

CITY OF WEST TORRENS



# Notice of Committee Meeting

**NOTICE IS HEREBY GIVEN** in accordance with Sections 87 and 88 of the  
*Local Government Act 1999*, that a meeting of the

## **CITY ADVANCEMENT AND PROSPERITY GENERAL COMMITTEE**

Members: Councillor G Vlahos (Presiding Member), Mayor M Coxon  
Councillors: E Papanikolaou, K McKay, S Tsiaparis, D Wilton, G Nitschke, J Wood

**of the**

### **CITY OF WEST TORRENS**

will be held in the George Robertson Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 25 OCTOBER 2022**  
**at 6.00pm**

**Terry Buss PSM**  
**Chief Executive Officer**

#### **City of West Torrens Disclaimer**

Please note that the contents of this Committee Agenda have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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**1 MEETING OPENED****1.1 Evacuation Procedures****1.2 Meeting Livestream****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Advancement and Prosperity General Committee held on 23 August 2022 be confirmed as a true and correct record.

**6 COMMUNICATION BY THE CHAIRPERSON****7 OUTSTANDING REPORTS / ACTIONS**

Nil

## 8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 8.1 Community Grants - October 2022

#### Brief

This report presents the community, equipment and sponsorship grant applications received between 1 August 2022 and 1 October 2022.

#### RECOMMENDATION

The Committee recommends to Council that

1. The following grants applications be approved:
  - a) Equipment grant of \$673 to Glenelg Contract Bridge Club for the purchase of chairs with arms to assist member with mobility issues to be independent.
  - b) Sponsorship grant of \$4,935 to Fulham Community Centre towards the cost of the Fulham Community Christmas Fair.
  - c) Sponsorship grant of \$5,000 to Camden Athletic Club towards the cost of the 2023 Camden Classic Carnival.
  - d) Sponsorship grant of \$4,800 to Chilean Club of Adelaide towards the cost of the Chilean Family Fun Day being held at Western Youth Centre.
  - e) Community grant of \$3,000 to The Greek Football Club towards the cost of project to preserve the history of the club.
  - f) Community grant of \$5,000 to Lady Gowrie Childcare Centre towards the cost of project to record Kaurna sites and stories in West Torrens.

#### Introduction

Council's Community Grants Program (Program) provides funding to eligible groups, organisations and individuals to support community projects and initiatives that are in line with Council's Community Plan. The Program comprises community grants, community equipment grants, sponsorship, women in sports grants and junior development grants.

\$100,000 was approved for community grants in the 2022/23 budget.

Prior to 2019, the grants program was run twice per year but recognising that this didn't always fit within community projects timeframes, the program is now open all year round and grant application recommendations presented to each meeting of the Committee and, dependent on timeframes pressures, occasionally to Council.

This report presents those six (6) grant applications received so far in this financial year for the Committee's consideration and recommendation to Council.

#### Discussion

The maximum funding amounts per each grant of the program are as follows:

Community Grant	\$5,000
Sponsorships	\$5,000
Community Equipment Grants	\$3,000
Women in Sports Grants	\$3,000

The table below details a summary of the six (6) grant applications received since the last Committee meeting, along with:

- The name of the group/organisation seeking a grant or sponsorship;
- The amount requested;
- Grant applications previously approved by Council; and
- The assessment recommendations of the Administration

The full applications, containing all details are included as follows:

- **Attachment 1 - Equipment Grant Applications;**
- **Attachment 2 - Sponsorship Grant Applications;** and
- **Attachment 3 - Community Grant Applications.**

<b>EQUIPMENT GRANTS</b> (Maximum \$3,000)				
<b>Organisation/Group</b>	<b>Grant request:</b>	<b>Amount requested:</b>	<b>Previous Applications:</b>	<b>Recommendation that:</b>
<b>a) Glenelg Contract Bridge Club</b>  <i>Bridge Club located and meets at West Beach in the City of West Torrens.</i>	To purchase 4 chairs with arms so that members with mobility issues can transfer in and out of chairs independently.  Total cost of purchase is \$673.	\$673	<b>2021</b> \$477 Equipment Grant for update of old Bridge equipment.	<b>\$673</b> equipment grant be approved on the basis that the club is located within CWT and open to CWT community.
<b>Total \$ Equipment Grants Recommended for Approval</b>			<b>\$673</b>	

<b>SPONSORSHIP GRANTS</b> (Maximum \$5,000)				
<b>Organisation/Group</b>	<b>Grant request:</b>	<b>Amount requested:</b>	<b>Previous Applications:</b>	<b>Recommendation that:</b>
<b>b) Fulham Community Centre</b>  <i>Fulham Community Centre holding community event in Fulham.</i>	Event hire fees and equipment for Christmas Fair being held on 4/12/2022.  Total cost of event is \$8,603.22.	\$4,935	<b>2021</b> \$5,000 Sponsorship Grant towards Christmas Fair.	<b>\$4,935</b> sponsorship grant be approved on the basis that the event is within CWT and is open to the CWT community.
<b>c) Camden Athletic Club</b>  <i>Community Club based in Camden holding sporting event at Camden Oval.</i>	Event hire fees and equipment for Athletic Carnival being held on 5/02/2023.  Total cost of event is \$27,000.	\$5,000	<b>2021</b> \$5,000 Sponsorship Grant towards Athletic Carnival.	<b>\$5,000</b> sponsorship grant be approved on the basis that the event is within CWT and is open to the CWT community.

<b>d) Chilean Club of Adelaide</b>  <i>Community Cultural Group based in Athol Park holding a cultural event at Western Youth Centre.</i>	Event hire fees and equipment for Cultural Family Fun Day being held on 4/12/2022.  Total cost of event is \$27,000.	\$4,800	Nil	<b>\$5,000</b> sponsorship grant be approved on the basis that the event is within CWT and is open to the CWT community.
<b>Total \$ Sponsorship Grants Recommended for Approval</b>				<b>\$14,735</b>

<b>COMMUNITY GRANTS (Maximum \$5,000)</b>				
<b>Organisation/Group</b>	<b>Grant request:</b>	<b>Amount requested:</b>	<b>Previous Applications:</b>	<b>Recommendation that:</b>
<b>e) The Greek Football Club</b>  <i>Community Group based in Lockleys.</i>	Resources for a project to digitalise and preserve the history of the local cultural sporting club.  Total cost of program is \$7,000.	\$3,000	Nil	<b>\$3,000</b> community grant be approved on the basis that the group is based within CWT and is preserving history of sporting club based in CWT.
<b>f) Lady Gowrie Child Care Centre</b>  <i>Child Care Centre based in Thebarton</i>	Funds towards stage 1 of project to record Kaurna sites and stories in West Torrens.  Total cost of project is \$10,245.	\$5,000	Nil	<b>\$5,000</b> community grant be approved on the basis that the project is based on stories and sites in West Torrens and Council will be involved in Stage 2 of the project.
<b>Total \$ Community Grants Recommended for Approval</b>				<b>\$7,000</b>

### Community Grant Budget Status

Council included \$100,000 in its 2022/23 budget. There have been ten (10) community grants and forty seven (47) Junior Development Grants approved in this financial year so far totalling \$49,077. **(Attachment 4)**. Leaving \$50,922.30 in the community grant budget for the above recommendations and the remainder of this financial year.

The above recommended grant applications total \$22,408. If approved by Council, \$28,514.30 will remain in the Community Grants budget for the 2022/2023 financial year.

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

**Conclusion**

This report presents the community grant applications received since 1 August 2022, totalling \$22,408, for Council's consideration.

**Attachments**

- 1. Equipment Grant Applications**
- 2. Sponsorship Grant Applications**
- 3. Community Grant Applications**
- 4. Community Grants Summary October 2022**

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000072023 From Glenelg Contract Bridge Club**  
Form Submitted 25 Aug 2022, 5:08pm ACST

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy - Council's use of personal information

Please note that the City of West Torrens is a public authority which is bound by the *Local Government Act 1999*, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333.

### Applicant Organisation Details

**Applicant organisation name \***

Glenelg Contract Bridge Club

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

**Primary (physical) address \***

c/o SA Sea Rescue Function Centre, Barcoo Rd  
West Beach SA 5024 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

**Postal address (if different to above)**

106 West Beach Rd  
West Beach SA 5024 Australia

**Applicant website**

<https://www.glenelgbridgeclub.com>

If available. Must be a URL

**Primary contact person \***

Ms Gillian Gordon

This is the person we will correspond with about this grant

**Position held in organisation \***

Honorary treasurer

e.g. Manager, Board Member, Fundraising Coordinator

**Primary phone number \***



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**Equipment Grants application**  
**Application EQG000072023 From Glenelg Contract Bridge Club**  
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**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

This is the address we will use to correspond with you about this grant.

## Organisation Details

**\* indicates a required field**

**Describe why your organisation exists, what does it aim to achieve and how? \***

The Glenelg Contract Bridge Club caters for a large group (250 members) of mainly senior citizens providing them with ongoing intellectual and social stimulation. The Club runs a competition five afternoons and two evenings a week. The social interaction afforded by playing Bridge at a local club cannot be underestimated as it is generally accepted that staying socially connected is a key to healthy ageing and building stronger communities. To remain viable, the Club's Management Committee is constantly looking at ways to maintain/increase membership by providing a welcoming and safe environment and running regular beginner classes and supervised bridge. Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***

36 267 398 245

Information from the Australian Business Register	
<b>ABN</b>	36 267 398 245
<b>Entity name</b>	GLENELG CONTRACT BRIDGE CLUB INC
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000072023 From Glenelg Contract Bridge Club**  
 Form Submitted 25 Aug 2022, 5:08pm ACST

**Main business location**      5024 SA  
*Information retrieved at 11:44pm yesterday*

Must be an ABN

**What type of not-for-profit organisation are you?**

- |  |  |
|--|--|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association   |
| <input type="radio"/> Religious or faith-based institution   | <input type="radio"/> Healthcare not-for-profit  |
| <input type="radio"/> Philanthropic organisation   | <input checked="" type="radio"/> Community group                                       |
| <input type="radio"/> Peak body  | <input type="radio"/> Political party / lobby group                                    |
| <input type="radio"/> Social enterprise  | <input type="radio"/> Research body  |
| <input type="radio"/> International NGO  | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- |  |   |
|--|---|
| <input type="radio"/> Less than \$50,000                                   | <input type="radio"/> \$1 million or more, but less than \$10 million   |
| <input checked="" type="radio"/> \$50,000 or more, but less than \$250,000 | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million         | <input type="radio"/> \$100 million or more                             |
- Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association                         | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association                | <input type="radio"/> Trust   |
| <input type="radio"/> Cooperative  | <input type="radio"/> Unknown   |
| <input type="radio"/> Company limited by guarantee                       | <input type="radio"/> Other:  |
| <input type="radio"/> Indigenous corporation, association or cooperative |   |

If your organisation is unincorporated it must have an auspice organisation

**Equipment Details**

**\* indicates a required field**

**How does the purchase of this equipment align to the strategic priorities of Council as outlined by the Community Plan? \***

The equipment request is for four solid chairs with arms. Our current chairs are solid and heavy but do not have arms and a number of our older frailer members have made the

**Equipment Grant 2022-23**  
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request for chairs with arms so they can transfer safely and independently from chair to walking frame. By pushing on the arms of the chair they are able to rise to standing without the embarrassment of asking for assistance. It is important that our West Torrens community has activities for people that challenge them mentally despite their physical limitations.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

Yes, the club facilitates social interaction between people of different backgrounds and ages. Our two night sessions already attract a number of players who are not retired. The Club also subsidizes (from our own fund raising) our better players to participate in state wide competitions, furthering interaction and promoting our Club. The second Council priority area that our Club meets, is the fact that the Bridge Club provides a recreational activity in the local community. Many of our members say that Bridge allows them to keep socially connected once golf, bowls and croquet become too challenging

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does the purchase of this equipment demonstrate innovation? \***

Our committee constantly looks at ways to make our club accessible and safe for everyone interested in playing Bridge.

Must be no more than 150 words.

**How do you plan to engage the target groups this equipment is for? \***

The management committee constantly looks at ways to make our Club more welcoming. Pre-covid we had regular shared lunches, celebrations for milestone birthdays and so on. COVID has changed that, although we recently had a successful function where the committee provided individual boxes filled with "party food" prepared by volunteers. The purchase of more suitable chairs is just one way of showing our members that everyone is valued.

Must be no more than 150 words.

**Do you have a plan for how this equipment will be used? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

The chairs meet Australian Standards so we are confident that they are safe.

Must be no more than 150 words.

## Reporting your success

**How will you know if you have achieved your intended outcomes? \***

Frailer members will comment favourably and continue to attend the Club

Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

Yes

No

## What will the grant funds be spent on?

**Equipment (specify)**

four Church Arm Chairs model- BDO-CHURCH-WA

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**What is the total cost of the proposed purchases? \***

\$673.00

Must be a dollar amount.

**What is the amount sought from Council? \***

\$673.00

Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$0.00

Must be a dollar amount.

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

Filename: background notes for August 2022 grant.docx

File size: 17.6 kB

Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource
\$477	june 2021	6 larger style bridge tables
\$914	Sept 2020	Laptop for teaching
\$511	August 2019	Bridge Boards and cards
\$396	August 2018	5 larger style bridge tables

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000072023 From Glenelg Contract Bridge Club**  
Form Submitted 25 Aug 2022, 5:08pm ACST

## Certification and Feedback

**\* indicates a required field**

### Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the [Guidelines for City of West Torrens Grants and Sponsorships](#) and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***  Yes  No

**Name of authorised person \*** Ms Gillian Gordon  
Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** Honorary Treasurer  
Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \***  
Must be an Australian phone number.

**Mobile number**

**Contact Email \***  
Must be an email address.

**Date \*** 25/08/2022  
Must be a date

### Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**



**Order Details**

**TAX INVOICE ORDER ID:** 166287  
**Date Added:** 04/20/2022  
**Customer ID:** 31730  
**Payment Method:** Visa, Mastercard, American Express  
**Shipping Method:** Click & Collect - Woodville North, SA  
 Warehouse You will be notified once your order is ready for collection. Plea

**Head Office Address:**  
 6 Sheffield Street  
 Woodville North SA 5012

BuyDirectOnline.com.au  
 National Warehouses for Fast Delivery  
 Adelaide | Brisbane | Hobart | Melbourne | Perth | Sydney  
 We deliver to regional & remote areas

In-stock items are dispatched within 10 business days  
 Next-day shipping items are dispatched next business day


**ABN:** 35 613 329 061  
**Telephone:** 1300 313 495  
**Email:** orders@buydirectonline.com.au  
<https://buydirectonline.com.au>

**Payment Address**

Graeme Hammond  
 Glenelg Bridge Club  
 7 Edison Street  
 Glenelg North  
 Adelaide 5045  
 South Australia  
 Australia  
 Email: [REDACTED]  
 Telephone: [REDACTED]

**Shipping Address**

Graeme Hammond  
 Glenelg Bridge Club  
 7 Edison Street  
 Glenelg North  
 Adelaide 5045  
 South Australia  
 Australia

Product Name	Model	Quantity	Price	Price ex. tax	Total
 Church Arm Chair Linking Community Auditorium Seating Supreme Comfort & Durability - Church Chair Options : Church Arm Chair - IN STOCK - Church Chair Seating Colour: Arm Chair - Slate Grey Fabric ( Pre-Order - Arrival June 2022 )	BDO-CHURCH-WA	4	\$187.00	\$170.00	\$748.00
<b>Sub-Total:</b>					\$680.00
<b>Coupon (TAKE10):</b>					-\$68.00
<b>Click &amp; Collect - Woodville North, SA Warehouse You will be notified once your order is ready for collection. Please do not try and collect before you have been notified:</b>					\$0.00
<b>GST:</b>					\$61.20
<b>Total:</b>					\$673.20

**Customer comment**

We will pick up the chairs. Please notify us when they are available.

For further information regarding your order please call us on 1300 313 495 or see our [Terms & Conditions](#)

Attachment: Glenelg Contract Bridge Club

### **Background information on the organisation**

The Glenelg Contract Bridge Club is a non-profit community organisation that began in Glenelg more than 40 years ago. It moved to rooms in the SA Sea Rescue Squadron Headquarters at West Beach in the West Torrens Council area twenty-four years ago, where it remains today.

### **Our challenges**

The Glenelg Contract Bridge Club is financially viable but owing to an ageing clientele it may not be sustainable into the future. As a result, the Management Committee is working hard to increase membership. We promote our club by posting flyers in community facilities, regularly upgrade our website and in the past have paid for advertisements and letterbox drops from our savings and fundraising activities. Another strategy to maintain/increase membership, is to run regular Beginners' Classes and then to encourage new players to join our supervised groups and eventually move into our regular competition. Some members never leave the supervised classes as their priority is the social aspect of playing cards, not the competition, while other relatively new members have progressed so well that they take part in state-wide events with other clubs.

### **Additional information**

**Benefits to the Community:** There are a number of benefits of playing Bridge in a local setting. Playing Bridge gives people the opportunity to make new friends from their local community in a stimulating social environment. Bridge is a mental activity that requires critical thinking, strategy and social interaction. Studies in both the US and Australia have found that people who play Bridge, or engage in "brain games" on a regular basis, show a reduced risk of developing dementia and other age-related conditions. Furthermore, the social interaction afforded by playing Bridge at a Club cannot be underestimated as it is generally accepted that staying socially connected is a key to healthy ageing and building stronger communities one of the main priorities of the West Torrens Council. Hence our aim to encourage more people of all ages and capabilities to learn and play this game at our Club.

A word from Bill Gates, founder of Microsoft: "I love Bridge. Bridge makes you think. It is a game you can play your entire life and keep getting better and better. I think anybody who's good at bridge is going to be great at lots of things. So, I really encourage people to get involved and I thank people who have taught bridge to juniors. They will thank you the rest of their life because bridge is such a great sport." Source: The Weekend Australian Nov 12-13, 2016

Thank you, Gillian Gordon- Hon. Treasurer

**Community Grants 2022-23****Community Grants****Application CG000092023 From Reedbeds Community Centre Inc T/A Fulham Community Centre**

Form Submitted 15 Sep 2022, 1:44pm ACST

**Eligibility and Contact Details****\* indicates a required field****Applicants: please note**

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

**Privacy - Council's use of personal information**

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**Applicant Organisation Details****Applicant organisation name \***

Reedbeds Community Centre Inc T/A Fulham Community Centre

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

**Primary (physical) address \***

19 Fitch Road

Fulham SA 5024 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

**Postal address (if different to above)**

19 Fitch Road

Fulham SA 5024 Australia

**Applicant website**<http://fulhamcc.com.au>

If available. Must be a URL

**Primary contact person \***

Mrs Kerstin Martins

This is the person we will correspond with about this grant

**Position held in organisation \***

manager

e.g. Manager, Board Member, Fundraising Coordinator

**Primary phone number \***



**Community Grants 2022-23**  
**Community Grants**  
 Application CG000092023 From Reedbeds Community Centre Inc T/A Fulham Community Centre  
 Form Submitted 15 Sep 2022, 1:44pm ACST

**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

admin@fulhamcc.com.au

This is the address we will use to correspond with you about this grant.

**Organisation Details**

**\* indicates a required field**

**Describe why your organisation exists, what does it aim to achieve and how? \***

Our centre exists to provide a progressive community space which is accessible to all in our community and acts as a catalyst to facilitate, promote and meet the needs of the local community.

Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***

28 202 292 795

Information from the Australian Business Register	
<b>ABN</b>	28 202 292 795
<b>Entity name</b>	REEDBEDS COMMUNITY CENTRE INC
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	Yes
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Charity <a href="#">More information</a>
<b>ACNC Registration</b>	Registered
<b>Tax Concessions</b>	FBT Rebate, GST Concession, Income Tax Exemption
<b>Main business location</b>	5024 SA

*Information retrieved at 12:56pm today*

Must be an ABN

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000092023 From Reedbeds Community Centre Inc T/A Fulham Community Centre**  
 Form Submitted 15 Sep 2022, 1:44pm ACST

**What type of not-for-profit organisation are you?**

- Educational institution (includes pre-schools, schools, universities & higher education providers)
- Religious or faith-based institution
- Philanthropic organisation
- Peak body
- Social enterprise
- International NGO
- Professional association
- Healthcare not-for-profit
- Community group
- Political party / lobby group
- Research body
- General not-for-profit (i.e. none of the sub-types listed above)

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- Less than \$50,000
- \$50,000 or more, but less than \$250,000
- \$250,000 or more, but less than \$1 million
- \$1 million or more, but less than \$10 million
- \$10 million or more, but less than \$100 million
- \$100 million or more

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- Unincorporated association
- Incorporated association
- Cooperative
- Company limited by guarantee
- Indigenous corporation, association or cooperative
- Organisation established through specific legislation
- Trust
- Unknown
- Other:

If your organisation is unincorporated it must have an auspice organisation

**Project Details**

**\* indicates a required field**

**Project title: \***

Fulham Community Christmas Fair

Provide a name for your project/program/initiative. Your title should be short but descriptive

**Anticipated start date \***

04/12/2022

**Anticipated end date**

04/12/2022

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

**Community Grants 2022-23****Community Grants****Application CG000092023 From Reedbeds Community Centre Inc T/A Fulham Community Centre**

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**If successful, what do you intend doing with the grant funds? \***

We will host a free Christmas event for the community.

We wish to have free face painting, petting zoo, bouncing castle, workshops, Santa giving out gifts to the children and if we can a free sausage sizzle. We would like to make this event as free as possible for the local community to enjoy.

Given the cost of living and pressures associated with that, we feel this event will help lift the spirit of the local community.

Please note we may change the date now that council have decided to run a fair on the same day.

Must be no more than 150 words.

**How does your project align to the strategic priorities of Council as outlined by the Community Plan? \***

With regards to Community Life in the Community Plan this event fulfills the following strategic objectives:

A diverse, inclusive and welcoming community

A resilient community through community involvement, social connections and life-long learning

Facilitation of community health, wellbeing and safety

Recognition of our unique local cultural identity and heritage.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

By hosting an event that can be accessed and enjoyed by all because there are no financial barriers, reflect the inclusive and welcoming community WTC seeks to create.

The event will be organised and run mainly by volunteers who seek to inspire the community to have a wonderful day with their families without the concern for costs. This event helps the mental well being of parents who are struggling with the rising cost of living in the lead up to Christmas.

The celebration of Christmas is deeply embedded in our local identity and heritage, so is appropriate to celebrate as a community.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does your project demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? \***

Last year, all funds raised by the Christmas fair was used to paint our playgroup room. This year, we hope the community can enjoy the Christmas fair as a free event at a time where money is truly tight and stress is high.

Our aim is to support our local community with good cheer and a positive experience for them to remember for years to come.

Must be no more than 150 words.

**How do you plan to engage the groups you are targeting for this project? \***

We will engage them via:

Free face painting

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Free gifts from Santa  
 Free petting zoo  
 Free bouncy castle  
 Free community lead activities, such as planting activities where children can leave with their newly potted plants  
 Free workshops to engage children and parents alike.  
 Must be no more than 150 words.

**Do you have a plan for how your project will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

We will run this event inhouse with volunteers and management.

Both the petting zoo and bouncy castle will have trained staff to manage their stations, minimising our risk.

**Risks**

1. If COVID raises it's head again, we will need to ensure we comply with all government directives
2. Safety, ensuring we have at least two first aid officers on site at all times
3. We have a fully equipped first aid kit on hand

Must be no more than 150 words.

**Reporting your success**

**How will you know if you have achieved your intended outcomes? \***

We will seek feedback on the day from the general public. We will post updates online for people to comment on.

We will count the numbers of people who come in and keep numbers of how many people used each service.

Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

- Yes  No

**What will the grant funds be spent on?**

Equipment (specify)	Materials (specify)	Other (specify)
Christmas Decorations	Girts for Children	Petting Zoo
		Bouncy Castle
		Face Painter
		Sausage Sizzle
		Popcorn Machine Hire

**Community Grants 2022-23**  
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**What is the total cost of the proposed purchases? \***

~~\$6,535.00~~ \$8603.22.  
 Must be a dollar amount.

**What is the amount sought from Council? \***

\$4,935.00  
 Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

~~\$1,600.00~~ \$3668.22.  
 Must be a dollar amount.

**Publicity and Promotion**

**How will you promote your project, initiative or resource? \***

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Signage     | <input checked="" type="checkbox"/> Email distribution | <input type="checkbox"/> Network Meetings  |
| <input type="checkbox"/> Official Launch        | <input checked="" type="checkbox"/> Flyers             | <input checked="" type="checkbox"/> Social Media   |
| <input checked="" type="checkbox"/> Newsletters | <input type="checkbox"/> Letterbox Drop                | <input checked="" type="checkbox"/> Other: Stand inside Bendigo Bank promoting the event |

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

*No files have been uploaded*  
 Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

*No files have been uploaded*  
 Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource
\$5000	2021	Fulham Christmas Fair

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## Certification and Feedback

**\* indicates a required field**

### Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the [Guidelines for City of West Torrens Grants and Sponsorships](#) and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***

Yes  No

**Name of authorised person \***

Mrs Kerstin Martins  
 Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Manager  
 Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \***

\_\_\_\_\_  
 Must be an Australian phone number.

**Mobile number**

**Contact Email \***

[admin@fulhamcc.com.au](mailto:admin@fulhamcc.com.au)  
 Must be an email address.

**Date \***

15/09/2022  
 Must be a date

### Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

### Christmas Fair Grant Breakdown

	Qty	P/unit	Total
Santa Gifts (Bubble Wands)	300	\$ 0.50	\$ 150.00
Cotton balls 400 pack	5	\$ 6.00	\$ 30.00
red ribbon	5	\$ 3.30	\$ 16.50
PVC glue	5	\$ 9.98	\$ 49.90
Bostick glue 20 pack	2	\$ 20.18	\$ 40.36
silver glitter 200gm	2	\$ 7.48	\$ 14.96
crayons 28 pack	2	\$ 4.00	\$ 8.00
Craft card 30 pack	4	\$ 4.95	\$ 19.80
Make your own baubles 18 pack	3	\$ 29.99	\$ 89.97
Cotton balls 400 pack	5	\$ 6.00	\$ 30.00
baracade tape	3	\$ 14.05	\$ 42.15
Old McDonalds animal farm	1	\$ 710.00	\$ 710.00
Popcorn machine hire	1	\$ 262.00	\$ 262.00
facepainter x 2 (4 hours)	2	\$ 400.00	\$ 800.00
Jumping Castle	1	\$ 480.00	\$ 480.00
Sausage sizzle sausages	30	\$ 7.99	\$ 239.70
Drinks	30	\$ 15.00	\$ 450.00
onions	10	\$ 5.00	\$ 50.00
bread	30	\$ 1.00	\$ 30.00
misc. bbq items (napkins/sauce etc)	1	\$ 75.00	\$ 75.00
Insurance	1	\$ 1,067.00	\$ 1,067.00
Christmas Decorations for the Hall & Outside	1	\$ 300.00	\$ 300.00
Santa Chair	1	\$ 550.00	\$ 550.00
Printing and Advertising	1	\$ 1,000.00	\$ 1,000.00
Cleaning Costs	6	\$ 26.48	\$ 158.88
Staffing	50	\$ 38.78	\$ 1,939.00
			<b><u>\$ 8,603.22</u></b>

riotstores.com.au/cart

Facebook (18) | Home - Canvas | Dashboard | Wishlist


**FREE Metro Shipping On Orders Over \$70. 1 Hour Click and Collect Available From Moorabbin VIC On Monday to Friday to Friday**

Search...

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 [Wholesale - Opening Soon](#)

[Login / Signup My account](#) | 
 [Heart](#)

### My cart

Product	Quantity	Total
 <p>Make A Merry Christmas Bauble Decorating Kit Makes 18 x 67mm            \$89.97 <del>\$\$\$149.97</del></p>	- 3 + Remove	\$89.97
<b>Total</b>		<b>\$89.97</b>

You saved \$60.00!

Order instructions

**Save**

Tax included. Order eligible for free standard shipping

Free shipping added!

**Buy now**

You might also like...



Home delivery
 Pick up
 Lay-by

**BIG W Brickworks (Service Desk & Direct to Boot)** Change store

These are the stores near you that hold stock of these items. To check other stores, change the location.

- BIG W Brickworks**  
51 of 310 items available
- BIG W Kilkenny**  
44 of 310 items available
- BIG W Cumberland Park**  
95 of 310 items available

Add promo code +

---

**Item subtotal** **\$196.50**

Pick up FREE

**Total (Incl. GST)** **\$196.50**

---

You could collect **196** points  
Register or Login to link your card

**Proceed to checkout**

**BIG W**

	Mega Bubble Wand 118mL - Assorted*	\$0.50	- 300 +	\$150.00	
Max 41 items					
<input checked="" type="radio"/> Home Delivery <input type="radio"/> Pick up <input type="radio"/> Lay-by					
<a href="#">Move to wishlist</a>					

	Swisspers 400 Cotton Balls	\$6.00	- 5 +	\$30.00	
<a href="#">Move to wishlist</a>					

	Create Handmade Ribbon Spool - Red 9mm x 5m	\$3.30	- 5 +	\$16.50	
<a href="#">Move to wishlist</a>					

Hello committee, following a phone conversation this morning with Eliza Hanson, here is my quote for two face painters for 4 hours (10am-2pm) on Sunday 4th December 2022 at Fulham Community Centre for your public event.

**Each face painter** = \$400 (\$90 non-refundable deposit up-front to secure the services and time-slot + \$310 remainder within two weeks after the event.)

Thus, **total for the two** = \$800 (\$180 non-refundable deposit + \$620 remainder after the event).

I certainly recommend the two face painters for an event like yours to keep the line moving and to paint as many kids as possible in the time. One on their own would be really problematic with a lot of families around.

I am certainly available myself on that day and would sub-contract the second person for you, so you only have one invoice and one contact person to deal with. This way I can also guarantee that the second person is reliable and capable, as I certainly know who I trust to work with.

We bring our own tables and chairs and all our painting requirements, and also a small portable fence to section off our area, for Covid-safety but also for child safety so that littlies can't get into our brushes etc. One child per painter comes into the space at a time, with a parent for support if they are very young.

I myself am triple vaccinated against Covid and for the current year for Influenza, and I always wear a mask. If you decide to go ahead with a booking with me, please stipulate if you also require the second person to be vaccinated and wear a mask as well.

