

CITY OF WEST TORRENS



## Notice of Council & Committee Meetings

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

### Council

and

- **City Services and Climate Adaptation Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 7 SEPTEMBER 2021  
at 7.00pm**

Public access to the meeting will be livestreamed audio only at the following internet address: <https://www.westtorrens.sa.gov.au/livestream>

**Terry Buss PSM  
Chief Executive Officer**

#### **City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.



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## **1 MEETING OPENED**

### **1.1 Acknowledgement of Country**

### **1.2 Evacuation Procedures**

### **1.3 Electronic Platform Meeting**

## **2 PRESENT**

## **3 APOLOGIES**

## **4 DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

## **5 CONFIRMATION OF MINUTES**

### **RECOMMENDATION**

That the Minutes of the meeting of the Council held on 17 August 2021 be confirmed as a true and correct record.

## **6 MAYORS REPORT**

### **(Preliminary report for the agenda to be distributed Friday, 3 September 2021)**

In the three weeks since the last Council Meeting of 17 August functions and meetings involving the Mayor have included:

#### **18 August**

- Attended the AdaptWest *Changing for Climate Change - It's not business as usual!* event at Big Shed Brewing Concern, Royal Park.
- Met with the Minister for Planning and Local Government, the Hon. Vickie Chapman MP to discuss the Glandore Section 76 Amendment, along with General Manager Urban Services Angelo Catinari.
- Attended the Gowrie SA Stretch Reconciliation Action Plan Launch via Zoom.

#### **19 August**

- Attended the Australian Airport Association South Australia State Division Meeting and Annual General Meeting via Zoom.

#### **20 August**

- Attended a meeting of the Adelaide Airport Consultative Committee via Microsoft Teams.



**21 August**

- Attended the 'Noah's Pudding Day' Celebration, traditionally known as 'Ashurah', held at St Peter's Cathedral, North Adelaide.
- Attended the South Australian Sea Rescue Squadron Inc. Annual Award Dinner held at their headquarters on Barcoo Road, West Beach.

**24 August**

- Met with representatives from the Lockleys and Torrensville Bowling Clubs at the Civic Centre, along with General Manager Urban Services Angelo Catinari.
- Participated in a meeting of the City Advancement and Prosperity General Committee at the Civic Centre.

**27 August**

- Attended the National Malaya & Borneo Veterans Association SA/NT Branch 55<sup>th</sup> Anniversary Commemoration Service of the Cease Fire and Declaration of the end of the Indonesian Confrontation with Malaysia ceremony held in the West Torrens Memorial Gardens, where I laid a wreath in memory of those fallen.
- Attended the SANFL Round 18 West Adelaide Football Club vs Glenelg Football Club match held at Hisense Stadium.
- Attended the Western Youth Centre 63<sup>rd</sup> Annual General Meeting and Presentation Night held at the Western Youth Centre, Cowandilla, where I also presented the Mayor's Encouragement Award.

**31 August**

- Attended the Elected Member Strategic Workshop held at the Civic Centre.

**1 September**

- Attended the Italian Pensioners of Thebarton and Suburbs Inc. Father's Day Luncheon held at Thebarton Community Centre.
- Attended the Immanuel Primary School Year 6 PYP Exhibition.

**2 September**

- Participated in my regular CoastFM radio interview with David Hearn.

**3 September**

- Attended the 2021 Morphett Business Breakfast with the Treasurer, the Hon. Rob Lucas MLC, and Minister for Trade and Investment, the Hon. Stephen Patterson MP, Member for Morphett, along with General Manager Urban Services Angelo Catinari, held at the Highway Hotel, Plympton.
- Attended the State Dinner to acknowledge and honour the service of His Excellency the Honourable Hieu Van Le AC, Governor of South Australia, and Mrs Lan Le, held at the Adelaide Convention Centre.

**7 September**

- Attending a meeting of the Thebarton Senior College Governing Council.
- Participating in the Council and City Services and Climate Adaptation Standing Committee meeting, held in the Council Chambers.

**RECOMMENDATION**

That the Mayor's Report be noted.



**7 ELECTED MEMBERS REPORTS****8 PETITIONS**

Nil

**9 DEPUTATIONS**

Nil

**10 ADJOURN TO STANDING COMMITTEES****RECOMMENDATION**

That the meeting be adjourned, move into Standing Committee and reconvene at the conclusion of the City Services and Climate Adaptation Standing Committee.

**11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS****11.1 City Services and Climate Adaptation Standing Committee Meeting****RECOMMENDATION**

That the recommendations of the City Services and Climate Adaptation Standing Committee held on 7 September 2021 be adopted.

**12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS****12.1 City Advancement and Prosperity General Committee Meeting****RECOMMENDATION**

That the Minutes of the City Advancement and Prosperity General Committee held on 24 August 2021 be noted and the recommendations adopted.

**13 QUESTIONS WITH NOTICE**

Nil

**14 QUESTIONS WITHOUT NOTICE****15 MOTIONS WITH NOTICE**

Nil

**16 MOTIONS WITHOUT NOTICE**



## 17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 17.1 Revision of the 2021/22 Budget

#### Brief

This report proposes revision of the 2021/22 budget, and for this revision to be adopted by the Council.

#### RECOMMENDATION(S)

It is recommended to Council that:

1. Unspent funds from the 2020/21 budget totalling \$15,474,609 net of income yet to be received be incorporated in the 2021/22 budget, including unspent funds of \$127,417 remaining in reserves; and
2. The revised budget for 2021/22 be adopted.

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#### Introduction

Changes are proposed to the budget for 2021/22, to incorporate unspent carryover funds from 2020/21, following review of the 2020/21 budget and progress toward finalisation of financial statements for the year ended 30 June 2021.

#### Discussion

Following review of the 2020/21 budget, it is proposed that unspent carryover funds from 2020/21 be incorporated into the budget for 2021/22. The amount totals \$15,474,609 (\$10,080,746 in 2020), as shown in **Attachment 1**, and incorporates the following:

	\$	%
Capital Works (excl overhead)	13,727,436	61.1
Capital Expenditure	8,419,912	37.5
Operational Expenditure	326,380	1.5
<b>Sub Total</b>	<b>22,473,728</b>	<b>100.0</b>
Less Income / Sales not received	6,999,119	
<b>Total</b>	<b>15,474,609</b>	

This amount is heavily committed, with sporting facility funding accounting net for \$4,977,561 or 32.2 per cent of the carryover amount. Significant capital projects include Richmond Oval, Apex Park and Peake Gardens.

The transport program including Bagot Ave, Ballantyne St and various other road programs account for a further \$5,172,296 or 33.4 per cent of the carryover amount (net of overheads).

Recreational program items contribute \$4,982,794 or 32.2 per cent, largely due to Breakout Creek totalling \$2,000,000.



The carryovers summarised above reflect recent federal and state government stimulus grants. Accelerated capital and capital works programs, and income not yet received, support the financial impact as the programs are brought to budget once the grant is confirmed.

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

**Conclusion**

Changes are proposed to the budget for 2021/22, to incorporate both reserve and unspent carryover funds from 2020/21, following review of the 2020/21 budget and progress toward finalisation of financial statements for the year ended 30 June 2021.

**Attachments****1. Expenditure Carryovers from 2020/21 to 2021/22**



**EXPENDITURE CARRYOVERS**  
**2020/21 to 2021/22**

EXPENDITURE	TOTAL
<b><u>Capital Works</u></b>	
<b>Environment Program</b>	
8159 Minor Drainage Upgrades and Replacements Works	120,531
8175 Ashley St (West St to Hayward Ave)	11,857
8185 Stirling St& Thebarton Stormwater Upgrade	48,152
8187 Stirling Street Outfall Interface	200,000
8188 Keswick Creek- Everard	150,000
8189 Packard St Cut-off Drain	569,661
<b>Recreation Program</b>	
Reserve Irrigation Upgrade	518,061
8299 Breakout Creek Stage 3 Redevelopment	2,000,000
8307 Thebarton Oval Kings Reserve	1,350,931
8732 Playground Upgrade Program	581,257
8733 Kings Reserve Playspace	407,467
8738 River Torrens Upgrade	5,184
8740 Greener Bicycle and Shared Paths Program	74,556
8862 Tennis Court Upgrades	45,338
<b>Transport Program</b>	
Kerb Maintenance Program	343,714
Road Maintenance Program	279,230
8509 Jervois St (Henley Beach Rd to North Pde)	833,358
8510 Ballantyne St (Dew St to South Rd)	1,056,160
8511 Fulham Park Dr (Corona Av-Property No 47)	229,194
8512 Netley Av (Rutland Av to Strathmore Av)	201,148
8514 St Anton St (Sutton Ter to Aldridge Ter)	179,109
8520 Wyatt St (Allchurch Av to Talbot Av)	93,901
8521 Thanet St (Henley Beach Rd to Marshall Tr)	436,736
8528 Pearson St (Kintore St to George St)	101,197
8869 Bagot Ave& Hilton (Hounslow Ave to Sir Donald Bradman Drive)	1,318,250
8874 Admella St& Thebarton (George St to Light Terrace)	636,526
9201 Bus Shelters	72,918
9228 Traffic Management Capital Works	416,354
9239 Bicycle Management Schemes	547,968
9240 Public Lighting	567,389
9413 Bridge Ancillary Works (as per Bridge Audit)	1,420,485
9543 Footpath Remediation Program	72,547
Add: Grant Income Received (not budgeted)	10,000
Less: Overhead Estimate	(1,171,744)
<b>Capital Works Subtotal</b>	<b>13,727,436</b>



**EXPENDITURE CARRYOVERS**  
**2020/21 to 2021/22**

EXPENDITURE	TOTAL
<b><u>Capital</u></b>	
Urban Services - Fleet Drainage & Cleansing - Fleet & Equipment	339,253
Urban Services - Motor Vehicle Replacement	9,500
Urban Services - Richmond Oval	1,837,234
Urban Services - Building Compliance Upgrades	64,298
Urban Services - Lockleys Oval	476,001
Urban Services - Community Facilities	2,137,715
Urban Services - Civic Centre	161,762
Urban Services - Property Services - Thebarton Theatre, Star Theatre, Depot	174,823
Urban Services - Other Sporting Facilities	286,228
Urban Services - Plympton Community Centre	250,000
Urban Services - Apex Park	118,348
Add grant income rec'd (not budgeted)	2,564,750
Less income not received: Sale of Marion Rd Depot	(3,500,000)
Less income not received: Community Development Grant	(1,300,000)
Less income not received: LRCI Phase 2 Grant	(1,032,843)
Less income not received: Bridge Renewal Program Grant	(1,096,325)
<b>Capital Subtotal</b>	<b>1,490,744</b>
<b><u>Operational</u></b>	
Urban Services - Urban Services Management - Professional Fees	23,863
Urban Services - Property Services - Partnership Grant	22,000
Urban Services - City Assets - Professional Fees	45,143
Urban Services - City Operations - Professional Fees	18,625
Urban Services - Fleet - Subscriptions	31,948
Corporate - Waste Management - Professional Fees	41,847
Business & Community Services - Business Services - Professional Fees	47,974
Business & Community Services - City Strategy - Promotion & Marketing, Community Grants & Professional Fees	84,737
Business & Community Services - Community Services - Community Grants	10,243
Urban Services - Property Services - Local Road Community Infrastructure Grant	(69,951)
<b>Operational Subtotal</b>	<b>256,429</b>
<b>Grand Total</b>	<b>15,474,609</b>



## 17.2 Representation Review Report

### Brief

This report presents the final Representation Review Report which details the outcomes of the mandatory public consultation with regard to a scheduled review of Council's structure and composition.

### RECOMMENDATION(S)

It is recommended to Council that:

1. Having considered the outcomes detailed in the final *Representation Review Report*, it confirms the following as its preferred Council representation option:
  - a. The principal member of Council continues to be a Mayor elected by the community;
  - b. The Council be comprised of fourteen (14) councillors, in addition to the Mayor;
  - c. The Council area be comprised of seven (7) wards, as depicted in clause 4.3.2 of *Representation Review Report*.
2. The final *Representation Review Report* detailing the outcomes of both the first and second round of mandatory public consultation (**Attachment 1**), be approved and submitted to the Electoral Commissioner of South Australia.
3. The Chief Executive Officer be authorised to make editorial amendments or formatting changes of a minor nature to the final *Representation Review Report*, if required, prior to submission to the Electoral Commission of South Australia.

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### Introduction

Pursuant to the requirements of s12 of the *Local Government Act 1999* (Act), Council is currently undertaking a mandatory and scheduled review of its structure and composition, this review is known as a Representation Review (Review).

Having completed the first mandatory round of public consultation in May 2021, which provided the *Representation Review Options Paper* (Paper) to the community, a *Representation Review Report* (Report) (**Attachment 1**) detailing the outcomes of the consultation was drafted and recommended the community's preferred composition and structure of Council for Council's consideration.

The second round of mandatory consultation commenced on 5 August 2021 and concluded on 27 August 2021. This consultation sought feedback on the Report from the community. Two (2) submissions were received and the submitters were invited to attend a hearing of Council to present their submissions. No response was received.

As a consequence of this consultation, and taking into account the feedback received, this report presents the final *Representation Review Report* for Council's consideration and approval.

### Discussion

The Act prescribes the main principles of a Review, which include:

1. Changes should benefit ratepayers.
2. Arrangements should reflect communities of interest, values and aspirations, and avoid significant dislocations with the community.
3. Community members should be able to participate effectively in decisions about local matters.
4. The Council is able to cooperate with other Councils and provide effective local governance.



Section 12(6) of the Act requires that if there are more than 12 members of a council, the review must give consideration to reducing the number of members. Furthermore, where the council is divided into wards, the review must consider whether the wards should be abolished.

### *Representation Review Options Paper Outcome*

The Paper, which underwent the mandatory six (6) week public consultation period concluding on 21 May 2021, provided four (4) options for consideration with regard to Council's composition and structure. Thirty-eight (38) responses to the Paper were received with 42 per cent in favour of retaining the current ward structure and 79 per cent for retaining the democratically elected Mayor.

Taking into account the outcomes of the public consultation, Council considered what changes (if any) it proposed to make its current composition and structure in line with s12(8a) of the Act which states:

*(8a) The council must, at the conclusion of the public consultation undertaken under subsection (7)(a), prepare a report that—*

- (a) provides information on the public consultation and the council's response to the issues arising from the submissions made as part of that process; and*
- (b) sets out—*
  - (i) any proposal that the council considers should be carried into effect under this section; and*
  - (ii) in respect of any such proposal—an analysis of how the proposal relates to the principles under section 26(1)(c) and the matters referred to in section 33 (to the extent that may be relevant); and*
- (c) insofar as a decision of the council is not to adopt any change under consideration as part of the representation options paper or the public consultation process—sets out the reasons for the council's decision.*

Based on the consultation feedback (noting the small portion of the community who responded), at its 15 June 2021 meeting, Council determined its preferred structure and composition as follows:

- a. The principal member of Council continues to be a Mayor elected by the community;
- b. The Council be comprised of fourteen (14) councillors, in addition to the Mayor;
- c. The Council area be comprised of seven (7) wards, as depicted in clause 4.3.2 of Representation Review Report.

### *Representation Review Report*

Council was subsequently required to present its preferred option to the community, for its consideration and feedback, in the form of the Representation Review Report. This report formed the basis of the second mandatory 21 days community consultation process.

As required by the Act, this Report contained only one option, that being the option that Council considers provides the best representation to the community, as specified under section 12(8a) of the Act, and include the names of wards if a ward structure is included in the proposed option.



This option was released for community consultation in line with s12(9) of the *Local Government Act 1999* (Act) which prescribes that with regard to this Report:

9. *The council must:*

- a. *make copies of its report available for public inspection at the principal office of the council; and*
- b. *by public notice:*
  - i. *inform the public of the preparation of the report and its availability; and*
  - ii. *invite interested persons to make written submissions to the council on the report within a period specified by the council (being a period of at least 3 weeks); and*
- c. *publish a copy of the notice in a newspaper circulating within its area. (10) The council must give any person who makes written submissions in response to an invitation under subsection (9) an opportunity to appear personally or by representative before the council or a council committee and to be heard on those submissions.*

This Report was released for consultation on 18 June 2021 but due to a technical issue, the required public notice was not published in the Government Gazette. Council was informed of this at its 3 August 2021 meeting.

Council considered it was incumbent on it to undertake that consultation again and submitted the Report to a further 21 days of consultation. This was undertaken between 5 August 2021 and 27 August 2021 with a public notice published in the Government Gazette on Thursday 5 August 2021 and a public notice published in the Advertiser on the same day. **Attachments 2 and 3** include copies of those two public notices.

Other public consultation methods included:

- Your Say
- Council's social media
- Council's website
- Email to Your Say subscribers
- Notice in the civic centre foyer
- Multiscreen in the Hamra Centre Library

Two (2) responses to the Report were received in response to this last round of consultation. One (1) was in support of the proposed option and one (1) was against this option. The respondent that was against the preferred option gave support to option 4 (5 wards, 10 councillors and a Mayor).

However, Option 4 did not form part of the Report that was subjected to the most recent (second round) consultation given it was not the preferred option of the majority of respondents to the (first round) of consultation on the Representation Review Paper. As neither the community nor Council considered Option 4 to be its preferred option and Council was not seeking feedback on that option, this feedback cannot be considered in determining Council's final position with regard to its composition and structure.

Therefore, the only feedback for Council to consider is that one response in support of the proposed structure and composition.

In accordance with s12(10) of the Act, the two people who made submissions to the Representation Review Report were invited to be heard at the 7 September 2021 meeting of Council. Neither responded to that invitation.



Consequently, the Report has been finalised detailing Council's preferred structure and composition and is presented to Council for its consideration, approval and submission to the Electoral Commissioner of South Australia for approval and Gazettal.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no climate impacts anticipated to arise as a result of consideration of this matter.

### **Conclusion**

After review by Council and two mandatory rounds of public consultation, this report presents the final *Representation Review Report* detailing Council's preferred structure and composition for consideration, approval and submission to the Electoral Commissioner of South Australia for his approval and Gazettal.

### **Attachments**

1. **Representation Review Report**
2. **Representation Review Advertiser Notice**
3. **Representation Review Gazette Notice**



CITY OF WEST TORRENS



## REPRESENTATION REVIEW

### Representation Review Report

**September 2021**

Prepared in accordance with section 12(11) of the *Local Government Act 1999*



**Kelley Jones**



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## **CITY OF WEST TORRENS**

This Report has been prepared for the City of West Torrens (the **Council**) for the purposes of section 12(11) of the *Local Government Act 1999* (the **Act**) by Kelledy Jones Lawyers.

### **Disclaimer**

This Representation Review Report has been prepared by Kelledy Jones Lawyers for the Council's Representation Review, for use by the Council and its constituents. The opinions, estimates and other information contained in this Report have been made in good faith and, as far as reasonably possible, are based on data or sources believed to be reliable. The contents of this Report are not to be taken as constituting formal legal advice.



## 1. INTRODUCTION

Councils in South Australia are required to undertake regular reviews of their elector representation arrangements (**Representation Review**). The Council undertook its last Representation Review during the period between October 2012 to October 2013.

This Report sets out the Council's proposed elector representation and the process it has undertaken to reach its adopted composition and structure as part of its current Review process.

### 1.1 Legislative Requirements and Matters to be Considered

In accordance with section 12(4) of the *Local Government Act 1999* (the **Act**):

*[a] review may relate to specific aspects of the composition of the council, or of the Wards of the council, or may relate to those matters generally, - but a council must ensure that all aspects of the composition of the council, and the issue of division or potential division, or the area of the Council into Wards, are comprehensively reviewed under this section at least once in each relevant period.*

That is, the Council's Representation Review is required to consider the composition of the Council and the advantages and disadvantages of the options that are available for elector representation under the Act.

The key areas for consideration are:

- election or appointment of the Principal Member (Mayor/Chairperson);
- the number of Councillors;
- how Councillors are elected – from Wards, across the whole of the Council area, or a combination of both;
- whether the Council should have Wards, or no Wards; and
- the name of the Council, and Wards (if any).

The Representation Review Report must take into account the principles set out in section 26 of the Act, namely:

- that any changes to the Council's representation should benefit ratepayers;
- arrangements should reflect communities of interest, values and aspirations and avoid significant dislocation within the community;
- encourage local community participation in decisions about local matters; and
- provide effective local governance and foster co-operation with other councils.



## Kelley Jones

The Representation Review Report must also have regard to section 33 of the Act, which lists the matters that must be taken into account, as far as practicable, if the Council proposes to change the Ward representation of the Council. These include:

- the desirability of reflecting communities of interest of an economic, social, regional or other kind;
- the population of the area, and of each Ward affected or envisaged by the proposal;
- the topography of the area, and of each Ward affected or envisaged by the proposal;
- the feasibility of communication between electors affected by the proposal and their elected representatives;
- the nature of substantial demographic changes that may occur in the foreseeable future; and
- the need to ensure adequate and fair representation, while at the same time avoiding over-representation in comparison to other councils of a similar size and type (at least in the longer term).

A proposal that relates to the formation, or alteration, of Wards must observe the principle that the number of electors represented by a Councillor must not, at the relevant date (assuming the proposal was in operation), vary from the Ward quota by more than 10%.

### 1.2 Representation Review Process

In undertaking this Review, and in accordance with section 12 of the Act, the Council is required to:

- prepare an Options Paper, to be adopted by the Council for public consultation purposes;
- undertake a minimum six-week public consultation process on the adopted Options Paper (the **first public consultation**);
- review the submissions received from the first public consultation and prepare a Representation Review Report, representing the Council's preferred representation option, to be adopted by the Council for public consultation purposes;
- undertake a minimum three-week public consultation on the Representation Review Report (the **second public consultation**);
- review the submissions received during the second public consultation, and if submissions are received, provide an opportunity for those persons to



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make an oral submission to the Council (or Council Committee) at a public meeting;

- consider and adopt a representation structure having regard to the submissions received during the public consultation processes, and prepare the Final Representation Review Report;
- submit the Final Representation Review Report to the Electoral Commissioner of South Australia (the **ECSA**) to obtain a Certificate of Compliance; and
- on receipt of a Certificate of Compliance, publish a notice in the Gazette, notifying of the future composition and structure of the Council.

### 2. BACKGROUND

The Council undertook its last Representation Review during the period October 2012 to October 2013, at which time it determined to retain its seven (7) Ward structure, 14 Ward Councillors, with two (2) elected from each Ward, and a Mayor, elected from the whole of the Council area.

To ensure the Wards remained within the permissible tolerances, for the purposes of section 33 of the Act, the Council was required to adopt several boundary re-alignments across its Wards, as part of that Review process.

The Ward names in the Council area are:

- Keswick
- Hilton
- Plympton
- Lockleys
- Airport
- Morphett
- Thebarton

Pursuant to regulation 4 of the *Local Government (General Regulations) 2013*, the relevant period for the Council to undertake this Representation Review was determined by the Minister, by notice in the Government Gazette (the Gazette) on 9 July 2020 (**Appendix A**).

### 3. OPTIONS PAPER

At Agenda item 17.14 at its meeting of Tuesday 8 December 2020, the Council resolved to appoint Kelley Jones Lawyers, as a 'person' who, in the opinion of the Council was qualified to address the representation and governance issues that may arise with



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respect to the matters under review, and, in the first instance, to prepare a Representation Options Paper (the **Options Paper**) for the Council's consideration.

A copy of the relevant pages of the Minutes for the Council meeting of Tuesday 8 December 2020 are **Appendix B**.

Pursuant to section 12(5) and (6) of the Act, the Council caused to be prepared an Options Paper, which provided the following options for consideration as to the Council's composition and structure:

- Option 1 – Existing Structure – seven (7) Wards, with two (2) Councillors from each Ward, plus a Mayor
- Option 2 – No Wards – 14 Councillors, plus a Mayor
- Option 3 – six (6) Wards with two (2) Councillors from each Ward, plus a Mayor
- Option 4 – five (5) Wards with two (2) Councillors from each Ward, plus a Mayor.

Following the Council's consideration of the draft Options Paper at Agenda item 17.1 *Representation Review – Representation Options Paper* at its Ordinary Meeting of 6 April 2021, the Council resolved to endorse the four (4) proposed options for the purposes of the public consultation process.

A copy of an extract from the Minutes of the Council Meeting of 6 April 2021, evidencing the Council's decision in this regard, is **Appendix C**.

A copy of the Agenda Report for item 17.1, which includes the Options Paper as an Attachment, is **Appendix D**.

Pursuant to section 12(7) and (8) of the Act, the Council then undertook public consultation in relation to the Options Paper, to seek the views of electors, residents, ratepayers and interested persons on the Council's elected representation structure.

This first public consultation commenced on Friday 9 April 2021, by way of Notice published in the Gazette, and concluded on Friday 21 May 2021.

Notice of this public consultation was also published in *The Advertiser* on Friday 9 April 2021, being a local newspaper circulating in the Council area.

A copy of the first public consultation notifications are **Appendix E**.

In addition to these statutory publication requirements, the public consultation process also included:

- the Council's *Your Say* consultation platform, including information on the process and online submission functionality, by way of email or survey, and online questions lodgement;
- information being made available at Council's various customer service positions;



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- social media posts; and
- a direct link on the Council's webpage to the Options Paper, and information regarding the Review.

During the first public consultation, a hard copy of the Options Paper was also available to view at the Council's Civic Centre, located at 165 Sir Donald Bradman Drive, Hilton, where a hard copy submission form could also be completed.

Responses to the Options Paper were invited by electronic submission through the *Your Say* function on the Council's website, email or hard copy submitted to the Council.

#### 4. PUBLIC CONSULTATION

##### 4.2 Community Response

The Council received 245 visits to the electronic consultation resources, 96 visitors to the online survey/submission form, and 38 submissions in total, across all platforms.

Where participants completed an online survey/submission form, they were offered the opportunity to select a first and second preference for the Council's proposed composition and structure.

The preferred options and stated reasons are included in the *Representation Review Data Analysis Report* at **Appendix F**.

A summary of the consultation outcomes contained in the *Representation Review Data Analysis Report* are outlined below.



Table 1 represents the submissions received, by suburb.

**Table 1**

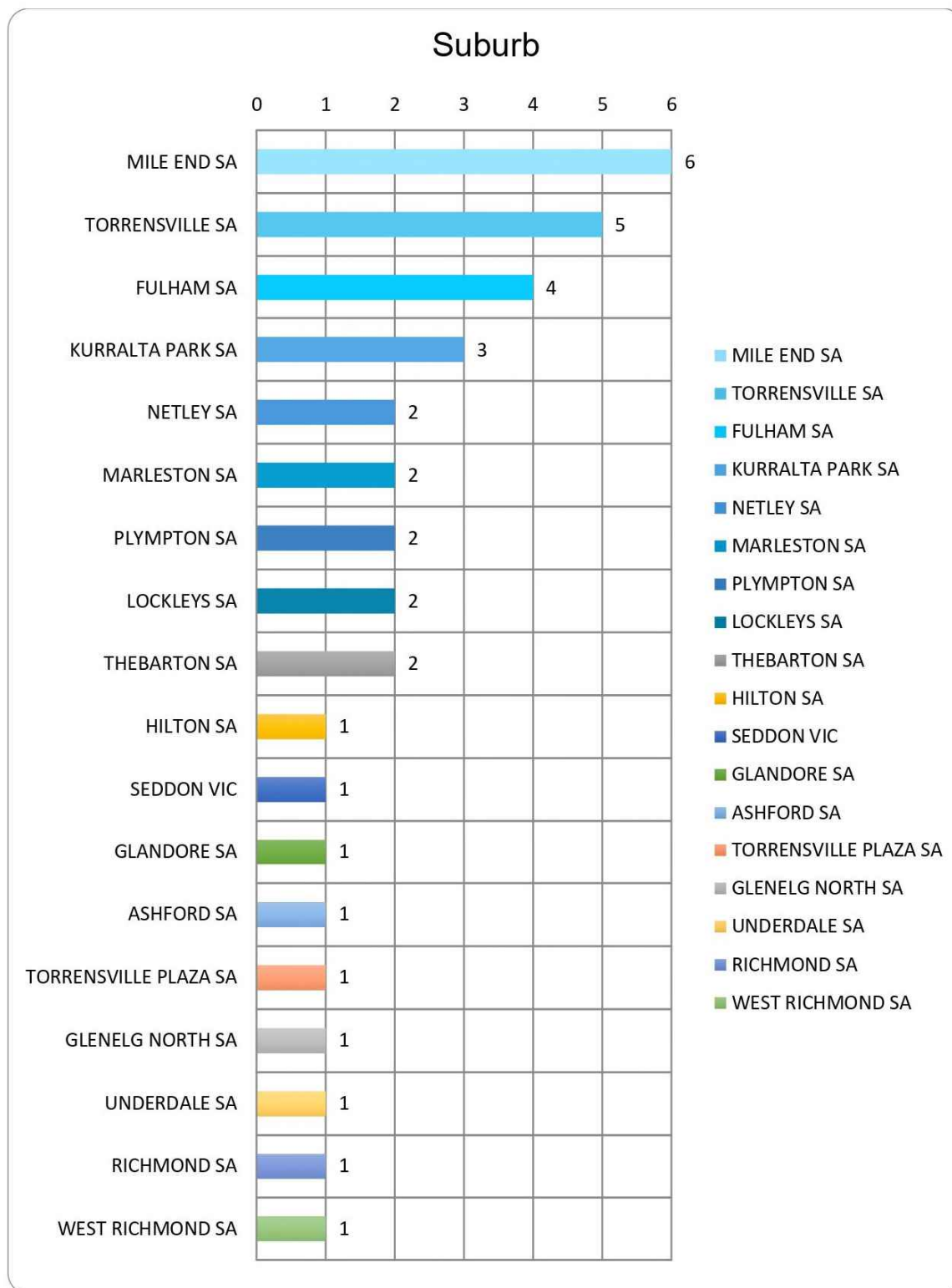
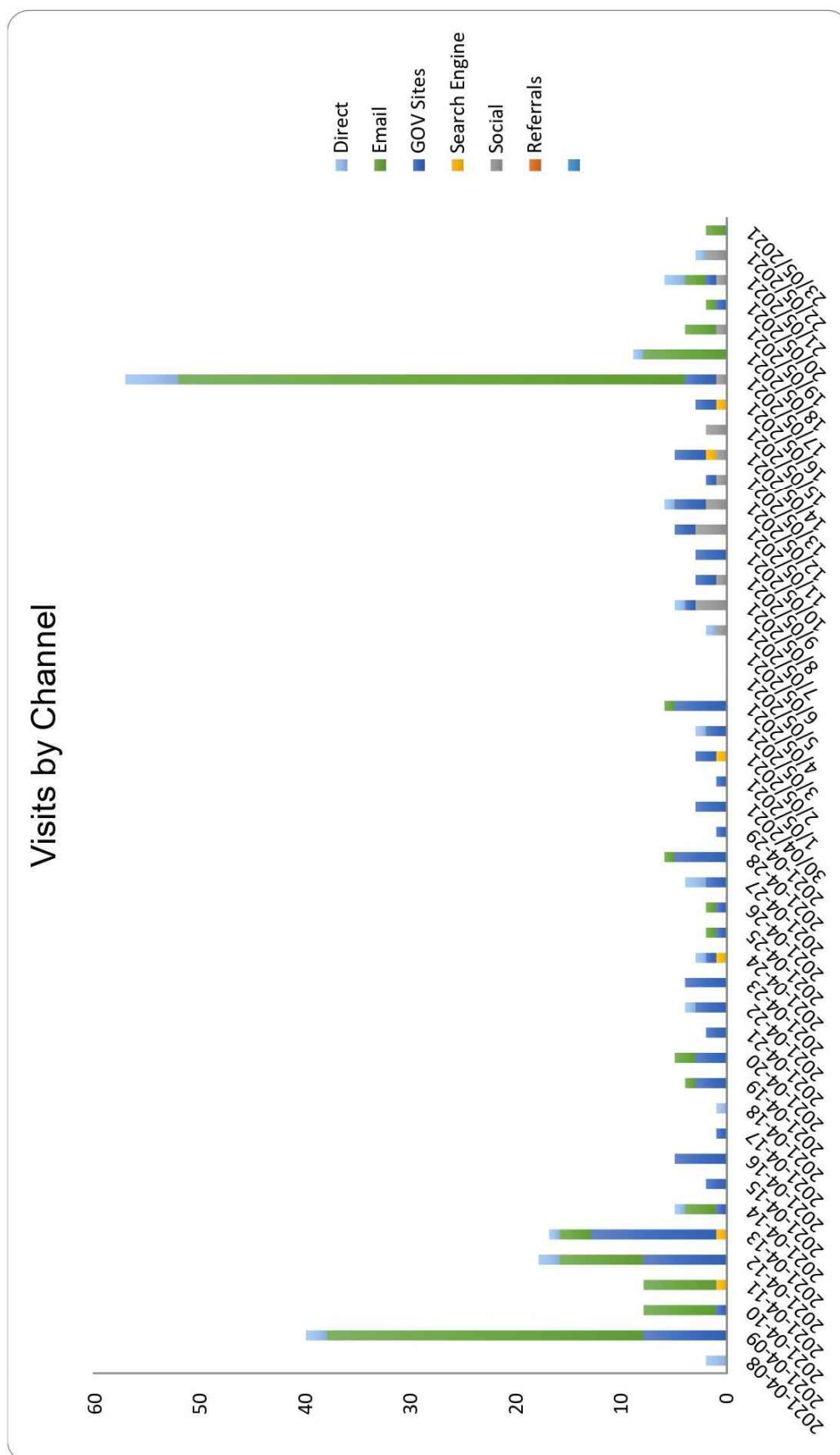




Table 2 represents the engagement, by medium, of participants in this first public consultant process.

**Table 2**





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Of the submissions received as part of the community consultation on the Options Paper, the outcomes are represented in the below Pie Charts.

**Chart 1**

### MAYOR OR CHAIRPERSON

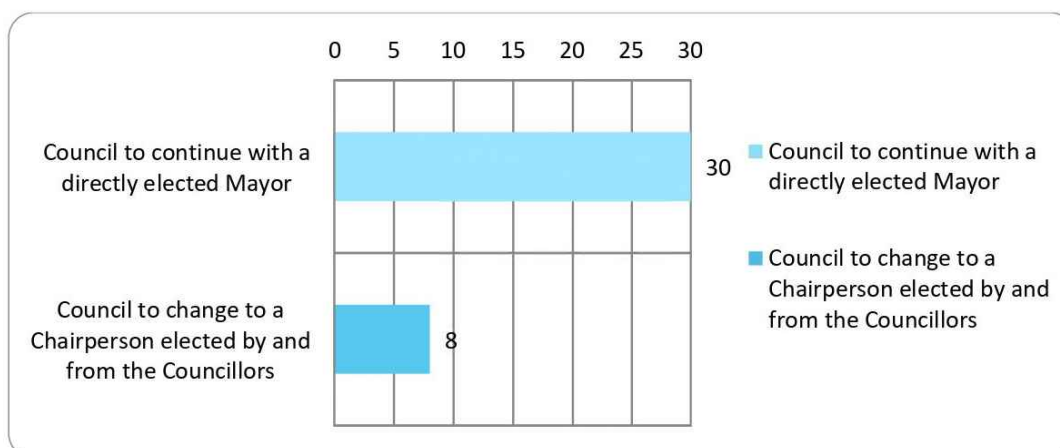
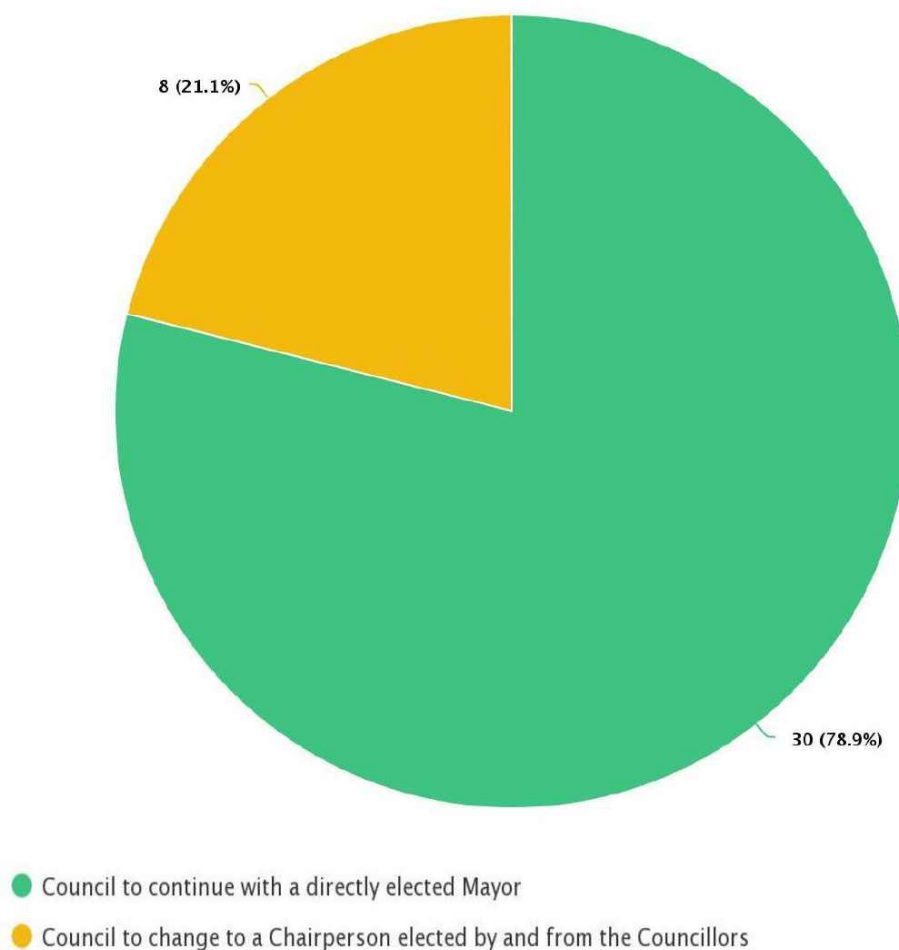
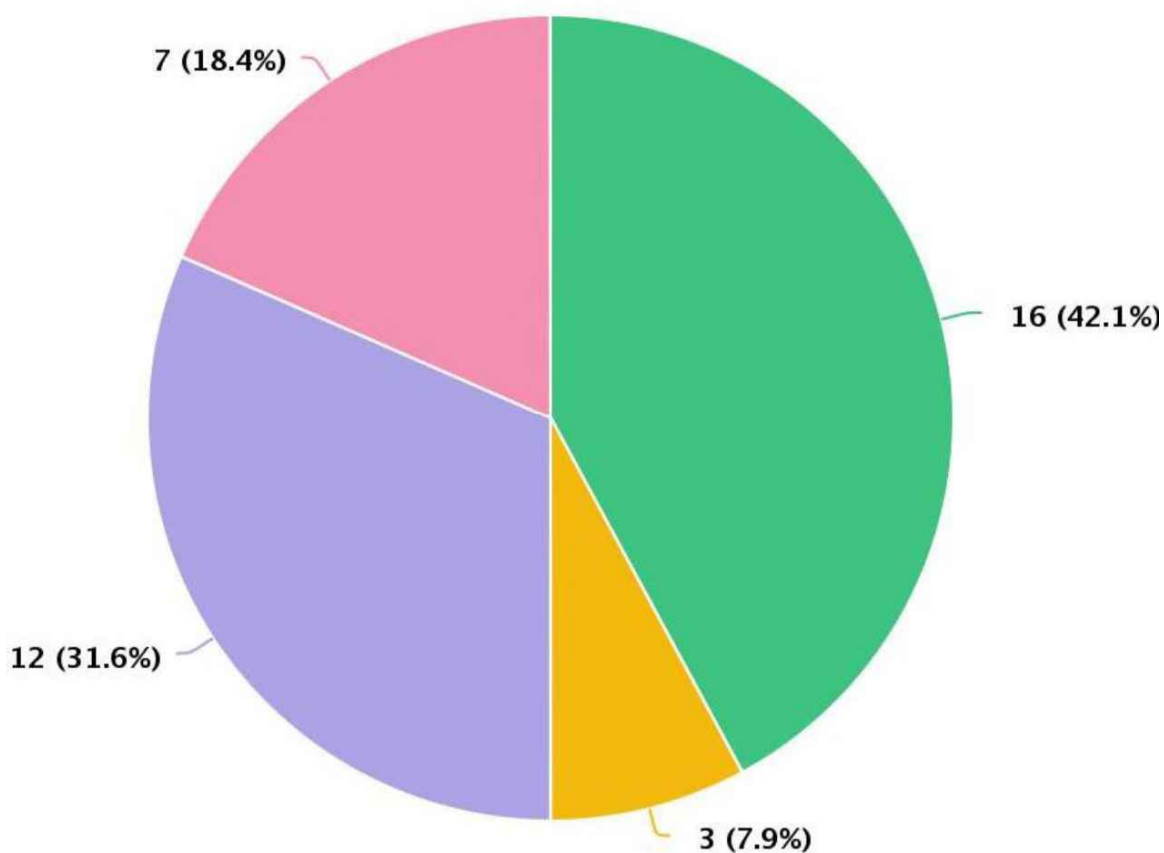




Chart 2

## STRUCTURE AND COMPOSITION – FIRST PREFERENCE



- Option 1: keep current structure – 7 Wards, with 2 Councillors in each Ward plus a Mayor
- Option 2: change to no wards – 14 Councillors plus a Mayor
- Option 3: change to 6 wards, with 2 Councillors in each Ward plus a Mayor
- Option 4: change to 5 wards, with 2 Councillors in each Ward plus a Mayor

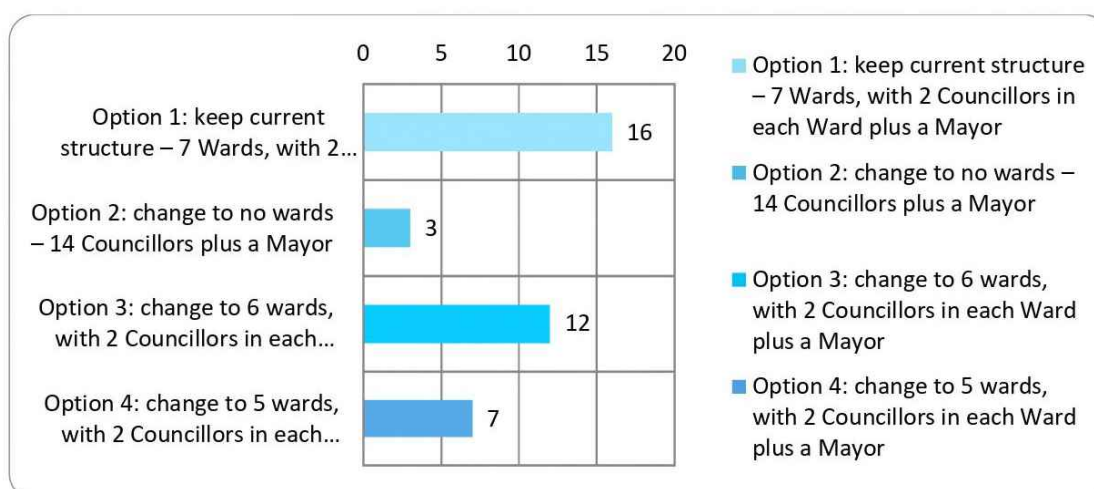
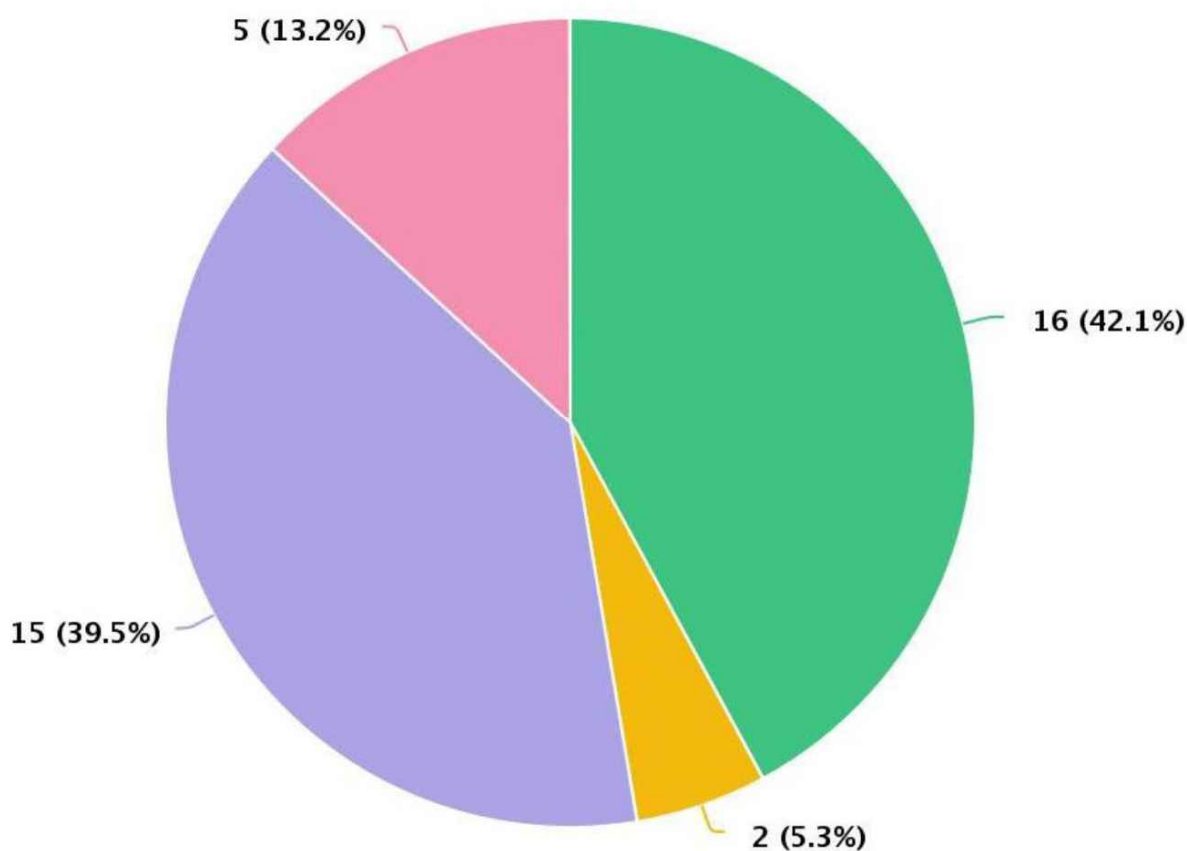


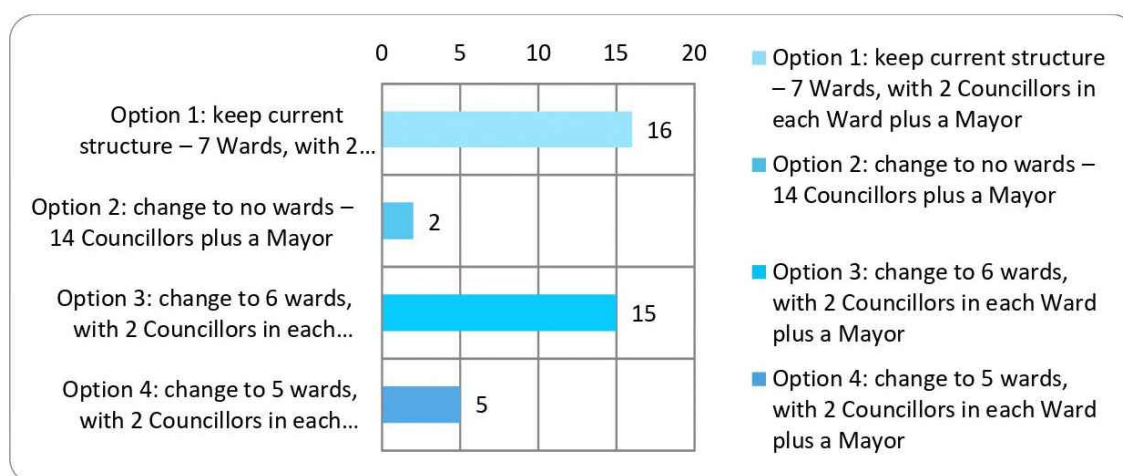


Chart 3

## STRUCTURE AND COMPOSITION – SECOND PREFERENCE



- Option 1: keep current structure – 7 Wards, with 2 Councillors in each Ward plus a Mayor
- Option 2: change to no wards – 14 Councillors plus a Mayor
- Option 3: change to 6 wards, with 2 Councillors in each Ward plus a Mayor
- Option 4: change to 5 wards, with 2 Councillors in each Ward plus a Mayor





## **4.2 Analysis of Community Responses**

The submissions demonstrated a clear and strong preference to retain the existing composition and structure of the Council, comprising seven (7) Wards, 14 Councillors, with two (2) each elected from each Ward, and a Mayor, elected from the community as a whole. This is **Option 1**.

This preference is underpinned by an expressed community desire to ensure that the Council retains local representation by members who know their local area, and limited support demonstrated in the submissions received for any change to the current arrangements.

Whilst the number of submissions received (38 in total) cannot be considered to reflect the attitudes of the whole community, which comprises approximately 41,859 electors (as at December 2020), the Council can, and is entitled to, consider this information in gaining insight into the views of the community and its preferred composition and structure of the Council's representative body.

All of the submissions addressed the issue of retaining a Mayor, elected from the Council area as a whole., with an overwhelming 78.9% (or 30 out of the 38 responses) confirming a preference to retain the Principal Member as a Mayor elected from the community as a whole, rather than a Chairperson elected from the elected member body.

There was also a clear and strong preference towards retaining the current structure of the Council, both in terms of the number of Wards and Councillors with 42 % (or 16 out of the 38) submissions supporting Option 1, which figure was re-affirmed in the second preference question.

The comments made in respect of retaining the current structure and composition can be summarised as follows:

- Wards should not be too large, representatives are required in each Ward to deal with local issues;
- there must be tangible and measurable (not perceived or theoretical) benefits to the community for any change to occur as part of this process;
- more Wards provides for better representation, being a relatively large Council area with varied demographics;
- with the proposed changes to South Road it is important that those impacted have representation on Council, who understand the issues and are committed to advancing the interests of residents and ratepayers. This representation may be lost if the Wards are removed or diminished;
- Ward Councillors have local knowledge of their Ward area, and a smaller area to manage with regards to representation.



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As above, and reflected in the *Representation Review Data Analysis Report (Appendix F)*, it is acknowledged that some submissions received indicating a preference for the number of Wards and Councillors to be reduced. The next preferred option, was Option 3, which represented a change to six (6) Wards with two (2) Councillors in each (a reduction in Wards by one (1) and Elected Members by two (2)).

However, support in this regard was limited.

When the preference for Option 3 was compared with that for Option 1, only 12 respondents preferred Option 3 as their first preference (compared with 16 for Option 1) and 12 selected Option 3 as their second preference (as compared with 16 for Option 1).

The comments regarding the reduction in Wards and Councillors largely focused on a perception that there were too many councils and too many Elected Members in the State, overall, suggestive of limited individual contact by the respondent with Ward Councillors at this Council.

There was even less support shown for abolishing Wards, but to retain the existing number of Councillors, with three (3) submissions supporting this option as a first preference, and only two (2) as a second.

### 4.3 Key Community Issues

The submissions received did not raise any specific key community issues. However, a number of submissions commented on the large area of the Council, its varied suburbs and demographics, and the need for all areas and demographics to have appropriate representation through the Council's elected body, best achieved through a Ward structure.

In summary, the submissions received demonstrated strong support for a preference to retaining the existing composition and structure and, more generally, a composition and structure comprising Wards, with Councillors elected from within Wards.

Only a minority of submissions received indicated a preference for reducing the number of Wards and/or Councillors.

## 4 REPRESENTATION STRUCTURE PROPOSAL

Following which, a report was prepared for Agenda item 17.3 for the Council's consideration at its meeting of Tuesday 15 June 2021. The Report contained a copy of a draft Representation Review Report.

After taking into account sections 26 and 33 of the Act, the proposed Options and supporting information provided in the Options Paper, and the submissions received during the first public consultation, when the Council reached the item in question, following is consideration of the same, the Council resolved to adopt the Representation Review Report for the purposes of the second public consultation process.



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The proposal determined by the Council for the purposes of the second public consultation was to **retain** its existing electoral structure and composition in accordance with Option 1, being:

- a Mayor, elected by electors from the whole Council area;
- seven (7) Wards; and
- 14 Ward Councillors.

A copy of the relevant pages of the Minutes for the Council meeting of Tuesday 15 June 2021 is **Appendix G**.

A copy of the Agenda report for item 17.3, and the Representation Review Report, as adopted for the purposes of the second public consultation process, is **Appendix H**.

In accordance with the Council's resolution made at its meeting of 15 June 2021, and pursuant to section 12(9) of the Act, the second public consultation on the Representation Review Report was to commence on 18 June 2021 and conclude on 9 July 2021, however the second public consultation was not notified by Gazette Notice.

As a result, by way of Agenda Report for its meeting of 3 August 2021, the Council further considered its consultation requirements on its Representation Review Report, and resolved to subject the Representation Review Report to the second public consultation process, being a minimum of three (3) weeks, with any person making a submission to be invited to be heard at the Council meeting of 7 September 2021.

A copy of the Agenda report for item 17.16 and the relevant pages from the Minutes of the Council Meeting of Tuesday 3 August 2021 are **Appendix I**.

Following which, the public consultation on the Representation Review Report, as adopted for the purposes of the second public consultation process (**Appendix H**), was commenced by Notice published in the Gazette dated 5 August 2021, concluding on Friday 27 August 2021.

Notification of the second public consultation was also published in *Advertiser* on Thursday 5 August 2021, being a local newspaper circulating in the Council area.

A copy of the second public consultation notifications are **Appendix J**.

In addition to these statutory publication requirements, the second public consultation process also included:

- the Council's *Your Say* consultation platform, including information on the process and online submission functionality, by way of email or survey, and online questions lodgement;
- information being made available at Council's various customer service positions;
- social media posts;



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- a direct link on the Council's webpage to the Representation Review Paper, and information regarding the Review;
- an email sent to *Your Say* subscribers;
- notice in the Council's Civic Centre; and
- a multiscreen in the Hamra Centre Library.

During the second consultation period, a hard copy of the Options Paper was available to view at the Council's Civic Centre, located at 165 Sir Donald Bradman Drive, Hilton, where a hard copy submission form could be completed.

Responses to the Options Paper were invited by electronic submission through the *Your Say* function on the Council's website, email or hard copy submitted to the Council.

### 6. SECOND PUBLIC CONSULTATION – REPRESENTATION REVIEW REPORT

Whilst there were 83 views of the Council's *Your Say* consultation page on its Representation Review Report, only two (2) persons made a submission on the same, neither of whom wished to be heard on their submission at a meeting of the Council.

A copy of the *Representation Review Data Analysis Report* for the second public consultation process is **Appendix K**.

Of the submissions received, one (1) participant agreed with the proposition to retain the current seven (7) ward structure, with 14 Ward Councillors and a Mayor elected by the community as a whole, and one (1) participant preferred Option 4, being five (5) Wards, with two (2) Councillors elected from each Ward, being a total of 10 Councillors, and a Mayor, elected from the Council as a whole.

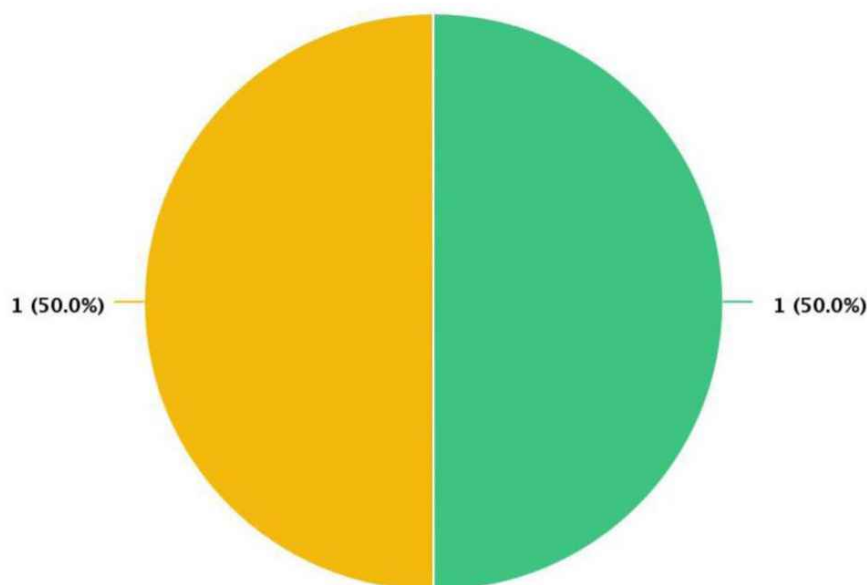
As set out above, whilst there was limited support for Option 4 as part of the Council's first public consultation on its Options Paper, there was strong support for Option 1, being its existing structure and composition.

Of the submissions received as part of the second public consultation on the Representation Review Report, the outcomes are represented in the below Pie Chart.



Chart 4

Do you agree with the retention of the current 7 ward structure, with a mayor elected by the community?



#### Question options

● Yes, I agree. ● No, I do not agree.

### REPRESENTATION STRUCTURE PROPOSAL

After taking into account sections 12, 26 and 33 of the Act, the proposed Options, the supporting information provided in the Options Paper and Representation Review Report, and the submissions received during the first and second public consultation processes, the Council now proposes to **retain its existing structure and composition** in accordance with Option 1, being:

- a Mayor, elected by electors from the whole Council area;
- seven (7) Wards; and
- 14 Ward Councillors.

The most recent figures provided by ECSA when the Council commenced its Representation Review process, current as at December 2020, indicate that the number of electors in the Council area was 41,859. This provides for an elector ratio, without the Mayor, of **1:2,989** or 1:2,790 including the Mayor.

Further details regarding elector ratios are set out below.



## **8. PROPOSED RATIONALE**

### **8.1 Council Name**

The *District Council of West Torrens* was proclaimed on 7 July 1853, and was one of the first councils to be formed in South Australia.

Over the years, there have been a number of changes to the Council boundaries, and on 1 March 1997, the Council and the *Corporation of Thebarton* were joined, and briefly named the *City of West Torrens Thebarton*, before reverting to *City of West Torrens* shortly thereafter.

The Elected Member body has indicated it is not contemplating a change to the name of Council at this time. None of the submissions received suggest that the name of the Council should be reviewed.

As the name of Council has no impact upon the provision of fair and adequate representation, no changes to the name of the Council are proposed as part of this Review.

### **8.2 Composition**

#### **8.2.1 Mayor or Chairperson**

The Council has the option of:

- a Mayor elected by electors from the whole of the Council area; or
- a Chairperson appointed by, and from within, the Elected Member body for a period of no more than four (4) years, with the title of Chairperson (as provided under the Act) or another title determined by the Council (refer section 51(1)(b) of the Act).

The roles and responsibilities of the Principal Member are the same for both a Mayor and Chairperson. The difference between the positions being the manner in which they are elected, or appointed, the terms of office, and voting rights, including:

- a Mayor is elected for a term of four (4) years, whereas a Chairperson has a term decided by the Council which cannot exceed four (4) years;
- if a candidate running for the position of the Mayor is unsuccessful during an election, they cannot also concurrently be considered as a Councillor and their expertise will be lost;
- a Mayor does not have a deliberative vote in a matter being considered by the Council, as governing body, but where a vote is tied, has a casting vote;



- a Chairperson has a deliberative vote, but not a casting vote.

Whilst there are advantages and disadvantages to both options, the submissions received as part of the first public consultation overwhelmingly supported retaining the Office of Mayor, with 78.9% of respondents indicating a preference for a Mayor, and both submissions received on the second public consultation also supported the retention of a Mayor.

The Members consider that having an elected Mayor has served the Council and community well and should continue.

Considering the submissions received, and the above relevant factors, the Council proposes to continue to have a Mayor, elected from the Council area as a whole.

### **8.2.2 Number of Area or Ward Councillors**

There are two (2) key factors the Council must consider in relation to the number of Councillors:

- whether the current number of Councillors (14) has an impact on decision making by the Council; and
- ensuring adequate and fair representation, whilst avoiding overrepresentation in comparison to other councils of a similar size and characteristic.

The Council's proposal is to continue with 14 Councillors, to be elected as Ward Councillors.

The Council's view is that, although this is an even number of Councillors, coupled with the Mayor, who has a casting vote, this number is appropriate and does not hinder the ability of the Council in its decision-making functions.

In relation to the consideration of adequate and fair representation, the Options Paper included a comparison of the Council against other councils of a similar size, characteristic and elector number.

A Table demonstrating this comparison is below at **Table 3**.<sup>1</sup>

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<sup>1</sup> *Representation Quota Figures 2019 – 2020 Local Government Association of SA*, as prepared by ECSA as at 28 February 2020). Ward quotas in the Table **do not** take into account the Mayor.



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**Table 3**

<b>Council</b>	<b>Area km2</b>	<b>Wards</b>	<b>Mayor or Chairperson</b>	<b>Councillors (without Mayor)</b>	<b>Electors</b>	<b>Ward Quota (without Mayor)</b>
Adelaide	15.57	3	Lord Mayor	11	27,533	2,503
Burnside	27.53	6	Mayor	12	31,624	2,635
Campbelltown	24.35	5	Mayor	10	35,575	3,558
Holdfast Bay	13.72	4	Mayor	12	27,899	2,325
Marion	55.5	6	Mayor	12	65,520	5,460
Mitcham	75.7	6	Mayor	13	48,514	3,732
Norwood, Payneham and St Peters	15.1	6	Mayor	13	25,344	1,950
Unley	14.29	6	Mayor	12	27,247	2,271
<b>West Torrens</b>	<b>37.07</b>	<b>7</b>	<b>Mayor</b>	<b>14</b>	<b>41,419</b>	<b>2,959</b>
<b>Average</b>	<b>28.27</b>	<b>5</b>	<b>Mayor</b>	<b>12</b>	<b>36,742</b>	<b>3,044</b>

Table 3 indicates, of the comparison councils, that:

- all elect a Mayor, rather than a Chairperson;
- all have Wards, with an average of five (5) Wards per Council;
- in relation to the number of Councillors:
  - the number ranges from between ten (10) to fourteen (14), with the Council having the largest total number of Councillors;
  - the average number of Councillors is twelve (12); and
  - the ratio of electors to Councillors (excluding the Mayor) ranges from 1:1,949 to 1:5,460, with an average of 1:3,044.

These comparisons indicate the Council's current elector ratio and number of Councillors compares favourably to other councils with similar characteristics, sitting just below the average elector ratios for all nine (9) councils, and placing it mid-range in terms of its representation ratio.



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For completeness, the most recent figures provided by ECSA, as of 21 December 2020, indicate the number of electors in the Council area is now 41,859. This provides for an elector ratio, without the Mayor, of **1:2,989**, being greater than that which is represented in the Table 3 from February 2020.

The Council remains within mid-range (and under the overall average), in terms of its current Councillor representation ratio. Indeed, on its last Representation Review in 2013, where the Council resolved to retain its current structure and composition, its representation ratio was **1:2,720**.

That is, each individual Councillor now has an additional 269 electors by way of representation to be considered as part of this Review process, and a copy of the Council's current Supplementary Role is **Appendix L**.

In arriving at then at the decision to retain 14 Councillors, the Council took into consideration its own experiences as a representative governance body, the submissions received during the first and second public consultation, and comparison with other similar councils.

The rationale for continuing with 14 Councillors includes as follows:

- the Council has found 14 Councillors to be an appropriate number to provide:
  - o appropriate elector representation for the different areas of the Council, taking into account the specific characteristics and demographics of the population of the Council area;
  - o a diversity of skills, knowledge and life experiences amongst the Elected Member body; and
  - o for different views points on matters to be raised and debated, to ensure all relevant considerations are taken into account in representing the interests of the community;
- the number is favourable when compared against similar councils in South Australia. That is, it could not be said that the electors in the Council area are under, or over, represented, when compared to other councils of a similar size and composition;
- the Council's own experiences demonstrate that as an elected body it has been able to make informed, transparent and accountable decisions effectively for the community;
- it provides appropriate, proportionate, representation for various interest groups/areas in the Council, having particular regard to the physical size of the Council; and
- each Councillor feels that their workload is appropriate and manageable.



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The submissions received during the public consultation also supported the position that the number of Councillors is appropriate to provide representation for the community.

The feedback from the Council, the community and an analysis of the data, demonstrates that 14 Councillors, with a total Elected Member group of 15 (including the Mayor), is both a reasonable and suitable number to ensure that each Member can carry out their role in accordance with section 59 of the Act, to:

*represent the interests of residents and ratepayers, to provide community leadership and guidance and to facilitate communication between the community and the council.*

### 8.3 Ward Structure

#### 8.3.1 Wards or No Wards

'Ward' is the name given to an electoral division within a council area. Wards exist solely for electoral purposes and are similar in concept to electorates in the Australian and South Australian Parliaments.

The Council has considered four (4) options in relation to Wards:

- continue with seven (7) Wards;
- abolish Wards entirely;
- reduce the number of Wards to six (6); or
- reduce the number of Wards to five (5).

The Council's decision in relation to Wards may also impact on the number and manner in which Councillors can be elected, that include:

- from within Wards, as Ward Councillors;
- across the whole Council area, as Area Councillors; or
- a combination of Ward Councillors and Area Councillors.

There is no difference in the roles and responsibilities of Councillors elected as Ward Councillors and those elected as Area Councillors, save for, Ward Councillors are generally understood to have specific expertise and experience in their particular Ward, and are considered to be representative of those electors, residents and ratepayers in that Ward.

However, there is no impediment to a member of the community approaching another Councillor, from outside of their Ward.

The Council proposes to continue with its current structure of seven (7) Wards, with two (2) Ward Councillors to be elected from within each Ward.



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In making this decision, the Council has considered the arguments in favour of the options available to it, along with the submissions received as part of its first and second public consultation, which was overwhelmingly in support of continuing with a representative structure comprising Wards and continuing with seven (7) Wards.

Whilst the Council acknowledges the factors that support a reduction in and/or abolition of Wards, including:

- the submissions that were supportive of reducing the number of Wards and/or abolishing Wards;
- it affords electors the opportunity to elect more than two (2) nominal representatives from within a Ward, being the current number of candidates that can be elected from each Ward);
- it gives electors the opportunity to vote for any candidate at an election, and judge the performance of all candidates (not just the candidates in their Ward);
- Councillors can be challenged to find the right balance between corporate governance duties and their representative role, with the desire to make decisions in the best interests of their Ward sometimes seen to outweigh the requirements to make decisions in the interests of the community as a whole;
- the lines of communication between the Council and the community may be enhanced, given that members of the community can consult with all members of the Council, rather than feel obliged to consult with specific Ward Councillors;
- such a structure automatically 'absorbs' any fluctuations in elector numbers and adjusts the elector ratio accordingly. That is, specified quota tolerance limits do not apply, and the Council is not required to adjust its Ward boundaries as part of any subsequent Representation Review; and
- the Council can carry a casual vacancy and avoid the cost of a Supplementary Election in certain circumstances.

However, the Council's preference is to continue with its current structure of seven (7) Wards, and in so determining, is persuaded by:

- Ward Councillors provide an enhanced representation for specific Council areas, particularly having regard to the size of the Council area and its demographics, which include smaller communities, communities of interest and those communities that may need additional assistance;



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- Councillors have better local knowledge of their Ward area and understanding of local issues;
- Councillors having a smaller area to manage appropriate workload;
- reduces the risk of lack of representation in some areas, and over representation in others;
- ensures Councillors do not all come from one area, and reduces the risk of dominance by factional groups or 'stacking' of the Council;
- keeps costs of campaigning for candidates lower, as they only need to campaign within their Ward area and not the whole of the Council area. This is particularly relevant given the geographical and population size of the Council; and
- face to face communication between Councillors and electors, residents and ratepayers can be facilitated more easily.

For these reasons, continuing with the current structure of seven (7) Wards, in accordance with Option 1, is the preferred option for the Council.

### 8.3.2 Ward Representation and Quotas

The elector ratio is the average number of electors represented by each Councillor, who represent Wards. The Mayor is not included in these calculations.

In accordance with section 33(2) of the Act, where a Council is proposing Wards as part of its representation structure, the number of electors represented by each Councillor must not vary from the Ward quota by more than 10%.

A copy of the existing Ward map, representing Option 1, is depicted below, and the Ward quotas for each of the Council's Wards, with elector figures current as at December 2020, when the Council commenced its Review process are reproduced in **Table 4**.

Each Ward remains comfortably within the quota tolerances at this time, having been 'adjusted' as part of the Council's 2013 Representation Review process, and for this reason, it was considered that there was no imperative to consider amending Ward boundaries again.

This position is supported by a number of comments to the same effect, in the submissions received as part of the first and second public consultation.



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### Ward Map – Option 1

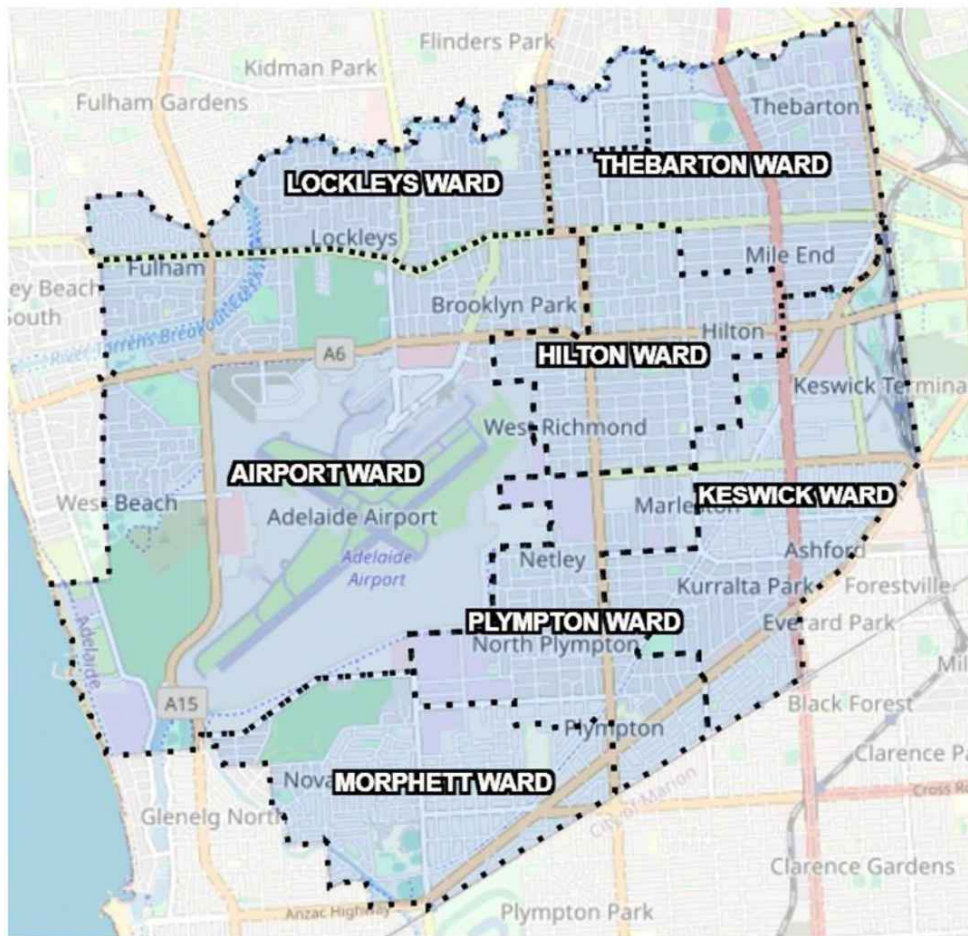


Table 4 – Ward quotas

Ward	Councillors	Electors Dec 2020	Ward Quota	Variation
Keswick	2	6,053	3,026	1.24%
Hilton	2	6,223	3,111	4.08%
Plympton	2	5,561	2,780	-6.99%
Lockleys	2	5,776	2,888	-3.38%
Airport	2	5,894	2,947	-1.41%
Morphett	2	6,091	3,045	1.87%
Thebarton	2	6,261	3,130	4.72%
			<b>Average</b>	
<b>Council total</b>	<b>14</b>	<b>41,859</b>	<b>2,989</b>	



## **9. LEGISLATIVE PRINCIPLES TO BE CONSIDERED**

In arriving at the abovementioned position, there are a number of legislative requirements that are required to be taken into consideration, when the Council determines its composition as part of this Review, including the objectives contained at section 26(1)(c) of the Act, and the considerations provided under section 33 of the Act.

