

CITY OF WEST TORRENS



## **Confidential Minutes**

**of**

# **Report Items 6.1 of the Confidential Chief Executive Officer's Performance Review General Committee Meeting**

**of the**

**CITY OF WEST TORRENS**

held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

**on**

**THURSDAY, 26 SEPTEMBER 2019  
at 6.00pm**

**Bill Ross  
General Manager  
Corporate and Regulatory**

**City of West Torrens Disclaimer**

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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Released

## 6 REPORTS OF THE GENERAL MANAGER CORPORATE AND REGULATORY

### 6.1 Chief Executive Officer's Performance - 2019

#### Reason for Confidentiality

The Committee is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

#### Committee resolved that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, the Committee orders, that the public, with the exception of the Chief Executive Officer and the General Manager Corporate and Regulatory, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 6.1 Chief Executive Officer's Performance - 2019, attachments and any associated documentation submitted by the General Manager Corporate and Regulatory, specifically on the basis of the provisions of Section 90(3)(a) because the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.
2. At the completion of the confidential session the meeting be re-opened to the public.

**6.07pm** the meeting moved into Confidence and the confidential session commenced.

#### PRESENT:

##### Committee Members:

Cr A McKay (Presiding Member)

Mayor M Coxon

Councillors: C O'Rielly, K McKay, D Mugavin, S Tsiaparis, B Reynolds

##### Officers:

Mr T Buss (Chief Executive Officer) (from 7.05pm)

Mr B Ross (General Manager Corporate and Regulatory)

The purpose of this report was to provide the Chief Executive Officer's Review Committee with the results of the review conducted by Elected Members on the Chief Executive Officer's performance for the twelve months to 30 June 2019.

### RECOMMENDATION(S)

The Committee recommends to Council that:

1. The completed appraisal be presented to Council, as part of a separate report, for its consideration and approval.
2. The Chief Executive Officer be commended on his recent performance, which has been assessed overall as **meeting or exceeding expectations**, and confirm that his TEC will rise in accordance with the remuneration tribunal's review of the Principal Member's allowance in November 2019.

### COMMITTEE RESOLUTION

Moved: Mayor Michael Coxon

Seconded: Cr Kym McKay

That:

1. The completed appraisal be presented to Council, as part of a separate report, for its consideration and approval.
2. The Chief Executive Officer be commended on his recent performance, which has been assessed overall as **meeting or exceeding expectations**, and confirm that his TEC will rise in accordance with the remuneration tribunal's review of the Principal Member's allowance in November 2019.

Discussion took place in relation to the Chief Executive Officer's Performance Review and the outstanding outcome was confirmed by the Committee. Mayor Michael Coxon suggested that the Chief Executive Officer be provided with one week of extra leave as a one-off reward. The mover, Mayor Michael Coxon and seconder Cr Kym McKay consented to the change and accordingly, the motion was changed as follows:

*That:*

1. *The completed appraisal be presented to Council, as part of a separate report, for its consideration and approval.*
2. *The Chief Executive Officer be commended on his recent performance, which has been assessed overall as **meeting or exceeding expectations**, and confirm that his TEC will rise in accordance with the remuneration tribunal's review of the Principal Member's allowance in November 2019.*
3. *The Chief Executive Officer be granted one weeks extra leave as a one-off reward to recognise the outstanding performance review outcome.*

**CARRIED**

**7.05pm** Mr Terry Buss entered the meeting.

**FURTHER**

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Chief Executive Officer's Performance Review General Committee orders that the Item 6.1 Chief Executive Officer's Performance - 2019, the Minutes arising, attachments and any associated documentation, other than the proposed remuneration and conditions of service to be provided to the Chief Executive Officer, having been considered by the Chief Executive Officer's Performance Review General Committee in confidence under Section 90(3)(a), be kept confidential and not available for public inspection for a period of 6 months from the date of this meeting, because the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.
2. That the proposed remuneration and conditions of service to be provided to the Chief Executive Officer be kept confidential and not available for public inspection until determined by Council.

**COMMITTEE RESOLUTION**

Moved: Cr Simon Tsiaparis

Seconded: Cr Cindy O'Rielley

That the recommendations be adopted.

**CARRIED**

**7.12pm** the Confidential session closed and the meeting reopened to the public.