



Annual Report **2016-17**



Council's Vision

Committed to being the best place to live, work and enjoy life.

Council's Mission

To strive for excellence in serving our diverse community.

Council's Values

Accountability

We act on behalf of the West Torrens community and are therefore accountable to them for our actions.

Advocacy

We will act as an advocate with other levels of government and the private sector to help achieve Council's Vision.

Community Capacity

We will work with local communities to assist them strengthen their support and problem solving resources, so that they may obtain more control over their relationships, resources, learning, information and decision-making.

Community Involvement

We will regularly consult with our community and seek to actively engage them in the operations, functions and activities of Council.

Healthy Communities

We will work in partnerships with community, business and government sectors to provide a safe, clean, healthy and sustainable environment, one that balances social, cultural, heritage, environmental and economic factors.

Inclusivity

We will foster the development of an inclusive city; one that recognises the value of all people, celebrates their diversity and treats them with respect and dignity.

Quality

We will provide quality services that are continuously improving, focused on customer service and accountable to the community.

Supportive Working Environment

We will provide a safe, supportive and family-friendly working environment that promotes staff development.



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From the Mayor and the Chief Executive Officer

As the Mayor and Chief Executive Officer, we are pleased to present the City of West Torrens' Annual Report for 2016/17 and share some of the highlights of a year dedicated to making our Council area the most wonderfully rich and diverse place to live, work, visit and have fun.

Of course, it is the people who are our greatest asset. The skilled and committed Elected Members, staff and volunteers, all working together to deliver the best possible services, in the most cost-effective manner, to a community they're passionate about.

And those tens of thousands of people, representing a rainbow of ethnic and cultural groups who contribute to our unique tapestry and call this special stretch of some 37 square kilometres home.

Together, they're all working to make our city the preferred address across metropolitan Adelaide.

The year in review, while very much a 'steady as she goes' period where infrastructure replacement and renewal featured prominently, was not without some outstanding achievements – and none more

so than the events of 8 May 2017 when we took the first steps towards establishing a friendly city relationship with the Chinese city of Weifang in Shandong Province.

The signing of the letter of intent is particularly significant as it marks the first ever formal 'friendly city' arrangement the City of West Torrens has entered into and comes on the back of our visit to Shandong Province – as part of the State Government's sister state/province relationship with Shandong – a little more than a year ago.

It signals our intent to enhance mutual understanding and friendship between the people of the two cities – one a vibrant suburban city of some 60,000 residents and the other a bustling metropolis of more than nine million inhabitants, but both carrying equal weight in a signature agreement built on cooperation and respect. This agreement encourages exchange across diverse fields such as the economy, trade, science, technology, health, education, sport, culture and tourism that results in shared development and prosperity.

This is the first step towards the signing of a formal friendly cooperation relationship agreement and we will work closely with our partners in Weifang in the months and years ahead to make it happen.

In the meantime, we continue to support a number of innovative businesses across West Torrens – among them the wastewater treatment company Micromet Water Management, winemaker and exporter Lannister Wines, and manufacturer of highly efficient electric water heaters, Elwha – who have embraced the China cooperation model and are already contributing to the economic development of our city.

Still on Chinese cooperation, we were delighted to play host to a delegation from Shandong Province during the year and share with them the great strides being made at South Australia's first Chinese bilingual school, Plympton International College – formerly William Light R-12 School.



Minister for Education and Child Development Susan Close MP; William Light R-12 School Principal Linda Richardson; Vice Governor Shandong Xia Geng.



At home, much of our efforts were directed towards the replacement and renewal of infrastructure, particularly in the area of sporting and community hubs.

With sustainability into the future our watchword, we continued with our now decade-old initiative of taking stock of all the facilities we own and, in consultation with the community in general and users of these amenities in particular, determined their levels of usage and feelings towards them being sold.

We again shed a number of low usage or non-income earning assets, with the proceeds going towards the development of, among others, sporting and recreational community hubs.

Having signed off on the highly successful transformation of the Thebarton Community Centre into a purpose-built multi-use facility that offers an array of sporting and community activities and is heavily supported by countless community groups, we used the year to focus on three key recreational reserves: Camden Oval, Weigall Oval and Lockleys Oval.

Work on the \$6 million upgrade of Camden Oval will see a new building – with a clubroom, change rooms, a kitchen and bar – constructed and new synthetic fields laid. Design work at both Weigall Oval and Lockleys Oval was completed during the year, with site works earmarked to get underway in the new financial year. Weigall Oval's \$7 million redevelopment will deliver a new soccer pitch, a baseball diamond and a shared clubhouse, while the \$3.75 million revamp at Lockleys Oval will, among others, add a multi-use pavilion and floodlighting, realign playing fields and improve general landscaping.

We further allocated some \$1.5 million towards the restoration of the structural integrity of the heritage-listed Brickworks chimney and kiln, while the Stormwater Management Plan that encompasses Brown Hill Creek and Keswick Creek and is

a joint initiative of the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens, was signed off. The five partners are now working through the formation of an entity to deliver the plan and associated works that will mitigate flooding in the catchment.

Other smaller projects that, in their quiet and unassuming manner make an enormous contribution to the amenity and liveability of the city, included the addition of new bikeways and shared pathways (a little-known fact that underscores our commitment to cycling is that we have more kilometres of bikeway per capita than any other council in South Australia), the progressive installation of solar lighting along the city's mosaic of cycling and walking tracks and the ongoing efforts to green the area and create a leafy aura across the western suburbs.

And while we don't do what we do to win awards, it is always heartening when these accolades come our way, as was the case this year when our wonderful Summer Festival won the 'Multicultural Australia – Strength in Diversity' category at the 2017 Australian Government's National Awards for Local Government.

But we weren't just recipients of awards, doing our bit to hand them out too by launching the first ever West Torrens Art Prize. Conceptualised and created to celebrate everything that is unique about the West Torrens family, the inaugural competition adopted a 'Between the City and the Sea' theme, attracted almost 100 entries and was won by Paul Whitehead for his painting 'The Thebbie' that captures the vibrancy and energy of a gig night crowd outside this most iconic of Adelaide live music venues, the Thebarton Theatre.

Paul received the \$10,000 first prize, with his artwork now on permanent display at the City of West Torrens' Civic Centre.

Before turning our attention to the next 12 months, we'd like to pause for just a moment to share how pleasing it is to enjoy an ongoing amicable working relationship with Adelaide Airport Limited (AAL). The largest employer of people on any one site in South Australia, AAL remains the major contributor to our economic wellbeing and continues to behave as a model corporate citizen.

Looking ahead to 2017/18, our focus will again be fixed on our continuous improvement program designed to deliver a bright, prosperous and sustainable future for the growing population of West Torrens.

The four-pronged push will centre on delivering the ongoing sporting and community hub projects and working collaboratively with our partner councils Adelaide, Burnside, Mitcham and Unley to deliver on the Stormwater Management Plan.

We remain optimistic that the still-awaited financial support from the Federal Government, always a significant provider of funds for large-scale projects of this nature, will soon be forthcoming, allowing us to up the tempo on flood mitigation works across the catchment, as well as undertake non-infrastructure measures to help reduce the impact of major flooding more than 2,000 properties will experience in a one in 100 year storm event.

In a similarly cooperative vein, we will continue with the preparation of the Western Adelaide Region Climate Change Adaptation Plan and progress the Western Region Tourism Destination Action Plan.

Continued next page

From the Mayor and Chief Executive Officer (cont)

The former, in partnership with the Cities of Charles Sturt, Holdfast Bay and Port Adelaide Enfield, is part of the Commonwealth Government's Natural Disaster Resilience Program and co-funded by the councils, the Department of Premier and Cabinet and the SA Coast Protection Board. It seeks to assess the risks and improve the capacity of our community and government to respond effectively to the impacts and opportunities associated with climate change across the Western Adelaide Region.

The latter, in turn, brings together the Cities of Charles Sturt, Holdfast Bay, Port Adelaide Enfield and West Torrens in a shared vision to position Western Adelaide as a must-visit destination for all visitors to South Australia, to increase the number of sustainable tourism jobs within the Western Adelaide Region and to provide high quality visitor experiences in Western Adelaide.

We will do so against a challenging backdrop characterised by an unfortunate dilution of our control over our own destiny. The State Opposition's proposed rate capping legislation will effectively remove our capacity to decide what happens in

our community as it sets a limit on what we can raise – and that when our prudent approach has allowed us to consistently deliver the lowest or second-lowest residential rates in Adelaide.

Furthermore, changes to the development planning regime, which will see the Development Act superseded by the new Planning Development and Infrastructure Act in October 2017, is not of our volition. And with just one person from Council to be on the Council Assessment Panel (which replaces the DAP) as opposed to the previous three on the seven-person body, our ability to influence development decisions will be further reduced.

Nonetheless, we remain determined to play a positive role as we strive to provide all members of the community with the best possible infrastructure and services.

Before commending the full Annual Report to you – where much of what we have touched on here is shared in greater detail – may we close by thanking all Elected Members and staff for their passion and commitment during the past 12 months. Our many volunteers

warrant a special mention too as their generous donation of time, across everything from Justice of the Peace roles to home visits, helps us to extend the range of services offered to our residents.

We'd also like to thank former Keswick Ward Councillor Rishi Dua, who retired during the year, for his valuable contributions; and welcome his successor elected at the resultant supplementary election, Councillor Michael Farnden.

We have much to do and we are excited and honoured to be able to lead the charge to an even brighter and better City of West Torrens.

We will constantly review our services and service levels to ensure that, in delivering exceptional service to residents and businesses, we're as efficient as we can be, at every level and across every department.

We will continue to encourage our colleagues to find ways to introduce efficiencies into their areas of work and we will further engage with the broader community to make the City of West Torrens the envy of other councils in the state.



Mayor

John Trainer OAM

A handwritten signature in black ink that reads "John Trainer".



Chief Executive Officer

Terry Buss

A handwritten signature in black ink that reads "Terry Buss".



The City of West Torrens

Over the years West Torrens has become a sought after place to live, most likely because of its central location between the Adelaide Central Business District (CBD) and the seaside town of Glenelg.

Geographically covering only 37 square kilometres, West Torrens offers its residents a good work life balance of employment opportunities and recreational pursuits. As such, those seeking an all-round lifestyle are drawn to the region.

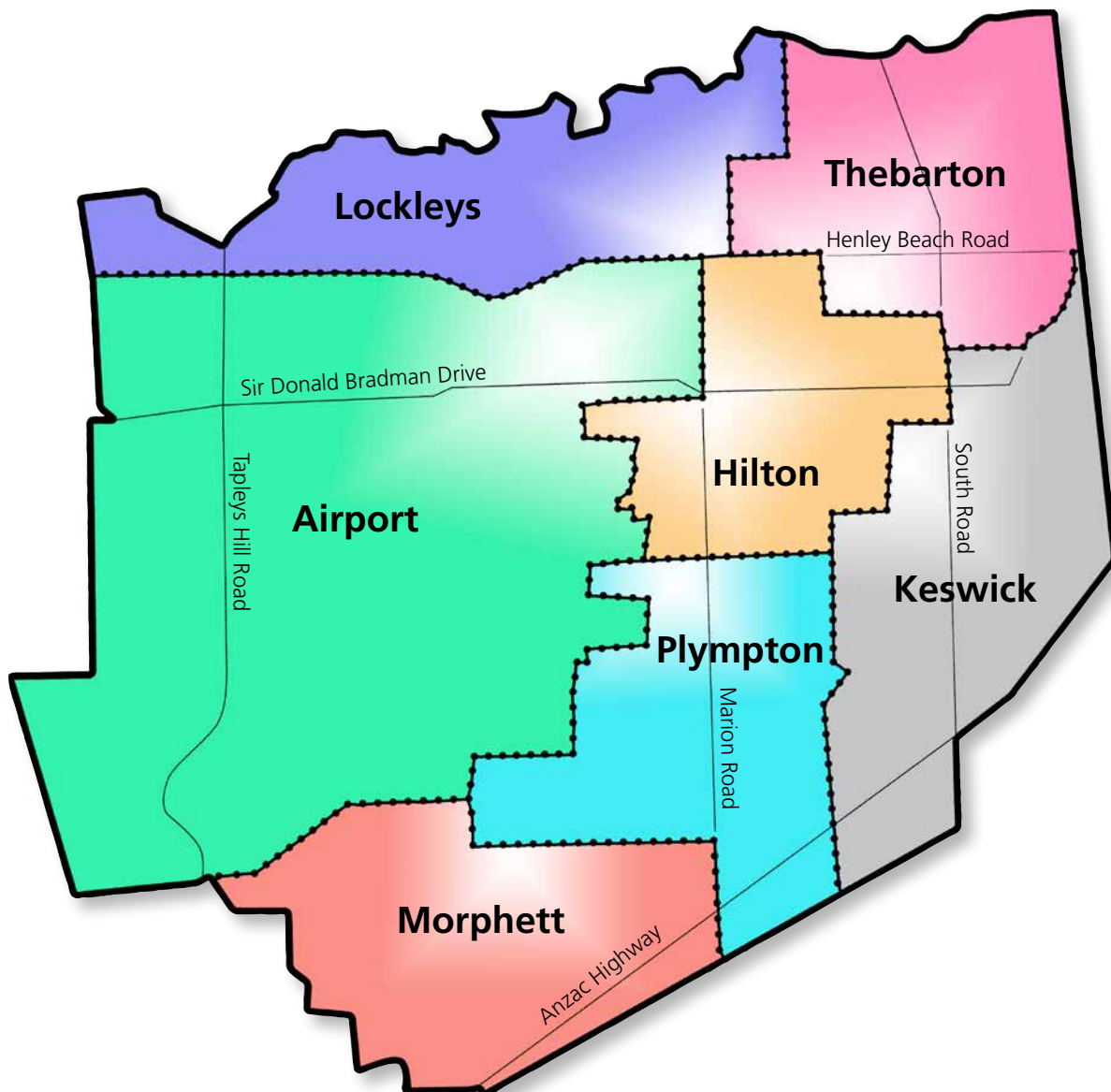
With a population just shy of 60,000, the need for housing is always

increasing and as such new residential developments are springing up at various locations each year.

Data released from the Australia Bureau of Statistics show that we are attracting higher proportions of people born in India and China than before and that more than 30 per cent of our residents were born overseas.

In recent years, West Torrens has become home to a number of large shopping precincts which attract visitors from further afield. Places such as Ikea, Harbour Town, the

Brickworks Marketplace and the Mile End Homemaker Centre all help keep the local economy flourishing. As a tourism destination our appeal is also increasing with many leisure cyclists taking advantage of the numerous off road bike paths in and around West Torrens and new attractions springing up in various locations.



Elected Council operations

The City of West Torrens' principal decision-making body is the Elected Council in session, with the Mayor and two councillors from each of the city's seven electoral wards voted onto Council for a four-year term of office. For the 2016/17 year, the Council comprised:

MAYOR

- Honourable John Trainer OAM

AIRPORT WARD

Suburbs included: Brooklyn Park (part), Fulham, Lockleys, West Beach, Airport, Glenelg North (part)

- Councillor Rosalie Haese
- Councillor Garth Palmer

HILTON WARD

Suburbs included: Brooklyn Park (part), Cowandilla, Hilton, Mile End (part), Richmond (part) Torrensville (part), West Richmond

- Councillor Cindy O'Rielley
- Councillor George Vlahos

KESWICK WARD

Suburbs included: Ashford, Glandore, Keswick, Keswick Terminal, Kurralta Park, Marlestone (part), Mile End (part), Mile End South, North Plympton (part), Plympton (part) Richmond (part)

- Councillor Rishi Dua
- Councillor John Woodward

LOCKLEYS WARD

Suburbs included: Fulham (part), Lockleys (part), Torrensville (part) Underdale (part)

- Councillor Kym McKay
- Councillor Steven Rypp

MORPHETT WARD

Suburbs included: Camden Park, Glenelg North, Novar Gardens, Plympton (part)

- Councillor George Demetriou
- Councillor Megan Hill

PLYMPTON WARD

Suburbs included: Marlestone (part), Netley, North Plympton (part), Plympton (part)

- Councillor Arthur Mangos
- Councillor Simon Tsiaparis

THEBARTON WARD

Suburbs included: Mile End (part), Thebarton, Torrensville (part), Underdale (part)

- Councillor Graham Nitschke
- Councillor Tony Polito



Council's Representation Quota

In accordance with section 12 of the Local Government Act 1999 (the Act), a council is required to conduct an Elector Representation Review at least once in every eight years. A review may relate to the composition of the council, or of the wards of the council, or may relate to those matters generally.

The Act sets out the requirements for conducting a review and stipulates timeframes to ensure that members of the public have ample opportunity to make submissions at key stages of the review process.

In order to commence a review a council is required to prepare a Representations Options Paper (the Paper) which outlines the representation structures available. The Paper addresses the representation and governance issues that are likely to arise with respect

to the matters under review and also presents the advantages and disadvantages of the options under consideration.

At the end of the consultation process, the council must submit a report, detailing a summary of any amendments resulting from the public consultation process, to the Electoral Commissioner of South Australia for certification.

Section 28 of the Act allows for eligible electors to initiate a proposal to alter the boundaries of a council area, or ward boundaries, or the composition of the council. This is a separate process from the automatic review provisions.

An Elector Representation Review began in October 2012 and was completed in November 2013. Ward boundary changes were adopted as

part of the Elector Representation Review which came into operation at the conclusion of the Local Government Elections in November 2014.

The next Elector Representation Review is scheduled to be conducted in 2021.

The following table shows a comparison of the elector representation quota for the City of West Torrens compared with similar sized councils in South Australia using the Australian Classification of Local Governments (ACLG) Urban Development Medium (UDM) category

Council	Electors	Elected Members (including Mayor)	Representation quota
Burnside	31,841	13	2,449
Campbelltown	34,929	11	3,175
Holdfast Bay	27,610	13	2,123
Mitcham	48,043	14	3,413
Norwood, Payneham, St Peters	25,264	14	1,804
Unley	27,664	13	2,128
West Torrens	40,663	15	2,710

Source: Local Government Association of South Australia - July 2017

Elected Council operations (cont)

Elected Member allowances

The register of Elected Member allowances and benefits was available for inspection upon request at the Civic Centre. Elected Member allowances were determined by the State's Remuneration Tribunal.

Allowances payable to members for the 2016/17 financial year were:

Position	Figure per annum (until 6 November 2016)	Figure per annum (from 7 November 2016)
Mayor	\$76,862	\$77,795
Councillors	\$19,216	\$19,449
Additional allowances		
Deputy Mayor	\$4,804	\$4,863
Chair of a committee	\$4,804 Chair Non-Prescribed Committee - \$203 sitting fee capped at \$1,218 per annum.*	Chair Prescribed Committee - \$4,863 Chair Non-Prescribed Committee - \$205 sitting fee capped at \$1,229 per annum.*
Member of the Mendelson Foundation	\$4,804	\$4,863
Presiding Member of the Development Assessment Panel (DAP)	\$10,568	\$10,697
Member of the DAP	\$5,765	\$5,835
Independent Member of Audit and Risk Committee	\$759 sitting fee capped at \$4,804 per annum.	\$768 sitting fee capped at \$4,862 per annum.
Mayor	1 representative	
Councillors	14 representatives	
Deputy Mayor	1 representative	
Mendelson Foundation	2 elected member representatives	
DAP	3 elected member representatives	
Audit and Risk	2 elected member representatives	

Note: When an Elected Member occupies one or more of the additional positions listed above (e.g. Deputy Mayor and Chair of a Committee) they receive only one additional allowance (i.e. Councillor allowance of \$19,449 plus one additional allowance of \$4,863 = \$24,312 in total).

* As at 7 November 2016 the Remuneration Tribunal determination provided that Chairs of Prescribed Committees be paid an allowance of \$4,863 per annum and Chairs of Non-Prescribed Committees be paid a sitting fee of \$205, capped at \$1,299 per annum.

In addition to the annual allowance determined by the Remuneration Tribunal, Elected Members are provided with communications equipment such as computers and mobile telephones to assist them in undertaking their legislative duties.

Elected Members are also afforded the opportunity to attend training and conferences in order to ensure that their knowledge and understanding of local government is contemporary in order to make sound strategic, policy and financial decisions.

The Mayor was provided with a vehicle to undertake official duties.

Elected Members are required to reimburse council for any private use of equipment provided.



Elected Member training and development

The Council Policy - Elected Member's Training and Development was adopted by Council on 17 March 2015. Elected Members attended a variety of local, state and national seminars and conferences during the 2016/17 period including:

- Local Government Association Roads and Works Conference.
- Murray Darling Association 72nd National Conference and Annual General Meeting.
- Australian Local Government Association National Local Roads and Transport Congress.
- Local Government Association Conference and Annual General Meeting.
- Shandong Outbound Mission - China.
- Australian Mayoral Aviation Council Annual Conference.
- Australian Local Government Association National General Assembly.
- Mandatory Elected Member Training Sessions
- Norman Waterhouse Lawyers Local Government Conference
- EM Workshop: Funding for Community Services Initiatives
- Strategic Planning Day (confidential).



Elected Members Kym McKay, John Woodward, Steven Rypp, George Demetriou, Arthur Mangos and Garth Palmer at the City of West Torrens' business breakfast at Kooyonga Golf Club in March 2017.

Elected Council operations - decision making framework

Council meetings

During the past financial year, Council met to consider information, reports and recommendations from the administration, to set budgets and arrive at decisions on strategies and policies to benefit the community.

Regular Council meetings took place on the first and third Tuesday of each month, however only one meeting was held in December 2016 and January 2017. Meetings were held in the City of West Torrens Civic Centre, 165 Sir Donald Bradman Drive, Hilton.

Notices of meetings

Meeting schedules and agendas and minutes were available at meetings, on public display in the Civic Centre (165 Sir Donald Bradman Drive, Hilton), the Hamra Centre Library (1 Brooker Terrace, Hilton) as well as on Council's website. Members of the public could obtain copies for a fee or view the information free of charge from Council's website westtorrens.sa.gov.au.

Council Committees

Council committees are appointed in accordance with Section 41 of the Local Government Act 1999. In line with its 'Terms of Reference', the role of each committee is to consider reports and other information, such as the results of community consultation, and then make recommendations to Council. The recommendations are given effect only when adopted by Council. During 2016/17, the City of West Torrens had the following committees.

Urban Services Prescribed Standing Committee

Presiding Member: Cr Tony Polito
(9 December 2014 to 30 November 2016)

Presiding Member: Cr John Woodward
(1 December 2016 to 30 June 2017)

Meetings: monthly

Considered and reported to Council on matters affecting the Urban Services Division, such as:

- development and review of relevant strategies
- issuing of leases
- licenses and permits
- traffic management
- maintenance and construction of new Council facilities.

Governance Prescribed Standing Committee

Presiding Member: Cr Garth Palmer

Meetings: monthly

Considered and reported to Council on matters relating to Council's governance responsibilities including:

- the status of native title claims
- the impacts of State and Federal legislative change upon the Council and the organisational legislative compliance
- policy implications of external agency proposals on Council
- external agency investigations in accordance with policy
- procurement.

Finance and Regulatory Prescribed Standing Committee

Presiding Member: Cr George Vlahos

Meetings: monthly

Considered and reported to Council on matters relating to the Corporate and Regulatory Division including:

- financial management including budget setting and review
- information technology resources and strategies
- environmental health matters
- waste management
- parking issues.



Council committees deal with many issues including traffic management.



Strategy and Community Prescribed Standing Committee

Presiding Member: Cr Cindy O'Rielly
(9 December 2014 to 30 November 2016)

Presiding Member: Cr Arthur Mangos
(1 December 2016 to 30 June 2017)

Meetings: monthly

Considered and reported to Council on matters relating to the Business and Community Services Division including:

- State and Commonwealth grants and subsidies
- strategy and development proposals
- promotion of community information
- promotion and development of Library Services.

Audit and Risk Prescribed General Committee

Presiding Member: Cr Arthur Mangos
(9 December 2014 to 30 November 2016)

Presiding Member: Cr Steven Rypp (1 December 2016 to 30 June 2017)

Meetings: bi-monthly (February, April, June, August and October)

Comprised two Elected Members and three independent representatives and met to evaluate and provide advice on ways to improve the effectiveness of Council's:

- financial management
- risk management
- internal and external audit
- internal controls.

The Committee also made recommendations on the annual budget and financial statements.

Civic Non-prescribed General Committee

Presiding Member: Cr Steven Rypp
(9 December 2014 to 30 November 2016)

Presiding Member: Cr Simon Tsiaparis
(1 December 2016 to 30 June 2017)

Meetings: bi-monthly (February, April, June, August and October)

Comprised seven Elected Members and met to discuss issues and make recommendations to Council on:

- events and functions
- grants, sponsorship and donations
- Council's civic responsibilities.

