

CITY OF WEST TORRENS



## Notice of Council & Committee Meetings

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

### **Council**

and

- **City Finance and Governance Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 20 SEPTEMBER 2022**  
at 7.00pm

**Angelo Catinari**  
**Chief Executive Officer (Acting)**

### **City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## **1 MEETING OPENED**

### **1.1 Acknowledgement of Country**

### **1.2 Evacuation Procedures**

### **1.3 Electronic Platform Meeting**

## **2 PRESENT**

## **3 APOLOGIES**

### **Leave of Absence**

Cr Simon Tsiaparis

## **4 DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

## **5 CONFIRMATION OF MINUTES**

### **RECOMMENDATION**

That the Minutes of the meeting of the Council held on 6 September 2022 and Minutes of the meeting of the Special Council held on 15 September 2022 be confirmed as a true and correct record.

## **6 MAYORS REPORT**

### **(Preliminary report for the agenda to be distributed Friday, 16 September 2022)**

In the two weeks since the last Council Meeting of 6 September, functions and meetings involving the Mayor have included:

#### **7 September**

- Attended the Immanuel Primary School Year 6 Primary Years Programme exhibition held at Immanuel Primary School.
- Attended a Mayors Luncheon as a guest of Mayor Phillip Heaslip of the District Council of Mount Remarkable, along with Mayor Bim Lange OAM (The Barossa Council), Mayor Karen Redman (Town of Gawler), Mayor Heather Holmes-Ross (City of Mitcham) and Mayor Caroline Phillips (District Council of Karoonda East Murray).
- Attended the Multicultural Communities Council of SA (MCSSA) Leadership and Networking Night.

#### **9 September**

- Attended the Fulham Community Centre AGM.

**11 September**

- Attended the State Ceremony for the Proclamation of the accession of His Majesty The King held on the steps of Parliament House.

**13 September**

- Participated in a meeting of the Thebarton Senior College Governing Council.
- Met with representatives of the Lockleys Football Club to discuss the Lockleys Sporting Hub.

**15 September**

- Participated in a meeting with the West Torrens Chess Club to discuss their proposal for a Chess Classic to be held in 2023 in the City of West Torrens.
- Attended a Special Meeting of Council.
- Attended the Immanuel College Showcase Concert at Adelaide Entertainment Centre.

**16 September**

- Met with representatives from the Henley and Grange Swim Club to discuss the Thebarton Aquatic Centre, along with members of the Administration.
- Conducted an official meet and greet with the Executive Advisor, Executive Director and Assistant Director of the Japan Local Government Centre (CLAIR Sydney).

**17 September**

- Attending the St George College Annual Greek Dance event held at Cyprus Community Centre.

**18 September**

- Attending the 2022 City to Bay Fun Run as a guest in the Vili's VIP Tent at Colley Reserve.
- Attending the Hostplus SANFL League Grand Final Luncheon and Grand Final match at Adelaide Oval.

**19 September**

- Attending a Greek Orthodox Community Church Service in Honour of the passing of Her Majesty Queen Elizabeth II.

**20 September**

- Attending the SANFL Chimney Unveiling Ceremony at the Brickworks Marketplace.
- Attending the Council and City Finance and Governance Standing Committee meetings.

**RECOMMENDATION**

That the Mayor's Report be noted.

**7 ELECTED MEMBERS REPORTS****8 PETITIONS**

Nil

**9 DEPUTATIONS**

Nil

**10 ADJOURN TO STANDING COMMITTEES****RECOMMENDATION**

That the meeting be adjourned, move into Standing Committee and reconvene at the conclusion of the City Finance and Governance Standing Committee.

**11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS****11.1 City Finance and Governance Standing Committee Meeting****RECOMMENDATION**

That the recommendations of the City Finance and Governance Standing Committee held on 20 September 2022 be adopted.

**12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**

Nil

**13 QUESTIONS WITH NOTICE**

Nil

**14 QUESTIONS WITHOUT NOTICE****15 MOTIONS WITH NOTICE**

Nil

**16 MOTIONS WITHOUT NOTICE**

## 17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 17.1 Audit General Committee Establishment

#### Brief

This report proposes the extension of the Audit General Committee for a 12-month period from the conclusion of the 2022 Council Elections to 30 November 2023 in light of the commencement of the legislative reforms relating to the Committee in November 2023.

#### RECOMMENDATION

It is recommended to Council that due to the commencement of significant changes to the functions and membership of Council's Prescribed General Audit Committee in November 2023:

1. The term of the Audit General Committee be extended for a one-year period, being from the conclusion of the November 2022 Council elections until 30 November 2023.
2. The term of office of the current members of the Audit General Committee, as listed below, and subject to the outcomes of the 2022 Council elections with respect to the Elected Members, be extended to 30 November 2023:
  - a. Cr John Woodward (Chairperson - Elected Member)
  - b. Cr Daniel Huggett (Elected Member)
  - c. Ms Elizabeth Moran (Independent Member)
  - d. Mr Alan Rushbrook (Independent Member)
3. The Terms of Reference for the Audit General Committee, approved by Council at its 15 January 2019, continues to apply until 30 November 2023.
4. The resolutions of Council at its 15 January 2019 meeting, in respect of the Audit Committee, continue to apply until 30 November 2023 i.e. independent member allowances and the application of the Council Members Code of Conduct and sections 66 and 67 (ordinary and primary returns) of the *Local Government Act, 1999* to the independent members to the Audit Committee.
5. The Chief Executive Officer be delegated authority to make amendments of a formatting and/or minor technical nature to the Audit General Committee Terms of Reference to effect the extension of the term of the Committee.

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#### Introduction

Council is required to establish an Audit Committee (Committee) pursuant to s126 of the *Local Government Act 1999*.

Further, s17 of the *Local Government (Financial Management) Regulations 2011* provides that the Committee must comprise between three (3) and five (5) members (inclusive) and must have at least one person who is not a member of the Council and who is determined by the Council to have financial experience relevant to the functions of an audit committee.

Since its inception, the Members of the Committee have comprised two or three independent and two or three Elected Members. The Committee has traditionally been chaired by an Elected Member with an independent member appointed as the deputy presiding member. The current membership comprises:

- Cr John Woodward (Chair)
- Cr Daniel Huggett
- Elizabeth Moran (Independent Member)
- Alan Rushbrook (Independent Member)

Along with all other committees, the term of the Committee and its members is due to expire at the conclusion of the November 2022 Council Elections.

## Discussion

The *Statutes Amendment (Local Government Review) Act 2021* (Reform Act) contains the most significant reform to the local government system since parliament passed the *Local Government Act 1999* (LG Act) at the end of the last century.

As detailed in previous reports and briefing sessions, the Reform Act addresses the four overarching reform areas being:

1. Stronger council member capacity and better conduct;
2. Lower costs and enhanced financial accountability;
3. Sufficient and transparent local government representation; and
4. Simpler regulation.

The Reform Act has been subjected to a staged commencement process with significant changes to the functions and membership of a council's audit committee scheduled to commence in November 2023 as follows:

## Overview of the reforms related to the Audit Committee

There are numerous new and amended provisions in the LG Act, as a result of the Reform Act, related to Audit Committees and the internal audit function (**Attachment 1**).

- Section 125A  
This new section of the LG Act results in the person who is responsible for the internal audit function, to be appointed by the CEO, reporting directly to the Committee. It also requires that this person must prepare and provide reports, and report matters related to internal audit, directly to the Committee
- Section 126  
On commencement of the amendments to s126 in November 2023, Council will be required to rename the Audit Committee to the 'Audit and Risk Committee'.

Section 126 also expands the responsibilities of the Committee to include reviewing and evaluating the effectiveness of policies, systems and procedures relating to risk. It is also responsible for reviewing annual financial statements. This section operates directly with s125 relating to the internal controls but also any policy or procedures relating to section 48(1) of the LG Act (being prudential matters).

### Legislative Changes to Membership

Importantly, a new s126(2) amends the membership structure of the Committee so that the majority of the membership of the Committee is persons who are not members of Council.

At the January 2019 establishment of the current Committee, Council resolved that the Committee would comprise three (3) Elected Members and two (2) independent members. However, one (1) of the appointed Elected Members appointed resigned early in the current term of the Committee. Council subsequently resolved that this position not be filled pending the reforms and the then, unknown timeframe for implementation of the reforms as they apply to the Committee.

Consequently, the Committee currently comprises two (2) Elected Members and two (2) independent members. However, this composition is not consistent with that required post 30 November 2023. As such, Council will need to re-establish its Committee post November 2023 to comply with the new requirements. This includes determining Council's preferred composition, membership, meeting schedule, terms of reference changes etc.

While the new Council could elect to re-establish the Committee immediately following the November 2022 Council elections, at the same time it establishes its other committees, there are likely to be difficulties in attracting independent members to the Committee for a period of less than 12 months. In addition, Council would need to fund two costly recruitment processes, for the independent members to the Committee, within a 12-month timeframe for a Committee that would only meet 5 times before it would need to be re-established under the new legislative provisions.

### Extending the Term of the Committee and Membership

Therefore, given the maturity of the Committee and its members, it is proposed that the term of the Committee and the term of office of the current members of the Committee be extended to 30 November 2023 with the current Terms of Reference (**Attachment 2**) to apply during this period.

However, in the event one of the Elected Members is not elected, or does not want to continue their membership of the Committee, a report will be presented to Council following the conclusion of the November 2022 Council elections to seek a replacement(s).

This proposal is supported by all Members of the Committee who have all advised that they are prepared to continue their roles on the Committee until 30 November 2023.

Further reports will be presented to Council during 2023, detailing structure and membership options in readiness for the commencement of the upcoming legislative amendments, for its consideration and approval.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

### **Conclusion**

Given the impending commencement of legislative reform provisions related to internal audit functions and the Audit Committee, it is proposed that the term of the Committee, the term of office of the existing members of the Committee for a period of 12 months with the current Terms of Reference and applicable resolutions of Council (at its 15 January 2019 meeting in respect to the Committee) continuing to apply during this period.

### **Attachments**

- 1. Marked Up Local Government Act 1999**
- 2. Audit General Committee Terms of Reference**



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**Local Government Act 1999**  
**Marked-up with Statutes Amendment (Local Government Review) Act 2021**  
**Version 1 June 2022**

## Local Government Act 1999

### Marked-up with *Statutes Amendment (Local Government Review) Act 2021*

An Act to provide for local government; and for other purposes.

#### **Division 2—Internal control and audit committee, audit and risk committee etc**

##### **125A—Internal audit functions**

- (1) The chief executive officer of a council that has an internal audit function must, before appointing a person to be primarily responsible for the internal audit function, or assigning such responsibility to an employee of the council, consult with the relevant audit and risk committee on the appointment or assignment of responsibility.
- (2) Despite any other law or instrument to the contrary, the person primarily responsible for the internal audit function—
  - (a) must ensure that any reports they prepare relating to the internal audit function are provided directly to the audit and risk committee; and
  - (b) may report any matters relating to the internal audit function directly to the audit and risk committee.

##### **126—Audit and risk committee**

- (a1) This section applies to a council that has not established a regional audit and risk committee under section 126A.
- (1) A council to which this section applies must have an audit and risk committee.

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Local Government Act 1999

**Marked-up with Statutes Amendment (Local Government Review) Act 2021**

Version 1 June 2022

- (1a) The purpose of an audit and risk committee established by a council is to provide independent assurance and advice to the council on accounting, financial management, internal controls, risk management and governance matters.
- (2) The membership of an audit committee
- (a) may include persons who are not members of the council; and
  - (b) may not include an employee of the council (although an employee may attend a meeting of the committee if appropriate); and
  - (c) may include, or be comprised of, members of an audit committee for another council; and
  - (d) must otherwise be determined in accordance with the requirements of the regulations.
- (2) The following provisions apply to the membership of a council audit and risk committee:
- (a) the majority of the members of the committee must be persons who are not members of any council;
  - (b) the members of the committee (when considered as a whole) must have skills, knowledge and experience relevant to the functions of the committee, including in financial management, risk management, governance and any other prescribed matter;
  - (c) the membership of the committee—
    - (i) may not include an employee of the council (although an employee may attend a meeting of the committee if appropriate); and
    - (ii) may include, or be comprised of, members of another council audit and risk committee or a regional audit and risk committee; and
    - (iii) must otherwise be determined in accordance with the requirements of the regulations.
- (4) The functions of an audit committee include
- (a) reviewing annual financial statements to ensure that they present fairly the state of affairs of the council; and
  - (ab) proposing, and providing information relevant to, a review of the council's strategic management plans or annual business plan; and
  - (ac) proposing, and reviewing, the exercise of powers under section 130A; and
  - (b) liaising with the council's auditor; and
  - (c) reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the council on a regular basis.
- (4) The functions of a council audit and risk committee include—

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Local Government Act 1999

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- (a) reviewing annual financial statements to ensure that they present fairly the state of affairs of the council; and
  - (b) proposing, and providing information relevant to, a review of the council's strategic management plans or annual business plan; and
  - (c) monitoring the responsiveness of the council to recommendations for improvement based on previous audits and risk assessments, including those raised by a council's auditor; and
  - (d) proposing, and reviewing, the exercise of powers under section 130A; and
  - (e) liaising with the council's auditor in accordance with any requirements prescribed by the regulations; and
  - (f) reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the council on a regular basis; and
  - (g) —
    - (i) if the council has an internal audit function—
      - (A) providing oversight of planning and scoping of the internal audit work plan; and
      - (B) reviewing and commenting on reports provided by the person primarily responsible for the internal audit function at least on a quarterly basis; or
    - (ii) if the council does not have an internal audit function, reviewing and commenting on an annual report provided by the chief executive officer in relation to the policies and processes adopted by the council to evaluate and improve the effectiveness of its internal control practices and procedures; and
  - (h) reviewing and evaluating the effectiveness of policies, systems and procedures established and maintained for the identification, assessment, monitoring, management and review of strategic, financial and operational risks on a regular basis; and
  - (i) reviewing any report obtained by the council under section 48(1); and
  - (j) performing any other function determined by the council or prescribed by the regulations.
- (5) There must be at least 1 meeting of a council audit and risk committee in each quarter.
- (6) Subject to this Act, the procedure to be observed at a meeting of a council audit and risk committee will be—
- (a) as prescribed by regulation; or
  - (b) insofar as the procedure is not prescribed by regulation—as determined by the committee.

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Version 1 June 2022

- (7) Without limiting subsection (6)(a), regulations under that subsection may provide for circumstances in which the public may be excluded from attendance at a meeting of a council audit and risk committee.
- (8) A council audit and risk committee must—
  - (a) provide a report to the council after each meeting summarising the work of the committee during the period preceding the meeting and the outcomes of the meeting; and
  - (b) provide an annual report to the council on the work of the committee during the period to which the report relates.
- (9) A council must ensure that the annual report of its audit and risk committee is included in its annual report.

**126A—Regional audit and risk committee**

- (1) Two or more councils may establish a regional audit and risk committee.
- (2) The purpose of a regional audit and risk committee established by 2 or more councils is to provide independent assurance and advice to those councils on accounting, financial management, internal controls, risk management and governance matters.
- (3) The following provisions apply to the membership of a regional audit and risk committee:
  - (a) the majority of the members of the committee must be persons who are not members of any council;
  - (b) the members of the committee (when considered as a whole) must have skills, knowledge and experience relevant to the functions of the committee, including in financial management, risk management, governance and any other prescribed matter;
  - (c) the membership of the committee—
    - (i) may not include an employee of the constituent councils (although an employee may attend a meeting of the committee if appropriate); and
    - (ii) may include, or be comprised of, members of a council audit and risk committee or another regional audit and risk committee; and
    - (iii) must otherwise be determined in accordance with the requirements of the regulations.
- (4) The functions of regional audit and risk committee include—
  - (a) reviewing annual financial statements to ensure that they present fairly the state of affairs of the constituent councils; and
  - (b) proposing, and providing information relevant to, a review of the constituent councils' strategic management plans or annual business plans; and
  - (c) monitoring the responsiveness of the constituent councils to recommendations for improvement based on previous audits and risk assessments, including those raised by a constituent council's auditor; and

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Local Government Act 1999

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Version 1 June 2022

- (d) proposing, and reviewing, the exercise of powers under section 130A; and
  - (e) liaising with the constituent councils' auditors in accordance with any requirements prescribed by the regulations; and
  - (f) reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the constituent councils on a regular basis; and
  - (a) —
    - (i) in relation to a constituent council that has an internal audit function—
      - (A) providing oversight of planning and scoping of the internal audit work plan; and
      - (B) reviewing and commenting on reports provided by the person primarily responsible for the internal audit function at least on a quarterly basis; or
    - (ii) in relation to a constituent council that does not have an internal audit function, reviewing and commenting on an annual report provided by the chief executive officer in relation to the policies and processes adopted by the council to evaluate and improve the effectiveness of its internal control practices and procedures; and
  - (h) reviewing and evaluating the effectiveness of policies, systems and procedures established and maintained for the identification, assessment, monitoring, management and review of strategic, financial and operational risks on a regular basis; and
  - (i) reviewing any report obtained by a constituent council under section 48(1); and
  - (j) performing any other function determined by the constituent councils or prescribed by the regulations.
- (5) There must be at least 1 meeting of a regional audit and risk committee in each quarter.
- (6) Subject to this Act, the procedure to be observed at a meeting of a regional audit and risk committee will be—
- (a) as prescribed by regulation; or
  - (b) insofar as the procedure is not prescribed by regulation—as determined by the committee.
- (7) Without limiting subsection (6)(a), regulations under that subsection may provide for circumstances in which the public may be excluded from attendance at a meeting of a regional audit and risk committee.
- (8) A regional audit and risk committee must—
- (a) provide a report to the constituent councils after each meeting summarising the work of the committee during the period preceding the meeting and the outcomes of the meeting; and
  - (b) provide an annual report to the constituent councils on the work of the committee during the period to which the report relates.

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**Local Government Act 1999**  
**Marked-up with Statutes Amendment (Local Government Review) Act 2021**  
**Version 1 June 2022**

- (9) Each constituent council of a regional audit and risk committee must ensure that the annual report of the committee is included in its annual report.

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## CITY OF WEST TORRENS

**CITY OF WEST TORRENS****Terms of Reference****AUDIT GENERAL COMMITTEE****PREAMBLE**

A Committee of Council may be established by resolution of the Council.

A Committee is established for the purpose of assisting the Council in the performance of its functions, inquiring into and reporting to the Council on matters within the ambit of the Council's responsibilities, providing advice to the Council and to exercise, perform or discharge delegated powers, functions or duties of the Council.

The establishment of a Committee does not derogate from the power of the Council to act in a matter.

**1. ESTABLISHMENT**

Pursuant to Sections 126 and 41 of the *Local Government Act 1999* (the Act) the Council has established a committee to be known as the 'Audit General Committee' (referred to in these Terms of Reference as "the Committee").

**2. OBJECTIVES**

The primary objectives of the Committee are as follows:

- reviewing the annual financial statements to ensure that they present fairly the state of affairs of Council;
- proposing and providing information relevant to, a review of Council's strategic management plans or annual business plan;
- proposing and reviewing the exercise of powers under s130A of the *Local Government Act 1999* (the conduct of efficiency and economy audits);
- liaising with Council's statutory auditors; and
- reviewing the adequacy of Council's accounting, internal control, reporting and other financial management systems and practices on a regular basis.

### 3. MEMBERSHIP

- 3.1 The *Local Government (Financial Management) Regulations 2011* requires that Council's Audit Committee must:
- comprise between three (3) and five (5) members; and
  - include at least one (1) person who is not a member of Council and who is determined by Council to have financial experience relevant to the functions of an audit committee; and
  - not include the Council's auditor as a member.
- 3.2 All members of the Committee will hold office for the period 1 February 2019 to the conclusion of the 2022 Local Government elections.
- 3.3 Membership of the Committee will comprise three (3) Elected Members and two (2) members who are not members of Council as follows:
- Cr John Woodward (Presiding Member)
  - Cr Jassmine Wood
  - Cr Daniel Huggett
  - Elizabeth Moran
  - Alan Rushbrook
- 3.4 Members of the Committee may be removed from office by Council resolution at any time.
- 3.5 Members of the Committee may resign their position at any time by giving notice of their intention in writing to the Chief Executive Officer.
- 3.6 If a vacancy occurs on the Committee, in accordance with clauses 3.5 or 3.6, then Council may appoint a replacement Member to the Committee.
- 3.7 An Elected Member who is not a duly appointed member as listed in clause 3.3, may attend a committee meeting, with the right to speak and ask questions relating to motions but not debate or vote on motions.

### 4. PRESIDING MEMBER

- 4.1 Council, at its 15 January 2019 meeting, appointed Cr John Woodward as the Presiding Member of the Audit General Committee for the period 1 February 2019 to 30 November 2020.
- 4.2 Council will appoint a Presiding Member of the Audit General Committee for the period 1 December 2020 to the conclusion of the 2022 West Torrens Council elections, following a review of its committee structure in 2020.
- 4.3 The Committee is to recommend to Council, at its first meeting in 2019, the appointment of its Deputy Presiding Member for the remainder of the term of Council, commencing 19 February 2019.
- 4.4 The role of the Presiding Member is to:
- 4.3.1 oversee and facilitate the conduct of meetings in accordance with the *Local Government Act 1999* and *Local Government (Procedures at Meetings) Regulations 2013*;



- 4.3.2 ensure that the Guiding Principles at Regulation 5 are observed and that all Committee members have an opportunity to participate in discussions in an open and responsible manner; and
- 4.3.3 call the meeting to order and move the debate towards finalisation when a matter has been debated significantly and no new information is being discussed.

## 5. OPERATIONAL MATTERS

- 5.1 The Committee does not enjoy any delegated powers or functions from the Council so that all decisions of the Committee (subject to any clause of these Terms of Reference to the contrary) will constitute recommendations to the Council.
- 5.2 For the purposes of s41(8) of the Act, the Council's reporting and other accountability requirements are satisfied by the delivery of a copy of the minutes of each meeting of the Committee to each member of the Council and the inclusion of those minutes in the agenda papers for the next ordinary meeting of the Council.
- 5.3 If the Presiding Member of the Committee is absent from a meeting the Deputy Presiding Member will preside at that meeting. If both the Presiding Member and the Deputy Presiding Member of the Committee are absent from a meeting of the Committee then a member of the Committee chosen from those present, by formal resolution, will preside at the meeting until the Presiding Member (or Deputy Presiding Member, if relevant) is present.

## 6. MEETING PROCEDURES

- 6.1 The Committee will act at all times in strict accordance with the Act and will be subject to the operation of Part 2 of the *Local Government (Procedures at Meetings) Regulations 2013* and the City of West Torrens Code of Practice - Procedures at Meetings.
- 6.2 Insofar as the Act and Regulations and these Terms of Reference do not prescribe the procedure to be observed in relation to the conduct of a meeting of the Committee, Council has determined its own procedure as articulated in the City of West Torrens Code of Practice - Procedures at Meetings.
- 6.3 The attached agenda format will be used for the conduct of meetings.
- 6.4 In the event that a meeting is cancelled or is inquorate, the items for discussion on the meeting agenda will be deferred to the next appropriate meeting of Council.

## 7. MEETING TIME AND PLACE

- 7.1 The Committee will meet on the second Tuesday of alternative months commencing February 2019, with the exception of December each year when no meetings will be held, at 6.00pm in the Mayor's Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033.
- 7.2 The Chief Executive Officer is delegated authority to vary the meeting date, time and place of Committee meetings in consultation with the Presiding Member.

## 8. QUORUM

- 8.1 A quorum for a meeting of the Committee will be half the members plus one of which one member must be an Elected Member and one member an independent member.
- 8.2 No business can be transacted at a meeting unless a quorum is present.

## 9. DECISIONS

All decisions of the Committee will be made on the basis of a majority of members present.

## 10. VOTING

- 10.1 All members of the Committee must (subject to any provisions of the Act or Regulations to the contrary) vote on all matters presented for decision at a meeting of the Committee.
- 10.2 For the avoidance of doubt, every member of the Committee including the Presiding Member has a deliberative vote only, i.e. no casting vote.
- 10.3 The Presiding Member will ask for members to vote and will then declare whether the motion is carried or lost.
- 10.4 The Presiding Member is deemed to vote in the affirmative unless he/she clearly declares otherwise.