I look forward to hearing from you at your earliest convenience if you would like to go ahead with a booking with me. Could I please request that you also drop me a quick email back if you decide NOT to go ahead with me, just so I know not to keep the space open for you. Thanks in anticipation.

With kind regards,

Karen

 **Karen Beins - Face Painting & Balloons**  
0424 262 747  
[www.facepaintingandballoonsadelaide.com.au](http://www.facepaintingandballoonsadelaide.com.au)

Yes, we can do that for you.

We recommend our Funhouse Slide Combo with our Merry Christmas Theme. This castle is suitable for children 12 and under and is 5m x 5m x 3.5mh. Hires for \$300

Supervision by our trained staff is \$45 per hour (3 hour minimum).

Our confirmed quote for installation on grass with stakes pegged into ground and access to power (within 25 metres) is \$480 gst inc

This is a very busy time of year and this Merry Christmas castle is currently available for hire.

To confirm this booking please confirm with this email and I will arrange for a tax invoice to be made payable by Fulham Community Centre.

Thanks. Judy

<https://jumpfirst.com.au/product/funhouse-merry-christmas-jumping-castle/>















← Back to shopping



make bigger things happen

Review Items

	<b>Prochoice Barricade Tape Yellow/Black 100m x 75mm</b> <small>PAYB10075 Unit price: \$14.05</small>	-	3	+	<b>\$42.15</b> 		<b>Sub total Including GST (\$19.34)</b>	<b>\$212.77</b>
							<b>Total (Incl. GST)</b>	<b>\$212.77</b>
	<b>PVA Craft Glue 500mL</b> <small>SSJBPVA500 Unit price: \$9.98</small>	-	5	+	<b>\$49.90</b> 			
	<b>Bostik Glu Stik 8g 20 Pack</b> <small>BO212385 Unit price: \$20.18</small>	-	2	+	<b>\$40.36</b> 			
	<b>Educational Colours Glitter 200g Silver</b> <small>ECG200SR Unit price: \$7.48</small>	-	2	+	<b>\$14.96</b> 			
	<b>Keji Jumbo Crayons 28 Pack</b> <small>KEDN23 Unit price: \$4.00</small>	-	2	+	<b>\$8.00</b> 			
	<b>Quill A3 210gsm Board Bright Assorted 15 Pack</b>	-	4	+	<b>\$57.40</b> 			

22 Hurst Road,  
Paracombe. SA 5132



Ph: 0447 791 977

ABN: 51 296 304 540

Head Office: (07) 5546 8955

SA North

## QUOTE

ATTENTION: Eliza  
FULHAM COMMUNITY CENTRE  
19 Fitch Rd  
Fulham SA  
26 September 2022

REF: KC885

Dear Eliza,

Thank you for the opportunity to provide a quote. As per our discussion, please read the attached information sheet on our service.

The following date is available and will be held for you for 4 days

**Date:** 4/12/2022

**Time:** 10:00 AM

**Cost:** \$710, additional hours will be charged at \$100 per hour.

**Payment is required prior to or on the day.**

**Should you wish to make a booking, please complete the attached booking form and return it with your non-refundable deposit of \$100 within 4 days of receipt of this letter to confirm your booking.**

Bank Details: Commonwealth BSB: 065141 Account No. 10277121 - OLD MACDONALD'S FARMS

Our staff will arrive approximately one hour prior to commencement in order to set up. If there are any special set up instructions, please confirm with your booking.

We hope you find Old Macdonald's Travelling Farms to be a truly magical learning experience and welcome your feedback about the service you receive.

If you have any queries, please contact our office on the above number.

Yours sincerely,

Kirsty Uren  
Old Macdonald's Travelling Farms

Registered Educational Unit for State Primary Schools (QLD, NSW, SA and WA)

Shopping Centres \* Agricultural \* Corporate Promotions \* Childcare, Kindy, Playgroup Centres \* Nursing Homes etc.



**OLD MACDONALD'S TRAVELLING FARMS  
TAX INVOICE**  
ABN 51 296 304 540

**Invoice Number:** 5379  
**Invoice Date:** 26/09/2022  
**Reference No:** KC885

**From:** OLD MACDONALD'S TRAVELLING FARMS  
SA North  
22 Hurst Road, Paracombe. SA 5132  
Phone: 0447 791 977

**To:** FULHAM COMMUNITY CENTRE  
19 Fitch Rd  
Fulham SA

**DATE OF VISIT 4/12/2022**

Quantity	Description	Unit Price	Total
1	small Farm + 50 cups of feed	645.45	645.45
		<b>Subtotal</b>	645.45
		<b>+ GST</b>	64.55
		<b>Total including GST</b>	710.00

**PAYMENT REQUIRED PRIOR TO OR ON THE DAY OF PRESENTATION  
LATE FEE MAY APPLY**

**Banking Details:**

OLD MACDONALD'S FARMS  
BSB: 065141 Account No. 10277121  
Commonwealth  
Please email remittance advice to: sanorth@oldmacfarms.com.au  
Please quote Reference No. KC885

AMOUNT PAID: \$ \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

QUOTE



Party Hire

ABN: 32167600697  
 63-65 South Road  
 Thebarton South Australia 5031  
 Phone: 08 8346 5545  
 Email: info@olympichire.com.au  
 Website: olympicpartyhire.com.au

Quote No.: 61246  
 Quote Date: 4/12/2022  
 Event Date:  
 Reference: ANY // FULHAM // MON

TO:  
**Fulham Community Centre**  
 19 Fitch Rd  
 Fulham SA 5024  
 Ph: 0451 529 939

VENUE:  
**Fulham Community Centre**  
 19 Fitch Rd  
 Fulham SA 5024  
 Contact: Eiza Hanson  
 Ph: 0451 529 939

DESCRIPTION	QTY	UNIT	EACH	TOTAL
Popcorn Machine Package	1	Each	\$125.00	\$125.00
Extra Serves	1	Each	\$25.00	\$25.00
Delivery - Weekday (Wednesday, Thursday or Friday)	1	Each	\$50.00	\$50.00
Collection - Weekday (Monday)	1	Each	\$50.00	\$50.00
QUOTE ONLY: Items aren't secured until confirmation via email and deposit is paid	1			
Damage Waiver - Optional	1	Each	\$12.00	\$12.00
<b>Payment Terms:</b>	<b>Date Due:</b> 23/11/2022		<b>Subtotal:</b>	<b>\$238.18</b>
PAYMENT DUE 7 DAYS BEFORE EVENT			<b>Total GST:</b>	<b>\$23.82</b>
			<b>Total Amount:</b>	<b>\$262.00</b>

- DELIVERY // Unless otherwise agreed to, payment must be made before delivery //
- Any changes to the invoice regarding items or dates/locations, must be done via email NOT over phone call.
  - Deposit requirements –
  - A 30% deposit is required to secure your booking. This can be made via the RED "Pay Now Button" or bank transfer.
  - Unless otherwise specified, general deliveries occur between Wednesday-Friday, with collection occurring on the Monday. We will contact you on the week of your hire to confirm a delivery time. You will also receive a number of notification emails from us with updates.
  - Unless specified, Delivery does not include set up (excluding structures, dancefloors, photobooths & flower walls)
  - All hire items are subject to our terms & conditions (sent with invoice, also available via website)
  - Event After Hours Support - 1300 161 024 (This number is not for administrative questions but technical questions when you have your equipment)

## Olympic Party Hire

## Terms and Conditions

## 1. DEFINITIONS

1.1 For the purposes of these terms and conditions the hirer of the Equipment shall be referred to as the "Client" and Olympic Party Hire, the Owner, and supplier of the Equipment shall be referred to as the "Owner". "Equipment" means all items that are hired and collected by the Client or delivered by the Owner to the Client whether the items have been paid for or not. The Equipment shall always remain the property of the Owner whilst on hire.

## 2. DISCLAIMER

2.1 The Client accepts full responsibility for the use and or operation of the hire Equipment and hereby agrees to release and fully indemnify the Owner against any third-party claims, actions, demands, suits, costs, and expenses for damage or injury or death to a person or persons or property arising directly or indirectly out of the hire or use of the Equipment by the Client or persons associated with the Client.

## 3. GENERAL OBLIGATIONS

3.1 The Client accepts full responsibility for the correct use and or operation of the hired Equipment. The Client agrees not to modify or permanently attach anything to the Equipment for their own purposes whilst on hire and shall return the Equipment in the same condition as they received it. All Equipment or part thereof and associated packaging (including boxes, crates, tubs, bags, and containers) that are lost, damaged, broken, or stolen whilst on hire will be charged to the client in full at present-day replacement value.

3.1.1 Once the Owner has delivered the Equipment or the Client has collected the Equipment, it is the responsibility of the Client to handle and operate the Equipment in a proper, safe, and careful manner and only for the purpose and capacity for which it was designed. If on the rare occasion the Equipment develops an electrical, mechanical, or structural fault during the correct manner of use whilst on hire then it is the Clients responsibility, in the interest of safety, to shut down, switch off or cease to operate or handle the Equipment until it is made safe, and the Owner is contacted, or the Equipment is collected whereupon an assessment will be made of its condition.

## 4. COLLECTION OF EQUIPMENT

4.1 If the equipment is to be collected by the Client from the Owner's Warehouse location (63-65 South Road, Thebarton SA 5031), the Client is required to provide valid photo identification. If an individual is picking up the equipment on behalf of the Client, they are required to provide valid photo identification in place of the Client.

4.1.1 The Client accepts full responsibility to check that the correct items, colours, and quantities of Equipment are displayed on the invoice/collection docket and are thus provided to the Client.

4.1.2 The Client is required to sign a hirer's agreement which includes reading, acknowledging, and accepting these Terms & Conditions

4.2 The Client accepts full responsibility to return all Equipment at the end of the hire period specified in the hire agreement. If the Client does not return Equipment at the end of this period, the charged amount will continue to accrue at the same hire rate as stated on the invoice (minus 50%), until the day on which the equipment is returned complete and undamaged with all the accessories.

4.2.1 If the Client requires the Owner to collect the items, a last-minute collection fee will be charged and must be paid for immediately.

## 5. DELIVERY OF EQUIPMENT

5.1 All deliveries are to be made at street level whereby the floors must be clear, level, and free of any barriers. No responsibility will be taken by the Owner or employees of the owner for any damage caused during delivery or placement of Equipment. Additional charges will be made for any deliveries outside of the aforementioned conditions.

5.1.1 If the Equipment is being delivered or collected by the Owner to or from the place of delivery or an agreed pick-up location the Equipment must be readily accessible. If the Owner needs to return because they were unable to collect or deliver the Equipment at the agreed time and date, then an additional delivery/collection fee will be incurred.

5.2 The Owner is not responsible for the set-up of the Equipment once it has been delivered unless an agreement in writing has been made between the Client and the Owner. The Client accepts full responsibility for the safety and security of the Equipment for the duration of the hire period except when a Security Person has been employed by the Client to keep watch over the Equipment during a designated time.

5.2.1 Any additional labour that is required for set-up or pack down of Equipment that has not been agreed to in writing between the Client and Owner, is subject to additional fees at the discretion of the Owner.

5.3 The Owner will not be liable for damage incurred to any hidden underground obstruction unless an exact location is marked by the Client.

5.3.1 If any item (including temporary structure) has been ordered for erection or delivered by the Client and while constructing or delivering the temporary structure or equipment, the vegetation or building or property owned by the Client is damaged then the Owner will take no responsibility for such damages and the Client releases the Owner of any liability or responsibility for the damage. All care is taken to minimize any damage to the Clients' property however, unforeseen circumstances can occur beyond the Owners control during attempting to complete the work for the Client (please refer to section 11 for more information regarding force majeure).

## 6. MARQUEES, PAVILIONS, PAGODAS &amp; ALL TEMPORARY STRUCTURE

6.1 All Pop-up marquees, Pavilions, Pagodas are specified as temporary structures.

6.2 If threatening weather occurs, we advise all occupants to evacuate for their own safety.

6.3 All temporary structure is considered a Priority Item (see section 9.3.2).

## 7. LINEN/GLASSWARE/CUTLERY AND CROCKERY CONDITIONS



**Sponsorship Program 2022-23**  
**Sponsorship program application**  
**Application SP000082023 From Camden Athletic Club**  
Form Submitted 26 Aug 2022, 10:03am ACST

## Eligibility and Contact Details

**\* indicates a required field**

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy - Council's use of personal information

Please note that the City of West Torrens is a public authority which is bound by the *Local Government Act 1999*, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on [\(08\) 8416 6333](tel:0884166333)

## Applicant Organisation Details

### Applicant organisation name \*

Camden Athletic Club

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Primary (physical) address \*

Camden Oval  
Saratoga Drive  
Novar Gardens SA 5040 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

37 Horseshoe Dr  
Aberfoyle Park SA 5159 Australia

### Applicant website

<http://www.saal.org.au>

If available. Must be a URL

### Primary contact person \*

Ms Jenny Poole

This is the person we will correspond with about this grant

### Position held in organisation \*

Club Member & Club Volunteer  
e.g. Manager, Board Member, Fundraising Coordinator

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Form Submitted 26 Aug 2022, 10:03am ACST

**Primary phone number \***

**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

This is the address we will use to correspond with you about this grant.

**Organisation Details**

**\* indicates a required field**

**Describe why your organisation exists, what does it aim to achieve and how? \***

The Camden Athletic Club is an athletic club whose members run with the South Australian Athletic League (SAAL) and train at the Camden Oval. We aim to attract both both male and female members of different ages and abilities to train and compete with us. We compete in inclusive handicapped races which allow everyone to be competitive. Each year our club hosts the Camden Classic Carnival on the first Sunday of February. The Carnival showcases the sport to the community and has a 44 year history upon which we wish to promote and build on.

Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from [the ATO](#).

**Please upload completed Statement of Supplier Form:**

Filename: Camden ABN Form \_20220826\_0001.pdf

File size: 1.9 MB

Max 25mb

**Is your organisation endorsed as a Deductible Gift Recipient (DGR)?**

Yes  No

If you're unsure you can look up your DGR status at <http://abr.business.gov.au/AdvancedSearch.aspx>

**Is your organisation registered with the Australian Charities and Not-for-Profits Commission (ACNC?)**

Yes  No

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If you're unsure, you can check your registration at the ACNC website: <http://www.acnc.gov.au/>

**What is your incorporation number?**

Unsure

Incorporated Association or Australian Corporation Number

**What type of not-for-profit organisation are you?**

- |  |  |
|--|--|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association   |
| <input type="radio"/> Religious or faith-based institution   | <input type="radio"/> Healthcare not-for-profit  |
| <input type="radio"/> Philanthropic organisation   | <input checked="" type="radio"/> Community group                                       |
| <input type="radio"/> Peak body  | <input type="radio"/> Political party / lobby group                                    |
| <input type="radio"/> Social enterprise  | <input type="radio"/> Research body  |
| <input type="radio"/> International NGO  | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- |  |   |
|--|---|
| <input checked="" type="radio"/> Less than \$50,000                | <input type="radio"/> \$1 million or more, but less than \$10 million   |
| <input type="radio"/> \$50,000 or more, but less than \$250,000    | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more                             |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association                         | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association                | <input type="radio"/> Trust   |
| <input type="radio"/> Cooperative  | <input type="radio"/> Unknown   |
| <input type="radio"/> Company limited by guarantee                       | <input type="radio"/> Other:  |
| <input type="radio"/> Indigenous corporation, association or cooperative |   |

If your organisation is unincorporated it must have an auspice organisation

**Event Details**

**\* indicates a required field**

**Event title: \***

Camden Classic Carnival

Provide a name for your project/program/initiative. Your title should be short but descriptive

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**Location of event \***

Camden Oval, Saratoga Drive, Novar Gardens  
Please provide the address.

**Event start date \***

05/02/2023

**Event end date \***

05/02/2023

**Type of event:**

- |   |   |                                      |
|---|---|--------------------------------------|
| <input type="checkbox"/> Education      | <input checked="" type="checkbox"/> Community | <input type="checkbox"/> Environment |
| <input type="checkbox"/> Entertainment  | <input checked="" type="checkbox"/> Sports    | <input type="checkbox"/> Business    |
| <input type="checkbox"/> Arts / Culture | <input type="checkbox"/> Charity              | <input type="checkbox"/> Other:      |

You may select more than one option

**Event attendees expected age range:**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Under 18 | <input checked="" type="checkbox"/> 31 to 40 | <input checked="" type="checkbox"/> 51 to 60 |
| <input checked="" type="checkbox"/> 18 to 30 | <input checked="" type="checkbox"/> 41 to 50 | <input checked="" type="checkbox"/> 60+      |

You may select more than one option

**Where will the attendees be travelling from?**

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> City of West Torrens | <input checked="" type="checkbox"/> Adelaide metropolitan area | <input checked="" type="checkbox"/> Other: Interstate |
| <input checked="" type="checkbox"/> Western suburbs      | <input checked="" type="checkbox"/> SA generally               |   |

**What is the estimated total attendance?**

2000  
Must be a number.

**How does your event align to the strategic priorities of Council as outlined by the Community Plan? \***

The Camden Classic is an inclusive event that engages the community. It promotes and encourages active and healthy lifestyles. The handicapped race format ensures that athletes of all ages and abilities can compete. The event is a much anticipated and prestigious Carnival on the SAAL calendar with a 44 year history. There is pride in the community

We also engage with the Phos Camden Football Club to help with the event and be involved in a dedicated footballers race.

Must be no more than 150 words.

Refer to the City of West Torrens Community Plan at <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

The Camden Classic responds to the following priority areas:

Local events, activities and programs that celebrate multicultural and indigenous heritage  
Connections between neighbours, older and young people, and the capacity for ageing in place.

Sporting, and recreational programs and facilities that provide a range of activities for all ages and capabilities.

Greater public awareness and appreciation of heritage sites, events and people of local

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significance.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does your event demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? \***

The Camden Classic has a significant 44 year history. Last year pavers were laid to celebrate the race winners. We are continually looking at ways to improve the event by improving both the race program (last year we introduced an Over 30's Women's race) and adding event components to further engage the community and sponsors.

Must be no more than 150 words.

**How do you plan to engage the groups you are targeting for this event? \***

We will be targeting athletes, coaches and stables via temapp, our social media channels (facebook and instagram) and website.

Must be no more than 150 words.

**Do you have a plan for how your event will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

A risk management plan will be developed for the event.

We work closely with the South Australian Athletic League who conducts around 15 athletic carnivals a year. Our Camden Classic Committee meets on a regular basis to ensure that the event is on track and delivered to the best possible standard.

Must be no more than 150 words.

**Reporting your success**

**How will you evaluate the effectiveness of your event? \***

Athlete numbers and race nominations

Feedback from participants and sponsors

Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

Yes

No

Name of organisation	Contact person	Role/contribution
South Australian Athletic League	Chiara Owens	Coordinate Officials, Race Equipment, Athlete Nominations
PHOS Camden Football Club	Steve Jaquier	Catering and Footballers Race
Various Sponsors	Various	Financial Assistance

**Partner organisation funding**

**What is the amount to be funded by your partner organisation (if applicable)?**

\$18,500.00

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Must be a dollar amount.

**What will the grant funds be spent on?**

Equipment (specify)	Materials (specify)	Other (specify)
0	4100	22900
	Programs	Prizemoney
	Sashes	Launch Function
	Trophies	Carnival Catering
	Turf Marking Paint	
	Race Caller	
	Finalist Tops	
	PA System	

**What is the total cost of the proposed purchases? \***

\$27,000.00

Must be a dollar amount.

**What is the amount sought from Council? \***

\$5,000.00

Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$3,500.00

Must be a dollar amount.

**Publicity and Promotion**

**How will you promote your event? \***

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Advertorials                       | <input type="checkbox"/> Television         | <input checked="" type="checkbox"/> Web site                            |
| <input checked="" type="checkbox"/> Advertising - newspaper | <input checked="" type="checkbox"/> Signage | <input checked="" type="checkbox"/> Social Media                        |
| <input checked="" type="checkbox"/> Radio                   | <input type="checkbox"/> Letterbox Drop     | <input checked="" type="checkbox"/> Other: Newspaper Article.<br>Banner |

**Provide details of the level of coverage anticipated:**

Previews and reviews on the radio and in the newspaper before and after the event.  
 Extensive social media coverage on FaceBook, Instagram and Youtube.

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

**Sponsorship Program 2022-23**  
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**Application SP000082023 From Camden Athletic Club**  
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Filename: Camden Risk Management Plan.pdf  
 File size: 753.0 kB

Filename: SAAL Certificate of Currency.pdf  
 File size: 248.7 kB  
 Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

Filename: Quote Camden\_2023.pdf  
 File size: 268.7 kB  
 Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource
5000	November 2021	Camden Classic
10000	November 2020	Camden Classic
10000	November 2019	Camden Classic

**Certification and Feedback**

**\* indicates a required field**

**Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the [Guidelines for City of West Torrens Grants and Sponsorships](#) and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***  Yes  No

**Name of authorised person \*** Mrs Jenny Poole  
 Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** Club Member and Volunteer  
 Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \*** --

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Must be an Australian phone number.

**Mobile number**

**Contact Email \***

Must be an email address.

**Date \***

26/08/2022

Must be a date

### **Applicant Feedback**

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**





**Sportscover Australia Pty Ltd**

A.C.N. 006 637 903  
 A.B.N. 43 006 637 903  
 AFS Licence No. 230914

**CERTIFICATE OF CURRENCY**

<b>CERTIFICATE NO. 58641</b>	
This certificate confirms that the under mentioned policy is effective in accordance with the details shown.	
<b>Name of Insured:</b>	<b>SOUTH AUSTRALIAN ATHLETIC LEAGUE INCORPORATED</b>
<b>Cover:</b>	Public Liability: \$20,000,000 any one occurrence Products Liability: \$20,000,000 any one occurrence and in the aggregate Professional Indemnity: \$1,000,000 any one claim and in the aggregate Management Liability: Not Insured (For The Business of Athletics only)
<b>Sport/Business:</b>	Athletics including carnivals & events as declared
<b>Excess:</b>	As per policy schedule.
<b>Period of Insurance:</b>	15/10/2021 to 15/10/2022
<b>Underwriter:</b>	Certain Underwriters at Lloyd's
<b>Policy Number:</b>	PMEL99/0126144
<b>Counterparties:</b>	None
<b>For full terms, conditions and exclusions please refer to Your Policy Wording version          Combined_Liability_Policy_Wording_07.21.</b>	



13/10/2021

**DATE**

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<b>DAY</b>	<b>DATE</b>	<b>SAAL MEETS</b>
Sunday	17-Oct	Marion Gift Carnival (Marion Oval)
Sunday	31-Oct	Toby Schreier Flinders Pro Meet (Blackwood Oval)
Sunday	7-Nov	Port Adelaide Athletic Carnival
Sunday	14-Nov	City of Burnside Carnival (Kensington Oval)
Saturday	27-Nov	Mount Gambier Gift Carnival
Sunday	5-Dec	Mort Daly Running Foundation Carnival
Friday	17-Dec	Brighton Athletic Carnival
Mon	27-Dec	Bay Sheffield (ACH Stadium – Glenelg Oval)
Tue	28-Dec	Bay Sheffield (ACH Stadium – Glenelg Oval)
Fri	14-Jan	Reynella Gift Carnival
Saturday	29-Jan	Norwood (Coopers Stadium)
Sunday	6-Feb	The Camden Classic (Camden Oval)
Saturday	12-Feb	Crystal Brook
Saturday	26-Feb	Nippy's Loxton Gift Carnival
Saturday	5-Mar	Fleurieu Gift Carnival (Victor Harbor Oval)
Sunday	20-Mar	TBC
Sunday	3-Apr	McKinnon Parade Athletic Carnival (Pulteney Oval 20)

**Risk Management Plan**  
 The Camden Classic  
 Camden Oval  
 Sunday 5<sup>th</sup> February 2023

**Executive Summary**

The Camden Classic Carnival has been held for 40+ years.

The event management team includes personnel with excess of 20 years of event specific experience. The Risk Management Plan for this meet sets out potential risks and what preventative and responsive actions are required to minimise risk at this event. Historically, our events are very low risk.

Officials have First Aid Certificates are onsite for the duration of the event.  
 Contractors: Tony Owen Sound  
 Race equipment is brought on site from 10.30am and will be packed away at the conclusion of racing at approximately 7pm

Risk	Likelihood	Consequence	Level of Risk	Preventative action required	Responsive action required	Residual Risk after action
Weather - Extreme heat	D	2	L	<ul style="list-style-type: none"> <li>Monitor weather forecast 7 days prior to event and ongoing.</li> <li>Regular drinks and breaks for all officials scheduled on carnival program.</li> <li>Ample shade provided via SAAL owned shades/marquees, Coopers Brewery marquees and outdoor umbrellas, hired marquees and Bank SA pavilion marquee.</li> <li>All officials provided with hats and sunscreen.</li> <li>Official's pre-event briefing includes reminder of hot weather policy.</li> <li>Roving microphone to engage spectators.</li> <li>First Aid Officers present at event.</li> </ul>	<ul style="list-style-type: none"> <li>Hot weather policy implemented - reschedule races for later in the day, with revised program to eliminate selected races.</li> <li>First Aid Officers to attend to any issues arising.</li> </ul>	L
Weather - Extreme cold / Wind	E	2	L	<ul style="list-style-type: none"> <li>Marquees are secured / weighted down by marquee supplier.</li> <li>First Aid Officers present at event.</li> </ul>	<ul style="list-style-type: none"> <li>Removal of shade umbrellas and any unweighted shades/marquees.</li> </ul>	L

						<ul style="list-style-type: none"> <li>First Officers to treat affected athletes/officials/spectators where appropriate.</li> </ul>	
Medical - incident trip, fall, injury to public	C	2	M		<ul style="list-style-type: none"> <li>Venue inspection by Event Organiser at completion of bump in and prior to commencement of event on both days.</li> <li>First Officers on site.</li> </ul>	<ul style="list-style-type: none"> <li>First Officers to attend to any injuries.</li> <li>Event Co-ordinator to report any incidents to Public Liability Insurance Company as required.</li> <li>Mandatory reporting incidents to be reported to SafeWork SA.</li> </ul>	L
Medical - injury to athlete	C	2	L		<ul style="list-style-type: none"> <li>Arena set up safely with few encumbrances by officials.</li> <li>Officials to give clear instructions to athletes.</li> <li>First Officers on site.</li> </ul>	<ul style="list-style-type: none"> <li>First Officers to attend to any injuries.</li> <li>Event co-ordinator to report any incidents to Insurance Company.</li> <li>Mandatory reporting incidents to be reported to SafeWork SA.</li> </ul>	L
Services - Toilet failure	E	3	M		<ul style="list-style-type: none"> <li>Ensure that there are adequate toilets and that they are in good working order.</li> <li>More than the required number of portable toilets are hired.</li> <li>Event co-ordinators check toilets at scheduled carnival breaks (2 hourly).</li> <li>Toilet contractor on standby.</li> </ul>	<ul style="list-style-type: none"> <li>Event co-ordinator to contact supplier to repair toilets.</li> <li>Prohibit access and direct public to another toilet location – via official at toilet location and via roving microphone.</li> </ul>	L
Water not available / cut off	E	2	L		<ul style="list-style-type: none"> <li>One tap available if required.</li> <li>Note: This tap is not an essential requirement to the event</li> </ul>	<ul style="list-style-type: none"> <li>Event co-ordinator to contact Council to advise of any issues.</li> </ul>	L
Power cut off	E	4	H		<ul style="list-style-type: none"> <li>All cables and equipment to meet safety standards including tagging of electrical leads.</li> <li>Have cable stands and cable covers available</li> </ul>	<ul style="list-style-type: none"> <li>Event co-ordinator to contact Council electrician.</li> <li>Postpone or cancel event in extreme case.</li> </ul>	M

Excess Noise	D	1	L	<ul style="list-style-type: none"> <li>Noise level guidelines provided to Owen Sound who have been the sound contractors at the event for in excess of 20 years.</li> <li>Noise levels monitored by Event Organisers during the event</li> </ul>	<ul style="list-style-type: none"> <li>Any noise complaints directed to the Event Coordinator - liaise with Owen Sound to rectify problem.</li> </ul>	L
Rubbish left on arena / Oval	C	1	L	<ul style="list-style-type: none"> <li>SAAL officials to clean arena</li> </ul>	<ul style="list-style-type: none"> <li>SAAL officials assist in clean-up of arena post event.</li> <li>Roving microphone utilised to instruct spectators to use bins provided.</li> <li>Cleaning contractor to monitor arena.</li> </ul>	L
Fire /electrical incidents	D	3	M	<ul style="list-style-type: none"> <li>No public access to electric power supply</li> <li>No public access to cabling</li> <li>First Aid on Site</li> </ul>	<ul style="list-style-type: none"> <li>Extinguish fire with extinguishers.</li> <li>Contact MFS if required.</li> <li>First Aid Officers to attend to any injuries and SAAL to report to Insurance Company as required.</li> </ul>	L
Risk of damage to reserve due to additional infrastructure	E	2	L	<ul style="list-style-type: none"> <li>Infrastructure is provided by contractors, all with multiple years of event specific experience.</li> </ul>	<ul style="list-style-type: none"> <li>Event organisers and equipment supervisor to oversee all areas of bump in and bump out.</li> </ul>	L
Athlete fatigue	E	2	M	<ul style="list-style-type: none"> <li>SAAL program event correctly to ensure athletes have adequate rest periods between events.</li> </ul>	<ul style="list-style-type: none"> <li>Coaches, officials and First Aid available on site to assist with any athletes suffering from fatigue.</li> </ul>	L

**RESPONSIBLE AGENCIES**

SAAL Event Coordinator

Chiara Owens

Jenny Poole

Frank McHugh (Camden)

Libro Icolaro, Chiara Owens

Brian Curtis

0404 350 907

0400 353 506

0417 873 518

0422 023 027, 0404 350 907

Police

SAPOL

000 Emergency or 131 444 for non-urgent police assistance

Fire	Metropolitan Fire Service (MFS)	000
Ambulance	South Australian Ambulance Service	000
SafeWork SA	SAAL Tent has information	

**South Australian Athletic League**

SA Athletics Stadium  
 1st Floor  
 Mile End SA 5031  
 Australia  
 Phone: 0400353506  
 ABN: 12 661 360 160



**Quote: Camden 2023**

**Quote**

**Quote date: 26/08/2022**

**Bill to:**  
 Camden Athletic Club

**Expiry:**  
 25/09/2022

DESCRIPTION	AMOUNT
Finalist Tops	500.00
Programs	850.00
Paint	200.00
Trophies	750.00
Race Caller	600.00
Sound System	450.00
15 Sashes @ \$50 each	750.00
Camden Classic Carnival - Prizemoney	20,500.00

**TOTAL: \$24,600.00**  
 No GST has been charged

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000082023 From The Chilean Club of Adelaide Incorporated**  
Form Submitted 28 Sep 2022, 9:51pm ACST

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy - Council's use of personal information

Please note that the City of West Torrens is a public authority which is bound by the Local Government Act 1999, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333.