### **9.1 Section 33 of the Act**

In determining to retain its current structure of seven (7) Wards, the Council has taken into account the considerations under section 33(2) of the Act, which provide that a proposal that relates to the formation or alteration of Wards must also observe the principle that the number of electors represented by a Councillor must not vary from the Ward quota by more than 10 per cent.

Further, for the purposes of section 33(2), if two (2) or more Councillors represent a particular Ward, the number of electors represented by each will be taken to be the number of electors for the Ward, divided by the number of Councillors for the Ward.

The Ward quota will be taken to be the number of electors for the area, divided by the number of Councillors for the area who represent Wards.

The following factors have been taken into account in considering the number of electors in the Council area and Ward quotas.

#### **9.1.1 Population and Projections**

By reference to figures held by ECSA from its last Representation Review process, the Council had 38,087 enrolled electors (February 2013).

ECSA confirms that as of 21 December 2020, 41,859 persons are now counted as electors in the Council area, representing an increase of 11% over the relevant periods.

The *ABS 2016 Census Data* confirms a population increase, of approximately 5%, between the 2011 (54,962) and the 2016 Census (57,901). Australia's next Census was held on 10 August 2021, but the results are yet to be published.

To supplement this data, the Department for Infrastructure and Transport (DIT) prepared population projections for South Australia, released in December 2019 - *Local Government Area Projections 2011 – 2036*.



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The estimated population projections for the Council area are as follows:

- 2021 60,944;
- 2026 63,341 (+2,397);
- 2031 66,213 (+2,872); and
- 2036 68,999 (+2,786).

These estimates project an increase in population for the Council, which will result in an increase in elector numbers and elector ratios overall (although, not necessarily in a proportionate manner).

This population data should also be interpreted having regard to the Council's own knowledge about its area, as well as anticipated population changes.

### 9.1.2 Demographic and Development Trends

Demographic and development trends are a relevant consideration for the Council, being indicative of the potential for an increase in the population of the Council area, and/or of electors to the Council area. This is relevant in considering the issue of Wards, and Ward boundaries, to ensure ward tolerances are not exceeded.

Council records demonstrate that there were 474 development applications lodged for new dwellings in the Council area from 1 July 2019 to December 2020. 470 of those applications proposed dwellings in various forms, including four (4) applications that proposed multistorey apartment buildings.

The Council's data demonstrates that residential development is occurring throughout the whole of the Council area. However, there are some suburbs that are experiencing higher levels of residential or infill development, including the suburbs of Lockleys, Kurralta Park, North Plympton and Torrensville.

It is also to be noted that the existing policy position of the State Government to target metropolitan infill (as opposed to 'Greenfields') development, will have an associated impact for the Council, which has already identified a number of underutilised parcels or land likely to be the subject of such development.

These include the former Coca-Cola Amatil, Marleston Tafe and Brickworks Market sites. With increased economic confidence, and the impacts of COVID-19 starting to reduce, in the short term there is also likely to be increased business participation at underutilised, or currently vacant, sites, such as the Adelaide Airport.



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While actual and anticipated development in the Council area is likely to increase both the population, and number of electors, the increases are not expected to result in changes to Ward elector numbers that would exceed the 10% Ward quota tolerance. For example, the suburbs that are identified as having the highest levels of development are each located in different Wards of the Council resulting in a relatively even distribution of electors throughout the Council area, rather than concentrations of new development in one or two Wards.

Further, the current Ward quotas (refer **Table 4** above) are well within the 10% quota tolerance. Considering development trends and the anticipated resultant elector increases that may result, Ward quotas will remain well within the 10% quota tolerance.

### 9.1.3 Communities of Interest

Communities of interest are factors relevant to the physical, economic and social environment, and include consideration and analysis of:

- neighbourhood communities;
- history/heritage of the Council area and communities;
- sporting facilities;
- community support services;
- recreation and leisure services and centres;
- retail and shopping centres;
- industrial and economic development; and
- environmental and geographic areas of interest.

The *ABS 2016 Census Data* confirms that of the 57,901, residents of the Council area (as at that Census), 64.1% identified their birthplace as Australia. Of the remaining population in the Council area, the most common countries of birth were India (4.6%), China (3.4%), England (3%), Greece (2.4%) and Italy (2%), with 41% of respondents identifying that both parents were born overseas and 31.9% of households reporting that a non-English language was spoken at home.

This data further confirms the median age of the population of the Council is 38, with residents aged 65 years and over, making up 18% of the population.

That is, the Council has a culturally diverse community, and a number of communities of interest. Accordingly, any suggested decrease in the number of Councillors needs to be carefully considered in light of the



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corresponding potential for these communities of interest which may potentially be overlooked in instances of decreased representation.

As always, local knowledge is the best tool to identify and determine communities of interest, along with development characteristics of the Council area.

### 9.1.4 Topography

The Council is located to the west of the Adelaide central business district, bordered by the City of Charles Sturt to the north, Adelaide City Council to the east and the City of Unley, City of Marion and City of Holdfast Bay to the south.

It is comprised of 25 suburbs being Adelaide Airport, Brooklyn Park, Camden Park, Cowandilla, Fulham, Glandore, Glenelg North, Hilton, Keswick, Kurralt Park, Lockleys, Marleston, Mile End, Mile End South, Netley, North Plympton, Novar Gardens, Plympton, Richmond, Thebarton, Torrensville, Underdale, West Beach and West Richmond.

The Council has an estimated population of approximately 60,842 in an area of 37km<sup>2</sup> and (*Australian Bureau of Statistics, Estimated Resident Population at 2019*), making it one of the largest councils geographically of the comparison councils (**Table 3**).

However, whilst the Council area is large, it is relatively flat, and, hence, accessible. Topography and size of the Council is not considered to be prohibitive on the ability of Councillors to meet the demands of the community. The size of the population, together with the density, is a relevant factor that has been taken into consideration when determining the future representative composition and structure for the Council

Much of the Council area remains residential, with pockets of industrial and commercial land. It also has some highly valued heritage areas, with a prominent feature being Adelaide's domestic and international airport, occupying the central portion of the district.

### 9.1.5 Communication

The Council considers that the retention of the existing level of representation will continue to provide adequate and proven lines of communication between the Elected Member body of Council and the community.

### 9.1.6 Adequate and Fair Representation

The Council is confident that its proposed representation composition and structure will continue to:



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- provide an adequate number of Councillors to manage and meet the demands of its community and give effect to its representative role under the Act;
- provide an appropriate level of elector representation for local areas;
- maintain desired diversity in the skill set, experience and expertise of the Elected Member body; and
- ensure adequate lines of communication between the community and the Council.

### 9.2 Section 26 of the Act

Section 26(1)(c) of the Act requires that a number of broader principles are required to be considered during the Review process, including:

- the desirability of avoiding significant divisions within the community;
- proposed changes should, wherever practicable, benefit ratepayers;
- a council having a sufficient resource base to fulfil its functions fairly, effectively and efficiently;
- a council should offer its community a reasonable range of services delivered efficiently, flexibly, equitably and on a responsive basis;
- a council should reflect communities of interest of an economic, recreational, social, regional or other kind, and be consistent with community structures, values, expectations and aspirations; and
- ensure that local communities can participate effectively in decisions about local matters;
- residents should receive adequate and fair representation within the local government system, while over-representation in comparison with councils of a similar size and type should be avoided.

The proposed composition and structure of the Council's elected representation is considered to comply with these legislative provisions, specifically in:

- ensuring there are a sufficient number of Councillors to undertake their representative roles fairly, effectively and efficiently;
- little to no detrimental impact upon ratepayers and/or existing communities of interest;
- continuing to provide adequate and fair representation to all electors;
- ensuring that communities, through its elected representation, can participate in decision making; and



- compares favourably with the composition, structure and elector ratios of other Councils of a similar size (in terms of elector numbers) and characteristics.

## **10. CONCLUSION**

This Report has been prepared to provide information on:

- the process undertaken by the Council in conducting its Representation Review;
- the Council's adopted Option, and the rationale for selecting the adopted composition and structure; and
- setting out the next steps, including providing this Report to ECSA.

### **10.1 Preferred Composition and Structure**

The Council proposes to continue with its current composition and structure, depicted in **Option 1**, being:

- the Principal Member of the Council to continue to be a Mayor, elected by the Council area as a whole;
- seven (7) Wards; and
- the elected body of the Council to continue to comprise a total of 14 Ward Councillors, with two (2) elected from each Ward.

### **10.2 Next Steps**

This Report is now to be referred to the ECSA, for review and determination that the requirements under the Act have been satisfied in accordance with section 12(12) of the Act.

If the ECSA is satisfied that the requirements have been met, the Council will be issued with a Certificate of Compliance. Once a Certificate is obtained from ECSA, the Council is required to publish a notice in the Gazette, notifying of the operation of the proposal set out in this Final Review Report.

Any changes as a result of the Review take effect from polling date for the next periodic Council election, to be held in November 2022, although other dates may apply in certain circumstances in accordance with section 12(18) of the Act.

This concludes the Council's Representation Review Process.



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## Notices

## Public Notices



Government of South Australia  
Attorney-General's Department

## DEVELOPMENT ACT 1993

## WHALENS WAY ORBITAL LAUNCH COMPLEX

## RELEASE OF AN EIS FOR PUBLIC COMMENT

Pursuant to Section 46 of the Development Act 1993 on 29 August 2019 the then Minister for Planning declared the Whalers Way Orbital Launch Complex proposal by SouthernLaunchSpace Pty Ltd (Southern Launch) a Major Development. The proposal is for the development of a multi-user rocket launch facility (for placing small satellites in orbit) at Sleaford, approximately 25km south-west of Port Lincoln.

The Guidelines were referred to the State Planning Commission (SPC) for examination in accordance with the requirements of the Development Act 1993.

The SPC confirmed that the proponent must prepare a detailed Environmental Impact Statement (EIS) in respect of the proposal, and accordingly issued assessment Guidelines outlining the key issues which the EIS must address. These were publicly released on 20 August 2020.

The delegate for the Minister advises that Southern Launch has now prepared the EIS, which has been released for public comment from Thursday 5 August 2021 until Thursday 16 September 2021.

## Obtaining a copy of the EIS

The full EIS document is available online, without cost, via the following link: [https://plan.sa.gov.au/en/state\\_developments](https://plan.sa.gov.au/en/state_developments). Hard copies are also available for viewing at the locations listed below. USB copies of the full EIS along with a hard copy of the Executive Summary are available free of charge.

- Attorney-General's Department, Planning and Land Use Services (AGD-PLUS): Level 5, 50 Flinders Street, Adelaide
- City of Port Lincoln Council: Level 1, Civic Centre, 60 Tasman Terrace, Port Lincoln
- District Council of Lower Eyre Peninsula: Railway Terrace, Cummins

Hard copies of the full EIS may be purchased at a cost of \$500 per copy from the addresses above, or by mail order for an extra \$10 (includes GST and postage) from AGD-PLUS, telephone (08) 7109 7018.

## Public Information Sessions

The Attorney-General's Department, Planning and Land Use Services (AGD PLUS) will be conducting two (2) public information sessions on the proposal during the public exhibition period:

## Tuesday 24 August 2021

Port Lincoln Hotel – Lincoln Ballroom

1 Lincoln Highway, Port Lincoln

Session 1 – 2:00pm to 4:00pm

Session 2 – 6:00pm to 8:00pm

Each session will have a presentation from AGD-PLUS on the major development assessment process, followed by a presentation from Southern Launch on the development proposal, and a question and answer session. Presentations will commence at 2.30pm and 6.30pm.

Should there be a declaration in place under the Emergency Management Act 2004 in response to COVID-19, such that restrictions in place prohibit the conduct of the public information sessions described above, arrangements will be activated to hold the sessions remotely by using audio-visual technology or other electronic means.

## Submissions

Written submissions on the EIS are invited until Thursday 16 September 2021 and should be addressed to:

Minister for Planning and Local Government  
Attention: Robert Kleeman, Manager, State Assessment  
Planning and Land Use Services  
Attorney-General's Department  
GPO Box 1815 ADELAIDE SA 5000  
Or via email to: [spreps@sa.gov.au](mailto:spreps@sa.gov.au)

Submissions will be made available for public inspection and will be addressed in the proponent's Response Document (to be released for public information at a later date).

[www.sa.gov.au](http://www.sa.gov.au)



## Representation Review

Notice is hereby given that the City of West Torrens has undertaken a review to determine whether alterations are required in respect to elector representation, including ward boundaries and the composition of the Council.

## Representation Review Report

Pursuant to section 12(Ba) of the Local Government Act 1999 the Council has prepared a Representation Review Report which details the review process, public consultation undertaken and a proposal for the Council's elected representation that it considers could be carried into effect. A copy of this Report is available on the Council's website, [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au) and for inspection and/or purchase at:

- 165 Sir Donald Bradman Drive, Hilton
- by contacting Liz Johnson on 8416 6333 or by email [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)

## Written submissions

Written submissions are invited from interested persons from Thursday 5 August 2021 and must be received by 5pm on Friday 27 August 2021.

Written submissions should be addressed to:

Representation Review  
City of West Torrens  
Via mail or in person to: 165 Sir Donald Bradman Drive, Hilton SA 5033  
Via email to: [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)

Any person(s) making a written submission will be invited to appear, in respect of their submission, before the Tuesday 7 September 2021 meeting of Council to be held at 7pm in the Civic Centre, 165 Sir Donald Bradman Drive, Hilton.

Angelo Catinari  
Chief Executive Officer (Acting)

## ROAD CLOSURE

The following roads will be closed to traffic for the 2021 AFL Football season between the following times on Saturday 7 August 2021. Within the City of Adelaide Council - War Memorial Drive between Riverbank Footbridge and King William Road, between 3.00pm and 11.00pm, Pennington Terrace between Palmer Place and King William Road, King William Street between Curlew Street and North Terrace, King William Road between North Terrace and Pennington Terrace, Sir Edwin Smith Avenue between Kermode Street and King William Road, Victoria Drive between Kintore Avenue and King William Road, War Memorial Drive between the Sir Edwin Smith Avenue intersection and point 380 meters east, between 9.00pm and 11.00pm, North Terrace between Victoria Street and King William Road, between 9.15pm and 11.00pm. Participants on War Memorial Drive during adjacent the Oval, during the times and date listed above are exempt from the duty to observe all Australian Road Rules relating to pedestrian behaviour. Metro ticket buses, taxis, emergency vehicles and nominated Stadium Management Authority vehicles are exempt from road closures where nominated on traffic management plans. Police may vary the road closure times at their discretion. S/Sgt Holland 36182. For further details, contact City of Adelaide Council Ph 08 8203 7203.

TEA TREE GULLY  
Have Your Say  
Golden Fields  
Adventure Playspace  
Provide feedback by  
1 September 2021 at  
[haveyoursay.cttg.sa.gov.au](http://haveyoursay.cttg.sa.gov.au)

Welcome  
to our  
curious  
world

buy search sell  
adelaide

buy search sell  
adelaide

There's more  
to explore

Discover more  
online at  
Buy Search Sell.



buy search sell  
com.au

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CITY OF WEST TORRENS

*Representation Review*

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*Representation Review Report*

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Representation Review

City of West Torrens

Via mail to: 165 Sir Donald Bradman Drive, Hilton 5033

Via email to: [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)

In person: 165 Sir Donald Bradman Drive, Hilton 5033

Any person(s) making a written submission will be invited to appear, in respect of their submission, before the Tuesday, 7 September 2021 meeting of Council to be held at 7pm in the Civic Centre, 165 Sir Donald Bradman Drive, Hilton.

Dated: 5 August 2021

ANGELO CATINARI  
Acting Chief Executive Officer

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### 17.3 Local Government Reform - Proposed Feedback

#### Brief

This report presents proposed feedback on the *Behavioural Management Framework* and *Casual Vacancy Elections Countback Method* released for consultation by the Office of Local Government via the Local Government Association.

#### RECOMMENDATION

It is recommended to Council that the feedback on the commencement date for the Behavioural Management Framework and its preferred Casual Vacancy elections countback method, contained in this Agenda report, be approved and submitted to the Local Government Association and the Office for Local Government.

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#### Introduction

The *Statutes Amendment (Local Government Review) Act 2021* (Act) contains the most significant reform to the local government system since parliament passed the *Local Government Act 1999* (LG Act) at the end of the last century. As part of this reform process, and on behalf of the South Australian Office of Local Government (OLG), the Local Government Association (LGA) will be releasing a range of documents and draft regulations for local government sector feedback over the next 12 months.

At the 17 August 2021 City Finance and Governance Committee meeting, feedback was presented regarding the follow proposed regulations:

- *Local Government (General) (Review) Variation Regulations 2021*
- *Local Government (Procedures at Meetings) (Review) Variation Regulations 2021*
- *Local Government (Elections) (Review) Variation Regulations 2021*
- *Local Government (Members Allowances and Benefits) (Review) Variation Regulations 2021*
- *Local Government (Transitional Provisions) Regulations 2021*

The LGA has now invited councils to provide feedback and guidance on two specific areas of the local government reforms.

Feedback is now being sought from the sector on the:

- Preferred timing for commencement of the new Member Behavioural Framework; and
- Preferred method for determining the winning candidate when a casual vacancy occurs within 12 months of a periodic election.

Feedback for both areas is due by 21 September 2021 hence the presentation of this report directly to Council rather than via the City Finance and Governance Standing Committee.

#### Discussion

##### Member Behavioural Framework

The *Statutes Amendment (Local Government Review) Act 2021* (Reform Act) makes significant changes to the way Elected Member behaviour issues are addressed. On commencement of the relevant sections of the Reform Act, the current Code of Conduct for Elected Members will be repealed and replaced by 'Behavioural Standards' published by the Minister for Local Government.

To assist councils' with their transition to the new legislative framework, the LGA is preparing a range of training sessions for both Elected Members and employees alike along with model documents (via LG Equip).



Elected Members will be required to observe these behavioural standards (Standards), which form part of the Member Behavioural Framework (Framework). In addition to these Standards, councils will be able to prepare and adopt their own behavioural support policies. In support of this, and in line with the Reform Act, a Behavioural Standards Panel (Panel) will be appointed by the Minister in order to assess and deal with complaints referred to the Panel. The cost of this Panel will be borne by the LGA who will have the legal ability to seek reimbursement from councils.

While the cost of establishing the panel is still unclear, the LGA has advised that they anticipate the remuneration costs for panel members are in the region of \$50-65 per hour. However, the OLG has stated that the Behavioural Standards Panel will not be available to hear matters, make determinations or impose penalties until mid-2023.

### *Commencement Options*

The OLG and LGA has proposed two commencement options: either June/July 2022 or post November 2022 (following the November 2022 local government periodic elections).

The local government sector has been asked for feedback on which of these dates it considers to be the optimal commencement date for the Framework. It should be noted that, at this point, this feedback is not related to the content of the Framework, Standards or associated policies/templates nor is feedback being sought with regard to the Panel.

The commencement date options provided by the OLG/LGA are as follows:

#### *Option 1 - June/July 2022 Commencement*

The first option is to put in place all elements of the Framework as quickly as possible. If this is the preferred option, the Framework could commence in June or July 2022.

The LGA sees an early commencement as providing the opportunity for those current behavioural issues that are not able to be addressed under the current legislation to be addressed under the new standards and panel, especially those that are having a detrimental impact on employees and other Elected Members.

However, early commencement would require additional training for Elected Members on the new Standards prior to the election, possibly while in the caretaker period, when some Elected Members may not even be contesting the election. It is likely that this training will be mandatory. It also means that there is a large body of work to be undertaken in the short time while implementing other reforms and finalising all the end of financial year tasks. As such, this is not the preferred option.

That said, the OLG/LGA has suggested that the new scheme will increase the likelihood that Elected Members' behaviour will improve and be more in line with community expectations. Therefore, there may be some benefit in implementing the Framework sooner rather than later.

#### *Option 2 - November 2022 (Post the local government periodic elections)*

The second option is for the Framework to commence following the November 2022 local government periodic elections.

Given the Framework and Standards will result in the Administration having to complete a substantial body of work prior to the commencement of the relevant sections of the Reform Act, delaying the commencement of these sections will allow sufficient time to work through the relevant process, policies and procedures in order to effectively implement the Framework.



Compounding this is that the Administration will already be stretched with the other projects arising from other amendments to the Act, resulting from the Reform Act, given they are substantial and numerous in nature along with the extra administrative effort associated with the Federal, State and Local Government elections.

Therefore, a November 2022 commencement for the Framework is preferred. An additional benefit to a post elections commencement is that continuing Members would not be required to undertake the same training twice within the space of 18 months and there appears to be little justification in training Elected Members on the Framework immediately prior to the elections given the possibility some may decide not to re-contest, or are unsuccessful in their campaign efforts.

Given the OLG has stated that the Behavioural Standards Panel will not be available to hear matters, make determinations or impose penalties until mid-2023, there does not appear to be any rush to commence the provisions prior to the November 2022 elections.

### **Proposed Feedback to the LGA and OLG**

The City of West supports a post November 2022 local government periodic elections commencement date for the Framework and associated Standards contained in new sections 75E, 75F and Chapter 13, Part A1—Member Behaviour of the *Local Government Act 1999* (inserted by sections 38 and 126 of the *Statutes Amendment (Local Government Review) Act 2021* (Reform Act))

The Framework and Standards will result in all councils having to complete a substantial body of work prior to the commencement of the relevant sections of the Reform Act. Resourcing will already be stretched with the other projects arising from other amendments to the Act, resulting from the Reform Act, given they are substantial and numerous in nature, along with the extra administrative effort associated with the Federal, State and Local Government elections.

Therefore, delaying the commencement of these sections will allow the administration arm of each council to work through the relevant process, policies and procedures diligently in order to more effectively implement the required Framework.

### **Casual Vacancy Elections Countback Method**

The OLG is planning to draft regulations that will inform the application of the new *Local Government (Elections) Act 1999* section 6A (Filling vacancy in certain circumstances). In particular, the regulations will prescribe the countback method that will be used in circumstances where a casual vacancy arises within 12 months of a periodic election. The local government sector has been asked for feedback on the preferred count back method for casual vacancies. Councils are requested to provide views by 21 September 2021.

There are two methods being considered by the OLG/LGA being, the 'Next Highest' method and the 'Preferred Candidate' method. The Preferred Candidate method would replace the need for councils to hold supplementary elections in the event of a casual vacancy occurring within 12 months of a council periodic election, thus reducing the costs for councils in the rare event a casual vacancy did occur in this timespan.

#### **'Next Highest' Method**

The 'Next Highest' method requires the Electoral Commission of South Australia (ECSA) to examine who had the next highest number of first preference votes, at the time when the winning candidate was elected. It is a simple and easy countback method to determine the winning candidate without the need to recount ballots.



To facilitate this, ballot papers would need to be stored until the results in the periodic election are declared by the Returning Officer (plus an additional 72 hours to allow for potential challenges) but not for a longer period or to be accessed for any recount.

However, this could lead to a situation where a Member is elected, on countback, when they do not hold substantial community support. This may arise where there is a significant divide between the original candidate and the next highest voted candidate.

### ***'Preferred Candidate' Method***

The 'Preferred Candidate' method is currently used in local government casual vacancy elections in both Tasmania and Victoria.

The 'Preferred Candidate' method is an extension of the preferential system of voting upon which local government elections are based. This system is premised on the desire to elect a candidate who is preferred by the majority of voters, even though that candidate did not necessarily receive a majority of first preference votes.

Using this method, when an Elected Member resigns or passes away in the first 12 months after a periodic election, the ballots are re-examined. Those votes that previously went to the departing member are re-distributed according to the preferences indicated by the voters.

This method means that the candidate, most preferred by the community is elected. It also means that the votes of the people who originally voted for the departing member will still be counted in determining the replacement candidate.

However, this method would also mean that ballot papers would need to be stored for a longer period of time so that they are available for any recount. This could impose an additional cost burden on councils, however, this would be a significantly smaller cost than that of running a supplementary election.

While storing the ballot papers would be a lower cost than a supplementary election, the Preferred Candidate method would incur additional costs via the need for ECSA to recruit and engage competent staff to undertake the recount.

### ***An Example of the Countback Method Options***

The LGA has provided this example to assist councils understand the two methods:

In the periodic election, three candidates run for one position, Candidate A, Candidate B and Candidate C. Candidate A and C have similar views and give their preferences to each other. The votes were as follows:

Candidate A 45%  
Candidate B 30%  
Candidate C 25%.

No candidate has more than 50% of the vote, so no candidate was elected after primary votes were counted. As Candidate C had the lowest number of votes, they were eliminated and their preferences distributed. Most of Candidate C's second preferences flowed through to Candidate A. As Candidate A then had more than 50% of the votes they were declared elected.

Six months later, Candidate A resigns from council for health reasons. A countback of the votes cast at the periodic election is required. The table below describes the application of each countback method.



'Next Highest' Method	'Preferred Candidate' Method
<p>Elected Member (Candidate A) resigns.</p> <p>The candidate with the next highest vote tally was Candidate B, who received 30% of the primary vote.</p> <p>Candidate B is declared elected, even though a majority of voters (70%) put candidate B last.</p>	<p>Elected Member (Candidate A) resigns.</p> <p>The ballots are recounted. Any votes that previously went to Candidate A are distributed according to the voter's preferences.</p> <p>Almost all of Candidate A's preferences go to Candidate C.</p> <p>At this point, Candidate C has their original 25% of first preferences plus preferences from most of the 45% of votes distributed from Candidate A.</p> <p>As almost 70% of voters preferred Candidate C (in the absence of Candidate A), Candidate C is elected.</p>

### Proposed Feedback to the LGA and OLG

The City of West Torrens is of the view that it is the responsibility of local government to provide a voice to community as well as using accountable and transparent decision making processes. Despite being the 'easier' option, the 'Next Highest' method for the casual vacancy countback process, contravenes this responsibility and takes away the democratic right of the community to participate in elections and cast their vote for their preferred candidate(s).

The costs and effort associated with the 'Preferred Candidate' method are substantially less than the costs of conducting a supplementary election and provides the opportunity to ensure all votes are counted in line with the democratic processes expected by the community

Therefore, the City of West Torrens strongly supports the implementation of a 'Preferred Candidate' countback method for casual vacancies.

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no direct climate impacts related to this report.

### Conclusion

Feedback contained in this report regarding the Member Behavioural Framework commencement and the Casual Vacancy Countback method will be provided to the OLG and LGA by 21 September 2021.

### Attachments

Nil



## 17.4 Fraud and Corruption Prevention, Reporting and Investigation Policy Review

### Brief

This report presents the reviewed *Fraud and Corruption Prevention, Reporting and Investigation Policy*.

### RECOMMENDATION(S)

It is recommended to Council that:

1. The reviewed *Fraud and Corruption Prevention, Reporting and Investigation Policy* be approved.
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Fraud and Corruption Prevention, Reporting and Investigation Policy*.

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### Introduction

The *Council Policy: Fraud and Corruption Prevention Reporting and Investigation Policy* (Policy) has been subjected to a scheduled review (Review). This review was presented to the 24 August 2021 meeting of the City Advancement and Prosperity Committee. However, as a result of the rendering process from a Word document to a PDF document, **Attachment 2** of the report in that agenda did not show the tracked changes as the report indicated it did. As such, the Committee resolved that the Policy be presented directly to the 7 September 2021 meeting of Council with Attachment 2 showing the track changes. Consequently, this report presents the reviewed *Fraud and Corruption Prevention, Reporting and Investigation Policy* with **Attachment 2** showing the tracked changes.

The current Policy is attached (**Attachment 1**). The results of this Review, shown as tracked changes, are presented for consideration and endorsement Council (**Attachment 2**). For convenience and to allow for additional ease of review, a version with track changes accepted has also been attached (**Attachment 3**).

### Discussion

The Policy was first issued on 7 November 2006 and outlines Council's approach to the prevention, control and reporting of fraudulent and/or corrupt activity as well as defining the responsibilities and obligations in preventing instances of fraud and/or corruption in the City of West Torrens. It has been subject to scheduled reviews since that time.

This scheduled Review has resulted in limited and minor amendments and additions to the Policy, shown as tracked changes for ease of reference. Minor amendments include ensuring links are correct, amending titles, document names and formatting.

The Review also included general updates to the policy to comply with current drafting practice, procedure and legislative change. Relevantly, the *Public Interest Disclosure Act 2018* has replaced the *Whistleblowers Protection Act 1993* and this has been amended throughout clause 5.3.

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate).*

There is no direct climate impact in relation to this report.

### Conclusion

The Policy has undergone a scheduled review and is presented to Council for its consideration and endorsement.



**Attachments**

- 1. Current Council Policy - Fraud and Corruption Prevention, Control, Reporting and Investigation**
- 2. Proposed Council Policy - Fraud and Corruption Prevention, Reporting and Investigation**
- 3. Proposed Council Policy (Changes Accepted) - Fraud and Corruption Prevention, Reporting and Investigation**



## CITY OF WEST TORRENS



## Council Policy: Fraud and Corruption Prevention, Control, Reporting and Investigation

<b>Classification:</b>	Council Policy
<b>First Issued:</b>	7 November 2006
<b>Dates of Review:</b>	February 2013, 2 September 2014
<b>Version Number:</b>	2
<b>DW Doc set ID:</b>	496971
<b>Applicable Legislation:</b>	<ul style="list-style-type: none"> <li>• <a href="#">Independent Commissioner Against Corruption Act 2012 (SA)</a></li> <li>• <a href="#">Whistleblowers Protection Act 1993 (SA)</a></li> <li>• <a href="#">Local Government Act 1999 (SA)</a></li> <li>• <a href="#">Criminal Law Consolidation Act 1935 (SA)</a></li> <li>• <a href="#">Freedom of Information Act 1991 (SA)</a></li> <li>• <a href="#">Ombudsman Act 1972 (SA)</a></li> <li>• <a href="#">Summary Offences Act 1953 (SA)</a></li> <li>• <a href="#">ICAC Directions and Guidelines for Inquiry Agencies, Public Authorities and Public Officers and Directions and Guidance for Inquiry Agencies and Public Authorities (2013)</a></li> <li>• <a href="#">Code of Conduct for Council Members</a></li> <li>• <a href="#">Code of Conduct for Council Employees</a></li> </ul>
<b>Related Policies or Corporate Documents:</b>	<ul style="list-style-type: none"> <li>• <a href="#">Internal Review of Council Decisions Policy</a></li> <li>• <a href="#">Whistleblowers Administration Policy</a></li> <li>• <a href="#">Workplace Grievance Administration Policy</a></li> <li>• <a href="#">Counselling and Discipline Administration Policy</a></li> <li>• <a href="#">Ombudsman Enquiries Policy</a></li> <li>• <a href="#">Ombudsman Enquiries and Investigations Council Policy</a></li> <li>• Australian Standard 8001 - Fraud and Corruption Control</li> </ul>
<b>Associated Forms:</b>	
<b>Note:</b>	
<b>Responsible Manager:</b>	<b>General Manager Organisational Support</b>
<b>Confirmed by General Manager:</b>	General Manager Organisational Support      Date: 7 August 2014
<b>Approved by Executive:</b>	Date: 7 August 2014
<b>Endorsed by Council</b>	Date: 2 Sept 2014



## City of West Torrens Policy - Fraud and Corruption Prevention, Control, Reporting and Investigation

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## **COUNCIL POLICY - Fraud and Corruption Prevention, Control, Reporting and Investigation**

### **1. Preamble**

#### **1.1 Council will not tolerate fraudulent or corrupt activity as evidenced by its commitment to:**

- 1.1.1 uphold the principles of honesty, integrity and transparency and minimising the opportunity for fraudulent and/or corrupt acts to be undertaken by a person(s) against the City of West Torrens (CWT).
- 1.1.2 prevent fraud and/or corruption against the CWT.
- 1.1.3 ensure a robust operational environment through the adoption of controls that minimise the risk of fraudulent or corrupt acts being committed against it.
- 1.1.4 protect its revenue, expenditure, resources and assets from any attempt by a person to gain, by deceit, financial or other benefits.
- 1.1.5 foster and maintain the highest standards of ethical behaviour by establishing a culture that promotes a high degree of honesty and integrity where fraud and corruption is not tolerated.
- 1.1.6 promote accountability as a key value of the CWT.
- 1.1.7 detect and report cases of criminal behaviour, including fraud and corruption.

### **2. Purpose**

#### **2.1 This policy:**

- 2.1.1 articulates that fraudulent and/or corrupt acts against the CWT are unacceptable, will be reported and investigated, may constitute a criminal offence and may result in prosecution.
- 2.1.2 outlines Council's approach to the prevention, control and reporting of fraudulent and/or corrupt activity.
- 2.1.3 defines the responsibilities and obligations in preventing instances of fraud and/or corruption within the CWT.
- 2.1.4 details the reporting requirements for the Council, as a public authority, and its public officers if they reasonably suspect fraud and/or corruption against the CWT.
- 2.1.5 details the process to be followed on receipt of a report of fraud and/or corruption against the CWT.

### **3. Scope**

- 3.1 This policy applies to any person who has an interest in the CWT i.e. an employee (*as defined in clause 4.3 of this policy*), Elected Member, all persons acting on behalf of the CWT or other person(s), i.e. members of the public, those seeking to contract with the CWT etc.



#### 4. Definitions

4.1 **Controls** are those strategies, processes, policies, practices or actions designed to prevent and minimise risks that give rise to fraud, corruption, misconduct or maladministration.

4.2 **Corruption in Public Administration** is defined within the [Independent Commissioner Against Corruption Act 2013](#) (the Act). It includes the following;

- 4.2.1 bribery or corruption of public officers;
- 4.2.2 threats or reprisals against public officers;
- 4.2.3 abuse of public office;
- 4.2.4 demanding or requiring benefit on basis of public office;
- 4.2.5 offences relating to appointment to public office; or
- 4.2.6 any other offence (including an offence against Part 5 (Offences of dishonesty) of the [Criminal Law Consolidation Act 1935](#)) committed by a public officer while acting in her or his capacity as a public officer; or by a former public officer and related to her or his former capacity as a public officer or by a person before becoming public officer and related to her or his capacity as a public officer, or an attempt to commit such an offence; or
- 4.2.7 any of the following in relation to an offence referred above:
  - a. aiding, abetting, counselling or procuring the commission of the offence;
  - b. inducing, whether by threats or promises or otherwise, the commission of the offence;
  - c. being in any way, directly or indirectly, knowingly concerned in, or party to, the commission of the offence;
  - d. conspiring with others to effect the commission of the offence.

4.3 **Employee** includes casual, part-time, full-time, temporary and permanent employees, volunteers, independent members of the Audit and Risk Committee and Development Assessment Panel, contractors, consultants or any person acting on or making decisions on behalf of the CWT.

4.4 **Fraud** means the use of misrepresentation, deception or dishonest conduct in order to obtain a benefit from or to cause financial detriment to the CWT. The Independent Commissioner Against Corruption Act 2012 defines fraud as corruption. The offences contained within Part 5 and 6 of the [Criminal Law Consolidation Act 1935](#) are considered to constitute fraudulent offences. Examples of fraud include, but are not limited to:

- theft of assets;
- unauthorised and/or illegal use of assets, information or services for private purposes;
- misappropriation of funds;
- intentional falsification, concealment, omission, manipulation, destruction or improper use of records, documents or information;
- acts of deception;
- charging for non-delivery or incomplete delivery of services or goods; and/or
- intentional evasion of payments due to the Council;
- substituting new goods with old;
- using significant time at work for private purposes;
- taking unrecorded leave.

4.5 **Frivolous** complaint means a complaint lacking in any serious purpose and therefore not worthy of serious notice.



City of West Torrens Policy - Fraud and Corruption Prevention, Control, Reporting and Investigation

- 4.6 **ICAC** means the person holding or acting in the office of the Independent Commissioner Against Corruption appointed to identify corruption (including fraud) in public administration.
- 4.7 **Maladministration** means, in relation to this policy, the conduct of a public officer, practice, policy or procedure of Council that;
- 4.7.1 results in an irregular or unauthorised use of public money.
- 4.7.2 substantial mismanagement of public resources.
- 4.7.3 conduct of a public officer involving substantial mismanagement in or in relation to the performance of official function
- 4.8 **OPI** is the Office for Public Integrity established under the Act to:
- receive and assess complaints about public administration;
  - receive and assess reports about corruption, misconduct and maladministration in public administration;
  - make recommendations as to whether and by whom complaints and reports should be investigated;
  - perform other functions assigned to the office by the ICAC.
- 4.9 **Public Officer**, as defined in the Act, for the purpose of this policy, includes:
- an Elected Member;
  - an employee (as defined in clause 4.4 of this policy) or officer of the Council;
  - subsidiary board members;
  - persons holding an authorisation or delegation from Council or the CEO.
- 4.10 **Reasonable Suspicion/Reasonably Suspect** means, 'the suspicion of a reasonable man warranted by facts from which inferences can be drawn; but is something which falls short of legal proof' (i.e. there must be a factual basis for the suspicion) as defined in the [\*ICAC Directions and Guidelines for Inquiry Agencies, Public Authorities and Public Officers and Directions and Guidance for Inquiry Agencies and Public Authorities \(2013\)\*](#) (Directions and Guidelines).
- 4.11 **Responsible Officer** is a person (or persons) authorised by the Chief Executive Officer (CEO) to receive and act on disclosures of public interest information for the purposes of the [\*Whistleblowers Protection Act 1993\*](#) and the [\*CWT Whistleblowers Policy\*](#).
- 4.12 **Trivial** means a complaint that is insignificant or the grounds for the complaint cannot be identified.
- 4.13 **Vexatious** complaint means a complaint by which the complainant seeks to abuse the normal complaints process in order to cause annoyance, frustration, detriment and/or worry and the complaint lacks substance i.e.:
- a. The complaint has been addressed previously and no new evidence is provided.
  - b. The complaint appears to be without reasonable grounds and appears to have been deliberately made for the sole purpose of causing detriment, annoyance, frustration and/or worry.



## 5. Policy Statement

### 5.1 Fraud and Corruption Prevention and Control

5.1.1 Council places strong emphasis on fraud and corruption prevention through the development and use of effective controls

5.1.2 Strategies implemented to minimise fraudulent and/or corrupt activity include:

- Training and induction for all public officers;
- Whistleblowers Policy and confidential reporting process including an email, accessible only by the Responsible Officer, for Whistleblowers to make disclosures;
- Risk profiling, review and monitoring;
- Internal Audit plan and regime, reporting to the Executive and the Audit and Risk Committee;
- Policies and policy review schedule;
- Mandated Codes of Conduct for Council Members, DAP Members and Employees;
- External audit regime reporting to the Mayor and the Audit and Risk Committee;
- Internal Audit regime reporting to the CEO and the Audit and Risk Committee;
- Internal controls implementation, monitoring and reporting;
- The CWT Procurement Roadmap Program;
- Modelling and communication of ethical and consistent behaviour by leaders including the active promotion of the organisation's cultural values;
- Conflict of interest and register of interest reporting provisions including primary and ordinary returns for Elected Members, prescribed officers and independent members of the Audit and Risk Committee and the Development Assessment Panel;
- Identification of high risk roles (prescribed officers);
- Delegation, sub-delegation and authorisation register and processes;
- Security of IT systems;
- CCTV in the Service Centre;
- Grievance management systems;
- Prudential reporting regime;
- Gifts and Benefits register;
- Relevant registers made available for public scrutiny;
- Open and transparent decision making;
- Freedom of Information program;
- Fair treatment policy;
- Accountability structures.

5.1.3 Fraud and corruption risk assessments and controls are identified, assessed and reviewed every 6 months in line with [\*CWT's Risk Management Framework\*](#). Areas of risk may include, but are not limited to:

- Regulatory and enforcement activities;
- Issue of penalty and other notices;
- Engagements of contractors and consultants;
- Finance/cash receipt and expenditure;
- Personnel recruitment, deployment and records;
- Computer and data security;
- Purchasing/Procurement;



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- Control of stores, plant and equipment;
- Use of stores and equipment;
- Use of motor vehicles;
- Lease/loan of equipment;
- Administrative activities;
- Remote telecommunication access e.g. internet.

5.1.4 The promotion of fraud and corruption risk management across the CWT includes activities such as:

- Training awareness seminars;
- Regular audits and promotion of controls;
- Policies and articles on the Internet, Intranet and Extranet sites.

## 5.2 Community Awareness

5.2.1 The CWT continues to take steps to ensure that customers, suppliers and the community are made aware that fraud and corruption committed against the CWT is not acceptable, will be reported to the OPI and is a criminal offence which may result in prosecution.

5.2.2 This policy will be promoted through various forms of information and communication and form part of the suite of documents provided with supplier contracts.

5.2.3 Council's decision making processes will be open, transparent, and accountable and made available to the public for scrutiny in line with legislative requirements.

## 5.3 Responsibilities Associated with the Prevention of Fraud and Corruption

5.3.1 In general, all public officers of the CWT are responsible for assisting in the prevention of fraud and corruption within the CWT by:

- a. understanding and complying with relevant legislation, all related Council and/or Administration policies and procedures that have been established to prevent fraud and/or corruption;
- b. ensuring they are familiar with and abide by the requirements of the relevant Code of Conduct (i.e. Council, DAP or Employees);
- c. understanding and avoiding behaviour that may constitute fraudulent and/or corrupt conduct;
- d. maintaining an awareness of and supporting the strategies that have been implemented to minimise fraud and/or corruption;
- e. demonstrating a high level of integrity and ethical behaviour in all dealings;
- f. being continuously vigilant to the potential for fraud and/or corruption to occur;
- g. not using power, influence or information they have gained or have access to by virtue of their role as a public officer for their own or another person's benefit or detriment;
- h. reporting any reasonable suspicion of fraud and/or corruption within the CWT to the CEO and OPI in accordance with the requirements of the [\*Directions and Guidelines\*](#).



5.3.2 The Elected Member body is responsible for ensuring that it:

- a. approves and supports fraud and/or corruption prevention policies and strategies;
- b. promotes community awareness of Council's commitment to the prevention of fraud and/or corruption;
- c. facilitates cooperation with any investigation undertaken by an external authority (i.e. the ICAC);
- d. supports a culture and environment in which fraud and/or corruption is actively discouraged and is reported should it occur; and

5.3.3 Under the direction of the CEO, the Executive Management Team (*including the CEO and Deputy CEO*) are responsible for:

- a. displaying and demonstrating high levels of integrity and ethical behaviour at all times;
- b. creating an environment in which fraud and corruption is discouraged and actively reported by employees;
- c. ensuring good corporate governance
- d. developing and implementing an ethical organisational culture and public image;
- e. developing and implementing relevant policy and strategy;
- f. preventing exposure to the risk of fraudulent and/or corrupt acts against the CWT;
- g. identifying, controlling, reviewing and monitoring potential fraud and/or corruption within the organisation;
- h. implementing any approved strategies or policies to prevent fraud and/or corruption within their division;
- i. demonstrating integrity and fairness in decision making and an open, honest relationship in their dealings with others;
- j. facilitating cooperation with any investigation undertaken by an external authority (i.e. the ICAC);
- k. undertaking 6 monthly reviews of strategic fraud and corruption risks and associated prevention controls and ensuring the operational fraud and corruption risks within their divisions are undertaken in line with the requirements of the [Risk Management Framework](#);
- l. ensuring a robust sub-delegations and authorisations framework.
- m. ensuring the CWT meets compliance requirements;
- n. recording and explaining the revenues, expenses, assets and liabilities of the CWT;
- o. ensuring the provision of relevant reports and audit outcomes and monitoring to the Audit and Risk General Committee and/or Council;
- p. advising those reporting suspected fraud and/or corruption within the CWT of their obligations to report to the OPI;
- q. ensuring all reports of fraud and corruption within the CWT are investigated in accordance with this and other relevant CWT policies;
- r. making reports to the OPI in line with the [Directions and Guidelines](#) if he or she forms a reasonable suspicion that fraudulent and/or corrupt conduct has occurred;
- s. ensuring the details of any report made to the OPI, as well as the fact that a report has been made, is not disclosed to other persons without prior approval from the ICAC;



5.3.4 The Chief Executive Officer is specifically responsible for:

- a. receiving reports of suspected fraud and/or corruption within the organisation.
- b. investigating reports of fraudulent and/or corrupt conduct within the CWT made to him or her when tangible evidence is provided by the reporter.
- c. implementing loss recovery when appropriate

5.3.5 The Responsible Officer under the [Whistleblowers Protection Act 1993](#), is responsible for:

- a. ensuring reviews of [Council's Whistleblowers Policy](#) are undertaken;
- b. receiving appropriate disclosures under the [Whistleblowers Protection Act 1993](#) and [CWT's Whistleblowers Policy](#);
- c. ensuring a whistleblower who reports suspected fraud and/or corruption within the CWT is accorded the required level of confidentiality as detailed in Section 7 of the [Whistleblowers Protection Act 1993](#) and [CWT's Whistleblowers Policy](#);
- d. making reports to the OPI as soon as practical in line with the [Directions and Guidelines](#) if a disclosure made under the [Whistleblowers Protection Act 1993](#) and [CWT's Whistleblowers Policy](#) gives rise to a reasonable suspicion that fraudulent and/or corrupt conduct has occurred is accorded the required level of confidentiality as detailed in Section 7 of the [Whistleblowers Protection Act 1993](#) and [CWT's Whistleblowers Policy](#);
- e. advising a whistleblower making an appropriate disclosure of suspected fraud and/or corruption within the CWT of their obligations to report to the OPI.
- f. ensuring the details of any report made to the OPI, as well as the fact that a report has been made, is not disclosed to other persons without prior approval from the ICAC;
- g. investigating reports made under the [Whistleblowers Protection Act 1993](#) and [CWT's Whistleblowers Policy](#) and reporting the outcomes to the CEO except in cases when the matter relates to the CEO in which case the outcomes will be reported to the Mayor.

5.3.6 Members of the Management Team are responsible for:

- a. displaying and demonstrating high levels of diligence, integrity and ethical behaviour at all times;
- b. promoting awareness of ethical conduct and mechanisms to prevent fraud and corruption;
- c. implementing any approved strategies, internal control actions or policies to prevent fraud and/or corruption within their area of responsibility;
- d. creating an environment in which fraud and corruption is discouraged and actively reported by employees;
- e. identifying, assessing, controlling, reviewing, recording and monitoring potential fraud and/or corruption operational risks relevant to their area of responsibility in conjunction with their staff;
- f. ensuring all staff within their area of responsibility are aware of, implement and support, the actions and strategies within their departments/units to prevent the risk of fraud and/or corruption;
- g. ensuring all employees within their departments attend relevant fraud and corruption prevention training.



### 5.3.7 Employees are responsible for:

- a. ensuring they are aware of and adhere to the requirements of the Code of Conduct for Council Employees;
- b. performing their functions and duties with high levels of diligence and integrity and conducting themselves in a professional and ethical manner at all times;
- c. adhering to the policies, procedures, strategies and actions that have been established to prevent fraud and/or corruption;
- d. taking reasonable care of Council's property and not wasting or misusing Council's resources or information;
- e. maintaining and enhancing the reputation of the Council;
- f. reporting all reasonable suspicions of fraud and/or corruption at the CWT to the OPI and CEO;
- g. assisting the CEO and/or an inquiry agency in the event of an investigation;
- h. ensuring that any reports, the details contained within them or the fact a report has been made to the CEO and OPI is not disclosed to others.

### 5.3.8 Governance is responsible for ensuring that:

- a. all Elected Members and employees are aware of their responsibilities in relation to fraud and corruption;
- b. training in relation to fraud and corruption prevention is provided regularly;
- c. all Elected Members and employees are aware of the standard of conduct required by the Code of Conduct for Council Members and the Code of Conduct for Council Employees;
- d. the new employees' induction program includes information relating to the requirements of this policy;
- e. Elected Members and employees are advised of any changes to legislation;
- f. risk reviews are co-ordinated and undertaken in accordance with [CWT's Risk Framework](#).

### 5.3.9 Internal Audit is responsible for ensuring that:

- a. the risk based internal audit program assesses the veracity of Council's fraud and corruption prevention controls;
- b. the outcomes of audits, including any deficiencies identified in the controls audited and actions to redress the deficiencies are reported to the Executive Management Team and the Audit and Risk Committee.

### 5.3.10 The Audit and Risk Committee is responsible for:

- a. reviewing Council's annual financial statements present fairly the state of affairs of the Council;
- b. providing oversight of Council's internal audit program;
- c. proposing, and providing information relevant to a review of Council's annual business plan;
- d. liaising with Council's auditors (external and internal);
- e. reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of Council on a regular basis.
- f. proposing and reviewing the exercise of powers under s130A of the *Local Government Act 1999*.



## 5.4 Reporting Obligations

- 5.4.1 The reporting requirements to the OPI and to the CEO vary given that the CEO does not have the same powers of search and surveillance as the ICAC. Consequently, while the OPI requires Council and public officers to report a reasonable suspicion of corruption, i.e. without tangible evidence, the CEO needs to be provided with tangible evidence with which to initiate an investigation.
- 5.4.2 Public Officers and Council, as a public authority, must report to the OPI in line with the [Directions and Guidelines](#) any matter that they reasonably suspect involves fraud and/or corruption in public administration as soon as practical after the public officer suspects that fraud and/or corruption has occurred.
- 5.4.3 A report to the OPI may be made under the [Whistleblowers Protection Act, 1993](#).
- 5.4.4 If a public officer has made a report to OPI and has tangible evidence, as opposed to a reasonable suspicion, that a fraudulent or corrupt act has occurred against the CWT, the public officer may also make a report to the CEO.

## 6 Procedure

- 6.1 If someone who is not a public officer is believed to have committed fraudulent and/or corrupt acts against the CWT, this will be reported to the South Australian Police by the CEO or his delegate.

### 6.2 Reporting Obligations to the OPI - All Public Officers

- 6.2.1 Any public officer forms a reasonable suspicion of fraud and/or corruption within the CWT should refer to the [ICAC Act 2012](#) and the [Directions and Guidelines](#) prior to making a report.
- 6.2.2 The report to the OPI must be made as soon as practical after a public officer becomes aware that the matter is of a kind that must be reported.
- 6.2.3 A report to the OPI must be made on the online report form available at [www.icac.sa.gov.au](http://www.icac.sa.gov.au).
- 6.2.4 In accordance with the Section 11 of the [Directions and Guidelines](#), any report to the OPI by a public officer must:
- identify the public officer's identity;
  - identify the Council's name (City of West Torrens);
  - identify the public officer's worksite (i.e. civic centre, depot etc.);
  - identify the worksite address, telephone number and the email address of the public officer;
  - identify the conduct that the public officer suspects amounts to fraud and/or corruption;
  - identify whether the suspected conduct is fraud or corruption;
  - identify any employee or other person suspected of having engaged in the conduct;
  - be accompanied by:
    - a statement as to how the public officer became aware of the conduct;and



## City of West Torrens Policy - Fraud and Corruption Prevention, Control, Reporting and Investigation

- ii. the evidence known to the public officer including any documentation relevant to the conduct; and
  - iii. a list of those persons who the public officer believes can give evidence relevant to the conduct.
- 6.2.5 The public officer may request the OPI or the ICAC to receive a report in some other form and if the OPI or ICAC directs the employee to report in some other form the employee must report as directed.
- 6.2.6 The public officer must not include the complainant's details if Section 7 of the [Whistleblowers Protection Act 1993](#) applies and the complainant has not consented to the complainant's identity being divulged except so far as may be necessary to ensure that the matters to which the information relates are properly investigated
- 6.2.7 The [ICAC Act 2012](#) requires that a person must not:
  - a. knowingly make a complaint, report or statement to the OPI that is false or misleading, including omission of relevant information, or make a complaint or report knowing there are no grounds for making the complaint, report or statement;
  - b. disclose information that suggests a particular person is, has been, may be or may have been the subject of a complaint, report, assessment, investigation or referral to the OPI;
  - c. disclose information that might identify a person who has made a complaint or report to the OPI;
  - d. disclose information that suggests a person has made, or may be about to make, a complaint or report to the OPI;
  - e. disclose information that suggests a person has given, or may be about to give, information or evidence in relation to a complaint to the OPI;
  - f. prevent or hinder a person from making a complaint or report to the OPI about a matter that they reasonably suspect amounts to fraud and/or corruption.
- 6.2.8 A public officer who makes a false disclosure/report to the OPI, in addition to being guilty of an offence, may face disciplinary action that may include dismissal.
- 6.2.9 If it is made aware, the CWT will ensure any of its public officers who make a report or statement to the OPI is not subjected to intimidation, victimisation, detriment or discrimination in the workplace in line with the requirements of s57 of [ICAC Act 2012](#) and s9 of the [Whistleblowers Protection Act 1993](#).
- 6.2.10 A person who makes a report of fraudulent or corrupt conduct should not automatically assume that the person whose acts or behaviour they have reported will then fall under suspicion, the report be acted upon, the person be punished nor that they, as the reporter, will be advised of any actions as a result of their report or of any outcome.
- 6.2.11 If a report is made to a public officer then that public officer is required to advise of the reporter's legal obligations to report any reasonable suspicion of fraud and/or corruption to the OPI. In addition, the public officer to whom the report is made must independently report the disclosure to the OPI.



### 6.3 Reporting Obligations - Public Authority (Council)

- 6.3.1 If Council, as a public authority, forms a reasonable suspicion that fraud and/or corruption has occurred in public administration, it must report this to the OPI.
- 6.3.2 The report must be made on the online report available at [www.icac.sa.gov.au](http://www.icac.sa.gov.au) unless otherwise approved by the ICAC and must:
- a. identify the matter by reference to the conduct that Council suspects is fraud and/or corruption;
  - b. identify any public officer or other person suspected of having engaged in that conduct;
  - c. not name the details of a complainant if s7 of the [Whistleblowers Protection Act 1993](#) applies and the complainant hasn't consented to their identity being divulged except so far as may be necessary to ensure that the matters to which the information relates are properly investigated.
  - d. be accompanied by:
    - i. a statement as to how Council became aware of the conduct
    - ii. the evidence known to Council including any documentation relevant to the conduct
    - iii. a list of persons who the Council believes can give evidence relevant to the conduct.

### 6.4 Report made to the Chief Executive Officer or Responsible Officer

- 6.4.1 Any person may make a report to the CEO or the Responsible Officer where that person has a reasonable suspicion that a fraudulent or corrupt act has occurred at the CWT.
- 6.4.2 Public officers, in addition to their statutory requirement to report a reasonable suspicion that a fraudulent or corrupt act has occurred at the CWT may also make a report to the CEO if they have tangible evidence that a fraudulent or corrupt act has occurred within the CWT.
- 6.4.3 Any report of fraud or corruption must be made in writing, provide tangible evidence and contain the following information:
- a. identify whether the suspected conduct is fraud or corruption; and
  - b. identify any employee or other person suspected of having engaged in the alleged fraudulent or corrupt conduct; and
  - c. identify any employee or other person suspected of having engaged in the conduct; and
  - d. be accompanied by:
    - i. a statement as to how the person became aware of the conduct; and
    - ii. the evidence known to the person including any documentation relevant to the conduct; and
    - iii. a list of those persons who the person believes can give evidence relevant to the conduct.



## **6.5 Actions to be taken by the CEO or Responsible Officer following a report of Fraud and/or Corruption**

- 6.5.1 The CEO or Responsible Officer will ensure that the alleged fraud and/or corruption is not disclosed to the person or persons involved.
- 6.5.2 On receipt of a report of fraud and corruption the CEO or Responsible Officer will undertake an initial enquiry into the circumstances surrounding the specific report and determine whether the allegation/disclosure is vexatious, frivolous, trivial or been dealt with previously and there is no need to re-examine the complaint or there is other good reason why no action should be taken in respect to the complaint.
- 6.5.3 If the CEO or Responsible Officer determines that the report/disclosure is vexatious, frivolous, trivial or has been dealt with previously and there is no need to re-examine the complaint or there is other good reason why no action should be taken in respect to the complaint the matter will not proceed to investigation and the person making the report/disclosure will be advised accordingly.
- 6.5.4 If the CEO or Responsible Officer determines the complaint is not vexatious, frivolous, trivial or has not been dealt with previously and there is no other good reason not to take action in respect to the complaint he or she will ensure a full investigation is undertaken which could include the engagement of an external investigator to investigate the matter.
- 6.5.5 If the CEO or Responsible Officer forms an opinion, at any time, that a fraudulent and/or corrupt act has been perpetrated against the CWT by a person other than a public officer, the CEO or the Responsible Officer must make a report to the South Australian Police.
- 6.5.6 If at any time the CEO or Responsible Officer forms a reasonable suspicion that a public officer has committed a fraudulent and/or corrupt act, they will make a report to the OPI as soon as practical and will continue to investigate the report in line with this policy unless the ICAC issues a direction requiring the CEO to stop the investigation.
- 6.5.7 The CEO or Responsible Officer will ensure that any report, the details contained within it and the fact that a report was made to the OPI is not disclosed to any person unless with the approval of the ICAC.
- 6.5.8 If the investigation reveals that an employee has engaged in fraudulent and/or corrupt conduct then that employee will be disciplined in line with CWT policy which could result in termination.
- 6.5.9 On completion of an investigation the CEO or Responsible Officer will:
  - a. If required, take action to prevent a reoccurrence of the alleged act.
  - b. Record and file all documentation related to the complaint.



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## **6.6 Recovery Process**

- 6.6.1 Council reserves the right to recover funds and resources lost through fraudulent and/or corrupt conduct where the benefits of such recovery will exceed the funds and resources invested in the recovery action, including via civil action.
- 6.6.2 Civil action or loss recovery can only be instigated by the Council or the Chief Executive Officer.



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## **Council Policy: Fraud and Corruption Prevention, ~~Control~~, Reporting and Investigation**



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<b>Classification:</b>	Council Policy
<b>First Issued:</b>	7 November 2006
<b>Dates of Review:</b>	<del>February 2013, 2 September 2014, 2021</del>
<b>Version Number:</b>	<del>24</del>
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<b><u>DW-Doc-set</u><b>Objective ID:</b></b>	<u>496971A5733</u>
<b>Applicable Legislation:</b>	<ul style="list-style-type: none"> <li>• <a href="#"><u>Independent Commissioner Against Corruption Act 2012</u></a></li> <li>• <del><a href="#"><u>Whistleblowers Protection Act 1993 (SA)</u></a></del></li> <li>• <a href="#"><u>Public Interest Disclosure Act 2018</u></a></li> <li>• <a href="#"><u>Local Government Act 1999</u></a></li> <li>• <a href="#"><u>Criminal Law Consolidation Act 1935</u></a></li> <li>• <a href="#"><u>Freedom of Information Act 1991</u></a></li> <li>• <a href="#"><u>Ombudsman Act 1972</u></a></li> <li>• <a href="#"><u>Summary Offences Act 1953</u></a></li> <li>• <del><a href="#"><u>ICAC Directions and Guidelines for Inquiry Agencies, Public Authorities and Public Officers and Directions and Guidance for Inquiry Agencies and Public Authorities (2013)</u></a></del></li> <li>• <del><a href="#"><u>ICAC Directions and Guidelines for Inquiry Agencies, Public Authorities and Public Officers and Directions and Guidance for Inquiry Agencies and Public Authorities</u></a></del></li> <li>• <a href="#"><u>Employee Code of Behaviour</u></a></li> <li>• <a href="#"><u>Code of Conduct for Council Members</u></a></li> <li>• <del><a href="#"><u>Code of Conduct for Council Employees</u></a></del><a href="#"><u>Code of Conduct for Council Employees</u></a></li> </ul>
<b>Related Policies or Corporate Documents:</b>	<ul style="list-style-type: none"> <li>• <del><a href="#"><u>Internal Review of Council Decisions Policy</u></a></del></li> <li>• <del><a href="#"><u>Whistleblowers Administration Policy</u></a></del></li> <li>• <del><a href="#"><u>Workplace Grievance Administration Policy</u></a></del></li> <li>• <del><a href="#"><u>Counselling and Discipline Administration Policy</u></a></del></li> <li>• <del><a href="#"><u>Ombudsman Enquiries Policy</u></a></del></li> <li>• <del><a href="#"><u>Ombudsman Enquiries and Investigations Council Policy</u></a></del></li> <li>• <del><a href="#"><u>Internal Review of Council Decisions Policy</u></a></del></li> <li>• <del><a href="#"><u>Managing Performance, Misconduct and Inappropriate Behaviour Policy</u></a></del></li> <li>• <del><a href="#"><u>Ombudsman Enquiries and Investigations Council Policy</u></a></del></li> <li>• <a href="#"><u>Australian Standard 8001 - Fraud and Corruption Control</u></a></li> <li>• <a href="#"><u>Public Interest Disclosure Council Policy</u></a></li> </ul>
<b>Associated Forms:</b>	
<b>Note:</b>	
<b>Responsible Manager:</b>	<b>General Manager <u>Organisational Support</u><del>Business and Community Services</del></b>
<b>Confirmed by General Manager:</b>	General Manager <del>Organisational Support</del> <u>Business and Community Services</u> Date: 7 August 2014
<b>Approved by Executive:</b>	Date: 7 August 2014
<b>Endorsed by Council</b>	Date: 2 Sept 2014

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## **COUNCIL POLICY - Fraud and Corruption Prevention, ~~Control~~, Reporting and Investigation**

### **1. ~~1.~~ Preamble**

1.1 Council will not tolerate fraudulent or corrupt activity as evidenced by its commitment to:

- 1.1.1 uphold the principles of honesty, integrity and transparency and minimising the opportunity for fraudulent and/or corrupt acts to be undertaken by a person(s) against the City of West Torrens (CWT) by fostering and maintaining the highest standards of ethical behaviour by establishing a culture that promotes a high degree of honesty and integrity.
- 1.1.2 prevent, detect and report fraud and/or corruption against the CWT.
- 1.1.3 ensure a robust operational environment through the adoption of controls that minimise the risk of fraudulent or corrupt acts being committed against it.
- 1.1.4 protect its revenue, expenditure, resources and assets from any attempt by a person to gain, by deceit, financial or other benefits.
- 1.1.5 ~~foster and maintain the highest standards of ethical behaviour by establishing a culture that promotes a high degree of honesty and integrity where fraud and corruption is not tolerated.~~
- 1.1.6 promote accountability as a key value of the CWT.
- ~~1.1.7 detect and report cases of criminal behaviour, including fraud and corruption.~~

### **2. Purpose**

2.1 This policy:

- ~~2.1.1 articulates that fraudulent and/or corrupt acts against the CWT are unacceptable, will be reported and investigated, may constitute a criminal offence and may result in prosecution.~~
- ~~2.1.2~~ 2.1.1 outlines Council's approach to the prevention, control and reporting of fraudulent and/or corrupt activity.
- 2.1.2 outlines the processes surrounding the prevention, control, reporting and investigation of fraudulent and/or corrupt activity.
- 2.1.3 defines the responsibilities and obligations in preventing instances of fraud and/or corruption within the CWT.
- 2.1.4 details the reporting requirements for the Council, as a public authority, and its public officers if they reasonably suspect fraud and/or corruption against the CWT.
- ~~2.1.5 details the process to be followed on receipt of a report of fraud and/or corruption against the CWT.~~

### **3. Scope**

3.1 This policy applies to any person who has an interest in the CWT i.e. an employee (as defined in clause 4.3 of this policy), Elected Member, all persons acting on behalf of the CWT or other person(s), i.e. members of the public, those seeking to contract with the CWT etc.



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#### 4. Definitions

4.1 **Controls** are those strategies, processes, policies, practices or actions designed to prevent and minimise risks that give rise to fraud, corruption, misconduct or maladministration.

4.2 **Corruption in Public Administration** is defined within the [Independent Commissioner Against Corruption Act 2013](#) (the Act). It includes the following;

- 4.2.1 bribery or corruption of public officers;
- 4.2.2 threats or reprisals against public officers;
- 4.2.3 abuse of public office;
- 4.2.4 demanding or requiring benefit on basis of public office;
- 4.2.5 offences relating to appointment to public office; or
- 4.2.6 any other offence ~~(including an offence against Part 5 (Offences of dishonesty) of the Criminal Law Consolidation Act 1935) committed by a~~ , under any Act, committed by a public officer while acting in her or his capacity as a public officer; or by a former public officer and related to her or his former capacity as a public officer or by a person before becoming public officer and related to her or his capacity as a public officer, or an attempt to commit such an offence; except where the conduct only involves an offence against the Road Traffic Act 1961; or
- 4.2.7 any of the following in relation to an offence referred above:
  - a. aiding, abetting, counselling or procuring the commission of the offence;
  - b. inducing, whether by threats or promises or otherwise, the commission of the offence;
  - c. being in any way, directly or indirectly, knowingly concerned in, or party to, the commission of the offence;
  - d. conspiring with others to effect the commission of the offence.

4.3 **Employee** includes ~~casual, part:~~

- Casual;
- Part-time, full;
- Full-time, temporary;
- Temporary and permanent employees; ~~volunteers, independent;~~
- Volunteers;
- Independent members of the Audit ~~and Risk~~ General Committee and Development Council Assessment Panel; ~~contractors, consultants;~~
- Contractors;
- Consultants; or any person acting on or making decisions on behalf of the CWT.

4.4 **Fraud** means the use of misrepresentation, deception or dishonest conduct in order to obtain a benefit from or to cause financial detriment to the CWT. The *Independent Commissioner Against Corruption Act 2012* defines fraud as corruption. The offences contained within Part 5 and 6 of the [Criminal Law Consolidation Act 1935](#) are considered to constitute fraudulent offences. Examples of fraud include, but are not limited to:

- theft of assets;
- unauthorised and/or illegal use of assets, information or services for private purposes;
- misappropriation of funds;
- intentional falsification, concealment, omission, manipulation, destruction or improper use of records, documents or information;

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- acts of deception;
  - charging for non-delivery or incomplete delivery of services or goods; and/or
  - intentional evasion of payments due to the Council;
  - substituting new goods with old;
  - using significant time at work for private purposes;
  - taking unrecorded leave.
- 4.5 **Frivolous** complaint means a complaint lacking in any serious purpose and therefore not worthy of serious notice.
- 4.6 **ICAC** means the person holding or acting in the office of the Independent Commissioner Against Corruption appointed to identify corruption (including fraud) in public administration.
- 4.7 **Maladministration** means, in relation to this policy, the conduct of a public officer, practice, policy or procedure of Council that;
- 4.7.1 results in an irregular or unauthorised use of public money.
  - 4.7.2 substantial mismanagement of public resources.
  - 4.7.3 conduct of a public officer involving substantial mismanagement in or in relation to the performance of official function
- 4.8 **OPI** is the Office for Public Integrity established under the Act to:
- receive and assess complaints about public administration;
  - receive and assess reports about corruption, misconduct and maladministration in public administration;
  - make recommendations as to whether and by whom complaints and reports should be investigated;
  - perform other functions assigned to the office by the ICAC.
- 4.9 **Public Officer**, as defined in the Act, for the purpose of this policy, includes:
- an Elected Member;
  - an employee (as defined in clause 4.43 of this policy) or officer of the Council;
  - subsidiary board members;
  - persons holding an authorisation or delegation from Council or the CEO.
- 4.10 **Reasonable Suspicion/Reasonably Suspect** means, 'the suspicion of a reasonable man warranted by facts from which inferences can be drawn; but is something which falls short of legal proof' (i.e. there must be a factual basis for the suspicion) as defined in the [ICAC Directions and Guidelines for Inquiry Agencies, Public Authorities and Public Officers and Directions and Guidance for Inquiry Agencies and Public Authorities \(2013\)](#) [ICAC Directions and Guidelines for Inquiry Agencies, Public Authorities and Public Officers and Directions and Guidance for Inquiry Agencies and Public Authorities](#) (Directions and Guidelines).
- 4.11 **Responsible Officer** is a person (or persons) authorised by the Chief Executive Officer (CEO) to receive and act on disclosures of public interest information for the purposes of the [Whistleblowers Protection Act 1993](#) [Public and the CWT Whistleblowers Policy](#), [Interest Disclosure Act 2018](#) and the [Council Policy: Public Interest Disclosure](#).
- 4.12 **Trivial** means a complaint that is insignificant or the grounds for the complaint cannot be identified.



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4.13 **Vexatious** complaint means a complaint by which the complainant seeks to abuse the normal complaints process in order to cause annoyance, frustration, detriment and/or worry and the complaint lacks substance i.e.:

- a. The complaint has been addressed previously and no new evidence is provided.
- ~~b.~~ The complaint appears to be without reasonable grounds and appears to have been deliberately made for the sole purpose of causing detriment, annoyance, frustration and/or worry.

## 5. Policy Statement

### 5.1 ~~Fraud and Corruption Prevention and Control~~ Controls

5.1.1 Council places strong emphasis on fraud and corruption prevention through the development and use of effective controls and strategies including, but not limited to, training, policies and procedures, audit and good governance practices.

5.1.2 Strategies implemented to minimise fraudulent and/or corrupt activity include:

- Training and induction for all public officers;
- ~~Whistleblowers~~ Council Policy: Public Interest Disclosure and confidential reporting process including an email, accessible only by the Responsible ~~Officer~~ Officers, for ~~Whistleblowers~~ informants to make disclosures;
- Risk profiling, review and monitoring;
- Internal Audit plan and regime, reporting to the Executive and the Audit ~~and Risk~~ Risk Committee;
- Policies and policy review schedule;
- Mandated Codes of Conduct for Council Members, ~~DAPCAP~~ Members and Employees;
- External audit regime reporting to the Mayor and the Audit ~~and Risk~~ Risk Committee;
- Internal Audit regime reporting to the CEO and the Audit ~~and Risk~~ Risk Committee;
- Internal controls implementation, monitoring and reporting;
- The CWT Procurement Roadmap Program;
- Modelling and communication of ethical and consistent behaviour by leaders including the active promotion of the organisation's cultural values;
- Conflict of interest and register of interest reporting provisions including primary and ordinary returns for Elected Members, prescribed officers and independent members of the Audit and Risk Committee and the Development Assessment Panel;
- Identification of high risk roles (prescribed officers);
- Delegation, sub-delegation and authorisation register and processes;
- Security of IT systems;
- CCTV in the Service Centre;
- Grievance management systems;
- Prudential reporting regime;
- Gifts and Benefits register;
- Relevant registers made available for public scrutiny;
- Open and transparent decision making;
- Freedom of Information program;
- Fair treatment policy;
- Accountability structures.

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5.1.3 Fraud and corruption is considered a strategic risk assessments and, an operational risk and a project risk to the CWT and this risk and its associated controls are identified, assessed and reviewed every 6 months in line with CWT's Risk Management Framework. Areas of risk may include, but are not limited to: CWT's Enterprise Risk Management Framework.

- ~~Regulatory and enforcement activities;~~
- ~~Issue of penalty and other notices;~~
- ~~Engagements of contractors and consultants;~~
- ~~Finance/cash receipt and expenditure;~~
- ~~Personnel recruitment, deployment and records;~~
- ~~Computer and data security;~~
- ~~Purchasing/Procurement;~~
- ~~Control of stores, plant and equipment;~~
- ~~Use of stores and equipment;~~
- ~~Use of motor vehicles;~~
- ~~Lease/loan of equipment;~~
- ~~Administrative activities;~~
- ~~Remote telecommunication access e.g. internet.~~

5.1.45.1.4 Fraud and corruption is also considered a risk at an operational level and these risks and their associated controls are identified, assessed and reviewed every 12 months in line with CWT's Enterprise Risk Management Framework.

