a meeting venue separate from the City of Unley.

Workshop

A workshop attended by the Board, Project Director, Owners Executive Group, technical and finance staff of the Constituent Councils was held on 20 June 2019 to discuss the ownership and control of assets. This workshop was useful in establishing a position regarding the responsibilities for delivering project works, responsibility for ongoing care and control of assets, insurance implications, financial and accounting implications.

Reporting Requirements

The Local Government Act 1999 along with the Charter of the Board prescribe various reporting requirements with which the Board must comply. These requirements include but are not limited to:

- Maintenance of a register of Board motions and instances where the Common Seal has been affixed.
- A Key Outcomes Summary to be provided to the Constituent Councils within two weeks following each ordinary meeting of the Board.
- Budget to be prepared for the next financial year. The Budget must be adopted by the Board after 31 May but before 30 June each year and must be provided to each Constituent Council within five business days after adoption.
- Reports in accordance with Regulations 9 and 10 of the Local Government (Financial Management) Regulations 2011.
- Audited financial statements to be provided to the Chief Executive Officer of each Constituent Council before 30 September of the subsequent financial year.
- Annual report including the audited financial statements to be submitted to each Constituent Council before 30 September of the subsequent financial year.
- Business Plan to be prepared in respect of the ensuing four years and to be updated each year.
- Long-Term Financial Plan to be prepared and reviewed within 6 months of the adoption or update of the Business Plan and, in any event, to be reviewed every four years.
- Asset and Infrastructure Management Plan to be prepared and reviewed at any time and, in any event, to be reviewed every four years.

Systems and processes have been established to ensure compliance with the reporting requirements of the Regional Subsidiary.

Stormwater Management Authority

The Board has committed to ensuring a successful relationship is maintained with the Stormwater Management Authority (SMA). In this regard, Chairperson Judith Choate, Board Member Geoff Vogt and Project Director Peta Mantzarapis met with the Chairperson of the SMA Steven Haines and the General Manager David Trebilcock on 24 January 2019. Peta Mantzarapis subsequently met with David Trebilcock on 28 March 2019 and is in regular contact to discuss timing and status of project works along with funding requirements.

The SMA have provided confirmation that the required funding as set out in the Board's 10-year financial plan will be available. Further, the SMA have advised that any funding provided in the lead-up to the approval of the SMP would not be considered part of the \$70m funding commitment unless it relates to works that are very clearly capital projects defined in the SMP. As such, of the available \$70m, the following funds have been provided by the SMA to 30 June 2019:

- | | |
|--|--------------|
| • Brown Hill Creek Diversion Culvert (delivered by DPTI) | \$2,500,000 |
| • Victoria Park project works | \$35,566 |
| • Remaining funds available | \$67,464,434 |

A process for claiming funds from the SMA has been established in consultation with David Trebilcock with funds being provided biannually in arrears.



5.2 Capital Works

As previously set out herein, projects completed prior to the 2018/19 financial year include the Ridge Park Detention Dam and the Brown Hill Creek Diversion Culvert.

Project works progressed during the current 2018/19 reporting period include:

Upper Brown Hill Creek - Hawthorn Reserve

The Hawthorn Reserve project involved creek widening and upgrade works and was delivered by the City of Mitcham in conjunction with the Mitcham Library upgrade. Construction works were completed in early May and the creek works were officially opened on May 9th.



*Completed
Creek
Works*



An invoice has been submitted by City of Mitcham covering the majority of the cost with a smaller amount held over to July to allow final reconciliation of expenses. Property acquisitions and associated land transfers will be completed in the coming months.

South Park Lands

Victoria Park/ Pakapakanthi (Park 16) and Blue Gum Park/ Kurangga (Park 20)



Artist's impression of the wetland

The South Park Lands project involves construction of a wetland at the southern end of Victoria Park/ Pakapakanthi (Park 16) and creek works within Blue Gum Park/ Kurangga (Park 20). A concept design has been prepared by Tonkin and public consultation on the concept commenced on 4th of June 2019 and ended on 5th of July. The consultation process included direct engagement with key stakeholders along with an advert in the City Messenger and signage erected on both sites.

Next steps include finalisation of and addressing the consultation outcomes, final revision of concept designs, Adelaide Park Lands Authority and City of Adelaide review process, lodgement of the Environment Protection and Biodiversity Conservation Act referral and commencement of the Development Application process. Preparation of final design drawings and tender documentation will be undertaken concurrently with the Development Application process.



Glenside

This project involves enlargement of an existing detention basin from a capacity of 18ML to 37ML, to limit flow to the existing capacity of the culvert under the Fullarton and Greenhill Roads intersection. The detention basin, together with other works in the South Park Lands is intended to reduce the peak stormwater flows along Park Lands Creek and further downstream.

The Glenside site is being developed by Cedar Woods and Stage 2 bulk earthworks are currently being designed. Excavation of approximately 25,000m³ of material will be required to form the detention basin in addition to providing primary water quality treatment via new large gross pollutant traps. The works will include a slight re-alignment of the existing twin 1950mm stormwater pipes to suit the layout of the development.

The infrastructure is currently being designed and Cedar Woods is liaising with the City of Burnside for necessary approvals. A design report will be produced and will be issued to Council.



Upper Brown Hill Creek – Area 1 (Everard Park)

This project involves installation of a covered culvert along the length of the creek from Anzac Highway to Third Avenue. The creek is privately owned by a single owner on the northern side (Arcadian development site) and 8 owners on the southern side. The land required from the Arcadian site is to be vested in Council's ownership and will contribute toward the open space requirements of the development. Assessments of compensation have been prepared and offers of compensation have been made to the 8 owners at the southern side. Negotiations are underway with these owners.



50% design and documentation has been completed and a quotation has been sought for the detailed design works and tender documentation. Next steps include acquisition of the required land, EPA and NRMB referrals, arboreal assessment and development application for removal of trees.

Artist's impression of the proposed shared use path

Beyond these current projects and in accordance with the Indicative 20 Year Works Schedule attached hereto as **Appendix 1**, the works scheduled to be completed in the coming 5-year period all form part of the Lower Brown Hill Creek Capacity Upgrades. Close liaison with City of West Torrens will therefore be required.



5.3 Media Exposure & Community Engagement

Media exposure during the 2018/19 reporting period included:

- Adelaide Advertiser article on 14 January 2019 regarding a River Red Gum considered to be at risk due to the Project. The project always intends to retain trees where possible and there is currently no indication that this significant tree is at risk. This has been communicated to Councillor Wright.
- Adelaide Advertiser article on 25 February 2019 regarding a destroyed garden at Hawthorn Reserve. The Hawthorn Reserve works were delivered by City of Mitcham and a council representative contacted Mr Wilson to apologise for the removal of the garden as part of the creek works.
- Westside Weekly Messenger article on 10 April 2019 regarding City of West Torrens wish-list for federal funding, including a call for funding toward the Project.
- Hawthorn Reserve – the official opening of the creek works was held onsite on 9 May 2019. In addition, Outside Ideas shared updates on the project works via their social media and a project update was shared on the City of Mitcham website in January 2019.
- The Mitcham Library and Brown Hill Creek Redevelopment Project was presented with the Institute of Public Works Engineering 2019 Excellence Award in the category of “Excellence in Design and/ or Construction of a Public Works Environmental Enhancement Project” in June 2019.
- A public consultation process was undertaken for the South Park Lands projects commencing 4 June 2019. Media exposure generated during the consultation period included:
 - The Advertiser print article
 - AdelaideNow online article
 - FIVEaa interview with Lord Mayor
 - Hit107 news update
 - Glam Adelaide online article
- Engagement with 9 adjoining land owners directly affected by the Upper Brown Hill Creek – Area 1 (Everard Park/ Forestville) works has occurred over recent months.

A copy of articles that have appeared in the media are included herewith and marked **Appendix 2**.

6. Operating and Capital Contributions

A funding model has been established to enable determination of invoices required and to capture accurate detail relating to where the funds are going.

Operational expenditure is fully funded by Constituent Councils and is invoiced biannually in advance. Each Council contributes a 20% share of the required budget.

Capital expenditure is funded equally between the Constituent Councils and the SMA. Of the 50% funded by the Constituent Councils, the percentage share is as follows:

- City of Adelaide 8%
- City of Burnside 12%
- City of Mitcham 10%
- City of Unley 21%
- City of West Torrens 49%

Invoices are issued to the Constituent Councils biannually in advance while invoices are issued to the SMA biannually in arrears. Given the SMA contribution is made in arrears, a level of capital beyond the required budget is maintained for cash flow purposes.

7. Audited Financial Statements

The 2018/19 financial statements have been audited by Galpins and are attached as **Appendix 3**.



APPENDIX 1

Indicative 20 Year Works Schedule

	2016 SMP Budget		Year 4 19/20				Year 5 20/21				Year 6 21/22				Year 7 22/23				Year 8 23/24				Year 9 24/25				Year 10 25/26				Year 11 26/27						
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Ridge Park Detention Dam	\$2,800,000																																				
BHC Diversion Culvert by DPTI	\$5,000,000																																				
South Park Lands																																					
Victoria Park	\$11,565,731																																				
Park 20	\$2,300,948																																				
Glenside	\$3,491,319																																				
Lower Brown Hill Creek Capacity Upgrades																																					
Watson Avenue to Marion Road																																					
Land Acquisition	\$1,511,328																																				
Watson Ave - Marion Road Upgrade	\$4,971,382																																				
Watson Ave Bridge Replacement	\$1,649,781																																				
Harvey Rd Bridge Replacement	\$1,459,980																																				
Marion Road Bridge																																					
Marion Rd Bridge Replacement	\$4,600,555																																				
Marion Road to Birdwood Terrace																																					
Land Acquisition	\$1,735,901																																				
Birdwood Tce - Marion Rd Upgrade	\$8,218,666																																				
Birdwood Terrace to South Road																																					
Land Acquisition	\$617,432																																				
Grassmere Res - Birdwood Tce Upgrade	\$3,225,360																																				
Daly Rd Bridge Replacement	\$1,583,447																																				
South Rd - Grassmere Res Upgrade	\$2,436,282																																				
Anzac Highway to South Road Upgrade																																					
Land Acquisition	\$1,433,013																																				
Anzac Hwy - South Rd Upgrade	\$4,109,527																																				
Farnham Rd Bridge Addition	\$1,517,542																																				
Flow Diversions																																					
Section 1 - Le Hunte Barracks	\$21,684,746																																				
Section 2 - Barracks	\$6,041,679																																				
Section 3 - Anzac Hwy	\$15,352,672																																				
Upper Brown Hill Creek - Area 1																																					
Creek Works & Easements	\$5,164,557																																				
Bridge Upgrades	\$2,835,443																																				
Upper Brown Hill Creek - Hawthorn Reserve	\$1,500,000																																				
Upper Brown Hill Creek (excl. Area 1)																																					
Creek Works - Area 5a	\$1,514,218																																				
Creek Works - Areas 5b and 6	\$3,230,332																																				
Creek Works - Areas 2, 3 & Orphanage Pk	\$6,258,768																																				
Bridge Upgrades (excl Area 1)	\$5,754,028																																				
Creek Rehabilitation	\$1,817,062																																				
Easements	\$2,725,592																																				
Glen Osmond Creek Minor Upgrades Works	\$800,000																																				
Water Quality Works (GPTs)	\$1,000,000																																				

APPENDIX 2

Media Articles



Fears 800-year-old tree could be axed for stormwater project

CRAIG COOK
URBAN AFFAIRS

FORESTVILLE residents are again rallying to protect a spectacular river red gum – believed to be the oldest in the Unley district.

They fear the tree on Wilberforce Walk, which is estimated to be up to 800 years old, will be axed as part of upcoming work to floodproof Brownhill Creek.

Residents first raised concerns over the tree's future in 2015, and again highlighted the issue to newly elected Unley councillor Emma Wright while she was on the campaign trail in the lead-up to November's local government elections.

"We often walk through the area on the way to the playground so we see it all the time," said Cr Wright, a mother of two young boys.

"People have had paintings done of the tree that have pride of place in their homes. They are very passionate about it.

"Residents rightly want to know what's happening with the Brownhill Creek stormwater project and if the tree will be affected."

As well as being possibly the oldest tree in the district, with a 7m trunk circumference, it is also one of the largest.

