

CITY OF WEST TORRENS



# Notice of Committee Meeting

**NOTICE IS HEREBY GIVEN** in accordance with Sections 87 and 88 of the *Local Government Act 1999*, that a meeting of the

## **CITY FACILITIES AND WASTE RECOVERY GENERAL COMMITTEE**

Members: Councillor K McKay (Presiding Member), Mayor M Coxon,  
Councillors: D Huggett, D Mugavin, C O'Rielley, B Reynolds, J Woodward, S Pal, A McKay

**of the**

### **CITY OF WEST TORRENS**

will be held in the George Robertson Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 26 JULY 2022**  
**at 6.00pm**

**Terry Buss PSM**  
**Chief Executive Officer**

#### **City of West Torrens Disclaimer**

Please note that the contents of this Committee Agenda have yet to be considered by Council and recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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**1 MEETING OPENED****1.1 Evacuation Procedures****1.2 Meeting Livestream****2 PRESENT****3 APOLOGIES****Apologies****Committee Member:**

Cr Anne McKay

**4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Facilities and Waste Recovery General Committee held on 24 May 2022 be confirmed as a true and correct record.

**6 COMMUNICATION BY THE CHAIRPERSON****7 OUTSTANDING REPORTS / ACTIONS**

Nil

## 8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 8.1 Draft Waste and Resource Recovery Strategy

#### Brief

This report outlines the Draft Waste and Resource Recovery Strategy that has been developed for the City of West Torrens. The Draft Strategy is a 10 year plan that will guide the future of waste and resource recovery for Council.

#### RECOMMENDATION

The Committee recommends to Council that:

1. The Draft Waste and Resource Recovery Strategy for the City of West Torrens be endorsed.
  2. The Draft Waste and Resource Recovery Strategy be released for community consultation.
- 

#### Introduction

The Draft Waste and Resource Recovery Strategy (Draft Strategy) provides direction for the delivery of effective and sustainable waste management for the City of West Torrens. The Draft Strategy looks to address future and changing needs of waste management, identify opportunities to improve resource recovery and assist Council to provide an innovative, sustainable and efficient waste management service.

The Strategy is a ten year overarching vision document that once finalised and endorsed will be supported with a five year implementation plan. The implementation plan will document all the activities, programs and associated timelines within each priority area to ensure the Draft Strategy is delivered. The vision for future waste and resource recovery in West Torrens is:

*Continuous improvement and innovation in waste management and resource recovery to protect the environment, contribute to the local economy and support our community.*

The Administration seeks endorsement of the Draft Strategy (**Attachment 1**) and approval to release the Draft Strategy for community consultation.

#### Discussion

Waste and resource recovery are important responsibilities for the City of West Torrens. In 2020 - 2021 Council managed the collection of kerbside bins from 28,165 premises, received more than 8,700 hard waste bookings, issued almost 2,000 waste vouchers, provided ongoing service for 471 street litter bins and investigated 530 reports of illegal dumping. Council's budget for the provision and management of waste management services is \$6.5 million.

The purpose of developing the Draft Strategy is to ensure that Council meets the needs and expectations of our community to deliver effective, efficient and sustainable waste management services. The Draft Strategy provides the framework to guide waste management services.

Whilst developing the Draft Strategy the Administration undertook the following steps:

- A performance review of current responsibilities and what future changes may occur;
- Presented at a Council Strategic Workshop to ascertain areas of importance from Elected Members;
- Consultation with internal council departments and neighbouring Councils to identify opportunities for collaboration and efficiency gains;
- Conducted a desk top review of local, national and international strategies, policies and legislation;
- Undertook consultation with our community, businesses and industry via a pre-survey consultation; and
- Engaged a consultant to conduct a final review of the Draft Strategy document content.

In May 2022, the Administration undertook community consultation prior to developing the initial draft to ensure the community had an opportunity to contribute to the direction of the Strategy.

Over 1,200 people visited the online community consultation platform, Your Say with 589 responses submitted. The ideas, suggestions and views were analysed and helped formulate the five priority areas and associated initiatives of the Draft Strategy.

The priority areas are:

1. Circular Economy
2. Continuous improvement
3. Education and engagement
4. Innovation
5. Policy and framework

Within each of the five priority areas, there are defined initiatives to guide the waste and resource recovery section from 2022 - 2032, as documented in the below table.

<b>Priorities</b>	<b>Initiatives</b>
Circular economy	Initiative 1: Implement waste hierarchy principles in decision-making. Initiative 2: Circular and sustainable procurement. Initiative 3: Waste management supporting local economic development.
Continuous improvement	Initiative 4: Keep up-to-date on alternative waste disposal. Initiative 5: Innovative alternative options for waste material. Initiative 6: Encourage correct disposal behaviour to our community.
Education and engagement	Initiative 7: Develop a strategic approach to community education. Initiative 8: Improve use of kerbside bin systems. Initiative 9: Support community-led initiatives.
Innovation	Initiative 10: Innovative alternative options for how we collect waste. Initiative 11: Efficiency in how we operate. Initiative 12: Technology advancement in waste management and resource recovery.
Policy and framework	Initiative 13: Support our community with consistent waste management services Initiative 14: Review internal policy documentation relating to waste management and resource recovery. Initiative 15: Advocate for change through Government requirements. Initiative 16: Foster research and development.

The Draft Strategy, once endorsed, will be released for formal consultation. The second round of consultation seeks to hear from the community on the Draft Strategy and identify any gaps, incorporate recommendations and ensure it meets the expectations and needs for West Torrens. The consultation seeks to engage the community including residents, business, industry, stakeholders and visitors to our city.

This Strategy, in conjunction with the implementation plan, will provide a clear and structured framework to achieving our vision.

## **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

Improvements to waste and resource recovery can reduce emissions through the diversion of waste from landfill, reusing and recycling resources and use of alternative collection vehicles and technology such as emission-free hydrogen fuelled or electric vehicles. By increasing resource recovery, West Torrens can help to protect the environment, preserve resource, reduce waste management cost and reduce greenhouse gas emissions.

## **Conclusion**

Waste and resource recovery is one of the most valued services we provide to our community. We want to ensure that the community's views and expectations are incorporated into the Draft Strategy. This report presents the Draft Waste and Resource Recovery Strategy for endorsement and seeks approval from Council to proceed with community consultation.

## **Attachments**

- 1. Waste and Resource Recovery Strategy - Final Draft**

# Waste and Resource Recovery Strategy 2022 - 2032

August 2022



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**Disclaimer**

While reasonable efforts have been made to ensure that the contents of this document are factually correct, the City of West Torrens does not accept responsibility for its accuracy or currency. As information is subject to change, the City of West Torrens shall not be liable for any loss or damage that may occur through the use of, or reliance on, the contents of this document.

**Production acknowledgment**

This document was informed and produced by the City of West Torrens with financial grant funding from Green Industries South Australia, expertise by Colby Phillips Advisory and assistance from members of the West Torrens community who contributed during public consultation.

**Kurna acknowledgement**

The City of West Torrens is located on the Traditional Homelands of the Kurna Nation of People, the first Traditional Owners and Custodians of the Adelaide Region.

It is important to recognise that, while colonisation has resulted in the dispossession and dislocation of the Kurna Meyunna, their Spiritual, Cultural Heritage and relationship with their Country is enduring. Kurna's Connection and obligation to their Ancestral Lands the (Yarta) is still as important to the living Kurna people today. The Kurna people have lived on their lands for more than 50,000 years and developed strong and enduring spiritual, social, economic and governance systems that are still relevant for Aboriginal Title and are recognised within the 1836 Letters Patent.

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### Document history

<i>Version</i>	<i>Date</i>	<i>Details</i>
1.0	July 2022	Draft for internal review
2.0		Draft approved by Elected Council for consultation
3.0		Draft for review and adoption by Elected Council

## Community Plan 2030

Vision - Committed to being the best place to live, work and enjoy life.

Our five focus areas for delivery of our vision are:



We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.

We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.



Council ensures its services lead to quality outcomes and exceptional experiences for our community.

We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.



We support jobs, businesses and industries to generate local economic growth and activity.

## Message from our Mayor

Waste, recycling, resource recovery and renewable energies are important to our community as we plan for the future.

As a Council, the City of West Torrens is continually looking at ways to improve waste and recycling processes, reduce our reliance on fossil fuels and provide our community with options to help us move to a low-waste society.

To help guide us on our journey, we have drafted our Waste and Resource Recovery Strategy 2022 - 2032.

Our vision for waste and resource recovery in West Torrens is one of continuous improvement and innovation; one that protects our environment and will contribute to the local economy and support our community. We understand that caring for our environment is more than just waste and recycling and, as such, this Strategy works in conjunction with numerous other Council strategies, policies and plans that are looking to drive environmental change.

This Strategy is a 10 year plan that focuses on:

- circular economy
- continuous improvement
- education and engagement
- innovation
- policy and framework.

All these priority areas align with our overarching Community Plan 2030, which outlines the vision for West Torrens as being the best place to live, work and enjoy life; waste and resource recovery can certainly play a role in our mission towards a healthy and liveable city.

Our Council has the opportunity to be a leader and innovator in the way we manage and plan the future of waste and resource recovery for residents, businesses, industries and visitors.

As a precursor to this Strategy, we asked our community its views on waste and recycling and the results showed that people are very passionate about this topic. More than 1,200 people visited our online community consultation platform Your Say to learn more about our ideas, with more than half of those giving us direct feedback.

This Strategy is currently in its draft format as we undertake a second round of community engagement to hear your views. Before we finalise this Strategy, we want to ensure that we're headed in the right direction as waste, recycling and reuse affects everyone.

Michael S. Coxon

Mayor, City of West Torrens



## Our city and community

Who we are, where we are and where we are heading are all important factors in relation to our Waste and Resource Recovery Strategy 2022 - 2032 (Strategy).

West Torrens comprises 37 square kilometres of Adelaide's western metropolitan area and is situated between the Adelaide Central Business District and Gulf St Vincent.

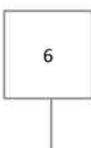
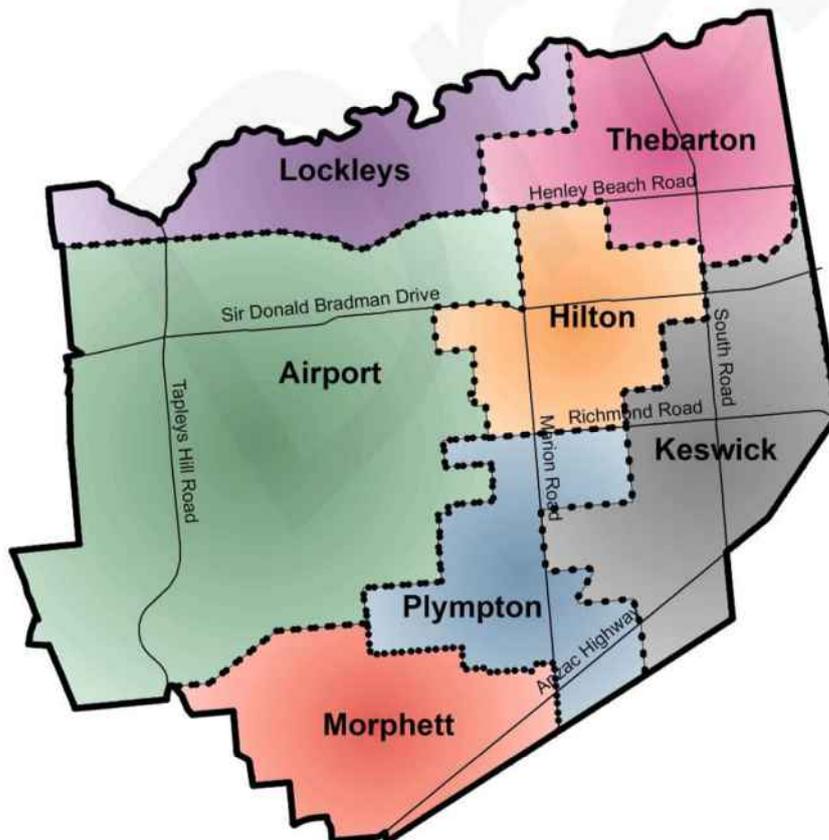
The city, its plants, animals, and waterways, including the River Torrens (Karrawirra Pari), have continuing cultural and spiritual significance to Kurna people. The river is not only a special place for Kurna, but is also valued for its natural landscape appeal, biodiversity and open space and recreation activities.