## 11. FUNCTIONS AND RESPONSIBILITIES

- 11.1 The primary function of the Committee is to assist the Council achieve the stated objectives listed in Section 2 of these Terms of Reference.
- 11.2 Section 62(7) and 75B of the *Local Government Act 1999* provides that the provisions of Part 4 Division 2 (Register of Interests) and Part 4 Division 3 (Conflict of Interest) apply to independent members of the Committee. As such, independent members of the Committee are required to complete primary and ordinary returns in accordance with sections 65 and 66 of the *Local Government Act 1999*.
- 11.3 Independent members of the Committee are public officers for the purpose of the *Independent Commissioner Against Corruption Act 2012* and Division 4 of Part 7 (Offences relating to Public Officers) of the *Criminal Law Consolidation Act 1935* and subject to the provisions of those Acts, including reporting requirements.
- 11.4 Independent members of the Committee are required to comply with the provisions contained within the Code of Conduct for Council Members.

## 12. LIABILITIES OF MEMBERS

No civil liability attaches to a member of a committee for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the members' or committee's powers, functions or duties. Such a liability attaches instead to the Council.

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***Agenda format for the Audit General Committee***

- 1. MEETING OPENED**
- 2. PRESENT**
- 3. APOLOGIES**
- 4. DISCLOSURE STATEMENTS**
- 5. CONFIRMATION OF MINUTES**
- 6. COMMUNICATION BY THE CHAIRPERSON**
- 7. PRESENTATIONS**
- 8. OUTSTANDING REPORTS/ACTIONS**
- 9. REPORTS OF THE CHIEF EXECUTIVE OFFICER**
  - 9.1 FINANCIAL REPORTING AND SUSTAINABILITY**
  - 9.2 INTERNAL CONTROLS AND RISK MANAGEMENT SYSTEMS**
  - 9.3 INTERNAL AUDIT**
  - 9.4 EXTERNAL AUDIT**
  - 9.5 COMMITTEE PERFORMANCE AND REPORTING**
- 10 OTHER BUSINESS**
- 11. CONFIDENTIAL**
- 12. NEXT MEETING**
- 13 MEETING CLOSE**

## 17.2 Public Health Plan Progress Report 2020-2022

### Brief

This report details the biennial progress report on achievements against *Council's Public Health Plan (2014)* as required by the Chief Public Health Officer under the *Public Health Act (2011)*.

### RECOMMENDATION

It is recommended to Council that it approves the Public Health Plan progress report and overview contained in **Attachments 1 and 2** of the Agenda report to be submitted to the Chief Public Health Officer by 30 September 2022.

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### Introduction

The *South Australian Public Health Act 2011* (Act) aims to promote and protect public health and reduce the incidence of preventable illness, injury and disability in South Australia.

The Act defines public health as:

#### Section (3)

- 1) *Public health means the health of individuals in the context of the wider community;*
- 2) *Without limiting the definition of public health in subsection (1), public health may involve a combination of policies, programs and safeguards designed:*
  - a) *to protect, maintain or promote the health of the community at large, including where one or more persons may be the focus of any safeguards, action or response; or*
  - b) *to prevent or reduce the incidence of disease, injury or disability within the community.*

Section 51(1) of the Act requires each council to "prepare and maintain a plan for the purposes of the operations of the council or councils under this Act (**a regional public health plan**)".

Section 52(1) of the Act requires biennial progress reporting to the Chief Public Health Officer on the implementation of regional public health plans. Accordingly, reports have previously been prepared and provided to the Chief Public Health Officer in September of 2016, 2018 and 2020.

Council adopted a new Public Health Plan 2021-2026 in February 2022 and the implementation plan is currently under development. However, due to the short time that the new Public Health Plan has been active (4 months to 30 June), this progress report reflects the ongoing implementation of the strategies contained in the *City of West Torrens Public Health Plan 2014* (Plan) for the reporting period 1 July 2020 - 30 June 2022.

### Discussion

Public Health is a multi-departmental responsibility and is not the sole domain of Council's Environmental Health department. As such, reporting on the Plan provides an opportunity to capture the strategies and actions taken by all relevant departments which make a difference in West Torrens, to promote Council's achievements to state-level stakeholders and to highlight issues that may inform future public health planning.

The ongoing implementation of the Plan has seen the commencement and continuation of a number of activities and services that directly contribute to the four key priorities of the State Public Health Plan 2019-2024:

1. Promote: Build stronger communities and healthier environments;
2. Protect: Protect against public and environmental health risks and respond to climate change;
3. Prevent: Prevent chronic disease, communicable disease and injury; and
4. Progress: Strengthen the systems that support public health and wellbeing.

A *Progress Report Template* (Template) provided to local councils by SA Health to assist them to meet their reporting requirements has been completed. The reporting period is 1 July 2020 - 30 June 2022. The Template categorises progress for each strategy as follows:

1. in progress;
2. completed;
3. ongoing;
4. deferred; and
5. will not progress.

Information regarding Council's progress against each strategy listed in the *City of West Torrens Public Health Plan 2014* was provided by key staff and collated. Progress against the 49 strategies contained in the Plan are summarised below:

- 9 strategies are in progress;
- 38 strategies are ongoing; and
- 2 strategies have been completed.

The final section of the Template provides the ability to list emerging public health issues and opportunities that have been identified through the implementation of the Plan over the past two years.

Key emerging health issues and opportunities identified within West Torrens include:

- COVID-19 challenges and opportunities;
- Community expectations for facilities at local parks;
- Demand for sporting ovals;
- Loss of tree canopy on private land; and
- The impact of climate change on vulnerable people.

The progress report and emerging issues is contained in **Attachment 1**. A brief overview to accompany the progress report is contained in **Attachment 2**.

The focus to date has been on identifying the key health challenges and opportunities for the West Torrens while understanding and articulating the activities that Council is already undertaking, or plans to undertake, which make a contribution to improving public health in the Council area. Public Health partnerships have also been explored in order to share responsibility for relevant strategies identified in the Plan.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The intent of this report is consistent with the environmental aspirations of the Council and managing our local environment in the most responsible way, providing the West Torrens community with well-maintained public open spaces, ensuring the City and its community are prepared to adapt to changing climatic conditions and increasing the liveability of the city.

### **Conclusion**

The *South Australian Public Health Act 2011* requires biennial reporting on the implementation of regional public health plans.

Council's progress against each strategy listed in the *City of West Torrens Public Health Plan 2014* has been collated. This information, which is detailed in the attached Progress Report Template (as provided by SA Health) is presented for Council's approval.

The progress report and summary will be forwarded to the Chief Public Health Officer before 30 September 2022 for the reporting period 1 July 2020 - 30 June 2022.

**Attachments**

1. **Public Health Plan Progress Report 2020-2022**
2. **Overview to accompany the Public Health Plan Progress Report 2020-22**

PLEASE USE EXISTING FORMATTING. DO NOT MERGE CELLS

**Section 1: STATUS OF RPHP COMMITMENT IMPLEMENTATION** (*'commitment' can include a priority, strategy or action*)

1. PRIORITY/STRATEGY/ ACTION	2. STATE PUBLIC HEALTH PLAN STRATEGIC PRIORITY(S) ALIGNMENT				3. STATUS Please number according to one of the following	4. ACHIEVEMENTS (if deferred, or not commenced, please mark N/A)	5. PARTNERSHIP(S) ESTABLISHED OR SOUGHT TO ACHIEVE THIS COMMITMENT (if any) (if not applicable, please mark N/A)	6. ADDITIONAL COMMENTS ON STATUS (eg key enablers and challenges, unexpected benefits or impacts)
	TICK BOX - can be more than one							
	1	2	3	4				
	PROMOTE: build stronger communities and healthier environments.	PROTECT: against public and environmental health risks and responds to climate change.	PREVENT: chronic disease, communicable disease and injury.	PROGRESS: Strengthen the systems that support public health and community wellbeing				
Implement and review Council's Roads Infrastructure Assets Management Plan and 10 year capital works program to ensure that the Council manages its road (surface, pavement and kerb & gutter) assets in a manner most appropriate for the community.	✓				3	A review of the Roads Asset Management Plan was undertaken in 2020/21 and a new Plan adopted in March 2021. The new Plan considered feedback received from the community from city-wide community engagement initiatives, including the City of West Torrens Community Needs Analysis 2019/20 and City of West Torrens Customer Experience Strategy. Current and future challenges, such as population growth, demographic change, climate change, technology change and changes in our community's needs, were also taken into consideration. Council's Transport and Movement Strategy is anticipated to be adopted in August 2022, and will inform future iterations of the Roads AMP to identify opportunities for active travel. 'Black spots' are identified and upgrades undertaken to improve safety for all users (motorists, pedestrians and cyclists). Examples include the recent upgrades of the intersection of Albert and George Streets Thebarton, and the intersection of North Parade and West St Torrensville.	DIT (North South Corridor Project) Adelaide Airport Ltd	
Implement the CWT Transport Strategy <i>Transportation for the Next Generation 2025</i> to provide for community safety, minimise negative traffic impacts and support health promoting transport options.	✓				1	Council has been reviewing our Transport Strategy, with the new Transport and Movement Strategy 2022-2032 anticipated to be adopted in August 2022. The Transport and Movement Strategy 2022-2032 brings a stronger focus on sustainability issues, climate change and active transport. The overarching objective of the Transport and Movement Strategy is to create a safe, connected and sustainable city. To achieve this, a set of guiding principles has been developed: <ul style="list-style-type: none"> <li>• Safety - Enhance the safety for all users of the transport network;</li> <li>• Accessibility - Provide transport options and network routes to enhance the community's ability to move in, out and around West Torrens for people of all abilities;</li> <li>• Environmental sustainability and healthy communities - Create a greener, cooler and convenient network that supports active transport - walking, active moment involving wheels, and public transportation;</li> <li>• Productivity and business - Foster efficient movement of freight, business traffic and active transport to support local business and community services;</li> <li>• Emerging technology - Explore technological options to enhance the community's transport and movement experiences;</li> <li>• Major projects - Ensure major projects/developments consider connectivity, accessibility, safety and sustainable transport options; and</li> <li>• Strong organisational management - Drive action and deliver outcomes in a collaborative, efficient and transparent manner.</li> </ul>	DIT (North South Corridor Project) AAL RAA Walking SA	
Implement and review Council's Footpath Infrastructure Assets Management Plan to support walking, community connection, accessibility and minimise risks of injury.	✓	✓	✓		3	A review of the Footpath Asset Management Plan was undertaken in 2020/21 and a new plan adopted in March 2021. The new Plan considered feedback received from the community from city-wide community engagement initiatives, including the City of West Torrens Community Needs Analysis 2019/20 and City of West Torrens Customer Experience Strategy. Current and future challenges, such as population growth, demographic change, climate change, technology change and changes in our community's needs, were also taken into consideration. Council's new Transport and Movement Strategy is anticipated to be adopted in August 2022 and will inform future iterations of the Footpath AMP to identify opportunities for active travel.  Footpath renewal and construction continued over the past 2 years with completed upgrades including the widening of the Reece Jennings bikeway, improvements to the Bagot Ave shopping precinct (eg. refuge crossing installed) and the creation of new shared walking and cycling paths along Linear Park Thebarton.	N/A	
Implement and review Council's Strategic Bicycle Plan to enhance bicycle networks for both local and regional trips and encourage cycling by providing a variety of options for cyclists with different needs and abilities.	✓	✓	✓		1	Council's Strategic Bicycle Plan has been incorporated into the review of Council's Transport and Movement Strategy, which is anticipated to be finalised and adopted in August 2022. The Transport and Movement Strategy addresses the need to provide convenient, safe and appealing options for moving around, including encouraging walking and cycling by improving walking and cycling routes, providing bike racks and drinking fountains, safer streets, and cooler and greener neighbourhoods.	DIT	
Manage building assets to address the needs of residents through Council's Buildings Infrastructure Assets Management Plan based on the principles of maximising community benefit, equity and accessibility.	✓				3	A review of the Buildings Asset Management Plan was undertaken in 2020/21 and a new Plan adopted in March 2021. The new Plan considered feedback received from the community from city-wide community engagement initiatives, including the City of West Torrens Community Needs Analysis 2019/20 and City of West Torrens Customer Experience Strategy. Current and future challenges, such as population growth, demographic change, climate change, technology change and changes in our community's needs, were also taken into consideration. Legislative requirements regarding Disability Access and Inclusion are met and, where possible, additional accommodations to improve universal accessibility are incorporated. Professional consultants are engaged and users of the facilities are consulted to determine needs. The Building AMP continues to inform the ongoing planning and development of Council's hubs and precincts.	State and Federal Government (funding)	
Work towards implementation of the Thebarton Technology Hub Master Plan to develop a Shared Identity, Links and Connections and Green Streets and Places in the Thebarton Bioscience Precinct.	✓				3	The Bioscience Precinct component of the Thebarton Master Plan did not progress. Nevertheless, the Master Plan has still allowed for Council to deliver improved linkages to the River Torrens. The recent land division of the former Adelaide University site enabled Council to seize the opportunity to provide improved linkages to the river and create more publicly accessible open space. The creation of the Linear Park shared path also facilitates linkages and connections. The Holland St Thebarton upgrade project was developed as a Green Street to create a more inviting and walkable area.	Private developers	

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	TICK BOX - can be more than one							
	1	2	3	4				
	PROMOTE: build stronger communities and healthier environments.	PROTECT: against public and environmental health risks and responds to climate change.	PREVENT: chronic disease, communicable disease and injury.	PROGRESS: Strengthen the systems that support public health and community wellbeing				
Develop responses and amend the Development Plan to address issues for residents and businesses at the residential industry interface.	✓			✓	2	Advocacy on the Ministerial Inner Middle Metropolitan (Sites) DPA and Ministerial Inner Middle Metropolitan (Design) DPA was submitted. The (Sites) DPA resulted in commercial land at the former Marleston TAFE site being rezoned to Urban Corridor Zone with consideration of interface issues for neighbouring residential land.	N/A	
Apply the Building Code of Australia to ensure suitable amenities are provided in buildings based on the associated land use.	✓				3	Applying the Building Code of Australia to ensure suitable amenities are provided in buildings is an ongoing requirement of Council and it will continue to meet its legislated responsibility.	N/A	
Promote development to support public health through Development Plan policy regarding Access, Crime Prevention, Community Facilities, Hazards, Orderly and Sustainable Development, Open Space and Recreation, Interface and Residential Development.	✓				3	Through a strong program of advocacy and collaboration staff have worked with DTI to enhance planning policy to be included in the Planning and Design Code. The Administration's efforts have particularly included a focus on policy that responds to issues of development affected by the Airport, which was informed by extensive community engagement.	DTI local community	
Ensure that planning, design and maintenance reinforce the open space hierarchy and there is an equitable spread of regional, district, neighbourhood and local open space.	✓	✓			1	Council adopted a new Open Space Plan 2021-2026 in September 2021. The objectives of the Plan are to: protect existing areas of open space; deliver a diversity of open space types and experiences to suit the needs of the community; provide an equitable distribution of public open space across West Torrens by responding to areas of population growth (rising demand), identify areas in short supply of open space (gap areas) and opportunities to enhance open space; enhance the accessibility and safety of open spaces and strengthen linkages between open spaces and key activity nodes; maximise the greening and cooling benefits of the open spaces and open space network; and enhance open spaces through coordinated planning, management and maintenance activities. An implementation plan has been recently developed and will be delivered through Council's projects and operations.	N/A	
Increase the provision of open space associated with growth corridors in order to address the potential demand for cultural, recreation and sports facilities.	✓	✓			3	The 'Open Space for Higher Density Structure Plan' informed the project brief for the creation of the revised Open Space Plan. The Open Space Plan 2021-2026 identifies emerging issues for open space including increasing infill development, changing community, climate change and community aspirations. The Open Space Plan seeks to enhance the accessibility and safety of open spaces and strengthen linkages between open spaces and key activity nodes.	N/A	
Provide feedback to Adelaide Airport regarding the application and review of its Master Plan, including consideration of public health impacts.	✓			✓	2	The City of West Torrens Administration holds regular meetings with Adelaide Airport Ltd representatives. The Mayor and CEO are members of the Adelaide Airport Consultative Committee and the CEO continues to work with the newly appointed Managing Director of AAL.	AAL	
Incorporate public place making into structure planning for growth corridors.	✓				3	The Administration has been working with developers in the Thebarton area to promote the vision for the area.	Private developers	
In planning, designing and maintaining open space, identify, monitor and provide for the health, cultural, sport and recreation needs of a growing community and urban population.	✓	✓			1	Council's Open Space Plan 2021-2026 aims to deliver a diversity of open space types and experiences to suit the needs of the community; provide an equitable distribution of public open space across West Torrens by responding to areas of population growth (rising demand), identify areas in short supply of open space (gap areas) and opportunities to enhance open space; enhance the accessibility and safety of open spaces and strengthen linkages between open spaces and key activity nodes. Council's Public Realm Design Manual also reinforces the identity and sense of place of the City of West Torrens.	N/A	
Provide youth programs and investigate social enterprise initiatives and implement where feasible.	✓				3	The Children and Youth programming continued to pivot towards a digital, online focus with more 'at home' activities to ensure family safety was paramount during the height of the pandemic. The aim was to keep children and families active and connected while staying safe at home, then slowly working back to a mix of online content and activities in their local surroundings. Programs were held across local sport and recreation services, Community Centres and our own Hamra Centre Library, encouraging skill development and lifelong learning. Baseball, Cricket, Golf, Badminton and Snooker were enjoyed as well as Lego club, movies and our very own story time at our new Story Garden at the back of the Hamra Centre Library. School holiday 'take-home activity bag' giveaways were collected by the community, with their key focus being mindfulness, creativity, sustainability and wellbeing activities. A youth-led resilience after lockdown project was delivered in collaboration with Red Cross for 16 students in leadership roles. Over 80% of students involved self-reported an increase in knowledge on resilience building and their social and emotional wellbeing as a result of being part of the project. Our Big Back Yard West Torrens project encouraged children and families to be active in local outdoor spaces; supported children's learning by providing resources that encourage the exploration of the natural spaces across West Torrens; and supported children to engage in nature play activities and spend time in nature and looking after our environment through responsible play in our public green spaces.	Red Cross Local sporting groups	



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	1	2	3	4				
					1. in progress 2. completed 3. ongoing 4. deferred 5. will not be progressed			
Develop, maintain and facilitate the use of community hubs and facilities as points of social, recreational and educational interaction.	✓				3	<p>Development of the Weigall Oval Sporting Hub has been completed over the last two years, bringing together sporting and community clubs, as well as being used for community programs. Development of Mellor Park and Kesmond Reserve Precincts are ongoing, with the open space elements underway. Development of the facilities will be undertaken over the next two years.</p> <p>The Active Ageing program maintained regular programming where possible with relevant Covid protocols in place. At the height of the pandemic, Council adapted the Active Ageing programs to a one-on-one service to ensure residents' safety. Lifestyle programs moved into a larger space to be compliant with all Covid 19 protocols.</p> <p>Twelve 'Little libraries' provided opportunities for people to access books in different locations in the community closer to their homes and make books more accessible across West Torrens parks, playgrounds, schools and shopping centres. The library's visitor numbers decreased early in the 2021/22 year but increased as restrictions lifted and finally approached pre-Covid figures. Programs, including the school holiday program, progressively returned in a format determined by restrictions and are now back to normal. The library live streamed the popular Adelaide and Sydney Writer's Festivals.</p> <p>Council facilitated and managed access for five community-use venues (12 individual hall and room spaces) with ad-hoc hireable space and long-lease options for sporting clubs and recreational groups. Spaces were used in an ad-hoc capacity for over 26000 hours per year and by over 700 groups per year to deliver community and social activity.</p> <p>Hamra Centre Auditorium Gallery bookings included 35% recurring exhibitions, 22% residents exhibiting for the first time at the auditorium gallery and 17% from CWT residents. Three Covid-19 SA Heath vaccination clinics were also held in the auditorium.</p>	<p>Partnership agreements with external community facilities to deliver social programming to residents:</p> <ul style="list-style-type: none"> <li>- Camden Community Centre</li> <li>- Fulham Community centre</li> <li>- Western Youth Centre</li> </ul> <p>Informal Partnerships for use of community facilities to provide social programming to residents:</p> <ul style="list-style-type: none"> <li>- Bradley Bettens: Fun Fitness Friendships</li> <li>- Greek Pensioners of Thebarton</li> <li>- Italian Pensions of Thebarton</li> </ul>	Covid-19 restrictions prevented the ability to run multicultural celebrations due to restrictions on singing and dancing
Provide an evolving range of resources and informal learning opportunities in appropriate community languages in response to the changing needs of the community.	✓				3	<p>Community development programs responded to meeting the needs of the people during the pandemic by providing information on how to stay safe and connected during restrictions.</p> <p>A Community Services brochure was developed, outlining the suite of programs and opportunities Council provides to all residents. This was included in the council rates notice to raise awareness and connection for all residents.</p> <p>Western Region Information Cards were updated for young people and families and distributed to all schools, youth services and at Council programs to link people to health and wellbeing services available to them within the region.</p> <p>Covid safe and Covid vaccination information was provided in a number of languages. SA Health representatives visited the ESL reading group to explain the importance of being fully vaccinated.</p> <p>The usage rates of the languages in the Community Language collection continued to be monitored, with Greek and Italian continuing to be the predominant languages for older residents in the area.</p>	SA Health	
Encourage the community to connect through community-based festivals, arts projects, local events and programs, and through activities that celebrate indigenous and multicultural heritage.	✓				3	<p>Little Galleries' were established to provide a safer alternative to indoor art exhibitions by encouraging people to view artworks independently but still remain connected to their community.</p> <p>The first City of West Torrens Community Christmas Tree project was established, which linked all members of the community to contribute a handmade decoration to be displayed outside the Hamra Centre Library.</p> <p>A number of workshops were held including 'Mindset for Life', to encourage people to think about their approach to retirement; and 'Dress your Best' to help lift spirits and find a new way to re- love the clothes already in their wardrobe.</p> <p>Walking groups continued, to provide a way for people to come together and keep active.</p> <p>A concussion education program was delivered in collaboration with AFL Max as an awareness raising and prevention program targeted at young people in sport.</p> <p>A healthy relationships program 'Love Bites' was provided to over 170 Students in year 8 and year 10 at two local public high schools to assist in the awareness and prevention of family and domestic abuse.</p> <p>The requirements of the COVID-19 Safe Plans meant many activities ceased for a period. Due to Covid restrictions, seated programs such as Movie Nights and author talks or book launches were able to continue however, events that included singing and dancing were not compliant so no multicultural celebrations were held. Council's Summer Festival program was also delivered in a different format to be Covid compliant.</p>	AFL Max local high schools	Covid-19 restrictions prevented the ability to run multicultural celebrations due to restrictions on singing and dancing
Ensure Transport Services plays an active role in supporting community development initiatives.	✓				3	<p>Where bus transport was postponed during Covid, Council sought to support people by offering them taxis when necessary, and when reinstated were operating with covid safe protocols. The Transport Service continued to play a vital role as restrictions eased with assisting residents to attend and access local council services and support with trips to regular shopping precincts for those who are transport disadvantaged.</p>	N/A	
Provide care transport and personal care services to support vulnerable people to remain living at home through the Home and Community Care Program.	✓				3	<p>All Commonwealth Home Support programs remained in place to support people to remain living independently in their homes. The team readily assisted anyone who had an extreme need and experienced an increase in requests for help and assistance. Council developed a vulnerable peoples list to maintain regular contact, links to other services and food parcels (Foodbank) when necessary.</p>	State and Federal Government , Foodbank	

