



Annual Report **2017-18**



Council's Vision

Committed to being the best place to live, work and enjoy life.

Council's Mission

To strive for excellence in serving our diverse community.

Council's Values

Accountability

We act on behalf of the West Torrens community and are therefore accountable to them for our actions.

Advocacy

We will act as an advocate with other levels of government and the private sector to help achieve Council's Vision.

Community Capacity

We will work with local communities to assist them strengthen their support and problem solving resources, so that they may obtain more control over their relationships, resources, learning, information and decision-making.

Community Involvement

We will regularly consult with our community and seek to actively engage them in the operations, functions and activities of Council.

Healthy Communities

We will work in partnerships with community, business and government sectors to provide a safe, clean, healthy and sustainable environment, one that balances social, cultural, heritage, environmental and economic factors.

Inclusivity

We will foster the development of an inclusive city; one that recognises the value of all people, celebrates their diversity and treats them with respect and dignity.

Quality

We will provide quality services that are continuously improving, focused on customer service and accountable to the community.

Supportive Working Environment

We will provide a safe, supportive and family-friendly working environment that promotes staff development.



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From the Mayor and the Chief Executive Officer

As the City of West Torrens' Mayor and Chief Executive Officer, it gives us great pleasure to present the Annual Report for the 2017/18 financial year. While much of the detail is carried in the individual reports, we would like to take a few minutes to share some of the more significant highlights in a year generously peppered with achievements.

As this report has been prepared against the backdrop of the highly-charged rate capping issue, it is perhaps pertinent to mention that the City of West Torrens' opposition to rate capping is neither political nor about giving local government free rein. Rather, it is about ensuring that a democratically elected level of government is accountable to the community it serves. In our case, we have for the past five years managed to keep our rate rises in line with, and sometimes even below, CPI without in any way diluting the range of services we offer. That's because our people remain our greatest asset and it is because of their astuteness and commitment to the tasks at hand that we have been able to eradicate waste while running a tight and efficient organisation that recognises where its priorities lie.

Indeed, our rate rise for the new 2018/19 financial year is once again the second lowest across metropolitan Adelaide and, at 2.3 per cent, is some way below the domestic CPI increase of 2.7 per cent. We are financially sustainable and debt free. We have programs in place to improve efficiencies and effectiveness and we have plans to fully cover our capital and operational expenditure over our 10-year forward estimates with projected rate increases not exceeding 2.5 per cent in any individual year of that decade.

Looking to other highlights of the review period against a number of key objectives we flagged 12 months ago, we have used the past year to 30 June 2018 to deliver on many. At that time we spoke of our ongoing commitment to Council's signature project, the rollout of our community centres program that had its genesis in a stocktake of all our properties and facilities a little over a decade ago.

Underperforming assets were identified and earmarked for sale and the funds – along with State and Federal Government grants – were dedicated to creating state-of-the-art hubs that, thanks to extensive consultation, had wide community

support and met the many and varied needs of the 60,000-plus people who call West Torrens home.

The delivery phase started some years later with the purpose-built multi-use Thebarton Community Centre which, since its completion, has been well utilised and regularly records more than 2,000 bookings during any single year.

Our focus is now firmly on the combined \$10.8 million Lockleys Oval /Apex Park /Mellor Park redevelopment, the \$6 million revamp of the Camden Oval and the \$7 million redevelopment of Weigall Oval. During the reporting period, site works began at Lockleys Oval while the Camden Oval complex upgrade forged ahead with the completion of a new synthetic senior soccer field and will continue in the new year as attention turns to improving the existing facilities and clubrooms.

We also started with Stage 1 of the Weigall Oval complex upgrade, which will continue into 2018/19 with the construction of a new reserve play space, a mosaic of pathways, a number of tennis courts and new car parking facilities.



Apex Park is earmarked for a revamp as part of a \$10.8 million Lockleys Oval/Apex Park/Mellor Park project.



At the same time, we commenced the much-needed upgrade of Apex Park Reserve which promises to deliver a greatly improved and more amenable and user-friendly facility when completed in the years ahead. Still on development and infrastructure projects, we tackled the reconstruction of numerous streets across the council area of some 37 square kilometres to deliver almost 3,400 lineal metres of kerbing, more than 3,000 square metres of footpaths and just under 150,000 square metres of new or rejuvenated road surfaces.

With our younger residents in mind, we also completed our first ever nature play park at Joe Wells Reserve. One of just a handful across Adelaide, it was designed in conjunction with the children at the adjacent Netley Kindergarten and stands as a beacon to successful community engagement. It features, among others, a central gathering point or meeting circle off which are a myriad play spaces such as a natural climbing structure, a cave, swings, bridges, a sandpit and a creek and rockery, all set amid an interesting topography of hills and valleys surrounded by hints of bushland and natural shade. It will serve both the kindergarten children and the broader community.

The year also saw the relocation of our public works depot to a new and considerably larger site just off Morphett Road and adjacent to Adelaide Airport. The modern facility, formerly the home of Manuele Engineers, was purchased in November 2017 and with its 20,000m² of undercover space and generous surrounds, will alleviate many of the access problems of the old Marion Road depot. When the relocation is completed in the latter part of 2018, the old facility will be sold while excess floor space at the new depot will be sub-let to create an additional income stream.

A raft of other smaller projects, from pedestrian lighting and wetland construction to an Active Ageing program that focuses on wellness and healthy ageing and a myriad school holiday programs, all combined to

add to the amenity and appeal of our city for residents, businesses and visitors alike and are shared elsewhere in this Annual Report.

The City of West Torrens' spirit of innovation and collaboration was again evident during a year of achievements – and none more so than in the formalisation of the Brown Hill and Keswick Creeks Stormwater Board which follows a long and arduous lobbying period.

The landmark triumph, first considered many years ago to coordinate and oversee the construction of stormwater infrastructure as envisaged in the Brown Hill and Keswick Creeks Stormwater Management Plan, is a partnership between the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens and officially came into existence on 15 February 2018. It will allow member councils to tackle flood mitigation projects across the catchment, while also attending to measures to reduce the impact of flooding on thousands of properties should a one in 100 year storm event occur. A working party has been established to interview and assess applicants for the new entity's board, with positions to be filled in the new financial year.

Our collaborative initiative with regard to the Western Adelaide Region Climate Adaption Plan, developed in association with neighbouring councils the Cities of Charles Sturt, Holdfast Bay and Port Adelaide Enfield, also achieved a significant milestone during 2017/18 when the Western Adelaide Urban Heat Mapping Project was completed.

Designed to identify heat islands and hot spots across the region, it is one of the first deliverables of an ambitious drive to inform decision-making in relation to climate change adaptation, green infrastructure, community health and planning. It will also allow us and our partner councils to respond effectively to its impacts and opportunities.

Turning our attention to matters of a more communal and cultural nature,

the year again featured a number of awards – some of which we received, others which we had the honour of bestowing.

Our Community Development Team stepped up to the winners' rostrum when presented with a Local Government award for conceptualising an After School Swim Safety Program that, in conjunction with a number of local schools and the Thebarton Aquatic Centre, teaches newly arrived children the basics of swimming and instills in them a sense of safe activity around bodies of water.

Our West Torrens Art Prize, first launched in 2017 to celebrate the uniqueness of our multicultural city, again drew a large number of excellent entries in 2018, devoted to the chosen theme of 'West Torrens: Past, Present and Future'. The son of Venetian/Croatian migrants, Richard Maurovic proved to be a popular winner of the \$10,000 first prize for his 'Respecting all cultures, Torrensville', painting. The work draws on personal experience and pays tribute to a diverse and inclusive haven characterised by harmonious living infused with a rich tapestry of different languages, tastes, sounds and festivals. It was deemed by the judges to be particularly pertinent to the brief and rich in composition and now hangs proudly in the Council offices.

Further afield, our 2018 Summer Festival remained very much a major attraction, drawing more than 12,000 people to a series of events characterised by food, music and fun. We additionally produced a well-received special issue 'We are West Torrens' magazine to honour the many migrants who have settled in our midst and made an enormous contribution to our lives.

Looking ahead, we will continue to vigorously pursue responsible fiscal management as we strive for a future characterised by financial sustainability, prudent management of community assets and stormwater flood mitigation for all.

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We are already hard at work devising plans to nullify, or at least significantly dilute, the anticipated impact of China's National Sword Policy that has seen a major crackdown on what recyclable waste – mostly in the form of recyclable paper, metals and plastic – can be shipped into China. Despite the many challenges we face, not least among them that posed by China Sword, we are determined to protect and preserve our assets for future generations – and ensure that, in the process, they are not left to carry the burden for work that should have been undertaken earlier.



Mayor
John Trainer OAM

A handwritten signature in black ink that reads "John Trainer".

We appreciate that we have much to do during the next 12 months and in the years thereafter but we can take heart knowing that we have a group of Elected Members, an executive team and a staff complement who, together with our cohort of generous volunteers, give us a task force unmatched in local government. We thank each and every one of them for their work over the year.

We commend the City of West Torrens' full Annual Report for 2017/18 to you.



Chief Executive Officer
Terry Buss PSM

A handwritten signature in black ink that reads "Terry Buss".

The end of a distinguished era

By Terry Buss PSM,
Chief Executive Officer

As many of you are aware, our long-serving, eloquent and energetic Mayor, John Trainer, will retire from his position ahead of the November 2018 Local Government elections, with his final act being the laying of the wreath at our Armistice Centenary Commemoration on 11 November 2018.

In my capacity as Chief Executive Officer, I have worked closely with John over the past 10 years of his 18-plus years as our Mayor and I would like to make special mention of the man and his exceptional support, counsel, service and leadership to the City of West Torrens.

John was first elected to the position in 2000 and can look back with enormous pride on what has arguably been among the most distinguished terms in our long history. I am confident everyone at the City of West Torrens joins me in thanking him for his outstanding contribution to our city and wishing him well in the next chapter of his life.



The City of West Torrens

West Torrens has become a sought after place to live, most likely because of its central location between the Adelaide Central Business District (CBD) and the coast.

With a population just shy of 60,000, the need for housing is always increasing and as such new residential developments are springing up at various locations each year.

The influx of people to our city it means that the needs for services and amenities are always changing and, as a result, we are currently undertaking

major upgrades to numerous recreational spaces to help cater for these needs.

Data released from the Australia Bureau of Statistics show that we are attracting higher proportions of people born in India and China and that more than 30 per cent of our residents were born overseas.

West Torrens is well-known for its larger shopping precincts which attract visitors from further afield. Places such as Ikea, Harbour Town, the Brickworks Marketplace and the

Mile End Homemaker Centre all help keep the local economy flourishing.

As a tourism destination our appeal is also increasing with many cyclists taking advantage of the numerous off road bike paths in and around West Torrens and new attractions springing up in various locations. West Beach Parks is a large tourism drawcard for our region, attracting visitors from intrastate, interstate and overseas who enjoy staying in West Torrens while on holidays.



Elected Council operations

The City of West Torrens' principal decision-making body is the Elected Council in session, with the Mayor and two councillors from each of the city's seven electoral wards voted onto Council for a four-year term of office. For the 2017/18 year the Council comprised:

Mayor

Honourable John Trainer OAM

Airport Ward

Suburbs included: Brooklyn Park (part), Fulham, Lockleys, West Beach, Airport, Glenelg North (part)

- Councillor Rosalie Haese
- Councillor Garth Palmer

Hilton Ward

Suburbs included: Brooklyn Park (part), Cowandilla, Hilton, Mile End (part), Richmond (part) Torrensville (part), West Richmond

- Councillor Cindy O'Rielley
- Councillor George Vlahos

Keswick Ward

Suburbs included: Ashford, Glandore, Keswick, Keswick Terminal, Kurralta Park, Marleston (part), Mile End (part), Mile End South, North Plympton (part), Plympton (part) Richmond (part)

- Councillor Michael Farnden
- Councillor John Woodward

Lockleys Ward

Suburbs included: Fulham (part), Lockleys (part), Torrensville (part) Underdale (part)

- Councillor Kym McKay
- Councillor Steven Rypp

Morphett Ward

Suburbs included: Camden Park, Glenelg North, Novar Gardens, Plympton (part)

- Councillor George Demetriou
- Councillor Megan Hill

Plympton Ward

Suburbs included: Marleston (part), Netley, North Plympton (part), Plympton (part)

- Councillor Arthur Mangos
- Councillor Simon Tsiaparis

Thebarton Ward

Suburbs included: Mile End (part), Thebarton, Torrensville (part), Underdale (part)

- Councillor Graham Nitschke
- Councillor Tony Polito



Council's representation quota

In accordance with section 12 of the Local Government Act 1999 (the Act), a council is required to conduct an Elector Representation Review at least once in every eight years. A review may relate to the composition of the council, or of the wards of the council, or may relate to those matters generally.

The Act sets out the requirements for conducting a review and stipulates timeframes to ensure that members of the public have ample opportunity to make submissions at key stages of the review process.

In order to commence a review, a council is required to prepare a Representations Options Paper which outlines the representation structures

available. The paper addresses the representation and governance issues that are likely to arise with respect to the matters under review and also presents the advantages and disadvantages of the options under consideration.

At the end of the consultation process the council must submit a report, detailing a summary of any amendments resulting from the public consultation process, to the Electoral Commissioner of South Australia for certification.

Section 28 of the Act allows for eligible electors to initiate a proposal to alter the boundaries of a council area, or ward boundaries, or the composition of the council. This is a separate process from the automatic review provisions.

An Elector Representation Review began in October 2012 and was completed in November 2013. Ward boundary changes were adopted as part of the Elector Representation Review which came into operation at the conclusion of the Local Government Elections in November 2014.

The next Elector Representation Review is scheduled to be conducted in 2021.

The following table shows a comparison of the elector representation quota for the City of West Torrens compared with similar sized councils in South Australia using the Australian Classification of Local Governments (ACLG) Urban Development Medium (UDM) category.

Council	Electors	Elected Members (including Mayor)	Representation quota
Burnside	31,816	13	2,447
Campbelltown	35,153	11	3,195
Holdfast Bay	27,935	13	2,148
Mitcham	48,453	14	3,460
Norwood, Payneham, St Peters	25,443	14	1,817
Unley	27,688	13	2,129
West Torrens	40,971	15	2,731

Source: Local Government Association of South Australia - July 2018

Elected Council operations

Elected Member allowances

The register of Elected Member allowances and benefits was available for inspection upon request at the Civic Centre. Elected Member allowances were determined by the State's Remuneration Tribunal.

Allowances payable to members for the 2017/18 financial year were:

Position	Figure per annum (until 6 November 2017)	Figure per annum (from 7 November 2017)
Mayor	\$77,795	\$79,230
Councillors	\$19,449	\$19,808
Additional allowances		
Deputy Mayor	\$4,863	\$4,952
Chair of a committee	Chair prescribed committee - \$4,863. Chair non-prescribed committee - \$205 sitting fee, capped at \$1,299 per annum*	Chair prescribed committee - \$4,952. Chair non-prescribed committee - \$209 sitting fee capped at \$1,251 per annum*
Member of Mendelson Foundation	\$4,863	\$4,952
Presiding Member of the Development Assessment Panel (DAP) until 30 September 2017 - \$10,697		Presiding Member of the Council Assessment Panel (CAP) from 1 October 2017 - \$10,697
Member of the Development Assessment Panel (DAP) until 30 September 2017 - \$5,835		Member of the Council Assessment Panel (CAP) from 1 October 2017 - \$5,835
Independent Member of Audit and Risk Committee	\$768 sitting fee capped at \$4,862 per annum	\$782 sitting fee capped at \$4,952 per annum

Mayor 1 representative; Councillors 14 representatives; Deputy Mayor 1 representative; Mendelson Foundation 2 Elected Members, Development Assessment Panel 3 Elected Members; Council Assessment Panel 1 Elected Member; Audit and Risk 2 Elected Members.

Note: When an Elected Member occupies one or more of the additional positions listed above (e.g. Deputy Mayor and Chair of a Committee) they receive only one additional allowance i.e. Councillor allowance of \$19,808 plus one additional allowance of \$4,952 = \$24,760 in total.

**As at 07/11/2017 the Remuneration Tribunal determination provided that Chairs of Prescribed Committees be paid an allowance of \$4,952 per annum and Chairs of Non-Prescribed Committees be paid a sitting fee of \$209, capped at \$1,251 per annum.*

In addition to the annual allowance determined by the Remuneration Tribunal, Elected Members were provided with communications' equipment such as computers and mobile telephones to assist in the proper discharge and performance of their legislative duties.

Elected Members were also afforded the opportunity to attend training and conferences in order to ensure that their knowledge and understanding of local government is contemporary in order to make sound strategic, policy and financial decisions.

The Mayor was provided with a vehicle to undertake official duties.

Elected Members were required to reimburse Council for any private use of equipment provided.



Elected Member training and development

The Council Policy - Elected Members' Training and Development was adopted by Council on 17 March 2015. Elected Members attended a variety of local, state and national seminars and conferences during the 2017/18 period including:

- Local Government Association Roads and Works Conference
- Murray Darling Association 73rd National Conference and Annual General Meeting
- Norman Waterhouse Lawyers Local Government Conference
- Australian Airports Association National Conference
- Australian Local Government Association National Local Roads and Transport Congress
- Local Government Association Council Members Forum
- Local Government Association Conference and Annual General Meeting
- Planning Institute of Australia SA State Planning Conference
- Australian Local Government Association National General Assembly of Local Government
- Council Next Practice Showcase and LGA Ordinary General Meeting
- Australian Mayoral Aviation Council Annual Conference
- City of West Torrens Road Safety Group
- West Torrens Waste Working Party
- Local Government Association Elected Member Facilitated Session - PDI Act - Development of the Community Engagement Charter
- Elected Member Workshop - PDI Update
- Elected Member Strategic Workshop (Confidential)
- SA Power Network Information Session on Public Lighting
- Elected Member Workshop - Development Plan Review with DPTI.

Elected Council operations

Council meetings

During the year in review, Council met to consider information, reports and recommendations from the administration, to set budgets and arrive at decisions on strategies and policies to benefit the community.

Regular Council meetings took place on the first and third Tuesday of each month, however only one meeting was held in December 2017 and January 2018. Meetings were held in the City of West Torrens Civic Centre, 165 Sir Donald Bradman Drive, Hilton.

Notices of meetings

Meeting schedules, agendas and minutes were available at meetings, on public display in the Civic Centre (165 Sir Donald Bradman Drive, Hilton), the Hamra Centre Library (1 Brooker Terrace, Hilton) as well as on Council's website. Members of the public could obtain copies for a fee or view the information free of charge from Council's website.

Agendas and minutes

Council, Committee and Development Assessment Panel/Council Assessment Panel agendas are placed on public display, not less than three days before meetings at the Civic Centre and Hamra Centre. Minutes of the meetings are also on display at the Civic Centre and Hamra Centre within five days of that meeting having been held at the Civic Centre. Meeting agendas and minutes also appear on Council's website.

Council committees

Council committees are appointed in accordance with Section 41 of the Local Government Act 1999. In line with its 'Terms of Reference', the role of each committee is to consider reports and other information, such as the results of community consultation, and make recommendations to Council. The recommendations are given effect only when adopted by Council. During 2017/18, the City of West Torrens had the following committees.

Urban Services Prescribed Standing Committee

Presiding member: Cr John Woodward

Meetings: monthly

Considered and reported to Council on matters affecting the Urban Services Division, such as:

- development and review of relevant strategies
- issuing of leases
- licenses and permits
- traffic management
- maintenance and construction of new Council facilities.

Governance Prescribed Standing Committee

Presiding member: Cr Garth Palmer

Meetings: monthly

Considered and reported to Council on matters relating to Council's governance responsibilities including:

- the status of native title claims
- the impacts of State and Federal legislative change upon the Council and the organisational legislative compliance
- policy implications of external agency proposals on Council
- external agency investigations in accordance with policy
- procurement.

Finance and Regulatory Prescribed Standing Committee

Presiding member: Cr George Vlahos

Meetings: monthly

Considered and reported to Council on matters relating to the Corporate and Regulatory Division including:

- financial management including budget setting and review
- information technology resources and strategies
- environmental health matters
- waste management
- parking issues.

Strategy and Community Prescribed Standing Committee

Presiding member: Cr Arthur Mangos

Meetings: monthly

Considered and reported to Council on matters relating to the Business and Community Services Division including:

- State and Federal grants and subsidies
- strategy and development proposals
- promotion of community information
- promotion and development of Library Services.

Audit and Risk Prescribed General Committee

Presiding member: Cr Steven Rypp

Meetings: bi-monthly (February, April, June, August and October)

Comprised two Elected Members and three independent representatives and met to evaluate and provide advice on ways to improve the effectiveness of Council's:

- financial management
- risk management
- internal and external audit
- internal controls.

The Committee also made recommendations on the annual budget and financial statements.

Civic Non-prescribed General Committee

Presiding member: Cr Simon Tsiaparis

Meetings: bi-monthly (February, April, June, August and October)

Comprised seven Elected Members and met to discuss issues and make recommendations to Council on:

- events and functions
- grants, sponsorship and donations
- Council's civic responsibilities.



Corporate Planning, Policy and Performance Prescribed Committee

Presiding member: Cr Cindy O'Rielley

Meetings: bi-monthly (March, May, July, September and November).

Comprised seven Elected Members and met to review and discuss issues and make recommendations to Council on:

- review Council's Community Plan and Strategic Issues
- review Council policies
- review the performance of Council.

Community Facilities Prescribed General Committee

Presiding member: Cr Kym McKay

Meetings: bi-monthly (March, May, July, September and November).

Comprised seven Elected Members and met to review and discuss issues and make recommendations to Council on the creation of a network of multi-purpose community facilities (hubs) and neighbourhood development centres. Made recommendations to Council on the various development options, regarding community facilities, including:

- operations
- management
- financial costs
- construction and layout of buildings.

Chief Executive Officer's Review Prescribed General Committee

Presiding member: Cr George Demetriou

Meetings: annually

Comprised six Elected Members and met to review and make recommendations to Council in relation to the performance of the Chief Executive Officer.

Other committees

Development Assessment Panel (DAP)

In addition to the committees established in accordance with Section 41 of the Local Government Act 1999, Council established its independent Development Assessment Panel in accordance with the Development Act 1993.

Presiding member: Dr Donna Ferretti (1 July 2017 to 30 September 2017)

Meetings: monthly

Comprised of three Elected Members and four Independent Members. Met to consider and make decisions on certain development applications submitted to Council. Decisions made by DAP are not subject to review by Council. Appeals against most DAP decisions can, however, be made to the Environment, Resources and Development Court.

The DAP was dissolved on 30 September 2017.

Council Assessment Panel (CAP)

The Council established its independent Council Assessment Panel in accordance with the Planning, Development and Infrastructure Act 2016 on 1 October 2017.

Presiding member: Dr Donna Ferretti (1 October 2017 to 14 March 2018)

Presiding member: Ms Colleen Dunn (15 March 2018 to 30 June 2018).

Meetings: monthly

Comprised of one elected member and four independent members. Met to consider and make decisions on certain development applications submitted to Council. Decisions made by CAP are not subject to review by Council. Appeals against most CAP decisions can, however, be made to the Environment, Resources and Development Court.

Building Fire Safety Committee

Meetings: bi-annually.

Comprised two Council staff, a Metropolitan Fire Service (MFS) representative and a member of the public with relevant expertise in building fire safety. There is no Elected Member representation. This Committee operated pursuant to section 71 of the Development Act 1993.

