

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

Council

and

- **City Services and Climate Adaptation Standing Committee**
- **City Finance and Governance Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 14 DECEMBER 2021
at 7.00pm**

Public access to the meeting will be livestreamed audio only at the following internet address: <https://www.westtorrens.sa.gov.au/livestream>

**Terry Buss PSM
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Acknowledgement of Country

1.2 Evacuation Procedures

1.3 Electronic Platform Meeting

2 PRESENT

3 APOLOGIES

Apologies

Council Member:

Cr David Wilton

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 16 November 2021 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 10 December 2021)

In the four weeks since the last Council Meeting of 16 November functions and meetings involving the Mayor have included:

17 November

- Met with representatives from the West Torrens Rotary Club, along with members of the Administration.

18 November

- Attended the Airport Over 50s Club Christmas Lunch.

19 November

- Participated in a meeting of the Adelaide Airport Consultative Committee via Microsoft Teams.
- Attended the Multicultural Men's Group of SA International Men's Day Forum event.
- Participated in a tour of the new Bio Innovation SA building located in Thebarton.

20 November

- Attended the Official Opening of the Permanent Exhibition of the Greek Museum of Adelaide.

21 November

- Attended the 2021 African Nations Cup of SA closing ceremony and Grand Final match.
- Attended the By George! Exhibition Opening and Announcement of Democratic People's Choice Award Afternoon.

22 November

- Met with a North Plympton resident to discuss a matter.
- Met with representatives from the Department of Infrastructure and Transport, along with members of the Administration, to discuss the North-South Corridor.

23 November

- Participated in a meeting of the City Facilities and Waste Recovery General Committee.

24 November

- Attended the preview night to celebrate the opening of Living Jute.

25 November

- Attended the Official Opening of the BioCina Biomedical Manufacturing Facility in Thebarton.
- Attended the Camden Community Centre 2021 Annual General Meeting.

29 November

- Attended a presentation by City of West Torrens staff to the West Adelaide Football Club Board regarding the Richmond Oval redevelopment.

30 November

- Participated in a meeting of the Thebarton Senior College Governing Council.

1 December

- Participated in a tour of the newly opened Dumpling 100 business located in Fulham.
- Participated in an LGA COVID-19 sector briefing with SA Health and SAPOL, along with members of the Administration.

2 December

- Participated in my regular CoastFM radio interview with David Hearn.
- Met with representatives from the German Club Adelaide.

3 December

- Attended the Thebarton Senior College Year 12 and New Arrivals Program (NAP) Graduation Ceremony, where I presented several awards to students.

4 December

- Attended the Fifth Foundation party of the Filipino Australia Adelaide Dance Dance Saya (DDS) group.

5 December

- Attended the West Torrens Birkalla Soccer Club 2021 Annual General Meeting.

7 December

- Attended the Greek Senior Citizens of Mile End and Western Suburbs Inc. Christmas Lunch.
- Attended an Elected Member information briefing on the Torrens to Darlington (T2D) project by representatives from the Department of Infrastructure and Transport.
- Attended the St George College End of Year Celebration.

8 December

- Attended the celebration event for the completion of the construction of the Adelaide Airport Terminal Expansion.

9 December

- Attended the Lockleys Combined Probus Club Christmas Luncheon.
- Attended the Green Adelaide Thank You and End of Year Celebration event.

11 December

- Attending the Hong Kong Cultural Association of South Australia 2021 Christmas Dinner Fundraiser event.

12 December

- Attending the Greek Women's Society of South Australia "Kafeneion Hellas" - A Day at a Traditional Greek Coffee Shop event.

13 December

- Attending a meeting with Adelaide Football Club Chairman, the Hon. John Olsen AO, Chief Executive Officer Tim Silvers, along with the Chief Executive Officer and Deputy Chief Executive Officer.

14 December

- Attending the Camden Community Centre Christmas Lunch.
- Participating in the Council and City Services and Climate Adaptation and City Finance and Governance Standing Committee meetings.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES

RECOMMENDATION

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the City Finance and Governance Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

11.1 City Services and Climate Adaptation Standing Committee Meeting

RECOMMENDATION

That the recommendations of the City Services and Climate Adaptation Standing Committee held on 14 December 2021 be adopted.

11.2 City Finance and Governance Committee Meeting

RECOMMENDATION

That the recommendations of the City Finance and Governance Standing Committee held on 14 December 2021 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

12.1 City Facilities and Waste Recovery General Committee Meeting

RECOMMENDATION

That the Minutes of the City Facilities and Waste Recovery General Committee held on 23 November 2021 be noted and the recommendations adopted.

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE

15 MOTIONS WITH NOTICE

15.1 Alternate proposal for the Torrens to Darlington Project

Cr John Woodward gave notice of his intention to move the following motion:

MOTION

That, to ensure that West Torrens residents, businesses and ratepayers fully appreciate the opportunities and risks with the Torrens to Darlington Project, Council seek advice from the Minister for Infrastructure and Transport on the merits or otherwise of the alternate proposal provided by Luigi Rossi & Associates Pty Ltd.

15.2 Change of Name for Kesmond Reserve, Keswick

Cr John Woodward gave notice of his intention to move the following motion:

MOTION

That:

1. Council investigates and confirms the origin of the name 'Kesmond Reserve', in Keswick.
2. If there is no historical significance to Kesmond (e.g. not named after a person of significant historical merit), that Council engages with the National Servicemen's Association (Nashos) and RSL to identify a new name for Kesmond Reserve, one that has relevance to Australian military service.
3. Potential names to consider for renaming Kesmond Reserve would include Peter Badcoe who was awarded the Victoria Cross for service in Vietnam as the Reserve is within the State Electorate of Badcoe, or Errol Noack who was the first Australian conscript to be killed in the Vietnam War and who was a student at Richmond Primary School.

15.3 Moss Avenue connection via roundabout

Cr John Woodward gave notice of his intention to move the following motion:

MOTION

That Council finalise planning, budgeting and public consultation to remediate the Moss Avenue connection to the Galway, Grove, Moss, Tennyson, Birdwood roundabout and provide a report for consideration by Council, and recognises this is a priority project from the recent Local Area Traffic Management planning, as it is a known blackspot, is a highly complex roundabout with 5 entry / exit points and has been raised as a safety concern by numerous members of the community.

15.4 New Community Shed

Cr John Woodward gave notice of his intention to move the following motion:

MOTION

That Council consult with the community, consider potential locations for a new community shed within the City of West Torrens and provide a report on the options, including indicative costs.

15.5 Planning and Design Code Amendments in the City of West Torrens

Cr Kym McKay gave notice of his intention to move the following motion:

MOTION

That a report be brought to Council recommending the criteria whereby Council may consider undertaking Planning Code Amendments in the City of West Torrens.

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 Planning and Design Code - Community Information

Brief

This report provides an update to Council on actions undertaken to inform the community on the Planning and Design Code and actions yet to be undertaken.

RECOMMENDATION(S)

It is recommended to Council that:

1. The *Planning and Design Code - Community Information* report be received.
2. The unspent budget (of approximately \$24,000), allocated to inform the community on the impacts of the Planning and Design Code in their zones, be redirected to investigations into one or more of the following aspects of the Planning and Design Code:
 - a. Urban Corridor Zones,
 - b. Heritage Review,
 - c. Public Notification Triggers, or
 - d. Infill Housing Case Study.

Introduction

At its 19 January 2021 meeting, Council resolved that:

"Council provides up to \$30,000 to inform the community, in the most cost effective and efficient manner, of Council concerns regarding the proposed changes in the new Planning and Design Code. These concerns include:

- *Public notification for new developments.*
- *Infill development, including impact of policy on allotment sizes, building heights, car parking, open space and landscaping.*
- *Loss of character of West Torrens streetscapes through standardised policy.*
- *Developments in Urban Corridor Zones impacting properties at the interface of neighbouring zones.*
- *Potential for inappropriate land uses in residential areas."*

Given that the 'go live' date for the start of Phase 3 of the South Australian Planning and Design Code (Code) was 19 March 2021, some nine months ago, the strategies to inform residents with regard to the application of the Code was to occur primarily post 'go live'. This allowed staff to review the Code and ensure that the information distributed to the community was accurate and based on the final Code position.

Discussion

In response to this resolution, the following action was taken:

- Communications Plan sent to Elected Members for comment on 15 February 2021 with proposed timeframe and channels for informing the community (**Attachment 1**).
- Initial flyer sent out at 'go live' date to advise community of this (**Attachment 2**).
- Second flyer distributed to households in late May 2021 (**Attachment 3**).

The information provided advised the community of a significant change to South Australia's planning system, including the introduction of the Planning and Design Code (Code), effective from 19 March 2021. A second flyer provided a residential overview of the Code.

Specifically, it identified the new residential zones within West Torrens and general requirements relating to car parking for on and off street, private open space and soft landscaping. The second flyer identified that some localised policies contained in the Development Plan had been replaced by standardised policy in the Code, and that the Code sought to improve tree canopy cover in a number of the residential zones.

In addition to the delivered printed materials disbursed to households, other communication material included:

- Identifying the Code's implementation via West Torrens social media platforms e.g. Facebook, Twitter and Instagram;
- Email to existing applicants advising of changes to the planning system and date for implementation;
- Email signature included on outgoing mail from City Development, Service Centre and City Strategy advising of the new Code; and
- Talking Points articles relating to Code amendment process and topical issues including building heights in Glandore.

The drafting of subsequent flyers has been delayed due to the following incoming private proponent Code Amendments, as well as requirements by Plan SA to provide feedback on various other documents to support the Code, including:

- 65-73 Mooringe Ave, Plympton Code Amendment, and
- Lockleys Code Amendment.

These Code Amendments competed for Council's limited policy planning resources, and due to their significant impacts within West Torrens, were allocated a higher priority than the proposed flyers.

However, it is important to recognise that, in terms of informing the whole community about the impact of the Code within their zones, internal discussion between departments has identified that the line of enquiry tool on the PlanSA website is providing more up to date, adequate and appropriate advice for preliminary enquiries, and information on assessment policy. Therefore, additional Council specific fact sheets relating to zoning would not only be duplicating information readily drawn from the Code, it runs this risk of being erroneous in the event of amendments to the Code or would lack site specific information, thus posing a significant risk to Council.

Notwithstanding the risk that the distribution of information flyers to the community gives rise to, more Code Amendments are expected over the next twelve months and, compounding this, the State Planning Commission (SPC) has announced that it is undertaking a full review of the 30 Year Plan for Greater Adelaide in 2022 (30 Year Plan). This will require a significant level of resourcing making it difficult to continue to provide the planned on-going information, to the whole community, with regard to the impacts of the Code implementation in respect to their zones into the future.

Consequently, in terms of prioritising the policy planning workload, Code Amendments and the review of the 30 Year Plan are clearly a higher priority to ensure Council's concerns and priorities are accommodated in these documents.

Regardless of the information Council has provided to the community about the Code and the planning policy, as it applies to their zoning/property, many residents' first interaction with the planning system is when something is built near them and, not uncommonly, without understanding the planning policy that enabled this to occur. While the intent of the information provided by Council to the community was to raise the profile of the planning reforms, and inform them, there has been limited contact with Council following distribution of the flyers. It is acknowledged that this is probably because planning policy is complicated so it is only once something is being built that the community takes notice.

Consequently, it appears that at this point in time, the need for information provision is when they are notified of a development is planned in their locale or when they ring Council or check on the portal when they see development occurring of which they have not been notified.

There are a number of investigations that are deemed necessary to address the concerns raised by Council as a result of the implementation of the Code, including:

- Urban Corridor Zones - specific focus on development outcomes that existing policy supports in proximity to neighbourhood type zone boundaries, with the view that this be used to advocate for sympathetic interface policy, appropriate public notification triggers for development within the Urban Corridor Zones and consideration of appropriateness of zone location in the context of adjoining zoning. This type of investigation may be beneficial for providing tangible examples to the State Planning Commission as part of its review of the 30 Year Plan.
- Heritage Review to determine whether:
 - Any items can be removed from current listings in the Planning and Design Code as a result of their demolition or modification;
 - Any items that can be added or elevated;
 - Any items that can be downgraded; and
 - New neighbourhoods that can be included in the historical overlay with West Torrens.

The last heritage review undertaken was in the mid 1990's and there have been a number of instances where the community has been concerned about the demolition of properties which are perceived to have heritage value but were not listed i.e. a historic house on Mooringe Avenue, Plympton. As such, and to prevent any similar loss of properties with potential heritage values this review is considered to be necessary.

- Public Notification Triggers - review of all the public notification triggers within the zones relevant to West Torrens to ensure that the rules of interpretation are enacted in line with the intent of the triggers. This could also highlight classes of development that should be considered for public notification.
- Infill Housing Case Studies - comparison of existing infill housing developments against the Code to identify whether the Code presents an improvement to infill related concerns or exacerbates known issues. This could include scope to review residential land supply in West Torrens, supported dwelling typologies and best practice design solutions possible through the implementation of the Code.

There is scope to use the output from the investigations to inform further communications with residents, but the focus instead is on advocacy and highlighting areas for improvement within existing policy content in an attempt to prevent unwanted outcomes at the development application stage.

Currently, \$5,980 has been spent on producing and delivering the flyers (**Attachments 2 and 3**) and so, it is proposed that the remaining funds in the budget, approximately \$24,000, that were allocated to informing the community about the implementation of the Code and how it applies to them, be redirected to undertaking one or more of these investigations.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

This report provides an update to Council on actions undertaken to inform the community on the Planning and Design Code through multiple channels and possible next steps to help inform and provide pertinent information and advocacy to seek changes to the Code in line with community expectations.

Attachments

1. **Planning Reform Communications Strategy**
2. **DL Flyer Advising Go Live Date**
3. **West Torrens Planning and Design Code Residential Overview Flyer**

PLANNING REFORM COMMUNICATIONS PLAN

Background

At its meeting on 19 January 2021, Council resolved that:

"Council provides up to \$30,000 to inform the community, in the most cost effective and efficient manner, of Council concerns regarding the proposed changes in the new Planning and Design Code." These concerns include:

- Public notification for new developments.
- Infill development, including impact of policy on allotment sizes, building heights, car parking, open space and landscaping.
- Loss of character of West Torrens streetscapes through standardised policy.
- Developments in Urban Corridor Zones impacting properties at the interface of neighbouring zones.
- Potential for inappropriate land uses in residential areas.

Given that the go live date for the start of Phase 3 of the Planning and Design Code had been announced as 19 March, the communications will be predominantly post 'go live'. This will allow staff to review the Code and ensure that the information distributed to the community is accurate and based on the final Code position.

Proposed Communications

It is proposed to have a series of 4-5 communications to the community via a letter box drop of households. This will be supported by a social media campaign and posters displayed at the Civic Centre, library and community centres.

Flyer 1

Plan SA DL flyer alerting the community to the go live date of 19 March. This will be distributed in early March prior to go live. The flyer is attached.

It is not intended to brand this communication with any City of West Torrens logos etc. This is intended to reinforce the position that this is a State Government initiative.

Flyer 2-4 (or 5)

The next series of flyers will be A4 or A3 folded to DL developed by the Administration addressing Council's key concerns.

- Open space, greening and rainwater tanks
- Public notification
- Allotment size, frontage, building heights and changes proposed
- Carparking, garages and storage space
- Heritage and character
- Zone interface issue including Urban Corridor Zone
- Inappropriate land uses in residential areas

Following go live and 2-4 week to review the final Code, the Administration will commence developing the first of the series to be distributed in May and with three or four more (depending on cost) following at monthly intervals. The total cost for the program will be in the order of \$18,000-\$23,000.

Topics may vary depending on the outcome of the final Code and any emerging points of interest. Some of the funds could be reserved where there is likely to be a Code Amendment in the first 6 months. Code amendments can be proposed by Council to seek a change to a particular zone for example. Alternatively, Council could budget funds in the 2021-22 budget for communications.

Other Communications

Plan SA has developed a number of other communications tool including posters, Facebook, twitter and web materials and email signatures. The Administration will use these to promote the changes. Some of the materials are shown below.

SOUTH AUSTRALIA'S PLANNING SYSTEM IS CHANGING
- 19 MARCH 2021

PlanSA

SOUTH AUSTRALIA'S NEW PLANNING SYSTEM IS NOW LIVE

Find out more at www.plan.sa.gov.au

PlanSA@sa.gov.au
PlanSA Service Desk 1800 752 664

STATE PLANNING COMMISSION

Government of South Australia
Attorney-General's Department

QR CODE

SOUTH AUSTRALIA'S NEW PLANNING SYSTEM

PlanSA



www.plan.sa.gov.au



STATE
PLANNING
COMMISSION



Government of South Australia
Attorney-General's Department

From 19 March 2021, a new planning system will be in place across the entire state of South Australia.

This new system is fully electronic, providing online development assessment and processing via a modern ePlanning platform.

Everyone living and working in South Australia can submit and track development applications from the comfort of their home, office or whilst on the go using their computer or mobile.

Clear and consistent planning policies relevant to your area are easily accessible and will help shape your community, both now and into the future.

To find out more visit www.plan.sa.gov.au, email PlanSA@sa.gov.au or call the PlanSA Service Desk on 1800 752 664.

South Australia's new planning system will help you to:

- Search zoning for your property
- Review development rules
- Lodge and track an application online
- Track major projects and development activity
- Find an accredited professional.

A series of community webinars will be conducted to help support the community with the launch of the new planning system.

These sessions will explore how to use the new planning system, how to access South Australia's online Planning and Design Code and how the Code applies to your property.

For more information visit EventBrite or the PlanSA events calendar.



Government of South Australia
Attorney-General's Department





May 2021

Planning and Design Code Residential Overview

The South Australian Government has introduced a new state-wide Planning and Design Code (Code) to replace the previous West Torrens Development Plan. The Code will guide how future development occurs in your area.

Four new residential area zones in West Torrens have been introduced:

- General Neighbourhood Zone
- Suburban Neighbourhood Zone
- Housing Diversity Neighbourhood Zone
- Established Neighbourhood Zone.

Key features of how development is managed in residential areas in the Code include:

- **Public notification for new developments:** While envisaged uses for a zone would not generally trigger notification (e.g. the building of a new dwelling or garage in a Neighbourhood Zone), there are exceptions that will cause notification to occur (e.g. exceeding building height or length on-boundary or some non-residential land uses).
- **Infill development:** This is new development, at higher densities in existing suburban areas with smaller minimum site areas. The Code includes guidance on infill development including allotment sizes, building heights, car parking, open space and landscaping. It also includes initiatives that will reduce negative impacts of infill development such as tree planting on private land and inclusion of soft landscaping.
- **Retaining streetscape character:** Some localised policy has been replaced by standardised policy effective across the State. This has resulted in changes to dwelling density and housing form and new dwelling types, such as row dwellings, terraces and residential flat buildings where they were not previously sought.

Car parking rates being reduced for both on-street and on-site parking

On-site car parking for dwellings which are detached, semi-detached, row and terrace

	Code	Former Plan
1 bedroom	1 car parks	2 car parks
2 or more bedrooms	2 car parks	2 car parks



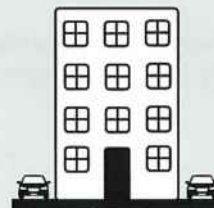
Current Code



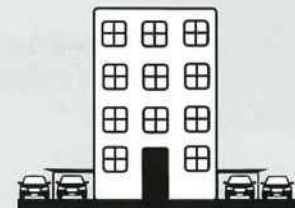
Former Plan

On-site car parking for residential flat buildings

	Code	Former Plan
1 or 2 bedrooms	1 car parks	2 car parks (1 covered)
3 or more bedrooms	2 car parks (1 covered)	(1 covered)
Visitor parks	0.33 parks where development is for 3 or more dwellings	0.25 per dwelling



Current Code (1 or 2 bedrooms)



Former Plan (1 or more bedrooms) and Current Code (3 or more bedrooms)

Continued over

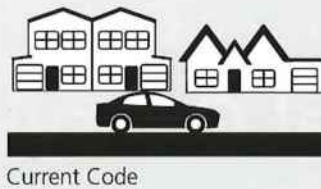
A: 165 Sir Donald Bradman Drive, Hilton SA 5033
 P: 8416 6333 / E: csu@wtcc.sa.gov.au
 W: westtorrens.sa.gov.au

City of
West Torrens
 Between the City and the Sea



On street parking

Code	Former Plan
1 park per 3 dwellings	1 park per 2 dwellings



Private open space reduced to two site area categories for all allotments

Private open space (<300m² and >300m²)

	Code	Former Plan
Site area <300m ²	24m ²	24m ²
Site area >300m ²	60m ²	60m ² (<500m ²) 80m ² (>500m ²)
Minimum dimension	2m or 3m	4m
Minimum directly accessible from a living room	16m ²	16m ²
Location	Side or rear of dwelling	Side or rear of dwelling



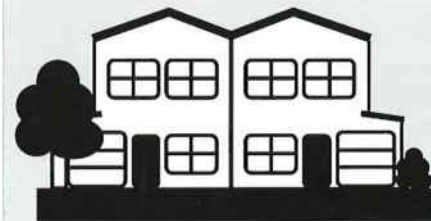
Soft landscaping

Residential development incorporates soft landscaping with a minimum dimension of 700mm in accordance with A and B below.

A - Dwelling site area m² (or average site area for residential flat buildings or group dwellings)

	Code	Former Plan
Site area <150m ²	10 per cent	10 per cent as a portion of minimum private open space requirement
Site area 150m ² -200m ²	15 per cent	
Site area >200m ² -450m ²	20 per cent	
Site area >450m ²	25 per cent	

B - at least 30 per cent of any land between primary street boundary and primary building line.



To find out more about the Planning and Design Code and what it means for your property in West Torrens, visit westtorrens.sa.gov.au/planning

The information in this document is advisory and provided to give you a general understanding of the key policy changes in the new Planning and Design Code. For full details of policy that affects proposed development, consult the Planning and Design Code as the statutory document. This can be found at code.plan.sa.gov.au

The Planning and Design Code applies to new development only. Applications lodged before March 19 2021 are assessed based on the previous City of West Torrens Development Plan.

A: 165 Sir Donald Bradman Drive, Hilton SA 5033
 P: 8416 6333 / E: csu@wtcc.sa.gov.au
 W: westtorrens.sa.gov.au



17.2 Australia Day Council of SA and City of West Torrens Australia Day Awards

Brief

This report presents nominations received for the Australia Day Council of SA and the City of West Torrens Australia Day Awards to be presented on Australia Day, 26 January 2022.

RECOMMENDATION(S)

It is recommended to Council that:

1. It endorses the nominees, listed in **Attachment 1** of the Agenda report provided under separate cover, to be submitted to the Australia Day Council of SA for the following categories:
 - a. Citizen of the Year
 - b. Award for Active Citizenship
2. It approves the nominees, listed in **Attachment 1** of the Agenda report provided under separate cover, for the following City of West Torrens Australia Day Awards:
 - a. Civic Awards
 - b. Community Service Awards
 - c. Community Group Award
3. The media, Elected Members and the Administration refrain from publicly discussing or publishing the names of recommended award recipients as detailed in **Attachment 1** of the Agenda report provided under separate cover until the Administration has advised the recipients and their nominators of Council's decision.
4. The Administration contacts the successful nominees and nominators to advise them of Council's decision as soon as practical following the date of this meeting and before 24 December 2021 advising their award will be presented to them at the Australia Day ceremony on 26 January 2022.

The Administration organise the Australia Day Ceremony for 26 January 2022 including the purchase of awards for the categories and send official invitations to the successful award recipients, their nominator, citizenship applicants and special guests as soon as practical once details of the ceremony are finalised.

Introduction

The South Australian Australia Day Council sponsors the Citizen, Young Citizen and Community Event of the Year Awards. In 2020, the Australia Day Council introduced a new category of award titled the "Award for Active Citizenship" which looks to recognise a person or group delivering outstanding work for an event or cause staged in the community during the past year.

The City of West Torrens sponsors the Civic, Business, Environment, Community Group and Community Service Awards.

Discussion

Nominations were received from the community and Elected Members in response to the publicly advertised call for the 2022 Australia Day Awards.

A summary of the nominations received and an assessment of each nomination has been conducted by the Administration in line with the award guidelines and is provided as **Attachment 1 (under separate cover)** for Council's consideration and determination.

While not a Confidential Item in terms of the *Local Government Act 1999*, the Administration recommends that award nominees, nominators, recommendations and Council's decision, not be discussed publicly, so as to enable the Australia Day Council of SA to consider Council's recommended nominations and for the Administration to contact the nominees and nominators to advise them of the outcomes and to arrange their attendance at Council's Australia Day Ceremony to be held on Australia Day 26 January 2022.

All nominations have been assessed and referee checks undertaken with all nominations considered worthy recipients in their nominated category. As such all nominations as set out in **Attachment 1 (under separate cover)** are recommended to Council for approval however Council may choose to limit the number of recipients in the relevant categories as it sees fit.

Two nominations for Australia Day Council of SA Awards will be submitted being one (1) for Citizen of the Year Award and one (1) for the Active Citizenship Award. The nominations will be submitted to the Australia Day Council of SA for its consideration and approval following Council's consideration and endorsement. Council did not receive any nominations in the categories of "Young Citizen Award" or the "Community Event Award".

Council is advised that as per the criteria, any Elected Member of the Council, including the Mayor, who serves in any office for a total of ten (10) years, shall be presented with the Civic Award. Currently there are no Elected Members who are eligible to receive a City of West Torrens Civic Award.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

This report presents the nominees for the 2022 Australia Day Council of SA and City of West Torrens Australia Day Awards for Council's consideration and determination. An Australia Day Ceremony, including a citizenship ceremony, will be held at the Thebarton Community Centre on Australia Day (Wednesday 26 January 2022) and successful Award recipients and their nominator will be invited to attend.

Attachments

- 1. Australia Day Awards 2022 - Nominations Summary (under separate cover)**

17.3 Public Health Plan 2021 - 2026

Brief

This report presents Council's draft *Public Health Plan 2021 - 2026*.

RECOMMENDATION(S)

It is recommended to Council that:

1. It approves and submits the finalised *City of West Torrens Public Health Plan 2021 - 2026* to the South Australian Chief Public Health Officer for comment and final approval.
2. The Chief Executive Officer be authorised to make changes of a minor or formatting nature to the *City of West Torrens Public Health Plan 2021 - 2026*.

Introduction

Pursuant to the *South Australian Public Health Act 2011 (Act)*, Council is required to prepare and maintain a regional public health plan and report on its implementation every two years.

Section 3(2) of the Act provides that public health may involve a combination of policies, programs and safeguards designed to:

- a. Protect, maintain or promote the health of the community at large; and
- b. Prevent or reduce the incidence of disease, injury or disability within the community.

Council's previous Public Health Plan was approved and published in 2014. After an extensive review, the draft Plan was presented to the 3 August 2021 meeting of Council and approved for submission to the Minister for Health and Wellbeing for his approval to progress to public consultation.

Having obtained this approval, in mid-October 2021, the draft Plan was made available for public consultation via Council's 'Your Say' platform, social media, website and at the Hamra and Civic Centres. Public consultation was open from 25 October 2021 to 6 December 2021. The draft Plan was also provided to the Central Adelaide Local Health Network (CALHN) and Women's and Children's Local Health Network (WCLHN) for comment.

This report provides a summary of the comments received from that public consultation and how the feedback has been considered.

Discussion

Overall, the consultation resulted in 19 responses being received, 18 via 'Your Say' and one via email. Of the responses received, 57.9 per cent (11 respondents) fully supported the adoption of the Plan, 31.6 per cent (six respondents) somewhat supported the adoption of the Plan with some changes and 10.5 per cent (two respondents) did not support adoption of the Plan.

The table below captures the comments received and how the feedback was considered.

Comments (grouped by priority)	Response	Change to Public Health Plan
<u>Promote:</u> Feel excluded from many events as not the target audience, i.e. middle age, middle class, employed, no children.	Council's Summer Festival is accessible and suitable for all, in particular the Fork on the Road, Fire and Spice Festival and new Bloomin' Summer Market Fair (February 2022) target a diverse demographic.	No changes to the draft Public Health Plan are proposed as a result of this feedback as it is a high level plan, which intentionally does not contain detailed information on community events and programs.

Comments (grouped by priority)	Response	Change to Public Health Plan
<p>Would like to see greater opportunities to be more included in council supported/subsidised events that are run after work hours. For example, subsidised tennis lessons, Pilates, history walks, short courses, etc</p>	<p>Council also supports a number of festivals, such as the Thai Festival, Dimitria Festival and Kodomo No Hi Japan Festival.</p> <p>The Community Services department regularly run a variety of programs and events, such as book clubs, walking groups, movie nights, cultural nights and craft groups, which are accessible for a range of ages and abilities. Events including history tours and art exhibitions are also provided, as well as subsidising those who are 50+ when joining certain sporting groups.</p>	<p>This feedback will however be provided to the Community Services department and the Team Leader Events for consideration when reviewing and promoting Council programs and events.</p>
<p>Would like to see improvements in town planning mechanisms that are being implemented, such as subdivision of green blocks converted to asphalt and paving which increases temperature, salt damp for adjoining houses and increases run-off. Construction over 2 stories should be architecturally designed.</p> <p>Sustainable development principles and practices should be implemented regarding building design and materials as well as no loss of green space and significant trees.</p>	<p>Council regularly advocates for planning policy, which is largely the responsibility of the State Government, and seeks policy contained in the Planning and Design Code that addresses design of buildings including houses that provide for improved environmental sustainability, including increased green cover, provide permeable landscaped areas to reduce heat island impacts and stormwater runoff.</p> <p>Council is investigating initiatives to educate developers and land owners on improvements to building design and material selection which are not captured in policy to improve buildings ability to function more sustainability with less mechanical heating and cooling and more responsive to the environment.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback as planning policy largely sits in the responsibility of State Government and Council's role is one of advocate and educator.</p>

<p><u>Protect:</u> New and old residents are confused about waste management. Would like to see more investment or innovation to improve recycling, reduce consumption, avoiding organics going to landfill etc.</p>	<p>Council acknowledges the challenges in reducing consumption, improving recycling and diverting organics from landfill, and hence is currently developing a ten-year 'Waste and Resource Recovery Strategy', which will provide long term strategic direction for Council.</p> <p>Council is currently undertaking a 12-month trial in West Beach for weekly organic waste bin collection to promote diversion of green waste from landfill.</p> <p>Rebates are available to residents for worm farms and compost bins/aerators.</p> <p>Kitchen caddies and compostable bags are provided free of charge to residents.</p> <p>Council provides extensive information via our website, and has been acknowledged as a leader across local government.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback, as the Waste and Resource Recovery Strategy, when developed, will consider these issues in detail.</p>
<p>Distinct lack of green space in our council area. Need to not only improve canopy cover but also have exposure to complex vegetation that improves the human biome.</p>	<p>Council runs a range of community planting events along the River Torrens.</p> <p>These revegetation projects along the River Torrens and also the coastline (natural areas) utilise local indigenous species to promote biodiversity.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback as it is a high level plan. It will however be forwarded to the Horticulture Services department for consideration when developing Council planting programs.</p>

<p>Residents need to be encouraged to plant native plant species and WTCC has a role to better demonstrate how native garden design is beautiful and native plants can fit into any design. Our parks are sadly lacking any attention in this regard.</p>	<p>Council uses local indigenous species in many of Council's open spaces, throughout garden beds and general landscaping. Advice is provided on Council's website on utilising local species in private landscaping and a hard copy brochure is also available at Council's Civic Centre.</p> <p>Council's Horticulture Services department have recently partnered with a local community group in Mile End to revegetate the verges with local indigenous plants, and it is intended to continue such partnerships.</p> <p>Council undertakes an annual Native Plant Giveaway event, which each year provides 5,000 native seedlings to residents. Residents are also provided with information on how to utilise the native seedlings in a range of garden styles and settings.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback as it is a high level plan.</p>
<p>The street tree policy should ensure that appropriate tree species are sourced and environmental weeds should not be planted.</p>	<p>Council's Tree Policy, contained within the Tree Strategy 2018-2025, addresses appropriate tree species selection, and does not include use of 'declared weed species'.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback, as Council's Tree Strategy 2018-2025 addresses these specific issues.</p>
<p><u>Prevent:</u> 100% supportive of any initiatives that reduce the number of cars on our roads. Parking on roadsides instead of on properties makes it dangerous to walk, cycle and drive.</p>	<p>Council is currently developing a 'Transport and Movement Strategy' that is focussed on improving road safety for all road users, including motorists, pedestrians and cyclists. It also sets directions on improving sustainable transport systems for the City. Council also continuously seeks to improve its existing infrastructure and amenities to increase the use of walking, cycling and public transport as the key forms of commuting.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback, as the Transport and Movement Strategy, currently under development, will consider these issues in detail.</p>

<p>Discourage residents from keeping feral honey bees - an environmental disaster and cost burden on council to remove the swarms from public open space.</p>	<p>The keeping of bees privately is managed through by PIRSA, as an Apiarist's license is required.</p> <p>Council has worked in partnership with 8 other councils participating in the River Torrens recovery project, to establish a series of native bee BnB hotels along the River Torrens that provide habitat for native bee species. Local native plants have also been planted throughout the area to support native pollinators.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback as this specific issue sits under the jurisdiction of PIRSA.</p>
<p>Do not increase street lighting. Demonstrated to have both negative impacts on the environment and on humans.</p>	<p>Council is required to conform to Australian Standards for the implementation of street lighting for road safety purposes. Lighting along shared paths is required for safety and to encourage use of the facilities.</p> <p>Council is progressively replacing street lighting with LED for greater energy efficiency.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback as Council must conform to the Australian Standards for street lighting.</p>
<p>This appears to be a good general plan. However, the general goal-oriented nature of the plan doesn't give any indication of actual problems which are going to be addressed, or resources to be allocated or changes made to the status quo. For example, the state of the river banks indicates that there are insufficient resources for optimal maintenance, weed and dead tree removal etc. and biodiversity is declining.</p> <p>There are no signs (or maps?) regarding disability access in the places where steps lead to the linear park. It often appears that along the track no creature is stirring, apart from the ubiquitous miner birds. What has happened to other birds and all the ducklings once seen in spring? The frogs?</p>	<p>Council runs a range of revegetation projects along the River Torrens utilising local indigenous species to promote biodiversity.</p> <p>Council works in partnership with eight other councils and the State Government in the River Torrens recovery project.</p> <p>Following adoption of the Public Health Plan, Council will develop an implementation plan, detailing specific actions, timelines and partnerships.</p>	<p>A statement has been added to the draft Public Health Plan on page 9 under "Plan Implementation" regarding the development of an implementation plan.</p>

<p>Will the parks and disability access plans actually address ongoing problems like these? In summary, the plan sounds as though it should address needs, but there is need for continued communication with the community on action plans and on expanding community participation, using us as a resource. Community groups to look after sections of the linear park would be just one idea.</p>		
<p>The plan does not articulate the real issues in WTCC area. For a start, the basic demographics and health stats are not analysed, let alone benched marked. Also, they focus only on one side of the equation (community health status) and not much on the actual social, economic and environmental factors that impact on their health. Has WTCC assessed where we are at with air quality, noise pollution, heat islands, lack of greenspace, lack of quality street trees (amenity & shade), traffic & pavement hazards (especially for the elderly & children), ease of neighbourhood walkability & connectivity, etc., etc.</p> <p>Unless you measure and benchmark these as well, how do know what to target, prioritise or measure progress against. What about engaging the community in the process? There is so much more to say, but the plan looks just like a list of motherhood statements and probably just for ticking the box.</p>	<p>Following adoption of the Public Health Plan, Council will develop an implementation plan, detailing specific actions, timelines and partnerships.</p>	<p>A statement has been added to the draft Public Health Plan on page 9 under "Plan Implementation" regarding the development of an implementation plan.</p>
<p>It's a very good plan. I would add supporting elderly residents to continue living independently at home.</p>	<p>Council supports elderly residents to remain living independently in their own home through the Commonwealth Home Support program.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback as it is a high level plan, which intentionally does not contain detailed information on community programs.</p>

<p>I think the plan should be more specific about "age-friendliness". As a state and community we are not getting any younger. I note the mention of "universal design" (dot point 8 under Promote), but I would like to see specific mention of measures to assist the elderly in the community to partake of all its features. E.g. specific mention of the availability of local, WTC mini buses to meet the needs of this group, along with the development of "small community connectedness" to ensure that the elderly are not isolated at home. These issues may be facilitated by allocating 6 - 10 street blocks as a "small community" and engaging some members within each block to foster "community".</p>	<p>Universal access refers to access for people of all <u>ages</u> and abilities so they can approach, enter, pass to or from and make use of an area and its facilities, programs and services.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback as it is a high level plan, which intentionally does not contain detailed information on community programs.</p>
<p>The concept of a Public Health Plan is an important council priority. The West Torrens public health plan however, appears not much more than an "OK" motherhood statement of vaguely good intent. Apart from "advocacy", there is no substance in the plan with respect to, for example, mandated green spaces in all new redevelopments, ensuring building standards and suburban "in-fill" are managed to promote low density, adequate separation, greenery, energy management, noise and traffic management. These important lifestyle factors are primary contributors to community and personal wellbeing. Without reference to specific pointers or goals in such areas, the document remains an outline - adequate but impotent. The draft public health plan appears to be "more of the same". Community confidence will therefore remain zero, that current abysmal standards in these areas will see any improvement. It follows that environmental and lifestyle standards will continue to deteriorate, and community health will flat line.</p>	<p>Following adoption of the Public Health Plan, Council will develop an implementation plan, detailing specific actions, timelines and partnerships.</p> <p>Council regularly advocates for planning policy, which is largely the responsibility of the State Government, and seeks policy contained in the Planning and Design Code to address the issues raised by the community.</p>	<p>A statement has been added to the draft Public Health Plan on page 9 under "Plan Implementation" regarding the development of an implementation plan.</p> <p>No changes to the draft Public Health Plan are proposed as a result of this feedback as it is a high level plan.</p> <p>Planning policy largely sits in the responsibility of State Government and Council's role is one of advocate and educator.</p>

<p><u>Progress:</u> Nil specific feedback</p>		
<p><u>Priority not identified:</u> Make new dwellings with garages actually big enough to fit a decent sized car. This will reduce on street congestion & thus stress on pedestrians and drivers.</p>	<p>Council regularly advocates for planning policy, which is the responsibility of the State Government, and seeks policy contained in the Planning and Design Code that addresses design of buildings.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback as planning policy largely sits in the responsibility of State Government, and Council's role is one of advocate and educator.</p>
<p>Good to see the focus on the changing climate and an acknowledgement of the role council plays in this. Potentially need more emphasis on how the plan acts to support or improve the mental wellbeing of the residents (given the acknowledged link between physical and mental health). It is addressed, but I feel it could be more prominent. Would like to see more detail about the specific actions, including timelines and planned partnerships, but I'm hoping this will be available once the plan is finalised.</p>	<p>Following adoption of the Public Health Plan, Council will develop an implementation plan, detailing specific actions, timelines and partnerships.</p>	<p>A statement has been added to the draft Public Health Plan on page 9 under "Plan Implementation" regarding the development of an implementation plan.</p>
<p>I am 100% behind any environmental conservation methods, improvements and education but I am concerned about any measures that might, in the cause of health and safety, be used to pressure or coerce people in such a manner that they may lose their freedom of choice.</p>	<p>The concerns are noted, but without specific details, Council cannot respond directly.</p>	<p>No changes to the draft Public Health Plan are proposed as a result of this feedback</p>

Many of the comments regarding the draft Plan refer to a lack of actions regarding specific issues with related timelines and outcomes. The Plan is intentionally a high level plan, in line with the organisation's Corporate Planning Framework. To support the delivery of the Public Health Plan, the Administration will develop a flexible and responsive implementation plan containing operational initiatives and measures for review on a regular basis. These operational initiatives will be a combination of both existing and new initiatives to achieve the identified outcomes and will be informed by relevant action plans.

It is also noted that many of the comments refer to a lack of detail or action on issues that in fact Council addresses through other corporate and operational plans, e.g. heat island effect, river bank biodiversity and maintenance, street trees, traffic management, etc. This is an issue of continued communication with the community on progress of action plans, promotion of events and programs and on expanding opportunities for community participation.

The next stage in finalising the Plan (**Attachment 1**) is for Council to approve it, having regard to the feedback obtained during the community consultation process, and submit it to the Chief Public Health Officer for comment and final approval. Once approved, the Plan will become operational and made available to the public as part of Council's suite of Strategic and Corporate Plans.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Climate change is one of those challenges that affects many aspects of public health and as such, is referenced in a number of objectives in the Plan.

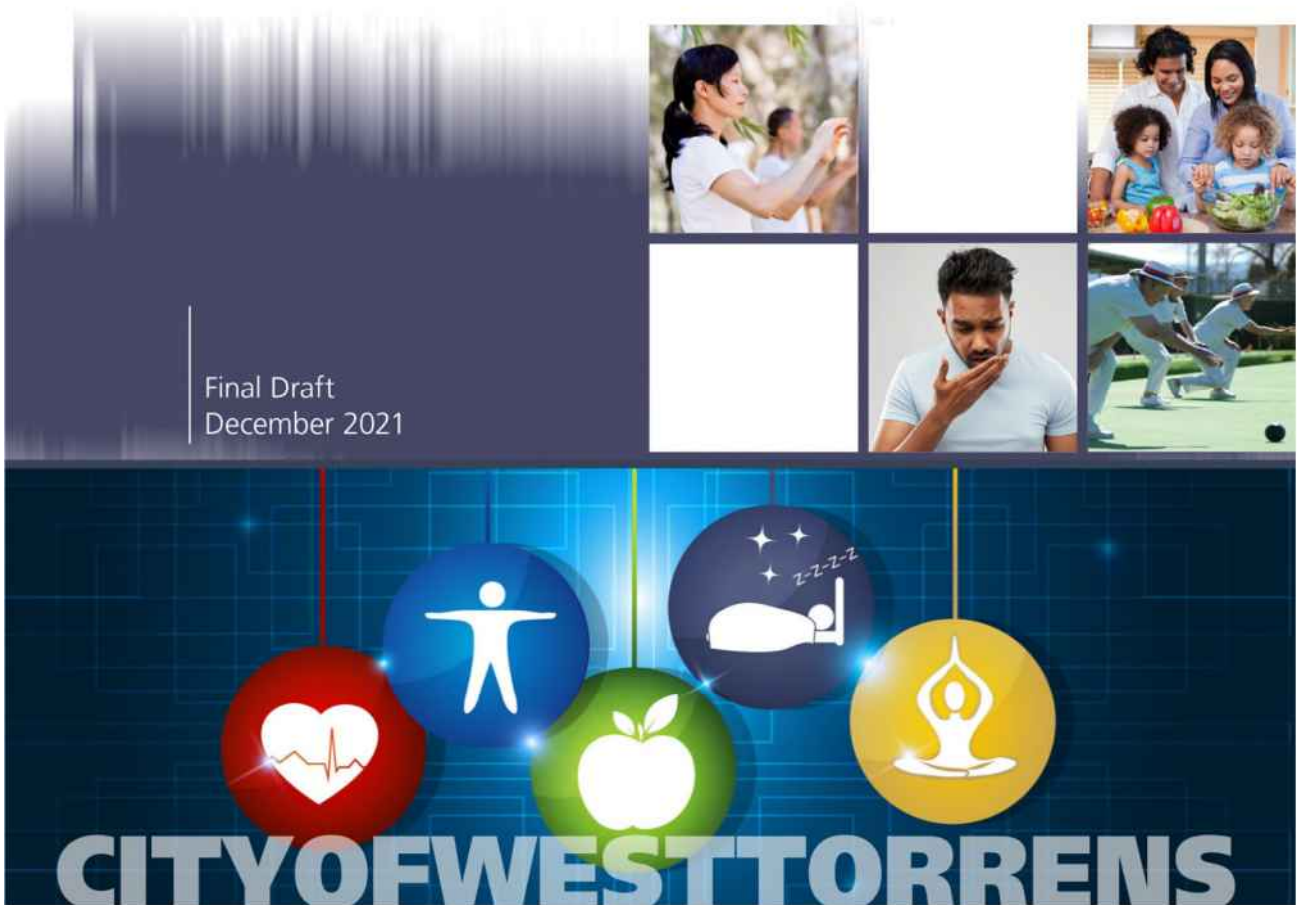
Conclusion

The Public Health Plan 2021 - 2026 has been progressed to a point, having been subjected to community consultation, where it is presented with the feedback received to Council for its consideration and approval to progress to the Chief Public Health Officer for comment and approval for the Plan to come into operation.

Attachments

1. Public Health Plan 2021-2026

Public Health Plan 2021 - 2026



Public Health Plan 2021 - 2026

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Production acknowledgment

This document was produced by the City of West Torrens, with assistance from members of the West Torrens community who contributed during public consultation

Kaurna Acknowledgement

The City of West Torrens acknowledges that the Kaurna people and their descendants are still and will always be the first peoples of the land. The City of West Torrens commits to valuing and supporting the Kaurna people's inherent relationship to the land.

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Document history

<i>Version</i>	<i>Date</i>	<i>Details</i>
1.0	May 2021	Draft for internal review

Public Health Plan 2021 - 2026

Message from the Mayor

As a community, we are together facing one of the most challenging and uncertain times of our lives.

The COVID-19 pandemic has seen health and wellbeing become a major focus of almost everything we do. While we have modified and adjusted some of our behaviours in order to create a safer place to live, work and enjoy life, we have continued to support each other and work together in the best interests of our community.

I am extremely proud of what a resilient community we are and that we have all demonstrated that nothing is more important than our health, wellbeing and safety.

As such, I am pleased to introduce the City of West Torrens Public Health Plan (2021-2026), which will help us to continue to provide an environment that supports our community in leading active, connected and productive lives.

The achievements of our previous Public Health Plan (2014 - 2019) can be summarised as follows:

- Delivering significant upgrades to public open spaces such as Weigall Oval, Camden Oval, Apex Park and Lockleys Oval, which supports greater community participation in physical activity.
- Planting more than 5,000 trees and providing 5,000 native plant seedlings per annum to local residents in an effort to improve urban cooling during hotter periods and increase canopy cover.
- Providing a significant financial relief package to support local lease and licence holders, businesses, community organisations, artists and those in our community most affected by the COVID-19 pandemic.
- Designing and delivering award winning community programs which aim to improve social connections and reduce isolation for the most vulnerable in our community.
- Implementing actions to divert more than 52 per cent of our weekly waste collections and 95 per cent of our hard waste collection material away from landfill.

The Public Health Plan (2021-2026) aligns with our overarching vision in our Community Plan 2030 of being the 'best place to live, work and enjoy life'. This alignment ensures that we, as a Council, remain focussed on the key actions required to maintain and enhance the long term health and wellbeing of our community.

I would like to express my gratitude to everyone involved in the development of this plan and I look forward to working with you, our West Torrens community, groups and agencies to achieve improved health, safety and wellbeing in our city.

Michael S. Coxon



Introduction

The City of West Torrens Public Health Plan 2021 - 2026 (the Plan) provides guidance as to how we will work during the next five years to create well-planned and liveable environments so our community can enjoy good health and wellbeing at every stage of life.

This is the second Public Health Plan that has been developed to meet the statutory requirements of the *SA Public Health Act (2011)*. The Plan aligns with the State Public Health Plan 2019 - 2024 and its vision for 'A healthy, liveable and connected community for all South Australians'.

The 2021 - 2026 Plan builds upon the success of our 2014 plan and is informed by:

- local health and demographic data

- the City of West Torrens Community Plan 2030 and Council's suite of strategic and corporate plans
- 'Our Place' Community Needs Analysis and Disability Access and Inclusion Plan consultation data,
- public health evidence
- state legislation, policies and plans relevant to public health and wellbeing
- a review of documents determined relevant by the Minister and outlined in appendix 3 of the State Public Health Plan for South Australia.

Why do we need a Public Health Plan?

Under the *South Australian Public Health Act 2011* (the Act), councils must prepare and maintain a regional public health plan and report on its implementation every two years.

The Act defines public health as:

'... the health of individuals in the context of the wider health of the community. It may involve a combination of policies, programs and safeguards designed -

(a) to protect, maintain or promote the health of the community at large,

(b) to prevent or reduce the incidence of disease, injury or disability within the community.

Statutory reporting is required every two years upon the implementation of the Plan, with a full evaluation being undertaken at the end of a four year period. Priorities are incorporated within relevant Service Plans of Council and these are monitored to ensure that they address emerging public health risks and issues and continue to align with Council and State strategic documents.

Public Health Plan 2021 - 2026

Determinants of health ... and the role of local government

The determinants of health are ‘the conditions in which people are born, grow up, live, work and age and the systems put in place to deal with illness’ (World Health Organisation 2013).

This means that factors such as where we live, our income and education level, the environment around us, our relationships with others and the individual choices we make (such as whether we smoke, drink alcohol, are immunised or undertake regular physical activity), impact our health and wellbeing as well as that of the wider community.

A framework for the determinants of health is shown in the accompanying diagram.

Local councils have a role to play in addressing the determinants of health for local communities.

We are working to protect, promote and improve public health by creating a liveable city through the provision of roads and recreational facilities, playgrounds sporting facilities, green streets, parks and reserves and street and park lighting. We also provide a range of community services such as home support, library and community centres, and environmental health services including food safety, immunisation, local nuisance abatement and pest, animal and waste management.

Many factors which affect public health fall outside the scope of local government so, when possible, we will develop partnerships with other government and non-government agencies and service providers, as well as the community, to advocate for and address emerging public health issues.



The Dahlgren-Whitehead 'rainbow model' which maps the relationship between the individual, their environment and health. Image courtesy State Public Health Plan 2019 - 2024.



Strategic alignment

The State Public Health Plan identifies four priorities to achieve a healthy, liveable and connected community.

1. Promote: build stronger communities and healthier environments.
2. Protect: protect against public and environmental health risks and respond to climate change.
3. Prevent: prevent chronic disease, communicable disease and injury.
4. Progress: strengthen the systems that support public health and wellbeing.

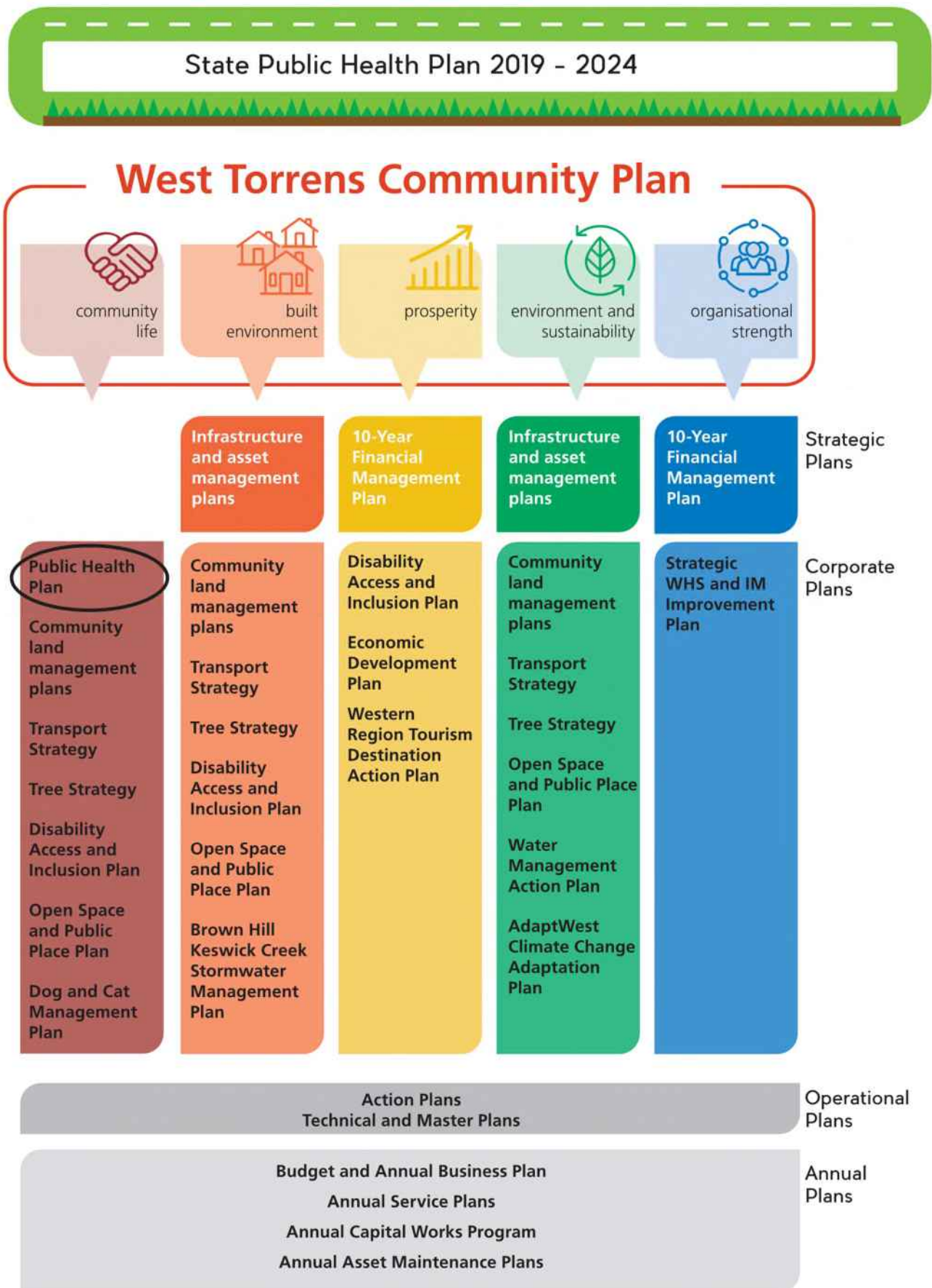
Additionally, the State Public Health Plan identifies Aboriginal populations, people experiencing socio-economic disadvantage and those from culturally and linguistically diverse backgrounds as priority populations. We acknowledge that targeted actions are required to address health inequalities within these populations.