5.1.5 The promotion of fraud and corruption risk management across the CWT includes activities such as:

- Training awareness seminars;
- Regular audits and promotion of controls;
- Policies and articles on the Internet, Intranet and Extranet sites.

## 5.2 Community Awareness

5.2.1 The CWT continues to take steps to ensure that customers, suppliers and the community are made aware that fraud and corruption committed against the CWT is not acceptable, will be reported to the OPI and is a criminal offence which may result in prosecution.

5.2.2 This policy will be promoted through various forms of information and communication and form part of the suite of documents provided with supplier contracts.

~~5.2.3 Council's~~ 5.2.3 This policy is available on the CWT website or available in the Civic Centre for inspection.

5.2.4 CWT's decision making processes will be open, transparent, and accountable and made available to the public for scrutiny in line with legislative requirements.

## 5.3 Responsibilities Associated with the Prevention of Fraud and Corruption

5.3.1 In general, all public officers of the CWT are responsible for assisting in the prevention of fraud and corruption within the CWT by:

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- a. understanding and complying with relevant legislation, all related Council and/or Administration policies and procedures that have been established to prevent fraud and/or corruption;
- b. ensuring they are familiar with and abide by the requirements of the relevant Code of Conduct (i.e. Council, DAPCAP or Employees);
- c. understanding and avoiding behaviour that may constitute fraudulent and/or corrupt conduct;
- d. maintaining an awareness of and supporting the strategies that have been implemented to minimise fraud and/or corruption;
- e. demonstrating a high level of integrity and ethical behaviour in all dealings;
- f. being continuously vigilant to the potential for fraud and/or corruption to occur;
- g. not using power, influence or information they have gained or have access to by virtue of their role as a public officer for their own or another person's benefit or detriment;
- h. reporting any reasonable suspicion of fraud and/or corruption within the CWT to the CEO and OPI in accordance with the requirements of the Directions and Guidelines.

5.3.2 The Elected Member body is responsible for ensuring that it:

- a. approves and supports fraud and/or corruption prevention policies and strategies;
- b. promotes community awareness of Council's commitment to the prevention of fraud and/or corruption;
- c. facilitates cooperation with any investigation undertaken by an external authority (i.e. the ICAC);
- d. supports a culture and environment in which fraud and/or corruption is actively discouraged and is reported should it occur; and

5.3.3 Under the direction of the CEO, the Executive Management Team ~~(including the CEO and Deputy CEO)~~ are responsible for:

- a. displaying and demonstrating high levels of integrity and ethical behaviour at all times;
- b. creating an environment in which fraud and corruption is discouraged and actively reported by employees;
- c. ensuring good corporate governance
- d. developing and implementing an ethical organisational culture and public image;
- e. developing and implementing relevant policy and strategy;
- f. preventing exposure to the risk of fraudulent and/or corrupt acts against the CWT;
- g. identifying, controlling, reviewing and monitoring potential fraud and/or corruption within the organisation;
- h. implementing any approved strategies or policies to prevent fraud and/or corruption within their division;
- i. demonstrating integrity and fairness in decision making and an open, honest relationship in their dealings with others;
- j. facilitating cooperation with any investigation undertaken by an external authority (i.e. the ICAC);
- k. undertaking 6 monthly reviews of strategic fraud and corruption risks and associated prevention controls and ensuring the operational fraud and corruption risks within their divisions are undertaken in line with the requirements of the Risk Management Framework; Enterprise Risk Management Framework;
- l. ensuring a robust sub-delegations and authorisations framework.

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- m. ensuring the CWT meets compliance requirements;
- n. recording and explaining the revenues, expenses, assets and liabilities of the CWT;
- o. ensuring the provision of relevant reports and audit outcomes and monitoring to the Audit ~~and Risk~~ General Committee and/or Council;
- p. advising those reporting suspected fraud and/or corruption within the CWT of their obligations to report to the OPI;
- q. ensuring all reports of fraud and corruption within the CWT are investigated in accordance with this and other relevant CWT policies;
- r. making reports to the OPI in line with the Directions and Guidelines if he or she forms a reasonable suspicion that fraudulent and/or corrupt conduct has occurred;
- ~~s. ensuring the details of any report made to the OPI, as well as the fact that a report has been made, is not disclosed to other persons without prior approval from the ICAC;~~
- s. ensuring the details of any report made to the OPI, as well as the fact that a report has been made, is not disclosed to other persons without prior approval from the ICAC;

5.3.4 The Chief Executive Officer is specifically responsible for:

- a. receiving reports of suspected fraud and/or corruption within the organisation.
- b. investigating reports of fraudulent and/or corrupt conduct within the CWT made to him or her when tangible evidence is provided by the reporter.
- c. implementing loss recovery when appropriate

5.3.5 The Responsible Officer ~~under the Whistleblowers Protection Act 1993, (s) under the Public Interest Disclosure Act 2018 (PID Act),~~ is responsible for:

- a. ensuring reviews of the Public Interest Disclosure Council Policy (PID Policy) are undertaken;
- ~~b. receiving appropriate disclosures under the Whistleblowers Protection Act 1993 and CWT's Whistleblowers Policy;~~
- b. receiving appropriate disclosures under the PID Act and providing support to other persons who are relevant authorities within the CWT who receive disclosures.
- c. ensuring a whistleblower an informant who reports suspected fraud and/or corruption within the CWT is accorded the required level of confidentiality as detailed in Section 7 of the Whistleblowers Protection Act 1993 and CWT's Whistleblowers Policy; the PID Act and PID Policy.
- d. making reports to the OPI as ~~soon as practical in line~~ required with the Directions and Guidelines if a disclosure made under the Whistleblowers Protection Act 1993 and CWT's Whistleblowers Policy PID Act and PID Policy gives rise to a reasonable suspicion that fraudulent and/or corrupt conduct has occurred is accorded the required level of confidentiality ~~as detailed in Section 7 of the Whistleblowers Protection Act 1993 and CWT's Whistleblowers Policy;~~ under the PID Act.
- e. advising an informant or a whistleblower ~~relevant authority,~~ making or receiving an appropriate disclosure of suspected fraud and/or corruption within the CWT, of their obligations to report to the OPI.
- ~~t. a. ensuring the details of any report made to the OPI, as well as the fact that a report has been made, is not disclosed to other persons without prior approval from the ICAC;~~
- f. ensuring the details of any report made to the OPI, as well as the fact that a report has been made, is not disclosed to other persons without prior approval from the ICAC or from the informant;

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~~f.g.~~ investigating reports made under the [Whistleblowers Protection Act 1993](#) PID Act and PID [Policy](#) and reporting the outcomes to ~~the CEO~~ OPI when required, and the [Chief Executive Officer if permissible](#), except in cases when the matter relates to the CEO in which case the outcomes will be reported to the Mayor.

#### 5.3.6 Members of the Management Team are responsible for:

- a. displaying and demonstrating high levels of diligence, integrity and ethical behaviour at all times;
- b. promoting awareness of ethical conduct and mechanisms to prevent fraud and corruption;
- c. implementing any approved strategies, internal control actions or policies to prevent fraud and/or corruption within their area of responsibility;
- d. creating an environment in which fraud and corruption is discouraged and actively reported by employees;
- e. identifying, assessing, controlling, reviewing, recording and monitoring potential fraud and/or corruption operational risks relevant to their area of responsibility in conjunction with their staff;
- f. ensuring all staff within their area of responsibility are aware of, implement and support, the actions and strategies within their departments/units to prevent the risk of fraud and/or corruption;
- g. ensuring all employees within their departments attend relevant fraud and corruption prevention training.

#### 5.3.7 Employees are responsible for:

- a. ensuring they are aware of and adhere to the requirements of the Code of Conduct for Council Employees [and the CWT Code of Behaviour](#);
- b. performing their functions and duties with high levels of diligence and integrity and conducting themselves in a professional and ethical manner at all times;
- c. adhering to the policies, procedures, strategies and actions that have been established to prevent fraud and/or corruption;
- ~~d.~~ [assisting in the prevention of fraud and corruption against the CWT.](#)
- ~~d-e.~~ taking reasonable care of Council's property and not wasting or misusing Council's resources or information;
- ~~e-f.~~ maintaining and enhancing the reputation of the Council;
- ~~f-g.~~ reporting all reasonable suspicions of fraud and/or corruption at the CWT to the OPI and CEO;
- ~~g-h.~~ assisting the CEO and/or an inquiry agency in the event of an investigation;
- ~~h-i.~~ ensuring that any reports, the details contained within them or the fact a report has been made to the CEO and OPI is not disclosed to others.

#### 5.3.8 Governance is responsible for ensuring that:

- a. all Elected Members, [independent members of the Audit General Committee and the Council Assessment Panel](#) and employees are aware of their responsibilities in relation to fraud and corruption;
- b. training in relation to fraud and corruption prevention is provided regularly;
- c. all Elected Members, [independent members of the Audit General Committee and the Council Assessment Panel](#) and employees are aware of the standard of conduct required by the Code of Conduct for Council Members and the Code of Conduct for Council Employees;
- d. the new employees' induction program includes information relating to the requirements of this policy;
- ~~e.~~ [all contractors are made aware of their obligations as a public officer whilst working for the CWT;](#)

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~~e.f.~~ Elected Members, independent members of the Audit General Committee and the Council Assessment Panel and employees are advised of any changes to legislation relevant to their position or office;

~~f.~~ risk reviews are co-ordinated and undertaken in accordance with CWT's Risk Framework.

5.3.9 Internal Audit Strategic Resilience is responsible for ensuring that:

- a. the risk based internal audit program assesses the veracity of Council's fraud and corruption prevention controls;
- b. the outcomes of audits, including any deficiencies identified in the controls audited and actions to redress the deficiencies are reported to the Executive Management Team and the Audit and Risk General Committee.
- c. fraud and corruption risk is regularly reviewed in line with the CWT Risk Framework and forms part CWT Risk Register.

5.3.10 The Audit and Risk General Committee is responsible for:

- a. reviewing Council's annual financial statements present fairly the state of affairs of the Council;
- b. providing oversight of Council's internal audit program;
- c. proposing, and providing information relevant to a review of Council's annual business plan;
- d. liaising with Council's auditors (external and internal);
- e. reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of Council on a regular basis.
- f. proposing and reviewing the exercise of powers under s130A of the *Local Government Act 1999*.

## 5.4 Reporting Obligations

5.4.1 The reporting requirements to the OPI and to the CEO vary given that the CEO does not have the same powers of search and surveillance as the ICAC. ~~Consequently, while the OPI requires Council and public officers to report a reasonable suspicion of corruption, i.e. without tangible evidence, the CEO needs to be provided with tangible evidence with which to initiate an investigation.~~

~~5.4.25.4.2~~ The CEO is unable to initiate an investigation without the receipt of tangible evidence.

5.4.3 The OPI only requires a reasonable suspicion of corruption to initiate an investigation, therefore not requiring tangible evidence.

5.4.4 Public Officers and Council, as a public authority, must report to the OPI in line with the Directions and Guidelines any matter that they reasonably suspect involves fraud and/or corruption in public administration as soon as practical after the public officer suspects that fraud and/or corruption has occurred.

~~5.4.35~~ A report to the OPI may be made under the Whistleblowers Protection Act, 1993-PID Act.

5.4.46 If a public officer has made a report to OPI and has tangible evidence, as opposed to a reasonable suspicion, that a fraudulent or corrupt act has occurred against the CWT, the public officer may also make a report to the CEO.

## 6 Procedure

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- 6.1 If someone who is not a public officer is believed to have committed fraudulent/and or corrupt acts against the CWT, this will be reported to the South Australian Police by the CEO or his delegate.

## 6.2 Reporting Obligations to the OPI - All Public Officers

- 6.2.1 Any public officer who forms a reasonable suspicion of fraud and/or corruption within the CWT ~~should~~ is required to refer to the ICAC Act 2012 and the Directions and Guidelines prior to making a report.
- 6.2.2 The report to the OPI must be made as soon as practical after a public officer becomes aware that the matter is of a kind that must be reported.
- 6.2.3 A report to the OPI must be made on the online report form available at [www.icac.sa.gov.au](http://www.icac.sa.gov.au).
- 6.2.4 In accordance with the Section 11 of the Directions and Guidelines, any report to the OPI by a public officer must:
- identify the public officer's identity;
  - identify the Council's name (City of West Torrens);
  - identify the public officer's worksite (i.e. civic centre, depot etc.);
  - identify the worksite address, telephone number and the email address of the public officer;
  - identify the conduct that the public officer suspects amounts to fraud and/or corruption;
  - identify whether the suspected conduct is fraud or corruption;
  - identify any employee or other person suspected of having engaged in the conduct;
  - be accompanied by:
    - a statement as to how the public officer became aware of the conduct; and
    - the evidence known to the public officer including any documentation relevant to the conduct; and
    - a list of those persons who the public officer believes can give evidence relevant to the conduct.
- 6.2.5 The public officer may request the OPI or the ICAC to receive a report in some other form and if the OPI or ICAC directs the employee to report in some other form the employee must report as directed.
- 6.2.6 The public officer must not include the complainant's details if Section 7 of the Whistleblowers Protection Act 1993 the PID Act applies and the complainant has not consented to the complainant's identity being divulged except so far as may be necessary to ensure that the matters to which the information relates are properly investigated
- ~~6.2.7 The ICAC Act 2012~~ 6.2.7 The Act requires that a person must not:
- knowingly make a complaint, report or statement to the OPI that is false or misleading, including omission of relevant information, or make a complaint or report knowing there are no grounds for making the complaint, report or statement;
  - disclose information that suggests a particular person is, has been, may be or may have been the subject of a complaint, report, assessment, investigation or referral to the OPI;



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- c. disclose information that might identify a person who has made a complaint or report to the OPI;
  - d. disclose information that suggests a person has made, or may be about to make, a complaint or report to the OPI;
  - e. disclose information that suggests a person has given, or may be about to give, information or evidence in relation to a complaint to the OPI;
  - f. prevent or hinder a person from making a complaint or report to the OPI about a matter that they reasonably suspect amounts to fraud and/or corruption.
- 6.2.8 A public officer who makes a false disclosure/report to the OPI, in addition to being guilty of an offence, may face disciplinary action that may include dismissal.
- 6.2.9 If it is made aware, the CWT will ensure any of its public officers who make a report or statement to the OPI is not subjected to intimidation, victimisation, detriment or discrimination in the workplace in line with the requirements of s57 of ICAC Act 2012 and s9 of the Whistleblowers Protection Act 1993.~~the Act and s9 of the PID Act.~~
- 6.2.10 A person who makes a report of fraudulent or corrupt conduct should not automatically assume that the person whose acts or behaviour they have reported will then fall under suspicion, the report be acted upon, the person be punished nor that they, as the reporter, will be advised of any actions as a result of their report or of any outcome.
- 6.2.11 If a report is made to a public officer then that public officer is required to advise of the reporter's legal obligations to report any reasonable suspicion of fraud and/or corruption to the OPI. In addition, the public officer to whom the report is made must independently report the disclosure to the OPI.

6.2.12 If a disclosure is received by a Public Officer they must comply with their reporting obligations under the PID Act and the PID Policy.

### 6.3 Reporting Obligations - Public Authority (Council)

- 6.3.1 If Council, as a public authority, forms a reasonable suspicion that fraud and/or corruption has occurred in public administration, it must report this to the OPI.
- 6.3.2 The report must be made on the online report available at [www.icac.sa.gov.au](http://www.icac.sa.gov.au) unless otherwise approved by the ICAC and must:
- a. identify the matter by reference to the conduct that Council suspects is fraud and/or corruption;
  - b. identify any public officer or other person suspected of having engaged in that conduct;
  - c. not name the details of ~~a complainant if s7 of the Whistleblowers Protection Act 1993 applies and the complainant~~ an informant if the PID Act applies and the informant hasn't consented to their identity being divulged except so far as may be necessary to ensure that the matters to which the information relates are properly investigated.
  - d. be accompanied by:
    - i. a statement as to how Council became aware of the conduct
    - ii. the evidence known to Council including any documentation relevant to the conduct
    - iii. a list of persons who the Council believes can give evidence relevant to the conduct.

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#### **6.4 Report made to the Chief Executive Officer or Responsible Officer(s)**

- 6.4.1 Any person may make a report to the CEO or the Responsible Officer(s) where that person has a reasonable suspicion that a fraudulent or corrupt act has occurred at the CWT.
- 6.4.2 Public officers, in addition to their statutory requirement to report a reasonable suspicion that a fraudulent or corrupt act has occurred at the CWT may also make a report to the CEO if they have tangible evidence that a fraudulent or corrupt act has occurred within the CWT.
- 6.4.3 Any report of fraud or corruption must be made in writing, provide tangible evidence and contain the following information:
- identify whether the suspected conduct is fraud or corruption; and
  - identify any employee or other person suspected of having engaged in the alleged fraudulent or corrupt conduct; and
  - identify any employee or other person suspected of having engaged in the conduct; and
  - be accompanied by:
    - a statement as to how the person became aware of the conduct; and
    - the evidence known to the person including any documentation relevant to the conduct; and
    - a list of those persons who the person believes can give evidence relevant to the conduct.

#### **6.5 Actions to be taken by the CEO or Responsible Officer(s) following a report of Fraud and/or Corruption**

- 6.5.1 The CEO or Responsible Officer will ensure that the alleged fraud and/or corruption is not disclosed to the person or persons involved.

~~6.5.26.5.2~~ The CEO or Responsible Officer will ensure that when complying with this clause 6.5, they are also complying with their obligations under the Act and the PID Act.

6.5.3 On receipt of a report of fraud and corruption the CEO or Responsible Officer will undertake an initial enquiry into the circumstances surrounding the specific report and determine whether the allegation/disclosure is vexatious, frivolous, trivial or been dealt with previously and there is no need to re-examine the complaint or there is other good reason why no action should be taken in respect to the complaint.

6.5.34 If the CEO or Responsible Officer determines that the report/disclosure is vexatious, frivolous, trivial or has been dealt with previously and there is no need to re-examine the complaint or there is other good reason why no action should be taken in respect to the complaint the matter will not proceed to investigation and the person making the report/disclosure will be advised accordingly.

6.5.45 If the CEO or Responsible Officer determines the complaint is not vexatious, frivolous, trivial or has not been dealt with previously and there is no other good reason not to take action in respect to the complaint he or she will ensure a full investigation is undertaken which could include the engagement of an external investigator to investigate the matter.



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6.5.56 If the CEO or Responsible Officer forms an opinion, at any time, that a fraudulent and/or corrupt act has been perpetrated against the CWT by a person other than a public officer, the CEO or the Responsible Officer must make a report to the South Australian Police.

6.5.67 If at any time the CEO or Responsible Officer forms a reasonable suspicion that a public officer has committed a fraudulent and/or corrupt act, they will make a report to the OPI as soon as practical and will continue to investigate the report in line with this policy unless the ICAC issues a direction requiring the CEO to stop the investigation.

6.5.78 The CEO or Responsible Officer will ensure that any report, the details contained within it and the fact that a report was made to the OPI is not disclosed to any person unless with the approval of the ICAC.

6.5.89 If the investigation reveals that an employee has engaged in fraudulent and/or corrupt conduct then that employee will be disciplined in line with CWT policy which could result in termination.

6.5.910 On completion of an investigation the CEO or Responsible Officer will:

- a. If required, take action to prevent a reoccurrence of the alleged act.
- b. Record and file all documentation related to the complaint.

## 6.6 Recovery Process

6.6.1 Council reserves the right to recover funds and resources lost through fraudulent and/or corrupt conduct where the benefits of such recovery will exceed the funds and resources invested in the recovery action, including via civil action.

6.6.2 Civil action or loss recovery can only be instigated by the Council or the Chief Executive Officer.



## Council Policy:

<b>Classification:</b>	Council Policy	
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<b>Dates of Review:</b>	2013, 2014, 2021	
<b>Version Number:</b>	4	
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<b>Objective ID:</b>	A5733	
<b>Applicable Legislation:</b>	<ul style="list-style-type: none"> <li>• <a href="#"><i>Independent Commissioner Against Corruption Act 2012</i></a></li> <li>• <a href="#"><i>Public Interest Disclosure Act 2018</i></a></li> <li>• <a href="#"><i>Local Government Act 1999</i></a></li> <li>• <a href="#"><i>Criminal Law Consolidation Act 1935</i></a></li> <li>• <a href="#"><i>Freedom of Information Act 1991</i></a></li> <li>• <a href="#"><i>Ombudsman Act 1972</i></a></li> <li>• <a href="#"><i>Summary Offences Act 1953</i></a></li> <li>• <a href="#"><i>ICAC Directions and Guidelines for Inquiry Agencies, Public Authorities and Public Officers and Directions and Guidance for Inquiry Agencies and Public Authorities</i></a></li> <li>• <a href="#"><i>Employee Code of Behaviour</i></a></li> <li>• <a href="#"><i>Code of Conduct for Council Members</i></a></li> <li>• <a href="#"><i>Code of Conduct for Council Employees</i></a></li> </ul>	
<b>Related Policies or Corporate Documents:</b>	<ul style="list-style-type: none"> <li>• <a href="#"><i>Internal Review of Council Decisions Policy</i></a></li> <li>• <a href="#"><i>Managing Performance, Misconduct and Inappropriate Behaviour Policy</i></a></li> <li>• <a href="#"><i>Ombudsman Enquiries and Investigations Council Policy</i></a></li> <li>• Australian Standard 8001 - Fraud and Corruption Control</li> <li>• <a href="#"><i>Public Interest Disclosure Council Policy</i></a></li> </ul>	
<b>Associated Forms:</b>		
<b>Note:</b>		
<b>Responsible Manager:</b>	<b>General Manager Business and Community Services</b>	
<b>Confirmed by General Manager:</b>	General Manager Business and Community Services	Date:
<b>Approved by Executive:</b>		Date:
<b>Endorsed by Council</b>		Date:



## City of West Torrens Council Policy - Fraud and Corruption Prevention Reporting and Investigation

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## COUNCIL POLICY - Fraud and Corruption Prevention Reporting and Investigation

### 1. Preamble

#### 1.1 Council will not tolerate fraudulent or corrupt activity as evidenced by its commitment to:

- 1.1.1 uphold the principles of honesty, integrity and transparency and minimising the opportunity for fraudulent and/or corrupt acts to be undertaken by a person(s) against the City of West Torrens (CWT) by fostering and maintaining the highest standards of ethical behaviour by establishing a culture that promotes a high degree of honesty and integrity.
- 1.1.2 prevent, detect and report fraud and/or corruption against the CWT.
- 1.1.3 ensure a robust operational environment through the adoption of controls that minimise the risk of fraudulent or corrupt acts being committed against it.
- 1.1.4 protect its revenue, expenditure, resources and assets from any attempt by a person to gain, by deceit, financial or other benefits.
- 1.1.5 promote accountability as a key value of the CWT.

### 2. Purpose

#### 2.1 This policy:

- 2.1.1 outlines Council's approach to the prevention, control and reporting of fraudulent and/or corrupt activity.
- 2.1.2 outlines the processes surrounding the prevention, control, reporting and investigation of fraudulent and/or corrupt activity.
- 2.1.3 defines the responsibilities and obligations in preventing instances of fraud and/or corruption within the CWT.
- 2.1.4 details the reporting requirements for the Council, as a public authority, and its public officers if they reasonably suspect fraud and/or corruption against the CWT.

### 3. Scope

- 3.1 This policy applies to any person who has an interest in the CWT i.e. an employee (*as defined in clause 4.3 of this policy*), Elected Member, all persons acting on behalf of the CWT or other person(s), i.e. members of the public, those seeking to contract with the CWT etc.

### 4. Definitions

- 4.1 **Controls** are those strategies, processes, policies, practices or actions designed to prevent and minimise risks that give rise to fraud, corruption, misconduct or maladministration.
- 4.2 **Corruption in Public Administration** is defined within the [\*Independent Commissioner Against Corruption Act 2013\*](#) (Act). It includes the following;
  - 4.2.1 bribery or corruption of public officers;
  - 4.2.2 threats or reprisals against public officers;
  - 4.2.3 abuse of public office;
  - 4.2.4 demanding or requiring benefit on basis of public office;
  - 4.2.5 offences relating to appointment to public office; or



- 4.2.6 any other offence, under any Act, committed by a public officer while acting in her or his capacity as a public officer; or by a former public officer and related to her or his former capacity as a public officer or by a person before becoming public officer and related to her or his capacity as a public officer, or an attempt to commit such an offence, except where the conduct only involves an offence against the *Road Traffic Act 1961*; or
- 4.2.7 any of the following in relation to an offence referred above:
- aiding, abetting, counselling or procuring the commission of the offence;
  - inducing, whether by threats or promises or otherwise, the commission of the offence;
  - being in any way, directly or indirectly, knowingly concerned in, or party to, the commission of the offence;
  - conspiring with others to effect the commission of the offence.
- 4.3 **Employee** includes:
- Casual;
  - Part-time;
  - Full-time;
  - Temporary and permanent employees;
  - Volunteers;
  - Independent members of the Audit General Committee and Council Assessment Panel;
  - Contractors;
  - Consultants; or any person acting on or making decisions on behalf of the CWT.
- 4.4 **Fraud** means the use of misrepresentation, deception or dishonest conduct in order to obtain a benefit from or to cause financial detriment to the CWT. The *Independent Commissioner Against Corruption Act 2012* defines fraud as corruption. The offences contained within Part 5 and 6 of the [Criminal Law Consolidation Act 1935](#) are considered to constitute fraudulent offences. Examples of fraud include, but are not limited to:
- theft of assets;
  - unauthorised and/or illegal use of assets, information or services for private purposes;
  - misappropriation of funds;
  - intentional falsification, concealment, omission, manipulation, destruction or improper use of records, documents or information;
  - acts of deception;
  - charging for non-delivery or incomplete delivery of services or goods; and/or
  - intentional evasion of payments due to the Council;
  - substituting new goods with old;
  - using significant time at work for private purposes;
  - taking unrecorded leave.
- 4.5 **Frivolous** complaint means a complaint lacking in any serious purpose and therefore not worthy of serious notice.
- 4.6 **ICAC** means the person holding or acting in the office of the Independent Commissioner Against Corruption appointed to identify corruption (including fraud) in public administration.
- 4.7 **Maladministration** means, in relation to this policy, the conduct of a public officer, practice, policy or procedure of Council that;



- 4.7.1 results in an irregular or unauthorised use of public money.
- 4.7.2 substantial mismanagement of public resources.
- 4.7.3 conduct of a public officer involving substantial mismanagement in or in relation to the performance of official function

4.8 **OPI** is the Office for Public Integrity established under the Act to:

- receive and assess complaints about public administration;
- receive and assess reports about corruption, misconduct and maladministration in public administration;
- make recommendations as to whether and by whom complaints and reports should be investigated;
- perform other functions assigned to the office by the ICAC.

4.9 **Public Officer**, as defined in the Act, for the purpose of this policy, includes:

- an Elected Member;
- an employee (as defined in clause 4.3 of this policy) or officer of the Council;
- subsidiary board members;
- persons holding an authorisation or delegation from Council or the CEO.

4.10 **Reasonable Suspicion/Reasonably Suspect** means, 'the suspicion of a reasonable man warranted by facts from which inferences can be drawn; but is something which falls short of legal proof' (i.e. there must be a factual basis for the suspicion) as defined in the [\*ICAC Directions and Guidelines for Inquiry Agencies, Public Authorities and Public Officers and Directions and Guidance for Inquiry Agencies and Public Authorities\*](#) (Directions and Guidelines).

4.11 **Responsible Officer** is a person (or persons) authorised by the Chief Executive Officer (CEO) to receive and act on disclosures of public interest information for the purposes of the [\*Public Interest Disclosure Act 2018\*](#) and the *Council Policy: Public Interest Disclosure*.

4.12 **Trivial** means a complaint that is insignificant or the grounds for the complaint cannot be identified.

4.13 **Vexatious** complaint means a complaint by which the complainant seeks to abuse the normal complaints process in order to cause annoyance, frustration, detriment and/or worry and the complaint lacks substance i.e.:

- a. The complaint has been addressed previously and no new evidence is provided. The complaint appears to be without reasonable grounds and appears to have been deliberately made for the sole purpose of causing detriment, annoyance, frustration and/or worry.

## 5. Policy Statement

### 5.1 Prevention and Controls

5.1.1 Council places strong emphasis on fraud and corruption prevention through the development and use of effective controls and strategies including, but not limited to, training, policies and procedures, audit and good governance practices.

5.1.2 Strategies implemented to minimise fraudulent and/or corrupt activity include:



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- Training and induction for all public officers;
- Council Policy: Public Interest Disclosure and confidential reporting process including an email, accessible only by the Responsible Officers, for informants to make disclosures;
- Risk profiling, review and monitoring;
- Internal Audit plan and regime, reporting to the Executive and the Audit Committee;
- Policies and policy review schedule;
- Mandated Codes of Conduct for Council Members, CAP Members and Employees;
- External audit regime reporting to the Mayor and the Audit Committee;
- Internal Audit regime reporting to the CEO and the Audit Committee;
- Internal controls implementation, monitoring and reporting;
- The CWT Procurement Roadmap Program;
- Modelling and communication of ethical and consistent behaviour by leaders including the active promotion of the organisation's cultural values;
- Conflict of interest and register of interest reporting provisions including primary and ordinary returns for Elected Members, prescribed officers and independent members of the Audit and Risk Committee and the Development Assessment Panel;
- Identification of high risk roles (prescribed officers);
- Delegation, sub-delegation and authorisation register and processes;
- Security of IT systems;
- CCTV in the Service Centre;
- Grievance management systems;
- Prudential reporting regime;
- Gifts and Benefits register;
- Relevant registers made available for public scrutiny;
- Open and transparent decision making;
- Freedom of Information program;
- Fair treatment policy;
- Accountability structures.

5.1.3 Fraud and corruption is considered a strategic risk, an operational risk and a project risk to the CWT and this risk and its associated controls are identified, assessed and reviewed every 6 months in line with *CWT's Enterprise Risk Management Framework*.

5.1.4 Fraud and corruption is also considered a risk at an operational level and these risks and their associated controls are identified, assessed and reviewed every 12 months in line with *CWT's Enterprise Risk Management Framework*.

5.1.5 The promotion of fraud and corruption risk management across the CWT includes activities such as:

- Training awareness seminars;
- Regular audits and promotion of controls;
- Policies and articles on the Internet, Intranet and Extranet sites.

## 5.2 Community Awareness

5.2.1 The CWT continues to take steps to ensure that customers, suppliers and the community are made aware that fraud and corruption committed against the CWT



is not acceptable, will be reported to the OPI and is a criminal offence which may result in prosecution.

- 5.2.2 This policy will be promoted through various forms of information and communication and form part of the suite of documents provided with supplier contracts.
- 5.2.3 This policy is available on the CWT website or available in the Civic Centre for inspection.
- 5.2.4 CWT's decision making processes will be open, transparent, and accountable and made available to the public for scrutiny in line with legislative requirements.

### **5.3 Responsibilities Associated with the Prevention of Fraud and Corruption**

5.3.1 In general, all public officers of the CWT are responsible for assisting in the prevention of fraud and corruption within the CWT by:

- a. understanding and complying with relevant legislation, all related Council and/or Administration policies and procedures that have been established to prevent fraud and/or corruption;
- b. ensuring they are familiar with and abide by the requirements of the relevant Code of Conduct (i.e. Council, CAP or Employees);
- c. understanding and avoiding behaviour that may constitute fraudulent and/or corrupt conduct;
- d. maintaining an awareness of and supporting the strategies that have been implemented to minimise fraud and/or corruption;
- e. demonstrating a high level of integrity and ethical behaviour in all dealings;
- f. being continuously vigilant to the potential for fraud and/or corruption to occur;
- g. not using power, influence or information they have gained or have access to by virtue of their role as a public officer for their own or another person's benefit or detriment;
- h. reporting any reasonable suspicion of fraud and/or corruption within the CWT to the CEO and OPI in accordance with the requirements of the Directions and Guidelines.

5.3.2 The Elected Member body is responsible for ensuring that it:

- a. approves and supports fraud and/or corruption prevention policies and strategies;
- b. promotes community awareness of Council's commitment to the prevention of fraud and/or corruption;
- c. facilitates cooperation with any investigation undertaken by an external authority (i.e. the ICAC);
- d. supports a culture and environment in which fraud and/or corruption is actively discouraged and is reported should it occur; and

5.3.3 Under the direction of the Executive Management Team are responsible for:

- a. displaying and demonstrating high levels of integrity and ethical behaviour at all times;
- b. creating an environment in which fraud and corruption is discouraged and actively reported by employees;
- c. ensuring good corporate governance
- d. developing and implementing an ethical organisational culture and public image;
- e. developing and implementing relevant policy and strategy;



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- f. preventing exposure to the risk of fraudulent and/or corrupt acts against the CWT;
- g. identifying, controlling, reviewing and monitoring potential fraud and/or corruption within the organisation;
- h. implementing any approved strategies or policies to prevent fraud and/or corruption within their division;
- i. demonstrating integrity and fairness in decision making and an open, honest relationship in their dealings with others;
- j. facilitating cooperation with any investigation undertaken by an external authority (i.e. the ICAC);
- k. undertaking 6 monthly reviews of strategic fraud and corruption risks and associated prevention controls and ensuring the operational fraud and corruption risks within their divisions are undertaken in line with the requirements of the *Enterprise Risk Management Framework*;
- l. ensuring a robust sub-delegations and authorisations framework.
- m. ensuring the CWT meets compliance requirements;
- n. recording and explaining the revenues, expenses, assets and liabilities of the CWT;
- o. ensuring the provision of relevant reports and audit outcomes and monitoring to the Audit General Committee and/or Council;
- p. advising those reporting suspected fraud and/or corruption within the CWT of their obligations to report to the OPI;
- q. ensuring all reports of fraud and corruption within the CWT are investigated in accordance with this and other relevant CWT policies;
- r. making reports to the OPI in line with the [\*Directions and Guidelines\*](#) if he or she forms a reasonable suspicion that fraudulent and/or corrupt conduct has occurred;
- s. ensuring the details of any report made to the OPI, as well as the fact that a report has been made, is not disclosed to other persons without prior approval from the ICAC;

5.3.4 The Chief Executive Officer is specifically responsible for:

- a. receiving reports of suspected fraud and/or corruption within the organisation.
- b. investigating reports of fraudulent and/or corrupt conduct within the CWT made to him or her when tangible evidence is provided by the reporter.
- c. implementing loss recovery when appropriate

5.3.5 The Responsible Officer(s) under the *Public Interest Disclosure Act 2018* (PID Act), is responsible for:

- a. ensuring reviews of the *Public Interest Disclosure Council Policy* (PID Policy) are undertaken;
- b. receiving appropriate disclosures under the PID Act and providing support to other persons who are relevant authorities within the CWT who receive disclosures.
- c. ensuring an informant who reports suspected fraud and/or corruption within the CWT is accorded the required level of confidentiality as detailed in the PID Act and PID Policy.
- d. making reports to the OPI as required with the *Directions and Guidelines* if a disclosure made under the PID Act and PID Policy gives rise to a reasonable suspicion that fraudulent and/or corrupt conduct has occurred is accorded the required level of confidentiality under the PID Act.
- e. advising an informant or a relevant authority, making or receiving an appropriate disclosure of suspected fraud and/or corruption within the CWT, of their obligations to report to the OPI.



## City of West Torrens Council Policy - Fraud and Corruption Prevention Reporting and Investigation

- f. ensuring the details of any report made to the OPI, as well as the fact that a report has been made, is not disclosed to other persons without prior approval from the ICAC or from the informant;
- g. investigating reports made under the PID Act and PID Policy and reporting the outcomes to OPI when required, and the Chief Executive Officer if permissible, except in cases when the matter relates to the CEO in which case the outcomes will be reported to the Mayor.

## 5.3.6 Members of the Management Team are responsible for:

- a. displaying and demonstrating high levels of diligence, integrity and ethical behaviour at all times;
- b. promoting awareness of ethical conduct and mechanisms to prevent fraud and corruption;
- c. implementing any approved strategies, internal control actions or policies to prevent fraud and/or corruption within their area of responsibility;
- d. creating an environment in which fraud and corruption is discouraged and actively reported by employees;
- e. identifying, assessing, controlling, reviewing, recording and monitoring potential fraud and/or corruption operational risks relevant to their area of responsibility in conjunction with their staff;
- f. ensuring all staff within their area of responsibility are aware of, implement and support, the actions and strategies within their departments/units to prevent the risk of fraud and/or corruption;
- g. ensuring all employees within their departments attend relevant fraud and corruption prevention training.

## 5.3.7 Employees are responsible for:

- a. ensuring they are aware of and adhere to the requirements of the Code of Conduct for Council Employees and the CWT Code of Behaviour;
- b. performing their functions and duties with high levels of diligence and integrity and conducting themselves in a professional and ethical manner at all times;
- c. adhering to the policies, procedures, strategies and actions that have been established to prevent fraud and/or corruption;
- d. assisting in the prevention of fraud and corruption against the CWT.
- e. taking reasonable care of Council's property and not wasting or misusing Council's resources or information;
- f. maintaining and enhancing the reputation of the Council;
- g. reporting all reasonable suspicions of fraud and/or corruption at the CWT to the OPI and CEO;
- h. assisting the CEO and/or an inquiry agency in the event of an investigation;
- i. ensuring that any reports, the details contained within them or the fact a report has been made to the CEO and OPI is not disclosed to others.

## 5.3.8 Governance is responsible for ensuring that:

- a. all Elected Members, independent members of the Audit General Committee and the Council Assessment Panel and employees are aware of their responsibilities in relation to fraud and corruption;
- b. training in relation to fraud and corruption prevention is provided regularly;
- c. all Elected Members, independent members of the Audit General Committee and the Council Assessment Panel and employees are aware of the standard of conduct required by the Code of Conduct for Council Members and the Code of Conduct for Council Employees;



- d. the new employees' induction program includes information relating to the requirements of this policy;
- e. all contractors are made aware of their obligations as a public officer whilst working for the CWT;
- f. Elected Members, independent members of the Audit General Committee and the Council Assessment Panel and employees are advised of any changes to legislation relevant to their position or office;

5.3.9 Strategic Resilience is responsible for ensuring that:

- a. the risk based internal audit program assesses the veracity of Council's fraud and corruption prevention controls;
- b. the outcomes of audits, including any deficiencies identified in the controls audited and actions to redress the deficiencies are reported to the Executive Management Team and the Audit General Committee.
- c. fraud and corruption risk is regularly reviewed in line with the CWT Risk Framework and forms part CWT Risk Register.

5.3.10 The Audit General Committee is responsible for:

- a. reviewing Council's annual financial statements present fairly the state of affairs of the Council;
- b. providing oversight of Council's internal audit program;
- c. proposing, and providing information relevant to a review of Council's annual business plan;
- d. liaising with Council's auditors (external and internal);
- e. reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of Council on a regular basis.
- f. proposing and reviewing the exercise of powers under s130A of the *Local Government Act 1999*.

## 5.4 Reporting Obligations

- 5.4.1 The reporting requirements to the OPI and to the CEO vary given that the CEO does not have the same powers of search and surveillance as the ICAC.
- 5.4.2 The CEO is unable to initiate an investigation without the receipt of tangible evidence.
- 5.4.3 The OPI only requires a reasonable suspicion of corruption to initiate an investigation, therefore not requiring tangible evidence.
- 5.4.4 Public Officers and Council, as a public authority, must report to the OPI in line with the [Directions and Guidelines](#) any matter that they reasonably suspect involves fraud and/or corruption in public administration as soon as practical after the public officer suspects that fraud and/or corruption has occurred.
- 5.4.5 A report to the OPI may be made under the PID Act.
- 5.4.6 If a public officer has made a report to OPI and has tangible evidence, as opposed to a reasonable suspicion, that a fraudulent or corrupt act has occurred against the CWT, the public officer may also make a report to the CEO.



## 6 Procedure

- 6.1 If someone who is not a public officer is believed to have committed fraudulent/and or corrupt acts against the CWT, this will be reported to the South Australian Police by the CEO or his delegate.

### 6.2 Reporting Obligations to the OPI - All Public Officers

- 6.2.1 Any public officer who forms a reasonable suspicion of fraud and/or corruption within the CWT is required to refer to the Act and the [Directions and Guidelines](#) prior to making a report.
- 6.2.2 The report to the OPI must be made as soon as practical after a public officer becomes aware that the matter is of a kind that must be reported.
- 6.2.3 A report to the OPI must be made on the online report form available at [www.icac.sa.gov.au](http://www.icac.sa.gov.au).
- 6.2.4 In accordance with the Section 11 of the [Directions and Guidelines](#), any report to the OPI by a public officer must:
- a. identify the public officer's identity;
  - b. identify the Council's name (City of West Torrens);
  - c. identify the public officer's worksite (i.e. civic centre, depot etc.);
  - d. identify the worksite address, telephone number and the email address of the public officer;
  - e. identify the conduct that the public officer suspects amounts to fraud and/or corruption;
  - f. identify whether the suspected conduct is fraud or corruption;
  - g. identify any employee or other person suspected of having engaged in the conduct;
  - h. be accompanied by:
    - i. a statement as to how the public officer became aware of the conduct; and
    - ii. the evidence known to the public officer including any documentation relevant to the conduct; and
    - iii. a list of those persons who the public officer believes can give evidence relevant to the conduct.
- 6.2.5 The public officer may request the OPI or the ICAC to receive a report in some other form and if the OPI or ICAC directs the employee to report in some other form the employee must report as directed.
- 6.2.6 The public officer must not include the complainant's details if the PID Act applies and the complainant has not consented to the complainant's identity being divulged except so far as may be necessary to ensure that the matters to which the information relates are properly investigated
- 6.2.7 The Act requires that a person must not:
- a. knowingly make a complaint, report or statement to the OPI that is false or misleading, including omission of relevant information, or make a complaint or report knowing there are no grounds for making the complaint, report or statement;



## City of West Torrens Council Policy - Fraud and Corruption Prevention Reporting and Investigation

- b. disclose information that suggests a particular person is, has been, may be or may have been the subject of a complaint, report, assessment, investigation or referral to the OPI;
- c. disclose information that might identify a person who has made a complaint or report to the OPI;
- d. disclose information that suggests a person has made, or may be about to make, a complaint or report to the OPI;
- e. disclose information that suggests a person has given, or may be about to give, information or evidence in relation to a complaint to the OPI;
- f. prevent or hinder a person from making a complaint or report to the OPI about a matter that they reasonably suspect amounts to fraud and/or corruption.

6.2.8 A public officer who makes a false disclosure/report to the OPI, in addition to being guilty of an offence, may face disciplinary action that may include dismissal.

6.2.9 If it is made aware, the CWT will ensure any of its public officers who make a report or statement to the OPI is not subjected to intimidation, victimisation, detriment or discrimination in the workplace in line with the requirements of s57 of the Act and s9 of the PID Act.

6.2.10 A person who makes a report of fraudulent or corrupt conduct should not automatically assume that the person whose acts or behaviour they have reported will then fall under suspicion, the report be acted upon, the person be punished nor that they, as the reporter, will be advised of any actions as a result of their report or of any outcome.

6.2.11 If a report is made to a public officer then that public officer is required to advise of the reporter's legal obligations to report any reasonable suspicion of fraud and/or corruption to the OPI. In addition, the public officer to whom the report is made must independently report the disclosure to the OPI.

6.2.12 If a disclosure is received by a Public Officer they must comply with their reporting obligations under the PID Act and the PID Policy.

### 6.3 Reporting Obligations - Public Authority (Council)

6.3.1 If Council, as a public authority, forms a reasonable suspicion that fraud and/or corruption has occurred in public administration, it must report this to the OPI.

6.3.2 The report must be made on the online report available at [www.icac.sa.gov.au](http://www.icac.sa.gov.au) unless otherwise approved by the ICAC and must:

- a. identify the matter by reference to the conduct that Council suspects is fraud and/or corruption;
- b. identify any public officer or other person suspected of having engaged in that conduct;
- c. not name the details of an informant if the PID Act applies and the informant hasn't consented to their identity being divulged except so far as may be necessary to ensure that the matters to which the information relates are properly investigated.
- d. be accompanied by:
  - i. a statement as to how Council became aware of the conduct
  - ii. the evidence known to Council including any documentation relevant to the conduct



- iii. a list of persons who the Council believes can give evidence relevant to the conduct.

#### **6.4 Report made to the Chief Executive Officer or Responsible Officer(s)**

- 6.4.1 Any person may make a report to the CEO or the Responsible Officer(s) where that person has a reasonable suspicion that a fraudulent or corrupt act has occurred at the CWT.
- 6.4.2 Public officers, in addition to their statutory requirement to report a reasonable suspicion that a fraudulent or corrupt act has occurred at the CWT may also make a report to the CEO if they have tangible evidence that a fraudulent or corrupt act has occurred within the CWT.
- 6.4.3 Any report of fraud or corruption must be made in writing, provide tangible evidence and contain the following information:
  - a. identify whether the suspected conduct is fraud or corruption; and
  - b. identify any employee or other person suspected of having engaged in the alleged fraudulent or corrupt conduct; and
  - c. identify any employee or other person suspected of having engaged in the conduct; and
  - d. be accompanied by:
    - i. a statement as to how the person became aware of the conduct; and
    - ii. the evidence known to the person including any documentation relevant to the conduct; and
    - iii. a list of those persons who the person believes can give evidence relevant to the conduct.

#### **6.5 Actions to be taken by the CEO or Responsible Officer(s) following a report of Fraud and/or Corruption**

- 6.5.1 The CEO or Responsible Officer will ensure that the alleged fraud and/or corruption is not disclosed to the person or persons involved.
- 6.5.2 The CEO or Responsible Officer will ensure that when complying with this clause 6.5, they are also complying with their obligations under the Act and the PID Act.
- 6.5.3 On receipt of a report of fraud and corruption the CEO or Responsible Officer will undertake an initial enquiry into the circumstances surrounding the specific report and determine whether the allegation/disclosure is vexatious, frivolous, trivial or been dealt with previously and there is no need to re-examine the complaint or there is other good reason why no action should be taken in respect to the complaint.
- 6.5.4 If the CEO or Responsible Officer determines that the report/disclosure is vexatious, frivolous, trivial or has been dealt with previously and there is no need to re-examine the complaint or there is other good reason why no action should be taken in respect to the complaint the matter will not proceed to investigation and the person making the report/disclosure will be advised accordingly.
- 6.5.5 If the CEO or Responsible Officer determines the complaint is not vexatious, frivolous, trivial or has not been dealt with previously and there is no other good reason not to take action in respect to the complaint he or she will ensure a full investigation is undertaken which could include the engagement of an external investigator to investigate the matter.



## City of West Torrens Council Policy - Fraud and Corruption Prevention Reporting and Investigation

- 6.5.6 If the CEO or Responsible Officer forms an opinion, at any time, that a fraudulent and/or corrupt act has been perpetrated against the CWT by a person other than a public officer, the CEO or the Responsible Officer must make a report to the South Australian Police.
- 6.5.7 If at any time the CEO or Responsible Officer forms a reasonable suspicion that a public officer has committed a fraudulent and/or corrupt act, they will make a report to the OPI as soon as practical and will continue to investigate the report in line with this policy unless the ICAC issues a direction requiring the CEO to stop the investigation.
- 6.5.8 The CEO or Responsible Officer will ensure that any report, the details contained within it and the fact that a report was made to the OPI is not disclosed to any person unless with the approval of the ICAC.
- 6.5.9 If the investigation reveals that an employee has engaged in fraudulent and/or corrupt conduct then that employee will be disciplined in line with CWT policy which could result in termination.
- 6.5.10 On completion of an investigation the CEO or Responsible Officer will:
- If required, take action to prevent a reoccurrence of the alleged act.
  - Record and file all documentation related to the complaint.

## 6.6 Recovery Process

- 6.6.1 Council reserves the right to recover funds and resources lost through fraudulent and/or corrupt conduct where the benefits of such recovery will exceed the funds and resources invested in the recovery action, including via civil action.
- 6.6.2 Civil action or loss recovery can only be instigated by the Council or the Chief Executive Officer.



## 17.5 Community Grant Application - German Shepherd Dog Club SA

### Brief

This report presents a community grant application from the German Shepherd Dog Club SA for funding towards the cost of first aid equipment and training.

### RECOMMENDATION

It is recommended to Council that it approves \$4,989.95 to the German Shepherd Dog Club SA for funding towards the cost of first aid equipment and training.

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### Introduction

Council's Community Grants Program (Program) provides funding to eligible groups, organisations and individuals to support community projects and initiatives that are in line with Council's Community Plan. The Program comprises community grants, community equipment grants, sponsorship, women in sports grants and junior development grants.

\$100,000 has been budgeted for community grants in the 2021/22 budget with applications being received all year round. This is the second grant application for the 2021/22 financial year and there is \$98,500 still remaining in the current budget.

A community grant application for \$4,989.95 has been received from the German Shepherd Dog Club SA for funding towards the cost of first aid equipment and training. The request is being presented separately because it is time critical.

### Discussion

The German Shepherd Dog Club SA (Club) is a community club that meets at Barratt Reserve at West Beach. The Club is very community orientated and works with the other sporting clubs who use the same grounds. This grant request (**Attachment 1**) is to pay towards the cost of first aid and CPR training for their volunteers as well as first aid equipment, including a Defibrillator. The first aid equipment and training volunteers will also benefit the other clubs that use the same reserve (**Attachment 2**).

This is the first grant application received from the German Shepherd Dog Club SA. The current community grant budget for the financial year is \$98,500. It is recommended that this grant application be approved on the basis that it meets the grant criteria and it will benefit the health and safety of several clubs at the West Beach location.

If Council approves the grant application, \$93,510 will be available for grant distribution throughout 2021/22.

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

### Conclusion

This report presents a community grant application from the German Shepherd Dog Club SA for a \$4,989.95 community grant towards the cost first aid equipment and training for Council's consideration and approval.

### Attachments

1. German Shepherd Dog Club SA Grant Application
2. German Shepherd Dog Club SA Application - Supporting Document



## **Supporting Documentation**

### **Why our organisation was formed (objectives of your organisation).**

Our objective is to leave our members, local residents and public at large with a better understanding of themselves and the animals we train with. This wealth of knowledge and newly acquired motivation will assure personal improvements in which you can continue to develop and grow in every aspect of the association and training within the club and organisation. To summarise, members and volunteers will gain a clear understanding of the mental and physical requirements of K9 training at the highest level. Our training will push both owner and animal in ways to improve, expand and increase their abilities. To become disciplined in not only the training and competition, but in all aspects of life. This could become the ultimate challenge for their passion.

### **Who you assist (target group)**

We train men, women and children of all ages, abilities and fitness levels along with puppies to mature K9's with behaviour issues. No matter who you are we can teach you and your K9 whether it is for a companion or elite completions, regardless of disposition. We are an equal opportunity organisation. The aim is to build individuals resilience, personal safety, confidence, discipline, and assertiveness and communication skills. We also teach people with special need's, thus the program will use group based early intervention and leadership strategies delivered to our target group whether they are young disadvantaged people or someone who may be socially isolated. This approach includes key intervention strategies such as community-based activities with a differing social network, recreational activities/pursuits and mentoring/role model and projects that enrich the diversity of cultural, social of the club.

### **The number of people assisted**

The number of people assisted will be the 500 plus membership of the club, plus the local soft ball club player and supporters who access and use the facilities. The mature soccer players who also use the reserve will be given access in an emergency. Please who use the facilities for events and functions throughout the year and an added benefit to the community of Torres Strait Island.

### **Description of what your organisation would like to receive funds for?**

We are looking to purchase essential items and provide accredited training that will assist our volunteers when running and teaching in normal club activities and in events and training sessions whenever our members or members of the public are involved or in attendance. Proposed training programs include applied first aid and CPR along with items including an approved first aid sports trainer kit as well an approved defibrillator.

The proposed training programs are being offered in response to the needs identified by existing volunteers, with a recent incident in which a first aider (with CPR experience) was required, but lack of identifying experienced individuals and equipment caused delays that, thankfully did not result in permanent disability or death.



## Partnering with St Johns Ambulance

We will be seeking the specialist skills of the St Johns Ambulance service to provide training and assistance and supply of equipment.

### Outcomes:

Our aim is to provide volunteers with the knowledge and skills that enable them to fulfill their existing roles and allow them to strive for new opportunities either within the association or that can be transferred into their daily life. The club is hoping to support existing volunteers through this training while also attracting new volunteers by diversifying volunteer roles and offering access to the free accredited training sessions. The purchased items and training would ensure the associations volunteers are clearly identifiable and able to take responsibility for not only the safety and wellbeing of our members, coaches and public, but also of community member spectators.

### In Kind and our contribution

Last fund raising was Raffle table - \$200 (Saturday of long weekend) & \$350 on Sunday long weekend = \$550.00

### Volunteers/Club Contributions

Ten volunteers and six committee members

Mid-week hours 6 hours and Sunday 5 hours x 44 weeks per year (7,744hrs per year)

### Grant Funding Requirement

Large First aid Kit	X 1	\$ 149.95	
Defibrillator – CR2 WIFI Cabinet Bundel	X 1	\$3,290.00	
First Aide Course (CPR) package	X 16	\$ 2,100.00	
Total		\$5,539.95	
Less	\$550.00 =	\$4,989.95	<b>Total Grant requested.</b>



**Community Grants 2021-22****Community Grants****Application CG000012022 From German Shepherd Dog Club SA**

Form Submitted 8 Jul 2021, 6:00pm ACST

**Eligibility and Contact Details**

\* indicates a required field

**Applicants: please note**

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

**Privacy Notice**

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. You can view our Privacy Statement at <https://www.westtorrens.sa.gov.au/Council/Information/Privacy>

**Applicant Organisation Details****Applicant organisation name \***

German Shepherd Dog Club SA

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

**Primary (physical) address \***

Barratt Reserve

West Beach Rd

West Beach SA 5024 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

**Postal address (if different to above)**

GSDC OF SA Inc

PO Box 109

Willunga SA 5172 Australia

**Applicant website**<https://gsdc.sa.org.au>

If available. Must be a URL

**Primary contact person \***

Mr Stephen Collins

This is the person we will correspond with about this grant

**Position held in organisation \***

Hon Secretary

e.g. Manager, Board Member, Fundraising Coordinator

**Primary phone number \***



**Community Grants 2021-22****Community Grants****Application CG000012022 From German Shepherd Dog Club SA**

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**Back-up phone number****Fax number**

If applicable

**Primary contact person's email address \***

secretary@gsdcsa.org.au

This is the address we will use to correspond with you about this grant.

**Organisation Details****\* indicates a required field****Describe why your organisation exists, what does it aim to achieve and how? \***

Is to leave our members, residents, public at large with a better understanding of themselves & the animals we train with. This wealth of knowledge & newly acquired motivation will assure personal improvement to continue, develop, grow in every aspect of the association. To sum up, members, volunteers will gain a clear understanding of the mental & physical requirements of training at the highest level. Training will push both owner and animal to improve, expand and increase their abilities, disciplined in the training & competition, but in all aspects of life, this could become the ultimate challenge for their passion.

Must be no more than 100 words.

**Does your organisation have an ABN? \***☒ Yes ☐ No**ABN \***

42 715 281 238

Information from the Australian Business Register	
<b>ABN</b>	42 715 281 238
<b>Entity name</b>	The German Shepherd Dog Club Of South Australia Inc
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions



**Community Grants 2021-22****Community Grants****Application CG000012022 From German Shepherd Dog Club SA**

Form Submitted 8 Jul 2021, 6:00pm ACST

**Main business location** 5024 SA

Information retrieved at 2:25am today

Must be an ABN

**What type of not-for-profit organisation are you?**

- |  |   |
|--|---|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association  |
| <input type="radio"/> Religious or faith-based institution   | <input type="radio"/> Healthcare not-for-profit   |
| <input type="radio"/> Philanthropic organisation   | <input type="radio"/> Community group   |
| <input type="radio"/> Peak body  | <input type="radio"/> Political party / lobby group   |
| <input type="radio"/> Social enterprise  | <input type="radio"/> Research body   |
| <input type="radio"/> International NGO  | <input checked="" type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- |  |   |
|--|---|
| <input checked="" type="radio"/> Less than \$50,000                | <input type="radio"/> \$1 million or more, but less than \$10 million   |
| <input type="radio"/> \$50,000 or more, but less than \$250,000    | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more                             |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association                         | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association                | <input type="radio"/> Trust   |
| <input type="radio"/> Cooperative  | <input type="radio"/> Unknown   |
| <input type="radio"/> Company limited by guarantee                       | <input type="radio"/> Other:  |
| <input type="radio"/> Indigenous corporation, association or cooperative |   |

If your organisation is unincorporated it must have an auspice organisation

**Project Details****\* indicates a required field****Project title: \***

People first program

Provide a name for your project/program/initiative. Your title should be short but descriptive



**Community Grants 2021-22****Community Grants****Application CG000012022 From German Shepherd Dog Club SA**

Form Submitted 8 Jul 2021 | 6:00pm ACST

**Anticipated start date \*****Anticipated end date**

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

**If successful, what do you intend doing with the grant funds? \***

To purchase essential items & provide accredited training that will assist volunteers running & teaching normal club activities an events and training sessions whenever our members or members of the public are involved or in attendance. Proposed training programs include applied first aid and CPR along with items including an approved first aid sports trainer kit as well an approved defibrillator. The proposed training programs are being offered in response to the needs identified by existing volunteers, with a recent incident in which a first aider (with CPR experience) was required, but lack of identifying experienced individuals and equipment caused delays that, thankfully did not result in permanent disability or death.

This new training and equipment will provide emergency response for membership, the local soft ball club players and supporters, the mature soccer players who use the reserve. & use the facilities for events and functions and to the community.

Must be no more than 150 words.

**How does your project align to the strategic priorities of Council as outlined by the Community Plan? \***

Short term strategies a line well with our activities and new project will engage a younger age group (20-34) into community activates improving strength of community and social engagement. Improved safety for engagement in local healthy community activities, events and increased volunteering opportunities. Offering safer open space that improves networking and business opportunities with events we currently (and future) run, both local, state and interstate events at the reserve. Our volunteers are the heart and soul of the club/community regardless peoples back grounds, cultures, age or diversity are able to undertake a healthy, safe connected lifestyle in the West Torrens community that facilitate and assist community connection and identity. Provide and encourage community awareness of services, learning opportunities, resources to provide active and creative lifestyles and activities. By up-skilling our volunteers we will be able to support local businesses and deliver our program and service in an equitable manner.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

The proposed training programs we hope to be offering, are in response to the needs identified by existing volunteers, in line with the community plan, by providing a safe community life style engaging in healthy outdoor activities accessible by all, especially in line with our activities and new project will help engage a younger age group (20-34) into community activates improving strength of community and social engagement in the local community.

Learning and engaging in a safe activities is fundamental to our community activities, with a recent incident in which a first aider (with CPR experience) was required, but lack of identifying experienced individuals and equipment caused delays that, thankfully did not result in permanent disability or death.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.



## Community Grants 2021-22

### Community Grants

#### Application CG000012022 From German Shepherd Dog Club SA

Form Submitted 8 Jul 2021, 8:00pm ACST

#### **How does your project demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? \***

There has never been any official training for volunteers within the club. The reserve is used by groups other than GSDCSA and we often provide support to them (Canteen etc). Proposed training programs include applied first aid and CPR along with items including an approved first aid sports trainer kit as well as an approved defibrillator. The proposed training programs are being offered in response to the needs identified by existing volunteers, with a recent incident in which a first aider (with CPR experience) was required, but lack of identifying experienced individuals and equipment caused delays that, thankfully did not result in permanent disability or death.

This new training and equipment will provide emergency response for membership, the local soft ball club players and supporters, the mature soccer players who use the reserve. & use the facilities for events and functions and to the community.

Must be no more than 150 words.

#### **How do you plan to engage the groups you are targeting for this project? \***

Our strategy will actively target our activities and new project by engaging our younger age group (20-34) into becoming more involved with our program and thus community activates improving strength of community and social engagement and service to others.

This will expand and improved safety for engagement in local healthy community activities, events and increased volunteering opportunities.

Must be no more than 150 words.

#### **Do you have a plan for how your project will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

The proposed training programs are being offered in response to the needs identified by existing volunteers, with a recent incident in which a first aider (with CPR experience) was required, but lack of identifying experienced individuals and equipment caused delays that, thankfully did not result in permanent disability or death.

Partnering with St Johns Ambulance Australia Inc in the provision of providing a nationally accredited first aid course for eighteen participants. It will be delivered at the GSDCSA at Barratt reserve, West Beach.

We will be seeking the specialist skills of the St Johns Ambulance service to provide training and assistance and supply of equipment state of the art equipment in the shape of a Large First aid Kit, Defibrillator – CR2 and WIFI Cabinet, Nationally accredited First Aide Course (CPR).

Must be no more than 150 words.

## Reporting your success

#### **How will you know if you have achieved your intended outcomes? \***

Outcomes:

Our aim is to provide volunteers with the knowledge and skills that enable them to fulfill their existing roles and allow them to strive for new opportunities either within the association or that can be transferred into their daily life. The club is hoping to support existing volunteers through this training while also attracting new volunteers by diversifying volunteer roles and offering access to the free accredited training sessions. The purchased items and training would ensure the associations volunteers are clearly identifiable and able to take responsibility for not only the safety and wellbeing of our members, coaches and public, but also of community member spectators.

Must be no more than 150 words.



**Community Grants 2021-22****Community Grants**

Application CG000012022 From German Shepherd Dog Club SA

Form Submitted 8 Jul 2021, 6:00pm ACST

**Will the project be carried out in partnership with other relevant organisations? \***☒ Yes☐ No

Name of organisation	Contact person	Role/contribution
St John Ambulance Australia Inc	Ellen Kopeikin	1st Aid course and equipment

**Partner organisation funding****What is the amount to be funded by your partner organisation (if applicable)?**

Must be a dollar amount.

**What will the grant funds be spent on?**

Equipment (specify)	Materials (specify)	Other (specify)
First Aid course	All material and equipment	Trainers
Defibrillator	CR2 Wifi cabinet bundle	
First aid course CPR package	All materials included	

**What is the total cost of the proposed purchases? \***

\$5,539.95

Must be a dollar amount.

**What is the amount sought from Council? \***

\$4,989.95

Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$550.00

Must be a dollar amount.

**Publicity and Promotion****How will you promote your project, initiative or resource? \***☒ Signage☒ Email distribution☐ Network Meetings☒ Official Launch☒ Flyers☒ Social Media



**Community Grants 2021-22****Community Grants****Application CG000012022 From German Shepherd Dog Club SA**

Form Submitted 8 Jul 2021, 6:00pm ACST

☒ Newsletters☐ Letterbox Drop☐ Other:**Documentation checklist and further information****Attached is:****Supporting documents that may be appropriate (maximum of two pages)**

Filename: German Shepherd Dog Club Quote.pdf

File size: 164.5 kB

Filename: Grant Supporting Documentation.docx

File size: 16.5 kB

Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items.**

Filename: Community Grant Equipment Cost document 1.docx

File size: 1.3 MB

Filename: CPR 1st Aid Quote.pdf

File size: 154.4 kB

Filename: German Shepherd Dog Club Quote.pdf

File size: 164.5 kB

Filename: Red cross quote.pdf

File size: 142.1 kB

Maximum 25mb, recommended size no bigger than 5mb

**Previous Grants received from Council****If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource
N/A		

**Certification and Feedback****\* indicates a required field****Certification**

I certify that to the best of my knowledge the statements made within this application are true and correct.



**Community Grants 2021-22****Community Grants****Application CG000012022 From German Shepherd Dog Club SA**

Form Submitted 8 Jul 2021, 6:00pm ACST

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***☒ Yes ☐ No**Name of authorised person \***

Mr Stephen Collins

Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Hon Secretary

Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \***

Must be an Australian phone number.

**Mobile number****Contact Email \***[secretary@gsdcgsa.org.au](mailto:secretary@gsdcgsa.org.au)

Must be an email address.

**Date \***

08/07/2021

Must be a date

**Applicant Feedback**

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

☐ Very easy ☐ Easy ☐ Neutral ☒ Difficult ☐ Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

Expand the word limits in the box sections to allow better detail to support the application.





First in First Aid



5<sup>th</sup> July 2021

## The German Shepherd Dog Club

Attention: Carl

Please find the attached quotation for onsite Provide First Aid training

Quote Expiry: 30<sup>th</sup> August

(All pricing includes GST)

### First Aid Training (Accredited)

Provide First Aid one day course

**Qualification:** HLTAID003

**Duration:** one day – 8 hours including breaks

**On-site cost:** \$2,100

**Participants:** maximum 18, no minimum

**Room Requirements:** minimum 8m x 8m (64m<sup>2</sup>), carpeted

**Certification:** 3 years with a recommended yearly update of the CPR component

**Prerequisites:** online learning recommended for first time attendees

**Out of hours fees:**

Weeknights after 5pm \$30

Weekends \$60

Kind regards,

**Ellen Kopeikin**

Customer Service Consultant

St John Ambulance Australia SA Inc | ABN 42 947 425 570  
85 Edmund Ave Unley SA 5061 | Tel 8306 6900 | Fax 8306 6995  
[courses@stjohnsa.com.au](mailto:courses@stjohnsa.com.au) | [www.stjohnsa.com.au](http://www.stjohnsa.com.au)





## St John Ambulance First Aid Kits & Supplies

Welcome! Would you like to [Sign In](#) or [Register](#)?



**Flat-rate Shipping**  
within Australia.  
**Next day despatch!**



FIRST AID PRODUCTS ▾

Search



0 Items

[Go to checkout](#)

[Home](#) > [Home/Outdoor/Sport First Aid Kits](#) > [Large First Aid Kit](#)



To zoom roll over image



### Large First Aid Kit

Product code 640003

**\$149.95**

Quantity

[Add to cart](#)

[Product Description](#)

[More Details](#)

[Specifications](#)

The Large Leisure Kit is a complete first aid solution for personal and leisure use. It includes all first aid equipment needed in case of common and more serious injuries resulting in major trauma and heavy bleeding.

#### Features:

- Comprehensive First Aid supplies in conveniently organised fold-out, mesh pockets.
- Additional pockets to customise to suit your individual needs.
- Highly visible, soft, durable and water resistant.
- Product tested by 10,000 Australian volunteers

[Share this](#)







## St John Ambulance First Aid Kits & Supplies

Welcome! Would you like to [Sign In](#) or [Register](#)?

**\$15**

Flat-rate Shipping  
within Australia.  
Next day despatch\*



FIRST AID PRODUCTS ▾

Search



0 Items

[Go to checkout](#)



### Defibrillator - CR2 WIFI Cabinet Bundle

Product code 8883545

**\$3,290.00**

Quantity | 1

[+ Add to cart](#)

Product Description

More Details

Specifications

This complete and connected AED response system expertly designed for user confidence. The CR2 is easy to use and the only AED that allows CPR compressions during heart rhythm analysis. And LIFELINKcentral™ AED Program Manager monitors each AED every single day, sending alerts via Wi-Fi® about anything that may affect a unit's readiness—all automatically.

The LIFEPAK CR2 Automated External Defibrillator (AED) designed for ease of use with easy to follow bold graphics. Both trained and untrained AED users clearly know how to begin.





### CPR FIRST AID COURSE: 6 HOURS | CPR FIRST AID COURSE: 6 HOURS | CPR FIRST AID COURSE: 6 HOURS

**NEW COURSE: CPR FIRST AID COURSE: 6 HOURS | CPR FIRST AID COURSE: 6 HOURS | CPR FIRST AID COURSE: 6 HOURS**  
 (This course is available for registration until October 2021)  
 (This course is available for registration until October 2021)

**Course Fee: \$85.00 (includes CPR First Aid Course Fee)**

**Course Description:** This course is designed to provide participants with the knowledge and skills necessary to provide first aid to a person who is injured or ill. The course covers the following topics: CPR, First Aid, and Emergency Response. The course is designed to be completed in 6 hours. The course is designed to be completed in 6 hours. The course is designed to be completed in 6 hours.

**Course Objectives:** Upon completion of this course, participants will be able to: provide first aid to a person who is injured or ill; provide first aid to a person who is injured or ill; provide first aid to a person who is injured or ill.

**Course Prerequisites:** None. This course is designed for anyone who is interested in learning first aid.

**Course Location:** This course is held at the CPR First Aid Course location.

**Course Contact:** For more information, please contact the CPR First Aid Course contact.

**Course Fee:** \$85.00 (includes CPR First Aid Course Fee) | CPR First Aid Course Fee: \$85.00



### HLTAID003/HLTAID011 First Aid Course 6 Hours | CPR First Aid | Same Day Certificate

Course \$85.00 x 18 = \$1,530.00



## SURVIVAL FIRST AID KIT - WORKPLACE KIT (INCL P&H)

**\$214.50**

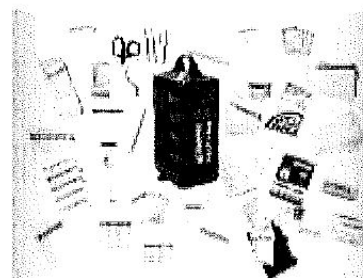
RRP: \$253.00 You Save: \$38.50

### Survival Workplace First Aid Kit

The Survival Workplace First Aid Kit contains everything you need to respond to an emergency, containing all the first aid components to cater for any Workplace accidents. This ready first aid kit is designed for portability, and handy enough to contain everything you need to get you through until you have access to further medical treatment. Featuring a durable, rugged and water resistant bag, this kit is designed for even the roughest work environment.

Suitable for businesses with 1-20 staff, or recommended 3 kits for 20-60 staff, or 8 kits for 60+ staff. Kits should be checked and restocked at least annually.

**Shipping:** Shipped in 1-4 days from purchase Australia wide



### Survival First Aid Kit - Workplace Kit (Incl P&H) - CPR First Aid

## AED WORKPLACE DEFIBRILLATOR PAD 500P (INCL P&H)

**\$2,490.00**

RRP: \$2,660.00 You Save: \$160.00

### Heartline Resuscitator 500P AED - Semi-automatic AED \$2,490.00

Heartline Resuscitator 500P AED - Semi-automatic AED \$2,490.00

Heartline Resuscitator 500P AED - Semi-automatic AED \$2,490.00

Heartline Resuscitator 500P AED - Semi-automatic AED \$2,490.00

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Heartline Resuscitator 500P AED - Semi-automatic AED \$2,490.00

Heartline Resuscitator 500P AED - Semi-automatic AED \$2,490.00

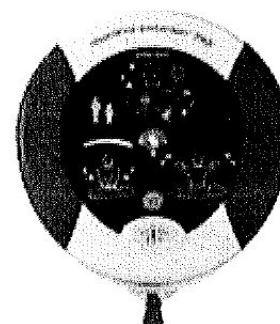
Heartline Resuscitator 500P AED - Semi-automatic AED \$2,490.00

Heartline Resuscitator 500P AED - Semi-automatic AED \$2,490.00

Heartline Resuscitator 500P AED - Semi-automatic AED \$2,490.00

**\$2,490.00**

RRP: \$2,660.00 You Save: \$160.00



### AED Workplace Defibrillator PAD 500P (Incl P&H) - CPR First Aid

1 <sup>st</sup> Aid course	\$1,530.00
1 <sup>st</sup> Aid Kit	\$215.50
Defibrillator	\$2,490.00
<b>Total</b>	<b>\$4,235.50</b>





First in First Aid



5<sup>th</sup> July 2021

## The German Shepherd Dog Club

**Attention: Carl**

**Please find the attached quotation for onsite Provide First Aid training**

**Quote Expiry: 30<sup>th</sup> August**

**(All pricing includes GST)**

### **First Aid Training (Accredited)**

Provide First Aid one day course

**Qualification:** HLTAID003

**Duration:** one day – 8 hours including breaks

**On-site cost:** \$2,100

**Participants:** maximum 18, no minimum

**Room Requirements:** minimum 8m x 8m (64m<sup>2</sup>), carpeted

**Certification:** 3 years with a recommended yearly update of the CPR component

**Prerequisites:** online learning recommended for first time attendees

**Out of hours fees:**

Weeknights after 5pm \$30

Weekends \$60

Kind regards,

**Ellen Kopeikin**

Customer Service Consultant

**St John Ambulance Australia SA Inc** | ABN 42 947 425 570  
85 Edmund Ave Unley SA 5061 | Tel **8306 6900** | Fax **8306 6995**  
[courses@stjohnsa.com.au](mailto:courses@stjohnsa.com.au) | [www.stjohnsa.com.au](http://www.stjohnsa.com.au)




[Course Search](#) [Contact Us](#)
[Find a course near you](#) | [Find a course near you](#)

## HLTAID003 – Provide First Aid

### Introduction


Develop your first aid skills to keep you or anyone in any emergency.