Working parties

A number of working parties consisting of Elected Members, staff and members of the community have been established to investigate and examine specific issues and provide advice to the City of West Torrens administration. These year these included:

- City of West Torrens Road Safety Group
- Household Waste Working Party

Designated informal gatherings

Section 90(8) and (8a) of the Local Government Act 1999 (Act) operate to enable Council to lawfully hold designated informal gatherings or discussions of members of Council or a Council Committee, with or without Council employees, provided that:

- any matters discussed relating to a matter that would ordinarily form part of the agenda for a formal meeting of the Council or a Council Committee are not dealt with in such a way as to obtain, or effectively obtain a decision; and
- the Council has adopted a policy on the holding of designated informal gatherings and discussions and the informal gatherings and discussions comply with the policy

In 2017/2018 the Council held 23 designated informal gatherings of which two were designated confidential under section 90(8) and (8a) of the Local Government Act 1999.

Elected Council operations

Public participation

Members of the public may express their views and opinions to Council in a number of ways including:

Deputations

A deputation is a verbal way of presenting an issue to the notice of all Elected Members at a Council meeting. It is undertaken in accordance with the Code of Practice - Procedures at Meetings and the Local Government (Procedures at Meetings) Regulations 2013.

All deputation requests must be made in writing to the Chief Executive Officer no later than one week before the Council meeting.

Petitions

A petition is a formal written request or submission to Council, which has been signed by multiple people.

Once the petition has been received it will be presented to Council for consideration and the Head Petitioner will be advised of Council's decision.

A petition must meet the requirements of Council's Code of

Practice - Procedures at Meetings and the Local Government (Procedures at Meetings) Regulations 2013 in order to be considered by Council. Each page of the petition must:

- be legibly written, typed or printed
- clearly set out the whole of the request or submission of the petitioners (at the top of each page)
- clearly show the name of each person with their signature and address
- be addressed to the Council and delivered to the Civic Centre
- clearly state the name and contact details of the Head Petitioner.

Pages or names that do not meet this format cannot be counted when Council considers the petition.

A standard petition form is available on Council's website and provides a template for compiling a petition.

Written requests

A member of the public may write to the Council on any Council policy, activity or service.

Elected Members

Members of the public may contact Elected Members to discuss any issue relevant to Council. Elected Member contact details are available on Council's website.

Website and email

The Council's website provides an online feedback form which may be completed to provide any comment on Council's services or programs. People can also email Council at csu@wtcc.sa.gov.au

In addition to the above, members of the public can provide feedback and seek information from Council via social media, taking part in Council surveys and other project-based engagement activities. A number of public consultation and engagement activities occurred this year; these are reported on in the Strategy and Business section later in this document.

Council and standing committee meetings - attendance

Below details the number of Council and committee meetings held from 1 July 2017 - 30 June 2018.

Type of meeting	Number
Council meeting	22
Urban Services Prescribed Standing Committee	12
Governance Prescribed Standing Committee	12
Finance and Regulatory Prescribed Standing Committee	12
Special Finance and Regulatory Prescribed Standing Committee	1
Strategy and Community Prescribed Standing Committee	12
Special Strategy and Community Prescribed Standing Committee	1
Audit and Risk Prescribed General Committee	5
Corporate Planning, Policy and Performance Prescribed General Committee	3
Civic Non-Prescribed General Committee	5
Community Facilities Prescribed General Committee	5
Council Assessment Panel (previously Development Assessment Panel)	12
Chief Executive Officer's Review Prescribed General Committee	1
Building and Fire Safety Committee	1



Elected Member attendance - Council and Standing Committee meetings

1 July 2017 to 30 June 2018.

Elected Member	Full Council	Special Council	Standing Committees	Special Finance and Regulatory Standing Committee	Special Strategy and Community Standing Committee	Total number of meetings	Leave of absence granted	Apology for meeting	Absent from meeting
Total number of meetings	22	0	48	1	1	72	N/A	N/A	N/A
Mayor J Trainer	21	0	45	1	1	68	3	1	0
Cr R Haese	21	0	44	1	1	67	0	3	2
Cr G Palmer	18	0	40	1	0	59	13	0	0
Cr C O'Rielley	20	0	44	1	1	66	0	6	0
Cr G Vlahos	18	0	38	1	1	58	6	6	2
Cr M Farnden	18	0	38	1	0	57	0	15	0
Cr J Woodward	21	0	46	1	1	69	0	3	0
Cr K McKay	21	0	46	1	1	69	0	3	0
Cr S Rypp	18	0	40	1	1	60	12	0	0
Cr G Demetriou	20	0	44	1	1	66	6	0	0
Cr M Hill	19	0	42	1	0	62	0	10	0
Cr S Tsiaparis	17	0	38	1	1	57	6	9	0
Cr A Mangos	20	0	44	1	1	66	0	6	0
Cr T Polito	14	0	29	1	0	44	14	14	0
Cr G Nitschke	21	0	46	1	1	69	3	0	0

The above figures exclude the Council Assessment Panel (formerly Development Assessment Panel 1 July 2017 - 30 September 2017) and Prescribed General Committees as not all Elected Members were appointed to these committees.

Elected Council operations

Confidential items and review of Council decisions

Confidential items

Section 90(2) of the Local Government Act 1999 (the Act) specifies that Council and Committee meetings are to be held in a public place. However, this principle is occasionally outweighed by the need to keep information or discussion confidential.

Section 90(3) of the Act details the types of matters which may be discussed in confidence. The relevant subsections that were applied to business items considered during 2017/18 are detailed here.

Council meetings

From 1 July 2017 to 30 June 2018, five out of 438 items (1.14 per cent) of Council and Standing Committee business were dealt with and/or retained in confidence. The five items remain in confidence as at 30 June 2018.

Confidential orders are reviewed by the Chief Executive Officer on a monthly basis and revoked if required. Any confidential order that exceeds 12 months or requires extension is reviewed by Council.

2017/2018 items

Three business items, tabled below, were considered under s90(3)(a) and retained in confidence under s91(7) of the Act on the basis that:

- the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.
- the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.

Meeting date	Item	Status
3 October 2017	Chief Executive Officer's Performance Review - 2017	Confidential
6 March 2018	Council Assessment Panel - Presiding Member	Confidential
3 April 2018	Appointment of Council Assessment Panel Independent Members	Confidential

One business item, tabled below, was considered under s(90)(3)(a) and (i) and retained in confidence under s91(7) of the Act on the basis that the information received, discussed or considered in relation to this agenda item involves personal affairs and Council litigation.

Meeting date	Item	Status
17 October 2017	Sale of property for the non-payment of rates	Confidential

One business item, tabled below, was considered under s90(3)(b)(i) and (ii) and retained in confidence under s91(7) on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible price for the land to be divested. In addition, Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Council's commercial position may severely prejudice Council's ability to secure the best possible price for the land for the benefit of the Council and its community and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.

Meeting date	Item	Status
19 June 2018	Divestment of Council property	Confidential



Confidential items from 2016/17 that were reviewed in the 2017/18 financial year

Three items that were retained in confidence during the 2016/17 financial year were released in this financial year (2017/18) and one item was retained in confidence as tabled below:

Meeting date	Item	Status
1 November 2016	Development Assessment Panel - Independent Member appointment 2017/18	Confidential
1 November 2016	Chief Executive Officer's Performance Review - 2016	Released 27 October 2017
7 February 2017	Acquisition of premises - Morphett Road, North Plympton	Released 21 September 2017
6 June 2017	Acquisition of premises - Morphett Road, North Plympton	Released 21 September 2017

Confidential Items from 2015/16 that were released in the 2017/18 financial year

Three items retained in confidence during the 2015/16 financial year were not released in this financial year (2017/18) and still remain in confidence as tabled below.

Meeting date	Item	Status
15 March 2016	Rates Agreement - Adelaide Airport	Confidential
3 May 2016	Divestment Proposal - Brickworks Riverfront Land	Confidential
7 June 2016	Divestment Proposal Update - Brickworks Riverfront Land	Confidential

Confidential Items from 2014/15 that were released in the 2017/18 financial year

Five items retained in confidence during the 2014/15 financial year were not released in this financial year (2017/18) and still remain in confidence as tabled below.

Meeting date	Item	Status
9 December 2014	Audit and Risk Prescribed Committee structure	Confidential
9 December 2014	Development Assessment Panel - establishment	Confidential
20 January 2015	Brickworks Riverfront Land - expression of Interest	Confidential
3 March 2015	Brickworks Riverfront Land - divestment proposal	Confidential
21 April 2015	Brickworks Riverfront Land - divestment proposal	Confidential

Confidential Items from 2013/14 that were released in the 2017/18 financial year

One item that was retained in confidence during the 2013/14 financial year was released in this financial year (2017/18) as tabled below. Two items were retained in confidence.

Meeting date	Item	Status
2 July 2013	Thebarton Theatre Complex - upgrade report	Released 8 June 2018
3 September 2013	Update - Thebarton Theatre - fire safety	Confidential
19 November 2013	Brickworks Markets - retained land	Confidential

Confidential items from 2012/13 that were reviewed in the 2017/18 financial year

There are no items retained in confidence from the 2012/13 financial year.

Confidential items from 2011/12 that were reviewed in the 2017/18 financial year

There are no items retained in confidence from the 2011/12 financial year.

Elected Council operations

Confidential items from 2010/11 that were reviewed in 2017/18 financial year

Three items retained in confidence during the 2010/11 financial year were not released in this financial year (2017/18) and still remain in confidence as tabled below.

Meeting date	Item	Status
23 November 2010	Audit and Risk General Committee structure attachment	Confidential
23 November 2010	Development Assessment Panel - establishment attachment	Confidential
15 March 2011	Development Assessment Panel - replacement independent member	Confidential

Audit and Risk Prescribed General Committee Meetings

From 1 July 2017 to 30 June 2018, one out of 30 items (3.33 per cent) of Committee business was dealt with in confidence. The item, tabled below, was considered under s90(3)(k) and retained in confidence under s91(7) of the Act on the basis that the information to be received, discussed or considered in relation to this item is information relating to the tenders received for the provision of statutory audit services to the City of West Torrens.

Meeting date	Item	Status
10 October 2017	External audit tender evaluation	Confidential

Confidential items from 2016/17 that were released in 2017/18 financial year

One item retained in confidence during the 2016/17 financial year was not released in this financial year (2017/18) and still remain in confidence as tabled below.

Meeting date	Item	Status
17 October 2016	Information Services Security Audit (Audit and Risk Committee)	Confidential

Civic Committee Meetings

From 1 July 2017 to 30 June 2018, one out of 35 items (2.86 per cent) of Committee business was dealt with in confidence. The item, tabled below, was considered under s90(3)(d)(i) and (ii) and (3)(g) and retained in confidence under s91(7) of the Act on the basis the disclosure of the document could reasonably be expected to prejudice the commercial position of the Council and if the contents of this confidential attachment (Attachment 2) became publicly known at this point in time it may prejudice Council's ability to achieve the best possible price and/or development outcome for the public art on Ashwin Parade project.

Meeting date	Item	Status
27 February 2018	Public art on Ashwin Parade	Confidential

Chief Executive Officer's Review Prescribed General Committee

From 1 July 2017 to 30 June 2018, there was one meeting of the Chief Executive Officer's Review Prescribed General Committee during the 2017/18 financial year. One business item, tabled below, was considered under s90(3)(a) and retained in confidence under s91(7) of the Act on the basis that the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.

Meeting date	Item	Status
21 September 2017	Chief Executive Officer's performance - 2017	Released 15 February 2018

Confidential items from 2016/17 that were reviewed in the 2017/18 financial year

There are no items retained in confidence from the 2016/17 financial year.



Council Assessment Panel (formerly Development Assessment Panel 1 July 2017 to 30 September 2017)

Section 56A(12) of the Development Act 1993, specifies that Development Assessment Panel (DAP) meetings and Regulation 13(2)(a) (vii) and (viii) of the Planning, Development and Infrastructure (General) Regulations 2017, specifies that Council Assessment Panel (CAP) meetings are held in a public place, but on occasions this principle is outweighed by the need to keep the information or discussion confidential.

From 1 July 2017 to 30 June 2018, four of the 31 items (12.9 per cent) of DAP business and six of the 96 items (6.25 per cent) of CAP business were dealt with in confidence under sections 56A(12)(a)(vii) and (viii) and regulation 13(2)(a) (vii) and (viii) in that the items could reasonably be expected to:

- (vii) matters that must be considered in confidence in order to ensure that the assessment panel, or any other entity, does not breach any law, or any order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty
- (viii) legal advice.

Review of internal decisions

Section 270 of the Local Government Act 1999 provides for the internal review of decisions of the Council, employees and other people acting on Council's behalf. During 2017/18, one (1) application for review of a Council decision were submitted.

Description of matter	Date received	Outcome of review
Internal review request received regarding the refusal to remit fees and charges on a rate repayment schedule.	29 September 2017	Review completed and decision upheld.

In addition, for the period 1 July 2017 - 30 June 2018, 1,631 requests for an internal review of an expiation notice were received. Of these requests 785 expiation notices were waived.

Applicants were notified about their right to apply to the Ombudsman to request an external review should they be dissatisfied with the findings of the Section 270 review.

In accordance with the Council Policy - Customer Complaints the Administration received and managed requests for service and general complaints within the 2017/2018 financial year.

Elected Council operations

Access to Council documents

A list of documents and registers that can be accessed by the public can be found later in this document.

Freedom of Information

During 2017/18, Council processed 15 Freedom of Information (FOI) requests and one request for an internal review of an FOI determination. We also provided our Annual Return to State Records.

Information on the FOI process, application forms, fees and access to documents is available from Council's accredited FOI officers. If required, these officers will assist anyone seeking to amend Council records containing their personal affairs. FOI information and application forms are available from Council, on the website westtorrens.sa.gov.au and on the State Records' website www.archives.sa.gov.au

A member of the public wishing to amend the Council's records concerning their personal affairs may email governance@wtcc.sa.gov.au or phone 8416 6333 and request to speak with an accredited FOI officer.

In accordance with Section 9 of the Freedom of Information Act

1991, Council must make available for public inspection an annual 'Information Statement' that provides an overview of its structure, functions and documents. This information is detailed in other sections of this annual report and can be viewed on Council's website.

Ombudsman enquiries

Council responded to 14 new enquiries from the SA Ombudsman. No negative findings were made against Council.

Subsidiaries

On 27 February 2018 a notice appeared in the South Australian Government Gazette announcing the establishment of the Brown Hill and Keswick Creeks Stormwater Board.

The Board, to be elected in the 2018/19 financial year, was resolved to be established by the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens pursuant to Section 43 of the Local Government Act 1999. This Board will oversee the construction of stormwater infrastructure of the Brown Hill and Keswick Creeks Stormwater Management Plan. The Board's financial statements for the year ended 30 June 2018 appear later in this report.

Whistleblowers

The Whistleblowers Protection Act 1993 protects people who disclose information about serious wrong doing within the South Australian public sector, including local government.

The City of West Torrens does not tolerate improper conduct by its employees, officers or Elected Members, or the use of reprisals against those who disclose such conduct.

In 2017/18, Council received no valid public interest disclosures. The process for reporting and investigating can be found on Council's website, westtorrens.sa.gov.au





2018 Australia Day Award ceremony.

Management

The City of West Torrens' Administration is responsible for the day-to-day operations and affairs of the organisation. It provides advice to the Elected Council on strategies and policy direction, implements Elected Council decisions and ensures that Council and its employees comply with statutory obligations.

Managers and staff also carry out the regulatory and service roles of a local government body.

The Management team comprised the Chief Executive Officer, three General Managers and 10 Department Managers, operating under delegated authority according to their levels of training and responsibility.

Management staff are employed on five-year contracts, comprising a package of base salary plus allowances such as use of vehicle and provision of telecommunications equipment. The register of employee

remuneration and benefits is available for inspection on request at the Civic Centre.

The flow chart on the next page shows the Management structure of the City of West Torrens as at the end of the financial year for 2018.



Terry Buss PSM
Chief Executive Officer



Angelo Catinari
General Manager
Urban Services



Pauline Koritsa
General Manager
Business and Community
Services



Bill Ross
General Manager
Corporate and
Regulatory Services



Management structure

as at 30 June 2018



Strategic Management

One of the objectives of a council is to be responsive to the needs, interests and aspirations of individuals and groups within its community. We are also required to provide services, facilities and programs that are adequate and appropriate for our community.

'Strategic planning' establishes the future direction for the entire council in consultation with the local community - that is everyone who lives, works or visits the area. It provides an opportunity to determine the council's long-term objectives, evaluate its operations and develop strategies to address the unique local issues. It also helps us to identify opportunities to contribute to the achievement of State Government objectives, explore the potential to work in partnership with other government organisations in service delivery and participate, where appropriate, in activities on a regional basis.

The Local Government Act 1999 requires councils to develop and adopt plans for the management of their area that are referred to as strategic management plans. The 'Towards 2025 Community Plan' is the lead document in our Council's suite of strategic management plans. This plan is a statement of what the City of West Torrens will do to help achieve the community's vision of: 'West Torrens - committed to being the best place to live, work and enjoy

life'. Our priorities and aspirations for the West Torrens' community are outlined on the following page.

Other key strategic management plans complement and support the Towards 2025 Community Plan including:

- The 10-year Financial Management Plan.
- Asset Management Plans.
- Strategic Directions Report.

Collectively, these plans provide the platform to focus our short-term allocation of resources in delivering our vision. They help us package and adopt annual service delivery plans for each department within Council.

Departmental service plans identify and detail projects the Council is focusing on and confirm their position within the overall Towards 2025 Community Plan. They help the Council deliver long-term priorities.

In addition to the array of departmental service plans, the Council prepares an Annual Business Plan and Budget to define priorities and allocate financial resources to ensure activities are delivered according to the long-term vision. The accompanying graph provides a visual snapshot of our overall performance throughout 2017/18 against the Annual Business Plan. Copies of all plans and quarterly reports can be viewed on our website, westtorrens.sa.gov.au

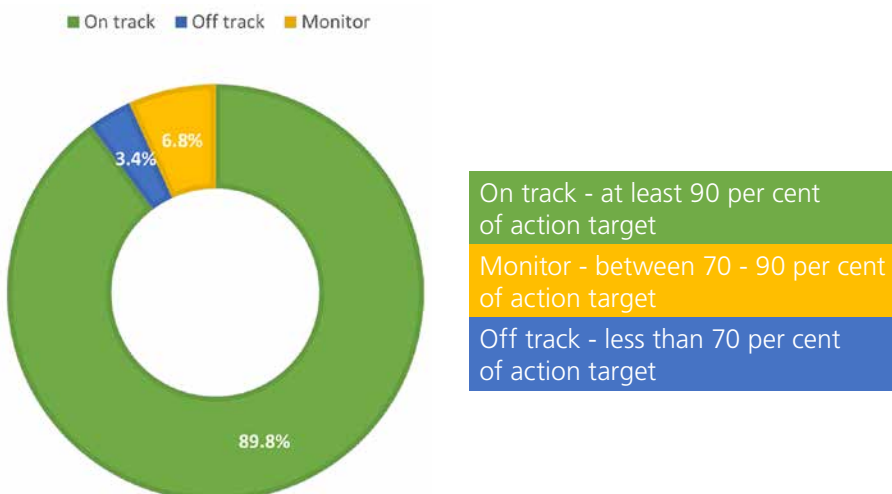
Community Land Management Plans

During 2016, staff began a review of the City of West Torrens Community Land Management Plans for Council's consideration and adoption. Updated plans were presented at the Council meeting on 15 November 2016 for consideration and subsequent approval, subject to draft plans being put out for public consultation/notification, beginning 30 January 2017. No feedback was received during the 21 day public consultation period and, subsequently the plans were approved by Council at its meeting on 18 July, 2017.

The review of Council's Land Management Plans that was adopted by Council saw the consolidation of 11 plans into three:

- Reserves and Sporting Grounds
- Drainage Lands
- Community and Commercial Facilities.

Overall performance of the City of West Torrens



Our priorities and aspirations

Community Life

Aspirations

- A community that embraces diversity.
- Active, healthy and learning communities.
- An engaged community.

Progress indicators

- Attendance at community events.
- Participation in community services.
- Volunteering rate.

Built Environment

Aspirations

- A well-designed built environment.
- An appealing and valued open space network.
- Accessible and reliable transport options.

Progress indicators

- Dwelling diversity.
- Community satisfaction with assets.
- Number of people cycling, walking and using public transport.

Financial Sustainability

Aspirations

- Sustainable financial management.
- Proactive asset management.

Progress indicators

- Financial sustainability ratios.
- Asset sustainability ratios.
- Income received through grants.
- Infrastructure improvements.

Natural Environment

Aspirations

- Reduction in our ecological impact.
- Enhanced natural environment.

Progress indicators

- Tree canopy cover.
- Stormwater detention, treatment and reuse volume.
- Waste to landfill.

City Prosperity

Aspirations

- A thriving business environment.
- A vibrant city.

Progress indicators

- Employment diversity.
- Business type diversity.
- Visitor perception.

Organisational Strength

Aspirations

- Strong partnerships and working relationships.
- Leading governance and technology.

Progress indicators

- Staff satisfaction.
- Customer satisfaction with Council services.
- Productivity gains through continuous improvement.

Office of the Mayor and Chief Executive Officer

The Office of the Mayor and Chief Executive Officer (CEO) provides support to both the Elected Council and administration by researching and developing opportunities for growth and prosperity. This department has both an internal and external focus - internally with regards to continuous improvement and externally around economic development.

Economic Development

Continuing to build economic opportunities for local business is at the core of our Economic Development vision. Hosting business breakfasts and providing forums for local business representatives to meet and engage has also proven to be successful.

In February 2018 the City of West Torrens (CWT) hosted a business breakfast at the ISPS Handa Australian Open at Kooyonga Golf Course. The theme was to celebrate 'Women making a difference in our community'. With up to 100 different businesses attending to hear from local business leader Angelique Boileau, charity worker Jodie Pyke and co-captain of the Adelaide Crows Chelsea Randall the event was a huge success.

Grants

In August 2017 the Labor State Government launched its 'Fund My Neighbourhood Program', of which CWT facilitated 31 applications to fund local projects. Unfortunately our projects were not successful, however they have been identified as future projects to possibly be funded.

As the owners of City Mazda Oval (Richmond), the CWT applied for State Government Female Facilities Grant Funding to assist the West Adelaide Football Club in developing a female multipurpose facility that accommodates female facilities and change rooms for women of all ages and levels of experience; we are hopeful for a successful outcome later in 2018.

Special events

Our Council supported the Pacific School Games, held in Adelaide from 3 to 9 December 2017. The Games were a multi-sport event for school-aged athletes, with many events held in West Torrens. The Council providing funding and assisted with games' implementation.

The Special Olympics National Games were also held in Adelaide from 16 - 20 April 2018. Eleven sporting events saw an estimated 1,000 athletes with intellectual disabilities compete, plus an additional 3,000 family, friends coaches and officials. A number of different sports took place in West Torrens and our Council was an official sport sponsor by sponsoring the football component.

Community engagement

The year in review saw CWT play a role in facilitating the 'Local Sport Needs Women Forum' on behalf of the State Government. This forum created an opportunity for many local clubs to come together to express their concerns regarding women's sport directly to the Minister for Women.

Awards

In April 2018 Council was successful in winning the Local Government Professionals - Leadership in Community Services Award - City of West Torrens: Swimming and Water Safety Program. The program offered a complete service to some 18 young migrants in the community who had little or no water safety experience to encourage safety around water and safe swimming experience. More information about this can be found in the Community Services section of the annual report.

Improvements in service delivery

	Before trial (January 2017)	As at May 2018	Improvement
Number of days to action a request	7.5	3	40 per cent
Number of outstanding requests in the system	604	28	95 per cent
Lead time for requests to be complete in system (days)	41.7	8.06	80.4 per cent

China liaison

The Council continues to liaise with Weifang City in the People's Republic of China and to facilitate the promotion of our local businesses with the City of Weifang. This has been a successful venture for the Council and a number of businesses as relationships continue to grow and cultivate to yield commercial opportunities.