## Applicant Organisation Details

### Applicant organisation name \*

The Chilean Club of Adelaide Incorporated

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Primary (physical) address \*

6 Millicent St

Athol Park SA 5012 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

PO Box 368

Salisbury SA 5108 Australia

### Applicant website

If available. Must be a URL

### Primary contact person \*

Mr Jaime Espinosa

This is the person we will correspond with about this grant

### Position held in organisation \*

Vice-Secretary

e.g. Manager, Board Member, Fundraising Coordinator

### Primary phone number \*



**Community Grants 2022-23**  
**Community Grants**  
**Application CG000082023 From The Chilean Club of Adelaide Incorporated**  
 Form Submitted 28 Sep 2022, 9:51pm ACST

**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

[ccadelaide@chileanclubadelaide.org](mailto:ccadelaide@chileanclubadelaide.org)

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

The Chilean Club of Adelaide was founded in 1985 in response to the growing numbers of Chileans migrating to South Australia. Chilean immigration has continued and increased. The Club seeks to respond to the needs and interests of Chileans living in South Australia today. The Club strategic plan seeks to develop social, cultural, sporting, recreational and welfare programs, and activities. These are focused on the maintenance and promotion of Chilean culture and on favouring integration into Australian society. It is important for the Club to promote inclusion, participation and collaboration with other social and community organizations and groups.

Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***

73 053 714 223

Information from the Australian Business Register	
<b>ABN</b>	73 053 714 223
<b>Entity name</b>	THE CHILEAN CLUB OF ADELAIDE INC
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions

**Community Grants 2022-23**

**Community Grants**

**Application CG000082023 From The Chilean Club of Adelaide Incorporated**

Form Submitted 28 Sep 2022, 9:51pm ACST

<b>Main business location</b>	5012 SA
<i>Information retrieved at 3:16pm today</i>	

Must be an ABN

**What type of not-for-profit organisation are you?**

- Educational institution (includes pre-schools, schools, universities & higher education providers)
- Religious or faith-based institution
- Philanthropic organisation
- Peak body
- Social enterprise
- International NGO
- Professional association
- Healthcare not-for-profit
- Community group
- Political party / lobby group
- Research body
- General not-for-profit (i.e. none of the sub-types listed above)

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- Less than \$50,000
- \$50,000 or more, but less than \$250,000
- \$250,000 or more, but less than \$1 million
- \$1 million or more, but less than \$10 million
- \$10 million or more, but less than \$100 million
- \$100 million or more

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- Unincorporated association
- Incorporated association
- Cooperative
- Company limited by guarantee
- Indigenous corporation, association or cooperative
- Organisation established through specific legislation
- Trust
- Unknown
- Other:

If your organisation is unincorporated it must have an auspice organisation

**Project Details**

\* indicates a required field

**Project title: \***

Chilean Family Fun Day

Provide a name for your project/program/initiative. Your title should be short but descriptive

**Community Grants 2022-23****Community Grants****Application CG000082023 From The Chilean Club of Adelaide Incorporated**

Form Submitted 28 Sep 2022, 9:51pm ACST

**Anticipated start date \***

04/12/2022

**Anticipated end date**

04/12/2022

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

**If successful, what do you intend doing with the grant funds? \***

To cover the costs for:

- Production: Sound equipment, venue, sound technician
  - Promotion of the event in Spanish and in English by designing and printing brochures and posters to disseminate in the Spanish speaking groups and organisations, MCCSA, AMRC, STTARS, ARA, AMES Australia, MYSA, and other local groups.
  - Security guards.
  - Provide a donation to Cultural Performers and artists
  - Children's activities, toys, paint, etc and child carers available to watch the children on the day
  - Interpreting and translating
  - Hiring the MCCSA 12 seat community bus to transport those who have disabilities those with disabilities elderly or frail
- Must be no more than 150 words.

**How does your project align to the strategic priorities of Council as outlined by the Community Plan? \***

The event responds in several ways to the strategic priorities of the City of West Torrens Community Plan:

- It is an invitation to experience cultural diversity through different expressions of Chilean and Latin American culture like music, dance, food, cultural games, sport, crafts, children's games.
- The activities seek to promote active, healthy, and inclusive lifestyles, over a range of ages from babies to older persons.
- It gives opportunity to artists and craft artisans to sell and promote their products and services.
- It includes wellbeing activities through interactive workshops, and information stalls.

These are all embedded in aspirations to have a joyful life with positive mental health messages. The main theme is Community Life within your Council's strategic priorities. Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

Yes, Community Life first. City Prosperity which responds to the aspirations of the people who work live and transit the Council boundaries and invites those with entrepreneurship skills to sell their produce, arts, and craft mainly.

It embraces diversity, active and healthy communities and facilitates participants to engage and enhances feelings of belonging.

Our event is an open event to be held at the Western Youth Centre within the City of West Torrens. At this one-day multicultural event, the program will include artistic, sporting, recreational and cultural activities for all ages and capabilities.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and

## Community Grants 2022-23

### Community Grants

#### Application CG000082023 From The Chilean Club of Adelaide Incorporated

Form Submitted 28 Sep 2022, 9:51pm ACST

Sponsorships.

#### **How does your project demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? \***

The main reason of the event is to enrich City of West Torrens multicultural life. It has the capacity to attract hundreds of Spanish speakers through the information stalls, purchase arts and crafts from those entrepreneurial stalls, culturally appropriate food, and activities, and helping to promote small business.

This event is innovative because it will attract people to mingle and interact with locals from the community of West Torrens. Letterbox dropping will occur a few weeks earlier among the local residents living around the Western Youth Centre inviting them to share the experience.

Also, there are about 13,500 Spanish speakers in Adelaide (including 1,218 from Chilean heritage- from 2021 Census), we expect around 400 will come and join us on the day. In 2021, the event brought together Spanish speakers from all over SA. The result around 300 came throughout the day, considering the Covid-19 restrictions, at the time.

Must be no more than 150 words.

#### **How do you plan to engage the groups you are targeting for this project? \***

1. Promotion: printed brochures disseminated among our own networks, they include:

- Community radio PBAFM: Siempre Lunes, Salvadorean Community and Sin Fronteras programs. Community radio 5EBI: Spanish and Zona Latina programs

- Club members that amount to 80

- Other Spanish speaking groups including, Chilean Community of SA Inc, SOCHAG, Hispanic Women's Association of SA Inc, Latin American Migrant and Refugee Group, Mariposa Trails, Colombian Community, Mexican Association of SA.

- Social media through the Club Facebook page.

2. Other Multicultural: MCCSA, AMRC, STTARS. ARA, RASA, MAC, City of Playford and City of Salisbury, City of West Torrens, Family Day Care.

3. Posters will be distributed and pinned up in various cafes and Latin American shops, e.g. Antojitos Latinos, Cafe La Corp, Latino House, Cafetal Coffee, Kom Coffee, Latin Market, Tengo, etc

4. We will send them a letter of invitation and registration to all of the groups mentioned above.

Must be no more than 150 words.

#### **Do you have a plan for how your project will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

The Chilean club has an existing sub-committee of Cultural Event. In addition to this, invitations will go out to some identified groups in our community to be added to the Event Team.

Please see attached Safety Management Plan developed by the sub-committee for the event and a map of Emergency Evacuation and Procedure from The Western Youth Centre.

Must be no more than 150 words.

## Reporting your success

#### **How will you know if you have achieved your intended outcomes? \***

We expect to assess the outcomes by:

- counting the number of people who attend - close to 400

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000082023 From The Chilean Club of Adelaide Incorporated**  
 Form Submitted 28 Sep 2022, 9:51pm ACST

- have approximately 15 information, arts, craft, and food stalls
- arts and craft stalls and food stalls have sold their products
- developing a feedback form placed at an information station requesting at least 100 people to answer 4 questions:
  1. did they like the event,
  2. what did they like about the event,
  3. what else would you like to see in the next event,
  3. what could be improved,

The data will be used towards our final report to Council

- people attending will have a better understanding about Chilean culture and many have befriended
  - people generally express their enjoyment for being part of this experience
- Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

- Yes  No

Name of organisation	Contact person	Role/contribution
HWASA	Patricia Rios	President

**Partner organisation funding**

**What is the amount to be funded by your partner organisation (if applicable)?**

\$100.00

Must be a dollar amount.

**What will the grant funds be spent on?**

Equipment (specify)	Materials (specify)	Other (specify)
\$400	\$500	\$4367
Sound system	Brochures, posters	Security guards \$633
Technician	Consumables, paints and material for children activities	Fees and donations for cultural performers and activities \$3200
	Decorations	Venue hire \$400
	General Printing	St Johns Standard Workplace First Aid Kit \$134

**Community Grants 2022-23**  
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**What is the total cost of the proposed purchases? \***

\$5,267.00

Must be a dollar amount.

**What is the amount sought from Council? \***

\$4,800.00

Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$467.00

Must be a dollar amount.

**Publicity and Promotion**

**How will you promote your project, initiative or resource? \***

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Signage | <input checked="" type="checkbox"/> Email distribution | <input checked="" type="checkbox"/> Network Meetings              |
| <input type="checkbox"/> Official Launch    | <input checked="" type="checkbox"/> Flyers             | <input checked="" type="checkbox"/> Social Media                  |
| <input type="checkbox"/> Newsletters        | <input checked="" type="checkbox"/> Letterbox Drop     | <input checked="" type="checkbox"/> Other: Community Ethnic Radio |

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

Filename: Bubbly Bel quote.png

File size: 244.4 kB

Filename: Certificate of Incorporation.jpeg

File size: 67.0 kB

Filename: Chonkai quote.pdf

File size: 104.9 kB

Filename: Emergency Evacuation WYC.jpeg

File size: 821.0 kB

Filename: Flyers quote.pdf

File size: 591.9 kB

Filename: Mariposa Trails Support letter.docx

File size: 273.3 kB

Filename: MEXSA Quote 2022.pdf

File size: 35.1 kB

Filename: Safety Management plan.pdf

File size: 143.6 kB

Filename: Security Quote.pdf

File size: 388.4 kB

Filename: Sound System Quote 006 - The Chilean Club of Adelaide.pdf

File size: 108.0 kB

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000082023 From The Chilean Club of Adelaide Incorporated**  
 Form Submitted 28 Sep 2022, 9:51pm ACST

Filename: Support Letter for The Chilean Club of Adelaide Inc.pdf  
 File size: 483.3 kB

Filename: WYC - INV03337276.pdf  
 File size: 573.0 kB  
 Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**  
 No files have been uploaded  
 Maximum 25mb, recommended size no bigger than 5mb

*- included in above documents.*

**Previous Grants received from Council**

If applicable, please list all grants received from the City of West Torrens in the past three years.

Amount	Date received	Project, initiative or resource

**Certification and Feedback**

\* indicates a required field

**Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.  
 I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.  
 I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***  Yes  No

**Name of authorised person \*** Mr Jaime Espinosa  
 Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** Vice-secretary  
 Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \*** Must be an Australian phone number.

**Community Grants 2022-23**  
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**Application CG00082023 From The Chilean Club of Adelaide Incorporated**  
Form Submitted 28 Sep 2022, 9:51pm ACST

**Mobile number**

**Contact Email \***

Must be an email address.

**Date \***

29/09/2022  
Must be a date

**Applicant Feedback**

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

First time I use the process and I found it easy to navigate. Thanks





CHILDREN'S ENTERTAINER

# QUOTE

QUOTE NO: 1

DATE: 28 SEPTEMBER 2022

### PAYMENT TO

Belinda Martinez  
ABN 92998910540  
67 Castle Drive.  
Burton SA 5110  
0405479850 | belmartinezlive@gmail.com

### AMOUNT DUE: \$ 200

DESCRIPTION	PRICE	QTY	AMOUNT
Bubbly Bel Music Show for The Chilean Club of Adelaide - Family Fun Day 4.12.22	\$200	1	\$200

**SUBTOTAL** \$200

**TOTAL** \$200

### BANKING DETAILS

Account Name:  
Belinda Martinez  
BSB: 065155  
Account Number: 10176623





Chonkai Latin Folkloric Dance Group

27 Greengate Close, Northgate

Adelaide, South Australia

0481 359 597

QUOTATION FOR

Chilean Club of Adelaide

Family fun Day

Date: 4th of December 2022

ITEM	DESCRIPTION	PRICE
One time slot of 30 minutes.	4 Traditional dances and a dance workshop with crowd interaction.	\$500



# Quotation

## Flexible Graphics Studio

411 North East Road  
 Hillcrest SA 5086  
 Mobile 0424 820 209  
 sales@g88.com.au  
 www.g88.com.au

**Date:** 28/09/2022  
**Quotation Number:** 4067  
**Quotation valid until:** 28/10/2022

**To:**

Chilean Club of Adelaide  
 Roberto Pizzorno  
 Ph: 0421 375 857

Qty.	Description	Rate	Totals
40	A3 single side poster on 150gsm gloss paper		\$36
200	A5 single side flyers on 150gsm gloss paper		\$58
<b>Direct Deposit</b> Account Name: Flexible Graphics Studio BSB: 805-007 Account No: 00201834		the payment need to be paid before the job starting.  <p style="text-align: right;"><b>Total Price this Quotation:</b> all the prices include GST</p>	
		<b>\$94</b>	

Thank you for requesting a quotation from us!

**Mexican Social and Cultural Association  
of SA Inc.**

ABN 99419524428

6/195 Young St  
Unley SA 5061  
Phone: 0430396226 Email:  
rgomez130365@yahoo.com.mx

**QUOTA**

DATE: SEPTEMBER 26, 2022

TO:

**Jaime Espinosa**  
Vice-Secretary  
The Chilean Club of Adelaide  
PO Box 368 Salisbury 5108  
M: 0431 670 523  
E: [jaime.espinosa@chileanclubadelaide.org](mailto:jaime.espinosa@chileanclubadelaide.org)

FOR:

*The Mexican Revolution Dance Group. Cultural  
Diversity dance performance 04 December 2022*

DESCRIPTION	AMOUNT
<i>The Mexican Revolution Dance Group. Cultural Diversity dance performance 04 December 2022</i>	\$250.00
	\$250.00

Make your payment to Mexican Social and Cultural Association of SA Inc.

BSB: 015140  
Account: 289942428  
Ref: 00003

**Thank you for your business!**



**Adelaide Security Company Pty Ltd**  
incorporating  
**Pro-Tigers Security**  
ABN 58 697 464 545

3 Kean Ave Hope Valley  
South Australia 5090

PO Box 51 Hope Valley  
South Australia 5090

Director: Doug Kaipara  
Mobile: 0412 844 283

Office: (08) 8395 2828  
Fax: (08) 8395 1086

Email: [doug@adelaidesecurityco.com.au](mailto:doug@adelaidesecurityco.com.au)

27<sup>th</sup> September, 2022

Dear Jaime

Thank you for giving us the opportunity to work with your community. We do a lot of these shows during the year.

This is our quotation one quote including GST and one quote cash.

6 hours @ \$48 = \$288 x 2 guards = \$576 + \$57.60 GST = \$633.60

6 hours @43.50 = \$261 x 2 guards = \$522

Kind Regards

Doug Kaipara

DIRECTOR

ADELAIDE SECURITY CO PTY LTD

- Security Guards, Escorts or Static, Installations • Personal Protection, Cash Escorts, Canine Handling
  - Surveillance, Traffic Management • Crowd Control - Commercial, Domestic
  - **CONSULTANTS FOR ALL EVENTS - ADELAIDE, MELBOURNE AND PERTH**
- 35 Years Service to South Australia - "Securing a better future"*

# Quote



**noni**

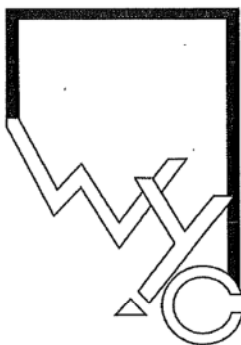
**Noni Espinosa**  
**M** 0423 243 221  
**E**  
[chinchineroproductions@gmail.com](mailto:chinchineroproductions@gmail.com)  
**ABN:** 84 214 752 953

**Not Registered for GST**

**To:** The Chilean Club Of Adelaide  
 3 - 12 - 2022  
 Event held at; Western Youth Centre, Cowandilla.

**Date Issue**  
 27/09/22

QTY	DATE	DESCRIPTION	COST	UNIT	TOTAL
1		Sound Tech			\$200
1		Small PA QU16 mixing console 2 x FOH EV zlx12p 2 x Monitor zlx12p 2 Speaker stands  Mic and stand package for suitable small performances			\$200
	Extras	1 x 4 LED par wash light with stand	\$60		
1		Delivery and setup; All safety equipment and practise in accordance to the events safety plan.			
				BAL DUE	\$400



# Western Youth Centre Inc.

## Sport and Recreation for the Community

ABN 55 373 616 967

### Tax Invoice

**Bill To:**

The Chilean club of Adelaide

**Date:** 26/09/2022

**Invoice #:** 03337276

QTY	ITEM #	DESCRIPTION	PRICE	AMOUNT
1	HIRE	Room/Function Hire 4/12/2022	\$400.00	\$400.00

Bank details for EFT

**Total:** \$400.00

Name: WYC Inc  
BSB: 035-212  
Acct #: 288026

Please use invoice # as reference

Plus a \$250 refundable Bond to paid when picking up the keys.

79 Marion Road Cowandilla SA 5033

Office Hours: Monday to Friday - 9.00am to 1.00pm

P: 08 8352 1236 E: wycinc@bigpond.com

www.wycinc.com.au



**The Chilean Club of Adelaide Inc.**  
 PO Box 368, Salisbury – South Australia 5108

**2022 CHILEAN FAMILY FUN DAY SAFETY MANAGEMENT PLAN**

ITEM	POTENTIAL HAZARDS / ISSUES	RISK LEVEL	CONTROL MEASURES TO BE IMPLEMENTED	WHO IS RESPONSIBLE	RESIDUAL RISK
1	Overcrowding inside halls.	Low	<ul style="list-style-type: none"> <li>- Security guard and designated Event Team Marshall to assist in management of the crowd.</li> <li>- Define areas for specific activities inside the halls to reduce congestion.</li> </ul>	Security guard and designated Team Marshall.	Very low to nil
2	Fire / Naked flame	Medium	<ul style="list-style-type: none"> <li>- Emergency wardens nominated.</li> <li>- WYC Emergency evacuation/procedure.</li> <li>- Evacuation process to be communicated throughout the event and clearly signed around the venue.</li> <li>- Contact Fire Brigade.</li> <li>- 8 Extinguishers available during the event.</li> <li>- Ignition sources, mostly in kitchen, being monitored throughout the event.</li> </ul>	2 designated Event Team Wardens.	Very low
3	Alcohol	Medium	<ul style="list-style-type: none"> <li>- Alcohol license to be obtained.</li> <li>- Two qualified Event Team members to be assigned to serve and manage the consumption of alcohol.</li> </ul>	2 designated Event Team members.	Low to very low
4	Medical emergencies.	Medium	<ul style="list-style-type: none"> <li>- Appropriated number of trained First Aid Event personnel.</li> <li>- First aid room inside the venue, clearly signed.</li> <li>- Appropriated First Aid kit. (the venue does not provide one)</li> <li>- Emergency contact number signed and available to all Event Team members.</li> </ul>	First Aiders designated by the Event Team. Bring our own First Aid kits.	Low
5	Electrical hazards, potential for electric shock	Low	<ul style="list-style-type: none"> <li>- All electrical equipment are RCD protected.</li> <li>- Ensure suppliers of electrical equipment properly protected inside and outside the venue.</li> <li>- All trip hazards cords have been addressed.</li> </ul>	Event Team to provide with sufficient RCD devices to electrical equipment used. Sound system technician.	Very low





**The Chilean Club of Adelaide Inc.**  
 PO Box 368, Salisbury – South Australia 5108

6	Violence, aggression, personal threats.	Low	<ul style="list-style-type: none"> <li>- Duress system is in place and Event Team Marshalls have been trained in the procedures.</li> <li>- Police be informed about the event</li> </ul>	Security Guards, Event Team Marshall, Police.	Very Low
7	Weather	Low	<p>Hot weather:</p> <ul style="list-style-type: none"> <li>- Air condition inside the halls.</li> <li>- Marquees outdoors.</li> <li>- Sunscreen cream and fresh water supplied at First Aid room.</li> <li>- Scheduled rest breaks for Event Team members and volunteers.</li> </ul> <p>Rain weather:</p> <ul style="list-style-type: none"> <li>- Stage to be protected outdoor or set inside main hall.</li> <li>- Marquees outside</li> </ul>	Event Team Coordinator	Very low
8	Noise	Very low	<ul style="list-style-type: none"> <li>- To be kept within proper levels inside and outdoors.</li> </ul>	Sound technician	Nil
9	Manual Handling	Very low	<ul style="list-style-type: none"> <li>- Loads to be accessed and proper trolleys to be available</li> </ul>	All Event Team members	Nil
10	Covid-19	Low	<ul style="list-style-type: none"> <li>- Ensure people take responsibility to manage their safety</li> <li>- Provide people with face masks and hand sanitisers if requested</li> </ul>	All Event Team members	Very low
11	Garbage	Low	<ul style="list-style-type: none"> <li>- Provide with sufficient rubbish bins around the venue</li> <li>- Ensure these are clearly labelled for recycling or general waste</li> <li>- Regularly dispose of rubbish and recyclables left on tables.</li> </ul>	Designated volunteers	Very low to nil

**2022 Chilean Family Fun Day Safety Management Plan developed 25 September 2022**  
**Documents: Western Youth Centre Emergency Evacuation and Procedure Map; Emergency Contact numbers (In process)**  
 Authorised by: Jaime Espinosa, Event Team Coordinator  
 Version 1.0



## Hispanic Women's Association of South Australia

WELCOME\*ORIENTATION\*MULTICULTURAL\*EMPOWERMENT\* NETWORK\*SUPPORT

25 September 2022

To City of West Torrens

### To whom it may concern

Hispanic Women's Association of SA Inc (HWASA) was incorporated in 2020. It is run by a group of dedicated volunteers who provide support and orientation to newly arrived women from Spanish speaking countries. Our aim is to empower women and their families to ensure they make informed decisions about their future. We do this through a variety of projects with a community development and community engagement approach that target women and their families.

I am very happy to provide support to The Chilean Club of Adelaide Inc for their Annual Chilean Community Fun Day to be held on 4 Dec at the Western Youth Centre in Cowandilla.

HWASA participated in their event last year with a Zumba workshop and there were many people from Chile, Latin America and the local community who came on the day.

The event brought many families together especially new arrivals from El Salvador, Chile, Mexico, Honduras, Cuba, Venezuela, Argentina, Spain and Colombia. They were able to mix and share time together. Friendships developed from that experience and community members felt supported and joyous by the end of the day.

I have no hesitation in supporting this initiative and hoping that this year the Club gets financial backing from Council as this agency is run by volunteers and they get no funding from government at all. Their actions are noble, generous and inspiring.

HWASA members have come to Australia under the Women at Risk Program, are single parents or separated or widowed and events such as these ones are extremely important for their mental health and wellbeing. Some live within the City of West Torrens and this event will enrich their lives and make them feel part of their local community. HWASA members will be happy helping out on the day to ensure our members are connected with others from similar cultures and same language group.

I wish the Chilean Club every success with this project.

Yours sincerely,

Patricia Rios  
President  
Mob 0412 046 792

Page 1 of 1

hwasa.adelaide@gmail.com  
<https://www.facebook.com/HWAofSA/>

Tuesday, 27 September 2022



Dear Grants Committee/ City of West Torrens Council

I am writing to support the Chilean Club's application for the Chilean Family Fun Day event on the 4<sup>th</sup> of December 2022.

Last year our project Mariposa Trails participated with an information stand and offered a workshop to participants promoting our work in the suicide prevention sector. Our project Mariposa Trails is a cross cultural suicide prevention network and the very first multicultural network that uses community development, rhythm therapy, learning circles and interactions that promote the 5 ways to wellbeing and social interaction to destigmatize talks on mental health and suicide prevention.

Last year's event and attendance was great, with a representation of well over 300 people. The event was energizing, well organised promoting culture, social cohesion, diversity, and intergenerational connections.

Mariposa Trails would like to support the Chilean Club in their continuous effort to bring the community together and showcase Chilean culture and hospitality to the public. We have an invested interest in continuing to support the Chilean club and be proactive as participants, allies and supporters of such events as well as share our work to promote the importance of suicide prevention in the community.

Thank you kindly, should you require more information please feel free to contact me.

Estela Fuentes

Founding member/Learning and Development Officer

E: [mariposatrails@gmail.com](mailto:mariposatrails@gmail.com)

Instagram: <https://www.instagram.com/mariposatrails/>

FB: [MariposaTrails Senderos de Mariposa | Facebook](#)

Mariposa Trails



+61432915391

@mariposatrails

[www.mariposatrails.com.au](http://www.mariposatrails.com.au)

**Community Grants 2022-23**  
**Community Grants (Version 2 of 2)**  
**Application CG000062023 From The Greek Football Club**  
Form Submitted 7 Sep 2022, 2:05pm ACST

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.  
Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy - Council's use of personal information

Please note that the City of West Torrens is a public authority which is bound by the Local Government Act 1999, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333.

## Applicant Organisation Details

### Applicant organisation name \*

The Greek Football Club

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Primary (physical) address \*

2 Huelin Street

Lockleys SA 5032 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

LOCKLEYS SA 5032 Australia

### Applicant website

<http://greekfootballclub@gmail.com>

If available. Must be a URL

### Primary contact person \*

Mr Nicholas Mourcella

This is the person we will correspond with about this grant

### Position held in organisation \*

President

e.g. Manager, Board Member, Fundraising Coordinator

### Primary phone number \*

**Community Grants 2022-23**  
**Community Grants (Version 2 of 2)**  
**Application CG000062023 From The Greek Football Club**  
Form Submitted 7 Sep 2022, 2:05pm ACST

**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

[greekfootballclub@gmail.com](mailto:greekfootballclub@gmail.com)

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

Preserving the history of our Football Club for future generations. The Club was formed in 1961 and began its playing days in Thebarton and has always been in the West Torrens Council district. The Club competed successfully in the United Church League and South Australia Amateur League under the Australian Rules

Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from [the ATO](#).

**Please upload completed Statement of Supplier Form:**

*No files have been uploaded*

Max 25mb

**Is your organisation endorsed as a Deductible Gift Recipient (DGR)?**

Yes  No

If you're unsure you can look up your DGR status at <http://abr.business.gov.au/AdvancedSearch.aspx>

**Is your organisation registered with the Australian Charities and Not-for-Profits Commission (ACNC)?**

Yes  No

If you're unsure, you can check your registration at the ACNC website: <http://www.acnc.gov.au/>

**What is your incorporation number?**

Incorporated Association or Australian Corporation Number

**Community Grants 2022-23**  
**Community Grants (Version 2 of 2)**  
**Application CG000062023 From The Greek Football Club**  
 Form Submitted 7 Sep 2022, 2:05pm ACST

**What type of not-for-profit organisation are you?**

- Educational institution (includes pre-schools, schools, universities & higher education providers)
- Religious or faith-based institution
- Philanthropic organisation
- Peak body
- Social enterprise
- International NGO
- Professional association
- Healthcare not-for-profit
- Community group
- Political party / lobby group
- Research body
- General not-for-profit (i.e. none of the sub-types listed above)

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- Less than \$50,000
- \$50,000 or more, but less than \$250,000
- \$250,000 or more, but less than \$1 million
- \$1 million or more, but less than \$10 million
- \$10 million or more, but less than \$100 million
- \$100 million or more

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- Unincorporated association
- Incorporated association
- Cooperative
- Company limited by guarantee
- Indigenous corporation, association or cooperative
- Organisation established through specific legislation
- Trust
- Unknown
- Other:

If your organisation is unincorporated it must have an auspice organisation

**Auspice Information**

\* indicates a required field

**Is your organisation auspiced by another organisation for the purposes of this grant?**

- Yes
- No

Unincorporated organisations applying for a grant must be auspiced by an incorporated organisation.

**Auspice Organisation Details**

**Name of auspicing organisation \***

The Castellorizian Brotherhood of South Australia Incorporated Megisteus

**Auspicing organisation's primary (physical) address \***

**Community Grants 2022-23**  
**Community Grants (Version 2 of 2)**  
**Application CG000062023 From The Greek Football Club**  
 Form Submitted 7 Sep 2022, 2:05pm ACST

6 Danby St  
Torrensville SA 5031 Australia

**Auspicing organisation's postal address (if different to above)**

6 Danby St  
Torrensville SA 5031 Australia

**Auspicing organisation's website**

Must be a URL

**Primary contact person at auspicing organisation \***

Mr Stephen Finos  
We may contact this person to verify that this auspicing arrangement is valid and current.

**Position held in organisation**

Secretary  
e.g. Manager, CEO

**Contact person's primary phone number \***

0433 501 925

**Contact person's back-up phone number**

0433 501 925

**Contact person's email address \***

stephen.finos@gmail.com  
Must be an email address

**Please attach a letter from the auspicing organisation confirming this arrangement is valid and current \***

Filename: Castellorizian Brotherhood of SA.jpg  
File size: 1.3 MB

Letter must be signed by an appropriately authorised person (e.g. manager, CEO, Board Chair) and must include, name, position, signature and date.