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					1. in progress 2. completed 3. ongoing 4. deferred 5. will not be progressed			
Work within Council and with community groups to generate volunteer opportunities.	✓				3 Over 80 volunteers provide hours of service to the West Torrens Community. This meaningful role has assisted to ensure increased community and social participation, and the delivery of community transport, library services, active ageing and events. A training program is offered to volunteers specific to their areas of interest and the roles these have included: First Aid; Manual Handling; Child Safe Environments; Fire Warden Training; Mental Health First Aid; and JP Training courses. This keeps our volunteers suitably skilled and equipped to support local initiatives and programs for our community. This training program is also offered to volunteers in the local area to support local Not For Profits.  In recognition of, and to recruit more volunteers, Council undertook the following: Participated in the National Volunteer Week event 2021 Participated in the Adelaide University Volunteers Expo 2021 Held a Volunteer Recognition Reception 2022 Held Volunteer Celebration and Awards 2022 Held Volunteer Afternoon Tea 2021 and 2022	Trees for Life Camden and Fulham Community Centres Greek Welfare Centre Meals Service Anfe Community Care Camden Park Scouts Group Friend line Biography Volunteer for central Adelaide Palliative Care Services (CAPCS) Puddle Jumpers Volunteer Homework Group Southern Cross Care West Torrens Rotary Club		
Ensure that the principles of public health and wellbeing are included in the City of West Torrens Disability Action Plan.	✓				3 A new Disability Access and Inclusion Plan was adopted in October 2021, in consultation with relevant stakeholders and the community. An implementation plan has also been developed and is being inbedded into Council's projects and programs. Universal design principles are recognised to ensure ageing in place is achieved. An example of this has been promoting design and development of more accessible and adaptable private housing. Universal design principles are also included as part of our procurement policy to address inclusive play across all ages and abilities. An independent living collection is continually being updated to provide aids and equipment for people to trial or borrow for short term use through the one library card system. Health information is provided through multiple accessible formats within Council facilities.	N/A		
Protect and enhance the unique and special qualities that reinforce the character and heritage of local places including, recognising cultural diversity and creating greater public awareness of heritage sites, events and people of local significance.	✓				3 Council seeks specialist heritage advice to inform development assessment processes and ensure heritage values are protected. Council also provides heritage advice to applicants prior to lodgement. Heritage grants are also available to assist local property owners to retain and enhance their heritage properties. Council advocated for the retention of Contributory Items (now referred to as Representative Buildings) and for the inclusion of Character Area Statements within the Code. Council continues to advocate for better line of sight between policy and heritage protections	N/A		
Acknowledge and celebrate the Kurna heritage in the landscape.	✓				3 Most plantings used in developing our open spaces are local indigenous to the area or native to South Australia. Major projects such as Apex Park, Breakout Creek and West Beach foreshore development have actively involved Kurna project officers and landscapers. For the Breakout Creek project, the Kurna community was consulted to provide design input into creating Kurna cultural spaces and art pieces, design of the waterway (eg to incorporate the milky way in the waterway), and potential naming of the site. There was also an indigenous/ Kurna smoking ceremony and cultural site induction for the contractors, Steering Group and Working Group members at the commencement of construction activities.	Kurna community		
Comply with the spirit and principles of the Disability Discrimination Act 1992, to apply access and mobility standards that ensure equitable access.	✓				3 Council continues to meet legislation with regards to access and mobility standards. Compliance upgrades are undertaken through the annual works program. Where possible, Council strives to incorporate additional provisions to facilitate equitable access, and advice is sought from Council's Access and Inclusion Community Development Officer.	Business, government and the community		
Provide community meal programs to HACC eligible clients.	✓	✓			3 Provision of weekly community meals were maintained, with social distancing and other Covid protocols in place. When this was not possible, a driveway visit and light snack were provided by staff.	N/A		
Work with gardening groups to ensure that Community Gardens throughout the City are at capacity and well maintained.	✓	✓			3 The community gardens at Clifford St and Plympton Community Centres continue to operate and scoping for two new community gardens at Beare Ave and Frank Norton Reserve is underway. Both garden spaces are now being used at full capacity with keen wait lists. Consultation sessions provided positive feedback from long-standing and new gardeners alike. Both Community Garden sites have been listed on the online platform 'Grow it Local'. A process has been created to flag vulnerable community gardeners requiring assistance.	Funding grant received from DIT - Minister Infrastructure		
Promote community interaction, healthy eating, alternative forms of recreation and food security, through productive street tree plantings and urban food production within reserves and streetscapes.	✓	✓			1 Council continues to implement actions from our Tree Strategy, including fruit and nut tree plantings in public open spaces. The community gardens at Clifford St and Plympton Community Centers continue to operate and scoping for two new community gardens at Beare Ave and Frank Norton Reserve is underway.	local residents		
In Regional and District open spaces maintain and enhance their attraction as play destinations through the provision of equipment, natural playgrounds, public art and landscaping to create a range of play opportunities.	✓	✓			3 Development of Mellor Park and Richmond Oval have been progressing over the last 1-2 years and include nature play, public art and landscaping, as well as enabling a variety of play opportunities for different ages and abilities. Funding has been received to improve the open space at Apex Park and Kesmond Reserve. Design and consultation has been undertaken over the last year, with works having recently commenced and ongoing until end of the 2022/23 financial year. These improvements will elevate the status of these to regional or district open spaces in the open space hierarchy.	SA Government		

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Preserve and enhance the quality and biodiversity of natural landscapes and waterways, in balance with retaining recreational and cultural activities which add to the social fabric of West Torrens, and limiting activities which denigrate and pollute.	✓	✓			3	<p>Council undertook two community planting events over this period where around 10,000 local native seedlings were planted. The first project centred around the River Torrens at Lockleys. The project area covered approximately 8,000m<sup>2</sup> and has a high visitation rate due to its position along the River Torrens Linear Park and the recently upgraded sporting facilities at Lockleys Oval. The event was attended by 120 volunteers, including Camden Park Scouts who participated to earn their Landcare Badge. Volunteers helped to plant 4,000 native seedlings. The River Torrens Linear Park was declared 'Park of the Month' for June as part of Adelaide National Park City celebrations. The City of West Torrens became a signatory to National Park City in 2021. An indicator of the success of this long-term restoration project has been the return of unique native wildlife at this site. Micro bat surveys recorded six different species at the site; two of these species included the Southern Forest Bat and Little Forest Bat which are rare, especially in an urban environment. Their presence, along with other key species, are an indicator to the health of the area and the diversity of plants and habitat that are available.</p> <p>The second community planting event was held to revegetate a section of coastline between Adelaide Sailing Club and Glenelg North. Green Adelaide awarded the Adelaide Sailing Club a community environment grant to undertake this dune restoration project, working in partnership with SA Water, Greening Australia and the City of West Torrens. Removal of invasive weeds made way for 6,000 native seedlings, which were reinstated across the site as part of a community planting event. The event was attended by around 50 volunteers.</p> <p>Council holds an annual Native Plant Giveaway, which provides 5,000 seedlings to residents each year to plant in their gardens at home.</p> <p>Council received funding from the State Government Open Space grant program, and also contributed matching funds, towards the Breakout Creek (Karrawirra Pari) stage 3 redevelopment project, which aims to transform this space from an artificial channel into a more natural and healthy creek. The project will create wetlands to capture and clean stormwater and manage high flows, remove weeds, plant native vegetation to slow and treat water coming down the river and open the currently fenced-off space for people to enjoy with trails, picnic areas, signage and art. It also involves working with the traditional owners of the land, the Kurna people, to acknowledge the significance of the area, as well as create healthy habitat for fish and bird species, and improve the water quality of the Torrens. The project is a \$14 million partnership between Green Adelaide, the City of Charles Sturt, the City of West Torrens, the South Australian Department for Trade and Investment through the Planning and Development Fund, the Australian Government through the Environment Restoration Fund, and SA Water.</p>	Green Adelaide, Greening Australia, Camden Park Scouts, Adelaide Sailing Club, State Government, City of Charles Sturt, SA Water, Federal Government, volunteers, Kurna community	
Develop and implement flood and catchment management plans that provide resilience to flood and potential sea level rises.	✓		✓	✓	1	<p>A draft 'Stormwater Management Plan for the West Torrens Drainage Catchments' was prepared in 2022 and will soon go out for community consultation. The Plan outlines an integrated management framework for local drainage systems and includes both structural and non-structural solutions designed to reduce the risk of flooding. The plan involves modelling of various flooding scenarios to develop mitigation strategies aimed to reduce the depth and extent of flooding. These scenarios have had consideration of future community growth and housing development, a changing climate (such as extreme weather events) and the evolving needs of our community. The anticipated social benefits of improved stormwater management include better public safety and property protection, continuity of community services, reduced nuisance flooding and road closures. There will also be economic benefits resulting from less disruption to business trade and transport routes and less financial outlay and insurance claims associated with flood damage.</p>	Stormwater Management Authority Green Adelaide Southfront Consultancy Firm neighbouring councils	
Install Water Sensitive Urban Design devices and rain gardens in street environments, engage and educate residents and monitor water quality impacts.	✓		✓	✓	3	<p>An online 'Raingarden Interpretive Trail' has been promoted on Council's website to raise community awareness of these important environmental and stormwater management features. Funding contribution was received from the SA Environment Protection Authority. The draft 'Stormwater Management Plan for the West Torrens Drainage Catchments' recommends the installation of more raingardens and other water sensitive urban design tools to further enhance water quality and provide passive irrigation to support healthy vegetation growth.</p> <p>Council was awarded a High Commendation in the 'Bruce MacKenzie Landscape Award' category in the 'National Thick Brick 2022 Awards'. Council's project showcased the use of WSUD through permeable pavers as an environmentally responsive approach to supporting the ongoing health of a remnant significant tree in the road design at Netley Avenue, Lockleys.</p> <p>The application of WSUD is incorporated into the standard road design process at West Torrens.</p>	EPA Stormwater Management Authority Green Adelaide	
Apply the Building Code of Australia requirements to maintain a standard for building design which achieves positive climate outcomes.	✓		✓	✓	3	<p>Legislation is followed with regard to the Building Code of Australia. If the Building Code changes to achieve increased positive climate outcomes, council will enforce the change.</p>	Land owners and developers	

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Provide habitat, shade and reduce heat island effect through planting and maintenance of appropriate trees in streets and public places.	✓		✓		3	<p>Funding was received from Green Adelaide for planting 1000 trees along shared pathways and feeder streets to reduce the heat impact and increase canopy cover. This will encourage active transport, such as walking and riding, in our local area as well as improving cooling overall. The City of West Torrens has partnered with State Government and other councils and agencies to repeat urban heat and tree canopy mapping undertaken in 2017, helping to gain an understanding about the effectiveness of actions taken to mitigate heat over the past 5 years, and identify any new or emerging issues.</p> <p>A Council Representative sits on the Green Adelaide Urban Greening Strategy Technical Working Group - Urban Heat and Tree Canopy, to provide input into the next phase and ensure the development of a suite of products that address the needs of councils.</p> <p>The City of West Torrens has developed design guidelines for 'Street Trees in Challenging Spaces' to help enhance tree canopy cover and support more vibrant street tree growth, leading to greener and cooler neighbourhoods. The guidelines are a reference to provide information on the horticultural and civil aspects of growing trees in spaces that are challenging, such as narrow verges or locations where there is conflict between trees and the surrounding infrastructure affecting tree growth. The design guidelines are a result of researching leading local, national and international approaches to optimising successful street tree growth and streetscape cohesion, and provides a collation of best practice approaches to growing street trees in challenging spaces. This valuable resource will assist all councils in enhancing Adelaide's tree canopy cover, support vibrant street tree growth and assist Adelaide transition towards a 'National Park City'. The project received funding assistance through the State Government's Greener Neighbourhoods grant program and invaluable input from several councils.</p> <p>Council continues to implement actions in our 'Tree Strategy'.</p>	The Urban Heat project is a partnership with Charles Sturt and Port Adelaide Enfield Councils, and the Adelaide Mount Lofty Ranges Natural Resources Management Board. State Government (Greener Neighbourhoods grant program)	
Review and implement Council's Climate Change Action Plan to meet carbon emissions targets for Council activities. (nb. Now the AdaptWest Implementation Plan)	✓		✓		1	<p>Council is no longer progressing with our Climate Change Action Plan, but are a partner on the AdaptWest project. See comments below re projects under this partnership.</p> <p>A new Climate Adaptation Strategy for the City of West Torrens has been drafted and will be released for community consultation in September/ October 2022. The Strategy is a local approach to mitigating and adapting to climate change, while complementing the regional approach of the AdaptWest program. The Strategy primarily focuses on Council's facilities, operations and corporate processes, while also supporting the community to take action. The Strategy proposes a set of objectives: Strong Climate Governance and Organisational Culture; Community Resilience; A Low Carbon Council; A Water Sensitive City; A Green and Cool City; and A Circular Economy.</p>		Council did not continue with it's own Climate Change Action Plan, but rather entered a partnership with the Cities of Charles Sturt and Port Adelaide Enfield to develop and implement the 'AdaptWest' program.
Contribute to the development and implementation of the Western Adelaide Region Climate Change Adaptation Plan.	✓		✓		1	<p>The AdaptWest Climate Change Adaptation Plan (2016) provides a framework for council to undertake a program of work relating to climate adaptation. The program is undertaken in partnership with the Cities of Charles Sturt and Port Adelaide Enfield, encompassing the Western Adelaide Region. A Regional Coordinator progresses implementation of the Plan through AdaptWest in Action 2019-2022. With the AdaptWest in Action 2019-2022 having now being completed, a one year forward plan has been developed for the 22/23 FY and following the 2022 Local Government elections the next planning phase for an Action Plan, which covers a 3-year horizon will be developed. City of West Torrens also undertakes a program of work to monitor our carbon footprint and emissions profile and to seek opportunities to enhance our sustainability performance.</p> <p>The following projects have progressed under the AdaptWest Plan:</p> <ul style="list-style-type: none"> <li>- The Resilient Assets Management Project (RAMP) integrates climate risk into asset management processes and builds resilience to climate-related risks and natural disasters, optimise Council expenditure, and reduces legal and financial liabilities. An AdaptWest representative was appointed as a regional observer on the Resilient South RAMP project and will report learnings back to the AdaptWest project partners.</li> <li>- My Cool Home is an interactive housing design and development tool currently under development that aims to educate residents about the importance of environmental sustainability, climate resilience, energy efficiency and good design principles. The online tool is aimed at new builds and renovations, whilst also providing advice to renters to improve the energy efficiency of their dwelling. The tool will allow the user to self-assess their dwelling and suggest upgrade paths with cost savings highlighted.</li> <li>- AdaptWest was represented at the recent LGA Ordinary General Meeting and Council Showcase in April 2022, highlighting the work of the sector and Regional Climate Partnerships. Input was provided on the Urban Heat Mapping and LiDAR project that was showcased as a key example of inter-regional collaboration. The AdaptWest Regional Coordinator also presented to the recent GAROC Climate Change workshop to highlight the role of the Regional Climate Partnership with a focus on community capacity building.</li> <li>- AdaptNow! - A suite of materials has been developed, including a series of short videos, which explore different themes (heat, flood, storm, power outage), and adaptation checklists (translated into eight languages) and resources targeted at vulnerable and CALD communities across Western Adelaide.</li> </ul>	Cities of Charles Sturt and Port Adelaide Enfield	

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Continue to undertake routine inspections of food businesses, educate food handlers and investigate complaints relating to food safety.	✓			✓	3	The City of West Torrens continues to participate in a Food Safety Rating Scheme. The SA Food Safety Rating Scheme assessment form was updated on Councils mobile inspection app to reflect the changes to the scheme assessment template by SA Health. Environmental Health Officers attended to customer requests relating to food safety during the reporting period. The pandemic impacted on the ability to provide education to community groups and interested groups between 2020 - 2022. Council also continued with monitoring and surveillance activities under the Emergency Management Act directions regarding restrictions/closures relating to Covid-19 as requested by SAPOL in order to ensure that businesses and members of the public adhere to the non-essential directions. Ceased in May 2022. Council entered into an agreement with SA Health to undertake monitoring and surveillance regarding compliance with Emergency Management Act Directions as part of their routine inspection roles. Results were recorded on an app and provided to SA Health. Details can be found in the Food Act Annual Report provided by City of West Torrens.	SA Health, SAPOL, Local Govt. Functional Support Group (LGFSG), Information Services (Internal)	
Ensure public swimming pools, spa pools and water slides are routinely inspected.	✓			✓	3	Environmental Health Officers continued to meet their legislated requirements relating to inspection of swimming pools, spas and water slides. Details can be found in the SA Public Health Act Annual Report provided by City of West Torrens.	SA Health	
Continue to provide public education about asbestos and investigate complaints.	✓			✓	3	Generic information is provided online regarding asbestos. Investigation only occurs once a complaint is lodged if it is considered a public health risk. Council's asbestos awareness Safe Work Procedure was reviewed and updated in July 2021. The Waste Compliance Officer has been approved to engage asbestos disposal suppliers to improve response time to increase public safety. A surveillance camera system has been developed that can be used to monitor locations suspected of becoming an asbestos dumping hot-spot.	SA Health, Safework SA, EPA, City Operations (internal)	
Educate the community and conduct inspections to control Legionella in high risk manufactured water systems (cooling water systems and warm water systems).	✓			✓	3	Environmental Health Officers continued to meet their legislated requirements relating to registration inspections and microbiological sampling to control Legionella in high risk manufactured water systems. HRMWS and private residence are inspected when identified as a potential source in cases of legionella. Details can be found in the SA Public Health Act Annual Report provided by City of West Torrens.	SA Health, SA Pathology	
Conduct inspections, provide advice and educate the community about the health impacts and control of pests including mosquitoes, wasps, bees, rats and snakes.	✓			✓	3	Pests continued to be monitored across West Torrens with an emphasis on inspection and follow up as well as education for members of the community.	SA Health	Presence of Japanese Encephalitis (JEV) could impact on surveillance and monitoring of mosquito activity if identified in metro area
Maintain Council's immunisation programs.	✓			✓	3	Council extended the current contact agreement for the provision of immunisation services. Immunisation clinics continued to be provided during the period for residents and secondary schools in line with best-practice clinical guidelines and service agreements with SA Health. Council's contractors administered 6,138 vaccines over the past 2 years. Council continued with the on-line booking system for scheduled appointments to assist with principles relating to physical distancing and density requirements and minimize the transmission of COVID-19.	Health and Immunisation Management Services Local secondary schools SA Health	
Cultivate the community benefits of pet ownership, and create a 'pet friendly' environment to support happy and healthy pets, pet owners and community through implementation of Council's Animal Management Plan.	✓	✓		✓	1	A review of Council's Dog and Cat Management Plan was due to be completed over 2021/22, with a final draft Plan to be provided to the Dog and Cat Management Board by May 2022. However, due to issues including Covid-19 restrictions and staff resourcing this date was unable to be met and an extension was granted by the Board for submission of the final Plan to them by 30 March 2023. A draft Dog and Cat Management Plan has been developed in consultation with key stakeholders and will soon be released for public consultation.	Dog and Cat Management Board	
Undertake and actively promote Council's public health programs.				✓	3	The pandemic impacted on the delivery of Public Health Week. SA Health were the lead agency in deciding dates and promotional material. Food Safety week continued on a small scale with messaging provided via social media posts on the food safety theme for the year.	SA Health, FSANZ, Creative Services (internal)	
Continue to provide and improve waste management services provided to the community.				✓	3	The Waste Management team continued to develop new engagement tools to provide education to the community regarding waste and recycling. Recent initiatives included providing engagement, education and kitchen caddies during Citizenship Ceremonies. In July 2021, Council introduced a free internal recycling bin for households to encourage recycling behaviour. In 2022, Waste Management commenced development of a 10 year Waste and Resource Recovery Strategy to support the continual improvement of services and address changes to the urban environment. The draft strategy will be undergoing final community consultation between from August to September 2022. The final strategy will be presented to Council for endorsement in January 2023. A 5 year implementation plan is being developed for release along with the Waste Strategy. Council trialled a weekly organics collection service over 12 months during 2021 and will be trialling a home collection service for recyclables not accepted through kerbside recycling bins (RecycleSmart) between July and December 2022. A project seeking to improve source separation at multi-unit developments is in progress.	Consultants: Colby Philips Advisory, Rawtec, KESAB Companies: Solo Resource Recovery, Visy Recycling, Peat Soils, CAWRA, BioBag World External: Residents, Businesses, Visitors	

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Undertake educational awareness of Illegal Dumping Strategy and household waste education programs.				✓	3	While the pandemic impacted community engagement activities between 2020 - 2022, the Waste Management team undertook community engagement and maintained a presence at Council run events whenever possible. A return to National Recycling Week is programmed for 2022 with a similar format to the event run in 2019. The RecycleSmart trial included a product launch that included keynote addresses from the Deputy Premier, Mayor or West Torrens and RecycleSmart. The community was invited to attend. Illegal dumping investigations continue to result in over 60% of material being removed by households (62.66%) and in July 2021 illegal dumping signs were designed to discourage activity in known hotspots, this has decreased illegal dumping activity in those areas. The actions of Council's Waste Compliance Officer resulted in them being awarded the Authorised Person Association's Local Nuisance and Litter Control Officer or Team of the year in 2022. The development of a Waste and Resource Recovery Strategy and subsequent implementation plan includes the development of an Education Plan that will allow Council to measure the impact of various education programs.	Recycle Smart	
Monitor storm water quality, and continue with development of flooding and catchment management studies.	✓			✓	3	The draft 'Stormwater Management Plan for the West Torrens Drainage Catchments' recommends a range of flood mitigation works to reduce the depth and extent of flooding (both structural and non-structural/planning initiatives). The draft plan also recommends ongoing installation of water sensitive urban design (such as more raingardens) to further enhance water quality and provide passive irrigation to support healthy vegetation growth.	Stormwater Management Authority Green Adelaide Brownhill Keswick Creek Project Group Neighbouring Councils (Marion, Holdfast,	
Continue to undertake building inspections.	✓			✓	3	Building inspections are an ongoing requirement of Council and it will continue to meet its legislated responsibility.	Land owners and developers	
Continue to implement the functions of Council's Building Fire Safety Committee.	✓			✓	3	An ongoing requirement of Council is to implement the functions of the Building Fire and Safety Committee and it will continue to meet its legislated responsibility.	Building and land owners	

**Section 2: EMERGING PUBLIC HEALTH ISSUES AND OPPORTUNITIES**

*If applicable, please provide a description of emerging public health issues that have been encountered, and/or opportunities identified, during the current reporting period.*

During the covid pandemic and associated restrictions, the community have been spending more time in local open spaces, such as parks and playgrounds. Consequently however, the community's expectations of what facilities a park should contain have increased and are often not commensurate with where the open space sits in the hierarchy. Eg. the community are expecting toilets in every pocket park.

Council has been facing the challenge of not having enough sports ovals to meet increasing demand. To maintain the condition of the turf, ovals should ideally only be used for 25-30 hours per week. With participation in organised sports increasing, such as more women in sport (eg. Football), clubs enlisting more junior teams, longer sporting seasons and increased training sessions, the turf cannot cope with the impact. Whilst it is encouraging to see more people involved in sport, the demand for ovals simply cannot be met and it is extremely difficult, if not impossible, to acquire sufficient land in metro Adelaide to build additional ovals. Additionally, the cost of maintenance has also increased significantly over the last two years.

During the height of the covid pandemic and associated restrictions, the Community Services department in particular faced the challenge of delivering services that are usually provided face-to-face. Services such as school holiday programs, festivals, adult learning, yoga etc all provide a sense of community connection as well as physical and mental health benefits for the individual. In many cases, these programs moved temporarily to an online format, others evolved to at home driveway visits, whilst unfortunately the larger events such as multicultural celebrations and our series of Summer Festival events were cancelled. Additionally, the pandemic impacted on Council's ability to provide food safety education to community groups and interested groups.

Urban infill and the loss of the tree canopy is an ongoing public health issue. Council has been undertaking studies to determine tree canopy cover in the area and offset the decrease in tree canopy on private land by increasing street trees and trees in public open spaces. Unfortunately this increase in public trees does not seem to be making up for the loss of private trees. Council is currently scoping a project to provide new residential developments with a voucher or similar to purchase trees to plant on their property in with the aim to increase trees on private land.

