

CITY OF WEST TORRENS



# Notice of Committee Meeting

**NOTICE IS HEREBY GIVEN** in accordance with Sections 87 and 88 of the *Local Government Act 1999*, that a meeting of the

## **CITY ADVANCEMENT AND PROSPERITY GENERAL COMMITTEE**

Members: Councillor G Vlahos (Presiding Member), Mayor M Coxon  
Councillors: E Papanikolaou, K McKay, S Tsiaparis, D Wilton, G Nitschke, J Wood

**of the**

### **CITY OF WEST TORRENS**

will be held in the George Robertson Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 23 AUGUST 2022**  
**at 6.00pm**

The meeting will be livestreamed audio only at the following internet address:  
<https://www.westtorrens.sa.gov.au/livestream>

**Terry Buss PSM**  
**Chief Executive Officer**

#### **City of West Torrens Disclaimer**

Please note that the contents of this Committee Agenda have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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**1 MEETING OPENED****1.1 Evacuation Procedures****1.2 Meeting Livestream****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Advancement and Prosperity General Committee held on 26 April 2022 be confirmed as a true and correct record.

**6 COMMUNICATION BY THE CHAIRPERSON****7 OUTSTANDING REPORTS / ACTIONS**

Nil

## **8 REPORTS OF THE CHIEF EXECUTIVE OFFICER**

### **8.1 City of West Torrens Art Prize 2022 - Judges**

#### **Brief**

This report seeks the appointment of members to the judging panel for the 2022 City of West Torrens Art Prize.

#### **RECOMMENDATION**

The Committee recommends to Council that the judging panel for the City of West Torrens 2022 Art Prize be Jo Harris and Ann-Marie Green.

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#### **Introduction**

The 2022 City of West Torrens Art Prize (Art Prize) theme is 'Faces and/or Places of West Torrens'. Artworks including paintings, photographs, mixed media and digital artworks are being sought from South Australian Artists and entries are currently open until 30 September 2022. The competition is being promoted widely through social media, printed media and through local high schools and art networks. The shortlisting and judging of the Art Prize will occur in October 2022 with the Exhibition scheduled to be held between 4 November and 13 November 2022 in the Hamra Centre Auditorium.

#### **Discussion**

Art submitted to the Art Prize must fit the theme: 'Faces and/or Places of West Torrens'.

The criteria includes:

- Two dimensional works only
- Artworks must have been produced after 1 January 2022
- Artists must be South Australian residents
- Artworks must not exceed 1.5 metres on any side and the maximum weight is 20 kilograms.

Shortlisting will occur in early October and then judging for the actual prizes will occur. Final judging is scheduled to take place on 2 November 2022. The prizes include:

- West Torrens Art Prize - \$4,000.
- First Runner Up Prize - \$1,000.
- Second Runner Up Prize - \$1,000.
- The People's Choice Prize - \$500.

Due to their expertise, it is recommended that the following people be the judging panel for the 2022 Art Prize:

#### **Jo Harris**

Jo, an experienced and respected art prize judge, is the owner and operator of the much-loved Mrs Harris' Shop, which hosts new exhibitions each month showing both established and emerging artists. With a passion for art, history and the local community, Jo's gallery has become an important part of the City of West Torrens art scene.

#### **Ann-Marie Green**

Ann-Marie is the manager of community focussed contemporary art gallery, Gallery M - home of the successful Gallery M Contemporary Art Prize - as well as an emerging and successful curator, artist and educator. Her passion for art and community is infectious and her eye for detail well trained.

Both judges have been selected due to their experience with art prizes, well-rounded knowledge of art in all its forms and passion for the sector.

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

**Conclusion**

This report presents an overview of the current status of the 2022 City of West Torrens Art Prize and seeks approval for Jo Harris and Ann-Marie Green, to comprise the judging panel.

**Attachments**

Nil

## 8.2 Community Event Partnerships

### Brief

This report seeks the extension of the three Community Event Partnership Agreements that expired on 30 June 2022.

### RECOMMENDATION

The Committee recommends to Council that, due to the impact of COVID-19 on the holding of their events during the life of their Event Partnership Agreements with Council, they be extended to 30 June 2023 to enable them to hold their events during the 2022-23 financial year:

1. The Japan Australia Friendship Association (JAFA) - Kodomo No Hi Festival (Kings Reserve, Thebarton)
2. The Thai - Australian Association of South Australia - Thai Festival (Kings Reserve, Thebarton)
3. The Cooperating Churches of West Adelaide - Back to Bethlehem and Christmas Carols (Mellor Park, Lockleys)

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### Introduction

The City of West Torrens had Event Partnership Agreements (Agreements) with three community groups, these being:

1. The Japan Australia Friendship Association (JAFA) - Kodomo No Hi Festival (Kings Reserve, Thebarton)
2. The Thai Australian Association of South Australia - Thai Festival (Kings Reserve, Thebarton)
3. The Cooperating Churches of West Adelaide - Back to Bethlehem and Christmas Carols (Mellor Park, Lockleys)

These Agreements, which provided these groups with funding for their annual community events, expired on 30 June 2022.

### Discussion

The Agreements with JAFA and the Thai Association were for \$10,000 per annum and some in kind support for a period of three years. The agreement with the Cooperating Churches of West Adelaide for the two Christmas events was for \$8,000 per annum and some in kind support.

However, due to COVID-19 restrictions, all three of these community events were cancelled at least once during the life of the (now expired) agreements.

Consequently, it is recommended that the agreements be extended for one year to allow each group to hold their events during the 2022/2023 financial year during which the Administration intends to review the Agreement models to ensure equity across the community and value for money.

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

Community groups are encouraged to implement climate adaptation strategies for their events.

### Conclusion

COVID-19 prevented each of the three events being held at least once in the life of their Event Partnership Agreements with Council, which expired on 30 June 2022. Consequently, this report seeks twelve-month extensions to these Agreements to enable each event to be held during the 2022/23 financial year.

### Attachments

Nil

### 8.3 Community Grants - July 2022

#### Brief

This report presents the community, equipment and sponsorship grant applications received between 1 July 2022 and 1 August 2022.

#### RECOMMENDATION(S)

The Committee recommends to Council that

1. The following grants applications be approved:
  - a) Equipment grant of \$3,000 to Fan Footy SA towards the purchase of uniforms for a charity game being held at Hisense Stadium.
  - b) Equipment grant of \$3,000 to Glenelg ANA Cricket Club for the purchase of cricket equipment.
  - c) Equipment grant of \$2,977.70 to Camden Park Scout Group towards the purchase of Scout uniforms.
  - d) Equipment grant of \$3,000 to Adelaide Bangladeshi Cultural Club towards the purchase of two laptops for its cultural school program.
  - e) Equipment grant of \$3,000 to West Adelaide Football Club towards the cost of Gym equipment for player training and for community programs.
  - f) Sponsorship grant of \$5,000 to Singapore Business and Social Association towards the cost of cultural event being held at Thebarton Community Centre.
  - g) Community Grant of \$5,000 to West Torrens Chess Club towards the cost of resources and promotional materials to increase outreach programs and membership.
  - h) Community Grant of \$5,000 to Vaagai Adelaide Tamil Broadcasting Service towards the cost of a Community Festival being held at the Star Theatre in Hilton.
  - i) Women in Sports Grant of \$3,000 to Telugu Association of SA towards the cost of badminton equipment for a women's badminton program.

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#### Introduction

Council's Community Grants Program (Program) provides funding to eligible groups, organisations and individuals to support community projects and initiatives that are in line with Council's Community Plan. The Program comprises community grants, community equipment grants, sponsorship, women in sports grants and junior development grants.

\$100,000 was approved for community grants in the 2022/23 budget.

Prior to 2019, the grants program was run twice per year but recognising that this didn't always fit within community projects timeframes, the program is now open all year round and grant application recommendations presented to each meeting of the Committee and, dependent on timeframes pressures, occasionally to Council.

This report presents those nine (9) grant applications received so far in this financial year for the Committee's consideration and recommendation to Council.

## Discussion

The maximum funding amounts per each grant of the program are as follows:

Community Grant	\$5,000
Sponsorships	\$5,000
Community Equipment Grants	\$3,000
Women in Sports Grants	\$3,000

The table below details a summary of the nine (9) grant applications received since the last Committee meeting, along with:

- The name of the group/organisation seeking a grant or sponsorship;
- The amount requested;
- Grant applications previously approved by Council; and
- The assessment recommendations of the Administration

The full applications are included in **Attachment 1 - Equipment Grant Applications, Attachment 2 - Sponsorship Grant Applications, Attachment 3 - Community Grant Applications and Attachment 4 - Women in Sports Grant Applications.**

<b>EQUIPMENT GRANTS</b> (Maximum \$3,000)				
<b>Organisation/Group</b>	<b>Grant request:</b>	<b>Amount requested:</b>	<b>Previous Applications:</b>	<b>Recommendation that:</b>
<b>a) Fan Footy SA.</b>  <i>Radio program running charity football game at Hisense Stadium.</i>	Funds towards the cost of Football uniforms for the charity game.  Total cost of purchase is \$3,740.	\$5,000	Nil	<b>\$3,000</b> equipment grant be approved on the basis that the charity game is located within CWT and open to CWT community.
<b>b) Glenelg ANA Cricket Club</b>  <i>Sports club located in Novar Gardens</i>	Funds towards the cost of purchasing cricket equipment.  Total cost of purchase is \$4,000.	\$3,000	Nil	<b>\$3,000</b> equipment grant be approved on the basis that the club is located within CWT and open to CWT community.
<b>c) Camden Park Scout Group</b>  <i>Scout Group located in Camden Park</i>	Funds towards purchase of Scout Uniforms.  Total cost of purchase is \$3,175.70.	\$2,977.70	Nil	<b>\$2,977.70</b> equipment grant be approved on the basis that the group is located within CWT and open to CWT community.

<b>d) Adelaide Bangladeshi Cultural Club</b>  <i>Cultural Community Group based in Plympton</i>	Funds towards the cost of purchasing 2 laptops for the cultural school program.  Total cost of purchase is \$3,800.	\$3,000	<u>2021</u> Sponsorship Grant of \$5,000  <u>2020</u> Equipment Grant of \$3,000  <u>2018</u> Sponsorship Grant of \$5,000	<b>\$3,000</b> equipment grant be approved on the basis that the club is located within CWT and open to CWT community.
<b>e) West Adelaide Football Club</b>  <i>Sports Club located in Richmond</i>	Funds towards purchase of Gym equipment.  Total cost of purchase is \$11,508.	\$10,500	Nil	<b>\$3,000</b> equipment grant be approved on the basis that the club is located within CWT and will use the equipment for programs open to CWT community.
<b>Total \$ Equipment Grants Recommended for Approval</b>				<b>\$14,977.70</b>

SPONSORSHIP GRANTS (Maximum \$5,000)				
Organisation/Group	Grant request:	Amount requested:	Previous Applications:	Recommendation that:
<b>f) Singapore Business and Social Association</b>  <i>Community Group holding cultural event at Thebarton Community Centre.</i>	Funds towards event hire fees and equipment.  Total cost of items is \$5,567.32.	\$5,000	Nil	<b>\$5,000</b> sponsorship grant be approved on the basis that the event is within CWT and is open to the CWT community.
<b>Total \$ Sponsorship Grants Recommended for Approval</b>				<b>\$5,000</b>

COMMUNITY GRANTS (Maximum \$5,000)				
Organisation/Group	Grant request:	Amount requested:	Previous Applications:	Recommendation that:
<b>g) West Torrens Chess Club</b>  <i>Community Chess Club based in North Plympton.</i>	Funds towards resources and promotional materials to increase outreach programs and membership.  Total cost of program is \$5,000.	\$5,000	Nil	<b>\$5,000</b> community grant be approved on the basis that the group is based within CWT and is open to the CWT community.

<b>h) Vaagai Adelaide Tamil Broadcasting Service</b>  <i>Community group running community festival in Hilton.</i>	Funds towards venue hire and event resources.  Total cost of Festival is \$17,600.	\$5,000	Nil	<b>\$5,000</b> community grant be approved on the basis that the event is within CWT and is open to the CWT community.
<b>Total \$ Community Grants Recommended for Approval</b>				<b>\$10,000</b>

<b>WOMEN IN SPORTS GRANTS</b> (Maximum \$3,000)				
<b>Organisation/Group</b>	<b>Grant request:</b>	<b>Amount requested:</b>	<b>Previous Applications:</b>	<b>Recommendation that:</b>
<b>i) Telugu Association of SA</b>  <i>Community Group based in Kurralta Park.</i>	Funds towards venue hire and equipment for women's badminton program.  Total cost of items are \$5,000.	\$3,000	<u>2021</u> Women in Sports Grant of \$3,000  <u>2020</u> Equipment Grant of \$3,000	<b>\$3,000</b> women in sports grant be approved on the basis that the group and program is based within CWT and is open to and includes the CWT community.
<b>Total \$ Women in Sports Grants Recommended for Approval</b>				<b>\$3,000</b>
<b>Total \$ grants recommended for August 2022</b>				<b>\$32,977.70</b>

### Community Grant Budget Status

Council included \$100,000 in its 2022/23 budget. There has been one (1) community grant and eight (8) Junior Development Grants approved in this financial year so far totalling \$11,900. **(Attachment 4)**. Leaving \$88,100 in the community grant budget for the above recommendations and the remainder of this financial year.

The above recommended grant applications total \$32,977.70. If approved by Council, \$55,122.30 will remain in the Community Grants budget for the 2022/2023 financial year.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

### **Conclusion**

This report presents the community grant applications received since 1 July 2022, totalling \$32,977.70, for Council's consideration.

### **Attachments**

- 1. Equipment Grant Applications - July 2022**
- 2. Sponsorship Grant Applications - July 2022**
- 3. Community Grant Applications - July 2022**
- 4. Women In Sports Grant Applications - July 2022**
- 5. Community Grants Summary 2022/23**



**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000032023 From FAN FOOTY SA PTY LTD**  
Form Submitted 7 Jul 2022, 8:34pm ACST

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.  
Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy - Council's use of personal information

Please note that the City of West Torrens is a public authority which is bound by the *Local Government Act 1999*, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333.

## Applicant Organisation Details

### Applicant organisation name \*

FAN FOOTY SA PTY LTD

Please use your organisation's full-name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Primary (physical) address \*

19 Rondo Ave

Findon SA 5023 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

19 Rondo Ave

Findon SA 5023 Australia

### Applicant website

If available. Must be a URL

### Primary contact person \*

Mr Petros Kanakaris

This is the person we will correspond with about this grant

### Position held in organisation \*

Director

e.g. Manager, Board Member, Fundraising Coordinator

### Primary phone number \*

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**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

fanfootysa@gmail.com

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

Fan Footy SA is radio based football community engagement program. The purpose of the football show is to engage the local community to be involved in local football, related community discussions, prevalent to current issues affecting everyday South Australians. The football show further looks at how it can support community events that have significant impact on individuals with a focus this year on Breast Cancer. Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***

92 658 205 380

Information from the Australian Business Register	
<b>ABN</b>	92 658 205 380
<b>Entity name</b>	FAN FOOTY SA PTY LTD
<b>ABN status</b>	Active
<b>Entity type</b>	Australian Private Company
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	5025 SA

*Information retrieved at 8:06pm today*

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Must be an ABN

**What type of not-for-profit organisation are you?**

- |  |  |
|--|--|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association   |
| <input type="radio"/> Religious or faith-based institution   | <input type="radio"/> Healthcare not-for-profit  |
| <input type="radio"/> Philanthropic organisation   | <input type="radio"/> Community group  |
| <input type="radio"/> Peak body  | <input type="radio"/> Political party / lobby group                                    |
| <input type="radio"/> Social enterprise  | <input type="radio"/> Research body  |
| <input type="radio"/> International NGO  | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- |  |   |
|--|---|
| <input checked="" type="radio"/> Less than \$50,000                | <input type="radio"/> \$1 million or more, but less than \$10 million   |
| <input type="radio"/> \$50,000 or more, but less than \$250,000    | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more                             |
- Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association                         | <input type="radio"/> Organisation established through specific legislation |
| <input type="radio"/> Incorporated association                           | <input type="radio"/> Trust   |
| <input type="radio"/> Cooperative  | <input type="radio"/> Unknown   |
| <input type="radio"/> Company limited by guarantee                       | <input checked="" type="radio"/> Other: Priority Limited                    |
| <input type="radio"/> Indigenous corporation, association or cooperative |   |
- If your organisation is unincorporated it must have an auspice organisation

**Equipment Details**

\* indicates a required field

**How does the purchase of this equipment align to the strategic priorities of Council as outlined by the Community Plan? \***

The purchase of football uniform guernseys which promote a football event, an engage a community align to the strategic priorities as follows:

- Intension to create a diverse, inclusive environment promoting engagement for the community
- Raise awareness through social connection and learning to support individuals living with

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breast cancer

- Intergrade and utilise a communal sporting stadium while attracting and bringing together the local community
  - To create an opportunity of collaboration and investment in the local community by engaging local business
  - Foster strong partnerships alliances and networks with the local community and government/council bodies
  - Ensuring high level quality and risk practises to ensure safety for all attendees
- Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

- Raise awareness
  - o Opportunity to help educate the community in relation to breast cancer impact. This will be done through public advertisements posted around the ground.
  - o Creating a voice and connection to purpose for people who are living with breast cancer by bringing everyone together to support this worthy cause.

- Fundraising

- o Through this fundraising activity my intention is to provide funds to the major hospitals in South Australia to contribute to their purchase of equipment including wheel chairs and walking frames which in turn assist in patients who are dealing with breast cancer.
- Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does the purchase of this equipment demonstrate innovation? \***

To adequately describe how the purchase of the equipment demonstrates innovation I firstly need to describe my story. I was humbled with a journey and personal experience of an individual who was dealing with breast cancer during one of the live fan footy sa broadcast. I immediately sensed an overwhelming need to support this, and commenced a process by rallying the community to discuss a way to raise awareness.

Over the course of the last two years, I launched the first inaugural breast cancer charity football game to support this most needed cause. This event was the first of its kind in South Australia and received overwhelming support. Through the collaborative efforts of local business, council, SANFL, family and friends we raised over \$10,000.

This year I am looking to launch the next innovative charity football game with an aim to expand both the community engagement arm and financial outcomes.

Must be no more than 150 words.

**How do you plan to engage the target groups this equipment is for? \***

- Securing a venue in the West Torrens region (already secured) - *HISENSE STADIUM.*
- Engaging partners across the community including local business, council and government to support the sponsorship efforts
- Build a marketing plan to help educate and provide information to the wider community about the breast cancer event
- Collaborating and networking with ex-football players including a focus in recruiting female football players to be part of the football game
- Coordinating a volunteers team to support the event on the day
- Organising entertainment for the day including face painting, live band, art work display

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Must be no more than 150 words.

**Do you have a plan for how this equipment will be used? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

This equipment, the football Guernseys will be used to create a unified football team to represent breast cancer, raising awareness for the event. To be used as a marketing tool to promote local business partnerships and support demonstrating an inclusive, diverse and cohesive approach towards fundraising for this worthy cause.

- Have considered and will be implementing quality and safe guarding contingencies including covid safe plans, risk management plan, public liability, mud maps to display safe practices for physical environment

- Plans in place for accessibility and mobility requirements

Must be no more than 150 words.

**Reporting your success**

**How will you know if you have achieved your intended outcomes? \***

- Will be preparing and providing an acquitted report
- Their will be a de brief and review with board to assess success and achievement of the outcomes

- Summary review document will be prepared demonstrating both qualitative and quantitative measures-as was developed as part of the inaugural game

Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

- Yes  No

**What will the grant funds be spent on?**

**Equipment (specify)**

Guernseys amount 50

**What is the total cost of the proposed purchases? \***

\$5,000.00

Must be a dollar amount.

**What is the amount sought from Council? \***

\$5,000.00

Must be a dollar amount.

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**What is the amount to be funded by your organisation? \***

\$2,500.00

Must be a dollar amount.

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource

**Certification and Feedback**

\* indicates a required field

**Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***

Yes  No

**Name of authorised person \***

Mr Petros Kanakaris  
 Must be a senior staff member, board member or appropriately authorised volunteer

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**Position \*** Director  
Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \*** Must be an Australian phone number.

**Mobile number**

**Contact Email \*** [fanfootysa@gmail.com](mailto:fanfootysa@gmail.com)  
Must be an email address.

**Date \*** 07/07/2022  
Must be a date

### Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

User friendly application

# BA

## Belgravia Apparel

A.B.N. 14 635 241 913

Licensed Supplier for



Tuesday, 19 July 2022

### National Breast Cancer Council

**QUOTE**

ITEM	PRICE PER ITEM EX-GST	QUANTITY	TOTAL EX-GST	TOTAL INC-GST
Aussie Rules Guernseys Manufactured in South Australia	\$36.00	50	\$1,800.00	\$1,980.00
Aussie Rules Shorts Manufactured in South Australia	\$22.00	50	\$1,100.00	\$1,210.00
Aussie Rules Socks Manufactured in South Australia	\$10.00	50	\$500.00	\$550.00
<b>TOTAL</b>				<b>\$3,740.00</b>

Ben Kitto | National Schoolwear & Sportswear Manager  
 Belgravia Apparel  
 5-6 Second Avenue  
 T: (08) 8281 7155  
 M: 0433 627 433  
 E: [bkitto@belgraviaapparel.com.au](mailto:bkitto@belgraviaapparel.com.au)  
 W: [www.belgraviaportsportsapparel.com.au](http://www.belgraviaportsportsapparel.com.au)



**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000022023 From Glenelg ANA Cricket Clun Incorporated**  
Form Submitted 15 Jul 2022, 8:08pm ACST

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy - Council's use of personal information

Please note that the City of West Torrens is a public authority which is bound by the *Local Government Act 1999*, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333.

## Applicant Organisation Details

### Applicant organisation name \*

Glenelg ANA Cricket Clun Incorporated

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Primary (physical) address \*

Saratoga Dr  
Novar Gardens SA 5040 Australia  
Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

3 Acorn Ct  
MORPHETT VALE SA 5162 Australia

### Applicant website

<http://phantomscricketchclub.com/>

If available. Must be a URL

### Primary contact person \*

Mr Matthew Polkinghorne

This is the person we will correspond with about this grant

### Position held in organisation \*

Co-President

e.g. Manager, Board Member, Fundraising Coordinator

### Primary phone number \*

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000022023 From Glenelg ANA Cricket Clun Incorporated**  
 Form Submitted 15 Jul 2022, 8:08pm ACST

**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

phantomscricketpresident@gmail.com

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

Glenelg ANA Cricket Club, otherwise known as Phantoms Cricket, is a community cricket club, offering access to cricket for anyone across the surrounding communities. Our aim is to acheive a high standard of cricket across all players and teams, but importantly to provide an environment which is inclusive, is enjoyable, and is encouraging to learn and improve knowledge and skills of cricket. This will be acheived by ensuring we provide the best possible equipment as well as input from volunteers and staff across the club. Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***

39 524 997 704

Information from the Australian Business Register	
<b>ABN</b>	39 524 997 704
<b>Entity name</b>	GLENELG ANA CRICKET CLUB
<b>ABN status</b>	Active
<b>Entity type</b>	Other Unincorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	Yes
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	5156 SA

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000022023 From Glenelg ANA Cricket Clun Incorporated**  
 Form Submitted 15 Jul 2022, 8:08pm ACST

Information retrieved at 5:25am today

Must be an ABN

**What type of not-for-profit organisation are you?**

- |  |  |
|--|--|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association   |
| <input type="radio"/> Religious or faith-based institution   | <input type="radio"/> Healthcare not-for-profit  |
| <input type="radio"/> Philanthropic organisation   | <input checked="" type="radio"/> Community group                                       |
| <input type="radio"/> Peak body  | <input type="radio"/> Political party / lobby group                                    |
| <input type="radio"/> Social enterprise  | <input type="radio"/> Research body  |
| <input type="radio"/> International NGO  | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- |  |   |
|--|---|
| <input checked="" type="radio"/> Less than \$50,000                | <input type="radio"/> \$1 million or more, but less than \$10 million   |
| <input type="radio"/> \$50,000 or more, but less than \$250,000    | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more                             |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association                         | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association                | <input type="radio"/> Trust   |
| <input type="radio"/> Cooperative  | <input type="radio"/> Unknown   |
| <input type="radio"/> Company limited by guarantee                       | <input type="radio"/> Other:  |
| <input type="radio"/> Indigenous corporation, association or cooperative |   |

If your organisation is unincorporated it must have an auspice organisation

**Equipment Details**

\* indicates a required field

**How does the purchase of this equipment align to the strategic priorities of Council as outlined by the Community Plan? \***

It facilitates access to cricket for junior players, and importantly their parents as well. It will better enable the provision of information about games, including player participation. It will enable the ability to help teach players in the development of important skills, and in doing so help to increase their levels of confidence and enjoyment in playing and learning.

**Equipment Grant 2022-23**  
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**Application EQG000022023 From Glenelg ANA Cricket Clun Incorporated**  
 Form Submitted 15 Jul 2022, 8:08pm ACST

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

This application aligns with a the grant programs sporting and recreation funding priority. The equipment will enable Phantoms Cricket to provide quality training in the skills and rules of cricket to children and families within our local community.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does the purchase of this equipment demonstrate innovation? \***

Community sports results are increasingly becoming accessible, whether you are at the game or not. Games can now have scores streamed live online, and or uploaded immediately upon completion of the game. Junior players like to see their effort and their teams efforts, and it encourages them to improve along with their team mates. Tablets will enable this to occur across all teams.

New training and playing equipment enables coaches and parents to provide the best possible training, including via videos available from Cricket Australia and other world class cricket coaches and players.

Must be no more than 150 words.

**How do you plan to engage the target groups this equipment is for? \***

Coordinate with the City of West Torrens and the 'Get with the Program' initiative, to provide easy and free, no commitment required access to come and learn or try out the game of cricket. Advertise and work with a number of schools across our community, including in partnership with the South Australian Cricket Association and their schools information for Woolworths Cricket Blast programs. And continue in our partnership with the PHOS Camden Football and Netball Clubs to share information about our junior cricket program.

Must be no more than 150 words.

**Do you have a plan for how this equipment will be used? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

Tablets will be used at training, to share videos and show players examples of how to play cricket, taking advantage of resources available online, especially from Cricket Australia. They will also be used to help parents learn and undertake scoring. Cricket scoring is relatively straightforward, but there are some aspects which can take time to learn. Access to the scoring app via a tablet will reduce the levels of uncertainty felt by some parents, particularly those new to the sport.

Bating tripods will be used at trainings and at games, to ensure all players are able to warm up by focusing on a ball and hitting it in line with their bodies. Batting cones will be used at training to encourage players to concentrate on technique, playing straight in the V pattern, rather than attempting to 'smash' the ball.

Must be no more than 150 words.

**Reporting your success**

**How will you know if you have achieved your intended outcomes? \***

The level of skill of players as well as their enjoyment of the game will increase. Scores and results will similarly improve.

We will also seek feedback from members, particularly from parents. This will likely be in the

**Equipment Grant 2022-23**  
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 Form Submitted 15 Jul 2022, 8:08pm ACST

form of an online survey, which the club will review, summarise and share with members to ensure the maximum benefit to our players, and to learn how and where to improve our training and access to cricket for both players and parents.  
 Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

- Yes  No

**What will the grant funds be spent on?**

**Equipment (specify)**

Batting practice tripods
Batting practice cones
Portable android tablets
Training balls

**What is the total cost of the proposed purchases? \***

\$4,000.00  
 Must be a dollar amount.

**What is the amount sought from Council? \***

\$3,000.00  
 Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$1,000.00  
 Must be a dollar amount.

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

*No files have been uploaded*  
 Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000022023 From Glenelg ANA Cricket Clun Incorporated**  
 Form Submitted 15 Jul 2022, 8:08pm ACST

Filename: Lenovo M10 'quote'.JPG  
 File size: 184.4 kB

Filename: SportsPower equipment 'quote'.PNG  
 File size: 24.0 kB  
 Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource
\$77,000.00	05/07/2021	Infrastructure for installation of new cricket nets at Camden Oval, jointly funded by Cricket Australian and the South Australian Cricket Association

**Certification and Feedback**

\* indicates a required field

**Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the [Guidelines for City of West Torrens Grants and Sponsorships](#) and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***  Yes  No

**Name of authorised person \*** Mr Matthew Polkinghorne  
 Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** Co-President  
 Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \*** Must be an Australian phone number.

**Equipment Grant 2022-23**  
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**Application EQG000022023 From Glenelg ANA Cricket Clun Incorporated**  
Form Submitted 15 Jul 2022, 8:08pm ACST

**Mobile number**

**Contact Email \***

[phantomscricketpresident@gmail.com](mailto:phantomscricketpresident@gmail.com)  
Must be an email address.

**Date \***

11/07/2022  
Must be a date

**Applicant Feedback**

You are nearing the end of the application process.  
Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**


Application is both easy and difficult. The grant guidelines are quite open, which in many ways is great, but knowing its limitations would help in knowing how far to reach in our application.

lenovo.com | Intranet - DIT - Des... | Flexi - Enter Times | Google | Google Maps | 2016 PTOM - 100 | 2021 PTOM - CS100 | Adelaide - Metro - ne... | North - South - Corrid... | NSC - Land, Plannin... | Incoognito

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**Your Cart (10)** [Save Cart](#) | [Delete Cart](#) Call 13536686 option#2 | Hours

Lenovo Tab M10 FHD Plus Gen 2 Iron Grey  
Part Number: ZA5T0214AU



Ships FREE by Mon, Jul 18

View/Edit Specs

\$2,490.00 (Inc. GST & delivery)	Sub Total	\$3,290.00
Savings: \$800.00 (24%)	eCoupon Savings:	-\$800.00
eCoupon Applied: TABJULY	Shipping	FREE
<b>Estimated total:</b>		<b>\$2,490.00</b>
You Are Saving		\$800.00

[Save for Later](#) | [Remove](#)

[Proceed to Checkout](#)

OR CHECKOUT WITH

Know Your Part Number? Enter it here.

We Accept:      

IMPORTANT INFORMATION ABOUT YOUR ORDER

Have an eCoupon or discount?

Enter eCoupon Code

[Feedback](#) [Chat Now](#)

Need Help? Call: 13536686 option#2



**Tom Zorich**

to Damian, me ▾

Hi Matt

I have a quote as requested for you

The Batting V Training device \$270ea

Batting Tee \$8ea

Catchit Ramp \$85ea

As for the watermark I will check with our supplier

My initial thoughts it can be sublimated onto the fabric but I need to confirm

I would also check with the cricket association if you require approval

To have a watermark applied to the cricket clothing

Just to be sure

Regards

Tom

**From:** President Phantoms Cricket [mailto:[phantomscricketpresident@gmail.com](mailto:phantomscricketpresident@gmail.com)]

**Sent:** Thursday, 14 July 2022 7:33 PM

**To:** Tom Zorich

**Subject:** Cricket equipment

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000062023 From Camden Park Scout Group**  
Form Submitted 29 Jul 2022, 11:05am ACST

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.  
Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy - Council's use of personal information

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## Applicant Organisation Details

### Applicant organisation name \*

Camden Park Scout Group

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Primary (physical) address \*

1 Bristol Ave  
Camden Park SA 5038 Australia  
Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

PO Box 25  
Fullarton SA 5063 Australia

### Applicant website

<https://sa.scouts.com.au/>  
If available. Must be a URL

### Primary contact person \*

Ms Hannah Bourne  
This is the person we will correspond with about this grant

### Position held in organisation \*

Member Services Manager  
e.g. Manager, Board Member, Fundraising Coordinator

### Primary phone number \*

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000062023 From Camden Park Scout Group**  
Form Submitted 29 Jul 2022, 11:05am ACST

**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

grants@sahq.scouts.com.au

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

Scouts SA is a youth organisation dedicated to improving our community. We believe that by empowering our youth, this will give them the values and tools they need to be resilient, productive citizens. So that they will become the leaders of our communities in the future. Scouts SA has members aged from 5 years old who are physically active and participating in fun, adventurous activities as a means of learning by doing.

Camden Park Scout Group, is a strong and vibrant Scout Group who run a range of activities across the year to support youth in their Scouting experience.  
Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from [the ATO](#).

**Please upload completed Statement of Supplier Form:**

*No files have been uploaded*

Max 25mb

**Is your organisation endorsed as a Deductible Gift Recipient (DGR)?**

Yes  No

If you're unsure you can look up your DGR status at <http://abr.business.gov.au/AdvancedSearch.aspx>

**Is your organisation registered with the Australian Charities and Not-for-Profits Commission (ACNC?)**

Yes  No

If you're unsure, you can check your registration at the ACNC website: <http://www.acnc.gov.au/>

**Equipment Grant 2022-23**  
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 Form Submitted 29 Jul 2022, 11:05am ACST

**What is your incorporation number?**

Incorporated Association or Australian Corporation Number

**What type of not-for-profit organisation are you?**

- |  |  |
|--|--|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association   |
| <input type="radio"/> Religious or faith-based institution   | <input type="radio"/> Healthcare not-for-profit  |
| <input type="radio"/> Philanthropic organisation   | <input checked="" type="radio"/> Community group                                       |
| <input type="radio"/> Peak body  | <input type="radio"/> Political party / lobby group                                    |
| <input type="radio"/> Social enterprise  | <input type="radio"/> Research body  |
| <input type="radio"/> International NGO  | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- |  |   |
|--|---|
| <input type="radio"/> Less than \$50,000                           | <input type="radio"/> \$1 million or more, but less than \$10 million   |
| <input type="radio"/> \$50,000 or more, but less than \$250,000    | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more                             |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- |  |   |
|--|---|
| <input checked="" type="radio"/> Unincorporated association              | <input type="radio"/> Organisation established through specific legislation |
| <input type="radio"/> Incorporated association                           | <input type="radio"/> Trust   |
| <input type="radio"/> Cooperative  | <input type="radio"/> Unknown   |
| <input type="radio"/> Company limited by guarantee                       | <input type="radio"/> Other:  |
| <input type="radio"/> Indigenous corporation, association or cooperative |   |

If your organisation is unincorporated it must have an auspice organisation

**Auspice Information**

\* indicates a required field

**Is your organisation auspiced by another organisation for the purposes of this grant?**

- Yes  No

Unincorporated organisations applying for a grant must be auspiced by an incorporated organisation. If you do not have an auspice you should not apply for this grant.

**Equipment Grant 2022-23**  
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**Application EQG000062023 From Camden Park Scout Group**  
 Form Submitted 29 Jul 2022, 11:05am ACST

**Auspice Organisation Details**

**Name of auspicing organisation \***

The Scout Association of Australia, South Australian Branch Incorporated

**Auspicing organisation's primary (physical) address \***

211 Glen Osmond Rd  
Frewville SA 5063 Australia

**Auspicing organisation's postal address (if different to above)**

PO Box 25  
Fullarton SA 5063 Australia

**Auspicing organisation's website**

<https://sa.scouts.com.au/>  
Must be a URL

**Primary contact person at auspicing organisation \***

Ms Hannah Bourne  
We may contact this person to verify that this auspicing arrangement is valid and current.

**Position held in organisation**

Member Services Manager  
e.g. Manager, CEO

**Contact person's primary phone number \***

(08) 8130 6000

**Contact person's back-up phone number**

**Contact person's email address \***

grants@sahq.scouts.com.au  
Must be an email address

**Please attach a letter from the auspicing organisation confirming this arrangement is valid and current \***

Filename: Auspicing letter - signed.pdf  
File size: 349.2 kB

Letter must be signed by an appropriately authorised person (e.g. manager, CEO, Board Chair) and must include, name, position, signature and date.

**Does the auspicing organisation have an Australian Business Number (ABN)? \***

Yes  No

**ABN of auspicing organisation**

35 621 021 366

Information from the Australian Business Register	
ABN	35 621 021 366

**Equipment Grant 2022-23**  
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**Application EQG000062023 From Camden Park Scout Group**  
 Form Submitted 29 Jul 2022, 11:05am ACST

<b>Entity name</b>	THE SCOUT ASSOCIATION OF AUSTRALIA, SOUTH AUSTRALIAN BRANCH INCORPORATED
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	Yes
<b>DGR Endorsed</b>	Yes (Item 1)
<b>ATO Charity Type</b>	Charity <a href="#">More information</a>
<b>ACNC Registration</b>	Registered
<b>Tax Concessions</b>	FBT Rebate, GST Concession, Income Tax Exemption
<b>Main business location</b>	5063 SA

*Information retrieved at 10:49am today*

Must be an ABN

### Equipment Details

\* indicates a required field

**How does the purchase of this equipment align to the strategic priorities of Council as outlined by the Community Plan? \***

This purchase will help Council achieve its short term, and therefore long term strategies within the theme of Community Life. At the same time helping Camden Park Scouts achieve our outcome of providing a fully inclusive program where all members belong and are a part of a community. It will help us promote our group giving us the opportunity to increase community participation in Scouting.

Camden Park Scouts has an increasingly diverse membership. We are seeing a rise in immigrant families, families with socio-economic disadvantage and children diagnosed with learning difficulties and medical problems. We are engaging these important members of the community and increasing their opportunities of pursuing active lifestyles and increased wellbeing where they otherwise might not have the opportunity.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

This application responds to the priority of 'recreational programs that provide a range of activities for all ages and capabilities'. Scouts is traditionally seen as an alternative to sports for children that are not able to compete in sport. Those reasons include (but not limited to) physical, medical and economic limitations. Scouts aim is to keep costs to an absolute minimum, the diverse program helps all children achieve regardless of limitations and Scouting activities can be adapted to accommodate physical and medical limitations. Scouts keeps these children (and families) active and engaged.

All age groups, from 5 years old, benefit from Scouts, either as a Youth member or an adult volunteer. All age groups work together, older youth help and assess the younger youth and adult volunteers develop mutually meaningful relationships with the youth. Multi-generational skill transference is at the core of Scouts.

Must be no more than 150 words.

**Equipment Grant 2022-23**  
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For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does the purchase of this equipment demonstrate innovation? \***

We will have the uniform jackets in a continuous cycle of use by having a 'grow and swap' system which will ensure our desired outcomes of full inclusivity. When the child grows out of the jacket swap for a bigger size, the smaller size then goes to a smaller child. Using this system we are fostering economic and environmental sustainability, full inclusivity and longevity of the project. Only needing to purchase new items once they are worn out or membership increases past the small reserve of items.

We are introducing a jacket as opposed to the traditional jumper or hoodie as it is easier for children to use, especially children with disabilities, fostering independence and confidence. A jacket with a zip will also help as a first aid tool, all Scouts know a jacket can be used for a sling, stretcher or bleeding control.

Must be no more than 150 words.

**How do you plan to engage the target groups this equipment is for? \***

This project is for our target group of youth who need an alternative to sports to keep healthy and active in body and mind. Everything Camden Park Scouts does is revolves around engaging this group. Having uniform jackets that they might also wear outside of Scouting will help promote Scouting amongst peers also.

