

CITY OF WEST TORRENS



MINUTES

of the

CITY FINANCE AND GOVERNANCE STANDING COMMITTEE

and

CITY ADVANCEMENT AND PROSPERITY STANDING COMMITTEE

of the

CITY OF WEST TORRENS

held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 7 MARCH 2023
at 6.00pm**

**Terry Buss PSM
Chief Executive Officer**

Please note that the contents of these Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

The Presiding Member declared the meeting open at 6.06pm.

1.1 Acknowledgement of Country

The Presiding Member called for the Acknowledgment of Country to be read out by Cr Kym McKay.

"West Torrens City Council acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past, present, and emerging.

We recognise and respect their cultural heritage, beliefs and spiritual relationship with the land, sea, waterways and sky.

We acknowledge that they are of continuing importance to the Kurna people living today.

We have built a beautiful city. However, we further recognise that the process of settlement resulted in the dispossession and dislocation of the Kurna people and that we are always mindful of this."

1.2 Evacuation Procedures

The evacuation procedures were taken as read.

1.3 Meeting Livestream

The Presiding Member advised that the meeting was being livestreamed for the benefit of the public via a Zoom link on the City of West Torrens website.

2 PRESENT

Council Members:

Cr A McKay(Presiding Member)

Mayor M Coxon

Councillors: J Woodward, E Papanikolaou, K McKay, Z Papafilopoulos, G Nitschke, S Pal, L Gelonese, C O'Rielley, G Demetriou, J Wood, S Comrie

Officers:

Mr T Buss	(Chief Executive Officer)
Mr A Catinari	(Deputy Chief Executive Officer)
Ms P Koritsa	(General Manager Business and Community Services)
Mr P Della	(General Manager Corporate and Compliance)
Ms L Gilmartin	(Manager Financial Services)
Ms C Luya	(Manager Community Services)
Mr G Andersen	(Manager Strategy and Business - Acting)
Ms L Johnson	(Management Lead - LG Reform and Integrity)
Ms C Rorke-Wickins	(Team Leader Strategic Planning)
Ms N O'Broin	(Team Leader Sustainability)

Cr George Demetriou advised those present that former councillor Garth Palmer had sadly passed away recently and noted his many years of service to the City of West Torrens.

3 APOLOGIES

Apologies

Committee Members:

Cr Daniel Huggett

Cr Sam Whiting

RECOMMENDATION

That the apologies be received.

COMMITTEE RESOLUTION

Moved: Cr Lana Gelonese

Seconded: Cr Jassmine Wood

That the recommendation be adopted.

CARRIED

4 DISCLOSURE STATEMENTS

Nil

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the City Finance and Governance Standing Committee held on 18 October 2022 be confirmed as a true and correct record.

COMMITTEE RESOLUTION

Moved: Cr Surender Pal

Seconded: Cr Elisabeth Papanikolaou

That the recommendation be adopted.

CARRIED

6 COMMUNICATION BY THE CHAIRPERSON

The Presiding Member welcomed those present to the first meeting of the City Finance and Governance Standing Committee for 2023.

7 QUESTIONS WITH NOTICE

Nil

8 QUESTIONS WITHOUT NOTICE

Nil

9 MOTIONS WITH NOTICE

Nil

10 MOTIONS WITHOUT NOTICE**10.1 Recognition of the passing of former councillor Garth Palmer****MOTION**

Moved: Mayor Michael Coxon

Seconded: Cr Elisabeth Papanikolaou

That a minutes silence be held to recognise the passing of former councillor Garth Palmer and his 43 years of service to City of West Torrens.

CARRIED

Elected Members and Administration staff stood for a minutes silence.

11 CITY FINANCE & GOVERNANCE REPORT**11.1 Fees and Charges 2023-24**

This report presented revised Fees and Charges for 2023/24 for consideration and adoption pursuant to the requirements of Section 188 of the *Local Government Act 1999*.

RECOMMENDATION

The Committee recommends to Council that the Fees and Charges for 2023/24 be adopted pursuant to Section 188 of the *Local Government Act 1999*.

During the debate, questions were asked about the following:

- Parking permit fees;
- Mother's Day application/permit fees; and
- An estimate of total revenue raised with the new Fees and Charges.

These points will be clarified when the Committee recommendation to Council is considered at the Council meeting on 21 March 2023.

COMMITTEE RESOLUTION

Moved: Cr George Demetriou

Seconded: Cr Surender Pal

That the recommendation be adopted.