**Does the auspicing organisation have an Australian Business Number (ABN)? \***

Yes  No

**ABN of auspicing organisation**

13 269 883 076

Information from the Australian Business Register	
<b>ABN</b>	13 269 883 076
<b>Entity name</b>	CASTELLORIZIAN BROTHERHOOD OF S.A. (MEGISTEUS) INCORPORATED
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	No

**Community Grants 2022-23**  
**Community Grants (Version 2 of 2)**  
**Application CG000062023 From The Greek Football Club**  
 Form Submitted 7 Sep 2022, 2:05pm ACST

<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	5031 SA

*Information retrieved at 1:46pm today*

Must be an ABN

**Project Details**

**\* indicates a required field**

**Project title: \***

Greek Football Club Inc - History Website

Provide a name for your project/program/initiative. Your title should be short but descriptive

**Anticipated start date \***

23/10/2021

**Anticipated end date**

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

**If successful, what do you intend doing with the grant funds? \***

Monies will be used to maintain domain name and the website costings incurred by Squarespace. Also to scan photographs, copy and digitise photos, videos, documents etc. and upgrade filing system and purchase relevant equipment such as scanner and printer. Must be no more than 150 words.

**How does your project align to the strategic priorities of Council as outlined by the Community Plan? \***

To support a historical record for a sporting organisation that was located in the City of West Torrens at the Weigall Oval, Camden Oval and Thebarton Oval. The Club was successful in attaining monies from the Federal Government and West Torrens Council for Work for the Dole Programme to build new Clubrooms in 1978-79 and the Club paid monies towards the loan repayments to erect the building.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

First ethnic Australian Rules Football Club to play off in a Grand Final in Australia in their inaugural year in 1961 and the Club was situated in the West Torrens Council area. The website has been developed to celebrate the historical and multicultural aspects of The Greek Football Club and also as a form reconnecting with past players and supporters who currently live in the West Torrens Council district.

Must be no more than 150 words.



**Community Grants 2022-23**  
**Community Grants (Version 2 of 2)**  
**Application CG000062023 From The Greek Football Club**  
 Form Submitted 7 Sep 2022, 2:05pm ACST

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does your project demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? \***

Because we wish to preserve the history of a successful sporting Club whose home was located at Weigall, Camden and Thebarton Ovals, all are within the WTC area  
 Must be no more than 150 words.

**How do you plan to engage the groups you are targeting for this project? \***

Via the website and Facebook through images and game videos, photos of past players, social event videos and via word of mouth through the media and functions through the year  
 Must be no more than 150 words.

**Do you have a plan for how your project will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

Thorough and very informative website and yearly fundraisers to maintain website and to add more records as they come to light. Communication with SA Football League, Mr S O'Dwyer for feedback and to obtain historical records  
 Must be no more than 150 words.

**Reporting your success**

**How will you know if you have achieved your intended outcomes? \***

Through Facebook (views) website interaction, records as they come to light, past player functions, emails and general word of mouth communication.  
 Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

Yes  No

**What will the grant funds be spent on?**

Equipment (specify)	Materials (specify)	Other (specify)
Scanner	Stationery	Photocopying
Printer	Filing Systems	
	Printing Consumables	
	USB sticks	
	2 Hard Drive Backups	

**What is the total cost of the proposed purchases? \***

\$10,000.00  
 Must be a dollar amount.

**Community Grants 2022-23**  
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**What is the amount sought from Council? \***

\$3,000.00

Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$7,000.00

Must be a dollar amount.

**Publicity and Promotion**

**How will you promote your project, initiative or resource? \***

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Signage                    | <input checked="" type="checkbox"/> Email distribution | <input checked="" type="checkbox"/> Network Meetings  |
| <input checked="" type="checkbox"/> Official Launch | <input checked="" type="checkbox"/> Flyers             | <input checked="" type="checkbox"/> Social Media  |
| <input type="checkbox"/> Newsletters                | <input type="checkbox"/> Letterbox Drop                | <input checked="" type="checkbox"/> Other: Hopefully through WTC Talking Points Publication |

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource

**Certification and Feedback**

\* indicates a required field

**Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.

**Community Grants 2022-23**  
**Community Grants (Version 2 of 2)**  
**Application CG000062023 From The Greek Football Club**  
Form Submitted 7 Sep 2022, 2:05pm ACST

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***  Yes  No

**Name of authorised person \*** Mr Nicholas Mourcella  
Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** President  
Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \***  
Must be an Australian phone number.

**Mobile number**

**Contact Email \*** [greekfootballclub@gmail.com](mailto:greekfootballclub@gmail.com)  
Must be an email address.

**Date \*** 23/08/2022  
Must be a date

### Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

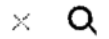
**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

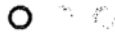
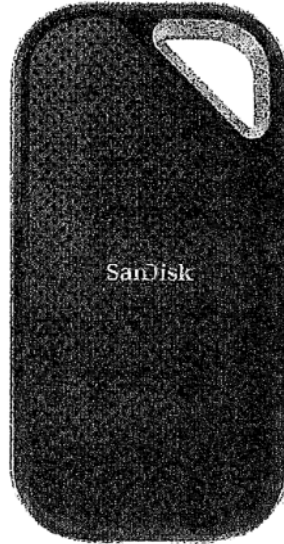
**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

1TB extreme portable state drive



Hard Drives & Data Storage    Solid State Drives (SSD)

# Sandisk 1TB Extreme Pro Portable SSD Black



# \$379.00

Product Code: SDEX811TB

Brand: Sandisk

Buy Now Pay Later



4.0 (18) [Write a review](#) [Ask a question](#)

Capacity:

1TB    2TB    4TB

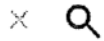
Quantity

1



Add to Cart

paper



A4 Copy Paper    Recycled A4 Copy Paper

# Reflex 50% Recycled 80gsm A4 Copy Paper 5 Ream Carton



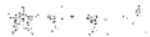
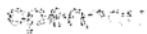
# \$30.69

\$1.23 per 100 sheets

**Product Code:** SPR50RA4CT

**Brand:** Reflex

Buy Now Pay Later



4.9 (7) [Write a review](#) [Ask a question](#)

**Size:**

A4

[Add to Cart](#)

Find products, brands, categories & more



Technology Scanners

# Epson FastFoto Photo Scanner FF-680W



# \$779.00

Product Code: EPFF680W

Brand: Epson

Buy Now Pay Later



4.3 (357) Write a review Ask a question



Add Extra Cover

\$139.00 Repair / Replacement Plan

Quantity



1



Add to My List

Add to Cart

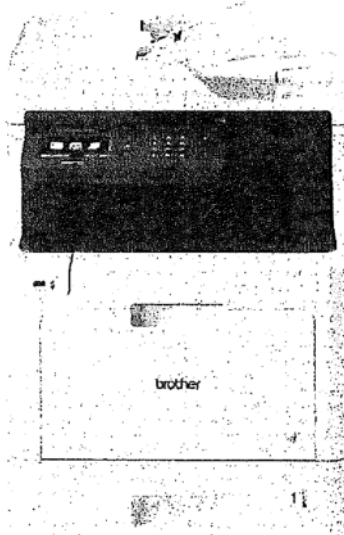
brother printers



Laser Printers & Multifunctions

Colour Laser Multifunction Printers

# Brother Wireless Colour Laser MFC Printer MFC-L8690CDW



# \$747.00

Limit: 5 per customer ⓘ

Product Code: BRMFCL8690

Brand: Brother

Buy Now Pay Later



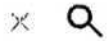
4.6 (207) [Write a review](#) [Ask a question](#)

**Add Extra Cover**

**\$119.00 Repair / Replacement Plan**

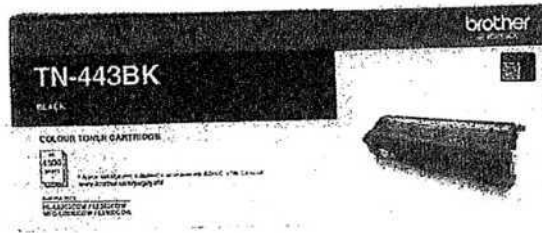
[Add to Cart](#)

brother ink 443C



Toner Cartridges & Printer Drums Brother Toner

# Brother TN 443 Toner Cartridge Black



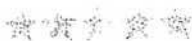
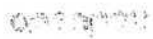
# \$166.00

\$3.69 per 100 page\*

Product Code: BRTN443BK

Brand: Brother

Buy Now Pay Later



5.0 (1) Write a review Ask a question

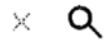
Colour: Black



Add to Cart



plastic sleeves a4



Binders & Binder Accessories Plastic Sleeves & Sheet Protectors

# Marbig A4 Medium Weight Sheet Protectors Black Edge 100 Pack



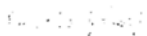
# \$15.99

\$15.99 per 100 units

Product Code: AC25102

Brand: Marbig

Buy Now Pay Later



5.0 (1) Write a review Ask a question

Quantity

1



Add to My List

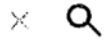
Add to Compare

Does your location look right?



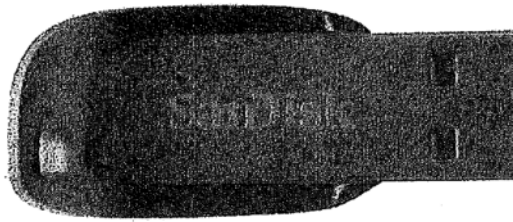
Change

usb flash drive



USB Flash Drives 32GB USB

# SanDisk Cruzer Blade 32GB USB Flash Drive

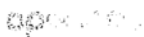


## \$9.00

Product Code: SDCZ5032GB

Brand: Sandisk

Buy Now Pay Later



3.0 (4) Write a review Ask a question

Colour: Black



Add to Cart

### Transaction details

Merchant	Squarespace
Description	DEBIT CARD PURCHASE SQUARESPACE INC. NEW YORK USA Card No. ~ 629790
Account	Westpac Community Solutions One 035-212 367111
Transaction date	6 Jul 2022
Amount	-\$330.00
Address	8 Clarkson St, New York, NY 10014, United States



#### Details ⓘ

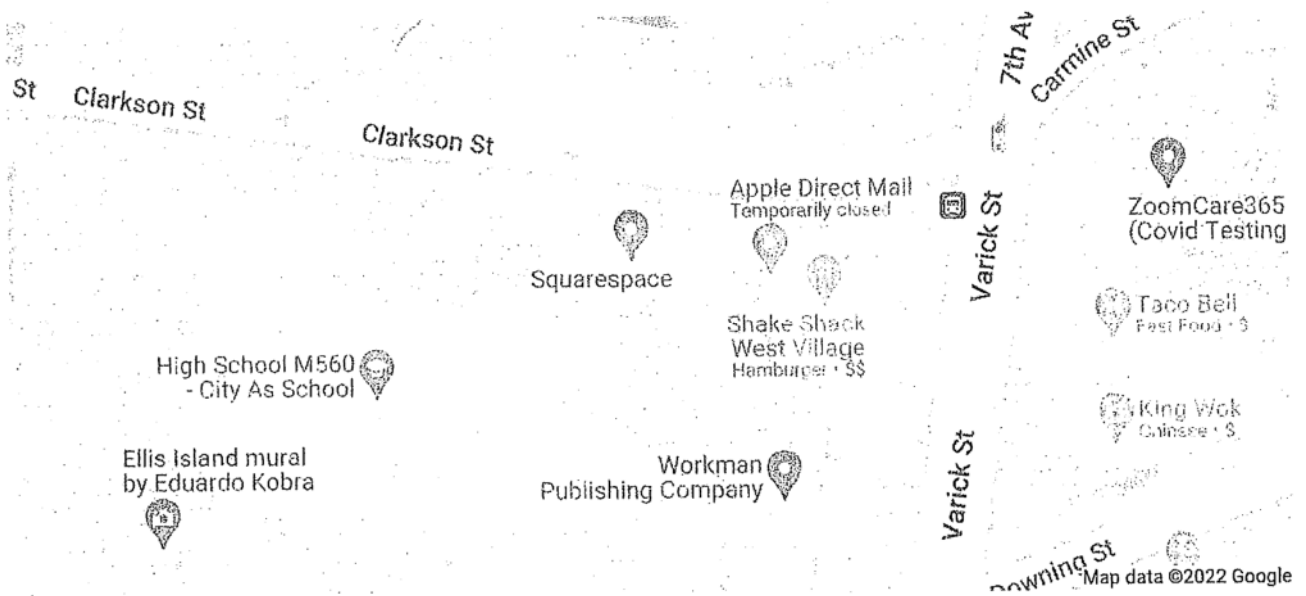
Transaction ID	12fb2dd7-51fd-ec11-b828-00505698d631
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#### Things you should know

The merchant information has been provided by Look Who's Charging. Westpac cannot guarantee the accuracy or completeness of this information. Found a mistake or something missing in these merchant details? Send them a message.

# Transaction details

Merchant	Squarespace
Description	DEBIT CARD PURCHASE SQUARESPACE INC. NEW YORK USA Card No. ~ 629790
Account	Westpac Community Solutions One 035-212 367111
Transaction date	21 Jun 2022
Amount	-\$29.70
Address	8 Clarkson St, New York, NY 10014, United States



## Details ⓘ

Transaction ID **599850d5-85f1-ec11-b827-00505698d631**

### Things you should know

The merchant information has been provided by Look Who's Charging. Westpac cannot guarantee the accuracy or completeness of this information. Found a mistake or something missing in these merchant details? Send them a message.

**Community Grants 2022-23****Community Grants****Application CG000072023 From Lady Gowrie Child Centre Inc (Gowrie SA)**

Form Submitted 6 Sep 2022, 1:57pm ACST

**Eligibility and Contact Details**

\* indicates a required field

**Applicants: please note**

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

**Privacy - Council's use of personal information**

Please note that the City of West Torrens is a public authority which is bound by the Local Government Act 1999, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333.

**Applicant Organisation Details****Applicant organisation name \***

Lady Gowrie Child Centre Inc (Gowrie SA)

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

**Primary (physical) address \***

39A Dew St

Thebarton SA 5031 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

**Postal address (if different to above)**

39A Dew St

Thebarton SA 5031 Australia

**Applicant website**<http://www.gowriesa.org.au>

If available. Must be a URL

**Primary contact person \***

Ms Lynne Rutherford

This is the person we will correspond with about this grant

**Position held in organisation \***

CEO

e.g. Manager, Board Member, Fundraising Coordinator

**Primary phone number \***

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000072023 From Lady Gowrie Child Centre Inc (Gowrie SA)**  
 Form Submitted 6 Sep 2022, 1:57pm ACST

**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

Gowrie SA has led the way since 1940 in providing community-based innovative child care, kindergarten and parenting programs that emphasise the wellbeing of children and families and build partnerships in the wider community. Education professionals are supported through our learning, resource and advisory programs to continually improve their practices in early childhood and child care services, using reflective and research-based methods to gain new skills and qualifications.

We continue to research best practise in early childhood education to offer community-driven programs that give respect to social justice, sustainability, Aboriginal and Torres Strait Islander cultures and reconciliation.

Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***

85 215 237 980

Information from the Australian Business Register	
<b>ABN</b>	85 215 237 980
<b>Entity name</b>	THE LADY GOWRIE CHILD CENTRE INCORPORATED
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	Yes
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Charity <a href="#">More information</a>
<b>ACNC Registration</b>	Registered

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000072023 From Lady Gowrie Child Centre Inc (Gowrie SA)**  
 Form Submitted 6 Sep 2022, 1:57pm ACST

<b>Tax Concessions</b>	FBT Rebate, GST Concession, Income Tax Exemption
<b>Main business location</b>	5031 SA
<i>Information retrieved at 5:55am today</i>	

Must be an ABN

**What type of not-for-profit organisation are you?**

- Educational institution (includes pre-schools, schools, universities & higher education providers)
- Religious or faith-based institution
- Philanthropic organisation
- Peak body
- Social enterprise
- International NGO
- Professional association
- Healthcare not-for-profit
- Community group
- Political party / lobby group
- Research body
- General not-for-profit (i.e. none of the sub-types listed above)

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- Less than \$50,000
- \$50,000 or more, but less than \$250,000
- \$250,000 or more, but less than \$1 million
- \$1 million or more, but less than \$10 million
- \$10 million or more, but less than \$100 million
- \$100 million or more

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- Unincorporated association
- Incorporated association
- Cooperative
- Company limited by guarantee
- Indigenous corporation, association or cooperative
- Organisation established through specific legislation
- Trust
- Unknown
- Other:

If your organisation is unincorporated it must have an auspice organisation

**Project Details**

\* indicates a required field

**Project title: \***

Kaurna Sites and Stories in West Torrens

Provide a name for your project/program/initiative. Your title should be short but descriptive

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000072023 From Lady Gowrie Child Centre Inc (Gowrie SA)**  
 Form Submitted 6 Sep 2022, 1:57pm ACST

**Anticipated start date \***

24/10/2022

**Anticipated end date**

30/06/2023

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

**If successful, what do you intend doing with the grant funds? \***

Stage 1 (this project) will be to work with a Kaurna Elder to conduct interviews with up to 5 Aboriginal Elders to identify significant Aboriginal sites and stories focused along the river area which connects the suburbs of Thebarton and Underdale, where our two early learning sites are located. We will interview, document and map these stories. This project is about supporting the growth of community awareness about Kaurna land and making pre-colonial history more visible in the community. Uncle Ivan-Tiwu Copley has lived and worked in this area for many years and will support the gathering of key stories, mapping locations of campsites, waterholes and scar trees, as well as significant Kaurna families and events. The interviews with Kaurna male and female Elders will be recorded and transcribed, thus capturing their voices and stories.

Must be no more than 150 words.

**How does your project align to the strategic priorities of Council as outlined by the Community Plan? \***

This project aligns with the Community Life strategic priority in the Council Community Plan - create opportunities to learn and enjoy the local area. This project also aligns with the value of inclusivity, and the recognition of unique local cultural identity and heritage as documented in the Plan. Aboriginal peoples are part of this areas' history, particularly prior to white settlement. Part of community life should be understanding early cultural heritage, and ultimately acknowledging and recognising this as a key part of community knowledge. We have focused this project along the river - Karrawirra Pari - on the council border as we know this was a key camping and movement area for Aboriginal peoples, as well as the river being a concrete links between our early learning sites from Thebarton to Underdale.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

This program responds to the funding priority - local events, activities and programs that celebrate indigenous heritage. The act of learning and recording stories from Aboriginal Elders will support greater awareness and appreciation of heritage sites, events and people of local significance. West Torrens Council has traditionally prioritised events which support the multicultural diaspora of its community members, but Aboriginal culture is less visible in the local community. It is hoped this project, through its collection of local stories and mapping of these stories, will lead to increased visibility and local knowledge of the area's earlier history. The growth of local knowledge and learning will support community pride and ultimately lead to more informed citizens who acknowledge Aboriginal peoples as well as their own role in reconciliation efforts.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does your project demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? \***

Gowrie SA has two early learning sites located at Thebarton and Underdale, where we work



**Community Grants 2022-23****Community Grants****Application CG000072023 From Lady Gowrie Child Centre Inc (Gowrie SA)**

Form Submitted 6 Sep 2022, 1:57pm ACST

with young children, families and staff to learn Kurna language and history. There is very little information about Kurna history visible in this community. Gowrie SA has a unique, long-standing relationship with Aboriginal Elders, created through holding a Reconciliation Action Plan for more than a decade. Gowrie SA has been established in this community for more than 80 years, but recognises the Kurna peoples as traditional custodians and native title holders with a far more extensive history than our own. We are wanting to work with council to share the information gathered from this project in the hope that significant sites and stories can be recognised and shared through public markers and maps in the near future.

Must be no more than 150 words.

**How do you plan to engage the groups you are targeting for this project? \***

Gowrie SA already has an existing relationship with Uncle Ivan-Tiwu Copely. Uncle Ivan has relationships with key Aboriginal Elders, including Uncle Lewis O'Brien, Dr Kevin O'Loughlin OAM, Auntie Lynette Crocker, and Auntie Merle Simpson. Uncle Ivan also has extensive knowledge of this area, having lived here and heard stories of the area from his ancestors. Uncle Ivan, and other significant Kurna Elders will be interviewed to hear their stories and connections to this area. These stories will be recorded. All Elders will be paid for their time and travel costs.

Must be no more than 150 words.

**Do you have a plan for how your project will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

Uncle Ivan and the CEO have discussed this project over several months. Uncle will make contact with identified Elders and arrange a time to interview them. Each Elder will be given a map of the local area to use as a prompt for sharing of stories. A Gowrie SA staff member, with an existing relationship with Uncle will attend each interview to audio record, as well as transcribe. A master map will be used to add each site of significance and link with the recorded story. Should an Elder identify that someone else is better suited to share stories of this area, this will be arranged. Gowrie SA is contributing half the funding cost for this project and there is some risk that the hours budgeted for will not be enough. In this case, there may be fewer interviews undertaken, or some may occur in the following financial year.

Must be no more than 150 words.

**Reporting your success****How will you know if you have achieved your intended outcomes? \***

We will have a collection of local stories, significant sites, locations, scar trees, campsites and waterholes marked on a map and recorded. We will have permission to share these stories with West Torrens Council. We think Stage 2 of this project (if we can secure further funding) is to identify and review archives: State Library, SA Water, Australian Bureau of Statistics, History Trust, Heritage SA, Department of Premier and Cabinet, Hamra library, police records, for any additional historic information for the master map. The Council would then be able to use the information collected to consider appropriate ways to acknowledge and mark sites of significance and stories relevant to the council area. The community will have access to local Kurna history and stories linked to where they live and/or work and Aboriginal history will be more visible through this council area.

Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

Yes  No

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000072023 From Lady Gowrie Child Centre Inc (Gowrie SA)**  
 Form Submitted 6 Sep 2022, 1:57pm ACST

**What will the grant funds be spent on?**

Equipment (specify)	Materials (specify)	Other (specify)
Resources	In Kind	People
Maps	Laptop	Elder cabcharges
Voice recorder	Office and interview space	Elder time
		Transcriber time

**What is the total cost of the proposed purchases? \***

\$10,245.00

Must be a dollar amount.

**What is the amount sought from Council? \***

\$5,000.00

Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$5,245.00

Must be a dollar amount.

**Publicity and Promotion**

**How will you promote your project, initiative or resource? \***

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Signage                | <input type="checkbox"/> Email distribution | <input checked="" type="checkbox"/> Network Meetings |
| <input type="checkbox"/> Official Launch        | <input type="checkbox"/> Flyers             | <input checked="" type="checkbox"/> Social Media     |
| <input checked="" type="checkbox"/> Newsletters | <input type="checkbox"/> Letterbox Drop     | <input type="checkbox"/> Other:                      |

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000072023 From Lady Gowrie Child Centre Inc (Gowrie SA)**  
 Form Submitted 6 Sep 2022, 1:57pm ACST

Amount	Date received	Project, initiative or resource

**Certification and Feedback**

\* indicates a required field

**Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***  Yes  No

**Name of authorised person \*** Ms Lynne Rutherford  
 Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** CEO  
 Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \*** Must be an Australian phone number.

**Mobile number**

**Contact Email \*** Must be an email address.

**Date \*** 06/09/2022  
 Must be a date

**Applicant Feedback**

You are nearing the end of the application process.  
 Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Community Grants 2022-23**

**Community Grants**

**Application CG000072023 From Lady Gowrie Child Centre Inc (Gowrie SA)**

Form Submitted 6 Sep 2022, 1:57pm ACST

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

None. I particularly like the ability to preview the questions so you can gather the information needed prior to filling out the application.



39a-43 Dew Street, t 08 8234 5219 e info@gowriesa.org.au  
 Thebarton SA 5031 f 08 8125 6644 ABN 85215 237 980

## Kaurna Sites and Stories in West Torrens

Quotes for project:

Item	Cost	Total	Notes
Voice recorder	\$99.00	\$99	see quote attached
Maps	\$45 per map x 5 maps	\$225	See quote attached
Elder time and travel charges	\$400 per Elder x 5 Elders	\$2000	
Lead Elder consultant - interviews	20 hours interview time @ charge out rate of \$100 per hour	\$2000	
Transcriber - interviews	20 hours @ charge out rate of \$80 per hour	\$1600	
Lead Elder consultant - document and map findings	24 hours @ charge out rate of \$100	\$2400	
Transcriber - document and map findings	24 hours @ charge out rate of \$80	\$1920	

# ADELAIDE UBD 562 MAP 690 X 1000MM LAMINATED WALL MAP

**\$45.00**

Afterpay is only available for orders between \$50.00 and \$1000.00 [More info](#)

### Material

Pre Folded & Laminated

Qty

1

**Add to Cart**

**This incredibly detailed double-sided map of Adelaide is excellent for the home or office.**

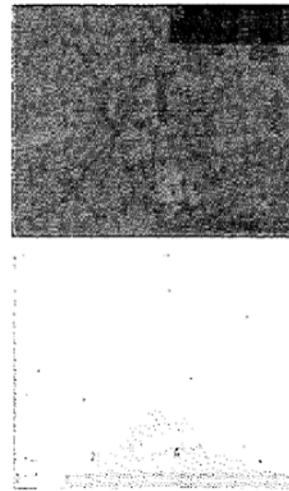
What makes this map unique is that it covers at street level detail a 10km radius of central Adelaide covering from Birkenhead in the northwest to Hidden Hill in the northeast down to Marino in the southwest over to Coronation East in the southeast.

The reverse side of the map shows a 75km radius of Adelaide's suburbs with aerial routes and main roads marked from Gawler in the north down to Aldinga Beach in the south, the map also includes a detailed inset of the Barossa Valley. It also shows general suburban built-up areas, national parks and industrial areas. Each suburb name is marked complete with postcodes and listed in a corresponding index.

So whether you are house hunting or planning a business venture, this is a must-have map.

The high-quality laminate in which the map is encapsulated allows you to draw on it with a whiteboard marker or apply map pins to locations of interest without permanently marking it. The lamination makes the map very durable and protects against tears and stains.

The easiest way to hang your map is by having wooden hang rollers attached top and bottom with a hanging cord on the top roller, so all you have to do is put a hook on the wall. The hang rails come lacquered in a natural timber colour.



Store Finder

**JB HI-FI**

Search products

Products Brands Deals & Sales Services Gift Cards

Help & Support

Wish List

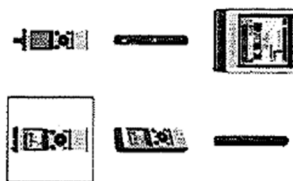
My Account

My Cart

Home > Headphones, Speakers & Audio > Audio > Voice Recorders > Olympus WS-852 Digital Voice Recorder

Gallery

Grid



**OLYMPUS**

**Olympus WS-852 Digital Voice Recorder**

MODEL: V41512150000 SRU 954017

**\$99**

allpay ZIPP PayPal PAY

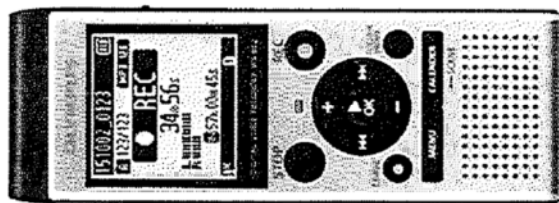
Add extended warranty

JB Hi-Fi Extra Care: Replacement Cover \$14.85

**Key features**

- Automatic sensitivity adjustment with Intelligent Auto Mode
- Superb stereo feeling with True Stereo Microphones
- Noise cancellation for clear playback quality

Product overview



**CONVENIENTLY PORTABLE TOGETHER**

**City of West Torrens Community Grants summary 2022/2023**

<b>Grants Applications &amp; Approvals 2022/23</b>						
Grant Type	Amount Requested	Amount Recommended	Amount Approved	Applicant	Grant PAID	
Equipment Grant	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	Fan Footy SA	\$ 3,000.00	
Equipment Grant	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	Glenelg ANA Cricket Club	\$ -	
Equipment Grant	\$ 2,977.70	\$ 2,977.70	\$ 2,977.70	Camden Park Scout Group	\$ 2,977.70	
Equipment Grant	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	Adelaide Bangladeshi Cultural Club	\$ 3,000.00	
Equipment Grant	\$ 10,500.00	\$ 3,000.00	\$ 3,000.00	West Adelaide Football Club	\$ -	
Equipment Grant	\$ 673.00	\$ 673.00		Glenelg Contract Bridge Club		
Sponsorship	\$ 15,000.00	\$ 5,000.00	\$ 10,000.00	United Indians of SA	\$ 10,000.00	
Sponsorship	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	Singapore Business and Social Association	\$ -	
Sponsorship	\$ 4,935.00	\$ 4,935.00		Fulham Community Centre		
Sponsorship	\$ 5,000.00	\$ 5,000.00		Camden Athletic Club		
Sponsorship	\$ 4,800.00	\$ 4,800.00		Chilean Club of Adelaide		
Community Grant	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	West Torrens Chess Club	\$ 3,000.00	
Community Grant	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	Vaagai Adelaide Tamil Broadcasting Service	\$ 5,000.00	
Community Grant	\$ 3,000.00	\$ 3,000.00		The Greek Football Club		
Community Grant	\$ 5,000.00	\$ 5,000.00		Lady Gowrie Childcare Centre		
Women In Sports Grant	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	Telugu Association of SA	\$ 3,000.00	
Junior Development Grants	\$ 10,100.00	\$ 10,100.00	\$ 10,100.00	47 Junior Development Grants	\$ 10,100.00	
	<b>\$ 90,985.70</b>	<b>\$ 67,485.70</b>	<b>\$ 49,077.70</b>			
<b>Total Grants 2022/23 Budget</b>					<b>\$ 100,000.00</b>	
<b>Total funds remaining in actual 2022/2023 Budget (grants paid)</b>					<b>\$ 59,922.30</b>	
<b>Total funds remaining in 2022/2023 Budget (grants approved)</b>					<b>\$ 50,922.30</b>	



## 8.2 Organisational Annual Service Plan 1st Quarter 2022/23 Progress Update

### Brief

This report presents the 1<sup>st</sup> Quarter review of the 2022/23 Organisational Annual Service Plan and progress in the delivery of Council's Community Plan.

### RECOMMENDATION

It is recommended to the Committee that the Organisational Annual Service Plan 1<sup>st</sup> Quarter 2022/23 Progress Update be received.

### Introduction

The *Organisational Annual Service Plan 1<sup>st</sup> Quarter 2022/23 Progress Report (Attachment 1)* outlines the Administration's progress in implementing its *Community Plan* and provides updates on the delivery of the key projects that implement the *Community Plan Focus Areas* as follows:



#### Community life

We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.

We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.



#### Built environment



#### Organisational strength

Council ensures its services lead to quality outcomes and exceptional experiences for our community.

We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.



#### Environment and sustainability



#### Prosperity

We support jobs, businesses and industries to generate local economic growth and activity.