The Western Adelaide Region has a higher rate of people with pre-existing health issues compared to Greater Adelaide, putting them at greater risk when exposed to higher temperatures during our often long and hot summers, which are expected to worsen as a result of climate change. Our region is also more disadvantaged from a socio-economic perspective, making it difficult to afford cooling during extreme heat conditions. Also being a Culturally and Linguistically Diverse area can make it more difficult to communicate with people at risk and deliver information and resources in a timely manner. Heatwaves often coincide with increased rates of 'excess' deaths, as well as hospital admissions across the Western Adelaide Region due to the vulnerable nature of members of our community. AdaptWest in Action 2019-2022 articulates a program of deliverables against key priorities in the AdaptWest Climate Change Adaptation Plan. As part of this program AdaptNow! Changing for Climate Change event was held to examine the cascading impacts of heatwave, bushfire smoke, power outages and flood risk on our local community. Supported by a grant from the National Disaster Resilience Program, the event examined different scenarios with mock news bulletins and videos developed in partnership with the ABC (Emergency Broadcaster) to explore the impacts with an expert panel of service providers including the State Emergency Service. Resources including videos and checklists which were translated into six different languages were developed to support climate change preparedness for the community. The event has been nominated for the Resilient Australia Awards for the Local Government Category in South Australia. Further information is available at <https://www.adaptwest.com.au/adaptnow>

When developing or reviewing our Strategic and Corporate Plans, Council is always considerate of current and future challenges, such as population growth, demographic change, climate change, technology change and changes in our community's needs.


## REPORT ON THE IMPLEMENTATION OF THE CITY OF WEST TORRENS PUBLIC HEALTH PLAN

1 July 2020 to 30 June 2022

### Context

Section 52 of the *South Australian Public Health Act (2011)* requires biennial progress reporting on the implementation of regional public health plans.

Council adopted a new Public Health Plan 2021-2026 in February 2022 and the implementation plan is currently under development. However, due to the short time that the new Public Health Plan has been active, and not yet having the implementation plan in place, this progress report reflects the ongoing implementation of the strategies contained in the *City of West Torrens Public Health Plan 2014 (Plan)* for the reporting period 1 July 2020 - 30 June 2022.

### Report

The fourth two-year period of implementation of the *City of West Torrens Public Health Plan (the Plan)* has seen the commencement and continuation of a number of activities and services that directly contribute to the four key objectives of the State Public Health Plan 2019-2024.

The assessment of progress of the **49** strategies contained in the *Plan* are summarised below:

- 9 strategies are in progress;
- 38 strategies are ongoing; and
- 2 strategies have been completed

Through the review process, staff contemplated emerging public health issues and opportunities which have been identified through the implementation of the *Plan* over the past two years.

Key emerging health issues and opportunities identified within West Torrens include:

- Covid-19 challenges and opportunities;
- Community expectations for facilities at local parks;
- Demand for sporting ovals;
- Loss of tree canopy on private land; and
- Impact of climate change on vulnerable people

The implementation of the *Regional Public Health Plan* has focussed, to date, on identifying the key health challenges and opportunities for the City of West Torrens, and understanding and articulating the activities that Council is already undertaking or plans to undertake which make a contribution to improving public health in our region. Public Health partnerships have also been explored, in order to share responsibility for relevant strategies identified in the *Plan*.

The subsequent biennial report, due in September 2024, will be reflective of strategies and actions identified in Council's Public Health Plan 2021-2026 and associated implementation plan.

### To note

The City of West Torrens' Council, received the biennial public health plan progress report on 20 September 2022 before this submission to the Chief Public Health Officer.



### 17.3 Nominations sought for the Local Government Finance Authority Board of Trustees Brief

This report seeks nominations to the Local Government Finance Authority Board of Trustees.

#### RECOMMENDATION

It is recommended to Council that:

..... be nominated as a representative member on the Local Government Finance Authority Board of Trustees.

#### OR

The report be received.

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#### Introduction

The Local Government Finance Authority of South Australia (LGFA) is a body corporate established under the *Local Government Finance Authority Act 1983*, and is administered by a Board of Trustees (LGFA Board). The LGFA function is to provide investment and lending solutions to South Australian local government and prescribed bodies.

The Local Government Association (LGA) has called for nominations (**Attachment 1**) for a local government representative and deputy on the Committee. This representative can be either a qualified council member, or employee of a council or other local government entity.

#### Discussion

The LGFA is administered by a Board of Trustees and works for the benefit of Councils and other Local Government Bodies within South Australia.

The LGFA bring finance solutions to South Australian Councils and other Local Government Bodies and offer a range of competitive loans and investment products to members.

#### *Term and Appointment*

Appointments to the LGFA Board are for a period of two years, commencing 1 January 2023.

The current local government representatives on the LGFA Board are Mr Terry Buss of the City of West Torrens and Dr Andrew Johnson nominee of Port Pirie Regional Council. Mr Buss and Dr Johnson are eligible for reappointment.

#### *Remuneration and meeting frequency*

Members of the Board receive an annual income of \$7,813 for attendance at meetings. The LGFA Board meets approximately six times per year.

#### *Implications of Caretaker Period*

Elected Members are not permitted to be appointed to positions on external bodies due to Council's elections caretaker period, which commences at 12 noon on 6 September 2022 and concludes at the completion of the 2022 Local Government Elections (expected to be in November). This is outlined in clause 5.6.1.3 of the *Council Policy - Elections Period Caretaker*.

#### *Eligibility*

The LGFA have advised that it would be advantageous for a nominee to have an interest or background in finance to appropriately contribute to the operations of the Authority.

### *Nomination Process*

In accordance with the Local Government Association (LGA) Appointments and Nominations to Outside Bodies Policy, the Nominations Committee of the LGA Board of Directors may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors which may include the Nominations Committee conducting interviews or requesting the details of referees. Further information is available on the Call for Nominations Information Sheet **(Attachment 2)**.

A nominee will only be accepted following a resolution of Council and must be submitted using the appropriate Nominations Form **(Attachment 3)** and submitted to the LGA with a curriculum vitae by close of business on **Friday 7 October 2022**.

Terry Buss, Chief Executive Officer, has expressed an interest in being reappointed to the Local Government Finance Authority Board of Trustees.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

### **Conclusion**

This report provides information with regard to the Local Government Finance Authority of South Australia (LGFA) call for nominations to the LGFA Board of Trustees.

### **Attachments**

1. **Local Government Association - Call for Nominations for the Local Government**
2. **Part A - Call for Nominations Information Sheet**
3. **Part B - Nominations Form**

## Call for nominations for Local Government Finance Authority Board of Trustees

24th August 2022

The LGA is seeking nominations for a local government representative on the Local Government Finance Authority Board of Trustees. Nominations must be submitted by 5pm Friday 7 October.

The Local Government Finance Authority of South Australia (LGFA) is a body corporate established under the *Local Government Finance Authority Act 1983* and is administered by a Board of Trustees (LGFA Board). The LGFA provides investment and lending solutions to South Australian Local Government.

The LGFA Board meets approximately 6 times per year. Members receive an annual income of \$7,813 for attendance at meetings. Reimbursement of travel expenses is offered for regional members.

### About the Position

Nominations are sought for two positions on the LGFA Board for a two-year term commencing from 1 January 2023. The roles are open to suitably qualified council members, or employees of a council or other local government entity.

The current local government representatives on the LGFA Board are Mr Terry Buss (City of West Torrens) and Dr Andrew Johnson (nominee of Port Pirie Regional Council). Mr Buss and Dr Johnson are eligible for reappointment.

In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, the Nominations Committee of the LGA Board of Directors may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors; this may include the Nominations Committee undertaking interviews and/or requesting details of referees.

Only nominations submitted following a resolution of council will be considered.

### How to nominate

To nominate for the role you will need to:

- Provide your CV and respond to the selection criteria (no more than 2 pages) in the [Call for Nominations Information Sheet \(Part A\)](#).
- Get your council to complete the [Nominations Form \(Part B\)](#).

Send the completed forms to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au) by **5pm Friday 7 October**.

For more information, please contact the Nominations Coordinator, Tami Norman at [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au).

**PART A**

## LGA Appointments and Nominations to Outside Bodies — Call for Nominations

Local Government Finance Authority Board of Trustees	
<b>Governing Statute (if applicable)</b>	<i>Local Government Finance Authority Act 1983</i>
<b>Purpose/Objective</b>	Board of Trustees for the management of the Local Government Finance Authority, providing investment and lending solutions to South Australian Local Government.
<b>Administrative Details</b>	6 meetings per annum Remuneration: \$7,813 per annum
<b>Selection Criteria (to be addressed by applicant)</b>	<ul style="list-style-type: none"> <li>Local government knowledge and experience</li> <li>Financial Acumen</li> </ul>
<p><i>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.</i></p>	
<p><b>Liability and indemnity cover</b></p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	
<p><b>For more information contact:</b> LGA Nominations Coordinator at <a href="mailto:nominationscoordinator@lga.sa.gov.au">nominationscoordinator@lga.sa.gov.au</a> or 8224 2000</p>	



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**PART B**

## LGA Appointments and Nominations to Outside Bodies — Nomination Form

**Instructions**

*This form:*

- *Must be submitted by a council*
- *Must be emailed in PDF format to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

*This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).*

**SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.**

Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

### SECTION 1: COUNCIL to complete

Local Government Finance Authority Board of Trustees		
Council Details		
<b>Name of Council submitting the nomination</b>		
<b>Contact details of council officer submitting this form</b>	<b>Name:</b>	
	<b>Position:</b>	
	<b>Email:</b>	
	<b>Phone:</b>	
<b>Council meeting date and minute reference</b>		
<b>Nominee Full Name</b>		
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>		
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>		



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**PART B**

**SECTION 2: NOMINEE to complete**

Local Government Finance Authority Board of Trustees			
<b>Nominee Details</b>			
* Denotes a Mandatory Field. The information in this form is provided by the LGA to the relevant Minister/State Government Authority for the purposes of actioning an appointment to an outside body. Successful Nominees may be contacted directly by the relevant body using the information provided in this form.			
<b>First Name:*</b>		<b>Gender</b>	
<b>Middle Name:*</b>			
<b>Surname:*</b>			
<b>Home / Personal Postal Address:*</b>			
<b>Phone:</b>		<b>Mobile:</b>	
<b>Personal Email:</b>			
<b>Why are you interested in this role?</b>			
<b>CV</b>	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Response to selection criteria (if applicable)</b> <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i>  attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies?</b> Yes <input type="checkbox"/> OR No <input type="checkbox"/>  If Yes, please list any fields of interest or Outside Bodies of interest:  • • •			
<b>Undertaking:</b>  <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i>  Yes <input type="checkbox"/> No <input type="checkbox"/>  Signature of Nominee: _____			

## 17.4 Election of Greater Adelaide Regional Organisation of Councils Representative

### Brief

This report advises of Council's entitlement to vote for the election of the two (2) West Regional Grouping Member positions on the Greater Adelaide Regional Organisation of Councils (GAROC).

### RECOMMENDATION

It is recommended to Council that the Election for Greater Adelaide Regional Organisation of Councils West Regional Grouping Member Ballot Paper be completed, identifying:

1. Mayor Michael Coxon
2. Mayor.....

as its preferred candidates and submitted to the Local Government Association pursuant to clause 4.4.5 of the Greater Adelaide Regional Organisation of Councils Terms of Reference.

---

### Introduction

Correspondence has been received from Clinton Jury, Chief Executive Officer / Returning Officer for the Local Government Association (LGA), advising of four (4) nominations received for the two (2) positions allocated to the West Regional Grouping on the Greater Adelaide Regional Organisation of Councils (GAROC) (**Attachment 1**).

As the number of nominations has exceeded the number of vacancies, in accordance with clause 4.4.4 of the GAROC Terms of Reference, an election is required to take place.

Council, at its 2 August 2022 meeting, nominated Mayor Michael Coxon to the Greater Adelaide Regional Organisation of Councils.

### Discussion

Nominations for the two (2) casual vacancy position on GAROC have been received from the following candidates for the West Regional Grouping:

- Mayor Michael Coxon (City of West Torrens)
- Mayor Amanda Wilson (City of Holdfast Bay)
- Mayor Angela Evans (City of Charles Sturt)
- Mayor Claire Boan (City of Port Adelaide Enfield)

A copy of each candidate's profile has been included in **Attachment 2**.

The West Regional Grouping includes:

- The City of West Torrens; and
- The City of Charles Sturt;
- The City of Holdfast Bay;
- The City of Port Adelaide Enfield.

Mayor Coxon is Council's first preferred candidate and so Council will only be required to nominate its second preferred candidate by way of a secret ballot which will be held during this item to enable Council to select and resolve its second preferred candidate which will be identified along with Mayor Michael Coxon, as per the instructions below, on the ballot paper and submitted to the LGA by 5:00pm on Monday 17 October 2022.

## Voting Instruction

Pursuant to clause 4.4.5 of the GAROC Terms of Reference, the casting of the vote by Council must be conducted as follows:

1. Council must determine, by resolution the two (2) candidates it wishes to elect.
2. The Presiding Member of the meeting must mark the ballot paper with an "X" next to the candidates that Council wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" inside the envelop marked "Returning Officer". Before sealing the second envelope, the Delegate must indicate the council's name on the inside flap of the envelope. The envelope must then be sealed and delivered to the Returning Officer.

Ballot papers must be received by the Returning Officer prior to **5:00pm on Monday 17 October 2022**.

The two (2) candidates with the most votes shall be deemed elected in respect of the Regional Grouping of Members and the Returning Officer shall declare the candidates elected at the Annual General Meeting.

In the case of candidates receiving the same number of votes, the Returning Officer shall draw lots at the counting of the votes and the lots drawn will be the candidates elected.

The successful candidates will take office from the conclusion of the LGA's 2022 Annual General Meeting for a term ending at the conclusion of the 2024 LGA Annual General Meeting.

## Conclusion

The Returning Officer for the Local Government Association (LGA) has written to advise Council of the election process for the two (2) West Regional Grouping Member positions on GAROC. Following Council's vote, the ballot paper will be completed in line with the requirements and submitted to the LGA prior to 5:00pm on Monday 17 October 2022.

## Attachments

1. **Correspondence from LGA Returning Officer**
2. **Candidate Profiles**





**Local Government Association**  
of South Australia

The voice of local government.

In reply please quote our reference: ECM 780943 TN/AL



2 September 2022

Mr Terry Buss PSM  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton SA 5033

Dear Mr Buss

### **Election of West Regional Grouping Representatives to GAROC**

On 4 July 2022, I wrote to Member Councils of the Greater Adelaide Regional Organisation of Councils (GAROC) calling for nominations to fill two (2) positions allocated to each Regional Grouping of Members on GAROC.

I wish to advise that at the close of nominations (5.00pm on 19 August 2022) I received nominations for the following four (4) eligible candidates (listed in the order of the ballot draw):

- Mayor Angela EVANS (City of Charles Sturt)
- Mayor Claire BOAN (City of Port Adelaide Enfield)
- Mayor Michael COXON (City of West Torrens)
- Mayor Amanda WILSON (City of Holdfast Bay)

As a result of receiving more nominations than available positions, I hereby advise that in accordance with clause 4.4.4 of the GAROC Terms of Reference an election for the two (2) positions on the West Regional Grouping of Members of GAROC will take place.

I have attached a copy of each candidate's information together with a Ballot paper and voting envelopes for your council's completion in accordance with the instructions below. **I require the ballot paper to be received by me in hard-copy no later than 5.00pm Monday 17 October 2022.**

### **Voting Instructions**

Pursuant to clause 4.4.5 of the GAROC Terms of Reference, the election process must be conducted as follows:

- each Member council shall determine by resolution the two (2) candidates it wishes to elect;
- the chair of the meeting for that Member shall mark the ballot paper with an "X" next to the two (2) candidates that the Member council wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" and then place this envelope inside the envelope marked "Returning Officer". Before sealing the second envelope marked "Returning Officer" the chair must indicate the Member council's name on the inside flap of the envelope. The second envelope may then be sealed and delivered to the Returning Officer;
- on receipt of the envelopes the Returning Officer must:

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- open the outer envelope addressed to the "Returning Officer" and record the name of the Member council which appears on the inside flap of the envelope on the roll of Member council's eligible to vote; and
- place the envelope marked "Ballot Paper" unopened into the ballot box.
- the Returning Officer shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present;
- at the counting of the votes the Returning Officer shall produce the unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate;
- the two (2) candidates with the most votes shall be deemed elected in respect of your Regional Grouping of Members and the Returning Officer shall declare the candidates elected at the Annual General Meeting; and
- in the case of candidates receiving the same number of votes, the Returning Officer shall draw lots at the counting of the votes and the lot drawn will be the candidate elected.

I am the Returning Officer for this election and I may appoint a Deputy Returning Officer to perform any of the powers, functions or duties described above.

The counting of votes will take place via Zoom on Tuesday 18 October 2022 commencing at 9.30am.

The successful candidate will take office from the conclusion of the LGA's 2022 Annual General Meeting for a term ending at the conclusion of the 2024 LGA Annual General Meeting.

If you have any queries please contact me or Program Leader Governance Tami Norman on 8224 2037 or [tami.norman@lga.sa.gov.au](mailto:tami.norman@lga.sa.gov.au).

Yours sincerely



Clinton Jury  
**Chief Executive Officer**

Telephone: (08) 8224 2039

Email: [cjury@lga.sa.gov.au](mailto:cjury@lga.sa.gov.au)

Attach: ECM 780940 – LGA Election 2022 – GAROC West - Combined Candidate Information  
GAROC West Ballot Paper  
Ballot Paper envelope  
Reply envelope addressed to Returning Officer

## Candidate Information Sheet – GAROC West

<b>Name</b>	Mayor Angela Evans
<b>Council</b>	City of Charles Sturt
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• 2020-2021 – Climate Emergency Australia Strategic Advisory Group – Member</li> <li>• 2020-current – Central Adelaide Waste and Recycling Authority (CAWRA) Board – Member</li> <li>• 2019-current – Greater Adelaide Regional Organisation of Councils (GAROC) – Member</li> <li>• 2018-current – Mayor, City of Charles Sturt</li> <li>• 2014-2018 – Mayor, City of Charles Sturt</li> <li>• 2010/11, 2013/4 – Deputy Mayor, City of Charles Sturt</li> <li>• 2010-2014 – Councillor, West Woodville Ward, City of Charles Sturt</li> <li>• 2006-2010 – Councillor, West Woodville Ward, City of Charles Sturt</li> </ul> <p><b>Other experience includes:</b></p> <ul style="list-style-type: none"> <li>• Local Government Association SA – President – October 2020-October 2022</li> <li>• Australian Local Government Women's Association of SA – Branch Committee Member – 2009-2011</li> <li>• Local Government Association Board – Chair – 2020-current, Member – May 2015-August 2018</li> <li>• Metropolitan Local Government Group – Member – January 2015-September 2018</li> <li>• Metropolitan Local Government Group Executive Committee – Member – February 2017-June 2018</li> <li>• CCS Gender Matters Panel – Member – 2007-2014</li> <li>• City of Charles Sturt Working Group for Domestic Violence – Member – 2018</li> <li>• Western Business Leaders Executive Committee – Member – November</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<p>I believe the following represents my key areas of interest, commitment, and achievements in local Government.</p> <p>In my term as Mayor, I have:</p> <ul style="list-style-type: none"> <li>• Built strong relationships between Councillors</li> <li>• Developed an effective Governance framework for Council</li> <li>• Implemented long term financial sustainability for Council</li> <li>• Actively contributed to policy discourse across our sector and advocated for both Charles Sturt and the Sectors views on key issues</li> <li>• Facilitated Local Economic Development</li> </ul>

<b>Name</b>	Mayor Angela Evans
<b>Council</b>	City of Charles Sturt
<b>Local Government Policy Views &amp; Interests cont</b>	<ul style="list-style-type: none"> <li>• Ensured that Council focused more directly on Infrastructure Planning and Asset Management</li> <li>• Contributed to Planning Reform so that Council continues to play a primary role in developing planning policy and decision making</li> <li>• Given greater recognition to Community Engagement as an effective tool to assist good decision making</li> <li>• Created partnerships with other levels of Government, the community, and the private sector to better serve the local area</li> </ul> <p>In the current economic and political climate, Councils need to work together and, where possible, provide a common voice on things that affect our sector.</p> <p>After 16 years on Council, 2 years as the LGA SA President, 6 years as an LGA Board Member and 3 years as a Greater Adelaide Regional Organisation of Councils (GAROC) member, I believe I have the experience to contribute to broadly advance the Local Government agenda. The chance to continue to represent my peers on GAROC will allow me to bring continuity to the committee as the sector moves through an election.</p> <p>I am passionate about identifying new opportunities for the sector to respond to persistent problems such as homelessness and climate adaptation and focusing on how the sector can provide leadership, organisation, delivery, and the promotion of South Australia's economic development through the current and future challenges of a post COVID world.</p>
<b>Other Information</b>	<p>I have been the City of Charles Sturt Mayor since being elected in the November 2014 Local Government Elections.</p> <p>Throughout my term as Mayor, I have led a cohesive, collaborative, and collegiate Council and have overseen the redevelopment of major Charles Sturt precincts, successful improvements within communities and strategically positioned the City's financial approach for future generations. I work collaboratively with Mayors across the Western suburbs with a recent example being the joint Material Recovery Facility developed with the City of Port Adelaide Enfield to process Councils' recyclables. I am a passionate driver behind Charles Sturt's important Community connections work, and place making initiatives aimed at supporting grassroots communities to be innovative and collaborative.</p> <p>In 2015 and 2016, I was involved in leading economic missions to China where I guided a delegate of aged care providers from the Charles Sturt area and forged official trade partnerships between the Shandong Province in Yantai and the City of Charles Sturt.</p> <p>I was previously the Deputy Mayor of Charles Sturt in 2010/11 and 2013/14, as well as Ward Councillor for the Woodville West Ward from 2006 to 2014.</p>

## Candidate Information Sheet – GAROC North

<b>Name</b>	Mayor Claire Boan
<b>Council</b>	City of Port Adelaide Enfield
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Elected as Councillor for 8 years</li> <li>• Elected as Mayor of PAE since 2018</li> <li>• Effective Chair of meetings</li> <li>• Liaison between Organisations and Council</li> <li>• Providing Leadership to Elected Members and the Community</li> <li>• CAP Experience</li> <li>• Grants and Sponsorship Committee</li> <li>• Audit Committee Chair</li> <li>• Develop strategic partnerships</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<ul style="list-style-type: none"> <li>• Councils working collaboratively</li> <li>• Community connectedness</li> <li>• Increasing better messaging and marketing</li> </ul>
<b>Other Information</b>	<ul style="list-style-type: none"> <li>• Primary school teacher including leadership roles</li> <li>• Patron of local clubs</li> <li>• Board Member on Green Adelaide</li> <li>• Board Member – CAWRA (Central Adelaide Waste and Recycling Authority)</li> <li>• Member on GAROC</li> <li>• LGA Board of Directors</li> </ul>

## Candidate Information Sheet – GAROC North

<b>Name</b>	Mayor Michael Coxon
<b>Council</b>	City of West Torrens
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• 4 years - Mayor of the City of West Torrens</li> <li>• 4 years - Member of Road Safety Group for the City of West Torrens</li> <li>• 4 years - Member of ALGWA</li> <li>• 8 years - Councillor for the City of West Torrens</li> <li>• 2 years – Chairperson of the Urban Services Committee</li> <li>• 2 years - Chairperson of the Corporate &amp; Regulatory Committee</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<ul style="list-style-type: none"> <li>• Supports LGA as our peak representative body</li> <li>• Supports Local Government action to support our communities with a strong focus on 'Mental Health and Resilience'</li> <li>• Supports GAROC in continuing to address PDI (Planning, Development and Infrastructure Act 2016) impacts on our community</li> <li>• Supports GAROC in developing a strong Western Alliance of City Councils to collaboratively address local issues</li> <li>• Supports developing initiatives to address future waste resource recovery services to create a cleaner and greener community</li> <li>• Supports developing a joint Metropolitan Economic Development Strategy to target opportunities for our communities</li> <li>• Supports better local traffic management to improve safety and connectivity in our communities</li> <li>• Supports the raising the awareness and recognition of our "First Nations People" in our local communities</li> <li>• Supports the AdaptWest initiatives in the Western Region as our regional response to 'Climate Change'</li> </ul>
<b>Other Information</b>	<ul style="list-style-type: none"> <li>• Bachelor of Arts Degree (Adelaide University)</li> <li>• Graduate Diploma of Business (University of South Australia)</li> <li>• 28 years – Corporate Executive Leadership Roles</li> <li>• 10 years - Board Member West Beach Trust (SA Government)</li> <li>• 7 years – Board Member Camden Community Centre</li> <li>• 7 years – School Council Member – Plympton International College</li> <li>• 7 years – Board Member Inner West Business Enterprise Centre</li> <li>• 3 years – Member of Governing Body – Thebarton Senior College</li> <li>• 3 years - Member of Lions Club of Adelaide Hellenic</li> <li>• 3 years - Member of Airport Over 50's Community Group</li> <li>• 2 years - Patron of West Adelaide Football Club</li> </ul>

## Candidate Information Sheet – GAROC North

<b>Name</b>	Mayor Amanda Wilson
<b>Council</b>	City of Holdfast Bay
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Mayor of Holdfast Bay – November 2018 to current</li> <li>• Acting Mayor of Holdfast Bay 2018</li> <li>• Deputy Mayor Holdfast Bay 2017</li> <li>• Councillor 2014 – 2017</li> <li>• Member of the Coast Protection Board August 2019 to current</li> </ul> <p>I have developed environmental programs for the City of Holdfast Bay and campaigned to achieve grant funding for the Food Organics and Green Organics (FOGO) trial program, which we are now implementing across entire City of Holdfast Bay.</p> <p>I believe my skills and knowledge, in particular my strategic, governance, financial management, marketing and board knowledge would be a great asset to GAROC in delivering on its strategic plan.</p> <p>I would like to sit on the Board of GAROC to assist other councils across the State in implementing similar changes within their Local Government environments.</p>
<b>Local Government Policy Views &amp; Interests</b>	<ul style="list-style-type: none"> <li>• Being responsible with rates, caring for our environment, protecting our coastline from climate change. I want to focus on using recyclable products for council infrastructure, including roads.</li> <li>• I am interested in ways that we can reduce waste and our carbon footprint and improve water design.</li> </ul>
<b>Other Information</b>	I am independent and not a member of any political party.

