

CITY OF WEST TORRENS



## **MINUTES**

**of the**

### **CITY FACILITIES AND WASTE RECOVERY GENERAL COMMITTEE**

Members: Councillor K McKay (Presiding Member), Mayor M Coxon,  
Councillors: D Huggett, D Mugavin, C O'Rielley, B Reynolds, J Woodward, S Pal, A McKay

**of the**

### **CITY OF WEST TORRENS**

held in the George Robertson Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 26 JULY 2022**  
**at 6.00pm**

**Terry Buss PSM**  
**Chief Executive Officer**

**City of West Torrens Disclaimer**

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

## Index

<b>1</b>	<b>Meeting Opened</b> .....	<b>1</b>
	1.1 Evacuation Procedures	
	1.2 Meeting Livestream	
<b>2</b>	<b>Present</b> .....	<b>1</b>
<b>3</b>	<b>Apologies</b> .....	<b>1</b>
<b>4</b>	<b>Disclosure Statements</b> .....	<b>2</b>
<b>5</b>	<b>Confirmation of Minutes</b> .....	<b>2</b>
<b>6</b>	<b>Communication by the Chairperson</b> .....	<b>2</b>
<b>7</b>	<b>Outstanding Reports / Actions</b> .....	<b>2</b>
<b>8</b>	<b>Reports of the Chief Executive Officer</b> .....	<b>2</b>
	8.1 Draft Waste and Resource Recovery Strategy .....	2
	8.2 National Servicemen's Association of Australia (South Australian Branch) - Request for Assistance .....	3
	8.3 Apex Park - Update.....	3
	8.4 Property and Facilities Projects - Update.....	4
	8.5 Waste Management Activity Report .....	5
<b>9</b>	<b>Other Business</b> .....	<b>5</b>
<b>10</b>	<b>Confidential</b> .....	<b>5</b>
<b>11</b>	<b>Next Meeting</b> .....	<b>5</b>
<b>12</b>	<b>Meeting Close</b> .....	<b>5</b>

## 1 MEETING OPENED

The Presiding Member declared the meeting open at 6.00pm.

### 1.1 Evacuation Procedures

The evacuation procedures were taken as read.

### 1.2 Meeting Livestream

The Presiding Member advised that the meeting was being livestreamed for the benefit of the public via a Zoom link on the City of West Torrens website.

**6.01pm** Mayor Michael Coxon entered the meeting

**6.01pm** Mayor Michael Coxon left the meeting.

## 2 PRESENT

### Committee Members in attendance:

Cr K McKay (Presiding Member)

Mayor M Coxon (6.01pm)

Councillors: D Huggett, D Mugavin, C O'Rielley, S Pal

### Committee Members in attendance via online platform:

Councillors: B Reynolds, J Woodward

### Officers:

Mr T Buss (Chief Executive Officer)

Mr A Catinari (Deputy Chief Executive Officer)

Mr P Della (General Manager Corporate and Regulatory Services)

Mr D Ottanelli (Manager City Property)

Ms R Butterfield (Manager Regulatory Services)

Mr N Teoh (Team Leader Waste Management)

### Officers in attendance via online platform:

Mr S Watson (Senior Property Assets Advisor)

## 3 APOLOGIES

### Apologies

#### Committee Members:

Cr Anne McKay

## RECOMMENDATION

That the apologies be received.

## COMMITTEE RESOLUTION

Moved: Cr Cindy O'Rielley

Seconded: Cr Surrender Pal

That the recommendation be adopted.

**CARRIED**

#### 4 DISCLOSURE STATEMENTS

The following disclosures of interest were made:

Item	Type of Conflict	Elected Member
Committee Item 8.4 - Property and Facilities Projects - Update	Perceived	Cr Kym McKay

#### 5 CONFIRMATION OF MINUTES

##### RECOMMENDATION

That the Minutes of the meeting of the City Facilities and Waste Recovery General Committee held on 24 May 2022 be confirmed as a true and correct record.

##### COMMITTEE RESOLUTION

Moved: Cr Daniel Huggett

Seconded: Cr Surender Pal

That the recommendation be adopted.

**6.02pm** Mayor Michael Coxon returned to the meeting.

**CARRIED**

#### 6 COMMUNICATION BY THE CHAIRPERSON

Nil

#### 7 OUTSTANDING REPORTS / ACTIONS

Nil

#### 8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

##### 8.1 Draft Waste and Resource Recovery Strategy

This report outlined the Draft Waste and Resource Recovery Strategy that was developed for the City of West Torrens. The Draft Strategy is a 10 year plan that will guide the future of waste and resource recovery for Council.