Council's Community Plan 2030 is the lead document in our suite of strategic management plans and contains five focus areas for the delivery of our vision 'Committed to being the best place to live, work and enjoy life':

1. Community life.
2. Built environment
3. Prosperity.
4. Environment and sustainability.
5. Organisational strength.



This diagram demonstrates the alignment of our Plan with our suite of strategic and corporate plans and the State Public Health Plan.





Our city

West Torrens comprises 37 square kilometres of Adelaide's western metropolitan area. The map below shows the boundaries and the suburbs of our council area.



Plan implementation

Our vision of being committed to be the best place to live, work and enjoy life recognises the importance of a healthy community; this is fundamental to the way we plan and undertake our work.

The strategic objectives outlined within our Community Plan reflect important community values, contribute to positive local health outcomes and align with the State Public Health Plan. These objectives will guide our activities that improve health and wellbeing and support our vision.

The next section of this Plan gives a snapshot of our community and its state of health and outlines how we will meet priorities set out in the State Public Health Plan.

To support the delivery of the Public Health Plan, Council will develop a flexible and responsive implementation plan containing operational initiatives and measures. These operational initiatives will be a combination of both existing and new actions which will achieve the identified outcomes and will be informed by relevant action plans.

Our community

Population **60,842***

Density **16.42** persons per hectare

Predicted population by 2031 **66,213**

* Estimated 2019



Ancestry **30.6%** born overseas
 India 4.6% / UK 3.7% / China 3.4%
 Greek 2.4% / Italy 2% / Other 14.5%
 1% identify Aboriginal / Torres Strait Islander



30.8% speak a language other than English at home

Greek	6.3%
Mandarin	3.6%
Italian	3.2%
Punjabi	1.9%
Hindi	1.3%
Other	14.5%

26,652* dwellings

Separate house	62.4%
Medium density	33.3%
High density	3.5%
Other	0.8%
Own/purchasing	57%
Renting	28.5%
Social housing	6.2%

* Estimated 2016

Household type



Lone person	30.2%
Couples (child)	25.5%
Couples	23.2%
Single parent	8.8%
Other	12.2%

Education

57.7%

aged 15+ completed Year 12 or equivalent



Work travel

Public transport	12.1%
Cycle/walk	4.7%
Car	66.1%

Median age

37 years

0-4	5.4%
5-17	12.2%
18-34	28.0%
35-64	36.4%
65+	17.9%

Qualifications 50.9%

No qualifications 40.8%

89% of young people (15-24) are either at school, work or further education/training.

23.6% of residents works locally.

Stats for those 15 years +

Our state of health

Health/physical activity



- 66% Don't do enough physical activity.
- 26% Classified as obese.
- 56% Eat enough fruit.
- 4.9% Have profound/severe disability.
- 13% Currently smoke.

Community spirit



- 96%** of adults are willing to accept other cultures in the community.
- 94% are able to get support in time of crisis.
- 18% volunteer their time.

Heart health



- Heart disease mortality rate: 65 per 100,000 persons.
- Heart-related hospital admissions: 45 per 10,000 persons.

How we live

- 89% of residential properties are within 400m of open space.
- 92% of children are fully immunised by age 5.
- 28% experience rental stress.
- 3.9% experience household crowding.
- 22% of children are developmentally vulnerable in one or more areas - physical, social, emotional, language, communication.

Wellbeing



- 52%** Feel safe when walking alone in the local area after dark.
- 16% Suffer from mental health problems.
- 16% Assess their own health as 'fair' or 'poor'.

8,968 are pet owners.





Directions for our city

Promote

Build stronger communities and healthier environments

Why is this important?

The environments where we live, learn, work and play have a major influence on our physical, social and emotional health and wellbeing across the life course. Well-designed public spaces and developments make our communities more sustainable, safe, walkable, inclusive and accessible for all. Healthy and safe communities support mental wellbeing and ageing well by encouraging connectedness, supporting others, volunteering and other forms of community participation.

Strategic objectives

- A diverse, inclusive and welcoming community.
- Universal accessibility to facilities and services.
- A resilient community through community involvement, social connections and life-long learning.
- Recognition of our unique local cultural identity and heritage.
- An attractive, safe and cohesive urban environment that supports better quality development assessment outcomes, diverse housing choice and compatible non-residential development.
- Optimise benefits of local activity and key employment precincts.
- Our community can communicate and meaningfully engage with Council.

Priorities

- Promote community participation in activities that improve health and connections, especially our most vulnerable residents, including Aboriginal and culturally and linguistically diverse populations.
- Encourage the celebration of our cultural heritage and diversity.
- Support volunteer opportunities to build community capacity and connectedness.
- Promote and support programs that encourage people to live independently in their own homes and communities.
- Ensure public spaces, programs and services are accessible and inclusive.
- Facilitate initiatives to enhance community safety and minimise harm.
- Promote smoke-free environments and healthy eating choices at Council programs and events.
- Encourage the principles of universal design in buildings, recreation spaces and infrastructure.
- Pursue ways to engage with the community.
- Ensure asset and infrastructure planning considers the health and wellbeing needs of the community and local residential growth.
- Facilitate access to technology and digital literacy opportunities for the community, in particular the most vulnerable.
- Promote the physical and mental health benefits of spending time in green open spaces.



Directions for our city

Protect

Protect against public health and environmental health risks and respond to climate change.

Why is this important?

We have healthy and safe communities due to the often unseen, but essential, foundational public health services that protect us every day. Healthy living environments contribute to public health outcomes such as food safety and water quality and the safe, effective disposal of waste. State and local government work together to maintain the infrastructure and system that protect the community against public and environmental health risks.

Strategic objectives

- Infrastructure that meet the needs of a changing city and climate.
- Sustainably manage our resources through reuse, recycling and circular economy.
- Reduce the city's impact on the environment.
- Prepare for, and respond to, the challenges of a changing climate.
- Open spaces that foster the natural environment, support biodiversity and encourage people to spend time outdoors.
- Protect and expand the urban forest.
- Facilitation of community health, wellbeing and safety.
- A resilient organisation that is able to effectively respond to emergency incidents and events.

Priorities

- Prepare and adapt for changing climatic conditions, including through asset design and maintenance.
- Strengthen local resilience, liveability and health through community education by mitigating the impacts of climate change.
- Prioritise energy efficiency and renewable energy in Council-owned facilities to reduce greenhouse gas emissions.
- Maximise Water Sensitive Urban Design (WSUD) principles to mitigate localised flooding, improve water quality and ecosystems and for water re-use and harvesting.
- Improve urban tree canopy cover and landscaping in our streets, public places and open spaces.
- Provide environmental and public health services, including food inspections and compliance monitoring, to help protect the community from harm.
- Comply with local government requirements detailed within the State Emergency Declaration, when enacted.
- Support current public health messaging through communication to internal and external customers.
- Raise community awareness of sustainability priorities, including waste reduction and recycling.
- Advocate for better building standards and planning policies to reduce energy demand, achieve greener designs and improve neighbourhoods.
- Seek opportunities to support healthy and resilient biodiversity corridors, waterways and other natural environments to improve the environment and community wellbeing.
- Strengthen plans to manage significant emergency events affecting our community.



Directions for our city

Prevent

Prevent chronic disease, communicable disease and injury.

Why is this important?

Preventable chronic and communicable diseases threaten our health, mental wellbeing and the productivity and vitality of our communities. Most illness and deaths in Australia are caused by chronic conditions, placing a high burden on individuals, their families and the health system. Chronic diseases share common risk factors; reducing these has a range of benefits for population health and wellbeing.

Strategic objectives

- Active and healthy lifestyles for all ages and abilities.
- Facilitation of community health, wellbeing and safety.
- Neighbourhoods designed to promote safe, active travel and strengthen connections, amenity and accessibility.
- A variety of indoor and outdoor sport, recreation and community facilities and open spaces.

Priorities

- Encourage and support local community and sporting groups to improve physical activity and wellbeing of members and the wider community.
- Maintain and monitor public health standards within our community.
- Optimise our road network for current and future travel modes.
- Improve conditions for cycling and walking, strengthening connections, comfort and accessibility.
- Encourage and facilitate high levels of immunisation in the local area.
- Provide public and environmental health services, including food inspections and compliance monitoring, to prevent disease and injury.
- Activate parks, facilities, reserves and outdoor spaces as places for physical health.





Directions for our city

Progress

Strengthen the systems that support public health and wellbeing.

Why is this important?

Strengthening collaborative efforts across the health system and across government, non-government, business and community will result in a planned and consistent approach to addressing public health issues. Partnerships are essential to achieving improved health and wellbeing.

Strategic objectives

- Strong partnerships and working relationships with our community, other organisations and spheres of government.
- High levels of governance, transparency and integrity.
- A safe, healthy and resilient workforce.
- Technology as a tool to help innovate how we interact with each other and our community.
- Economic development through innovation, collaboration and investment and connections between businesses and the community.
- A resilient organisation that is able to effectively respond to emergency incidents and events.

Priorities

- Strengthen partnerships and collaborations for health protection and climate change resilience.
- Monitor and evaluate local public health actions and information.
- Collaborate locally and regionally to increase economic opportunities and improve their effectiveness.
- Strengthen emergency preparedness and support community continuity following a local disaster or emergency.





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17.4 Grant of New Lease - Western Youth Centre, Cowandilla Reserve, Cowandilla

Brief

This report advises Council of a request received from Western Youth Centre Inc seeking the grant of a new lease over the Cowandilla Reserve, which is bordered by Marion Road to the west, Hounslow Avenue to the north and Neill Road to the south.

RECOMMENDATION(S)

It is recommended to Council that:

1. Western Youth Centre Inc be granted a lease for a period of 5 years, commencing on 1 December 2021 at a commencing rental of \$3,750pa plus GST (inclusive of the cost of reimbursement of insurance premiums). The rent to increase on each anniversary of the date of commencement during the term by the same amount that the building/infrastructure insurance premiums for the Premises are increased by Council's insurers. Western Youth Centre Inc also be required to set aside 10 per cent of its net profits into a maintenance fund/account.
2. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of lease.

Introduction

The renewed term of the existing 10+10 year lease held by Western Youth Centre Inc (WYC) over the Cowandilla Reserve expired on 31 October 2021. Rental for the use of the property (including the two clubroom buildings) is currently fixed at \$100pa plus GST. Under the current arrangements, in addition to the rent payable, the WYC is required to set aside 20 per cent of its net profits which are to be applied to maintenance of the facility/ies. Further, under the current arrangements, whilst the lessee is required to meet/reimburse the costs of utilities, it is not required to reimburse the cost of insurance premiums for the premises.

Discussion

Given the imminent expiry of the existing lease, the Administration has been negotiating the terms and conditions for the continued occupation of the facilities on Cowandilla Reserve with representative(s) from the Western Youth Centre.

The negotiations are now at a point where Members are able to consider the proposed grant of a new lease.

Details of the proposed new agreement are summarised in the table below:

Term	5 years (from 1 December 2021 until 31 November 2026)
Rent payable	\$3,750pa plus GST
Annual Adjustment (on each anniversary of the commencement of the lease)	The rental will be increased on each anniversary of the commencement date of the lease by the same amount that the building/infrastructure insurance premiums for the Premises are increased by Council's insurers
Reimbursements	Insurance premiums (at commencement of the proposed lease - \$3,650pa plus GST - cost of reimbursement included within the rent payable figure above) and utilities
Permitted Use	Sporting, social and recreational activities

Times of Use	Mondays through Fridays - 9am until 10pm Saturdays and Sundays - 9am until 12 midnight
% of net profits to be set aside for maintenance purposes	10%
Requirement to accommodate displaced tenant(s)	WYC be required to accommodate a tenant that is likely to be displaced as a result of the Torrens to Darlington project works

There is general agreement to the above from the WYC. The principal areas of contention or concern expressed by WYC relate to the following matters.

Requirement to accommodate lessee/licensee displaced as a result of Torrens to Darlington (T2D) project and project works

In anticipation of the likely displacement of an existing long term Council tenant which currently utilises portion of Kings Reserve (resulting from the upcoming T2D works), and given that WYC is the only viable option for that tenant's short term relocation, the following clause was included within the draft lease agreement for the WYC:

The Lessee acknowledges that Council may be required to relocate tenant(s) from other Council owned and leased or licensed properties to the (Western Youth Centre) Premises as a result of the proposed North-South Corridor Works to be undertaken by the State Government for the duration of those works. The Lessee agrees that it will not enter into any arrangements with other parties that may impact its ability to accommodate any Council tenants which may be displaced as a result of the North-South Corridor works without seeking and obtaining Council's prior written consent.

Following the receipt of updated/additional advice and concerns expressed by WYC, the draft clause has been amended as follows:

The Lessee acknowledges that Council may be required to relocate a tenant from another Council owned and leased or licensed property to the (Western Youth Centre) Premises as a result of the proposed Torrens to Darlington (T2D) works to be undertaken by the State Government, for the duration of those works. At the date of preparation of this this Agreement it is envisaged that the works are likely to commence during late 2024, however this commencement date may change. The Lessee agrees that it will not enter into any arrangements with other parties that may impact its ability to accommodate the Council tenant which may be displaced as a result of the T2D works without seeking and obtaining Council's prior written consent.

As is indicated in the above draft clause, at the time of preparation of this report it is the Administration's understanding that an impacted tenant will be required to vacate its licensed area within the Kings Reserve/Thebarton Oval complex in late 2024.

The Administration's rationale in seeking to include a clause of this nature can be summarised as follows. In much the same way that Council would seek to find alternate premises for the Western Youth Centre if it were impacted by significant road or other works that may necessitate its relocation (either during the period of works or on a permanent basis), the Administration does wish and needs to endeavour to relocate its tenants that will be impacted by the T2D works. The Administration does not wish to leave these long standing and impacted tenants "out to dry" (as it would not wish to leave other Council tenants that might be similarly impacted out to dry).

Accordingly, the Administration is seeking to make provisions within any new lease or licence agreements, and to also enter into negotiations with other existing Council tenants at other sites that may be able to be utilised, to address this unprecedented foreshadowed event and provide opportunities to accommodate the impacted Council tenants at other Council owned sites.

The Administration seeks Council's guidance regarding the inclusion of a clause of this nature within the Agreement.

Maintenance Contributions

WYC have also indicated that, given the increase in rental (ostensibly the requirement to reimburse the cost of insurance premiums), the requirement to set aside 20 per cent of net profit for maintenance purposes would be too onerous. Members will note that the set aside rate has been reduced to 10 per cent of net profits in the draft agreement.

The Administration notes and acknowledges that WYC has undertaken a number of upgrade projects over the course of the previous lease. Some of these projects have been undertaken with Council and other grant funding assistance from the State or Federal Government. In more recent times WYC, with the assistance of Bunnings (supply of paint and associated products), has repainted a significant portion of the interior of the premises (and is shortly to repaint the remainder). The Administration further notes that WYC is keen to upgrade the toilets and kitchen/bar area (with Council assistance) during the forthcoming months/year. Whilst the Administration concedes that the facilities are of a poor standard, it has advised WYC that there are no existing funds within the Council budget and that a funding submission would need to be/could be included within the next budget cycle.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no perceived climate change impacts or considerations associated with this matter.

Conclusion

The existing 10+10 year lease to Western Youth Centre Inc (WYC) expired on 31 October 2021.

The Administration proposes that a new lease, for a term of 5 years commencing on 1 December 2021, be granted to WYC at a commencing rental of \$3,750pa plus GST (inclusive of the cost of reimbursement of building insurance premiums). The rent to increase by the same amount that the building/infrastructure insurance premiums for the Premises are increased by Council's insurers and WYC be required to set aside 10 per cent of net profits into a maintenance fund. Further, a clause be included within the lease agreement requiring WYC to accommodate a tenant that is likely to be displaced from Kings Reserve as a result of the T2D project works.

Attachments

Nil

17.5 Request for In Principle Consent - Permit Over/Sale of Portion of Retallack Avenue, Marleston

Brief

Council has received an approach from the Marleston Foundation Inc, which seeks Council's in principle consent for either sale of, or the grant of a permit over, portion of Retallack Avenue, Marleston.

RECOMMENDATION(S)

The Committee recommends to Council that it advise the Marleston Foundation Inc that Council provides in principle consent for either sale of, or the grant of a permit and authorisation over, the eastern most portion of Retallack Avenue subject to the following:

- a) Option of the sale of portion of the road - the Council and the Foundation agreeing terms for the sale of portion of the road, and the relevant State Government Minister and/or the Surveyor-General approving a Road Process Order.

OR

- b) Option of the grant of permit and authorisation - the Council and the Foundation agreeing terms for the grant of permit and authorisation; and
- c) Any necessary development consents being sought and obtained and the development proceeding ostensibly in accordance with the concept plans attached to this report.

Introduction

The Marleston Foundation Inc is the owner and operator of land at the eastern end of Retallack Avenue, Marleston, which is currently used as an outdoor sports/netball facility. An aerial plan of the (original) site bordered in red is provided (**Attachment 1**).

The Foundation has also advised that it has completed negotiations with the owners of the eastern most allotments/properties on the southern side of Retallack Avenue (shown bordered in blue in **Attachment 1**) to purchase those properties and has written to Council requesting Council's in principle consent to either purchase, or alternatively be granted a permit over portion of the road (bordered in yellow in **Attachment 1** - the area of which being approximately 360m²) to enable it to seek grant funding from the State Government.

Should (sufficient) funding be received from the State Government, the Foundation proposes to develop the site and build above the eastern portion of Retallack Avenue.

A copy of the correspondence received from the Foundation and the high level concept plans for the site are attached (**Attachments 2 and 3**).

Discussion

The Administration proposes to briefly consider each of the options outlined by the Foundation, and their implications for both parties.

Sale of the portion of the Road

As the road is a public road, prior to any sale occurring there would need to be a road closure process undertaken in accordance with the procedures specified within the *Road (Opening and Closing) Act 1991* as amended.

In essence, prior to any transfer of the land there are a number of procedures that would need to be undertaken, including (but not limited to):

- Agreement to the dimensions of the land (and the provision of survey plans identifying the land) which is proposed to be transferred and the value of that land;
- The provision of a number of reports to Council - the initial of which would seek Council's endorsement/approval for the (road closure) process to be commenced/undertaken;
- Public consultation in regard to the proposed closure (including notification to the Surveyor-General, adjoining owners and service/utility providers); and
- The Foundation's agreement to reimburse the costs associated with the process.

Please also note that approval to close the road must be provided by the State Government (Surveyor-General and/or relevant Minister).

The Administration acknowledges that the Foundation has expressed its preference for this alternative and notes that should this outcome not be achieved the permit alternative remains available.

The Administration further notes that the portion of the road which is being sought by the Foundation essentially serves no other users, and accordingly, is generally supportive of the proposal, subject to terms for the sale being able to be agreed between the parties.

The Grant of a Permit (and Authorisation) under the Local Government Act

The relevant sections of the *Local Government Act 1999* (as amended) stipulate that:

- *A person (other than the Council or a person acting under some other statutory authority) must not make an alteration to a public road unless authorised to do so by the council; and*
- *A person makes an alteration to a public road if the person erects or installs a structure (including pipes, wires, cables, fixtures, fittings and other objects in, on, across, under or **over** the road.*

Clearly, the erection of (the portion of) a building above the road brings the Act into play.

The Act further provides that the Council may grant an authorisation (for the alteration) for a term not exceeding 42 years and, at the expiration of that term, it may be renewed by the Council for a further term (not exceeding 42 years) fixed by the Council at the time of the renewal, i.e. the maximum term that can be granted is 84 years. In considering whether to grant the Authorisation, the Council must have regard to whether the structure will:

- unduly obstruct the use of the road; or
- unduly interfere with the construction of the road; or
- have an adverse effect on road safety.

The Administration notes that the above qualifiers are unlikely to be applicable in the proposed scenario.

The permit term for use of the "road" is capped at 5 years, i.e. a new permit would need to be granted each 5 years during the term of the Authorisation.

Assistance in determining a permit fee could be sought from a valuer who could provide guidance as to the value attributable to the airspace/air rights above the road relevant portion of the road.

Whilst this alternative does present as an option, it is the Administration's view that the sale of the road is less likely to be as problematic as this option.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no heat mapping implications anticipated as a result of the project proceeding (given that the site is currently principally hardstand). Nevertheless, with the development there are likely to be some climate change impacts that would arise as a result of the project proceeding as it is anticipated that (at least portions of) the internal building spaces are likely to be heated/cooled by air-conditioning plant.

Conclusion

The Marleston Foundation Inc has written to Council seeking Council's in principle support for either:

- The sale of the eastern portion of Retallack Avenue; or alternatively;
- The grant of a permit and authorisation over this portion of Retallack Avenue.

in association with grant funding it is seeking from the State Government to redevelop its property.

The Administration supports the Foundation's request, noting that further negotiations will be required between the parties and in the case of a proposed sale of the road, approval will need to be sought and obtained from the Surveyor-General and/or relevant State Government Minister.

Attachments

- 1. Aerial Plan - Marleston Foundation Site & portion of Retallack Avenue, Marleston**
- 2. Correspondence (request) from Marleston Foundation**
- 3. Marleston Foundation Concept Plans**



Marleston Foundation Inc
C/- 56B King William Road,
Goodwood SA 5034

8th November 2021.

Mayor & West Torrens Councillors
West Torrens Council
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Dean

Re Proposed Marleston Foundation Inc
Facilities : 1 Retallack Avenue, Marleston SA 5033

Further to my meeting at Council on 20th October 2021 with yourself, Hannah Bateman Manager City Development, Assessment Manager and other members of the Planning and Acquisition area I have now received an updated concept for the proposed facility.

As advised at that meeting, we have negotiated to purchase the 2 adjoining properties which now will make our property a square and enabling us to fit all the interested parties in this Community Facility.

At that meeting I sought to ascertain the following:

1. Acquiring the portion of Retallack Avenue which is the access to our property and our boundaries are on all sides and does not affect any other property owners. Further to discussion you outlined the process and time as well as an estimate of cost. The time frame I understand would take 12 months. At this time due to our own personal time constraints, we will not be making a formal application but more than likely would pursue this course of events once we know the outcome of our grant application.
2. The other scenario is in relation to having the portion of building which is the mezzanine area as drawn on Page 3 to expand from one side of our property to the other side which enables us to provide for a better use of the facility. I understand that there is possibly a rent which is payable for this area over the road. I have listed the clearances and I understand that this meets the requirements for emergency vehicles etc and I have detailed this below as supplied to me by City Collective.

Concept assumes a 3.0 metres FFL for Level 1

5.0 metres for Level

With structure considered, this results in an approximate 7.0 metre underside clearance.

The purpose of my correspondence is to seek the Council's in principals' consent subject to all the necessary building requirements and regulations.

To keep you informed I am now meeting with a Quantity Surveyor to ascertain building costs etc and

then we will be able to finalise our Business Case Study for submission to Office Rec & Sport for a Grant.

I would like to thank the Staff in the Planning and Development Area for their guidance and assistance in this matter.

Should you require any further information please do not hesitate to contact me.

Yours faithfully,

Marilyn Tregilgas

Marilyn Tregilgas
CHAIRMAN

CONCEPT



Ground	Area
Car Parking	8500m ²
Services/Core	55m ²
Foyer	100m ²

Total Car Parks: 305

Ground Level Site Plan
Scale 1:500 @ A3



Project: Marlestone League Foundation
 Client: Marlestone League Foundation
 Status: Concept

Project No: 2043
 Sheet No: SK1
 Revision: B
 Drawn: MM
 Checked: WG
 Date: 08/11/2021

CONCEPT



Level 1	Area
Courts	7220m ²
Table Tennis	1040m ²
Playground/Cafe	688m ²
Mini Golf	434m ²
BOH	136m ²
Changerooms	287m ²
Lobby/Circulation	250m ²
Office	364m ²
Function	140m ²
Services/Core	55m ²

Level 1 Plan

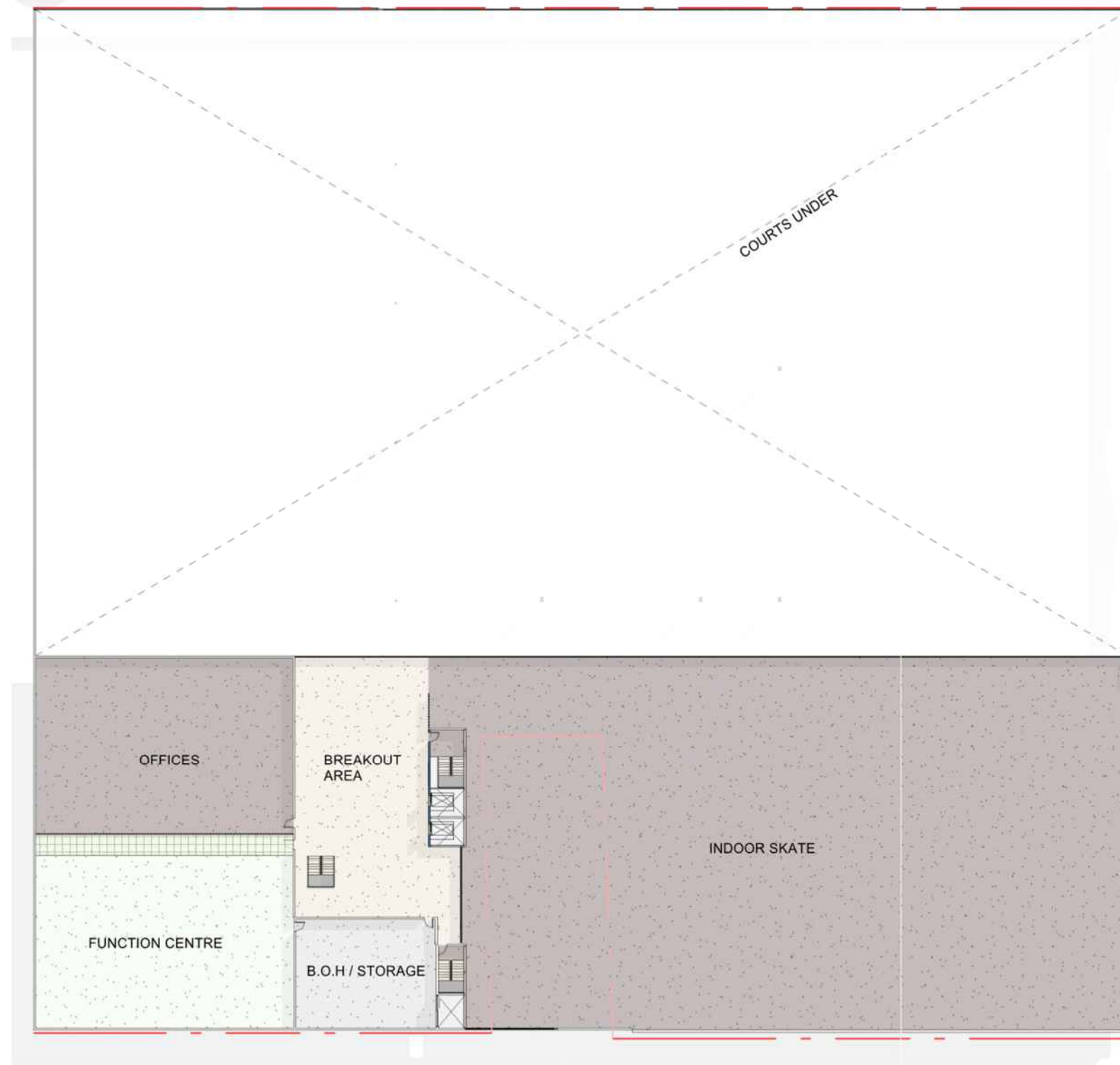
Scale: 1:500 @ A3



Project: Marlestone League Foundation
 Client: Marlestone League Foundation
 Status: Concept

Project No: 2043
 Sheet No: SK2
 Revision: B
 Drawn: MM
 Checked: WG
 Date: 08/11/2021

CONCEPT



Level 2	Area
Function	513m ²
Office/ Admin	400m ²
Indoor Skate	2540m ²
BOH	158m ²
Lobby/Circulation	385m ²

Level 2 Plan

Scale: 1:500 @ A3



Project: Marlestone League Foundation
 Client: Marlestone League Foundation
 Status: Concept

Project No: 2043 | Drawn: MM
 Sheet No: SK3 | Checked: WG
 Revision: B | Date: 08/11/2021

17.6 Nominations Sought for the Dog and Cat Management Board

Brief

This report seeks nominations to the Dog and Cat Management Board.

RECOMMENDATION

It is recommended to Council that:

1.be nominated to the Dog and Cat Management Board.

OR

2. The *Nominations Sought to the Dog and Cat Management Board* be received.
-

Introduction

The Dog and Cat Management Board (Board) is the public face for the management of companion dogs and cats in South Australia and provides policy leadership to councils (**Attachment 1**).

The Board comprises nine (9) members of which four (4) are nominated by the Local Government Association (LGA) with the Chair jointly nominated by the Minister for Environment and Water (Minister).

Following the resignation of one of the LGA nominated members to the Board, the Minister has written to the LGA requesting nominations for the Board pursuant to s12 of the *Dog and Cat Management Act 1995* (**Attachment 2**).

Discussion

The Dog and Cat Management Board plays a key role as an advocate and intermediary for the sector and is responsible for working with vets, breeders and pedigree organisations, along with animal rescue and shelter organisations as well as assistance dog organisations to ensure that South Australia's dog and cat laws meet the objects of the *Dog and Cat Management Act 1995*.

Nominee Attributes

This appointment is open to both employees and Elected Members alike but any nomination must be supported via a formal resolution of Council. However, the following selection criteria must be addressed by any nominee as follows:

- Practical Local Government knowledge and experience including local government and community consultation processes;
- Experience in the administration of legislation as it applies to local government;
- Knowledge of financial management; and
- Experience in dog cat management education and training.

Term and Appointment

Appointment to the Board is for a period of up to three years with members eligible for reappointment after that term expires.

Remuneration and meeting frequency

The Board meets monthly, except in December, with sitting fees of \$206 per meeting.

Nomination process

Following nomination by Council, the nominee will need to submit the following, completed, forms to the Governance Unit by no later than Monday 20 December 2021 in order for it to be finalised and submitted to the LGA by close of business **Tuesday 21 December 2021**:

- A completed nomination form (**Attachment 3**)
- A response to the selection criteria (no more than 2 pages)
- An up-to-date Curriculum Vitae.

It is noted that this only allows three full days in which the nominee is required to complete the required documentation and return it to the Governance Unit. However, Governance will provide any support to the nominee as required.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report, although the Dog and Cat Management Board does work directly with projects which have climate impact considerations.

Conclusion

This report seeks nominations to the Dog and Cat Management Board.

Attachments

1. **LGA - Call for Nominations**
2. **Dog and Cat Management Board (Part A)**
3. **Nomination Form (Part B)**



Call for nominations – Dog and Cat Management Board

[Home](#) ◆ [News and Events](#) ◆ [News](#) ◆ [Latest News](#) ◆

[Call for nominations – Dog and Cat Management Board](#)



10th November 2021

The LGA is seeking nominations for the Dog and Cat Management Board for a term of up to three years.

The Minister for Environment and Water has written to the LGA requesting nominations for the Dog and Cat Management Board following the resignation of one of the LGA nominees on the Board.

One of the other LGA nominated positions on the Board expires in June 2022, and in the interest of efficiency, nominations are also sought to fill that vacancy.

Detail

The Dog and Cat Management Board (DCMB) is the public face for the management of companion dogs and cats in South Australia and provides policy leadership to councils. The DCMB also plays a key role as an advocate and intermediary, working with vets, breeders and pedigree organisations, animal rescue and shelter organisations and assistance dog organisations to ensure South Australia's dog and cat laws meet the objects of the *Dog and Cat Management Act 1995* (the DCM Act).

Under section 12 of the DCM Act, the DCMB comprises 9 members, of whom:

- four are nominated by the LGA;
- four are nominated by me as Minister; and
- one, to chair the Board, is jointly nominated by the LGA and the Minister.

The DCM Act requires that between them, the four members that are nominated by the LGA have the following attributes:

- practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government;
- experience in the administration of legislation;
- experience in financial management; and
- experience in education and training.

Appointments to the DCMB are for a period of up to three (3) years.

How to nominate

The Call for Nominations Information Sheet ([Part A](#)) provides further information regarding the role, as well as any selection criteria to be addressed by the nominee.

The nominee and council are required to complete the Nomination Form ([Part B](#)) and forward to nominationscoordinator@lga.sa.gov.au by 5pm Tuesday 21 December 2021.

An up-to-date curriculum vitae and a response to the selection criteria (no more than 2 pages) must be supplied by the nominee and submitted with the Nomination Form.

For further information, please contact the Nominations Coordinator, at nominationscoordinator@lga.sa.gov.au or 8224 2037.



Phone: 08 8224 2000 • Email: lgasa@lga.sa.gov.au
148 Frome St Adelaide SA 5000 • GPO Box 2693 Adelaide SA 5001
ABN: 83 058 386 353
Disclosure Statement | Accessibility | Acknowledgement

PART A

LGA Appointments and Nominations to Outside Bodies — Call for Nominations

Dog and Cat Management Board	
Governing Statute (if applicable)	Section 12(1)(a) Dog and Cat Management Act
Purpose/Objective	Public face for the management of companion dogs and cats in South Australia and provides policy leadership to councils. The Board also plays a key role as an advocate and intermediary, working with vets, breeders and pedigree organisations, animal rescue and shelter organisations and assistance dog organisations to ensure South Australia's dog and cat laws meet the objects of the Dog and Cat Management Act.
Administrative Details	12 meetings per year with a fee of \$206/session
Selection Criteria (to be addressed by applicant)	<ul style="list-style-type: none"> Local government knowledge and experience practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government experience in the administration of legislation experience in financial management experience in education and training.
<p><i>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.</i></p>	
<p>Liability and indemnity cover</p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	
<p>For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000</p>	



The voice of local government.

PART B

LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- *Must be submitted by a council*
- *Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the *Call for Nominations* information sheet (Form: PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

Dog and Cat Management Board	
Council Details	
Name of Council submitting the nomination	
Contact details of council officer submitting this form	Name: Position: Email: Phone:
Council meeting minute reference and date	
Nominee Full Name	
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	



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PART B

SECTION 2: NOMINEE to complete

Dog and Cat Management Board			
Nominee Details			
Full Name		Gender	
Home / Postal Address			
Phone		Mobile	
Email			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Response to selection criteria (if applicable) <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies to Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: • _____			
Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			

17.7 Nominations Sought for the SA Power Networks Community Advisory Board

Brief

This report seeks nominations to the SA Power Networks Community Advisory Board.

RECOMMENDATION

It is recommended to Council that:

1. be nominated to the SA Power Networks Community Advisory Board.

OR

2. The *Nominations Sought for the SA Power Networks Community Advisory Board* report be received.

Introduction

The SA Power Networks (SAPN) Community Advisory Board provides a forum with which to both engage with various customer groups, customer representatives and external stakeholders and to ensure customer's view shape their service delivery and decision-making (**Attachment 1**).

SA Power Networks has contacted the Local Government Association (LGA) requesting nominations for two positions (one metro and one regional) on the SA Power Networks Community Advisory Board (CAB) (**Attachment 2**).

Discussion

The SAPN CAB's main functions are to:

- Provide a forum that enables representative groups of the South Australian community and consumers to engage with SAPN on priority issues and topics;
- Ensure the interests of customers are considered in decision-making;
- Provide a forum for listening, discussion and collaborative engagement with customers and stakeholders;
- Advocate for the needs and priorities of customers;
- Drive co-design with customers of services, products and processes;
- Ensure alignment with customer priorities in a rapidly changing environment; and
- Build understanding and trust between stakeholders and SAPN.

Qualifications

This appointment is open to both employees and Elected Members, provided the nomination is supported by Council via formal resolution. However, expertise and knowledge in one or more of the following areas is considered highly desirable:

- Innovation and the future of energy
- Social inclusion
- Basic understanding or interest of the energy distribution and regulatory environment in which SAPN operates
- Understanding of network capacity, network reliability, impacts on natural environment.

Term and Appointment

Membership to the SAPN CAB is for a two-year term, with the CAB having the ability to extend a member's terms if it so chooses.

Remuneration and meeting frequency

The remuneration for members of the SAPN CAB is up to \$3,500 per member per annum. This is based on attendance at quarterly face to face meetings (at \$500 per meeting), attendance at two online meetings (at \$250 per meeting) and participation in four optional meetings (at \$250 per meeting). This fee also covers work outside of meetings, such as pre-meeting preparation/reading.

Nomination process

Nominations must include:

- A completed nomination form (**Attachment 3**);
- A response to the selection criteria (no more than 2 pages); and
- An up-to-date Curriculum Vitae.

Due to tight timeframes and the Christmas/New Year period, Council's nominee will need to provide these completed forms to the Governance Unit by **Friday 24 December 2021** for finalisation and submission to the LGA by Wednesday 5 January 2022.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report, although the SAPN CAB does work directly with projects which have climate impact considerations.

Conclusion

This report seeks nominations to the SA Power Networks Community Advisory Board.

Attachments

1. **LGA - Call for Nominations**
2. **SA Power Networks Community Advisory Board (Part A)**
3. **Nomination Form (Part B)**



Call for nominations – SA Power Networks Community Advisory Board

Home ◆ News and Events ◆ News ◆ Latest News ◆

Call for nominations – SA Power Networks Community Advisory Board



17th November 2021

The LGA is seeking nominations for two positions on the SA Power Networks Community Advisory Board (formerly SAPN Customer Consultative Panel) for a term of up to two years.

SA Power Networks has contacted the LGA requesting nominations for two positions (one metro and one regional) on the SA Power Networks Community Advisory Board (CAB).

Detail

The purpose of the SAPN Community Advisory Board (CAB) is to provide a forum where SA Power Networks can engage with various customer groups, customer representatives and external stakeholders, to ensure customer views shape their service delivery and decision-making. Please see the draft [Terms of Reference](#) for further detailed information on the CAB.

The key objectives of the CAB are to:

- Provide a forum that enables representative groups of the South Australian community and consumers to engage with SA Power Networks on priority issues and topics
- Ensure the interests of customers are considered in decision-making
- Provide a forum for listening, discussion and collaborative engagement with customers and stakeholders
- Advocate for the needs and priorities of customers

- Drive co-design with customers of services, products and processes
- Ensure alignment with customer priorities in a rapidly changing environment
- Build understanding and trust between stakeholders and SA Power Networks.

Requirements

Expertise and knowledge in one or more of the following areas is considered highly desirable:

- innovation and the future of energy
- social inclusion
- basic understanding or interest of the energy distribution and regulatory environment in which SA Power Networks operates
- understanding of network capacity, network reliability, impacts on natural environment.

Term

Membership to the CAB is for a two-year term, with members being able to sit for more than one term should this meet the CAB's requirements.

Remuneration

SA Power Networks is pleased to offer remuneration up to \$3,500 per member per annum. This is based on attendance at quarterly F2F meetings (@\$500 per meeting), attendance at two online meetings (@\$250 per meeting) and participation in four optional meetings (@\$250 per meeting). This fee also covers work outside of meetings, such as pre-meeting preparation/ reading.

How to nominate

The Call for Nominations Information Sheet ([Part A](#)) provides further information regarding the role, as well as any selection criteria to be addressed by the nominee.

The nominee and council are required to complete the Nomination Form ([Part B](#)) and forward to nominationscoordinator@lga.sa.gov.au by 5 January 2022.

An up-to-date curriculum vitae and a response to the selection criteria (no more than 2 pages) must be supplied by the nominee and submitted with the Nomination Form.

For further information, please contact the Nominations Coordinator, at nominationscoordinator@lga.sa.gov.au or 8224 2037.



Phone: 08 8224 2000 • Email: lgasa@lga.sa.gov.au
148 Frome St Adelaide SA 5000 • GPO Box 2693 Adelaide SA 5001
ABN: 83 058 386 353

[Disclosure Statement](#) | [Accessibility](#) | [Acknowledgement](#)

Nominations to Outside Bodies - Part A

South Australia Power Networks Community Advisory Board (CAB)	
Legal Status of Body	The CAB is established by SAPN and is not a statutory authority
Summary Statement	<p>The purpose of the Community Advisory Board (CAB) is to provide a forum where SA Power Networks can engage with various customer groups, customer representatives and external stakeholders, to ensure customer views shape their service delivery and decision-making.</p> <p>The CAB provides an opportunity to build and evolve effective, collaborative and two-way relationships between SA Power Networks and its customers.</p>
Selection criteria	
<i>The following selection criteria based on the Panel Information Pack must be addressed when completing Part B</i>	
Qualifications <i>(formal qualifications relevant to the appointment)</i>	<ul style="list-style-type: none"> Local government experience as a council member or staff member Other relevant qualifications
Industry Experience	<ul style="list-style-type: none"> Basic understanding of and interest in the electricity industry
Key Expertise	<p>Expertise and knowledge in:</p> <ul style="list-style-type: none"> Innovation and the future of energy Social inclusion Basic understanding or interest of the energy distribution and regulatory environment in which SA Power Networks operates
Liability and indemnity cover	
<i>The LGA requires that persons appointed to outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the outside body (on an annual basis)</i>	
Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes
Insurance Policies are valid & current	Yes

Nominations to Outside Bodies - Part B

This form:

- must not exceed 2 pages;
- must be submitted by a council;
- must be emailed in PDF format to lgasa@lga.sa.gov.au; and
- upon receipt at the LGA, will be acknowledged by return email.

SA Power Networks Community Advisory Board

Council details	
Name of council submitting the nomination	
Name of council officer submitting this form – refer LGA Policy	Name: Position: Email: Telephone:
Council meeting minute reference and date (if relevant)	
Nominee details	
Name of Nominee	Gender
<input type="checkbox"/> Current Elected Member or <input type="checkbox"/> Current council officer	
Home / Postal Address	
Phone	Mobile:
Email	
Is a CV attached or will it be forwarded separately?	
Information relevant to the appointment sought	
<i>(address the selection criteria from Part A)</i>	
Qualifications:	
Industry Experience:	
Key Expertise:	



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Any other comments:
Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/> Signature of Nominee: _____

17.8 Nominations Sought for the Stormwater Management Authority

Brief

This Report seeks nominations to the Stormwater Management Authority.

RECOMMENDATION

It is recommended to Council that:

1. be nominated to the Stormwater Management Authority.

OR

2. The *Nominations Sought for the Stormwater Management Authority* report be received.
-

Introduction

The Stormwater Management Authority (SMA), which operates under Clause 7, Schedule 1A of the *Local Government Act 1999*, leads the development of, and supports the implementation of, multi-objective stormwater management plans that address flood risks, environmental amenity and water security to maximise the public benefit of stormwater (**Attachment 1**).

As the term of membership for the current four Local Government Association (LGA) nominated members, including the Presiding Member, concludes in June 2022, the Minister for Environment and Water has written to the Local Government Association (LGA) seeking nominations for these positions (**Attachment 2**).

Discussion

The main functions of the SMA are to:

- Lead the development and supports the implementation of multi-objective stormwater management plans that address flood risk;
- Environmental amenity and water security;
- A body for the planning, prioritisation and funding of stormwater initiatives, and administers the Stormwater Management Fund which provides funding for stormwater planning and infrastructure projects; and
- Maximise the public benefit of stormwater.

Qualifications

Nominees must have appropriate qualifications or experience in:

- Public administration;
- Water resources;
- Stormwater management;
- Mitigation of flood hazards;
- Environmental management or infrastructure development (7(3)); and
- At least one of the members appointed on nomination of the LGA must have appropriate qualifications or experience to represent the interests of regional local government. (7(4)).

Term and Appointment

Membership of the SMA comprises:

- A presiding member appointed by the Minister on the nomination of the LGA (with the agreement of the Minister)

- Not less than six other members appointed by the Minister (half of whom are to be appointed on the nomination of the Minister and half of whom are to be appointed via nomination by the LGA).

Remuneration and Meeting frequency

The Presiding Member's remuneration is \$18,574 per annum. The ordinary member's remuneration is \$12,383 per annum. Council employees are eligible to nominate, however no remuneration applies to them.

There are six meetings per year, generally held in the Adelaide CBD and meetings are usually three hours in duration.

Nomination process

Only those nominations that have obtained the formal resolution of the submitting council will be considered.

The nominee(s) needs to submit the following forms to the Governance Unit by **2 February 2022** in order for them to be finalised and submitted to the LGA by close of business 4 February 2022:

- A completed nomination form (**Attachment 3**);
- A response to the selection criteria (no more than two pages); and
- An up-to-date Curriculum Vitae.

Applications must specify whether the nominee(s) would like to be considered for the Presiding member position/Ordinary Member or both.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report, although the SMA does work directly with projects which have climate impact considerations.

Conclusion

This report seeks nominations for four positions, including the Presiding Member position, to the Stormwater Management Authority.

Attachments

1. **LGA - Call for Nominations**
2. **Stormwater Management Authority (Part A)**
3. **Nomination Form (Part B)**



Call for nominations – Stormwater Management Authority

[Home](#) ◆ [News and Events](#) ◆ [News](#) ◆ [Latest News](#) ◆

Call for nominations – Stormwater Management Authority



18th November 2021

The LGA is seeking nominations for four positions (including the joint nomination for Presiding Member) for the Stormwater Management Authority (SMA) for a term of up to three years.

The Minister for Environment and Water has written to the LGA requesting nominations for the Stormwater Management Authority (SMA) as the term of membership for the current four LGA nominated members (including the Presiding Member) come to an end in June 2022. The existing LGA nominated members are eligible for reappointment.

Detail

The SMA Implements the Agreement on Stormwater Management between the State of South Australia and the LGA.

The SMA leads the development and supports the implementation of multi-objective stormwater management plans that address flood risk, environmental amenity and water security and that maximise the public benefit of stormwater. The Authority operates as a body for the planning, prioritisation and fund stormwater initiatives, and administers the Stormwater Management Fund which provides funding for stormwater planning and infrastructure projects. The SMA operates under *Clause 7, Sch 1A Local Government Act 1999*.

Membership

Membership of the SMA consists of:

- a presiding member appointed by the Minister on the nomination of the LGA (with the agreement of the Minister); and
- not less than 6 other members appointed by the Minister (half of whom are to be appointed on the nomination of the Minister and half of whom are to be appointed on the nomination of the LGA)

Requirements

Nominees must have appropriate qualifications or experience in:

- public administration,
- water resources,
- stormwater management,
- mitigation of flood hazards,
- environmental management or infrastructure development (7(3)).
- at least 1 of the members appointed on nomination of the LGA, must have appropriate qualifications or experience to represent the interests of regional local government. (7(4))

Remuneration

The Presiding Member remuneration is \$18,574pa. The ordinary members remuneration is \$12,383pa.

Note: council employees are eligible to nominate, however are not eligible for payment.

How to nominate

The Call for Nominations Information Sheet ([Part A](#)) provides further information regarding the role, as well as any selection criteria to be addressed by the nominee.

The nominee and council are required to complete the Nomination Form ([Part B](#)) and forward to nominationscoordinator@lga.sa.gov.au by 5pm **4 February 2022**.

Please specify if you would like to be considered for the Presiding member position / Ordinary Member or both.

An up-to-date curriculum vitae and a response to the selection criteria (no more than 2 pages) must be supplied by the nominee and submitted with the Nomination Form.

For further information, please contact the Nominations Coordinator, at nominationscoordinator@lga.sa.gov.au or [8224 2037](tel:82242037).

Nominations to Outside Bodies - Part A

Stormwater Management Authority (SMA)	
Legal Status of Body	The SMA is established under Clause 7, Sch 1A Local Government Act 1999
Summary Statement	Implements the Agreement on Stormwater Management between the State of South Australia and the LGA. Leads the development and supports the implementation of multi-objective stormwater management plans that address flood risk, environmental amenity and water security and that maximise the public benefit of stormwater. The Authority operates as a body for the planning, prioritisation and funding of stormwater initiatives, and administers the Stormwater Management Fund which provides funding for stormwater planning and infrastructure projects.
Meetings	There are 6 meetings per year, generally held in the Adelaide CBD. Meetings are usually of 3 hours duration. Mutually convenient dates and time are determined with members.
Selection criteria	
<i>The following selection criteria based on the Panel Information Pack must be addressed when completing Part B</i>	
Qualifications / industry experience	<ul style="list-style-type: none"> Qualifications and/or experience in public administration, water resources, stormwater management, mitigation of flood hazards, environmental management or infrastructure development. appropriate qualifications or experience to represent the interests of regional local government
Liability and indemnity cover	
<i>The LGA requires that persons appointed to outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the outside body (on an annual basis)</i>	
Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes
Insurance Policies are valid & current	Yes



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PART B

LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- *Must be submitted by a council*
- *Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the *Call for Nominations* information sheet (Form: PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

Stormwater Management Authority	
Council Details	
Name of Council submitting the nomination	
Contact details of council officer submitting this form	Name: Position: Email: Phone:
Council meeting minute reference and date	
Nominee Full Name	
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	



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PART B

SECTION 2: NOMINEE to complete

Stormwater Management Authority			
Nominee Details			
Full Name		Gender	
Nominating for	Presiding Member <input type="checkbox"/> (please tick one or both) Ordinary Member <input type="checkbox"/>		
Home / Postal Address			
Phone		Mobile	
Email			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Response to selection criteria (if applicable) <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies to Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: • _____			
Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			

18 LOCAL GOVERNMENT BUSINESS

Nil

19 MEMBER'S BOOKSHELF

- Royal Life Saving Society Australia Social Impact of the National Aquatic Industry Report

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE

20.1 Royal Life Saving Society Australia Social Impact of the National Aquatic Industry Report

Correspondence has been received from the Chief Executive Officer of the Royal Life Saving Society Australia, Justin Scarr, regarding the release of the Social Impact of the National Aquatic Industry Report (**Attachment 1**).

A copy of the report can be found in Members' Bookshelf.

20.2 Letter of appreciation regarding Council's Active Ageing Program

Correspondence has been received from local resident Barry S Marshall, regarding Council's Active Ageing Program (**Attachment 2**).

20.3 Positive feedback for Council's Active Ageing Program

Correspondence has been received from local residents Denise and Trevor Baverstock of Kurralta Park, regarding Council's Active Ageing Program (**Attachment 3**).

20.4 Mayors for Peace Newsletter - November 2021

Correspondence has been received from the Mayors for Peace, providing the November 2021 No. 143 Newsletter (**Attachment 4**).

20.5 City of Holdfast Bay - Proposed 40km/h speed limit for residential streets

Correspondence has been received from the Chief Executive Officer of the City of Holdfast Bay, Roberto Bria, seeking Council's feedback in relation to the community engagement process regarding the proposed 40km/h speed limit for residential streets (**Attachment 5**).

RECOMMENDATION

That the correspondence be received.

