

Hairdresser self-assessment

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel: 08 8416 6333
Email: csu@wtcc.sa.gov.au
SMS: 0429 205 943
Web: westtorrens.sa.gov.au



This form can be completed online at westtorrens.sa.gov.au or by scanning the QR code on the last page.

1. Business details

Registered business name:

Business location address:

Suburb:

Post code:

Name of proprietor/business owner:

Phone:

Mobile:

Email:

Number of operators/employees:

Date business commenced:

Self-assessment completed by:

Signed:

Date:

2. Services provided (please tick all that are applicable)

- Hairdressing Waxing Manicure/Pedicure Piercing Permanent makeup
 Other (please specify): _____

3. Hygiene

Is the premises equipped with a designated hand washing facility? Yes No

Is the hand washing facility provided with warm running water and soap? Yes No

Hand washing techniques

Are hands of an operator washed in the following circumstances?

- Before and after contact with each client? Yes No
- After any activity that may cause contamination? Yes No
- After answering the phone? Yes No
- After removing disposable gloves? Yes No

For how long are operator's hands washed?

4. Cleaning and disinfection of equipment

How often are scissors, combs, brushes, rollers, clips and perming rods cleaned?

What is the procedure if combs, brushers, rollers, clips or perming rods cannot be washed or cleaned?

What measures are in place if objects come into contact with blood/body fluids?

Do you use any of the following items?

- Single-use (disposable) razors? Yes No
- Single-use (disposable) blades? Yes No

If so, what are your next steps after it has been used? _____

Do you use any of the following items?

- Electric razors? Yes No
- Re-useable cut-throat razors? Yes No

If so, what are your next steps after it has been used? _____

How do you clean the following items: combs, brushes, rollers (regular and hot), clips and perming rods, hairnets, neck brushes, hairpins/clips, hot tongs, crimping tongs, dye mixing bowls, equipment trolley (where applicable)?

5. Work environment

Are all floors, floor coverings, walls, ceilings, shelves, fittings and other furniture made of smooth, impermeable and easily cleaned materials? Yes No

What type of neck wraps do you use for clients? Disposable Reusable

Is clean linen used on each client (e.g. towels, neck wraps, capes etc)? Yes No

Is all clean linen, towels and clothing stored in a designated linen cupboard to prevent soiling/contamination? Yes No

How often are capes cleaned?

6. Waste management

Is refuse disposed of at least once a week?

Yes No

How are all sharps disposed of?

7. Accidental cuts management

If accidents occur, are they recorded?

Yes No

Is an adequate first aid kit provided to treat cuts?

Yes No

Are cuts and abrasions covered by a water-resistant dressing?

Yes No

8. Standards and awareness

Does your business have a copy of the Public Health Standards of Practice for Hairdressing?

Yes No

Are all hairdressing staff aware of the standards, the SA Public Health Act and their legal responsibilities?

Yes No

Detail staff training:

Please return this form to:

Environmental Health
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

Alternatively you can copy this document and email to csu@wtcc.sa.gov.au