Through our first aid responses and the support, this course teaches management of casualties, the first aid and CPR test theory and covers a range of conditions including first aid, resuscitation, and the community to manage a first aid emergency and medical assistance.

### Outcomes



## First Aid blended (HLTAID003B) course training | Australian Red Cross

 <a href="#">Course Search</a> <a href="#">Contact Us</a>						
Date	Time	Location	Duration	Cost	Bookings	
11 & 12 August 2021	10:30 am - 5:00 pm	Adelaide Beach	1	120.00	<a href="#">Limited places</a>	
18 & 19 August 2021	10:30 am - 5:00 pm	Maroochydore	1	120.00	<a href="#">Limited places</a>	
19 & 20 August 2021	10:30 am - 5:00 pm	Adelaide	1	120.00	<a href="#">Book</a>	
20 August - 1 September 2021	10:30 am - 5:00 pm	Adelaide	1	120.00	<a href="#">Book</a>	
21 & 22 September 2021	10:30 am - 5:00 pm	Perth West	1	120.00	<a href="#">Book</a>	
23 & 24 September 2021	10:30 am - 5:00 pm	Maroochydore	1	120.00	<a href="#">Book</a>	
25 & 26 September 2021	10:30 am - 5:00 pm	Adelaide	1	120.00	<a href="#">Book</a>	
27 & 28 September 2021	10:30 am - 5:00 pm	Adelaide	1	120.00	<a href="#">Book</a>	

31<sup>st</sup> August 2021 = \$220.00 x 18 = \$3,960.00



Products > Products > First Aid Kits > Workplace First Aid Kit - Wall Mount



## Workplace First Aid kit - Wall Mount

**\$158.00**

Meets Australian Standard AS 4189. Contains everything you need to get your first aid response right with an extensive range of essential first aid equipment.

[View more](#)



Some delivery and pickup fees may apply.



Get it delivered to your door.



Support Red Cross

## Workplace First Aid kit - Wall Mount | Australian Red Cross Shop

Products > Products > Defibrillators > Defibtech Lifeline View with LCD



## Defibtech Lifeline View with LCD

**\$2,950.00**

The Lifeline View is a portable, easy-to-use defibrillator with a large LCD screen and intuitive controls.

[View more](#)



Some delivery and pickup fees may apply.



Get it delivered to your door.



Support Red Cross

## Defibtech Lifeline View with LCD | Australian Red Cross Shop

1st Aid Course 31<sup>st</sup> August 2021 = \$220.00 x 18 = \$3,960.00

1<sup>st</sup> Aid Box \$158.00

Defibrillator \$2,950.00

**Total \$7,068.00**



## 17.6 2021 Local Government Association Roads and Works Conference

### Brief

This report provides notice of the 2021 Local Government Association Roads and Works Conference which is being held from Wednesday 6 October to Friday 8 October 2021 at the Bridges Event Centre, Murray Bridge.

### RECOMMENDATION(S)

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of Cr/s ..... at the 2021 Local Government Association Roads and Works Conference being held from Wednesday 6 October to Friday 8 October 2021 at the Bridges Event Centre, Murray Bridge.
2. Expenses be reimbursed in accordance with Council policy.

OR

The report be received.

---

### Introduction

The 2021 Local Government Association (LGA) Roads and Works Conference is being held from Wednesday 6 October to Friday 8 October 2021 at the Bridges Event Centre, Murray Bridge.

### Discussion

The LGA Roads and Works Conference is a long standing annual event normally held in regional locations across South Australia.

This year's theme includes speakers and presentations on resilience, barriers associated with engaging contractors and materials, green industries and the circular economy, innovative solutions in asset management, the carbon neutral future, council and commercial company perspectives and much more.

Other program features include:

- 'Shovelling Hard' - a panel discussion on how the stimulus funding is delivering great projects, along with the challenges of engaging contractors and sourcing materials.
- Circular Economy - how SA councils are embracing the circular economy to minimise costs and reduce waste.
- The Road Ahead - cars, buses and trucks doing smart things.
- Collaborating on the best bang for buck - how partnering to deliver projects can maximise community benefits.
- Innovative and technological demonstrations with hands on opportunities for delegates to experience products and services in real time.

The conference is being held at the Bridges Event Centre, Murray Bridge, and the travel time from accommodation to the venue is approximately 10 minutes by car.

Please note that complimentary bus transfers will be available to and from the conference on Thursday 7 October and Friday 8 October 2021 along with the dinner on Thursday night.

A copy of the Draft Program is attached for Member's information at **Attachment 1**.



## Registration Fees

Type of Registration	Cost (including GST)
<b>Option 1</b>	
Full conference pass	\$605.00
Transport	\$250.00 return via ride-sharing or taxi
Accommodation	\$145.00 to \$288.00 per night (2 nights)
<b>TOTAL</b>	<b>\$1,145.00 to \$1,431.00</b>
<b>Option 2</b>	
Day 1 pass (Thursday 7 October)	\$250.00
Conference dinner pass (Thursday evening)	\$180.00
Transport	\$250.00 return via ride-sharing or taxi
Accommodation	\$145.00 to \$288.00 per night (1 night)
<b>TOTAL</b>	<b>\$825.00 to \$968.00</b>

The full conference pass includes the following:

<b>Welcome Reception - Wednesday 6 October 2021</b> Murray Bridge Regional Rowing Centre, Sturt Reserve, Murray Bridge	
<b>Day 1 – Thursday 7 October 2021</b> <ul style="list-style-type: none"> <li>• Keynote address by Dr Tom Nehmy - 'Thriving with Challenges and Change'</li> <li>• Morning tea</li> <li>• Panel discussion - 'Shovelling Hard'</li> <li>• Panel discussion - Circular Economy</li> <li>• Sponsor demonstrations</li> <li>• Afternoon tea</li> <li>• Panel discussion - Innovations on the ground</li> <li>• The Road Ahead - Moving towards carbon neutral</li> <li>• Conference Networking Dinner - Bridgeport Hotel, Murray Bridge</li> </ul>	<b>Day 2 – Friday 8 October 2021</b> <ul style="list-style-type: none"> <li>• Panel discussion - Transitioning our workforce</li> <li>• Sponsor demonstrations</li> <li>• Morning tea</li> <li>• Challenges and opportunities</li> <li>• BBQ lunch</li> </ul>

## Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

Face-to-face attendance at the 2021 LGA Roads and Works Conference will require travelling via motor vehicle to Murray Bridge, which will result in emissions and a negative implication on climate change.

## Conclusion

This report provides notice of the 2021 Local Government Association Roads and Works Conference which is being held from Wednesday 6 October to Friday 8 October 2021 at the Bridges Event Centre, Murray Bridge.

## Attachments

### 1. 2021 LGA Roads & Works Conference Program





**2021 LGA**

**Roads & Works  
Conference**

**6-8 October**

**Murray Bridge**

**Draft  
Program**

**Bridges Event Centre**  
342 Brinkley Rd Murray Bridge

 **Local Government Association  
of South Australia**



## Welcome Reception - Wednesday 6 October 6.30-9.00pm

at the Murray Bridge Regional Rowing Centre

### Day 1 - Thursday 7 October

8.15am	Registrations/ expo opens	12.55pm	Panel discussion - Circular economy <i>How SA's councils are using circular economies to minimise costs and reduce waste.</i> <b>Facilitated by Andrew Costello</b> <b>Panelists:</b> <ul style="list-style-type: none"><li>• Jessica Wundke - Green Industries</li><li>• Ben Calder - City of Onkaparinga</li><li>• Aaron Izzard - City of Mount Gambier</li></ul>
8.45am	Welcome to Murray Bridge MC: Andrew Costello South Aussie with Cosi	1.45pm	Sponsor demonstrations <i>Concurrent sessions with demonstrations by sponsor organisations.</i> <i>These sessions include innovative and technological demonstrations with hands on opportunities for delegates to experience products and services in real time.</i>
8.50am	Welcome to Country Uncle Moogy (Major Sumner)	2.55pm	Afternoon tea
9.00am	LGA President's Welcome & Official opening of the 2021 LGA Roads & Works Conference Mayor Angela Evans - LGA President	3.25pm	Panel discussion - <b>Innovations on the ground</b> <i>Sharing positive methods in redesigning infrastructure and assets including Rural City of Murray Bridge Sturt Reserve, Yankalilla Village Green &amp; Barossa Adventure Station.</i> <b>Facilitated by Andrew Costello</b> <b>Panelists:</b> <ul style="list-style-type: none"><li>• Michael Sedgman - RC of Murray Bridge</li><li>• Andy Baker - District Council of Yankalilla</li><li>• Rebecca Tappet - The Barossa Council</li></ul>
9.10am	Keynote address Dr Tom Nehmy - Healthy Minds Program (SA) <i>'Thriving with Challenges and Change - how we've all been tested, how resilience matters, how we can do it well so we can do good, what practical and innovative things can happen with and in our communities. The value of councils role in providing spaces, places and connecting people.'</i>	4.15pm	The Road Ahead - <b>Moving towards carbon neutral</b> <i>Practical machinery doing smart things</i> Peter Natrass - Manager Future Industries, Dept of Energy & Mining
10.10am	Federal Minister TBC	4.55pm	Wrap-up & close
10.30am	Premium sponsor - Greencap	5.00pm	Close day 1
10.35am	Morning tea		
11.05am	Panel discussion - Shoveling hard <i>The barrier associated with engaging contractors and obtaining construction materials for the amount of federal and state funding available and time frames associated with deliverables.</i> <b>Facilitated by Lisa Teburea LGA Acting CEO</b> <b>Panelists:</b> <ul style="list-style-type: none"><li>• Andrew Leader - LGA</li><li>• Brett Shuttleworth - City of Burnside</li><li>• Russell Peate - Copper Coast Council</li><li>• Domenic Perre - SALGSOA</li></ul>		
12.05pm	Premium sponsor - Adelaide Signs Group		
12.10pm	Lunch		

### Conference Networking Dinner - Thursday 7 October



From 6.30 - 10.00pm

*Sponsored by Cavpower & Entertainment by Kevin Kropinyeri*

Bridgeport Hotel, 2 Bridge St Murray Bridge - *Buses depart at 9.30pm & 10.00pm*



## Draft

## Day 2 - Friday 8 October

8.15am	Registrations/expo opens Arrival tea, coffee and a light breakfast
8.45am	Welcome to day 2 Andrew Costello (MC)
8.50am	State Ministers TBC
9.10am	Panel discussion - Transitioning our workforce <i>Councils sharing their experiences on supporting apprentice trainees to supporting ageing workforce or return to work</i> Facilitated by Andrew Costello Panelists: Ashleigh Norton – Mount Barker District Council Scott Rodda - City of Adelaide
10.00am	Sponsor demonstrations <i>Concurrent sessions with demonstrations by sponsor organisations.</i> <i>These sessions include innovative and technological demonstrations with hands on opportunities for delegates to experience products and services in real time.</i>
11.10am	Morning tea
11.40am	Challenges and opportunities <i>What's happening across the state. Our challenges &amp; the opportunities and the vision moving forward.</i> Andrew Costello South Aussie with Cosi
12.30pm	Wrap up and close Electronic passport draw
12.50pm	BBQ lunch



## Thank you

Members of the Roads and Works Conference Organising Committee wish to sincerely thank all sponsors, speakers, delegates and the Rural City of Murray Bridge for their support.

## Additional Information



## Accommodation

Book your accommodation before you register for the event  
For a list of options please go to [www.lga.sa.gov.au/roadsandworks](http://www.lga.sa.gov.au/roadsandworks)

## Bus Transfers

Complimentary bus transfers will be available to and from the conference on Thursday 7 and Friday 8 October along with the dinner on Thursday night. Please indicate on the registration form if you require these transfers.



## Evening Functions

## Welcome Reception

Wednesday 6 October

6.30 - 9.00pm

Murray Bridge Regional Rowing Centre  
Sturt Reserve Murray Bridge

## Conference Networking Dinner

Thursday 7 October

6.30 - 10.00pm

Bridgeport Hotel  
2 Bridge St Murray Bridge

Entertainment by Kevin Kropinyeri  
Sponsored by Cavpower



2021 LGA

Roads & Works  
Conference

6-8 October

Murray Bridge

## Contact

Cassandra Douglas  
0409 150 471  
[events@lga.sa.gov.au](mailto:events@lga.sa.gov.au)

## Register now

[www.lga.sa.gov.au/roadsandworks](http://www.lga.sa.gov.au/roadsandworks)





# Thank you to our Sponsors

## Premier day sponsors



## Premier dinner sponsor



## Major sponsor



## Display sponsor





## 17.7 2021 Council Best Practice Showcase, Conference and LGA Annual General Meeting Brief

This report provides notice of the 2021 Council Best Practice Showcase, Conference and Local Government Association Annual General Meeting to be held at the Adelaide Entertainment Centre on Thursday 28 and Friday 29 October 2021.

### RECOMMENDATION(S)

It is recommended to Council that:

1. The voting delegates to the 2021 Local Government Association Annual General Meeting be Mayor Michael Coxon and Deputy Mayor Jassmine Wood (proxy), as resolved by Council at its meeting of 17 August 2021.
2. Subject to their confirmation, Council approves the attendance of Mayor Michael Coxon, Cr Jassmine Wood and Cr/s ..... at the 2021 Council Best Practice Showcase and Local Government Association Annual General Meeting on Thursday 28 and Friday 29 October 2021 at the Adelaide Entertainment Centre including the Dinner being held on Thursday 28 October 2021 at the Adelaide Entertainment Centre.
3. Expenses be reimbursed in accordance with Council policy.

### Introduction

The 2021 Council Best Practice Showcase, Conference and Local Government Association (LGA) Annual General Meeting is being held on Thursday 28 and Friday 29 October 2021 at the Adelaide Entertainment Centre.

At the time of writing this report, the Program has not yet been finalised by the LGA.

### Discussion

The Council Best Practice Showcase, Conference and LGA Annual General Meeting is an annual event which provides an opportunity for SA councils to learn from the sector's success stories, discuss important policy decisions and network with council members and staff from around the State.

#### Registration Fees

Type of Registration	Cost (including GST)
<b>Option 1</b>	
Full conference pass (Day 1, Day 2, Dinner, AGM and lunch)	\$671.00
<b>TOTAL</b>	<b>\$671.00</b>
<b>Option 2</b>	
Day 1 pass (Thursday 28 October)	\$418.00
Conference dinner pass (Thursday evening)	\$165.00
<b>TOTAL</b>	<b>\$583.00</b>
<b>Option 3</b>	
Day 2 pass (Friday 29 October)	\$209.00
AGM and lunch	\$55.00
<b>TOTAL</b>	<b>\$264.00</b>



**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

Face-to-face attendance at the 2021 Council Best Practice Showcase, Conference and LGA Annual General Meeting will require travelling to the Adelaide Entertainment Centre, which may result in emissions and a negative implication on climate change depending on the mode of transport used.

**Conclusion**

This report provides notice of the 2021 Council Best Practice Showcase, Conference and LGA Annual General Meeting which is being held on Thursday 28 and Friday 29 October 2021 at the Adelaide Entertainment Centre.

**Attachments**

Nil



## **18 LOCAL GOVERNMENT BUSINESS**

Nil

## **19 MEMBER'S BOOKSHELF**

- Torrens to Darlington (T2D) Community Engagement Report
- Vitality Volunteering Magazine South Australia & Northern Territory - Winter 2021
- Business SA Charter22

### **RECOMMENDATION**

That the additions to Members' bookshelf be noted.

## **20 CORRESPONDENCE**

### **20.1 Torrens to Darlington (T2D) Community Engagement Report**

Correspondence has been received from the North-South Corridor Team of the T2D Project, regarding the release of the Community Engagement Report (**Attachment 1**).

A copy of the full T2D Community Engagement Report can be found in Member's Bookshelf.

### **20.2 Public consultation for the Local Design Review Code Amendment**

Correspondence has been received from the Chair of the State Planning Commission, Helen Dyer, regarding the commencement of public consultation for the Local Design Review Code Amendment (**Attachment 2**).

### **20.3 Australian Airports Association - Airport Operations Support Package**

Correspondence has been received from the Chief Executive of the Australian Airports Association, James Goodwin, regarding their request to the Federal Government for additional targeted support for the airport sector (**Attachment 3**).

### **20.4 Social, Health and Economic Value of the Australian National Aquatic Industry**

Correspondence has been received from the Operations Manager of the Royal Life Saving Society of South Australia, Jake Culkin, regarding the release of the Social, Health and Economic Value of the Australian National Aquatic Industry report (**Attachment 4**).

### **20.5 Business SA Charter22**

Correspondence has been received from the Chief Executive Officer of Business SA, Martin Haese, and the Chair of Business SA, Nikki Govan, providing an introductory letter and a copy of the Charter22 document (**Attachment 5**).

A copy of the Charter22 document can be found in Member's Bookshelf.

### **20.6 Mayors for Peace Newsletter - August 2021**

Correspondence has been received from the Mayors for Peace, providing the August 2021 No.140 Newsletter (**Attachment 6**).

### **RECOMMENDATION**

That the correspondence be received.

### **Attachments**

- 20.1 Torrens to Darlington (T2D) Community Engagement Report**
- 20.2 Public consultation for the Local Design Review Code Amendment**
- 20.3 Australian Airports Association - Airport Operations Support Package**
- 20.4 Social, Health and Economic Value of the Australian National Aquatic Industry**
- 20.5 Business SA Charter22**
- 20.6 Mayors for Peace Newsletter - August 2021**



**From:** The North-South Corridor Team <[northsouthcorridor@sa.gov.au](mailto:northsouthcorridor@sa.gov.au)>  
**Sent:** Monday, 16 August 2021 10:48 AM  
**To:** Terry Buss  
**Subject:** T2D Community Engagement Report



## T2D Community Engagement Report

During June and July 2021, we undertook five weeks of community engagement to build awareness of the T2D project and for us to better understand what the community is concerned about and their travel patterns.

Our engagement included an online survey, a series of shopping-centre roadshows and 'pop-up' displays held at local cafes and community centres. We also released a high-level map of the corridor that showed where the entry and exit points would be for the new tunnels.

**Our survey was completed by more than 3,600 people and we found that 75.2 per cent** of respondents have a positive sentiment towards the project.

This result is just one of the findings with the T2D team also speaking with more than 1,300 people at our roadshows, and a further 126 residents at 16 'pop-ups'.

The top five topics raised at the roadshows and pop-ups were:

- Land acquisition
- Project design and alignment
- Project timing
- Local access, and
- construction impacts



The feedback we've received will be used to inform the design process to ensure we deliver a world-class project shaped by locals to benefit all South Australians.

---

## Out in the community

Over the next few weeks, the T2D team will be out doorknocking along the corridor to chat with local communities about the potential changes they'll see in their neighbourhoods once the project gets underway.

While we're still finalising what the future road design will be, we expect to have more information to share in coming months.

If you live in or own a property along the South Road corridor, we'd like to keep you updated as soon as we have project news to share that's relevant to you. To ensure we do that effectively, please provide us with your contact details (name, address, email and phone number) by:

- Filling out an online form [here](#)
  - Emailing us at [northsouthcorridor@sa.gov.au](mailto:northsouthcorridor@sa.gov.au)
  - Calling us on 1300 951 145
- 

## Reference Group Meetings

Notes of Discussion from the business and community Reference Group meetings held in July have been endorsed by group members and are now available on the T2D website.

Community reference group minutes can be found [here](#).

Business reference group minutes can be found [here](#).

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### Find out more

To find out more please contact the project team:

 [dit.sa.gov.au/torrenstodarlington](http://dit.sa.gov.au/torrenstodarlington)

 [northsouthcorridor@sa.gov.au](mailto:northsouthcorridor@sa.gov.au)

 1300 951 145





#17403933



12 August 2021

Level 5, 50 Flinders Street  
Adelaide SA 5000GPO Box 1815  
Adelaide SA 500108 7109 7466  
saplanningcommission@sa.gov.au

Dear Sir/Madam

**Public consultation for the Local Design Review Code Amendment**

I write to advise you that the State Planning Commission (the Commission) has approved the draft Local Design Review Code Amendment (the Amendment) to commence public consultation pursuant to section 73(6) of the *Planning, Infrastructure and Development Act 2016* (the Act).

This Amendment will give effect to the [Local Design Review Scheme](#) (the Scheme), which was established under section 121 of the Act and approved by the Minister for Planning and Local Government in February 2021 and came into effect on 1 July 2021. This Amendment will enable councils who register under the Scheme to identify the classes of development which are eligible for Local Design Review in their area.

In May 2021, the Commission agreed to a Proposal to Initiate this Amendment under section 73(2)(a) of the Act, which enables the Commission to propose an amendment to the Planning and Design Code (the Code).

Staff from the Planning and Land Use Services (PLUS) Division of the Attorney-General's Department have since undertaken pre-consultation engagement with local government staff and industry stakeholders to help determine the most effective outcome for this Amendment.

The Commission is now seeking feedback in relation to the draft Amendment through public consultation that will be open from Thursday 12 August to Monday 27 September 2021.

For further information please contact Anita Allen, Director, Planning and Development, Planning and Land Use Services, Attorney-General's Department on 7109 7099 or [Anita.Allen@sa.gov.au](mailto:Anita.Allen@sa.gov.au).

We look forward to receiving your feedback on this Amendment.

Kind regards

A handwritten signature in black ink that reads 'Helen R. Dyer'.

**Helen Dyer**  
Chair





# CEO UPDATE



Good afternoon Michael,

The AAA has written to the Deputy Prime Minister (Hon. Barnaby Joyce MP) today to call for additional targeted support for the airport sector, pointing to how the lockdowns spurred by the outbreaks of the Delta variant in Sydney, Melbourne, SE Queensland and now the ACT have again brought many airports back to where they were a year ago at the height of the pandemic. The letter is also a response to the announcement on 2 August of further financial support to domestic airlines.

The core of the AAA's ask to the government for targeted support to airports is the *Airport Operations Support Package* (AOSP) which has three key elements:

- Retaining core airport operating capability through a 50 per cent support payment for directly employed and contract workforces at eligible RPT airports, similar to the payment provided to airlines on 2 August. This will enable airports to fund eligible costs to maintain essential safety and security-related functions and maintenance of essential infrastructure.
- Offsetting other fixed operating costs incurred by airports to fulfil their duty of care to staff and the travelling public through safely and securely maintaining and operating airfields and terminals, and;
- Investing in airport workforces to ensure the qualifications and accreditations of key aviation operations, security screening and ground handling staff can be maintained and allow the rapid return to work of essential airport workers once the airport sector's recovery gets fully underway.

This proposal is designed to assist all airports – regional, mid-sized, large, metro and major and regardless of ownership or operating structure.

The AAA is already engaged in positive discussions with the Deputy Prime Minister's Senior National Security and Aviation Adviser Mick Keelty and Deputy Secretary at the Department of Infrastructure Diane Brown about the policy proposal. We don't plan on undertaking any public or media commentary around the proposal at this stage.

I would also like to extend my thanks to all our airport members who assisted the AAA team in the major data collection exercise that underpinned the letter to the Deputy Prime Minister. This shows the high levels of cooperation and willingness for the sector to work together when faced with common challenges.

I will continue to keep you updated on any developments.

James

**James Goodwin**

Chief Executive

**Australian Airports Association**

Office

| [www.airports.asn.au](http://www.airports.asn.au)

To UNSUBSCRIBE from these update emails, please reply to this email with the word UNSUBSCRIBE in the subject line.





12 August 2021

The Hon. Barnaby Joyce MP  
Deputy Prime Minister  
Minister for Infrastructure, Transport and Regional Development  
PO Box 6022  
House of Representatives  
Parliament House  
CANBERRA ACT 2600

Dear Deputy Prime Minister,

Thank you for your letter dated 25 July 2021 where it was noted the Australian Government will *"review and adjust its aviation policies in this unpredictable environment and that support will continue to respond flexibly to changing needs."*

On behalf of more than 320 airport members of the Australian Airport Association (AAA), this letter calls for your government to respond to the airport sector's urgent needs for support, after 18 months of absorbing significant economic losses and erosion of capability caused by the pandemic, placing the continued operation of the national aviation network at risk.

The impacts from continued international, state and territory border closures, and ongoing lockdowns from the current Delta outbreaks, continue to devastate the already struggling Australian airport sector. Losing both Sydney and Melbourne from the national aviation network in June-July and again in August, along with Southeast Queensland, has brought the industry to its knees again.

Passenger numbers across all major airports are currently sitting more than 70 per cent below pre-COVID levels, with some airports operating at more than 95 per cent below pre-COVID passenger numbers. Regional airports with flights hubbing out of locked down state capitals are affected as much as their capital city counterparts but may not be eligible for disaster relief under the current policy settings.

In the 18 months since the pandemic began, airports have provided an essential service, making significant contributions to keep the domestic aviation network operational and keeping international terminals open to repatriate vulnerable Australians from overseas and maintaining vital international freight links to support Australian businesses.

These services have been provided in the absence of any commercial return to airports. In fact, the cost of providing this essential service has been significant, with the sector facing financial losses of more than \$4 billion since April 2020.

Despite our best efforts to protect our skilled and highly trained workforce from the impacts of the pandemic, the number of essential workers required to keep the national airport network open has shrunk by one third since 2019 (from 9500 people to 6300 people) as airports balance the challenge of maintaining essential operations with decreased aeronautical revenues and reduced aviation activity.

---

Level 1, 55 Blackall Street  
Barton ACT 2600  
T +61 2 6230 1110 | E [info@airports.asn.au](mailto:info@airports.asn.au)  
[www.airports.asn.au](http://www.airports.asn.au) ABN 89 008 647 336



These core workers are separate from the much larger numbers of Australians working on airport in aviation related businesses in addition to workers in retail, food and beverage and hospitality sectors.

Our airports continue to stay open, maintaining a minimum domestic aviation network to deliver vaccines across the nation, ensuring essential workers get to where they're needed, keeping regional communities connected and transporting freight in and out of the country. With the sector's financial losses still tracking at approximately \$300 million a month, further job losses cannot be ruled out. A recent AAA survey indicates up to 3300 operationally focused roles (53 per cent of the essential workforce) across safety and security critical fields are at risk if without immediate government support.

Airports are one of the most highly regulated sectors of the Australian economy, with safe and secure airport operations mandated by Australian Government legislation including the *Air Navigation Act 1920*, *Airports Act 1996*, *Aviation Transport Security Act 2004* and regulations including the *Civil Aviation Safety Regulations 1998* and the Civil Aviation Safety Authority's *Regulation 139 (Aerodromes) Manual of Standards (MOS 139)*. While other parts of the aviation industry may be able to furlough workers, airports and their contractors have a regulatory mandate to maintain significant staffing levels, meaning further losses and an inability to qualify for relief offered to other parts of the aviation industry.

Australian Government support to airports has been minimal, receiving only 8 cents in every dollar of the \$4 billion in aviation support provided to date. In fact, government programs such as RANS and DANS incentivise airlines to add capacity into the network, providing fewer opportunities to recover the fixed costs of airport operations through per passenger charges, with further worsening an airport's financial position. For example, the current average cost of turning around a domestic aircraft is \$3500 with fixed costs making up 60 per cent of the total. Similarly, international cargo and 'red zone' flights cost major airports \$5000 to turn, often with a handful of passengers aboard.

As a result, airports are effectively absorbing the operating costs of every flight across the entire national aviation network. This situation holds true for both the major capital city airports as well as airports across rural and regional Australia. This is not sustainable.

Prior to the pandemic, Australia's airports were among the most efficient in the world, operating on lean staffing levels. There are few cost saving measures left for airports to make without compromising the core operational capabilities of the national aviation network. Without support from the Australian Government, up to 3300 jobs are at imminent risk at airports across Australia and with them the airport sector's capability to pivot safely and securely toward recovery once restrictions begin to ease.

At current employment levels, airports report a 3–9-month lead time is needed to re-hire, re-train and accredit an essential workforce to resume pre-pandemic operating capabilities. If job losses were to continue and airports reverted to minimum workforce levels, recovery times are likely to increase to 12–24 months for major airports; many regional airports report a likely 3-to-5-year recovery period.

Due to the industry's continued fragility, Australia's airports urge the government to consider a new support package targeted at airports, one acknowledging the incredible challenges the sector continues to face. High operating and compliance costs to meet mandated regulatory requirements remain fixed, yet airports continue to operate with significantly lower passenger numbers. While extension of the Domestic Aviation Security Cost Support (DASCS) program to December 2021 is welcome, airports seek similar treatment to airlines in retaining key operating staff and maintaining aviation infrastructure.



**Airport Operations Support Package**

The AAA proposes an *Airport Operations Support Package* (AOSP), a targeted support package for airports that provides immediate relief for the fixed costs of keeping airports open to the end of 2021. The scope of the AOSP includes maintaining key operational capability, offsetting the fixed costs airports have absorbed throughout the pandemic, and support retention of a core aviation labour pool ready for the industry's post-COVID recovery:

Retaining core airport operating capability – Supporting the frontline airport workforce through a 50 per cent payment to eligible directly employed and contract workforces at Regular Public Transport (RPT) airports on terms similar to those provided to airlines. This would enable airports to keep key staff engaged with the workforce and airport assets flight ready. This payment would be made to all eligible RPT airports, including local government operated airports and effectively support staff and contractors.

Offsetting other fixed operating costs – As infrastructure owners and operators, airports have a duty of care to all users of airport infrastructure. Support through the AOSP to help offset the costs of maintaining and operating airport infrastructure, airfields and terminals is needed to ensure airports can continue to provide essential services. Airports have also self-funded security measures to manage airfield hazards. Support of compliance costs incurred by airports to meet their mandated transport security plans would assist airports to operate safely and securely.

Investing in airport workforces – Due to the pandemic, many essential airport personnel have left the industry for other parts of the economy, including aviation security and safety critical compliance roles such as Airport Reporting Officers, Environmental Hazards Officers, Work Safety Officers, security screeners and terminal security managers. Retraining and requalification of key aviation operations, security screening and ground handling staff must be considered by government as part of the airport sector's recovery, either through extension of the Aviation Services Accreditation Support (ASAS) program or a new program targeted at airport staff across all RPT airports.

We look forward to working with your department in developing a renewed aviation support package focusing on airports.

For more information or to discuss these matters in further detail please contact the AAA's Director of Communications and Advocacy Ms Hannah Maguire on telephone or via email at

Yours sincerely,



James Goodwin  
**Chief Executive**



**From:** Jake Culkin  
**Sent:** Tuesday, 10 August 2021 3:32 PM  
**Cc:** Jayne Minear  
**Subject:** Social Health and Economic Value of the Aquatic Industry

Dear Aquatic Managers, Council Representatives, and Industry Professionals,

I write to you on behalf of Royal Life Saving South Australia to bring to your attention a recent report, prepared by PricewaterhouseCoopers (PwC) Australia, and commissioned by Royal Life Saving Society – Australia, which assessed the social, health and economic value of the Australian Aquatic Industry.

Our organisation is committed to representing the interests of South Australia and is pleased to contribute to the benefits described in the report and to see these advocated in this way.

We wish to provide a copy of the report highlights as well as more information on where to access the full report to assist you, your partners, and your constituents in supporting the aquatic industry's value and contribution to the Australian community, particularly as the industry rebuilds following the pandemic.

The report reinforces the myriad of ways that the aquatic industry benefits the Australian community and found that the industry:

- is a driver of economic activity throughout Australia, employing the equivalent of 33,600 full time employees and adding \$2.8 billion to gross domestic product (GDP)
- is a generator of \$2.5 billion in health benefits, ranging across a reduction in the burden of disease, improved mental health outcomes, reduced absenteeism, and reduced childhood drowning
- is a provider of \$3.8 billion's worth of social benefits such as: enhancing an individual's leisure time or creating increased life satisfaction; by bringing people together; supporting more vulnerable groups; and supporting early learning

A highlight page has been attached to this email.

The full report can be here: <https://bit.ly/3g34ZOv>

We would welcome your support, feedback, and commentary.

Yours sincerely,

**Jake Culkin**

**Operations Manager | Royal Life Saving Society – South Australia**

Level 2, Adelaide Aquatic Centre, Jeffcott Road, North Adelaide SA 5006

PO Box 8, North Adelaide SA, 5006


**Tel:** 08 8210 4500

**Mob:**

**Web:** [www.royallifesavingsa.com.au](http://www.royallifesavingsa.com.au)

**Email:**



 This office is located on land within the Kaurna nation







26 August 2021

Mayor Michael Coxon  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

csu@wtcc.sa.gov.au



ABN 14 725 309 328

Level 1, 136 Greenhill Road  
Unley South Australia 5061

T: +61 8 8300 0000  
W: business-sa.com

**Dear Mayor Coxon,**

Ahead of every State Election, Business SA as South Australia's peak employer body releases a suite of recommendations encouraging political parties to reflect the current needs of the business community and generate growth opportunities in their policy direction. While we understand that any government may take a more cautious approach during their term, we encourage our elected members to be aspirational in their approach to governing South Australia in the future.

COVID-19 has seen businesses across the globe forced to be more strategic in managing day to day operations and adopt more innovative approaches to turn a profit. The South Australian State Government is no different.

Business SA's *Charter22* introduces 26 recommendations outlining key business priorities for the upcoming State Election – all eminently achievable. These include business taxes, skills, infrastructure, sustainability, trade and red tape reduction. Business SA highlights the following key initiatives of behalf of its members and the wider business community:

- A payroll tax discount of 50% for businesses located in regional South Australia
- A permanent payroll tax exemption (and equivalent cash grant support to small businesses) to incentivise businesses to take on apprentices and trainees and upskill current employees.
- Taking a range of meaningful steps to improve University and business collaboration
- Positioning the State as a future destination to host a United Nations Conference of the Parties (COP) event, following the 2021 conference in Glasgow, Scotland later this year
- Taking a range of steps to ensure more local South Australian businesses have a genuine opportunity to benefit from State Government procurement
- Expanding shop trading hours to enable an appropriate balance between serving consumer needs, supporting locally owned businesses and their locally owned suppliers, and maintaining a competitive retail environment
- Establishing a permanent mechanism whereby the Adelaide De-salination Plant can be used to provide temporary water into the irrigation market when there are sufficient reserves in existing storages and other water entitlement holders have 100% allocation
- Committing to a full duplication of Dukes and Augusta Highways, and commencing further investigations on an East-West link for Adelaide





Business SA, South Australia's Chamber of Commerce and Industry, was formed in 1839 and has over 3,600 members and several thousand more clients across every industry sector from micro businesses to publicly listed companies.

Our members employ up to 100,000 South Australians.

We are not-for-profit, politically agnostic, and a business membership organisation working on behalf of members and the broader business community in pursuit of economic prosperity for South Australia and the nation.

For any inquiries related to *Charter22*, please contact Andrew McKenna, Director Policy and Advocacy on \_\_\_\_\_ or \_\_\_\_\_

Yours sincerely,



Martin Haese MBA | Chief Executive Officer  
**Business SA** Chamber of Commerce  
and Industry South Australia  
E:  
M:



Nikki Govan | Chair  
**Business SA** Chamber of Commerce  
and Industry South Australia  
E:  
M:





# Mayors for Peace News Flash

August 2021 / No.140

**Mayors for Peace Member Cities**  
**8,043 cities**  
**in 165 countries and regions**  
 (as of August 1, 2021)

**Help us achieve 10,000 member cities!**

**Check our website and follow us on SNS:**

**Website**

<http://www.mayorsforpeace.org/english/index.html>

**Facebook**

<https://www.facebook.com/mayorsforpeace>

**Twitter**

<https://twitter.com/Mayors4Peace>

"Like" and share our Facebook and Twitter posts to help spread awareness of our mission.

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- Call to hold events to mark the 2021 International Day of Peace on September 21
- Mayors for Peace Member Cities - 8,043 cities in 165 countries/regions
- Request to implement initiatives outlined in the Mayors for Peace Action Plan
- Request for Payment of the 2021 Mayors for Peace Membership Fee
- Call for input: examples of initiatives to foster peace-seeking spirit
- A closer look at the "World's Nuclear Warheads Count in 2021" Part 2  
Research Center for Nuclear Weapons Abolition, Nagasaki University (RECNA)
- Peace news from Hiroshima (provided by the Hiroshima Peace Media Center of the CHUGOKU SHIMBUN)

## Commemorative events around the world marking 76 years since the atomic bombings

The annual Peace Memorial Ceremonies were held solemnly in Hiroshima and Nagasaki on August 6 and 9, marking 76 years since the atomic bombings (see page 11 for a relevant article). As was the case last year, in response to the COVID-19 pandemic and to avoid the further spread of the virus, the scale of this year's ceremonies had to be greatly reduced compared to previous years. However, even in the time of the pandemic, the movement for nuclear disarmament must not be allowed to stagnate, and we shall promote a worldwide 'culture of peace' to create an environment that urges policymakers to demonstrate decisive leadership to effect peace-oriented policy changes.



Peace Memorial Ceremony of Hiroshima  
 (Photo: Courtesy of the City of Hiroshima)



Peace Memorial Ceremony of Nagasaki  
 (Photo: Courtesy of the City of Nagasaki)



At each city's ceremony, each mayor delivered his Peace Declaration, calling for the total elimination of nuclear weapons and the realization of lasting world peace.

🔗 "Peace Declaration" by Mayor of Hiroshima (YouTube):

<https://www.youtube.com/watch?v=99nJ2fjQV-I>



Marking 76 years since the atomic bombings, commemorative events, including ones reported on below, have been held in member cities all around the world. Mayors for Peace sincerely appreciates the efforts of those organizing these events to console the souls of atomic bomb victims and pray for peace.

### Member city activities

#### ● Edinburgh, UK

#### Edinburgh hosts monumental Peace Crane Exhibition as part of the Just Festival

Report by Mr. Sean Morris, UK & Ireland Mayors for Peace Chapter Secretary



One of the most prominent Hiroshima-related events held in Scotland this August is a major Peace Cranes Exhibition taking place as part of the Edinburgh Just Festival. Curated by the artist Janis Hart, it includes 140,000 folded peace cranes that remember the 140,000 people killed in the Hiroshima atomic weapon attack.

Hosted in the Scottish Peace and Justice Festival in St John's Church in Edinburgh city centre, the project is inspired by Atsuko Betchaku (1960-2017). As a teenager she visited Nagasaki where the atomic bomb was estimated to have killed 40,000 people and injured a further 60,000. But it was not until after settling in Edinburgh to pursue her PhD in history at the University of Edinburgh, and four decades following her Nagasaki visit, that she was compelled to launch a poignant project commemorating each of the 140,000 Hiroshima victims and illustrating our shared desire for peace and disarmament.

This vast number of peace cranes represents not only the victims of the atomic bombing of Hiroshima in 1945 but the lives lost to the COVID-19 pandemic in the UK, as well as the great acceleration of species extinction through the symbol of the endangered, red-crowned crane. The exhibition is on from the 6th - 27th August, but it may extend to link into the upcoming COP26 climate change conference in Glasgow this November.

🔗 [Link \(Shetland Islands Council website\)](#)



### ● Shetland Islands, UK

#### Shetland Islands Council plants one of its Hiroshima peace trees on Hiroshima Day

Report by Mr. Sean Morris, UK & Ireland Mayors for Peace Chapter Secretary

Over the past few years, a growing number of UK members of Mayors for Peace have requested and received ginkgo seeds from Hiroshima. These seeds originate from a mother tree damaged in the Hiroshima atomic bomb that survived and regrew. The seeds are powerful symbols of peace and the power of nature to regenerate after disaster.



There are now 12 UK Councils with ginkgo seeds from Hiroshima. One of those is the Shetland Islands Council, the most northerly part of the UK. Shetland Amenity Trust staff have carefully nurtured the ginkgo seeds, which were initially grown in a greenhouse before being brought on outdoors. Some seedlings have already been planted out in other locations in Shetland, including at some local schools, with other sites still being considered. It is hoped that the story of the trees will be an educational resource to stimulate discussions about conflict and peace.

Photo: The Convener of the Shetland Islands Council Malcolm Bell with staff and fellow councillors with the ginkgo tree planted in Lerwick.

On August 6th, a ginkgo tree sapling was planted beside Shetland Library, in the grounds of the former St Ringan's church, ahead of the planned move of the Council Chamber from the Town Hall next year.

Malcolm Bell, Convener of the Council said: "The seeds of the ginkgo trees in Hiroshima are a powerful symbol of hope, survival and resilience. They serve as a constant reminder of the need for meaningful dialogue and political discourse as a prerequisite to achieving lasting peace between nations."

[Link 1](#) [Link 2](#)

### ● Volgograd, Russia

#### Peace Ceremony in Volgograd 2021

Report by Ms. Maria Deeva, the City of Volgograd, Russia

On August 6, the day of the first ever atomic bombing, peace events are held both in Hiroshima and its friendship cities all over the world. In Volgograd, it is a memorial ceremony traditionally hosted by the "Stalingrad Battle" panorama museum.

Among its attendants in 2021 were the Chair of Volgograd City Council Mr. Vladlen Kolesnikov, an honorary citizen of both Volgograd and Hiroshima Mr. Yury Starovatykh and participants of the International Youth Conference for Peace in the Future (IYCPF) 2021.



Photos by the "Stalingrad Battle" panorama museum



Following the toll of the Peace Bell, Memorial Ceremony attendants dedicated a moment of silence to the memory of the A-bomb victims and laid flowers and paper cranes to the bell.

A large and meaningful contribution to the event was made by Volgograd attendants of the IYCPF: school pupils, Medical University students, their friends, classmates and even children.

- Sergey Babenko of the “Satori” Japanese language club delivered a presentation about the restoration of Hiroshima after the bombing.
- Diana Martirosyan and Elina Skabelina from Gymnasium №3 read out poems about peace, and Alexander Malakhov from Gymnasium №5 put together a video message to support those who wish the power to cement peace on the planet through the power of their hearts.

The International Youth Conference for Peace in the Future is an event organized this year online by the City of Volgograd and the City of Hiroshima. Combining lectures by experts (on history, youth events and ecology) with discussion sessions and independent work, the event is aimed at helping its participants from 7 countries answer the most important question: what can we personally do to promote and cement peace?

Co-chaired by the Chair of Volgograd City Council Mr. Vladlen Kolesnikov and the Chair of Hiroshima International Friendship Association Dr. Kouki Inai, the IYCPF is held from 2 to 15 August 2021.

## ● Yzeure, France

### Peace at a young age in the City of Yzeure

Report by Ms. Loréna Schlicht, AFCD RP-Mayors for Peace France

The city of Yzeure nurseries had worked throughout the year on the theme of tolerance: to apprehend the other in his difference, to open up to the world and to build from the youngest age a better world and peace. The children were thus introduced to art. Creation of artworks, manipulation, exposure to great classical or contemporary works, the little ones of “L'Escalette” and the family nurseries had prepared a travel diary to wander from workshop to workshop, during the big summer party on Tuesday, June 15. Families were invited to discover the “Cradle Art Museum in Bellecroix Park”. The summer party of “La Coquinette” on June 24 was an opportunity for parents to discover the moments of friendship and games experienced by their children during the year. The little hands of the “P'tit monde d'Yzatis” were proud to exhibit their artistic creations for the public to see from July 2 to 27.



Photos: courtesy of AFCD RP-Mayors for Peace



## Regional chapter activities

### ● German Chapter

#### Flag Day of German Members of Mayors for Peace

Report by Ms. Evelyn Kamissek, the City of Hannover, Germany


This year, the German Mayors for Peace are celebrating a double anniversary on Flag Day. Twenty-five years ago, on July 8, 1996, the International Court of Justice in the Hague published a remarkable legal opinion. The Court found that the threat to use and the use of nuclear weapons generally violate international law. In addition, the Court found that there is an obligation under international law "to conduct and conclude negotiations in good faith leading to nuclear disarmament in all its aspects under strict and effective international control."

To commemorate this expertise, the state capital of Hannover, as vice president of Mayors for Peace, introduced the so-called Flag Day in Germany 10 years ago. In the meantime, more and more cities across Germany are taking part in the campaign, with about 400 members flying the flag against nuclear weapons on July 8.

Numerous peace initiatives throughout Germany accompany this special day with a variety of actions.



Photos: courtesy of the City of Hannover

 To watch a video message (in German) of Belit Onay, Mayor of the city of Hannover, please visit: <https://www.hannover.de/Leben-in-der-Region-Hannover/Politik/Politische-Gremien/Mayors-for-Peace/Flaggentag/Mayors-for-Peace-Flaggentag-am-8.-Juli>

### ● Belgian Chapter

#### Belgian Cities commemorate Hiroshima and Nagasaki atomic attacks

Report by Mr. Filip Deheegher, the City of Ypres, Belgium

On 6 and 9 August, it will be exactly 76 years since the Japanese cities of Hiroshima and Nagasaki fell victim to two atomic attacks. On Friday morning, the atomic attack on Hiroshima was commemorated during a ceremony in Ypres. At the same time, the new peace pole was unveiled.

On 6 August it was exactly 76 years ago that nuclear weapon was deployed for the first time on the Japanese city of Hiroshima. Three days later a second nuclear weapon was dropped over the city of Nagasaki. Actually, the American army wanted to bomb the city of Kokura, but clouds made that impossible. In the end, the second, and up to now last, atomic bomb destroyed the city of Nagasaki on 9 August. Yet the nuclear threat remains.

For over 15 years the city of Ypres has been involved in the Mayors for Peace network. As Lead City for Belgium Ypres called again this year on all Belgian members of Mayors for Peace to remember the horror of the past and to show solidarity with the victims of the bombing by raising the Mayors for Peace flag at a visible location in the city/municipality. Over 100 Belgian towns and municipalities have already responded by raising the flag at 8.15 a.m. on 6 August and lowering it at 11.02 a.m. on 9 August. These are the two exact times when two bombs destroyed two cities and almost immediately caused more than 200,000 casualties.



Photo: courtesy of the City of Ypres



In Ypres the ceremony took place near the library, due to roadworks being carried out in the city centre. During the ceremony, a new peace pole was also unveiled. The original pole, which had been removed due to the works in the city centre and was in need of replacement. Some 30 years ago, the pole was donated to the city by the Japanese artist Mié Thabé in her quest for universal peace. The new peace pole will be erected in that spot until the end of the work in the town centre and will thus give visibility to the City of Ypres' pursuit of peace.


## ● UK and Ireland Chapter

### **UK and Ireland Chapter Briefing outlines Hiroshima and Nagasaki commemoration events this August**

Report by Mr. Sean Morris, UK & Ireland Mayors for Peace Chapter Secretary

A new report has been developed by the Secretary of the UK & Ireland Mayors for Peace Chapter, Manchester City Council officer Sean Morris, which outlines the live and online events that took place across the UK and Ireland to remember the 76th anniversary of the atomic weapons attacks on Hiroshima and Nagasaki. It outlines the importance of such ceremonies and notes some of the Mayors, councillors and Parliamentarians that took part in local events amongst our Mayors for Peace members.

The report also outlines an upcoming Mayors for Peace European Chapter webinar with ICAN in October which will prepare for the first States Parties Conference of the Treaty on the Prohibition of Nuclear Weapons. It notes support for a Call for Action from the Global Parliament of Mayors on climate change and migration.

 UK and Ireland Mayors for Peace Briefing Paper 35 (PDF):

[http://www.mayorsforpeace.org/english/whatsnew/activities/data/2021/UK\\_Briefing\\_No\\_35.pdf](http://www.mayorsforpeace.org/english/whatsnew/activities/data/2021/UK_Briefing_No_35.pdf)

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## **Call to hold events to mark the 2021 International Day of Peace on September 21**

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The United Nations has established September 21 as a fixed International Day of Peace (IDP) and an annual day of non-violence and cease-fire. Mayors for Peace has been a long-time supporter of the IDP and encourages all member cities to commemorate the International Day of Peace on September 21.


If your city intends to organize a commemorative event, please send your event report to our secretariat. We will share the report on the Mayors for Peace website, etc.

Please mail us with an outline of your event at:

[mayorcon@pcf.city.hiroshima.jp](mailto:mayorcon@pcf.city.hiroshima.jp)

 100-Day Countdown Message for the International Day of Peace (September 21, 2021):

[http://www.mayorsforpeace.org/english/whatsnew/news/data/210613\\_IDP100day\\_message\\_E.pdf](http://www.mayorsforpeace.org/english/whatsnew/news/data/210613_IDP100day_message_E.pdf)

 International Day of Peace 21 September (UN website):

<https://www.un.org/en/observances/international-day-peace>

### **Request from Takayama City**

The City of Takayama, Japan, a member city of Mayors for Peace, requests other member cities to join in a bell ringing for peace at noon on September 21, in each city's local time. We humbly ask that you consider calling for the ringing of bells at noon on September 21 at facilities and organizations which own bells in your city.

 Request letter from the President of Mayors for Peace

<http://www.mayorsforpeace.org/english/whatsnew/news/data/20210819/20210819.pdf>



## Mayors for Peace member cities - 8,043 cities in 165 countries/regions



On August 1, we gained 6 new member cities, bringing our total membership to 8,043. We thank all involved in promoting expanded membership for their invaluable support. Below is the breakdown of the new members.

Country	New Members	Total No.	Remarks
Germany	Coesfeld (City) Heuweiler Leisnig Tamm Waldkirch	721	Thanks to efforts by Hannover, a Vice President and Lead City.
US	Port Townsend (WA)	219	

List of new members (PDF):

[http://www.mayorsforpeace.org/data/03\\_newmembers/2021/newmembers2108\\_en.pdf](http://www.mayorsforpeace.org/data/03_newmembers/2021/newmembers2108_en.pdf)

Membership by country (PDF):

[http://www.mayorsforpeace.org/data/01\\_monthly\\_updating/07\\_membership\\_by\\_country\\_en.pdf](http://www.mayorsforpeace.org/data/01_monthly_updating/07_membership_by_country_en.pdf)

### Help us achieve 10,000 member cities!

Mayors for Peace aims to achieve 10,000 member cities to foster international public support for the realization of a world without nuclear weapons. Invite other cities in your country, as well as your sister cities and any other cities with which you have relations to join Mayors for Peace. You can download a letter of request and document pack below.

The document pack is available in 10 different languages: Chinese, English, French, German, Italian, Japanese, Korean, Portuguese, Russian, and Spanish.


Letters of request to join Mayors for Peace and document pack

<http://www.mayorsforpeace.org/english/aboutus/join.html#section01>




## Request to implement initiatives outlined in the Mayors for Peace Action Plan

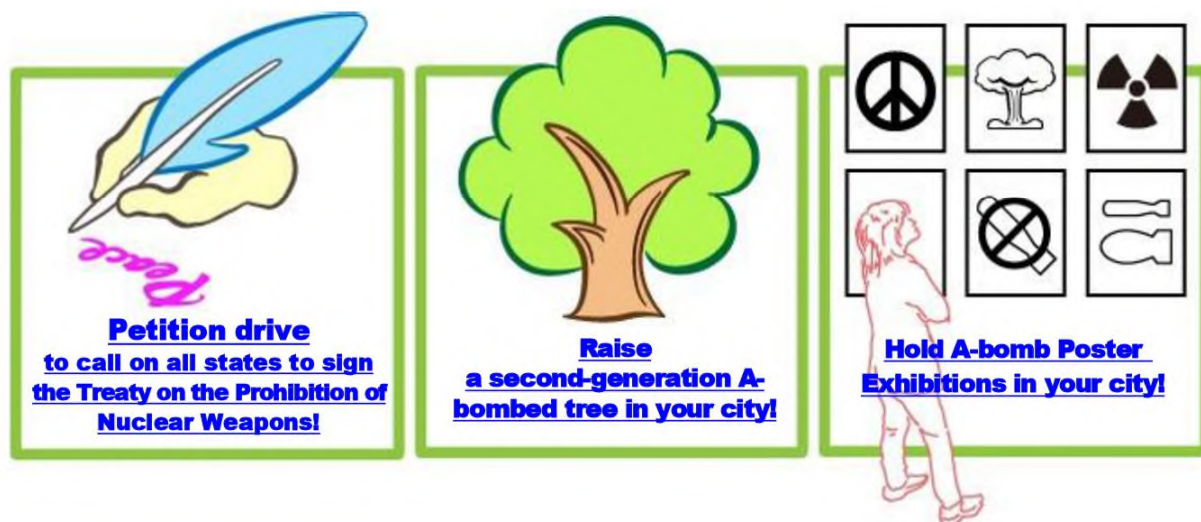
At the 12th Executive Conference of Mayors for Peace held online in July this year, we adopted our new Action Plan (2021-2025). Together, let us continue our utmost efforts toward our ultimate goal of realizing lasting world peace. Please implement initiatives outlined in the Action Plan within your own municipality or regional group.

 Mayors for Peace Action Plan (PDF):

[http://www.mayorsforpeace.org/english/conferences/executive/data/12th\\_ec/PX\\_Vision\\_Action\\_Plan\\_en.pdf](http://www.mayorsforpeace.org/english/conferences/executive/data/12th_ec/PX_Vision_Action_Plan_en.pdf)

 Initiatives implemented under the Action Plan:

<http://www.mayorsforpeace.org/english/vision/initiatives.html>



### Please send us a report on your city's peace activities

Help us tell other members what you are doing! Please send the Secretariat a short report on a peace activity or initiative by your city based on the Action Plan so that we can share it on our [website](#) or the News Flash. Reports on your city's activity or initiative that stimulate youth to be engaged in peace activities or promote 'a culture of peace' are especially welcome! We look forward to receiving ones.

Email: [mayorcon@pcf.city.hiroshima.jp](mailto:mayorcon@pcf.city.hiroshima.jp)

\*Please write a short (up to 200 words long) report in English, and send it to the above email address with photos (if any). Please include key information such as the date, venue, description, and result.



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## Request for Payment of the 2021 Mayors for Peace Membership Fee

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In order to facilitate future activities and strengthen the sense of solidarity amongst member cities, Mayors for Peace introduced an annual Membership Fee in 2015.

This year again, we ask each member city to pay a fee of 2,000 Japanese yen (about 19 USD/16 Euro as of March 2021) per city. If your city has not paid their Membership Fee in previous years, we ask your city to pay the total amount owed for each unpaid year since 2015. The collected Membership Fees will be allocated toward new and existing projects listed on the [Mayors for Peace Action Plan](#).

A request for payment of the 2021 membership fee was sent to each city by email on April 1. We deeply appreciate your kind cooperation.

\* If you want to know your city's payment status or if you have not received the email of request for payment, please contact the Secretariat.

 Request for the 2021 Mayors for Peace Membership Fee (Mayors for Peace website):  
<http://www.mayorsforpeace.org/english/aboutus/fee.html>


Contact: Mayors for Peace Secretariat (email: [mayorcon@pcf.city.hiroshima.jp](mailto:mayorcon@pcf.city.hiroshima.jp))

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## Call for input: examples of initiatives to foster peace-seeking spirit

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The Mayors for Peace Secretariat has been seeking examples of peace education initiatives conducted by any organization (city hall/school/NGO, etc.) in Mayors for Peace member cities that are conducive to raising peace-seeking spirit among future generations. The Mayors for Peace Secretariat accepts reports on a rolling basis, so please send your report whenever your project is completed. The submitted reports will be posted on our website and in the Mayors for Peace News Flash as a source of information for other member cities that are planning to launch their own peace education program.

 Call for Input on the Mayors for Peace website:  
<http://www.mayorsforpeace.org/english/vision/initiatives.html#section10>

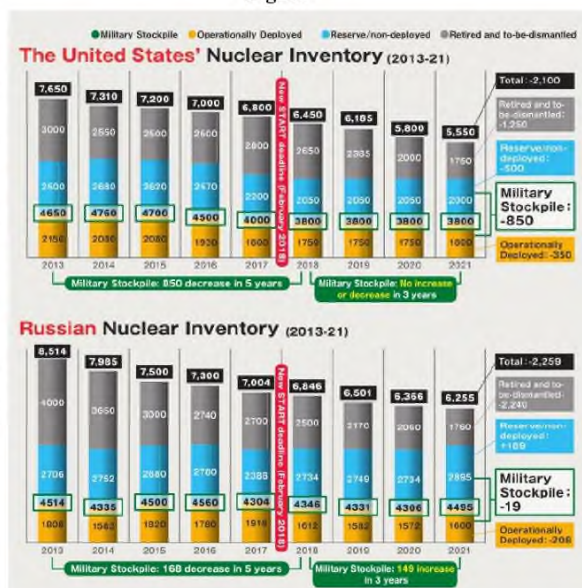


## A closer look at the “World’s Nuclear Warheads Count in 2021” Part 2 Research Center for Nuclear Weapons Abolition, Nagasaki University (RECNA)

Building on an article in the previous issue, let us continue to have a look at the nuclear landscape of the United States and Russia.

Figure

The figure on the right shows the change in the number of U.S. and Russian warheads over the eight-year period from 2013, when the poster first appeared, to 2021. Over the past eight years, the total number of U.S. nuclear warheads has been reduced by 2,100, but in terms of the military stockpiles, i.e. the total number of deployed and reserve/non-deployed nuclear warheads, the reduction has been limited to 850. When it comes to Russia, the total number of nuclear warheads has been reduced by 2,259, but the military stockpile reduction amounts to only 19 warheads. Moreover, the Russian military stockpile in 2021 contains 4,495 warheads which is an increase from 4,306 in the previous year. In sum, even though world’s nuclear warheads count is on the decline, a substantial progress in nuclear disarmament is far from advancing.



In February 2021, the U.S. and Russia agreed on the 5-year-extension of the New START Treaty. Under this treaty, which entered into force in February 2011, the two nations committed to reduce the number of deployed strategic nuclear warheads held by each country to 1,550 or less. The reduction levels envisaged by the treaty were achieved by both countries before the deadline in February 2018. However, as shown in the figure above, the pace of reduction in military stockpiles in both countries has slowed further. The two governments must hurry to agree on a successor treaty with higher goals.

For further information, please see: <https://www.recna.nagasaki-u.ac.jp/recna/en-top>





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**Peace news from Hiroshima**

(Provided by the Hiroshima Peace Media Center of the CHUGOKU SHIMBUN)

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On August 6, Hiroshima marked the 76th anniversary of the atomic bombing of the city. In the “Peace Declaration” he announced during the Hiroshima Peace Memorial Ceremony, Hiroshima Mayor Kazumi Matsui emphasized that the A-bombed city would continue its efforts to communicate worldwide the reality of the atomic bombing, with the aim of ensuring the voices of people determined to live free of nuclear weapons become “the consensus of civil society,” as well as press leaders of nuclear weapon states to change their policies accordingly. Mayor Matsui also called on Japan’s national government to join the Treaty on the Prohibition of Nuclear Weapons (TPNW), which entered into effect earlier in January this year, and to provide relief in timely fashion to those who were exposed to “black rain.” Following the declaration, Maria Ito and Yoshimasa Takumi, 6th grade elementary school students who served as youth representatives in the ceremony, read aloud their “Commitment to Peace.”

The 2021 Peace Memorial Ceremony was held in a year of historic milestones for the A-bombed city of Hiroshima, with the TPNW going into effect and the Hiroshima High Court ruling in favor of victims affected by the black rain that fell immediately after the atomic bombing. However, due to the coronavirus pandemic, attendees of this year’s ceremony were markedly reduced in number, as was the case last year.

As of the end of March 2021, a total of 127,755 A-bomb survivors in Japan and overseas were in possession of Atomic Bomb Survivor’s Certificates, falling to less than 130,000. At an average age of 83.94 years, A-bomb survivors are growing more elderly. Toward the realization of their long-cherished wish of the “abolition of nuclear weapons,” what can citizens achieve in the year ahead? Echoing the closing words of the Peace Declaration, we pledge that, “Together with like-minded people around the world, we will do everything in our power.”

Please see the following for more peace-related news.

Number of A-bomb Survivor’s Certificate holders as of end of March this year falls below 130,000, with average age now 83.94 years

<https://www.hiroshimapeacemedia.jp/?p=106505>

Hiroshima mayor signals intent to preserve one portion of A-bombed remnants unearthed at planned site of new soccer stadium

<https://www.hiroshimapeacemedia.jp/?p=106945>

IOC president Thomas Bach tours Hiroshima Peace Memorial Museum and weeps for “that day” with no mention of nuclear abolition

<https://www.hiroshimapeacemedia.jp/?p=107072>

Prime Minister will not appeal “black rain” lawsuit ruling

<https://www.hiroshimapeacemedia.jp/?p=108075>

86% of *Hibakusha* groups say “Government should take part in meeting of State Parties” of TPNW, realities of atomic bombings should be conveyed: Survey

<https://www.hiroshimapeacemedia.jp/?p=107656>


Peace Park VR tour begins; participants learn what Hiroshima was like at time of atomic bombing

<https://www.hiroshimapeacemedia.jp/?p=108058>

Striving to fill voids in Hiroshima 76 years after the atomic bombing—Records of mobilized students at First Girls’ School, Part 1: Survivors’ guilt

<https://www.hiroshimapeacemedia.jp/?p=107588>



**Mayors for Peace Official Social Media Accounts**<Twitter> <https://twitter.com/Mayors4Peace><Facebook> <https://www.facebook.com/mayorsforpeace> The latest and archived issues of Mayors for Peace News Flash are available at:<http://www.mayorsforpeace.org/english/statements/newsflash.html>

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If you have any comments or questions, please contact us at:

**Mayors for Peace Secretariat**

1-5 Nakajima-cho, Naka-ku, Hiroshima 730-0811 Japan

Tel: +81-82-242-7821 Fax: +81-82-242-7452

Email: [mayorcon@pcf.city.hiroshima.jp](mailto:mayorcon@pcf.city.hiroshima.jp)

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## **21 CONFIDENTIAL**

### **21.1 Possible Acquisition of Land - Update**

#### **Reason for Confidentiality**

The Council is satisfied that, pursuant to Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (b)(i) information the disclosure of which - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.
- (b)(ii) information the disclosure of which - would, on balance, be contrary to the public interest.

#### **RECOMMENDATION**

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.1 - Possible Acquisition of Land - Update, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(b)(i) and (b)(ii) because the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property under consideration and would, on balance, be contrary to the public interest.
2. At the completion of the confidential session the meeting be re-opened to the public.



## **21.2 Request for rent and other relief - Weslo Holdings Pty Ltd**

### **Reason for Confidentiality**

The Council is satisfied that, pursuant to Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (b)(i) information the disclosure of which - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.
- (b)(ii) information the disclosure of which - would, on balance, be contrary to the public interest.

### **RECOMMENDATION**

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.2 - Request for rent and other relief - Weslo Holdings Pty Ltd, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(b)(i) and (b)(ii) because it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd. In addition, Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease dispute with Weslo Holdings Pty Ltd and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.
2. At the completion of the confidential session the meeting be re-opened to the public.



**21.3 Planning, Development and Infrastructure Act: Anzac Highway, Glandore****Reason for Confidentiality**

The Council is satisfied that, pursuant to Section 90(3)(h) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (h) legal advice.

**RECOMMENDATION**

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.3 - Planning, Development and Infrastructure Act: Anzac Highway, Glandore, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(h) because it is important to ensure that legal privilege is maintained with regard to this matter.
2. At the completion of the confidential session the meeting be re-opened to the public.

**22 MEETING CLOSE**



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**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Services and Climate Adaptation Standing Committee held on 3 August 2021 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**



## 11 CITY SERVICES AND CLIMATE ADAPTATION REPORTS

### 11.1 AdaptWest Update

#### Brief

This report provides an update on *AdaptWest in Action*, a climate adaptation program being implemented across the Western Adelaide Region in partnership with the Cities of Charles Sturt and Port Adelaide Enfield.

#### RECOMMENDATION

The Committee recommends to Council that the AdaptWest Update report be received.

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#### Introduction

The AdaptWest region comprises critical local, state and federal infrastructure and is home to more than 21,000 businesses and 300,000 residents.

The *AdaptWest Climate Change Adaptation Plan* (Plan) was approved by Council in October 2016, as well as by the partner councils. The Plan seeks to ensure that the communities, environment and businesses and industries of the Western Adelaide Region remain productive and can respond positively to the challenges and opportunities presented by a changing climate.

Now in the implementation phase, the *AdaptWest in Action 3-Year Action Plan 2019-2022* (Action Plan) was approved by Council and provides a forward program for projects which deliver against the key priorities of the Plan including:

- Enhancing open and green spaces to cool the urban environment;
- Managing stormwater to protect and enhance where people live and work;
- Increasing the resiliency of transport and essential services;
- Improving residential dwellings to be resilient to climate change;
- Building strong and connected communities;
- Preparing businesses and industry to be aware and resilient; and
- Protecting coastal assets and environment.

#### Discussion

This report provides an update on key projects progressed as part of the AdaptWest partnership, which are summarised in **Attachment 1**.

#### AdaptNow! Changing for Climate Change

AdaptWest successfully applied to the 2020-21 Disaster Risk Reduction Grants and received funding to run a major event in the region called *AdaptNow - Changing for Climate Change*. This capacity building program seeks to engage businesses and vulnerable communities through facilitated workshops that will explore preparedness for a series of cascading events including heatwave, bushfire smoke, power outage and flood risk.

The event planning is being overseen by the AdaptWest Working Group and governed by the AdaptWest Steering Committee. Urban and Regional Planning Solutions (URPS) have been engaged to work with the AdaptWest on the workshop design and facilitation whilst Living Stories, headed by former ABC journalist and broadcaster Alison Rogers, will capture personal stories and experiences at each of the events which will be developed into a series of short films. The stories will be used to set the scene for the AdaptNow event at Woodville Town Hall in October, drawing together elements from the workshops and business events and incorporating a mock news bulletin to provide a compelling introduction to the event.



A successful business briefing was held on 18 August after the initial event had to be cancelled due to Level 5 restrictions across South Australia. The event targeted the Western Business Leaders and was supported by the councils' economic development teams.

Keynote speaker Mr Martin Haese - CEO of Business SA, Former Lord Mayor of Adelaide and Chair of the Premiers Climate Change Council was accompanied by presenters from Adelaide Airport Limited, PepsiCo and Big Shed Brewing to talk about climate adaptation initiatives across their respective businesses and how our warming climate was already impacting on their operations.

### **Community climate change survey**

A community survey was conducted to test whether values expressed in the *AdaptWest Climate Change Adaptation Plan (2016)* are still current. Further understanding was also required as to whether these values are held in common by our diverse community, or if a different set of values and priorities have not yet been uncovered. The initial values were developed following a series of community workshops held five years ago and community attitudes and understanding of climate change may have changed since then.

The survey was live from 17 March 2021 through to 7 April 2021. A total of 448 respondents completed the survey, with 30 per cent of these from the City of West Torrens as either a resident (25 per cent) or employee (5 per cent). Respondents were primarily female (53 per cent), and for the City of West Torrens they were more likely to be aged under 40.

The survey garnered key information regarding awareness of climate change and readiness to respond. The summary report is included in **Attachment 2**. Respondents expressed a strong awareness (88 per cent agreed that they already have a good knowledge of climate change), and 84 per cent agreed that taking action on climate change is important to them personally.

The survey also aimed to test whether values associated with the *AdaptWest Climate Change Adaptation Plan (2016)* were still relevant to our community. Responses demonstrate these values still hold true, with scores ranging from 7.8 through to 9 out of 10 when respondents were asked to rate their importance. Overall, the coastal environment and coastal and riverine water quality are viewed as the most valued elements to residents and those who are employed across the Western Adelaide Region (9 and 8.9 out of 10 respectively), followed by amenity and quality of life (8.8), management and use of stormwater (8.7), infrastructure and essential services (8.4) regional productivity and economic contribution to the state (8) and a strong and connected community (7.8).

The survey has been timely in linking with a strategic review of priorities for *AdaptWest in Action*. The review is being led by members of the AdaptWest Steering Committee including Pauline Koritsa (General Manager Business and Community Services), Abby Dickson (Director Corporate Services at the City of Port Adelaide Enfield) and Adrian Ralph (General Manager of Asset Management Services at the City of Charles Sturt). An external consultant will be engaged to undertake the review, with \$10,000 from the program funds committed to undertake this work.

### **AdaptWest Program Review**

The program is now in its fifth year, and with the *AdaptWest in Action 3-Year Action Plan 2019-2022* due for completion at the end of this financial year, it is timely to assess progress against key priorities and determine strategic directions for the next three years.



The comprehensive review will seek to (but is not limited to):

- Identify any gaps in the program in the context of current climate change adaptation priorities for the partner councils and in the broader policy and operational context;
- Review the governance structure and current program management arrangements;
- Prepare an overview of the program budget to date and any forward funding requirements; and
- Assess programs against the strategic priorities/ adaptation pathways in the AdaptWest Regional Climate Change Plan (2016) and the *AdaptWest in Action 3-Year Action Plan 2019-2022*.

The scope, which will form the basis for the program's review, is currently being finalised with input from both the AdaptWest Steering Group and AdaptWest Working Group.

This review will be overseen by those General Managers from each partner council who are members of the AdaptWest Steering Committee. On completion of the review, a report will be presented to each of the partner councils.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

Council's participation in the AdaptWest Climate Change Adaptation Program provides positive outcomes for addressing climate change across the Western Adelaide Region and the City of West Torrens in partnership with our regional supporters. It seeks to improve the resilience of our community to climate change, and provide a forward plan to address the identified issues.

### **Conclusion**

This report provides an update on the actions which are being progressed as part of the Council approved *AdaptWest in Action Implementation Plan*.