CARRIED

11.2 Register of Allowances and Benefits - 6 Months to 31 December 2022

This report tabled the register of allowances and benefits for Elected Members for the 6 months to 31 December 2022, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*.

RECOMMENDATION

The Committee recommends to Council that the register of allowances and benefits for Elected Members for the 6 months to 31 December 2022, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*, be received.

COMMITTEE RESOLUTION

Moved: Cr Cindy O'Rielley

Seconded: Cr Graham Nitschke

That the recommendation be adopted.

CARRIED

11.3 Legislative Progress Report - March 2023

This report provided an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association, or contained in the Government Gazette between the last meeting of the City Finance and Governance Standing Committee in December 2022 and 16 February 2023.

RECOMMENDATION

The Committee recommends to Council that the *Legislative Progress Report - March 2023* be received.

COMMITTEE RESOLUTION

Moved: Cr Cindy O'Rielley

Seconded: Cr Graham Nitschke

That the recommendation be adopted.

CARRIED

12 MEETING CLOSE

The Presiding Member declared the meeting closed at 6.21pm.

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1 MEETING OPENED

The Presiding Member declared the meeting open at 6.21pm.

2 PRESENT**Committee Members:**

Cr E Papanikolaou (Presiding Member)

Mayor M Coxon

Councillors: J Woodward, K McKay, Z Papafilopoulos, G Nitschke, S Pal, L Gelonese, C O'Rielly, A McKay, G Demetriou, J Wood, S Comrie

Officers:

Mr T Buss	(Chief Executive Officer)
Mr A Catinari	(Deputy Chief Executive Officer)
Ms P Koritsa	(General Manager Business and Community Services)
Mr P Della	(General Manager Corporate and Compliance)
Ms L Gilmartin	(Manager Financial Services)
Ms C Luya	(Manager Community Services)
Mr G Andersen	(Manager Strategy and Business - Acting)
Ms L Johnson	(Management Lead - LG Reform and Integrity)
Ms C Rorke-Wickins	(Team Leader Strategic Planning)
Ms N O'Broin	(Team Leader Sustainability)

3 APOLOGIES**Apologies****Committee Members:**

Cr Daniel Huggett

Cr Sam Whiting

RECOMMENDATION

That the apologies be received.

COMMITTEE RESOLUTION

Moved: Cr Jassmine Wood

Seconded: Cr Graham Nitschke

That the recommendation be adopted.

CARRIED

4 DISCLOSURE STATEMENTS

The following disclosures of interest were made:

Item	Type of Conflict	Elected Member
Item 8.2 - Changes to the Heritage Grants Eligibility Criteria	Material	Cr Graham Nitschke
Item 8.5 - Community Grants - March 2023	General	Cr Zoi Papafilopoulos

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the City Advancement and Prosperity Standing Committee held on 25 October 2022 be confirmed as a true and correct record.

COMMITTEE RESOLUTION

Moved: Cr Jassmine Wood

Seconded: Cr Anne McKay

That the recommendation be adopted.

CARRIED

6 COMMUNICATION BY THE CHAIRPERSON

The Presiding Member welcomed those present to the first meeting of the City Advancement and Prosperity Standing Committee for 2023.

7 OUTSTANDING REPORTS / ACTIONS

Nil

8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

8.1 Proposed Renaming of Admella Place, Sanders Lane, Dew Street Reserve, Transport Avenue, Frank Norton Reserve and Kesmond Reserve

This report sought to commence, or a deferment, of the process to rename Admella Place Reserve, Thebarton, Sanders Lane, Richmond, Dew Street Reserve, Thebarton, the extension of Transport Avenue, Netley, Frank Norton Reserve, Torrensville, and Kesmond Reserve, Keswick.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The commencement of a consultation process, in line with *Council Policy - Asset Naming and Council Policy - Public Consultation*, to rename the following three (3) City of West Torrens assets be approved:
 - Admella Place, Thebarton to Inparri Wama, Thebarton
 - Sanders Lane, Richmond to William Lane, Richmond
 - Transport Avenue (part of), Netley to Young Avenue, Netley
2. A report be brought back to the next City Advancement and Prosperity Standing Committee with a name proposal(s) for Kesmond Reserve following consultation with the Kaurna community.
3. Dew Street Reserve renaming be deferred until such time as a report on the proposal, from the South Australian Bangladeshi Association (SABCA), for the installation of an International Mother Language Day Monument on the reserve has been considered by Council.