Continuous Improvement

The Continuous Improvement (CI) team facilitate and coordinate continuous improvement initiatives across the organisation. The team's objective is to support the organisation in process improvement to deliver maximum value for our community through value creation, efficiency and cost savings and improved service delivery.

The primary focus of the team this year was to work with Information Services and City Operations in the implementation of mobile technology for our outdoor workforce. As a result, 70 per cent of vehicles now have mobile devices in use to manage customer requests.

The benefits of transitioning to mobile technology for the community is the improved efficiency and reduction in lead time for customer requests to be actioned. Customers also now have live updates of the progress of their request rather than waiting for hard copy notes to be referred. The results from a trial conducted within our arboriculture team (see table below) highlight the outstanding improvements in service delivery.



Process standardisation via Process Hub

An organisational Process Hub was developed by the Continuous Improvement team to help drive standard work. The objective of the Process Hub was to:

- create and update processes with a focus on continuous improvement
- establish a 'go to' page for all CWT processes for staff to access
- provide staff with better transparency and understanding of internal processes
- improve document management and information sharing
- reduce defects and waste
- focus on the process rather than people.

There are currently 41 processes uploaded to the Process Hub with a target of 150 by the end of the 2018/19 financial year.

A3 reporting

The team focus is to imbed 'Lean Thinking' principles and capability throughout the organisation to become inherent in staff and their problem solving activities. Improvements that are driven solely by departments are captured on A3 reports.

A number of projects were initiated in the 2017/18 financial year, to be completed in 2018/19. These improvements will not only streamline CWT process, but have cost saving benefits for our community. Projects include:

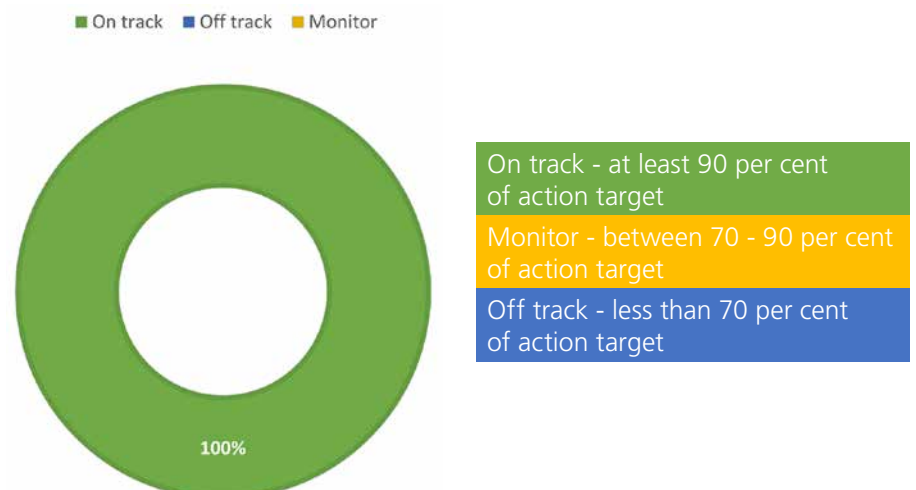
- Reducing contractor rework on Council-owned building inspections.
- Developing a new process for abandoned vehicles.
- Reducing delay time and improving consistency and clarity in our corporate planning process.
- Developing a consistent approach to process events being held on Council-owned land.
- Streamline the booking system for Thebarton Community Centre.
- Developing a centralised register for Elected Member requests.

The coming year

In this coming year we expect to see our teams continue to develop relationships with local businesses and explore opportunities for economic growth. We will be involved in establishing a sound economic development strategy to better understand the needs of the variety of businesses in West Torrens and to provide opportunities to strengthen the capacity of our business sector.

In terms of Continuous Improvement, the new financial year will focus on the closing out of projects that have been carried over as well as the complete roll out of mobile technology in our City Operations department. The team will also prioritise new projects based on a cost/community benefit matrix and will work with the Risk team to identify potential projects based on audit findings and/or risk opportunities.

Overall performance of Office of the Mayor and CEO



City Development

The primary responsibility of City Development is to assess development applications and ensure that new development within West Torrens complies with the Development Act 1993. New development can range from major initiatives such as establishing new business precincts and multi-residential developments, to house renovations and extensions.

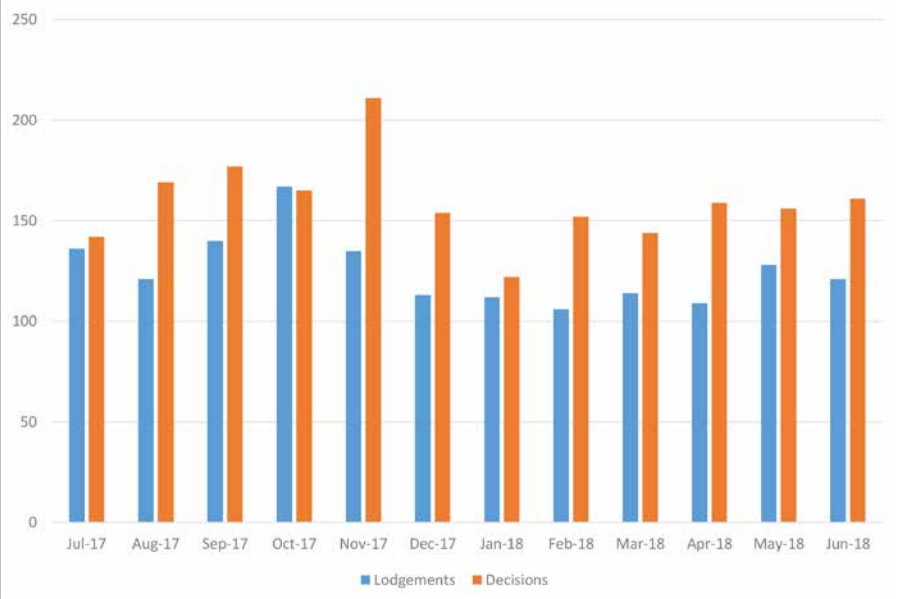
The number of development applications received in 2017/18 decreased by 10 per cent over the previous financial year, with a total of 1,502 applications lodged, representing an average of 125 applications received each month. The number of development applications on which decisions were made in 2017/18 increased by 15 per cent over the previous financial year, with 1,912 applications determined, representing an average of 159 applications each month.

City Development undertakes paperless assessment of land division development applications and continues to implement new software and processes to increase the number of applications that can be lodged and assessed electronically.

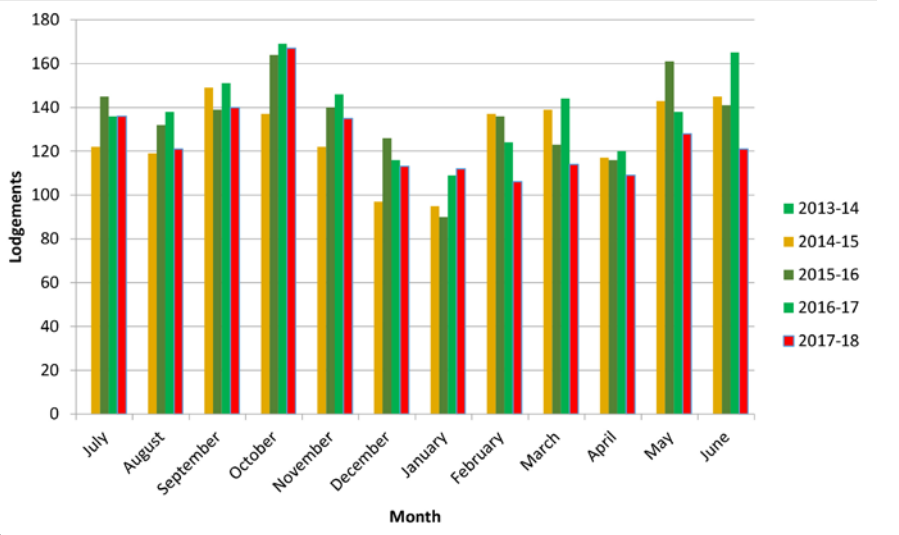
The year in review saw a number of significant developments assessed and continued development trends, key among them being:

- multi-storey developments within the Urban Corridor Zone along ANZAC Highway, Henley Beach Road and Port Road
- continued medium density infill development within parts of the Residential Zone, particularly in Fulham, Kurralta Park, Lockleys, Marleston, Plympton and North Plympton
- redevelopments of community facilities including Weigall Oval, Camden Oval, Apex Park and Torrensville Bowling Club
- a number of new childcare centres along major transport corridors
- new development proposed in the recently rezoned Urban Renewal Zone in Torrensville and Underdale.

2017/18 lodgements and decisions



Number of application lodgements 2013/14 - 2017/18



Council Assessment Panel

Development applications lodged with the City of West Torrens are assessed in one of two ways - either by a member of staff under delegation from Council or by the Council Assessment Panel (CAP) - formerly the Development Assessment Panel (DAP).

Each application is assessed on its individual merits and, if deemed to require a more rigorous or independent assessment, may be referred to the CAP. These could include development applications

for large-scale developments, multi-dwelling developments and those that do not satisfactorily meet provisions of the City of West Torrens Development Plan.

During the year the staged passage of the Planning, Development and Infrastructure (PDI) Act 2016 required Council to replace the former Development Assessment Panel (DAP) with a newly constituted CAP. While the DAP consisted of seven members (four independent and three City of West Torrens' Elected Members) the PDI Act prescribed that the CAP consist of five members



Estimated cost of approved developments

Commercial Cost

July 17	\$22,007,304	November 17	\$4,765,000	March 18	\$170,000
August 17	\$3,272,500	December 17	\$1,480,000	April 18	\$2,126,895
September 17	\$1,339,000	January 18	\$1,213,000	May 18	\$3,489,789
October 17	\$607,100	February 18	\$50,000	June 18	\$712,008

Residential Cost

July 17	\$8,135,711	November 17	\$9,365,096	March 17	\$5,787,331
August 17	\$6,776,456	December 16	\$8,657,136	April 17	\$4,156,149
September 17	\$9,346,617	January 17	\$8,692,677	May 17	\$4,331,220
October 17	\$11,378,287	February 17	\$5,128,907	June 17	\$2,455,604

(four independent members and one Elected Member). As part of the introduction of the CAP, an Assessment Manager was also required to be appointed. The new CAP and Assessment Manager was required to be in place by 1 October 2017.

Council formally established the new CAP at its meeting of 5 September 2017, with a term of office extending from 1 October 2017 to 30 December 2018. It consisted of all of the existing independent members of the former DAP plus Cr Graham Nitschke. Cr George Demetriou was appointed as a deputy member for Cr Nitschke.

At the end of the March quarter 2018 the Presiding Member Dr Donna Ferretti and independent member Wayne Stokes resigned from the CAP

necessitating the appointment of two new independent members, including a new Presiding Member. Council subsequently appointed Colleen Dunn as the Presiding Member at its meeting of 6 March 2018 and, at its meeting of 3 April 2018, Council appointed Chris Menz and Andreea Caddy as independent members and Ben Russ as a deputy independent member.

A total of 12 DAP/CAP meetings were held during 2017/18 with member attendance records indicated in the accompanying table.

During the year, 123 development applications were presented to the DAP/CAP for a decision. This represented 6.4 per cent of all applications determined by Council during 2017/18. Eighty-seven per cent

of applications considered by the CAP were determined in line with the staff recommendation.

Compliance

A total of 254 illegal and/or non-compliant development issues were reported during 2017/18, reflecting a 38 per cent increase on the previous year. Of these, 45 remain ongoing matters. In addition, seven enforcement notices (pursuant to Sections 69 & 84 – Enforcement Notices – of the Development Act 1993) were issued; three were referred to the Environment, Resources and Development Court.

Another key role of City Development is to conduct building inspections of developments under construction to ensure that they are being built in accordance with approved plans. During 2017/18, 346 successful building inspections were undertaken, reflecting a decrease of 25 per cent on the previous year.

DAP/CAP meeting attendance

Panel member	Attendance	Apologies
Dr Donna Ferretti (Presiding Member until 14 March 2018)	9	0
Colleen Dunn (Presiding Member 14 Mar 2018 - 13 June 2018)	11	1
Jane Strange	11	1
Wayne Stokes (Member until 13 March 2018)	8	1
Andreea Caddy (Member from 1 April 2018)	2	1
Chris Menz (Member from 1 April 2018)	3	0
Cr Graham Nitschke	12	0
Cr George Demetriou (Member until 30 September 2017)	3	0
Cr Tony Polito (Member until 30 September 2017)	2	1
Ben Russ (Deputy Member from 1 April 2018)	Not required	

Liquor license applications

While decisions regarding liquor licensing are made by the Office of the Liquor and Gambling Commission, for some applications Council has the opportunity to comment before licences are issued, primarily around areas of concern such as approved land use, suitability of the proposal and details of any complaints received that relate to the proposal. Council commented on 37 proposals during the 2017/18 financial year, a 28 per cent decrease on the previous financial year.

Section 12 requests

A section 12 Statement is provided – upon request – when the sale of a property occurs and in accordance with the Real Property Act 1886. Council issued 1,518 section 12 statements, which carry information such as property zoning and use of land, during 2017/18, down one per cent on the previous financial year.

Value adding to our service

City Development is committed to continuous improvement and is constantly on the lookout for ways to provide better service to customers.

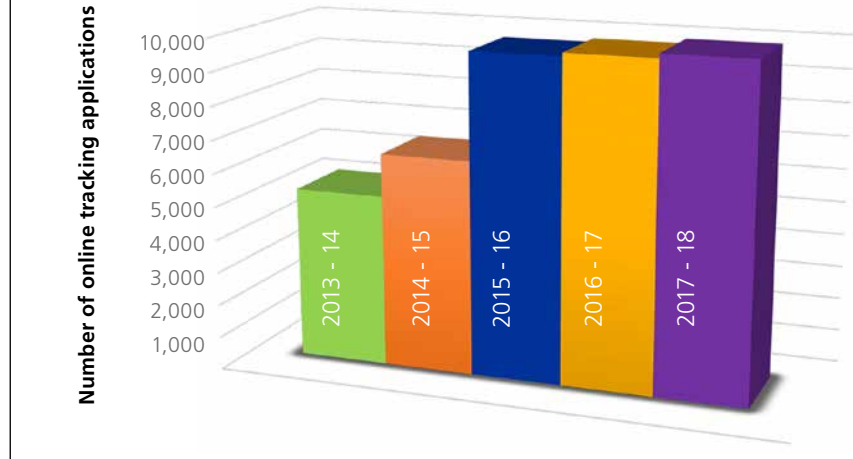
During the year in review City Development staff provided referral comments on a number of applications assessed by other authorities including the State Commission Assessment Panel (formerly Development Assessment Commission), State Coordinator-General, Minister for Planning and Adelaide Airport Limited.

The online ordering of rates certificates and section 12 requests continued to enjoy strong take-up by conveyancers, with the majority of combined searches and urgent searches being lodged through the online portal.

Staff continued to provide telephone, face to face and written advice to customers upon request, with enquiry numbers remaining constant.

At the same time, the online tracking

Online tracking of development applications



of development applications remained a valued service, with a growing number of customers welcoming the ability to check the real-time progress of their applications via the internet.

The coming year

City Development will again focus on a number of major endeavours in the new financial year, including the continued transition from the Development Act 1993 to the Planning, Development and Infrastructure Act 2016 and associated staged implementation of new statutory requirements, including the introduction of the Accredited Professional Scheme.

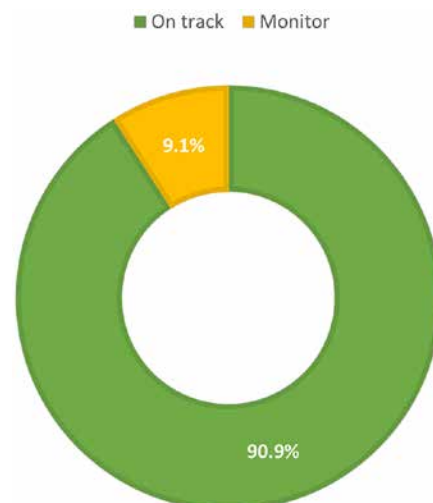
Staff will also continue implementation of the State Government's Liquor Licensing Reform as it relates to Council,

including changes to Council's role in the licencing process.

Key areas of focus in the coming year will include:

- handling planning applications within legislated timeframes
- providing accurate and timely advice and support to customers
- streamlining internal processes to further enhance efficiency
- updating and expanding on the range of information available to assist customers through the assessment process, including information on infrastructure requirements
- supporting and facilitating the electronic lodgement and assessment of development applications.

Overall performance of the City Development



On track - at least 90 per cent of action target

Monitor - between 70 - 90 per cent of action target

Off track - less than 70 per cent of action target



City Operations

Council's City Operations Department is responsible for effectively managing and coordinating the delivery of services and projects to help provide a safe, liveable and enjoyable environment for our community.

Employees and contractors working within City Operations deliver a variety of civil and capital works jobs, provide and deliver services and projects in the horticulture and arboriculture area and cleansing services such as street sweeping and roadside litter collection.

Civil Works and Services

The Civil Works and Services team maintain and construct the majority of West Torrens' infrastructure and amenities. These works generally include road and footpath maintenance, graffiti removal, line marking, signage, reserve furniture and bus shelter maintenance.

During the past year our team undertook a number of larger projects, including:

- resealing and reconstructing various roads within West Torrens
- replacing road kerb and watertable

- upgrading and replacing footpaths
- upgrading and replacing minor drainage infrastructure
- improvements and minor upgrades to stormwater pumping stations located in Glenelg North and Fulham.

In addition to these projects, we replaced more than 7,900 square metres of concrete, paving, bitumen footpaths and driveways and undertook 550 metres of concrete kerbing maintenance. Our Civil Works and Services team also removed more than 4,300 square metres of graffiti and upgraded and maintained playgrounds, lighting and furniture on parks and reserves.

Horticultural Services

Horticultural Services' staff are responsible for landscaping the parks, gardens and reserves in West Torrens, caring for our trees and plants and maintaining ovals and irrigation. Works include tree assessment and planting, upgrading of reserves and irrigation, maintenance and pest and weed control.

During the past year our team undertook a variety of projects including:

- developing reserves and open space areas to improve the amenity and minimise water usage
- improving open space and irrigation management on reserves including:
 - o Frank Norton Reserve, Torrensville
 - o Joe Wells Reserve, Netley
 - o Jubilee Park Reserve, Glandore
 - o Mile End Common Reserve, Mile End
 - o Oakmont Ave Reserve, Novar Gardens
 - o St Georges Ave Reserve, Glandore
 - o Westside Bikeway, Marleston / Plympton / Richmond



Joe Wells Reserve, Netley, was just one of the many playground spaces that was upgraded this past year.



- building new, and undertaking improvements to, playgrounds at the following reserves:
 - o Baroda Ave Reserve, Netley
 - o Dove St Reserve, Thebarton
 - o East Parkway Reserve, Fulham
 - o Joe Wells Reserve, Netley
 - o Jubilee Park Reserve, Glandore
 - o Lyons St Reserve, Brooklyn Park
 - o St Georges Ave Reserve, Glandore
- pruning and maintaining more than 6,500 trees
- establishing new rain gardens in selected streetscapes
- helping plant more than 7,500 species along the River Torrens Linear Park through community planting days and project work.

As part of our greening program we also undertook several initiatives including planting more than 1,300 street and reserve trees.

Fleet, Cleansing and Support

Our Fleet, Cleansing and Support staff maintain all fleet vehicles, order necessary stock and plant and provide cleansing services for our residents such as street sweeping and cleaning underground stormwater maintenance.

During the past year our City Clean Services team collected more than 80 tonnes of general street rubbish and swept more than 14,000 kilometres of road, collecting an average of 120 tonnes per month of general leaf litter.

Our Fleet Services team maintained more than 400 items of plant and equipment, ranging from light and heavy motor vehicles to earthmoving equipment and power tools.

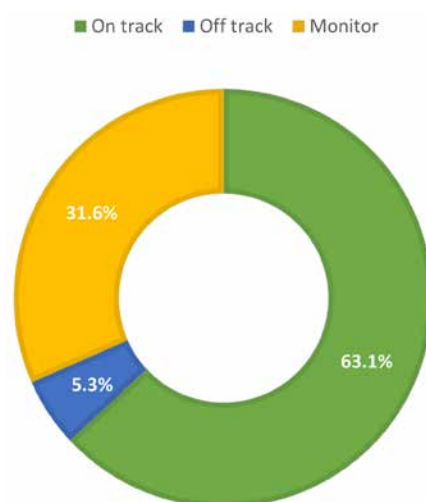
The coming year

City Operations will continue to provide services for residents to help ensure that our city is an appealing place to live and that our public spaces are safe.

Among the projects planned for the 2018/19 year are:

- The continuation of our block (tree) pruning program to enhance the aesthetics of our street scapes and ensure our trees are healthy and safe - Torrensville, Cowandilla, Mile End, Richmond, Camden Park, Kurralta Park, Keswick and Ashford.
- Upgrading of playgrounds and bus shelters.
- A new footpath maintenance program to help deal with trip hazards quicker to ensure the safety of pedestrians.

Overall performance of City Operations



On track - at least 90 per cent of action target

Monitor - between 70 - 90 per cent of action target

Off track - less than 70 per cent of action target

City Property

Employees and contractors working within City Property deliver a variety of building and capital works projects and provide services in building, facility, lease and open space management and maintenance.

Our department is responsible for maintaining and upgrading Council-owned buildings, of which we own more than 120, including sporting, community, recreational and commercial operated facilities.

During the past year our team undertook a variety of building projects including:

- upgrading fire systems, asbestos removal, electrical and building compliance works on Council-owned properties
- upgrades to Thebarton Theatre including the ongoing staged program for improvements to the structural and electrical building systems
- maintenance of the Star Theatre complex as part of a 10-year plan
- minor building works and improvements to:
 - o Guides Hall, Kurralta Park
 - o Plympton Community Centre, Plympton
 - o Thebarton Community Centre, Torrensville
 - o Richmond Oval grandstand, Richmond
 - o Peake Gardens Riverside Tennis Club, Marleston.
- Installation and replacement of new pedestrian LED lighting along the River Torrens Linear Park path in Fulham and the Westside Bikeway, Plympton/Marleston.
- Purchase of a new depot site located on Morphett Rd, North Plympton to house the staff and resources of City Operations and City Property.

The team has been continuing to improve and upgrade sporting and recreation facilities including:

- Stage one of works for the Weigall Oval Complex comprising reserve upgrade, new playground, new tennis courts and car parking.
- The start of the design and documentation for the next stage of the Weigall Oval Complex, (Stages 2 and 3) comprising of a new community and sports building and new sports fields for clubs.
- The completion of the detailed design and documentation and start of works on site for the Camden Oval Complex redevelopment.
- The continuation of the staged project program of the upgrade of the facilities at Lockleys Oval/Apex Park/Mellor Park redevelopment. The project includes improvements and upgrade to the reserves, new buildings and sports facilities.
- Providing assistance to the Torrensville Bowling Club for the build of its new clubrooms near Thebarton Community Centre. These works have included improvements to drainage and a new wetland area, car parking for Kings Reserve/Thebarton Oval.
- Approval of the Kings Reserve Masterplan by Council in June 2018 which will include a new playground facility, shared pathway linkages between facilities and car parking.