### **Attachments**

1. **AdaptWest in Action Update Summary**
2. **AdaptWest Community Survey Report**



## AdaptWest in Action September 2021

Priority Action (AdaptWest Plan 2016)	20/21 Action Plan	Commentary	Progress on 20/21 AdaptWest Action Plan
<b>Build Community Connectedness</b>	Undertake climate change survey	Community survey conducted to test the level of knowledge and different attitudes about climate change within our community, and whether values in the AdaptWest Climate Change Adaptation Plan are still relevant	<p>Specialist market research firm Intuito were engaged to undertake a community survey and reporting on behalf of AdaptWest.</p> <p>The survey was conducted to understand what people living in the three council areas value, their knowledge, awareness, behaviours and attitudes toward climate change and what people's support is for a variety of adaptation and mitigation options.</p> <p>The survey aimed to:</p> <ul style="list-style-type: none"> <li>• Test whether values expressed in the AdaptWest Climate Change Adaptation Plan (2016) are still current (as these were based on a series of workshops held 5 years ago). The AdaptWest Working Group also wanted to understand whether these values are held in common by our diverse community, or whether there is a different set of values we have not yet uncovered.</li> <li>• Generate action-based responses in survey participants by suggesting and uncovering actions that could be undertaken to both mitigate and adapt to climate change.</li> <li>• Use responses from the survey to inform future engagement work, for example, the Red Cross Climate Champions program which AdaptWest implemented across Western Adelaide.</li> </ul> <p>The survey was live from 17 March through to 7 April 2021. The survey had an 80% completion rate with 448 surveys completed.</p>
	Run major engagement event in region	<i>AdaptNow! Changing for Climate Change</i> - workshops culminating in a major public event for the region. Based on key scenarios including heatwave, bushfire, smoke impact, power outage and a flood event.	<p>AdaptWest successfully applied for Disaster Risk Reduction Grant funding via SAFECOM to run a hypothetical based event in the region (called AdaptNow!)</p> <p>The major event will be held at the Woodville Town Hall and livestreamed and recorded.</p> <p>Workshops are being pitched towards the Western Adelaide business community and CALD (Culturally and Linguistically Diverse) communities with a focus on preparing and adapting to more extreme climate conditions.</p> <p>There is a key focus on the post-production of content to act as a legacy / on-going resource of this work. Event resources will be made available in a variety of formats with the intention they be further translated into the top 5 language represented in AdaptWest.</p>
<b>Use risk assessment approaches to prioritise adaptation responses</b>	Risk and governance assessment	Outcomes of the Risk and Governance assessment – next steps and formal interface with Resilient South project.	<p>The Risk and Governance assessment was undertaken across all three AdaptWest councils. The region scored very well in relation to comparable LGA in Australia.</p> <p>All AdaptWest councils were identified as having a level of risk exposure to asset management and financial planning. This level of exposure is shared by many local governments and presents an opportunity to create a community of practice to improve understanding and knowledge of climate related risk exposure.</p> <p>The Resilient South Regional Climate Partnership has been successful in gaining funds from the LGA R&amp;D scheme and SAFECOM to run a Resilient Assets Management Project (RAMP). RAMP grew out of the climate risk governance assessments undertaken by Marion, Mitcham and Onkaparinga which identified the management of hard infrastructure in the face of climate change as an area requiring attention. Phases 1-2 (currently gearing up and to be concluded by November 2021) will plan a pilot (Phase 3) that will begin in December 2021. This will involve identifying the best available data sources for climate risk and then integrating their use by the asset management teams in each of the Resilient South councils.</p> <p>AdaptWest team is keen to have a formal arrangement to interface with this project whereby a senior asset manager from our region can act as an 'observer' in RAMP and be able to report back to the region key learnings and opportunities to further integrate this work into our practice.</p>
<b>Climate Champions Program with Red Cross</b>	The Red Cross Climate Ready Communities program in AdaptWest region	AdaptWest and the Red Cross hosted the Climate Ready Communities	Partnering with Red Cross a series of workshops were delivered across the Western Adelaide Region at sites including Woodville, Thebarton Community Centre and 19 on Green in Brompton. Community response to the workshops has been very positive and the AdaptWest coordinator is working with the Red Cross on the next steps and community activities off the back of the training.



# Climate Change Adaption Plan Community Research Report

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AdaptWest

20 April 2021

**Intuito**  
MARKET RESEARCH



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# 1. Introduction

Intuito is delighted to present this research report to AdaptWest that measures values and opinions of climate change among residents and those who work in the cities of Charles Sturt, West Torrens and Port Adelaide-Enfield.

## Background

The Western Adelaide Climate Change Adaptation Plan was formally adopted by the AdaptWest member councils in 2016 with a Regional Coordinator appointed in 2018 to focus on the implementation of the plan, *AdaptWest in Action*. A three-year implementation action plan was recently adopted by the three Councils.

In this survey, the term 'climate change' refers to long-term changes in temperature and weather patterns over time, whether due to natural variability or because of human activity, in particular, the burning of fossil fuels such as coal, gas, petrol and diesel which increase the concentration of greenhouse gases in our atmosphere, resulting in higher overall temperatures, more extreme weather events (such as heatwaves and more intense storms) sea level rise, bushfires and a reduction in average rainfall.

Western Adelaide is already experiencing many of these climate change impacts.

## Scope of work

A survey was conducted to understand what people living in the three Council areas value, their knowledge, awareness, behaviours and attitudes toward climate change and what people's support is for a variety of adaptations and mitigation options. The questionnaire was constructed by the AdaptWest working group as a draft and Intuito was engaged to:

- Provide advice and review of the questions and their framing
- Provide advice regarding targeting a diversity of demographics and communities (CALD, social economic, etc.)
- Provide advice to ensure that the survey results are robust and provide meaningful data on the region.
- Ensure that the survey can be replicated in subsequent years to get a longitudinal response.
- Host the survey so that it is consistent across each of the council regions.
- Analyse and report on findings.



## 2. Research objectives and methodology

### Purpose of the survey

The overarching purpose of the survey is to understand what people living in the three Council areas value, their knowledge, awareness, behaviours and attitudes toward climate change and what people's support is for a variety of adaptations and mitigation options.

### Specific research objectives

The survey aimed to:

- Test that the values expressed in the AdaptWest Climate Change Adaptation Plan (2016) are still current (these were based on a series of workshops held – 5 years ago). The Working Group needs to understand whether these values are held in common by our diverse community (or whether there is a different set of values that we have not yet uncovered).
- Generate action-based responses in survey participants by suggesting and uncovering actions that could be undertaken to both mitigate and adapt to climate change.
- Use the responses from the survey to inform future engagement work, for example, the Red Cross Climate Champions program that AdaptWest is considering implementing in Western Adelaide.

### Project deliverables

We were required to undertake a high-level review of the draft community survey (supplied), and were required to advise on targeting a diverse range of demographics and communities, and advise on a robust sample size per region.

### Methodology

The survey comprised a total of 23 questions (with multiple sub-questions) including demographics plus two options to (1) sign up to the AdaptWest Newsletter which was a direct link to AdaptWest's MailChimp database and (2) an opportunity to enter the incentive prize draw for a chance to win one of three \$50 Eftpos Visa Cards.

One survey questionnaire was built and hosted by Intuito to ensure consistency across each of the regions and to avoid merging individual data sets that may have existed if each Council had self-hosted a survey. Links were sent to each Council for distribution by various promotional methods (panel, social media, websites etc.). The survey was live from 17 March through to 7 April 2021. A total of 562 respondents started the survey, however incomplete surveys and disqualified participants were not included to deliver a final dataset of 448 completed surveys (80% completion rate). On average the survey took 15 minutes to complete. 242 respondents entered the incentive draw with entrants divided into their Council region and a random integer generator used to determine the corresponding entrant. Details of prize winners were provided to AdaptWest for prize distribution.

Each question has been analysed by the demographics of live or work in Council region, type of resident (resident, work or resident and work), gender and age. There is a separate document of tabulations. The analysis was undertaken by Intuito between 9 April and 20 April 2021.



### 3. Executive summary

#### Part 1: About the respondents

448 respondents participated in the survey. Just over half represented the City of Charles Sturt as either a resident (43%) or worker (8.5%), around a third represented the City of Port Adelaide Enfield as either a resident (27%) or worker (7%), and 30% represented the City of West Torrens as either a resident (25%) or worker (5%). The above percentages do not add up to 100% because the question allowed for multiple response, i.e. live and work in the area.

There was a slight skew towards female respondents (53%) with 43% male, 2% who preferred not to say, 1% non-binary and less than 1% other. There were more male respondents from the City of Charles Sturt. 20% were aged under 40 years (18 years to 39 years) and 80% aged 40 years and over. Those aged under 40 years were more likely to live in the City of West Torrens, whereas those from the City of Port Adelaide Enfield were more likely aged 30 years and under and 65-74 years.

#### Part 2: Climate change awareness

Respondents were significantly more likely to agree (either strongly or agree) with each statement. I have a good knowledge of climate change already (88% total agreement), Taking action on climate change is important to me personally (84% total agreement), I have already experienced the effects of climate change (71% total agreement) and In the future I think climate change will impact me personally (80% total agreement). When converted to ratings out of 5, each of the statements rated 4.2 out of 5 with 'I have already experienced the effects of climate change' lower at 3.8 out of 5.

#### Part 3: Personal, Global and Local Climate Change Concerns

##### *Personal levels of concern about the impacts of climate change*

The degree of concern (slightly concerned to extremely concerned) is greatest for the natural environment including beaches, mangroves, rivers, trees and animals with 90% concerned, followed by recreation opportunities 89%, future generations / my children / my grandchildren 89%, economy of the region / employment / regional productivity 88%, my own or friends and family's health and safety 87%, my quality and enjoyment of life 87%, infrastructure and essential services 86%, my home / dwelling 83%, sense of belonging to the community 74%. Future generations and natural environment demonstrated the highest levels of extreme concern (63% and 60% respectively). When converted to an average rating out of 5 the aspects rated as follows:

Personal impact	Rating / 5
Natural environment	4.2
Future generations	4.2
Recreation opportunities	3.7
My own or friends and family's health and safety	3.7
My quality and enjoyment of life	3.6
Infrastructure and essential services	3.5
Economy of the region	3.5
My home/dwelling	3.3
Sense of belonging to the community	2.9



### **Global levels of concern about the impacts of climate change**

The level of total concern is significantly greater than not concerned and is greatest for rising sea levels and coastal erosion 91%, followed by biodiversity loss - trees, plants, animals, birds, insects 91%, more hot days and heatwaves 90%, warming oceans affecting coral reefs and marine life 90%, reduced rainfall potentially leading to water shortages and more droughts 90%, harsher and longer fire seasons / bushfires 90%, more frequent and extreme weather events (e.g. severe storms, floods) 90%, ecosystem collapse 90%, loss of ice in the Polar Regions 90%, air quality due to dust and pollen 89%, climate change refugees 87%. All aspects featured greater levels of extreme concern. However, when converted to an average rating out of 5, the degree of concern shifts as follows:

<b>Global impact</b>	<b>Rating / 5</b>
<b>Biodiversity loss - trees, plants, animals, birds, insects</b>	4.3
<b>Reduced rainfall potentially leading to water shortages &amp; more droughts</b>	4.2
<b>Warming oceans affecting coral reefs &amp; marine life</b>	4.2
<b>Harsher and longer fire seasons/bushfires</b>	4.2
<b>Ecosystem collapse</b>	4.2
<b>Loss of ice in the Polar Region</b>	4.1
<b>Rising sea levels and coastal erosion</b>	4.1
<b>More frequent and extreme weather events</b>	4.1
<b>More hot days and heatwaves</b>	4.0
<b>Air quality due to dust and pollen</b>	3.9
<b>Climate change refugees</b>	3.9

### **Local levels of concern about the impacts of climate change – increasing urban heat**

Respondents were significantly more likely to be moderately to extremely concerned with each of the aspects. Therefore the level of total concern was significantly greater than not concerned with the impact on essential services i.e. electricity supply 91% the highest, followed by impact on plants and trees 90%, impact on wildlife 89%, the way our suburbs are developing i.e. infill 89%, impact on businesses / industries 89%, amenity of local parks and environments 88%, access to cool places / spaces in the community i.e. libraries, community centres, parks, tree lined streets 87%, ability to keep your home cool 87%, impact on the life of council assets such as roads and footpaths 83%, access to sporting or recreation opportunities 79%, access to playgrounds 73%. However, when converted to an average rating out of 5, the degree of concern shifts as follows:

<b>Local Impact – increasing urban heat</b>	<b>Rating / 5</b>
<b>Impact on plants and trees</b>	4.2
<b>Impact on wildlife</b>	4.1
<b>The way our suburbs are developing i.e. infill</b>	3.9
<b>Impact on essential services i.e. electricity supply</b>	3.8
<b>Amenity of local parks and environments</b>	3.7
<b>Access to cool places/spaces in the community</b>	3.7
<b>Ability to keep your home cool</b>	3.6
<b>Impact on business/industries</b>	3.4
<b>Impact on the life of council assets such as roads and footpaths</b>	3.3
<b>Access to sporting or recreation opportunities</b>	3.0
<b>Access to playgrounds</b>	2.9



**Reduced rainfall**

Respondents were significantly more likely to be very to extremely concerned with each of the aspects. As a result, the level of total concern was also significantly greater than those not concerned with establishing and maintaining trees in council parks and streets 91% the highest, followed by water quality of water bodies such as West Lakes, Port River & Barker Inlet, the River Torrens and Patawalonga 91%, keeping council's open spaces 'green' 90% and keeping my garden 'green' 87%. However, when converted to an average rating out of 5, the degree of concern shifts as follows:

<b>Local Impact – reduced rainfall</b>		<b>Rating / 5</b>
<b>Water quality of water bodies such as West Lakes, Port River &amp; Barker Inlet, the River Torrens and Patawalonga</b>		4.1
<b>Establishing and maintaining trees in council parks and streets</b>		4.0
<b>Keeping council's open spaces 'green'</b>		3.9
<b>Keeping my garden 'green'</b>		3.6

**More intense rainfall events**

The level of total concern is significantly greater than the numbers not concerned with the impact on council's stormwater assets 89% and flooding 88%. When converted to an average rating out of 5 the aspects rate as follows:

<b>Local Impact – more intense rainfall events</b>		<b>Rating / 5</b>
<b>Impacts on council's stormwater assets</b>		3.6
<b>Flooding</b>		3.5

**Sea level rise and coastal impacts**

Respondents were significantly more likely to be moderately to extremely concerned with each. Of particular note is the impacts to coastal environments from sea level rise / storm surges with just over half of all respondents extremely concerned. Overall, the level of total concern for all aspects is significantly greater than those not concerned with impacts to coastal environments from sea level rise / storm surges i.e. sand dunes, vegetation, habitat 90% the highest, followed by amenity of Western Adelaide beaches (North Haven to West Beach) 89%, impacts to coastal infrastructure (e.g. seawalls, rock walls) 88%, impacts to the Port River & Barker Inlet, Patawalonga and / or West Lakes 87%, impacts to coastal developments (private / public buildings) 86%. When converted to an average rating out of 5 the aspects rate as follows:

<b>Local Impact – sea level rise and coastal impacts</b>		<b>Rating / 5</b>
<b>Impacts to coastal environments from sea level rise/storm surges i.e. sand dunes, vegetation, habitat</b>		4.0
<b>Amenity of Western Adelaide Beaches (North Haven to West Beach)</b>		3.7
<b>Impacts to the Port River &amp; Barker Inlet, Patawalonga and/or West Lakes</b>		3.7
<b>Impacts to coastal infrastructure (e.g. seawalls, rock walls)</b>		3.6
<b>Impacts to coastal developments (private/public buildings)</b>		3.4



## **Part 4: Readiness, response, resilience – preparing for climate change**

### ***Greening and planting actions***

Respondents are more likely to be already doing the following: planted trees / plants to assist with cooling my home and / draw down carbon emissions 74%, grown fruit / vegetables in my garden 71%, irrigated my lawn at least 2 days prior to heatwaves to assist with cooling during summer 56% and shared household produce with neighbours 51%. They would like to find their house on the AdaptWest urban heat map 64% and be involved in their local community garden 40%.

### ***Changes in the home to adapt to climate change or reduce emissions***

Respondents are more likely to be already doing the following: avoided or reduced waste (avoiding packaging, recycling, reusing, repairing) 88%, reduced food waste going to landfill (home composting or using council green bin) 87%, reduced household water use 76%, ensured I have at least one cool room in my home (heatwave refuge) 68%, installed external shading to windows / outdoor living spaces 65%, installed rainwater tanks and / or efficient garden irrigation systems 64%, insulated my house (either adding to existing or re-insulating) 61%, installed a more efficient air conditioning system 60%, eat less meat / changed my diet to reduce emissions 59%, and installed or upgraded a solar system for my home 55%.

They show higher responses for 'would like to' create a heatwave action plan for my household 54%, purchase 100% green energy for use in my home 48%, install outdoor misting systems to assist with summer cooling around the home 45% (although 37% won't do this), installed white or heat reflective roofing materials 36%, and added permeable paving or reduced hard surfaces 35%. And whilst 44% won't prepare the home for a flood event, 36% would like to do this.

### ***Changes in your community / personal actions to adapt to climate change or reduce carbon emissions***

Respondents are more likely to already have introduced themselves to neighbours 65% with 21% who would like to do so. Whilst 36% indicated that they would like to have had conversations with neighbours about climate change, 31% have already done this but the same amount won't do this. Respondents are also split on contacting an elected member with 37% who would like to and 27% have already done so, but 35% who won't do this. Similarly with moving money from fossil fuel investments, 34% would like to do this, 28% have already done so but 26% won't do this. Just 11% have already joined a local climate change group and 36% would like to, but 45% won't do this.

### ***Changes in the way you move within your environment***

Six in ten are already walking for transport (61%) and using the car less to reduce emissions (61%). There is also a good adoption of reduced air travel or purchase of off-sets for travel taken with 54% already doing and 18% who would like to however 22% won't do. Just under half regularly use public transport (46%) and whilst 19% would like to do this, 20% won't do and 15% can't do. Owning and regularly using a bicycle/electric bicycle for transport has been taken up by 35% and 26% would like to do this, but 20% won't and 19% can't do this. Adoption of electric or hybrid vehicles is low at 6% with most of the respondents (58%) claiming they would like to, however 21% won't and 15% can't. Switching to an electric cargo bicycle also has low adoption at 3% and 28% who would like to but most won't (44%) or can't do (25%).

### ***Other personal adaptations to climate change or reduction of carbon emissions***

This question allowed for open-ended free responses. A total of 311 responses were provided. Given the personal and disparate nature of the responses, responses were clustered into categories which reflect earlier questions of greening and planting actions, in the home, community and personal, and movement. Most comments reflected changes in the home (121 comments), community and



personal (65 comments), greening (38 comments), movement (26 comments) and other (29 comments). There were 8 comments that reflected doing nothing more and 24 comments related to climate change denial or futile attempts to change. Many of the comments were multi-layered and fell across several categories.

#### ***Importance of the AdaptWest Plan values***

The importance of the values associated with the AdaptWest Plan rate very well with very good scores ranging from 7.8 out of 10 through to 9 out of 10. Placed in order of importance reveals that our coastal environment and coastal and riverine water quality, are viewed as the most valued elements to Western Adelaide residents and workers (9 and 8.9 out of 10 respectively), followed by amenity and quality of life 8.8, management and use of stormwater 8.7, infrastructure and essential services 8.4, regional productivity and economic contribution to the state 8 and a strong and connected community 7.8.

#### ***Top three MOST important issues for local government to address***

The top three issues are establishing and maintaining trees in council parks and streets 36%, the way our suburbs are developing i.e. infill 36%, and the impact on plants and trees 30%.

#### ***Best ways for AdaptWest to communicate***

Just over half of the sample preferred email communication (53%), closely followed by council newsletters 51% and social media 50% with strong support for council website 40%. Around a quarter of respondents were open to the dedicated AdaptWest website (24%) and in person through workshops and presentations 24%. There was some limited support for online webinars and forums 18% and text SMS 10.5%. A range of other suggestions (7%) were provided that included various advertising and promotion and some people who preferred not to be communicated with or did not believe in climate change.

#### ***How can AdaptWest support community climate change?***

Most respondents see a role for AdaptWest with three quarters suggesting advocating to state and federal governments followed by providing information to help residents make their home/business more climate resilient 68%, by providing grants to community groups to work on environmental projects 62%, providing information on local climate risks such as heatwaves and flooding 56%, hosting forums 47% and hosting community events 46%.

### **Part 5: Next Steps**

#### ***Concern for the future of Western Adelaide***

The vast majority of respondents (84%) claim that having completed the survey and thought about climate change they are concerned for the future of Western Adelaide with 57% extremely concerned and 27% slightly concerned. And, whilst 5% are neutral, neither concerned nor unconcerned, 11% are not concerned which comprises 2% slightly concerned and 9% who are not concerned at all.

#### ***Awareness of the AdaptWest Climate Change Adaptation Plan***

Around two in ten of the respondents (22%) indicated that they were aware of the AdaptWest Climate Change Adaptation plan for Western Adelaide with almost eight in ten who were not (78%).

### **Conclusions and recommendations**

There is strong agreement surrounding the awareness of climate change and this is particularly stronger amongst respondents from the City of West Torrens and the City of Port Adelaide Enfield and females. Those that are more likely to be personally, globally and locally concerned are also from the City of West Torrens, City of Port Adelaide Enfield, female and aged under 30 years and 65-74



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years. It is a similar profile for those who are taking action and already adopting many of the mitigation tactics to adapt to climate change or reduce carbon emissions. And whilst there was a sense of climate change denial that filtered through the open-ended commentary, it is minor in the overall sentiment and weight of responses. Pleasingly many of the respondents are already invested in change and have adopted a broad range of strategies within their own homes and gardens. Further advice surrounding these change principles through email, newsletters, social media and Council websites will strengthen the AdaptWest brand and support the Climate Change Adaptation Plan.

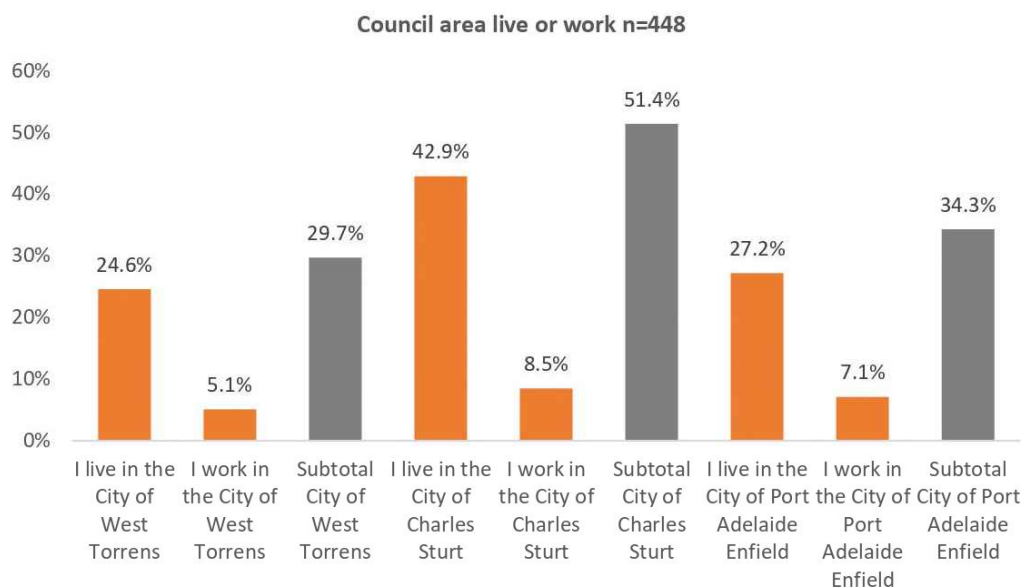
The City of Charles Sturt resident and worker responses tended to be average rather than some of the above average responses with the other two Councils and hence the lack of highlights in the key findings for this Council area. They also tended to be an older population.



## 4. Key Findings

### Part 1: About you

#### Q1. In which Council area do you live or work? (multiple response)



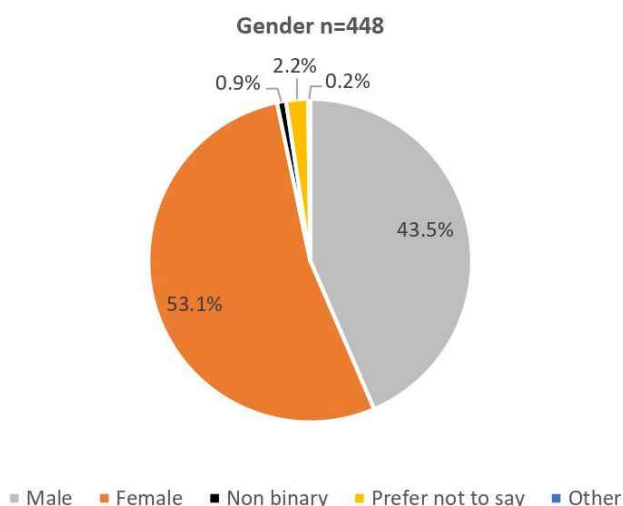
Respondents were asked to nominate if they lived or worked in the three participating Council areas of City of West Torrens, City of Charles Sturt or City of Port Adelaide Enfield. Multiple responses were permitted; hence the percentages do not add up to 100%. Those outside of these options, that is, do not live or work in these areas were disqualified. A total of 448 respondents participated in the survey.

#### Q2. What is your postcode please?

Respondents provided their postcodes which are included in the tabulations document.

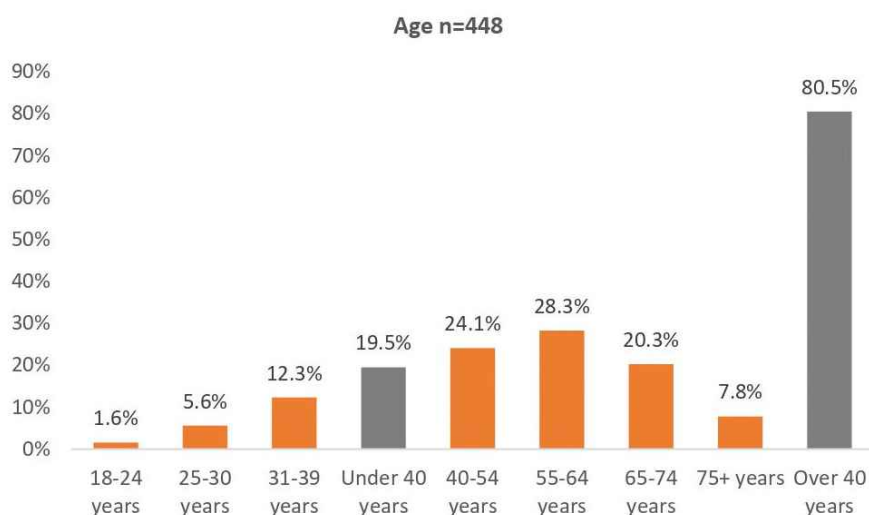


### Q3. Gender



There was a slight skew to female respondents (53%), with 43% male, 2% who preferred not to say, 1% non-binary and less than 1% other.

### Q4. Please indicate into which age bracket you fall?



20% of the respondents were aged under 40 years with the majority (80%) aged 40 years and over.



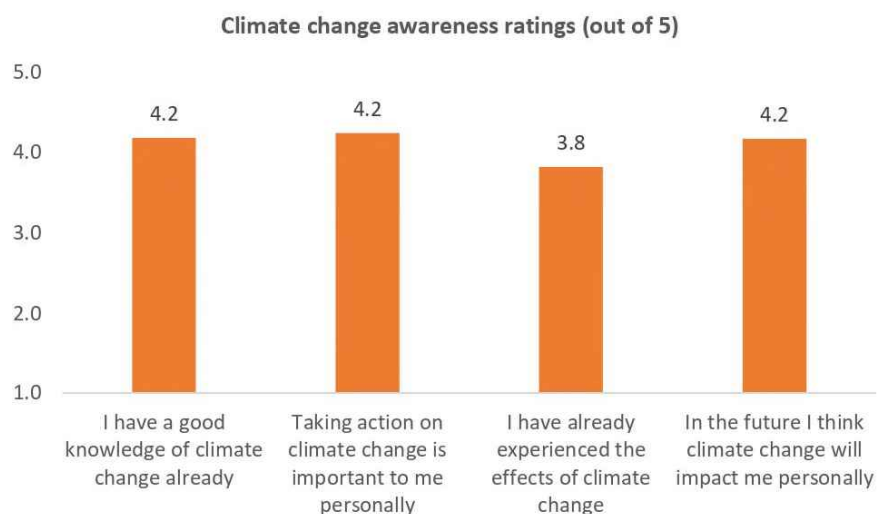
## Part 2: Climate change awareness

### Q5. How strongly do you agree or disagree with the following statements?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
I have a good knowledge of climate change already	34%	54%	10%	3%	0%
Taking action on climate change is important to me personally	55%	29%	5%	5%	5%
I have already experienced the effects of climate change	31%	41%	15%	7%	7%
In the future I think climate change will impact me personally	54%	26%	9%	6%	5%

Respondents were asked to nominate their strength of agreement or disagreement against the above statements. Respondents were significantly more likely to agree (either strongly or agree) with each. I have a good knowledge of climate change already (88% total agreement), Taking action on climate change is important to me personally (84% total agreement), I have already experienced the effects of climate change (71% total agreement) and In the future I think climate change will impact me personally (80% total agreement).

The responses have been converted to ratings (5=strongly agree, 4=agree, 3=neither agree nor disagree, 2=disagree, 1=strongly disagree) to provide a rating out of 5 for benchmarking and future measurement.



#### *I have a good knowledge of climate change already (4.2 out of 5)*

Those more likely to indicate a higher rating for their knowledge of climate change were non-binary, preferred not to say and other genders and those aged 30 years and under.



***Taking action on climate change is important to me personally (4.2 out of 5)***

Those more likely to consider taking action on climate change is important to them personally live and work in the City of West Torrens, work in the City of Port Adelaide Enfield, female and other gender and aged under 40 years.

***I have already experienced the effects of climate change (3.8 out of 5)***

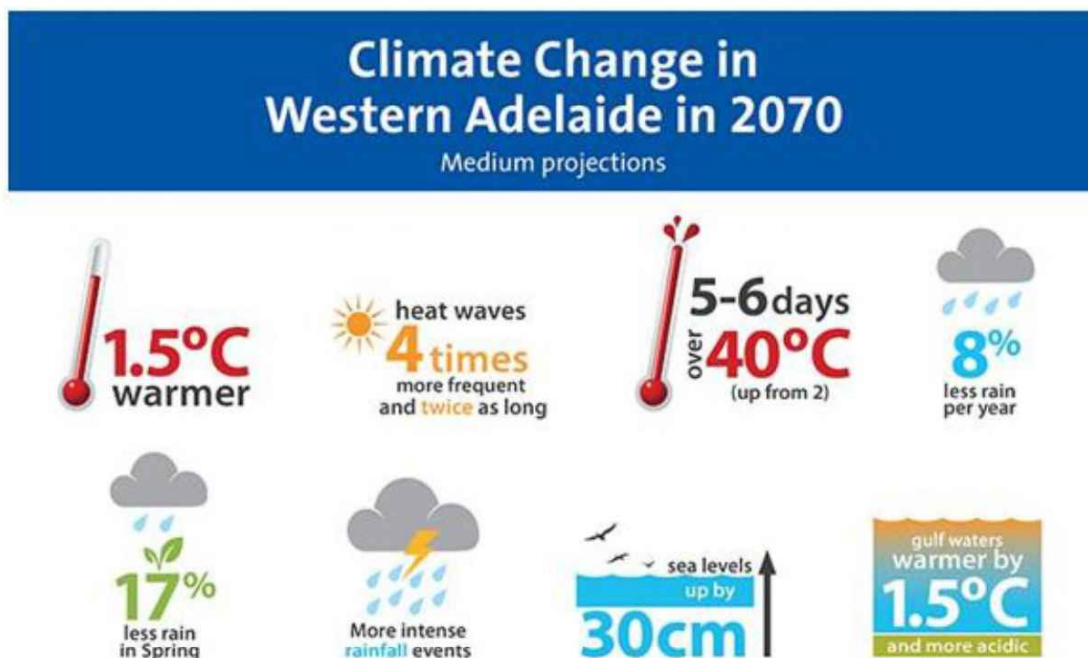
Those nominated that they were more likely to have already experienced the effects of climate change live and work in the City of West Torrens, female and other gender, aged 30 years and under and 40-54 years.

***In the future I think climate change will impact me personally (4.2 out of 5)***

Those more likely to rate that climate change will impact them personally in the future live and work in the City of West Torrens, work in the City of Port Adelaide Enfield, are female and other gender, and aged 54 years and under.

**Part 3: Personal, Global and Local Climate Change Concerns**

The AdaptWest Western Adelaide Region Climate Change Adaption Plan (2016) identifies the following climate change impacts in the region:



The climate projections presented above are based on information from the SA Climate Ready data set ([www.gydonstitute.org/](http://www.gydonstitute.org/)) or Climate Change in Australia ([www.climatechangeaustralia.gov.au/](http://www.climatechangeaustralia.gov.au/)). Projections are for 2070 and based on an intermediate concentration pathway (RCP4.5). Numbers represent an average or median. Use of this information for assessment or planning purposes requires an understanding of the range of projections which can be obtained from the source data.



**Q6. When thinking about the effects of climate change, how concerned are you personally about the impacts of climate change on the following?**

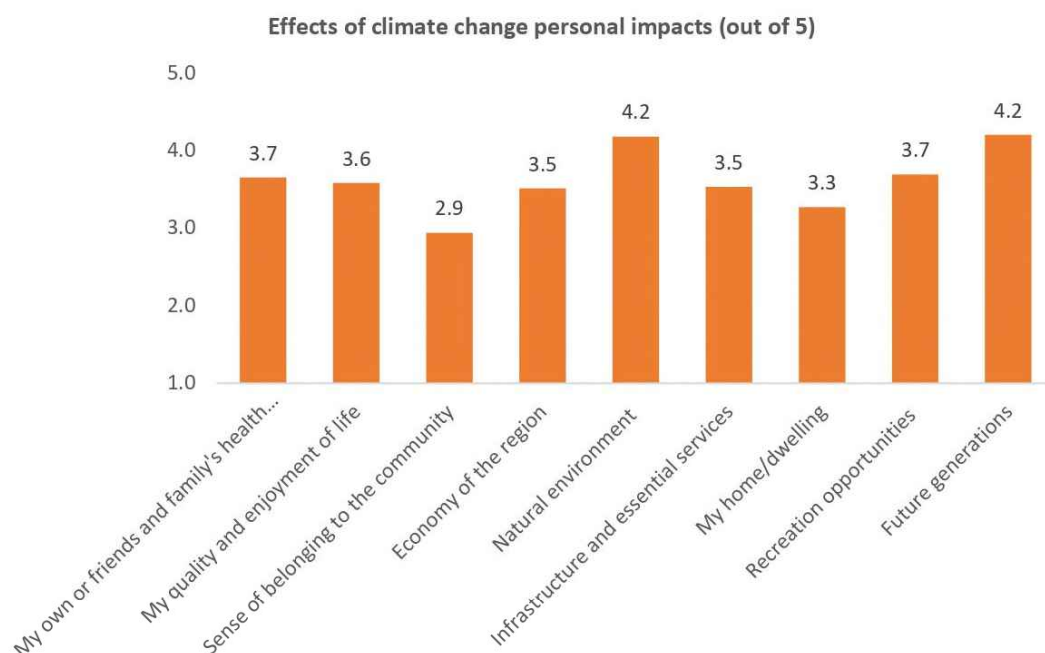
	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
My own or friends and family's health and safety	33%	32%	17%	6%	13%	0%
My quality and enjoyment of life	28%	36%	17%	6%	13%	0%
Sense of belonging to the community	13%	25%	25%	11%	23%	3%
Economy of the region / employment / regional productivity	24%	36%	18%	9%	12%	0%
Natural environment including beaches, mangroves, rivers, trees and animals	60%	21%	5%	4%	10%	0%
Infrastructure and essential services	27%	32%	21%	7%	13%	1%
My home / dwelling	20%	28%	26%	9%	16%	1%
Recreation opportunities (parks and gardens, beaches, river environments, sporting fields)	35%	31%	14%	9%	11%	0%
Future generations / my children / my grandchildren	63%	17%	5%	4%	11%	1%

Respondents were asked to nominate their level of concern against the above statements. Respondents were significantly more likely to be concerned (from slightly concerned to extremely concerned) with each.

- Natural environment including beaches, mangroves, rivers, trees and animals 90%
- Recreation opportunities (parks and gardens, beaches, river environments, sporting fields) 89%
- Future generations / my children / my grandchildren 89%
- Economy of the region / employment / regional productivity 88%
- My own or friends and family's health and safety 87%
- My quality and enjoyment of life 87%
- Infrastructure and essential services 86%
- My home / dwelling 83%
- Sense of belonging to the community 74%

The responses have been converted to ratings (5=extremely concerned, 4=very concerned, 3=moderately concerned, 2=slightly concerned, 1=not concerned) to provide a rating out of 5 for benchmarking and future measurement. Those nominating 'don't know' were not included in the rating.





***My own or friends and family's health and safety (3.7 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) for their own or friends and family's health and safety live in the City of West Torrens, work in the City of Port Adelaide Enfield, are female, aged 30 years and under and 65-74 years.

***My quality and enjoyment of life (3.6 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) for their quality and enjoyment of life live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female and other genders, and aged 30 years and under.

***Sense of belonging to the community (2.9 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about their sense of belonging to the community live in the City of West Torrens and work in the City of Port Adelaide Enfield, are female, aged 30 years and under and 65-74 years.

***Economy of the region/employment/regional productivity (3.5 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about the economy of the region/employment/regional productivity live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female, and aged under 40 years.

***Natural environment including beaches, mangroves, rivers, trees and animals (4.2 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about the natural environment including beaches, mangroves, rivers, trees and animals live in the City of West Torrens, work in the City of West Torrens and work in City of Port Adelaide Enfield, are female and other genders, and aged 30 years and under.



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***Infrastructure and essential services (3.5 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about infrastructure and essential services live in the City of West Torrens, live in the City of Port Adelaide Enfield and work in the City of Port Adelaide Enfield, are female, aged 18-24 years and 65-74 years.

***My home/dwelling (3.3 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about their home/dwelling live in the City of West Torrens, live in the City of Port Adelaide Enfield and work in the City of Port Adelaide Enfield, are female, aged 30 years and under and 65-74 years.

***Recreation opportunities (parks and gardens, beaches, river environments, sporting fields) (3.7 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about recreation opportunities (parks and gardens, beaches, river environments, sporting fields) live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female and other genders, aged 30 years and under and 65-74 years.

***Future generations/my children/my grandchildren (4.2 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about future generations/my children/my grandchildren live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female, and aged 30 years and under.



**Q7. When thinking globally about climate change, how concerned are you about each of the following impacts?**

	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
More hot days and heatwaves	52%	23%	11%	5%	10%	0%
Rising sea levels and coastal erosion	57%	21%	8%	5%	9%	0%
Warming oceans affecting coral reefs and marine life	62%	17%	7%	4%	9%	0%
Reduced rainfall potentially leading to water shortages and more droughts	64%	16%	7%	4%	10%	0%
Harsher and longer fire seasons / bushfires	63%	17%	7%	4%	10%	0%
More frequent and extreme weather events (e.g. severe storms, floods)	56%	21%	9%	4%	10%	0%
Biodiversity loss - trees, plants, animals, birds, insects	68%	12%	7%	4%	9%	0%
Air quality due to dust and pollen	47%	26%	11%	5%	11%	0%
Ecosystem collapse	63%	14%	9%	4%	10%	0%
Loss of ice in the polar regions	61%	16%	8%	4%	11%	0%
Climate change refugees	49%	19%	12%	7%	11%	2%

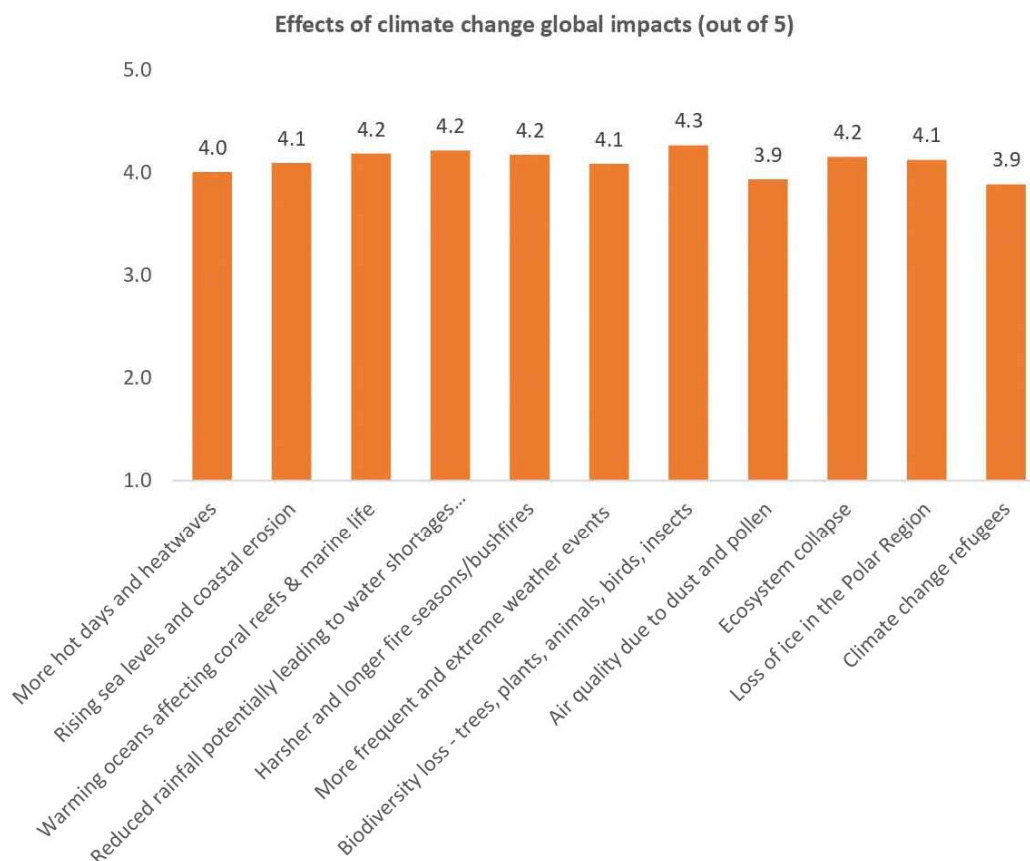
Respondents were asked to nominate their level of concern against the above statements. Respondents were significantly more likely to be extremely concerned with each. As a result, the level of total concern was also significantly greater than those not concerned.

- Rising sea levels and coastal erosion 91%
- Biodiversity loss - trees, plants, animals, birds, insects 91%
- More hot days and heatwaves 90%
- Warming oceans affecting coral reefs and marine life 90%
- Reduced rainfall potentially leading to water shortages and more droughts 90%
- Harsher and longer fire seasons / bushfires 90%
- More frequent and extreme weather events (e.g. severe storms, floods) 90%
- Ecosystem collapse 90%
- Loss of ice in the Polar Regions 90%
- Air quality due to dust and pollen 89%
- Climate change refugees 87%

The responses have been converted to ratings (5=extremely concerned, 4=very concerned, 3=moderately concerned, 2=slightly concerned, 1=not concerned) to provide a rating out of 5 for



benchmarking and future measurement. Those nominating 'don't know' were not included in the rating.



#### ***More hot days and heatwaves (4 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about more hot days and heatwaves live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female, and aged 30 years and under.

#### ***Rising sea levels and coastal erosion (4.1 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about rising sea levels and coastal erosion live in the City of West Torrens, work in the City of Port Adelaide Enfield, are female and other genders, and aged 30 years and under.

#### ***Warming oceans affecting coral reefs and marine life (4.2 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about warming oceans affecting coral reefs and marine life live in the City of West Torrens, work in the City of West Torrens, are female, and other genders, and aged 30 years and under.

#### ***Reduced rainfall potentially leading to water shortages and more droughts (4.2 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about reduced rainfall potentially leading to water shortages and more droughts live in the City of West Torrens, work in the



City of West Torrens and work in the City of Port Adelaide Enfield, are female, and other genders, and aged under 40 years.

***Harsher and longer fire seasons / bushfires (4.2 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about harsher and longer fire seasons/bushfires live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female and other genders, and aged 30 years and under.

***More frequent and extreme weather events (e.g. severe storms, floods) (4.1 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about more frequent and extreme weather events live in the City of West Torrens, work in the City of Port Adelaide Enfield, are female and other genders, and aged under 40 years.

***Biodiversity loss - trees, plants, animals, birds, insects (4.3 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about biodiversity loss – trees, plants, animals, birds and insects live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female and other genders, and aged 30 years and under.

***Air quality due to dust and pollen (3.9 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about air quality due to dust and pollen live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female, and aged 30 years and under.

***Ecosystem collapse (4.2 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about ecosystem collapse live in the City of West Torrens, work in the City of West Torrens and City of Port Adelaide Enfield, are female and other genders, and aged 30 years and under and 40-54 years.

***Loss of ice in the Polar Regions (4.1 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about loss of ice in the Polar Regions live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female, and aged 30 years and under and 65-74 years.

***Climate change refugees (3.9 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about climate change refugees live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female, and aged 30 years and under and 65-74 years.



**Q8. When thinking locally (Western Adelaide) about climate change, how concerned are you about the impacts of climate change on the following?**

*Increasing urban heat*

	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
Access to cool places / spaces in the community i.e. libraries, community centres, parks, tree lined streets	35%	28%	20%	5%	13%	0%
Ability to keep your home cool	30%	29%	22%	6%	13%	0%
Amenity of local parks and environments	32%	33%	17%	7%	11%	0%
Access to playgrounds	15%	24%	24%	11%	26%	1%
Access to sporting or recreation opportunities	15%	25%	27%	12%	21%	0%
Impact on wildlife	60%	17%	8%	3%	11%	0%
Impact on plants and trees	64%	15%	7%	3%	11%	0%
Impact on the life of council assets such as roads and footpaths	19%	28%	28%	9%	16%	1%
The way our suburbs are developing i.e. infill	45%	23%	16%	6%	10%	1%
Impact on essential services i.e. electricity supply	35%	30%	18%	8%	9%	0%
Impact on businesses / industries	19%	34%	26%	9%	10%	1%

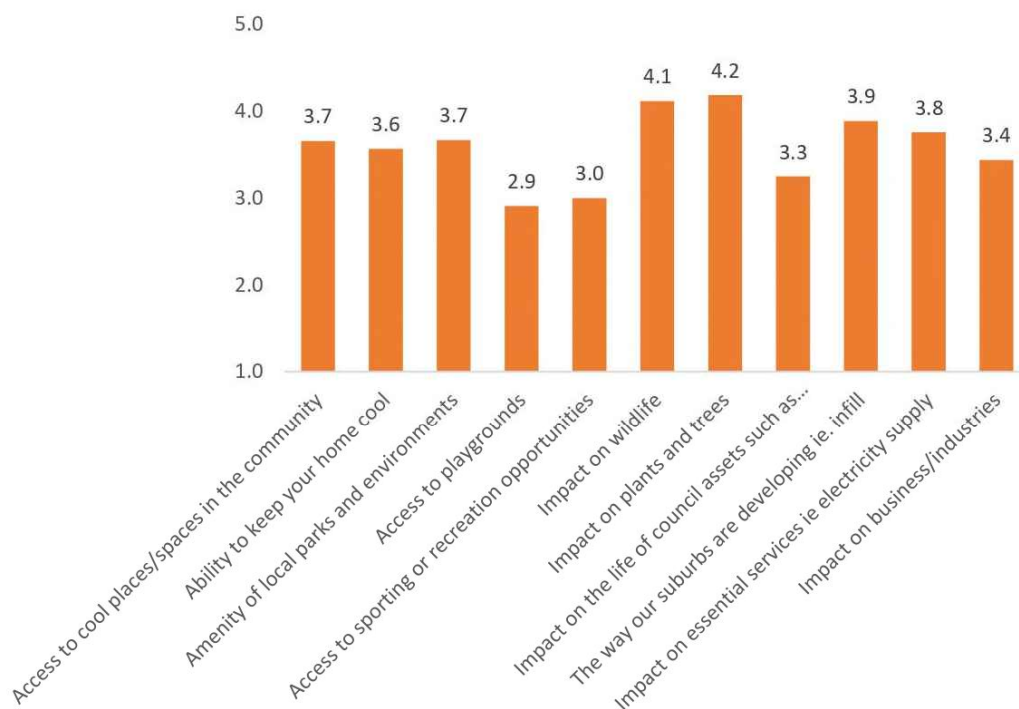
Respondents were asked to nominate their level of concern against the above statements. Respondents were significantly more likely to be moderately to extremely concerned with each. As a result, the level of total concern was also significantly greater than those not concerned.

- Impact on essential services i.e. electricity supply 91%
- Impact on plants and trees 90%
- Impact on wildlife 89%
- The way our suburbs are developing i.e. infill 89%
- Impact on businesses / industries 89%
- Amenity of local parks and environments 88%
- Access to cool places / spaces in the community i.e. libraries, community centres, parks, tree lined streets 87%
- Ability to keep your home cool 87%
- Impact on the life of council assets such as roads and footpaths 83%
- Access to sporting or recreation opportunities 79%
- Access to playgrounds 73%



The responses have been converted to average ratings (5=extremely concerned, 4=very concerned, 3=moderately concerned, 2=slightly concerned, 1=not concerned) to provide a rating out of 5 for benchmarking and future measurement. Those nominating 'don't know' were not included in the rating.

#### Effects of climate change local impacts - increasing urban heat (out of 5)



#### ***Access to cool places / spaces in the community i.e. libraries, community centres, parks, tree lined streets (3.7 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about access to cool places/spaces in the community live in the City of West Torrens, work in the City of Port Adelaide Enfield, are female and other genders, and aged 18-24 years and 65-74 years.

#### ***Ability to keep your home cool (3.6 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about the ability to keep their home cool live in the City of West Torrens, are female and other genders, and aged under 40 years.

#### ***Amenity of local parks and environments (3.7 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about the amenity of local parks and environments live in the City of West Torrens, work in the City of Port Adelaide Enfield, are female and other genders, and aged 18-24 years and 65-74 years.

#### ***Access to playgrounds (2.9 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about access to playgrounds live in the City of West Torrens, live in the City of Port Adelaide Enfield, work in the City of West Torrens, work City of Port Adelaide Enfield, are female, and aged 18-24 years, 31-39 years and 65-74 years.



**Access to sporting or recreation opportunities (3 out of 5)**

Those more likely to nominate a higher rating (and are more concerned) about access to sporting or recreation opportunities live in the City of Port Adelaide Enfield, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female, and aged 18-24 years, 31-39 years and 65-74 years.

**Impact on wildlife (4.1 out of 5)**

Those more likely to nominate a higher rating (and are more concerned) about the impact on wildlife live in the City of West Torrens, work in the City of West Torrens, are female and other genders, and aged 30 years and under.

**Impact on plants and trees (4.2 out of 5)**

Those more likely to nominate a higher rating (and are more concerned) about the impact on plants and trees live in the City of West Torrens, Work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female and other genders, and aged 30 years and under.

**Impact on the life of council assets such as roads and footpaths (3.3 out of 5)**

Those more likely to nominate a higher rating (and are more concerned) about the impact on the life of council assets such as roads and footpaths live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female, and aged 18-24 years and 65-74 years.

**The way our suburbs are developing i.e. infill (3.9 out of 5)**

Those more likely to nominate a higher rating (and are more concerned) about the way our suburbs are developing live in the City of West Torrens, are female, and aged 18-24 years and 65-74 years.

**Impact on essential services i.e. electricity supply (3.8 out of 5)**

Those more likely to nominate a higher rating (and are more concerned) about the impact on essential services i.e. electricity supply live in the City of West Torrens, are female, and aged under 40 years and 65-74 years.

**Impact on businesses / industries (3.4 out of 5)**

Those more likely to nominate a higher rating (and are more concerned) about the impact on businesses / industries live in the City of West Torrens, work in the City of Port Adelaide Enfield, are female, and aged 18-24 years, 31-39 years and 65-74 years.

**Q9. Reduced rainfall**

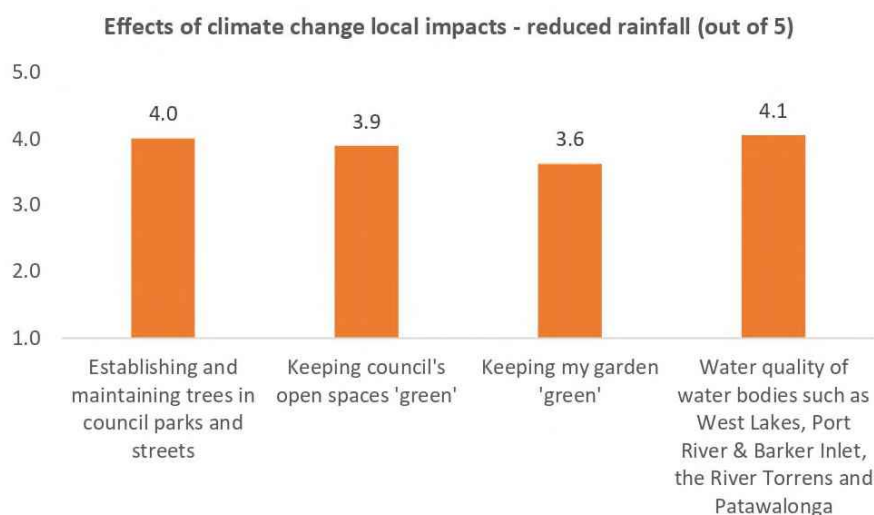
	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
Establishing and maintaining trees in council parks and streets	50%	24%	11%	5%	9%	0%
Keeping council's open spaces 'green'	46%	23%	15%	6%	10%	0%
Keeping my garden 'green'	39%	22%	16%	11%	13%	0%
Water quality of water bodies such as West Lakes, Port River & Barker Inlet, the River Torrens and Patawalonga	53%	23%	11%	4%	9%	0%



Respondents were asked to nominate their level of concern against the above statements. Respondents were significantly more likely to be very to extremely concerned with each. As a result, the level of total concern was also significantly greater than those not concerned.

- Establishing and maintaining trees in council parks and streets 91%
- Water quality of water bodies such as West Lakes, Port River & Barker Inlet, the River Torrens and Patawalonga 91%
- Keeping council's open spaces 'green' 90%
- Keeping my garden 'green' 87%

The responses have been converted to average ratings (5=extremely concerned, 4=very concerned, 3=moderately concerned, 2=slightly concerned, 1=not concerned) to provide a rating out of 5 for benchmarking and future measurement. Those nominating 'don't know' were not included in the rating.



***Establishing and maintaining trees in council parks and streets (4 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about establishing and maintaining trees in council parks and streets live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female, and aged 30 years and under.

***Keeping council's open spaces 'green' (3.9 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about keeping council's open spaces 'green' live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female and other genders, and aged 18-24 years and 65-74 years.

***Keeping my garden 'green' (3.6 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about keeping my garden 'green' live in the City of West Torrens, are female and other genders, and aged 18-24 years and 65-74 years.

***Water quality of water bodies such as West Lakes, Port River & Barker Inlet, the River Torrens and Patawalonga (4.1 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about water quality of water bodies such as West Lakes, Port River & Barker Inlet, the River Torrens and Patawalonga live in the



City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female and other genders, and aged 30 years and under.

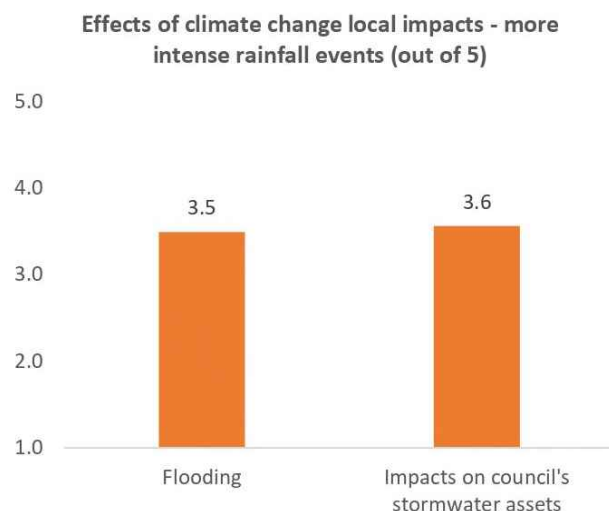
#### Q10. More intense rainfall events

	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
Flooding	26%	29%	24%	9%	12%	0%
Impact on council's stormwater assets	26%	32%	24%	7%	11%	1%

Respondents were asked to nominate their level of concern against the above statements. Respondents were significantly more likely to be moderately to extremely concerned with each. As a result, the level of total concern was also significantly greater than those not concerned.

- Impact on council's stormwater assets 89%
- Flooding 88%

The responses have been converted to average ratings (5=extremely concerned, 4=very concerned, 3=moderately concerned, 2=slightly concerned, 1=not concerned) to provide a rating out of 5 for benchmarking and future measurement. Those nominating 'don't know' were not included in the rating.



#### ***Flooding (3.5 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about flooding live in the City of Port Adelaide Enfield, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are female and other genders, and aged 30 years and under.

#### ***Impact on council's stormwater assets (3.6 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about the impact on council's stormwater assets live in the City of West Torrens, live in the City of Port Adelaide Enfield and work in the City of Port Adelaide Enfield, are female and aged 30 years and under.



**Q11. Sea level rise and coastal impacts**

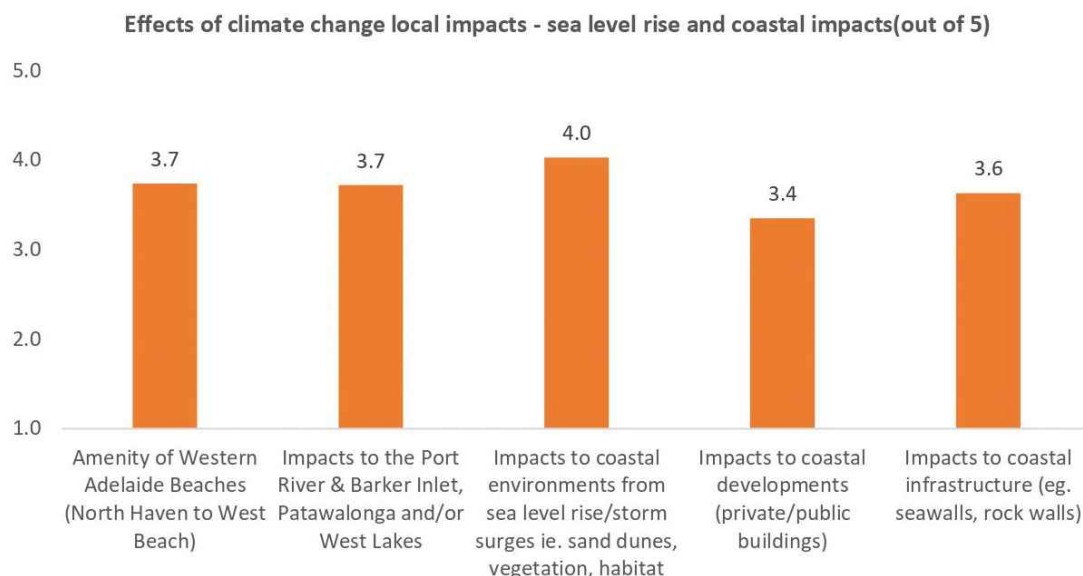
	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
Amenity of Western Adelaide beaches (North Haven to West Beach)	37%	28%	18%	6%	11%	1%
Impacts to the Port River & Barker Inlet, Patawalonga and / or West Lakes	37%	28%	15%	7%	12%	1%
Impacts to coastal environments from sea level rise / storm surges i.e. sand dunes, vegetation, habitat	54%	21%	9%	6%	10%	0%
Impacts to coastal developments (private / public buildings)	26%	24%	22%	13%	14%	0%
Impacts to coastal infrastructure (e.g. seawalls, rock walls)	33%	27%	22%	6%	12%	0%

Respondents were asked to nominate their level of concern against the above statements. Respondents were significantly more likely to be moderately to extremely concerned with each. Of particular note is the impacts to coastal environments from sea level rise / storm surges with just over half of respondents extremely concerned. Overall, the level of total concern for all aspects is significantly greater than those not concerned.

- Impacts to coastal environments from sea level rise / storm surges i.e. sand dunes, vegetation, habitat 90%
- Amenity of Western Adelaide beaches (North Haven to West Beach) 89%
- Impacts to coastal infrastructure (e.g. seawalls, rock walls) 88%
- Impacts to the Port River & Barker Inlet, Patawalonga and / or West Lakes 87%
- Impacts to coastal developments (private / public buildings) 86%

The responses have been converted to an average rating (5=extremely concerned, 4=very concerned, 3=moderately concerned, 2=slightly concerned, 1=not concerned) to provide a rating out of 5 for benchmarking and future measurement. Those nominating 'don't know' were not included in the rating.





***Amenity of Western Adelaide beaches (North Haven to West Beach) (3.7 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about the amenity of Western Adelaide beaches (North Haven to West Beach) live in the City of West Torrens, live in the City of Port Adelaide Enfield and work in the City of Port Adelaide Enfield, are female, and aged 18-24 years and 65-74 years.

***Impacts to the Port River & Barker Inlet, Patawalonga and / or West Lakes (3.7 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about the impacts to the Port River & Barker Inlet, Patawalonga and / or West Lakes live in the City of West Torrens, live in the City of Port Adelaide Enfield and work in the City of Port Adelaide Enfield, are female and other genders, and aged 18-24 years.

***Impacts to coastal environments from sea level rise / storm surges i.e. sand dunes, vegetation, habitat (4 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about the impacts to coastal environments from sea level rise / storm surges live in the City of West Torrens, live in the City of Port Adelaide Enfield, work in the City of Port Adelaide Enfield, are female and other genders, and aged 30 years and under and 65-74 years.

***Impacts to coastal developments (private / public buildings) (3.4 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about the impacts to coastal developments (private / public buildings) live in the City of West Torrens, live in the City of Port Adelaide Enfield and work in the City of Port Adelaide Enfield, are female, and aged 18-24 years and 65-74 years.

***Impacts to coastal infrastructure (e.g. seawalls, rock walls) (3.6 out of 5)***

Those more likely to nominate a higher rating (and are more concerned) about the impacts to coastal infrastructure (e.g. seawalls, rock walls) live in the City of West Torrens and work in the City of Port Adelaide Enfield, are female and other genders, and aged 18-24 years and 65-74 years.



## Part 4: Readiness, response, resilience – preparing for climate change

### Q12. Which of the following greening and planting actions have you personally done or might do to adapt to climate change or reduce carbon emissions?

	Already doing	Would like to do	Won't do	Can't do
Found my house on the AdaptWest urban heat map	21%	64%	11%	4%
Planted trees / plants to assist with cooling my home and / draw down carbon emissions	74%	16%	5%	5%
Irrigated my lawn at least 2 days prior to heatwaves to assist with cooling during summer	56%	17%	7%	20%
Grown fruit / vegetables in my garden	71%	15%	5%	9%
Shared household produce with neighbours	51%	23%	10%	16%
Am involved in my local community garden	10%	40%	31%	19%

#### *Found my house on the AdaptWest urban heat map*

There is an appetite for Western Adelaide respondents to find their house on the AdaptWest urban heat map with 21% already having done so and 64% who claim they would like to. Just 15% claim they either won't do (11%) or can't do (4%).

Those more likely to have already found their house live in the City of West Torrens, work in the City of Charles Sturt, are classed as residents and workers in the area, and are aged 25-30 years and 65-74 years.

Those who would like to do this work in the City of West Torrens and work in the City of Port Adelaide Enfield, are classed as residents and workers in the area, are female, and are aged 18-24 years, 31-54 years.

Those that won't do are more likely male and aged 55-64 years.

\* Sample of can't do is too small to analyse further

#### *Planted trees / plants to assist with cooling my home and / draw down carbon emissions*

There are significantly more people who are already planting trees and plants to assist with cooling their home and to draw down carbon emissions. They are more likely to live in the City of West Torrens, and work in the City of Port Adelaide Enfield, are female, and aged 65-74 years.

Those who would like to do work in the City of West Torrens and work in the City of Charles Sturt, and aged 54 years and under.

\* Sample of won't do and can't do is too small to analyse further

#### *Irrigated my lawn at least 2 days prior to heatwaves to assist with cooling during summer*

Over half of the respondents claim to be already irrigating their lawn at least 2 days prior to heatwaves to assist with cooling during summer. They are more likely described as male, aged 40-54 years and 65-74 years.



Those who would like to do so are aged under 40 years. Those who can't do work in the City of Charles Sturt, and are aged 55-64 years and over 75 years.

\* Sample of won't do is too small to analyse further.

#### ***Grown fruit / vegetables in my garden***

The majority of respondents claim to be growing fruit / vegetables in their garden. They are more likely described as living in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, classed as both residents and workers in the area, are female, and aged 31-39 years.

Those who would like to do so are male aged 30 years and under. Those who can't do live in the City of Charles Sturt, aged 55-64 years and over 75 years.

\* Sample of won't do is too small to analyse further.

#### ***Shared household produce with neighbours***

Half of the respondents are already sharing household produce with neighbours with around a quarter indicating they would like to do so. Those already sharing are more likely living in the City of West Torrens, working in the City of West Torrens, are female, and aged 55 years to 74 years.

Those who would like to work in the City of Port Adelaide Enfield and aged under 40 years.

Those who won't do work in the City of Charles Sturt, are male, and aged 40-54 years.

\* Sample of can't do is too small to analyse further.

#### ***Am involved in my local community garden***

Whilst one in ten are already involved in their local community garden, four in ten would like to be, three in ten won't do and two in ten can't do.

Those who are already doing so live in the City of Port Adelaide Enfield, and are aged 65-74 years. Those who would like to work in the City of Port Adelaide Enfield, are female, and aged under 40 years. Those who won't do live in the City of Port Adelaide Enfield, work in the City of West Torrens and work in the City of Charles Sturt, are classed as residents and workers in the area, are male, and aged between 40 years and 64 years. Those who can't do are male and those over 75 years.



**Q13. Which of the following changes to your home have you done or might do to adapt to climate change or reduce carbon emissions?**

	Already doing	Would like to do	Won't do	Can't do
Reduced household water use	76%	17%	5%	2%
Installed rainwater tanks and / or efficient garden irrigation systems	64%	26%	3%	7%
Installed outdoor misting systems to assist with summer cooling around the home	9%	45%	37%	9%
Ensured I have at least one cool room in my home (heatwave refuge)	68%	18%	7%	7%
Created a heatwave action plan for my household	18%	54%	25%	3%
Insulated my house (either adding to existing or re-insulating)	61%	27%	4%	8%
Installed external shading to windows / outdoor living spaces	65%	27%	4%	4%
Installed a more efficient air conditioning system	60%	28%	7%	6%
Installed white or heat reflective roofing materials	22%	36%	22%	20%
Installed or upgraded a solar system for my home	55%	30%	6%	9%
Purchased 100% green energy for use in my home	22%	48%	23%	7%
Added permeable paving or reduced the hard surfaces (driveways and paths) around my home	28%	35%	19%	18%
Prepared my home for a flood event (sand bags ready, water diversion, other measures)	6%	36%	44%	14%
Avoided or reduced waste (avoiding packaging, recycling, reusing, repairing)	88%	8%	2%	1%
Reduced food waste going to landfill (home composting or using council green bin)	87%	7%	4%	2%
Eat less meat / changed my diet to reduce emissions	59%	15%	23%	3%

**Reduced household water use**

The vast majority claim to have reduced household water use with three quarters of respondents indicating they were already doing followed by 17% who would like to and 5% who won't do and 2% who can't.

Those more likely to have already reduced household water use are described as live in the City of West Torrens, work in the City of West Torrens and work in the City of Charles Sturt, are classed as both residents and workers in the area, are female, and aged 18-24 years and between 55 years and 74 years.

Those who would like to live in the City of Port Adelaide Enfield, and work in the City of Port Adelaide Enfield, and aged between 25 years and 54 years and over 75 years. Those who won't do are more likely male.

\* Sample of can't do is too small to analyse further.



***Installed rainwater tanks and / or efficient garden irrigation systems***

Almost two thirds of respondents had already installed rainwater tanks and / or efficient garden irrigation systems with a quarter claiming they would like to and just 3% who won't do and 7% who can't do.

Those more likely to have already done so live in the City of Charles Sturt, and work in the City of Charles Sturt, were classed as workers in the area, aged 55 years and over. Those who would like to live in the City of West Torrens and live in the City of Port Adelaide Enfield, are female, and aged under 40 years.

\* Sample of won't do and can't do is too small to analyse further.

***Installed outdoor misting systems to assist with summer cooling around the home***

Just over half of the respondents are predisposed to the concept of installing outdoor misting systems with 9% having already done so and 45% who would like to do so. However, 37% won't do and 9% can't do.

Those who have already done so are aged 55-64 years. Those who would like to do so live in the City of West Torrens and work in the City of West Torrens, are classed as both residents and workers in the area, and are aged under 55 years. Those who won't do work in the City of Port Adelaide Enfield, are workers in the area, are male, and age 65-74 years.

\* Sample of can't do is too small to analyse further.

***Ensured I have at least one cool room in my home (heatwave refuge)***

Around two thirds of respondents claim to have ensured they have at least one cool room in their home as a heatwave refuge, with 18% who would like to and 7% who won't do and 7% who can't do.

Those more likely to already be doing are female, and aged over 65 years. Those who would like to do work in the City of Charles Sturt and City of Port Adelaide Enfield, and aged under 55 years. Those who won't do are more likely male.

\* Sample of can't do is too small to analyse further.

***Created a heatwave action plan for my household***

The notion of creating a heatwave action plan for my household has merit with 18% already doing and 54% who would like to do this. A quarter won't do, and 3% can't do.

Those more likely to already be doing this are described as female, and aged between 55 years and 74 years. Those who would like to do this were more likely to live in the City of West Torrens, live in the City of Port Adelaide Enfield, work in the City of West Torrens and work in the City of Port Adelaide Enfield, be classed as both a resident and worker in the area, are female, and aged 31-39 years.

\* Sample of won't do and can't do is too small to analyse further.

***Insulated my house (either adding to existing or re-insulating)***

Insulating the home has already been done by six in ten respondents, with nearly three in ten who would like to do, the remaining one in ten either won't do (4%) or can't do (8%).



Those more likely to have already done so are described as aged over 65 years. Those who would like to do are more likely aged between 25 years and 39 years.

\* Sample of won't do and can't do is too small to analyse further.

***Installed external shading to windows / outdoor living spaces***

There is strong support for installing external shading to windows / outdoor living space with two thirds of respondents already having done so and just over a quarter who would like to. 4% won't do and 4% can't do.

Those more likely to have already done so are described as living in the City of Charles Sturt, and aged over 55 years. Those who would like to are more likely to work in the City of West Torrens, work in the City of Port Adelaide Enfield, classed as both residents and workers in the area, and aged between 25 years and 54 years.

\* Sample of won't do and can't do is too small to analyse further.

***Installed a more efficient air conditioning system***

There is strong support for installing a more efficient air conditioning system with six in ten already doing and three in ten who would like to do so. Just 7% claim they won't do and 6% can't do.

Those more likely to have already done so live in the City of Charles Sturt, and are aged over 65 years. Those who would like to work in the City of Port Adelaide Enfield, are female, and aged between 40 years and 54 years.

\* Sample of won't do and can't do is too small to analyse further.

***Installed white or heat reflective roofing materials***

The concept of installing white or heat reflective roofing materials delivers more positive responses with 22% already doing and 36% who would like to do (58%). The negatives comprise 22% who won't do and 20% who can't do (42%).

Those more likely to have already done so are described as aged 55-64 years. Those who would like to do are more likely those who live in the City of West Torrens, work in the City of Port Adelaide Enfield, female, and aged 54 years and under. Those who won't do are more likely to live in the City of Charles Sturt, work in the City of Charles Sturt, be both a resident and worker in the area, are male, and are aged 65 years and over. Those who can't do live in the City of West Torrens, work in the City of West Torrens, work in the City of Charles Sturt, and aged 18-24 years.

***Installed or upgraded a solar system for my home***

Installing or upgrading a solar system is more positively predisposed with over half (55%) having already so and not quite a third (30%) who would like to. 6% won't do and 9% can't do.

Those more likely to have already done so are described as living in the City of Charles Sturt, male, and aged 40 to 74 years. Those who would like to live in the City of Port Adelaide Enfield, work in the City of Charles Sturt and work in the City of Port Adelaide Enfield, are classed as just workers in the area and workers and residents in the area, are female, and aged under 40 years.

Those who can't do live in the City of West Torrens.



\* Sample of won't do is too small to analyse further.

***Purchased 100% green energy for use in my home***

Just under a quarter indicated they had already purchased 100% green energy for use in their home, with just under half claiming they would like to. However, just under an additional quarter indicated they won't do this and 7% can't do.

