

West Torrens Auditorium Gallery Application

Prior to completing this form, please refer to the 'West Torrens Auditorium Gallery guidelines and information for exhibitors'.

Artist's / Art group's name:

Postal address:

P/Code:

Name of contact person:

Telephone:

Email:

Indicate which category best describes you or your group - tick a box below.

Recreational artist

Art class group

Professional artist

Art association

Student artist

Social group

School group

Other – please specify:

Provide brief biographical details of the artist. For groups - please provide the names of the individual exhibiting artists and background information on the group.

What is the proposed name of the exhibition?

What mediums are used?

For promotional purposes, briefly describe the exhibition in 50 words or less (attach further details if necessary):

Will you be promoting this exhibition with your own resources?

Yes

No

If yes, please provide a copy of the promotional materials and details of the promotional channels:

Is your artwork framed?:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your artwork insured?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please provide the insurance company policy details, policy number and expiry date:		
Is the artwork for sale?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Display panels required		
18 x wall panels measuring 1770mm x 1200mm - number required:		
Glass display cabinets required		
1500mm W x 1200mm H x 500mm D, 2 available (2 shelves) - number required:		
800mm W x 1800mm H x 350mm D, 1 available (3 shelves) - number required:		
800mm W x 1800mm H x 800mm D, 3 available (3 shelves) - number required:		
Other equipment required - For opening night		
Audio visual equipment:	Yes <input type="checkbox"/> (orientation session to be arranged)	No <input type="checkbox"/>
Lectern and microphone:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Tables - number required:		
Chairs - number required:		
Signature:		Date:
FOR OFFICE USE ONLY		
Exhibition period:		
Date / time of set up:		
Date / time of pack up:		
Date promotional details received (30 days prior to event):		
Date promotion commenced:		
Date of Safe Work Procedure induction (hanging/display of artwork):		
Community Development Officer signature :		
Exhibitor signature:		