Corporate Planning, Policy and Performance Prescribed Committee

Presiding Member: Cr John Woodward
(9 December 2014 to 30 November 2016)

Presiding Member: Cr Cindy O'Rielly
(1 December 2016 to 30 June 2017)

Meetings: bi-monthly (March, May, July, September and November).

Comprised seven Elected Members and met to review and discuss issues and make recommendations to Council on:

- review Council's Community Plan and Strategic Issues
- review Council policies
- review the performance of Council.

Community Facilities Prescribed General Committee

Presiding Member: Cr Kym McKay

Meetings: bi-monthly (March, May, July, September and November).

Comprised seven Elected Members and met to review and discuss issues and make recommendations to Council on the creation of a network of multi-purpose community facilities (hubs) and neighbourhood development centres. Made recommendations to Council on the various development options, regarding community facilities, including:

- operations
- management
- financial costs
- construction and layout of buildings.

Chief Executive Officer's Review Prescribed General Committee

Presiding Member: Cr George Demetriou

Meetings: annually

Comprised six Elected Members and met to review and make recommendations to Council in relation to the performance of the Chief Executive Officer.

Other committees

Development Assessment Panel (DAP)

In addition to the committees established in accordance with Section 41 of the Local Government Act 1999, Council established its independent Development Assessment Panel in accordance with the Development Act 1993.

Presiding Member: Mr Michael Doherty
(9 December 2014 to 8 August 2016)

Presiding Member: Ms Colleen Dunn
(9 August 2016 - 31 December 2016)

Presiding Member: Dr Donna Ferretti
(1 January 2017 to 30 June 2017)

Meetings: monthly

Comprised of three Elected Members and four Independent Members. Met to consider and make decisions on certain development applications submitted to Council. Decisions made by DAP are not subject to review by Council. Appeals against most DAP decisions can, however, be made to the Environment, Resources and Development Court.

Building Fire Safety Committee

Meetings: bi-annually.

Comprised two Council staff, a Metropolitan Fire Service (MFS) representative and a member of the public with relevant expertise in building fire safety. There is no Elected Member representation. This Committee operated pursuant to section 71 of the Development Act 1993.

Elected Council operations (cont)

Agendas and Minutes

Council, Committee and Development Assessment Panel agendas are placed on public display not less than three days before meetings. Minutes of the meetings are on display at the Civic Centre and Hamra Centre Library within five days of that meeting having been held. Meeting agendas and minutes also appear on Council's website westtorrens.sa.gov.au

Informal gatherings

Section 90(8) and (8a) of the Local Government Act 1999 (Act) operate to enable Council to lawfully hold informal gatherings or discussions of members of Council or a Council Committee, with or without Council employees, provided that:

- any matters discussed relating to a matter that would ordinarily form part of the agenda for a formal meeting of the Council or a Council Committee are not dealt with in such a way as to obtain, or effectively obtain a decision; and
- the Council has adopted a policy on the holding of informal gatherings and discussions and the informal gatherings and discussions comply with the policy.

In 2016/2017 the Council held 23 informal gatherings of which 3 were designated confidential under section 90(8) and (8a) of the Local Government Act 1999.

Working parties

A number of Working Parties consisting of Elected Members, staff and members of the community were established to investigate and examine specific issues. These included:

- City of West Torrens Road Safety Group
- West Torrens Waste Working Party
- Lockleys Oval and Apex Park Project Advisory Group
- Cummins Board.

Public participation

Members of the public could express their views and opinions to Council in a number of ways including:

Deputations

A deputation is a verbal way of presenting an issue to the notice of all Elected Members at a Council meeting. It is undertaken in accordance with the Code of Practice - Procedures at Meetings and the Local Government (Procedures at Meetings) Regulations 2013. All deputation requests must be made in writing to the Chief Executive Officer no later than one week before the Council meeting.

Petitions

A petition is a formal written request or submission to Council that has been signed by multiple people. A standard petition form is available on Council's website.

In writing

A member of the public may write to the Council on any Council policy, activity or service. This can be via Australia Post or via email to csu@wtcc.sa.gov.au

Elected Members

Members of the public may contact Elected Members to discuss any issue relevant to Council. Elected Member contact details are available on Council's website, westtorrens.sa.gov.au.

Website

The Council's website provides an online feedback form which may be completed to provide any comment on Council's services or programs. This can be found at westtorrens.sa.gov.au.

In addition to the above, members of the public had the opportunity to provide feedback and seek information from Council via social media, taking part in Council surveys and other project-based engagement activities.

Public consultation this past financial year included:

- At call hard waste survey.
- 2016/17 proposed budget.
- Weigall Oval dogs off leash survey.
- Draft Code of Practice - Access to Meetings and Documents.
- Draft Policy - Asset Naming Policy.
- Traffic management plans for Torrensville, Underdale, Thebarton and Mile End.
- Community Land Management Plans
- Review of City of West Torrens By-laws No.1 - No. 5.



Council and standing committee meetings - attendance

Below details the attendances of Elected Members at Council and/or committee meetings:

Meetings from 1 July 2016 to 30 June 2017.

Type of meeting	Number
Council meeting	22
Urban Services Prescribed Standing Committee	12
Governance Prescribed Standing Committee	12
Finance and Regulatory Prescribed Standing Committee	12
Special Finance and Regulatory Prescribed Standing Committee	1
Strategy and Community Prescribed Standing Committee	12
Audit and Risk Prescribed General Committee	4
Corporate Planning, Policy and Performance Prescribed General Committee	4
Civic Non-Prescribed General Committee	4
Community Facilities Prescribed General Committee	5
Development Assessment Panel	12
Chief Executive Officer's Review Prescribed General Committee	1
Building and Fire Safety Committee	2



Hard waste collections was one of the many subjects Council consulted on this past year.

Elected Council operations (cont)

Elected Member attendance - Council and Standing Committee meetings

1 July 2016 to 30 June 2017.

Elected Member	Full Council	Special Council	Standing Committees	Special Finance and Regulatory Standing Committee	Total number of meetings	Leave of absence granted	Apology for meeting	Absent from meeting
Total number of meetings	22	0	48	1	71	N/A	N/A	N/A
Mayor J Trainer	17	0	38	1	56	15	0	0
Cr R Haese	20	0	44	1	65	0	6	0
Cr G Palmer	21	0	46	1	68	3	0	0
Cr C O'Rielley	20	0	44	1	65	0	6	0
Cr G Vlahos	20	0	44	1	65	0	6	0
Cr R Dua*	1	0	0	0	1	18	5	0
Cr J Woodward	22	0	48	1	71	0	0	0
Cr K McKay	18	0	40	1	59	6	6	0
Cr S Rypp	19	0	42	1	62	0	9	0
Cr G Demetriou	20	0	44	1	65	3	3	0
Cr M Hill	19	0	42	1	62	0	9	0
Cr S Tsiaparis	22	0	48	1	71	0	0	0
Cr A Mangos	21	0	46	1	68	0	3	0
Cr T Polito	16	0	36	1	53	0	18	0
Cr G Nitschke	20	0	44	1	65	0	6	0
Cr M Farnden	9	0	18	1	28	0	3	0

* 8 November 2014 - 19 October 2016

** 30 January 2017 - 30 June 2017

The above figures exclude the Development Assessment Panel and Prescribed General Committees as not all Elected Members were appointed to these committees.



Confidential items

Section 90(2) of the Local Government Act 1999 (the Act) specifies that Council and Committee meetings are to be held in a public place. However, this principle is occasionally outweighed by the need to keep information or discussion confidential.

Section 90(3) of the Act details the types of matters which may be discussed in confidence. The relevant subsections that were applied to business items considered during 2016/17 are detailed here.

Council meetings

From 1 July 2016 to 30 June 2017, seven out of 467 items (1.5 per cent) of Council and Standing Committee business were dealt with and/or retained in confidence. Of the seven items retained in confidence, three were released and four remained in confidence as at 30 June 2017.

Confidential orders are reviewed by the Chief Executive Officer on a monthly basis and revoked if required. Any confidential order that exceeds 12 months or requires extension is reviewed by Council.

2016/17 items

One business item, tabled below, was considered under s90(3)(a) and retained in confidence under s91(7) of the Act on the basis that the information received, discussed or considered in relation to this agenda item is for information only, the disclosure of which would reasonably be expected to breach a duty of confidence owed to the Chief Executive Officer and the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer.

Meeting date	Item	Status
1 November 2016	Chief Executive Officer's Performance Review - 2016	Confidential

One business item, tabled below, was considered under s90(3)(a) and (g) and retained in confidence under s91(7) of the Act on the basis that the information received, discussed or considered in relation to this agenda item contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach duty of confidentiality owed to them by Council.

Meeting date	Item	Status
1 November 2016	Development Assessment Panel - Independent Member Appointment 2017-18	Confidential

Two business items, tabled below, were considered under s90(3)(b)(i) and (ii) and retained in confidence under s 91(7) on the basis that the disclosure of information within the business items could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct business, or to prejudice the commercial position of the Council and consequently, the disclosure of this information would, on balance, be contrary to the public interest.

Meeting date	Item	Status
7 February 2017	Acquisition of Premises - Morphet Road, North Plympton	Confidential
6 June 2017	Acquisition of Premises - Morphet Road, North Plympton	Confidential

Two business items, tabled below, were considered under s90(3)(g) and retained in confidence under s 91(7) on the basis that the information received, discussed or considered in relation to this agenda item must be considered in confidence in order to ensure that the Council does not breach any law, any duty of confidence or other legal obligation or duty. The items were released at the time of scheduled review.

Meeting date	Item	Status
2 August 2016	Brown Hill Keswick Creek Stormwater Project - Auditor General's Report	Released 24 May 2017
17 January 2017	Public Lighting Service Delivery and Forward Strategic Plan	Released 19 June 2017

Elected Council operations (cont)

One business item, tabled below, was considered under s(90)(3)(j)(i) and (ii) and retained in confidence under s91(7) of the Act on the basis that the information received, discussed or considered in relation to this agenda item is information a Minister of the Crown has requested to be treated as confidential because the disclosure of this information as requested could materially impact on negotiations between the parties and as such the request by the Minister to maintain confidence is required to be upheld until such times as matters are finalised and Council has considered its position. This item was released at the time of scheduled review.

Meeting date	Item	Status
18 October 2016	Brown Hill Keswick Creek Catchment SMP Funding Proposal	Released 24 May 2017

Confidential items from 2015/16 that were reviewed in the 2016/17 financial year

Two items that were retained in confidence during the 2015/16 financial year were released in this financial year (2016/17) as tabled below. Three items were retained in confidence.

Meeting date	Item	Status
7 July 2015	Chief Executive Officer's Performance Review - 2015	Released 7 July 2016
4 August 2015	Brickworks Kiln Remediation	Released 4 August 2016
15 March 2016	Rates Agreement - Adelaide Airport	Confidential
3 May 2016	Divestment Proposal - Brickworks Riverfront Land	Confidential
7 June 2016	Divestment Proposal Update - Brickworks Riverfront Land	Confidential

Confidential items from 2014/15 that were reviewed in the 2016/17 financial year

Five items retained in confidence during the 2014/15 financial year were not released in this financial year (2016/17) and still remain in confidence as tabled below.

Meeting date	Item	Status
9 December 2014	Audit and Risk Prescribed Committee Structure	Confidential
9 December 2014	Development Assessment Panel - Establishment	Confidential
20 January 2015	Brickworks Riverfront Land - Expression of Interest	Confidential
3 March 2015	Brickworks Riverfront Land - Divestment Proposal	Confidential
21 April 2015	Brickworks Riverfront Land - Divestment Proposal	Confidential

Confidential items from 2013/14 that were reviewed in the 2016/17 financial year

Three items retained in confidence during the 2013/14 financial year were not released in this financial year (2016/17) and still remain in confidence as tabled below.

Meeting date	Item	Status
2 July 2013	Thebarton Theatre Complex - Upgrade Report	Confidential
3 September 2013	Update - Thebarton Theatre Fire Safety	Confidential
19 November 2013	Brickworks Markets - Retained Land	Confidential

Confidential items from 2012/13 that were reviewed in the 2016/17 financial year

There are no items still retained in confidence from the 2012/13 financial year.

Confidential items from 2011/12 that were reviewed in the 2016/17 financial year

There are no items still retained in confidence from the 2011/12 financial year.



Confidential items from 2010/11 that were reviewed in 2016/17 financial year

Three items retained in confidence during the 2010/11 financial year were not released in this financial year (2016/17) and still remain in confidence as tabled below.

Meeting date	Item	Status
23 November 2010	Audit and Risk General Committee structure attachment	Confidential
23 November 2010	Development Assessment Panel - establishment attachment	Confidential
15 March 2011	Development Assessment Panel - replacement independent member	Confidential

Audit and Risk Prescribed General Committee

From 1 July 2016 to 30 June 2017, 1 item out of the 40 items of Committee business was dealt with in confidence as tabled below.

Meeting date	Item	Status
17 October 2016	Information Services Security Audit (Audit and Risk Committee)	Confidential

This matter was considered in confidence under s90(3)e and retained in confidence under s91(7) on the basis that the information received, discussed or considered in relation to this agenda item are matters that must be considered in confidence in order to protect matters affecting the security of the Council, members or employees of the Council, or Council property, or the safety of any person.

Chief Executive Officer's Review Prescribed General Committee

From 1 July 2016 to 30 June 2017, there was one meeting of the Chief Executive Officer's Review Prescribed General Committee. One business item, tabled below, was considered under s90(3)(a) and retained in confidence under s91(7) of the Act on the basis that the disclosure of information contained within the business item would reasonably be expected to breach a duty of confidence owed to the Chief Executive Officer and the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer. This item was released at the time of scheduled review.

Meeting date	Item	Status
22 September 2016	Chief Executive Officer's Performance	Released 24 May 2017

Development Assessment Panel

Section 56A(12) of the Development Act 1993, specifies that Development Assessment Panel (DAP) meetings are held in a public place, but on occasions this principle is outweighed by the need to keep the information or discussion confidential. From 1 July 2016 to 30 June 2017, 10 of the 165 items (6.06 per cent) of DAP business were dealt with in confidence under sections 56A(12)(a)(vii) and (viii) in that the items could reasonably be expected to:

- be matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty
- contain legal advice.

Review of internal decisions

Section 270 of the Local Government Act 1999 provides for the internal review of decisions of the Council, employees and other people acting on Council's behalf. During 2016/17, three applications for review of a Council decision were submitted.

Elected Council operations (cont)

Description of matter	Date received	Outcome of review
Internal review request received regarding the refusal of a sponsorship application	7 December 2016	Review completed and decision upheld.
Internal review request received regarding waste collection.	4 February 2017	Review completed and decision upheld.
Internal review request received regarding a matter before the court.	22 June 2017	Carried forward.

In addition, for the period 1 July 2017 - 30 June 2017, 1726 requests for an internal review of an expiation notice were received. Of these requests 471 expiation notices were waived.

Applicants were notified about their right to apply to the Ombudsman for assistance should they be dissatisfied with the findings of the Section 270 review.

In accordance with the Council Policy - Customer Complaints the Administration received and managed requests for service and general complaints within the 2016-2017 financial year.

Freedom of Information

During 2016/17, Council processed 16 Freedom of Information (FOI) requests and two requests for internal review of an FOI determination and provided its Annual Return to State Records.

Information on the FOI process, application forms, fees and access to documents is available from Council's accredited FOI officers. If required, these officers will assist anyone seeking to amend Council records containing their personal affairs. More information on, and application forms for, the FOI process is available from Council, on the website westtorrens.sa.gov.au and on the State Records website www.archives.sa.gov.au

A member of the public wishing to amend the Council's records concerning their personal affairs may email governance@wtcc.sa.gov or telephone 8416 6333 and ask to speak with an accredited FOI officer.

In accordance with Section 9 of the Freedom of Information Act 1991, Council must make available for public inspection an annual 'Information Statement' that provides an overview of its structure, functions and documents. This information is detailed in other sections of this annual report and can be viewed on Council's website westtorrens.sa.gov.au.

Ombudsman enquiries

Council responded to 84 new enquiries from the SA Ombudsman. No negative findings were made against Council.

National Competition Policy, Local Purchasing and Competitive Tendering

Council has no significant business undertaking as defined under the Clause 7 Statement of the Competition Principles Agreement.

The Western Region Waste Management Authority, a joint venture with three other councils, was Council's sole operating subsidiary in 2017/2018. The Authority's annual report can be found later in this document.

Prior to gazettal on 9 May 2017, the five (5) Council By-laws were subjected to the requirements of section 247 of the Local Government Act 1999 with regard to avoiding restricting competition to any significant degree. The by-laws were under review during the 2016/17 period and will be enacted on 9 September 2017.

Whistleblowers

The Whistleblowers Protection Act 1993 protects people who disclose information about serious wrong doing within the South Australian public sector, including local government.

The City of West Torrens does not tolerate improper conduct by its employees, officers or Elected Members, or the use of reprisals against those who disclose such conduct.

In 2016/17, Council received no valid public interest disclosures. The process for reporting and investigating can be found on Council's website westtorrens.sa.gov.au.



Management

The City of West Torrens' Administration is responsible for the day-to-day operations and affairs of the organisation. It provides advice to the Elected Council on strategies and policy direction, implements Elected Council decisions and ensures that Council and its employees comply with statutory obligations.

Managers and staff also carry out the regulatory and service roles of a local government body.

The Management team comprised the Chief Executive Officer, three General Managers, operating under delegated authority according to their levels of training and responsibility.

Management staff are employed on five-year contracts, comprising a package of base salary plus allowances such as use of vehicle and provision of telecommunications equipment. The register of employee

remuneration and benefits is available for inspection on request at the Civic Centre.

The following flow chart shows the Management structure of the City of West Torrens as at the end of the financial year for 2017.



Terry Buss



Angelo Catinari



Pauline Koritsa



Bill Ross

Management structure

as at 30 June 2017



Strategic Management

Formulating and implementing core activities that meet the vision of the City of West Torrens is our Strategic Management focus.

Continuous planning, evolution, review and evaluation helps to ensure our Council meets its objectives, while at the same time using resources efficiently.

An essential component of all local government councils, strategic management plans are a requirement under the Local Government Act 1999, which stipulates these plans to

ensure the long-term management of local areas.

The City of West Torrens actively works to initiate, develop and deliver these plans to help us provide quality amenities and services to our community. Additionally, these plans offer us insight and understanding of those areas in need of improvement and expansion.

Our overarching blueprint for the city's future is articulated in the 'Towards 2025 Community Plan' - a strategic management initiative that

focuses our vision and is based on six key priorities.

The Towards 2025 Community Plan regularly undergoes reviews to ensure that the aspirations and visions that are important to our community remain relevant as we move forward.

Outlined below, these priorities revolve around our environment, lifestyle, development and financial sustainability. More information can be found on our website at www.westtorrens.sa.gov.au/2025



Community Life

Aspirations

- A community that embraces diversity.
- Active, healthy and learning communities.
- An engaged community.

Progress indicators

- Attendance at community events.
- Participation in community services.
- Volunteering rate.



Natural Environment

Aspirations

- Reduction in our ecological impact.
- Enhanced natural environment.

Progress indicators

- Tree canopy cover.
- Stormwater detention, treatment and reuse volume.
- Waste to landfill.



Financial Sustainability

Aspirations

- Sustainable financial management.
- Proactive asset management.

Progress indicators

- Financial sustainability ratios.
- Asset sustainability ratios.
- Income received through grants.
- Infrastructure improvements.



Built Environment

Aspirations

- A well-designed built environment.
- An appealing and valued open space network.
- Accessible and reliable transport options.

Progress indicators

- Dwelling diversity.
- Community satisfaction with assets.
- Number of people cycling, walking and using public transport.



City Prosperity

Aspirations

- A thriving business environment.
- A vibrant city.

Progress indicators

- Employment diversity.
- Business type diversity.
- Visitor perception.



Organisational Strength

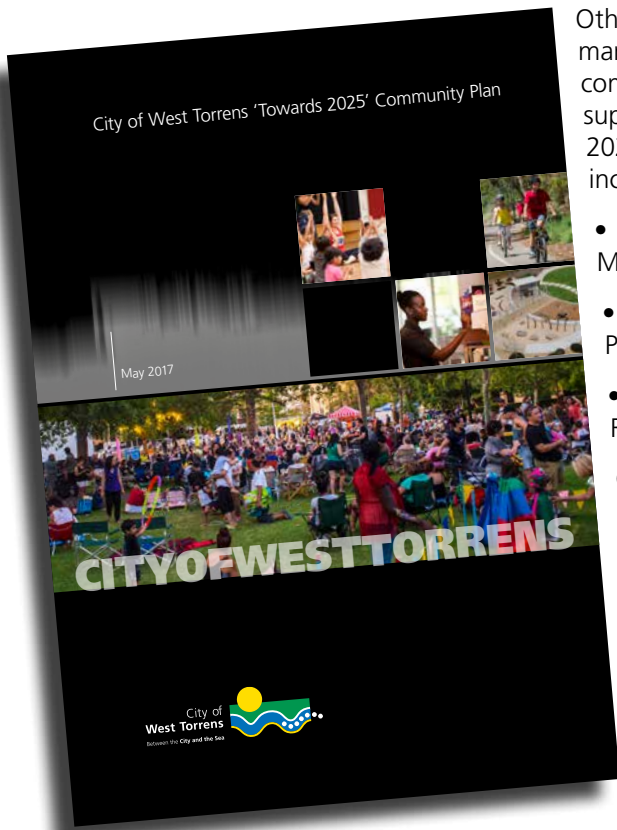
Aspirations

- Strong partnerships and working relationships.
- Leading governance and technology.

Progress indicators

- Staff satisfaction.
- Customer satisfaction with Council services.
- Productivity gains through continuous improvement.

Strategic Management (cont)



Other key strategic management plans complement and support the Towards 2025 Community Plan including:

- The 10-year Financial Management Plan
- Asset Management Plans
- Strategic Directions Report.

Collectively, these plans provide the platform to focus our short-term allocation of resources in delivering our vision. They help us package and adopt an annual service delivery plan for each department within Council.

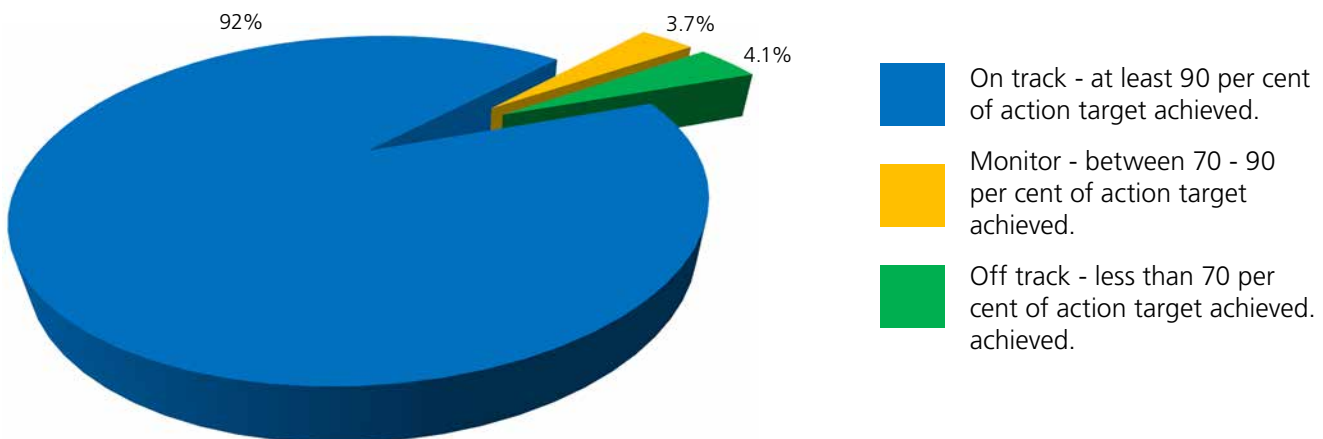
Service plans identify and detail projects the Council is focusing on and confirm their position within the overall 'Towards 2025 Community Plan'. They help the Council to deliver long-term priorities.

Additional to the array of departmental service plans, the Council prepares an Annual Business Plan and Budget to define priorities and allocate financial resources to ensure activities are delivered according to the long-term vision.

The accompanying pie chart provides a visual snapshot of our overall performance throughout 2016/17 against the Annual Business Plan.

Copies of all plans and quarterly reports can be viewed on our website, westtorrens.sa.gov.au.