The coming year

City Property will continue to work with the Elected Council and community to further enhance and improve our amenities and facilities for future generations. Among the projects will be the continuation of several that have started in this reporting year including:

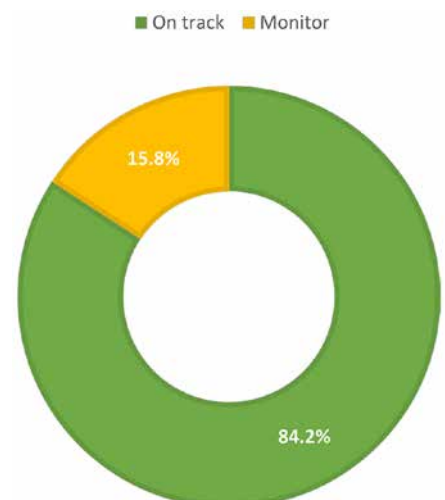
- New LED pedestrian lighting along the Linear Park pathway, Captain McKenna pathway and Westside Bikeway.
- Relocating staff and plant from the depot premises on Marion Road to the new depot facility at North Plympton (including fit out).
- Continuing project works at Weigall Oval, Camden Oval, Lockleys Oval, Mellor Park, Apex Park, Kings Reserve and Westside Bikeway.
- Working with the Torrensville Bowling Club as it builds a first-class bowling facility on South Road, near Thebarton Community Centre.
- Ongoing works to protect, preserve and improve Thebarton Theatre and Star Theatre.

Overall performance of City Property

On track - at least 90 per cent of action target

Monitor - between 70 - 90 per cent of action target

Off track - less than 70 per cent of action target





City of West Torrens Mayor, CEO and some Elected Members outside of our new depot premises.

City Assets

City Assets is responsible for managing the portfolios of Traffic and Parking Services, Asset Management, Technical Services and the delivery of capital projects. The core responsibilities of staff include traffic and parking analysis, infrastructure planning, design and construction, management of stormwater and flood mitigation and property management. Staff are also responsible in providing engineering services and developing plans and strategies to achieve long-term sustainability of West Torrens' building and infrastructure assets.

Major projects

George Street upgrade

This past year saw the completion of the upgrade of George Street between South Road and Dew Street, Thebarton, at a cost of \$2.9 million.

The work involved:

- removal of 14 of the 50 trees and the planting of 27 new street trees
- upgrading of major underground stormwater drainage systems
- installation of a roundabout at the intersection of Dew Street
- reconstruction of the road pavement, kerbing and footpaths
- construction of new indented parking bays.

The section of George Street, from South Road to Dew Street, has been in a state of disrepair for many years, particularly in relation to footpath and kerbing condition, as well as increased degrading of the road pavement.

Before undertaking works, Council consulted with residents over several years. We considered a number of options for the reconstruction project and, based upon feedback received that showed a strong desire to preserve the existing trees, agreed to a plan that preserved the maximum number of trees while balancing the renewal of the existing infrastructure. The upgrade of George Street will provide a safer environment for road users and pedestrians.

West Thebarton Road and Phillips Street upgrade

Work on a \$6.3 million upgrade to West Thebarton Road and Phillips Street began this year in review. A major transport route between South Road and Port Road, West Thebarton Road will undergo a major transformation in the near future.

Asset Management

In continuing to meet our aspirations of sustainable financial management and proactive asset management, we continued to assess the

renewal, rehabilitation, upgrade and maintenance requirements of our assets based on service levels, standards, performance and consumption. Information from the assessment is used to inform our ongoing capital and maintenance funding requirements and our financial planning process (long-term financial plan).

In the past year we updated and adopted our Asset Management Plans for our major asset classes. In addition, we continued the development and implementation of the playground mobile inspection and works order system.

We also began a rolling program for the condition auditing of our city's stormwater network assets.

Roads and footpaths

In the past year more than \$10 million was spent on transport capital works. These works were identified within our Road and Footpath Asset Management Plans, which are annually reviewed and incorporate customer requests. \$8.3 million of this amount was spent on resealing road surfaces, replacing kerb and gutters and reconstructing roads.

During the year the City of West Torrens spent around \$290,000 on renewing and constructing footpaths



The upgrade of George Street, Thebarton was completed this year.



across the West Torrens' area. Key upgrades included Ingerson Street, West Beach and Broughton Avenue, Kurralta Park. Major works were also undertaken as part of our city-wide footpath remediation program that addresses footway defect areas along major arterial roads. This remediation program, addressing hazards, provides greater pedestrian safety.

Stormwater

In 2017/18 we began the construction of new underground stormwater drainage in Lockleys North at a cost of more than \$3 million. This project saw us upgrade the existing stormwater drainage in May Terrace, from Sir Donald Bradman Drive to Henley Beach Road. We also began the crossing across Henley Beach Road into Rowells Road and Douglas Street, Lockleys. These projects cost \$1.8 million.

Traffic Services

Transport Strategy

During the year staff continued to implement recommendations from our Council's Transport and Bicycle Strategy to achieve its goals in providing an interconnected transport system.

The Local Area Traffic Management (LATM) study at Underdale, Torrensville and Thebarton was completed and as a result we began installing traffic control solutions. We completed the construction of the roundabout at Hardys Road and Ashley Street intersection, Underdale and also completed the roundabout at the junction of Morphett Road and Stonehouse Avenue at a cost of \$350,000. We began LATM studies for the Novar Gardens /Camden Park precinct area and the Mile End/ Richmond precinct area.

LATM is concerned with the planning and management of the usage of road space within a local traffic area. LATM involves the use of physical devices, street scaping treatments and other measures (including regulations and other non-physical measures) to influence vehicle operation in order to create safer and more pleasant streets in local areas.

In continuing to improve the West Torrens' bicycle network we completed the upgrade of sections of the Reece Jennings and Captain McKenna shared paths, costing \$300,000.

Road Safety Group

The City of West Torrens' Road Safety Group works in conjunction with the Elected Council, staff and external stakeholders such as SA Police, the Department for Transport, Energy and Infrastructure and the community with the aim of promoting road safety and awareness and responding to the road safety concerns of the local community and road users.

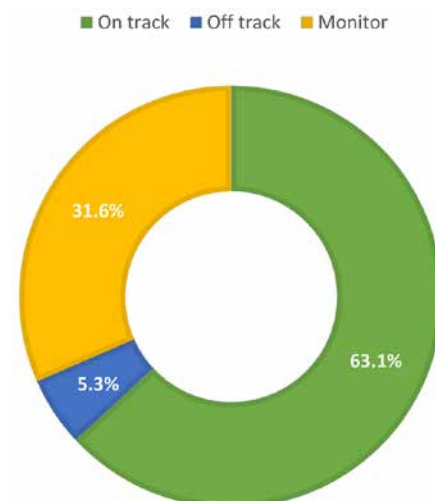
The key activity the group undertook in the year in review was the production of a Road Safety calendar. This project saw the Lockleys and Cowandilla Primary Schools participate in an art competition based on a road safety awareness. Seven pieces of art work from each school were selected by the members of the Road Safety Group to develop the calendar.

The coming year

The 2018/19 year will be a busy one for staff as we continue with many ongoing projects. These will include:

- The upgrade of West Thebarton Road - new road pavement, street lighting, kerbing, footpaths, landscaping and urban design and upgrades to bicycle routes.
- Continuing the audit of all stormwater network assets.
- The reconstruction of various roads in suburbs including Fulham, Kurralta Park, Novar Gardens, Plympton, Torrensville and Underdale.
- Traffic management work at identified locations and the continuation of the Torrensville/ Thebarton LATM.
- The final stage of the Lockleys stormwater upgrade project (total cost \$1.4 million) - works will include the installation of underground pipes in Clyde Avenue, Arcoona Avenue, Franciscan Avenue, Nobel Avenue, Torrens Avenue, Kent Terrace, Elba Avenue and Kenton Street.
- Upgrading of the Reece Jennings Shared Path at a cost of \$200,000.
- Staging a Mock Crash event at the Thebarton Oval in conjunction with the West Torrens Road Safety Group - to educate young drivers about the impact of a fatal road accident.

Overall performance of City Assets



On track - at least 90 per cent of action target

Monitor - between 70 - 90 per cent of action target

Off track - less than 70 per cent of action target

Community Services

The City of West Torrens' Community Services Department encompasses Community Development, Library and Active Ageing. It provides opportunities for the community to learn and connect with each other to reduce social isolation, improve quality of life, promote literacy and bridge the digital divide.

Community centres

The City of West Torrens manages two community centres - Thebarton and Plympton.

The year in review for Thebarton Community Centre was extremely successful; bookings increased by 17 per cent, making it the busiest year to date.

The centre was utilised for a total of 11,929 hours over 351 days. Thirty five per cent of usage was provided to local community groups free of charge, or at a heavily discounted rate. This equates to an approximate benefit of \$78,000 to community groups and organisations.

Highlights during the year included the Japanese Australian Friendship Association Festival, Fork on the Road, the Australia Day Citizenship Ceremony, a Chinese Mooncake Festival event and many other cultural events, fundraisers and sporting club award nights.

Plympton Community Centre was the focus of some minor renovations and new programs during the past 12 months. The Active Ageing focus at the Centre has been very popular and has included activities around mind stimulation, whole body exercise and socialisation opportunities. Plympton has also become a popular spot for local and cultural community group gatherings, celebrations and educational sessions. The Centre averaged 80 bookings per month and the client base looks set to increase into the future.

Home Care Service

The aim of our Home Care Service is to provide assistance to older people in our community to enable them to live independently in their own homes for as long as possible. These services are funded by the Commonwealth Home Support Program and by Council. During the year almost 900 older residents were assisted with cleaning, social support, home maintenance and modifications, transport, key safes and meals.

Community Grants

The online Smarty Grants grant application system was launched in January 2018 streamlining the grant application process for our community. During the year in review 100 Junior Development Grants were distributed and Council approved 42 grants to community groups. This included a total of \$130,000 worth of equipment, community and sponsorships grants to community groups, cultural groups and sporting clubs.

Thriving Neighbourhoods

Thriving Neighbourhoods is a new collective initiative that Council participates in to work with other organisations in the community. Thriving Neighbourhoods brings together community partners to plan and develop collaborative action to inspire, support and strengthen outcomes for children, youth and families within West Torrens.

Two 'pop up café' events were held this year at Rex Jones Reserve and were attended by around 450 local residents. These sessions focused on providing opportunities for neighbours to meet and activate our communal spaces with activities, games and conversation prompters.



2018 Art Prize winner Richard Maurovic with his winning work 'Respecting All Cultures, Torrensville'.



Cultural events

A number of cultural events were hosted throughout the year. Key events included a Latin Carnival, an African Food and Music Night, Harmony Day and Refugee Week. On average our cultural evenings drew crowds in the low hundreds, however the celebration for Harmony Day this year saw around 250 people participate in making a large community mandala from succulent plants.

Exhibitions

Twelve exhibitions were curated this year with more than 24,000 visitors visiting the West Torrens Auditorium Gallery to observe artists' works. In all more than 110 artists exhibited work and the Gallery hosted four festivals including Fringe, SALA, Helenika and the International Audio Visual Festival.

The 2018 West Torrens Art Prize theme was 'Past, present, future in West Torrens' and attracted entries in a variety of mediums. Richard Maurovic was the overall winner with his work 'Respecting All Cultures, Torrensville'.

Children and youth

The Swim and Water Safety Program

The Swim and Water Safety Program won the Leadership in Community Services Award in the 2018 SA Local Government Excellence Awards recognising outstanding achievement and innovation in local government.

The program consisted of a free six week swim safety program that targeted young multicultural residents new in the community and from nationalities that typically do not have a culture of learning to swim. The aim of the program was to educate and support migrant youth to develop competencies in swimming, water confidence and safety.

The secondary goal of the program was to increase the community participation of migrant youth, increase awareness of CWT programs and services and facilitate connection between young people from different schools in West Torrens.

School Holiday Program

These programs continued to be extremely popular during the year. The Little Day Ins focussed on Science, Technology, Engineering and Mathematics (STEM) activities and the Little Day Outs focussed on activating parks and spaces; all averaged 300 people at each event.

Youth Expo

The annual Youth Expo was held at the Titanium Arena and was a regional expo organised in collaboration with the Cities of Charles Sturt, Port Adelaide Enfield and the Multicultural Communities Council of SA. The expo was very attended by more than 800 students and showcased services for young people in the western region.

Activating spaces

From July to September a 'pop up space' was established at the Brickworks Marketplace to provide information and engagement with children, youth and families. An after-school Lego program was delivered in partnership with LAYGO which attracted youth and children from local schools such as Torrensville, Cowandilla, Plympton, Richmond and Lockleys Primary Schools and St George College.

Baby and Toddler Times

Baby and Toddler Times were popular programs for families in West Torrens. The sessions were designed to help develop pre-literacy skills, with children and caregivers joining in rhymes and songs, singing and dancing. This year sessions were held at Thebarton Community Centre, the Cowandilla Community Room and the Hamra Centre Library. More than 6,000 attended Baby Time and more than 6,700 attended Toddler Time.

Library

A total of 15,666 new items were added to the library collection this past year, increasing the overall size of the collection to 72,565 items.

While the number of visitors to the Hamra Centre Library increased, the number of physical items borrowed decreased, however the digital library proved to be popular with a strong take up of the state wide free eBook collection by customers. During the year in review the Hamra Centre Library was visited more than 226,000 times, while the Mobile Library was accessed almost 11,000.

Customer satisfaction survey

More than 340 people took part in our library customer satisfaction survey during March with results showing that a growing number of visitors to the Hamra Centre Library do so to take part in events or to relax and socialise. Borrowing and returning items were still the most popular reasons to visit but it was heartening to see that the results showed our library as being the 'third place' important to them behind home and work. 97 per cent of respondents said they were happy or very happy with the types of services and activities offered by the library and 98 per cent were happy or very happy with the level of customer service that they received.

Digital literacy

'Rewire' is the new look digital literacy program that was introduced this year. The program is designed to spark learning, improve confidence and help customers get the most out of the latest technology in a fun, interactive environment. Small classes and one-on-one individual tech help sessions were offered and topics focussed on learning more about computers, tablets and smartphones, email tips and tricks, eBooks and digital content.

Book launches

The Hamra Centre Library hosted three book launches during the year including 'Of Llamas and Piranhas' by Valerie Volk, 'Gideon's Credo' by SA author Ben Laffra, and 'Never Forget Australia: A Return to the Western Front: A Memoir' by Margie Koukourou.

Mobile Library

The Mobile Library Service continued to be popular throughout the year and two new mobile library stops were added to the route in Underdale and Glandore.

A pop up library was held at six Summer Festival events, two Thriving Neighbourhood events, a community event in Elder Park and promotional visits to primary schools.

Our 'new' Mobile Library truck celebrated its first birthday in September 2017 in the West Torrens Memorial Gardens with a free sausage sizzle, coffee and cake. More than 200 Library clients met the team and discovered the Mobile Library collections and services.

Home Library Service

The Home Library service is for people who are unable to access a public library due to reasons including disability, illness and limited mobility. Some clients use the service on a temporary basis (during illness) and others take part on an ongoing basis. Books and items were delivered monthly to around 60 clients who borrowed more than 7,000 printed books, audio books, DVDs, magazines and board games.

New initiatives

Library collections

A 'Quick Reads' collection was introduced during the year enabling customers to borrow the newest books for just two weeks. The quick turnaround meant that books were available more frequently for loan.

An Autism Friendly collection was also created for families and individuals with autism and related conditions with subjects covering a wide variety of areas relating to life with autism.

Friday Fun in the library

This new program was offered on alternate Friday afternoons during school terms for young people in the Hamra Centre Library's youth area. Feedback from those attending helped staff plan activities such as games, tournaments, learning a new craft and author and artist workshops.

The coming year

A redesign the Library's service model to improve the customer and staff experience will see the Hamra Centre Library's desk space repurposed to better align with designated services, integrate digital and on-site services, simplify service processes and help staff adapt to the changing role of public libraries in the community. At the completion of the project the staff will be better equipped to deliver customer service in a way that better suits customer need and the changing use of technology.

We will also be preparing to engage with a larger cross-section of our community by creating several new programs that are focussed on our ageing community and the younger people who live and study in West Torrens. We'll be expanding our Active Ageing programs for seniors and instigating a youth entrepreneur/self-employment skills development project.

Overall performance of Community Services

■ On track ■ Off track ■ Monitor



On track - at least 90 per cent of action target

Monitor - between 70 - 90 per cent of action target

Off track - less than 70 per cent of action target



Plant mandala for 2018 Harmony Day.

Strategy and Business

Strategy and Business supports the organisation to achieve its strategic objectives. It is responsible for developing Council's key strategies and plans in consultation with the community, Elected Members and other stakeholders.

Media and Events

Council's Media and Events team provides information to our community about projects, services, events and programs to help residents gain a better understanding of what is happening in West Torrens and where rate dollars are being allocated.

As people's wish to be kept up-to-date with the latest information continues to increase, so too does the demand on Council for providing this information to our community as timely as possible.

The Media and Events team use social media, advertising, Council's magazine and the web to push information out to the community. Team members also assist officers from across Council in organising community engagement projects so that residents can have a say on large-scale projects and ideas that are proposed.

In this current reporting year, members of the Media and Events team supported the community by engaging with them through the social mediums of Facebook, Twitter and Instagram, publishing the quarterly magazine 'Talking Points', monthly advertising in local newspapers and staging various events at which people could get to know their own local community a bit better.

The flagship of Council's event calendar for any given year - Summer Festival - was again a huge success in early 2018 with a series of outdoor movies, music and multicultural festivals making up the mix at which thousands of people attended. The annual 'Fork on the Road' at Kings Reserve reached record numbers with around 6,000 people soaking up the food, music and sun in February while a new street party called 'Thebartonia!' was staged in conjunction with the W heatsheaf Hotel and drew crowds in their thousands over several hours.

We contributed to the successful delivery of our annual Australia Day Awards, citizenship ceremonies and

Mendelson Scholarship evening and helped out with business breakfasts aimed at engaging our local business community and providing networking opportunities.

The team supported a number of community-lead events including the Hilton RSL sub-branch's ANZAC Day Dawn Service and Remembrance Day Service, the Kodomo no Hi Japan Festival, Christmas Carols Festival and the Philippine Fiesta.

Consultation and engagement

On the consultation side of things, Media and Events staff provided advice, strategies and help to officers engage with our community on various projects including:

- The Disability Access and Inclusion Plan
- The Draft Tree Strategy - towards and urban forest
- The ANEF Aircraft Noise Consultation
- Weigall Oval upgrade
- Apex Park upgrade
- Lockleys Oval upgrade
- Summer Festival engagement



The annual Summer Festival was again a great success in 2018.



- Live streaming of Council meetings
- 2018/19 Budget and Annual Business Plan
- Kings Reserve redevelopment (continued from 2017)
- Underdale Torrensville DPA (continued from 2017)
- Brickworks pop up (continued from 2017).
- Developing the 2018-2019 Risk and Resilience Plan.
- Providing support to the Audit and Risk Committee.
- Developing the 2018-2022 Internal Audit Plan.

As our community's expectations around openness and transparency increases, we had an external audit undertaken of our community engagement practices this year which has highlighted areas for improvement.

Strategic Resilience

Resilience includes activities related to internal audit, risk management and emergency management with the outcome being a strong, adaptable and sustainable organisation and community.

There has been an increased focus on developing emergency management capabilities in the year under review. The resilience program is designed to help the organisation achieve its objectives by providing independent assurance on the effectiveness of risk management, internal control and governance processes.

During this year we recorded numerous outcomes including:

- Embedding a risk culture with staff by conducting risk inductions, workshops and training.
- Continuing to finalise the Emergency Management and Business Continuity Plan to include emergency prevention, preparedness, response and recovery processes.
- Reviewing the Enterprise Risk Management Framework and associated tools to accommodate changes to AS 3100:2018.
- Identifying, reviewing and updating strategic and operational risks.
- Undertaking internal and legislative audits based on a risk focused audit plan

Procurement

Procurement's aim is to ensure CWT's leaders and staff can acquire the tools they need to deliver quality services to our community. Our objectives are to drive value for money, deliver superior services, strengthen local and regional economic development, provide internal efficiencies and reduce probity risk for Council.

How CWT engages with vendors can impact Council's goals that include financial management, business confidence, red tape reduction, innovation, efficiency, compliance and social responsibility embracing support for small and medium local business. Sound procurement practices can play a key role in influencing and achieving all of these goals. These are underpinned by a suite of procurement policies covering probity, transparency and local purchasing.

In 2017/2018 our procurement successes were measured by:

- requesting 53 per cent more formal tenders and quotations than in 16/17
- 92 per cent of contracts supporting local SA enterprise
- capturing and reporting of cash and non-cash savings
- improving contract compliance across the organisation
- conducting a successful staff procurement training program.

Governance

Governance provides support and advice to Elected Members and the Administration to ensure that the interests of the community as a whole are considered and represented. Governance actively maintains frameworks and registers which demonstrate the decision making process, accountability and transparency of the organisation.

During the year in review, Governance staff:

- began preparations for the 2018 Local Government elections
- conducted a review of permit conditions for events on local government land
- implemented the City of West Torrens' by-laws 2017.

Strategy

Strategy staff are the custodians of key corporate plans including the Community Plan, Public Health Plan and Development Plan. Strategy also provides corporate planning assistance to Council and undertakes strategic research projects to inform decisions on matters within the Strategy portfolio.

Projects, programs, grants and rebates relating to environment, land use planning, economic development, tourism, public health, corporate and strategic planning fall within the remit of the Strategy team.

Development Plan Amendments and transition planning

The Strategy Team attended to a number of changes to the Development Plan during the year, including writing to the Planning Minister to request Development Plan Amendments for:

- the Glandore Character Protection DPA
- the developer-funded Plympton Residential DPA
- section 29 amendments to consolidate administrative updates to the Heritage Listings and maps in the Development Plan.

The team also:

- Promoted the consolidation of the Underdale and Torrensville Urban Renewal DPA.
- Completed the Employment Lands Analysis Project, which reviewed availability of commercial, industrial and mixed use land across West Torrens.
- Responded to issues arising from the State Government's planning reform agenda.
- Undertook work towards responding to DPTI's request for a complete review of the city's Development Plan in preparation for conversion to the State's Planning and Design Code.

Economic development and western region tourism

The Western Region Tourism Destination Action Plan is a joint initiative with neighbouring councils Charles Sturt, Port Adelaide Enfield and Holdfast Bay in consultation with key local tourism stakeholders.

The partner councils launched a new tourism website for the western region, AdelaideBeaches.com.au, to help raise awareness of tourism opportunities in the region and to achieve the following objectives:

- increase visitor numbers, expenditure and repeat visitation to the western region
- increase number of sustainable tourism jobs.

Heritage Grants Program

The Heritage Grants Program was reinstated this year. It seeks to ensure that the Council continues to recognise that built form in the West Torrens' area is a tangible embodiment of the history of the area and its strong migration influence. It is envisaged that recognising and celebrating heritage buildings will encourage preservation of these buildings for the benefit of future generations.

Disability Access and Inclusion Plan

In response to The Disability Inclusion Bill which was introduced into the Legislative Council on 28 September 2017, staff progressed a draft Disability Action and Inclusion Plan to Council, in partnership with the Community Services Department.

In light of changes driven by National Disability Services (NDS) and in anticipation of the success of the Bill, the Administration progressed the draft plan for the benefit of our community and people living with disability.

Public Realm Design Manual

Strategy staff headed the preparation of a Public Realm Design Manual during the year.

The manual focuses on creating a sense of place by protecting existing urban characteristics valued by the community, as well as offering a variety of experiences and interest. The manual will be used by staff at CWT as both a reference manual and as a strategic tool to guide capital and recurrent works programs.