Those who were already doing so were more likely to live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, and aged 40-54 years. Those who would like to do so live in the City of West Torrens, live in the City of Port Adelaide Enfield and work in the City of Port Adelaide Enfield, are female, and aged 30 years and under. Those who won't do live in the City of Charles Sturt, and work in the City of Charles Sturt, workers in the area, are male, and aged 75 years and over.

\* Sample of can't do is too small to analyse further.

***Added permeable paving or reduced the hard surfaces (driveways and paths) around my home***

Just under two thirds found the concept of adding permeable paving or reduced hard surfaces around their home appealing with 28% already having done so and 35% who would like to do so. 19% claimed they would not do this which was closely followed by 18% who can't.

Those more likely to have already done so live in the City of Port Adelaide Enfield and work in the City of Port Adelaide Enfield, are female, and aged 65-74 years. Those who would like to do so live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are classed as both residents and workers in the area, and aged under 40 years. Those who won't do so live in the City of Charles Sturt, work in the City of Charles Sturt, are workers in the area, are male, and are aged over 75 years. Those who can't do work in the City of West Torrens and City of Charles Sturt, are workers in the area and combined residents and workers in the area, and aged over 75 years.

***Prepared my home for a flood event (sand bags ready, water diversion, other measures)***

There were more respondents who would not (44%) or cannot (14%) prepare their homes for a flood event than those who were already doing so (6%) and would like to do so (36%).

Those who would like to do so were more likely to work in the City of Port Adelaide Enfield, are classed as residents and workers in the area, are female, aged 18-24 years and between 31 years and 54 years. Those who won't do work in the City of Charles Sturt, are workers in the area, are male, and aged 75 years and over. Those who can't do are workers in the area, and aged 65 years and over.

\* Sample of already doing is too small to analyse further.

***Avoided or reduced waste (avoiding packaging, recycling, reusing, repairing)***

The vast majority of respondents claimed they were already avoiding or reducing waste (88%) with 8% claiming they would like to do so, 2% who won't and 1% who can't.

Those more likely to be already doing so are described as those who live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are combined residents and workers in the area, are female, aged 18-24 years and 55-64 years.

\* Sample of would like to do, won't do and can't do are too small to analyse further.



**Reduced food waste going to landfill (home composting or using council green bin)**

The vast majority of respondents claimed they were already reducing food waste going to landfill (87%) with an additional 7% who would like to do so, 4% who won't do and 2% who can't do.

Those more likely to already be doing so work in the City of Port Adelaide Enfield, are both residents and workers in the area, female, 18-24 years and 65 years and over.

\* Sample of would like to do, won't do and can't do are too small to analyse further.

**East less meat / changed my diet to reduce emissions**

The notion of eating less meat and changing diet to reduce emissions was more positively predisposed (59% already doing and 15% would like to do) than negatively with 23% who won't do and 3% who can't.

Those more likely to be already doing so work in the City of Port Adelaide Enfield, are classed as both a resident and worker in the area, are female, aged 30 years and under and 65-74 years. Those who would like to do work in the City of West Torrens, aged 40-54 years. Those who won't do live in the City of Charles Sturt, work in the City of Charles Sturt, are male, and aged 55-64 years.

\* Sample of can't do is too small to analyse further.

**Q14. Which of the following changes in your community / personal actions have you done to adapt to climate change or reduce carbon emissions?**

	Already doing	Would like to do	Won't do	Can't do
Introduced myself to neighbours (especially vulnerable or at-risk members of our community)	65%	21%	12%	3%
Had conversations with neighbours about climate change	31%	36%	31%	3%
Contacted an elected member (local, state or federal) or council staff about climate change	27%	37%	35%	1%
Joined a local climate action group	11%	36%	45%	8%
Moved my money from fossil fuel investments (e.g. shares, superannuation, banks)	28%	34%	26%	12%

**Introduced myself to neighbours (especially vulnerable or at-risk members of our community)**

The concept of introducing oneself to neighbours (especially vulnerable or at-risk members of our community) was more positively accepted with 65% already doing and a further 21% who would like to. Just 12% claimed they won't do and 3% can't do.

Those more likely to already be doing so are workers in the area, and are female. Those would like to do so work in the City of West Torrens and work in the City of Port Adelaide Enfield, are classed as residents and workers in the area, are male, and aged 30 years and under. Those who won't do are more likely male.

\* Sample of can't do is too small to analyse further.

**Had conversations with neighbours about climate change**

The notion of having conversations with neighbours about climate change was spread across already doing (31%), would like to do (36%) and won't do (31%) with a small percentage of can't do (3%). Those



more likely to already be doing so are residents in the area, and are aged 55 years and over. Those who would like to do so live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are residents and workers in the area, are female, and are aged under 55 years. Those who won't do work in the City of Charles Sturt and work in the City of Port Adelaide Enfield, are workers in the area and combined residents and workers in the area, are male, and aged 25-30 years.

\* Sample of can't do is too small to analyse further.

***Contacted an elected member (local, state or federal) or council staff about climate change***

Just over a quarter (27%) of respondents had already contacted an elected member, with just over a third (37%) who would like to do so. A third won't do (35%). Just 1% can't do.

Those more likely to already be doing live in the City of Port Adelaide Enfield and work in the City of Port Adelaide Enfield, are workers in the area, are female, and aged 40-54 years. Those who would like to do live in the City of West Torrens and work in the City of West Torrens, are classed as both residents and workers in the area, are female, are aged 30 years and under and 65-74 years. Those who won't do so live in the City of Charles Sturt and work in the City of Charles Sturt, are male, and aged 75 years and over.

\* Sample of can't do is too small to analyse further.

***Joined a local climate action group***

Just under half (47%) were positively predisposed to joining a local climate action group with 11% who were already doing so and 36% who would like to do so. 45% indicated they won't do this and 8% claimed they can't do.

Those who are already doing so are workers in the area, and aged 55-64 years. Those who would like to do so live in the City of West Torrens and work in the City of Port Adelaide Enfield, are female, and aged under 40 years of age. Those who won't do live in the City of Charles Sturt, work in the City of West Torrens and work in the City of Charles Sturt, are workers in the area and combined residents and workers in the area, are male, and are aged 55-64 years and 75 years and over.

\* Sample of can't do is too small to analyse further.

***Moved my money from fossil fuel investments (e.g. shares, superannuation, banks)***

There were more respondents predisposed to the notion of moving money from fossil fuel investments with 28% already doing so and 34% who would like to do so. Whilst a quarter (26%) indicated they won't do, 12% can't do.

Those more likely to already be doing so work in the City of Port Adelaide Enfield, and aged 30 years and under. Those who would like to live in the City of West Torrens, live in the City of Port Adelaide Enfield, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are classed as both residents and workers in the area, are female, and aged under 40 years. Those who won't do so live in the City of Charles Sturt, work in the City of Charles Sturt, are workers in the area, are male, are aged 40-54 years and 75 years and over.

\* Sample of can't do is too small to analyse further.



**Q15. Which of the following changes in the way you move within your environment have you done or might do to mitigate or adapt to climate change and prepare for our changing climate?**

	Already doing	Would like to do	Won't do	Can't do
Reduced air travel or purchased off-sets for travel taken	54%	18%	22%	7%
Purchased an electric or hybrid car	6%	58%	21%	15%
Regularly use public transport	46%	19%	20%	15%
Own and regularly use a bicycle / electric bicycle for transport	35%	26%	20%	19%
Own and regularly use an electric cargo bicycle as a replacement for a second car	3%	28%	44%	25%
Using car less to reduce emissions	59%	19%	14%	8%
Walking for transport (to shop, school, work)	61%	16%	11%	12%

***Reduced air travel or purchased off-sets for travel taken***

Just over half (54%) claimed they were already reducing air travel or purchased off-sets for travel taken with 18% who would like to do so. 22% indicated they won't do this and 7% can't do.

Those more likely to already be doing so live in the City of West Torrens, work in the City of Charles Sturt and work in the City of Port Adelaide Enfield, are female, aged 18-24 years and 65-74 years. Those who would like to do so live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, aged 31-39 years and 75 years and over. Those who won't do live in the City of Port Adelaide Enfield, work in the City of Charles Sturt, are male, and aged 55-64 years.

\* Sample of can't do is too small to analyse further.

***Purchased an electric or hybrid car***

The notion of purchasing an electric or hybrid car was significantly higher amongst those who would like to do so (58%) with 6% who had already done so. 21% won't do and 15% can't do.

Those who would like to do so are more likely to live in the City of West Torrens, work in the City of Charles Sturt and work in the City of Port Adelaide Enfield, they are combined residents and workers in the area, are female, and aged 25 years to 54 years. Those who won't do so work in the City of West Torrens, are male, and aged 75 years and over. Those who can't do are female.

\* Sample of already doing is too small to analyse further.

***Regularly use public transport***

Just under half (45%) are already regularly using public transport with 19% who would like to, 20% who won't do so and 15% can't do.

Those more likely to already be doing so live in the City of West Torrens, live in the City of Port Adelaide Enfield, are female, and aged 18-24 years and 65 years and over. Those who would like to live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, are workers in the area, and aged 31-39 years. Those who won't do work in the City of Charles Sturt, are workers in the area, are male, and aged 40-49 years. Those who can't do are more likely aged 25-30 years and 40-54 years.



***Own and regularly use a bicycle / electric bicycle for transport***

Owning and regularly using a bicycle / electric bicycle for transport was seen positively with 35% already doing and 26% who would like to do. However, 20% claimed they won't do and 19% can't do.

Those more likely to already be doing so live in the City of West Torrens, work in the City of Charles Sturt, are classed as both residents and workers in the area, and aged 25-30 years and 65-74 years. Those who would like to do so live in the City of West Torrens, work in the City of West Torrens, work in the City of Port Adelaide Enfield, are workers in the area and both residents and workers in the area, and aged between 31 years and 64 years. Those who won't do so live in the City of Port Adelaide Enfield, are male, and aged 65-74 years. Those who can't do are more likely to be aged 65 years and over.

***Own and regularly use an electric cargo bicycle as a replacement for a second car***

Whilst 3% already own and regularly use an electric cargo bicycle as a replacement for a second car, 28% would like to do so. However, 44% won't do and 25% can't do.

Those who would like to do so are more likely to work in the City of Port Adelaide Enfield, are classed as both residents and workers in the area, and aged between 31 years and 54 years. Those who won't do are more likely male, and aged 25-30 years. Those who can't do work in the City of Charles Sturt, are female, and aged 65 years and over.

***Using car less to reduce emissions***

Nearly six in ten claimed to be already using their car less to reduce emissions with further 19% who would like to do so. 14% won't do this and 8% can't do.

Those who are already doing so live in the City of West Torrens, work in the City of Charles Sturt, are female, aged 30 years and under and 65 years and over. Those who would like to do work in the City of Port Adelaide Enfield, are workers in the area, are female, and aged 31-39 years. Those who won't do work in the City of Charles Sturt, are male, and aged 75 years and over.

\* Sample of can't do is too small to analyse further.

***Walking for transport (to shop, school, work)***

Walking for transport was positively predisposed amongst the respondents with 61% claiming to already be doing so and 16% who would like to do so. 11% claimed they won't do and 12% can't do.

Those already doing so live in the City of West Torrens and work in the City of West Torrens, are female, and aged 18-24 years. Those who would like to do so live in the City of West Torrens, and work in the City of Port Adelaide Enfield, are classed as residents and workers in the area, are female, and aged 31-39 years. Those who won't do are males aged 55-64 years. Those who can't do live in the City of Port Adelaide Enfield, work in the City of Charles Sturt, are workers in the area, and aged 25-30 years and 75 years and over.

**Q16. Is there anything else that you are personally doing to adapt to climate change or reduce your carbon emissions?**

This question allowed for open-ended free responses. A total of 311 responses were provided. Given the personal and disparate nature of the responses, they have been clustered into categories which reflect earlier questions of greening and planting actions, in the home, community and personal, and movement. Most comments reflected changes in the home (121 comments), community and personal (65 comments), greening (38 comments), movement (26 comments) and other (29



comments). There were 8 comments that reflected doing nothing more and 24 comments related to climate change denial or futile attempts to change. Note that some comments are multi-layered and can fall into several categories.

#### **Home (121 comments)**

- Attempting to 'beat' our previous fossil fuel consumption identified on our bills. Trying to purchase less (i.e. clothing, furnishings, etc.) Chatting to the children about the climate (and associated changes that we can make to assist the planet)
- Avoiding air travel, recycling, buying used goods, car and goods
- Avoiding buying new things and getting second hand where possible. Using experience gifts instead of physical gifts.
- Avoiding packaged consumables, buying more efficient appliances/reducing use of energy-powered appliances
- Being mindful of wastage (electricity, food etc.)
- Being more mindful of my everyday practices.
- Believe in recycling. Need to work on mentality of society to not be a throwaway society.
- Bought a solar battery for our home. Plant native plants, pick up rubbish on walks with the dog or at the beach.
- Bought more efficient fridge using less electricity and washing machine. Care in using heating and cooling to reduce power usage and cost
- Built a better-than-standard electric-only house to help with heating and cooling and overall reduce energy usage.
- Built our home with passive solar designs in mind. It's a shame it costs so much to build this way in Australia. In Europe it is standard.
- buying ecofriendly products and trying to reduce plastic waste
- Buying energy efficient computers and TVs
- Buying second hand goods, reducing the amount I buy. Reducing how much plastic I use.
- Buying second hand items occasionally, buying less stuff in general, buying gift experiences instead of physical items. Volunteering at friends' group, planting native plants at home, lots of house plants inside. Reducing use of heating and cooling at home, switching items off that aren't being used (i.e., off standby).
- Collecting grey water from kitchen and bathroom to water garden. Would prefer if there was an integrated system and it was an encouraged practice.
- consuming less
- consuming less of everything
- Cutting down on single use plastics buy purchasing as many products as I can in reusable containers
- Don't put bins out for pick up until they are full. Use rainwater to water garden, run dishwasher, rinsing dishes. Don't use old air conditioner very often, use fans. Curtains to reduce heat
- Double Glazing, Solar, reduces hard landscaping, planting, more efficient 2nd car (not electric yet)
- Down size
- Eating anything vegan. Avoiding the "carbon emissions bullies" that is our agricultural system. Reducing waste and avoiding meat is a start
- Eating less meat. Walking a lot more.



- Evaporative aircon rather than refrigerated. Vines covering pergola on north facing windows & walls.
- Fan use rather than AC
- Fans in all main living areas. Adjustment of air conditioning temperature, use of windows, doors, clothing and blankets
- Following some great YouTube channels such as 'Just Have A Think' and learning as much as I can to help educate others. Supporting Kevin Rudd YouTube channel as he exposes News Corp for their push against climate change. Installed off grid solar and battery and inverter (camping and RV grade) in my shed to charge power tools and my electric bike. Even considering moving to somewhere we can live off the land and be even more self-sufficient.
- General purchasing decision ... do I really need to purchase?
- Generally trying to consume less and reuse more. Fixing things to extend their life, using materials at hand rather than buying new where possible and considering material life-cycle, longevity, maintainability and overall environmental impact when purchasing new items. It can however be difficult not to be seduced by shiny, new, CONVENIENT and CHEAP new things and I think we'd all be better off if these environmental considerations were priced into new products because they will become real costs that we will end up paying for in the long run.
- Have been eating a plant-based diet for more than 2 years and encouraging others to eat more plant based and local foods. Growing as much at home. Would love EV incentives and better infrastructure to support EVs.
- I am about to install solar on my home. Just with there were rebates from council to help
- I use reusable shopping bags
- I use worm farms so that no food waste goes to the green bins. I have installed all lights as LED. I wish I could afford to double glaze my windows as well....
- Install solar and battery
- Installed irrigation system to water plants and lawn to save water. Installed 'agpipe' for overflow from rain water tank under back lawn to enable water to go back into the ground not run off into the stormwater system
- Installing a battery system
- Insulated my home with double glazing.
- Keep Curtains and all doors closed more often
- Keep home insulated from excessive weather negating the need for air-conditioning and heating
- live simply (materialistically) so that others may simply live
- Maximising rainwater kept on premises, indigenous plantings in garden, minimising use of heating/cooling.
- Monitoring use of gas, electricity and water consumption
- Monitoring waste in apartment building Bottle recycling in apartment building
- More recycling
- Most of back yard is paved to cut back on watering lawn, and using a petrol lawn mower. Hardly water existing front lawn. Cutting lawn less frequently.
- Mulching garden to reduce moisture loss. Home composting to limit green waste. Not producing any food waste. Growing vegetables for quality and taste but also to limit food miles.
- no plastic, sharing tool, planting verges, foraging wild food, apply permaculture principles



- Not having children. Reducing amount of online data stored. Not buying new items. Running a repair cafe.
- Not really, although turning off gadgets, power points etc.
- Not using air conditioner during summer except on hottest days - instead using roll down indoor and outdoor blinds and closed doors. Don't have any lawn - instead have many low shrubs and trees on our small block. Have planted out our verge. Encouraged our neighbours to start a veggie patch. Put our landfill bin out only about once a year. Process food waste at our place thru compost (less resources needed to process compared to trucking it thru green bin system to other areas)
- Off grid, own water, own power, grow vegies and barter, reduced landfill, reduced fossil fuel use, 2nd hand clothes and materials, swap items, respond to needs rather than wants, live well
- Ordered more street trees to reduce the heat buildup in the street - provide shade to cars - reduce energy needed for cooling houses with the north facing rooms Built and extension that has eaves adjusted to maximize winter light and sun but reduce summer sunlight Shocked at the housing regulations that allow houses to encompass entire blocks of land and do not provide any outdoor area for natural cooling processes e.g. trees and gardens Shocked at how few people can or want to maintain gardens - the connections to mental health and natural environment are well known - the gardens and parks in our cities are essential
- Our house runs on a solar and battery system which has greatly reduced our dependence on external providers
- Planning on installing double glazing on north facing windows
- Plastic bag recycle
- Power home with renewable energy.
- Producing less rubbish and recycling
- Purchasing second-hand, wherever possible recycling items that can't be recycled in the yellow bin to support the circular economy.
- Quick showers. Limit my use of opening fridge door. Cut down from 2 cars to 1.
- Rationalise power at home
- Recycle clothing
- Recycle everything, food scraps go to dog or worm farm or garden compost used to reduce watering in gardens.
- recycling
- Recycling soft plastics and encouraging others to do same
- Recycling what I can so that there is less landfill
- Recycling, buying less, passing on things I no longer need e.g. Buy Nothing website
- Recycling, reducing use of plastics
- Recycling, riding my bike, eating less meat.
- Recycling, stopping food waste, reducing energy use.
- Reduce energy use.
- reduce food waste with composting and worm farm, not over catering and eating leftovers, reduce water wastage within the house, reduce buying consumer goods, use 2nd hand goods, refuse to buy over packaged goods, recycle packaging at local supermarket, refuse to buy imported out of season fruit and vegetables,
- reduce packaging; planting trees; eating less meat; purchasing fuel efficient cars



- Reduce the use of air condition cooling and heating. joined the Western Adelaide coastal Residents association
- Reduced the use of plastics
- Reducing and cutting out seafood, as big scale fishing has a large impact on marine life & ocean waste.
- Reducing clothing/materials consumption
- Reducing consumerism i.e. buying fewer clothes, books. Alternating using ethanol petrol and other. Trying to cut down on food waste. Washing soft plastic to take back to supermarket for recycling. Sending letters to MPs when a development involves cutting down trees. Not using plastic bags when buying fruit and vegetables. Using reusable shopping bags. Driving a small car. Not regularly updating car or other large household items e.g. TV, HIFI system. Shopping locally. Volunteering for tree planting. Volunteering to weed Bush Park. Choosing low impact recreation e.g. walking that does not require huge stadiums that take up parkland and open space. Not supporting car racing.
- Reducing my energy consumption
- Reducing new consumption on things like clothes
- Reducing our food waste. Turning off anything not being used. Making our home well sealed
- Reducing plastics from the house as much as possible. Switching off lights and equipment when not in use. Installed fans to reduce use of air conditioner.
- Reducing shopping, using op shops, mend and make do.
- Reducing the amount of new textiles I buy. Focusing on repairing and renewing rather than buying more
- Reusable shopping bags,
- Separate all our household waste. It would take us at the very least 3 months to fill our general waste bin.
- Shop local; buy Australian made or things transported on ships not planes; doing without; refusing to purchase; use electricity while sun shines; natural materials for clothes; offset petrol use; water stations for birds, insects and reptiles; keep bees; preserve fruit; no take-away containers; eat out/collective kitchens less energy; wear clothes and use blankets for warmth; keep house closed for cooling; insulate windows; use fans in bedrooms not aircon; take own containers and packaging; use apiwraps not plastic; reuse paper; mend clothing; buy in op shops; give stuff away; fix things; use electric tools not fuel driven e.g. electric leaf vac thingy); less lawn; hand mower.
- Smart Watering System
- Solar battery installed 2 years ago. It pays for all our electricity and gas.
- Solar hot water.
- Solar panels and battery
- solar panels and LED lighting
- Solar power Very large rainwater tank plumbed into house 2 compost bins, compost used vegetable garden
- Sort and recycle waste at home and at many workplaces where there is no Council collection. Advocate for increased tree planting in suburban areas through local groups; grow seedlings for Trees for Life; use the Charles Sturt \$10/10 plants offer and tell many people about it and its advantages.



- Sorting rubbish into correct bins
- Switched to energy efficient appliances, lighting.
- The old adage... Reduce, Reuse, Recycle, and volunteer in a local Op Shop
- Thinking before I buy stuff. Using reusable bags and packaging where possible. Wearing extra layers inside during winter, and keeping the air conditioner on a higher temperature during summer. Installing ceiling fans. Upgrading the insulation in our home
- Triple Glazed windows and doors to reduce heat transfer in (summer) and out (winter). Air gap filling around house (sealing vents etc.) to reduce airflow in/out of house. Increased insulation in ceiling. These efforts have reduced our winter heating (gas usage) by 30%. We use evaporative air-conditioning, which saves much energy and keeps our house at a constant 23-24 degrees, even on a hot summer day, with the ability to keep windows and doors open for fresh air flow (healthy also for asthmatics in our house).
- Try not to use electricity or gas when it is not required
- Trying not to waste stuff!
- Trying to live a zero waste lifestyle. Reduced purchasing. Second hand purchases. Using Freecycle, Street Bounty sites to get items or give away items.
- Trying to reduce food miles, buy (or grow/trade) seasonal produce, seek energy efficient appliances, use Ecosia as default internet search engine, refuse or reuse items, shop second hand or obtain items from my local Buy Nothing group.
- Trying to: shop local, less or recyclable packaging, buy 2nd hand, buy less
- Turn off power not required at night
- Use fans not aircon
- use less lighting
- Use less.
- Use very little gas and electricity and harness as much rainwater and use grey water when possible, very low mains water usage.
- Using less electricity and water and limiting rubbish removal, purchasing less unnecessary products, such as clothing and household accessory items.
- Using less gas for water heating
- Using less plastics
- Using less, stopped buying new stuff where possible... using second hand or recycled, or shared equipment/assets.
- Using low voltage lighting LEDs
- using solar energy
- Using variable time of use electricity and moving use to low price times. Automation might help
- Veganism and reducing plastic
- very aware of using less water and electricity
- We have done the following items. Install solar panels and battery. Install led lighting. Install rain water tank 12,000 Ltd, plumb into house and irrigation system. Install irrigation system with rain sensor. Install agpipe from tank overflow 450mm below soil layer in sand to assist charging ground water without washing fertilizer into ground water. We have not discharged water to storm water for four years. Reduced grassed area and planted more trees for birds. Became an apiarist and Installed bee hive to increase pollination within the surrounding three kilometer,



installed and maintain an additional seven around Adelaide to increase city pollination. Reduce single use plastic, recycle plastic metal and glass and separate food waste for recycling.

- Where possible using grey water to water garden/lawn.
- Yes. Reduce packaging

#### ***Community / Personal (65 comments)***

- Advocating for blue carbon and salt marsh and sea grass restoration and living shoreline approaches
- Asking council to plant more trees. Working with council, Port Environment Centre and other locals to take action on waste. Volunteering in Semaphore Compost Network by collecting local cafes' coffee grounds and food scraps to compost and add to home veggie garden. Sharing and asking questions in local FB groups. Trying to buy nothing new or in packaging to reduce carbon footprint. Repairing clothes and other broken items.
- Being a sustainability influencer at work (in Airport area).
- Belong to Greenpeace, WWF, Marine conservation, and Oxfam. Downsized and planted trees, veggies native shrubs, and climbers. Visited Charles Sturt Council and suggested more trees and landscaping train stations, which they have since done (probably not because of me), but thank you the Charles Sturt Council have done an excellent job.
- Better self-education
- Community peer-to-peer education on neighbourhood greening; joined Landcare groups; undertook Living Smart course
- completed a sustainability course and a course in carbon counting to enhance knowledge of climate change
- Connecting with local school, university and community groups to assist with dune care and awareness
- Considering joining 'Trees for Life'
- Continue to agitate for more effective federal policy related to reducing carbon outputs and improving mitigation.
- contribute to conservation org overseas
- Discussions with Charles Sturt council & emailed Charles Sturt Mayor regarding the unnecessary removal of native trees, and then replacing them with non-native trees, or not being replaced at all. Met with rudeness and treated like I had no idea what I was talking about (yet to respond due to varying reasons)
- Doing the best I can and talking to family and friends about this most important issue.
- Educating my child
- educating my children about it
- Educating my children on climate change and what they can do to help.
- Educating my daughter
- Educating my daughter. Supporting direct action. Filling in surveys for everything and leaving comments about climate change. Xxx
- Educating my kids
- educating the future generation and hopefully their families by extension
- Encouraging others to incorporate meat free meals into their week.
- Encouraging others to participate in greening up their space and growing fruit and vegetable.



- Encouraging produce swaps and development of community gardens. Connecting children to nature and gardening as a way to create more sustainable behaviours in the future
- Engaging in community activity promoting a Walking & Cycling Plan and its implementation in my local community.
- Growing trees for council! Encouraging council staff to take a more assertive approach re street tree planting and to deal with obvious tree vandalism!
- Helped to organise a community composting group. Given talks. Support to community gardens. Volunteer for Charles Sturt council.
- I actively promote positive changes and highlight global impacts (and hence ultimately direct impacts on all of us, including the potential cost) to neighbours/anyone whose narrow focus sees them continuing to make little/no effort to reduce their contribution to global warming.
- I have started a waste reduction group with my fellow neighbours and also encouraged my workplace to strive for 0 emissions by starting a group.
- I have written to all of the residents of my street to encourage them to request replacement street trees from council. I have explained the value of street trees to the urban environment as well as to the general amenity of the area and the value of their properties. There has been a good response by residents but not all have taken up the option. I'm extremely disappointed that council doesn't automatically replace street trees when they have had reason to remove them.
- I volunteer with environmental advocacy groups.
- In touch constantly with the local Council re: infill demolition and cutting down of verge trees (footpaths).
- Involved in growing and planting indigenous trees (and other biodiversity) for revegetation.
- Involved in re-veg projects
- It would be great to have more community groups, more funding, more grants etc.
- Joined activist groups campaigning for action on climate crisis & highlighting fake climate news keeping up with publications & networks to be better informed about these issues. Donate to independent, reputable organisations e.g. Australia Institute, Market Forces, and Solar Citizens. I don't vote Liberal
- Joining Trees for Life. Planning a school project for children to plant trees either in their yard or a public place. Making children more aware of the significance of trees in our locality. Art project to be displayed in a public venue to create greater public awareness.
- Keeping informed having conversations supporting civic climate actions.
- Learning about the local impacts and what I need to do now, to prepare
- Learning more. Talking to others & influencing them. Buying local. Buying 2nd hand furniture.
- Lobby council members to acknowledge and address climate change.
- Local compost group, Bicycle Users Group. Researching our (coastal) property insurance to possibly regain cover for storm surge, & implications for the value of our Esplanade house
- Member of Semaphore Dunes group, meeting weekly on the dunes
- Ongoing voice for the loss of beach and dunes at West Bch. CCS to be commended, but let's forget those crap staff who enabled Alb, yellow line!
- Part of my local buy/nothing group which I interact with quite a bit. Also on lots of zero wage groups which give me great ideas for my house/lifestyle
- participating in community action
- Prioritising climate change issues when voting in local, state and federal elections.



- Protesting with the local community
- Raising awareness about climate change at Henley Fulham Uniting church (2 sites)
- Sharing experiences and changes to open minds around me
- Sharing valuable info to others who may be alert to our West Torrens lifestyle and environment
- Spread awareness
- Started waste recycling habits at work
- Talking to friends and family to exchange tips and to get reluctant people to think about it
- Talking to my children about it
- Teaching our 4-year-old son how to care for the environment
- Try to keep pressure on Council to plant and better maintain trees in streets and parks, and have initiated planting in public spaces.
- Try to make it a priority and share my values with friends, family and work place
- Trying to get council to genuinely fund the initiatives we desperately need to address impacts. Especially addressing our scary canopy and biodiversity loss.
- Using every opportunity to raise the impacts of climate change with neighbours, friends and acquaintances as too many people are ignorant or apathetic and they/grandchildren will pay the price; I try to focus people on the urgency of people to act immediately, but for most it will be too late.
- Volunteering for local climate action group to try and engage people in conversation
- Voting for political parties who believe in Climate Change, and science (literally). Also speaking with friends for the same. Also, not having children.
- Voting for the candidates and political parties with the best policies in relation to climate change.
- Voting Labor/Greens
- Working from home. Learning as much as I can. Doing what I can to promote recycling and living mindfully
- Wrote to Mayor about lack of trees in our area.

#### ***Greening and planting actions (38 comments)***

- Built pond with shallow entrance for birds and geckos to drink and bathe in. Planted native flowering trees and plants for bees and birds to gather nectar and pollinate.
- Chooks, compost, mulch, worm farm, organic gardening, teaching grandchildren about gardening and being good to the earth, no dog or cat, buying second hand goods, avoiding overconsumption.
- Collecting coffee grounds and food waste from local cafes who don't have green bins. Take it home and compost.
- Council in conjunction with the changes to the Nth South corridor has lessened the amount of bus stops for people to use public transport, they are now so far away from our homes which has impacted on the elderly that cannot walk. This has increased the use of personally vehicles as those that cannot walk cannot ride a bike. :-/I am planting trees in my garden and behind me which is a park trying to green more to cool and assist the native wildlife to have homes.
- Growing fruit trees and vegetables. Got rid of lawn.
- Growing insect attracting plants
- Growing plants for non-for-profit organisations. Using green bin and compost bin. Am creating verge plans to send to council for more permeable verges along my street



- I have planted plants that do need a lot of water and use white shade cloth in summer to shade my veggies. I also mulch all my garden. I use fans as much as possible when hot rather than air con, and make my house as dark as possible to keep it cool. I wear cool clothing and buy op shop clothes if suitable. I recycle as much as possible e.g. using egg cartons to raise my seedlings.
- I like to plant plants right in front of my windows to cool the house down.
- I would like to be able to plant trees in parks and on verges that do not have enough trees.
- Increase the number of trees on new developments particularly split blocks
- increase use of rainwater on gardens
- increasing mulch in the garden
- Keeping a green garden and trees
- Landscaping yard with trees and plants for cooling and shade
- Lots of green vegetation around home
- Maintaining private conservation land for biodiversity and carbon sequestration
- Modifying backyard to reduce summer heat and western sun impacts on house.
- Own 380 acres scrubland and maintaining additional planting
- Plant trees elsewhere. Grow for trees for life
- Planted low water use native garden at front of house
- Planted trees and outside blinds. Pick up rubbish where ever I walk beach suburb and park
- Planting a native garden on our road verge. Fossil fuels used mowing lawns are a waste of money, provide no habitat for native wildlife and look ugly when grow weeds in winter/spring.
- Planting a verge garden. Not owning a car.
- Planting drought tolerant gardens.
- Planting indigenous plants. plus all the previous steps
- Planting large shade trees. Planting up my verge in a project to promote verge gardens. Putting in a butterfly garden in my local park.
- Planting more plants in the neighbourhood
- Planting mostly, water wise native trees/shrubs on my property. No lawn.
- planting the garden with local natives, solar power, Tesla battery
- Planting trees for shade.
- Rain garden to reduce stormwater runoff and help hydrate subsoil and improve plant growth
- replanting a traditional garden into water saving/drought tolerant garden
- Spray no poisons on garden to reduce impact on ecological system
- Using plants indigenous to the area which support local bird and insect life. Bird baths, bee baths. Act as shade shelters, could be part of biodiversity support corridors
- We bought 10 acres of land to plant trees, assist species climate migration & create climate resilient landscape. We eat local foods. Reducing meat consumption is not necessarily better re climate, particularly in Australia.
- We have a garden full of ornamental and fruit trees and understory plants.
- Yes, keeping trees & plants on my property instead of selling it off for housing to make a quick buck!

#### **Movement (26 comments)**

- Carpooling
- Carpooling to work. Living a minimalistic lifestyle and consuming less stuff



- do not own a car
- Don't own or drive a car, gone vegan. Volunteer for a not-for-profit conservation organisation
- electric scooter commute to work
- Going on last holidays trips in my car.
- Have used LPG vehicles for last 30 years - use bore water for garden am concerned that proposed tunnel might reduce flow/availability
- I already go out less, I can't take the heat, I sweat to the point of saturated clothing! Socialisation will reduce with heat increases.
- I currently own a hybrid vehicle and intend to purchase an E- bike to reduce use of vehicle further and my next vehicle will be all electric
- I have a mobility scooter which I regularly use
- I walk everywhere locally, use public transport for longer journeys and haven't used a car for over 12 months and have been vegetarian for over 30 years. However, I don't "push" my views on others, only explain if they ask. Nor do I have an air conditioner and make do with fans and massive security screen doors that let in the breeze at night. I object to subsidising everyone else's air conditioners costs though.
- I want to be able to ride an electric scooter to work BUT state government is preventing this by not passing the necessary laws to make this possible. WAKE UP, people want to commute using their own electric scooters, not dodgy quality and expensive rentals.
- I would like to see buses become electric to reduce pollution including noise pollution
- I'm in a wheelchair, so don't fly or drive, but would use less energy if there were more wheelchair accessible footpaths and driveways so I could actually go places without relying on someone with a car
- no car for 18 months
- One car family/ use bicycle/ public transport. Plant shade trees. Plant native bird, butterfly and possum food trees. Reduce plastic use/ no single use plastic. Ethical clothing/ food/ pet food. Buy second hand/ market place. Recycling grey water
- One car for the household
- One car household.
- Organise shared cars or pick-ups if several are going to the same place.
- Selling the 2nd car
- Sharing transport, changing garden vegetation
- Sold second car, commute to work by ebike. Vegan solar panels catch public transport when needed.
- Walk, shop locally, eat locally, buy secondhand things, reuse and recycle things.
- Walking/riding as much as possible, and sold our second car.
- We ride our normal bicycles as a replacement for a second car. The kids always walk/cycle to school and we always PT/cycle to work.
- We shop locally and walk and ride most places. Local school, also walk or ride to. Have low energy usage at home including minimal appliances and energy efficient ones where we can. A productive garden, where most green waste stays on site for chickens and compost. Voting for parties that are committed to climate policy reform. Attending protests.



**Other (29 comments)**

- Already doing what I can afford
- Always looking to improve how I do things personally to reduce carbon emissions.
- As much as I can do personally
- Continue to maintain what we are already doing...but keep making improvements.
- Finding a job and looking after my family is no 1. We've just had a very mild summer, so climate change is not of utmost importance in my life, but I know it exists. I have confidence in local government, state and Federal that the right decisions will be made regarding our health and safety. I am concerned about future generations, however electric cars and other similar technologies will certainly help the situation.
- Following guidelines from governments
- I am doing everything I can but it is the system that needs to change and that is the issue
- I try to ensure that ALL my actions are environmentally friendly.
- I'm certain our household is doing very well considering our lack of any budget
- Just always being aware and educating myself to make more environmentally sustainable decisions
- Just living like a good human should
- Keeping aware
- Keeping aware
- Moved out of the tropics
- Moving towards financial independence so I can move to higher ground when the time comes
- my best
- Nothing I can do will change the climate but I desire to minimise any adverse planetary footprints I make
- Reading and researching about climate change
- Reading lots of data
- Researching
- Sell up and move away. Barker Inlet already being destroyed because the govt. will not dredge the channel. Just sell up and move to TAS to the Atherton Tablelands. Port Adelaide is a polluted dump with massive corruption in the EPA.
- Smartening course
- This survey does not take into account with the provided answers the economic status of the person being surveyed. So nowhere to add why you can't do something or won't do - because can't afford it.
- Try to find out the truth about climate change and not just give in to the bombardment of bias from the left. It's an excuse to scare and tax us all, we need to adapt to the change, build resilient infrastructure, and stop growing the population beyond what can be supported. Launch a massive reforestation program, build dams, build efficient coal power stations for weather independent baseload capacity, and many other adaptive and sustainable actions, funded by reducing welfare payouts and incentives to people to have kids, cancel the future submarine and tank programs and reduce the number of public servants, stop the ridiculous waste in government.
- trying hard
- Trying to be conscious and aware



- We need a carbon tax and stop subsidising the fossil fuel industry.
- Work in environment law
- Working from home

#### **Denial (24 comments)**

- 1 less burning man ritual burning a month
- Asking questions as to why the concept of climate change is still insisting the globe is warming when it is obviously cooling
- Climate change hysteria is a scam!
- Climate change is a load of Crap. And I am disgusted that my Council is wasting my Council rate money on this rubbish.
- Climate change is not a concern as it is a cycle. Look at the summer we are having. One of the coolest in history. Due to a natural ocean/weather occurrence. Pumping billions into climate change while countries like China produce more emissions in 1 week that Australia do in a year or a complete waste of money and will have zero effect on the effect of climate change
- Climate change is not happening, ask the rainfall expert Tim Flannery
- Climate change is over rated so no
- Climate changes. It has always changed. Only fruit cakes think we can stop the world turning. Stop wasting money on a non-issue.
- First there has to be climate change nothing has changed since I was a young boy going to school. All you guys are doing is fear mongering.
- Frequently explain why there is no man-made climate change, just Earth's climate doing what it has always done.
- I don't believe that carbon dioxide is an environmental problem. We should be further reintroducing carbon dioxide BACK into the carbon cycle to mitigate the carbon forever lost to carbonaceous rock.
- I hardly effect carbon emissions but I don't really believe in climate change beyond what's normally cyclical anyway.
- It is all fake
- My work for forty years was forestry. Carbon is a necessary natural element for plant growth.....So, no I'm not.
- No because it's a scam
- No I don't believe in climate change, however I do my best to try to do the right thing in protecting the planet anyway
- No I don't believe the problem is that bad, it's just the latest fad problem. But cleaning up our world will always be good. West Bch is not caused by sea levels its bad management.
- No need, climate is very benign.
- No, climate change has had many names and existed since the dawn of time,
- Researching as much as I can to sort the facts and truth from misleading or cherry-picked info, twisted truths, half-truths, exaggerated modelling and alarmist predictions, and hysteric fiction. Just like every single responsible councillor and senior staff should be doing.
- This is a terrible survey
- This is such a biased survey.
- We are not in climate change. We are in a cycle

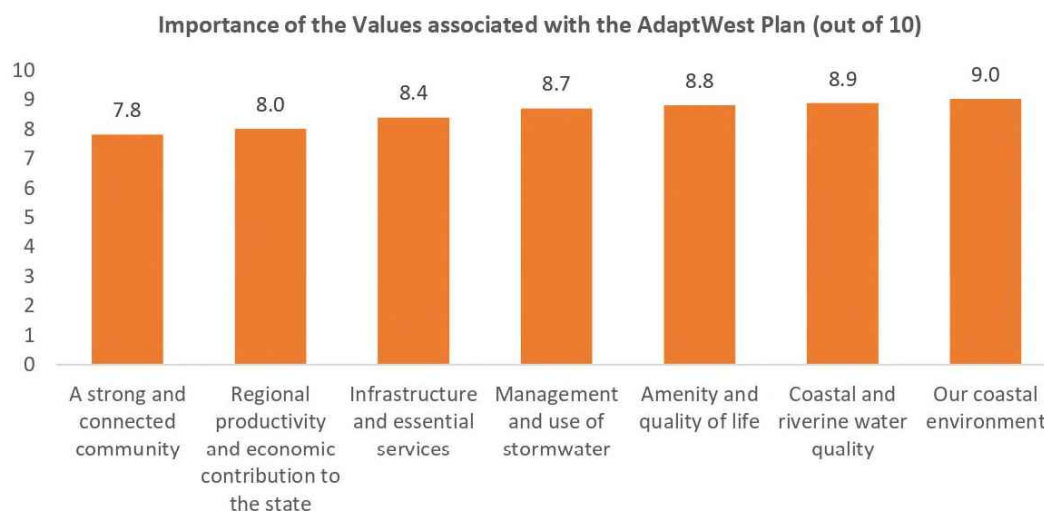


- Will not change. As anything we do will not change what nature does. Will not bother building an Ark, as current sea level rise at the same rate as recorded for over 200 years, without and signs of acceleration, it will take 1000 years to rise by 3 ft. Records also indicate extreme weather events are not increasing, nor are the number of hot days or heatwaves. All that will happen, it bodies like you will waste millions of dollars for nothing!

#### **Nothing more (8 comments)**

- As already discussed.
- Have done as much as I believe I can do.
- No not at this point in time
- None off the top of my head that aren't already listed! :)
- Not sure what you mean.
- Not that I can think of right now.
- Not that I can think of that hasn't already been covered
- Nothing else I can think of that we have actively done at this stage. We have spoken about moving out of the area in the mid to long term to somewhere with better rain fall, lower average temperatures, urban tree coverage and soils (we are on sandy soil currently) and somewhere that is at a higher elevation.

**Q17. The following are the values associated with the AdaptWest Plan. On a scale of 0 to 10 where 0 is not important and 10 is extremely important, how important are they to you personally?**



The importance of the values associated with the AdaptWest Plan rate very well with very good scores ranging from 7.8 out of 10 (A strong and connected community) through to 9 out of 10 (Our coastal environment). Placed in order of importance reveals that coastal and riverine water quality and the coastal environment are viewed as the most valued elements to Western Adelaide residents and workers potentially due to the wide strip of coastline that this community enjoys. The intangible nature of connectivity, and productivity and contribution to the state are potentially too far reaching (or perceived as beyond the neighbourhood) and therefore of slightly less importance.



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***A strong and connected community (7.8 out of 10)***

Rated 7.8 out of 10, a strong and connected community rated higher amongst those who live in the City of West Torrens, live in the City of Port Adelaide Enfield, work in the City of West Torrens, female and other genders, those aged 18-24 years and 65-74 years.

***Regional productivity and economic contribution to the state (8 out of 10)***

Rated 8 out of 10, regional productivity and economic contribution to the state was rated higher by female respondents and those aged 65 years and over.

***Infrastructure and essential services (8.4 out of 10)***

Rated 8.4 out of 10, Infrastructure and essential services was rated higher by those who live in the City of West Torrens, live in the City of Port Adelaide Enfield, and are classed as residents of the area, female, aged 18-24 years and 55 years and over.

***Management and use of stormwater (8.7 out of 10)***

Rated 8.7 out of 10, management and use of stormwater rated higher by females and other gender respondents, and those aged 65-74 years.

***Amenity and quality of life (8.8 out of 10)***

Rated 8.8 out of 10, amenity and quality of life was rated higher by female respondents.

***Coastal and riverine water quality (8.9 out of 10)***

Rated 8.9 out of 10, coastal and riverine water quality was rated higher by those who work in the City of Port Adelaide Enfield, females, and those aged 18-24 years.

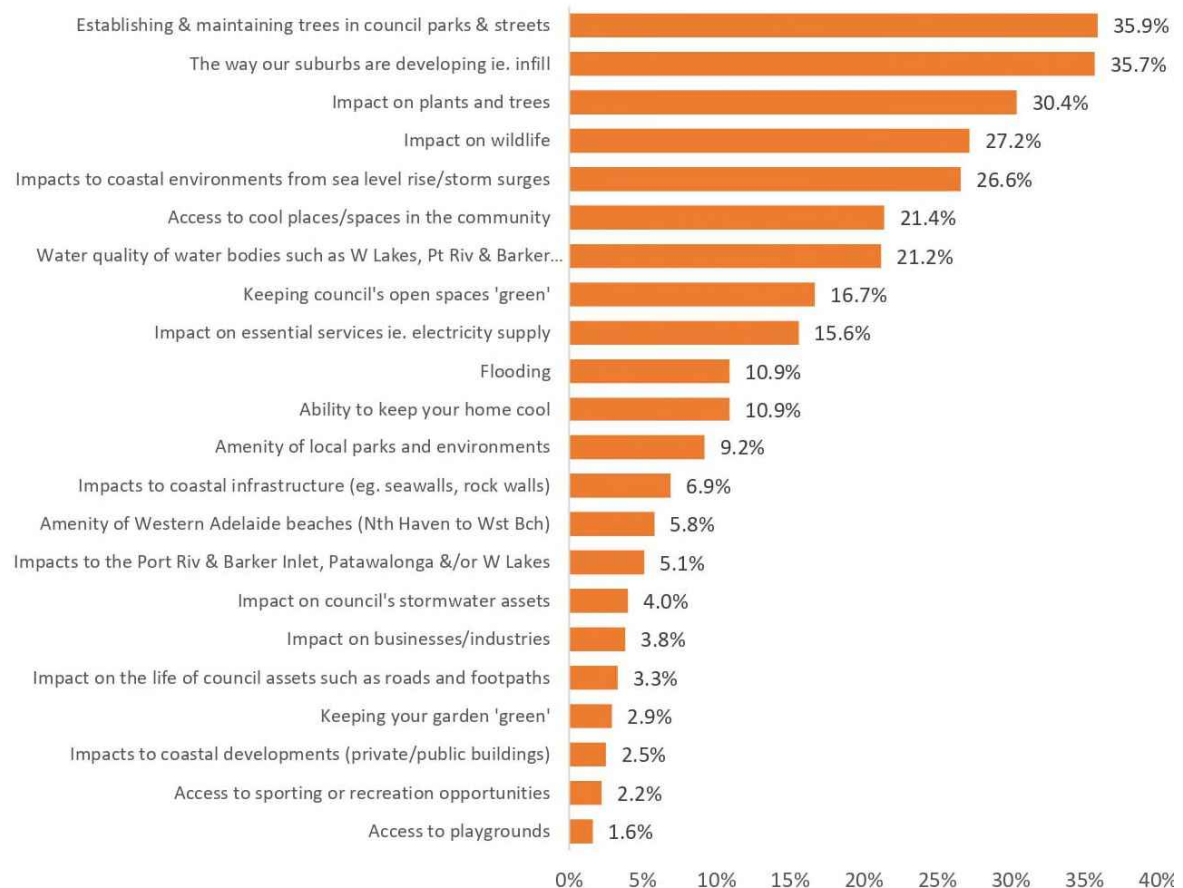
***Our coastal environment (9 out of 10)***

Rated 9 out of 10, our coastal environment was rated higher amongst females and other genders, and those aged 18-24 years.



**Q18. Local Government, our community and other levels of government all share responsibility to prepare for climate change. From the following list, which three do you consider the most important issues for local government to address?**

Most important issues for local government to address n=448



Respondents were asked to provide their top three issues however the top ten issues that respondents view as the most important issues for local government to address as preparation for climate change are:

- Establishing and maintaining trees in council parks and streets
- The way our suburbs are developing i.e. infill
- Impact on plants and trees
- Impact on wildlife
- Impacts to coastal environments from sea level rise/storm surges
- Access to cool places/spaces in the community
- Water quality of water bodies such as West Lakes, Port River and Barker Inlet, Patawalonga and/or West Lakes
- Keeping council's open spaces 'green'
- Impact on essential services i.e. electricity supply



- Flooding
- Ability to keep your home cool

***Establishing and maintaining trees in council parks and streets***

More important amongst those who live in the City of West Torrens, live in the City of Charles Sturt, work in the City of West Torrens and work in the City of Charles Sturt, those who are just workers in the area and those who are both residents and workers in the area, females, those aged 31-39 years and 65 years and over.

***The way our suburbs are developing i.e. infill***

More important amongst those who live in the City of West Torrens, those aged 40-54 years and 65 years and over.

***Impact on plants and trees***

More important amongst those who work in the City of Charles Sturt, work in the City of Port Adelaide Enfield, females, those aged 30 years and under and 40-54 years.

***Impact on wildlife***

More important amongst those who work in the City of Port Adelaide Enfield, females, and those aged under 40 years.

***Impacts to coastal environments from sea level rise/storm surges***

More important amongst those who live in the City of Port Adelaide Enfield and those who work in the City of Charles Sturt, are classed as residents and workers in the area, those aged 30 years and under and 65-74 years.

***Access to cool places/spaces in the community***

More important amongst those who live in the City of West Torrens, live in the City of Port Adelaide Enfield, work in the City of West Torrens, and those aged 54 years and under.

***Water quality of water bodies such as West Lakes, Port River and Barker Inlet, Patawalonga and/or West Lakes***

More important amongst those aged 55-64 years.

***Keeping council's open spaces 'green'***

More important amongst those who live in the City of West Torrens, work in the City of West Torrens and work in the City of Charles Sturt, those described as both residents and workers in the area, and those aged 31-39 years and 75 years and over.

***Impact on essential services i.e. electricity supply***

More important amongst those aged 31-39 years.

***Flooding***

More important amongst those who live in the City of Port Adelaide Enfield, and work in the City of Port Adelaide Enfield, and male respondents.

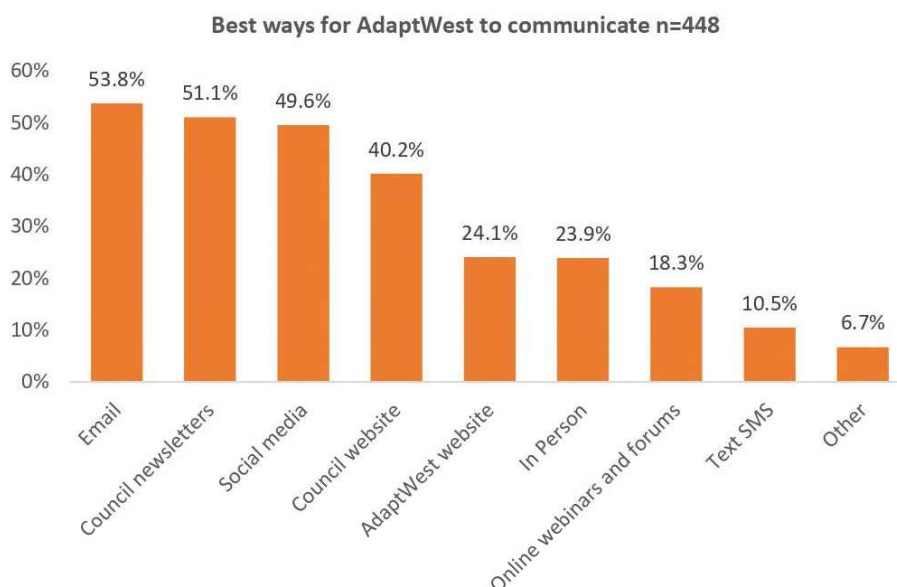
***Ability to keep your home cool***

More important amongst male respondents, those aged 30 years and under and 75 years and over.

\* Remaining sample too small to analyse further.



### Q19. What are the best ways AdaptWest can communicate with you about acting on climate change?



Just over half of the sample preferred email communication, closely followed by council newsletters and social media with strong support for council website. Around a quarter of respondents were open to a dedicated AdaptWest website and in person through workshops and presentations. There was some limited support for online webinars and forums and text SMS. Other suggestions comprised a range of advertising and promotional methods such as billboards, newspapers, bus stops, stalls at local events, via community groups, public signs, press releases to the Advertiser, TV advertising, and a YouTube Channel. There were 7 people who did not want to be communicated with, 3 who gave comments that denied climate change and an additional 3 who did not know. The actual comments are included in the tabulations document.

Those more likely to want to be communicated via email live in the City of West Torrens, work in the City of West Torrens, residents and workers in the area, and aged 30 years and under.

Council newsletters appeal more to those described as aged 65 years and over.

Social media appeals more to those who live in the City of Port Adelaide Enfield, work in the City of Port Adelaide Enfield, residents and workers in the area, female, and aged 54 years and under.

The Council website is preferred by those who live in the City of West Torrens, work in the City of West Torrens, work in the City of Charles Sturt, and aged 40-54 years.

The AdaptWest website is preferred by those who work in the City of Charles Sturt, are residents and workers in the area, are female, and aged 55-64 years.

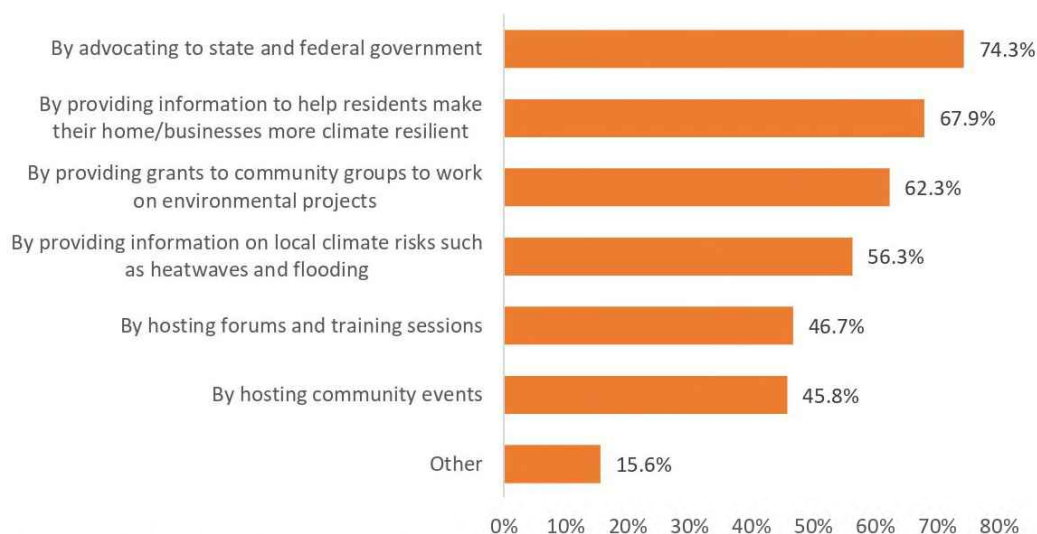
Those more likely to prefer in person communication live in the City of Port Adelaide Enfield, work in the City of Port Adelaide Enfield, are female, and aged 25-30 years and 65-74 years.

\* Remaining sample too small to analyse further.



**Q20. How can AdaptWest best support community climate action?**

Supporting community climate action n=448



Three quarters of respondents believed AdaptWest could best support community climate action by advocating to state and federal government, with around two thirds suggesting the provision of information to help residents make their home/business more climate resilient, followed by providing grants to community groups to work on environmental projects (62%), providing information on local climate risks such as heatwaves and flooding (56%), hosting forums (47%) and hosting community events (46%). 16% gave other responses that comprised a range of suggestions (52 comments), climate change denial (8 comments), don't support (8 comments) and don't know (1 comment).

The other comments were quite varied and personal and are detailed below and in the tabulations document.

- Advocate, and explain to residents the consequences of government decisions.
- Build more power stations...coal and gas.
- By actually doing - you are government
- By advocating for new builds in the community to have stricter standards for environmental sustainability and future climate change hazards
- By being active in lobbying about initiatives affecting our local area which impact on temperature and air quality (e.g. North/South Corridor, Adelaide Airport)
- By changing planning to force people and business to build to a standard that is conducive to appropriate standards
- By demonstrating collective resourcing power. Showing g what we can do. Helping us feel hopeful.
- By educating people about how climates change naturally.
- By facilitating a Community Awareness Program that encourages resident joint participation locally amongst their neighbors in the street.
- By greening the environment, supporting use of permeable materials in road and footpath building,



- By installing Tide Height Poles at all beaches so that Residents can record tide levels day by day and have a visual check whether sea levels are rising.
- by investing more money in tree planting - streets are so hot in western suburbs
- By not focusing in one singular atom called carbon and instead broadening the view of environmental destruction that increases every day. For example, a campaign against concrete, stopping people from removing trees and gardens and paving their whole yard with concrete. The concrete production is associated with quarrying which is also destroying the land and one of the most energy intensive activities of humans - see the quarries at Marino and stony fell. Also work on separated bike lanes. There is no reason for young and healthy people to be driving cars around western Adelaide but the roads are just not safe.
- By publicly acknowledging locals who are actively supporting community climate action
- By setting up council volunteer projects that involve door to door visits to provide information and education to residents about changing behaviours which impact the environment, e.g. better recycling, composting, the 5 R's: refuse, reduce, reuse, recycle, repurpose. I would volunteer for this.
- Changing building rules to mandate eaves and verandahs to the northern and western sides of homes. Encourage robes to be planted with low growing vegetation to create a green roof. Allow homes to be built in such a way that soil can be built up around one side of the home for thermal property benefits. Cut grooves in gutters to allow rain water to penetrate soil beneath, allows street trees to gain access to water and for soil beneath roads and footpaths to retain moisture in times of extreme heat.
- Community scheme for solar panels
- Council letting us know what kind of trees they plant in our streets and how we can help these trees grow. The plant and then leave them to die system doesn't work.
- Direct action... plant trees, water green spaces, install shade. Less talking, and forums, more action thanks.
- Driving local centres (residential street/block) of excellence to be an example of positive change to others in the community.
- Facilitating the planting of tree and other endemic plants in people's gardens as well as public spaces; stop the creation of heat sinks on suburban land - suburban infill that results in no shade or green space on small blocks; reduce the size of house to block ratio; help citizens plant out verges; more plant giveaways; water stations for animals; ban cats; rewards for reduced rubbish services use and consequences for contaminating recycling. Greater recycling services for common items e.g. blister packs and Similar, e.g. once a year or quarter or something or drop off stations at supermarkets. A tax on plastic use.
- I have been encouraged & inspired by the support of the City of Charles Sturt for local environmental & 'Greening' groups. I'd like to see the same sort of support across PA/E.
- I love reading simple tips on social media. This is how I interact the most with learning how to combat climate change and I'm sure a lot of people my age would feel the same
- increase green spaces by reducing development
- influence planning and building regulations on new developments
- information for the young at school - they are going to inherit this situation
- Letterbox info as fridge magnets
- Link with other local government for greater faster impact.



- listening to the concerns raised by individuals or groups
- Make it policy that all new builds have rainwater collection, solar and insulation to be more eco-friendly. grants to make households more eco friendly
- Make sure the message is true and not just more of the same excuses for more tax.
- Make sure you consult people with disabilities who miss out on most information e.g. choose properly accessible venues (including) toilets, Auslan interpreters, captions for videos etc.
- Mandatory contribution of infill developers to a green space/ street tree fund so that communities can be funded to cool their streets and surrounds with proper shade trees
- More public awareness. TV adverts, in the newspaper etc.
- My observations is that the general community is still not actively making changes to their lifestyles or really understanding what need to be done to address the future impacts. More honest scary facts might help (e.g. how most of our ecosystems are on the brink of collapse?) people seem to not understand they need to also make personal change to diet, to consumption, to waste. Not just rely on governments - which of course are also not doing nearly enough. Seems even Adapt West does not have an active role outside advocacy. But this is a start at least. Something we needed to be doing 30 years ago. I would like to see Councils better educate residents to more fully understand the need to live in a nature-based environment, not a sterile perfect outcome so many still strive for - which ultimately destroy what little biodiversity we have left.
- Perhaps focusing on the basics that councils should provide roads rubbish collection etc.
- Plant street trees in areas that don't already have them.
- Planting only native plants, make it mandatory that each property has a native plant of some sort, even if only a small bush
- positive actions by Councils
- Promote climate friendly building design
- Provide reliable and truthful information on global weather events and long-term trends
- Providing frameworks for community networking and connections
- putting shade over play spaces to reduce the heat at playgrounds
- Role modelling behaviour
- Securing additional funding to accelerate mitigation actions
- Solar rebates
- stickers for bins, letterboxes, posters for display
- Stop letting people do things like put black tiles on their roofs and build houses with no verandahs etc.
- support tree planting and maintenance
- Tell people to stop voting for the Liberal party
- The free plants program has helped.
- Tree planting and street greening programs

Those more likely to support advocacy to state and federal government were more likely to live in the City of West Torrens, work in the City of West Torrens, reside and work in the area, are female, and aged 25-30 years.



Those more likely to support the provision of information to help residents make their home / businesses more climate resilient live in the City of West Torrens, work in the City of West Torrens, are female, aged 18-24 years, 31-39 years and 75 years and over.

Those more likely to support the provision of grants to community groups to work on environmental projects live in the City of West Torrens, work in the City of West Torrens, work in the City of Port Adelaide Enfield, reside and work in the area, are female, are aged 30 years and under, and 40-54 years.

Those more likely to support the provision of information on local climate risks such as heatwaves and flooding live in the City of West Torrens, live in the City of Port Adelaide Enfield, work in the City of West Torrens, are female, and aged 25-30 years and 75 years and over.

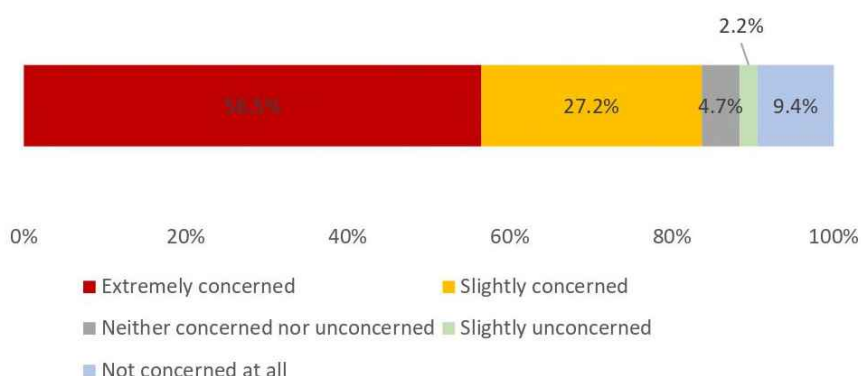
Those more likely to support the hosting of forums and training sessions live in the City of West Torrens, work in the City of West Torrens and work in the City of Port Adelaide Enfield, classed as just workers in the area and residents and workers in the area, are female, are aged 25-30 years and 40-54 years.

Those more likely to support the hosting of community events work in the City of West Torrens, work in the City of Port Adelaide Enfield, are residents and workers in the area, are female, and aged 18-24 years and 31-39 years.

## Part 5: Next Steps

### Q21. Having completed this survey and thought about climate change, how concerned would you say you are for the future of Western Adelaide?

Having completed this survey and thought about climate change, how concerned would you say you are for the future of Western Adelaide? n=448



The vast majority of respondents (84%) claim that having completed the survey and thought about climate change that they are concerned for the future of Western Adelaide with 57% extremely concerned and 27% slightly concerned. And, whilst 5% are neutral, neither concerned nor unconcerned, 11 % are not concerned which comprises 2% slightly concerned and 9% who are not concerned at all.

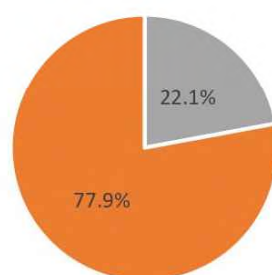


Those more likely to be extremely concerned live in the City of Port Adelaide Enfield, are female, and aged 30 years and under and 65-74 years. Those who are slightly concerned live in the City of West Torrens, work in the City of West Torrens, work in the City of Charles Sturt and work in the City of Port Adelaide Enfield, and are aged between 25 years and 39 years, and 75 years and over. The profile of the subtotal of those concerned (extremely and slightly) are those who live in the City of West Torrens, work in the City of West Torrens, work in the City of Port Adelaide Enfield, reside and work in the area, are female, aged 30 and under and 65-74 years.

The profile of the subtotal of those that are unconcerned (slightly unconcerned to not concerned at all) are male, and aged 55-64 years and 75 years and over.

**Q22. Before starting this survey, were you aware of the AdaptWest Climate Change Adaptation plan for Western Adelaide?**

Awareness of AdaptWest Climate Change Adaptation Plan for Western Adelaide n=448



■ Yes ■ No

Around two in ten of the respondents indicated that they were aware of the AdaptWest Climate Change Adaptation plan for Western Adelaide with almost eight in ten who were not.

Those more likely to be unaware live in the City of Charles Sturt, are male, aged 55-64 years and 75 years and over. Those who were more likely aware live in the City of West Torrens, live in the City of Port Adelaide Enfield, work in the City of West Torrens, work in the City of Charles Sturt and work in the City of Port Adelaide Enfield, are female, aged 40-54 years and 65-74 years.

**Q23. Do you have any other comments, suggestions or feedback regarding climate change within the AdaptWest / Western Adelaide region?**

There were 244 additional comments provided of which 157 respondents provided a suggestion or comment, 52 respondents thanked AdaptWest for the opportunity and the initiative, 18 respondents fell into the category of climate change denial and 17 respondents provided negative comments that did not include a suggestion.

The actual comments follow:

***Suggestions or comment – various (157 comments)***

- 1. Council should look at minimising their vehicular activities. The energy and heat generated by the insistence of council introducing so many traffic management measures that the community do not want should stop immediately. Carbon emissions by cars slowing and accelerating at slow



points and speed humps is an irresponsible contributing factor to climate change in this council area.

- A groin at Semaphore. A boat harbour at West Beach. Our coastal beaches are being destroyed because we have idiots running the environment/councils. Educated people know what breakwaters/groins/boat harbours do to sand movement up beach. It erodes the beach immediately after. You people caused our beach problems, NOT climate change
- A newsletter in letterbox outlining scope and philosophy of above would be helpful
- Adaptation of natural environment must take precedence over built environment
- Adopt a tree, park or area program, ways to help your local area, some, just a little policing of the "dolphin sanctuary" area so idiots don't race cars or boats at all hours, as this is no dolphin sanctuary. The idea is laughable, only seen one dead dolphin so all good huh
- Advise how assisting councils with their health and mobility, and other relevant, plans
- advocate changing rules to allow electric scooters in the council area
- All councils should be using hybrid/electric vehicles and there should be more charging points in shopping centres etc. Residents who buy/own hybrid/EVs should get a reduction in council rates. Further, it should be mandatory for all council workers to switch off vehicle engines when they are not inside the vehicle.
- An indoor aquatic centre for both recreational and sport usage.
- Any information provided by council must be interesting relevant and lead to action at all levels
- Apparently, the Port council is the worst place in Australia when measured for "heat zones". Let's make tree planting a number 1 issue!! And the Port council boundary should be realigned to better reflect its position on the coast. Everything that was once Enfield council should be annexed to eastern suburb councils i.e. Prospect Campbelltown TTG etc.!!
- As I understand it suburbs/cities that are 'greener' (more trees and tree lines streets, parks etc.) often are slightly cooler during a heat wave than those suburbs/cities that are more 'concrete jungles' I think getting the right balance for this is important Also town planning needs to be more sustainably conscious, approving development and subdivisions of properties or development areas creating blocks so small with little to no yards that don't encourage even small gardens being planted and prevent trees being planted as they are too close to dwellings, we should be encouraging more climate smart (passive) homes being built also. A number of development areas around Australia have minimum requirements for sustainable living and I think this should also be implemented in western Adelaide as this will reduce the need for electricity to heat and cool the houses.
- As with my earlier comment, council departments need to communicate with each other so that developments are not approved if people plan houses with black or dark tiled roofs etc. no verandahs, and design houses that cannot function without air conditioning. It is actually possible to design houses that are more eco-friendly and that's just a first step. PAE council could probably double the number of trees they plant every year.
- At times decisions made by various state government departments appear to be at odds with the views & feelings of local communities. Developers have a louder voice and more influence than local residents- the people who live in the communities impacted by their developments! Residents need a stronger voice and should also be consulted and be part of the decision-making process as regards block size, degree of infill, building along our beach fronts, limits on the eco footprint of new housing, more eco-sensitive building designs and support, with REAL green



spaces per new build to reduce water runoff/ floods as well as TREES for summer shade & winter sun, to reduce carbon & support precious insect & bird life.

- Be more present in community
- Better shading areas and offer to residents to have access to purple pipes for garden use. Trying to reduce the need to use bore and the water table which has an impact of large trees in parks. More greening to assist in cooling.
- Building regulations need to be changed to reduce the need for air conditioning of properties by use of verandahs/shading of windows, airflow within building from windows, etc. The need for water tanks and the use of that water needs to be maintained within building regulations
- bulldoze the infrastructure and let the coast retreat
- Can local government support community solar?
- Can we give people real transport options by providing a safe active transport network where people get priority over cars? If you can provide that, then people will use it. We provide a lot of space for the movement and storage of cars on streets, and push people onto narrow footpaths. People on bikes are forced to ride in unsafe bike lanes that are non-contiguous and put them at the mercy of distracted drivers. There will not be a greater uptake of active transport without a real investment in a safe network.
- Coastal environments are under a huge threat due to climate change. The best way to help them locally is to reduce other threats, e.g. weeds, feral animals, development, which will allow them to naturally better adapt to climate change impacts
- Community engagement and sharing information to local community groups of any state and federal grants they may be eligible to apply for.
- concerned about the erosion of our beaches sand dunes disappearing too many high-rise apartments gardens and greenery, trees disappearing and not being replaced only by artificial plants and grass
- Continue to plant trees to increase the green canopy of the region. Limit suburban infill as it reduces the capacity to maintain and grow the green canopy.
- Council has a major role to play by actively and loudly presenting the worrying facts about the impact of climate change, on our local environment and globally, putting the direct/indirect impacts before people such that it scares people as it should, with a sense of urgency, so all will demand action.
- Councils could plant native vegetation to support local wildlife and provide future shade corridors, not introduced trees.
- Councils need to commit more funding to increasing and maintaining street trees/landscaping, and improving public parks and spaces with better/more resilient land scaping, particularly large shade trees
- Councils need to make climate emergency a priority - not second to developers and polluters.
- Councils need to push back against environmentally damaging planning legislation. Councils need to tell voters what political party elected councillors are aligned with.
- Councils should measure and aim to reduce their own greenhouse gas emissions
- Definitely feel I need more information about protecting my house from climate change
- Destruction of mature trees, and allowing urban infill to build on every cm of ground, so there is no vegetation at all is making our area hotter, and devoid of birds and insects. A much less pleasant and healthy environment.