West Torrens has a strong European heritage, which played a key role in establishing the Colony of South Australia.

Around 61,000 residents live in West Torrens and the need for residential properties increases each year. The influx of people to our city means that the need for services and amenities are always changing and, as a result, a large portion of our annual budget is earmarked for upgrades and maintenance, as well as the development of new infrastructure and provision of services.

West Torrens is well-known for its shopping facilities including Harbour Town, Ikea, Brickworks Marketplace and Mile End Homemaker Centre. Adelaide Airport is a central part of our city and with 5,000 individually owned businesses in the area, West Torrens is often a hub of traffic and people.

### City of West Torrens ward map



## What this Strategy contains

The Waste and Resource Recovery Strategy is 10 year plan for West Torrens and will guide the future of waste and resource recovery.

The Strategy will:

- Meet the needs and expectations of our community for effective, efficient and sustainable waste management services.
- Recognise and incorporate current and expected legislative requirements for the provision of waste management services.
- Be flexible enough to:
  - Adapt and meet the needs of our community.
  - Identify and address future opportunities.
  - Innovate in providing efficient waste management services.

It has been designed to:

- Introduce why waste management is a critical service for West Torrens residents.
- Explain why a Strategy is important.
- Describe how we developed this Strategy.
- Provide our waste and resource recovery focus areas for the next 10 years.

The Strategy documents 5 priority areas for the next 10 years and a separate 5 year implementation plan document containing the activities and programs within each priority area.

This Strategy, in conjunction with the implementation plan, will provide a clear and structured framework to achieving our vision.

Priorities	Initiatives
Circular economy	Initiative 1: Implement waste hierarchy principles in decision making. Initiative 2: Circular and sustainable procurement. Initiative 3: Waste management supporting local economic development.
Continuous improvement	Initiative 4: Keep up-to-date on alternative waste disposal. Initiative 5: Innovative alternative options for waste material. Initiative 6: Encourage correct disposal behaviour to our community.
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## Our waste profile

Each year the City of West Torrens collects waste and recyclables from 28,165 households, parks, Council-owned facilities, businesses and other public areas and organises for its disposal or recycling.

Each year<sup>1</sup> Council:

- Empties more than 2.5 million kerbside bins, disposing of 12,000 tonnes to landfill and diverting 12,600 tonnes to recycling and composting.
- Receives more than 8,700 hard waste bookings and issues almost 2,000 tip vouchers annually to residents.
- Responds to in excess of 2,000 customer requests relating to waste.
- Provides residents access to an opt-in rebate program to subsidise home composting systems including worm farms and compost bins.
- Service 471 street litter bins in parks and public spaces.
- Investigated around 530 reports of illegal dumping resulting in 190 incidents removed by the identified perpetrator and the remaining 340 cleaned up by Council.
- Budgets \$6.5 million for waste management, or nearly \$222 per household.

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<sup>1</sup> Data is based on the performance data of West Torrens waste management services for the financial year 2020 - 2021.

## Why waste and resource recovery is important

Waste disposal, recycling and litter management are important responsibilities for the City of West Torrens. How we manage these responsibilities can affect:

- How beautiful our city is.
- The impact we have on the environment (including greenhouse gas emissions).
- The amount of rates we pay.
- How we plan new developments.
- The design of our roads and the build of other infrastructure.
- Associated traffic congestion on these roads.
- Businesses that operate in our area.
- How our community feels about its contribution towards protecting the environment.

Waste and recycling collection is one of the most valued services we provide to our residents and ratepayers and are engaged and feel educated on. Figure 1 documents the results of the West Torrens pre-consultation survey conducted in May 2022.

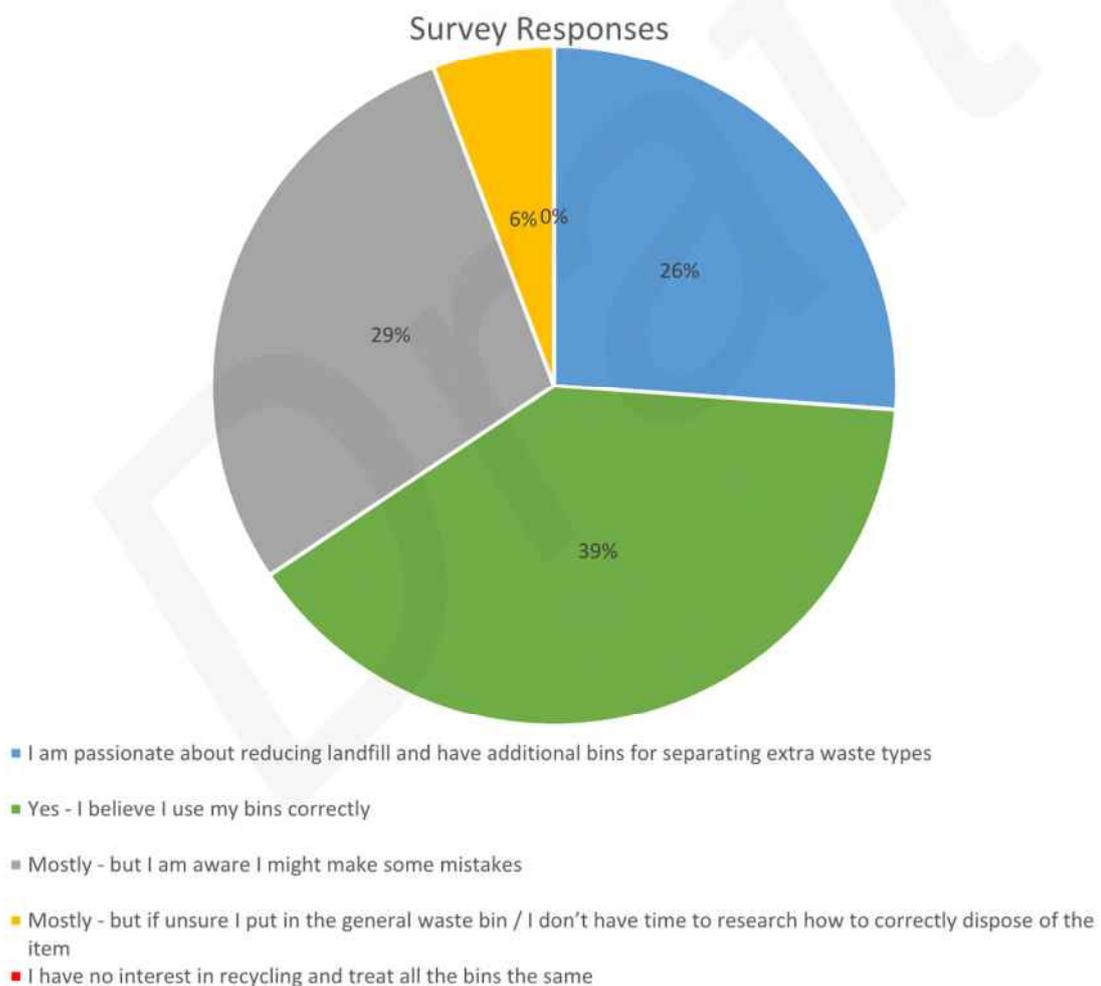


Figure 1 – Data from the City of West Torrens pre-consultation survey in May 2022 found that over 90% of residents reported that they feel confident in knowing how to use their kerbside bins correctly for recycling with very few not interested in recycling.

## Why do we need a Strategy?

There are many reasons why our Council needs a Waste and Resource Recovery Strategy. Among these is our legal responsibility to provide waste management to residents. As figure 2 indicates, the number of waste services provided is continuing to increase and impacts costs associated with collection and disposal of material.



Figure 2: General waste kerbside collection services provided by West Torrens from October 2018 - February 2022.

There are many others factors too, which are driven by different needs and expectations of our community to deliver effective, efficient and sustainable waste management services.

Importantly, how we think about and interact with waste is evolving. The circular economy has joined the waste hierarchy as a key aim in the South Australian State Waste Strategy 2020-2025 to guide reductions in waste generation and higher value uses for recovered materials. Figure 3 from Green Industries SA is a visual representation of the Waste Hierarchy.

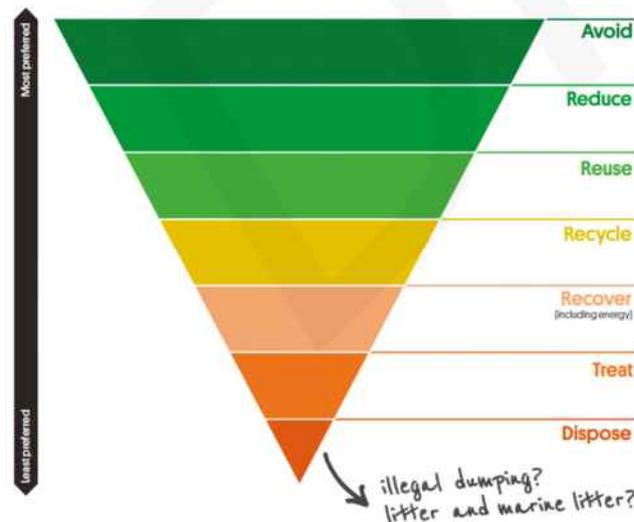


Figure 3 - The Waste Management Hierarchy. Source Supporting the Circular Economy South Australia's Waste Strategy 2020 - 2025. Image - Green Industries SA.

The trend towards a circular economy is transitioning our thinking and operations towards an economy that aims to keep materials and energy circulating as long as possible. Figure 4, sourced from Green Industries SA is a visual representation of the Circular Economy.

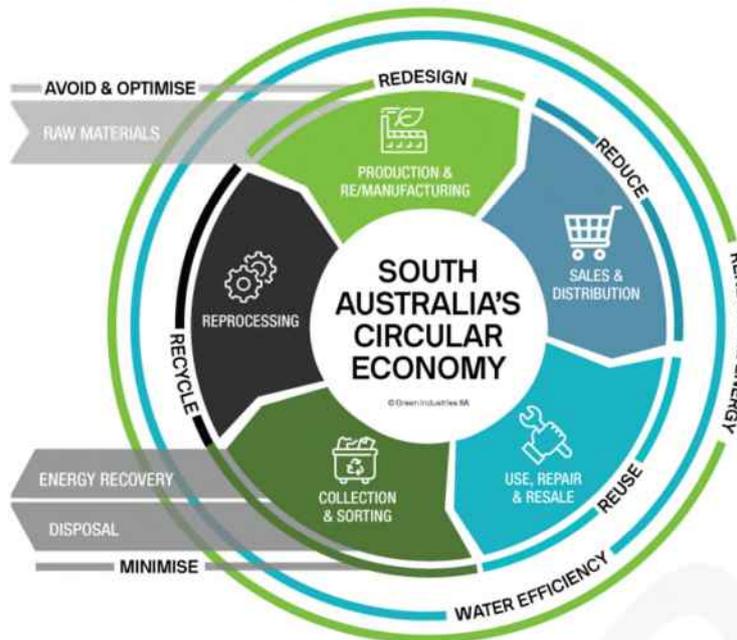


Figure 4 - The Circular Economy. Source Supporting the Circular Economy South Australia's Waste Strategy 2020 - 2025. Image - Green Industries SA.

Commitments to Net Zero Emissions by 2050 require us to change how we collect and dispose of waste to reduce greenhouse gas emissions.

Council recognises that challenges and opportunities of the ever-evolving waste and resource recovery sector need to be considered and planned for.