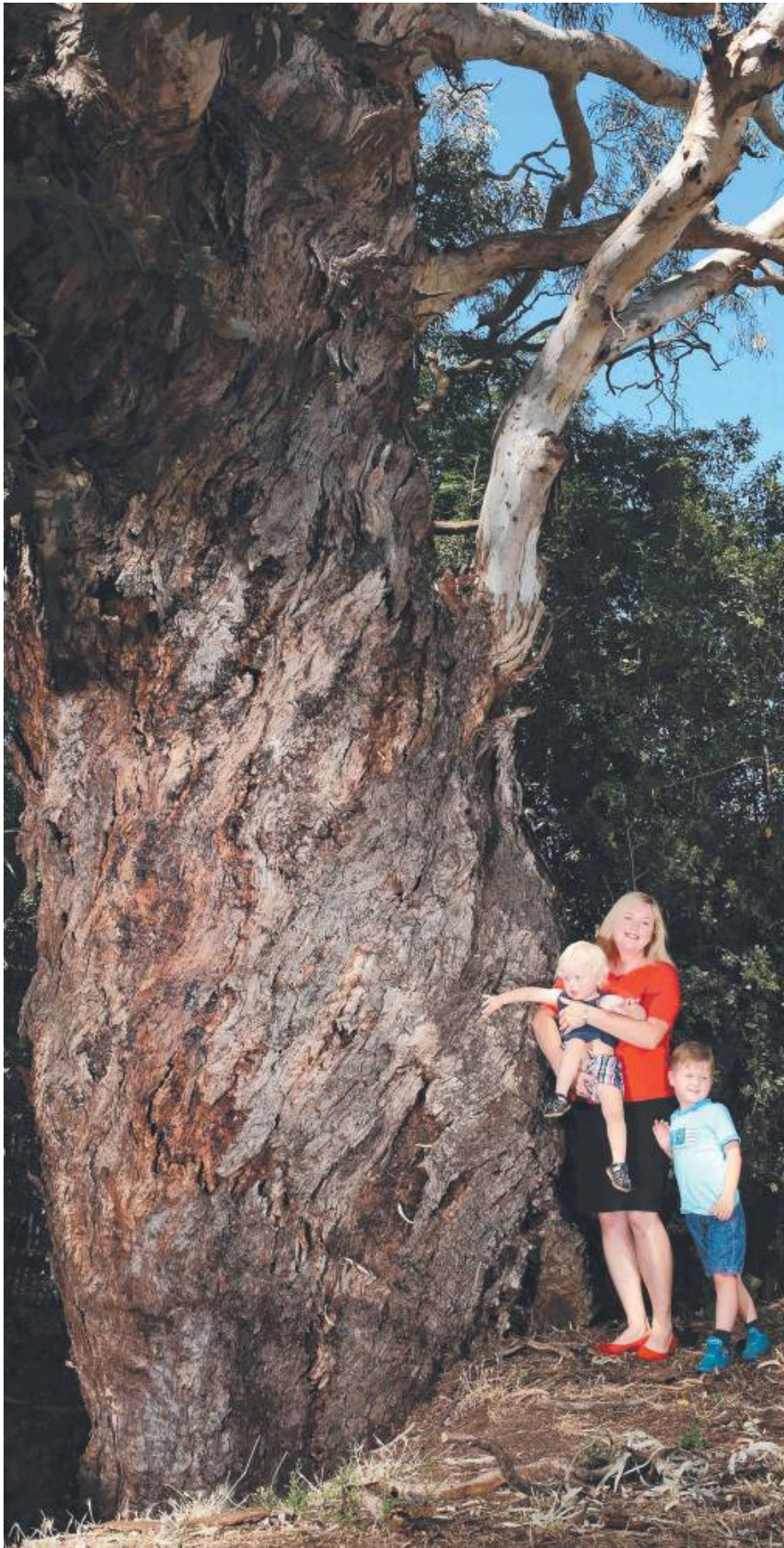
A 2014 report by arborist Dean Nicolle – completed at the request of the Brownhill Creek Forestville community group – said the tree was "highly worthy of retention".

Despite evident and extensive termite activity, Mr Nicolle stated the tree was in "a good and stable state of health".

He added there was an extremely low likelihood of structural failure and the risk to public safety was "low and acceptable".

Cr Wright said she would seek further information from council staff about the tree's future at an elected member's briefing session – on a date yet to be announced – but had already put her stake in the ground.

"If it comes to the crunch, I'll be kicking up a bit of a stink," she said.



BEHEMOTH: Unley councillor Emma Wright and sons Oliver, 5, and Jack, 2, marvel at the massive river red gum at Forestville. Picture: EMMA BRASIER/AAP

<https://metros.smedia.com.au/theadvertiser/PrintArticle.aspx?doc=NCADV%2F2019%2F01%2F14&entity=ar01101&mode=text>

2/3





25 Feb 2019
Adelaide Advertiser, Adelaide

Section: General News • Article Type: News Item • Audience : 112,097 • Page: 6
Printed size: 84.00cm² • Region: SA • Market: Australia • ASR: AUD 1,250 • words: 145
Item ID: 1083460535

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Page 1 of 1

'Massive dummy spit' over destroyed garden

A FORMER Mitcham councillor and Citizen of the Year has lashed out at council staff who he says destroyed a volunteer-planted garden along Brownhill Creek that took years to construct.

John Wilson said he spent his own money on the project, including on an irrigation system which had been torn apart during work to flood-proof the creek.

"I did a total dummy-spit when I saw the damage done to work done by volunteers,"

he said. "What is so annoying is just the sheer stupidity of it."

Named Mitcham's Citizen of the Year in 2013 for his work on flood mitigation at Brownhill Creek, Mr Wilson said the plants and equipment should have been "salvaged".

In an email to Mr Wilson, Mitcham strategic projects engineer Rick Hennig apologised "for any communication short-falls" and promised more extensive irrigation in the area when works are complete.





10 Apr 2019

Westside Weekly (Adelaide), Adelaide

Author: ANTHONY JOHNSON • Section: General News • Article Type: Council News
Audience : 53,823 • Page: 14 • Printed size: 192.00cm² • Region: SA • Market: Australia
ASR: AUD 885 • words: 359 • Item ID: 1105859720

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Page 1 of 1

Council unveils election wish list

POLITICS

Anthony Johnson

SEVEN capital projects have been targeted for federal funding by West Torrens Council ahead of the May election.

But two of these – women’s football changerooms at Richmond Oval and flood mitigation via the Brownhill Keswick Creek Stormwater

Project – are particularly close the heart of West Torrens Mayor Michael Coxon.

“I am extremely passionate about creating safe and healthy communities and these projects need federal funding to help them to become reality,” Mr Coxon said.

He said that given the “meteoric rise in the popularity” of women’s football, it was necessary to build suitable changeroom facilities through an \$850,000 federal grant. “Richmond Oval is one of the top 10 AFL playing surfaces in the nation,” he said.

“The ground is outstanding and council’s investment in lighting for night games has been a huge success. With the development of the new faci-

ties, Richmond Oval will become the centre of women’s football in the west.”

For the \$140 million five-council Brownhill Keswick

Creek flood mitigation project, Mr Coxon would like to see a \$50 million federal contribution which would allow the project to be delivered in five years instead of 20 years under the current plan.

West Torrens, the council zone lowest downstream and most at risk, has to pay the lion’s share – 49 per cent – of the local government cost, with the State Government chipping in \$70 million. “Fed-

eral assistance would be very welcome as it will allow us to protect more than 200,000 residents likely to be affected by a one-in-100-year flood event,” Mr Coxon said.

The early phases of Kings Reserve/Thebarton Oval upgrade will require \$2.6 million.

Stage One has started with the completion of a wetland and water harvesting, while the Torrensville Bowling Club upgrade should be finished by

mid-year. A new playground and revamp to the skate park should start in 2020.

The council hopes to complete a \$7.8 million makeover of Thebarton Theatre before its centenary in 2028. “The idea is to allow it to compete with other theatres like the Entertainment Centre but this would need a significant contribution from the federal government,” the council’s chief, Terry Buss, said.





outsideideas • Following
Mitcham Library



outsideideas If there's one thing a dry summer is good for it's working in a creek. The guys are making the most of the weather, widening and realigning 370 metres of Brownhill Creek at the new Mitcham Memorial Library #landscaping #outsideideas #civil #construction

25w



130 likes

FEBRUARY 1

Add a comment...

Post



outsideideas • Following
Mitcham Library



outsideideas We have been busy building our own gabions at Brownhill Creek. Over the past four months, we have changed the alignment and widened 370 metres of creek as part of the new Mitcham Memorial Library project #outsideideas #civil #gabions #landscaping

14w



alicepotteralice 🗨️



14w Reply



jsform Neat work 🗨️



14w Reply



josephinecropper Stunning! 🗨️



174 likes

APRIL 13

Add a comment...

Post

explore/locations/1156071414437815/mitcham-library/

WIDENING AND UPGRADING OF THE BROWN HILL CREEK IN SOLDIERS MEMORIAL GARDENS BROWNHILL CREEK

Brownhill Creek in Soldier's Memorial Garden has been widened and the geo fabric (green material) and stepping boulders (large rocks) are being installed in preparation for the plantings within the channel. Gabions (rock filled baskets) have also been installed in Brownhill Creek in JWS Morris Reserve and a floodwall constructed at George Street to constrain the creek flows and protect properties from flooding. Once construction works are completed the creek will be landscaped. It is anticipated that the project will be completed in April 2019.



Brownhill Creek Pyramat and Stepping Boulders January 2019

Brownhill Creek Upgrade Pyramat and Stepping Boulders January 2019

Brownhill Creek Upgrade JWS Morris Gabions January 2019

The upgrade works to widen and upgrade the Brown Hill Creek channel through Soldiers Memorial Gardens and JWS Morris Reserve as part of the wider approval to implement the Brown Hill Keswick Creek Stormwater Management Plan (SMP) is underway.

The upgrade of Brownhill Creek channel and landscaping will address some long standing flooding issues, restore the channel to a more natural state and beautify the reserve.

The widening of the channel is required to accommodate the 100 year flow and restore a more natural channel profile which necessarily impacts mainly exotic trees with all existing high value native trees protected.

The channel works will create a stable creek environment capable of passing significant creek flows during flood events and will also allow safe nature play spaces between creek flows.

The channel widening works are being undertaken with the adjacent Mitcham Library upgrade project. This will create an improved precinct for community enjoyment. The channel and the adjacent reserve will be landscaped to a higher standard to provide an improved vista and experience both inside and outside the upgraded library and for reserve users.

The upgraded Brownhill Creek through Soldier's Memorial Gardens and JWS Morris Reserve is now officially open and being enjoyed by the community.

Brownhill Creek in Soldier's Memorial Gardens has been widened to create a stable creek to endure flood events. Natives have been planted within the creek channel and on the banks through an innovative surface material that provides bank stability and allows plant growth. Stepping boulders and logs have also been installed to create an active nature play space for use when the creek is dry or not flowing.

Further down the creek rock filled baskets (gabions) have been installed through JWS Morris Reserve and a floodwall has been constructed at George Street to protect properties from flooding and contain creek flows.

Two new footbridges and new footpaths are now also open so the community can enjoy the creek and its landscaped surrounds.

The Brownhill Creek project cost \$2.7 million and is part of the greater \$140 million Brown Hill Keswick Creek Stormwater Plan which is a joint project between five catchment Councils and the State Government.

The City of Mitcham coordinated the Brownhill Creek upgrade with the adjacent Mitcham Memorial Library project to create an attractive precinct. Make sure you get down and take a look!



Brownhill Creek and plantings in Hawthorn June 2019

2 of 5





15 Jun 2019
Adelaide Advertiser, Adelaide

Author: Celeste Villani • Section: General News • Article Type: News Item
Audience : 149,005 • Page: 27 • Printed size: 470.00cm² • Region: SA • Market: Australia
ASR: AUD 9,619 • words: 287 • Item ID: 1133718534

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Page 1 of 1



PARKLAND PLAN: An artist's impression of the wetlands proposed for the southern end of Victoria Park. Picture: BROWNHILL KESWICK CREEK PROJECT

CELESTE VILLANI

IT'S a scene of tranquil splendour, but this proposed wetland will have a powerful role to play in safeguarding inner-city suburbs from floods.

The proposed wetland – with a butterfly garden, picnic areas and viewing decks – is part of a \$12.5 million upgrade of Adelaide's south parklands.

The wetland – at the southern end of Victoria Park – is one of the largest developments in the \$140 million Brownhill Keswick Creek Project to mitigate the flood risk for 7000 properties.

Project director Peta Mantzarapis said the wetland development would contribute to community safety.

“Crucially, these works will lift the standard of flood protection in the south parklands and are key in mitigating flood risk across the catch-

ment, serving to safeguard properties and community spaces against major flooding events,” Ms Mantzarapis said.

The entire Brownhill Keswick Creek project aims to protect properties in Adelaide, Burnside, Mitcham, Unley

and West Torrens council areas against a one-in-100-year flood. The wetland would help mitigate flooding along the Park Lands Creek and reduce water flow into Unley.

New artist impressions also include picnic areas, a shared path, a stepping stone creek and the realignment of some of the existing creek line. “The idea of creating the wetlands

and clearing up the old woody weeds has been on the agenda for a very long time,” said Stephanie Johnston, a member of Adelaide Park Lands Authority and Adelaide Park

Lands Preservation Association. “I think everyone is looking forward to it.”

Public consultation ends on July 5, with construction expected to begin next year.



New \$12.5m Wetlands In South Park Lands Need Design Feedback

Feedback from the public is being sought on the proposed design of a new \$12.5 million wetland in Adelaide's South Park Lands

By [Glam Adelaide](#) on Jun 17, 2019

Favourite This Post

Feedback from the public is being sought on the proposed design of a new \$12.5 million wetland in Adelaide's South Park Lands as part of the Brown Hill Keswick Creek Stormwater Project.

The new wetland will be constructed at the southern end of Victoria Park/Pakapakanthi (Park 16) and is one of the largest developments in the Project's approved Stormwater Management Plan, which is currently being implemented to improve the standard of flood protection for properties across the catchment council areas of Adelaide, Burnside, Mitcham, Unley and West Torrens.

Designed to mitigate the flooding issues along Park Lands Creek, the works will contribute to a reduction in flows entering the City of Unley under Greenhill Road, thereby reducing the flooding risk to the mainly residential areas downstream. Other benefits include improved water quality, enhanced biodiversity through diversification of plant and animal



species, and new amenity and recreational facilities for park users, including footpaths, walking trails and picnic areas.



A dedicated native grassland meadow for butterfly habitat will also be established, in addition to board walks, viewing platforms and a stepping stone creek path.