The report details the major initiatives being undertaken by Council each year to deliver on the objectives of the five Focus Areas of the Community Plan. Below is an explanation of the reporting format:


### Donut Chart


The donut charts graphically illustrate how the organisation as a whole has progressed delivery of the key projects in the Organisational Annual Service Plan over the first quarter of 2022/23 (July-September 2022).

### Project Status

This report presents the status of those projects that are either listed as 'on track', 'monitor' or 'off-track'.

When the attached quarterly report (**Attachment 1**) shows a green traffic light (  ) against a project's performance, this indicates that the project is 'on track' and has progressed to where it was expected.

When the attached quarterly report shows an amber traffic light (  ) against a project's performance, this indicates that the project needs to be 'monitored' as it has not progressed to where it was expected, but it is within 70-90 per cent of the quarterly target.

When the attached quarterly report shows a red traffic light (  ) against a project's performance, this indicates that the project is 'off-track' as it has not progressed to where it was expected, and is less than 70 per cent of the quarterly target.

Progress comments contained within the report, provide a brief explanation of each project's progress, including comments as to why a particular project may be 'off-track' or needs to be 'monitored'.

### **Discussion**

The performance of the organisation, as a whole, for the 1<sup>st</sup> Quarter of 2022/23 is as follows:

- 90 per cent On-track;
- 0 per cent Monitor; and
- 10 per cent Off-track.

*Note: as this report is retrospective, some projects may have progressed since the reporting period.*

Challenges with staff resourcing, Council caretaker period and the pending confirmation of plans for the North/South Corridor project are all factors that have contributed to the following projects four (4), or 10% of the total number of projects being off-track.

1. Commence a review of Heritage Listed Buildings, Areas and Items located within the City of West Torrens;
2. Undertake an 'Infill Case Study' to determine the effects of infill development and urban corridor development on Neighbourhood type zones and identify the potential gaps and improvements to policy that could improve outcomes;
3. Develop a Masterplan for a new lawn bowls facility at Lockleys Oval; and
4. Develop a Masterplan for Henley Beach Road as a main street precinct.

### Executive Management Team approval to revise start dates

Of the four 'off-track' projects, two projects have not commenced this quarter. However, the Executive Management team has approved an extension to the start dates for the following actions be amended:

1. 'Commence a review of Heritage Listed Buildings, Areas and Items located within the City of West Torrens' project start date has been delayed from 1 July 2022 to 1 January 2023; and
2. 'Develop a Masterplan for a new lawn bowls facility at Lockleys Oval' project start date has been delayed from 1 July 2022 to 1 January 2023.

The remaining two (2) 'off-track' projects are currently in progress and expected to be back 'on-track' in the near future.

### Executive Management Team approval to add a project

In 2021/22, a review of Council's Dog and Cat Management Plan was commenced as required under the Dog and Cat Management Act 1995. However, due to various factors, including the impact of Covid-19 restrictions and significant staff resourcing challenges, the review was unable to be completed by the end of the 2021/22 financial year. Consequently, an extension was sought and granted from the Dog and Cat Management Board in July 2022 for the new Plan to be provided to the Board for approval by March 2023. Accordingly, completion of the Dog and Cat Management Plan review has been added to the 2022/23 Organisational Service Plan.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The Organisational Annual Service Plan contains a number of key projects that address climate impact.

### **Conclusion**

The Annual Service Plan 1<sup>st</sup> Quarter Progress Report 2022/23 outlines Council's progress in implementing its Community Plan.

### **Attachments**

1. **Organisational Service Plan 1st Quarter 2022/23 Progress Report**



# Organisational Service Plan 1st Quarter 2022/23 Progress Report July-September 2022

City of West Torrens

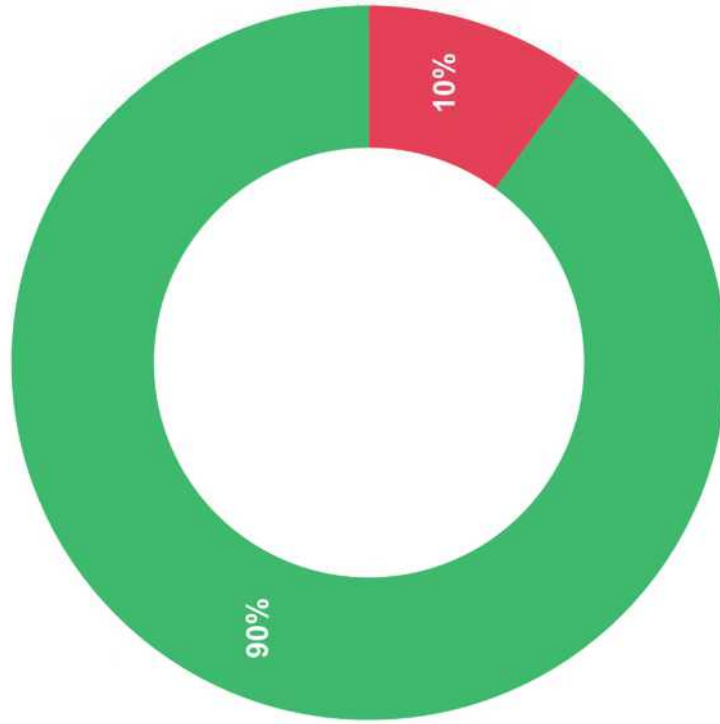


### KEY PROJECT SUMMARY BY PERFORMANCE

4 OFF TRACK

0 MONITOR


36 ON TRACK




**FOCUS AREA - 1 Community life**

**OUR FOCUS - 1.1** We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.




**STRATEGIC OBJECTIVE - 1.1.3** Active and healthy lifestyles for all ages and abilities.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
1.1.3.1 Undertake the installation and upgrade of gym and fitness equipment at select reserves to enhance community accessibility.	City Property	01-07-2022	30-06-2023	25	 GREEN	The annual program for installation of new and replacement of existing gym and fitness equipment in the public realm has commenced. Community consultation will be undertaken in the next quarter to help determine the needs of the local area including accessibility.

**STRATEGIC OBJECTIVE - 1.1.6** Facilitation of community health, wellbeing and safety.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
1.1.6.1 Complete the review and update of the City of West Torrens Dog and Cat Management Plan.	Regulatory Services	01-07-2022	30-06-2023	50	 GREEN	The draft Plan is being finalised for Executive approval and a report will be provided to Council in the next quarter prior to undertaking public consultation.


**STRATEGIC OBJECTIVE - 1.1.7** Recognition of our unique local cultural identity and heritage.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
1.1.7.1 Plan and manage the major redevelopment of Thebarton Theatre.	City Property	01-07-2022	30-06-2023	25	 GREEN	Design for the upgrade is continuing and a Planning Application is expected to be lodged in the next quarter. Procurement on certain elements of the upgrade will also commence in the next quarter.
1.1.7.2 Commence a review of Heritage Listed Buildings, Areas and Items located within the City of West Torrens.	Strategy and Business	01-07-2022	30-06-2023	0	 RED	This project has not yet commenced due to staff resourcing issues and will not be able to commence until recruitment is finalised. As such, the Executive have approved to delay the start date for this project to January 2023.
1.1.7.3 Work in liaison with the land owners to deliver the Riverbank Christmas Display.	City Operations	01-07-2022	31-01-2023	30	 GREEN	A procedure is being progressively developed for the construction of the Riverbank Christmas display, with training of staff also being undertaken progressively on the construction procedure.

**FOCUS AREA - 2 Built environment**

**OUR FOCUS - 2.1** We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.

**STRATEGIC OBJECTIVE - 2.1.1** An attractive, safe and cohesive urban environment that supports better quality development assessment outcomes, diverse housing choice and compatible non-residential development.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.1.1 Undertake an 'infill Case Study' to determine the effects of infill development and urban corridor development on Neighbourhood type zones and identify the potential gaps and improvements to policy that could improve outcomes.	Strategy and Business	01-07-2022	30-06-2023	5	 RED	Drafting of the project scope and request for quote has commenced. This project is currently off-track due to staff resourcing issues, but is expected to be back on track pending recruitment of staff.




City of West Torrens Organizational Service Plan 1st Quarter 2022/23 Progress Report

STRATEGIC OBJECTIVE - 2.1.2 Infrastructure that meet the needs of a changing city and climate.




Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.2.1 Complete development of the City of West Torrens Transport Strategy.	City Assets	01-07-2022	31-12-2022	100	 GREEN	The Transport Strategy was adopted at the 16 August 2022 meeting of Council. Following some minor editing, the final Transport Strategy will be uploaded to Council's website.
2.1.2.2 Continue to partner with other councils and the Brown Hill Keswick Creek Board to contribute to the Brown Hill Keswick Creek Flood Mitigation Scheme project.	City Assets	01-07-2022	30-06-2023	25	 GREEN	The Administration has provided comment on the 30% Design Review. Regular meetings continue to be held with the Brownhill Keswick Creek Project Group.
2.1.2.3 Project manage the staged upgrade of the stormwater drainage systems in Kurralta Park and North Plympton/Plympton to mitigate the risk of flooding.	City Assets	01-07-2022	30-06-2023	25	 GREEN	Construction of stage 1 of the project has commenced and is on schedule.
2.1.2.4 Complete development of a City of West Torrens Stormwater Management Plan.	City Assets	01-07-2022	30-06-2023	25	 GREEN	The draft Stormwater Management Plan was approved to be released for public consultation at the 16 August 2022 meeting of Council. A consultation plan is currently being developed in liaison with the Creative Services team.
2.1.2.5 Continue to work in partnership with the Department of Infrastructure and Transport on the North/South Corridor project.	City Assets	01-07-2022	30-06-2023	25	 GREEN	The Administration continues to attend technical reference group meetings with the DIT project team.




STRATEGIC OBJECTIVE - 2.1.3 Neighbourhoods designed to promote safe, active travel and strengthen connections, amenity and accessibility.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.3.1 Project manage the staged upgrade of the Reece Jennings Bicycle Path and the installation of bicycle racks and facilities in reserves.	City Assets	01-07-2022	30-06-2023	25	 GREEN	Stage 1 designs have been completed and the Administration are currently awaiting quotations for works.

City of West Torrens Organizational Service Plan 1st Quarter 2022/23 Progress Report

STRATEGIC OBJECTIVE - 2.1.4 A variety of indoor and outdoor sport, recreation and community facilities and open spaces.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.4.1 Manage the staged major redevelopment of Richmond Oval.	City Property	01-07-2022	30-06-2023	25	 GREEN	Following a tour of recently upgraded sports facilities, a concept plan is currently being developed to include the design of a new grandstand, which will incorporate club rooms, change rooms, a function area and community elements. The West Adelaide Football Club CEO and Board members are continually engaged for feedback.
2.1.4.2 Manage the staged major redevelopment of Thebarton Oval/Kings Reserve.	City Property	01-07-2022	30-06-2023	25	 GREEN	The draft lease developed for the Adelaide Football Club is currently out for community consultation. Following the closing of submissions in mid-October, the feedback will be analysed and the results will be presented to Council.
2.1.4.3 Manage the staged major redevelopment of Apex Park.	City Property	01-07-2022	30-06-2023	25	 GREEN	The landscape contract is ready to be awarded for the second stage of work at Apex Park. The funding body is currently assessing Council's request to revise the project scope due to the high cost of tenders for this stage of work. Upon approval by the funding body, the landscape work will commence.


City of West Torrens							Organisational Service Plan 1st Quarter 2022/23 Progress Report						
Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments	Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.4.4 Manage the staged redevelopment of Kesmond Reserve.	City Property	01-07-2022	30-06-2023	25	 GREEN	Detailed design is underway for the proposed new community facility at Kesmond Reserve. The open space component will be ready for the procurement process in late 2022.	2.1.4.5 Develop a Masterplan for a new lawn bowls facility at Lockleys Oval.	City Property	01-07-2022	30-06-2023	0	 RED	This project is currently on hold until Council's caretaker period ends and the plan for the North-South corridor is finalised by the Government. As such, the Executive have approved to delay the start date of this project to January 2023.
<b>FOCUS AREA - 3 Prosperity</b>													
OUR FOCUS - 3.1 We support jobs, businesses and industries to generate local economic growth and activity.													
STRATEGIC OBJECTIVE - 3.1.1 A diverse, resilient and competitive economy, including small business, tourism and export sectors.													
Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments	Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.1.1 Continue to participate in and work with partner councils on the Building Western Adelaide Strategy to improve economic prosperity.	Strategy and Business	01-07-2022	30-06-2023	25	 GREEN	The City of West Torrens continues to work with partner Councils to provide networking events for local businesses and preparation of the Western Adelaide Tourism Alliance Tourism Destination Action Plan.							

City of West Torrens Organizational Service Plan 1st Quarter 2022/23 Progress Report


STRATEGIC OBJECTIVE - 3.1.2 Optimise the benefits of local activity and key employment precincts.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.2.1 Develop a Masterplan for Henley Beach Rd as a main street precinct.	City Assets	01-07-2022	30-06-2023	10	 RED	The Administration have submitted the project to be considered as part of the City Shaping Program under the North/South Corridor Project. Feedback on the success of this submission from DIT is pending.

STRATEGIC OBJECTIVE - 3.1.3 Economic development through innovation, collaboration and investment and connections between businesses and the community.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.3.1 Work in partnership with private developers and government agencies to facilitate the development of the Port Road precinct, including the former Coca-Cola and West End Brewery sites.	Strategy and Business	01-07-2022	30-06-2023	25	 GREEN	The Administration continues to work in partnership with developers and partner agencies.


STRATEGIC OBJECTIVE - 3.1.4 Promote opportunities and economic advantage arising from Adelaide Airport and our proximity to the CBD.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.4.1 Continue to partner with Adelaide Airport Ltd. in assisting to achieve the objectives of the Adelaide Airport Master Plan.	Office of the Mayor and CEO	01-07-2022	30-06-2023	25	 GREEN	The CEO continues to participate in the Adelaide Airport Consultative Committee meetings and attend regular meetings with Airport management.



**FOCUS AREA - 4 Environment and sustainability**


**OUR FOCUS - 4.1** We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.

**STRATEGIC OBJECTIVE - 4.1.1** Sustainably manage our resources through reuse, recycling and circular economy.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.1.1 Complete the development of a City of West Torrens Waste Management Strategy.	Regulatory Services	01-07-2022	31-03-2023	50	 GREEN	The draft Waste Management Strategy has undergone public consultation and feedback is being reviewed and considered. Upon finalisation of the Strategy a report will be submitted to the City Facilities and Waste Resources General Committee for endorsement and subsequent approval by Council.


**STRATEGIC OBJECTIVE - 4.1.3** Prepare for and respond to the challenges of a changing climate.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.3.1 Complete the development of a City of West Torrens Climate Adaptation Strategy.	Strategy and Business	01-07-2022	31-03-2023	50	 GREEN	The draft Strategy was approved to be released for community consultation at the 16 August meeting of Council. Consultation material has been developed, with consultation scheduled to commence in October 2022.
4.1.3.2 Work in partnership with Green Adelaide, City of City Assets Charles Sturt and SA Water on the Breakout Creek Stage 3 redevelopment.	City of City Assets	01-07-2022	30-06-2023	25	 GREEN	This project is progressing as scheduled. The Steering Group continues to meet every alternate month.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.1.3.3 Continue to work with partner councils and stakeholders on progressing the implementation of the AdaptWest Climate Adaptation Plan.	Strategy and Business	01-07-2022	30-06-2023	25	 GREEN	<p>In August the AdaptNow! Changing for Climate Change was awarded the winner of the SA Resilient Australia Awards for 2022 (Local Government Category). The awards celebrate and promote initiatives that build whole of community resilience to disasters and emergencies around Australia, and recognise collaboration and innovative thinking across all sectors.</p> <p>The AdaptWest in Action Plan 2019-2022 has been completed and a new action plan is now required to guide the next phase of work in conjunction with our regional partners. Due to timing of the 2022 Local Government elections, a 1-year interim plan has been developed to cover the 2022/23 financial year and to maintain momentum in its implementation. Following the 2022 elections, an Action Plan for the next 3-year horizon will be developed in consultation with Elected Members. Scoping for these projects is currently underway in partnership with staff internally and regional partners.</p>

City of West Torrens Organisations Service Plan 1st Quarter 2022/23 Progress Report



**STRATEGIC OBJECTIVE - 4.1.4** Open spaces that foster the natural environment, support biodiversity and encourage people to spend time outdoors.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.4.1 Work in partnership with Green Adelaide on the River Torrens Recovery project to undertake environmental improvement works along River Torrens Linear Park.	Strategy and Business	01-07-2022	30-06-2023	25	 GREEN	Autumn Avenue at Lockleys has been identified as the target project site for works in the 2022/23 financial year. A successful funding submission was made through the River Torrens Recovery Project to undertake works including weed removal and re-vegetation.

**FOCUS AREA - 5 Organisational strength**



**OUR FOCUS - 5.1** Council ensures its services lead to quality outcomes and exceptional experiences for our community.

**STRATEGIC OBJECTIVE - 5.1.3** High levels of governance, transparency and integrity.


Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.3.1 Continue to coordinate the implementation of the local government reforms.	LG Reform & Integrity	01-07-2022	30-06-2023	50	 GREEN	Local Government reforms are approximately 50% implemented, with further amendments to commence in 2023. Reports are presented to Council regularly and information provided to internal stakeholders as required.
5.1.3.2 Undertake the administration, as directed by the Electoral Commission of SA, for the 2022 City of West Torrens Local Government general elections.	LG Reform & Integrity	01-07-2022	31-12-2022	40	 GREEN	The enrolment and nomination phases of the Local Government elections are complete. Reports are provided to Council as required. Communication is undertaken regularly with ECSA.

City of West Torrens Organizational Service Plan 1st Quarter 2022/23 Progress Report


STRATEGIC OBJECTIVE - 5.1.4 An inclusive, innovative, and collaborative organisation

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.4.1 Facilitate, identify, assist to implement and measure improvements using LEAN framework for the following: - customer complaints process; - plant and equipment process; and - name and register process.	Office of the Mayor and CEO	01-07-2022	30-06-2023	50	 GREEN	Current improvement projects being progressed include minor plant and equipment roll-out, vehicle inspections process, customer service standards, customer complaints process, assisting departments in documenting process improvements and measuring effectiveness.
5.1.4.2 Identify opportunities for process improvement using results data from the City of West Torrens' Qualtrics Survey.	Office of the Mayor and CEO	01-07-2022	30-06-2023	25	 GREEN	The first quarter of Qualtrics data has been received and will be used to inform the CI plan and re-prioritise projects.


STRATEGIC OBJECTIVE - 5.1.5 A safe, healthy and resilient workforce.



Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.5.1 Develop, implement and monitor strategies for the enhancement of organisational culture.	People and Culture	01-07-2022	30-06-2023	25	 GREEN	Implementation of an internal feedback mechanism has captured employees who provide good customer service, which is a part of excellence, being one of our FITCORE values. Recognition of years of services have been celebrated through the distribution of certificates to those employees who have achieved significant milestones.  A new campaign is about to start on ensuring all employees know that "A Good CWT Culture Begins With Me!" highlighting that each employee is responsible for creating an organisational culture.








City of West Torrens		Organisational Service Plan 1st Quarter 2022/23 Progress Report				
Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.5.2 Undertake a review of how we measure our WHS performance, including identifying indicators that allow effective monitoring and timely reporting to management and clear accountabilities.	People and Culture	01-07-2022	30-06-2023	25	 GREEN	The quarterly WHS and Injury Management (IM) Performance Dashboard Report provides the Executive Management Team with data and statistics relating specifically to the WHS and IM safety management system. The report contains recommendations for response and actioning by the Executive to ensure WHS performance is improved across the organisation.

City of West Torrens Organisations Service Plan 1st Quarter 2022/23 Progress Report

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.1.3 Align the current practices for volunteer management with our human resources processes, including induction, training and exit processes.	People and Culture	01-07-2022	30-06-2023	25	 GREEN	<p>The following process have been implemented for volunteers:</p> <ul style="list-style-type: none"> <li>- probationary period reviews occur 3 months from commencement;</li> <li>- annual reviews of the roles;</li> <li>- information on suitability of roles for volunteers is formalised in the Volunteer Manual designed for the coordinator;</li> <li>- role creation is formalised in the Volunteer Manual designed for the coordinator;</li> <li>- volunteers are provided with a copy of the program-specific induction checklist during their induction;</li> <li>- the staff policy and the volunteer handbook provides information on declaring any conflicts of interest;</li> <li>- a training program for Program Coordinators, including disability inclusion training specific to volunteer management;</li> <li>- a formal Exit Process includes both an exit survey and template letters with further information in the program manual;</li> <li>- documentation, including role statements, have been placed on the Document Register to ensure a notification is received when reviews are due; and</li> <li>- volunteer statistics are provided for monthly reports.</li> </ul>

City of West Torrens							Organisational Service Plan 1st Quarter 2022/23 Progress Report						
Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments							
5.1.5.4 Undertake the program to become certified as an accredited White Ribbon organisation.	People and Culture	01-07-2022	30-06-2023	25	 GREEN	<p>CWT are currently participating in the White Ribbon Program. This involves the gathering of data and evidence that aligns with the White Ribbon Criteria, which are:</p> <ul style="list-style-type: none"> <li>- Leadership Commitment</li> <li>- Commitment of Resources</li> <li>- Internal Communication</li> <li>- External Communication</li> <li>- Collaboration</li> <li>- Demonstrated engagement in the prevention of violence against women</li> <li>- Policies, procedures and documentation and the communication of the same to the workforce</li> <li>- Manager and Supervisor training is undertaken and is mandatory</li> <li>- Staff Training</li> <li>- Risk Assessments</li> <li>- Contractor expectations</li> <li>- Response to victims who disclose</li> <li>- Response to perpetrators</li> <li>- Evaluation and continuous improvement</li> </ul>							
5.1.5.5 Launch a campaign across all CWT locations to raise awareness of Aggressive Violent and Threatening Behaviour in the workplace.	People and Culture	01-07-2022	30-06-2023	25	 GREEN	<p>The campaign to raise awareness of Aggressive Violent and Threatening Behaviour in the workplace across all CWT locations has commenced. The project plan has been created and a Communications Consultant and a Communications Consultant agency has been engaged to assist in closing out the actions.</p>							

City of West Torrens							Organisational Service Plan 1st Quarter 2022/23 Progress Report						
Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments	Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.5.6 Develop and implement 'Ageing and Work Health' programs to promote a positive culture within the workplace.	People and Culture	01-07-2022	30-06-2023	50	 GREEN	The 'Ageing and Work Health' program aims to implement initiatives and provide resources to support our inter-generational workforce, with a focus on active ageing, and a healthy and productive working life. The Executive have provided their strong support for this program, including the CEO signing-off on the AWH Charter (displayed in prominent locations across CWT) that clearly states the CEO's commitment, and the commitment of Council, to supporting our inter-generational workforce. A range of activities will be provided over the coming months, such as stretching sessions being provided to outdoor staff and various resources and information booklets provided.	STRATEGIC OBJECTIVE - 5.1.6 A workforce that meets current needs and plans for future needs.						
5.1.6.1 Commence the development of a City of West Torrens Organisational Workforce Strategy.	People and Culture	01-07-2022	30-06-2023	25	 GREEN	The CWT Organisational Workforce Strategy will be developed over the 12 month period and will include the following programs/initiatives: - White Ribbon - Ageing and Work Health Program - Talent and Succession - Capability mapping - Leadership Program for the Management team - AVT Campaign							

City of West Torrens							Organisational Service Plan 1st Quarter 2022/23 Progress Report						
STRATEGIC OBJECTIVE - 5.1.7 Sustainable financial management principles.													
Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments	Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.7.1 Continue to implement changes to Council's Annual Budget and Business Plan and Long-Term Financial Plan, to address legislative requirements arising from the local government reforms.	Financial Services	01-07-2022	30-06-2023	25	 GREEN	Council's Budget and Long Term financial plan were adopted by Council in July.	5.1.7.2 Prepare for and implement changes arising from the local government rates oversight scheme and the roles played by the Essential Services Commission of SA (ESCOSA) and external auditors.	Financial Services	01-07-2022	30-06-2023	75	 GREEN	Information has been submitted as required and the Administration will continue to do so as necessary.
STRATEGIC OBJECTIVE - 5.1.9 Technology as a tool to help innovate how we interact with each other and our community.													
Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments	Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.9.1 Enable access to contemporary business intelligence functionality and develop a data platform suitable to underpin performing business intelligence on customer service and community assets.	Information Services	01-07-2022	30-06-2023	28	 GREEN	Business intelligence information architecture, based on business requirements, is under construction to provide business intelligence on community assets.							

### **8.3 Strategy Unit Activity Report: 23 August 2022 to 25 October 2022**

#### **Brief**

This report presents the Strategy Unit's Activity Report for the period 23 August to 25 October 2022.

#### **RECOMMENDATION**

The Committee recommends to Council that the Strategy Unit Activity Report for the period 23 August to 25 October 2022 be received.

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#### **Introduction**

The Strategy Unit supports the organisation to achieve its strategic objectives by working collaboratively with stakeholders to deliver significant strategic projects and develop strategic and corporate plans for West Torrens, in consultation with the community, Elected Members and other stakeholders. It also administers several popular grants and rebates programs and participates in partnership with regional partners to deliver strategic economic and environmental sustainability plans.

A report is presented, on a regular basis, detailing the status of key projects and activity undertaken by the Strategy Unit to progress strategic priorities since the last report to the Committee.

#### **Discussion**

##### Corporate and Community Planning

##### ***Annual Service Plan 2022/23 - First Quarter Progress Report***

The 1st Quarter *Organisational Annual Service Plan 2022/23 Progress Update* report was prepared and is included in the agenda for this meeting of the City Advancement and Prosperity General Committee.

##### ***Corporate Plans***

Ongoing support and advice was provided to departments in the development and review of various corporate plans, including the current review of the *Dog and Cat Management Plan*.

##### ***Public Health Plan Progress Report***

In accordance with Section 52 of the *South Australian Public Health Act (2011)*, biennial progress reports on the implementation of regional public health plans are required to be submitted to the Chief Public Health Officer. Consequently, a progress report for the implementation of the *City of West Torrens' Public Health Plan* for the period of 1 July 2020 to 30 June 2022 was collated in liaison with relevant managers and staff. This report was presented to the 20 September meeting of Council prior to being submitted to the Chief Public Health Officer on 27 September 2022.

##### ***Open Space Plan - implementation***

An internal staff Reference Group has been established to deliver the actions of the Open Space Plan (Plan). Reporting on actions is anticipated to be done via the CAMMS software program, in keeping with other corporate reporting.

One of the actions, contained in the Plan, is to explore options to generate a revenue stream to enable the purchase of open space. Consequently, a report to this effect has been included in the agenda for this meeting of the City Advancement and Prosperity General Committee.

## Economic Development

### *Adelaide Beaches Website*

West Torrens, together with the other councils in Building Western Adelaide, has been reviewing and updating the content and images of the Adelaide Beaches website to give it a stronger presence and upgrade. This work continues and the new interface is anticipated to be unveiled at West Torrens' networking event to be held 24 November 2022.

### *Western Adelaide Tourism Alliance (WATA)*

A review of the WATA Tourism Development Action Plan 2020 is underway with the alliance working on the drafting a new *Tourism Development Action Plan 2024* and a new Marketing Plan for 2022/23. Further information will be provided when draft is complete.

## Public Art Framework

An implementation plan is underway following the release of the *Public Art Framework 2022-2032*. Various actions have been drafted in accordance with the key themes highlighted in the framework (Community Life, Prosperity, Environment and Sustainability and Built Environment).

Internal consultation commenced on 20 September 2022 to ensure the identified actions are appropriate and to identify any gaps and assign actions where appropriate. This will enable the framework to be embedded into the various functions of the organisation to facilitate the consideration of public art into project scopes undertaken by Council in the public realm when possible and promotion of public art projects within the community.

## Heritage

### *Heritage Grants*

The heritage grants eligibility criteria have been reviewed and will be presented to this Committee for its consideration and recommendation to Council in the New Year. The next round of grants (22/23) will open in the following months.

### *Heritage Review and Survey*

A project brief regarding a review of West Torrens Heritage Listed Buildings has been prepared. The objectives of the review are to:

- Update the city's existing listing contained within the Planning and Design Code, and
- Provide a description and evaluation of the heritage resources of West Torrens to be used for ongoing conservation planning and development application assessment.

This project is currently on hold pending recruitment and resourcing.

## Land Use Planning

### **Planning Reform**

The Administration continues to liaise with PlanSA with regard to the Planning and Design Code (Code) and associated documents as well as the e-planning portal.

### **Planning and Design Code Amendments**

#### *Glandore Character Area Preservation Code Amendment*

Council's Glandore Character Area Preservation Code Amendment Initiation was lodged on 20 December 2021 with subsequent formal advice received from the State Planning Commission advising that it required further investigations be undertaken prior to it advising the Minister for Planning.

Following Council's response to the State Planning Commission, confirmation was received from the Minister for Planning, on 27 June 2022, that the Proposal to Initiate had been approved.

The Administration has since engaged consultants to undertake the necessary investigations, preparation of documents and community engagement.

Currently, the Administration is liaising with Planning and Land Use Services (PLUS) to work through a suitable engagement timeframe and timing.

*107 Port Road Thebarton (Thebarton Brewery Precinct) Code Amendment*

On 13 September 2022, the Minister for Planning approved the Proposal to Initiate a Code Amendment over the affected area which is highlighted in image one below. The site has a total land holding of approximately 8.6ha with a frontage to Port Road of approximately 265 metres. The Affected Area is currently located in a combination of the Strategic Employment Zone, Urban Corridor (Business) Zone and the Open Space Zone. The Affected Area presents a key strategic site which wholly comprises the former Lion ‘West End’ Brewery and is currently in the progress of being decommissioned.

The Code Amendment seeks to facilitate a policy framework that provides the opportunity for a combination of low rise (1-2 storey), medium rise (3-6 storey) and high rise (over 7 storey) built form with predominately medium to high density housing with retail and commercial land uses.

Council will be formally consulted with during the consultation phase.