## Challenges and opportunities

Challenges	Opportunities
<b>Waste generation and disposal</b>	
It's expensive to manage and deliver waste management services. Nearly 40% of waste is sent to landfill, which has a Solid Waste Levy charge applied to every tonne.	Increase resource recovery helps protect the environment, preserve resources, reduce waste management cost and greenhouse gas emissions.
<b>Legislative requirements</b>	
Council has a legal responsibility to provide waste management services to residents.	Knowledge and professional development of staff to be abreast of all legislative and regulatory waste management requirements.
<b>Kerbside collections</b>	
The kerbside collection contract is our most accessed service by residents. Challenges include: <ul style="list-style-type: none"> <li>Increased urban infill and high density developments not suited to standard kerbside collection.</li> <li>Lack of flexibility in the kerbside service model.</li> <li>Bin presentation impacted by increased street parking and limited verge space.</li> <li>Contamination and hazardous materials disposed in the kerbside bin systems.</li> </ul>	Create a flexible kerbside system with the ability to be tailored to suit our residents' individual needs, including high density development. Provide convenient service models for hard to recycle items to reduce contamination of the kerbside system.
<b>Innovation</b>	
The sector is rapidly changing and evolving, with new ideas and technologies requiring investigation and analysis for suitability.	New ideas can re-shape how we manage services. Digital technologies and tools can measure and report performance, analyse data and improve efficiency.
<b>Litter and illegal dumping</b>	
Incidents of litter and illegal dumping impact on the natural environment and have financial impacts through investigations, compliance actions and clean ups.	A multi-faceted approach to reducing incidents may include compliance, infrastructure improvements, review of hard waste provisions and educational campaigns.
<b>Hard waste collection</b>	
Annual hard waste provisions per residential premises include two at-call collections and one tip voucher. Wait times vary based on demand for at-call collection services and tip vouchers require a car and/or trailer.	A review of the hard waste service including collection model, provisions for our community and avenues to reuse recovered materials including charitable causes.
<b>Reducing emissions</b>	
Governments in Australia and numerous businesses have committed to achieving 'Net Zero Emissions by 2050'.	Improvements to waste management can reduce emissions through diversion of waste from landfill, reusing and recycling resources and use of alternative collection vehicles such as emission-free hydrogen fuelled, or electric-powered.
<b>Circular economy</b>	
The circular economy has joined the waste hierarchy as a key aim in the South Australian State Waste Strategy 2020-2025 to guide future thinking reducing waste generation and higher value uses for recovered materials.	Transition our thinking and operations towards a circular economy, which aims to keep and reuse materials and energy in the economy for as long as possible.
<b>Contingency planning</b>	
Waste management services can be impacted by disasters, incidents and pandemics. Business contingency plans ensure essential services can continue.	Contingency planning is required at an industry level to ensure business and service continuity for collection, transport and processing.
<b>Collaboration - external stakeholders</b>	
Routinely engage with community, local businesses, service providers, other councils and policy makers.	Collaboration on services, technology and programs can share or reduce waste management costs, increase knowledge and support community initiatives.
<b>Collaboration - internal stakeholders</b>	
To stay at the forefront, we need motivated, well-trained and capable people willing to innovate and engage with key stakeholders.	Invest in our people to ensure Council is prepared for future changes in waste management, with a focus on continuous improvement in performance and services.

## Development of the Strategy

To develop the 10 year Strategy for West Torrens the following steps were taken:

- We reviewed how well we perform our current responsibilities and what future changes may occur.
- We undertook consultation with our community, businesses and industry service providers.
- We used this knowledge and feedback to shape the vision for our Strategy and priorities.

Throughout the process, Elected Members, key Council staff and community stakeholders were consulted to ensure the Strategy was best placed to meet our city's future expectations and needs.

### Development process

Stage	Outputs
<b>1. Research</b>	January 2022 - March 2022
Research and information gathering on current practices, data analysis, State policy and opportunities.	<ul style="list-style-type: none"> <li>• Internal Council departments consulted to inform the draft Strategy and identify internal opportunities for collaboration and efficiencies.</li> <li>• Desktop review of local, national and international references to inform the draft Strategy including waste strategies, guidelines, policies and legislation.</li> </ul>
<b>2. Pre-consultation survey</b>	March 2022 - May 2022
Develop key themes and initial community and business feedback.	<ul style="list-style-type: none"> <li>• Pre-consultation survey released to capture early feedback to inform the draft Strategy with 589 responses received.</li> <li>• Consultation with 3 neighbouring councils to identify cross-council collaboration opportunities.</li> </ul>
<b>3. Draft Strategy developed</b>	May 2022 - August 2022
Develop a draft strategy document.	<ul style="list-style-type: none"> <li>• West Torrens Executive team and Elected Members engaged and consulted on the draft Strategy.</li> <li>• Draft Strategy to be approved by the City Facilities and Waste Recovery Committee</li> <li>• Draft Strategy to be endorsed by Council before formal consultation.</li> </ul>
<b>4. Consultation</b>	August 2022 - September 2022
Formal community consultation of the draft Strategy.	<ul style="list-style-type: none"> <li>• Formal community consultation required.</li> <li>• Feedback reviewed and final changes to the Strategy incorporated.</li> </ul>
<b>5. Finalised and released</b>	January 2023
Preparation of final draft for adoption.	<ul style="list-style-type: none"> <li>• Final Waste and Resource Recovery Strategy presented to Council for adoption.</li> <li>• Adopted Strategy published on Council's website and printed versions available on request.</li> </ul>

## Council's responsibilities

### Strategic alignment

Our Community Plan 2030’s vision for the City of West Torrens is ***committed to being the best place to live, work and enjoy life*** and has five focus areas.

Waste and resource recovery can play a role in delivering on these 5 focus areas to support this commitment.

Focus area	How waste management can contribute
 <p>Community life</p>	<ul style="list-style-type: none"> <li>• Keep our natural environment, streets and parks clean and well presented.</li> <li>• Improve air quality and reduce noise impacts from waste collection and disposal.</li> <li>• Restore confidence in recycling.</li> <li>• Connect people through a shared purpose and interest in resource recovery and the waste hierarchy.</li> </ul>
 <p>Environment and sustainability</p>	<ul style="list-style-type: none"> <li>• Find ways to increase diversion and minimise landfill disposal.</li> <li>• Help the community maximise the highest value resource recovery in line with the waste hierarchy.</li> <li>• Reduce greenhouse gas emissions from waste collection and disposal to help reach Net Zero Emissions by 2050.</li> <li>• Prevent contamination of land and waterways and protect the natural environment from illegal dumping and litter.</li> </ul>
 <p>Prosperity</p>	<ul style="list-style-type: none"> <li>• Keep waste management costs and its impacts on rates as low as possible.</li> <li>• Encourage economic development by facilitating property investment, supporting existing businesses and/or attracting or creating new business through services, procurement and/or future circular economy opportunities.</li> </ul>
 <p>Built environment</p>	<ul style="list-style-type: none"> <li>• Ensure new property development allows for proper and efficient waste and recycling collection and disposal.</li> <li>• Remove potential barriers for the use of recycled materials in city infrastructure.</li> <li>• Encourage more sustainable outcomes in new homes, commercial buildings, and city infrastructure.</li> </ul>
 <p>Organisational strength</p>	<ul style="list-style-type: none"> <li>• Align our waste management and resource recovery goals with community aspirations as represented by our Elected Members.</li> <li>• Develop our people to become experts in waste management and resource recovery.</li> <li>• Partner with others to provide expertise, new knowledge, innovative technology and share services and costs.</li> <li>• Build organisational resilience, continuity and stakeholder confidence in our knowledge, expertise and practices through well-balanced, easily understood, transparent and effective policies.</li> </ul>

## Legislative context

Collection of household waste is a legislated responsibility for Waste Torrens<sup>2</sup>. This responsibility is affected by many different government laws and policies introduced by the State Government and the Australian Government.

For instance, these can include, but are not limited to:

- The Solid Waste Levy which in 2021-22 financial year was \$146 per tonne to dispose of material to landfill. The Levy is a financial mechanism to encourage resource recovery.
- Obligation for councils to provide a weekly kerbside collection service for residual waste.
- Requirement to provide recycling and organic kerbside collection to avoid additional costs of landfill disposal.
- Product stewardship schemes and other laws affect how councils and residents can dispose some waste items (Australian Packaging Covenant, e-waste) and what can be accepted in our kerbside bins.
- Laws to minimise noise nuisances impacting on how we schedule waste collections<sup>3</sup>.
- These same laws make councils responsible for litter control and management.
- The South Australian State Waste Strategy, which sets targets for councils to achieve a 75% diversion rate by 2025<sup>4</sup>.
- Australian and State Government commitments to reduce waste (e.g. through the Kyoto Protocol) and even achieve Net Zero Emissions by 2050, which influence how Council should manage waste and reduce greenhouse gas emissions it can cause.

In addition, the City of West Torrens has its own by-laws and a *Waste Minimisation and Recycling Services Policy* to guide it towards fulfilling these responsibilities.

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<sup>2</sup> Environment Protection (Waste to Resources) Policy 2010

<sup>3</sup> Local Nuisance and Litter Control Act 2016

<sup>4</sup> Supporting the Circular Economy: SA's Waste Strategy 2020-2025

International	State
<p>Basel Convention on the control of transboundary movements of hazardous wastes and their disposal, Basel, 1989.</p> <p>Kyoto Protocol - greenhouse gas emission reductions.</p> <p>United Nations - sustainable development goals.</p>	<p>Better Practice Guide for Waste Management in Residential and Mixed Use Developments 2014.</p> <p>Environment Protection Act 1993 (EPA). Climate Change and Greenhouse Emissions Reduction Act 2007.</p> <p>Environment Protection (Waste to Resources) Policy 2010.</p> <p>Green Industries Act SA 2004.</p> <p>Local Government Act 1999.</p> <p>Local Nuisance and Litter Control Act 2016.</p> <p>Planning, Development and Infrastructure Act 2016.</p> <p>Plastic shopping bags (Waste Avoidance) Act 2008.</p> <p>Single-use and other plastic products (Waste avoidance) Act 2020.</p> <p>South Australia's Food Waste Strategy 2020-2025 - Valuing our Food Waste.</p> <p>Supporting the Circular Economy - SA's Waste Strategy 2020-2025.</p> <p>Thermal Energy from Waste (EfW) activities - Position Statement.</p>
National	West Torrens
<p>Carbon Credits (Carbon Farming Initiative) Act 2011.</p> <p>Employment in Waste Management and Recycling 2009.</p> <p>Hazardous Waste (Regulation of Exports and Imports) Act 1989.</p> <p>National Greenhouse and Energy Reporting Act 2007.</p> <p>National Food Waste Strategy - Halving Australia's Food Waste by 2030.</p> <p>National Waste Policy Action Plan 2019.</p> <p>National Waste Policy: less waste, more resources 2018.</p> <p>Recycling and Waste Reduction Act 2020.</p> <p>Review of the <i>Product Stewardship Act 2011</i>, including the National Television and Computer Recycling Scheme - Consultation Paper.</p>	<p>AdaptWest Climate Change Adaptation Plan.</p> <p>By-Law No 2 - Local Government Land.</p> <p>By-Law No 4 - Moveable Signs.</p> <p>City of West Torrens Community Plan 2030.</p> <p>CWT Buildings Asset Management Plan 2021.</p> <p>CWT Disability Access and Inclusion Plan 2021-2025.</p> <p>CWT Recreation &amp; Open Space Asset Management Plan 2021.</p> <p>CWT Roads Asset Management Plan 2021.</p> <p>CWT Vehicles (Fleet), Plant and Equipment Asset Management Plan 2021.</p> <p>Economic Development Plan 2020 - 2025.</p> <p>Tree Strategy 2018 - 2025.</p> <p>Waste Minimisation and Recycling Services Policy.</p>

## The Strategy

### Our vision

Council's vision for future waste and resource recovery in West Torrens is:

*Continuous improvement and innovation in waste management and resource recovery to protect the environment, contribute to the local economy and support our community.*

This vision:

- Reflects our aim for continuous improvement by understanding future opportunities.
- Acknowledges the key outcomes from waste and resource recovery and the benefits for West Torrens, its residents, local businesses and other stakeholders by:
  - protecting the environment
  - supporting the community
  - providing economic opportunity
- Embraces new ideas and innovations as a key enabling mechanism towards achieving these outcomes.

