

CITY OF WEST TORRENS



**MINUTES**

of the

**SPECIAL MEETING**

of the

**CITY FINANCE AND GOVERNANCE COMMITTEE**

of the

**CITY OF WEST TORRENS**

held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

and the public gallery via electronic platform

**TUESDAY, 3 MAY 2022, adjourned to TUESDAY, 10 MAY 2022  
at 7.00pm**

**Angelo Catinari**  
**Chief Executive Officer (Acting)**

**City of West Torrens Disclaimer**

Please note that the contents of these Committee Minutes have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## **1 MEETING OPENED**

The Presiding Member declared the meeting open at 8.29pm.

### **1.1 Evacuation Procedures**

The evacuation procedures were taken as read.

### **1.2 Electronic Platform Meeting**

The Presiding Member advised the meeting was being livestreamed via a Zoom public link available on the City of West Torrens website.

## **2 PRESENT**

### **Council Members:**

Cr B Reynolds (Presiding Member)

Mayor M Coxon

Councillors: J Woodward, E Papanikolaou, D Huggett, K McKay, D Mugavin, G Nitschke, S Pal, S Tsiaparis, G Vlahos, C O'Rielly, A McKay, J Wood

### **Officers:**

Mr A Catinari	(Chief Executive Officer - Acting)
Ms P Koritsa	(General Manager Business and Community Services)
Mr P Della	(General Manager Corporate and Regulatory)
Mr D Ottanelli	(General Manager Urban Services - Acting)
Ms L Gilmartin	(Manager Financial Services)
Mr C Lapidge	(Finance Coordinator)
Mr N Teoh	(Team Leader Waste Management)

### **Officers in attendance via online platform:**

Ms S Curran	(Manager Strategy and Business)
Ms C Luya	(Manager Community Services)
Ms L Johnson	(Management Lead - LG Reform and Integrity)

## **3 APOLOGIES**

### **Apologies**

#### **Committee Member:**

Cr David Wilton

#### **Officer:**

Mr T Buss (Chief Executive Officer)

## **RECOMMENDATION**

That the apologies be received.

## **COMMITTEE RESOLUTION**

Moved: Cr Kym McKay

Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

**CARRIED**

**4 DISCLOSURE STATEMENTS**

Nil

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Finance and Governance Standing Committee held on 19 April 2022 be confirmed as a true and correct record.

**COMMITTEE RESOLUTION**

Moved: Cr Anne McKay

Seconded: Cr Surender Pal

That the recommendation be adopted.

**CARRIED**

**6 COMMUNICATION BY THE CHAIRPERSON**

The following communication was presented by the Presiding Member, Cr Brandon Reynolds:

"Welcome fellow councillors and senior staff to the first of a number of meetings to consider and eventually adopt the 2022/23 Budget and Annual Business plan.

It is my intention during the course of deliberations on the budget to relax formal proceedings, as has been normal practice over recent years. This will allow all members of this Council to participate in the consideration and review of the budget without being constrained by the rules that normally govern standing committee meetings.

I also intend to follow the structure of the proposed Budget and Annual Business Plan 2022/23 starting at page 1 and working progressively through the document after a brief presentation by the General Manager Corporate and Regulatory Services."

The General Manager Corporate and Regulatory Services, Paul Della, advised that the Manager Financial Services, Lisa Gilmartin, would present to the Committee.

The General Manager Corporate and Regulatory Services welcomed the Finance Coordinator, Chris Lapidge, and Team Leader Waste Management, Nick Teoh, to the meeting and also thanked the Financial Services and Creative Services teams for their work in assembling the Budget and Annual Business Plan 2022/23.

**7 QUESTIONS WITHOUT NOTICE**

Nil

**8 MOTIONS WITHOUT NOTICE**

Nil

## **9 CITY FINANCE & GOVERNANCE REPORT**

### **9.1 Budget and Annual Business Plan 2022/23**

The first draft of the 2022/23 budget and annual business plan was tabled for Council review and consideration.

#### **Short Term Suspension of Proceedings**

Moved: Cr Elisabeth Papanikolaou

Seconded: Cr Simon Tsiaparis

That in accordance with Division 2 (Prescribed Procedures) of Council's Code of Practice for Procedures at Meetings, proceedings be suspended temporarily to allow informal discussion on the 2022/23 Draft Budget and Annual Business Plan.