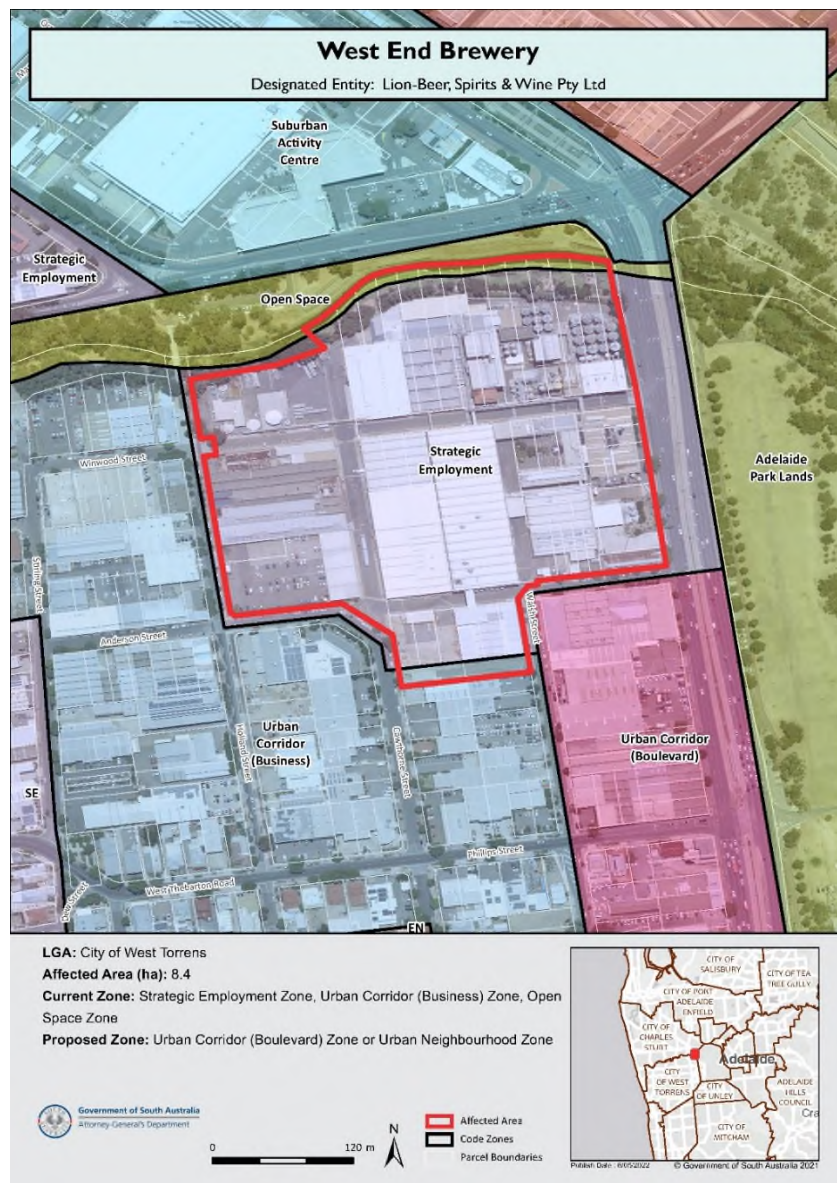


Image 1: Affected Area for 107 Port Road Thebarton (Thebarton Brewery Precinct) Code Amendment



### *65-73 Mooringe Ave, Plympton Code Amendment*

The Minister for Planning approved this Code Amendment on 15 December 2021. Pursuant to Section 74 of the *Planning, Development and Infrastructure Act 2016 (PDI Act)*, the Minister for Planning referred the Code Amendment to the Environment, Resources and Development Committee (ERDC).

Following consideration of this matter at the 19 April 2022 meeting of Council, formal advice was forwarded to the ERDC which subsequently invited a witness from the Administration to provide evidence on the 23 May 2022 relating to the submission as part of its parliamentary scrutiny process. Resulting from this, the ERDC has since consulted with Council on its proposed recommendation to suggest a change in zone from Housing Diversity Neighbourhood Zone to General Neighbourhood Zone. Following approved by Council at its 7 June 2022 meeting, correspondence was sent to the ERDC supporting its recommendation.

On 21 June 2022, the Presiding Member of the ERDC wrote to the Minister for Planning advising that the committee resolved to suggest amendment to the Code Amendment as follows:

1. That clause 1 of the Code Amendment be amended to replace “Housing Diversity Neighbourhood Zone” with “General Neighbourhood Zone” (and that any other references to “Housing Diversity Neighbourhood Zone” in the Code Amendment be replaced with “General Neighbourhood Zone” accordingly);
2. That clause 5 of the Code Amendment be deleted; and
3. That any other technical amendments required to implement the General Neighbourhood Zone be made.

No further information is available at the time of preparing this report.

### *Lockleys Code Amendment*

As part of the public consultation process undertaken on this Code Amendment, information and proposed feedback were presented to Council at both its 6 July 2021 and 19 October 2021 meetings. This feedback has been submitted to the relevant contact and the Minister for Planning. Public consultation on this Code Amendment ended on 24 October 2021. However, at the time of writing this report, no further update has been received.

- \* Note - At its 15 February 2022 meeting, Council resolved that certain streets within the designated area remain closed roads, and not able to be opened, in the event the Code Amendment is approved.

### *Miscellaneous and Technical Code Amendment*

The Miscellaneous Technical Enhancement Code Amendment was released for consultation by the State Planning Commission (Commission) on 25 July 2022 with a closing date of 23 September 2022. The Code Amendment proposes a series of technical amendments which aim to enhance the general performance and operation of the Planning and Design Code (Code). The Miscellaneous Technical Enhancement Code Amendment is primarily focused on addressing technical and operational elements within the Code, as opposed to changing policy intent or outcomes.

The Miscellaneous Technical Enhancement Code Amendment is focused on:

- technical matters
- policy clarity and interpretation
- consistency and alignment with drafting principles
- system efficiency and procedural
- other technical improvements.

The Administration reviewed the Code Amendment noting that a number of proposed changes needed further investigations. Due to the timeframes for consultation, an Administration response was submitted and was included form information in the 18 October Council meeting.

*Upcoming Code Amendments:*

The Attorney-General's Department (AGD) has advised that the Flood Hazard Mapping Project - Code Amendment is still being scoped by PLUS.

*Consultation on Code Amendments Outside of the City of West Torrens*

- City of Charles Sturt's West Lakes Residential and Mixed Use Code Amendment

Charles Sturt is consulting on the West Lakes Residential and Mixed Use Code Amendment. It is around 19.8 ha of land bound by Frederick Road to its east, Lochside Drive to its south and adjacent to residential land uses located within the Waterfront Neighbourhood Zone to its immediate north, south and west. The north-western corner of the Affected Area adjoins the Council owned Mariners Reserve (refer to image two).

The draft Code Amendment proposes to rezone Lot 100 and a part of Lot 101 to 'Urban Renewal Neighbourhood Zone', with the north-eastern portion of Lot 100 along Frederick Road proposed to be located within the 'Mixed Use Transition Subzone' to facilitate residential and commercial land uses. The south-east corner of Lot 101 containing the existing SA Water Re-Lift Facility is proposed to remain within the current Infrastructure Zone.

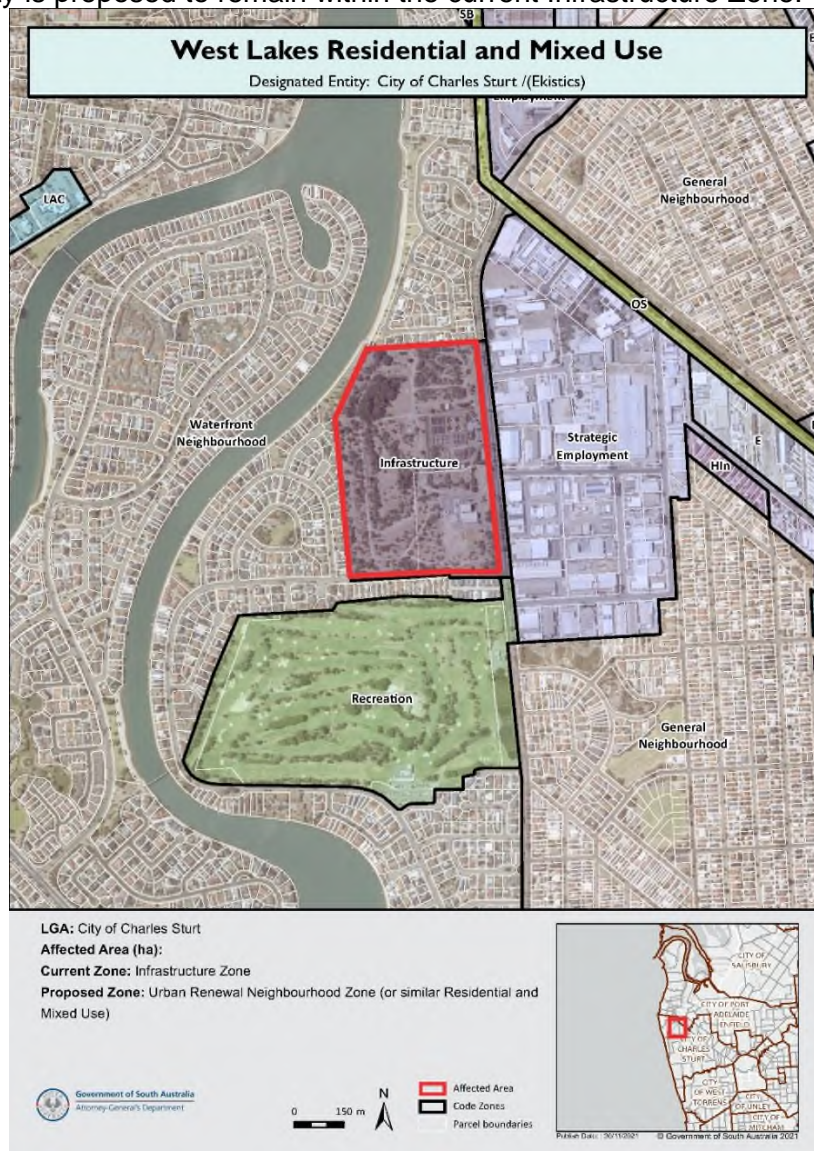


Image 2: West Lakes Residential and Mixed Use Code Amendment

The Administration is reviewing likely impacts of the proposed Code Amendment to West Torrens and will provide a response during the consultation timeframe (due by 5.00pm 24 November 2022)

- City of Charles Sturt's Kidman Park Residential and Mixed Use Code Amendment

The Kidman Park Residential and Mixed Use Draft Code Amendment was considered by Charles Sturt Council's City Services Committee at its Monday 15 August meeting 2022, and approved by Council at its Monday 22 August 2022 meeting. In response to the matters raised in submissions during the public consultation stage, a number of changes were made to this draft Code Amendment. Some of the key amendments made include:

- Revised Kidman Park Concept Plan (attached and below you can view both the previous and the revised versions of the Concept Plan).
- Changes to the maximum height of buildings.

As Charles Sturt Council has now endorsed the Code Amendment, the Code Amendment will be submitted to the Minister for Planning for consideration. The Minister can approve the Code Amendment, approve the Code Amendment subject to certain changes, or decline to approve the Code Amendment. If the Code Amendment is authorised by the Minister, the Code Amendment process will also be reviewed by the Environment, Resources and Development Committee of the SA Parliament.



Image Three: Initial Concept Plan as Consulted On

The following colours identify the proposed heights:

- Pink is 5 levels,
- Grey is 4 levels,
- Brown 3 levels and
- Blue 2 levels



Image Four: Revised Concept plan

Image Four shows the proposed concept plan in the Charles Sturt City Services Committee report heard at 15 August 2022.

### *Strategic and Policy Investigations*

The scoping for the Neighbourhood Zone Review of minor infill housing and Urban Corridor Zone interface case study is on hold pending recruitment and resourcing.

### *Review of the State's Planning System*

The new Minister for Planning, the Hon Nick Champion MP, made a formal announcement at the beginning of August that an expert panel has been appointed to undertake a comprehensive review of the State's planning system. The objective of the review will be to ensure the sustainable long-term growth strategy for not only Greater Adelaide, but also the regions. The review's scope will include the following aspects of the State's planning system:

- The *Planning, Development and Infrastructure Act 2016*;
- The Planning and Design Code as it relates to infill policy, trees, character, heritage and car parking;
- The e-Planning system (portal), with a view to ensuring that it is delivering an efficient and user-friendly process; and
- The Plan SA website, with a view to ensuring its usability and access to information by the community.

The expert panel will comprise John Stimson as Chair (experienced planning consultant), Cate Hart (CEO of DEW and former CEO of Prospect Council), Andrew McKeegan (former Director of Planning SA) and Lisa Teburea (former senior executive at the LGA).

The draft Engagement Plan anticipates a ten (10) week engagement period between **10 October 2022** and **16 December 2022**, which will include:

- five (5) events/workshops with relevant stakeholders, including one (1) online 'live chat' with the Expert Panel and one (1) livestreamed workshop, ensuring accessibility to persons not able to attend in person engagement events;
- publication of a Panel specific webpage and a 'Have Your Say' consultation page, which will each include the provision of relevant briefing documents, to encourage public engagement; and
- social media posts promoting the engagement, articles in relevant newsletters and media releases by the Minister and Presiding Member of the Panel.

### Environmental Sustainability and Climate Adaptation

#### ***Water Efficiency Audit***

During August and September, BMT Consulting commenced the draft report detailing the findings from the water efficiency audits of the Civic Centre, the Hamra Centre, the Morphett Road Depot, Lockleys Sporting Facility and Weigall Oval Clubrooms. The draft report was delivered in late September and identifies ways to reduce mains water consumption in these key buildings and facilities, reduce operating costs while also improving environmental sustainability. The audit of these buildings is required to understand the existing situation and to identify opportunities to improve their sustainability performance.

The Administration has reviewed the draft report and provided feedback to BMT so the report can be finalised, with the final report to be delivered to in late October.

## Grow It Local

A community event was held at the Hamra Library Auditorium on Saturday 8 October in conjunction with Green Adelaide and Grow It Local. Guest presenter, and Grow It Local co-founder, Paul West shared the importance of growing food locally in our own gardens at home.

Paul West is an author, broadcaster, chef and well known from the television series River Cottage Australia which followed the transformation of a property into a self-sufficient working farm. The event was well attended with 91 participants registering to attend.



### ***Metropolitan Seaside Councils Committee / Adelaide Coastal Councils Network***

The Metropolitan Seaside Councils Committee (MSCC) has been undergoing a reform process. At its 16 August meeting, Council resolved to support the reform of the MSCC and continue its membership on the Committee. As part of the reform, the MSCC is now known as the Adelaide Coastal Councils Network (ACCN).

### **AdaptWest in Action**

*AdaptNow! Changing for Climate Change* was recently announced as the state winner of the 2022 Resilient Australia Awards (Local Government Category). The award was presented by the Hon Joe Szakacs MP, Minister for Police, Emergency Services and Correctional Services at the Australian Disaster Resilience Conference.

State and territory winners are considered for national awards, along with projects entered directly to the national awards – projects selected as national finalists will benefit from national exposure through a range of communication channels.

The award is currently on display in the Civic Centre foyer.



### **Residential Rainwater Tank and Rain Garden Rebates**

A total of seven (7) rainwater tank applications have been received and approved to date for the 2022/23 rainwater tank and rain garden rebates. This has resulted in a year to date expenditure of \$2,450 and an increase in rainwater tank storage volume of 43,300 litres. This increase in storage volume helps to mitigate flooding impacts through detention storage as well as reducing mains water reliance through rainwater reuse and, thus, improving the resilience and water sensitivity of West Torrens in the face of a hotter, drier climate.

### **Tree Incentive Rebate and Significant and Regulated Tree Assistance Rebate**

Council's expanded *Green Initiatives Program* opened on 12 August 2022. The expanded program includes two new rebates in addition to the Residential Rainwater Tank and Rain Garden Rebates:

- A Tree Incentive Rebate Program to encourage the planting of shady trees on private properties and thereby facilitate greening and cooling in the private realm; and
- A Significant and Regulated Tree Assistance Rebate Program to provide an incentive to the community to preserve and maintain these important trees on their property rather than seek their removal.

One (1) rebate has been received and approved for the Tree Incentive Program, and one (1) rebate has been received and approved for the Significant and Regulated Tree Assistance Rebate Program. Promotion is currently occurring via social media, Council's website, Talking Points, the library multiscreen, DL flyer handouts, and corflute signage.

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The future challenges of climate impacts continue to require immediate consideration to plan for actions required to adapt to and/or mitigate effects.

The Administration is involved in advocacy, partnerships, policies and strategies and implementing projects, programs and rebates designed to mitigate the impacts of a changing climate, including those detailed in this report.

**Conclusion**

This report details the activities of the Strategy Unit for the period 23 August to 25 October 2022.

**Attachments**

Nil



## **8.4 Progress on Implementing Council Decisions**

### **Brief**

This report provides an update on completed and outstanding Council and Committee resolution actions.

### **RECOMMENDATION**

The Committee recommends to Council that the report be received.

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### **Introduction**

At the meeting of the former Policy, Planning and Performance Committee on 23 August 2011, a request was made for a report to be provided at each meeting of the Committee of outstanding actions relating to resolutions of Council and Committees.

Furthermore, at the 29 August 2016 meeting of the Committee, the Chief Executive Officer agreed to incorporate completed actions into the attached 'Progress on Implementing Council Decisions Report'. Actions that have been completed since the preceding meeting of the Committee will be included in the report.

### **Discussion**

A copy of the completed actions since 23 August 2022, and outstanding resolution actions to 4 October 2022 is provided for Member's information (**Attachment 1**). Updates/comments are to 20 October 2022.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to the report.

### **Conclusion**

The Progress on Implementing Council Decisions Report provides an update on completed and outstanding Council and Committee resolution actions for Members' information.

### **Attachments**

#### **1. Progress on Implementing Council Decisions**

Item No.	Date	Meeting	Action	Resolution / Action required	GM	Actions taken	Status
1	04/10/2022	Council	Item 17.2 - Property and Facilities Projects Update	<p>Papanikolaou / Kym McKay that:</p> <p>1. The report be noted.</p> <p>2a. The Administration be authorised to undertake public consultation in regards to the proposed extension of operating hours of the clubrooms at Weigall Oval Sports Facility, to allow the licence holders, Adelaide Angels Baseball Club and Adelaide Omonia Cobras Soccer Club, to extend the operation of the bar, dining and function areas within the building from the current 11pm, until 1am on Friday night (Saturday 1am) and 1am on Saturday night (Sunday 1am), and also to 1am on Sunday night (Monday 1am) when the following Monday is a gazetted public holiday.</p> <p>b. Following the period of public consultation, a summary of all responses received will be submitted as part of the Development Application for the variation to the extension of the operating hours of the clubrooms.</p> <p>c. A further report will be provided to Council in early 2023 following, and summarising responses received, from this consultation and the development application process.</p> <p>3a. The Administration be authorised to undertake public consultation in regards to the proposed new permanent crowd control perimeter fence to the senior soccer pitch at Weigall Oval Sports Facility, to allow the licence holder, Adelaide Omonia Cobras Soccer Club, to meet the requirements of the competition level (State League 1) from Football South Australia.</p> <p>b. A further report will be provided to Council following the period of public consultation in early 2023 summarising all responses received to enable the Council to give due consideration to the request.</p>	Angelo Catinari	18.10.2022 - A period of community consultation will take place following the November council elections. The consultation period will close in January and a report will be presented to Council in Feb/March 2023.	In progress
2	20/09/2022	Council	Item 16.1 - Thebarton Oval Precinct	Kym McKay / O'Rielly that, with respect to the proposal from the Adelaide Football Club to relocate to the Thebarton Oval Precinct, a public meeting be incorporated into the second stage of the Council Approved Public Engagement Strategy when the community is consulted on the proposed Precinct Masterplan.	Terry Buss	No further action required at this stage - await outcome of consultation report expected to be presented to Council on 1 November 2022.	In progress
3	06/09/2022	Council	Item 17.1 - Community Grants - July 2022 - Further Information	<p>Pal / Kym McKay that:</p> <p>1. The following grants applications be approved:</p> <p>a) Sponsorship grant of \$3,000 to Singapore Business and Social Association towards the cost of cultural event being held at Thebarton Community Centre.</p> <p>b) Community Grant of \$3,000 to West Torrens Chess Club towards the cost of resources and promotional materials to increase outreach programs and membership.</p>	Pauline Koritsa	<p>13.09.2022 - Email notification sent out advising applicants of amounts approved and requesting invoices.</p> <p>11.10.2022 - Invoice received and grant paid to Chess Club.</p>	In progress

4	23/08/2022	City Advancement and Prosperity General Committee	Item 8.3 - Community Grants - July 2022	<p>Kym McKay / Papanikolaou that:</p> <p>1. The following grants applications be approved:</p> <p>a) Equipment grant of \$3,000 to Fan Footy SA towards the purchase of uniforms for a charity game being held at Hisense Stadium.</p> <p>b) Equipment grant of \$3,000 to Glenelg ANA Cricket Club for the purchase of cricket equipment.</p> <p>c) Equipment grant of \$2,977.70 to Camden Park Scout Group towards the purchase of Scout uniforms.</p> <p>d) Equipment grant of \$3,000 to Adelaide Bangladeshi Cultural Club towards the purchase of two laptops for its cultural school program.</p> <p>e) Equipment grant of \$3,000 to West Adelaide Football Club towards the cost of Gym equipment for player training and for community programs.</p> <p>f) Community Grant of \$5,000 to Vaagai Adelaide Tamil Broadcasting Service towards the cost of a Community Festival being held at the Star Theatre in Hilton.</p> <p>g) Women in Sports Grant of \$3,000 to Telugu Association of SA towards the cost of badminton equipment for a women's badminton program.</p> <p>2. That the sponsorship grant of \$5,000 to the Singapore Business and Social Association towards the cost of cultural event being held at Thebarton Community Centre, and the community grant of \$5,000 to West Torrens Chess Club towards the cost of resources and promotional materials to increase outreach programs and membership, be deferred for consideration until the next meeting of Council on 6 September 2022 to allow for further information to be gathered.</p>	Pauline Koritsa	<p>13.09.2022 - Email notification was sent to all applicants advising of the outcomes/approvals and requesting invoices for the amounts approved.</p> <p>11.10.2022 - Five applicants have sent in invoices and been paid grants.</p>	In progress
5	16/08/2022	Council	Item 17.1 - City of West Torrens 2023 Festivals Program	Vlahos / Tsiaparis that Council approves the City of West Torrens' 2023 Festival Program as detailed in the Agenda report.	Pauline Koritsa	17.10.2022 - Festival program developed in line with Council resolution.	In progress
6	16/08/2022	Council	Item 17.3 - Finalisation of the Transport and Movement Strategy 2022-2032	<p>Wood / O'Rielly to Council that:</p> <p>1. The Transport and Movement Strategy 2022-2032 be approved.</p> <p>2. The Chief Executive Officer be authorised to make changes of a minor or formatting nature to the Strategy prior to its finalisation.</p>	Angelo Catinari	<p>5.09.2022 - Minor changes updated for the CEO to authorise and finalise the Strategy.</p> <p>30.09.2022 - Minor changes authorised and the Strategy being finalised for publish on website in October/November 2022.</p>	In progress

7	16/08/2022	Council	Item 17.5 - Draft Climate Adaptation Strategy	Mugavin / Vlahos to Council that: 1. It approves the draft Climate Adaptation Strategy 2022-2027 to be released for public consultation. 2. The outcomes of the public consultation be presented to a future meeting of Council. 3. The Chief Executive Officer be authorised to make changes of a minor or formatting nature to the content of the draft Climate Adaptation Strategy 2022-2027 prior to its release for public consultation.	Pauline Koritsa	19.09.2022 - Consultation to be undertaken from 3 October to 30 October 2022.  17.10.2022 - Consultation is currently open.	In progress
8	16/08/2022	City Finance and Governance Standing Committee	Item 11.6 - Proposed Renaming of Admella Place, Sanders Lane, Dew Street Reserve and Kesmond Reserve	Kym McKay / Papanikolaou that this matter be referred to the appropriate Committee so that, in accordance with Council Policy relating to the renaming of assets, a pool of appropriate names (including Barbara Hanrahan) can be recommended to Council for consideration.	Pauline Koritsa	This item supersedes the following MARs: Item 8.1 from 19.07.2022; Item 11.3 from 19.07.2022; Item 17.17 from 5.07.2022; Item 11.3 from 15.03.2022; Item 12.1.1 from City Advancement and Prosperity Committee meeting Item 8.1 from 26.04.2022.  27.09.2022 - Awaiting new meeting schedule for 2023.  4.10.2022 - Awaiting new meeting schedule for 2023.	In progress
9	02/08/2022	City Services and Climate Adaptation Standing Committee	Item 11.1 - Community Infrastructure Grants Program for Road Safety Projects along Barwell Avenue	Papanikolaou / Woodward that: 1. The report be noted. 2. The Administration proceed to consult directly with the residents and stakeholders in the vicinity of Barwell Avenue around Kurralta Park and Marleston on the recommended traffic projects as detailed in Table 1 of the Agenda report.	Angelo Catinari	16.08.2022 - Community consultation material being prepared and scheduled for distribution by late September 2022.  30.09.2022 - Community consultation material developed and submitted for the management for authorisation to be finalised and distributed.  18.10.2022 - Consultation scheduled in late November, post the caretaker period.	In progress
10	26/07/2022	City Facilities and Waste Recovery General Committee	Item 8.1 - Draft Waste and Resource Recovery Strategy	Mayor Coxon / O'Rielley that: 1. The Draft Waste and Resource Recovery Strategy for the City of West Torrens be endorsed. 2. The Draft Waste and Resource Recovery Strategy be released for community consultation.	Paul Della	11.08.2022 - Draft strategy endorsed on 2.08.2022. Draft strategy community consultation YourSay page being prepared. Due for publishing on Friday 12.08.2022. Promotions via social media and digital display in Civic and Library are planned.  10.10.2022 - Community Consultation took place between 11.08.2022 to 10.09.2022. 61 visitors to Your Say with 3 submissions received. 100% support from community. Final waste strategy and implementation plan to be circulated to internal stakeholders prior to finalisation and submission to Council following caretaker period.	In progress

11	26/07/2022	City Facilities and Waste Recovery General Committee	Item 8.3 - Apex Park - Update	Huggett / O'Rielly that: 1. The report be noted. 2. The proposed reduction in the scope of works as detailed within this report be revised to meet the project budget for the Apex Park (Stage 2) project.	Angelo Catinari	12.08.2022 - The Administration are in the process of advising the funding body of the need for a reduction of scope in project. Currently reviewing revised tender submissions for project.  18.10.2022 - The funding body has been advised of the need to reduce the scope of the project due to price escalation. Awaiting approval/further advice from funding body.	In progress
12	05/07/2022	Council	Item 15.1 - QR codes on Council assets	Huggett / Kym McKay that Council provide a report on the possible introduction of QR code stickers to be placed on Council assets to assist in monitoring damaged assets, overflowing bins and illegal dumping.	Paul Della	19.07.2022 - Executive Coordinator discussed with GM Corporate and Regulatory Services and emailed Manager City Property and Coordinator Property Services given the stickers will need to be placed on Council buildings and assets generally.  25.07.2022 - GM Corporate and Regulatory Services emailed to Cr Daniel Huggett to discuss QR Code stickers on Council Assets.  18.08.2022 - Report planned for presentation to City Facilities and Waste Recovery General Committee in the September/October period.  20.10.2022 - Report going to Council for consideration at its 1 November 2022 meeting.	In progress
13	05/07/2022	Council	Item 17.16 - Riverbank Christmas Display - Update	Kym McKay / Nitschke that: 1. Council acknowledges receipt of the correspondence from Lion. 2. Lion be advised that Council is willing to enter into a licence agreement for the 2022 Christmas Display event. 3. Lion be advised that Council requires a commitment from Lion regarding the future ownership of the Riverbank land in order for Council to commit appropriate funds in future years to the running of the Christmas Display event beyond 2022. 4. Council agrees to hold three separate community events between 5pm to 10pm on Sunday 4, 11, and 18 December 2022 in association with the Riverbank Christmas Display. 5. The CEO be delegated the authority to undertake further negotiations, subject to budget approvals, to progress the project.	Pauline Koritsa	15.08.2022 - Council Administration have entered negotiations regarding entering into a licence agreement and coordination of the community events. Draft licence agreement provided to Lion Co. for review. Letter to LionCo sent 16.8.22 (refer Objective ID).  19.09.2022 - Licence agreement agreed, execution copies to be provided by Lion's lawyers.  4.10.2022 - Still waiting for licence agreement for execution, should be available week commencing 10 October 2022.  17.10.2022 - Agreement has been finalised, waiting for Docusign notification for execution.	In progress

14	05/07/2022	Council	Item 17.18 - Sponsorship Grant Application - The United Indians of SA	Pal / Tsiaparis that Council approves \$10,000 to the United Indians of South Australia for funding towards the cost of the Australian Cha Raja - Multicultural Festival and that the Administration be authorised to negotiate a 'Partnership Agreement for future festivals'.	Pauline Koritsa	<p>11.07.2022 - Email sent to applicant advising of approval for \$10,000 sponsorship and requesting invoice.</p> <p>10.08.2022 - Invoice received and grant paid, acquittal due 6 weeks after the event (being held in September).</p> <p>11.10.2022 - Acquittal due in November 2022.</p>	In progress
15	24/05/2022	City Facilities and Waste Recovery General Committee	Item 8.1 - Proposed Road Closure at Arthur Lemon Avenue/Witty Court, Underdale Update	<p>O'Rielley / Anne McKay that:</p> <ol style="list-style-type: none"> <li>1. The Council advise the Surveyor General that it has conducted a necessary public consultation process to determine whether any parties wished to raise any comments or concerns regarding, or had any objections to, the proposed closure of the identified portion of Arthur Lemon Avenue/Witty Court at Underdale.</li> <li>2. Given that of the three objections received, one has been withdrawn, and on the basis that the other two objections will be withdrawn providing payment is made (for relocation of gas infrastructure) and the requested easement granted (to SAPN), the Council resolve to proceed with closure of the (identified portion of the) road.</li> <li>3. A further update report be provided to Council following the receipt of advice from the Surveyor General if that advice indicates that the (identified portion of the) road is not to be closed.</li> </ol>	Angelo Catinari	<p>20.06.2022 - Surveyor advised to produce a further plan to include the easement requested by SAPN. Once complete, the updated plan will be sent to SAPN for comment. Following confirmation by SAPN, all information will be sent to the Surveyor General.</p> <p>12.08.2022 - Advice of Council's resolution and responses from objectors have been provided to Surveyor-General. Council's Surveyor has been advised that the final survey plans are to be drawn this week and once completed, will be forwarded to the Surveyor-General. Residents/applicants have been updated.</p> <p>18.10.2022 - Final survey plan nearing completion and Agreement to Transfer has been issued. Currently awaiting provision of Road Process Order and relevant documents for lodgement with Surveyor-General, and Costs agreement and final version of Land Management Agreement from solicitors.</p>	In progress