### Our priority areas

1. Circular economy.
2. Continuous improvement.
3. Education and engagement.
4. Innovation.
5. Policy and framework.

<p><b>Priority area 1: Circular economy</b>  <b>Objective:</b> This priority area focuses on the development of a sustainable and circular approach to resource recovery by embedding the waste hierarchy, product stewardship and circular economy principles into decision making across Council.</p>	
<p><b>Initiative 1: Implement waste hierarchy principles in decision making</b></p>	
<p><b>Why it is important</b>                  Following the waste hierarchy principles the community, businesses and Council can implement options for waste avoidance, reduction, reuse, repair, recycling and recovery which provide environmental, social and economic benefits over landfill.</p>	<p><b>How will we achieve it</b>                  Transitioning Council towards waste hierarchy principals may include:</p> <ul style="list-style-type: none"> <li>• Working with the community to determine suitable models and the appetite for repair or fixing programs.</li> <li>• Providing systems to facilitate sharing, hiring and leasing items and materials.</li> <li>• Advocating for extended producer responsibility schemes for product design, allowing for reparability and recyclability.</li> <li>• Advocating (when feasible) for product stewardship frameworks to be extended to a broader range of items.</li> <li>• Promoting and communicating Council achievements that support the waste hierarchy principles and circular economy thinking.</li> </ul>
<p><b>Initiative 2: Circular and sustainable procurement</b></p>	
<p><b>Why it is important</b>                  Government's purchasing and procurement can influence the demand for products and services. Environmental considerations to consider may include recycled content, reusable products, carbon miles, certified sustainability and ethical supply chains.</p>	<p><b>How will we achieve it</b>                  Increasing circularity and sustainability during the procurement process will require considerations including:</p> <ul style="list-style-type: none"> <li>• An understanding of the current procurement process to identify opportunities to increase environmental considerations.</li> <li>• Promoting case studies demonstrating circular and sustainable procurement.</li> <li>• Investigating options for internal monitoring and reporting mechanisms for sustainable procurement.</li> <li>• Identifying products that contain recycled content that could be considered for Council procurement.</li> <li>• Understanding current emissions and opportunities for improvements in waste management and resource recovery</li> </ul>
<p><b>Initiative 3: Waste management supporting local economic development</b></p>	
<p><b>Why it is important</b>                  The waste and resource recovery industries provide economic development opportunities including job creation, new business prospects and advancements in the sector which may support the local economy.</p>	<p><b>How will we achieve it</b>                  Council can support local economic development by:</p> <ul style="list-style-type: none"> <li>• Identifying purchasing opportunities to support local markets that utilise locally processed recyclables.</li> <li>• Establishing networks between Council, businesses and other stakeholders to work together to attract new businesses that support growth in the sector.</li> <li>• Supporting investment, research and development in items and materials that are currently hard to recycle.</li> <li>• Supporting the development and expansion of end markets for processed kerbside materials such as compost and recyclables.</li> </ul>

<p><b>Priority area 2: Continuous improvement</b>  <b>Objective:</b> This priority area is focused on best practice in our current suite of (business as usual) services relating to waste management and resource recovery.</p>	
<p><b>Initiative 4: Keep up-to-date on alternative waste disposal</b></p>	
<p><b>Why it is important</b></p> <p>Increasing resource recovery rates requires improvements across all of Council's waste disposal services. There are emerging processing and disposal options to increase the recovery of materials. West Torrens is home to a transfer station, Adelaide Waste and Recycling Centre at Plympton, allowing future opportunities to be explored.</p>	<p><b>How will we achieve it</b></p> <p>The processing of our kerbside system currently entails:</p> <ul style="list-style-type: none"> <li>• Recycling processed at a Materials Recovery Facility (MRF).</li> <li>• Food and garden organics processed at a composting facility.</li> <li>• Residual waste sent to landfill.</li> </ul> <p>New and emerging processing and disposal options could support disposal options in line with the waste hierarchy. Emerging opportunities to be reviewed include:</p> <ul style="list-style-type: none"> <li>• Energy from waste opportunities for disposal of residual waste.</li> <li>• Technology advancement and high performing resource recovery infrastructure.</li> <li>• Infrastructure for anaerobic digestion and incorporating bioenergy recovery.</li> </ul>
<p><b>Initiative 5: Innovative alternative options for waste material</b></p>	
<p><b>Why it is important</b></p> <p>Innovative and alternative options for waste material refers to opportunities to reuse or repair material before recycling or landfill is considered. This supports the higher orders of the waste hierarchy.</p>	<p><b>How will we achieve it</b></p> <p>To explore innovative and alternative options for materials generated as waste Council can:</p> <ul style="list-style-type: none"> <li>• Review how we dispose of hard waste and illegal dumped materials and divert materials in a reusable condition to charities for reuse.</li> <li>• Create networks between food relief organisations and local food businesses to divert edible food to support at risk community, reduce disposal volumes and in-turn reduce disposal costs.</li> <li>• Research opportunities for our street litter bins to segregate 10c bottles and containers for recycling.</li> </ul>
<p><b>Initiative 6: Encourage correct disposal behaviour to our community</b></p>	
<p><b>Why it is important</b></p> <p>Our community is the key stakeholder for the success of our Strategy. The community interacts with waste management through the kerbside bin systems, hard waste system, street litter bins, visiting facilities and events. These opportunities allow increased awareness on correct bin usage.</p>	<p><b>How will we achieve it</b></p> <p>Encouraging the correct disposal of materials can be achieved by:</p> <ul style="list-style-type: none"> <li>• Education and engagement projects which help reduce contamination and increase correct utilisation of the kerbside 3 bin system.</li> <li>• A review of Council owned, operated and leased facilities to transition to best practice in infrastructure, resources and behaviour by attendees at these locations.</li> <li>• Investigation of the potential impacts and outcomes of waste minimisation guidelines, bin systems, resources and support for events.</li> <li>• Supporting the current enforcement measures of the <i>Local Nuisance and Litter Control Act 2016</i> with education and engagement campaigns designed to reduce litter and illegal dumping.</li> </ul>

<p><b>Priority area 3: Education and engagement</b>  <b>Objective:</b> This priority area focuses on the provision of education and engagement while supporting community-led activities</p>	
<p><b>Initiative 7: Develop a strategic approach to community education</b></p>	
<p><b>Why it is important</b>                  Education and engagement is critical to our Strategy. An education and engagement strategy can provide a structured and measurable approach to how we engage with our community for positive waste and resource recovery change.</p>	<p><b>How will we achieve it</b>                  Stakeholders play various roles in education, from project ideation to utilisations of resources and services, they include:</p> <ul style="list-style-type: none"> <li>• Residents - including property owners and renters.</li> <li>• Businesses and industry - operating and/ or supporting the region.</li> <li>• Visitors to West Torrens.</li> <li>• Councillors and Administration - Elected Members, staff, volunteers and contractors.</li> <li>• Government - Australian Government, State Government, neighbouring councils and other South Australian councils.</li> </ul> <p>Education and engagement will involve developing, trialling, monitoring, reporting and updating aspects such as:</p> <ul style="list-style-type: none"> <li>• Encouraging business and residents to implement best practice waste management behaviours.</li> <li>• Developing education programs and campaigns for the education sector and community groups.</li> <li>• Developing programs on topics such as resource recovery processes, reducing contamination and recycling tricky items.</li> <li>• Investigating resources that are inclusive, engaging and reach our CALD communities.</li> <li>• Improving household access to internal bin systems such as the kitchen caddies and compostable bags.</li> <li>• Reviewing and updating initiatives including printed resources, bin lid stamps, social media, website, tours and presentations.</li> <li>• Communicating waste and resource recovery performance to the community.</li> </ul>
<p><b>Initiative 8: Improve use of kerbside bin systems</b></p>	
<p><b>Why it is important</b>                  The kerbside systems generate significant volumes of materials across all 3 streams. Our residents have the greatest opportunity to aid in increasing resource recovery rates.</p>	<p><b>How will we achieve it</b>                  A key indicator of the success of the education and engagement programs will be recognised through the correct usage of the kerbside bin systems. Through data collection, such as scheduled kerbside audits and disposal tonnages, the success of programs can be monitored and tracked for:</p> <ul style="list-style-type: none"> <li>• Reduced contamination in kerbside bins.</li> <li>• Increased participation in food waste systems.</li> <li>• Increased volumes of organics and recyclables and decreased volumes of landfill materials generated.</li> </ul>

<b>Initiative 9: Support community-led initiatives</b>	
<b>Why it is important</b>	<b>How will we achieve it</b>
<p>There has been increased interest, activity and action by the community within waste and resource recovery.</p>	<p>We can support our community to be leaders in this area by:</p> <ul style="list-style-type: none"> <li>• Supporting community-led initiatives, projects, events and ideas.</li> <li>• Providing the framework and a volunteer programs such as 'bin buddies' at events.</li> <li>• Expanding involvement with community organisations and not-for-profit groups for waste reduction programs.</li> <li>• Supporting reuse facilities such as men's sheds, maker spaces and repair cafes.</li> </ul>

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<p><b>Priority Area 4: Innovation</b>  <b>Objective:</b> This priority area focuses on developing and implementing innovative new solutions to improve service efficiency and material recovery.</p>	
<p><b>Initiative 10: Innovative alternative options for how we collect waste</b></p>	
<p><b>Why it is important</b></p> <p>The standard kerbside system for entitled residential properties is:</p> <ul style="list-style-type: none"> <li>• 1 x 140L landfill bin (collected weekly)</li> <li>• 1 x 240L recycling bin (collected fortnightly)</li> <li>• 1 x 240L organics bin (collected fortnightly)</li> </ul> <p>A flexible collection service for our community may allow for alternative or tailored kerbside systems to meet the varying needs of our community.</p>	<p><b>How will we achieve it</b></p> <p>Council can explore and pilot how we manage waste, including:</p> <ul style="list-style-type: none"> <li>• A review of the service model for kitchen caddies and compostable bags to support food waste diversion.</li> <li>• A review of entitled properties and the kerbside bins allocated.</li> <li>• Trialling alternative bin infrastructure and collection models for high density developments and small business precincts.</li> <li>• Trialling alternative collection frequency for kerbside bins ensuring collection adheres to legislative requirements.</li> <li>• Reviewing examples of alternative residential bin configurations and systems including different bin sizes and bin quantities.</li> <li>• Investigating opportunities to increase resource recovery for our street litter bins.</li> </ul> <p>Council is not obligated to provide waste management services to businesses. However, businesses can access the kerbside system to manage lunchroom staff waste. Council could explore opportunities to provide a holistic approach for embedding sustainability practices into businesses.</p>
<p><b>Initiative 11: Efficiency in how we operate</b></p>	
<p><b>Why it is important</b></p> <p>Council manages the collection of kerbside bins, hard waste, illegal dumping and street litter bins. Reviewing collection models could alter how we provide services and transition to more convenient and efficient options for our community.</p>	<p><b>How will we achieve it</b></p> <p>Providing efficient collection models may include:</p> <ul style="list-style-type: none"> <li>• Contracts to bridge current gaps and improve services with technology advancements and changes to service models.</li> <li>• Utilisation of technology to monitor and report incidents and hazards during waste collections, such as damaged bins, bins not presented, parked cars and contamination and/or hazardous materials in bins or hard waste.</li> <li>• Promotion of public drop off location within our Council region, including for hazardous waste streams.</li> <li>• Provision of a convenient collection model for residents to dispose of hard to recycle items.</li> <li>• Understanding emerging problematic waste and create networks with industry and institutes to develop solutions.</li> </ul>
<p><b>Initiative 12: Technology advancement in waste management and resource recovery</b></p>	
<p><b>Why it is important</b></p> <p>Investigation of the suitability of emerging technologies that will shape future services to further support our community and waste management requirements.</p>	<p><b>How will we achieve it</b></p> <p>The use of technology may include investigations of:</p> <ul style="list-style-type: none"> <li>• Technology advancements and inclusions into future contracts for improved services and resource recovery.</li> <li>• New waste collection technologies and strategies that can support increased resource recovery.</li> <li>• High density developments to incorporate technology such as chute vacuum systems, adequate bin storage and collection areas and a cross-development collection services.</li> <li>• Alternative street litter bin systems including compaction bins, recycling options and underground bin systems.</li> <li>• Options for online platforms and dashboards for our community to live-track services.</li> </ul>