Overall performance of the City of West Torrens



City Development

The primary responsibility of City Development is to assess development applications and ensure that they comply with the Development Act 1993. These can range from major initiatives such as establishing new business precincts and multi-residential developments to house renovations and extensions.

The number of development applications received in 2016/17 increased by 1.5 per cent over the previous financial year, with an

average of 138 applications received each month throughout the year.

City Development's paperless assessment of land division development applications, which began on 1 January 2016, was further rolled out during the year to include paperless assessment of built form applications.

The year in review also saw a number of major developments, key among them being:

- Urban infill - with significant changes to streets such as Norma Street in Mile End and Selby Street in Kurralta Park.
- The start of construction of the city's first Aldi supermarket on Sir Donald Bradman Drive, which is expected to open before the end of 2017.

Estimated cost of approved developments

Commercial cost					
July 2016	\$3,822,000	November 2016	\$10,190,000	March 2017	\$1,107,000
August 2016	\$3,536,236	December 2016	\$3,187,500	April 2017	\$694,150
September 2016	\$3,700,000	January 2017	\$415,905	May 2017	\$4,813,244
October 2016	\$11,443,490	February 2017	\$4,427,000	June 2017	\$3,183,000

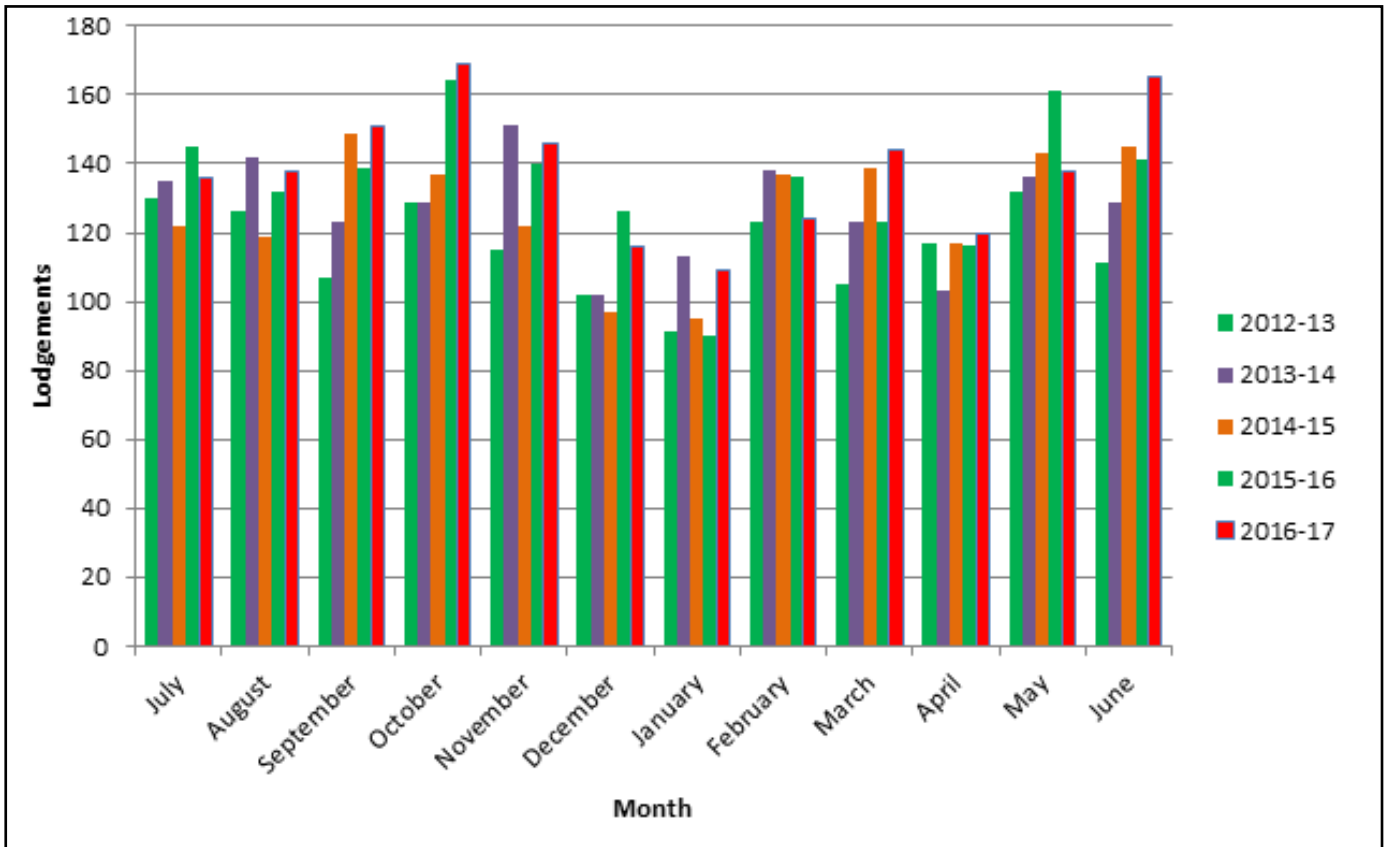
Residential cost					
July 2016	\$11,374,565	November 2016	\$18,034,595	March 2017	\$15,279,848
August 2016	\$14,976,648	December 2016	\$16,610,750	April 2017	\$9,583,837
September 2016	\$17,369,855	January 2017	\$12,052,175	May 2017	\$22,782,707
October 2016	\$16,541,115	February 2017	\$14,788,561	June 2017	\$21,333,638



Development applications increased by 1.5 per cent this year.

City Development (cont)

Comparative application lodgement numbers



Development Assessment Panel

All development application assessments to come before the City of West Torrens are evaluated in one of two ways – either by a member of staff under delegation from Council or by Council’s Development Assessment Panel (DAP).

Each application is assessed on an individual basis and, if deemed to be of a more complicated nature

or requiring consideration by an entity separate from Council, may be referred to Council’s DAP. These could include development applications for large-scale developments, multi-dwelling developments or those which do not satisfactorily meet Council’s Development Plan.

During the year, 162 development applications, or 10.3 per cent, of all Development Plan Consent applications were presented to the DAP for a decision.

The City of West Torrens’ DAP consisted of three elected members and four members independent of Council. The panel, comprising the following members, met 12 times in 2016/17, with member attendance records reflected below.

Panel member	Attendance	Apologies
Michael Doherty (Presiding Member until 8 August 2016)	1	0
Colleen Dunn (Presiding Member 9 Aug 2016 - 31 Dec 2016)	10	2
Dr Donna Ferretti (Presiding Member from 1 Jan 2017)	5	1
Jane Strange	9	3
Wayne Stokes	11	1
Cr Kym McKay (Member until 31 Dec 2016)	4	2
Cr Graham Nitschke	12	0
Cr Tony Polito	12	0
Cr George Demetriou (Member from 1 Jan 2017)	6	0



Compliance

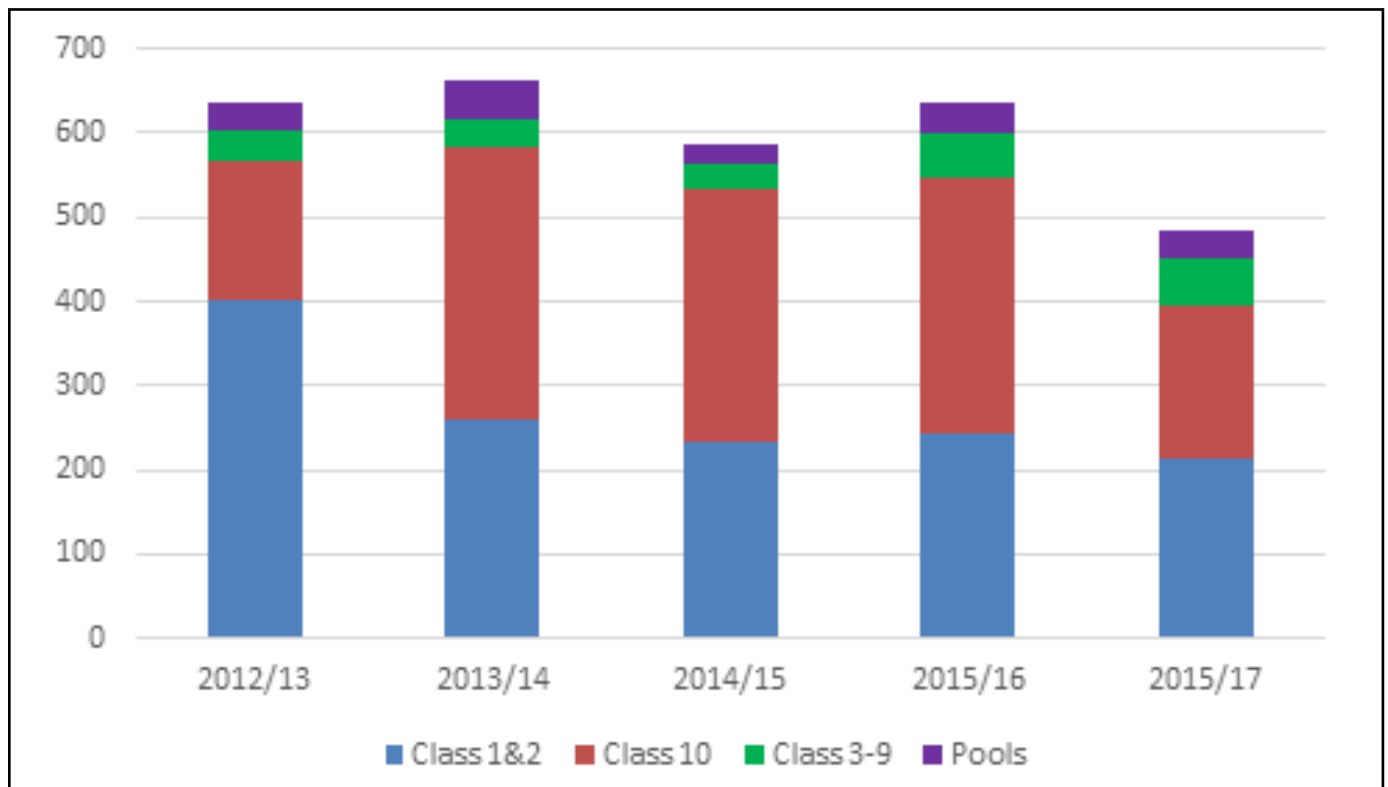
A total of 184 illegal and/or non-compliant development issues were reported during 2016/17, reflecting an eight per cent decrease on the previous year. Of these, 57 remain ongoing matters. In addition, six

enforcement notices (pursuant to Sections 69 & 84 – Enforcement Notices – of the Development Act) were issued; none were referred to the Environment, Resources and Development Court.

Another key role of City Development

is to conduct building inspections of developments under construction to ensure that they are being built in accordance with approved plans. During 2016/17, 485 successful building inspections, reflecting a decrease of 23 per cent on the previous year, were conducted.

Building inspections



Liquor license applications

While decisions regarding liquor licensing are made by the Office of the Liquor and Gambling Commission, Council has the opportunity to comment before licences are issued, primarily around areas of concern such as approved land use, suitability of the proposal and details of any complaints received that relate to the proposal. Council commented on 47 proposals during the 2016/17 financial year, a 13 per cent decrease on the previous financial year.

Section 12 requests

A section 12 Statement is provided – upon request – when the sale of a property occurs and in accordance with the Real Property Act 1886. Council issued 1,560 section 12 Statements, which carry information such as property zoning and use of land, during 2016/17, down four per cent on the previous financial year.

Value adding to our service

City Development is committed to continuous improvement and is constantly on the lookout for ways to provide better service to customers.

Significant outcomes during 2016/17 saw the average assessment time

for development applications reduce from 6.5 weeks per application to 4.5 weeks, while the online ordering of rates certificates and section 12 requests continued to enjoy strong take-up by conveyancers, with more than half of all requests now lodged through the online portal.

Staff continued to provide telephone, face to face and written advice to customers upon request, with enquiry numbers remaining constant.

At the same time, the online tracking of development applications introduced in January 2010 remained a valued service, with a growing number of customers welcoming the ability to check the real-time progress of their applications via the internet.

City Development (cont)

Online applications tracking

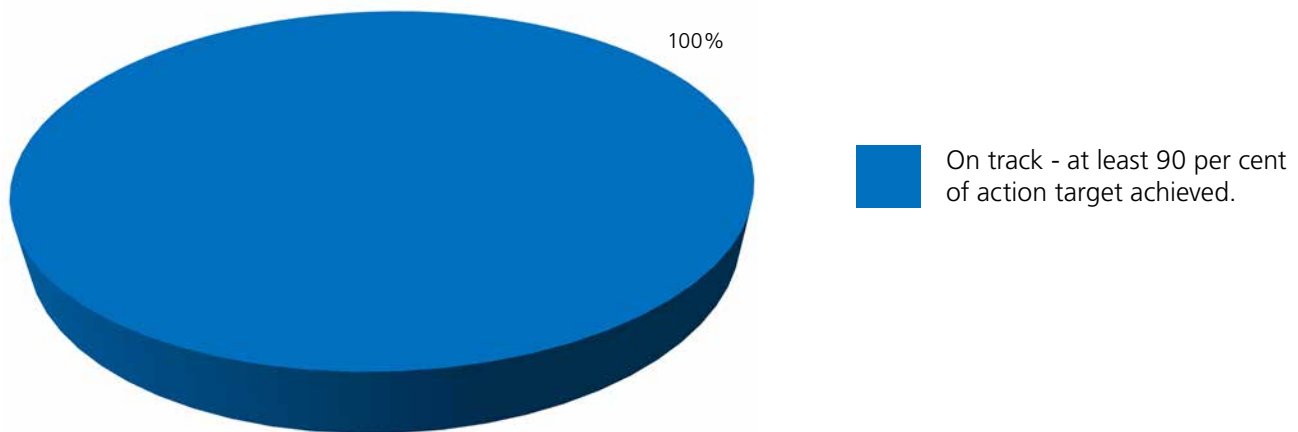
Development application online enquiries							
Year	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Visits	4,333	3,994	6,458	5,212	6,499	9,712	9,819

The coming year

City Development staff will again focus on a number of major endeavours in the new financial year, key among these being to:

- ensure planning applications are handled within legislated timeframes
- provide advice and support to customers
- streamline internal processes to further enhance efficiency
- update and add to the information available on the website to assist customers in obtaining even more information online
- support and facilitate the electronic lodgement of development applications.

Overall performance of City Development



City Works

City Works is primarily responsible for maintaining and improving the city's infrastructure, amenities and property assets. Through a team of staff and contractors, City Works delivers a variety of civil and capital works jobs, provides services in the horticulture and arboriculture areas, delivers cleansing services in the form of street sweeping and roadside litter collection and maintains and upgrades Council-owned buildings.

Civil Works and Services

The Civil Works and Services team maintains and constructs most of West Torrens' infrastructure and amenities and attends to activities such as road and footpath maintenance, graffiti removal, line marking, signage, reserve furniture installation and bus shelter maintenance.

During the past financial year, some of the larger projects included:

- Resealing and reconstruction of various roads throughout the city.
- Replacing of road kerb and water tables.
- Upgrading and replacing footpaths.

- Resealing various sections of the shared pathways along the River Torrens Linear Park and the Westside Bikeway.
- Installing new, and replacing existing, pedestrian LED lighting:
 - o along the River Torrens Linear Park in Lockleys and Fulham
 - o the Westside Bikeway in Marleston
 - o Coast Watchers Reserve, between Henley Beach Road and Ashburn Avenue, Fulham.

- Installing new solar pedestrian LED lighting along the Anna Meares Bike Path, adjacent to Sir Donald Bradman Drive in the vicinity of Adelaide Airport.

- Ongoing annual upgrades and replacement of the city's drainage infrastructure.
- Improvements and upgrades to stormwater pumping stations in Fulham.
- Building new and improving existing playgrounds at:
 - o Kesmond Reserve, Keswick
 - o Camden Oval, (West), Novar Gardens

- o Mile End Common, Mile End
- o Hoylake Reserve, Novar Gardens
- o Kevin Avenue Reserve, West Beach.

In addition, minor maintenance was undertaken to more than 9,000 square metres of concrete, paving, bitumen footpaths and driveways, added to which was the minor maintenance of 1,100 metres of concrete kerbing. The Civil Works and Services team further removed almost 4,500 square metres of graffiti and upgraded and maintained playgrounds, lighting and furniture in parks and reserves.

Horticultural Services

The Horticultural Services team is tasked with landscaping the city's parks, gardens and reserves, caring for its many trees and plants, maintaining ovals and attending to all irrigation requirements.

Responsibilities extend to tree assessment and planting, upgrading reserves, pest and weed control and general maintenance.



Our Horticultural Services staff help coordinate community plantings such as Arbor Day.

City Works (cont)

The team enjoyed a particularly active 2016/17, with just some of the initiatives including:

- Adopting a water-conscious approach to the development of reserves and open space.
- Improving irrigation management and reducing water usage in existing reserves and parks such as:
 - o Carolyn Reserve, Fulham
 - o East Parkway Reserve, Fulham
 - o Golflands Reserve, Glenelg North
 - o Hoylake Avenue Reserve, Novar Gardens
 - o River Torrens Linear Park, Holbrooks Road, Underdale
 - o Richmond Oval, Richmond
 - o Westside Bikeway, Marlestone/ Plympton (near the Birdwood Terrace and Moss Avenue intersection).
- Pruning and maintaining almost 1,000 trees.
- Continuing to establish new rain gardens in selected streetscapes.

- Hosting community planting days that resulted in more than 5,000 biodiversity plantings along the River Torrens Linear Park.

The city's greening program saw around 1,050 street and reserve trees planted during the year.

Fleet, Cleansing and Support

City Works' Fleet, Cleansing and Support team helps to keep the wheels turning by maintaining all fleet vehicles, managing the necessary stock and plant and providing cleansing services such as street sweeping and underground stormwater maintenance.

During the year more than 90 tonnes of general street rubbish was collected and 14,000 kilometres of road was swept, collecting an average of 125 tonnes of general leaf litter each month.

The Fleet Services crew also maintained more than 400 items of plant and equipment – from light and heavy motor vehicles to earthmoving equipment and power tools.

The coming year

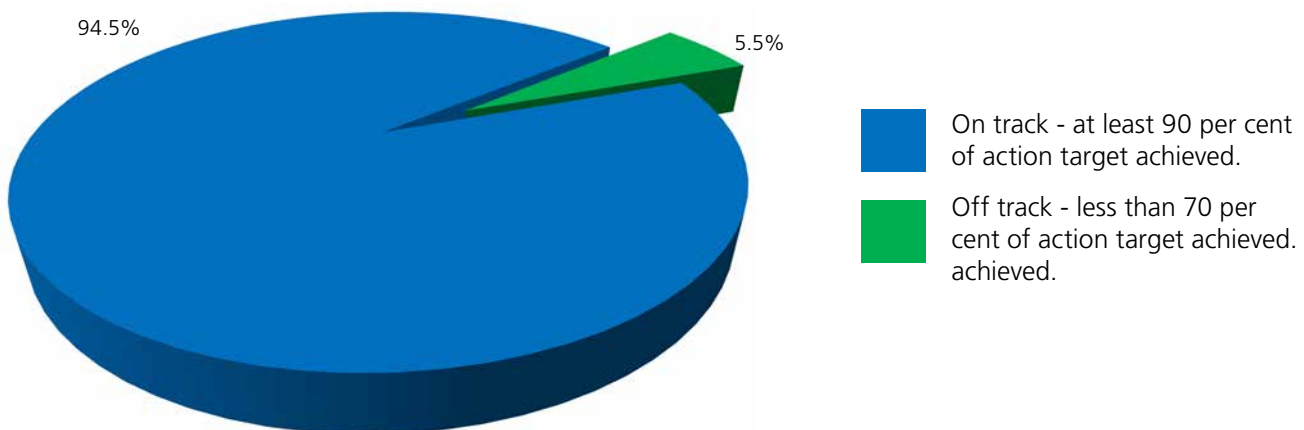
Working collaboratively with other Council departments, City Works will continue to provide services to residents by maintaining and upgrading roads, reserves, public facilities, buildings and infrastructure.

Much of the activity will centre around the 2017/18 capital works program and its road reconstruction and resealing projects, footpath and irrigation upgrades and improvements to reserves and open space areas. More specifically, attention will be given to the ongoing upgrade of the existing pedestrian lighting along the River Torrens Linear Park pathway and the Westside Bikeway.

Significant building projects earmarked for 2017/18 will include building improvements and compliance programs at the Thebarton Theatre complex, the Thebarton Community Centre and the Star Theatre complex.

Finally, playground upgrades at Montreal Avenue Reserve in Novar Gardens, East Parkway Reserve in Fulham, Jubilee Park Reserve in Glandore and Dove Street Reserve in Thebarton, will see new gym equipment and shade structures installed.

Overall performance of City Works



City Assets

City Assets is responsible for the delivery of capital projects and management of traffic, assets, technical services and Council-owned property. Its core responsibilities extend from infrastructure planning, design and construction to traffic and parking analysis, the management of stormwater – including flood mitigation – and property management. The department also provides engineering services and develops asset management plans and strategies that help achieve long-term sustainability of the city's building and infrastructure assets, which currently have a replacement cost of \$144 million. City Assets' staff also liaise with external stakeholders, including the State and Commonwealth governments, on larger projects that impact the wider community.

Major projects

Tennyson Street, Kurralta Park

A highlight of the 2016/17 financial year was the completion of the upgrade of Tennyson Street, between South Road and Clifford Avenue in Kurralta Park. The redesign delivers improved road verges, including rain gardens, for the collection and removal of pollutants from stormwater flows in the street while preserving parking on both sides of the road. Furthermore, and in line with the street's status as part of the 'BikeDirect' strategic network of bicycle routes across greater Adelaide, wider traffic lanes have been provided and pavement markings added to remind drivers to be aware of cyclists.

At a cost of \$1.6 million, this project achieved the upgrade of the road pavement to a suitable standard for its current use and in anticipation of the increasing traffic that could result from a number of major changes to the area, including the State Government's 30-Year Plan for Greater Adelaide (with higher density living along arterial corridors) and Council's Housing Diversity Strategy.

Holland Street, Thebarton Road upgrade

The \$1.68 million upgrade of Thebarton's Holland Street, between the River Torrens and Anderson Street, was completed during the year in review. Holland Street forms a key gateway from Phillips Street to the Sir William Goodman Bridge and is identified as a bicycle route on Adelaide's BikeDirect network. The completion of this project is in line with one of the key objectives of the Thebarton Technology Hub Master Plan Report (2013), which sought to position Holland Street as a 'greenway' and help create a significant north-south pedestrian and cycle link and reconnect the area with the River Torrens Linear Park trail and Entertainment Centre precinct.

The Holland Street upgrade delivered a number of improvements to the streetscape, among them:

- An off-street bikeway on the east side verge, separated from traffic lanes by tree pits and a parking lane.
- A 'meeting place', comprising a shared plaza between Winwood Street and the River Torrens River, where the traditional vehicle roadway has made way for a predominately pedestrian plaza ideally suited to community gatherings, small community events and food trucks.

In the coming year, the second stage of West Thebarton Road /Phillips Street upgrade will be attended to when the reconstruction of Phillips Street, between James Street and Port Road, Thebarton, is undertaken.

This upgrade will provide improved facilities for pedestrians, cyclists and bus passengers, improvements to the road pavement for freight access and enhance the general amenity of the road reserve. More specifically, it will deliver a road pavement suitable for current use as well as the anticipated increased traffic resulting from initiatives such as the State Government's 30-Year Plan for Adelaide and its associated higher density living along arterial corridors, as well as major State Government road projects such as the North - South Corridor project to upgrade South Road and the establishment of the Thebarton Technology Hub.

George Street upgrade

After extensive consultation with the local and greater community, designs have now been adopted and developed for the complete reconstruction of George Street, Thebarton, from South Road to Dew Street, with works to start in the new financial year.

A major project, it will see improvements to the road, intersections, footpaths, stormwater and landscaping. It will entail new kerb alignments on both sides of the road, a full reconstruction of the road pavement, new indented parking bays and bus stops and the associated removal of car parking. New footpaths and driveways will also be constructed and some existing street trees removed and replaced with a greater number of new trees.

This \$2.7 million project further includes a new roundabout at the intersection of George and Dew Streets that promises to improve traffic behaviour in what is a well-known traffic black spot. The capacity of the local stormwater drainage system in the street and servicing areas to the east is also to be improved with the installation of new underground stormwater drainage along George Street from South Road to Dew Street and along Dew Street to Maria Street and Maria Street through to Albert Street.