16	26/04/2022	City Advancement and Prosperity General Committee	Item 8.2 - Heritage Grants 2021/22	<p>Nitschke / Wood that:</p> <p>1. On the basis that each heritage grant application has demonstrated alignment with the purpose and intent of the Heritage Grants and has met all eligibility criteria, the following nineteen (19) grant applications for heritage conservation works that do not require any planning and building approvals, as outlined in the grant applications referred to in Attachment 1 under separate cover of the Agenda report be approved in priority order. 2. On the basis that the details supplied demonstrate alignment with the purpose and intent of the Heritage Grants and meet all eligibility criteria other than number 7, which states that 'All relevant Development Approvals (if required) associated with the work have either been obtained or applications have been lodged with Council and awaiting approval prior to the lodgement of the heritage grant application... and having determined that each application has a reasonable chance of achieving relevant planning and building approvals, that the following three (3) grant applications be approved, in priority order and subject to the required planning and building consents being obtained for conservation work described in the relevant grant submission, as outlined in the applications referred to in Attachment 2 under separate cover of the Agenda report. 3. On the basis that details provided do not sufficiently meet the purpose and intent outlined in the provisions of the Heritage Conservation Grant Program Guidelines and/or do not sufficiently satisfy the eligibility criteria, the two (2) grant applications, as outlined in the applications referred to in Attachment 3 under separate cover of the Agenda report, not receive funding. 4. The Administration review the Heritage Grants criteria to provide options with regard to limiting the maximum amount of the heritage grant made available for any individual property. (For the full list of Heritage Grants see the 26 April 2022 Committee Agenda Item 8.2).</p>	Pauline Koritsa	<p>12.05.2022 - Heritage grant letters sent to all applicants. Guidelines under review.</p> <p>23.05.2022 - Revised guidelines to be provided to the June City Advancement and Prosperity General Committee meeting.</p> <p>16.06.2022 - Amendments to heritage grants guidelines going to 28 June City Advancement and Prosperity General Committee.</p> <p>2.08.2022 - Due to resourcing challenges and caretaker provisions, the report will be presented to a future meeting of a Council Committee.</p> <p>19.09.2022 - Heritage grants are being processed as they are received. Revised guidelines to be presented to February Committee.</p> <p>4.10.2022 - Heritage grants being processed as they are received.</p>	In progress
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17	26/04/2022	City Advancement and Prosperity General Committee	Item 8.3 - Community Grants - January 2022 to March 2022	<p>Mayor Coxon / Wood that:</p> <ol style="list-style-type: none"> <li>The following grants applications be approved: <ul style="list-style-type: none"> <li>a) Equipment grant of \$3,000 to The Embroiderers' Guild of SA towards the purchase of two defibrillators.</li> <li>b) Equipment grant of \$2,650 to Glenlea Tennis Club for the purchase of one defibrillator.</li> <li>c) Equipment grant of \$2,360 to Camden Community Centre towards the purchase of tools for the Men's Shed.</li> <li>d) Equipment grant of \$2,683.50 to Adelaide Pickleball Club towards the cost of equipment to start up the sport in Mile End.</li> <li>e) Community grant of \$5,000 to Orange Tree Quilters towards the cost of its charity project.</li> <li>f) Community grant of \$1,350 to Blind Golf SA towards the cost of running the 2022 Blind Golf championship at West Beach.</li> <li>g) Community Grant of \$5,000 to Adelaide Tamil Association towards the cost of running a Wellness program in Thebarton for migrant women.</li> <li>h) Community Grant of \$5,000 to The Gold Foundation SA towards the cost of the 'Shine Like Gold' Coffee Cart project.</li> </ul> </li> <li>The amount of \$9,583.45 be approved in the March budget review process to accommodate funding the community grants in this current round.</li> <li>The community grants be closed for applications for the remainder of the financial year due to funds being completely spent.</li> </ol>	Pauline Koritsa	<p>9.05.2022 - All applicants advised of outcomes by email. \$9,583.45 approved in budget review. Community grants closed on the application page of SmartyGrants until 1 July 2022.</p> <p>23.05.2022 - All invoices from successful applicants received and processed.</p> <p>10.08.2022 - Waiting for all acquittals to be submitted (due 6 weeks after events and projects).</p> <p>11.10.2022 - Waiting for 2 acquittals for events/projects happening in December 2022.</p>	In progress
18	19/04/2022	Council	Item 17.1 - Planning and Design Code: Neighbourhood Zone Review - Minor Infill Housing and Urban Corridor Zone Interface Case Study	Woodward / Huggett that Council approves the dedication of the budget funds of \$24,000 from the Planning and Design Code Communications specifically to the Planning and Design Code: Neighbourhood Zone Review - Minor Infill Housing and Urban Corridor Zone Interface Case Study.	Pauline Koritsa	<p>12.05.2022 - RFQ document being developed for consultant.</p> <p>16.06.2022 - Draft RFQ developed for internal review.</p> <p>16.08.2022 - Due to resourcing constraints, this has been delayed while the Glandore Code Amendment and Miscellaneous and Technical Code Amendment are progressed.</p> <p>19.09.2022 - On hold due to responding to Glandore Code Amendment and Miscellaneous and Technical Code Amendment and resourcing constraints.</p> <p>4.10.2022 - Delayed due to competing workload from other Code Amendments.</p>	In progress
19	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.3 - Proposed Dog Park (River Torrens Linear Park) - Update	<p>Mugavin / Huggett that:</p> <ol style="list-style-type: none"> <li>The Administration conduct a public consultation/notification process with nearby businesses, residents and stakeholders to determine whether there are any significant objections to the establishment of the proposed dog park in the proposed location.</li> <li>Should there be no adverse comment received during the period of public consultation, Council enter into the proposed licence agreement with the Minister/Department for Environment and Water for designated land within the River Torrens Linear Park (near the northern end of Hayward Avenue and West Street, Torrensville). The licence area is to be used as a dog park for a term of 10 years (commencing on the date of issue) at a fee of \$1pa plus GST payable on demand.</li> <li>The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of licence.</li> </ol>	Angelo Catinari	<p>20.06.2022 - Documentation from Minister/Department for Environment and Water to be finalised, with updated (draft) concept plan to be included in the document. The draft concept plan under development and to be finalised prior to community consultation.</p> <p>12.08.2022 - The concept plans have been finalised ready for community consultation. Community consultation to be undertaken in August / September 2022.</p> <p>18.10.2022 - Community consultation to be undertaken in over summer. Concept is being updated to include a small dog park as well.</p>	In progress



20	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.4 - Lockleys Oval - Update	<p>Pal / Huggett that:</p> <ol style="list-style-type: none"> <li>1. The report be noted.</li> <li>2. The new location of the baseball training facility, as proposed within this report, be endorsed, subject to the necessary Development Application, period of community consultation and the Site Licence provided by Department Environment and Water, (DEW). The Mayor and Chief Executive Officer to sign and/or seal any documentation to give effect to the grant of licence with DEW.</li> <li>3. The cost of the acoustic report required in order to progress the Development Application for the variation to hours of operation at the Lockleys Sporting Facility - bar, kitchen and function rooms is shared between Council (50 per cent of the cost) and the Clubs who seek the variation of hours (50 per cent of the cost).</li> </ol>	Angelo Catinari	<p>20.06.2022 - The Administration is continuing to progress the actions required from the resolution from the 22 March 2022. Baseball training facility has development approval and has been ordered from supplier, (delivery / installation - estimated at 12 to 16 weeks). Lockleys Sporting Facility clubs still to agree on contribution for acoustic report</p> <p>12.08.2022 - COVID has delayed production of the batting facility. It should arrive in September ready for installation. Clubs have not committed to acoustic report due to continuing discussions regarding lease/licence documents. A decision should be made in coming month(s).</p> <p>18.10.2022 - The batting tunnel structure is currently in production however availability of materials may result in the facility not being constructed until early 2023. The decision as to whether to proceed with an acoustic report is still being considered by Clubs and is linked to the report regarding licence fees for sporting clubs.</p>	In progress
21	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.5 - Licence Agreements for New Sporting Club Facilities - Update	<p>Reynolds / Mugavin that:</p> <ol style="list-style-type: none"> <li>1. The Lockleys Football Club be advised that Council does not accept the alternative rental/licence fee offer it has submitted, i.e. a commencing licence fee of \$3,900pa plus GST and outgoings. The licence fee to increase on each anniversary of the commencement date (1 October 2021) during the licence term as follows: <ul style="list-style-type: none"> <li>•From 1 October 2022 - \$4,095 pa plus GST and outgoings</li> <li>•From 1 October 2023 - \$4,300 pa plus GST and outgoings</li> <li>•From 1 October 2024 - \$4,515 pa plus GST and outgoings</li> <li>•From 1 October 2025 - \$4,740 pa plus GST and outgoings</li> </ul> </li> <li>2. The Licence Agreements for other sporting clubs that were discussed within the report (Item 8.2) at the Committee's meeting of 28 September 2021 (and where the licence fees were determined in a similar fashion to the Lockleys Football Club), not be amended in accordance with the reduced licence fee now applicable to the Lockleys Football Club.</li> </ol>	Angelo Catinari	<p>20.06.2022 - The Administration has now agreement by the Lockleys Sport Facilities Clubs to execute the licence. Documentation has been updated / finalised and provided to the Clubs. Documents have been executed by Cricket and Tennis Clubs.</p> <p>12.08.2022 - Continue to await further comment or signed documentation from Lockleys Football Club, West Beach Football (Soccer) Club and West Torrens Baseball Club. All other club agreements at Lockleys and Weigall Sports Facility have been executed.</p> <p>18.10.2022 - The West Torrens Baseball Club have now executed their agreement. The final two agreements at Lockleys remain outstanding.</p>	In progress
22	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.9 - Kesmond Reserve Upgrade - Update	<p>Woodward / Pal that:</p> <ol style="list-style-type: none"> <li>1. The report be noted.</li> <li>2. A period of public consultation to be undertaken following the receipt of in-principle agreement of the Masterplan by stakeholders and pre-lodgement advice on the proposed new community facility.</li> </ol>	Angelo Catinari	<p>20.06.2022 - Consultation commenced on 23 May and concluded on the 17 June 2022. Feedback to be reviewed. Further report to Committee will be required.</p> <p>16.08.2022 - Consultants have commenced detailed design and documentation on open space project (grant funded). Expecting to be ready for procurement in October - with project completion by the 30 June 2023. Preliminary design development has commenced on the new joint facility for the Hilton RSL and National Servicemen's Association.</p> <p>18.10.2022 - A tender package is currently being prepared ready for late 2022. It is expected work will commence on the open space component in January/February 2023.</p>	In progress

23	15/02/2022	Council	Item 17.2 - West Torrens Bowling Centre, Lockleys (for the Torrensville & Lockleys Bowling Clubs)	Kym McKay / Huggett that: 1. The report be received; 2. The Council provides its in principle consent for the proposed redevelopment of the existing Lockleys Bowling Club site at Lockleys Oval and acknowledges that the Administration will be seeking funding to further progress this initiative with the State Government and through the 2022/2023 budget deliberation process; and 3. Further reports be provided to Council as and when significant events occur in regard to this proposed initiative.	Angelo Catinari	20.06.2022 - Budget funding has been included in 2022/2023 budget to commence the design and documentation for a new facility. Meetings have been held (and continuing with both bowling clubs - Lockleys and Torrensville).  16.08.2022 - Discussions are continuing with stakeholders. A letter has been received from the Torrensville Bowling Club advising their participation is on hold given advice received from the Minister's Office. Lockleys Bowling Club have provided a letter advising the club's position following a Special General Meeting held. Preliminary design development is continuing on the development of a new facility, (ie Centre of Excellence for Bowling).  18.10.2022 - Following discussions with the State Government, the Torrensville BC has withdrawn from the process at this stage. The Lockleys Bowling Club is seeking to form an alliance with other bowling clubs to enable the matter to proceed. A further update report will be presented to Council in early 2023.	In progress
24	15/02/2022	Council	Item 17.9 - Airport Over 50's Club - Update on Facility Arrangements	Reynolds / Vlahos that: 1. The report is to be noted. 2. The Administration continue to seek to finalise arrangements to execute a lease/licence/hire agreement for the use of the Airport Over 50's clubroom facility by the Airport Over 50's Club by the 30 June 2022; 3. Should the Administration be unable to facilitate execution of a lease/licence/hire agreement for the use of the Airport Over 50's clubroom facility by the Airport Over 50's Club on or before 30 June 2022, a further report will be provided to Council detailing options to allow this matter to be finalised.	Angelo Catinari	20.06.2022 - Positive negotiations are continuing with updated (and simplified) leased documentation with the Club. The Administration shortly expects agreement from the Club.  12.08.2022 - The Club are seeking final legal advice on the updated draft before advising the Administration of their proposed changes. It is expected a meeting will be held in the next month to finalise the document.  18.10.2022 - Comments have been received from the Club regarding the proposed lease agreement. As a number of elements remain unresolved, Council direction will be sought in the new year (following election).	In progress
25	18/01/2022	Council	Item 17.3 - Weigall Oval - Soccer Scoreboard	Woodward / Pal that: 1. The Adelaide Omonia Cobras Soccer Club be advised that Council provides consent for the installation of an electronic scoreboard in the south-eastern corner of the senior soccer pitch at Weigall Oval, subject to any necessary development consents being sought and obtained by the Club; and 2. Council further advise the Club that it will consider the provision of funding of \$40,000 towards the cost and installation of the scoreboard as part of its 2022/2023 budget deliberation processes.	Angelo Catinari	27.01.2022 - Funding has been allocated within the draft budget for 2022/2023.  20.06.2022 - No development approval is required for the scoreboard. Once funding has been approved in July 2022 arrangements will be made with the Club.  12.08.2022 - The Club is awaiting final confirmation of funding through the State Government and finalising their preferred product for purchase.  18.10.2022 - The Club has received quotes and are currently deciding on their preferred product.	In progress

26	23/11/2021	City Facilities and Waste Recovery General Committee	Item 8.2 - Request for Extension of Trading Hours - Weigall Oval Clubroom Building	Pal / Mayor Coxon that Council provide its consent in its capacity as landlord for an extension of the trading hours for the new Clubroom function space, tenanted by Adelaide Angels Baseball Club and Adelaide Omonia Cobras Soccer Club, from 11pm to 1am on Friday and Saturday nights, and also to 1am on Sunday nights when the following Monday is a gazetted public holiday, subject to any necessary development consents and/or other relevant approvals being sought and obtained.	Angelo Catinari	<p>27.01.2022 - Awaiting outcome from Development.</p> <p>16.02.2022 - A development application has been submitted by the Administration on behalf of the two Clubs for the Weigall Oval Sports Facility in late 2021. The application is still under review and pending outcome.</p> <p>20.06.2022 - The Administration advises that community consultation will be required as part of the development application process. Arrangements will be made after the next City Facilities and Waste Recovery Committee Meeting in July. (Consultation will be undertaken jointly with the proposed soccer Club's Crowd control fence).</p> <p>12.08.2022 - Funding has not been confirmed for the soccer club's perimeter fencing. It is expected to be announced as part of the State Budget in September. As a result, the Administration is considering consultation on the extension of hours separate to the consultation required regarding the erection of perimeter fencing. It is expected this will take place over the coming month (August / September 2022).</p> <p>18.10.2022 - A period of community consultation will take place following the November council elections. The consultation period will close in January and a report will be presented to Council in Feb/March 2023.</p>	In progress
27	19/10/2021	Council	Item 17.2 - Lockleys Code Amendment	<p>Kym McKay / Tsiaparis that:</p> <p>1. The feedback contained in the body of this report be submitted, along with the feedback and recommendations contained in the released Confidential Council Item 21.4 of the 6 July 2021 meeting (Attachment 1 of the Agenda report), to Future Urban as its formal response to the Lockleys Code Amendment, with a copy provided to the Minister for Planning and Local Government.</p> <p>2. Council signals its intent to undertake a Code Amendment of the subject land located at 25 Pierson Street, Lockleys from Employment Zone to Suburban Neighbourhood Zone depending on the decision made by the Minister for Planning and Local Government in relation to the current Code Amendment for the subject land proposed by Future Urban.</p>	Pauline Koritsa	<p>22.10.2021 - Feedback sent to the minister and Future Urban.</p> <p>16.11.2021 - Awaiting decision by the Minister to determine next steps, if any.</p> <p>14.02.2022 - No response from the Minister has been received to date.</p> <p>16.03.2022 - No further update as Caretaker Period has commenced.</p> <p>19.04.2022 - No further progress at this stage due to State election.</p> <p>2.05.2022 - No further action at this stage. Consultation has been completed but the consultation report has not been released and no decision has been made.</p> <p>16.06.2022 - Code Amendment has been submitted to the Minister for approval.</p> <p>19.07.2022 - Code Amendment is still with the Minister for decision.</p> <p>1.08.2022 - Code Amendment is still with the Minister for decision.</p> <p>17.08.2022 - No updates received from the Minister.</p> <p>1.09.2022 - No further update, still with the Minister.</p> <p>19.09.2022 - No further update, still with the Minister.</p> <p>4.10.2022 - No further update, still with the Minister.</p>	In progress

28	19/10/2021	Council	Item 15.1 - Sale and Disposal of dead-end streets	Woodward / Papanikolaou that Council authorise the Administration to examine the opportunity, and report back to Council, of the potential to close portions of roads in the City that dead-end onto the Keswick and Brown Hill Creeks with the aim of offering such portions of 'closed road' for public sale.	Angelo Catinari	<p>6.06.2022 - City Assets are continually working with City Property and City Facilities to identify potential pieces of road to close for public sale.</p> <p>16.08.2022 - City Assets in collaboration with City Property and Facilities are identifying potential pieces of road to close for public sale. City Property and Facilities are identifying any encumbrances/easements.</p> <p>5.09.2022 - Continuing identifying pieces of road potentially to close for public sale.</p> <p>10.10.2022 - Road segments identified are being consolidated. Further investigation being undertaken on underground services.</p>	In progress
29	05/10/2021	Council	Item 17.2- Report to undertake a trial with RecycleSmart	Kym McKay / Pal that the proposal to undertake a four month trial with RecycleSmart at a cost of up to \$25,000 with an additional amount of up to \$15,000 allocated to promote the campaign be endorsed subject to Council being successful in obtaining suitable grant funding for this purpose.	Paul Della	<p>12.10.2021 - Awaiting GISA Council Modernisation Grant opening, identifying alternate grant programs that may support this initiative.</p> <p>1.02.2022 - Grant application submitted 20 December 2021. Due to minimum funding requirements trial period has been increased to 6 months. Revised cost of project is \$48,600 with Council's financial contribution updated to \$26,100 including promotion costs.</p> <p>5.04.2022 - Grant endorsed by GISA, agreement sent on 11 March 2022. Some errors in grant agreement identified, feedback sent to GISA to amend. Report to Undertake Trial with RecycleSmart including grant funding was presented to Council on 19 April 2022.</p> <p>20.04.2022 - Council endorsed a six-month trial with RecycleSmart with a total cost of \$48,600 consisting of Council's contribution of up to \$26,100 and grant funding of \$22,500.</p> <p>3.06.2022 - Service agreement signed, press release being prepared including statement from Mayor Coxon. Invoice raised to GISA for funding. Anticipate soft launch to commence week of 6.06.2022.</p> <p>22.06.2022 - Soft launch commenced and will be actively promoted from 1 July 2022. A launch event is also being organised for mid to late July 2022.</p> <p>11.08.2022 - Official launch took place on 28 July 2022. Feedback has been positive regarding the program and launch. To date, 304 bags and 518kg have been collected. 164 bookings have been made over the next 30 days.</p> <p>10.10.2022 - Feedback continues to be positive. Program uptake continues to increase. To end of September, 928 bags and 1,427kg have been collected. 257 pick ups booked over the next 30 days. In discussion with RecycleSmart regarding next step, should Council decide to continue the service, pricing schedule has been updated. New pricing schedule has been provided to Council for consideration.</p>	In progress

30	05/10/2021	Council	Item 17.4- Brickworks Riverfront Land	Nitschke / Kym McKay that Council notes the intention of the Chief Executive Officer to adjourn the sale process of the Brickworks Riverfront land for an indefinite period and that Council provides its concurrence for this adjournment to occur.	Terry Buss	5.10.2021 - CEO report to Council notifying Council of the intention to adjourn the sale process of the BRL for an indefinite period. Council approved.  14.12.2021 - Matter of the sale process for the Brickworks Riverfront land 'on hold' pending further discussions with the Department of Infrastructure regarding impact of the T2D project.  15.08.2022 - Matter of the sale process for the Brickworks Riverfront land 'on hold' pending further discussions with the Department of Infrastructure regarding impact of the T2D project.	In progress
31	05/10/2021	City Services and Climate Adaptation Standing Committee	Item 11.1- Increased enforcement of parking restrictions in Mile End, Marleston, Keswick and Ashford	Woodward / Kym McKay that a further report on this matter be prepared for the full year ending 30 June 2022, to assess any changes to parking infringement income that may occur as a result of the easing of restrictions associated with the COVID-19 pandemic.	Paul Della	12.10.2021 - No action required until end of 2021/22 financial year and then a report will be presented to Council in September/October 2022.	In progress
32	03/08/2021	Council	Item 15.1- Open Space Plan	Woodward / Papanikolaou that in conjunction with the newly released Open Space Plan for public consultation, with 'Goal 1: Diverse open spaces close to people' and to 'Purchase land and/or repurpose council-owned land for open space purposes when possible', Elected Members are provided with a report identifying opportunities to accumulate revenue to achieve this strategic objective.	Pauline Koritsa	17.08.2021 - Following the close of consultation a working group will be set up to deliver the action plan and this will be included in that plan. Consulting with other councils as to their approaches.  20.10.2021 - Action plan currently being developed with internal stakeholders.  16.11.2021 - Draft action plan with stakeholders for review.  1.12.2021 - Action Plan received from consultant. Exploration of opportunities to accumulate revenue is one of the key short term actions to be undertaken  17.01.2022 - Options to be investigated commencing February.  14.02.2022 - Options investigation commenced.  1.04.2022 - Action in progress but delayed due to resourcing.  19.04.2022 Open Space funding survey from LGA response being prepared.  1.06.2022 - Regular Open Space Reference Group established to roll out Open Space Implementation Plan. As a priority the group will explore opportunities for Council to accumulate revenue to purchase land for open space, research other councils for examples, and work collaboratively with other departments to prepare a process for accumulating revenue to purchase open space.  19.09.2022 - Options used by other councils have been identified.  4.10.2022 - Report to be presented to the October City Advancement and Prosperity Committee outlining options.  17.10.2022 - Draft Council report currently being reviewed.	In progress

33	23/03/2021	City Facilities and Waste Recovery General Committee	Item 8.2 - Improving Source Separation at Multi-Unit Developments Pilot Proposal	Mugavin / Pal that a pilot is undertaken to determine the most effective interventions to improve source separation of waste in MUDs, subject to appropriate funding being provided in Council's 2021/22 budget.	Paul Della	<p>Funding for an initiative to determine the most effective interventions to improve source separation of waste in MUDs has been included in Council's 2021/22 budget.</p> <p>18.08.2021 - Work has commenced on the initial stages of the project, final selection of MUDs to be completed in August. Project Team are meeting monthly.</p> <p>12.10.2021- Final planning for project underway. Project scheduled to commence Jan/Feb 2022</p> <p>1.02.2022 - Stage 1 of project has commenced. Focus group sessions held in January 2022 with building managers and strata groups to refine intervention tools to support improving source separation. Next project group meeting scheduled for 3 February 2022.</p> <p>15.02.2021 - Meeting on 3 February 2022 completed, final report from focus group sessions shared. List of interventions to be finalised and base line waste audits to schedule for March 2022 prior to pilot commencement.</p> <p>5.04.2021 - Progress meeting with Rawtec and participating Councils scheduled for 14 April 2022. Pilot with MUDS scheduled to commence in June/July 2022.</p> <p>3.06.2022 - Baseline audits in progress. One audit completed, second property scheduled to be audited first week in June. Project on track to commence in June.</p> <p>22.06.2022 - Audits conducted and results received. Implementation of a trial of remedial actions to take place in July 2022.</p> <p>11.08.2022 - Project implementation delayed, waiting for other Councils to finalise their test sites. CWT is using this delay to update some education signage intended to be posted in bin areas.</p> <p>10.10.2022 - Project commenced for CWT on 29.09.2022. First visual inspection undertaken on 04.10.2022, initial results show an increase in food waste diversion.</p>	In progress
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34	08/12/2020	City Facilities and Waste Recovery General Committee	Item 8.3 - Sponsorship Agreement - Lockleys Oval LED Scoreboard	<p>Woodward / Pal that:</p> <ol style="list-style-type: none"> <li>1. Council provide its consent, in its capacity as landowner for a LED scoreboard to be erected in the north-eastern corner of the Lockleys football oval, subject to any necessary development consents being sought and obtained.</li> <li>2. Should the Committee recommend to Council, and Council resolve in accordance with the Committee's recommendation, the Chief Executive Officer and/or Mayor be authorised to sign a Sponsorship Agreement, including the sponsorship of \$10,000 offered by the West Beach and Districts Community Bank Branch.</li> <li>3. Council's Advertising on Council Land and Related Public Infrastructure Policy be reviewed as part of the review process of Council's policies to acknowledge the decision of Council.</li> </ol>	Angelo Catinari	<p>10.02.2021 - Bank has been advised and Administration is awaiting the final Sponsorship Agreement. Procurement process has commenced with the new scoreboards</p> <p>11.06.2021 - awaiting final go-ahead from clubs and confirmation of their financial contribution towards the larger board they have requested.</p> <p>18.08.2021 - Awaiting club confirmation. Meeting scheduled for late August to progress the purchase.</p> <p>14.10.2021 - Club continues to discuss the investment and will be in better position to make a decision following the lease/licence negotiations</p> <p>7.12.2021 - Negotiations continue with the club regarding licence fees. Following these discussions, it is expected that a decision can be made regarding the scoreboard.</p> <p>27.01.2022 - Due to the Christmas break and Covid restrictions, a meeting has not been held to discuss the licence fees. It is expected that this will take place in February. Following the licence fee negotiations, a decision will be made regarding the scoreboard.</p> <p>16.02.2022 - The Administration has met with representatives of the Lockleys Football Club in early February 2022 to discuss the licence / licence fees for the Lockleys Oval Sports Facility / Lockleys Oval. Following the meeting, the Club will now provide a formal response to the new licence and a further report will be provide by the Administration to the next City Facilities and Waste Recovery General Committee in March 2022. Following the licence / licence fee negotiations, a decision will be made regarding the scoreboard.</p> <p>20.06.2022 - The Administration is awaiting advice from the Lockleys Football Club upon execution of the site licence for the facility.</p> <p>12.08.2022 - The Administration continues to wait for a decision from the Lockleys Football Club regarding their contribution towards the football score board. It is expected the Club will make a decision following the signing of a site licence.</p> <p>18.10.2022 - The Administration continues to wait for a decision from the Lockleys Football Club regarding their contribution towards the football score board. It is expected the Club will make a decision following the signing of a site licence.</p>	In progress
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35	08/12/2020	City Facilities and Waste Recovery General Committee	Item 9.1 - Educational Trial for Waste Disposal and Separation	Woodward / Huggett that Council Administration provide a report to the City Facilities and Waste Recovery General Committee on the opportunity (costs and benefits) of a trial at a shopping centre within our City to provide 3 bins for the general public use. The intent is to create an actual experience in use of the red, yellow and green bins that further educates our residents in separation at source and better waste disposal.	Paul Della	<p>The Waste Management Team is currently identifying the most suitable location to undertake activities regarding waste education/creating a community 'experience in the use of the red, yellow and green bins'.</p> <p>17.03.2021 - Waste Management is in the process of redeveloping the Bin Toss Game to be rolled out to shopping centres to provide an interactive waste experience to educate residents on separating waste. At this stage, we propose to run 2 sessions during National Recycling Week (8 - 14 November 2021 - at Brickworks and Kurralta Central).</p> <p>Works due to commence in April:</p> <ul style="list-style-type: none"> <li>• Development of the display/standee to be used at shopping centres (with Media)</li> <li>• Contact the shopping centres and stakeholders to seek participation</li> <li>• Investigate options for incentives/prizes to encourage participation</li> </ul> <p>18.08.2021 - Whilst we have undertaken initial stages of the project work is still continuing, launch will take place in line with community engagement for the waste strategy.</p> <p>12.10.2021 - Intention to undertake education trial with waste strategy community consultation proceeding.</p> <p>Current proposal is to undertake an interactive displays. Discussions have been held with Business and Community Services (Media) to design a display surround for the bins to improve visibility.</p> <p>1.02.2022 - On hold pending completion of the Draft Waste Strategy. Development of Waste Strategy delayed due to resourcing. Completion date revised to 30 June 2022.</p> <p>5.04.2022 - Status as previously advised on 1/02/2022.</p> <p>3.06.2022 - Completion date 30/06/2022 as previously advised on 1/02/2022.</p> <p>11.08.2022 - Engaged Brickworks and Kurralta Central to seek support to implement waste education in their shopping centres, currently there is no interest to participate. Continuing to negotiate and seek alternate venues.</p> <p>10.10.2022 - Business districts approached to support waste education in their areas have not been positively received. Awaiting response from Harbour Town Centre Management.</p>	In progress
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36	03/11/2020	Council	Item 12.1.1 - City Advancement and Prosperity General Committee Item 8.1 - Australian Honours Awards (City Property)	O'Rielly / Papanikolaou that Council publicly recognises: 1. West Torrens residents who have been Australian Honour recipients by creating a website presence on Council's website which links directly to the searchable Australian Honours database on the Department of the Prime Minister and Cabinet website. 2. Former West Torrens' Mayors with an online website presence and suitable footpath plaques in the West Torrens Memorial Gardens.	Angelo Catinari	21.06.2022 - Australian Honour recipients now available on Council's website so Strategy and Business actions are closed out. The subsequent plaque installation action has been transferred to Urban Services/City Property. City Property are investigating footpath plaques and other suitable alternative for installation in the West Torrens Memorial Gardens.  12.08.2022 - Investigations continuing as to suitability and costs for installation of plaques within the footpath (West Torrens Memorial Gardens). Note: The matter in relation to the proposed renaming of Dew Street Reserve - Item 8.1 has been superseded by Item 11.6 - Proposed renaming of Admella Place, Sanders Lane, Dew Street Reserve and Kesmond Reserve as of 16.08.2022.  18.10.2022 - Investigations are continuing as to suitability and costs for installation of plaques within the footpath (West Torrens Memorial Gardens) and consideration is being given to alternate options including electronic options. A suitable electronic sign may be a preferred option to provide a 'Virtual Memorial' which can be continually updated.	In progress
37	22/09/2020	City Facilities and Waste Recovery General Committee	Item 8.4 - Brand identity and signage for Council-owned facilities	Vlahos / Mugavin to Council that: 1. It approves the installation of signage on all of its facilities as detailed in Option 1 within this report. 2. Stage 1 of installation of building signage, as outlined in this report, be undertaken in this financial year, following budget review and approval. 3. Installation of decals inside new facilities be undertaken prior to the end of this calendar year. 4. It approves the adaption of the City of West Torrens' logo 'tag line' to reflect that the City of West Torrens proudly supports our community by providing community facilities for them to use. 5. Stage 2, permanent building signage, be undertaken in the 2021/22 financial year, pending costings and budget approval by Council.	Angelo Catinari	21.10.2020 - Meeting between internal staff held on 28.10.2020 to discuss decals on internal building walls to be implemented by the end of 2020. Meeting action transferred from Strategy & Business to City Property for implementation.  10.02.2021 - Allocated funding in draft 2021/2022 budget for Council consideration.  11.06.2021 - Awaiting new financial year and budget approval.  18.08.2021 - No funding was approved and therefore a budget bid will be submitted for 22/23 budget.  20.06.2022 - No funding has been allocated in the 2022/2023 budget for this action.  12.08.2022 - Refer to 2023/2024 budget for funding allocation in order to complete this action.  18.10.2022 - Refer to 2023/2024 budget for funding allocation in order to complete this action.	In progress
39	04/10/2022	Council	Item 17.1 - Lockleys Riding Club - Request for Rent Relief	Wood / O'Rielly that the Lockleys Riding Club be advised that, as Club Members are expected to be unable to access the equestrian arena in the north-western corner of Apex Park for a minimum period of 6 months (resulting from the construction works occurring in the Breakout Creek River Torrens Linear Park), Council consents to a reduction of 40% (forty percent) i.e. \$650 + GST in the licence fee payable by the Club for the 2022/2023 financial year.	Angelo Catinari	18.10.2022 - Report considered by Council at its meeting of 4 October 2022 and action complete.	Completed