The overall intent of the manual is to:

- Reinforce a vision for the city's public realm.
- Develop standards for the public realm that reinforce the unique character and 'sense of place' of West Torrens.
- Develop a consistent language of materials and techniques relating to physical design.
- Provide a consistent and recognisable aesthetic that reflects a functional, attractive and sustainable public realm.
- Achieve neighbourhood identity that supports active communities and healthy environments.
- Describe the city's public realm aspirations moving forward into the future.

Environment Grant Program

Through its Environment Grant Program, Council provided funding to eligible groups and organisations for environmental initiatives that support aspirations outlined in the Towards 2025 Community Plan. This year \$10,000 was awarded to community groups to support environmental projects.

AdaptWest

The Cities of West Torrens, Port Adelaide Enfield and Charles Sturt progressed the AdaptWest Climate Change Adaptation Plan and appointed a Regional Coordinator to drive implementation of key priorities outlined in the plan. The position is co-funded by Natural Resources Adelaide and Mount Lofty Ranges and the three partner councils.

Urban Heat Mapping Project

The Cities of West Torrens, Port Adelaide Enfield and Charles Sturt undertook urban heat mapping for the Western Adelaide Region in partnership with the Natural Resources Adelaide and Mount Lofty Ranges. The project provided an understanding of the effect of heat across the western area and its relationship to a range of landscapes, natural assets, water sensitive urban design and urban form.

A flyover of the western region was undertaken in February 2017 to map areas of urban heat. Both day and night time flyovers were conducted to look at how heat was retained as it continued to radiate from different built materials and surfaces into the night, increasing the minimum temperatures experienced into the evening. A report analysing the results was published in August 2017.



Native Plant Giveaway

The Native Plant Giveaway is held annually to celebrate World Environment Day and provide West Torrens' residents with free plants that are water wise, provide habitat for local wildlife and improve the sustainability of residential gardens across our city.

Around 5,000 seedlings were distributed as part of this event this year which will contribute to greening of the western suburbs. This year's packs contained a variety of shrubs, grasses, groundcovers and flowering plants.

Arbor Day

A community planting event was held along the River Torrens at Lockleys in partnership with Greening Australia and Natural Resources Adelaide and Mount Lofty Ranges.

More than 100 volunteers planted 3,000 seedlings as part of this event, contributing to the restoration of the environment along the River Torrens. The project also contributed to improved habitat, water quality and amenity.

Residential Rainwater Rebate Scheme

Through the Residential Rainwater Rebate Scheme eligible residents received a rebate of up to \$500 towards a new rainwater tank. Additional rebates were also made available for new developments or extensions where rainwater tanks were plumbed into inlets across the dwelling.

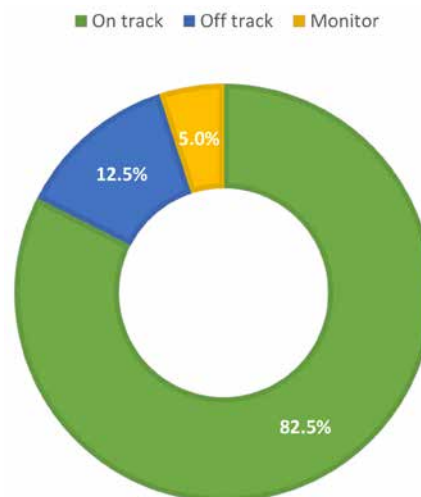
A total of \$6,900 was distributed in the 2017/18 financial year, representing a total storage capacity of over 100,000 litres.

The coming year

As thoughts turn towards 2018/19, Strategy and Business's key priorities will include:

- Managing the 2018 Council election.
- Reviewing Council's Towards 2025 Community Plan and Public Health Plan.
- Managing the implementation of the city's transition to the Planning, Development and Infrastructure Act 2016.
- Finalising the Economic Development Strategy to guide development and investment attraction in the West Torrens' area.
- Finalising and implementing the Urban Design Manual
- Continuing Council's successful green initiatives grants and rebates programs.
- Developing a Greening and Cooling Plan to identify opportunities to increase green cover and to cool areas of urban heat.
- Trialling solar panel rebates for community groups to install solar panels on the buildings which they occupy.
- Reviewing the Disability Access and Inclusion Plan to align with the new legislation.
- Reviewing contractor management systems and processes.
- Facilitating the 2019 Summer Festival program.
- Developing the 2018 - 2022 Internal Audit Plan and associated risk-based methodologies and key audit triggers.
- Reviewing Local Government Risk Services.
- Launching an online rain garden interpretive trail.
- Establishing a more robust community engagement framework.

Overall performance of Strategy and Business



On track - at least 90 per cent of action target

Monitor - between 70 - 90 per cent of action target

Off track - less than 70 per cent of action target

Regulatory Services

Regulatory Services comprises Waste Management, Environmental Health and Compliance teams and is responsible for providing quality services to assist the community on issues around household waste disposal, animal management, immunisation and community health.

The teams share a commitment to work in partnership with community, business and government sectors to provide a safe, clean, healthy and sustainable environment.

Waste Management

Reducing waste, reusing items and recycling those no longer of use remained high on the Waste Management team's agenda in 2017/18 with staff actively educating community groups and households on the importance of these practices.

During the year staff:

- Continued to implement strategies to combat contamination in recycling and green organic bins which included incentives to encourage behaviour change, a program of household bin tagging at kerbside and regular feedback to residents.
 - Promoted the 'If It Grows It Can Go' food waste recycling program that encouraged residents to place food scraps in a kitchen caddy and to dispose of them in their green organics bins or compost bin/worm farms.
 - Promoted Council's illegal dumping strategy through community wide education initiatives. The program's success was the return-to-property rate of illegally dumped material maintaining an average over 43 per cent and continued cost savings to Council.
 - Conducted tours of resource recovery sites to educate the community about what goes into kerbside bins and what happens to the contents once bins are collected.
 - Conducted community and school educational sessions and provided educational resources to promote waste minimisation and resource recovery.
- Continued to promote and accept old mobile phones from residents for recycling. A total of 12 kilograms of used mobile phones was diverted from landfill.
 - Provided a battery recycling program for residents with drop off points at Council's Civic Centre and library with a total weight of the batteries for recycling 284 kilograms.
 - Continued the electrical waste recycling program with Solo Resource Recovery which saw 513 residents delivering goods to the Adelaide Waste and Recycling Centre during the year. 1,967 items were disposed of and a total of 9.02 tonnes of electrical waste was recycled. In addition, staff liaised extensively with Electronic Recycling Australia regarding the placement of a number of 'Unplug N' Drop' e-waste collection cages in the West Torrens' area.
 - Continued promotion of the 'at call'/booked hard waste collection service which resulted in 7,433 collections. 834.54 tonnes were collected and diverted from landfill. 1,217 mattresses were also collected for recycling.
 - Provided 1,485 vouchers allowing residents to dispose of hard waste free of charge at the transfer station.
 - Participated in a Green Industries SA Hazardous Household Waste Drop Off Day in Marion in December 2017. From a total of 810 vehicles with items for disposal 84 were from West Torrens.
 - Offered rebates to residents who purchased a worm farm or compost bin; 25 residents applied for the rebate.

Waste Management staff continued to provide high quality community-focused customer service by way of waste management advice and education, with some 1,579 customer requests received on subjects ranging from illegal dumping to various bin issues.

Environmental Health

The Environmental Health Team promotes and protects the health of the community by providing and supporting public health education and services. The team continued to provide education sessions and promote food hygiene and safety as well as public health.

During the year under review, officers attended to 202 customer requests ranging from food safety and contamination concerns, environmental nuisance issues to poor health and hygiene conditions and communicable diseases.

The Local Nuisance and Litter Control Act came into effect in July 2017 meaning councils are now responsible for administering and managing local nuisance issues such as noise, dust, odour and smoke. The following number of offences were recorded for the 2017/18 year.

Total number of complaints of local nuisance and littering	236
Number of offences under the Act that were expiated	2
Number of offences under the Act that were prosecuted	0
Number of nuisance and litter abatement notices issued	2
Civil penalties negotiated under section 34 of the Act	0
Application by Council to the Court for orders for civil penalties under section 34 of the Act and the number of orders made by the Court on those applications	0

Staff continued to participate in the food safety rating scheme and awarded 113 five star rating certificates, 33 four star and 27 three star. Unrated inspection results were issued to 38 food businesses.

Immunisation

This year the provision of the immunisation service was contracted to a local immunisation provider business, with no loss in the delivery of immunisation services.

Clinics were again well supported by the community, as were those conducted in secondary schools. All clinics were conducted in line with national best-practice clinical guidelines (National Health and Medical Research Council Immunisation Handbook and South Australia Vaccine Administration Code) with 2,593 vaccines being administered in 2017/18.

The Council entered into an agreement with the University of Adelaide in 2017 to participate in the South Australian Meningococcal B vaccine herd immunity study. This study will continue through to until December 2018. All secondary schools located in West Torrens have agreed to participate in this program.

Compliance

Council's Compliance team is responsible for enforcing areas such as parking, animal management, overgrown vegetation, backyard burning, goods on footpaths, illegal dumping and building works.

During the year officers investigated more than 2,817 customer requests, handled through both education and enforcement. Of the total expiation notices issued, 1,579 applications were received and assessed for a section 270 review under the Local Government Act - 1,545 parking; 29 animals; four compliance; one development.

In line with an objective in the 2018 - 2023 Dog and Cat Management Plan to encourage permanent identification of dogs and cats by microchipping, a microchipping day was held on 2 June 2018 and a total of 488 pets were microchipped - 346 pets were housed within the West Torrens area.

Officers who undertook animal management captured 329 dogs for wandering at large, investigated 55 dog attacks (27 on animals and 28 on humans) which generated eight dog control orders being served.

Other administration tasks and inspections:

- parking permits were issued to 346 residents
- 101 European wasp nests and bee swarms were either removed or eradicated (71 wasps and 30 bees)
- 422 properties were assessed for being a fire hazard during the fire season; 140 clean up notices were issued along with 12 expiation notices.

The coming year

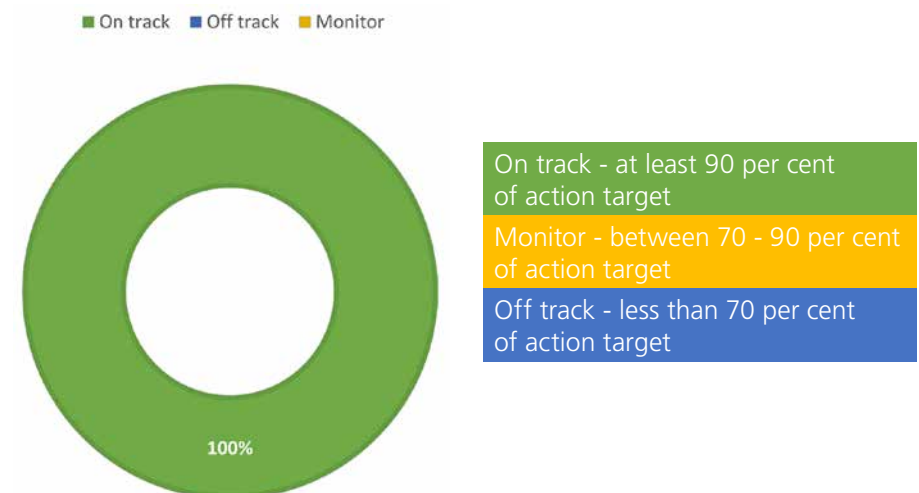
During the next 12 months Regulatory Services will continue to look at new opportunities to help educate our community.

Activities will include:

- Offer training and education to our community about changes in legislation, particularly the Dog and Cat Management Act 1995 and Local Nuisance and Litter Control Act 2016.

- Educate the community and residents about how to use bins correctly.
- Further promote food waste recycling within the community by continuing the 'Wrap your Scraps - If It Grows It Can Go' food program.
- Promote rebates available to residents purchasing worm farms and compost bins.
- Educate residents to help minimise impacts of illegal dumping within the West Torrens' area.
- Host another microchipping day for dog and cat owners.
- Further implement mobile technology across Regulatory Services to improve out in the field management.
- Implement strategies in the Dog and Cat Management Plan for completion timeframe of 2019.

Overall performance of Regulatory Services



Financial Services

The Financial Services department is responsible for the development, management and coordination of Council's annual budget to ensure the long-term and realistic financial goals required to deliver the desired services and amenities to our community are in place.

Annual budget

The balanced budget presented to Council for 2017/18 included \$53.7 million operating expenditure and \$28.5 million capital expenditure, an outcome achieved while maintaining the second lowest average residential rates in metropolitan Adelaide with an average 2.2 per cent rate increase.

Key major projects and budgeted allocations included:

- \$3.25 million towards the upgrade of Lockleys Apex Park
- \$1.5 million for stage one redevelopment of Weigall Oval
- \$1.23 million for the Torrensville Bowling Club project
- \$1.99 million for the Lockleys catchment drainage project
- \$18.86 million for capital works throughout the city
- \$5.1 million for waste management
- \$4.39 million for the recreation program.

Ahead of finalising our 2017/18 budget, Financial Services undertook community engagement to encourage residents to be involved in the budget process, learn about Council's plans, ask questions and provide feedback that was then used to inform our final budget decisions.

Reporting

Council met its financial and statutory and reporting requirements for the year in review with all statutory audits successfully completed. Financial reporting was conducted on a full cost attribution basis, as required under the Local Government Act 1999, while

the reporting of consolidated strategic and financial information continued throughout 2017/18 along with rigorous budget reviews.

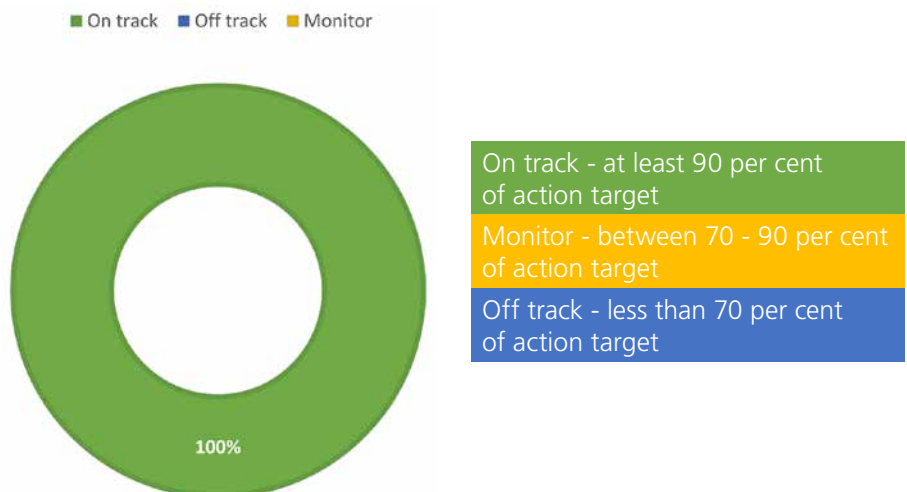
Long-term financial plan

Legislation requires Council to annually review its long-term financial plan, with consideration to the Annual Business Plan and associated Infrastructure and Asset Management Plans. The 2017/18 review was completed in conjunction with Council's Budget and Annual Business Plan, while the Draft Budget and Annual Business Plan for 2018/19 was made available on our website and at the Civic Centre during business hours.

The coming year

Council's 2018/19 budget will again deliver a surplus operating result which will help sustain our financial position. This includes capital expenditure of \$26.3 million and a residential rate increase of an average of 2.3 per cent with a minimum rate of \$909.

Overall performance of Financial Services



On track - at least 90 per cent of action target

Monitor - between 70 - 90 per cent of action target

Off track - less than 70 per cent of action target





Animal management is a core service provided by officers to our residents.
Photo: Dog and Cat Management Board and Jon Brooks, Grease Monkey Media.

People and Culture

The People and Culture Department provides support and advice to the organisation primarily through our Service Centre teams, cultural development staff and Work Health Safety and Injury Management. It focusses on the provision of advice in the areas of people management, organisational capability, cultural capacity, fair equitable practices, workforce planning and industrial relations.

Enterprise agreements

In the year under review we successfully negotiated the South Australian Municipal Salaried Officers and Nurses Enterprise Agreement for 2017 - 2020. This resulted in the rescinding of the ANMF Nursing Employees Enterprise Agreement.

The Health Services Enterprise Agreement was successfully rolled over for a further three years.

Wellbeing and resilience

The introduction of a Resilience Model (RAW7) to City Operations and sections of the Community Services Division was undertaken this year. This model provided participants with a framework and set of tools

and strategies around change management processes. Outcomes for participants included:

- Strategies to manage personal issues.
- An understanding of how components of personal resilience can assist in a changing and/or demanding work situation.
- Being able to identify ideas and strategies for building personal resilience and wellbeing and incorporating them into everyday work routines.
- The development of guidelines on how to address personal issues and how to identify and respond to triggers in staff behaviour.

Work Health Safety and Injury Management

The Work Health Safety and Injury Improvement Management Plan 2017 - 2020 was reviewed and approved during the year.

The plan captures the work required to build upon our safety management system and applies a systematic

approach while addressing the safety requirements for CWT. It includes six programs:

- WHS and IM Culture, Plan and Policy
- Hazard Management
- Contractor Management
- Reporting Framework / Technology Systems Review
- Effective Emergency Management
- WHS and IM Management System Sustainability.

The Local Government Association Workers Compensation Scheme attends monthly meetings with CWT to monitor the level of completion against agreed actions and timelines. As a result a rebate is allocated to CWT that is dependent upon the percentage of agreed actions closed out. In the year under review, CWT received 100 per cent of its rebate; a reflection that all actions and timelines were met.

There are now more ways to contact Service Centre staff including online live chat and SMS, as well as phone and email.



Service Centre

The Service Centre team is often the first point of contact for many customers who interact with CWT.

Customer interaction improvements were undertaken in the 2017/18 year by offering more contact channels, including online live chat and SMS as well as the more traditional mediums of telephone and email.

During the year the Service Centre team:

- answered 64,738 phone calls
- responded to 1,801 live chat enquiries
- managed 199 SMS contacts
- replied to 1,103 emails
- raised 7,173 customer requests
- resolved an average of 85 per cent of all enquiries at the first point of contact.

As customer feedback is important in helping Service Centre staff to be more innovative, pursue excellence and explore opportunities for improvement, we installed a 'rate it' application in the Civic Centre which encouraged customers to provide instant feedback on their experience. While a relatively new addition to our Service Centre, statistics show that 90 per cent of customers rated their experience as awesome, seven per cent were good, one per cent not great and two per cent awful. This feedback was used to help identify areas for improvement and to acknowledge what we were doing well.

Organisational culture

CWT recognises the importance of having a positive and strong culture and during the year the organisation developed a number of core values, defined by behavioural statements. Several initiatives were progressed to support the values, including the rebranding of our recruitment process. CWT also introduced a group of 'Culture Collaborators' who are ambassadors to help embed the cultural values within the organisation.

The coming year

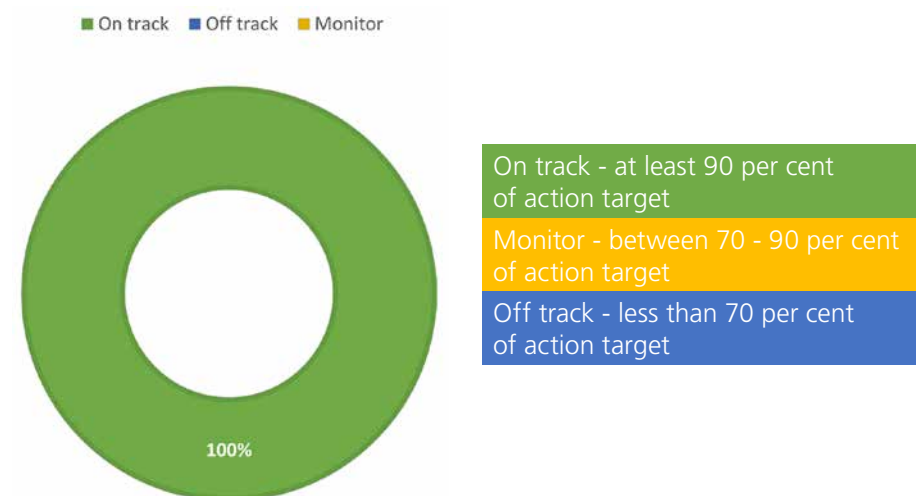
In order to help build a positive customer experience for those interacting with CWT, a 'Voice of the Customer' survey was undertaken in 2017/18 which highlighted areas that we are currently doing well and ones where we can improve. As a result of the survey, the Service Centre will be developing a customer experience framework and exploring customer relationship management solutions to streamline processes and provide more positive outcomes for customers.

In August 2018 a new after-hours service provider will come on board that will provide more online solutions for customers.

Work Health Safety and Injury Management will see the implementation of contractor management mobile technology and trialling of Skytrust Integrated Management System, which can be accessed via numerous platforms including smartphones and tablets.

We will also be developing projects, programs and tools that will enhance the experience of staff working at CWT; focussing on retention, attraction and engagement of employees; developing a performance partnering approach which encourages succession planning and development of staff.

Overall performance of People and Culture



On track - at least 90 per cent of action target

Monitor - between 70 - 90 per cent of action target

Off track - less than 70 per cent of action target

Information Services

The Information Services team provide a wide range of services and support to staff in order to help streamline process and improve service delivery for our community. This year we helped lift our business onto digital platforms that underpin this efficiency and productivity.

Performance

A key measure of our team's performance is the availability of the services we deliver. During the year under review the team achieved an average availability of services of more than 99.95 per cent. This high level of performance is primarily due to our robust and reliable systems and the team's commitment. Services included mail, Council document production, IT infrastructure, business applications, web services, desktops, servers and telephony.

Local Government IM/IT Team of the Year

The Information Services team was recognised by the Local Government peak body as the 'Team of the Year' for excellence in the overall delivery and operation of Information Technology and Information Management services as evidenced by way of service optimisation, project initiatives, innovation in management and leadership practices, professionalism and demonstrated practicality and resourcefulness.

Helping the outside workforce embrace mobile technology

IT staff have worked closely with CWT's outside workforce to help develop and embrace mobile technology to improve efficiency, productivity and accuracy in their roles and service delivery.

Tailoring our web presence to our community

The Council's website has been remodelled to make it more suitable for people to access. The improvements include automatically resizing to fit on mobile devices, improved ease of use and more intuitive searching to help people find what they are looking for quickly.

Digital transformation of services

Several key services, including delegations management, policy management, risk management and asset inspections, have been transformed from paper-based to online services to improve productivity, efficiency and customer service.

The coming year

Information Services' staff will undertake a number of initiatives including:

- Helping our workforce benefit from the leading systems that we now have in areas such as asset management, information management, human resource management and customer service.
- Upgrading our IT hardware and software to maintain the currency of our IT assets.
- Further assisting CWT's mobile workforce with the expanding take-up of mobile devices and real-time information to improve efficiency, productivity and accuracy in their roles and service delivery.
- Upgrading our software licencing to meet the continually evolving technology landscape.
- Expanding the digital coverage of assets.

Overall performance of Information Services

■ On track ■ Off track ■ Monitor



On track - at least 90 per cent of action target

Monitor - between 70 - 90 per cent of action target

Off track - less than 70 per cent of action target





2017 Arbor Day event in July. Photo Greening Australia.

Access to Council documents

This section of the Annual Report details information that Council is required to provide in accordance with relevant legislation. The documents and registers listed may be inspected:

- At the Civic Centre 165 Sir Donald Bradman Drive, Hilton during normal business hours
- On the Council website, westtorrens.sa.gov.au

Copies of the documents are available for a small fee unless otherwise stated.