City Assets (cont)

Asset management

In the ongoing quest to meet Council's corporate aspirations of sustainable financial management and proactive asset management, City Assets continued to assess the renewal, rehabilitation, upgrade and maintenance requirements of its assets based on service levels, service standards, performance and use. The acquired information will be used to reinform ongoing capital and maintenance funding requirements and the financial planning process that encompasses the long-term financial plan and capital works.

Work on the development of a Fleet and Plant Asset Management System, which started in 2015/16, was completed during the year. It strengthens our ability to deliver efficient works and services by ensuring that value for money is achieved from procurement and operational performance, as well as to allow us to actively manage the plant

and vehicle fleet.

In addition, City Assets staff completed a condition audit of footpaths and kerb gutters, began work on the development of the playground mobile inspection and works order system and put plans in place for a \$50,000 condition audit of all stormwater assets in the coming year.

Roads and footpaths

More than \$9 million was spent on transport-related capital works in 2016/17, with priority given to projects identified within Council's Road and Footpath Asset Management Plans. The vast majority of the funds – some \$8.5 million – was spent on the resealing of road surfaces, the replacement of kerbs and gutters and the reconstruction of roads.

Several large projects were either started or were completed during the year, with about \$5 million spent

on reconstructions of Holland Street, Thebarton; Tennyson Street and Beauchamp Street, Kurralta Park; Norma Street, Mile End; Military Road, West Beach; Birdwood Terrace, North Plympton; May Terrace, Brooklyn Park and North Parade, Torrensville.

Works included new road pavements, kerbs, gutters, street lighting, stormwater infrastructure and footpaths. In keeping with both the State Government's stormwater strategy, 'The Future to Stormwater Management', and the city's commitment to environmentally sustainable development, our engineers continued to strive to deliver projects that optimise the environmental outcomes for urban waterways and coastal environments and in this regard, installed innovative bio-infiltration beds at Tennyson Street, Kurralta Park.

A further \$580,000 was spent on renewing and constructing footpaths



Holland Street at Thebarton was given a \$1.6 million facelift.



across the city, with the most notable upgrades rolling out on Tapleys Hill Road, Fulham and King Street and Darebin Street, Mile End. At the same time, we continued with our footpath remediation program to address footway defect areas along major arterial roads and provide greater pedestrian safety.

In the year ahead, some \$2.5 million will be allocated to the road reconstruction of Phillips Street, Thebarton, while reconstruction work is also earmarked for White Avenue, Lockleys; Aldridge Terrace, Marleston; Birmingham Street, Mile End; St Andrews Crescent, Novar Gardens; Wainhouse Street, Torrensvile; Cambridge and Toledo Avenues, West Beach; and Britton Street, West Richmond.

A further \$1.1 million will go towards, among others:

- A \$360,000 public lighting installation and upgrade program that includes the completion of lighting at Westside Bikeway Reserve.
- The ongoing installation of new – and upgrades to existing – public bus shelters, valued at \$150,000.
- A \$280,000 program of minor traffic management work at identified locations, including pavement bar layouts, pedestrian kerb ramps, stop and give way signage with associated line marking; the construction of a roundabout at the intersection of Ashley Street and Hardys Road, Underdale; and the continuation of the Torrensvile/Thebarton Local Area Traffic Management Plan.

Stormwater

The \$2.1 million upgrade of the existing major trunk underground stormwater drainage along May Terrace, Lockleys was completed during the year, while the stormwater duplication in Rutland Avenue was extended across Henley Beach Road, Lockleys, into Clyde Avenue to further enhance the system. In addition, a \$280,000 underground stormwater pipe in Mile End's Henley Street and Rankine Road was constructed.

The focus in the new financial year will remain on the duplication and major upgrading of the Lockleys Catchment Drainage Systems, with a substantial project to upgrade the existing stormwater drainage from May Terrace, across Henley Beach Road and into Rowells Road and Douglas Street, Lockleys, to be tackled.

Additionally, works will continue on the Council-wide Stormwater Management Plan to model the performance of all existing stormwater systems from a water quantity and quality perspective, while considering the impacts of climate change and urban consolidation. This will allow Council to better determine where future works will be required and how to prioritise requirements.

Property Services

The Property Services' team collaborates with City Works to provide advice, guidance and support on larger scale projects and during the year saw to:

- The completion of the design and documentation for the \$2.5 million redevelopment of Weigall Oval Stage 1 that includes an upgrade of the reserve, new tennis courts and car parking.
- The commencement of the detailed design and documentation for the \$7 million Camden Oval redevelopment.

- The commencement of Stage 1 of the \$2.5 million Lockleys Oval/ Apex Park redevelopment comprising a new horse dressage arena, new clubrooms for the Girl Guides and Scouts and a reconfiguration and upgrade of the wetlands.

The team also undertook upgrades to building fire systems, construction of new public toilet amenities and minor building works at Richmond Oval, Camden Hall and Plympton and Thebarton Community Centres.

Traffic Services

Transport Strategy

City Assets continued to implement Transport and Bicycle Strategy recommendations during the year, moving closer to its goal of providing an interconnected transport system.

With the completion of the Local Area Traffic Management (LATM) study at Underdale, Torrensvile and the Thebarton area bounded by Henley Beach Road, Holbrooks Road, Port Road, James Congdon Drive and the River Torrens, Council proceeded with a number of traffic control solutions, in particular the construction of the roundabout at the Hardys Road and Ashley Street intersection. A similar LATM study commenced for both the Novar Gardens /Camden Park precinct and the Mile End/ Richmond area.

LATM is concerned with the planning and management of the usage of road space within local traffic areas and involves the use of physical devices, streetscaping treatments and other non-physical measures such as regulations, to influence vehicle operation and so create safer and more pleasant streets.

Council's bicycle network was further improved with some \$110,000 going towards the completion of a shared path bridge over Brown Hill Creek at the intersection of Watson and Beare Avenues, Netley and the creation of a \$108,000 shared path along Beare Avenue.

City Assets (cont)

In addition, \$50,000 was allocated to minor traffic management works such as pavement bar layouts, pedestrian kerb ramps, stop and give way signage with associated line markings and the completion of a Koala Crossing on Jenkins Street.

Road Safety Group

The City of West Torrens Road Safety Group works in conjunction with Council and external stakeholders, including SA Police, the Department of Planning, Transport and Infrastructure and the community, to promote road safety and awareness and respond to the road safety concerns of the local community and road users.

In 2016/17, the group continued to roll out its '50km' bin stickers program and also undertook a Mock Crash event at Thebarton Oval, attended by about 500 high school students from schools within and around the West Torrens' area.

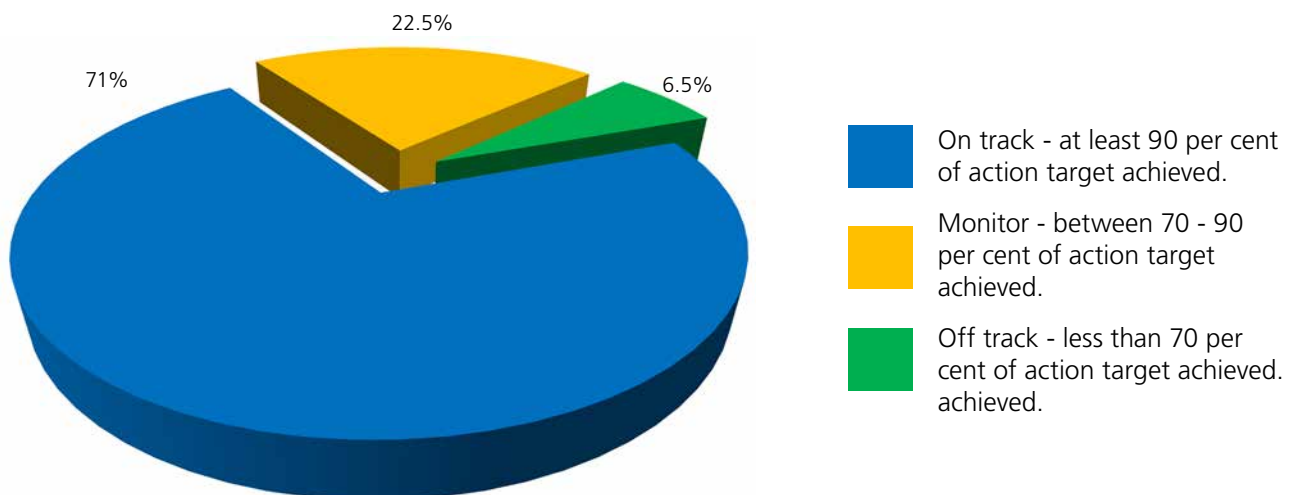
The Mock Crash demonstrations aim to save lives by educating young drivers on the impact of a serious motor vehicle crash, in particular where a fatality occurs.

The coming year

Allocations and plans for the coming year include:

- \$15 million for the staged upgrade and improvement of the sports field and reserve area at Weigall Oval comprising new open space facilities such as a playground, tennis courts, pathway linkages and lighting improvements to the sports fields and turf areas. Further stages of the project will include the development of a new building facility for the sporting clubs.
- A \$1.2 million contribution to Torrensville Bowling Club for the interface works and car parking for Kings Reserve/Thebarton Oval, an element of the overall bowling club redevelopment that comprises a new building and indoor bowling facility.
- \$500,000 to fund the upgrade and improvements to Kings Reserve, Stage 1 which will include playground and skate park facilities, new shared pathway linkages, with lighting improvements for pedestrians, reserve irrigation and water features, improvements to the sports fields and reserve and improved car parking.
- \$400,000 to be spent on traffic management in the coming year, with the installation of a Wombat Crossing on Jenkins Street, Cowandilla to service the Cowandilla Primary School, the upgrade of the junction of Ashwin Parade and Hardys Road and preliminary design works to realign Daly Street and the Watson Avenue/Beare Avenue road bridges all earmarked for attention.
- The creation of a road safety awareness campaign for primary schools via the Road Safety Group.

Overall performance of City Assets



Community Services

The City of West Torrens' Community Services department encompasses Community Development, Library and Home Support and seeks to provide opportunities for the community to connect with each other to reduce social isolation, improve quality of life and bridge the digital divide.

Children and Youth teams

More than 110 school holiday and after-school activities were offered to children and youth during 2016/17, including:

- Eleven 'Little Day Out' or 'Little Day In' events that highlighted the city's public parks, community facilities and recreation opportunities.
- Football, swimming and netball programs at various venues across the city for migrant and refugee children from local schools.
- A skateboard, BMX and scooter competition for those above five years of age, held at West Beach Skate Park in collaboration with Adelaide Shores, YMCA and the City of Holdfast Bay.

- A Youth Expo at the Titanium Arena that, in association with the Cities of Charles Sturt and Port Adelaide Enfield and The Multicultural Communities Council of SA, showcased services for young people in the western region.
- Delivery of services that contributed to 'Public Health Week' initiatives across Council.
- A partnership with Western Workers to host youth forums that shared best practice initiatives and learning across the western region.

IMPACT

The IMPACT youth group continued to provide input into the design and implementation of the school holiday and after school activities that promote literacy, engagement and connection in the community.

Events ranged from story tents and multicultural story time sessions to celebrate the art of storytelling, outreaches to local kindergartens and displays around significant occasions such as NAIDOC and Reconciliation Week; to parenting support

workshops on conditions such as dyslexia and a raft of Little Day In and Little Day Out programs.

Community gardens

The West Torrens' community gardens program continued to grow, with new families and individuals signing up and enjoying the rewards of harvesting their own vegetables and soft fruits. Support and advice was also provided to a number of post-graduate university students researching the establishment of accessible community gardens in aged care and other community settings. In addition, the program featured well-attended and appreciated gardening, composting and worm-farming workshops.

Volunteers

Council's most valued team of 149 volunteers collectively delivered more than 10,100 hours during 2016/2017, with their efforts recognised and celebrated at an annual afternoon tea event for all local volunteers and lunch for those specifically involved with the City of West Torrens.



Our Little Days Out during the year included one where participants could learn about safe beach fun.

Community Services (cont)

The occasions also recognised three volunteers with 15 years' service and two with 10 years' service.

Council teamed up with the Department for Communities and Social Inclusion to fund a number of volunteer courses, among them nine full-day Child Safe Environments courses, five First Aid courses, four Mental Health First Aid courses, two Manual Handling courses and a JP Training course.

Transport

Community transport volunteers provided almost 2,600 hours of service while transporting some 12,400 passengers to local services and outlets such as shops, doctors, banks and hairdressers. We also undertook a number of 'social inclusion' tours which took in global foods and historical sites, as well as op shops.

Transport was provided for children, youth and those attending multicultural programs, as well as the Library's annual 'community selection' evening.

Social and community inclusion

Community Services played its part in the city's social inclusion initiatives by:

- Promoting our Sewing Studio program and supporting its members.
- Sending around 150 bags, 200 skirts and an assortment of blankets and teddy bears to Africa and assisting with flood relief work in the Philippines.
- Supporting outreach groups such as West Torrens Knitters, Orange Tree Quilters and Thriving Neighbourhoods.
- Participating in the Local Government Access and Inclusion Network.
- Distributing donated goods to organisations that support people in need.
- Hosting a celebration for International Day of People with Disability.

- Providing input to the State Disability Inclusion Bill and various planning and building guidelines.
- Supporting the inclusion of people with disability in volunteer programs.
- Responding to the concerns of local residents and support agencies in relation to disadvantaged groups.

Gallery exhibitions

The West Torrens Auditorium Gallery was again fully booked throughout 2016/17 and hosted numerous exhibitions, among them the:

- Adelaide Fringe Exhibition
- SALA Exhibition
- SA Photographic Exhibition
- Inaugural 2017 West Torrens Art Prize.

The latter attracted 100 entries reflecting the theme 'Between the City and the Sea', with the winner Paul Whitehead receiving \$10,000 for his painting of the iconic Thebarton Theatre entitled 'The Thebbie'.

Cultural events

A number of significant cultural events featured on Council's calendar during the year, key among the Indian and Irish cultural evenings and Harmony Day and Refugee Week activities.

The well-supported Indian and Irish evenings provided a unique 'cultural immersion experience' for the community, which had the opportunity to sample and appreciate the music, food and dance of both cultures and understand their contributions to the rich tapestry of Australian life.

Harmony Day, in turn, was celebrated with spice mixing and aromatherapy sessions, as well as sari wrapping demonstrations; while a series of rag rug weaving workshops and sessions on the ancient Chinese relaxation technique of Falan Dafa headlined Refugee Week.

Community outreach

During the year, members of the team spoke to groups of residents in aged care settings and presented career information to young people at the Plympton International College (formerly William Light R-12 School), while 88 Junior Development Grants, totalling \$24,900, were awarded.

Community centres

The Thebarton Community Centre was again well-utilised, with bookings up 19 per cent on the previous year and feedback from users being overwhelmingly positive. Activities ranged from expos and public markets to cultural events and an array of engagement, wedding, anniversary, birthday and Christmas parties.

Aged care

Following recent changes to aged care, Community Services successfully completed the My Aged Care Commonwealth Home Support Programme (CHSP) audit, with the renewed funding providing eligible residents' with domestic assistance in areas such as cleaning, shopping, light gardening and social support and some \$35,000 for home modifications and home maintenance.

West Torrens OPAL

With research showing that 41 per cent of a child's daily food intake is in the form of snacks, OPAL used the year to launch its 'Make it a Fresh Snack' initiative that promotes fresh and healthy food choices over packaged and processed alternatives. Flyers and fridge magnets, as well as information on Council's website and via social media, promoted the campaign, while OPAL also partnered with the City of Holdfast Bay and Natural Resource Management groups to deliver free workshops to local schools and preschools that link food gardening to the curriculum.



Library

The Hamra Centre Library and the Mobile Library continued to provide the community with access to a diverse collection of books, audio books, DVDs, CDs and magazines, with 13,317 new items added during the year, taking the collection to more than 70,000 items. The Hamra Centre was visited by 231,628 customers, with an additional 1,031 customers using the Mobile Library Service.

During the year some minor building works were undertaken on the Hamra Centre to accommodate a six-bin automated library materials sorter; a project that saw the City of West Torrens win the 2016 Local Government Association Workers Compensation Scheme Award 2016 for Best Practice in Work Health Safety.

New initiatives

Grant review

Council's grant process – including donations and sponsorship – was reviewed to streamline eligibility criteria, the application procedure and monetary allocations, with an online 'SmartyGrants' system purchased to further enhance the application process. This will come online during 2017-18.

Centenarians' project

As part of the 2016 Every Generation Festival and awards program, the contributions of some of West Torrens' oldest residents – including nonagenarians and centenarians who still drive and play golf each week – were recognised at a lunch in their honour. Hosted by the Mayor and Elected Members and with the Member for Hindmarsh Steve Georganas MP as a special guest, it reminded all that 'active ageing' is more than a slogan in the west.

Thriving Neighbourhoods

A local collective group, Thriving Neighbourhoods brings together community partners to plan and develop programs that support and strengthen outcomes for children, youth and families within the West Torrens' community. A Community Advisory Group comprising local community members and school governing representatives provides a community voice to guide local strategies and actions, one of which has delivered three pop-up café engagement events, each attended by some 300 people and focused on neighbourhood connectedness and engagement.

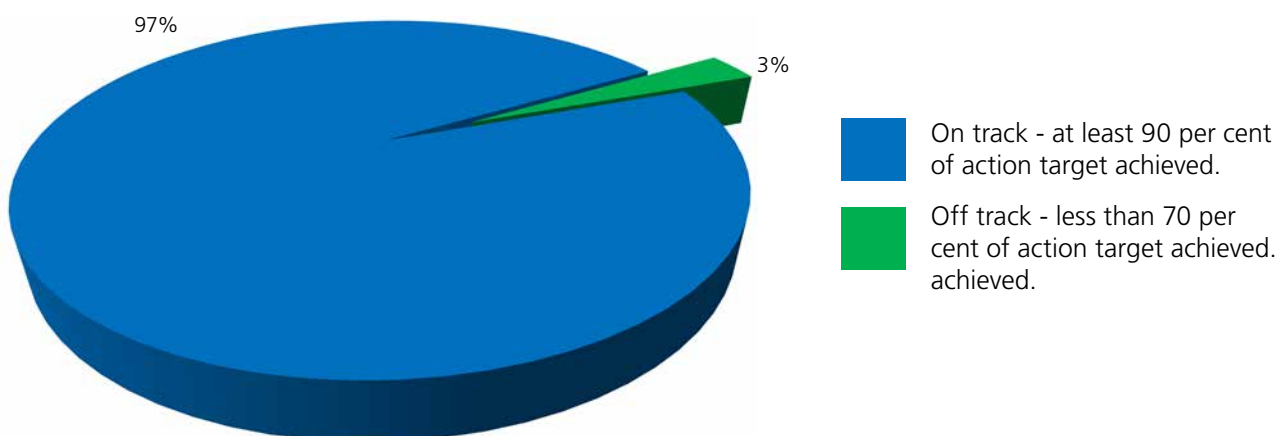
The coming year

The success of an Active Ageing Expo at the Plympton Community Centre in June 2017 has prompted Council to run a series of events in the new financial year. These will be called 'Drop In Fridays' and will be targeted at bringing those who are 65+ together for events, workshops, outings and, above all, a place where people can just have a coffee and a chat.

The increased use of Thebarton and Plympton Community Centres, as well as plans to build a Community Hall at Cowandilla, has seen the Community Development division create a dedicated Facilities Team to provide a greater focus on the administration of the centres in the future.

In partnership with the Brickworks Marketplace, Community Services will open a reading nook and Little Library book swap service in an empty shop in the centre from July 2017. Its success will be monitored by both groups until the end of 2017, after which a final decision will be made as to whether or not to continue the service.

Overall performance of Community Services



Strategy and Business

Strategy and Business supports the organisation to achieve its strategic objectives by establishing effective systems and processes and ensuring that decision making meets the highest levels of integrity through effective procurement, governance and risk management frameworks. It is also responsible for developing Council's key strategies and plans in consultation with the community, Elected Members and other stakeholders. This is supported by a consistent and professional message delivered through promotional materials and event expertise which informs, educates and engages with the community.

Strategy

Western Region Tourism Destination Action Plan

The Western Region Tourism Destination Action Plan is a joint initiative with neighbouring councils Charles Sturt, Port Adelaide Enfield and Holdfast Bay that, in consultation with key local tourism stakeholders, has as its overriding objective to raise awareness of Adelaide's western region as a tourism destination.

The Plan is the first of its kind for the region, with some of its key objectives being to:

- Increase visitor numbers, expenditure and repeat visitation to the western region.
- Increase number of sustainable tourism jobs.
- Increase investment in tourism infrastructure.
- Influence policy and legislation to benefit the tourism industry and to facilitate continual improvement.

Heritage Grants Program

The Heritage Grants Program underwent a comprehensive review this past year and will be reinstated in 2017/18. This program seeks to ensure that the City of West Torrens continues to recognise that built form in the West Torrens' area is a tangible embodiment of the history of the area and its strong migration influence by applying heritage listings

to development that demonstrates changes to how we live and work, as well as recognising places of importance to local identities.

Open Space for Higher Density Structure Plan

The Strategy team secured funding from a range of sources – among them the LGA Research and Development Scheme DPTI's* Open Spaces and the Places for People Fund – to allow it to undertake a number of leading practice projects during the year.

* Department of Planning, Transport and Infrastructure

Work is currently underway on the part DPTI-funded Open Space for Higher Density Structure Plan project that seeks to address the vexed issue of adequate open space for existing and future residents in the context of our growing population. It aims to identify suitable locations for open space to meet the needs of growing infill populations within the context of recent planning policies while also looking at new and innovative ways to deliver open space in the public realm.

Development Plan Amendments

The Strategy team attended to a number of Development Plan Amendment (DPA) related queries during the year including writing to the Planning Minister to support the SA Jockey Club's proposed Development Plan Amendment being progressed as a Ministerial DPA.

The team also:

- Initiated the Employment Lands Analysis Project to review availability of commercial, industrial and mixed use land across the city to determine adequate provision and where land could be considered for conversion to residential or mixed use verses where it needed to be retained for commercial use.
- Maintained connections to stakeholders in the region through bodies such as Adelaide Airport Limited Planners Forum and

advocated for the city's interests with regard to airport planning matters.

- Responded to issues arising from the State Government's planning reform agenda and review of the 30-Year Plan for Greater Adelaide, released 30 May 2017, and advocated for the city's interests.
- Responded to DPTI infill development proposals including the Inner Middle and Metropolitan Urban Corridor DPA first proposed in 2015, as well as subsequent follow-up Ministerial DPAs which superseded earlier policy.

Community Land Management Plans

During the year in review, three new Community Land Management Plans were being prepared to be presented to Council for endorsement. This included the consolidation of the existing 11 plans into three:

- Reserves and Sporting Grounds
- Drainage Lands
- Community and Commercial Facilities.

It is expected that the plans will be presented to Council in the next financial year.

Governance

Governance provides support, advice and frameworks for staff and elected members to undertake their duties and encompasses the accountability of staff to the elected members and, in turn, the elected members and staff to the community.

Among its significant outcomes during the year were:

- Coordinating the Keswick Ward Supplementary Election.
- Reviewing and establishing new Council By-laws.
- Managing public registers.
- Coordinating Freedom of Information applications.
- Coordinating and managing primary and ordinary returns.
- Managing authorisations and delegations.



- Reviewing and updating policies in collaboration with other departments across Council and drafting new policies where required.
- Providing advice and workshops on matters concerning legislative amendments.
- Providing support to Council and Council Committees.

Procurement

With much of its budget spent on goods, services and works that improve the lives of ratepayers, Council continued to develop a systematic approach to procurement which delivers value for money and cost savings, efficient and effective services, robust processes and effective risk management and probity and compliance

It further established its own panel of contractors for minor works such as electrical, plumbing, air-conditioning and maintenance, for legal services and for arboriculture and related tree services. In keeping with its push to reduce time and money associated with tendering and obtaining quotations, Council's online tendering platform VendorPanel continued to be used to help streamline the purchasing process and reduce administration costs while creating significant opportunities for local business.

In 2016/2017, some 38 formal requests for tenders/quotations were issued for a wide range of goods and services, among them road, kerb, watertable and footpath reconstruction, bikeway, pedestrian and reserve lighting, fire and safety upgrades and community support services.

Media and Events

Media and Events' staff provide promotion, event and community engagement assistance to Council and help keep local residents abreast of both projects being undertaken for and services available to the community.

Staff advise and support various areas of Council around publicity, education and event organisation and help departments design and deliver community engagement activities.