Attachments

20.1 Royal Life Saving Society Australia Social Impact of the National Aquatic Industry Report

20.2 Letter of appreciation regarding Council's Active Ageing Program

20.3 Positive feedback for Council's Active Ageing Program

20.4 Mayors for Peace Newsletter - November 2021

20.5 City of Holdfast Bay - Proposed 40km/h speed limit for residential streets

THE SOCIAL IMPACT OF THE NATIONAL AQUATIC INDUSTRY

Prepared as a Collaboration between Swinburne University of Technology, and Royal Life Saving Society - Australia, this research focuses specifically on the social value created by and social impact of aquatic facilities with and for the Australian community. The research project included a detailed survey of over 80 aquatic and recreation facilities and 28 interviews with owners, managers and users representing over 100 aquatic facilities.



SOCIAL IMPACTS

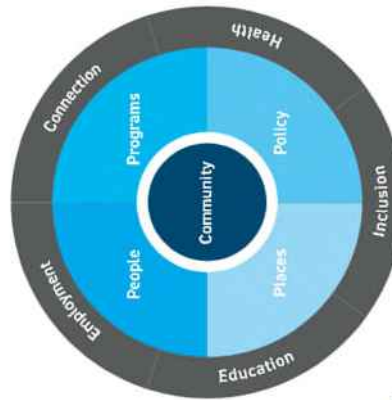
Five major categories of social impact were identified:

- Health and Wellbeing**
Improvements to users including mental, physical, and functional health.
- Social Connection**
Reducing feeling of loneliness and social isolation, organised clubs and groups, families.
- Safety and Education**
Water safety, reductions in drownings, learn to swim, a safe space for the local community to play or in times of crisis.
- Social Cohesion**
Diverse multicultural communities, learning about difference, opportunities to meet other community members.
- Employment**
Access and inclusion, supporting local economy, developing youth, and flexibility for parents and carers.



INFRASTRUCTURE FOR SOCIAL IMPACTS OF AQUATIC FACILITIES

A framework identified key components of the infrastructure that contributes to social impact:



- People**
People refers to staff and volunteers as well users and stakeholders. A person-centred approach to design, delivery, programming and policy creates greater social impact.
- Programs**
Programs refers to the different types of activities or events that are organised and delivered by the aquatic facilities. The programming should reflect the make-up and needs of the local community.
- Policy**
Policy refers to the mechanisms to set standards, processes and ensure quality training and delivery for all staff and activities in aquatic facilities. Policy and procedures can both encourage and inhibit social impact.
- Places**
Places refers to the physical infrastructure of the facilities. Although a high-quality facility is desirable, much of the social impact created by aquatic facilities is "facility agnostic".

ENABLING SOCIAL IMPACTS

For social value to be maintained and enhanced, owners and operators need to focus on managing aquatic facilities in a way that privileges the community, and focuses on the 4-Ps of place, programs, policy and people.

Significant social impact is created by aquatic facilities in Australia, stemming from the creation of unique opportunities for community members to interact and develop social bonds and relationships. Unlike many other types of social infrastructure, a swimming pool, in all of its various forms, provides a safe social space - a gathering place - for all different members of the community to participate in a way that best meets their needs.

We have developed a framework for social impacts for each of Place, Programs, People and Policy that articulates how aquatic facilities and swim schools can work to achieve the greatest social value and social impacts. This framework outlines expected, targeted and excellence in social impact for aquatic facilities.

	Expected	Targeted	Excellent
Place			
Programs			
Policy			
People			

Click here or scan the code to access the report site



CEO

CITY OF WEST TORRENS
 165 SIR DONALD BRADMAN JR
 HILTON SA 5033

22-11-21

REF: WTC ACTIVE AGEING PROGRAMS

Dear Sir,

My wife and I reside in the WTC area, and are pleased that we do so.

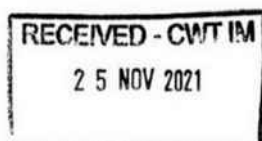
We are aged in our eighties and are therefore interested in provisions which benefit "oldies".

Movers and Shakers and Fit Drumming are two programs which we regularly attend and thoroughly appreciate. We have the highest regard for instructor Cristie Shuttleworth. She conducts very professional sessions and really cares for the wellbeing of her participants.

We also greatly appreciate the work of Debra Oliver. Deb really cares about "her oldies" and makes every effort to enhance their wellbeing.

We thank you for your Active Ageing programs and look forward to their future continuation and possible expansion.

Yours sincerely
 Barry Marshall
 (BARRY S. MARSHALL)



From:
Sent: Tuesday, 23 November 2021 1:27 PM
To: Debra Oliver
Subject: Active Aging

Hi Debra,

I was wondering if you could pass this email onto the relevant person as I couldn't find an email to send to.

TO WHOM IT MAY CONCERN

After retiring in July and wanting to keep active I visited the West Torrens Website to see if you had any programmes to offer and then the Plympton Community Centre and took some brochures they had on activities that the West Torrens Council provide.

After a few phone calls both my husband and I are now doing Stretch Yoga with Jo on a Wednesday morning and Movers and Shakers on a Friday Morning. We are also doing a 4 week Thai Chi course on Monday afternoon with Debra.

I was amazed at the events that are available to seniors and are looking to do more in the New Year – Drumming on a Tuesday and maybe some sewing.

I was also told that West Torrens Council is the only council that provide these services making us glad we are a resident.

I would like to thank you for making our transition to retirement so enjoyable and fun with the added advantage of getting fitter and meeting new people in our community.

Keep up the good work and look forward to what is installed for the New Year from the Council

Kind Regards,

Denise & Trevor Baverstock

Kurralta Park 5037



Mayors for Peace News Flash

November 2021 / No.143

Mayors for Peace Member Cities

8,054 cities

in 165 countries and regions

(as of November 1, 2021)

Help us achieve 10,000 member cities!

Check our website and follow us on SNS:

Website 

<http://www.mayorsforpeace.org/english/index.html>

Facebook 

<https://www.facebook.com/mayorsforpeace>

Twitter 

<https://twitter.com/Mayors4Peace>

"Like" and share our Facebook and Twitter posts to help spread awareness of our mission.

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- Children’s Art Competition “Peaceful Towns” 2021: Applications now closed —Thanks to everyone who applied!—
- Mayors for Peace member cities - 8,054 cities in 165 countries/regions
- Report by Executive Advisor
- Request to implement initiatives outlined in the Mayors for Peace Action Plan
- Request for payment of the 2021 Mayors for Peace Membership Fee
- Call for input: examples of initiatives to foster peace-seeking spirit
- A closer look at the “World’s Fissile Material Inventory” in 2021” Part 2
Research Center for Nuclear Weapons Abolition, Nagasaki University (RECNA)
- Peace news from Hiroshima (provided by the Hiroshima Peace Media Center of the CHUGOKU SHIMBUN)

**Children’s Art Competition “Peaceful Towns” 2021: Applications now closed
—Thanks to everyone who applied!—**

In order to expand peace education efforts in its member cities, Mayors for Peace holds an annual children’s art competition with the theme of “Peaceful Towns,” for children from 6 to 15 years old in all these cities.

For 2021, applications were open from April 12 to November 1, and the competition attracted 4,166 submissions by children in 105 cities across 18 countries around the world, which exceed last year’s. We would like to thank everyone who helped call for applicants in their member cities!



After an initial screening by each member city, 533 artworks were finally sent to the Mayors for Peace Secretariat. The Secretariat will start judging from now, and selection results will be announced on the Mayors for Peace website on January 17, 2022.

The 1st place artwork that wins the Mayors for Peace President’s Award will be printed on plastic folders, and will be used as outreach tools for member city recruitment and Mayors for Peace events.

If your city plans on holding an exhibition of submitted artworks or an award ceremony for this competition, please kindly let our secretariat know. We will be pleased to share it in our newsletter and on our website.

Mayors for Peace member cities - 8,054 cities in 165 countries/regions

7 new cities from 4 countries

- Germany 4 cities**
- Portugal 1 city**
- US 1 city**
- Yemen 1 city**

Member Cities

- 165** countries & regions
- 8,054** member cities

As of November 1, 2021

Help us achieve 10,000 member cities!

On November 1, we gained 7 new member cities, bringing our total membership to 8,054. We thank all involved in promoting expanded membership for their invaluable support. Below is the breakdown of the new members.

Country	New Members	Total No.	Remarks
Germany	Breisach am Rhein Fronhausen Kirchhain Willich	726	
Portugal	Seixal	41	Thanks to efforts by Évora, a member city in Portugal.
US	Greenbelt (MD)	220	
Yemen	Taiz	3	

List of new members (PDF): http://www.mayorsforpeace.org/data/03_newmembers/2021/newmembers2111_en.pdf

Membership by country (PDF): http://www.mayorsforpeace.org/data/01_monthly Updating/07_membership_by_country_en.pdf

Help us achieve 10,000 member cities!

Mayors for Peace aims to achieve 10,000 member cities to foster international public support for the realization of a world without nuclear weapons. Invite other cities in your country, as well as your sister cities and any other cities with which you have relations to join Mayors for Peace. You can download a letter of request and document pack below.

The document pack is available in 10 different languages: Chinese, English, French, German, Italian, Japanese, Korean, Portuguese, Russian, and Spanish.

Letters of request to join Mayors for Peace and document pack <http://www.mayorsforpeace.org/english/aboutus/join.html#section01>

Report by Executive Advisor

● Report on the European Chapter's Joint Webinar

Report by Mr. Thomas Hajnoczi, the Executive Advisor for Mayors for Peace

The Webinar organized by the European Chapter of Mayors for Peace on 21 October 2021 had the title "Building a Nuclear Weapons Free World - the TPNW States Parties Conference and the Role of Cities, Key Institutions & Civil Society". After opening remarks by the Mayor of Hiroshima Kazumi Matsui, President of Mayors for Peace, representatives of three European States Parties spoke. The Foreign Minister of Malta Evarist Bartolo underlined the importance of the TPNW and the need to overcome influence from nuclear weapon states negative to the treaty. Cardinal Silvio Tomasi of the Holy See focused on the immorality of spending huge sums on nuclear weapons, also in light of the shortage of funding for health as well as economic and social development. Mrs. Orlaith Fitzmaurice, Director for Disarmament in the Irish Foreign Ministry, stressed the strong link between the TPNW and NPT and that without a prohibition norm nuclear weapons could not be eliminated.

In his key note address Ambassador Alexander Kmentt, President designate of the First Meeting of States Parties of the TPNW, explained the important place of the TPNW in the disarmament treaties architecture and the issues that will be discussed at the First Meeting of States Parties of the TPNW from 22 to 24 March 2022 in Vienna. He also invited those states that are critical to the TPNW to enter into a real dialogue and to come to the Meeting as observers.

Helen Durham from the International Committee of the Red Cross gave an overview of the engagement of the ICRC since trying to provide assistance to the victims of the nuclear bombings in 1945 to today's promotion of the TPNW. Mrs. Masako Wada, a hibakusha from Nagasaki, told the story of her mother who survived in 1945, but whose life was scarred by the consequences of radiation. Even her own life was still affected. She gave a vivid testimony that the world should listen to the voices of the hibakushas.

Marianne Borgen, the Mayor of Oslo, told about the impact of cities and local communities in influencing the new Norwegian government to announce Norway's participation as an observer in the First Meeting of States Parties as the first NATO country to do so. While this is certainly not sufficient, it constitutes a first step into the right direction.

Feargal Dalton, Glasgow City Councillor, shared his own experience as a nuclear weapons officer on a UK submarine that led him to become active against nuclear weapons. Glasgow, being quite close to the two bases of the British nuclear submarines, would be heavily affected by any accident or bombing there. All parties with the exception of one represented in the Glasgow City Council voted for his resolution against nuclear weapons and in favour of the TPNW.

Thomas Hermann, First Deputy Mayor of Hannover, reported on the manifold activities of the City of Hannover on nuclear disarmament and especially within Mayors for Peace.


Beatrice Fihn, Executive Director of ICAN, stressed the significance of good cooperation with Mayors for Peace and other organizations, with diplomates and representatives of international organisations and within civil society without which the TPNW would not have been created.

Mayor of Granollers Josef Mayoral, Chair of the Mayors for Peace European Chapter, gave closing remarks in which he invited cities and local communities to set further activities and request from their governments at least to be present at the First Meeting of States Parties of the TPNW.


 Link to recording of the webinar on YouTube:
<https://www.youtube.com/watch?v=4Gvv5mg2pP8>

Request to implement initiatives outlined in the Mayors for Peace Action Plan

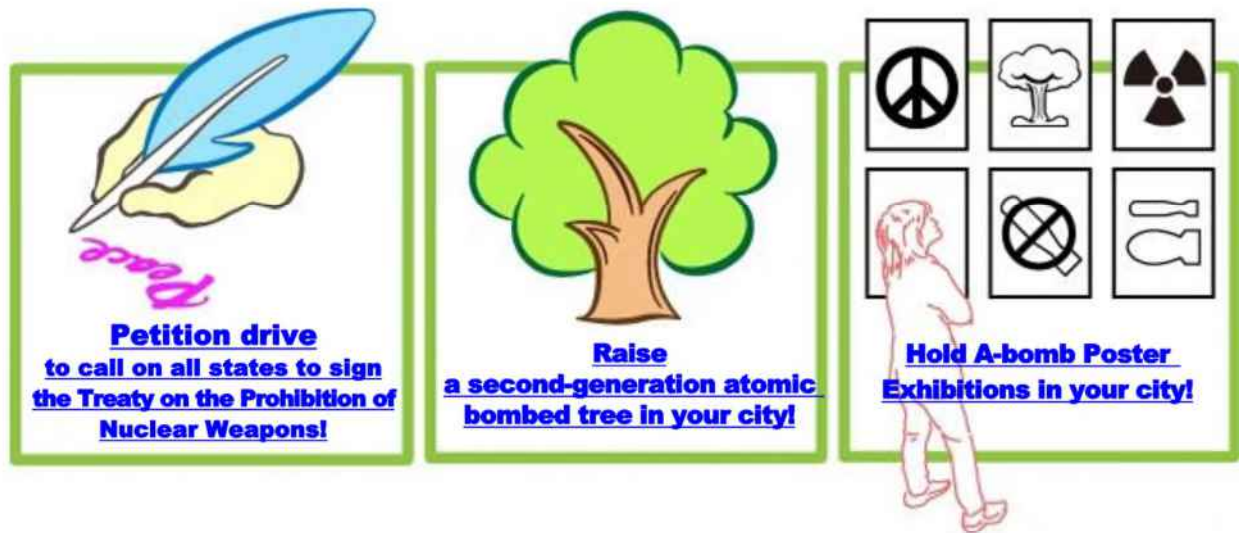
At the 12th Executive Conference of Mayors for Peace held online in July this year, we adopted our new Action Plan (2021-2025). Together, let us continue our utmost efforts toward our ultimate goal of realizing lasting world peace. Please implement initiatives outlined in the Action Plan within your own municipality or regional group.

 Mayors for Peace Action Plan (PDF):

http://www.mayorsforpeace.org/english/conferences/executive/data/12th_ec/PX_Vision_Action_Plan_en.pdf

 Initiatives implemented under the Action Plan:

<http://www.mayorsforpeace.org/english/vision/initiatives.html>



Please send us a report on your city's peace activities

Help us tell other members what you are doing! Please send the Secretariat a short report on a peace activity or initiative by your city based on the Action Plan so that we can share it on our [website](#) or the News Flash. Reports on your city's activity or initiative that stimulate youth to be engaged in peace activities or promote 'a culture of peace' are especially welcome! We look forward to receiving ones.

Email: mayorcon@pcf.city.hiroshima.jp

*Please write a **SHORT** (up to 200 words long) report in English, and send it to the above email address with photos (if any). Please include key information such as the date, venue, description, and result.

Request for payment of the 2021 Mayors for Peace Membership Fee

In order to facilitate future activities and strengthen the sense of solidarity amongst member cities, Mayors for Peace introduced an annual Membership Fee in 2015.

This year again, we ask each member city to pay a fee of 2,000 Japanese yen (about 19 USD/16 Euro as of March 2021) per city. If your city has not paid their Membership Fee in previous years, we ask your city to pay the total amount owed for each unpaid year since 2015. The collected Membership Fees will be allocated toward new and existing projects listed on the [Mayors for Peace Action Plan](#).

A request for payment of the 2021 membership fee was sent to each city by email on April 1. We deeply appreciate your kind cooperation.


* If you want to know your city's payment status or if you have not received the email of request for payment, please contact the Secretariat.

 Request for the 2021 Mayors for Peace Membership Fee (Mayors for Peace website):
<http://www.mayorsforpeace.org/english/aboutus/fee.html>

Contact: Mayors for Peace Secretariat (email: mayorcon@pcf.city.hiroshima.jp)

Call for input: examples of initiatives to foster peace-seeking spirit

The Mayors for Peace Secretariat has been seeking examples of peace education initiatives conducted by any organization (city hall/school/NGO, etc.) in Mayors for Peace member cities that are conducive to raising peace-seeking spirit among future generations. The Mayors for Peace Secretariat accepts reports on a rolling basis, so please send your report whenever your project is completed. The submitted reports will be posted on our website and in the Mayors for Peace News Flash as a source of information for other member cities that are planning to launch their own peace education program.

 Call for Input on the Mayors for Peace website:
http://www.mayorsforpeace.org/english/vision/initiatives_examples.html

A closer look at the “World’s Fissile Material Inventory” in 2021” Part 2 Research Center for Nuclear Weapons Abolition, Nagasaki University (RECNA)

Some special materials are indispensable for producing nuclear weapons: highly enriched uranium (HEU) and plutonium. As you may know, HEU was used in the Hiroshima atomic bomb, and plutonium was used in the Nagasaki bomb dropped 76 years ago. The state-of-art hydrogen bomb is made of both HEU and plutonium.

As mentioned in the previous article, as of the end of 2019, there are 1,330 tons of HEU and 538 tons of separated plutonium in the world, from which we can produce more than 110,000 Hiroshima- and Nagasaki-type bombs. In this article, we will explain in detail what HEU and plutonium are.

Uranium is an element that exists in nature with a number of isotopes. Most of uranium (99.3%) that exists in nature is less fissionable uranium-238, while only 0.7% of uranium is fissile: uranium-235. Natural uranium cannot be used as materials for producing nuclear weapons or fueling power reactors as it is. The ratio of uranium-235 therefore needs to be increased in a process known as uranium enrichment. Uranium enriched to 90% or more is weapons-grade material, but uranium enriched to 20% or more is considered to be usable for nuclear weapons as well. This is called highly enriched uranium (HEU). On the other hand, the nuclear fuel installed in ordinary nuclear power plants contains uranium enriched to about 3 to 5%, and is called low-enriched uranium (LEU).



Plutonium, in contrast, does not exist in nature, and is automatically produced when nuclear reactors are operated. The method of extracting plutonium from spent fuel is called reprocessing. The plutonium extracted from ordinary nuclear power plants is called reactor-grade plutonium, which some of you might consider as unsuitable for nuclear weapons production unlike purer weapon-grade plutonium. But this is not accurate. We could produce nuclear weapons even with reactor-grade plutonium.

For more detailed information, please visit RECNA’s website (<https://www.recna.nagasaki-u.ac.jp/recna/en-nwdata/worlds-nuclear-warheads-count>).

Peace news from Hiroshima

(Provided by the Hiroshima Peace Media Center of the CHUGOKU SHIMBUN)

On October 27, news was received of the death of Sunao Tsuboi, co-chairperson of the Japanese Confederation of A-and H-bomb Sufferers Organizations (*Nihon Hidankyo*) who also served as chairperson of the Hiroshima Prefectural Confederation of A-bomb Sufferers Organizations (*Hiroshima Hidankyo*). He was 96.

Mr. Tsuboi experienced the atomic bombing when he was 20 and, as a result, was severely burned and nearly died. He ultimately came to serve as the principal of a junior high school all while enduring repeated bouts of illness. After his retirement, he became involved in the A-bomb survivors' movement and continued to communicate to people both in Japan and overseas his harsh experiences in the atomic bombing. Many have come away from their meetings with Mr. Tsuboi more encouraged than what they could give, buoyed by his oft-repeated mottos of "Never compromise, never surrender" and "Never give up."

The world is still only partway down the road to realization of the elimination of nuclear weapons and the Treaty on Prohibition of Nuclear Weapons (TPNW), both of which Mr. Tsuboi unwaveringly continued to demand. In January this year, the TPNW finally entered into force, but the prospect is bleak for nuclear powers and other nations such as Japan, which continue to rely on nuclear deterrence from their allies, to join the treaty. Younger generations have a responsibility to receive the anti-nuclear baton from Mr. Tsuboi and continue his work.

The actor Sahel Rosa recently visited Kazuzo Tagashira, 92, an A-bomb survivor and rose breeder who lives in Hatsukaichi City, Hiroshima Prefecture, taking the opportunity of her visit to Hiroshima to speak during this designated Peace and Culture Month. Ms. Sahel carefully cultivates a rose variety called "ICAN," which Mr. Tagashira produced based on his desire for the elimination of nuclear weapons. Finally able to meet face-to-face for the first time, the two spent time sharing their views on peace. Listening to testimonies of A-bombing experiences, learning more about the atomic bombing at the Hiroshima Peace Memorial Museum, and making an effort to take in the ideas and feelings of A-bomb survivors. These are some of the things everyone can do to pick up the baton from the aging A-bomb survivors.

Please access the following websites and read our peace-related news.

Striving to fill voids in Hiroshima 76 years after the atomic bombing—Life of A-bomb orphan child is captured in picture-story show depicting his wish of seeing his parents again

<https://www.hiroshimapeacemedia.jp/?p=112166>

77.4 % of respondents support signing nuclear ban treaty: Survey by Nihon Hidankyo 703 lawmakers surveyed, response rate 30%, no response from prime minister

<https://www.hiroshimapeacemedia.jp/?p=112289>

Striving to fill voids in Hiroshima 76 years after the atomic bombing — 85-year-old grandson weeps when grandmother's remains are returned

<https://www.hiroshimapeacemedia.jp/?p=112169>

Sunao Tsuboi, survivor of Hiroshima atomic bombing and co-chair of Nihon Hidankyo, dies at 96

<https://www.hiroshimapeacemedia.jp/?p=112437>

Obituary: Sunao Tsuboi traveled the world calling for nuclear abolition, and now that baton has been passed to future generations

<https://www.hiroshimapeacemedia.jp/?p=112027>


As attendees mourn Sunao Tsuboi's death, Toshiyuki Mimaki appointed chair of Hiroshima Prefectural Hidankyo at its general assembly

<https://www.hiroshimapeacemedia.jp/?p=112439>

Actor Sahel Rosa visits rose garden in Hatsukaichi City and discusses peace with breeder of "ICAN" roses named on basis of wish for nuclear abolition


<https://www.hiroshimapeacemedia.jp/?p=112251>

Mayors for Peace Official Social Media Accounts

<Twitter> 


<https://twitter.com/Mayors4Peace>



<Facebook> 

<https://www.facebook.com/mayorsforpeace>



 The latest and archived issues of Mayors for Peace News Flash are available at:

<http://www.mayorsforpeace.org/english/statements/newsflash.html>

If you have any comments or questions, please contact us at:

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holdfast.sa.gov.au

Brighton Civic Centre 24 Jetty Road, Brighton SA 5048

PO Box 19 Brighton SA 5048

P 08 8229 9999 F 08 8298 4561

Glenelg Customer Service Centre and Library

2 Colley Terrace, Glenelg SA 5045

26 November 2021

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Sir, *Terry*

40 km/h speed limit for residential streets

The City of Holdfast Bay is undertaking community engagement on a 40 km/h speed limit for residential streets within the City of Holdfast Bay. The purpose of this engagement is to seek the community's views to help inform the Council's understanding of community support for a reduced speed limit.

Concerns about speed and through traffic on our local roads is a regular issue raised with Elected Members and Council staff from the community who have requested for safer streets.

A city-wide or precinct-based 40 km/h speed limit is a strategy being considered to reduce speed on local roads, reduce through traffic and increase safety for all road users.

Community engagement is the first step to introduce a change in speed limit. If supported, a proposal will be developed for review by the community and key stakeholders, including the City of West Torrens, prior to seeking approval from the Minister for Transport for a change in speed limit. If supported by the community, the Council, and the Minister for Transport, the process for implementation may take 12–24 months.

As we share a common boundary and common roads, any changes to speed limits or traffic management on these roads will need the support of both Councils.

Community engagement will be undertaken from the 24 November to the 14 December and more information can be found at www.yourholdfast.com/40-kmh. We are seeking comments on options of reduced speed limits across the whole Council area, or individually east and west of Brighton Road / Tapleys Hill Road.



Throughout this process we will be in contact with the City of West Torrens as a key stakeholder. The City of Holdfast Bay would welcome comments from the City of West Torrens to assist in the development of a proposal.

We would appreciate your comments by 27 January 2022 to allow Council to consider a report in February 2022.

If you have any questions about the project please contact James Mitchell, Manager Engineering at _____ or _____

Yours sincerely



Roberto Bria
CHIEF EXECUTIVE OFFICER

21 CONFIDENTIAL

21.1 Thebarton Theatre Redevelopment - Update

Reason for Confidentiality

The Council is satisfied that, pursuant to Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (b)(i) information the disclosure of which - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.
- (b)(ii) information the disclosure of which - would, on balance, be contrary to the public interest.

RECOMMENDATION

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.1 - Thebarton Theatre Redevelopment - Update, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(b)(i) and (b)(ii) because it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd. In addition, Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease dispute with Weslo Holdings Pty Ltd and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.
2. At the completion of the confidential session the meeting be re-opened to the public.

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****Apologies****Committee Member:**

Cr David Wilton

4 DISCLOSURE STATEMENTS

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the City Services and Climate Adaptation Standing Committee held on 2 November 2021 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 CITY SERVICES AND CLIMATE ADAPTATION REPORTS

11.1 AdaptWest in Action - Program Update

Brief

This report provides an update on AdaptWest in Action, a climate adaptation program being implemented across the Western Adelaide Region in partnership with the Cities of Charles Sturt and Port Adelaide Enfield.

RECOMMENDATION

The Committee recommends to Council that the AdaptWest in Action report be received.

Introduction

The AdaptWest region comprises critical local, state and federal infrastructure and is home to more than 21,000 businesses and 300,000 residents.

The *AdaptWest Climate Change Adaptation Plan* (Plan) was approved by Council in October 2016, as well as by the partner councils. The Plan seeks to ensure that the communities, environment and businesses and industries of the Western Adelaide Region remain productive and can respond positively to the challenges and opportunities presented by a changing climate.

Now in the implementation phase, the *AdaptWest in Action 3-Year Action Plan 2019-2022* (Action Plan) was approved by Council and provides a forward program for projects which deliver against the key priorities of the Plan including:

- Enhancing open and green spaces to cool the urban environment;
- Managing stormwater to protect and enhance where people live and work;
- Increasing the resiliency of transport and essential services;
- Improving residential dwellings to be resilient to climate change;
- Building strong and connected communities;
- Preparing businesses and industry to be aware and resilient; and
- Protecting coastal assets and environment.

Discussion

This report provides an update on key projects progressed as part of the AdaptWest partnership, which are summarised in **Attachment 1**.

AdaptWest Program Review

With the program now in its fifth year, and the *AdaptWest in Action 3-Year Action Plan 2019-2022* due for completion at the end of this financial year, it is timely to assess progress against key priorities and determine strategic directions for the next three years.

The Steering Committee is leading the process to engage a suitable consultant to undertake a comprehensive review which will seek to (but is not limited to):

1. Assessing progress against the strategic priorities/adaptation pathways in the *AdaptWest Regional Climate Change Adaptation Plan 2016* and the *AdaptWest in Action Plan 3-Year Action Plan*.
2. Preparing an overview of the Program budget to date and any forward funding.
3. Identifying any cross over with climate change adaptation being delivered individually by the three councils to ensure there is value add at the regional level rather than duplication of effort.

4. Examining the direct benefits to each partner council over the life of the Program to date.
5. Identifying any gaps in the Program in the context of current climate change adaptation for the partner councils and, in the broader policy and operational context.
6. Examining the relationship with, any duplication of effort and how AdaptWest integrates with the Western Zone Emergency Management Committee and associated risk mitigation and action planning.
7. Determining the future directions of the Program.
8. Identifying any required changes to the Program's governance structure, project management arrangements and resourcing requirements, subject to the future direction of the Program.
9. Subject to the future direction of the Program, determining the Program's strategic priorities for the next three years.

Program funds of \$10,000 from the 21/22 FY *AdaptWest in Action* budget will be redirected to engage an external consultant to undertake the review. The scope, which will form the basis for the Program's review, has been finalised with input from both the AdaptWest Steering Group and AdaptWest Working Group.

The City of Port Adelaide Enfield are leading the process to engage a consultant. The timeframe for completion of the review is February 2022, after which a report will be presented to each of the partner councils.

National Construction Code

The Australian Building Codes Board (ABCB) invited public comment on proposed amendments to energy efficiency technical provisions for potential inclusion in the revised National Construction Code 2022. Key amendments relate to the requirements for increased thermal performance of homes from the current level of 6, to a minimum standard equivalent to the Nationwide House Energy Rating Scheme (NatHERS) rating of 7 Stars for the residential housing sector.

A regional response was prepared by the AdaptWest Regional Coordinator and is included in **Attachment 2**, with further information included as part of the update in **Attachment 1**.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Council's participation in the AdaptWest Climate Change Adaptation Program provides positive outcomes for addressing climate change across the Western Adelaide Region and the City of West Torrens in partnership with our regional supporters. It seeks to improve the resilience of our community to climate change, and provide a forward plan to address the identified issues.

Conclusion

This report provides an update on the actions which are being progressed as part of the Council approved *AdaptWest in Action Plan 3-Year Action Plan 2019-2022*.

Attachments

1. **AdaptWest in Action - Progress Update**
2. **National Construction Code - AdaptWest Submission**
3. **Climate Ready Communities - Participant Evaluation and Summary**

**AdaptWest in Action
Progress Report November - December 2021**

Priority Action AdaptWest Plan (2019)	AdaptWest in Action Plan 2019-2022	Commentary	Progress on 21/22 AdaptWest in Action Plan (November - December)
Build Community Connectedness	Run major engagement event in region	AdaptNow! Changing for Climate Change	<p>AdaptNow - key highlights</p> <ul style="list-style-type: none"> AdaptWest successfully applied for Disaster Risk Reduction Grant funding via SAFECOM to run a hypothetical based event in the region (called AdaptNow!) The aim was to create key resources particularly focused on vulnerable households and the Western Adelaide Business community Work was undertaken with Red Cross and other supporting agencies and Western Business Leaders Two community workshops and a business breakfast briefing were held Community workshops involved participants role-playing and taking on the character of a member of the community to unpack a series of climate change scenarios Business breakfast was held at Big Shed Brewing Concern and featured a range of guest speakers from different scales of businesses including Adelaide Airport located within the City of West Torrens Both events were well attended with good feedback received on both content and delivery The workshops and briefing culminated with a public event on October 27th at the Woodville Town Hall that was also livestreamed to YouTube. At the October event a short film AdaptWest co-produced was premiered - the film discusses Western Adelaide climate adaptation and features community responses and business engagement stories AdaptWest worked with the ABC to produce mock news bulletins that were used in the event. <p>Background</p> <p>Climate change projections have adverse impacts occurring more often and in rapid succession. These confluence of events will see a cascade of impacts where one event rolls into the next. These impacts are likely to test community resilience as there may be little opportunity to recover between events and emergency services will be stretched.</p> <p>The AdaptNow hypothetical was built around a scenario where a three-week spell of extreme hot weather, which also sees bushfire smoke impact (with poor air quality) and a power outage and ends with a significant storm event that causes localised flooding impacting Western Adelaide.</p> <p>In the lead-up to the event at the Woodville Town Hall the AdaptWest team held a series of workshops and a business briefing.</p> <p>To facilitate and help design and develop the workshops the AdaptWest team recruited the planning firm URPS. The film maker Living Stories was also recruited to the project to record and capture the proceedings. Living Stories also recorded additional content that involved interviewing Western Adelaide businesses and recording a welcome message from the three regional mayors that was played at the Woodville Town Hall event. The businesses that we interviewed included Finsbury Green, Mad Monkey Distillery, West Beach Parks, Born Again Pallets and Big Shed Brewing Concern.</p> <p>The community workshops were run at The Parks Library. Focus of these workshops was appropriate messaging to diverse communities and preparing vulnerable / at risk communities for climate change events. Representatives were present from the community, SACOSS, SES, MCCSA, Latin American Association SA and Asthma Australia and the AdaptWest team. Materials from the workshops will be used to build climate communication / preparedness resources as part of future projects associated with the program.</p> <p>The business breakfast briefing was run at Big Shed Brewing Concern in conjunction with Western Business Leaders. There were 50 guests in attendance. Keynote speaker was Martin Haese (Business SA / Chair of Premiers Climate Change Council) followed by Rob Alberton from PepsiCo, Leigh Gapp from Adelaide Airport and Craig Basford from Big Shed. Mayor Angela Evans opened the breakfast and Mayor Boan and Mayor Coxon were also in attendance. The event was filmed, and interviews undertaken. Photographs from the event are available at www.adaptwest.com.au/adaptnow</p> <p>The Woodville Town Hall event was always planned to be a hybrid event, attended in person or on-line, and was designed to flex at rapid notification to run 100% on-line should there be a Covid lockdown in SA. Thankfully this did not occur, and the event was run successfully on October 27th with an audience at the Woodville Town Hall, and livestreamed to YouTube and recorded.</p> <p>The event was hosted by Rory McClaren from ABC news with our panellists:</p> <ul style="list-style-type: none"> Liz Connell - Deputy Chief Officer, South Australian State Emergency Service Nigel Cooper - Senior Manager – Programs, Asthma Australia Cristel Chambers - Community Development Officer, Red Cross Catherine McMahon - Hon Exec Officer of the Estuary Care Foundation Abby Dickson - Director Corporate Services, City of Port Adelaide Enfield Selma Barlow - Economic Development Coordinator Urban Projects, City of Charles Sturt

<ul style="list-style-type: none"> • Craig Basford - Big Shed Brewing Concern, Co-Founder / Director of consumer business and marketing <p>The event was opened by Senior Kaurna Man, Mickey Kumatpi O'Brien to an audience of approx. 170 people. Recording of the night can be found via the AdaptWest website or on YouTube.</p> <p>Significant progress to date has been made against the core project deliverables, including:</p> <ul style="list-style-type: none"> • Producing a short film that documents the workshop process and the scenarios of AdaptNow – this was played at the AdaptNow event at the Woodville Town Hall • Recruiting the AV company (Amplify This 200 Productions) to work with AdaptWest at the Woodville Town Hall to produce the event and livestream the hypothetical • Recruiting the agency and business panellists for the Town Hall hypothetical • Working with the Red Cross, SES, BOM, SA Health, SACOSS, MCCA, Asthma Australia and Western Business Leaders to create content for hypothetical • Working with the ABC Adelaide TV news team, including the recruitment of Rory McClaren who was the event MC, to produce mock news bulletins featuring Jessica Harmsen and Rebecca Puddy designed to add an element of realism to the event • Promotion of the hypothetical across social media, council newsletters and event partners <p>Next Steps</p> <ul style="list-style-type: none"> • Consolidating audio visual resources and hosting these on the AdaptWest website • Creating adaptation checklists from existing materials and picking-up on the themes explored for both community members and businesses in Western Adelaide • Assessing how to best customise information for culturally and linguistically diverse communities and translating of materials as required • Testing materials with community and refining key messages • Print production of resources to be hosted on the AdaptWest website • Final project acquittals expected to occur by March 2022. 	<p>AdaptWest / Red Cross - Climate Ready Communities Program</p>	<p>The Red Cross Climate Ready Communities program</p>	<p>The project has concluded and a summary report is included in Attachment 3. Outcomes from the Red Cross work included running three core workshops (Woodville, Bowden and Thebarton), taking 35 people through the training. In addition, outreach to community groups was undertaken to: St Brigid's Community ESL class x 2 and The Pear Café Alberton community group session. Champions also attended the AdaptNow event with information table promoting initiatives that have evolved from the training.</p> <p>These (new) initiatives include:</p> <ul style="list-style-type: none"> • Community Renewable Power & Battery • Recycling at 19 on Green and beyond - Sustainable West • Save the Plants • Community Emergency Preparedness & Climate Education • Compost Network • West Torrens Local Recycling Group <p>Those who have completed the training reported increased knowledge and confidence around communicating about climate change, taking positive steps within their communities and local climate action.</p> <p>Final evaluation report from Red Cross attached which includes key infographic produced as part of the project on the difference between adaptation and mitigation and what can be done at a household level.</p> <p>This project has been deferred from work for this financial year pending further scope analysis</p> <p>On-going - To be developed in conjunction with council teams</p> <p>Will be considered in review of AdaptWest program for 22/23 and next stages</p>	<p>Climate Change Arts project</p> <p>Investigate alternative and creative means to communicate and engage with different audiences</p> <p>Identify and promote opportunities to use council assets as refuges –local opportunities</p> <p>Develop and plan</p> <p>Survey results are being used to</p>
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	<p>engagement and awareness raising activities based on survey outcomes</p>	<p>plan the next phase of the AdaptWest in Action plan post 21/22</p>	<p>Regional representative (Chris Shallow – Charles Sturt) has been confirmed as an observer on the Resilient South RAMP project. Work is also proceeding within each council on applying the learnings from each assessment.</p>
<p>Use risk assessment approaches to prioritise adaptation responses</p>	<p>Risk and governance assessment</p>	<p>Outcomes of the Risk and Governance assessment – looking at Resilient South RAMP project and project with regional setting</p>	<p>Jeremy Miller (AdaptWest Regional Coordinator) will make regular updates to the WZEMC. Jeremy Miller asked to present at the Zone Symposium on Friday December 10th. AdaptWest have been looking at links with the SES Community Engagement Coordinator for the Western Region.</p>
	<p>Emergency Management WZEMC – AdaptNow involvement</p>	<p>Acknowledging links to adaptation planning and emergency management</p>	<p>AdaptWest representatives have been meeting with Regional Climate partnerships (Resilient East / South) and the LGA to discuss the climate change risk governance overview to the LGA EM training following the local government elections in 2022.</p>
<p>Education and Awareness Raising</p>	<p>LGA Elected Member training</p>	<p>Updates to Elected Member training</p>	<p>Next steps in program for 21-22 financial year - with focus on My Cool Yard / My Cool Home projects At the December AdaptWest Steering Group meeting key priorities for the remainder of the 21/22 financial year were decided on. Once the AdaptNow project is finalised, the focus will be on the design of a set of decision support tools aimed at encouraging households to both adapt the physical home building and the private open space (front and backyards) around this building. Currently going by the working names of My Cool Yard and My Cool Home, both tools will build on and complement previous work.</p>
	<p>My Cool Yard - household cool gardens education tool</p>	<p>My Cool Yard / My Cool Home DRAFT Scope.</p>	<p>Background The AdaptWest partner councils identified a community engagement opportunity to educate and inform residents as to the value of adapting their home environment to possible climate change futures. The My Cool Home tool will recommend upgrade paths to create a more energy efficient and thermally comfortable dwelling. The tool could be used to understand the performance of both new builds and existing dwellings.</p>
			<p>There is a lot of information and tools already in circulation, from consumer centred material such as the Your Home Manual to analysis and certification schemes such as NatHERS. AdaptWest will need to be sure that we are not duplicating information and authoritative sources that are already in circulation. Initial analysis would therefore be to undertake a desk-top evaluation of currently available energy efficiency tools, publicly available information and best practice guides to ascertain what information is both accessible and relevant. There may also be an opportunity to integrate a more dynamic assessment approach whereby the user enters details about their dwelling and is returned facts and figures (such as upgrade path costs and projected savings) to make a more informed decision as to what is the best upgrade path is for their situation. The AdaptWest team has already received a demonstration of the Hubble tool that could meet this criterion.</p>
			<p>My Cool Yard will seek to develop a better understanding of the role that irrigated green private open space has in cooling the home micro-environment and the importance of retaining, protecting and expanding existing canopy cover.</p>
			<p>My Cool Yard would potentially be an interactive layer using the existing heat mapping, building on the work AdaptWest did with Macquarie University and investment in heat mapping and LIDAR remote sensing.</p>

<p>Plan and Design Climate Resilient Buildings, Places and Spaces</p>	<p>Develop advocacy plan to address issues with National Construction Code (NCC)</p>		<p>The tool will enable a user to find their home on a map and see how cool or hot it is. The tool will provide simple messages for homeowners around using urban vegetation and irrigation cooling strategies around the home.</p> <p>For example, reward messages like: <i>“Congratulations – your yard is 30% cooler than the surrounding properties – by maintaining green space / green cover your yard will remain cooler over summer and should reduce the need for air-conditioning on hot days”</i>.</p> <p>Or encouragement messages like: <i>“Your yard is 10% hotter than the surrounding neighbourhood. Have you considered an irrigated lawn or planting a tree to shade and cool your property? By doing so you will make your home cooler in summer and help lower your air-conditioning use and electricity bills!”</i>.</p> <p>Further links would be provided to direct users to additional resources / strategies – for example trees species selection guides, best practice establishment guidelines, irrigation strategies and use of rainwater tanks.</p> <p>Both projects will support household adaptation and greening / cooling outcomes to help drive climate resilient homes and suburbs by:</p> <ul style="list-style-type: none"> • Encourage residents to be aware of the contribution that their individual home environments make to adaptation at a local neighbourhood level • Suggest strategies to improve on this and the reasons why it is a good idea at a household level • Encouraging residents to plant appropriate trees / green cover in their private open space • Emphasise the links between front and backyard green/canopy cover and the performance of the built environment • Promote an understanding that cooler / greener homes that can help lower household cooling electricity cost • Promote an understanding of appropriate tree / green cover species selection and establishment and maintenance • Promote green infrastructure at a household level as a climate adaptation strategy
<p>Relocate Assets and Infrastructure Away from High Risk Areas</p>	<p>Promote adaptive reuse and provide education and advice to address heritage buildings</p> <p>Project to evaluate long term trends and the impact on assets and infrastructure threatened by climate change</p>		<p>AdaptWest made a submission to the code change provisions that that were out for public consultation (October 21)</p> <p>National Construction Public Comment Draft Submission</p> <p>The Australian Building Codes Board released Public Comment Draft of new energy efficiency rules for possible inclusion in the 2022 update of the National Construction Code, these included:</p> <ul style="list-style-type: none"> • increase in the thermal performance of homes from the current level, equivalent to 6-stars NATHERS, to the equivalent of 7 stars • introducing whole-of-home annual energy use requirements (noting differences between Class 1 and 2 buildings) • a new set of Deemed-to-Satisfy elemental provisions for Class 2 buildings • provisions designed to allow easy retrofit of on-site renewables and electric vehicle charging equipment for Class 2 to 9 buildings, and • enhanced condensation management provisions, including additional ventilation and wall vapour permeability requirements. <p>AdaptWest consulted with ReNew (https://renew.org.au/) who created a proforma response template and Resilient East and Resilient South to provide a submission to the Public Comment Draft (attached).</p> <p>To be rolled into the My Cool Yard / My Cool Home work</p>
	<p>Adaptive re-use buildings resource - factsheet</p> <p>Likely that this project will be rolled into the Risk and Governance assets project – see above.</p>		

NCC Public Comment Draft Response Sheet



This response sheet is to be used for submitting responses to the National Construction Code (NCC) 2022 Public Comment Draft.

Response Sheet

Your details

Name: Jeremy Miller – AdaptWest Regional Coordinator

Organisation: AdaptWest – Western Adelaide Climate Change Adaptation Plan (cities of West Torrens, Charles Sturt and Port Adelaide Enfield)

Email or Phone No: jmiller@charlessturt.sa.gov.au

Response(s)

NCC Volume(s): One Two Three Housing Prov. Livable Housing

Clause/Figure/Table: H6P1

Recommended change to draft:

N/A

Comment/reason for change:

H6P1 establishes thermal efficiency standards for new detached homes. It sets limits on heating and cooling loads and requires most homes to meet a minimum standard equivalent to a NatHERS rating of 7 Stars (S42C2).

Lifting the thermal efficiency requirements for new homes is critical step on the roadmap to delivering climate resilient and operationally affordable homes an important step that is strongly supported by AdaptWest

It has been over a decade since the last increase in thermal efficiency standards (to 6 Stars in 2010). Since this time, Australia has fallen further behind international standards. Australia



is highly vulnerable to climate change and it is important that our homes are built to withstand future climate.

Based on current NatHERS star ratings, this increase will reduce the amount of energy required to heat and cool a home by approximately 20-25%.

Better thermal efficiency means lower energy bills, more comfortable homes, more resilience at times of extreme weather, and lower carbon emissions. It furthermore reduces pressure on the energy grid, reducing infrastructure costs and enabling the broader transition from centralised fossil fuel-powered electricity systems to renewables and distributed energy resources.

Research by ClimateWorks Australia and ASBEC shows that delaying cost-effective improvements to energy efficiency requirements in the Code would cost \$2 billion in wasted household energy bills to 2030, while locking in 9 million tonnes of carbon emissions. Simply put, Australia does not have further time to waste in introducing higher building performance standards for the residential sector.

An increase in standards to the equivalent of 7 Stars is the absolute bare minimum that should be considered. In many scenarios higher thermal efficiency is cost effective and beneficial to households. A higher rating of at least 7.5 Stars should be introduced now or in subsequent NCC revisions in line with the Trajectory for Low Energy Buildings with 8 stars considered to implement climate resilient buildings that will protect occupants on extreme heat days without having to rely on air-conditioning

NCC Volume(s): One Two Three Housing Prov. Livable Housing

Clause/Figure/Table: H6P2

Recommended change to draft:

Set energy budget for Class 1 homes as equivalent to Net Zero Regulated Energy.

Comment/reason for change:

H6P2 sets an energy usage budget for detached homes, through which a limit is placed on the social cost of energy for fixed appliances. Onsite renewables such as solar PV can be used to offset this limit. AdaptWest strongly supports the introduction of energy budgets for new homes. It is appropriate to require new homes to install efficient fixed appliances and onsite renewables, further reducing energy consumption while delivering cost savings from day one to homeowners. Furthermore, provision should be made for onsite battery storage (battery ready homes) even if battery equipment is to be installed at a later date.

While the proposed performance requirement is an improvement on current regulations and should be included as a bare minimum, AdaptWest supports strengthening the energy budget

This budget should be set at a level that ensures net zero emissions and energy use for detached homes. This level of stringency is both achievable and cost-beneficial to households, reducing energy bills and emissions, helping to mitigate the significant contribution that the built environment has to Australia's carbon emissions and the impact of climate change is having on Australian households. The vast majority of detached homes can readily achieve net zero regulated energy use; a limited degree of flexibility may be required for homes where onsite renewables are not feasible.

The ABCB's 2019 "Energy Efficiency: NCC 2022 and Beyond" scoping study and outcomes report found strong support for net zero regulated energy and proposed to develop for consultation performance requirements including net zero regulated energy for new homes. We are disappointed that the current draft rules do not include this proposal and would strongly support further investigation and sector consultation for future iterations of the NCC.

NCC Volume(s): One Two Three Housing Prov. Livable Housing

Clause/Figure/Table: J1P2

Recommended change to draft:

N/A

Comment/reason for change:

J1P2 sets minimum thermal efficiency standards for new apartments and units. It sets limits on heating and cooling loads and requires most single occupancy units within buildings to meet a minimum standard equivalent to a NatHERS rating of 7 Stars (J3D3).

Lifting the thermal efficiency requirements for new homes is a critical step on the roadmap to delivering climate resilient and operationally affordable homes and is strongly supported by AdaptWest.

It has been over a decade since the last increase in thermal efficiency standards (to 6 Stars in 2010). Since this time, Australia has fallen further behind international standards. Australia is highly vulnerable to climate change and it is important that our homes are built to withstand future climate.

Based on current NatHERS star ratings, this increase will reduce the amount of energy required to heat and cool a home by approximately 20-25%.

Better thermal efficiency means lower energy bills, more comfortable homes, more resilience at times of extreme weather, and lower carbon emissions. It furthermore reduces pressure on the energy grid, reducing infrastructure costs and enabling the broader transition from centralised fossil fuel-powered electricity systems to renewables and distributed energy resources.

The upfront costs of higher thermal performance are significantly outweighed by benefits to households. Additional monthly mortgage payments on a 7-Star home are typically less than the bill savings, meaning that households are financially better off from day one.

Research by ClimateWorks Australia and ASBEC shows that delaying cost-effective improvements to energy efficiency requirements in the Code would cost \$2 billion in wasted household energy bills to 2030, while locking in 9 million tonnes of carbon emissions. Simply put, Australia does not have further time to waste in introducing higher building performance standards for the residential sector.

An increase in standards to the equivalent of 7 Stars is the bare minimum that should be considered. In many scenarios higher thermal efficiency is cost effective and beneficial to households. A higher rating of at least 7.5 Stars should be introduced now or in subsequent NCC revisions in line with the Trajectory for Low Energy Buildings.

An increase to minimum thermal efficiency standards for apartments is readily achievable, with over 30% of new certificates for apartments recorded in CSIRO data already achieving a NatHERS rating of 7 Stars or more.

NCC Volume(s): One Two Three Housing Prov. Livable Housing

Clause/Figure/Table: J1P3

Recommended change to draft:

Strengthen stringency of energy budget to equivalent of 4-Star heat pump space conditioning

Comment/reason for change:

J1P3 sets a maximum energy use budget for apartments. This budget is equivalent to 3-Star heat pump space conditioning, 5-Star gas instantaneous hot water and lighting power density of 4W/m²; it can be offset with onsite renewables where feasible.

AdaptWest strongly supports the introduction of energy budgets to set limits on the energy use of fixed appliances that can be offset with onsite renewables where possible. While the proposed performance requirement is an improvement on current regulations and should be included as a bare minimum, we believe the stringency should be further strengthened.

The *Trajectory for Low Energy Buildings* proposed higher efficiency levels for appliances in apartments than those set in this performance requirement, including the equivalent of 4-Star heat pump space conditioning. We do not understand why this stringency level could not be achieved and we believe it should be increased.

This energy budget is set at a less stringent level than that proposed for detached homes, on the grounds that it is more difficult to offset energy use with onsite renewables such as solar PV in multi-unit buildings. While we acknowledge this issue and rationale, further strengthening of the energy budget to achieve Net Zero Regulated Energy is likely feasible through a combination of onsite renewables and community renewables. We are disappointed this has not been considered for consultation and support the goal of net zero emissions in this and future iterations of the NCC.



AdaptWest Climate Ready Communities Project Evaluation

2021



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Introduction

Every year households and communities are increasingly impacted by climate change and within the community there is a growing recognition that these effects are very real and here to stay. Whether it's bushfires, heatwaves, floods or cyclones, extreme weather events are becoming more frequent and more intense. Everyone is at some level of risk, with the poor and vulnerable likely to be hit the hardest. As such, it is essential that communities are supported to adapt to changing conditions.

The AdaptWest Climate Ready Communities (CRC) project, was a partnership project with training sessions facilitated by Australian Red Cross across the AdaptWest region.

The Climate Ready Communities project aimed to educate and inspire people to better understand the hazard and risks they are facing and how climate change will amplify these in ways that demand urgent and sustained personal and community action to build resilience.

Originally four sessions were planned across the Cities of Charles Sturt, Port Adelaide Enfield and West Torrens, aiming to also reach more culturally and linguistically diverse parts of the community. While this ambitious aim was not fully achieved, there was still an increase in diversity of participants with several attendees coming from non-English speaking backgrounds, as well as an increase in male participants, and a broader age range than previous Climate Ready Communities sessions.

Participants (Champions) were trained and equipped to initiate action, both individually and as collectives, in their community to increase climate resilience while also being conscious of minimising their climate and environmental footprint. Participants were also supported beyond the initial training sessions across the year through facilitated catch-ups, encouraging self-directed initiatives and actions.

At each training session, surveys were conducted before and after the training to assess the baseline of climate knowledge and confidence in the room, and measure any changes at the end. Surveys also captured what Champions were already doing to take action and what they would like to do in the future.

The CRC project uniquely targeted conversations and action at the community level, specifically to improve preparedness by leading conversations on climate from an emergency risk reduction perspective. This approach allows participants to initiate conversations from a different perspective that may not have already been explored within their networks.