The community consultation process is also seeking public feedback on planned works in nearby Blue Gum Park/Kurangga (Park 20), located at the north western corner of the Greenhill and Unley Road intersection.

Proposed works in Blue Gum Park/Kurangga involve the construction of low-level mounding (typically less than 1m high), construction of a new shared use path, and realignment of existing creek lines in the southern section of the park.

Both projects have been designed in accordance with previous feasibility studies and consultation processes and form part of the Project's approved Stormwater Management Plan.

Peta Mantzarapis, Project Director of the Brown Hill Keswick Creek Stormwater Project, says community consultation will include distribution of information brochures to key stakeholders, local media advertising and site signage, with further information and online feedback forms available at www.bhkstormwater.com.au.

"We've already conducted extensive consultation in developing the SMP along with site investigations and design development for these works in the South Park Lands, and are

now giving the public a final opportunity to provide any feedback on the designs before construction commences,” said Ms Mantzarapis.

“We encourage members of the public to review the designs and provide any further feedback.

“Crucially, these works will lift the standard of flood protection in the South Park Lands and are key in mitigating flood risk across the catchment, serving to safeguard properties and community spaces against major flooding events.”

Feedback on the proposed works closes at 5pm on Friday 5 July 2019, with Ms Mantzarapis anticipating construction of both projects to commence next year.

The Brown Hill Keswick Creek Stormwater Project is a collaboration between Adelaide, Burnside, Mitcham, Unley and West Torrens councils to develop and implement an effective stormwater management plan to improve the standard of flood protection for homes, businesses and public facilities across the catchment.

Extending from the Adelaide Hills in the east to Adelaide Airport in the west, the Brown Hill Keswick Creek Stormwater Project covers a catchment area of 69 square kilometres and more than 200,000 residents. Flood mitigation works detailed in the Project’s Stormwater Management Plan will reduce the number of properties affected by a one in 100-year flood event by nearly 98%.

For more information about the Brown Hill Keswick Creek Stormwater Project, visit www.bhkcstormwater.com.au.



APPENDIX 3

Audited Financial Statements

Brown Hill and Keswick Creeks Stormwater Board

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 June 2019**

Brown Hill and Keswick Creeks Stormwater Board

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2019**

	Notes	2019 \$	Restated 2018 \$
INCOME			
Contributions	2	618,195	160,000
Investment Income	2	15,826	-
Total Income		<u>634,021</u>	<u>160,000</u>
EXPENSES			
Employee costs	3	234,663	125,670
Materials, contracts & other expenses	3	181,510	38,278
Depreciation	3	2,180	-
Finance costs	3	192	-
Total Expenses		<u>418,545</u>	<u>163,948</u>
OPERATING SURPLUS / (DEFICIT)		215,476	(3,948)
OTHER COMPREHENSIVE INCOME		-	-
TOTAL COMPREHENSIVE INCOME		<u><u>215,476</u></u>	<u><u>(3,948)</u></u>

The accompanying Notes form part of these financial statements

Brown Hill and Keswick Creeks Stormwater Board

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2019**

	Notes	2019 \$	Restated 2018 \$
ASSETS			
Current Assets			
Cash and Cash Equivalents	4	3,966,683	-
Trade and Other Receivables	4	2,024,173	-
Total Current Assets		<u>5,990,856</u>	<u>-</u>
Non-Current Assets			
Property, Plant and Equipment	5	3,209,193	249,189
Total Non-current Assets		<u>3,209,193</u>	<u>249,189</u>
Total Assets		<u>9,200,049</u>	<u>249,189</u>
LIABILITIES			
Current Liabilities			
Trade and Other Payables	6	3,052,742	6,267
Employee Benefits	6	6,500	-
Total Current Liabilities		<u>3,059,242</u>	<u>6,267</u>
Total Liabilities		<u>3,059,242</u>	<u>6,267</u>
NET ASSETS		<u>6,140,807</u>	<u>242,922</u>
EQUITY			
Contributed Equity	9	5,929,279	246,870
Accumulated surplus	7	211,528	(3,948)
TOTAL EQUITY		<u>6,140,807</u>	<u>242,922</u>

The accompanying Notes form part of these financial statements

Brown Hill and Keswick Creeks Stormwater Board

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2019**

	Notes	2019 \$	Restated 2018 \$
Cash from operating activities			
Operating receipts from constituent councils		1,246,839	160,000
Receipts from interest		15,634	-
Payments to employees		(228,163)	-
Payments to suppliers		(171,597)	(157,681)
		(330,942)	-
Net cash provided from operating activities	9	<u><u>531,771</u></u>	<u><u>2,319</u></u>
Cash from investing activities			
Expenditure on new / upgraded assets		(223,324)	(249,189)
Net cash provided from / (used in) investing activities		<u><u>(223,324)</u></u>	<u><u>(249,189)</u></u>
Cash from financing activities			
Contributions from constituent councils		<u>3,658,236</u>	<u>246,870</u>
Net cash provided from investing activities		<u><u>3,658,236</u></u>	<u><u>246,870</u></u>
Net increase in cash held		3,966,683	-
Cash at beginning of financial year		-	-
Cash at end of financial year		<u><u>3,966,683</u></u>	<u><u>-</u></u>

The accompanying Notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

Note 1 - Statement of Significant Accounting Policies

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (IFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), Urgent Issues Group Interpretations (UIGs) and relevant South Australian legislation.

The Brown Hill and Keswick Creeks Stormwater Board (the Board) is a Local Government Regional Subsidiary established under Section 43 of and Schedule 2 to the Local Government Act 1999. The Regional Subsidiary is under the control of City of Adelaide, City of Burnside, City of Unley, City of Mitcham and City of West Torrens.

The Board was established by a Gazettal dated 27 February 2018. The Board has been established to implement the construction and maintenance of infrastructure and other measures for the purposes of a stormwater management plan prepared by the constituent councils and approved by the Stormwater Management Authority.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected noncurrent assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The AASB has issued a number of new and amended Accounting Standards that have mandatory application dates, some of which are relevant to the Board. The amended pronouncements adopted and amended pronouncements that have been decided not to be early adopted are set out below:

Adoption of amended standards

AASB 9 Financial Instruments

AASB 9 Financial Instruments establishes principles to account for and report financial assets and financial liabilities and introduces a new approach to accounting for hedges together with a new approach to accounting for impairment of financial assets. The standard has a mandatory application date for financial years commencing on or after 1 January 2018. This is not expected to materially impact the financial statements.

Accounting Standards issued but not effective

AASB 16 Leases (applicable to annual reporting periods beginning on or after 1 January 2019)
AASB 16 Leases removes the current distinction between operating and finance leases and requires recognition of a right-to-use asset and a financial liability to pay rentals, resulting in the recognition of tenancy leases on the balance sheet. The only exemptions from these requirements are short-term and low-value leases. The income statement will also be affected, as operating expenses are reclassified as interest expense and depreciation expense, affecting EBITDA performance metrics. The new standard requires more extensive qualitative and quantitative disclosures. The standard has a mandatory application date for financial years commencing on or after 1 January 2019. This is not expected to materially impact the financial statements.

Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

AASB 15 Revenue from contracts with customers (applicable to annual reporting periods beginning on or after 1 January 2019)

AASB 15 Revenue from contracts with customers applied to all contracts with customers, except for contracts covered by other standards. The standard stipulates how and when revenue is recorded, requiring the Board to provide users of financial statements with more information and reporting disclosures. The core principle is the recognition of revenue for the transfer of goods or services, at a value that reflects the consideration to which the Board expects to be entitled, in return for meeting performance obligations. This is not expected to materially impact the financial statements.

AASB 1058 Income of Not-for-profit Entities (applicable to annual reporting periods beginning on or after 1 January 2019)

The standard applies to transactions of not-for-profit (NFP) entities where the consideration to acquire an asset is significantly less than fair value principally to enable the entity to further its objectives. It also requires government agencies to recognise income for volunteer services received if the fair value of those services can be measured reliably and the services would have been purchased if they had not been donated. This is consistent with current practice under AASB 1004 Contributions, however AASB 1058 supersedes the existing requirements in AASB 1004. This is not expected to materially impact the financial statements.

The financial statements were authorised for issue on by the members of the Board.

(a) Comparatives

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Following clarification in the current financial year of the entity's policy on capital contributions by constituent councils amounts previously recognised in the Statement of Comprehensive Income have been reclassified to contributed equity.

(b) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less.

(c) Income taxes

The activities of the Board are exempt from taxation under the Income Tax Assessment Act 1997.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

(e) Impairment

At the end of each reporting period, the Board assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs to sell and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset where it is not possible to estimate the recoverable amount of an individual asset, the Board estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(g) Revenue

Operating revenue from constituent Councils is recognised as income as and when the Board becomes entitled to receive the funds. This is outlined within the Boards Annual Business Plan which is agreed with all constituent Councils.

Capital Contributions received from Constituent Councils are recognised as Contributions by Owners directly to equity.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

(h) Trade and other payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Board during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

Depreciation of Non-Current Assets

All infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Board, best reflects the consumption of the service potential embodied in those assets. Office equipment consists of IT equipment and is depreciated at 50%.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually. Depreciation periods for infrastructure assets have been estimated based on the best information available to Board, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

(I) Employee Benefits

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms. The Board does not currently have any employee benefits expected to be paid or settled beyond 12 months.

No accrual is made for sick leave. The Board does not make payment for untaken sick leave.

Superannuation

All superannuation schemes to which the Board makes contributions on behalf of employees are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Board.

Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

Depreciation of Non-Current Assets

All infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Board, best reflects the consumption of the service potential embodied in those assets. Office equipment consists of IT equipment and is depreciated at 50%.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually. Depreciation periods for infrastructure assets have been estimated based on the best information available to Board, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

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All superannuation schemes to which the Board makes contributions on behalf of employees are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Board.

Brown Hill and Keswick Creeks Stormwater Board

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

Note 2 - INCOME

	2019	2018
	\$	\$
CONTRIBUTIONS		
<u>Operating Contributions</u>		
City Of Mitcham	123,639	32,000
City Of Burnside	123,639	32,000
City Of West Torrens	123,639	32,000
The Corporation of the City of Adelaide	123,639	32,000
Corporation of the City of Unley	123,639	32,000
Subtotal Operating Contributions	<u>618,195</u>	<u>160,000</u>
INVESTMENT INCOME		
Interest on investments		
Banks	15,826	-
	<u>15,826</u>	<u>-</u>
Total Income	<u>634,021</u>	<u>-</u>

In accordance with the Charter of the Brownhill and Keswick Creeks Stormwater Board Schedule 1, operating contributions are received equally from each of the constituent councils at an agreed rate. The total value of operating contributions to be received is agreed in the annual business plan prepared by the Board.

Note 3 - EXPENSES

	2019	2018
	\$	\$
EMPLOYEE COSTS		
Salaries and Wages - Board	60,000	125,670
Salaries and Wages - Employee	155,595	-
Reimbursements - Board	5,207	-
Superannuation	12,619	-
Workers' Compensation Insurance	1,242	-
	<u>234,663</u>	<u>125,670</u>
Total Number of Employees	1	0
<i>(Full time equivalent at end of reporting period)</i>		

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

Note 3 - EXPENSES (cont)

	2019	2018
	\$	\$
MATERIALS, CONTRACTS & OTHER EXPENSES		
<u>Prescribed Expenses</u>		
Auditor's Remuneration		
- Auditing the financial reports	3,870	-
Subtotal - Prescribed Expenses	<u>3,870</u>	<u>-</u>
<u>Other Materials, Contracts & Expenses</u>		
Administration	30,360	829
Entertainment & Catering	4,298	90
Contractor & Consultant Services	28,720	17,609
Human Resources	12,800	-
Insurance - Mutual Liability Scheme	52,784	10,500
IT Expenses	7,047	-
Legal Expenses	10,853	3,818
Professional Services	30,532	-
Sundry	246	5,432
Subtotal - Other Materials, Contracts & Expenses	<u>177,640</u>	<u>38,278</u>
	<u>181,510</u>	<u>38,278</u>
 DEPRECIATION		
Office Equipment	2,180	-
Total Depreciation	<u>2,180</u>	<u>-</u>
 FINANCE COSTS		
Bank Fees	174	-
Interest Charges	18	-
	<u>192</u>	<u>-</u>
 Total Expenses	<u><u>418,545</u></u>	<u><u>163,948</u></u>

Note 4 - CURRENT ASSETS

	2019	2018
	\$	\$
CASH & CASH EQUIVALENT		
Cash at Bank	3,966,683	-
	<u>3,966,683</u>	<u>-</u>
 TRADE & OTHER RECEIVABLES		
Contributions Recivable	1,938,650	-
GST Refundable	85,523	-
	<u>2,024,173</u>	<u>-</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

Note 5 - NON-CURRENT ASSETS

	2019 \$	2018 \$
Work In Progress		
South Parklands Stormwater - design (Victoria Park)	183,335	80,060
Hawthorn Reserve Creek upgrade	2,884,985	169,129
Upper Brown Hill Creek - Area 1 Creek Works	101,195	-
Upper Brown Hill Creek - Area 1 Land Acquisition	30,065	-
Discretionary Projects	7,300	-
Total Work In Progress	3,206,880	249,189
Office Equipment		
Office Equipment	4,493	-
Less: Accumulated Depreciation on Office Equipment	(2,180)	-
Total Office Equipment	2,313	-
Total Property Plant and Equipment	3,209,193	249,189