The team worked with colleagues to introduce a new concept, a cultural night, into the ninth annual Summer Festival, to showcase the numerous cultures that contribute to the social fabric of the city. This addition, which celebrated Greek, Italian, Afghani, Chinese, Indian, Spanish and various African cultures through music, food and entertainment, not only helped to boost attendances to the various events to about 8,000 but earned a national Local Government Award in the Multicultural Australia 'Strength in Diversity' category.

The 'Fork on the Road' event, first introduced to great acclaim and support in 2016, was again part of the Festival and proved just as popular in drawing around 4,000 people to its spread of food, refreshments and entertainment.

Media and Events staff also contributed to the successful delivery of the annual Australia Day Awards and citizenship ceremonies, the Mendelson Scholarship ceremony, the Hilton RSL sub-branch's ANZAC Day Dawn Service and various networking events.

These and many other events were covered by Council's seasonal magazine, 'Talking Points', which continued to be produced and delivered to households within budget. Talking Points also reported on a raft of subjects ranging from community engagement and financial reporting to community projects and upcoming plans.

The team also used the year to enhance Council's various social media platforms and so better engage with and inform residents on newsworthy developments, events and consultations. New initiatives such as incorporating Facebook pages for the Thebarton Community Centre and Cummins House and creating an Instagram account helped to boost community participation with our



The 2017 Fork on the Road event as part of Summer Festival was a huge success and attracted thousands of people.

Strategy and Business (cont)

social media channels and increase engagement by 143 per cent.

Community engagement was also a focus, with input sought on various large-scale projects and issues, among them:

- The annual Summer Festival.
- How legislative changes to the Draft Dog and Cat Management Plan might affect pet owners.
- Thoughts on the at-call versus annual hard waste collections.
- Traffic movements in Novar Gardens, Camden Park and North Plympton.
- The proposed rezoning of some industrial areas in Torrensville and Underdale.
- Upgrades to and management of the stormwater project in Rutland Avenue, Lockleys.
- The West Thebarton Road project and its upgraded aesthetics.

A new 'engagement specific' section was also launched on Council's website and social media, print media and displays were employed to share information.

Internal Audit and Risk

Internal Audit is designed to help the organisation achieve its objectives by providing independent assurance on the effectiveness of risk management, internal control and governance processes and, in the year in review, recorded outcomes such as:

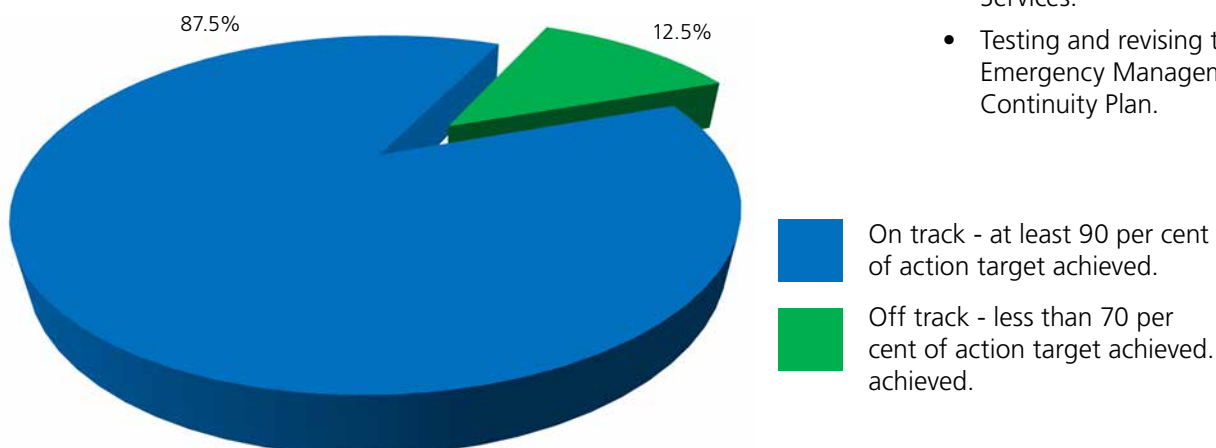
- Embedding a risk culture through risk inductions, workshops and training.
- Continuing to finalise business continuity and emergency prevention, preparedness, response and recovery processes.
- Testing and reviewing the business continuity plan.
- Reviewing the Enterprise Risk Management Framework and associated tools.
- Identifying, reviewing and updating strategic and operational risks.
- Undertaking internal and legislative audits.
- Developing the 2017/18 Annual Risk and Resilience Management Plan.
- Providing support to the Audit and Risk Committee.
- Administering the Internal Audit Plan.
- Delivering the annual Risk Management Plan.

The coming year

As thoughts turn towards 2017/18, Strategy and Business' key priorities will include:

- Finalising the Urban Design Framework.
- Implementing schemes for Heritage and Green Initiative Grants.
- Managing the implementation of the city's transition to the Planning, Development and Infrastructure Act 2016.
- Linking the Public Art Trail with the findings of the latent demand research undertaken to inform the Regional Tourism Strategy.
- Managing the Economic Development Strategy to guide development and investment attraction in the West Torrens' area.
- Finalising the Employment Lands Analysis project and using the results to advocate for local variations in planning zoning provisions.
- Monitoring airport noise.
- Managing the 2018 Council election.
- Reviewing contractor management systems and processes.
- Facilitating the Summer Festival program.
- Developing the 2018 - 2022 Internal Audit Plan and associated risk-based methodologies and key audit triggers.
- Reviewing Local Government Risk Services.
- Testing and revising the Emergency Management Business Continuity Plan.

Overall performance of Strategy and Business



Regulatory Services

Regulatory Services comprises Waste Management, Environmental Health and Compliance teams and is responsible for providing quality services to assist the community on issues such as household waste disposal, animal management, immunisation and community health.

The teams share a commitment to work in partnership with community, business and government sectors to provide a safe, clean, healthy and sustainable environment.

Waste Management

Reducing waste, reusing items and recycling those no longer of use remained high on the Waste Management team's agenda in 2016/17, with staff actively educating community groups and households on the importance of these practices.

During the year the team:

- Implemented a strategy to combat contamination in recycling and organics bins which included incentives to encourage behaviour change, a program of household bin tagging at the kerbside and regular feedback to residents.

- Continued to promote the 'If It Grows It Can Go' food waste recycling program that encouraged residents to place food scraps in a kitchen caddy before consigning them to their green organic bins or compost bin/worm farms.
- Promoted Council's illegal dumping strategy through community-wide education initiatives on its negative environmental impacts. The program's success is evidenced by the return-to-property rate of illegally dumped material maintaining an average over 55 per cent and continued cost savings to Council.
- Conducted 'Get Wasted' tours of landfill and recycling sites to educate the community on what happens to items once they are binned. The tours were supplemented by multiple shopping centre and school visits to promote waste minimisation and recycling, as well as online educational resources for school and community use.
- Continued the 'Mobilemuster'

program to promote the recycling of old mobile phones and in the process diverted 27 kilograms of used phones from landfill.

- Continued the battery recycling program for residents, with drop off points at Council's Civic Centre and Hamra Centre Library receiving a total 208 kilograms.
- Partnered with Solo Resource Recovery in an electrical waste recycling program that saw 522 residents drop off 1,377 items and effectively recycle 9.639 tonnes of electrical waste.
- Continued the kerbside hard waste trial collection for a 12 months, collecting and diverting from landfill 7,689 items, including 1,347 mattresses. A report will go to Council in the new financial year for a decision on the type of hard waste collection to be provided to residents.
- Provided 1,421 vouchers allowing residents to dispose of their hard rubbish – as well as green waste and building materials – free of charge at the transfer station instead of having to wait for the hard rubbish collection.

Which bin?

Recycling

For paper cups, plastic containers & bottles, glass bottles & jars, aerosols & steel cans.



Organics

For food scraps, tissues, paper towels, napkins, soiled pizza/takeaway boxes.



10c deposit containers



Waste

For soft plastics, plastic plates and polystyrene/foam items.



Regulatory Services (cont)

- Offered rebates to residents who purchased a worm farm or compost bin. 15 residents applied for the rebate.

During 2016/17 the Waste Management team provided community-focused customer service by way of waste management advice and education, with some 2,055 customer requests received on subjects ranging from illegal dumping to bin issues such as missed collections, repairs, contamination and bins being left out.

Mobile technology and its ability to allow officers to retrieve and update data while out in the field remained a key focus for Regulatory Services; while further enhancements saw mobile technology extended to illegal dumping inspections, allowing officers to view customer requests and update their inspection details while in the field. Mobile inspections now include nonconforming hard waste items and abandoned shopping trolleys.

Environmental Health

The Environmental Health team promotes and protects the health

of the community by providing and supporting public health education and services.

Food hygiene

The team continued to provide education sessions to community groups, interested businesses and schools around food hygiene and safety and public health. It also participated in the national Food Safety Week and worked collaboratively with other departments during SA Health's Public Health Week to promote Council services and our contribution to public health.

The Environmental Health Officers supported the community and businesses by monitoring health practices and ensuring the required measures were in place to protect public health. During the year, officers attended to 264 customer requests ranging from food safety, contamination concerns and environmental nuisance issues to poor health and hygiene conditions and communicable diseases.

Council also took part in the Food Safety Rating Scheme that officially

began in April 2016 and during the ensuing 12 months, issued 99 five-star, 10 four-star and 11 three-star food safety rating certificates to food businesses, while unrated inspection results were issued for 46 food businesses.

Immunisation

Council's immunisation program was again well supported by the community with numerous clinics conducted for residents, businesses and secondary schools. Organised in line with national best-practice clinical guidelines (National Health and Medical Research Council Immunisation Handbook and South Australia Vaccine Administration Code), the clinics administered 4,114 vaccines in 2016/17, including 1,167 for influenza (flu).

Council also entered into an agreement with the University of Adelaide to participate in the South Australian Meningococcal B vaccine herd immunity study which will involve all secondary schools in the area and continue through to December 2018.



Our Environmental Health Officers provide education around food hygiene and safety and public health to many local businesses.



Regulatory Services (cont)

Compliance

Compliance staff are responsible for enforcing legislation in areas such as parking, animal management, overgrown vegetation, backyard burning, goods on footpaths, illegal dumping and building works.

During the year, officers investigated 2,824 customer requests, handled either through education or enforcement. Furthermore, of the total expiation notices issued, 1,726 applications – 1,696 for parking; 14 for animals; 15 related to general compliance and one to development – were received and assessed for a Section 270 review under the Local Government Act.

In line with an objective in the 2012 - 2017 Animal Management Plan to encourage permanent identification of dogs and cats by microchipping, the team also hosted two microchipping days and microchipped 228 pets, including a ferret!

Officers responsible for animal management captured 434 dogs for

wandering at large and investigated 40 dog attacks, serving 10 dog control orders.

Other administration tasks and inspections involved:

- Assessing and issuing parking permits to 331 residents.
- Removing or eradicating 101 European wasp nests and bee swarms.
- During the fire season, assessing 367 properties for being a fire hazard and issuing 140 clean-up and 27 expiation notices.

The coming year

In the year ahead, Regulatory Services explore opportunities and investigate programs to further reduce waste going to landfill.

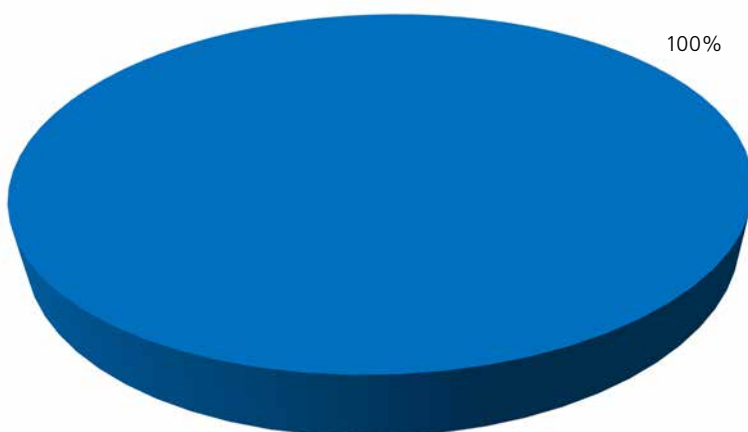
Other activities will include:

- Continuing to update systems, offer training and educate the community about changes in legislation, particularly the Dog and Cat Management Act 1995

and Local Nuisance and Litter Control Act 2016.

- Continuing its 'bin tagging' program to educate residents on correct bin usage.
- Further promote food waste recycling by continuing the 'If It Grows It Can Go' food program.
- Promoting rebates to residents who purchase worm farms and compost bins.
- Educating the community about illegal dumping and minimising its impact within the West Torrens' area.
- Hosting another microchipping day for pet owners.
- Further implementing mobile technology across Regulatory Services to improve out in the field management.
- Completing the Dog and Cat Management Plan.

Overall performance of Regulatory Services



■ On track - at least 90 per cent of action target achieved.

Financial Services

The Financial Services division is responsible for the development, management and coordination of the City of West Torrens' annual budget to ensure that the long-term and realistic financial goals required to deliver the desired services and amenities to residents are in place.

Annual budget

The balanced budget presented to Council for the 2016/17 financial year included operating expenditure of \$51.4 million and capital expenditure of \$25.9 million, an outcome achieved with an average 2.6 per cent rate increase, the second lowest in metropolitan Adelaide.

The major projects and their budget allocations included:

- \$2.5 million towards the upgrade of Lockleys Apex Park
- \$2.3 million for the Lockleys catchment drainage project
- \$0.6 million for the Brown Hill Keswick Creek drainage project
- \$20 million for capital works throughout the city

- \$4.8 million for waste management
- \$3.6 million for the recreation program.

In preparing and finalising the 2016/17 budget, Financial Services undertook community consultation to encourage residents to be involved in the budget process, learn about Council's plans, ask questions and provide feedback that was then used to inform the final budget decisions.

Reporting

Council met its financial and statutory and reporting requirements for 2016/17, with all statutory audits successfully completed. Financial reporting was conducted on a full cost attribution basis, as required under the Local Government Act 1999, while the reporting of consolidated strategic and financial information continued throughout 2016/17 along with rigorous budget reviews.

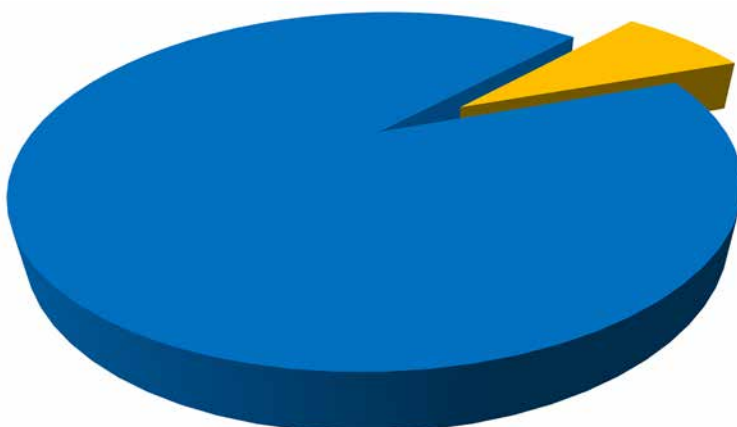
Long term financial plan

Legislation requires Council to annually review its Long Term Financial Plan with consideration to the Annual Business Plan and associated Infrastructure and Asset Management Plans. The 2016/17 review was completed in conjunction with Council's Budget and Annual Business Plan, while the Budget and Annual Business Plan for 2017/2018 was made available on the City of West Torrens' website and at the Civic Centre during business hours.

The coming year

Council's 2017/18 budget will again deliver a surplus operating result which will further sustain the city's financial position. This includes capital expenditure of \$28.5 million and a residential rate increase of an average of 2.2 per cent, with a minimum rate of \$889.

Overall performance of Financial Services



- On track - at least 90 per cent of action target achieved.
- Monitor - between 70 - 90 per cent of action target achieved.



People and Culture

Council's People and Culture department – previously Human Resources and Service Centre – exists to provide a safe, supportive and family-friendly working environment with staff across the organisation engaging proactively and collaboratively to manage the work health safety, human resource and injury management activities.

Service Centre

The Service Centre team is the face to the community and the first point of contact for many public enquiries.

In interacting with residents in 2016/17, Service Centre officers:

- answered 71,870 calls
- achieved a telephone abandonment rate of 2.33 per cent against Council's three per cent benchmark
- resolved 80 per cent of all call enquiries, the balance being dealt with by staff from other departments
- answered 79 per cent of calls within 30 seconds
- raised 7,747 customer service requests.

Improvements were also made to the functionality of the customer request management system to further improve consistency of information and responsiveness from team members in the field. The implementation of new contact centre software allowed staff to offer a multi-channelled, more accessible and convenient service to customers.

Finally, and in recognising the importance of positive customer experiences, employees worked with a dedicated leadership team to develop a customer experience framework that would allow them to be more customer-focussed.

Human Resources

The Local Government Employees Award Enterprise Agreement was successfully negotiated during 2016/17 while the South Australian Municipal Salaried and Nurses (SA) Enterprise Agreement remained under negotiation as the year closed.

A review of providers for both the Employee Assistance Program (EAP) and pre-employment medicals was also undertaken, with the EAP being augmented with an additional provider and a new provider being engaged for pre-employment medicals.

At the same time, an employee management system for recording and monitoring performance, EMS pro, was implemented across the leadership team.

The City of West Torrens is committed to providing a workplace for employees with a culture that values fair treatment. The Human Resources department continues to ensure for the provision of equal opportunities both during recruitment and throughout employment. We recognise that any threat, or harassment or discrimination in employment practices is inappropriate and illegal.



Work Health Safety is high on the agenda at Council.

People and Culture (cont)

Work Health Safety

With the Work Health and Safety and Injury Management Plan 2014 - 2017 finalised in the 2015/16 financial year, a new Work Health and Safety and Injury Management Improvement Plan 2017 - 2020 was developed in March 2017. This plan captures the outcomes from the annual Local Government Association Workers Compensation Scheme (LGAWCS) Key Performance Indicator Audit, undertaken in November 2016.

In addition, and as per LGAWCS requirements, a review of the Injury Management file management system resulted in processes being 100 per cent paperless, while onsite physiotherapy and task-specific manual handling training was rolled out in high risk areas to help reduce injuries. In addition, health and wellbeing information was provided to employees in line with SA Health recommendations on modifiable lifestyle choices.

Organisational culture

Efforts to achieve the best possible organisational culture were again the focus in 2016/17, with the leadership team's review of the existing culture resulting in the development of a City of West Torrens' culture and leadership brand. This will be launched in the new financial year and new programs put in place to encourage leadership and accountability.

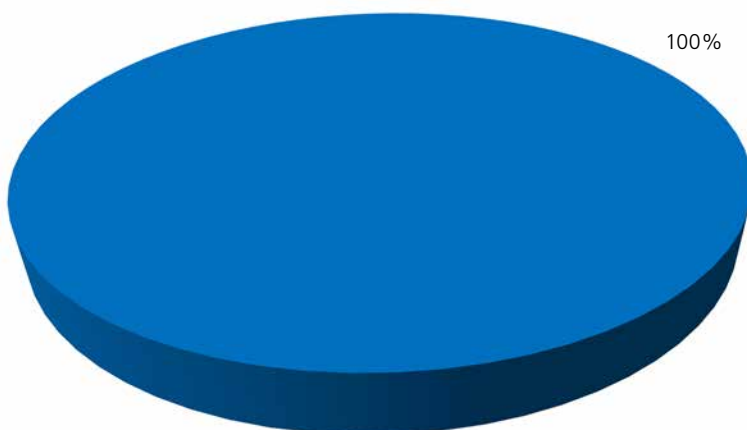
The coming year


Following the launch of our culture and leadership brand, work will begin on the 'Our Culture Action Plan' to deliver the rebranded culture and capture leadership development, embed rewards and recognition into the daily leadership activity, introduce an employment lifecycle program, identify continuous improvement tools to drive excellence and enhance interdepartmental communication.

A substantial component of the Work Health and Safety and Injury Management Plan 2017 - 2020 will also be progressed, while a number of continuous improvement initiatives will be tackled, among them:

- Implementing Skytrust software to automate injury, incident and hazard reporting and investigations.
- Developing and implementing key online forms.
- Establishing a work experience program.
- Implementing a quality management program within the Service Centre.
- Exploring multi-channel communication options for customers.
- Reviewing the after-hours service provider.
- Developing a Customer Experience Policy and Charter.

Overall performance of People and Culture



 On track - at least 90 per cent of action target achieved.



Information Services

With a commitment to continuous improvement, customer service and accountability, the Information Services department used much of 2016/17 to lift the organisation onto digital platforms and deliver an even more efficient and productive service to the community.

Performance

A key measure of the team's performance was service availability and in the year in review, Information Services achieved a 99.9 per cent success rate across its mail services, Council document production, IT infrastructure, business applications, web services, desktops, servers and telephony offerings, thanks largely to staff commitment backed by robust and reliable systems.

West Maps Public

As an offshoot to Council's widely used Geographic Information System (GIS), West Maps Public was launched during the year. This is a GIS system for the general community that allows them to search publicly available information about West Torrens based on local intelligence.

More efficient information management

The City of West Torrens was the first council in South Australia to take on the 'Objective' information

management product as its records management system. This new software, which has an annual cost saving, will improve user experience and provide greater functionality. The Information Services team implemented a new 'Agendas and Minutes' process to further streamline the production of Council documents.

Mobile workforce technology trials

In striving to improve customer service, efficiency and productivity, mobile work crews were supported with the successful trial of mobile technology that also enhanced compliance with safety requirements.

Digital transformation of council services

Several key services, including development assessment, building inspections and asset inspections, were transformed from paper-based to online services during the year resulting in improved productivity, efficiency and customer service.

New telephony and Service Centre software

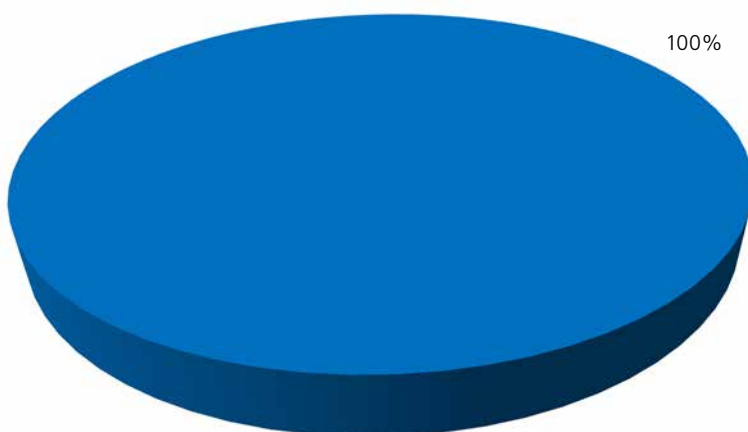
Council's telephony platform and Service Centre solutions were upgraded onto contemporary platforms in readiness for further service improvements.


The coming year

During the next 12 months Information Services staff will focus on:

- Helping staff maximise the benefits of state-of-the-art systems now installed in areas such as asset management, information management, human resource management and customer service.
- Upgrading IT hardware and software to maintain the currency of Council's IT assets.
- Redeveloping Council's website, with a focus on user behaviour.
- Assisting the Service Centre with the take-up of a multi-channel approach to service delivery that will provide customers with a seamless experience whether they engage via a telephone, online, SMS or face to face.
- Assisting Council's mobile workforce with the expanded take-up of mobile devices and real-time information to improve efficiency, productivity and accuracy in their roles and service delivery.

Overall performance of Information Services



 On track - at least 90 per cent of action target achieved.

Access to Council documents

This section of the Annual Report details information that Council is required to provide in accordance with relevant legislation. The documents and registers listed may be inspected:

- At the Civic Centre 165 Sir Donald Bradman Drive, Hilton during normal business hours
- On the Council website westtorrens.sa.gov.au

Copies of the documents are available for a small fee unless otherwise stated.

By-laws

The Council has five (5) By-laws to ensure the good rule and government of an area, and for the convenience, comfort and safety of its community. These being:

- By-law No.1 - Permits and Penalties
- By-law No.2 - Local Government Land
- By-law No.3 - Roads
- By-law No.4 - Moveable Signs
- By-law No.5 - Dogs.

Codes

A list of codes of conduct or practice that are in place as required under the Local Government Act 1999 or Local Government (Elections) Act 1999 is provided as follows:

- Mandatory Code of Conduct for Council Members
- Mandatory Code of Conduct for Council Employees
- Code of Conduct - Development Assessment Panel
- Code of Practice - Access to Meetings and Documents
- Code of Practice - Procedures at Meetings.