This report evaluates the success of the AdaptWest CRC project. Participant survey data taken from the training sessions as well as a final evaluation survey conducted at the end of the project was key to informing this evaluation.

Project Overview – Climate Ready Communities Training

The first stage of the CRC project was to facilitate Climate Ready Communities Training sessions. The trainings were well received and participants were highly engaged. The number of participants who attended across the three sessions was 35, with 14 Champions continuing to engage post-training, initiating actions or incorporating learning from the trainings into established projects.



Climate Ready Champions Training at Thebarton in 2021

One of the goals that AdaptWest set out to achieve through engaging with Climate Ready Communities program was to reach more diverse audiences. Typically, the participants who attend climate trainings are from middle-class socio-economic and European-Australian backgrounds, with the majority being woman over 50 years of age. There are multiple factors at play here but this cohort aligns with the most common demographic of volunteers in the humanitarian sector in South Australia. Concerted attempts were made to reach out to members of culturally and linguistically diverse communities, both through Australian Red Cross' extensive networks as well as through

Making new connections. There was general interest at the community group and association level but this did not translate into many registrations. From an observational level, 3 attendees across the 3 training sessions were from non-English speaking backgrounds.

The Climate Ready Communities trainings were delivered as two consecutive 3 hour sessions as this was identified as potentially being a better fit for community members in terms of time commitment. Training sessions were held at The Brocas Warehouse at Woodville, Thebarton Community Centre and 19 on Green Community centre at Brompton. Across these three sessions, 35 "Champions" were trained:

- Charles Sturt = 17
- Port Adelaide Enfield = 5
- West Torrens = 10
- Other Council areas = 3 (only attended 1 session)
- Of a total 38 registrations, there were 3 cancellations

A fourth training was scheduled and promoted at Kilburn community centre but attracted no registrations so was cancelled. Rescheduling the 4th training was considered but a different approach was sought: short introductory sessions about emergencies & climate change were held at St Brigid's Community Centre with two English as a second language classes, and a general community session was held at the Pear Café in Port Adelaide. A total of 13 people were engaged through these three sessions with eight being from CALD backgrounds. The teacher at St Brigids reported back that three of her students used Red Cross "Hey Neighbour cards" to introduce themselves to their neighbours, which helped them to create stronger networks for their families.

Project Overview – Support for Champions

Support for Champions

Training opportunities were advertised both through the partner councils (council social media pages, newsletters, libraries, community centres), and Red Cross channels (volunteer database, social media, contacts in other organisations). Attendee bookings were made and managed through Eventbrite and managed by the Red Cross Project Officer.



Brompton training poster used to promote session

The trainings were facilitated by the Red Cross Project Officer, as well as a trained volunteer and included guest speakers either from the local government area or AdaptWest. The Red Cross Climate Ready Communities guide (available online), was used during the training as a key supporting resource and additional resources including the Champions Action Guide were provided.

At the beginning of each training session, a survey was conducted to ascertain the level of climate change understanding held by each participant. The purpose for the pre-training surveys was both to assist the facilitators to adapt to the requirements of the cohort and alter the time spent on specific parts of the training as well as to measure the outcomes of the training against a post-training survey.

Monitoring & Evaluation Measurables

Champions were supported by the Project Officer following training to initiate change within their own networks. This included initiating climate conversations; running community based projects and events; and taking personal actions to increase climate resilience.

Ongoing engagement included regular email and phone conversations, monthly e-newsletters, the Climate Ready Communities Facebook group and periodical face-to-face and online catch-ups. COVID-19 brought many initial challenges to keeping the Champions engaged post-training, as face-to-face meetings were restricted in the middle of the project.

Qualitative measures of resilience building were collected through three main areas, divided into metrics based on the self-reporting of Champions: knowledge, confidence and action.

1) Knowledge - the number and percentage of Champions reporting:

- increased general climate knowledge,
- increased climate projection and risk knowledge
- ability to identify and differentiate between adaptation and mitigation actions

2) Confidence- the number & percentage of Champions who report:

- Increased confidence to talk about climate change

Project Overview – Champions’ Learning

Monitoring & Evaluation Measurables (cont’d)

3) Action – the number and/or percentage of Champions who report:

- Increased knowledge of Council’s climate actions
- Ability to identify climate actions at different levels (individual, household, community)
- Identified and selected accessible climate actions to take themselves
- Actively participating in climate actions in their community

Although 35 Champions were trained across the 3 sessions, only 24 completed post-training surveys. Regardless, the surveys returned showed excellent results.

See samples from the three training surveys below:

The Final Evaluation Survey was conducted in September and October 2021, between three and six months after the trainings were facilitated, to capture what learnings had occurred and what action had been taken by those Champions who continued to engage after the trainings. There were 12 responses of the 14 Champions who continued after the trainings. All Champions responded that they had increased their knowledge, confidence and action as a result of the Climate Ready Communities training sessions, to differing degrees. *See Appendix VI for final evaluation survey summary.*

1. After today’s session, how much do you know about climate change?



Woodville training poster used to promote session

2. After today, how much do you know about local climate projections and impacts?



Thebarton training poster used to promote session

4. After this training, how much do you know about local Council climate related actions?



Brompton training poster used to promote session

1. After being involved in this AdaptWest Climate Ready Communities project, how much do you know about climate change in general?



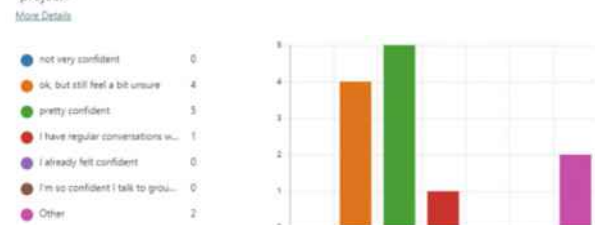
Other: the key ideas I learned made a difference to my thinking

2. After being involved in this project, how much do you know about climate change RISKS and IMPACTS that could impact you?



Other: Still learning

3. How confident do you feel to talk to others about climate change after being involved in this project?



Other: I was surprised to find out this topic is something that people are thinking about. I think the conversation could be broken down further so as to focus on an area of interest, may give more confidence

Project Overview – Champions’ Actions

Following the initial training sessions, a series of face-to-face and online strategic planning sessions and catch-ups were organised and held by the Project Officer to help support Champions in taking actions they’d identified. Each of the 14 Champions took a range of individual actions, mostly at home, and some branched out to initiate community scale actions.

Most of the individual actions revolved around mitigation, although some adaptation (or both) actions were taken, such as planting more trees and plants on private property, installing rain water tanks, adding blinds and awnings on house windows, installing ceiling fans and increasing insulation. Some of the actions that Champions identified that they would like to take but haven’t yet, include (question 7):

Join with other climate-ready groups in their projects or to gain support in mine.
explore covering my long western house wall with greenery such as vines., keep my solar panels clean, check guttering and rain flow to new raintank. Become more conversant with my local street issues around climate change and discussion with my neighbours.
Utilising more public transport and bike in spring and summer, buying a house with no gas usage, building a green wall to help cooling in summer, joining a community project
Hybrid or electric car install ceiling fans and update old air conditioners replace gas cooktop with electric
Campaign for more community initiatives, such as greening up concrete
Looking to broaden scope of conversations - more in-depth and solutions-focussed Looking forward to involvement in a project that will be sustainable for me, taking into account my restraints Making emergency response plan and preparing kit
Solar panels, divestment
Advocate for a review of local community attitudes to small changes which impact on climate change / rewards to properties taking positive actions !
Community energy Advocating for policy change
looking at biodiversity - assisting Kaurna groups locally
I would like to trial a very local glass and can recycling program that would involve small bins placed in as many locations as possible (linked to an existing commercial operator ie Thorntons) so as to decrease the amount going into the yellow bins and then contaminating other recyclables.
Finding out where to /drop off recycle of various house products

7

A range of initiatives and projects have been undertaken by Champions since the conclusion of the trainings. *See Appendix I for a list of projects either initiated or impacted by the Climate Ready Communities training sessions.*

In the original project schedule, a Champion led forum or event had been included in potential outcomes, but since the AdaptNow proposal was successful, the project schedule was revised to include assisting Champions to showcase their projects at the AdaptNow event. Two Champions projects were selected and honed to present to the general public who attended the AdaptNow event.

One of the Champions’ projects is themed around community renewable energy and storage – an action that includes both mitigation and adaptation measures. The group has planned a community workshop to be held in November 2021 and advertised this at the AdaptNow event.



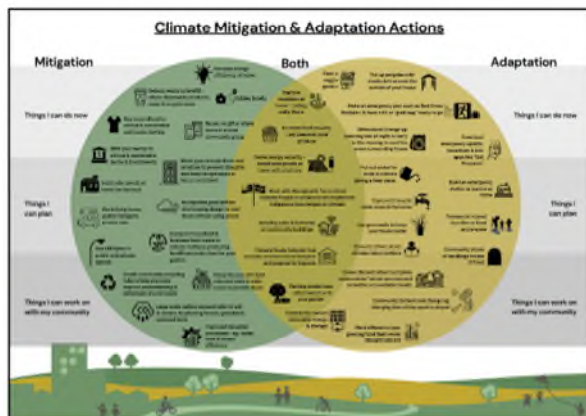
Champion led community renewable power and storage workshop poster, used at the AdaptNow event and online.

Key Findings – Champions’ Feedback

Champions Actions – continued

As well as showcasing some of the Champions initiatives or projects, an additional resource was co-created with the Champions and Red Cross project facilitator. As feedback had demonstrated that training participants found the concept of mitigation and adaptation quite difficult to understand, a graphic resource was created to help communicate the concept and suggest actions people could take.

Resources similar to this already exist (Australian Government, City of Calgary both have high level government info-graphics) but none existed that we could find, that communicated actions at an individual, household and community level.



The resource is double sided and is intended to give community members and future trainees an understanding of what impact an action may have in terms of adaptation or mitigation, as well as provide a more detailed description of a range of actions on the back of the resource.

See Appendix II for double sided full size Climate Mitigation & Adaptation resource.

Final Evaluation Survey – Champions’ Feedback

Champions provided in-depth feedback for the monitoring and evaluation of the project, covering issues such as *what barriers get in the way of you taking climate action, what did you find most helpful about the AdaptWest Climate Ready Communities training, and what would you change?*

The table below outlines the barriers identified by Champions, to taking climate action (question 8):

Federal Government commitment to addressing climate change
difficulty of site considerations for improvement time to think how to bring up these issues in an engaging way with neighbours who are busy
Money, time, priorities, how others feel about climate change
Finance, availability, time and mental energy
Time! (I'm away a lot for work) Knowing who to contact, connections, knowledge of initiatives
Obstacles of every day life, work commitments, health issues, difficulty in 'making room' for more activities
Living in rental accommodation and time
Too easy to see climate change as someone else's problem because it is overwhelming - terminology needs to be broken down to be a call to a series of do-able actions as part of climate change, at differing levels of challenge. The Climate Ready Communities project is a useful tool for some. At home - everyone involved has to be engaged. At work - staff need to feel they can make a suggestion about climate actions. Should it be on the health and safety agenda? In the community - community needs to feel they are valued. Is there an ability to have local discussion forums, or a way to share ideas? How are these promoted?
Differing opinions in community
Recycling can be difficult, as packaging & goods aren't produced to be recycled easily when they come to the end of their life either there is no alternative or it is too expensive. Workplaces, even council venues, aren't set up in ways to separate materials at the outset: to be composted or recycled. Also, personally, I am still working on improving my computer skills.
Re the above; possible council regulations and practices, insurance and related risk issues.
Young kids and work commitments

Time and money are a recurring theme in feedback about barriers from all Climate Ready Communities participants, within and outside the AdaptWest area. A lack of understanding of council or government laws and regulations is another common issue.

Key Findings – Champions’ Feedback (cont.)

Feedback about what Champions found most helpful about the training also provided great insights into what an already engaged community values in enabling them to take action. The table below details what Champions found most helpful (question 9):

Joining a movement that is backed and supported by local government. I hope it will continue as it is still a challenge to maintain momentum of the community membership in the current times (Covid-19, busy people who are wanting to do things but are time poor). The commitment of Red Cross and AdaptWest is significant to the movement.
use of the many resources that were available
Opening my eyes to more climate actions, the worldwide effects of climate change, potential to connect with community members in a project
understanding the relationship between mitigation and adaptation and how they intersect.
Content (new knowledge), practical elements (putting ideas onto paper), networking and meeting like-minded neighbours
Discussions on values, mitigation vs adaptation, meeting like-minded people
Connecting with like minded people, Hearing other groups and actions
As a result of the project I have started to realise that I need to keep finding ways to incorporate climate change knowledge in my life and in decisions which I make.
Clear information and resources
Sharing with like-minded people who have a range of skills & ideas
Meeting others of like minds. Hearing about wider initiatives and becoming more up-to-date.
The sole existence of it- reinforced there are people who care about the planet! Info/stats. Networking

Help maintaining momentum and drive to engage at a community level is a common request, either by joining groups with other like-minded community members or being facilitated by a practitioner. Another commonly identified helpful tools are practical resources and suggestions to get started.

The list of things Champions would change about the training was also useful for building on future community based climate work in AdaptWest. The table below outlines responses from Champions relating to suggestions for change in the program (question 10):

I can't think of anything at the moment.
nothing really as a wide range of topics were touched upon by facilitators and an opportunity to meet after the course finished to gain further knowledge about some of the topics
N/a
change the title. I was unsure about attending as want to focus my energy on mitigation rather than adaptation. Climate Ready makes me think it is more on the 'prepper' end of the scale. I feel most of the group were wanting to be active in the mitigation space and more may have been attracted if that were the implication of the course name.
More time as it felt quite rushed. But I understand that is hard to do!
More inter-mingling with participants sitting at other tables, identifying experience/strengths in the room and personally drawing from that
Hard and don't know how to but connecting with each other over a shared project as an outcome
I enjoyed being able to attend face to face in a group, whereas online may not have interested me. For ongoing support, a mix of online and face to face seems ok. Before attending, I was unsure whether the workshops were more for businesses than individuals based on the notice about the workshop, so perhaps this could be checked out. The workshops and materials were excellent.
Nil
not sure
I think participants need a warning that the 'high' that can come from participating can then become frustration about the difficulties about REALLY getting something going.
Not sure

The project deliverables were outlined at the beginning of the project however some changes were negotiated with the AdaptWest coordinator as the needs of both Champions and a growing support for AdaptNow also changed. A table outlining the deliverables and all changes (highlighted in grey) can be found on the following page.

Monitoring & Evaluation - Knowledge

Outcome	Performance Measure	Collection Method	Data
KNOWLEDGE			
Community members develop their understanding of climate change and related impacts and risks	# & % of participants whose knowledge & understanding of climate change increases	Pre & Post Training Surveys	<p>Post Woodville: 8 responses 0 - I still feel very new to this - not much at all 7 (87%) I learnt a lot today and feel more confident in my knowledge 1 (13%) I haven't learnt too much more than I already knew 0 - I'm a practitioner in climate or environment, so unlikely to learn more about climate in this setting 0 - Other</p> <p>Post Thebarton: 8 responses 1 (13%) I still feel very new to this - not much at all 3 (38%) I learnt a lot today and feel more confident in my knowledge 3 (38%) I haven't learnt too much more than I already knew 1 (13%) I'm a practitioner in climate or environment, so unlikely to learn more about climate in this setting 0 - Other</p> <p>Post Brompton: 8 responses 0 - still feel very new to this - not much at all 6 (74%) I learnt a lot today and feel more confident in my knowledge 1 (13%) - I haven't learnt too much more than I already knew 0 - I'm a practitioner in climate or environment, so unlikely to learn more about climate in this setting 1 (13%) Other: While I did not learn much more than I already knew it was reinforcing being in a group with shared values, understanding and belief that action on climate change is needed.</p> <p>Final Evaluation Survey: 12 responses of 14 Champions who continued to engage 0 - still feel very new to this - not much at all 10 (84%) I learnt a lot and feel more confident in my knowledge 1 (8%) I haven't learnt too much more than I already knew 0 - I'm a practitioner in climate/environment, so unlikely to learn more about climate in this setting 1 (8%) - Other: The key ideas I learned made a difference to my thinking</p>
	# & % of participants whose knowledge & understanding of climate change projections increase	Pre & Post Training Surveys	<p>Post Woodville: 8 responses 0 - I'm still a little confused about local projections 2 (25%) responded I learnt a lot today and know what to expect 6 (75%) responded I learnt a few extra things today 0 - I'm already an expert - so not much new learning for me 0 - Other</p> <p>Post Thebarton: 8 responses 0 - I'm still a little confused about local projections 5 (62%) I learnt a lot today and know what to expect 3 (38%) I learnt a few extra things today 0 - I'm already an expert - so not much new learning for me 0 - Other</p> <p>Post Brompton: 8 responses 0 - I'm still a little confused about local projections 3 (38%) I learnt a lot today and know what to expect 5 (62%) I learnt a few extra things today 0 - I'm already an expert - so not much new learning for me 0 - Other</p> <p>Final Evaluation Survey: 12 responses of 14 Champions who continued to engage 0 - still feel very new to this - not much at all 8 (67%) I learnt a lot and feel more confident in my knowledge 3 (25%) I haven't learnt too much more than I already knew 0 - I'm a practitioner in climate or environment, so unlikely to learn more about climate in this setting 1 (8%) - Other: Still learning</p>
	# & % of participants whose knowledge of specific climate risks increase	Pre & Post Training Surveys Check-n email	<p>Post Woodville: 8 responses 0 - I'm still a little confused about local projections 2 (25%) I learnt a lot today and know what to expect 6 (75%) I learnt a few extra things today 0 - I'm already an expert - so not much new learning for me 0 - Other</p> <p>Post Thebarton: 8 responses 0 - I'm still a little confused about local projections 5 (62%) I learnt a lot today and know what to expect 3 (38%) I learnt a few extra things today 0 - I'm already an expert - so not much new learning for me 0 - Other</p> <p>Post Brompton: 8 responses 0 - I'm still a little confused about local projections 3 (38%) I learnt a lot today and know what to expect 5 (62%) I learnt a few extra things today 0 - I'm already an expert - so not much new learning for me 0 - Other</p>

Monitoring & Evaluation – Confidence & Action

Community members develop understanding of the difference and connections between climate adaptation & mitigation actions	Participants identify actions that are either "adaptation", "mitigation" or "both"	In training activity Check-in email	In both Woodville & Thebarton, small group work observations demonstrated that participants were able to identify a range of adaptation & mitigation actions as well as some that fell into the "both" category. Brompton participants found it challenging to decouple adaptation and mitigation from specific actions as most had a good ability to understand how many actions cover both. Some participants still struggled to identify adaptation and mitigation outcomes in practical examples. All Champions survey reflects 7 (58%) could identify a few different mitigation & adaptation actions, where as 5 (42%) felt confident they could identify which is which. An champion initiated action identified to help others was undertaken – develop a resource to help explain.
CONFIDENCE			
Community members increase their confidence to talk about climate change	# & % of participants who feel more confident to talk about climate change	Check-in email - final evaluation survey	Questions: What parts of the training did you find most helpful? Were there any aspects that you would change? <i>(See tables on page 9 for detailed answers on the above questions)</i> Final Evaluation Survey: 12 responses of 14 Champions who continued to engage - 4 people feel ok but a little unsure - 5 people feel pretty confident - 1 person has regular conversations with others now - 2 - other: <ul style="list-style-type: none"> • <i>I was surprised to find out this topic is something that people are thinking about. I think the conversation could be broken down further so as to focus on an area of interest, may give more confidence.</i> • <i>unsure, but still engage in some talk</i>
ACTION			
Community members are informed about Council climate related actions	# & % of participants whose knowledge of Council climate actions increase	Pre & Post Training Surveys Final evaluation survey	Pre- Woodville: 12 responses 3 (25%) haven't heard of any 5 (42%) know about a few initiatives 2 (17%) have seen and heard lots of Council actions & initiatives 1 (8%) am involved with some Council initiatives 1 (8%) Unsure Post – Woodville: 8 responses 0 I still can't identify any 4 (50%) I now know about a few initiatives 2 (25%) I learnt a lot about Council actions & initiatives today 2 (25%) I am already involved so didn't learn much about this today 0 Other Pre Thebarton: 6 responses 2 (33%) haven't heard of any 3 (50%) know about a few initiatives 0 have seen and heard lots of Council actions & initiatives 1 (17%) am involved with some Council initiatives 0 Other Post Thebarton: 8 responses 0 I still can't identify any 5 (63%) I now know about a few initiatives 2 (25%) I learnt a lot about Council actions & initiatives today 1 (12%) I am already involved so didn't learn much about this today 0 Other Pre Brompton: 13 responses 4 (31%) haven't heard of any 6 (46%) know about a few initiatives 2 (15%) have seen and heard lots of Council actions & initiatives 1 (8%) am involved with some Council initiatives 0 - Other Post Brompton: 8 responses 0 - I still cant identify any 4 (60%) I now know about a few initiatives 3 (38%) I learnt a lot about Council actions & initiatives today 1 (12%) - I am already involved so didn't learn much about this today 0 - Other Final Evaluation Survey: 12 responses of 14 Champions who continued to engage 6 - I now know about a few Council initiatives 4 – I learnt a lot about AdaptWest Council initiatives 3 – I learnt about other Council (not my Council) initiatives 1– I'm already involved in some Council initiatives so didn't learn too much more (more than 1 answer was allowed)

Monitoring & Evaluation - Action

ACTION - CONTINUED

	Participants identify climate actions at different levels (individual, household, community)	In training activity	<p>Observations of group work in both Woodville & Thebarton training sessions demonstrated that participants could identify a range of climate ready actions at different levels</p> <p>Observations in Brompton training sessions indicated that participants were able to identify climate ready actions that were on both a household and community level.</p> <p>The 12 of the 14 Champions who continued to engage over the course of the year responded in the following ways: 11 (92%) – my knowledge of different climate actions I could take increased 1 (8%) – my knowledge of different climate actions I could take stayed the same</p>
Community members develop their understanding & willingness to take climate ready actions at individual, household & community levels	Participants select accessible climate actions to get involved in	Pre & Post Training Surveys Check-in email	<p>Initiatives participants would like to get involved in:</p> <p>Woodville: 8 responses 7 would like to get involved in initiatives, 1 requires more training & support</p> <ul style="list-style-type: none"> • Anything, I would be interested to hear about everything and then choose. • Compost network - saving green/food waste from landfill at local businesses. - Working with children / young people on climate action. - Greening local areas/wildlife refuges in public spaces. • Greening urban areas. - Greater access points to recycling household items e.g., stationary etc. • Greening urges. Exploring Lindsay Street Reserve potential. • Plant trees. Clean up. Learn about recycling. • Workshops on variety of topics. Community education. • Multicultural communities. • Community energy initiatives. Vegetation & gardening. Political advocacy. Community connections. <p>Thebarton: 8 responses 6 would like to get involved in initiatives, 2 are already involved in dune care</p> <ul style="list-style-type: none"> • Workshops, community education, tree planting, nature strip regeneration. • Tennyson Dunes Group. Urban forests/ gardening. • Community education. • Already enrolled to do Plants ID Workshops. Weeding days through Adelaide. • I would like to participate with the climate changes plans, how mitigate and adapt. • Lobbying for change. • Greening initiative. Recycling/waste. Infrastructure. Heatwaves. • Urban greening. Recycling. <p>Brompton: 8 responses 6 out of 8 would like to get involved in community initiatives – 1 is unsure but open and another once finished with school.</p> <ul style="list-style-type: none"> • Anything and everything!!! • Not sure but I would be open to getting involved with community initiatives. • Renewable energy, greening • Garden Rescue, Community building, Tree planting, Could use my house as example/case study of retro-fitting an older home to future climate proof, Open to other ideas • would like to support/learning from local Indigenous group with protecting biodiversity, say along the Torrens • Anything involving events, speaking, data, the arts, technology. • Garden rescue • No particular preferences - anything that works! But I love the idea of being involved in plantings/greening
	Community members engage in climate actions post-training	# of community members who have taken climate ready activities in their community	Check-in email *Attendance at follow up sessions

Monitoring & Evaluation - Champions Actions

What kind of climate actions have you already taken at home, work, in your community etc?

Participant – West Torrens	I live by the reduce, reuse and recycle philosophy. I am involved in my community through RailCare at tram stop 11, twice-weekly rubbish clean up between stops 11 and 12, I improve my garden soil through the Bokashi system and collect food scraps from neighbours for it...which increases general knowledge in the community. I work to reduce meat consumption an increase plant foods. My transport options are, in order, walking, public transport, private car. I installed a 20 kW solar PV system with 2x4.4 batteries on my house. I financially support the Australian Conservation Foundation, the Wilderness Society and The Environmental Defence Office.
Participant - West Torrens	Greened my house block with lots of planting and an extra tree, volunteer at local tram stop with lots of native planting and clean up, added blinds on my windows, added an extra raintank.....
Participant - Charles Sturt	Collecting food waste from cafes to divert from landfill, checking the percentage renewables of my energy provider, growing food at home, monitoring water usage at home
Participant - Port Adelaide Enfield	Buy Green Electricity Separate waste, recycle, Installed rainwater tank Promote sustainability education in the community Try to use public or active transport built passive design studio in our backyard
Participant - Charles Sturt	Smarter recycling, taking action in my community (campaigning for compost bins), bought more plants
Participant - West Torrens	Talking with family, friends - seeking opinions, ideas, information (also online) Making adaptations to family home (within budgetary constraints) Seeking project to become involved in, within local community
Participant - West Torrens	Growing own food, composting, reducing water consumption, reducing waste, rewilding grass verge outside, talking to friends and network about climate change
Participant - West Torrens	x3 rainwater tanks/solar panels/trees on property/Australian native plants to reduce water requirements etc/recycling,refilling,reusing/reducing plastics purchase where able/choosing environmentally preferable products if known
Participant - Port Adelaide Enfield	Talking to neighbours, adaptations to garden, changes to house including new insulation, fans and awnings.
Participant - West Torrens	I already reduce consumption as much as possible (always room for improvement), compost & use the green bin, recycle(& urge others to), plant trees, herbs & veggies including natives, have solar panels, put the air conditioner on the lowest possible temperature(in winter & highest in summer) when it is used, use grey water from the washing machine for lawn & rainwater for other plants, close windows & draw curtains in summer etc. I am also in the process of applying to the council to create a verge garden.
Participant - Charles Sturt	At home: looking after our lawn more (cooling effect!). planting ground covers on our street verge (cooling again), talking to neighbors more about these matters. In community: continuing to work with the local centre (19 on Green) to expand and improve recycling practices in the neighborhood.
Participant - West Torrens	Thought more about electric cars next car when the time comes. More active role at work as the waste 'manager'.
Breakdown of Champions by Council areas:	Charles Sturt = 3 (+1 who did not answer the survey – Andrea Rankin) Port Adelaide Enfield = 2 (+1 who did not answer the survey – Luis Arriola Garcia) West Torrens = 7

AdaptWest Climate Ready Communities Project Deliverables 2020/2021

Milestone	Project deliverables	Details	Status	Replaced with	Date
1	Develop & agree on project plan		Done		Oct 20
2	Establish monitoring and evaluation framework	pre & post surveys, differences in knowledge & qualitative responses - created & collated for each training	Done		Jan 21
3	Investigate CALD connections, begin outreach for x 3 trainings	networking internally in Red Cross, consultation & promotion	Done		Dec 20, Jan, Feb 21
4	General training scheduled & promoted	Woodville - primarily social media, newsletters, interest groups	Done		Dec 20, Jan, Feb 21
5	General training session 1 & 2 delivered	Woodville	Done		Feb 27 & 13 March 21
6	Follow up for general training	Surveys collated & shared, pledged actions check-in	Done		March 16 & April 13 21
7	First targeted trainings scheduled & promoted	Thebarton - dedicated outreach - primarily social media, newsletters, interest groups	Done		Jan, Feb, March 21
8	First targeted trainings session 1 & 2 delivered	Thebarton	Done		March 24 & 31 21
	Progress report & payment – April, May		Done		May 21
10	Follow up for first targeted training	Surveys collated & shared, pledged actions check-in	Done		Apr 7 & May 5 21
7	Second targeted trainings scheduled & promoted	Kilburn - dedicated outreach - primarily social media, newsletters, interest groups	Done		Mar, Apr, May 21
9	Second targeted trainings session 1 & 2 delivered	Kilburn	Cancelled & replaced	Outreach to community groups to promote AdaptNow workshops sessions at: - St Brigid's Community ESL class x 2 - The Pear Café community group session	May 8 & 15 21
10	Follow up for second targeted training	Surveys collated & shared, pledged actions check-in	Cancelled & replaced	Online Promotions for AdaptNow community workshops As per stakeholder report in Progress Reports	May 18 & Jun 8 21
11	Third targeted training scheduled & promoted	Brompton dedicated outreach - primarily social media, newsletters, interest groups	Done		Mar, Apr, May, Jun 21
12	Third targeted trainings session 1 & 2 delivered	Brompton	Done		Jun 19 & 26 21
13	Follow up for third targeted training	Surveys collated & shared, pledged actions check-in	Done		Jun 28 & Jul 20 21
16	Correspondance & support with AW Champions outside of scheduled meetings @3 hrs/week	Supporting champs actions, correspondence with other EM agencies, related groups; assistance with individual actions	Done		Apr, May 21
15	Region based support: 2 hr planning meeting	To check in with Champs & set the scene for Inception workshop	Done	Only 2 were held instead of 3 due to difficulty scheduling common time	May 26 & Jun 9 21
14	Region based support: 3 hr inception workshop for all AW Champions (start forming project working groups, event planning, AdaptNow support) - COVID-19 adaptation to zoom	To establish groups to plan initiatives. Set working agreements, update aims, expected outcomes & develop action plan	Done	Session held online due to COVID lockdown	Jul 21 21
	Progress Payment & Report - June, July	\$90 extra was claimed due to change in participant contribution not being accounted for. Accounted for on next invoice	Done		Jun, Jul 21
16	Correspondence & support with AW Champions outside of scheduled meetings - 3 hrs/week	Supporting champs actions, correspondence with other EM agencies, related groups; assistance with individual actions	Done		Jun, Jul, Aug 21
15 cont'd	Additional face-to-face strategic planning session - 2 hr		Done	Final strategic planning meeting held in person at 19 on Green	Aug 21
	Progress Payment Aug (for work in June & July)	Progress payment, less overpayment last time			Aug 21
17	Region based support: 30 min online forum planning meeting		Replaced	Replaced by smaller group and individual discussions online & phone	Sept, Oct 21
18	Promotion for Champion led event (revised)		Revised Done	Support AdaptNow project & event: promotion for workshops & event, media connection & source volunteer covid marshals	Sept, Oct 21
19	Champion led event (revised)	To have at AdaptNow event - Double sided A4 resource sheet to help communicate what individual and community adaptation & mitigation actions are (and actions that are both) Hone in on 1 - 2 specific Champ led projects to showcase at the AdaptNow event. (Community renewable power & batteries group & planned event; 19 on Green recycling group; plant rescue group).	Revised Done	Design of resource for AdaptWest & Red Cross in collaboration with Champs (Climate Mitigation & Adaptation) Champ project guidance, stall prep, facilitation of Champs, execution at "AdaptNow" Champs Debrief post AdaptNow event - 2.5 hour	Sept, Oct 21 Nov 21
20	All Champions survey conducted (not just AdaptWest but including)		Done		Oct 21
21	Evaluation report prepared & delivered		Done		Nov 21
	Final progress payment	Invoice sent	Done		Nov 21

Financial Reporting

Project Cost – Final Invoice & Per Participant Cost

	Adapt West	Per Participant Cost
\$ Total Project	\$24,597	-
\$ Paid to Date	\$20,274	Last report \$579
\$ Being Claimed	\$4323	This report \$702.77 (35 people, 3 cancellations, 12 Champions continue to engage)
\$ Balance Remaining	\$0	-

The project was originally costed at \$24,597 and remained as such although some of the deliverables changed and the project time frame increased to 12 months. Any work that was cancelled, revised or altered was replaced with an equivalent value of work.

The cost per participant continued to increase after the initial trainings were held however the value of each participant that continued to engage also increased as they undertook actions and initiated projects in their community as a result.

With a broad range of community initiated and led actions and projects now underway across the AdaptWest region, as an outcome of the AdaptWest Climate Ready Communities work, the financial value of the project is immeasurable. (See Appendix I for list of community projects and initiatives).

Participants paid a co-contribution of \$15 towards the sessions, with feedback highlighting that some participants would be willing to pay more for the value they received in the trainings. To ensure there are no extra barriers to community members participating, a suggestion of a sliding scale co-contribution has been made, which could benefit the financial viability of any further work in this space.

Conclusion

The AdaptWest Climate Ready Communities project successfully achieved positive outcomes, despite operating in a constantly changing environment, presented by COVID-19 and bushfire events in South Australia in early 2021.

Within the training sessions, participants consistently reported increased knowledge and confidence gained from participating. The Champions who continued to engage also reported increased participation or initiation of climate actions. With 35 participants trained and 14 continuing on to work together and become real community Champions, the project generated a broad range of Champion led initiatives across all three Council areas.

The three training sessions that were held were successful, had excellent participation from the community members and also had very positive feedback. Although the fourth training session did not go ahead, the alternative work reached 13 new community members from the Port Adelaide Enfield area, with 8 being from culturally and linguistically diverse backgrounds.

The project provided a platform for engagement, learning and connection for those in the community who are concerned about climate change, disaster resilience, what actions they can take to prepare and how to talk about this to other people. The Climate Ready Champions helped to build resilience in their communities in a way that fit with their existing lifestyle, with some focused on household preparedness, but more with an outward community scale focus, incorporating both adaptation and mitigation.

Although the initial project schedule outlined a potential outcome as a Champion led forum or event, the needs of the participants emerged and took a different direction. Alongside the successful grant for AdaptNow, the deliverables were altered to reflect providing support to the Champions as self-directed volunteers while also supporting and aligning efforts with the AdaptNow event.

Support for AdaptWest Climate Ready Champions was provided through the initial Climate Ready Communities training sessions, subsequent and regular engagement and motivation, and collaborating on projects and ideas to create new resources for the network. Champions found regular communication, encouragement and connection with others extremely helpful, as well as the sharing of ideas and real-life examples of climate action and extreme weather preparedness.

The monitoring and evaluation framework for the project measured key outcomes in learning as well as resulting actions taken by Champions within the AdaptWest community. The demonstrated and reported learnings and application by Champions have already made a difference within the broader community and will continue to impact as their initiatives unfold.

The closing comments from Champions revolved around their satisfaction in being involved in the project and a desire to continue to be involved in initiatives like Climate Ready Communities in AdaptWest. The results captured reinforced the success of the project and an enthusiasm to see more climate resilient communities in AdaptWest into the future.

Appendix I – List of Initiated Champion Led Projects

Community Renewable Power & Battery (new initiative)

- Deb, Benita in PAE, Uma in West Torrens & Kate in Charles Sturt, plus John Bolland in Charles Sturt
- Group interested in generating renewable power and using batteries for energy security, particularly in more vulnerable communities
- Identify some experts and hold a community info session in high density solar area (previous semaphore bulk buy area)
- Uma in West Torrens suggested getting in contact with businesses like Westpac who have premises in suburbs and could host a battery & charge Evs
- Kate in Charles Sturt is interested to know more about apartment buildings and solar power - Jeremy connecting to Jasmin from Nightingale Housing

Recycling at 19 on Green and beyond - Sustainable West (new initiative)

- David in CCS, Kate in CCS, Uma in West Torrens, Oanh in CCS with Michael from 19 on Green
- working on a plan to help local residents to understand what can be recycled, where to take it, what happens at the other end and why its important not to mess up the waste streams.
- The group discussed some local and broad issues relating to recycling including glass, contamination issues, behaviours & barriers etc.

Save the Plants (new initiative)

- Deb & Jane in PAE
- Salvaging gardens from houses being demolished - like a local guerrilla version of the Unley Gardeners Plant Rescue
- start really small don't make it a monster
- Check in with council about developments in local areas, share the info with community.
- Benefits of this project:
 - cut out waste - stop gardens going to landfill
 - Established plants rather than seedlings means more vegetation in less time
 - Less water, transport, energy
 - Increase vegetation, decrease urban heat island
 - Potentially take cuttings back to new houses to welcome new occupants to the neighbourhood

Community Emergency Preparedness & Climate Education (new initiative)

- Luis in PAE
- helping educate groups involved in two community gardens in PAE about preparing and planning for emergencies and climate risks

Compost Network (new initiative)

- Georgina in Charles Sturt is working on this and would love some help from others around the Henley/Grange area
- Oanh in Charles Sturt is involved with some new community gardens being set up and would like to explore the possibility of community/local business composting at the gardens
- Already established in Semaphore, one of our Champs is aiming to set up a network of home composters to help cafes reduce their food waste-to-landfill

West Torrens Local Recycling Group (new initiative)

- Kathryn in West Torrens
- initiated a local group of concerned citizens to research and communicate the correct waste management and separation required for household and will help communicate these messages

Semaphore Largs Dunes Group (existing initiative, impacted by learnings from the project)

- Sandra in PAE is working on this - if you're in the area and want to join, get in contact via semaphoredunes@gmail.com
- a community dune care group working on a range of different actions
- revegetating the dunes
- engaging with schools to adopt sections of the dunes
- presenting to other groups (Little Greenies at Semaphore Library)
- guided dunes walks with Port Enviro Centre
- weeding with Trees for Life

Rail Care (existing initiative, impacted by learnings from the project)

- cleaning up, improving amenity and increasing vegetation & canopy by planting at train & tram stops
- Kathryn in West Torrens is working on this on the tram line in West Torrens,
- Sandra in PAE is working on the Glanville train station near Semaphore and the new housing developments,
- Larissa in Charles Sturt is working on the Rosetta St/West Croydon train station)

Waste Free Westies (existing initiative, impacted by learnings from the project)

- Nicola in West Torrens is working on this and would love some help from other Champs, especially with social media - Benita from PAE might have a colleague who could help
- social media-based group of residents in West Torrens Council area who are helping educate the community on reducing their waste

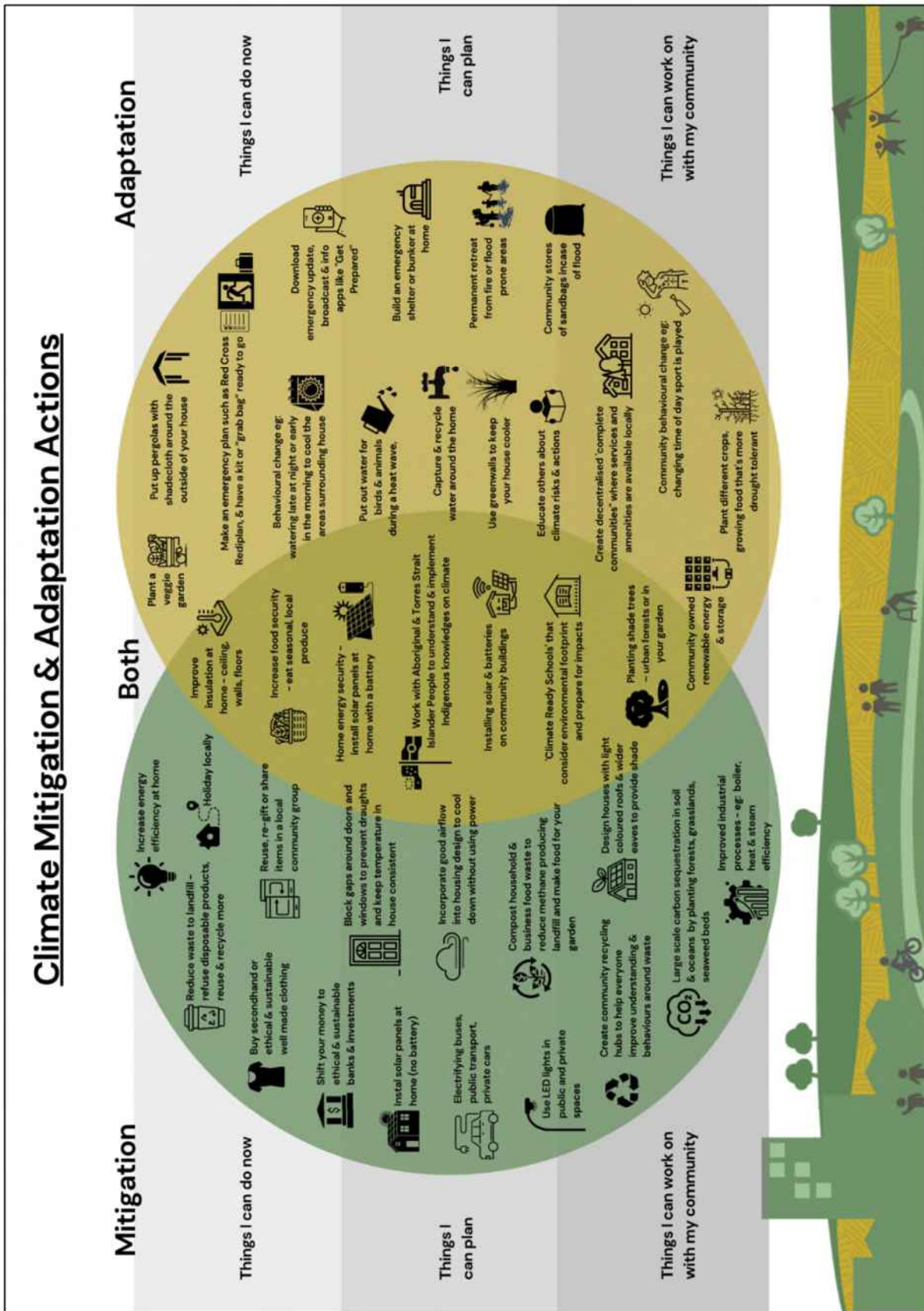
My Tree Project (existing initiative, impacted by learnings from the project)

- Larissa in Charles Sturt as part of WACRA
- a project connecting school students with planting trees and becoming tree stewards either at home or in a public place (with proper approvals). The Climate Emergency Group within WACRA - Western Adelaide Coastal Residents Association, are looking for more people to get involved , particularly teachers in Western Adelaide, contact them here: <https://wacra.org.au/>
Jeremy is also connecting Larissa to Paige Lecornu at Climate Ready Schools

Adopt a verge (existing initiative, impacted by learnings from the project)

- Larissa in Charles Sturt is also working on this with WACRA
- encouraging residents to take on planting out and looking after their verges

Appendix II. Graphic Resource Co-creates by Champions on Climate Mitigation & Adaptation – Page 1



Climate adaptation & mitigation – what does it all mean?

There are 2 different but complementary ways to tackle climate change – one that aims for cutting out the problem at the source (mitigation) and the other that deals with the impacts (adaptation).

There are a vast range of actions we can all be taking at individual, household, community, business, industry and government levels that fit into either of these two categories, or sit across both. The diagram on the opposite page shows a small range of actions, suggested by participants in the Climate Ready Communities program, split into mitigation, adaptation or both, and graded as 'things I can do now', 'things I can plan', or things I can work on with my community'. Below you'll find some more in-depth explanations for some of the examples.

Mitigation :

Increase energy efficiency at home

- update hotwater system
- set your thermostat a little lower
- change lightbulbs to LEDs
- only boil as much water as you need or keep hot water in a flask

Reducing waste to landfill

- refuse single use plastics (straws, coffee cups etc)
- use reusable cups, straws containers
- recycle any plastic
- buy second hand clothes, repair as much as possible
- minimise & compost food waste

Large scale carbon sequestration

- improve soil & root systems to hold more carbon
- regenerate oceans by protecting and revegetating mangroves and seagrass or seaweed beds
- create carbon sinks by planting native and biodiverse forests, woodlands and grasslands

Improved industrial processes

- use "super boilers" to produce steam with high efficiency, high reliability, and low footprint
- utilise waste heat recovery systems to minimise waste and increase efficiency
- align peak renewable energy production with peak industrial energy use

Both:

Improve insulation at home

- if accessible, add insulation bats or foam in the ceiling, walls and under raised floors.
- this will help keep the temperature stable and more comfortable as well as saving energy on heating and cooling

Increase food security

- reduce risk of food shortages and reliance on exotic foods by eating seasonal, local produce
- this also reduces 'food miles', therefore reducing contributing more emissions for transport

Climate Ready Schools

- help create schools that consider environmental footprint as well as prepare for impacts
- include students in discussions and planning
- consider all resources use and waste creation and implement solutions – eg. kitchen garden with compost & chickens to eat carton waste, solar panels installed, shade trees increased for recess & lunch play areas, shade infrastructure added over windows, etc.

Work alongside Aboriginal & Torres Strait Islanders

- listen to leaders who are working on climate resilience and amplify their voices
- support and join in initiatives that are led by Aboriginal & Torres Strait Islander people
- advocate for engaging with and implementing Indigenous knowledge systems in local initiatives

Adaptation

Make an emergency plan:

- use resources like Red Cross 'Get Prepared' app, or downloadable 'Receipts' and get the whole family or household involved
- check out 'Big Weather' on the ABC to learn more about how we can get ready together
- download emergency apps on your phone such as AlertSA, CFS & ABC Radio
- Make sure you have a battery operated or wind-up radio at home that you can listen to ABC Emergency radio - 591

Behavioural changes

- check the weather forecast and plan your activities around the weather
- ensure you schedule watering gardens a few days before a hot period
- water late at night or early in the morning to cool the areas surrounding houses, and prevent excessive evaporation or heat exhaustion
- do your shopping or errands early in the morning or late in the afternoon/evening to avoid the hottest part of the day

Permanent retreat from fire or flood prone areas

- some areas that have experienced multiple natural disasters may not be suitable to live in future
- insurance availability may be reduced, which may impact economic decisions to stay or retreat.
- considering moving to a safer area may be the best option

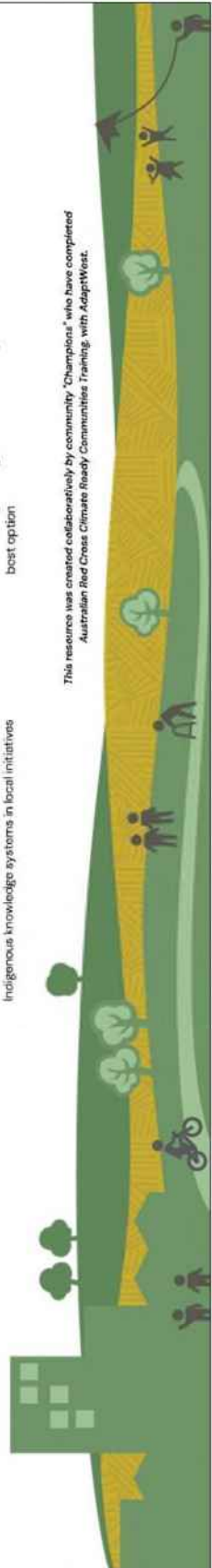
Avoid maladaptation!

Maladaptation example:
Installing extra air conditioners to cool house - unintentionally creating more greenhouse gases

Avoid malmitigation!

Malmitigation example:
Installing synthetic turf to reduce watering - unintentionally causing burn risk to users

This resource was created collaboratively by community 'Champions' who have completed Australian Red Cross Climate Ready Communities Training, with AdaptWest.



Appendix IV. Flyer co-created for Champion led event



INTERESTED IN COMMUNITY RENEWABLE POWER?

Join us at a workshop run by
and for community members.

**SAVE THE DATE:
24TH NOVEMBER 2021**

Come along to a workshop to learn
about some potential solutions for our
region and see if you'd like to get
involved.

**Let's people power our local
electricity network!**

Location: TBA - Western Adelaide
For more information check out the
facebook event:

<https://fb.me/e/XMOXSwiH>

or scan this
QR code



Appendix V. Examples of promotional materials for Climate Ready Communities Training



Climate Ready Communities

Emergency Preparedness & Climate Impacts

One in three Australians will experience an emergency or the threat of an emergency in their lifetime.

Australian Red Cross Emergency Services invite you to a community session to talk about climate change impacts, emergencies and what we can do to prepare and support each other before, during and after emergencies.

**10am
19th July 2021
The Pear Cafe
49 Sussex St, Alberton**

Climate Ready Communities

2 session workshops

Learn how to be climate ready in your community.

People of all ages and backgrounds in the western suburbs of Adelaide are welcome to attend.

The training will cover:

- climate change overview and projections
- how to adapt and reduce impacts
- individual and community actions
- motivating others to prepare
- making a plan and next steps.

See reverse for details on session times, costs and how to book.

This project is presented by the Australian Red Cross and supported by AdaptWest - a partnership between Cities of Charles Sturt, Port Adelaide Enfield and West Torrens.




CLIMATE READY COMMUNITIES TRAINING

Are you part of a sport or community club and wondering how climate change impacts could affect your group or activity? Do you have friends, family or neighbours who might struggle to cope with impacts like heatwaves, fires, floods or storms?

Join us for a 2-part training to learn about local climate impacts, ways to avoid the worst of them and how to get your community ready.

- 2 x half day training sessions
 - community climate adaptation 101
 - action planning and next steps
- people of all backgrounds encouraged to participate
- climate conversations booklet to help you get started
- champions' action toolkit
- access to the online champions' network
- access to ongoing online champions development opportunities
- plus more ideas, resources, networking and events!

Register for Climate Ready Communities training supported by AdaptWest - Cities of Charles Sturt, Pt Adelaide Enfield & West Torrens

KILBURN - MAY 8TH & 15TH:
CLIMATEREADY-KILBURN-
MAY2021.EVENTBRITE.COM.AU

BROMPTON - JUNE 19TH & 26TH:
CLIMATEREADY-BROMPTON-
JUNE2021.EVENTBRITE.COM.AU




Climate Ready Communities

Training for Community Members

Learn about climate change impacts, what you can do to prepare at home and how to work with your community to take action.

\$15 per person
2-part training at Brompton
includes climate conversation guide

11am - 2.30pm
19th & 26th June 2021
19 on Green Community Centre

Registrations essential: <https://climateready-brompton-june2021.eventbrite.com.au>



Appendix VI. Final Evaluation Survey Summary

AdaptWest Climate Ready Communities - Final Evaluation Survey

12
Responses

19:45
Average time to complete

Active
Status

1. After being involved in this AdaptWest Climate Ready Communities project, how much do you know about climate change in general?

- still feel very new to this - not ... 0
- I learnt a lot and feel more co... 10
- I haven't learnt too much mor... 1
- I'm a practitioner in climate or... 0
- Other 1



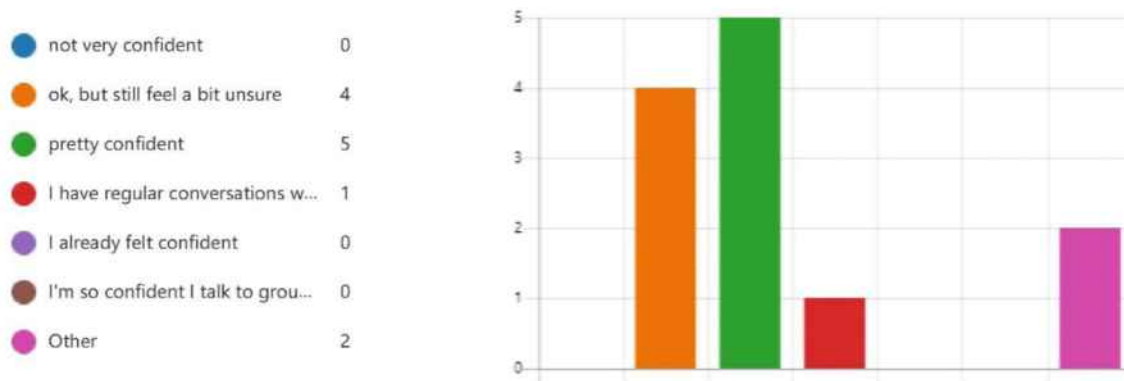
2. After being involved in this project, how much do you know about climate change RISKS and IMPACTS that could impact you?

- still feel very new to this - not ... 0
- I learnt a lot and feel more co... 8
- I haven't learnt too much mor... 3
- I'm a practitioner in climate or... 0
- Other 1



Final Evaluation Survey Summary

3. How confident do you feel to talk to others about climate change after being involved in this project?



4. I feel confident that I could identify if an action or activity is either climate adaptation, mitigation or both?



5. After being involved in the AdaptWest Climate Ready Communities project, my knowledge of different kinds of climate actions I could take has...