<p><b>Priority Area 5: Policy and framework</b>  <b>Objective:</b> This priority area focuses on how collaboration with key stakeholders, strategies and guidelines can support Local Government to transition to a consistent approach in waste management and resource recovery.</p>	
<p><b>Initiative 13: Support our community with consistent waste management services</b></p>	
<p><b>Why it is important</b></p> <p>The management and delivery of waste services to the community varies across South Australia. <i>South Australia's Waste Strategy 2020-2025</i> has implemented measures and actions to transition to a consistent approach.</p>	<p><b>How will we achieve it</b></p> <p>A consistent approach to waste management services for our communities will provide efficiencies in developing and delivering resources and services to our community. West Torrens can support a consistent approach by:</p> <ul style="list-style-type: none"> <li>• Ensuring kerbside bins adhere to <i>AS4123.7-Mobile waste containers colours, markings and designation requirements</i>.</li> <li>• Advocating for consistency in the accepted materials at kerbside processors for recyclables and organics in South Australia.</li> <li>• Sharing the results of pilots and trials that may influence future waste management services in South Australia, such as alternative collection frequencies of kerbside bins.</li> <li>• Supporting State Government education campaigns, such as the current 'Which Bin' campaign.</li> </ul>
<p><b>Initiative 14: Review internal policy documentation relating to waste management and resource recovery</b></p>	
<p><b>Why it is important</b></p> <p>Waste impacts many departments across Council. Reviews of internal documentation may identify synergies, collaboration and operational efficiencies.</p>	<p><b>How will we achieve it</b></p> <p>A review of internal documents includes policies, guidelines, standards, strategies and/or standard operating procedures. Analysis of these documentations can determine if Council is:</p> <ul style="list-style-type: none"> <li>• Adhering to regulatory requirements.</li> <li>• Executing decisions and operations effectively across Council and recognising synergies.</li> <li>• Supporting targets and actions of State and National waste management strategies.</li> </ul>
<p><b>Initiative 15: Advocate for change through Government requirements</b></p>	
<p><b>Why it is important</b></p> <p>Government is working towards long term sustainable outcomes for waste and resource recovery. Trialling new initiatives and pilots can support continuous improvement.</p>	<p><b>How will we achieve it</b></p> <p>Council will endeavour to support current initiatives and advocate for future changes by:</p> <ul style="list-style-type: none"> <li>• Investigating and applying for external grant funding that will benefit our community, reduce impacts and inform future policies.</li> <li>• Advocating for legislation changes to allow a flexible approach to trials and services.</li> <li>• Advocating for a consistent state-wide reporting system and framework for councils to report waste data.</li> <li>• Responding to relevant consultation papers, policies and strategies that may influence changes in the sector.</li> </ul>
<p><b>Initiative 16: Foster research and development</b></p>	
<p><b>Why it is important</b></p> <p>Collaboration with industry, academics and government can contribute to innovative solutions to</p>	<p><b>How will we achieve it</b></p> <p>The waste sector is evolving and adapting to changes. To support changes, council can investigate opportunities such as:</p> <ul style="list-style-type: none"> <li>• Encouraging and providing financial support for university research projects to address emerging issues in the sector.</li> </ul>

support the waste and resource recovery sectors.

- Identifying partnership opportunities that support local development of new technologies and processing for challenging waste streams.
- Encouraging collaboration between researchers, industry and government for innovation in the sector to address real world challenges.

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## Strategy implementation and reporting

The Waste and Resource Recovery Strategy is a 10 year guiding document for the delivery of waste management services to our community. A separate 5 year Implementation Plan will enable priorities and initiatives to be developed, delivered and monitored for success.

The priorities and initiatives of this Strategy will be delivered through a number of structured programs and tasks. The internal Implementation Plan will be developed to outline the detailed actions, roles, responsibilities and timeframes of those actions. The progress of these will be reported to Council on a regular basis.

The delivery of the Implementation Plan will be dependent on available budget and resourcing requirements and availability.

The City of West Torrens is committed to implementing appropriate strategies and processes that identify, analyse and manage the risks associated with its activities, as a means of minimising impact of undesired and unexpected events on our business activities and to facilitate potential opportunities. Risk assessments and management processes will be integrated into activities and projects within the Implementation Plan.

The Council policy 'City of West Torrens Council Policy - Enterprise Risk Management' ([westtorrens.sa.gov.au](http://westtorrens.sa.gov.au)) outlines how Council will achieve risk management objectives.

## Acknowledgements

The City of West Torrens recognises the contributions from:

- City of West Torrens staff and Elected Members for their collaboration and engagement during consultation and development stages of the draft Strategy.
- Colby Phillips Advisory for their expertise in the sector and consultation during the draft Strategy development.
- Green Industries South Australia for its financial contribution through the Council Modernisation grant funding to assist with the Strategy development.
- Our community for insight and feedback during the consultation phase.
- Neighbouring councils for collaboration during the consultation phase.

## Further Information

The Waste and Resource Recovery Strategy and the current Implementation Plan can be accessed via our website, [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au) or a copy can be sent to you upon request, email [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au), SMS 0429 205 943 or phone 8416 6333 during office hours.

## 8.2 National Servicemen's Association of Australia (South Australian Branch) - Request for Assistance

### Brief

The National Servicemen's Association has written to Council seeking to vary (reduce) its rental (licence fee) and other associated fees to enable it to continue operating from the premises it holds under licence on the western side of Kesmond Reserve, Keswick.

### RECOMMENDATION

The Committee recommends to Council that:

1. The National Servicemen's Association of Australia (South Australian Branch) [NSA] be advised that Council consents to its request for a reduction in its licence fee to \$100 pa plus GST payable on demand from the date of this report until 30 June 2026 or such earlier time as the building may be required to be vacated/demolished. Further, the NSA be permitted to continue to occupy the building in 'holding over' mode until this time.
2. The NSA be further advised that Council will seek to utilise the hall (and/or kitchen) at times when not being used by the NSA for suitable/compatible activities, and in return for this usage agrees to waive the requirement for the NSA to meet water rates and building insurance costs applicable to its use of the building.

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### Introduction

Correspondence has been received from the National Servicemen's Association seeking the Council's favourable consideration to a reduction in the rental (and associated costs) which they are currently paying (**Attachment 1**).

### Background

The National Servicemen's Association of Australia - South Australian Branch (NSA) has a long association with the Kesmond Reserve. The NSA initially occupied the former Child and Family Health Service (CAFHS) building (a licence was granted for it to occupy this from 1998 until 2002) and then relocated to their current premises in March 1999, following the departure of the main tenant from their current premises.

The NSA is the current licensee of the clubroom building on the western side of Kesmond Reserve. The current 5-year licence held by the NSA commenced on 1 January 2016. Members will note that as the current licence term has expired (on 31 December 2020) the NSA occupies the facility in 'holding over' mode. (To this time, the Administration has not entered into negotiations with the NSA for the grant of a new lease or licence, given other ongoing discussions with both the NSA and Hilton RSL in regard to the possibility of a new joint facility being constructed within the Reserve - ostensibly on the footprint of the current building.)

Members may be aware that funding has been sought and obtained within the current 2022/2023 budget process to commence design and documentation for the new facility. It is envisaged that discussions will continue with these two entities to finalise the design of that new shared facility.

Current rental paid by the NSA is \$1,455.08 pa plus GST. In addition to the rental, the NSA pays outgoings (including reimbursement of building insurance premiums (of \$1,404.89 plus GST) and utilities). Members should note that at the date of preparation of this report there is no outstanding debt on the NSA account.

In addition to the fees payable under the licence agreement, and as the NSA's letter indicates, the NSA has sought and obtained grant funding, and expended a considerable amount its own monies, to create a National Memorial and beautify that section of the reserve on the northern side of the building, west of the tennis courts.

Whilst much of this recent work has been done in collaboration with the Council, and is an acknowledgement of the achievement of National Servicemen, the works undertaken (to a value of approximately \$70,000) have provided a very pleasant environment for local members of the community and workers from the many nearby businesses to relax/have lunch/take a break etc.

The NSA has also actively fostered close relationships with the nearby Richmond Primary School and its students, to the benefit of both parties.

## Discussion

Members should initially note that at the commencement of the Club's current licence term the toilet within, and on the southern side of, the building had little, or no, use as a public toilet. The upgrade of the playground in the south-western corner of the reserve, the upgrade/construction of the 2 on 2 basketball court and the installation of permanent soccer goals has resulted in increased use of the Reserve. This increased usage resulted in requests for increased access to the "publically available" toilet within the building, which has been provided.

To this time, such increased public usage of this toilet has not been reflected in the fees that have been charged to the NSA. In the "ordinary" course of events, an adjustment *would* be made to the licence fee and other fees associated with this use to acknowledge such an arrangement. Unfortunately, such adjustment has hitherto been overlooked, albeit the area occupied by the "public toilet" comprises a relatively insignificant proportion of the total building area. Of itself, and not related to any additional assistance that the Council may choose to consider, a reduction of say \$100 pa (rental plus share of water usage and building insurance premiums) would appear warranted to reflect this "public" use of the building.

As indicated within the NSA's letter, through no fault of its own, the major contributor to the predicament that the NSA finds itself in relates to the age of its membership and the declining number of that membership (relating to that age (and health) profile).

The Administration also notes that the NSA has offered the use of its premises to Council when Council has sought to use them, e.g. most recently, to facilitate discussion with other Kesmond Reserve stakeholders in regard to the Masterplan which has been/is being developed for the Reserve, and also to allow a public meeting to enable discussion on the Local Area Traffic Management plan. The NSA has also allowed use of the facility, free of charge, for other similar, like-minded organisations. Whilst it is not up to the Council to determine or advise on the business arrangements which a third party organisation may choose to implement under a lease or licence agreement, it is worth noting that the NSA's "generosity" is perhaps also a contributor to the situation it now finds itself in.

In turning to the specific matter at hand, there is some prior guidance in determining the "wider" level of assistance that Council may consider offering to the NSA. Council has previously considered (albeit not recently) similar situations relating to similar service type organisations (e.g. pensioner/over 50s groups, West Torrens Historical Society) that may or principally exist to benefit their membership in terms of providing physical, psychological and social support, particularly where:

- the organisation has been a long term model tenant;
- the organisation does not have the capacity to generate a significant revenue stream;
- the Council perceives a benefit in supporting the organisation in recognition of the benefits that accrue to its members and/or the wider community by virtue of its existence; and
- a forecast/predicted decline in membership may lead to the cessation of the group in the short to medium term.

In examining the above criteria the Administration has formed the view that the NSA is worthy of such support. Accordingly, it is suggested that the Council consider a significant reduction in rent (licence fee) and other fees associated with the NSA's occupation of the premises.

To, at least partially, "offset" this suggested reduction in fees the Administration is proposing that Council be provided with opportunities to use the building at times when not required by the NSA.

Members may, or may not, be aware that the existing licence agreement provides that the Council may grant further licenses over the premises at any time(s) when the premises are not being used by the NSA. (At this time the NSA's use of the premises is predominantly confined to Fridays and some weekday evenings.) In accordance with this clause, from time to time the Administration has shown other prospective tenants/licenses through the building. The Administration has limited those inspections to groups that are deemed to be relatively compatible with the ethos of the NSA. However, in all instances to date those prospective tenants abandoned further consideration for use of the premises subsequent to a viewing of them. (The Administration notes that such use would be restricted to the kitchen and main hall, as the office space at the western end of the building is fully/wholly utilised by the NSA.)

Further, in recent times, the Administration has been increasingly reluctant to seek additional licensees for use of the building given the likelihood that it may be demolished in the short to medium term and that, should additional licensees be permitted access to the building, they may seek relocation, or alternate accommodation to be provided by Council, subsequent to this.

However, the Administration has canvassed the possibility of Community Services making use of the hall and/or kitchen space e.g. for/in association with holiday programs that may be run/conducted within the Reserve, and other suitable activities and has received positive feedback in this regard from that department. The planned utilisation of this space for this proposed Council use (and other suitable) purpose(s) essentially results in a sharing of outgoings applicable to the building and justifies a reduction in the outgoings payable by the NSA. In this regard the Administration suggests that the NSA's requirements to pay water rates and the reimbursement of building insurance premiums (which are currently on billed to the NSA) be waived until 30 June 2026 or such earlier time as the building may need to be vacated/demolished.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no known climate change impacts arising as a result of consideration of this matter.