## 17.5 Election of Local Government Association President

### Brief

This report advises of Council's entitlement to vote in the election for the position of Local Government Association President.

### RECOMMENDATION

It is recommended to Council that:

1. The ballot paper for the election of the Local Government Association President be completed, identifying Mayor..... as its preferred candidate
2. The completed ballot paper, identifying Mayor ..... as its preferred candidate be submitted to the Local Government Association pursuant to clause 29.4 of the Local Government Association Constitution.

### OR

The Election of the Local Government Association President report be noted.

---

### Introduction

Correspondence has been received from Clinton Jury, Chief Executive Officer/Returning Officer for the Local Government Association (LGA), informing Council that five (5) nominations have been received for the position of LGA President (**Attachment 1**).

As the number of nominations has exceeded the number of vacancies, and pursuant to clause 29.4 of the LGA Constitution, an election is required to be undertaken.

The LGA Constitution specifies that the office of President must be occupied on a rotational basis between a council member from a council in the South Australian Regional Organisation of Councils (SAROC) and a council member from a council in the Greater Adelaide Regional Organisation of Councils (GAROC). For the 2022/2024 term of office, nominations are for council members within the SAROC, i.e. an Elected Member from a regional council.

### Discussion

Nominations for the LGA President position have been received from the following candidates:

- Mayor Keith Parkes (Alexandrina Council)
- Mayor Caroline Phillips (District Council of Karoonda East Murray)
- Mayor Brett Benbow (Port Augusta City Council)
- Mayor Bill O'Brien (Light Regional Council)
- Mayor Erika Vickery (Naracoorte Lucindale Council)

A copy of each candidate's profile has been included in **Attachment 2**.

Correspondence has been received from Mayor Erika Vickery OAM of Naracoorte Lucindale Council (**Attachment 3**), Mayor Caroline Phillips of District Council of Karoonda East Murray (**Attachment 4**) and Mayor Bill O'Brien of Light Regional Council (**Attachment 5**) seeking Council's support for their nominations to be the President of the LGA.



## Voting Instruction

Pursuant to clause 29.4 of the LGA Constitution, the casting of the vote by Council must be conducted as follows:

1. Council must determine, by resolution, the candidate it wishes to elect.
2. The Presiding Member of the meeting must mark the ballot paper with an "X" next to the candidate who Council wishes to be elected and seal the ballot paper in the envelope marked "Ballot Paper" inside the envelope marked "Returning Officer". Before sealing the second envelope, the Presiding Member must indicate the council's name on the inside flap of the envelope. The envelope must then be sealed and delivered to the Returning Officer of the LGA by no later than **5:00pm on Monday 17 October 2022**.

The candidate with the most votes will be deemed elected and the Returning Officer will declare the candidate elected at the Annual General Meeting on Friday 28 October 2022

In the case of candidates receiving the same number of votes, the Returning Officer will draw lots at the counting of the votes and the lot drawn will be the candidate elected.

The successful candidate will take office from the conclusion of the LGA's 2022 Annual General Meeting on Friday 28 October 2022 for a term ending at the conclusion of the 2024 LGA Annual General Meeting.

In the event Council wishes to exercise its entitlement to vote, a secret ballot will be held during this item to enable Council to vote for its preferred candidate which will be identified, as per the instructions, on the ballot paper and submitted to the Returning Officer of the LGA by 5:00pm on Monday 17 October 2022.

## Conclusion

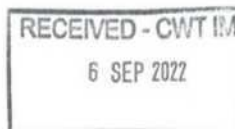
The Returning Officer for the Local Government Association (LGA) has written to advise Council of the election process for the position of LGA President. Following Council's vote, if it elects to do so, the ballot paper will be completed in line with the requirements and submitted to the LGA prior to 5:00pm on Monday 17 October 2022.

## Attachments

1. **Correspondence from LGA Returning Officer**
2. **Candidate Profiles**
3. **Correspondence from Mayor Erika Vickery OAM**
4. **Correspondence from Mayor Caroline Phillips**
5. **Correspondence from Mayor Bill O'Brien**



The voice of local government.



In reply please quote our reference: ECM 781919 TN/AL

5 September 2022

Mr Terry Buss PSM  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton SA 5033

Dear Mr Buss

#### **RE-ISSUE – Election of LGA President (corrected Ballot Paper)**

Please find enclosed a corrected ballot paper for completion by your council in relation to the election of the LGA President. The correction relates to nominee Mayor Bill O'Brien, with the previous ballot paper incorrectly listing Adelaide Plains Council against his name. The new ballot paper correctly shows Light Regional Council. The enclosed ballot paper (orange) must replace the previous version (purple). Please retain and use the combined candidate information, ballot paper envelope and returning officer envelope provided originally.

For ease of reference, I have replicated the instructions for the voting process below. I apologise for any inconvenience or confusion caused.

I wish to advise that at the close of nominations (5.00pm on 19 August 2022) I received nominations for the following five (5) eligible candidates (listed in the order of the ballot draw):

- Mayor Keith PARKES (Alexandrina Council)
- Mayor Caroline PHILLIPS (District Council of Karoonda East Murray)
- Mayor Brett BENBOW (Port Augusta City Council)
- Mayor Bill O'BRIEN (Light Regional Council)
- Mayor Erika VICKERY OAM (Naracoorte Lucindale Council)

I hereby advise that in accordance with clause 29.4 of the LGA Constitution an election for the position of LGA President will take place.

I have attached a copy of each candidate's information together with a Ballot paper and voting envelopes for your council's completion in accordance with the instructions below. **I require the ballot paper to be received by me in hard-copy no later than 5.00pm Monday 17 October 2022.**

#### **Voting Instructions**

Pursuant to clause 29 of the LGA Constitution, the casting of the vote by your council must be conducted as follows:

- each Member council shall determine by resolution the candidate it wishes to elect;
- the Delegate of a Member council or in the Delegate's absence, the chair of the meeting for that Member shall mark the ballot paper with an "X" next to the candidate that the Member council wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" and then place this envelope inside the envelope marked "Returning Officer". Before sealing the second

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envelope marked "Returning Officer" the Delegate must indicate the member council's name on the inside flap of the envelope. The second envelope may then be sealed and delivered to the Returning Officer;

- on receipt of the envelopes the Returning Officer must:
  - open the outer envelope addressed to the "Returning Officer" and record the name of the Member council which appears on the inside flap of the envelope on the roll of Member council's eligible to vote; and
  - place the envelope marked "Ballot Paper" unopened into the ballot box;
- the Returning Officer shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present;
- at the counting of the votes the Returning Officer shall produce the unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate;
- the candidate with the most votes shall be deemed elected and the Returning Officer shall declare the candidate elected at the Annual General Meeting; and
- in the case of candidates receiving the same number of votes, the Returning Officer shall draw lots at the counting of the votes and the lot drawn will be the candidate elected.

I am the Returning Officer for this election, and I may appoint a Deputy Returning Officer to perform any of the powers, functions or duties described above.

The counting of votes will take place via Zoom on Tuesday 18 October 2022 commencing at 9.30am.

The successful candidate will take office from the conclusion of the LGA's 2022 Annual General Meeting for a term ending at the conclusion of the 2024 LGA Annual General Meeting.

If you have any queries, please contact me or Program Leader Governance Tami Norman on 8224 2037 or [tami.norman@lga.sa.gov.au](mailto:tami.norman@lga.sa.gov.au).

Yours sincerely



Clinton Jury  
**Chief Executive Officer**

Telephone: (08) 8224 2039

Email: [cjury@lga.sa.gov.au](mailto:cjury@lga.sa.gov.au)

Attach: Re-issued LGA President Ballot Paper

## LGA President Candidate Information Sheet

<b>Name</b>	Mayor Keith Parkes
<b>Council</b>	Alexandrina Council
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>Current Mayor Alexandrina Council since 2014</li> <li>Elected member Alexandrina Council 2010-2014</li> <li>LGA of SA Board director 2016 - current. Deputy Board Member 2014-2016</li> <li>SAROC Committee member 2016 - current. Deputy Committee member 2014-2016</li> <li>Southern &amp; Hills LGA President 2016 - current. Member since 2014</li> <li>Chair Local Government Transport Advisory Panel (Special Local roads)</li> <li>Board Director LGA of SA Audit &amp; Risk Committee</li> <li>Member LGA of SA Nominations Committee</li> <li>Chair South Australian Coastal Council's Alliance</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<p>Strong and effective local government has never been more important to the communities of South Australia. I bring to the role of President of the LGA of SA the skill and experience to help drive the LGA's current Strategic Plan and its emphasis on providing evidence-based advocacy for our members and their respective communities in what has become challenging socioeconomic times.</p> <p>South Australian communities face a broad range of new and emerging challenges that require sound local government leadership. These include water and energy management issues, the undeniable impact of climate change, the rising cost of living, homelessness, our ageing population and much more. Climate change is of particular concern to me and I would relish the opportunity to help drive the urgent and sustained action required to reduce emissions and manage the impacts of climate change as identified in the LGA Climate Commitment Action Plan 2021- 23.</p> <p>I am a firm believer in harnessing the collective energy of all levels of government including advocacy on the reinstatement of financial assistance grants to the appropriate share of GDP. Now is the time to build a strong, collaborative relationship with our new State Government. I have good existing relationships but also have the capacity and means to build new relationships to strengthen the bond between the LGA and the new regime to address the challenges we face and fully explore, inter alia, innovative approaches such as the diversification of revenue options for local government or the procurement of support for councils around the impacts of climate change.</p>



<b>Name</b>	Mayor Keith Parkes
<b>Council</b>	Alexandrina Council
<b>Local Government Policy Views &amp; Interests cont.</b>	<p>Our relationship with the State Government needs to be dedicated and proactive to contribute meaningfully to policy and legislative development through the State-Local Government Relations Agreement and I am well disposed to deliver on the President's role in this. My extensive experience in local government and my comprehensive knowledge of the challenges faced by both metro and regional councils will allow me to drive initiatives to improve council sustainability, enhance the quality of life of South Australians through shaping better neighbourhood development and by improving infrastructure and access to infrastructure and public services. I am also passionate about enabling economic development through the implementation of programs that produce positive local outcomes and will advocate enthusiastically for this. I have a strong understanding of the issues facing SA councils and am particularly au fait with the impacts of seasonal and mobile populations and their connection with financial assistance and other grant opportunities. I will also continue to firmly oppose rate capping now more than ever.</p> <p>I am also a firm believer in looking inward as an organisation and am committed to fostering effective local government innovation as a collaboration between elected bodies and administrations.</p> <p>I believe I have the leadership experience in local government, as well as strong business acumen through my many years as a business owner, to inform such a role and have demonstrated such in my commitment and work ethic to the role of Mayor of Alexandrina Council and the LGA of SA as a board director.</p>
<b>Other Information</b>	<ul style="list-style-type: none"> <li>• Extensive commercial business experience as an Owner /Director of my own business until 2014</li> <li>• Member Australian Institute of Company Directors (course completed 2018)</li> <li>• Chair Goolwa to Wellington Local Action Planning Association</li> <li>• SA representative Australian Coastal Councils Association</li> </ul>

## LGA President Candidate Information Sheet

<b>Name</b>	Mayor Caroline Phillips
<b>Council</b>	District Council of Karoonda East Murray
<b>Local Government Experience &amp; Knowledge</b>	<p>Caroline Phillips is a Murraylands resident and is the currently the Mayor of the District Council of Karoonda East Murray (DCKEM)</p> <ul style="list-style-type: none"> <li>• DCKEM Elected Member Appointed 2010</li> <li>• DCKEM – Deputy Mayor 2014-2018</li> <li>• DCKEM Mayor 2019-2022</li> <li>• MRLGA Vice President – Appointed 2021</li> <li>• SAROC Committee Member – Appointed 2021</li> </ul> <p>Current Board Director Experience</p> <ul style="list-style-type: none"> <li>• Netball South Australia - Appointed 2018</li> <li>• Tourism industry Council of South Australia – Appointed 2019</li> <li>• Landscapes SA Murraylands Riverland – Appointed 2021</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<p>Caroline is an active leader in her community and the broader district with a focus on building capacity, capability and resilience. In one of the smallest councils in the State, Caroline's leadership has delivered short, medium and long term strategies that are equally applicable across the entire sector – something which she is keen to share. In each case these have delivered positive outcomes to her community in times of extreme challenge.</p> <p>An energetic, positive leader who thrives on collaboration and considered change management, Caroline has fostered and developed strategic connections across State and Federal Governments and private enterprise and is well respected within each of these environments.</p> <p>Caroline is a strong advocate for youth opportunities, early childhood and intervention programs and childcare accessibility.</p> <p>Caroline interests in local government policy focusses on what is reasonable, achievable and sustainable within the sector. She is a hands on leader and learner who actively shares knowledge across the sector.</p>

<b>Name</b>	Mayor Caroline Phillips
<b>Council</b>	District Council of Karoonda East Murray
<b>Other Information</b>	<p>Caroline has worked in marketing and communications in the public and private sectors for more than twenty years. She holds professional qualifications in Marketing and a Bachelor of International Business.</p> <p>She is passionate about building and develop local communities, and has extensive experience working with the South Australian Tourism Commission, including holding the position of Regional Tourism Manager in the Murraylands and Riverland regions of SA.</p> <p>Caroline is currently a board member of the Tourism Industry Council of South Australia, Netball South Australia and Murraylands Riverland Local Government Association.</p> <p>Mayor Phillips also works as an independent marketing consultant servicing small business clients across regional South Australia and is a partner in a dryland farming venture with her husband.</p> <p>She lives at Wynarka on her family property with husband Troy and daughters Ruby (12) and Lucy (10)</p> <p>Personal mission statement: <i>To inspire and develop the next generation of change makers so that communities can thrive.</i></p>

## LGA President Candidate Information Sheet

<b>Name</b>	Mayor Brett Benbow
<b>Council</b>	Port Augusta City Council
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• 2018 (Nov) — current — Mayor — Port Augusta City Council</li> <li>• 2014 — 2018 (Nov) — Deputy Mayor - Port Augusta City Council</li> <li>• 2010 — 2018 — Councillor — Port Augusta City Council</li> </ul> <p>Mayor Benbow is now in his third term representing the Port Augusta Community and has gained significant local government experience during this time as Council has undertaken major projects whilst delivering a wide range of services to the community</p>
<b>Local Government Policy Views &amp; Interests</b>	<p>Mayor Benbow is a long-term resident of Port Augusta, having lived in the town his entire life 60 years, raised a family of 3 and happily married to his wife Kristen who is a long-term resident and is the Manager of a prominent local Hotel. Mayor Benbow is dedicated to serve for the betterment of the City and giving back to the Community and eager to support growth of the youth of the City and to ensure renewable sector continues to flourish within the City and region.</p> <p>Mayor Benbow is passionate about the local government policy framework providing a consistent structure for matters to be resolved. Local Government provides an opportunity for local decision making and change to occur in a structured and informed manner. The Elected body can shape and develop policy to create positive outcomes and provide clarity and strategic direction for the Community.</p> <p>Mayor Benbow has seen the City evolve in the past, and can see the potential the City has as it continues to reinvent itself as a regional hub. There are many great opportunities for Port Augusta and the Upper Spencer Gulf region in the near future, and Mayor Benbow is eager to see these evolve into great things for our Community and City. It is an amazing and fulfilling experience to be able to promote these opportunities and develop the relationships to occur.</p>
<b>Other Information</b>	<p>Mayor Benbow's working career excess of 39 years within the Railway Industry in various senior roles. Mayor Benbow has been active within Community Sporting Groups throughout his life, taking on a variety of roles for sports including Basketball, Football, Golf, Soccer, Cricket, Darts and the Port Augusta Racing Club</p>



## LGA President Candidate Information Sheet

<b>Name</b>	Mayor Bill O'Brien
<b>Council</b>	Light Regional Council
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Mayor, Light Regional Council, 2010 to 2022</li> <li>• General Manager (CEO), Central Darling Shire, NSW, 2001 to 2008</li> <li>• Various Tourism and Economic Development roles at DC Kapunda 1992 to 1996 (SA) and DC Kapunda &amp; Light 1996 to 1999 SA; and Central Darling Shire in 2000 (NSW)</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<ul style="list-style-type: none"> <li>• Community representation, and Youth representation.</li> <li>• Strong and inclusive leadership.</li> <li>• Supports regional representation through Legatus Group, SAROC and LGA.</li> <li>• Ensuring that local government has sound financial management, economic, tourism and community development.</li> <li>• First Nations Reconciliation engagement and programs.</li> </ul>
<b>Other Information</b>	<ul style="list-style-type: none"> <li>• Current Committee member of Kapunda Meals on Wheels.</li> <li>• Current Board Member Kapunda and Eudunda Health Advisory Council.</li> <li>• Current Committee Member the Pines Recreational Park Committee.</li> <li>• Current President U3A Kapunda and District.</li> <li>• Past President Kapunda Rotary Club.</li> <li>• Past Board Member Barossa Tourism Incorporated.</li> <li>• While at Central Darling Shire (NSW) the Council was winner of the AR Bluett Award for excellence in Local Government (regional councils), in addition to being awarded the Premier's Gold Award for contribution to Regional NSW (Western Division).</li> <li>• Early career included 6 years serving as a member of the RAAF at various postings across Australia.</li> </ul>

## LGA President Candidate Information Sheet

<b>Name</b>	Mayor Erika Vickery OAM
<b>Council</b>	Naracoorte Lucindale Council
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Elected Member of Naracoorte Lucindale Council since 2000 and Mayor since 2010</li> <li>• President of the Limestone Coast Local Government Association since 2014</li> <li>• Chairperson of the South Australia Regional Organisation of Council since 2015</li> <li>• Board Member of the Local Government Association SA</li> <li>• Board Member of the Australian Local Government Association</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<p>Clear and open communication with member councils, strong and positive advocacy for local government across all levels of government, assist member councils to implement local government reforms, development of capacity building to ensure future sustainability for local government, ongoing accountability and transparency through pursuit of best practice and continuous improvement.</p> <p>Interests include: economic development and regional growth, community wellbeing, community engagement and communication, and the arts and culture.</p>
<b>Other Information</b>	<ul style="list-style-type: none"> <li>• Board Member of Regional Development Australia Limestone Coast</li> <li>• Board Member Country Arts SA (and member of Governance &amp; Finance Committee)</li> <li>• Board Member of Australian Migrant Resource Centre</li> <li>• Board Member of the SA Local Government Grants Commission and Boundaries Commission</li> <li>• Awarded OAM in 2017 for services to Local Government and the community</li> <li>• Partner in family farming enterprise</li> </ul>



Naracoorte Lucindale Council  
Better by Nature

6 September 2022

Dear Mayor and Elected Members,

I am writing to ask for your support for my nomination for the position of LGA President.

I am the Mayor of the Naracoorte Lucindale Council and the President of the Limestone Coast Local Government Association. Through these roles I am a board member of the LGA and ALGA, and Chairman of SAROC and the LGA Research and Development Advisory Committee. I also hold the positions as LGA nominee for the Country Arts SA Board and the SA Grants and Boundaries Commissions. I have held an elected position on Council for 22 years and been involved directly in the LGA for 7 years.

I recognise that the LGA needs strong, consultative, and accountable leadership, and I believe that I am the best candidate to help deliver that outcome as I have the skills and experience gained through Council and in my roles at the LGA, SAROC and ALGA. I have the knowledge, strength and determination to ensure projects that assist councils (such as housing, workforce, planning, coastal management, climate adaption) are undertaken for the benefit of the local government sector.

I am abreast of the depth of the reform process and legislative changes that are currently in front of local government and will make sure that Councils are fully informed and able to implement the myriad of changes progressively being introduced.

The LGA needs to continually be focused on representing the needs of its member Councils and it must keep its performance in this regard under constant review. I recognise and acknowledge that the LGA is a member organisation, and those members need to be the drivers of the future direction for the organisation. This always means constructive communication. Through my roles I know the importance of sound communication and have demonstrated the ability to deliver.

As President of the LGA, I will provide strong, accountable and energetic leadership, driving the opportunities for change while balancing the strengths which we already have as an organisation. I would appreciate your support in my bid to do so.

I welcome anyone who would like to talk to me further to please contact me on 0427622133 or [erika.vickery@nlc.sa.gov.au](mailto:erika.vickery@nlc.sa.gov.au), should you wish to discuss any aspect of the information I have provided.

Yours Sincerely,

Mayor Erika Vickery OAM

DeGaris Place (PO Box 555) Naracoorte SA 5271  
Telephone (08) 8760 1100  
Email [council@nlc.sa.gov.au](mailto:council@nlc.sa.gov.au)  
[www.naracoortelucindale.sa.gov.au](http://www.naracoortelucindale.sa.gov.au)





11 Railway Terrace (PO Box 58)  
Karoonda SA 5307  
08 8578 1004  
[council@dckem.sa.gov.au](mailto:council@dckem.sa.gov.au)  
[www.dckem.sa.gov.au](http://www.dckem.sa.gov.au)  
ABN: 36 186 937 991

07 September 2022

Mayor Michael Coxon  
[mayorcoxon@wtcc.sa.gov.au](mailto:mayorcoxon@wtcc.sa.gov.au)

Dear Mayor Michael Coxon,

I am writing to formally introduce myself as a candidate for LGA President, for which you will soon be asked to cast your vote.

If elected, I believe I would bring a fresh energy and a new perspective to the role with an ability to build on the great achievements of the past. Importantly, I am keen to leverage new opportunities that will arise as a result of the LG Reform and Productivity Commission.

I am a passionate, innovative leader who thrives on collaboration and unity to deliver the best outcomes for the local government sector.