Final Evaluation Survey Summary

6. What kind of climate actions have you already taken at home, work, in your community etc?

12
Responses

I live by the reduce, reuse and recycle philosophy. I am involved in my community through RailCare at tram stop 11, twice-weekly rubbish clean up between stops 11 and 12, I improve my garden soil through the Bokashi system and collect food scraps from neighbours for it...which increases general knowledge in the community. I work to reduce meat consumption an increase plant foods. My transport options are, in order, walking, public transport, private car. I installed a 20 kW solar PV system with 2x4.4 batteries on my house. I financially support the Australian Conservation Foundation, the Wilderness Society and The Environmental Defence Office.

Greened my house block with lots of planting and an extra tree, volunteer at local tram stop with lots of native planting and clean up, added blinds on my windows, added an extra raintank.....

Collecting food waste from cafes to divert from landfill, checking the percentage renewables of my energy provider, growing food at home, monitoring water usage at home

Buy Green Electricity Separate waste, recycle, Installed rainwater tank Promote sustainability education in the community Try to use public or active transport built passive design studio in our backyard

Smarter recycling, taking action in my community (campaigning for compost bins), bought more plants

Talking with family, friends - seeking opinions, ideas, information (also online) Making adaptations to family home (within budgetary constraints) Seeking project to become involved in, within local community

Growing own food, composting, reducing water consumption, reducing waste, rewilding grass verge outside, talking to friends and network about climate change

x3 rainwater tanks/solar panels/trees on property/Australian native plants to reduce water requirements etc/recycling,refilling,reusing/reducing plastics purchase where able/choosing environmentally preferable products if known

Talking to neighbours, adaptations to garden, changes to house including new insulation, fans and awnings.

I already reduce consumption as much as possible (always room for improvement), compost & use the green bin, recycle(& urge others to), plant trees, herbs & veggies including natives, have solar panels, put the air conditioner on the lowest possible temperature(in winter & highest in summer) when it is used, use grey water from the washing machine for lawn & rainwater for other plants, close windows & draw curtains in summer etc. I am also in the process of applying to the council to create a verge garden.

At home: looking after our lawn more (cooling effect!). planting ground covers on our street verge (cooling again), talking to neighbors more about these matters. In community: continuing to work with the local centre (19 on Green) to expand and improve recycling practices in the neighborhood.

Thought more about electric car's next car when the time comes. More active role at work as the waste 'manager'.

7. What climate actions are you wanting to take at home, work, in your community etc but haven't yet?

12

Responses

Latest Responses

"Finding out where to /drop off recycle of various house products "

"I would like to trial a very local glass and can recycling program that ...

8. What are the main things that get in the way of taking climate actions at home, work, or in the community?

12

Responses

Latest Responses

"Young kids and work commitments "

"Re the above; possible council regulations and practices, insurance an...

"Recycling can be difficult, as packaging & goods aren't produced to b...

9. What did you find most helpful about the Climate Ready Communities project with AdaptWest?

12

Responses

Latest Responses

"The sole existence of it- reinforced there are people who care about th...

"Meeting others of like minds. Hearing about wider initiatives and bec...

"Sharing with like-minded people who have a range of skills & ideas"

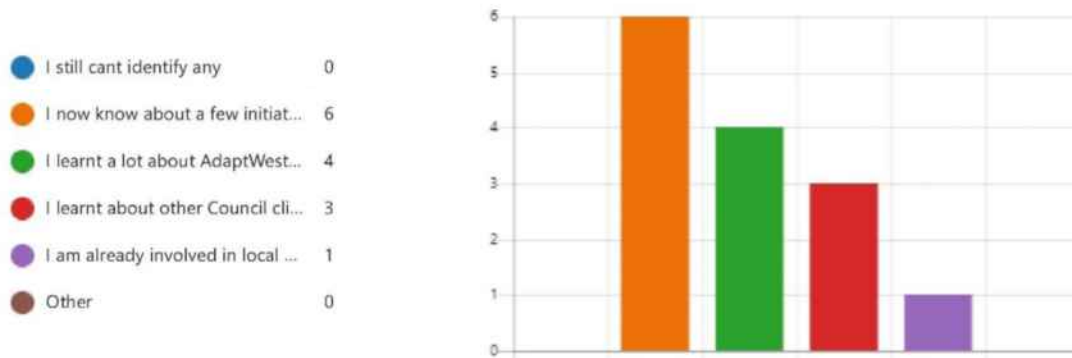
Final Evaluation Survey Summary

10. What would you change about the Climate Ready Communities project if you could change anything?

12
Responses

Latest Responses
 "Not sure"
 "I think participants need a warning that the 'high' that can come fro..."
 "not sure"

11. How much do you know about your local Council climate-related actions?



12. What Council areas do you live, work and/or play in?

(if you're from outside the Cities of Charles Sturt, Port Adelaide Enfield or West Torrens Council areas, please let us know what connection do you have with any of these areas in the "other" comment section.)

●	Charles Sturt Council	3
●	Port Adelaide Enfield Council	2
●	West Torrens Council	7
●	Other	0



13. Are you available to help out at the AdaptNow Community Event on the evening of Wednesday October 27th?

●	Yes	6
●	No	4
●	Maybe	2



11.2 Service Centre Activity Report - Second Quarter 2021/22

Brief

This report provides an overview of the key activities of the Service Centre for the second quarter of the 2021/22 financial year.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

The Service Centre team currently provides customers with multiple ways to contact us, these include telephone, face to face, web chat, email, SMS and Social Media.

We manage over 80,000 contacts per annum via the various channels and, as a key stakeholder who responds to various enquiries on behalf of most departments across the organisation, our service provision contributes to the quality, brand and reputation of CWT.

Our objective is to put our customers and community at the heart of everything we do through providing a quality customer experience for our customers and community in a responsive, consistent, convenient and caring way.

Discussion

In the current environment due to COVID-19 the team has continued to work at the Civic Centre, City Operations Depot and working from home. We have implemented new ways of communicating to ensure that, as a remote team, we are able to stay engaged, motivated and maintain service delivery and service standards.

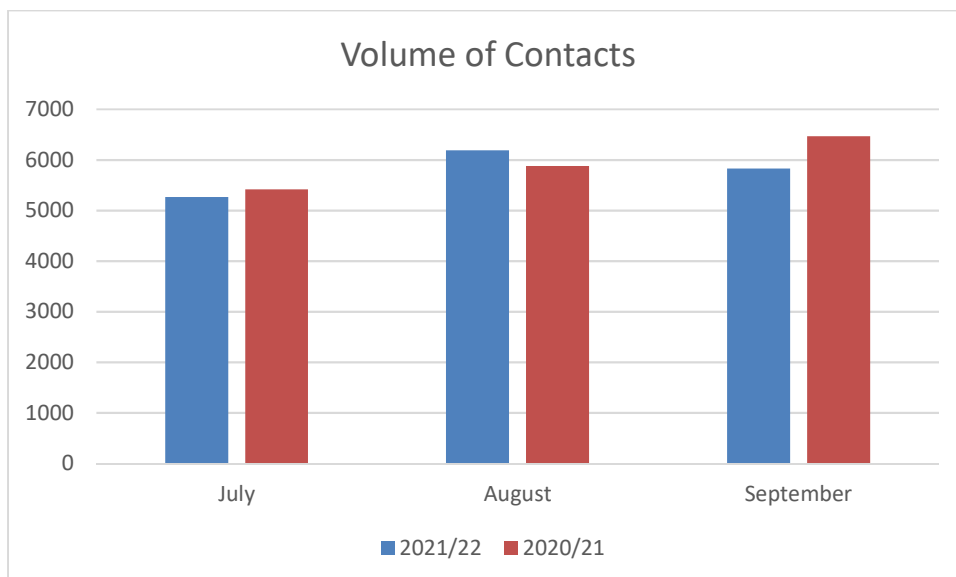
This quarter, with the assistance of our Information Technology team, we established our first online knowledge hub which enables us to control process and procedure information as a single source of truth.

As the Service Centre is at the frontline of service delivery for CWT, ensuring that we can deliver accurate information in a timely manner is critical. The team were previously having to use and access various sources of information, some of which was outdated or relying on the memories of longer-serving team members to assist.

The information via the knowledge hub has reduced frustration and stress during times of increased call volumes and challenges. One of our goals was for the knowledge hub to assist us to accelerate the training for new Customer Service Officers on boarding, this will be piloted for a new staff member during December.

This quarter the team responded to 17,281 enquiries via the telephone, email, webchat and SMS with a slight decline of 2 per cent in the overall volume of contacts received in comparison to the same time the previous year.

The graph below shows the comparison for the same time in the previous year, however please note this does not include front counter or social media enquiries as they are not able to be reported on accurately.



The Service Centre exceeded the Service Level Target (KPI - answering 80 per cent of calls within 30 seconds) every month this quarter, which is a significant achievement given we had the first quarter rates notices and dog registrations due for processing, along with inclement weather.

Customer Service Officers processed 1,783 customer requests this quarter which is 54% of the overall total of requests raised.

The Service Centre processed the following receipts this quarter.

Total Receipts

Advam Credit Card	BANK CHEQUE	CASH PAYMENT	DIRECT DEBIT	EFTPOS	ePathway	Journal	LIBRARY CARD PAYMENT	MONEY ORDER	ON-LINE SERVICES	CHEQUE	Total
1858	1	894	1804	914	5466	47	85	4	27185	366	38624

Customer Service Receipts

Advam Credit Card	BANK CHEQUE	CASH PAYMENT	EFTPOS	LIBRARY CARD PAYMENT	MONEY ORDER	CHEQUE	Total
1858	1	894	914	85	4	366	4122

Customer Service Percentage of Total Receipts

10.67%

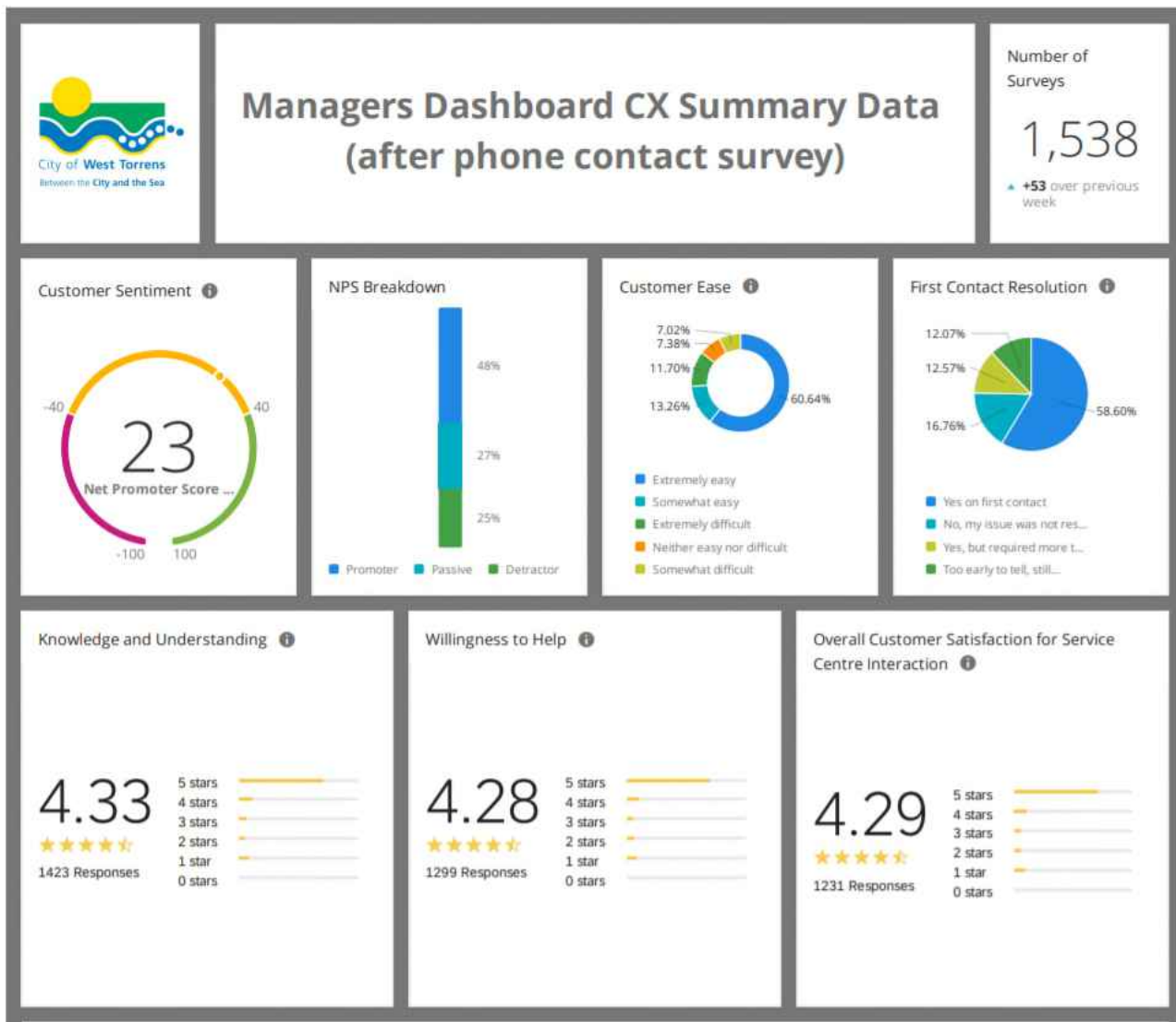
Customer Experience

Customers are the best source of feedback on our services. They are the ones that use them, therefore their feedback is critical for making our offerings the best that they can be.

Addressing customer feedback and actively making changes as a result is the best approach for making the most of our customer interactions. Though a customer feedback loop traditionally involves responding to our customer, providing that feedback to our internal teams is just as important to help make improvements and make a shift towards a customer centric culture.

Through the development of dashboards and with the support of the Team Leader Service Centre, Managers and Team Leaders have access to results that relate to their specific areas and identify any improvements or reinforce positive feedback to their team members.

An example of the Managers Dashboard is below, this summarises overall organisational feedback, however Managers are able to filter the results to their specific departments.



Ultimately, feedback should help us to design and improve on the customer experience we provide. The most important step to create a customer centric culture of action, is where you not only gather feedback, but turn those insights in to actionable steps for improvement.

During this quarter, we upgraded our Qualtrics package to enable the ability to apply advanced analytics to gain a greater understanding of the reasons behind fluctuations in satisfaction scores.

Using advanced statistical analytics will allow us to;

- Discover relationships between key drivers for target segments
- Understand what is most important to focus on
- Provide actionable insights that impact business decisions

An automated 'close the loop' functionality will empower employees to engage with customers and identify the root cause issues that need to be addressed. This new feature will be introduced in January 2022.

Currently just over 1,500 surveys have been completed for surveys that were distributed to customers who have contacted us via telephone. Using Qualtrics the Team Leader Service Centre will be building on this program by introducing additional feedback opportunities to understand the experiences of our community when they have had an interaction with us. It is important that we don't just rely on one channel to measure and optimise our interactions with customers, this limits the accuracy and depth of customer insights.

Some of the verbatim comments received this quarter that relate to the interaction with a Customer Service Officer from the Service Centre include:

Answered all my questions promptly and politely

Person on the phone was pleasant, helpful and addressed our issue promptly

The customer service operator is a credit to the West Torrens Council

The person I spoke with was courteous, responsive and provided me with a plan of action

Excellent friendly service provided

Customer service was awesome, nice to speak with a happy calm human

Great service, happy and friendly

It was an effective, positive experience with a clear solution

We received 215 responses to our webchat service via our online feedback form (this will be integrated in to Qualtrics) and an example of feedback regarding this channel includes;

Ben was fab, had all my answers in 2 seconds, love the live chat option :-)

Wendy was extremely helpful, she had the knowledge and followed through on our discussion immediately, I cannot recommend her service more highly

Michelle was extremely helpful, very happy with the service I always receive from West Torrens Council

Tayla is patient and helpful

Donna was excellent providing the information quickly and resolving the matter

I would like to congratulate West Torrens council on this service. It made for a very simple and fast response to something that otherwise would probably have taken a long time to get an answer to and no waiting on the phone for ever to get through. I was pleasantly surprised and very happy with the chat service. I hope all other councils catch on and provide the same service. As a tree lopper I found this service made it very quick to get an answer to a question regarding council trees before I started any work that may have got me into trouble and it also saved my client lots of money as we found out that the West Torrens council provide the service. Well done to the WT council!!!

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

This report provides an overview of the key activities of the Service Centre for the second quarter of the 2021/22 financial year.

Attachments

Nil

11.3 Community Services Activity Report - November 2021

Brief

This report details the activities of the Community Services Department for November 2021.

RECOMMENDATION

The Committee recommends to Council that the *Community Services Activity Report - November 2021* be received.

Introduction

The Community Services department (Department) provides a report to each City Services and Climate Adaptation Standing Committee meeting detailing the status of key projects and activities for the preceding month.

Discussion

The key projects and activities undertaken by the Department during the month of November 2021 are as follows:

Community Centres

The usage statistics for all the community centres/facilities for November 2021 are as follows:

Facility	# Groups	Hours used	Notes
Apex Park Community Facility	27	345	
Cowandilla Community Room	-	-	Closed for staff use only - COVID-19
Lockleys Community Room	-	-	Closed for Mellor Park major works
Lockleys Oval Sporting Facility	4	13	Meeting Rooms only
Plympton Community Centre	42	394	
Thebarton Community Centre	100	1155	
Weigall Oval Sporting Facility	5	320	
Total	178	2227	
Average per day	5.7	71.8 hrs	

Library Services

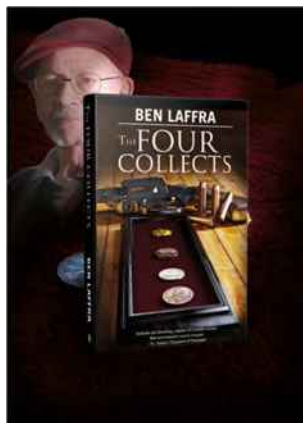
Library Visitor and borrowing statistics - October 2021	Average per day	
Total Number of visitors to the Hamra Centre	14,702	474
Total Number of items checked out from the Hamra Centre	19,090	636
Total Number of visitors to the Mobile Library	602	30
Total Number of items checked out from the Mobile Library	1,524	76

Book Launch

South Australian Author, Peter Laffrey, launched his book 'The Four Collects' at the Hamra Centre on 25 November 2021. Peter Laffrey was introduced by Vietnam War veteran and renowned bestselling author, Peter Haran. The book, 'The Four Collects' is new compendium of four stories:

- Collect 1: The Dark Side of the Moon (a WWI soldier's mental trauma)
- Collect 2: Textbook Deception (with a surprise ending)
- Collect 3: The Lisbon Sanction (based on previously hidden secrets)
- Collect 4: The Wolves of Kashmir (created from actual events).

The evening was interactive and included question time and book sales and signing.



OzAsia Festival 2021

The OzAsia Festival was live streamed in the Hamra Centre Sunroom on 6 and 7 November 2021. The festival presented both intimate stories and big ideas. It brought together writers, artists and thinkers for conversations about family, COVID-19, leadership, grief, trauma, politics, economy, identity, humanity and history.

Independent Living Collection

The 'Reader Pen' was added to the Independent Living Collection. The 'Reader Pen' is a portable scanning pen which reads printed text aloud and provides word definitions. It promotes independent reading and learning while supporting people with reading difficulties. The 'Reader Pen' is useful for people:

- Learning to read
- Learning English
- With vision impairment
- With dyslexia

It is now available to the public for borrowing.



Families and Children

To tie in with the growing popularity of Halloween, the Children's Area in the Hamra Centre was decorated with Halloween decorations and Story Time included reading spooky stories and making scary craft. Spooky themed songs were also sung during the Facebook Baby & Toddler Time Live! Families were encouraged to participate in an 'I Spy' Halloween display and discover all of the spooky pictures displayed in the Children's Area.



The Hamra Centre hosted a speech pathologist as part of Speech Pathology Australia's, 'Speechie Talks'. On Thursday 25th November Sarah Coupe, a local speech pathologist, attended the Baby Time and Toddler Time sessions. Sarah presented tips and information about building children's language and literacy development.

Story Time visited 'Lockleys Stepping Stone Childcare Centre' on 8 November 2021 for an outreach Story Time session. The children and educators were very welcoming and excited to be connected to the library. There are now future plans to visit again with the mobile library truck and connect with the home delivery service to further link the centre to library services.

West Torrens Art Prize 2021

The City of West Torrens Art Prize 2021 was held in November 2021. The Art Prize was judged on 4 November 2021 and the exhibition, attended by 450 people, was held in the Hamra Centre from 8 November to 14 November. The prize winners were:

- Major Prize: 'Vivacity' by Ruby Donovan
- Emerging Artist Prize: 'Brave Growth' by Georgina Bowden
- People's Choice Prize: 'Jenkins Street' by Marciano Arents



Love Bites Program

In partnership with UnitingCare Wesley Bowden, the first Love Bites workshops were held at Underdale High School and Plympton International Collage with Year 8 and Year 10 students.

Love Bites is a Respectful Relationships Education Program for young people aged 15-17 years. It consists of two interactive workshops: one on Relationship Violence, and one on Sex and Relationships, followed by creative workshops and community campaigns.

Love Bites aims to provide young people with a safe environment to examine, discuss and explore respectful relationships. All Love Bites programming takes a strength-based approach and views young people as active participants who are able to make choices for themselves and their relationships when supported with information and opportunity for skill development.

Active Ageing Snapshot

The Active Ageing program has grown significantly over the past four years, currently the program offers the following activities:

Activity	Description	Participants
<i>Movers and Shakers</i>	Chair based fitness programme suitable for most people and abilities. Hand weights, stretch bands, massage balls and water bottles are given to the participants to use in the class. Participants are encouraged to work at their own pace, sit or stand or both. The session finishes with a short cardio workout to faster music followed by cool down and stretch. This programme has a number of benefits increase fitness, connection to the community, good for mental health and increases knowledge of individual's bodies and capabilities.	40 people per week
<i>Share a Table</i>	Share a Table is designed to bring isolated people together to share lunch. Participants receive a 2 course lunch and help with transport via the community bus and some taxis. The programme also includes entertainment/ education and information sessions.	30-40 people per fortnight
<i>Find Your beat</i>	Find Your Beat is a Fit Ball drumming session that is designed for people who want a more intensive exercise programme. Participants drum on fit balls to music and learn different moves and beats which is very beneficial for the brain health.	20 people per week
<i>Coffee, Tea and Me</i>	Coffee, Tea and Me is a conversation group that gives local people an opportunity to have a chat, follow up on information and have a voice about things that matter to them. It also provides a chance for people to connect, make friends and to develop a sense of belonging.	10 people per fortnight
<i>8 Ball</i>	8 Ball is a regular social catch up involving playing pool and the occasional barbeque.	8-10 people per week

Subsidised entry into courses and programs in the community is offered, including the Judo Falls Prevention program (to help older people learn how to fall without injury), table tennis, snooker and Tai Chi.

The Clothesline Project

The Hamra Centre foyer displayed hand-decorated t-shirts depicting statements against violence and providing messages of hope. This project was undertaken in partnership with the Zahra Foundation. The Clothesline Project is a visual display of violence statistics that often go ignored. Each shirt is made by a survivor of violence or by someone who has lost a loved one to violence. The purpose of the project is to increase awareness of the impact of violence and abuse, to honour a survivor's strength to continue, and to provide another avenue for them to break the silence that often surrounds their experience.



COVID Vaccination Clinic

The Hamra Centre hosted another 2-day COVID vaccination clinic on 19 and 20 November 2021. There were a total of 139 people who received vaccinations over the 2 days. As many were first dose recipients, a follow up clinic offering second doses has been scheduled for 11 December 2021.

A two day COVID-19 clinic was also held at Thebarton Community Centre on 29 and 30 November 2021. The figures for that clinic were not available at the time of finalising this agenda.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

All Community Services programs have, when relevant, implemented climate adaptation strategies.

Conclusion

This report provides details on the activities of the Community Services Department for the month of November 2021 with a calendar of activities planned for December 2021 attached (**Attachment 1**).

Attachments

1. Community Services Activities - December 2021

Community Services Activities and Events - December 2021

13th Dec - 28th Jan: Arcade games in Youth Area - Hamra Centre Library

25th Nov - 10th Dec: Clothesline Project: 16 days of Activism T-shirt display - Library Foyer

Date	Time	Activity/Event	Location
Wed 1/12	10.30am-12.30pm	Book Club	Hamra Centre - Sun Room
	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	Story Time: 5 years and under	Hamra Centre
	11am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Thu 2/12	8am-9am	NHF Walking Group	Kurralta Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12noon	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	6pm	Financial Counselling	Hamra Centre
	6pm-8pm	Book Club	Hamra Centre - Sun Room
	6.30pm	Christmas Table Styling Workshop	West Torrens Auditorium
Fri 3/12	8.30am	Hilton Shopping Bus Run	Hilton Plaza Shopping Centre
	10am-12pm	Lifestyles Program: Knit & Natter Group	Hamra Centre - Sun Room
	10am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10.30am-11.30am	Story Time: 5 years and under	West Torrens Auditorium
	12.00pm	Brickworks Shopping Bus Run	Brickworks Marketplace
	12.00pm	Kurralta Park Shopping Bus Run	Kurralta Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
3pm-5pm	Book Club	Hamra Centre - Sun Room	
Sat 4/12	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
Sun 5/12			
Mon 6/12	8am-9am	NHF Walking Group	Kurralta Park
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12noon	Learn English Reading Group: intermediate to advanced	Hamra Centre
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2pm-4pm	Rewire Tech Help One-to-One session	Hamra Centre
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Tue 7/12	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	12pm-2pm	Active Ageing: Share A Table	Plympton Community Centre
	1pm-3pm	Learn English Class with free creche	Hamra Centre
	2pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
Wed 8/12	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	Story Time: 5 years and under	Hamra Centre
	11.00am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Thu 9/12	8am-9am	NHF Walking Group	Kurralta Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12noon	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	4pm-6pm	Christmas Tree Decorating Workshop	West Torrens Auditorium

Date	Time	Activity/Event	Location
Fri 10/12	8.30am 10am-12pm 10.30am-11.30am 12.00pm 1pm-4pm	Brickworks Shopping Bus Run Active Ageing: Movers & Shakers Story Time: 5 years and under Kurralta Park Shopping Bus Run Rewire Tech Help Drop-in session	Brickworks Marketplace Plympton Community Centre West Torrens Auditorium Kurralta Park Hamra Centre
Sat 11/12	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
Sun 12/12			
Mon 13/12	Online 8am-9am 10am-12pm 11.30am-1.30pm 2pm-4pm 6pm-9pm	GWP: Online Activity- Christmas Craft Ideas NHF Walking Group Lifestyles Program: Yarn Knitting Group CHSP: Monday Meet Ups Rewire Tech Help One-to-One session Lifestyles Program: Sewing Studio	Kurralta Park Hamra Centre - Sun Room Plympton Community Centre Hamra Centre Plympton Community Centre
Tue 14/12	10am-11am 3pm-4pm	GWP: Baby Sensory presented by First Senses Active Ageing: Fit Ball Drumming	West Torrens Auditorium Plympton Community Centre
Wed 15/12	10am-11.30am 11.00am-2.00pm	GWP: Beanstack Launch Party Lifestyles Program: Sewing Studio	West Torrens Auditorium Plympton Community Centre
Thu 16/12	8am-9am 9.00am 10am-12pm 10am-12noon 10.30am-11.15am 7pm	NHF Walking Group Fulham Gardens Shopping Bus Run West Torrens Men's Social 8 Ball Group Rewire Tech Help One-to-One session GWP: Baby & Toddler Time Movie Night: The Courier (M)	Kurralta Park Fulham Gardens Shopping Cnt Plympton Community Centre Hamra Centre West Torrens Auditorium West Torrens Auditorium
Fri 17/12	8.30am 10am-12pm 10.00am-11.30am 12.00pm 12.00pm 1pm-4pm	Hilton Shopping Bus Run Active Ageing: Movers & Shakers GWP: Lego Club Christmas Theme Brickworks Shopping Bus Run Kurralta Park Shopping Bus Run Rewire Tech Help Drop-in session	Hilton Plaza Shopping Centre Plympton Community Centre West Torrens Auditorium Brickworks Marketplace Kurralta Park Hamra Centre
Sat 18/12	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
Sun 19/12			
Mon 20/12	Online 8am-9am 10.30am-12.15pm 2pm-4pm 6pm-9pm	GWP: Online Activity - Yoga for Kids NHF Walking Group GWP: Christmas Movie " The Polar Express" Rewire Tech Help One-to-One session Lifestyles Program: Sewing Studio	Kurralta Park West Torrens Auditorium Hamra Centre Plympton Community Centre
Tue 21/12	1.00pm-2.30pm	GWP: Christmas Movie "Elf"	West Torrens Auditorium
Wed 22/12	Online	GWP: Online Activity - ABC Podcasts	

Date	Time	Activity/Event	Location
Thu 23/12	8am-9am 10am-12noon 1.00pm-2.30pm	NHF Walking Group Rewire Tech Help One-to-One session GWP: Christmas Movie "Home Alone"	Kurralta Park Hamra Centre West Torrens Auditorium
Fri 24/12		LIBRARY CLOSURES AT 12 NOON	
Sat 25/12		LIBRARY CLOSED	
Sun 26/12		LIBRARY CLOSED	
Mon 27/12	8am-9am	NHF Walking Group CHRISTMAS DAY PUBLIC HOLIDAY	Kurralta Park
Tue 28/12		PROCLAMATION DAY PUBLIC HOLIDAY	
Wed 29/12			
Thu 30/12	8am-9am 10am-12noon	NHF Walking Group Rewire Tech Help One-to-One session	Kurralta Park Hamra Centre - Sun Room
Fri 31/12	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre

*** Dates and times are correct at date of publication**

11.4 Urban Services Activities Report

Brief

This report provides Elected Members with information on activities within the Urban Services Division.

RECOMMENDATION

The Committee recommends to Council that the Urban Services Activities Report be received.

Discussion

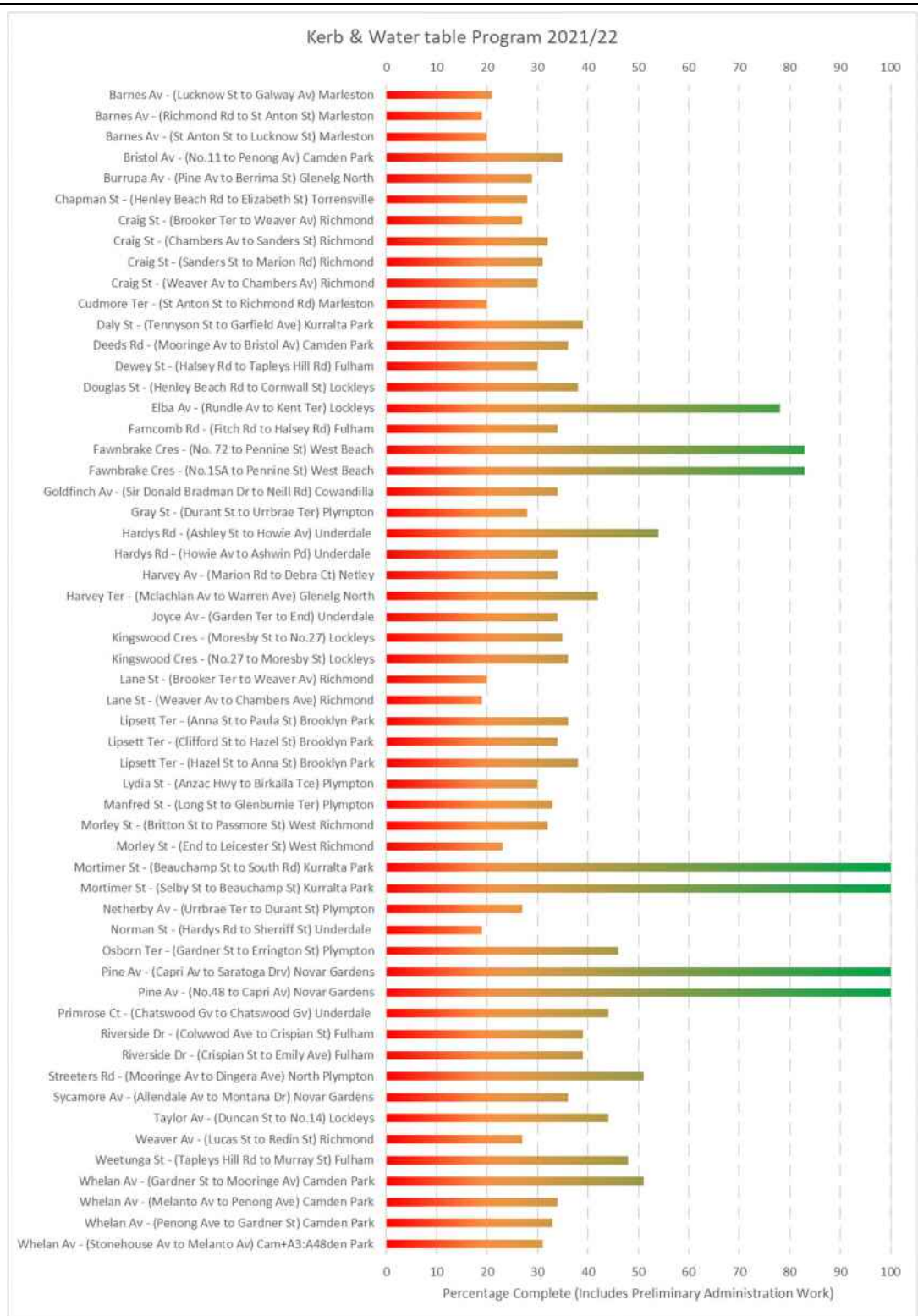
This report details the key activities of the City Assets, City Property, City Operations and City Development departments.

Special Project Work	
Breakout Creek Stage 3 redevelopment	<p>Negotiations between the project team and the preferred tenderer continue with the desire to have determination of tender award within the coming weeks.</p> <p>Council Administration continue to work with the project partners in refinement of numerous elements associated with the final project design and Legally Binding Agreement.</p>
Stormwater Management Plan - West Torrens	<p>Work is continuing on the preparation of the Draft West Torrens SMP with consultant Southfront.</p> <p>It is anticipated that a report and presentation to Council will occur during the 3rd quarter of 2021/22 seeking endorsement to go to community consultation.</p>
Packard Street, Stormwater Drainage - North Plympton	<p>Final documentation for the tendering of these works is currently underway, with a likely tender call prior to the end of December 2021.</p>
Admella Street and Reserve Upgrade	<p>The construction works have been awarded and construction has commenced onsite.</p> <p>Works are scheduled to be completed in February 2022.</p>
Camden Park and North Plympton Stormwater Upgrade Investigations	<p>Works on this project have commenced.</p>

Thanet Street, Brooklyn Park	<p>This street is due for major road and kerbing capital upgrade. Consultation on potential upgrade option(s) for the street (including the replacement of street trees) has been consulted with the residents and property owners of the street during October 2021.</p> <p>The feedback received from residents has been reviewed and a follow up letter has been issued to residents with details on the outcome of the consultation.</p> <p>Detailed design works are scheduled to commence in January 2022.</p>
Ballantyne Street, Thebarton	<p>Further consultation with the street residents in relation to proposed parking control changes and street tree selection will continue through December 2021 and January 2022.</p> <p>Completion of the design detailing and tendering of the project works are scheduled during the third quarter of the 2021/2022 financial year.</p>
Jervois Street, Torrensville	<p>A concept plan for the upgrade of Jervois street between Henley Beach Road and Carlton Parade has been developed and consultation on the proposed upgrade will be undertaken through December 2021 and January 2022.</p>

Capital Works

Kerb and Gutter Program 2021/2022	<p>The following graph lists the streets scheduled for the 2021 to 2022 Kerb and Gutter Program.</p> <p>Works completed during October 2021:</p> <ul style="list-style-type: none"> • Pine Avenue - (No.48 to Capri Avenue) Novar Gardens • Pine Avenue - (Capri Avenue to Saratoga Drive) Novar Gardens • Mortimer Street - (Selby Street to Beauchamp Street) Kurralta Park • Mortimer Street - (Beauchamp Street to South Road) Kurralta Park
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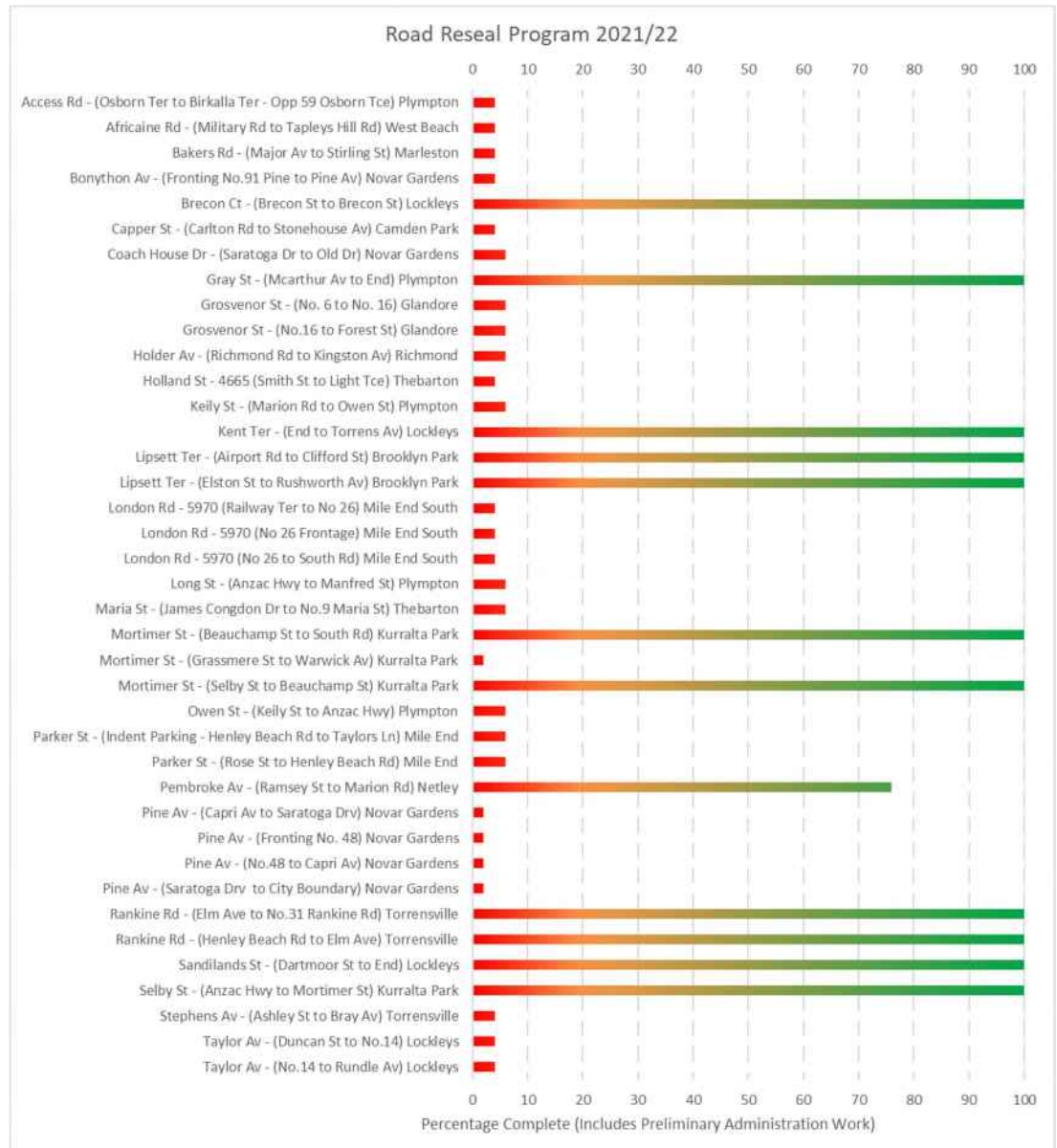


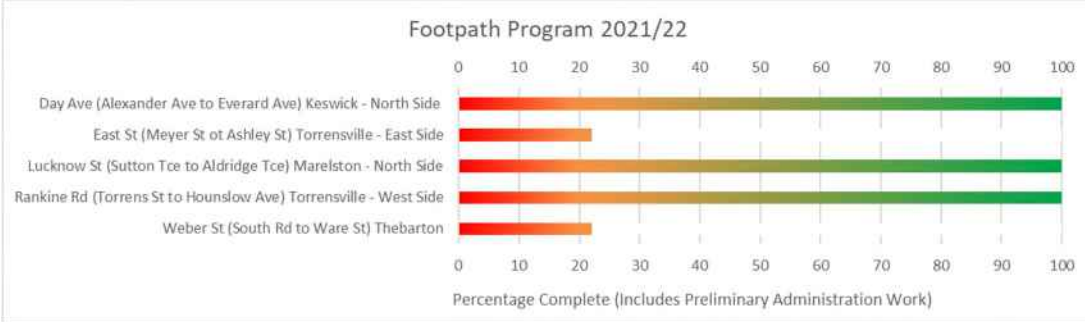
Surface Reseal Program 2021/2022

The following graph lists the streets scheduled for the 2021 to 2022 asphalt reseal program. Construction works have commenced with the preliminary works consisting of approximately 5 per cent of the works being completed.

Works completed during October 2021:

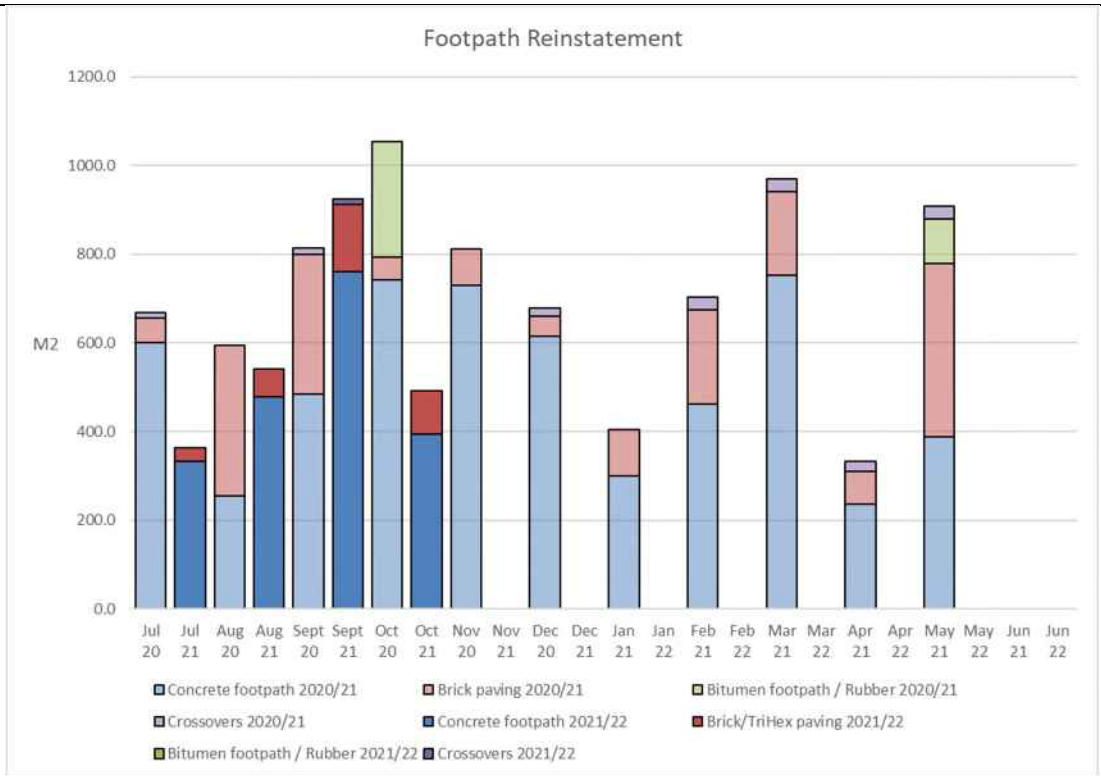
- Selby Street - (Anzac Highway to Mortimer Street) Kurralta Park
- Mortimer Street - (Selby Street to Beauchamp Street) Kurralta Park
- Mortimer Street - (Beauchamp Street to South Road) Kurralta Park



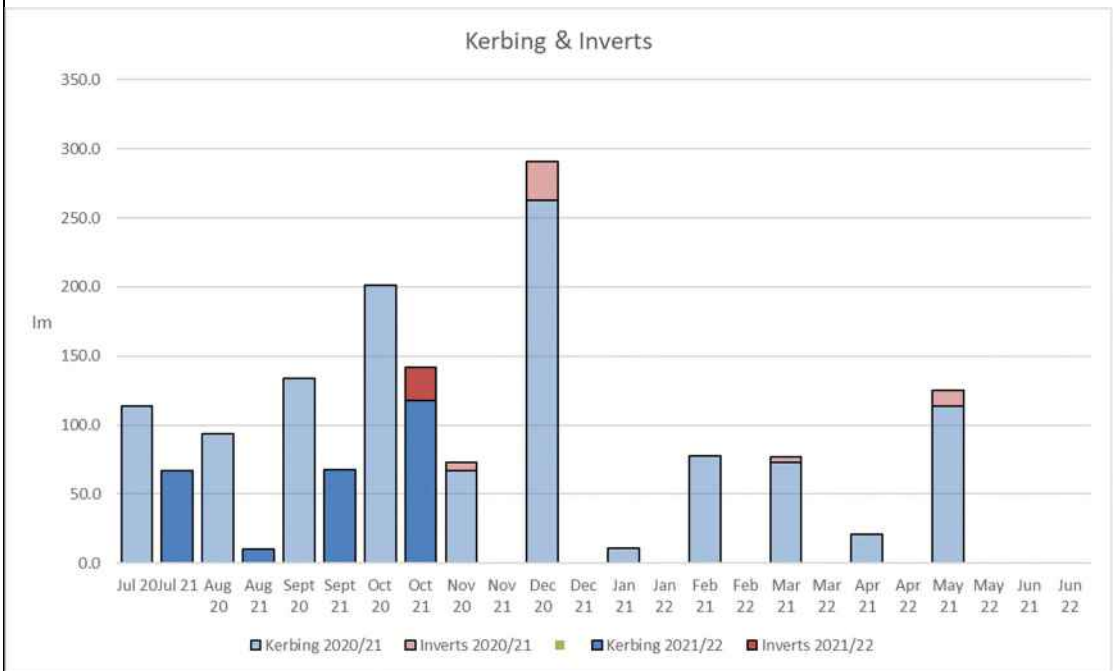
<p>Footpath Program 2021/2022</p>	<p>The following graph lists the streets scheduled for the 2021 to 2022 footpath program.</p> <p>Works completed during October 2021:</p> <ul style="list-style-type: none"> Rankine Road (Torrens Street to Hounslow Avenue) Torrensville - West Side Lucknow Street (Sutton Terrace to Aldridge Terrace) Marlestone - North Side  <table border="1"> <caption>Footpath Program 2021/22 - Percentage Complete</caption> <thead> <tr> <th>Street</th> <th>Percentage Complete</th> </tr> </thead> <tbody> <tr> <td>Day Ave (Alexander Ave to Everard Ave) Keswick - North Side</td> <td>20</td> </tr> <tr> <td>East St (Meyer St to Ashley St) Torrensville - East Side</td> <td>20</td> </tr> <tr> <td>Lucknow St (Sutton Tce to Aldridge Tce) Marlestone - North Side</td> <td>100</td> </tr> <tr> <td>Rankine Rd (Torrens St to Hounslow Ave) Torrensville - West Side</td> <td>100</td> </tr> <tr> <td>Weber St (South Rd to Ware St) Thebarton</td> <td>20</td> </tr> </tbody> </table>	Street	Percentage Complete	Day Ave (Alexander Ave to Everard Ave) Keswick - North Side	20	East St (Meyer St to Ashley St) Torrensville - East Side	20	Lucknow St (Sutton Tce to Aldridge Tce) Marlestone - North Side	100	Rankine Rd (Torrens St to Hounslow Ave) Torrensville - West Side	100	Weber St (South Rd to Ware St) Thebarton	20
Street	Percentage Complete												
Day Ave (Alexander Ave to Everard Ave) Keswick - North Side	20												
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Rankine Rd (Torrens St to Hounslow Ave) Torrensville - West Side	100												
Weber St (South Rd to Ware St) Thebarton	20												
<p>Playground Upgrade 2020/2021</p>	<p>The 2020/2021 playground upgrade program is continuing. The progress of works for the playgrounds upgrades are as follows:</p> <ul style="list-style-type: none"> Rex Jones Reserve, North Plympton - The new playground project has now been all completed and is open to the public. Britton Street Reserve, West Richmond - The new playground project has been completed and is open to the public. 												
<p>Playground Upgrade 2021/2022</p>	<p>The following list of playgrounds are scheduled for the 2021/2022 playground upgrade program. Preparation works for the program have commenced at the following locations:</p> <ul style="list-style-type: none"> Westside Bikeway, Camden Park along Creslin Terrace; Mile End Common, Mile End Playground and gym equipment; Weigall Oval, Plympton - Corner of Urrbrae Terrace and James Street <p>Public consultation has closed on the new playgrounds for 2021/2022 through the Council "Your Say website". City Operations will now determine the most appropriate design based on the community feedback and available budgets. Procurement for the replacement of the playgrounds are underway.</p>												
<p>Reserve / Irrigation Upgrades 2020/2021</p>	<p>The progress of works associated with the 2020/2021 reserves / irrigation upgrade program are as follows:</p> <p>Works in progress</p> <ul style="list-style-type: none"> James Congdon Drive corner of Sir Donald Bradman Drive, Mile End - the design has now been received and ready for internal review. The irrigation project is part of the larger landscaping upgrade project, and is currently out for consultation. Brownhill Creek / Adelaide Airport - Captain McKenna Bikeway (sections by bikeway). Consultation has been completed and design works are in progress. This irrigation project is reliant on a connection to the GAP recycled water pipe, therefore discussions with SA Water regarding the extension of the recycle water main is on-going. 												