Must be no more than 150 words.

**Do you have a plan for how this equipment will be used? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

The Jackets will be a part of the Camden Park Scouts uniform (for cooler weather). All members will be required to wear it if warmth is needed as an outer layer. To help with economic and environmental sustainability it will be a grow and swap system as previously outlined.

Our jacket project will actually mitigate risk when out in the community. Having all members in uniform will make it easy to identify everyone, adding to already practiced risk procedures. As we are using a standout colour (purple) this will make it very easy, especially for younger children, to identify the adults and group they belong to.

Must be no more than 150 words.

## Reporting your success

**How will you know if you have achieved your intended outcomes? \***

For our outcome of promotion, an increase in member numbers will help us identify if we have achieved this.

For the outcome of full inclusivity, we will survey our Youth members. The survey will include asking them discussion questions about belonging and how they now feel going out in the community with their jackets. For example, do they feel like they are a part of something, do they feel a sense of pride, do they feel everyone now knows they are a part of Camden Park Scouts. This will be integrated into our programming as self-reflection and part of the Scouts "Plan, Do, Review" methodology. We will be happy to share this data with Council.

Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

Yes

No

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000062023 From Camden Park Scout Group**  
 Form Submitted 29 Jul 2022, 11:05am ACST

**What will the grant funds be spent on?**

**Equipment (specify)**

43 x Youth uniform hoodies jackets at \$49.00 + gst each
12 x Adult uniform hoodie jackets at \$50.00 + gst each
Set up cost at \$198 incl gst

**What is the total cost of the proposed purchases? \***

\$3,175.70  
Must be a dollar amount.

**What is the amount sought from Council? \***

\$2,977.70  
Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$198.00  
Must be a dollar amount.

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

*No files have been uploaded*  
Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

Filename: A1 Apparel Arctic Jacket quote.docx  
File size: 987.8 kB

Filename: A1 Apparel Hoodie Jacket quote.docx  
File size: 1.4 MB

Filename: Nepromo Jacket quote.docx  
File size: 27.6 kB  
Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**



**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000062023 From Camden Park Scout Group**  
 Form Submitted 29 Jul 2022, 11:05am ACST

Amount	Date received	Project, initiative or resource

**Certification and Feedback**

\* indicates a required field

**Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***

Yes  No

**Name of authorised person \***

Mr Adam Williss  
 Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Head of Member Services  
 Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \***

Must be an Australian phone number.

**Mobile number**

**Contact Email \***

[grants@sahq.scouts.com.au](mailto:grants@sahq.scouts.com.au)  
 Must be an email address.

**Date \***

29/07/2022  
 Must be a date

**Applicant Feedback**

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000062023 From Camden Park Scout Group**  
Form Submitted 29 Jul 2022, 11:05am ACST

**Please indicate how you found the online application process:**

- Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**



Scouts Australia (SA) is Honoured by the Special Patronage of the following Prominent South Australians

*Mr Robert Champion de Crespigny AC*  
*Major General Neil Wilson AM, RFD*  
*Rear Admiral the Honourable Kevin Scarce AC CSC RAN (Rtd)*



211 Glen Osmond Rd  
 Frewville SA 5063  
 08 8130 6000  
 1800SCOUTS  
 sa.scouts.com.au  
 hq@sa.scouts.com.au  
 ABN 35 621 021 366  
 ARBN 630 138 537

29/7/2022

To the City of West Torrens,

Scouts SA would like to offer its support by auspicing the Camden Park Scout Group and their Group uniform jackets project as an active group within the organisation.

This opportunity is very exciting for Scouts SA, extra resources in this area will really support the Camden Park Scout Group. The Jackets will be a part of the Camden Park Scouts uniform (for cooler weather). All members will be required to wear it if warmth is needed as an outer layer. To help with economic and environmental sustainability it will be a grow and swap system.

The Camden Park Scout Group provides opportunities for young people to participate in an active program. Scouts SA is a youth and service organisation dedicated to improving our community. We believe that by empowering our youth, by providing them with the values and tools they need to be resilient, productive citizens, that they will be the future leaders of our communities.

Scouts SA appreciates the support that the City of West Torrens provides to its community groups and our Scouting groups.

Warm Regards

*for*   
 Adam Williss  
 Head of Member Services

# A1 Apparel

51-100 Custom made hoodie \$80.00 each

Omissions

Nicknames and 1 logo design \$4 each

**Total Price: \$76.00**

(Prices are Ex GST)

**DESIGN YOUR OWN UNIFORM**

**A1 APPAREL PROMOTIONAL PRODUCTS**

a1apparel.com.au **CLICK HERE TO GET STARTED** a1apparel.com.au

ORDER FORM | QUOTE | CONTACT US | HOME

**OUR CUSTOMERS TRUST US TO PROMOTE THEIR LOGO - CAN WE HELP YOU PROMOTE YOURS?**

**OUR CUSTOMERS TRUST US TO PROMOTE THEIR LOGO - CAN WE HELP YOU PROMOTE YOURS?**

**TOYOTA**  
**COLES**  
**FOOD BANK**  
**ICUPSAL**  
**ROOYONGA**  
**HYUNDAI**  
**AFL**  
**LI HOOKER**  
**MAZDA**  
**FORD**  
**CONTECH**  
**SALES**  
**HOLLAND**  
**MITSUBISHI**  
**Jurlique**  
**POST**  
**Curves**  
**STARBUCKS**

**ARCTIC JACKET**

11- 24 Arctic Jackets \$65 each  
25-50 Arctic Jackets \$82.50 each  
51-100 Arctic Jackets \$100 each  
101+ Arctic Jackets \$77.50 each

**Prices include**

- Your custom design
- Sturdy outer shell
- 330 Gram winter warmth inner fleece
- 330 Winter warmth inner fleece hood
- Concealed full zip placard
- Side pockets
- Custom design collar, band and cuffs
- 4 embroidered logos
- Embroidered nicknames
- Embroidery set up cost

**Need fewer logos, no screen print or no nick names? Take \$2 off of the above prices per logo.**

Freight Australia Wide  
Prices are EX GST

**THE MORE COMPLEX YOUR DESIGN THE MORE WE LIKE IT**

**CUSTOM MADE CLOTHING DISTRIBUTORS WANTED - CLICK HERE FOR MORE INFO**

**CUSTOM MADE / DESIGN YOUR OWN**

Sublimated Foles  
Sublimated T-Shirts  
Singlets  
Racer Back Singlets  
Year 6, 7, 12  
Commemorative Poles  
Year 12 / Seniors / Year 7  
Schoolies  
Soccer Jackets  
Hoodies  
Sublimated Hoodies  
Jackets  
Rugbys  
Arctic Jackets  
AFL  
Baseball / Softball  
Basketball  
Cricket  
Cycling  
Gyms  
4WD Shirts  
Fishing Shirts  
Fishing Facesocks  
Golf  
Hockey  
Rugby On Field  
Soccer  
Tennis  
Sublimated Tracksuits

**CATALOGUES**

T-SHIRTS / POLOS  
SPORTSWEAR  
AUSSIE POLO  
Golf  
J&S Wear  
Size Collection  
Flame Collection  
Aussie  
Gear for Life  
Sports Leisure  
Volley  
Sneel

\*A1 Apparel are a trusted Scout supplier, used by many Scout groups.

# A1 Apparel

51-100 Custom made hoodie \$71.00 each

Additional

Zip (jacket) \$5 each

Omissions

Nicknames and 1 logo design \$4 each

**Total Price: \$72**

(Prices are Ex GST)

**DESIGN YOUR OWN UNIFORM**

**A1 APPAREL PROMOTIONAL PRODUCTS**

a1apparel.com.au **CLICK HERE TO GET STARTED** a1apparel.com.au

ORDER FORM | QUOTE | CONTACT US | HOME

**CUSTOM MADE HOODIES**

Massive 330 gram fleece with 330 gram fleece head inner with kangaroo pocket (side pockets also available at below prices)  
 Your custom made design/design in your own colours or choose one of our designs  
 15-20 Custom Made Hoodies \$16.00 each  
 20-50 Custom Made Hoodies \$17.00 each  
 50-100 Custom Made Hoodies \$18.00 each  
 100+ Custom Made Hoodies \$19.00 each

**FREE INCLUDES**

- Your custom design
- 330 Gram winter softest hoodie
- 330 Gram winter weight inner fleece hood
- Soft neck, anti-pill, colour fast fabric
- Kangaroo pocket or side pockets
- Custom design bands and cuffs
- 4 reinforced legs
- Embroidered nicknames

**FULL ZIP OPTION ADD \$5**  
 head inner fleece, kangaroo pocket, zip (jacket) \$5 each  
 15-20 Custom Made Hoodies \$17.00 each  
 20-50 Custom Made Hoodies \$18.00 each  
 50-100 Custom Made Hoodies \$19.00 each  
 100+ Custom Made Hoodies \$20.00 each

Prices are EX GST  
 Freight Australia Wide

**THE MORE COMPLEX YOUR DESIGN THE MORE WE LIKE IT**

**OUR CUSTOMERS TELL US TO PROMOTE THEIR LOGO - CAN WE HELP YOU PROMOTE YOURS?**

**CUSTOM MADE CLOTHING DISTRIBUTORS WANTED - CLICK HERE FOR MORE INFO**

**CUSTOM MADE / DESIGN YOUR OWN**

- Sublimated Poles
- Sublimated T-Shirts
- Singles
- Racer Back Singles
- Year 6, 7, 12 Commemorative Poles
- Year 12 / Sports / Year 7 Singles
- Bomber Jackets
- Hoodies
- Sublimated Hoodies
- Jackets
- Rugbys
- Arctic Jackets
- JPL
- Baseball / Softball
- Baseball
- Croquet
- Cycling
- Golf
- Golf
- 4WD Shirts
- Fishing Shirts
- Fishing Facebeans
- Golf
- Hockey
- Rugby On Field
- Seamer
- Therms
- Sublimated Trackuits

**CATALOGUES**

- T-SHIRTS / POLOS
- SPORT SWEAT
- Adult & Kids
- Golf
- 4WD / Vets
- Big Collection
- Rain Collection
- Arctic
- Clear for Life
- Sports Leisure
- Vests
- Suits
- CORPORATE UNIFORMS
- Classroom Corporate
- Bus Corporate
- Junior Corporate

\*A1 Apparel are a trusted Scout supplier, used by many Scout groups.

Hi Viv,

Thanks for your time today.

Attached is Hoodie Visual for a Tennis Club with the font of interest.

Artwork required for **Adventure Awaits You** text to go with logo on RH side of text for the Back Print.

Thanks - received artwork for White logo.

Polos with Zip suggested:

1. Ramo #TZ612H Adult Unisex, Grape (Purple), size range XS to 5XL

2. Ramo #TZ66UN Ladies/Juniors, Grape (Purple), size range 4 to 16

Costs includes;

- logo embroidery LH chest

- 1 large 1 colour (White) text with logo Print lower section of Back

- 1 large 1 colour (White) text Print on RH Sleeve

1. Ramo #TZ612N, Cost \$50.00ea + GST

2. Ramo #TZ66UN, Cost \$49.00ea + GST

Additional Costs

- Set Up for Embroidery, Cost \$40.00 + GST, ONCE only cost if logo remains same for any other future embroidery.

- Set Up for Print on Back & Sleeve, 2 x \$40.00ea + GST, ONCE only cost if texts & logo remain same for future Print.

- Graphics Visuals allow up to 1 hour, Cost \$60.00 per hour, no longer than an hour.

Advise which way you require with branding (embroidery & print) & will arrange a Visual for your confirmation.

Any queries let me know, cheers Neil

Neil Eckermann

M: 0458 068 680



"Any promo?" contact N.E.PROMO

Business Apparel - Branded Merchandise - Corporate Gifts - Sportswear

\*Ne Promo is a trusted supplier of Scout merchandise, used by Gangshow for multiple years.

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000042023 From Adelaide Bangladeshi Cultural Club Incorporated**  
Form Submitted 29 Jul 2022, 12:34pm ACST

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy - Council's use of personal information

Please note that the City of West Torrens is a public authority which is bound by the *Local Government Act 1999*, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333.

## Applicant Organisation Details

### Applicant organisation name \*

Adelaide Bangladeshi Cultural Club Incorporated

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Primary (physical) address \*

1 Banksia Cres

Parafield Gardens SA 5107 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

1 Banksia Cres

Parafield Gardens SA 5107 Australia

### Applicant website

<http://www.abacc.com.au>

If available. Must be a URL

### Primary contact person \*

Mr Md Masudur Rahman

This is the person we will correspond with about this grant

### Position held in organisation \*

President

e.g. Manager, Board Member, Fundraising Coordinator

### Primary phone number \*



**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

contact.abacc@gmail.com

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

The association purposes are

- Exchange cultural and historical heritage between two countries
- Support new migrants in multiple ways to settle in new environment and culture.
- ABACC has ethnic school called'ABACC School' where we teach Bengali language to the children of any nations who wants too learn Bangla.
- Organise different small and large events every year such as; Bengali New Year and International Mother Language day celebration, Multicultural Festival, etc.
- Taking different shorty and medium projects with the local government support specially in family and domestic violence in order to reduce and overcome family separations. Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***

11 718 289 978

Information from the Australian Business Register	
<b>ABN</b>	11 718 289 978
<b>Entity name</b>	Adelaide Bangladeshi Cultural Club
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>



**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000042023 From Adelaide Bangladeshi Cultural Club Incorporated**  
 Form Submitted 29 Jul 2022, 12:34pm ACST

<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	5033 SA

*Information retrieved at 11:37am today*

Must be an ABN

**What type of not-for-profit organisation are you?**

- |   |   |
|---|---|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers)<br><input type="radio"/> Religious or faith-based institution<br><input type="radio"/> Philanthropic organisation<br><input type="radio"/> Peak body<br><input type="radio"/> Social enterprise<br><input type="radio"/> International NGO | <input type="radio"/> Professional association<br><br><input type="radio"/> Healthcare not-for-profit<br><input checked="" type="radio"/> Community group<br><input type="radio"/> Political party / lobby group<br><input type="radio"/> Research body<br><input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |
|---|---|

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- |  |   |
|--|---|
| <input type="radio"/> Less than \$50,000<br><br><input checked="" type="radio"/> \$50,000 or more, but less than \$250,000<br><br><input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$1 million or more, but less than \$10 million<br><input type="radio"/> \$10 million or more, but less than \$100 million<br><input type="radio"/> \$100 million or more |
|--|---|

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association<br><br><input checked="" type="radio"/> Incorporated association<br><input type="radio"/> Cooperative<br><input type="radio"/> Company limited by guarantee<br><input type="radio"/> Indigenous corporation, association or cooperative | <input type="radio"/> Organisation established through specific legislation<br><input type="radio"/> Trust<br><input type="radio"/> Unknown<br><input type="radio"/> Other: |
|--|---|

If your organisation is unincorporated it must have an auspice organisation

**Equipment Details**

\* indicates a required field

**How does the purchase of this equipment align to the strategic priorities of Council as outlined by the Community Plan? \***

**Equipment Grant 2022-23****Equipment Grants application****Application EQG000042023 From Adelaide Bangladeshi Cultural Club Incorporated**

Form Submitted 29 Jul 2022, 12:34pm AGST

The association Operational area is in Plympton Primary School since its birth which is in the City of West Torrens. Recently we aimed to provide free cultural lessons to local children where around 100 children and their parents will be benefited directly. Under this project the association will provide free lessons on Language, Song, Musical Instruments such as Guitar, Piano. Experienced and qualified mentors of the association will take those lessons.

Plympton School has provided two class rooms for the weekend language and cultural class. In consideration of COVID-19 social distancing we have chosen this big room. But we are needed of 2 Laptops to provide the efficient and effective services to the Children. We have divided the targeted children in few groups.

We strongly believe if we can implement this service the Sociocultural distress among local children will be eliminated which has raised due to ongoing COVID-19.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

The project the association is taking is fully supported by City of West Torrens priority areas. The project will support local inhabitants and their children. Local community children and others are the key beneficiaries of this program. Cultural learning will help them a lot minimise their sociocultural distress which came from the COVID-19 situation. This new program will boost up their mental strength which will leads their overall growth.

The equipment we are seeking through this application is a two laptops, which have vast impact on the program we running. Children attraction will rise up huge. The association sometime organise Children and Kids movies festival. This projector will play a vital role in this part.

The motto of the services is to support local community people in order to create a sustainable and loveable place of City of West Torrens. So we are working on it as regular.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does the purchase of this equipment demonstrate innovation? \***

The idea of the service is to provide free language and cultural learnings in class is definitely an innovative way to interact our community and other local children.

Possible benefits of the project:

- i. Local children will get scope to interact with wide ranges of other children without catering in a mass gathering.
- ii. Sociocultural distress which may cause severe damage to our growing children and their families due to staying away from all sorts of community and other gatherings. Through this service they will be able to get rid off the threat of sociocultural distress.
- iii. Free cultural learning which they are mostly fond off but due to the current pandemic situation they are away for long time will help their likings boost up once again in an innovative way.
- iv. The addition of laptops will add the overall value of the service and beneficiaries will be benefited.

Must be no more than 150 words.

**How do you plan to engage the target groups this equipment is for? \***

The target group in the physical class will get a wide range of benefits from Laptops.

- i. This will help the teachers and students to serve each other in smarter way.

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000042023 From Adelaide Bangladeshi Cultural Club Incorporated**  
 Form Submitted 29 Jul 2022, 12:34pm ACST

- ii. The interaction between the service and the students will be at top range
- iii. Understanding of the students in classrooms will be more effective than any other way.
- iv. Laptops and existing projector will allow to keep the participants in a standard distance as the screen will be bigger which will help them to keep safe from each other. Moreover, parents and other volunteer will also be interested if this facility being added for their safety issue

Apart from those, the laptops will add value to the ethnic school of the association to serve their regular services in better way. The bigger room and bigger screen will help to serve more and better day by day.  
 Must be no more than 150 words.

**Do you have a plan for how this equipment will be used? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***  
 We have the plan to get the maximum benefit from Laptops to our services.

These Laptops will be used for multiple purposes; Ethnic school regular language and cultural learnings. Volunteer teachers can design their weekend classes at home using laptops. They could be able to deliver better services to the students. Teachers of the school will manage them with the supervisor of the school principal. ABACC will assign the dedicated teacher officially to look after the Laptops while using at their weekly sessions

ABACC has several events and workshops where these laptops will be used. The association management committee will be managing officially these laptops The association have technical volunteer to manage and operate all its electronics equipments . So there will be no threat of severe risk in managing and operating this equipment like others.  
 Must be no more than 150 words.

**Reporting your success**

**How will you know if you have achieved your intended outcomes? \***

The demand of Laptops already came from the target beneficiaries. Due to the request of the children, parents and volunteers we have decided to seek this laptops fund where association will also contribute some.

Thus, we believe once this item will be added to the service we will feel and find out the target outcomes.

After every session we will take some feedback from the students and their parents about the benefit of the equipment(s) we used. They will give us their experience.

Moreover our Volunteer teachers will also give us time to time feedback and outcomes of the services specially for the added equipment as regular. ABACC always offer all its equipments to other associations as free of cost.

We will do some evaluation and monitoring of the services through the projector by our own Management bodies. This will also help us to get better picture of the outcomes.  
 Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***  
 Yes  No

**What will the grant funds be spent on?**

**Equipment (specify)**

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000042023 From Adelaide Bangladeshi Cultural Club Incorporated**  
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Laptop-2pcs

**What is the total cost of the proposed purchases? \***

\$3,800.00

Must be a dollar amount.

**What is the amount sought from Council? \***

\$3,000.00

Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$800.00

Must be a dollar amount.

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

Filename: Laptop Quote\_Good Guys.docx

File size: 329.3 kB

Filename: Laptop Quote\_JBHIFI.docx

File size: 174.9 kB

Filename: Laptops Quote\_1833 Pty Ltd.PDF

File size: 100.1 kB

Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource
5000	Dec 2021	Bengali Eid Festival 2022

**Equipment Grant 2022-23**  
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3000	Dec 2020	Equipment Grant 2020
5000	Dec 2018	Bengali Festival 2018

## Certification and Feedback

\* indicates a required field

### Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***  Yes  No

**Name of authorised person \*** Mr Md Masudur Rahman  
 Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** President  
 Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \***  
 Must be an Australian phone number.

**Mobile number**

**Contact Email \*** [contact.abacc@gmail.com](mailto:contact.abacc@gmail.com)  
 Must be an email address.

**Date \*** 29/07/2022  
 Must be a date

### Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000042023 From Adelaide Bangladeshi Cultural Club Incorporated**  
Form Submitted 29 Jul 2022, 12:34pm ACST

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

GET IT NOW on: [Alipay](#), [Zip](#), [PayPal Pay.in.4](#), [Latitude Pay](#) and [Latitude Interest Free](#)

**THE GOOD GUYS** Call 7 Days, 9-9pm  
**1300 942 765**

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[Cart Overview](#) [Delivery / Pick Up](#) [Billing](#) [Payment](#)

Cart Total: \$4062.00

STEP 1  
Cart Overview

Adeleide Bangladeshi Cultural Club

Order Summary

Item	Qty	Cost
Apple MacBook Pro 13" M2 256GB - Space Grey	2	\$3598.00
3 Years Concierge Gold Service Extras	2	\$456.00
Door to Door Delivery to postcode 5107		\$8.00
<b>Total:</b>		<b>\$4062.00</b>

SIGN IN

Apple MacBook Pro 13" M2 256GB - Space Grey



\$3598.00

- 2 +

Get Concierge service, rewards and lots of extras

\$228.00 - 3 Years Concierge Gold Service Extra:

What extras are included?

Pay using a Gift Card or Store Credit

Use a Promo Code (if you have one)



Cart > Customer and Shipping Information > Payment

Secure checkout



Apple MacBook Pro 13-Inch with M2 chip, 256GB SSD (Space Grey) [2022]

Delivered with tracking by Wednesday 10th August.

**Your details**  
Adelaide Bangladeshi Cultural Club  
contact.abacc@gmail.com  
+61490946284

Change

**Shipping to**  
1 Banksia Cres, PARAFIELD GARDENS 5107  
Australia

Change

**Method**  
Australia Post eParcel

Change



Coupon code

Subtotal \$3998.00

Shipping \$8.99

Order total **AUD \$4006.99**  
Includes \$364.27 GST

Gift card

Gift card number

Pin





# QUOTE

Adelaide Bangladeshi Cultural Club  
 1 Banksia Crescent  
 PARAFIELD GARDENS SOUTH AUSTRALIA 5107  
 AUSTRALIA

**Date**

11 Jul 2022

**Expiry**

11 Oct 2022

**Quote Number**

QU-0079

**Reference**

Macbook Pro

**ABN**

76 624 501 122

1833 PTY LTD

email:

admin@1833.com.au

website:

www.1833.com.au

Ph: 0415 352 300

Description	Quantity	Unit Price	GST	Amount AUD
Macbook Pro M2/8gb RAM/256GB SSD	2.00	1,699.00	10%	3,398.00
3 Yrs Warranty	2.00	200.00	10%	400.00
			INCLUDES GST 10%	345.27
			<b>TOTAL AUD</b>	<b>3,798.00</b>

**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000052023 From West Adelaide Football Club**  
Form Submitted 31 Jul 2022, 5:26pm ACST

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy - Council's use of personal information

Please note that the City of West Torrens is a public authority which is bound by the *Local Government Act 1999*, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333.

## Applicant Organisation Details

### Applicant organisation name \*

West Adelaide Football Club

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Primary (physical) address \*

57 Milner Rd

Richmond SA 5033 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

57 Milner Rd

Richmond SA 5033 Australia

### Applicant website

<http://www.westadelaidefc.com.au>

If available. Must be a URL

### Primary contact person \*

Ms Sam Fielke

This is the person we will correspond with about this grant

### Position held in organisation \*

Commercial Manager

e.g. Manager, Board Member, Fundraising Coordinator

### Primary phone number \*



**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

The West Adelaide Football Club was formed in 1891/92, with a senior mens team. Today the Club fields 12 teams (men and women, boys and girls).

The Club aims to provide members & community with memorable experiences through sports activities while offering first class facilities & services.

Key Outcome: To be a competitive suburban football Club with exceptional playing service and facilities for players, spectators, supporters, community.

How: 1. provide sufficient resources to ensure the facilities & precinct is presented to the highest standard 2. provide quality coaching staff and personal, equipment and support to achieve best performance.

Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***

73 350 884 161

Information from the Australian Business Register	
<b>ABN</b>	73 350 884 161
<b>Entity name</b>	WEST ADELAIDE FOOTBALL CLUB INC
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	Yes
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No

**Equipment Grant 2022-23**  
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**Application EQG000052023 From West Adelaide Football Club**  
 Form Submitted 31 Jul 2022, 5:26pm ACST

<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	5033 SA

*Information retrieved at 12:33am today*

Must be an ABN

**What type of not-for-profit organisation are you?**

- |   |   |
|---|---|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers)<br><input type="radio"/> Religious or faith-based institution<br><input type="radio"/> Philanthropic organisation<br><input type="radio"/> Peak body<br><input type="radio"/> Social enterprise<br><input type="radio"/> International NGO | <input type="radio"/> Professional association<br><br><input type="radio"/> Healthcare not-for-profit<br><input checked="" type="radio"/> Community group<br><input type="radio"/> Political party / lobby group<br><input type="radio"/> Research body<br><input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |
|---|---|

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- |   |  |
|---|--|
| <input type="radio"/> Less than \$50,000<br><br><input type="radio"/> \$50,000 or more, but less than \$250,000<br><br><input type="radio"/> \$250,000 or more, but less than \$1 million | <input checked="" type="radio"/> \$1 million or more, but less than \$10 million<br><input type="radio"/> \$10 million or more, but less than \$100 million<br><input type="radio"/> \$100 million or more |
|---|--|

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association<br><br><input checked="" type="radio"/> Incorporated association<br><input type="radio"/> Cooperative<br><input type="radio"/> Company limited by guarantee<br><input type="radio"/> Indigenous corporation, association or cooperative | <input type="radio"/> Organisation established through specific legislation<br><input type="radio"/> Trust<br><input type="radio"/> Unknown<br><input type="radio"/> Other: |
|--|---|

If your organisation is unincorporated it must have an auspice organisation

**Equipment Details**

\* indicates a required field

**How does the purchase of this equipment align to the strategic priorities of Council as outlined by the Community Plan? \***

As well as providing equipment for our athletes to train and improve their performance,

**Equipment Grant 2022-23****Equipment Grants application****Application EQG000052023 From West Adelaide Football Club**

Form Submitted 31 Jul 2022, 5:26pm ACST

we aim to open the gym to the broader community. This includes individuals, community groups and older people by promoting active and healthy communities. We also aim to increase engagement with the precinct as it prepares for future redevelopment. Exercise and programs such as what we are facilitating will create further opportunities for community connections

Accessible gym equipment supports additional events and programs that can be held at Hisense Stadium such as AFL Mastes Series, Walking Footy, Come'n'Try days during the school holidays which are held in conjunction with City of West Torrens. It enables WAFC to also develop stronger partnerships and working relationships bringing people to the City of West Torrens.

We also aim to further foster the health and well being of its residents, by sharing our services and resources through access and education

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

The applications responds to a number of program priority areas including:

1. Ability to collaborate with partners to deliver health and well being programs
2. Drive participation in activities and events particularly football and the dramatic rise in participation of women
3. Build stronger connections between residents [older and younger] by developing specific programs to increase healthy and active living
4. Have dedicated support to assist and work with multicultural groups and people wanting to take part in either competitive or recreational sport
5. Develop our athletes to go on and compete at the highest level by providing necessary equipment and resources
6. Promote and provide a safe and educational environment for people to come and increase their fitness alongside the athletes at the WAFC
7. Showcase WAFC and attract new players striving to playing at an elite level in the sport of Australian Rules Football

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does the purchase of this equipment demonstrate innovation? \***

By being able to purchase up to the minute equipment, we are giving our athletes the best opportunity to train and have success onfield. Other programs will be developed so that local residents wanting to learn more about fitness and well being can do so alongside them.

While these appear as basic equipment pieces, the Club does not have the resources available to them that other SANFL clubs have, with players often going to gyms and training sessions outside of the area. Our aim is to keep them together as a group, which builds on team unity, the commitment to our community and be a competitive team in the SANFL. A healthy West Adelaide contributes to a healthy SANFL. SANFL football is accessible to everyone, and welcomes supporters, players and families to an inexpensive outing in a safe environment. Our juniors especially will benefit from the range of equipment.

Must be no more than 150 words.

**How do you plan to engage the target groups this equipment is for? \***

The WAFC Mens' and Womens' teams are facing huge challenges in the SANFL and SANFLW. Limited resources, particularly up to the minute equipment and training spaces has had

**Equipment Grant 2022-23**  
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a significant impact on our ability to perform competitively in the second highest level of AFL in Australia. In order to attract, retain and perform to a standard that lifts the Club from the bottom of the ladder we will promote to, and recruit players by demonstrating our commitment to providing the best equipment and grounds that we possibly can.

We will also promote the space and equipment to other community groups, highlighting our care for community, provision of a safe environment and bringing our resources in line with the future development of Richmond Oval as a family friendly precinct. Other local football clubs will also be invited to share our equipment and have combined training and education sessions with qualified staff.

Must be no more than 150 words.

**Do you have a plan for how this equipment will be used? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

The equipment will upgrade and replace damaged equipment so fulfil the Clubs obligations to provide a safe environment for players to train, and enable player strength and conditioning. (much of the existing equipment is in disrepair)

An essential part of a players training program is weight and resistance training, to improve a players muscular strength, capacity, power and endurance).

The Club's sport coaches are well qualified to develop and implement safe training programs, and supervise players during official training sessions.

All teams utilize the gym, with the senior men and women predominantly using it, both during official training times and for extracurricular personal development.

The Club gym will be made available for the broader community and local fitness instructors and organisations to use when not being utilised by the various teams at West Adelaide Football Club. This will include daytime and some evening usage. All trainers and coaches are qualified.

Must be no more than 150 words.

**Reporting your success**

**How will you know if you have achieved your intended outcomes? \***

WAFC players and community will frequent the gym and equipment will be used. Professionally, our players, both male and female will be fitter, have increased levels of reliance and strength when representing the Club in competitive games.

Additional events will be booked as our equipment will be of a standard that other sports and carnivals would require to host championships, clinics and carnivals.

We would also have indications through the WAFC senior teams performance. Currently both men's and women's league team sit at the bottom of the ladder and this impacts morale, confidence and willingness to continue playing at the Club.

The number of recruits choosing to come to West Adelaide will increase and more teams will be fielded to create a culture of success and well being.

Secondly, our local community will enjoy greater health and well being with accessible equipment and sessions tailored to their needs.

Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

Yes

No

**What will the grant funds be spent on?**

**Equipment Grant 2022-23**  
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**Application EQG000052023 From West Adelaide Football Club**  
 Form Submitted 31 Jul 2022, 5:26pm ACST

**Equipment (specify)**

See below for individual equipment pieces
3 x 20kg Olympic Bars \$1410
2 Trap Bars \$750
1 set Portable Stands for squats \$396
3 sets of Medicine Balls (ranging from 3-9kg) \$810
4 sets of Slam Balls \$150
1 set of Plyo Boxes \$995
2 Rollers \$270
Weight Vest \$210
2 x Ankle Cable attachments \$28
Pack of Power Bands \$185
Pack of Mini Bands \$54
Hip Thrust Machine \$2350
30 x GPS Bras \$3900
Boxing Gear

**What is the total cost of the proposed purchases? \***

\$11,508.00

Must be a dollar amount.

**What is the amount sought from Council? \***

\$10,500.00

Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$1,000.00

Must be a dollar amount.

**Documentation checklist and further information**

**Attached is:**

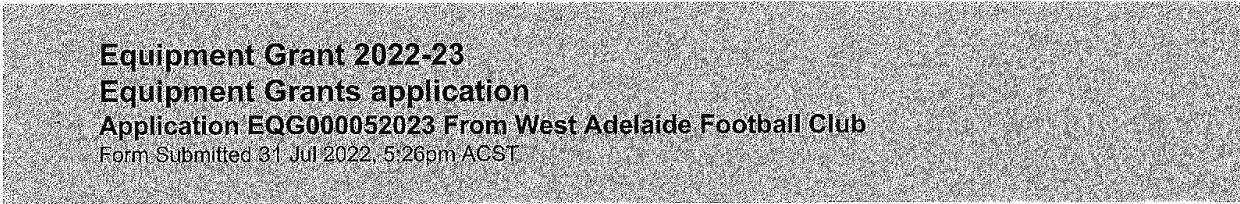
**Supporting documents that may be appropriate (maximum of two pages)**

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

Filename: Fitness Warehouse Quote.pdf



File size: 333.9 kB

Filename: Quote50.pdf

File size: 324.5 kB

Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource

**Certification and Feedback**

**\* indicates a required field**

**Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***  Yes  No

**Name of authorised person \*** Ms Conny Wilson  
Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** Chief Executive Officer  
Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \*** Must be an Australian phone number.

**Mobile number**

**Contact Email \*** Must be an email address.



**Equipment Grant 2022-23**  
**Equipment Grants application**  
**Application EQG000052023 From West Adelaide Football Club**  
Form Submitted 31 Jul 2022, 5:26pm ACST

**Date \*** 31/07/2022  
Must be a date

**Applicant Feedback**

You are nearing the end of the application process.  
Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**



ABN: 79627180485  
 18-22 Hudson Road, Mawson Lakes SA 5095  
 Ph: 08 8250 0048 (Ext 4), Email: commercial@fitnesswarehouse.com.au

**QUOTE 22-00005076**

Sales Person: C - Tom B  
 Date: 26 Jul 2022

CUSTOMER DETAILS			
Billing		Delivery	
West Adelaide Football Club Sam Fielke	M:0438 838 290 Account#: DC-341387	West Adelaide Football Club Sam Fielke	M:0438 838 290

DESCRIPTION:	QTY:	UNIT PRICE: (INC TAX)	TOTAL: (EX TAX)	TOTAL: (INC TAX)
<b>Xpeed X-Series Olympic Barbell</b> (ID: 127279, 8442, 8442) Size: 7ft	3	\$314.30	\$857.18	<b>\$942.90</b> DISC :\$404.10
<b>Xpeed Olympic 4ft Hex Trap Bar</b> (ID: 126083, X2OLYTRAPBAR, 6070)	2	\$245.00	\$445.45	<b>\$490.00</b> DISC :\$210.00
<b>Ffittech Squat Stands</b> (ID: 130481, HDSS.66, )	1	\$595.00	\$540.91	<b>\$595.00</b> DISC :\$104.00
<b>Xpeed Medicine Ball</b> (ID: 124172, MB03, O2MB) Size: 3kg	1	\$35.00	\$31.82	<b>\$35.00</b> DISC :\$15.00
<b>Xpeed Medicine Ball</b> (ID: 124178, MB05, O2MB) Size: 5kg	1	\$42.00	\$38.18	<b>\$42.00</b> DISC :\$18.00
<b>Xpeed Medicine Ball</b> (ID: 124183, MB07, O2MB) Size: 7kg	1	\$49.00	\$44.55	<b>\$49.00</b> DISC :\$21.00
<b>Xpeed Medicine Ball</b> (ID: 124189, MB09, O2MB) Size: 9kg	1	\$56.00	\$50.91	<b>\$56.00</b> DISC :\$24.00
<b>Xpeed Slam Ball</b> (ID: 124258, SB06, O2SB) Size: 6kg	1	\$37.50	\$34.09	<b>\$37.50</b> DISC :\$12.50
<b>Xpeed Slam Ball</b> (ID: 124261, SB08, O2SB) Size: 8kg	1	\$41.25	\$37.50	<b>\$41.25</b> DISC :\$13.75
<b>Xpeed Slam Ball</b> (ID: 124243, SB10, O2SB) Size: 10kg	1	\$45.00	\$40.91	<b>\$45.00</b> DISC :\$15.00
<b>Xpeed Slam Ball</b> (ID: 124246, SB12, O2SB) Size: 12kg	1	\$48.75	\$44.32	<b>\$48.75</b> DISC :\$16.25
<b>Xpeed Plyo Box Set (30cm, 45cm, 60cm)</b> (ID: 126504, 6067, 6067)	1	\$1,199.20	\$1,090.18	<b>\$1,199.20</b> DISC :\$299.80
<b>Xpeed Weight Vest</b> (ID: 127750, 8477, X5WVEST) Size: 20kg	1	\$125.30	\$113.91	<b>\$125.30</b> DISC :\$53.70
<b>Xpeed Ankle Strap Cable Attachment</b> (ID: 124094, 5414, 5414)	2	\$13.99	\$25.44	<b>\$27.98</b> DISC :\$12.00
<b>Xpeed Power Bands</b> (ID: 125520, 2195, X6RA) Size: Light	2	\$20.99	\$38.16	<b>\$41.98</b> DISC :\$18.00
<b>Xpeed Power Bands</b> (ID: 125522, 2196, X6RA) Size: Medium	2	\$27.99	\$50.89	<b>\$55.98</b> DISC :\$24.00
<b>Xpeed Power Bands</b> (ID: 125518, 2197, X6RA) Size: Heavy	2	\$34.99	\$63.62	<b>\$69.98</b> DISC :\$30.00



ABN: 79627180485  
 18-22 Hudson Road, Mawson Lakes SA 5095  
 Ph: 08 8250 0048 (Ext 4), Email: commercial@fitnesswarehouse.com.au

**QUOTE 22-00005076**

Sales Person: C - Tom B  
 Date: 26 Jul 2022

DESCRIPTION:	QTY:	UNIT PRICE: (INC TAX)	TOTAL: (EX TAX)	TOTAL: (INC TAX)
Fabric Loop Bands (ID: 127997, X8FLOOP, X8FLOOP) Size: Light	1	\$13.99	\$12.72	\$13.99 DISC :\$6.00
Fabric Loop Bands (ID: 127998, X8FLOOPM, X8FLOOP) Size: Medium	1	\$13.99	\$12.72	\$13.99 DISC :\$6.00
Fabric Loop Bands (ID: 127999, X8FLOOPH, X8FLOOP) Size: Heavy	1	\$13.99	\$12.72	\$13.99 DISC :\$6.00
Xpeed Professional Boxing Mitts (ID: 124905, 9707-1, X1PBM) Size: S/M	10	\$41.99	\$381.73	\$419.90 DISC :\$180.00
Xpeed Professional Boxing Mitts (ID: 124906, 9707-2, X1PBM) Size: L/XL	10	\$41.99	\$381.73	\$419.90 DISC :\$180.00
FFittech Glute Hip Thrust Machine (ID: 127545, F1PL040, )	1	\$2,395.00	\$2,177.27	\$2,395.00 DISC :\$305.00
		Freight:	\$0.00	\$0.00

**OUR DIRECT DEPOSIT DETAILS:**

ACC Name: Fitness Warehouse  
 BSB: 105 056  
 ACC: 116188740

<b>TOTAL ITEMS:</b>	<b>48</b>	<b>GRAND TOTAL:</b>	<b>\$6,526.91</b>	<b>\$7,179.59</b>
		<b>TOTAL PAID:</b>		<b>\$0.00</b>
		<b>ROUNDING:</b>		<b>\$0.00</b>
		<b>TOTAL DISCOUNT:</b>		<b>DISC: \$1,974.10</b>
		<b>TOTAL GST:</b>		<b>\$652.68</b>
		<b>BALANCE DUE:</b>		<b>\$7,179.59</b>

Quote/ Invoice Terms & Conditions:

1. Quoted prices are valid for 7 days from date of issue.
2. 50% deposit is required to secure equipment. A government issued purchase order is accepted as a deposit. Any variation of these conditions must be agreed to by Fitness Warehouse Commercial.
3. Final balance is to be cleared prior to collection or delivery. Any variation of these conditions must be agreed to by Fitness Warehouse Commercial.



