

CITY OF WEST TORRENS



MINUTES

of the

CITY ADVANCEMENT AND PROSPERITY GENERAL COMMITTEE

Members: Councillor G Vlahos (Presiding Member), Mayor M Coxon
Councillors: E Papanikolaou, K McKay, S Tsiaparis, D Wilton, G Nitschke, J Wood

of the

CITY OF WEST TORRENS

held in the George Robertson Room, Civic Centre
165 Sir Donald Bradman Drive, Hilton

and the public gallery via electronic platform

on

TUESDAY, 26 APRIL 2022
at 6.00pm

Angelo Catinari
Chief Executive Officer (Acting)

City of West Torrens Disclaimer

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

The Presiding Member declared the meeting open at 6.01pm.

1.1 Evacuation Procedures

The evacuation procedures were taken as read.

1.2 Electronic Platform Meeting

The Presiding Member advised the meeting was being livestreamed via a Zoom public link available on the City of West Torrens website.

2 PRESENT

Committee Members:

Cr G Vlahos (Presiding Member)

Mayor M Coxon

Councillors: E Papanikolaou, K McKay, S Tsiaparis, G Nitschke, J Wood

Officers:

Mr A Catinari	(Chief Executive Officer - Acting)
Ms P Koritsa	(General Manager Business and Community Services)
Mr P Della	(General Manager Corporate and Regulatory Services)
Mr D Ottanelli	(General Manager Urban Services - Acting)
Ms S Curran	(Manager Strategy & Business)
Ms C Luya	(Manager Community Service)
Ms L Johnson	(Management Lead - LG Reform and Integrity)

3 APOLOGIES

Apologies

Committee Member:

Cr David Wilton

Officer:

Mr T Buss (Chief Executive Officer)

RECOMMENDATION

That the apologies be received.

COMMITTEE RESOLUTION

Moved: Cr Simon Tsiaparis

Seconded: Cr Kym McKay

That the recommendation be adopted.

CARRIED

4 DISCLOSURE STATEMENTS

Nil

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the City Advancement and Prosperity General Committee held on 22 February 2022 be confirmed as a true and correct record.

COMMITTEE RESOLUTION

Moved: Cr Kym McKay

Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

CARRIED

6 COMMUNICATION BY THE CHAIRPERSON

Nil

7 OUTSTANDING REPORTS / ACTIONS

Nil

8 REPORTS OF THE CHIEF EXECUTIVE OFFICER**8.1 Council Asset Naming Conventions Review Interim Report**

This report provided an update regarding the Council Asset Naming Conventions review.

RECOMMENDATION

The Committee recommends to Council that the *Council Asset Naming Conventions Review Interim Report* be received.

COMMITTEE RESOLUTION

Moved: Cr Kym McKay

Seconded: Cr Jassmine Wood

That the recommendation be adopted.

CARRIED

8.2 Heritage Grants 2021/22

This report presented an assessment of grant applications received in Council's Heritage Grants for the 2021-22 financial year.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. On the basis that each heritage grant application has demonstrated alignment with the purpose and intent of the Heritage Grants and has met all eligibility criteria, the following nineteen (19) grant applications for heritage conservation works that do not require any planning and building approvals, as outlined in the grant applications referred to in **Attachment 1 under separate cover** of the Agenda report be approved in priority order as listed below:
 1. *Grant Application HG0003521* for Representative Building at 29 Hughes Street, Mile End for a sum of \$1,504.74.
 2. *Grant Application HG0002021* for Representative Building at 23 Huntriss Street, Torrensville for a sum of \$1,028.
 3. *Grant Application HG0001421* for Representative Building at 1a King Street, Mile End for a sum of \$2,000.
 4. *Grant Application HG0001221* for Representative Building at 18 Cuming Street, Mile End for a sum of \$2,000.
 5. *Grant Application HG0001321* for Representative Building at 12 Huntriss Street, Torrensville for a sum of \$2,000.
 6. *Grant Application HG0000921* for Representative Building at 31 Cuming Street, Mile End for a sum of \$1,182.
 7. *Grant Application HG0003621* for Representative Building at 26 King Street, Mile End for a sum of \$1,250.
 8. *Grant Application HG0000121* for Representative Building at 11 Northcote Street, Torrensville for a sum of \$2,000.
 9. *Grant Application Hard Copy 1* for Representative Building at 15 King Street, Mile End for a sum of \$1,640.
 10. *Grant Application HG0001021* for Representative Building at 14 Ballara Street, Mile End for a sum of \$2,000.
 11. *Grant Application HG0002621* for Representative Building at 21 Gladstone Road, Mile End for a sum of \$2,000.
 12. *Grant Application HG0003221* for Representative Building at 71 Gladstone Road, Mile End for a sum of \$2,000.
 13. *Grant Application HG0002221* for Representative Building at 5 King Street, Mile End for a sum of \$2,000.