Property Plant and Equipment Reconciliation		
	Work In Progress \$	Office Equipment \$
Opening Balance	249,189	-
Additions	2,957,691	4,493
Disposals	-	-
Depreciation	-	(2,180)
Closing Balance	3,206,880	2,313

Note 6 - CURRENT LIABILITIES

	2019 \$	2018 \$
TRADE & OTHER PAYABLES		
Trade Payables	3,045,090	6,267
Credit Card	257	-
PAYG Payable	5,665	-
Superannuation Payable	1,730	-
Subtotal Trade & Other Payables	3,052,742	6,267

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

Note 6 - CURRENT LIABILITIES (Cont)

	2019 \$	2018 \$
EMPLOYEE BENEFITS		
Annual Leave Provision	6,500	-
Subtotal Employee Benefits	<u>6,500</u>	<u>-</u>

Note 7 - ACCUMULATED SURPLUS

	2019 \$	2018 \$
Opening Balance	(3,948)	-
Surplus for the year	215,476	(3,948)
Balance at year end	<u>211,528</u>	<u>(3,948)</u>

Note 8 - CAPITAL CONTRIBUTIONS OF COUNCILS

	2019 \$	2018 \$
CAPITAL CONTRIBUTIONS OF COUNCILS		
City Of Mitcham	592,928	24,687
City Of Burnside	711,513	29,624
City Of West Torrens	2,905,346	120,966
The Corporation of the City of Adelaide	474,343	19,750
Corporation of the City of Unley	1,245,149	51,843
Subtotal Contributions by owner	<u>5,929,279</u>	<u>246,870</u>

Capital Contributions Movement Table

	Opening Balance	Received 2019	Closing Balance
City Of Mitcham	24,687	568,241	592,928
City Of Burnside	29,624	681,889	711,513
City Of West Torrens	120,966	2,784,380	2,905,346
The Corporation of the City of Adelaide	19,750	454,593	474,343
Corporation of the City of Unley	51,843	1,193,306	1,245,149
	<u>246,870</u>	<u>5,682,409</u>	<u>5,929,279</u>

Capital contributions of Councils are capital payments received from Constituent Councils for investing in Infrastructure. The rates of contribution are agreed in the Charter of the Board.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

Note 9 - Reconciliation of cash flow

	2019	2018
	\$	\$
Net surplus for the year	215,476	(3,948)
<i>Changes in assets and liabilities</i>		
Decrease/(Increase) in Trade and Other Receivables	-	-
Increase in Depreciation	2,180	-
Increase/(Decrease) in Trade and Other payables	307,615	6,267
Increase/(Decrease) in Employee Benefits	6,500	-
Net cash provided from operating activities	<u>531,771</u>	<u>2,319</u>

Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

Note 10 - Financial Instruments

Details of the significant accounting policies and methods adopted including the criteria for the recognition, the basis of measurement and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 1 Summary of Significant Account Policies.

Categorisation of Financial instruments

	Note	2019		2018	
		Carrying Amount	Fair Value	Carrying Amount	Fair Value
Financial liabilities		\$	\$	\$	\$
Trade and other Payables	6	3,045,347	3,045,090	6,267	6,267
Total Financial liabilities		3,045,347	3,045,090	6,267	6,267
Financial Assets					
Cash and cash equivalents		3,966,683	3,966,683	-	-
Total Financial Assets		3,966,683	3,966,683	-	-

Receivable and payable amounts disclosed exclude amounts relating to statutory receivables and payables.

The fair values disclosed in the table above have been based on cash and cash equivalents, trade and other receivables and trade and other payables short term instruments in a nature whose carrying value is equal to fair value.

i. Credit Risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligation that could lead to a financial loss to the Board.

Credit risk is managed through maintaining procedures to regularly monitor the financial stability of customers and counterparties and by investing surplus funds in financial institutions that maintain a high credit rating.

There is no collateral held by the Board securing trade and other receivables.

ii. Liquidity Risk

Liquidity risk arises from the possibility that the Board might accounting difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The Board manages this risk by preparing and monitoring budgets, only investing surplus cash with major financial institutions and proactively monitoring the recovery of unpaid debts.

No assets have been pledged as security for any liabilities.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

iii. **Market Risk**

Exposure to interest rate risk arises on financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows.

The following table illustrates sensitives to the Board's exposure to changes in interest rates.

	2019		2018	
	Weighted Average	Carrying Value	% Weighted Average Interest rate	Carrying Value
Financial liabilities	\$	\$	\$	\$
Trade and other Payables	0%	3,045,347	0%	6,267
Financial Assets				
Cash at bank	0%	3,966,683	0%	-

Note 11 - Contingent Liabilities and Contingent Assets

At 30 June 2019, the Board is unaware of any liability, contingent or otherwise, which has not already been recorded elsewhere in this financial report.

Note 12 - Commitments for Expenditure

Capital Commitments

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities

	2019 \$	2018 \$
Infrastructure	169,000	-
Total Capital Commitments	169,000	-

These expenditures are payable:

Not later than one year	169,000	-
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	169,000	-

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

Note 13 - Events after the end of the reporting period

Since the reporting date, there have been no events that would materially impact on the contents of this report.

Note 14 - Economic Dependence

Brown Hill and Keswick Creeks Stormwater Board is dependent on its constituent councils and other funding bodies for the majority of its revenue used to achieve its objectives. At the date of this report, the Board believe that the Member Councils and other bodies will continue to support the Board.

Note 15 - Related Party Transactions

The total remuneration paid to key management personnel of Brown Hill and Keswick Creeks Stormwater Board Incorporated during the year was as follows:

Key management personnel include the former Project Director employed by the City of Unley, the current Project Director employed by the Board and the members of the Board appointed under section 112 of the Local Government Act 1999.

The key management personnel were paid the following total compensation:

Salaries and wages	\$ 221,714.00
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Other related parties includes close family members of key management personnel and entities that are controlled or jointly controlled by those key management personnel individually or collectively with their close family members. There were no transactions with other related parties.

Note 16 - Board details

The registered address of the Board:

Brown Hill and Keswick Creeks Stormwater Board
PO Box 124 Unley SA 5061

Brown Hill and Keswick Creeks Stormwater Board

CERTIFICATION OF FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

In the opinion of the committee, the Financial Statements comprising of the Statement of Financial Performance, Statement of Financial Position, Statement of Changes in Members' Funds, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents a true and fair view of the financial position of Brown Hill and Keswick Creeks Stormwater Board as at 30 June 2019 and its performance for the year ended on that date in accordance with Accounting Standards and other mandatory professional reporting requirements.
2. At the date of this statement, there are reasonable grounds to believe that Brown Hill and Keswick Creeks Stormwater Board will be able to pay its debts as and when they fall due.

The Board is responsible for the reliability, accuracy and completeness of the accounting records and the disclosure of all material and relevant information.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:


Judith Choate
Judith Choate (Sep 5, 2019)

Name: Judith Choate
Position: Chairperson
Date: Sep 5, 2019


g t vogt
g t vogt (Sep 6, 2019)

Name: g t vogt
Position: Board Member
Date: Sep 6, 2019

Brown Hill and Keswick Creeks Stormwater Board

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2019, the Board's Auditor,Galpins....., has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Judy Choate
Judy Choate (Aug 29, 2019)

G T VOGT
G T VOGT (Aug 30, 2019)

Name: Judith Choate
Position: Chairperson
Date: Aug 29, 2019

Name: G T VOGT
Position: Board Member
Date: Aug 30, 2019

Brown Hill and Keswick Creeks Stormwater Board

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

STATEMENT BY AUDITOR

I confirm that, for the audit of the financial statements of Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2019, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Name of Auditor Luke Williams
Name of Audit Firm Galpins Accountants, Auditors & Business Consultants
Date:

1935
WEST TORRENS
DISTRICT COUNCIL



City of West Torrens

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2019



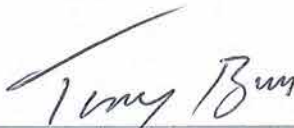
General Purpose Financial Statements
for the year ended 30 June 2019

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2019 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Terry Joseph Buss PSM
CHIEF EXECUTIVE OFFICER



Michael Coxon
MAYOR

Date: 9th October 2019.



Understanding Council's Financial Statements

Introduction

Each year, individual Local Governments across South Australia are required to present a set of audited Financial Statements to their Council and Community.

About the Certification of Financial Statements

The Financial Statements must be certified by the Chief Executive Officer and Mayor as "presenting a true & fair view" of the Council's financial results for the year and ensuring both responsibility for and ownership of the Financial Statements across Council.

What you will find in the Statements

The Financial Statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2019.

The format of the Financial Statements is standard across all South Australian Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and the requirements as set down in the South Australia Model Financial Statements.

The Financial Statements incorporate 4 "primary" financial statements:

1. A Statement of Comprehensive Income

A summary of Council's financial performance for the year, listing all income & expenses.

2. A Balance Sheet

A 30 June snapshot of Council's financial position including its assets & liabilities.

3. A Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

4. A Statement of Cash Flows

Indicates where Council's cash came from and where it was spent.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the 4 Primary Financial Statements.

About the Auditor's Reports

Council's Financial Statements are required to be audited by external accountants (that generally specialize in Local Government).

In South Australia, the Auditor provides an audit report, with an opinion on whether the Financial Statements present fairly the Council's financial performance and position.

About the Independence Certificates

Council's Financial Statements are also required to include signed Certificates by both the Council and the Auditors that the Council's Auditor has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Who uses the Financial Statements?

The Financial Statements are publicly available documents and are used by (but not limited to) Councillors, Residents and Ratepayers, Employees, Suppliers, Contractors, Customers, the Local Government Association of South Australia, the SA Local Government Grants Commission, and Financiers including Banks and other Financial Institutions.

Under the *Local Government Act 1999* the Financial Statements must be made available at the principal office of the Council and on Council's website.

Statement of Comprehensive Income

for the year ended 30 June 2019

\$ '000	Notes	2019	2018
Income			
Rates Revenues	2a	57,858	55,466
Statutory Charges	2b	2,399	2,272
User Charges	2c	1,415	1,277
Grants, Subsidies and Contributions	2g	3,966	5,131
Investment Income	2d	493	629
Reimbursements	2e	340	320
Other Income	2f	356	355
Net Gain - Equity Accounted Council Businesses	19	43	-
Total Income		66,870	65,450
Expenses			
Employee Costs	3a	22,054	21,482
Materials, Contracts & Other Expenses	3b	24,678	22,237
Depreciation, Amortisation & Impairment	3c	12,566	12,515
Finance Costs	3d	101	-
Total Expenses		59,399	56,234
Operating Surplus / (Deficit)		7,471	9,216
Asset Disposal & Fair Value Adjustments	4	(759)	11
Amounts Received Specifically for New or Upgraded Assets	2g	1,107	1,247
Physical Resources Received Free of Charge	2i	254	-
Net Surplus / (Deficit) ¹		8,073	10,474
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	46,222	8,709
Impairment (Expense) / Recoupments Offset to Asset Revaluation Reserve	9a	(174)	-
Total Other Comprehensive Income		46,048	8,709
Total Comprehensive Income		54,121	19,183

¹ Transferred to Statement of Changes in Equity

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.



Statement of Financial Position

as at 30 June 2019

\$ '000	Notes	2019	2018
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	4,203	17,718
Trade & Other Receivables	5b	3,761	2,107
Other Financial Assets	5c	1,414	1,240
Inventories	5d	31	25
Total Current Assets		9,409	21,090
Non-Current Assets			
Financial Assets	6a	147	-
Equity Accounted Investments in Council Businesses	6b	1,964	-
Infrastructure, Property, Plant & Equipment	7a	762,463	689,601
Other Non-Current Assets	6c	13,427	8,741
Total Non-Current Assets		778,001	698,342
TOTAL ASSETS		787,410	719,432
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	5,595	4,566
Borrowings	8b	640	-
Provisions	8c	4,264	4,144
Total Current Liabilities		10,499	8,710
Non-Current Liabilities			
Borrowings	8b	12,020	-
Provisions	8c	239	191
Total Non-Current Liabilities		12,259	191
TOTAL LIABILITIES		22,758	8,901
Net Assets		764,652	710,531
EQUITY			
Accumulated Surplus		107,245	76,322
Asset Revaluation Reserves	9a	640,068	594,020
Other Reserves	9b	17,339	40,189
Total Council Equity		764,652	710,531

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Statement of Changes in Equity

for the year ended 30 June 2019

\$ '000	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
2019					
Balance at the end of previous reporting period		76,322	594,020	40,189	710,531
a. Net Surplus / (Deficit) for Year		8,073	-	-	8,073
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	46,222	-	46,222
- IPP&E Impairment (Expense) / Recoupments Offset to ARR	7a	-	(174)	-	(174)
Other Comprehensive Income		-	46,048	-	46,048
Total Comprehensive Income		8,073	46,048	-	54,121
c. Transfers between Reserves		22,850	-	(22,850)	-
Balance at the end of period		107,245	640,068	17,339	764,652
2018					
Balance at the end of previous reporting period		68,297	585,311	37,740	691,348
a. Net Surplus / (Deficit) for Year		10,474	-	-	10,474
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	8,709	-	8,709
Other Comprehensive Income		-	8,709	-	8,709
Total Comprehensive Income		10,474	8,709	-	19,183
c. Transfers between Reserves		(2,449)	-	2,449	-
Balance at the end of period		76,322	594,020	40,189	710,531

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.