**CARRIED**

#### **8.51pm Short term suspension of proceedings commenced.**

A review of the draft Budget and Annual Business Plan 2022/23 commenced on page 1.

The document was discussed, with Elected Members asking questions which were responded to by the Administration.

#### **End of Short Term Suspension of Proceedings**

Moved: Cr Kym McKay

Seconded: Mayor Michael Coxon

That the period of short-term suspension of proceedings, be ended.

**CARRIED**

#### **10.47pm Short term suspension of proceedings ended.**

#### **Adjournment of the Meeting**

Moved: Cr Elisabeth Papanikolaou

Seconded: Cr Daniel Huggett

That the meeting be adjourned until Tuesday 10 May 2022, with proceedings to be resumed in regard to the 2022/23 Draft Budget and Annual Business Plan document.

**CARRIED**

The Presiding Member adjourned the meeting at 10.48pm.

## **TUESDAY 10 MAY 2022 MEETING RECONVENED**

### **MEETING RESUMED**

The Presiding Member declared the meeting open at 7.01pm.

### **Acknowledgement of Country**

The Presiding Member called for the Acknowledgment of Country to be read out by Cr John Woodward:

*"West Torrens City Council acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past, present, and emerging.*

*We recognise and respect their cultural heritage, beliefs and spiritual relationship with the land, sea, waterways and sky.*

*We acknowledge that they are of continuing importance to the Kurna people living today.*

### **Evacuation Procedures**

The evacuation procedures were taken as read.

### **Electronic Platform Meeting**

The Presiding Member advised the meeting was being livestreamed via a Zoom public link available on the City of West Torrens website.

## **PRESENT**

### **Committee Members:**

Cr B Reynolds (Presiding Member)

Councillors: J Woodward, E Papanikolaou, D Huggett, K McKay, D Mugavin, G Nitschke, S Pal, S Tsiaparis, G Vlahos, C O'Rielly, D Wilton, A McKay

### **Officers:**

Ms C Luya	(General Manager Business and Community Services - Acting)
Mr P Della	(General Manager Corporate and Regulatory Services)
Mr D Ottanelli	(General Manager Urban Services - Acting)
Ms L Gilmartin	(Manager Financial Services)
Mr C James	(Manager Information Services)
Mr C Lapidge	(Finance Coordinator)

### **Officers in attendance via online platform:**

Mr A Catinari	(Chief Executive Officer - Acting)
Ms S Curran	(Manager Strategy and Business)
Ms L Johnson	(Management Lead - LG Reform and Integrity)
Mr N Teoh	(Team Leader Waste Management)

## **APOLOGIES**

### **Apologies**

#### **Committee Members:**

Cr Jassmine Wood

Mayor Michael Coxon

#### **Officers:**

Mr T Buss (Chief Executive Officer)

Ms P Koritsa (General Manager Business and Community Services)

## **RECOMMENDATION**

That the apologies be received.

## **COMMITTEE RESOLUTION**

Moved: Cr Daniel Huggett

Seconded: Cr Graham Nitschke

That the recommendation be adopted.

**CARRIED**

## **COMMUNICATION BY THE CHAIRPERSON**

The following communication was presented by the Presiding Member Cr Brandon Reynolds:

Welcome fellow councillors and senior staff to the second meeting to consider the draft 2022/23 budget and annual business plan.

It is my intention to relax formal proceedings again tonight, as has been normal practice over recent years, and will call for a motion to that effect shortly.

You would have all received the proposed budget and annual business plan for 2022-23 together with some supplementary budget information providing more detail behind the budget as was requested at last week's meeting.

I intend to resume the meeting by inviting Elected Members to ask any further questions or make any additional comments on the proposed budget and annual business plan 2022-23 and following this I intend to seek proposed amendments (if any) to the resolution to formalise any ins and outs to the proposed budget and annual business plan 2022-23 prior to it being put out for public consultation.

## **QUESTIONS WITHOUT NOTICE**

Nil

## **MOTIONS WITHOUT NOTICE**

Nil

## **CITY FINANCE & GOVERNANCE REPORT**

### **Resumption of Item 9.1 - Budget and Annual Business Plan 2022/23**

Proceedings will resume in regard to the 2022/23 Draft Budget and Annual Business Plan document.

