

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

Council

and

- **City Finance and Governance Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 15 FEBRUARY 2022
at 7.00pm

Public access to the meeting will be livestreamed audio only at the following internet address: <https://www.westtorrens.sa.gov.au/livestream>

Terry Buss PSM
Chief Executive Officer

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Acknowledgement of Country

1.2 Evacuation Procedures

1.3 Electronic Platform Meeting

2 PRESENT

3 APOLOGIES

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 18 January 2022 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 11 February 2022)

In the four weeks since the last Council Meeting of 18 January functions and meetings involving the Mayor have included:

20 January

- Attended a tour of the new West Torrens Baseball Club facilities at Lockleys Oval along with the Minister for Transport and Infrastructure, the Hon. Corey Wingard MP, and Matt Cowdrey OAM MP, Member for Colton and Members of the West Torrens Baseball Club.

26 January

- Officiated at Council's Australia Day Citizenship Ceremony at Thebarton Community Centre.
- Attended the Pakistani Australia Association of South Australia (PAASA) 'All-Day Intercultural Family Festival' event.
- Attended the Australia Day Council of South Australia 'Aus Lights on the River' official ceremony.

28 January

- Met with representatives from Weslo Holdings Pty. Ltd, along with members of the Administration and the Deputy Mayor, Cr George Vlahos.

31 January

- Met with representatives from the Adelaide Football Club, along with the Chief Executive Officer and Deputy Chief Executive Officer.
- Attended the official reopening and tour of the Badminton South Australia refurbished courts at Lockleys Oval along with the Minister for Transport and Infrastructure, the Hon. Corey Wingard MP.

1 February

- Met with representatives from the West Adelaide Football Club.

3 February

- Participated in my regular CoastFM radio interview with David Hearn.
- Attended the ICLEI Oceania Mayoral Roundtable discussion in regard to accelerating climate action in 2022, held via Zoom.

6 February

- Attended the Camden Classic Carnival at Camden Oval.

7 February

- Met with Adelaide Football Club Chairman, the Hon. John Olsen AO and Chief Executive Officer Tim Silvers and representatives from Pelligra Group, along with the Deputy Chief Executive Officer.
- Met with a local resident regarding a parking matter.

8 February

- Met with the Chairman of the South Australian Football Commission, the Hon. Rob Kerin, and the Chief Executive Officer of SANFL, Darren Chandler, along with the Chief Executive Officer.

9 February

- Attended the West Adelaide Football Club Annual General Meeting.

10 February

- Met with the co-founder of the 'We care in the West' community group, Ms Nadine Wood.
- Met with representatives from the West Adelaide Football Club, along with the Chief Executive Officer.

11 February

- Met with representatives from the Camden Community Centre.

14 February

- Attending a meeting with representatives from West Adelaide Football Club and Contax Netball Club.

15 February

- Attending the Council and City Finance and Governance Standing Committee meetings.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES**RECOMMENDATION**

That the meeting be adjourned, move into Standing Committee and reconvene at the conclusion of the City Finance and Governance Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**11.1 City Finance and Governance Standing Committee Meeting****RECOMMENDATION**

That the recommendations of the City Finance and Governance Standing Committee held on 15 February 2022 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**12.1 Audit General Committee Meeting****RECOMMENDATION**

That the Minutes of the Audit General Committee held on 8 February 2022 be noted and the recommendations adopted.

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE**15 MOTIONS WITH NOTICE**

Nil

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

Due to the restrictions imposed as a result of the major emergency declaration of COVID-19, the Council and City Services and Climate Adaptation Standing Committee meetings scheduled for 1 February 2022 were cancelled and the business of the Council and Standing Committee deferred for consideration to the Council meeting on 15 February 2022.

BUSINESS ITEMS DEFERRED FROM COUNCIL MEETING 1 FEBRUARY 2022

17.1 Continued Closure of Azalea Drive and Tracey Crescent in Lockleys

Brief

This report seeks to retain the closure of dead end streets, these being Azalea Drive and Tracey Crescent in Lockleys.

RECOMMENDATION

It is recommended to Council that Azalea Drive and Tracey Crescent, Lockleys remain closed regardless of any land division or development application resulting from a Private Proponent Code Amendment.

Introduction

At its meeting on 16 November 2021, Council resolved:

"That the Administration report back to Council what is required to ensure that two currently dead-end streets remain closed and are not utilised in any Code Amendment process proposed by the developer. Those streets being Azalea Drive and Tracey Crescent, Lockleys."

Discussion

Council's desire to ensure that Azalea Drive and Tracey Crescent in Lockleys remain closed resulted from the Private Proponent Code Amendment for 25 Pierson Street, Lockleys, which is proposing a change in zoning from Employment Zone to Urban Neighbourhood Zone potentially resulting in a significant increase in residential density in the area.



Council's response to the Code Amendment proponent's consultant, with regard to Azalea Drive and Tracey Crescent, Lockleys was as follows:

- *"The provision of connectivity to both Azalea Drive and Tracey Crescent could bring about excessive through movement of traffic. Council reserves comment on connection to Azalea Drive following receipt of a traffic report that reflects the zoning sought.*
- *The Administration does not support a direct connection from the site to Tracey Crescent for vehicle access, due to the manner in which the street network is arranged (as shown in option 3), and the potential for this being used as preferred site access over the Pierson Street connection.*

It was also advised that the report provided during consultation did not address potential for non-residential land uses anticipated by the Urban Neighbourhood Zone.

At this stage, the response provided remains relevant and has been informed by the materials made available during consultation. The appropriate time to determine whether the extension or otherwise of either Azalea Drive or Tracey Crescent will be following receipt of a formal development application. This will be where technical information specific to the proposed development (including land use and scale) is provided and can be thoroughly considered and impacts on the existing road network understood.

It is not appropriate to prejudice future development and residents without understanding what is to be proposed. It is noted that there are benefits to be gained for Azalea Drive and benefit in ensuring that there is adequate access to the site (25 Pierson Street, Lockleys) for new residents including ensuring accessibility (e.g. emergency services) but this would come down to appropriate evidence provided in the development assessment process."

Notwithstanding this response to the proposed Code Amendment, the Council resolution of 16 September 2021 sought a permanent solution to keeping the roads closed. Research by the Administration has shown that there is no legislative instrument which allows for the permanent closure of the roads but, conversely, there is no legislative instrument that hinders Council's ability to prevent the reopening of any closed road via a simple resolution of Council.

Given that Council has indicated its intent to prevent the reopening of Azalea Drive and Tracey Crescent, Lockleys, the recommendation contained within this report facilitates that intent. In the event that Council resolves accordingly and the proposed Code Amendment is approved, if a subsequent land division/development application is received, the assessing officer will be required to ensure that these roads are not connected to any roads internal to the development.

However, it should be noted that any resolution of this Council to prohibit the reopening of Azalea Drive and Tracey Crescent, Lockleys, could be reversed by a further resolution of this Council or any future Council thus providing the ability to re-open these roads should future community needs necessitate doing so.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no direct climate impacts in relation to this report.

Conclusion

This report advises Council of its ability to prohibit the reopening of Azalea Drive and Tracey Crescent, Lockleys as part of any land division or development application resulting from a Private Proponent Code Amendment.

Attachments

Nil

17.2 West Torrens Bowling Centre, Lockleys (for the Torrensville & Lockleys Bowling Clubs)

Brief

Members are likely to be aware that, under the current plans, the Torrensville Bowling Club will be significantly impacted as a result of the Torrens to Darlington (T2D) works. This report advises Members that the Administration and representatives from the Torrensville Bowling Club and Lockleys Bowling Club have met in an endeavour to develop and progress a suitable alternate plan which would provide ongoing bowling opportunities (and a new home) for members of the Torrensville Bowling Club.

RECOMMENDATION(S)

It is recommended to Council that:

1. The report be received;
2. The Council provides its in principle consent for the proposed redevelopment of the existing Lockleys Bowling Club site at Lockleys Oval and acknowledges that the Administration will be seeking funding to further progress this initiative with the State Government and through the 2022/2023 budget deliberation process; and
3. Further reports be provided to Council as and when significant events occur in regard to this proposed initiative.

Introduction

At its meeting of 16 March 2021, Council considered a report regarding the possible impacts of the North South Corridor / Torrens to Darlington (T2D) works on Council tenants and hirers currently using the Thebarton Oval and Kings Reserve.

Following its consideration of the report, Council resolved that:

1. *In order to develop options for Council to consider to address the likely impacts of the upgrade to the North South Corridor relevant to the Thebarton Oval/Kings Reserve precinct, the Administration be authorised to commence discussions with the following stakeholders:*
 - *Torrensville Bowling Club, (TBC);*
 - *Thebarton Oval, Tenants – SANFL and Adelaide Footy League;*
 - *Messinian Association of SA (MA Hawks Soccer Club);*
 - *Proposed Thebarton Oval Tenant - Adelaide Football Club;*
 - *Thebarton Community Centre – Community Groups, and*
 - *Other relevant stakeholders as may be identified by the Administration.*
2. *A further report(s) be provided to Council following discussions with the identified groups.*

Discussion

Subsequent to the meeting of 16 March 2021, and following initial advice received from the Department of Infrastructure and Transport (DIT), which confirmed the proposed compulsory acquisition of portion of Thebarton Oval / Kings Reserve complex land along the South Road frontage, the Mayor and Administration entered into preliminary discussions with the Torrensville Bowling Club in accordance with the terms of the Council resolution.

An urgent meeting was also organised/convened with representatives from Council, the Torrensville Bowling Club and DIT present to enable the Club to gain an appreciation of the nature and extent of the proposed acquisition directly from DIT's representatives.

At this meeting DIT advised that the Torrensville Bowling Club site would be significantly impacted as a result of the acquisition. Such advice led the representatives of the Torrensville Bowling Club to reach a position/conclusion that the Torrensville Bowling Club site would effectively be rendered unusable for competitive lawn bowls, (the 'Notices of Intent' subsequently received from DIT confirm the likely extent of the proposed acquisition of Kings Reserve / Thebarton Oval).

Whilst the Torrensville Bowling Club's initial preference was to seek an alternate facility which would permit the club to continue operating in a standalone capacity, the Administration advised the club that it was/is unaware of any viable or suitable existing Council owned alternate premises that would be able to meet its needs.

In an endeavour to seek out and progress alternate and future opportunities for the existing members of the Torrensville Bowling Club, and cognisant of the fact that there was some high level planning which had commenced for an upgrade to the Lockleys Bowling Club site on the north-eastern corner of Rutland Avenue and Moresby Street, Lockleys (**Attachment 1**), it introduced the parties and facilitated initial discussions between representatives of the Torrensville Bowling Club and Lockleys Bowling Club. During these discussions Mayor Coxon and the Administration made it clear that its facilitation of these discussions envisaged a possible collocation arrangement for both Clubs.

The Clubs have met on a number of occasions, sometimes with the Mayor and representatives of the Administration present, and on other occasions solely amongst themselves to develop this arrangement.

As alluded to above, whilst these discussions were occurring, the Administration was running a parallel process to produce a high level concept plan/schematic which could be used by the individual clubs to indicate the type of facility that *could* be provided should each club's membership sanction the proposed collocation.

The Administration is now able to report that discussions between the clubs have now progressed to such an extent that the memberships of both clubs have now endorsed a proposal to develop plans and implementation procedures for a proposed new home for the two clubs at Lockleys Oval. At this time it is anticipated that the new facility would be known as the West Torrens Bowling Centre.

A high level concept elevation of a proposed new clubroom building developed by Council's consultants is attached for the benefit of Members (**Attachment 2**).

The Torrensville Bowling Club and Lockleys Bowling Club have provided the Administration with a combined clubs' preliminary needs analysis. As is evident, and based on this preliminary information provided by the Clubs regarding anticipated membership numbers and likely usage requirements, the concept proposes/envisages a two level clubroom facility, ostensibly occupying the footprint of the existing clubroom building. Externally it is anticipated that the site will be a mix of natural turf greens and covered artificial greens. Not evident from the high level preliminary concept plan which is attached is a possible fully enclosed rink on the western side of the building.

Members will appreciate that the proposal is still within its infancy and that there remains considerable work to be undertaken to reach a point where final agreed plan(s) are able to be considered by Council. However, the clubs are enthusiastically pursuing this opportunity and, accordingly, the Administration seeks Council's endorsement in principle of this proposal to enable its further development. In this regard, and should Council provide its endorsement, the Administration will be including a budget proposal as part of the 2022/2023 budget deliberation process seeking funding for design development and documentation and associated works to occur next financial year.

Please also note that the Torrensville Bowling Club has indicated that it is prepared to contribute funds (the extent of which will be dependent upon the quantum of compensation received as a result of the compulsory acquisition) toward the (potential) project. It is also anticipated that Council would receive compensation resulting from the compulsory acquisition of the "Torrensville Bowling Club" / South Road land which could assist this initiative.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no known or anticipated climate change impacts arising as a result of consideration of this matter at this time.

Conclusion

Representatives along with correspondence received from the Department of Infrastructure and Transport has/have confirmed that the Torrensville Bowling Club site will be severely impacted as a result of the Torrens to Darlington (T2D) project works.

The Mayor and Administration have met with representatives from both Clubs, in an endeavour to facilitate a solution that may provide ongoing opportunities for Torrensville Bowling Club members to continue bowling.

An agreement has been reached between the Torrensville Bowling Club and Lockleys Bowling Club which could result in their collocation to a redeveloped home/facility at Lockleys Oval. The in-principle endorsement of Council is sought to enable the further development and progression of this initiative for the two Clubs.

Attachments

- 1. Lockleys Bowling Club Site (Aerial Map)**
- 2. High level concept elevation of a proposed new bowling clubroom building at Lockleys Oval**



Proposed New Facility - South East View



Lockleys Bowling Club | JPE Design Studio

BUSINESS ITEMS DEFERRED FROM CITY SERVICES AND CLIMATE ADAPTATION STANDING COMMITTEE MEETING 1 FEBRUARY 2022

17.3 Regulatory Services Activity Report

Brief

This report provides information on the activities of the Regulatory Services Department for the six months to 31 December 2021.

RECOMMENDATION

It is recommended to Council that the Regulatory Services Activity Report be received.

Introduction

Details are provided each quarter on activities of Regulatory Services for the information of Council.

Discussion

Parking Enforcement

A total of 2,411 parking expiation notices were issued in the December quarter, bringing the total number of parking expiation notices issued for the year to 4,702 (3,784 YTD in 2020/21).

The tables below show details of parking fines that were waived; educative warnings issued; and parking reviews upheld or withdrawn to 31 December 2021.

Parking Enforcement Report					
Fines Waived and Warnings Issued					
2021/22 Financial Year					
Report Meeting 15 February 2022					
Grounds	1 July - 30 Sept 2021	1 Oct - 31 Dec 2021	Year to Date Total 21/22	Year to Date Total 20/21	YTD 21/22 %
Parking Fines Waived					
- Compelling humanitarian grounds	43	20	63	30	16.6
- Unavoidable offence	32	26	58	63	15.3
- Technical, trivial or petty	65	63	128	98	33.8
- Defective notice	63	53	116	63	30.6
- Administrative error	0	3	3	8	0.8
- Other	6	5	11	8	2.9
Totals	209	170	379	270	100.0
Reason	1 July - 30 Sept 2021	1 Oct - 31 Dec 2021	Year to Date Total 21/22	Year to Date Total 20/21	YTD 21/22 %
Warnings Issued					
- Proximity to intersection - minor	2	4	6	8	1.6
- Not angle/parallel park; Footpath/Verge	7	2	9	6	2.4
- Part driveway/ramp blocked	9	9	18	16	4.7

Warnings Issued Cont.					
- Permits Incorrectly Displayed	2	2	4	4	1.1
- Motorist moved on	14	8	22	34	5.8
- Other	8	11	19	20	5.0
Totals	42	36	78	88	100.0

Parking Reviews 2021/22 Financial Year					
	1 July - 30 Sept 2021	1 Oct - 31 Dec 2021	Year to Date Total 21/22	Year to Date Total 20/21	YTD 21/22 %
Parking Reviews					
- Upheld	151	77	228	193	37.56
- Withdrawn	209	170	379	270	62.44
Total Received	360	247	607	463	100

Animal Management

On 20 October 2021 the Community Safety Administration generated 460 expiations for unregistered dogs. The number of requests for reviews received was 96.

Fire Danger Season

On 1 October 2021, 321 fire letters were sent to property owners to advise them of the upcoming fire danger season and to ask them to maintain their property.

On 13 November 2021, three Community Safety Officers completed 437 fire inspections resulting in 70 105F Notices and 25 warnings being issued. In addition, 11 expiation notices for failing to comply with an order were also issued.





Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

This report provides an overview of the key activities of the Regulatory Services Department for the second quarter of the 2021/22 financial year.

Attachments

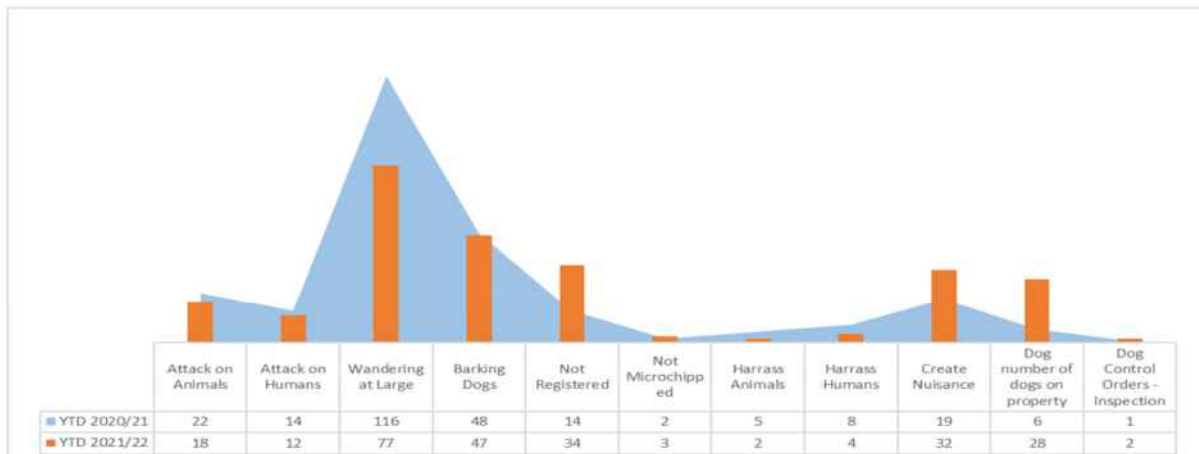
- 1. Regulatory Services Activities Report**

Attachment 1

COMMUNITY SAFETY

2021 - 2022 Year to Date Work Requests

Dog Management



Dogs Work Requests

	Oct-21	Nov-21	Dec-21	Oct-20	Nov-20	Dec-20
Attack on Animals	1	6	2	5	2	8
Attack on Humans	1	1	0	2	1	5
Wandering at Large	16	6	16	19	22	12
Barking Dogs	7	8	9	5	5	9
Not Registered	3	2	5	1	4	0
Not Microchipped	0	0	0	1	0	0
Harrass Animals	1	0	1	3	0	0
Harrass Humans	1	0	1	3	0	2
Create Nuisance	4	3	2	4	3	4
Dog number of dogs on property	3	1	1	1	3	0
Dog Control Orders - Inspection	0	0	0	1	0	0

Commentary:

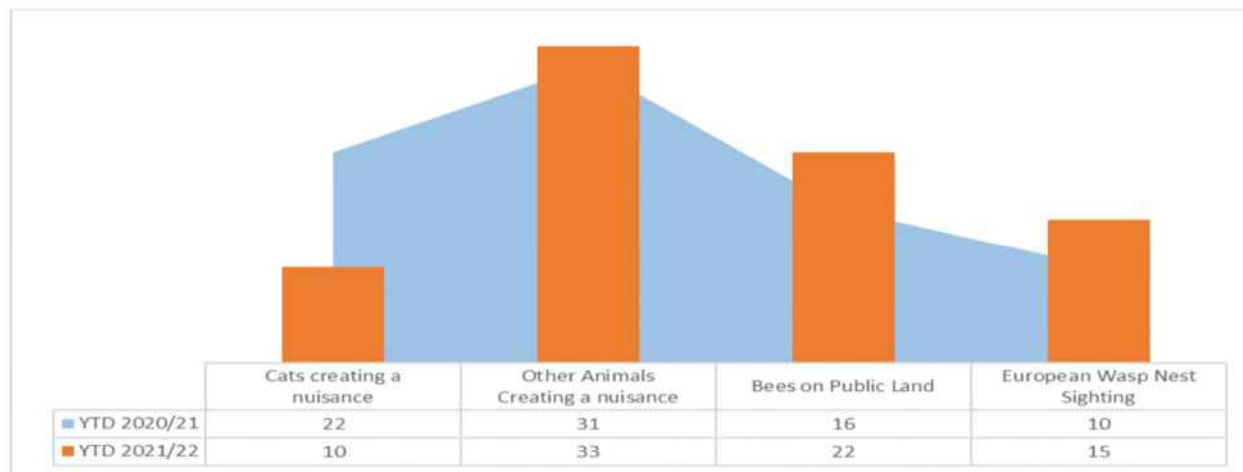
- Dogs number of dogs on property**

Dog registration fees are due on the 30 August and after that date, we receive a report showing addresses where they have extra dogs on property and the owners do not have a permit keep extra dogs, which is in breach of Councils By-Law No. 5 - where no more than one dog in a small dwelling or more than two dogs in premises other than a small dwelling.

- Not Registered**

Animal Management Officer when picking up dogs that have been found wandering at large or other investigations e.g. dog barking, the dogs have not have a current registration.

Other Animals

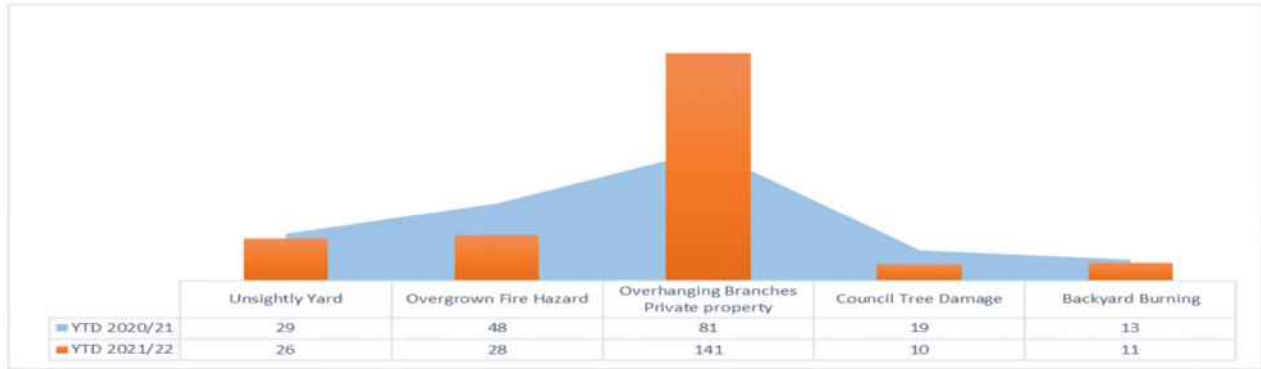


Other Animal Work Requests	Oct-21	Nov-21	Dec-21	Oct-20	Nov-20	Dec-20
Cats creating a nuisance	1	4	0	3	6	1
Other Animals Creating a nuisance	9	5	3	9	2	6
Bees on Public Land	14	3	1	9	2	1
European Wasp Nest Sighting	3	2	7	2	1	4

Commentary:

- Other Animals**
 Relates to mainly people feeding wild pigeons and roosters crowing
- Bees and European Wasps**
 A contractor undertakes the removal or eradication of swarms and nests on private land and public area.

Environment



Environment Work Requests

	Oct-21	Nov-21	Dec-21	Oct-20	Nov-20	Dec-20
Unsightly Yard	6	2	3	5	4	3
Overgrown Fire Hazard	8	11	8	12	16	16
Overhanging Branches Private property	20	47	20	6	7	7
Council Tree Damage	0	1	4	4	2	3
Backyard Burning	1	0	0	3	3	1

Commentary:

- Overhanging Branches**

Overhanging branches from trees and bushes on private land overhanging into the public area. Council receives from the community that the branches are obstructing the footpath area. There is a requirement for the owner of the land to cut back the trees and/or bushes back to the property boundary and to the height clearance of 2.5 metres

Parking



Parking Work Requests

	Oct-21	Nov-21	Dec-21	Oct-20	Nov-20	Dec-20
Abandoned Vehicle	16	31	26	32	24	18
Parking Complaint	93	141	118	86	64	74
Parking Permit Application	0	0	0	0	0	0

Commentary:

- Parking Compliant**

Example of complaints received - vehicles overstaying the time limits, vehicle parked outside their home, parked near their driveway etc.

Parking Expiations



Parking Expiations

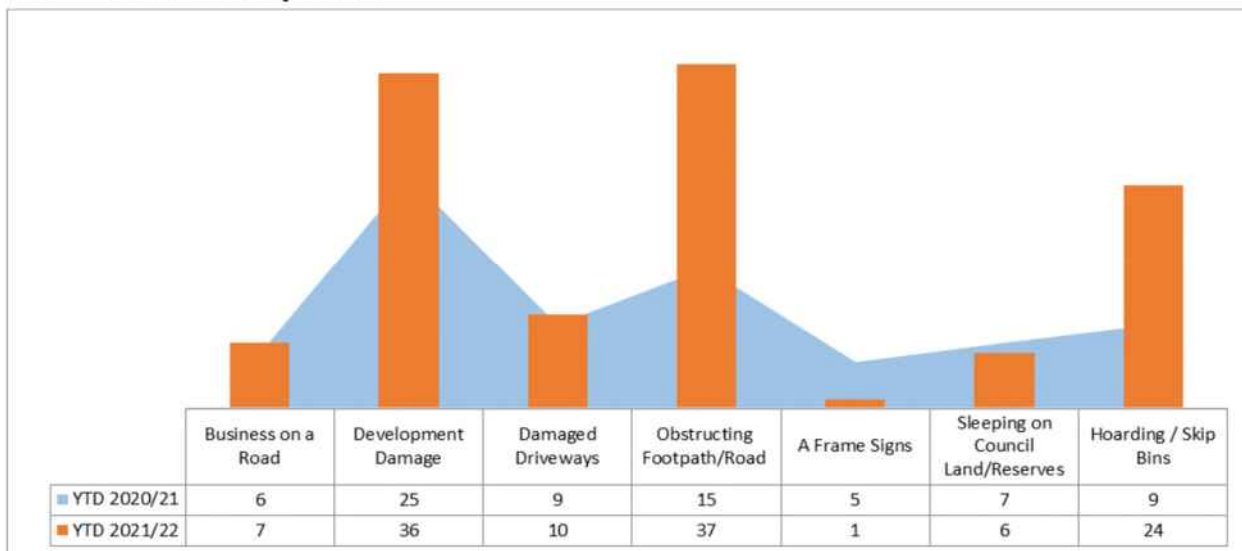
	Oct-21	Nov-21	Dec-21	Oct-20	Nov-20	Dec-20
Parking Expiations	827	841	743	675	394	630
Parking Fines Waived	46	59	65	58	32	43
Parking Warnings Issued	11	12	13	18	8	11
Review Requests	76	106	65	86	67	68

Commentary:

- Parking Expiations**

Is due to business reopening, school patrols and the increased flights at the airport.

Roads and Footpaths



Roads and Footpaths Work Requests

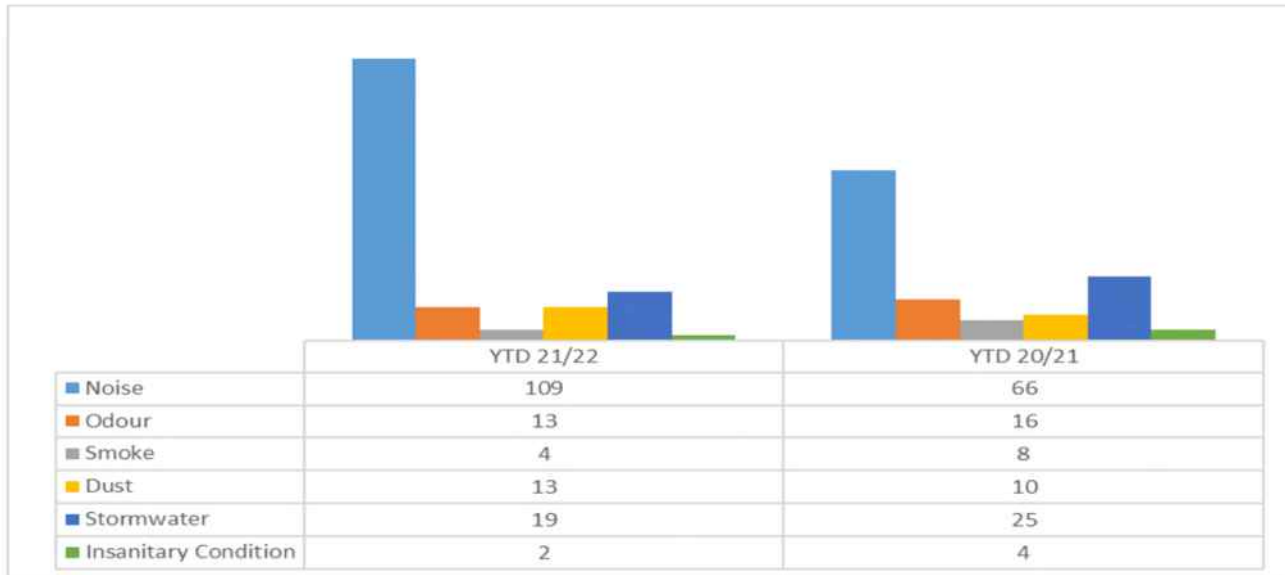
	Oct-21	Nov-21	Dec-21	Oct-20	Nov-20	Dec-20
Business on a Road	2	1	3	2	1	0
Development Damage	16	9	4	3	5	2
Damaged Driveways	2	3	1	1	2	0
Obstructing Footpath/Road	14	7	3	6	3	0
A Frame Signs	0	1	0	0	2	1
Sleeping on Council Land/Reserves	0	0	1	1	1	1
Hoarding / Skip Bins	6	7	6	0	3	2

Commentary:

- Obstructing Footpath/Road and Hoarding / Skip Bins**
 Is due to an increase in land divisions and building developments.

ENVIRONMENTAL HEALTH

Environmental Nuisance



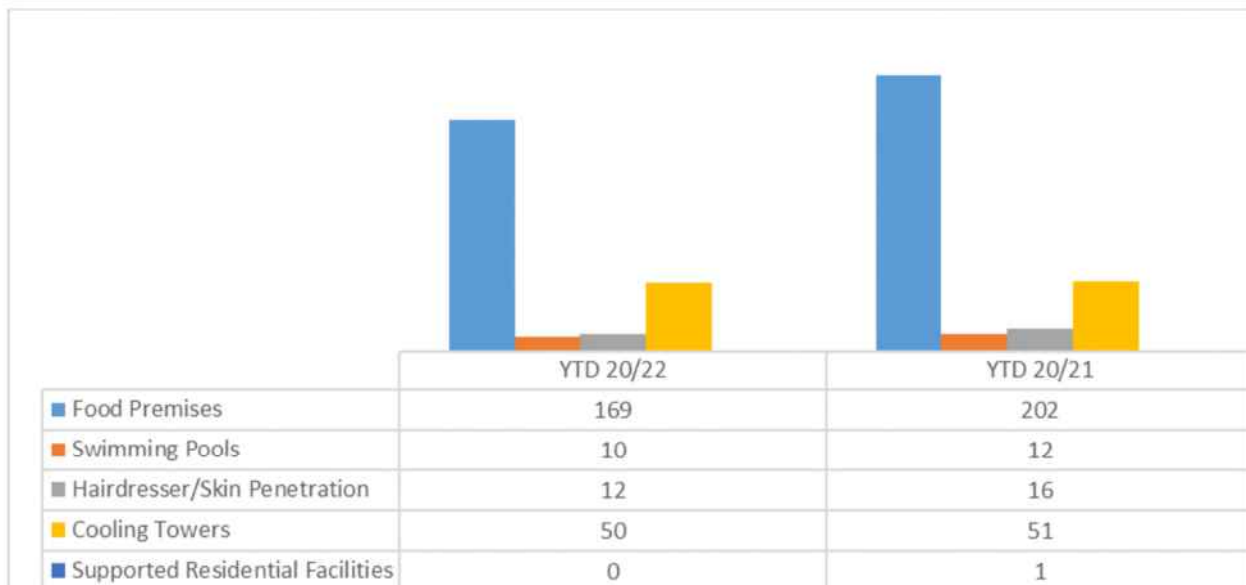
Environmental Nuisance	Oct-21	Nov-21	Dec-21	Oct-20	Nov-20	Dec-20
Noise	28	21	15	20	15	13
Odour	2	1	4	6	4	2
Smoke	0	1	0	3	1	0
Dust	2	6	5	2	0	4
Stormwater	4	2	1	6	4	2
Insanitary Condition	0	1	0	1	2	0

Commentary:

- Stormwater**

Complaints from a variety of pollutants listed under the Environment Protection (Water Quality) Policy. These include, drag out from building sites and building waste, oil waste, green waste, swimming pool backwash and wash down waste water. An increase in the number of noise complaints is a reflection of more members of the community working from home in 2021.

Routine Inspections



Routine Inspections

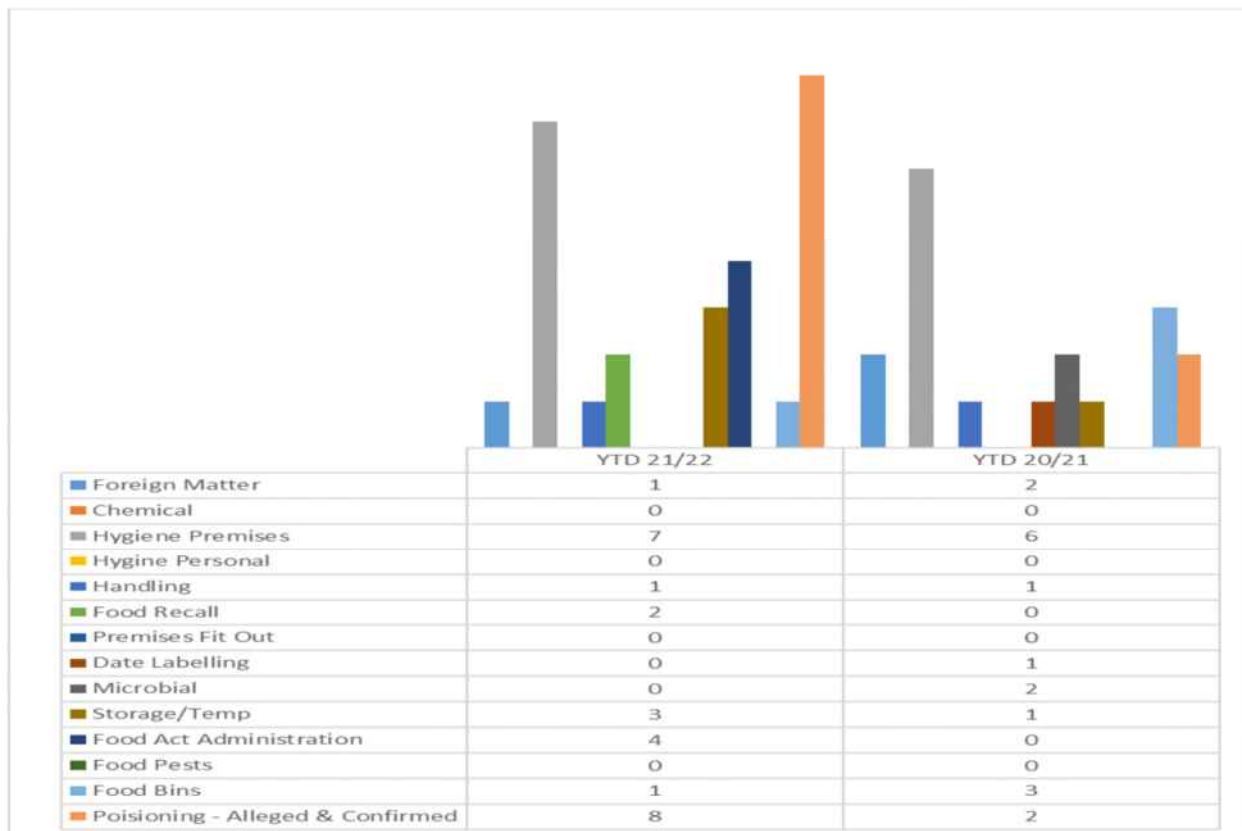
	Oct-21	Nov-21	Dec-21	Oct-20	Nov-20	Dec-20
Food Premises	29	28	24	15	27	27
Swimming Pools	0	1	2	5	3	1
Hairdresser/Skin Penetration	3	2	0	0	5	1
Cooling Towers	16	24	10	18	26	7
Supported Residential Facilities	0	0	0	0	0	0

Commentary:

- **Food premises**

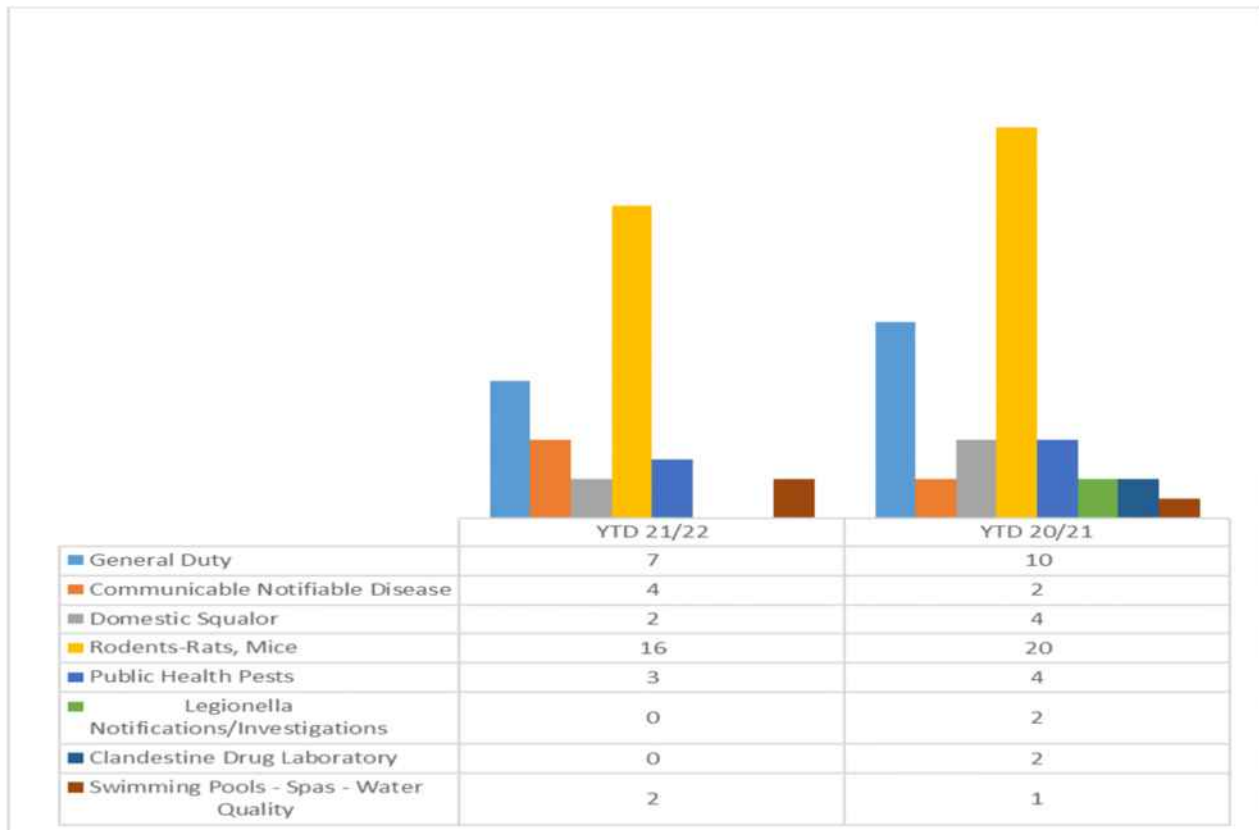
Increase in food premises inspections in 2020 was a reflection of coming out of the initial working from home and return to the office full time - overdue inspection.

FOOD



Food	Oct-21	Nov-21	Dec-21	Oct-20	Nov-20	Dec-20
Foreign Matter	0	0	1	0	0	1
Chemical	0	0	0	0	0	0
Hygiene Premises	1	0	3	1	0	1
Hygiene Personal	0	0	0	0	0	0
Handling	1	0	0	0	0	0
Food Recall	0	0	0	0	0	0
Premises Fit Out	0	0	0	0	0	0
Date Labelling	0	0	0	0	1	0
Microbial	0	0	0	0	0	0
Storage/Temp	1	0	1	0	0	0
Food Act Administration	1	1	0	0	0	0
Food Pests	0	0	0	0	0	0
Food Bins	1	0	0	0	0	2
Poisoning - Alleged & Confirmed	0	2	2	0	0	1

Public Health



Public Health

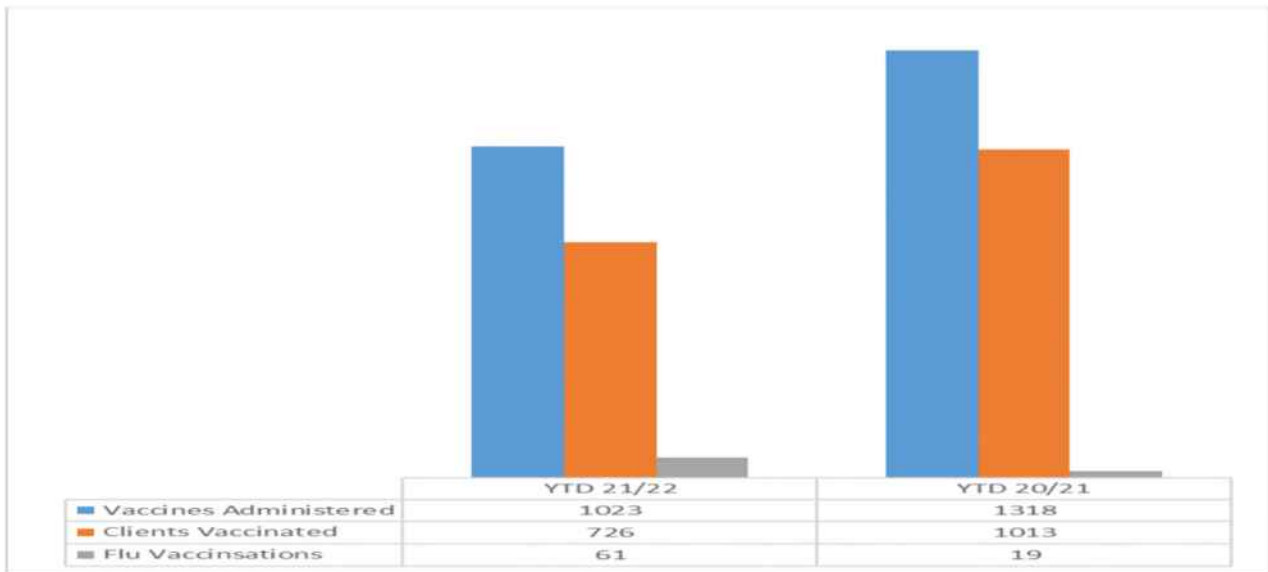
	Oct-21	Nov-21	Dec-21	Oct-20	Nov-20	Dec-20
General Duty	0	0	2	0	1	0
Communicable Notifiable Disease	0	1	1	1	0	1
Domestic Squalor	0	2	0	2	1	0
Rodents-Rats, Mice	2	5	3	0	3	4
Public Health Pests	0	1	1	0	0	2
Legionella Notifications/Investigations	0	0	0	1	0	1
Clandestine Drug Laboratory	0	0	0	0	0	0
Swimming Pools - Spas - Water Quality	0	1	1	0	0	0
Supported Residential Facility Complaint	0	0	0	0	0	0

Commentary:

- Rodent - Rats Mice**

Compliant numbers are greatly influenced by seasons. Rat activity decreases during the winter months and residents spent less time outdoors. In addition to sighting of rats, the majority of complaints also relate to the condition and maintenance of the property

Total Vaccines



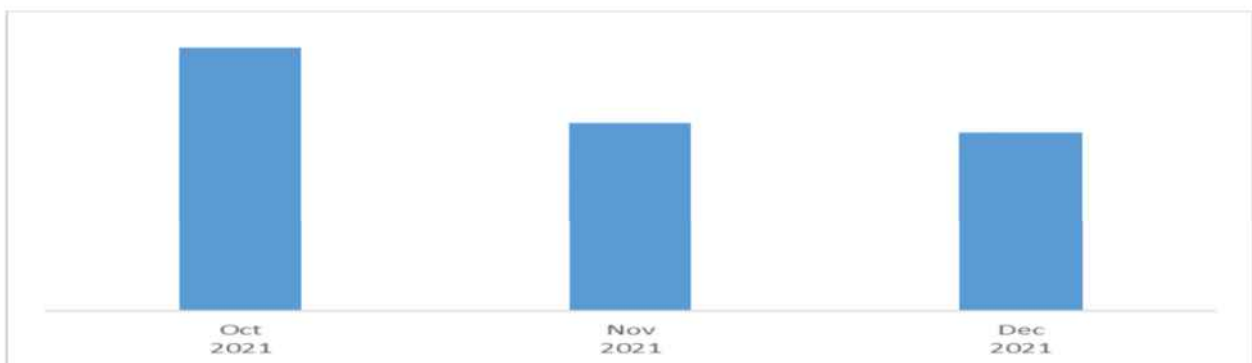
Total Vaccines	Oct-21	Nov-21	Dec-21	Oct-20	Nov-20	Dec-20
Vaccines Administered	218	185	105	198	177	64
Clients Vaccinated	154	185	44	161	152	33
Flu Vaccinations	6	5	3	1	2	1

Commentary:

- Vac Admin and Clients

School vaccination clinics and public numbers are comparative

Business COVID-19 Compliance Monitoring



Business COVID-19 Compliance Monitoring	Oct 2021	Nov 2021	Dec 2021
Business assessed for compliance	28	20	19

17.4 Service Centre Activity Report - Second Quarter 2021/22

Brief

This report provides an overview of the key activities of the Service Centre for the second quarter of the 2021/22 financial year.

RECOMMENDATION

It is recommended to Council that the report be received.

Introduction

The Service Centre team currently provides customers with multiple ways to contact us, these include telephone, face to face, web chat, email, SMS, CityWatch and Social Media.

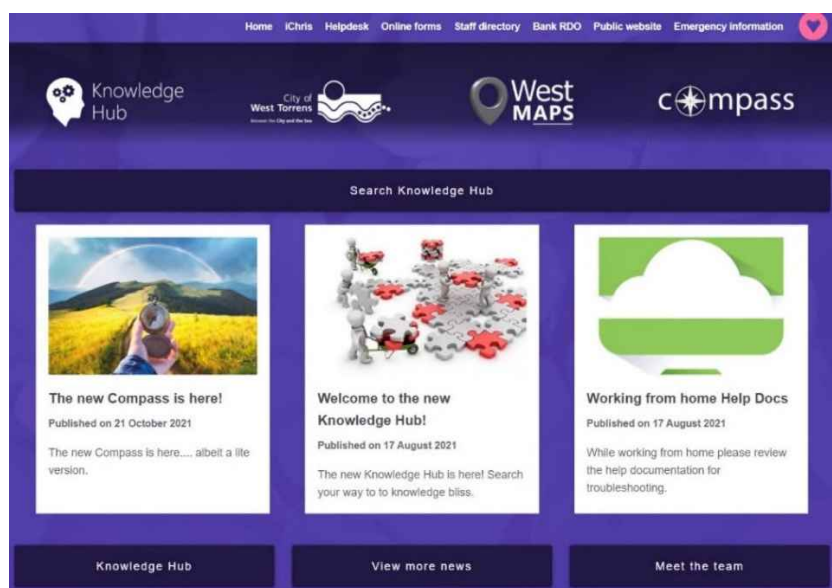
We manage over 80,000 contacts per annum via the various channels and, as a key stakeholder who responds to various enquiries on behalf of most departments across the organisation, our service provision contributes to the quality, brand and reputation of CWT.

Our objective is to put our customers and community at the heart of everything we do through providing a quality customer experience for our customers and community in a responsive, consistent, convenient and caring way.

Discussion

The Service Centre team has continued its flexible working arrangements which have included working from the Civic Centre, City Operations Depot and working from home this quarter. However, since the borders opened in November 2021, we enacted our Business Continuity Plan to provide more working from home arrangements to maintain staff resourcing for the principal office front counter operations and to assist with reducing the spread of COVID-19 amongst the team.

The introduction of our online knowledge hub has proven to be an effective tool for Customer Service staff to access various sources of information in one location. Staff have the ability to access procedures and processes as well as any frequently sought information by the community from once source of truth without the need to seek assistance from other departments, reducing unnecessary delays in completing the customer transaction. Recently, new Service Centre employees were able to utilise the knowledge hub for their induction training which enabled us to significantly reduce the overall training period.





Knowledge Hub Search

Knowledge Hub Search

Get updates for this search

How to unsubscribe waste bin SMS subscriber

Created 10 December 2021 at 04:32 PM

How to unsubscribe waste bin SMS subscriber

Tagged as: Waste Management

What is an Abandoned Vehicle?

Created 08 December 2021 at 03:21 PM

Summary to provide to customers when dealing with Abandoned Vehicles.

Tagged as: Community Safety

3m parking rule with vehicles on both sides of the road

Search list

By Phrase or Keyword

By Category

Search

Suggest an item

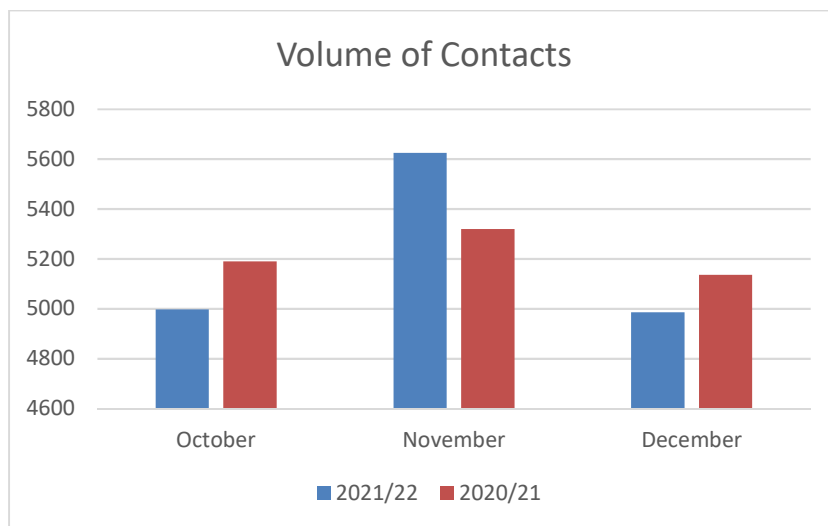
Our webchat is displaying a slight decrease in volume in comparison to the same time the previous year, however due to staff shortages (planned and unplanned leave) we have had to leave chat turned off on occasion to manage the call volume and front counter as a priority.

The Service Centre has had a noticeable increase in emails processed this quarter. This was attributed to the Snap Send Solve application that has had significant promotion recently amongst a number of businesses state wide as an effective tool to submit reports for Council's action.

The team processes all incoming Snap Send Solve requests received via email, into pathway as a customer request to be completed by the respective department and closes the loop by providing the customer with a response.

This quarter the team responded to 15,609 enquiries via telephone, email, webchat, CityWatch and SMS with a slight decline of 0.2 per cent in the overall volume of contacts received in comparison to the same time the previous year.

The graph on the next page shows the comparison for the same time in the previous year, however please note this does not include front counter or social media enquiries as they are not able to be reported on accurately.



Customer Service Officers processed 2,279 customer requests this quarter which is 61% of the overall total of requests raised.

The Service Centre processed the following receipts this quarter.

Total Receipts

Advam Credit Card	BANK CHEQUE	CASH PAYMENT	DIRECT DEBIT	EFTPOS	ePathway	Journal	LIBRARY CARD PAYMENT	MONEY ORDER	ON-LINE SERVICES	CHEQUE	Total
1515	3	412	1789	478	4685	29	127	6	23639	224	32907

Customer Service Receipts

Advam Credit Card	BANK CHEQUE	CASH PAYMENT	EFTPOS	LIBRARY CARD PAYMENT	MONEY ORDER	CHEQUE	Total
1515	3	412	478	127	6	224	2765

Customer Service Percentage of Total Receipts

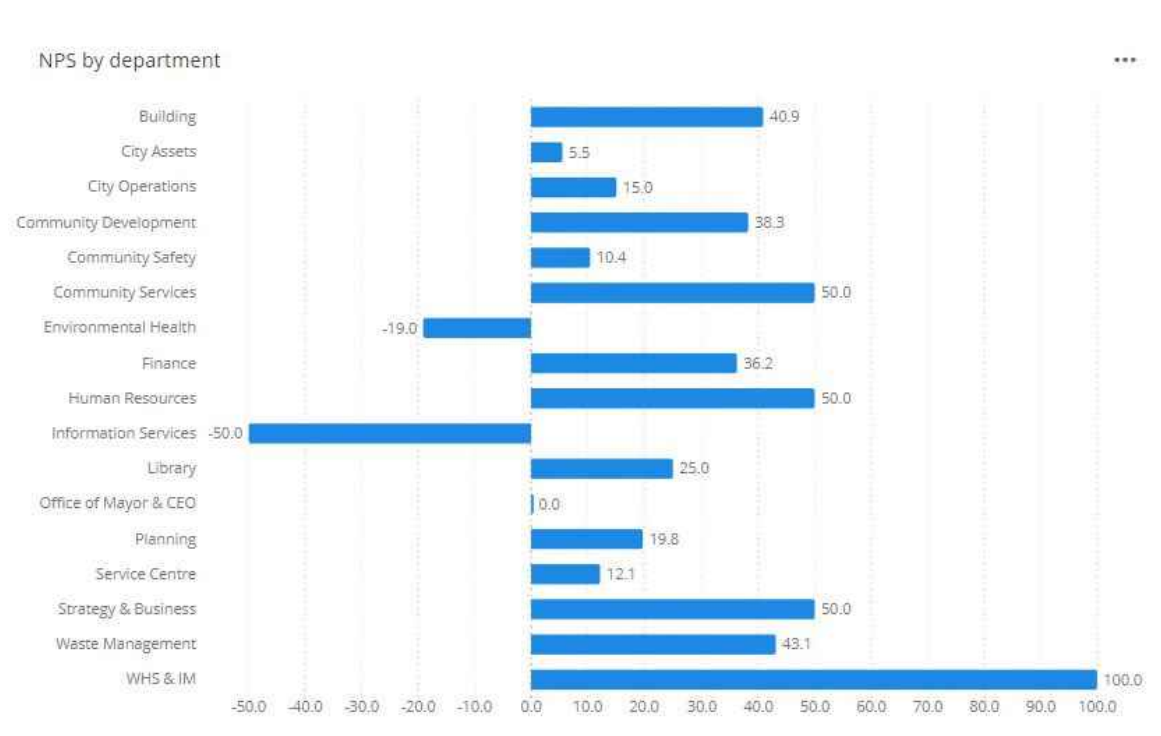
8.40%

Customer Experience

This quarter we commenced the upgrade to the customer experience platform Qualtrics. Investigation has commenced around integrating with pathway requests, which would resolve in the customer receiving a survey request at the completion of the request which will enable access to insights around customer satisfaction in relation to the services undertaken.

The end of call survey has been updated to capture information relating to customer satisfaction when a call has been transferred to another department to assist with resolution of an enquiry.

The dashboard of results has been extensively updated to improve the ability to analyse the information. An example of one of the new widget is the Net Promoter Score by department as per the example on the next page.



Currently just over 1,500 surveys have been completed for surveys that were distributed to customers who have contacted us via telephone.

Some of the verbatim comments received this quarter that relate to the interaction with a Customer Service Officer from the Service Centre include:

The person I spoke with was courteous, responsive and provided me with a plan of action.

Anne 10/10 for professionalism

The level of service from the lady I spoke to was outstanding. She should be commended for showing sympathy in a sad time when we putting our dog to sleep. Her dog passed recently and she knew the pain I was going through. Such great customer service. Took the time to listen to me. Well done.

Customer service was awesome. Nice to speak with a happy calm human.

Great personality, friendly and knowledgeable

I've contacted the city of WT council a few times, they have always been friendly, courteous, welcoming and helpful. Keep it up. Dot exemplified that again with my most recent contact. Thank you, Anne.

When I spoke to Anne I found that she was an excellent person to deal with and very professional at her job.

As I am new to the West Torrens Council I found the help I needed quickly and efficiently thanks.

The Team Leader Service Centre has introduced aligning our feedback opportunities including webchat feedback into Qualtrics enabling greater visibility of the customer experience and customer satisfaction via different channels. This update was introduced in December 2021.

Some of the feedback received includes;

Nick was really helpful thanks

This chat system is a good idea. I'm not computer savvy and did not want to phone the council about my issue but this was very easy using this system. Ben had my issue resolved very quickly. Thanks

I am grateful for the help, assistance, understanding and guidance.

Donna was Friendly, Polite, and Helpful. 10/10

Michelle was great!

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

This report provides an overview of the key activities of the Service Centre for the second quarter of the 2021/22 financial year.

Attachments

Nil

17.5 Community Services Activity Report - January 2022

Brief

This report details the activities of the Community Services Department for January 2022.

RECOMMENDATION

It is recommended to Council that the Community Services Activity Report - January 2022 be received.

Introduction

The Community Services department (Department) provides a report to each City Services and Climate Adaptation Standing Committee meeting detailing the status of key projects and activities for the preceding month.

Discussion

The key projects and activities undertaken by the Department during the month of January 2022 are as follows:

Community Centres

The usage statistics for all the community centres/facilities for January 2022 are as follows:

Facility	# Groups	Hours used	Notes
Apex Park Community Facility	23	244	
Cowandilla Community Room	-	-	Closed for staff use only - COVID-19
Lockleys Community Room	-	-	Closed for Mellor Park major works
Lockleys Oval Sporting Facility	2	6	Meeting Rooms only
Plympton Community Centre	18	172	
Thebarton Community Centre	68	573	
Weigall Oval Sporting Facility	3	329	
Total	114	1324	
Average per day	3.7	42.7 hrs	

Library Statistics

Library Visitor and borrowing statistics - November 2021	Average per day	
Total Number of visitors to the Hamra Centre	15450	515
Total Number of items checked out from the Hamra Centre	17660	589
Total Number of visitors to the Mobile Library	603	30
Total Number of items checked out from the Mobile Library	1618	81

Library Visitor and borrowing statistics - December 2021		Average per day
Total Number of visitors to the Hamra Centre	12340	457
Total Number of items checked out from the Hamra Centre	19167	710
Total Number of visitors to the Mobile Library	530	27
Total Number of items checked out from the Mobile Library	1353	68

Local History

The West Torrens Historical Society provided the library with texts relating to a variety of organisations that have featured prominently in West Torrens History. The library administration have been working on compiling this information with photos to create local history booklets. Completed booklets include:

- SA Farmers Union
- Charlicks *completed - contacted by former director to add more info
- Kelvinator
- Kandahar
- Adelaide Airport
- Perry Engineering

Booklets in progress:

- Adelaide Chemical Works
- IXL Factory
- Humes Pipes
- Metters

School Holiday Program

Due to the COVID-19 outbreak, the face-to-face activities Summer School Holiday Program were postponed until the next school holidays. As a consequence, the online and at-home activities for families, live online baby and toddler time, and also a craft pack and reading challenge via the library were significantly increased and ramped up. As the Library remained open throughout January, additional Arcade Games were purchased and placed in the Children's and Youth areas to provide extra entertainment.

Some of the online activities included:

- Story Box - online storytelling and related activities
- 10 Monkeys Online - maths games and challenges
- Happy Brown House - how to make a volcano
- Geocaching - GPS activity where people find and leave containers
- Fitbit Challenges - challenges using Fitbits
- Zoo Victoria's Animal House - live stream cameras at the Melbourne Zoo
- Google Arts & Culture - virtual tours and exhibitions at more than 2,500 museums and galleries
- Doodles Academy - free art curriculum
- Skatehut - scooter tricks for beginners
- Homecourt - basketball skills development



Arts & Culture Update

There are several projects being planned for 2022. Some of the things coming up include:

Fringe Exhibition (18 February 2022 - 20 March 2022)

West Side Stories - Matchmaking eight talented artists & local stories to bring together a body of art stories told through a variety of mediums of artworks in little galleries situated across West Torrens. Stories could be inspired by forgotten tales, historic buildings, unique characters and urban legends.

The Little Galleries are very similar to Little Libraries, they are a small art spaces (500 x 600mm gallery) for all to see. Lovingly hand made by the talented team at the Camden Men's Shed. West Side Stories Little Galleries will be placed in well loved, high traffic locations around the Council area, giving people the opportunity to explore the area, learn the stories and enjoy the art in beautiful outdoor spaces.



Bird Sculpture Project (22 February 2022 - 5 April 2022)

This project is a collaboration with the City of Charles Sturt along with the involvement of the West Beach Primary School. Artist, Jorji Gardener has been engaged to educate and workshop the creation of a series of bird sculptures that will be installed along the mainstreet western end of West Beach Road (Charles Sturt) and Apex Park (West Torrens), featuring the Reed Bed Birds of West of Adelaide. The timeline for this project is 22 February to 5 April 2022 for the workshops and creation of sculptures.

International Day of People with Disability

A Social Media campaign was featured on the Hamra Centre Library Facebook page for the week leading into the International Day of People with Disability on Friday 3 December 2021. The social media posts highlighted some of the ways access and inclusion are already part of what we do and celebrated the rights and achievements of people living with disability. The campaign included a call out for local people with lived experience to join a reference group and it highlighted some of the free resources available through the library such as the Independent Living Collection, the Reader Pen, and the modified gaming controls.

Commencement of Activities

Face to face activities are expected to come back online from 1 February 2022 subject to any State Directions to the contrary.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

All Community Services programs have, when relevant, implemented climate adaptation strategies.

Conclusion

This report provides details on the activities of the Community Services Department for the month of January 2022.

Attachments

Nil

17.6 Urban Services Activities Report - January 2022

Brief

This report provides Elected Members with information on activities within the Urban Services Division.

RECOMMENDATION

It is recommended to Council that the Urban Services Activities Report be received.

Discussion

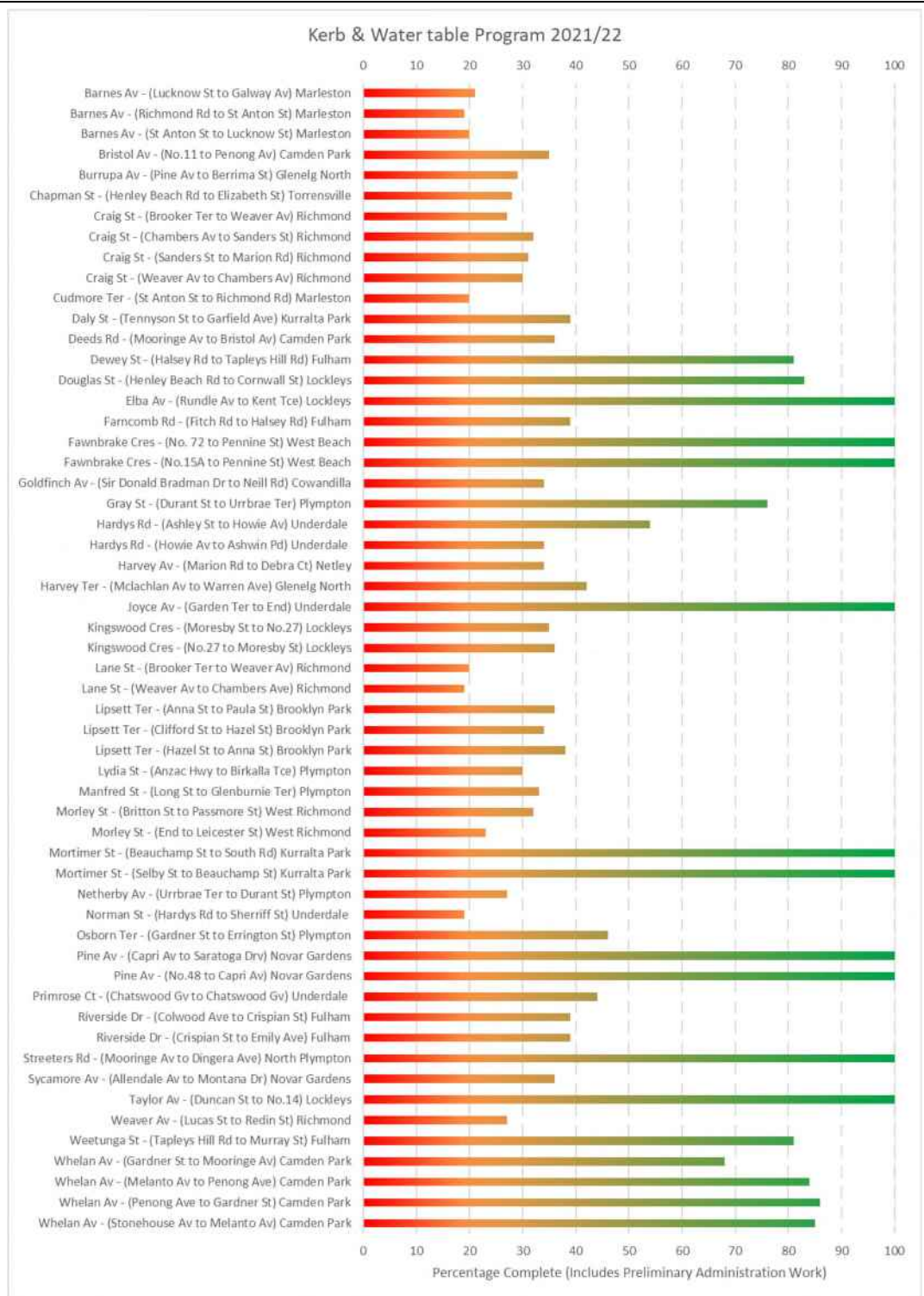
This report details the key activities of the City Assets, City Property, City Operations and City Development departments.