Reserve / Irrigation Upgrades 2021/2022	<p>The following list of reserves are scheduled for the 2021/2022 irrigation upgrade programs. Preparation works for the program have commenced:</p> <ul style="list-style-type: none"> • Westside Bikeway, Camden Park - Irrigation installation along Creslin Terrace - finalising details with developer, the design is expected to be completed in late 2021 early 2022. Commencement of works is reliant on development construction along Anzac Highway. • Western Youth Centre / Cowandilla Reserve, Cowandilla - Irrigation upgrade for the Oval. Due to sporting commitments at the facility over summer, expected commencement date for the project is March 2022. • Plympton Green, Plympton - Irrigation replacement and turf rejuvenation - Design has been completed and resident notification has been delivered. City Operations are tendering the project for construction. • Memorial Gardens, Hilton - Irrigation replacement and garden rejuvenation - City Operations are preparing for consultation with relevant stakeholders. This project will be completed in combination with landscape upgrades within the Civic centre. • Linear Park, River Torrens Autumn Avenue - Procurement process has been completed. A start date for the project has not been determined.
Pedestrian Shared Path Lighting Project(s) - 2021 / 2022	<p>Please find the following update:</p> <p>Sturt Creek Bikeway - The replacement of the lighting on the pedestrian pathway along Sturt Creek (the shared pathway - located between Anzac Highway & Pine Avenue) is now completed.</p> <p>Captain McKenna Bikeway - The installation of new lighting (for the third and final stage) for the pedestrian pathway along the Brownhill Creek / Adelaide Airport is scheduled to commence early in 2022.</p> <p>Civic Centre Precinct - Planning and design has commenced on the replacement of the lighting within the reserve and car parking areas Civic Centre / Hamra Library.</p>

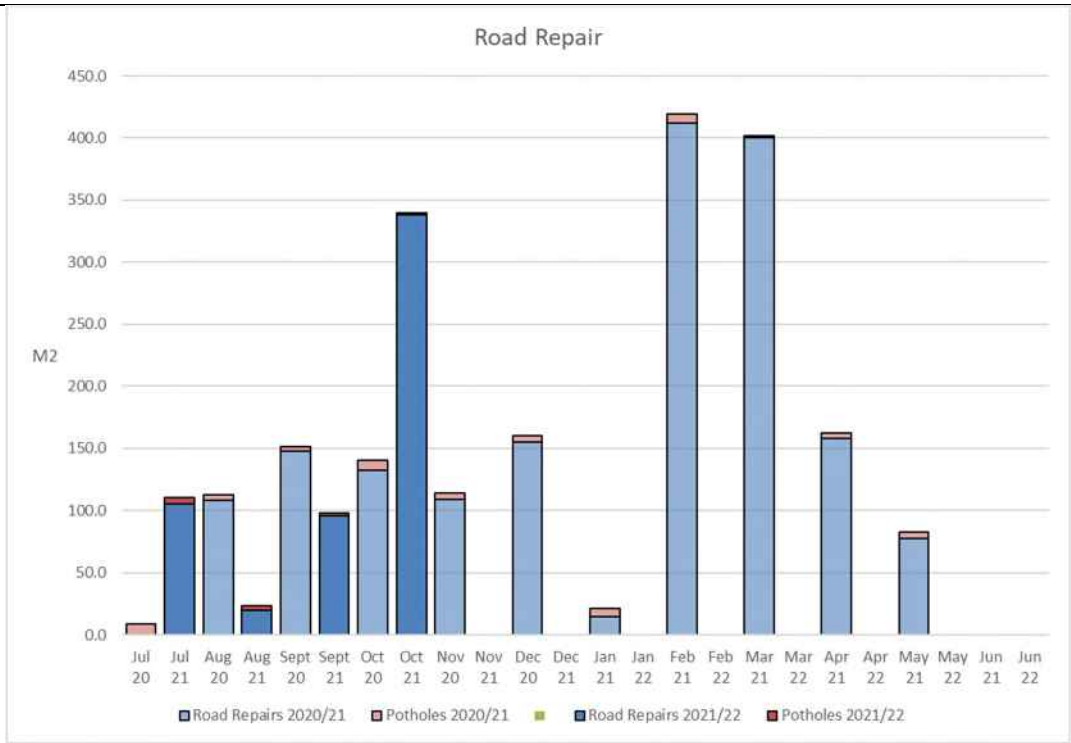
Footpath Re-instatement



Kerb and Watertable / Invert Re-instatement

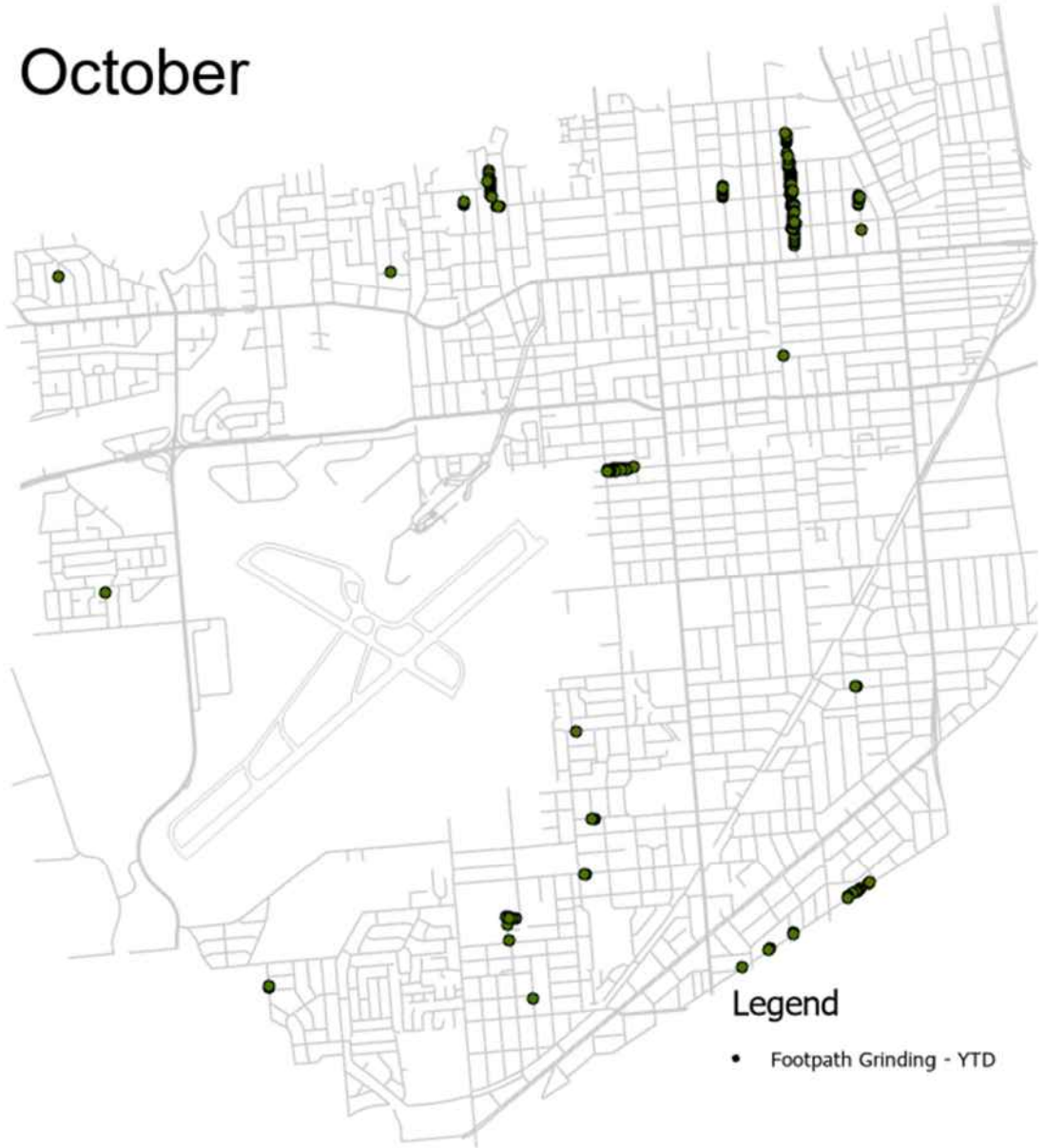


Road Repair and Potholes

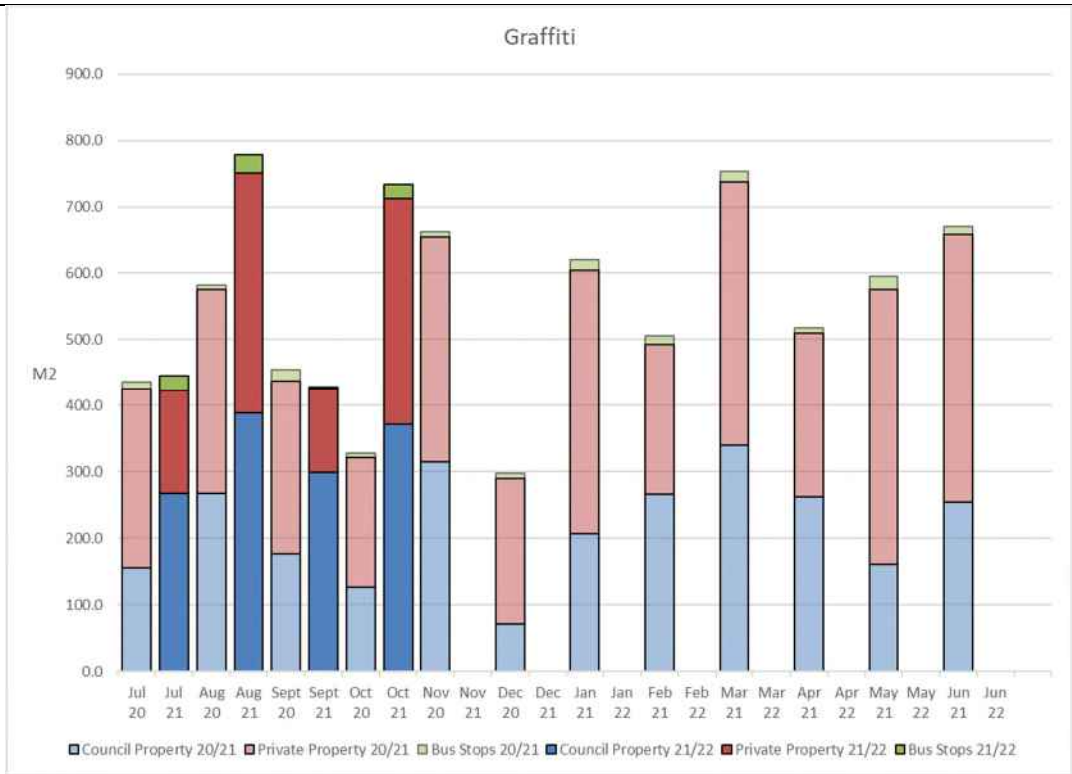


Footpath Grinding Program

October



Graffiti Removal



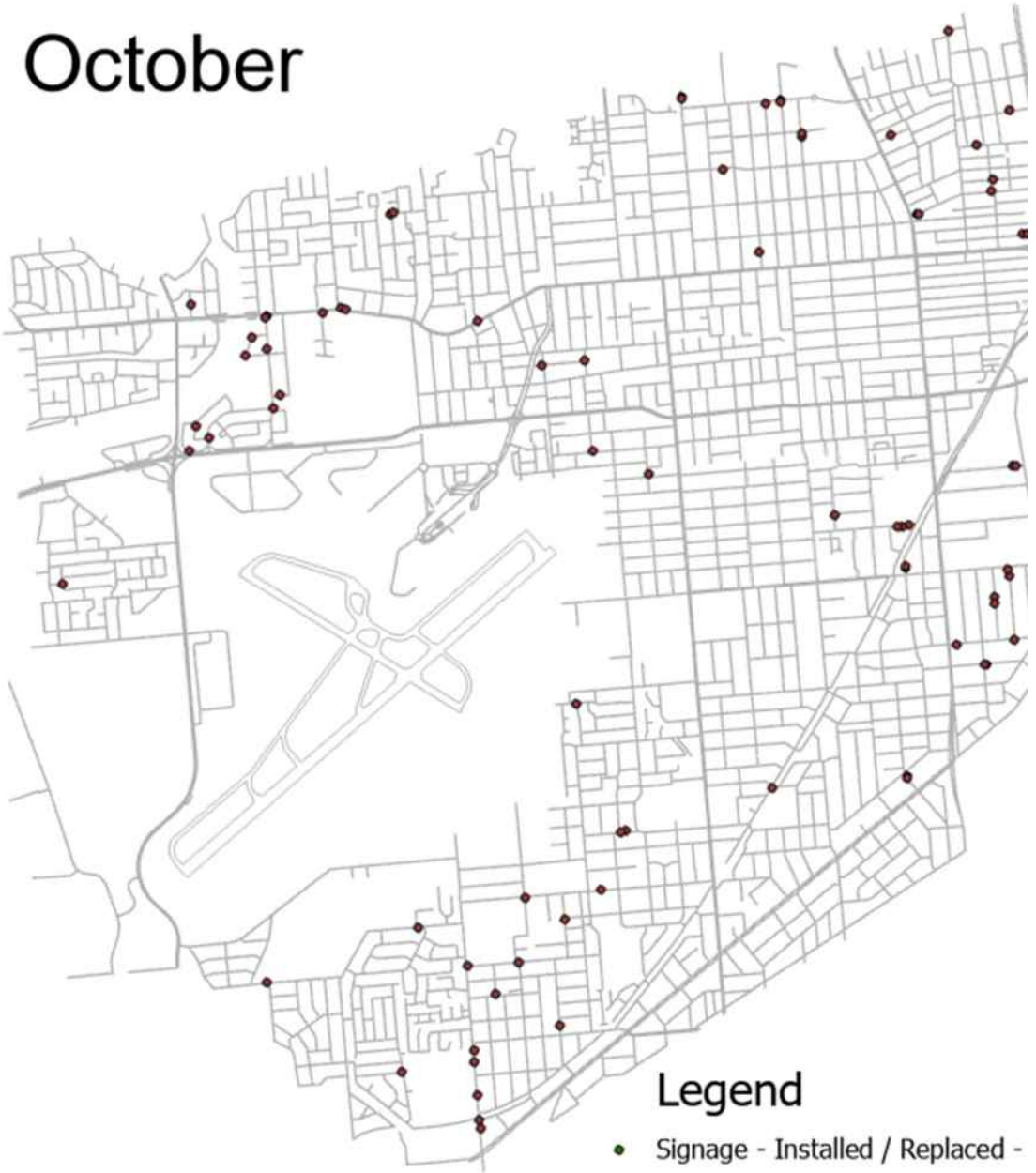
October

Line Marking

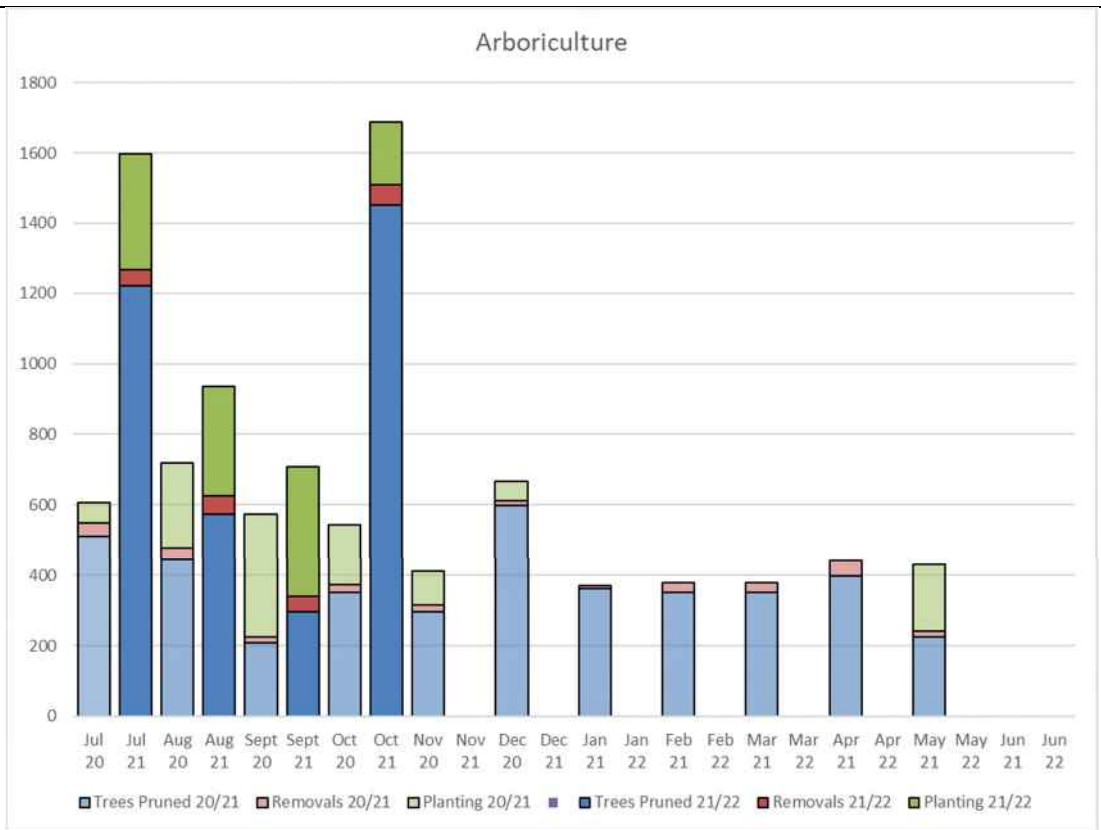


Sign repairs and new installations

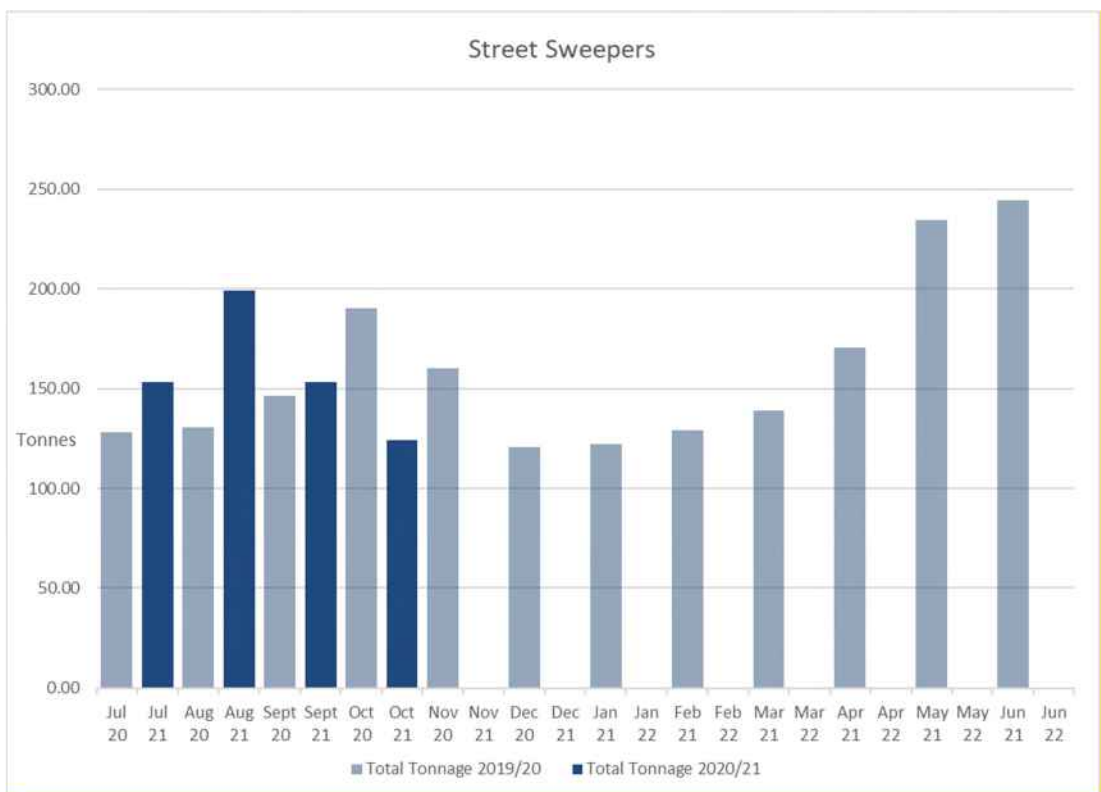
October



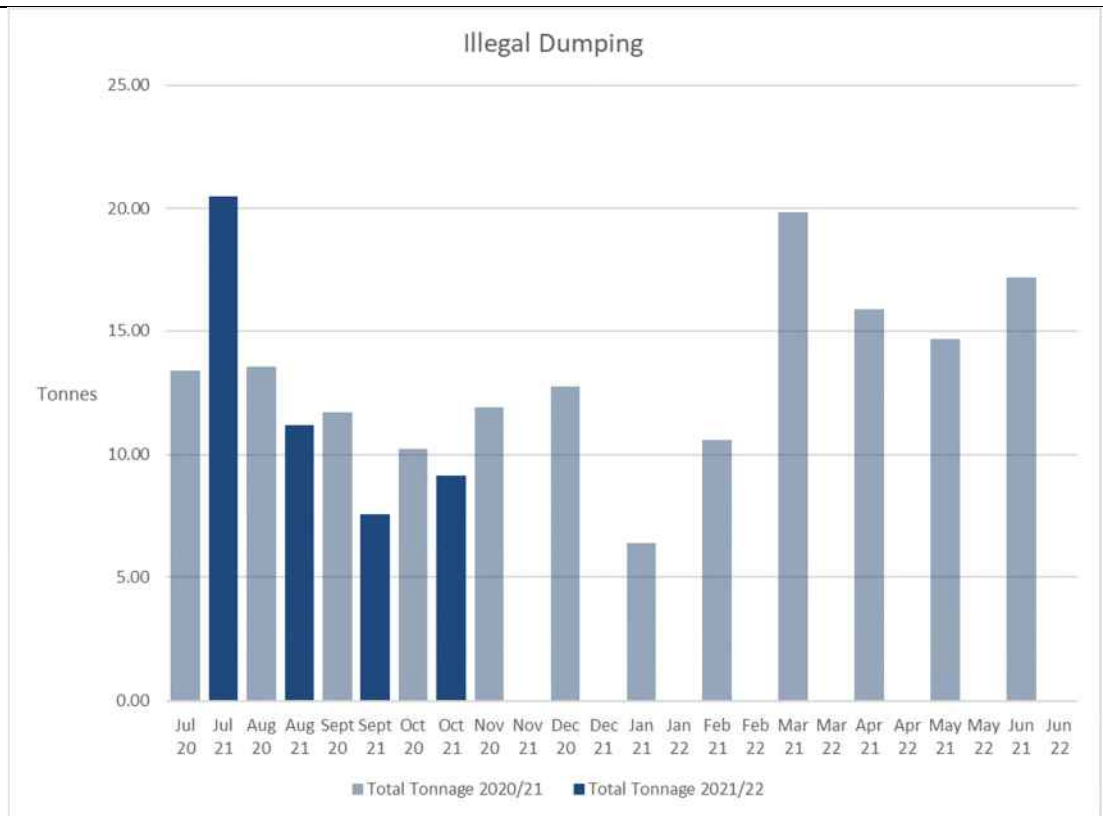
Arboriculture



Street Sweeper



Street Rubbish Collection

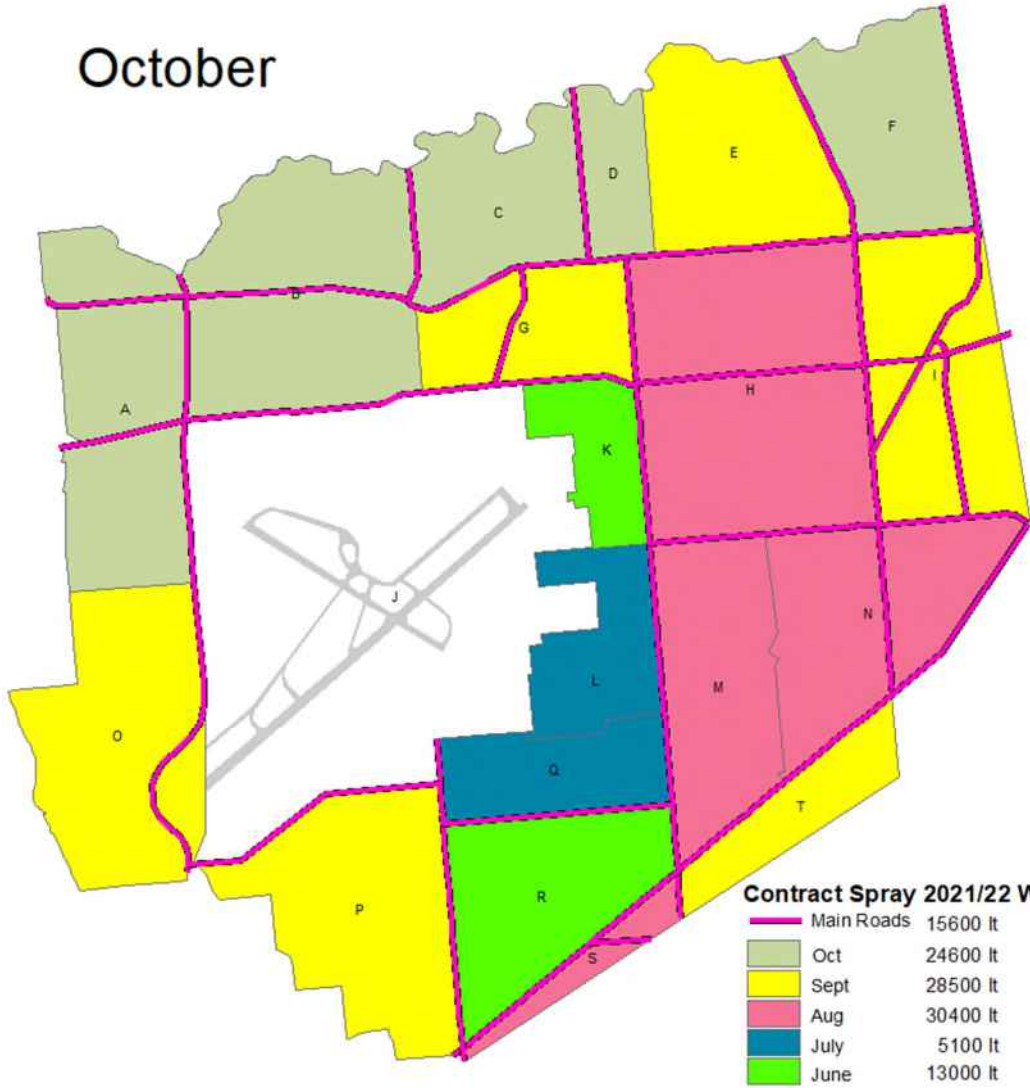


Road and Footpath Sweeping

City Operations are currently replacing our GPS units within the sweeper vehicles.

Contract Weed Spraying

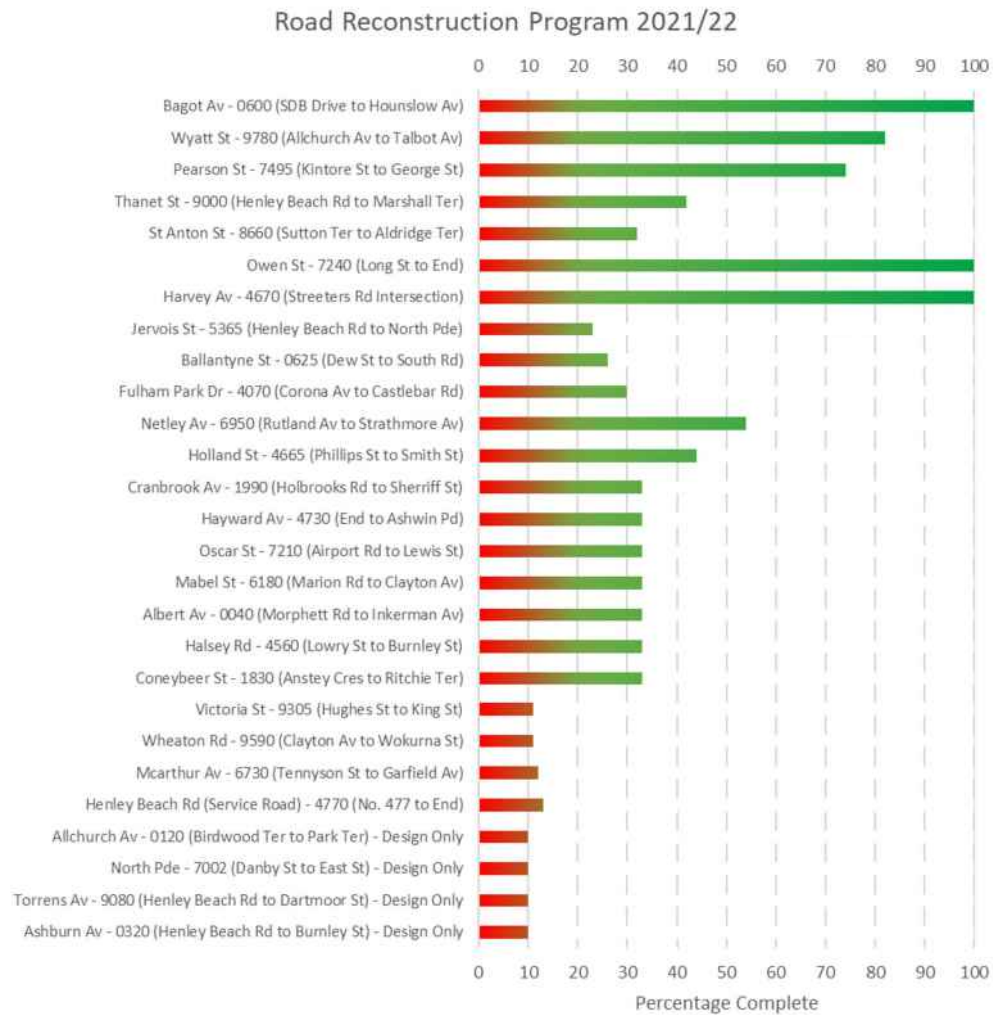
October



Capital Works

Road Reconstruction Works

The progress of works associated with the 2021/2022 Road Reconstruction Program are as follows:



Surveying and development of concept designs has commenced for all road reconstruction projects for 2021/22.

The tender process has concluded for the road reconstruction of Netley Avenue, Lockleys and have been awarded to a contractor. Works commenced onsite in November and are scheduled to be completed in January 2022.

The kerbing works for Wyatt Street, North Plympton (Allchurch Avenue to Talbot Avenue) have been completed. Road pavement works have been deferred until 2022 following the completion of the Packard Street Drainage Upgrade.

The kerbing works for Pearson Street, Thebarton (Kintore Street to George Street) have been completed. Road pavement works are scheduled for early 2022.

Surveying and development of concept designs have commenced for the following projects which are scheduled for construction in 2022/23, subject to budget approvals:

- Ashburn Avenue - 0320 (Henley Beach Road to Burnley Street)
- Torrens Avenue - 9080 (Henley Beach Road to Dartmoor Street)
- North Parade - 7002 (Danby Street to East Street)
- Allchurch Avenue - 0120 (Birdwood Terrace to Park Terrace)

Traffic Projects and Parking Management

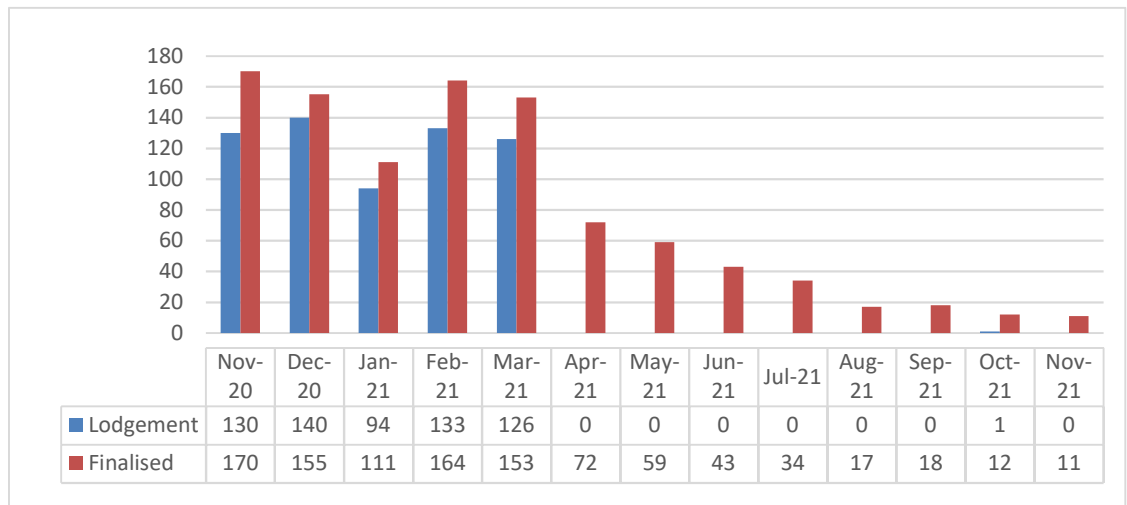
Novar Gardens/Camden Park LATM	<p>The traffic control device on Saratoga Drive has been tendered and the works have been awarded. Commencement of the works is scheduled to commence in January 2022.</p> <p>The road speed humps in Coorilla Avenue have been tendered and the Administration are currently evaluating the tenders. It is anticipated that works will be commencing in February 2022.</p> <p>The following traffic control device designs and tender documentation are currently being finalised:</p> <ul style="list-style-type: none"> • Roundabout at the intersection of Bonython Avenue and Shannon Avenue. • Bonython Avenue extension of Bicycle and Parking lane.
Richmond/Mile End LATM	<p>The LATM report and the recommended projects have been endorsed by Council for implementation.</p> <p>The Administration will engage the community for consultation of the endorsed LATM projects in January 2022.</p>
Marleston / Keswick / Kurralta Park / North Plympton / Ashford	<p>The <i>Local Area Traffic Management Plan Report Part 1: Issues and Discussion Paper</i> was completed and presented at the Working Party Meeting on Thursday 29 April 2021, where concepts for the preliminary draft solutions were discussed.</p> <p>The second party has been scheduled on 6 December to finalise the recommended projects and concepts. Subsequently Administration will finalise the draft LATM solutions for community consultation in early 2022.</p>
Traffic and Parking Review	<p>Parking Review:</p> <ul style="list-style-type: none"> • Arthur Street, Richmond - Existing parking controls relating to "No Parking" on football days are still under review to determine if additional parking controls "event parking" are required. • Neville Road, Thebarton - feedback from residents received and reviewed. The new 4 hour timed parking control between 8am to 5pm Monday to Friday has been implemented. • Ballantyne Street, Thebarton - consultation letter prepared and will be delivered to the residents in the coming weeks.

Property and Facilities	
Richmond Oval Masterplan and Redevelopment	<p>An update report on this project was provided to the City Facilities and Waste Recovery General Committee Meeting held 23 November 2021.</p> <p>A consultation day was held on Saturday 27 November 2021 from 9.30am until 11am at Premiership Park. Additionally, a presentation was made to the Board of the West Adelaide Football Club on 29 November 2021 seeking input into the project. The feedback gathered through the consultation process will guide the next stages of the proposed upgrade.</p> <p>The procurement process is underway with submissions for the project currently being evaluated. On-site works are expected to commence early in 2022. Elements funded through the Local Road Community Infrastructure program are required to be completed by the end of June 2022.</p>
Apex Park - Redevelopment, Stage 2	<p>An update report was provided to the City Facilities and Waste Recovery General Committee Meeting held 23 November 2021. The procurement process is underway for the first part (civil / bulk earthworks) of the project and is expected to be awarded imminently. Work will commence early in 2022 and are be completed by December 2022, as required by the grant funding conditions.</p> <p>The public toilet facility funded through the Local Roads and Community Infrastructure Program is complete and operational. The temporary facilities located at the entrance to the park will soon be removed, making way for a new storage facility for the Girl Guides, Scouts and Lockleys Riding Club.</p>

Development Assessment	
Development Applications	
Planning Reform	<p>PlanSA continues to make fortnightly updates and enhancements to the ePlanning Portal to improve workflow efficiencies, user interface, and resolve ongoing system errors. The PlanSA Portal does not currently integrate with Council's internal systems. The Administration is currently working on a work-around to still provide reporting on the dual systems. Until this integration is implemented some reporting functions will be affected. City Development staff previously participated in PlanSA's reporting working group however PlanSA have placed this working group on hold at this time. The Assessment Manager has attended a number of meetings with PlanSA and the LGA regarding concerns with the PlanSA Portal.</p> <p>As at 6 December 2021, a total of 1171 applications had been submitted in the PlanSA Portal in the City of West Torrens area. Of these 893 have completed the lodgement (verification) process and 519 have received a decision. The approved applications have an estimated development cost of \$109.49 million.</p>
COVID-19 State Emergency	<p>Following the return to COVID Level 3 Restrictions, the December CAP meeting is planned to be held in a hybrid meeting arrangement with applicants, representors and the public gallery participating via video conferencing. CAP Members and staff will attend in person at the George Robertson Room, Civic Centre.</p> <p>The rostered Duty Planner and Duty Building Officers continues to operate through COVID Level restrictions.</p>

Development Act Lodgments and Decisions

Eleven (11) applications were finalised in November 2021 under the *Development Act 1993*.



Note: 'Lodgement' relates to the number of new development application lodged during the month which is represented by the number of new development application numbers issued (including variation applications). 'Finalised' relates to the number of decision notification forms issued during the month and may including decisions relating to development plan consent, land division consent, building rules consent and development approval. This includes consents issued by both Council and private certifiers.

Planning Assessment

Assessment ERD Court Appeals

There are no new or finalised appeals since last month's report.

There is one (1) ongoing appeal since last month's report.

- An appeal against an applicant's deemed consent notice for DA21017100 for "Removal of significant *Eucalyptus camaldulensis* (river red gum) tree from the front of the property" at 14 Rowells Road, Lockleys.

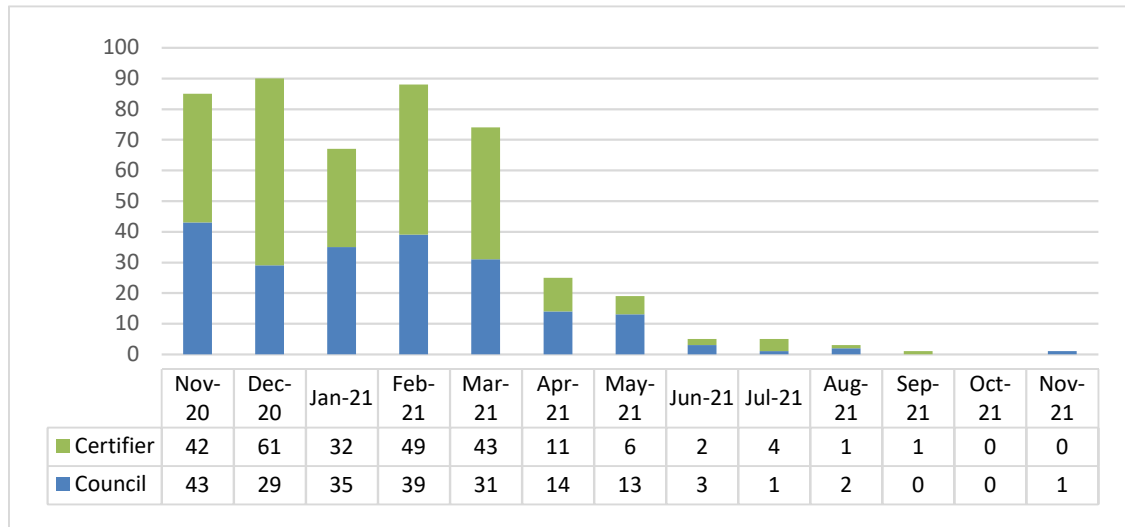
There are 2 ongoing appeals against SCAP decisions within the City of West Torrens area. Compromise plans have been lodged with SCAP but are yet to be tabled at a future SCAP meeting:

- To refuse an application for a six-storey residential flat building (32 dwellings) & associated car parking at 1 Glenburnie Terrace, Plympton.
- To refuse an application for a multi-storey mixed use development, incorporating commercial tenancy, 2 storey car park, 9-storey residential flat building, four x 3-storey residential flat buildings and car parking at 79 Port Road, Thebarton.

Building Rules Assessment

Development Act Building Rules Consent issued By Relevant Authority

Private certifiers issued one (1) building rules consent in November 2021 under the *Development Act 1993*.



Note: Building Rules Consents are assessed by Council or private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.

Community advice and education

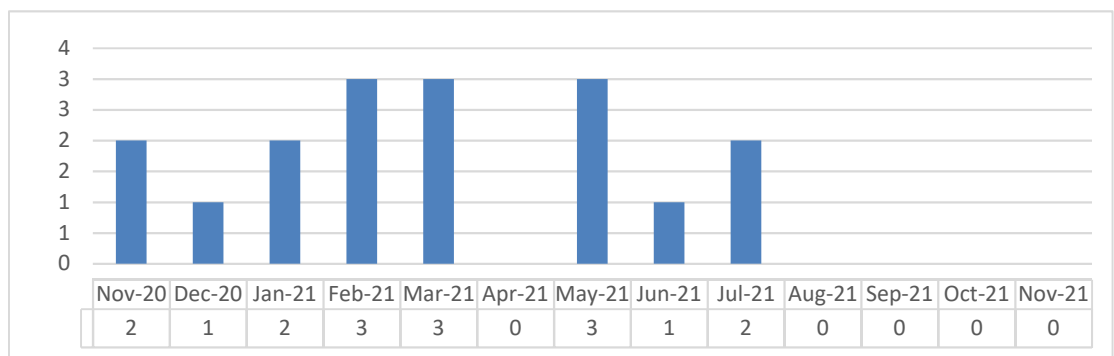
Pre-lodgement advice

Rostered Duty Planner and Duty Building Officers are available to answer preliminary pre-lodgement and general enquiries during Service Centre opening hours. Advice is provided to the general public and applicants via the phone, email and in person at the Service Centre.

The Administration participates in DIT's Pre-lodgement case management service for development five storeys or more in height within the Urban Corridor Zone.

Development Act Category 3 Public notification

Zero (0) Category 3 applications were notified in November 2021 under the *Development Act 1993*.

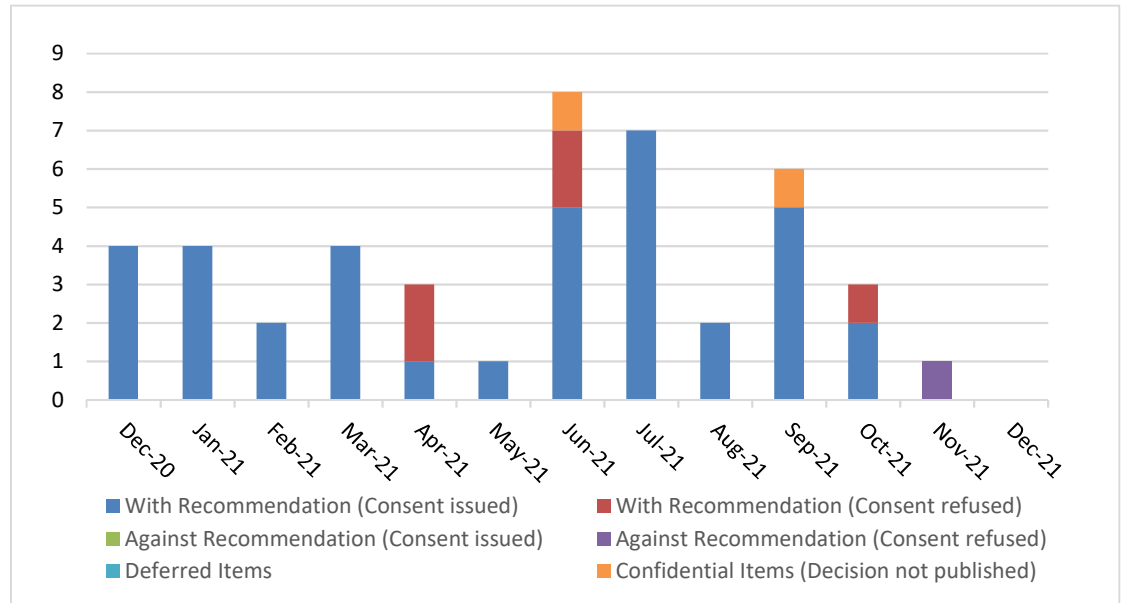


Council Assessment Panel

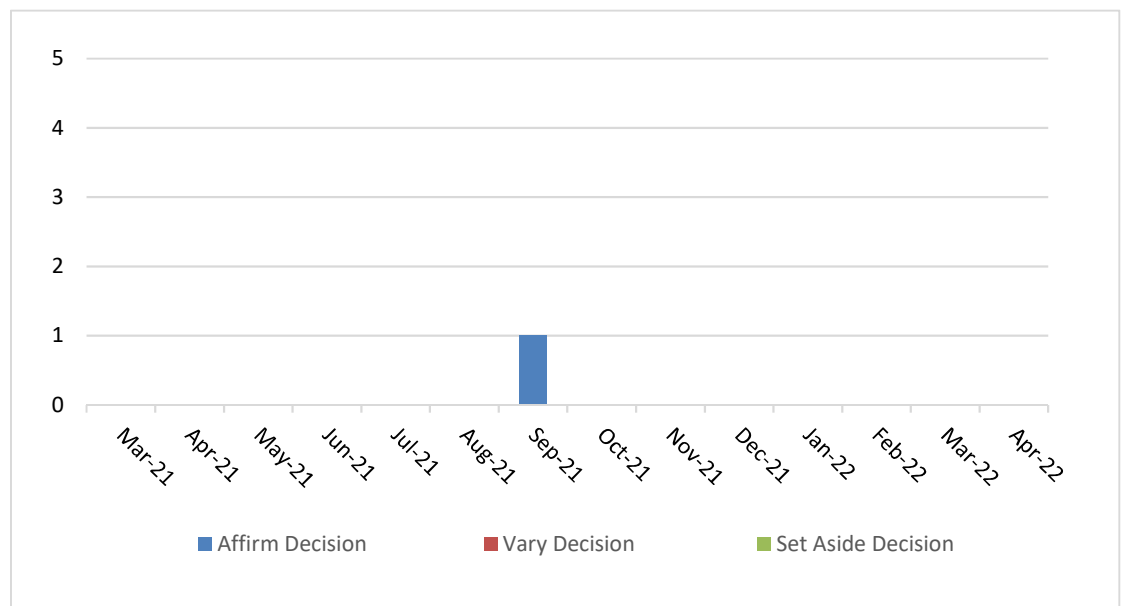
The Council Assessment Panel (CAP) held a meeting on Tuesday 9 November 2021 at the City of West Torrens Civic Centre.

The next CAP meeting will be held on Tuesday 14 December 2021.

Council Assessment Panel Decisions on Planning Consent Applications



Council Assessment Panel Decisions on Review of Assessment Manager Decisions



Note: For planning consent applications where the Assessment Manager is the relevant authority, the PDI Act introduces a new avenue of appeal for applicants as an alternative to appealing to the ERD Court. Applicants may seek a review of a prescribed decision of the Assessment Manager by the Council Assessment Panel.

The CAP has adopted a [Review of Decision of Assessment Manager Policy](#) to guide this process. The CAP consider applications for review at its monthly meetings.

Referrals from other statutory agencies

Council is a statutory referral agency for some applications that are assessed by other agencies, including State Commission Assessment Panel (SCAP), Minister for Planning, Governor of South Australia (under the *Development Act 1993*) and Adelaide Airport Limited (*Airports Act 1996*). Council is also informally referred applications for development five storeys or more in height within the Urban Corridor Zone that are assessed by SCAP.

Please refer to the Assessment Appeals section for two SCAP appeals currently before the ERD Court.

Service improvements

Work has continued on a suite of business improvement initiatives including:

- City Development staff are continuing to review a range of internal assessment processes to ensure development assessment and inspections are undertaken in accordance with the requirements of the PDI Act, including verification processes, delegations and building inspection processes.
- City Development staff also continue to participate on external working groups with PlanSA on process and reporting improvements for the PlanSA Portal, and report process issues and enhancements to the PlanSA Service Desk. However, PlanSA have put most working groups on hold at this time.
- City Development staff have recently attended meetings with PlanSA and LGA regarding the implications of the Planning Portal and impacts on local government resourcing.

Development compliance

Twenty-six (26) new development compliance requests were received in November 2021. Twenty (20) development compliance requests were resolved within the month and three (3) requests were resolved from a previous month in November 2021. At the end of November there were thirty-six (36) ongoing development compliance requests.

Compliance Requests

Month / Year	No of Requests Received	Requests resolved within the month	Requests resolved from previous months	Total Ongoing Actions
Aug 2020	29	22	8	36
Sep 2020	18	13	3	38
Oct 2020	22	17	4	39
Nov 2020	21	12	7	41
Dec 2020	26	20	6	41
Jan 2021	16	14	2	42
Feb 2021	28	19	18	33
March 2021	19	14	8	30
April 2021	29	23	1	35
May 2021	20	15	9	27
June 2021	22	19	3	27
July 2021	26	13	2	38
Aug 2021	20	12	6	29
Sept 2021	25	21	7	26
Oct 2021	25	14	3	33
Nov 2021	26	20	3	36

Note: Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.

Enforcement Action

No enforcement notices were issued in November 2021. One emergency order was issued in November 2021.

There were no new, ongoing or finalised court matters as at 6 December 2021.

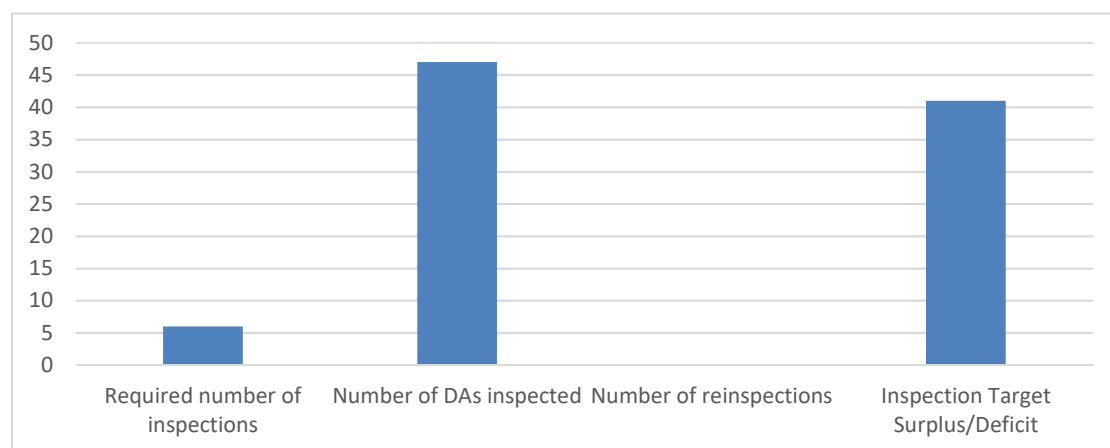
Month / Year	Enforce ment Notice Issued	Emerg ency Order Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court
Aug 2020	2	-	-	-	-
Sep 2020	4	-	-	-	-
Oct 2020	-	1	-	-	-
Nov 2020	-	-	-	-	-
Dec 2020	-	-	-	-	-
Jan 2021	1	1	-	-	-
Feb 2021	1	-	-	-	-
March 2021	1	-	-	-	-
April 2021	1	-	-	-	-
May 2021	-	-	-	-	-
June 2021	1	-	-	-	-
July 2021	-	-	-	-	-
Aug 2021	-	-	-	-	-
Sept 2021	-	-	-	-	-
Oct 2021	-	1	-	-	-
Nov 2021	-	1	-	-	-

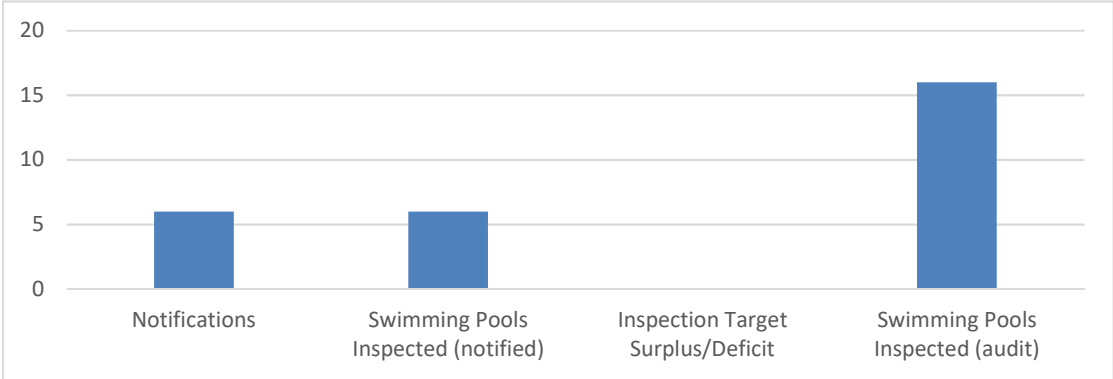
Note: Section 213 enforcement notices are the first stage of prosecution for unapproved development. Section 155 emergency orders are the first stage of prosecution for unsafe buildings.

Building compliance inspections

Development Act Building Inspections (July 2021 - November 2021)

Council's Building and Swimming Pool Inspection Policy sets out the minimum number of inspections required to be undertaken during the year.