<b>Quote Details</b>	<b>ABN: 53086961695</b>
<p><b>Southern Fitness Wholesale</b>  <b>Address:</b> South Australia                  37 Lindsay Road,                  LONSDALE SA 5160</p> <p>New South Wales                  Unit 11-12, 116 Kurrajong Ave                  MOUNT DRUITT NSW 2770</p> <p><b>Telephone:</b> 08 8387 3985  <b>Email:</b> sales@fitnesswholesale.com.au  <a href="https://www.fitnesswholesale.com.au">https://www.fitnesswholesale.com.au</a></p>	<p><b>Date Added:</b> 26/07/2022  <b>Quote Id:</b> 50</p> <p><b>Payment Details:</b>                  Name: SOUTHERN FITNESS                  BSB: 035-053                  ACCOUNT NUMBER: 136163</p>

<b>Contact</b>	<b>Address</b>
<p><b>Name:</b> Sam Fielke                  West Adelaide Football Club  <b>Email:</b>  <b>Telephone:</b></p>	<p><b>Name:</b> Sam Fielke                  West Adelaide Football Club  <b>Email:</b>  <b>Telephone:</b></p>








Image	Product	Model	Qty	Quote Price	Total
	Southern Power Resistance Bands - Size: 18 mm	IR5300	2	\$21.50	\$43.00
	Southern Power Resistance Bands - Size: 13 mm	IR5300	2	\$17.00	\$33.99
	Southern Heavy Duty Squat Rack Pair with Bench Stand	100842S	1	\$649.00	\$649.00



Image	Product	Model	Qty	Quote Price	Total
	Southern Stretch Resistance Bands	F2980L	2	\$30.00	\$59.99
	Southern Hex Trap Bar 2" x 72"	HB72	2	\$337.50	\$675.00
	Southern Glute Hamstring Developer (GHD)	IR7107	1	\$899.00	\$899.00
	Panatta 20 kg Olympic Barbell - 280 kg Graded	SB86	2	\$175.51	\$351.01
	Panatta Medicine Balls - Weight (kg): 9kg	100994	3	\$70.00	\$210.01
	Panatta Medicine Balls - Weight (kg): 7kg	100994	3	\$55.00	\$165.00
	Panatta Medicine Balls - Weight (kg): 5kg	100994	3	\$45.00	\$135.00
	Panatta Medicine Balls - Weight (kg): 3kg	100994	3	\$35.00	\$105.01
	Southern Foam Plyo Box - 4 in 1	100818	1	\$549.00	\$549.00
	Panatta Slam Balls / Dead Balls - Weight (kg): 10kg	100999	3	\$24.82	\$74.45
	Panatta Slam Balls / Dead Balls - Weight (kg): 8kg	100999	3	\$21.32	\$63.95

Image	Product	Model	Qty	Quote Price	Total
	Panatta Slam Balls / Dead Balls - Weight (kg): 6kg	100999	3	\$16.82	\$50.46
	Southern Power Resistance Bands - Size: 21 mm	IR5300	2	\$22.00	\$44.00
	Southern Power Resistance Bands - Size: 25.4 mm	IR5300	2	\$25.90	\$51.80
	Southern Power Resistance Bands - Size: 30 mm	IR5300	2	\$29.50	\$59.00
				<b>Sub-Total</b>	\$3,835.16
				<b>10% OFF</b>	-\$383.51
				<b>Pickup From Store</b>	\$0.00
				<b>GST (10%)</b>	\$345.16
				<b>Total</b>	\$3796.81

**Sponsorship Program 2022-23**  
**Sponsorship program application**  
**Application SP000032023 From Singapore Business and Social Association (SA) Inc.**  
Form Submitted 26 Jul 2022, 1:01am ACST

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

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### Privacy - Council's use of personal information

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## Applicant Organisation Details

### Applicant organisation name \*

Singapore Business and Social Association (SA) Inc.  
Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Primary (physical) address \*

Shop 1, 249 Wright Street  
Adelaide SA 5000 Australia  
Must be an Australian postcode.  
If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

Shop 1, 249 Wright Street  
Adelaide SA 5000 Australia

### Applicant website

<http://www.sbsa.org.au>  
If available. Must be a URL

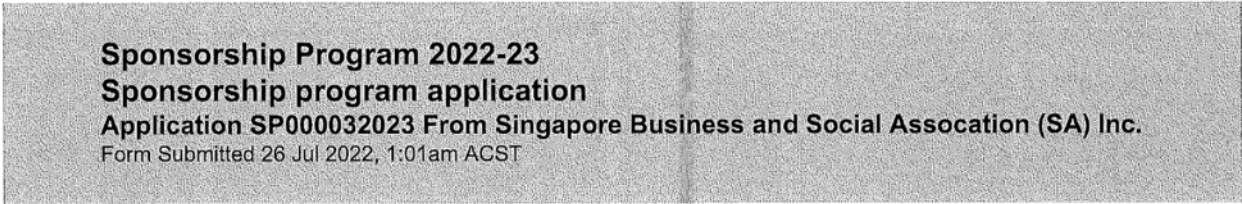
### Primary contact person \*

Mr Paul Liew  
This is the person we will correspond with about this grant

### Position held in organisation \*

Vice President  
e.g. Manager, Board Member, Fundraising Coordinator

### Primary phone number \*



**Back-up phone number**

(08) 2260 5555

**Fax number**

If applicable

**Primary contact person's email address \***

liew.paullois@gmail.com

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

The Singapore Business and Social Association (SBSA) is a membership-based organisation representing and supporting the work, life and social interests of the Singaporean community in South Australia.

SBSA is formed and run by volunteer Singaporeans living in South Australia. SBSA works with and welcomes individuals and corporates that are interested in partnering and participating in SBSA's activities and initiatives and the committee seeks to create more events, and opportunities, so that we can have them shared with our adopted community - South Australia.

Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***

31 667 445 208

Information from the Australian Business Register	
<b>ABN</b>	31 667 445 208
<b>Entity name</b>	Singapore Business and Social Association (SA) Incorporated
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No



**Sponsorship Program 2022-23**  
**Sponsorship program application**  
**Application SP000032023 From Singapore Business and Social Association (SA) Inc.**  
 Form Submitted 26 Jul 2022, 1:01am ACST

<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	5000 SA

*Information retrieved at 6:11am yesterday*

Must be an ABN

**What type of not-for-profit organisation are you?**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><input type="radio"/> Educational institution (includes pre-schools, schools, universities &amp; higher education providers)</li> <li><input type="radio"/> Religious or faith-based institution</li> <li><input type="radio"/> Philanthropic organisation</li> <li><input type="radio"/> Peak body</li> <li><input type="radio"/> Social enterprise</li> <li><input type="radio"/> International NGO</li> </ul> | <ul style="list-style-type: none"> <li><input type="radio"/> Professional association</li> <li><input type="radio"/> Healthcare not-for-profit</li> <li><input checked="" type="radio"/> Community group</li> <li><input type="radio"/> Political party / lobby group</li> <li><input type="radio"/> Research body</li> <li><input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above)</li> </ul> |
|---|---|

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><input checked="" type="radio"/> Less than \$50,000</li> <li><input type="radio"/> \$50,000 or more, but less than \$250,000</li> <li><input type="radio"/> \$250,000 or more, but less than \$1 million</li> </ul> | <ul style="list-style-type: none"> <li><input type="radio"/> \$1 million or more, but less than \$10 million</li> <li><input type="radio"/> \$10 million or more, but less than \$100 million</li> <li><input type="radio"/> \$100 million or more</li> </ul> |
|--|---|

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><input type="radio"/> Unincorporated association</li> <li><input checked="" type="radio"/> Incorporated association</li> <li><input type="radio"/> Cooperative</li> <li><input type="radio"/> Company limited by guarantee</li> <li><input type="radio"/> Indigenous corporation, association or cooperative</li> </ul> | <ul style="list-style-type: none"> <li><input type="radio"/> Organisation established through specific legislation</li> <li><input type="radio"/> Trust</li> <li><input type="radio"/> Unknown</li> <li><input type="radio"/> Other:</li> </ul> |
|--|---|

If your organisation is unincorporated it must have an auspice organisation

**Event Details**

\* indicates a required field

**Event title: \***

Singapore Bazaar 2022

Provide a name for your project/program/initiative. Your title should be short but descriptive

**Sponsorship Program 2022-23**  
**Sponsorship program application**  
**Application SP000032023 From Singapore Business and Social Association (SA) Inc.**  
 Form Submitted 26 Jul 2022, 1:01am ACST

**Location of event \***

Thebarton Community Centre, Corner South Rd and, Ashwin Parade, Torrensville SA 5031  
Please provide the address.

**Event start date \***

13/08/2022

**Event end date \***

13/08/2022

**Type of event:**

- |   |   |                                      |
|---|---|--------------------------------------|
| <input type="checkbox"/> Education      | <input checked="" type="checkbox"/> Community | <input type="checkbox"/> Environment |
| <input type="checkbox"/> Entertainment  | <input type="checkbox"/> Sports               | <input type="checkbox"/> Business    |
| <input type="checkbox"/> Arts / Culture | <input type="checkbox"/> Charity              | <input type="checkbox"/> Other:      |
- You may select more than one option

**Event attendees expected age range:**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Under 18 | <input checked="" type="checkbox"/> 31 to 40 | <input checked="" type="checkbox"/> 51 to 60 |
| <input checked="" type="checkbox"/> 18 to 30 | <input checked="" type="checkbox"/> 41 to 50 | <input checked="" type="checkbox"/> 60+      |
- You may select more than one option

**Where will the attendees be travelling from?**

- |   |   |                                 |
|---|---|---------------------------------|
| <input type="checkbox"/> City of West Torrens | <input type="checkbox"/> Adelaide metropolitan area | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Western suburbs      | <input checked="" type="checkbox"/> SA generally    |                                 |

**What is the estimated total attendance?**

1000  
Must be a number.

**How does your event align to the strategic priorities of Council as outlined by the Community Plan? \***

The event aligns to City of West Torren's Towards 2025 Plan of supporting a community that embraces diversity ; we also align to the 2030 Community Plan to help the council support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.'

The Singapore Bazaar seeks to rely on the City of West Torren's Thebarton Community Centre as our anchor location to promote Singapore's multi-culturalism and internationalism through food, culture and interaction with one another.

Must be no more than 150 words.

Refer to the City of West Torrens Community Plan at <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

Yes, our event would come under a community event that encourages and foster and celebrate multicultural heritage.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does your event demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? \***

**Sponsorship Program 2022-23**  
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**Application SP000032023 From Singapore Business and Social Association (SA) Inc.**  
 Form Submitted 26 Jul 2022, 1:01am ACST

Innovation is probably described by either

- 1) the confidence to take on big, ambitious goals and take risks.
- 2) the ability to adapt and be resourceful in unexpected situations.
- 3) the motivation to identify where things can be improved and then act on it.

Our innovation therefore was to create a multicultural food and culture event to be the beacon to consolidate Singaporean migrants here in South Australia. We innovate further by trying to review how we can do better after each event and how we can try to grow.

Despite organising it the first time a number of years back, COVID has hit all community groups massively and organising our event in the middle of an ongoing pandemic demonstrates innovation but also resilience and determination to continue to make a difference.

Must be no more than 150 words.

**How do you plan to engage the groups you are targeting for this event? \***

The event will be promoted through website (www.sbsa.org.au), facebook links, instagram and word of mouth primarily.

As we lack financial resources, we are unable to pay for advertising on newspapers, televisions or radio.

Must be no more than 150 words.

**Do you have a plan for how your event will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

SBSA plan on executing the event will be to rely on our committee members and our volunteers to execute the event. The event is a relatively simple event to manage involving our home cooks, serving their specialties; whilst for us the event is to provide them with entertainment, meet and greet and promotions and prizes for the event. Our event current factors medical risks, as well as risks of a pandemic emergency ad have catered insurance and professional personnel and equipment to ensure those risks are mitigated. At this time, as there is a lack of Singapore businesses and the Singapore Airlines is still recovering from the COVID Pandemic global shutdown, we have not be able to find partner organisations to execute the event with us.

Must be no more than 150 words.

**Reporting your success**

**How will you evaluate the effectiveness of your event? \***

We hope that this can be evaluated by the total number of attendees at the event, or the average number of attendees at the event per hour, as well as our stall holders being both satisfied and content with the outcome of their participation at the event.

Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

- Yes
- No

**What will the grant funds be spent on?**

**Equipment (specify)**

**Materials (specify)**

**Other (specify)**

**Sponsorship Program 2022-23**  
**Sponsorship program application**  
**Application SP000032023 From Singapore Business and Social Association (SA) Inc.**  
 Form Submitted 26 Jul 2022, 1:01am ACST

Singapore Merlion Inflatable	10 Pieces of Brutus Yellow & Black Caution Tape (for clear marking for OH&S safety of participants)	Thebarton Community Centre Hire
10 pieces of Artec Heavy Duty Extension Lead (to reduce risk of electric surge to building power socets)		2x On-site Cleaners for the day
		2x Lion Dance Performance
		5 units of Lego Architecture Singapore for Community Prizes

**What is the total cost of the proposed purchases? \***

\$5,567.32

Must be a dollar amount.

**What is the amount sought from Council? \***

\$5,000.00

Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$5,500.00

Must be a dollar amount.

**Publicity and Promotion**

**How will you promote your event? \***

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Advertorials | <input type="checkbox"/> Television     | <input checked="" type="checkbox"/> Web site                       |
| <input type="checkbox"/> Advertising - newspaper | <input type="checkbox"/> Signage        | <input checked="" type="checkbox"/> Social Media                   |
| <input type="checkbox"/> Radio                   | <input type="checkbox"/> Letterbox Drop | <input checked="" type="checkbox"/> Other: LinkedIn; Word of Mouth |

**Provide details of the level of coverage anticipated:**

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

Filename: Alert Cleaning Services Quote.pdf

File size: 209.3 kB

Filename: Brutus 50mm x 33m Yellow And Black Caution Tape - Bunnings Australia.pdf

**Sponsorship Program 2022-23**  
**Sponsorship program application**  
**Application SP00032023 From Singapore Business and Social Association (SA) Inc.**  
 Form Submitted 26 Jul 2022, 1:01am ACST

File size: 380.2 kB

Filename: Phap Hoa Lion Dance Quote.pdf  
 File size: 298.7 kB  
 Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

Filename: Arlec 15m Heavy Duty Triple Socket Extension Lead - Bunnings Australia.pdf  
 File size: 319.9 kB

Filename: Bear 48mm x 30m Yellow and Black Hazard Tape - Bunnings Australia.pdf  
 File size: 495.7 kB

Filename: LEGO Architecture Singapore 21057 \_ BIG W.pdf  
 File size: 613.3 kB

Filename: Merlion Inflatable Production.pdf  
 File size: 11.7 MB

Filename: Thebarton Hall Hire.pdf  
 File size: 244.1 kB  
 Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource

**Certification and Feedback**

\* indicates a required field

**Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.  
 I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.  
 I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***     Yes    No

**Sponsorship Program 2022-23**  
**Sponsorship program application**  
**Application SP000032023 From Singapore Business and Social Association (SA) Inc.**  
Form Submitted 26 Jul 2022, 1:01am ACST

**Name of authorised person \*** Mr Paul Louis, Kai Ming Liew  
Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** Vice President  
Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \***  
Must be an Australian phone number.

**Mobile number**

**Contact Email \***  
Must be an email address.

**Date \*** 26/07/2022  
Must be a date

**Applicant Feedback**

You are nearing the end of the application process.  
Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

As my items are more than 1 unit; it would have been easier if I could have listed unit costs, quantity so that the summation of costs could be better summarised.

**Civic Centre**  
 165 Sir Donald Bradman Drive  
 Hilton, SA 5033  
 Tel: 08 8416 6333  
 Email: csu@wtcc.sa.gov.au  
 Web: westtorrens.sa.gov.au



**City of West Torrens**  
 Between the City and the Sea

# TAX INVOICE

ABN: 16 346 877 634

**SINGAPORE BUSINESS AND SOCIAL ASSOCIATION (SA) INC**  
 SHOP 1, 249 Wright Street  
 ADELAIDE SA 5000

<b>Date</b>	25/02/2022
<b>Invoice No</b>	514426
<b>Customer No</b>	77197 2

Invoice No	Description	GST	Total
514426	Thebarton Community Centre - Booking ID: 4878 Singapore Business and Social Association (SA) Inc. Contact Name:		
	Booking Date: 13 August 2022 Hall B - with Kitchen - (Category C)	\$47.27	\$520.00
	Booking Date: 13 August 2022 Hall A - with Kitchen - (Category C)	\$58.18	\$640.00

<b>Invoice Total</b>	<b>\$105.45</b>	<b>\$1160.00</b>
----------------------	-----------------	------------------

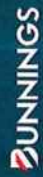
Customer No	Invoice No	Invoice Date	Amount Payable
771972	514426	25/02/2022	\$1160.00

 <p><b>Biller Code: 128173</b>  <b>Ref: 771972</b></p> <p><b>Telephone &amp; Internet Banking – BPAY®</b>                  Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: www.bpay.com.au</p>	<p><b>Internet Payments</b>                  www.westtorrens.sa.gov.au</p> <p><b>Phone Payments</b>                  Phone: 08 84166333                  8.30am - 5.00pm Monday to Friday</p>  	<p><b>In Person / Post</b>                  City of West Torrens                  165 Sir Donald Bradman Drive                  HILTON SA 5033</p>  <p>Cheques / Money Orders should be made payable to the "City of West Torrens"</p>
--	---	---



26/07/2022, 00:39

Arlec 15m Heavy Duty Triple Socket Extension Lead - Bunnings Australia



Arlec

# Arlec 15m Heavy Duty Triple Socket Extension Lead

★★★★☆ 4 (2)

I/N: 0122972



Compare

**\$36**

**Add to Cart**

[https://www.bunnings.com.au/arlec-15m-heavy-duty-triple-socket-extension-lead\\_p0122972](https://www.bunnings.com.au/arlec-15m-heavy-duty-triple-socket-extension-lead_p0122972)

1/9



26/07/2022, 00:13

Bear 48mm x 30m Yellow and Black Hazard Tape - Bunnings Australia



Bear

### Bear 48mm x 30m Yellow and Black Hazard Tape

★★★★☆ 4 (3)

I/N: 0144250



Select your preferred purchase method

<input checked="" type="radio"/> In-Store	<input checked="" type="radio"/> Click & Collect	<input checked="" type="radio"/> Delivery
<div data-bbox="274 1608 411 1637"> <b>Kent Town</b></div> <div data-bbox="331 1671 521 1724"> <p>In stock Find in store: Aisle 1, Bay 9</p> </div> <div data-bbox="296 1749 400 1776"> <a href="#">View map</a></div>		

**\$8**

Add to Cart

[https://www.bunnings.com.au/bear-48mm-x-30m-yellow-and-black-hazard-tape\\_p0144250](https://www.bunnings.com.au/bear-48mm-x-30m-yellow-and-black-hazard-tape_p0144250)

1/5

26/07/2022, 00:41

LEGO Architecture Singapore 21057 | BIG W



Search 40,000+ products

Search bar with magnifying glass icon



Home > Block & Brick Sets > LEGO > LEGO Architecture > LEGO Architecture Singapore 21057

# LEGO Architecture Singapore 21057



## \$90

DELIVERY ONLY | ONLINE ONLY

afterpay

4 payments of \$22.50  
Learn more

ZIP

From \$10 a week  
Learn more

You could collect 90 points  
Register or Login to link your card

Check availability



https://www.bigw.com.au/product/lego-architecture-singapore-21057/p/199284?cq\_src=google\_ads&cq\_cmp=9586381389&cq\_term=&cc\_plac=&cc\_net=u&cc\_plt=gp&gclid=CJ0KCQjw\_vjWjBhDBARIsAH1mC4rkJe... 1/8

25/07/2022, 23:25

Outdoor displayed giant led inflatable lion cartoon, inflatable merlion for night show|Inflatable Bouncers| - AllExpress

Sell on AllExpress | Help | Buyer Protection | App | / English / AUD | Wish List | Account

BinLe advertising inflatable Store  
100.0% Positive feedback

+ Follow  
896 Followers

I'm shopping for...

On AllExpress

In this store

Store Home | Products | Sale Items | Top Selling | Inflatable tent | Inflatable cartoon&replica model | Feedback



Outdoor displayed giant led inflatable lion cartoon, inflatable merlion for night show  
1 order

AU \$1,121.02

AU \$5.88 off Coupons For You | AU \$29.41 Off Store Coupon | Get coupons

Size: 5mH with blower

3.6mH with blower

5mH with blower

Quantity:

- 1 + 998 Pieces available

Ships to Australia

Free Shipping

From China to Australia via DHL  
Estimated delivery on Aug 07

More options

Buy Now

Add to Cart

1

75-Day Buyer Protection  
Money back guarantee

### BINLE Inflatable

sunshineminiflatable@foxmail.com  
8615970300393

#### Store Categories

- Inflatable tent
  - Spider dome
  - Sports mascot helmet tunnel
  - Dome tent
  - Spray booth tent
  - Comman tunnel
  - Stage cover&roof
  - Cube&square tent
  - office tent
  - Inflatable pub tent
  - concession stand booth
- Inflatable cone&pillar&column&hanging decoration
  - Inflatable hanging decoration
  - inflatable ground decoration
- Inflatable arch
  - Square&angle arch
  - Other arches
  - Round arch
- Inflatable photo booth&led wall&bar&stand
  - Inflatable photo booth

#### BinLe advertising i...

100.0% Positive Feedback  
896 Followers

Contact

+ Follow

Visit Store



AU \$717.45



AU \$1,031.34



AU \$1,121.77



AU \$717.45



AU \$2,660.55

DESCRIPTION | CUSTOMER REVIEWS (0) | SPECIFICATIONS

https://www.aliexpress.com/item/4000860034070.html

1/8

25/07/2022, 23:25

Outdoor displayed giant led inflatable lion cartoon, inflatable merlion for night show [Inflatable Bouncers] - AliExpress

3 Sold

**BINLE®**

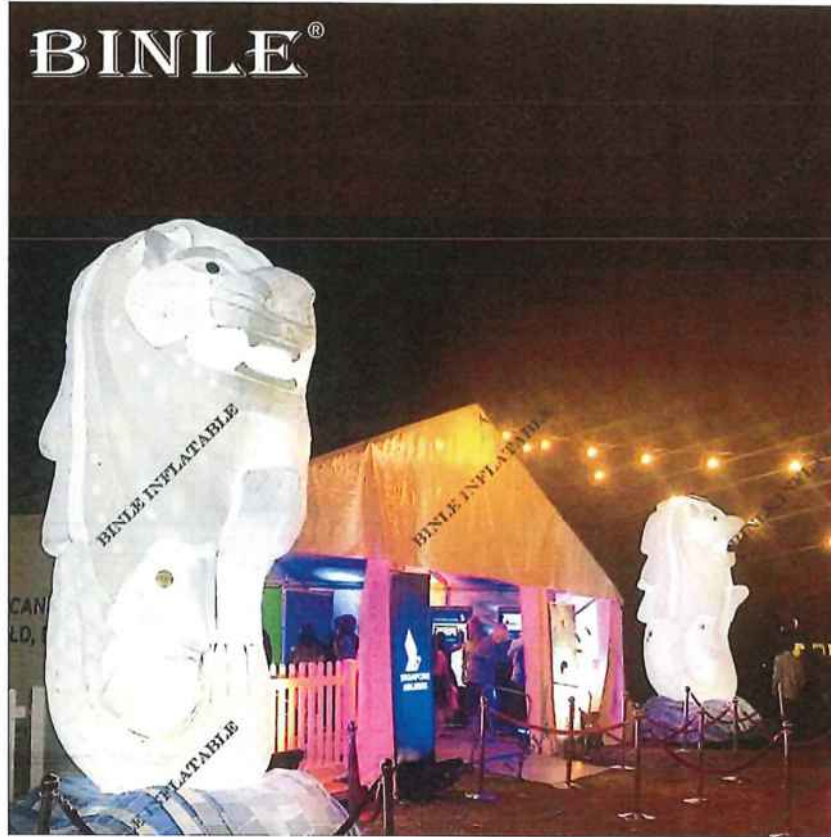


AU \$567.99

★ 4.0

3 Sold

[View More >](#)



<https://www.aliexpress.com/item/4000860034070.html>

3/9

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000012023 From West Torrens Chess Club**  
Form Submitted 18 Jul 2022, 2:06pm ACST

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy - Council's use of personal information

Please note that the City of West Torrens is a public authority which is bound by the Local Government Act 1999, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333.

## Applicant Organisation Details

### Applicant organisation name \*

West Torrens Chess Club

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Primary (physical) address \*

327 Marion Rd  
North Plympton SA 5037 Australia  
Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

327 Marion Rd  
North Plympton SA 5037 Australia

### Applicant website

If available. Must be a URL

### Primary contact person \*

Mr Madee River

This is the person we will correspond with about this grant

### Position held in organisation \*

Secretary  
e.g. Manager, Board Member, Fundraising Coordinator

### Primary phone number \*



**Community Grants 2022-23**  
**Community Grants**  
**Application CG000012023 From West Torrens Chess Club**  
 Form Submitted 18 Jul 2022, 2:06pm ACST

**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

The West Torrens Chess Club has served our local community with the benefits of Chess since 1958. We pride ourselves on being a truly diverse and welcoming community group who gladly help its members improve their Chess game, critical thinking, creativity, focus & memory. We have a clear vision in mind to grow our clubs membership base, incorporate more lectures, exhibitions & coaching from FIDE Chess masters & develop a junior Chess program for children aged 7 - 18 with the view of creating a junior chess team. We want to engage more people and really promote our Chess club.  
 Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***  
 59 693 172 494

<b>Information from the Australian Business Register</b>	
<b>ABN</b>	59 693 172 494
<b>Entity name</b>	West Torrens Chess Club
<b>ABN status</b>	Active
<b>Entity type</b>	Other Unincorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	5037 SA

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000012023 From West Torrens Chess Club**  
 Form Submitted 18 Jul 2022, 2:06pm ACST

Information retrieved at 1:59pm today

Must be an ABN

**What type of not-for-profit organisation are you?**

- Educational institution (includes pre-schools, schools, universities & higher education providers)
- Religious or faith-based institution
- Philanthropic organisation
- Peak body
- Social enterprise
- International NGO
- Professional association
- Healthcare not-for-profit
- Community group
- Political party / lobby group
- Research body
- General not-for-profit (i.e. none of the sub-types listed above)

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- Less than \$50,000
- \$50,000 or more, but less than \$250,000
- \$250,000 or more, but less than \$1 million
- \$1 million or more, but less than \$10 million
- \$10 million or more, but less than \$100 million
- \$100 million or more

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- Unincorporated association
- Incorporated association
- Cooperative
- Company limited by guarantee
- Indigenous corporation, association or cooperative
- Organisation established through specific legislation
- Trust
- Unknown
- Other:

If your organisation is unincorporated it must have an auspice organisation

**Auspice Information**

\* indicates a required field

**Is your organisation auspiced by another organisation for the purposes of this grant?**

- Yes  No

Unincorporated organisations applying for a grant must be auspiced by an incorporated organisation.

**Auspice Organisation Details**

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000012023 From West Torrens Chess Club**  
 Form Submitted 18 Jul 2022, 2:06pm ACST

**Name of auspicing organisation \***  
 SACA (The Chess Centre of South Australia)

**Auspicing organisation's primary (physical) address \***  
 10 Ranelagh St  
 Adelaide SA 5000 Australia

**Auspicing organisation's postal address (if different to above)**  
 10 Ranelagh St  
 Adelaide SA 5000 Australia

**Auspicing organisation's website**  
<https://sachess.org.au/>  
 Must be a URL

**Primary contact person at auspicing organisation \***  
 Mr Alan Goldsmith  
 We may contact this person to verify that this auspicing arrangement is valid and current.

**Position held in organisation**  
 President  
 e.g. Manager, CEO

**Contact person's primary phone number \***

**Contact person's back-up phone number**

**Contact person's email address \***

Must be an email address

**Please attach a letter from the auspicing organisation confirming this arrangement is valid and current \***

Filename: SACA Auspice for West Torrens .pdf  
 File size: 27.6 kB  
 Letter must be signed by an appropriately authorised person (e.g. manager, CEO, Board Chair) and must include, name, position, signature and date.

**Does the auspicing organisation have an Australian Business Number (ABN)? \***  
 Yes  No

**ABN of auspicing organisation**  
 80 667 473 562

Information from the Australian Business Register	
<b>ABN</b>	80 667 473 562
<b>Entity name</b>	SOUTH AUSTRALIAN CHESS ASSOCIATION INCORPORATED



**Community Grants 2022-23**  
**Community Grants**  
**Application CG000012023 From West Torrens Chess Club**  
 Form Submitted 18 Jul 2022, 2:06pm ACST

<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	5000 SA

Information retrieved at 2:00pm today

Must be an ABN

### Project Details

\* indicates a required field

**Project title: \***

2022/23 WTCC Development Initiative

Provide a name for your project/program/initiative. Your title should be short but descriptive

**Anticipated start date \***

01/09/2022

**Anticipated end date**

21/12/2023

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

**If successful, what do you intend doing with the grant funds? \***

We are seeking to become more actively involved with both our local community and the SA chess community as a whole. With many of our members being local constituents, we are wanting to take advantage of this "outreach" opportunity to increase both our imprint and membership base within our local community. We are looking to further promote/ engage with seniors, juniors and adults alike to capitalise on both our diverse and broad community population. Not only to teach them the many benefits of chess today, but to help and encourage them to potentially become the chess champions of tomorrow. We want to hold regular lectures and events at both our chess club and throughout the wider community featuring real chess masters as well as conduct chess courses for all age groups; in particular children aged 7 - 16. Finally, we want to revamp our outdated club room furniture!

Must be no more than 150 words.

**How does your project align to the strategic priorities of Council as outlined by the Community Plan? \***

Our club aligns with the current community plan in a many ways.

Firstly, our activities underscore the importance of both diversity and acceptance. We proudly have a large melting pot of members from many different backgrounds as well as a

## Community Grants 2022-23

### Community Grants

#### Application CG000012023 From West Torrens Chess Club

Form Submitted 18 Jul 2022, 2:06pm ACST

broad variety of ages from early 20s through to mid 80s.

Secondly, we are wanting to expand our chess events both within our club and around the local community that truly encompass multiculturalism. We welcome anyone at any age to come and play chess! Our clubs diversity is key reason for our clubs ongoing success.

Lastly, we will be conducting more chess programs/events. Our programs will cater for players of all ages/levels and we will even be organising some tournaments for all our newest members to participate in. There are many benefits with chess which we aim to provide to all our participants.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

#### **Does this application respond to one or more of the program priority areas? \***

Yes. Our application covers three primary program objectives of as outlined previously.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

#### **How does your project demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? \***

We believe our project not only coincides with the strategic community development of the West Torrens City Council but also compliments it. Our project ties in with both the active ageing initiative as well as the junior school holiday programs; both with emphasis on encouraging and welcoming anyone, irrespective of their background, to come and try chess. With the council installing chess tables at the local library later this year, we see many new opportunities to engage with the local community and promote the benefits of chess 'publicly' via the library as well as local community centers. (Where applicable)

Must be no more than 150 words.

#### **How do you plan to engage the groups you are targeting for this project? \***

As our target audience is so broad, we are formulating ways to give our club as much out reach as possible. We are wanting to establish an aggressive marketing campaign with both printed and digital collateral to be distributed via community centers and congruent community based groups. This incorporates printed flyers, posters, mail drops, Emails, social media and regular features and advertising in Talking Points (and possibly the advertiser.)

We will conduct public speaking engagements with schools and community groups and engage with our diverse and wider community as much as possible.

Must be no more than 150 words.

#### **Do you have a plan for how your project will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

Our active plan is to deliver/conduct chess courses, lectures, exhibitions and workshops that can be conducted at varying lengths from a few hours up to 8 weeks throughout the year respectively. (Excluding our social play on Wednesdays) Our project deliverables (courses) will incorporate beginner, intermediate and advanced levels. (The latter being facilitated occasionally by genuine FIDE chess masters) Our training will be held at both our club and occasionally; the library. In particular, we will organise live exhibition matches and simuls to be played at the library by both SA state champions and Chess Masters over the summer holiday period. (Simuls will afford the opportunity for anyone of any level to compete against a real chess master!! (Limited to 12 people at a time) We believe our plan mitigates all risks down to a very minimum.

Must be no more than 150 words.

**Community Grants 2022-23**  
**Community Grants**  
**Application CG00012023 From West Torrens Chess Club**  
 Form Submitted 18 Jul 2022, 2:06pm ACST

**Reporting your success**

**How will you know if you have achieved your intended outcomes? \***

Firstly; we will have an overall increased membership base for our club. Aiming to double our current size. Secondly, we" have thriving junior chess program with many children/teen age members. (Some of who may well go on to play at a tournament level.) Thirdly, regular attendees from our active ageing participation. Overall, a higher volume of interested parties, new members or social players - across all age groups and experience levels. Lastly, we will field a regular A grade team to pate in the state comps.  
 Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

Yes  No

Name of organisation	Contact person	Role/contribution
SACA	Alan Goldsmith	Gudiance/Mentorship

**Partner organisation funding**

**What is the amount to be funded by your partner organisation (if applicable)?**

\$0.00  
 Must be a dollar amount.

**What will the grant funds be spent on?**

Equipment (specify)	Materials (specify)	Other (specify)
Furniture	Printed collateral	Exhibitions, marketing
Folding tables	Posters, Flyers	
Chairs	Stationary	
Sandwich board	Trophies	
Trophy Cabinet		
Notice Board		

**What is the total cost of the proposed purchases? \***

\$5,000.00  
 Must be a dollar amount.

**What is the amount sought from Council? \***

\$5,000.00

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000012023 From West Torrens Chess Club**  
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Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$0.00

Must be a dollar amount.

**Publicity and Promotion**

**How will you promote your project, initiative or resource? \***

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Signage     | <input checked="" type="checkbox"/> Email distribution | <input type="checkbox"/> Network Meetings                     |
| <input type="checkbox"/> Official Launch        | <input checked="" type="checkbox"/> Flyers             | <input checked="" type="checkbox"/> Social Media              |
| <input checked="" type="checkbox"/> Newsletters | <input checked="" type="checkbox"/> Letterbox Drop     | <input checked="" type="checkbox"/> Other: Public Exhibitions |

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

Filename: WTCC Budget Allocation Budget Breakdown - WTCC.pdf  
 File size: 38.1 kB  
 Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

Filename: A Frame Quote.pdf  
 File size: 47.5 kB

Filename: Chess Club Tables Quote.pdf  
 File size: 206.4 kB

Filename: Cork Notice Board.png  
 File size: 259.8 kB

Filename: Gmail - Trophy:Award prices.pdf  
 File size: 1.1 MB

Filename: Q0053040 189534 Madee River.pdf  
 File size: 30.6 kB

Filename: Trophy Cabinet Quote.pdf  
 File size: 101.0 kB  
 Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource

**Community Grants 2022-23**  
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**Application CG000012023 From West Torrens Chess Club**  
 Form Submitted 18 Jul 2022, 2:06pm ACST


## Certification and Feedback

\* indicates a required field

### Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***  Yes  No

**Name of authorised person \*** Mr Madee River  
 Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** Secretary  
 Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \*** Must be an Australian phone number.

**Mobile number**

**Contact Email \*** Must be an email address.

**Date \*** 07/07/2022  
 Must be a date

### Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

Easy to follow, save as you go and submit. Max word of 150 is not enough on some

**Community Grants 2022-23**  
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questions, Should be 300. Need to add a spreadsheet area that one can add quotes to that show the ongoing cost/expenditure against the grant amount.

# WEST TORRENS CHESS CLUB ITEM | SATION

**BUDGET: \$5000.00**

ITEM	QUOTE:	BALANCE:	NOTES:
Nova Chairs x 24	\$1,515.00	\$3,485.00	
Steel Folding Tables - Natural Oak x 6	\$1,399.00	\$2,086.00	
Trophy Cabinet	\$1,280.00	\$806.00	Excluding Delivery.
A Frame Sign/Board	\$429.00	\$377.00	Local P/U
Trophies	\$200.00	\$177.00	Local P/U
Cork Notice Board	\$99.00	\$78.00	
Printing & Stationary	\$78.00	\$0.00	

Gmail - Trophy/Award prices

<https://mail.google.com/mail/u/1/?ik=302c6c2ca0&view=pt&sea...>



Madee River [REDACTED]

---

### Trophy/Award prices

1 message

---

Sales <sales@citytrophies.com.au>

Fri, Jul 8, 2022 at 11:08 AM

To: [REDACTED]

Hi Madee,

As discussed, please see the following trophies and awards which may be of interest.



KN246A (150mm) @ \$12.70 each inc. GST

KN246B (175mm) @ \$17.90 each inc. GST

KN246C (200mm) @ \$21.10 each inc. GST



Gmail - Trophy/Award prices

<https://mail.google.com/mail/u/1/?ik=302c6c2ca0&view=pt&sea...>



P278A (180mm) @ \$14.70 each inc. GST

P278B (200mm) @ \$18.30 each inc. GST

P278C (225mm) @ \$22.50 each inc. GST



AG311 (235mm) @ \$114.00 each inc. GST

Gmail - Trophy/Award prices

<https://mail.google.com/mail/u/1/?ik=302c6c2ca0&view=pt&sea...>



AG305 (250mm) @ \$83.00 each inc. GST



GA981A (135mm) @ \$18.80 each inc. GST

GA981B (155mm) @ \$20.80 each inc. GST

GA981C (175mm) @ \$23.30 each inc. GST

Gmail - Trophy/Award prices

<https://mail.google.com/mail/u/1/?ik=302c6c2ca0&view=pt&sea...>



GA917 (170mm) @ \$31.00 each inc. GST

GA917 (190mm) @ \$35.80 each inc. GST

GA917 (210mm) @ \$38.80 each inc. GST

Please note, the above prices exclude engraving.

If you have any questions or would like to discuss in further detail, please do not hesitate to contact me.