### **Short Term Suspension of Proceedings**

Moved: Cr Kym McKay

Seconded: Cr Graham Nitschke

That in accordance with Division 2 (Prescribed Procedures) of Council's Code of Practice for Procedures at Meetings, proceedings be suspended temporarily to allow informal discussion on the 2022/23 Draft Budget and Annual Business Plan.

**CARRIED**

### **7.04pm Short term suspension of proceedings commenced.**

The review of the Draft Budget and Annual Business Plan 2022/23 resumed with the Presiding Member inviting Members to ask further questions or provide additional comments on the Draft Budget and Annual Business Plan 2022/23 and the supplementary budget information.

Discussion took place in relation to the supplementary budget document and the Presiding Member suggested that the meeting move into Confidence to allow for the discussion and consideration of the confidential components of the supplementary budget document as the information to be received, discussed or considered is confidential in nature, specifically on the basis of the provisions of Section 90(3)(j)(i) and (j)(ii) of the *Local Government Act 1999*.

### **MOTION**

Moved: Cr John Woodward

Seconded: Cr Elisabeth Papanikolaou

That:

1. That the period of short-term suspension of proceedings, be ended and recommence following the conclusion of the confidential session.
2. Pursuant to Section 90(2) of the *Local Government Act 1999*, the Committee orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential components of the supplementary budget document, discussion and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provision of Section 90(3)(j)(i) and (j)(ii) because it is information, the disclosure of which would divulge information provided on a confidential basis and would, on balance, be contrary to the public interest.
3. At the completion of the confidential session the meeting be re-opened to the public.

**CARRIED**



**7.07pm Short term suspension of proceedings ended.**

**7.08pm** the meeting moved into Confidence and the confidential session commenced.

**Committee also resolved that:**

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999*, the Committee orders that the information contained within the confidential components of the supplementary budget document, discussion and any associated documentation, having been considered by the City Finance and Governance Standing Committee in confidence under Section 90(3)(j)(i) and (j)(ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that the disclosure of this information as requested would divulge information provided on a confidential basis and would, on balance, be contrary to the public interest.
2. Council delegates the power of review, but not the extension, of the confidential order to the Chief Executive Officer on a monthly basis in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.
3. That in accordance with Division 2 (Prescribed Procedures) of Council's Code of Practice for Procedures at Meetings, proceedings be suspended temporarily to allow informal discussion on the 2022/23 Draft Budget and Annual Business Plan.

**7.16pm** the Confidential session closed and the meeting reopened to the public.

**7.17pm Short term suspension of proceedings recommenced.**

**Note: The Confidential Minutes are kept separately from this document.**

**8.25pm** Cr Simon Tsiaparis left the meeting.

**8.27pm** Cr Simon Tsiaparis returned to the meeting.

**8.37pm** Cr Brandon Reynolds left the meeting.

As Cr Brandon Reynolds, Presiding Member, left the meeting, Cr Anne McKay as the Deputy Presiding Member, assumed the Chair as Presiding Member for the discussion and consideration of the proposed 2022/23 budget and annual business plan.

**8.42pm** Cr Brandon Reynolds returned to the meeting and assumed the Chair.

**End of Short Term Suspension of Proceedings**

Moved: Cr Kym McKay

Seconded: Cr Graham Nitschke

That the period of short-term suspension of proceedings, be ended.

**CARRIED**

**9.00pm Short term suspension of proceedings ended.**

**RECOMMENDATION**

The Committee recommends to Council that the proposed 2022/23 budget and annual business plan be released for public consultation.

**COMMITTEE RESOLUTION**

Moved: Cr Kym McKay

Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

Discussion took place in relation to the inclusion of the amount of \$157,850 into the proposed 2022/23 Budget and Annual Business Plan for two new full-time horticultural workers.

**COMMITTEE RESOLUTION**

Moved: Cr Elisabeth Papanikolaou

Seconded: Cr Kym McKay

1. The proposed 2022/23 Budget and Annual Business Plan be released for public consultation, subject to the inclusion of \$157,850 in the 2022/23 Budget for two new full-time horticultural workers; and
2. The Chief Executive Officer be delegated authority to make amendments of an editorial or formatting nature to the proposed 2022/23 Budget and Annual Business Plan prior to its release for public consultation.

**CARRIED**

**10 MEETING CLOSE**

The Presiding Member declared the meeting closed at 9.09pm.