Special Project Work	
Breakout Creek Stage 3 redevelopment	<p>Early Works Contract has been awarded.</p> <p>Council Administration continue to work with the project partners in refinement of numerous elements associated with the final project design and Legally Binding Agreement.</p>
Stormwater Management Plan - West Torrens	<p>The Draft West Torrens Stormwater Management Plan has been finalised.</p> <p>Administration are currently developing a report and presentation that is scheduled to be presented to Council during the 3rd quarter of 2021/22 that will be seeking endorsement to go to community consultation.</p>
Packard Street, Stormwater Drainage - North Plympton	<p>Final design documentation for the tendering of these works is currently being finalised. The request for tender is scheduled to be issued in late February 2022.</p>
Admella Street and Reserve Upgrade	<p>The construction works have been awarded and construction has commenced onsite.</p> <p>Works are scheduled to be completed in late February 2022.</p>
Camden Park and North Plympton Stormwater Upgrade Investigations	<p>Investigation works on Camden Park and North Plympton catchment area have commenced.</p>
Thanet Street, Brooklyn Park	<p>Following consultation on potential upgrade option(s) for the street (including the replacement of street trees) the administration are currently undertaking detail design.</p> <p>Works are scheduled to commence during the last quarter of 2021/2022.</p>

Ballantyne Street, Thebarton	<p>Further consultation with the street residents in relation to proposed parking control changes and street trees concluded on 31 January 2022.</p> <p>Completion of the design detailing and tendering of the project works are scheduled during the third quarter of the 2021/2022 financial year.</p>
Jervois Street, Torrensville	<p>A concept plan for the upgrade of Jervois Street, Torrensville between Henley Beach Road and Carlton Parade has been developed and consultation on the proposed upgrade will be distributed during the first week in February 2022</p>

Capital Works

<p>Kerb and Gutter Program 2021/2022</p>	<p>The following graph lists the streets scheduled for the 2021 to 2022 Kerb and Gutter Program.</p> <p>Works completed during November / December 2021:</p> <ul style="list-style-type: none"> • Elba Avenue - (Rundle Avenue to Kent Terrace) Lockleys • Fawnbrake Crescent - (No. 72 to Pennine Street) West Beach • Fawnbrake Crescent - (No.15A to Pennine Street) West Beach • Streeters Road - (Mooringe Avenue to Dingera Avenue) North Plympton • Taylor Avenue - (Duncan Street to No.14) Lockleys • Joyce Avenue - (Garden Terrace to End) Underdale
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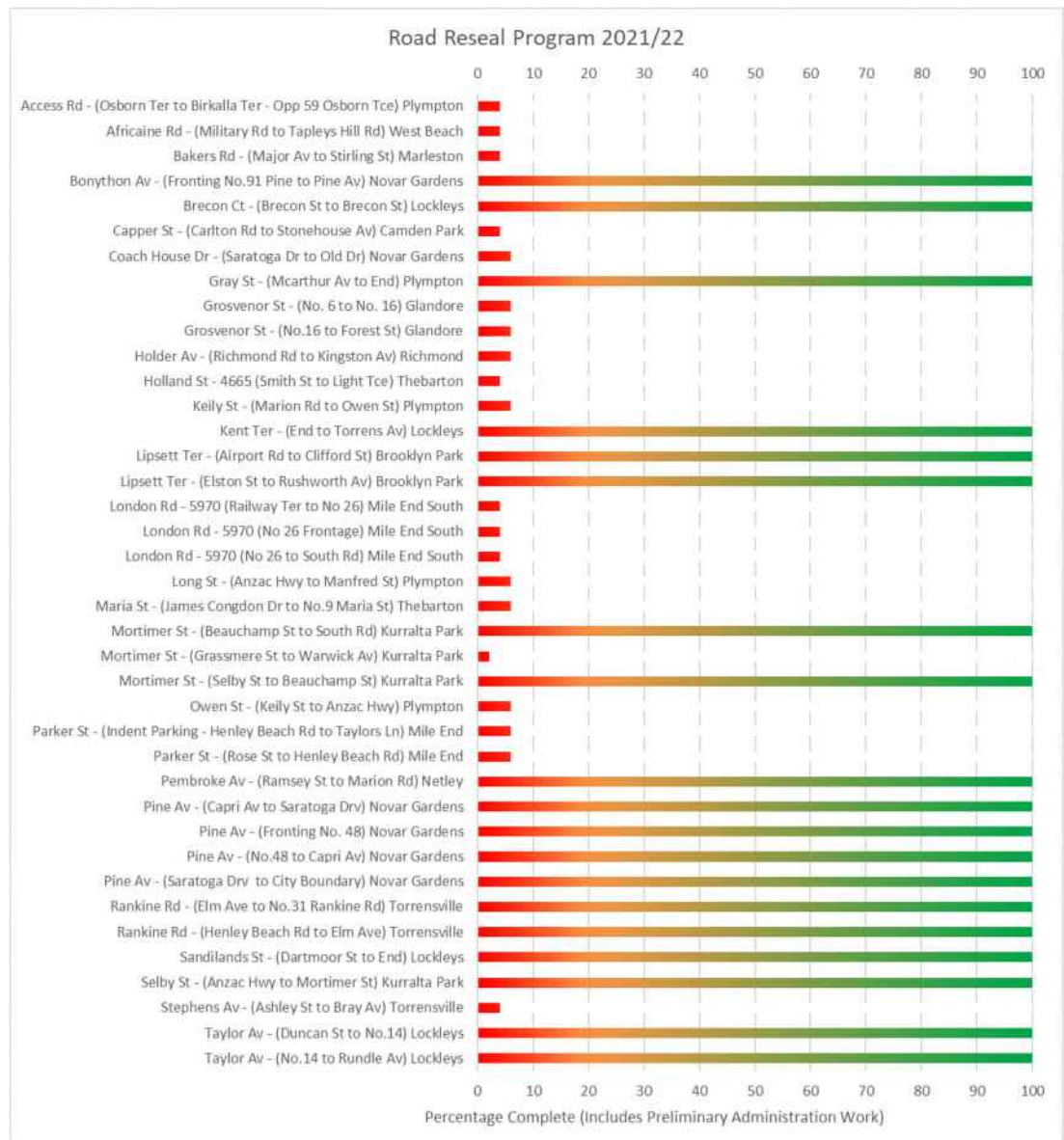


Surface Reseal Program 2021/2022

The following graph lists the streets scheduled for the 2021 to 2022 asphalt reseal program. Construction works have commenced with the preliminary works consisting of approximately 5 per cent of the works being completed.

Works completed during November/December 2021:

- Bonython Avenue - (Fronting No.91 Pine to Pine Avenue) Novar Gardens
- Pembroke Avenue - (Ramsey Street to Marion Road) Netley
- Pine Avenue - (Capri Avenue to Saratoga Drive) Novar Gardens
- Pine Avenue - (Fronting No. 48) Novar Gardens
- Pine Avenue - (No.48 to Capri Avenue) Novar Gardens
- Pine Avenue - (Saratoga Drive to City Boundary) Novar Gardens
- Taylor Avenue - (Duncan Street to No.14) Lockleys
- Taylor Avenue - (No.14 to Rundle Avenue) Lockleys



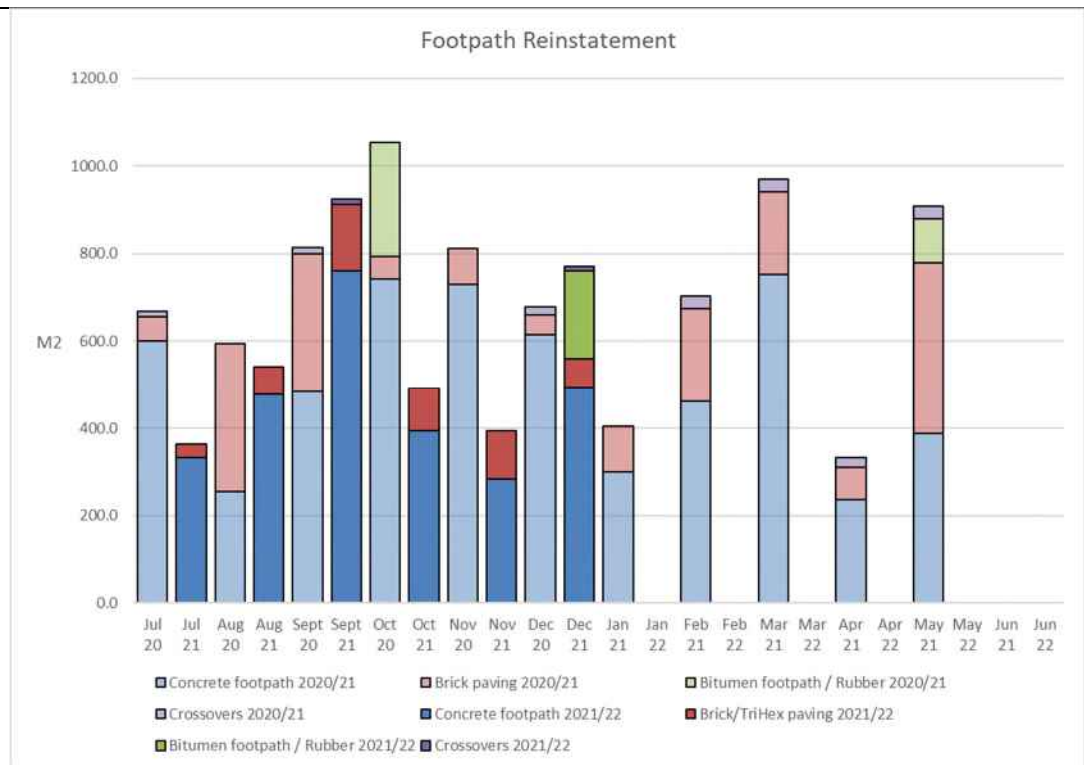
<p>Footpath Program 2021/2022</p>	<p>The following graph lists the streets scheduled for the 2021 to 2022 Footpath Program.</p> <p>Works completed during November /December 2021:</p> <ul style="list-style-type: none"> • East Street (Meyer Street to Ashley Street) Torrensville - East Side <table border="1"> <caption>Footpath Program 2021/22 - Percentage Complete</caption> <thead> <tr> <th>Street / Location</th> <th>Percentage Complete</th> </tr> </thead> <tbody> <tr> <td>Day Ave (Alexander Ave to Everard Ave) Keswick - North Side</td> <td>100%</td> </tr> <tr> <td>East St (Meyer St to Ashley St) Torrensville - East Side</td> <td>100%</td> </tr> <tr> <td>Lucknow St (Sutton Tce to Aldridge Tce) Marelston - North Side</td> <td>100%</td> </tr> <tr> <td>Rankine Rd (Torrens St to Hounslow Ave) Torrensville - West Side</td> <td>100%</td> </tr> <tr> <td>Weber St (South Rd to Ware St) Thebarton</td> <td>20%</td> </tr> </tbody> </table>	Street / Location	Percentage Complete	Day Ave (Alexander Ave to Everard Ave) Keswick - North Side	100%	East St (Meyer St to Ashley St) Torrensville - East Side	100%	Lucknow St (Sutton Tce to Aldridge Tce) Marelston - North Side	100%	Rankine Rd (Torrens St to Hounslow Ave) Torrensville - West Side	100%	Weber St (South Rd to Ware St) Thebarton	20%
Street / Location	Percentage Complete												
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Rankine Rd (Torrens St to Hounslow Ave) Torrensville - West Side	100%												
Weber St (South Rd to Ware St) Thebarton	20%												
<p>Playground Upgrade 2021/2022</p>	<p>The following list of playgrounds are scheduled for the 2021/2022 playground upgrade program. Preparation works for the program have commenced for the following:</p> <ul style="list-style-type: none"> • Westside Bikeway, Camden Park along Creslin Terrace; • Mile End Common, Mile End Playground and gym equipment; • Weigall Oval, Plympton - Corner of Urrbrae Terrace and James Street <p>Procurement for the replacement of the playgrounds is underway. Due to longer than expected timeframes because of manufacturer and delivery of the play equipment, works are not expected to be completed until June / July 2022.</p>												
<p>Reserve / Irrigation Upgrades 2021/2022</p>	<p>The progress of works associated with the 2021/2022 reserves / irrigation upgrade program are as follows:</p> <ul style="list-style-type: none"> • James Congdon Drive corner of Sir Donald Bradman Drive, Mile End - the design and documentation has now been completed for the irrigation and the larger landscaping upgrade project. Procurement has now commenced for the project. • Brownhill Creek / Adelaide Airport - Captain McKenna Bikeway (sections by bikeway). The design and documentation has been completed for the recycled pipeline extension. Discussions have been continuing with SA Water regarding the extension of the recycle water main and is now expected to be finalised by the end of February 2022. • Westside Bikeway, Camden Park - Irrigation installation along Creslin Terrace - design details are being finalised with the developer. Works are now expected to commence in March / April 2022. • Western Youth Centre / Cowandilla Reserve, Cowandilla - Irrigation upgrade for the Oval. Due to sporting commitments at the facility over summer, the expected commencement date for the project is March 2022. • Plympton Green, Plympton - Irrigation replacement and turf rejuvenation - Design/documentation has been completed and resident notification has been undertaken. Procurement has been finalised and works are to be scheduled for commencement early 2022. 												

- Memorial Gardens, Hilton - Irrigation replacement and garden rejuvenation. City Operations are preparing for consultation with relevant stakeholders. This project will be completed in combination with landscape and lighting upgrades within the Civic Centre precinct.
- Linear Park, River Torrens Autumn Avenue, Lockleys - the procurement process has been completed. Works are expected to be undertaken in the period from April / May 2022.

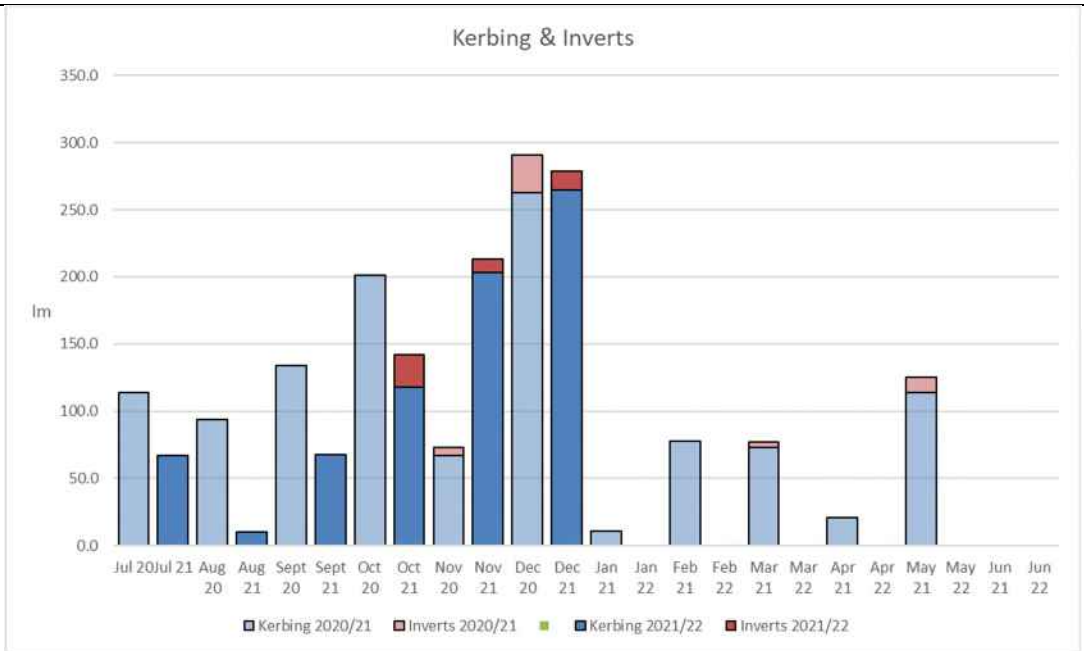
Pedestrian Shared Path Lighting Project(s) - 2021 / 2022

- Captain McKenna Bikeway - The installation of new lighting (for the third and final stage) for the pedestrian pathway along the Brownhill Creek / Adelaide Airport has commenced in January and is expected to be completed in April/May 2022.
- Civic Centre Precinct - Planning and design is continuing on the replacement of the lighting within the reserve and car parking areas Civic Centre / Hamra Library.

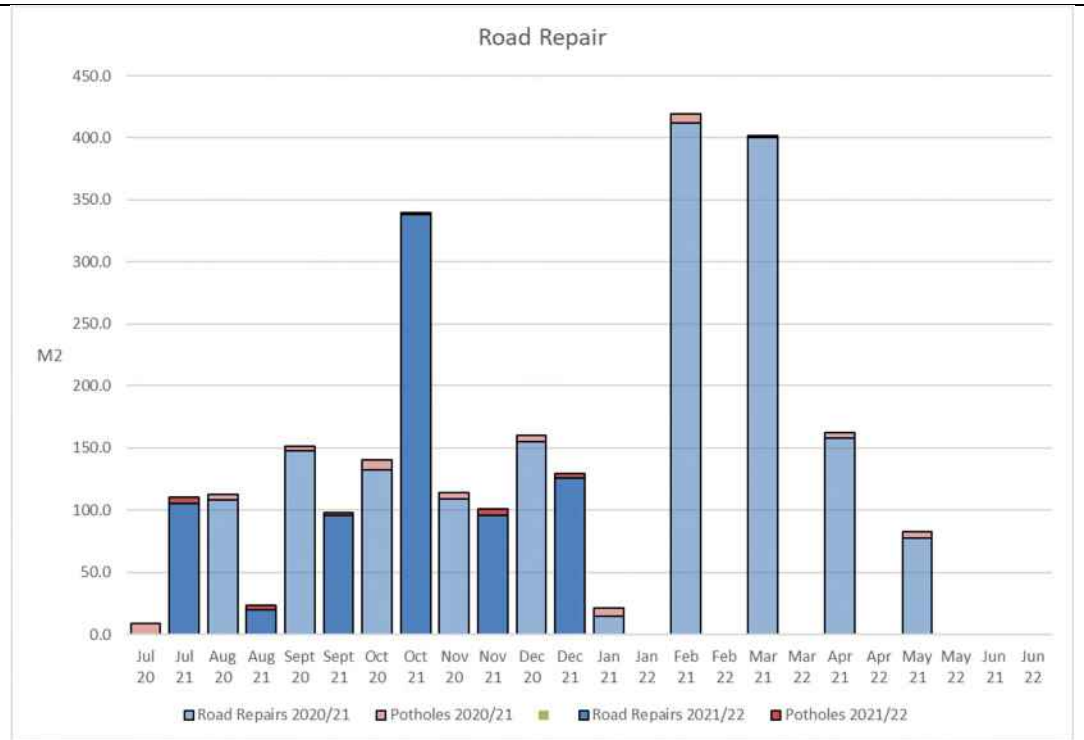
Footpath Re-instatement



Kerb and Watertable / Invert Re-instatement

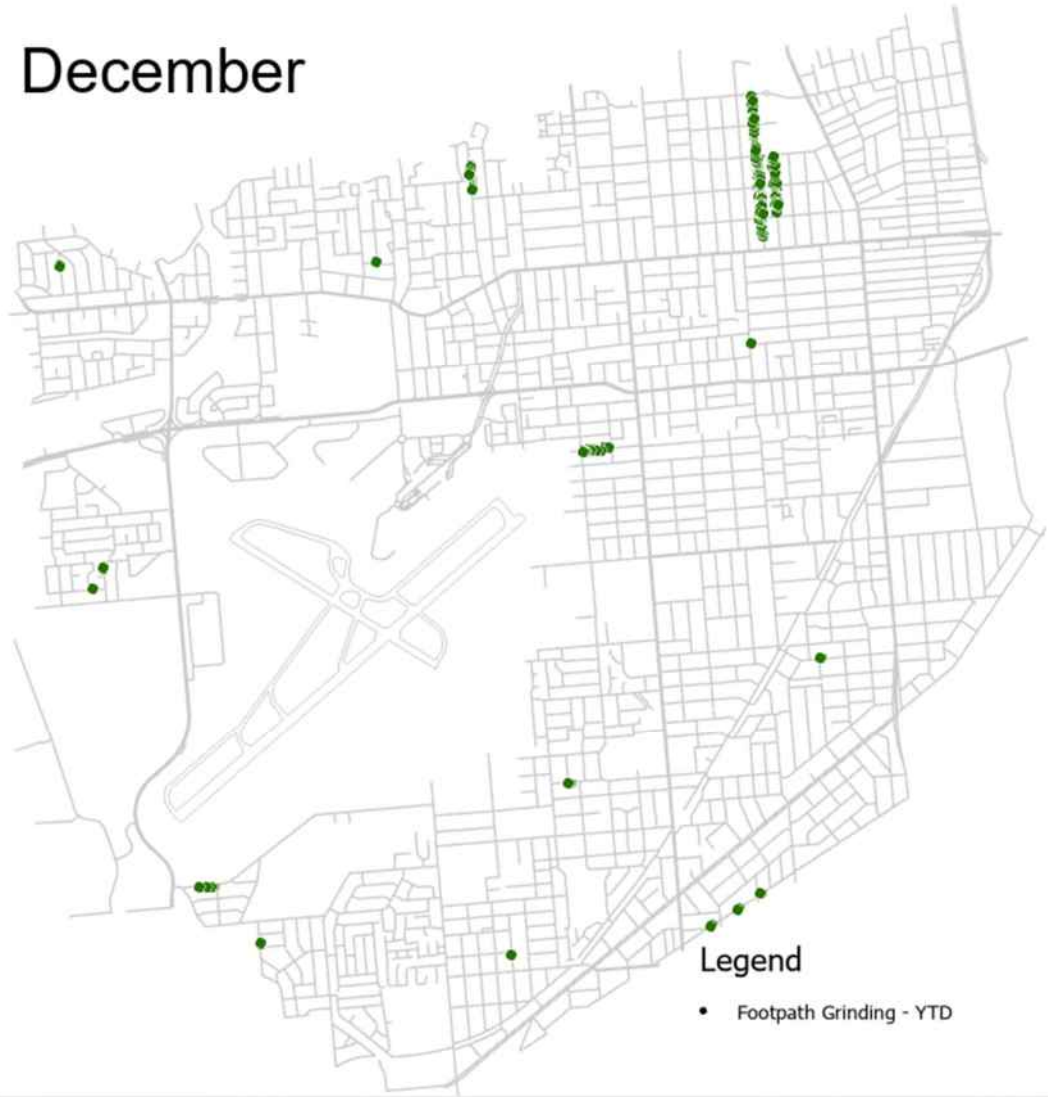


Road Repair and Potholes



Footpath Grinding Program

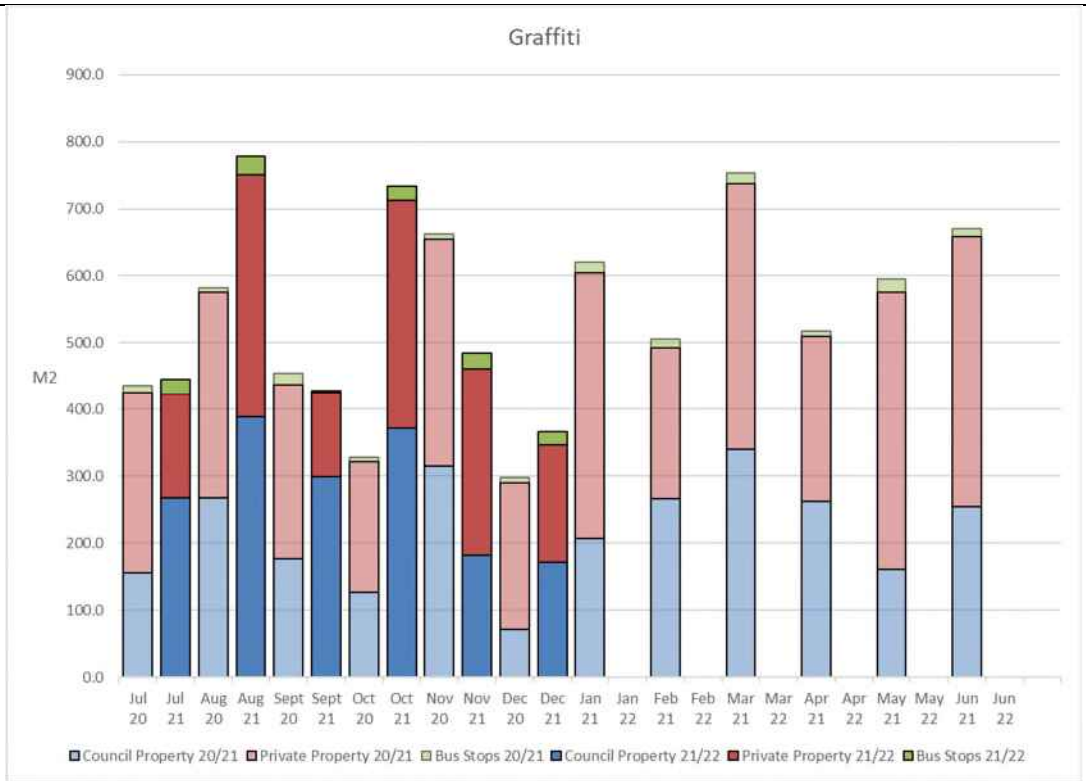
December



Legend

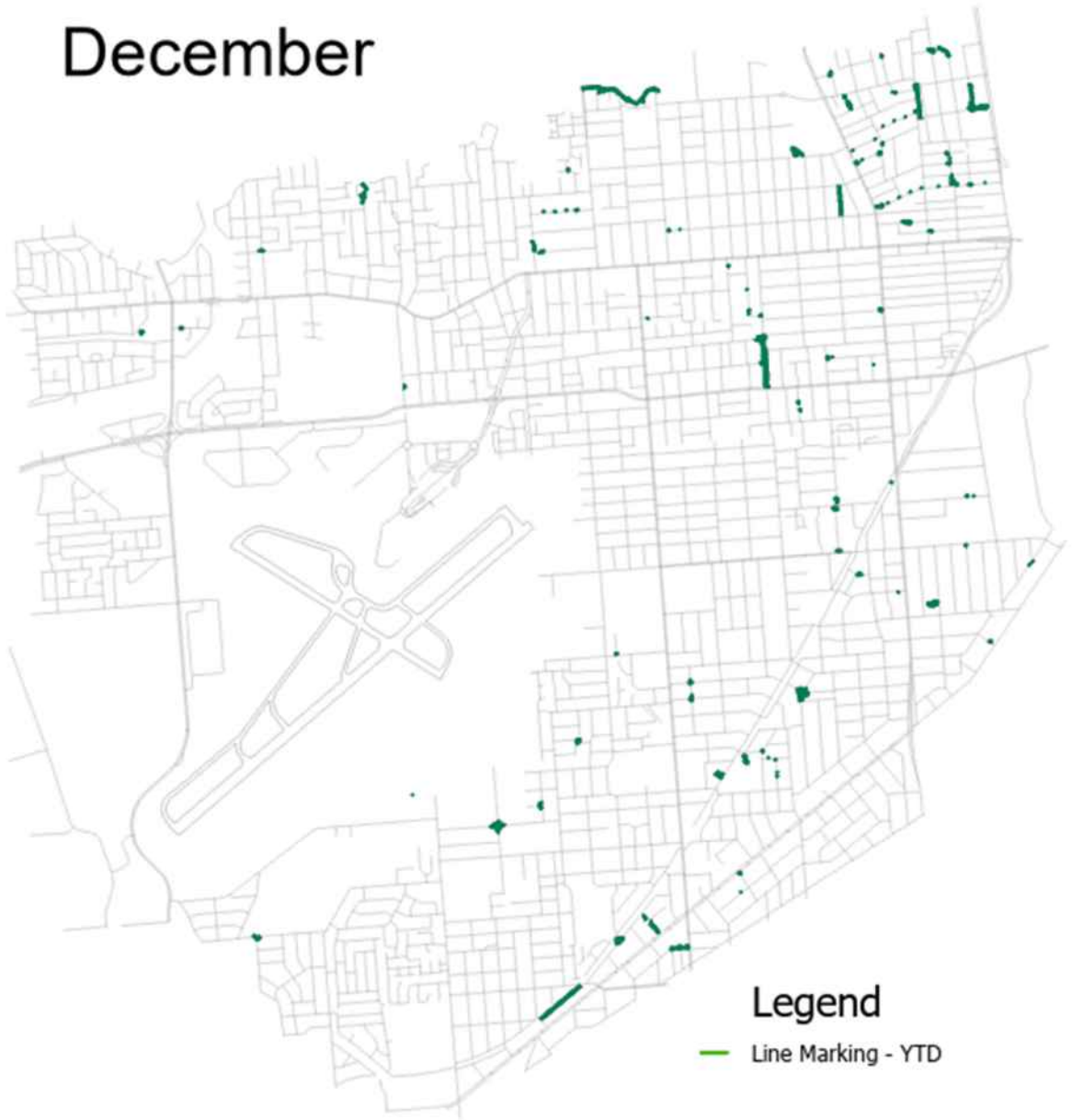
- Footpath Grinding - YTD

Graffiti Removal



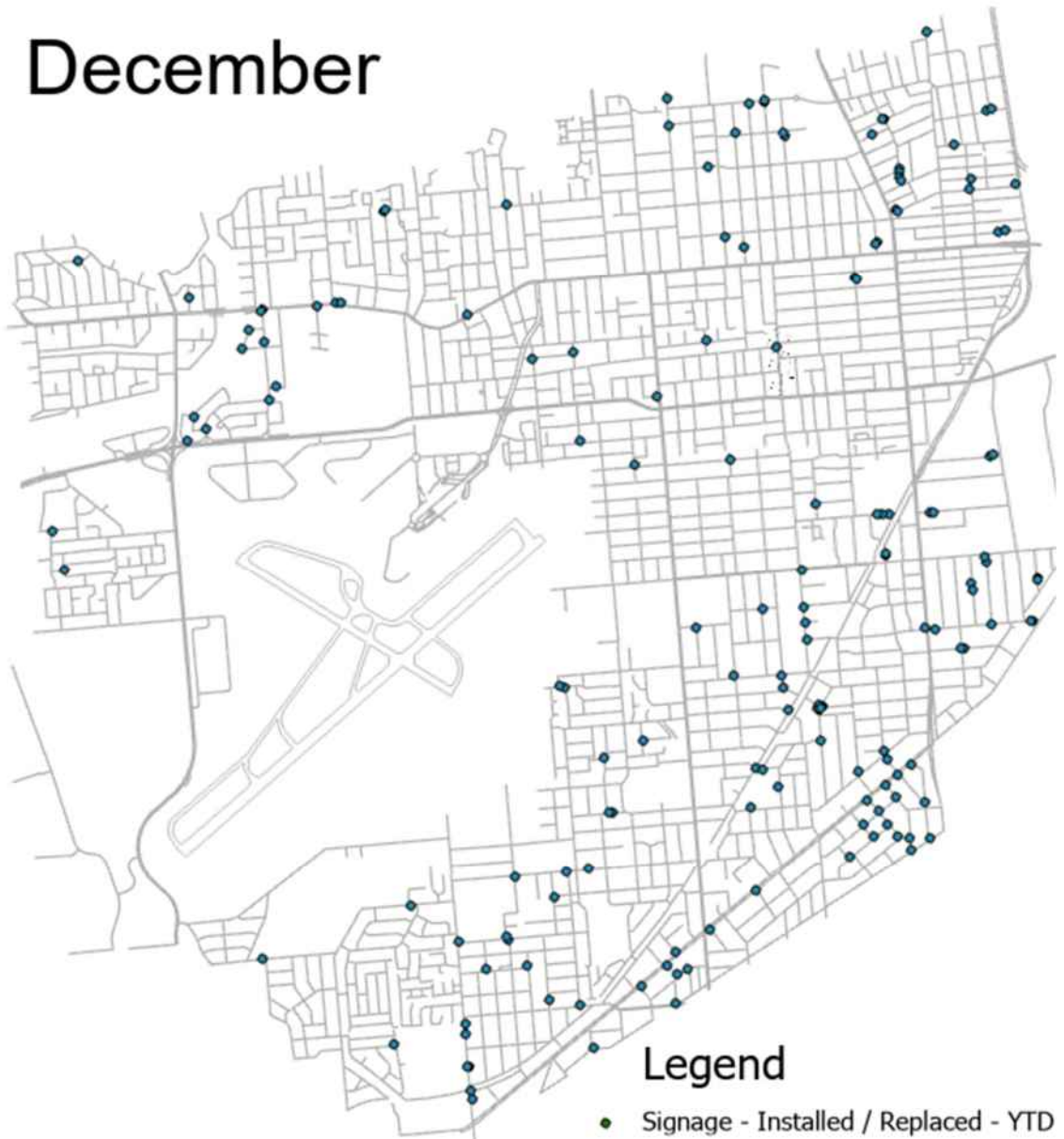
December

Line Marking

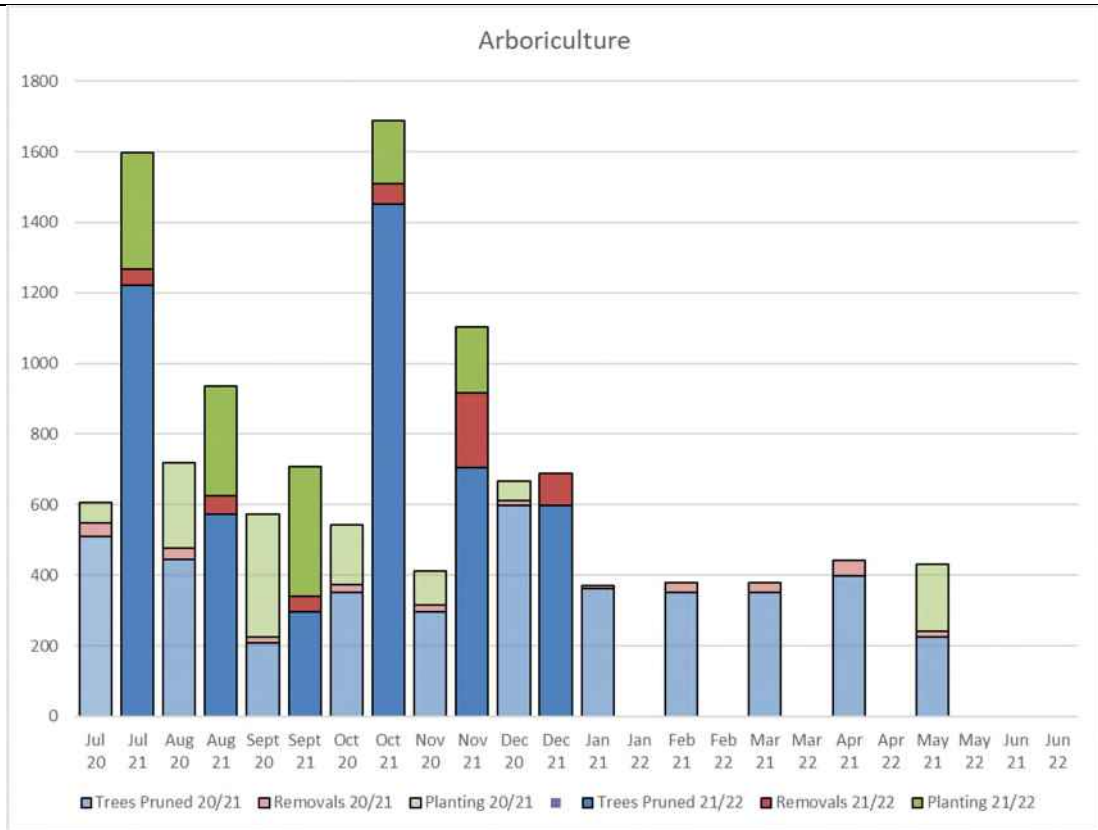


Sign repairs and new installations

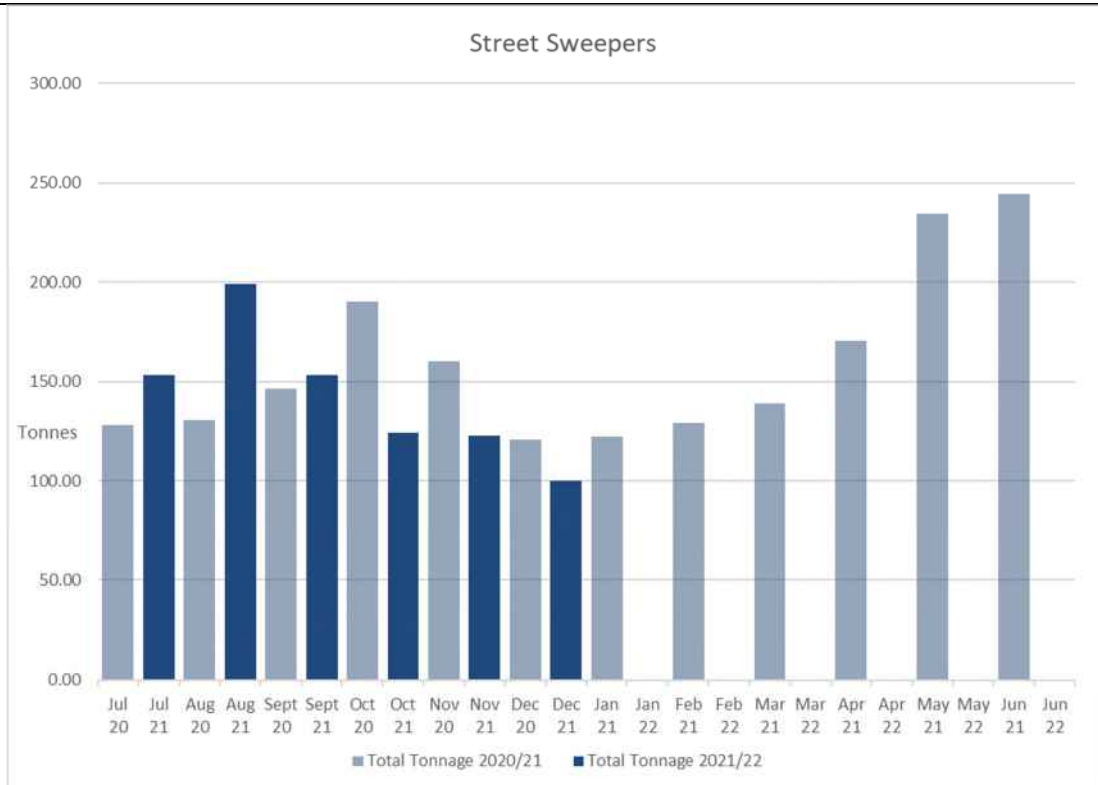
December



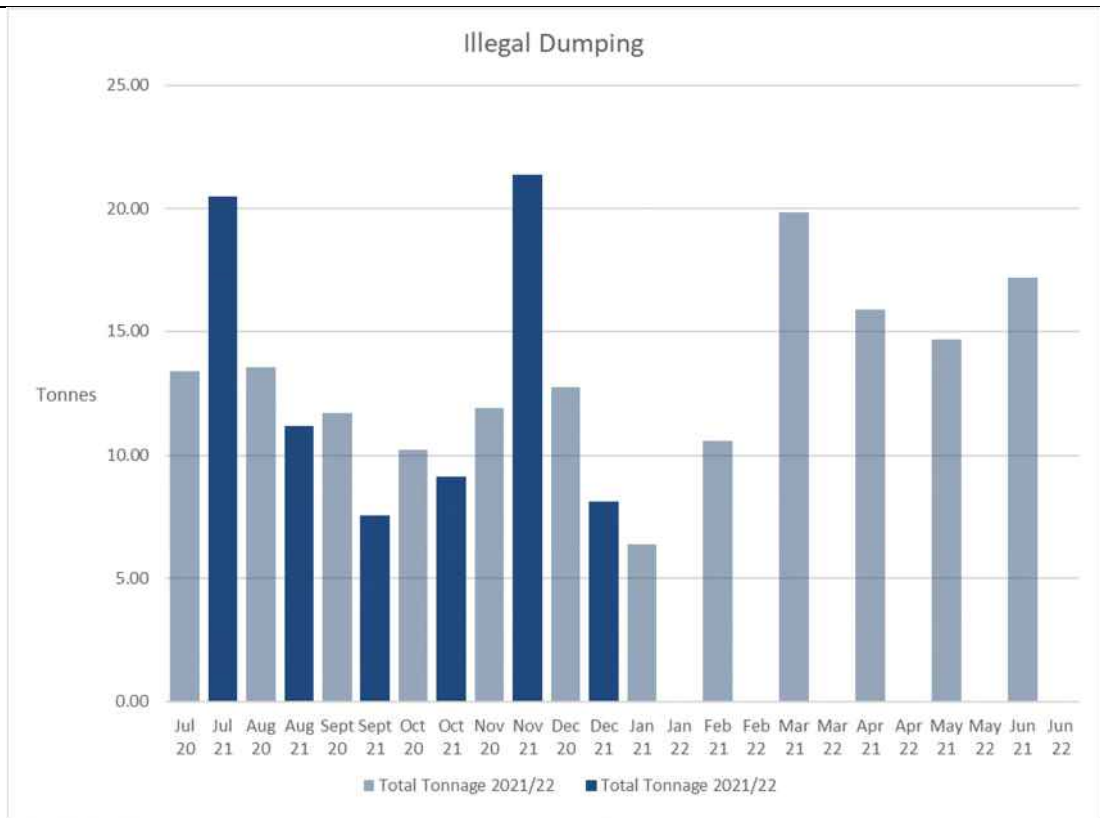
Arboriculture



Street Sweeper

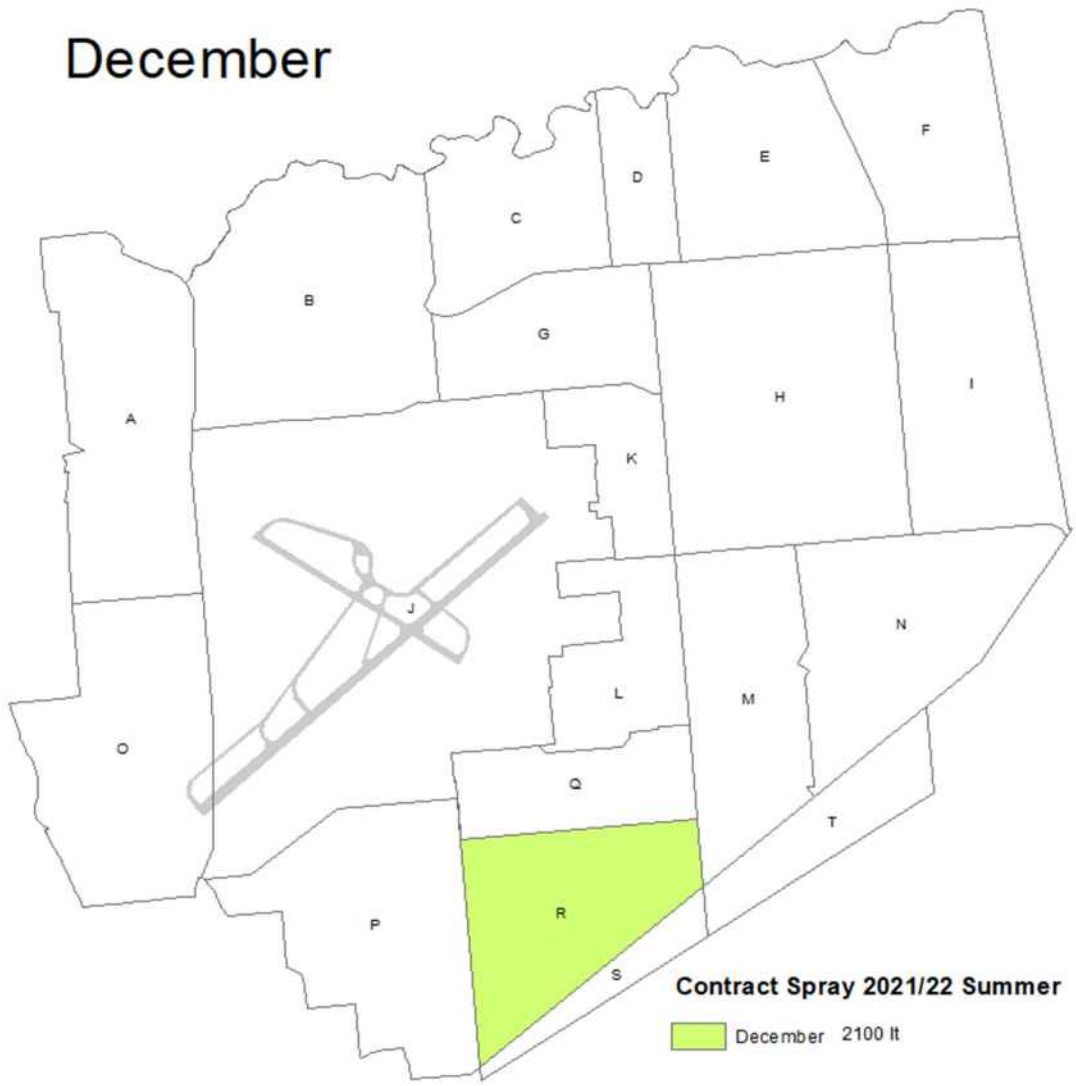


Street Rubbish Collection



Contract Weed Spraying

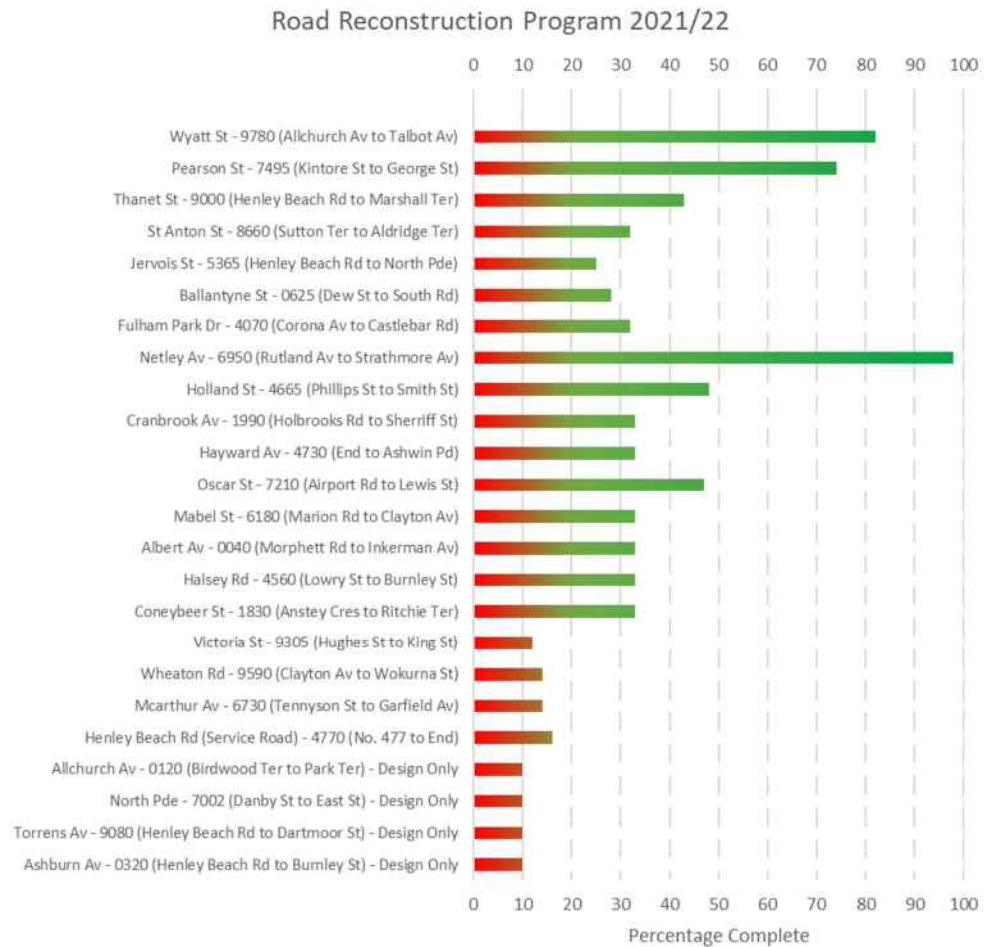
December



Capital Works

Road Reconstruction Works

The progress of works associated with the 2021/2022 Road Reconstruction Program are as follows:



Surveying and development of concept designs has commenced for all road reconstruction projects for 2021/22.

The construction works for Netley Avenue, Lockleys (Rutland Avenue to Strathmore Avenue) were completed in December 2021.

The kerbing works for Wyatt Street, North Plympton (Allchurch Avenue to Talbot Avenue) have been completed. Road pavement works have been deferred until 2022 following the completion of the Packard Street Drainage Upgrade.

The kerbing works for Pearson Street, Thebarton (Kintore Street to George Street) have been completed. Road pavement works are scheduled for early 2022.

Surveying and development of concept designs have commenced for the following projects which are scheduled for construction in 2022/23, subject to budget approvals.

- Ashburn Avenue - 0320 (Henley Beach Road to Burnley Street)
- Torrens Avenue - 9080 (Henley Beach Road to Dartmoor Street)
- North Parade - 7002 (Danby Street to East Street)
- Allchurch Avenue - 0120 (Birdwood Terrace to Park Terrace)

Traffic Projects and Parking Management

<p>Novar Gardens/Camden Park LATM</p>	<p>The construction of a roundabout at the junction of Bonython Avenue and McCann Avenue has been completed.</p> <p>The following traffic control device designs are currently being finalised:</p> <ol style="list-style-type: none"> 1. Roundabout at the intersection of Bonython Avenue and Shannon Avenue. 2. Bonython Avenue extension of Bicycle and Parking lane. <p>The construction works associated with the installation of the centre median blister island on Saratoga Drive was completed in January 2022.</p> <p>The construction works associated with the installation of the flat top road humps on Coorilla Avenue has been awarded to a contractor. Works are scheduled to commence early March 2022.</p>																																				
<p>Richmond/Mile End LATM</p>	<p>The LATM report and the recommended projects have been endorsed by Council for implementation.</p> <p>Administration will engage the community for consultation of the endorsed LATM projects in late February 2022.</p> <p>Administration will also begin to scope up all identified LATM projects and initiate concept design and direct consultation with affected residents for construction in 22/23 FY.</p> <p>These projects are shown below:</p> <table border="1" data-bbox="411 1182 1445 2054"> <thead> <tr> <th>Item</th> <th>Recommended Road Projects</th> <th>Cost Estimate (\$ (+/- 25%))</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Speed humps along entire length of Elizabeth Street</td> <td>180,000</td> </tr> <tr> <td>2</td> <td>Line marking and Pavement bars on Tarragon Street approach</td> <td>2,500</td> </tr> <tr> <td>3</td> <td>Roundabouts at Hounslow Avenue/Thomas Street & Hounslow Avenue/Wilson Street</td> <td>320,000</td> </tr> <tr> <td>4</td> <td>No right turn from Bagot Avenue into Roebuck Street (7am - 9 am, Monday to Friday)</td> <td>1,000</td> </tr> <tr> <td>5</td> <td>Half Road Closure on Bagot Avenue and No Right Turn to Henley Beach Road from Bagot Avenue - peak periods only (subject to further consultation with residents of adjacent streets).</td> <td>10,000</td> </tr> <tr> <td>6</td> <td>Sharrow line marking on the entire length of Roebuck Street</td> <td>5,000</td> </tr> <tr> <td>7</td> <td>Sharrow line marking on Bagot Avenue (between Hounslow Avenue and Henley Beach Road)</td> <td>2,500</td> </tr> <tr> <td>8</td> <td>Line marking delineation at Ebor Avenue / Halifax Street / Darebin Street</td> <td>5,000</td> </tr> <tr> <td>9</td> <td>Install missing link bicycle lane at Kingston Avenue at junction with Deacon Avenue</td> <td>3,000</td> </tr> <tr> <td>10</td> <td>Pavement bars at Marion Road / Craig Street</td> <td>2,500</td> </tr> <tr> <td>11</td> <td>Pavement bars at Marion Road / Shierlaw Street</td> <td>2,500</td> </tr> </tbody> </table>	Item	Recommended Road Projects	Cost Estimate (\$ (+/- 25%))	1	Speed humps along entire length of Elizabeth Street	180,000	2	Line marking and Pavement bars on Tarragon Street approach	2,500	3	Roundabouts at Hounslow Avenue/Thomas Street & Hounslow Avenue/Wilson Street	320,000	4	No right turn from Bagot Avenue into Roebuck Street (7am - 9 am, Monday to Friday)	1,000	5	Half Road Closure on Bagot Avenue and No Right Turn to Henley Beach Road from Bagot Avenue - peak periods only (subject to further consultation with residents of adjacent streets).	10,000	6	Sharrow line marking on the entire length of Roebuck Street	5,000	7	Sharrow line marking on Bagot Avenue (between Hounslow Avenue and Henley Beach Road)	2,500	8	Line marking delineation at Ebor Avenue / Halifax Street / Darebin Street	5,000	9	Install missing link bicycle lane at Kingston Avenue at junction with Deacon Avenue	3,000	10	Pavement bars at Marion Road / Craig Street	2,500	11	Pavement bars at Marion Road / Shierlaw Street	2,500
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	13	Pavement bars at Marion Road / Bickford Street	2,500
	14	Pavement bars at Marion Road / Lucas Street	2,500
Marlestone / Keswick / Kurralta Park / North Plympton / Ashford	<p>The second working party meeting was held on 6 December 2021 to discuss the recommended projects and concepts. All the concepts and interventions that were presented to the elected members were agreed mutually to by the working party.</p> <p>Subsequently, the Administration will finalise the draft LATM solutions for community consultation during the 3rd Quarter of the 21/22 financial year.</p>		

Property and Facilities

Richmond Oval Masterplan and Redevelopment	<p>An update report on this project was provided to the City Facilities and Waste Recovery General Committee Meeting held 23 November 2021.</p> <p>A Community Day was held on Saturday 27 November 2021 from 9.30am until 11am at Premiership Park and the feedback gathered through the consultation process will guide the next stages of the proposed upgrade to Richmond Oval.</p> <p>A further report will be provided to the next City Facilities and Waste Recovery General Committee Meeting on 22 March 2022 detailing the consultation feedback and project update.</p> <p>The procurement process has been finalised for the first stage of the project and works are now scheduled to commence in February 2022. Elements of this project is funded through the Local Road Community Infrastructure program and are required to be completed by the end of June 2022.</p>
Apex Park - Redevelopment, Stage 2	<p>An update report was provided to the City Facilities and Waste Recovery General Committee Meeting held 23 November 2021.</p> <p>The procurement process has been finalised for the first part (civil / bulk earthworks) of the project and the works have now commenced on site.</p> <p>The design / documentation for the second part (landscaping / playspace / BMX track) of this staged project is nearing finalisation, with procurement to follow the completion of the documentation.</p> <p>The grant funding conditions require this stage of the project to be completed by December 2022.</p>

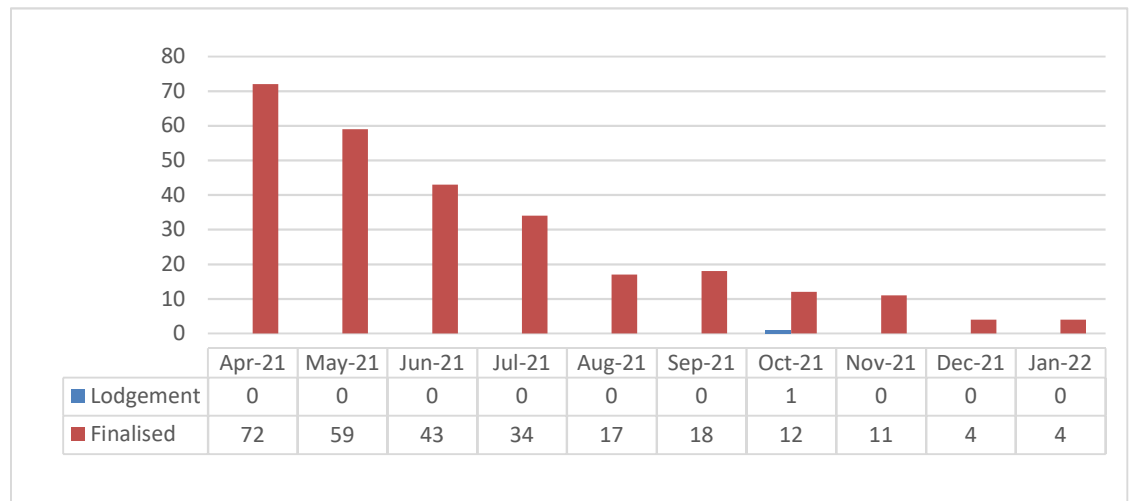
Development Assessment	
Development Applications	
Planning Reform	<p>PlanSA continues to make fortnightly updates and enhancements to the ePlanning Portal to improve workflow efficiencies, user interface, and resolve ongoing system errors. The PlanSA Portal does not currently integrate with Council's internal systems. Until this integration is implemented some reporting functions will be affected.</p> <p>City Development staff previously participated in PlanSA's reporting working group however PlanSA have placed this working group on hold at this time. The Assessment Manager has attended a number of meetings with PlanSA and the LGA regarding concerns with the PlanSA Portal.</p> <p>Further changes to the <i>Planning, Development and Infrastructure (General) Regulations 2017</i> were introduced on 16 December 2021, including:</p> <ul style="list-style-type: none"> • Revised Certificate of Occupancy requirements • Reintroducing a expiation for Enforcement Notices • Adding details of soft landscaping and the percentage of the site that is pervious to water to information required to be included in new applications • Clarification on operative date of consents • Clarification on referrals for land division applications • Updated Decision Notification Form • Updated Development Application Form • Other miscellaneous changes.
COVID-19 State Emergency	<p>Following the return to COVID Level 3 Restrictions, the January CAP meeting was an online meeting arrangement with CAP Members, staff, applicants, representors and the public gallery participating via video conferencing.</p> <p>The rostered Duty Planner and Duty Building Officers are currently operating remotely (via phone, email and tele-conference) and face-to-face on a 'by appointment basis' through current CWT COVID Level 4 restrictions.</p>

Lodgments and Decisions

As at 3 February 2022, a total of 1369 applications had been submitted in the PlanSA Portal in the City of West Torrens area under the *Planning, Development and Infrastructure Act 2016* (PDI Act). Of these 1137 have completed the lodgement (verification) process. The approved applications have an estimated development cost of \$143.10 million.

Note: At this time the PlanSA Portal does allow for monthly reporting on lodgements and decisions information. Therefore a time series chart has not been provided at this time.

Four (4) applications were finalised in January 2022 under the *Development Act 1993*.



Note: 'Lodgement' relates to the number of new development application lodged during the month which is represented by the number of new development application numbers issued (including variation applications). 'Finalised' relates to the number of decision notification forms issued during the month and may including decisions relating to development plan consent, land division consent, building rules consent and development approval. This includes consents issued by both Council and private certifiers.

Planning Assessment

Assessment ERD Court Appeals

There is one (1) new appeal since last month's report.

- An appeal against CAP's decision for DA211/279/2021 for "Demolition of existing buildings and construction of 19 two-storey dwellings with common driveway access and associated landscaping." at 5 Palmyra Avenue, Torrensville.

There are no ongoing appeals since last month's report.

There is one (1) finalised appeal since last month's report.

- An appeal against a deemed consent notice for DA21017100 for "*Removal of significant Eucalyptus camaldulensis (river red gum) tree from the front of the property*" at 14 Rowells Road, Lockleys. The appeal has been discontinued and Development Approval has been issued.

There is one (1) ongoing appeal against SCAP decisions within the City of West Torrens area. Compromise plans have been lodged with SCAP but are yet to be tabled at a future SCAP meeting:

- To refuse an application for a multi-storey mixed use development, incorporating commercial tenancy, 2 storey car park, 9-storey residential flat building, four x 3-storey residential flat buildings and car parking at 79 Port Road, Thebarton.

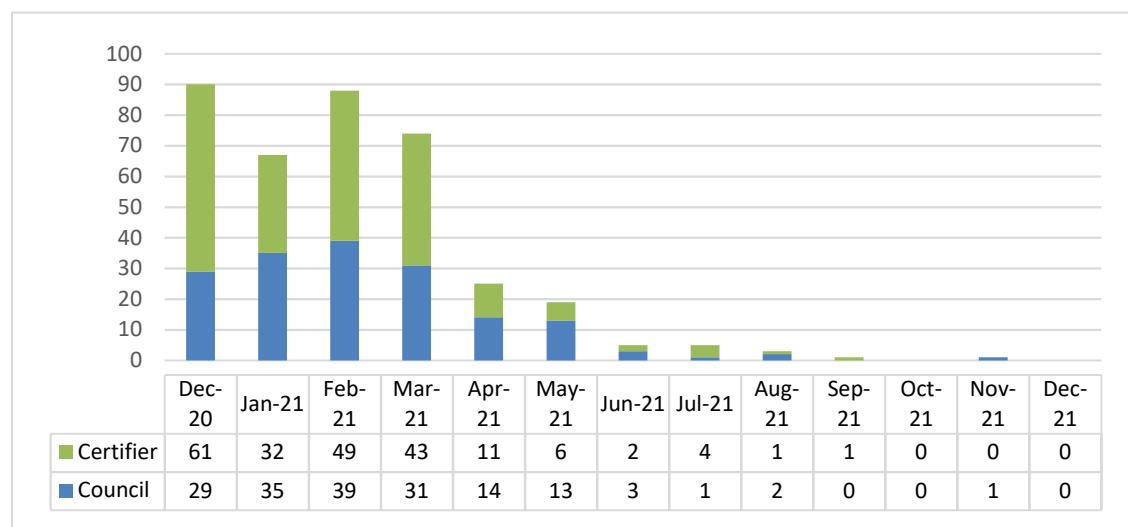
Building Rules Assessment

Building Rules Consent issued By Relevant Authority

One-hundred and fifty-four building rules consents have been assessed by Council under the PDI Act since March 2021.

Note: At this time the PlanSA Portal does allow for monthly reporting on building rules consent information. Therefore a time series chart has not been provided at this time.

No building rules consent were issued in January 2022 under the *Development Act 1993*.



Note: Building Rules Consents are assessed by Council or private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.

PDI Assessment Timeframes

PDI Assessment Timeframes
(March 2021 - 3 February 2022)

Consent	Pathway	Average days
Building Consent	Accepted	2
	Deemed to Satisfy	4
	Performance Assessed	4
Planning Consent	Accepted	9
	Deemed to Satisfy	4
	Performance Assessed	18
Land Division Consent	Deemed to Satisfy	4
Planning and Land Division Consent	Performance Assessed	34

Note: At this time the PlanSA Portal does not allow for monthly reporting on assessment timeframe information and does not provide this data for specific relevant authority. The accuracy of this information is currently unable to be verified as the raw data is not made available to Council.

Community advice and education

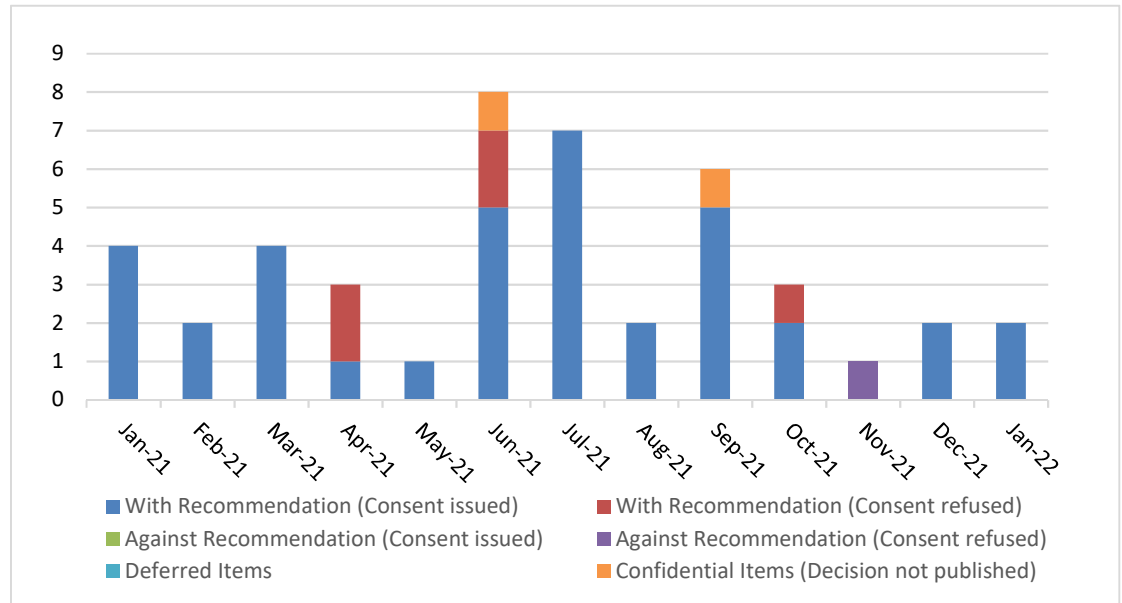
Pre-lodgment advice	<p>Rostered Duty Planner and Duty Building Officers are available to answer preliminary pre-lodgement and general enquiries during Service Centre opening hours.</p> <p>Advice is provided to the general public and applicants via the phone, email and in person at the Service Centre.</p> <p>The Administration participates in DPTI's Pre-lodgement case management service for development five storeys or more in height within the Urban Corridor Zone.</p>																						
PDI Act Public notification	<p>Two (2) applications for planning consent were notified in January 2022 under the <i>PDI Act 2016</i>.</p> <p><i>Note: At this time the PlanSA Portal does accurately capture all applications that have commenced public notification, and this data is compiled manually. Therefore a time series chart has not been provided at this time.</i></p>																						
Development Act Category 3 Public notification	<p>Zero (0) Category 3 application were notified in January 2022 under the <i>Development Act 1993</i>.</p> <div style="text-align: center;"> <table border="1" style="margin: 10px auto;"> <thead> <tr> <th>Month</th> <th>Apr-21</th> <th>May-21</th> <th>Jun-21</th> <th>Jul-21</th> <th>Aug-21</th> <th>Sep-21</th> <th>Oct-21</th> <th>Nov-21</th> <th>Dec-21</th> <th>Jan-22</th> </tr> </thead> <tbody> <tr> <td>Count</td> <td>0</td> <td>3</td> <td>1</td> <td>2</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> </div>	Month	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Count	0	3	1	2	0	0	0	0	0	0
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Council Assessment Panel

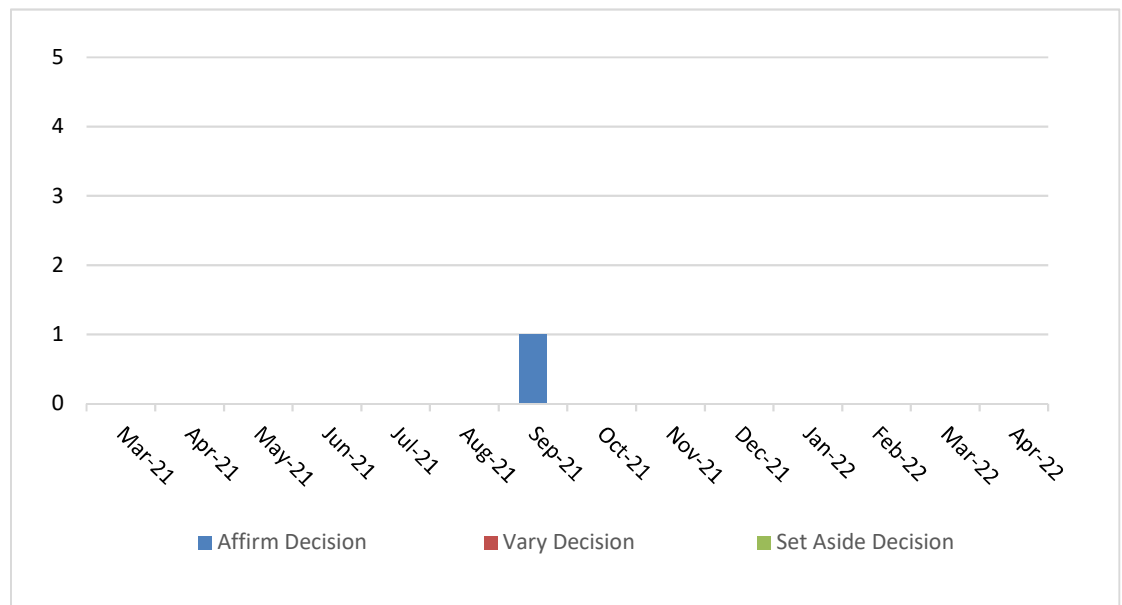
The Council Assessment Panel (CAP) held a meeting on Tuesday 18 January 2022 via an electronic platform (Zoom) for all attendees, including the public gallery.

The February CAP meeting has been cancelled and the next CAP meeting will be held on Tuesday 8 March 2022.

Council Assessment Panel Decisions on Planning Consent Applications



Council Assessment Panel Decisions on Review of Assessment Manager Decisions (PDI Act)



Note: For planning consent applications where the Assessment Manager is the relevant authority, the PDI Act introduces a new avenue of appeal for applicants as an alternative to appealing to the ERD Court. Applicants may seek a review of a prescribed decision of the Assessment Manager by the Council Assessment Panel.