- Do whatever necessary to maintain the green canopy in West Torrens. So many houses and trees are being demolished to enable density housing to be built.
- Encouraging more people in community to make climate change issues a priority
- Engagement via social media to help get in touch
- Ensure further housing considers better the impact on water, density of roadways and reduction of green space, legislate better quality (sustainable) new homes.
- Ensure tree plantings will not cause future problems with overhead street wiring and trim or replace those that do with more appropriate smaller trees.
- Focus should be on informing and teaching the community about how to adapt/build the most sustainable houses and gardens as possible, in relation to insulation, water use, positive impact of gardens/trees on temperature control, shading of windows, informing residents of the impact of sea level rise will have on the community, ensuring that no more new buildings are built in at risk locations, protect our open spaces from damage from industry (i.e. Mangroves at St Kilda), stop trees being cut down
- Follow the science. People make selfish choices without seeing the long-term effects. People don't read things properly and put uncomfortable facts in the too hard basket, and switch off from making an effort. Choosing the green and climate-kind path is expensive and another deterrent. It's not affordable for everyone to make modifications to their home and with such big houses on tiny blocks, there is no room for water tanks etc. Get it right the first time by enforcing more climate wise houses when making plans. They should be built to last and built with the climate in mind. Instead, they are taking up the entire block with no outside space, creating heat and decimating wildlife and plants. They will require modifications to make them future safe.
- Form a strong and informed community of the implications of what will happen if we don't mitigate and adapt
- Fortnightly updates on social media
- Governments need to be proactive and support those on low incomes to modify their homes to be climate ready. If you rent, you're at the mercy of your landlord and as someone who has recently bought a house, the cost is enormous to upgrade your property.
- Govt. to harvest more stormwater & use more treated water for general applications. Fix the supply of electricity to the standard we have become historically accustomed to!
- Green cover & transpiration/cooling are crucial for human & animal amenity, & for the local small water cycle. Legislation preventing dark roofs & walls, & encouraging planted surfaces, & covered solar collecting car parks would be helpful. Working with road industry for paler surfaces somehow. A council tree scheme. Stop demonising introduced species.
- Happy to see any action such as this, but surprised we still feel the need to survey people. I worry that Governments of all levels pander to the people that want things to continue as is - rather than genuinely address the need to change the way we live. Councils should take a leadership role and just do what is required and of course explain and justify this to residents. But pandering to selfish needs of immediate comfort and amenity rather than the longer-term needs of our ecosystems continues to sadly dominate.
- Heat kills more Australians than any other natural disaster. Aggressive urban infill is driving a rapid decline in private green space. At a time when green space must INCREASE to enable us to adapt to climate change and ameliorate the urban heat island effect, green space is DECLINING. Simple arithmetic shows that tree planting cannot possibly offset the alarming loss



of private green space under current planning policy which is driving urban infill. If the core problem of current planning policy is not addressed any other measure to ameliorate the urban heat island effect will be little more than window dressing and ultimately inconsequential.

- High density housing is causing heat traps over large areas
- Higher density housing means loss of tree cover, less open space, increased traffic and loss of amenity. It is simple equation but sadly the result is only poor planning, increased costs for residents, and a reduction in the quality of life but increased revenue for the Council.
- I am concerned by the ongoing development of roads. I understand they are important short term but I believe public transport imperative for reduction of vehicle emissions
- I am not totally convinced climate change is occurring but assuming it is the quicker we change to hydrogen power the better it will be for everyone.
- I am pleased that the council is taking proactive steps towards climate change. The things I notice in my local community that concern me are: a reliance on cars for transport, streets with minimal trees and verge vegetation, and a general blindness to the power and importance of local change for the greater good. I would love to see a move towards pedestrian and bike friendly thoroughfares. I use the bike path to the city each day for work (which is great), but my son has to cross a busy road and share the street with cars to get to the local school. We won't change car culture by allowing their dominance on our local streets. I notice that the streets that lack trees and vegetation are very hot in the summer and unpleasant to use. More street plantings would make streets more amenable and cooler. I've noticed council have a new verge planting policy and would like to see this extended by council planting and maintaining more verges. I also think the idea of community-based electricity grids would suit our area and would like to suggest council explore and trial this idea. A possibility of this would be to cover shopping centre car parks with solar panels (like at Castle Plaza) to power a local area.
- I don't feel that it is getting out to the community and feel that communication needs to improve. I recently had a copy of the local magazine delivered and thought this survey may have been promoted in that, but no mention? I only came across this because of community member posted in.
- I find the infill is impacting on the wellbeing of our community
- I have already mentioned about the lack of street trees close to where I live. We get no shade at all as the sun lowers to the west.
- I hope we can spread the word not preach
- I see Council's obligations include, with a loud sense of urgency, to consistently press governments to act immediately, and get in the face of its residents that, unless they're directly impacted, will not put political pressure on decision makers such that change will happen.
- I think Councils have a responsibility to educate communities about climate change. And to actively and continually introduce initiatives in this space. Monthly rubbish collection but weekly green/recycling bin collection is way overdue. More tree planting on all streets. Properly implement tree removal strategies to actively discourage people from removing trees. Grants for rain gardens. Permeable paving etc. etc. etc. And some people will complain so educate, educate, educate.
- I think encouraging/helping residents to plant and maintain trees and lawns on their verges (including irrigation) would help increase shading and reduce heat islands, particularly as garden sizes reduce.



- I think our community needs more education. People are way too blasé and a little selfish especially when it comes to recycling.
- I think the easiest and best way to cool the west and add amenity with all the beneficial flow on effects that it brings is to plant out street verges and parks with native trees. It seems to me to be a massively under-utilised asset especially given the huge hot concrete jungle infill that is being created through the west. We seem to preach about sustainability but not live by it.
- I would love to be involved in more community groups. I'd also love to attend more workshops
- I'm really concerned with all the new houses being built. They have no back yards at all, which means fewer trees and plants, more heat and fewer habitats for wildlife. This will impact mental health and physical health. If blocks must be so small, then make them 2 story and make sure they have at least some back yards. No more fake grass!! Educate people about native, water wise ground covers if they don't want to mow and water sandy grass. Also, it should be mandatory for all newly built houses to be more environmentally friendly. They should all have solar, double glazing, water tanks, kitchen bins with space for various recycling needs and all the other requirements automatically Etc.
- I've spoken to our local councillor about the fact that our street trees aren't pruned at the bottom of their trunks and therefore aren't able to provide sufficient canopy above. It's not a big job - I've sent photos of some of the trees with massive undergrowth - but still nothing's been done! Also, some extra watering in the hotter months would be very helpful to them as a lot of them struggle, as adjacent houses don't seem to notice what's growing right outside the front of their houses - very disappointing!
- I'd really like to see PA/E Council make planning for Climate Change prevention & adaption (including building community resilience) front and centre in ALL of its planning activities & investments.
- If traffic lights could be synchronized in the whole area pollution would be greatly reduced. The number of times lights are red with no moving cars is very high
- Important to control the practice of developing multiple houses on small blocks i.e. subdividing to reduce the effect on existing infrastructure and the loss of gardens and green space. Also, to control the planning of homes to reduce their energy needs.
- increase tree coverage for all streets/ roads
- Infill development obviously has to happen, but why are such unsustainable and poorly orientated home designs still allowed? Some regulations around this would be one way to help ensure future residents can more easily reduce their impact on our environment, if simple things like passive heating and cooler were easier. Likewise for redevelopment - some regulations around redeveloping for sustainability would be a big step forward. Then we wouldn't need so much extra electricity infrastructure etc., as homes wouldn't need to draw on the system as much.
- Information/training on what local community actions can be taken and how to approach local government with these
- Is this message getting into schools etc. as part of their curriculum, guest speaking, and stall at their fundraising events?
- It would be great to see more trees in Thebarton!
- It's time to put aside Council's preferences for the Norfolk Island Pines and recognise the damage they're doing to infrastructure and the flooding issues that come with it leading to mosquito



borne disease. The Risk is high and real. Replacing these trees with things like Jacaranda would still leave a Beautiful landscape but with far less damage to storm water and property. The erosion of our coast line is continuous and the measures so far put in place seem to be band aid solutions. There Are Far Better ways at solving the problem rather than patting it better and hoping for the best. Yes a Solution will cost more initially, but it will be far more economical in the long run.

- It's urgent. So much could be done by involving schools. Children's understanding impacts parents.
- Just repeating that I'm very concerned about the impact of non-tunnel stretches of the North/South Corridor and the trend towards heavier planes and reduction on flight curfews for Adelaide Airport (pre-COVID - and I'm kind of dreading the return to these conditions post-COVID).
- Keep community informed
- Keep with rubbish and roads.
- Less infill more trees
- Let encourage our area to be a leader in this way.
- Local community groups (council based?) to help maintain environmental spaces. E.g., maintaining native plants, removing rubbish near waterways, removal of exotic plants, etc. Contribution would be voluntary but headed by council workers who can provide advice, equipment and removal of rubbish services.
- Local Government planning permission refusals being overturned by Fed Depts. Cuts in funding to local councils for locally approved projects.
- Local groups to pressure for change
- Look after our beautiful waterways please...
- Listen to what the sciences are telling us.
- Maintain and expand the open/bush spaces please
- Make lots of smaller streets one way and turn the extra land into community gardens, and plant trees.
- Many trees have been removed from my street to make way for infill and it is now much hotter without the shade from the trees and with the extra concrete from the ugly townhouses currently being built.
- Marleston is a very open and hot suburb, not enough large tree cover. Often the trees selected for street planting are a poor choice such as the white English cedar which drops berries causing mess and tripping hazard.
- More community consultation to raise awareness of local issues and how councils are addressing them/ assistance they can provide (e.g. energy audits and adapting your house for climate change.
- More educational events, starting with the primary school children who will take what they learn home: recycling, which bin, reduce landfill, leave the car at home...
- More elected member presence
- More information and opportunity for community input
- More promotional material to help people understand their role in recycling, reducing emissions and climate change impacts from their individual actions.
- More trees



- More user friendly road crossings for pedestrians and cyclists, lights that prioritise them before cars so people outdoors spend less time at crossings in the sun etc. And much more tree planting for shade.
- My main concern is the loss of native trees in the area, particularly on verges. I live in La Perouse Ave, and have a photo of it in 1992 when it was a native tree lined street, compared to now, where there are non-native deciduous trees that do not provide as much contribution to the environment, flora & fauna as native flora does. Councils need to stop removing native flora and need to stop planting non- native species - we are losing native insects at a rate of knots, no insects means no humans. We need to re-vegetate with natives flora. (And yes I do have a native garden, and yes it is hated by all of my neighbours). Educate people on the value of native flora, and worry less about the leaf litter, (which provides enormous benefits) Lead by example as it were. Things like encouraging children to walk to school - I live near Nazareth and Flinders Park Primary School, and the amount of vehicles is absurd. I understand sometimes a child has to be driven to school, but perhaps the schools should try harder to encourage or even ban any child living less than 1.5 km away being dropped off by vehicle (unless there is a special reason) - carbon emissions are huge. Footpaths should be paved to allow for more water absorption. Storm water needs to be addressed - more houses in area and storm water drainage has not been upgraded. All fake turf to be removed and banned (particularly needs to be removed from council verges) Perhaps halve the amount of grass on verges (just enough to stand on when exiting a vehicle) - the rest should be planted/mulched (councils need to consider returning to a team of gardeners/landscapers to manage such a project, also provides employment). I am not suggesting towering gums, but medium sized trees and bushes. Acting on suggestions, actually doing something and not just years of lip service. Thank you
- Need to participate in studies to reduce traffic congestion and on street parking
- Needs to be a massive focus on getting people out of their cars and on to bikes. Get people interacting with the world more away from air conditioned comfort
- No trucks, no sand mining or pipeline on our beaches. It'll stuff the fragile marine, coastal and dune environment. Find another solution for West Beach - don't stuff up another section of beach
- None at the moment I think Adapt West have the right ideas in place but it is the general public that requires education to get with the program.
- Our transport methods must be aligned with environmental requirements and reduce their carbon footprint.
- plant more trees to give refuge birds
- Plant trees everywhere, stop developments in green areas, plastic tax, make distributors and manufacturers responsible for the packaging and the plastic they use, support people in claiming council areas and caring for them, like street verges, stop using pesticides and herbicides on council land
- Please move faster - councils need to be planting more trees, adapting storm water run-off to watering trees, finding and putting into action innovative solutions - this needs to be done faster as the climate is already changing, we are already losing species, and are at risk of losing more of trees and green spaces that we urgently need
- Please plant more shade trees. Make shopping centre car parks plant shade trees (ones whose limbs won't suddenly fall) - so many have been removed such as the old target Fulham car park. Plant shade trees next to other species that don't grow well and once established remove the old



ones. Western suburbs needs more shade trees. There are many species of native trees that can be planted that are safe that aren't willow myrtles, bottle brush or gum trees.

- Please start planting trees now.
- Please. Separated bike lanes. If streets are safe with less cars kids will be outside playing. Help us create urban villages. Something like City repair project in Portland. Electric vehicles are not a solution they lead to more mining and don't help people work together which is what we need. Fight capitalism because that is the system oppressing us all and controlling the food / land supply and use.
- Prepare a current document, not something 5 yes old
- Prioritise coastal protection and water management, and the rest will follow
- Publicize it more.
- Question 18 is too restrictive; all the items are important and therefore should not be rated.
- Reduce flights and or flight hours at the airport. Airlines are the worst thing for climate change.
- Reduce, reuse, recycle promoted more and services easier to find and use
- regular updates of information and progress particularly by newsletters and email
- See above, do anything and everything you can within the organisation and for the region. Start a fund for action.
- Shady trees, accessible footpaths and safe road crossings would encourage more pedestrian traffic. Too much emphasis on cars.
- Shopping Centre car parks are heat sinks. They should be compelled to plant and maintain lots more shady trees. Existing large trees should be highly valued and designed around rather than continually chopped down.
- simple statistics on number of trees removed vs amount of concrete laid might be useful in Charles Sturt council meetings
- Solar grants, grants for exterior facade paint colours that reflect light and heat.
- Some videos and photos showing how life and the environment could change over time.
- Steps need to be taken proactively and now to safeguard our futures.
- Stop high density development
- Stop the salt mining (word removed) who are ruining the mangroves
- Stop the salt mining people ruining the mangroves in Port Adelaide river
- Stop urban infill and cutting down trees.
- Subsidised verge garden plants and assistance to prepare verge gardens for planting Many more street trees to be planted More trees in parks etc. Financial incentives for planting trees/native plants
- Support and working with local environment community groups in their efforts to communicate with Council staff on relevant environmental issues and changes they have control of.
- The actions of PAE council to manage urban heat island effect don't match the rhetoric. I have looked at aerial imagery of my neighbourhood from 2000 to now. We have gone from about 70% green cover to about 20% and most of that is in the yards of the few remaining old houses. Still, the council has done nothing to improve the shading of the streets - we still have the old native trees (bottle brushes on my street) which are not fit for purpose. The best shade trees are deciduous shade trees - forget about providing native trees for habitat, there's plenty of native trees in the parks. What's needed are native grasses and shrubs which will provide habitat for small birds to refuge from the big aggressive birds like miners, as well as native invertebrates. Get



rid of the verge lawns! They are a waste of money to maintain, look bad most of the time, provide no habitat and require the burning of fossil fuels to maintain. Finally, can council make a by-law to require infill developments to have light-coloured roofs? If so, why hasn't this already been done?! It's an obvious and easy part of the solution. If you want to talk to me about any of this, email

- The disappearing Urban tree canopy needs to be addressed
- The emergency has begun, build the sea walls or move the population into the hills
- The importance of caring for green spaces, creating more green spaces and looking after the natural amenities such as the beaches, dunes and parks
- Thebarton has such a shortage of trees - our council removed large and established trees from George Street and gave us virtual trees on Phillips Street - we have massive infill where gardens and trees are removed for dwellings, there are multiple large multistorey developments proposed with little attention given to green spaces or climate change. We can surely do better.
- THERE IS A NECESSITY THAT ALL AUTHORITIES MUST TAKE A POSITIVE AND ACTION PLAN TO ENSURE THAT IDEAS ARE FOLLOWED UP AND DONE.
- there should be more thought given to helping people choose water saving ideas when building, e.g. composting toilets, grey water recycling systems, permeable paving, rain water harvesting, use of sumps instead of stormwater runoff
- This is a very important issue for maintaining the quality of life of all residents in the Western suburbs. We must mobilise to ensure everyone is made aware of their personal responsibility and impact on the environment. Education is key to changing behaviours and creating a better environment for us all
- To keep the heat down, we need to restore a better ratio of plants to concrete & bitumen on private and public places. To ensure we have some native wildlife in future, the bulk of that greenery needs to be native plants.
- To see adequate funding to support active community initiatives that move beyond words on paper
- Too many residents remove trees and vegetation from their yards
- Traffic management
- Trees need to be planted on every street, urban infill needs to be managed not just in line with an overarching compliance, but the social environment, the placing of homes and the density needs to be characteristic of the housing around them, not in style, but in available open space. Distance from fences slowing trees to be planted, allowing green back yards not just paving to the fence.
- Urban infill is eliminating tree cover
- Want to see and help achieve rapid greening of urban landscape. Network to see local initiatives go to scale
- Water subsidy for those who water trees and sustain multiple trees
- We need green corridors - i.e. our streets - the amount of trees in the eastern suburbs is plentiful, but woefully lacking in the western suburbs... we need more than one tree per verge and canopy trees to make streets cooler, encourage walking, and making air quality better, and habitats for birds/wildlife
- We need radical action now. Please also focus on informing our elected members and management in Council so they prioritise action.



- We need to raise community awareness. Whilst things keep ticking over people don't think/care about these issues
- We need to work alongside Kurna people in the custodianship of our area. They are the most consulted but least empowered to make genuine bi-cultural decisions on policies and actions. We have a lot to learn.
- We will be among the first to go under therefore we need to be ahead of the game on science, technology and planning. Educated future thinking leadership required.
- While trying to adapt to climate change is a necessity, Councils (as well as the rest of us) need to be putting pressure on the government to act aggressively and promptly to climate change to try and reduce our impact. We can all do our part with climate change and councils can help locally, but large companies need to be made to do more to reduce their impact.
- With the current overdevelopment of land i.e. dividing blocks into two units, there is a huge increase in hard surfaces. This means less opportunity for rain to be absorbed by the soil, therefore less water available for trees, more runoff creating greater storm water problems. There needs to be an investigation into rain absorbing alternatives to paving or cement driveways which is promoted to residents and developers. The council could also look at ways for kerbs to be more porous so rain can soak into kerbsides providing water for street trees. There needs to be lots more planting of trees along streets especially main roads with greater liaison with State Government Depts. Where trees die or are vandalised or damaged due to road accidents, there needs to be a regular survey to ensure speedy replacement. This just does not happen. Residents could be encouraged a lot more to request the planting/replacement of street trees where the tree in front of their house had died, is inappropriate or they have none. I don't think many residents know they can do this. There needs to be smaller native flowering plants that are bird attracting planted in parks or for streetscapes e.g. grevillea. It would be great if there was support to residents to replant footpaths with native plants of edible plants instead of the 'grass' which so often becomes unsightly weeds. In areas where there are aquifers or developments where it is proposed, there needs to be a greater diversity of plantings to attract a wider variety of birds. See advice from Australian Plant Society SA and Birds SA.
- Would like compostable dog bio bags in parks available rather than the plastic ones.
- Would like increased ease of access to projected data maps...e.g. re flood levels and risks by location over time
- Would like to see a plan developed to stop the flooding of my home( it will be under water within 90 years)
- Would love to see the West be a leader in EV support and roll out. EV car share (so people that only have 1 car or don't have one can rent for a period of time to save car ownership). Impact of fishing on our seas and how this affects climate along with education around impact of eating animals.
- would not have the problems we are supposed to be having if all governments got off there backside and started harvesting the water properly from storms by pumping it back inland look at the waste from the floods on the eastern part of Australia what a waste. I'd say 500000 gl easy lost
- Yes please publicly post how many employees you have on the books who's "job" is looking at "climate change" and how much money the council plans to spend on combating it.



- Yes, please electrify you council fleet of cars, trucks, garbage bin pickup trucks (ask your contractors to do it too).

**Thank you (52 comments)**

- I am pleased that this is happening.
- A good initiative (2 comments)
- Good to know we are being consulted about climate change and its effects. Everyone needs to work together, individuals, local, state and federal government.
- Great initiative - keep going.
- Great initiative, this already has me thinking more about my impact to climate change
- I appreciate that the council is seeking climate change opinions and taking action
- I just want to congratulate the councils on working collaboratively to support our communities with AdaptWest.
- I live in PAE but I do not meet the description you've given up front - living west of the CBD. Climate Change is happening east of the City too. Is there a PAE or regional Local Government initiative for the eastern side, or could you be more inclusive in the description (and still keep the Adapt West name). Keep up the good work, but please include the whole of PAE in it.
- I think it is a great initiative and everyone must help
- I think it is great to see that our local council is planning, thinking and acting on climate change.
- I think it is great to see the 3 Councils collaborating in our patch. I've been particularly impressed with the City of West Torrens' efforts (my local area) over many years improving our street infrastructure. In particular storm water gardens to reduce the volume of stormwater diverted to the river systems / trapping rubbish and road run off in gardens to break down. We'd love them to add these to our street also. Increased volume of street trees and improved parks - more shade has been noticeable. Well maintained also. I think our Council is already well on the right track. I commend their efforts overall.
- I think the future is in good hands, keep up the good work. As an out of work teacher it would be great to be employed to go into schools and talk about the issues to kids whose futures are going to be more effected than my own.
- I think you are so productive and acting on the needs of the community. Thank you
- I'm glad someone's thinking about it
- it is important
- It's good to see the councils coming together to tackle future events that will occur soon.
- keep doing this great work
- Keep it up - advocacy to Federal Government is crucial. We need an adequate Climate Change Policy at the national level.
- Keep this debate alive! People are too busy surviving to understand - show leadership direction and environmental awareness ( think about all the habitats that have been lost in the western suburbs with infill look after the riparian zones and support mangrove establishment in areas like the old salt pans - keep the port river in peak condition ... thanks
- keep up the fight
- Keep up the good work (5 comments)
- Keep up the good work & make information from your business more readily available



- Keep up the good work and I hope to see practical outcomes across the community - not just by keen individuals and council staff - from this work. Thank you.
- Keep up the good work, will become more important in the future. Maybe you could just buy us all a Tesla
- Keep up the good work. We all need to work together at a global level if we are to get on top of this issue, the biggest challenge humanity has ever faced and most don't even know it.
- keep up the good work--community is key
- Keep up this very important work.
- No BUT it a good step forward
- No, but I'm glad to see that there is concern and action will be taken.
- no, great to have it & opportunity to contribute to this survey
- no, thank you for the survey
- No, thankyou
- Really glad you're doing this work.
- Thank you (2 comments)
- Thank you for being proactive. Helping more people become involved is important.
- Thank you for bringing this to our attention. Even something like a survey keeps this important issue front of mind.
- Thank you for doing this survey - I really hope you can scale up your efforts and secure more funding!
- Thank you for focussing on this big issue
- Thank you for the opportunity to have a say
- Thank you for the storm water improvements in Lockleys. Please consider reducing landfill by returning to the annual hard rubbish collection which allows others to collect and reuse unwanted goods. I have seen many goods go straight to landfill through the current booking-only process. Thank you for taking climate change seriously.
- Thank you for your work!
- Thanks for the opportunity to be part of this survey.
- Thank you for looking into this critical issue
- Thank you, the AdaptWest/Western Adelaide region is a very important step to helping to solve these significant problems, for our, and future generations.
- This is a fantastic initiative. Looking forward to hearing more re the results of this survey and proposed actions
- Wonderful that people are concerned about what humans are doing to their planet

***Negative comment/not a suggestion (17 comments)***

- Absolutely. How can Adapt West continually talk sea level rise when discussing climate change inconsideration of the emulation of sea level rise as conducted by the cpb & dew's 'living beaches' lowering beaches to enable the full force of waves to erode our dune face? Yrs. 2000 to 2018. Adapt west commenced (?) with overlap and deplorable silence. Respect and credibility for adapt west, as a project, when factoring worldly sea level rise (isostatic) versus what has transpired in our history is pathetically hypocritical. More so not publicly differentiating eustatic glacial (gulf St. Vincent) metro land mass movement vs sea level rise is greatly hypocritical. All the while absorbing multiple councils \$'s fear mongering sea level rise as the dominant talking point.



Shameful. Genuinely concerned, - what an environment resource and development inquiry would suggest interrogating this expenditure while misleading our (this) community?

- As much action as possible, by many local people, rather than continuous discussion.
- Climate change is not man-made. The "forecasts" are wild and unsubstantiated claims. This survey presupposes a position, so will skew the answers, and confuses "climate change" which always happens, with "people-made climate change" which is a scam. My answers supporting actions I take to be comfortable and supportive of my community shouldn't be taken as support for overbearing governmental intervention required. Governments pursuing this waste our resources and remove our freedoms. On the other hand, pollution and wise management of economic resources and people's amenity is required, as is protection of our dwindling natural environment due to people actions. All government levels perform poorly on existing issues, such as protection of native areas and beaches, sand management, resource management including water, so stick to that.
- I absolutely do not think this is an issue that is exclusive for the local Government to deal with - this is a larger issue that requires further funding from the state/federal govt. Education is key, unfortunately.
- I don't subscribe to climate change when deforestation continues worldwide. Humans are cutting forests down, clearing these essential habitats on a massive scale. The sensible approach would be to compensate countries to stop the clearing of important rain-forests.
- Is this activity part of the Climate Council programme? I have the paint but am not brave enough to get on the roof.
- Out of all the surveys I have completed this would be the most bizarre. It would also be the most angled to achieve certain answers.
- Some of the questions are biased to only 'climate change', when individual family homes are already doing this before the invention of climate change... Q12 plant trees, greening; Q14 introducing yourself to neighbours is not a climate change issue, but an individual person's nature of kindness or not.
- Stop wasting time and money on this.
- Terrible survey, no sure how you plan on translating to strategic work. Please implement practical strategies and include mitigation work instead of just writing them.
- The council seems to be dabbling in everything except what it should be doing which is fixing the horrible and dangerous footpaths and roads in the Western Suburbs. I and many others think that you should be leaving the big picture issues to state and federal governments and focus on community benefits instead of spending money on these theory driven pie in the sky surveys with rubbery "facts".
- The question about being concerned is not very well spaced, it goes from extreme to slightly, and surely there are other steps in between?
- The Science prediction on climate change to date have not been accurate and most forecasts have been incorrect. My concern is Government using climate change as a tool to create more taxes and reduce our social liberties.
- This is not a balanced survey, the questions are too biased.
- Urgency!
- Walk the talk



- You are asking residents for feedback about adapting to climate change, when it is the Government & Council's poor planning decisions & greed that is causing it!

#### **Denial (18 comments)**

- Accept it, you have no other choice.
- Climate change is a global issue and nothing that a council region plans on doing will make any difference at all. The climate has always changed and always will, and the science on its future impacts is mixed anyway, so it depends on which study you listen to
- Climate change is a hoax. We are just fed false information
- Climate change is a rort and just complete hogwash. Stop bullshitting people with all this crap
- Climate has always changed in the past and will in the future, are you trying to change nature?
- Do some actual research, don't waste ratepayers' money on something man has no control over.
- Don't be fooled into wasting money on something that doesn't exist
- I don't believe climate change is any different from previous centuries.
- If you could get more politicians to teleconference and set an example it would be good. Their overseas trips were "essential" until COVID.
- None because nothing will change.
- Please stop wasting my money on this climate change cult. Just go and look at some old photos of Semaphore beach and note the where the water was 100 years ago.
- Stop politicising climate change. Climate change is a natural phenomenon.
- Survey has a bias towards the false notion of global warming when in fact the Earth is cooling. What is being done to support the community in this respect?
- Tear this garbage up. Climate change is rubbish and half the things you are listed as is going to happen are not true.
- This so called climate crisis has been around since I was at school and none of the prediction have occurred. Climate change is real but not man made from burning fossil fuels or by cows and sheep farting. It cyclic and will always change. The emphasis on climate change needs to be based on real events not what some leftists green agenda.
- This suggests humans are going to control FLOODS, BUSHFIRES, SEA LEVEL etc. The climate has been changing since the world began.
- This whole survey works on the premise that climate change is going to happen as predicted, this has not happened for the last 30 years, things are nowhere near as bad as people were told. The greens (communists) and lobby groups all want to scare us to death and use this as an excuse for more tax. You are scaring the kids with all the climate alarmism. Adaptation and sustainability are important, climate change is a continuous process it has been in operation since the planet formed.
- You are fooled by crazy activists



## 5. Questionnaire

### Introduction

The Western Adelaide Region in South Australia lies between the city and its beautiful, busy beaches and ports along the coastline of Gulf St Vincent. Climate change poses unique challenges to the infrastructure, economy and lifestyle of this special and important region.

In 2016, the Cities of West Torrens, Charles Sturt and Port Adelaide Enfield together adopted the AdaptWest Western Adelaide Region Climate Change Adaptation Plan, which guides how our councils are adapting to our changing climate.

Understanding that climate change requires responsibility and action from individuals, business and government, the plan was developed with input from community, industry and government representatives. The AdaptWest partnership wishes to hear from our community about its current views on climate change and its impact on our local environment and region. This information will help to inform future directions for the AdaptWest climate change adaptation program.

We are hoping to attract a range of views from our diverse community that will enable us to plan for climate change. Your responses will remain confidential and will not be linked to you as an individual. Rather all responses will be aggregated to provide AdaptWest with general views. We do ask some questions about you, but this is only to determine the depth of different views of different genders and age groups.

The survey will take approximately 20 minutes to complete. Thank you for your time.

We are offering three chances to win a \$50 VISA eftpos card so if you would like to go in the draw please register at the end of the survey.

This survey is administered by Intuito Market Research, Norwood, SA. Intuito abides by The Research Society's Privacy Code for Market and Social Research. All data gathered will be treated with the strictest confidentiality and will only be used for research purposes. Intuito is a member of The Research Society and works to the highest privacy standards.

### Part 1: About you

\* 1. In which Council area do you live or work? *(Please choose all that apply.)*

- ☐ I live in the City of West Torrens
- ☐ I live in the City of Charles Sturt
- ☐ I live in the City of Port Adelaide Enfield
- ☐ I work in the City of West Torrens
- ☐ I work in the City of Charles Sturt
- ☐ I work in the City of Port Adelaide Enfield
- ☐ No, I do not live or work in any of these areas



\* 2. What is your postcode please?

\* 3. Gender

- ☐ Male
- ☐ Female
- ☐ Non binary
- ☐ Prefer not to say
- ☐ Other

\* 4. Please indicate into which age bracket you fall?

- ☐ Under 18 years
- ☐ 18-24 years
- ☐ 25-30 years
- ☐ 31-39 years
- ☐ 40-54 years
- ☐ 55-64 years
- ☐ 65-74 years
- ☐ 75+ years

## Part 2: Climate change awareness



\* 5. How strongly do you agree or disagree with the following statements?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
I have a good knowledge of climate change already	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Taking action on climate change is important to me personally	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I have already experienced the effects of climate change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
In the future I think climate change will impact me personally	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Part 3: Personal, global and local climate change concerns

The AdaptWest Western Adelaide Region Climate Change Adaptation Plan (2016) identifies the following climate change impacts in the region:



\* 6. When thinking about the effects of climate change, how concerned are you **personally** about the impacts of climate change on the following?

	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
My own or friends and family's health and safety	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My quality and enjoyment of life	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sense of belonging to the community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Economy of the region / employment / regional productivity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Natural environment including beaches, mangroves, rivers, trees and animals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Infrastructure and essential services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My home / dwelling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation opportunities (parks and gardens, beaches, river environments, sporting fields)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Future generations / my children / my grandchildren	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



\* 7. When thinking **globally** about the effects of climate change, how concerned are you about each of the following impacts?

	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
More hot days and heatwaves	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rising sea levels and coastal erosion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Warming oceans affecting coral reefs and marine life	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reduced rainfall potentially leading to water shortages and more droughts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Harsher and longer fire seasons / bushfires	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
More frequent and extreme weather events (e.g. severe storms, floods)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Biodiversity loss - trees, plants, animals, birds, insects	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Air quality due to dust and pollen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ecosystem collapse	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Loss of ice in the polar regions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Climate change refugees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

When thinking **locally** (Western Adelaide) about the effects of climate change, how concerned are you about the impacts of climate change on the following?



## \* 8. Increasing urban heat

	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
Access to cool places / spaces in the community i.e. libraries, community centres, parks, tree lined streets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ability to keep your home cool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Amenity of local parks and environments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to playgrounds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to sporting or recreation opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Impact on wildlife	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Impact on plants and trees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Impact on the life of council assets such as roads and footpaths	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The way our suburbs are developing i.e. infill	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Impact on essential services i.e. electricity supply	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Impact on businesses / industries	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## \* 9. Reduced rainfall

	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
Establishing and maintaining trees in council parks and streets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Keeping council's open spaces 'green'	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Keeping my garden 'green'	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water quality of water bodies such as West Lakes, Port River & Barker Inlet, the River Torrens and Patawalonga	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



## \* 10. More intense rainfall events

	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
Flooding	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Impact on council's stormwater assets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## \* 11. Sea level rise and coastal impacts

	Extremely concerned	Very concerned	Moderately concerned	Slightly concerned	Not concerned	Don't know
Amenity of Western Adelaide beaches (North Haven to West Beach)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Impacts to the Port River & Barker Inlet, Patawalonga and / or West Lakes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Impacts to coastal environments from sea level rise / storm surges i.e. sand dunes, vegetation, habitat	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Impacts to coastal developments (private / public buildings)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Impacts to coastal infrastructure (e.g. seawalls, rock walls)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Part 4: Readiness, response, resilience - preparing for climate change**



\* 12. Which of the following greening and planting actions have you personally done or might do to adapt to climate change or reduce carbon emissions?

	Already doing	Would like to do	Won't do	Can't do
Found my house on the AdaptWest urban heat map	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Planted trees / plants to assist with cooling my home and / draw down carbon emissions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Irrigated my lawn at least 2 days prior to heatwaves to assist with cooling during summer	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Grown fruit / vegetables in my garden	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shared household produce with neighbours	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Am involved in my local community garden	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\* 13. Which of the following changes to your home have you done or might do to adapt to climate change or reduce carbon emissions?

	Already doing	Would like to do	Won't do	Can't do
Reduced household water use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Installed rainwater tanks and / or efficient garden irrigation systems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Installed outdoor misting systems to assist with summer cooling around the home	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensured I have at least one cool room in my home (heatwave refuge)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Created a heatwave action plan for my household	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Insulated my house (either adding to existing or re-insulating)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



	Already doing	Would like to do	Won't do	Can't do
Installed external shading to windows / outdoor living spaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Installed a more efficient air conditioning system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Installed white or heat reflective roofing materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Installed or upgraded a solar system for my home	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Purchased 100% green energy for use in my home	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Added permeable paving or reduced the hard surfaces (driveways and paths) around my home	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prepared my home for a flood event (sand bags ready, water diversion, other measures)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Avoided or reduced waste (avoiding packaging, recycling, reusing, repairing)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reduced food waste going to landfill (home composting or using council green bin)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Eat less meat / changed my diet to reduce emissions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



\* 14. Which of the following changes in your community / personal actions have you done to adapt to climate change or reduce carbon emissions?

	Already doing	Would like to do	Won't do	Can't do
Introduced myself to neighbours (especially vulnerable or at-risk members of our community)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Had conversations with neighbours about climate change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Contacted an elected member (local, state or federal) or council staff about climate change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Joined a local climate action group	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Moved my money from fossil fuel investments (e.g. shares, superannuation, banks)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\* 15. Which of the following changes in the way you move within your environment have you done or might do to mitigate or adapt to climate change and prepare for our changing climate?

	Already doing	Would like to do	Won't do	Can't do
Reduced air travel or purchased off-sets for travel taken	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Purchased an electric or hybrid car	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Regularly use public transport	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Own and regularly use a bicycle / electric bicycle for transport	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Own and regularly use an electric cargo bicycle as a replacement for a second car	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Using car less to reduce emissions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walking for transport (to shop, school, work)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



\* 16. Is there anything else that you are **personally** doing to adapt to climate change or reduce your carbon emissions?

\* 17. The following are the values associated with the AdaptWest Plan. On a scale of 0 to 10 where 0 is not important and 10 is extremely important, how important are they to you personally?

	0 Not important	1	2	3	4	5	6	7	8	9	10 Extremely important	Don't know
Amenity and quality of life	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A strong and connected community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Coastal and riverine water quality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our coastal environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Infrastructure and essential services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Management and use of stormwater	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Regional productivity and economic contribution to the state	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



\* 18. Local government, our community and other levels of government all share responsibility to prepare for climate change. From the following list, which three do you consider the MOST important issues for local government to address:

- |  |   |
|--|---|
| <input type="checkbox"/> Access to cool places / spaces in the community ie. libraries, community centres, parks, tree lined streets | <input type="checkbox"/> Establishing and maintaining trees in council parks and streets  |
| <input type="checkbox"/> Ability to keep your home cool  | <input type="checkbox"/> Keeping council's open spaces 'green'  |
| <input type="checkbox"/> Amenity of local parks and environments   | <input type="checkbox"/> Keeping your garden 'green'  |
| <input type="checkbox"/> Access to playgrounds   | <input type="checkbox"/> Water quality of water bodies such as West Lakes, Port River & Barker Inlet, the River Torrens and Patawalonga |
| <input type="checkbox"/> Access to sporting or recreation opportunities  | <input type="checkbox"/> Flooding   |
| <input type="checkbox"/> Impact on wildlife  | <input type="checkbox"/> Impact on council's stormwater assets  |
| <input type="checkbox"/> Impact on plants and trees  | <input type="checkbox"/> Amenity of Western Adelaide beaches (North Haven to West Beach)  |
| <input type="checkbox"/> Impact on the life of council assets such as roads and footpaths  | <input type="checkbox"/> Impacts to the Port River & Barker Inlet, Patawalonga and / or West Lakes                                      |
| <input type="checkbox"/> The way our suburbs are developing i.e. infill  | <input type="checkbox"/> Impacts to coastal environments from sea level rise / storm surges i.e. sand dunes, vegetation, habitat        |
| <input type="checkbox"/> Impact on essential services i.e. electricity supply  | <input type="checkbox"/> Impacts to coastal developments (private / public buildings)   |
| <input type="checkbox"/> Impact on businesses / industries   | <input type="checkbox"/> Impacts to coastal infrastructure (e.g. seawalls, rock walls)  |

\* 19. What are the best ways AdaptWest can communicate with you about acting on climate change?  
(Please choose all that apply.)

- ☐ Council newsletters
- ☐ Council website
- ☐ AdaptWest website
- ☐ In person, e.g. workshops and presentations
- ☐ Social media
- ☐ Email
- ☐ Online webinars and forums
- ☐ Text SMS
- ☐ Other (please specify)



\* 20. How can AdaptWest best support community climate action? *(Please choose all that apply.)*

- ☐ By hosting community events
- ☐ By hosting forums and training sessions
- ☐ By providing information on local climate risks such as heatwaves and flooding
- ☐ By advocating to state and federal government
- ☐ By providing information to help residents make their homes / businesses more climate resilient
- ☐ By providing grants to community groups to work on environmental projects
- ☐ Other (please specify)

### Part 5: Next Steps

\* 21. Having completed this survey and thought about climate change, how concerned would you say you are for the future of Western Adelaide?

- ☐ Extremely concerned
- ☐ Slightly concerned
- ☐ Neither concerned nor unconcerned
- ☐ Slightly unconcerned
- ☐ Not concerned at all

\* 22. Before starting this survey, were you aware of the AdaptWest Climate Change Adaptation Plan for Western Adelaide?

- ☐ Yes
- ☐ No

\* 23. Do you have any other comments, suggestions or feedback regarding climate change within the AdaptWest / Western Adelaide region?



If you are interested in knowing more and would like to receive the AdaptWest newsletter, please provide your contact details. [Please click here](#) and you will be redirected to the sign up page. When finished return to this tab to enter the draw to win a \$50 Eftpos Visa Card and finish the survey. *Please note your contact details will be separated from your survey responses to ensure your responses remain completely confidential.*

24. If you would like to enter the draw to win one of three \$50 Eftpos Visa Cards, please provide your contact details below.

*Please note your contact details will be separated from your survey responses to ensure your responses remain completely confidential.*

Name

Phone or Email

Terms and Conditions: Entry into the Win a \$50 Visa Card draw is by completion of the online resident survey. Entries open Wednesday 17 March 2021 and closes midnight Wednesday 7 April 2021. The draw for the \$50 Visa Cards will take place on Monday, 12 April 2021 at 9am. All entries will be via the online survey from Council. All entries will be automatically logged in to a database of entries and assigned a number from 1 to X, with X being the total number of entries received to date. Three random numbers between 1 and X, with X being the total number of entries received to date, will then be generated using the random number generator at [www.random.org](http://www.random.org). The number generated will be matched to the corresponding numbers in the database of entries and these three entries will be deemed the winners. The total prize pool is \$150. The winners will be notified personally by email or phone. Prizes will be sent to the winner's nominated address via Australia Post. Insurance is at the winner's discretion and cost.

Thank you for completing this survey Please press 'done' when you are finished.



## 11.2 2021/2022 Black Spot Program

### Brief

The report seeks Council to authorise the affixation of the Common Seal for the Blackspot Program Funding Deed with the Commissioner of Highways.

### RECOMMENDATION

The Committee recommends to Council that the Mayor and Chief Executive Officer be authorised to seal the Blackspot Funding Deed with the Commissioner of Highways for the road safety improvements at the intersection of North Parade and West Street intersection.

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### Introduction

Council applied for funding to improve road safety at the intersection of North Parade and West Street intersection through the annual Black Spot Program in October 2020 (**Attachment 1**).

The Commonwealth Government has recently advised Council that this project was successful in gaining full funding of \$176,550 (GST inclusive).

### Discussion

The purpose of the Blackspot Program is to reduce the risk of crashes by undertaking justified upgrades such as installing the appropriate traffic control devices at dangerous locations.

To be eligible for Blackspot funding at a specific intersection, the following key criteria are required to be met:

- Three (3) casualty crashes in the previous five (5) years; and
- Benefit Cost Ratio of 2.0 or more.

In the previous five (5) years, there have been four (4) casualty crashes at this intersection. The Administration's assessment identified that a raised intersection platform with paving and improved sight lines is the most appropriate treatment at this intersection to minimise casualty crashes.

The Benefit Cost Ratio for this treatment is calculated at 4.61, which qualifies for Black Spot Funding.

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact consideration in relation to this report.

### Conclusion

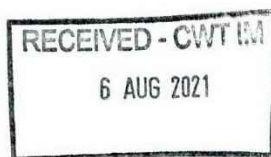
The Administration has been successful in receiving grant funding from the Commonwealth Government to install a raised intersection platform with paved in contrasting colour at the intersection of North Parade and West Street (**Attachment 2**).

The execution of the Deed will allow Council to receive the full funding of \$176,550 to design and construct the raised intersection platform.

### Attachments

1. **2021-2022 Commonwealth Infrastructure Investment Blackspot Program Funding Deed**
2. **Concept Plan - West Street & North Parade Intersection**





Government of South Australia  
Department for Infrastructure  
and Transport

*In reply please quote 2020/10812/05  
Enquiries to Ty Edwards*

**NETWORK MANAGEMENT  
SERVICES**

GPO Box 1533  
Adelaide SA 5001

Telephone: 08 8343 2222  
Facsimile: 08 8204 8740

ABN 92 366 288 135

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Mr Buss,

*2021/2022 BLACK SPOT PROGRAM*

The Australian Government has confirmed the South Australian projects that have been approved for funding under the 2021/2022 Australian Government Black Spot Program.

I am pleased to advise that the following project was **successful** in gaining funding under this Program:

- Safety Improvements at North Parade and West Street intersection, Torrensville
  - Install a raised intersection platform with paved in a contrasting colour with improved sight lines.
  - Approved funding: **\$176,550** (GST inclusive).
  - Completion by the end of June 2022.

A funding deed will need to be entered into by the council. The deed contains information about project funding, conditions, reporting and payment arrangements. Additional reporting requirements have also been stipulated by the Australian Government.

Two copies of the deed are attached.

**Please insert the required details in item 2 of Schedule 1, attach the seal and sign on page 8 and return both copies within six weeks from the date of this letter to:**

*Mr Ty Edwards  
Graduate Engineer  
Network Management Services  
Department for Infrastructure and Transport  
PO Box 1533*

#17061719



*ADELAIDE, 5001*

It is important that the obligations and conditions in the funding deed are met. Work on the project must be undertaken in accordance with appropriate Austroads, Australian and Departmental Standards and the requirements of the *Notes on Administration for the Infrastructure Investment Black Spot Program*, which is available on the internet at <http://dpti.sa.gov.au/blackspot>.

Unfortunately, the following project submitted by the council was **not successful** in gaining Black Spot funding under either the Australian Government or the State Funded programs as it did not meet the Black Spot eligibility criteria:

- Safety improvements at Military Road, West Beach
  - Provide centre median with trees and landscape, bike lanes, removal of on-street parking.

For further information regarding project nominations, please contact Mr Ty Edwards on telephone number .

I wish you every success with your approved project.

Yours sincerely

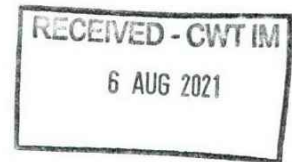


Kerry McConnell  
**Unit Manager, Road Safety Infrastructure**

28<sup>th</sup> July 2021

Encl. Copies of Funding Deed



**FUNDING DEED**

under

**2021-2022 COMMONWEALTH INFRASTRUCTURE INVESTMENT  
BLACK SPOT PROGRAM**

Project Number	113626-21SA-BS
Location	Intersection of North Parade and West Street, Torrensville
Project Description	Install a raised intersection platform with paved in contrasting colour with improved sight lines
Project Funding	\$ 176,550 (GST Inclusive)

between

**THE COMMISSIONER OF HIGHWAYS  
(Grantor)**

and

**THE COUNCIL NAMED IN SCHEDULE 1  
(Council)**



## FUNDING DEED

Between

**COMMISSIONER OF HIGHWAYS**, a body corporate pursuant to the *Highways Act 1926* (administered by the Department for Infrastructure and Transport) (ABN: 92 366 288 135).....(**Grantor**)

And

**THE COUNCIL NAMED IN SCHEDULE 1**, a body corporate under the *Local Government Act 1999*.....(**Council**)

It is agreed:

### 1. BACKGROUND

- 1.1 The Council has proposed to undertake the project (**Project**) described in item 3 of Schedule 1.
- 1.2 This deed sets out the terms and conditions under which the Grantor intends to provide funding to the Council solely for the purpose (**Purpose**) described in item 3 of Schedule 1 which includes the conduct of the Project.
- 1.3 The maximum amount that may be paid to the Council under this deed is set out in item 4 of Schedule 1 (**Funding**).
- 1.4 Item 3 of Schedule 1 indicates whether or not the Project is to be conducted on a road(s) under the care, control and management of the Commissioner of Highways (**Commissioner**).
- 1.5 If conducted on a road(s) under the care, control and management of the Commissioner the additional terms and conditions set out in Schedule 2 will also apply.

### 2. FUNDING

- 2.1 Subject to this deed, the Grantor will pay the Council up to the amount of the Funding.
- 2.2 The Council must only use the Funding for the Purpose.
- 2.3 For the purposes of this deed, the **Funding Period** is the period commencing on the Start Date and, subject to funding being available, will continue until the End Date. The **Start Date** and **End Date** are set out in item 4 of Schedule 1.
- 2.4 The Funding is payable by way of progress payments in arrears for work undertaken for the Purpose and may also be part payable (if indicated in item 5 of Schedule 1) by way of an Initial Instalment in Advance.
- 2.5 During the Funding Period, the Council is entitled in accordance with the conditions set out in item 5 of Schedule 1:
  - (a) to invoice the Grantor for the payment of the amount of any Initial Instalment in Advance set out in item 5 of Schedule 1 (if any); and
  - (b) once the amount of the Initial Instalment in Advance (if any) has been expended on work undertaken for the Purpose, to invoice the Grantor for progress payment(s) for work undertaken for the Purpose.

The total of any Initial Instalment in Advance (if any) and all progress payments must not exceed the amount of the Funding.
- 2.6 At the end of the Funding Period the Council must provide a report on the level of any unexpended Funding.



- 
- 2.7 The Council must repay any part of the Funding which is unexpended at the end of the Funding Period to the Grantor, unless the Grantor gives written approval for the Council to retain the money.

3. **GST**

- 3.1 The Funding (including any Initial Instalment in Advance or any progress payment) is all-inclusive and not subject to any adjustment for GST or any other tax or cost.
- 3.2 In this Deed "*Taxable Supply*", "*GST*" and "*Tax Invoice*" have the meaning attributed under the *A New Tax System (Goods and Services Tax) Act 1999 (GST Law)*.

4. **ADMINISTRATION OF DEED**

- 4.1 Any power or discretion exercisable by the Grantor under this deed may be exercised by the person (**Grantor's Representative**) for the time being in the position within the Department for Infrastructure and Transport (**Department**) set out in item 2 of Schedule 1.
- 4.2 Any power or discretion exercisable by the Council under this deed may be exercised by the person (**Council's Representative**) for the time being in the position within the Council set out in item 2 of Schedule 1.

5. **PROVISION OF FINANCIAL INFORMATION**

- 5.1 The Council must provide the Grantor with appropriate and regular information, records and reports as the Grantor may request from time to time about:
- (a) the administration and financial affairs of the Council;
  - (b) the progress of (and any change to) the authorised scope of the Purpose or the Project;
  - (c) any significant changes to the nature and scope of the activities conducted by the Council;
  - (d) any other matter relevant to the granting of assistance;
  - (e) any other funding or financial assistance promised or received from any source other than the Grantor;
  - (f) the Council's management of the Funding, including, but not limited to, the economic and efficient use of resources to achieve the outcomes of the Purpose; and
  - (g) the performance of the Council's undertakings and obligations under this deed.
- 5.2 The information provided by the Council must be sufficient for the Grantor to make an informed judgement about:
- (a) the Council's ongoing financial position and its resources and expertise in relation to the Purpose;
  - (b) the Council's performance in managing public moneys, acquiring and using resources economically and efficiently and in achieving specified objectives in relation to the Purpose;
  - (c) the overall effectiveness of the Funding throughout the Funding Period;
  - (d) compliance with legislation and generally accepted accounting principles; and



- (e) compliance with the Council's constitution and the conditions of this deed.

5.3 The Council must permit any officer authorised by the Grantor:

- (a) to enter the Council's premises and to have access to all accounting records, equipment, documents and information in possession of the Council; and
- (b) to interview employees of the Council on matters pertaining to the operations of the Council.

6. **GENERAL OBLIGATIONS OF THE COUNCIL**

The Council must:

- 6.1 use the Funding only for the Purpose for which the Funding was made;
- 6.2 maintain accounting records of the Funding in accordance with generally accepted accounting principles;
- 6.3 ensure that any activity carried out by the Council in connection with the Council's use of the Funding complies with the laws from time to time in force in South Australia;
- 6.4 comply with its constitution;
- 6.5 comply with the additional reporting requirements set out in item 6 of Schedule 1;
- 6.6 prepare financial statements in accordance with Australian Accounting Standards at the end of the Funding Period and submit the financial statements, signed by a senior office holder of the Council, to the Grantor no later than one calendar month after the expiry of the Funding Period;  
(Note: for the purposes of compliance with Australian Accounting Standards ("AAS") this includes Tier 1 ASS and Tier 2 ASS – Reduced Disclosure Requirements)
- 6.7 where the Funding to Council is in excess of One Million Dollars (GST exclusive) prepare financial statements in the nature of General Purpose Financial Statements; and
- 6.8 where requested by the Grantor, provide to the Department management accounts, annual reports, financial statements and any other information or documents relevant to the Council's operations.

7. **CONDUCT OF THE PROJECT**

- 7.1 The Council must ensure that any works undertaken towards the Purpose and/or the Project are undertaken in accordance with (and to the standard required by) any applicable Standards published by Austroads and Standards Australia Limited.
- 7.2 If (as indicated in item 3 of Schedule 1) the Project is to be conducted on a Road(s) under the care, control and management of the Commissioner, the Council must comply with the additional terms and conditions set out in Schedule 2.
- 7.3 The Council must erect signs on each road approach to the Project that comply with Section 4.7.1 – "Signposting" of the Notes on **Administration for Land transport Infrastructure Projects** published by the Commonwealth.



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**8. TERMINATION**

- 8.1 If the Council fails to comply with this deed and/or fails within 6 months from the Commencement of this deed to commence the works on the Project (or make sufficient progress to the satisfaction of the Grantor), the Grantor may:
- (a) require the Council to repay either the whole or a portion of the Funding (whether expended or not);
  - (b) withhold all future funding from the Council;
  - (c) pursue any legal rights or remedies which may be available to the Grantor; and
  - (d) terminate or curtail any program or project conducted by the Grantor of which the Purpose conducted by the Council is part.
- 8.2 The Grantor may review any decision made pursuant to this clause if the Council is able to satisfy the Grantor within a period of 30 days from the decision that the Council has complied with the conditions of this deed.
- 8.3 Nothing in this deed is to be taken to limit the Grantor's discretion to determine whether and how any program or project of the Grantor is to be conducted, except if and to the extent that the Grantor gives an express undertaking in that regard.

**9. GENERAL TERMS AND CONDITIONS****9.1 Insurance**

The Council warrants that it is a member of the Local Government Association Mutual Liability Scheme (**Scheme**) and is bound by the Scheme pursuant to section 142 and Schedule 1, Part 2 of the *Local Government Act 1999* (SA) (**Act**) and in the event that the Council ceases to be a member of the Scheme it will forthwith, pursuant to Section 142(1) of the Act and the regulations under that Act, take out and maintain insurance to cover its civil liabilities at a minimum level of cover of AUD \$50 million.

**9.2 Commonwealth Funded Project**

The Council acknowledges that the Funding provided under this deed is (and remains) contingent upon the Commonwealth funding and despite any other clause of this deed, if the Commonwealth for any reason ceases its provision of funding then the Grantor may by notice to the Council cease its provision of Funding under this deed.

**9.3 Audit**

The Grantor may direct the Council to arrange for the financial accounts relating to the Funding to be audited at the Council's expense. The Grantor may specify the minimum qualifications to be held by a person appointed to conduct the audit.

**9.4 Acknowledgements**

The Council acknowledge that the Funding represents a one-off contribution by the Grantor towards the Purpose, and the Council agrees that any request for subsequent funding will require a new application to the Grantor. The Grantor is under no obligation to agree to pay any subsequent funding to the Council.

The Council further acknowledges and agrees that the Grantor will not be liable to reimburse the Council for any losses or cost over runs that may result from the operation of this deed or the carrying out of the Purpose or Project.



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**9.5 Indemnity**

The Council acknowledges and agrees that it remains at all times solely responsible for the conduct of the Project and it releases and indemnifies the Grantor, the Commissioner and the Crown in right of the State of South Australia together with their employees, contractors and agents (**those indemnified**) from and against any loss or liability incurred or suffered by any of those indemnified as a result of any claim, suit, demand, action or proceeding brought by any person against any of those indemnified in respect to the works to complete the Project or otherwise caused by any breach or default of the Council under this Deed.

**9.6 Assignment**

The Council must not assign, novate or encumber any of its rights or obligations under this deed.

**9.7 Publicity**

The Council must not make (or permit a public announcement or media release to be made) about any aspect of this deed without first obtaining the Grantor's written consent.

**9.8 Consent**

If the Council requires the Grantor's consent under this deed, the Grantor may, in its absolute discretion, give or withhold its consent and if giving consent, the Grantor may impose any condition on that consent that it considers appropriate. The Grantor's consent will not be effective unless it is in writing and signed.

**9.9 Entire Deed**

This deed incorporates any attached schedules and annexures. This deed contains the entire agreement between the parties with respect to its subject matter and supersedes any prior agreement, understanding or representation of the parties on the subject matter.

**9.10 Proper Law**

The laws in force in South Australia apply to this deed.

**9.11 Jurisdiction of Courts**

The courts of South Australia have non-exclusive jurisdiction to determine any proceeding in relation to this deed. Any proceeding brought in a Federal Court must be instituted in (and remain with) the Adelaide Registry of that Federal Court.

**9.12 Compliance with Laws**

The Council must comply with the laws in force in South Australia in the course of performing its obligations under this deed.

**9.13 Notices**

A notice is properly given or served if the party delivers it by hand, posts it or transmits it by electronic mail or facsimile, to the address of the Representative of the other party. A notice is taken to be received:

- (a) if sent by post, at the time it would have been delivered in the ordinary course of the post to the address to which it was sent;
- (b) if sent by electronic mail, when the sender receives confirmation that the e-mail has been transmitted successfully to the correct e-mail address;  
or



- (c) if delivered by hand, the party who sent the notice holds a receipt for the notice signed by a person employed at the physical address for service.

**9.14 Performance and future proposals**

The satisfactory completion of the works for the Purpose, the making of regular progress payments (see note under item 5 of Schedule 1) and on-going compliance with reporting obligations, may be taken into account as a factor in assessing any applications by the Council for future funding.

**9.15 Waiver**

Any waiver of any provision of this deed is ineffective unless it is in writing and signed by the party waiving its rights.

A waiver by either party in respect of a breach of a provision of this deed by the other party is not a waiver in respect of any other breach of that or any other provision.

The failure of either party to enforce any of the provisions of this deed at any time must not be interpreted as a waiver of that provision.

**9.16 Variation**

Any variation of this deed must be in writing and signed by each party (or its Representative). Any request by the Council for agreement to vary the Funding, the Purpose, the scheduled timing for the conduct of the works for the Project and/or the Funding Period must be accompanied by sufficient details explaining the reasons for the requested variation to enable the Grantor to have regard to its merits.

**9.17 Reading down and Severance**

In the event that any provision (or portion of any provision) of this deed is held to be unenforceable or invalid by a Court of competent jurisdiction, the validity and enforceability of the remaining provisions (or portions of such provisions) of this deed shall not be adversely affected.

The offending provision (or part of a provision) shall be read down to the extent necessary to give it legal effect, or shall be severed if it cannot be read down, and the remaining part and provisions of this deed shall remain in full force and effect.

**9.18 Auditor General**

Nothing in this deed derogates from the powers of the Auditor-General under the *Public Finance and Audit Act 1987* (South Australia). Without limiting this clause, the Council acknowledges the Auditor General's obligations and powers under sections 32 and 34 of the *Public Finance and Audit Act 1987* (South Australia).

**9.19 Public Disclosure**

The Grantor may disclose this deed (and/or information relating to this deed) in both printed or electronic form and either generally to the public or to a particular person as a result of a specific request.

Nothing in this clause derogates from the Council's obligations under any provision of this deed or the provisions of the *Freedom of Information Act, 1991*.

**9.20 Special Conditions**

The special conditions set out under item 7 of Schedule 1 (if any) form part of this deed.



**EXECUTED as a DEED**

By the Grantor

**THE COMMON SEAL of the  
COMMISSIONER OF HIGHWAYS**)  
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)

was affixed on: .....

(Date above)

(Affix Seal Above)

in the presence of:

Witness Signature:.....

Print Name: .....

By the Council

**THE COMMON SEAL of the  
COUNCIL NAMED IN SCHEDULE 1**)  
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)

was affixed on: .....

(Date above)

(Affix Seal Above)

as attested by the Principal Member and  
Chief Executive Officer.

Signature:.....

Signature: .....

Print Name: .....

Print Name: .....

Principal Member

Chief Executive Officer



**SCHEDULE 1 - PARTICULARS****1. THE COUNCIL**Name: **City of West Torrens**Site Address: **165 Sir Donald Bradman Drive, Hilton 5033**Postal Address: **165 Sir Donald Bradman Drive, Hilton 5033**ABN: **16 346 877 634****2. REPRESENTATIVES****Grantor's Representative**Name: **Ms Kerry McConnell**Position: **Unit Manager, Road Safety Infrastructure  
Department for Infrastructure and Transport**Address: **GPO BOX 1533  
ADELAIDE SA 5001**

Telephone:

E-mail:

**Council's Representative**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**3. THE PURPOSE, DESCRIPTION OF PROJECT & DETAILS OF THE ROAD(S)**

The Purpose: The funding is provided for the purpose of the Council undertaking on the road(s) identified below (within the Funding Period) the Project described below (and in any plans and/or proposal attached to this deed) in accordance with (and to the standard required by) any applicable Standards published by Austroads and Standards Australia Limited.

Description of Project:	Project Number	<b>113626-21SA-BS</b>
	Project Description	<b>Install a raised intersection platform with paved in contrasting colour with improved sight lines</b>

**Note:** Please ensure that a full description setting out all aspects of the Project is included (this is of particular importance for Projects undertaken on DIT maintained roads).

Details of the Road(s): **Intersection of North Parade and West Street, Torrensville**

Is the Road(s) under the care control and management of the Commissioner of Highways:

**No**

**Note:** If under the care, control and management of the Commissioner then Schedule 2 will apply.



#### 4. THE FUNDING

The Funding: **\$176,550** (GST Inclusive)

The Funding Period: Start Date: **1 July 2021**

End Date: **30 June 2022**

#### 5. MANNER & CONDITIONS OF PAYMENT

##### Limit on payments

The Funding of **\$176,550** (GST Inclusive) is the maximum total amount the Grantor may be liable to pay the Council under this deed.

##### Initial Instalment in Advance & Progress Payments

The following table sets out the details of payments comprising the Funding the Council may invoice the Grantor for in accordance with clause 2.5 of the deed.

Payment	Amount AUD (GST Inclusive)
Initial Instalment in Advance  (Note: If no amount is indicated then no Initial Instalment in Advance will be made and the Funding will be made entirely through Progress Payments in arrears)	\$nil
Allocation for Progress Payments	<b>\$176,550</b>
Total Funding	<b>\$176,550</b>

##### Periodic Progress Payments

Except in relation to the last Quarter prior to an End Date of 30 June, the Council is entitled (provided any instalment in advance has been expended) to invoice the Grantor after the end of each Quarter (or after another interval agreed between the parties) for progress payments for work undertaken for the Purpose.

A "Quarter" is the 3 calendar month period ending on 31 March, 30 June, 30 September and 31 December of each year during the Funding Period.

Last Quarter: If the End Date is 30 June (to coincide with the end of the Financial Year) then the Council must by **1 June** issue the Grantor with the final invoice for all works undertaken for the Purpose. Late invoices will only be accepted with the written agreement of the Grantor.

Note on Regular Invoices: The Grantor expects that works for the Purpose will be undertaken promptly during the Funding Period and expects to receive the invoice for any instalment in advance (if any) soon after the commencement of this deed and then regular subsequent receipt of invoices for progress payments.

##### Invoices

The Grantor is **not** obligated to pay an invoice unless properly rendered. An invoice is properly rendered if it:

- is issued in respect of a payment for which the Council is entitled to invoice for under this deed;
- quotes the relevant purchase order number allocated by the Grantor;
- is accompanied by a Claim Form and invoices (if any) from the Council's contractor(s) undertaking work for the Purpose;
- reflects the correct amount for payment under this deed; and



(e) is a valid Tax Invoice in accordance with GST Law.

The **Claim Form** must set out:

- (a) The progress of the work towards the Purpose.
- (b) Project expenditure report from Council's financial management system and a summary schedule of expenditure.
- (c) Statement of the amount of any under or over expenditure of the Funding.

A pro-forma Claims Form is available from web-link:

[http://www.DIT.sa.gov.au/roadsafety/safer\\_roads/black\\_spot\\_program\\_2](http://www.DIT.sa.gov.au/roadsafety/safer_roads/black_spot_program_2)

### Payment Term

Provided that the total amount of the Funding has not been (or will be) exceeded, the Grantor must pay the amount of a properly rendered invoice for an Initial Instalment in Advance (if indicated above) and a progress payment for work undertaken towards the Purpose issued by the Council, within 30 days of receiving the Council's invoice.

## 6. ADDITIONAL REPORTING REQUIREMENTS

Report (Title)	Frequency (By when)	Requirements (Information and applicable standard)
<b>Project Report</b>	1 <sup>st</sup> Report- 1 <sup>st</sup> August  2 <sup>nd</sup> Report-1 <sup>st</sup> November  3 <sup>rd</sup> Report-1 <sup>st</sup> February  4 <sup>th</sup> Report- 1 <sup>st</sup> May  <b>or 7 days from request</b>	<ul style="list-style-type: none"> <li>The progress of the Project and scheduling of works.</li> <li>Updated Expenditure forecasts during the term of the funding period.</li> <li>The management of the Funding (i.e. break down of expenditure of the Funding).</li> <li>Any changes to the authorised scope of the Project.</li> <li>Any significant changes to the nature, scope and cost of the activities conducted by the Council.</li> <li>Any operational matters requested from time to time by the Grantor for inclusion in the Project Report.</li> <li>Use Template as per <a href="https://www.DIT.sa.gov.au/towardszerotogether/building_safer_roads/black_spot_program">https://www.DIT.sa.gov.au/towardszerotogether/building_safer_roads/black_spot_program</a></li> </ul>
<b>Completion Report</b>	Within 30 days from the completing the works for the Project.	<ul style="list-style-type: none"> <li>Use Template as per <a href="http://www.DIT.sa.gov.au/roadsafety/safer_roads/black_spot_program_2">http://www.DIT.sa.gov.au/roadsafety/safer_roads/black_spot_program_2</a></li> </ul>
<b>Financial Statements</b> (As referred to in clauses 6.6 and 6.7 of the Deed)	Within 30 days from the expiry of the Funding Period.	<p>Financial Statements prepared in accordance with Australian Accounting Standards setting out in detail the Council's expenditure of the Funding (with invoices attached from any contractors engaged for the Purpose) and signed by a senior office holder of the Council.</p> <p><b>Standard:</b> If the Funding is in excess of \$1 M (GST exclusive) <u>then</u> the recipient must prepare its Financial Statements in the nature of General Purpose Financial Statements.</p> <p>(Note: for the purposes of compliance with Australian Accounting Standards ("AAS") this includes Tier 1 ASS and Tier 2 ASS – Reduced Disclosure Requirements)</p>

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**7. SPECIAL CONDITIONS**

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- 7.1 The Network Management Services Directorate will contact Council for a commencement meeting or other meetings as required.



## SCHEDULE 2 – WORKS ON COMMISSIONER MAINTAINED ROAD(S)

### 1. APPLICATION OF THIS SCHEDULE 2

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The Council must comply with the terms and conditions set out in this Schedule 2 if (as indicated in item 3 of Schedule 1) the Council's proposed Project funded under this deed involves work on (or alterations to) a road ("**Road**") that is under the care, control and management of the Commissioner of Highways ("**Commissioner**").

### 2. LEGAL REQUIREMENT TO GAIN COMMISSIONER'S APPROVAL

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Subsection 26(7) of the *Highways Act 1926* (SA) provides that a council must not exercise its powers under Part 2 of Chapter 11 of the *Local Government Act 1999* (SA) (e.g. the powers to conduct roadwork) in relation to a road under the care, control and management of the Commissioner except to the extent (if any) as the Commissioner may approve by written notice to the council.

The Council therefore acknowledges that prior to undertaking any works on the Road it will first need to gain the written approval of the Commissioner pursuant to section 26(7) of the *Highways Act 1926*.

### 3. TERMS AND CONDITIONS FOR WORKS ON COMMISSIONER'S ROAD

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3.1 The Commissioner makes no warranties or representations concerning the suitability of the Road for the Purpose or the presence of third party installations on, in, along, over, under or near the Road. The Council must arrange for any required relocation or alteration of third party installations at its own cost.

In this Deed "third party installations" means any rail, gas, electrical, telecommunications, stormwater, water or other underground or overground installation on, in, along, over, under or near the Road.

3.2 The Council must:

- (a) not less than one calendar month prior to the commencement of works for the Purpose, submit the detailed design(s), any applicable drawings and plans and its Traffic Management Plan(s) to the Commissioner (acting through the Department) for its comment;
- (b) modify the documents submitted in accordance with the preceding item 3.2(a) in accordance with any comments received from the Commissioner (or the Department);
- (c) give prior notification to the Commissioner before commencing any works on the Road and abide by (and ensure that its contractor also abides by) any requirements imposed as to the times for access to the Road;
- (d) undertake (and ensure that its contractor undertakes) the works on the Road in accordance with:
  - (i) the Department's requirements as per the DIT Master Specification available at [Works on Roads by Other Organisations - Department for Infrastructure and Transport - South Australia](#);  
and
  - (ii) the detailed design(s), drawings and plans and Traffic Management Plan agreed to by the Commissioner,unless a variation is first agreed in writing by the Commissioner;



- (e) ensure that any works undertaken do not disrupt (or impede) any activity undertaken by the Commissioner (or the Department) on the Road;
- (f) ensure that a defect liability period of not less than 24 calendar months applies to the works and the Council must invite (and make provision for) a representative of the Commissioner to attend inspections to assess both practical completion and final completion of the works;
- (g) ensure that any additional works required to reach practical completion or any remediation (or repair of) defects that are required to allow for final completion, identified by either the Council or the Commissioner, are promptly carried out by the Council (or its contractor);
- (h) at its cost, comply with any written direction by the Commissioner in relation to the conduct of the works, any alteration or removal of any infrastructure installed, the removal or minimisation of any risks to safety identified, the reinstatement of pavements, traffic management, the public's access to the Road or partial road closures;
- (i) undertake such reasonable safety measures necessary to protect its employees, contractors, the public and commuters [including without limitation compliance with (and ensuring its contractor complies with) the *Work Health and Safety Act, 2012* (SA) and the *Work Health and Safety Regulations, 2012* (SA)];
- (j) notify the Commissioner of any safety risk posed by the works or any infrastructure installed or any activity undertaken by the Council (or its employees, contractors and agents), on the Road; and
- (k) following practical completion of the works [and following any further modifications undertaken by the Council (or its contractor)] provide at the Council's cost, the Commissioner with as constructed drawings and plans accurately depicting the type and location of the works and any infrastructure installed in accordance with Departmental standards available at:

[http://www.DIT.sa.gov.au/contractor\\_documents](http://www.DIT.sa.gov.au/contractor_documents) (intellectual property in the plans and drawings vests in the Commissioner).

- 3.3 If the Council fails to comply with the requirements of item 3.2(g) or fails to carry out a direction of the Commissioner issued in accordance with item 3.2(h) then the Commissioner may (without being obliged to) carry out (or engage a contractor to carry out) the necessary work and the Council promises to pay to the Commissioner the cost it incurs in doing so.



**FUNDING DEED**

under

**2021-2022 COMMONWEALTH INFRASTRUCTURE INVESTMENT  
BLACK SPOT PROGRAM**

Project Number	113626-21SA-BS
Location	Intersection of North Parade and West Street, Torrensville
Project Description	Install a raised intersection platform with paved in contrasting colour with improved sight lines
Project Funding	\$ 176,550 (GST Inclusive)

between

**THE COMMISSIONER OF HIGHWAYS****(Grantor)**

and

**THE COUNCIL NAMED IN SCHEDULE 1****(Council)**



## FUNDING DEED

Between

**COMMISSIONER OF HIGHWAYS**, a body corporate pursuant to the *Highways Act 1926* (administered by the Department for Infrastructure and Transport) (ABN: 92 366 288 135).....(**Grantor**)

And

**THE COUNCIL NAMED IN SCHEDULE 1**, a body corporate under the *Local Government Act 1999*.....(**Council**)

It is agreed:

### 1. BACKGROUND

- 1.1 The Council has proposed to undertake the project (**Project**) described in item 3 of Schedule 1.
- 1.2 This deed sets out the terms and conditions under which the Grantor intends to provide funding to the Council solely for the purpose (**Purpose**) described in item 3 of Schedule 1 which includes the conduct of the Project.
- 1.3 The maximum amount that may be paid to the Council under this deed is set out in item 4 of Schedule 1 (**Funding**).
- 1.4 Item 3 of Schedule 1 indicates whether or not the Project is to be conducted on a road(s) under the care, control and management of the Commissioner of Highways (**Commissioner**).
- 1.5 If conducted on a road(s) under the care, control and management of the Commissioner the additional terms and conditions set out in Schedule 2 will also apply.

### 2. FUNDING

- 2.1 Subject to this deed, the Grantor will pay the Council up to the amount of the Funding.
- 2.2 The Council must only use the Funding for the Purpose.
- 2.3 For the purposes of this deed, the **Funding Period** is the period commencing on the Start Date and, subject to funding being available, will continue until the End Date. The **Start Date** and **End Date** are set out in item 4 of Schedule 1.
- 2.4 The Funding is payable by way of progress payments in arrears for work undertaken for the Purpose and may also be part payable (if indicated in item 5 of Schedule 1) by way of an Initial Instalment in Advance.
- 2.5 During the Funding Period, the Council is entitled in accordance with the conditions set out in item 5 of Schedule 1:
  - (a) to invoice the Grantor for the payment of the amount of any Initial Instalment in Advance set out in item 5 of Schedule 1 (if any); and
  - (b) once the amount of the Initial Instalment in Advance (if any) has been expended on work undertaken for the Purpose, to invoice the Grantor for progress payment(s) for work undertaken for the Purpose.