Further information about the policies may be obtained from the Governance Team by emailing governance@wtcc.sa.gov.au or calling 8416 6333 during business hours.

By-laws

The Council has five (5) by-laws to ensure the good rule and government of an area, and for the convenience, comfort and safety of its community. These being:

- By-law No.1 - Permits and Penalties
- By-law No.2 - Local Government Land
- By-law No.3 - Roads
- By-law No.4 - Moveable Signs
- By-law No.5 - Dogs.

Codes

A list of codes of conduct or practice that are in place as required under the Local Government Act 1999 or Local Government (Elections) Act 1999 is provided as follows:

- Mandatory Code of Conduct for Council Members
- Mandatory Code of Conduct for Council Employees (effective until 1 April 2018)
- Mandatory Code of Conduct for Employees (effective from 2 April 2018)
- Code of Conduct - Assessment Panel Members
- Code of Practice - Access to Meetings and Documents
- Code of Practice - Procedures at Meetings.

Terms of Reference

The following Council committees are guided by Terms of Reference which define the purpose, scope and authority of the Committee:

- Audit and Risk Prescribed General Committee
- Building Fire Safety Committee
- Chief Executive Officer's Review Prescribed General Committee
- Civic Non-Prescribed General Committee
- Community Facilities Prescribed General Committee
- Corporate Planning, Policy and Performance Prescribed General Committee
- Development Assessment Panel (until 30 September 2017)
- Council Assessment Panel (from 1 October 2017)
- Finance and Regulatory Prescribed Standing Committee
- Governance Prescribed Standing Committee
- Strategy and Community Prescribed Standing Committee
- Urban Services Prescribed Standing Committee.

Policies

The City of West Torrens has two types of policies these being Council Policies and Administration Policies. Policies are regularly reviewed to reflect the Council's Corporate Planning Framework, legislative changes, Council resolutions and decisions of the Executive Management Team.

Council policies

Council policies may be required by statute, related to the Council as an elected member body and/or be in the public interest.

- Advertising on Council Land and Related Public Infrastructure
- Animal Nuisance Complaints
- Annual Budget
- Asset Management
- Asset Naming

- Building Inspection
- Capitalisation of Assets
- Children and Vulnerable Persons Safety
- Council Reception Room - Richmond Oval
- Customer Complaints
- Development Assessment Panel Delegations
- Elected Member - Recognition of Service
- Elected Member Gifts, Benefits and Hospitality Reporting
- Elected Members Allowances, Facilities, Support and Benefits
- Elected Members Attendance at Conferences
- Elected Members Electronic Communications Facilities
- Elected Members Records Management
- Elected Members Training and Development
- Elections Period Caretaker
- Enterprise Risk Management
- Expiation Notice Decision Review
- Flags
- Fleet Management
- Food Act Inspections and Auditing Fees
- Found Property
- Fraud and Corruption Prevention, Control, Reporting and Investigation
- Graffiti Management
- Grants, Sponsorship and Donations Program
- Impairment of Assets
- Impoundment of Vehicles
- Informal Gatherings and Discussions
- Internal Review of Council Decisions
- Investment
- Kerbside House Numbering
- Libraries
- Liquor Licensing
- Memorials



- Mendelson Foundation Investments
- Mendelson Foundation Support
- Mobile Food Vendors
- Natural Environment
- Ombudsman Enquiries and Investigations
- Order Making
- Parking Permits and Exemption
- Procurement Council
- Provision of Council Gifts
- Public Comment
- Public Consultation
- Rate Rebates, Remissions and Postponement
- Reporting and Investigating Council Member Code of Conduct Complaints
- Revaluation of Assets
- Sale and Disposal of Assets
- Social Media Use and Management
- Talking Points
- Treasury (Debt Management)
- Urban Tree Management
- Urban Verge Management
- Use of Public Footpaths and Roads for Business Purposes
- Waste Minimisation and Recycling Services
- Whistleblowers
- Commonwealth Home Support Program (CHSP) Assessment and Criteria for Services
- Commonwealth Home Support Program (CHSP) Carer Recognition
- Commonwealth Home Support Program (CHSP) Fees and Charges
- Commonwealth Home Support Program (CHSP) Service User Does Not Respond to a Scheduled Visit
- Commonwealth Home Support Program (CHSP) Quality Assurance
- Community Transport Program
- Conference Attendance by Employees
- Consultation and Communication
- Contractor Management
- Corporate Planning Framework
- Corporate Wardrobe and Name Badges
- Correspondence
- Credit Cards
- Criminal and Relevant History Screening
- Customer Interaction
- Disposal of Computer and Related Equipment
- Driver's Licence Fee Reimbursement
- Employee Gifts and Benefits
- Employee Records
- Employee Health and Wellbeing
- Entertainment Expenditure
- Financial Authorities
- Fleet Management
- Higher Duties
- Income Protection
- Induction
- Information Technology and Its Use
- Leave
- Manager's Flexible Work Options
- Managing Non Work Related Illness or Injury
- Managing Performance, Misconduct, and Inappropriate Behaviour
- Meeting Rooms
- Mobile Devices
- Natural Environment Guidelines for Works, Operations and Contractors
- Probation Review and Determination
- Procurement Administration
- Public Consultation
- Purchased Leave
- Recognition of 25 Years of Service
- Recruitment and Selection
- Remote Access and Network Security
- Return from Parental Leave
- Review of an Employment Decision - Employee Initiated
- Risk Management Framework
- Salary Packaging
- Special Leave Without Pay
- Staff Business Cards
- Staff Functions and Catering
- Staff Telephone Service Standards
- Study Assistance
- Training and Development
- Voicemail
- Volunteers
- WHS and Asbestos Management
- WHS and IM Planning
- WHS and IM Responsibilities
- WHS and Injury Management Lead
- WHS Chemical Management
- WHS Confined Space
- WHS Consultation and Communication
- WHS Corrective and Preventative Actions
- WHS Document Management
- WHS Drug and Alcohol
- WHS Electrical Safety
- WHS Emergency Management
- WHS Excavation and Trenching Policy
- WHS First Aid
- WHS Hazard Management
- WHS Hazardous Manual Tasks
- WHS Hot Work (including Welding)

Administrative policies

Administration policies, other than some HR policies, are not required by statute. They contain policy statements, procedures and processes to guide employees in relation to particular matters. Administration policies are approved by the Executive Team, not the Elected Council.

- Attendance at South Australian Industrial Relations Commission
- Business Casual Days
- Children and Vulnerable Persons Safety Policy
- Classification Review
- Commonwealth Home Support Program (CHSP) Advocacy

- WHS Inclement Weather
- WHS Induction and Training
- WHS Injury/Incident Reporting and Investigation
- WHS Injury Management and Return To Work
- WHS Isolation, Lockout and Tag Out
- WHS Managing Aggressive Violent Threatening Behaviour
- WHS Plant and Equipment Safety
- WHS Prevention of Falls
- WHS Remote and Isolated Work
- WHS Workplace Inspection
- Work Health and Safety Committee
- Workzone Traffic Management

Registers

A list of registers that Council keeps in accordance with the Local Government Act 1999 the or Local Government (Elections) Act 1999 is provided as follows

- Assessment Register (rateable land)
- Campaign Donations Return for 2014 Local Government Election*
- Campaign Donations Return for 2017 Keswick Ward Supplementary Election*
- Delegations and Sub Delegations Register
- Development Application Register
- Elected Member Register of Interest Information
- Register of Allowances and Benefits - Elected Members*
- Register of By-laws
- Register of Community Land
- Register of Gifts, Hospitality and Benefits - Elected Members
- Register of Gifts, Hospitality and Benefits - Officers
- Register of Interests - Elected Members and Independent Members
- Register of Interests - Development/Council Assessment Panel Independent Members

- Register of Interests - Officers#
- Register of Land Management Agreements
- Register of Public Roads
- Register of Remuneration and Benefits - Officers.

Registers, other than those listed below, may be viewed during normal business hours at the Civic Centre.

#Register of Interests – Officers is legally not available to view.

*A written application must be received by Council to view these registers.

Other documents available for inspection

The following documents are available for public inspection from the service counter at the Civic Centre, 165 Sir Donald Bradman Drive, Hilton during normal business hours and are available on Council's website.

Many of the documents are free of charge to the public. Documents listed with an asterisk (*) be purchased as per fee stipulated in the Council's Schedule of Fees and Charges.

Documents are listed under the responsible Directorate.

Office of the Mayor and Chief Executive

- Agendas and Minutes - Council and Council Committees
- Agendas and Minutes - Council Development Assessment Panel
- Codes of Conduct - Elected Members and Employees.

Business and Community Services

Governance

- Administration Policies
- Codes of Practice
- Council Polices
- Extracts from the Council's Delegations Framework
- Terms of Reference
- Voter's Roll.

Media and Events

- Annual Report
- Talking Points.

Strategy

- Annual Service Plan
- Towards 2025 Community Plan
- Carbon Footprint Report
- Climate Change Action Plan
- Development Plan Amendments*
- Open Space and Public Space Plan
- Public Health Plan
- Water Management Action Plan
- Western Region Climate Change Adaptation Plan.

Community Services

- Disability Discrimination Act Action Plan.

Library Services

- West Torrens Library Service Library Policy and Conditions of Use.

Corporate and Regulatory

Finance

- Assessment Record*
- Audited Financial Statements*
- Annual Budget and Business Plan*
- Schedule of Fees and Charges
- Long Term Financial Plans.

Regulatory Services

- Dog and Cat Management Plan
- Dog Register.

Urban Services

City Assets

- Asset Management Plans
 - o Buildings
 - o Footpaths
 - o Roads
 - o Stormwater
- Bicycle Plan
- Brown Hill and Keswick Creek Stormwater Project Management Plan
- Community Land Management Plans
- Flood Management Master Plan
- Thebarton Streetscapes Concept Design Report
- Transport Strategy.





Brown Hill Keswick Creeks Stormwater Board

Financial statements for the year ended 30 June 2018

Brown Hill and Keswick Creeks Stormwater Board

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$
Income		
Operating Contributions	2	160,000
Capital Contributions	2	246,870
Total Income		<u>406,870</u>
Expenses		
Operating Expenses	3	163,948
Total Income		<u>163,948</u>
Surplus (deficit) for the year		<u>242,922</u>
Total Comprehensive Profit (Loss)		<u><u>242,922</u></u>

The accompanying Notes form part of these financial statements



Brown Hill and Keswick Creeks Stormwater Board

STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2018

	Note	2018 \$
Assets		
Current Assets		
Cash and Cash Equivalents		-
Total Current Assets		<u>-</u>
Non-Current Assets		
Property, Plant and Equipment	4	249,189
Total Assets		<u>249,189</u>
Liabilities		
Current Liabilities		
Trade and other payables	5	6,267
Total Current Liabilities		<u>6,267</u>
Total Liabilities		<u>6,267</u>
Net Assets		<u>242,922</u>
Member's Funds		
Accumulated surplus	6	242,922
Total Members Funds		<u>242,922</u>

The accompanying Notes form part of these financial statements

Brown Hill and Keswick Creeks Stormwater Board

STATEMENT OF CHANGES IN EQUITY
AS AT 30 JUNE 2018

	Note	Accumulated Surplus \$	Total \$
2018			
Balance at the beginning of the year	7	-	-
Surplus for the year		242,922	242,922
Balance at the end of year		<u>242,922</u>	<u>242,922</u>

The accompanying Notes form part of these financial statements



Brown Hill and Keswick Creeks Stormwater Board

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$
Cash from operating activities		
Receipts from constituent councils		406,870
Payments to suppliers		(157,681)
Net cash provided from operating activities	7	<u>249,189</u>
Cash from investing activities		
Expenditure on new / upgraded assets		(249,189)
Net cash provided from investing activities		<u>(249,189)</u>
Net increase in cash held		-
Cash at beginning of financial year		-
Cash at end of financial year		<u>-</u>

The accompanying Notes form part of these financial statements

Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Note 1: Statement of Significant Accounting Policies

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), Urgent Issues Group Interpretations (UIGs) and relevant South Australian legislation.

The Brown Hill and Keswick Creeks Stormwater Board (the Board) is a Local Government Regional Subsidiary established under Section 43 of and Schedule 2 to the Local Government Act 1999. The Regional Subsidiary is under the control of City of Adelaide, City of Burnside, City of Unley, City of Mitcham and City of West Torrens.

The Board was established by a Gazettal dated 27 February 2018. The Board has been established to implement the construction and maintenance of infrastructure and other measures for the purposes of a stormwater management plan prepared by the constituent councils and approved by the Stormwater Management Authority.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected noncurrent assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements were authorised for issue on by the members of the Board.

(a) Comparatives

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Where the Board has retrospectively applied an accounting policy, made a retrospective restatement or reclassified items in its financial statements, an additional statement of financial position as at the beginning of the earliest comparative period will be disclosed.

(b) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities in the statement of financial position. The Board's cash is held in a bank account operated by the City of Unley.

(c) Income taxes

The activities of the Board are exempt from taxation under the Income Tax Assessment Act 1997.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.



Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

(e) Impairment

At the end of each reporting period, the Board assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs to sell and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset where it is not possible to estimate the recoverable amount of an individual asset, the Board estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(g) Revenue

Non-reciprocal grant revenue is recognised in the statement of comprehensive income when the Board obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the Board and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied. When grant revenue is received whereby the Board incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Revenue from constituent Councils are recognised as income as and when they are received

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

(h) Trade and other payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Board during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

(i) Trade and other receivables

These include amounts due from ATO and accrued interest on deposits in financial institutions. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

(j) Critical Accounting Estimates and Judgments

Key estimates

Impairment - general

The Board assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the Board that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

(k) Property Plant and Equipment

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred.

The cost of non-current assets constructed by the Board includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Board for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Infrastructure – Stormwater \$10,000

Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. All assets are currently held at cost



Brown Hill and Keswick Creeks Stormwater Board

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Board, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually. Depreciation periods for infrastructure assets have been estimated based on the best information available to Board, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Brown Hill and Keswick Creeks Stormwater Board

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

Note 2: Income	2018
	\$
Operating Contributions	
City Of Mitcham	32,000
City Of Burnside	32,000
City Of West Torrens	32,000
Adelaide City Council	32,000
City of Unley	32,000
Total Operating Contributions	160,000
Capital Contributions	
City Of Mitcham	24,687
City Of Burnside	29,624
City Of West Torrens	120,966
Adelaide City Council	19,750
City of Unley	51,843
Total Capital Contributions	246,870
Total Income	406,870

Note 3: Operating Expenses	2018
	\$
Catering	90
Consultants	11,861
Contracts services	5,748
RS charter gazettal	4,502
Insurance	10,500
Legal	3,818
Marketing	930
Salaries	125,670
Telephone, Fax	829
Total Operating Expenses	163,948

Note 4: Property Plant and Equipment	2018
	\$
Work In Progress	249,188
	249,188

Work in progress includes two infrastructure projects currently in the detailed design phase.

South Parklands Stormwater - design	80,060
Hawthorn Reserve Creek upgrade	169,128



Brown Hill and Keswick Creeks Stormwater Board

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

Note 5: Trade and other Payables

	2018 \$
Payables	6,267
	<u>6,267</u>

Note 6: Accumulated Surplus

	2018 \$
Opening Balance	-
Surplus for the year	242,922
Net transfers (to)/from reserves:	
Unspent funds reserve	-
Net transfers (to)/from accumulated surplus:	-
Net Transfers (to)/from reserves	<u>-</u>
Balance at year end	<u>242,922</u>

Note 7: Reconciliation of cash flow

	2018 \$
Net surplus for the year	242,922
<i>Changes in assets and liabilities</i>	
Increase/(decrease) in trade and other payables	6,267
Net cash provided from operating activities	<u>249,189</u>

Brown Hill and Keswick Creeks Stormwater Board

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

Note 8: Financial Instruments

Details of the significant accounting policies and methods adopted including the criteria for the recognition, the basis of measurement and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 1 Summary of Significant Account Policies.

Categorisation of Financial instruments

	Note	2018	
		Carrying Amount	Fair Value
Financial liabilities		\$	\$
Trade and other Payables	6	6,267	6,267
Total Financial liabilities		6,267	6,267
Financial Assets			
Cash and cash equivalents	4	-	-
Total Financial Assets		-	-

Receivable and payable amounts disclosed exclude amounts relating to statutory receivables and payables.

The fair values disclosed in the table above have been based on cash and cash equivalents, trade and other receivables and trade and other payables short term instruments in a nature whose carrying value is equal to fair value.

i. Credit Risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligation that could lead to a financial loss to the Board.

Credit risk is managed through maintaining procedures to regularly monitor the financial stability of customers and counterparties and by investing surplus funds in financial institutions that maintain a high credit rating.

There is no collateral held by the Board securing trade and other receivables.

ii. Liquidity Risk

Liquidity risk arises from the possibility that the Board might accounting difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The Board manages this risk by preparing and monitoring budgets, only investing surplus cash with major financial institutions and proactively monitoring the recovery of unpaid debts.

No assets have been pledged as security for any liabilities.



Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

iii. Market Risk

Exposure to interest rate risk arises on financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows.

The following table illustrates sensitives to the Board's exposure to changes in interest rates.

	2018	
	% Weighted Average Interest rate	Carrying Value
Financial liabilities	\$	\$
Trade and other Payables	0%	6,267
Financial Assets		
Cash at bank	0%	-

Note 9: Contingent Liabilities and Contingent Assets

At 30 June 2018, the Board is unaware of any liability, contingent or otherwise, which has not already been recorded elsewhere in this financial report.

Note 10: Capital Commitments

At 30 June 2018, the Board is unaware of any capital or leasing commitments which have not already been recorded elsewhere in this financial report.

Note 11: Events after the end of the reporting period

Since the reporting date, there have been no events that would materially impact on the contents of this report.

Brown Hill and Keswick Creeks Stormwater Board

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Note 12: Economic Dependence

Brown Hill and Keswick Creeks Stormwater Board is dependent on its constituent councils and other funding bodies for the majority of its revenue used to achieve its objectives. At the date of this report, the Board believe that the Member Councils and other bodies will continue to support the Board.

Note 13: Related Party Transactions

The total remuneration paid to key management personnel of Brown Hill and Keswick Creeks Stormwater Board Incorporated during the year was as follows:

Key management personnel include the Project Manager currently employed by the City of Unley and the chairperson of the Board. Neither have received funds directly from the Board.

Other related parties includes close family members of key management personnel and entities that are controlled or jointly controlled by those key management personnel individually or collectively with their close family members. There were no transactions with other related parties.

Note 14: Capital Management

The Committee controls the capital of the entity to ensure that adequate cash flows are generated to fund its programs and that returns from investments are maximised within tolerable risk parameters. The Committee ensures that the overall risk management strategy is in line with this objective. The committee operates under policies approved by the board. Risk management policies are approved and reviewed by the board on a regular basis. These include credit risk policies and future cash flow requirements. The entity's capital consists of financial liabilities, supported by financial assets. There have been no changes to the strategy adopted by the Committee to control the capital of the entity since the previous year.

Note 15: Board details

The registered office of the Board and principal place of business is;

City of Unley
181 Unley Road, Unley SA, 5061



Brown Hill and Keswick Creeks Stormwater Board

**CERTIFICATION OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

In the opinion of the committee, the Financial Statements comprising of the Statement of Financial Performance, Statement of Financial Position, Statement of Changes in Members' Funds, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents a true and fair view of the financial position of Brown Hill and Keswick Creeks Stormwater Board as at 30 June 2018 and its performance for the year ended on that date in accordance with Accounting Standards and other mandatory professional reporting requirements
2. At the date of this statement, there are reasonable grounds to believe that Brown Hill and Keswick Creeks Stormwater Board will be able to pay its debts as and when they fall due.

The Board is responsible for the reliability, accuracy and completeness of the accounting records and the disclosure of all material and relevant information.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:



Name: Terry Buss PSM
Position: Interim Chairperson
Date: 30th October 2018



Name: Peter Tsokas
Position: Interim Member
Date: 30th October 2018

AUDITOR'S INDEPENDENCE DECLARATION UNDER REGULATION 22(5) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 2011 TO THE MEMBERS OF THE BROWN HILL KESWICK CREEKS STORMWATER BOARD

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2018 there has been:

- i. no contraventions of the auditor independence requirements as set out in the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 in relation to the audit; and,
- ii. no contraventions of Section 290 of APES 110—Code of Ethics for Professional Accountants or any other applicable code of professional conduct in relation to the audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Luke Williams CA, Registered Company Auditor
Partner

31 / 10 / 2018



Brown Hill and Keswick Creeks Stormwater Board

Certification of Auditor Independence

For the year ended 30 June 2018

To the best of my knowledge and belief, I confirm that, for the purpose of the audit of Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2018, the Board's Auditor, Galpins, has maintained its independence in accordance with requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

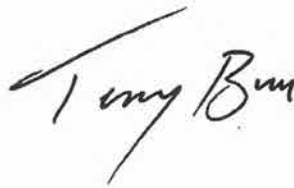
This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Terry Buss PSM

Chief Executive Officer

City of West Torrens

Chair of the Interim Board



Date: *15th November 2018*

Brown Hill and Keswick Creeks Stormwater Board

Certification of Auditor Independence

For the year ended 30 June 2018

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Brownhill and Keswick Creeks Board for the year ended 30 June 2018, the Board's Auditor, Galpins, has maintained its independence in accordance with requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Name



CEO, City of name

Peter Tsokas
Chief Executive Officer
City of Unley

Date:

02/11/2018

Brown Hill and Keswick Creeks Stormwater Board

Certification of Auditor Independence

For the year ended 30 June 2018

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Brownhill and Keswick Creeks Board for the year ended 30 June 2018, the Board's Auditor, Galpins, has maintained its independence in accordance with requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Matthew Pears



CEO, City of Mitcham

Date: 1/11/2018



Brown Hill and Keswick Creeks Stormwater Board

Certification of Auditor Independence

For the year ended 30 June 2018

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Brownhill and Keswick Creeks Board for the year ended 30 June 2018, the Board's Auditor, Galpins, has maintained its independence in accordance with requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Paul Deb
CEO, City of Burnside



Date: 2.11.18

Brown Hill and Keswick Creeks Stormwater Board

Certification of Auditor Independence

For the year ended 30 June 2018

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Brownhill and Keswick Creeks Board for the year ended 30 June 2018, the Board's Auditor, Galpins, has maintained its independence in accordance with requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Mark Goldstone
CEO, City of Adelaide



Date: 6/11/18

David Chant CA, FCPA
Simon Smith CA, FCPA
David Sullivan CA, CPA
Jason Seidel CA
Renae Nicholson CA
Tim Muhlhausler CA
Aaron Coonan CA
Luke Williams CA, CPA
Daniel Moon CA



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INDEPENDENT AUDITOR'S REPORT

To the members of the Brown Hill and Keswick Creeks Stormwater Board

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report of the Brown Hill and Keswick Creeks Stormwater Board ("the Board"), which comprises the statement of financial position as at 30 June 2018, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by the Board and the Chairperson.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Board as at 30 June 2018, and its financial performance and its cash flows for the year then ended in accordance with the Australian Accounting Standards, *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibility for the Financial Report

The Board is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as the Board determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Luke Williams CA, CPA, Registered Company Auditor
Partner

31 / 10 / 2018



City of West Torrens Coat of Arms etched artwork located in the Civic Centre.