The CAP has adopted a [Review of Decision of Assessment Manager Policy](#) to guide this process. The CAP consider applications for review at its monthly meetings.

Referrals from other statutory agencies

Council is a statutory referral agency for some applications that are assessed by other agencies, including State Commission Assessment Panel (SCAP), Minister for Planning, Governor of South Australia (under the *Development Act 1993*) and Adelaide Airport Limited (*Airports Act 1996*).

Council is also informally referred applications for development five storeys or more in height within the Urban Corridor Zone that are assessed by SCAP.

Please refer to the Assessment Appeals section for two SCAP appeals currently before the ERD Court.

Service improvements

Work has continued on a suite of business improvement initiatives including:

- Implement a new Development Application form following a new version of the form being published in the Government Gazette.
 - Introduce new changes to the Certificate of Occupancy process as a result of changes to the PDI (General) Regulations.
 - Implement new process for allocation of applications submitted by Council as a result of new legal advice relating to the Relevant Authority and Accredited Professionals.
 - Introduce new dashboards for tracking swimming pool inspections.
 - City Development staff also continue to participate on external working groups with PlanSA on process and reporting improvements for the PlanSA Portal, and report process issues and enhancements to the PlanSA Service Desk. PlanSA have put most working groups on hold at this time. However Council staff have recently attended a DA Lite workshop for a backup read only version of the PlanSA Portal.
-

Development compliance

Compliance Requests

Sixteen (16) new development compliance requests were received in January 2022. Thirteen (13) development compliance requests were resolved within the month and four (4) requests were resolved from a previous month in January 2022. At the end of January there were twenty-five (25) ongoing development compliance requests.

Month / Year	No of Requests Received	Requests resolved within the month	Requests resolved from previous months	Total Ongoing Actions
Dec 2020	26	20	6	41
Jan 2021	16	14	2	42
Feb 2021	28	19	18	33
March 2021	19	14	8	30
April 2021	29	23	1	35
May 2021	20	15	9	27
June 2021	22	19	3	27
July 2021	26	13	2	38
Aug 2021	20	12	6	29
Sept 2021	25	21	7	26
Oct 2021	25	14	3	33
Nov 2021	26	20	3	36
Dec 2021	20	18	3	35
Jan 2022	16	13	4	25

Note: Compliance actions include investigating potential use of properties for activities that haven't been approved, approval conditions that may have been breached or buildings being constructed without the required approvals.

Enforcement Action

Zero (0) enforcement notice were issued in January 2022. No emergency orders were issued in January 2022.

There were no new, ongoing or finalised court matters as at 3 February 2022.

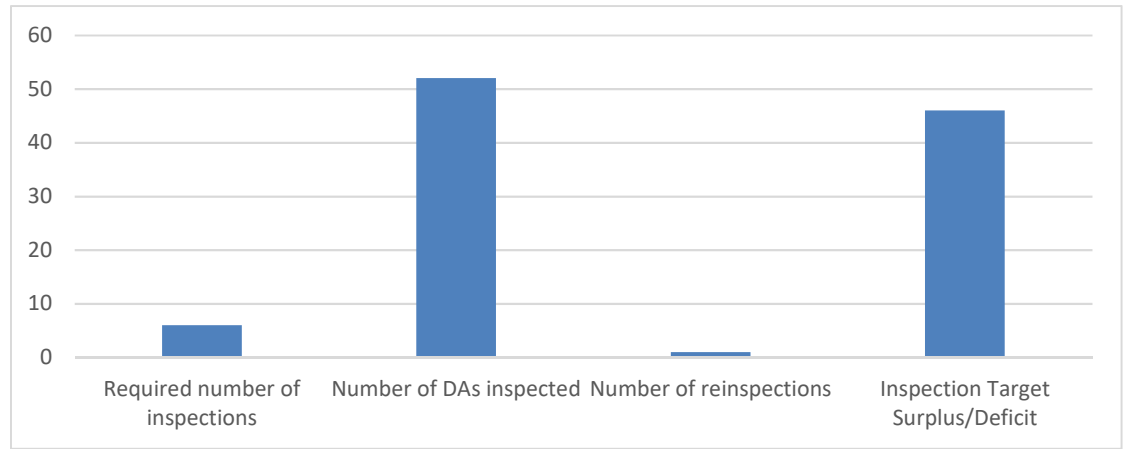
Month / Year	Enforcement Notice Issued	Emergency Order Issued
Jan 2021	1	1
Feb 2021	1	-
March 2021	1	-
April 2021	1	-
May 2021	-	-
June 2021	1	-
July 2021	-	-
Aug 2021	-	-
Sept 2021	-	-
Oct 2021	-	1
Nov 2021	-	1
Dec 2021	1	1
Jan 2022	-	-

Note: Section 213 enforcement notices are the first stage of prosecution for unapproved development. Section 155 emergency orders are the first stage of prosecution for unsafe buildings.

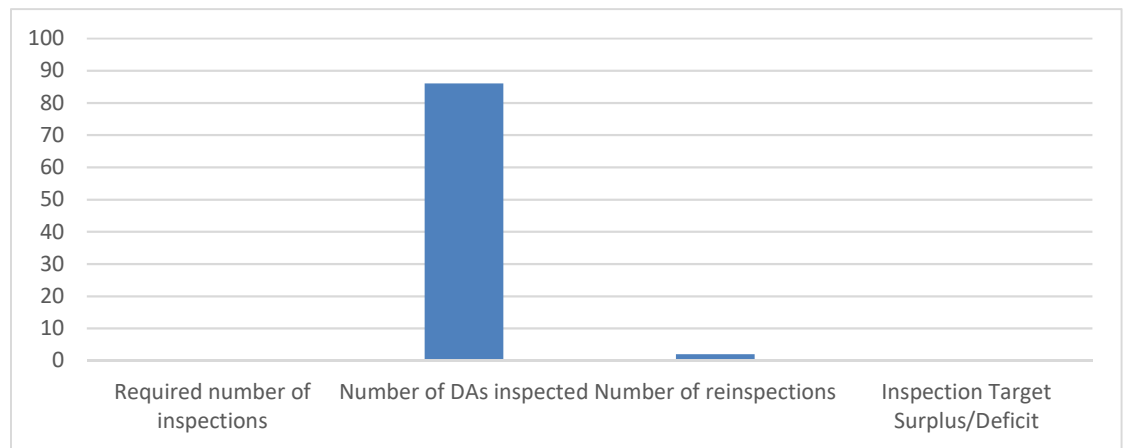
Building compliance inspections

Council's Building and Swimming Pool Inspection Policy sets out the minimum number of inspections required to be undertaken during the year.

Development Act Building Inspections
(July 2021 - January 2022)

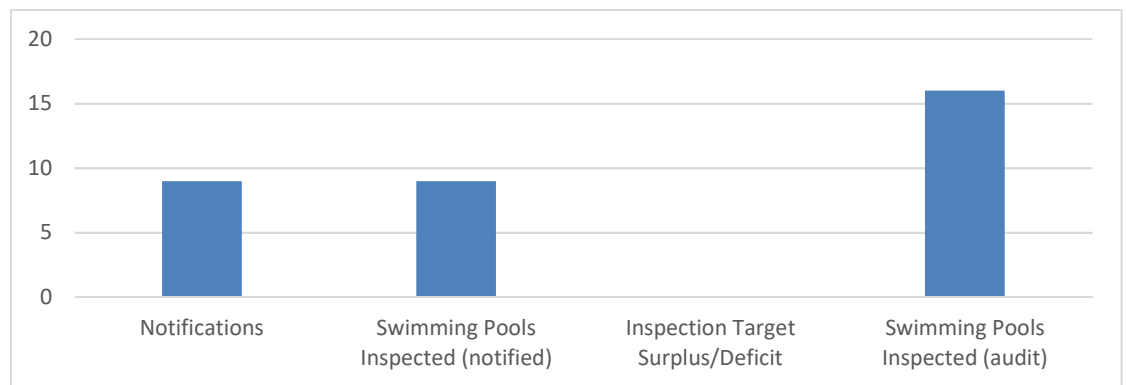


PDI Act Building Inspections
(March 2021 - 3 February 2022)

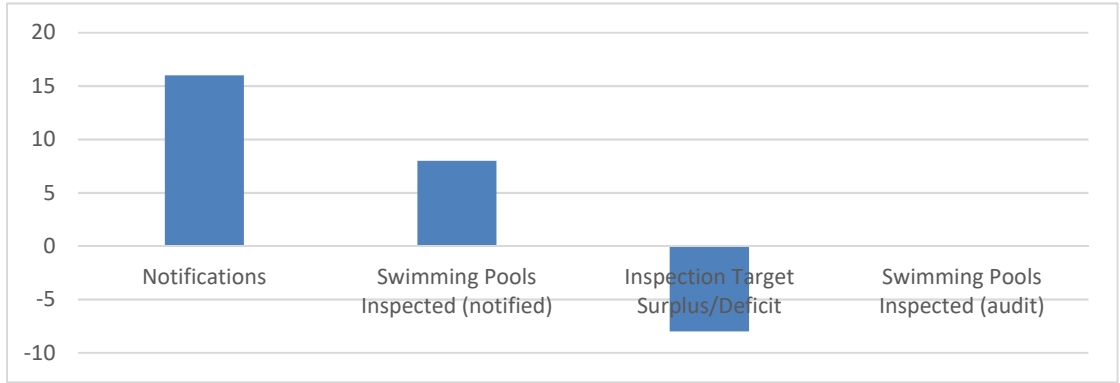


Note: At this time the PlanSA Portal does not accurately capture the required number of inspections so the inspection target cannot be accurately identified, therefore these fields have been left blank.

Development Act Swimming Pool Inspections
(March 2021 - January 2022)



PDI Act Swimming Pool Inspections
(July 2021 - 3 February 2022)



Note: At this time the PlanSA Portal does not allow for reporting on the number of satisfactory or unsatisfactory inspections. The PlanSA Portal Notifications function is limited and so incomplete notifications are still recorded as complete notifications at this time.

Note: The State Planning Commissions' Practice Direction 8 - Inspection Policy for Swimming Pools requires that a minimum number of approved buildings and notified swimming pools are inspected for compliance with their associated Development Approval documentation. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. The inspection target is based on the first inspection of a building or swimming pool and re-inspections are not included in the target.

City of West Torrens Building Fire Safety Committee

BFSC Meetings

A Building Fire Safety Committee (BFSC) ordinary meeting was held on 2 December 2021.

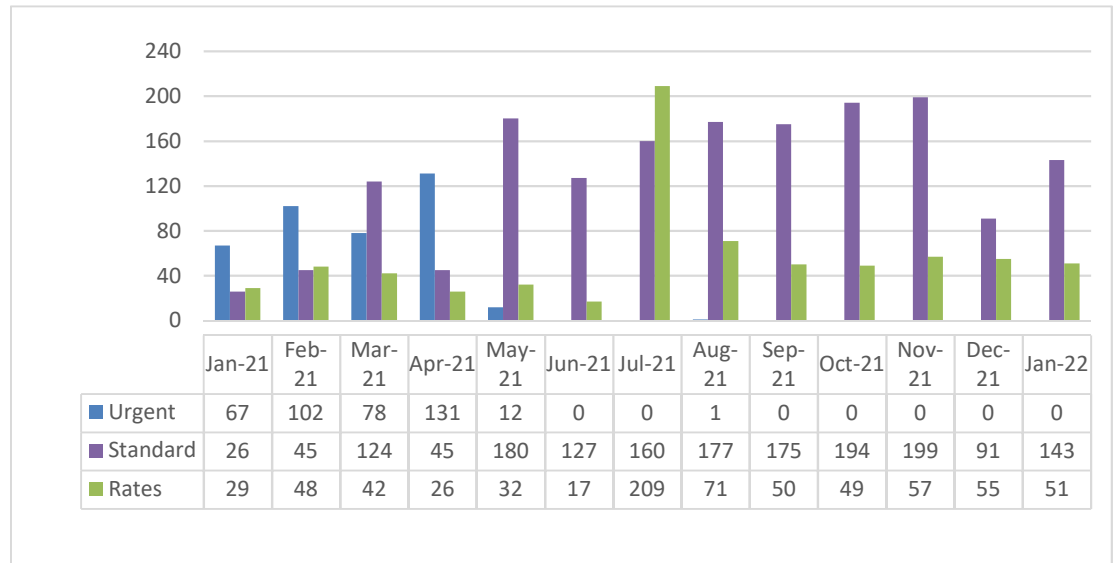
The next BFSC meeting will be held in March 2022.

There are no new, ongoing or finalised appeals since last month's report.

Property and land information requests

One forty-three (143) standard search requests. Fifty-one (51) rates search requests were received in January 2022.

Property Searches



Note: When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact consideration in relation to this report.

Conclusion

This report details the key activities of the City Assets, City Property, City Operations and City Development departments.

Attachments

Nil

BUSINESS ITEMS FOR COUNCIL MEETING 15 FEBRUARY 2022

17.7 Fees and Charges 2022-23

Brief

This report presents revised Fees and Charges for 2022/23 for consideration and adoption pursuant to the requirements of Section 188 of the *Local Government Act 1999*.

RECOMMENDATION

It is recommended to Council that the Fees and Charges for 2022/23 be adopted pursuant to Section 188 of the *Local Government Act 1999*.

Introduction

This report proposes changes to fees and charges which need to be adopted by Council pursuant to the requirements of Section 188 of the *Local Government Act 1999*.

Discussion

Fees and charges have been reviewed by managers, and a summary of the proposed changes can be found in **Attachment 1**, with the full document included as **Attachment 2**.

Overall, there have been limited changes to the proposed 2022/23 Fees and Charges from the 2021/2022 financial year.

Some exceptions to this include:

- **Private Works**
The fees for private works for residents performed by City Works have increased by 3.3 per cent with the December 2021 quarter Adelaide CPI;
- **City Development**
Certain fees have been removed under City Development due to the new Planning and Design Code which came into effect from March 2021. The cost of obtaining a copy of a certificate of title and file recovery increased by 7.7 per cent and 50.0 per cent respectively (charged on a cost recovery basis);
- **Community Development**
The Manager Community Development suggested the removal of the cancellation fee (\$75) for hiring a Council facility due to the high volume of event cancellations under the COVID-19 restrictions;
- **Compliance**
Some application fees, including mobile food vending, skip bins, and temporary trading stands have increased ranging from 1.6 per cent to 3.4 per cent generally in line with CPI;
- **Environmental Health**
It is proposed to increase the fees for food inspection and food safety audits by between 2.7 per cent and 3.6 per cent and this partly in line with CPI and also due to there being no increase in these fees last year.

Revised fees and charges will impact the 2022/23 budget which managers are now compiling.

Note that the schedule only contains fees and charges that Council has the discretion to change. Statutory charges that are set by the SA government over which Council has no discretion are not included.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct environmental impact in relation to this report.

Conclusion

Details of proposed changes to fees and charges are provided in this report and are presented for adoption by Council pursuant to the requirements of Section 188 of the *Local Government Act 1999*.

Attachments

1. **Fees & Charges 2022/23 Summarised**
2. **Fees & Charges 2022/23**

2022/23 Fees & Charges Increase Analysis

Department	Statutory Charge? eg: Yes / No	Discretionary? eg: Yes / No	GST?	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	2022/23 Fee (incl. GST)	2022/23 Fee (excl. GST)	% change in base price	Comments
				2021/22		2022/23			
City Assets and City Works									
Application Forms									
Permission to install vehicular crossing	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	
Permission to install drain/s	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	
Permission to lay underground cables	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	
Contract Concrete Works									
Kerbing and Guttering	No	Yes	Yes	266.00	241.82	274.80	249.82	3.3%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Vehicular Invert	No	Yes	Yes	266.00	241.82	274.80	249.82	3.3%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Spoon Drain	No	Yes	Yes	266.00	241.82	274.80	249.82	3.3%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Mountable Kerb	No	Yes	Yes	169.00	153.64	174.60	158.73	3.3%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Concrete 75mm depth	No	Yes	Yes	120.00	109.09	124.00	112.73	3.3%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Concrete 100mm depth	No	Yes	Yes	136.00	123.64	140.50	127.73	3.3%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Concrete 125mm depth	No	Yes	Yes	155.00	140.91	160.10	145.55	3.3%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Placement F82 reinforcing steel mesh	No	Yes	Yes	37.00	33.64	38.20	34.73	3.2%	Per m ² (5m ² minimum charge) - Increase relates to the supply/delivery costs of materials. Not a standard item used by Council.
Concrete Block Paving Works									
Paving 60mm (no base)	No	Yes	Yes	120.00	109.09	124.00	112.73	3.3%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Purchase/Delivery of Block Pavers (Depot to Site) & Site Delivery, Bedding Sand & Site Consumables
Paving 60mm (100mm base)	No	Yes	Yes	136.00	123.64	140.50	127.73	3.3%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Purchase/Delivery of Block Pavers (Depot to Site) & Site Delivery, Bedding Sand & Site Consumables
Paving 80mm (150mm base)	No	Yes	Yes	161.00	146.36	166.30	151.18	3.3%	Per m ² (5m ² minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Purchase/Delivery of Block Pavers (Depot to Site) & Site Delivery, Bedding Sand & Site Consumables
Household Stormwater Connection Repairs									
Repair and replacement only of stub end	No	Yes	Yes	155.00	140.91	160.10	145.55	3.3%	Increase in labour costs + Increase time allowance for staff to undertake works on site
Replacement of the household stormwater pipe	No	Yes	Yes	651.00	591.82	672.50	611.36	3.3%	Increase in labour costs + Increase time allowance for staff to undertake works on site
Stormwater Adaptor - 90mm to 125x75mm	No	Yes	Yes	77.00	70.00	79.50	72.27	3.2%	
Other									
Road Pavement (Bitumen)	No	Yes	Yes	181.00	164.55	187.00	170.00	3.3%	Per m ² (2m ² minimum charge) - Increase in both Labour costs and supply/ disposal of materials. Additional costs include travel for collection Asphalt from Asphalt Plant (Ex-Bin).
Tree Removal for driveway construction	No	Yes	Yes	250.00	227.27	258.30	234.82	3.3%	Per metre if > 2m in height. If tree <= 2m, dead, diseased or determined by Council Officer - no charge; if not dead or diseased, an inspection fee of \$88 may apply.
Road Sweeper	No	Yes	Yes	220.00	200.00	227.30	206.64	3.3%	Per hour (minimum charge 3 hours = \$660); staff penalty rates apply after hours. Increase in both labour costs and waste disposal costs - including additional allowance for travel (Depot/Depot)
Removal of encroaching vegetation	No	Yes	Yes	90.00	81.82	93.00	84.55	3.3%	Per person, per hour. Minimum charge \$186 Increase in labour cost
Arboriculture services	No	Yes	Yes	137.00	124.55	141.50	128.64	3.3%	Per person, per hour. Minimum charge \$283 Increase in labour costs and additional allowance for works on site.
General gardening services	No	Yes	Yes	90.00	81.82	93.00	84.55	3.3%	Per person, per hour. Consumables in addition to hourly rate. Minimum charge 2 hours \$186 Staff penalty rates apply after hours / call outs. Increase in labour costs.
Irrigation repair & installation	No	Yes	Yes	90.00	81.82	93.00	84.55	3.3%	Per person, per hour. Consumables in addition to hourly rate. Minimum charge 2 hours \$186 Staff penalty rates apply after hours / call outs. Increase in labour costs.
Line marking (Sportsfield & Pavement Marking)	No	Yes	Yes	90.00	81.82	93.00	84.55	3.3%	Per person, per hour. Consumables in addition to hourly rate. Minimum charge 2 hours \$186 Staff penalty rates apply after hours / call outs. Increase in labour costs.
Tender Documents (Council documentation)	No	Yes	No	N/A	52.00	N/A	52.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
Road Events									
Temporary Parking Control									
Application Fee	No	Yes	No	N/A	52.00	N/A	52.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Authorisation Fee	No	Yes	No	N/A	53.00	N/A	53.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61

2022/23 Fees & Charges Increase Analysis

Department	Statutory Charge? eg: Yes / No	Discretionary? eg: Yes / No	GST?	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	2022/23 Fee (incl. GST)	2022/23 Fee (excl. GST)	% change in base price	Comments
				2021/22		2022/23			
Road Events - Temporary Road Closures									
Application Fee	No	Yes	No	N/A	52.00	N/A	52.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Authorisation Fee	No	Yes	No	N/A	158.00	N/A	158.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Newspaper Advertising	No	Yes	Yes	POA	N/A	POA	N/A	0.0%	POA - GST Taxable
Private Parking Areas									
Application Fee	No	Yes	No	N/A	52.00	N/A	52.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
Authorisation Fee	No	Yes	No	N/A	145.00	N/A	145.00	0.0%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61
City Development									
Consents									
Category 3 Public Notification (newspaper advertisement)	Yes	Yes	Yes	650.00	590.91	0.00	0.00	-100.0%	Fee no longer applies to new development applications lodged since the introduction of the Planning, Development and Infrastructure Act 2016.
Public Notification - Sign on Land Fee	No	Yes	Yes	330.00	300.00	330.00	300.00	0.0%	Applicable for new lodgement from 19 March 2021. For performance assessed development applications lodged in accordance with the Planning, Development and Infrastructure Act 2016 where the applicant has nominated for the relevant authority to place the notice on the land pursuant to Practice Direction 3 – Notification of Performance Assessed Development Applications 2019 shall attract a fee determined by the relevant authority.
Development Plan Amendments/File Recovery									
Development Plan Amendment Base fee	Yes	Yes	No	N/A	21.00	N/A	0.00	-100.0%	Development Plan Amendments no longer exist since the introduction of the Planning, Development and Infrastructure Act 2016.
File Recovery from Secure Storage	No	Yes	Yes	20.00	18.18	30.00	27.27	50.0%	Any enquiry requiring DA file recovery from secure storage, actual cost (excl labour) ~\$35 (depends on file size).
File Recovery from Secure Storage - Urgent	No	Yes	Yes	50.00	45.45	0.00	0.00	-100.0%	All file recoveries from Grace is completed within 24 hours and a urgent fee no longer applies.
Copy of Certificate of Title	No	Yes	Yes	35.50	32.27	38.25	34.77	7.7%	Reflects increase in cost set by Land Services SA, cost neutral
Development approvals - Plan & Other Documentation Copies (Council Documents)									
A4 Black and White Plan Print	No	Yes	No	N/A	0.20	N/A	0.20	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A4 Colour Plan Printing	No	Yes	No	N/A	1.00	N/A	1.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A3 Black and White Plan Printing	No	Yes	No	N/A	0.40	N/A	0.40	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A3 Colour Plan Printing	No	Yes	No	N/A	2.00	N/A	2.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A2 Black & White Plan Printing	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A2 Colour Plan Printing	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A1 Black & White Plan Printing	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A1 Colour Plan Printing	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A0 Black & White Plan Printing	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A0 Colour Plan Printing	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
Development approvals - Plan & Other Documentation Copies (Non-Council Documents)									
A4 Black and White Plan Print	No	Yes	Yes	0.20	0.18	0.20	0.18	0.0%	Per page (reviewed costs to be in line with advice from IT)
A4 Colour Plan Printing	No	Yes	Yes	1.00	0.91	1.00	0.91	0.0%	Per page (reviewed costs to be in line with advice from IT)
A3 Black and White Plan Printing	No	Yes	Yes	0.40	0.36	0.40	0.36	0.0%	Per page (reviewed costs to be in line with advice from IT)
A3 Colour Plan Printing	No	Yes	Yes	2.00	1.82	2.00	1.82	0.0%	Per page (reviewed costs to be in line with advice from IT)
A2 Black & White Plan Printing	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per page (reviewed costs to be in line with advice from IT)
A2 Colour Plan Printing	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per page (reviewed costs to be in line with advice from IT)
A1 Black & White Plan Printing	No	Yes	Yes	12.50	11.36	12.50	11.36	0.0%	Per page (reviewed costs to be in line with advice from IT)
A1 Colour Plan Printing	No	Yes	Yes	12.50	11.36	12.50	11.36	0.0%	Per page (reviewed costs to be in line with advice from IT)
A0 Black & White Plan Printing	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per page (reviewed costs to be in line with advice from IT)
A0 Colour Plan Printing	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per page (reviewed costs to be in line with advice from IT)

2022/23 Fees & Charges Increase Analysis

Department	Statutory Charge? eg: Yes / No	Discretionary? eg: Yes / No	GST?	2021/22 Fee (incl. GST) 2021/22	2021/22 Fee (excl. GST)	2022/23 Fee (incl. GST) 2022/23	2022/23 Fee (excl. GST)	% change in base price	Comments
Community Services									
Library Services									
Memory stick	No	Yes	Yes	Cost Recovery	N/A	Cost Recovery	N/A	N/A	Cost Recovery
Printing / Photocopies (b&w) A4	No	Yes	Yes	0.20	0.18	0.20	0.18	0.0%	Per page (reviewed costs to be in line with advice from IT)
Printing / Photocopies (b&w) A3	No	Yes	Yes	0.40	0.36	0.40	0.36	0.0%	Per page (reviewed costs to be in line with advice from IT)
Printing / Photocopies (colour) A4	No	Yes	Yes	1.00	0.91	1.00	0.91	0.0%	Per page (reviewed costs to be in line with advice from IT)
Printing / Photocopies (colour) A3	No	Yes	Yes	2.00	1.82	2.00	1.82	0.0%	Per page (reviewed costs to be in line with advice from IT)
Replacement membership card	No	Yes	Yes	2.50	2.27	2.50	2.27	0.0%	
Headphones	No	Yes	Yes	Cost Recovery	N/A	Cost Recovery	N/A	N/A	Cost Recovery
Processing Fee for lost/damaged library material	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	flat fee of \$5, this is a uniform OneCard charge across the state. GST taxable - this is admin fee / staff time to process lost / damaged library material.
IT training - minimum course fee	No	Yes	Yes	Free	N/A	Free	N/A	N/A	Includes Basic Internet and Email (in house)
IT training - maximum course fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Learning Centre membership @ \$50 for 3 months; \$30 for 3 month renewal
Book Sales	No	Yes	Yes	\$0.10 - \$15.00	\$0.09 - \$13.64	\$0.10 - \$15.00	\$0.09 - \$13.64	0.0%	Prices vary according to nature of item (may be > \$15.00)
Community Development									
Community Activities									
Community Classes / Workshops / Activities (including Active A	No	Yes	Yes	\$0 - \$40.00	N/A	\$0 - \$40.00	N/A	N/A	Prices vary according to nature of activity, or as determined in consultation with Manager Community Services
Community Bus Service									
Regular routes, Recreational, Shopping, Meal Programs	No	Yes	Yes	4.00	3.64	4.00	3.64	0.0%	Per person return trip
Specialty Tours (Op Shops, Cemetery, History etc)	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	Min per person per trip
Specialty Tours (Op Shops, Cemetery, History etc)	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Max per person per trip
Children's, Youth & Disability Program	No	Yes	Yes	Free	Free	Free	Free	N/A	
Commonwealth Home Support Program (CHSP) - Single Pensioner Fee									
Domestic Assistance (Cleaning & laundry)	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Up to 12 visits
Domestic Assistance (shopping by list)	No	Yes	No	N/A	5.00	N/A	5.00	0.0%	Up to 12 visits
Social Support- individual (Shopping, Outings, Medical Transport)	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Up to 12 visits
Social Support- group (Meal, activities and entertainment)	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Each event; Up to 12 visits
Minor Garden Maintenance - Essential gardening and green waste removal (impacting on safety or security of the home) inc. trimming back shrubs, trees, vies, slashing, weeds spray	No	Yes	No	N/A	20.00	N/A	20.00	0.0%	Dump service and dump charges additional
Minor Maintenance (tap washers , globe replacements, smoke alarm batteries etc.)	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	cost of materials additional
Minor Maintenance Hard Waste Rubbish removal	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Dump fee additional
Modifications - Electrical hard wired smoke alarms and installation	No	Yes	No	N/A	50% subsidy	N/A	50% subsidy	N/A	Up to \$300 per annual per client per financial year
Modifications - Grab rails, ramps, stems, key safes, hand held showers, non-hard wired smoke alarms and magnetic door catches etc.	No	Yes	No	N/A	50% subsidy	N/A	50% subsidy	N/A	Up to \$300 per annual per client per financial year, installation additional
Commonwealth Home Support Program (CHSP) - Couple / two per household Pensioner Fee									
Domestic Assistance (Cleaning & laundry)	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	
Domestic Assistance (shopping by list)	No	Yes	No	N/A	5.00	N/A	5.00	0.0%	
Social Support- individual (Shopping, Outings, Medical Transport)	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	
Social Support- group (Meal, activities and entertainment)	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Each event
Minor Garden Maintenance - Essential gardening and green waste removal (impacting on safety or security of the home) inc. trimming back shrubs, trees, vies, slashing, weeds spray	No	Yes	No	N/A	25.00	N/A	25.00	0.0%	Dump service and dump charges additional
Minor Maintenance (tap washers , globe replacements, smoke alarm batteries etc.)	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Cost of materials additional
Minor Maintenance Hard Waste Rubbish removal	No	Yes	No	N/A	17.50	N/A	17.50	0.0%	Dump fee additional
Modifications - Electrical hard wired smoke alarms and installation	No	Yes	No	N/A	50% subsidy	N/A	50% subsidy	N/A	Up to \$300 per annual per client per financial year
Modifications - Grab rails, ramps, stems, key safes, hand held showers, non-hard wired smoke alarms and magnetic door catches etc.	No	Yes	No	N/A	50% subsidy	N/A	50% subsidy	N/A	Up to \$300 per annual per client per financial year, installation additional

2022/23 Fees & Charges Increase Analysis

Department	Statutory Charge? <small>eg: Yes / No</small>	Discretionary? <small>eg: Yes / No</small>	GST?	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	2022/23 Fee (incl. GST)	2022/23 Fee (excl. GST)	% change in base price	Comments	
				2021/22		2022/23				
Commonwealth Home Support Program (CHSP) - Self Funded Retiree Fee										
Domestic Assistance (Cleaning & laundry)	No	Yes	No	N/A	17.50	N/A	17.50	0.0%		
Domestic Assistance (shopping by list)	No	Yes	No	N/A	5.00	N/A	5.00	0.0%		
Social Support- individual (Shopping, Outings, Medical Transport)	No	Yes	No	N/A	15.00	N/A	15.00	0.0%		
Social Support- group (Meal, activities and entertainment)	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Each event	
Minor Garden Maintenance - Essential gardening and green waste removal (impacting on safety or security of the home) inc. trimming back shrubs, trees, vines, slashing, weeds spray	No	Yes	No	N/A	30.00	N/A	30.00	0.0%	Dump service and dump charges additional	
Minor Maintenance (tap washers , globe replacements, smoke alarm batteries etc.)	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Cost of materials additional	
Minor Maintenance Hard Waste Rubbish removal	No	Yes	No	N/A	20.00	N/A	20.00	0.0%	Dump fee additional	
Modifications - Electrical hard wired smoke alarms and installation	No	Yes	No	N/A	50% subsidy	N/A	50% subsidy	N/A	Up to \$300 per annual per client per financial year	
Modifications - Grab rails, ramps, steps, key safes, hand held showers, non-hard wired smoke alarms and magnetic door catches etc.	No	Yes	No	N/A	50% Subsidy	N/A	50% Subsidy	N/A	Up to \$300 per annual per client per financial year, installation additional	
Active Ageing Council Funded Services - Single Pensioner Fee										
Minor Maintenance Spring cleans	No	Yes	No	N/A	15.00	N/A	15.00	0.0%		
Minor Maintenance Window cleaning	No	Yes	No	N/A	15.00	N/A	15.00	0.0%		
Minor Maintenance Gutter cleans	No	Yes	No	N/A	30.00	N/A	30.00	0.0%		
Minor Maintenance kerbside assist	No	Yes	No	N/A	10.00	N/A	10.00	0.0%		
Active Ageing Council Funded Services - Couple / two per household Pensioner Fee										
Minor Maintenance Spring cleans	No	Yes	No	N/A	17.50	N/A	17.50	0.0%		
Minor Maintenance Window cleaning	No	Yes	No	N/A	17.50	N/A	17.50	0.0%		
Minor Maintenance Gutter cleans	No	Yes	No	N/A	35.00	N/A	35.00	0.0%		
Minor Maintenance kerbside assist	No	Yes	No	N/A	12.50	N/A	12.50	0.0%		
Active Ageing Council Funded Services - Self Funded Retiree Fee										
Minor Maintenance Spring cleans	No	Yes	No	N/A	20.00	N/A	20.00	0.0%		
Minor Maintenance Window cleaning	No	Yes	No	N/A	20.00	N/A	20.00	0.0%		
Minor Maintenance Gutter cleans	No	Yes	No	N/A	40.00	N/A	40.00	0.0%		
Minor Maintenance kerbside assist	No	Yes	No	N/A	15.00	N/A	15.00	0.0%		
Facility Hire										
Plympton Community Centre USER CATEGORY A - Community based group										
Plympton Hall	No	Yes	Yes	Free	N/A	Free	N/A	N/A		
Kitchen	No	Yes	Yes	Free	N/A	Free	N/A	N/A		
Meeting Room	No	Yes	Yes	Free	N/A	Free	N/A	N/A		
Sewing Room	No	Yes	Yes	Free	N/A	Free	N/A	N/A		
Plympton Community Centre - Whole Centre	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	Includes Plympton Hall, kitchen, Meeting Room, Sewing Room 8am - 1am	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022	
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%		
Plympton Community Centre USER CATEGORY B - Community based group when charging participants										
Plympton Hall	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour	
Kitchen	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour	
Meeting Room	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	Per hour	
Sewing Room	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	Per hour	
Plympton Community Centre - Whole Centre	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	Includes Plympton Hall, kitchen, Meeting Room, Sewing Room 8am - 1am	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022	
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%		
Plympton Community Centre USER CATEGORY C - Corporate / Government / Private Hire										
Plympton Hall	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour	
Kitchen	No	Yes	Yes	10.00	9.09	15.00	13.64	50.0%	2022/23 Adapting all kitchens to the same contribution rates	
Meeting Room	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour	
Sewing Room	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour	
Plympton Hall - Event Block - Lunch	No	Yes	Yes			170.00	154.55	100.0%	New item - 2022/23 Includes Plympton Hall, kitchen from 9am - 3pm	
Plympton Hall - Event Block - Dinner	No	Yes	Yes			210.00	190.91	100.0%	New item - 2022/23 Includes Plympton Hall, Kitchen from 3.30pm - 11pm	
Plympton Community Centre - Whole Centre	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	Includes Plympton Hall, kitchen, Meeting Room, Sewing Room 8am - 1am	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022	
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%		

2022/23 Fees & Charges Increase Analysis

Department	Statutory Charge? <small>eg: Yes / No</small>	Discretionary? <small>eg: Yes / No</small>	GST?	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	2022/23 Fee (incl. GST)	2022/23 Fee (excl. GST)	% change in base price	Comments
Lockleys Community Room USER CATEGORY A - Community based group									
Lockleys CR Hall	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Kitchen	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Lockleys Community Room - Whole Centre	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	Includes Lockleys CR Hall and kitchen 8am - 11pm
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	
Lockleys Community Room USER CATEGORY B - Community based group when charging participants									
Lockleys CR Hall	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Kitchen	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Lockleys Community Room - Whole Centre	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	Includes Lockleys CR Hall and kitchen 8am - 11pm
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	
Lockleys Community Room USER CATEGORY C - Corporate / Government / Private Hire									
Lockleys CR Hall	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour
Kitchen	No	Yes	Yes	10.00	9.09	15.00	13.64	50.0%	2022/23 Adapting all kitchens to the same contribution rates
Lockleys Community Room - Whole Centre	No	Yes	Yes	500.00	454.55	500.00	454.55	0.0%	Includes Lockleys CR Hall and kitchen 8am - 11pm
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	
Cowandilla Community Room USER CATEGORY A - Community based group when charging participants									
Cowandilla Hall	No	Yes	Yes	Free	Free	Free	Free	N/A	
Kitchen	No	Yes	Yes	Free	Free	Free	Free	N/A	
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	
Community Room USER CATEGORY B - Community based group when charging participants									
Cowandilla Hall	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour
Kitchen	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	
Community Room at 173 Sir Donald Bradman Drive USER CATEGORY C - Corporate / Government / Private Hire									
Cowandilla Hall	No	Yes	Yes	55.00	50.00	55.00	50.00	0.0%	Per hour
Kitchen	No	Yes	Yes	10.00	9.09	15.00	13.64	50.0%	2022/23 Adapting all kitchens to the same contribution rates
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	
CaFHS Hut USER CATEGORY A - Community based group when charging participants									
Hut with kitchen	No	Yes	Yes			Free	Free	100.0%	New item 2022/23
CaFHS Hut USER CATEGORY B - Community based group when charging participants									
Hut with kitchen	No	Yes	Yes			10.00	9.09	100.0%	New item 2022/23
CaFHS Hut SER CATEGORY C - Corporate / Government / Private Hire									
Hut with kitchen	No	Yes	Yes			15.00	13.64	100.0%	New item 2022/23
Apex Park Community Facility - USER CATEGORY A - Community based group									
Apex Hall 1	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Apex Hall 2	No	Yes	Yes			Free	N/A	N/A	New item 2022/23
Kitchen	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Weekend hourly	No	Yes	Yes	65.00	59.09	0.00	0.00	-100.0%	21/22 - Consistent charges across all centres for weekend
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	
Apex Park Community Facility - USER CATEGORY B - Community based group when charging participants									
Apex Hall 1	No	Yes	Yes	25.00	22.73	15.00	13.64	-40.0%	Change from 1 large hall to 2 smaller halls (separate or combined)
Apex Hall 2	No	Yes	Yes			12.00	10.91	100.0%	New item 2022/23
Kitchen	No	Yes	Yes	35.00	31.82	10.00	9.09	-71.4%	2022/23 Adapting all kitchens to the same contribution rates
Weekend hourly	No	Yes	Yes	65.00	59.09	0.00	0.00	-100.0%	21/22 - Consistent charges across all centres for weekend
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	

2022/23 Fees & Charges Increase Analysis

Department	Statutory Charge? eg: Yes / No	Discretionary? eg: Yes / No	GST?	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	2022/23 Fee (incl. GST)	2022/23 Fee (excl. GST)	% change in base price	Comments
				2021/22		2022/23			
Apex Park Community Facility - USER CATEGORY C - Corporate / Government / Private Hire									
Apex Hall 1	No	Yes	Yes	55.00	50.00	30.00	27.27	-45.5%	Change from 1 large hall to 2 smaller halls (separate or combined)
Apex Hall 2	No	Yes	Yes			25.00	22.73	100.0%	New item 2022/23
Kitchen	No	Yes	Yes	65.00	59.09	15.00	13.64	-76.9%	2022/23 Adapting all kitchens to the same contribution rates
Apex Hall - Event Block - Lunch	No	Yes	Yes			300.00	272.73	100.0%	New 2022/23 Includes Apex Hall 1,2 and kitchen from 9am - 3pm
Apex Hall - Event Block - Dinner	No	Yes	Yes			370.00	336.36	100.0%	New 2022/23 Includes Apex Hall 1,2 and kitchen from 3.30pm - 11pm
Weekend hourly	No	Yes	Yes	65.00	59.09	0.00	0.00	-100.0%	21/22 - Consistent charges across all centres for weekend
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	
Weigall Oval Community Facility - USER CATEGORY A - Community based group									
Weigall Hall	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Weekend hourly	No	Yes	Yes	65.00	59.09	0.00	0.00	-100.0%	21/22 - Consistent charges across all centres for weekend
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	250.00	227.27	250.00	227.27	0.0%	
Weigall Oval Community Facility - USER CATEGORY B - Community based group when charging participants									
Weigall Hall	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour
Weekend hourly	No	Yes	Yes	65.00	59.09	0.00	0.00	-100.0%	21/22 - Consistent charges across all centres for weekend
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	250.00	227.27	250.00	227.27	0.0%	
Weigall Oval Community Facility - USER CATEGORY C - Corporate / Government / Private Hire									
Weigall Hall	No	Yes	Yes	55.00	50.00	55.00	50.00	0.0%	Per hour
Weekend hourly	No	Yes	Yes	65.00	59.09	0.00	0.00	-100.0%	21/22 - Consistent charges across all centres for weekend
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	250.00	227.27	250.00	227.27	0.0%	
Lockleys Sporting Facility - USER CATEGORY A - Community based group									
Meeting Room 1	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Meeting Room 2	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Meeting room 1 or 2 - weekend hourly	No	Yes	Yes	15.00	13.64	0.00	0.00	-100.0%	21/22 - Consistent charges across all centres for weekend
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	250.00	227.27	250.00	227.27	0.0%	
Lockleys Sporting Facility - USER CATEGORY B - Community based group when charging participants									
Meeting Room 1	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Meeting Room 2	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	
Meeting room 1 or 2 - weekend hourly	No	Yes	Yes	15.00	13.64	0.00	0.00	-100.0%	21/22 - Consistent charges across all centres for weekend
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	250.00	227.27	250.00	227.27	0.0%	
Lockleys Sporting Facility - USER CATEGORY C - Corporate / Government / Private Hire									
Meeting Room 1	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Meeting Room 2	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	
Meeting room 1 or 2 - weekend hourly	No	Yes	Yes	15.00	13.64	0.00	0.00	-100.0%	21/22 - Consistent charges across all centres for weekend
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	250.00	227.27	250.00	227.27	0.0%	
Thebarton Community Centre - USER CATEGORY A - Community based group									
Meeting Room 2	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Meeting Room 3	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Meeting Room 4	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Tea Area - Light refreshment preparation	No	Yes	Yes	N/A	N/A	N/A	N/A	N/A	Free with room hire
Hall A	No	Yes	Yes	Free	N/A	Free	N/A	N/A	Weekend hire - min 4 hours
Hall B	No	Yes	Yes	Free	N/A	Free	N/A	N/A	Weekend hire - min 4 hours
Kitchen	No	Yes	Yes	Free	N/A	Free	N/A	N/A	None applicable
Thebarton Hall - Event Block - Lunch	No	Yes	Yes	N/A	N/A	N/A	N/A	N/A	None applicable
Thebarton Hall - Event Block - Dinner	No	Yes	Yes	N/A	N/A	N/A	N/A	N/A	None applicable
Thebarton Community Centre - Whole Centre	No	Yes	Yes	N/A	N/A	N/A	N/A	N/A	None applicable
Tea and Coffee - Fresh option with filter coffee	No	Yes	Yes	3.50	3.18	3.50	3.18	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Stored option with stored coffee	No	Yes	Yes	3.00	2.73	3.00	2.73	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Fresh or Stored option with Nespresso	No	Yes	Yes	2.50	2.27	2.50	2.27	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	

2022/23 Fees & Charges Increase Analysis

Department	Statutory Charge? eg: Yes / No	Discretionary? eg: Yes / No	GST?	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	2022/23 Fee (incl. GST)	2022/23 Fee (excl. GST)	% change in base price	Comments
				2021/22		2022/23			
Thebarton Community Centre - USER CATEGORY B - Community based group when charging participants									
Meeting Room 2	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Meeting Room 3	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Meeting Room 4	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per hour
Tea Area - Light refreshment preparation	No	Yes	Yes	Free	N/A	Free	N/A	N/A	Free with room hire
Hall A	No	Yes	Yes	35.00	31.82	35.00	31.82	0.0%	Per hour weekend hire - min 4 hours
Hall B	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour weekend hire - min 4 hours
Kitchen	No	Yes	Yes	15.00	13.64	10.00	9.09	-33.3%	2022/23 Adapting all kitchens to the same contribution rates
Thebarton Hall - Event Block - Lunch	No	Yes	Yes	N/A	N/A	N/A	N/A	N/A	None applicable
Thebarton Hall - Event Block - Dinner	No	Yes	Yes	N/A	N/A	N/A	N/A	N/A	None applicable
Thebarton Community Centre - Whole Centre	No	Yes	Yes	N/A	N/A	N/A	N/A	N/A	None applicable
Tea and Coffee - Fresh option with filter coffee	No	Yes	Yes	3.50	3.18	3.50	3.18	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Stored option with stored coffee	No	Yes	Yes	3.00	2.73	3.00	2.73	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Fresh or Stored option with Nespresso	No	Yes	Yes	2.50	2.27	2.50	2.27	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	
Thebarton Community Centre - USER CATEGORY C - Corporate / Government / Private Hire									
Meeting Room 2	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Meeting Room 3	No	Yes	Yes	25.00	22.73	25.00	22.73	0.0%	Per hour
Meeting Room 4	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per hour
Tea Area - Light refreshment preparation	No	Yes	Yes	N/A	N/A	N/A	N/A	N/A	Free with room hire
Hall A	No	Yes	Yes	65.00	59.09	65.00	59.09	0.0%	Per hour weekend hire - min 4 hours
Hall B	No	Yes	Yes	55.00	50.00	55.00	50.00	0.0%	Per hour weekend hire - min 4 hours
Kitchen	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	New hourly fee - separated from Hall hire fee to make clearer
Thebarton Hall - Event Block - Lunch	No	Yes	Yes	600.00	545.45	600.00	545.45	0.0%	Includes Thebarton Hall A, B and kitchen from 9am - 3pm
Thebarton Hall - Event Block - Dinner	No	Yes	Yes	900.00	818.18	900.00	818.18	0.0%	Includes Thebarton Hall A, B and kitchen from 3.30pm - 1am
Thebarton Community Centre - Whole Centre	No	Yes	Yes	2,400.00	2,181.82	2,400.00	2,181.82	0.0%	Fiat rate - Hall event block: includes Hall A, Hall B, Front Foyer and main kitchen
Hall Event Block - Full Day	No	Yes	Yes	1,500.00	1,363.64	0.00	0.00	-100.0%	Item removed as this equals to the lunch plus dinner event block booking
Tea and Coffee - Fresh option with filter coffee	No	Yes	Yes	3.50	3.18	3.50	3.18	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Stored option with stored coffee	No	Yes	Yes	3.00	2.73	3.00	2.73	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Fresh or Stored option with Nespresso	No	Yes	Yes	2.50	2.27	2.50	2.27	0.0%	Cost is per person per service (new service to meet expectation from hirers)
Late Cancellation Fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Set-Up Service fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	
All Community Centres - Additional Fees (note 6)									
Bond - High Risk bookings	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	Applicable to all hiring facilities
Emergency Staff Assistance	No	Yes	Yes	150.00	136.36	150.00	136.36	0.0%	
Administration fee	No	Yes	Yes	75.00	68.18	0.00	0.00	-100.0%	Cancellation fee removed and hirers pay fees up-front - Feb 2022
Service Provider Attendance	No	Yes	Yes	Cost recovery		Cost recovery		N/A	On-charge of cleaning / security or other services as required
Security call out (fault of hirer)	No	Yes	Yes	85.00	77.27	85.00	77.27	0.0%	
Access FOB replacement	No	Yes	Yes	80.00	72.73	80.00	72.73	0.0%	
Master-Type key replacement	No	Yes	Yes			65.00	59.09	100.0%	New item 2022/23
General-key type replacement	No	Yes	Yes			10.00	9.09	100.0%	New item 2022/23
Key-Tag replacement	No	Yes	Yes			5.00	4.55	100.0%	New item 2022/23
Square Tablecloth (230x230cm)	No	Yes	Yes	3.00	2.73	3.00	2.73	0.0%	
Round Tablecloth 8ft 240cm	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	
Round Tablecloth 10ft 300cm	No	Yes	Yes	6.00	5.45	6.00	5.45	0.0%	
Tablecloth (135x300cm)	No	Yes	Yes	3.00	2.73	3.00	2.73	0.0%	
Damaged/ lost linens	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A	N/A	
Security presence	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A	N/A	
Room re-set weekday 8.30am -5pm	No	Yes	Yes			40.00	36.36	100.0%	New 2022/23 charged per hour in 15 min blocks
Room re-set weekday after 5pm	No	Yes	Yes			50.00	45.45	100.0%	New 2022/23 charged per hour in 15 min blocks
Room re-set weekend	No	Yes	Yes			100.00	90.91	100.0%	New 2022/23 charged per hour in 15 min blocks
Tea and Coffee - Fresh option with filter coffee	No	Yes	Yes			3.50	3.18	100.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Stored option with stored coffee	No	Yes	Yes			3.00	2.73	100.0%	Cost is per person per service (new service to meet expectation from hirers)
Tea and Coffee - Fresh or Stored option with Nespresso	No	Yes	Yes			2.50	2.27	100.0%	Cost is per person per service (new service to meet expectation from hirers)
Hire items	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A	N/A	
Room set up fee	No	Yes	Yes	200.00	181.82	200.00	181.82	0.0%	
Room set up fee	No	Yes	Yes	250.00	227.27	250.00	227.27	0.0%	
West Torrens Auditorium and Gallery Hire									
Special Use									To be determined by the Manager Community Services

2022/23 Fees & Charges Increase Analysis

Department	Statutory Charge? eg: Yes / No	Discretionary? eg: Yes / No	GST?	2021/22 Fee (incl. GST) 2021/22	2021/22 Fee (excl. GST)	2022/23 Fee (incl. GST) 2022/23	2022/23 Fee (excl. GST)	% change in base price	Comments
Compliance									
Animal Control - Dog Registrations									
Non-Standard Dog Registration	Yes	Yes	No	N/A	90.00	N/A	90.00	0.0%	Council can set fees. Max. fee \$100 (increase fee every two years)
Standard Dog Registration	Yes	Yes	No	N/A	45.00	N/A	45.00	0.0%	50% off the "Non-Standard Dog Registration Fee"
Dog Registration - Replacement Tag/Disc	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost Recovery - Replacement Disc
Animal Control -Rebate Category									
Dog Registration - Specified Training Program (10% rebate = \$9.0)	Yes	Yes	No	N/A	81.00	N/A	81.00	0.0%	\$81.00 on a non-standard dog registration or \$36.00 for standard dog registration if no other rebate applies.
Dog Registration - Pensioner Concession	Yes	No	No	N/A	50% fee payable	N/A	50% fee payable	N/A	50% concession on remaining fee after rebates.(Not including late payment fee/replacement disc)
Dog Registration - Part year Jan - May	Yes	No	No	N/A	50% fee payable	N/A	50% fee payable	N/A	50% discount subject to dog being at the mandatory registration age of 3 months when registered
Dog Registration - Part year June	Yes	No	No	N/A	No Fee	N/A	No Fee	N/A	No Fee being the mandatory age of 3 months when registered
Dog Registration - Business involving Kennel ... - Annual Fee (No rebates apply)	Yes	Yes	No	N/A	90.00	N/A	90.00	0.0%	Per dog (No rebates apply)
Dog Registration - Late Registration Fee	Yes	Yes	No	N/A	22.50	N/A	22.50	0.0%	25% of maximum fee; In addition to registration fee
Dog Registration - Seizure & Detention Fee - Registered Dog	Yes	Yes	No	N/A	80.00	N/A	80.00	0.0%	Detained Registered Dog Returned to Owner - Not taken to impound facility
Dog Registration - Seizure & Detention Fee - Registered Dog (After Hours)	Yes	Yes	No	N/A	110.00	N/A	110.00	0.0%	Detained registered dog returned to owner - Not taken to impound facility - After hours
Dog Registration - Seizure & Detention Fee - Unregistered Dogs	Yes	Yes	No	N/A	90.00	N/A	90.00	0.0%	Detained Unregistered Dog Returned to Owner - Not taken to impound facility
Dog Registration - Seizure & Detention Fee - Unregistered (After Hours)	Yes	Yes	No	N/A	150.00	N/A	150.00	0.0%	Detained registered dog returned to owner - Not taken to impound facility - After hours
Dog Registration - Impounding Fee/External Facility	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost recovery - Impound External Facility
Dog Registration - Pound Fee / Sustenance Fee/External Facility	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost recovery - Impound External Facility
Dog Registration - Impounding Fee/Council Facility	No	No	Yes			55.00	50.00	100.0%	New 2022/23 Impound Daily Fee - Impound Council Facility
Other Animal Control									
Printed extract from register	No	Yes	No	N/A	6.00	N/A	6.00	0.0%	Per individual extract
Surrender of Dog	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Allows for increases to occur without updating this document
Surrender of Cat or Kitten	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Allows for increases to occur without updating this document
Dog Microchipping	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost recovery - Impound Facility or Veterinarian or Registered Microchipping Organisation
Dog Desexing	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost recovery - Impound Facility or Veterinarian
Dog - Veterinarian Medical	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	100.0%	New 2022/23 Cost recovery - Impound Facility or Veterinarian - Medical
Dog Collars - Dangerous/Menacing/Guard Dogs	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost recovery - Purchase of Collars
Dog Signs - Dangerous/Guard Dogs	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost recovery - Purchase of Signs
Possum/Cat Trap Deposit (Refundable)	No	Yes	No	N/A	80.00	N/A	80.00	0.0%	Deposit will be refunded if the cage is returned within the agreed hire return due date & not damaged
Parking Permit, Exemptions & Vouchers - Residential Permits									
Transitional 1 year	No	Yes	No	N/A	16.00	N/A	16.00	0.0%	
Transitional 2 years	No	Yes	No	N/A	26.00	N/A	26.00	0.0%	
Zone Permit Vehicle Specific 1 year	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	
Zone Permit Vehicle Specific 2 year	No	Yes	No	N/A	51.00	N/A	51.00	0.0%	
Zone Permit Vehicle Specific Pensioners	No	Yes	No	N/A	50% discount of the above	N/A	50% discount of the above	N/A	
Zone Permit Vehicle Transferrable 1 year	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	
Zone Permit Vehicle Transferrable 2 year	No	Yes	No	N/A	51.00	N/A	51.00	0.0%	
Zone Permit Vehicle Transferrable Pensioners	No	Yes	No	N/A	50% discount of the above	N/A	50% discount of the above	N/A	
Street Permit Vehicle Specific 1 year	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	
Street Permit Vehicle Specific 2 year	No	Yes	No	N/A	51.00	N/A	51.00	0.0%	
Street Permit Vehicle Specific Pensioners	No	Yes	No	N/A	50% discount of the above	N/A	50% discount of the above	N/A	
Street Permit Transferrable 1 year	No	Yes	No	N/A	31.00	N/A	31.00	0.0%	
Street Permit Transferrable 2 year	No	Yes	No	N/A	51.00	N/A	51.00	0.0%	
Street Permit Transferrable Pensioners	No	Yes	No	N/A	50% discount of the above	N/A	50% discount of the above	N/A	
Parking Permit, Exemptions & Vouchers - Business Parking Permits									
Business Street Permit Transferrable 1 year	No	Yes	No	N/A	203.00	N/A	203.00	0.0%	
Business Street Permit Transferrable 2 year	No	Yes	No	N/A	386.00	N/A	386.00	0.0%	

2022/23 Fees & Charges Increase Analysis

Department	Statutory Charge? eg: Yes / No	Discretionary? eg: Yes / No	GST?	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	2022/23 Fee (incl. GST)	2022/23 Fee (excl. GST)	% change in base price	Comments	
				2021/22		2022/23				
Parking Permit, Exemptions & Vouchers - Visitor Parking Permits										
Visitor Parking Permits 12 per book	No	Yes	No	N/A	16.00	N/A	16.00	0.0%		
Temporary Tradesperson Parking Permit	No	Yes	No	N/A	Free	N/A	Free	N/A		
Community Services Parking Permit	No	Yes	No	N/A	Free	N/A	Free	N/A		
Replacement Permit	No	Yes	No	N/A	11.00	N/A	11.00	0.0%		
By-laws										
By-law expiation fee	Yes	Yes	No	N/A	185.00	N/A	185.00	0.0%	Up to 25% of Maximum Penalty \$750 is fixed by Local Government Act s246(5)	
By-law Continuous Offence expiation fee	Yes	Yes	No	N/A	12.50	N/A	12.50	0.0%	Up to 25% of Maximum Penalty \$50 is fixed by Local Government Act s246(5)	
Sign display - Application By-Law 4	No	Yes	No	N/A	61.00	N/A	61.00	0.0%	Split Fees to Application (Non Refundable) & Permit Fee	
Sign display - Authorisation Permit By-Law 4	No	Yes	No	N/A	61.00	N/A	61.00	0.0%		
Release Impounded Banners/Signs/Election Signs	No	Yes	No	N/A	65.00	N/A	65.00	0.0%		
By-Law 2 & 3 Activity Application Fee	No	Yes	No	N/A	78.00	N/A	80.00	2.6%	Split Fees to Application (Non Refundable) & Permit Fee	
By-Law 2 & 3 Activity Authorisation Permit	No	Yes	No	N/A	44.00	N/A	44.00	0.0%	Split Fees to Application (Non Refundable) & Permit Fee	
Exemption to limit on no. of dogs - Application Fee	No	Yes	No	N/A	80.00	N/A	80.00	0.0%	By-Law 5	
Exemption to limit on no. of dogs - Permit Fee	No	Yes	No	N/A	20.00	N/A	20.00	0.0%	By-Law 5 - permit fee	
Alteration to Public Roads										
Skip Bins - Application Fee	No	Yes	No	N/A	78.00	N/A	80.00	2.6%	Administration and initial assessmet	
Skip Bins - Permit Fee	No	Yes	No	N/A	11.00	N/A	11.00	0.0%	Per day	
Skip Bins - Extension of permit duration	No	Yes	No	N/A	29.00	N/A	30.00	3.4%	Authorisation to extent permit plus permit fee per day of extension duration	
Hoardings - Application Fee	No	Yes	No	N/A	78.00	N/A	80.00	2.6%	Duration of authorisation - cost neutral	
Hoardings - Permit Fee	No	Yes	No	N/A	11.00	N/A	11.00	0.0%	Per day	
Hoardings - Extension of permit duration	No	Yes	No	N/A	29.00	N/A	30.00	3.4%	Authorisation to extent permit plus permit fee per day of extension duration	
Outdoor Dining										
Outdoor Dining Application Fee	No	Yes	No	N/A	Free	N/A	Free	N/A	The Outdoor Dining Application Fees and Permit Fees abolished 17 November 2020	
Outdoor Dining Annual Permit Fee	No	Yes	No	N/A	Free	N/A	Free	N/A	The Outdoor Dining Application Fees and Permit Fees abolished 17 November 2020	
Outdoor Dining Transfer Fee	No	Yes	No	N/A	Free	N/A	Free	N/A	The Outdoor Dining Application Fees and Permit Fees abolished 17 November 2020	
Other										
Temporary Trading Stands - Application Fee	No	Yes	No	N/A	78.00	N/A	80.00	2.6%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61	
Temporary Trading Stands - Permit Fee	No	Yes	No	N/A	24.00	N/A	24.00	0.0%	New 2020/21 - Duration of authorisation GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61	
Mothers Day Flowers Side of Rd - Application Fee	No	Yes	No	N/A	78.00	N/A	80.00	2.6%	GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61	
Mothers Day Flowers Side of Rd - Permit Fee	No	Yes	No	N/A	24.00	N/A	24.00	0.0%	New 2020/21 - Duration of authorisation GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(4)) CR2019/61	
Real Estate Advertising Signs - Authorisation - Residential	No	Yes	No	N/A	270.00	N/A	270.00	0.0%	Duration of authorisation	
Real Estate Advertising Signs - Authorisation - Commercial	No	Yes	No	N/A	640.00	N/A	640.00	0.0%	Duration of authorisation	
Selling Goods on Footpath App'n Fee	No	Yes	No	N/A	78.00	N/A	80.00	2.6%		
Footpath - Up to 2.5 sq. mtrs	No	Yes	No	N/A	92.00	N/A	92.00	0.0%		
Footpath - 2.6 - 5.0 sq. mtrs	No	Yes	No	N/A	132.00	N/A	132.00	0.0%		
Footpath - 5.1 - 10.0 sq. mtrs	No	Yes	No	N/A	183.00	N/A	183.00	0.0%		
Footpath - 10.1 + sq. mtrs	No	Yes	No	N/A	301.00	N/A	301.00	0.0%		
Footpath - Transfer Fee	No	Yes	No	N/A	64.00	N/A	64.00	0.0%		
Unightly Condition of Land Clearance	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost Recovery	
Fire Prevention block clearance	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost Recovery	
Mobile Food Vending Permits										
Application Fee	No	Yes	No	N/A	52.00	N/A	53.00	1.9%		
Monthly Fee	No	Yes	No	N/A	145.00	N/A	146.00	0.7%		
Annual Fee	No	Yes	No	N/A	1,450.00	N/A	1,460.00	0.7%		
Transfer Fee	No	Yes	No	N/A	64.00	N/A	65.00	1.6%		
Impounded Vehicles										
Motor Vehicle Search Fee	Yes	No	No	N/A	Cost recovery	N/A	Cost recovery	N/A		
Incumberance Search Fee	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost Recovery	
Towing Fee (Business Hrs)	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost Recovery	
Towing Fee (After Hrs)	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost Recovery	
Advertising Fee (if applicable)	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost Recovery	
Storage Fee (per day)	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost Recovery	
Unclaimed Goods										
Storage Fee	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A	N/A	Cost Recovery for goods claimed after proceedings commenced	
Maintaining goods	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A	N/A	Cost Recovery for goods claimed after proceedings commenced	

2022/23 Fees & Charges Increase Analysis

Department	Statutory Charge? eg: Yes / No	Discretionary? eg: Yes / No	GST?	2021/22 Fee (incl. GST) 2021/22	2021/22 Fee (excl. GST)	2022/23 Fee (incl. GST) 2022/23	2022/23 Fee (excl. GST)	% change in base price	Comments
Corporate Publicity & Promotion									
Advertising Rates									
Inside pages (colour)	No	Yes	Yes	460.00	418.18	460.00	418.18	0.0%	
Inside pages (colour)	No	Yes	Yes	230.00	209.09	230.00	209.09	0.0%	
Inside pages (colour)	No	Yes	Yes	77.00	70.00	77.00	70.00	0.0%	
Council Documents									
Copies of Council Documents									
A4 Black and White Copies	No	Yes	No	N/A	0.20	N/A	0.20	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A4 Colour Copies	No	Yes	No	N/A	1.00	N/A	1.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A3 Black and White Copies	No	Yes	No	N/A	0.40	N/A	0.40	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A3 Colour Copies	No	Yes	No	N/A	2.00	N/A	2.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A2 Black and White Copies	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A2 Colour Copies	No	Yes	No	N/A	10.00	N/A	10.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A1 Black and White Copies	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A1 Colour Copies	No	Yes	No	N/A	12.50	N/A	12.50	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A0 Black and White Copies	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
A0 Colour Copies	No	Yes	No	N/A	15.00	N/A	15.00	0.0%	Per page (in line with Library charges and other Council documents) GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
Individual extract from various registers / records	No	Yes	No	N/A	6.00	N/A	6.00	0.0%	Per individual extract GST Exempt: • subsection 81-10(1) (covered by subsection 81-10(5)) CR2019/61
Copies of Non-Council Documents									
A4 Black and White Copies	No	Yes	Yes	0.20	0.18	0.20	0.18	0.0%	Per page (in line with Library charges and other Council documents)
A4 Colour Copies	No	Yes	Yes	1.00	0.91	1.00	0.91	0.0%	Per page (in line with Library charges and other Council documents)
A3 Black and White Copies	No	Yes	Yes	0.40	0.36	0.40	0.36	0.0%	Per page (in line with Library charges and other Council documents)
A3 Colour Copies	No	Yes	Yes	2.00	1.82	2.00	1.82	0.0%	Per page (in line with Library charges and other Council documents)
A2 Black and White Copies	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per page (in line with Library charges and other Council documents)
A2 Colour Copies	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	Per page (in line with Library charges and other Council documents)
A1 Black and White Copies	No	Yes	Yes	12.50	11.36	12.50	11.36	0.0%	Per page (in line with Library charges and other Council documents)
A1 Colour Copies	No	Yes	Yes	12.50	11.36	12.50	11.36	0.0%	Per page (in line with Library charges and other Council documents)
A0 Black and White Copies	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per page (in line with Library charges and other Council documents)
A0 Colour Copies	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	Per page (in line with Library charges and other Council documents)
Environmental Health Services									
Local Nuisance Exemption									
Exemption - Application Fee	Yes	Yes	No	N/A	100.00	N/A	100.00	0.0%	Application Fee for Exemption to Section 18 of the Local Nuisance & Litter Control Act 2016. - Under The LN&LC Act Section 51(d) Regulation 6,1(b) prescribes that Council is to set the fee in accordance with Section 188(1)(g) of the Local Government Act
Exemption - Extras e.g. Advertising	Yes	Yes	No	N/A	Cost Recovery	N/A	Cost Recovery	N/A	Cost recovery for any extras such as advertising etc - as per quote provided
Legionella Legislative Requirements									
High Risk Manufactured Water System	Yes	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A	N/A	Microbiological sampling of water sample collected from HRMWS
Food Act									
Inspection of small businesses	Yes	Yes	No	N/A	88.00	N/A	90.50	2.8%	ATO ruling that food premises inspections are GST exempt
Inspection of large businesses	Yes	Yes	No	N/A	222.00	N/A	228.00	2.7%	
Food Safety Audits									
Community and charitable organisations									
On-site audit	No	Yes	No	N/A	83.50	N/A	86.00	3.0%	Per hour - based on 15 minute increments rounded down to nearest quarter hour. ATO ruling that audits are GST exempt
Desk-top audit	No	Yes	No	N/A	42.00	N/A	43.50	3.6%	Per hour - based on 15 minute increments rounded down to nearest quarter hour
Follow up audit	No	Yes	No	N/A	83.50	N/A	86.00	3.0%	Per hour - based on 15 minute increments rounded down to nearest quarter hour

2022/23 Fees & Charges Increase Analysis

Department	Statutory Charge? eg: Yes / No	Discretionary? eg: Yes / No	GST?	2021/22 Fee (incl. GST)	2021/22 Fee (excl. GST)	2022/23 Fee (incl. GST)	2022/23 Fee (excl. GST)	% change in base price	Comments
				2021/22		2022/23			
For all other organisations									
On-site audit	No	Yes	No	N/A	167.00	N/A	171.50	2.7%	Per hour - based on 15 minute increments rounded down to nearest quarter hour
Desk-top audit	No	Yes	No	N/A	83.50	N/A	86.00	3.0%	Per hour - based on 15 minute increments rounded down to nearest quarter hour
Follow up audit	No	Yes	No	N/A	167.00	N/A	171.50	2.7%	Per hour - based on 15 minute increments rounded down to nearest quarter hour
Sharps Containers									
1.4 litre	No	Yes	Yes	6.00	5.45	6.00	5.45	0.0%	Based on cost recovery only.
3.2 litre	No	Yes	Yes	9.30	8.45	9.30	8.45	0.0%	Based on cost recovery only.
7.8 litre	No	Yes	Yes	14.30	13.00	14.30	13.00	0.0%	Based on cost recovery only.
Pest Control									
Rat Bait (6 x 25g packets)	No	Yes	Yes	6.50	5.91	6.50	5.91	0.0%	Based on cost recovery only.
Sundry Fees & Charges									
e.g. Overheads, Rates Fines & charges document for details									
Rate Notice reprint request	No	Yes	Yes	6.00	5.45	6.00	5.45	0.0%	Per individual extract - Admin Cost

CITY OF WEST TORRENS



FEES AND CHARGES

**Pursuant to Section 188 of
the Local Government Act 1999**

EFFECTIVE 1 JULY 2022

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CITY OF WEST TORRENS



City Assets and City Works

City of West Torrens
Fees and Charges – City Assets and City Works

Effective 1 July 2022
Revised 15 February 2022

Roads and Related Construction Works

Pursuant to Sections 212 and 213 of the Local Government Act 1999, the maximum charges are to be made for all roads and related construction works.

Private Works

The cost of work carried out by Council for private residents is recoverable by Council under Sections 212, 213, 218, 221 and 254 of the Local Government Act 1999. It is Council policy that private works are the responsibility of the individual resident. Council will however, provide information as to contractor options for residents requesting assistance.

