

CITY OF WEST TORRENS



# MINUTES

of the

## CITY ADVANCEMENT AND PROSPERITY GENERAL COMMITTEE

Members: Councillor G Vlahos (Presiding Member), Mayor M Coxon  
Councillors: E Papanikolaou, K McKay, S Tsiaparis, D Wilton, G Nitschke, J Wood

of the

## CITY OF WEST TORRENS

held in the George Robertson Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

and the public gallery via electronic platform

on

**TUESDAY, 26 OCTOBER 2021**  
**at 6.00pm**

**Terry Buss PSM**  
**Chief Executive Officer**

### **City of West Torrens Disclaimer**

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

## Index

<b>1</b>	<b>Meeting Opened</b> .....	<b>1</b>
	1.1 Evacuation Procedure	
	1.2 Electronic Platform Meeting	
<b>2</b>	<b>Present</b> .....	<b>1</b>
<b>3</b>	<b>Apologies</b> .....	<b>1</b>
<b>4</b>	<b>Disclosure Statements</b> .....	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes</b> .....	<b>2</b>
<b>6</b>	<b>Communication by the Chairperson</b> .....	<b>2</b>
<b>7</b>	<b>Outstanding Reports / Actions</b> .....	<b>2</b>
<b>8</b>	<b>Reports of the Chief Executive Officer</b> .....	<b>2</b>
	8.1 Swap Spot Trial - Location Assessment and Community Engagement Approach.....	2
	8.2 Think, Buy, Be LOCAL Program Final Report .....	3
	8.3 Public Art Framework Draft for Public Consultation .....	3
	8.4 Community Grants - June 2021 to October 2021 .....	4
	8.5 Rough Sleeper Management Guidelines .....	5
	8.6 Animal Nuisance Complaints Policy .....	5
	8.7 Parking Permits and Exemptions Policy .....	6
	8.8 Council Reception Room - Richmond Oval Policy .....	6
	8.9 Impoundment of Vehicles Policy .....	6
	8.10 Social Media Use and Management Policy .....	7
	8.11 Libraries Policy.....	7
	8.12 Provision of Council Gifts Policy.....	8
	8.13 Revocation of Council Policy: Development Assessment Panel Delegations .....	8
	8.14 Investment Policy.....	8
	8.15 Mobile Food Vendors and Use of Public Footpaths and Roads for Business Purposes Policies.....	9
	8.16 Organisational Annual Service Plan 1st Quarter 2021/22 Progress Update .....	9
	8.17 Strategy Unit Activity Report - August/September 2021 .....	10
	8.18 Progress on Implementing Council Decisions .....	10
<b>9</b>	<b>Other Business</b> .....	<b>10</b>
<b>10</b>	<b>Confidential</b> .....	<b>10</b>
<b>11</b>	<b>Next Meeting</b> .....	<b>10</b>
<b>12</b>	<b>Meeting Close</b> .....	<b>10</b>

## 1 MEETING OPENED

The Presiding Member declared the meeting open at 6.00pm.

### 1.1 Evacuation Procedure

The evacuation procedures were taken as read.

### 1.2 Electronic Platform Meeting

The Presiding Member advised the meeting was being livestreamed via a Zoom public link available on the City of West Torrens website.

## 2 PRESENT

### Committee Members:

Cr G Vlahos (Presiding Member)

Mayor M Coxon (6.01pm)

Councillors: E Papanikolaou, K McKay, S Tsiaparis, G Nitschke

### Officers:

Mr T Buss (Chief Executive Officer)

Mr P Della (General Manager Corporate and Regulatory)

Mr A Catinari (General Manager Urban Services)

Ms S Curran (Manager Strategy and Business)

Ms C Luya (Manager Community Services)

Ms L Johnson (Management Lead - LG Reform and Integrity)

### In attendance via the online platform:

Ms R Butterfield (Manager Regulatory Services)

## 3 APOLOGIES

### Lateness

#### Committee Member:

Mayor Michael Coxon (6.01pm)

### Apologies

#### Committee Members:

Cr David Wilton

Cr Jasmine Wood

#### Officer:

Ms P Koritsa (General Manager Business and Community Services)

## 4 DISCLOSURE STATEMENTS

Nil

## 5 CONFIRMATION OF MINUTES

### RECOMMENDATION

That the Minutes of the meeting of the City Advancement and Prosperity General Committee held on 24 August 2021 be confirmed as a true and correct record.

### COMMITTEE RESOLUTION

Moved: Cr Simon Tsiaparis  
Seconded: Cr Elisabeth Papanikolaou

That the recommendation be adopted.

**CARRIED**

## 6 COMMUNICATION BY THE CHAIRPERSON

Nil

## 7 OUTSTANDING REPORTS / ACTIONS

Nil

## 8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 8.1 Swap Spot Trial - Location Assessment and Community Engagement Approach

This report provided an update regarding the location assessment, model selection, budget overview and community engagement strategy for the 6 month Swap Spot trial.

