

West Torrens Auditorium Gallery Guidelines and information for exhibitors

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The West Torrens Auditorium Gallery aims to promote community, cultural and artistic development in the City by displaying visual art that is of interest to the local community.

There are no fees to book the Auditorium Gallery for an exhibition.

The following document aims to assist artists to decide if the space is suitable for their artwork and provides a full list of conditions and facility specifications. Also included is an 'Auditorium Gallery Application Form'.

Gallery location

The Auditorium Gallery is located in the Hamra Centre, 1 Brooker Terrace, Hilton.

Appropriate visual art for the Auditorium Gallery

Visual Art will be deemed appropriate for exhibition if the following conditions are met.

- Artwork must be produced by, or in the interest of, people who live, work, study, attend or are connected with community groups in the City of West Torrens.
- Artwork must be presented in a professional manner and be appropriate for viewing by the general community, including children.
- Artwork must promote cultural and community development, education, health, recreation and other activities which are of benefit to the community.
- Artwork must be suitable for wall-mounted display or floor mounted display and supported on a solidly constructed framework which enables hanging on hooks or mounting on a platform.
- Artwork must be structurally sound and not contain hazardous substances, materials or protruding sharp objects such as jagged glass, asbestos, barbed wire, sheet metal or items which could be removed.
- Artwork must be suitable for wall mounted display, within the sizes available and the weight limit of 10kg for single items or 15kg for a collective display per track.

Visual Art deemed **not appropriate** includes the following:

- Items that exceed size, weight or depth limitations
- Items that are structurally unsound or potentially hazardous
- Items that promote or support discrimination against groups or individuals on the grounds of race, culture, disability, gender, sexuality, religion or ability, including items which promote violence, depict obscenity or are otherwise illegal
- Items used for the purposes of commercial advertising.

Auditorium Gallery terms and conditions of use

- The Auditorium Gallery can be divided into multiple spaces. Exhibitions may be displayed at the same time if an individual exhibition will not fill the entire space.
- Exhibitions in the Auditorium Gallery can be displayed for a period of up to eight weeks.
- The Auditorium Gallery shares the same opening hours as the Hamra Centre Library:
 - Monday 10am - 6pm
 - Tuesday 10am - 6pm
 - Wednesday 8am - 6pm
 - Thursday 10am - 8pm
 - Friday 10am - 6pm
 - Saturday 10am - 4pm
 - Sunday 1pm - 4pm.
- A 'no smoking' policy applies within the Auditorium Gallery and the Hamra Centre Library.

- Exhibitor/s will be responsible for all costs relating to:
 - insuring their artwork
 - transportation to and from the venue
 - the supply of appropriate packaging or coverings
 - the provision of frameworks
 - supervision of exhibition (if required).
- Artworks must be presented in a professional manner and be of a standard suitable for public display.
- All artwork must be supplied ready to hang.
- Artworks will not be displayed if they are too fragile or dangerous.
- Artwork will only be displayed by council staff or nominated contractors if it complies with OHS&W and other council policies and procedures.
- A sample or portfolio of all artwork exhibited in foyer gallery programs must be available for preview 30 days prior to the exhibition opening.
- The City of West Torrens will ensure that every reasonable care is taken with artworks whilst on exhibition but takes no responsibility for the loss, damage or theft of any work.
- Advertising and promotion of the gallery exhibitions will be accessible at no cost through Council's communication services, such as Council's quarterly newsletter Talking Points, Council's website and the library's multiscreen system. Any other advertising may be arranged with approval from Council, at the cost of the artist.
- The artist's name, address and title of artwork must be on the reverse of all work, together with the sale price (inc GST) or clearly marked 'not for sale', if applicable.
- Exhibitor/s must strictly adhere to the time and dates agreed to with regard to the delivery, setting up, dismantling and removing artwork from the Auditorium Gallery.

Sale of visual art

- Some artists may wish to promote their work as being for sale while it is exhibited at the Auditorium Gallery. Artists must organise all aspects of these sales. The City of West Torrens will not be involved in the collection of money.

Enquiries

For further information on the Auditorium Gallery contact the City of West Torrens on 8416 6252, email csu@wtcc.sa.gov.au.

Facility specifications

- 18 wall panels measuring 1770mm x 1200mm
- 12 free-standing panels measuring 2280mm x 1200mm
- 1 Glass display cases measuring 1740mm x 340 mm x 800mm