Terms of Reference

The following Council committees are guided by Terms of Reference which define the purpose, scope and authority of the Committee:

- Audit and Risk Prescribed General Committee
- Building Fire Safety Committee
- Chief Executive Officer's Review Prescribed General Committee
- Civic Non-Prescribed General Committee
- Community Facilities Prescribed General Committee
- Corporate Planning, Policy and Performance Prescribed General Committee
- Development Assessment Panel
- Finance and Regulatory Prescribed Standing Committee
- Governance Prescribed Standing Committee
- Strategy and Community Prescribed Standing Committee
- Urban Services Prescribed Standing Committee.

Policies

The City of West Torrens has two types of policies, Council Policies and Administration Policies. Policies are regularly reviewed to reflect the Council's Corporate Planning Framework, legislative changes, Council resolutions and decisions of the Executive Management team.

Council Policies

Council policies may be required by statute, related to the Council as an elected member body and/or be in the public interest.

- Advertising on Council Land and Related Public Infrastructure
- Animal Nuisance Complaints
- Annual Budget
- Asset Management
- Asset Naming
- Building Inspection
- Capitalisation of Assets
- Council Reception Room - Richmond Oval
- Customer Complaints
- Development Assessment Panel Delegations
- Elected Member - Recognition of Service
- Elected Member Gifts, Benefits and Hospitality Reporting
- Elected Members Allowances, Facilities, Support and Benefits
- Elected Members Attendance at Conferences
- Elected Members Electronic Communications Facilities
- Elected Members Records Management
- Elected Members Training and Development
- Elections Period Caretaker
- Enterprise Risk Management
- Expiation Notice Decision Review
- Flags
- Fleet Management
- Food Act Inspections and Auditing Fees
- Found Property
- Fraud and Corruption Prevention, Control, Reporting and Investigation
- Graffiti Management
- Grants, Sponsorship and Donations Program



- Impairment of Assets
- Impoundment of Vehicles
- Informal Gatherings and Discussions
- Internal Review of Council Decisions
- Investment
- Kerbside House Numbering
- Libraries
- Liquor Licensing
- Memorials
- Mendelson Foundation Investments
- Mendelson Foundation Support
- Natural Environment
- Ombudsman Enquiries and Investigations
- Order Making
- Parking Permits and Exemption
- Procurement Council
- Provision of Council Gifts
- Public Comment
- Public Consultation
- Rate Rebates, Remissions and Postponement
- Reporting and Investigating Council Member Code of Conduct Complaints
- Revaluation of Assets
- Sale and Disposal of Assets
- Social Media Use and Management
- Talking Points
- Treasury (Debt Management)
- Urban Tree Management
- Urban Verge Management
- Use of Public Footpaths and Roads for Business Purposes
- Waste Minimisation and Recycling Services
- Whistleblowers.

Administrative Policies

Administration policies, other than some HR policies, are not required by statute. They contain policy statements, procedures and processes to guide employees in relation to particular matters. Administration policies are approved by the Executive Management team, not the Elected Council.

- Attendance at South Australian Industrial Relations Commission
- Business Casual Days
- Children and Vulnerable Persons Safety Policy
- Classification Review
- Commonwealth Home Support Program (CHSP) Advocacy
- Commonwealth Home Support Program (CHSP) Assessment and Criteria for Services
- Commonwealth Home Support Program (CHSP) Carer Recognition
- Commonwealth Home Support Program (CHSP) Fees and Charges
- Commonwealth Home Support Program (CHSP) Service User Does Not Respond to a Scheduled Visit
- Commonwealth Home Support Program (CHSP) Quality Assurance
- Community Transport Program
- Conference Attendance by Employees
- Consultation and Communication
- Contractor Management
- Corporate Planning Framework
- Corporate Wardrobe and Name Badges
- Correspondence
- Credit Cards
- Criminal and Relevant History Screening
- Customer Interaction
- Disposal of Computer and Related Equipment
- Driver's Licence Fee Reimbursement
- Employee Gifts and Benefits
- Employee Records
- Employee Health and Wellbeing
- Entertainment Expenditure
- Financial Authorities
- Fleet Management
- Higher Duties
- Income Protection
- Induction
- Information Technology and Its Use
- Leave
- Manager's Flexible Work Options
- Managing Non Work Related Illness or Injury
- Managing Performance, Misconduct, and Inappropriate Behaviour
- Meeting Rooms
- Mobile Devices
- Natural Environment Guidelines for Works, Operations and Contractors
- Probation Review and Determination
- Procurement Administration
- Public Consultation
- Purchased Leave
- Recognition of 25 Years of Service
- Recruitment and Selection
- Remote Access and Network Security
- Return from Parental Leave
- Review of an Employment Decision - Employee Initiated
- Risk Management Framework
- Salary Packaging
- Special Leave Without Pay
- Staff Business Cards
- Staff Functions and Catering
- Staff Telephone Service Standards
- Study Assistance
- Training and Development
- Voicemail

Access to Council documents (cont)

- Volunteers
- WHS and IM Planning
- WHS and IM Responsibilities
- WHS and Injury Management Lead
- WHS Confined Space
- WHS Consultation and Communication
- WHS Corrective and Preventative Actions
- WHS Document Management
- WHS Drug and Alcohol
- WHS Electrical Safety
- WHS Emergency Management
- WHS Excavation and Trenching Policy
- WHS First Aid
- WHS Hazard Management
- WHS Hazardous and Dangerous Substances
- WHS Hot Work (including Welding)
- WHS Inclement Weather / Sun Protection
- WHS Induction and Training
- WHS Injury/Incident Reporting and Investigation
- WHS Injury Management and Return To Work
- WHS Internal Auditing
- WHS Isolation, Lockout and Tag Out
- WHS Manual Handling
- WHS Plant and Equipment Safety
- WHS Prevention of Falls
- WHS Remote and Isolated Work
- WHS Violence in the Workplace
- WHS Workplace Inspection
- Work Health and Safety Committee
- Workzone Traffic Management.

Access to policies

Council policies are available to be inspected and purchased at the Civic Centre, 165 Sir Donald Bradman Drive, Hilton during normal business hours. They are also available for inspection on Council's website, westtorrens.sa.gov.au

Further information about the policies may be obtained from the Governance Team by emailing governance@wtcc.sa.gov.au or phoning 8416 6333 during business hours.

Registers

A list of registers that Council keeps in accordance with the Local Government Act 1999 or the Local Government (Elections) Act 1999 is provided as follows:

- Assessment Register (rateable land)
- Campaign Donations Return for 2014 Local Government Election*
- Campaign Donations Return for 2017 Keswick Ward Supplementary Election*
- Delegations and Sub Delegations Register
- Development Application Register
- Elected Member Register of Interest Information
- Register of Allowances and Benefits - Elected Members*
- Register of By-laws
- Register of Community Land
- Register of Gifts, Hospitality and Benefits - Elected Members
- Register of Gifts, Hospitality and Benefits - Officers
- Register of Interests - Elected Members and Independent Members
- Register of Interests - Development Assessment Panel Independent Members
- Register of Interests - Officers#
- Register of Land Management Agreements

- Register of Public Roads
- Register of Remuneration and Benefits - Officers.

Registers, other than those listed below, may be viewed during normal business hours at the Civic Centre.

#Register of Interests – Officers are legally not available to view.

*A written application must be received by Council to view these registers.

Other documents available for inspection

The following documents are available for public inspection from the customer service counter at the Civic Centre, 165 Sir Donald Bradman Drive, Hilton during normal business hours and are available on Council's website, westtorrens.sa.gov.au

Many of the documents are free of charge to the public. Documents listed with an asterisk (*) can be purchased as per the fee stipulated in the Council's Schedule of Fees and Charges.

Documents are listed under the responsible directorate.

Office of the Mayor and Chief Executive

- Agendas and Minutes - Council and Council Committees
- Agendas and Minutes - Council Development Assessment Panel
- Codes of Conduct - Elected Members and Employees.

Business and Community Services Governance

- Administration Policies
- Codes of Practice
- Council Polices
- Extracts from the Council's Delegations Framework
- Terms of Reference.



Media and Events

- Annual Report
- Talking Points.

Strategy

- Annual Service Plan
- Community Plan
- Carbon Footprint Report
- Climate Change Action Plan
- Flood Management Master Plan
- Community Land Management Plans
 - Cummins House
 - Drainage Reserves
 - Kindergartens
 - Memorial Gardens
 - Miscellaneous Land
 - Occupied Leased Properties
 - Parks Community
 - Rail Corridors
 - River Torrens Linear Park
 - Sport Recreation Grounds
 - Walkways Screen Buffers.
- Development Plan Amendments*
- Thebarton Streetscapes Concept Design Report
- Open Space and Public Space Plan
- Transport Strategy
- Water Management Action Plan
- Western Region Climate Change Adaptation Plan.

Community Services

- Disability Discrimination Act Action Plan.

Library Services

- West Torrens Library Service Library Policy and Conditions of Use.

Corporate and Regulatory

Finance

- Assessment Record*
- Audited Financial Statements*
- Annual Budget and Business Plan*
- Schedule of Fees and Charges
- Long Term Financial Plans
- Voter's Roll.

Regulatory Services

- Dog and Cat Management Plan
- Dog Register
- Public Health Plan.

Urban Services

City Assets

- Asset Management Plans
 - Buildings
 - Footpaths
 - Roads
 - Stormwater.
- Bicycle Plan
- Brown Hill and Keswick Creek Stormwater Project Management Plan.



ACCO 2950 G
Solo
Resource
Recovery

Unit 1530

RICHARDS
COMPACTOR



Western Region Waste Management Authority
Financial Statements 2016-17

WESTERN REGION WASTE MANAGEMENT AUTHORITY

STATEMENT OF COMPREHENSIVE INCOME

For the Year Ended 30 June 2017

	Note	<u>2017</u>	<u>2016</u>
		\$	\$
INCOME			
Investment Income		1,322	4,711
Other Revenues		0	165
Total Income	2	1,322	4,876
EXPENSES			
Materials, contracts and other expenses	3	(73,849)	(27,435)
Total Expenses			
OPERATING SURPLUS / (DEFICIT)			
		75,171	32,311
NET SURPLUS			
Transferred to Equity Statement		75,171	32,311
Other Comprehensive Income			
Other Comprehensive Income		0	0
Total Other Comprehensive Income			
TOTAL COMPREHENSIVE INCOME		75,171	32,311

This Statement is to be read in conjunction with the attached Notes.



WESTERN REGION WASTE MANAGEMENT AUTHORITY

BALANCE SHEET

As At 30 June 2017

	Note	<u>2017</u> \$	<u>2016</u> \$
ASSETS			
Current Assets			
Cash & Cash Equivalents		0	306,558
Total Current Assets	4	<u>0</u>	<u>306,558</u>
Total Assets		<u>0</u>	<u>306,558</u>
LIABILITIES			
Current Liabilities			
Trade and Other Payables		0	0
Provision	6	0	136,557
Accrued Expenses		0	2,828
GST		0	(3,443)
Total Current Liabilities	5	<u>0</u>	<u>135,942</u>
Non Current Liabilities			
Provision for Landfill Restoration		0	0
Total Non Current Liabilities		<u>0</u>	<u>0</u>
Total Liabilities		<u>0</u>	<u>135,942</u>
NET ASSETS / (LIABILITIES)		<u>0</u>	<u>170,616</u>
EQUITY			
Accumulated Surplus / (Deficit)		0	170,616
TOTAL EQUITY		<u>0</u>	<u>170,616</u>

This Statement is to be read in conjunction with the attached Notes.

WESTERN REGION WASTE MANAGEMENT AUTHORITY

STATEMENT OF CHANGES IN EQUITY

For the Year Ended 30 June 2017

	Note	<u>2017</u> \$	<u>2016</u> \$
Balance at end of previous reporting period		170,616	138,305
Net Surplus / (Deficit) for Year		75,171	32,311
Other Comprehensive Income			
Distribution to Member Councils		(245,787)	0
Balance at end of period		<u>0</u>	<u>170,616</u>

This Statement is to be read in conjunction with the attached Notes.



WESTERN REGION WASTE MANAGEMENT AUTHORITY

CASH FLOW STATEMENT

For the Year Ended 30 June 2017

	Note	<u>2017</u>	<u>2016</u>
		\$	\$
Cash Flows From Operating Activities			
Receipts			
Operating Receipts			215
Investment Receipts		1,322	4,661
Payments			
Travel & entertainment expenditure		0	(5,177)
Net Cash used in Operating Activities	7	<u>1,322</u>	<u>(301)</u>
 Cash Flows from Other Activities			
Payments			
Payments for works – Garden Island		(65,536)	(1,195,261)
Distribution of Funds Remaining	8	(245,787)	
Receipts			
ATO GST Refund		3,443	108,018
Net Cash used in Other Activities		<u>(307,880)</u>	<u>(1,087,243)</u>
 Net increase/(decrease) in cash held		 (306,558)	 (1,087,544)
 Cash & cash equivalents at beginning of the period		 306,558	 1,394,102
 Cash & cash equivalents at end of period		 <u>0</u>	 <u>306,558</u>

This Statement is to be read in conjunction with the attached Notes.

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to and forming part of the Financial Statements

For the Year Ended 30 June 2017

Note 1: Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Basis of preparation

Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under clause 11 of the Local Government (Financial Management) Regulations 1999 dated 30 June 2011.

Income Tax

The Western Region Waste Management Authority (the Authority) operated as a Regional Subsidiary of the Members Council pursuant to section 43 of the Local Government Act 1999. Accordingly, it is not liable to pay income tax.

Plant and Equipment

Plant and equipment is brought to account at cost, less, where applicable, accumulated depreciation. All assets are depreciated over their useful lives commencing from the time that the asset is held ready for use.

The depreciation rates used for items of plant & equipment are:

Furniture and fittings	20%
Computer equipment	33%
Other equipment and vehicles	20%

Cash

For the purposes of the statement of cash flows, cash includes cash on hand and on deposit with banks and the Local Government Financing Authority.



WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to the Financial Statements

For the Year Ended 30 June 2017

Note 1: Significant Accounting Policies (continued)

Winding up of the authority

Prior to the authority being wound up, Western Region Waste Management Authority operated a landfill on Garden Island. An Environment Performance Agreement between Renewal SA, the Environment Protection Authority (EPA) and the Authority was signed in October 2005. The major obligations for the Authority in that agreement were to supply clay and soil to cap the site; to revegetate the site; to environmentally monitor the site and to install a landfill gas management system across the site.

These works were completed and the landfill site was handed back to Renewal SA on 1 September 2015. All requirements and obligations of the Regional Subsidiary have now been met. The Authority was officially wound up under the Notice of Winding-up of a Subsidiary in the South Australian Government Gazette on 29 June 2016. For details of the final distribution to the four constituent councils refer to note 8.

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to the Financial Statements

For the Year Ended 30 June 2017

	Note	<u>2017</u>	<u>2016</u>
Note 2: Revenues			
Investment income			
Local Government Finance Authority		50	135
Banks		1,272	4,576
		<u>1,322</u>	<u>4,711</u>
Other Revenues			
Asset Fund surplus distribution (LGFA)		0	165
		0	165
		<u>1,322</u>	<u>4,876</u>
Note 3: Expenses			
Material, contracts and other expenses			
Travel & entertainment expenditure		0	4,754
Writeback of Provision	6	<u>(73,849)</u>	<u>(32,189)</u>
		<u>(73,849)</u>	<u>(27,435)</u>



WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to the Financial Statements

For the Year Ended 30 June 2017

	<u>2017</u>	<u>2016</u>
Note 4: Current Assets		
Cash & Cash Equivalents		
Cash at Bank – Cheque Account	0	67,383
Cash at Bank – Investment Account	0	239,175
Investments with LGFA	0	0
	<u>0</u>	<u>306,558</u>
Note 5: Current Liabilities		
Provision	<u>0</u>	<u>136,557</u>
	0	136,557
Other Current Liabilities		
Goods and Services	0	0
Accrued Expenses	0	2,828
GST Payable	0	(3,443)
	<u>0</u>	<u>(615)</u>
	<u>0</u>	<u>135,942</u>

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to the Financial Statements

For the Year Ended 30 June 2017

Note 6: Current Liabilities

Summary of Provision for Landfill Restoration

Movement	<u>2017</u>	<u>2016</u>
Opening Balance		
Current	136,557	793,636
Non Current	0	0
	<u>136,557</u>	<u>793,636</u>
Writeback of provision	<u>(73,849)</u>	<u>(32,189)</u>
	62,708	761,447
Less expenditure		
Cash		
LGFA Guarantee	0	(4,500)
Landfill Gas Installation	0	(408,866)
WRWMA Management	(31,500)	(63,000)
Consulting/Superintendent	0	(85,805)
Site Maintenance	0	(9,364)
Sundry	(253)	(6,206)
External Audit & Audit Committee Costs	(9,602)	(6,918)
Insurance	0	(14,509)
Legal Expenses	0	(270)
Records Sentencing	(21,353)	(25,452)
Total Cash	<u>(62,708)</u>	<u>(624,890)</u>
Total Expensed against provision	<u>(136,557)</u>	<u>(657,079)</u>
Closing Balance	<u>0</u>	<u>136,557</u>
Summarised as follows		
Current liability	0	136,557
	<u>0</u>	<u>136,557</u>



WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to the Financial Statements

For the Year Ended 30 June 2017

	<u>2017</u>	<u>2016</u>
	\$	\$
Note 7 : Reconciliation of Cash Flows from Operating Activities to Net Surplus Resulting from Operations		
Net Surplus	75,171	32,311
Non-cash Items in Income Statement:		
Provision for landfill restoration	(73,849)	(32,189)
Add/(Less): Changes in Net Current Assets		
Net Decrease/(Increase) in Net GST Claimable		(423)
Net cash provided by (or used in) operations	<u><u>1,322</u></u>	<u><u>(301)</u></u>

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Notes to the Financial Statements

For the Year Ended 30 June 2017

Note 8: Winding Up of the Authority

On 29 June 2016, the authority was wound up under the Notice of Winding-up of a subsidiary in the South Australian Government Gazette.

Upon winding up 100% of the remaining cash balance was distributed to the Member Councils in accordance with the Authority's charter.

Amounts distributed are shown below.

Table of Member Council Ownership Interest	Equity %	Payment \$
Charles Sturt	56.39	\$138,599.18
West Torrens	23.93	\$58,816.79
Port Adelaide Enfield	13.77	\$33,844.85
Holdfast Bay	5.91	\$14,526.00
Total	100%	\$245,786.82



WESTERN REGION WASTE MANAGEMENT AUTHORITY

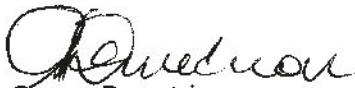
STATEMENT BY MEMBERS OF THE BOARD

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Board to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
- the financial statements present a true and fair view of the Board's financial position at 30 June 2017 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Board provide a reasonable assurance that the Board's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Board's accounting and other Records.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Members of the Board by:



George Demetriou

CHAIR

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Date: 28/6 /2017



Jan Cornish

ACTING MANAGER

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Date: 20 / 6 /2017

ADOPTION STATEMENT

Laid before the Authority and adopted on the 28 day of June 2017.

WESTERN REGION WASTE MANAGEMENT AUTHORITY

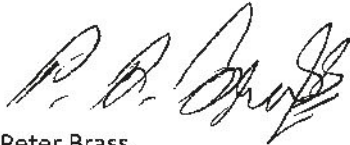
ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 June 2017

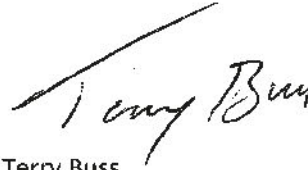
CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Western Region Waste Management Authority for the year ended 30 June 2017, the Board's Auditor, HLB Mann Judd, has maintained its independence in accordance with the requirement of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



Peter Brass
CHAIR
WESTERN REGION WASTE MANAGEMENT
AUTHORITY AUDIT COMMITTEE
Date: 28/6/2017



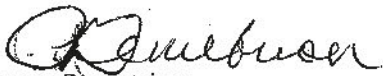
Terry Buss
CHIEF EXECUTIVE OFFICER
CITY OF WEST TORRENS
Date: 28/6/2017



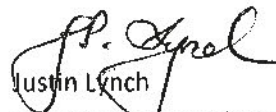
Paul Sutton
CHIEF EXECUTIVE OFFICER
CITY OF CHARLES STURT
Date: 28/6/2017



Mark Withers
CHIEF EXECUTIVE OFFICER
CITY OF PORT ADELAIDE ENFIELD
Date: 28/6/2017



George Demetriou
CHAIR
WESTERN REGION WASTE MANAGEMENT
AUTHORITY
Date: 28/6/2017



Justin Lynch
CHIEF EXECUTIVE OFFICER
CITY OF HOLDFAST BAY
Date: 28/6/2017



WESTERN REGION WASTE MANAGEMENT AUTHORITY

ABN 81 252 155 769

INDEPENDENT AUDITOR'S REPORT**To the members of Western Region Waste Management Authority:**

We have audited the accompanying financial report of Western Region Waste Management Authority, ("the Regional subsidiary"), which comprises the balance sheet as at 30 June 2017, statement of comprehensive income, the statement of changes in equity and the cash flows statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Board's statement.

Board's Responsibility for the Financial Report

The Board is responsible for the preparation and fair presentation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as the Board Members/ Board determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Regional subsidiary's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Regional subsidiary's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

HLB Mann Judd Audit (SA) Pty Ltd ABN: 32 166 337 097

169 Fullarton Road, Dulwich SA | Telephone +61 (0)8 8133 5000 | Facsimile +61 (0)8 8431 3502

Postal: PO Box 377, Kent Town SA 5071

HLB Mann Judd Audit (SA) Pty Ltd is a member of  international. A world-wide organisation of accounting firms and business advisers.

Liability limited by a scheme approved under Professional Standards Legislation

WESTERN REGION WASTE MANAGEMENT AUTHORITY

ABN 81 252 155 769

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

Opinion

In our opinion:

- (a) the financial report presents fairly, in all material respects, the financial position of Western Region Waste Management Authority as at 30 June 2017 and its performance for the year then ended in accordance with Australian Accounting Standards and;
- (b) the financial report also complies with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 as disclosed in Note 1.

HLB Mann Judd
HLB Mann Judd
Chartered Accountants

Adelaide, South Australia
28 June 2017

C.M. J
Corey McGowan
Partner

HLB Mann Judd Audit (SA) Pty Ltd ABN: 32 166 337 097

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The Board
C/- Jan Cornish
Manager
Western Region Waste Management Authority
PO Box 75
Woodville SA 5011

**TO THE BOARD MEMBERS OF WESTERN REGION WASTE MANAGEMENT
AUTHORITY**

**STATEMENT OF AUDITORS INDEPENDENCE
ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 30 JUNE 2017**

I confirm that, for the audit of the financial statements of Western Region Waste Management Authority for the year ended 30 June 2017, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(5) Local Government (Financial Management) Regulations 2011.

HLB Mann Judd
HLB Mann Judd
Chartered Accountants

C. McGowan
Corey McGowan
Partner

Adelaide, South Australia
6 June 2017

1935
WEST TORRENS
DISTRICT COUNCIL





City of West Torrens Financial Statements 2016-17

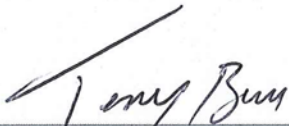
General Purpose Financial Statements
for the year ended 30 June 2017

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2017 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Terry Joseph Buss
CHIEF EXECUTIVE OFFICER



John Trainer
MAYOR

Date: 10th October 2017



General Purpose Financial Statements for the year ended 30 June 2017

Understanding Council's Financial Statements

Introduction

Each year, individual Local Governments across South Australia are required to present a set of audited Financial Statements to their Council and Community.

About the Certification of Financial Statements

The Financial Statements must be certified by the Chief Executive Officer and Mayor as "presenting a true & fair view" of the Council's financial results for the year, and ensuring both responsibility for and ownership of the Financial Statements across Council.

What you will find in the Statements

The Financial Statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2017.

The format of the Financial Statements is standard across all South Australian Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and the requirements as set down in the South Australia Model Financial Statements.

The Financial Statements incorporate 4 "primary" financial statements:

1. A Statement of Comprehensive Income

A summary of Council's financial performance for the year, listing all income & expenses.

2. A Statement of Financial Position

A 30 June snapshot of Council's financial position including its assets & liabilities.

3. A Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

4. A Statement of Cash Flows

Indicates where Council's cash came from and where it was spent.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the 4 Primary Financial Statements.