Regards,

 **CITY TROPHIES**  
citytrophies.com.au

Darren Averay

# WOHLERS

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HOMEWARES & FURNITURE

165 Richmond Road Richmond SA 5033 PH 08 8234 2000  
 FAX: 08 8234 6346 EMAIL richmond@wohlers.com.au  
 WEB www.wohlers.com.au ABN: 52 106 888 484

**Action Plan: 42877**

Action Plan Date: 05/07/2022

Cust Code: RIVMAD



Name MADDEE RIVER  
 Address RICHMOND SA 5033

Phone	Mobile	Work	Email
			maddeeriver@gmail.com

Wohlers are proud to present you with the best quality furniture for your home .  
 This action plan is valid for 7 days, so I will follow up shortly to see if I can help you further.

Yours Sincerely,  
 KATHY NORMAN

GST: Included

Stock Code	Description	Qty	Unit \$	Total \$
HG-LD101	HAVANA-Full Display Cabinet with Light - HG COLOUR - Light Oak	1	1,099.00	1,099.00
GU-401	***optional***GUARDSMAN-Timber - 5 Year Warranty Level 1 Scratches, Gouges, Chips, Water Marks & Heat Marks	1	180.00	180.00
FR	Delivery NOT Confirmed - ETA 6-7 weeks + Shipping Delays *NO COD* Payment required 7 DAYS prior. Delivery upstairs (Inc use of lits), Assembly & Moving of existing furniture is \$69 EXTRA PER ITEM	1	119.00	119.00
PRO-SPAP	GREAT NEWS! If you proceed with this purchase and it exceeds \$999 you will be reward with a VIP rewards booklet that includes 12.months of exclusive offers. Please ask your sales consultant for more information at time of purchase. *Conditions Apply*	1		

Action Plan Total INCLUDES GST of \$ 127.09

Action Plan Total: 1,398.00

Page: 1 of 1

"The Wohlers Experience... For Your Lifestyle"

# loungelovers

## Quote

Date: 8/7/2022  
Quotation Number: Q0053040

**BILLING ADDRESS**  
Madee River  
Madee River  
Recreation Hall 327  
Marion Road Australia  
Australia

**DELIVERY ADDRESS**  
Madee River  
Madee River  
Recreation Hall 327  
Marion Road Australia  
Australia

Image	Quantity	Item	Price	Discount	Amount
	24	DIDCNOVABLKN0 Nova DC - Black/Natural (DISC) Nova Dining Chair Black Natural 55x48x82 Polypropelene Seat Beech Natural Timber	\$79.00	25.32%	\$1,416.00
	1	AABADELILAR00 Delivery BASIC (Large) Delivery BASIC Large Item	\$99.00	00.00%	\$99.00

<b>Total Inc GST</b>	<b>\$1,515.00</b>
<b>GST</b>	<b>\$137.73</b>
<b>Amount Paid</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$1,515.00</b>

Lounge Lover Trust | 16/888 Bourke St, Waterloo NSW 2017 | ABN 32 565 933 895



Q0053040

1 of 1

**Officeworks**  
make bigger things happen

Discover Office Supplies Art Supplies Education Paper Ink & Toner Technology Furniture Workplace Supplies Print & Copy Services Clearance

Find products, brands, categories and more

Contact Store Locator Login Cart

Free 2 Hour Click & Collect #

Free Delivery on orders over \$55

Price Best Guarantee 1

Collect Flybuys Points

Home > Office Supplies > Whiteboards & Boards > Cork Boards

# J. Burrows Aluminium Frame Cork Board 1200 x 900mm

Product Code: JBCORK129A Category Links: Cork Boards Brand: J. Burrows

## \$99.00

Buy Now Pay Later

openpay

zip

afterpay

1.0 (1)

Write a review Ask a question

Variation:

Corkboard Whiteboard/Corkboard

Size:

1200 x 900 mm 600 x 450 mm

Quantity

1

+

**Add to Cart**

Add to My List

Add to Compare

Next business day delivery to:

Adelaide, 5000

Your store is:

Gawler Place Officeworks  
69 Gawler Place, Adelaide CBD

Click & Collect

Estimated collection on Monday,  
July 11, 2022

Out of stock in store

Check stock in other stores

**Paul Montesi**

to me ▾

Hi Madee,

Cost to manufacture 900 x 600 double sided A frame with laminated graphics and timber frame to both sides tad discussed . \$390 plus gst

Regards

Paul

pb-visual-email-footer-logo

**Paul Montesi**

**PB Visual Communications Pty Ltd**

Email: |

Mobile: |

Phone: Australia wide: [1300 441 571](tel:1300441571)

Website: [www.pbvisual.com.au](http://www.pbvisual.com.au)

On 5 Jul 2022, at 1:32 pm, Madee River

wrote:

...

**Community Grants 2022-23****Community Grants****Application CG000042023 From Vaagai Adelaide Tamil Broadcasting Service (SA)**

Form Submitted 31 Jul 2022, 9:40pm ACST

**Eligibility and Contact Details**

\* indicates a required field

**Applicants: please note**

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

**Privacy - Council's use of personal information**

Please note that the City of West Torrens is a public authority which is bound by the Local Government Act 1999, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333.

**Applicant Organisation Details****Applicant organisation name \***

Vaagai Adelaide Tamil Broadcasting Service (SA)

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

**Primary (physical) address \***

6 Hawker St

Bowden SA 5007 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

**Postal address (if different to above)**

42a, Third Ave

Woodville Gardens SA 5012 Australia

**Applicant website**<http://www.vaagai.com.au>

If available. Must be a URL

**Primary contact person \***

Mr Lawrence Annadurai Panner Selvam

This is the person we will correspond with about this grant

**Position held in organisation \***

Chairperson/Director

e.g. Manager, Board Member, Fundraising Coordinator

**Primary phone number \***



**Community Grants 2022-23**  
**Community Grants**  
**Application CG000042023 From Vaagai Adelaide Tamil Broadcasting Service (SA)**  
 Form Submitted 31 Jul 2022, 9:40pm ACST

**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

Vaagai - Adelaide Tamil Broadcasting Service (SA)' is the first and only not-for-profit 24/7 Tamil community radio, established in May 2019 in Adelaide, to connect the Tamil community with the wider community of South Australia. Through this community radio, we aim to develop programs to identify people with varied cultural talents, close the intracommunity gaps and encourage multiculturalism in SA. Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***

81 631 761 692

Information from the Australian Business Register	
<b>ABN</b>	81 631 761 692
<b>Entity name</b>	AUSTRALIA TAMIL ARTS AND CULTURE DEVELOPMENT CENTRE LTD
<b>ABN status</b>	Active
<b>Entity type</b>	Australian Public Company
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	5012 SA

**Community Grants 2022-23**  
**Community Grants**  
**Application CG00042023 From Vaagai Adelaide Tamil Broadcasting Service (SA)**  
 Form Submitted 31 Jul 2022, 9:40pm ACST

Information retrieved at 4:14pm today  
 Must be an ABN

**What type of not-for-profit organisation are you?**

- |  |  |
|--|--|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association   |
| <input type="radio"/> Religious or faith-based institution   | <input type="radio"/> Healthcare not-for-profit  |
| <input type="radio"/> Philanthropic organisation   | <input checked="" type="radio"/> Community group                                       |
| <input type="radio"/> Peak body  | <input type="radio"/> Political party / lobby group                                    |
| <input type="radio"/> Social enterprise  | <input type="radio"/> Research body  |
| <input type="radio"/> International NGO  | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- |  |   |
|--|---|
| <input checked="" type="radio"/> Less than \$50,000                | <input type="radio"/> \$1 million or more, but less than \$10 million   |
| <input type="radio"/> \$50,000 or more, but less than \$250,000    | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more                             |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association                         | <input type="radio"/> Organisation established through specific legislation |
| <input type="radio"/> Incorporated association                           | <input type="radio"/> Trust   |
| <input type="radio"/> Cooperative  | <input type="radio"/> Unknown   |
| <input checked="" type="radio"/> Company limited by guarantee            | <input type="radio"/> Other:  |
| <input type="radio"/> Indigenous corporation, association or cooperative |   |

If your organisation is unincorporated it must have an auspice organisation

**Project Details**

**\* indicates a required field**

**Project title: \***

Vaagai Community Fest

Provide a name for your project/program/initiative. Your title should be short but descriptive

**Community Grants 2022-23****Community Grants****Application CG000042023 From Vaagai Adelaide Tamil Broadcasting Service (SA)**

Form Submitted 31 Jul 2022, 9:40pm ACST

**Anticipated start date \***

24/09/2022

**Anticipated end date**

24/09/2022

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

**If successful, what do you intend doing with the grant funds? \***

Grant funds will be used towards recognising and honouring the members of Tamil and wider community who have been tirelessly contributing to the SA community in Various ways. This will be accomplished by hosting Vaagai Community festival 2022 on the 24/09/22 at Star Theatre, Hilton.

Additionally, along with this festival, the second year anniversary of Vaagai Radio, which has been playing a crucial role in uniting members of the South Australian Community for the past two years, will be celebrated. This event will also showcase cultural activities such as classical dance, folk dance, singing, drama etc. It should be noted that this will be the first festival to be held in SA, to exclusively honour Tamil community members by awarding them with mementoes.

The event committee has proposed a number of awards to be issued in different categories on the day of the event.

Must be no more than 150 words.

**How does your project align to the strategic priorities of Council as outlined by the Community Plan? \***

City of West Torrens is a multicultural city. Forty percent of Tamil community live along with other community in the City of West Torrens. In the present situation it is highly important to connect the community through such events. Adelaide Tamil Association, which is the partner to Vaagai Radio runs a Tamil School at Torrensvile Primary School. Students and their parents are the present and future rate payers of the city and contribute to the financial

sustainability of the City of West Torrens. Hence, it is imperative that these wider community is taken care off and provide opportunities to integrate. Vaagai Radio will ensure these objectives are executed in accordance with priorities of the community plan.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

This event will involve Tamil community performances which will foster the multiculturalism within the residents. The event will nurture connections between the residents. The event will promote social responsibility and enjoyment of local area as this event will be conducted within the council area.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does your project demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? \***

SA Tamil Community is tightly knit. The volunteers of Vaagai Radio come from diverse professional backgrounds. This event gives opportunity for youngsters to volunteer in the area of media industry and can use the opportunities provided by Vaagai radio such as developing skills of Radio Jockey, using latest media equipment's, Live streaming technics

## Community Grants 2022-23

### Community Grants

#### Application CG000042023 From Vaagai Adelaide Tamil Broadcasting Service (SA)

Form Submitted 31 Jul 2022, 9:40pm ACST

etc.,

Such events are developed with clear aim to connect the Tamil community with the wider community of South Australia. Through this community radio and festivals, we aim to develop programs to identify people with varied cultural talents, close the intracommunity gaps and encourage multiculturalism in SA.

Must be no more than 150 words.

#### **How do you plan to engage the groups you are targeting for this project? \***

Vaagai Radio will promote this event through fellow Tamil organisations, Tamil schools and Tamil businesses, all of which support this initiative. Additionally, Vaagai events planning team will promote this event to the target audience through Vaagai's social media accounts, award nomination campaign, and through announcements made via newsletters and events of other SA community organisations.

Vaagai's event management team is proposing to give out notices and hand-outs at public places such as Tamil community businesses and community gatherings to promote the event and to receive nominations from SA community members for various categories of awards to be awarded at the event. Additionally, the team is planning to promote the event through other community radios in SA such as 5EBI.

Must be no more than 150 words.

#### **Do you have a plan for how your project will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

This event focuses on arts and cultural performances and recognizing individuals, families, organisations that have been contributing to the SA community. It will include the below mentioned activities:

1. A brief video presentation of awardees, enlisting their contributions to the community; award distribution; and brief speeches of award winners.
2. Tamil Arts drumming performance.
3. Tamil martial arts performance.
4. African drumming.
5. Japanese Drumming
6. The award Distribution in various categories.

Vaagai Committee will abide by our 'Risk Management Plan' to ensure that we carry out the activities safely, while adhering to COVID regulations. On the whole, it will be an inclusive, family-friendly, entertaining, and a valuable event for the members of the SA community.

Must be no more than 150 words.

## Reporting your success

#### **How will you know if you have achieved your intended outcomes? \***

1. Vaagai is planning to incorporate not only Tamil artforms but also artforms from various other cultures at this event.
2. Through the dissemination of photographs and videos taken at this event via social media accounts (with permission from attendees), Vaagai will be able to create a visible profile to highlight the unique cultural brand of SA. These visual records will be preserved as the evidence of SA's cultural diversity and unity.

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000042023 From Vaagai Adelaide Tamil Broadcasting Service (SA)**  
 Form Submitted 31 Jul 2022, 9:40pm ACST

3.Vaagai Radio is a newly emerged initiative, which is completely run by volunteers, many of whom are youngsters. Therefore, this event will serve as an opportunity to develop their skills and experience.

Therefore, At the successful completion of this event, attendees will have an increased understanding about the culturally diverse SA community that we all live in and an feedback survey from them will be recorded.

Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

- Yes  No

<b>Name of organisation</b>	<b>Contact person</b>	<b>Role/contribution</b>
Adelaide Tamil Association	Mr. Joseph Xavier	President
Ceylon Tamil Association	Dr. Jayachakaran	President
People Welfare Association of SA	Mr.Satheesh Kandhaia	President

**Partner organisation funding**

**What is the amount to be funded by your partner organisation (if applicable)?**

\$0.00

Must be a dollar amount.

**What will the grant funds be spent on?**

<b>Equipment (specify)</b>	<b>Materials (specify)</b>	<b>Other (specify)</b>
N/A	N/A	Hall Booking
		Video and Photography
		Performance
		Decoration and Hall Setup
		Documentary Video production
		Food and Refreshment

**What is the total cost of the proposed purchases? \***

\$17,600.00

Must be a dollar amount.

**What is the amount sought from Council? \***

\$4,600.00

Must be a dollar amount.

**Community Grants 2022-23**  
**Community Grants**  
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**What is the amount to be funded by your organisation? \***

\$13,000.00

Must be a dollar amount.

**Publicity and Promotion**

**How will you promote your project, initiative or resource? \***

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Signage         | <input checked="" type="checkbox"/> Email distribution | <input checked="" type="checkbox"/> Network Meetings |
| <input checked="" type="checkbox"/> Official Launch | <input checked="" type="checkbox"/> Flyers             | <input checked="" type="checkbox"/> Social Media     |
| <input checked="" type="checkbox"/> Newsletters     | <input type="checkbox"/> Letterbox Drop                | <input type="checkbox"/> Other:                      |

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

Filename: Risk Management Plan.docx  
 File size: 38.0 kB

Filename: Vaagai Event Plan.docx  
 File size: 57.3 kB

Filename: Vaagai-Fest 2022- Communication Action Plan.docx  
 File size: 26.8 kB  
 Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

Filename: 045.pdf  
 File size: 107.8 kB

Filename: AAATheatreHireApplicationForm2022.doc  
 File size: 177.0 kB

Filename: Barath vaagai quote (1).docx  
 File size: 14.9 kB

Filename: Flyer Quote-Office works.JPG  
 File size: 96.0 kB

Filename: InvoiceINV\_VA\_003 (2).pdf  
 File size: 35.0 kB

Filename: Officeworks Quote for Backdrop Banner.JPG  
 File size: 49.6 kB

Filename: Performance Quote.pdf  
 File size: 456.8 kB

Filename: Pullup Banner-Quote for 1.JPG  
 File size: 70.0 kB

Filename: Reservation4791.pdf (Set UP Quote).pdf  
 File size: 317.3 kB

Filename: Star Theatre One.docx

**Community Grants 2022-23**  
**Community Grants**  
**Application CG000042023 From Vaagai Adelaide Tamil Broadcasting Service (SA)**  
 Form Submitted 31 Jul 2022, 9:40pm ACST

File size: 10.3 kB  
 Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource

**Certification and Feedback**

\* indicates a required field

**Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.  
 I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.  
 I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***  Yes  No

**Name of authorised person \*** Mr Lawrence Annadurai Panner Selvam  
 Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** Director/Chairperson  
 Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \*** .  
 Must be an Australian phone number.

**Mobile number**

**Contact Email \*** ..  
 Must be an email address.

**Date \*** 29/07/2022  
 Must be a date

**Community Grants 2022-23**

**Community Grants**

**Application CG000042023 From Vaagai Adelaide Tamil Broadcasting Service (SA)**

Form Submitted 31 Jul 2022, 9:40pm ACST

**Applicant Feedback**

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**





## Vaagai Tamil Awards

### VAAGAI Adelaide Tamil Broadcasting Centre SA

**Date:** 24/09/2022 (Saturday) 4:30 – 9:00 pm

**Location:** STAR Theatre

objective : Celebrating Vaagai anniversary with Tamil and Multicultural performances as Vaagai Community Fest. Identify and acknowledge Tamil Community in Adelaide who are contributing significantly for South Australia - Many individual, Families and Businesses as Vaagai Awards.

#### Organising Team:

Event Manager : Tharani / Suresh  
 Stage Manager : Raji/Anne  
 Marketing /Grant : Chris Antony  
 Ticket Sale : Lawrence  
 Jury Panel :Srithar  
 Finance : Ismail/Sahar  
 Sponsorship :Chris Antony  
 Food : Shiva Kumar/Baskaran  
 Mementoes & Awards :Solomon  
 Documentary Production : Raagav  
 Chief Guest Invitation : Lawrence/Neela

#### Event Management Team

<ul style="list-style-type: none"> <li>• Lawrence Annadurai (PL)</li> <li>• Vithyasaahar Sethumadhavan (VS)</li> <li>• Neela Siva (NS)</li> <li>• Tharani Jayakody (TJ)</li> <li>• Srithar Raj (SR)</li> <li>• Kugan Kuganesan (KK)</li> <li>• Satheesh</li> <li>• Nilavan</li> <li>• Vimal</li> <li>• Baskaran</li> <li>• Ketheeswaran</li> </ul>	<ul style="list-style-type: none"> <li>• Annie Priya (AP)</li> <li>• Guna Ram (GR)</li> <li>• Solomon Kumar (SK)</li> <li>• Rajesh Kumar (RK)</li> <li>• Rajesh Baskaran (RB)</li> <li>• Vijaya Raagavan</li> <li>• Suresh Loganathan</li> <li>• Uma</li> <li>• Raji</li> <li>• Sanjana</li> <li>• Chris Antony</li> </ul>
--	--

#### Awards Category :

Youth	1. Academic Achievement 2. Speial Jury Award Community Volunteer/ Language ,Arts and Culture/Contribution towards Multicultural Society /Entertainment	3
Female	1. Arts & Culture	3

	Special Jury Award Community Involvement /Volunteer /Language 2.Empowerment /Women's in Buisness	
Family	1. Arts & Culture 2. Community Involvement 3. Volunteer 4. Family in Business 5. Special Jury Award	3
Outstanding	Youth Youngster Female	3
Lifetime Achievement	Senior Citizen	2
Business	Food and Taste Medical Trades/Service Customer Service Sector Legal Support Retail	3
Multicultural Organisation and Leaders	Non Tamil Community organisations and Individual	3
Tamil Organisations/Schools	CTA -ATS ATA -SATS AuSTA(ATACDC) MCCSA City of charles sturt SAPNAM PWA Shruthi Adelaide	3

### Actions – From last meeting:

Item	Initial	Task	Due Date	Status
1	VS/ NS/ PL	<ul style="list-style-type: none"> <li>Venue Booking</li> <li>Quote (Max 5000 AUD)</li> </ul>	29.11.2020	Pending
2	TJ/PL/VS /NS	<ul style="list-style-type: none"> <li>Planning to submit the grant application before 28<sup>st</sup> of March 2021.</li> </ul>	20.12.2020	Pending
3	NS/PL	<ul style="list-style-type: none"> <li>Sponsorship /Donation/Stall</li> </ul>	15 <sup>th</sup> July 2021	Ongoing process
4	NS	<ul style="list-style-type: none"> <li>Selection Process Team Srithar Joseph Xavier Chris Antony Kugan Babu Solomon</li> </ul>	30 <sup>th</sup> July	
5	VS	<ul style="list-style-type: none"> <li>Documentary Udhyam Video Vision 3 Tamil Tv Vaagai Radio</li> </ul>	29.11.2020	Done

In Kind Support	No of Hrs/ \$\$ value
Event Managers 2Persons – 6hr/Week/ = 18 weeks	216 hrs
Jury Panel 6 persons 20 hrs/person	120 hrs
Marketing team 3 persons 20/hrs per month = 3months	120 Hrs
Catering Service (Banana Leaf Catering Service) 10 people *6	60hrs
Video Post-production Support –Title Card-Music Composition (3 Tamil Tv Team –Melboune)	\$3000.00
Video Live Streaming Support 9 persons *6 Hrs	56 Hrs
Logistics volunteers 15 (People Welfare Organisation)	45 hrs
Food &Refreshment Covered by Ticket/Sponsorship	\$10000.00

#### Award Winners Selection Process & Documentary Shoot

Task	Due	In charge
Nomination Form with brief	3 <sup>rd</sup> July	Neela &Augustine
Selection Process	23 <sup>rd</sup> July	Srithar
Video Shoot	5 <sup>th</sup> August	Udhay/Lawrence
Post production 3 Tamil Tv	15 <sup>th</sup> September	Uday/Senthil
Award Design and Fabrication	15 <sup>th</sup> August	Solomon/Rajesh

#### On Stage Program Plan

Items	Date	incharge
Script to voice over	10 <sup>th</sup> August	Neela/Srithar
Music Composition /Production (5 Mins)	5 <sup>th</sup> August	Laxman /Senthil
Visual presentation (80Mins)	15 <sup>th</sup> August	Laxman/Senthil
Live Band 30mins	15 <sup>th</sup> September	Solomon
Tamil Arts Production -1 Drumming 4Mins	15 <sup>th</sup> September	Anne
Martial Art performance -4mins	15 <sup>th</sup> September	Baskaran
Ancient Folk Dance -4mins	15 <sup>th</sup> September	Aarthi
African Drumming -10mins	15 <sup>th</sup> September	Lawrence
Japanese Drumming	15 <sup>th</sup> September	Lawrence
Award Distribution plan	20 <sup>th</sup> September	Dharshi
Hosting Team	1 <sup>st</sup> September	Kugan/Lawrence
Live Streaming	20 <sup>th</sup> September	Tharani

#### Supporting Organisation

1. Ceylon Tamil Association of SA inc.
2. Adelaide Tamil Association Inc
3. Adelaide Tamil Language School
4. South Australia Tamil School
5. People Welfare Association of SA inc
6. Australia Tamil Arts & Culture Development Centre Ltd
7. Australia Tamil Congress
8. Thamilar Orunginaippu Kulu SA

### **Communication Action Plan**

For the occasion of "Vaagai Community fest 2022", all the members from Tamil community are invited to take part in the event for the great outcome. The information related to vaagai awards will be shared with the help of vaagai crews in both online and offline mode.

The following communication tools will be used to share the information to community effectively for the event.

#### **1. Website:**

- Event poster and tickets will be flashed in the vaagai website to attract the website viewers while hearing vaagai radio.
- Online tickets will be available 60 days prior to the event, and it will also include the COVID regulations.
- QR code will be generated for the poster and buying tickets.

#### **2. Email Marketing:**

- Vaagai Awards poster will be shared to all the Tamil Association in South Australia, then it will be shared to all the members of respective association.

#### **3. Facebook, Instagram, Twitter**

- "Vaagai Community fest 2022 poster and promo video will be posted in most of the community pages (Tamilians in Adelaide, Adelaide Tamil Association, Vaagai Broadcasting Service etc.).
- Online ticket link will be provided with the poster.

#### **4. South Radio (Vaagai Radio)**

- Our Vaagai Radio programmes were broadcasting through south radios in Android & Apple mobile app. In which, "Vaagai Community fest 2022 and Vaagai Awards jingle and advertisement will be broadcasted hourly once. With the help of broadcasting, most of the listeners will get attracted for the event for both online and offline mode.

#### **5. Sharing Posters to University Student & Arts Association**

In Adelaide, most of the students from India, Singapore, and Malaysia whose native language is Tamil and they are pursuing their studies at University of South Australia, Flinders University and University of Adelaide. The idea is to invite students for the event to initiate the networking with community people which will be useful for their career development in Adelaide. Prior to the event, posters will be displayed at Uni events.

#### **6. Invitation**

Invitation will be sent to all Nominees, Proposers, Referees Community leaders, organisation Representatives, Elders and their families by Mid July and August.

**Action Plan with Timeline:**

The following chart will outline the event management activities.

<b>Activities</b>	<b>April 2022</b>	<b>May 2022</b>	<b>June 2022</b>	<b>July 2022</b>	<b>August 2022</b>	<b>Sep 2022</b>
Venue booking	Woodville Town Hall -Completed					
Food arrangements with COVID safety plan						
Stage Decoration						
Social Media Announcement						
Online Ticket Sale						
Awards design						
Awards promo video and photo setup						
Inviting Guests						
Photography						
Seating Arrangements with COVID safety plan						
Selecting the Award winner						
Award Application Form						
Award Jury decision						
Cultural event decision						
Programme Schedule with Time						
Sponsorship/Marketing						
Council -Meeting with Mayor and Grant Application						
Rehersal						

The above gphant showed the detailed timeline and plan of action for the“Vaagai Community fest 2022 and Vaagai Awards to reach great success.



**VAAGAI - ADELAIDE TAMIL BROADCASTING SERVICE (SA)**

Ph: 08 8121 4040 | Email: [vaagai\\_fm@gmail.com](mailto:vaagai_fm@gmail.com) | Website: [www.vaagai.com.au](http://www.vaagai.com.au)

# Risk Management Plan

## Vaagai Radio

## Vaagai Community Fest 2022

### ***Planned risk management***

*Use the table below to list the main risks associated with delivering your festival or event, and how you plan to mitigate them. You must address the COVID Safe Plan / Management Plan requirements in the Risk Management Plan. For example:*

- *Physical distancing measures*
- *Hygiene measures*
- *Staff/Volunteer management measures*
- *Event readiness*
- *Responding to a case of Covid-19*
- *Covid Marshals*

Potential Risks – What are they?	Mitigation – What will be done to eliminate or reduce the risk?	Timing
<p><b>Entry &amp; Registration</b> Crowding during event attendance –at entry and exit at particular peak time</p>	<ul style="list-style-type: none"> <li>• Event ticketing will be initiated at least 50 days before the event and registration will be closed a week before the event, thus avoiding registration at the event to minimise crowding at the entrance.</li> <li>• There will be specific entry-only &amp; exit-only points for people to enter and exit the venue. A list of expected guests and attendees will be kept.</li> <li>• Appropriate clear signs will be placed in car parks and entry/exit points highlighting entry into and exit from the event venue.</li> <li>• COVID Check-In QR codes for venue will be placed at the entrance and registration check desk and all attendees will have to check-in using SA Health app or COVID check-in form. A register of attendees will be kept at registration desk to have a physical list of attendees.</li> <li>• Volunteers will be placed at the entrance to guide attendees and to facilitate social distancing as per the COVID regulations in South Australia.</li> </ul>	<p>During the event registration phase and on the actual event day</p>
<p><b>Physical distancing and seating arrangements</b></p>	<ul style="list-style-type: none"> <li>• Event coordinators will brief volunteers and guests on current SA Health Physical Distancing guidelines before the commencement of the event and throughout the event.</li> <li>• COVID Marshalls will be assigned to regulate physical distancing (if and when applicable).</li> <li>• Seating arrangements will be made in accordance with physical distancing guidelines and all attendees will be advised to follow the seating protocol.</li> <li>• Seating at terrace view will be organised and appropriate assistance will be given to people requiring assistance with accessibility.</li> </ul>	<p>During the event</p>

Potential Risks – What are they?	Mitigation – What will be done to eliminate or reduce the risk?	Timing
<b>Hygiene measures</b>	<ul style="list-style-type: none"> <li>• Multiple sanitisation points will be located in the venue and attendees will be encouraged to use them.</li> <li>• Clear signs will be placed to indicate sanitisation points, starting from the check-in desk.</li> <li>• Food serving area will be cleaned in advance and will be equipped with sanitizers. Volunteers serving food will be required to wear gloves at all times and face masks (if applicable).</li> <li>• All guests will be reminded about sanitisation points during the event and will be asked to leave the venue if they feel unwell.</li> </ul>	During the event
<b>Safety and Security</b>	<ul style="list-style-type: none"> <li>• All exit points at the venue will be ensured to be free of any obstructions.</li> <li>• Safety exit points will be briefed to all volunteers and event organisers before the commencement of the event.</li> <li>• Emergency evacuation procedure for the venue will be informed to all guests and participants before the commencement of the event.</li> <li>• A security personnel will be appointed at entry and exit points, in case of an emergency.</li> <li>• First-Aid Kit and AED locations will be briefed to all event committee members and volunteers.</li> </ul>	During the setting up phase of the event and on the actual event day



Potential Risks – What are they?	Mitigation – What will be done to eliminate or reduce the risk?	Timing
<b>Event Management</b>	<ul style="list-style-type: none"> <li>• All event committee members and volunteers will be briefed on basic manual handling procedure in moving items, in preparation or during the event and while wrapping up – to prevent any injury</li> <li>• Volunteers and event committee members will be given a dress code (uniform colour) so that they stand out to guests and attendees for the event.</li> <li>• All cables and wires will be kept away from main walking area to prevent trip hazard.</li> <li>• Coloured tapes will be used to mark steps and junctions to avoid slips/falls.</li> <li>• Volunteers will be allocated at key points – such as the entrance, exit, stage, etc., to enable smooth running of event in a timely and safe manner.</li> <li>• A first-aider and COVID Marshall for the event will be assigned by the event committee.</li> </ul>	During event preparation/setting up phase and on the actual event day

# N & N DECORATIONS

# QUOTE

7 phillips ave  
Parahills, sa 5096

PHONE NO : 0405699850

Quote #	DATE
1	25/03/2022

<b>Quote TO</b> Vaagai Adelaide Tamil Broadcasting service , SA
---

DESCRIPTION	RATE	QUANTITY	AMOUNT
Event date : 24 sep 2022			
6 meters Backdrop set up ,2x flower columns , 2x elephant columns , LED LIGHT for backdrop ,			
Entrance flower arch ; 2x gold bollards, red carpet			
Attach Buntings around the hall , Attach stramers in the hall	\$2400	1	\$2400
Photo Booth – Backdrop , silver sequin, colour draping on the backdrop , decorative columns , red rug on the floor , photo booth porps			
Indoor fire works- - 6 station with fire cartridge			
<b>TOTAL</b>			<b>\$2400.00</b>

If you have any questions about this invoice, please contact  
[BHARATH KUMAR , 0405699850]

Quote

FROM

**Vijayaragavan**

5 Wilford Ave  
Underdale  
ragavrgs@gmail.com  
0450520944

TO

**Vaagai - Adelaide Tamil Broadcasting Service**

Vaagai ATBS  
PO 618, North Adelaide  
Adelaide 5006  
vaagaifm@gmail.com

**Quote No.:** 045

**Quote Date:** Mar 14th, 2022

**Due:** May 31st, 2022

Item	HRS/QTY	Rate	Tax	Subtotal
Documentry Production	15	109	GST(10%)	AUD 1,635.00

**Quote Summary**

Subtotal	AUD 1,635.00
GST(10%)	AUD 163.50
<b>Total</b>	<b>AUD 1,798.50</b>

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[View detailed pricing](#)

**Pack Size**

1000 Pack

**Availability**

Deliver to door  
Estimated delivery in 4-10 business days

**Finished Size**

A4 (210 x 297mm)

Create your own design by downloading one of our print template guidelines to get you

Pick up in-store  
Estimated collection in 4-10 business days

## Vijayaragavan Subbiah

5 Wilford Avenue  
 Underdale, Adelaide  
 Australia

# INVOICE

**Bill To:**

Vaagai Adelaide Tamil Broadcasting Service  
 PO Box 618  
 North Adelaide, Australia  
 Australia

**Invoice#** INV/VA/003  
**Invoice Date** Sep 25, 2021  
**Due Date** Sep 25, 2021


Item Description	Qty	Rate	Amount
Videography Recording (\$160/h)	5.5	160	880.00
	Sub Total		<b>880.00</b>
	TOTAL		<b>\$880.00</b>

**Notes**


It was great doing business with you.


**Terms & Conditions**


Please make the payment by the due date.




**Officeworks**  
more than just an office

0  Cart

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 Store Locator

 Contact

**Start Designing**

Details
Pricing
Specifications
Guidelines

## Pricing

	Quantity	Price per unit
Finished Size <span style="float: right;">▼</span>	1	\$6.49 00
2400 x 2100mm <span style="float: right;">⊕</span>		
Roll Media <span style="float: right;">▼</span>		
Block Out Vinyl Polyester <span style="float: right;">⊕</span>		

# Australia Tamil Arts

SOUL OF SOUND & ESSENCE OF ANCIENT TAMIL ARTS

Date: 22/03/2022

Quote #261021

To

Vaagai Adelaide Tamil Broadcasting

Item	QTY	Amount (AUD)
Performance package including Drumming Mayilaattam, Kombu Kaalaiyaattam Tamil Folk Dance Forms 25 <sup>th</sup> Sep 2022 for Vaagai Community Fest	4 Slots (40Mins)	800
	Total	800.00
	Advance	-
	Balance	-

Bank Details

BSB 065034

Account Number 10228547

# Premium Pull Up Banners

From

# \$199.00

Per unit

[View detailed pricing](#)

Buy now. Pay later.

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### Finished Size

841 x 2000mm

### Availability

Deliver to door

Estimated delivery in 3-10 business days

### Print Type

Print & Frame

Pick up in-store  
Estimated collection in 2 business days (PVC 3-10 days)

Your store  
Hunter St, Officeworks

Material Temporarily Unavailable: We're currently experiencing supply shortages for Gloss Polyester. All other materials are in stock.

Create

\*Large volume orders may take longer.  
[View our delivery policy](#)







# Reservation

ABN: 64 157 873 562  
 16-20 Alfred Avenue  
 Beverley SA 5009  
 Phone: 08 8351 9901  
 Email: info@modernparty.com.au  
 Website: modernpartyhire.com.au

Reservation No.: 4791

Reservation Date: 24/09/2022

To:  
**Vaagai Adelaide Tamil Broadcasting SA**

Ph: 0434 058 802

Deliver To:  
**Woodville Town Hall**  
 74/76 Woodville Rd  
 Woodville South SA 5011  
 Contact: Lawrence Annadurai  
 Ph: 0434 058 802

Date From: Saturday, 24 September 2022 3:24 PM

Staff Name: Robert Candiotta

Date To: Sunday, 25 September 2022 3:24 PM

Description	Qty/Items	Unit	Each	Disc	Line Total
<b>Audio/Visual</b>					
8ft Projector Screen	1	Each	\$80.00	15.00%	\$68.00
HD Projector	1	Each	\$180.00	15.00%	\$153.00
<b>Decor</b>					
Willow Rattan Screen	3	Each	\$200.00	15.00%	\$510.00
<b>Fees</b>					
Refundable Carpet Bond.	1	Each	\$100.00		\$100.00
Light Letter Setup	16	Each	\$15.00		\$240.00
Uplight Setup	1	Each	\$100.00		\$100.00
Saturday Delivery	1	Each	\$150.00		\$150.00
Sunday Collection	1	Each	\$350.00		\$350.00
Damage Waiver 8% (Optional)	1	Each	\$279.92		\$279.92
<b>Flooring</b>					
Carpet Runner 12m (Red)	1	Each	\$180.00	15.00%	\$153.00
<b>Light Letters</b>					
Light Letter (V)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (A)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (A)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (G)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (A)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (I)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (W)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (R)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (D)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (S)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (2)	1	Each	\$100.00	20.00%	\$80.00

Light Letter (O)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (1)	1	Each	\$100.00	20.00%	\$80.00
Light Letter (O)	1	Each	\$100.00	20.00%	\$80.00
<b>Lighting</b>					
Uplights	10	Each	\$65.00	15.00%	\$552.50
<b>Photo Booth</b>					
Open Photo Booth	1	Each	\$0.00		\$0.00
5 Hours Printing	1	Each	\$1,050.00	15.00%	\$892.50
Photo Booth Attendant	5	Each	\$50.00		\$250.00
Props Box	1	Each	\$50.00		\$50.00
<b>Power Cables</b>					
<b>Sub Hire Items</b>					
Light Letter (A) - Sub Hire	1	Each	\$100.00		\$100.00
Light Letter (A) - Sub Hire	1	Each	\$100.00		\$100.00

**Tools**

Date Due: 23/09/2022

Subtotal: \$4,699.02

30% non refundable deposit of \$1,550.68 required for booking.

Total GST: \$469.90

**Total Amount: \$5,168.92**

**Direct Deposit Details**

Account Name: Modern Party

BSB: 065006

Account: 10210890

Reference: 4791

Amount Paid: \$0.00

**Balance Due: \$5,168.92**

**Pay by Card**

<https://pay.pinpayments.com/r2mc?description=4791&amount=5168.92>

Delivery: Saturday AM

Collection: Sunday AM

15% discount on hire items

20% discount - Light Up Letters

Light Letter Spelling "VAAGAI AWARDS 2010"

## Star Theatre One

Cost for 24<sup>th</sup> September 2022 Vaagai Community fest

Hall Hire - \$1250.00 + GST

Dressing Rooms - \$20.00

Set up and pull down fee - \$400.00 + GST.

House Technician and stage crew \$50.00+GST per hour - \$500

FOH management \$45.00+GST per hr - \$225.00

Energy - \$250

Cleaning \$37.50 + GST per hour - \$300

Lamp replacement \$30.00 + GST per day -\$30.00

Hire equipment, e.g. extra mic's, hazer, fog or smoke machines -\$300.00

Total - \$3275

**Women In Sports Grants 2022-23****Women In Sports application****Application WISG000012023 From Telugu Association of South Australia Incorporated**

Form Submitted 11 Jul 2022, 11:20am ACST

**Eligibility and Contact Details****\* indicates a required field****Applicants: please note**

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

**Privacy - Council's use of personal information**

Please note that the City of West Torrens is a public authority which is bound by the *Local Government Act 1999*, and other relevant legislation, to retain information and to make certain information publicly available. In some instances this will require Council to publish personal information such as names and addresses of those whose information it holds. If you have any questions regarding the use of your personal information please contact us on (08) 8416 6333

**Applicant Organisation Details****Applicant organisation name \***

Telugu Association of South Australia Incorporated

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

**Primary (physical) address \***

77A Daly St

Kurralt Park SA 5037 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

**Postal address (if different to above)**

77A Daly St

Kurralt Park SA 5037 Australia

**Applicant website**

If available. Must be a URL

**Primary contact person \***

Mr Sivaji Pathuri

This is the person we will correspond with about this grant

**Position held in organisation \***

President

e.g. Manager, Board Member, Fundraising Coordinator

**Primary phone number \***

**Women In Sports Grants 2022-23**  
**Women In Sports application**  
**Application WISG000012023 From Telugu Association of South Australia Incorporated**  
 Form Submitted 11 Jul 2022, 11:20am ACST

**Back-up phone number**

0354 0405

**Fax number**

If applicable

**Primary contact person's email address \***

president.tasa07@gmail.com

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

The Association is created for function for social, cultural, educational, scientific, charitable, benevolent purposes of the Telugu speaking people of South Australia while encouraging their participation and promotion in Telugu culture, Telugu literature, Telugu festivals, science, arts, sports, recreation and amusement to improve their general well being and to create social and cultural centers for their and future generations' benefit. One of the aim to help Telugu speaking immigrants to blend with the rest of the South Australian society with ease, comfort and confidence. We are trying to achieve our aim by organizing community festivals, cultural & sporting events.