### **Conclusion**

The National Servicemen's Association, a long time lessee/licensee of the clubroom building on the western side on Kesmond Reserve, has written to Council seeking a reduction in fees.

The Administration is supportive of the NSA's request and proposes that greater utilisation of the hall by Council's Community Services department occur to "offset" the reduction(s) sought.

### **Attachments**

#### **1. Letter from National Servicemen's Association**



## NATIONAL SERVICEMEN'S ASSOCIATION OF AUSTRALIA SOUTH AUSTRALIA BRANCH INC.

STATE HEADQUARTERS  
41 Surrey Road  
Keswick SA 5035  
Phone 08 8293 6344  
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PO Box 826  
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Mr Terry BUSS  
CEO. City of West Torrens  
165 Sir Donald Drive  
HILTON. SA 5033

12/7/22

Financial assistance request

Hi Terry,

This letter is addressed to you as CEO of the City of West Torrens, and I ask that you consider the details and if appropriate, put the request to council at an appropriate meeting.

Our Association has been the occupier of the building in Kesmond Reserve Keswick for some 23 years, and has been the home for many ex- service veterans during this time.

Our membership in the early days was significant, and in 2012 we had some 1090 financial members. Time and age has contributed to the dwindling of numbers with us having just over 300 members this year, our ages are in the mid to high 80s. Our contribution to the Kesmond Reserve and the public & council of the City of West Torrens has been significant over these many years, the most in my view, the design & construction of the National Servicemen's Association Memorial Gardens. We raised & spent some \$70,000.00. This is the only memorial in Australia currently that has the names & service details of those 212 young men who gave their lives in the Vietnam war.

Financially, our commitment to the sound running of the Association last year was some \$16,800.00. This comprise of a number of mandatory payments, including rent, national contributions, for insurance and the running of the national body electricity, office equipment, rental on electrics, phone and computer services to mention a few.

Council rentals amount to some \$1552.00 and water rates some \$600.00, plus building insurance. As you can see we will soon be running on empty, and had it not been for several grants recently we would find ourselves in financial difficulties .

Our request to council is for consideration of financial assistance to keep us sound until around 2026, when it is considered we may go into recession and become a social club for those of us who are left.

With kind regards,

**Barry Presgrave .OAM, JP**

**State President  
NSAA SA Inc**

Patron: Colonel Bill Denny AM BM

### 8.3 Apex Park - Update

#### Brief

This report provides Members with a status update in regard to the upgrade at Apex Park, West Beach.

#### RECOMMENDATION

The Committee recommends to Council that:

1. The report be noted.
2. The proposed reduction in the scope of works as detailed within this report be revised to meet the project budget for the Apex Park (Stage 2) project.

---

#### Introduction

The City Facilities and Waste Recovery General Committee / Council has previously been advised that:

- \$1 Million of grant funding was received from the State Government Open Space fund to support the next stage (Stage 2) of works at Apex Park (northern end) with Council required to contribute matching funding, (total project budget of \$2M);
- The final design of works considered feedback received through the community consultation phase, including the level of difficulty for the proposed BMX area; and
- The scope of works was divided into two components - civil / bulk earthworks package and landscaping, (including the BMX track / playspace) package. The civil / bulk earthwork package included removal of dense vegetation, re-shaping of the basin on the northern edge; and the levelling, compaction and contouring of the site ready for the landscape works package. The civil / bulk earthwork package of works was completed in April 2022. The landscape works package is currently being procured.

#### Discussion

In order to meet the conditions of the funding agreement and the masterplan design, works that are yet to be completed at Apex Park are:

- Construction of a new nature playspace on the northern bank of the wetland;
- Construction of a new BMX track for both junior and intermediate riders;
- Further improvements and completion of irrigated turf event space;
- Planting of appropriate species in and around the project site;
- Viewing deck/stage;
- Improved walking and cycling paths including footbridge across the wetland;
- Installation of a variety of reserve furniture including additional shelters and seating; and
- Construction of an 'event-ready' site including installation of power and water connections around event space and reinforced area for food vans.

The above elements formed part of the tender documentation for the landscape works package of the project. Procurement for this tender package of works commenced in late March 2022, with a revised tender submissions closing date on 19 May 2022. An on-site briefing was also held during the procurement period with prospective tenderers.

Members are likely to be aware that the construction industry has been impacted by the COVID-19 pandemic, which has resulted in significant price rises due to staff and materials shortages nationwide. This has, and will continue to, impact a number of projects proposed to commence in West Torrens this year and next.

The project cost estimate for this stage (Stage 2) of works was undertaken by independent consultants in August 2021 and formed part of the information of the grant submission for the Open Space Fund, (including the project elements listed earlier within this report).

Following the close of tender for this package of works, all tenderer submissions received were significantly over the project costs estimates. The Administration has been working with consultants to review and evaluate the tenders and to ascertain whether there are any opportunities for cost savings to be made. Unfortunately, this analysis has determined that only minimal cost savings could be made and therefore significant scope changes will now be required for this package of works to deliver this project within budget. Members should note that the first package of works for this Stage (the civil / bulk earthworks package) was delivered within the original project estimates.

The Administration is now left with little alternative other than to advise Members that a significant reduction in the scope of works for this package of works will be required to meet the remaining project budget. Should the Committee/Council concur with this advice the Administration will then seek approval from the Open Space Fund program for a change in the scope of works.

The option to be considered by Members is the removal (and/or reduction of scope) of the following elements from the project scope:

- Exclusion of the planned new nature play space on the northern bank of the wetland;
- Reduction in the extent of irrigated turf event space;
- Reduction in the extent of walking and cycling paths, (the pathway linkages to the River Torrens Linear Park - Breakout Creek Stage 3 are still to remain);
- Reduction in the number of reserve furniture elements (i.e. shelters and seating) that are installed at this time; and
- Reduction in the facilities for events.

In reviewing the community consultation feedback the Administration and consultants identified that requests and support for the BMX area (and an intermediate level BMX track) far outweighed the number of requests for nature play and other elements within this package of works. This finding was the determining factor for proposing the removal of the nature play elements and the retention of the BMX area. A junior BMX track may still be able to be provided, depending on remaining budget funding.

The proposed project scope changes will allow the remaining project elements to be delivered within the project budget whilst ensuring that the pathway linkages to the River Torrens Linear Park - Breakout Creek Stage 3 can continue to be accommodated.

The State Government has been advised of the Administration's concerns regarding the project budget and are awaiting the feedback/approval from Members following this meeting in order to negotiate a reduction in scope with the Open Space Grant Funding program.

The Administration will also seek an extension in timeline for the project from the 30 December 2022 to 30 June 2023 as the tenderers have indicated that they are unable to meet the timeline for completion by 30 December 2022.

All tenderers are currently repricing their submission on the proposed change of scope of works and Members will be provided a further update at a future meeting of this Committee/Council. It will also be necessary to provide an update to the community once the final elements of the project can be delivered.

It is disappointing that the significant price increases which have occurred throughout the building industry have left the Administration with no choice but to review and reduce the scope of works for this project. It is hoped that additional funding may be made available/allocated within a future budget to allow the project to be delivered as originally envisaged within the masterplan.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

This project positively contributes to the climate change resilience of the local area.

### **Conclusion**

This report has advised Members that the substantial cost increases which are currently being experienced within the building industry have had a significant impact on Council's ability to deliver the current phase of the Apex Park upgrade. As a result of these unprecedented increases the scope of the project has been revised (reduced) to match Council's budget allocation.

### **Attachments**

Nil

## 8.4 Property and Facilities Projects - Update

### Brief

This report advises Members of the current status of a number of property and facility projects and related matters currently underway or shortly to commence.

### RECOMMENDATION

The Committee recommends to Council that the report be noted.

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### Introduction

This report provides Members with an update regarding the current status of the following property and facility projects:

- Mellor Park Reserve, Lockleys;
- Kesmond Reserve, Keswick;
- Richmond Oval, Richmond;
- Camden Oval, Novar Gardens;
- Thebarton Theatre Complex, Torrensville, and
- Peake Gardens Riverside Tennis Club, Marlestone.

Further, an update is provided on progress on the draft lease for the Airport Over 50s Club and investigations into a West Torrens Community Shed.

### Discussion

#### *Mellor Park Reserve, Lockleys*

Further to the report provided to the City Facilities and Waste Recovery General Committee on 23 November 2021 and at the meeting held on 24 May 2022, the Administration has continued development work at Mellor Park Reserve. The landscape upgrade was completed and opened to the public in December 2021 and has been well utilised by the community. Comments received from the public have been positive; however, a number of residents expressed concern that the upgraded playground is quite large and unsuitable for small children, (previous consultation undertaken for the replacement of the playground indicate a larger play equipment was required). As a result, the Administration has installed a smaller playground unit north of the Mellor Park Community facility, for use by children below the age of 5 years.

Funding has been received from the Local Roads and Community Infrastructure Fund (Phase 3 Program) to upgrade the community facility at Mellor Park and to construct a War Memorial honouring those who served from Lockleys and surrounding suburbs.

Draft plans are currently being developed for the community facility at Mellor Park upgrade which will include new toilets (including fully accessible), improved storage, a new entrance with disability access into the facility, painting and window upgrades. It is anticipated the plans will be complete within the next 6-8 weeks and procurement (and development approval) will then follow.

As part of the approval to demolish the former Soldier's Memorial Hall and Lockleys RSL facilities, a new War Memorial and Movie Poster 'Nostalgia' Walk are to be constructed at Mellor Park Reserve as a reminder of the two former facilities. The Nostalgia Walk has been designed and a sample frame has been installed. The remaining frames will now be constructed, posters printed and installed on site (in the vicinity of the former Hall) over the coming months. Information panels will also be installed, giving an overview and history of the Soldier's Memorial Hall including its most recent (former) use as picture theatre.

As previously reported, the design for the new War Memorial is continuing and consultation with stakeholders including the State RSL and members of the former Lockleys RSL sub-branch is ongoing. The new memorial will be constructed along the Henley Beach Road façade of the reserve to ensure visibility and will include an area for reflection, a central raised platform and four separate memorial posts to acknowledge the services (Army, Navy, Airforce and Women's Service). The Lockleys and District War Memorial aims to be completed prior to Anzac Day 2023.

#### *Kesmond Reserve, Keswick*

Further to the update report presented at the City Facilities and Waste Recovery General Committee on the 24 May 2022, public consultation on the *Kesmond Reserve Master Plan* via the web platform 'Your Say' has now concluded.

A copy of the results have been provided for Member's information, (**Attachment 1**). A low number of responses was received (seven) however, the community has been provided three separate opportunities to provide feedback prior to this occasion and the design is based on previous recommendations received. Of the seven (7) responses received, five (5) people supported, one (1) person somewhat supported and one (1) person did not support the final masterplan presented.

Key comments received related to access to public toilets (7 days per week rather than the current weekend only access) and the use and size of the proposed new facility. Generally, the comments supported most elements of the masterplan.

Feedback has also been received regarding car-parking around the site. Consultants are currently updating the design based on elements of the community and specialist feedback and it is expected that the open space component of the project will be procured in the final quarter of 2022, with an aim for the project to be completed by June 2023.

Funding has also been provided in 2022-2023 budget to commence the detailed design and documentation of the new joint facility for the Hilton RSL and the National Servicemen's Association. Further updates will be provided to future meetings of this Committee on the progress of this project.

#### *Richmond Oval, Richmond*

Further to the update provided to Members at the City Facilities and Waste Recovery General Committee meeting held on 24 May 2022, the initial works of the Richmond Oval project is well underway on site with the program expected to be completed in the last quarter of 2022. Council funding is complemented by funding received through the Local Road and Community Infrastructure program for Stage One works.

The project has been progressing with some delays as result of inclement weather. Civil works and landscape elements are currently continuing on site. Furniture and play elements are now finally being delivered to site with installation commencing on site. The new footbridge to the north of the Oval is being constructed off-site (concrete footings have now been completed on site) and will be installed closer to the completion of the initial works program.