The City of West Torrens

Financial statements for the year ended 30 June 2018

General purpose financial statements

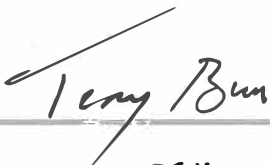
for the year ended 30 June 2018

Certification of financial statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Terry Joseph Buss **PSM**
CHIEF EXECUTIVE OFFICER



John Trainer
MAYOR

Date: *10* October 2018



General purpose financial statements

for the year ended 30 June 2018

Understanding Council's financial statements

Introduction

Each year, individual Local Governments across South Australia are required to present a set of audited Financial Statements to their Council and Community.

About the Certification of Financial Statements

The Financial Statements must be certified by the Chief Executive Officer and Mayor as "presenting a true & fair view" of the Council's financial results for the year and ensuring both responsibility for and ownership of the Financial Statements across Council.

What you will find in the Statements

The Financial Statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2018.

The format of the Financial Statements is standard across all South Australian Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and the requirements as set down in the South Australia Model Financial Statements.

The Financial Statements incorporate 4 "primary" financial statements:

1. A Statement of Comprehensive Income

A summary of Council's financial performance for the year, listing all income & expenses.

2. A Balance Sheet

A 30 June snapshot of Council's financial position including its assets & liabilities.

3. A Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

4. A Statement of Cash Flows

Indicates where Council's cash came from and where it was spent.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the 4 Primary Financial Statements.

About the Auditor's Reports

Council's Financial Statements are required to be audited by external accountants (that generally specialize in Local Government).

In South Australia, the Auditor provides an audit report, with an opinion on whether the Financial Statements present fairly the Council's financial performance and position.

About the Independence Certificates

Council's Financial Statements are also required to include signed Certificates by both the Council and the Auditors that the Council's Auditor has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Who uses the Financial Statements?

The Financial Statements are publicly available documents and are used by (but not limited to) Councillors, Residents and Ratepayers, Employees, Suppliers, Contractors, Customers, the Local Government Association of South Australia, the SA Local Government Grants Commission, and Financiers including Banks and other Financial Institutions.

Under the *Local Government Act 1999* the Financial Statements must be made available at the principal office of the Council and on Council's website.

Statement of comprehensive income

for the year ended 30 June 2018

\$ '000	Notes	2018	2017
Income			
Rates Revenues	2a	55,466	53,634
Statutory Charges	2b	2,272	2,368
User Charges	2c	1,277	1,126
Grants, Subsidies and Contributions	2g	5,131	5,353
Investment Income	2d	629	744
Reimbursements	2e	320	274
Other Income	2f	355	1,057
Total Income		65,450	64,556
Expenses			
Employee Costs	3a	21,482	21,054
Materials, Contracts & Other Expenses	3b	22,237	20,329
Depreciation, Amortisation & Impairment	3c	12,515	12,022
Total Expenses		56,234	53,405
Operating Surplus / (Deficit)		9,216	11,151
Asset Disposal & Fair Value Adjustments	4	11	(52)
Amounts Received Specifically for New or Upgraded Assets	2g	1,247	1,368
Physical Resources Received Free of Charge	2i	-	578
Net Surplus / (Deficit) ¹		10,474	13,045
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	8,709	52,986
Total Other Comprehensive Income		8,709	52,986
Total Comprehensive Income		19,183	66,031

¹ Transferred to Statement of Changes in Equity

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.



Statement of financial position

for the year ended 30 June 2018

\$ '000	Notes	2018	2017
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	17,718	20,707
Trade & Other Receivables	5b	2,107	2,241
Other Financial Assets	5c	1,240	1,137
Inventories	5d	25	11
Total Current Assets		21,090	24,096
Non-Current Assets			
Infrastructure, Property, Plant & Equipment	7a	689,601	670,561
Other Non-Current Assets	6a	8,741	3,720
Total Non-Current Assets		698,342	674,281
TOTAL ASSETS		719,432	698,377
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	4,566	2,967
Provisions	8c	4,144	3,847
Total Current Liabilities		8,710	6,814
Non-Current Liabilities			
Provisions	8c	191	215
Total Non-Current Liabilities		191	215
TOTAL LIABILITIES		8,901	7,029
Net Assets		710,531	691,348
EQUITY			
Accumulated Surplus		76,322	68,297
Asset Revaluation Reserves	9a	594,020	585,311
Other Reserves	9b	40,189	37,740
Total Council Equity		710,531	691,348

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Statement of changes in equity

for the year ended 30 June 2018

\$ '000	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
2018					
Balance at the end of previous reporting period		68,297	585,311	37,740	691,348
a. Net Surplus / (Deficit) for Year		10,474	-	-	10,474
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	8,709	-	8,709
Other Comprehensive Income		-	8,709	-	8,709
Total Comprehensive Income		10,474	8,709	-	19,183
c. Transfers between Reserves		(2,449)	-	2,449	-
Balance at the end of period		76,322	594,020	40,189	710,531
2017					
Balance at the end of previous reporting period		57,693	532,344	35,280	625,317
a. Net Surplus / (Deficit) for Year		13,045	-	-	13,045
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	52,986	-	52,986
- Transfer to Accumulated Surplus on Sale of I,PP&E	9a	19	(19)	-	-
Other Comprehensive Income		19	52,967	-	52,986
Total Comprehensive Income		13,064	52,967	-	66,031
c. Transfers between Reserves		(2,460)	-	2,460	-
Balance at the end of period		68,297	585,311	37,740	691,348

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Statement of cash flows

for the year ended 30 June 2018

\$ '000	Notes	2018	2017
Cash Flows from Operating Activities			
Receipts			
Rates Receipts		55,488	53,543
Statutory Charges		2,329	2,427
User Charges		1,379	1,154
Grants, Subsidies and Contributions (operating purpose)		5,141	5,490
Investment Receipts		523	633
Reimbursements		338	288
Other Receipts		4,920	5,237
Payments			
Payments to Employees		(21,410)	(21,119)
Payments for Materials, Contracts & Other Expenses		(25,105)	(26,563)
Net Cash provided by (or used in) Operating Activities	11b	23,603	21,090
Cash Flows from Investing Activities			
Receipts			
Amounts Received Specifically for New/Upgraded Assets		1,247	1,368
Sale of Replaced Assets		504	724
Sale of Surplus Assets		-	1
Distributions Received from Equity Accounted Council Businesses		-	41
Payments			
Expenditure on Renewal/Replacement of Assets		(19,482)	(13,296)
Expenditure on New/Upgraded Assets		(8,878)	(8,221)
Net Purchase of Investment Securities		3	(32)
Net Cash provided by (or used in) Investing Activities		(26,606)	(19,415)
Cash Flows from Financing Activities			
Receipts			
Proceeds from Bonds & Deposits		14	10
Payments			
Nil			
Net Cash provided by (or used in) Financing Activities		14	10
Net Increase (Decrease) in Cash Held		(2,989)	1,685
plus: Cash & Cash Equivalents at beginning of period	11	20,707	19,022
Cash & Cash Equivalents at end of period	11	17,718	20,707
Additional Information:			
plus: Investments on hand - end of year	5c	1,240	1,137
Total Cash, Cash Equivalents & Investments		18,958	21,844

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 1. Summary of significant accounting policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 6 November 2018.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

The City of West Torrens is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 165 Sir Donald Bradman Drive. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Other entities in which Council has an interest but does not control are reported in Note 19.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2015/16	\$839,796	\$1,781,140	- \$941,344
2016/17	\$3,323,628	\$1,766,928	+\$1,556,700
2017/18	\$2,655,441	\$991,628	+\$1,663,813

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 1. Summary of significant accounting policies (cont.)

compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the

assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$2,000
Other Plant & Equipment	\$2,000
Buildings	\$10,000
Infrastructure	\$10,000

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 1. Summary of significant accounting policies (cont.)

infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Furniture, Equipment and Fittings	2 to 50 years
Plant and Equipment	2 to 30 years

Building & Other Structures

Buildings and Components	10 to 100 years
Other Structures	10 to 100 years

Infrastructure

Land Improvements including	
Park and Other Structures	10 to 80 years
Sealed Roads – Surface	15 to 50 years
Sealed Roads – Structure	55 to 80 years
Other Transport	10 to 70 years
Footpaths, Kerb, Gutter and Cycle Tracks	10 to 80 years
Stormwater	25 to 100 years
Glenelg to Adelaide Pipeline	50 years
Bridges	35 to 100 years

Other Assets

Library Resources	2 to 7 years
Artworks	80 to 100 years

6.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 1. Summary of significant accounting policies (cont.)

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 0.1% (2017, 0.1%)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

10 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class and are amortised to expense over the period

during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

11 Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

12 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

13 New accounting standards and UIG interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 1. Summary of significant accounting policies (cont.)

The City of West Torrens has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

Some Australian Accounting Standards and Interpretations have been issued but are not yet effective. Those standards have not been applied in these financial statements. Council will implement them when they are effective.

The standards that are expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 January 2018

- AASB 9 *Financial Instruments* This replaces AASB 139 *Financial Instruments: Recognition and Measurement*, and addresses the classification, measurement and disclosure of financial assets and liabilities.

The standard introduces a new impairment model that requires impairment provisions to be based on expected credit losses, rather than incurred credit losses. Based on assessments to date, council expects a small increase to impairment losses however the standard is not expected to have a material impact overall.

- AASB 15 *Revenue from Contracts with Customers*, AASB 1058 *Income of Not-for-Profit Entities* and AASB 2016-8 *Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities*

AASB 15 will replace AASB 118 *Revenue*, AASB 111 *Construction Contracts* and a number of Interpretations.

provides Australian requirements and guidance for not-for-profit entities in applying AASB 9 and AASB 15, and AASB 1058 will replace AASB 1004 *Contributions*. Together they contain a comprehensive and robust framework for the recognition, measurement and disclosure of income including revenue from contracts with customers.

Council is still reviewing the way that income is measured and recognised to identify whether there will be any material impact arising from these standards.

Effective for annual reporting periods beginning on or after 1 January 2019

- AASB 16 *Leases*

Council has some leases that are not in the Statement of Financial Position. These will need to be included when this standard comes into effect. A lease liability will initially be measured at the present value of the lease payments to be made over the lease term. A corresponding right-of-use asset will also be recognised over the lease term.

The standards are not expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 January 2017

- AASB 2014-5 *Amendments to Australian Accounting Standards arising from AASB 15*
- AASB 2015-8 *Amendments to Australian Accounting Standards – Effective Date of AASB 15*
- AASB 2016-7 *Amendments to Australian Accounting Standards - Deferral of AASB 15 for Not-for-Profit Entities*

Effective for annual reporting periods beginning on or after 1 January 2018

- AASB 9 *Financial Instruments*
- AASB 15 *Revenue from Contracts with Customers*
- AASB 2010-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)*
- AASB 2014-1 *Amendments to Australian Accounting Standards (Part E)*
- AASB 2014-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2014)*



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 1. Summary of significant accounting policies (cont.)

- AASB 2016-3 *Amendments to Australian Accounting Standards – Clarifications to AASB 15*
- AASB 2016-5 *Amendments to Australian Accounting Standards – Classification and Measurement of Share-based Payment Transactions*
- AASB 2016-6 *Amendments to Australian Accounting Standards - Applying AASB 9 Financial Instruments with AASB 4 Insurance Contracts*
- AASB 2017-3 *Amendments to Australian Accounting Standards – Clarifications to AASB 4*

Effective for annual reporting periods beginning on or after 1 January 2019

- AASB 16 *Leases*
- AASB 16 *Leases (Appendix D)*
- AASB 1058 *Income of Not-for-Profit Entities*
- AASB 1058 *Income of Not-for-Profit Entities (Appendix D)*
- AASB 2016-8 *Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities*
- AASB 2017-1 *Amendments to Australian Accounting Standards – Transfers of Investment Property, Annual Improvements 2014-2016 Cycle and Other Amendments*
- AASB 2017-4 *Amendments to Australian Accounting Standards – Uncertainty over Income Tax Treatments*
- AASB 1059 *Service Concession Arrangements: Grantors*
- AASB 1059 *Service Concession Arrangements: Grantors (Appendix D)*

Effective for annual reporting periods beginning on or after 1 January 2021

- AASB 17 *Insurance Contracts*

- AASB 17 *Insurance Contracts (Appendix D)*

14 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

15 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 2. Income

\$ '000	Notes	2018	2017
(a). Rates Revenues			
General Rates			
General Rates		54,632	52,956
Less: Mandatory Rebates		(794)	(753)
Less: Discretionary Rebates, Remissions & Write Offs		(37)	(29)
Total General Rates		53,801	52,174
Other Rates (Including Service Charges)			
Natural Resource Management Levy		1,398	1,274
Total Other Rates		1,398	1,274
Other Charges			
Penalties for Late Payment		142	145
Legal & Other Costs Recovered		139	56
Total Other Charges		281	201
Less: Discretionary Rebates, Remissions & Write Offs		(14)	(15)
Total Rates Revenues		55,466	53,634
(b). Statutory Charges			
Development Act Fees		791	828
Animal Registration Fees & Fines		338	284
Parking Fines / Expiation Fees		1,049	1,162
Environmental Control Fines		5	7
Other Licences, Fees & Fines		40	43
Sundry		49	44
Total Statutory Charges		2,272	2,368
(c). User Charges			
Hall & Equipment Hire		193	99
Property Lease		637	548
Subsidies Received on Behalf of Users		11	40
Sundry		59	64
Cummins House		2	19
Waste royalties		97	121
Employee Contributions		124	127
Home Assistance		154	108
Total User Charges		1,277	1,126

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 2. Income (cont.)

\$ '000	Notes	2018	2017
(d). Investment Income			
Interest on Investments			
- Local Government Finance Authority		445	526
- Banks & Other		17	37
Market movement on investments		106	119
Dividend income including franking credits		61	62
Total Investment Income		629	744
(e). Reimbursements			
Roadworks		-	7
Private Works		54	44
Electricity & Gas		102	102
Insurance		18	18
Rates & Taxes		84	81
Employee Costs		6	2
Other		56	20
Total Reimbursements		320	274
(f). Other Income			
Insurance & Other Recoupments - Infrastructure, IPP&E		20	121
Rebates Received		166	497
Sundry		112	165
Fuel Tax Credits		37	35
Airport Stormwater Contribution		-	50
Mendelson Scholarships		20	20
Open Space Contributions		-	169
Total Other Income		355	1,057
(g). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		1,247	1,368
Total Amounts Received Specifically for New or Upgraded Assets		1,247	1,368
Other Grants, Subsidies and Contributions		3,346	2,682
Untied - Financial Assistance Grant		882	1,779
Home and Community Care Grant		482	476
Library and Communications		421	416
Total Other Grants, Subsidies and Contributions		5,131	5,353
Total Grants, Subsidies, Contributions		6,378	6,721

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 2. Income (cont.)

\$ '000	Notes	2018	2017
(g). Grants, Subsidies, Contributions (continued)			
The functions to which these grants relate are shown in Note 12.			
(i) Sources of grants			
Commonwealth Government		1,374	1,491
State Government		4,941	5,161
Other		62	69
Total		6,378	6,721
(h). Conditions over Grants & Contributions			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
Unexpended at the close of the previous reporting period		1,667	569
<i>Less:</i>			
<i>Expended during the current period from revenues recognised in previous reporting periods</i>			
Roads Infrastructure		(40)	-
Immunisation & Preventive Health		-	(14)
Other Environment		(25)	(146)
Parks & Gardens		(7)	(128)
Roads Sealed		(953)	-
Governance		-	(281)
Other Community Amenities		(642)	-
Subtotal		(1,667)	(569)
<i>Plus:</i>			
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
Roads Infrastructure		10	40
Parks & Gardens		-	7
Roads Sealed		523	953
Other Community Amenities		618	642
Other Environment		40	25
Subtotal		1,191	1,667
Unexpended at the close of this reporting period		1,191	1,667
Net increase (decrease) in assets subject to conditions in the current reporting period		(476)	1,098

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 2. Income (cont.)

\$ '000	Notes	2018	2017
(i). Physical Resources Received Free of Charge			
Land & Improvements		-	27
Roads, Bridges & Footpaths		-	365
Stormwater Drainage		-	153
Sports Facilities		-	33
Total Physical Resources Received Free of Charge		-	578

Note 3. Expenses

(a). Employee Costs

Salaries and Wages		18,884	18,138
Employee Leave Expense		499	392
Superannuation - Defined Contribution Plan Contributions	18	1,686	1,651
Workers' Compensation Insurance		557	893
Other		602	733
Less: Capitalised and Distributed Costs		(746)	(753)
Total Operating Employee Costs		21,482	21,054
 Total Number of Employees (full time equivalent at end of reporting period)		 224	 221

(b). Materials, Contracts and Other Expenses

(i) Prescribed Expenses

Auditor's Remuneration			
- Auditing the Financial Reports		24	24
Bad and Doubtful Debts		2	1
Elected Members' Expenses		433	439
Operating Lease Rentals - Non-Cancellable Leases	17		
- Minimum Lease Payments		728	12
Subtotal - Prescribed Expenses		1,187	476

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 3. Expenses (cont.)

\$ '000	Notes	2018	2017
(b). Materials, Contracts and Other Expenses (continued)			
(ii) Other Materials, Contracts and Expenses			
Contractors		8,634	8,350
Energy		591	497
Maintenance		356	350
Legal Expenses		430	303
Levies Paid to Government - NRM levy		1,383	1,260
Levies - Other		233	209
Parts, Accessories & Consumables		562	544
Professional Services		1,630	1,475
Sundry		2,146	1,919
Materials		886	847
Insurance		778	811
Street lighting		957	855
Aged care facility - sundry		-	14
Advertising & Marketing		300	298
Printing, Postage & Stationery		451	435
Software, Licensing & Maintenance		767	927
Water Rates		675	542
Memberships & Subscriptions		271	217
Subtotal - Other Material, Contracts & Expenses		21,050	19,853
Total Materials, Contracts and Other Expenses		22,237	20,329
(c). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Land Improvements		741	599
Buildings & Other Structures		1,830	1,671
Infrastructure			
- Sealed Roads		5,767	5,567
- Stormwater Drainage		1,391	1,492
- Footways / Cycle Tracks		1,110	1,060
- Bridges		134	130
Plant & Equipment		882	865
Furniture & Fittings		382	377
Library Books		278	261
Subtotal		12,515	12,022
(ii) Impairment			
Nil			
Total Depreciation, Amortisation and Impairment		12,515	12,022

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 4. Asset disposal and fair value adjustments

\$ '000	Notes	2018	2017
Infrastructure, Property, Plant & Equipment			
(i) Assets Renewed or Directly Replaced			
Proceeds from Disposal		504	724
Less: Carrying Amount of Assets Sold		(494)	(776)
Gain (Loss) on Disposal		11	(52)
(ii) Assets Surplus to Requirements			
Proceeds from Disposal		-	1
Less: Carrying Amount of Assets Sold		-	(1)
Gain (Loss) on Disposal		-	-
Net Gain (Loss) on Disposal or Revaluation of Assets		11	(52)

Note 5. Current assets

(a). Cash & Cash Equivalents

Cash on Hand at Bank	120	245
Deposits at Call	10,440	1,747
Short Term Deposits & Bills, etc.	7,000	18,559
Investment - Mendelson	158	156
Total Cash & Cash Equivalents	17,718	20,707

(b). Trade & Other Receivables

Rates - General & Other	932	953
Council Rates Postponement Scheme	14	15
Accrued Revenues	26	116
Debtors - General	465	560
GST Recoupment	670	591
Prepayments	-	6
Total Trade & Other Receivables	2,107	2,241

(c). Other Financial Assets (Investments)

Shares in Listed Companies - Mendelson Foundation	996	901
Units in Managed Funds - Mendelson Foundation	244	236
Total Other Financial Assets (Investments)	1,240	1,137

Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 5. Current assets (cont.)

\$ '000	Notes	2018	2017
(d). Inventories			
Stores & Materials		25	11
Total Inventories		25	11

Note 6. Non-current assets

(a). Other Non-Current Assets			
Capital Works-in-Progress		8,741	3,720
Total Other Non-Current Assets		8,741	3,720



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 7a (i). Infrastructure, property, plant and equipment

\$ '000	Fair Value Level	as at 30/6/2017						Asset Movements during the Reporting Period							as at 30/6/2018				
		At Fair Value	At Cost	Accumulated Dep'n	Impairment	Carrying Value	Asset Additions		WDV of Asset Disposals	Depreciation Expense (Note 3c)	WIP Transfers	Adjustments & Transfers	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated Dep'n	Impairment	Carrying Value
							New / Upgrade	Renewals											
Capital Work in Progress		-	3,720	-	-	-	6,557	1,148	-	-	(2,561)	(123)	-	-	-	-	-	-	8,741
Land - Community	3	183,595	-	-	-	183,595	225	-	-	-	-	-	-	-	183,595	225	-	-	183,820
Land - Other	2	35,775	-	-	-	35,775	-	-	-	-	-	-	-	-	35,775	-	-	-	35,775
Land Improvements	3	16,926	-	3,254	-	13,672	2,188	98	(741)	146	-	-	135	-	19,491	-	3,993	-	15,498
Buildings & Other Structures	2	95,700	-	55,337	-	40,363	1,045	8,127	(1,566)	101	-	-	-	-	123,611	-	75,541	-	48,070
Buildings & Other Structures	3	48,712	-	25,719	-	22,993	-	-	(264)	-	-	-	-	-	48,712	-	25,984	-	22,728
Infrastructure																			
- Sealed Roads		310,046	-	93,494	-	216,552	134	5,397	(5,717)	99	-	-	7,121	-	329,580	-	105,994	-	223,586
- Stormwater Drainage		127,014	-	55,251	-	71,763	375	94	(1,340)	2,135	-	-	480	-	130,449	-	56,942	-	73,507
- Other Transport		1,882	-	258	-	1,624	83	-	(50)	75	-	-	43	-	2,091	-	316	-	1,775
- Footways / Cycle Tracks		77,054	-	12,546	-	64,508	381	695	(1,110)	-	-	-	681	-	78,906	-	13,751	-	65,155
- Glenelg to Adelaide Pipeline		2,546	-	201	-	2,345	-	-	(51)	-	-	-	23	-	2,569	-	252	-	2,317
- Bridges		11,912	-	3,295	-	8,617	49	-	(134)	-	-	-	229	-	12,283	-	3,522	-	8,761
Plant & Equipment		-	9,838	3,884	-	5,954	164	1,186	(882)	5	-	-	-	-	10,100	10,100	4,138	-	5,962
Furniture & Fittings		-	7,673	5,848	-	1,825	126	112	(382)	-	-	-	-	-	-	7,902	6,223	-	1,679
Library Books		1,703	-	729	-	974	-	300	(27)	-	-	-	(3)	-	1,661	-	693	-	967
Total Infrastructure, Property, Plant & Equipment		912,865	21,231	259,816	-	674,280	11,327	17,157	(494)	(12,515)	-	(123)	(3)	8,712	968,723	26,988	297,349	-	698,342
Comparatives		877,585	35,117	300,703	-	611,999	10,821	11,317	(777)	(12,022)	-	(43)	(3,091)	56,077	912,865	21,231	259,816	-	674,280

Note 7a (ii). Investment Property

Nil

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 7b. Valuation of infrastructure, property, plant and equipment and investment property

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 7b. Valuation of infrastructure, property, plant and equipment and investment property (cont.)

Valuation of Assets (continued)

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Valuation Techniques used to derive Level 2 Fair Values recognised in the Financial Statements

The following table sets out the valuation techniques used to measure fair value within Level 2, including a description of the significant inputs used.