About the Auditor's Reports

Council's Financial Statements are required to be audited by external accountants (that generally specialise in Local Government).

In South Australia, the Auditor provides an audit report, with an opinion on whether the Financial Statements present fairly the Council's financial performance and position.

About the Independence Certificates

Council's Financial Statements are also required to include signed Certificates by both the Council and the Auditors that the Council's Auditor has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Who uses the Financial Statements?

The Financial Statements are publicly available documents and are used by (but not limited to) Councillors, Residents and Ratepayers, Employees, Suppliers, Contractors, Customers, the Local Government Association of South Australia, the SA Local Government Grants Commission, and Financiers including Banks and other Financial Institutions.

Under the *Local Government Act 1999* the Financial Statements must be made available at the principal office of the Council and on Council's website.

Statement of Comprehensive Income
for the year ended 30 June 2017

\$ '000	Notes	2017	2016
Income			
Rates Revenues	2a	53,634	51,254
Statutory Charges	2b	2,368	2,262
User Charges	2c	1,126	1,187
Grants, Subsidies and Contributions	2g	5,353	2,260
Investment Income	2d	744	598
Reimbursements	2e	274	303
Other Income	2f	1,057	679
Net Gain - Equity Accounted Council Businesses	19	-	8
Total Income		64,556	58,551
Expenses			
Employee Costs	3a	21,054	21,018
Materials, Contracts & Other Expenses	3b	20,329	21,440
Depreciation, Amortisation & Impairment	3c	12,022	10,987
Finance Costs	3d	-	1,611
Total Expenses		53,405	55,056
Operating Surplus / (Deficit)		11,151	3,495
Asset Disposal & Fair Value Adjustments	4	(52)	18,473
Amounts Received Specifically for New or Upgraded Assets	2g	1,368	1,612
Physical Resources Received Free of Charge	2i	578	2,781
Net Surplus / (Deficit) ¹		13,045	26,361
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	52,986	45,277
Total Other Comprehensive Income		52,986	45,277
Total Comprehensive Income		66,031	71,638

¹ Transferred to Equity Statement

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.



Statement of Financial Position

as at 30 June 2017

\$ '000	Notes	2017	2016
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	20,707	19,022
Trade & Other Receivables	5b	2,241	2,612
Other Financial Assets	5c	1,137	994
Inventories	5d	11	12
Total Current Assets		24,096	22,640
Non-Current Assets			
Equity Accounted Investments in Council Businesses	6a	-	41
Infrastructure, Property, Plant & Equipment	7a	670,561	607,481
Other Non-Current Assets	6b	3,720	4,518
Total Non-Current Assets		674,281	612,040
TOTAL ASSETS		698,377	634,680
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	2,967	5,248
Provisions	8c	3,847	3,815
Total Current Liabilities		6,814	9,063
Non-Current Liabilities			
Provisions	8c	215	300
Total Non-Current Liabilities		215	300
TOTAL LIABILITIES		7,029	9,363
Net Assets		691,348	625,317
EQUITY			
Accumulated Surplus		68,297	57,693
Asset Revaluation Reserves	9a	585,311	532,344
Other Reserves	9b	37,740	35,280
Total Council Equity		691,348	625,317

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Statement of Changes in Equity
for the year ended 30 June 2017

\$ '000	Notes	Asset			Total Equity
		Accumulated Surplus	Revaluation Reserve	Other Reserves	
2017					
Balance at the end of previous reporting period		57,693	532,344	35,280	625,317
a. Net Surplus / (Deficit) for Year		13,045	-	-	13,045
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	52,986	-	52,986
- Transfer to Accumulated Surplus on Sale of I,PP&E	9a	19	(19)	-	-
Other Comprehensive Income		19	52,967	-	52,986
Total Comprehensive Income		13,064	52,967	-	66,031
c. Transfers between Reserves		(2,460)	-	2,460	-
Balance at the end of period		68,297	585,311	37,740	691,348
2016					
Balance at the end of previous reporting period		45,761	487,728	20,190	553,679
a. Net Surplus / (Deficit) for Year		26,361	-	-	26,361
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	45,277	-	45,277
- Transfer to Accumulated Surplus on Sale of I,PP&E	9a	661	(661)	-	-
Other Comprehensive Income		661	44,616	-	45,277
Total Comprehensive Income		27,022	44,616	-	71,638
c. Transfers between Reserves		(15,090)	-	15,090	-
Balance at the end of period		57,693	532,344	35,280	625,317

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.



Statement of Cash Flows

for the year ended 30 June 2017

\$ '000	Notes	2017	2016
Cash Flows from Operating Activities			
<u>Receipts</u>			
Rates Receipts		53,543	51,049
Statutory Charges		2,427	2,488
User Charges		1,154	1,306
Grants, Subsidies and Contributions (operating purpose)		5,490	2,361
Investment Receipts		633	682
Reimbursements		288	333
Other Receipts		5,237	3,822
<u>Payments</u>			
Payments to Employees		(21,119)	(21,885)
Payments for Materials, Contracts & Other Expenses		(26,563)	(26,378)
Finance Payments		-	(1,611)
Net Cash provided by (or used in) Operating Activities	11b	21,090	12,167
Cash Flows from Investing Activities			
<u>Receipts</u>			
Amounts Received Specifically for New/Upgraded Assets		1,368	1,612
Sale of Replaced Assets		724	634
Sale of Surplus Assets		1	45
Proceeds from Disposal of Business		-	14,210
Repayments of Loans by Community Groups		-	7
Distributions Received from Equity Accounted Council Businesses		41	-
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(13,296)	(12,080)
Expenditure on New/Upgraded Assets		(8,221)	(4,198)
Net Purchase of Investment Securities		(32)	-
Capital Contributed to Equity Accounted Council Businesses		-	(8)
Net Cash provided by (or used in) Investing Activities		(19,415)	222
Cash Flows from Financing Activities			
<u>Receipts</u>			
Proceeds from Bonds & Deposits		10	-
<u>Payments</u>			
Repayments of Borrowings		-	(10,966)
Repayment of Finance Lease Liabilities		-	(37)
Repayment of Bonds & Deposits		-	(44)
Net Cash provided by (or used in) Financing Activities		10	(11,047)
Net Increase (Decrease) in Cash Held		1,685	1,342
plus: Cash & Cash Equivalents at beginning of period	11	19,022	17,680
Cash & Cash Equivalents at end of period	11	20,707	19,022
Additional Information:			
plus: Investments on hand - end of year	5c	1,137	994
Total Cash, Cash Equivalents & Investments		21,844	20,016

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 7 November 2017

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

The City of West Torrens is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 165 Sir Donald Bradman Drive. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Other entities in which Council has an interest but does not control are reported in Note 19.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2014/15	\$2,736,942	\$1,795,598	+\$941,344
2015/16	\$839,796	\$1,781,140	-\$941,344
2016/17	\$3,323,628	\$1,766,928	+\$1,556,700



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies (continued)

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$2,000
Other Plant & Equipment	\$2,000
Buildings	\$10,000
Infrastructure	\$10,000

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies (continued)

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Furniture, Equipment and Fittings	2 to 50 years
Plant and Equipment	2 to 30 years

Building & Other Structures

Buildings and Components	10 to 100 years
Other Structures	10 to 100 years

Infrastructure

Land Improvements including	
Park and Other Structures	10 to 80 years
Sealed Roads – Surface	15 to 50 years
Sealed Roads – Structure	55 to 80 years
Other Transport	10 to 70 years
Footpaths, Kerb, Gutter and Cycle Tracks	10 to 80 years
Stormwater	25 to 100 years
Glenelg to Adelaide Pipeline	50 years
Bridges	35 to 100 years

Other Assets

Library Resources	2 to 7 years
Artworks	80 to 100 years

6.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or

changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies (continued)

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 0.1% (2016, 0.2%)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

10 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

11 Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

12 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

13 New accounting standards and UIG interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies (continued)

the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

The City of West Torrens has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

This year Council has applied AASB 124 Related Party Disclosures for the first time. As a result Council has disclosed more information about related parties and transactions with those related parties. This information is presented in Note 23.

Other amended Australian Accounting Standards and Interpretations which were issued at the date of authorisation of the financial report, but have future commencement dates are not likely to have a material impact on the financial statements.

As at the date of authorisation of the financial statements, the standards and interpretations listed below were in issue but not yet effective.

Effective for annual reporting periods beginning on or after 1 January 2017

- AASB 2014-5 *Amendments to Australian Accounting Standards arising from AASB 15*
- AASB 2015-8 *Amendments to Australian Accounting Standards – Effective Date of AASB 15*
- AASB 2016-2 *Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 107*
- AASB 2016-4 *Amendments to Australian Accounting Standards – Recoverable Amount of Non-Cash-Generating Specialised Assets of Not-for-Profit Entities*
- AASB 2016-7 *Amendments to Australian Accounting Standards - Deferral of AASB 15 for Not-for-Profit Entities*

Effective for annual reporting periods beginning on or after 13 February 2017

- AASB 2017-2 *Amendments to Australian Accounting Standards - Further Annual Improvements 2014- 16 Cycle*

Effective for annual reporting periods beginning on or after 13 December 2017

- AASB 2017-1 *Amendments to Australian Accounting Standards - Transfers of Investment Property, Annual Improvements 2014-2016 Cycle and Other Amendments*

Effective for annual reporting periods beginning on or after 1 January 2018

- AASB 9 *Financial Instruments (December 2009)*
- AASB 15 *Revenue from Contracts with Customers*
- AASB 2010-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)*
- AASB 2014-1 *Amendments to Australian Accounting Standards (Part E)*
- AASB 2014-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2014)AASB 1057 Application of Australian Accounting Standards*
- AASB 2016-3 *Amendments to Australian Accounting Standards – Clarifications to AASB 15*
- AASB 2016-6 *Amendments to Australian Accounting Standards - Applying AASB 9 Financial Instruments with AASB 4 Insurance Contracts*



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 1. Summary of Significant Accounting Policies (continued)

**Effective for annual reporting periods beginning
on or after 1 January 2019**

- AASB 16 *Leases*
- AASB 16 *Leases (Appendix D)*
- AASB 2016-8 *Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Entities*
- AASB 1058 *Income of Not-for-Profit Entities*
- AASB 2016-8 *Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities*

14 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

15 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 2. Income

\$ '000	Notes	2017	2016
(a). Rates Revenues			
General Rates			
General Rates		52,956	50,612
Less: Mandatory Rebates		(753)	(683)
Less: Discretionary Rebates, Remissions & Write Offs		(29)	(72)
Total General Rates		52,174	49,857
Other Rates (Including Service Charges)			
Natural Resource Management Levy		1,274	1,240
Total Other Rates		1,274	1,240
Other Charges			
Penalties for Late Payment		145	120
Legal & Other Costs Recovered		56	51
Total Other Charges		201	171
Less: Discretionary Rebates, Remissions & Write Offs		(15)	(14)
Total Rates Revenues		53,634	51,254
(b). Statutory Charges			
Development Act Fees		828	746
Animal Registration Fees & Fines		284	302
Parking Fines / Expiation Fees		1,162	1,123
Environmental Control Fines		7	5
Other Licences, Fees & Fines		43	39
Sundry		44	47
Total Statutory Charges		2,368	2,262
(c). User Charges			
Hall & Equipment Hire		99	108
Property Lease		548	473
Subsidies Received on Behalf of Users		40	47
Sundry		64	60
Cummins House		19	30
Waste royalties		121	104
Employee Contributions		127	174
Road Permits		-	78
Home Assistance		108	-
Other		-	113
Total User Charges		1,126	1,187



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 2. Income (continued)

\$ '000	Notes	2017	2016
(d). Investment Income			
Interest on Investments			
- Local Government Finance Authority		526	503
- Banks & Other		37	109
Market movement on investments		119	(76)
Dividend income including franking credits		62	62
Total Investment Income		744	598
(e). Reimbursements			
Roadworks		7	11
Private Works		44	13
Joint Undertakings		-	20
Electricity & Gas		102	82
Insurance		18	24
Rates & Taxes		81	94
Employee Costs		2	32
Other		20	27
Total Reimbursements		274	303
(f). Other Income			
Insurance & Other Recoupments - Infrastructure, IPP&E		121	6
Rebates Received		497	428
Sundry		165	112
Donations		-	32
Fuel Tax Credits		35	33
Airport Stormwater Contribution		50	50
Mendelson Scholarships		20	18
Open Space Contributions		169	-
Total Other Income		1,057	679
(g). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		1,368	1,612
Other Grants, Subsidies and Contributions		2,682	766
Untied - Financial Assistance Grant		1,779	597
Home and Community Care Grant		476	502
Library and Communications		416	395
Total Grants, Subsidies, Contributions		6,721	3,872

The functions to which these grants relate are shown in Note 12.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 2. Income (continued)

\$ '000	Notes	2017	2016
(g). Grants, Subsidies, Contributions (continued)			
(i) Sources of grants			
Commonwealth Government		1,491	2,752
State Government		5,161	1,112
Other		69	8
Total		6,721	3,872
(h). Conditions Over Grants & Contributions			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
Unexpended at the close of the previous reporting period		569	977
<i>Less:</i>			
<i>Expended during the current period from revenues recognised in previous reporting periods</i>			
Immunisation & Preventive Health		(14)	(51)
Health Services		-	(60)
Other Environment		(146)	(13)
Parks & Gardens		(128)	-
Roads Sealed		-	(836)
Governance		(281)	-
Other Community Support		-	(17)
Subtotal		(569)	(977)
<i>Plus:</i>			
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
Roads Infrastructure		40	14
Parks & Gardens		7	146
Roads Sealed		953	128
Other Community Amenities		642	-
Other Environment		25	281
Subtotal		1,667	569
Unexpended at the close of this reporting period		1,667	569
Net increase (decrease) in assets subject to conditions in the current reporting period		1,098	(408)



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 2. Income (continued)

\$ '000	Notes	2017	2016
(i). Physical Resources Received Free of Charge			
Land & Improvements		27	-
Roads, Bridges & Footpaths		365	2,275
Stormwater Drainage		153	132
Buildings & Structures		-	374
Sports Facilities		33	-
Total Physical Resources Received Free of Charge		578	2,781

Note 3. Expenses

(a). Employee Costs

Salaries and Wages		18,138	18,198
Employee Leave Expense		392	486
Superannuation - Defined Contribution Plan Contributions	18	1,651	1,608
Workers' Compensation Insurance		893	841
Other		733	643
Less: Capitalised and Distributed Costs		(753)	(758)
Total Operating Employee Costs		21,054	21,018
 Total Number of Employees (full time equivalent at end of reporting period)		 221	 214

(b). Materials, Contracts and Other Expenses

(i) Prescribed Expenses

Auditor's Remuneration			
- Auditing the Financial Reports		24	25
Bad and Doubtful Debts		1	8
Elected Members' Expenses		439	437
Operating Lease Rentals - Non-Cancellable Leases	17		
- Minimum Lease Payments		12	134
Subtotal - Prescribed Expenses		476	604

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 3. Expenses (continued)

\$ '000	Notes	2017	2016
(b). Materials, Contracts and Other Expenses (continued)			
(ii) Other Materials, Contracts and Expenses			
Contractors		8,350	8,495
Energy		497	477
Maintenance		350	378
Legal Expenses		303	390
Levies Paid to Government - NRM levy		1,260	1,225
Levies - Other		209	179
Parts, Accessories & Consumables		544	523
Professional Services		1,475	1,189
Sundry		1,919	1,961
Materials		847	801
Insurance		811	931
Street lighting		855	857
Aged care facility - sundry		14	20
Brown Hill Keswick Creek Project		-	908
Advertising & Marketing		298	298
Printing, Postage & Stationery		435	425
Software, Licensing & Maintenance		927	835
Water Rates		542	741
Memberships & Subscriptions		217	203
Subtotal - Other Material, Contracts & Expenses		19,853	20,836
Total Materials, Contracts and Other Expenses		20,329	21,440
(c). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Land Improvements		599	507
Buildings & Other Structures		1,671	1,616
Infrastructure			
- Sealed Roads		5,567	4,750
- Stormwater Drainage		1,492	1,370
- Other Transport		-	30
- Footways / Cycle Tracks		1,060	998
- Glenelg to Adelaide Pipeline		-	49
- Bridges		130	119
Plant & Equipment		865	836
Furniture & Fittings		377	374
Library Books		261	282
Leased Assets - IT		-	56
Subtotal		12,022	10,987
(ii) Impairment			
Nil			
Total Depreciation, Amortisation and Impairment		12,022	10,987



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 3. Expenses (continued)

\$ '000	Notes	2017	2016
(d). Finance Costs			
Interest on Loans		-	1,611
Total Finance Costs		-	1,611

Note 4. Asset Disposal & Fair Value Adjustments

Infrastructure, Property, Plant & Equipment

(i) Assets Renewed or Directly Replaced			
Proceeds from Disposal		724	634
Less: Carrying Amount of Assets Sold		(776)	(673)
Gain (Loss) on Disposal		(52)	(39)
(ii) Assets Surplus to Requirements			
Proceeds from Disposal		1	45
Less: Carrying Amount of Assets Sold		(1)	-
Gain (Loss) on Disposal		-	45
Disposal of Business			
Consideration received		-	31,354
Less: Carrying Amount of Assets Sold		-	(12,887)
Gain (Loss) on Disposal		-	18,467
Net Gain (Loss) on Disposal or Revaluation of Assets		(52)	18,473

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 5. Current Assets

\$ '000	Notes	2017	2016
(a). Cash & Cash Equivalents			
Cash on Hand at Bank		245	2,583
Deposits at Call		1,747	3,743
Short Term Deposits & Bills, etc.		18,559	12,500
Investment - Mendelson		156	196
Total Cash & Cash Equivalents		20,707	19,022
(b). Trade & Other Receivables			
Rates - General & Other		953	864
Council Rates Postponement Scheme		15	13
Accrued Revenues		116	103
Debtors - General		560	1,034
GST Recoupment		591	596
Prepayments		6	2
Total Trade & Other Receivables		2,241	2,612
(c). Other Financial Assets (Investments)			
Shares in Listed Companies - Mendelson Foundation		901	781
Units in Managed Funds - Mendelson Foundation		236	213
Total Other Financial Assets (Investments)		1,137	994
Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13			
(d). Inventories			
Stores & Materials		11	12
Total Inventories		11	12

Note 6. Non-Current Assets

(a). Equity Accounted Investments in Council Businesses			
Western Region Waste Management Authority	19	-	41
Total Equity Accounted Investments in Council Businesses		-	41
(b). Other Non-Current Assets			
Capital Works-in-Progress		3,720	4,518
Total Other Non-Current Assets		3,720	4,518



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 7a (i). Infrastructure, Property, Plant & Equipment

	Fair Value Level	as at 30/6/2016						Asset Movements during the Reporting Period							as at 30/6/2017			
		At Fair Value	At Cost	Accumulated Impairment	Carrying Value	Asset Additions			WDV of Asset Disposals	Depreciation Expense (Note 3c)	WIP Transfers	Adjustments & Transfers	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated Impairment	Carrying Value
						New / Upgrade	Renewals											
\$ '000																		
Capital Work in Progress		-	4,518	-	4,518	3,188	-	-	-	(3,943)	(43)	-	-	-	3,720	-	-	3,720
Land - Community	3	183,481	-	-	183,481	98	-	-	-	16	-	-	-	-	183,595	-	-	183,595
Land - Other	2	35,775	-	-	35,775	-	-	-	-	-	-	-	-	-	35,775	-	-	35,775
Land Improvements	3	11,589	2,064	-	10,980	-	-	-	(599)	50	-	-	134	-	16,926	3,254	-	13,672
Buildings & Other Structures	2	92,485	-	-	38,490	2,718	3,107	-	(1,378)	533	-	-	-	-	95,700	55,337	-	40,363
Buildings & Other Structures	3	47,807	-	-	22,382	926	-	(21)	(293)	-	-	-	-	-	48,712	25,718	-	22,994
Infrastructure																		
- Sealed Roads		286,087	8,053	-	180,046	1,835	4,967	-	(5,523)	688	-	-	34,539	-	310,046	93,494	-	216,552
- Stormwater Drainage		121,134	974	-	72,828	995	-	-	(1,443)	2,449	-	(3,066)	-	127,014	55,251	-	71,763	
- Other Transport		1,695	-	-	1,477	188	-	(20)	(44)	-	-	-	23	1,882	258	-	1,624	
- Footways / Cycle Tracks		72,691	1,729	-	43,069	23	1,228	-	(1,060)	23	-	-	21,248	77,054	12,546	-	64,508	
- Glenelg to Adelaide Pipeline		2,424	-	-	2,269	150	-	-	(49)	-	-	(25)	-	2,546	201	-	2,345	
- Bridges		10,712	807	-	8,406	206	-	-	(130)	2	-	-	133	11,912	3,295	-	8,617	
Plant & Equipment		-	9,554	-	5,803	56	1,512	(684)	(865)	132	-	-	-	-	9,838	3,884	-	5,954
Furniture & Fittings		-	7,237	-	1,527	461	183	(29)	(367)	50	-	-	-	-	7,673	5,948	-	1,825
Library Books		1,705	-	-	938	-	320	(23)	(261)	-	-	-	-	1,703	729	-	974	
Leased Assets - IT		-	181	-	10	-	-	-	(10)	-	-	-	-	-	-	-	-	-
Total Infrastructure, Property, Plant & Equipment		877,585	35,117	300,703	611,999	10,821	11,317	(777)	(12,022)	-	(43)	(3,091)	56,077	912,865	21,231	259,815	-	674,281
Comparatives		850,013	33,880	324,784	559,109	8,450	11,779	(673)	(10,987)	-	(957)	(56)	45,333	877,585	35,117	300,703	-	611,999

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment &
Investment Property

\$ '000

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for these buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment &
Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Valuation Techniques used to derive Level 2 Fair Values recognised in the Financial Statements

The following table sets out the valuation techniques used to measure fair value within Level 2, including a description of the significant inputs used.

Description	Valuation approach and inputs used
Land - Other	Direct comparison of the market evidence approach. This method seeks to determine the current value of an asset by reference to recent comparable transactions involving the sale of similar assets. The valuation is based on price per square metre.
Buildings & Other Structures - Market Approach	The valuation of each Building under this scenario has been undertaken utilising the Direct Comparison Method of valuation by reference to market data and the subsequent apportionment of the Land and Structural Components.
Buildings & Other Structures - Income Approach	The valuation of Buildings under this scenario has been undertaken by reference to actual or imputed income and capitalised at market rates.
Buildings & Other Structures - Cost Approach	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2017. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure.
Land - Community	Market Approach The valuation of Community Land has been undertaken utilising the Market Approach, more specifically the Direct Comparison Method of Valuation by reference to comparable market data and subsequently adjusted to reflect the level of risk associated with alienating the Land to make it available for disposal.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Buildings & Other Structures	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2017. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure. The unique nature of such Buildings and Structures and the lack of definitive valuation inputs requires that we inform users of this information that the valuation may vary from the generally acceptable range of +/- 10%.
Land Improvements	The valuation is Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database. Alternatively when Maloneys cannot provide a valuation an asset is valued at cost and indexed each year for CPI increases.
Roads Sealed	Formulated using Rawlinsons Australia Construction Handbook 2017 data and recent schedule of rates as provided by tendered works. This is subject to an independent condition audit by an industry expert every 5 years. Annual CPI increases are applied each year thereafter.
Other Transport	Asset is valued at cost and indexed each year following for CPI increases.
Footways / Cycle Tracks	Formulated using Rawlinsons Australia Construction Handbook 2017 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases. This is subject to an independent condition audit by industry expert every 5 years.
Stormwater	Formulated using Rawlinsons Australia Construction Handbook 2017 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Glenelg to Adelaide Pipeline	Formulated using Rawlinsons Australia Construction Handbook 2017 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Bridges	This is subject to an independent condition audit by industry expert every 5 years. This is subject to annual CPI increases for each year following.



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment &
Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Land is valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services.

Buildings & Other Structures

Buildings and other structures are initially recognised on the cost basis.

Independent valuations of buildings and other structures were determined on the 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services.

Buildings and other structures are then valued at written down replacement costs.

Infrastructure

Infrastructure assets are measured based on periodic valuations by external independent valuers less, where applicable, any accumulated depreciation and impairment losses. Any additions made during the periods between revaluations are carried at cost.

Land improvements are valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services.

Valuations on roads sealed assets were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs, BEc, ASA, and Calibre Consulting Pty Ltd for the year ended 30 June 2017.

Valuations on footways and cycle tracks were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs, BEc, ASA, and Calibre Consulting Pty Ltd for the year ended 30 June 2017.