### RECOMMENDATION(S)

The Committee recommends to Council that:

1. Deacon Avenue Carpark in Richmond be progressed as the proposed location for Swap Spot.
2. Option 3 be endorsed as the approved model for the Swap Spot trial and a draft budget of \$32,000 be approved for the Swap Spot trial.

OR

Option 5 be endorsed as the approval model for the Swap Spot trial and a draft budget of \$85,000 be approved for the Swap Spot trial.

3. The community engagement strategy and the associated budget of \$8,000 for the Swap Spot trial be approved.
4. Swap Spot trial commence on 1 February 2022 and conclude on 1 August 2022.

**OR**

The Swap Spot initiative not be progressed.

**6.01pm** Mayor Michael Coxon entered the meeting.

### **COMMITTEE RESOLUTION**

Moved: Cr Elisabeth Papanikolaou

Seconded: Cr Kym McKay

That the Swap Spot initiative not be progressed.

**CARRIED**

### **8.2 Think, Buy, Be LOCAL Program Final Report**

This report provided a summary of the positive impact generated by the *Think, Buy, Be LOCAL* economic stimulus campaign.

### **RECOMMENDATION**

The Committee recommends to Council that the Think, Buy, Be LOCAL Program Final Report be received.

### **COMMITTEE RESOLUTION**

Moved: Cr Simon Tsiaparis

Seconded: Cr Graham Nitschke

That the recommendation be adopted.

**CARRIED**

### **8.3 Public Art Framework Draft for Public Consultation**

This report presented Council's draft Public Art Framework for approval to progress to public consultation in accordance with the Corporate Planning Framework and Community Engagement Policy.

### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. It approves the progression of the Public Art Framework 2022-2032 to public consultation.
2. The outcomes of the public consultation be presented to Council.
3. The Chief Executive Officer be authorised to make changes of a minor or formatting nature.

### **COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

**CARRIED**

## 8.4 Community Grants - June 2021 to October 2021

**6.09pm** Mayor Michael Coxon declared a perceived conflict of interest in this item as his partner is the public officer of the Hong Kong Cultural Association of South Australia and point i) of the recommendation relates to a grant application of \$5,000 to the Hong Kong Cultural Association of South Australia toward the cost of an AGM/Cultural event that will be held in the City of West Torrens. Mayor Coxon left the meeting for the discussion and vote on the item.

Cr Graham Nitschke declared a perceived conflict of interest in this item as he is a member of the West Torrens Historical Society, and participated in the discussion and vote on the item.

This report presented the community, equipment and sponsorship grant applications received between 8 June 2021 and 10 October 2021.

### RECOMMENDATION(S)

The Committee recommends to Council that the following grants applications be approved:

- a) Equipment grant of \$3,000 to Adelaide's Bouldering Club for the purchase of climbing holds required for training for national competitions.
- b) Equipment grant of \$2,650 to Zahra Foundation for the purchase of a Defibrillator.
- c) Equipment grant of \$3,000 to Rotary Club of West Torrens for the purchase of 2 barbeques for fundraisers and events.
- d) Equipment grant of \$3,000 to Adelaide Baseball Club for the purchase of baseball equipment for 'come and try' sessions and local school carnivals.
- e) Equipment grant of \$3,000 to West Torrens Baseball Club for the purchase of baseball equipment for the junior program.
- f) Equipment grant of \$3,000 to Panrhodian Society of SA for the purchase of a dishwasher.
- g) Equipment grant of \$3,000 to MA Hawks FC for the purchase of seating and outdoor protective equipment.
- h) Sponsorship grant of \$5,000 to Camden Athletic Club towards the cost of the Camden Classic Carnival.
- i) Sponsorship grant of \$5,000 to Hong Kong Cultural Association of SA towards the cost of an AGM/Cultural event (including dinner and cultural exhibition).
- j) Sponsorship grant of \$5,000 to SA Bangladeshi Community Association towards the cost of a Multicultural Festival event.
- k) Community Grant of \$5,000 to West Torrens Historical Society towards the cost of upgrades/refresh of spaces for Open Days.
- l) Community grant of \$4,000 to Plympton Primary School towards the cost of a mural project.

**COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Kym McKay

That the recommendation be adopted.

**CARRIED**

*Cr Graham Nitschke voted in favour of the motion moved by Cr Graham Nitschke and seconded by Cr Kym McKay.*

**6.17pm** Mayor Michael Coxon returned to the meeting.

The Presiding Member advised the Committee that Cr Jassmine Wood had provided notice of her apology for the General Committee meeting and that her apology would be listed in the Minutes.

**8.5 Rough Sleeper Management Guidelines**

This report presented the draft Rough Sleeper Management Guidelines.

**RECOMMENDATION**

The Committee recommends to Council that the attached Rough Sleeper Management Guidelines be approved.

**COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

**CARRIED**

**8.6 Animal Nuisance Complaints Policy**

This report presented the reviewed *Animal Nuisance Complaints Policy*.

**RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The reviewed *Animal Nuisance Complaints Policy* be approved.
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Animal Nuisance Complaints Policy*.

**COMMITTEE RESOLUTION**

Moved: Cr Kym McKay

Seconded: Cr Graham Nitschke

That the recommendation be adopted.