I have served as an elected member for my council for the past 12 years including one term as Deputy Mayor and then progressing to Mayor in 2019. On the 6<sup>th</sup> of September 2022, I was declared elected unopposed as Mayor for the upcoming term. I am proud to be the first female Mayor in the history of the District Council of Karoonda East Murray, and I seek to inspire and develop the next generation of change makers so that communities can thrive.

Having worked with one of the smallest regional councils in the state, I have the ability to deliver great results with minimal resources, and I feel there are significant opportunities to transfer some of these learnings into a metropolitan context. As a strong advocate for youth opportunities, early childhood programs and childcare accessibility, I am proud of our local achievements in this space.

My professional background is in marketing and communications where I have held positions in the public and private sectors for more than twenty years. I hold a Bachelor of International Business and formal qualifications in marketing. I have extensive experience working in tourism including a ten-year stint with the State Government and as such, I am well connected with the industry and the local government sector across South Australia.



11 Railway Terrace (PO Box 58)  
Karoonda SA 5307  
08 8578 1004  
[council@dckem.sa.gov.au](mailto:council@dckem.sa.gov.au)  
[www.dckem.sa.gov.au](http://www.dckem.sa.gov.au)  
ABN: 36 186 937 991

I am currently a board member of the Tourism Industry Council of South Australia and Netball South Australia, which strengthens my professional networks within the metropolitan space.

I have a strong connection to the land and the ag sector as a fourth-generation farmer based at Wynarka, partnering my husband Troy in a dryland farming venture.

I feel one of the greatest opportunities for the Local Government sector is to collaborate and learn from other councils. We have the ability to collectively advocate on issues that affect us all and I

believe that we can do better in this space. This is the type of environment I am keen to foster should I be elected.

On a personal note, I am a netball tragic (who still plays!), keen kayaker, lover of good food, wine (and my own jokes) and I'm currently searching for the manual on raising two spirited, pre-teen daughters.

I am outcome driven and like to see tangible results. I believe I can bring people together, identify and capitalise on their strengths and deliver great outcomes. These skills position me well to lead the sector over the next two years.

I look forward to your support.

Kind Regards

Mayor Caroline Phillips



Dear Mayor & Councillors,

I feel both honoured and humbled to be nominated for the position as South Australian Local Government Association - President to be decided at the forthcoming election in October 2022 and write seeking your Council's support for my nomination.

My involvement and career in Local Government spans over a 25-year period and includes being CEO (General Manager) of Central Darling Shire Council, in Western NSW and being the largest Shire in the State, living in Wilcannia for 8 years. In that time the Council came from being almost dysfunctional to winning the A.R Bluett Award for Excellence in Local Government. I was also a recipient of a NSW Premiers Award for my contribution to Regional NSW. My working life has included 6 years in the RAAF and owning a number of small businesses.

My wife and I returned to our home town Kapunda in 2008 and I was privileged to be elected Mayor of Light Regional Council in 2010. It has been a remarkable journey leading this Council to become one of the most progressive in the state. I am most grateful for the support and encouragement I have received from Council members and staff, and our State and Federal MPs.

Local Government will continue to need a strong presence as part of a 'collective' government into the future including Local Government Reforms and Planning legislation. Should I be elected, I would endeavour to lead the organisation in an inclusive and straight forward manner, always ensuring the members are listened to and action taken when required. I would also continue to build on the excellent working relationship with staff that currently exists.

My values include respect, honesty, integrity, building strong relationships and taking an inclusive approach and empowering those around me. Most importantly I care and would demonstrate a firm commitment to addressing the many challenges faced by both the business sector and our communities.

I know in my heart I have always acted with honesty and integrity and a sense of fairness, I enjoy communicating and engaging with members of the community at all levels and others who I meet with an open mind and friendly manner in order to make things happen. In doing so I have enjoyed incredible support throughout my time in Local Government and beyond.

Thank you for taking time to read this letter and I do hope you will consider my application as worthy of your support and please feel free to contact me should you have any questions on Mobile 0488 025 862.

Kind regards

Bill O'Brien JP  
Mayor  
12 September 2022



Email [light@light.sa.gov.au](mailto:light@light.sa.gov.au)  
Post PO Box 72, Kapunda SA 5373  
Phone 08 8525 3200  
Web [light.sa.gov.au](http://light.sa.gov.au)

**Principal Office**  
93 Main Street  
Kapunda SA 5373

**Kapunda Public Library  
and Visitor Information Centre**  
51-53 Main Street  
Kapunda SA 5373

**Freeling Public Library  
and Customer Service Centre**  
7 Hanson Street  
Freeling SA 5372

**Planning and  
Development Services**  
12 Hanson Street  
Freeling SA 5372

**Operations Centre**  
11 Stephenson Street  
Freeling SA 5372

## 17.6 Election of Local Government Finance Authority Board Member Positions

### Brief

This report proposes a resolution to determine which two of six nominations Council wishes to elect to the Board of the Local Government Finance Authority.

### RECOMMENDATION

It is recommended to Council that:

1. The ballot paper for the election of the Local Government Finance Authority Board Member positions be completed, identifying:
  - 1.....and
  - 2.....as the preferred candidates.
2. Mayor Michael Coxon, as Council's representative at the Annual General Meeting of the Local Government Finance Authority, be authorised to complete the ballot papers under the direction of the Council.

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### Introduction

The Local Government Finance Authority (LGFA) has called for nominations to fill two representative board member positions currently held by Ms Annette Martin of City of Charles Sturt and Mr Michael Sedgman of The Rural City of Murray Bridge (**Attachment 1**).

Six nominations have been received for the two positions and as a result, an election is being conducted by postal ballot.

A ballot and a Council resolution are both required for the nominations.

### Discussion

The election is being conducted by postal ballot. Details have been supplied, and are attached, on each of the candidates to assist Council to determine for whom it wishes to vote (**Attachment 2**).

Nominations for the Board of the Local Government Finance Authority positions have been received for the following candidates:

- Nathan Cunningham, Chief Executive Officer, District Council of Yankalilla
- Dr Nigel Graves, Manager Finance, Light Regional Council
- Mr Mark Gray, Manager Finance, City of Port Adelaide Enfield
- Annette Martin, Manager Financial Services, City of Charles Sturt
- Michael Sedgman, Chief Executive Officer, Rural City of Murray Bridge
- John Smedley, Deputy Mayor and Councillor, City of Holdfast Bay

The LGFA has advised that in order to comply with the Rules of the Authority, the casting of the vote by Council must be conducted as follows: -

1. The voting must be on the enclosed ballot paper which has all the candidates listed in alphabetical order together with the closing date for the election.
2. The council must by Resolution determine which candidates (being not more than two) they wish to elect.

3. The council's representative to the AGM of the Local Government Finance Authority of South Australia (or in his absence the councillor chairing the council meeting) shall at the council meeting in his own handwriting mark the ballot paper with an "x" next to the two candidates whom the council wishes elected. Please do not type in the "x" after the meeting or mark the ballot paper in any other way.
- 4.(a) The ballot paper should then be inserted in the attached small white 11B envelope addressed to the Returning Officer which is marked "Confidential Ballot Paper".
- 4.(b) The "Confidential Ballot Paper" envelope should then be placed in the middle sized DL envelope addressed to the Returning Officer and the council's name is to be recorded only on this particular envelope. It will be noted that the signature of the appointed AGM delegate should be added (if the delegate is absent the signature of the Chair of the council meeting).
- 4.(c) Finally, the middle sized envelope is to be returned to the Chief Executive Officer, Local Government Finance Authority of South Australia, Suite 1205, 147 Pirie Street, Adelaide, 5000, in the self-addressed large A4 envelope which is included for the purpose. Please allow for adequate postage times.
5. All votes must be received by the Returning Officer by 5.00pm on Friday 14 October 2022.
6. Only use the ballot paper enclosed with the signature of G Hollitt on the reverse, and if an error is made, return the spoilt ballot paper to this office and another will be returned to you.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

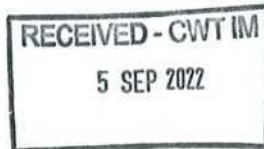
### **Conclusion**

This report proposes a resolution to determine which two of six nominations Council wishes to elect to the Board of the Local Government Finance Authority.

### **Attachments**

1. **Correspondence from LGFA CEO and Returning Officer**
2. **Candidate Profiles**





- 5 SEP 2022

Local Government  
Finance Authority

Scanned - Temporary

**TO: Chief Executive Officer****RE: Elections for the positions of Representative Members of the Board of Trustees**

Our circular of 1 July 2022 called for nominations to fill the two representative board member positions (provided by Section 7(1)(a) of the *Local Government Finance Authority Act 1983*) currently held by Ms Annette Martin (City of Charles Sturt) and by Mr Michael Sedgman (The Rural City of Murray Bridge).

Six nominations have been received for the two positions, and as previously indicated in the abovementioned circular, the election will be conducted by postal ballot.

Enclosed please find details supplied by each candidate to assist councils in determining the candidates for whom they wish to vote. If councils wish to ascertain further details, they may contact the individual candidates direct.

In order to comply with the Rules of the Authority, the casting of the vote by your council must be conducted as follows:-

1. The voting must be on the enclosed ballot paper which has all the candidates listed in alphabetical order together with the closing date for the election.
2. The council must by Resolution determine which candidates (being not more than two) they wish to elect.
3. The council's representative to the AGM of the Local Government Finance Authority of South Australia (or in his absence the councillor chairing the council meeting) shall at the council meeting in his own handwriting mark the ballot paper with an "x" next to the two candidates whom the council wishes elected. Please do not type in the "x" after the meeting or mark the ballot paper in any other way.
4. (a) The ballot paper should then be inserted in the attached small white 11B envelope addressed to the Returning Officer which is marked "Confidential Ballot Paper".
4. (b) The "Confidential Ballot Paper" envelope should then be placed in the middle sized DL envelope addressed to the Returning Officer and the council's name is to be recorded only on this particular envelope. It will be noted that the signature of the appointed AGM delegate should be added (if the delegate is absent the signature of the Chair of the council meeting).
4. (c) Finally, the middle sized envelope is to be returned to the Chief Executive Officer, Local Government Finance Authority of South Australia, Suite 1205, 147 Pirie Street, Adelaide, 5000, in the self addressed large A4 envelope which is included for that purpose. Please allow for adequate postage times.

---

**Local Government Finance Authority of South Australia**

Suite 1205, 147 Pirie Street, Adelaide SA 5000

P: 08 8223 1550 E: admin@lgfa.com.au W: www.lgfa.com.au ABN: 80 189 672 209

Page 1 of 3

5. All votes must be received by the Returning Officer by 5.00 pm on **Friday 14 October 2022.**
6. Only use the ballot paper enclosed with the signature of G Hollitt on the reverse, and if an error is made, return the spoilt ballot paper to this office and another will be returned to you.

If you have any further queries on the matter, please contact the undersigned, or Geoff Hollitt at this office.

Kindly arrange for this circular to be included on the council's next agenda for the information of the elected members.



Davin Lambert  
**Chief Executive Officer**



Geoff Hollitt  
**Returning Officer**

1 September 2022

Ballot Paper to go into small 11B envelope -

A)

<b>CONFIDENTIAL BALLOT PAPER</b>
The Returning Officer Local Government Finance Authority of South Australia Suite 1205, 147 Pirie Street ADELAIDE SA 5000

then small envelope into middle size DL envelope

B)

The Returning Officer Local Government Finance Authority of South Australia Suite 1205, 147 Pirie Street ADELAIDE SA 5000	
_____	
COUNCIL NAME	SIGNATURE AGM REPRESENTATIVE

then POST to LGFA in large A4 envelope provided (Please allow adequate postage times)

C)

Chief Executive Officer Local Government Finance Authority of South Australia Suite 1205, 147 Pirie Street ADELAIDE SA 5000
--



**LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA**

**BALLOT PAPER**

**REPRESENTATIVE BOARD MEMBER**

Two (2) Required:-

Place "X" next to two names you wish to vote for.

**CUNNINGHAM, N.**

**GRAVES, N.**

**GRAY, M.**

**MARTIN, A.**

**SEDGMAN, M.**

**SMEDLEY, J.**

**CLOSING DATE: 5.00 PM at the office of the LGFA, Friday 14 October 2022**

THE RETURNING OFFICER  
LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA  
SUITE 1205, 147 PIRIE STREET  
ADELAIDE SA 5000

A handwritten signature in blue ink, appearing to be 'M. A. M.', is centered on the page.

14 OCTOBER 2022

LGFABALLOT2022

**NAME:** NATHAN CUNNINGHAM

**OCCUPATION:** Chief Executive Officer

**QUALIFICATIONS & AWARDS:** Bachelor of Urban and Regional Planning

**CURRENT POSITION IN LOCAL GOVERNMENT:** Chief Executive Officer  
District Council of Yankalilla

**PERIOD IN LOCAL GOVERNMENT** 21 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

*Past:*

**The Eastern Health Authority**

- Board Member

*Present:*

**City of Adelaide**

- Presiding Member Assessment Panel

**City Port Adelaide Enfield**

- Presiding Member Assessment Panel

**City of Onkaparinga**

- Presiding Member Assessment Panel

**Adelaide Plains Council**

- Presiding Member Assessment Panel

**NAME:** DR NIGEL GRAVES

**OCCUPATION:** Manager, Finance

**QUALIFICATIONS & AWARDS:** Fellow of GPA Australia  
Graduate Member of the Australian Institute of Company Directors  
PhD (thesis - local government financial performance)  
Graduate Certificate in Business Research  
Master of Business Administration (Adelaide)  
Bachelor of Business (Accountancy)  
Diploma in Local Government Administration (SA)

**CURRENT POSITION IN LOCAL GOVERNMENT:** Manager, Finance  
Light Regional Council

**PERIOD IN LOCAL GOVERNMENT** 25 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

*Past:*

**Local Government Financial Management Group**

**CPA Public Sector Committee (NT)**

*Present:*

**UNE Centre for Local Government**

**NAME:** MR MARK GRAY

**OCCUPATION:** Manager Finance

**QUALIFICATIONS & AWARDS:** Master of Business Administration (Adelaide)  
Fellow Certified Practising Accountant  
Bachelor of Business (Accounting)  
Executive Leaders Program (LG Professionals)  
PRINCE2 'Practitioner' (Project Management)

**CURRENT POSITION IN LOCAL GOVERNMENT:** Manager Finance  
City of Port Adelaide Enfield

**PERIOD IN LOCAL GOVERNMENT**

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

30+ years post-graduate finance and leadership experience across Commercial, Not-for-Profit and Local Government sectors.

Extensive experience managing Treasury functions of multi-national corporations, including \$1 Billion foreign currency hedge book, \$600 million debt facility and related interest rate exposures.



**NAME:** ANNETTE MARTIN

**OCCUPATION:** Manager Financial Services

**QUALIFICATIONS & AWARDS:** B.A. Accountancy  
Certified Practising Accountant (CPA)  
Graduate Australian Institute of Company Directors (GAICD)

**CURRENT POSITION IN LOCAL GOVERNMENT:** Manager Financial Services  
City of Charles Sturt

**PERIOD IN LOCAL GOVERNMENT** 22 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

*Past:*

**SALGFMG**

- President SALGFMG 2010-14
- Chair and/or active member of SALGFMG work groups for projects such as development of internal financial controls framework, asset management and financial management addressing updates of information papers, development of model financial statements and harmonisation of reporting, development of long term financial plans, and industry ratios for financial sustainability
- SALGFMG nominee on working parties for Grants Commission 2012-13 and CPA Guide Valuation and Depreciation for public and not for profit sectors under AASB accounting standards 2015-16

**Local Government Inquiry Reference Group**

- Member for the South Australian Productivity Commission

*Present:*

**Local Government Finance Authority of South Australia**

- Board member
- Audit and Risk Committee member

**South Australian Local Government Financial Management Group (SALGFMG)**

- Executive member
- Representative on a number of working parties
- Life member for services to industry

**City of Unley**

- Independent member of Audit and Risk Committee

**Municipal Council of Roxby Downs**

- Independent member of Audit and Risk Committee

**NAME:** MICHAEL SEDGMAN

**OCCUPATION:** Chief Executive Officer

**QUALIFICATIONS & AWARDS:** Master of Commercial Law (Deakin) 2007  
Master of Business Administration (Deakin) 2005  
Bachelor of Commerce (Deakin) 1987  
Fellow of CPA Australia - FCPA  
Fellow of Governance Institute of Australia - FGIA  
Fellow of Chartered Institute of Secretaries - FCIS

**CURRENT POSITION IN LOCAL GOVERNMENT:** Chief Executive Officer  
Rural City of Murray Bridge

**PERIOD IN LOCAL GOVERNMENT** 24 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

*Past:*

- Local Government Association Workers Compensation Scheme 2011-15
- Local Government Association Mutual Liability Scheme 2009-2015
- Waste Care SA 2010-13
- South Australian Local Government Consulting 2006-09
- Yarra-Melbourne Regional Library Corporation 1999-2004 and 2006
- Inner Northern Group Training Limited 2000-04

*Present:*

**Local Government Finance Authority of South Australia**

- Board Trustee since January 2019
- Audit and Risk Committee member 2019-20
- Chair/Presiding Member since February 2021

**Overview Committees of**

- LGFA Asset Mutual Fund
- Income Protection Fund  
2017 - Present
- Murray River Lakes & Coorong Tourism Alliance 2016 – Present

**NAME:** JOHN SMEDLEY

**OCCUPATION:** Finance Consultant  
Previously 40+ years in Senior Business/Corporate Banking and Finance roles with various Bank and Non-Bank institutions, including NAB, Westpac, Citibank and Bendigo Adelaide Bank.

**QUALIFICATIONS & AWARDS:** Master of Business Administration (University of Adelaide)  
Fellow of Financial Services Institute of Australasia  
Diploma in Banking & Finance  
Diploma in Mortgage & Finance Banking

**CURRENT POSITION IN LOCAL GOVERNMENT:** Deputy Mayor / Councillor  
City of Holdfast Bay

**PERIOD IN LOCAL GOVERNMENT** 8 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

*Present:*

**City of Holdfast Bay**

- Audit Committee Chair
- Executive Committee member
- Glenelg Oval Consultative Committee
- Adelaide Airport Consultative Committee

**Southern Regional Waste Resource Authority (SRWRA)**

- Board member

## 17.7 Waste Expo Australia Conference 2022

### Brief

This report provides notice of the 2022 Waste Expo Australia Conference to be held at the Melbourne Convention and Exhibition Centre from Wednesday 26 October to Thursday 27 October 2022.

### RECOMMENDATION

It is recommended to Council that:

1. Council approves the attendance of Cr Kym McKay at the 2022 Waste Expo Australia Conference to be held at the Melbourne Convention and Exhibition Centre from Wednesday 26 October to Thursday 27 October 2022.
2. Expenses be reimbursed in accordance with Council policy.

### OR

The report be received.

### Introduction

The 2022 Waste Expo Australia Conference is to be held at the Melbourne Convention and Exhibition Centre from Wednesday 26 October to Thursday 27 October 2022.

At the meeting of Council on 6 September 2022, Cr Kym McKay expressed interest in attending the 2022 Waste Expo Australia Conference. During that meeting, the Presiding Member noted that quorum could not be maintained for consideration of the item as Cr McKay had left the meeting in accordance with his conflict of interest declaration. Subsequently, Mayor Coxon determined that consideration of the matter would be deferred to the 20 September 2022 Council meeting.

### Discussion

Waste Expo Australia is the country's largest gathering of waste management and resource recovery professionals, which brings together leading solution providers in the waste management, recycling, resource recovery and sustainability sectors.

The Conference provides a platform dedicated to advancing best practices in waste management and making a positive difference to the environment and community. This free-to-attend event is the largest gathering of waste management and resource recovery professionals in the country to learn how we can transform the way we use materials, ensure effective recovery and reduce waste sent to landfill.

### Registration Fees

Type of Registration	Cost (including GST)
Conference registration	FREE
Return flights from Adelaide to Melbourne	\$200 to \$280
Accommodation	\$260 to \$310 per night (2 nights)
<b>TOTAL</b>	<b>\$720 to \$900</b>

Cr Kym McKay has expressed interest in attending the 2022 Waste Expo Australia Conference to be held at the Melbourne Convention and Exhibition Centre from Wednesday 26 October to Thursday 27 October 2022.

At the time of writing this report, a copy of the Program was not available and is expected to be released in early October. However, should any Member express interest in attending, a copy of the Program will be provided upon release.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

Attendance at the Melbourne Convention and Exhibition Centre will require flying to Melbourne, which will result in aviation emissions having a negative implication on climate change. In addition, the risk of contracting COVID-19 during the current nationwide Omicron outbreak will also have implications for the attendee(s).

### **Conclusion**

This report provides notice of the 2022 Waste Expo Australia Conference to be held at the Melbourne Convention and Exhibition Centre from Wednesday 26 October to Thursday 27 October 2022.

### **Attachments**

Nil

## **17.8 Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition - Confidential Order Review**

### **Brief**

This report presents the annual review of the confidential order applied to confidential report Item 10.1 - Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition - Confidential Order Review, at the 20 September 2020 meeting of the City Facilities and Waste Recovery General Committee in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

### **RECOMMENDATION**

It is recommended to Council that:

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999*, the Council orders that the Item 10.1 - Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(b)(i) and (b)(ii), continue to be retained in confidence and not available for public inspection for a further 12 month period, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property in Richmond and would, on balance, be contrary to the public interest.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

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### **Introduction**

Section 91(9)(a) of the *Local Government Act 1999*, requires that any confidential order made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve months must be reviewed by Council at least once every twelve months.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

### **Discussion**

At its 20 September 2020 meeting, the City Facilities and Waste Recovery General Committee ordered that the agenda item relating to the Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition, the Minutes arising, attachments and any associated documentation, having been considered in confidence under Section 90(3)(b)(i) and (b)(ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property in Richmond and would, on balance, be contrary to the public interest.

As negotiations with the West Adelaide Football Club are ongoing, the confidentiality order made on 20 September 2020 should continue to remain in place for a further 12 months.

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

**Conclusion**

As the confidential order applied by the Committee at its 20 September 2020 meeting in relation to the Request for Variation of Lease and Acquisition has been in place for twelve months, Council is required to review it and determine whether it should be revoked or remain in situ.

**Attachments**

Nil

## **18 LOCAL GOVERNMENT BUSINESS**

Nil

## **19 MEMBER'S BOOKSHELF**

- Inclusive SA State Disability Inclusion Plan 2019-2023 - Annual Report 2020-2021

### **RECOMMENDATION**

That the additions to Members' bookshelf be noted.

## **20 CORRESPONDENCE**

### **20.1 Anti-Poverty Week 2022**

Correspondence has been received from the Commissioner for Children and Young People, Helen Connolly and the Chief Executive Officer of Baptist Care SA, Shane Austin, regarding Anti-Poverty Week 2022 (**Attachment 1**).

### **RECOMMENDATION**

That the correspondence be received.

### **Attachments**


#### **20.1 Anti-Poverty Week 2022**



**From:** CCYP:Commissioner <[CommissionerCYP@sa.gov.au](mailto:CommissionerCYP@sa.gov.au)>

**Sent:** Friday, 2 September 2022 2:12 PM

**Subject:** Attention: Mayor. Letter from the Commissioner for Children and Young People regarding Anti-Poverty Week



Dear Mayor

We are writing in our capacity as Co-Chairs of Anti-Poverty Week 2022.

As you and your council are acutely aware, child poverty exists and diminishes children's lives now and in the future. As the Prime Minister has recently acknowledged, the key to Australian's future as a smart country relies on every child getting the opportunity to be the best they can be. Poverty rates in Australia have barely changed this century, however for children the rates are increasing with 1 in 4 South Australian children living in our poorest households.

Every community and every school has children and families enduring financial stress and poverty. Anti-Poverty Week provides an opportunity for the Australian community to increase their understanding of poverty and to take action to collectively end it.

This year marks the 30<sup>th</sup> anniversary of the declaration of the International Day for the Eradication of Poverty and the 20<sup>th</sup> anniversary of Anti-Poverty Week in Australia.