4. The renaming request for Frank Norton Reserve, Torrensville to Poole Reserve, Torrensville not be progressed given the historic nature of the current name.
5. A report be presented to the next appropriate City Facilities and Waste Recovery Standing Committee regarding the installation of a display at Frank Norton Reserve recognising the Poole family.

Discussion took place in regard to the proposed renaming of Sanders Lane, Richmond to William Lane, Richmond, with Cr Anne McKay querying if Rebecca Lane could be considered as an alternative name for Sanders Lane, after William Sanders' wife, Rebecca Sanders. Further discussion took place and it was proposed that Rebecca Lane be put forward for consultation rather than William Lane.

Discussion took place in regard to the proposed renaming of Transport Avenue, Netley to Young Avenue, Netley. Cr John Woodward expressed a desire to see an alternative name proposed that would be associated with aviation in South Australia.

The mover, Cr Graham Nitschke, and seconder, Cr Surender Pal, agreed to these changes and accordingly the recommendation was changed as follows:

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Surender Pal

That:

1. The commencement of a consultation process, in line with *Council Policy - Asset Naming and Council Policy - Public Consultation*, to rename the following three (3) City of West Torrens assets be approved:
 - Admella Place, Thebarton to Inparri Wama, Thebarton
 - Sanders Lane, Richmond to Rebecca Lane, Richmond
 - Transport Avenue (part of), Netley to Young Avenue, Netley **OR** another notable name associated with aviation in South Australia.
2. A report be brought back to the next City Advancement and Prosperity Standing Committee with a name proposal(s) for Kesmond Reserve following consultation with the Kurna community.
3. Dew Street Reserve renaming be deferred until such time as a report on the proposal, from the South Australian Bangladeshi Association (SABCA), for the installation of an International Mother Language Day Monument on the reserve has been considered by Council.
4. The renaming request for Frank Norton Reserve, Torrensville to Poole Reserve, Torrensville not be progressed given the historic nature of the current name.
5. A report be presented to the next appropriate City Facilities and Waste Recovery Standing Committee regarding the installation of a display at Frank Norton Reserve recognising the Poole family.

CARRIED

8.2 Changes to the Heritage Grants Eligibility Criteria

6.33pm Cr Graham Nitschke declared a material conflict of interest in relation to this item as he owns a Local Heritage listed home and is therefore eligible to receive Heritage Grants financial assistance. Cr Nitschke left the meeting for the discussion and vote on the item.

This report presented a review of the Heritage Grants eligibility criteria.

RECOMMENDATION

The Committee recommends to Council that the Heritage Grants eligibility criteria be amended to:

1. Limit the heritage grants to one per three year period for each single property subject to the application meeting the grant eligibility and funding availability; and
2. Articulate that change of ownership of a property will not affect the entitlement.

COMMITTEE RESOLUTION

Moved: Cr Kym McKay
Seconded: Cr John Woodward

That the recommendation be adopted.

CARRIED

6.39pm Cr Surender Pal left the meeting.

6.39pm Cr/s Graham Nitschke and Surender Pal returned to the meeting.

8.3 Opportunities to accumulate revenue to purchase land for open space

This report provided options to accumulate revenue for the purchase of land for open space purposes.

RECOMMENDATION

The Committee recommends to Council that having considered the options to accumulate revenue for the purchase of land for open space, it approve further investigations by the Administration into Options 1-5 as detailed in the report.

COMMITTEE RESOLUTION

Moved: Cr John Woodward
Seconded: Cr Kym McKay

That the recommendation be adopted.

CARRIED

8.4 Council Policy - Behavioural Management

This report presented the *Council Policy - Behavioural Management* to Council for its consideration and approval.

RECOMMENDATION

The Committee recommends to Council that:

1. The *Council Policy - Behavioural Management* be approved.
2. The *Council Policy - Reporting and Investigating Council Member Code of Conduct Complaints* be revoked.
3. The Chief Executive Officer be delegated authority to make amendments of a formatting and/or minor technical nature to the *Council Policy - Behavioural Management*.

COMMITTEE RESOLUTION

Moved: Cr Anne McKay
Seconded: Cr Jassmine Wood

That the recommendation be adopted.

CARRIED

8.5 Community Grants - March 2023

Cr Zoi Papafilopoulos declared a general conflict of interest in relation to this item as she is a paying member of the Elion Society of SA and remained in the meeting for the discussion and vote on the item.