Where the distance across the footpath and crossing places exceeds 4 metres, Council will meet the cost of constructing the additional length, except in the case of crossings into industrial and commercial premises.

The full cost of reinforced concrete crossings into industrial or commercial properties is to be paid by owners.

Fees are calculated on the basis of contractor cost plus Council overheads.

Refer to schedules later in this paper.

Road Reinstatement

Council reinstates roads that have been opened or broken up by statutory authority. Costs are recoverable pursuant to Section 213 of the Local Government Act 1999.

Road reinstatement charges are made up of the recovery to Council of charges for labour, materials and overheads.

Application Forms

Application fee to undertake private works on Council land. ^ \$ 31.00

E.g. for permission pursuant to Section 221 of the Local Government Act 1999 to install a vehicular crossing, to install a drain or drains in any street for the purpose of removing stormwater from the adjacent property or to lay underground cables in a road reserve.

Contract Concrete Works

All contract work includes Council overheads and goods and services tax (GST). The following rates are inclusive of excavation and placement costs.

[^] Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens**Effective 1 July 2022****Fees and Charges – City Assets and City Works****Revised 15 February 2022**

The minimum charge rate for the following concrete kerbing works is two (2) linear metres (m).

Kerbing and guttering	\$ 274.80 per metre
Vehicular Invert	\$ 274.80 per metre
Spoon drain	\$ 274.80 per metre
Mountable kerb	\$ 174.60 per metre

The minimum charge rate for concrete paving type works is five (5) square metres (m²).

Concrete 75mm depth	\$ 124.00 per metre
Concrete 100mm depth	\$ 140.50 per metre
Concrete 125mm depth	\$ 160.10 per metre
Placement F82 reinforcing steel mesh	\$ 38.20 per metre

Concrete Block Paving Works

All contract work includes Council overheads and goods and services tax (GST). The following rates are inclusive of excavation and placement costs.

The minimum charge rate for block paving type work is five (5) square metres (m²).

Paving 60mm (no base)	\$ 124.00 per metre
Paving 60mm (100mm base)	\$ 140.50 per metre
Paving 80mm (150mm base)	\$ 166.30 per metre

Household Stormwater Connection Repairs

Repair and replacement only of stub end of the household stormwater connection at the road kerb and gutter	\$ 160.10
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Replacement of the household stormwater pipe from the property boundary to the road kerb and gutter, including replacement of footpath	\$ 672.50
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Stormwater Adaptor - 90mm to 125x75mm	\$ 79.50
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Road Pavement (Bitumen)

All contract work includes Council overheads and goods and services tax (GST). The following rate is inclusive of excavation and placement costs.

The minimum charge rate for road pavement works is two (2) square metres (m²).

Road pavement repair	\$ 187.00 per metre
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[^] Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – City Assets and City Works

Effective 1 July 2022
Revised 15 February 2022

Verge Material

Council may replace nature strips with a suitable quarry crushed rock material free of charge.

Road Verge Maintenance

There is no charge for road verge maintenance.

Tree Removal for Driveway Construction

The tree is dead, dying, diseased, disfigured or dangerous, reference to the Council Policy, Urban Tree Management, Section 5.0	No charge
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All Other Trees	\$ 258.30 per metre
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At the discretion of the Council Officer, for trees less than or equal to two (2) metres in height, an inspection fee of \$ 88.00 may be charged.

Directional Signs

Directional signs relating to community facilities

Signs approved to Council standard are purchased by the individual organisation and are erected by Council at no cost to the applicant.

Directional signs relating to commercial facilities

Location approvals and the processing of these types of installations are carried out by the City Assets department.

The applicant is charged a set fee for the purchase and erection by Council of each sign.

The cost of purchase and erection of each directional sign is determined by the Manager City Assets.

Replacement signs

Deterioration due to natural causes	Cost to applicant
Damage due to other causes	Cost to Council

Road Sweeper

Normal business hours	\$ 227.30 per hour
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A minimum charge out of three (3) hours applies for each site. Costs are charged from depot to depot. Staff penalty rates will apply for afterhours work and call outs. Consumables and waste disposal costs are charged in addition to the hourly rate.

[^] Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – City Assets and City Works

Effective 1 July 2022
Revised 15 February 2022

Encroaching Vegetation from Private Property

Where encroaching vegetation from private property is required to be removed by Council after due notice in accordance with Section 254 of the Local Government Act 1999, a charge of \$ 93.00 per person per hour shall apply, with a minimum charge of \$ 186.00.

Arboriculture Services

Where vegetation from private property is required to be removed by Council after due notice in accordance with Section 254 of the Local Government Act 1999, and requires use of specialist arboriculture plant and equipment, a charge of \$ 141.50 per person per hour shall apply with a minimum charge of \$ 283.00.

General Gardening Services

General gardening activities including mowing \$ 93.00 per hour

The charge is per person per hour. A minimum charge of two (2) hours applies. Consumables are charged in addition to the hourly rate. Penalty rates for after hours and call outs will apply.

Irrigation Works

Repair and installation \$ 93.00 per hour

The charge is per person per hour. A minimum charge of two (2) hours applies. Components and consumables are charged in addition to the hourly rate. Penalty rates for after hours and call outs will apply.

Line Marking (Sports Field and Pavement Marking)

New and remarking \$ 93.00 per hour

The charge is per person per hour. A minimum charge of two (2) hours applies. Materials and consumables are charged in addition to the hourly rate. Penalty rates for after hours and call outs will apply.

Tender Documentation

Sets of documentation for City of West Torrens projects are presently available free of charge or as determined by the Manager City Assets from time to time. A fee of up to ^ \$ 52.00 may be charged for voluminous sets of tender documentation.

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – City Assets and City Works

Effective 1 July 2022
Revised 15 February 2022

Road Traffic Act - Ministers Notice

Temporary Parking Controls

Subject to temporary changes of parking needs within an area, Temporary Parking Control signs can be installed.

Application Fee	^ \$ 52.00 *
Authorisation Fee	^ \$ 53.00

Road Events - Temporary Road Closures

For specific public events temporary road closures are permitted.

Application Fee	^ \$ 52.00 *
Authorisation Fee	^ \$ 158.00
Newspaper Advertising	price on application (POA)

Private Parking Areas Act 1986

Agreements by owner of private parking area and Council for the area

To draw up plans and an agreement between applicant and Council for the enforcement of the provisions of Part III of the Act and the provisions of Part IV of the Act extend to the enforcement of these Regulations.

Application Fee	^ \$ 52.00 *
Authorisation Fee	^ \$ 145.00

Refunds

Application fees marked * are not refundable when the application has been rejected or not authorised.

^ Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



City Development

City of West Torrens
Fees and Charges – City Development

Effective 1 July 2022
Revised 15 February 2022

Note: The majority of City Development fees are set by legislation and are not included in this document.

Public Notification - Sign on Land Fee

For performance assessed development applications lodged in accordance with the *Planning, Development and Infrastructure Act 2016* where the applicant has nominated for the relevant authority to place the notice on the land pursuant to *Practice Direction 3 – Notification of Performance Assessed Development Applications 2019* shall attract a fee determined by the relevant authority.

Sign on land fee	\$ 330.00
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Applicable for new PDI Act applications from 19 March 2021.

Development Application / File Recovery

A \$ 30.00 fee will apply to any enquiry requiring Development Application (DA) file recovery from secure storage.

Certificates of Title

A \$ 38.25 fee will apply to obtain a copy of a Certificate of Title upon an applicant's request.

Development Approvals - Fees to Provide Information

Fees associated with supplying copies of plans and other documentation from development approval files are shown below. Copying of Council documents is GST free, however copying other documents is subject to GST.

A4 Black and white copies per page	\$ 0.20
A4 Colour copies for page	\$ 1.00
A3 Black and white copies per page	\$ 0.40
A3 Colour copies for page	\$ 2.00
A2 Black and white copies per page	\$ 10.00
A2 Colour copies for page	\$ 10.00
A1 Black and white copies per page	\$ 12.50
A1 Colour copies for page	\$ 12.50
A0 Black and white copies per page	\$ 15.00
A0 Colour copies for page	\$ 15.00

^ Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Community Services

- **West Torrens Library Service**
- **Community Development**
- **Facility Hire**

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2022
Revised 15 February 2022

General

The following applies in relation to all Community Services' fees and charges:

- Fee rate changes (e.g. resulting from external changes such as the review of Commonwealth policy) must be authorised by the General Manager Business and Community.
- Some fees may be reduced (or waived) if the Manager Community Services is satisfied that payment would result in financial hardship for the client.
- The borrowing of the community resource collection is free of charge however if resources are broken, damaged or missing the hirer will be charged for the replacement or repair cost of the item.

Services to the community provided free of charge

For community groups:

- Use of community resource collection

For all residents:

- Annual "Summer Festival Entertainment"
- Community Garden Plots
- Loans from any public library in South Australia
- Library membership card
- Wireless access to the internet (within boundaries of the Hamra Centre)
- Access to loan of material from all library collections, printed and digital
- Reservations on items
- Notification when reserved items are available for collection
- Public access to computers in Hamra Centre Library
- Afterhours access to the Library catalogue, ebooks and electronic databases via the City of West Torrens website
- Access to exhibitions in the West Torrens Auditorium Gallery
- Library and several Community Development programs and events

[^] Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

Effective 1 July 2022
Revised 15 February 2022

West Torrens Library Service

Council administers a free lending library (Hamra Centre Library) as well as a mobile library service for the City of West Torrens.

Fees for services are determined in accordance with the guidelines set out by the Libraries Board and are charged pursuant to Section 188 of the Local Government Act 1999. Some fees may be reduced (or waived) if the Manager Community Services is satisfied that payment would result in financial hardship for the client.

Fees

USB Memory stick	Cost Recovery
Printing/photocopies (b&w)	\$ 0.20 / A4 page
Printing/photocopies (b&w)	\$ 0.40 / A3 page
Printing/photocopies (colour)	\$ 1.00 / A4 page
Printing/photocopies (colour)	\$ 2.00 / A3 page
Replacement membership card	\$ 2.50
Headphones	Cost Recovery

Library merchandise, including USBs and headphones - prices vary according to the costs incurred by the Library, and are authorised by the Manager Community Services. Note that USB capacity may vary according to available stock.

Inter Library Loans

Inter library loans from outside the South Australia public library network are charged at the rate set by the Australian Library & Information Association plus any associated costs e.g. postage.

Lost Items

Items 28 days overdue are classified as lost items.

Replacement cost of the item is charged, based on the original purchase price or where unknown, on the average book price issued by the State Library - Public Library Services, a processing fee of \$ 5.00 may apply.

If the outstanding item/s are not returned, and the replacement amount due is not paid, the matter may be placed in the hands of debt collectors.

IT Training

The Learning Centre offers training in various software packages and one-on-one assistance from the Learning Centre tutors and volunteers. The majority of courses are free however there may be a cost dependent on resources involved in delivery.

Courses	Free to \$ 75.00
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^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

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Book Sales

Items no longer required by the library are offered for sale to the public at prices considered appropriate for the item.

Fees are determined and authorised by the Manager Community Services. Current sale prices are between \$ 0.10 and \$ 15.00, but on occasions items may be offered at more than \$ 15.00 if appropriate.

Special Programs and Functions

A fee is sometimes charged for special functions and programmes offered through the library.

Community Development

Community Activities

Community classes / workshops / activities (Including Active Ageing activities)	Free to \$ 40.00 per person
Prices vary according to the nature of the activity	

Community Bus Service

Regular Routes, Recreational, Shopping, Meals Programs	\$ 4.00 per person return trip
Specialty Tours (Op Shops, Cemetery, History etc)	\$ 5.00 to \$ 10.00 per person/ trip
Children's, Youth & Disability Programs	Free

^ Fee is GST free

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Commonwealth Home Support Program (CHSP) and Active Ageing Program

The CHSP (Commonwealth funded) and the Active Ageing Program (Council funded) have the same fees to ensure consistency and lessen confusion for service users. The income from these fees is used to provide more services within the same programs.

Clients are charged an hourly fee or part thereof after the first hour, with the minimum fee being the hourly rate.

There are three tiers to the funding structure which differentiate between those receiving a government pension (single), households with two /double pension and those who are self-funded retirees. Any external costs will be on-charged to the client e.g.: costs of materials, refuse disposal etc.

CHSP Service Type (Commonwealth funded)	Single Pensioner Fee <small>(rate per hour for the 1st hour / part thereof for additional hours)</small>	Couple/ two per household Pensioner Fee <small>(rate per hour for the 1st hour / part thereof for additional hours)</small>	Self-Funded Retiree Fee <small>(rate per hour for the 1st hour / part thereof for additional hours)</small>
Domestic Assistance (Cleaning - up to 12 visits)	^ \$ 12.50	^ \$ 15.00	^ \$ 17.50
Domestic Assistance (Shopping by List - up to 12 visits)	^ \$ 5.00	^ \$ 5.00	^ \$ 5.00
Social Support- individual (Escorted Shopping - up to 12 visits)	^ \$ 10.00	^ \$ 12.50	^ \$ 15.00
Social Support - group (Meal, activities and entertainment)	^ \$ 10.00 each event	^ \$ 10.00 each event	^ \$ 10.00 each event
Minor Maintenance Minor essential gardening and green waste removal (safety or security only)	^ \$ 20.00 (+ dump service & dump charges)	^ \$ 25.00 (+ dump service & dump charges)	^ \$ 30.00 (+ dump service & dump charges)
Minor Maintenance (tap washers , globe replacements, smoke alarm batteries etc.)	^ \$ 10.00 (+ cost of materials)	^ \$ 12.50 (+ cost of materials)	^ \$ 15.00 (+ cost of materials)
Minor Maintenance Hard Waste rubbish removal	^ \$ 15.00 (+ dump fee)	^ \$ 17.50 (+ dump fee)	^ \$ 20.00 (+ dump fee)
Modifications Electrical hard wired smoke alarms and installation*	50% of cost (up to \$ 300 annually)	50% of cost (up to \$ 300 annually)	50% of cost (up to \$ 300 annually)

^ Fee is GST free

All fees include GST unless otherwise indicated

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Modifications Grab rails, ramps, steps, key safes, hand held showers, non-hard wired smoke alarms, and magnetic door catches etc.*	50% subsidy/material cost (up to \$ 300 annually) (Installation cost additional)	50% subsidy/material cost (up to \$ 300 annually) (Installation cost additional)	50% subsidy/material cost (up to \$ 300 annually) (Installation cost additional)
Active Ageing Program Service Type (Council funded)	Single Pensioner Fee (rate per hour for the 1 st hour / part thereof for additional hours)	Couple/ two per household Pensioner Fee (rate per hour for the 1 st hour / part thereof for additional hours)	Self-Funded Retiree Fee (rate per hour for the 1 st hour / part thereof for additional hours)
Minor Maintenance Spring cleans	^ \$ 15.00	^ \$ 17.50	^ \$ 20.00
Minor Maintenance Window cleaning	^ \$ 15.00	^ \$ 17.50	^ \$ 20.00
Minor Maintenance Gutter cleans	^ \$ 30.00	^ \$ 35.00	^ \$ 40.00
Hard Waste kerbside assist (helping to move items from your property for hard waste to pick up)	^ \$ 10.00	^ \$ 12.50	^ \$ 15.00

*Subsidised costs are limited to a total maximum subsidy per client per financial year.

Special Programs and Functions

A fee is sometimes charged for special functions and programs offered through the CHSP and Active Ageing programs. Prices vary according to the costs incurred and are authorised by the Manager Community Services.

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Community Services

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Facility Hire

Room hire fee structure is based on category of user and their use as follows:

- A: City of West Torrens community based groups or provision of services for the community, with no fees or charges involved
- B: As above, but fees or charges for participants
- C: Corporate / Government / Private hire

All weekend hire charged at Category C - Corporate / Government / Private hire rates

<i>Plympton Community Centre</i>			
Room	User Category A	User Category B #	User Category C #
Plympton Hall	Free*	\$ 15.00 / hr	\$ 25.00 / hr
Kitchen	Free *	\$ 10.00 / hr	\$ 15.00 / hr
Meeting Room	Free*	\$ 5.00 / hr	\$ 10.00 / hr
Sewing Room	Free*	\$ 5.00 / hr	\$ 10.00 / hr
Plympton Hall - Event Block - Lunch Note 1	N/A	N/A	\$170.00
Plympton Hall - Event Block - Dinner Note 2	N/A	N/A	\$210.00
Plympton Community Centre - Whole Centre Note 3	\$ 500.00	\$ 500.00	\$ 500.00
Setup Service Fee	\$ 200.00	\$ 200.00	\$ 200.00

Note 1 Includes Plympton Hall and kitchen from 9am - 3pm.

Note 2 Includes Plympton Hall and kitchen from 3.30pm - 11pm.

Note 3 Includes Plympton Hall, meeting room, sewing room and kitchen from 8am - 1am.

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
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Lockleys Community Room			
Room	User Category A	User Category B #	User Category C #
Lockleys Community Room Hall	Free*	\$ 15.00 / hr	\$ 25.00 / hr
Kitchen	Free *	\$ 10.00 / hr	\$ 15.00 / hr
Lockleys Community Room - Whole Centre ^{note 1}	\$ 500.00	\$ 500.00	\$ 500.00
Setup Service Fee	\$ 200.00	\$ 200.00	\$ 200.00

^{note 1} Includes: Lockleys CR Hall and kitchen from 8am - 11pm.

Cowandilla Community Room			
Room	User Category A	User Category B #	User Category C #
Cowandilla Hall	Free *	\$ 25.00 / hr	\$ 55.00 / hr
Kitchen	Free *	\$ 10.00 / hr	\$ 15.00 / hr
Setup Service Fee	\$ 200.00	\$ 200.00	\$ 200.00

CaFHS Hut			
Room	User Category A	User Category B #	User Category C #
Hut with Kitchen	Free*	\$ 10.00 / hr	\$ 15.00 / hr

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
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Apex Park Community Facility			
Room	User Category A	User Category B #	User Category C #
Apex Hall 1	Free*	\$ 15.00 / hr	\$ 30.00 / hr
Apex Hall 2	Free*	\$12.00 / hr	\$25.00 / hr
Kitchen	Free *	\$ 10.00 / hr	\$ 15.00 / hr
Apex Hall - Event Block - Lunch ^{Note 1}	N/A	N/A	\$300.00
Apex Hall - Event Block - Dinner ^{Note 2}	N/A	N/A	\$370.00
Setup Service Fee	\$ 200.00	\$ 200.00	\$ 200.00

Note 1 Includes Apex Hall 1, 2, and kitchen from 9am - 3pm.

Note 2 Includes Apex Hall 1, 2, and kitchen from 3.30pm - 11pm.

Weigall Oval Community Facility			
Room	User Category A	User Category B #	User Category C #
Weigall Hall	Free*	\$ 25.00 / hr	\$ 55.00 / hr
Setup Service Fee	\$ 250.00	\$ 250.00	\$ 250.00

Lockleys Sporting Facility			
Room	User Category A	User Category B #	User Category C #
Meeting Room 1	Free*	\$ 10.00 / hr	\$ 15.00 / hr
Meeting Room 2	Free*	\$ 10.00 / hr	\$ 15.00 / hr
Setup Service Fee	\$ 250.00	\$ 250.00	\$ 250.00

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
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Thebarton Community Centre			
Room	User Category A	User Category B	User Category C
Meeting Room 2	Free *	\$ 10.00 / hr	\$ 15.00 / hr
Meeting Room 3	Free *	\$ 15.00 / hr	\$ 25.00 / hr
Meeting Room 4	Free *	\$ 10.00 / hr	\$ 15.00 / hr
Tea Area - Light refreshment preparation	Free with room hire	Free with room hire	Free with room hire
Thebarton Hall A	Free *	\$ 35.00 / hr	\$ 65.00 / hr
Thebarton Hall B	Free *	\$ 25.00 / hr	\$ 55.00 / hr
Kitchen	Free *	\$ 10.00 / hr	\$ 15.00 / hr
Thebarton Hall - Event Block - Lunch ^{note 1}	N/A	N/A	\$ 600.00
Thebarton Hall - Event Block - Dinner ^{note 2}	N/A	N/A	\$ 900.00
Thebarton Community Centre - Whole Centre ^{note 3}	N/A	N/A	\$ 2,400.00
Setup Service Fee	\$ 200.00	\$ 200.00	\$ 200.00

Note 1 Includes Thebarton Hall A, B, front foyer and the main kitchen from 9am - 3pm.

Note 2 Includes Thebarton Hall A, B, front foyer and the main kitchen from 3.30pm - 1am.

Note 3 Includes Thebarton Hall A, B, kitchen, room 2, 3, 4, front foyer and tea area from 6am - 4am.

^ Fee is GST free

All fees include GST unless otherwise indicated

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Note 6 Services incurring additional fees:

• Bond - High risk (applicable to all hiring facilities)	\$ 1,000.00
• Emergency staff assistance	\$ 150.00 / call-out
• Service provider attendance	Cost recovery
• Security call out (fault of hirer)	\$ 85.00
• Access FOB replacement	\$ 80.00 / item
• Master-type key replacement	\$ 65.00 / item
• General-type key replacement	\$ 10.00 / item
• Key-tag replacement	\$ 5.00 / item
• Room re-set weekday 8.30am - 5pm ^{Note 2}	\$ 40.00 / hr
• Room re-set weekday after 5pm ^{Note 2}	\$ 50.00 / hr
• Room re-set weekend ^{Note 2}	\$ 100.00 / hr
• Hire Items	Cost recovery
• Tea and Coffee - fresh option with filter coffee ^{Note 3}	\$ 3.50 / pp
• Tea and Coffee - stored option with stored coffee ^{Note 3}	\$ 3.00 / pp
• Tea and Coffee - fresh or stored option with Nespresso ^{Note 3}	\$ 2.50 / pp

Note 1 Weekend rate for Halls is always combined hall and kitchen rate.

Note 2 Room re-set fees charged per hour in 15 minute increments

Note 3 Fresh option includes fresh milk and juice, stored option includes UHT milk and long life juice.

If setting up equipment the night prior: A minimum booking time of 4 hours must be made with end time no earlier than 9pm - charges to cease when hirer leaves the building. The following day will be charged from 12pm at the latest with a 4 hour minimum.

Unless otherwise specified, hourly rates have been quoted above.

* Fee is not applicable unless extra costs are incurred by Council
(e.g: extra cleaning or call out costs).

Terms and conditions apply. For further information and application forms, please see [Council's website](#).

West Torrens Auditorium and Gallery

Special use only - determined by the Manager Community Services.

^ Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Compliance

City of West Torrens
Fees and Charges – Compliance

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Within the Compliance area, Regulations and / or Acts set the majority of the fees and charges; only the fees and charges set by Council are included in this document.

Animal Control

Section 26 of the Dog and Cat Management Act 1995 assigns administrative responsibility for dog control to Council.

Fees and charges are prescribed in Schedule 2 of the Regulations under the Act. Fines and expiation fees for offences under the Act are prescribed in the Appendix to the Act.

Dog Registrations

Registration Category

- | | | |
|-----|---|--|
| (a) | If the assistance dog is accredited by the Dog and Cat Management Board or prescribed accreditation body; | No fee |
| (b) | Maximum registration fee for non-standard dogs - meaning a dog that is not desexed and microchipped in accordance with the Dog and Cat Management Act 1995; | ^ \$ 90.00 |
| (c) | Maximum registration fee for standard dog - meaning a dog that is microchipped and desexed in accordance with the Dog and Cat Management Act 1995; | ^ 50% of maximum non-Standard dog registration fee |
| (d) | Replacement registration discs | ^ Cost Recovery |

Rebate Category

- | | | |
|-----|--|------------------------------|
| (e) | If the dog is obedience trained; | 10% of the maximum fee |
| (f) | If the dog is owned by a person eligible for a pensioner rebate and that the rebate shall be applied after the deduction of all other qualifying rebates (Not including late payment fee/replacement disc); | 50% of fee otherwise payable |
| (g) | If the dog is registered for the first time between 1 st January and 30 th May, and are at the mandatory registration age of 3 months when registered; a 50% discount will apply: | 50% of fee otherwise payable |
| (h) | If the dog is registered for the first time between 1 st June and 30 th June, and are at the mandatory registration age of 3 months when registered no fee will apply: | No Fee |

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
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- (i) Registration, or renewal of registration, of a business consisting of or involving a kennel at which dogs are bred or trained or the provision of security or other services involving the use of dogs shall be the maximum registration fee per dog multiplied by the maximum number of dogs that it is intended will be kept or used in connection with the business at any one time during the period of registration;

Annual fee

^ \$ 90.00 per dog

Pursuant to Section 26(6)(b)(i) of the Dog and Cat Management Act 1995, a differential fee for dog registration, being a pensioner rebate, shall apply to a person who holds a current Centrelink Concession Card; or

Pursuant to Section 26(6)(b)(ii) of the Dog and Cat Management Act 1995, a late payment fee will apply after the grace period has expired - 25% of the maximum fee, in addition to the fee that would otherwise be due for registration.

Pursuant to Section 26(6)(b)(iii) of the Dog and Cat Management Act 1995, the fee for the initial seizure and detention of a **dog registered** with Council, and the dog is returned to its owner during business hours, is ^ \$ 80.00 and ^ \$110.00 (after hours). If the seized and detained dog is taken to an approved impoundment facility the fee shall be cost recovery for the period which the dog is detained at a facility for the detention of dogs; or the dog is detained at Council facility for detention of dogs - \$55.00 per day for the period which the dog is detained.

Pursuant to Section 26(6)(b)(iii) of the Dog and Cat Management Act 1995, the fee for the initial seizure and detention of a **dog unregistered** with Council, and the dog is returned to its owner during business hours, is ^ \$ 90.00 and ^ \$150.00 (after hours). If the seized and detained dog is taken to an approved impoundment facility the fee shall be cost recovery for the period which the dog is detained at a facility for the detention of dogs; or the Dog is detained at Council facility for detention of dogs - \$55.00 per day for the period which the dog is detained.

Fees for offences against the Dog and Cat Management Act 1995 are prescribed within the Act and Regulations.

Other Fees and Charges

Printed extract from Register (per A4 page, single sided)	^ \$ 6.00
Surrender of dogs	^ Cost recovery
Surrender of cats or kittens	^ Cost recovery
Microchipping	^ Cost recovery
Desexing	^ Cost recovery
Veterinarian - Medical	^ Cost recovery
Dog Collars - Dangerous/Menacing/Guard Dogs	^ Cost recovery
Signs - Dangerous/Guard Dogs	^ Cost recovery

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens**Effective 1 July 2022****Fees and Charges – Compliance****Revised 15 February 2022*****Possums/Cat Cages***

Trap cages deposit	^ \$ 80.00 #
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Deposit will be refunded if the cage is returned by the hire return due date and not damaged.

Parking Expiation Fees

Fees for offences against the Australian Road Rules are prescribed in Schedule 9 of the Road Traffic (Miscellaneous) Regulations 1999.

Fees for offences against the Private Parking Areas Act 1986 are prescribed within the Act.

Parking Permits, Exemptions and Vouchers

Residential Permits:

Transitional (1 year)	^ \$ 16.00
Transitional (2 year)	^ \$ 26.00
Zone Permit Vehicle Specific (1 year)	^ \$ 31.00
Zone Permit Vehicle Specific (2 year)	^ \$ 51.00
Zone Permit Vehicle Specific Pensioners	^ 50% discount
Zone Permit Vehicle Transferrable (1 year)	^ \$ 31.00
Zone Permit Vehicle Transferrable (2 year)	^ \$ 51.00
Zone Permit Vehicle Transferrable Pensioners	^ 50% discount
Street Permit Vehicle Specific (1 year)	^ \$ 31.00
Street Permit Vehicle Specific (2 year)	^ \$ 51.00
Street Permit Vehicle Specific Pensioners	^ 50% discount
Street Permit Transferrable (1 year)	^ \$ 31.00
Street Permit Transferrable (2 year)	^ \$ 51.00
Street Permit Transferrable Pensioners	^ 50% discount

Business Permits:

Transferrable (1 year)	^ \$ 203.00
Transferrable (2 year)	^ \$ 386.00

Visitor Parking Permits (12 per book)	^ \$ 16.00 per book
Temporary Tradesperson Parking Permit	No charge
Community Services Parking Permit	No charge
Replacement Permit	^ \$ 11.00

^ Fee is GST free

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City of West Torrens
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By-Laws

Pursuant to Section 794a(1) of the Local Government Act 1934 and Section 246(5) of the Local Government Act 1999, expiation fees may be fixed by regulation for offences against the regulations, and or offences against by-laws.

Council By-Law No. 1 Permits and Penalties stipulates that the maximum amount is to be paid, pursuant to Section 794a of the Local Government Act 1934 and may be set by Council resolution for by-law offences of a continuing nature.

Expiation fee	^ \$ 185.00
Continuous offence	^ \$ 12.50
Permit to display a banner/sign in accordance with By-Law No. 4 Moveable Signs	
- Application Fee	^ \$ 61.00 *
- Permit Fee	^ \$ 61.00
Release impounded banner/sign/election signs	^ \$ 65.00
Permit for any activity requiring permission under By-Law No. 2 Local Government Land and By-Law 3 Roads	
- Application Fee	^ \$ 80.00 *
- Permit Fee	^ \$ 44.00
Exemption to keep more than the limit on dog numbers in accordance with By-Law No. 5 Dogs	
- Application fee	^ \$ 80.00 *
- Permit fee	^ \$ 20.00

Local Government Act - Section 221

Under Section 221 of the Local Government Act 1999, Council may authorise to make an alteration to a public road.

Skip Bins

Application fee	^ \$ 80.00 *
Permit fee	^ \$ 11.00 per day
Extension of duration of permit	^ \$ 30.00 Administration fee plus Permit fee per day for extension duration

Hoardings

Application fee	^ \$ 80.00 *
Permit fee	^ \$ 11.00 per day
Extension of duration of permit	^ \$ 30.00 Administration fee plus Permit fee per day for extension duration

^ Fee is GST free

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Local Government Act - Section 222

Under Section 222 of the Local Government Act 1999, Council may authorise by a permit to conduct business on a public road.

Expiation fee for using the public road for business purposes without authorisation is prescribed in Section 222.

Outdoor Dining

Application fee	Free
Annual permit fee (Setting 1 table and up to 4 chairs)	Free
Transfer fee	Free

Temporary Trading Stands

Application fee	^ \$ 80.00 *
Permit fee	^ \$ 24.00 duration of authorisation

Mothers Day Flower Sales from Side of Road

Authorisation fee	^ \$ 80.00 *
Permit Fee	^ \$ 24.00 duration of authorisation

Real Estate Advertising Signs

Authorisation fee:	
- Residential properties	^ \$ 270.00 duration of authorisation
- Commercial properties	^ \$ 640.00 duration of authorisation

Goods on the Footpath

Application fee	^ \$ 80.00 *
Annual fees:	
- Up to 2.5 square metres	^ \$ 92.00
- 2.6 - 5.0 square metres	^ \$ 132.00
- 5.1 - 10.0 square metres	^ \$ 183.00
- 10.1 + square metres	^ \$ 301.00
Transfer fee	^ \$ 64.00

Mobile Food Vending Permits

Application fee	^ \$ 53.00 *
Monthly fee	^ \$ 146.00
Annual fee	^ \$ 1,460.00
Transfer fee	^ \$ 65.00

^ Fee is GST free

All fees include GST unless otherwise indicated

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Local Government Act
Abandonment of Vehicles

Expiation fees for abandoning a vehicle are prescribed in Section 236(1) of the Local Government Act 1999.

Removal of Vehicles

Pursuant to Section 237 of the Local Government Act 1999 Council has the authority to remove a vehicle after 24 hours has expired since placement of a prescribed warning notice.

The fees to be charged for the release of an impounded vehicle will be the actual expenses incurred by Council in connection with the:

- Removal, custody and maintenance of vehicles;
- Motor Vehicle Search - Registered Owner Details;
- Personal Property Security Register;
- Serving, posting or publishing of notices required by the Local Government Act 1999;
- Sale or attempted sale, or otherwise disposal, of vehicles.

Road Traffic Act - Section 40N

Pursuant to Section 40N of the Road Traffic Act 1961 Council has the authority to remove a vehicle unattended or broken down if the vehicle and is in a dangerous position or obstructing:

- causing harm, or creating a risk of harm, to public safety, the environment or road infrastructure
- Causing or likely to an obstruction to traffic or any event lawfully authorised to be held on a road
- Obstructing or hindering, or likely to obstruct or hinder, vehicles from entering or leaving land adjacent to the road

The fees to be charged for the release of an impounded vehicle will be the actual expenses incurred by Council in connection with the:

- Removal, custody and maintenance of vehicles;
- Serving, posting or publishing of notices required by the Road Traffic Act 1961; and
- Sale or attempted sale, or otherwise disposal, of vehicles

Environment Protection (Burning) Policy

Pursuant to Schedule 1 of the Environment Protection (Burning) Policy 1994, burning on domestic premises is prohibited in the City of West Torrens.

Fines and expiation fees are prescribed in Section 34 of the Environment Protection Act 1993. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

Clause 5 of the Environment Protection (Burning) Policy 1994 prohibits burning under specific circumstances.

[^] Fee is GST free

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Fire Prevention (Fire and Emergency Services Act 2005)

Council requires owners or occupiers of property to destroy all inflammable undergrowth.

In the event of non-compliance with a Council order to destroy undergrowth, Council may carry out the requirements and recover costs from the owner or occupier.

To recover costs, each block will be individually assessed.

Expiation fees are prescribed in the Fire and Emergency Services Act 2005.

Local Nuisance and Litter Control Act 2016 - Orders

Local Nuisance

Pursuant to Section 18 of the Local Nuisance and Litter Control Act 2016, a person who carries on an activity intentionally or recklessly and with the knowledge that local nuisance will result is guilty of an offence or a person who carries on an activity that results in local nuisance is guilty of an offence.

Expiation fees are prescribed in the Local Nuisance and Litter Control Act 2016.

Local Nuisance and Litter Control Act 2016 - Anti Pollution Measures

Deposit of Litter

Pursuant to Section 22 of the Local Nuisance and Litter Control Act 2016, any person who deposits litter or goods on any land or into any waters is guilty of an offence.

Expiation fees are prescribed in the Local Nuisance and Litter Control Act 2016.

Unclaimed Goods Act 1987 - Release of Goods Found in Vehicles

Where Council has commenced proceedings for the sale or disposal of goods under the Act which were found in a vehicle removed under the authority of Section 237 of the Local Government Act 1999, the fees to be charged for the release of goods will be the actual expenses incurred by Council in connection with the storage and maintaining the goods.

Late Payment Fee

Regulation 5(a) of the Expiation of Offences Regulations 1993 prescribes a fee for the late payment of an expiation fee.

Refunds

Application fees marked (*) are not refundable when the application has been rejected or not authorised.

[^] Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Corporate Publicity and Promotion

City of West Torrens
Fees and Charges – Corporate Publicity and Promotion

Effective 1 July 2022
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Commercial Advertising

Council has the ability to receive income from local businesses advertising in its newsletter 'Talking Points'.

Talking Points is published quarterly in January/February, April/May, July/August, October/November and is circulated to households within the City of West Torrens.

Talking Points is A4, full colour, and predominantly features between 20 - 24 pages, however this can be decreased to 16 should the need arise.

Advertising is limited to the following sizes and costs:

Advertising rates

- Full page - 264mm (height) x 190mm (width) \$ 460.00
- Half page - 132mm (height) x 190mm (width) \$ 230.00
- Sixth of a page - 132mm (height) x 60mm (width) \$ 77.00

All artwork must be provided as high resolution pdf or eps file.

Council does not allow advertorial to be published in Talking Points.

[^] Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Council Documents

City of West Torrens
Fees and Charges – Council Documents

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Access to Council Documents under the *Local Government Act 1999*

Section 132 and Schedule 5 of the *Local Government Act 1999*, requires Council to allow public access to certain Council documents. These documents are available to the public for inspection free of charge or may be purchased at the charges shown below.

A4 Black and white copies per page	^ \$	0.20
A4 Colour copies for page	^ \$	1.00
A3 Black and white copies per page	^ \$	0.40
A3 Colour copies for page	^ \$	2.00
A2 Black and white copies per page	^ \$	10.00
A2 Colour copies for page	^ \$	10.00
A1 Black and white copies per page	^ \$	12.50
A1 Colour copies for page	^ \$	12.50
A0 Black and white copies per page	^ \$	15.00
A0 Colour copies for page	^ \$	15.00

A charge of ^ \$ 6.00 applies per individual extract / entry from the following records / registers:

- Assessment Record
- Register of Remuneration, Salaries and Benefits
- Elected Member Register of Returns
- Register of Community Land
- Public Roads Register
- Register of By-laws and Certified Copies
- Register of Delegations / Sub-delegations
- Campaigns Donation Register
- Register of Elected Member Allowances and Benefits
- Elected Members Gifts, Benefits and Hospitality Register
- Council Employees Gifts, Benefits and Hospitality Register

Documents to be made available:

Reviews of Council constitution, wards and boundaries

- Reports on reviews of Council composition or ward structure (Chapter 3 Part 1 Division 2)

Registers and returns

- Registers required under the *Local Government Act 1999* or the *Local Government (Elections) Act 1999*, other than the Register of Interests kept for the purposes of Chapter 7 Part 4 Division 2
- Campaign donation returns under the *Local Government (Elections) Act 1999*

Codes

- Code of Conduct for Assessment Panel Members
- Code of Conduct for Elected Members (Section 63)
- Code of Conduct for Employees (Section 110)
- Code of Practice - Access to Meetings and Documents (Section 92)

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Council Documents

Effective 1 July 2022
Revised 15 February 2022

Information and briefing session papers

- Record made by council or chief executive officer relating to an order under section 90(2) (in accordance with section 90A(4)) made at or in relation to an information or briefing session
- Record made by council or chief executive officer of the information that is required to be published as soon as practicable after the holding of an information or briefing session in accordance with section 90A(7)(b)

Meeting papers

- Notice and agenda for meetings of the Council, Council Committees and electors
- Minutes of meetings of the Council and Council Committees
- Documents and reports (including attachments and any information or material referred to in the documents or reports) to the Council or a Council Committee that are able to be supplied to members of the public
- Recommendations adopted by resolution of the council
- Schedule of dates, times and places set for meetings of the council or council committee

Policy and administrative documents

- Record of delegations under the *Local Government Act 1999* (other than delegations made by the Minister)
- Procurement Council Policy (Section 49)
- Sale and Disposal of Assets Council Policy (section 49)
- Policy for reimbursement of members' expenses
- Strategic management plans
- Annual budget (after adoption by Council)
- Audited financial statements
- Annual report
- Extracts from the Council's assessment record
- List of fees and charges
- Public Consultation Policy (Section 50)
- Management plans for community land
- Order-making policy (Section 259)
- Procedure for Internal Review of Council Decisions (Section 270)
- Charter for subsidiaries established by the Council or for which Council is a constituent Council
- The most recent information statement of the Council under the *Freedom of Information Act 1991*
- Any policy document of the Council within the meaning of the *Freedom of Information Act 1991* (if not already referred to above)

By-laws

- By-laws made by the Council (Section 252)
- Any determination in respect of by-law (Section 246(3)(e))

[^] Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Environmental Health Services

City of West Torrens
Fees and Charges – Environmental Health Services

Effective 1 July 2022
Revised 15 February 2022

Local Nuisance and Litter Control Act 2016 - Orders

Local Nuisance

Pursuant to Section 18 of the Local Nuisance and Litter Control Act 2016, a person who carries on an activity intentionally or recklessly and with the knowledge that local nuisance will result is guilty of an offence or a person who carries on an activity that results in local nuisance is guilty of an offence.

Expiation fees are prescribed in the Local Nuisance and Litter Control Act 2016.

Local Nuisance and Litter Control Act 2016 - Exemptions

Pursuant to Section 19 of the Local Nuisance and Litter Control Act 2016, a person will be exempt from the application of Section 18 of the Act. A person is required to apply for a declaration under this section to Council for an exemption in respect of a specified activity.

Application Fee	^ \$100.00 *
Extras - e.g. Advertising etc	^ Cost recovery

Environment Protection (Air Quality) Policy

Fines and expiation fees are prescribed in Section 34 of the Environment Protection Act 1993. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

Environment Protection (Water Quality) Policy

Fines and expiation fees are prescribed in Section 34 of the Environment Protection Act 1993. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

Supported Residential Facilities

Under Section 9 of the Supported Residential Facilities Act 1992, Council is responsible for licensing Supported Residential Facilities within the Council area.

Fees are prescribed and set out in Schedule 1 of the Supported Residential Facilities Regulations 2009.

Supported Residential Facilities Indemnity Fund

Pursuant to Section 56 of the Supported Residential Facilities Act 1992, the minister must establish the Supported Residential Facilities Indemnity Fund. 10% of licensing fees, expiation fees and fines, will be remitted by Council to the Supported Residential Facilities Indemnity Fund (Regulation 26).

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Environmental Health Services

Effective 1 July 2022
Revised 15 February 2022

Public Health

Council administers the provisions of various Acts in relation to public health:

- Food Act 2001
- South Australian Public Health Act 2011
- Environment Protection Act 1993

Fines and expiation fees for offences under these Acts are prescribed in the Acts. Fines plus any costs awarded against offenders are paid into Court and remitted to Council.

High Risk Manufactured Water System

Under Regulation 5 of the South Australian Public Health (Legionella) Regulations 2013, all high risk manufactured water systems situated within the City of West Torrens are required to be registered with Council.

Fees are prescribed by Regulation 21 of the South Australian Public Health (Legionella) Regulations 2013, and set out in Schedule 1 of the Regulations.

The owner of premises where a high risk manufactured water system is installed, is liable to pay Council a fee equal to any expenses incurred by Council in arranging for microbiological testing of water samples from the system.

Food Premises inspections

Under Regulation 13 of the Food Regulations 2017 a Council may impose an inspection fee for the carrying out of an inspection of any food premises or food transport vehicle. The Regulations impose a maximum inspection fee that must not be exceeded.

Food Premises Inspections fees

Inspection fees for small businesses	^ \$ 90.50
Inspection fees for large businesses	^ \$ 228.00

Food Safety Audits fees

Community and charitable organisations

On-site audit	^ \$ 86.00 per hour
Desk-top audit	^ \$ 43.50 per hour
Follow up audit	^ \$ 86.00 per hour

For all other organisations

On-site audit	^ \$ 171.50 per hour
Desk-top audit	^ \$ 86.00 per hour
Follow up audit	^ \$ 171.50 per hour

(Based on 15 minute increments rounded down to the nearest quarter hour)

Food Premises Inspections fees and Food Safety Audit fees are GST free.

^ Fee is GST free

All fees include GST unless otherwise indicated

City of West Torrens
Fees and Charges – Environmental Health Services

Effective 1 July 2022
Revised 15 February 2022

Sharps Containers

Council is reimbursed by the recipients of this service

1.4 litre	\$	6.00 per container
3.2 litre	\$	9.30 per container
8 litre	\$	14.30 per container

Pest Control

Rat bait (6 x 25g packets)	\$	6.50
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Late Payment Fee

Regulation 5(a) of the Expiation of Offences Regulations 1993 prescribes a fee for the late payment of an expiation fee.

Refunds

Application fees marked (*) are not refundable when the application has been rejected or not authorised.

^ Fee is GST free

All fees include GST unless otherwise indicated

CITY OF WEST TORRENS



Sundry Fees and Charges

City of West Torrens
Fees and Charges – Sundry Fees and Charges

Effective 1 July 2022
Revised 15 Feb 2022

Council Overheads

An overheads allocation is included in the cost of works carried out by Council.

As the allocation of time becomes less specific, the overheads allocation percentage becomes greater due to the diversity of overhead charges which must be absorbed by users.

Where relevant the overheads rate includes a charge for:

- **Employee on-costs** (annual leave, sick leave, long service leave, public holidays, insurance premiums, workers compensation, superannuation)
- **Engineering and infrastructure administration**
- **Depot infrastructure costs**
- **Other administration**

Overhead Rates

Council employees	80%
Contractors depot	45%
Contractors drainage	10%
Contractors capital works	10%
Contractors road reconstruction	10%
Materials ex store	25%
Direct materials – depot	25%
Fuel and oil	5%
Plant hire	Various

Rates Arrears and Interest

Fine

Pursuant to Section 181(8) of the Local Government Act 1999, if an instalment of rates is in arrears a fine may be made.

Fine 2% of the amount due

Interest

Following the expiration of one month from the date of arrears, interest on the amount of arrears including the amount of any previous unpaid fine and interest is payable.

Interest is calculated at the "prescribed percentage" - see Section 181(8)(c) and 181(17) of the Local Government Act 1999.

Interest on Postponement of Rates - Seniors

Pursuant to Section 182A(5) of the Local Government Act 1999, interest will accrue on the amount affected by the postponement at the prescribed rate as calculated under Section 182A(12).

Reprint of Rate Notices

A charge of \$ 6.00 applies per reprint request per rate notice.

^ Fee is GST free

All fees include GST unless otherwise indicated

17.8 Morphett Road Stormwater Easement

Brief

To inform Council for the need to realign public infrastructure, namely a major underground stormwater pipe within private property at 99-103 Morphett Road, Camden Park.

RECOMMENDATION

It is recommended to Council that:

1. The Chief Executive Officer be authorised to sign an agreement with the Property Owner/Developer in relation to commitments associated with the relocation of the stormwater drain and creation of formal easement at 99-103 Morphett Road, Camden Park.
2. Allocated funds within the current financial year budget line 'North Plympton/Plympton Drainage' to be reallocated for the construction of new stormwater drainage infrastructure and associated works at 99-103 Morphett Road, Camden Park.

Introduction

In 2000 the subject site (99-103 Morphett Road, Camden Park) was in planning to be completely redeveloped into a new Bus Depot to service Torrens Transit. At the same time, Council was developing solutions to address major flood risk concerns in the Camden Park area.

The stormwater system upgrade ultimately developed included large pipe and culvert upgrades along Penong Ave, Camden Park, a detention basin constructed on land acquired from the South Australian Government (behind what is currently the Lion's Club Op-Shop) and a large diameter outlet pipe through the subject site with connection to the existing stormwater drainage within Morphett Road. Council worked with the then developer of the site to physically construct the new drainage pipework through the subject site as part of the establishment of the Bus Depot works. As part of the original negotiations there were considered to be benefits and savings to the Bus Depot developer in having the new Council stormwater drain through their site as it enabled a reduction in the scale and degree (and hence cost) required for their own stormwater drainage installations.

At the time of these negotiations and development, it is understood that a formal easement to Council over the new stormwater drainage through the private land was to be established. The easement and associated arrangements were outlined in a report received by Council at its meeting of 2 May 2000 - Item 14.2.3 (**Attachments 1 and 2**).

Unfortunately the finalisation of the easement never occurred and there is currently no formal protection over the Council infrastructure within the private land. Council records have indicated that the site has changed tenure twice since these original negotiations were undertaken, and currently the Administration have sort preliminary advice from Norman Waterhouse who have indicated that there would effectively be no current recourse to enforce an easement or similar over the existing Council pipe due to the historical negotiations or agreements.

The reason that these circumstances have come to the attention of Council is due to the current property owner having recently lodged a Development Application. The proposed development includes a complete clearing of the site, as well as additional adjacent land, and the construction of a large scale warehouse (**Attachment 3**). The proposed warehouse is located such that it would be directly over much of the existing Council stormwater infrastructure.

Discussion

The existing Council stormwater drain is of large diameter and is relatively shallow. Where most underground Council stormwater pipes convey flows up to the 20 per cent AEP - Annual Exceedance Probability (5 Year ARI storm event), this particular drain carries the 1 per cent AEP (100 Year ARI).

It may be physically possible to construct a new building over the existing stormwater drain, however due to the importance of this particular infrastructure, it would be considered unwise for the integrity of it to be at potential compromise based on the future utilisation and activity within the building.

Council Administration have been in negotiation with the current developer of the site and have reached a verbal agreement which would enable the relocation of the Council stormwater pipe within the development site, such that it would be located under a driveway rather than the proposed new building.

Norman Waterhouse have drafted an agreement to be used between Council and the current property owner/developer, which is currently being reviewed and refined between the parties.

This agreement would see the relocation of the stormwater drain to an 'open air' alignment through the private land, and the creation of a formal easement over the new drainage alignment. Council will be responsible for the costs associated design and construction of the new stormwater drainage alterations, removal of the redundant drain and costs associated with the preparation and formal lodgement of the easement over the subject land. The developer/property owner will enable the easement to be created over their land with no penalty or offset cost to Council.

In association with the removal of the redundant drain Council Administration are looking into options for an improved cost effective approach to this action, ranging from re-use of the recovered pipes in future drainage projects or working with the land owner to retain the pipe in-situ in some manner.

Under these arrangements Council will need to expedite the design and funding of these drainage alterations, such that they can be constructed in association with the redevelopment of the subject land, which are envisioned to commence around the start of the second quarter of 2022.

Council has allocated budget (approximately \$1.3 million) within the current 2021/2022 financial year to undertake the master planning detail analysis and concept planning for the North Plympton/Plympton Drainage Networks. This project is to look at the interdependent major drainage systems within North Plympton/ Plympton and part of Novar Gardens and Camden Park, and commence the first stage of on ground flood management mitigation works. The subject section of stormwater drainage relocation is located within the catchments of this study area. The property owner/developer has worked in good faith with Council to facilitate the relocation of this Council infrastructure. This is an issue which they too have inherited and technically have no responsibility to assist Council in resolving.

It has been considered that there are no viable alternate options to the relocation of the stormwater drain within the subject site, and due to the critical nature of this infrastructure, needs to be relocated to achieve an equality appropriate level of serviceability of the asset. The timely resolution of this issue is necessary to avoid losing the good faith of the current property owner/developer and/or incurring excessive costs in executing the works.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

The necessity to realign the major underground stormwater pipe within the subject private land is required due to the proposed development on the said land and to ensure the integrity and long term maintenance of major underground drainage stormwater pipe that services the greater stormwater catchment of Camden Park.

Attachments

1. **Extract from Council Agenda 2 May 2000 - Item 14.2.3**
2. **Extract from Council Minutes 2 May 2000 - Item 14.2.3**
3. **Morphett Road Drain Sketch**

COUNCIL MEETING**2 MAY, 2000****14.2.3 Temporary Bus Storage at the Transfer Station - Torrens Transit Pty Ltd.****Brief**

To advise Council of arrangements made for temporary bus storage at the Deeds Road Transfer Station, in exchange for a stormwater easement over a private property.

Report

Torrens Transit is contracted to the State Government to provide bus services for the East to West metropolitan Adelaide bus routes. The company have lodged a Development Application with Council to establish a depot at the former Hy-Stress Precast Concrete factory on Morphett Road.

The company has approached Council seeking suitable location for temporary storage until the depot is completed.

Council would be aware of the drainage problems presently experienced in the Penong Avenue area and the proposal to redevelop the former Camden Primary School site for a detention basin to reduce flooding.

In exchange for temporary bus storage at the transfer station, Torrens Transit have agreed to grant an easement at no cost to Council through the land, to enable connection to the Morphett Road drainage system.

Economic impact is minimal in that all costs associated with site preparations will be met by Torrens Transit and no costs will be incurred for establishing the easement.

Environmental impact is positive, in that the potential exists to reduce flooding in the area.

RECOMMENDATION

That the report be received.

COUNCIL MEETING**2 MAY, 2000**

14.2.3 Temporary Bus Storage at the Transfer Station - Torrens Transit Pty Ltd.

MOVED Cr Lindner seconded Cr P Demetriou that the report be received.

CARRIED

14.3 Report of Group Manager, Corporate**14.3.1 Information Services Activities Report - 12 months to April, 2000**

MOVED Cr P Demetriou seconded Cr Richards that the technical report be received, and the staff be commended for their dedication to ensuring the systems have been fully implemented.

CARRIED

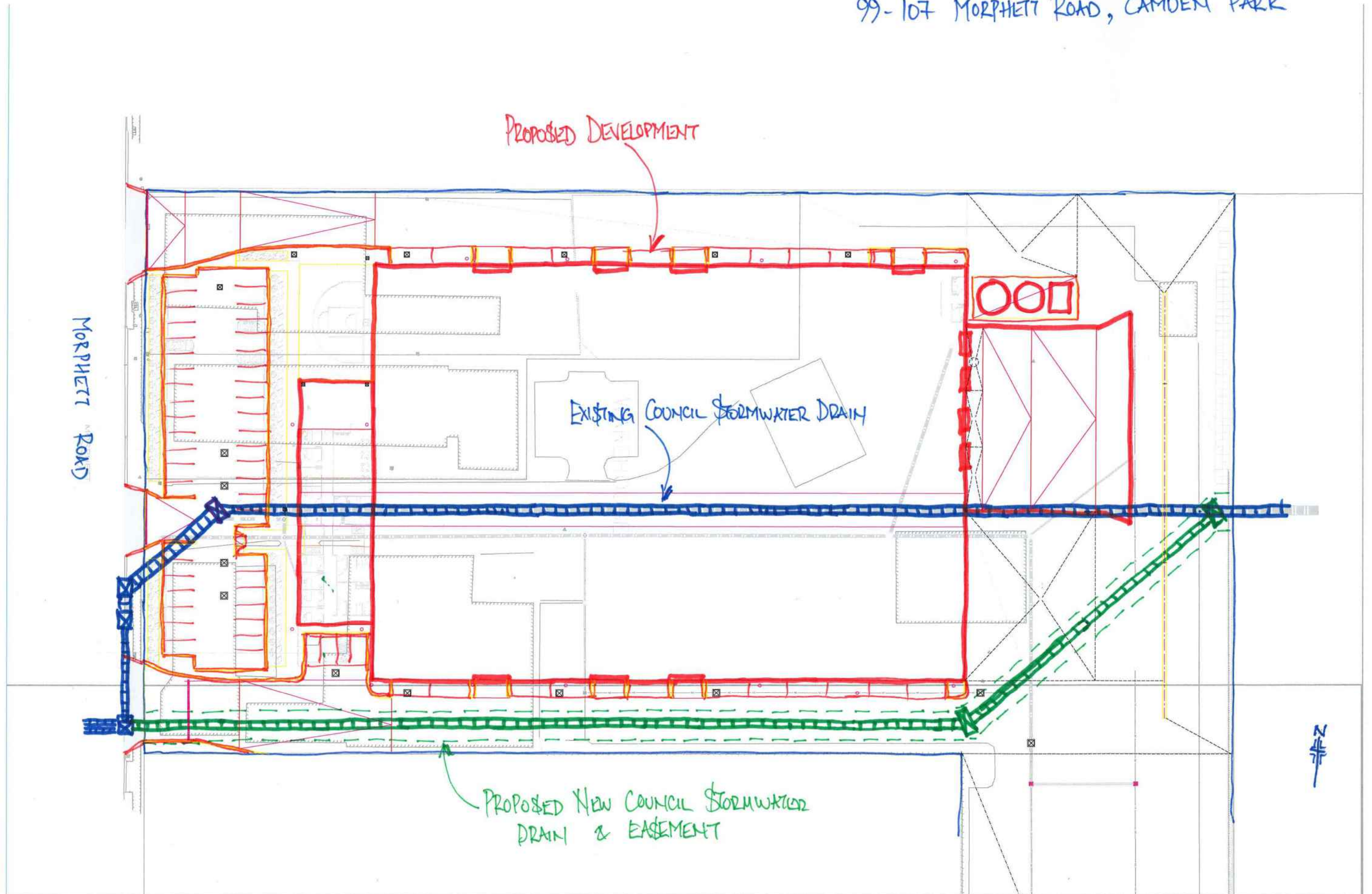
14.3.2 Council Fees and Charges

MOVED Cr G Demetriou seconded Cr Gibbs that revised fees and charges be adopted pursuant to Section 188 of the Local Government Act, 1999.

10.02 p.m. Cr Holden returned to the Chamber

CARRIED

99-107 MORPHETT ROAD, CAMDEN PARK



17.9 Airport Over 50's Club - Update on Facility Arrangements

Brief

This report provides Members with an update on the facility arrangements following the recent meetings with, and the receipt of correspondence from, Airport Over 50's Club.

RECOMMENDATION(S)

It is recommended to Council that:

1. The report is to be noted.
2. The Administration continue to seek to finalise arrangements to execute a lease/licence/hire agreement for the use of the Airport Over 50's clubroom facility by the Airport Over 50's Club by the 30 June 2022;
3. Should the Administration be unable to facilitate execution of a lease/licence/hire agreement for the use of the Airport Over 50's clubroom facility by the Airport Over 50's Club on or before 30 June 2022, a further report will be provided to Council detailing options to allow this matter to be finalised.

Introduction

Councils are a key provider of community facilities in South Australia and the facilities are made available to clubs, groups and organisations through occupancy agreements which establish Council as the property owner or manager, and the club/group/organisation as tenant of the facility. Councils require an occupancy agreement to ensure that both the council and the tenant have an agreement which clearly articulates the legal responsibilities of both.

Amongst other things, the occupancy agreement:

- Outlines the approved use of the facility, (including arrangements for the facility is to be used for the benefit of the community);
- Determines the appropriate stewardship of the property;
- Apportions legal, insurance and risk management responsibilities relating to the occupation of Council property; and
- Provides full details of rent, related fees/charges and outgoings payable.

Without formal agreements, Council faces significant risk around management and oversight of Work Health and Safety, insurance as well as adequate asset protection of properties. Further, without a formal agreement, Council has less control over maintenance and the ongoing condition of the community facility which can impact the useful life of the asset.

An earlier internal audit undertaken on all of Council's property portfolio arrangements has previously identified that there is no suitable agreement in place with the Club for the use of this facility.

The Airport Over 50's Club (the Club) have occupied a community facility constructed on community land at 18 Coral Sea Road, Fulham (**Attachment 1**) since approximately 1982. The Club is currently operating from a Council-owned or managed property without a formal agreement in place. This places Council in an extremely vulnerable position and at high-risk of being held accountable for any liability.

Background

On 30 May 1981, a meeting was held between representatives of the West Torrens Council (of the time) and interested members of the local community, with the aim of establishing a Foundation Committee for a Senior Citizens Club in Airport Ward (which was under construction at the time). Twelve individuals nominated to form a Steering Committee, which would work with Council to establish the new facility, (**Attachment 2**).

The inaugural meeting of the Foundation/Steering Committee was held on 23 June 1981 (**Attachment 3**). The following items were discussed at this inaugural meeting:

- The Constitution of the new Club;
- Committee Meeting schedule;
- Membership of the new Club;
- Promotion of the new Club.

In addition, there was discussion regarding the general (in principle) division of responsibilities for the soon to be constructed community facility. The in-principle division of responsibilities included:

Council

- Fixtures and fittings required to establish the Club (including chairs, tables, carpet, curtains, landscaping etc.);
- Internal and external structural maintenance of building; and
- Insurance.

Club

- Internal maintenance (not structural);
- Cleaning (interior and windows);
- Additional equipment required to establish the Club (such as television, crockery etc.); and
- Telephone.

Additional items (including supplementary furniture, responsibility for repairs and replacement costs), were to be discussed at a future meeting.

The Administration and the Club accepted these documented minutes as a true record of the meetings held at the time and that the facility was constructed for the purpose of providing a place for seniors in the Airport Ward (generally), to participate in recreational and social activities.

The Club, however, are of the opinion that these minutes alone, form the occupancy agreement between the Club and Council and are sufficient in outlining the responsibilities of the two parties.

In contrast, the Administration's perspective is that these minutes were a precursor to a further document which would spell out the rights and obligations of the parties and would be signed by representatives of each party. A further occupancy type document, and additional historic meeting minutes, have not been uncovered by either party.

Additionally, the Administration notes that the age of the document means that it fails to adequately address a number of scenarios that were not envisaged at the time of its creation, which should now be contemplated and clarified in these type of arrangements. Scenarios include, but are not limited to, the updating of relevant legislation such as obligations under the *Work Health Safety Act (2012)*.

As part of the Administration's role to oversee Council-owned and managed facilities, discussions commenced in 2019 with the Club, with the aim of moving to an occupancy agreement, in line with all other Council-owned and managed facilities.

A draft Lease agreement was therefore prepared by the Administration and presented to the Club for discussion. Since 2019, a number of meetings and email communications have taken place, yet, little progress has been made and to date, a lease agreement has not been executed nor agreed upon.

Discussion

Council invests significantly in providing community facilities for the benefit of the local community and recognises the significant social, health and economic benefits gained through the provision of these community facilities.

Following an audit of Council's property portfolio a number of risks were identified such as a lack of consistency in occupancy agreements across all facilities and in some instances, having no formal agreements in place. The Administration has therefore spent a significant amount of time working to address those matters on all facilities.

Legislation

Although legislation is not the main driver of Council seeking to enter into a lease (or another suitable tenancy arrangement - e.g. licence / hire agreement) over the premises at Coral Sea Road, legislation is applicable.

The *Local Government Act 1999 (LG Act)*:

- Emphasises the importance of service to the community;
- Seeks to ensure that council resources are used fairly, effectively and efficiently;
- Seeks to provide services, facilities and programs that are adequate and appropriate; and
- Seeks to ensure equitable access to services.

In addition, as the designated land is classified as community land, the LG Act provides councils with the legal capacity to grant a lease or licence of community land and governs public consultation requirements and tenure periods. (i.e. Section 200 of the LG Act prohibits a person from using community land for a business purpose without Council approval; and section 202 provides that a council may grant a lease or licence over community land).

For the information of Members, the LG Act prescribes that a council must prepare and adopt a (Community Land) management plan if:

- The land is, or is to be, occupied under a lease or licence; or
- The land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community.

Council's Community Land Management Plans were last reviewed in late 2016 and, given this, the Administration has commenced a scheduled cyclical review to occur within the next 12 months. The review will reconsider the classification and categorisation of all of Council's Community Land.

Additional relevant legislation includes the *Retail and Commercial Leases Act 1995* which applies to most leases and licences entered by Council, as these sites include food or beverage service and sales to the public.

Legal Advice

Legal advice has been sought to clarify the requirement of Council to enter into an occupancy agreement with the Club. Council's solicitors have advised that the Council is the owner of the relevant land and the law presumes that the owner of the land is also the owner of all buildings and other improvements on that land (with some exemptions, i.e. unless specifically excluded in the agreement).

Thus, if the Club is to have exclusive rights to use the land and building then this is pursuant to a tenancy arrangement. A lease agreement is the legal document by which a written tenancy arrangement is created.

The Club however asserts that it already has a legally enforceable right to occupy the land and building (the agreement provided in **Attachments 2 and 3**). Council's solicitors have advised that the Committee minutes would not, of themselves, constitute a binding contract for the use of the premises. Rather, they evidence the Committee's record of what occurred and was said at that particular meeting of the Committee. Key terms that would need to be settled for a valid contract to arise between parties in respect of an occupancy arrangement are missing, including a term/occupancy period and consideration.

As the Club appears not to have a current legally enforceable right of occupation, the Club is presently occupying the land/building on the basis of some form of verbal/implied tenancy or pursuant to a tenancy at will. Typically these offer no long term security of tenure and could be terminated at any time.

While a lease may be created verbally, through correspondence or by conduct, current good governance practices require Council to ensure that it has written occupancy agreements in place for Council owned property that are occupied by third parties. This is for the benefit of both the Council as landlord and the respective tenants – all parties are thus clear as to what their rights and obligations are to each other and so that the parties can ensure that risks are appropriately managed. The Club as tenant will further benefit from a lease (or alternative suitable tenancy arrangement) agreement as it will secure their right to use the land/building for the term of the agreement and allow them to coordinate their activities accordingly. Council also needs to ensure that occupancy agreements for community land comply with the requirements of section 202 of the LG Act.

Negotiations

Discussions commenced in 2019 with the Club, with the aim of entering into an occupancy agreement (Lease), in line with all other Council owned facilities.

Key points expressed by the Club in various meetings/email communications include:

1. The Club is not in support of moving away from the current 'agreement' held for approximately 40 years;
2. The Club has managed the facilities well for 40 years with no known adverse issues raised by Council;
3. The Club has been highly successful in providing a range of activities for the benefit of the (mostly) local community;
4. There is no need to change the current arrangements;
5. A new agreement would have severe ramifications for the operational continuance and longevity of the Club;
6. The Club is not-for-profit charity run by volunteers and cannot be party to any arrangement which will highly likely cause the Club to fold;
7. The draft lease document is an extensive legal document which is difficult to understand for the older volunteers which is the composition of the Club's Committee (aged 66 from 91);
8. The draft lease document is eminently unsuitable and extensive changes will be required; and
9. The Committee is not authorised to consider or decide on the proposal to change the basic conditions of the existing agreement.

The Administration is in agreement with the Club that the facility has been managed well over the past 40 years and the Club provides much needed social and recreational activities for seniors in the Airport Ward. This however does not discount the requirement by Council to enter into occupancy agreements with clubs/groups who have sole (or partial) use of a council-owned facility situated on community land.

With regard to the Club's Committee not being authorised to decide on the proposal to change the conditions of the existing agreement, the Administration is of the opinion that ordinarily, a committee of an incorporated body may make such a decision in accordance with the terms and conditions contained within the club's constitution.

The Club's constitution states the Club Management Committee:

"...is the authoritative Body of the Club, shall see to the supervision of the running of the Club, including organisation of social activities, the maintenance of good order and social harmony, the cleanliness of the Club buildings, and the organisation of any other activities necessary for the successful functioning of the Club."

Should the Club not agree, the Administration has no objections to a meeting of all members being called to allow members to vote on acceptance of the proposed changes.

The Administration has endeavoured to negotiate with the Club in good faith since 2019. The Club has been provided with a number of documents and responses which have been requested over the negotiation period to date in order to assist the Club with their consideration of the draft lease document. Documents provided include:

- Relevant CWT Community Land Management Plans;
- *Local Government Act 1999 (SA)*; and
- CWT Asset Management Plans including Building Asset Management Plan.

The Club have requested and continue to request copies of the legal advice Council has received that this action is required; and copies of legislation that require Council to impose a lease for this facility. The Administration consider this answered on more than one occasion via email and via face-to-face meetings with the Mayor Michael Coxon and members of the Administration.

Multiple emails and phone calls have been made to the Club in the second half of 2021 (in particular), seeking clarification as to when the Club will complete reviewing the draft lease document provided in 2019. The Club advised they would still be a few months away due to the complexity of the document.

The Club, on 26 October 2021, advised the Administration of the process for their consideration of the draft lease document:

- An initial meeting was held to identify key issues which require changes;
- Further feedback is currently being sought from Committee Members on changes which are required;
- Once comments are finalised, the specially constituted sub-committee will incorporate them into the draft lease document to the best of their ability;
- The changes will then be reviewed by appropriate people better versed in contracts (such as leases) as the Committee Members are not equipped to understand the legal documents and an unbiased view is required;
- Once complete, Members will be consulted in an open meeting to explain the implications of the proposed lease with changes; and
- Subject to acceptance of the Membership, the proposed new draft agreement would be forwarded to the Council.

On receipt of this information, an updated draft lease document was provided to the club on 27 October 2021 (**Attachment 4**). The updated draft included the removal or alteration of a number of clauses that were repetitive or redundant. Language was also simplified. The draft lease document is extremely condensed when compared to all other occupancy agreements entered into with not-for profit voluntary community groups/clubs. Assistance with reviewing the clauses has been offered by the Administration and rejected by the Club along the entire process to date.

The Administration have also advised the Club that there will be no significant financial impost on the Club as a result of entering into the agreement (e.g. rental proposed to be fixed at \$10 per annum payable on demand, the removal of the requirement to reimburse the cost of insurance premiums applicable to the property, and the Club will not be required to meet the cost of any structural maintenance). This will ensure the Club is not at risk of 'folding' as a result of signing the facility agreement.

On 15 December 2021, the Administration received further correspondence from the Club requesting Council sign a proposed Memorandum of Understanding (MOU) (**Attachment 5**).