Anti-Poverty Week takes place from the 16<sup>th</sup> to 22<sup>nd</sup> October 2022. The key message this year is **Together we can halve child poverty by 2030**, and we are calling on the Australian Government to legislate to ensure all Australian children and families can cover the basics, and have a secure roof over their head and have what they need to thrive and develop and be healthy.

This year it would be great if you could include references to Anti-Poverty Week in internal communications and support communications to schools requesting external digital screens outside schools to acknowledge the week.

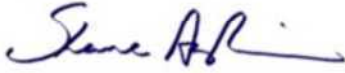
Anti-Poverty Week has also developed a number of teaching resources for years 3 to 10 that map to the Australian curriculum and available on the Cool Australian platform. It would be great for teachers to use them in Term 4 especially during Anti-Poverty Week and we would welcome any support to communicate their availability to educators.

Please let us know if you would like any further information or materials.

Yours sincerely,



**Helen Connolly**  
Co-Chair Anti-Poverty Week  
Commissioner for Children and Young People



**Shane Austin**  
Co-Chair Anti-Poverty Week  
Chief Executive Officer, Baptist Care SA

Regards,

**Monique Callery**  
Executive Assistant/Office Manager

T (08) 8226 3355  
E [Monique.Callery@sa.gov.au](mailto:Monique.Callery@sa.gov.au)  
A 251 Morphett Street, Adelaide, SA, 5000  
W [ccyp.com.au](http://ccyp.com.au)



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#EndChildPoverty  
 #APW2022  
 #AntiPovertyWeek

I . . . . .

# pledge to support action to halve child poverty by 2030.

I want all Australian children to thrive,  
 be healthy and have what they  
 need to develop well.



## 21 CONFIDENTIAL

### 21.1 Planning and Design Code Update

#### Reason for Confidentiality

The Council is satisfied that, pursuant to Section 90(3)(j)(i) and (j)(ii) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (j)(i) information the disclosure of which - would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council).
- (j)(ii) information the disclosure of which - would, on balance, be contrary to the public interest.

#### RECOMMENDATION

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.1 - Planning and Design Code Update, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(j)(i) and (j)(ii) because the State Government requires this matter to be dealt with in confidence and is contrary to the public interest as disclosure may result in development which is contrary to the intent of the Urban Corridor (Boulevard) Zone.
2. At the completion of the confidential session the meeting be re-opened to the public.

## 22 MEETING CLOSE

**INDEX**

<b>1</b>	<b>Meeting Opened</b> .....	<b>1</b>
<b>2</b>	<b>Present</b> .....	<b>1</b>
<b>3</b>	<b>Apologies</b> .....	<b>1</b>
<b>4</b>	<b>Disclosure Statements</b> .....	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes</b> .....	<b>1</b>
<b>6</b>	<b>Communications by the Chairperson</b> .....	<b>1</b>
<b>7</b>	<b>Questions with Notice</b> .....	<b>1</b>
<b>8</b>	<b>Questions without Notice</b> .....	<b>1</b>
<b>9</b>	<b>Motions with Notice</b> .....	<b>1</b>
<b>10</b>	<b>Motions without Notice</b> .....	<b>1</b>
<b>11</b>	<b>City Finance &amp; Governance Report</b> .....	<b>2</b>
	11.1 <b>Creditor Payments</b> .....	<b>2</b>
	11.2 <b>Legislative Progress Report - September 2022</b> .....	<b>13</b>
<b>12</b>	<b>Meeting Close</b> .....	<b>14</b>

**1 MEETING OPENED****2 PRESENT****3 APOLOGIES**

**Leave of Absence  
Committee Member:**  
Cr Simon Tsiaparis

**4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Finance and Governance Standing Committee held on 16 August 2022 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## **11 CITY FINANCE & GOVERNANCE REPORT**

### **11.1 Creditor Payments**

#### **Brief**

This report tables a schedule of creditor payments for August 2022.

#### **RECOMMENDATION**

The Committee recommends to Council that the schedule of creditor payments for August 2022 be received.

---

#### **Discussion**

A schedule of creditor payments totalling \$4,479,875.84 (\$5,248,028.00 in July 2022) is attached for the information of Elected Members. Notable items include:

- Payments to SA Water totalling \$844,449.08 for quarterly water rates and the Breakout Creek redevelopment (refer ref. nos. 428 to 430);
- A payment to Brown Hill and Keswick Creeks Stormwater Board of \$660,275.00 for capital contributions for the period July to December 2022 (refer ref. no. 81);
- A payment to Solo Resource Recovery of \$596,423.32 for both waste collection and disposal for July 2022 (refer ref. no. 454);
- Payments to LCS Landscapes totalling \$221,980.68 for Richmond Oval redevelopment and soil cartage (refer ref. nos. 318 and 319);
- A payment to Services SA of \$110,033.46 for the annual registration of all Council plant and motor vehicles (refer ref. no. 440).

#### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The report includes creditor payments on projects and initiatives that aim to mitigate Council's impact on the climate.

#### **Conclusion**

A schedule of creditor payments for August 2022 is provided for Elected Members' information and review.

#### **Attachments**

- 1. Credit Payments for the month of August 2022**

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
20 SEPTEMBER 2022**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT75288	Access Care Network Australia	Refund Thebarton Community Centre Overpayment	20.00
2	EFT74811	Ace Rent a Car	Vehicle Hire	363.00
3	EFT74994	Adami's Sand & Metal	Depot Supplies	1,701.15
4	EFT74817	Add Air Lawn Care	Reserve Maintenance	495.00
5	EFT74988	Adelaide EWP Inc SA Diesel & Hydraulics	Depot Supplies	2,924.63
6	EFT75186	Adelaide Signs Group Pty Ltd	Depot Supplies	1,210.00
7	EFT75300	Adelaide Waste & Recycling Centre	Rubbish Disposal	37,599.88
8	EFT75189	AdMerch	Depot Supplies	508.64
9	EFT75181	Adrian Brien Pty Ltd	Vehicle Maintenance	840.00
10	EFT74992	Adtrade - Industrial Supplies	Depot Supplies	605.00
11	EFT74883	Advam Pty Ltd	Transaction Fees	402.69
12	EFT75184	AGL South Australia Pty Ltd	Power	2,315.23
13	EFT74884	Aish Solutions Pty Ltd	Stationery	266.86
14	EFT75067	Akash Sharma	Thebarton Community Centre Bond Return	1,000.00
15	061775	Alinta Dingwall	Junior Development Grant	200.00
16	EFT75182	Allen Press Pty Ltd	Business Cards	137.50
17	EFT74882	Allin Towbars Pty Ltd	Vehicle Maintenance	1,820.70
18	EFT74995	Allsurv Engineering Surveys Pty Ltd	Surveys	3,344.00
19	EFT74989	Alsco Pty Ltd	Dry Cleaning	41.53
20	EFT75063	Alyce Rosshirt	Heritage Grant	2,000.00
21	EFT74815	AMC Commercial Cleaning	Cleaning	3,334.81
22	EFT75301	AMC Commercial Cleaning	Cleaning	3,496.29
23	061816	Amelia Downie	Junior Development Grant	200.00
24	EFT75187	Amgrow Australia Pty Ltd	Depot Supplies	66.00
25	EFT75387	Amith Paranavithana	Refund Thebarton Community Centre Hire Fees	2,210.00
26	061772	Andrew Blake	Apex Park Bond Return	1,000.00
27	061796	ANFE Association	Refund Thebarton Community Centre Hire Fees	75.00
28	061803	Anglicare SA	Refund Thebarton Community Centre Overpayment	75.00
29	EFT74990	Animal Management Services Pty Ltd	Doggy Bags	1,180.96
30	EFT75297	Animal Management Services Pty Ltd	Doggy Bags	2,361.92
31	EFT74986	Animal Welfare League SA	Impound Dogs	2,355.75
32	EFT75294	Anjuman-E-Burhani	Refund Thebarton Community Centre Overpayment	60.00
33	061814	Anne Lehmann	Refund Dog Registration	22.50
34	061813	Anthony Feleppa	Junior Development Grant	200.00
35	EFT74813	Aquarium Aid	Library Aquarium Maintenance	109.00
36	EFT74885	Arboregreen Landscape Products	Depot Supplies	978.97
37	EFT75185	Arboregreen Landscape Products	Depot Supplies	1,348.60
38	EFT75299	Arboregreen Landscape Products	Depot Supplies	435.64
39	EFT74993	Ashdown Ingram Thebarton	Depot Supplies	443.30
40	061805	Ashlyn Mensforth	Junior Development Grant	200.00
41	EFT74991	ATF Services Pty Ltd	Camera / Fence Hire	2,703.94
42	EFT75296	Australia Post	Postage	2,699.04
43	EFT74889	Australia Post	Agency Collection Fees	1,033.90
44	EFT74886	Australia Post	Postage	21,428.08
45	EFT74888	Australian Flexible Pavement Association	Subscription	2,613.60
46	EFT74812	Australian Green Clean (Commercial) Pty Ltd	Cleaning	6,503.10
47	EFT75188	Australian Green Clean (Commercial) Pty Ltd	Cleaning	4,482.77
48	EFT74998	Australian Institute of Building Surveyors	Accreditation	800.00
49	EFT74816	Australian Institute of Health & Safety	Membership	253.00
50	EFT75183	Australian Motors	Vehicle Maintenance	550.05
51	EFT75386	Australian Refugee Association	Refund Thebarton Community Centre Hire Fees	40.00
52	EFT74887	Azentro	Software	1,100.00
53	EFT74859	BA & KA Paterson	Building Maintenance	2,200.00
54	EFT75046	BA & KA Paterson	Building Maintenance	3,432.00
55	EFT75360	BA & KA Paterson	Building Maintenance	3,636.05
56	061778	Bailen Thomas	Junior Development Grant	200.00



**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
20 SEPTEMBER 2022**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
57	EFT75194	Battery World Hilton	Batteries	929.90
58	EFT75304	BCE & CJ Electrical	Electrical	28,076.82
59	EFT75197	BE Engineering Solutions	Professional Fees	1,485.00
60	EFT75001	Bedford Phoenix Inc	Tree Maintenance	42,428.10
61	EFT74819	Before You Dig Australia Ltd	Membership	3,577.85
62	EFT74892	Belair Turf Management Pty Ltd	Reserve Maintenance	1,306.80
63	061788	Belinda Parker	Refund Dog Registration	45.00
64	061773	Ben Ganley	Junior Development Grant	200.00
65	EFT74977	Bernadette Bitar	Rainwater Tank Rebate	300.00
66	EFT75198	BespokeHR Pty Ltd	Recruitment Services	11,880.00
67	EFT74890	Best Signs	Signage	1,045.00
68	EFT75191	Best Signs	Signage	737.00
69	EFT75193	Bianco Hiring Service Pty Ltd	Hire Ablution Block / Site Hut	872.96
70	EFT75195	BioBag World Australia Pty Ltd	BioBags	6,030.64
71	EFT74967	BJ Thompson	Reimburse Volunteer Expenses	32.76
72	EFT75003	Bluey Boronia	Little Galleries Materials	50.00
73	EFT75002	Bob Jane T-Mart	Tyres	619.83
74	EFT74999	BOC Limited	Depot Supplies	738.05
75	EFT74893	Body Corporate Physiotherapy Pty Ltd	Physiotherapy	773.60
76	EFT74894	Bolinda Publishing Pty Ltd	Library Supplies	2,095.39
77	EFT75000	Bop till you Drop SA	School Holiday Program	370.00
78	EFT75302	BPF Equipment	Depot Supplies	829.95
79	EFT75196	BR Construction Supplies	Depot Supplies	616.00
80	EFT75013	Brenton Gill	Reimburse Volunteer Expenses	48.36
81	EFT75303	Brown Hill & Keswick Creeks Stormwater Board	Capital Contribution	660,275.00
82	EFT74814	Bruce Amos	Reimburse Volunteer Expenses	59.28
83	EFT75345	Bucher Municipal Pty Ltd	Vehicle Maintenance	230.69
84	EFT75190	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	903.62
85	EFT74896	CA Technology Pty Ltd	Licence Agreement	42,768.00
86	EFT74820	Cabcharge Australia Pty Ltd	Cab Fares	228.39
87	EFT75005	Calypso Tree Co Pty Ltd	Tree Maintenance	907.50
88	EFT75199	Camco SA Pty Ltd	Roadworks	10,000.00
89	EFT74898	Cameron Irrigation Consulting Pty Ltd	Irrigation	3,146.00
90	061770	Cancelled		
91	061782	Cancelled		
92	061791	Cancelled		
93	EFT75029	Cancelled		
94	EFT75219	Cancelled		
95	EFT74823	Canon Australia Pty Ltd	Copier Charges	122.74
96	EFT75311	Care Distributors Pty Ltd	Depot Supplies	20,083.69
97	EFT74822	Carvosso Constructions & Building Services	Building Maintenance	1,485.00
98	EFT75201	Carvosso Constructions & Building Services	Building Maintenance	28,985.11
99	EFT75307	Carvosso Constructions & Building Services	Building Maintenance	1,606.00
100	EFT74897	Cash Security Services Pty Ltd	Banking	592.90
101	EFT75292	Catholic Education SA	Thebarton Community Centre Bond Return	1,000.00
102	EFT75293	Catholic Education SA	Refund Thebarton Community Centre Hire Fees	1,545.00
103	061804	Child and Family Health Services	Refund Thebarton Community Centre Overpayment	795.00
104	061792	Chilean Club of Adelaide	Refund Thebarton Community Centre Hire Fees	500.00
105	EFT74880	Chris Yiallourous	Heritage Grant	2,000.00
106	EFT75272	Christian Salvemini	Reimburse Volunteer Expenses	35.10
107	EFT75205	Chubb Fire & Security Ltd	Security	4,794.78
108	EFT74821	City Circle Newsagents	Library Magazines	50.78
109	EFT75200	City Circle Newsagents	Library Magazines	54.16
110	EFT75004	City Mazda	Vehicle Maintenance	534.20
111	EFT74987	City of Adelaide	Greenwaste Dumping	106.00
112	EFT75364	City of Playford	Transfer Long Service Leave	8,957.91

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
113	EFT75281	City of Unley	Transfer Long Service Leave	11,995.37
114	EFT74901	Civil Contractors Federation South Aust Ltd	Staff Training	370.00
115	EFT75310	Cleanaway Daniels Services Pty Ltd	Sharps Containers	102.96
116	EFT75204	Cleanaway Pty Ltd	Rubbish Disposal	948.24
117	EFT75202	Cleanaway Pty Ltd	Rubbish Disposal	559.00
118	EFT75203	Cleanaway Pty Ltd	Rubbish Disposal	896.51
119	EFT75305	Clever Patch Pty Ltd	Library Supplies	310.13
120	EFT74826	Click Promos	Promotional Products	1,490.50
121	EFT74937	Colleen Morrow	Little Galleries Artwork	50.00
122	EFT75006	Combe Pearson Reynolds Consulting Engineers	Professional Fees	877.25
123	EFT75308	Computers Now Pty Ltd	Computer Equipment	3,042.91
124	EFT75309	Corporate Platters	Catering	547.00
125	EFT75207	Courtesy Driving School	Staff Training	782.00
126	EFT75306	Cowandilla Primary School	Oval Maintenance Grant	24,521.61
127	EFT74936	Cr Anne McKay	Elected Members Allowance	3,221.00
128	EFT74948	Cr Brandon Reynolds	Elected Members Allowance	6,926.00
129	EFT74940	Cr Cindy O'Rielly	Elected Members Allowance	4,156.00
130	EFT75355	Cr Cindy O'Rielly	Reimburse Expenses	60.00
131	EFT74906	Cr Daniel Huggett	Elected Members Allowance	3,325.00
132	EFT74975	Cr David Wilton	Elected Members Allowance	6,926.00
133	EFT74935	Cr Dominic Mugavin	Elected Members Allowance	7,106.00
134	EFT74944	Cr Elisabeth Papanikolaou	Elected Members Allowance	5,541.00
135	EFT74971	Cr George Vlahos	Elected Members Allowance	6,926.00
136	EFT74938	Cr Graham Nitschke	Elected Members Allowance	5,942.00
137	EFT74974	Cr Jasmine Wood	Elected Members Allowance	5,541.00
138	EFT74972	Cr John Woodward	Elected Members Allowance	7,106.00
139	EFT74927	Cr Kym McKay	Elected Members Allowance	4,841.00
140	EFT74963	Cr S Tsiaparis	Elected Members Allowance	4,682.00
141	EFT74943	Cr Surender Pal	Elected Members Allowance	5,167.00
142	EFT74825	Credit Clear Credit Solutions	Debt Collection	10,986.92
143	EFT75312	Crown Industries	Urns	1,762.26
144	EFT74912	DA Christie Pty Ltd	Barbecues	17,220.50
145	EFT74911	Dallas Equipment Pty Ltd	Contractor	3,740.00
146	EFT75316	Dallas Equipment Pty Ltd	Contractor	638.00
147	EFT74905	Daly Pressure Cleaner Repairs	Depot Supplies	633.60
148	EFT74879	Dana Wilkinson	Reimburse Expenses	150.00
149	EFT75211	Data#3 Limited	Computer Software	12,777.60
150	EFT74827	Database Consultants Australia	Computer Equipment	1,892.00
151	EFT74902	Database Consultants Australia	Software	17,351.40
152	EFT74829	David Howlett CLM	Landscaping	10,818.00
153	EFT74908	David Howlett CLM	Landscaping	316.00
154	EFT75206	Deb Cann	Reimburse Expenses	60.00
155	EFT74981	Deng Manyon	Thebarton Community Centre Bond Return	1,000.00
156	EFT75378	Department for Infrastructure and Transport	Vehicle Searches	2,482.00
157	EFT75210	Department for Treasury and Finance	Expiation Lodgement Fees	1,019.90
158	EFT74828	Department of Human Services	Screening Checks	60.01
159	EFT75008	Department of Transport (Victoria)	Vehicle Searches	119.40
160	EFT74904	Design Flow Consulting Pty Ltd	Professional Fees	18,007.00
161	EFT74830	Detail Survey & Design	Surveys	1,119.25
162	EFT74909	Detail Survey & Design	Surveys	556.88
163	EFT75209	Detail Survey & Design	Surveys	4,551.25
164	EFT74824	Di Caught	Reimburse Expenses	229.56
165	EFT74900	Di Caught	Reimburse Expenses	36.00
166	EFT75314	Dillons Norwood Bookshop	Library Books	801.91
167	EFT75317	Direct Comms Pty Limited	TXT2U Messages	344.12
168	EFT75315	Direct Mix Concrete Sales	Concrete	7,074.84

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
169	EFT74903	dormakaba Australia Pty Ltd	Building Maintenance	6,160.01
170	EFT75383	Downer EDI Works Pty Ltd	Roadworks	6,850.05
171	EFT74907	Drakes Supermarket	Active Ageing Program Supplies	185.75
172	EFT74910	Drakes Supermarket	Library Program Supplies	62.50
173	EFT75208	Dulux Australia	Paint	89.29
174	EFT75268	DWS Advanced Business Solutions	DBA Support	1,650.00
175	EFT75298	E & S Athanasiadis	Depot Supplies	1,996.50
176	EFT74833	EatFirst	Milk	36.63
177	EFT75010	EatFirst	Milk	119.66
178	EFT75321	EatFirst	Milk	119.66
179	EFT75319	Edward Street Psychology	Professional Fees	220.00
180	061809	Eli Anderson	Junior Development Grant	200.00
181	EFT75036	Elizabeth Moran	Audit Committee Allowance	882.00
182	EFT74959	Elizabeth Smith	Reimburse Volunteer Expenses	34.56
183	EFT74914	elle ds photography	Library Workshop	50.00
184	061774	Eloise MacKereth	Junior Development Grant	200.00
185	EFT75318	EMA Consulting	Professional Fees	935.00
186	061798	Emily Starkey	Junior Development Grant	100.00
187	061815	Emmanuel Zaikis	Junior Development Grant	200.00
188	EFT75213	Enerven Energy Infrastructure Pty Ltd	Lighting Design	1,618.65
189	EFT74913	ESRI Australia Pty Ltd	Software	49,500.00
190	EFT75037	Evelyn Martin	Library Workshop	150.00
191	EFT75009	Evrigh.Com Pty Ltd	Awards	534.20
192	EFT74832	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	4,461.60
193	EFT75320	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	4,461.60
194	EFT75290	Faysal Hafiz	Refund Plympton Community Centre Hire Fees	100.00
195	EFT74916	FE Technologies Pty Ltd	Annual Maintenance	14,843.40
196	EFT75216	Fine Choice Distribution Pty Ltd	Coffee	466.00
197	EFT75011	Finsbury Green	Printing	281.87
198	EFT75323	Finsbury Green	Printing	909.23
199	EFT75325	Fleet Complete Australia Pty Ltd	Support	545.93
200	EFT75217	Flightpath Heritage Pty Ltd	Heritage Advisory Services	2,340.25
201	EFT75215	FMG Engineering	Professional Fees	10,897.70
202	EFT75214	Forpark Australia (SA)	Playground Equipment	86,124.50
203	EFT75218	Fowler Simmons Radiology	Medical	83.30
204	EFT74835	Fragglerocc Pty Ltd	Roadworks	30,426.66
205	EFT74917	Fragglerocc Pty Ltd	Roadworks	8,529.47
206	EFT74915	Frank Siow Management Pty Ltd	Professional Fees	7,095.00
207	EFT75322	Frank Siow Management Pty Ltd	Professional Fees	4,961.00
208	EFT75324	Freshford Nurseries Pty Ltd	Trees	6,886.00
209	EFT75327	Fridgepig	Refrigeration Services	1,658.25
210	EFT75328	Frontier Software Pty Ltd	Software Support	319.00
211	EFT75255	Fulham Community Centre	Partnership Agreement	15,342.43
212	EFT75014	Garden City Plastics	Depot Supplies	430.78
213	EFT74895	Gayle Buckby	Little Galleries Artwork	50.00
214	EFT75221	Genpower Australia Pty Ltd	Generator Services	1,829.58
215	061799	Georgia Sapauskas	Junior Development Grant	200.00
216	061786	Georgina Vanloo	International Representation Grant	500.00
217	EFT74836	GGC Earthmovers Pty Ltd	Concrete Removal	14,310.73
218	EFT75015	Gilbarco Australia Ltd	Plant Maintenance	2,601.02
219	EFT74951	Gilbert Roe	Little Galleries Materials	50.00
220	EFT75016	Gleam Team Domestic Services	Home Support Services	177.98
221	EFT74919	Glengel Glass	Glazing	550.00
222	EFT75225	Glengel Glass	Glazing	132.00
223	EFT74839	Glow Heating Cooling Electrical	Electrical	288.10
224	EFT75017	Glow Heating Cooling Electrical	Electrical	124.30

