

CITY OF WEST TORRENS



MINUTES

of the

AUDIT GENERAL COMMITTEE

Members: Councillor J Woodward (Presiding Member),
Councillor D Huggett
Independent Members: E Moran, A Rushbrook

of the

CITY OF WEST TORRENS

held via electronic means only

on

TUESDAY, 9 FEBRUARY 2021
at 6.00pm

Angelo Catinari
Chief Executive Officer (Acting)

City of West Torrens Disclaimer

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

The Presiding Member declared the meeting open at 6.00pm.

1.1 Evacuation Procedure

The evacuation procedures were taken as read.

1.2 Electronic Platform Meeting

The Presiding Member explained that the meeting was being held via electronic platform.

2 PRESENT

Committee Members:

Cr J Woodward (Presiding Member)

Councillor: D Huggett

Independent Members: E Moran, A Rushbrook

Officers:

Mr A Catinari (Chief Executive Officer - Acting)

Ms P Koritsa (General Manager Business and Community Services)

Mr C James (General Manager Corporate and Regulatory - Acting)

Ms L Johnson (Program Leader Strategic Resilience)

3 APOLOGIES

Nil

4 DISCLOSURE STATEMENTS

Nil

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Audit General Committee held on 13 October 2020 be confirmed as a true and correct record.

COMMITTEE RESOLUTION

Moved: Cr Daniel Huggett

Seconded: Ms Elizabeth Moran

That the recommendation be adopted.

CARRIED

6 COMMUNICATION BY THE CHAIRPERSON

Nil

7 PRESENTATIONS

Nil

8 OUTSTANDING REPORTS/ACTIONS**8.1 Open Actions Update**

This report presented an update on the current status of open actions from previous meetings of the Audit General Committee.

RECOMMENDATION

The Committee recommends to Council that it notes nine (9) open actions which are currently in progress.

COMMITTEE RESOLUTION

Moved: Mr Alan Rushbrook

Seconded: Cr Daniel Huggett

That the recommendation be adopted.

CARRIED

Agreed Actions

1. The Chief Executive Officer (Acting) agreed that a budget overview presentation be made to the 13 April 2021 Audit General Committee meeting.
2. The Chief Executive Officer (Acting) agreed to the inclusion of an 'Audit Committee workplan' to the Committee Agenda.

9 REPORTS OF THE CHIEF EXECUTIVE OFFICER

9.1 Financial Reporting and Sustainability

9.1.1 Financial Reporting

This report listed those finance related reports which were considered by Council between 1 October 2020 and 20 January 2021.

RECOMMENDATION

The Committee recommends to Council that the Financial Reporting report be received.

COMMITTEE RESOLUTION

Moved: Mr Alan Rushbrook

Seconded: Ms Elizabeth Moran

That the recommendation be adopted.

CARRIED

9.2 Internal Controls and Risk Management Systems

Nil

9.3 Internal Audit

9.3.1 2020-2021 Internal Audit Plan Update

This report presented the 2020-2021 Internal Audit Program Update.

RECOMMENDATION

The Committee recommends to Council that the *2020-2021 Internal Audit Program Update* report be received.

COMMITTEE RESOLUTION

Moved: Cr Daniel Huggett

Seconded: Ms Elizabeth Moran

That the recommendation be adopted.

CARRIED

Agreed Action

The Chief Executive Officer (Acting) agreed to provide an update to the Audit General Committee on the actions taken to improve the Elected Member request process (in lieu of the cancelled internal audit).

9.3.2 Bi-Annual Internal Audit Recommendations and Actions Progress Report

This report presented progress against those internal audit recommendations that have been approved for actioning, as at 20 January 2021.

RECOMMENDATION

The Committee recommends to Council that the Bi-Annual Internal Audit Recommendations and Actions Progress Report be noted.

COMMITTEE RESOLUTION

Moved: Mr Alan Rushbrook

Seconded: Ms Elizabeth Moran

That the recommendation be adopted.

CARRIED

9.4 External Audit

Nil

9.5 Committee Performance and Reporting

Nil

10 OTHER BUSINESS

Nil

11 CONFIDENTIAL

Nil

12 NEXT MEETING

13 April 2021, 6.00pm in the Civic Centre.

13 MEETING CLOSE

The Presiding Member declared the meeting closed at 6.32pm.