Statement of Cash Flows

for the year ended 30 June 2019

\$ '000	Notes	2019	2018
Cash Flows from Operating Activities			
<u>Receipts</u>			
Rates Receipts		57,690	55,488
Statutory Charges		2,407	2,329
User Charges		1,537	1,379
Grants, Subsidies and Contributions (operating purpose)		3,952	5,141
Investment Receipts		493	523
Reimbursements		362	338
Other Receipts		5,567	4,920
<u>Payments</u>			
Payments to Employees		(21,961)	(21,410)
Payments for Materials, Contracts & Other Expenses		(30,425)	(25,105)
Finance Payments		(101)	-
Net Cash provided by (or used in) Operating Activities	11b	19,521	23,603
Cash Flows from Investing Activities			
<u>Receipts</u>			
Amounts Received Specifically for New/Upgraded Assets		1,110	1,247
Sale of Replaced Assets		574	504
Distributions Received from Equity Accounted Council Businesses		43	-
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(14,646)	(19,482)
Expenditure on New/Upgraded Assets		(30,494)	(8,878)
Net Purchase of Investment Securities		(174)	3
Loans Made to Community Groups		(147)	-
Purchase of Interests in Equity Accounted Council Businesses		(1,964)	-
Net Cash provided by (or used in) Investing Activities		(45,698)	(26,606)
Cash Flows from Financing Activities			
<u>Receipts</u>			
Proceeds from Borrowings		12,660	-
Proceeds from Bonds & Deposits		2	14
<u>Payments</u>			
Nil			
Net Cash provided by (or used in) Financing Activities		12,662	14
Net Increase (Decrease) in Cash Held		(13,515)	(2,989)
plus: Cash & Cash Equivalents at beginning of period	11	17,718	20,707
Cash & Cash Equivalents at end of period	11	4,203	17,718
Additional Information:			
plus: Investments on hand - end of year	5a	1,414	1,240
Total Cash, Cash Equivalents & Investments		5,617	18,958

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 5th November 2019.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

The City of West Torrens is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 165 Sir Donald Bradman Drive. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Other entities in which Council has an interest but does not control are reported in Note 19.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2016/17	\$3,323,628	\$1,766,928	+\$1,556,700
2017/18	\$2,655,441	\$991,628	+\$1,663,813
2018/19	\$1,623,252	\$2,174,183	+/- \$550,931

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for

use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$2,000
Other Plant & Equipment	\$2,000
Buildings	\$10,000
Infrastructure	\$10,000

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Furniture, Equipment and Fittings	2 to 50 years
Plant and Equipment	2 to 30 years

Building & Other Structures

Buildings and Components	10 to 100 years
Other Structures	10 to 100 years

Infrastructure

Land Improvements including	
Park and Other Structures	10 to 80 years
Sealed Roads – Surface	15 to 50 years
Sealed Roads – Structure	55 to 80 years
Other Transport	10 to 70 years
Footpaths, Kerb, Gutter and Cycle Tracks	10 to 80 years
Stormwater	25 to 100 years
Glenelg to Adelaide Pipeline	50 years
Bridges	35 to 100 years

Other Assets

Artworks	80 to 100 years
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6.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount

(which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is



Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

accrued over the period to which it relates, and is recorded as part of "Payables".

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 0.1% (2018, 0.1%)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

10 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the

present value of the minimum lease payments. The assets are disclosed within the appropriate asset class and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

11 Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

12 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

13 New accounting standards and UIG interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

The City of West Torrens has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

AASB 7 Financial Instruments - Disclosures and AASB 9 Financial Instruments commenced from 1 July 2018 and have the effect that non-contractual receivables (e.g. rates & charges) are now treated as financial instruments. Although the disclosures made in Note 13 Financial Instruments have changed, there are no changes to the amounts disclosed.

AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities, which will commence from 1 July 2019, affect the timing with which revenues, particularly special purpose grants, are recognised. Amounts received in relation to contracts with sufficiently specific performance obligations will in future only be recognised as these obligations are fulfilled. In these Statements, there has not been any revenue recognised, in accordance with the current Standards. In future, should any recognition be required it would be recorded as a liability "Amounts in Advance" until the performance obligations have been fulfilled.

AASB 16 Leases, which will commence from 1 July 2019, requires that the right of use conveyed by leasing contracts - except leases with a maximum term of 12 months and leases for non-material amounts - be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability.

As a result of the new accounting procedure, the following changes will be made to balance sheet amounts as at 1 July 2019:

Note Line Item	Change
IPP&E Right-of-Use Asset	\$19,924,142
Lease Liability	\$19,924,142

Some Australian Accounting Standards and Interpretations have been issued but are not yet effective. Those standards have not been applied in these financial statements. Council will implement them when they are effective.

The standards that are expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 July 2019

- AASB 15 Revenue from Contracts with Customers, AASB 1058 Income of Not-for-Profit Entities and AASB 2016-8 Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities.

AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-to-profit (NFP) entities, in conjunction with AASB 15, and AASB 2016-8. These Standards supersede the majority of income recognition requirements relating to public sector NFP entities, previously in AASB 1004 Contributions.

Identifiable impacts at the date of this report are:

Some grants received by the Council will be recognised as a liability, and subsequently recognised progressively as revenue as the Council satisfies its performance obligations under the grant. At present, such grants are recognised as revenue upfront.

Grants that are not enforceable and/or not sufficiently specific will not qualify for deferral, and continue to be recognised as revenue as soon as they are controlled. Council receives several grants from the Federal Government and State Government for which there are no sufficiently specific performance obligations these are expected to continue being recognised as revenue upfront assuming no change to the current grant arrangements.

Depending on the respective contractual terms, the new requirements of AASB 15 may potentially result in a change to the timing of revenue from sales of the Council's goods and services such that some revenue may need to be deferred to a later reporting period to the extent that the Council has received payment but has not met its associated performance obligations (such amounts would be reported as a liability in the meantime).

Prepaid rates will not be recognised as revenue until the relevant rating period starts. Until that



Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

time these receipts will be recognised as a liability (unearned revenue). There will be no impact upon the recognition of other fees and charges.

Based on Council's assessment, if Council had adopted the new standards in the current financial year it would have had the following impacts:

- Revenue decrease of \$311,620 due to deferral of grant funding, pre-paid rates, and other sales related revenue (based on the facts available to Council at the date of assessment).
- There would be an equal reduction in the reported equity as the reduced revenue will require an increase in recognition of contract liabilities, and statutory receivables.
- Net result would be lower on initial application as a result of decreased revenue. A range of new disclosures will also be required by the new standards in respect of the council's revenue.

Transition method

The Council intends to apply AASB 15, AASB 1058 and AASB 2016-8 initially on 1 July 2019, using the modified retrospective approach. The recognition and measurement principles of the standards will be retrospectively applied for the current year and prior year comparatives as though the standards had always applied, consistent with AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors.

The Council intends to apply the practical expedients available for the full retrospective method. Where revenue has been recognised in full under AASB 1004, prior to 1 July 2019, but where AASB 1058 would have required income to be recognised beyond that date, no adjustment is required. Further, Council is not required to restate income for completed contracts that start and complete within a financial year. This means where income under AASB 1004 was recognised in the comparative financial year (i.e. 2018/19), these also do not require restatement.

- AASB 16 Leases – The Council has assessed the impacts of the new standard that initial

application of AASB 16 will have on its consolidated financial statements, however, the actual impacts may differ as the new accounting policies are subject to change until the Council presents its first financial statements that include the date of initial application.

AASB 16 introduces a single, on-balance sheet lease accounting model for lessees. A lessee recognises a right-of-use asset representing its right to use the underlying asset and a lease liability representing its obligation to make lease payments. There are recognition exemptions for short-term leases and leases of low-value items. Lessor accounting remains similar to the current standard – i.e. lessors continue to classify leases as finance or operating leases.

Leases in which the Council is a lessee

The Council will recognise new assets and liabilities for its operating leases of motor vehicles (see Note 17). The nature of expenses related to those leases will now change because the Council will recognise a depreciation charge for right-of-use assets and interest expense on lease liabilities.

Previously, the Council has recognised an operating lease expense on a straight-line basis over the term of the lease, and recognised assets and liabilities only to the extent that there was a timing difference between actual lease payments and the expense recognised.

No significant impact is expected for the Council's finance leases.

Based on Council's assessment, it is expected that the first-time adoption of AASB 16 for the year ending 30 June 2020 will have the following impacts:

Leases in which the Group is a lessor

No significant impact is expected for other leases in which the Council is a lessor.

Peppercorn Leases

Council is the lessee of a number of Deed of Grant in Trust leases, for which no or little lease payments are made. These have been identified as peppercorn leases which are currently not

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

recognised in Council's financial statements. Council does not intend to elect not to apply the fair value measurement requirements to these leases until such time as this requirement is mandated.

Transition method

The Council intends to apply AASB 16 initially on 1 July 2019, using the modified retrospective approach. Therefore, the cumulative effect of adopting AASB 16 will be recognised as an adjustment to the opening balance of retained earnings at 1 July 2019, with no restatement of comparative information.

The Council intends to apply the practical expedient for the definition of a lease on transition. This means that it will apply AASB 16 on transition only to contracts that were previously identified as leases applying AASB 117 Leases and Interpretation 4 Determining whether an Arrangement contains a Lease.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements.

The standards are expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 January 2019

- AASB 15 Revenue from Contracts with Customers
- AASB 16 Leases
- AASB 16 Leases (Appendix D)
- AASB 1058 Income of Not-for-Profit Entities
- AASB 1058 Income of Not-for-Profit Entities Appendix D)
- AASB 1059 Service Concession Arrangements: Grantors

- AASB 1059 Service Concession Arrangements: Grantors (Appendix D)
- AASB 2016-8 Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities
- AASB 2017-7 Amendments to Australian Accounting Standards – Long-term Interests in Associates and Joint Ventures
- AASB 2018-3 Amendments to Australian Accounting Standards – Reduced Disclosure Requirements
- AASB 2018-5 Amendments to Australian Accounting Standards - Deferral of AASB 1059

Effective for annual reporting periods beginning on or after 1 January 2021

The standards are not expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 January 2019

- AASB 2017-1 Amendments to Australian Accounting Standards - Transfers of Investment Property, Annual Improvements 2014-2016 Cycle and Other Amendments
- AASB 2017-4 Amendments to Australian Accounting Standards – Uncertainty over Income Tax Treatments
- AASB 2017-6 Amendments to Australian Accounting Standards – Prepayment Features with Negative Compensation
- AASB 2018-1 Amendments to Australian Accounting Standards – Annual Improvements 2015–2017 Cycle
- AASB 2018-2 Amendments to Australian Accounting Standards – Plan Amendment, Curtailment or Settlement



Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

- AASB 2018-3 Amendments to Australian Accounting Standards – Reduced Disclosure Requirements
- AASB 2018-4 Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Public Sector Licensors

Effective for annual reporting periods beginning on or after 1 January 2021

- AASB 17 Insurance Contracts
- AASB 17 Insurance Contracts (Appendix D)

14 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

15 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 2. Income

\$ '000	Notes	2019	2018
(a). Rates Revenues			
General Rates			
General Rates		57,018	54,632
Less: Mandatory Rebates		(837)	(794)
Less: Discretionary Rebates, Remissions & Write Offs		(55)	(37)
Total General Rates		56,126	53,801
Other Rates (Including Service Charges)			
Natural Resource Management Levy		1,487	1,398
Total Other Rates		1,487	1,398
Other Charges			
Penalties for Late Payment		149	142
Legal & Other Costs Recovered		112	139
Total Other Charges		261	281
Less: Discretionary Rebates, Remissions & Write Offs		(16)	(14)
Total Rates Revenues		57,858	55,466
(b). Statutory Charges			
Development Act Fees		732	791
Animal Registration Fees & Fines		314	338
Parking Fines / Expiation Fees		1,243	1,049
Environmental Control Fines		8	5
Other Licences, Fees & Fines		52	40
Sundry		50	49
Total Statutory Charges		2,399	2,272
(c). User Charges			
Hall & Equipment Hire		191	193
Property Lease		807	637
Subsidies Received on Behalf of Users		4	11
Sundry		42	59
Cummins House		1	2
Waste royalties		92	97
Employee Contributions		139	124
Home Assistance		139	154
Total User Charges		1,415	1,277



Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 2. Income (continued)

\$ '000	Notes	2019	2018
(d). Investment Income			
Interest on Investments			
- Local Government Finance Authority		286	445
- Banks & Other		14	17
Market movement on investments		115	106
Dividend income including franking credits		78	61
Total Investment Income		493	629
(e). Reimbursements			
Roadworks		1	-
Private Works		69	54
Electricity & Gas		132	102
Insurance		18	18
Rates & Taxes		91	84
Employee Costs		4	6
Other		25	56
Total Reimbursements		340	320
(f). Other Income			
Insurance & Other Recoupments - Infrastructure, IPP&E		3	20
Rebates Received		188	166
Sundry		111	112
Fuel Tax Credits		34	37
Mendelson Scholarships		20	20
Total Other Income		356	355
(g). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		1,107	1,247
Total Amounts Received Specifically for New or Upgraded Assets		1,107	1,247
Other Grants, Subsidies and Contributions		1,247	3,346
Untied - Financial Assistance Grant		1,250	882
Roads to Recovery		433	-
Home and Community Care Grant		510	482
Library and Communications		526	421
Total Other Grants, Subsidies and Contributions		3,966	5,131
Total Grants, Subsidies, Contributions		5,073	6,378

The functions to which these grants relate are shown in Note 12.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 2. Income (continued)