Must be no more than 100 words.

**Does your organisation have an ABN? \***

Yes  No

**ABN \***

63 175 043 635

Information from the Australian Business Register	
<b>ABN</b>	63 175 043 635
<b>Entity name</b>	TELUGU ASSOCIATION OF SOUTH AUSTRALIA
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No

**Women In Sports Grants 2022-23**  
**Women In Sports application**  
**Application WISG000012023 From Telugu Association of South Australia Incorporated**  
 Form Submitted 11 Jul 2022, 11:20am ACST

<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	5008 SA

*Information retrieved at 4:20am today*

Must be an ABN

**What type of not-for-profit organisation are you?**

- Educational institution (includes pre-schools, schools, universities & higher education providers)
- Religious or faith-based institution
- Philanthropic organisation
- Peak body
- Social enterprise
- International NGO
- Professional association
- Healthcare not-for-profit
- Community group
- Political party / lobby group
- Research body
- General not-for-profit (i.e. none of the sub-types listed above)

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- Less than \$50,000
- \$50,000 or more, but less than \$250,000
- \$250,000 or more, but less than \$1 million
- \$1 million or more, but less than \$10 million
- \$10 million or more, but less than \$100 million
- \$100 million or more

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- Unincorporated association
- Incorporated association
- Cooperative
- Company limited by guarantee
- Indigenous corporation, association or cooperative
- Organisation established through specific legislation
- Trust
- Unknown
- Other:

If your organisation is unincorporated it must have an auspice organisation

**Grant Details**

\* indicates a required field

**How does your project align to the strategic priorities of Council as outlined by the Community Plan? \***

Our project 'Women in Sport' align with 'Community Life', one of the priorities of Council as

**Women In Sports Grants 2022-23****Women In Sports application****Application WISG000012023 From Telugu Association of South Australia Incorporated**

Form Submitted 11 Jul 2022, 11:20am ACST

per Community Plan. A community that embraces diversity and active, healthy and learning communities. Living in a vibrant community gives people a sense of belonging, which reduces the risk of mental health issues, lowers heart disease mortality, and contributes to better overall health.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://lndd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

Yes. Community Life and Built Environment, where we are going to use already existing Gym facility at Lockleys Primary School, 29 Elston Street, Brooklyn Park 5032. 'Women in sport' encourage all members of the community to pursue active lifestyle. Globally, there is often a gender bias in sport, active recreation, and physical activity participation rates. Females tend to participate less than their male counterparts. While competing demands for time and financial resources are frequently cited as barriers for engagement, to assist them with these barriers we would like to hire the Court and provide them with Badminton equipment, so they can participate in sport and active recreation. The benefits of participation in organised sport and active recreation for women and girls are multifactorial and produce broader health and wellbeing benefits.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does your project demonstrate innovation? \***

Women's participation in sport and physical activity is influenced by many different things and this changes over time. Research suggests female participation is influenced by a sport experience that encourages socialising and fun. Women remain less represented in leadership and coaching roles and face continued challenges in terms of equal pay and coverage. This imbalance is magnified among culturally and linguistic diverse community groups.

Must be no more than 150 words.

**How do you plan to engage the target groups this project is for? \***

By creating an environment where women and girls feel comfortable, safe, valued and involved.

We are going to ask members to invite their friends to participate in the sport, which makes this project more attractive and greater safety in numbers. Socialising with friends is rewarding and bonding becomes a strong external motivator. Making them feel included and valued. Participation in sport must be enjoyable and provide an experience worth repeating.

Must be no more than 150 words.

**Do you have a project plan? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

Yes, we would like to hire Badminton Gym facility at Lockleys primary School, Brooklyn Park and buy the Sports equipment such as Badminton racquets and shuttles from Badminton Supplies SA, 42 Rutland Avenue, Lockleys, SA 5032. We will be having first aid box and a First Aid officer on site for the duration of the program.

Must be no more than 150 words.

**Reporting your success****How will you know if you have achieved your intended outcomes? \***

**Women In Sports Grants 2022-23**  
**Women In Sports application**  
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Attendance at Badminton practice sessions, participation in Community Badminton Tournaments.

We are going ask people involved in determining whether this sport participation makes them more likely to engage and stay engaged. So we are going to include the opinions and experiences of female participants in devising the planning and design of sport activities. We also provide the opportunity to receive feedback from female participants and importantly listen and take action to meet their needs.  
Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

- Yes
- No

**What will the grant funds be spent on?**

**Specify purchases below:**

Facilities Hire
Badminton equipment
First Aid Kit

**What is the total cost of the proposed purchases? \***

\$5,000.00  
Must be a dollar amount.

**What is the amount sought from Council? \***

\$3,000.00  
Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$2,000.00  
Must be a dollar amount.

**Documentation checklist and further information**

**Attached is:**

**Supporting documents that may be appropriate (maximum of two pages)**

Filename: PublicLiabilityInvoice 2022.pdf  
File size: 304.1 kB

Filename: TASA Finance Statement 2020-21 (1).pdf  
File size: 866.4 kB  
Maximum 25mb, recommended size no bigger than 5mb



**Women In Sports Grants 2022-23**  
**Women In Sports application**  
**Application WISG000012023 From Telugu Association of South Australia Incorporated**  
 Form Submitted 11 Jul 2022, 11:20am ACST

**Three quotes for purchases of any items.**

Filename: Badminton Supplies S.A. - Shopping Cart2.pdf  
 File size: 226.1 kB

Filename: First Aid Kit.pdf  
 File size: 695.4 kB

Filename: Hire-of-Facilities-Policy.pdf  
 File size: 341.0 kB  
 Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council**

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource
3000	11/09/2019	Equipment Grant
3000	15/01/2021	Women in Sports

**Certification and Feedback**

\* indicates a required field

**Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***  Yes  No

**Name of authorised person \*** Mr Sivaji Pathuri  
 Must be a senior staff member, board member or appropriately authorised volunteer

**Position \*** President  
 Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \*** \_\_\_\_\_  
 Must be an Australian phone number.

**Women In Sports Grants 2022-23****Women In Sports application****Application WISG000012023 From Telugu Association of South Australia Incorporated**

Form Submitted 11 Jul 2022, 11:20am ACST

**Mobile number****Contact Email \***[president.tasa07@gmail.com](mailto:president.tasa07@gmail.com)

Must be an email address.

**Date \***

11/07/2022

Must be a date

**Applicant Feedback**

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

Very easy  Easy  Neutral  Difficult  Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

11/07/2022, 10:40

Badminton Supplies S.A. - Shopping Cart

Gift Certificates : Wish Lists : My Account : Sign in or Create an account : All prices are in AUD Change : (17 Items)



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SEARCH BY ADDRESS



HOME / RACQUETS / SHUTTLECOCKS / STRINGS / SHOES / GRIPS / BAGS / APPAREL / ACCESSORIES / CLEARANCE

Home : ... Previous Page Your Shopping Cart

### YOUR SHOPPING CART

[PROCEED TO CHECKOUT](#)

The contents of your shopping cart have been updated.

CART ITEMS	QTY	ITEM PRICE	ITEM TOTAL
 <p>YONEX MAVIS 2000 - SPEED FAST / RED - 10 TUBES</p> <p> REMOVE</p>		\$199.95	\$999.75
 <p>ASHAWAY PHANTOM X-FIRE II - FREE STRINGING + FREE GRIP</p> <p>Stringing options: Yonex BG65 Stringing tension: Unstrung</p> <p><a href="#">CHANGE</a></p> <p> REMOVE</p>		\$139.95	\$1,679.40
<b>SUBTOTAL:</b>			<b>\$2,679.15</b>
			<b>ESTIMATE SHIPPING &amp; TAX</b>
<b>GRAND TOTAL:</b>			<b>\$2,679.15</b>

**COUPON CODE**  
If you have a coupon code, enter it in the box below and click 'Go'.

**REDEEM GIFT CERTIFICATE**  
To pay for this order using a gift certificate, enter the gift certificate code in the box below and click 'Go'.

[PROCEED TO CHECKOUT](#)

-- or use --  
Check out with

[CLICK HERE TO KEEP SHOPPING](#)

06/07/2022, 14:57

New Message



# St John Ambulance First Aid Kits & Supplies

Welcome! Would you like to [Sign In](#) or [Register?](#)

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**\$15** Flat-rate Shipping  
within Australia.  
Next day despatch!

FIRST AID PRODUCTS ▾

Search



1 Items

[Go to checkout](#)

1. Add Items to Cart

2. Shipping Details


3. Complete & Pay

## Shopping Cart

Shipping cost of \$15 will be shown and added after you have entered your delivery details on the next step.

All prices are inclusive of GST unless otherwise noted.

	Code	Description	Quantity	Delete	Price	Total
	640003	Large First Aid Kit	<input type="text" value="1"/>	<input type="checkbox"/>	\$149.95	\$149.95
Sub Total :						\$149.95
<a href="#">Remove All Items</a>		<a href="#">Continue Shopping</a>	<a href="#">Update</a>	<a href="#">Proceed to Shipping</a> >		



**Amanda**  
Can I offer you some assistance today on a...

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ISO Certified Organisation  
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**City of West Torrens Community Grants summary 2021/2022**

<b>Grants Applications &amp; Approvals 2022/23</b>					
Grant Type	Amount Requested	Amount Recommended	Amount Approved	Applicant	Grant PAID
Equipment Grant	\$ 5,000.00	\$ 3,000.00	\$ -	Fan Footy SA	\$ -
Equipment Grant	\$ 3,000.00	\$ 3,000.00	\$ -	Glenelg ANA Cricket Club	\$ -
Equipment Grant	\$ 2,977.70	\$ 2,977.70	\$ -	Camden Park Scout Group	\$ -
Equipment Grant	\$ 3,000.00	\$ 3,000.00	\$ -	Adelaide Bangladeshi Cultural Club	\$ -
Equipment Grant	\$ 10,500.00	\$ 3,000.00	\$ -	West Adelaide Football Club	\$ -
Sponsorship	\$ 15,000.00	\$ 5,000.00	\$ 10,000.00	United Indians of SA	\$ 10,000.00
Sponsorship	\$ 5,000.00	\$ 5,000.00	\$ -	Singapore Business and Social Association	\$ -
Community Grant	\$ 5,000.00	\$ 5,000.00	\$ -	West Torrens Chess Club	\$ -
Community Grant	\$ 5,000.00	\$ 5,000.00	\$ -	Vaagai Adelaide Tamil Broadcasting Service	\$ -
Women in Sports Grant	\$ 3,000.00	\$ 3,000.00	\$ -	Telugu Association of SA	\$ -
Junior Development Grants	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	8 Junior Development Grants	\$ 1,900.00
	<b>\$ 59,377.70</b>	<b>\$ 39,877.70</b>	<b>\$ 11,900.00</b>		<b>\$ 11,900.00</b>
				<b>Total Grants 2021/22 Budget</b>	<b>\$ 100,000.00</b>
				<b>Total funds remaining in actual 2022/2023 Budget (grants paid)</b>	<b>\$ 88,100.00</b>
				<b>Total funds remaining in 2022/2023 Budget (grants approved)</b>	<b>\$ 88,100.00</b>

## 8.4 Commonwealth Home Support Program Policies Revocation

### Brief

This report presents four (4) Commonwealth Home Support Program Policies for revocation.

### RECOMMENDATION

The Committee recommends to Council that the following Commonwealth Home Support Program Policies be revoked:

1. *Council Policy - Commonwealth Home Support Program - Advocacy*
  2. *Council Policy - Commonwealth Home Support Program - Care Recipient Does Not Respond to a Scheduled Visit*
  3. *Council Policy - Commonwealth Home Support Program - Fees and Charges*
  4. *Council Policy - Commonwealth Home Support Program - Quality Assurance*
- 

### Introduction

The Commonwealth Home Support Program (CHSP) helps senior Australians access entry-level support services to live independently and safely at home. The City of West Torrens (CWT) provided CHSP services for many years until 30 June 2022.

### Discussion

As part of its CHSP contractual arrangements, Council was required to establish a number of policies relating to its CHSP program.

These policies comprised:

- CHSP Quality Assurance Policy (**Attachment 1**)
- CHSP Fees and Charges Policy (**Attachment 2**)
- CHSP Care Recipient Does Not Respond to a Scheduled Visit Policy (**Attachment 3**)
- CHSP Advocacy Policy (**Attachment 4**)

Given the CWT is no longer a CHSP service provider, and these policies are specific to the CHSP program, these policies have become redundant. Consequently, this report seeks the revocation of the above policies.

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct environmental impact in relation this report.

### Conclusion

This report seeks the revocation of four (4) redundant policies relating to Council's former Commonwealth Home Support Program.

### Attachments

1. **Council Policy - Commonwealth Home Support Program - Quality Assurance**
2. **Council Policy - Commonwealth Home Support Program - Fees and Charges**
3. **Council Policy - Commonwealth Home Support Program - Care Recipient Does Not Respond to a Scheduled Visit**
4. **Council Policy - Commonwealth Home Support Program - Advocacy**

## CITY OF WEST TORRENS



## Council Policy: Commonwealth Home Support Program (CHSP) Quality Assurance

<b>Classification:</b>	Council Policy
<b>First Issued:</b>	3 September 2013
<b>Dates of Review:</b>	2018
<b>Version Number:</b>	2
<b>Objective ID:</b>	A8272
<b>Next Review Due:</b>	2022
<b>Applicable Legislation:</b>	<a href="#">Local Government Act 1999 (SA)</a> <a href="#">Aged Care Act 1997 (Cth)</a> <a href="#">Home and Community Care Act 1985 (Cth)</a> <i>Aged Care Principles</i> <i>South Australian Commonwealth Home Support Program (CHSP) Service Principles</i> Charter of Care Recipients Rights and Responsibilities for Home Care Quality Agency Principles 2013 Quality Agency Reporting Principles 2013
<b>Related Policies or Corporate Documents:</b>	<a href="#">Council Fees and Charges Schedule</a> <a href="#">Commonwealth Home Support Program (CHSP)</a> <a href="#">Advocacy Policy</a> <a href="#">Commonwealth Home Support Program (CHSP) Care Recipient Does Not Respond to a Scheduled Visit Policy.</a> <a href="#">Customer Complaints Policy</a>
<b>Associated Forms:</b>	
<b>Note:</b>	
<b>Responsible Manager:</b>	<b>Manager Community Services</b>
<b>Confirmed by General Manager:</b>	General Manager Business and Community Services      Date
<b>Approved by Executive:</b>	Date      20 February 2018
<b>Endorsed by Council</b>	Date      20 March 2018



City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Quality Assurance

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Proposed for Revocation

Objective ID - A8272

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City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Quality Assurance

## **COUNCIL POLICY - Commonwealth Home Support Program (CHSP) - Quality Assurance**

### **1. Preamble**

- 1.1 This Policy relates to the Commonwealth Home Support Program (CHSP) programs as outlined in the Service Agreements between the Commonwealth and the City of West Torrens (CWT).
- 1.2 The CWT and the CHSP Program is committed to providing quality service provision and considers that informed involvement by Care Recipients in planning their care is essential in achieving optimal outcomes.
- 1.3 In addition, the respective Service Agreements between the Commonwealth and CWT, stipulates that as a CHSP funded agency, the CWT is required to establish policies and procedures to ensure that services are delivered in accordance with the CHSP Common Standards.

### **2. Purpose**

- 2.1 This Policy aims to ensure that the CWT CHSP Program will:
  - Strive to improve outcomes for Care Recipients through leadership, monitoring, consultation, and evaluation.
  - Maintain, reviews, and update the CWT CHSP Program Quality Improvement Plan.
  - Meet the requirements of the relevant legislation, regulations, statements, principles, guidelines, and charters.

### **3. Scope**

- 3.1 This policy applies to all CWT CHSP Program services for current Care Recipients.

### **4. Definitions**

- 4.1 **CWT CHSP Program Staff** includes the CWT CHSP Program Coordinator, CHSP services officers, CSHP Administration Officer, CSHP Maintenance Officers, Home Support Workers,, contractors, agency staff and volunteers.
- 4.2 **Care Recipient** refers to a recipient of a CWT CHSP service.
- 4.3 **Program** describes the group of services that support older people to stay at home and maintain their independence.
- 4.4 **Service** describes the specific support that assists people in the home or community to maintain their independence.

Objective ID - A8272

Page 3 of 4

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City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Quality Assurance

## 5. Policy Statement

- 5.1 The CWT CHSP Program is committed to the continuous improvement of all aspects of service delivery and management through reviews of ongoing services.
- 5.2 Care Recipients will be consulted regarding future service planning whenever possible.
- 5.3 Opportunities for service improvement identified by Care Recipients, staff, volunteers or the wider community will be maintained in a register, together with the proposed response (e.g. note, implement, no further action), by the CHSP Services Coordinator.
- 5.4 Checks of various aspects of the CHSP Program may be conducted. Actions identified from these checks will be addressed by the CHSP Services Coordinator.
- 5.5 *Continuous Quality Improvement* will be included as a standard agenda item in all CWT CHSP Program meetings. All *Continuous Quality Improvements* identified at the CWT CHSP Program meetings will be minuted and implemented when relevant/ appropriate.
- 5.6 CHSP Program Policies will be reviewed every five years or sooner if strategies for service improvement require amendments to the Policy.
- 5.7 Hazard / Incident Reports will be analysed for possible opportunities to improve service delivery by the CHSP Services Coordinator.
- 5.8 The CHSP Quality Improvement Plan, Service Improvement Register and Hazard/Incident report analyses will be monitored, reviewed and addressed quarterly by the Manager Community Services in consultation with the Team Leader Community Development and CHSP Services Coordinator.
- 5.9 The quality review process will be carried out in accordance with the service agreements and guidelines.

Objective ID - A8272

Page 4 of 4

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## CITY OF WEST TORRENS



## Council Policy: Commonwealth Home Support Program (CHSP) Fees and Charges

<b>Classification:</b>	Council Policy
<b>First Issued:</b>	17 August 2007
<b>Dates of Review:</b>	2012, 2018
<b>Version Number:</b>	3
<b>Objective ID:</b>	A6035
<b>Next Review Due:</b>	2023
<b>Applicable Legislation:</b>	<a href="#">Local Government Act 1999 (SA)</a> <a href="#">Aged Care Act 1997 (Cth)</a> <a href="#">Home and Community Care Act 1985 (Cth)</a> Aged Care Principles Commonwealth Home Support Program Common Standards South Australian Commonwealth Home Support Program (CHSP) Service Principles <a href="#">Disability Services Act 1993 (SA)</a>
<b>Related Policies or Corporate Documents:</b>	<a href="#">Council Fees and Charges Schedule</a> <a href="#">Commonwealth Home Support Program (CHSP) Quality Assurance Policy</a> Commonwealth Home Support Program (CHSP) Advocacy Policy <a href="#">Commonwealth Home Support Program (CHSP) Care Recipient Does Not Respond to a Scheduled Visit Policy</a> <a href="#">Internal Review of a Council Decision Policy</a>
<b>Associated Forms:</b>	Care Recipient Assessment/ Reassessment Form Fee Review Request Form City of West Torrens CHSP Care Recipient Information Booklet Fee Review Approved / Not Approved Letter Care Recipient Fees and Charges Schedule
<b>Note:</b>	
<b>Responsible Manager:</b>	<b>Manager Community Services</b>
<b>Confirmed by General Manager:</b>	General Manager Business and Community Services      Date
<b>Approved by Executive:</b>	Date 20 February 2018
<b>Endorsed by Council</b>	Date 20 March 2018

City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Fees and Charges

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Proposed for Revocation

Objective ID - A6035

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City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Fees and Charges

## **COUNCIL POLICY - Commonwealth Home Support Program (CHSP) - Fees and Charges**

### **1. Preamble**

- 1.1 This Policy relates to the Commonwealth Home Support Program (CHSP) programs as outlined in the Service Agreements between the Commonwealth and the City of West Torrens (CWT).
- 1.2 The CWT and the CHSP Program is committed to providing quality service provision and considers that informed involvement by Care Recipients in planning their care is essential in achieving optimal outcomes.
- 1.3 In addition, the respective Service Agreements between the Commonwealth and CWT, stipulates that as a CHSP funded agency, the CWT is required to establish policies and procedures to ensure that services are delivered in accordance with the CHSP Common Standards.
- 1.4 The CWT Fees and Charges are set annually by Council, based on the applicable Guidelines, and include the fee rate for the provision of CHSP funded services.

### **2. Purpose**

2.1 This Policy aims to ensure that:

- 2.1.1 Fees will not exceed the actual cost of service provision.
- 2.1.2 Fees should be less than the fees applicable for an equivalent commercial service.
- 2.1.3 Fees should not be charged in respect of services such as information and advocacy.
- 2.1.4 The CWT and the CHSP Program is made aware of any regulatory and/or legislative changes as well as any policy changes with which they need to comply

### **3. Scope**

- 3.1 This policy covers CWT management of a system to:
  - 3.1.1 Determine CHSP fees and charges.
  - 3.1.2 Review CHSP fees and charges on an annual basis in line with Council's Fees and Charges document pursuant to Section 188 of the *Local Government Act 1999* (SA).
  - 3.1.3 Determine a CHSP fee reduction/waiver process.

Objective ID - A6035

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City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Fees and Charges

#### 4. Definitions

- 4.1 **CWT CHSP Program Staff** includes the CWT CHSP Program Coordinator, CHSP services officers, CSHP Administration Officer, CSHP Maintenance Officers, Home Support Workers, contractors, agency staff and volunteers.
- 4.2 **Care Recipient** refers to a recipient of a CWT CHSP service.
- 4.3 **Program** describes the group of services that support older people to stay at home and maintain their independence.
- 4.4 **Service** describes the specific support that assists people in the home or community to maintain their independence.
- 4.5 **Special needs** include the additional assistance required to support a person due to their medical, mental, or psychological need, age, gender, marital status, sexual preference, disability, financial circumstances, cultural or indigenous background or beliefs.
- 4.6 **Guardian** includes the person who is legally entrusted to manage somebody else's affairs on their behalf.
- 4.7 **Advocate** describes a person or agency who acts or intercedes on behalf of another, whether they are related to them or not. Advocates may be a relative, friend, neighbour or a person from an advocacy service.
- 4.8 **Carers** are the people who have the principal responsibility of caring for someone with special needs.

#### 5. Policy Statement

- 5.1 All Care Recipients are required to pay a contribution towards services provided by the CWT CHSP program. Fees payable will be calculated in accordance with a scale of fees appropriate to their level of income, the services they use, and any changes in circumstances.
- 5.2 Assessment of a fee reduction or waiver should be as unobtrusive as possible, with all information obtained during the process to be treated confidentially.
- 5.3 Inability to pay will not be used as the basis for refusing to provide a service to someone who has been assessed as requiring that service.
- 5.4 Care Recipients have the right of appeal against a given fee or charge determination pursuant to Council's *Internal Review of a Council Decision Policy*.
- 5.5 All printed materials and information on the CWT website will be updated to reflect any changes to fees or charges.

#### 5.6 Calculating Fees

- 5.6.1 All services with hourly rates will be charged in 30 minute increments.
- 5.6.2 If a service exceeds 1 hour, the additional time will also be charged in increments of 30 minutes or part thereof.

Objective ID - A6035

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## City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Fees and Charges

- 5.6.3 For all services, the CHSP Services Coordinator may negotiate the fees payable according to the Care Recipient's capacity to pay. The Care Recipient and/or carer/advocate or guardian will be informed in writing of the relevant fee level at the initial point of contact.

**5.7 Request for a Fee Review**

- 5.7.1 If a Care Recipient and/or carer/advocate or guardian indicates that the Care Recipient may have difficulty in meeting the full fee amount, they will be advised that they can apply for the fee to be reviewed.
- 5.7.2 The Care Recipient and/or carer/advocate or guardian must complete a Fee Review Request form.
- 5.7.3 Completed forms must be submitted to the CHSP Services Coordinator.
- 5.7.4 The CHSP Services Coordinator will review the information provided and make a recommendation to the Chief Executive Officer (CEO) or General Manager Business and Community Service about the level of fees to be charged who will make a determination on the fees payable (if any).
- 5.7.5 All Care Recipients and/or carers/advocates or guardians will be advised of the outcome of their fee review request in writing and if their request has been denied, provided with a copy of Council's *Internal Review of a Council Decision Policy* which provides their rights to appeal the determination.

**5.8 Changes to Fees**

- 5.8.1 When there are changes in the rate of fees, all existing Care Recipients will be notified of the change in writing three months prior to the implementation.
- 5.8.2 All service information brochures and Council's website will be updated to reflect the changes in fees and charges.

**5.9 Collection of Fees and Charges**

- 5.9.1 On acceptance of CWT CHSP service/s, the CHSP Services Coordinator will inform the Care Recipient and/or carer/advocate or guardian of the fees to be charged.
- 5.9.2 Fees may be paid in cash, cheque, or any other arrangement that is agreed to by the CHSP Services Coordinator.

## CITY OF WEST TORRENS



## Council Policy: Commonwealth Home Support Program (CHSP) - Care Recipient Does Not Respond to a Scheduled Visit

<b>Classification:</b>	Council Policy
<b>First Issued:</b>	14 May 2013
<b>Dates of Review:</b>	2017
<b>Version Number:</b>	2
<b>Objective ID:</b>	A8203
<b>Next Review Due:</b>	2022
<b>Applicable Legislation:</b>	<a href="#">Aged Care Act 1997 (Cth)</a> <a href="#">Home and Community Care Act 1985 (Cth)</a> <i>Aged Care Principles</i> <i>South Australian Commonwealth Home Support Program (CHSP) Service Principles</i> <a href="#">Disability Services Act 1993 (SA)</a> <a href="#">Disability Discrimination Act 1992 (Cth)</a>
<b>Related Policies or Corporate Documents:</b>	<a href="#">Council Fees and Charges Schedule</a> <a href="#">Commonwealth Home Support Program (CHSP) Quality Assurance Policy</a> <a href="#">Commonwealth Home Support Program (CHSP) Advocacy Policy</a> <a href="#">Commonwealth Home Support Program (CHSP) Fees and Charges Policy</a> <a href="#">Customer Complaints Policy</a>
<b>Associated Forms:</b>	
<b>Note:</b>	
<b>Responsible Manager:</b>	<b>Manager Community Services</b>
<b>Confirmed by General Manager:</b>	General Manager Business and Community Services      Date
<b>Approved by Executive:</b>	Date      20 February 2018
<b>Endorsed by Council</b>	Date      20 March 2018



City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Care Recipient Does Not Respond to a Scheduled Visit

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Proposed for Revocation

City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Care Recipient Does Not Respond to a Scheduled Visit

## **COUNCIL POLICY - Commonwealth Home Support Program (CHSP) - Care Recipient Does Not Respond to a Scheduled Visit**

### **1. Preamble**

- 1.1 This Policy relates to the Commonwealth Home Support Program (CHSP) programs as outlined in the Service Agreements between the Commonwealth and the City of West Torrens (CWT).
- 1.2 The CWT and the CHSP Program is committed to providing quality service provision and considers that informed involvement by Care Recipients in planning their care is essential in achieving optimal outcomes.
- 1.3 In addition, the respective Service Agreements between the Commonwealth and CWT, stipulates that as a CHSP funded agency, the CWT is required to establish policies and procedures to ensure that services are delivered in accordance with the CHSP Common Standards.

### **2. Purpose**

- 2.1 This Policy aims to ensure that the CWT CHSP Program:
  - Has defined procedures in place for when a Care Recipient does not respond to a scheduled visit.
  - Meets the requirements of the relevant legislation, regulations, statements, principles, guidelines and charters.

### **3. Scope**

- 3.1 This Policy applies to all situations when a Care Recipient has not responded to a visit which has been scheduled by a CWT CHSP Program Staff member.

### **4. Definitions**

- 4.1 **CWT CHSP Program Staff** includes the CWT CHSP Program Coordinator, CHSP services officers, CSHP Administration Officer, CSHP Maintenance Officers, Home Support Workers,, contractors, agency staff and volunteers.
- 4.2 **Care Recipient** refers to a recipient of a CWT CHSP service.
- 4.3 **Program** describes the group of services that support older people to stay at home and maintain their independence.
- 4.4 **Service** describes the specific support that assists people in the home or community to maintain their independence.
- 4.5 **Guardian** includes the person who is legally entrusted to manage somebody else's affairs on their behalf.
- 4.6 **Advocate** describes a person or agency who acts or intercedes on behalf of another, whether they are related to them or not. Advocates may be a relative, friend, neighbour or a person from an advocacy service.

Objective ID - A8203

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City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Care Recipient Does Not Respond to a Scheduled Visit

- 4.7 **Carers** are the people who have the principal responsibility of caring for someone with special needs.
- 4.8 **Agreed Response** – Action to be taken by the CWT CHSP Program in the event that the Care Recipient does not respond to a scheduled visit.

## 5. Policy Statement

- 5.1 The response when a Care Recipient does not respond to a scheduled visit will be agreed during the initial contact with CHSP program staff.
- 5.2 If other agencies are providing services to a Care Recipient, and CWT CHSP Program has been advised, they will work with other providers to negotiate the agreed response described in 5.1.
- 5.3 The right of the Care Recipient to refuse an agreed response will be respected.

## 6. Procedure

- 6.1 The individualised agreed response must be detailed in the Care Recipient's case notes and assessment form.
- 6.2 The CHSP Services Coordinator may request South Australian Police (SAPOL) to conduct a welfare check if they have concern for a Care Recipient who has refused an agreed response.
- 6.3 If there is no response to a scheduled visit and the CWT CHSP Program staff observe someone who appears to be in distress or unresponsive to calls (e.g. door knocking or telephoning), they will exercise their duty of care by alerting emergency services and then contacting the CHSP Services Coordinator.
- 6.3.1 The CHSP Services Coordinator will contact the emergency contact person, next of kin or advocate as recorded in the Care Recipient's assessment form.
- 6.4 If the Care Recipient has not responded and is not visible to CWT CHSP Program staff, the CWT CHSP Program staff member must telephone the Care Recipient.
- 6.4.1 If the Care Recipient or carer answers, no further action is to be taken, unless indicated by the nature of the conversation.
- 6.4.2 If the Care Recipient or carer does not answer the telephone, the CWT CHSP Program staff member must contact the CHSP Services Coordinator to see if the Care Recipient has advised that they will not be at home.
- 6.4.3 If the Care Recipient or carer has not advised that they will not be home, the CHSP Services Coordinator will implement the agreed response for the Care Recipient.

CITY OF WEST TORRENS



## Council Policy: Commonwealth Home Support Program (CHSP) - Advocacy

<b>Classification:</b>	Council Policy
<b>First Issued:</b>	28 May 2013
<b>Dates of Review:</b>	March 2018
<b>Version Number:</b>	2
<b>Objective ID:</b>	A8234
<b>Next Review Due:</b>	2023
<b>Applicable Legislation:</b>	<a href="#">Aged Care Act 1997 (Cth)</a> <a href="#">Home and Community Care Act 1985 (Cth)</a> <i>Aged Care Principles</i> <a href="#">Australian Aged Care Quality Agency Act 2013 (Cth)</a> <i>South Australian Commonwealth Home Support Program (CHSP) Service Principles</i> <i>Charter of Care Recipients Rights and Responsibilities for Home Care</i> <i>Quality Agency Principles 2013</i> <i>Quality Agency Reporting Principles 2013</i> <a href="#">Disability Services Act 1993 (SA)</a> <a href="#">Disability Discrimination Act 1992 (Cth)</a> <a href="#">Sex Discrimination Act 1984 (Cth)</a> <a href="#">Racial Discrimination Act 1995 (Cth)</a> <a href="#">Racial Vilification Act 1996 (SA)</a> <a href="#">Age Discrimination Act 2004 (Cth)</a>
<b>Related Policies or Corporate Documents:</b>	<a href="#">Council Fees and Charges Schedule</a> <a href="#">Commonwealth Home Support Program (CHSP) Quality Assurance Policy</a> <a href="#">Commonwealth Home Support Program (CHSP) Care Recipient Does Not Respond to a Scheduled Visit Policy</a> <a href="#">Customer Complaints Policy</a>

City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Advocacy

<b>Associated Forms:</b>	Care Recipient Assessment/ Reassessment Form City of West Torrens Care Recipient Information Booklet CHSP Advocacy Fact Sheet
<b>Note:</b>	
<b>Responsible Manager:</b>	<b>Manager Community Services</b>
<b>Confirmed by General Manager:</b>	General Manager Business and Community Services      Date
<b>Approved by Executive:</b>	Date 20 February 2018
<b>Endorsed by Council</b>	Date 20 March 2018

Proposed for Revocation

Objective ID - A8234

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City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Advocacy

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City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Advocacy

## **COUNCIL POLICY - Commonwealth Home Support Program (CHSP) - Advocacy**

### **1. Preamble**

- 1.1 This Policy relates to the Commonwealth Home Support Program (CHSP) program as outlined in the Service Agreements between the Commonwealth and the City of West Torrens (CWT).
- 1.2 The CWT and the CHSP Program is committed to providing quality service provision and considers that informed involvement by Care Recipients and/or their carers, advocates or guardians in planning their care is essential in achieving optimal outcomes.
- 1.3 In addition, the respective Service Agreements between the Commonwealth and CWT, stipulates that as a CHSP funded agency, the CWT is required to establish policies and procedures to ensure that services are delivered in accordance with the CHSP Common Standards.

### **2. Purpose**

- 2.1 This Policy aims to ensure that all current and potential Care Recipients:
  - Are encouraged to use an advocate of their choice to represent their interest at any time.
  - Are provided with information about advocacy, the role of an advocate and how to nominate an advocate, in an appropriate format at initial contact, assessment and reassessment or any other time that the Care Recipient requests information about advocacy.

### **3. Scope**

- 3.1 This policy applies to CWT CHSP services for current and potential Care Recipients.

### **4. Definitions**

- 4.1 **CWT CHSP Program Staff** includes the CWT CHSP Services Coordinator, CHSP services officers, CSHP Administration Officer, CSHP Maintenance Officers, Home Support Workers, contractors, agency staff and volunteers.
- 4.2 **Care Recipient** refers to a recipient of a CWT CHSP service.
- 4.3 **Program** describes the group of services that support older people to stay at home and maintain their independence.
- 4.4 **Service** describes the specific support that assists people in the home or community to maintain their independence.
- 4.5 **Advocate** describes a person or agency who acts or intercedes on behalf of another, whether they are related to them or not. Advocates may be a relative, friend, neighbour or a person from an advocacy service.

Objective ID - A8234

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City of West Torrens Council Policy - Commonwealth Home Support Program (CHSP) - Advocacy

4.6 **Advocacy Services** are independent, confidential services provided free of charge in each state and territory which can assist in exercising Care Recipient rights by representing and providing information, advice and support to Care Recipients, and their carer and/or guardian.

4.7 **Guardian** includes a person who is legally entrusted to manage somebody else's affairs on their behalf.

## 5. Policy Statement

5.1 Care Recipients have the right to use an advocate of their choice to represent their interests at any time whilst receiving CHSP services.

5.2 The CWT CHSP program will assist a Care Recipient appoint an advocate of their choice if requested to do so.

5.3 The CWT CHSP Program will ensure that if a carer and Care Recipient are in conflict and after consultation by Program staff no resolution is apparent, then with their permission, Care Recipient will be referred to the advocacy or mediation service/s of their choice for consideration and resolution.

## 6. Procedure

6.1 Potential Care Recipients will be advised of their right to have an advocate at the initial contact and at each reassessment.

6.2 A copy of the CWT CHSP Care Recipient Information Booklet, which includes information about advocacy and the services available, will be provided to all Care Recipients.

6.3 Information about the Care Recipient's advocate and their advocate's contact details will be recorded on the Assessment Form in the Service Management System (SMS) database.



## 8.5 Organisational Annual Service Plan 4th Quarter 2021/22 Progress Update

### Brief

This report presents the 4<sup>th</sup> Quarter review of the 2021/22 Organisational Annual Service Plan and progress in the delivery of Council's Community Plan.

### RECOMMENDATION

It is recommended to the Committee that the Organisational Service Plan 4<sup>th</sup> Quarter 2021/22 Progress Update be received.

### Introduction

The *Organisational Service Plan 4<sup>th</sup> Quarter 2021/22 Progress Report (Attachment 1)* outlines the Administration's progress in implementing its *Community Plan 2030* and provides updates on the delivery of the key projects that implement the *Community Plan Focus Areas* as follows:



#### Community life

We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.

We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.



#### Built environment



#### Organisational strength

Council ensures its services lead to quality outcomes and exceptional experiences for our community.

We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.



#### Environment and sustainability



#### Prosperity

We support jobs, businesses and industries to generate local economic growth and activity.

The report details the major initiatives being undertaken by Council each year to deliver on the objectives of the five Focus Areas of the Community Plan.


Below is an explanation of the reporting format:


### Donut Chart


The donut chart graphically illustrates how the organisation as a whole has progressed the delivery of the key projects in the Organisational Service Plan over the fourth quarter of 2021/22 (April - June 2022).

### Project Performance

This report presents the status of those projects that are either listed as 'on track', 'monitor' or 'off-track'.

When the attached quarterly report (**Attachment 1**) shows a green traffic light (  ) against a project's performance, this indicates that the project is 'on track' and has progressed to where it was expected.

When the attached quarterly report shows an amber traffic light (  ) against a project's performance, this indicates that the project needs to be 'monitored' as it has not progressed to where it was expected, but it is within 70-90 per cent of the quarterly target.

When the attached quarterly report shows a red traffic light (  ) against a project's performance, this indicates that the project is 'off-track' as it has not progressed to where it was expected, and is less than 70 per cent of the quarterly target.

Progress comments contained within the report provide a brief explanation of each project's progress, including comments as to why a particular project may be 'off-track' or needs to be 'monitored'.

### **Discussion**

The performance of the organisation, as a whole, for the 4<sup>th</sup> Quarter of 2021/22 is as follows:

- 66.7 per cent On-track;
- 27.8 per cent Monitor; and
- 5.6 per cent Off-track.