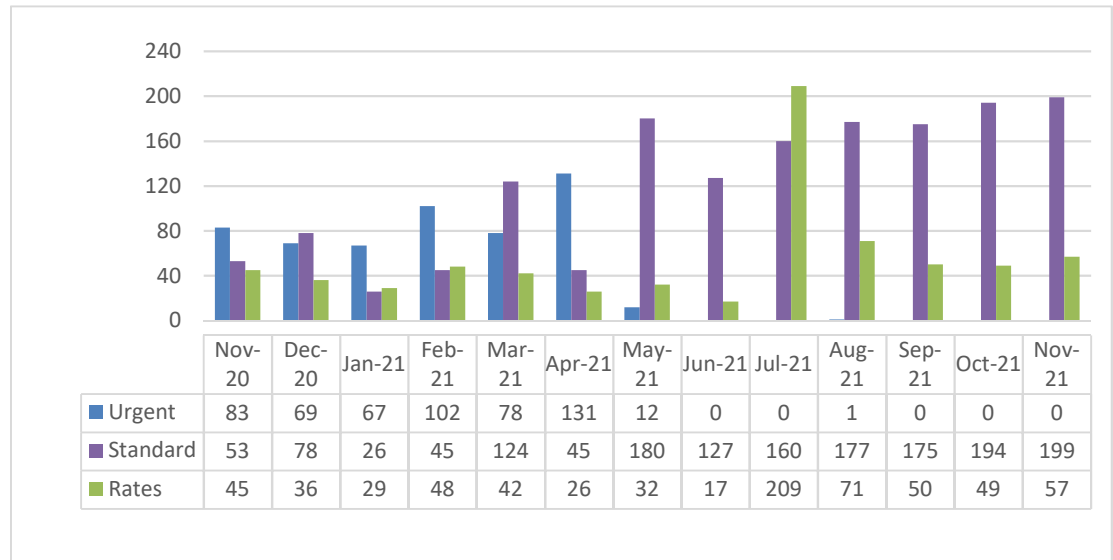


<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Development Act Swimming Pool Inspections (July 2021 - September 2021)</p>	 <table border="1"> <caption>Development Act Swimming Pool Inspections (July 2021 - September 2021)</caption> <thead> <tr> <th>Category</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Notifications</td> <td>5</td> </tr> <tr> <td>Swimming Pools Inspected (notified)</td> <td>5</td> </tr> <tr> <td>Inspection Target Surplus/Deficit</td> <td>0</td> </tr> <tr> <td>Swimming Pools Inspected (audit)</td> <td>16</td> </tr> </tbody> </table>	Category	Value	Notifications	5	Swimming Pools Inspected (notified)	5	Inspection Target Surplus/Deficit	0	Swimming Pools Inspected (audit)	16
Category	Value										
Notifications	5										
Swimming Pools Inspected (notified)	5										
Inspection Target Surplus/Deficit	0										
Swimming Pools Inspected (audit)	16										
	<p><i>Note: The State Planning Commissions' Practice Direction 8 - Inspection Policy for Swimming Pools requires that a minimum number of approved buildings and notified swimming pools are inspected for compliance with their associated Development Approval documentation. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. The inspection target is based on the first inspection of a building or swimming pool and re-inspections are not included in the target.</i></p>										
<p>City of West Torrens Building Fire Safety Committee</p>											
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">BFSC Meetings</p>	<p>A Building Fire Safety Committee (BFSC) ordinary meeting was held on 2 December 2021.</p> <p>The next BFSC meeting will be held in March 2022.</p> <p>There is one (1) finalised appeal since last month's report.</p> <ul style="list-style-type: none"> An appeal against the Building Fire Safety Committee's decision to issue a building fire safety notice pursuant to s157(7) of the <i>Planning, Development and Infrastructure Act 2016</i> on 13 July 2021 has been lodged with the ERD Court. Through the conciliation conference process an agreement between parties was reached to undertake specified building fire safety upgrade works. A Court Order to give effect to the agreement was issued. 										

Property and land information requests

Property Searches

One hundred and ninety-nine (199) standard search requests and fifty seven (57) rates search requests were received in November 2021.



Note: When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact consideration in relation to this report.

Conclusion

This report details the key activities of the City Assets, City Property, City Operations and City Development departments.

Attachments

Nil

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****Apologies****Committee Member:**

Cr David Wilton

4 DISCLOSURE STATEMENTS

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the City Finance and Governance Committee held on 16 November 2021 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 CITY FINANCE & GOVERNANCE REPORT

11.1 Creditor Payments

Brief

This report tables a schedule of creditor payments for November 2021.

RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for November 2021 be received.

Discussion

A schedule of creditor payments totalling \$3,164,421.35 (\$3,958,254.26 in October 2021) is attached or the information of Elected Members. Notable items include:

- Payments to Knox Constructions Pty Ltd totalling \$430,647.44 for Bagot Avenue streetscape upgrade and Fawnbrake Crescent kerb and watertable works (refer ref. nos. 250 and 251);
- Payments to Sports Lighting SA Pty Ltd totalling \$208,780.00 for Lockleys Oval lighting (refer ref. nos. 404 and 405);
- Payments to Camco SA Pty Ltd totalling \$197,422.60 for Daly Street intersection upgrade and other road works (refer ref. nos. 89 and 90);
- Payments to M & B Civil Engineering Pty Ltd totalling \$128,829.28 for various road works (refer ref. nos. 279 and 280);
- A payment to North East Isuzu of \$125,823.05 for the purchase of a truck (refer ref. no. 318);
- A payment to Toro Australia Pty Ltd of \$122,695.63 for the purchase of a ride-on mower (refer ref. no. 435).

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The report includes creditor payments on projects and initiatives that aim to mitigate Council's impact on the climate.

Conclusion

A schedule of creditor payments for November 2021 is provided for Elected Members' information and review.

Attachments

1. Creditors Payments for the month of November 2021

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
14 DECEMBER 2021**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT70850	A Mary Christmas	Christmas Decorations	2,292.50
2	EFT70945	A Mary Christmas	Christmas Decorations	975.00
3	EFT70855	Aaron Brazzale	Mendelson Scholarship	4,000.00
4	EFT70807	Ace Rent a Car	Vehicle Hire	2,959.00
5	EFT71008	Ace Rent a Car	Vehicle Hire	1,144.00
6	EFT71007	Adami's Sand & Metal	Depot Supplies	731.26
7	EFT70903	Adelaide ARB Consultants Pty Ltd	Professional Fees	1,485.00
8	061653	Adelaide Bangladeshi Cultural Club	Refund Thebarton Community Centre Hire Fees	180.00
9	EFT71102	Adelaide Baseball Club	Equipment Grant	3,000.00
10	EFT71107	Adelaide Signs Group Pty Ltd	Depot Supplies	1,552.76
11	EFT71258	Adelaide Tamil Assoc Inc	Thebarton Community Centre Bond Return	1,000.00
12	EFT71110	Adelaide Waste & Recycling Centre	Rubbish Disposal	25,604.07
13	EFT71100	Adrian Brien Pty Ltd	Vehicle Maintenance	1,048.10
14	EFT71106	Adtrade - Industrial Supplies	Depot Supplies	454.20
15	EFT70897	Advam Pty Ltd	Transaction Fees	467.68
16	EFT71012	After Dark Surveillance	Purchase Camera	815.00
17	EFT71005	AGL South Australia Pty Ltd	Power	1,871.41
18	EFT71099	Air Filter Cleaners	Vehicle Maintenance	198.84
19	EFT71220	Alan Shepard	Worm Farming Workshop	350.00
20	EFT70848	Alex Liew	Small Business Resilience Grant	3,000.00
21	EFT71101	Allen Press Pty Ltd	Business Cards	137.50
22	EFT71010	Allsurv Engineering Surveys Pty Ltd	Surveys	1,848.00
23	EFT71003	Alsco Pty Ltd	Dry Cleaning	85.05
24	EFT70863	Alysha Vuong	Mendelson Scholarship	4,000.00
25	EFT70810	AMC Commercial Cleaning	Cleaning	3,172.98
26	EFT70867	Andrea Nicolas	Hosting	350.00
27	EFT70806	Animal Capers	Library Performance	240.00
28	EFT70898	Animal Management Services Pty Ltd	Doggy Bags	2,024.00
29	EFT71098	Animal Welfare League SA	Impound Dogs	3,677.00
30	EFT70862	Anjali Malhotra	Mendelson Scholarship	4,000.00
31	EFT70825	Ann Calford	Reimburse Volunteer Expenses	34.56
32	061657	Anton Karatassas	Refund Parking Permit Fee	51.00
33	EFT70984	Aqua Rentals Property Management	Refund Overpaid Rates	264.20
34	EFT71009	Aquarium Aid	Library Aquarium Maintenance	109.00
35	EFT71002	ARRB Group Ltd	Staff Training	1,900.00
36	EFT70981	Arthritis Foundation SA Inc	Refund Thebarton Community Centre Hire Fees	30.00
37	EFT71108	Ashdown Ingram Thebarton	Depot Supplies	370.65
38	EFT71004	ATF Services Pty Ltd	Camera Hire	2,302.30
39	EFT70899	Attorney-General's Department	Minute Book Recovery	351.00
40	EFT71105	Attorney-General's Department	Expiation Lodgement Fees	2,428.20
41	EFT71103	Austral Tree Services	Tree Maintenance	1,644.50
42	EFT70905	Australia Post	Agency Collection Fees	2,342.69
43	EFT70901	Australia Post	Postage	16,268.09
44	EFT70902	Australian Green Clean	Cleaning	6,152.41
45	EFT71109	Australian Green Clean	Cleaning	10,207.45
46	EFT70904	Australian Institute of Building Surveyors	Membership	800.00
47	EFT71111	Australian Institute of Building Surveyors	Membership	800.00
48	EFT71104	Australian Motors	Vehicle Maintenance	505.00
49	EFT70808	Australian Tourism Data Warehouse	Professional Fees	495.00
50	EFT71011	Azentro	Plant Maintenance	1,100.00
51	EFT71015	B & H Australia Pty Ltd	Audio Visual Equipment	6,187.50
52	EFT70871	BA & KA Paterson	Building Maintenance	3,372.27
53	EFT71064	BA & KA Paterson	Building Maintenance	2,936.45
54	EFT71205	BA & KA Paterson	Building Maintenance	2,950.75
55	EFT71113	Badge A Minit	Name Badges	46.20
56	EFT70906	Badminton SA	School Holiday Activity	408.00
57	EFT70911	Banh Mi Cafe	Catering	80.40
58	EFT70910	Baseball SA	Facility Hire	912.00
59	EFT71119	Battery World Hilton	Batteries	721.95

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
14 DECEMBER 2021**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
60	EFT70816	BCE & CJ Electrical	Electrical	11,946.00
61	EFT71122	BCE & CJ Electrical	Electrical	53,093.41
62	EFT70913	BE Engineering Solutions	Professional Fees	3,711.40
63	EFT71123	Bedford Phoenix Inc	Tree Maintenance	38,089.70
64	EFT70907	Belair Turf Management Pty Ltd	Oval Maintenance	3,960.00
65	EFT71115	Belair Turf Management Pty Ltd	Oval Maintenance	4,752.00
66	EFT71114	BGC Industrial Cleaning	Cleaning Chemicals	98.01
67	EFT71118	Bianco Hiring Service Pty Ltd	Hire Ablution Block / Site Hut	872.96
68	EFT71124	Bianco Walling Pty Ltd	Depot Supplies	605.00
69	EFT70847	Bith-Hong Ling	Reimburse Volunteer Expenses	40.80
70	EFT70980	Blaze Gleeson	Heritage Grant	1,600.00
71	EFT70817	Bob Jane T-Mart	Tyres	3,973.10
72	EFT71019	Bob Jane T-Mart	Tyres	2,741.70
73	EFT70849	Bob May Workplace Emergency Training	Staff Training	550.00
74	EFT70813	BOC Limited	Depot Supplies	90.60
75	EFT71013	BOC Limited	Depot Supplies	559.63
76	EFT71014	BPF Equipment	Depot Supplies	42,845.00
77	EFT70815	Brendan Fewster Planning and Development	Professional Fees	2,970.00
78	EFT70912	Brendan Fewster Planning and Development	Professional Fees	3,762.00
79	EFT71121	Brendan Fewster Planning and Development	Professional Fees	4,059.00
80	EFT70835	Brenton Gill	Reimburse Volunteer Expenses	43.92
81	EFT71152	Brenton Gill	Reimburse Volunteer Expenses	43.92
82	EFT70809	Bruce Amos	Reimburse Volunteer Expenses	68.40
83	EFT71182	Bucher Municipal Pty Ltd	Vehicle Maintenance	555.73
84	EFT70908	Bundaleer Apiaries	Wasp Removal	713.00
85	EFT71016	Bundaleer Apiaries	Wasp Removal	192.00
86	EFT71117	Bundaleer Apiaries	Wasp Removal	192.00
87	EFT70812	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	2,003.51
88	EFT71112	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	1,123.10
89	EFT70818	Camco SA Pty Ltd	Roadworks	130,119.60
90	EFT71125	Camco SA Pty Ltd	Roadworks	67,303.00
91	EFT71024	Camden Athletic Club	Sponsorship	5,000.00
92	061651	Can Do 4 Kids	Staff Casual Day Donations	161.25
93	061655	Cancelled		
94	EFT70915	Canon Australia Pty Ltd	Copier Charges	86.67
95	EFT71134	Care Distributors Pty Ltd	Depot Supplies	9,456.86
96	EFT70820	Carvosso Constructions & Building Services	Building Maintenance	1,016.03
97	EFT70914	Cash Security Services Pty Ltd	Banking	580.80
98	EFT70826	Charlie Cutillo	Reimburse Volunteer Expenses	187.20
99	061652	Christopher Matthew	Refund Apex Park Hire Fees	390.00
100	EFT71025	Chubb Fire & Security Ltd	Security	696.74
101	EFT70819	City Circle Newsagents	Library Magazines	51.01
102	EFT71023	City Circle Newsagents	Library Magazines	59.65
103	061659	City of Marion	Transfer Long Service Leave	1,989.44
104	061656	City of Mitcham	Transfer Long Service Leave	16,217.30
105	EFT71027	Civil Contractors Federation South Aust Ltd	Staff Training	2,820.00
106	EFT70918	CIVIQ Pty Ltd	Drinking Fountains	15,399.80
107	EFT71133	Cleanaway Daniels Services Pty Ltd	Sharps Containers	720.13
108	EFT71130	Cleanaway Pty Ltd	Rubbish Disposal	842.16
109	EFT71128	Cleanaway Pty Ltd	Rubbish Disposal	674.15
110	EFT71129	Cleanaway Pty Ltd	Rubbish Disposal	1,093.84
111	EFT70919	Click Promos	Promotional Products	267.85
112	EFT71136	Clinton Sands Pty Ltd	Depot Supplies	21,315.37
113	EFT71127	Combo Industries	Vehicle Maintenance	2,541.26
114	EFT71020	Commercial Food Equipment	Kitchen Supplies	524.70
115	EFT70916	Comwide Radio Services	Vehicle Maintenance	330.00
116	EFT71132	Comwide Radio Services	Vehicle Maintenance	1,179.03
117	EFT71126	Consolidated Bearing Co	Depot Supplies	122.36
118	EFT71195	Consolidated Landscape Services Pty Ltd	Landscaping	1,235.52

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
14 DECEMBER 2021**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
119	EFT71131	Continuum Care Australia Pty Ltd	Home Support Services	1,443.75
120	EFT71135	Corporate Clean Property Services	Cleaning	2,800.41
121	EFT70822	Corporate Health Group Pty Ltd	Medical	676.50
122	EFT70824	Corporate Platters	Catering	169.00
123	EFT71021	COTA SA	Staff Training	990.00
124	EFT70823	Cowandilla Charcoal Chickens	Catering	420.00
125	EFT71026	Cowandilla Charcoal Chickens	Catering	75.00
126	EFT70991	Cr Anne McKay	Elected Members Allowance	3,085.00
127	EFT70996	Cr Brandon Reynolds	Elected Members Allowance	6,757.00
128	EFT70993	Cr Cindy O'Rielly	Elected Members Allowance	4,054.00
129	EFT71198	Cr Cindy O'Rielly	Reimburse Expenses	110.00
130	EFT70988	Cr Daniel Huggett	Elected Members Allowance	3,243.00
131	EFT71001	Cr David Wilton	Elected Members Allowance	6,757.00
132	EFT70990	Cr Dominic Mugavin	Elected Members Allowance	6,937.00
133	EFT70995	Cr Elisabeth Papanikolaou	Elected Members Allowance	5,405.00
134	EFT70998	Cr George Vlahos	Elected Members Allowance	6,757.00
135	EFT70992	Cr Graham Nitschke	Elected Members Allowance	5,802.00
136	EFT71000	Cr Jassmine Wood	Elected Members Allowance	6,757.00
137	EFT70999	Cr John Woodward	Elected Members Allowance	6,937.00
138	EFT70989	Cr Kym McKay	Elected Members Allowance	4,757.00
139	EFT70997	Cr S Tsiaparis	Elected Members Allowance	4,572.00
140	EFT70994	Cr Surender Pal	Elected Members Allowance	5,044.00
141	EFT70917	Credit Clear Credit Solutions	Debt Collection	12,754.00
142	EFT71259	Cuong Banh	Refund Thebarton Community Centre Hire Fees	2,605.00
143	EFT70830	Dallas Equipment	Contractor	7,117.00
144	EFT71144	Dallas Equipment	Contractor	3,964.99
145	EFT71141	David Howlett CLM	Landscaping	1,746.00
146	EFT70821	Deb Cann	Reimburse Expenses	120.00
147	061663	Dennis Horton	Compost Bin Rebate	29.50
148	061658	Department for Education	Refund Thebarton Community Centre Hire Fees	350.00
149	EFT71140	Department of Human Services	Screening Checks	333.30
150	EFT70828	Department of Transport (Victoria)	Vehicle Searches	78.40
151	EFT71143	Department of Transport (Victoria)	Vehicle Searches	107.80
152	EFT71030	Design Flow Consulting Pty Ltd	Professional Fees	27,500.00
153	EFT70827	Detail Survey & Design	Survey	3,644.00
154	EFT71138	Dial Before You Dig SA/NT Inc	Monthly Referral Fee	438.78
155	EFT70829	Direct Comms Pty Limited	TXT2U Messages	1,043.50
156	EFT71137	Direct Mix Concrete Sales	Concrete	6,861.20
157	EFT71096	Disability Living	Refund Thebarton Community Centre Hire Fees	465.00
158	EFT71028	dormakaba Australia Pty Ltd	Building Maintenance	579.65
159	EFT71248	Downer EDI Works Pty Ltd	Roadworks	310.20
160	EFT71139	Drakes Supermarket	Active Ageing Program Supplies	728.56
161	EFT71142	Drakes Supermarket	Library Program Supplies	590.90
162	EFT71230	DWS Advanced Business Solutions	DBA Support	1,650.00
163	EFT70900	E & S Athanasiadis	Depot Supplies	1,476.38
164	EFT71034	Easy AV	Remembrance Day AV Services	880.00
165	EFT70922	EatFirst	Milk	35.35
166	EFT71033	EatFirst	Milk	70.70
167	EFT71148	EatFirst	Milk	35.35
168	EFT71216	Electoral Commission of SA	Electoral Roll Maintenance	17,887.05
169	EFT71084	Elizabeth Smith	Reimburse Volunteer Expenses	34.56
170	EFT71255	Ellen Ryan	Heritage Grant	1,270.50
171	EFT71031	EMA Legal (Lawyers)	Legal Fees	2,158.20
172	EFT70857	Emma C Giersch	Mendelson Scholarship	4,000.00
173	EFT70957	Emma Pursche	Reimburse Expenses	196.58
174	EFT70860	Emmanuel Clironomos	Mendelson Scholarship	4,000.00
175	EFT70832	Esar Home Care	Home Support Services	383.80
176	EFT71147	Esar Home Care	Home Support Services	274.55
177	EFT70923	ESD Planning & Design	Planning Assessment Services	12,276.00

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
14 DECEMBER 2021**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
178	EFT71145	Evright.Com Pty Ltd	Mendelson Medals	384.00
179	EFT70831	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	4,290.00
180	EFT70921	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	1,056.00
181	EFT71032	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	1,056.00
182	EFT71146	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	1,056.00
183	061662	Filipino Settlement Co Council of SA	Sponsorship Grant	1,000.00
184	EFT70833	Fine Choice Distribution Pty Ltd	Coffee	608.00
185	EFT70925	Fine Choice Distribution Pty Ltd	Coffee	138.00
186	EFT71150	Flightpath Heritage Pty Ltd	Heritage Advisory Services	1,265.00
187	EFT71035	Fragglerocc Pty Ltd	Roadworks	10,316.90
188	EFT71149	Fragglerocc Pty Ltd	Roadworks	4,862.00
189	EFT70924	Frank Slow Management Pty Ltd	Traffic Management Consultants	16,951.00
190	EFT70836	Genpower Australia Pty Ltd	Generator Service	2,747.80
191	EFT71038	Genpower Australia Pty Ltd	Generator Service	5,690.58
192	EFT71257	Geo Jose	Refund Thebarton Community Centre Hire Fees	225.00
193	EFT71252	Georgina Bowden	Art Prize	2,000.00
194	EFT70834	GGC Earthmovers Pty Ltd	Concrete Removal	11,507.93
195	EFT71039	Gleam Team Domestic Services	Home Support Services	775.78
196	EFT71155	Gleam Team Domestic Services	Home Support Services	838.41
197	EFT70929	Glow Heating Cooling Electrical	Electrical	1,445.60
198	EFT71157	Glow Heating Cooling Electrical	Electrical	2,940.00
199	EFT71231	Gordon J Tregoning Pty Ltd	Depot Supplies	90.00
200	EFT70928	Grace Records Management (Aust) Pty Ltd	Records Storage	3,349.34
201	EFT71040	Green Cloud Consulting Pty Ltd	Professional Fees	3,970.32
202	EFT71153	Green Steel Supplies Pty Ltd	Depot Supplies	805.64
203	EFT71156	Greenfingers Indoor Plant Hire	Indoor Plant Hire	325.60
204	EFT71037	Greenhill Engineers Pty Ltd	Professional Fees	4,361.50
205	EFT70927	Greenway Turf Solutions	Depot Supplies	4,752.00
206	EFT71158	GRH Supplies	Depot Supplies	2,791.59
207	EFT70926	GS Civil	Footpath Works	4,939.00
208	EFT71041	Hancock & Just Wheel Alignment	Vehicle Maintenance	638.00
209	EFT70861	Hayley Chapman	Mendelson Scholarship	4,000.00
210	EFT71160	Health & Immunisation Management Services	Immunisation Clinics	6,706.87
211	EFT71159	Hennig & Co Pty Ltd	Professional Fees	1,980.00
212	EFT71042	Heritage Bushcare	Weed Control	1,707.20
213	EFT70930	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	1,375.00
214	EFT71161	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	462.00
215	EFT70838	HOBAN Recruitment Pty Ltd	Temp Staff	150.12
216	EFT71044	HOBAN Recruitment Pty Ltd	Temp Staff	300.23
217	EFT71163	HOBAN Recruitment Pty Ltd	Temp Staff	150.12
218	EFT71164	Hong Kong Cultural Assoc of SA	Sponsorship Grant	5,000.00
219	EFT70839	HSE Australia	Medical	93.50
220	EFT70932	Iberdrola Australia	Power	56,048.88
221	EFT71167	Industrial Brushware	Sweeper Brooms	685.01
222	EFT71046	Internode Pty Ltd	Internet Connection	653.54
223	EFT71097	IQRA Islamic College of SA Limited	Refund Thebarton Community Centre Hire Fees	405.00
224	EFT71166	iSentia Pty Ltd	Media Monitoring	1,650.00
225	EFT70933	IVE Distribution Pty Ltd	Distribution	1,751.57
226	EFT70842	JALM Weed Control & Maintenance	Weed Control	22,699.38
227	EFT71048	JALM Weed Control & Maintenance	Weed Control	12,968.34
228	EFT71169	JALM Weed Control & Maintenance	Weed Control	9,095.24
229	EFT71251	Janis Moore	Worm Farm Rebate	20.60
230	EFT71116	Jason Bury	Reimburse Expenses	60.00
231	EFT70841	Jet Couriers (Adelaide) Pty Ltd	Couriers	111.18
232	EFT71168	Jet Couriers (Adelaide) Pty Ltd	Couriers	184.17
233	EFT70982	Jingjing Sun	Rainwater Tank Rebate	300.00
234	EFT71047	JJ Richards & Sons Pty Ltd	Waste Oil Removal	93.15
235	EFT71045	Joe Ielasi	Reimburse Expenses	60.00
236	EFT70837	John Hastings	Contractor	1,666.84

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
14 DECEMBER 2021**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
237	EFT70931	John Hastings	Contractor	1,300.00
238	EFT71043	John Hastings	Contractor	1,240.00
239	EFT71162	John Hastings	Contractor	1,240.00
240	EFT71250	John Papadothomakos	Compost Bin Rebate	50.00
241	EFT70935	Jones Lang LaSalle Infrastructure Advisory Pt Ltd	Professional Fees	228.80
242	EFT70856	Joshua Andrews	Mendelson Scholarship	4,000.00
243	EFT70934	JPE Design Studio Pty Ltd	Professional Fees	5,730.45
244	EFT70936	JPS Lifts	Lift Service	1,265.00
245	EFT71174	Kanopy	Library Services	354.00
246	EFT70843	Kelley Jones Lawyers	Legal Fees	24,288.24
247	EFT71049	Kelley Jones Lawyers	Legal Fees	686.40
248	EFT70939	Kellogg Brown & Root Pty Ltd	Professional Fees	3,835.70
249	EFT71173	Kellogg Brown & Root Pty Ltd	Professional Fees	14,390.20
250	EFT70938	Knox Constructions Pty Ltd	Roadworks	119,408.11
251	EFT71172	Knox Constructions Pty Ltd	Roadworks	311,239.33
252	EFT70937	Koan Solutions Pty Ltd	Vehicle Maintenance	3,049.20
253	EFT70864	Kristen Holden	Mendelson Scholarship	4,000.00
254	EFT71171	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	301.93
255	EFT70814	Kym Strelan	Home Advantage Program	770.00
256	EFT70909	Kym Strelan	Home Advantage Program	264.00
257	EFT71017	Kym Strelan	Home Advantage Program	366.00
258	EFT71120	Kym Strelan	Home Advantage Program	322.00
259	EFT71053	Lakeside Building Solutions	Footpath Works	10,373.00
260	EFT71176	Lakeside Building Solutions	Footpath Works	9,233.95
261	EFT71179	Land Services Group	Searches	2,447.15
262	EFT70943	Lane Communications	Printing	5,457.20
263	EFT71177	Lane Communications	Printing	5,476.90
264	EFT71050	LCS Landscapes	Landscaping	10,917.94
265	EFT70944	LCS Maintenance (SA)	Landscaping	14,099.86
266	EFT71180	LCS Maintenance (SA)	Landscaping	841.50
267	EFT71051	LGA Asset Mutual Fund	Insurance Premium	3,000.00
268	EFT71052	LGA Asset Mutual Fund	Insurance Excess	500.00
269	EFT70940	Lion's Club of West Beach	Clean Butt Out Bins	390.00
270	EFT71178	Lisa Bondarenko	Professional Fees	330.00
271	EFT71154	Lisa Gilmartin	Reimburse Expenses	780.00
272	EFT71181	Little Acorn Music	Summer Festival Entertainment	625.00
273	EFT70846	Living Colour Nursery Pty Ltd	Plants	2,508.00
274	EFT70942	Living Turf	Depot Supplies	3,003.00
275	EFT70844	Local Government Association of SA	Staff Training	220.00
276	EFT71175	Local Government Association of SA	Staff Training / Conference Registration	946.00
277	EFT70845	Local Government Professionals SA Inc	Staff Training	880.00
278	EFT70941	Local Government Professionals SA Inc	Staff Training	440.00
279	EFT70947	M & B Civil Engineering Pty Ltd	Roadworks	82,542.18
280	EFT71186	M & B Civil Engineering Pty Ltd	Roadworks	46,287.10
281	061654	M Kanneh	Refund Thebarton Community Centre Hire Fees	450.00
282	EFT71055	M2 Technology Pty Ltd	Message on Hold	402.60
283	EFT71059	Magena Pty Ltd	Bin Surrounds	17,820.00
284	EFT70852	Major Carpet & Tile	Carpet Cleaning	165.00
285	EFT71187	Major Carpet & Tile	Carpet Cleaning	720.72
286	EFT71061	Makesafe Traffic Management	Traffic Management	666.88
287	EFT70891	Malona Society of St George Rhodes	Refund Apex Park Hire Fees	130.00
288	EFT70946	Maps Consulting Services Pty Ltd	Transportation Consulting	3,520.00
289	EFT71254	Marciano Arents	Art Prize	500.00
290	EFT70851	Maxima Group Training	Temp Staff	3,432.23
291	EFT71056	Maxima Group Training	Temp Staff	3,523.56
292	EFT70886	Maxima Tempskill	Temp Staff	8,054.05
293	EFT71088	Maxima Tempskill	Temp Staff	6,207.31
294	EFT70987	Mayor Michael Coxon	Mayoral Allowance	5,585.00
295	EFT71057	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	11,457.88

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
296	EFT71058	Merchandising Libraries	Library Supplies	526.35
297	EFT71188	Meshed Pty Ltd	Parking Sensors	2,005.75
298	EFT70949	Message4U Pty Ltd	Software	290.32
299	EFT71060	Messianian Association of South Australia Inc	Equipment Grant	3,000.00
300	EFT70853	Mile End Office Furniture	Furniture	315.00
301	EFT71260	Milton Skordas	Refund Thebarton Community Centre Hire Fees	825.00
302	EFT70948	Mobile Science Education	Library Performance	297.00
303	EFT71189	Moffat Pty Ltd	Building Maintenance	305.80
304	EFT71184	Momar Australia Pty Ltd	Depot Supplies	1,851.03
305	EFT71183	Morestel Powder Coaters	Depot Supplies	216.15
306	EFT71185	Mt Compass Sand & Loam	Depot Supplies	9,139.28
307	EFT70950	Murray Street Metro Pty Ltd	Street Sweeping Dumping	769.20
308	EFT70953	National Variety Distributors	Depot Supplies	268.10
309	EFT71192	National Variety Distributors	Depot Supplies	176.00
310	EFT71194	Nelson Locksmiths	Locks	1,346.00
311	EFT71082	Nicola Smith	Reimburse Volunteer Expenses	28.80
312	EFT70892	Nicole Borelli	Refund Apex Park Hire Fees	217.50
313	EFT71256	Nikola Manos	Rainwater Tank Rebate	300.00
314	EFT70865	Nishan Chahal	Mendelson Scholarship	4,000.00
315	EFT70866	Norman Waterhouse Lawyers	Legal Fees	13,688.90
316	EFT71191	Norman Waterhouse Lawyers	Legal Fees	3,223.00
317	EFT71193	North East Group	Vehicle Maintenance	431.50
318	EFT70951	North East Isuzu	Truck Purchase	125,823.05
319	EFT70952	Nova Group Services Pty Ltd	Roadworks	27,998.30
320	EFT71190	Nova Group Services Pty Ltd	Roadworks	910.73
321	EFT70954	Novita Services	Disability Accessory	372.50
322	EFT71196	Officeworks Superstores Pty Ltd	Stationery	1,847.94
323	EFT71201	oOh!media Street Furniture Pty Ltd	Bus Shelter Maintenance	4,137.38
324	EFT70868	Orana Australia Ltd	Home Advantage Program	1,580.35
325	EFT70955	Orana Australia Ltd	Home Advantage Program	1,419.55
326	EFT71197	Orana Australia Ltd	Home Advantage Program	2,741.20
327	EFT71200	Origin Energy Electricity Limited	Power	11,076.89
328	EFT71199	Our Earth Pest Control	Pest Control	445.37
329	EFT71022	Outfront Concepts Pty Ltd	Playground Upgrade	38,907.64
330	EFT70854	Patricia Papatanasopoulos	Mendelson Scholarship	4,000.00
331	EFT71170	Pauline Koritsa	Reimburse Expenses	720.00
332	EFT71203	PelicanCorp (AU) Pty Ltd	PermitAccess Licence	2,209.13
333	EFT71065	Pest Aid	Pest Control	385.00
334	EFT70985	Peter Grant	Refund Overpaid Rates	253.15
335	EFT71209	Peter May Fencing	Fencing	67,367.00
336	EFT70858	Petros Cironomos	Mendelson Scholarship	4,000.00
337	EFT70894	Piptle Wealth Management Pty Ltd	Refund Overpayment	57.50
338	EFT70870	PJ & Sons Building Maintenance	Home Support Services	2,060.10
339	EFT71063	PJ & Sons Building Maintenance	Home Support Services	318.88
340	EFT71204	PJ & Sons Building Maintenance	Home Support Services	526.35
341	EFT70958	PLOT Works	Roadworks	57,761.83
342	EFT71062	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	4,103.55
343	EFT70872	PM Sports	Sports Netting	1,870.00
344	EFT71207	PM Sports	Sports Netting	852.50
345	EFT70960	Powerdirect Pty Ltd	Power	368.89
346	EFT70956	Prestige Sports & Earthmoving Constructions Pty Ltd	Camden Oval Netball Courts	89,870.00
347	EFT71066	Pro Bitumen Pty Ltd	Roadworks	4,537.50
348	EFT71208	Pro Bitumen Pty Ltd	Roadworks	13,651.00
349	EFT70959	Pro-Clean Cleaning Supplies	Cleaning Products	1,358.50
350	EFT71206	Pro-Clean Cleaning Supplies	Cleaning Products	2,834.04
351	EFT71094	Rachael Sharman	Compost Bin Rebate	34.50
352	EFT70896	Rameshwar Singh	Refund Thebarton Community Centre Hire Fees	265.00
353	EFT71211	Reece Pty Ltd	Irrigation	1,700.62
354	EFT70961	Rentokil Initial Pty Ltd	Pest Control	2,187.83

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
355	EFT70963	Rentokil Tropical Plants	Indoor Plant Hire	94.37
356	EFT70962	Rentokil Tropical Plants	Indoor Plant Hire	236.13
357	EFT71072	Richmond Towing Services	Vehicle Tow	330.00
358	EFT71213	Ricoh Australia Ltd	Copy Charges	3,457.22
359	EFT71069	Rider Levett Bucknall SA Pty Ltd	Professional Fees	2,145.00
360	EFT70875	Road Solutions Australia	Depot Supplies	2,145.00
361	EFT70811	Robert Amos	Reimburse Volunteer Expenses	34.56
362	EFT71212	Roofsafe Industrial Safety	Recertification	14,960.00
363	EFT71215	Rosie Crafts Bunting	Library Supplies	830.00
364	EFT71070	Rosmech Sales & Service Pty Ltd	Sweeper Brooms	2,200.00
365	EFT71068	Rotary Club of West Torrens Inc	Catering	500.00
366	EFT71067	Royal Wolf Trading Australia Pty Ltd	Hire Storage Containers	637.10
367	EFT71253	Ruby Donovan	Art Prize	10,000.00
368	EFT70874	Rundle Mall Plaza Newsagency	Library Magazines	195.45
369	EFT70964	Rundle Mall Plaza Newsagency	Library Magazines	265.61
370	EFT71073	Rundle Mall Plaza Newsagency	Library Magazines	219.28
371	EFT71214	Rundle Mall Plaza Newsagency	Library Magazines	247.35
372	EFT70873	RWA Pty Ltd	Shelter / Barbeques	58,729.00
373	EFT71071	RWA Pty Ltd	Shelters	19,690.00
374	EFT70882	SA Water	Water	10,506.58
375	EFT70883	SA Water	Water	35,914.01
376	EFT70970	SA Window Cleaning Pty Ltd	Window Cleaning	643.50
377	EFT70965	Sabre Electrical & Security Services	Fire System Upgrade	27,811.51
378	EFT71076	Sabre Electrical & Security Services	Install CCTV System	10,395.40
379	EFT70979	Safe Work Practice	Staff Training	511.50
380	EFT70877	Saggese Transport & Crane Services Pty Ltd	Plant Hire	726.00
381	EFT71080	SAI Global Australia Pty Ltd	Standards	326.19
382	EFT71219	Sam Christodoulou	Professional Fees	550.00
383	EFT70887	Samia Tawadros	Reimburse Volunteer Expenses	69.12
384	EFT71246	Samir Wasif	Reimburse Volunteer Expenses	69.12
385	EFT70983	Samuel Day	Rainwater Tank Rebate	300.00
386	EFT70879	Seaton High School	Facility Hire	2,200.00
387	EFT70876	Seaton Mower Service	Mower Repairs / Purchases	308.00
388	EFT70969	Seek Limited	Advertising	638.00
389	EFT71083	Seek Limited	Advertising	313.50
390	EFT71079	Shred-X Pty Ltd	Paper Recycling	307.55
391	EFT70893	Silvio Lombardi	Refund Overpaid Rates	1,959.04
392	EFT71223	Sine Group Pty Ltd	Computer Equipment	778.80
393	EFT70966	Solaris Clean	Cleaning	3,011.80
394	EFT71227	Solaris Clean	Cleaning	3,133.90
395	EFT71074	Solo Resource Recovery	Rubbish Removal	858.25
396	EFT71222	South Australian Bangladeshi Community Assoc	Sponsorship Grant	5,000.00
397	EFT71224	Southern & Western Community Broadcasters Inc	Sponsorship Grant	1,000.00
398	061664	Southern and Western Broadcasters Inc	Thebarton Community Centre Bond Return	1,000.00
399	EFT71078	Southern Cross Protection	Patrol Service	7,577.51
400	EFT71225	Southern Cross Protection	Patrol Service	77.18
401	EFT70895	Southern Cross Tango	Refund Thebarton Community Centre Hire Fees	520.00
402	EFT71217	Southfront	Professional Fees	9,878.00
403	EFT70881	Specsavers Thebarton	Prescription Safety Glasses	299.00
404	EFT70880	Sports Lighting SA Pty Ltd	Lockleys Oval Lighting	43,230.00
405	EFT70968	Sports Lighting SA Pty Ltd	Lockleys Oval Lighting	165,550.00
406	EFT71077	St George College	Business Breakfast	4,125.00
407	EFT71075	St John Ambulance Australia SA Inc	First Aid Training	149.00
408	EFT71054	Stav Lagogiannis	Reimburse Expenses	150.00
409	EFT70986	Stelio Mitsioulis	Thebarton Community Centre Bond Return	1,000.00
410	EFT70859	Stephanie Buntin	Mendelson Scholarship	4,000.00
411	EFT71226	Stihl Shop Fulham	Depot Supplies	1,032.70
412	EFT71229	Streamline Plumbing SA Pty Ltd	Plumbing	10,831.22
413	EFT70878	Stumpy Stumps	Grind Stumps	400.00

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
414	EFT70967	Stumpy Stumps	Grind Stumps	500.00
415	EFT71081	Stumpy Stumps	Grind Stumps	400.00
416	EFT71228	Stumpy Stumps	Grind Stumps	650.00
417	EFT70884	Subnet	Computer Equipment	6,144.49
418	EFT71218	Surfacing Contractors Australia Pty Ltd	Surfacing Repairs	1,832.60
419	EFT71221	Sync Cabling Solutions Pty Ltd	Lighting	19,585.50
420	EFT71089	Tecon Australia Pty Ltd	Professional Fees	962.50
421	EFT71090	Telstra	Telephone	5,462.04
422	EFT70885	Terrain Group Pty Ltd	Irrigation	16,437.30
423	EFT71006	The Adelaide Tree Surgery	Tree Maintenance	3,850.00
424	EFT71018	The Banner Crew	Banners	224.40
425	EFT71029	The Department for Correctional Services	Litter Collection	1,988.91
426	EFT70920	The Ergo Centre	Furniture	1,145.00
427	EFT71036	The Fruit Box Group Pty Ltd	Milk	292.71
428	EFT71210	The Paper Bahn	Stationery	3,650.33
429	EFT71202	The Personnel Risk Management Group	Security Checks	290.40
430	EFT70869	The Proteus Leadership Centre	Staff Training	196.90
431	EFT71087	Thomson Geer	Legal Fees	3,080.00
432	EFT70972	TNPK Staff Pty Ltd	Temp Compliance Staff	2,795.38
433	EFT71086	Tom's Car Wash	Vehicle Maintenance	1,609.30
434	EFT70971	Tonkin Consulting	Professional Fees	6,913.50
435	EFT71085	Toro Australia Pty Ltd	Purchase Ride-on Mower	122,695.63
436	EFT71236	Torrens Safety Pty Ltd	Depot Supplies	1,220.56
437	EFT71232	Total Construction Surveys Pty Ltd	Surveys	50,506.50
438	EFT71151	Totally Workwear Richmond	Clothing	5,677.19
439	EFT71235	TPG Telecom	Telephone/Internet	4,199.33
440	EFT71234	Tradies Workwear	Safety Clothing	152.78
441	EFT71233	Tree Care Machinery	Depot Supplies	3,023.95
442	EFT70974	Tristen Vo	Reimburse Volunteer Expenses	56.58
443	EFT71239	Tristen Vo	Reimburse Volunteer Expenses	21.16
444	EFT70840	United Petroleum Pty Ltd	Fuel	14,451.32
445	EFT71165	United Petroleum Pty Ltd	Fuel	14,785.33
446	061660	Uniting Care Wesley Bowden	Worm Farm Rebate	50.00
447	EFT71237	UrbanVirons Group Pty Ltd	Tree Maintenance	8,123.50
448	EFT71238	Veri Fire	Fire Safety	5,842.43
449	EFT70888	Vili's	Catering	459.80
450	EFT70973	Vili's	Catering	100.82
451	EFT71091	Vili's	Catering	811.14
452	061661	Vrinian Society of SA	Thebarton Community Centre Bond Return	900.00
453	EFT70977	Wallbridge Gilbert Aztec	Professional Fees	6,606.60
454	EFT71093	Wallbridge Gilbert Aztec	Professional Fees	660.00
455	EFT70975	Walter Brooke & Associates Pty Ltd	Professional Fees	7,716.50
456	EFT71247	Waterpro	Irrigation	827.71
457	EFT71243	Web Safety Pty Ltd	Clothing	1,465.52
458	EFT70978	Well Done International	After Hours Contact Centre	971.63
459	EFT70976	West Adelaide Football Club	Donation	750.00
460	EFT70889	West Torrens Historical Society Inc	Reimburse Insurance Premium	1,350.46
461	EFT71240	West Torrens Historical Society Inc	Community Grant	5,000.00
462	EFT71244	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	4,875.45
463	EFT71242	Wholesale Plants and Products Pty Ltd	Plants	4,950.87
464	EFT71245	Winc Australia Pty Limited	Stationery	235.08
465	EFT71095	Womens Legal Service (SA)	Refund Thebarton Community Centre Hire Fees	1,125.00
466	EFT70890	Worcomp Pty Ltd	Medical	451.00
467	EFT71092	Worlds Best Specialised Cleaning	Graffiti Removal	20,388.50
468	EFT71241	Wurth Australia	Depot Supplies	569.56
469	EFT71249	X-Treme Towing Service Pty Ltd	Vehicle Tow	110.00
				\$ 3,164,421.35

11.2 Customer Provisions

Brief

This report presents an overview of the current status of COVID-19 with regard to customer service provisions.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. In the event a mandatory COVID-19 vaccine policy for employees is approved, Council requires all external visitors, customers, hirers and service users, over the age of 12, who enter the following Council venues to be fully vaccinated with a COVID-19 vaccine which is approved or recognised by the Therapeutic Goods Administration (TGA) unless they have an vaccine exemption:
 - a. City of West Torrens Civic Centre
 - b. City of West Torrens Depot
 - c. Hamra Centre
 - d. Thebarton Community Centre
 - e. Plympton Community Centre
 - f. Cowandilla Hall

Until such time as the State Major Emergency Declaration is revoked.

2. The Chief Executive Officer be delegated authority to determine the commencement date, in January 2022, of the requirements detailed in clause 1, above.

Introduction

On 15 March 2020, the South Australian Chief Public Health Officer issued a Public Health Emergency Declaration with regard to the imminent threat of COVID-19 within South Australia. This was quickly superseded by the issuing of a Major Emergency Declaration by the State Coordinator for the State of South Australia (Mr Grant Stevens, Commissioner of Police) on 22 March 2020. This Major Emergency Declaration, which is extended every 28 days, remains in place at the time of writing this report.

Since March 2020, Council has successfully followed and complied with all State Directions and Guidelines with no Elected Member or staff member having contracted COVID-19 during this period.

Discussion

The Premier announced that, while South Australia's borders would open on 23 November 2021, the current restrictions are to remain in place until the State reaches 90 per cent full vaccination rate for over 12s. The current restrictions and directions include a range of requirements which include a requirement to wear masks in indoor public spaces, QR check in or contact register at all venues, QR check ins at each venue, 75 per cent density for seated activities, no communal consumption facilities, cap of 30 people at a residential premises, cap of 150 people for private activities in non-residential settings, restrictions on dancing and singing, COVID Marshals and of course density requirements.

At the time of writing this report, the full vaccination rate in South Australia of all people 12+ is at 82.1 per cent so there appears to still be a way to go until the 90 per cent double vaccination rate is achieved and restrictions gradually reduced. The state is expecting this to be before Christmas, however, since the opening of the borders, and while the impacts are unknown, the emergence of the Omicron variant has seen a large number of contact exposure sites across the State with a reported 1000 people currently in quarantine and 49 active cases (two in hospital) within the State causing a degree of nervousness within the Transition Committee.

Contact Levels

Currently, exposure to COVID-19 is categorised in three ways, Low Risk Casual Contact, Casual Contact, Close Contact (vaccinated) and Close Contact (unvaccinated). Neither isolation/quarantine provisions nor any other requirements apply to those people who are deemed to be Low Risk Casual Contact. However, the Casual Contact provisions require that a person isolate until they receive their first negative test and, subsequently, a range of requirements are applied for days 1 to 14 which include no contact with vulnerable people, avoid shared workspaces. The Close Contact (vaccinated) requires a person to be quarantined for seven (7) days and then the same requirements applied, as per the Casual Contact, for days 8 to 14 while Close Contact (unvaccinated) requires fourteen days quarantine and no additional requirements.

Business Continuity

These contact level requirements are expected to have a significant impact on businesses, particularly ones that have day to day contact with vulnerable people or staff working in shared workspaces, which includes Council. These provisions potentially impact on the organisation's ability to continue to provide its services, or results in them being provided in fractured or inadequate ways that are not satisfactory to the customer.

For example, a close contact in the Hamra Centre could effectively require more than 50 per cent of staff to quarantine for between 7 and 14 days. Realistically, even if a staff member was a low risk casual contact or a casual contact, most would not be able to work for the whole of the 14 day period as their work requires them to engage face to face with vulnerable people and work in a shared workspace. In a worst case scenario, this could mean the closure of the Hamra Centre for two weeks and a reversion to on-line services only.

The impact of this would be detrimental to many members of the community who rely on the Hamra Centre for a broad range of educational, social, recreational and health and wellness support services, including those frail older members of our community who rely on CHSP services and lunches especially during summer heatwaves with the Hamra Centre being a designated 'cool space' for those that don't have access to, or can't afford, air conditioning.

WHS Responsibilities and Duty of Care

The *Work Health and Safety Act 2012* (WHS Act) imposes a broad range of requirements on a PCBU (person conducting a business or undertaking). As a PCBU, the City of West Torrens is required to ensure the health and safety of its workers, customers and visitors so far as is reasonably practical, eliminating or minimising risks in the workplace.

Each member of the Executive Management Team is defined as an officer under the WHS Act thus a range of obligations is imposed on each of them, both individually and collectively, to the extent that if they are found to have failed to meet those obligations then they can be held liable with ensuing severe personal penalties being able to be applied, including imprisonment.

In addition, the local government reforms brings in, for the first time since the inception of the Act, WHS provisions and obligations on Elected Members, some of which are as follows:

- (1) A member of a council must—
 - (a) take reasonable care that the member's acts or omissions do not adversely affect the health and safety of other members of council or employees of the council; and
 - (b) comply, so far as the member is reasonably able, with any reasonable direction that is given by a responsible person (defined as the Chief Executive Officer for staff and the Mayor for Elected Members) for the purposes of ensuring that the member's acts or omissions do not adversely affect the health and safety of other members of the council or employees of the council.

Having regard to their WHS obligations and business continuity factors, many external organisations have implemented mandated COVID-19 vaccines for their employees. This includes the Cities of Charles Sturt and Adelaide. Similarly, taking into account their obligations as officers under the WHS Act as well as the potential business continuity risks, the Executive Management Team (EMT) has consulted with employees, the Australian Workers Union (AWU) and the Australian Services Union (ASU) on a proposal to introduce a *Mandatory COVID-19 Vaccination Policy* for all employees, which includes staff, volunteers and contractors, of the City of West Torrens. The consultation period has ended and the EMT is currently reviewing and considering the feedback received.

In addition, particularly in response to organisation's duty of care to those vulnerable people (defined as those people who can't be vaccinated, i.e. children under the age of 12, pregnant women, people with chronic illness or a severe disability, people who are immuno-suppressed and the elderly) within the community who use Council's services, the Chief Executive Officer advised Elected Members that Council's Summer Festival events will be fully vaccinated events for all non-vulnerable people who are over 12 years of age. This means that all non-vulnerable attendees over the age of 12, staff, volunteers and contractors must be fully vaccinated with a COVID-19 vaccine which is either approved or recognised by the TGA (Therapeutic Goods Administration). Similarly, all service providers to Council's school holiday program have been advised that they will need to be fully vaccinated and provide evidence of their vaccination, again to protect those vulnerable children under the age of 12 who are participating in the program.

Fully vaccinated venues

Many venue operators across the state have also had regard to both their WHS obligations and business continuity risks and made decisions to make their venues 'fully vaccinated venues', meaning that all who attend that venue must be vaccinated, including employees and customers/patrons. These venues include the Adelaide Oval, Tandanya, the Adelaide Convention Centre, the Adelaide Festival Centre, Adelaide Zoo, Monarto Safari Park, Hindmarsh/Coopers Stadium, Bird in Hand, Womadelaide, Holden Street Theatre, Her Majesty's Theatre as well as a large number of Adelaide Fringe Festival venues. It is also understood some councils are considering mandating COVID-19 vaccines for all employees and customers at venues.

In the event that the EMT does implement a mandated COVID-19 vaccine policy, then it would be reasonable, with regard to the organisation's obligations under the WHS Act and the *Local Government Act 1999*, for it to extend this same COVID-19 vaccine requirement to all persons over the age of 12 who enter a City of West Torrens operational venue (being a venue in which employees are based). In this way, Council itself will be fulfilling its duty of care by actively doing all it can to protect those involved in our services, while also ensuring the on-going provision of services to its community.

Legal advice received, indicates that there is no legal impediment to implementing a vaccine requirement for external visitors to Council's operational venues. To the contrary, this advice suggests there is legal support for doing so, at s19 of the WHS Act, and the fact that Council has the ability to set the terms of entry and the express and implied duties to staff and persons entering any Council operational facility, all lend their support to the proposition.

Of course, implementing this proposal will mean that a small number of non-vulnerable people are unable to enter a Council operational facility. While this may not be satisfactory to those non-vulnerable, unvaccinated members of the community, as demonstrated during the 'lockdown' periods of the pandemic, these services are able to be accessed in alternative ways. In doing so, Council can be assured that the vulnerable members of the community can continue to use Council's services knowing they have a degree of protection when entering a Council operational facilities and those non-vulnerable members of the community who are not vaccinated are able to continue to access Council services but in alternative ways to those they are, perhaps, used to i.e. online, phone, Zoom, click and collect etc.

It is worth noting that some library staff have expressed their concern about being required to check digital vaccination certificates and the potential abuse they may experience in requiring to view the vaccination status of customers. However, at this point, there is no suggestion that staff would be used to undertake this role. A January 2022 commencement date allows sufficient time to work with staff and finalise details on the implementation of the vaccine requirements, including how vaccine checking could occur. As such, it is proposed that the commencement date for this requirement be between 15-30 January 2022, as determined by the Chief Executive Officer, in order for the community to be given notice of this requirement and for them to have sufficient time to obtain the required vaccination.

Promotion of this requirement will be undertaken through Council's usual channels and notices on each of the operational venues to give notice of the requirement for external visitors to be fully vaccinated and allow for non-vaccinated customers to work with Council staff to arrange alternative access to services e.g. on-line or via click and collect and chute drop off etc. All feedback will be taken into consideration although it is worth acknowledging that over 80 per cent of South Australians over the age of 12 are fully vaccinated.

In the event that a Mandatory COVID-19 vaccination policy for employees is not approved then it is not intended to proceed with the implementation of a requirement for all external visitors to be fully vaccinated if they enter a Council operational venue.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no environmental impacts arising from this report

Conclusion

This report provides an overview of the current status of the COVID-19 vaccine as it applies to the City of West Torrens.

Attachments

Nil

11.3 Impact of COVID-19 on Rates Collection and Outstanding Rates

Brief

This reports provides information to Council on the impact that COVID-19 has had on rates collection and outstanding rates.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

This report provides an overview of the financial effect that COVID-19 has had on rates collection and outstanding rates and thereby Council cash flow. It examines the impact of Council support resolutions on arrears and subsequent performance upon the recommencement of standard recovery practices.