14. *Grant Application HG0000221* for Representative Building at 33 Gladstone Road, Mile End for a sum of \$2,000.
 15. *Grant Application HG0002521* for Representative Building at 2 Dew Street, Mile End for a sum of \$2,000.
 16. *Grant Application Hard Copy 2* for Local Heritage Place at 30 Long Street, Plympton for a sum of \$2,000.
 17. *Grant Application HG0002421* for Representative Building at 26 Cuming Street, Mile End for a sum of \$2,000.
 18. *Grant Application HG0000521* for Local Heritage Place at 3 Junction Street, Mile End for the sum of \$2,000.
 19. *Grant Application HG0003721* for Local Heritage Building at 135 South Road, Thebarton for a sum of \$2,000.
2. On the basis that the details supplied demonstrate alignment with the purpose and intent of the Heritage Grants and meet all eligibility criteria other than number 7, which states that *'All relevant Development Approvals (if required) associated with the work have either been obtained or applications have been lodged with Council and awaiting approval prior to the lodgement of the heritage grant application... and having determined that each application has a reasonable chance of achieving relevant planning and building approvals, that the following three (3) grant applications be approved, in priority order as listed below and subject to the required planning and building consents being obtained for conservation work described in the relevant grant submission, as outlined in the applications referred to in **Attachment 2 under separate cover** of the Agenda report.*
20. *Grant Application HG0003021* for Local Heritage Place at 47 Maria Street, Thebarton for a sum of \$2,000.
 21. *Grant Application HG0003421* for Local Heritage Place at 49 Maria Street, Thebarton for a sum of \$2,000.
 22. *Grant Application HG0001721* for Representative Building at 80 Cuming Street, Mile End for a sum of \$2,000.
3. On the basis that details provided do not sufficiently meet the purpose and intent outlined in the provisions of the Heritage Conservation Grant Program Guidelines and/or do not sufficiently satisfy the eligibility criteria, the following two (2) grant applications, as outlined in the applications referred to in **Attachment 3 under separate cover** of the Agenda report, not receive funding:
1. *Grant Application HG0000721* for Local Heritage Place at 44 and 44a Huntriss Street, Torrensville for a sum of \$4,000.
 2. *Grant Application Hard Copy 3* for Representative Building at 37 Wainhouse Street, Mile End for a sum of \$2,000.

MOTION

Moved: Cr Graham Nitschke

Seconded: Cr Jassmine Wood

That the recommendation be adopted.

Discussion took place in relation to the motion, specifically the need for the Administration to consider limiting the amount of heritage grants per property. Mayor Michael Coxon suggested the inclusion of an additional Point 4 stating that the Administration review the Heritage Grants criteria to provide options with regard to limiting the maximum amount of the heritage grants made available for any individual property. The mover, Cr Graham Nitschke, and seconder, Cr Jassmine Wood, consented to the addition proposed by Mayor Coxon and accordingly, the motion was changed as follows:

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Jassmine Wood

The Committee recommends to Council that:

1. On the basis that each heritage grant application has demonstrated alignment with the purpose and intent of the Heritage Grants and has met all eligibility criteria, the following nineteen (19) grant applications for heritage conservation works that do not require any planning and building approvals, as outlined in the grant applications referred to in **Attachment 1 under separate cover** of the Agenda report be approved in priority order as listed below:
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 4. *Grant Application HG0001221* for Representative Building at 18 Cuming Street, Mile End for a sum of \$2,000.
 5. *Grant Application HG0001321* for Representative Building at 12 Huntriss Street, Torrensville for a sum of \$2,000.
 6. *Grant Application HG0000921* for Representative Building at 31 Cuming Street, Mile End for a sum of \$1,182.
 7. *Grant Application HG0003621* for Representative Building at 26 King Street, Mile End for a sum of \$1,250.
 8. *Grant Application HG0000121* for Representative Building at 11 Northcote Street, Torrensville for a sum of \$2,000.
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 18. *Grant Application HG0000521* for Local Heritage Place at 3 Junction Street, Mile End for the sum of \$2,000.
 19. *Grant Application HG0003721* for Local Heritage Building at 135 South Road, Thebarton for a sum of \$2,000.
2. On the basis that the details supplied demonstrate alignment with the purpose and intent of the Heritage Grants and meet all eligibility criteria other than number 7, which states that *'All relevant Development Approvals (if required) associated with the work have either been obtained or applications have been lodged with Council and awaiting approval prior to the lodgement of the heritage grant application... and having determined that each application has a reasonable chance of achieving relevant planning and building approvals, that the following three (3) grant applications be approved, in priority order as listed below and subject to the required planning and building consents being obtained for conservation work described in the relevant grant submission, as outlined in the applications referred to in **Attachment 2 under separate cover** of the Agenda report.*
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 21. *Grant Application HG0003421* for Local Heritage Place at 49 Maria Street, Thebarton for a sum of \$2,000.
 22. *Grant Application HG0001721* for Representative Building at 80 Cuming Street, Mile End for a sum of \$2,000.
3. On the basis that details provided do not sufficiently meet the purpose and intent outlined in the provisions of the Heritage Conservation Grant Program Guidelines and/or do not sufficiently satisfy the eligibility criteria, the following two (2) grant applications, as outlined in the applications referred to in **Attachment 3 under separate cover** of the Agenda report, not receive funding:
1. *Grant Application HG0000721* for Local Heritage Place at 44 and 44a Huntriss Street, Torrensville for a sum of \$4,000.
 2. *Grant Application Hard Copy 3* for Representative Building at 37 Wainhouse Street, Mile End for a sum of \$2,000.
4. The Administration review the Heritage Grants criteria to provide options with regard to limiting the maximum amount of the heritage grant made available for any individual property.

CARRIED

8.3 Community Grants - January 2022 to March 2022

This report presented the community, equipment and sponsorship grant applications received between 30 January 2022 and 31 March 2022.

RECOMMENDATION(S)

The Committee recommends to Council that

1. The following grants applications be approved:
 - a) Equipment grant of \$3,000 to The Embroiderers' Guild of SA towards the purchase of two defibrillators.
 - b) Equipment grant of \$2,650 to Glenlea Tennis Club for the purchase of one defibrillator.
 - c) Equipment grant of \$2,360 to Camden Community Centre towards the purchase of tools for the Men's Shed.
 - d) Equipment grant of \$2,683.50 to Adelaide Pickleball Club towards the cost of equipment to start up the sport in Mile End.
 - e) Community grant of \$5,000 to Orange Tree Quilters towards the cost of its charity project.
 - f) Community grant of \$1,350 to Blind Golf SA towards the cost of running the 2022 Blind Golf championship at West Beach.
 - g) Community Grant of \$5,000 to Adelaide Tamil Association towards the cost of running a Wellness program in Thebarton for migrant women.
 - h) Community Grant of \$5,000 to The Gold Foundation SA towards the cost of the 'Shine Like Gold' Coffee Cart project.
2. The amount of \$9,583.45 be approved in the March budget review process to accommodate funding the community grants in this current round.
3. The community grants be closed for applications for the remainder of the financial year due to funds being completely spent.

COMMITTEE RESOLUTION

Moved: Mayor Michael Coxon

Seconded: Cr Jassmine Wood

That the recommendation be adopted.

CARRIED

8.4 City of West Torrens Art Prize Review

This report detailed proposed changes to the City of West Torrens Art Prize.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The City of West Torrens Art Prize categories and prizes be:
 - Major Prize: \$4,000
 - First Runner-up: \$1,000
 - Second Runner-up: \$1,000
 - People's Choice: \$500
2. The entry fee be reduced from \$30.00 to \$20.00.
3. The Terms and Conditions, which reflect the changes to the City of West Torrens Art Prize, be approved and commence in July 2022.

COMMITTEE RESOLUTION

Moved: Cr Kym McKay

Seconded: Cr Jassmine Wood

That the recommendation be adopted.

AMENDMENT

Moved: Cr Graham Nitschke

Seconded: Cr Simon Tsiaparis

The Committee recommends to Council that:

1. The City of West Torrens Art Prize moves from an annual event to a biennial event.
2. The City of West Torrens Art Prize categories and prizes shall be:
 - Major Prize: \$10,000
 - First Runner-up: \$2,000
 - Second Runner-up: \$1,000
 - People's Choice: \$500
3. The entry fee be reduced from \$30.00 to \$20.00.
4. The Terms and Conditions, which reflect the changes to the City of West Torrens Art Prize, be approved and commence in July 2022.

Discussion took place in relation to the amended motion, specifically regarding the proposal for a biennial event rather than an annual event. Mayor Michael Coxon spoke in favour of the motion moved by Cr Kym McKay and seconded by Cr Jassmine Wood and stressed the importance of the City of West Torrens Art Prize remaining an annual event.