*Note: as this report is retrospective, some projects may have been completed or significantly progressed since the reporting period.*

Two (2) projects were reported as 'off track' in the fourth quarter of 2021/22, which represents 5.6 per cent of the total number of projects. These relate to:

1. Manage the staged major development of Thebarton Oval/Kings Reserve; and
2. Advocate for and promote Henley Beach Road as a main street project.

Ten (10) projects were reported as 'monitor' in the fourth quarter of 2021/22, which represents 27.8 per cent of the total number of projects. These relate to:

1. Plan and manage the major redevelopment of Peake Gardens Riverside Sporting facility;
2. Review and update the City of West Torrens Dog and Cat Management Plan;

3. In partnership with State Government, facilitate the development of a Suicide Prevention Network;
4. Project manage the road realignment and creek channel upgrade at Beare Ave/Watson Ave;
5. Develop a City of West Torrens Stormwater Management Plan;
6. Manage the staged major redevelopment of Richmond Oval;
7. Manage the staged redevelopment of Camden Oval;
8. Develop a City of West Torrens Waste Management Strategy, including exploration of technological advances in this area;
9. Develop a City of West Torrens Climate Adaptation and Mitigation Strategy; and
10. Develop a City of West Torrens Organisational Workforce Strategy.

The COVID-19 pandemic continued to impact on some of the above actions not progressing in the fourth quarter, particularly with redirection of budget and staff resources. Lack of availability of contractors and materials also impacted the completion of a number of capital works projects. Collaboration with external project partners has also stalled the progress of some projects, including a change of State Government.

Those projects that were not completed by the end of the 2021/22 financial year have been included in the 2022/23 Organisational Service Plan for completion, with budget funds allocated or requested for carry-over.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The Organisational Annual Service Plan contains a number of key projects that address climate impact.

### **Conclusion**

The Annual Service Plan 4<sup>th</sup> Quarter Progress Report outlines Council's progress in implementing its Community Plan.

### **Attachments**

1. **Organisational Service Plan 4th Quarter 2021/22 Progress Report**



Annual Service Plan 4th Quarter 2021/22 Progress Report  
April to June 2022

City of West Torrens



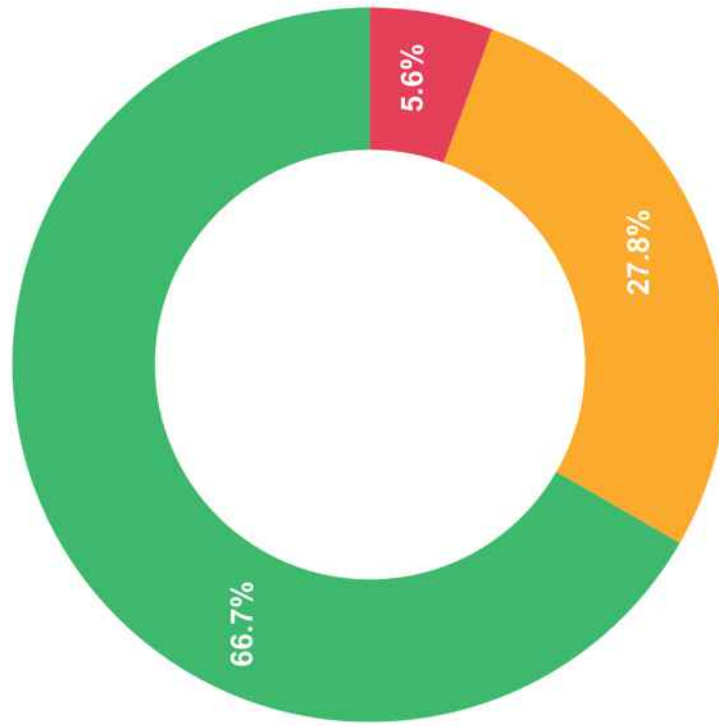
## KEY PROJECT SUMMARY

BY PERFORMANCE

2 OFF TRACK


10 MONITOR

24 ON TRACK




**FOCUS AREA - 1 Community life**


**OUR FOCUS - 1.1** We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.  
**STRATEGIC OBJECTIVE - 1.1.3** Active and healthy lifestyles for all ages and abilities.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
1.1.3.1 Plan and manage the major redevelopment of Peake Gardens Riverside sporting facility.	City Property	01-07-2021	30-06-2022	75	 AMBER	Progress of the project was delayed due to awaiting final design documentation from the consultants to enable progression to procurement and Development Application submission. The design component of the project has now been completed and public notification undertaken as required for the Development Application. The procurement process was commenced this quarter. The Development Application will be considered by the CAP and the evaluation of tenders will take place in August 2022. Completion of this project will be carried over to the 2022/23 financial year with appropriate carryover budget requested.

**STRATEGIC OBJECTIVE - 1.1.4** A resilient community through community involvement, social connections and life-long learning.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
1.1.4.1 Establish a Community Leaders' Network group, with representatives from multiple segments of our community, to monitor emerging issues and coordinate support services to the community	Community Services	01-07-2021	30-06-2022	100	 GREEN	The first E-Newsletter 'Community Conversations' was sent to over 120 community groups and organisations in May 2022. The newsletter will continue to be emailed out 3 times/year.

**STRATEGIC OBJECTIVE - 1.1.6** Facilitation of community health, wellbeing and safety.



Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
1.1.6.1 Review and update the City of West Torrens Dog and Cat Management Plan.	Regulatory Services	01-07-2021	30-06-2022	70	 AMBER	A draft Dog and Cat Management Plan has been developed in consultation with key stakeholders. Progression of this project has been delayed due to staff resourcing issues. Approval was sought and granted from the Dog and Cat Management Board to extend the due date for submission of the final Plan to them to 30 March 2023. Completion of this project has been included in the 2022/23 Organisational Service Plan.

1.1.6.2 In partnership with State Government, facilitate the development of a City of West Torrens Suicide Prevention Network.	Community Services	01-07-2021	30-06-2022	80	 AMBER	Progression of this project has been delayed by State Government and potentially may not proceed due to the change in State Government and their priorities.
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City of West Torrens Annual Service Plan 4th Quarter 2021/22 Progress Report

STRATEGIC OBJECTIVE - 1.1.7 Recognition of our unique local cultural identity and heritage.




Key Project	Start Date	End Date	% Complete	Performance	Progress Comments
1.1.7.1 Plan and manage the major redevelopment of Thebarton Theatre.	01-07-2021	30-06-2022	100	 GREEN	Consultants were appointed in May 2022 and design works commenced. The next stage of this project has been included in the 2022/23 Organisational Service Plan and budget.
1.1.7.2 Plan and facilitate the design of the Kesmond Reserve Master Plan.	01-07-2021	30-06-2022	100	 GREEN	Final consultation on the draft Masterplan for Kesmond Reserve has been completed. Detailed design is now being undertaken for the open space component of the project, for which partial funding has been received from the State Government. Detailed design is expected to be completed in the first quarter of 2022/23. The next stage of this project has been included in the 2022/23 Organisational Service Plan and budget.



**FOCUS AREA - 2 Built environment**



**OUR FOCUS - 2.1** We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.  
**STRATEGIC OBJECTIVE - 2.1.2** Infrastructure that meet the needs of a changing city and climate.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.2.1 Advocate on behalf of the community, and work in partnership with the Department of Infrastructure and Transport, on the North/South Corridor project.	City Assets	01-07-2021	30-06-2022	100	 GREEN	The Administration continues to attend technical reference group meetings with the DIT project team. The technical group is reviewing the list of projects provided by the City of West Torrens for consideration as part of the City Shaping element of the North/South Corridor. The new government is reviewing some elements of North/South Corridor Project which has caused some delays to DIT undertaking a Local Area Traffic management Plan. This project will continue in the 2022/23 financial year and beyond.
2.1.2.2 Project manage the road realignment and creek channel upgrade at Beare Ave/Watson Ave.	City Assets	01-07-2021	30-06-2022	80	 AMBER	Tenders have been received and are being evaluated. The project has been delayed due to the incorporation of additional works from the Brownhill Keswick Creek Master Plan project, which is being undertaken by the Brown Hill Keswick Creek Project Group. Completion of the project will occur in the 2022/23 financial year with appropriate carry-over budget requested.

City of West Torrens Annual Service Plan 4th Quarter 2021/22 Progress Report						
Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.2.3 Review the City of West Torrens Transport Strategy, including reviewing the availability and management of parking opportunities across our Council.	City Assets	01-07-2021	30-06-2022	90	 GREEN	The draft Transport Strategy has undergone public consultation with feedback being considered in finalising the Plan. A report including the final Plan will be provided to the August meeting of Council for approval and adoption. Completion of this project has been included in the 2022/23 Organisational Service Plan.
2.1.2.4 Develop a City of West Torrens Stormwater Management Plan.	City Assets	01-07-2021	30-06-2022	80	 AMBER	A draft Plan will be presented at a Council pre-brief in early July and a subsequent report seeking endorsement to release the draft Plan for community consultation will be presented to the August Council meeting. Completion of this project has been included in the 2022/23 Organisational Service Plan.
2.1.2.5 Continue to partner with other councils and contribute to the Brown Hill Keswick Creek Flood Mitigation Scheme project.	City Assets	01-07-2021	30-06-2022	100	 GREEN	Council continues to participate in meetings with other stakeholders. The Lower Brownhill Creek Reference Design has been reviewed and part of the works are being incorporated within the Beare Ave/Watson Ave channel upgrade project being undertaken by Council.


City of West Torrens Annual Service Plan 4th Quarter 2021/22 Progress Report

STRATEGIC OBJECTIVE - 2.1.4 A variety of indoor and outdoor sport, recreation and community facilities and open spaces.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.4.1 Manage the staged major redevelopment of Richmond Oval.	City Property	01-07-2021	30-06-2022	85	 AMBER	The first stage of works at Richmond Oval have been delayed due to inclement weather as well as availability of contractors and materials as a result of Covid-19. These works are expected to be completed by the end of the first quarter of 2022/23. The next stage of scheduled works were commenced, with consultation with key stakeholders completed. Site visits were also undertaken to a number of relevant facilities across Adelaide/South Australia, and will continue into the first quarter of 2022/23. The next stage of this project has been included in the 2022/23 Organisational Service Plan and budget.
2.1.4.2 Manage the staged major redevelopment of Thebarton Oval/Kings Reserve.	City Property	01-07-2021	30-06-2022	50	 RED	Design development for this project has stalled given the proposed impacts that the State Government T2D project is likely to have on the overall Thebarton Oval/Kings Reserve precinct. The continuation of this project has been included in the 2022/23 Organisational Service Plan and budget.

City of West Torrens

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Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
2.1.4.3 Manage the staged major redevelopment of Apex Park.	City Property	01-07-2021	30-06-2022	90	 GREEN	<p>The second stage of the Apex Park redevelopment was divided into two components - civil and landscape. The civil contractor completed works and the tender was closed for the landscape component of the project. Tenders are currently being evaluated, however project costs are significantly higher than available funds. A report outlining options available for this project is being presented to the July meeting of the Community Facilities and Waste Recovery General Committee.</p> <p>The next stage of this project has been included in the 2022/23 Organisational Service Plan and budget.</p>
2.1.4.4 Manage the staged redevelopment of Camden Oval.	City Property	01-07-2021	30-06-2022	80	 AMBER	<p>A new plexi-pave surface was applied to the four new netball courts at Camden Oval and lighting towers were erected, with lighting to be finalised in July. Delays to commencing construction of the club shelter occurred due to availability of contractors and materials as a result of Covid-19. Construction of the club shelter will commence in the first quarter of the 2022/23 financial year with appropriate carry-over budget requested.</p>

City of West Torrens Annual Service Plan 4th Quarter 2021/22 Progress Report

**FOCUS AREA - 3 Prosperity**

**OUR FOCUS - 3.1** We support jobs, businesses and industries to generate local economic growth and activity.


**STRATEGIC OBJECTIVE - 3.1.1** A diverse, resilient and competitive economy, including small business, tourism and export sectors.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.1.1 Work in partnership with private developers to facilitate the development of the Thebarton Schematic Structure Plan at the former Adelaide University Thebarton site.	Strategy and Business	01-07-2021	30-06-2022	100	 GREEN	A number of applications for land divisions and other developments have been received at the former Adelaide University site. The assessment process has been completed with consent being granted. This project has now been completed.
3.1.1.2 Continue to participate in and work with partner councils on the Building Western Adelaide Strategy to improve economic prosperity.	Strategy and Business	01-07-2021	30-06-2022	100	 GREEN	This is an ongoing alliance with Charles Sturt, Port Adelaide Enfield and Holdfast Bay councils. Filming of a YouTube tourist video highlighting various tourist attractions in the west was finalised. The West Torrens businesses highlighted in the video were: AFL Max, Bounce, West Beach Parks Accommodation, Imperial Measures Distillery, Mrs Harris' shop, Karma and Crow Cafe and Parwana Restaurant. The video can be used for individual council promotions and a separate 30-second compilation video will be used to promote the west on the Adelaide Beaches Website.



City of West Torrens Annual Service Plan 4th Quarter 2021/22 Progress Report


**STRATEGIC OBJECTIVE - 3.1.2** Optimise the benefits of local activity and key employment precincts.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.2.1.1 Advocate for and promote Henley Beach Rd as a main street project.	City Assets	01-07-2021	30-06-2022	25	 RED	The Administration has nominated Henley Beach Rd for consideration as a main street project as part of the City Shaping element of the North/South Corridor. Development of a Masterplan for Henley Beach Rd as a main street precinct has been included in the 2022/2023 Organisational Service Plan and budget.

**STRATEGIC OBJECTIVE - 3.1.3** Economic development through innovation, collaboration and investment and connections between businesses and the community.


Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.3.1 Work in partnership with private developers and government agencies to facilitate the development of the Port Road precinct, including the former Coca-Cola and West End Brewery sites.	Office of the Mayor and CEO	01-07-2021	30-06-2022	100	 GREEN	Council and Lion have undertaken to work together as part of the master planning process for the West End Brewery site. No further communications have been received regarding the Coca-Cola site at this point.

**STRATEGIC OBJECTIVE - 3.1.4** Promote opportunities and economic advantage arising from Adelaide Airport and our proximity to the CBD.


Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
3.1.4.1 Continue to partner with Adelaide Airport Ltd. in assisting to achieve the objectives of the Adelaide Airport Master Plan.	Office of the Mayor and CEO	01-07-2021	30-06-2022	100	 GREEN	The City of West Torrens Administration holds regular meetings with AAL representatives. The Mayor and CEO are members of the AACC and the CEO will continue to work with the newly appointed Managing Director of AAL.



**FOCUS AREA - 4 Environment and sustainability**

**OUR FOCUS - 4.1** We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.  
**STRATEGIC OBJECTIVE - 4.1.1** Sustainably manage our resources through reuse, recycling and circular economy.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.1.1 Develop a City of West Torrens Waste Management Strategy, including exploration of technological advances in this area.	Regulatory Services	01-07-2021	30-06-2022	75	 AMBER	A draft Waste and Resource Recovery Strategy has been developed and submitted to Managers and Executive for review. A report and the draft Plan is scheduled to be presented to the July meeting of the City Facilities and Waste Recovery General Committee Meeting seeking approval to undertake public consultation on the draft Plan. Completion of this project has been included in the 2022/23 Organisational Service Plan.

**STRATEGIC OBJECTIVE - 4.1.3** Prepare for and respond to the challenges of a changing climate.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.3.1 Develop a City of West Torrens Climate Adaptation and Mitigation Strategy.	Strategy and Business	01-07-2021	30-06-2022	80	 AMBER	Comments from key staff have been used to inform development of the draft Strategy, however progress has been delayed due to staff resourcing issues. A report and the draft Plan is being presented to the 16 August meeting of Council seeking approval to undertake public consultation. The completion of this project has been included in the 2022/23 Organisational Service Plan.

City of West Torrens Annual Service Plan 4th Quarter 2021/22 Progress Report						
Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
4.1.3.2 Work in partnership with Green Adelaide, City of City Assets Charles Sturt and SA Water on the Breakout Creek Stage 3 redevelopment.		01-07-2021	30-06-2022	100	 GREEN	<p>Council continues to participate in the BOC Project Working Group and Steering Committee, and submit bimonthly progress updates to the Attorney General's Department on the grant funding.</p> <p>The main contract for the project has been awarded with works now in progress and scheduled to be completed by March 2023.</p> <p>Continuation of this project is included in the 2022/23 Organisational Service Plan and budget.</p>
4.1.3.3 Continue the Western Region Partnership to progress implementation of the AdaptWest Plan.	Strategy and Business	01-07-2021	30-06-2022	100	 GREEN	<p>The following projects have progressed under the AdaptWest Plan:</p> <p><i>Resilient Assets Mngmnt Project</i> - The Resilient Assets Management Project (RAMP) integrates climate risk into asset management processes and builds resilience to climate-related risks and natural disasters, optimises Council expenditure, and reduces legal and financial liabilities. An AdaptWest representative was appointed as a regional observer on the Resilient South RAMP project and will report learnings back to the AdaptWest project partners.</p> <p><i>My Cool Home</i> - My Cool Home is an interactive housing design and development tool currently under development, that aims to educate residents about the importance of environmental sustainability, climate resilience, energy efficiency</p>



and good design principles. The online tool is aimed at new builds and renovations, whilst also providing advice to renters to improve the energy efficiency of their dwelling. The tool will allow the user to self-assess their dwelling and suggest upgrade paths with cost savings highlighted.

*Regional capacity building -*

AdaptWest was represented at the recent LGA Ordinary General Meeting and Council Showcase in April 2022, highlighting the work of the sector and Regional Climate Partnerships. Input was provided on the Urban Heat Mapping and LiDAR project that was showcased as a key example of inter-regional collaboration. The AdaptWest Regional Coordinator also presented to the recent GAROC Climate Change workshop to highlight the role of the Regional Climate Partnership with a focus on community capacity building. *AdaptNow!* - A suite of materials has been developed, including a series of short videos, which explore different themes (heat, flood, storm, power outage), and adaptation checklists (translated into eight languages) and resources targeted at vulnerable and CALD communities across Western Adelaide.

Staff have actively participated in information sharing and research projects through ICLEI as part of the Cities with Nature program, focusing on greening and cooling.



GREEN

100

30-06-2022

01-07-2021



Strategy and Business

4.1.3.4 Continue to partner with ICLEI on the Cities with Nature program, including our commitment to the ongoing greening of our City.


**FOCUS AREA - 5 Organisational strength**



OUR FOCUS - 5.1 Council ensures its services lead to quality outcomes and exceptional experiences for our community.

STRATEGIC OBJECTIVE - 5.1.2 Customer experience and community are at the centre of our considerations.


Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.2.1 Pursue high levels of engagement with our community to deliver exceptional customer experience.	People and Culture	01-07-2021	30-06-2022	100	 GREEN	Due to the vacancy of Service Centre Team Leader role, some internal projects have been somewhat delayed, however providing exceptional customer service has remained a priority.
5.1.2.2 Develop and implement an organisational-wide 'Voice of the Customer' program.	Office of the Mayor and CEO	01-07-2021	30-06-2022	100	 GREEN	Leadership of this project was moved from the Customer Service Team to the Continuous Improvement team. The Qualtrics upgrade has been implemented and the roll out of the 'close the loop' initiative and case management has been undertaken. Assessments and analyses have been undertaken to identify highest impact areas that bring critical improvement areas into focus. Surveys have been expanded to include closure of Pathway Requests and other services.

STRATEGIC OBJECTIVE - 5.1.3 High levels of governance, transparency and integrity.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.3.1 Manage the implementation of the local government reforms.	LG Reform & Integrity	01-07-2021	30-06-2022	100	 GREEN	Local government reform Tranche 4 commenced and implemented. Reports are presented regularly and as required to Council.

City of West Torrens Annual Service Plan 4th Quarter 2021/22 Progress Report						
Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.3.2 Commence the administration for the 2022 City of West Torrens Local Government general elections.	LG Reform & Integrity	01-07-2021	30-06-2022	100	 GREEN	Governance is keeping up to date with any announcements regarding the elections. Training of Governance in voters roll is also being undertaken. Election timeframes were announced. Reports to be presented to Council where required. Fact sheets of voters information are being prepared for service centre staff. Voters roll forms have been sent as appropriate with additional marketing to engage people to enrol on the voters roll has been undertaken.
5.1.3.3 Continue to implement and report on strategies to enhance and maintain high levels of governance and integrity across the organisation.	LG Reform & Integrity	01-07-2021	30-06-2022	100	 GREEN	Reports are presented to Council, Committees and Executive regularly and as required.



STRATEGIC OBJECTIVE - 5.1.4 An inclusive, innovative, and collaborative organisation

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.4.1 Continue to implement the City of West Torrens Continuous Improvement Program.	Office of the Mayor and CEO	01-07-2021	30-06-2022	100	 GREEN	All staff training in CX/CI has been undertaken this quarter, with Executive and leadership training scheduled to occur. Process improvements for this quarter include tree removal process (related to development application), playground inspections, contractor management process, asset mobility enhancements, recruitment and selection process, vehicle inspections, and the commencement of minor plant and equipment (barcoding project). CI have focused on launching Qualtrics (customer surveying tool), which is scheduled to go live on 5 July 2022 after months of system improvements and configuration for automation.

City of West Torrens

Annual Service Plan 4th Quarter 2021/22 Progress Report


STRATEGIC OBJECTIVE - 5.1.5 A safe, healthy and resilient workforce.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.5.1 Continue the implementation of the program which identifies key WHS outcomes, to protect the health and safety of our employees.	People and Culture	01-07-2021	30-06-2022	100	 GREEN	Actions within the WHS and Injury Management (IM) Annual 2021/2022 Action Plan have been closed out according to schedule. The action plan contains WHS and IM projects which all relate to the 2020-2025 CWT Strategic WHS and IM Improvement Plan. The Strategic WHS and IM Improvement Plan contains programs with objectives, targets and performance indicators. The Annual Plan has been endorsed by the Executive will continue to be monitored and reported upon.
5.1.5.2 Progress the City of West Torrens Cultural Initiative.	People and Culture	01-07-2021	30-06-2022	100	 GREEN	The Manager People & Culture, General Manager Corporate and Regulatory Services and a small working party are developing some links that will assist leaders to work with their teams in regards to the culture and FITCORE. This will assist with identifying initiatives that will be progressed over the next quarter. A small focus group of Culture Collaborators is being established to commence introducing some initiatives across teams. A planned increase in activities for the 2022/23 year aims to ensure reinvigoration of the culture across the organisation and reinforce the importance to embed FITCORE in everything we do , including but not limited to recruitment and onboarding of new employees.

City of West Torrens

Annual Service Plan 4th Quarter 2021/22 Progress Report

STRATEGIC OBJECTIVE - 5.1.6 A workforce that meets current needs and plans for future needs.

Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.6.1 Develop a City of West Torrens Organisational Workforce Strategy.	People and Culture	01-07-2021	30-06-2022	70	 AMBER	A People & Culture plan is being developed that will include the implantation of Scout Talent (Recruitment Platform) talent and succession, capability mapping and a skills matrix to identify gaps and determine internal capability. Implementation of a Customer Relationship Management (CRM) plan as well as significant organisational projects such as White Ribbon and the LGA initiated Ageing and Health program, Violent, Threatening and Aggressive Behaviour campaign , DJAP training program, Mental Health First Aid training, Inclusivity/Awareness training, Disability Inclusion Training aim to ensure compliance and contemporality. A review of employment contracts (including the letter of offer) is also planned, to embed mandatory clauses that need to be included. Policies will be updated as well as additional policies developed as part of the process. The completion of this project is included in the 2022/23 Organisational Service Plan.



City of West Torrens							Action Performance And Timeframe Report - Standard						
STRATEGIC OBJECTIVE - 5.1.7 Sustainable financial management principles.													
Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments	Key Project	Lead Department	Start Date	End Date	% Complete	Performance	Progress Comments
5.1.7.1 Facilitate the management of Council's finances consistent with the evolving needs of the community and maintaining the long-term financial sustainability according to legislative requirements.	Financial Services	01-07-2021	30-06-2022	100	 GREEN	Council finances continue to be monitored and reported on in accordance with legislation, regulations and accounting standard requirements.	5.1.9.1 Improve the availability and capability of business intelligence to enhance decision making across the organisation.	Information Services	01-07-2021	30-06-2022	100	 GREEN	A business intelligence design to supersede Council's Microsoft Reporting Services platform was researched and developed. When renewing Council's Microsoft Enterprise Agreement in March/April 2022, an upgrade was undertaken of the server and software platform to cater for upgrading from Reporting Services to Microsoft Power BI. Specific and measurable projects have been identified for delivery in 2022/23 with some projects already having commenced, including to establish the platform to deliver an assets dashboard based on requirements scoped with City Assets.
STRATEGIC OBJECTIVE - 5.1.9 Technology as a tool to help innovate how we interact with each other and our community.													

## 8.6 Strategy Unit Activity Report: 15 June to 23 August 2022

### Brief

This report presents the Strategy Unit's Activity Report for the period 15 June to 23 August 2022.

### RECOMMENDATION

The Committee recommends to Council that the Strategy Unit Activity Report for the period 15 June to 12 August 2022 be received.

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### Introduction

The Strategy Unit supports the organisation to achieve its strategic objectives by working collaboratively with stakeholders to deliver significant strategic projects and develop strategic and corporate plans for West Torrens, in consultation with the community, Elected Members and other stakeholders. It also administers several popular grants and rebates programs and participates in partnership with regional partners to deliver strategic economic and environmental sustainability plans.

A report is presented, on a regular basis, detailing the status of key projects and activity undertaken by the Strategy Unit to progress strategic priorities since the last report to the Committee.

### Discussion

#### Corporate and Community Planning

#### ***Annual Service Plan 2021/22 - Fourth Quarter progress report***

The 4<sup>th</sup> Quarter Organisational Annual Service Plan 2021/22 Progress Update report was prepared and a report is included in this meeting of the City Advancement and Prosperity General Committee.

#### ***Organisational Annual Service Plan 2022/23***

Following organisational consultation, the final Organisational Annual Service Plan 2022/23 was presented to the 28 June 2022 City Advancement and Prosperity General Committee meeting for its information.

#### ***Corporate Plans***

Ongoing support and advice was provided to departments in the development and review of various corporate plans, including the review of the *Dog and Cat Management Plan*.

#### ***Public Health Plan Progress Report***

Correspondence was received from SA Health regarding preparation of the progress report for the implementation of Council's Public Health Plan for the period of 1 July 2020 to 30 June 2022. Collation of progress updates has commenced in liaison with relevant managers and staff. The report will be presented to the 20 September meeting of Council prior to being submitted to the Chief Public Health Officer by 30 September 2022.

#### ***Open Space Plan - implementation***

An internal staff Reference Group has been established to deliver the actions of the Open Space Plan. Reporting on actions is anticipated to be done via the CAMMS software program, in keeping with other corporate reporting. In line with a resolution of Council, one of the actions is to explore options to generate a revenue stream to enable the purchase of open space. The Administration is currently researching and consulting with officers in other councils to find out if they have such a process in place.



Research to date has identified a number of different methods, such as:

- Selling of some open space to buy other land for open space
- Funds received from the 'Urban Trees Fund'
- Net proceeds associated with disposal of Council land and/or buildings
- Setting aside open space contributions provided by developers in accordance with the PDI Act 2016 (conditions may apply)
- Long term financial plan - annual contributions to a dedicated budget line

Other methods of gaining open space include:

- Rationalise car parking areas to provide open space
- Open space through the City Shaping grants
- Open space grant applications through the State Government's Planning and Development Fund

Information on the preferred options for the City of West Torrens will be provided to Council once further research and consideration has been completed.

### Economic Development

#### *Adelaide Beaches Website*

West Torrens, together with the other councils in Building Western Adelaide, has been reviewing and updating the content and images of the Adelaide Beaches website to give it a stronger presence and upgrade. This work continues and the new interface is anticipated in the coming months.

#### *Western Adelaide Tourism Alliance (WATA)*

Review of the WATA Tourism Development Action Plan 2020 is underway with the alliance working on the drafting a new *Tourism Development Action Plan 2024* and a new Marketing Plan for 2022/23. Further information will be provided when complete.

### Public Art Framework

An implementation plan is underway following the release of the *Public Art Framework 2022-2032*. Various actions have been drafted in accord with the key themes highlighted in the framework (Community Life, Prosperity, Environment and Sustainability and Built Environment).

Internal consultation is scheduled to commence in September 2022 to ensure the identified actions are appropriate and to identify any gaps and assign actions where appropriate. This will enable the framework to be embedded into the various functions of the organisation to facilitate the consideration of public art into project scopes undertaken by Council in the public realm when possible and promotion of public art projects within the community.

### Heritage

#### *Heritage Grants*

The heritage grants eligibility criteria will be reviewed and presented to the Committee for consideration and recommendation to Council in the New Year. The next round of grants (22/23) will open in the following months.

#### *Heritage Review and Survey*

A project brief regarding a review of West Torrens Heritage Listed Buildings has been prepared.

The objectives of the review are to:

- Update the city's existing listing contained within the Planning and Design Code, and
- Provide a description and evaluation of the heritage resources of West Torrens to be used for ongoing conservation planning and development application assessment.

A Request for Quote (RFQ) is currently being prepared to engage a heritage consultant to undertake the review during the 2022/23 financial year.

## Land Use Planning

### **Planning Reform**

The Administration continues to liaise with PlanSA with regard to the Planning and Design Code (Code) and associated documents as well as the e-planning portal.

### **Planning and Design Code Amendments**

#### *Glandore Character Area Preservation Code Amendment*

Council's Glandore Character Area Preservation Code Amendment Initiation was lodged with subsequent formal advice received from the State Planning Commission, on 20 December 2021, advising that it required further investigations be undertaken prior to the State Planning Commission considering the matter and advising the Minister. Following Council's response to the State Planning Commission, confirmation was received from the Minister of Planning that the Proposal to Initiate has been approved on 27 June 2022. The Administration has engaged consultants to undertake the necessary investigations, preparation of documents and engagement.

#### *65-73 Mooringe Avenue, Plympton Code Amendment*

The Minister for Planning and Local Government approved this Code Amendment on 15 December 2021.

Pursuant to Section 74 of the *Planning, Development and Infrastructure Act 2016 (PDI Act)*, the Minister for Planning and Local Government referred the Code Amendment to the Environment, Resources and Development Committee (ERDC).

Following consideration of this matter at the 19 April 2022 meeting of Council, formal advice was forwarded to the ERDC which subsequently invited a witness from the Administration to provide evidence on the 23 May 2022 relating to the submission as part of its parliamentary scrutiny process. Resulting from this, the ERDC has since consulted with Council on its proposed recommendation to suggest a change in zone from Housing Diversity Neighbourhood Zone to General Neighbourhood Zone. Following approved by Council, at its 7 June 2022 meeting, correspondence was sent to the ERDC supporting its recommendation.

On 21 June 2022, the Presiding Member of the ERDC wrote to the Minister for Planning advising that the committee resolved to suggest amendment to the Code Amendment as follows:

1. That clause 1 of the Code Amendment be amended to replace "Housing Diversity Neighbourhood Zone" with "General Neighbourhood Zone" (and that any other references to "Housing Diversity Neighbourhood Zone" in the Code Amendment be replaced with "General Neighbourhood Zone" accordingly);
2. That clause 5 of the Code Amendment be deleted; and
3. That any other technical amendments required to implement the General Neighbourhood Zone be made.

No further information is available at the time of preparing this report.

#### *Lockleys Code Amendment*

As part of the public consultation process undertaken on this Code Amendment, information and proposed feedback were presented to Council at both its 6 July 2021 and 19 October 2021 meetings. This feedback has been submitted to the relevant contact and the Minister for Planning.

Public consultation on this Code Amendment ended on 24 October 2021. At the time of writing this report, no further update has been received.

- \* Note At its 15 February 2022 meeting, Council resolved that certain streets within the designated area remain closed roads, and not able to be opened, in the event the Code Amendment is approved.

#### *Miscellaneous and Technical Code Amendment*

The Miscellaneous Technical Enhancement Code Amendment was released for consultation by the State Planning Commission (Commission) on 25 July 2022 with a closing date of 23 September 2022. The Code Amendment proposes a series of technical amendments which aim to enhance the general performance and operation of the Planning and Design Code (Code). The Miscellaneous Technical Enhancement Code Amendment is primarily focused on addressing technical and operational elements within the Code, as opposed to changing policy intent or outcomes.

The Miscellaneous Technical Enhancement Code Amendment is focused on:

- technical matters
- policy clarity and interpretation
- consistency and alignment with drafting principles
- system efficiency and procedural
- other technical improvements.

The Administration will review the Commission's Code Amendment and provide a report back to Council for its consideration, detailing key amendments proposed in the Code Amendment and a draft submission on behalf of Council to forward to the Commission as part of the consultation process.

#### *Upcoming Code Amendments:*

The Attorney-General's Department (AGD) has advised that the Flood Hazard Mapping Project - Code Amendment is still being scoped by the AGD:

#### *Consultation on Code Amendments Outside of the City of West Torrens*

- City of Charles Sturt's Kidman Park Residential and Mixed Use Code Amendment

Following an internal Administrative review of the proposed Code Amendment, feedback was approved by City of West Torrens at its 7 June 2022 meeting and submitted to the City of Charles Sturt.

Following the conclusion of the public consultation process, the City of Charles Sturt considered a further report proposing an amendment to reduce the building heights.



Image one: Concept Plan consulted on.

The following colours identify the proposed heights:

- Pink - five (5) levels;
- Grey - four (4) levels;
- Brown - three (3) levels; and
- Blue - two (2) levels.



**Figure 2- Previous and Revised Kidman Park Concept Plan**

Figure two shows the proposed concept plan as found in the City of Charles Sturt's City Services Committee report heard at 15 August 2022.

Assuming the draft amendment is endorsed by the Charles Sturt Council, it will be forwarded to the Minister.

*Strategic and Policy Investigations*

The scoping for the Neighbourhood Zone Review of minor infill housing and Urban Corridor Zone interface case study is underway.

### *Review of the State Planning System*

The new State Planning Minister, Nick Champion, made a formal announcement at the beginning of August that an expert panel has been appointed to undertake a comprehensive review of the State's planning system. The objective of the review will be to ensure the sustainable long term growth strategy for not only Great Adelaide, but also the regions. The review's scope will include the following aspects of the State's planning system:

- The *Planning, Development and Infrastructure Act 2016*;
- The Planning and Design Code as it relates to infill policy, trees, character, heritage and car parking;
- The e-Planning system (portal), with a view to ensuring that it is delivering an efficient and user-friendly process; and
- The Plan SA website, with a view to ensuring its usability and access to information by the community.

The expert panel will comprise John Stimson as Chair (experienced planning consultant), Cate Hart (CEO of DEW and former CEO of Prospect Council), Andrew McKeegan (former Director of Planning SA) and Lisa Teburea (former senior executive at the LGA).

Further reports will be provided to Council in support of a formal submission to the expert panel.

### Environmental Sustainability and Climate Adaptation

#### **Water Efficiency Audit**

A request for quote (RFQ) was undertaken in May 2022 for a consultant to undertake Water Efficiency audits at five (5) Council facilities. Seven quotes were received and assessed. The tender was awarded in June to consultancy firm BMT.

During July, BMT undertook water efficiency audits of the Civic Centre, the Hamra Centre, the Morphett Road Depot, Lockleys Sporting Facility and Weigall Oval Clubrooms. These types of sites provide a broad snapshot of how efficiently water is used across these facilities.

BMT is currently preparing a report with the findings from the audit. The report aims to identify ways to reduce mains water consumption in these key buildings and facilities, reduce operating costs while also improving environmental sustainability. The audit of these buildings is required to understand the existing situation and to identify opportunities to improve their sustainability performance.

#### **Grow It Local**

The Administration is working in partnership with Green Adelaide to deliver *Grow It Local* which is a grassroots program seeking to increase community participation and awareness around growing produce locally in a range of settings, from large backyards to balconies and even windowsills.

Green Adelaide has subsidised the cost of the program for two years, providing residents across West Torrens with free access to information, presentations and resources.

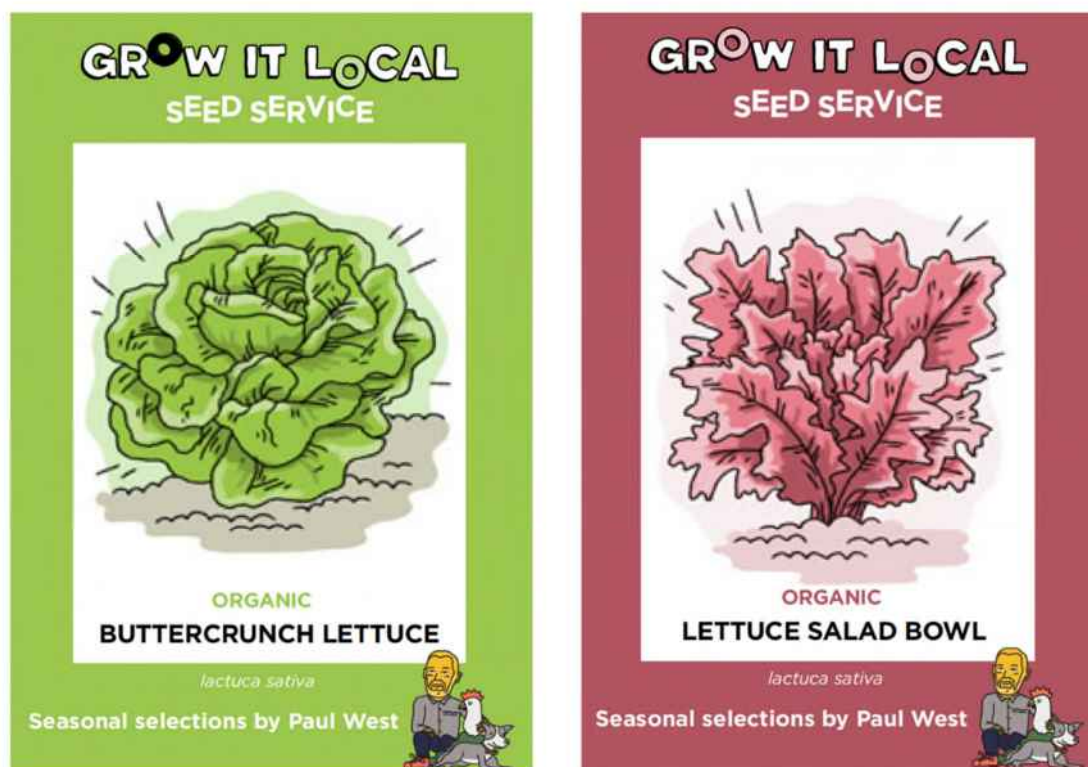
The purpose is to:

- Make growing more accessible;
- Increase the production and consumption of locally grown foods;
- Provide a connection to nature;
- Inspire positive health and wellbeing;
- Help build stronger and more resilient communities; and
- Increase composting and reduce organic waste to landfill.