\$ '000	Notes	2019	2018
(g). Grants, Subsidies, Contributions (continued)			
(i) Sources of grants			
Commonwealth Government		943	1,374
State Government		4,018	4,941
Other		112	63
Total		5,073	6,378
(h). Conditions over Grants & Contributions			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
Unexpended at the close of the previous reporting period		1,191	1,667
<i>Less:</i>			
<i>Expended during the current period from revenues recognised in previous reporting periods</i>			
Roads Infrastructure		(10)	(40)
Other Environment		(40)	(25)
Parks & Gardens		-	(7)
Roads Sealed		(523)	(953)
Other Community Amenities		(618)	(642)
Subtotal		(1,191)	(1,667)
<i>Plus:</i>			
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
Roads Infrastructure		-	10
Roads Sealed		1,063	523
Other Community Amenities		631	618
Other Environment		577	40
Subtotal		2,271	1,191
Unexpended at the close of this reporting period		2,271	1,191
Net increase (decrease) in assets subject to conditions in the current reporting period		1,080	(476)
(i). Physical Resources Received Free of Charge			
Roads, Bridges & Footpaths		96	-
Stormwater Drainage		158	-
Total Physical Resources Received Free of Charge		254	-



Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 3. Expenses

\$ '000	Notes	2019	2018
(a). Employee Costs			
Salaries and Wages		19,742	18,884
Employee Leave Expense		434	499
Superannuation - Defined Contribution Plan Contributions	18	1,792	1,686
Workers' Compensation Insurance		500	557
Other		628	602
Less: Capitalised and Distributed Costs		(1,042)	(746)
Total Operating Employee Costs		22,054	21,482
Total Number of Employees (full time equivalent at end of reporting period)		225	224
(b). Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		25	24
Bad and Doubtful Debts		1	2
Elected Members' Expenses		439	433
Operating Lease Rentals - Non-Cancellable Leases	17		
- Minimum Lease Payments		519	728
Subtotal - Prescribed Expenses		984	1,187
(ii) Other Materials, Contracts and Expenses			
Contractors		9,576	8,634
Energy		680	591
Individually Significant Items		317	-
Maintenance		410	356
Legal Expenses		471	430
Levies Paid to Government - NRM levy		1,472	1,383
Levies - Other		239	233
Parts, Accessories & Consumables		627	562
Professional Services		1,887	1,630
Sundry		2,302	1,806
Materials		900	886
Insurance		777	778
Street lighting		1,007	957
Advertising & Marketing		352	300
Printing, Postage & Stationery		424	451
Software, Licensing & Maintenance		936	767
Water Rates		749	675
Memberships & Subscriptions		242	271
Partnership and Community Grants		326	340
Subtotal - Other Material, Contracts & Expenses		23,694	21,050
Total Materials, Contracts and Other Expenses		24,678	22,237
(iii) Individually significant items			
Library Resources		317	-

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 3. Expenses (continued)

\$ '000	Notes	2019	2018
(c). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Land Improvements		842	741
Buildings & Other Structures		1,902	1,830
Infrastructure			
- Sealed Roads		4,102	5,767
- Kerb & Guttering		1,793	-
- Stormwater Drainage		1,385	1,391
- Other Transport		56	-
- Footways / Cycle Tracks		1,143	1,110
- Glenelg to Adelaide Pipeline		51	-
- Bridges		139	134
Plant & Equipment		906	882
Furniture & Fittings		421	382
Library Books		-	278
Subtotal		12,740	12,515
(ii) Impairment			
Nil			
Less: Impairment Expense Offset to Asset Revaluation Reserve	9	(174)	-
Total Depreciation, Amortisation and Impairment		12,566	12,515

(d). Finance Costs

Interest on Loans		101	-
Total Finance Costs		101	-

Note 4. Asset Disposal & Fair Value Adjustments

Infrastructure, Property, Plant & Equipment

(i) Assets Renewed or Directly Replaced			
Proceeds from Disposal		569	504
Less: Carrying Amount of Assets Sold		(708)	(494)
Gain (Loss) on Disposal		(139)	11
Fair Value Adjustments			
Revaluation Decrements Expensed		(620)	-
Total Fair Value Adjustments		(620)	-
Net Gain (Loss) on Disposal or Revaluation of Assets		(759)	11

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 5. Current Assets

\$ '000	Notes	2019	2018
(a). Cash & Cash Equivalents			
Cash on Hand at Bank		37	120
Deposits at Call		4,048	10,440
Short Term Deposits & Bills, etc.		-	7,000
Investment - Mendelson		118	158
Total Cash & Cash Equivalents		4,203	17,718
(b). Trade & Other Receivables			
Rates - General & Other		1,095	932
Council Rates Postponement Scheme		19	14
Accrued Revenues		8	26
Debtors - General		1,694	465
Other Levels of Government		21	-
GST Recoupment		918	670
Prepayments		6	-
Total Trade & Other Receivables		3,761	2,107
(c). Other Financial Assets (Investments)			
Shares in Listed Companies - Mendelson Foundation		1,414	996
Units in Managed Funds - Mendelson Foundation		-	244
Total Other Financial Assets (Investments)		1,414	1,240
Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13			
(d). Inventories			
Stores & Materials		31	25
Total Inventories		31	25

Note 6. Non-Current Assets

\$ '000	Notes	2019	2018
(a). Financial Assets			
Receivables			
Loans to Community Organisations		147	-
Total Receivables		147	-
Total Financial Assets		147	-
(b). Equity Accounted Investments in Council Businesses			
Brownhill Keswick Creek Stormwater Project	19	1,964	-
Total Equity Accounted Investments in Council Businesses		1,964	-
(c). Other Non-Current Assets			
Capital Works-in-Progress		13,427	8,741
Total Other Non-Current Assets		13,427	8,741



Note 7a (i). Infrastructure, Property, Plant & Equipment

	Fair Value Level	as at 30/6/2018				Asset Movements during the Reporting Period										as at 30/6/2019					
		At Fair Value	At Cost	Accumulated Dep'n	Carrying Value	New / Upgrade	Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	Impairment Loss (recognised in Equity) (Note 9)	WIP Transfers	Adjustments & Transfers	Donated assets	Revaluation Decrements to P&L (Note 4)	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated Dep'n	Carrying Value	
Capital Work in Progress - Buildings		-	4,757	-	4,757	6,348	854	-	-	-	(2,607)	(695)	-	-	-	-	-	8,657	-	-	8,657
Capital Work in Progress - Infrastructure		-	3,984	-	3,984	3,595	853	-	-	-	(3,524)	(139)	-	-	-	-	-	4,770	-	-	4,770
Land - Community	3	183,595	225	-	183,820	-	-	-	-	-	-	-	-	-	23,420	-	-	207,240	-	-	207,240
Land - Other	2	35,775	-	-	35,775	-	-	-	-	-	-	-	-	-	16,206	-	-	51,981	-	-	51,981
Land Improvements	3	19,491	-	3,993	15,498	3,736	44	-	(842)	(73)	31	-	-	(111)	205	-	-	23,048	4,560	-	18,488
Buildings & Other Structures	2	123,611	-	75,541	48,070	4,061	2,257	(154)	(1,643)	(101)	2,547	172	-	-	13,180	-	-	127,896	59,508	-	68,386
Buildings & Other Structures Infrastructure	3	48,712	-	22,728	22,728	-	-	-	(259)	-	(240)	-	-	(13,357)	-	-	-	42,605	33,733	-	8,872
- Sealed Roads		204,967	-	91,347	113,620	246	6,752	-	(4,102)	-	3,175	54	-	(840)	12,156	-	-	232,359	101,298	-	131,061
- Kerb & Guttering		124,613	-	14,647	109,966	1,590	3,890	-	(1,793)	32	-	32	-	(3,990)	(3,990)	-	-	124,716	15,021	-	109,695
- Stormwater Drainage		130,449	-	56,942	73,507	6,431	193	-	(1,385)	-	165	158	-	(771)	-	-	-	136,431	58,133	-	78,298
- Other Transport		2,091	-	316	1,775	323	29	-	(96)	-	153	2	-	-	24	-	-	2,627	377	-	2,250
- Footways / Cycle Tracks		78,906	-	13,751	65,155	1,362	1,062	-	(1,143)	-	-	8	-	(526)	923	-	-	81,779	14,938	-	66,841
- Glenelg to Adelaide Pipeline		2,569	-	252	2,317	7	-	-	(51)	-	-	-	-	(70)	-	-	-	2,489	293	-	2,196
- Bridges		12,283	-	3,522	8,761	7	-	-	(139)	-	-	-	-	-	121	-	-	12,462	3,712	-	8,750
Plant & Equipment		-	10,100	4,138	5,962	234	1,574	(545)	(906)	-	60	-	-	-	-	-	-	10,726	4,347	-	6,379
Furniture & Fittings		-	7,902	6,223	1,679	14	759	(9)	(421)	-	-	-	-	-	-	-	-	8,637	6,615	-	2,022
Library Books		1,661	-	693	968	-	-	-	-	-	-	-	-	(348)	-	-	-	-	-	-	-
Total Infrastructure, Property, Plant & Equipment		968,723	26,968	297,349	698,342	27,947	18,267	(708)	(12,740)	(174)	-	(901)	254	(620)	(20,013)	66,235	1,045,635	32,790	302,535	-	775,890
Comparatives		912,865	21,231	259,816	674,280	11,327	17,157	(494)	(12,515)	-	(123)	-	-	-	(3)	8,712	968,723	26,968	297,349	-	698,342

Note 7a (i). Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/06/2018						Asset Movements during the Reporting Period										as at 30/06/2019					
		At Fair Value	At Cost	Accumulated Dep'n	Impairment	Carrying Value	Asset Additions		WDV of Asset Disposals	Depreciation Expense (Note 3c)	Impairment Loss (recognised in Equity) (Note 9)	WIP Transfers	Adjustments & Transfers	Donated assets	Revaluation Decrements to P&L (Note 4)	Revaluation Decrements to Equity (A/R) (Note 9)	Revaluation Increments to Equity (A/R) (Note 9)	At Fair Value	At Cost	Accumulated Dep'n	Impairment	Carrying Value	
							New/ Upgrade	Renewals															
		-	4,757	-	-	4,757	6,348	854	-	-	-	(2,807)	(695)	-	-	-	-	-	8,657	-	-	-	8,657
		-	3,984	-	-	3,984	3,595	863	-	-	-	(3,524)	(138)	-	-	-	-	-	4,770	-	-	-	4,770
	3	183,595	225	-	-	183,820	-	-	-	-	-	-	-	-	-	-	-	23,420	207,240	-	-	-	207,240
	2	35,775	-	-	-	35,775	-	-	-	-	-	-	-	-	-	-	16,206	51,981	-	-	-	-	51,981
	3	19,491	-	3,993	-	15,498	3,736	44	(842)	(73)	31	-	-	-	(111)	205	23,048	18,488	-	4,560	-	-	18,488
	2	123,611	-	75,541	-	48,070	4,061	2,257	(1,643)	(101)	2,547	172	-	-	-	13,180	127,898	68,390	-	59,508	-	-	68,390
	3	48,712	-	25,964	-	22,728	-	-	(259)	-	-	(240)	-	-	(13,357)	-	42,605	8,872	-	33,733	-	-	8,872
		204,867	-	91,347	-	113,620	246	6,752	(4,102)	-	3,175	-	54	-	(840)	12,156	232,359	131,061	-	101,298	-	-	131,061
		124,613	-	14,647	-	109,966	1,590	3,890	(1,793)	-	-	-	32	-	(3,990)	-	124,716	109,695	-	15,021	-	-	109,695
		130,449	-	56,942	-	73,507	6,431	193	(1,385)	-	165	-	158	-	(771)	-	136,431	78,298	-	58,133	-	-	78,298
		2,091	-	316	-	1,775	323	29	(56)	-	153	-	2	-	-	24	2,627	2,250	-	377	-	-	2,250
		78,906	-	13,751	-	65,155	1,362	1,062	(1,143)	-	-	-	8	-	(526)	923	81,779	66,841	-	14,938	-	-	66,841
		2,569	-	252	-	2,317	-	-	(51)	-	-	-	-	-	(70)	-	2,489	2,196	-	283	-	-	2,196
		12,283	-	3,522	-	8,761	7	-	(139)	-	-	-	-	-	-	121	12,462	8,750	-	3,712	-	-	8,750
		-	10,100	4,138	-	5,962	234	1,574	(906)	-	60	-	-	-	-	-	10,726	6,379	-	4,347	-	-	6,379
		-	7,902	6,223	-	1,679	14	759	(421)	-	-	-	-	-	-	-	8,637	2,022	-	6,615	-	-	2,022
		1,661	-	693	-	968	-	-	-	-	-	-	-	(620)	(348)	-	-	-	-	-	-	-	-
		968,723	26,968	297,349	-	698,342	27,947	18,287	(12,740)	(174)	-	(901)	254	(620)	(20,013)	66,235	1,045,635	32,790	302,535	-	297,349	-	775,890
		912,865	21,231	259,816	-	674,280	11,327	17,157	(12,515)	-	-	(123)	-	-	(3)	8,712	968,723	26,968	297,349	-	297,349	-	698,342

Note 7a (ii). Investment Property

Nil



Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

\$ '000

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Valuation Techniques used to derive Level 2 Fair Values recognised in the Financial Statements

The following table sets out the valuation techniques used to measure fair value within Level 2, including a description of the significant inputs used.