The aim of the provided Memorandum of Understanding is to guide the lease negotiations and the Administration notes, it will take precedence over any other formal Agreement which the Council may require the Club enter into. The Administration opinion that such a MOU cannot be signed as this agreement cannot and should not take precedence over any other form of occupancy agreement to be negotiated with the Club.

Precedence

Council allocates designated land and community facilities to the West Torrens community via a range of occupancy agreements for sport, recreation, cultural and community purposes. These tenure options maximise the participation of organisations and residents in community life.

To maintain fairness and balance, Council's objective is to ensure a consistent approach is taken for groups and clubs from all areas within the district when determining occupancy requirements and conditions.

Members will be aware that over the past five years, a number of new sport and recreation facilities have been constructed. During 2021, the Administration sought to address (and Council endorsed) equity matters and inconsistencies within occupancy agreements across these upgraded complexes and other Council-owned or managed community facilities.

The changes to occupancy agreements were introduced as a way to meet Council's obligations under the LG Act: "*to ensure that council resources are used fairly, effectively and efficiently.*"

Each new agreement not only addresses the division of responsibilities, fees payable and agreed use of each facility, but also feature clauses requiring the allowance of local community groups and organisations to access the facility when not required by the Tenant. This effectively ensures all community facilities within the City of West Torrens are, to varying degrees, shared-use facilities and accessible by a wider range of residents.

Examples of lease and licence agreements entered into with sporting and recreation clubs at Weigall Oval, Camden Oval, Lockleys Oval and Apex Park can be provided to Members if required. The Administration is of the opinion that the Airport Over 50's Club should enter into similar agreements as clubs and groups located at the aforementioned reserves.

If the Club is finding the administration and associated paperwork, too difficult to manage, or the volunteers lack the skillsets and knowledge to manage the facility or an understanding of building management requirements, another option exists.

In 2004, the Hayhust Senior Citizens Club (HSCC) advised the Administration of the difficulties which had arisen over the previous three years, in filling executive positions on the Club's Committee. This had resulted in some positions being held by the same person for up to 15 years. The HSCC operated from a Council-owned facility of the same name under a lease agreement (now known as Plympton Community Centre). The HSCC utilised the facility three times per week for recreation and social activities.

Following the HSCC's approach to Council, the agreed solution was to dissolve the Incorporated Club and the (unincorporated) group become a part of Council's Community Services program. This meant that the Community Services team provided support to the group including arranging lunch trips, activities and guest speakers. The group maintained their former access, times and use of the centre (three times per week) yet had no responsibility for insurance, maintenance or management.

This agreement resulted in the community facility changing from one utilised three times per week by one community group, to the Active Ageing Centre it is today, still attended by the last members of the HSCC, as well as many other local groups, clubs and residents.

This could be an option Council consider for the Airport Over 50's Club and facility. Similarly to HSCC, the Club is managed by volunteers, many of whom have been on the Club Committee for many years. Unlike HSCC, the Airport facility holds activities up to seven days per week.

Options moving forward:

The Administration providing this report on background/information and an update to Members on the current status of the negotiations now recommends to Council to continue with the negotiations and nominate a timeframe to finalised and execute an arrangement between Council and the Club for the facility.

If this is unable to be completed by the suggested date, the Administration proposes a further report to be provided to Council detailing some possible options (alternatives) to consider with arrangements for this facility.

These options may include (but are not necessarily not limited to) the following:

- Licence Agreement
- Hire arrangements
- Termination

The licence agreement or hire option model would allow the club to continue to use the facility for Club activities on agreed days and times per week, however no access would be provided outside of these nominated times (without the granting of approval through an additional (or variation of the) hire agreement). Other groups and individuals would therefore have the opportunity to access and hire the facility outside of the Club's designated use. The Administration would then manage the facility similar to the Apex Park Community facility.

For example, the Probus Clubs and the Guides and Scouts Groups have access to the facility on specified days and times of the week/month, (through a hire arrangement and/or licence agreements), and outside of these hours, the facility is available for hire. In particular, a hire type model/arrangement would provide the Airport Over 50's Club with the benefits of access and use, whilst removing many of the obligations and responsibilities which would otherwise be borne by a lessee or licensee tenant, e.g. maintenance and cleaning. (The "downside" of such a model from a Club perspective may be that the Club would not have "control" over the facility.)

Whilst termination of the arrangements is a possible option it is not the Administration's preferred alternative to resolve this matter. (As noted earlier within this report, the Club is occupying the land/building pursuant to a tenancy at will and could be terminated at any time).

The Administration is also receptive to any other alternative options that Members may suggest in an endeavour to progress discussions and matters with the Club.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

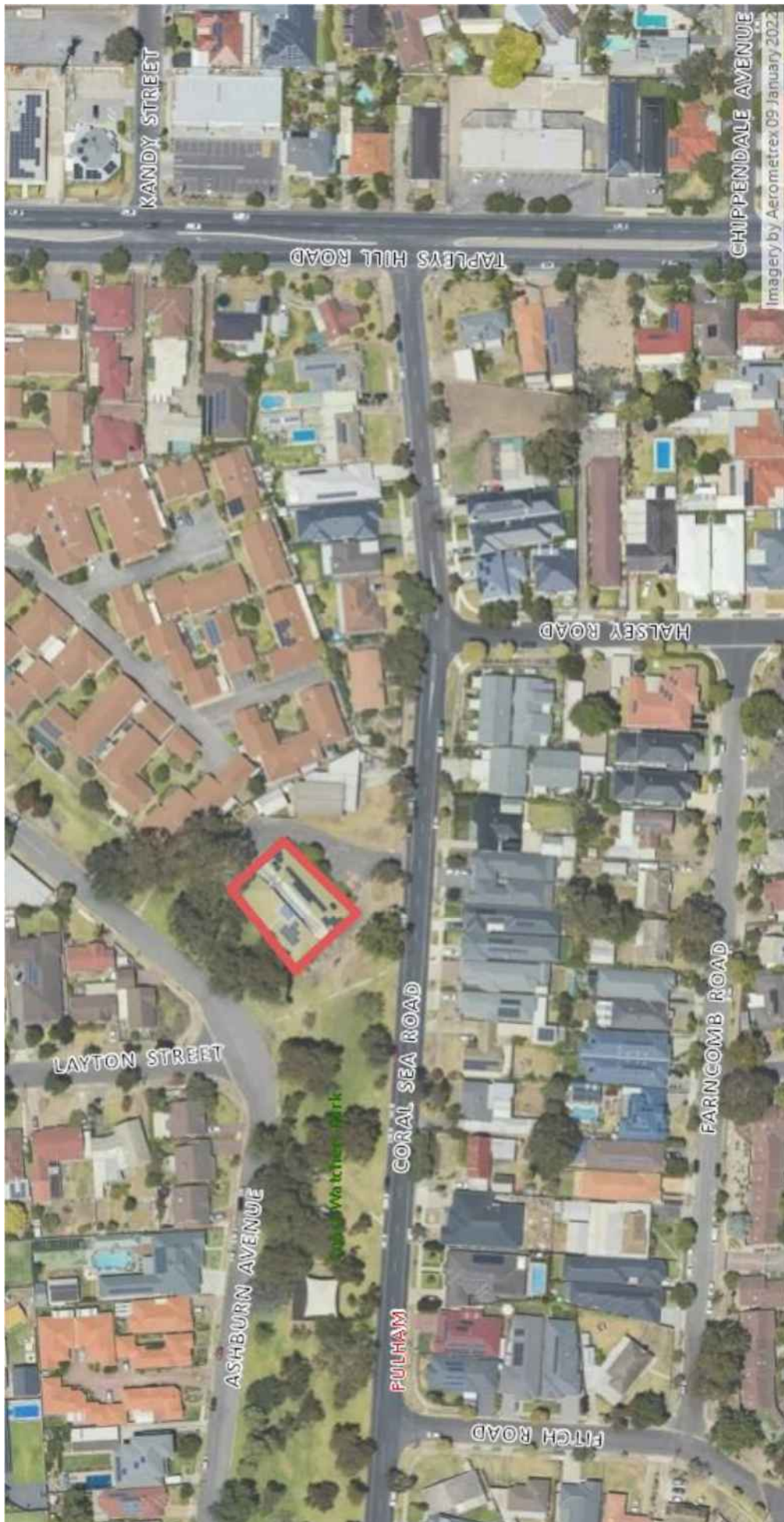
There is no direct climate impact in relation to this report.

Conclusion

A draft lease agreement was provided to the Airport Over 50's Club in 2019 and, since then, the Administration has attempted to negotiate an agreeable arrangement with the Club. Unfortunately, to this time little progress has been made and the Administration now seeks Council direction in regards to moving forward and achieving a desired outcome.

Attachments

1. **Airport Over 50's Club - Location Map**
2. **Airport Over 50's Foundation Committee Minutes (30 May 1981)**
3. **Airport Over 50's Inaugural Foundation Committee Meeting Minutes (23 June 1981)**
4. **Airport Over 50's Club - Updated Draft Lease (October 2021)**
5. **Proposed Memorandum of Understanding provided by Airport Over 50's Club**



CITY OF WEST TORRENS



CORRESPONDENCE
TO BE ADDRESSED
TO
THE TOWN CLERK

AWB:LS

MUNICIPAL OFFICE,
165 BURBRIDGE ROAD,
HILTON, S.A. 5033
TELEPHONE: ~~43 6555~~
43 6555

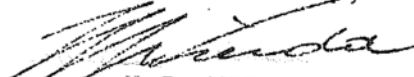
Mrs. V.A. Hockley,
Unit 1,
566 Henley Beach Road,
FULHAM. S.A. 5024.

2nd June, 1981.

Dear Mrs. Hockley,

I enclose herewith a copy of the proceedings of the Public Meeting held in regard to the formation of a Foundation Committee for the Airport Senior Citizens Club, and as a Member of the newly appointed Steering Committee you are hereby advised that a meeting will be held in the Council Offices, 165 Burbridge Road, Hilton, on Tuesday, 23rd June, 1981, at 10:00 a.m.

Yours faithfully,


H.J. WIERDA
Pro:TOWN CLERK

encl;

For the sake of record, it might be of interest to know the total capital expenditure incurred by Council to date in providing clubrooms for aged citizens is in excess of \$400,000 and to this can be added a further (approx.) \$250,000 for the Airport Ward Clubrooms now under construction. Fortunately, of course, this does not constitute the extent of Council's commitment and I would be remiss if I did not place on record the appreciation of my Council for the financial support received from both Federal and State Governments; in particular the Federal

RECORD OF THE PROCEEDINGS OF THE PUBLIC MEETING OF RATEPAYERS
Re: FORMATION OF A SENIOR CITIZENS CLUB IN AIRPORT WARD, HELD
IN THE FULHAM SEA SCOUTS HALL, CORAL SEA ROAD, FULHAM, ON
SUNDAY, 30th MAY, 1981, AT 3:00 P.M.

PRESENT: His Worship the Mayor, Mr.S.J.Hamra, Esq., M.B.E., J.J. Councillors: G.R.Palmer, J.M.Buckingham (Airport Ward), R.E.Wait, D.A.Matthews (Lockleys Ward) J.J. McKenna (Hayhurst Ward), the Town Clerk, Mr. H.W. Boyce and Assistant Town Clerk, Mr. H.J. Wierda, and 98 other persons (as per list of signatories on file).

APOLOGIES: Written apologies for inability to be present were received from -
 Mr. & Mrs.S.G.Burch, 41 Coral Sea Road, Fulham.
 Mr. & Mrs.A.Smith, 35 Coral Sea Road, Fulham.
 Miss Sally Tudor, Flat 67/24 Burnley St, Henley Beach.

His Worship the Mayor opened the meeting, welcomed all present and outlined the purpose of the Meeting, as follows :-

To establish a Foundation Committee for, and the initial Membership of, a Senior Citizens Club in new clubrooms presently under construction adjacent to this building on the Coral Sea Road Reserve.

The interest of Council in the provision of amenities for aged citizens extends as far back as 1959, when, and as the result of a meeting such as this, a branch was formed at Cowandilla.

Since then Clubs have also been established at Camden, Lockleys and Hayhurst with an Aged Citizens and Pensioners Club at Keswick.

The successful formation of this club will fulfill Council's ultimate goal to provide recreational and meeting facilities for aged citizens within all six Wards of the Municipality.

During the past 22 years since the first clubrooms were established at Cowandilla, Council has recognised the enjoyment derived through participation in the activities, and fellowship provided has seriously restricted the ability of individual clubs to increase membership in accordance with the demand, and quite apart from increasing the number of clubs, the earlier buildings constructed have also been considerably upgraded and extended. For the sake of record, it might be of interest to know the total capital expenditure incurred by Council to date in providing clubrooms for aged citizens is in excess of \$400,000 and to this can be added a further (approx.) \$250,000 for the Airport Ward Clubrooms now under construction. Fortunately, of course, this does not constitute the extent of Council's commitment and I would be remiss if I did not place on record the appreciation of my Council for the financial support received from both Federal and State Governments; in particular the Federal Government which subsidises two-thirds of the cost.

(continued.....P2..)

With particular reference to the purpose of this Meeting Council, since 1975, has accepted a need existed within this north western area of the City, based upon the results of a study undertaken at that time by Consultants engaged by the Council for this purpose. The results of that study showed that of some 625 persons interviewed, a total of 424 expressed an interest with an indication being given by 328 that they would join a club if it were established, whilst 82 remained undecided. Arising also from this study was a clear indication the present site was preferred. I have no doubt its accessibility to public transport and close proximity of a large number of elderly citizens homes, and perhaps, as equally important, its most attractive surroundings, will ensure the formation of a happy and most successful Club.

His Worship the Mayor and Town Clerk then answered questions directed to the chair.

FORMATION OF STEERING COMMITTEE

His Worship the Mayor called for nominations to form a Steering Committee and the following persons were nominated :-

<u>Name</u>	<u>Address</u>	<u>Tel. No.</u>
Mr. W.J. BOWEN	22 Fawnbrake Crescent, West Beach, 5024.	356 4177
Mr. D.M. GERGURKE	10 Coral Sea Road, Fulham, 5024.	353 3353
Mr. L.E. MOSEL	10 Kevin Avenue, West Beach, 5024.	359 2690
Mr. C. ANGEL	22 Riverside Drive, Fulham, 5024.	356 5592 356 5582
Mrs. V.A. HOCKLEY	Ul, 566 Henley Beach Road, Fulham, 5024.	356 9369
Mrs. V.V. GILBERTSON	77 Northern Avenue, West Beach, 5024.	353 1474
Mrs. E.H. JENETSKY	32 Davis Street, West Beach, 5024.	356 5137
Mr. S. WATSON	5 Moresby Street, Lockleys, 5032.	356 1766
Mr. L. GAMMON	3 Macumba Avenue, Lockleys. 5032.	356 5269
Mr. S.G. EDWARDS	584 Tapleys Hill Road, Fulham, 5024.	356 3662
Mr. A. POPE	82 Halsey Road, Fulham, 5024.	353 4201
Mrs. K.M. ARCHIBALD	87 Halsey Road, Fulham, 5024.	356 2087

RESOLVED that an initial meeting of the newly formed Steering Committee be held in the West Torrens Council Office on Tuesday, 23rd June, 1981, at 10:00 a.m.

His Worship the Mayor then thanked all present for their attendance and interest and declared the meeting closed at 4:00 p.m.

.....
MAYOR

Vera Hockley

RECORD OF PROCEEDINGS OF INAUGURAL MEETING OF FOUNDATION COMMITTEE OF AIRPORT SENIOR CITIZENS' CLUB, HELD IN THE COUNCIL OFFICES ON TUESDAY, 23rd JUNE, 1981, AT 10:00 A.M.

PRESENT: City of West Torrens

Mr. H.W. Boyce - Town Clerk
Mr. H.J. Wierda - Assistant Town Clerk
Councillor G.R. Palmer

Committee Members

Mr. C. Angel
Mrs. K.M. Archibald
Mr. S.G. Edwards
Mrs. V.V. Gilbertson
Mr. D.M. Gregurke
Mrs. V.A. Hockley
Mrs. E.H. Jenetsky
Mr. L. Gammon
Mr. L.E. Mosel
Mr. A. Pope
Mr. S. Watson *{first meeting only}*

APOLOGIES: Apologies for absence were received from Cr. J.M. Buckingham (City of West Torrens) and Mr. W.J. Bowen (Committee Member).

CONSTITUTION

RESOLVED that all Members of the Foundation Committee be supplied with a copy of the Constitution governing the activities of Senior Citizens' Clubs within the Municipality of West Torrens.

FUTURE MEETINGS OF FOUNDATION COMMITTEE

RESOLVED that future meetings of the Foundation Committee be held on the 3rd Tuesday in each month at 10:00 a.m. in the West Torrens Council Offices.

MEMBERSHIP

RESOLVED that the Council advertise for enrolment of membership of the Airport Senior Citizens' Club and that such advertisement incorporate an appropriate Application Form, and further that the joining fee be five dollars (\$5-00) per person.

INFORMATION BROCHURE

RESOLVED that appropriate details regarding the formation and establishment of the Airport Senior Citizens' Club be incorporated in the Council's Information Brochure distributed to ratepayers with the rate notice.

RESOLVED that Committee Member Mr. L.E. Mosel be supplied with a copy of the Ground Plan of the Airport Senior Citizens' building.

- 2 -

Nura Hockey

The Town Clerk explained that, in general principle, the relative responsibilities of Council and the Club for furnishings and on-going maintenance would be as follows :-

COUNCIL

Hall Chairs
 Card Tables
 Piano
 Microphone Speaker (In the initial set up only)
 Bowls Mats
 Pool Table
 Inside Building Maintenance (Structural maintenance only -
 excluding light globes, etc.)
 Outside Building Maintenance
 All insurances (Council gives effect to all the insurances)
 Clock
 Carpets (including location) - (Installation only)
 Curtains - (Installation only)
 Cleaning equipment (Vacuum etc.)
 Refrigerator
 First Aid Outfit
 Garden, shrubs around building (only in initial layout)
 Photo of Her Majesty the Queen Elizabeth II
 Notice Board (on wall).

COMMITTEE

Electricity Accounts (This refers to electricity consumed each
 month).
 Garden area - maintenance (internal only)
 Kitchen utensils, cutlery
 Cleaning of building (interior and windows)
 Television Set
 Radio
 Tea, Sugar, Milk, etc..
 Wall pictures
 Library Books
 Telephone (Red 'Phone)

TO BE FURTHER DISCUSSED

Lounge Chairs
 Any necessary furniture
 Payment for repairs, replacement of plant

THE MEETING CLOSED AT 11:15 a.m.

Inaugural Meeting
 W.T. Board Tues June 23rd
 1981. at 10 AM

Mr. Boyce.
 Mr. Willard as T. Coleridge.
~~Mr.~~ Palmer. Ganth
 Committee

Mr. Lo Angel.
 Mrs K. Archibald
 Mrs S. Edwards
 Mrs V. Culbertson
 Mrs D. Gregurke
 Mrs V. Hockley.
 Mrs E. Jenetsky
 Mrs L. Gammon
 Mrs L. Mosel
 Mrs A. Pope
 Mrs S. Watson

Scout-Hall. Sunday
 May 30th 1981 at 3 PM

LEASE AGREEMENT

Airport Over 50's Clubroom Building
Portion Coral Sea Reserve

CITY OF WEST TORRENS

AIRPORT OVER 50'S CLUB INC

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DATE

PARTIES

CITY OF WEST TORRENS of 165 Sir Donald Bradman Drive, Hilton SA 5033 (**Council**)

AIRPORT OVER 50'S CLUB INC of ***** (**Lessee**)

BACKGROUND

- A. The Council is the registered proprietor of the Land, on which the Premises is located.
- B. Both parties have been diligent in honouring their part of the agreement formulated in 1981 where the assignment of initial/basic responsibilities regarding the provision of an establishment for the use of senior citizens within the current building was clarified and signed off by the Lessee's then members and the predecessors of the current Council.
- C. Funding was made available for the provision of this facility for the use of senior citizens within the Council area by the Federal and State Governments and the Council. All levels of Government and the Lessee acknowledge the significant benefits, both physical and mental, that arise from the provision of facilities such as this. Such facilities provide opportunities for persons over 50 to remain physically and mentally active and promote and maintain very important social networks amongst this age cohort. The consequential positive impacts that accrue to the health system are recognised and have been documented.
- D. The Council acknowledges the efforts of the Lessee in managing the Premises and providing services to the community of the City of West Torrens, and its nearby residents, over a period of some 40 years prior to the commencement of this lease.
- E. The Lessee has been highly successful providing a range of activities which have been highly beneficial and much appreciated by its members (predominantly ratepayers from the City of West Torrens).
- F. The Council and Lessee now wish to record the terms on which the Lessee will continue its use of the Premises in this lease.

AGREED TERMS

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

In this lease:

Agreed Consideration means the Rental, Outgoings and all other consideration (whether in money or otherwise) to be paid or provided by the Lessee for any supply or use of the Premises and any goods, services or other things provided by the Council under this lease (other than tax payable under clause 16).

Business Day means a day which is not a Saturday, Sunday or public holiday in Adelaide.

Commencement Date means the commencement date described in Item 2 of Schedule 1.

Council means the party described as 'Council' in this lease and where the context permits includes the employees, contractors, agents and other invitees of the Council.

Council's Equipment means all fixtures and fittings, plant, equipment, services, chattels and other goods installed or situated in or on the Premises and available for use by the Lessee.

Default Rate means the rate which is five and one half per centum (5.5%) per annum greater than the Cash Rate Target published from time to time by the Reserve Bank of Australia.

GST has the meaning given to that term in the GST Legislation.

GST Legislation means the *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any ancillary or similar legislation.

GST Rate means 10% or the rate of GST imposed from time to time under the GST Legislation.

Land means the whole of the land comprised in Certificate of Title Volume 3856 Folio 114.

Lessee means the party described as 'Lessee' in this lease and where the context permits includes the employees, contractors, agents, customers and other invitees of the Lessee.

Lessee's Equipment means any and all fixtures and fittings and other equipment installed in or brought on to or kept in the Premises by the Lessee.

Legislation includes any relevant Act of Parliament (whether State or Federal) and any regulation or by-law including by-laws issued by any local government body or authority.

Permitted Use means the use described in Item 5 of Schedule 1.

Premises means the premises described in Item 1 of Schedule 1 including all present and future improvements thereon and the Council's Equipment.

Rates and Taxes means all present and future rates, charges, levies, assessments, duty and charges of any Statutory Authority, department or authority having the power to raise or levy any such amounts in respect of the use, ownership or occupation of the Premises and includes water and sewer charges, council rates, emergency services levy and land tax (on a single holding basis).

Rental means the fee described in Item 4 of Schedule 1.

Statutory Authorities means any government or authorities created by or under any relevant Legislation.

Statutory Requirements means all relevant Legislation and all lawful conditions, requirements, notices and directives issued or applicable under any such Legislation or by any Statutory Authorities.

Term means the term commencing on the Commencement Date and for the period described in Item 2 of Schedule 1 and any period during which the Lessee holds over or remains in occupation of the Premises.

1.2 Interpretation

In this lease, unless the context otherwise requires:

- 1.2.1 headings do not affect interpretation;
- 1.2.2 singular includes plural and plural includes singular;
- 1.2.3 words of one gender include any gender;
- 1.2.4 a reference to a party includes its executors, administrators, successors and permitted assigns;
- 1.2.5 a reference to a person includes a partnership, corporation, association, government body and any other entity;
- 1.2.6 a reference to this lease includes any schedules and annexures to this lease;
- 1.2.7 a reference to any document (including this lease) is to that document as varied, novated, ratified or replaced from time to time;
- 1.2.8 an agreement, representation, warranty or indemnity by two or more parties (including where two or more persons are included in the same defined term) binds them jointly and severally;
- 1.2.9 an agreement, representation, warranty or indemnity in favour of two or more parties (including where two or more persons are included in the same defined term) is for the benefit of them jointly and severally;
- 1.2.10 a reference to legislation includes any amendment to it, any legislation substituted for it, and any subordinate legislation made under it;
- 1.2.11 a provision is not construed against a party only because that party drafted it;
- 1.2.12 an unenforceable provision or part of a provision may be severed, and the remainder of this lease continues in force;
- 1.2.13 the meaning of general words is not limited by specific examples introduced by 'including', 'for example' or similar expressions;
- 1.2.14 an expression defined in the *Corporations Act 2001* (Cth) has the meaning given by that act at the date of this lease;

1.2.15 the covenants and powers implied in leases by virtue of sections 124 and 125 of the *Real Property Act 1886* apply and are implied in this lease unless they are expressly or impliedly excluded or modified; and

1.2.16 the special conditions in Schedule 2 prevail over the terms in the body of this lease to the extent of any inconsistency.

1.3 **Retail and Commercial Leases Act**

The parties acknowledge that the *Retail and Commercial Leases Act 1995(SA)* does not apply to this lease by virtue of Regulation 4 of the *Retail and Commercial Leases Regulations 2010*.

1.4 **Background**

The Background forms part of this lease and is correct.

2. **GRANT OF LEASE**

2.1 The Council grants and the Lessee accepts a lease of the Premises for the Term as set out in this lease.

2.2 The Council also grants the Lessee the right to reasonable non-exclusive use of any common areas of the Land for the purposes of passing and repassing to access the Premises.

3. **RENTAL**

The Lessee must pay the Rental if and when demanded by the Council.

4. **RATES AND TAXES AND UTILITIES**

4.1 **Liability for Rates and Taxes**

4.1.1 The Lessee must pay or reimburse the Council all Rates and Taxes levied, assessed or charged in respect of the Premises or upon the owner or occupier of the Premises.

4.1.2 The Rates and Taxes must be adjusted between the Council and the Lessee as at the Commencement Date and the end or termination date of this lease.

4.2 **Power and other utilities**

4.2.1 The Lessee must pay, when due, all costs for the use of telephone, light and other facilities and the consumption of electricity, gas, and any and all other services and utilities (except water) supplied to or used from the Premises.

4.2.2 The Lessee must pay or reimburse the Council on request for all costs for the supply and consumption of water supplied to or used from the Premises.

5. USE OF PREMISES

5.1 Permitted Use

- 5.1.1 The Lessee may use the Premises only for the Permitted Use and must not use or allow the Premises to be used for any other use without the Council's consent.
- 5.1.2 The Lessee may only schedule and run activities for its members and other invitees from the Premises during the Operating Hours.

5.2 Offensive activities

The Lessee must:

- 5.2.1 not carry on any offensive or dangerous activities on or from the Premises;
- 5.2.2 not create a nuisance or disturbance for the Council or for the owners or occupiers of any adjoining property; and
- 5.2.3 ensure at all times that activities conducted on or from the Premises do not discredit the Council.

5.3 Use of facilities

- 5.3.1 The Lessee must ensure that all facilities provided by the Council within the Premises are used carefully and responsibly and in accordance with any directions given by the Council from time to time.
- 5.3.2 The Lessee must repair or correct any damage or malfunction which results from any misuse or abuse of those facilities by the Lessee.

5.4 Statutory Requirements

The Lessee must comply with all Statutory Requirements (including any obligations under the *Work Health and Safety Act 2012*) and reasonable directive of the Council relating to:

- 5.4.1 the Lessee's use and occupation of the Premises;
- 5.4.2 the Permitted Use.

5.5 Liquor

- 5.5.1 The parties acknowledge that the Lessee has obtained a liquor licence for the Premises (**Liquor Licence**).
- 5.5.2 The Lessee must comply, and ensure that its members and invitees comply, with all requirements of the *Liquor Licensing Act 1997(SA)* and the conditions of the Liquor Licence.
- 5.5.3 Upon expiration or sooner termination of this lease the Lessee must surrender the Liquor Licence (unless otherwise agreed with the Council).

5.6 **Gambling and machines**

5.6.1 The Lessee must not install or operate gaming machines on the Premises.

5.6.2 The Lessee may not permit or suffer any gambling activities to be carried on within the Premises for which a licence or other form of registration is required under any Legislation.

5.7 **No smoking**

The Lessee must not permit or suffer any person to smoke within the Premises.

5.8 **Signs**

The Lessee must not place any sign or advertisement on the outside or inside (if they can be seen from outside) of the Premises, except a sign or advertisement which:

5.8.1 is approved by the Council; and

5.8.2 complies with any relevant Statutory Requirements.

5.9 **Dangerous equipment and installations**

The Lessee may only install or use within the Premises equipment and facilities which are reasonably necessary for and normally used in connection with the Permitted Use and must not install or bring onto the Premises:

5.9.1 any electrical, gas powered or other machinery or equipment that may pose a danger, risk or hazard;

5.9.2 any chemicals or other dangerous substances that may pose a danger, risk or hazard; or

5.9.3 any heavy equipment or items that may damage the Premises.

5.10 **Fire precautions**

The Lessee must comply with all Statutory Requirements relating to fire safety and procedures applicable to the Premises.

5.11 **Security**

The Lessee must keep the Premises securely locked at all times when the Premises are not occupied and must provide a key to the Premises to the Council to be used only in emergencies.

5.12 **No warranty**

Notwithstanding anything else in this lease, the Council makes no warranty or representation regarding the suitability of the Premises (structural or otherwise) for the Permitted Use or any other purpose.

5.13 Environmental management

5.13.1 The Lessee must adopt practices that seek to minimise energy and water use at the Premises and reduce waste from the Premises going to landfill.

5.13.2 The Lessee must also:

5.13.2.1 participate in any reviews and processes undertaken by the Council with a view to minimising energy and water use at the Premises and reducing waste from the Premises going to landfill;

5.13.2.2 diligently implement all reasonable recommendations from those reviews and processes; and

5.13.2.3 implement practices to ensure that helium balloons and single-use plastic items intended for food and beverage distribution are not used at the Premises.

6. INSURANCE

6.1 Lessee must insure

The Lessee must keep current during the Term:

6.1.1 public risk insurance for at least \$20 million (or any other amount the Council reasonably requires) for each claim;

6.1.2 all insurance in respect of the Lessee's Equipment for its full replacement value; and

6.1.3 other insurances required by any Statutory Requirement.

6.2 Requirements for policies

Each policy must:

6.2.1 be with an insurer and on terms reasonably approved by the Council;

6.2.2 be in the name of the Lessee and note the interest of the Council and any other person the Council requires;

6.2.3 cover events occurring during the policy's currency regardless of when claims are made; and

6.2.4 note that despite any similar policies of the Council, the Lessee's policies will be primary policies.

6.3 Evidence of insurance

The Lessee must give the Council certificates evidencing the currency of each policy. During the Term the Lessee must:

6.3.1 pay each premium before it is due for payment;

- 6.3.2 give the Council certificates of currency each year when the policies are renewed and at other times the Council requests;
- 6.3.3 not vary, allow to lapse or cancel any insurance policy without the Council's consent;
- 6.3.4 notify the Council immediately if a policy is cancelled or if an event occurs which could prejudice or give rise to a claim under a policy.

6.4 **Insurance affected**

- 6.4.1 The Lessee must not do anything which may:
 - 6.4.1.1 prejudice any insurance of the Premises; or
 - 6.4.1.2 increase the premium for that insurance.
- 6.4.2 If the Lessee does anything (with or without the Council's consent) that increases the premium of any insurance the Council has in connection with the Premises, the Lessee must on demand pay the amount of that increase to the Council.

7. **REPAIR AND MAINTENANCE**

7.1 **Repair**

- 7.1.1 The Lessee must keep and maintain the Lessee's Equipment in good repair.
- 7.1.2 The Council will, if and when determined to be necessary by the Council (in its absolute discretion), and subject to funds being available to do so, undertake all repairs and maintenance required to the Premises.
- 7.1.3 The Lessee must, on request, promptly pay or reimburse the Council's costs of repairing any damage to the Premises caused or contributed to by the act, omission, negligence or default of the Lessee.

7.2 **Alterations by Lessee**

- 7.2.1 The Lessee must not carry out any alterations or additions to the Premises (including but not limited to upgrades for which funding has been sought by the Lessee from the Council or other funding bodies) without:
 - 7.2.1.1 the Council's consent (in its capacity as landlord pursuant to this lease); and
 - 7.2.1.2 all approvals having been granted that are required by Legislation (including approvals from the Council in its capacity as a planning authority).

7.3 **Cleaning and consumables**

7.3.1 The Lessee must:

7.3.1.1 keep the Premises clean and tidy; and

7.3.1.2 keep the Premises free of vermin, insects and other pests.

7.3.2 The Lessee is responsible, at its cost, for the supply and re-stocking of all consumables required and used at the Premises.

8. **ASSIGNMENT AND SUBLETTING**

8.1 **Assignment**

The Lessee must not assign its interest in this lease.

8.2 **Subletting**

The Lessee must not sublet or license any part of the Premises without the Council's consent.

8.3 **Hiring out Premises**

8.3.1 Subject to clause 8.3.2, the Lessee must not hire out or otherwise part with possession of the Premises without the Council's consent.

8.3.2 The Lessee may hire out the Premises (or part of it) for a use that is consistent with the Permitted Use for a period not exceeding 24 hours (for each particular use).

9. **LESSEE REPORTS AND CONDUCT**

9.1 The Lessee must provide to the Council any information in relation to the Lessee's use and occupation of the Premises and finances reasonably required by the Council.

9.2 The Lessee must not use (or cause or influence any other person to use) any form of social media (including but not limited to the Lessee's website and e-newsletters, Facebook, Twitter and Instagram) in a way that discredits or could discredit the Council.

10. **COUNCIL'S OBLIGATIONS AND RIGHTS**

10.1 **Quiet enjoyment**

Subject to the Council's rights and to the Lessee complying with the Lessee's obligations under this lease, the Lessee may occupy the Premises during the Term without interference from the Council.

10.2 **Right to enter**

The Council may (except in an emergency when no notice is required) enter the Premises after giving the Lessee reasonable notice:

-
- 10.2.1 to see the state of repair of the Premises;
 - 10.2.2 to do repairs to the Premises or other works which cannot reasonably be done unless the Council enters the Premises;
 - 10.2.3 to do anything the Council must or may do under this lease or must do under any Legislation or to satisfy the requirements of any Statutory Authority; and
 - 10.2.4 to show prospective lessees through the Premises.

10.3 **Emergencies**

- 10.3.1 Where, in the Council's opinion, the Premises is unfit or unsafe for the Lessee's use for any reason the Council may:
 - 10.3.1.1 close the Premises; and
 - 10.3.1.2 prevent the Lessee from entering the Premises.
- 10.3.2 In an emergency, the Council may:
 - 10.3.2.1 by written notice to the Lessee, suspend the operation of this lease (so that neither party is required to perform its obligations under this lease) until the provision of a further notice by the Council to the Lessee lifting the suspension; and
 - 10.3.2.2 use the Premises for any purposes deemed necessary and appropriate by the Council in light of the emergency, including the provision of emergency accommodation.
- 10.3.3 No compensation is payable by the Council to the Lessee in respect of any suspension of this lease in accordance with clause 10.3.2.

10.4 **Works and restrictions**

- 10.4.1 The Council may carry out works on the Premises (including extensions, renovations and refurbishment).
- 10.4.2 The Council must (except in an emergency) take reasonable steps to minimise interference with the Lessee's use and occupation of the Premises.

10.5 **Right to rectify**

The Council may at the Lessee's cost do anything which the Lessee should have done under this lease but which the Lessee has not done or which the Council reasonably considers the Lessee has not done properly.

11. **DAMAGE OR DESTRUCTION**

If the Premises are destroyed or are damaged so that they are unfit for the Lessee's use then either party may terminate this lease on not less than 7 days' notice to the other party.

12. REDEVELOPMENT, ASSET RATIONALISATION AND DEMOLITION

If as part of any redevelopment, asset rationalisation or other project conducted by the Council that includes the Premises (**Redevelopment**), or for any other reason, the Council wishes to demolish or acquire vacant possession of the Premises or any part of the Premises, then the Council may:

- 12.1 terminate this lease subject to the following provisions:
 - 12.1.1 the Council must provide the Lessee with details of the proposed Redevelopment sufficient to indicate a genuine proposal to carry out that Redevelopment within a reasonably practicable time after this lease is to be terminated;
 - 12.1.2 at any time after providing the Lessee with those details, the Council may give the Lessee a written notice of termination of this lease (**Termination Notice**) specifying the date on which this lease is to come to an end being a date not less than six months after the Termination Notice is given. Unless terminated earlier by the Lessee under clause 12.1.3, this lease comes to an end at midnight on the day specified in the Termination Notice;
 - 12.1.3 at any time after receiving a Termination Notice, the Lessee may terminate this lease by giving not less than seven days' written notice to the Council; and
 - 12.1.4 when either party terminates this lease under this clause, the rights and obligations of the Council and the Lessee under this lease (except with regard to an existing breach) come to an end; rights with regard to an existing breach continue; or
- 12.2 require the Lessee, upon reasonable notice, to vacate the Premises and to occupy an alternative site owned by the Council subject to the following conditions:
 - 12.2.1 the Council must provide the Lessee with details of the proposed Redevelopment sufficient to indicate a genuine proposal to carry out that Redevelopment within a reasonably practicable time after this lease is to be terminated;
 - 12.2.2 the Council may at any time after providing the Lessee with those details, give the Lessee a written notice of termination of this lease (**Relocation Notice**) specifying the date on which the Lessee must relocate being a date not less than six months after the Relocation Notice is given;
 - 12.2.3 the Lessee must relocate to the alternative site on the date stipulated in the Relocation Notice and must give to the Council all assistance and cooperation necessary to give effect to this clause and to the relocation including the execution of any documents or instruments which the Council reasonably requires;
 - 12.2.4 the alternative site must, in the reasonable opinion of the Council, be of comparable quality and utility to the Premises;

12.2.5 any reasonable costs incurred in relocating the Lessee must be borne by the Council; and

12.2.6 the Lessee's occupation of the alternative site is on the terms in this lease (changed as necessary); or

12.3 negotiate with the Lessee as to the financial and maintenance contribution which is required from the Lessee in order for the Council to reconsider undertaking the Redevelopment. The Council may, at any reasonable time during these negotiations exercise any of its other rights under this clause.

13. RIGHTS AND OBLIGATIONS ON EXPIRY

13.1 Expiry

This lease comes to an end at midnight on the last day of the Term unless it is terminated earlier by the Council or the Lessee under this lease.

13.2 Handover of possession

Before this lease comes to an end, the Lessee must:

13.2.1 remove all of the Lessee's Equipment and repair any damage caused by such removal;

13.2.2 remove and reinstate any alterations or additions made to the Premises by the Lessee; and

13.2.3 complete any repairs which the Lessee is obliged to carry out under this lease.

13.3 Abandoned goods

If, when this lease comes to an end, the Lessee leaves any goods or equipment at the Premises, then the Council may deal with and dispose of those goods as it sees fit.

13.4 Holding over

If, with the Council's consent, the Lessee continues to occupy the Premises after the end of this lease, the Lessee does so under a monthly tenancy which:

13.4.1 either party may terminate on one month's notice given at any time; and

13.4.2 is on the same terms as this lease.

14. BREACH

14.1 Payment obligations

14.1.1 The Lessee must make payments due under this lease:

14.1.1.1 without demand (unless otherwise provided);

14.1.1.2 without set-off, counter-claim, withholding or deduction;

14.1.1.3 to the Council or as the Council directs; and

14.1.1.4 by direct debit or other means directed by the Council.

14.1.2 If a Payment Date does not exist, the Lessee must make any payment due on that Payment Date on demand.

14.2 **Set off**

The Council may, by notice to the Lessee, set off any amount due by the Lessee to the Council under this lease or otherwise against any amount due by the Council to the Lessee under this lease.

14.3 **Council's rights on breach**

14.3.1 The Council may come onto the Premises and remedy a breach of this lease without notice:

14.3.1.1 in an emergency; or

14.3.1.2 if the Lessee breaches any provision of this lease and fails to remedy the breach within 14 days after receiving notice requiring it to do so.

14.3.2 The Lessee must pay or reimburse the Council on demand for all costs of remedying the breach.

14.4 **Breach and re-entry**

If:

14.4.1 the Lessee fails to pay a sum of money when due and fails to remedy that failure within seven days after receiving notice requiring it to do so;

14.4.2 the Lessee breaches any other provision of this lease and fails to remedy the breach within 14 days after receiving notice requiring it to do so;

14.4.3 the Lessee ceases to be able to pay its debts as they become due;

14.4.4 any step is taken by a mortgagee to take possession or dispose of the whole or any part of the Lessee's assets, operations or business;

14.4.5 any step is taken to enter into any arrangement between the Lessee and its creditors;

14.4.6 any step is taken to appoint a receiver, a receiver and manager, a trustee in bankruptcy, a liquidator, a provisional liquidator, an administrator or other like person of the whole or any part of the Lessee's assets or business;

14.4.7 the Lessee is deregistered or dissolved or any step is taken by any person towards that;

14.4.8 if the Lessee is a natural person and commits an act of bankruptcy;

14.4.9 the Premises are unoccupied for one month or more without the Council's consent;

then despite any other clause of this lease, the Council:

14.4.10 may re-enter and repossess the Premises, without prejudice to its other rights; and

14.4.11 is discharged from any claim by or obligation to the Lessee under this lease.

14.5 **Rights of Council not limited**

A power or right of the Council under this lease or at law resulting from a breach or repudiation of this lease by the Lessee, or the exercise of such power or right, does not limit the Council's powers or rights.

14.6 **Repudiation and damages**

14.6.1 The following provisions are essential terms of this lease:

14.6.1.1 the obligation to pay the Rental, if demanded;

14.6.1.2 the provisions about use of the Premises;

14.6.1.3 the provisions about additions and alterations to the Premises; and

14.6.1.4 the restriction on assignment, sub-letting and licensing.

14.6.2 The Council does not waive the essential nature of an essential term by accepting late payment of Rental or other money or by failing to exercise its rights or by delay in doing so.

14.6.3 Any breach of an essential term by the Lessee is a repudiation of this lease. The Council may at any time accept that repudiation, rescinding this lease.

14.7 **Interest on overdue amounts**

The Lessee must pay to the Council interest on any overdue amount on demand from when the amount becomes due until it is paid in full. Interest is calculated on outstanding daily balances at the Default Rate.

14.8 **Landlord and Tenant Act**

A notice under section 10 of the *Landlord and Tenant Act 1936* (SA) must allow 14 days for the Lessee to remedy a breach of this lease if it is capable of remedy and to make reasonable compensation in money to the satisfaction of

the Council. No period of notice is required in respect of non-payment of the Rental.

15. INDEMNITY AND RELEASE

15.1 Risk

The Lessee occupies and uses the Premises at the Lessee's risk.

15.2 Indemnity

The Lessee is liable for and must indemnify the Council against all actions, liabilities, penalties, claims or demands for any loss, damage, injury or death incurred or suffered directly or indirectly including in connection with:

15.2.1 any act or omission of the Lessee;

15.2.2 the overflow or leakage of water or any other harmful agent into or from the Premises;

15.2.3 any fire on or from the Premises;

15.2.4 loss or damage to property or injury or death to any person caused by the Lessee, the use of the Premises by the Lessee or otherwise relating to the Premises;

15.2.5 a breach of this lease by the Lessee; or

15.2.6 the Lessee's use or occupation of the Premises.

15.3 Release

The Lessee releases the Council from all actions, liabilities, penalties, claims or demands for any damage, loss, injury or death occurring in the Premises except to the extent that they are caused by the Council's negligence.

15.4 Indemnities are independent

Each indemnity is independent from the Lessee's other obligations and continues during this lease and after this lease ends.

16. GOODS AND SERVICES TAX

16.1 If the Council is liable to pay GST in connection with a supply under this lease then:

16.1.1 the Agreed Consideration for that supply is exclusive of GST;

16.1.2 the Council may increase the Agreed Consideration or the relevant part of the Agreed Consideration by the GST Rate; and

16.1.3 the Lessee must pay the increased Agreed Consideration on the due date for payment by the Lessee of the Agreed Consideration.

-
- 16.2 Where the Agreed Consideration is increased under this clause, the Council must, on or before the date on which the Agreed Consideration is payable, issue a tax invoice to the Lessee.
- 16.3 If the Lessee breaches this clause and as a result the Council becomes liable for penalties or interest for late payment of GST, then the Lessee must pay the Council on demand an amount equal to the penalties and interest.

17. RESUMPTION

The Council may terminate this lease by giving at least three months' written notice to the Lessee if the Council receives notice of resumption or acquisition of the Premises or any part of them from or by any Statutory Authority governmental or semi-governmental body.

18. MISCELLANEOUS

18.1 Approvals and consents

Unless otherwise provided, the Council may in its discretion give (conditionally or unconditionally) or withhold any approval or consent under this lease.

18.2 Entire agreement

This lease:

- 18.2.1 constitutes the entire agreement between the parties about the Premises;
- 18.2.2 supersedes any prior understanding, agreement, condition, warranty, indemnity or representation about the Premises.

18.3 Waiver

If the Council accepts or waives any breach by the Lessee, that acceptance or waiver cannot be taken as an acceptance or waiver of any future breach of the same obligation or of any other obligation under this lease.

18.4 Exercise of power

- 18.4.1 The failure, delay, relaxation or indulgence by a party in exercising a power or right under this lease is not a waiver of that power or right.
- 18.4.2 An exercise of a power or right under this lease does not preclude a further exercise of it or the exercise of another right or power.

19. NOTICE

- 19.1 A notice, demand, consent, approval or communication under this lease (**Notice**) must be in writing, in English and signed by a person authorised by the sender.
- 19.2 Without excluding any other method, Notice is sufficiently given:

- 19.2.1 to the Lessee, if left at the Premises, or if the Lessee has vacated the Premises, if posted by pre-paid post to the last known address of the Lessee;
- 19.2.2 to the Council, if posted by pre-paid post to the Council at its principal place of business in South Australia (which is taken to be the address stated in this lease unless the Lessee is or ought reasonably be aware that that is not the Council's principal place of business at the relevant time).
- 19.3 Notice given by pre-paid post is deemed to have been given three Business Days after posting.
- 19.4 If two or more people comprise a party, notice to one is effective Notice to all.

20. **COSTS**

On request, the Lessee must pay or reimburse to the Council all legal and other costs incurred by the Council in consequence of any actual or threatened breach by the Lessee under this lease or in exercising or enforcing (or attempting to do so) any rights or remedies of the Council under this lease or at law or otherwise arising in consequence of any actual or threatened breach by the Lessee.

Schedule 1

Item 1

Premises

Portion of Allotment 729 in Deposited Plan 6147, and being portion of the land comprised in Certificate of Title Volume 3856 Folio 114 and more particularly delineated in red in the aerial plan attached at Annexure A

Item 2

Term

5 (Five) years commencing on [commencement date] (**Commencement Date**) and expiring at midnight on [expiry date]

Item 3

Operating Hours

- Mondays to Fridays 7:30am until 10pm;
- Saturdays 8:00am until 12 midnight;
- Sundays 8:00am until 8:00pm;

and on such other days and at such other times as may be approved by the Council from time to time in writing.

Item 4

Rental

\$10 pa payable on demand (exclusive of GST)

Item 5

Permitted Use

For meetings, social, educational, recreational and other related activities including, but not limited to, card games and computer classes, and other activities which may be approved from time to time by the Council.

Schedule 2 - Special conditions**1. COVID-19 PANDEMIC**

The Lessee must comply with all directions that are issued under section 25 of the *Emergency Management Act 2004* from time to time as a result of the COVID-19 pandemic that apply to the Premises.

EXECUTED as an agreement

The common seal of CITY OF WEST TORRENS was affixed in the presence of:

.....
Signature of Mayor

.....
Signature of Chief Executive Officer

.....
Name of Mayor (print)

.....
Name of Chief Executive Officer (print)

The common seal of AIRPORT OVER 50'S CLUB INC was affixed in the presence of:
Check Constitution

.....
Chairperson/ Vice-Chairperson
(Please delete as applicable)

.....
Signature of Committee/Board Member
(Please delete as applicable)

.....
Name (print)

.....
Name (print)

Annexure A Plan



Memorandum of Understanding

Between Airport Over 50’s Club Inc. and the City of West Torrens

Regarding the Use of Airport Over 50's Clubroom Building

Located on Coast Watchers Park, Fulham

This agreed Memorandum of Understanding describes the primary relationship between the parties for the use, maintenance and operation of the Council owned Airport Over 50’s Clubroom Building by the Airport Over 50’s Club Inc. It guides and takes precedence over any other formal Agreement which the Council may require the Club enter into. It reflects the original Council allocation of use and responsibilities of upkeep after it was purpose built in 1982 with grants from all levels of Government.

Primary Purpose: The primary purpose of the all-volunteer Airport Over 50’s Club Inc. and the Airport Over 50’s Clubroom Building is to support and provide a range of physical, mental and social activities that promote the wellbeing of this important, culturally diverse, and at times vulnerable, elderly Seniors of the City of West Torrens. At all times the parties will act cooperatively and in good faith towards this Primary Purpose.

Key Responsibilities – Council

1. Provide and maintain in good order the Airport Over 50's Clubroom Building fixtures, fittings and surrounds for use by the Airport Over 50’s Club Inc.
2. Support, encourage and work with Airport Over 50's Club Inc. as an a not-for-profit all volunteer organisation providing valuable community services to the elderly constituents of the City of West Torrens in support of the Council policy for the aged.
3. Facilitate the Club to use the Building with minimal conditions and complexity consistent with the aged nature of the Members who are mostly aged over 70.

Key Responsibilities – Club

1. Within its Constitution, observing all relevant State and Federal legislation and mindful of the Council’s significant contribution, operate the Club as originally intended to provide the much needed physical, mental and social activities for its elderly members in an inclusive, respectful and socially responsible way in support of the Council policy for the aged.
2. Pay operating costs (except Rates & Taxes), including insurances (excluding building), electricity, phone, internet, cleaning associated with the operation of the Club in the Building.
3. Arrange, manage and pay for all suitable instructors required for the activities provided.
4. Maintain and replace at Club cost all Club-owned furniture, computer and exercise equipment, refrigerators and the like.
5. Manage any ongoing periodic temporary hire of the Building, equipment and facilities to suitable individuals and groups in a fair, proper and respectful manner to the benefit of other parties and the local community.
6. Advise Council of any unserviceability, safety issues or works required to be carried out to Council property within the Building and surrounds.

Signed by:

WTCC Mayor:	Club President:
Signature	Signature
Date	Date:

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17.10 Grant Funding - Update

Brief

This report provides an update for Members on the status and outcome of various grant funding applications for projects submitted to State and Federal funding programs throughout the calendar year of 2021.

RECOMMENDATION

It is recommended to Council that the report be noted.

Introduction

At its meeting held 8 December 2020, Council was advised that a number of grant opportunities were available to local councils through the State and Federal Governments. Matching funding by Council would be required for all grants with the exception of the Local Roads and Community Infrastructure (LRCI) Program (i.e. 100 per cent of funding can be allocated to the nominated / approved Project(s)), (**Attachment 1**).

Council approved the submission of a number of applications through the:

- Local Roads and Community Infrastructure Program (Phase 2);
- Local Government Infrastructure Partnership Program;
- Open Spaces Fund 2020/2021; and
- Office for Recreation, Sport and Racing Infrastructure Fund 2020/2021.

At its meeting held 3 August 2021, Council was updated regarding the outcome of the applications submitted and was further advised that additional State and Federal funding opportunities had been released for 2021/2022, (**Attachment 2**).

Council approved the additional submission of a number of applications through the:

- Local Roads and Community Infrastructure Program (Phase 3);
- Open Spaces Fund 2021/2022; and
- Office for Recreation, Sport and Racing Infrastructure Fund 2021/2022.

Discussion

The Administration has now been advised of the outcome of all of the applications submitted through various State and Federal grant programs. A summary of each of the successful applications can be found below:

Funding Program: Local Roads & Community Infrastructure Program (Phase 2)	
Project:	Stage 1 Richmond Oval Upgrade- 1 st stage of work, focussing on additional sporting and recreational opportunities and greater public access to the open space
CWT Funding Required:	Nil
Grant Funding Approved:	\$1,800,000
Project Update:	Community consultation (including consultation with the West Adelaide Football Club) has taken place and this guided the development of the concept plan for the eastern edge of the site. Detailed design and the procurement process have been completed. It is expected the successful contractor will commence works on site from late February 2022.
Project Completion Date	The grant funded works are to be completed by 30 June 2022.

Funding Program:	Local Roads & Community Infrastructure Program (Phase 2)
Project:	Sporting Infrastructure Upgrade- Installation of multi-use training infrastructure (baseball & cricket) at Lockleys Oval, Weigall Oval and Camden Oval.
CWT Funding Required:	Nil
Grant Funding Approved:	\$265,686
Project Update:	Both the baseball batting and pitching tunnels at Weigall Oval and the cricket training nets at Camden Oval have been completed and are fully operational. The baseball training facility at Lockleys Oval has been delayed as the Administration is awaiting approval from both SA Water and the Department of Environment and Water to construct the facility over an easement (SA Water) and partially on Crown Land (DEW).
Project Completion Date	The grant funded works are to be completed by 30 June 2022.
Funding Program:	Local Government Infrastructure Partnership Program
Project:	Thebarton Theatre Complex - Redevelopment A staged upgrade to improve elements of the theatre and accessibility from South Road (car parking / loading zones).
CWT Funding Required:	\$4,000,000 (partial project funding provided in the 2021/2022 budget)
Grant Funding Approved:	\$4,000,000
Project Update:	Please refer to previous Confidential Reports regarding the Thebarton Theatre Complex and Weslo Holdings.
Project Completion Date	The grant funded works are subject to finalisation of the Grant Deed.
Funding Program:	Open Space Fund 2020/2021
Project:	Apex Park Stage 2 Next stage of works focussing on northern side of wetland including clearing of vegetation, additional play elements and improved links to Breakout Creek.
CWT Funding Required:	\$1,000,000 (approved in 2021/2022 budget)
Grant Funding Approved:	\$1,000,000
Project Update:	Community consultation has taken place and the concept plan was refined to reflect the feedback received. Detailed design and the procurement process of the civil component of the project have been completed. It is expected the successful contractor will commence works on site from late-January 2022. The detailed design and procurement of the landscape component of the project are expected to be complete by May 2022.
Project Completion Date	The grant funded works are to be completed by 31 December 2022.

Funding Program: Open Space Fund 2020/2021	
Project:	Acquisition of Land - River Torrens- Attain section of land (approximately 739.6m ² in area) adjacent the southern banks of the River Torrens at Thebarton to continue the path network.
CWT Funding Required:	\$290,000 (approved in 2021/2022 budget)
Grant Funding Approved:	\$290,000
Project Update:	A copy of an agreement for the intent to purchase the land is with the property owner and the Administration are awaiting the outcome of the division of plan application to proceed to the next step of purchase.
Project Completion Date	The grant funded works are to be completed by 31 December 2022.
Funding Program: Open Space Fund 2021/2022	
Project:	River Torrens Linear Park Thebarton, Shared Path- Construction of a shared-use path along River Torrens Linear Park at Thebarton (between Port Road and South Road) in order to achieve a continuous path network.
CWT Funding Required:	\$150,000 (approved in 2021/2022 budget)
Grant Funding Approved:	\$150,000
Project Update:	The Administration is currently awaiting the outcome of the division of plan application to proceed with construction. A design consultant has been engaged to develop the design documentation for tender.
Project Completion Date	The grant funded works are to be completed by June 2023.
Funding Program: Open Space Fund 2021/2022	
Project:	Kesmond Reserve Upgrade- Upgrade the open-space elements at Kesmond Reserve in order to achieve the masterplan vision for the site. This upgrade does not include the construction of a community facility for shared-use by the National Servicemen's Association and Hilton RSL Sub-branch. The building will be the subject of future funding submissions.
CWT Funding Required:	\$1,000,000 (refer later in the Agenda Report - Financial Impact)
Grant Funding Approved:	\$1,000,000
Project Update:	Final community consultation is expected to take place early in 2022, followed by detailed design. The procurement process will follow, with works expected to commence later in 2022.
Project Completion Date	The grant funded works are to be completed by June 2023

Funding Program: Office for Recreation, Sport & Racing - 2020/2021	
Project:	Camden Oval Upgrade- The construction of netball courts with lighting, toilet facilities and shelter.
CWT Funding Required:	\$300,000 (approved in 2021/2022 budget)
Grant Funding Approved:	\$300,000
Project Update:	The construction of the netball courts and fencing has been completed. The plexipave surface and lighting will be undertaken in February / March 2022. The final component, the shelter and toilet facilities, is expected to be completed mid-year. It is expected that the PHOS Camden Netball Club will commence utilising the courts from the end of February 2022.
Project Completion Date	The grant funded works are to be completed by June 30 2023, however this project is expected to be completed by July 2022.
Funding Program: Office for Recreation, Sport & Racing - 2020/2021	
Project:	Peake Gardens Riverside Tennis Club Upgrade- The construction of an upgraded clubroom facility including storage, office, medical room, changerooms and function area.
CWT Funding Required:	\$959,750, (provided through allocation of Local Roads and Community Infrastructure Phase 3 funds)
Grant Funding Approved:	\$959,750
Project Update:	The concept design has now been completed in consultation with club representatives. Detailed design and DA lodgement will be complete by the end of January 2022. Procurement will commence in February and construction is likely to commence in March/April 2022.
Project Completion Date	The grant funded works are to be completed by June 30 2023, however this project is expected to be completed late 2022.
Funding Program: Office for Recreation, Sport & Racing - 2021/2022	
Project:	Basketball Courts at Apex Park, Camden Oval and Lockleys Ovals- Construction of a three-on-three or quarter basketball court for public use at Apex Park, Camden Oval and Lockleys Oval following community feedback.
CWT Funding Required:	\$45,000 (Included in the 2021/2022 budget)
Grant Funding Approved:	\$45,000
Project Update:	The announcement of the 2021/2022 Infrastructure grants was made on Monday 10 January 2022. The Administration is awaiting the execution of the grant deed in order to commence project planning.
Project Completion Date	The grant funded works are to be completed by 31 December 2023.

Funding Program:	Local Roads & Community Infrastructure Program (Phase 3)
Project:	Peake Gardens Riverside Tennis Club- Council's contribution towards the construction of a new clubroom facility for the Peake Gardens Riverside Tennis Club
CWT Funding Required:	Nil
Grant Funding Approved:	\$959,750
Project Update:	The concept design has been completed in consultation with club representatives. Detailed design and DA lodgement will be complete by the end of February 2022. Procurement will commence in February March and construction is likely to commence in April/May 2022.
Project Completion Date	The grant funded works are to be completed by 30 June 2023.
Funding Program:	Local Roads & Community Infrastructure Program (Phase 3)
Project:	Mellor Park Facilities Upgrades- Construction of a RSL and Soldiers Memorial at Mellor Park and upgrades to both the (former) Lockleys Senior Citizens Hall and (former) Child and Family Health Service building. The upgrades will include improvements to maximise community use of the buildings such as kitchen, toilet and access upgrades as well as aesthetic work such as painting.
CWT Funding Required:	Nil
Grant Funding Approved:	\$439,278
Project Update:	Following the announcement of the successful funding application, quotes will now be sought for the work to be undertaken on the two facilities. Following additional consultation with the RSL, detailed design will commence for the Memorial.
Project Completion Date	The grant funded works are to be completed by 30 June 2023.
Funding Program:	Greener Neighbourhood Grants 2021/2022
Project:	Trial Sites for Planting Trees in Challenging Spaces- As many streets in CWT have narrow verges posing challenging conditions for tree growth due to confined spaces, this project will focus on overcoming these challenges by using a set of new planting designs and trialling them along selected streets. The trials will utilise the recommendations from the 'Street Trees in Challenging Spaces' Report of 2021. 70 new trees will be planted along three selected streets as a trial program.
CWT Funding Required:	\$133,235, (refer later in the Agenda Report - Financial Impact)
Grant Funding Approved:	\$133,235
Project Update:	This successful application has only just been announced. The Administration will now commence planning for this project with the aim to commence planting later this year.
Project Completion Date	The grant funded works are to be completed by 31 July 2023.

Financial Impact

The Administration has considered the financial impact of the successful grant applications.

The funding associated with successful grant funded projects in 2021/2022 will be financed using existing financial arrangements what are already approved by Council with the exception of the *Kesmond Reserve Redevelopment* and the *Trial Sites for Planting Trees in Challenging Spaces*. To meet the grant funded obligations of these grant application, Council will be required to fund the contribution towards these projects and funding will be included in the 2022/2023 budget deliberations.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

A number of projects outlined within this report will assist Council in improving its resilience to climate change.

Conclusion

The Administration has been successful in receiving funding following a number of applications submitted through State and Federal funding programs. The Administration has provided a status update on the various projects underway.

Attachments

- 1. Council Agenda Report - Grant Funding Update - 8 December 2020**
- 2. Council Agenda Report - Grant Funding Update - 3 August 2021**

17.4 Grant Funding Submission Report

Brief

This report provides an update on the various Federal and State Government grant programs currently available to the Council.

RECOMMENDATION(S)

It is recommended to Council that:

1. The report be noted.
2. The following proposed projects to be funded through the Local Roads and Community Infrastructure Program be endorsed:
 - Stage 1 Richmond Oval Upgrade
 - Sporting Infrastructure Upgrade
3. The following applications for projects through the other nominated grant funding programs be submitted:

Local Government Infrastructure Partnership Program

- Thebarton Theatre Masterplan
- Brownhill Creek Upgrade

Open Space and Places for People Grant Program

- Apex Park Stage 2
- Henley Beach Road Masterplan
- Acquisition of Land - River Torrens

Office for Recreation, Sport and Racing Funding Program

- Weigall Oval Fencing
- Camden Oval Upgrade
- Peake Gardens Riverside Tennis Club Upgrade

Introduction

Recently there have been a number of major funding announcements by both the Federal and State Governments that have been targeted to help stimulate the economy. These announcements have initiated a number of grant programs and the Administration are proposing to a number of applications seeking funding for local projects.

Funding programs now open include:

- Local Roads and Community Infrastructure Program (Federal Government);
- Local Government Infrastructure Partnership Program (State Government);
- Open Space and Places for People (State Government through the Attorney-General's Office);
- Community Recreation and Sport Facilities Program and the Grassroots Facilities Program (State Government through the Office of Recreation Sport and Racing)

The announcement of these funding programs provide opportunities for improvements to, or creation of, valuable sporting, recreational and other assets (which may also be used by the Community) and accordingly it is suggested that Council determine its preferences for relevant and qualifying projects so that these grant funding opportunities may be pursued.

Discussion

The following is a summary of the grant programs on offer and applications proposed to be submitted by the Administration for funding:

Local Roads and Community Infrastructure (LRCI) Program - Extension

The Department of Infrastructure, Transport, Regional Development and Communication provided the following statement regarding the Local Roads and Community Infrastructure Program:

"On 22 May 2020 the Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program (LRCI Program).

Through the 2020-21 Budget, the Australian Government announced a \$1 billion extension of the LRCI Program, following strong community and local government support.

This program supports local councils to deliver priority local roads and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic.

Council will be able to access funding under the extension to the LRCI Program Extension from 1 January 2021."

Council received \$699,514 from the initial \$500 million round of this program. Council's allocation represented 0.1399% of the total pool. The \$699,514 from the initial round was approved in the Council budget to be spent on:

- Lockleys Oval lights - \$425,000
- Apex Park toilet facility - \$225,000
- Camden Oval lights upgrade - \$49,514

On 30 October 2020, the Federal Government extended the LRCI Program. Under the extension, the City of West Torrens is fortunate to receive an additional funding allocation of \$2,065,686, which is an increase in funding of 195% from the initial round (from \$699,514 to \$2,065,686). The total funding provided by the Commonwealth in this 'extension' round is \$1 billion, with the City of West Torrens allocation being eligible for 0.2066% share of the total pool fund. This funding will be available from 1 January 2021.

The Administration proposes that this additional round of funding be allocated to the following projects and requests Council consider these options or identify alternate projects for approval:

1. Stage One upgrade to Richmond Oval

A *Venue Improvement Plan* and a further preliminary high-level concept plan have been developed for Richmond Oval. These plans seek to improve the current sporting infrastructure as well as introduce a number of other sporting and recreational opportunities to allow for greater public access and use by the local community.

The entire project cost estimate ranges from \$15 million to \$19 million, and a staged approach to the redevelopment is recommended. At this time, it is envisaged that the first stage of work could focus on those elements that will deliver additional sporting and recreational opportunities and which will see greater public access to this open space eg multi use courts, site accessibility and compliance. The total cost of the first stage of works is estimated at **\$1,800,000.**

2. Sporting infrastructure at upgraded sports hubs-

Recent upgrades to Camden Oval, Lockleys Oval and Weigall Oval have included the construction of new multi-sport clubroom facilities with unisex change rooms and officials' rooms for use by multiple sporting codes.

In order to allow for increased participation, additional sports at the sites, and to ensure the long term viability of these sports hubs, it is proposed to install multi-use training and recreational infrastructure at each site. The training infrastructure can be used for existing sports however can also meet the needs of the local community by allowing for recreational use.

The South Australian Cricket Association (SACA) has committed \$30,000 towards training infrastructure at Camden Oval, and it is proposed that part of the LCRI funds be utilised to cover the remaining costs. The LCRI Program funds required to install training infrastructure at these sites will be **\$265,686**.

Local Government Infrastructure Partnership Program (LGIP)

The State Government has recently announced the Local Government Infrastructure Partnership Program (LGIP). This program has been established to support councils to accelerate spending on community infrastructure projects that contribute to the future economic growth of their region, support the Government's *Growth State* agenda, or improve local infrastructure facilities for businesses and community organisations to enable them to grow in the future.

Under the program, the State Government will provide grants to councils for up to 50 percent of the cost of approved infrastructure projects. Councils will fund the remaining 50 percent either through their own reserves or borrowings. Infrastructure projects can include other funding partners, including the Commonwealth Government and/or local businesses. The total State Government contribution to the program is up to \$100 million, and is expected to result in a total program of at least \$200 million in infrastructure investment.

Council has previously received \$1.2 million of grant funding under this program for the Weigall Oval staged upgrade project. Further details on the current round of funding has not yet been released however it is expected that applications will be required by the end of January 2021.

The Administration are proposing to seek funding for the following projects through the LGIP fund:

1. **Thebarton Theatre Masterplan-**

Members will be aware that Weslo Holdings Pty Ltd (lessee of the Theatre and adjoining premises at 164-166 South Road) have secured funding (of \$500,000) from the State Government to upgrade the air-conditioning within the Theatre auditorium and adjacent areas. Members will also be aware that Weslo has developed a Business Case/Masterplan for the complex, to improve both elements of the theatre as well as accessibility to the Theatre from South Road, including additional carparking/loading zones.

A cost estimate of the proposed works identified in the Masterplan was set at \$16.7 million (as at February 2019), with a staged approach to the redevelopment proposed. This approach will provide a substantial capital injection and the impetus towards the overall redevelopment of this iconic State Heritage listed building, accordingly grant funding of up to **\$4,000,000** could be sought with council required to match LGIP funding if the application is successful.

2. Lower Brownhill Creek Upgrade-

The Administration has received advice that the Brown Hill Keswick Creek Stormwater Board is seeking support from the five constituent Councils to submit a joint application for funding for the Lower Brownhill Creek Upgrade as part of the LGIP. (Details are provided in a separate report in this agenda).

An application for grant funding as part of the LGIP would enable expedited delivery of the Lower Brown Hill Creek Upgrade which would, in turn, allow for earlier commencement of the subsequent works and result in an earlier project completion date.

West Torrens would be required to match LGIP funding if the application is successful, which would involve a contribution of **\$6,982,500**.

Open Space and Places for People Grants.

The Open Space and Places for People grants are open and provide councils with the means for open space and public realm investment. The program is funded through monetary payments which are made in lieu of open space for development involving division of land into 20 or less allotments and for strata and community titles.