**CARRIED**

### **8.7 Parking Permits and Exemptions Policy**

This report presented the reviewed *Parking Permits and Exemptions Policy*.

#### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The reviewed *Residential Parking Permits and Exemptions Policy* be approved.
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Residential Parking Permits and Exemptions Policy*.

#### **COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Elisabeth Papanikolaou

That the recommendation be adopted.

**CARRIED**

### **8.8 Council Reception Room - Richmond Oval Policy**

This report presented the reviewed *Council Reception Room and Richmond Oval Policy*.

#### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The reviewed *Council Reception Room and Richmond Oval Policy* be approved.
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Reception Room and Richmond Oval Policy*.

#### **COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Kym McKay

That the recommendation be adopted.

**CARRIED**

### **8.9 Impoundment of Vehicles Policy**

This report presented the reviewed *Impoundment of Vehicles Policy*.

#### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The reviewed *Impoundment of Vehicles Policy* be approved.
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Impoundment of Vehicles Policy*.

**COMMITTEE RESOLUTION**

Moved: Cr Kym McKay  
Seconded: Cr Graham Nitschke

That the recommendation be adopted.

**CARRIED**

**8.10 Social Media Use and Management Policy**

This report presented the reviewed *Social Media Use and Management Policy*.

**RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The reviewed *Social Media Use and Management Policy* be approved.
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Social Media Use and Management Policy*.

**COMMITTEE RESOLUTION**

Moved: Cr Kym McKay  
Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

**CARRIED**

**8.11 Libraries Policy**

This report presented the reviewed *Libraries Policy*.

**RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The reviewed *Libraries Policy* be approved.
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Libraries Policy*.

**COMMITTEE RESOLUTION**

Moved: Cr Simon Tsiaparis  
Seconded: Cr Graham Nitschke

That the recommendation be adopted.

**CARRIED**

### **8.12 Provision of Council Gifts Policy**

This report presented the reviewed *Provision of Council Gifts Policy*.

#### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The reviewed *Provision of Council Gifts Policy* be approved.
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Provision of Council Gifts Policy*.

#### **COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Kym McKay

That the recommendation be adopted.

**CARRIED**

### **8.13 Revocation of Council Policy: Development Assessment Panel Delegations**

This report presented the Council Policy: Development Assessment Panel Delegations for revocation.

#### **RECOMMENDATION**

The Committee recommends to Council that the *Council Policy: Development Assessment Panel Delegations* be revoked.

#### **COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

**CARRIED**

### **8.14 Investment Policy**

This report presented the reviewed *Investment Policy*.

#### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The reviewed *Investment Policy* be approved.
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Investment Policy*.

**COMMITTEE RESOLUTION**

Moved: Mayor Michael Coxon  
Seconded: Cr Elisabeth Papanikolaou  
That the recommendation be adopted.

**CARRIED****8.15 Mobile Food Vendors and Use of Public Footpaths and Roads for Business Purposes Policies**

This report presented two reviewed policies being the *Mobile Food Vendors Policy* and the *Use of Public Footpaths and Roads for Business Purposes Policy*.

**RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The reviewed *Mobile Food Vendors Policy* be approved.
2. The reviewed *Use of Public Footpaths and Roads for Business Purposes Policy* be approved.
3. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Mobile Food Vendors Policy* and the *Use of Public Footpaths and Roads for Business Purposes Policy*.

**COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke  
Seconded: Cr Kym McKay  
That the recommendation be adopted.

**CARRIED****8.16 Organisational Annual Service Plan 1st Quarter 2021/22 Progress Update**

This report presented the 1<sup>st</sup> Quarter review of the 2021/22 Organisational Annual Service Plan and progress in the delivery of Council's Community Plan.

**RECOMMENDATION**

The Committee recommends to Council that the Organisational Annual Service Plan 1<sup>st</sup> Quarter 2021/22 Progress Update be received.

**COMMITTEE RESOLUTION**

Moved: Mayor Michael Coxon  
Seconded: Cr Kym McKay  
That the recommendation be adopted.

**CARRIED**

**8.17 Strategy Unit Activity Report - August/September 2021**

This report presented the Strategy Unit's Activity Report for August and September 2021.

**RECOMMENDATION**

The Committee recommends to Council that the Strategy Unit Activity Report for August and September 2021 be received.

**COMMITTEE RESOLUTION**

Moved: Cr Kym McKay  
Seconded: Cr Elisabeth Papanikolaou  
That the recommendation be adopted.

**CARRIED**

**8.18 Progress on Implementing Council Decisions**

This report provided an update on completed and outstanding Council and Committee resolution actions.

**RECOMMENDATION**

The Committee recommends to Council that the report be received.

**COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke  
Seconded: Cr Elisabeth Papanikolaou  
That the recommendation be adopted.

**CARRIED**

**9 OTHER BUSINESS**

Nil

**10 CONFIDENTIAL**

Nil

**11 NEXT MEETING**

To be advised.

**12 MEETING CLOSE**

The Presiding Member declared the meeting closed at 6.36pm.