40	04/10/2022	Council	Item 17.5 - Weslo Holdings Update - Confidential Order Review	<p>Nitschke / Kym McKay that:</p> <p>1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 20 October 2020 and reviewed at Council's 19 October 2021 meeting, in respect of report Item 21.1 - Weslo Holdings - Update, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i) and (b)(ii) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd. In addition, the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease dispute with Weslo Holdings Pty Ltd and consequently, Council considers the disclosure of the information would, on balance, be contrary to the public interest. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.</p>	Terry Buss	7.10.2022 - Confidential worksheet updated noting the annual review on 4 October 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
41	20/09/2022	Council	Item 17.1- Audit General Committee Establishment	<p>Reynolds / Wood that due to the commencement of significant changes to the functions and membership of Council's Prescribed General Audit Committee in November 2023:</p> <p>1.The term of the Audit General Committee be extended for a one-year period, being from the conclusion of the November 2022 Council elections until 30 November 2023.</p> <p>2.The term of office of the current members of the Audit General Committee, as listed below, and subject to the outcomes of the 2022 Council elections with respect to the Elected Members, be extended to 30 November 2023:</p> <p>a.Cr John Woodward (Chairperson - Elected Member)</p> <p>b.Cr Daniel Huggett (Elected Member)</p> <p>c.Ms Elizabeth Moran (Independent Member)</p> <p>d.Mr Alan Rushbrook (Independent Member)</p> <p>3.The Terms of Reference for the Audit General Committee, approved by Council at its 15 January 2019, continues to apply until 30 November 2023.</p> <p>4.The resolutions of Council at its 15 January 2019 meeting, in respect of the Audit Committee, continue to apply until 30 November 2023 i.e. independent member allowances and the application of the Council Members Code of Conduct and sections 66 and 67 (ordinary and primary returns) of the Local Government Act, 1999 to the independent members to the Audit Committee.</p> <p>5.The Chief Executive Officer be delegated authority to make amendments of a formatting and/or minor technical nature to the Audit General Committee Terms of Reference to effect the extension of the term of the Committee.</p>	Pauline Koritsa	26.09.2022 - Email sent to the Audit General Committee regarding the extension of the terms of the current members.	Completed

42	20/09/2022	Council	Item 17.2 - Public Health Plan Progress Report 2020-2022	Kym McKay / Anne McKay that it approves the Public Health Plan progress report and overview contained in Attachments 1 and 2 of the Agenda report to be submitted to the Chief Public Health Officer by 30 September 2022.	Pauline Koritsa	30.09.2022 - Report sent to the Chief Public Health Officer.	Completed
43	20/09/2022	Council	Item 17.3 - Nominations sought for the Local Government Finance Authority Board of Trustees	Vlahos / Reynolds that the Chief Executive Officer, Mr Terry Buss, be nominated as a representative member on the Local Government Finance Authority Board of Trustees.	Pauline Koritsa	4.10.2022 - CEO provided forms for renomination. Renomination forms sent to LGA and acknowledged.	Completed
44	20/09/2022	Council	Item 17.4 - Election of Greater Adelaide Regional Organisation of Councils Representative	Pal / Woodward that the Election for Greater Adelaide Regional Organisation of Councils West Regional Grouping Member Ballot Paper be completed, identifying: 1. Mayor Michael Coxon 2. Mayor Amanda Wilson of the City of Holdfast Bay as its preferred candidates and submitted to the Local Government Association pursuant to clause 4.4.5 of the Greater Adelaide Regional Organisation of Councils Terms of Reference.	Pauline Koritsa	21.09.2022 - Ballot Paper identifying 1. Mayor Michael Coxon 2. Mayor Amanda Wilson of the City of Holdfast Bay was completed by the Presiding Member and returned by post as directed.	Completed
45	20/09/2022	Council	Item 17.5 - Election of Local Government Association President	Reynolds / Wood that: 1. The ballot paper for the election of the Local Government Association President be completed, identifying Mayor Erika Vickery OAM as its preferred candidate. 2. The completed ballot paper, identifying Mayor Erika Vickery OAM as its preferred candidate be submitted to the Local Government Association pursuant to clause 29.4 of the Local Government Association Constitution.	Pauline Koritsa	21.09.2022 - Ballot Paper identifying Mayor Erika Vickery OAM was completed by the Presiding Member and returned by post as directed.	Completed
46	20/09/2022	Council	Item 17.6 - Election of Local Government Finance Authority Board Member Positions	Anne McKay / Wood that: 1. The ballot paper for the election of the Local Government Finance Authority Board Member positions be completed, identifying: i. Mr Mark Gray, Manager Finance, City of Port Adelaide Enfield and ii. Mr John Smedley, Deputy Mayor and Councillor, City of Holdfast Bay. as the preferred candidates. 2. Mayor Michael Coxon, as Council's representative at the Annual General Meeting of the Local Government Finance Authority, be authorised to complete the ballot papers under the direction of the Council.	Pauline Koritsa	21.09.2022 - Ballot Paper identifying 1. Mr Mark Gray, Manager Finance, City of Port Adelaide Enfield and 2. Mr John Smedley, Deputy Mayor and Councillor, City of Holdfast Bay was completed by the Presiding Member and returned by post as directed.	Completed

47	20/09/2022	Council	Item 17.7 - Waste Expo Australia Conference 2022	Reynolds / Wood that: 1. Council approves the attendance of Cr Kym McKay at the 2022 Waste Expo Australia Conference to be held at the Melbourne Convention and Exhibition Centre from Wednesday 26 October to Thursday 27 October 2022. 2. Expenses be reimbursed in accordance with Council policy.	Terry Buss	27.09.2022 - Completed registration form for Cr Kym McKay. Flights and accommodation booked. Note: Flights and accommodation also booked for GM Paul Della as per his direct request.	Completed
48	20/09/2022	Council	Item 17.8 - Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition - Confidential Order Review	Kym McKay / Huggett that: 1. In accordance with Sections 91(7) and 91(9) of the Local Government Act 1999, the Council orders that the Item 10.1 - Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(b)(i) and (b)(ii), continue to be retained in confidence and not available for public inspection for a further 12 month period, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property in Richmond and would, on balance, be contrary to the public interest. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	27.09.2022 - Confidential worksheet updated noting the annual review on 20 September 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
49	06/09/2022	Council	Item 15.1 - Mayor of Kalamata Visit to West Torrens	Papanikolaou / Anne McKay that: 1. Council host an official reception for His Worship, the Mayor of Kalamata, Mr Athanasios Vasilopoulos and his official party at a suitable location to be determined, on Monday 24 October from 6pm to 8pm. 2. The Mayor write to Mayor Vasilopoulos to extend an official invitation to such reception.	Terry Buss	15.09.2022 - Letter sent to Mayor of Kalamata inviting him to attend a Civic Reception. 20.09.2022 - No response received to date. 26.09.2022 - Favourable response received that the Mayor of Kalamata is available to attend. Executive Coordinator is arranging invitations. 12.10.2022 - Invitations sent, function to be held at Civic Centre on Monday 24 October 2022.	Completed
50	06/09/2022	Council	Item 17.2 - Revision of the 2022/23 Budget	Kym McKay / Pal that: 1. Unspent funds from the 2021/22 budget totalling \$33,808,759 net of income yet to be received be incorporated in the 2022/23 budget, including unspent funds of \$3,810,979 to be held in reserves for specific purposes; 2. Reserve funds of \$150,000 be included in the 2022/23 budget to support the Thebarton Theatre Upgrade project.	Paul Della	This has been actioned with systems and reports updated to reflect revised budget as agreed by Council.	Completed
51	06/09/2022	Council	Item 17.3 - Max and Bette Mendelson Scholarship Awards - 2022	Wilton / O'Rielley to Council, as the Trustee, that the Max and Bette Mendelson Foundation Management Committee be granted approval to award the 2022 Max and Bette Mendelson scholarships to the applicants as outlined in the list provided separately to this report.	Terry Buss	Medallions ordered; certificates signed by Chairman and Mayor; successful and unsuccessful emails prepared to be sent 13.09.2022; payment details to be provided to Finance in due course. 20.09.2022 - Medallions, certificates received. Bank details received from all recipients. 12.10.2022 - Scholarship prizes including medallions, certificates and funds have been made available to successful recipients.	Completed

52	06/09/2022	Council	Item 17.4 - Nominations Sought for the State Records Council	Mugavin / Kym McKay that the Team Leader Information Management of the City of West Torrens, be nominated to the State Records Council.	Pauline Koritsa	9.09.2022 - Email to the Team Leader Information Management seeking information for nomination to State Records Council.  5.10.2022 - Reminder provided to Officer regarding nomination.  10.10.2022 - Team Leader Information Management emailed advising she is preparing the nomination and expects to have it completed on Monday 10 October 2022.  10.10.2022 - Nomination information received from Team Leader Information Management and submission sent to the LGA.	Completed
53	06/09/2022	Council	Item 17.7 - Possible Acquisition of Land - Update - Confidential Order Review	Pal / Anne McKay that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made at the 7 September 2021 Council meeting, in respect of the confidential Agenda report relating to the possible acquisition of land, Council orders that the Item 21.1 - Possible Acquisition of Land - Update, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i) and (b)(ii) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property under consideration and would, on balance, be contrary to the public interest. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	6.09.2022 - Confidential worksheet updated noting the annual review on 6 September 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
54	06/09/2022	Council	Item 17.8 - Request for rent and other relief - Weslo Holdings Pty Ltd - Confidential Order Review	Pal / Wilton that: 1. In accordance with Sections 91(7) and 91(9) of the Local Government Act 1999 the Council orders that the Item 21.2 - Request for rent and other relief - Weslo Holdings Pty Ltd the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(b)(i) and (b)(ii), continue to be retained in confidence and not available for public inspection for a further 12 month period, on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	6.09.2022 - Confidential worksheet updated noting the annual review on 6 September 2022 and the continuation of the confidentiality order for a further 12 months.	Completed

55	06/09/2022	Council	Item 17.9 - Planning, Development and Infrastructure Act: Anzac Highway, Glandore - Confidential Order Review	Woodward / Papanikolaou that: 1. In accordance with Sections 91(7) and 91(9) of the Local Government Act 1999 the Council orders that the Item 21.3 - Planning, Development and Infrastructure Act: Anzac Highway, Glandore, attachments and any associated documentation, but not the Minutes arising, having been considered by the Council in confidence under Section 90(3)(h), continue to be retained in confidence and not available for public inspection for a further 12 month period, on the basis that it is important to ensure that legal privilege is maintained with regard to this matter. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	6.09.2022 - Confidential worksheet updated noting the annual review on 6 September 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
56	06/09/2022	City Services and Climate Adaptation Standing Committee	Item 11.1 - Black Spot Submission for Moss Avenue Road Closure	Pal / Woodward that: 1. The report be received. 2. Option 2 - Full Closure of Moss Avenue, be adopted as the preferred option for the upcoming Black Spot submission for the Moss Avenue road closure project.	Angelo Catinari	7.09.2022 - "Option 2 - Full Closure of Moss Avenue" submitted to DIT for 2023/24 Black Spot Program Nomination.	Completed
57	06/09/2022	Council	Item 17.6 - CEO Performance Review - Appointment of Qualified Independent Person	Kym McKay / O'Rielly that Council determines that Mr Michael Kelledy is a person that has appropriate qualifications or experience in human resource management to be appointed as a qualified independent person to provide the required advice to Council on the performance review of the Chief Executive Officer as per the requirements of section 102A of the Local Government Act 1999.	Terry Buss	Letter of appointment provided by Mayor Coxon to Michael Kelledy and subsequently accepted by Michael Kelledy. Committee meeting scheduled for Thursday 20 October 2022 at 6pm. CEO currently preparing his review document.  10.10.2022 - Documentation provided to Council Members to complete and return by COB on 14.10.2022.  20.10.2022 - CEO Performance Review Committee meeting held.	Completed
58	23/08/2022	City Advancement and Prosperity General Committee	Item 8.1 - City of West Torrens Art Prize 2022 - Judges	Nitschke / Kym McKay that the judging panel for the City of West Torrens 2022 Art Prize be Jo Harris and Ann-Marie Green.	Pauline Koritsa	12.09.2022 - Judging panel have been notified that they have been approved as judges.	Completed

59	23/08/2022	City Advancement and Prosperity General Committee	Item 8.2 - Community Event Partnerships	Nitschke / Kym McKay that: Due to the impact of COVID-19 on the holding of their events during the life of their Event Partnership Agreements with Council, they be extended to 30 June 2023 to enable them to hold their events during the 2022-23 financial year: 1. The Japan Australia Friendship Association (JAFA) - Kodomo No Hi Festival (Kings Reserve, Thebarton) 2. The Thai - Australian Association of South Australia - Thai Festival (Kings Reserve, Thebarton) 3. The Cooperating Churches of West Adelaide - Back to Bethlehem and Christmas Carols (Mellor Park, Lockleys)	Pauline Koritsa	16.09.2022 - Email has been sent by the Team Leader Events to the three event organisers confirming the 1 year extension on their Agreements.	Completed
60	23/08/2022	City Advancement and Prosperity General Committee	Item 8.4 - Commonwealth Home Support Program Policies Revocation	Papanikolaou / Tsiaparis that the following Commonwealth Home Support Program Policies be revoked: 1. Council Policy - Commonwealth Home Support Program - Advocacy 2. Council Policy - Commonwealth Home Support Program - Care Recipient Does Not Respond to a Scheduled Visit 3. Council Policy - Commonwealth Home Support Program - Fees and Charges 4. Council Policy - Commonwealth Home Support Program - Quality Assurance	Pauline Koritsa	4 CHSP policies have been moved in Objective to the Revoked Policies folder. Policy Hub has been amended to reflect revocation.	Completed
61	16/08/2022	Council	Item 17.4 - Metropolitan Seaside Councils Committee Reform	Wood / Kym McKay to Council that: 1. The Metropolitan Seaside Councils Committee Governance Review Options and Recommendations Report, URPS 2021 (Attachment 1 of the Agenda Report) and the Proposed Delivery Plan 2022-23 Report (Attachment 2 of the Agenda Report) be received. 2. It supports the proposed new governance model and commits to the on-going funding of \$10,000 to participate in the Metropolitan Seaside Councils Committee (MSCC) which is anticipated to be known as the Adelaide Coastal Councils Network (ACCN). 3. It notes the following correspondence from the South Australia Coastal Councils Alliance (SACCA) (Attachment 5 of the Agenda Report). 4. It writes to SACCA advising that Council: a. Supports SACCA's position that ongoing relationships with metropolitan councils would be best coordinated through the MSCC/new ACCN (via the LGA); b. Encourages SACCA to work with the new MSCC/ACCN Executive Committee to consider the most effective way of engaging with metropolitan councils; c. Will make a decision on financial contributions to SACCA following formalisation of the MSCC/ACCN and consideration of SACCA funding and relationships by the MSCC/ACCN; and d. It will revisit SACCA's request in the event that MSCC/ACCN decides not to provide financial contributions to SACCA.	Pauline Koritsa	19.09.2022 - Letter drafted for the Mayor's signature. 20.09.2022 - Letter sent to Mayor Parkes as per Council resolution (refer to Obj Id). 17.10.2022 - Agreement executed and sent on 5 October 2022.	Completed

62	16/08/2022	Council	Item 17.2 - Stormwater Management Plan, West Torrens Drainage Catchments - Draft for Consultation	Vlahos / O'Rielly to Council that: 1.It approves the progression of the Draft Stormwater Management Plan - West Torrens Drainage Catchments to the public consultation phase. 2.Following the conclusion of the public consultation phase a further report be provided to Council.	Angelo Catinari	30.09.2022 - Consultation material being finalised for distribution by the end of October 2022 for a 4-week community consultation.  18.10.2022 - Consultation scheduled to be launched on Monday 21st November 2022 until 19th December 2022. A Council Report will be submitted in early 2023.	Completed
63	16/08/2022	Council	Item 17.6 - Possible Acquisition of Land - Update - Confidential Order Review	Vlahos / Pal that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 18 August 2020 and reviewed at Council's 17 August 2021 meeting, in respect of the confidential Agenda report relating to the possible acquisition of land, Council orders that the Item 21.2 - Possible Acquisition of Land - Update, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i) and (b)(ii) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property in Richmond and would, on balance, be contrary to the public interest. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	23.08.2022 - Confidential worksheet updated noting the annual review on 16 August 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
64	16/08/2022	Council	Item 17.7 - Information Services Security Audit - Confidential Order Review	Woodward / Vlahos that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 17 October 2016 meeting of the Audit and Risk Committee and reviewed at Council's 3 October 2017, 18 September 2018, 6 August 2019, 4 August 2020 and 17 August 2021 meetings, in respect of the confidential Agenda report relating to the Information Services Security Audit, Council orders that confidential Agenda report, the Minutes arising, and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(e) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period, on the basis that the report deals with matters affecting the security of Council as the information related to an audit of the level of vulnerability within Council's public internet perimeter and disclosure would severely expose and subsequently compromise the security of information contained in Council's information technology networks to the detriment of both Council and the public and, as such, is contrary to the public interest. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	23.08.2022 - Confidential worksheet updated noting the annual review on 16 August 2022 and the continuation of the confidentiality order for a further 12 months.	Completed



65	19/07/2022	City Finance and Governance Standing Committee	Item 11.3 - Council Asset Naming Conventions Review	<p>Nitschke / O'Rielly that:</p> <ol style="list-style-type: none"> <li>1. The Council Asset Naming Conventions Review report be received; and</li> <li>2. Given the cost implications, resource implications, risks and duration of the Council Asset Naming Conventions Review project, as detailed in this report, Council does not proceed with the project; however</li> <li>3. Asset renaming processes for Admella Place, Sanders Lane, Dew Street Reserve and Kesmond Reserve be presented to the next appropriate meeting of the City Finance and Governance Standing Committee.</li> </ol>	Pauline Koritsa	<p>27.07.2022 - Report regarding assets renaming to be provided to the 16 August 2022 Council meeting.</p> <p>15.08.2022 - Report drafted for 16 August 2022 council meeting.</p> <p>16.08.2022 - Report considered by Council and referred to a Committee of the new Council.</p> <p>27.9.2022 - Awaiting new meeting schedule for 2023</p> <p>4.10.2022 - Awaiting new meeting schedule for 2023</p> <p>Note: This Item has been superseded by Item 11.6 - Proposed renaming of Admella Place, Sanders Lane, Dew Street Reserve and Kesmond Reserve of 16.08.2022</p>	Completed
66	19/07/2022	Council	Item 17.4- Nominations sought for the SA Flood Warning Consultative Committee	<p>Kym McKay / Nitschke that the Coordinator Engineering Services of the City of West Torrens, be nominated for the SA Flood Warning Consultative Committee.</p>	Pauline Koritsa	<p>21.07.2022 - Email sent to Coordinator Engineering Services requesting for completed nomination forms.</p> <p>2.08.2022 - Follow up email sent to Coordinator Engineering Services requesting for completed nomination forms.</p> <p>8.08.2022 - Email sent to Coordinator Engineering Services advising of extension of due date to 30 August 2022, and requesting for completed nomination forms.</p> <p>26.08.2022 - Follow up email sent to Coordinator Engineering Services requesting for completed nomination forms.</p> <p>30.08.2022 - Follow up email sent to Coordinator Engineering Services requesting for completed nomination forms - due to LGA 5pm today. Nomination information received and nomination sent to LGA.</p>	Completed
67	19/07/2022	Council	Item 8.1 - Request to rename Dew Street Reserve as Barbara Hanrahan Park	<p>Nitschke / Pal that the petition be received.</p> <p>NOTE: The Presiding Member also noted that the Petition would be presented to a future meeting of Council for consideration.</p>	Pauline Koritsa	<p>27.07.2022 - Petition to be formally presented to Council at the 2 August 2022 Council meeting. Report presented to 19 July 2022 Council meeting. Recommendation for Dew Street Reserve to be subject to priority renaming approved. Report regarding renaming to be provided to the 16 August 2022 Council meeting.</p> <p>15.08.2022 - Report was presented to 16 August 2022 Council Meeting.</p> <p>27.9.2022 - Awaiting new meeting schedule for 2023</p> <p>4.10.2022 - Awaiting new meeting schedule for 2023</p> <p>This Item has been superseded by Item 11.6 - Proposed renaming of Admella Place, Sanders Lane, Dew Street Reserve and Kesmond Reserve.</p>	Completed

68	05/07/2022	Council	Item 17.2 - Prescribed Officers 2022 Register of Interest	Kym McKay / Tsiaparis that: 1. On the basis that they have a level of financial sub-delegation of \$30,000 or above, which may be in addition to other delegations or authorisations to make decisions on behalf of Council or the Chief Executive Officer, the following positions be declared as 'prescribed officer' positions in accordance with section 111 of the Local Government Act 1999: 2. On the basis that they have delegation to make a significant decision on behalf of the Council, the Chief Executive Officer, the Council Assessment Panel, the Assessment Manager, or any other legal instruments, the following positions be declared as 'prescribed officer' positions in accordance with section 111 of the Local Government Act 1999. 3. On the basis that they have significant involvement in the procurement/tender process the following positions be declared as a 'prescribed officer' position in accordance with section 111 of the Local Government Act 1999. 4. On the basis that they have a significant access to corporate systems and information the following positions be declared as a 'prescribed officer' position in accordance with section 111 of the Local Government Act 1999. (For a full list of the prescribed officers see the Council Agenda from 5 July 2022).	Pauline Koritsa	1.07.2022 - Email sent to elected members regarding ordinary returns. Email also sent to CAP and independent audit members.  7.07.2022 - Email sent to staff regarding ordinary returns.  29.07.2022 - Reminder sent to staff regarding ordinary returns.  15.08.2022 - Reminder email sent to staff and members.  12.09.2022 - All returns completed.	Completed
69	05/07/2022	Council	Item 17.7 - Proposal to Rename Sanders Lane, Richmond	Papanikolaou / Anne McKay that, in light of the current overall review of asset naming conventions currently in train, the request to rename Sanders Lane in Richmond be referred to the asset naming conventions review.	Pauline Koritsa	19.07.2022 - Report to be presented to the 19 July 2022 Council meeting regarding asset naming review. Report provides a specific recommendation regarding prioritisation of Sanders Lane renaming.  27.07.2022 - Report presented to 19 July 2022 Council meeting. Recommendation for Sanders Lane to be subject to priority renaming approved. Report regarding renaming to be provided to the 16 August 2022 Council meeting.  15.08.2022 - Report to be presented to the 16 August 2022 Council Meeting.  17.08.2022 - Report considered by Council and referred to a Committee of the new Council.  4.10.2022 - Awaiting new meeting schedule for 2023. Note: This Item has been superseded by Item 11.6 - Proposed renaming of Admella Place, Sanders Lane, Dew Street Reserve and Kesmond Reserve of 16.08.2022.	Completed

70	17/05/2022	Council	Item 16.1 - Council donation to Operation Flinders	Wood / Anne McKay that noting that Operation Flinders is providing a valuable program for local at-risk young people from within the City of West Torrens benefitting not only these young people but also their families and their community, Council makes a budget allocation of \$5,000 in the 2022/23 financial year budget to support Operation Flinders' program.	Terry Buss	<p>18.05.2022 - Email sent to Jonathon Robran by the Executive Coordinator advising of Council's resolution. Arrangements to be made to formalise the provision of the donation in early July. A request was also received from Mr Robran asking for Council to present the certificates to the Underdale HS team members once the program had been completed. It was advised that this would be possible and Mr Robran and the Executive Coordinator will discuss arrangements closer to the date.</p> <p>15.08.2022 - Executive Coordinator awaiting advice from Operation Flinders with regard to the sponsorship payment and presentation of participant certificates.</p> <p>20.09.2022 - Invoice received from Operation Flinders and provided to Finance for payment. Further discussion to take place regarding presentation of certificates to participants which will likely be held at a morning or afternoon tea at the Civic Centre.</p> <p>12.10.2022 - Payment made to Operation Flinders, receipt acknowledged and provided to Finance. Morning tea for presentation will be held on Thursday 10 November 2022 in the George Robertson Room.</p>	Completed
71	05/04/2022	Council	Item 17.1 - Grant of New Permit - W heatsheaf Hotel	<p>Nitschke / Mugavin that:</p> <ol style="list-style-type: none"> <li>1. A permit for a term of 1 + 1 years, commencing at midnight on 3 March 2022, at a commencing fee of \$2,050pa plus GST be granted to W heatsheaf Pty Ltd (Trading as W heatsheaf Hotel) to allow for mobile food vendor(s) to trade on the roadside adjacent to the W heatsheaf Hotel.</li> <li>2. The Mayor and/or Chief Executive Officer be authorised to sign/or sign and seal any necessary documentation to give effect to the grant of permit.</li> </ol>	Angelo Catinari	<p>20.06.2022 - New permit documentation to be finalised for execution by W heatsheaf Pty Ltd / Council.</p> <p>12.08.2022 - Further information has been requested from the W heatsheaf Pty Ltd. Final documentation requested from solicitors and once received, will be sent to the W heatsheaf Pty Ltd.</p> <p>18.10.2022 - Permit executed by all parties. This action is complete.</p>	Completed

72	15/03/2022	City Finance and Governance Standing Committee	Item 11.3 - Proposal to Name Reserve on Admella Street	<p>Nitschke / Papanikolaou that:</p> <p>1. The request from Mr Lauro Martire, owner of Sunshine Café in Thebarton, to name a road reserve at the corner of Admella Street and Chapel Street in Thebarton (colloquially known as Admella Place) as Inparri Wama being the Kurna phrase for meeting place be noted.</p> <p>2. However, in light of the current overall review of asset naming conventions currently in train, that consideration of the request to name the road reserve at the intersection of Admella Street and Chapel Street in Thebarton be deferred to allow the request to be incorporated into that review.</p>	Pauline Koritsa	<p>21.03.2022 - Lauro Martire advised of outcome on 18 March 2022 and further questions answered on 21 March 2022.</p> <p>1.04.2022 - Report scheduled for next City Advancement meeting regarding a progress report on the Asset Naming Project. Project is expected to be completed and presented to Council in July 2022 with Admella Place forming a part of this July report.</p> <p>19.04.2022 - Report to be presented to 26 April 2022 City Advancement and Prosperity Committee.</p> <p>16.05.2022 - Report to be presented to 17 July 2022 Council meeting.</p> <p>1.06.2022 - Awaiting report to be presented to 19 July 2022 Council meeting.</p> <p>10.06.2022 - Report to be presented to 19 July 2022 Council meeting.</p> <p>27.07.2022 - Report presented to 19 July 2022 Council meeting. Recommendation for Admella Place to be subject to priority renaming approved. Report regarding renaming to be provided to the 16 August 2022 Council meeting.</p> <p>15.08.2022 - Report drafted for 16 August 2022 Council meeting.</p> <p>17.08.2022 - Report considered at Council meeting and referred to a Committee of the new Council.</p> <p>4.10.2022 - Awaiting new meeting schedule for 2023. Note: This Item has been superseded by Item 11.6 - Proposed renaming of Admella Place, Sanders Lane, Dew Street Reserve and Kesmond Reserve of 16.08.2022.</p>	Completed
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**9 OTHER BUSINESS**

**10 CONFIDENTIAL**

Nil

**11 NEXT MEETING**

To be advised.

**12 MEETING CLOSE**