Councils may apply for grants to assist with the planning, purchase and enhancement of public open space. The grant program will support projects that:

- facilitate the integrated delivery of quality public open space particularly in areas of growth and renewal;
- provide a diverse range of high quality public open spaces that offer a range of active and passive opportunities;
- improve the way our places function, making them more sustainable, more accessible, safer and healthier;
- promote urban greening and climate change resilience;
- create an interconnected network of high quality green spaces that join destinations, public transport and growth areas.

Under the program, grants will be available to councils for up to 50% of the cost of approved projects. Councils will fund the remaining 50 percent either through their own reserves or borrowings. Projects can include other funding partners, including the Commonwealth Government and/or local businesses. The total State Government contribution to the program is up to \$100 million, and is expected to result in a total program of at least \$200 million in infrastructure investment.

Council has successfully received funding previously for multiple projects through this grant program, the most recent being \$577,500 received for the Kings Reserve Playspace in 2019.

The Administration are proposing to seek funding for the following projects through the Open Space and Places for People fund:

1. Apex Park-

Apex Park is one of the most visited parks in the City of West Torrens and during 2018-2019, the first stage of the redevelopment was completed. This focussed on the southern side of the wetland and included an upgraded playground and tennis/netball court, a new community building for Scouts and Girl Guides as well as the wider community, car-parking, picnic facilities, a new horse arena and upgraded wetland.

The next stage of works will focus on the northern side of the wetland and will include clearing of dense vegetation as well as improved links to Breakout Creek and additional play elements.

It is proposed to seek up to **\$1,000,000** funding for this project with Council required to match the funding if the application is successful.

2. Henley Beach Road Masterplan-

The Administration will be seeking funding of **\$50,000** to undertake a masterplan for Henley Beach Road. The Master Plan will look to engage with the private sector businesses and property owners between the core focus areas from the Bakewell Bridge to Marion Road and will take into account the North South Corridor works as projected by the State Government.

The Master Plan will focus on the benefits at the civic heart for the City of West Torrens and seek to encourage high quality local centres to meet social, commercial and open space demands. The Master plan will look to highlight this iconic section of Henley Beach Road which is synonymous within the West. If successful, Council will be required to match the funding if the application is successful.

3. River Torrens Shared Path Acquisition of Land-

An opportunity has presented itself to attain/negotiate, through a pending Division of Land Application, a section of land (approximately 739.6m² in area) adjacent to the southern banks of the River Torrens at Thebarton. The land is located within the former Adelaide University site at Thebarton commencing from Holland Street to a point approximately 300m west of Holland Street.

An approximate purchase value of this portion of land would be in the order of **\$739,000**. It should be noted that some of this land area may form part of the percentage of open space that that will be required to be made available as part of the Division of Land for the site and the sale of this land to Council would still need to be negotiated.

As Members may know, the southern side of the River Torrens between Port Road and South Road is void of a shared path due to the steepness of the adjoining river banks. The main River Torrens path is located on the northern side, with the southern side path being disjointed, due to physical impediments and lack of available width. The opportunity to attain this subject land would enable Council to continue to the development of this southern side path network as a long-term plan for enhancing the bike network for the benefit of the wider community. Securing this as a dedicated shared path will provide opportunities for enhancing urban greening, creating an attractive and accessible corridor for people to move around.

It is proposed to seek approximately **\$369,500** of funding for this project with Council required to match the funding if the application is successful (subject to final negotiations and resolution regarding percentage of open space required for the development).

Community Recreation & Sport Facilities Program (CRSFP) & Grassroots Facilities Program (GFP)

The Office of Recreation Sport and Racing have reviewed their funding opportunities and opened three funding programs, two of which council is eligible to submit applications for. The Community Recreation and Sport Facilities Program (CRSFP) and the Grassroots Facilities Program (GFP) aim to support the implementation of the *State Sport and Recreation Infrastructure Plan* and will provide funding for the development of sustainable, functional, inclusive, fit-for-purpose active recreation and sport facilities. Eligible sporting infrastructure programs will result in increased participation in a variety of sporting codes.

Approximately \$44 million will be made available for infrastructure grants over the next two financial years. Under the program, grants will be available to councils for up to 50 percent of the cost of approved projects. Councils will fund the remaining 50 percent.

The Administration are proposing to seek funding for the following projects through the programs available by the Office for Recreation, Sport and Racing:

1. Weigall Oval Fencing-

The final stages of the redevelopment of Weigall Oval has recently been completed and the site handed over to Council's tenants the Adelaide Angels Baseball Club and Adelaide Cobras Soccer Club.

The Adelaide Cobras finished top (Premiers) in their division (State League 2) at the end of the home and away season enabling their promotion to State League 1 for the 2021 season. The Club's promotion to State League 1 will have implications for the complex during (at least) the 2021 season, as Football Federation South Australia requests that the venues that teams use for State League 1 (and Premier League) matches be fenced to facilitate an admission charge for spectators / crowd control and provide a players race that segregates players and match officials from the public.

Funding will therefore be sought to partially cover the costs of erecting the required fencing and player's race. An application for \$75,000 will be submitted, with Council requiring to match the funding if the application is successful.

2. Camden Oval-

The recent upgrade at Camden Oval included the construction of new unisex changeroom facilities for both the soccer and football clubs, the construction of a new football clubroom, a re-profiled football oval and the installation of a new playground and adult gym equipment.

The remaining elements from the original masterplan for the site include the construction of multi-use netball courts with lighting and shelter which will bring additional sports and participants to the site.

A grant application will therefore be submitted for \$300,000 (the total cost of works) with Council required to match the funding if the application is successful.

3. Peake Gardens Riverside Tennis Club Upgrade

Members will be aware that the Council Administration met with representatives from the Peake Gardens Riverside Tennis Club, Council's consultants and Tennis SA during 2017-19 to develop a concept plan for an upgraded clubroom facility for the club. Subsequent to that process the project proceeded to detailed design, but did not progress further.

As reported to the Community Facilities and Waste Recovery General Committee at its meeting of 22 September 2020, as a result of a recent building audit the former Riverside Tennis Clubroom building was programmed for demolition (which is due to occur in the week of 7 December 2020). The demolition of this building was envisaged within the scope of the upgrade project.

The Administration proposes to submit a grant application to enable the remainder of the project to proceed. As the anticipated project cost is \$2,000,000, grant funding of \$1,000,000 under the CRSFP will be sought (leaving a Council contribution of \$1,000,000 should funding be received)

Summary

The Administration is proposing to submit a number of funding applications following recent announcements by the State and Federal Governments regarding targeted grant programs to help stimulate the economy. A summary of the proposed applications and amount of funding requested can be found in the table below:

	Total Project Cost	CWT Contribution	Grant Funding Sought/Available
The Local Roads and Community Infrastructure (LRCI) Program - Extension			
Stage 1 Richmond Oval Upgrade	\$1,800,000	Nil	\$1,800,000
Sporting Infrastructure Upgrade	\$265,686	Nil	\$265,686
Local Government Infrastructure Partnership Program			
Thebarton Theatre Masterplan	\$16,700,000	\$4,000,000	\$4,000,000
Brownhill Creek Upgrade	\$28,500,000	\$6,982,500	\$14,250,000
Open Space and Places for People Grant Program			
Apex Park Stage 2	\$2,000,000	\$1,000,000	\$1,000,000
Henley Beach Road Masterplan	\$100,000	\$50,000	\$50,000
Acquisition of Land - River Torrens	\$739,000*	\$369,500*	\$369,500
Office For Recreation, Sport and Racing Funding Programs			
Weigall Oval Fencing	\$150,000	\$75,000	\$75,000
Camden Oval Upgrade	\$600,000	\$300,000	\$300,000
Peake Gardens Riverside Tennis Club Upgrade	\$2,000,000	\$1,000,000	\$1,000,000
TOTAL	\$52,115,686	\$13,777,000	\$23,110,186

* Amount subject to final negotiations and resolution regarding percentage of open space required for the development.

Financial Impact Considerations

A considered assessment has been undertaken of the capacity of the Council to fund future contributions of the magnitude foreshadowed in this report, especially major contributions that may be required for the BHKC project and the upgrade of Richmond Oval.

Loan funding would be required to support most of what is foreshadowed and it could push our indebtedness over \$80 million in the 2029/30 financial year, well in excess of the \$51 million projected in the current forward estimates of the Council. However, Council's debt commitment level is modest currently and we do have borrowing capacity. Modelling indicates that we can accommodate the loans foreshadowed in this report within our forward estimates. Doing so will require loans to be structured in a way that spreads the impact of repayments, which would include the use cash advance debenture facilities currently available through the LGFA.

Spending discipline is expected to be needed over the next few years if borrowing of this magnitude occurs, especially in relation to key cost drivers, like employment costs. Rate increase of a certain level will also be unavoidable, it being estimated that a minimum increase of 1.5 per cent will be necessary in 2021/22, with at least 2.0 per cent thereafter.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The variety of projects submitted for funding will assist Council in improving its resilience in climate change.

Conclusion

The Administration have identified and submitted various funding application for projects that are eligible for consideration under the various Federal and State Government funding programs.

In addition, the Administration has proposed Council consider two projects for the LRCI Program funding and are seeking Council's endorsement to proceed with these.

Attachments

Nil

17.5 Grant Funding - Update

Brief

This report provides an update and seeks endorsement from Members on the grant applications submitted through the various State and Federal Government grant programs.

RECOMMENDATION(S)

It is recommended to Council that:

1. The report be noted.
2. The Mayor and Chief Executive Officer be authorised to sign and/or seal the funding deed(s) provided by the Australian (Federal) Government for the Bridge Renewal Projects at Beare Avenue/Watson Avenue and Daly Street.
3. The Mayor and Chief Executive Officer be authorised to sign and/or seal the relevant funding deed(s) provided by the State Government for Apex Park Stage 2 and the Acquisition of Land - River Torrens.
4. The following proposed projects to be funded through the Local Roads and Community Infrastructure Program Phase 3 Extension (subject to eligibility) be endorsed:
 - a) Peake Gardens Riverside Tennis Club redevelopment;
 - b) Lockleys Community Building and Child & Family Health Service Building, refurbishments and Memorial Area - Mellor Park, Lockleys
5. The following new applications for projects through the nominated grant's funding programs be submitted:
 - a) Office for Recreation, Sport and Racing Funding Program:
 - i. Storage, Public Amenities and additional Change facilities at Lockleys Oval
 - ii. Book-a-court System for Peake Gardens Riverside and Glenlea Tennis Clubs
 - iii. Basketball Recreation Courts at Apex Park, Camden Oval and Lockleys Oval
 - b) Open Space Grant Program:
 - i. Henley Beach Road Masterplan
 - ii. Shared-use path - River Torrens Linear Park, Thebarton
 - iii. Richmond Oval Community Art Project
 - iv. Kesmond Reserve redevelopment

Introduction

At its meeting held 8 December 2020, Council was advised that a number of grant opportunities were available to local councils from the State and Federal Governments. Matching funding by Council was required for all grants with the exception of the Local Roads and Community Infrastructure (LRCI) Program (i.e. 100 per cent of funding allocated to the nominated / approved Project).

Council approved the submission of the following grant applications by the Administration:

	Total Project Cost	CWT Contribution	Grant Funding Sought/Available
Local Roads and Community Infrastructure (LRCI) Program - Phase 2 Extension			
Stage 1 Richmond Oval Upgrade	\$1,800,000	Nil	\$1,800,000
Sporting Infrastructure Upgrade	\$265,686	Nil	\$265,686
Local Government Infrastructure Partnership Program			
Thebarton Theatre Masterplan	\$16,700,000	\$4,000,000	\$4,000,000
Brownhill Creek Upgrade	\$28,500,000	\$6,982,500	\$14,250,000
Open Space and Places for People Grant Program			
Apex Park Stage 2	\$2,000,000	\$1,000,000	\$1,000,000
Henley Beach Road Masterplan	\$100,000	\$50,000	\$50,000
Acquisition of Land - River Torrens	\$739,000*	\$369,500*	\$369,500
Office For Recreation, Sport and Racing Funding Programs			
Weigall Oval Fencing	\$150,000	\$75,000	\$75,000
Camden Oval Upgrade	\$600,000	\$300,000	\$300,000
Peake Gardens Riverside Tennis Club Upgrade	\$2,000,000	\$1,000,000	\$1,000,000

Council was also informed, at its meeting held 8 December 2020, that two recent submissions for Australian Government funding under the Round Five Bridges Renewal Program for Heavy Vehicles Safety and Productivity Program, were successful. \$698,921 has been approved towards the Beare Ave/Watson Ave Bridge renewal and, \$397,404 has been approved towards the Daly Street Bridge Renewal. Members were further advised that Council would be required to contribute matching funding for these projects.

At the December meeting, Council endorsed the following recommendations relating to the Bridges Renewal Funding:

- The offer of Funding Agreement be accepted;
- The Chief Executive Officer be authorised to sign the Funding Agreement to secure the funding for the Beare Avenue/Watson Avenue Bridge Renewal Project and Daly Street Bridge Renewal Project; and
- Adjustments be made to the 2020/21 budget in the December budget review to show an increase of \$2,192,650 in the capital works budget, with 50 per cent grant funded and 50 per cent loan funded.

Upon receiving the funding deed, it was revealed that the Common Seal was required to be affixed in order to execute the agreements. The Administration now seeks Council authorisation for the affixing of the Common Seal on funding deeds provided by the Australian Government for the Bridge Renewal Projects at Beare Avenue/Watson Avenue and Daly Street.

This report was originally scheduled to be presented to Council at its meeting held 20 July 2021. Due to the state-wide COVID-Lockdown, the meeting was cancelled.

At the City Facilities and Waste Recovery General Meeting held 27 July 2021, Members were therefore advised that the Administration would be seeking approval to apply for funding through the Office for Recreation, Sport and Racing to assist with costs relating to new changerooms, public amenity facilities and storage at Lockleys Oval. Furthermore, the Administration would be seeking endorsement to allocate the Phase Three funding through the Commonwealth Local Roads and Community Infrastructure Program to fund the refurbishment of the community hall, former Child and Family Health Service building and new Memorial at Mellor Park. Further information regarding these two grant programs (and others) can be found within this report.

Discussion

2020/2021 Grant Funding:

Subsequent to submitting the listed funding applications presented to Council on 8 December 2020, the Administration has been advised of the outcome of all applications. The following projects have been successful in gaining funding:

Project:	CWT Contribution Required:	Grant Funding Amount:
Local Roads & Community Infrastructure (LRCI) Program - Phase 2 Extension		
<u>Stage 1 Richmond Oval Upgrade</u> 1 st stage of work, focussing on additional sporting and recreational opportunities and greater public access to the open space.	Nil	\$1,800,000
<u>Sporting Infrastructure Upgrade</u> Installation of multi-use training infrastructure (baseball & cricket) at Lockleys Oval, Weigall Oval and Camden Oval.	Nil	\$265,686
Local Government Infrastructure Partnership Program		
<u>Thebarton Theatre Masterplan</u> A staged upgrade to improve elements of the theatre and accessibility from South Rd (carparking/loading zones).	\$4,000,000	\$4,000,000
Open Space and Places for People Grant Program		
<u>Apex Park Stage 2</u> Next stage of works focussing on northern side of wetland including clearing of vegetation, additional play elements and improved links to Breakout Creek.	\$1,000,000	\$1,000,000
<u>Acquisition of Land - River Torrens</u> Attain section of land (approximately 739.6m ² in area) adjacent to the southern banks of the River Torrens at Thebarton to continue the path network.	\$290,000	\$290,000
Office For Recreation, Sport and Racing Funding Programs		
<u>Camden Oval Upgrade</u> The construction of netball courts with lighting, toilet facilities and shelter.	\$300,000	\$300,000
<u>Peake Gardens Riverside Tennis Club Upgrade</u> Construction of an upgraded clubroom facility including storage, office, medical room, changerooms and function area.	\$1,000,000	\$959,750

Financial Impact:

The Administration has considered the financial impact of the successful grant funding applications.

Key milestones in the life of each grant include the application, advice on the success of the grant application, signing of a grant deed, further detailed planning of the project and receipt of grant funding after key milestones are met during the life of the project and grant arrangements. Subject to contractual obligations the income from successful grant applications cannot be recognised until key milestone events occur. For larger projects the expense and income tend to be incurred over a number of years.

The expenses associated with successful grant funded projects in 2021/2022 will be financed using existing financial arrangements that are already approved by Council. Should any new loan facilities be required, Council approval will be sought. The approach with regard to specific successful grant projects are outlined below:

Project Requiring CWT Financial Contribution	Amount Required/CWT Contribution	Financial arrangement
Thebarton Theatre Masterplan	\$4,000,000	A separate report outlining the funding deed requirements and financial arrangements of this project has been provided to Council within this agenda.
Apex Park Stage 2	\$1,000,000	Allocated within the 2021/2022 approved budget
Acquisition of land - River Torrens	\$290,000	Allocated within the 2021/2022 approved budget
Camden Oval Upgrade	\$300,000	Existing approved finance arrangements will be used to fund the project throughout 21/22.
Peake Gardens Riverside Tennis Club Upgrade	\$1,000,000	CWT allocation through Local Roads and Community Infrastructure Phase Three funding to be used (subject to eligibility) *

Note: * The Australian Government recently announced a \$1 billion extension to the Local Roads and Community Infrastructure Program (Program), Phase 3 through the 2021-22 Budget. As a result, the City of West Torrens will receive an additional funding allocation of \$1,399,028, available from 1 January 2022. Construction on any approved projects must be completed by 30 June, 2023. Further information on this project has been included later in this report. Although guidelines regarding the eligibility requirements for proposed projects are yet to be released, the Administration proposes that, subject to acceptable eligibility, \$1,000,000 of this funding be allocated as Council's contribution to the Peake Gardens Riverside Tennis Club upgrade.

2021/2022 Grant Funding released:

Further to the funding opportunities released in late 2020 by the State and Federal Governments, additional programs have now been announced. These grant programs offer further opportunities to upgrade infrastructure within the City of West Torrens, with some programs requiring Council to match funding for the proposed projects.

The following is a summary of the grant programs currently available, applications proposed to be submitted by the Administration for funding, and the financial implication relating to the proposed projects:

Local Roads & Community Infrastructure (LRCI) Program - Phase Three - \$1,399,028:

As outlined earlier within this report, the City of West Torrens will receive an additional funding allocation of \$1,399,028, available from 1 January 2022 for projects to be completed by 30 June 2023. The Administration proposes that this additional funding be allocated to the following projects and seeks Council approval or the identification of alternate projects:

- **Peake Gardens Riverside Tennis Club (PGRTC) - \$1,000,000**

As previously reported, the funding application submitted to redevelop the PGRTC clubroom facility has been successful. Council will receive \$959,750 from the State Office for Recreation, Sport and Racing and is required to match this funding. It is proposed, subject to appropriate eligibility, that **\$1,000,000** of the LRCI Phase 3 funds be allocated as Council's contribution to this project.

Note: It is expected that LRCI funding guidelines will be released within 2 months, after which the Administration can determine if the LRCI funding allowance can be used as Council's contribution to a funded project. If it cannot, a further report will be provided to Council regarding options for re-allocating the \$1,000,000 LRCI funds, and alternate funding options for Council's contribution to the PGRTC project.

- **Lockleys Community Building and Child & Family Health Service Building refurbishments and Memorial (Mellor Park, Lockleys) - \$399,028**

As Members are aware, Mellor Park Reserve is currently undergoing an upgrade, including an increase of open space, public tennis and basketball courts, new carpark, public toilet upgrade, picnic facilities and shelters. Following the completion of this upgrade, and as outlined at the City Facilities and Waste Recovery General Committee Meeting held 27 July 2021, it is proposed funding through the LRCI Phase 3 program be allocated to Mellor Park. The funding would be used to construct an RSL and Soldiers Memorial on site as well as undertake refurbishments of the two remaining buildings, namely the Lockleys Community Building (former Lockleys Senior Citizens Clubroom) and the Child and Family Health Service (CAFHS) Building.

The area assigned for the Memorial is currently in the preliminary design stages following consultation with the State RSL, the former Lockleys RSL Sub-branch and Ward Councillors. The Memorial aims to honour the men and women of Lockleys who have served in the armed forces, especially those who served during the First and Second World Wars.

The upgrades to the remaining buildings at Mellor Park will include general refurbishment and modernisation of the facilities, in particular the renewal of internal facilities and the inclusion of an accessible toilet within the Lockleys Community Building; to encourage community use, programs and hire. A kitchenette will also be included within the CAFHS building to allow for hire for birthday parties and other small events/activities.

It is proposed that **\$399,028** of the LRCI Phase 3 funding allocation be assigned to these elements of the Mellor Park upgrade and Memorial.

Office for Recreation, Sport and Racing - Infrastructure Grant Funding:

To support the implementation of the State Sport and Recreation Infrastructure Plan, the government has committed over \$20 million in infrastructure grants in 2021-2022. Under the program, grants will be available to Councils for up to 50 percent of the cost of approved projects. Councils are required to fund the remaining 50 per cent. Applications close 4 August 2021 and the Administration requires Council approval of the proposed projects prior to submitting applications.

The Administration are proposing to seek funding for the following projects through the grant programs available by the Office for Recreation, Sport and Racing:

- **Lockleys Oval - Storage, Public Amenities and additional Change facilities**

The recent upgrade of the northern end of Lockleys Oval resulted in five separate sports clubs being accommodated into one new sports facility. Since the facility's completion, all clubs have experienced immense growth to their memberships, in the main, as a result of the new facilities offered to players and families. This has put a strain on access to existing public toilet facilities and change rooms. Club storage for the baseball, soccer and football clubs is also at capacity on site.

Within the 2021/2022 approved budget, \$200,000 has been allocated to provide additional storage and public amenities at Lockleys Oval. As identified at the City Facilities and Waste Recovery General Committee Meeting held 27 July 2021, the Administration proposes that Council's allocation (\$200,000) be used to apply for matching funding through the Infrastructure Grants available, and additional change rooms be added to the project. Although the new sports facility at Lockleys Oval features four unisex change rooms, most weekends there is greater demand than changerooms available. This is mainly due to change-over time required when facilities are being used by different genders (i.e. male game followed by female game requires all males to have exited change rooms prior to any female entering and vice versa and time allocated between games is not adequate for this to occur).

The Administration therefore proposes that Council contribute \$200,000 towards this project (2021/2022 budget funds) and seek an additional \$200,000 grant funding from the Office for Recreation, Sport and Racing.

Subject to a successful funding application, a further report will be provided to the City Facilities and Waste Recovery Committee at a future date. Options as to the most appropriate location for these approved facilities will be presented for Members approval.

- ***Book-a-Court infrastructure at Peake Gardens Riverside and Glenlea Tennis Clubs:***
A tennis court booking system and gate technology has recently been installed at the newly constructed courts at Lockleys Oval. The 'Book a Court' system is an online court booking and payment platform that connects with pin pad technology on the tennis courts gate. It allows easy access to the courts by the public as well as club members and coaches whilst providing some protection of the courts from vandalism (as personal details of users are collected through the app). The system also reduces the management requirement by Club's in allowing community access to courts. The Book-a-court system has been successfully installed at a number of courts across South Australia.

Fees and Charges for the 2021/2022 financial year prescribe the cost of tennis court hire through the Book-a-court system be \$1 per hour per court. This is an extremely affordable option for residents, enabling access to high quality courts at a low cost.

The purchase and installation costs of the 'Book a Court' system is approximately \$12,000 per site. It is proposed that the system be installed at Peake Gardens Riverside Tennis Club and Glenlea Tennis Club at a total cost of \$24,000. The Peake Gardens Riverside and Glenlea Tennis Clubs have provided in principle support to the Administration for a funding application to be submitted for this initiative. Council's contribution towards the project would be \$12,000 (and can be funded from existing budget programs from 2021/2022) and a grant application will be submitted for the remaining \$12,000 to the Office for Recreation, Sport and Racing.

- ***Basketball Recreation Courts at Apex Park, Camden Oval and Lockleys Oval:***
It has been identified through community feedback that basketball quarter-courts would be valuable assets for the community at a number of recently upgraded sporting precincts, namely Apex Park, Lockleys Oval and Camden Oval. It is therefore proposed to construct new basketball recreation courts at these sites. At Apex Park, a quarter-court would be constructed adjacent the netball and tennis courts; and at Camden Oval and Lockleys Oval, the existing basketball recreation areas already on site (which are deemed past their useful life and feature raised pavers and cracked concrete) would be upgraded to provide new facilities.

High level cost estimates indicate a budget of \$100,000 would be required to construct three new basketball quarter-courts. It is proposed that \$50,000 can be funded from existing budget programs from 2021/2022 as Council's contribution to this project and a funding application for \$50,000 be submitted for the remaining \$50,000 to the Office for Recreation, Sport and Racing.

Open Space 2021-2022 Grant Fund:

The next round of Open Space grants are now open and provide Councils with the means for open space and public realm investment. The program is funded through monetary payments which are made in lieu of open space for development involving division of land into 20 or less allotments and for strata and community titles.

Under the program, grants will be available to Councils for up to 50 per cent of the cost of approved projects. Councils will fund the remaining 50 per cent either through their own reserves or borrowings. Applications close 27 August 2021 and the Administration requires Council approval of the proposed projects prior to submitting applications.

The Administration are proposing to seek funding for the following projects through the Open Space Grant Fund:

- ***Henley Beach Road Masterplan***

The Administration proposes to seek funding of **\$70,000** to undertake a masterplan for Henley Beach Road. The Master Plan will look to engage with the private sector businesses and property owners between the core focus areas from the Bakewell Bridge to Marion Road and will take into account the North South Corridor works as projected by the State Government.

The Master Plan will focus on the benefits at the civic heart for the City of West Torrens and seek to encourage high quality local centres to meet social, commercial and open space demands. The Masterplan will look to highlight this iconic section of Henley Beach Road which is synonymous within the West. If successful, Council will be required to provide matching funding of \$70,000 (through a subsequent budget review).

A previous grant application for this project was unsuccessful and the Administration are therefore proposing to submit an application in this new round of funding.

- ***River Torrens Linear Park, Thebarton - Shared-use Path***

As outlined earlier within this report, the Administration was successful in gaining funding through the previous round of State Government funded Open Space and People for Places program, to enable the purchase of a section of land (approximately 739.6m² in area) adjacent to the southern banks of the River Torrens at Thebarton. This land acquisition process is currently underway and is an important step in enabling the continuation of a shared path network along the southern banks of the River.

As Members may be aware, the southern side of the River Torrens between Port Road and South Road is void of a shared path due to the steepness of the adjoining river banks. The main River Torrens path is located on the northern side, with the southern side path being disjointed, due to physical impediments and lack of available width. The acquisition of this subject land enables Council to continue the development of this southern side path network as a long-term plan for enhancing the bike network for the benefit of the wider community. Securing this as a dedicated shared path will provide opportunities for enhancing urban greening, creating an attractive and accessible corridor for people to move around.

It is therefore proposed that the Administration seek funding to assist with the costs associated with constructing the shared-use path along the River Torrens Linear Park, Thebarton, and an application for **\$150,000** be submitted through the Open Space Grant Program. If successful, Council will be required to contribute an additional \$150,000 towards the project (currently allocated through Council's 2021/2022 budget).

- **Richmond Oval Community Art Project**

As part of the redevelopment of Richmond Oval, the Administration is proposing a grant application be submitted to allow for a community art project to be incorporated into the first stage of the upgrade. The funding would cover the costs associated with an artist to work with the local community (schools and West Adelaide Football Club) to design and construct interpretive community art elements for installation within the new playspace and within the new plaza at Richmond Oval. Artwork within the plaza would connect with the history of the West Adelaide Football Club and allow the local community to learn more about this history. Additionally, the artist would engage with local schools to gain insights and aspirations from the children in order to design and construct screening artworks to be installed in the playspace in the north-eastern corner of the Richmond Oval site.

The Administration has allocated \$75,000 within the existing Richmond Oval 2021/2022 project budget for community art and it is proposed an application be submitted through the Open Space Grant fund for an additional **\$75,000** for this project.

- **Kesmond Reserve Upgrade**

As Members are aware, the Administration has undertaken a process of community consultation in order to develop a masterplan for the redevelopment of Kesmond Reserve. The masterplan includes a re-imagining of the site including multi-use courts, basketball area, bicycle/running track, carparking removed from the centre of the site and relocated to the perimeter, additional greening, BBQ facilities and seating.

The masterplan also proposes a new community building on the site (replacing the existing National Serviceman's Association and Kesmond Tennis Club facilities). This new facility is currently being scoped by consultants in conjunction with members of the National Serviceman's Association and the Hilton Sub-Branch RSL. It is proposed that a grant application be submitted to assist with costs associated with upgrading the open space elements alone and therefore the new facility will not form part of the grant application.

High level costs have been provided and it is anticipated that the open space upgrade of Kesmond Reserve will cost approximately \$2,000,000 including all site services, recreation elements, carparking and site preparation. It is proposed to seek **\$1,000,000** of funding for this project with Council required to match the funding if the application is successful.

The following table summarises a number of new grant applications that the Administration to be submit to recently advertised government funding rounds:

	CWT Contribution	Within Approved Budget	Grant Funding to be Sought
Local Roads and Community Infrastructure (LRCI) Program - Phase 3			
Peake Gardens Riverside Tennis Club - New Clubrooms (partial funding of total project only)	NA	NA	\$1,000,000 (used as Council's contribution to the redevelopment)
Lockleys Community Building and Child and Family Health Service Building refurbishments and Memorial (Mellor Park, Lockleys)	NA	NA	\$399,028
Office For Recreation, Sport and Racing Funding Programs			
Lockleys Oval - Storage, Public Amenities & additional Change facilities (partial funding of total project only)	\$200,000	Yes	\$200,000

Council Agenda

3 August 2021

Book-a-Court Infrastructure at Peake Gardens Riverside and Glenlea Tennis Clubs	\$12,000	Yes	\$12,000
Basketball Recreation Courts at Apex park, Lockleys Oval and Camden Oval	\$50,000	Yes	\$50,000
Open Space Grant Program			
Henley Beach Road Masterplan	\$70,000	Yes	\$70,000
River Torrens Linear Park, Thebarton - Shared-use Path	\$150,000	Yes	\$150,000
Richmond Oval Community Art Project	\$75,000	Yes	\$75,000
Kesmond Reserve Upgrade	\$1,000,000 *	No	\$1,000,000

Note: * Should the application for the upgrade of Kesmond Reserve through the Open Space Grant Program be successful, Council will be required to commit matching funding to the project. It is proposed that new loan facilities will be required to fund this project and final approval by Council will be sought.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The variety of projects submitted for funding will assist Council in improving its resilience in climate change.

Conclusion

The Administration has been successful in receiving funding following a number of applications submitted through State and Federal funding programs. The Administration has prepared a summary of the financial impact matching funding requirements of some grant programs will have on Council.

In addition, the Administration has proposed Council consider additional applications for funding for a number of infrastructure projects and are seeking Council's endorsement to proceed with these nominations.

Attachments

Nil

17.11 National General Assembly of Local Government 2022 - Call for Motions

Brief

This reports seeks Notices of Motions for the 2022 Australian Local Government Association National Assembly.

RECOMMENDATION(S)

It is recommended to Council that:

1. The recommended process for the lodgement of Notice of Motion for the 2022 Australian Local Government Association National Assembly, contained within this report, be approved.
2. Council authorises the Chief Executive Officer to finalise the wording of any motion prior to the submission to the Australian Local Government Association.

Introduction

The Australian Local Government Association (ALGA) will hold its National General Assembly of Local Government (NGA) in Canberra from 19-22 June 2022 and is calling for Notice of Motions to be presented to the NGA (**Attachment 1**). The theme of the 2022 NGA will be 'Partners in Progress' focussing on how, together, the Australian Government and Local Governments can tackle immediate challenges facing communities as well as confidently facing the future.

Discussion

ALGA has provided a discussion paper outlining the criteria for motions to be put to the NGA (**Attachment 2**). The NGA is an important opportunity to influence the national policy agenda and promote new ways of strengthening the local government sector and our communities.

To be eligible for inclusion in the Business Papers of the NGA, Notices of Motion must meet the following criteria:

1. *Be relevant to the work of local government nationally.*
2. *Not be focussed on a specific location or region - unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference.*
3. *Be consistent with the themes of the NGA.*
4. *Complement on build on the policy objective of your state and territory local government association.*
5. *Be submitted by a council which is a financial member of their state or territory local government association.*
6. *Propose a clear action and outcome i.e. call on the Australian Government to do something.*
7. *Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or gain national exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.*

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local government to meet local community needs.

Notices of Motion must be received by ALGA no later than **COB Friday 25 March 2022**. Therefore, the following schedule is proposed:

1. Draft Items be provided to the Chief Executive Officer by **Monday 28 February 2022**.
2. Draft Items be presented to the **Tuesday 15 March 2022** Council Meeting for approval.
3. The CEO to subsequently finalise the wording of any Items to finalise changes of a practical nature without the need to refer back to a formal meeting of Council.
4. Administration to provide approved motions to ALGA by no later than the close of business **Friday 25 March 2022**.
5. In the event that no Notices of Motion are received by the due date, a report advising of this will be presented to Council.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct environmental impact in relation to this report.

Conclusion

The Australian Local Government Association is seeking proposed motions for the 2022 National General Assembly of Local Government.

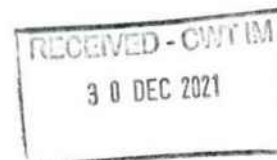
Attachments

1. **Letter seeking motions for the National General Assembly of Local Government**
2. **National General Assembly of Local Government Discussion Paper**



17 December 2021

City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033
csu@wtcc.sa.gov.au



To the Mayor, Councillors and CEO (please distribute accordingly)

As the national voice of local government, the Australian Local Government Association (ALGA) advocates on behalf of Australia's 537 councils for funding and policy outcomes that support local governments to deliver better results for their communities.

Each year we hold a National General Assembly (NGA) in Canberra where councils from around our nation discuss current and emerging challenges and opportunities and advocate to the Federal Government on critical issues facing our sector.

The motions passed at our NGA inform ALGA's strategic direction and national advocacy objectives. We listen to what you tell us, and take your message to Ministers, MPs and decision-makers in Canberra and around the country through Ministerial meetings, forums, budget submissions, and advocacy campaigns.

Next year's NGA will be held in Canberra from 19-22 June and will be an opportunity for us to clearly set and articulate our agenda to a new or returning Federal Government.

The theme for this event will be *Partners in Progress*, focusing on how partnerships, particularly between the Australian Government and local governments, can tackle the immediate challenges facing communities and help us confidently prepare for the future.

We are now calling for motions for next year's NGA, and I would encourage you to consider whether there is a strategic issue of national importance that your council can bring to this event.

We have prepared the attached discussion paper which covers some of the critical national policy areas that our sector needs to consider now and into the future and will help you prepare your motion.

To assist us, please ensure that your motions meet the following criteria:

1. Be relevant to the work of local government nationally;
2. Be consistent with the themes of the NGA;
3. Complement or build on the policy objectives of your state and territory local government association;
4. Be from a council which is a financial member of their state or territory local government association;

5. Propose a clear action and outcome; and
6. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All motions should have a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions can be lodged online at alga.asn.au until 11:59pm on Friday 25 March 2022.

I've also attached a copy of ALGA's 2022 Federal Election Priorities.

The 17 national priorities outlined in this document have been informed by motions passed at last year's NGA, and unanimously endorsed by ALGA's Board in conjunction with our member state and territory local government associations.

They cover our key priority portfolios of economic recovery, transport, and community infrastructure, building resilience, circular economy and intergovernmental relations, and outline what local government could achieve, if formally recognised and adequately funded.

They have been assessed by independent economists, and if implemented by the next Federal Government they would create at least 42,975 new jobs and add \$6.39 billion per annum to Australia's GDP.

In the lead up to next year's election, ALGA and your state and territory local government associations will be calling on all parties and candidates to support these national priorities, empowering local government to play a meaningful role in Australia's recovery.

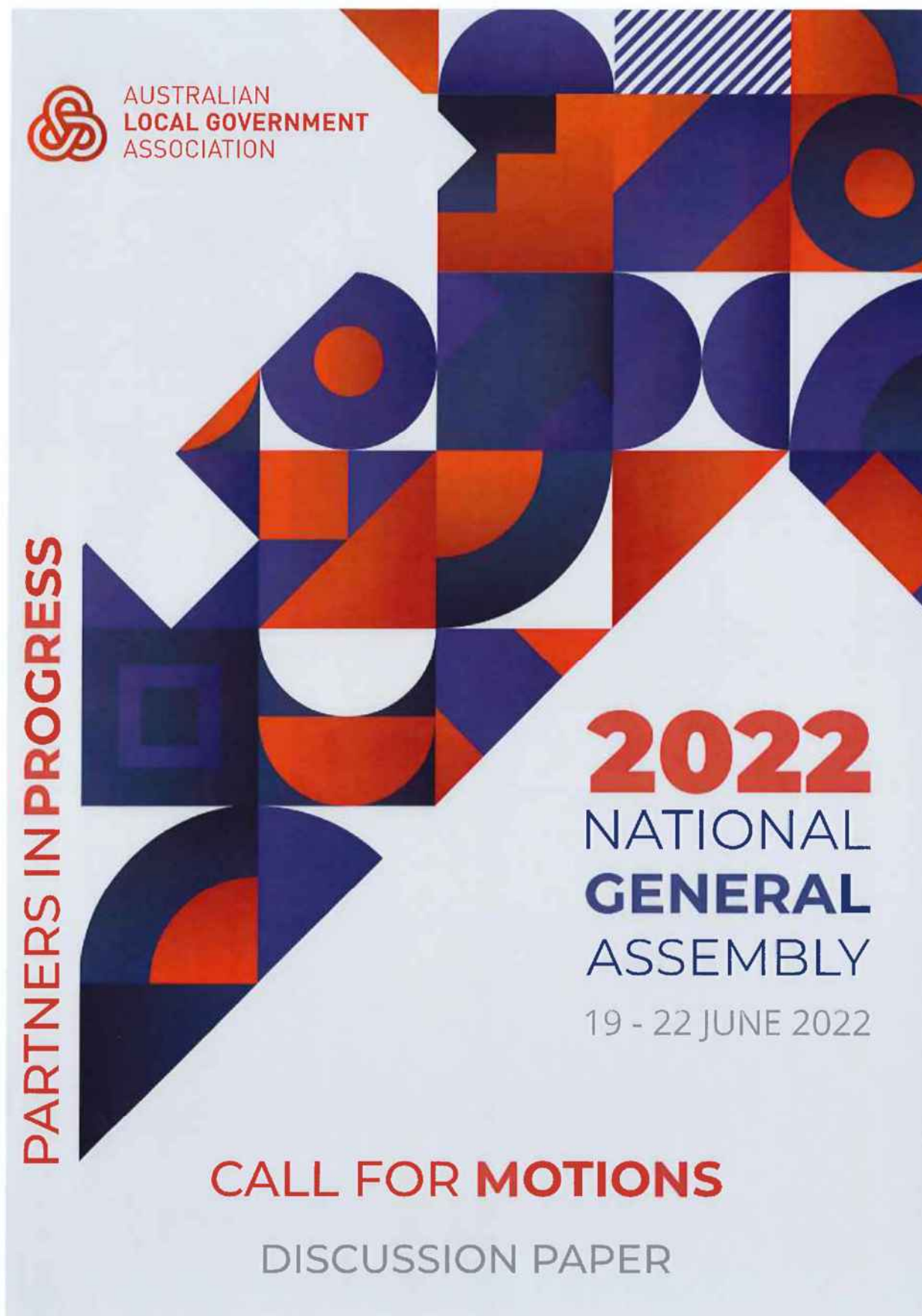
Your council can support this national campaign by endorsing ALGA's priority asks, identifying local projects and programs that could be delivered with better funding partnerships, writing to local members and candidates, and highlighting the value strong funding partnerships can deliver for your local community.

Will you join ALGA at the 2022 National General Assembly in Canberra from 19-22 June, and will you work with us to advocate for these key national priorities and help ensure no community is left behind in Australia's COVID-19 recovery?

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.



Cr Linda Scott
ALGA President





SUBMITTING MOTIONS

This discussion paper is a call for councils to submit motions for debate at the 2022 National General Assembly (NGA) to be held in Canberra 19 – 22 June 2022.

It has been prepared to assist you and your council in developing your motions. You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council’s motion/s can address one or more of the issues identified in the discussion paper.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au and received no later than 11:59pm AEST on Friday 25 March 2022.

The theme of the 2022 NGA is – Partners in Progress.

The NGA aims to focus on how partnerships, particularly between the Australian Government and Local Governments, can tackle immediate challenges facing communities as well as confidently facing the future.

In submitting your council's motion/s you are encouraged to focus on how partnership can address national issues at the local level, and new ways the Australia Government could partner to strengthen the local government sector to advance community well-being, local economic development, create jobs, address environmental challenges, climate change and complex social issues such as housing affordability.

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda and promote new ways of strengthening the local government sector and our communities.

Note: If your council does submit a motion there is an expectation that a council representative will be present at the National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2022 NGA.



To submit your motion go to:

alga.asn.au/



KEY DATES

CRITERIA FOR MOTIONS

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference
3. be consistent with the themes of the NGA
4. complement or build on the policy objectives of your state and territory local government association
5. be submitted by a council which is a financial member of their state or territory local government association
6. propose a clear action and outcome i.e. call on the Australian Government to do something; and
7. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs.

Motions should commence as follows - *This National General Assembly calls on the Australian Government to*

Example

This National General Assembly calls on the Australian Government to restore Local Government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

OTHER THINGS TO CONSIDER

Please note that it is important to complete the background section on the form. Submitters of motions should not assume that NGA delegates will have background knowledge of the issue. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. Please note that motions should not be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed and relatively simple. Complex motions with multiple dot point can be difficult to implement and to advance.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the criteria, clarity of the motion and the importance and relevance of the issue to local government. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 25 March 2022.



Introduction

As Australia emerges from the crisis management phase of the COVID-19 global pandemic, attention now turns to rebuilding and to the future.

By the time of the NGA in June 2022, the next federal government and 47th Parliament of Australia, will almost certainly have been elected.

Prior to the election the major political parties will have campaigned on priorities and made numerous policy and programs commitments that will help shape our nation's future.

Invariably, in government, these policies and programs will need to be refined, developed and implemented. Almost certainly they will need to be adapted to meet changing circumstances, emerging issues and local and regional needs.

We know from previous elections that governments will not be able to achieve their policy agenda alone. They need reliable partners committed to playing their part in taking the nation forward, working together on mutual goals and advancing national prosperity for all.

During the election campaign, ALGA will be working extensively with state and territory local government association members, and many of you, to advance the national priorities highlighted in the Federal Election manifesto 'Don't' Leave Local Communities Behind'.

These priorities were significantly influenced by many of the resolutions of past NGAs.

Whether the Coalition Government is returned or a new Government formed, the 2022 NGA provides the first major opportunity to engage with relevant portfolio Ministers and key members of the new Government.

Most importantly, it provides you - the elected representatives of Australia's local councils and communities - with the opportunity to reaffirm our national priorities and to place new ideas on the national policy agenda.

The Immediate Recovery Challenges

Government at all levels have collaborated to avert the worst possible health and economic outcomes of the COVID-19 pandemic across Australia.

By November 2021 most states had reached or made significant progress in reaching the 80% or more vaccination threshold.

Every community was affected, some more than others, and local government has been at the forefront of developing local solutions to local challenges.

Given the economic and social impacts of the COVID pandemic on communities over the past 2 years, are there issues that need to be addressed by a new partnership between the Commonwealth Government and local governments?

Given the impacts of the COVID pandemic on your council and other councils around the country, are their issues that a partnership between the Commonwealth Government and local government should address?

Jobs

In September 2021 the national, seasonally adjusted unemployment rate, was 5.2% (ABS). The underemployment rate was 9.5% with monthly hours worked decreasing by 1 million hours. Roy Morgan's survey work suggests Australian unemployment (unadjusted) was 9.2% in October with underemployment at 8.6%.

National statistics however mask variations at the state, regional and local level. State and Territory unemployment ranged from 3.9% in Western Australia and the Northern Territory, 5.1% in Queensland and Tasmania, 5.3% in South Australia, NSW 5.4%, Victoria 5.6% and the Australian Capital Territory 6.6%. Similarly, regional and local community unemployment vary from the national average reflecting local circumstances and the different impact of the COVID-19 pandemic, lockdowns and their flow-on effects have on the local economy. Youth unemployment and Aboriginal and Torres Strait Islander unemployment is also consistently higher.

As an employer of staff and of contractors, as well as a facilitator of local economic development, local government can play a key role in addressing unemployment and underemployment.

In keeping with the ALGA Federal election manifesto, 'Don't Leave Local Communities Behind' local solutions are required for local circumstances.

What new partnership program could the Australian Government develop to take advantage of local government's knowledge of the local economy, geographic spread across the country and its ability to create jobs?

As an employer, what are the pre-requisites for councils to create more good quality, secure local jobs that build community capacity and address local workforce skills shortages?



Building Back Better Businesses

The economic shock of the past 2 years has caused unprecedented disruption to local businesses and communities. While many businesses have adapted to difficult circumstances, some have not survived. The current vacant shops fronts and offices of the streetscapes in our cities and towns is evidence of the challenges that our local businesses, local industry and communities have faced.

The capacity of the private sector, and small business in particular, to bounce back is untested.

What new partnership programs could the Australian Government introduce to take advantage of local government's role in economic development, including to support local businesses?

Opening Australia's Borders

As previously mentioned, by November 2021 most states had reached or made significant progress in reaching the 80% or more vaccination threshold. At this point, under the National Plan to Transition Australian National COVID-19 Response, governments were committed to introducing new measures such as opening international borders, minimising cases in the community without ongoing restrictions or lockdowns, Covid vaccination boosters encouraged and provided as necessary, and allowing uncapped inbound arrivals for all vaccinated persons, without quarantine.

As Australia opens-up its international borders economic recovery is expected to accelerate. The return of expats, international students, overseas migration and international tourism will increase population, supply of labour and demand for goods and services including for accommodation.

In the first instance, economic activity can be expected to return to pre-Covid levels. Over time, with appropriate support, it will grow.

The closure of borders and particularly international borders affected many parts of the tourism industry and the economies of many local communities. While domestic visitors helped fill a gap, recovery of many parts of the industry and the economy of communities that depend heavily on tourism will depend on the return of international travel.

To do this Australia must position itself to compete in international markets. This comes through offering high quality destinations, services and experiences that highlight the quality and value available in Australia. In addition to delivering a better visitor experience, this should also increase productivity, efficiency and innovation.

In the short term, what new partnership programs could the Australian Government introduce to assist local government meet the return of international students and stronger migration now and into the future?

What new programs could the Australian Government develop to partner with local government to facilitate tourism and the traveller economy?



Workforce Shortages and Re-engineering Work

In November 2021 business representatives report significant labour shortages particularly in the agriculture and hospitality sectors. The lack of backpackers, overseas students and migrant workers, combined with people not wanting to return to the workforce, are just some of the reasons attributed to these shortages.

While opening borders may increase the supply of labour, some argue that there is a more fundamental change in Australia's workforce and workplaces.

Although not reported in Australia yet, in the United States the post Covid workforce has been associated with what some have called the 'Great Resignation' as employees have adjusted their expectations, work life balance and priorities and simply not returned to their old jobs.

Many workers have been required to work from home for extended periods during the pandemic, including working remotely and now look for greater flexibility in their work. Technology and automation are transforming work and the workplace.

Many are prepared to change jobs to maximise this flexibility and the benefits derived from it. Traditionally this has led to wage pressure but coupled with demand for greater workplace flexibility employers need to be innovative to attract and retain employees. As an employer, councils are not immune and will also need to develop these strategies.

What new programs could the Australian Government develop to partner with local government to help support an influx of skilled migrants?

What new programs could the Australian Government develop to partner with local government to help councils attract and retain appropriately trained workers and employees?



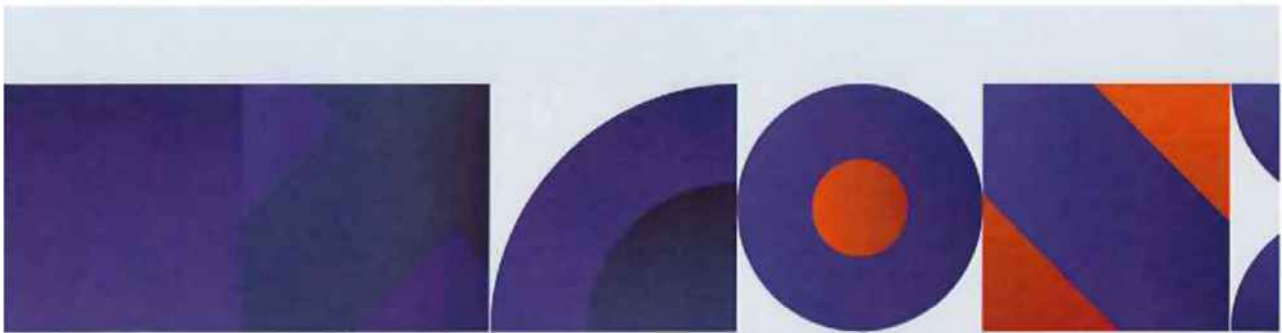
Climate change

The United Nations Conference (COP) of Parties 26 held in Glasgow 2021 focused global attention on climate change and global and national efforts to achieve net zero emissions by 2050 and limit global warming to 1.5 degrees.

For decades local governments have played an important leadership role in addressing climate change. Councils have supported the adoption of a wide range of community-based programs and initiatives to lower the carbon footprint of local communities. As a sector, local government has led the debate for lowering carbon emissions, sourcing renewable energy, responded creatively to reduce greenhouse gas emissions from landfills, facilitated the construction of green buildings and water sensitive design of cities and towns.

Pragmatically, local government has been at the forefront to address the impacts of climate change and adaptation to climate change. These impacts include an increased number of days with high temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, stronger cyclones, and sea level rise. These changes will increase stress on Australia's infrastructure and physical assets and natural ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management.

*How do we work together to ensure that there is local adaptation to climate change and climate extremes?
What partnerships are available to achieve climate neutrality?*



Natural Disasters

With the high-risk weather season commencing, many councils will be engaging with their communities about disaster preparedness, resilience and recovery. Not only have we experienced one of Australia's worst bushfire seasons in 2019-20, but some councils also had to deal with multiple disaster events within a 12 month period. Some councils have had to deal with bushfires, followed by storms, flooding, hailstorms, more flooding and COVID-19. These multiple disasters have had a devastating effect on many councils' financial sustainability and their ability to fund mitigation measures for the upcoming high risk weather season. Smaller rural and regional councils are further financially challenged and require help with preparedness and mitigation, as they currently have zero capacity to fund major mitigation projects.

The Royal Commission into National Natural Disaster Arrangements recognised that councils need help. It concluded that without assistance many local governments cannot undertake the roles and responsibilities allocated to them by their State/Territory Governments.

What new programs could the Australian Government develop to partner with local government to help to address natural disasters to assist in recovery and build resilience?



Environment

Local government plays a critical role in environmental management including environment protection.

"Australia's Strategy for Nature 2019 – 2030" recognises that we all have a role in securing nature as the foundation of our existence. It is an overarching framework for all national, state and territory and local strategies, legislation, policies and actions that target nature. It has 3 goals:

1. Connecting all Australians with nature:
2. Care for nature in all its diversity, and
3. Share and Build knowledge.

To achieve these goals there are a variety of options for joint action to reduce threats and their impacts include ensuring the design and management of the protected area network considers and accommodates future threat scenarios and establishes robust mechanisms to respond effectively to new and emerging threats. The strategy suggests there are opportunities to '... improve planning, regulation, environmental impact assessment and approvals processes. In addition, threat abatement activities could include targeted pest management, ecosystem restoration (integrated fire management, revegetation), pollution control, greenhouse gas emissions management and climate change adaptation'.

How could the Australian Government partner with local government to help support the implementation of the Australian Strategy for Nature 2019 – 2030 and take advantage of local knowledge?

What new programs could the Australian Government develop to partner with local government to help to reduce threats and risks to nature and build resilience?

The Circular Economy

The 2019 National Waste Policy Action Plan applies principles of a circular economy to waste management to support better and repeated use of our resources. The circular economy principles for waste are:

1. Avoid waste
2. Improve resource recovery
3. Increase use of recycled material and build demand and markets for recycled products
4. Better manage material flows to benefit human health, the environment and the economy
5. Improve information to support innovation, guide investment and enable informed consumer decisions.

Councils play a major role in the management of household and domestic waste. Therefore, local government has a critical role to play in further developing the circular economy.

How could the Australian Government partner with local government to advance the circular economy?

What new programs could the Australian Government partner with local government to progress these objectives?



Affordable Housing

The shortage and costs of rental properties and affordable home ownership is causing significant social and economic impacts in cities and towns across Australia, including rural and regional communities. This is due to a range of factors such as changes in recent migration patterns, cheap finance and labour and material shortages in the construction sector.

The impacts on local governments and communities includes housing stress for individuals and families, difficulty in attracting and housing key workers and an increase in homelessness.

The House of Representatives Standing Committee on Tax and Revenue 2021 is leading an inquiry into the contribution of tax and regulation on housing affordability and supply in Australia. Whilst the provision of affordable housing is not a local government responsibility, local governments often facilitate affordable housing within their communities, operating within state/territory planning, financial and other legislation requirements. The housing challenge is different in each community and the council response is dependent on its financial resources and priorities.

How could the Australian Government partner with local government address housing affordability?

What new programs could the Australian Government partner with local government to progress this objective?

Conclusion

Thank you for taking the time to read this discussion paper and support for the 2022 National General Assembly of Local Government.

A reminder:

- Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au and received no later than 11:59pm AEST on Friday 25 March 2022.
- It is important to complete the background section on the form.
- Motions should not be prescriptive in directing how the matter should be pursued.
- Motions should be practical, focussed and relatively simple.
- Motions must meet the criteria published at the front of this paper.
- When your council submits a motion there is an expectation that a council representative will be present at the National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2022 NGA.



NGA22.COM.AU

17.12 3RT Technologies Pty Ltd Lease - 240 Morphett Road, North Plympton - Confidential Order Review

Brief

This report presents the review of the confidential order applied to confidential report Item 21.1 - 3RT Technologies Pty Ltd Lease - 240 Morphett Road, North Plympton, at the 3 March 2020 meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

RECOMMENDATION

It is recommended to Council that:

1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 3 March 2020 and reviewed at Council's 2 March 2021 meeting, in respect of report Item 21.1 - 3RT Technologies Pty Ltd Lease - 240 Morphett Road, North Plympton, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome with 3RT Technologies Pty Ltd. In addition, the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease matter with 3RT Technologies Pty Ltd and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

Introduction

Section 91(9)(c) of the *Local Government Act 1999*, required that the Chief Executive Officer (CEO) review any confidential order made by Council and delegated to the CEO to review on a monthly basis to revoke but not extend it.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

Discussion

At its 3 March 2020 meeting, Council ordered that that the agenda item relating to 3RT Technologies Pty Ltd Lease - 240 Morphett Road, North Plympton, the Minutes arising, attachments and any associated documentation, having been considered in confidence under Section 90(3)(b)(i) and (b)(ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome with 3RT Technologies Pty Ltd. In addition, Council was satisfied that conducting the meeting in a place open to the public has been outweighed in the circumstances because the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease matter with 3RT Technologies Pty Ltd and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.

The leasing matter in relation to 3RT Technologies Pty Ltd is ongoing and as such the confidentiality order made on 3 March 2020, and reviewed at Council's 2 March 2021 meeting, should continue to remain in place for a further 12 months.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

As the confidential order applied by Council at its 3 March 2020 meeting of Council, in relation to Item 21.1 - 3RT Technologies Pty Ltd Lease - 240 Morphett Road, North Plympton, has not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

Attachments

Nil

18 LOCAL GOVERNMENT BUSINESS

Nil

19 MEMBER'S BOOKSHELF

- SABRENet Ltd. 2021 Annual Report

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE

20.1 Decision on the Local Design Review Code Amendment

Correspondence has been received from the Chair of the State Planning Commission, Craig Holden, regarding the Local Design Review Code Amendment (**Attachment 1**).

20.2 Nomination to the Dog and Cat Management Board

Correspondence has been received from the Program Leader Governance of the Local Government Association of South Australia, Tami Norman, regarding Council's nomination of Ms Rhianna Havis for the Dog and Cat Management Board (**Attachment 2**).

20.3 Mayors for Peace Newsletter - January 2022

Correspondence has been received from the Mayors for Peace, providing the January 2022 No. 145 Newsletter (**Attachment 3**).

20.4 Accredited Professional Compliance - Audit Program and Complaint Management

Correspondence has been received from the Director Business Services of the Accredited Professionals Scheme Accreditation Authority, Jane Trotter, regarding their recently commenced accredited professional audit program and accredited professional complaint pathway (**Attachment 4**).

20.5 Regional Landscape Levy Contribution 2022-23

Correspondence has been received from the Director of Green Adelaide, Brenton Gear, regarding the 2022-23 Regional Landscape Levy arrangements for the Green Adelaide Region (**Attachment 5**).

20.6 South Australians for Climate Action

Correspondence has been received from Richard Bentley on behalf of the Australian Conservation Foundation Organising Committee, regarding climate action (**Attachment 6**).

RECOMMENDATION

That the correspondence be received.

Attachments

20.1 Decision on the Local Design Review Code Amendment

20.2 Nomination to the Dog and Cat Management Board

20.3 Mayors for Peace Newsletter - January 2022

20.4 Accredited Professional Compliance - Audit Program and Complaint Management

20.5 Regional Landscape Levy Contribution 2022-23

20.6 South Australians for Climate Action

179113488



14 January 2022

Mr Terry Buss PSM
Chief Executive Officer
City of West Torrens

Level 5, 50 Flinders Street
Adelaide SA 5000

GPO Box 1815
Adelaide SA 5001

08 7109 7466
saplanningcommission@sa.gov.au

Dear Mr Buss

Decision on the Local Design Review Code Amendment

Thank you for your recent submission on the Local Design Review Code Amendment.

I am pleased to advise that the Minister for Planning and Local Government has now adopted the Local Design Review Code Amendment under section 73(10)(c) of the *Planning, Development and Infrastructure Act 2016*.

The Code Amendment will come into effect when published on the PlanSA Portal and is consolidated into the online [Planning and Design Code](#). This is anticipated to occur in early 2022. This timing is to allow for the testing and finalisation of guidance material, training programs and other operational matters that are required under the [Local Design Review Scheme](#).

A copy of the adopted Local Design Review Code Amendment document and the Engagement Report are now available to view on the PlanSA Portal at the following link: https://plan.sa.gov.au/have_your_say/code_amendments.

The Engagement Report details the process and outcomes of the engagement, including a summary of the feedback received and how the Amendment was updated as a result of consultation.

Should you have any questions regarding the Local Design Review Code Amendment, please contact the PlanSA Service Desk on 1800 752 664 or via email at: plansa@sa.gov.au.

saplanningcommission.sa.gov.au



Government of South Australia
Attorney-General's Department

OFFICIAL

Thank you for your participation in this Code Amendment; your input has helped to influence better outcomes for our State.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Craig Holden', with a long horizontal flourish extending to the right.

Craig Holden
Chair

Cc Ms Sue Curran



Local Government Association
of South Australia

The voice of local government.

In reply please quote our reference: ECM 771539

25 January 2022

Mr Terry Buss PSM
Chief Executive Officer
City of West Torrens

Dear Terry

Dog and Cat Management Board

Thank you for your Council's nomination of Ms Rhianna Havis for the Dog and Cat Management Board.

At its meeting on 20 January 2022 the LGA Board of Directors resolved to submit the following five nominees from which two persons will be appointed by the Minister for Environment and Water.

- Mr Greg Parker, Mount Barker District Council
- Ms Karen Rokicinski, City of Victor Harbor
- Cr Mark Osterstock, Adelaide Hills Council
- Cr Helga Lemon, City of Burnside
- Cr Jane Fleming, City of Holdfast Bay

Please advise Ms Havis of the Board of Director's decision.

If you have any queries in relation to this matter, please contact me on 8224 2037 or email nominationscoordinator@lga.sa.gov.au.

Yours sincerely

Tami Norman
Program Leader Governance

Telephone: (08) 8224 2037

Email: tami.norman@lga.sa.gov.au



Mayors for Peace News Flash

January 2022 / No.145

Mayors for Peace Member Cities

8,063 cities

in 166 countries and regions

(as of January 1, 2022)

Help us achieve 10,000 member cities!

Check our website and follow us on SNS:

Website

<http://www.mayorsforpeace.org/english/index.html>

Facebook

<https://www.facebook.com/mayorsforpeace>

Twitter

<https://twitter.com/Mayors4Peace>

"Like" and share our Facebook and Twitter posts to help spread awareness of our mission.

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- Mayors for Peace member cities - 8,063 cities in 166 countries/regions
- Request to implement initiatives outlined in the Mayors for Peace Action Plan
- Call for input: examples of initiatives to foster peace-seeking spirit
- Introducing the book "La Bombe (The Bomb)"
- Peace news from Hiroshima (provided by the Hiroshima Peace Media Center of the CHUGOKU SHIMBUN)

Video of presentation by Mayors for Peace prepared for the NGO presentations of the Tenth NPT Review Conference released

The Tenth Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons (NPT) was scheduled to open on January 4 at the UNHQ in New York but was postponed due to the COVID-19 pandemic.

We, Mayors for Peace, released a video of presentation by President Matsui (Mayor of Hiroshima) and Vice President Taue (Mayor of Nagasaki), which was originally prepared to be broadcasted at the NGO presentations of the Review Conference.

We hope to have as many people as possible including officials of the NPT States Parties watch this video, to have them share in our sincere message from the atomic bombed cities of Hiroshima and Nagasaki, and that it would stimulate active and earnest dialogue among the States Parties for advancing nuclear disarmament before the postponed Review Conference to be finally held.



📄 Video of presentation by Mayors for Peace:

http://www.mayorsforpeace.org/english/whatsnew/news/220107_news.html

Relevant Information

📄 Comment by President Matsui in response to the Joint Statement of the Leaders of the Five Nuclear-Weapon States
http://www.mayorsforpeace.org/english/statements/calling/data/2022/E_220104_Mayor_Matsuis_comment_re_P5_JS.pdf

📄 Joint Statement from Civil Society to NPT states parties (endorsed by 91 organizations, including Mayors for Peace)
https://reachingcriticalwill.org/images/documents/Disarmament-fora/npt/revcon2022/ngo-materials/joint-ngo-npt-statement_Jan2022.pdf

📄 To learn more about the NPT and how it differs from the TPNW, visit the “Nuclear Disarmament Archive” page on the Mayors for Peace website:
<http://www.mayorsforpeace.org/english/library/index.html#section03>

Selection Results: Mayors for Peace Children’s Art Competition “Peaceful Towns” 2021

In order to expand peace education efforts in its member cities, Mayors for Peace holds an annual Children’s Art Competition “Peaceful Towns” for children from 6 to 15 years old in all member cities.

For the 2021 competition, a total of 4,166 artworks were submitted to 105 member cities in 18 countries. They went through a screening process handled by their respective member cities, after which 533 artworks were sent to the Mayors for Peace Secretariat in Hiroshima. The final screening was conducted by the Secretariat, and 12 artworks were awarded prizes.

The prize-winning artworks are now displayed on the [Mayors for Peace website](#) with each artist’s message of peace that inspired their works. Please have a look at these excellent pictures.

The winner of the Mayors for Peace President’s Award will be printed on clear plastic folders, which we will use in a variety of settings.



The Mayors for Peace President’s Award winning work by Honoka Yamada (14 yrs) from Hiroshima, Japan



Click/Tap on the image to see the prize-winning artworks. We sincerely thank everyone who applied!

Member city activities

● Montréal, Canada

3rd Mayors Summit on Living Together held to discuss challenges around social cohesion and diversity

Report by Ms. Lucie Lavoie, the City of Montréal

The [3rd Mayors Summit on Living Together](#) was held on December 7 and 8 online, as well as on December 10 in Izmir, Turkey, on the occasion of [Human Rights Day](#).

Co-organized by the [International Observatory of Mayors on Living Together](#) - an initiative by the City of Montréal - and the Izmir Metropolitan Municipality, the Summit brought together mayors and city representatives, as well as representatives of UN agencies, city networks and other experts, to discuss current challenges in terms of social cohesion, in a context of global recovery from COVID-19.

As part of the event, [a series of thematic workshops](#) presented cities the best practices on: resilience; diversity and inclusion; and dialogue and solidarity in cities.

Initiated by Montréal, and held every two years, the Summit is a high-level meeting of mayors from all regions in order to discuss the main challenges around social cohesiveness and diversity in cities worldwide.



Photos: courtesy of the City of Montréal

Regional chapter activities

● French Chapter

Peace organizations and citizens call for a Europe of Peace and ratification of TPNW

Report by Ms. Loréna Schlicht, AFCD RP-Mayors for Peace France

Prior to the European summit of ministers of defense and foreign affairs held in Brest, a march and side events by citizens and NGOs took place in the streets of Brest on January 8 and 9 under the slogan of “For a Europe truly acting for peace, climate, nuclear disarmament, social justice, human rights and a dignified welcome for migrants.”

Mayors for Peace France (AFCD RP) supported the events together with more than 200 peace organizations through the network of the Collectif National des marches pour la paix, which is one of the organizers of the events along with the Collectif Finistérien contre les Armes Nucléaires (CIAN 29), the European University for Peace (UEP), and ICAN France. AFCD RP helped spread information about the events through the network of Mayors for Peace member cities in France.

At the events, participants called on European governments to eliminate nuclear weapons through the implementation of the Treaty on the Prohibition of Nuclear Weapons which entered into force a year before on January 22, 2021.

[Link \(Collectif en marche pour la paix\)](#)

Please send us a report on your city's peace activities

Help us tell other members what you are doing! Please send the Secretariat a short report on a peace activity or initiative by your city based on the Action Plan so that we can share it on our [website](#) or the News Flash. Reports on your city's activity or initiative that stimulate youth to be engaged in peace activities or promote 'a culture of peace' are especially welcome! We look forward to receiving ones, [including reports on events celebrating the 1st anniversary of the TPNW's entry into force!](#)


Email: mayorcon@pcf.city.hiroshima.jp

*Please write a **SHORT** (up to 200 words long) report in English, and send it to the above email address with photos (if any). Please include key information such as the date, venue, description, and result.


Mayors for Peace member cities - 8,063 cities in 166 countries/regions

On January 1, we gained 5 new member cities, bringing our total membership to 8,063. We thank all involved in promoting expanded membership for their invaluable support. Below is the breakdown of the new members.

Country	New Members	Total No.	Remarks
Germany	Trossingen, Wülfrath	730	
Myanmar	Mandalay, Nay Pyi Taw, Yangon	3	This is the first member registration from Myanmar.

 List of new members (PDF):

http://www.mayorsforpeace.org/data/03_newmembers/2022/newmembers2201_en.pdf


 Membership by country (PDF):

http://www.mayorsforpeace.org/data/01_monthly Updating/07_membership_by_country_en.pdf

Help us achieve 10,000 member cities!

Mayors for Peace aims to achieve 10,000 member cities to foster international public support for the realization of a world without nuclear weapons. Invite other cities in your country, as well as your sister cities and any other cities with which you have relations to join Mayors for Peace. You can download a letter of request and document pack below.

The document pack is available in 10 different languages: Chinese, English, French, German, Italian, Japanese, Korean, Portuguese, Russian, and Spanish.