Prior to the consideration of this item, the Presiding Member invited the Team Leader Waste Management, Nick Teoh, to present an overview of the Draft Waste and Resource Recovery Strategy.

##### RECOMMENDATION

The Committee recommends to Council that:

1. The Draft Waste and Resource Recovery Strategy for the City of West Torrens be endorsed.
2. The Draft Waste and Resource Recovery Strategy be released for community consultation.

**COMMITTEE RESOLUTION**

Moved: Mayor Michael Coxon

Seconded: Cr Cindy O'Rielley

That the recommendation be adopted.

**CARRIED**

**8.2 National Servicemen's Association of Australia (South Australian Branch) - Request for Assistance**

The National Servicemen's Association wrote to Council seeking to vary (reduce) its rental (licence fee) and other associated fees to enable it to continue operating from the premises it holds under licence on the western side of Kesmond Reserve, Keswick.

**RECOMMENDATION**

The Committee recommends to Council that:

1. The National Servicemen's Association of Australia (South Australian Branch) [NSA] be advised that Council consents to its request for a reduction in its licence fee to \$100 pa plus GST payable on demand from the date of this report until 30 June 2026 or such earlier time as the building may be required to be vacated/demolished. Further, the NSA be permitted to continue to occupy the building in 'holding over' mode until this time.
2. The NSA be further advised that Council will seek to utilise the hall (and/or kitchen) at times when not being used by the NSA for suitable/compatible activities, and in return for this usage agrees to waive the requirement for the NSA to meet water rates and building insurance costs applicable to its use of the building.

**COMMITTEE RESOLUTION**

Moved: Cr Cindy O'Rielley

Seconded: Cr John Woodward

That the recommendation be adopted.

**CARRIED**

**8.3 Apex Park - Update**

This report provided Members with a status update in regard to the upgrade at Apex Park, West Beach.

**RECOMMENDATION**

The Committee recommends to Council that:

1. The report be noted.
2. The proposed reduction in the scope of works as detailed within this report be revised to meet the project budget for the Apex Park (Stage 2) project.

**COMMITTEE RESOLUTION**

Moved: Cr Daniel Huggett

Seconded: Cr Cindy O'Rielly

That the recommendation be adopted.

**6.51pm** Cr Brandon Reynolds retired from the meeting.

**CARRIED**

**8.4 Property and Facilities Projects - Update**

*Cr Kym McKay declared a perceived conflict of interest in relation to this matter on the basis that his employer had submitted a tender for the works, however, as he is not privy to any relevant tender information or involved in the decision making process, Cr McKay remained in the meeting for the discussion and vote on the item.*

This report advised Members of the current status of a number of property and facility projects and related matters currently underway or shortly to commence.

Prior to the consideration of this item, the Presiding Member invited the Manager City Property, Dean Ottanelli, to present an update on the various Property and Facilities Projects.

**RECOMMENDATION**

The Committee recommends to Council that the report be noted.

**COMMITTEE RESOLUTION**

Moved: Mayor Michael Coxon

Seconded: Cr Dominic Mugavin

That the recommendation be adopted.

**6.52pm** Cr Daniel Huggett retired from the meeting.

**7.24pm** Mayor Michael Coxon left the meeting.

**7.26pm** Mayor Michael Coxon returned to the meeting.

**CARRIED**

*Cr Kym McKay voted in favour of the motion moved by Mayor Michael Coxon and seconded by Cr Dominic Mugavin.*

### **8.5 Waste Management Activity Report**

This report provided information on waste management activities undertaken between May and June 2022.

#### **RECOMMENDATION**

The Committee recommends to Council that the report be received.

#### **COMMITTEE RESOLUTION**

Moved: Cr Surender Pal  
Seconded: Cr Dominic Mugavin

That the recommendation be adopted.

**CARRIED**

### **9 OTHER BUSINESS**

Cr Dominic Mugavin advised the Committee that he had received positive feedback from a local resident regarding the removal of mud on a footpath and Council's swift response time.

### **10 CONFIDENTIAL**

Nil

### **11 NEXT MEETING**

27 September 2022, 6.00pm in the Mayor's Reception Room.

### **12 MEETING CLOSE**

The Presiding Member declared the meeting closed at 7.32pm.