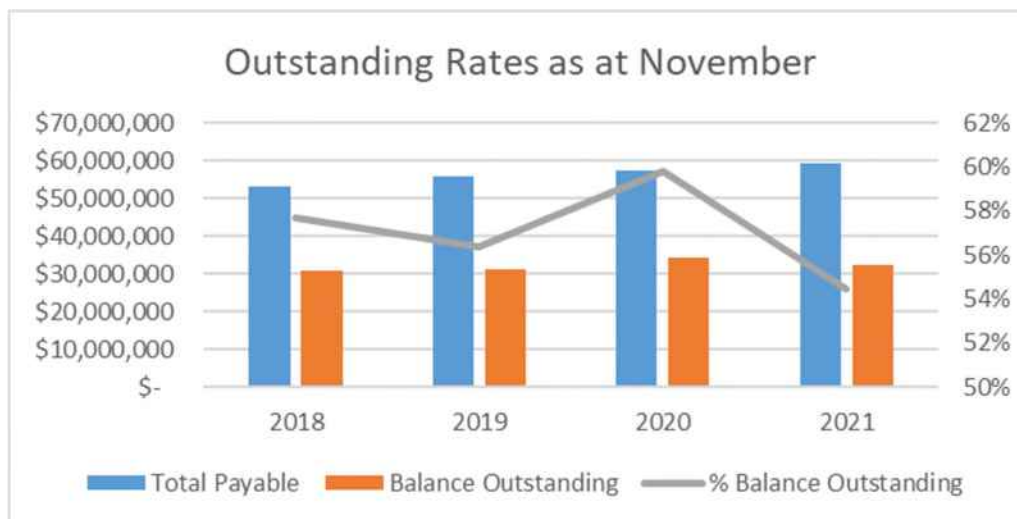
Discussion

At the City Finance and Governance Standing Committee held on 16 November 2021, a question was raised about the impact of COVID-19 on rates collection and outstanding rates.

Rates relief provided in response to COVID-19 impacted on rates collection resulting in an increase to the level of rates outstanding.

However, the impact COVID-19 has had on the recovery of rates appears minimal and temporary.

The following graph shows the fluctuations in rates outstanding as at November each year from 2018-2021 and highlights an increase to rates outstanding in 2020 with this reducing in the current year.

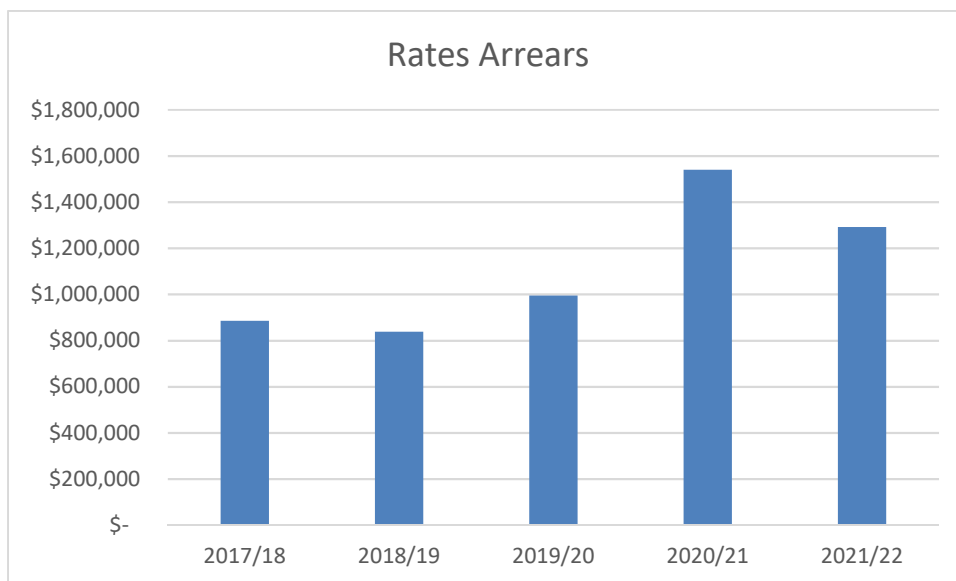
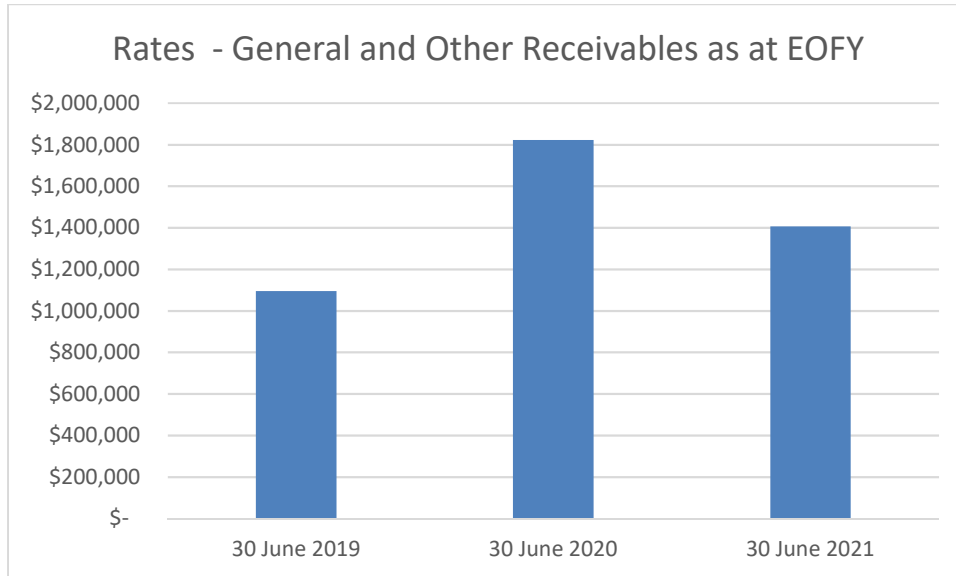


The higher increase to the balance outstanding as at November 2020 was anticipated and expected given the impacts of COVID-19 in the six months prior.

The resolutions to waive fines and interest, not issue reminder notices for overdue assessments, put a hold on legal action and delay the due date for the 2nd instalment 2020/21 all impacted on the collection/recovery of not only the current rates but the overdue arrears.

As a result of these decisions by Council, an end of financial year comparison for General and Other Receivables indicated a significant increase in the June 2020 balance on the prior year due to council resolutions. However by the end of the following financial year there was a significant reduction, highlighting the short term impact.

The following graphs depict Rates - General and Other Receivables as at 30 June for the Financial Years 2019-2021.



This confirms that with the recommencement of standard rate recovery processes, including legal action, the increase in arrears seen in 2020 has already been significantly reduced.

The recommencement of recovery action prompted an extraordinarily high return on arrears after a prolonged hold. Additionally, a new approach to recovery action for those ratepayers with significant arrears spanning multiple years was also successful in recovering long term debt from multiple ratepayers thereby avoiding the s184 process.

The culmination of these events has resulted in the percentage of the rates balance outstanding being lower than recent pre-COVID-19 levels as at November 2021.

Communication with the Community

After an initial influx of contact with Council regarding assistance on rates in response to COVID-19, it is believed that the widespread and multifaceted communication regarding the relief available to ratepayers resulted in a small amount of formal/written contact to request rates relief.

Out of the 70 formal requests documented, approximately half were made in the initial COVID-19 period being March to end of April 2020 and most were very general in nature. Of the 70 COVID-19 related requests received between March 2020 and March 2021, all were personally contacted and provided with the relief options, however, as many were general enquiries or requests for remission of rates (which were not being offered), no further action was required.

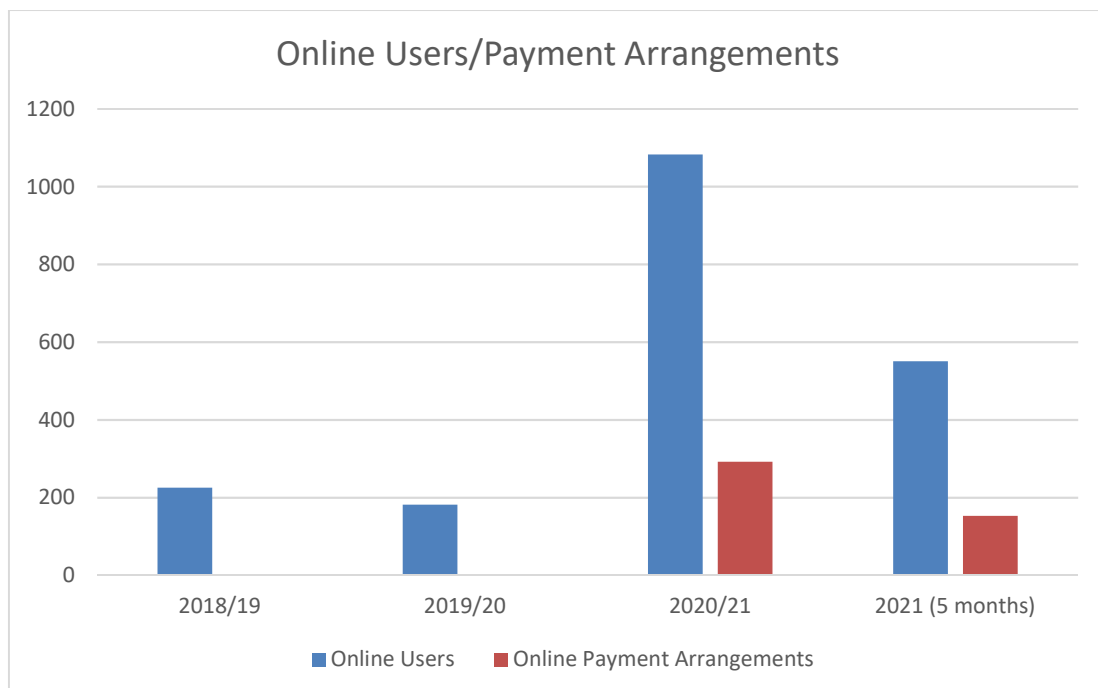
As mentioned, Council resolved a range of conditions over recovery action including postponement of payment and waiver of fines and interest universally being applied to all ratepayers, and applications not required until the end of 2020.

There were 23 requests for further postponement and payment arrangement without penalty. Of these, 17 received a request for further information and did not result in the application being continued. Of the six (6) remaining applications, five (5) were not eligible/denied and one (1) was approved.

The experience of Rates staff was that people were willing to enter into payment arrangements more so than to defer payment through postponement.

During this difficult time, a project was undertaken to implement improvements around the rates information provided online and the ability for ratepayers to manage their own assessment 24 hours a day, 7 days a week. This included the ability to download their rate notice, see balances and transactions and to organise their own payment arrangement. This functionality provided ratepayers experiencing hardship the ability to organise a payment arrangement discretely, without the need to speak with anyone directly.

The graph below shows the uptake in online payment arrangements that occurred.



Rebates, Remission and Postponement

In addition to the action Council took to assist ratepayers, the *Local Government Act 1999* already provides for the rebate, remission and postponement of rates in Divisions 5 and 9. Division 5 outlines the sections under which Mandatory and Discretionary Rebates apply in specific cases, which are not based on ability to pay, whereas Section 182 relates to the remission or postponement of payment due to the ratepayer experiencing financial hardship.

Hardship

Section 182 of the *Local Government Act 1999* (the Act) provides for remission and postponement of payment available for ratepayers experiencing hardship.

The COVID-19 Rates Financial Hardship policy provided avenues for relief where they were experiencing financial hardship due to the impacts of the pandemic. This relief consisted of a period of fines being waived, debt recovery action stopped, no reminder notices issued and the ability to postpone payment. Rates remission were not offered under this policy.

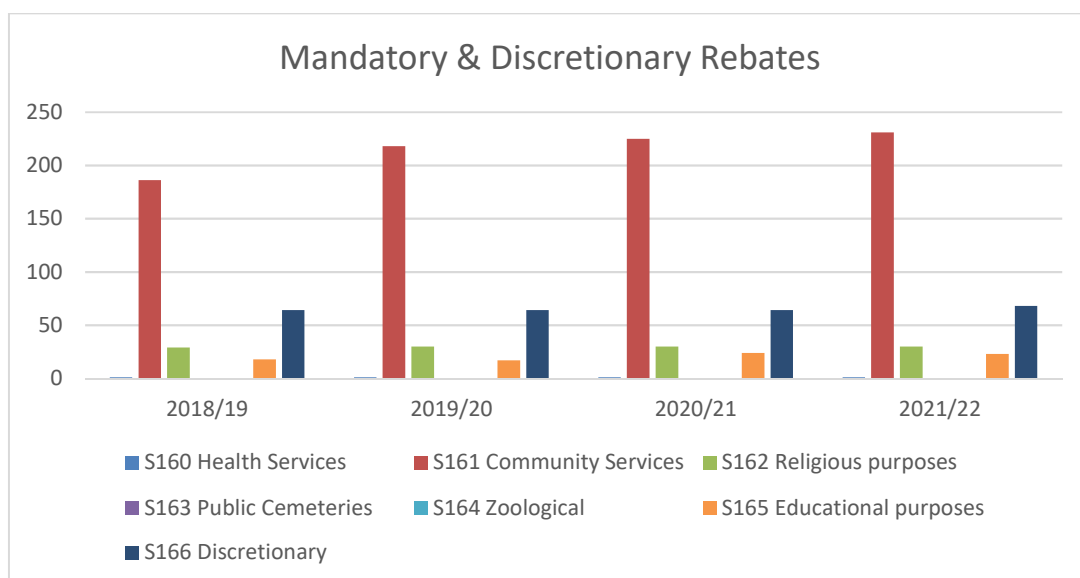
The Rates Rebates, Remissions and Postponement policy provides for consideration under hardship for remission or postponement where the payment of rates would cause hardship. Both policies provide the guidelines and criteria under which remissions or postponement may be considered, including the maximum remission for hardship being a reduction to the value of the minimum rates (remission of the difference between the minimum rate and the rates levied). Supporting information and documentation is required to substantiate that the payment of rates will cause hardship.

Mandatory and Discretionary Rebates

Chapter 10, Division 5 of the *Local Government Act 1999* provides for Mandatory and Discretionary rebates. These rebates, particularly Mandatory rebates, are not driven by hardship and are only available under defined circumstances where specific criteria are met for selected uses of the land for which rates are levied.

Mandatory Rebates fall under six (6) categories, being for the land used for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society of SA and educational purposes, and 15 sub categories for Discretionary Rebates which fall under one Section.

The graph below shows the number of rebates in each mandatory category and grouped for the discretionary sub categories. Numbers remain fairly consistent throughout the years with changes (usually increases) mostly found in Housing Associations and other Community Organisations.



Discretionary rebates under section 166, which, like mandatory rebates, are not driven by hardship, provide for more flexibility in the consideration of rebates than that which is found under the mandatory provisions. There were eight (8) new discretionary rebate applications considered during period 2017 to 2021, seven (7) of which were denied and one (1) approved.

Hardship Rate Remission and Postponement

Applications for remission of rates or the postponement of payment of rates under Section 182 are further defined in the Rate Rebate, Remission and Postponement policy. Remission or postponement of rates require supporting financial information to substantiate that the ratepayer has an inability to make payment of the rates when due for payment (not an unwillingness to do so) and that the payment will cause hardship.

In the years 2017 to 2021, five (5) applications were submitted for consideration for rate remission, one (1) of which was approved, three (3) were denied, and one (1) is pending. In this same time period there has been one (1) application for postponement under hardship grounds, which was approved.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

Information is provided in this report to assess the impact of COVID-19 on our community and ratepayers.

Attachments

Nil

11.4 Legislative Progress Report - December 2021

Brief

This report provides an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association, or contained in the Government Gazette between the last meeting of the Committee and 28 November 2021.

RECOMMENDATION

The Committee recommends to Council that the Legislative Progress Report - December 2021 be received.

Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained with the Government Gazette that relate to the City of West Torrens.

Information on the status of all Bills and Acts is available on the South Australian Legislative Tracking and the Federal Register of Legislation websites at:

<https://www.parliament.sa.gov.au/Legislation/SALT> and/or <https://www.legislation.gov.au/>

The Parliamentary Library is now releasing Weekly Summaries of each sitting week of the House of Assembly. These summaries will now be attached (where relevant) to each of these reports.

Discussion

New Proposed Amendments to Legislation
<i>Planning, Development and Infrastructure (Exceptional Tree Register) Amendment Bill 2021</i>
Private Members Bill
<p>The Hon. S Duluk introduced the Planning, Development and Infrastructure (Exceptional Tree Register) Amendment Bill to the House of Assembly on 17 November 2021.</p> <p>The Bill is to amend the <i>Planning, Development and Infrastructure Act 2016</i> and bring South Australia in line with every other jurisdiction in Australia that uses a tree register to protect exceptional trees from unnecessary removal.</p> <p>The Bill was adjourned at its second reading on 18 November 2021.</p>
Bills previously reported on where the status has changed
<i>Unclaimed Money Bill 2021</i>
Government Bill
<p>The Hon. D C van Holst Pellekaan MP introduced the <i>Unclaimed Money Bill 2021</i> to the House of Assembly on 5 May 2021.</p> <p>The Bill makes provisions for the publication of information about, and the repayment of, unclaimed money. It makes related amendments to various Acts, including to repeal the <i>Unclaimed Moneys Act 1891</i>.</p>

The House of Assembly passed the Bill without amendment and send it to the Legislative Council for consideration on 26 October 2021.

The Legislative Council returned without amendment on the 16 November 2021 and was assented to by the Governor on 30 November 2021.

COVID-19 Emergency Response (Expiry)(No 3) Amendment Act 2021

This *COVID-19 Emergency Response (Expiry)(No 3) Amendment Bill 2021* passed the House of Assembly on 25 August 2021 and passed the Legislative Council on 26 August 2021. It received assent on 21 September 2021.

This Act amended section 6 of the *COVID-19 Emergency Response Act 2020* (Act), making the expiry date of that Act, 1 December 2021. This Act provides the State Government powers to override various legislative instruments for various purposes including public health, wellbeing and public safety during the COVID-19 pandemic. This Act particularly related to residential tenancies, residential parks and supported residential facilities, with particular emphasis on hardship.

This Act also provided the ability for public officers i.e. Elected Members and staff to witness statutory declarations. However, as the Act has now expired, the ability to do so is now revoked.

This Act has now expired and no replacement has yet been introduced to Parliament.

Bills previously reported on where the status remains unchanged

***Electoral (Regulation of Corflutes) Amendment Bill* Government Bill**

The Hon. Vickie Chapman MP introduced the *Electoral (Regulation of Corflutes) Amendment Bill* into the House of Assembly on 24 August 2021.

This Bill aims to amend the *Electoral Act 1985* in order to make a minor amendment to the s226 (Moveable Signs) of the *Local Government Act 1999* to prohibit the exhibition of corflutes on public roads and infrastructure unless permitted by regulations.

These regulations have not yet been determined.

The Bill was passed in the House of Assembly on 22 September 2021.

The Bill was received in the Legislative Council and was negatived on 12 October 2021 at its second reading.

Further information can be found on the South Australian Legislative Tracking website.

Petroleum and Geothermal Energy (Energy Resources) Amendment Bill**Government Bill**

The Hon. D C van Holst Pellekaan MP introduced a Bill to the House of Assembly on 25 August 2021 to amend the *Petroleum and Geothermal Energy Act 2000*.

The proposed amendments aim to enable renewable hydrogen to be transported through existing transmission gas pipelines, and ensure that South Australia is an attractive investment environment for hydrogen projects.

The Bill was adjourned at its second reading on 25 August 2021.

Further information can be found on the South Australian Legislative Tracking website.

Fines Enforcement and Debt Recovery (Miscellaneous) Amendment Bill**Government Bill**

This Bill was introduced by the Attorney-General, the Hon. Vickie Chapman MP on 12 May 2021 and aims to amend the *Fines Enforcement and Debt Recovery Act 2017* and the *Enforcement of Judgements Act 1991* based on feedback from relevant sectors seeking the creation of a more workable system for the collection of fines.

The Bill was adjourned at second reading on 12 May 2021.

Further information can be found on the South Australian Legislative Tracking website.

Planning, Development and Infrastructure (Constitution of Commission) Amendment**Private Members Bill**

The *Planning, Development and Infrastructure (Constitution of Commission) Amendment Private Members Bill* was introduced to the House of Assembly on 5 May 2021 by the Hon. T Piccolo MP.

This Bill aims to amend the *Planning, Development and Infrastructure Act 2016*, to include 'rural land use or agriculture' as an area of knowledge, expertise and experience for appointments to the State Planning Commission.

The Bill was adjourned at second reading on 5 May 2021.

Further information can be found on the South Australian Legislative Tracking website.

Heritage Places (Protection of Heritage Places) Amendment**Private Members Bill**

The *Heritage Places (Protection of Heritage Places) Amendment Private Members Bill* was introduced to the House of Assembly on 5 May 2021 by Mr S Duluk MP.

This Bill aims to amend the *Heritage Places Act 1993* so that the whole (or partial) destruction, or the reduction of the heritage significant of a State Heritage Place requires a resolution of Parliament.

The Bill was adjourned at second reading on 9 June 2021.

Further information can be found on the South Australian Legislative Tracking website.

Electoral (Ban on Corflutes) Amendment Bill 2020**Private Members Bill**

The Bill was introduced to the House of Assembly by Mr S Duluk MP on 31 March 2021, and seeks to amend the *Electoral Act 1985* and the *Local Government Act 1999*.

The Bill proposes to ban corflutes, limit displays of electoral advertisements and prohibit canvassing near polling booths for State elections. If passed, s226 of the *Local Government Act 1999*, which relates to moveable signs, will also be amended to reflect this change.

The Bill has been adjourned at its second reading on 21 September 2021.

Further information can be found on the South Australian Legislative Tracking website.

Statutes Amendment (Light Pollution and Nuisance) Bill 2021**Private Members Bill**

The *Statutes Amendment (Light Pollution and Nuisance) Bill 2021*, was introduced to the Legislative Council on 3 March 2021 by the Hon. M C Parnell (MLC).

This Bill seeks amendments to the *Environment Protection Act 1993* and the *Local Nuisance and Litter Control Act 2016* to include artificial light as a form of nuisance into the *Local Nuisance and Litter Control Act 2016*, allowing councils to expiate.

The Bill has been adjourned at second reading on 3 March 2021.

Further information can be found on the South Australian Legislative Tracking website.

Automated External Defibrillators (Public Access) Bill 2019**Private Members Bill**

The *Automated External Defibrillators (Public Access) Bill 2019* was introduced to the Legislative Council on 16 October 2019 by the Hon. F Pangallo (MLC).

An Automated External Defibrillator is a portable device able to treat cardiac arrest by applying an electric shock to restore normal heart rhythm.

If passed by State Parliament, Automated External Defibrillators will be mandatory in all public buildings (including schools and universities, libraries, sporting facilities, local council offices and swimming pools) which the public have access to.

Privately owned buildings including shopping centres, aged care and retirement villages, commercial properties over 600 square metres in size, and certain residential apartments will also be required to install the devices. It will also be mandatory for the devices to be installed in all emergency services vehicles, including SAPOL, Metropolitan Fire Service, Country Fire Service and State Emergency Service.

A maximum fine of up to \$20,000 would be imposed on those who failed to abide by the new laws.

The Bill passed the Legislative Council on 15 October 2020 and has been received and adjourned at its first reading in the House of Assembly.

Council has installed defibrillators in the Civic Centre, Hamra Centre, Thebarton Community Centre and Plympton Community Centre as well as in a number of its leased facilities including the Hilton RSL, Western Youth Centre, Fulham Community Centre, Airport Over 50s Club etc. In addition, it has provided community grants to other community groups such as the Glenelg Baseball Club and will continue to receive grant applications for the installation of defibrillators in community facilities within West Torrens. As such, if this Bill is passed then it will not result in any major impost on Council.

Further information can be found on the South Australian Legislative Tracking website.

Planning, Development and Infrastructure (Regulated Trees) Amendment Bill 2020**Private Members Bill**

The Hon. M C Parnell (MLC) introduced the *Planning, Development and Infrastructure (Regulated Trees) Amendment Bill 2020* as a Private Members Bill to the Legislative Council on 23 September 2020. It is essentially a duplicate of a Bill that passed the Legislative Council in 2017, with the intent to prevent the unnecessary or premature removal of regulated or significant trees.

The Bill seeks to restrict applications for the removal of a significant or regulated tree until such a time that development approval for a structure is processed, blocking developers from creating a "clean slate" on a block of land.

The Bill was adjourned at its second reading on 23 September 2020.

Further information can be found on the South Australian Legislative Tracking website.

Freedom of Information (Miscellaneous) Amendment Bill 2020**Government Bill**

This *Freedom of Information (Miscellaneous) Amendment Bill 2020* seeks to amend the definition of public interest, the processes for determining that a document does not exist as well as to definitions relating to the nature and scope of an application. It also seeks to amend the processes for determination of an application.

It was read for the first time in the House of Assembly on the 8 April 2020, and has been referred to Committee for consideration.

Further information can be found on the South Australian Legislative Tracking website.

Local Government (Public Health Emergency) (Rate Relief) Amendment Bill 2020**Private Members Bill**

This *Local Government (Public Health Emergency) (Rate Relief) Amendment Bill 2020* was introduced as a Private Members Bill by the Hon. Tony Piccolo MP on 13 May 2020 with the intent of enforcing a 100 per cent rate rebate for businesses or non-profit organisations who have been forced to close due to COVID-19 for the period that they were required to be closed.

A motion to move the Bill through all stages failed, and it was adjourned at its second reading on 23 September 2020.

Further information can be found on the South Australian Legislative Tracking website.

Local Government (Fixed Charges) Amendment Bill 2020**Government Bill**

The *Local Government (Fixed Charges) Amendment Bill 2020* was introduced to the Legislative Council and read a first time on 20 February 2020. It was adjourned at its second reading on 20 February 2020. This Bill seeks to amend s152 of the *Local Government Act 1999*.

The amendment seeks to include each residence in a retirement village (within the meaning of the *Retirement Villages Act 1987*) as a type of allotment to which a fixed charge for rates cannot be applied.

Further information can be found on the South Australian Legislative Tracking website.

Planning, Development and Infrastructure (Carparking Requirements) Amendment Bill 2020**Private Members Bill**

This *Planning, Development and Infrastructure (Carparking Requirements) Amendment Bill 2020*, introduced by the Hon. Tony Piccolo MP to the House of Assembly on 4 March 2020, seeks to amend the *Planning, Development and Infrastructure Act 2016* (Act) to provide minimum carpark requirements on all dwellings.

Amendment of section 108 - categorisation:

In the case of a 1 bedroom dwelling, the requirement to provide for at least 1 carpark, and 2 carparks for a dwelling with 2 or more bedrooms. Carparks are required to be on site or on a site within 100 metres of the dwelling.

If the development does not meet these requirements it will be classified as restricted development.

Amendment of section 110 - restricted development:

If the Commission makes an assessment under s110 of the Act in relation to restricted development, the Commission must take into account the relevant provisions of the Planning and Design Code but is not bound by those provisions.

The Bill was adjourned at its second reading on 4 March 2020.

Further information can be found on the South Australian Legislative Tracking website.

Government Gazette Notices

Local Government Act 1999

On 26 March 2020 the *Local Government (Public Health Emergency) Amendment Act 2020* came into operation to address the current COVID-19 public health emergency.

Two relevant notices were gazetted on 11 November 2021 which contain technical changes to update references in the *Local Government Act 1999* as a result of changes under the *Statutes Amendment (Local Government Review) Act 2021* which have now commenced.

These notices do not make substantial changes to the original notices, rather they make minor amendments to effectively implement tranche two of the local government reforms.

Public Health Emergency: Electronic Participation in Council Meetings (No 5)

Continues to allow council meetings to be held via electronic means only and make necessary variations to other meeting procedures to enable this to occur.

Public Health Emergency: Public Access and Public Consultation (No.6)

Enables councils to manage council offices and provision of documents while protecting public health provides for councils to hold face to face public meetings or public consultations session on line instead of in-person.

Both Notices commenced on 11 November 2021 as published in the **Government Gazette - Number 73 on 11 November 2021.**

City of West Torrens - Representation Review

In late 2020, KelledyJones Lawyers was engaged to undertake Council's mandatory 2021 Representation Review (Review) pursuant to s12 of the *Local Government Act 1999*.

At its 7 September 2021 meeting, having consulted on both Council's *Representation Review Options Paper* and its subsequent *Representation Review Report* (Report), Council approved its preferred composition and structure.

Following this approval, Council submitted the Report to the Electoral Commissioner of South Australia (ECSA) for ratification. In order to finalise this Review, and at the direction of the ECSA, a notice was placed in the Government Gazette stating that on 11 November 2021, the ECSA certified that Council's 2021 Representation Review satisfied the requirements of s12 of the Act and the outcome of the Review would take effect from the first day of the 2022 periodic election.

The outcome of this Review was that no change has been made to Council's composition and structure.

This notice was published in the **Government Gazette - Number 74** on **18 November 2021**.

Emergency Management Act 2004

The State Coordinator declared a Major Emergency on 22 March 2020 under section 23(1) of the *Emergency Management Act 2004* in respect of the outbreak of COVID-19 within South Australia.

With the advice and consent of the Executive Council and pursuant to section 23(2) of the Act, Her Excellency the Governor approved an extension of the Declaration for a period of 28 days commencing on 13 November 2021.

This notice was published in the **Government Gazette - Number 73** on **11 November 2021**.

Acts Assented to but Not Yet Commenced

Landscape South Australia (Miscellaneous) Amendment Bill 2021

Government Bill

The *Landscape South Australia (Miscellaneous) Amendment Bill 2021* was introduced to the Legislative Council on 16 March 2021 and amends the Landscape South Australia Act 2019.

The Bill seeks to amend provisions in the Act relating to declaration of penalties with regard to unauthorised or unlawful taking of water.

The Bill was passed in the Legislative Council on 6 May 2021 and received assent on 25 May 2021.

Further information can be found on the South Australian Legislative Tracking website.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no direct environmental impacts in relation to this report.

Conclusion

This report on legislative amendments is current as at 28 November 2021

Attachments

1. Weekly Summary Report



Motions

Proclamations National Parks - Motions re:

On Tuesday 16 November, the Minister for Environment and Conservation (Hon. D J Speirs) moved seven motions relating to amending the boundaries, abolishing and removing rights of entry of various National Parks, Conservation Parks and Regional Reserves around the State including:

- 1 Simpson Desert Conservation Park;
- 2 Lake Frome Regional Reserve;
- 3 Cleland Conservation Park and Eurilla Conservation Park
- 4 Deep Creek Conservation Park;
- 5 Mount Remarkable National Park, Telowie Gorge Conservation Park, Wirrabara Range Conservation Park, Spaniards Gully Conservation Park;
- 6 Witjira National Park
- 7 Ediacara Conservation Park

All of the motions were agreed to. The detailed Hansard transcript outlining the changes are available from the [Parliament's website](#).

Golden Grove – Motion re:

On Wednesday 17 November, the Member for King (Ms Luethen) moved the following motion:
That this House -

- (a) celebrates the 1-year anniversary of the turning of the sod of the Golden Grove Stage 1 project on 11 December 2019;
- (b) acknowledges that this project supported up to 65 jobs over the life of the project;
- (c) looks forward to Stage 2 completion which will support up to 70 jobs per year over the life of the project; and
- (d) acknowledges that this project will reduce congestion, improve safety and deliver better outcomes for the North-East community.

The time allocated for Private Members' motions expired before the debate concluded and the debate was adjourned until Thursday 18 November.

A number of Members spoke to the motion. The Hansard transcript of the debate is available from the [Parliament's website](#).

No Confidence Motion – Attorney-General - Motion re:

On Thursday 18 November, the House of Assembly passed the following motion expressing 'no confidence' in the Attorney-General, Hon. Vickie Chapman MP, following the findings of the Select Committee on the Conduct of the Hon. Vickie Chapman MP regarding Kangaroo Island Port Application which was tabled in the House earlier that day:

That this House –

- (a) no longer has confidence in the Member for Bragg to continue in her role as Deputy Premier, Attorney-General, Minister for Planning and Local Government and as a Member of the Executive Council, for deliberately and intentionally misleading the House of Assembly and breaching the Ministerial Code of Conduct.
- (b) calls on the Speaker of the House of Assembly to present Her Excellency, The Governor, with a copy of this motion, if adopted, expressing this House's will that the Member for Bragg no longer serve as Deputy Premier, Attorney-General, Minister for Planning and Local Government and as a Member of the Executive Council.

This is the first time that a No Confidence Motion in a Minister has been passed by the House of Assembly. On 19 November the Speaker delivered a copy of the resolution to the Governor. The Hansard transcripts of the debates are available from the [Parliament's website](#).

Statements

Premier's Statement – Mr Russell Ebert OAM

On Tuesday 16 November the Premier (Hon S S Marshall) made a statement expressing condolences on the death of Mr Russell Ebert OAM noting his contributions to Australian Rules Football.

The Leader of the Opposition (Mr Malinauskas), the Minister for Recreation, Sport and Racing (Hon. C L Wingard) and the Member for Port Adelaide (Dr. Close), on indulgence, also made statements. The Hansard transcript of the statements is available from the [Parliament's website](#).

Premier's Statement – Mr Keith Bradshaw

On Tuesday 16 November the Premier (Hon S S Marshall) made a statement expressing condolences on the death of Mr Keith Bradshaw and noting his tenure as Chief Executive of the South Australian Cricket Association.

The Leader of the Opposition (Mr Malinauskas), the Member for Mawson, (Hon. L W K Bignell), and the Minister for Recreation, Sport and Racing (Hon. C L Wingard), on indulgence, also made statements.

The Hansard transcript of the debate is available from the [Parliament's website](#).

Valedictory Statements

The Member for Schubert (Mr Knoll) made valedictory remarks in lieu of his pending retirement at the next general election. The Minister for Environment and Water (Hon. D J Speirs), Hon. S C Mullighan and the Premier (Hon. S S Marshall), all made contributions.

The Hansard transcript of the statements is available from the [Parliament's website](#).

Government Bills

Details on the passage of Bills through the House are available from the [South Australian Legislative Tracking](#) page of the Parliament's website.

Bills passed

Road Traffic (Drug Driving and Careless or Dangerous Driving) Amendment Bill



On Tuesday 16 November, the House resumed the second reading debate on this Bill, (adjourned on 23 September). The House passed the Bill without amendment and sent it to the Legislative Council for consideration.

The Bill is available from the [Legislation SA website](#).
 The Hansard transcript of the debate is available from the [Parliament's website](#).

Statutes Amendment (Spit Hood Prohibition) Bill



On Thursday 18 November, the House commenced the second reading debate on this Bill, (received from the Legislative Council on 8 September). The House passed the Bill without amendment. The Bill is now awaiting Royal Assent.

The Bill is available from the [Legislation SA website](#).
 The Hansard transcript of the debate is available from the [Parliament's website](#).

Sentencing (Hate Crimes) Amendment Bill



On Thursday 18 November, the House commenced the second reading debate on this Bill, (received from the Legislative Council on 8 September). The House passed the Bill without amendment. The Bill is now awaiting Royal Assent.

The Bill is available from the [Legislation SA website](#).
 The Hansard transcript of the debate is available from the [Parliament's website](#).

Bills introduced

Climate Change and Greenhouse Emissions Reduction (Targets) Amendment Bill



On Wednesday 17 November, the Minister for Environment and Water (Hon. D J Speirs), introduced a Bill for an Act to amend the Climate Change and Greenhouse Emissions Reduction Act 2007. The second reading debate was adjourned to Thursday 18 November.

The Bill is available from the [Legislation SA website](#).
 The Hansard transcript of the debate is available from the [Parliaments website](#).

Bills debated

Suicide Prevention Bill



On Tuesday 16 November, the House resumed the second reading debate on this Bill, (adjourned on 14 October) and considered the Bill in Committee. Further consideration of the Bill was adjourned.

The Bill is available from the [Legislation SA website](#).
 The Hansard transcript of the debate is available from the [Parliament's website](#).

Statutes Amendment (Attorney General's Portfolio and Other Justice Measures) Bill



On Wednesday 17 November, the Attorney General (Hon. V A Chapman) moved the second reading debate on this Bill (adjourned on 16 November). The debate was further adjourned to 18 November.

The Bill is available from the [Legislation SA website](#).
 The Minister's second reading speech is available from the [Parliament's website](#).

Statutes Amendment (Stealthling and Consent) Bill



On Wednesday 17 November, the Attorney General (Hon. V A Chapman) moved the second reading debate on this Bill (adjourned on 16 November). The debate was further adjourned to 18 November.

The Bill is available from the [Legislation SA website](#).
 The Minister's second reading speech is available from the [Parliament's website](#).

Aboriginal Representative Body Bill



On Wednesday 17 November, the House resumed the debate on the second reading of this Bill (adjourned on 16 November). The debate was further adjourned to 18 November.

The Bill is available from the [Legislation SA website](#).
 The Minister's second reading speech is available from the [Parliament's website](#).

Mutual Recognition (South Australia) (Further Adoption) Amendment Bill



On Thursday 18 November, the House resumed the second reading debate on this Bill, (adjourned on 13 October) and considered the Bill in Committee. Further consideration in committee was adjourned.

The Bill is available from the [Legislation SA website](#).

The Hansard transcript of the debate is available from the [Parliament's website](#).

Bills received from the Legislative Council

Bills received and introduced



The following Government Bills were passed by the Legislative Council and sent to the House of Assembly for consideration:

- Statutes Amendment (Attorney-General's Portfolio and Other Justice Measures) Bill
- Gene Technology (Adoption of Commonwealth Amendments) Amendment Bill
- Statutes Amendment (Stealth and Consent) Bill

The Bills were read a first time and the moving of the second reading was adjourned until the next day of sitting.

The Bills are available from the [Legislation SA website](#).

Bills returned without amendment

The following Government Bills were returned from the Legislative Council without amendment:

- Firearms (Miscellaneous) Amendment Bill
- Unclaimed Money Bill
- Emergency Management (Electricity Supply Emergencies) Amendment Bill

The Bills will now be sent to the Governor for Royal Assent.

The Bills are available from the [Legislation SA website](#).

Private Members' Bills

Between 10.30am and 11.30am on each Wednesday of sitting, the House debates Private Members' Bills. These are Bills introduced by Members who are not Government Ministers.

Details on the passage of Bills through the House are available from the [South Australian Legislative Tracking](#) page of the Parliament's website.

Bills introduced

Planning, Development and Infrastructure (Exceptional Tree Register) Amendment Bill



On Wednesday 17 November, the Member for Waite (Mr Duluk) introduced a Bill for an Act to amend the Planning, Development and Infrastructure Act 2016. The second reading debate was adjourned to Thursday 18 November.

The Bill is available from the [Legislation SA website](#).
 The Hansard transcript of the debate is available from the [Parliaments website](#).

Intervention Orders (Prevention of Abuse) (Application Fees) Amendment Bill



On Wednesday 17 November, the Member for Reynell (Ms Hildyard) introduced a Bill for an Act to amend the Intervention Orders (Prevention of Abuse) Act 2009. The second reading debate was adjourned to Thursday 18 November.

The Bill is available from the [Legislation SA website](#).
 The Hansard transcript of the debate is available from the [Parliaments website](#).

Bills debated

Holidays (Christmas Day) (No. 2) Amendment Bill



On Wednesday 17 November, the House agreed to suspend Standing Orders to enable this Bill to have priority over all other Private Members Business and Government Business. The House resumed the second reading debate on this Bill, (adjourned on 28 October), and considered the Bill in Committee. The Bill was passed with amendments and sent to the Legislative Council for consideration. On 18 November the Legislative Council returned the Bill to the House disagreeing with the amendment. The House then considered the Message and returned the Bill insisting on its amendment.

The Bill is available from the [Legislation SA website](#).
 The Hansard transcript of the debate is available from the [Parliament's website](#).

Bills received from the Legislative Council

Bills received and introduced



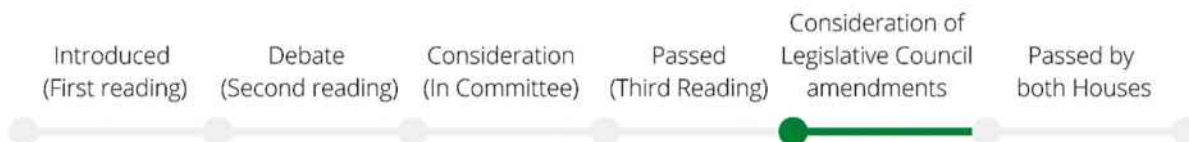
The following Private Members' Bills were passed by the Legislative Council and sent to the House of Assembly for consideration:

- Children and Young People (Safety) (Inquiry into Foster and Kinship Care) Amendment Bill
- Ageing and Adult Safeguarding (Restrictive Practices) Amendment Bill
- Social Workers Registration Bill
- Gender Equality Bill

The Bills were read a first time and the moving of the second reading was adjourned to the next day of Private Members Business.

The Bills are available from the [Legislation SA website](#).

Bill returned with amendments



The following Private Members Bills were returned from the Legislative Council with amendments:

- Inquiry into Palliative Care Bill
- Coorong Environmental Trust Bill
- Fair Trading (Motor Vehicle Insurers and Repairers) Amendment Bill
- Holidays (Christmas Day) (No. 2) Amendment Bill

The Bills are available from the [Legislation SA website](#).

Committees

At 11.00am to 12.00pm on Thursday of each sitting week, the House debates reports of Committees and motions regarding subordinate legislation (regulations). Committee reports may be tabled at 2.00pm each sitting day during routine business.

Details on committees, including inquiries and reports, are available from the Parliament's [website](#).

Committee Reports tabled

Legislative Review Committee

On Wednesday 17 November, the Member for MacKillop (Mr McBride), tabled the following Reports of the Legislative Review Committee:

- 49th Report of the Committee on Subordinate Legislation.
- Report on Correctional Services (Miscellaneous) Variation Regulations 2021
- Report on Legislative Council Petition No 2 of 2020 - Planning Reform

Select Committee on the Conduct of the Hon. Vickie Chapman MP regarding Kangaroo Island Port Application

On Thursday 18 November, the Member for Enfield (Ms Michaels), tabled the Final Report of the Committee entitled – Final Report of the Select Committee on the Conduct of the Hon. Vickie Chapman MP regarding Kangaroo Island Port Application.

Select Committee on Land Access

On Thursday 18 November, the Member for Frome (Hon. G G Brock), tabled the Final Report of the Committee entitled – Final Report of the Select Committee on Land Access.

Social Development Committee

On Tuesday 16 November, the Member for Newland (Dr Harvey), tabled the 45th Report of the Committee entitled - Inquiry into Issues Related to Bow and Crossbow Hunting in South Australia.

Crime and Public Integrity Policy Committee

On Tuesday 16 November, the Member for MacKillop (Mr McBride), tabled the 6th Report of the Committee entitled - Crime and Public Integrity Policy Committee into Legislation Pertaining to Serious and Organised Crime.

Environment, Resources and Development Committee

On Tuesday 16 November, the Member for MacKillop (Mr McBride), tabled the 7th Report of the Committee entitled - Committee Handover Report 2021.

Public Works Committee

On Tuesday 16 November, the Presiding Member (Mr Duluk) of the Public Works Committee tabled the following reports:

- 183rd Report – Mitcham Hills Corridor, Main Road and Russell Street Junction; Belair Road/Main Road and Sheoak Road Junction and Sheoak Road and Russell Street Junctions Upgrades
- 184th Report – Reidy Park Primary School Redevelopment Project.
- 185th Report – Settlers Farm Campus R-7 Redevelopment Project.
- 186th Report – Heysen Tunnels Refit and Safety Upgrade Project.
- 187th Report – Old Murray Bridge Refurbishment Project.
- 188th Report – Tea Tree Gully Sustainable Sewers Project.
- 189th Report – Flinders Ports Port Pirie (Title H) Site Remediation Project.
- 190th Report – Glenelg Primary School Redevelopment Project.
- 191st Report – Findon High School Redevelopment Project.

On Thursday 18 November, the Presiding Member (Mr Duluk) of the Public Works Committee tabled the following reports:

- 192nd Report – Harpers Field Community Building and Sporting Clubroom Redevelopment Project
- 193rd Report – Payneham Memorial Swimming Centre Project
- 194th Report – Murray Bridge North School Redevelopment Project
- 195th Report – Woodend Primary School Redevelopment Project
- 196th Report – Ayers House Activation and Upgrade Works
- 197th Report – Elizabeth Vale Primary School Redevelopment Project
- 198th Report – Parafield Gardens Primary School Redevelopment Project
- 199th Report – Golden Grove Primary School Redevelopment Project
- 200th Report – Morialta Secondary College
- 201st Report – Port Bonython Jetty Refurbishment Project
- 202nd Report – Sand Pumping Systems Project (Semaphore South to West Beach) Project

Committee Reports noted

Joint Committee on Recommendations Arising from the Equal Opportunity Commissioner's Report into Harassment in the Parliament Workplace

On Tuesday 16 November, the Minister for Energy and Mining (Hon. D C van Holst Pellekaan) moved to note the following report of the Committee:

- Joint Committee on Recommendations Arising from the Equal Opportunity Commissioner's Report into Harassment in the Parliament Workplace

Following the noting of the report the Minister for Energy and Mining (Hon. D C van Holst Pellekaan), moved to suspend Standing Orders to enable a motion to be moved to adopt a Members Code of Conduct as a Standing Order. The motion was passed.

A number of Members spoke to the reports. The Hansard transcripts of the debates are available from the [Parliament's website](#).

Petitions

Eleven petitions were presented:

- No. 79. Hon A Koutsantonis from 60 Ratepayers and Residents of West Torrens Council and Lockleys District requesting the House to urge the Government to reject the proposed Code Amendment to be applied within the Urban Neighbourhood Zone in relation to the land located at 25 Pierson Street, Lockleys on the basis that it does not conform to the Desired Outcomes and Performance Outcomes of Plan SA's Planning and Design Code.
- No. 80. Hon A Koutsantonis from 310 Residents of West Torrens and greater South Australia requesting the House to urge the Government to take immediate action to stop the inappropriate highrise development in the heritage/historical residential zone at 4-10 Railway Terrace, Mile End.
- No. 81. Ms Cook from 11 Residents of Greater South Australia requesting the House to urge the Government to review and amend the Dog and Cat Management Act 1995 to require cats be contained to their owner's property and give local councils power to enforce cat containment.
- No. 82. Mr Duluk from 1017 Residents of Greater South Australia requesting the House to urge the Government to not allow Cross Road to become a major freight route and to investigate alternatives to transporting freight throughout South Australia, including Northern Bypass options.
- No. 83. Hon A Koutsantonis from 230 Residents of West Torrens and greater South Australia requesting the House to urge the Government to take immediate action to stop the inappropriate highrise development in the heritage/historical residential zone at 4-10 Railway Terrace, Mile End.
- No. 84. Mr Malinauskas from 44869 Residents of Adelaide and greater South Australia requesting the House to the Government to take immediate steps to provide a long-term sustainable funding stream that provides the resource capacity needed to respond to the escalating demand for ambulance services and to eradicate the practice of ramping in South Australia through whatever means necessary.
- No. 85. Mr Duluk from 12 Residents of greater South Australia requesting the House to urge the Government to reverse its decision to demolish the Waite Gatehouse.
- No. 86. Mr Duluk from 101 Residents of greater South Australia requesting the House to urge the Government to allow members of the Scouts SA and Girl Guides SA inc. to access the \$100 Sports Voucher Scheme for their respective activities.

- No. 87. Dr Close from 654 Residents of Adelaide and greater South Australia requesting the House to urge the Government to re-evaluate the quantity of sand needed to be extracted from Glenelg, Semaphore and Largs Bay beaches and examine possible methods of retaining sand at West Beach.
- No. 88. Dr Close from 1070 Residents of Adelaide and greater South Australia requesting the House to urge the Government to delay any further work on the sand pipeline from Semaphore to West Beach and consider alternative solutions to fixing the problems at West Beach.
- No. 89. Mr Duluk from 280 Residents of greater South Australia requesting the House to urge the Government to invest in a new concept that provides greater safety measures and traffic flow at the Waite Road and Cross Road intersection, Urrbrae.

Papers

All papers tabled in the House of Assembly are available from the [Tabled Papers and Petitions database](#) on the Parliament's website.

Questions

Questions without notice (Question Time)

Forty-five questions were asked to Ministers during Question Time (26 by Opposition Members, 8 by Government Members and 11 by Independent Members). Pursuant to Standing Order No. 78, Question Time is held after Routine Business from approx. 2.15pm on each sitting day. There was no Question Time held on the Thursday 18 November due to a No Confidence Motion being debated in lieu of Question Time.

The Hansard transcripts of Question Time are available from the Parliament's website. Question Time is live streamed each sitting day via the [Parliament's website](#) and [Facebook page](#).

Matter of Privilege - Premier

During Question Time on 14 October, the Leader of the Opposition (Mr Malinauskus) raised, as a matter of privilege, the alleged misleading of the House by the Premier (Hon. S S Marshall) in his answer to a question regarding a proposed bicycle trail.

A matter of privilege is defined as a matter that can 'genuinely be regarded as tending to impede or obstruct the House in the discharge of its duties'. Under Standing Order No. 132, a matter of privilege suspends any question before the House, and the Speaker must make a ruling on whether the issue should be considered as a matter of privilege. If the Speaker determines that a *prima facie* case of privilege may exist, the matter is given precedence to be debated and may be referred to a Privileges Committee to investigate.

In this case, the Speaker undertook to report back to the House as soon as possible. On 16 November, the Speaker ruled that the Premier had not misled the House and had not impeded or obstructed the work of the House. As such, the matter was not given precedence and no further action taken.

The Speaker's statement is available from the [Parliament's website](#).

Matter of Privilege – Attorney General – Ministerial Statement

On Tuesday 16 November Hon. A Koutsantonis raised as a matter of privilege, the tabling of a Ministerial Statement by the Attorney General prior to Question Time, alleging that it contained reflections on Members that breach standing orders.

The Speaker advised that he would consider the matter and report to the House.

Matter of Privilege – Attorney General – No Confidence Motion

On Thursday 18 November Hon A Koutsantonis raised as a matter of privilege, the preceding no confidence motion in the Attorney General and the Final Report of the Select Committee on Conduct of the Hon. Vickie Chapman MP regarding the Kangaroo Island Port Application tabled in the House. Hon. A Koutsantonis alleged that the report contained evidence of contempts of Parliament and asked the Speaker to assess the Report to determine whether its consideration of a matter of privilege should take precedence.

The Speaker advised that he would consider the matter and report to the House.

On Thursday 18 November the Speaker made a statement with respect to the matter of privilege raised by Hon. A Koutsantonis alleging that the Final Report of the Select Committee on Conduct of the Hon. Vickie Chapman MP regarding the Kangaroo Island Port Application tabled in the House contained evidence of contempts of Parliament.

The Speaker proposed to give precedence to the matter which would enable the Member to pursue this matter forthwith as a matter of privilege.

Ms Michaels indicated that she would move a motion on the next day of sitting that the House agree to the Recommendations of the Report of the Select Committee on the Conduct of the Hon. Vickie Chapman MP regarding the Kangaroo Island Port Application.

Sitting times and adjournment

Sitting times

The House sat for three days and a total of 18 hours and 16 minutes:

- Tuesday 16 November – 11.00am to 5.37 pm
- Wednesday 17 November – 10.30am to 5.59 pm
- Thursday 18 November – 11.00am to 6.40 pm.

Adjournment

At 6.40 pm on Thursday 18 October, the House adjourned until Tuesday 30 November at 11.00am.

Further information

Further information is available from the Parliament of South Australia's website via the following pages:

- [Business of the Assembly](#) – links to Notice Papers and daily programs;
- [Committees](#) – information on the work of parliamentary committees;
- [Standing Orders](#) – the rules of the House of Assembly;
- [SA Legislative Tracking System](#) – information on the progress of bills;
- [Tabled Papers and Petitions](#) – indexes and database of tabled papers;
- [Votes and Proceedings](#) – official record of the House of Assembly;
- [Hansard](#) – transcripts of the proceedings of Parliament; and
- [Glossary](#) – a glossary of Parliamentary terms.

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