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
225	EFT75226	Glow Heating Cooling Electrical	Electrical	3,613.50
226	061811	Gowrie SA	Refund Thebarton Community Centre Overpayment	130.00
227	EFT74918	Grace Records Management (Aust) Pty Ltd	Records Storage	3,526.88
228	EFT75377	Graham Tapscott	Reimburse Volunteer Expenses	413.28
229	EFT75222	Green Steel Supplies Pty Ltd	Depot Supplies	245.58
230	EFT75329	Greenfingers Indoor Plant Hire	Indoor Plant Hire	325.60
231	EFT74838	Greenhill Executive	Professional Fees	324.50
232	EFT75331	Greenhill Landscapes Pty Ltd	Professional Fees	660.00
233	EFT75224	Greenplay Australia Pty Ltd	Landscaping	1,204.50
234	EFT75330	GRH Supplies	Depot Supplies	1,801.87
235	EFT74837	GS Civil	Footpath Works	8,538.20
236	061797	Gymnastics South Australia	Refund Thebarton Community Centre Hire Fees	357.50
237	EFT74841	Harbour Software Pty Ltd	Software	9,020.00
238	EFT75068	Harpreet Saggu	Refund Thebarton Community Centre Hire Fees	560.00
239	EFT75291	Hasa Holdings Pty Ltd	Refund Overpaid Rates	307.50
240	EFT75020	Haughton Power Equipment	Depot Supplies	908.60
241	EFT75332	Haughton Power Equipment	Depot Supplies	174.50
242	061823	Hayley Lawson	Junior Development Grant	200.00
243	061810	Head2toe Trading Pty Ltd	Refund Thebarton Community Centre Overpayment	7.50
244	EFT75019	Health & Immunisation Management Services	Immunisation Clinics	6,527.27
245	EFT75018	Hilton Hemz	Clothing Alterations	72.00
246	EFT75022	HOBAN Recruitment Pty Ltd	Temp Staff	184.61
247	EFT75229	HOBAN Recruitment Pty Ltd	Temp Staff	184.61
248	EFT75334	HOBAN Recruitment Pty Ltd	Temp Staff	184.61
249	EFT74984	Holdfast Conveyancers Trust	Refund Overpaid Rates	1,729.70
250	061800	Hudson Elze	Junior Development Grant	100.00
251	EFT75069	Huxnboss	Refund Thebarton Community Centre Hire Fees	422.50
252	EFT75023	HWR Media	Printing	1,125.00
253	EFT74843	Iberdrola Australia	Power	58,638.67
254	061795	Idika Mba Uduma	Refund Thebarton Community Centre Hire Fees	240.00
255	061769	IGA Novar Gardens	Milk	93.24
256	061812	Incas Peru Assoc of SA	Thebarton Community Centre Bond Return	1,000.00
257	EFT74842	Indigeflora Nursery	Plants	1,258.35
258	EFT75232	Industrial Brushware	Sweeper Brooms	2,731.47
259	EFT75230	Institute of Public Works Engineering Aust SA Div Inc	Membership	2,742.30
260	EFT75026	Internode Pty Ltd	Internet Connection	398.03
261	061818	Isabel Fox	Junior Development Grant	200.00
262	EFT75231	iSentia Pty Ltd	Media Monitoring	1,650.00
263	EFT74982	Islamic Information Centre of SA	Refund Thebarton Community Centre Overpayment	337.50
264	EFT74921	IVE Distribution Pty Ltd	Distribute Talking Points	2,149.24
265	EFT75065	Jadranka Juric	Refund Overpaid Rates	1,193.65
266	EFT74845	JALM Weed Control & Maintenance	Weed Control	23,983.30
267	EFT74923	JALM Weed Control & Maintenance	Weed Control	3,717.89
268	EFT75235	JALM Weed Control & Maintenance	Weed Control	6,296.95
269	EFT75335	JALM Weed Control & Maintenance	Weed Control	11,348.92
270	EFT74818	James Bennett Pty Ltd	Library Supplies	3,463.90
271	EFT75227	James Hay	Reimburse Expenses	60.00
272	061789	James Lin	Junior Development Grant	500.00
273	EFT75269	Jamie Scroop	Reimburse Expenses	133.00
274	061780	Jarrah Skinner	Junior Development Grant	200.00
275	061807	Jasmin Low	Junior Development Grant	200.00
276	EFT75192	Jason Bury	Reimburse Expenses	47.96
277	EFT75027	Jeffries Garden Soils	Mulch	1,046.70
278	EFT75066	Jenny Rea	Refund Hire Fee	44.00
279	EFT75233	Jensen PLUS	Professional Fees	26,088.70
280	EFT74844	Jet Couriers (Adelaide) Pty Ltd	Couriers	106.24

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
281	EFT75234	Jet Couriers (Adelaide) Pty Ltd	Couriers	172.55
282	061820	Jinxing Yu	Junior Development Grant	200.00
283	EFT75024	Joe Ielasi	Reimburse Expenses	60.00
284	EFT74840	John Hastings	Contractor	1,090.00
285	EFT74920	John Hastings	Contractor	1,319.99
286	EFT75021	John Hastings	Contractor	1,240.00
287	EFT75228	John Hastings	Contractor	1,349.98
288	EFT75333	John Hastings	Contractor	940.00
289	EFT75032	John Kruger	Photography	337.49
290	061817	John Maitianos	Junior Development Grant	200.00
291	EFT74976	John McA Worthington	Vehicle Maintenance	762.38
292	EFT75028	JPE Design Studio Pty Ltd	Professional Fees	46,522.58
293	EFT74922	JPS Lifts	Lift Service	1,296.90
294	EFT75236	Kanopy	Library Services	394.00
295	061801	Kate Seaton	Junior Development Grant	200.00
296	EFT75238	Katnich Dodd	Professional Fees	2,300.00
297	061777	Kayden Cao	Junior Development Grant	200.00
298	EFT74846	Kelley Jones Lawyers	Legal Fees	26,967.35
299	EFT75336	Kelley Jones Lawyers	Legal Fees	18,726.40
300	EFT74848	Kellogg Brown & Root Pty Ltd	Professional Fees	9,854.90
301	EFT74926	Keylog Pty Ltd	Subscription	957.00
302	EFT74847	Knox Constructions Pty Ltd	Roadworks	25,612.86
303	EFT75031	Knox Constructions Pty Ltd	Roadworks	12,306.25
304	EFT75030	Koan Solutions Pty Ltd	Vehicle Maintenance	1,666.50
305	EFT74924	Kompan Playscape Pty Ltd	Playground Equipment	28,141.17
306	EFT75337	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	908.42
307	EFT74925	Kwik Kopy	Printing	128.62
308	EFT74850	Lakeside Building Solutions	Footpath Works	15,604.61
309	EFT74929	Lakeside Building Solutions	Footpath Works	16,592.69
310	EFT75033	Lakeside Building Solutions	Footpath Works	4,568.30
311	EFT75244	Lakeside Building Solutions	Footpath Works	10,983.50
312	EFT75341	Lakeside Building Solutions	Footpath Works	9,900.00
313	EFT75342	Land Services Group	Searches	2,545.90
314	EFT74851	Lane Communications	Printing	12,910.70
315	EFT75245	Lane Communications	Printing	11,986.83
316	EFT75385	Larissa Ashton	Refund Overpaid Rates	337.00
317	EFT75344	Larrikin House Pty Ltd	Library Supplies	680.00
318	EFT74928	LCS Landscapes	Landscaping	8,497.17
319	EFT75240	LCS Landscapes	Landscaping	213,483.51
320	EFT74930	LCS Maintenance (SA)	Landscaping	10,646.93
321	EFT75343	LCS Maintenance (SA)	Landscaping	2,736.92
322	EFT74891	Les Brazier Special Vehicles	Vehicle Maintenance	430.00
323	EFT75242	LGA Asset Mutual Fund (Excess)	Insurance Excess	500.00
324	061790	Life Without Barriers	Thebarton Community Centre Bond Return	150.00
325	EFT75243	Living Turf	Depot Supplies	2,393.60
326	EFT75384	LJ Hooker Mile End	Refund Overpaid Rates	272.30
327	EFT75340	Local Community Insurance Services	Insurance Premium	2,450.67
328	EFT74849	Local Government Association of SA	Staff Training	220.00
329	EFT75339	Local Government Association of SA	Staff Training	455.00
330	EFT75241	Local Government Information Technology SA Inc	Membership	385.00
331	EFT74979	Louise Goegan	Refund Plympton Community Centre Hire Fees	195.00
332	EFT75254	Lucinda Penn	Library Workshop	550.00
333	061819	Lyla Simmons	Junior Development Grant	200.00
334	EFT75348	M & B Civil Engineering Pty Ltd	Roadworks	18,930.79
335	EFT75035	M2 Technology Pty Ltd	Message on Hold	402.60
336	EFT75239	Maggie Liu	Reimburse Expenses	46.99

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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
337	061781	Maisy Pronk	Junior Development Grant	200.00
338	EFT75349	Major Carpet & Tile	Carpet Cleaning	420.75
339	EFT74871	Malcolm Starkey	Reimburse Volunteer Expenses	72.00
340	EFT74931	Maps Consulting Services Pty Ltd	Transportation Consulting	4,180.00
341	EFT74941	Marco Pietrobon	Reimburse Expenses	150.00
342	EFT74933	Mario's Industrial Rags	Depot Supplies	462.00
343	EFT75246	Master Plan	Professional Fees	15,588.02
344	061808	Max Gray	Junior Development Grant	200.00
345	EFT74997	Maxie Ashton	Little Galleries Materials	50.00
346	EFT74852	Maxima Group Training	Temp Staff	3,803.58
347	EFT75346	Maxima Group Training	Temp Staff	3,175.35
348	EFT74964	Maxima Tempskill	Temp Staff	19,988.29
349	EFT75277	Maxima Tempskill	Temp Staff	28,761.04
350	EFT74899	Mayor Michael Coxon	Mayoral Allowance	5,635.00
351	EFT75247	MDM Entertainment	Library Supplies	2,200.16
352	EFT75237	Melanie Keech	Reimburse Expenses	97.00
353	EFT75338	Melanie Keech	Reimburse Expenses	80.00
354	EFT75347	Merchandising Libraries	Library Supplies	537.35
355	EFT74934	Message4U Pty Ltd	TXT Messaging	221.19
356	EFT75351	Metalcorp EIS	Depot Supplies	2,791.04
357	EFT75350	Mile End Office Furniture	Furniture	420.00
358	EFT75034	Morestel Powder Coaters	Depot Supplies	2,062.50
359	EFT75388	Motor Neurone Disease Assoc of SA Inc	Thebarton Community Centre Bond Return	1,000.00
360	EFT74932	Mt Compass Sand & Loam	Depot Supplies	1,924.40
361	061794	Mustafa Jaffari	Thebarton Community Centre Bond Return	1,000.00
362	EFT74881	My Ha Tran	Compost Bin Rebate	50.00
363	EFT75039	National Safety Products	Street Signs	628.60
364	EFT75354	National Safety Products	Street Signs	4,246.00
365	EFT74853	National Variety Distributors	Depot Supplies	301.50
366	EFT75249	Nelson Locksmiths	Locks	1,337.05
367	EFT75248	Netsolutions Australia Pty Ltd	Computer Equipment	498.34
368	EFT75352	News Limited	Advertising	4,145.00
369	EFT75267	Nicola Smith	Reimburse Volunteer Expenses	31.20
370	EFT75041	Nievole Distributors Pty Ltd	Coffee	250.00
371	EFT75287	Nigerian Association in South Australia	Refund Thebarton Community Centre Overpayment	25.00
372	EFT74854	Nitro Nat	Library Performance	650.00
373	EFT75038	NoiseNet Operations Pty Ltd	Report	522.50
374	EFT75353	Norman Waterhouse Lawyers	Legal Fees	3,060.20
375	EFT75040	North East Group	Vehicle Maintenance	2,632.75
376	061787	Nunzia Iannone	Refund Dog Registration	22.50
377	EFT74939	Officeworks Superstores Pty Ltd	Stationery	1,370.32
378	EFT75357	oOh!media Street Furniture Pty Ltd	Bus Shelter Maintenance	3,622.30
379	EFT75042	Orana Australia Ltd	Home Advantage Program	261.25
380	EFT75043	Origin Energy Electricity Limited	Power	12,059.71
381	EFT75356	Origin Energy Electricity Limited	Power	83.89
382	EFT74855	Origin Energy Services Ltd	Gas Supply	8,062.45
383	061776	Oscar Dingwall	Junior Development Grant	200.00
384	EFT74856	Our Earth Pest Control	Pest Control	771.46
385	EFT74980	Pakistan Australian Assoc of SA	Refund Thebarton Community Centre Overpayment	75.00
386	EFT75370	Paul Skoumbros	Reimburse Expenses	187.00
387	EFT75252	Pelicancorp (AU) Pty Ltd	PermitAccess Licence	2,084.77
388	EFT74860	Pest Aid	Pest Control	660.00
389	EFT75361	Pest Aid	Pest Control	645.00
390	EFT74978	Phillip McMillan	Rainwater Tank Rebate	400.00
391	EFT74858	Planning Institute of Australia	Staff Training	460.00
392	EFT75045	Planning Studio Pty Ltd	Professional Fees	3,069.00

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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
393	EFT75047	Play & Go Adelaide	Westival Advertising	1,705.00
394	EFT74945	PLOT Works	Roadworks	931.70
395	EFT75359	PLOT Works	Roadworks	3,612.95
396	EFT75251	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	2,338.45
397	EFT74947	Powerdirect Pty Ltd	Power	125.57
398	EFT75358	Prestige Sports & Earthmoving Constructions Pty Ltd	Repair Surfacing	605.00
399	EFT74861	Pro Bitumen Pty Ltd	Roadworks	4,026.00
400	EFT75253	Pro-Clean Cleaning Supplies	Cleaning Products	2,195.60
401	EFT75362	Pro-Clean Cleaning Supplies	Cleaning Products	1,714.79
402	EFT75044	Professional Linemarking Pty Ltd	Linemarking	6,161.10
403	EFT74946	Programmed Property Services Pty Ltd	Verge Mowing	13,739.53
404	EFT74857	Project Green	Tree Inspection	2,860.00
405	EFT74942	Proludic Pty Ltd	Playground Equipment	275.00
406	EFT74952	Rachel Ross	Little Galleries Materials	50.00
407	EFT75257	Rain Bird Australia Pty Ltd	Irrigation	24,546.50
408	EFT75295	Ramesh Karunagaran	Refund Thebarton Community Centre Overpayment	300.00
409	EFT74864	RecycleSmart Pty Ltd	Subscription	5,500.00
410	EFT75365	Reece Pty Ltd	Irrigation	2,915.24
411	EFT74862	RelianSys Pty Ltd	Software	6,705.00
412	EFT75258	Rentokil Initial Pty Ltd	Pest Control	666.24
413	061784	Repco	Depot Supplies	162.25
414	061785	Reynella Mazda	Vehicle Maintenance	320.00
415	EFT75259	Ricoh Australia Ltd	Copy Charges	3,451.58
416	EFT74950	Risk Management Institute of Australasia	Membership	330.00
417	EFT75049	Roadshow Films Pty Ltd	Library Film Showing	220.00
418	EFT75256	Rosmech Sales & Service Pty Ltd	Sweeper Brooms	1,023.71
419	EFT75048	Royal Wolf Trading Australia Pty Ltd	Hire Storage Containers	861.40
420	EFT74863	Rundle Mall Plaza Newsagency	Library Magazines	475.12
421	EFT74949	Rundle Mall Plaza Newsagency	Library Magazines	249.29
422	EFT75260	Rundle Mall Plaza Newsagency	Library Magazines	372.76
423	EFT75265	S & P Graphics	Stationery	491.04
424	EFT75263	SA Health (Central Office)	Membership	392.70
425	EFT75261	SA Local Govt Financial Management Group	Staff Training	1,600.00
426	EFT74961	SA Planning Assist	Professional Fees	22,176.00
427	EFT75264	SA Power Networks	Power	66,550.35
428	EFT74868	SA Water	Breakout Creek Redevelopment	766,532.41
429	EFT75053	SA Water	Water	86.99
430	EFT74869	SA Water	Water	77,829.68
431	EFT75374	SA Window Cleaning Pty Ltd	Window Cleaning	3,212.00
432	EFT75050	Sabre Electrical & Security Services	Security	12,723.21
433	EFT74955	Safe Place Training	Staff Training	75.00
434	EFT75367	Sam Christodoulou	Valuations	4,565.00
435	EFT74966	Samia Tawadros	Reimburse Volunteer Expenses	79.56
436	EFT75279	Samia Tawadros	Reimburse Volunteer Expenses	65.52
437	EFT75284	Samir Wasif	Reimburse Volunteer Expenses	149.76
438	EFT74867	Seek Limited	Advertising	638.00
439	EFT75372	Seng Su	Reimburse Expenses	187.00
440	061802	Services SA	Vehicle Registrations	110,033.46
441	061821	Shalin Nanayakkara	Junior Development Grant	200.00
442	061806	Sharon Ruskin	Junior Development Grant	200.00
443	EFT75286	Shasta Seidel	Refund Apex Park Hire Fees	325.00
444	EFT74957	Shred-X Pty Ltd	Paper Recycling	699.52
445	EFT75375	SimAC	Refrigerator Services	3,300.00
446	EFT75389	Singapore Business and Social Assoc SA	Refund Thebarton Community Centre Hire Fees	1,560.00
447	EFT75368	Snap Hilton	Printing	363.00
448	EFT74872	Solaris Clean	Cleaning	4,600.32

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
20 SEPTEMBER 2022**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
449	EFT74960	Solaris Clean	Cleaning	4,822.40
450	EFT75054	Solaris Clean	Cleaning	5,097.40
451	EFT75270	Solaris Clean	Cleaning	4,602.40
452	EFT75376	Solaris Clean	Cleaning	4,734.40
453	EFT74953	Solo Resource Recovery	Rubbish Removal	858.25
454	EFT75366	Solo Resource Recovery	Garbage Collection & Waste Disposal	596,423.32
455	061783	Sophia Paraskevopoulos	Junior Development Grant	200.00
456	EFT74956	Southern Cross Protection	Patrol Service	8,315.33
457	EFT75262	Spark Furniture Pty Ltd	Bike Racks	13,112.00
458	EFT74954	State Security & Protective Services (Aust) Pty Ltd	Security Guard	422.90
459	061779	Stephanie Tredwell	Junior Development Grant	200.00
460	EFT75266	Stihl Shop Fulham	Depot Supplies	603.60
461	EFT75373	Streamline Plumbing SA Pty Ltd	Plumbing	39,317.02
462	EFT75369	Street Furniture Australia Pty Ltd	Outdoor Furniture	27,401.00
463	EFT74866	Stumpy Stumps	Grind Stumps	950.00
464	EFT74958	Stumpy Stumps	Grind Stumps	600.00
465	EFT75052	Stumpy Stumps	Grind Stumps	550.00
466	EFT75371	Stumpy Stumps	Grind Stumps	500.00
467	EFT74865	Suburban Transport Services	Taxi Fares	7,744.72
468	EFT75051	Suburban Transport Services	Taxi Fares	596.30
469	061793	Sujan Bariya	Refund Thebarton Community Centre Hire Fees	400.00
470	EFT74870	Support Staff (Aust) Pty Ltd	Temp Staff	118.04
471	EFT74834	Susan Ainslee Frazer	Reimburse Volunteer Expenses	149.76
472	EFT75271	Sync Cabling Solutions Pty Ltd	Lighting	4,642.00
473	EFT75276	Taking Care of Trees	Tree Maintenance	11,779.00
474	EFT75275	Telelink Business Systems Pty Ltd	Communications	29,573.52
475	EFT75280	Telstra	Telephone	5,503.33
476	EFT75007	The Department for Correctional Services	Litter Collection	1,870.00
477	EFT75313	The Dog & Cat Management Board	Dog Registration Levy	7,068.00
478	061768	The Epilepsy Centre	Staff Casual Day Donations	44.00
479	EFT74831	The Ergo Centre	Furniture	1,845.00
480	EFT75212	The Ergo Centre	Furniture	785.00
481	EFT75012	The Fruit Box Group Pty Ltd	Milk	225.36
482	EFT75326	The Fruit Box Group Pty Ltd	Milk	302.37
483	EFT75223	The Good Guys	Electrical Appliances	947.00
484	EFT75363	The Paper Bahn	Stationery	5,519.05
485	EFT75250	The Personnel Risk Management Group	Security Checks	96.80
486	EFT74968	This is Creative	Staff Training	640.00
487	EFT74970	Tikky Zappia	Library Workshop	270.00
488	EFT74873	Tom's Car Wash	Vehicle Detailing	1,486.10
489	EFT75055	Tonkin Consulting	Consultants	198.00
490	EFT74996	Tool Kit Depot - Mile End	Tools	120.00
491	EFT75273	Total Construction Surveys Pty Ltd	Surveys	1,828.75
492	EFT75274	Total Tools Thebarton	Depot Supplies	965.65
493	EFT75220	Totally Workwear Richmond	Clothing	105.00
494	EFT75379	Totally Workwear Richmond	Clothing	265.02
495	EFT74985	TPA GAGS Trading	Refund Overpaid Rates	1,704.50
496	EFT74965	TPG Telecom	Telephone/Internet	4,190.98
497	EFT75278	TPG Telecom	Telephone/Internet	4,186.93
498	EFT75056	Tree Care Machinery	Depot Supplies	1,775.65
499	EFT74962	Trims	Clothing	170.10
500	061824	Tristan Butler	Junior Development Grant	200.00
501	EFT74969	Truck Licence SA	Driver Training	2,700.00
502	EFT75058	Truck Licence SA	Driver Training	1,350.00
503	EFT75057	Turf Equipment SA Pty Ltd	Plant Maintenance	1,068.78
504	EFT75059	United Fasteners SA Pty Ltd	Depot Supplies	295.24



**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
20 SEPTEMBER 2022**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
505	EFT75025	United Petroleum Pty Ltd	Fuel	18,964.42
506	EFT75289	Uniting Communities	Refund Thebarton Community Centre Overpayment	70.00
507	EFT75060	Utintja Consulting	Audit Committee Allowance	970.42
508	EFT75061	Valvoline (Australia) Pty Ltd	Depot Supplies	649.25
509	EFT75062	Veri Fire	Fire Safety	7,401.48
510	EFT75381	Veri Fire	Fire Safety	10,626.48
511	EFT74874	Vili's	Catering	134.64
512	EFT75380	Vili's	Catering	276.43
513	EFT74876	Visual Image Products	Depot Supplies	1,693.90
514	EFT74875	Volunteering SA and NT Inc	Membership	407.00
515	EFT74878	Wallbridge Gilbert Aztec	Professional Fees	7,667.00
516	EFT75285	WC Convenience Management Pty Ltd	Cleaning	1,039.50
517	EFT75382	Web Safety Pty Ltd	Clothing	2,648.88
518	EFT74973	Well Done International	After Hours Contact Centre	666.16
519	EFT75282	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	2,574.90
520	EFT75283	Winc Australia Pty Limited	Stationery	728.52
521	EFT74877	Worlds Best Specialised Cleaning	Graffiti Removal	7,304.00
522	061771	Yiannis Aslanidis	Refund Permit Fee	31.00
523	EFT75064	Yvonne Baulderstone	Heritage Grant	1,182.00
524	061822	Zac Robert Fraser	Junior Development Grant	200.00
525	EFT74983	Zahra Panahi	Thebarton Community Centre Bond Return	1,000.00
				<b>\$ 4,479,875.84</b>

## 11.2 Legislative Progress Report - September 2022

### Brief

This report provides an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association, or contained in the Government Gazette between the last meeting of the Committee and 6 September 2022.

### RECOMMENDATION

The Committee recommends to Council that the Legislative Progress Report - September 2022 be received.

### Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained with the Government Gazette that relate to the City of West Torrens.

Information on the status of all Bills and Acts is available on the South Australian Legislative Tracking and the Federal Register of Legislation websites at:

<https://www.parliament.sa.gov.au/Legislation/SALT> and/or <https://www.legislation.gov.au/>

The Parliamentary Library is now releasing Weekly Summaries of each sitting week of the House of Assembly. The House of Assembly has not met since 7 July 2022; therefore, no weekly summary is available to accompany this report.

### Discussion

<b>New Proposed Amendments to Legislation</b>
Nil
<b>Bills previously reported on where the status changed</b>
Nil
<b>Bills previously reported on where the status remains unchanged</b>
<b><i>Unclaimed Money Bill 2021</i></b> <b>Government Bill</b>
<p>The Hon. D C van Holst Pellekaan MP introduced the <i>Unclaimed Money Bill 2021</i> to the House of Assembly on 5 May 2021.</p> <p>The Bill makes provisions for the publication of information about, and the repayment of, unclaimed money. It makes related amendments to various Acts, including to repeal the <i>Unclaimed Moneys Act 1891</i>.</p> <p>The House of Assembly passed the Bill without amendment and sent it to the Legislative Council for consideration on 26 October 2021.</p> <p>The Legislative Council returned the Bill without amendment on the 16 November 2021 and the Bill was assented to by the Governor on 30 November 2021.</p>

The Bill is currently awaiting commencement.
<b>Government Gazette Notices</b>
Nil
<b>LG Reform Commencement</b>
Nil

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no direct environmental impacts in relation to this report.

**Conclusion**

This report on legislative amendments is current as at 6 September 2022.

**Attachments**

Nil