 Letters of request to join Mayors for Peace and document pack

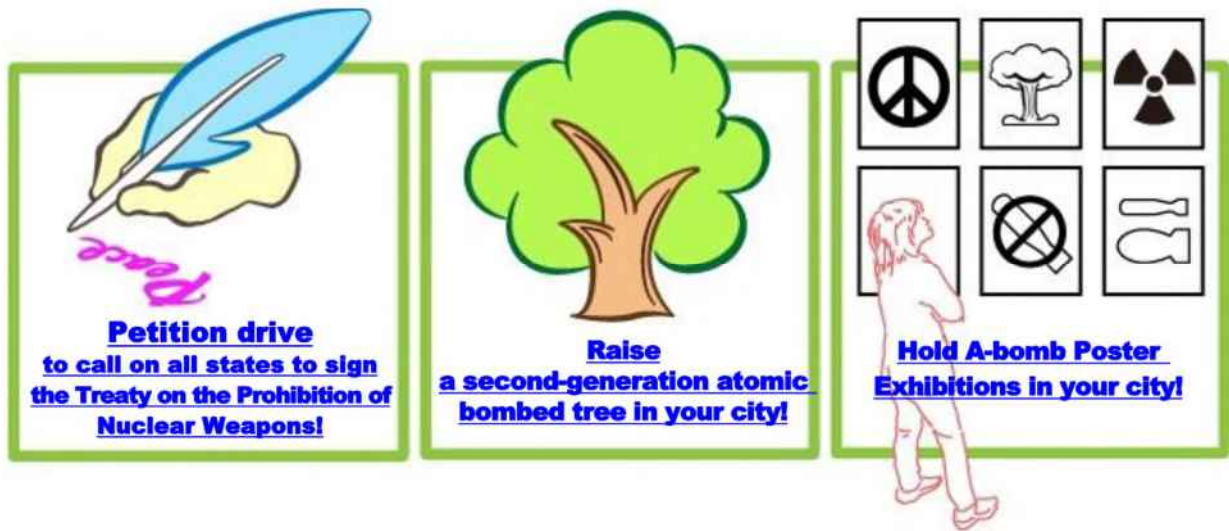
<http://www.mayorsforpeace.org/english/aboutus/join.html#section01>

Request to implement initiatives outlined in the Mayors for Peace Action Plan

At the 12th Executive Conference of Mayors for Peace held online in July last year, we adopted our new Action Plan (2021-2025). Together, let us continue our utmost efforts toward our ultimate goal of realizing lasting world peace. Please implement initiatives outlined in the Action Plan within your own municipality or regional group.


 Mayors for Peace Action Plan (PDF):
http://www.mayorsforpeace.org/english/conferences/executive/data/12th_ec/PX_Vision_Action_Plan_en.pdf

 Initiatives implemented under the Action Plan:
<http://www.mayorsforpeace.org/english/vision/initiatives.html>



Call for input: examples of initiatives to foster peace-seeking spirit

The Mayors for Peace Secretariat has been seeking examples of peace education initiatives conducted by any organization (city hall/school/NGO, etc.) in Mayors for Peace member cities that are conducive to raising peace-seeking spirit among future generations. The Mayors for Peace Secretariat accepts reports on a rolling basis, so please send your report whenever your project is completed. The submitted reports will be posted on our website and in the Mayors for Peace News Flash as a source of information for other member cities that are planning to launch their own peace education program.

 Call for Input on the Mayors for Peace website:
http://www.mayorsforpeace.org/english/vision/initiatives_examples.html

Introducing the book "La Bombe (The Bomb)"

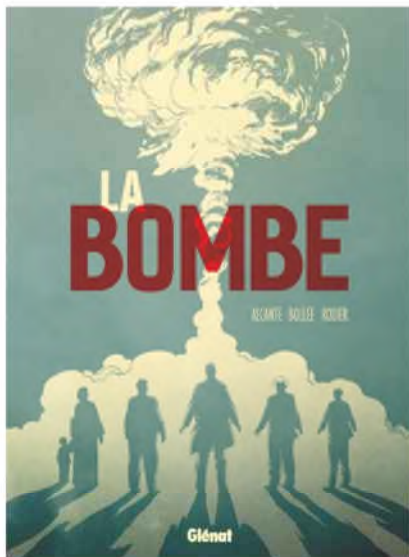
Title: **La Bombe**

Authors: Didier Alcante, Louis-Frédéric Bollée, Denis Rodier

Inspired by one of the authors' visit to the Hiroshima Peace Memorial Museum in his childhood, the comic book "La Bombe" documents the historical background of the devastation inflicted by the atomic bombing of Hiroshima on August 6, 1945. This graphic-novel-style comic book was originally written in French by 3 authors from Belgium, France and Canada, and it has now been translated into 14 different languages to date.

Book Review

by Mr. Michel Cibot and Mrs. Miho Cibot-Shimma, Mayors for Peace France



Cover image: courtesy of and the copyrighted material of Glénat

"La Bombe" is a big piece of realistic manga (comic book) that is over 450 pages long. According to the "Afterword" by Didier Alcante, one of the authors of this book, its story puts the main focus on the process of the making and using of the atomic bombs, because the harmful effects of the atomic bombings on the human body and the suffering of the *hibakusha*, atomic bomb survivors, have already been described in many books, including Keiji Nakazawa's "Gen d'Hiroshima (Barefoot Gen)." It also depicts the fact that plutonium was injected and tested on 18 patients, including four-year-old, without their consent in the US between 1945 and 1947.

We consider that the value of this well-documented comic book, backed by detailed research, will be enhanced by reading it together with the testimonies of the *hibakusha*. We also recommend reading the book "J'avais six ans à Hiroshima (I was 6 years old in Hiroshima)," a biography of Keiji Nakazawa published in France, along with "La Bombe".

Peace news from Hiroshima

(Provided by the Hiroshima Peace Media Center of the CHUGOKU SHIMBUN)

As was the case with other countries and cities around the world, Hiroshima welcomed in the new year, 2022, facing yet another outbreak of the coronavirus. The pandemic has had a variety of global impacts, with one being the postponement of the Nuclear Non-Proliferation Treaty (NPT) Review Conference, scheduled to be held at the United Nations headquarters in New York City starting on January 4. To ensure the delay does not negatively impact worldwide momentum toward nuclear disarmament, Hiroshima must continue communicating its message as the A-bombed city.

January 22 marked the one-year anniversary of the entering into force of the Treaty on the Prohibition of Nuclear Weapons (TPNW). Over that one-year period, the rift between nuclear- and non-nuclear weapon states appears to have not only not narrowed but widened ever further. The reality is that nuclear-weapon states have been pushing forward with enhancement of their own nuclear arsenals, both in terms of quantity and quality. During the same time span, many reports in Hiroshima have announced the passing from the scene of numerous A-bomb survivors, people who had experienced themselves the inhumanity of nuclear weapons. The fact is, year by year, there are fewer and fewer opportunities to come to terms with the true horror of nuclear weapons with any sense of urgency.

Amid that situation, the Chugoku Shimbun newspaper has put together photographs of Hiroshima captured within a two-kilometer radius of the hypocenter before the city was devastated in the atomic bombing and posted them onto one of the two websites managed by the company's Hiroshima Peace Media Center. The website, "Striving to fill voids in Hiroshima—Recreating cityscapes," can be accessed at the following URL: <https://hiroshima75.web.app/>. The site was redesigned this month, with more than 100 photos capturing the scorched city uploaded and superimposed onto a Google map as "Records of A-bombing disaster." A total of 1,300 photos, including those taken before and immediately after the atomic bombing, will ultimately be made available for viewing on the site. The atomic bomb dropped on Hiroshima was created at the initial stages of nuclear weapons development but, even still, that single bomb resulted in the tragedy of the atomic bombing and the devastation of people's lives, as evidenced in the photos, which are a visual representation of that reality. There are no guarantees the same kind of tragedy will never be repeated somewhere in the world. With that, we invite you all to visit our website and witness for yourselves.

Please access the following websites and read our peace-related news.

Striving to fill voids in Hiroshima, evidence of victims remains in records of A-bombing disaster—Many photos taken after A-bombing added as new content to redesigned website
<https://www.hiroshimapeacemedia.jp/?p=114856>

Former students and younger generations attend Sunao Tsuboi's memorial service, take on his wishes for nuclear weapons abolition
<https://www.hiroshimapeacemedia.jp/?p=114746>


No More Hibakusha Project, aimed at inheriting memories of A-bomb survivors, commemorates 10th anniversary
<https://www.hiroshimapeacemedia.jp/?p=114748>

Hidankyo submits 650,000 signatures calling for TPNW ratification to Japan's national government
<https://www.hiroshimapeacemedia.jp/?p=114750>

Construction of "Peace Bell" Tower at Carter Center, base of former U.S. President Jimmy Carter who have close bond with town, and the bell originally sent to Japanese military as offering during wartime, to deepen US-Japan friendship
<https://www.hiroshimapeacemedia.jp/?p=114675>

Hiroshima Panels sent from Maruki Gallery, Saitama, for restoration expected to be completed in 2023
<https://www.hiroshimapeacemedia.jp/?p=114702>

Mayors for Peace Official Social Media Accounts

<Twitter> 


<https://twitter.com/Mayors4Peace>



<Facebook> 

<https://www.facebook.com/mayorsforpeace>



 The latest and archived issues of Mayors for Peace News Flash are available at:

<http://www.mayorsforpeace.org/english/statements/newsflash.html>

If you have any comments or questions, please contact us at:

Mayors for Peace Secretariat

1-5 Nakajima-cho, Naka-ku, Hiroshima 730-0811 Japan

Tel: +81-82-242-7821 Fax: +81-82-242-7452

Email: mayorcon@pcf.city.hiroshima.jp



Mayor Michael Coxon
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA5033
Via email: csu@wtcc.sa.gov.au

Dear Mayor Coxon

ACCREDITED PROFESSIONAL COMPLIANCE - AUDIT PROGRAM AND COMPLAINT MANAGEMENT

I write on behalf of the Accredited Professionals Scheme Accreditation Authority (the Authority) to provide an update regarding our recently commenced accredited professional audit program and to let you know about our accredited professional complaint pathway.

As you may be aware, the Accredited Professionals Scheme (the Scheme) established under the *Planning, Development and Infrastructure Act 2016* (the Act) requires the accreditation of industry professionals involved in making development decisions.

The Authority is responsible for Scheme administration in accordance with the *Planning, Development and Infrastructure (Accredited Professionals) Regulations 2019* (the Regulations), including managing complaints lodged regarding accredited professionals and conducting accredited professional audit activities.

Our Accredited Professionals Scheme Audit Program commenced on 1 November 2021. Under the audit program, a qualified auditor will conduct audits of accredited professional development assessment activities⁶⁵ at least once every five years. Audit activities will include random and unannounced Development Application Processing (DAP) system spot checks, general administrative legislative compliance audits, and detailed review of priority compliance technical requirements.

The Authority also manages complaints lodged against individual accredited professionals, including allegations of:

- (a) Failure to comply with, or contravention of, the Act or Regulations made under that Act with respect to any matter associated with any assessment, decision, permission, consent, approval, authorisation, certificate or process that relates to any development (or proposed development);

⁶⁵ Planning Level 2, State and Local Government employee accredited professionals are excluded from auditing requirements.

ACCREDITATION AUTHORITY
Accredited Professionals Scheme
PO Box 1815 Adelaide SA 5001
DIT.APSAudit@sa.gov.au
DIT.APSComplaints@sa.gov.au
08 8402 1937



- (b) Acting in a manner which constitutes an offence under section 91 of the Act; and
- (c) Breaching the Code of Conduct adopted by the Minister under clause 1(1)(d) of schedule 3 to the Act.

We encourage anyone with concerns about an Accredited Professional to lodge a complaint with the Authority. The complaints management process enables timely investigation of specific concerns regarding individual accredited professional development activities outside of the audit cycle, resulting in quicker identification and resolution of non-conforming practices.

Overall, our audit and complaint processes aim to drive high levels of accredited professional compliance and achieve a standard of quality throughout statutory development assessment functions.

The Audit and Investigations team are available to discuss any concerns regarding Accredited Professionals, and our audit and complaint processes via telephone on 08 8402 1937 or email at DIT.APSCComplaints@sa.gov.au.

Alternatively, further information regarding our audit and complaint pathways can be found on the PlanSA portal. Please refer to https://plan.sa.gov.au/resources/accreditation/audits_and_complaints for accredited professional scheme audits and https://plan.sa.gov.au/have_your_say/make_a_complaint/how_to_make_a_complaint_about_a_decision_maker for how to make a complaint about a decision-maker.

Yours sincerely



Jane Trotter
Director, Business Services
Accreditation Authority Delegate

25 January 2022

cc Local Government Association of SA



Government of South Australia
Green Adelaide Board

GA-D00000109

4 February 2022

Mr Terry Buss
Chief Executive Officer
City of West Torrens

Green Adelaide Board

GPO Box 1047
Adelaide SA 5001

Tel 08 8463 3733

dew.greenadelaide@sa.gov.au

www.greenadelaide.sa.gov.au

Dear Mr Buss

2022-23 - Regional Landscape Levy arrangements for the Green Adelaide Region

The *Landscape South Australia Act 2019* (the Act) provides the framework for managing the state's land, water, pest animals and plants and biodiversity. The Act created eight regional landscape boards and a metropolitan landscape board, Green Adelaide. Green Adelaide was specifically created in this new legislation, in recognition of the unique environmental challenges faced in urban areas. Local Government continues to play a key role in the collection of the regional landscape levy.

Contributions and raising a levy in 2022-23

There are no proposed changes to the basis of the regional landscape levy in 2022-23, and the total levy income increase is capped to CPI of 2.5 %. The Green Adelaide Board's draft business plan will specify \$29,642,483 as the amount to be contributed by the constituent councils in the Green Adelaide Region. The indicative share for each Council of this contribution is listed at Attachment A.

Councils may also collect a fee from the regional landscape boards for the administrative costs of collecting a landscape levy. For 2022-23 the fee has been calculated using a fixed fee of \$2,633 (excluding GST) plus \$0.26 per rateable assessment. Please ensure the tax invoice includes GST. The proposed ongoing collection fee for each Council is also provided in Attachment A.

If you have any queries please do not hesitate to contact Roisin McAlary, Manager Financial Services on [redacted]. I look forward to meeting with you to continue our partnership in the ongoing management of the Green Adelaide Region that will create a cool, green and climate resilient metropolitan region.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Brenton Grear'.

Brenton Grear
Director, Green Adelaide
Department for Environment and Water

Attachment A Council Contributions to the Green Adelaide Board and Collection Fees for 2022-23

Council	Council contribution (\$)	Proposed collection fee based on standard rates (\$)
City of Adelaide	2,096,521	7,806
City of Burnside	1,732,811	8,103
Campbelltown City Council	1,237,355	8,932
City of Charles Sturt	3,160,513	17,984
Holdfast Bay City Council	1,321,763	7,927
Corporation of the City of Marion	2,088,611	14,017
City of Mitcham	1,793,077	10,111
City of Norwood, Payneham and St	1,383,353	7,786
City of Onkaparinga	2,724,107	21,770
City of Playford	1,185,661	13,906
City of Port Adelaide Enfield	2,906,968	19,047
City of Prospect	611,946	5,277
City of Salisbury	2,139,763	18,226
City of Tea Tree Gully	1,835,942	13,767
Corporation of the City of Unley	1,463,439	7,432
Corporation of the Town of Walkerville	340,301	3,641
City of West Torrens	1,620,352	10,466
Total	29,642,483	196,197

From: Richard Bentley
Sent: Monday, 17 January 2022 2:06 PM
To: Michael Coxon <mayorcoxon@wtcc.sa.gov.au>
Subject: An invitation to take positive action on climate change

Dear Michael Coxon, Mayor of the City of West Torrens,

As discussed in a phone call with your office today I would like to invite the City of West Torrens and you personally to play a part in a project being conducted under the auspices of the Australian Conservation Foundation*. The project aims to encourage the next South Australian government to act vigorously on climate change and biodiversity by demonstrating widespread support for such action in all sectors of our society. **This project is not aligned to any political party, and seeks to support the government that South Australians choose at the next election.**

We want the government that South Australians choose to strengthen SA's leadership in action on climate change. SA has a lot to gain from taking this path, economically, environmentally and for the future of our state and its people.

The time is right. There is strong support across SA, and this project aims to crystallise that support. You can be part of this positive change for all our sakes. **We simply ask that you read, consider and agree to sign the two-page statement [here](#).**

We have tested our statement with a small diverse group of potential signatories, and refined it in response to their comments as well as expert advice. We have also consulted senior representatives of the major political parties, who have welcomed the initiative. We are now approaching organisations like yours, asking them to agree to sign the statement, with their corporate name and logo if applicable. If this is not acceptable to the organisation, we ask you to consider whether you personally can sign, with or without also naming your organisation. We plan to gather signatories, about 100 of them, and publish an open letter based on our statement. We also plan to advise all candidates at the next SA election of the statement, and seek their support.

It would be of immense benefit to the initiative if an organisation with the stature of The City of West Torrens in our community was a signatory. If The City of West Torrens is able to support the statement, then the City's corporate name, and logo, would be added to the list of signatory organisations.

I would be happy to discuss this invitation at your convenience, or please let me know if you would like any further information before making your decision,

We would greatly appreciate it, if you could respond within the next fortnight (I understand your next council meeting is 1st of February) to allow us time to consolidate all the co-signatures.

Kind regards,

Richard Bentley

On behalf of the Organising Committee:

Professor Sue Richardson AM (co-convenor), Emeritus Professor of Economics, Flinders University

Dr Judith Dwyer AM (co-convenor), former health industry CEO and Professor Ms Lauren Drewery, film producer and director

Dr Angela Lawless, former health academic

Mr Lewis Owens, Board of Directors, Australian Gas Network and former Chair SA Water

Professor Randy Stringer, Development Economics, University of Adelaide

Mr Paul Willey, former public sector executive

*ACF is a well-respected and non-political national organisation with over 700,000 members and supporters. The ACF website is at https://www.acf.org.au/who_we_are

Richard Bentley
18 Charlesworth Court
Mile End SA 5031

South Australians for Climate Action

We are South Australian businesses, organisations and individuals. We have come together to seek a commitment from all political parties and candidates at the 2022 State election to implement powerful policies that protect our community, economy and environment from climate change impacts.

South Australia has a track record of bipartisan leadership on climate and energy policy, and we are well-placed to both improve our climate future and build the new economy powered by clean energy. We have a lot to gain by responding positively and forcefully to the changing climate. Now is the time to innovate for climate resilience and carbon-neutrality, to adapt our energy, transport, industry and agriculture to net zero emissions, and to reap the benefits in export and growth opportunities. Our goal must be the rapid achievement of 100% green energy, climate smart agriculture and biodiversity protection.

We have a lot to lose if we miss this critical time for action. A 'business as usual' future is no longer possible and the sooner we ramp up our response, building on our strengths, the sooner South Australians can face the future with optimism. We need a strong and feasible action program that engages communities, businesses and institutions. We need the Government to lead with a far-sighted whole-of-government strategy that includes targeted incentives to support promising innovations and outcomes.

We don't have all the answers, but there are some clear priorities for government.

PRIORITIES FOR ACTION

Clean Energy for All Uses

SA leads the nation in the shift to renewable electricity and has an aspiration of 100% renewable electricity by 2030ⁱ. But electricity provides less than 30% of our energy use. We need a broader focus to include energy used in heating, transport, industry and agriculture, together with energy storage, to achieve the State's goal of reducing greenhouse emissions by at least 50% by 2030ⁱⁱ.

- Complete the transition to 100% renewable electricity by 2030
- Ensure a rapid path to replacement of all fossil fuels with the best available renewable alternatives, such as renewable electricity and green hydrogen
- Convert all forms of land transport to carbon-free energy
 - Support the adoption of world standards for vehicle emissions
 - Accelerate the development of renewable refuelling facilities for cars, trucks and buses
 - Set strong targets for increasing the share of public and active transport
 - Convert government vehicle fleets to zero-emissions by 2030, and act to accelerate the universal uptake of zero emission vehicles in private and business fleets
- Accelerate the replacement of natural gas with renewable alternatives and oppose the development of new natural gas fields
- Strengthen energy efficiency standards for the built environment
- Provide transition support for SA companies, workers and communities whose businesses, careers or opportunities are significantly impacted in the move away from fossil fuels

- Expand support for low income households through programs to improve rental housing energy efficiency and access to renewable energy technologies
- Keep oil and gas exploration and drilling out of the Great Australian Bight
- Support innovation in industry and research to develop new technologies (eg for recycling and environmentally-sensitive mining for minerals critical to green technologies).

Climate Smart Land Use

Many SA farmers, graziers and agriculturalists are adopting innovative practices to improve energy productivity, reduce emissions and produce renewable energy. Converting vehicles to renewable fuels and adopting low-emission farm machinery and equipment, reducing methane, changing land use and improving land management can make Australian agriculture emission neutral by 2040ⁱⁱⁱ.

- Accelerate SA's food waste and biogas capture programs, and support the Australian Red Meat Industry's Carbon Neutral Roadmap to decrease methane by up to 90% by 2030^{iv}
- Recognise and respect First Nations' traditional land uses and rights and incorporate their knowledge in landscape management
- Fund the development of climate-smart actions through SA's eight regional landscape boards; and establish a regional emissions reporting framework to measure their progress
- Incentivise land management practices that build healthy soils, sequester greenhouse gases, increase on-farm biomass, and encourage revegetation for productivity and biodiversity.

Protection of Biodiversity

SA is in an extinction crisis through accelerated loss of native flora and fauna and ecosystem resilience. Healthy ecosystems are critical for human health, and for food and fibre production. Their loss makes people and animals more vulnerable to dangerous heat waves and extreme weather events and destroys essential habitat for native animals and plants.

- Support strengthening of the national Environment Protection and Biodiversity Conservation Act through outcome-focused and enforceable national standards^v
- Act to prevent native wildlife extinctions; and actively support landholders to regenerate native vegetation, restore healthy ecosystems and reduce habitat removal
- Continue strong advocacy for full delivery of the Murray-Darling Basin Plan
- Ensure the ongoing protection and funding of SA's network of marine parks and sanctuaries
- Expand the Indigenous Ranger Program in SA for protection of land, waters and culture and incorporate traditional knowledge and practice in biodiversity protection initiatives.

Greenhouse Gas Neutrality of Business and Agriculture

Certified actions to achieve greenhouse gas neutrality and to earn carbon credits are practical measures to enable all businesses to benefit from the new economy. But there can be significant cost and compliance burdens that particularly affect smaller enterprises: they need assistance.

- Establish a service to assist small businesses to achieve certification as carbon neutral, and to help landowners and farmers earn carbon credits, with appropriate financial assistance
- Prioritise zero-carbon options in government procurement and include carbon neutrality (or evidence of progress towards it) as a factor in government tenders.

ⁱ The South Australian Government Climate Change Action Plan 2021–2025, p. 8. The State’s aspiration is to achieve 100% net renewable energy generation by 2030.

<https://cdn.environment.sa.gov.au/environment/docs/climate-change-action-plan-2021-2025.pdf>

ⁱⁱ The South Australian Government Climate Change Action Plan 2021–2025, p. 1. The SA government has set goals to reduce SA’s greenhouse gas emissions by more than 50% below 2005 levels by 2030, and to achieve net zero emissions by

2050. <https://cdn.environment.sa.gov.au/environment/docs/climate-change-action-plan-2021-2025.pdf>

ⁱⁱⁱ Ernst & Young Australia. 2021. How can Australia’s agriculture sector realise opportunity in a low emissions future? Farmers for Climate Action.

^{iv} Meat & Livestock Australia 2020. The Australian Red Meat Industry’s Carbon Neutral by 2030 Roadmap.

^v Samuels G 2020. Independent Review of the Environment Protection and Biodiversity Conservation Act. Available at:

<https://epbcactreview.environment.gov.au/sites/default/files/2021-01/EPBC%20Act%20Review%20Final%20Report%20October%202020.pdf>

21 CONFIDENTIAL

Nil

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the City Finance and Governance Standing Committee held on 18 January 2022 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 CITY FINANCE & GOVERNANCE REPORT

11.1 Creditor Payments

Brief

This report tables a schedule of creditor payments for January 2022.

RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for January 2022 be received.

Discussion

A schedule of creditor payments totalling \$3,426,262.86 (\$4,301,129.70 in December 2021) is attached for the information of Elected Members. Notable items include:

- Payments to Solo Resource Recovery totalling \$1,241,744.72 for both waste collection and disposal for November and December 2021 (refer ref. nos. 303 and 304);
- A payment to Camco SA Pty Ltd of \$184,014.00 for road reconstruction works (refer ref. no. 70);
- Payments to Downer EDI Works Pty Ltd totalling \$154,082.21 for various road treatments (refer ref. nos. 106 and 107);
- A payment to M & B Civil Engineering Pty Ltd of \$104,928.62 for various kerbing works (refer ref. no. 213);
- A payment to SA Water of \$121,172.09 for quarterly water rates (refer ref. no. 276).

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The report includes creditor payments on projects and initiatives that aim to mitigate Council's impact on the climate.

Conclusion

A schedule of creditor payments for January 2022 is provided for Elected Members' information and review.

Attachments

1. **Creditor Payments for the month of January 2022**

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
15 FEBRUARY 2022**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT71778	a_space australia Pty Ltd	Fitness Equipment	15,708.00
2	EFT71780	Abbey Jane Nicholson	Summer Festival Performance	400.00
3	EFT71710	Ace Rent a Car	Vehicle Hire	1,815.00
4	EFT71883	Adami's Sand & Metal	Depot Supplies	6,786.91
5	EFT71714	Adelaide City GMSV	Vehicle Maintenance	1,102.00
6	EFT71876	Adelaide Conveyancing Trust Account	Refund Overpaid Rates	368.80
7	EFT71889	Adelaide EPV Pty Ltd	Vehicle Hire	1,331.00
8	EFT71977	Adelaide EWP Inc SA Diesel & Hydraulics	Depot Supplies	2,073.50
9	EFT71779	Adelaide Outdoor Cinema	Film Screening	626.81
10	EFT71982	Adelaide Pest Control	Pest Control	1,802.97
11	EFT71967	Adelaide Sarvajani Ganeshotsav Samitee	Refund Thebarton Community Centre Hire Fees	600.00
12	EFT71888	Adelaide Tools - Mile End	Tools	80.00
13	EFT71711	Adelaide Waste & Recycling Centre	Rubbish Disposal	15,786.01
14	EFT71981	Adelaide Waste & Recycling Centre	Rubbish Disposal	42,427.53
15	EFT71775	Adelaide's Boulderling Club	Equipment Grant	3,000.00
16	EFT71712	Adelta Legal	Mendelson Allowance	1,470.98
17	EFT71773	Adtrade - Industrial Supplies	Depot Supplies	275.66
18	EFT71770	Advam Pty Ltd	Transaction Fees	624.25
19	EFT71881	AGL South Australia Pty Ltd	Power	1,906.13
20	EFT71709	Alchemy Technology	Software Maintenance	6,553.80
21	EFT71886	Alexander and Symonds Pty Ltd	Surveying	24,695.00
22	EFT71878	Allen Press Pty Ltd	Business Cards	126.50
23	EFT71885	Allsurv Engineering Surveys Pty Ltd	Surveys	7,392.00
24	EFT71879	AlSCO Pty Ltd	Dry Cleaning	13.04
25	EFT71777	AMC Commercial Cleaning	Cleaning	3,172.98
26	061676	Andreas Venizelou	Refund Expiation	382.00
27	EFT71771	Animal Management Services Pty Ltd	Doggy Bags	4,452.80
28	EFT71976	Animal Welfare League SA	Impound Dogs	3,200.00
29	EFT71884	Aquarium Aid	Library Aquarium Maintenance	109.00
30	EFT71882	Ashdown Ingram Thebarton	Depot Supplies	1,414.71
31	EFT71772	ATF Services Pty Ltd	Camera Hire	1,733.05
32	EFT71979	Attorney-General's Department	Expiation Lodgement Fees	766.80
33	EFT71880	Austral Tree Services	Tree Maintenance	1,069.20
34	EFT71978	Austral Tree Services	Tree Maintenance	401.50
35	EFT71713	Australasian College of Road Safety	Membership	850.00
36	EFT71774	Australia Post	Postage	3,301.04
37	EFT71782	Australia Post	Agency Collection Fees	2,366.71
38	EFT71776	Australian Green Clean	Cleaning	6,547.83
39	EFT71980	Australian Green Clean	Cleaning	5,015.27
40	EFT71781	Australian Institute of Building Surveyors	Membership	800.00
41	EFT71746	BA & KA Paterson	Building Maintenance	1,837.00
42	EFT71837	BA & KA Paterson	Building Maintenance	1,727.00
43	EFT71933	BA & KA Paterson	Building Maintenance	2,393.05
44	EFT72044	BA & KA Paterson	Building Maintenance	2,140.60
45	EFT71985	Battery World Hilton	Batteries	84.00
46	EFT71988	BCE & CJ Electrical	Electrical	2,033.66
47	EFT71785	Belair Turf Management Pty Ltd	Oval Maintenance	2,156.00
48	EFT71789	Bells Pure Ice	Depot Supplies	74.25
49	EFT71784	Best Signs	Signage	4,334.00
50	EFT71983	Best Signs	Signage	176.00
51	EFT71892	BGC Industrial Cleaning	Cleaning Chemicals	131.01
52	EFT71894	Bianco Hiring Service Pty Ltd	Hire Ablution Block / Site Hut	872.96
53	EFT71987	BioBag World Australia Pty Ltd	Bio Bags	2,181.41
54	EFT71737	Bith-Hong Ling	Reimburse Volunteer Expenses	35.70
55	EFT71864	BJ Thompson	Reimburse Volunteer Expenses	34.56
56	EFT71841	BL Shipway & Co Pty Ltd	Depot Supplies	661.32
57	EFT71990	Blackwood Locksmiths	Locks	470.80
58	EFT71717	BM Planners	Professional Fees	10,400.00

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
15 FEBRUARY 2022**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
59	EFT71891	BOC Limited	Depot Supplies	559.63
60	EFT71913	Brenton Gill	Reimburse Volunteer Expenses	89.28
61	EFT72032	Bucher Municipal Pty Ltd	Vehicle Maintenance	1,184.33
62	EFT71787	Buckford Illumination Group Pty Ltd	Lighting	68,376.47
63	EFT71786	Bundaleer Apiaries	Wasp Removal	768.00
64	EFT71893	Bundaleer Apiaries	Wasp Removal	960.00
65	EFT71984	Bundaleer Apiaries	Wasp Removal	1,152.00
66	EFT71783	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	876.74
67	EFT71791	Cabcharge Australia Pty Ltd	Cab Fares	187.33
68	EFT71899	Calypso Tree Co Pty Ltd	Tree Maintenance/Planning Advice	7,040.00
69	EFT71992	Calypso Tree Co Pty Ltd	Tree Maintenance	220.00
70	EFT71989	Camco SA Pty Ltd	Roadworks	184,014.00
71	EFT71718	Camden Community Centre	Partnership Agreement	14,355.00
72	EFT71794	Canon Australia Pty Ltd	Copier Charges	232.91
73	EFT71999	Care Distributors Pty Ltd	Depot Supplies	8,723.60
74	EFT71991	Carvosso Constructions & Building Services	Building Maintenance	1,540.00
75	EFT71898	Castellorizian Brotherhood of SA Inc	Community Grant	5,000.00
76	EFT71900	Chinatown Bookshop	Library Books	642.84
77	061677	Christine Hensel	Refund Parking Permit Fee	51.00
78	EFT71795	Chubb Fire & Security Ltd	Security	2,851.99
79	EFT71792	City Circle Newsagents	Library Magazines	20.13
80	EFT71897	City Circle Newsagents	Library Magazines	70.18
81	EFT71793	City Mazda	Vehicle Maintenance	337.00
82	EFT71998	Cleanaway Daniels Services Pty Ltd	Sharps Containers	97.97
83	EFT71995	Cleanaway Pty Ltd	Rubbish Disposal	842.16
84	EFT71993	Cleanaway Pty Ltd	Rubbish Disposal	691.30
85	EFT71994	Cleanaway Pty Ltd	Rubbish Disposal	928.51
86	EFT71719	Commercial Food Equipment	Kitchen Supplies	588.50
87	EFT71902	Conquest Software Pty Ltd	Software Support	5,192.77
88	EFT72039	Consolidated Landscape Services Pty Ltd	Landscaping	1,033.56
89	EFT71996	Continuum Care Australia Pty Ltd	Home Support Services	1,485.00
90	EFT71896	Cornes Toyota	Vehicle Maintenance	920.00
91	EFT72000	Corporate Clean Property Services	Cleaning	2,800.41
92	EFT71997	Corporate Health Group Pty Ltd	Medical	847.10
93	EFT71901	Credit Clear Credit Solutions	Debt Collection	720.50
94	EFT71798	Dallas Equipment	Contractor	3,619.00
95	EFT71761	Department for Infrastructure and Transport	Street Lighting / Vehicle Searches	20,248.70
96	EFT71955	Department for Infrastructure and Transport	Street Lighting	17,570.08
97	EFT71797	Department of Human Services	Screening Checks	215.60
98	EFT71721	Design Flow Consulting Pty Ltd	Professional Fees	36,300.00
99	EFT72004	Dial Before You Dig SA/NT Inc	Monthly Referral Fee	438.78
100	EFT71905	Dillons Norwood Bookshop	Library Books	2,831.95
101	EFT72002	Dillons Norwood Bookshop	Library Books	2,749.09
102	EFT72003	Direct Mix Concrete Sales	Concrete	7,286.24
103	EFT71877	Dominic Poignand	Settlement and Release	1,000.00
104	EFT72001	dormakaba Australia Pty Ltd	Building Maintenance	209.00
105	EFT71973	Dorothy Chaity	Refund Thebarton Community Centre Hire Fees	560.00
106	EFT71767	Downer EDI Works Pty Ltd	Roadworks	150,205.18
107	EFT72076	Downer EDI Works Pty Ltd	Roadworks	3,877.03
108	EFT71815	Dr RI Jennings	Mendelson Allowance	1,508.10
109	EFT72005	Drakes Supermarket	Library Program Supplies	1,408.80
110	EFT72058	DWS Advanced Business Solutions	DBA Support	1,650.00
111	EFT71802	EatFirst	Milk	35.35
112	EFT71908	EatFirst	Milk	35.35
113	EFT71800	Ecept	Signage	2,090.00
114	061680	Eliza Piro	Junior Development Grant	100.00
115	EFT72008	Elwa Energysavers Pty Ltd	Glenlea Tennis Club Lighting	53,920.76
116	EFT71722	Enerven Energy Infrastructure Pty Ltd	Lighting Design	3,727.90

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
15 FEBRUARY 2022**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
117	EFT71906	Environment Protection Authority	Licence Renewal	2,725.50
118	EFT71801	Esar Home Care	Home Support Services	466.09
119	EFT71907	Esar Home Care	Home Support Services	278.29
120	EFT72007	Esar Home Care	Home Support Services	316.75
121	EFT71799	Evelyn Roth Festival Arts	Summer Festival Entertainment	1,000.00
122	EFT71723	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	5,104.00
123	EFT72006	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	1,944.80
124	EFT71974	Fan Wang	Refund Overpaid Rates	314.65
125	EFT71725	Fine Choice Distribution Pty Ltd	Coffee	414.00
126	EFT71910	Finsbury Green	Printing	2,710.54
127	EFT72010	Fleet Complete Australia Pty Ltd	Support	545.93
128	EFT71912	Flightpath Heritage Pty Ltd	Heritage Advisory Services	1,043.63
129	EFT71726	Fragglerocc Pty Ltd	Roadworks	21,749.20
130	EFT71911	Fragglerocc Pty Ltd	Roadworks	9,856.00
131	EFT72011	Fragglerocc Pty Ltd	Roadworks	14,493.60
132	EFT71909	Frank Siow Management Pty Ltd	Traffic Management Consultants	9,226.25
133	EFT72009	Fresh & Clean	Hygiene Service	3,408.03
134	EFT71724	Freshford Nurseries Pty Ltd	Trees	2,667.50
135	EFT71803	Funbox Activities	Library Supplies	3,376.82
136	EFT71969	Gagandeep Pannu	Refund Thebarton Community Centre Hire Fees	680.00
137	EFT71807	Genpower Australia Pty Ltd	Generator Service	1,829.58
138	EFT71804	GGC Earthmovers Pty Ltd	Concrete Removal	9,686.11
139	EFT71809	Gilbarco Australia Ltd	Plant Maintenance	1,363.66
140	EFT71811	Gleam Team Domestic Services	Home Support Services	500.58
141	EFT71917	Gleam Team Domestic Services	Home Support Services	500.48
142	EFT72015	Glow Heating Cooling Electrical	Electrical	135.00
143	EFT71810	Grace Records Management (Aust) Pty Ltd	Records Storage	3,260.46
144	EFT71808	Green Steel Supplies Pty Ltd	Depot Supplies	381.68
145	EFT72014	Greenfingers Indoor Plant Hire	Indoor Plant Hire	325.60
146	EFT71729	Greening Australia Limited	Landscaping	5,720.00
147	EFT71918	Greening Australia Limited	Landscaping	6,875.00
148	EFT71916	Greenplay Australia Pty Ltd	Oval Maintenance	1,204.50
149	EFT71915	Greenway Turf Solutions	Depot Supplies	2,013.00
150	EFT72016	GRH Supplies	Depot Supplies	4,023.74
151	EFT71806	GS Civil	Footpath Works	18,441.50
152	EFT71914	GS Civil	Footpath Works	34,038.95
153	EFT71769	Guru Murphy O	Refund Overpaid Rates	160.00
154	EFT71812	Health & Immunisation Management Services	Immunisation Clinics	6,706.87
155	EFT71920	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	1,000.00
156	EFT71919	Hilton Hemz	Clothing Alterations	70.00
157	EFT71790	Holly Diana Ball	Summer Festival Performance	150.00
158	EFT71962	Hong Kong Cultural Assoc of SA	Thebarton Community Centre Bond Return	1,000.00
159	EFT71732	Iberdrola Australia	Power	55,861.03
160	061675	IGA Novar Gardens	Milk	96.75
161	EFT71971	Inderjeet Gill	Refund Thebarton Community Centre Hire Fees	680.00
162	EFT71731	Industrial Brushware	Sweeper Brooms	1,370.03
163	EFT72019	Industrial Brushware	Sweeper Brooms	1,370.03
164	EFT72020	Inspirations Paints Seaton	Paint	1,070.00
165	EFT71922	Internode Pty Ltd	Internet Connection	440.80
166	EFT72018	iSentia Pty Ltd	Media Monitoring	1,650.00
167	EFT71972	Islamic Information Centre of South Aust	Thebarton Community Centre Bond Return	932.50
168	EFT71814	IVE Distribution Pty Ltd	Distribution	1,488.84
169	EFT71816	Jaba Multimedia Design	Professional Fees	244.75
170	EFT71734	JALM Weed Control & Maintenance	Weed Control	10,937.14
171	EFT71923	JALM Weed Control & Maintenance	Weed Control	7,286.51
172	EFT72023	JALM Weed Control & Maintenance	Weed Control	4,511.10
173	EFT71842	Jane Strange	CAP Member Allowance	1,621.50
174	EFT72021	Jeffries Garden Soils	Mulch	3,140.10

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
15 FEBRUARY 2022**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
175	EFT71951	Jennifer Sargood	Reimburse Expenses	150.00
176	EFT71818	Jessica Johns	Summer Festival Performance	300.00
177	EFT71817	Jet Couriers (Adelaide) Pty Ltd	Couriers	43.24
178	EFT72022	Jet Couriers (Adelaide) Pty Ltd	Couriers	303.48
179	EFT71730	John Hastings	Contractor	1,400.00
180	EFT71813	John Hastings	Contractor	1,360.00
181	EFT71733	JPE Design Studio Pty Ltd	Professional Fees	9,103.60
182	EFT72027	Kanopy	Library Services	286.00
183	EFT71735	Kelley Jones Lawyers	Legal Fees	45,337.57
184	EFT71819	Kellogg Brown & Root Pty Ltd	Professional Fees	5,396.60
185	EFT72024	KESAB Environmental Solutions	Waste Audit	2,750.00
186	EFT71924	Knox Constructions Pty Ltd	Roadworks	13,190.72
187	EFT71820	Kon Corolis	CAP Member Allowance	3,266.50
188	EFT72025	Kone Elevators	Lift Maintenance	118.57
189	EFT72026	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	1,799.35
190	EFT71715	Kym Strelan	Home Advantage Program	396.00
191	EFT71788	Kym Strelan	Home Advantage Program	506.00
192	EFT71895	Kym Strelan	Home Advantage Program	484.00
193	EFT71986	Kym Strelan	Home Advantage Program	638.00
194	EFT71964	L J & M J Pearce	Refund Overpaid Rates	546.85
195	EFT72030	Land Services Group	Searches	2,059.65
196	EFT71736	Lane Communications	Printing	903.47
197	EFT71921	Laura Hill	Summer Festival Performance	400.00
198	EFT71824	LCS Landscapes	Landscaping	95,037.70
199	EFT71738	LCS Maintenance (SA)	Landscaping	1,485.00
200	EFT71827	LCS Maintenance (SA)	Landscaping	11,081.46
201	EFT71825	LGA Asset Mutual Fund (Excess)	Insurance Excess	500.00
202	EFT72031	LiftQuip Australia Pty Ltd	Depot Supplies	58.30
203	EFT71728	Lisa Gilmarin	Reimburse Expenses	335.00
204	EFT71828	Little Acorn Music	Summer Festival Performance	625.00
205	EFT71826	Living Turf	Depot Supplies	1,842.50
206	EFT72029	Living Turf	Depot Supplies	1,265.00
207	EFT71823	Local Government Professionals SA Inc	Staff Training	4,950.00
208	EFT71822	LOTE Libraries Direct Pty Ltd	Library Books	1,643.62
209	EFT71925	LOTE Libraries Direct Pty Ltd	Library Books	983.19
210	EFT72028	LOTE Libraries Direct Pty Ltd	Library Books	659.27
211	EFT71829	Lucas Day Music	Summer Festival Performance	200.00
212	EFT71832	Lucinda Machin	Summer Festival Entertainment	450.00
213	EFT72034	M & B Civil Engineering Pty Ltd	Roadworks	104,928.62
214	EFT71970	Mahmoud Alamir	Thebarton Community Centre Bond Return	1,000.00
215	EFT71740	Makesafe Traffic Management	Traffic Management	2,845.15
216	EFT71875	Maria Rivera	Kitchen Caddy Rebate	33.95
217	EFT71903	Mark Curtis and the Flannelettes	Summer Festival Performance	300.00
218	EFT71739	Maxima Group Training	Temp Staff	4,640.01
219	EFT71830	Maxima Group Training	Temp Staff	4,457.19
220	EFT71926	Maxima Group Training	Temp Staff	1,426.20
221	EFT71760	Maxima Tempskill	Temp Staff	12,757.92
222	EFT71863	Maxima Tempskill	Temp Staff	10,196.51
223	EFT71796	Mayor Michael Coxon	Mayoral Allowance	5,540.00
224	EFT71716	Melinda Buick	Reimburse Expenses	150.00
225	EFT71831	Message4U Pty Ltd	Software	431.65
226	EFT71870	Michelle Buzov	Refund Overpaid Rates	688.65
227	EFT72033	Momar Australia Pty Ltd	Depot Supplies	2,589.68
228	EFT71927	Murray Street Metro Pty Ltd	Street Sweeping Dumping	2,186.40
229	EFT71821	Natalie Kling	Reimburse Expenses	150.00
230	EFT71742	National Safety Products	Street Signs	10,974.10
231	EFT72038	Nelson Locksmiths	Locks	295.45
232	EFT72036	News Limited	Advertising	837.00

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
15 FEBRUARY 2022**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
233	EFT71851	Nicola Smith	Reimburse Volunteer Expenses	28.80
234	EFT72056	Nicola Smith	Reimburse Volunteer Expenses	28.80
235	EFT71929	Nievole Distributors Pty Ltd	Coffee	250.00
236	EFT71741	Norman Waterhouse Lawyers	Legal Fees	5,868.50
237	EFT71928	Norman Waterhouse Lawyers	Legal Fees	8,584.85
238	EFT72037	Norman Waterhouse Lawyers	Legal Fees	2,293.45
239	EFT72035	North East Isuzu	Vehicle Maintenance	61.73
240	EFT71833	Officeworks Superstores Pty Ltd	Stationery	750.56
241	EFT72041	OneMusic Australia	Licence Renewal	2,111.63
242	EFT72040	oOh!media Street Furniture Pty Ltd	Bus Shelter Maintenance	4,218.50
243	EFT71834	Oomiak Pty Limited	Refrigeration Services	743.60
244	EFT71743	Orana Australia Ltd	Home Advantage Program	2,251.70
245	EFT71930	Origin Energy Electricity Limited	Power	34,325.43
246	061679	PAASA	Thebarton Community Centre Bond Return	900.00
247	EFT71931	Packwise	Depot Supplies	359.44
248	EFT71747	Pest Aid	Pest Control	535.00
249	EFT71935	Pinz Pty Ltd	Depot Supplies	571.45
250	EFT71745	PJ & Sons Building Maintenance	Home Support Services	359.80
251	EFT71932	PJ & Sons Building Maintenance	Home Support Services	1,847.52
252	EFT72043	PJ & Sons Building Maintenance	Home Support Services	753.90
253	061678	Platinum Care Direct	Refund Thebarton Community Centre Hire Fees	720.00
254	EFT71744	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	13,206.97
255	EFT72042	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	976.80
256	EFT71936	Powerdirect Pty Ltd	Power	308.33
257	EFT71836	Pridal Services Pty Ltd	Painting	4,125.00
258	EFT71934	Pro-Clean Cleaning Supplies	Cleaning Products	1,518.00
259	EFT72045	Pro-Clean Cleaning Supplies	Cleaning Products	1,053.97
260	EFT71874	Rakhwinder Singh	Thebarton Community Centre Bond Return	1,000.00
261	EFT71748	Randstad Pty Ltd	Temp Staff	7,749.42
262	EFT72047	Reece Pty Ltd	Depot Supplies	1,225.54
263	EFT71749	Richmond Towing Services	Vehicle Tow	206.25
264	EFT71890	Ricky Albeck	Summer Festival Performance	400.00
265	EFT71937	Ricoh Australia Ltd	Copy Charges	2,606.12
266	EFT71887	Robert Amos	Reimburse Volunteer Expenses	25.92
267	EFT71839	Rosmech Sales & Service Pty Ltd	Sweeper Brooms	2,200.00
268	EFT71838	Royal Wolf Trading Australia Pty Ltd	Hire Storage Containers	637.10
269	EFT71750	Rundle Mall Plaza Newsagency	Library Magazines	207.04
270	EFT71938	Rundle Mall Plaza Newsagency	Library Magazines	602.88
271	EFT72048	Rundle Mall Plaza Newsagency	Library Magazines	196.60
272	EFT71805	Ryan Gascoigne	Reimburse Expenses	150.00
273	EFT71752	SA Health (Central Office)	Annual Fee Renewal	356.40
274	EFT71768	SA Housing Trust	Refund Overpaid Rates	492.10
275	EFT72052	SA Power Networks	Power	28,236.55
276	EFT72059	SA Water	Water	121,172.09
277	EFT71854	SA Window Cleaning Pty Ltd	Window Cleaning	5,549.50
278	EFT71941	Sabre Electrical & Security Services	Security	1,024.99
279	EFT72053	Safe Pets Safe Families	Staff Casual Day Donations	62.55
280	EFT71844	Safe Place Training	Staff Training	200.00
281	EFT71849	SAI Global Australia Pty Ltd	Standards	2,785.93
282	EFT72066	Samia Tawadros	Reimburse Volunteer Expenses	69.12
283	EFT71766	Samir Wasif	Reimburse Volunteer Expenses	69.12
284	EFT72075	Samir Wasif	Reimburse Volunteer Expenses	69.12
285	EFT71940	Sassafras Agencies Pty Ltd	Depot Supplies	47.25
286	EFT71942	Seaton Mower Service	Mower Repairs / Purchases	535.00
287	EFT71853	Seek Limited	Advertising	1,276.00
288	EFT72061	ServiceFM Pty Ltd	Air Purifiers	30,800.00
289	EFT71965	Shoni John	Refund Thebarton Comm Centre Bond & Hire Fees	1,600.00
290	EFT71848	Shred-X Pty Ltd	Paper Recycling	279.30

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
15 FEBRUARY 2022**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
291	EFT71975	Shubham Garg	Refund Thebarton Comm Centre Bond & Hire Fees	1,900.00
292	EFT71857	Siberian Tiger Band	Summer Festival Entertainment	175.00
293	EFT71950	SimAC	Refrigerator Services	647.02
294	EFT71845	Sine Group Pty Ltd	Computer Equipment	778.80
295	EFT71859	Sliding Door Productions	Summer Festival Performance	150.00
296	EFT71852	Smartech Systems Oceania Pty Ltd	Maintenance Agreement	180.18
297	EFT71947	Smartech Systems Oceania Pty Ltd	Maintenance Agreement	394.12
298	EFT71753	Snap Hilton	Printing	271.15
299	EFT71755	Solaris Clean	Cleaning	2,849.00
300	EFT71850	Solaris Clean	Cleaning	651.20
301	EFT71945	Solaris Clean	Cleaning	4,884.00
302	EFT71840	Solo Resource Recovery	Rubbish Removal	934.71
303	EFT71939	Solo Resource Recovery	Garbage Collection & Waste Disposal	606,803.13
304	EFT72049	Solo Resource Recovery	Garbage Collection & Waste Disposal	634,941.59
305	EFT71872	Somayya Hazara	Refund Thebarton Community Centre Hire Fees	703.75
306	EFT71846	Southern Cross Protection	Patrol Service	7,823.68
307	EFT72050	Southfront	Professional Fees	12,804.00
308	EFT71855	Spray Shop	Depot Supplies	194.70
309	EFT71751	St John Ambulance Australia SA Inc	First Aid Training	1,800.00
310	EFT72054	Stihl Shop Fulham	Depot Supplies	1,662.92
311	EFT72057	Streamline Plumbing SA Pty Ltd	Plumbing	24,717.41
312	EFT71756	Stumpy Stumps	Grind Stumps	700.00
313	EFT71946	Stumpy Stumps	Grind Stumps	450.00
314	EFT72055	Stumpy Stumps	Grind Stumps	500.00
315	EFT71858	Sturm's Mechanical Engineering Pty Ltd	Fencing	2,332.00
316	EFT71871	Subia Sohaib	Refund Thebarton Community Centre Hire Fees	160.00
317	EFT71948	Subnet	Computer Equipment	84,151.32
318	EFT71754	Suburban Transport Services	Taxi Fares	1,925.70
319	EFT71943	SUEZ Recycling & Recovery Pty Ltd	Rubbish Removal	112.24
320	EFT71944	Supawash Mile End	Linen	77.00
321	EFT71847	Super Sealing	Crack Sealing	2,316.60
322	EFT72062	Superior Exterior Cleaning	Roadworks	550.00
323	EFT71757	Support Staff (Aust) Pty Ltd	Temp Staff	324.98
324	EFT71856	Support Staff (Aust) Pty Ltd	Temp Staff	177.05
325	EFT71949	Support Staff (Aust) Pty Ltd	Temp Staff	295.08
326	EFT72060	Support Staff (Aust) Pty Ltd	Temp Staff	118.03
327	EFT72051	Surfacing Contractors Australia Pty Ltd	Roadworks	16,000.69
328	EFT71843	Sync Cabling Solutions Pty Ltd	Lighting	2,029.50
329	EFT71904	Tanya Curran	Library Books	24.00
330	EFT72069	Technology One Ltd	Annual Support	34,648.42
331	EFT71954	Tecon Australia Pty Ltd	Professional Fees	962.50
332	EFT71759	Telelink Business Systems Pty Ltd	Communications	277.75
333	EFT71862	Telelink Business Systems Pty Ltd	Communications	1,783.80
334	EFT72064	Telelink Business Systems Pty Ltd	Communications	4,063.00
335	EFT71956	Telstra	Telephone	5,464.24
336	EFT72068	Telstra	Telstra Pit Alterations	17,993.41
337	EFT71963	Thang Le	Worm Farm Rebate	42.45
338	EFT71720	The Department for Correctional Services	Litter Collection	1,599.92
339	EFT71727	The Fruit Box Group Pty Ltd	Milk	258.90
340	EFT72012	The Fruit Box Group Pty Ltd	Milk	57.15
341	EFT72046	The Paper Bahn	Stationery	2,813.47
342	EFT71835	The Personnel Risk Management Group	Security Checks	580.80
343	EFT71861	Tom's Car Wash	Vehicle Maintenance	3,105.00
344	EFT71860	Tonkin Consulting	Professional Fees	4,928.00
345	EFT71758	Toro Australia Pty Ltd	Mower Repairs	40,595.01
346	EFT72067	Torrens Safety Pty Ltd	Depot Supplies	1,431.12
347	EFT72063	Total Construction Surveys Pty Ltd	Surveys	2,788.50
348	EFT71952	Total Tools Thebarton	Depot Supplies	109.50

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
15 FEBRUARY 2022**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
349	EFT72013	Totally Workwear Richmond	Clothing	1,875.11
350	EFT72065	TPG Telecom	Telephone/Internet	4,186.68
351	EFT71953	Tree Care Machinery	Depot Supplies	3,307.35
352	EFT71762	Trophy & Badge	Trophies	82.05
353	EFT71957	UES International	Depot Supplies	44.00
354	EFT72017	United Petroleum Pty Ltd	Fuel	14,521.08
355	EFT71763	Urban & Regional Planning Solutions	Professional Fees	4,744.85
356	EFT72070	UrbanVirons Group Pty Ltd	Tree Maintenance	32,595.20
357	EFT71764	Veri Fire	Fire Safety	220.00
358	EFT71865	Veri Fire	Fire Safety	1,577.95
359	EFT71958	Veri Fire	Fire Safety	7,221.28
360	EFT71868	Waste Management & Resource Recovery Assoc of Aust	Membership	865.00
361	EFT71961	Waterpro	Irrigation	3,960.99
362	EFT72077	WC Convenience Management Pty Ltd	Public Toilets Cleaning	5,961.54
363	EFT72072	Web Safety Pty Ltd	Clothing	175.18
364	EFT71867	Well Done International	After Hours Contact Centre	1,241.68
365	EFT72073	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	4,804.13
366	EFT72071	Wholesale Plants and Products Pty Ltd	Plants	1,427.03
367	EFT71959	Winc Australia Pty Limited	Stationery	296.24
368	EFT71866	Worcomp Pty Ltd	Medical	132.00
369	EFT71960	WorkSafe Guardian	Monitoring	1,485.00
370	EFT71765	Worlds Best Specialised Cleaning	Graffiti Removal	5,423.00
371	EFT72074	Worm Affair	Worm Farms	128.70
372	EFT71869	X-Treme Towing Service Pty Ltd	Vehicle Tow	110.00
373	EFT71968	Yasmin Roble	Thebarton Community Centre Bond Return	1,000.00
374	EFT71966	Zahra Mirzaee	Thebarton Community Centre Bond Return	700.00
375	EFT71873	Zarei Construct	Refund Thebarton Community Centre Hire Fees	2,605.00
				<u>\$ 3,426,262.86</u>

11.2 Credit Card Purchases - October to December 2021

Brief

This report tables a schedule of credit card payments for the December quarter of 2021.

RECOMMENDATION

The Committee recommends to Council that the schedule of credit card payments for the December quarter of 2021 be received.

Discussion

A schedule of credit card purchases totalling \$51,899.90 for the December quarter of 2021 is included with this Agenda as **Attachment 1**, pursuant to a resolution of Council on 21 August 2018.

This schedule of purchases was posted to Council's website on 7 February 2022.

17 staff have been issued with Council credit cards. None have been issued to Elected Members.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

A schedule of credit card purchases for the December quarter of 2021 is provided for Elected Members' information and review.

Attachments

1. Register of Credit Card Transactions October to December 2021

City of West Torrens Register of Credit Card Transactions Quarter Ended 31 December 2021				
Ref. No.	Payment Date	Payee	Purchase Description	Amount
1	28/09/2021	Aimtell, Inc, CA	Web Push Notifications	69.36
2	28/09/2021	Blossom Accessories, Thomastown	Toy Library Costumes	134.80
3	28/09/2021	Booktopia Pty Ltd, Lidcombe	Library Books	191.67
4	28/09/2021	Buyfobster.com Bracele, Burwood	Security Fob Holders	79.80
5	28/09/2021	Buyfobster.com Bracele, Burwood	Security Fob Holders	14.50
6	28/09/2021	Buyfobster.com Bracele, Burwood	Security Fob Holders	10.15
7	28/09/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
8	28/09/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
9	28/09/2021	Officeworks, Mitchell Park	Library Craft and Art Space Supplies	50.91
10	28/09/2021	SMS Broadcast Pty Ltd, Melbourne	SMS Credits	660.00
11	28/09/2021	Temple and Webster, St Peters	Bookshelf	644.95
12	28/09/2021	Twilio Sendgrid, CA	Email Tools	3.53
13	29/09/2021	99 Bikes Mile End	Handle Grips	39.96
14	29/09/2021	Auto Park Pty Ltd, Adelaide	Carparking	10.15
15	29/09/2021	Minimax Mile End	Library Program Supplies	39.95
16	29/09/2021	Rebel Mile End	Library Sports Equipment	749.78
17	30/09/2021	Australian Red Cross, Nth Melbourne	First Aid Training	220.00
18	30/09/2021	iSubscribe Pty Ltd, Sydney	Library Magazine Subscription	99.00
19	30/09/2021	iSubscribe Pty Ltd, Sydney	Library Magazine Subscription	210.00
20	30/09/2021	iSubscribe Pty Ltd, Sydney	Library Magazine Subscription	58.00
21	1/10/2021	Ckeditor.com, Warsaw	File Upload Tools	100.08
22	1/10/2021	iSubscribe Pty Ltd, Sydney	Library Magazine Subscription	59.00
23	1/10/2021	iSubscribe Pty Ltd, Sydney	Library Magazine Subscription	145.00
24	1/10/2021	iSubscribe Pty Ltd, Sydney	Library Magazine Subscription	79.95
25	1/10/2021	iSubscribe Pty Ltd, Sydney	Library Magazine Subscription	43.95
26	1/10/2021	iSubscribe Pty Ltd, Sydney	Library Magazine Subscription	59.95
27	1/10/2021	iSubscribe Pty Ltd, Sydney	Library Magazine Subscription	725.00
28	1/10/2021	iSubscribe Pty Ltd, Sydney	Library Magazine Subscription	255.20
29	1/10/2021	iSubscribe Pty Ltd, Sydney	Library Magazine Subscription	170.17
30	2/10/2021	Canva Pty Ltd, Sydney	Social Media Subscription	17.99
31	3/10/2021	News Limited, Surry Hills	Advertiser On-line Subscription	30.00
32	4/10/2021	15Five, CA	Rostering Software	205.26
33	5/10/2021	Bunnings, Mile End	Depot Supplies	250.00
34	5/10/2021	Coca-Cola Amatil, Nth Sydney	Spring Water for Meetings	411.37
35	5/10/2021	Cowandilla Charcoal	Catering	50.80
36	5/10/2021	Hilton Korean Takeaway	Catering	163.00
37	5/10/2021	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
38	5/10/2021	SimplyBookME	Immunisation Bookings Software	42.27
39	6/10/2021	Apple R404 Rundle Place, Adelaide	iPad Repair	385.00
40	6/10/2021	Cash Register Warehouse	Receipt Paper Rolls	116.40
41	6/10/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	30.00
42	6/10/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
43	6/10/2021	Twilio Sendgrid, CA	Email Tools	21.15
44	7/10/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
45	7/10/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
46	7/10/2021	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	59.98
47	8/10/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
48	8/10/2021	MSFT *E0400FWZ7J, Sydney	Microsoft Azure Database	45.24
49	8/10/2021	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
50	11/10/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
51	11/10/2021	Superloop Broadband, Brisbane	Reimburse Internet Connection	89.95
52	12/10/2021	Amazon Mktplc, Sydney South	Library DVDs	33.34
53	12/10/2021	Booktopia Pty Ltd, Lidcombe	Library Books	641.70
54	12/10/2021	GP Zenith Gift Card, Balmain	25 Year Recognition Gift	260.80
55	12/10/2021	GP Zenith Gift Card, Balmain	25 Year Recognition Gift	260.80
56	12/10/2021	GP Zenith Gift Card, Balmain	25 Year Recognition Gift	260.80
57	12/10/2021	JB Hi-Fi, Southbank	Gaming Controllers - Youth Area	440.99

Ref. No.	Payment Date	Payee	Purchase Description	Amount
58	12/10/2021	Queensland Govt 2, Brisbane	Vehicle Searches	100.00
59	12/10/2021	Trybooking *Kesab	KESAB Breakfast	90.50
60	13/10/2021	City of Adelaide	Carparking	8.60
61	13/10/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	50.00
62	13/10/2021	ICMS Australasia Pty Ltd, Sydney	Conference Registration	550.00
63	13/10/2021	Wilson Parking, Adelaide	Carparking	16.20
64	14/10/2021	210 TFNSW Licence Adm, Grafton	Vehicle Searches	138.00
65	14/10/2021	Franklin Auto Park, Adelaide	Carparking	9.14
66	14/10/2021	Franklin Auto Park, Adelaide	Carparking	9.14
67	15/10/2021	210 TFNSW Licence Adm, Grafton	Vehicle Searches	32.00
68	15/10/2021	Booktopia Pty Ltd, Lidcombe	Library Books	103.58
69	15/10/2021	Canprint Communication, Fyshwick	Library Books	61.11
70	15/10/2021	JB Hi-Fi, Oaklands Park	Library DVDs	318.50
71	15/10/2021	LGA SA, Adelaide	Staff Training	880.00
72	15/10/2021	Paypal *bookdeposit	Library Books	45.05
73	15/10/2021	Tillett Natural Ston, Adelaide	Memorial Stonework Repairs	928.00
74	16/10/2021	Facebk *M5WFM8XDJ2, Irl	Facebook Advertising - Art Prize	2.96
75	17/10/2021	Hostek*Hostek.com, Tulsa	Software Tools	9.68
76	18/10/2021	Kmart, Kurralta Park	Summer Festival Activities	164.00
77	18/10/2021	Mail Redirection Serv, Melbourne	Mail Redirection	1,360.00
78	18/10/2021	Trybooking *Kesab	KESAB Breakfast	181.00
79	19/10/2021	Big W, Torrensville	Summer Festival Activities	138.00
80	19/10/2021	Booktopia Pty Ltd, Lidcombe	Library Books	272.50
81	19/10/2021	Booktopia Pty Ltd, Lidcombe	Library Books	18.72
82	19/10/2021	CBD College Pty Ltd, Sydney	First Aid Training	129.00
83	19/10/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	20.00
84	19/10/2021	Hilton Korean Takeaway	Catering	282.50
85	19/10/2021	JB Hi-Fi, Southbank	Library Program Equipment	203.99
86	19/10/2021	Paypal *firedefende	Christmas Tree	117.55
87	19/10/2021	SEC*Akbartlett Trust	First Aid Training	109.00
88	19/10/2021	Teacherspayteachers.co, NY	Online Craft Templates - Story Time	3.05
89	20/10/2021	ALG CITUS316088202110, CA	Web Search Tools	157.78
90	20/10/2021	Case Store Pty Ltd	iPad Cases	259.90
91	21/10/2021	Adelaide Convention	Carparking	16.00
92	21/10/2021	Amazon Mktplc, Sydney South	Summer Festival Program Supplies	243.60
93	21/10/2021	Auto Park Pty Ltd, Adelaide	Carparking	15.22
94	21/10/2021	Booktopia Pty Ltd, Lidcombe	Library Books	656.40
95	22/10/2021	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
96	22/10/2021	Pythonwhere, London	Software Programming Tools	49.52
97	25/10/2021	Booktopia Pty Ltd, Lidcombe	Library Books	210.78
98	25/10/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
99	25/10/2021	PPS AFSA, Barton	Vehicle Searches	2.00
100	26/10/2021	Adelaide Central Mkt	Carparking	7.00
101	26/10/2021	Amazon Mktplc, Sydney South	Disability Equipment	118.90
102	26/10/2021	City of Adelaide	Carparking	9.60
103	26/10/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	30.00
104	26/10/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
105	26/10/2021	Electrical Home Aids, Glen Waverley	Vacuum Cleaner Bags	39.98
106	26/10/2021	JB Hi Fi, Oaklands Park	Library DVDs	269.76
107	26/10/2021	Microsoft*Store, Sydney	Xbox Controllers for Disability Access	259.98
108	26/10/2021	Post Novar Gardens	Vehicle Registration Renewal	10.00
109	26/10/2021	Sansong Pty Ltd, Oaklands Park	Library Board Games for Loan	364.43
110	26/10/2021	Sonix.ai, CA	Audio to Text Transcription	6.68
111	27/10/2021	SMS Broadcast Pty Ltd, Melbourne	SMS Credits	660.00
112	27/10/2021	Upk Wyatt, Adelaide	Carparking	30.00
113	28/10/2021	Aimtell, Inc, CA	Web Push Notifications	67.10
114	28/10/2021	Amazon Mktplc, Sydney South	Library Program Supplies	64.52
115	29/10/2021	Microsoft*Store, Sydney	Xbox Controllers for Disability Access	319.90
116	29/10/2021	SurveyMonkey, Irl	Software	99.00
117	1/11/2021	Booktopia Pty Ltd, Lidcombe	Library Books	254.06

Ref. No.	Payment Date	Payee	Purchase Description	Amount
118	1/11/2021	Ckeditor.com, Warsaw	File Upload Tools	95.68
119	1/11/2021	Consumer and Business, Adelaide	Governance Document Request	92.70
120	1/11/2021	Super Retail Group Ltd,	Active Ageing Supplies	259.19
121	2/11/2021	Booktopia Pty Ltd, Lidcombe	Library Books	267.99
122	2/11/2021	Canva Pty Ltd, Sydney	Social Media Subscription	17.99
123	2/11/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
124	2/11/2021	Hilton Korean Takeaway	Catering	294.50
125	2/11/2021	Kmart, Kurralta Park	Summer Festival Activities	30.00
126	2/11/2021	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
127	2/11/2021	News Pty Ltd Subscript, Surry Hills	Library Newspaper Subscription	120.00
128	3/11/2021	Carroll Richardson Flags, Vic	Flag	148.78
129	3/11/2021	News Limited, Surry Hills	Advertiser On-line Subscription	30.00
130	3/11/2021	Twilio Sendgrid, CA	Email Tools	20.63
131	3/11/2021	Woolworths, Hilton	Catering Supplies	44.80
132	4/11/2021	15Five, CA	Rostering Software	199.10
133	4/11/2021	Adelaide Fringe Inc, Adelaide	Adelaide Fringe Registration	330.00
134	4/11/2021	Auto Park Pty Ltd, Adelaide	Carparking	10.15
135	4/11/2021	EB *Future Energy Week	Event Registration	100.00
136	4/11/2021	Etsy.com Rosiecrafts, Irl	Bunting - School Holiday Programs	212.50
137	5/11/2021	Digicert Inc, UT	Council Services SSL Certificates	627.87
138	5/11/2021	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
139	5/11/2021	SimplyBookME	Immunisation Bookings Software	41.51
140	6/11/2021	Officeworks, Keswick	iPad Charging Station/Cables	253.68
141	7/11/2021	MSFT *E0400C9AW4, Sydney	Microsoft Azure Database	43.90
142	8/11/2021	Booktopia Pty Ltd, Lidcombe	Library Books	273.83
143	8/11/2021	The Good Guys Web Stor, Southbank	iPad Cover/Keyboard	554.00
144	9/11/2021	JB Hi Fi, Southbank	Library Switch Games for Loan	862.96
145	9/11/2021	Prstge Aplnce Rpr, Torrensville	Coffee Machine Repairs	18.00
146	10/11/2021	Booktopia Pty Ltd, Lidcombe	Library Books	766.50
147	10/11/2021	Officeworks, Bentleigh East	Shredder/Laminator/Chargers	211.65
148	10/11/2021	Secure Parking Rundle	Carparking	16.40
149	11/11/2021	Booktopia Pty Ltd, Lidcombe	Library Books	193.66
150	11/11/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
151	11/11/2021	Officeworks, Bentleigh East	Chalk	40.70
152	11/11/2021	Superloop Broadband, Brisbane	Reimburse Internet Connection	89.95
153	12/11/2021	Amazon Mktplc, Sydney South	Library Books	27.25
154	12/11/2021	Big W, Torrensville	Library DVDs	979.00
155	12/11/2021	Big W, Torrensville	Library Books	80.00
156	12/11/2021	BigW Online, Bella Vista	Dog Kennel Supplies	114.10
157	12/11/2021	Bunnings Group Ltd, Hawthorn	Safety Gumboots	80.40
158	12/11/2021	JB Home Mile End	Library DVDs	304.70
159	12/11/2021	Minimax Mile End	Library Program Supplies	26.85
160	12/11/2021	News Corporation, Surry Hills	Library Newspaper Subscription	150.00
161	12/11/2021	Petbarn, NSW	Dog Kennel Supplies	191.88
162	12/11/2021	SP*Microchips Aust, Keysborough	Microchip Reader	745.00
163	13/11/2021	BigW Online, Bella Vista	Dog Kennel Supplies Refund	-5.00
164	14/11/2021	Findon Hardware, Kidman Park	Depot Supplies	51.98
165	16/11/2021	Bunnings, Mile End	Depot Supplies	55.65
166	16/11/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
167	16/11/2021	Hilton Korean Takeaway	Catering	278.50
168	16/11/2021	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	59.98
169	16/11/2021	Woolworths, Hilton	Catering Supplies	31.60
170	17/11/2021	Hostek*Hostek.com, Tulsa	Software Tools	9.81
171	18/11/2021	Franklin Auto Park, Adelaide	Carparking	9.14
172	18/11/2021	Franklin Auto Park, Adelaide	Carparking	15.23
173	18/11/2021	Liv*wipes Australia, Kentlyn	Antibacterial Wipes	175.10
174	18/11/2021	Paypal *Dealinvestm	Sanitiser Hand Spray	177.20
175	18/11/2021	Tech Life Group, Kilburn North	Repair Phone Screen	35.95
176	18/11/2021	Woolworths, Hilton	Water and Cups - Vaccination Clinics	20.50
177	19/11/2021	Burson Auto Parts, Wingfield	Depot Supplies	374.61

