

CITY OF WEST TORRENS



Confidential Minutes

of

Report Item 7.1 of the Confidential Chief Executive Officer's Performance Review General Committee Meeting

of the

CITY OF WEST TORRENS

held in the Mayor's Reception Room, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**THURSDAY, 21 OCTOBER 2021
at 6.00pm**

**Terry Buss PSM
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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Released

7 CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW

7.1 Chief Executive Officer's Performance - 2021

Reason for Confidentiality

The Committee is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Committee resolved that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, the Committee orders, that the public, with the exception of the Chief Executive Officer, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 7.1 - Chief Executive Officer's Performance - 2021, attachments and any associated documentation, specifically on the basis of the provisions of Section 90(3)(a) because the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.
2. At the completion of the confidential session the meeting be re-opened to the public.

6.03pm the meeting moved into Confidence and the confidential session commenced.

PRESENT

Committee Members:

Cr C O'Rielly (Presiding Member)

Mayor M Coxon

Councillors: A McKay, J Woodward, D Mugavin, S Tsiaparis, B Reynolds

Officers:

Mr T Buss (Chief Executive Officer) (At the conclusion of the meeting)

The purpose of this report was to provide the Chief Executive Officer's Performance Review Committee with the results of the review conducted by Elected Members on the Chief Executive Officer's performance for the twelve months to 30 June 2021.

RECOMMENDATION

The Committee recommends to Council that:

1. The completed appraisal be presented to Council, as part of a separate report, for its consideration and approval.
2. The Chief Executive Officer be commended on his performance, which has been assessed overall as **meeting or exceeding expectations**, and confirm that his TEC will not change, given the need for restraint in the face of the COVID-19 pandemic.

COMMITTEE RESOLUTION

Moved: Mayor Michael Coxon

Seconded: Cr Anne McKay

That:

1. The completed appraisal be presented to Council, as part of a separate report, for its consideration and approval.
2. The Chief Executive Officer be commended on his performance, which has been assessed overall as **meeting or exceeding expectations**, and confirm that his TEC will not change, given the need for restraint in the face of the COVID-19 pandemic.
3. Given the remuneration component of the TEC for the Chief Executive Officer will not change for the second year in a row and in recognition of the Chief Executive Officer meeting and/or exceeding expectations in his performance for the year under review, the Chief Executive Officer be provided an additional 5 days paid leave to acknowledge his strong performance in delivering the requirements of the position.
4. General Manager Urban Services, Angelo Catinari, be recognised for his outstanding performance as Acting Chief Executive Officer during the Chief Executive Officer's absences.

CARRIED

FURTHER

In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Chief Executive Officer's Performance Review General Committee orders that the Item 7.1 - Chief Executive Officer's Performance - 2021 the Minutes arising, attachments and any associated documentation, other than the proposed remuneration and conditions of service to be provided to the Chief Executive Officer, having been considered by the Chief Executive Officer's Performance Review General Committee in confidence under Section 90(3)(a), be kept confidential and not available for public inspection for a period of 6 months from the date of this meeting, because the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.

COMMITTEE RESOLUTION

Moved: Cr Brandon Reynolds

Seconded: Cr Dominic Mugavin

That the recommendations be adopted.

CARRIED

6.16pm the Confidential session closed and the meeting reopened to the public.