Consultants continue to work with the West Adelaide Football Club on the planning and concept design for the remaining works, which will include a new and upgraded grandstand, change rooms, meeting rooms and function area. Further updates will be provided to future meetings of this Committee on the progress of this project.

### *Camden Oval, Novar Gardens*

An update was provided to Members at the City Facilities and Waste Recovery General Committee meeting held on 23 November 2021. Members were advised that grant funding was received through the Office for Recreation, Sport and Racing to upgrade the public courts at Camden Oval to netball courts with new lighting and provide a netball clubroom/shelter. Council was required to contribute matching funding for this project. The project's aim is to relocate the PHOS Camden Netball Club from Golflands Reserve to Camden Oval to improve synergies between the netball club and the larger PHOS Camden Sports and Social Club.

The courts were constructed late in 2021 and the sports (plexi-pave) surface was completed early in 2022. A shortage of materials delayed the installation of sports lighting/light towers, however, they have now been installed. The final commissioning of the lighting will occur in the coming weeks. The shortage of labour and materials has impacted the availability of the contractor to commence construction of the netball shelter/clubroom.

It is anticipated that the works will commence in August 2022 and be completed before the start of the summer netball season in October 2022.

### *Thebarton Theatre Complex, Torrensville*

The consultant team have commenced with the project for the redevelopment of the Thebarton Theatre Complex. The project has been equally funded between the grant from the Local Government Infrastructure Partnership Program (LGIPP) and Council. Preliminary works include modelling the complex (and property boundaries, services/utilities, etc.) investigations into building compliance and reviewing/updating costing models based on the original grant application. Further information on current building costs relating to the project deliverables (detailed with the grant funding deed) will be provided in a future report to this Committee/Council. The consultant team has also undertaken preliminary site inspections of the complex.

### *Peake Gardens Riverside Tennis Club, Marleston*

Further to the update report presented to Members at the City Facilities and Waste Recovery General Meeting held 22 March 2022, the Administration can now report that the procurement (tender period) process - at the time of the preparation of this report (19 July 2022) - has closed. A total six (6) tender submissions have been received, (the Administration will provide a verbal update at the meeting).

Public notification has also been completed as part of the Development Assessment, and the project is scheduled to be presented to the Council Assessment Panel in August 2022.

It is anticipated that, subject to Development Approval and tender quotes received within the budget allocation, works will commence late 2022/early 2023.

Other property related matters include the following:

### *Airport Over 50's Club Draft Lease*

A report was presented to Council at its meeting held 15 February 2022, outlining the proposed facility arrangements being negotiated with the Airport Over 50's Club. The report discussed the significant risk that Council is exposed to without having a formal occupancy agreement in place with the Club, and recommended that the Administration continue negotiating with the Club to finalise an agreement by 30 June 2022.

Following the meeting of Council, a meeting was held between Council and Club representatives. This meeting was successful in documenting the main concerns of the club as well as reaching an agreement to continue to work towards executing a mutually agreeable lease agreement as soon as possible.

The Administration spent significant time in redeveloping a draft agreement that meets the needs of Council, but also may meet the requirements of the club as excess clauses were removed and the draft is written in simpler English than the original. This new draft lease was provided to the Club representatives in late June 2022 for review.

The Administration expects the Club will require 6-8 weeks to review the document and aims to have an agreement executed before the next meeting of the City Facilities and Waste Recovery General Committee in September 2022.

### *New Community Shed*

Following the deputation by Mr Noel Sage at the Council Meeting held on 15 March 2022 and a subsequent report presented to the City Facilities and Waste Management General Committee on 22 March 2022 regarding the potential establishment of a Community Shed in West Torrens, the Administration has commenced preliminary investigations.

During June, the Administration toured the Willaston Men's Shed with Mr Sage and were provided beneficial information from lead volunteers regarding the shed's establishment, operation, benefits and challenges. During July, the Administration also visited the Mitcham Community Shed and Burnside Community Shed.

Each 'Shed' visited follows a different model of operation:

- Willaston Men's Shed is managed by an Incorporated Body;
- Mitcham Community Shed is managed and staffed by Council and is open to the entire community; and
- Burnside Community Shed is managed and staffed by Council and is open to people aged over 65 years through the Commonwealth Home Support Program (CHSP).

It is now proposed by the Administration to provide a further report to this Committee outlining the proposed next steps to develop a West Torrens Community Shed.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no perceived significant climate change impacts arising as a result of consideration of this report.

### **Conclusion**

Members have been updated in regard to a number of property and facility projects currently being undertaken (and/or considered) across the Council area.

### **Attachments**

#### **1. Kesmond Reserve - Survey Responses (May - June 2022)**

# Kesmond Master Plan - approved design consultation

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## **SURVEY RESPONSE REPORT**

23 May 2022 - 21 June 2022

### **PROJECT NAME:**

Kesmond Reserve Master Plan



Kesmond Master Plan - approved design consultation : Survey Report for 23 May 2022 to 21 June 2022

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SURVEY QUESTIONS

Kesmond Master Plan - approved design consultation : Survey Report for 23 May 2022 to 21 June 2022

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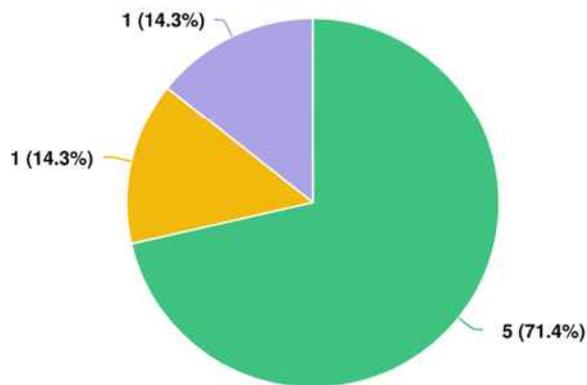
Q1	Name
Anonymous 5/24/2022 07:43 PM	Marcus
Anonymous 6/01/2022 11:01 AM	Kelly
Anonymous 6/04/2022 04:18 PM	Andrew
Anonymous 6/05/2022 09:16 AM	Shannon
Anonymous 6/06/2022 10:24 AM	Jessie
Anonymous 6/16/2022 04:44 PM	Stacey
Anonymous 6/16/2022 06:59 PM	Nik

**Mandatory Question** (7 response(s))  
**Question type:** Single Line Question

Kesmond Master Plan - approved design consultation : Survey Report for 23 May 2022 to 21 June 2022

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**Q2 What suburb do you live in?**



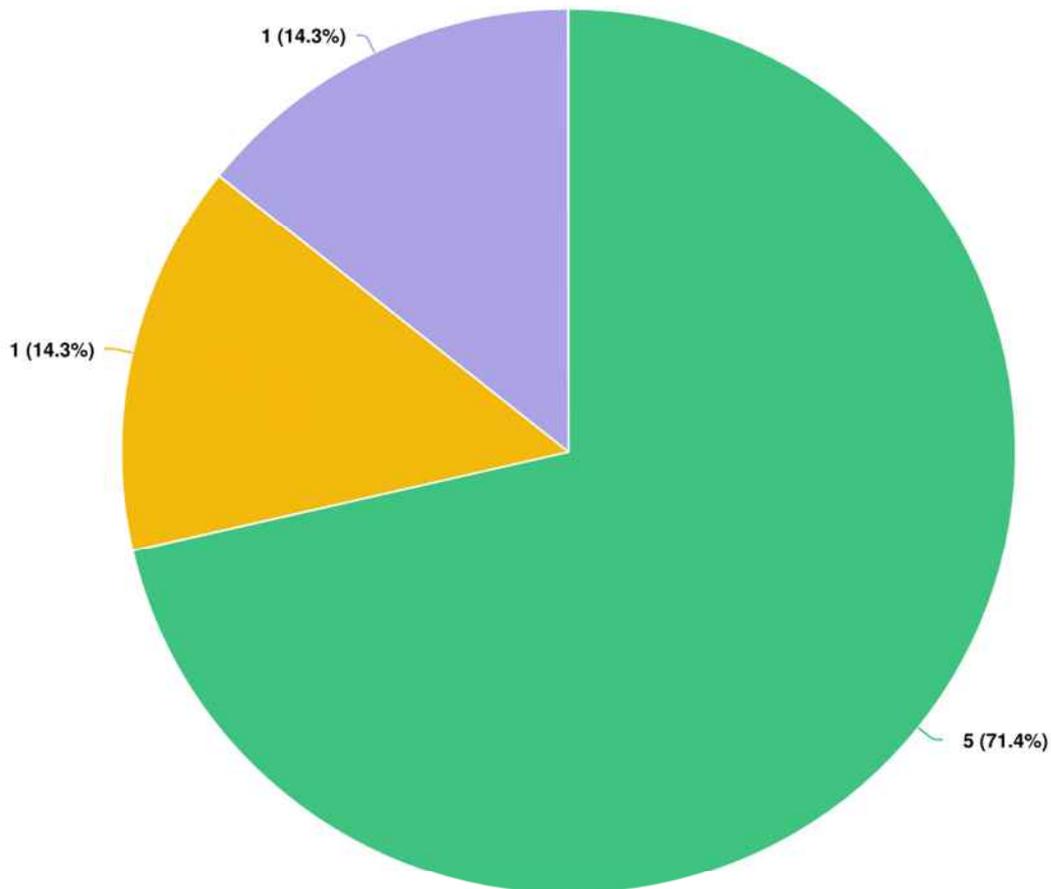
**Question options**

- KESWICK, SA
- NORTH PLYMPTON, SA
- ASHFORD, SA

*Mandatory Question (7 response(s))*  
*Question type: Region Question*

Kesmond Master Plan - approved design consultation : Survey Report for 23 May 2022 to 21 June 2022

**Q3 Do you support the Kesmond Reserve final Master Plan?**



**Question options**

- Yes
- No
- Unsure

Mandatory Question (7 response(s))  
Question type: Radio Button Question

## Kesmond Master Plan - approved design consultation : Survey Report for 23 May 2022 to 21 June 2022

**Q4 Please provide your feedback on the final Master Plan**

Anonymous

5/24/2022 07:43 PM

The final master plan looks very good and will be improved after the building works are approved. I do have one concern regarding toilet facilities. If patronage of the sporting facilities are to be encouraged, then surely toilet facilities are a priority. Will the toilet in the National Servicemen's building be utilised at times other than the weekend? I also notice that there is no current plan for additional toilet facilities to cater for the playground. Will this form part of the building upgrades?

Anonymous

6/01/2022 11:01 AM

Glad to have the inclusion of cricket nets and retention of soccer goals Great overall plan

Anonymous

6/04/2022 04:18 PM

2 or 3 tennis courts required to keep up with current community demand (i.e. ignoring future demand). My family use the tennis courts frequently, and there are often 2 already in use when we arrive in the early evening. This can be achieved by pushing the cricket nets east in all the spare space there. This is the critical issue with the plan. Other suggestions: - Areas 8 and 9 (currently roses and scout car) are currently under-utilised and seem that they will continue to be under-utilised in the master plan. Why not shift them to the green space in area 18, and make them a real feature that people appreciate all the time, instead of a dead-zone that people can't easily access. You could put e.g. another half-court basketball court next to the gum tree if that was done. - the building currently used by NSA - I support the use of ratepayer funds to redevelop this - but only if it is re-designated as a WTC asset that benefits everyone, not just a few. Apart from those items, there is a lot of good stuff in the plan. Refurb of building 12 is a must-have. Cricket nets are a good idea. Happy to discuss further

Anonymous

6/05/2022 09:16 AM

Overall I am happy the Reserve is being upgraded. But I think this design is a bit cluttered and has tried to be too many things to too many people. For example, I don't think having table tennis tables in the middle of the multi-sports courts is a good idea - kids will be running all over that space and don't need hard fixed objects to run into. They could easily be moved somewhere else, if needed at all. Also, is the edge of a basketball court the best spot for a BBQ?? Again, a fixed hard object for kids to run into. Please consider moving it. It is a shame to remove all but one of the tennis courts. Those courts are packed in daylight savings, every night of the week they are full of families playing tennis. I would like the Remembrance Centre to have a smaller footprint so that there is more green space. Green space will be more utilised than the meetings that will occur

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**Kesmond Master Plan - approved design consultation : Survey Report for 23 May 2022 to 21 June 2022**

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here only weekly or so. Love the extra trees.