The Amendment was Put and **LOST**

The original motion as moved by Cr Kym McKay and Cr Jassmine Wood was Put and **CARRIED**

8.5 Council Initiated Code Amendments Policy

This report presented the newly created Draft *Council Initiated Code Amendments Policy*.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The Draft Council Policy: *Council Initiated Code Amendments* be approved.
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy: Council Initiated Code Amendments*.

COMMITTEE RESOLUTION

Moved: Cr Simon Tsiaparis

Seconded: Mayor Michael Coxon

That the recommendation be adopted.

CARRIED

8.6 Council Policy: Tree Management

This report presented the revised *Council Policy: Tree Management*.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The revised *Council Policy: Tree Management* be approved.
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy - Tree Management*.

COMMITTEE RESOLUTION

Moved: Cr Kym McKay

Seconded: Cr Graham Nitschke

That the recommendation be adopted.

CARRIED

8.7 Review of Verge Management Policy and Revocation of Kerbside Numbering Policy

This report presented the reviewed *Council Policy - Verge Management*.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The reviewed *Council Policy - Verge Management* be approved.
2. The *Council Policy - Kerbside House Numbering* be revoked.
3. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy: Verge Management*.

COMMITTEE RESOLUTION

Moved: Cr Kym McKay

Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

CARRIED

8.8 Green Initiatives Program - Tree Incentive Program

This report proposed a new Tree Incentive Rebate Program to provide rebates for residents on the purchase of a tree to facilitate the cooling and greening within the private realm.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. It supports the trialling of a new Tree Incentive Rebate Program which will be run under the overarching *Green Initiatives Program*.
2. It acknowledges that \$10,000 has been included in the draft 2022/23 budget for the *Tree Incentive Rebate Program*.
3. The Administration prepares guidelines for the Tree Incentive Rebate Program using the eligibility criteria and information detailed within this report.
4. A review of the Program be undertaken at the completion of the first 12 months, the outcome of which to be reported back to the Committee.

COMMITTEE RESOLUTION

Moved: Cr Simon Tsiaparis

Seconded: Cr Graham Nitschke

That the recommendation be adopted.

7.03pm Cr Jassmine Wood retired from the meeting.

CARRIED

8.9 Green Initiatives Program - Significant and Regulated Tree Assistance Rebate Program

This report outlined a proposed rebate program to assist in the maintenance of significant and regulated trees on private property.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. It approves the trialling of a *Significant and Regulated Tree Assistance Rebate Program* over 12 months as part of the overarching Green Initiatives Program.
2. It allocates \$10,000 from Council's Urban Tree Fund to fund the *Significant and Regulated Tree Assistance Rebate Program* during the 2022/23 financial year.
3. The Administration prepares guidelines for the *Significant and Regulated Tree Assistance Rebate Program* using the eligibility criteria and information detailed within this report.
4. A review of the rebate program be undertaken at the completion of the first 12 months, the outcome of which to be reported back to the Committee.

COMMITTEE RESOLUTION

Moved: Mayor Michael Coxon

Seconded: Cr Kym McKay

That the recommendation be adopted.

CARRIED

8.10 Organisational Annual Service Plan 3rd Quarter 2021/22 Progress Update

This report presented the 3rd Quarter review of the 2021/22 Organisational Annual Service Plan and progress in the delivery of Council's Community Plan.

RECOMMENDATION

It is recommended to the Committee that the Organisational Service Plan 3rd Quarter 2021/22 Progress Update be received.

COMMITTEE RESOLUTION

Moved: Cr Simon Tsiaparis

Seconded: Cr Kym McKay

That the recommendation be adopted.

CARRIED

8.11 Strategy Unit Activity Report - February - March 2022

This report presented the Strategy Unit's Activity Report for the period 1 February to 31 March 2022.

RECOMMENDATION

It is recommended to the Committee that the Strategy Unit Activity Report for the period 1 February to 31 March 2022 be received.

COMMITTEE RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

CARRIED

8.12 Progress on Implementing Council Decisions

This report provided an update on completed and outstanding Council and Committee resolution actions.

RECOMMENDATION

The Committee recommends to Council that the report be received.

COMMITTEE RESOLUTION

Moved: Cr Simon Tsiaparis

Seconded: Cr Kym McKay

That the recommendation be adopted.

CARRIED

9 OTHER BUSINESS

Nil

10 CONFIDENTIAL

Nil

11 NEXT MEETING

28 June 2022, 6.00pm in the Mayor's Reception Room.

12 MEETING CLOSE

The Presiding Member declared the meeting closed at 7.12pm.