Valuations on stormwater and Glenelg to Adelaide pipeline were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs BEc, ASA for the year ended 30 June 2017.

Independent valuations of bridges were determined on the 30 June 2015 by Paul Allen, B Eng, Certified Practising Engineer, of Kellogg Brown & Root. Bridges are then valued at written down replacement costs.

Plant & Equipment, Furniture & Fittings

Council has elected to recognise these assets on the cost basis.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment &
Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Library Resources

Library resources are valued at written down current cost. Library resources are measured at valuation as at 30 June 2017 undertaken by library staff. Any accumulated depreciation at the date of revaluation is restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount.

All other Assets

Pursuant to Council's election, these assets are recognised on the cost basis.

Note 8. Liabilities

\$ '000	Notes	2017 Current	2017 Non Current	2016 Current	2016 Non Current
(a). Trade and Other Payables					
Goods & Services		1,600	-	4,392	-
Payments Received in Advance		104	-	97	-
Accrued Expenses - Employee Entitlements		480	-	345	-
Accrued Expenses - Other		696	-	338	-
Deposits, Retentions & Bonds		85	-	75	-
Other		2	-	1	-
Total Trade and Other Payables		2,967	-	5,248	-
(b). Borrowings					
Nil					
(c). Provisions					
Employee Entitlements (including oncosts)		3,847	215	3,815	300
Total Provisions		3,847	215	3,815	300



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 9. Reserves

\$ '000	1/7/2016	Increments (Decrements)	Transfers	Impairments	30/6/2017
(a). Asset Revaluation Reserve					
Land - Community	218,767	-	-	-	218,767
Land - Other	805	-	-	-	805
Land Improvements	2,010	134	-	-	2,144
Buildings & Other Structures	42,685	-	-	-	42,685
Infrastructure					
- Sealed Roads	155,685	34,539	-	-	190,224
- Stormwater Drainage	57,388	(3,066)	-	-	54,322
- Other Transport	43	23	-	-	66
- Footways / Cycle Tracks	48,046	21,248	-	-	69,294
- Glenelg to Adelaide Pipeline	472	(25)	-	-	447
- Bridges	6,029	133	-	-	6,162
Plant & Equipment	44	-	-	-	44
Library Books	370	-	(19)	-	351
Total Asset Revaluation Reserve	532,344	52,986	(19)	-	585,311
Comparatives	487,727	45,277	(660)	-	532,344

\$ '000	1/7/2016	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2017
(b). Other Reserves					
Development Reserve	10,667	(750)	-	-	9,917
Committed Expenditure Reserve	24,613	3,210	-	-	27,823
Total Other Reserves	35,280	2,460	-	-	37,740
Comparatives	20,190	16,205	(1,115)	-	35,280

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Development Reserve

The development reserve largely holds funds from the sale of assets and is used for developmental purposes.

Committed Expenditure Reserve

The committed expenditure reserve holds unspent funds being carried forward to 2017/18 for capital and operational purposes.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 10. Assets Subject to Restrictions

\$ '000	Notes	2017	2016
<p>The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.</p>			
Cash & Financial Assets			
Open Space Contributions		169	-
Mendelson Foundation		1,339	1,213
Total Cash & Financial Assets		1,508	1,213
Total Assets Subject to Externally Imposed Restrictions		1,508	1,213

Mendelson Foundation funds are restricted to the Trust Deed (see Note 24).

Note 11. Reconciliation to Statement of Cash Flows

(a). Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

Total Cash & Equivalent Assets	5	20,707	19,022
Balances per Statement of Cash Flows		20,707	19,022

(b). Reconciliation of Change in Net Assets to Cash
from Operating Activities

Net Surplus/(Deficit)		13,045	26,361
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		12,022	10,987
Equity Movements in Equity Accounted Investments (Increase)/Decrease		-	(8)
Non-Cash Asset Acquisitions		(578)	(2,781)
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(1,368)	(1,612)
Net (Gain) Loss on Disposals		52	(18,473)
Other		(111)	84
		23,062	14,558
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		371	(528)
Net (Increase)/Decrease in Inventories		1	(1)
Net Increase/(Decrease) in Trade & Other Payables		(2,291)	(3,224)
Net Increase/(Decrease) in Unpaid Employee Benefits		(53)	1,362
Net Cash provided by (or used in) operations		21,090	12,167

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 11. Reconciliation to Statement of Cash Flows (continued)

\$ '000	Notes	2017	2016
(c). Non-Cash Financing and Investing Activities			
Acquisition of assets by means of:			
- Physical Resources Received Free of Charge	2i	578	2,781
Amounts recognised in Income Statement		578	2,781
Total Non-Cash Financing & Investing Activities		578	2,781
(d). Disposal of Business			
During 2016, St Martins was sold. Aggregate details of this transaction are:			
Disposal Price		-	14,100
Price adjustment		-	769
Interest on escrow accounts		-	52
Transaction costs		-	(711)
Cash consideration		-	14,210
Assets and liabilities held at disposal date:			
Property, Plant & Equipment		-	12,176
Employee entitlement		-	(641)
Other payables		-	(15)
Bond liabilities		-	(15,777)
		-	(4,257)
Net (loss)/gain on disposal		-	18,467
Net cash received		-	14,210
(e). Financing Arrangements			
Unrestricted access was available at balance date to the following lines of credit:			
Corporate Credit Cards		110	117
LGFA Cash Advance Debenture Facility		5,000	5,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).										
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)		
	Actual 2017	Actual 2016	Actual 2017	Actual 2016	Actual 2017	Actual 2016	Actual 2017	Actual 2016	Actual 2017	Actual 2016	
\$ '000											
Business Undertakings	-	82	-	-	-	82	-	-	-	128,774	-
Community Services											
- Public Order & Safety	3	26	194	233	(191)	(207)	-	-	-	-	299
- Health Services	70	104	344	357	(274)	(253)	30	11	-	-	92
- Community Support	614	808	2,492	2,585	(1,878)	(1,777)	476	502	-	-	29,054
- Community Amenities	18	-	124	136	(106)	(136)	-	-	-	-	231
Culture											
- Library services	452	432	3,148	3,311	(2,696)	(2,879)	416	395	-	973	4,024
- Cultural services	110	193	937	871	(827)	(678)	-	-	-	-	22,173
Economic Development											
Environment											
- Waste Management	188	194	5,145	4,813	(4,957)	(4,619)	-	-	-	-	10,565
- Other Environment	1,367	1,261	9,466	9,573	(8,099)	(8,312)	30	159	-	74,108	87,465
Recreation	280	226	5,184	5,531	(4,904)	(5,305)	-	300	-	197,267	193,179
Regulatory Services	2,368	2,269	4,800	4,798	(2,432)	(2,529)	-	-	-	-	124
Transport & Communication	2,554	1,798	12,448	12,616	(9,894)	(10,818)	2,562	268	-	291,301	238,179
Plant Hire & Depot/Indirect	-	40	3	-	(3)	40	-	-	-	5,954	3,913
Unclassified Activities	-	3	-	-	-	3	-	-	-	-	2,667
Council Administration	56,532	51,107	8,994	10,094	47,538	41,013	1,814	625	-	-	42,715
Total Functions/Activities	64,556	58,543	53,405	55,056	11,151	3,487	5,353	2,260	2,260	698,377	634,680

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 12b. Components of Functions

\$ '000

The activities relating to Council functions are as follows:

COMMUNITY SERVICES

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

CULTURE

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

ECONOMIC DEVELOPMENT

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

ENVIRONMENT

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

RECREATION

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, and Other Recreation.

REGULATORY SERVICES

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

TRANSPORT

Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

COUNCIL ADMINISTRATION

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 13. Financial Instruments

\$ '000

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 1.75% and 2.55% (2016: 2.37% and 2.66%). Short term deposits have an average maturity of 99 days and an average interest rate of 2.26% (2016: 132 days and 2.55%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables

Rates & Associated Charges

(including legals & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.58% (2016: 0.60%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Fees & Other Charges

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities

Interest Bearing Borrowings

Accounting Policy:

Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable) rates.

Carrying Amount:

Approximates fair value.

Liabilities

Finance Leases

Accounting Policy:

Accounted for in accordance with AASB 117.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2017					
<u>Financial Assets</u>					
Cash & Equivalents	20,707	-	-	20,707	20,707
Receivables	1,282	-	-	1,282	676
Other Financial Assets	1,137	-	-	1,137	1,137
Total Financial Assets	23,126	-	-	23,126	22,520
<u>Financial Liabilities</u>					
Payables	1,792	-	-	1,792	2,967
Total Financial Liabilities	1,792	-	-	1,792	2,967
2016					
<u>Financial Assets</u>					
Cash & Equivalents	19,021	-	-	19,021	19,022
Receivables	1,776	-	-	1,776	1,746
Other Financial Assets	994	-	-	994	1,035
Total Financial Assets	21,791	-	-	21,791	21,803
<u>Financial Liabilities</u>					
Payables	4,564	-	-	4,564	4,564
Total Financial Liabilities	4,564	-	-	4,564	4,564

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2017		30 June 2016	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	n/a	-	6.06%	-
		-		-

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments . There is no recognised market for the financial assets of the Council (except for Mendelson Foundation).



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 13. Financial Instruments (continued)

\$ '000

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 14. Commitments for Expenditure

\$ '000	Notes	2017	2016
(a). Capital Commitments			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Land		7,250	9,742
Buildings		17,305	10,083
Plant & Equipment		283	390
		<u>24,838</u>	<u>20,215</u>
These expenditures are payable:			
Not later than one year		24,838	20,215
Later than one year and not later than 5 years		-	-
Later than 5 years		-	-
		<u>24,838</u>	<u>20,215</u>
(b). Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		18	43
Waste Management Services		12,620	10,440
Grants Funding (restricted)		1,575	369
Operational Expenditure		219	436
Information Technology Commitments		22	30
Other Contractual Agreements		-	18
		<u>14,454</u>	<u>11,336</u>
These expenditures are payable:			
Not later than one year		6,035	4,553
Later than one year and not later than 5 years		8,419	6,783
Later than 5 years		-	-
		<u>14,454</u>	<u>11,336</u>

(c). Finance Lease Commitments

Council has no Finance Leases.



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 15. Financial Indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2017	2017	2016	2015

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	11,151			
Total Operating Revenue	64,556	17%	6%	10%

This ratio expresses the operating surplus as a percentage of total operating revenue.

1a. Adjusted Operating Surplus Ratio

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.

	9,594			
	64,556	15%	6%	9%

2. Net Financial Liabilities Ratio

Net Financial Liabilities	(17,056)			
Total Operating Revenue	64,556	(26%)	(23%)	28%

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

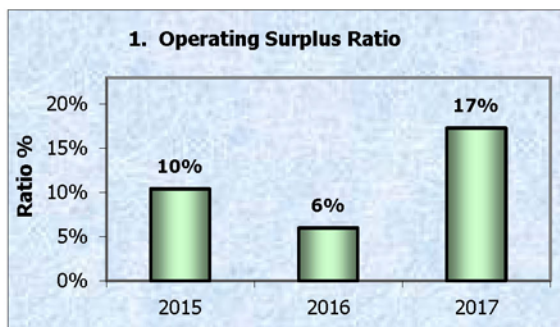
3. Asset Sustainability Ratio

Net Asset Renewals	12,572			
Infrastructure & Asset Management Plan required expenditure	12,022	105%	104%	111%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 15. Financial Indicators - Graphs (continued)



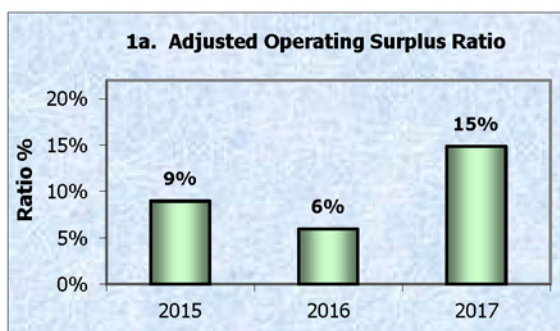
Purpose of Operating Surplus Ratio

This indicator is to determine the percentage the operating revenue varies from operating expenditure

Commentary on 2016/17 Result

2016/17 Ratio 17%

The increased surplus ratio in 2016/17 is reflective of the one-off item being two quarters of the 2017/18 Financial Assistance Grant being paid in advance in 2016/17.



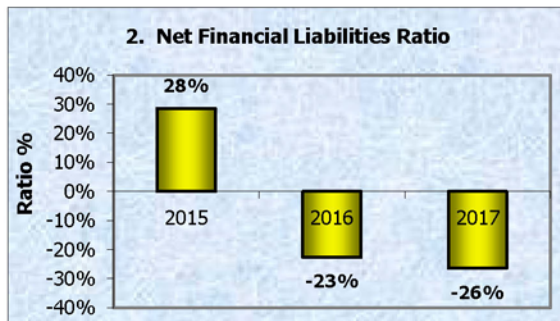
Purpose of Adjusted Operating Surplus Ratio

This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

Commentary on 2016/17 Result

2016/17 Ratio 15%

The adjusted operating surplus ratio reflects the real ratio, after removal of the advance payment of the 2017/18 Financial Assistance Grant paid in June 2017.



Purpose of Net Financial Liabilities Ratio

This indicator shows the significance of the net amount owed to others, compared to operating revenue

Commentary on 2016/17 Result

2016/17 Ratio -26%

The payout of all loans in 2015/16 has resulted in a strong financial position.



Purpose of Asset Sustainability Ratio

This indicator aims to determine if assets are being renewed and replaced in an optimal way

Commentary on 2016/17 Result

2016/17 Ratio 105%

Council continues to meet its annual obligations for the renewal of assets consistent with the Asset Management Plans.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 16. Uniform Presentation of Finances

\$ '000	2017	2016
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	64,556	58,551
less Expenses	(53,405)	(55,056)
Operating Surplus / (Deficit)	11,151	3,495
less Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	13,296	12,080
less Depreciation, Amortisation and Impairment	(12,022)	(10,987)
less Proceeds from Sale of Business	-	(14,210)
less Proceeds from Sale of Replaced Assets	(724)	(634)
Subtotal	550	(13,751)
less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	8,221	4,198
less Amounts Received Specifically for New and Upgraded Assets	(1,368)	(1,612)
less Proceeds from Sale of Surplus Assets (including Investment Property & Real Estate Developments)	(1)	(45)
Subtotal	6,852	2,541
Net Lending / (Borrowing) for Financial Year	3,749	14,705

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 17. Operating Leases

\$ '000	2017	2016
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Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

(i) Non-Investment Property

Rentals received, and outgoings reimbursed, in relation to Non-Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable

Leases commitments under all non-cancellable lease agreements, including those relating to Non-Investment Property, are as follows:

Not later than one year	583	606
Later than one year and not later than 5 years	1,786	1,939
Later than 5 years	676	1,026
	<u>3,045</u>	<u>3,571</u>

(ii) Lease Payment Commitments of Council

Council has entered into non-cancellable operating leases for various items of computer and other plant and equipment.

No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease return or acquire the equipment leased

No lease contains any escalation clause

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	19	12
Later than one year and not later than 5 years	5	1
Later than 5 years	-	-
	<u>24</u>	<u>13</u>



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 18. Superannuation

\$ '000

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2016/17; 9.50% in 2015/16). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2015/16) of "superannuation" salary.

In addition, Council makes a separate contribution of 3.2% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2014. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Superannuation contributions paid by council for 12 months to 30 June 2017 totalled \$1,650,732 (2015/16 \$1,608,463).

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 19. Interests in Other Entities

\$ '000

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

	Council's Share of Net Income		Council's Share of Net Assets	
	2017	2016	2017	2016
Joint Ventures	-	8	-	41
Total	-	8	-	41

(i) JOINT VENTURES, ASSOCIATES AND JOINT OPERATIONS

(a) Carrying Amounts

Name of Entity	Principal Activity	2017	2016
Western Region Waste Management Authority	Remediation Site	-	41
Total Carrying Amounts - Joint Ventures & Associates		-	41

Western Region Waste Management Authority

The Western Region Waste Management Authority (WRWMA) operated a waste landfill site on Garden Island on behalf of four councils, including the City of West Torrens, until February 2001. Remediation of the site was required of the Authority and this included the supply of clay and soil, revegetation, environmental monitoring and a installation of a gas extraction system.

The WRWMA was formally wound up by Minister Brock, pursuant to Schedule 2, Clause 33 of the Local Government Act, 1999 and notification was placed in the Government Gazette on 7 July 2016.

The West Torrens Council share of WRWMA liabilities was 23.93 per cent of the surplus in prior financial years.

The WRWMA was obligated under an EPA agreement to rehabilitate Garden Island to (1) rectify any ground water contamination and (2) rectify any air contamination should gas burners fail to control gas emissions. These risks were considered in the actuarial review, but no provision was considered necessary under AASB 137 Provisions, Contingent Liabilities and Contingent Assets requirements.

(b) Relevant Interests

Name of Entity	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2017	2016	2017	2016	2017	2016
Western Region Waste Management Authority	0%	24%	0%	24%	0%	29%



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 19. Interests in Other Entities (continued)

\$ '000

(c) Movement in Investment in Joint Venture or Associate

	Western Region Waste Management Authority	
	2017	2016
Opening Balance	41	33
Share in Operating Result	-	8
Adjustments to Equity	(41)	-
Council's Equity Share in the Joint Venture or Associate	-	41

(d) Summarised Financial Information of the Equity Accounted Business

Statement of Financial Position

	Western Region Waste Management Authority	
	2017	2016
Cash and Cash Equivalents	-	307
Total Assets	-	307
Current Trade and Other Payables	-	136
Total Liabilities	-	136
Net Assets	-	171

Statement of Comprehensive Income

	Western Region Waste Management Authority	
	2017	2016
Interest Income	-	5
Total Income	-	5
Materials, Contracts & Other Expenses	-	(27)
Total Expenses	-	(27)
Operating Result	-	32

(ii) INDIVIDUALLY IMMATERIAL COUNCIL BUSINESSES

Council did not have any individually immaterial businesses

(iii) UNCONSOLIDATED STRUCTURED ENTITIES

Council has no Unconsolidated Structured Entities

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations

Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

**Note 21. Contingencies & Assets/Liabilities Not Recognised in the
Statement of Financial Position**

Council has no contingencies nor any assets or liabilities not recognised in the Statement of Financial Position.

Note 22. Events After the Statement of Financial Position Date

Events that occur after the reporting date of 30 June 2017, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 18/10/17.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 23. Related Party Transactions

\$ '000

2017

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the *Local Government Act 1999*. In all, 20 persons were paid the following total compensation:

The compensation paid to Key Management Personnel comprises:

Short-Term Employee Benefits	1,391
Post-Employment Benefits	86
Long-Term Benefits	-
Termination Benefits	-
Total	1,477

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Receipts from Key Management Personnel:

Key Management Personnel did not make any payments to Council other than as ratepayers or residents.

Other Related Parties:

Key Management Personnel did not make any other material related party transactions.



Notes to and forming part of the Financial Statements
for the year ended 30 June 2017

Note 24. Mendelson Foundation

\$ '000	2017	2016
<p>The Max and Bette Mendelson Foundation is a charitable fund established in 1996 under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens under the terms of the Trust Deed.</p>		
<p>Financial Performance & Cash Flow Information</p>		
<p>Statement of Comprehensive Income - Mendelson Foundation</p>		
<p>INCOME</p>		
Dividend Income including Franking Credits	62	61
Interest income	4	4
Fair Value Movement on Financial Assets	119	(76)
Council Contribution	20	18
	<u>205</u>	<u>7</u>
<p>EXPENDITURE</p>		
Scholarships	48	39
Fund Management	12	11
Member Emoluments	19	19
	<u>79</u>	<u>69</u>
CHANGE IN FOUNDATION WEALTH	<u>126</u>	<u>(62)</u>
<p>Statement of Financial Position - Mendelson Foundation</p>		
<p>CURRENT ASSETS</p>		
Cash & Cash Equivalents	194	213
Trade & Other Receivables	8	6
Units in Managed Funds	236	213
Shares in Listed Companies	901	781
Total Assets	<u>1,339</u>	<u>1,213</u>
<p>LIABILITIES</p>		
Current Liabilities	-	-
Non Current Liabilities	-	-
Total Liabilities	<u>-</u>	<u>-</u>
NET ASSETS	<u>1,339</u>	<u>1,213</u>
<p>FOUNDATION WEALTH</p>		
Accumulated Surplus	<u>1,339</u>	<u>1,213</u>

INDEPENDENT AUDITOR'S REPORT TO THE PRINCIPAL MEMBER OF CITY OF WEST TORRENS

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of City of West Torrens (the Council), which comprises the statement of financial position as at 30 June 2017, the statement of profit and loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the certification of the financial statements.

In our opinion the financial report of City of West Torrens, presents fairly, in all material respects, the Council's financial position as at 30 June 2017 and its financial performance for the year ended on that date in accordance with Australian Accounting Standards, the Local Government Act 1999, and the Local Government (Financial Management) Regulations 2011.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the Local Government Act 1999 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the Local Government Act 1999, which has been given to the Council, would be in the same terms if given to the Council as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

Management is responsible for the other information. The other information obtained at the date of this auditor's report is the general purpose financial reports of the Western Region Waste Management Authority.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report of the City of West Torrens, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

BDO Audit (SA) Pty Ltd ABN 33 161 379 086 is a member of a national association of independent entities which are all members of BDO Australia Ltd ABN 77 050 110 275, an Australian company limited by guarantee. BDO Audit (SA) Pty Ltd and BDO Australia Ltd are members of BDO International Ltd, a UK company limited by guarantee, and form part of the international BDO network of independent member firms. Liability limited by a scheme approved under Professional Standards Legislation, other than for the acts or omissions of financial services licensees.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Council's Responsibility for the Financial Report

The Council's officers are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as the Council's officers determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council's officers are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council's officers either intend to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_files/ar3.pdf.

This description forms part of our auditor's report.



BDO Audit (SA) Pty Ltd



G K Edwards
Director

Adelaide, 18 October 2017

INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF CITY OF WEST TORRENS

Scope

We have undertaken a reasonable assurance engagement on the design and the operating effectiveness of controls established by the City of West Torrens ('the Council') in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, throughout the period 1 July 2016 to 30 June 2017 relevant to ensuring such transactions have been conducted properly and in accordance with law.

The Council's Responsibility for the Internal Controls

The Council is responsible for:

- a) the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities;
- b) identifying the control objectives;
- c) identifying the risks that threaten achievement of the control objectives;
- d) designing controls to mitigate those risks, so that those risks will not prevent achievement of the identified control objectives; and
- e) operating effectively the controls as designed throughout the period.

Our Independence and Quality Control

We have complied with the relevant ethical requirements relating to assurance engagements, which include independence and other requirements founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behaviour. In accordance with Auditing Standard ASQC 1 Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements, BDO Audit (SA) Pty Ltd maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Assurance Practitioner's Responsibility

Our responsibility is to express an opinion on the suitability of the design to achieve the control objectives and operating effectiveness of controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. We conducted our engagement in accordance with Standard on Assurance Engagements ASAE 3150 Assurance Engagements on Controls issued by the Auditing and Assurance Standards Board. That standard requires that we comply with relevant ethical requirements and plan and perform our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operated effectively throughout the period.

An assurance engagement to report on the design and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the

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control objectives and the operating effectiveness of controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness of those controls that we consider necessary to achieve the control objectives identified. An assurance engagement of this type also includes evaluating the suitability of the control objectives.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved and so fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Opinion

Our opinion has been formed on the basis of the matters outlined in this report.

In our opinion, in all material respects:

- a) the controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities were suitably designed to ensure such transactions have been conducted properly and in accordance with law; and
- b) the controls operated effectively as designed throughout the period from 1 July 2016 to 30 June 2017.



BDO Audit (SA) Pty Ltd



G K Edwards
Director

Adelaide, 18 October 2017

City of West Torrens

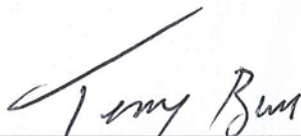
General Purpose Financial Statements

for the year ended 30 June 2017

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of West Torrens for the year ended 30 June 2017, the Council's Auditor, BDO Audit Partnership has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Terry Joseph Buss
CHIEF EXECUTIVE OFFICER



Steven Rypp
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 10th October 2017



CERTIFICATION OF AUDITOR INDEPENDENCE

I confirm that, for the audit of the financial statements of the City of West Torrens for the year ended 30 June 2017, I have maintained my independence in accordance with the requirements of APES 110 - Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.



G K Edwards
Director

BDO Audit (SA) Pty Ltd

Adelaide, 18 October 2017



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