Description	Valuation approach and inputs used
Land - Other	Direct comparison of the market evidence approach. This method seeks to determine the current value of an asset by reference to recent comparable transactions involving the sale of similar assets. The valuation is based on price per square metre.
Buildings & Other Structures - Market Approach	The valuation of each Building under this scenario has been undertaken utilising the Direct Comparison Method of valuation by reference to market data and the subsequent apportionment of the Land and Structural Components.
Buildings & Other Structures - Income Approach	The valuation of Buildings under this scenario has been undertaken by reference to actual or imputed income and capitalised at market rates.
Buildings & Other Structures - Cost Approach	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2018. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure.
Land - Community	Market Approach The valuation of Community Land has been undertaken utilising the Market Approach, more specifically the Direct Comparison Method of Valuation by reference to comparable market data and subsequently adjusted to reflect the level of risk associated with alienating the Land to make it available for disposal.

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 7b. Valuation of infrastructure, property, plant and equipment and investment property (cont.)

Valuation of Assets (continued)

Description	Valuation approach and inputs used
Buildings & Other Structures	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2018. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure. The unique nature of such Buildings and Structures and the lack of definitive valuation inputs requires that we inform users of this information that the valuation may vary from the generally acceptable range of +/- 10%.
Land Improvements	The valuation is Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database. Alternatively when Maloneys cannot provide a valuation an asset is valued at cost and indexed each year for CPI increases.
Roads Sealed	Formulated using Rawlinsons Australia Construction Handbook 2018 data and recent schedule of rates as provided by tendered works. This is subject to an independent condition audit by an industry expert every 5 years. Annual CPI increases are applied each year thereafter.
Other Transport	Asset is valued at cost and indexed each year following for CPI increases.
Footways / Cycle Tracks	Formulated using Rawlinsons Australia Construction Handbook 2018 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases. This is subject to an independent condition audit by industry expert every 5 years.
Stormwater	Formulated using Rawlinsons Australia Construction Handbook 2018 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Glenelg to Adelaide Pipeline	Formulated using Rawlinsons Australia Construction Handbook 2017 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Bridges	This is subject to an independent condition audit by industry expert every 5 years. This is subject to annual CPI increases for each year following.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Land is valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services.



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 7b. Valuation of infrastructure, property, plant and equipment and investment property (cont.)

Valuation of Assets (continued)

Buildings & Other Structures

Buildings and other structures are initially recognised on the cost basis.

Independent valuations of buildings and other structures were determined on the 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services.

Buildings and other structures are then valued at written down replacement costs.

Infrastructure

Infrastructure assets are measured based on periodic valuations by external independent valuers less, where applicable, any accumulated depreciation and impairment losses. Any additions made during the periods between revaluations are carried at cost.

Land improvements are valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services.

Valuations on roads sealed assets were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs, BEc, ASA, and Calibre Consulting Pty Ltd for the year ended 30 June 2018.

Valuations on footways and cycle tracks were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs, BEc, ASA, and Calibre Consulting Pty Ltd for the year ended 30 June 2018.

Valuations on stormwater and Glenelg to Adelaide pipeline were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs BEc, ASA for the year ended 30 June 2018.

Independent valuations of bridges were determined on the 30 June 2015 by Paul Allen, B Eng, Certified Practising Engineer, of Kellogg Brown & Root. Bridges are then valued at written down replacement costs.

Plant & Equipment

Council has elected to recognise these assets on the cost basis.

Library Resources

Library resources are valued at written down current cost. Library resources are measured at valuation as at 30 June 2018 undertaken by library staff. Any accumulated depreciation at the date of revaluation is restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount.

All other Assets

Pursuant to Council's election, these assets are recognised on the cost basis.

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 8. Liabilities

\$ '000	Notes	2018		2017	
		Current	Non Current	Current	Non Current
(a). Trade and Other Payables					
Goods & Services		3,191	-	1,600	-
Payments Received in Advance		104	-	104	-
Accrued Expenses - Employee Entitlements		430	-	480	-
Accrued Expenses - Other		740	-	696	-
Deposits, Retentions & Bonds		99	-	85	-
Other		2	-	2	-
Total Trade and Other Payables		4,566	-	2,967	-

(b). Borrowings

Nil

(c). Provisions

Employee Entitlements (including oncosts)	4,144	191	3,847	215
Total Provisions	4,144	191	3,847	215

Note 9. Reserves

\$ '000	1/7/2017	Increments (Decrements)		Transfers	Impairments	30/6/2018
(a). Asset Revaluation Reserve						
Land - Community	218,767	-	-	-	-	218,767
Land - Other	805	-	-	-	-	805
Land Improvements	2,144	135	-	-	-	2,279
Buildings & Other Structures	42,685	-	-	-	-	42,685
Infrastructure						
- Sealed Roads	190,224	7,121	-	-	-	197,345
- Stormwater Drainage	54,322	480	-	-	-	54,802
- Other Transport	66	43	-	-	-	109
- Footways / Cycle Tracks	69,294	681	-	-	-	69,975
- Glenelg to Adelaide Pipeline	447	23	-	-	-	470
- Bridges	6,162	229	-	-	-	6,391
Plant & Equipment	44	-	-	-	-	44
Library Books	351	(3)	-	-	-	348
Total Asset Revaluation Reserve	585,311	8,709	-	-	-	594,020
Comparatives	532,344	52,986	(19)	-	-	585,311

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 9. Reserves (cont.)

\$ '000	1/7/2017	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2018
(b). Other Reserves					
Development Reserve	9,917	(8,989)	-	-	928
Committed Expenditure Reserve	27,823	11,438	-	-	39,261
Total Other Reserves	37,740	2,449	-	-	40,189
Comparatives	35,280	2,460	-	-	37,740

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Development Reserve

The development reserve largely holds funds from the sale of assets and is used for developmental purposes.

Committed Expenditure Reserve

The committed expenditure reserve holds unspent funds being carried forward to 2018/19 for capital and operational purposes.

Note 10. Assets subject to restrictions

\$ '000	Notes	2018	2017
The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.			
Cash & Financial Assets			
Unexpended amounts received from Federal Government			
Open Space Contributions		-	169
Mendelson Foundation		1,447	1,339
Total Cash & Financial Assets		1,447	1,508
Total Assets Subject to Externally Imposed Restrictions		1,447	1,508

2018: Mendelson Foundation funds are restricted to the Trust Deed (see Note 24).

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 11. Reconciliation of statement of cash flows

\$ '000	Notes	2018	2017
(a). Reconciliation of Cash			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:			
Total Cash & Equivalent Assets	5	17,718	20,707
Less: Short-Term Borrowings	8	-	-
Balances per Statement of Cash Flows		17,718	20,707
(b). Reconciliation of Change in Net Assets to Cash from Operating Activities			
Net Surplus/(Deficit)		10,474	13,045
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		12,515	12,022
Non-Cash Asset Acquisitions		-	(578)
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(1,247)	(1,368)
Net (Gain) Loss on Disposals		(11)	52
Other		(106)	(111)
		21,625	23,062
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		134	371
Net (Increase)/Decrease in Inventories		(14)	1
Net Increase/(Decrease) in Trade & Other Payables		1,585	(2,291)
Net Increase/(Decrease) in Unpaid Employee Benefits		273	(53)
Net Cash provided by (or used in) operations		23,603	21,090
(c). Non-Cash Financing and Investing Activities			
Acquisition of assets by means of:			
- Physical Resources Received Free of Charge	2i	-	578
Amounts recognised in Income Statement		-	578
Total Non-Cash Financing & Investing Activities		-	578
(d). Financing Arrangements			
Unrestricted access was available at balance date to the following lines of credit:			
Corporate Credit Cards		105	110
LGFA Cash Advance Debenture Facility		5,000	5,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Actual 2018	Actual 2017	Actual 2018	Actual 2017	Actual 2018	Actual 2017	Actual 2018	Actual 2017	Actual 2018	Actual 2017
\$ '000										
Business Undertakings	-	-	-	-	-	-	-	-	-	128,774
Community Services										
- Public Order & Safety	41	3	202	194	(161)	(191)	14	-	171	-
- Health Services	91	70	354	344	(263)	(274)	76	30	83	-
- Community Support	890	614	2,828	2,492	(1,938)	(1,878)	482	476	9,591	-
- Community Amenities	226	18	177	124	49	(106)	10	-	-	-
Culture										
- Library services	459	452	3,320	3,148	(2,861)	(2,696)	423	416	4,779	973
- Cultural services	92	110	1,242	937	(1,150)	(827)	-	-	19,677	-
Economic Development Environment										
- Waste Management	189	188	5,314	5,145	(5,125)	(4,957)	-	-	806	-
- Other Environment	1,448	1,367	9,835	9,466	(8,387)	(8,099)	78	30	267	74,108
Recreation	168	280	5,767	5,184	(5,599)	(4,904)	1,200	-	23,579	197,267
Regulatory Services	2,252	2,368	5,100	4,800	(2,848)	(2,432)	-	-	19	-
Transport & Communication	3,236	2,554	12,520	12,448	(9,284)	(9,894)	1,075	2,562	1,158	291,301
Plant Hire & Depot/Indirect	113	-	6	3	107	(3)	-	-	9,577	5,954
Council Administration	56,245	56,532	9,334	8,994	46,911	47,538	1,774	1,814	9,700	-
Total Functions/Activities	65,450	64,556	56,234	53,405	9,216	11,151	5,131	5,353	719,432	698,377

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 12b. Components of functions

The activities relating to Council functions are as follows:

COMMUNITY SERVICES

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

CULTURE

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

ECONOMIC DEVELOPMENT

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

ENVIRONMENT

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

RECREATION

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, and Other Recreation.

REGULATORY SERVICES

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

TRANSPORT

Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

COUNCIL ADMINISTRATION

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 13. Financial instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 1.50% and 2.15% (2017: 1.75% and 2.55%). Short term deposits have an average maturity of 90 days and an average interest rate of 2.04% (2017: 99 days and 2.26%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables

Rates & Associated Charges

(including legals & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.55% (2017: 0.58%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Fees & Other Charges

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 13. Financial instruments (cont.)

Recognised Financial Instruments

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Receivables

Retirement Home Contributions

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities

Finance Leases

Accounting Policy:

Accounted for in accordance with AASB 117.



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 13. Financial instruments (cont.)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2018					
<u>Financial Assets</u>					
Cash & Equivalents	17,718	-	-	17,718	17,718
Receivables	491	-	-	491	491
Other Financial Assets	1,240	-	-	1,240	1,240
Total Financial Assets	19,449	-	-	19,449	19,449
<u>Financial Liabilities</u>					
Payables	3,396	-	-	3,396	4,566
Total Financial Liabilities	3,396	-	-	3,396	4,566
2017					
<u>Financial Assets</u>					
Cash & Equivalents	20,707	-	-	20,707	20,707
Receivables	1,282	-	-	1,282	676
Other Financial Assets	1,137	-	-	1,137	1,137
Total Financial Assets	23,126	-	-	23,126	22,520
<u>Financial Liabilities</u>					
Payables	1,792	-	-	1,792	2,967
Total Financial Liabilities	1,792	-	-	1,792	2,967

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 14. Commitments for expenditure

(a). Capital Commitments

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Land	20,308	7,250
Buildings	16,892	17,305
Plant & Equipment	500	283
	<u>37,700</u>	<u>24,838</u>

These expenditures are payable:

Not later than one year	37,700	24,838
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	<u>37,700</u>	<u>24,838</u>

(b). Other Expenditure Commitments

Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

Audit Services	104	18
Waste Management Services	10,235	12,620
Grants Funding (restricted)	1,191	1,575
Operational Expenditure	253	219
Information Technology Commitments	14	22
	<u>11,797</u>	<u>14,454</u>

These expenditures are payable:

Not later than one year	6,056	6,035
Later than one year and not later than 5 years	5,740	8,419
Later than 5 years	-	-
	<u>11,797</u>	<u>14,454</u>

(c). Finance Lease Commitments

Council has no Finance Leases.



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 15. Financial indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2018	2018	2017	2016

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	9,216	14%	17%	6%
Total Operating Income	65,450			

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio

Net Financial Liabilities	(12,164)	(19%)	(26%)	(23%)
Total Operating Income	65,450			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

Adjusted Operating Surplus Ratio		14%	17%	6%
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3. Asset Sustainability Ratio

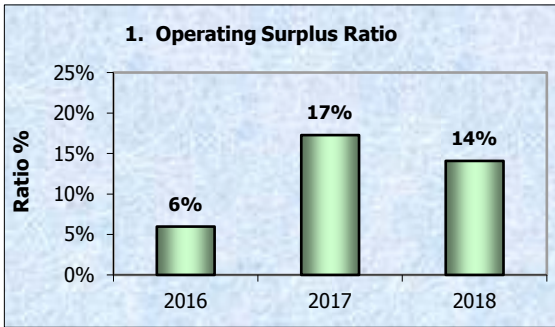
Net Asset Renewals	18,978	152%	105%	104%
Infrastructure & Asset Management Plan required expenditure	12,515			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 15. Financial indicators - graphs (cont.)



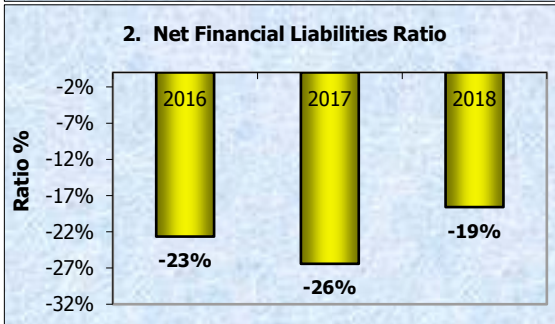
Purpose of Operating Surplus Ratio

This indicator is to determine the percentage the operating revenue varies from operating expenditure

Commentary on 2017/18 Result

2017/18 Ratio 14%

The reduction in surplus ratio in 2017/18 is reflective of the reduced local government rebate reimbursement and Financial Assistance Grant being paid in advance in 2017/18.



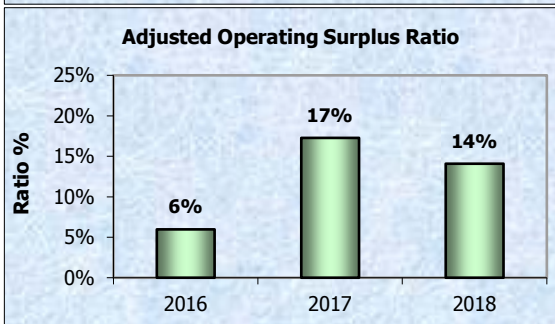
Purpose of Net Financial Liabilities Ratio

This indicator shows the significance of the net amount owed to others, compared to operating revenue

Commentary on 2017/18 Result

2017/18 Ratio -19%

The payout of all loans in 2015/16 has resulted in a strong financial position.



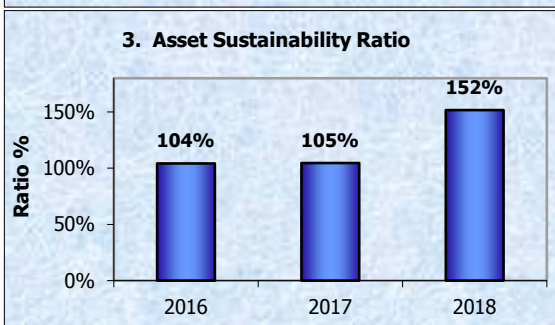
Purpose of Adjusted Operating Surplus Ratio

This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

Commentary on 2017/18 Result

2017/18 Ratio 14%

The adjusted operating surplus ratio reflects the real ratio, after removal of the advance payment of the 2018/19 Financial Assistance Grant paid in June 2018.



Purpose of Asset Sustainability Ratio

This indicator aims to determine if assets are being renewed and replaced in an optimal way

Commentary on 2017/18 Result

2017/18 Ratio 152%

Council continues to meet its annual obligations for the renewal of assets consistent with the Asset Management Plans. 2017/18 ratio has increased dramatically with the depot relocation.



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 16. Uniform presentation of finances

\$ '000	2018	2017
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	65,450	64,556
less Expenses	(56,234)	(53,405)
Operating Surplus / (Deficit)	9,216	11,151
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(19,482)	(13,296)
<i>add back</i> Depreciation, Amortisation and Impairment	12,515	12,022
<i>add back</i> Proceeds from Sale of Replaced Assets	504	724
Subtotal	(6,463)	(550)
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(8,878)	(8,221)
<i>add back</i> Amounts Received Specifically for New and Upgraded Assets	1,247	1,368
<i>add back</i> Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	-	1
Subtotal	(7,631)	(6,852)
Net Lending / (Borrowing) for Financial Year	(4,878)	3,749

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 17. Operating leases

\$ '000	2018	2017
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Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

(i) Non-Investment Property

Rentals received, and outgoings reimbursed, in relation to Non-Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable.

Leases commitments under all non-cancellable lease agreements, including those relating to Non-Investment Property, are as follows:

Not later than one year	642	583
Later than one year and not later than 5 years	1,797	1,786
Later than 5 years	588	676
	<u>3,027</u>	<u>3,045</u>

(ii) Lease Payment Commitments of Council

Council has entered into non-cancellable operating leases for various items including land rental from Adelaide Airport housing a new depot, computer and other plant and equipment.

The Adelaide Airport land rental expires in August 2048 and contains a option to extend for an additional 49 years of lease.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease return or acquire the equipment leased

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	500	19
Later than one year and not later than 5 years	1,980	5
Later than 5 years	13,365	-
	<u>15,845</u>	<u>24</u>



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2017/18; 9.50% in 2016/17). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2016/17) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Superannuation contributions paid by council for 12 months to 30 June 2018 totalled \$1,686,083 (2016/17 \$1,650,732).

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 19. Interests in other entities

\$ '000

(i) JOINT VENTURES, ASSOCIATES AND JOINT OPERATIONS

(a) Carrying Amounts

Brownhill and Keswick Creek Stormwater Board

During the year, the Brown Hill and Keswick Creeks Stormwater Board (the 'Regional Subsidiary') was established and City of West Torrens has 49% Equitable Interest and 20% Operating Expenses Interest in this. A draft financial statement of the Regional Subsidiary became available just recently though this is not audited. Given the circumstances, the management assessed that there is insufficient reliable information to account for this investment in the Council's financials for the year ended 30 June 2018.

(b) Relevant Interests

Name of Entity	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2018	2017	2018	2017	2018	2017
Brownhill and Keswick Creek Stormwater Board	20%	0%	49%	0%	20%	0%

Note 20. Non-current assets held for sale and discontinued operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations

Note 21. Contingencies & assets/liabilities not recognised in the balance sheet

Council has no contingencies nor any assets or liabilities not recognised in the Statement of Financial Position.

Note 22. events after the balance sheet date

Events that occur after the reporting date of 30 June 2018, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 10/10/18.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.



Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 23. Related party transactions

\$ '000	2018	2017
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Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 19 persons were paid the following total compensation:

The compensation paid to Key Management Personnel comprises:

Short-Term Employee Benefits	1,426	1,391
Post-Employment Benefits	82	86
Total	<u>1,508</u>	<u>1,477</u>

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Other Related Parties:

2018: Key Management Personnel did not make any other material related party transactions.

Notes to and forming part of the financial statements

for the year ended 30 June 2018

Note 24. Mendelson Foundation

\$ '000	2018	2017
<p>The Max and Bette Mendelson Foundation is a charitable fund established in 1996 under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens under the terms of the Trust Deed.</p>		
Financial Performance & Cash Flow Information		
Statement of Comprehensive Income - Mendelson Foundation		
INCOME		
Dividend Income including Franking Credits	61	62
Interest income	3	4
Fair Value Movement on Financial Assets	106	119
Council Contribution	20	20
	<u>190</u>	<u>205</u>
EXPENDITURE		
Scholarships	48	48
Fund Management	15	12
Member Emoluments	12	19
	<u>75</u>	<u>79</u>
CHANGE IN FOUNDATION WEALTH	<u>115</u>	<u>126</u>
Statement of Financial Position - Mendelson Foundation		
CURRENT ASSETS		
Cash & Cash Equivalents	203	194
Trade & Other Receivables	11	8
Units in Managed Funds	246	236
Shares in Listed Companies	987	901
Total Assets	<u>1,447</u>	<u>1,339</u>
LIABILITIES		
Current Liabilities	-	-
Non Current Liabilities	-	-
Total Liabilities	<u>-</u>	<u>-</u>
NET ASSETS	<u>1,447</u>	<u>1,339</u>
FOUNDATION WEALTH		
Accumulated Surplus	<u>1,447</u>	<u>1,339</u>



INDEPENDENT AUDITOR'S REPORT TO THE PRINCIPAL MEMBER OF CITY OF WEST TORRENS

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of City of West Torrens (the Council), which comprises the statement of financial position as at 30 June 2018, the statement of profit and loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the certification of the financial statements.

In our opinion the financial report of City of West Torrens, presents fairly, in all material respects, the Council's financial position as at 30 June 2018 and its financial performance for the year ended on that date in accordance with Australian Accounting Standards, the Local Government Act 1999, and the Local Government (Financial Management) Regulations 2011.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the Local Government Act 1999 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the Local Government Act 1999, which has been given to the Council, would be in the same terms if given to the Council as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

Management is responsible for the other information. The other information obtained at the date of this auditor's report is the general purpose financial reports of the Western Region Waste Management Authority.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report of the City of West Torrens, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Council's Responsibility for the Financial Report

The Council's officers are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as the Council's officers determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council's officers are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council's officers either intend to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_files/ar3.pdf.

This description forms part of our auditor's report.



BDO Audit (SA) Pty Ltd



Andrew Tickle
Director

Adelaide, 17 October 2018



INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE CITY OF WEST TORRENS

Opinion

We have undertaken a reasonable assurance engagement on the design and the operating effectiveness of controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, throughout the period 1 July 2017 to 30 June 2018 relevant to ensuring such transactions have been conducted properly and in accordance with law.

In our opinion, in all material respects:

- (a) The controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities were suitably designed to ensure such transactions have been conducted properly and in accordance with law; and
- (b) The controls operated effectively as designed throughout the period from 1 July 2017 to 30 June 2018.

Basis for opinion

We conducted our engagement in accordance with Standard on Assurance Engagements ASAE 3150 *Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council's responsibilities for the internal controls

The Council is responsible for:

- a) The receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities;
- b) Identifying the control objectives
- c) Identifying the risks that threaten achievement of the control objectives
- d) Designing controls to mitigate those risks, so that those risks will not prevent achievement of the identified control objectives; and
- e) Operating effectively the controls as designed throughout the period.

Our independence and quality control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and apply Auditing Standard ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement. **Assurance practitioner's responsibilities**

Our responsibility is to express an opinion, in all material respects, on the suitability of the design to achieve the control objectives and the operating effectiveness of controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities. ASAE 3150 requires that we plan and perform our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operated effectively throughout the period.

An assurance engagement to report on the design and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the control objectives and the operating effectiveness of controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness of those controls that we consider necessary to achieve the control objectives identified. An assurance engagement of this type also includes evaluating the suitability of the control objectives.

Limitations of controls

Because of the inherent limitations of an assurance engagement, together with any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved and so fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.



BDO Audit (SA) Pty Ltd



Andrew Tickle
Director

Adelaide, 17 October 2018



General purpose financial statements

for the year ended 30 June 2018

Certification of auditor independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of West Torrens for the year ended 30 June 2018, the Council's Auditor, BDO Audit (SA) Pty Ltd. has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Terry Joseph Buss *PSM*
CHIEF EXECUTIVE OFFICER



Steven Rypp
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 10 October 2018

CERTIFICATION OF AUDITOR INDEPENDENCE

I confirm that, for the audit of the financial statements of the City of West Torrens for the year ended 30 June 2018, I have maintained my independence in accordance with the requirements of APES 110 - Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.



Andrew Tickle
Director

BDO Audit (SA) Pty Ltd

Adelaide, 9 October 2018