The Spring Seed Service was launched for West Torrens residents in August and provided free organic lettuce seeds to the first 50 residents across the community, including schools and businesses. In addition to the free seeds, participants receive support from celebrity chef and television host Paul West including access to instructional how-to-grow videos where participants can learn about the plants origins, nutritional value, health benefits and harvesting tips. The City of West Torrens had an overwhelming response to the Spring Seed Service, with the offer being exhausted in one day.

Recent activities include live webinars on the following topics:

- Planting deciduous fruit trees
- Chooks as garden helpers
- Sweet soil with Fabian Capomolla (The Hungry Gardener)
- How to use permaculture principles to grow health food at home.



### **Metropolitan Seaside Councils Committee**

The Metropolitan Seaside Councils Committee (MSCC) has been undergoing a reform process. An information session was held for Elected Members of the metro coastal councils on Wednesday 6 July 2022, hosted by the LGA, to present the proposed new governance model. A report to Council has been prepared for its 16 August meeting, which will determine whether or not Council continues its membership on the Committee.

### **AdaptWest in Action**

The *AdaptWest Climate Change Adaptation Plan* (Plan) seeks to ensure that the communities, environment and businesses and industries of the Western Adelaide Region remain productive and can respond positively to the challenges and opportunities presented by a changing climate.



Key objectives include:

- Enhancing open and green spaces to cool the urban environment;
- Managing stormwater to protect and enhance where people live and work;
- Increasing the resiliency of transport and essential services;
- Improving residential dwellings to be resilient to climate change;
- Building strong and connected communities;
- Preparing businesses and industry to be aware and resilient; and
- Protecting coastal assets and environment.

The Regional Coordinator, in conjunction with the Steering Committee and Working Group, is working to prepare a forward program of work and for 2022-2023. An update detailing these projects and associated funding will be reported to Council in September.

### **AdaptNow!**

The Resilient Australia Awards celebrate and promote initiatives that build whole of community resilience to disasters and emergencies around Australia. *AdaptNow! Changing for Climate Change* has been shortlisted for a Resilience Award, with the winner to be announced at an event on 24 August 2022.

### **Residential Rainwater Tank and Rain Garden Rebates**

The 2022/23 rainwater rain garden rebates opened on 1 August 2022 with a total of five (5) rainwater tank applications being received and approved to date. This has resulted in a year to date expenditure of \$1,900 and an increase in rainwater tank storage volume of 40,000 litres. This increase in storage volume helps to mitigate flooding impacts through detention storage as well as reducing mains water reliance through rainwater reuse and, thus, improving the resilience and water sensitivity of West Torrens in the face of a hotter, drier climate.

### **Tree Incentive Rebate and Significant and Regulated Tree Assistance Rebate**

Council's existing *Green Initiatives Program* is an overarching program of rebates aimed at encouraging environmentally sustainable behaviour across our community. Previously, it has included the Residential Rainwater Tank and Rain Garden Rebates, which have been very successful. In 2022/23, the program has expanded to include an additional two new rebates:

- A Tree Incentive Rebate Program to encourage the planting of shady trees on private properties and thereby facilitate greening and cooling in the private realm; and
- A Significant and Regulated Tree Assistance Rebate Program to provide an incentive to the community to preserve and maintain these important trees on their property rather than seek their removal.

These two new programs will have positive outcomes for the West Torrens community by supporting the ability to build resilience and adapt to the challenges created by our changing climate through improved greening and cooling outcomes in the private realm. The program opened on the 12 August 2022, and promotion is occurring via social media, Council's website and Talking Points.

### **Climate Adaptation Strategy**

A draft City of West Torrens Climate Adaptation Strategy has been developed and included in the 16 August 2022 Council agenda for its consideration and progression to public consultation.



**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The future challenges of climate impacts continue to require immediate consideration to plan for actions required to adapt to and/or mitigate effects.

The Administration is involved in advocacy, partnerships, policies and strategies, and implementing projects, programs and rebates designed to mitigate the impacts of a changing climate, including those detailed in this report.

**Conclusion**

This report details the activities of the Strategy Unit for the period 15 June to 23 August 2022.

**Attachments**

Nil

## **8.7 Progress on Implementing Council Decisions**

### **Brief**

This report provides an update on completed and outstanding Council and Committee resolution actions.

### **RECOMMENDATION**

The Committee recommends to Council that the report be received.

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### **Introduction**

At the meeting of the former Policy, Planning and Performance Committee on 23 August 2011, a request was made for a report to be provided at each meeting of the Committee of outstanding actions relating to resolutions of Council and Committees.

Furthermore, at the 29 August 2016 meeting of the Committee, the Chief Executive Officer agreed to incorporate completed actions into the attached 'Progress on Implementing Council Decisions Report'. Actions that have been completed since the preceding meeting of the Committee will be included in the report.

### **Discussion**

A copy of the completed actions since 28 June 2022, and outstanding resolution actions to 2 August 2022 is provided for Member's information (**Attachment 1**). Updates/comments are to 19 August 2022.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to the report.

### **Conclusion**

The Progress on Implementing Council Decisions Report provides an update on completed and outstanding Council and Committee resolution actions for Members' information.

### **Attachments**

#### **1. Progress on Implementing Council Decisions**

Item No.	Meeting date	Meeting name	Action title	Resolution / Action required	Executive	Actions taken	Action status
1	02/08/2022	Council	Item 17.2 - Call for Nominations for Local Government Association President and Greater Adelaide Regional Organisation of Councils Member	Reynolds / Woodward that Mayor Michael Coxon be nominated to the Greater Adelaide Regional Organisation of Councils.	Pauline Koritsa	8.08.2022 - Email sent to Mayor Coxon requesting for completed nomination form which is due 19 August. 12.08.2022 - Reminder email sent to Mayor Coxon requesting for completed nomination form.	In progress
2	02/08/2022	City Services and Climate Adaptation Standing Committee	Item 11.1 - Community Infrastructure Grants Program for Road Safety Projects along Barwell Avenue	Papanikolaou / Woodward that: 1. The report be noted. 2. The Administration proceed to consult directly with the residents and stakeholders in the vicinity of Barwell Avenue around Kurralta Park and Marleston on the recommended traffic projects as detailed in Table 1 of the Agenda report.	Angelo Catinari	16.08.2022 - Community consultation material being prepared and scheduled for distribution by late September 2022.	In progress
3	26/07/2022	City Facilities and Waste Recovery General Committee	Item 8.1 - Draft Waste and Resource Recovery Strategy	Mayor Coxon / O'Rielly that: 1. The Draft Waste and Resource Recovery Strategy for the City of West Torrens be endorsed. 2. The Draft Waste and Resource Recovery Strategy be released for community consultation.	Paul Della	11.08.2022 - Draft strategy endorsed on 2.08.2022. Draft strategy community consultation YourSay page being prepared. Due for publishing on Friday 12.08.2022. Promotions via social media and digital display in Civic and Library planned.	In progress
4	26/07/2022	City Facilities and Waste Recovery General Committee	Item 8.3 - Apex Park - Update	Huggett / O'Rielly that: 1. The report be noted. 2. The proposed reduction in the scope of works as detailed within this report be revised to meet the project budget for the Apex Park (Stage 2) project.	Angelo Catinari	12.08.2022 - The Administration are in the process of advising the funding body of the need for a reduction of scope in project. Currently reviewing revised tender submissions for project.	In progress
5	19/07/2022	Council	Item 8.1 - Request to rename Dew Street Reserve as Barbara Hanrahan Park	Nitschke / Pal that the petition be received. NOTE: The Presiding Member also noted that the Petition would be presented to a future meeting of Council for consideration.	Pauline Koritsa	27.07.2022 - Petition to be formally presented to Council at the 2 August 2022 Council meeting. Report presented to 19 July 2022 Council meeting. Recommendation for Dew Street Reserve to be subject to priority renaming approved. Report regarding renaming to be provided to the 16 August 2022 Council meeting. 15.08.2022 - Report was presented to 16 August 2022 Council Meeting.	In progress
6	19/07/2022	Council	Item 17.4 - Nominations sought for the SA Flood Warning Consultative Committee	Kym McKay / Nitschke that the Coordinator Engineering Services, Mr Andrew King, of the City of West Torrens, be nominated for the SA Flood Warning Consultative Committee.	Pauline Koritsa	21.07.2022 - Email sent to Coordinator Engineering Services, Andrew King requesting for completed nomination forms. 2.08.2022 - Follow up email sent to Andrew King requesting for completed nomination forms. 8.08.2022 - Email sent to Andrew King advising of extension of due date to 30 August 2022.	In progress
7	19/07/2022	City Finance and Governance Standing Committee	Item 11.3 - Council Asset Naming Conventions Review	Nitschke / O'Rielly that: 1. The Council Asset Naming Conventions Review report be received; and 2. Given the cost implications, resource implications, risks and duration of the Council Asset Naming Conventions Review project, as detailed in this report, Council does not proceed with the project; however 3. Asset renaming processes for Admella Place, Sanders Lane, Dew Street Reserve and Kesmond Reserve be presented to the next appropriate meeting of the City Finance and Governance Standing Committee.	Pauline Koritsa	27.07.2022 - Report regarding assets renaming to be provided to the 16 August 2022 Council meeting. 15.08.2022 - Report drafted for 16 August 2022 council meeting. 16.08.2022 - Report considered by Council and referred to a Committee of the new Council.	In progress
8	05/07/2022	Council	Item 15.1 - QR codes on Council assets	Huggett / Kym McKay that Council provide a report on the possible introduction of QR code stickers to be placed on Council assets to assist in monitoring damaged assets, overflowing bins and illegal dumping.	Paul Della	19.07.2022 - Executive Coordinator discussed with GM Corporate and Regulatory Services and emailed Manager City Property and Coordinator Property Services given the stickers will need to be placed on Council buildings and assets generally. 25.07.2022 - GM Corporate and Regulatory Services emailed to Cr Daniel Huggett to discuss QR Code stickers on Council Assets. 18.08.2022 - Report planned for presentation to City Facilities and Waste Recovery General Committee in the September/October period.	In progress
9	05/07/2022	Council	Item 17.2 - Prescribed Officers 2022 Register of Interest	Kym McKay / Tsiaparis that: 1. On the basis that they have a level of financial sub-delegation of \$30,000 or above, which may be in addition to other delegations or authorisations to make decisions on behalf of Council or the Chief Executive Officer, the following positions be declared as 'prescribed officer' positions in accordance with section 111 of the Local Government Act 1999: 2. On the basis that they have delegation to make a significant decision on behalf of the Council, the Chief Executive Officer, the Council Assessment Panel, the Assessment Manager, or any other legal instruments, the following positions be declared as 'prescribed officer' positions in accordance with section 111 of the Local Government Act 1999: 3. On the basis that they have significant involvement in the procurement/tender process the following positions be declared as a 'prescribed officer' position in accordance with section 111 of the Local Government Act 1999: 4. On the basis that they have a significant access to corporate systems and information the following positions be declared as a 'prescribed officer' position in accordance with section 111 of the Local Government Act 1999: (For a full list of delegations please see the 5 July 2022 Council Agenda report Item 17.2).	Pauline Koritsa	1.07.2022 - Email sent to elected members regarding ordinary returns. Email also sent to CAP and independent audit members. 7.07.2022 - Email sent to staff regarding ordinary returns. 29.07.2022 - Reminder sent to staff regarding ordinary returns. 15.08.2022 - Reminder email sent to staff and members.	In progress

10	05/07/2022	Council	Item 17.7 - Proposal to Rename Sanders Lane, Richmond	Papanikolaou / Anne McKay that, in light of the current overall review of asset naming conventions currently in train, the request to rename Sanders Lane in Richmond be referred to the asset naming conventions review.	Pauline Koritsa	19.07.2022 - Report to be presented to the 19 July 2022 Council meeting regarding asset naming review. Report provides a specific recommendation regarding prioritisation of Sanders Lane renaming.  27.07.2022 - Report presented to 19 July 2022 Council meeting. Recommendation for Sanders Lane to be subject to priority renaming approved. Report regarding renaming to be provided to the 16 August 2022 Council meeting  15.08.2022 - Report to be presented to the 16 August 2022 Council Meeting.  17.08.2022 - Report considered by Council and referred to a Committee of the new Council.	In progress
11	05/07/2022	Council	Item 17.16 - Riverbank Christmas Display - Update	Kym McKay / Nitschke that: 1. Council acknowledges receipt of the correspondence from Lion. 2. Lion be advised that Council is willing to enter into a licence agreement for the 2022 Christmas Display event. 3. Lion be advised that Council requires a commitment from Lion regarding the future ownership of the Riverbank land in order for Council to commit appropriate funds in future years to the running of the Christmas Display event beyond 2022. 4. Council agrees to hold three separate community events between 5pm to 10pm on Sunday 4, 11, and 18 December 2022 in association with the Riverbank Christmas Display. 5. The CEO be delegated the authority to undertake further negotiations, subject to budget approvals, to progress the project.	Angelo Catinari	15.08.2022 - Council Administration have entered negotiations regarding entering into a licence agreement and coordination of the community events. Draft licence agreement provided to Lion Co. for review.	In progress
12	05/07/2022	Council	Item 17.18 - Sponsorship Grant Application - The United Indians of SA	Pal / Tsiaparis that Council approves \$10,000 to the United Indians of South Australia for funding towards the cost of the Australian Cha Raja - Multicultural Festival and that the Administration be authorised to negotiate a 'Partnership Agreement for future festivals'.	Pauline Koritsa	11.07.2022 - Email sent to applicant advising of approval for \$10,000 sponsorship and requesting invoice.  10.08.2022 - Invoice received and grant paid, acquittal due 6 weeks after the event (being held in September).	In progress
13	07/06/2022	Council	Item 16.2 - Commercial development at Lot 3 West Beach Road, West Beach (Jayco)	Wood / Reynolds that: That given the community concerns raised with Council about the proposed Jayco Development on Commonwealth Airport land at West Beach on the corner of Tapleys Hill Road and West Beach Road, the Chief Executive Officer write to Adelaide Airport Limited seeking an explanation on: • The approval process undertaken by Adelaide Airport Limited in determining the Jayco development; • What consideration was given to the impact the Jayco development would have on the amenity of the surrounding residential community; • What consideration was given to the impact the Jayco development would have on traffic management on the surrounding road network; and • What consideration was given to the impact the Jayco development would have on flooding within the environs of the development site.	Terry Buss	15.06.2022 - Letter from CEO to AAL MD sent via email. AAL have acknowledged receipt and advised they will respond in due course.  8.07.2022 - Emails to residents who had contacted council were sent advising them of a public information session scheduled for Monday 1 August which would be attended by AAL and senior CWT staff to address resident concerns.  1.08.2022 - Public information session held for interested residents. AAL and CWT undertook to respond to questions raised at the meeting in writing. Recording provided to AAL. Awaiting response.  11.08.2022 - Response from AAL received. Email sent to residents from Mayor Coxon advising meeting notes would be provided by week ending 19.08.2022.	In progress
14	24/05/2022	City Facilities and Waste Recovery General Committee	Item 8.1 - Proposed Road Closure at Arthur Lemon Avenue/Witty Court, Underdale - Update	O'Rielly / Anne McKay that: 1. The Council advise the Surveyor General that it has conducted a necessary public consultation process to determine whether any parties wished to raise any comments or concerns regarding, or had any objections to, the proposed closure of the identified portion of Arthur Lemon Avenue/Witty Court at Underdale. 2. Given that of the three objections received, one has been withdrawn, and on the basis that the other two objections will be withdrawn providing payment is made (for relocation of gas infrastructure) and the requested easement granted (to SAPN), the Council resolve to proceed with closure of the (identified portion of the) road. 3. A further update report be provided to Council following the receipt of advice from the Surveyor General if that advice indicates that the (identified portion of the) road is not to be closed.	Angelo Catinari	20.06.2022 - The surveyor has been advised to produce a further plan to include the easement requested by SAPN. Once completed, the updated plan will be sent to SAPN for their comment. Following confirmation by SAPN, all the information will be sent to the Surveyor General.  12.08.2022 - Advice of Council's resolution and responses from objectors have been provided to Surveyor-General. Council's Surveyor has been advised that the final survey plans are to be drawn this week and once completed, will be forwarded to the Surveyor-General. Residents/applicants have been updated as to the current status.	In progress
15	17/05/2022	Council	Item 16.1 - Council donation to Operation Flinders	Wood / Anne McKay that noting that Operation Flinders is providing a valuable program for local at-risk young people from within the City of West Torrens benefitting not only these young people but also their families and their community, Council makes a budget allocation of \$5,000 in the 2022/23 financial year budget to support Operation Flinders' program.	Terry Buss	18.05.2022 - Email sent to Jonathon Robran by K Allen advising of Council's resolution. Arrangements to be made to formalise the provision of the donation in early July. A request was also received from Mr Robran asking for Council to present the certificates to the Underdale HS team members once the program had been completed. It was advised that this would be possible and Mr Robran and K Allen will discuss arrangements closer to the date.  15.08.2022 - Executive Coordinator awaiting advice from Operation Flinders with regard to the sponsorship payment and presentation of participant certificates.	In progress

16	26/04/2022	City Advancement and Prosperity General Committee	Item 8.2 - Heritage Grants 2021/22	<p>Nitschke / Wood that:</p> <p>1.On the basis that each heritage grant application has demonstrated alignment with the purpose and intent of the Heritage Grants and has met all eligibility criteria, the following nineteen (19) grant applications for heritage conservation works that do not require any planning and building approvals, as outlined in the grant applications referred to in Attachment 1 under separate cover of the Agenda report be approved in priority order as listed below:</p> <p>2.On the basis that the details supplied demonstrate alignment with the purpose and intent of the Heritage Grants and meet all eligibility criteria other than number 7, which states that 'All relevant Development Approvals (if required) associated with the work have either been obtained or applications have been lodged with Council and awaiting approval prior to the lodgement of the heritage grant application... and having determined that each application has a reasonable chance of achieving relevant planning and building approvals, that the following three (3) grant applications be approved, in priority order as listed below and subject to the required planning and building consents being obtained for conservation work described in the relevant grant submission, as outlined in the applications referred to in Attachment 2 under separate cover of the Agenda report.</p> <p>3.On the basis that details provided do not sufficiently meet the purpose and intent outlined in the provisions of the Heritage Conservation Grant Program Guidelines and/or do not sufficiently satisfy the eligibility criteria, the following two (2) grant applications, as outlined in the applications referred to in Attachment 3 under separate cover of the Agenda report, not receive funding:</p> <p>4.The Administration review the Heritage Grants criteria to provide options with regard to limiting the maximum amount of the heritage grant made available for any individual property. (For the full list of Heritage Grants please see the 26 April 2022 Committee Agenda report Item 8.2).</p>	Pauline Koritsa	<p>12.05.2022 - Heritage grant letters sent to all applicants. Guidelines under review.</p> <p>23.05.2022 - Revised guidelines to be provided to the June City Advancement and Prosperity General Committee meeting.</p> <p>16.06.2022 - Amendments to heritage grants guidelines going to 28 June City Advancement and Prosperity General Committee.</p> <p>2.08.2022 - Due to resourcing challenges and caretaker provisions, the report will be presented to a future meeting of a Council Committee.</p>	In progress
17	26/04/2022	City Advancement and Prosperity General Committee	Item 8.3 - Community Grants - January 2022 to March 2022	<p>Mayor Coxon / Wood that:</p> <p>1.The following grants applications be approved:</p> <p>a)Equipment grant of \$3,000 to The Embroiderers' Guild of SA towards the purchase of two defibrillators.</p> <p>b)Equipment grant of \$2,650 to Glenlea Tennis Club for the purchase of one defibrillator.</p> <p>c)Equipment grant of \$2,360 to Camden Community Centre towards the purchase of tools for the Men's Shed.</p> <p>d)Equipment grant of \$2,683.50 to Adelaide Pickleball Club towards the cost of equipment to start up the sport in Mile End.</p> <p>e)Community grant of \$5,000 to Orange Tree Quilters towards the cost of its charity project.</p> <p>f)Community grant of \$1,350 to Blind Golf SA towards the cost of running the 2022 Blind Golf championship at West Beach.</p> <p>g)Community Grant of \$5,000 to Adelaide Tamil Association towards the cost of running a Wellness program in Thebarton for migrant women.</p> <p>h)Community Grant of \$5,000 to The Gold Foundation SA towards the cost of the 'Shine Like Gold' Coffee Cart project.</p> <p>2.The amount of \$9,583.45 be approved in the March budget review process to accommodate funding the community grants in this current round.</p> <p>3 The community grants be closed for applications for the remainder of the financial year due to funds being completely spent.</p>	Pauline Koritsa	<p>9.05.2022 - All applicants advised of outcomes by email. \$9,583.45 approved in budget review. Community grants closed on the application page of SmartyGrants until 1 July 2022.</p> <p>23.05.2022 - All invoices from successful applicants received and processed.</p> <p>10.08.2022 - Waiting for all acquittals to be submitted (due 6 weeks after events and projects).</p>	In progress
18	19/04/2022	Council	Item 17.1 - Planning and Design Code: Neighbourhood Zone Review - Minor Infill Housing and Urban Corridor Zone Interface Case Study	<p>Woodward / Huggett that Council approves the dedication of the budget funds of \$24,000 from the Planning and Design Code Communications specifically to the Planning and Design Code: Neighbourhood Zone Review - Minor Infill Housing and Urban Corridor Zone Interface Case Study.</p>	Pauline Koritsa	<p>12.05.2022 - RFQ document being developed for consultant.</p> <p>16.06.2022 - Draft RFQ developed for internal review.</p> <p>16.08.2022 - Due to resourcing constraints, this has been delayed while the Glandore Code Amendment and Miscellaneous and Technical Code Amendment are progressed.</p>	In progress
10	05/04/2022	Council	Item 17.1 - Grant of New Permit - Wheatsheaf Hotel	<p>Nitschke / Mugavin that:</p> <p>1. A permit for a term of 1 + 1 years, commencing at midnight on 3 March 2022, at a commencing fee of \$2,050pa plus GST be granted to Wheatsheaf Pty Ltd (Trading as Wheatsheaf Hotel) to allow for mobile food vendor(s) to trade on the roadside adjacent to the Wheatsheaf Hotel.</p> <p>2. The Mayor and/or Chief Executive Officer be authorised to sign/or sign and seal any necessary documentation to give effect to the grant of permit.</p>	Angelo Catinari	<p>20.06.2022 - New permit documentation to be finalised for execution by Wheatsheaf Pty Ltd / Council.</p> <p>12.08.2022 - Further information has been requested from the Wheatsheaf Pty Ltd. Final documentation requested from solicitors and once received, will be sent to the Wheatsheaf Pty Ltd.</p>	In progress
20	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.3 - Proposed Dog Park (River Torrens Linear Park) - Update	<p>Mugavin / Huggett that:</p> <p>1. The Administration conduct a public consultation/notification process with nearby businesses, residents and stakeholders to determine whether there are any significant objections to the establishment of the proposed dog park in the proposed location.</p> <p>2. Should there be no adverse comment received during the period of public consultation, Council enter into the proposed licence agreement with the Minister/Department for Environment and Water for designated land within the River Torrens Linear Park (near the northern end of Hayward Avenue and West Street, Torrensville). The licence area is to be used as a dog park for a term of 10 years (commencing on the date of issue) at a fee of \$1pa plus GST payable on demand.</p> <p>3. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of licence.</p>	Angelo Catinari	<p>20.06.2022 - Documentation from Minister/Department for Environment and Water to be finalised, with updated (draft) concept plan to be included in the document. The draft concept plan under development and to be finalised prior to community consultation.</p> <p>12.08.2022 - The concept plans have been finalised ready for community consultation. Community consultation to be undertaken in August / September 2022.</p>	In progress

21	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.4 - Lockleys Oval - Update	<p>Pal / Huggett that:</p> <ol style="list-style-type: none"> <li>1. The report be noted.</li> <li>2. The new location of the baseball training facility, as proposed within this report, be endorsed, subject to the necessary Development Application, period of community consultation and the Site Licence provided by Department Environment and Water, (DEW). The Mayor and Chief Executive Officer to sign and/or seal any documentation to give effect to the grant of licence with DEW.</li> <li>3. The cost of the acoustic report required in order to progress the Development Application for the variation to hours of operation at the Lockleys Sporting Facility - bar, kitchen and function rooms is shared between Council (50 per cent of the cost) and the Clubs who seek the variation of hours (50 per cent of the cost).</li> </ol>	Angelo Catinari	<p>20.06.2022 - The Administration is continuing to progress the actions required from the resolution from the 22 March 2022. Baseball training facility has development approval and has been ordered from supplier, (delivery / installation - estimated at 12 to 16 weeks). Lockleys Sporting Facility clubs still to agree on contribution for acoustic report</p> <p>12.08.2022 - COVID has delayed production of the batting facility. It should arrive in September ready for installation. Clubs have not committed to acoustic report due to continuing discussions regarding lease/licence documents. A decision should be made in coming month(s).</p>	In progress
22	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.5 - Licence Agreements for New Sporting Club Facilities - Update	<p>Reynolds / Mugavin that:</p> <ol style="list-style-type: none"> <li>1. The Lockleys Football Club be advised that Council does not accept the alternative rental/licence fee offer it has submitted, i.e. a commencing licence fee of \$3,900pa plus GST and outgoings. The licence fee to increase on each anniversary of the commencement date (1 October 2021) during the licence term as follows: <ul style="list-style-type: none"> <li>•From 1 October 2022 - \$4,095 pa plus GST and outgoings</li> <li>•From 1 October 2023 - \$4,300 pa plus GST and outgoings</li> <li>•From 1 October 2024 - \$4,515 pa plus GST and outgoings</li> <li>•From 1 October 2025 - \$4,740 pa plus GST and outgoings</li> </ul> </li> <li>2. The Licence Agreements for other sporting clubs that were discussed within the report (Item 8.2) at the Committee's meeting of 28 September 2021 (and where the licence fees were determined in a similar fashion to the Lockleys Football Club), not be amended in accordance with the reduced licence fee now applicable to the Lockleys Football Club.</li> </ol>	Angelo Catinari	<p>20.06.2022 - The Administration has now agreement by the Lockleys Sport Facilities Clubs to execute the licence. Documentation has been updated / finalised and provided to the Clubs. Documents have been executed by Cricket and Tennis Clubs.</p> <p>12.08.2022 - Continue to await further comment or signed documentation from Lockleys Football Club, West Beach Football (Soccer) Club and West Torrens Baseball Club. All other club agreements at Lockleys and Weigall Sports Facility have been executed.</p>	In progress
23	22/03/2022	City Facilities and Waste Recovery General Committee	Item 8.9 - Kesmond Reserve Upgrade - Update	<p>Woodward / Pal that:</p> <ol style="list-style-type: none"> <li>1. The report be noted.</li> <li>2. A period of public consultation to be undertaken following the receipt of in-principle agreement of the Masterplan by stakeholders and pre-lodgement advice on the proposed new community facility.</li> </ol>	Angelo Catinari	<p>20.06.2022 - Consultation commenced on 23 May and concluded on the 17 June 2022. Feedback to be reviewed. Further report to Committee will be required.</p> <p>16.08.2022 - Consultants have commenced detailed design and documentation on open space project (grant funded). Expecting to be ready for procurement in October - with project completion by the 30 June 2023. Preliminary design development has commenced on the new joint facility for the Hilton RSL and National Servicemen's Association.</p>	In progress
24	15/03/2022	City Finance and Governance Standing Committee	Item 11.3 - Proposal to Name Reserve on Admella Street	<p>Nitschke / Papanikolaou that:</p> <ol style="list-style-type: none"> <li>1. The request from Mr Lauro Martire, owner of Sunshine Café in Thebarton, to name a road reserve at the corner of Admella Street and Chapel Street in Thebarton (colloquially known as Admella Place) as Inparri Wama being the Kaurna phrase for meeting place be noted.</li> <li>2. However, in light of the current overall review of asset naming conventions currently in train, that consideration of the request to name the road reserve at the intersection of Admella Street and Chapel Street in Thebarton be deferred to allow the request to be incorporated into that review.</li> </ol>	Pauline Koritsa	<p>21.03.2022 - Lauro Martire advised of outcome on 18 March 2022 and further questions answered on 21 March 2022.</p> <p>1.04.2022 - Report scheduled for next City Advancement meeting regarding a progress report on the Asset Naming Project. Project is expected to be completed and presented to Council in July 2022 with Admella Place forming a part of this July report.</p> <p>19.04.2022 - Report to be presented to 26 April 2022 City Advancement and Prosperity Committee.</p> <p>16.05.2022 - Report to be presented to 17 July 2022 Council meeting.</p> <p>1.06.2022 - Awaiting report to be presented to 19 July 2022 Council meeting.</p> <p>10.06.2022 - Report to be presented to 19 July 2022 Council meeting.</p> <p>27.07.2022 - Report presented to 19 July 2022 Council meeting. Recommendation for Admella Place to be subject to priority renaming approved. Report regarding renaming to be provided to the 16 August 2022 Council meeting.</p> <p>15.08.2022 - Report drafted for 16 August 2022 Council meeting.</p> <p>17.08.2022 - Report considered at Council meeting and referred to a Committee of the new Council.</p>	In progress
25	15/02/2022	Council	Item 17.2 - West Torrens Bowling Centre, Lockleys (for the Torrensville & Lockleys Bowling Clubs)	<p>Kym McKay / Huggett that:</p> <ol style="list-style-type: none"> <li>1. The report be received;</li> <li>2. The Council provides its in principle consent for the proposed redevelopment of the existing Lockleys Bowling Club site at Lockleys Oval and acknowledges that the Administration will be seeking funding to further progress this initiative with the State Government and through the 2022/2023 budget deliberation process; and</li> <li>3. Further reports be provided to Council as and when significant events occur in regard to this proposed initiative.</li> </ol>	Angelo Catinari	<p>20.06.2022 - Budget funding has been included in 2022/2023 budget to commence the design and documentation for a new facility. Meetings have been held (and continuing with both bowling clubs - Lockleys and Torrensville)</p> <p>16.08.2022 - Discussions are continuing with stakeholders. A letter has been received from the Torrensville Bowling Club advising their participation is on hold given advice received from the Minister's Office. Lockleys Bowling Club have provided a letter advising the club's position following a Special General Meeting held. Preliminary design development is continuing on the development of a new facility, (ie Centre of Excellence for Bowling).</p>	In progress



26	15/02/2022	Council	Item 17.8 - Morphett Road Stormwater Easement	Pal / Wilton that: 1. The Chief Executive Officer be authorised to sign an agreement with the Property Owner/Developer in relation to commitments associated with the relocation of the stormwater drain and creation of formal easement at 99-103 Morphett Road, Camden Park. 2. Allocated funds within the current financial year budget line 'North Plympton/Plympton Drainage' to be reallocated for the construction of new stormwater drainage infrastructure and associated works at 99-103 Morphett Road, Camden Park.	Angelo Catinari	06.06.2022 - Finalising design to formalise the agreement for easement properties.  20.06.2022 - Design finalised. Currently awaiting prices for construction and finalising agreement for execution.  15.08.2022 - Price for construction received and agreed to be incorporated into the Agreement for execution by the end of August 2022.	In progress
27	15/02/2022	Council	Item 17.9 - Airport Over 50's Club - Update on Facility Arrangements	Reynolds / Vlahos that: 1. The report is to be noted. 2. The Administration continue to seek to finalise arrangements to execute a lease/licence/hire agreement for the use of the Airport Over 50's clubroom facility by the Airport Over 50's Club by the 30 June 2022; 3. Should the Administration be unable to facilitate execution of a lease/licence/hire agreement for the use of the Airport Over 50's clubroom facility by the Airport Over 50's Club on or before 30 June 2022, a further report will be provided to Council detailing options to allow this matter to be finalised.	Angelo Catinari	20.06.2022 - Positive negotiations are continuing with updated (and simplified) leased documentation with the Club. The Administration shortly expects agreement from the Club.  12.08.2022 - The Club are seeking final legal advice on the updated draft before advising the Administration of their proposed changes. It is expected a meeting will be held in the next month to finalise the document.	In progress
28	18/01/2022	Council	Item 17.3 - Weigall Oval - Soccer Scoreboard	Woodward / Pal that: 1. The Adelaide Omonia Cobras Soccer Club be advised that Council provides consent for the installation of an electronic scoreboard in the south-eastern corner of the senior soccer pitch at Weigall Oval, subject to any necessary development consents being sought and obtained by the Club; and 2. Council further advise the Club that it will consider the provision of funding of \$40,000 towards the cost and installation of the scoreboard as part of its 2022/2023 budget deliberation processes.	Angelo Catinari	27.01.2022 - Funding has been allocated within the draft budget for 2022/2023.  20.06.2022 - No development approval is required for the scoreboard. Once funding has been approved in July 2022 arrangements will be made with the Club.  12.08.2022 - The Club is awaiting final confirmation of funding through the State Government and finalising their preferred product for purchase.	In progress
29	14/12/2021	Council	Item 15.3 - Moss Avenue connection via roundabout	Woodward / Papanikolaou that Council finalise planning, budgeting and public consultation to remediate the Moss Avenue connection to the Galway, Grove, Moss, Tennyson, Birdwood roundabout and provide a report for consideration by Council, and recognises this is a priority project from the recent Local Area Traffic Management planning, as it is a known blackspot, is a highly complex roundabout with 5 entry / exit points and has been raised as a safety concern by numerous members of the community.	Angelo Catinari	20.12.2021 - Administration is currently developing options for consultation.  2.01.2022 - Draft options have been developed and are being reviewed and costed for 2022/23 Budget submission.  6.06.2022 - Consultation material being developed for community consultation scheduled for July/Aug 2022.  20.06.2022 - Consultation material being finalised and on schedule for distribution in late-July/ early-August.  4.08.2022 - Community consultation material distributed. Consultation will conclude on COB 26th August 2022.	In progress
30	23/11/2021	City Facilities and Waste Recovery General Committee	Item 8.2 - Request for Extension of Trading Hours - Weigall Oval Clubroom Building	Pal / Mayor Coxon that Council provide its consent in its capacity as landlord for an extension of the trading hours for the new Clubroom function space, tenanted by Adelaide Angels Baseball Club and Adelaide Omonia Cobras Soccer Club, from 11pm to 1am on Friday and Saturday nights, and also to 1am on Sunday nights when the following Monday is a gazetted public holiday, subject to any necessary development consents and/or other relevant approvals being sought and obtained.	Angelo Catinari	27.01.2022 - Awaiting outcome from Development.  16.02.2022 - A development application has been submitted by the Administration on behalf of the two Clubs for the Weigall Oval Sports Facility in late 2021. The application is still under review and pending outcome.  20.06.2022 - The Administration advises that community consultation will be required as part of the development application process. Arrangements will be made after the next City Facilities and Waste Recovery Committee Meeting in July. (Consultation will be undertaken jointly with the proposed soccer Club's Crowd control fence).  12.08.2022 - Funding has not been confirmed for the soccer club's perimeter fencing. It is expected to be announced as part of the State Budget in September. As a result, the Administration is considering consultation on the extension of hours separate to the consultation required regarding the erection of perimeter fencing. It is expected this will take place over the coming month (August / September 2022).	In progress

31	19/10/2021	Council	Item 17.2 - Lockleys Code Amendment	Kym McKay / Tsiaparis that: 1. The feedback contained in the body of this report be submitted, along with the feedback and recommendations contained in the released Confidential Council Item 21.4 of the 6 July 2021 meeting (Attachment 1 of the Agenda report), to Future Urban as its formal response to the Lockleys Code Amendment, with a copy provided to the Minister for Planning and Local Government. 2. Council signals its intent to undertake a Code Amendment of the subject land located at 25 Pierson Street, Lockleys from Employment Zone to Suburban Neighbourhood Zone depending on the decision made by the Minister for Planning and Local Government in relation to the current Code Amendment for the subject land proposed by Future Urban.	Pauline Koritsa	22.10.2021 - Feedback sent to the minister and Future Urban.  16.11.2021 - Awaiting decision by the Minister to determine next steps, if any.  14.02.2022 - No response from the Minister has been received to date.  16.03.2022 - No further update as Caretaker Period has commenced.  19.04.2022 - No further progress at this stage due to State election.  2.05.2022 - No further action at this stage. Consultation has been completed but the consultation report has not been released and no decision has been made.  16.06.2022 - Code Amendment has been submitted to the Minister for approval.  19.07.2022 - Code Amendment is still with the Minister for decision.  1.08.2022 - Code Amendment is still with the Minister for decision.	In progress
32	19/10/2021	Council	Item 15.1 - Sale and Disposal of dead-end streets	Woodward / Papanikolaou that Council authorise the Administration to examine the opportunity, and report back to Council, of the potential to close portions of roads in the City that dead-end onto the Keswick and Brown Hill Creeks with the aim of offering such portions of 'closed road' for public sale.	Angelo Catinari	6.06.2022 - City Assets are continually working with City Property and City Facilities to identify potential pieces of road to close for public sale.  16.08.2022 - City Assets in collaboration with City Property and Facilities are identifying potential pieces of road to close for public sale. City Property and Facilities are identifying any encumbrances/easements.	In progress
33	05/10/2021	Council	Item 17.2- Report to undertake a trial with RecycleSmart	Kym McKay / Pal that the proposal to undertake a four month trial with RecycleSmart at a cost of up to \$25,000 with an additional amount of up to \$15,000 allocated to promote the campaign be endorsed subject to Council being successful in obtaining suitable grant funding for this purpose.	Paul Della	12.10.2021 - Awaiting GISA Council Modernisation Grant opening, identifying alternate grant programs that may support this initiative.  1.02.2022 - Grant application submitted 20 December 2021. Due to minimum funding requirements trial period has been increased to 6 months. Revised cost of project is \$48,600 with Council's financial contribution updated to \$26,100 including promotion costs.  5.04.2022 - Grant endorsed by GISA, agreement sent on 11 March 2022. Some errors in grant agreement identified, feedback sent to GISA to amend. Report to Undertake Trial with RecycleSmart including grant funding was presented to Council on 19 April 2022.  20.04.2022 - Council endorsed a six-month trial with RecycleSmart with a total cost of \$48,600 consisting of Council's contribution of up to \$26,100 and grant funding of \$22,500.  3.06.2022 - Service agreement signed, press release being prepared including statement from Mayor Coxon. Invoice raised to GISA for funding. Anticipate soft launch to commence week of 06/06/2022.  22.06.2022 - Soft launch commenced and will be actively promoted from 1 July 2022. A launch event is also being organised for mid to late July 2022.  11.08.2022 - Official launch took place on 28 July 2022. Feedback has been positive regarding the program and launch. To date, 304 bags and 518kg have been collected. 164 bookings have been made over the next 30 days.	In progress
34	05/10/2021	Council	Item 17.4 - Brickworks Riverfront Land	Nitschke / Kym McKay that Council notes the intention of the Chief Executive Officer to adjourn the sale process of the Brickworks Riverfront land for an indefinite period and that Council provides its concurrence for this adjournment to occur.	Terry Buss	5.10.2021 - CEO report to Council notifying Council of the intention to adjourn the sale process of the BRL for an indefinite period. Council approved.  14.12.2021 - Matter of the sale process for the Brickworks Riverfront land 'on hold' pending further discussions with the Department of Infrastructure regarding impact of the T2D project.  15.08.2022 - Matter of the sale process for the Brickworks Riverfront land 'on hold' pending further discussions with the Department of Infrastructure regarding impact of the T2D project.	In progress
35	05/10/2021	City Services and Climate Adaptation Standing Committee	Item 11.1- Increased enforcement of parking restrictions in Mile End, Marlestone, Keswick and Ashford	Woodward / Kym McKay that a further report on this matter be prepared for the full year ending 30 June 2022, to assess any changes to parking infringement income that may occur as a result of the easing of restrictions associated with the COVID-19 pandemic.	Paul Della	12.10.2021 - No action required until end of 2021/22 financial year and then a report will be presented to Council in September/October 2022.	In progress