This report presented the community grant applications received since 1 January 2023.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The following grant applications be approved:
 - a) Equipment grant of \$3,000 to Elion Society of SA the Olympic Flame Inc. towards the cost of a Barbeque for social gatherings in CWT.
 - b) Equipment grant of \$3,000 to Malibu Squash Club towards the cost of a balustrade to make viewing area safe.
 - d) Donation of \$1,000 to the Organisation of Hellene and Hellene-Cypriot Women of Australia (SA) towards the cost of donation items to Kickstart For Kids.
 - e) Donation of \$200 to Genesis Pregnancy Support to purchase infant car seats for families in need.
2. The following grant application not be approved due to the organisation being located outside of the West Torrens area and the training program being State wide:
 - c) Equipment grant of \$3,000 to St John Ambulance towards the cost of resuscitation/CPR equipment.

3. The amount of \$2,690 be added to the Community Grants budget for the 2022/2023 financial year; and
4. The Community Grants and Junior Development and International Representation Grants programs be closed for the remainder of the financial year pending a review of the Policy and Guidelines.

OR

4. The community grants budget be increased by \$25,000 (\$20,000 to be attributed to Community Grants and \$5,000 to the Junior Development and International Representation Grants) to enable the community continued access to community grants for the remainder of the 2022/23 Financial Year.

Cr Elisabeth Papanikolaou invited the Chief Executive Officer, Terry Buss, to provide some clarification in regard to the Administration's recommendation. The CEO suggested that the recommendation to the Committee be altered to read as follows:

MOTION

Moved: Cr Kym McKay

Seconded: Cr George Demetriou

That:

1. The following grant applications be approved:
 - a) Equipment grant of \$3,000 to Elion Society of SA the Olympic Flame Inc. towards the cost of a Barbeque for social gatherings in CWT.
 - b) Equipment grant of \$3,000 to Malibu Squash Club towards the cost of a balustrade to make viewing area safe.
 - d) Donation of \$1,000 to the Organisation of Hellene and Hellene-Cypriot Women of Australia (SA) towards the cost of donation items to Kickstart For Kids.
 - e) Donation of \$200 to Genesis Pregnancy Support to purchase infant car seats for families in need.
2. The following grant application not be approved due to the organisation being located outside of the West Torrens area and the training program being State wide:
 - c) Equipment grant of \$3,000 to St John Ambulance towards the cost of resuscitation/CPR equipment.
3. The amount of \$2,690 be added to the Community Grants budget and \$5,000 be added to the Junior Development and International Representation Grants budget for the 2022/2023 financial year; and
4. The Community Grants program be closed for the remainder of the financial year pending a review of the Policy and Guidelines but the Junior Development and International Representation Grants program remain open for the remainder of the financial year or until the budget funding is exhausted.

CARRIED

Cr Zoi Papafilopoulos voted in favour of the motion moved by Cr Kym McKay and seconded by Cr George Demetriou.

8.6 Organisational Annual Service Plan 2nd Quarter 2022/23 Progress Update

This report presented the 2nd Quarter review of the 2022/23 Organisational Annual Service Plan and progress in the delivery of Council's Community Plan.

RECOMMENDATION

It is recommended to the Committee that the Organisational Annual Service Plan 2nd Quarter 2022/23 Progress Update be received.

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Jassmine Wood

That the recommendation be adopted.

CARRIED

8.7 Strategy Unit Activity Report: November 2022 to February 2023

This report presented the Strategy Unit's Activity Report for the period November 2022 to February 2023.

RECOMMENDATION

The Committee recommends to Council that the Strategy Unit Activity Report for the period November 2022 to February 2023 be received.

COMMITTEE RESOLUTION

Moved: Cr Jassmine Wood

Seconded: Cr Lana Gelonese

That the recommendation be adopted.

CARRIED

8.8 Progress on Implementing Council Decisions

This report provided an update on completed and outstanding Council and Committee resolution actions.

RECOMMENDATION

The Committee recommends to Council that the report be received.

COMMITTEE RESOLUTION

Moved: Cr Anne McKay

Seconded: Cr Surender Pal

That the recommendation be adopted.

CARRIED

9 OTHER BUSINESS

Nil

10 CONFIDENTIAL

Nil

11 NEXT MEETING

2 May 2023, at the conclusion of the Committee.

12 MEETING CLOSE

The Presiding Member declared the meeting closed at 7.07pm.