Description	Valuation approach and inputs used
Land - Other	Direct comparison of the market evidence approach. This method seeks to determine the current value of an asset by reference to recent comparable transactions involving the sale of similar assets. The valuation is based on price per square metre.
Buildings & Other Structures - Market Approach	The valuation of each Building under this scenario has been undertaken utilising the Direct Comparison Method of valuation by reference to market data and the subsequent apportionment of the Land and Structural Components.
Buildings & Other Structures - Income Approach	The valuation of Buildings under this scenario has been undertaken by reference to actual or imputed income and capitalised at market rates.
Buildings & Other Structures - Cost Approach	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2018. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure.
Land - Community	Market Approach The valuation of Community Land has been undertaken utilising the Market Approach, more specifically the Direct Comparison Method of Valuation by reference to comparable market data and subsequently adjusted to reflect the level of risk associated with alienating the Land to make it available for disposal.



Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Description	Valuation approach and inputs used
Buildings & Other Structures	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2018. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure. The unique nature of such Buildings and Structures and the lack of definitive valuation inputs requires that we inform users of this information that the valuation may vary from the generally acceptable range of +/- 10%.
Land Improvements	The valuation is Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database. Alternatively when Maloneys cannot provide a valuation an asset is valued at cost and indexed each year for CPI increases.
Roads Sealed	Formulated using Rawlinsons Australia Construction Handbook 2018 data and recent schedule of rates as provided by tendered works. This is subject to an independent condition audit by an industry expert every 5 years. Annual CPI increases are applied each year thereafter.
Other Transport	Asset is valued at cost and indexed each year following for CPI increases.
Footways / Cycle Tracks	Formulated using Rawlinsons Australia Construction Handbook 2018 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases. This is subject to an independent condition audit by industry expert every 5 years.
Stormwater	Formulated using Rawlinsons Australia Construction Handbook 2018 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Glenelg to Adelaide Pipeline	Formulated using Rawlinsons Australia Construction Handbook 2017 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Bridges	This is subject to an independent condition audit by industry expert every 5 years. This is subject to annual CPI increases for each year following.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Land is valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2019 by Mitch Ekonomopoulos, AAPI, Certified Practising Valuer, of AssetVal Pty Ltd.

**Note 7b. Valuation of Infrastructure, Property, Plant & Equipment &
Investment Property (continued)**

\$ '000

Valuation of Assets (continued)

Buildings & Other Structures

Buildings and other structures are initially recognised on the cost basis.

Independent valuations of buildings and other structures were determined on the 30 June 2019 by Mitch Ekonomopoulos, AAPI, Certified Practising Valuer, of AssetVal Pty Ltd.

Buildings and other structures are then valued at written down replacement costs.

Infrastructure

Infrastructure assets are measured based on periodic valuations by external independent valuers less, where applicable, any accumulated depreciation and impairment losses. Any additions made during the periods between revaluations are carried at cost.

Land improvements are valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2019 by Mitch Ekonomopoulos, AAPI, Certified Practising Valuer, of AssetVal Pty Ltd.

Valuations on roads sealed assets were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs, BEc, ASA, and Calibre Consulting Pty Ltd for the year ended 30 June 2019.

Valuations on footways and cycle tracks were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs, BEc, ASA, and Calibre Consulting Pty Ltd for the year ended 30 June 2019.

Valuations on stormwater and Glenelg to Adelaide pipeline were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs BEc, ASA for the year ended 30 June 2019.

Independent valuations of bridges were determined on the 30 June 2015 by Paul Allen, B Eng, Certified Practising Engineer, of Kellogg Brown & Root. Bridges are then valued at written down replacement costs.

Plant & Equipment

Council has elected to recognise these assets on the cost basis.

All other Assets

Pursuant to Council's election, these assets are recognised on the cost basis.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 8. Liabilities

\$ '000	Notes	2019		2018	
		Current	Non Current	Current	Non Current
(a). Trade and Other Payables					
Goods & Services		4,353	-	3,191	-
Payments Received in Advance		196	-	104	-
Accrued Expenses - Employee Entitlements		464	-	430	-
Accrued Expenses - Other		481	-	740	-
Deposits, Retentions & Bonds		101	-	99	-
Other		-	-	2	-
Total Trade and Other Payables		5,595	-	4,566	-

(b). Borrowings

Loans		640	12,020	-	-
Total Borrowings		640	12,020	-	-

All interest bearing liabilities are secured over the future revenues of the Council

(c). Provisions

Employee Entitlements (including oncosts)		4,264	239	4,144	191
Total Provisions		4,264	239	4,144	191

Note 9. Reserves

\$ '000	1/7/2018	Increments (Decrements)	Transfers	Impairments	30/6/2019
Land - Community	218,767	23,420	-	-	242,187
Land - Other	805	16,206	-	-	17,011
Land Improvements	2,279	94	-	(73)	2,300
Buildings & Other Structures	42,685	(177)	-	(101)	42,407
Infrastructure					
- Sealed Roads	199,280	11,316	-	-	210,596
- Kerb & Guttering	(1,935)	(3,990)	-	-	(5,925)
- Stormwater Drainage	54,802	(771)	-	-	54,031
- Other Transport	109	24	-	-	133
- Footways / Cycle Tracks	69,975	397	-	-	70,372
- Glenelg to Adelaide Pipeline	470	(70)	-	-	400
- Bridges	6,391	121	-	-	6,512
Plant & Equipment	44	-	-	-	44
Library Books	348	(348)	-	-	-
Total Asset Revaluation Reserve	594,020	46,222	-	(174)	640,068
Comparatives	585,311	8,709	-	-	594,020

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 9. Reserves (continued)

\$ '000	1/7/2018	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2019
(b). Other Reserves					
Development Reserve	928	2,613	-	-	3,541
Committed Expenditure Reserve	39,261	(25,465)	-	-	13,796
Urban Tree Fund Reserve	-	2	-	-	2
Total Other Reserves	40,189	(22,850)	-	-	17,339
Comparatives	37,740	2,449	-	-	40,189

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Development Reserve

The development reserve largely holds funds from the sale of assets and is used for developmental purposes.

Committed Expenditure Reserve

The committed expenditure reserve holds unspent funds being carried forward to 2018/19 for capital and operational purposes.

Urban Tree Fund Reserve

The Urban Tree Fund reserve is maintain or plant trees which will constitute significant trees under the Development Act.

Note 10. Assets Subject to Restrictions

\$ '000	Notes	2019	2018
The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.			
Cash & Financial Assets			
Unexpended amounts received from Federal Government			
Mendelson Foundation		1,577	1,447
Total Cash & Financial Assets		1,577	1,447
Total Assets Subject to Externally Imposed Restrictions		1,577	1,447



Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2019	2018
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(a). Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	5	4,203	17,718
Balances per Statement of Cash Flows		4,203	17,718

(b). Reconciliation of Change in Net Assets to Cash
from Operating Activities

Net Surplus/(Deficit)		8,073	10,474
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		12,566	12,515
Fair Value Adjustments		620	-
Equity Movements in Equity Accounted Investments (Increase)/Decrease		(43)	-
Non-Cash Asset Acquisitions		(254)	-
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(1,110)	(1,247)
Net (Gain) Loss on Disposals		134	(11)
Other		0	(106)
		19,986	21,625
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		(1,654)	134
Net (Increase)/Decrease in Inventories		(6)	(14)
Net Increase/(Decrease) in Trade & Other Payables		1,027	1,585
Net Increase/(Decrease) in Unpaid Employee Benefits		168	273
Net Cash provided by (or used in) operations		19,521	23,603

(c). Non-Cash Financing and Investing Activities

Acquisition of assets by means of:			
- Physical Resources Received Free of Charge	2i	254	-
Amounts recognised in Income Statement		254	-
Total Non-Cash Financing & Investing Activities		254	-

(d). Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	105	105
LGFA Cash Advance Debenture Facility	5,000	5,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Actual 2019	Actual 2018	Actual 2019	Actual 2018	Actual 2019	Actual 2018	Actual 2019	Actual 2018	Actual 2019	Actual 2018
\$ '000										
Business Undertakings										
Community Services										
- Public Order & Safety	3	41	334	202	(331)	(161)	1	14	418	171
- Health Services	49	91	348	354	(299)	(263)	45	76	91	83
- Community Support	917	890	3,273	2,828	(2,356)	(1,938)	510	482	36,198	9,591
- Community Amenities	77	226	355	177	(278)	49	-	10	213	-
Culture										
- Library services	457	459	3,561	3,320	(3,104)	(2,861)	426	423	6,472	4,779
- Cultural services	230	92	1,677	1,242	(1,447)	(1,150)	-	-	14,169	19,677
Economic Development										
Environment										
- Waste Management	160	189	5,820	5,314	(5,660)	(5,125)	-	-	12,318	806
- Other Environment	1,546	1,448	9,559	9,835	(8,013)	(8,387)	12	78	80,493	267
Recreation	123	168	7,583	5,767	(7,460)	(5,599)	578	1,200	211,195	23,579
Regulatory Services	2,346	2,252	5,071	5,100	(2,725)	(2,848)	-	-	307	19
Transport & Communication	998	3,236	12,723	12,520	(11,725)	(9,284)	2,842	1,075	336,672	1,158
Plant Hire & Depot/Indirect	302	113	13	6	289	107	-	-	25,167	9,577
Unclassified Activities	-	-	-	-	-	-	-	-	5,452	-
Council Administration	59,662	56,245	8,583	9,334	51,079	46,911	660	1,774	33,319	9,700
Total Functions/Activities	66,870	65,450	59,399	56,234	7,471	9,216	5,073	5,131	787,410	719,432

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Note 12b. Components of Functions

\$ '000

The activities relating to Council functions are as follows:

COMMUNITY SERVICES

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

CULTURE

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

ECONOMIC DEVELOPMENT

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

ENVIRONMENT

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

RECREATION

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, and Other Recreation.

REGULATORY SERVICES

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

TRANSPORT

Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

COUNCIL ADMINISTRATION

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

Note 13. Financial Instruments

\$ '000

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 1.85% and 2.25% (2018: 1.50% and 2.15%). Short term deposits have an average maturity of 60 days and an average interest rate of 2.10% (2018: 90 days and 2.04%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables

Rates & Associated Charges

(including legals & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.55% (2018: 0.56%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Fees & Other Charges

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).



Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Receivables

Retirement Home Contributions

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities

Interest Bearing Borrowings

Accounting Policy:

Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 3.80% and 3.80% (2018: n/a).

Carrying Amount:

Approximates fair value.

Liabilities

Finance Leases

Accounting Policy:

Accounted for in accordance with AASB 117.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2019					
<u>Financial Assets</u>					
Cash & Equivalents	4,203	-	-	4,203	4,203
Receivables	1,849	-	-	1,849	1,849
Other Financial Assets	3,378	-	-	3,378	3,378
Total Financial Assets	9,430	-	-	9,430	9,430
<u>Financial Liabilities</u>					
Payables	5,595	-	-	5,595	5,595
Current Borrowings	640	-	-	640	640
Non-Current Borrowings	-	2,815	9,205	12,020	12,020
Total Financial Liabilities	6,235	2,815	9,205	18,255	18,255
2018					
<u>Financial Assets</u>					
Cash & Equivalents	17,718	-	-	17,718	17,718
Receivables	491	-	-	491	491
Other Financial Assets	1,240	-	-	1,240	1,240
Total Financial Assets	19,449	-	-	19,449	19,449
<u>Financial Liabilities</u>					
Payables	4,566	-	-	4,566	4,566
Total Financial Liabilities	4,566	-	-	4,566	4,566

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2019		30 June 2018	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	3.80%	12,660		-
		12,660		-

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.



Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 13. Financial Instruments (continued)

\$ '000

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 14. Commitments for Expenditure

\$ '000

Notes

2019

2018

(a). Capital Commitments

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Land	6,199	20,308
Buildings	4,325	16,892
Plant & Equipment	424	500
	10,949	37,700

These expenditures are payable:

Not later than one year	10,949	37,700
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	10,949	37,700

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 14. Commitments for Expenditure (continued)

\$ '000	Notes	2019	2018
(b). Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		78	104
Waste Management Services		20,843	10,235
Grants Funding (restricted)		2,191	1,191
Operational Expenditure		-	253
Information Technology Commitments		-	14
		23,112	11,797
These expenditures are payable:			
Not later than one year		5,489	6,057
Later than one year and not later than 5 years		17,623	5,740
Later than 5 years		-	-
		23,112	11,797

(c). Finance Lease Commitments

Council has no Finance Leases.



Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 15. Financial Indicators

\$ '000	Amounts 2019	Indicator 2019	Prior Periods 2018	2017
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These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	<u>7,471</u>			
Total Operating Income	<u>66,870</u>	11%	14%	17%

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio

Net Financial Liabilities	<u>13,233</u>			
Total Operating Income	<u>66,870</u>	20%	(19%)	(26%)

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

Adjusted Operating Surplus Ratio		10%	14%	17%
Adjusted Net Financial Liabilities Ratio		20%	(19%)	(26%)

3. Asset Renewal Funding Ratio

Net Asset Renewals	<u>14,071</u>			
Infrastructure & Asset Management Plan required expenditure	<u>12,566</u>	112%	152%	105%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 15. Financial Indicators - Graphs (continued)

<p>1. Operating Surplus Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>17%</td> </tr> <tr> <td>2018</td> <td>14%</td> </tr> <tr> <td>2019</td> <td>11%</td> </tr> </tbody> </table>	Year	Ratio %	2017	17%	2018	14%	2019	11%	<p>Purpose of Operating Surplus Ratio</p> <p>This indicator is to determine the percentage the operating revenue varies from operating expenditure</p>	<p>Commentary on 2018/19 Result</p> <p>2018/19 Ratio 11%</p> <p>The reduction in the surplus ratio in 2018/19 is due to no special road grants being received in 2018/19 compared to \$1.2m in 2017/18.</p>
Year	Ratio %									
2017	17%									
2018	14%									
2019	11%									
<p>2. Net Financial Liabilities Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>-26%</td> </tr> <tr> <td>2018</td> <td>-19%</td> </tr> <tr> <td>2019</td> <td>20%</td> </tr> </tbody> </table>	Year	Ratio %	2017	-26%	2018	-19%	2019	20%	<p>Purpose of Net Financial Liabilities Ratio</p> <p>This indicator shows the significance of the net amount owed to others, compared to operating revenue</p>	<p>Commentary on 2018/19 Result</p> <p>2018/19 Ratio 20%</p> <p>With the introduction of our first loan liability in 3 years has moved our net financial liabilities ratio into the black, but at just 20% still shows a strong financial position.</p>
Year	Ratio %									
2017	-26%									
2018	-19%									
2019	20%									
<p>Adjusted Operating Surplus Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>17%</td> </tr> <tr> <td>2018</td> <td>14%</td> </tr> <tr> <td>2019</td> <td>10%</td> </tr> </tbody> </table>	Year	Ratio %	2017	17%	2018	14%	2019	10%	<p>Purpose of Adjusted Operating Surplus Ratio</p> <p>This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure</p>	<p>Commentary on 2018/19 Result</p> <p>2018/19 Ratio 10%</p> <p>The adjusted operating surplus ratio reflects the real ratio, after removal of the advance payment of the 2019/2020 Financial Assistance Grant paid in June 2019.</p>
Year	Ratio %									
2017	17%									
2018	14%									
2019	10%									
<p>Adjusted Net Financial Liabilities Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>-26%</td> </tr> <tr> <td>2018</td> <td>-19%</td> </tr> <tr> <td>2019</td> <td>20%</td> </tr> </tbody> </table>	Year	Ratio %	2017	-26%	2018	-19%	2019	20%	<p>Purpose of Adjusted Net Financial Liabilities Ratio</p> <p>This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure</p>	<p>Commentary on 2018/19 Result</p> <p>2018/19 Ratio 20%</p> <p>The adjusted Net Financial Liabilities Ratio reflects the real ratio, after removal of the advance payment of the 2019/2020 Financial Assistance Grant paid in June 2019.</p>
Year	Ratio %									
2017	-26%									
2018	-19%									
2019	20%									
<p>3. Asset Renewal Funding Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>105%</td> </tr> <tr> <td>2018</td> <td>152%</td> </tr> <tr> <td>2019</td> <td>112%</td> </tr> </tbody> </table>	Year	Ratio %	2017	105%	2018	152%	2019	112%	<p>Purpose of Asset Renewal Funding Ratio</p> <p>This indicator aims to determine if assets are being renewed and replaced in an optimal way</p>	<p>Commentary on 2018/19 Result</p> <p>2018/19 Ratio 112%</p> <p>Council continues to meet its annual obligations for the renewal of assets consistent with the Asset management Plans.</p>
Year	Ratio %									
2017	105%									
2018	152%									
2019	112%									



Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 16. Uniform Presentation of Finances

\$ '000	2019	2018
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	66,870	65,450
less Expenses	(59,399)	(56,234)
Operating Surplus / (Deficit)	7,471	9,216
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(14,646)	(19,482)
<i>add back</i> Depreciation, Amortisation and Impairment	12,566	12,515
<i>add back</i> Proceeds from Sale of Replaced Assets	574	504
Subtotal	(1,505)	(6,463)
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(30,494)	(8,878)
<i>add back</i> Amounts Received Specifically for New and Upgraded Assets	1,110	1,247
Subtotal	(29,384)	(7,631)
Net Lending / (Borrowing) for Financial Year	(23,418)	(4,878)

Note 17. Operating Leases

\$ '000	2019	2018
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Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

(i) Investment Property

Rentals received, and outgoings reimbursed, in relation to Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable.

Leases commitments under all non-cancellable lease agreements, including those relating to Investment Property, are as follows:

Not later than one year	1,025	642
Later than one year and not later than 5 years	2,062	1,797
Later than 5 years	33	588
	<u>3,120</u>	<u>3,027</u>

(ii) Lease Payment Commitments of Council

Council has entered into non-cancellable operating leases for various items including land rental from Adelaide Airport housing a new depot and other plant and equipment.

The Adelaide Airport land rental expires in August 2048 and contains an option to extend for an additional 49 years.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease return or acquire the equipment leased

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	553	500
Later than one year and not later than 5 years	2,178	1,980
Later than 5 years	17,194	13,365
	<u>19,925</u>	<u>15,845</u>



Note 18. Superannuation

\$ '000

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2018/19; 9.50% in 2017/18). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2017/18) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Superannuation contributions paid by council for 12 months to 30 June 2019 totalled \$1,792,346 (2017/18 \$1,686,083).

Note 19. Interests in Other Entities

\$ '000

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

	Council's Share of Net Income		Council's Share of Net Assets	
	2019	2018	2019	2018
Joint Ventures	43	-	1,964	-
Total	43	-	1,964	-

(i) JOINT VENTURES, ASSOCIATES AND JOINT OPERATIONS

(a) Carrying Amounts

Name of Entity	Principal Activity	2019	2018
Brownhill and Keswick Creek Stormwater Board	Flood Mitigation	1,964	-
Total Carrying Amounts - Joint Ventures & Associates		1,964	-

Brownhill and Keswick Creek Stormwater Board

During the 2017/18 financial year, the Brown Hill and Keswick Creeks Stormwater Board (the 'Regional Subsidiary') was established and City of West Torrens has 49% Equitable Interest and 20% Operating Expenses Interest in this. The Board has been established to implement or oversee the construction of stormwater infrastructure for the purpose of implementation of the Brown Hill and Keswick Creeks Stormwater Management Plan (the Plan); oversee the maintenance and repair and /or renewal of stormwater infrastructure; oversee implementation of associated or related infrastructure works; hold stormwater infrastructure; implement other non infrastructure measures; provide a forum for the discussion and consideration of the constituent council's obligations and responsibilities under the Plan; and enter into agreements with constituent councils for the purpose of managing the Plan.

Other constituent councils include City of Adelaide, City of Burnside, City of Unley, and City of Mitcham.

(b) Relevant Interests

Name of Entity	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2019	2018	2019	2018	2019	2018
Brownhill and Keswick Creek Stormwater Board	20%	20%	49%	49%	20%	20%

(c) Movement in Investment in Joint Venture or Associate

	Brownhill and Keswick Creek Stormwater Board	
	2019	2018
Opening Balance	-	-
Share in Operating Result	43	-
New Capital Contributions	1,921	-
Council's Equity Share in the Joint Venture or Associate	1,964	-

Note 19. Interests in Other Entities (continued)

\$ '000

(d) Summarised Financial Information of the Equity Accounted Business

Statement of Financial Position

	Brownhill and Keswick Creek Stormwater Board	
	2019	2018
Cash and Cash Equivalents	3,967	-
Other Current Assets	2,024	-
Non-Current Assets	3,209	-
Total Assets	9,200	-
Current Trade and Other Payables	3,053	-
Current Provisions	7	-
Total Liabilities	3,060	-
Net Assets	6,140	-

Statement of Comprehensive Income

	Brownhill and Keswick Creek Stormwater Board	
	2019	2018
Contributions from Constituent Councils	618	-
Interest Income	16	-
Total Income	634	-
Employee Costs	235	-
Materials, Contracts & Other Expenses	182	-
Depreciation, Amortisation and Impairment	2	-
Total Expenses	419	-
Operating Result	215	-

(e). Share of Joint Operations Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

	2019	2018
(i) Capital Expenditures Payable		
Not later than one year	169	-
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	169	-

(f). Transactions with Council

	2019	2018
Aggregate amount of transactions with Council		
- receipts from Council	1,921	-

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

Council has no contingencies nor any assets or liabilities not recognised in the Statement of Financial Position.

Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2019, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Certification of Financial Statements as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 09/10/19.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 23. Related Party Transactions

\$ '000	2019	2018
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Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the *Local Government Act 1999*. In all, 28 persons were paid the following total compensation:

The compensation paid to Key Management Personnel comprises:

Short-Term Employee Benefits	1,451	1,426
Post-Employment Benefits	82	82
Total	1,533	1,508

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.



Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 24. Mendelson Foundation

\$ '000	2019	2018
<p>The Max and Bette Mendelson Foundation is a charitable fund established in 1996 under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens under the terms of the Trust Deed.</p>		
<p>Financial Performance & Cash Flow Information</p>		
<p>Statement of Comprehensive Income - Mendelson Foundation</p>		
<p>INCOME</p>		
Dividend Income including Franking Credits	68	61
Interest income	3	3
Fair Value Movement on Financial Assets	115	106
Council Contribution	20	20
	206	190
<p>EXPENDITURE</p>		
Scholarships	48	48
Fund Management	23	15
Member Emoluments	13	12
	84	75
CHANGE IN FOUNDATION WEALTH	122	115
<p>Statement of Financial Position - Mendelson Foundation</p>		
<p>CURRENT ASSETS</p>		
Cash & Cash Equivalents	152	203
Trade & Other Receivables	11	11
Units in Managed Funds	202	246
Shares in Listed Companies	1,212	987
Total Assets	1,577	1,447
<p>LIABILITIES</p>		
Current Liabilities	-	-
Non Current Liabilities	-	-
Total Liabilities	-	-
NET ASSETS	1,577	1,447
<p>FOUNDATION WEALTH</p>		
Accumulated Surplus	1,577	1,447

INDEPENDENT AUDITOR'S REPORT TO THE PRINCIPAL MEMBER OF THE CITY OF WEST TORRENS

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of the City of West Torrens ("the Council"), which comprises the statement of financial position as at 30 June 2019, the statement of profit and loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the certification of the financial statements.

In our opinion the financial report of the City of West Torrens, presents fairly, in all material respects, the Council's financial position as at 30 June 2019 and its financial performance for the year ended on that date in accordance with Australian Accounting Standards, the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 2011*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the *Local Government Act 1999* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Local Government Act 1999*, which has been given to the Council, would be in the same terms if given to the Council as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

Management is responsible for the other information. The other information obtained is the annual report, which we obtained prior to the date of this auditor's report, and the Annual Report, which is expected to be made available to us after that date.

Our opinion on the financial report does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed on the other information that we obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard. When we read the Annual Report, if we conclude that there is a material misstatement therein, we are required to communicate the matter to the directors and will request that it is corrected. If it is not corrected, we will seek to have the matter appropriately brought to the attention of users for whom our report is prepared.

Council's responsibility for the Financial Report

The Council's officers are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as the Council's officers determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council's officers are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council's officers either intend to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_files/ar3.pdf.

This description forms part of our auditor's report.



BDO Audit (SA) Pty Ltd



Andrew Tickle
Director

Adelaide, 24 October 2019

INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE CITY OF WEST TORRENS

Opinion

We have undertaken a reasonable assurance engagement on the design and the operating effectiveness of controls established by City of West Torrens (“the Council”) in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, throughout the period 1 July 2018 to 30 June 2019 relevant to ensuring such transactions have been conducted properly and in accordance with law.

In our opinion, in all material respects:

- a) The controls established by the Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities were suitably designed to ensure such transactions have been conducted properly and in accordance with law; and
- b) The controls operated effectively as designed throughout the period from 1 July 2018 to 30 June 2019.

Basis for opinion

We conducted our engagement in accordance with Standard on Assurance Engagements ASAE 3150 *Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council’s responsibilities for the internal controls

The Council is responsible for:

- a) The receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities;
- b) Identifying the control objectives
- c) Identifying the risks that threaten achievement of the control objectives
- d) Designing controls to mitigate those risks, so that those risks will not prevent achievement of the identified control objectives; and
- e) Operating effectively the controls as designed throughout the period.

Our independence and quality control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and apply Auditing Standard ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.

Assurance practitioner's responsibilities

Our responsibility is to express an opinion, in all material respects, on the suitability of the design to achieve the control objectives and the operating effectiveness of controls established by the Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities. ASAE 3150 requires that we plan and perform our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operated effectively throughout the period.

An assurance engagement to report on the design and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the control objectives and the operating effectiveness of controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness of those controls that we consider necessary to achieve the control objectives identified. An assurance engagement of this type also includes evaluating the suitability of the control objectives.

Limitations of controls

Because of the inherent limitations of an assurance engagement, together with any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved and so fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.



BDO Audit (SA) Pty Ltd



Andrew Tickle
Director

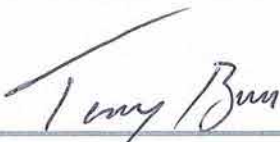
Adelaide, 24 October 2019

General Purpose Financial Statements
for the year ended 30 June 2019

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of West Torrens for the year ended 30 June 2019, the Council's Auditor, BDO Audit (SA) Pty Ltd. has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Terry Joseph Buss PSM
CHIEF EXECUTIVE OFFICER



John Woodward
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 9th October 2019.



CERTIFICATION OF AUDITOR INDEPENDENCE

I confirm that, for the audit of the financial statements of the City of West Torrens for the year ended 30 June 2019, I have maintained my independence in accordance with the requirements of APES 110 - Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.



Andrew Tickle
Director

BDO Audit (SA) Pty Ltd

Adelaide, 24 October 2019



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