Ref. No.	Payment Date	Payee	Purchase Description	Amount
178	19/11/2021	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
179	20/11/2021	ALG CITUS323989202111, CA	Web Search Tools	161.71
180	21/11/2021	JetBrains, CZE	Software Programming Tools	82.70
181	22/11/2021	JB Home Mile End	SD Card and Hard Drive	258.00
182	22/11/2021	Officeworks, Bentleigh East	Chalk	9.90
183	22/11/2021	PPS AFSA, Barton	Vehicle Searches	2.00
184	22/11/2021	Pythonwhere, London	Software Programming Tools	51.08
185	23/11/2021	Auto Park Pty Ltd, Adelaide	Carparking	15.22
186	23/11/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
187	25/11/2021	Big W, Torrensville	Library Program Supplies	99.75
188	25/11/2021	Big W, Torrensville	Active Ageing Supplies	192.00
189	25/11/2021	JB Home Mile End	Library Youth Gaming Console Downloads	400.00
190	25/11/2021	Kmart, Kurralta Park	Childrens Beanstack Launch	25.25
191	25/11/2021	Sonix.ai, CA	Audio to Text Transcription	15.12
192	25/11/2021	Woolworths Online, Bella Vista	Kitchen/Catering Supplies	279.95
193	26/11/2021	JB Home Mile End	Library DVDs	249.50
194	26/11/2021	SMS Broadcast Pty Ltd, Melbourne	SMS Credits	3,300.00
195	26/11/2021	Spotlight, Melrose Park	Toy Library Toys	141.80
196	27/11/2021	Aimtell, Inc, CA	Web Push Notifications	70.63
197	27/11/2021	Booktopia Pty Ltd, Lidcombe	Library Books	508.71
198	29/11/2021	Bunnings, Kent Town	Gloves	21.50
199	29/11/2021	Eblen Subaru, Glenelg	Vehicle Service	468.80
200	29/11/2021	JB Hi-Fi, Southbank	Library DVDs	15.98
201	30/11/2021	Amazon Mktplc, Sydney South	Library Books	39.70
202	30/11/2021	Bunnings, Hawthorn	CHSP Safety Switches	101.35
203	30/11/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
204	30/11/2021	News Limited, Surry Downs	Advertiser On-line Subscription	28.00
205	30/11/2021	Rayners Building Sup, Thebarton	Tools	79.36
206	1/12/2021	Ckeditor.com, Warsaw	File Upload Tools	101.60
207	1/12/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
208	2/12/2021	Canva Pty Ltd, Sydney	Social Media Subscription	17.99
209	2/12/2021	City of Adelaide	Carparking	8.60
210	2/12/2021	Consumer and Business, Adelaide	Summer Festival Liquor Licence	1,910.00
211	2/12/2021	SQ *markus Hamence, Richmond	Library Program Materials	45.00
212	2/12/2021	Upk Wyatt, Adelaide	Carparking	5.00
213	3/12/2021	Adelaide Central Mkt	Carparking	13.00
214	3/12/2021	Amazon AU, Sydney South	Library Play Station Game	44.00
215	3/12/2021	City of Adelaide	Carparking	8.60
216	3/12/2021	News Limited, Surry Downs	Advertiser On-line Subscription	30.00
217	3/12/2021	News Limited, Surry Downs	Advertiser On-line Subscription	28.00
218	4/12/2021	15Five, CA	Rostering Software	210.64
219	4/12/2021	Freedom Marion	Library Display Materials	49.85
220	4/12/2021	OZ Design Marion	Library Display Materials	84.71
221	5/12/2021	Amazon AU, Sydney South	Library DVDs	20.12
222	5/12/2021	Apple R404 Rundle Place, Adelaide	Replacement of iPad	979.00
223	5/12/2021	JB Hi-Fi, Southbank	Library DVDs	26.91
224	5/12/2021	JB Hi-Fi, Southbank	25 Year Recognition Gift	750.00
225	5/12/2021	SimplyBookME	Immunisation Bookings Software	43.74
226	5/12/2021	Zapier.com/charge, CA	Software	2,194.16
227	6/12/2021	Booktopia Pty Ltd, Lidcombe	Library Books	738.19
228	6/12/2021	Twilio Sendgrid, CA	Email Tools	21.87
229	6/12/2021	Upk Pirie, Adelaide	Carparking	19.00
230	6/12/2021	Wonderidea-fliphtml5. HKG	Software	438.33
231	7/12/2021	City of Adelaide	Carparking	8.60
232	7/12/2021	Distro Print, Brunswick East	Poster Printing	280.50
233	8/12/2021	Booktopia Pty Ltd, Lidcombe	Library Books	689.04
234	8/12/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
235	8/12/2021	Freedom Mile End	Library Display Materials	19.95
236	8/12/2021	MSFT*<E0400GLZTH>	Microsoft Azure Database	45.24
237	9/12/2021	Booktopia Pty Ltd, Lidcombe	Library Books	556.40

Ref. No.	Payment Date	Payee	Purchase Description	Amount
238	9/12/2021	Paypal *Bookdeposit	Library Books	37.20
239	9/12/2021	Vimeo Plus	Software	111.10
240	10/12/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
241	11/12/2021	Amazon AU, Sydney South	Library Books	30.50
242	11/12/2021	Superloop Broadband, Brisbane	Reimburse Internet Connection	89.95
243	13/12/2021	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	59.98
244	14/12/2021	Amazon AU, Sydney South	Library Books	24.11
245	14/12/2021	Booktopia Pty Ltd, Lidcombe	Library Books	160.22
246	14/12/2021	Dan Murphy's Online, Bella Vista	Council Stock	236.05
247	14/12/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
248	14/12/2021	Hilton Korean Takeaway	Catering	107.00
249	14/12/2021	SP*Australia Day SA	Flags	860.00
250	14/12/2021	Woolworths, Hilton	Catering Supplies	84.90
251	15/12/2021	Amazon Mktplc, Sydney South	Library Books	31.91
252	15/12/2021	Amazon Mktplc, Sydney South	Library Books	27.96
253	15/12/2021	Booktopia Pty Ltd, Lidcombe	Library Books	125.16
254	15/12/2021	Bunnings, Adelaide Airport	Depot Supplies	64.66
255	15/12/2021	JB Hi-Fi, Oaklands Park	Library DVDs	97.90
256	15/12/2021	JB Hi-Fi, Oaklands Park	Library DVDs	637.62
257	15/12/2021	PPS AFSA, Barton	Vehicle Searches	2.00
258	16/12/2021	Auto Park Pty Ltd, Adelaide	Carparking	20.30
259	16/12/2021	Booktopia Pty Ltd, Lidcombe	Library Books	215.08
260	16/12/2021	Ezi*Maxim Office Group, Leeton	To be Refunded	767.80
261	17/12/2021	EB Games Australia, Eagle Farm	Library Youth Resources	842.90
262	17/12/2021	Hostek*Hostek.com, Tulsa	Software Tools	10.11
263	17/12/2021	News Limited, Surry Downs	Advertiser On-line Subscription	28.00
264	18/12/2021	AJ Tek Corporation, ON	IT Admin Tools	86.20
265	20/12/2021	ALG CITUS3381830202112, CA	Web Search Tools	163.77
266	21/12/2021	DIT - Ezyreg, Adelaide	Vehicle Searches	10.00
267	21/12/2021	Jaycar Pty Ltd, Rydalmere	Clock	37.95
268	22/12/2021	GR Phones Plympton	Repair Mobile Phone	121.20
269	22/12/2021	Pythonwhere, London	Software Programming Tools	51.83
270	23/12/2021	Booktopia Pty Ltd, Lidcombe	Library Books	89.34
271	23/12/2021	Bunnings, Adelaide Airport	Pump for Toy Library	94.00
272	23/12/2021	Etsy Ireland	Library School Holiday Craft Items	510.20
273	23/12/2021	SP*Dsbooks, Lakemba	Library Books	19.00
274	23/12/2021	Sunrise Imports, Browns Plains	Summer Festival Supplies	116.37

11.3 Register of Allowances and Benefits - 6 Months to 31 December 2021

Brief

This report tables the register of allowances and benefits for Elected Members for the 6 months to 31 December 2021, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*.

RECOMMENDATION

The Committee recommends to Council that the register of allowances and benefits for Elected Members for the 6 months to 31 December 2021, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*, be received.

Discussion

The register of allowances and benefits for Elected Members for the 6 month period to 31 December 2021 is included with this agenda for information (**Attachment 1**). All amounts are gross, with reimbursements shown in the second last column.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct environmental impact in relation to this report.

Conclusion

The register of allowances and benefits for Elected Members for the 6 months to 31 December 2021 is tabled for information.

Attachments

- 1. Register of Allowances and Benefits - 6 Months to 31 December 2021**

Register of Allowances and Benefits for the period from 1 July 2021 to 31 December 2021

Elected Member	Allowance YTD	Phone & Internet	Vehicle Running Costs	Taxi Fares	Air Fares & Mileage	Professional Development	Accomm	Reimburse Expenses	Sundry	Meals & Functions	Reimburse to Council	Total
Mayor Coxon	43,642.00	0.00	1,084.71	0.00	0.00	671.00	0.00	360.00	180.00	218.15	-505.04	45,650.82
Cr Reynolds	13,514.00	89.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-150.00	13,453.94
Cr Wood	13,514.00	299.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,813.88
Cr Vlahos	13,514.00	89.94	0.00	0.00	0.00	0.00	0.00	240.00	0.00	0.00	0.00	13,843.94
Cr C O'Rielly	13,514.00	330.37	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00	0.00	14,144.37
Cr Woodward	13,514.00	89.94	0.00	0.00	0.00	0.00	0.00	360.00	0.00	0.00	0.00	13,963.94
Cr Papanikolaou	10,810.00	299.88	0.00	39.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,148.99
Cr Kym McKay	13,514.00	299.88	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	13,828.88
Cr Huggett	10,810.00	299.88	0.00	72.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,182.32
Cr Anne McKay	10,810.00	89.94	0.00	0.00	15.00	0.00	0.00	360.00	0.00	0.00	0.00	11,274.94
Cr Wilton	13,514.00	299.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,813.88
Cr Tsiaparis	13,514.00	89.94	0.00	0.00	0.00	0.00	0.00	360.00	0.00	0.00	0.00	13,963.94
Cr Pal	10,810.00	89.94	0.00	97.90	0.00	0.00	0.00	360.00	0.00	0.00	0.00	11,357.84
Cr Mugavin	13,514.00	89.94	0.00	0.00	0.00	0.00	0.00	360.00	0.00	0.00	0.00	13,963.94
Cr Nitschke	14,054.00	89.94	0.00	0.00	0.00	0.00	0.00	865.94	0.00	0.00	0.00	15,009.88
Total	222,562.00	2,549.29	1,084.71	209.45	30.00	671.00	0.00	3,565.94	180.00	218.15	-655.04	230,415.50

Note: (1) Allowances to Crs. Tsiaparis and Wilton include payments to each as members of the Mendelson Trust Management Committee. This payment is as a consequence of the Council's role as Trustee and not pursuant to any entitlement under the Local Govt Act, 1999 or the Local Govt (Members Allowances and Benefits) Regulations 2010.
(2) Complimentary tickets to SANFL matches at Richmond Oval are made available to Elected Members upon request.

11.4 Council Budget Report - SEVEN Months to 31 January 2022

Brief

This report provides information to Council on budget results for the seven months ended 31 January 2022.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

The report provides year to date (YTD) budget results for January 2022.

Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

Operating Position Summary

Total operational income for the seven months ending 31 January 2022 is \$66.78 million which is \$344,995 below budget YTD. Operational expenditure is \$2.43 million below budget YTD totalling \$36.30 million. Below is a breakdown of the significant items.

Operational Income

Key variances include:

- Rates income is over budget by \$90,497, largely due to lower than expected mandatory and discretionary rebate applications.
- Statutory charges are below budget YTD by \$56,364. The variance can be explained by lower than expected parking income (\$88,827) due to a reduction in airport activity. This is offset by above budget income payments to Council by the Dog and Cat Management Board (\$43,198). December budget review adjustments have been recommended.
- User charges are under budget YTD by \$21,414, predominately from immunisation co-payments being lower than expected and the school immunisation grants yet to be received (\$22,413). Adjustments have been proposed in the December budget review.
- Grant income is below budget YTD by \$315,102, reflecting the delayed receipt of transport related grants (\$221,708) and a Grants Commission operating grant (\$35,011). In addition the final payment for the Local Roads and Community Infrastructure Phase 1 grant has also been delayed (\$69,951).
- Reimbursements and other income is \$42,612 below budget YTD, largely due to a reduction in the Mendelson Investment Portfolio (\$34,226) reflecting changes in the market value of assets. Budget adjustments have been recommended in the December budget review.

The end of year (EOY) forecast of operational income is expected to increase by \$20,332, largely based on variances, key information to date and adjustments recommended in the December budget review.

Operational Expenditure

Key variances include:

- Staff and related costs are \$982,593 under budget, with variances reported across most business units. This can largely be attributed to position vacancies along with underspends in the following categories: work health & safety expenditure (\$22,685), staff training (\$50,370) fringe benefits tax on motor vehicles (\$39,992) and staff uniforms (\$30,139). Significant adjustments have been recommended in the December budget review.
- Building, furniture, plant & equipment are \$182,763 under budget YTD comprising largely of computer software & hardware which has been committed but not invoiced (\$109,757) and an under spend in depot related plant supplies and maintenance (\$88,426). Minor adjustments are recommended in the December budget review.
- General expenses are below YTD budgets by \$807,250, largely due to the timing of expenditure associated with professional fees (\$394,960), advertising, publications & stationery (\$138,765), subscriptions (\$77,827) and library books and materials (\$67,425). A summary of variances for selected key general expenses is attached. December budget review adjustments have been recommended.
- Council related expenditure is \$293,456 below budget YTD, mostly for timing reasons associated with community grant funding & donations (\$168,029 favourable), street lighting (\$127,648 favourable) and various levies (\$7,617 unfavourable). These variances are largely expected to rectify in the near future as payments align with the budget. Reductions in budget amounts have also been put forward in the December budget review.
- Contract and material expenditure is \$282,068 below budget YTD, largely for timing reasons associated with depot and property maintenance programs (\$400,458). This is offset by an advance receipt of our waste collection invoices (\$137,894). An adjustment has been proposed in the December budget review.
- Occupancy and property costs are \$127,423 over budget YTD, largely due to our Emergency Services Levy being paid earlier than expected (\$70,247) and an increase in cleaning costs (\$51,798). Adjustments have been recommended in the December budget review.

The EOY forecast of operational expenditure is expected to decrease by \$363,032 largely based on variances, key information to date and adjustments recommended in the December budget review.

Capital Position Summary

For the seven months ending 31 January 2022, capital income is \$1.82 million under budget YTD as we are yet to receive a large portion of our grant allocations for the year. YTD Capital expenditure (excluding land and building) is \$763,714 under budget totalling \$505,663.

Capital Expenditure

Key variances include:

- Motor vehicle expenditure is \$103,913 below budget YTD, largely for timing reasons associated with vehicle swap over.

- Computer equipment expenditure is \$51,726 below budget YTD, however commitments have been made to the value of \$91,819 which are yet to be invoiced.
- Other plant and equipment expenditure is below YTD budget by \$608,075, mostly for timing reasons. This will self-adjust in the near future as budgets align, given significant commitments have already been made.
- Land and building costs (net of sales) are \$3,718,798 under budget YTD, largely for timing reasons associated with community facility developments.

The EOY forecast of capital expenditure is expected to increase by \$1,002,983 largely based on variances, key information to date and adjustments recommended in the December budget review.

Capital Income

Key variances include:

- Capital income is \$1,818,159 under budget YTD due to a delay in receiving income associated with community capital projects.

The EOY capital income budget is expected to increase by \$1,613,605, largely based on variances, key information to date and adjustments recommended in the December budget review.

Capital Works Expenditure

Expenditure on capital works YTD is \$8,468,470.

A capital works expenditure summary for YTD January 2022 is attached with appropriate comments provided on the status of individual budget lines. 42.6 per cent of the capital works budget has been spent or committed by way of purchase orders as at 31 January 2022.

It is estimated that 100 per cent of the forecast budget of \$39,246,056 is required to complete the program of works and that 81 per cent will be completed by 30 June 2022.

The EOY forecast for capital works expenditure is expected to increase by \$613,605 largely based on variances, key information to date and adjustments recommended in the December budget review.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

Information is provided in this report on budget results for the seven months ended 31 January 2022.

Attachments

1. **January Budget vs Actual**
2. **Capital Works - Budget vs Actual**
3. **General Expenses**

**City of West Torrens
Finance Budget Report for the 7 Months Ended 31 January 2022
Operational Income and Expenditure (\$'000's)**

Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
63,112	62,591	Income	62,169	62,259	90	0%	332
2,133	2,180	Rates	1,376	1,320	(56)	(4%)	861
1,862	1,881	Statutory Charges	1,091	1,069	(21)	(2%)	812
3,558	3,981	User Charges	2,080	1,765	(315)	(15%)	2,216
643	632	Grants & Subsidies	406	363	(43)	(10%)	269
		Reimbursements & Other Income					
71,308	71,266	Total Income	67,122	66,776	(345)	(1%)	4,489
		Expenditure					
25,019	24,848	Staff & Related Costs	14,387	13,404	983	7%	11,444
6,706	7,064	Buildings, Furniture, Plant & Equipment	4,324	4,141	183	4%	2,922
11,086	11,716	Community Asset Costs	6,834	6,834	0	0%	4,882
4,579	4,831	General Expenses	3,414	2,607	807	24%	2,224
1,103	1,067	Bank & Finance Charges	325	351	(26)	(8%)	716
4,122	4,045	Council Related Expenditure	2,259	1,965	293	13%	2,080
11,733	11,858	Contract & Material Expenditure	6,002	5,720	282	5%	6,137
2,661	2,701	Occupancy & Property Costs	1,270	1,398	(127)	(10%)	1,303
(150)	(150)	Expenditure Recovered	(88)	(125)	37	(42%)	(25)
66,858	67,977	Total Expenditure	38,728	36,295	2,432	6%	31,683
4,450	3,288	Operating Surplus/(Deficit)	28,394	30,481			

**City of West Torrens
Finance Budget Report for the 7 Months Ended 31 January 2022
Capital Income and Expenditure (\$'000's)**

Adopted Budget Original		Adopted Budget Revised	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
Capital Expenditure and Sales							
192	189	189	142	38	104	73%	151
282	282	282	165	114	52	31%	168
1,178	1,537	1,537	962	354	608	63%	1,183
6,350	11,021	11,021	1,619	(2,100)	3,719	230%	13,121
0	0	0	0	0	0	0%	0
8,001	13,028	13,028	2,888	(1,594)	4,483	155%	14,622
Capital Income							
400	3,990	3,990	3,829	2,011	1,818	47%	1,979
400	3,990	3,990	3,829	2,011	1,818	47%	1,979
Capital Works Expenditure							
5,362	6,462	6,462	3,769	1,262	2,507	67%	5,200
3,425	8,418	8,418	4,910	1,434	3,476	71%	6,984
15,094	24,367	24,367	14,214	5,772	8,441	59%	18,594
23,880	39,246	39,246	22,893	8,468	14,425	63%	30,778

**CITY OF WEST TORRENS
BUDGET 2021/22 - AS AT 31 January 2022
CAPITAL WORKS EXPENDITURE**

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
ENVIRONMENT PROGRAM									
<i>Stormwater & Drainage</i>									
350,000	470,531	Minor Drainage Upgrades and Replacement Work	147,682	115,555	263,237	55.9%	470,531	85%	Projects Ongoing
0	11,857	Ashley St (West St to Hayward Ave)	0	0	0	0.0%	11,857	100%	Project Completed.
0	48,152	Stormwater Upgrade - Stirling St, Thebarton	0	0	0	0.0%	48,152	100%	Project Completed.
0	200,000	Stirling Street Outfall Interface	0	0	0	0.0%	200,000	100%	Currently scoping project subsequent to main underground stormwater drain being completed.
0	150,000	Keswick Creek- Everard	0	100,000	100,000	66.7%	150,000	100%	Works scheduled to be undertaken during March/April 2022.
500,000	1,069,661	Packard St Cut-off Drain	15,137	2,651	17,788	1.7%	1,069,661	100%	Detailed design and documentation is complete, currently developing tender documentation and scheduled for construction in 3rd quarter.
500,000	500,000	Fulham Park Drive Drainage Upgrade	23,689	1,448	25,137	5.0%	500,000	100%	Currently developing design.
330,000	330,000	Burbridge Road Culvert Replacement	4,896	0	4,896	1.5%	330,000	100%	Currently developing design.
1,297,807	1,297,807	North Plympton/Plympton Stage 1 Stormwater Upgrade	4,400	70,411	74,811	5.8%	1,297,807	100%	Currently developing design.
200,000	200,000	Saratoga Drive Blister & Drainage Upgrade	0	15,400	15,400	7.7%	200,000	100%	Change of scope has resulted in no underground drainage required. Budget allocation is subject to December Budget Review.
250,000	250,000	Ashley Street Low Point Upgrade	0	0	0	0.0%	250,000	100%	Currently developing design.
<i>Other Environment</i>									
1,383,752	1,383,752	Brown Hill and Keswick Creeks	1,027,198	0	1,027,198	74.2%	1,383,752	100%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of lower Brown Hill Creek through West Torrens area is nearing completion.
550,000	550,000	Recycled Water Pipeline Extension	38,942	61,952	100,894	18.3%	550,000	75%	Program of works have commenced with expansion of the recycled water pipeline network. Update will be provided in the next Urban Services Activity Report, (1 March 2022)
5,361,559	6,461,760	Program Total	1,261,944	367,417	1,629,361	25.2%	6,461,760	97%	
RECREATION PROGRAM									
<i>Parks & Gardens</i>									
470,000	1,051,257	Playground Upgrade	520,907	299,842	820,749	78.1%	1,051,257	90%	Project in progress; refer Urban Services Report, 15 February 2022 for an update.
545,000	619,556	Reserve Developments - Various	363,171	71,499	434,670	70.2%	619,556	90%	Project in progress; refer Urban Services Report, 15 February 2022 for an update.
285,000	300,184	River Torrens Upgrade	69,469	83,573	153,042	51.0%	300,184	90%	Project in progress; refer Urban Services Report, 15 February 2022 for an update.
30,000	30,000	River Torrens Path Upgrades	0	0	0	0.0%	30,000	100%	Works Scheduled for 2022.
0	407,467	Kings Reserve Playspace	0	323	323	0.1%	407,467	5%	Project in progress & update / please refer to Council Agenda - 16 March 2021
695,000	1,213,061	Reserve Irrigation Upgrades	270,317	331,729	602,046	49.6%	1,213,061	85%	Project in progress; refer Urban Services Report, 15 February 2022 for an update.
1,000,000	3,000,000	Breakout Creek Stage 3 Redevelopment	0	0	0	0.0%	3,000,000	0%	Currently evaluating tenders.
75,000	75,000	Bikeway Path Upgrade and Reseal	37,984	22,670	60,654	80.9%	75,000	100%	Project planning and scoping underway
<i>Sports Facilities</i>									
200,000	245,338	Tennis Court Upgrades	134,835	501	135,336	55.2%	245,338	100%	Project in progress & update / please also refer to City Facilities & Waste Recovery General Committee - 28 October 2021
0	1,350,931	Thebarton Oval Kings Reserve	9,880	1,000	10,880	0.8%	1,350,931	15%	Project in progress & update / please refer to Council Agenda - 16 March 2021
125,000	125,000	Car Parking Upgrade	27,614	100	27,714	22.2%	125,000	90%	Projects underway
3,425,000	8,417,794	Program Total	1,434,177	811,237	2,245,414	26.7%	8,417,794	41%	

**CITY OF WEST TORRENS
BUDGET 2021/22 - AS AT 31 January 2022
CAPITAL WORKS EXPENDITURE**

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
TRANSPORT PROGRAM									
<i>Roads Sealed</i>									
10,035,761	16,024,395	City Funds/ULRG Funds/Carryovers	3,455,698	5,781,888	9,237,586	57.6%	16,024,395	85%	Project in progress; refer Urban Services Report, 15 February 2022 for an update.
617,418	617,418	Roads to Recovery Grant Funds	0	0	0	0.0%	617,418	100%	
<i>Other Transport</i>									
250,000	256,861	Roundabouts / Minor Road Rehabilitation	44,647	31,889	76,536	29.8%	256,861	100%	
200,000	272,918	Bus Shelters	45,477	178,886	224,363	82.2%	272,918	100%	Upgrade works to hard stand area are in progress.
1,203,500	1,780,354	Traffic Management	583,516	398,816	982,332	55.2%	1,780,354	100%	Detailed designs for Novar Gardens LATM are completed. Currently developing tender documentation.
248,000	795,968	Bicycle Management Schemes	40,798	103,453	144,251	18.1%	795,968	100%	Currently tendering the Reece Jennings shared path upgrade and currently finalising design for Richmond Road and Morley Street crossing upgrade.
1,120,000	1,687,389	Public Lighting	483,621	459,247	942,868	55.9%	1,687,389	100%	Project in progress; refer Urban Services Report, 15 February 2022 for an update. With regard to transition of street lights to LED, Administration are currently awaiting proposal from SAPN to undertake the replacement of the remaining lights, being approximately 880.
<i>Bridges</i>									
758,000	2,178,485	Bridge Ancillary Works (as per Bridge Audit)	880,267	2,895	883,162	40.5%	2,178,485	100%	Daly Street upgrade is complete. Currently developing tender documentation for the Watson Avenue/Beare Avenue drain crossing upgrade.
<i>Footways & Cycle Tracks</i>									
228,563	247,560	Footpath Renewal Program	106,496	88,369	194,865	78.7%	247,560	100%	Project in progress; refer Urban Services Report, 15 February 2022 for an update.
374,265	374,265	Footpath Construction Program	0	0	0	0.0%	374,265	100%	Project in progress; refer Urban Services Report, 15 February 2022 for an update.
58,342	130,889	Footpath Remediation Program	131,829	22,374	154,203	117.8%	130,889	100%	Project in progress; refer Urban Services Report, 15 February 2022 for an update.
15,093,849	24,366,502	Program Total	5,772,349	7,067,817	12,840,166	52.7%	24,366,502	90%	
SUMMARY:									
5,361,559	6,461,760	Environment Program	1,261,944	367,417	1,629,361	25.2%	6,461,760	97%	
3,425,000	8,417,794	Recreation Program	1,434,177	811,237	2,245,414	26.7%	8,417,794	41%	
15,093,849	24,366,502	Transport Program	5,772,349	7,067,817	12,840,166	52.7%	24,366,502	90%	
23,880,408	39,246,056	TOTAL - ALL CAPITAL WORKS	8,468,470	8,246,470	16,714,940	42.6%	39,246,056	81%	

City of West Torrens
Budget 2021/22 - YTD 31 January 2022
(Interim Results - Selected Accounts)

2020/21 Actuals	Account	Annual		2021/22 Budget				YTD % Variance
		Original Budget	Revised Budget	YTD Revised Budget	YTD Actuals	YTD \$ Variance	YTD % Variance	
92,006	131 Training & Conference Costs	176,750	176,750	109,794	59,424	50,370	45.9	
1,929	213 Catering & Entertainment	10,240	10,640	7,273	1,592	5,681	78.1	
3,829	215 Catering/Entertain-Elected Members/others	14,350	9,350	3,506	5,983	-2,477	-70.7	
273,749	225 Subscriptions & Associations	384,962	414,967	345,001	267,174	77,827	22.6	
17,527	229 Elected Member Travel & Training	8,000	8,000	4,669	5,463	-794	-17.0	
234,541	241 Professional Fees - Legal	357,000	357,000	234,000	229,154	4,846	2.1	
8,883	243 Professional Fees - Medical	12,000	12,000	7,000	8,705	-1,705	-24.4	
722,878	245 Professional Fees - Consultants	814,000	912,106	582,774	268,200	314,574	54.0	
2,585	247 Professional Fees - Recruitment	0	0	0	17,785	-17,785	0.0	
315,116	249 Professional Fees - General	314,050	438,396	337,065	257,035	80,030	23.7	
1,673,043	Total	2,091,352	2,339,209	1,631,082	1,120,515	510,567	31.3	

11.5 Budget Review - December 2021

Brief

This report provides details of changes proposed to the 2021/22 budget, following completion of the budget review for December 2021.

RECOMMENDATION

The Committee recommends to Council that that the budget review changes for December 2021 be adopted pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

Introduction

This report proposes changes to the 2021/22 budget and requires adoption by Council pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

Discussion

Key changes to the 2021/22 budget are highlighted below.

Operational Income

An operational income budget increase of \$20,332 is proposed, as itemised in **Attachment 1**, the key changes being:

- An increase in community centre hire fees of \$14,000 reflecting growing demand and more centres available for hire.
- An increase of \$30,867 in other revenue to recognise the larger than expected LGFA bonus.
- An increase in Development Act fees of \$10,000 due to strong construction growth and transition to the new planning system.
- A reduction of \$40,000 in parking expiations reflecting a reduction in airport activity.

Operational Expenditure

An operational expenditure budget decrease before depreciation of \$363,032 is proposed, as itemised in **Attachment 1**, the key changes being:

- A reduction of \$421,618 in staff costs due to vacancies in key positions across the organisation.
- A reduction of \$42,500 in the interest expense budget to manage the cash flow impact of our expansive capital works program, with the use of Council's cash advance debenture (overdraft) in 2021/22 yet to occur.
- A reduction in Council expenditure of \$60,498 largely reflecting a reduction in partnership grants (\$22,000) and a saving in street lighting (\$30,000) from the transition to LED lighting.
- An increase in general expenditure of \$102,926 largely due to an increase in professional fees to cover staff vacancies (\$92,000) and an increase in cleaning costs (\$25,000).

Capital Expenditure and Income

Capital budget changes are itemised in **Attachment 1**, and include:

- A capital expenditure budget increase of \$1,002,983;
- A capital works expenditure budget increase of \$613,605, fully offset by capital income; and
- A capital income increase of \$1,613,605.

Key changes include:

- An amount of \$1,000,000 in both capital income and capital expenditure for the redevelopment of Kesmond Reserve arising from the receipt of the 2021/22 Open Space Grant Program.
- \$463,605 has been added to capital income to recognise a contribution received from BHKC Stormwater Board towards the Daly St Bridge construction. A corresponding amount has also been added to the capital works program.
- An amount of \$150,000 has been added to capital works program for the Thebarton shared path project (offset within capital income).

Financial Statements and Ratios

A revised Comprehensive Income Statement has been included with the budget review as **Attachment 2**. It shows an operating surplus before capital revenues, capital grants and subsidies, gain/loss on disposal of assets and physical resources received free of charge of \$3.672 million, a decrease of \$778,218 or 17.5 per cent compared to the original budget.

Revised budget statements, comprising Statement of Comprehensive Income, Statement of Financial Position, Cash Flow Statement, Financial Indicators, and Uniform Presentation of Finances, are also included.

The operating surplus ratio of the Council, which expresses the operating surplus as percentage of total operating income, is now 5 per cent compared to the original budget of 6 per cent. Council is aiming to maintain an ongoing operating surplus ratio between zero and 15 per cent.

Council's asset sustainability ratio, which expresses net asset renewal expenditure as a percentage of the infrastructure and asset management plan required expenditure, has been budgeted to move from an estimated 94 per cent to 101 per cent, compared to the original budget. Council is aiming to maintain an ongoing asset sustainability ratio of greater than 100 per cent.

A modest cash position is still being projected as at 30 June 2022 of \$961,000 compared to the original budget of \$6.696 million, a decrease of \$5.735 million on the back of a significant increase in expenditure on new/upgraded assets and renewal/replacement assets, mainly as a result of carry forward capital related expenditure from 2020/2021. The budget for borrowings has increased by \$4 million compared to the original budget to offset some of this additional expenditure and while Council could borrow more, the preference at this stage is to work towards achieving this modest cash position for the year, placing any surplus achieved in a reserve to offset future borrowing requirements.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact consideration in relation to this report.

Conclusion

The December 2021 budget review must be adopted by Council pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

Attachments

1. **2021/22 December Budget Review Proposed Changes**
2. **2021/22 December Budget Review Financial Statement and Ratios**

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2021/22 December Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>INCOME</u>		
Statutory Charges		
Corporate & Regulatory		32,000
Urban Services	14,000	
Statutory Charges Total		18,000
User Charges		
Business & Community Services	9,500	
Urban Services		30,000
User Charges Total		20,500
Reimbursements		
Corporate & Regulatory	26,465	
Urban Services	1,500	
Reimbursements Total	27,965	
Other Revenue		
Corporate & Regulatory	30,867	
Other Revenue Total	30,867	
Total Operational Income	20,332	
<u>EXPENDITURE</u>		
Staff Costs		
Business & Community Services		117,000
City Management		14,000
Corporate & Regulatory		89,574
Urban Services		201,044
Staff Costs Total		421,618
Staff Related		
Business & Community Services		6,000
City Management		2,000
Corporate & Regulatory		12,300
Urban Services		2,000
Staff Related Total		22,300
Buildings Furniture & Fittings		
Business & Community Services		2,000
Buildings Furniture & Fittings Total		2,000

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2021/22 December Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>EXPENDITURE</u>		
Plant & Equipment		
Business & Community Services		2,000
City Management		1,000
Urban Services	10,000	
Plant & Equipment Total	7,000	
Computer Expenditure		
Business & Community Services	5,958	
Corporate & Regulatory	10,000	
Computer Expenditure Total	15,958	
General Expenditure		
Business & Community Services	47,042	
City Management	25,000	
Corporate & Regulatory		32,499
Urban Services	63,383	
General Expenditure Total	102,926	
Bank & Finance		
Corporate & Regulatory		42,500
Bank & Finance Total		42,500
Council Expenditure		
Corporate & Regulatory		8,498
Urban Services		52,000
Council Expenditure Total		60,498
Occupancy & Property		
Urban Services	35,000	
Occupancy & Property Total	35,000	
Contract Expenditure Works		
Urban Services	25,000	
Contract Expenditure Works Total	25,000	
Total Operational Expenditure		363,032

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2021/22 December Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>CAPITAL</u>		
Motor Vehicles		
Business & Community Services		9,017
Motor Vehicles Total		9,017
Land & Building		
Urban Services	1,012,000	
Land & Building Total	1,012,000	
Total Capital Expenditure	1,002,983	
<u>CAPITAL INCOME</u>		
Capital Income		
Urban Services	1,613,605	
Capital Income Total	1,613,605	
<u>CAPITAL WORKS EXPENDITURE</u>		
Capital Works Expenditure		
8171 Brown Hill and Keswick Creeks	463,605	
9239 Bicycle Management Schemes	150,000	
Overhead		13,636
Capital Works Expenditure Total	599,969	

City of West Torrens

Statement of Comprehensive Income
for the year ended 30 June 2022

\$ '000	Original Budget 2021/22	September Budget Review	December Budget Review
Income			
Rates Revenues	63,252	62,731	62,739
Statutory Charges	2,133	2,180	2,162
User Charges	1,862	1,881	1,860
Grants, Subsidies and Contributions	3,558	3,981	3,981
Investment Income	116	116	116
Reimbursements	171	171	172
Other Income	216	206	264
Net Gain - Equity Accounted Council Businesses	-	-	-
Total Income	71,308	71,266	71,294
Expenses			
Employee Costs	25,019	24,847	24,403
Materials, Contracts & Other Expenses	25,286	25,658	25,790
Depreciation, Amortisation & Impairment	15,450	16,406	16,406
Finance Costs	1,103	1,067	1,025
Net loss - Equity Accounted Council Businesses	-	-	-
Total Expenses	66,858	67,977	67,623
Operating Surplus / (Deficit)	4,450	3,288	3,672
Asset Disposal & Fair Value Adjustments	-	3,571	3,571
Amounts Received Specifically for New or Upgraded Assets	400	3,990	5,603
Physical Resources Received Free of Charge	-	-	-
Net Surplus / (Deficit) ¹	4,850	10,849	12,846
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	-	-	-
<i>Amounts which will be reclassified subsequently to operating result</i>			
Total Other Comprehensive Income	-	-	-
Total Comprehensive Income	4,850	10,849	12,846

¹ Transferred to Equity Statement

City of West Torrens

Statement of Financial Position
as at 30 June 2022

\$ '000	Original Budget 2021/22	September Budget Review	December Budget Review
ASSETS			
Current Assets			
Cash and Cash Equivalents	6,696	567	961
Trade & Other Receivables	1,888	1,843	1,843
Other Financial Assets	1,463	1,684	1,684
Inventories	18	18	18
Subtotal	10,065	4,111	4,505
Non-Current Assets Held for Sale	-	-	-
Total Current Assets	10,065	4,111	4,505
Non-Current Assets			
Equity Accounted Investments in Council Businesses	1,964	12,693	12,693
Infrastructure, Property, Plant & Equipment	836,528	859,325	860,928
Other Non-Current Assets	4,321	1,563	1,563
Total Non-Current Assets	842,813	873,581	875,184
TOTAL ASSETS	852,878	877,693	879,689
LIABILITIES			
Current Liabilities			
Cash Advance Debenture	-	-	-
Trade & Other Payables	5,105	5,289	5,289
Borrowings	1,845	1,845	1,845
Provisions	5,149	5,149	5,149
Subtotal	12,099	12,283	12,283
Liabilities relating to Non-Current Assets Held for Sale	-	-	-
Total Current Liabilities	12,099	12,283	12,283
Non-Current Liabilities			
Borrowings	43,042	47,042	47,042
Provisions	252	252	252
Total Non-Current Liabilities	43,294	47,294	47,294
TOTAL LIABILITIES	55,393	59,577	59,577
Net Assets	797,485	818,116	820,113
EQUITY			
Accumulated Surplus	137,965	158,123	160,220
Asset Revaluation Reserves	651,691	652,031	652,031
Other Reserves	7,829	7,962	7,862
Total Council Equity	797,485	818,116	820,113

City of West Torrens

Statement of Cash Flows
for the year ended 30 June 2022

	Original Budget 2021/22	September Budget Review	December Budget Review
Cash Flows from Operating Activities			
Receipts			
Rates Receipts	63,252	62,731	62,739
Statutory Charges	2,133	2,180	2,162
User Charges	1,862	1,881	1,860
Grants, Subsidies and Contributions (operating purpose)	3,558	3,981	3,981
Investment Receipts	116	116	116
Reimbursements	171	171	172
Other Receipts	216	206	264
Payments			
Payments to Employees	(24,947)	(24,774)	(24,330)
Payments for Materials, Contracts & Other Expenses	(25,286)	(25,658)	(25,790)
Finance Payments	(1,103)	(1,067)	(1,025)
Net Cash provided by (or used in) Operating Activities	19,973	19,767	20,150
Cash Flows from Investing Activities			
Receipts			
Amounts Received Specifically for New/Upgraded Assets	400	3,990	5,603
Sale of Replaced Assets	623	670	682
Sale of Surplus Assets	-	3,571	3,571
Payments			
Expenditure on Renewal/Replacement of Assets	(16,475)	(17,272)	(17,787)
Expenditure on New/Upgraded Assets	(14,076)	(36,076)	(37,175)
Net Cash provided by (or used in) Investing Activities	(29,528)	(45,117)	(45,107)
Cash Flows from Financing Activities			
Receipts			
Proceeds from Borrowings	11,034	15,034	15,034
Payments			
Repayments of Borrowings	(1,482)	(1,482)	(1,482)
Net Cash provided by (or used in) Financing Activities	9,552	13,552	13,552
Net Increase (Decrease) in Cash Held	(3)	(11,798)	(11,404)
plus: Cash & Cash Equivalents at beginning of period	6,699	12,365	12,365
Cash & Cash Equivalents at end of period	6,696	567	961
Total Cash, Cash Equivalents & Investments	6,696	567	961

City of West Torrens

Financial Indicators

for the year ended 30 June 2022

\$ '000	Original Budget 2021/22	September Budget Review	December Budget Review
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These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	6%	5%	5%
Total Operating Revenue			

This ratio expresses the operating surplus as a percentage of total operating revenue.

1a. Adjusted Operating Surplus Ratio

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.

6%	5%	5%
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2. Net Financial Liabilities Ratio

Net Financial Liabilities	64%	78%	77%
Total Operating Revenue			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

3. Asset Renewal Funding Ratio

Net Asset Renewals	94%	98%	101%
Infrastructure & Asset Management Plan required expenditure			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

City of West Torrens

Uniform Presentation of Finances

for the year ended 30 June 2022

\$ '000	Original Budget 2021/22	September Budget Review	December Budget Review
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>			
Income	71,308	71,266	71,294
<i>less</i> Expenses	(66,858)	(67,977)	(67,623)
Operating Surplus / (Deficit)	4,450	3,288	3,672
<i>less</i> Net Outlays on Existing Assets			
Capital Expenditure on Renewal and Replacement of Existing Assets	16,475	17,272	17,787
<i>less</i> Depreciation, Amortisation and Impairment	(15,450)	(16,406)	(16,406)
<i>less</i> Proceeds from Sale of Replaced Assets	(623)	(670)	(682)
Subtotal	402	197	700
<i>less</i> Net Outlays on New and Upgraded Assets			
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	14,076	36,076	37,175
<i>less</i> Amounts Received Specifically for New and Upgraded Assets	(400)	(3,990)	(5,603)
<i>less</i> Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	-	(3,571)	(3,571)
Subtotal	13,676	28,515	28,001
Net Lending / (Borrowing) for Financial Year	(9,628)	(25,423)	(25,029)

11.6 Local Government Reform - January 2022 Commencement

Brief

This report provides information regarding the commencement of the *Statutes Amendment (Local Government Review) Act 2021*.

RECOMMENDATION

The Committee recommends to Council that the *Local Government Reform - January 2022 Commencement* report be received.

Introduction

The *Statutes Amendment (Local Government Review) Act 2021* (Reform Act) contains the most significant reform to the local government system since parliament passed the *Local Government Act 1999* (LG Act) at the end of the last century.

From previous reports and information sessions, Members would be aware that the Act addresses the four overarching reform areas being:

- Stronger council member capacity and better conduct
- Lower costs and enhanced financial accountability
- Sufficient and transparent local government representation
- Simpler regulation.

Reports were presented to the August 2021 and September 2021 meetings of Council detailing the first and second tranches of amendments that commenced in September 2021 and November 2021. These included amendments with regard to:

- Informal Gatherings - replaced by Information and Briefing Sessions
- Role of Mayors and Elected Members
- Mobile Food Vending Businesses
- Remuneration of Chief Executive Officer
- Leave of Absence - Council Member contesting election
- Internal review of Council decisions
- Amendments to the *Local Government (Elections) Act 1999*
- Minor administrative amendments.

This reports seeks to provide an overview of the third tranche of expected changes to Council's administration processes, policies, systems and operation which were proclaimed on 23 December 2021 and **commenced on 6 January 2022**. Feedback was provided by the City of West Torrens on many of these amendments pursuant to a report to Council on 16 November 2021.

The commencement of this third tranche of amendments sees significant changes to the legislation with regard to councils' financial accountability, notably, Annual Business Planning and Budget processes, external auditors, annual reports, internal control policies, strategic management plans (including the long term financial plan) and rates. This report provides an overview of these amendments for information.

Discussion

January commencement timeframes

The 23 December 2021 proclamation set six commencement dates for various local government reforms ranging from 6 January 2022 to 30 November 2023. The following sections are those that commenced on 6 January 2022.

These changes to the LG Act have been provided with track changes marked as **Attachment 1**. The remaining amendments with commencement dates after 6 January 2022 will be reported on in due course as they come into operation.

The amendments have come into effect due to the commencement of various sections of the Reform Act as well as supporting regulations which include:

- *Local Government (Financial Management) (Review) Variation Regulations 2021*
- *Local Government (General) (Annual Report) Variation Regulations 2021*
- *Local Government (Transitional Provisions) (Stage 2) Variation Regulations 2021*.

The key themes of the amendments commencing on 6 January 2022 are as follows.

Annual Business Plans and Budgets (Amendments to section 123 of the LG Act)

Multiple amendments related to the financial accountability reforms have commenced. Notably, there has been an insertion to s123 (6a) of the LG Act which requires that if a council proposes to adopt an annual business plan with amendments, the council must include a statement in the adopted business plan which outlines any significant amendments from the draft. Further to this, there is also the addition of a regulation making power which prescribes additional requirements with respect to the manner in which matters are presented in annual business plans.

In order for ratepayers to more easily understand and engage with critical council decisions, the new Regulation 5 of the *Local Government (Financial Management) (Review) Variation Regulations 2021* sets out the material which councils must now provide in the Annual Business Plans, including:

- A statement on the total expected revenue from general rates for the financial year compared to the total expected revenue from general rates for the previous financial year
- A statement on the percentage change in the total expected revenue from general rates for the financial year compared to the total expected revenue from general rates for the previous financial year
- If relevant, a statement on the average change in the expected rates for the financial year (expressed as a whole number of dollars) for each land use category declared as a permissible differentiating factor compared to the expected rates for each category for the previous financial year as set out in the annual business plan for that previous financial year
- If an annual business plan sets out a growth component in relation to general rates, it may only relate to growth in the number of rateable properties (and must not relate to growth in the value of rateable properties).

Further s123(7a) has also commenced which requires a budget adopted by a council to include the approval of the amount of new borrowings or other form of financial accommodation which may be undertaken for the financial year.

Auditors (Amendments to sections 128 and 131 of the LG Act)

As a result of the amendments to s128 and s131 of the LG Act council are now required to change their auditor every five years and prevents a council from reappointing an auditor until at least five years have passed since they last held this contract. There are, however, transitional regulations proposed which will allow councils to honour existing contracts with their auditor until the expiration of these contracts.

Annual Reports (Amendments to Schedule 4 of the LG Act)

The commencement of Regulation 4 of the *Local Government (General) (Annual Reports) Variation Regulations 2021* provides that the following material is to be included in a council's annual report from the annual report to be adopted by councils on or before November 2022:

- The report required under s 270(8) of the LG Act (internal review of council decisions) which includes the number of applications for review, the kinds of matters to which these applications relate and the outcomes of these applications;
- A summary of the details, including the cost, of any interstate and international travel (excluding prescribed interstate travel) undertaken by members or employees of a council during the relevant financial year funded in whole or in part by a council;
- A summary of the details, including the cost, of any gifts above the value of \$50 provided to members or employees of a council during the relevant financial year;
- A statement of the total amount of expenditure incurred using credit cards provided by a council for use by members or employees of the council during the relevant financial year;
- The declaration of general rate (including differential rates) has been amended to 15 August (previously 31 August) of each financial year to align with the date by which a council must adopt their annual business plan and budget; and
- The legal costs incurred by the council in the relevant year.

Internal control policies (Amendments to section 125 of the LG Act)

Currently, a council must ensure that appropriate policies, practices and procedures of internal control are implemented and maintained in order to assist the council to carry out its activities in an efficient and orderly manner to achieve its objectives, to ensure adherence to management policies, to safeguard the Council's assets and to secure (as far as possible) the accuracy and reliability of council records.

The amendments create a regulation making power to prescribe a standard or document (such as a model relating to financial controls) with respect to internal financial control policies, practices and procedures. The regulations will require councils to comply with the *Better Practice Model – Internal Financial Controls* (BPM) published by the Local Government Association (LGA), that is currently being used by councils.

The BPM has been developed by council financial managers, and:

- Has been specifically prepared by, and for, the South Australian local government sector.
- Is scalable, ensuring its applicability for councils of different sizes and type.
- Recognises the financial and legislative constraints within which the South Australian local government sector operates.

The BPM will continue to be a sector-produced document with any future changes being made only with the approval of the Minister.

Strategic Management Plans (Amendments to section 122 of the LG Act)

The amendments to this section of the LG Act includes the insertion of both a regulation making power and s(4)(a) which requires each council to undertake a review of its Long Term Financial Plan (LTFP) along with any other elements of its strategic management plans prescribed by the regulations, on an annual basis (as opposed to the previous 'as soon as practicable after adopting the council's annual business plan for a particular financial year').

Section 4b now gives the Minister the power to require a report from the Chief Executive Officer of a council, via s122 (4a), to address particular matters and/or be in a manner or form determined by the Minister.

Rates (Amendment to section 153 and 181 of the LG Act)

A minor amendment to sections related to the declaration of rates has resulted in the declaration date being changed from 31 August each financial year to 15 August of each financial year. This amendment is reflective of a number of changes made to the LG Act whereby annual business plans and budgets must be adopted by councils after 31 May for the ensuing financial year, except in cases involving extraordinary administrative difficulty, where the 15 August date is relevant.

Behavioural Standards Panel (Amendments to section 262F of the Act)

The Reform Act makes significant changes to the way Elected Member behavioural issues are addressed. The Behavioural Standards Framework (Framework) will commence following the November 2022 local government periodic elections.

On commencement of section 75E of the Act, the current Mandatory Code of Conduct for Elected Members (Code) will be repealed and replaced by 'Behavioural Standards' published by the Minister for Local Government.

The Framework

The current Code of Conduct for Council Members (Code) is split into three sections: Principles, Behavioural Code and Misconduct. The new Behavioural Standards (Standards) seeks to replicate this, it divides conduct into four types, defining which Standards apply to each type of conduct and who the investigative body for each type of conduct will be.

In its totality, the Framework incorporates the Standards, council developed behaviour management policies and mechanisms for dealing with any alleged breaches, which can be reported to the relevant council by Council Members, council employees, ratepayers or any member of the public.

An alleged breach of the Standards or a council's behaviour management policy involving misbehaviour or serious or repeated misbehaviour:

- Will be dealt with in accordance with the Council's Behaviour Management Policy; and
- May be referred to the Behaviour Standards Panel in accordance with s262Q of the Act.

While the amendments that establish the Framework has not yet commenced, the recent amendments do enable the Panel to be established by the Governor of South Australia by conferring the power to appoint members to the Panel as follows:

- a) A member nominated jointly by the Minister and the LGA to be the presiding member of the panel
- b) A member nominated by the Minister
- c) A member nominated by the LGA.

Neither council members nor council employees are eligible for appointment to the Panel.

The new Behavioural Management Framework is not proposed to commence in its entirety until November 2022, i.e. at the commencement of the next Council term. However, the early appointment of panel members will ensure the relevant preparatory work that is considered necessary to be in place in order for the Panel to be fully operational at the point of its commencement.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct environmental impact in relation to this report.

Conclusion

The relevant amendments to the LG Act contained in this Report were proclaimed in December 2021. Further reports on the commencement of various sections of the Reform Act will be reported to Council.

Attachments**1. Proclaimed amendments commencing on 6 January 2022**

January Commencement

122—Strategic management plans

(3a) The regulations may prescribe additional requirements with respect to strategic management plans.

(4) A council may review its strategic management plans under this section at any time but must—

(a) undertake a review of—

(i) its long-term financial plan; and

(ii) any other elements of its strategic management plans prescribed by the regulations for the purposes of this paragraph,

~~as soon as practicable after adopting the council's annual business plan for a particular financial year on an annual basis; and~~

(b) in any event, undertake a comprehensive review of its strategic management plans within 2 years after each general election of the council.

(4b) A report from a chief executive officer under subsection (4a) must—

(a) address any matters required by the Minister; and

(b) be published in a manner and form, and in accordance with any other requirements, determined by the Minister.

123— Annual business plans and budgets

(6a) However, if a council proposes to adopt an annual business plan with amendments, the council must include in the adopted business plan a statement—

(a) setting out any significant amendments from the draft annual business plan; and

(b) providing reasons for those amendments.

(7a) A budget of a council may authorise the entry into borrowings and other forms of financial accommodation for a financial year of up to an amount specified in the budget.

(8) An annual business plan and a budget must be adopted by a council after 31 May for the ensuing financial year and, except in a case involving extraordinary administrative difficulty, before ~~31 August~~ 15 August for the financial year.

(10a) Without limiting subsection (10), regulations under that subsection relating to an annual business plan may—

(a) relate to the manner in which matters included in the plan are to be presented (such as, for example, by prescribing the location, style and level of emphasis that must be given to specified matters); and

(b) prescribe requirements relating to the description or explanation of matters included in the plan.

125— Internal control policies

January Commencement

(2) The policies, practices and procedures of internal financial control under subsection (1) must be in accordance with a standard or document (such as a model relating to financial controls) adopted by the regulations.

(3) A council must ensure that appropriate policies, systems and procedures relating to risk management are implemented and maintained in order to assist the council to carry out its activities in an efficient and orderly manner to achieve its objectives, inform appropriate decision making, facilitate appropriate prioritisation of finite resources and promote appropriate mitigation of strategic, financial and operational risks relevant to the council.

128—~~The auditor~~ Auditor

~~(6) A person's ability to hold office as an auditor of a council, and to be reappointed to that office, is subject to the qualification that if the person has held the office of auditor of the council for at least 5 successive financial years, or for 5 out of 6 successive financial years—~~

~~(a) the person may only continue in that office if he or she ensures that any individual who plays (or who has played) a significant role in the audit of the council for 5 successive financial years, or for 5 out of 6 successive financial years, does not then play a significant role in the audit of the council for at least 2 financial years; or~~

~~(b) the person may be reappointed to the office if at least 2 years have passed since he or she last held the office.~~

(6) If a firm comprising at least 1 registered company auditor has held office as auditor of a council for 5 successive financial years (the first firm), the council—

(a) must ensure another auditor is appointed as auditor of the council (being a registered company auditor (who is not part of a firm) or another firm comprising at least 1 registered company auditor); and

(b) must not appoint the first firm as its auditor until at least 5 years have passed since the first firm last held the office.

131—Annual report to be prepared and adopted

(1a) The annual report must include the amount of legal costs incurred by the council in the relevant financial year.

153—Declaration of general rate (including differential general rates)

(5) A council must not—

(a) declare a general rate until after it has adopted its annual business plan and its budget for the financial year to which the rate relates; and

(b) except in a case involving extraordinary administrative difficulty, declare a general rate for a particular financial year after ~~31 August~~ 15 August in that financial year.

181—Payment of rates - general principles

(3) If a council declares a general rate for a particular financial year after ~~31 August~~ 15 August in that financial year, the council may adjust the months in which instalments would otherwise be payable under subsection (1) (taking into account what is reasonable in the circumstances).

Part A1—Member behaviour

January Commencement

Division 2—Behavioural standards panel

Subdivision 2—Behavioural standards panel

262F—Establishment and constitution

(3) The Panel consists of the following members appointed by the Governor—

- (a) a member nominated jointly by the Minister and the LGA to be the presiding member of the Panel; and
- (b) a member nominated by the Minister; and
- (c) a member nominated by the LGA.

(4) A member or employee of a council cannot be appointed as a member of the Panel.

(5) The Minister and the LGA must, when nominating persons for appointment as members of the Panel, seek to ensure that, as far as is practicable, the members of the Panel collectively have qualifications, knowledge, expertise and experience in the following areas:

- (a) local government or public administration;
- (b) law;
- (c) administrative or disciplinary investigation;
- (d) industrial relations;
- (e) dispute resolution, conflict management, human resource management or organisational psychology.

(6) In addition, before nominating a person for appointment as a member of the Panel, the Minister (in the case of the presiding member or the member nominated by the Minister) or the LGA (in the case of the member nominated by the LGA) must ensure that a registered industrial association that represents the interests of employees of councils specified by the Minister by notice in the Gazette is consulted on the proposed nomination.

11.7 Legislative Progress Report - February 2022

Brief

This report provides an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association, or contained in the Government Gazette between the last meeting of the Committee and 1 February 2022.

RECOMMENDATION

The Committee recommends to Council that the Legislative Progress Report - February 2022 be received.

Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained with the Government Gazette that relate to the City of West Torrens.

Information on the status of all Bills and Acts is available on the South Australian Legislative Tracking and the Federal Register of Legislation websites at:

<https://www.parliament.sa.gov.au/Legislation/SALT> and/or <https://www.legislation.gov.au/>

The Parliamentary Library is now releasing Weekly Summaries of each sitting week of the House of Assembly. These summaries will now be attached (where relevant) to each of these reports.

Discussion

New Proposed Amendments to Legislation
Nil
Bills previously reported on where the status changed
Nil
Bills previously reported on where the status remains unchanged
<i>Planning, Development and Infrastructure (Exceptional Tree Register) Amendment Bill 2021</i> Private Members Bill
<p>The Hon. S Duluk introduced the Planning, Development and Infrastructure (Exceptional Tree Register) Amendment Bill to the House of Assembly on 17 November 2021.</p> <p>The Bill is to amend the <i>Planning, Development and Infrastructure Act 2016</i> and bring South Australia in line with every other jurisdiction in Australia that uses a tree register to protect exceptional trees from unnecessary removal.</p> <p>The Bill was adjourned at its second reading on 18 November 2021. The second reading debate was further adjourned, to be resumed on motion.</p>

Unclaimed Money Bill 2021**Government Bill**

The Hon. D C van Holst Pellekaan MP introduced the *Unclaimed Money Bill 2021* to the House of Assembly on 5 May 2021.

The Bill makes provisions for the publication of information about, and the repayment of, unclaimed money. It makes related amendments to various Acts, including to repeal the *Unclaimed Moneys Act 1891*.

The House of Assembly passed the Bill without amendment and sent it to the Legislative Council for consideration on 26 October 2021.

The Legislative Council returned the Bill without amendment on the 16 November 2021 and the Bill was assented to by the Governor on 30 November 2021.

Petroleum and Geothermal Energy (Energy Resources) Amendment Bill**Government Bill**

The Hon. D C van Holst Pellekaan MP introduced a Bill to the House of Assembly on 25 August 2021 to amend the *Petroleum and Geothermal Energy Act 2000*.

The proposed amendments aim to enable renewable hydrogen to be transported through existing transmission gas pipelines, and ensure that South Australia is an attractive investment environment for hydrogen projects.

The Bill was adjourned at its second reading on 25 August 2021.

Further information can be found on the South Australian Legislative Tracking website.

Fines Enforcement and Debt Recovery (Miscellaneous) Amendment Bill**Government Bill**

This Bill was introduced by the Attorney-General, the Hon. Vickie Chapman MP on 12 May 2021 and aims to amend the *Fines Enforcement and Debt Recovery Act 2017* and the *Enforcement of Judgements Act 1991* based on feedback from relevant sectors seeking the creation of a more workable system for the collection of fines.

The Bill was adjourned at second reading on 12 May 2021.

Further information can be found on the South Australian Legislative Tracking website.

Planning, Development and Infrastructure (Constitution of Commission) Amendment**Private Members Bill**

The *Planning, Development and Infrastructure (Constitution of Commission) Amendment Private Members Bill* was introduced to the House of Assembly on 5 May 2021 by the Hon. T Piccolo MP.

This Bill aims to amend the *Planning, Development and Infrastructure Act 2016*, to include 'rural land use or agriculture' as an area of knowledge, expertise and experience for appointments to the State Planning Commission.

The Bill was adjourned at second reading on 5 May 2021.

Further information can be found on the South Australian Legislative Tracking website.

Heritage Places (Protection of Heritage Places) Amendment**Private Members Bill**

The *Heritage Places (Protection of Heritage Places) Amendment Private Members Bill* was introduced to the House of Assembly on 5 May 2021 by Mr S Duluk MP.

This Bill aims to amend the *Heritage Places Act 1993* so that the whole (or partial) destruction, or the reduction of the heritage significant of a State Heritage Place requires a resolution of Parliament.

The Bill was adjourned at second reading on 9 June 2021.

Further information can be found on the South Australian Legislative Tracking website.

Electoral (Ban on Corflutes) Amendment Bill 2020**Private Members Bill**

The Bill was introduced to the House of Assembly by Mr S Duluk MP on 31 March 2021, and seeks to amend the *Electoral Act 1985* and the *Local Government Act 1999*.

The Bill proposes to ban corflutes, limit displays of electoral advertisements and prohibit canvassing near polling booths for State elections. If passed, s226 of the *Local Government Act 1999*, which relates to moveable signs, will also be amended to reflect this change.

The Bill has been adjourned at its second reading on 21 September 2021.

Further information can be found on the South Australian Legislative Tracking website.

Statutes Amendment (Light Pollution and Nuisance) Bill 2021**Private Members Bill**

The *Statutes Amendment (Light Pollution and Nuisance) Bill 2021*, was introduced to the Legislative Council on 3 March 2021 by the Hon. M C Parnell (MLC).

This Bill seeks amendments to the *Environment Protection Act 1993* and the *Local Nuisance and Litter Control Act 2016* to include artificial light as a form of nuisance into the *Local Nuisance and Litter Control Act 2016*, allowing councils to expiate.

The Bill has been adjourned at its second reading on 3 March 2021.

Further information can be found on the South Australian Legislative Tracking website.

Automated External Defibrillators (Public Access) Bill 2019**Private Members Bill**

The *Automated External Defibrillators (Public Access) Bill 2019* was introduced to the Legislative Council on 16 October 2019 by the Hon. F Pangallo (MLC).

An Automated External Defibrillator is a portable device able to treat cardiac arrest by applying an electric shock to restore normal heart rhythm.

If passed by State Parliament, Automated External Defibrillators will be mandatory in all public buildings (including schools and universities, libraries, sporting facilities, local council offices and swimming pools) which the public have access to.

Privately owned buildings including shopping centres, aged care and retirement villages, commercial properties over 600 square metres in size, and certain residential apartments will also be required to install the devices. It will also be mandatory for the devices to be installed in all emergency services vehicles, including SAPOL, Metropolitan Fire Service, Country Fire Service and State Emergency Service.

A maximum fine of up to \$20,000 would be imposed on those who failed to abide by the new laws.

The Bill passed the Legislative Council on 15 October 2020 and has been received and adjourned at its first reading in the House of Assembly.

Council has installed defibrillators in the Civic Centre, Hamra Centre, Thebarton Community Centre and Plympton Community Centre as well as in a number of its leased facilities including the Hilton RSL, Western Youth Centre, Fulham Community Centre, Airport Over 50s Club etc. In addition, it has provided community grants to other community groups such as the Glenelg Baseball Club and will continue to receive grant applications for the installation of defibrillators in community facilities within West Torrens. As such, if this Bill is passed then it will not result in any major impost on Council.

Further information can be found on the South Australian Legislative Tracking website.

Planning, Development and Infrastructure (Regulated Trees) Amendment Bill 2020**Private Members Bill**

The Hon. M C Parnell (MLC) introduced the *Planning, Development and Infrastructure (Regulated Trees) Amendment Bill 2020* as a Private Members Bill to the Legislative Council on 23 September 2020. It is essentially a duplicate of a Bill that passed the Legislative Council in 2017, with the intent to prevent the unnecessary or premature removal of regulated or significant trees.

The Bill seeks to restrict applications for the removal of a significant or regulated tree until such a time that development approval for a structure is processed, blocking developers from creating a "clean slate" on a block of land.

The Bill was adjourned at its second reading on 23 September 2020.

Further information can be found on the South Australian Legislative Tracking website.

Freedom of Information (Miscellaneous) Amendment Bill 2020**Government Bill**

This *Freedom of Information (Miscellaneous) Amendment Bill 2020* seeks to amend the definition of public interest, the processes for determining that a document does not exist as well as to definitions relating to the nature and scope of an application. It also seeks to amend the processes for determination of an application.

It was read for the first time in the House of Assembly on the 8 April 2020, and has been referred to Committee for consideration.

Further information can be found on the South Australian Legislative Tracking website.

Local Government (Public Health Emergency) (Rate Relief) Amendment Bill 2020**Private Members Bill**

This *Local Government (Public Health Emergency) (Rate Relief) Amendment Bill 2020* was introduced as a Private Members Bill by the Hon. Tony Piccolo MP on 13 May 2020 with the intent of enforcing a 100 per cent rate rebate for businesses or non-profit organisations who have been forced to close due to COVID-19 for the period that they were required to be closed.

A motion to move the Bill through all stages failed, and it was adjourned at its second reading on 23 September 2020.

Further information can be found on the South Australian Legislative Tracking website.

Local Government (Fixed Charges) Amendment Bill 2020**Government Bill**

The *Local Government (Fixed Charges) Amendment Bill 2020* was introduced to the Legislative Council and read a first time on 20 February 2020. It was adjourned at its second reading on 20 February 2020. This Bill seeks to amend s152 of the *Local Government Act 1999*.

The amendment seeks to include each residence in a retirement village (within the meaning of the *Retirement Villages Act 1987*) as a type of allotment to which a fixed charge for rates cannot be applied.

Further information can be found on the South Australian Legislative Tracking website.

Planning, Development and Infrastructure (Carparking Requirements) Amendment Bill 2020 Private Members Bill

This *Planning, Development and Infrastructure (Carparking Requirements) Amendment Bill 2020*, introduced by the Hon. Tony Piccolo MP to the House of Assembly on 4 March 2020, seeks to amend the *Planning, Development and Infrastructure Act 2016* (Act) to provide minimum carpark requirements on all dwellings.

Amendment of section 108 - categorisation:

In the case of a 1 bedroom dwelling, the requirement to provide for at least 1 carpark, and 2 carparks for a dwelling with 2 or more bedrooms. Carparks are required to be on site or on a site within 100 metres of the dwelling.

If the development does not meet these requirements it will be classified as restricted development.

Amendment of section 110 - restricted development:

If the Commission makes an assessment under s110 of the Act in relation to restricted development, the Commission must take into account the relevant provisions of the Planning and Design Code but is not bound by those provisions.

The Bill was adjourned at its second reading on 4 March 2020.

Further information can be found on the South Australian Legislative Tracking website.

Government Gazette Notices

Nil

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no direct environmental impacts in relation to this report.

Conclusion

This report on legislative amendments is current as at 1 February 2022.

Attachments

Nil

12 MEETING CLOSE