36	07/09/2021	Council	Item 12.1.1 - City Advancement and Prosperity General Committee Item 8.1 - Proposed Renaming of Dew Street Reserve	Kym McKay / Papanikolaou that: 1. A report be brought forward to Council in due course outlining all Council Assets within the City of West Torrens that are considered to be appropriate for naming or re-naming. 2. Such report to include a review of Council's Policy on Asset Naming. NOTE: please refer to Council Meeting of 14 December 2021 for change of name suggestion relating to Kesmond Reserve (Objective ID A2796893)	Pauline Koritsa	14.10.2021 - Project scoping currently underway. 7.12.2021 - Referred to Governance. 18.01.2022 - Project commenced. Assets register compiled. Reviewing asset naming decisions from 1999 to 2022. 1.02.2022 - First draft of asset naming register nearing completion. 16.03.2022 - Interim report regarding project to be provided to 26 April 2022 City Advancement and Prosperity Committee. 1.04.2022 - Report scheduled for next City Advancement meeting regarding a progress report on the Asset Naming Project. Project is expected to be completed and presented to Council in July 2022 with Admella Place and Kesmond Reserve forming a part of this July report. 19.04.2022 - Report to be presented to 26 April 2022 City Advancement and Prosperity Committee meeting. 16.05.2022 - Report to be presented to 19 July 2022 Council meeting. 10.06.2022 - Awaiting report to be presented to 19 July 2022 Council meeting. 27.07.2022 - Report related to the renaming of Dew Street Reserve to be presented to 16 August 2022 Council meeting. 15.08.2022 - Report drafted for 16 August 2022 Council meeting.	In progress
37	03/08/2021	Council	Item 15.1- Open Space Plan	Woodward / Papanikolaou that in conjunction with the newly released Open Space Plan for public consultation, with 'Goal 1: Diverse open spaces close to people' and to 'Purchase land and/or repurpose council-owned land for open space purposes when possible', Elected Members are provided with a report identifying opportunities to accumulate revenue to achieve this strategic objective.	Pauline Koritsa	17.08.2021 - Following the close of consultation a working group will be set up to deliver the action plan and this will be included in that plan. Consulting with other councils as to their approaches. 20.10.2021 - Action plan currently being developed with internal stakeholders. 16.11.2021 - Draft action plan with stakeholders for review. 1.12.2021 - Action Plan received from consultant. Exploration of opportunities to accumulate revenue is one of the key short term actions to be undertaken 17.01.2022 - Options to be investigated commencing February. 14.02.2022 - Options investigation commenced. 1.04.2022 - Action in progress but delayed due to resourcing. 19.04.2022 Open Space funding survey from LGA response being prepared. 1.06.2022 - Regular Open Space Reference Group established to roll out Open Space Implementation Plan. As a priority the group will explore opportunities for Council to accumulate revenue to purchase land for open space, research other councils for examples, and work collaboratively with other departments to prepare a process for accumulating revenue to purchase open space.	In progress

38	23/03/2021	City Facilities and Waste Recovery General Committee	Item 8.1 - Waste and Resource Recovery Strategy Proposal	Woodward / Mugavin that a project to develop a 10 year waste and resource recovery strategy for the City of West Torrens be endorsed, subject to appropriate funding being provided in Council's 2021/22 budget.	Paul Della	<p>The Administration has received advice that grant funding is being provided and commenced development of the strategy April 2021.</p> <p>15.06.2021 - The Waste Strategy development initiative is expected to be completed before December 2021.</p> <p>18.08.2021 - The creation of the plan has commenced in getting the structure and content of the plan in line with CWT's framework. Consultation with staff of other departments has been undertaken.</p> <p>12.10.2021 - Draft waste strategy 90% complete. To be reviewed by consultant prior to scheduling Executive Team and Elected Members workshops.</p> <p>1.02.2022 - Development of waste strategy delayed due to resourcing. Completion date revised to 30 June 2022.</p> <p>5.04.2022 - Consultation questions submitted for review on 1 April 2022. Community consultation due to commence in April 2022. Due to requirement to have consultation open for 4 weeks, completion date revised to September 2022. Aim to submit final draft strategy to last Council meeting prior to caretaker period. (6 September 2022).</p> <p>3.06.2022 - Community consultation completed, 589 responses received. Draft strategy to be submitted for review by TL Waste Management and Manager Regulatory Services on week of 06/06/2022.</p> <p>22.06.2022 - Final draft to be presented to General Manager Corporate and Regulatory Services in the week commencing 27 June 2022.</p> <p>11.08.2022 - Draft waste and resource recovery strategy endorsed. Preparing for community consultation release (between 12/08 - 9/09/2022). Final strategy intended to be submitted to Council for endorsement in 01/2023. Work due to commence on Action Plan.</p>	In progress
39	23/03/2021	City Facilities and Waste Recovery General Committee	Item 8.2 - Improving Source Separation at Multi-Unit Developments Pilot Proposal	Mugavin / Pal that a pilot is undertaken to determine the most effective interventions to improve source separation of waste in MUDs, subject to appropriate funding being provided in Council's 2021/22 budget.	Paul Della	<p>Funding for an initiative to determine the most effective interventions to improve source separation of waste in MUDs has been included in Council's 2021/22 budget.</p> <p>18.08.2021 - Work has commenced on the initial stages of the project, final selection of MUDs to be completed in August. Project Team are meeting monthly.</p> <p>12.10.2021- Final planning for project underway. Project scheduled to commence Jan/Feb 2022</p> <p>1.02.2022 - Stage 1 of project has commenced. Focus group sessions held in January 2022 with building managers and strata groups to refine intervention tools to support improving source separation. Next project group meeting scheduled for 3 February 2022.</p> <p>15.02.2021 - Meeting on 3 February 2022 completed, final report from focus group sessions shared. List of interventions to be finalised and base line waste audits to schedule for March 2022 prior to pilot commencement.</p> <p>5.04.2021 - Progress meeting with Rawtec and participating Councils scheduled for 14 April 2022. Pilot with MUDS scheduled to commence in June/July 2022.</p> <p>3.06.2022 - Baseline audits in progress. One audit completed, second property scheduled to be audited first week in June. Project on track to commence in June.</p> <p>22.06.2022 - Audits conducted and results received. Implementation of a trial of remedial actions to take place in July 2022.</p> <p>11.08.2022 - Project implementation delayed, waiting for other Councils to finalise their test sites. CWT is using this delay to update some education signage intended to be posted in bin areas.</p>	In progress

40	08/12/2020	City Facilities and Waste Recovery General Committee	Item 8.3 - Sponsorship Agreement - Lockleys Oval LED Scoreboard	<p>Woodward / Pal that:</p> <ol style="list-style-type: none"> <li>1. Council provide its consent, in its capacity as landowner for a LED scoreboard to be erected in the north-eastern corner of the Lockleys football oval, subject to any necessary development consents being sought and obtained.</li> <li>2. Should the Committee recommend to Council, and Council resolve in accordance with the Committee's recommendation, the Chief Executive Officer and/or Mayor be authorised to sign a Sponsorship Agreement, including the sponsorship of \$10,000 offered by the West Beach and Districts Community Bank Branch.</li> <li>3. Council's Advertising on Council Land and Related Public Infrastructure Policy be reviewed as part of the review process of Council's policies to acknowledge the decision of Council.</li> </ol>	Angelo Catinari	<p>10.02.2021 - Bank has been advised and Administration is awaiting the final Sponsorship Agreement. Procurement process has commenced with the new scoreboards</p> <p>11.06.2021 - awaiting final go-ahead from clubs and confirmation of their financial contribution towards the larger board they have requested.</p> <p>18.08.2021 - Awaiting club confirmation. Meeting scheduled for late August to progress the purchase.</p> <p>14.10.2021 - Club continues to discuss the investment and will be in better position to make a decision following the lease/licence negotiations</p> <p>7.12.2021 - Negotiations continue with the club regarding licence fees. Following thee discussions, it is expected that a decision can be made regarding the scoreboard.</p> <p>27.01.2022 - Due to the Christmas break and Covid restrictions, a meeting has not been held to discuss the licence fees. It is expected that this will take place in February. Following the licence fee negotiations, a decision will be made regarding the scoreboard.</p> <p>16.02.2022 - The Administration has met with representatives of the Lockleys Football Club in early February 2022 to discuss the licence / licence fees for the Lockleys Oval Sports Facility / Lockleys Oval. Following the meeting, the Club will now provide a formal response to the new licence and a further report will be provide by the Administration to the next City Facilities and Waste Recovery General Committee in March 2022. Following the licence / licence fee negotiations, a decision will be made regarding the scoreboard.</p> <p>20.06.2022 - The Administration is awaiting advice from the Lockleys Football Club upon execution of the site licence for the facility.</p> <p>12.08.2022 - The Administration continues to wait for a decision from the Lockleys Football Club regarding their contribution towards the football score board. It is expected the Club will make a decision following the signing of a site licence.</p>	In progress
41	08/12/2020	City Facilities and Waste Recovery General Committee	Item 9.1 - Educational Trial for Waste Disposal and Separation	<p>Woodward / Huggett that Council Administration provide a report to the City Facilities and Waste Recovery General Committee on the opportunity (costs and benefits) of a trial at a shopping centre within our City to provide 3 bins for the general public use. The intent is to create an actual experience in use of the red, yellow and green bins that further educates our residents in separation at source and better waste disposal.</p>	Paul Della	<p>17.03.2021 - The Waste Management Team is currently identifying the most suitable location to undertake activities regarding waste education/creating a community 'experience in the use of the red, yellow and green bins'. Waste Management is in the process of redeveloping the Bin Toss Game to be rolled out to shopping centres to provide an interactive waste experience to educate residents on separating waste. At this stage, we propose to run 2 sessions during National Recycling Week (8 - 14 November 2021 - at Brickworks and Kurralta Central).</p> <p>Works due to commence in April:</p> <ul style="list-style-type: none"> <li>• Development of the display/standee to be used at shopping centres (with Media)</li> <li>• Contact the shopping centres and stakeholders to seek participation</li> <li>• Investigate options for incentives/prizes to encourage participation</li> </ul> <p>18.08.2021 - Whilst we have undertaken initial stages of the project work is still continuing, launch will take place in line with community engagement for the waste strategy.</p> <p>12.10.2021 - Intention to undertake education trial with waste strategy community consultation proceeding. Current proposal is to undertake an interactive displays. Discussions have been held with Business and Community Services (Media) to design a display surround for the bins to improve visibility.</p> <p>1.02.2022 - On hold pending completion of the Draft Waste Strategy. Development of Waste Strategy delayed due to resourcing. Completion date revised to 30 June 2022.</p> <p>3.06.2022 - Completion date 30/06/2022 as previously advised on 1/02/2022.</p> <p>11.08.2022 - Engaged Brickworks and Kurralta Central to seek support to implement waste education in their shopping centres, currently there is no interest to participate. Continuing to negotiate and seek alternate venues.</p>	In progress

42	03/11/2020	Council	Item 12.1.1 - City Advancement and Prosperity General Committee Item 8.1 - Australian Honours Awards (City Property)	O'Rielly / Papanikolaou that Council publicly recognises: 1. West Torrens residents who have been Australian Honour recipients by creating a website presence on Council's website which links directly to the searchable Australian Honours database on the Department of the Prime Minister and Cabinet website. 2. Former West Torrens' Mayors with an online website presence and suitable footpath plaques in the West Torrens Memorial Gardens.	Angelo Catinari	21.06.2022 - Australian Honour recipients now available on Council's website so Strategy and Business actions are closed out. The subsequent plaque installation action has been transferred to Urban Services/City Property. City Property are investigating footpath plaques and other suitable alternative for installation in the West Torrens Memorial Gardens.  12.08.2022 - Investigations continuing as to suitability and costs for installation of plaques within the footpath (West Torrens Memorial Gardens).	In progress
43	22/09/2020	City Facilities and Waste Recovery General Committee	Item 8.4 Brand identity and signage for Council-owned facilities	Vlahos / Mugavin to Council that: 1. It approves the installation of signage on all of its facilities as detailed in Option 1 within this report. 2. Stage 1 of installation of building signage, as outlined in this report, be undertaken in this financial year, following budget review and approval. 3. Installation of decals inside new facilities be undertaken prior to the end of this calendar year. 4. It approves the adaption of the City of West Torrens' logo 'tag line' to reflect that the City of West Torrens proudly supports our community by providing community facilities for them to use. 5. Stage 2, permanent building signage, be undertaken in the 2021/22 financial year, pending costings and budget approval by Council.	Angelo Catinari	21.10.2020 - meeting between internal staff held 28/10/20 to discuss decals on internal building walls to be implemented by the end of 2020. Meeting action transferred from Strategy & Business to City Property for implementation.  10.02.2021 - Allocated funding in draft 2021/2022 budget for Council consideration.  11.06.2021 - Awaiting new financial year and budget approval.  18.08.2021 - No funding was approved and therefore a budget bid will be submitted for 22/23 budget.  20.06.2022 - No funding has been allocated in the 2022/2023 budget for this action.  12.08.2022 - Referred to 2023/2024 budget for funding allocation in order to complete this action.	In progress
44	02/08/2022	Council	Item 8.1 - Petition to rename Dew Street Reserve to Barbara Hanrahan Park	Nitschke / Mugavin to Council that a report be presented to progress the renaming of Dew Street Reserve to the 16 August 2022 meeting of the City Finance and Governance Standing Committee and the Head Petitioner be notified accordingly.	Pauline Koritsa	28.07.2022 - Phone call to Head Petitioner Deidre Robb, notification of petition to be presented to Council at 2 August meeting.  8.08.2022 - Report drafted for 16 August 2022 Council meeting approval to commence community consultation after conclusion of local government elections.  17.08.2022 - Report referred to a Committee of the new Council.	Completed
45	02/08/2022	Council	Item 17.1 - 2022 Local Government Association Annual General Meeting - Proposed Items of Business	Kym McKay / Tsiaparis that Council submits the following motion with notice for inclusion in the 2022 Local Government Association's Annual General Meeting agenda: That the Local Government Association works with the State Government to review parking related legislation to grant councils additional power to intervene in matters surrounding unregistered vehicles being parked on roads for a long period of time.	Pauline Koritsa	11.08.2022 - Proposed Item of Business submitted to the LGA on 11 August 2022 via email.	Completed
46	02/08/2022	Council	Item 17.3 - Council Policy - Prudential Management	Reynolds / Anne McKay that: 1. The Council Policy - Prudential Management be approved. 2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the Council Policy - Prudential Management.	Pauline Koritsa	8.08.2022 - Prudential Management Policy uploaded to Objective, PolicyHub and CWT Website.	Completed
47	02/08/2022	Council	Item 17.4 - Review of Council Policy - Procurement	Mugavin / Vlahos that: 1. The reviewed Council Policy - Procurement be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to Council Policy - Procurement.	Pauline Koritsa	8.08.2022 - Procurement Council Policy has been registered in Objective, and uploaded to the PolicyHub and CWT website.	Completed
48	02/08/2022	Council	Item 17.5 - Review of Council Policy - Sale and Disposal of Assets	Anne McKay / Nitschke that: 1. The reviewed Council Policy - Sale and Disposal of Assets be approved. 2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the Council Policy - Sale and Disposal of Assets.	Pauline Koritsa	8.08.2022 - Sale and Disposal of Assets Council Policy has been registered in Objective, and uploaded to the PolicyHub and CWT website.	Completed
49	02/08/2022	Council	Item 17.7 - Appointment of Member to the Brown Hill and Keswick Creeks Stormwater Board - Confidential Order Review	Kym McKay / Nitschke that: 1. In accordance with Sections 91(7) and 91(9) of the Local Government Act 1999, Council orders that the the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(a), and contained in: a) confidential report Item 21.2 - Appointment of Member to the Brown Hill and Keswick Creeks Stormwater Board and the Minutes arising be kept confidential and not available for public inspection until such time as the appointment process for Board Members to the Brown Hill and Keswick Creeks Stormwater Board is finalised and applicants have been advised of the outcome of the process; and b) attachments and any associated documentation be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, or until the conclusion of the term of appointment for the relevant Board Member to the Brown Hill and Keswick Creeks Stormwater Board, on the basis that the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	5.08.2022 - Confidential worksheet updated noting the annual review on 2 August 2022 and the continuation of the confidentiality order for a further 12 months.	Completed

50	02/08/2022	Council	Item 17.8 - Kerbside Waste Management Services - Confidential Order Review	Kym McKay / Tsiaparis that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 10 August 2021, in respect of confidential Item 11.1 - Kerbside Waste Management Services, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(g) and (j)(i) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period, on the basis that the Auditor-General has directed that all communication regarding the examination (including email correspondence) be treated as confidential and not made publicly available or published (such as in the Council's meeting minutes) until the report is finalised. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	5.08.2022 - Confidential worksheet updated noting the annual review on 2 August 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
51	26/07/2022	City Facilities and Waste Recovery General Committee	Item 8.2 - National Servicemen's Association of Australia (South Australian Branch) - Request for Assistance	O'Rielly / Woodward that: 1. The National Servicemen's Association of Australia (South Australian Branch) [NSA] be advised that Council consents to its request for a reduction in its licence fee to \$100 pa plus GST payable on demand from the date of this report until 30 June 2026 or such earlier time as the building may be required to be vacated/demolished. Further, the NSA be permitted to continue to occupy the building in 'holding over' mode until this time. 2. The NSA be further advised that Council will seek to utilise the hall (and/or kitchen) at times when not being used by the NSA for suitable/compatible activities, and in return for this usage agrees to waive the requirement for the NSA to meet water rates and building insurance costs applicable to its use of the building.	Angelo Catinari	12.08.2022 - The Finance Department have been advised of the resolution as have the NSA Committee.	Completed
52	19/07/2022	Council	Item 17.1 - Public Electric Vehicle Charging Stations in West Torrens	Mugavin / Kym McKay that a network of public electric vehicle charging stations be established in the City of West Torrens as per the advertiser-funded model of Option A in the Agenda report.	Angelo Catinari	16.08.2022 - Draft agreement for public EV charging stations received and currently being reviewed by the Administration. The agreement is scheduled to be finalised by mid September 2022.	Completed
53	19/07/2022	Council	Item 17.2 - 2022 LGFA Annual General Meeting and Appointment of Council Representative	Pal / Anne McKay that: 1. The Local Government Finance Authority be advised that Council has no motions for the upcoming Annual General Meeting. 2. Mayor Michael Coxon be appointed as Council's representative to the Annual General Meeting	Terry Buss	5.08.2022 - Appointment of Council representative form submitted to LGFA by email from Executive Coordinator. LGFA also notified that Council has no notices of motion.	Completed
54	19/07/2022	Council	Item 17.5 - Appointment of Members to the Brown Hill and Keswick Creeks Stormwater Board - Confidential Order Review	Vlahos / Pal that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 4 August 2020 and reviewed at Council's 17 August 2021 meeting, in respect of confidential Item 21.1 - Appointment of Members to the Brown Hill and Keswick Creeks Stormwater Board, Council orders that the confidential attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i),(b)(ii) and (g) of the Local Government Act 1999, and not available for public inspection for a further 12 months on the basis that the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	28.07.2022 - Confidential worksheet updated noting the annual review on 19 July 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
55	19/07/2022	Council	Item 17.6 - Thebarton Theatre Update - Confidential Order Review	Nitschke / Mugavin that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 3 August 2021, in respect of confidential Item 21.1 - Thebarton Theatre Update, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i) and (b)(ii) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period, on the basis that that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome with regard to matters which may impact the proposed upgrade of the Thebarton Theatre Complex and actions required under the lease of the Theatre. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	28.07.2022 - Confidential worksheet updated noting the annual review on 19 July 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
56	19/07/2022	City Finance and Governance Standing Committee	Item 11.4 - Proposed Behavioural Management Framework - Feedback	Mayor Coxon / Cr Wood that the feedback contained in the Agenda report be approved and submitted to the Local Government Association and Office of Local Government as Council's response to the Behavioural Management Framework for Council Members.	Pauline Koritsa	2.08.2022 - Behavioural Management Framework feedback submitted to the LGA and the OLG.	Completed

57	05/07/2022	Council	Item 17.1 - LGA Climate Change Policy Review	Mugavin / Nitschke that the feedback contained in the body of the LGA Climate Change Policy Review report be provided to the Local Government Association in response to its request for feedback on its Climate Change Policy, subject to an addition of an elected member comment to the proposed feedback for the Overarching Policy Statement to be: Elected Member Comments: Supporting net zero by 2050 brings LGA policy in line with both state and federal governments and will allow local government to work collaboratively with the other levels to ensure that these goals are achieved both efficiently and equitably, with all levels of government playing an appropriate role. The impacts of climate change will put significant pressures on infrastructure and services proved by local governments, and this disproportionate burden needs to be recognised by state and federal governments through appropriate funding mechanisms. The City of West Torrens is open to working with the LGA, state government, and other councils to share our experiences and initiatives to reduce council-related emissions, to encourage others to lower their emissions, and in recognising the climate impacts of council decisions. Elected Member Recommendation: It is recommended to Council that it advises the LGA that this amendment is supported.	Pauline Koritsa	8.07.2022 - Response sent to the LGA.	Completed
58	05/07/2022	Council	Item 17.3 - Rate Equivalent Payments by Adelaide Airport Limited - Confidential Order Review	Kym McKay / Nitschke that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 7 July 2020 and reviewed at Council's 6 July 2021 meeting, in respect of the confidential Agenda report relating to rate equivalent payments by Adelaide Airport Limited, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i),(b)(ii) and (g) of the Local Government Act 1999, and not available for public inspection for a further 12 month period, on the basis that disclosure of the information received, discussed and considered could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the rate equivalent payments and would, on balance, be contrary to the public interest. Council also needs to ensure that it does not breach any duty of confidence owed to Adelaide Airport Limited. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	8.07.2022 - Confidential worksheet updated noting the annual review on 5 July 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
59	05/07/2022	Council	Item 17.4 - Weslo Holdings Pty Ltd - Thebarton Theatre Complex - Confidential Order Review	1. in accordance with Section 91(9)(a), having reviewed the confidentiality orders at Council meetings on 23 July 2019, 7 July 2020 and 6 July 2021, in respect of reports relating to Weslo Holdings and the Thebarton Theatre Complex, Council orders that the following confidential Agenda reports, the Minutes arising, attachments and any associated documentation: • Item 11.1 - Weslo Holdings Pty Ltd - Thebarton Theatre Complex, Project and Business Plan, Lease Update and Air-conditioning Upgrade, presented to the City Facilities and Waste Recovery General Committee at its 23 July 2019 Meeting; and • Item 21.1 - Weslo Holdings and Thebarton Theatre - Update, presented to Council at its 7 July 2020 Meeting; continue to be retained in confidence in accordance with Sections 90(3)(b)(i) and (ii) and 90(3)(d)(i) and (ii) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period on the basis that the information could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party which may subsequently seek to enter into negotiations with Weslo Holdings Pty Ltd for a similar arrangement, either at the expiry of this agreement, or should this agreement not be entered into. In addition, it may also prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	8.07.2022 - Confidential worksheet updated noting the annual review on 5 July 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
60	05/07/2022	Council	Item 17.9 - Privately Funded Planning and Design Code Amendments Policy	Kym McKay / Papanikolaou that: 1. The Council Policy - Privately Funded Planning and Design Code Amendments Policy be approved. 2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the Council Policy - Privately Funded Planning and Design Code Amendments.	Pauline Koritsa	19.07.2022 - Policy updated in Objective, PolicyHub and CWT public website.	Completed
61	05/07/2022	Council	Item 17.10 - Review - Sale and Disposal of Assets Policy	Tsiaparis / Pal that: 1. The reviewed Council Policy - Sale and Disposal of Assets be approved. 2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the Council Policy - Sale and Disposal of Assets.	Pauline Koritsa	19.07.2022 - Policy updated in Objective, PolicyHub and CWT public website.	Completed
62	05/07/2022	Council	Item 17.11 - Guidelines for Tree Incentive Rebate, and Significant and Regulated Tree Assistance Rebate	Mugavin / Papanikolaou to Council that: 1.It approves the draft Tree Incentive Rebate Guidelines. 2.It approves the draft Significant and Regulated Tree Assistance Rebate Guidelines. 3.The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to both.	Pauline Koritsa	11.07.2022 - The Tree Incentive Rebate Guidelines and the Significant and Regulated Tree Assistance Rebate Guidelines are now complete.	Completed

63	05/07/2022	Council	<p>Item 17.15 - Adoption of the Budget and Annual Business Plan and Declaration of the Rates for 2022/23</p>	<p>Reynolds / McKay that:</p> <p>A.Rates The following recommendations be adopted in exercise of the powers contained in Chapters 8, 9 and 10 of the Local Government Act 1999 (the Act) for the financial year ending on 30th June 2023:</p> <p>1.Adoption of the Annual Business Plan Pursuant to and in accordance with section 123 of the Act and regulation 5 of the Local Government (Financial Management) Regulations 2011, having considered all relevant submissions in accordance with section 123(6) of the Act, the Annual Business Plan for 2022/23, included as a part of the Budget and Annual Business Plan 2022/23, is adopted.</p> <p>2.Adoption of the Budget The budget for 2022/23, included as a part of the Budget and Annual Business Plan 2022/23, and prepared in accordance with section 123 of the Act and regulation 7 of the Local Government (Financial Management) Regulations 2011, as detailed in the budget papers laid before the Council at this meeting, including:</p> <ul style="list-style-type: none"> <li>•the budgeted statement of comprehensive income;</li> <li>•the budgeted statement of financial position;</li> <li>•the budgeted statement of cash flows; and</li> <li>•the budgeted statement of changes in equity;</li> </ul> <p>is adopted.</p> <p>3.Adoption of the Valuations Pursuant to section 167(2)(a) of the Act, the most recent valuations of the Valuer-General available to the Council of the capital value of land within the Council area, totalling \$23,493,168,460, are adopted for rating purposes.</p> <p>4.Declaration of General Rates Having considered the general principles of rating in section 150 and the requirements of section 153(2) of the Act, the Council determines that:</p> <p>(1)Differential general rates are declared pursuant to and in accordance with sections 153(1)(b) and 156(1)(a) of the Act on the capital value of all rateable land within the Council area according to the use of the land as per the permissible differentiating factors set out in regulation 14 of the Local Government (General) Regulations 2013 as follows:</p> <p>(a)0.197953 cents in the dollar on rateable land use of the permissible differing category (a); (b)0.576352 cents in the dollar on any rateable land use of the permissible differing categories (b) to (i) inclusive.</p> <p>(2)Pursuant to section 158(1)(a) of the Act, a minimum amount is payable by way of general rates of \$989 in respect of rateable land within the Council's area.</p> <p>(3)Pursuant to section 153(3) of the Act, there will not be a fixed maximum increase in the general rate to be charged on a principal place of residence of a principal ratepayer.</p> <p>5.Declaration of Separate Rate - Regional Landscape Levy In accordance with section 69 of the Landscape South Australia Act 2019 and section 154 of the Act, in order to reimburse the Council for an amount of \$1,620,352 contributed to the Green Adelaide Board, a separate rate of 0.007535 cents in the dollar is declared on all rateable land in the area of the Council and the Board based on the capital value of that land.</p> <p>6.Payment of Rates Pursuant to section 181(1) and (2) of the Act, all rates are payable in four equal or approximately equal instalments on the day on which each of the four instalments falls due as follows:</p> <p>(i)1st September 2022 in respect of the first instalment; (ii)1st December 2022 in respect of the second instalment; (iii)1st March 2023 in respect of the third instalment; and (iv)1st June 2023 in respect of the fourth instalment.</p> <p>B.Adoption of the Long Term Financial Plan Pursuant to section 122(1a)(a) of the Local Government Act 1999, the long term financial plan included in the 2022/23 Budget and Annual Business Plan be adopted (noting that the review by the CEO of the Council's Strategic Management Plans, indicate that the Council is financially sustainable having regard to its Long Term Financial Plan, the Annual Business Plan and strategic plans).</p> <p>C.Budget Review The Council be provided with reviews of its budgetary position throughout the year consistent with the requirements of regulation 9 of the Local Government (Financial Management) Regulations 2011, including a framework for development of the 2023/24 budget.</p>	Paul Della	<p>18/08/2022 - The following items have occurred:</p> <p>The budget has been uploaded into Council's financial systems. The Adopted budget document has uploaded onto CWT's public website for public viewing. The required advertisement has been published in the Advertiser and also Gazette, publishing the required rates in the dollar, within the legislated timeframe. Rates notices have been updated to reflect the instalment dates for the year. Budget reviews will be conducted throughout the year.</p>	Completed
64	05/07/2022	Council	<p>Item 17.17 - Appointment of new Council Assessment Panel</p>	<p>Mugavin / Kym McKay that:</p> <p>1. It extends the appointment of the Council Assessment Panel independent members (including deputy independent member), pursuant to Section 83(1)(b) of the Planning, Development and Infrastructure Act 2016, for an additional 6-month term from 1 January 2023 to 30 June 2023 under their current arrangements and conditions as detailed in this report, to allow time to commence a recruitment and selection process to occur after the Council Election.</p> <p>2. A report be presented to Council regarding the recruitment and selection process for the appointment of the new Council Assessment Panel, including both the independent members and Council member, in December 2022.</p>	Angelo Catinari	<p>8.08.2022 - Letter of reappointment sent to Shanti Ditter, Jane Strange, Michael Arman, Kon Corolis and Heath Edwards via email.</p>	Completed



65	05/07/2022	Council	Item 17.19 - Review of Council Policy - Elections Period Caretaker	Anne McKay / Nitschke that: 1.The Reviewed Council Policy - Elections Period Caretaker be approved. 2.The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the Council Policy - Elections Period Caretaker.	Pauline Koritsa	19.07.2022 - Policy updated in Objective. Policy updated on Policy Hub and CWT public website.	Completed
66	05/07/2022	Council	Item 17.20 - Kerbside Waste Management Services - Confidential Order Review	Anne McKay / O'Rielly that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 5 July 2021, in respect of confidential Item 21.1 - Kerbside Waste Management Services, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(g) and (j)(i) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period, on the basis that the Auditor-General has directed that all communication regarding the examination (including email correspondence) be treated as confidential and not made publicly available or published (such as in the Council's meeting minutes) until the report is finalised. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	8.07.2022 - Confidential worksheet updated noting the annual review on 5 July 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
67	05/07/2022	Council	Item 17.21 - Public Lighting Rebate Dispute - Confidential Order Review	Kym McKay / Anne McKay that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 6 July 2021, in respect of confidential Item 21.2 - Public Lighting Rebate Dispute, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(h) and (i) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period, on the basis that the report contains legal advice and relates to litigation that council believes on reasonable grounds will take place. 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.	Terry Buss	8.07.2022 - Confidential worksheet updated noting the annual review on 5 July 2022 and the continuation of the confidentiality order for a further 12 months.	Completed
68	07/06/2022	Council	Item 18.3 - Local Government Association Annual General Meeting 2022 - Proposed Items of Business and Appointment of Delegates	Nitschke / Reynolds that: 1. The Local Government Association be advised that the voting delegate for the City of West Torrens at the 2022 Local Government Association Annual General Meeting be Mayor Michael Coxon with Deputy Mayor George Vlahos as proxy. 2. The recommended process for the lodgement of proposed items of business for the Local Government Association Annual General Meeting 2022, contained within this report, be approved. 3. Council authorises the Chief Executive Officer to finalise the wording of any proposed items of business prior to the submission to the Local Government Association.	Pauline Koritsa	16.06.2022 - Report to be presented to the 2 August 2022 meeting regarding proposed items of business. 19.07.2022 - Awaiting presentation of report to 2 August 2022 Council meeting. 27.07.2022 - Report to be presented to the 2 August 2022 meeting with one item for submission. 5.08.2022 - Report presented and item to be provided to LGA. Further update in relevant subsequent MAR.	Completed
69	24/05/2022	City Facilities and Waste Recovery General Committee	Item 8.2 - Request for Deed of Variation of Licence and Grant of Sublicence - SANFL (Hoffmann Kiln Chimney)	Woodward / Huggett that: 1. Council provides its consent for the Deed of Variation of Licence (to allow for the sublicence sought to The South Australian Brewing Company Pty Limited, but that it continues to retain its absolute discretion in relation to the grant of any future sublicence); 2. Council provides its consent for the grant of sublicence from The South Australian National Football League Inc (SANFL) to The South Australian Brewing Company Pty Limited to allow the display of SANFL Premier and runner up team colours on the Hoffmann Kiln chimney for the period 1 October 2021 until 30 September 2022 (or such lesser time should the licence be determined prior to 30 September 2022); and 3. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation giving effect to the Deed of Variation of Licence and grant of sublicence.	Angelo Catinari	20.06.2022 - Deed of Variation and Grant of Sublicence documentation being prepared for execution by the Mayor and Chief Executive Officer. 12.08.2022 - Deed has been fully executed.	Completed



70	24/05/2022	City Facilities and Waste Recovery General Committee	Item 8.3 - Request for Grant of Licence - West Torrens Concert Band	Woodward / Mugavin that: 1. The West Torrens Concert Band be advised that Council consents to its request to use the community facility on the western side of Mellor Reserve. 2. The Band be offered a licence for its use of the facility at a licence fee of \$10pa plus GST payable on demand (inclusive of outgoings), commencing on the date of practical completion/handover of the building following the proposed upgrade works. The permitted use to be for band rehearsals and storage of band instruments and associated equipment etc. The times and days of use to be Tuesday nights from 7.00pm until 9.45pm (subject to agreement with the Adelaide Village Band to vary its time of use) and on occasional weekends (as negotiated and agreed with the Administration) for workshops with school and country bands. 3. The Mayor and Chief Executive officer be authorised to sign and seal any documentation to give effect to the grant of licence.	Angelo Catinari	20.05.2022 - correspondence drafted to advise The West Torrens Concert Band of the outcomes from Council Resolution of 7 June 2022.  12.08.2022 - Licence has been fully executed	Completed
71	03/05/2022	Council	Item 12.1.1 - City Advancement and Prosperity General Committee Item 8.8 - Green Initiatives Program - Tree Incentive Program	Woodward / Nitschke to Council that: 1. It supports the trialling of a new Tree Incentive Rebate Program which will be run under the overarching Green Initiatives Program. 2. It acknowledges that \$10,000 has been included in the draft 2022/23 budget for the Tree Incentive Rebate Program. 3. The Administration prepares guidelines for the Tree Incentive Rebate Program using the eligibility criteria and information detailed within this report and these guidelines be presented for consideration to the next City Advancement and Prosperity General Committee meeting. 4. A review of the Program be undertaken at the completion of the first 12 months, the outcome of which to be reported back to the Committee.	Pauline Koritsa	12.05.2022 - Guidelines currently being prepared for review by the City Advancement and Prosperity General Committee at its June meeting.  14.06.2022 - Guidelines in agenda for 28 June 2022 City Advancement and Prosperity General Committee meeting.  18.07.2022 - Guidelines approved at 5 July 2022 Council meeting.	Completed
72	03/05/2022	Council	Item 12.1.2 - City Advancement and Prosperity General Committee Item 8.9 - Green Initiatives Program - Significant and Regulated Tree Assistance Rebate Program	Woodward / Nitschke to Council that: 1. It approves the trialling of a Significant and Regulated Tree Assistance Rebate Program over 12 months as part of the overarching Green Initiatives Program. 2. It allocates \$10,000 from Council's Urban Tree Fund to fund the Significant and Regulated Tree Assistance Rebate Program during the 2022/23 financial year. 3. The Administration prepares guidelines for the Significant and Regulated Tree Assistance Rebate Program using the eligibility criteria and information detailed within this report and these guidelines be presented for consideration to the next City Advancement and Prosperity General Committee meeting. 4. A review of the rebate program be undertaken at the completion of the first 12 months, the outcome of which to be reported back to the Committee.	Pauline Koritsa	12.05.2022 - Guidelines currently being prepared for review by the City Advancement and Prosperity General Committee at its June meeting.  14.06.2022 - Guidelines in agenda for 28 June City Advancement and Prosperity General Committee meeting.  18.07.2022 - Guidelines approved at 5 July 2022 Council meeting.	Completed
73	19/04/2022	Council	Item 17.4 - Report to undertake a trial with RecycleSmart	Kym McKay / Mugavin that a six-month trial with RecycleSmart with a total cost of \$48,600 consisting of Council's contribution of up to \$26,100 and grant funding of \$22,500 be endorsed.	Paul Della	3/06/2022 - Service agreement signed, press release being prepared including statement from Mayor Coxon. Invoice raised to GISA for funding. Anticipate soft launch to commence week of 05/06/2022.  22/06/2022 - Soft launch commenced and will be actively promoted from 1 July 2022. A launch event is also being organised for mid to late July 2022.  11/08/2022 - Official launch took place on 28 July 2022. Feedback has been positive regarding the program and launch. To date, 304 bags and 518Kg have been collected. 164 bookings have been made over the next 30 days.	Completed
74	19/04/2022	Council	Item 17.3 - Proposed Transport and Movement Strategy - Strategy Overview for consultation	Reynolds / Vlahos to Council that: 1. It approves the progression of the Transport and Movement Strategy Overview to public consultation. 2. The outcomes of the public consultation be presented to Council. 3. The Chief Executive Officer be authorised to make changes of a minor or formatting nature.	Angelo Catinari	3.06.2022 - Public Consultation is open from 9 May 2022 to 6 June 2022.  21.06.2022 - Submissions received from the public consultation are being review. The outcomes of the consultation to be presented to future Council meeting.  15.08.2022 - Overview of consultation feedback to be presented to Council at its meeting on 16th August 2022 with Council's endorsement for the Strategy being sought. Refer to Agenda Item 17.3 "Finalisation of the Transport and Movement Strategy 2022-2032" at Council Meeting 16th August 2022.	Completed

**9 OTHER BUSINESS**

**10 CONFIDENTIAL**

Nil

**11 NEXT MEETING**

25 October 2022, 6.00pm in the Mayor's Reception Room.

**12 MEETING CLOSE**