Anonymous

6/06/2022 10:24 AM

I strongly support the council-run cafe or leasing the building (once re-fitted) to a private enterprise for a cafe. However, I would also strongly support only the use of ceramic cups and if people needed a single use cup, then it should be compostable and there should be green bins on site. I do not support the RSL being enlarged. Retaining the car and the existin building is plenty for the RSL. If it is to be expanded, there needs to be a use case demonstrating whether the RSL is growing in membership. I would like to know whether any trees are proposed to be removed in the course of this redevelopment. I think there should be more table seating.

Anonymous

6/16/2022 04:44 PM

I love the futsal and new tennis court but a second tennis court rather than a cricket area would be better as more than 2 people would want to play tennis in summer. Not a fan of the pedestrian are (number 3).

Anonymous

6/16/2022 06:59 PM

Good outdoor multi courts area, Scout car is not required,not much public interest. Also number 18 grass area remembrance day would not suit as is too small & should be used to extend open lawn area. Both grass soccer goal need fences behind them.

**Optional question** (7 response(s), 0 skipped)

**Question type:** Essay Question

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## 8.5 Waste Management Activity Report

### Brief

This report provides information on waste management activities undertaken between May and June 2022.

### RECOMMENDATION

The Committee recommends to Council that the report be received.

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### Introduction

Information is provided in this report on waste management activities undertaken between May and June 2022.

### Discussion

#### **Kodomo No Hi (Japan Festival) - 1 May 2022**

The Waste team attended Kodomo No Hi to assist volunteers and contractors with waste management planning and implementation. Council supported the event with recommendations for appropriate numbers and placement of bin stations (three waste streams) and arranged collection of recycle bins during the event.

#### **RecycleSmart Operations Meeting - 2 May 2022**

Waste staff held the initial operations meeting to discuss establishment and marketing for the service. Support was provided by the Team Leader Creative Services in planning the introduction of RecycleSmart to South Australia.

#### **Waste Strategy Project Meeting - 4 May 2022**

Waste staff met with Colby Phillips Advisory to discuss support required for the review of the draft Waste and Resource Recovery Strategy.

#### **Workshop: *Composting is a revolutionary act* - 5 May 2022**

Waste Management arranged for a facilitated community composting workshop to be delivered by Patch of Plenty. The workshop held at Weigall Oval attracted 11 participants and was funded by Green Adelaide.



#### **Waste Strategy Consultation - 10 May 2022**

Waste staff conducted an online consultation with the City of Marion to identify innovation and future opportunities for collaboration.

### Presentation: Lockleys Neighbourhood Watch - 17 May 2022

Waste staff attended the Lockleys Neighbourhood Watch meeting and provided a presentation on waste and recycling including upcoming initiatives. Following the presentation, a Q&A session was held to answer specific questions relating to waste and recycling. Waste and Recycling Guides were provided for distribution with the next Lockleys Neighbourhood Watch newsletter.

### Election sign program - Federal Election - 24 May 2022

The Waste Team inspected the municipality following the Federal Election to manage the timely removal of election signs in accordance to the LGA Guidelines for Placement of Affixation of Election Signs. 181 signs were identified resulting in candidates and political parties being directed to remove all signage. Any signage not installed in accordance to the guidelines or were considered to be a risk to public safety were removed and impounded when identified.

Candidate	Sir Donald Bradman Drive	South Road	Anzac Highway	Morphett Road	Pine Avenue	Mooringe Avenue	James Melrose Drive	Tapleys Hills Road	Henley Beach Road	Total
Liberal (General)	1		33	2		1	2	2	12	53
Labor (general)		3	14				2		1	20
Greens (generic)						1			2	3
Fusion (general)	1		1						1	3
One Nation (generic)			1	1						2
Labor (Mark Butler)	2		5	3	2			8	8	43
Greens (Barbara)			2	2						4
Labor (steve)	1	1	10							12
United Australia		2	4						1	7
Liberal (Swift)			7							7
Liberal (Amy)		2	8							10
Liberal (Anna)							7	3		10
Nick Kenaghan								2		2
										181

### WMRR Educator Network - The Hygiene Co - 7 June 2022

Waste staff attended a site visit of The Hygiene Co facility in Woodville North that manufactures compostable wipes suitable for the disposal through Council's green bin service. The Hygiene Co are currently trialling compostable trolley and counter wipes at selected independent supermarkets and have provided organics collections for appropriate disposal.

### Meeting with Garage Sale Trail - 15 June 2022

Waste staff met with Garage Sale Trail to review the program to assess suitability for inclusion in future programs for West Torrens.

### RecycleSmart - Media Release - 17 June 2022

RecycleSmart released a statement to the media to introduce the home collection of recyclables service to West Torrens residents. A soft launch commenced in June to ensure the official service launch on 1 July 2022 is seamless. The first collection took place on 22 June 2022 (photo below) with 15 collections taking place in June with no advertising.



**Education: Emmaus Christian College - Early Learning Centre - 22 June 2022**

Waste staff arranged a worm farm workshop, facilitated by KESAB, to 40 families of the Early Learning Centre to encourage the diversion of food waste from red bins. Kitchen caddies, compostable bags and brochures were distributed to the families in attendance.

**Invitations to RecycleSmart launch distributed - 29 June 2022**

With support from the Events, Creative Services and Community Services teams, Waste is developing a launch event to introduce RecycleSmart to South Australia. The launch event is scheduled for 28 June 2022 and will include speeches from Mayor Michael Coxon, Deputy Premier Hon Susan Close and RecycleSmart.

The graphic is a promotional flyer for a RecycleSmart launch event. It features a light blue background on the left and a dark blue/black background on the right. On the left, a hand is shown holding several small, colorful batteries. The RecycleSmart logo is in the top left corner. The City of West Torrens logo is in the bottom left corner. The right side contains white text providing event details: the date and time (Thursday 28 July, 5pm - 6.30pm), the location (West Torrens Auditorium, Brooker Terrace, Hilton SA), and contact information for RSVPs (Friday 22 July, email ahenshaw@wtcc.sa.gov.au, or phone 8416 6305).

**Recycle Smart**

Please join us for the launch of our partnership with RecycleSmart.

**Thursday 28 July, 5pm - 6.30pm**

**West Torrens Auditorium  
Brooker Terrace, Hilton SA**

Light refreshments will be provided.

RSVP by Friday 22 July  
to Amy via [ahenshaw@wtcc.sa.gov.au](mailto:ahenshaw@wtcc.sa.gov.au)  
or phone 8416 6305

City of West Torrens  
Improve the City and the Sea

**WMRR Committee Meeting - 30 June 2022**

Waste staff attended the WMRR SA branch meeting. The call for nominations for State Branch Committee Presidents and Vice Presidents are open.

Amy Henshaw, Project Officer Waste and Recycling has been appointed as Vice President for WMRR's Young Professionals Group.

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact consideration in relation to this report.

**Conclusion**

This report provides information of waste management activities between May and June 2022.

**Attachments****1. Waste Management Activity Report - Period Ending June 2022**



## Waste Management Activity Report    Period Ending June 2022

<p><b>New Services</b></p> <p><b>YTD 2021/22</b> 1006</p> <p><b>YTD 2020/21</b> 1274</p>	<p style="text-align: center;"><b>Comments:</b> Customers using lost/stolen online form instead of new bin request form impacting service data.</p>
<p><b>Cancelled Services</b></p> <p><b>YTD 2021/22</b> 145</p> <p><b>YTD 2020/21</b> 370</p>	<p style="text-align: center;"><b>Comments:</b> New Development application process for approved demolitions has resulted in reduced visibility.</p>



## Waste Management Activity Report    Period Ending June 2022

<p><b>Lost and stolen bins</b></p> <p><b>YTD 2021/22</b> 838</p> <p><b>YTD 2020/21</b> 817</p>	<p style="text-align: center;"><b>Comments:</b> Recent increase in customers using lost/stolen bin instead of new bin request form and increased issues with bin theft.</p>
<p><b>Failure rate</b> Repairs and replacements</p> <p><b>YTD 2021/22</b> 2246 (0.28%)</p> <p><b>YTD 2020/21</b> 2280 (0.28%)</p>	<p style="text-align: center;"><b>Comments:</b> Ongoing proactive bin replacement program has resulted in reduced failure rate.</p>



## Waste Management Activity Report    Period Ending June 2022

<p><b>Bins missed for collection</b> Missed and half emptied bins</p> <p><b>YTD 2021/22</b> 1755</p> <p><b>YTD 2020/21</b> 2532</p>	<p style="text-align: center;"> <span style="color: green;">■</span> Previous    <span style="color: blue;">—</span> Current                 </p>	<p><b>Comments:</b> Reviews with service provider yielding improved service consistency.</p>
<p><b>Presentation issues</b> Bins left on verge, late put-out, contaminated, overfull/overweight and obstructed bins</p> <p><b>YTD 2021/22</b> 1855</p> <p><b>YTD 2020/21</b> 1827</p>	<p style="text-align: center;"> <span style="color: blue;">—</span> Left on Verge    <span style="color: orange;">—</span> Late Bins    <span style="color: grey;">—</span> Contamination    <span style="color: yellow;">—</span> Overfull    <span style="color: green;">—</span> Over Weight    <span style="color: darkgreen;">—</span> Obstructed                 </p>	<p><b>Comments:</b> Late bins caused by changes to collection routes and times, education and promotion of Council bin reminder service in progress.</p>



## Waste Management Activity Report    Period Ending June 2022

<p><b>Tonnages collected kerbside</b></p> <p><b>YTD 2021/22</b>                  General waste = 11878.28 t                  Recycling = 4698.56 t                  Organics = 8323.63 t</p> <p><b>YTD 2020/21</b>                  General waste = 12389.55 t                  Recycling = 4528.5 t                  Organics = 8086.64 t</p>	<p style="font-size: small; text-align: center;"> <span style="color: red;">■</span> Previous - Residual Waste    <span style="color: green;">■</span> Previous - Organics    <span style="color: yellow;">■</span> Previous - Recycling  <span style="color: red;">■</span> Current - Residual Waste    <span style="color: green;">■</span> Current - Organics    <span style="color: yellow;">■</span> Current - Recycling                 </p>
<p><b>Diversion from landfill</b></p>	<p style="font-size: small; text-align: center;"> <span style="color: green;">■</span> Previous    <span style="color: blue;">■</span> Current                 </p>
<p><b>Comments:</b> Weather has resulted in increased green waste volumes.</p>	<p><b>Comments:</b> Increased garden organics and food waste education has contributed to an improved diversion rate.</p>



## Waste Management Activity Report    Period Ending June 2022

<p><b>Hard waste bookings</b></p> <p><b>YTD 2021/22</b> 8957</p> <p><b>YTD 2020/21</b> 8793</p>	<p style="text-align: center;"><b>Comments:</b> No significant variance</p>
<p><b>Illegal dumping</b></p> <p><b>YTD 2021/22</b> 1058</p> <p><b>YTD 2020/21</b> 985</p>	<p style="text-align: center;"><b>Comments:</b> Proactive monitoring has resulted in decreased opportunities for dumping activity.</p>



Waste Management Activity Report Period Ending June 2022

<p><b>Food waste rebates</b> Worm farms, worms, accessories and compost bins</p> <p><b>YTD 2021/22</b> 59</p> <p><b>YTD 2020/21</b> 56</p>	<p><b>Comments:</b> Increasing urban infill and reduced garden size likely contributing to decrease demand in home composting systems.</p>
<p><b>Kitchen caddies</b></p> <p><b>YTD 2020/21</b> 548</p> <p><b>YTD 2019/20</b> 528</p>	<p><b>Comments:</b> Home delivery service for kitchen caddies promoted in November 2021.</p>

**9 OTHER BUSINESS**

**10 CONFIDENTIAL**

Nil

**11 NEXT MEETING**

27 September 2022, 6.00pm in the Mayor's Reception Room.

**12 MEETING CLOSE**