The total of any Initial Instalment in Advance (if any) and all progress payments must not exceed the amount of the Funding.
- 2.6 At the end of the Funding Period the Council must provide a report on the level of any unexpended Funding.



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- 2.7 The Council must repay any part of the Funding which is unexpended at the end of the Funding Period to the Grantor, unless the Grantor gives written approval for the Council to retain the money.
3. **GST**
- 3.1 The Funding (including any Initial Instalment in Advance or any progress payment) is all-inclusive and not subject to any adjustment for GST or any other tax or cost.
- 3.2 In this Deed "*Taxable Supply*", "*GST*" and "*Tax Invoice*" have the meaning attributed under the *A New Tax System (Goods and Services Tax) Act 1999 (GST Law)*.
4. **ADMINISTRATION OF DEED**
- 4.1 Any power or discretion exercisable by the Grantor under this deed may be exercised by the person (**Grantor's Representative**) for the time being in the position within the Department for Infrastructure and Transport (**Department**) set out in item 2 of Schedule 1.
- 4.2 Any power or discretion exercisable by the Council under this deed may be exercised by the person (**Council's Representative**) for the time being in the position within the Council set out in item 2 of Schedule 1.
5. **PROVISION OF FINANCIAL INFORMATION**
- 5.1 The Council must provide the Grantor with appropriate and regular information, records and reports as the Grantor may request from time to time about:
- (a) the administration and financial affairs of the Council;
  - (b) the progress of (and any change to) the authorised scope of the Purpose or the Project;
  - (c) any significant changes to the nature and scope of the activities conducted by the Council;
  - (d) any other matter relevant to the granting of assistance;
  - (e) any other funding or financial assistance promised or received from any source other than the Grantor;
  - (f) the Council's management of the Funding, including, but not limited to, the economic and efficient use of resources to achieve the outcomes of the Purpose; and
  - (g) the performance of the Council's undertakings and obligations under this deed.
- 5.2 The information provided by the Council must be sufficient for the Grantor to make an informed judgement about:
- (a) the Council's ongoing financial position and its resources and expertise in relation to the Purpose;
  - (b) the Council's performance in managing public moneys, acquiring and using resources economically and efficiently and in achieving specified objectives in relation to the Purpose;
  - (c) the overall effectiveness of the Funding throughout the Funding Period;
  - (d) compliance with legislation and generally accepted accounting principles; and



- 
- (e) compliance with the Council's constitution and the conditions of this deed.
- 5.3 The Council must permit any officer authorised by the Grantor:
- (a) to enter the Council's premises and to have access to all accounting records, equipment, documents and information in possession of the Council; and
  - (b) to interview employees of the Council on matters pertaining to the operations of the Council.
6. **GENERAL OBLIGATIONS OF THE COUNCIL**
- The Council must:
- 6.1 use the Funding only for the Purpose for which the Funding was made;
  - 6.2 maintain accounting records of the Funding in accordance with generally accepted accounting principles;
  - 6.3 ensure that any activity carried out by the Council in connection with the Council's use of the Funding complies with the laws from time to time in force in South Australia;
  - 6.4 comply with its constitution;
  - 6.5 comply with the additional reporting requirements set out in item 6 of Schedule 1;
  - 6.6 prepare financial statements in accordance with Australian Accounting Standards at the end of the Funding Period and submit the financial statements, signed by a senior office holder of the Council, to the Grantor no later than one calendar month after the expiry of the Funding Period;  
(Note: for the purposes of compliance with Australian Accounting Standards ("AAS") this includes Tier 1 ASS and Tier 2 ASS – Reduced Disclosure Requirements)
  - 6.7 where the Funding to Council is in excess of One Million Dollars (GST exclusive) prepare financial statements in the nature of General Purpose Financial Statements; and
  - 6.8 where requested by the Grantor, provide to the Department management accounts, annual reports, financial statements and any other information or documents relevant to the Council's operations.
7. **CONDUCT OF THE PROJECT**
- 7.1 The Council must ensure that any works undertaken towards the Purpose and/or the Project are undertaken in accordance with (and to the standard required by) any applicable Standards published by Austroads and Standards Australia Limited.
  - 7.2 If (as indicated in item 3 of Schedule 1) the Project is to be conducted on a Road(s) under the care, control and management of the Commissioner, the Council must comply with the additional terms and conditions set out in Schedule 2.
  - 7.3 The Council must erect signs on each road approach to the Project that comply with Section 4.7.1 – "Signposting" of the Notes on **Administration for Land transport Infrastructure Projects** published by the Commonwealth.



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**8. TERMINATION**

- 8.1 If the Council fails to comply with this deed and/or fails within 6 months from the Commencement of this deed to commence the works on the Project (or make sufficient progress to the satisfaction of the Grantor), the Grantor may:
- (a) require the Council to repay either the whole or a portion of the Funding (whether expended or not);
  - (b) withhold all future funding from the Council;
  - (c) pursue any legal rights or remedies which may be available to the Grantor; and
  - (d) terminate or curtail any program or project conducted by the Grantor of which the Purpose conducted by the Council is part.
- 8.2 The Grantor may review any decision made pursuant to this clause if the Council is able to satisfy the Grantor within a period of 30 days from the decision that the Council has complied with the conditions of this deed.
- 8.3 Nothing in this deed is to be taken to limit the Grantor's discretion to determine whether and how any program or project of the Grantor is to be conducted, except if and to the extent that the Grantor gives an express undertaking in that regard.

**9. GENERAL TERMS AND CONDITIONS****9.1 Insurance**

The Council warrants that it is a member of the Local Government Association Mutual Liability Scheme (**Scheme**) and is bound by the Scheme pursuant to section 142 and Schedule 1, Part 2 of the *Local Government Act 1999* (SA) (**Act**) and in the event that the Council ceases to be a member of the Scheme it will forthwith, pursuant to Section 142(1) of the Act and the regulations under that Act, take out and maintain insurance to cover its civil liabilities at a minimum level of cover of AUD \$50 million.

**9.2 Commonwealth Funded Project**

The Council acknowledges that the Funding provided under this deed is (and remains) contingent upon the Commonwealth funding and despite any other clause of this deed, if the Commonwealth for any reason ceases its provision of funding then the Grantor may by notice to the Council cease its provision of Funding under this deed.

**9.3 Audit**

The Grantor may direct the Council to arrange for the financial accounts relating to the Funding to be audited at the Council's expense. The Grantor may specify the minimum qualifications to be held by a person appointed to conduct the audit.

**9.4 Acknowledgements**

The Council acknowledge that the Funding represents a one-off contribution by the Grantor towards the Purpose, and the Council agrees that any request for subsequent funding will require a new application to the Grantor. The Grantor is under no obligation to agree to pay any subsequent funding to the Council.

The Council further acknowledges and agrees that the Grantor will not be liable to reimburse the Council for any losses or cost over runs that may result from the operation of this deed or the carrying out of the Purpose or Project.



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**9.5 Indemnity**

The Council acknowledges and agrees that it remains at all times solely responsible for the conduct of the Project and it releases and indemnifies the Grantor, the Commissioner and the Crown in right of the State of South Australia together with their employees, contractors and agents (**those indemnified**) from and against any loss or liability incurred or suffered by any of those indemnified as a result of any claim, suit, demand, action or proceeding brought by any person against any of those indemnified in respect to the works to complete the Project or otherwise caused by any breach or default of the Council under this Deed.

**9.6 Assignment**

The Council must not assign, novate or encumber any of its rights or obligations under this deed.

**9.7 Publicity**

The Council must not make (or permit a public announcement or media release to be made) about any aspect of this deed without first obtaining the Grantor's written consent.

**9.8 Consent**

If the Council requires the Grantor's consent under this deed, the Grantor may, in its absolute discretion, give or withhold its consent and if giving consent, the Grantor may impose any condition on that consent that it considers appropriate. The Grantor's consent will not be effective unless it is in writing and signed.

**9.9 Entire Deed**

This deed incorporates any attached schedules and annexures. This deed contains the entire agreement between the parties with respect to its subject matter and supersedes any prior agreement, understanding or representation of the parties on the subject matter.

**9.10 Proper Law**

The laws in force in South Australia apply to this deed.

**9.11 Jurisdiction of Courts**

The courts of South Australia have non-exclusive jurisdiction to determine any proceeding in relation to this deed. Any proceeding brought in a Federal Court must be instituted in (and remain with) the Adelaide Registry of that Federal Court.

**9.12 Compliance with Laws**

The Council must comply with the laws in force in South Australia in the course of performing its obligations under this deed.

**9.13 Notices**

A notice is properly given or served if the party delivers it by hand, posts it or transmits it by electronic mail or facsimile, to the address of the Representative of the other party. A notice is taken to be received:

- (a) if sent by post, at the time it would have been delivered in the ordinary course of the post to the address to which it was sent;
- (b) if sent by electronic mail, when the sender receives confirmation that the e-mail has been transmitted successfully to the correct e-mail address; or



- (c) if delivered by hand, the party who sent the notice holds a receipt for the notice signed by a person employed at the physical address for service.

**9.14 Performance and future proposals**

The satisfactory completion of the works for the Purpose, the making of regular progress payments (see note under item 5 of Schedule 1) and on-going compliance with reporting obligations, may be taken into account as a factor in assessing any applications by the Council for future funding.

**9.15 Waiver**

Any waiver of any provision of this deed is ineffective unless it is in writing and signed by the party waiving its rights.

A waiver by either party in respect of a breach of a provision of this deed by the other party is not a waiver in respect of any other breach of that or any other provision.

The failure of either party to enforce any of the provisions of this deed at any time must not be interpreted as a waiver of that provision.

**9.16 Variation**

Any variation of this deed must be in writing and signed by each party (or its Representative). Any request by the Council for agreement to vary the Funding, the Purpose, the scheduled timing for the conduct of the works for the Project and/or the Funding Period must be accompanied by sufficient details explaining the reasons for the requested variation to enable the Grantor to have regard to its merits.

**9.17 Reading down and Severance**

In the event that any provision (or portion of any provision) of this deed is held to be unenforceable or invalid by a Court of competent jurisdiction, the validity and enforceability of the remaining provisions (or portions of such provisions) of this deed shall not be adversely affected.

The offending provision (or part of a provision) shall be read down to the extent necessary to give it legal effect, or shall be severed if it cannot be read down, and the remaining part and provisions of this deed shall remain in full force and effect.

**9.18 Auditor General**

Nothing in this deed derogates from the powers of the Auditor-General under the *Public Finance and Audit Act 1987* (South Australia). Without limiting this clause, the Council acknowledges the Auditor General's obligations and powers under sections 32 and 34 of the *Public Finance and Audit Act 1987* (South Australia).

**9.19 Public Disclosure**

The Grantor may disclose this deed (and/or information relating to this deed) in both printed or electronic form and either generally to the public or to a particular person as a result of a specific request.

Nothing in this clause derogates from the Council's obligations under any provision of this deed or the provisions of the *Freedom of Information Act, 1991*.

**9.20 Special Conditions**

The special conditions set out under item 7 of Schedule 1 (if any) form part of this deed.



**EXECUTED as a DEED**

By the Grantor

**THE COMMON SEAL of the  
COMMISSIONER OF HIGHWAYS**)  
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was affixed on: .....

(Date above)

(Affix Seal Above)

in the presence of:

Witness Signature: .....

Print Name: .....

By the Council

**THE COMMON SEAL of the  
COUNCIL NAMED IN SCHEDULE 1**)  
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)

was affixed on: .....

(Date above)

(Affix Seal Above)

as attested by the Principal Member and  
Chief Executive Officer.

Signature: .....

Signature: .....

Print Name: .....

Print Name: .....

Principal Member

Chief Executive Officer



**SCHEDULE 1 - PARTICULARS****1. THE COUNCIL**

Name: **City of West Torrens**

Site Address: **165 Sir Donald Bradman Drive, Hilton 5033**

Postal Address: **165 Sir Donald Bradman Drive, Hilton 5033**

ABN: **16 346 877 634**

**2. REPRESENTATIVES****Grantor's Representative**

Name: **Ms Kerry McConnell**

Position: **Unit Manager, Road Safety Infrastructure**  
**Department for Infrastructure and Transport**

Address: **GPO BOX 1533**  
**ADELAIDE SA 5001**

**Council's Representative**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**3. THE PURPOSE, DESCRIPTION OF PROJECT & DETAILS OF THE ROAD(S)**

The Purpose: The funding is provided for the purpose of the Council undertaking on the road(s) identified below (within the Funding Period) the Project described below (and in any plans and/or proposal attached to this deed) in accordance with (and to the standard required by) any applicable Standards published by Austroads and Standards Australia Limited.

Description of Project:	Project Number	<b>113626-21SA-BS</b>
	Project Description	<b>Install a raised intersection platform with paved in contrasting colour with improved sight lines</b>

**Note:** Please ensure that a full description setting out all aspects of the Project is included (this is of particular importance for Projects undertaken on DIT maintained roads).

Details of the Road(s): **Intersection of North Parade and West Street, Torrensville**

Is the Road(s) under the care control and management of the Commissioner of Highways:

**No**

**Note:** If under the care, control and management of the Commissioner then Schedule 2 will apply.



#### 4. THE FUNDING

The Funding: **\$176,550** (GST Inclusive)

The Funding Period: Start Date: **1 July 2021**

End Date: **30 June 2022**

#### 5. MANNER & CONDITIONS OF PAYMENT

##### Limit on payments

The Funding of **\$176,550** (GST Inclusive) is the maximum total amount the Grantor may be liable to pay the Council under this deed.

##### Initial Instalment in Advance & Progress Payments

The following table sets out the details of payments comprising the Funding the Council may invoice the Grantor for in accordance with clause 2.5 of the deed.

Payment	Amount AUD (GST Inclusive)
Initial Instalment in Advance  (Note: If no amount is indicated <u>then</u> no Initial Instalment in Advance will be made and the Funding will be made entirely through Progress Payments in arrears)	<b>\$nil</b>
Allocation for Progress Payments	<b>\$176,550</b>
Total Funding	<b>\$176,550</b>

##### Periodic Progress Payments

Except in relation to the last Quarter prior to an End Date of 30 June, the Council is entitled (provided any instalment in advance has been expended) to invoice the Grantor after the end of each Quarter (or after another interval agreed between the parties) for progress payments for work undertaken for the Purpose.

A "Quarter" is the 3 calendar month period ending on 31 March, 30 June, 30 September and 31 December of each year during the Funding Period.

Last Quarter: If the End Date is 30 June (to coincide with the end of the Financial Year) then the Council must by **1 June** issue the Grantor with the final invoice for all works undertaken for the Purpose. Late invoices will only be accepted with the written agreement of the Grantor.

Note on Regular Invoices: The Grantor expects that works for the Purpose will be undertaken promptly during the Funding Period and expects to receive the invoice for any instalment in advance (if any) soon after the commencement of this deed and then regular subsequent receipt of invoices for progress payments.

##### Invoices

The Grantor is **not** obligated to pay an invoice unless properly rendered. An invoice is properly rendered if it:

- is issued in respect of a payment for which the Council is entitled to invoice for under this deed;
- quotes the relevant purchase order number allocated by the Grantor;
- is accompanied by a Claim Form and invoices (if any) from the Council's contractor(s) undertaking work for the Purpose;
- reflects the correct amount for payment under this deed; and



(e) is a valid Tax Invoice in accordance with GST Law.

The **Claim Form** must set out:

- (a) The progress of the work towards the Purpose.
- (b) Project expenditure report from Council's financial management system and a summary schedule of expenditure.
- (c) Statement of the amount of any under or over expenditure of the Funding.

A pro-forma Claims Form is available from web-link:

[http://www.DIT.sa.gov.au/roadsafety/safer\\_roads/black\\_spot\\_program\\_2](http://www.DIT.sa.gov.au/roadsafety/safer_roads/black_spot_program_2)

### Payment Term

Provided that the total amount of the Funding has not been (or will be) exceeded, the Grantor must pay the amount of a properly rendered invoice for an Initial Instalment in Advance (if indicated above) and a progress payment for work undertaken towards the Purpose issued by the Council, within 30 days of receiving the Council's invoice.

### 6. ADDITIONAL REPORTING REQUIREMENTS

Report (Title)	Frequency (By when)	Requirements (Information and applicable standard)
<b>Project Report</b>	1 <sup>st</sup> Report- 1 <sup>st</sup> August  2 <sup>nd</sup> Report-1 <sup>st</sup> November  3 <sup>rd</sup> Report-1 <sup>st</sup> February  4 <sup>th</sup> Report- 1 <sup>st</sup> May  <b>or 7 days from request</b>	<ul style="list-style-type: none"> <li>The progress of the Project and scheduling of works.</li> <li>Updated Expenditure forecasts during the term of the funding period.</li> <li>The management of the Funding (i.e. break down of expenditure of the Funding).</li> <li>Any changes to the authorised scope of the Project.</li> <li>Any significant changes to the nature, scope and cost of the activities conducted by the Council.</li> <li>Any operational matters requested from time to time by the Grantor for inclusion in the Project Report.</li> <li>Use Template as per <a href="https://www.DIT.sa.gov.au/towardszerotogether/building_safer_roads/black_spot_program">https://www.DIT.sa.gov.au/towardszerotogether/building_safer_roads/black_spot_program</a></li> </ul>
<b>Completion Report</b>	Within 30 days from the completing the works for the Project.	<ul style="list-style-type: none"> <li>Use Template as per <a href="http://www.DIT.sa.gov.au/roadsafety/safer_roads/black_spot_program_2">http://www.DIT.sa.gov.au/roadsafety/safer_roads/black_spot_program_2</a></li> </ul>
<b>Financial Statements</b> (As referred to in clauses 6.6 and 6.7 of the Deed)	Within 30 days from the expiry of the Funding Period.	<p>Financial Statements prepared in accordance with Australian Accounting Standards setting out in detail the Council's expenditure of the Funding (with invoices attached from any contractors engaged for the Purpose) and signed by a senior office holder of the Council.</p> <p><b>Standard:</b> If the Funding is in excess of \$1 M (GST exclusive) <u>then</u> the recipient must prepare its Financial Statements in the nature of General Purpose Financial Statements.</p> <p>(Note: for the purposes of compliance with Australian Accounting Standards ("AAS") this includes Tier 1 ASS and Tier 2 ASS – Reduced Disclosure Requirements)</p>



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**7. SPECIAL CONDITIONS**

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- 7.1 The Network Management Services Directorate will contact Council for a commencement meeting or other meetings as required.



## SCHEDULE 2 – WORKS ON COMMISSIONER MAINTAINED ROAD(S)

### 1. APPLICATION OF THIS SCHEDULE 2

The Council must comply with the terms and conditions set out in this Schedule 2 if (as indicated in item 3 of Schedule 1) the Council's proposed Project funded under this deed involves work on (or alterations to) a road ("**Road**") that is under the care, control and management of the Commissioner of Highways ("**Commissioner**").

### 2. LEGAL REQUIREMENT TO GAIN COMMISSIONER'S APPROVAL

Subsection 26(7) of the *Highways Act 1926* (SA) provides that a council must not exercise its powers under Part 2 of Chapter 11 of the *Local Government Act 1999* (SA) (e.g. the powers to conduct roadwork) in relation to a road under the care, control and management of the Commissioner except to the extent (if any) as the Commissioner may approve by written notice to the council.

The Council therefore acknowledges that prior to undertaking any works on the Road it will first need to gain the written approval of the Commissioner pursuant to section 26(7) of the *Highways Act 1926*.

### 3. TERMS AND CONDITIONS FOR WORKS ON COMMISSIONER'S ROAD

3.1 The Commissioner makes no warranties or representations concerning the suitability of the Road for the Purpose or the presence of third party installations on, in, along, over, under or near the Road. The Council must arrange for any required relocation or alteration of third party installations at its own cost.

In this Deed "third party installations" means any rail, gas, electrical, telecommunications, stormwater, water or other underground or overground installation on, in, along, over, under or near the Road.

3.2 The Council must:

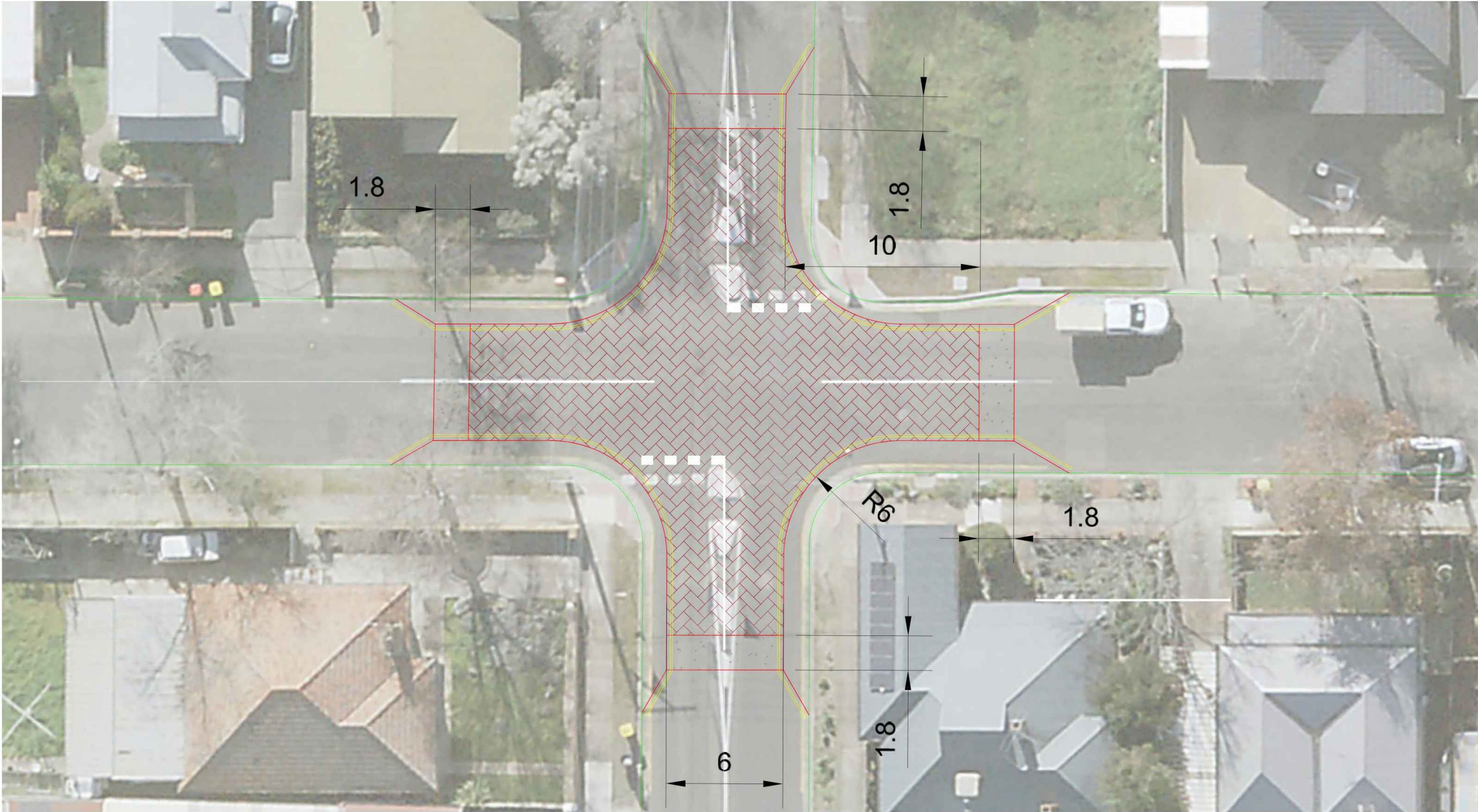
- (a) not less than one calendar month prior to the commencement of works for the Purpose, submit the detailed design(s), any applicable drawings and plans and its Traffic Management Plan(s) to the Commissioner (acting through the Department) for its comment;
- (b) modify the documents submitted in accordance with the preceding item 3.2(a) in accordance with any comments received from the Commissioner (or the Department);
- (c) give prior notification to the Commissioner before commencing any works on the Road and abide by (and ensure that its contractor also abides by) any requirements imposed as to the times for access to the Road;
- (d) undertake (and ensure that its contractor undertakes) the works on the Road in accordance with:
  - (i) the Department's requirements as per the DIT Master Specification available at [Works on Roads by Other Organisations - Department for Infrastructure and Transport - South Australia](#);  
and
  - (ii) the detailed design(s), drawings and plans and Traffic Management Plan agreed to by the Commissioner,unless a variation is first agreed in writing by the Commissioner;



- (e) ensure that any works undertaken do not disrupt (or impede) any activity undertaken by the Commissioner (or the Department) on the Road;
  - (f) ensure that a defect liability period of not less than 24 calendar months applies to the works and the Council must invite (and make provision for) a representative of the Commissioner to attend inspections to assess both practical completion and final completion of the works;
  - (g) ensure that any additional works required to reach practical completion or any remediation (or repair of) defects that are required to allow for final completion, identified by either the Council or the Commissioner, are promptly carried out by the Council (or its contractor);
  - (h) at its cost, comply with any written direction by the Commissioner in relation to the conduct of the works, any alteration or removal of any infrastructure installed, the removal or minimisation of any risks to safety identified, the reinstatement of pavements, traffic management, the public's access to the Road or partial road closures;
  - (i) undertake such reasonable safety measures necessary to protect its employees, contractors, the public and commuters [including without limitation compliance with (and ensuring its contractor complies with) the *Work Health and Safety Act, 2012* (SA) and the *Work Health and Safety Regulations, 2012* (SA)];
  - (j) notify the Commissioner of any safety risk posed by the works or any infrastructure installed or any activity undertaken by the Council (or its employees, contractors and agents), on the Road; and
  - (k) following practical completion of the works [and following any further modifications undertaken by the Council (or its contractor)] provide at the Council's cost, the Commissioner with as constructed drawings and plans accurately depicting the type and location of the works and any infrastructure installed in accordance with Departmental standards available at:  
[http://www.DIT.sa.gov.au/contractor\\_documents](http://www.DIT.sa.gov.au/contractor_documents) (intellectual property in the plans and drawings vests in the Commissioner).
- 3.3 If the Council fails to comply with the requirements of item 3.2(g) or fails to carry out a direction of the Commissioner issued in accordance with item 3.2(h) then the Commissioner may (without being obliged to) carry out (or engage a contractor to carry out) the necessary work and the Council promises to pay to the Commissioner the cost it incurs in doing so.



FILE NAME: M:\Infrastructure\Traffic and Transport\Blackspots\2021-2022\Military Road Nomination



**NOTES**  
1. FOR ALL LINE MARKING REFER TO DPTI PAVEMENT MARKING MANUAL

**GENERAL PLAN VIEW**  
NOT TO SCALE

					DESIGNED BY: EDWARD CHAN DATE: 03/10/20
					APPROVED BY: EDWARD CHAN DATE: N/A
					APPROVED BY: DATE: 00/00/00
No.	DATE	AMENDMENT DESCRIPTION	DRAFTED	APPROVED	



**WEST ST & NORTH PDE INTERSECTION  
RAISED PLATFORM CONCEPT**

SCALE: NTS	SIZE: B1	DRAWING No.	SHEET No. 1 OF 1	AMEND No. 0
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### 11.3 Regulatory Services Activity Report

#### Brief

This report provides information on the activities of the Regulatory Services Department for the twelve months to 30 June 2021.

#### RECOMMENDATION

The Committee recommends to Council that the Regulatory Services Activity Report be received

#### Introduction

While details are provided each quarter on activities of the Regulatory Services department, this end of financial year report provides an overview of all parking enforcement activities for the period 1 July 2020 to 30 June 2021. However, **Attachment 1** does provide end of year data on all activities within the Regulatory Services portfolio.

#### Discussion

Below details the During the 2020/21 financial year, a total of 8,540 parking expiation notices were issued with 2,357 parking expiation notices issued in the June quarter.

Below details those parking expiation notices that requests for reviews were and those that were waived or that were given educative warnings.

Parking Reviews 2020/21 Financial Year				
	1 July - 31 Mar 2021	1 Apr - 30 Jun 2021	Year to Date Total	%
<b>Parking Reviews</b>				
- Upheld	382	200	582	52
- Withdrawn	410	123	533	48
<b>Total Received</b>	<b>792</b>	<b>323</b>	<b>1,115</b>	<b>100.0</b>

Parking Enforcement Report Fines Waived and Warnings Issued 2020/21 Financial Year				
Grounds	1 July - 31 Mar 2021	1 Apr - 30 Jun 2021	Year to Date Total	% of Requests
<b>Parking Fines Waived</b>				
- Compelling humanitarian grounds	36	25	61	11.4
- Unavoidable offence	94	20	114	21.4
- Technical, trivial or petty	160	53	213	40.0
- Defective notice	97	18	115	21.6
- Administrative error	8	1	9	1.7
- Other	15	6	21	3.9
<b>Totals</b>	<b>410</b>	<b>123</b>	<b>533</b>	<b>100.0</b>



Warnings Issued	1 July - 31 Mar 2021	1 Apr - 30 Jun 2021	Year to Date Total	% of Warnings
- Proximity to intersection - minor	13	8	21	10.4
- Not angle/parallel park; Footpath/Verge	9	2	11	5.4
- Part driveway/ramp blocked	23	9	32	15.8
- Permits Incorrectly Displayed	10	8	18	8.9
- Motorist moved on	59	14	73	36.1
- Other	32	15	47	23.3
<b>Totals</b>	<b>146</b>	<b>56</b>	<b>202</b>	<b>100.0</b>

### Expiation Improvements

In 2020, a review of communications with customers relating to expiation notices was undertaken with the aim of improving engagement with the community and improving business processes. Input into the review included information from direct contact with customers, surveys and interviews with expiation recipients as well as information from similar services around Australia.

**Attachments 2 and 3** are examples of changes made to the expiation documentation that aims to improve the customer experience and streamline administration by prioritising desired actions, visually representing customer's options and including a FAQ section.

In addition, and as a result of strong support from members of the community, expiation photos are now available online. This has streamlined the process by providing faster access to pictures that demonstrate the rationale expiators. Photos can be accessed via a link on our main expiations webpage <https://www.westtorrens.sa.gov.au/Services/Parking-in-West-Torrens/Parking-expiations>

The unique infringement number is required along with the vehicle registration, which are clearly identified on the expiation notice, are required to access the photos. It is important to note that there is no access to name or address information. An example of Request for Photo online view is attached (**Attachment 4**)

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

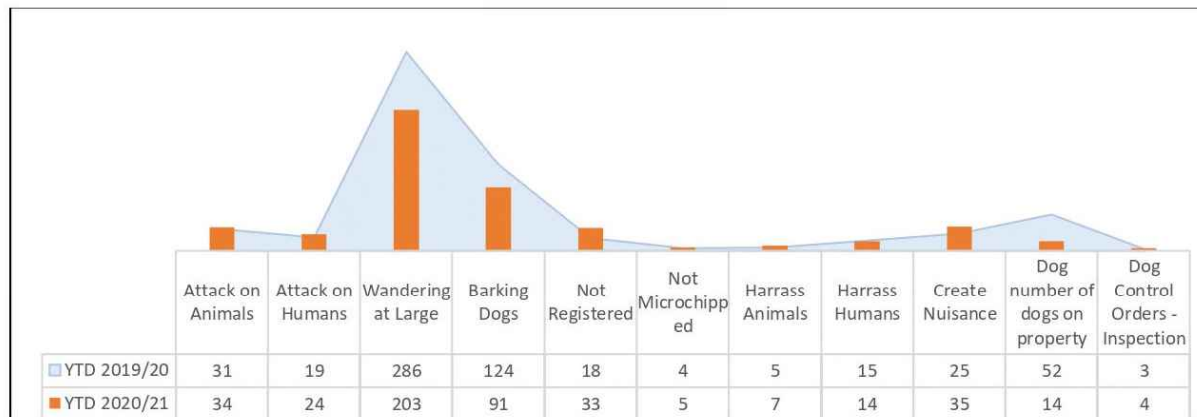
### Conclusion

Details on the activities of Regulatory Services are provided for the information of Council.

### Attachments

1. Data and Graphs YTD
2. Parking Expiation Notice - Previous
3. Parking Expiation Notice - New
4. Parking Expiation Photograph View



**Attachment 1****COMMUNITY SAFETY****2020-2021 Year to Date Work Requests****Dog Management**

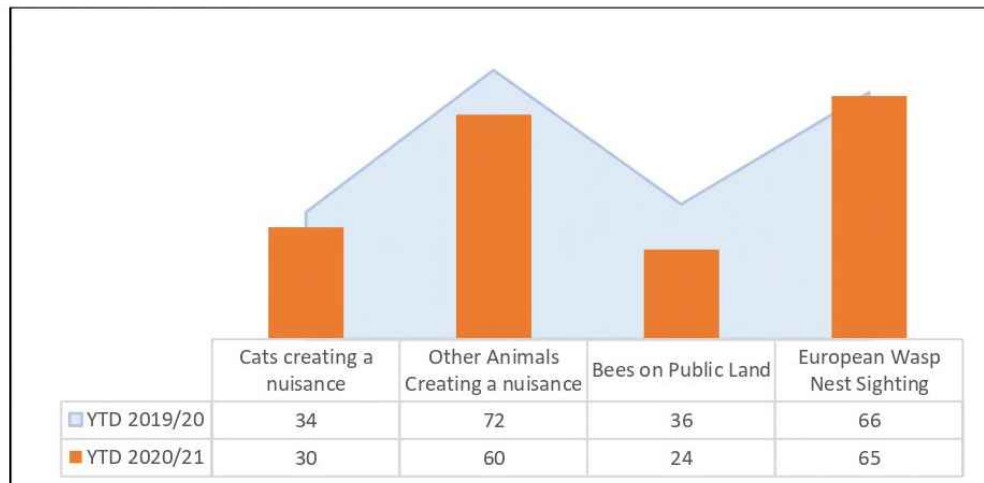
Dogs Work Requests	Jul - Sep 20/21	Oct - Dec 20/21	Jan - Mar 20/21	Apr - Jun 20/21
Attack on Animals	7	15	8	4
Attack on Humans	6	8	8	2
Wandering at Large	63	53	38	49
Barking Dogs	29	19	24	19
Not Registered	9	5	4	15
Not Microchipped	1	1	0	3
Harrass Animals	2	3	1	1
Harrass Humans	3	5	3	3
Create Nuisance	8	11	4	12
Dog number of dogs on property	2	4	3	5
Dog Control Orders - Inspection	0	1	2	1

**Commentary:**

- Wandering at Large**  
 Total number of customer advising dogs wandering at large - 203 for 2020/2021. 151 of those requests dogs were detained. 63% returned direct to owner of the dog and 37% impounded at Animal Welfare League. Where as in 19/20 53% of dogs were returned to their owners and 47% impounded at Animal Welfare League
- Barking Dogs**  
 High numbers in 19/20 reporting Barking Dogs was due to COVID first time lock down where workers working from home registered a complaint about the neighbouring dogs excessive barking as the dog's owner nor a responsible person was not at home.
- Harassment Humans/Animals**  
 The reports relate to dogs harassing humans/other animals by troubling exhibiting barking, lunging at the animal, showing aggression without actually biting. May chase a person or animal
- Create a Nuisance**  
 Creates a noise or otherwise, which is persistently occurs or continues such a degree or extent that it unreasonably interferes with the peace and comfort of another person.



## Other Animals



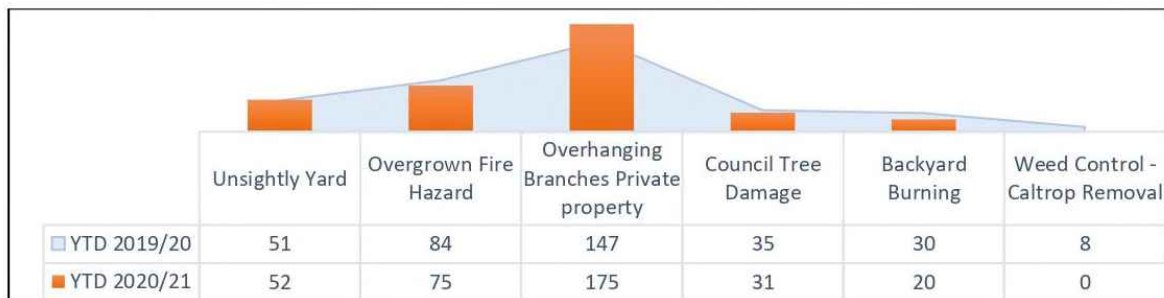
Other Animal Work Requests	Jul - Sep 20/21	Oct - Dec 20/21	Jan - Mar 20/21	Apr - Jun 20/21
Cats creating a nuisance	12	10	5	3
Other Animals Creating a nuisance	14	17	16	13
Bees on Public Land	4	12	7	1
European Wasp Nest Sighting	3	7	38	17

### Commentary:

- Cats/Kittens Creating a Nuisance**  
 2020/2021 - 115 cats/kittens captured within the City of West Torrens area and taken to Animal Welfare League.  
 Nuisance being number of cats on/near a property (owned or strays), odour complaints. One instance of a cat attacking dogs on lead nearby.
- Other Animals**  
 Relates to mainly people feeding wild pigeons and Roosters crowing
- Bees and European Wasps**  
 2020/2021 - 55 European wasp nests were eradicated and 15 bee swarms were removed or eradicated by contracted apiarist.



## Environment



Environment Work Requests	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun
	20/21	20/21	20/21	20/21
Unsightly Yard	17	12	13	10
Overgrown Fire Hazard	4	44	11	16
Overhanging Branches Private property	61	20	71	23
Council Tree Damage	10	9	11	1
Backyard Burning	6	7	6	1

### Commentary:

- Overhanging Branches**

Overhanging branches from trees and bushes on private land overhanging into the public area. Council receives complaints from the community that the branches are obstructing the footpath area. There is a requirement for the owner of the land to cut back the trees and/or bushes back to the property boundary and to the height clearance of 2.5 metres.

## Parking



Parking Work Requests	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun
	20/21	20/21	20/21	20/21
Abandoned Vehicle	75	74	82	96
Parking Complaint	198	224	240	258
Parking Permit Application	1	0	3	2

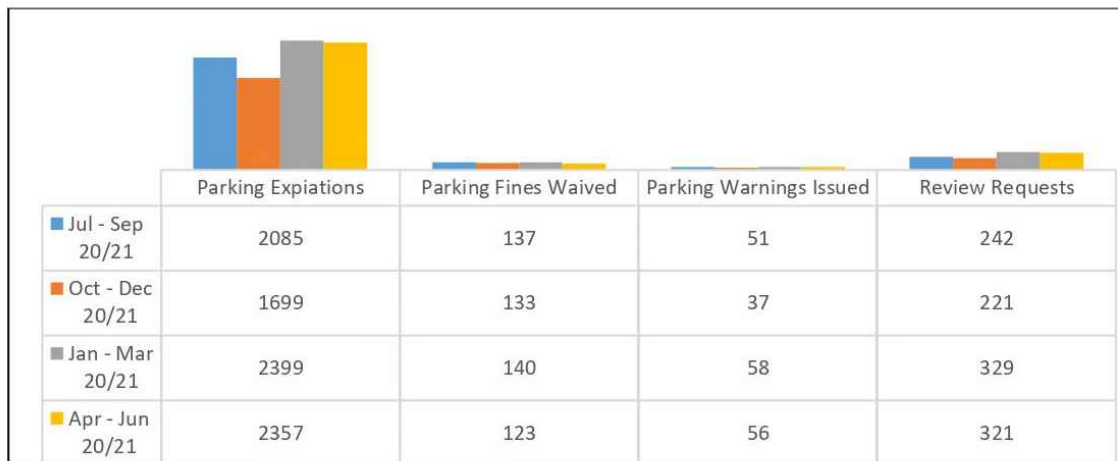
### Commentary:

- Parking Complaints**

Example of complaints received - vehicles overstaying the time limits, vehicle parked outside their home, parked near their driveway etc.



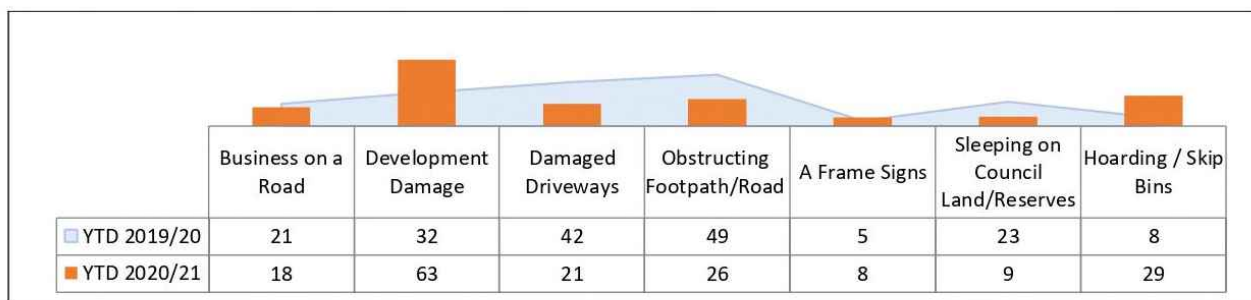
## Parking Expiations



### Commentary:

- Parking Expiations**  
 2020/2021 - Average of 13 % of the total parking expiations issued, an application for review was received.

## Roads and Footpaths



### Roads and Footpaths Work Requests

	Jul - Sep 20/21	Oct - Dec 20/21	Jan - Mar 20/21	Apr - Jun 20/21
Business on a Road	3	3	6	6
Development Damage	15	10	20	18
Damaged Driveways	6	3	6	6
Obstructing Footpath/Road	6	9	8	3
A Frame Signs	2	3	1	2
Sleeping on Council Land/Reserves	4	3	1	1
Hoarding / Skip Bins	4	5	11	9

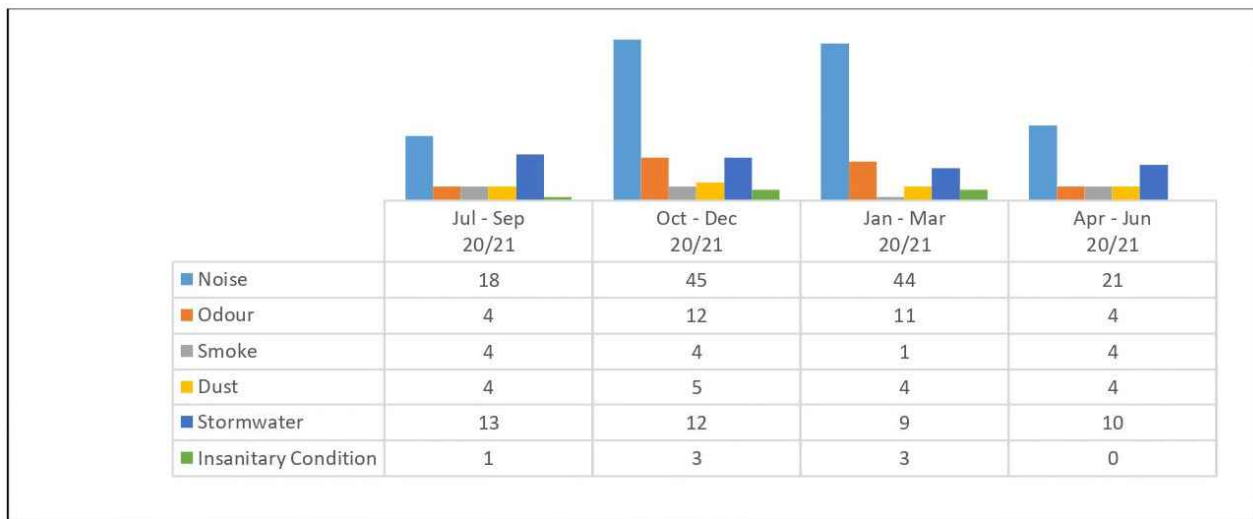
### Commentary:

- Development Damage & Driveways**  
 Due to increasing development within the City of West Torrens there is also an increase in damage caused to our infrastructure. Whilst the initial photographs and inspections are undertaken, until the development is completed, the developers are to ensure the footpath/verges are safe until they are reinstated.



## ENVIRONMENTAL HEALTH

### Environmental Nuisance



#### Commentary:

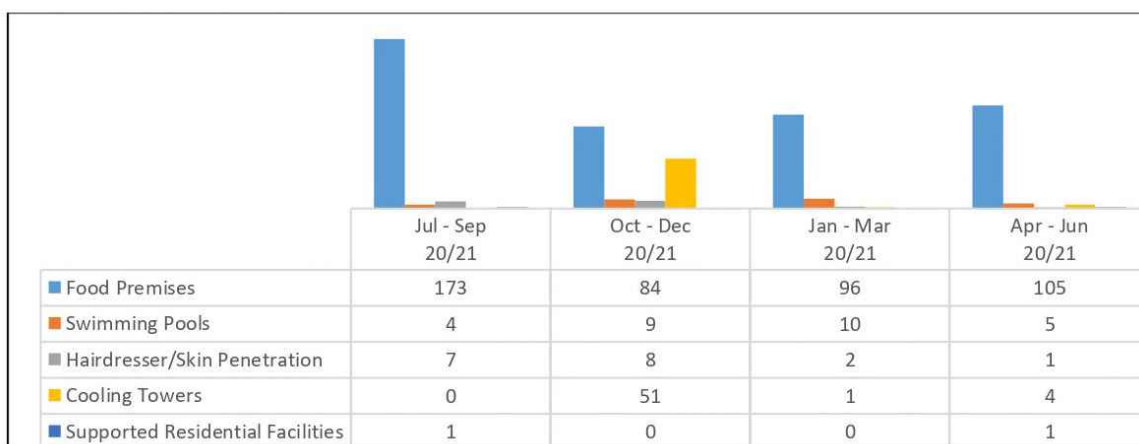
- **Noise**

Although the local nuisance that has the greatest impact on amenity, the reduction can be related to a decrease in construction and outdoor activity due to inclement seasonal weather. Half of the complaint received relate to noise from commercial activities and air conditioners/ non fixed machine noise.

- **Stormwater**

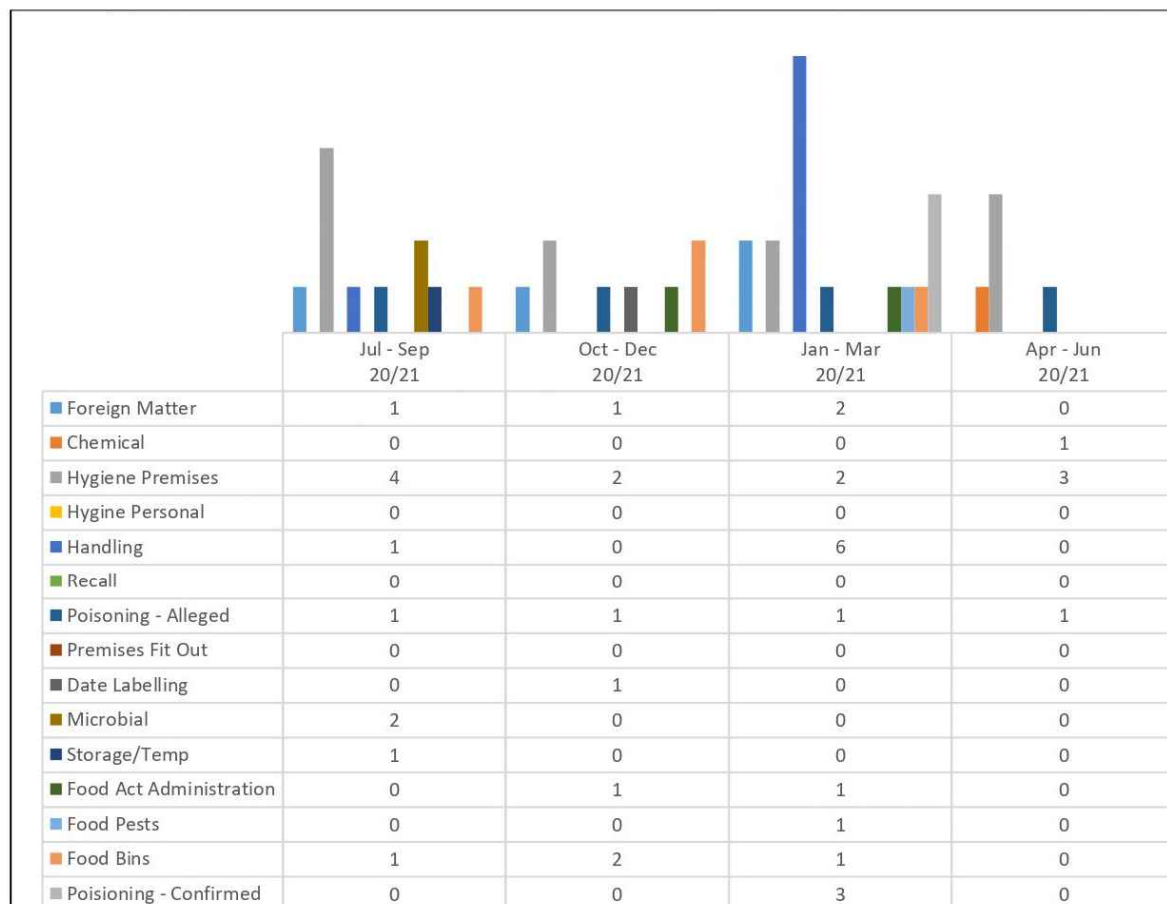
Complaints from a variety of pollutants listed under the Environment Protection (Water Quality) Policy. These include, drag out from building sites and building waste, oil waste, green waste, swimming pool backwash and wash down waste water.

### Routine Inspections

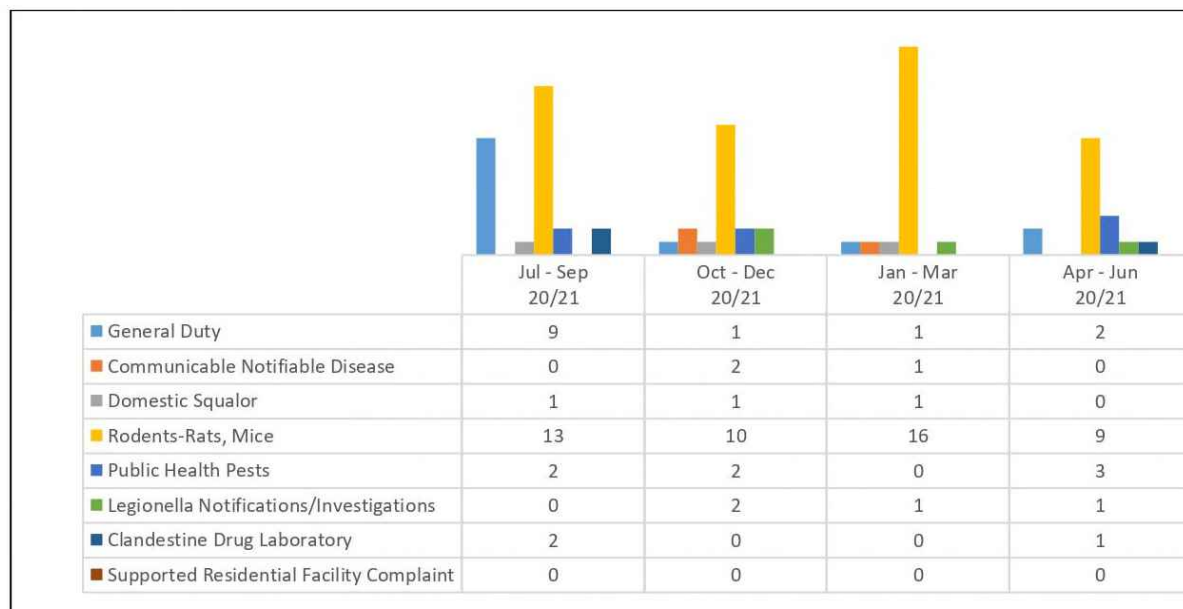




## Food



## Public Health



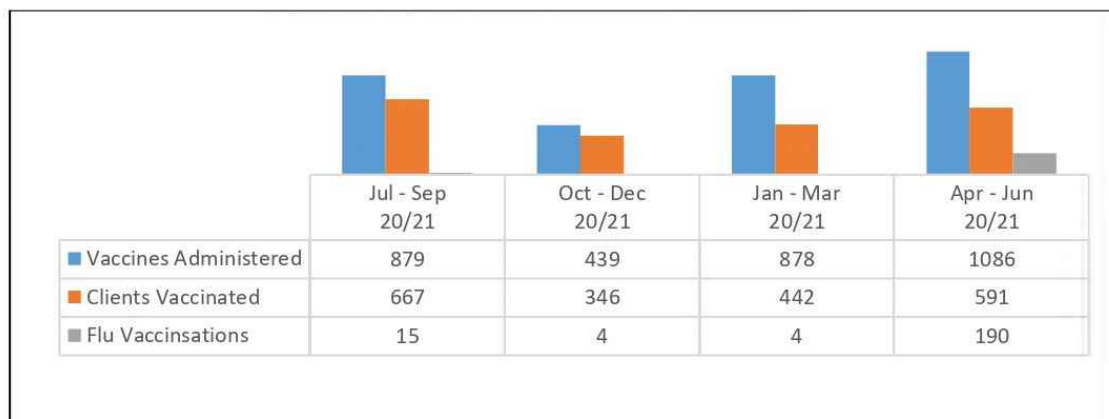
### Commentary:

- Rodent - Rats Mice**

Complaint numbers are greatly influenced by seasons. Rat activity decreases during the winter months and residents spent less time outdoors. In addition to sightings of rats, the majority of complaints also relate to the condition and maintenance of the



## Total Vaccines



### Commentary:

- **Immunisation**

Increase in this quarter due to seasonal flu vaccines and school immunisation program for the larger secondary schools



## Attachment 2

**PARKING INFRINGEMENTS EXPIATION NOTICE**  
Expiation of Offences Act 1996

To: -

«Contact\_Formatted»

**It is alleged that you committed the following offence:-**

Expiation Notice No	«Ticket_Number»
Date of issue of Notice	«Issue_Date»
Issuing Officer ID	«Inspector_Code»

<b>Offence</b>	«Offence_Description»
<b>Location</b>	
Offence Date	«Offence_Date» «Offence_Time»
Vehicle	«Vehicle_Make_Desc»
Veh Reg No	«Registration_Number»

The offence is expiable by payment of the following amount within 28 days from (and including) the date of the notice to the City of West Torrens.

**PAY BY DATE** «Pay\_By\_Date»

**AMOUNT PAYABLE** \$«Expiation\_Fee»

Previous Format

**YOU MUST READ ALL THE INFORMATION ON THE OTHER SIDE OF THIS NOTICE**  
If you take no action on this notice, enforcement action may be taken against you.

EXPIATION NOTICE NO: «Ticket\_Number» <<Registration Number>>  
OFFENCE: NO PARKING ACT: Rule 168(1) of the Australian Road Rules (Road Traffic Act 1961)

## ELECTION TO BE PROSECUTED

I .....  
of .....  
elect to be prosecuted for the offence.

I dispute the offence for the following reasons:  
(You do not have to, but you may fill this in)

(If insufficient space attach further sheets.)

- If you were not driving at the time of the offence, do not complete this form but instead complete the statutory declaration on the other side of this form.
- You may, before electing to be prosecuted, dispute the offence informally in writing. (Contact the Council on 8416 6333 for information)

Signed .....  
Date .....

EXPIATION NOTICE NO: «Ticket\_Number» <<Registration Number>>

## PAYMENT SLIP

I wish to expiate the offence

Payment in full: \$ .....

Payment online: [www.westtorrens.sa.gov.au](http://www.westtorrens.sa.gov.au)  
(Mastercard or Visa)

Payment in Person: City of West Torrens  
165 Sir Donald Bradman Drive, Hilton SA 5033

Payment by Post: City of West Torrens  
165 Sir Donald Bradman Drive, Hilton SA 5033

Payment by Telephone: 8416 6333  
(Credit card only – Mastercard or Visa)

Signed .....  
Date .....

## YOUR CHOICES: You may on or before the due day for payment:-

- Pay the total amount due for the offence not disputed (including levies) - payment may be by cash (cash must not be sent by mail), credit/debit card, money order or cheque payable to the City of West Torrens. Receipts are only issued on request. OR
- Apply to enter into a payment arrangement: You may make an application to enter into a payment arrangement with the Fines Enforcement and Recovery Unit, which may include a payment of the amount of the fee(s) in instalments or other options by agreement with the Fines Enforcement and Recovery Unit. A fee will apply to enter into an arrangement. The Fines Enforcement and Recovery Unit can be contacted on 1800 659 538 or at [www.fines.sa.gov.au](http://www.fines.sa.gov.au). OR
- Dispute the allegation that you committed the offence: You may dispute the offence informally by filing in a Review Of A Council Decision (to Expiate - Parking and Stopping Offences) form which is available from our Service Centre or on Council's website at [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au). OR
- Elect to be prosecuted for the offence: If you elect to be prosecuted, you may get a summons. The summons will set out when and where to attend Court. (Complete the appropriate section on the front of this notice and post or deliver the notice to the City of West Torrens). OR
- If you believe the offence was trifling, (for the specific meaning of trifling, see Section (4)(2) of the Expiation of Offences Act 1998) and apply to the City of West Torrens for a review of the expiation notice. OR
- If the offence is a parking offence and you were not driving at the time of the offence - complete the statutory declaration below stating the full legal name, address, date of birth and contact details of the driver or, if you had by the time of the offence transferred ownership of the vehicle, stating the full legal name, address, date of birth and contact details of the new owner.

If no action is taken on this Expiation Notice within the expiation period, one reminder notice will be sent and a reminder notice fee and associated levies will apply. After that, the outstanding amount may be referred to the Fines Enforcement and Recovery Unit (FERU). FERU may take enforcement action against you that may involve entering into a payment arrangement or ultimately property that you own (including motor vehicle and land) may be seized and sold. An additional amount will become payable if

## STATUTORY DECLARATION

I (full legal name) ..... (DOB) .....  
(address) .....

Solemnly and sincerely declare that:-

I was not the owner of the vehicle registration number ..... at the time of the alleged offence, having disposed of the vehicle on (date) ..... to (Full legal name) .....  
(DOB) ..... of (Address) .....

OR

I was the owner of the vehicle registration number ..... at the time of the offence, however (full legal name) ..... (DOB) .....  
(Address) ..... was the driver.

I make this solemn declaration conscientiously, believing the same to be true, and by virtue of the provisions of the Oaths Act 1956.


Signed .....  
Declared at ..... on .....

Before me .....  
Commissioner for taking affidavits, Justice of the Peace or Proclaimed Bank Manager



## Attachment 3

**Civic Centre**  
165 Sir Donald Bradman Drive  
Hilton, SA 5033  
Tel: 08 8416 6333  
Email: [expirations@wtcc.sa.gov.au](mailto:expirations@wtcc.sa.gov.au)  
Web: [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au)



**City of West Torrens**  
Between the City and the Sea

## Parking Expiation Notice

Expiation of Offences Act 1996

«Contact\_Formatted»

Vehicle Reg No.	«Registration_Number»
Vehicle Make	«Vehicle_Make_Descr»
Expiation Notice No.	«Ticket_Number»

What is this notice for & how much do I need to pay?	
Alleged Offence	«Offence_Description»
Location	«Offence_Location»
Date & Time	«Offence_Date» «Offence_Time»
Date of Issue	«Issue_Date»
Issued By (Officer ID)	«Inspector_Code»
Expiation Fee	\$«Expiation_Fee»
Due Date	«Pay_By_Date»

### New Format

### Your Options

We understand that receiving a parking expiation notice is unpleasant. It is part of our role as Local Government to ensure our roads are safe for the local communities and for other road users.

**You have a few options of what to do from here which are outlined below.**

If you wish to view photographic evidence of the alleged offence you can request this by e-mailing [expirations@wtcc.sa.gov.au](mailto:expirations@wtcc.sa.gov.au) or contact our Service Centre on 8416 6333 quoting the Expiation Notice number above.

- 1 If you were the driver at the time and believe you committed the alleged offence described above
- 2 If you believe you were not the driver at the time that the alleged offence described above was committed
- 3 If you believe that there are special circumstances that should be taken into consideration or that this notice is unjustified
- 4 If you elect to be prosecuted for the alleged offence

You can pay the full expiation amount:

- Online at [www.westtorrens.sa.gov.au](http://www.westtorrens.sa.gov.au)
- Syphone on 08 8416 6333
- In person (or by post) at West Torrens Council, 165 Sir Donald Bradman Drive, Hilton SA 5033

You can complete a statutory declaration to tell us the full name, address, date of birth and contact details of the driver or the new owner if you had sold the vehicle prior to the alleged offence. See statutory declaration overleaf.

You can ask for a review. You can access the relevant form at [www.westtorrens.sa.gov.au](http://www.westtorrens.sa.gov.au) and click on Parking Expiations. We recommend you read the FAQs overleaf before submitting a review which may help you to make your decision. Please note that you can only submit one review per expiation, so please provide all relevant information you wish us to consider.

You will need to complete the following details and return this letter to Council. You must do this on or before the payment due date.

*Please be aware that if unsuccessful you may be liable to cover Council's legal fees*

I, (full name) \_\_\_\_\_ of \_\_\_\_\_  
(address) \_\_\_\_\_  
elect to be prosecuted for the above offence.  
Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Please note that if you take no action by the due date we will send you a reminder notice & a late fee will be charged. You will then have a further 14 days to pay the expiation fee and additional late fee. After that date, the outstanding amount may be referred to the Fines Enforcement and Recovery Unit.

#### FAQs

**What if I only stopped momentarily (e.g. on yellow line, no stopping zone, clearway, bike or bus lane etc.)?**  
There are no grounds to review your expiation based on the fact it was only committed momentarily. This includes parking offences at Adelaide Airport, near schools and disabled zones.

**What if I had a medical emergency that caused me to commit the offence?**  
In some circumstances we can consider a review in the case of a medical emergency. Proof of the medical emergency on the letterhead from the appropriate medical practitioner supporting the circumstances or a signed and appropriately witnessed statutory declaration in front of a Justice of Peace will be required.

**What if I consider the alleged offence to be unimportant or 'trifling'?**  
To be considered for review in these circumstances, there must be one of the following:  
1. a compelling humanitarian or safety reason which led to the offence occurring (e.g. attending to an injured person)  
2. the driver could not, considering all the circumstances, have reasonably averted committing the offence (e.g. car broken down)  
3. the offence was merely a technical, trivial or petty example of the offence (e.g. redundant signage)

**What if I did not realise that I was committing an offence? (e.g. parking in front of fire hydrant, within 10 metres of an intersection or blocking an Australia Post box etc.)?**  
As a licensed driver it is your legal responsibility to be aware of and abide by the prevailing laws governing the driving and parking of your vehicle. You can review these at [www.mylawsonline.sa.gov.au](http://www.mylawsonline.sa.gov.au) and click on 'Road Rules' tab.

**What if I did not see the sign or believe there was insufficient signage?**  
It is each driver's responsibility to check for signage before parking. There are State-determined rules about frequency and visibility of signage which West Torrens Council endeavours to adhere to. We may consider a review if signage was temporarily obscured so that you could not have reasonably seen it and may ask you to provide evidence.

**What if I do not think I can afford to pay the fee?**  
We do not wish to put people under financial hardship but are required to uphold the road rules and maintain safe roads and communities. There are payment options available through the Fines Enforcement and Recovery Unit (FERU) who can be contacted on 1800 659 538 or visit [www.fines.sa.gov.au](http://www.fines.sa.gov.au)

#### STATUTORY DECLARATION

I (full legal name) \_\_\_\_\_ (DOB) \_\_\_\_\_ of \_\_\_\_\_  
(address) \_\_\_\_\_  
Solemnly and sincerely declare that:-  
I was not the owner of the vehicle registration number \_\_\_\_\_ at the time of the alleged offence, having disposed of the vehicle on (date) \_\_\_\_\_ to (Full legal name) \_\_\_\_\_  
\_\_\_\_\_, (DOB) \_\_\_\_\_ of (Address) \_\_\_\_\_  
OR  
I was the owner of the vehicle registration number \_\_\_\_\_ at the time of the offence, however  
(full legal name) \_\_\_\_\_ (DOB) \_\_\_\_\_ of  
(Address) \_\_\_\_\_ was the driver.  
I make this solemn declaration conscientiously, believing the same to be true, and by virtue of the provisions of the Oaths Act 1936.  
Signed \_\_\_\_\_  
Declared at \_\_\_\_\_ on \_\_\_\_\_  
Before me \_\_\_\_\_  
Commissioner for taking affidavits, Justice of the Peace or Proclaimed Bank Manager



**Attachment 4****Screen view of on-line parking expiation photographs**

Parking Expiation Details

infringements.wtcc.sa.gov.au/PinForceOnline/Home/Result/Parking

Apps Favorites Reading list

**City of West Torrens**  
Between the City and the Sea

Page Parking Expiation

Close Details

**Parking Expiation Details**

Expiation Notice Number: 09977321

Date of Offence: 17/08/2021

Time of Offence: 0:00 am

Registration Number: S000ABC

Make: FORD

Colour: WHITE

Offence: Rule 167 Stopping where "no stopping" sign applies

Offence Location: Sir Donald Bradman Drive, HILTON


Image 1:  




Image 2:  


Image 3:  


[Pay Now](#) [Dispute](#) [More Options](#)

**Please Note: This is not a valid expiation notice -**  
All the expiation details on this view have been changed



## 11.4 Community Services Activity Report - August 2021

### Brief

This report details the activities of the Community Services Department for August 2021.

### RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - August 2021 be received.

### Introduction

The Community Services department (Department) provides a report to each City Services and Climate Adaptation Standing Committee meeting detailing the status of key projects and activities for the preceding month.

### Discussion

The key projects and activities undertaken by the Department during the month of August 2021 are as follows:

#### Community Centres

The usage statistics for all the community centres/facilities for August 2021 are as follows:

Facility	# Groups	Hours used	Notes
Apex Park Community Facility	25	283	Restricted general public use
Cowandilla Community Room	-	-	Closed for staff use only - COVID-19
Lockleys Community Room	-	-	Closed for Mellor Park major works
Lockleys Oval Sporting Facility	3	13	Meeting Rooms only
Plympton Community Centre	36	358	
Thebarton Community Centre	101	1021	
Weigall Oval Sporting Facility	3	324	

The weekend demand, especially for children's birthday's parties, at Apex Park is still very high with two to three bookings back-to-back on most weekends in August. At Thebarton Community Centre, general usage continues to escalate above usual capacity for family events and business and community group activities where large space is required to assist with physical distancing measures. Birthday parties and family celebrations are now filling available weeknights.

#### *QR Code Centre Equipment Damage Reporting*

Customers and hirers can now signal for assistance or report Centre damage/maintenance issues via a Centre specific QR code. Once scanned, the customer/hirer is taken to an online form complete with easy to use drop down options to select from, along with the option to attach photo images.

Staff are updated with the completed form instantly and are able to schedule repairs as required with a much clearer understanding of the issue. This type of reporting is highly useful for non-urgent maintenance types, such as a single damaged table or chair. This system, when used correctly, will prevent the damaged item from simply being put back into rotation by staff and they will be able to more quickly identify the damaged item, remove it from the system and organise repair or replacement.



## Library Services

### *Local Author Talk*

A Local Author talk was held on 19 August 2021 in the Hamra Centre. Jon Cocks presented about his book *Angel from Aleppo*, a story of the Armenian Genocide.

Jon Cocks taught secondary Drama and English for many years. He has unpublished cartoon strips, a long list of credits in community theatre, a long-running TV ad, several one-act plays written for students, and a novella about being a teacher called Duty of Care. His book, *Angel of Aleppo*, is a story of the outrages and injustices of the 1915 Armenian Genocide.

### *Active Ageing*

Library services joined forces with Active Ageing programs to present various memorabilia of Kevin Ward (1916-2004) A Mile End Wood, Ice and Kerosene Carrier who used Horse and Cart right up to 1984. Participants shared memories of items shown, such as receiving home deliveries, Mile End Emergency Hospital in Lurline Street, SA Cold Stores, Drapers, Odeon Theatre Thebarton, Dews Beverages, War ID cards and Ration cards & Mile End Railyards.

### *STEM Workshops*

Robogals Adelaide ran free engineering and technology workshops in the Hamra Centre. Their focus is on encouraging girls in primary and secondary school to explore an interest in STEM (Science, Technology, Engineering and Mathematics) and develop self-confidence in these areas. At this workshop children were given an introduction to engineering, they heard from inspiring female university engineering and STEM students, and gained hands on experience programming robots. By the end of the session the participants had their robots moving, sensing and battling.



### *Census Help in the Library*

Census night was on 10 August 2021. The Census is the most comprehensive snapshot of Australia. It provides information on the number and key characteristics of people in Australia with the data used to plan services that impact on our lives, from schools, healthcare, transport and infrastructure to local support for individuals, families and communities.

The Hamra Centre hosted Officers from the Census Inclusive Strategies team to assist with engagement of CALD (culturally and linguistically diverse) communities. The Officers were at the Hamra Centre on Saturday 7 August, Monday 9 August and Wednesday 11 August to assist people with information and completion of their census forms.



### *Baby Time and Toddler Time*

Baby Time and Toddler Time sessions were impacted by the COVID-19 restrictions. The restrictions around singing and dancing meant that the programs were put on hold and/or modified over the last couple of months. Initially a drop-in and play session for families was run and sessions were on Facebook live. With the easing of restrictions the sessions went back to being live (with COVID safe practices) in the Auditorium with an emphasis on language development through spoken rhyme, reading and play.



### *Community Development*

#### *Networks and connections*

The Community Development Team underwent a month of planning and connecting. The following meetings, workshops and networks were attended over the month of August:

- LG Professionals "Working with Communities Workshop"
- West Beach Neighbourhood Watch meeting
- 2 x Western Adelaide Violence Against Women Collaboration meetings
- WCC Forum - Isolation and Loneliness in the Community
- Met with Anglicare to start planning the rollout of the Love Bites (Domestic Violence awareness and prevention) program at Plympton International College in Term 4, 2021.

#### *Disability Access and Inclusion Plan (DAIP)*

The draft of the new DAIP was developed and is now being formatted in preparation for consideration by Council.



### *Active Ageing*

Active Ageing programs were postponed due to Lockdown and restrictions, however they were able to be reinstated this month with reduced capacity and safety precautions. The older residents were extremely grateful to be able to come back to the programs and socialise and be active again.

### *West Torrens Sewing Group*

The West Torrens Sewing Group meet at Plympton Community Centre twice a week. Their most recent project has been making masks compliant with SA Health guidelines. These masks have, so far, been given out to our Active Ageing groups and vulnerable residents. The feedback has been very positive, with people saying they are much more comfortable than the disposable masks and better for the environment.



### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

All Community Services programs have, when relevant, implemented climate adaptation strategies.

### **Conclusion**

This report provides details on the activities of the Community Services Department for the month of August 2021 with a calendar of activities planned for September 2021 attached (**Attachment 1**).

### **Attachments**

#### **1. Community Services Activities - September 2021**



## Community Services Activities and Events - September 2021

Date	Time	Activity/Event	Location
<b>Wed 1/9</b>	10.30am-12.30pm	Book Club	Hamra Centre - Sun Room
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	11.00am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Thu 2/9</b>	8am-9am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	6pm-8pm	Book Club	Hamra Centre - Sun Room
<b>Fri 3/9</b>	9.00am	Brickworks Shopping Bus Run	Brickworks Marketplace
	10am-12pm	Lifestyles Program: Knit & Natter Group	Hamra Centre - Sun Room
	10am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	12.00pm	Kurralt Park Shopping Bus Run	Kurralt Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
	3pm-5pm	Book Club	Hamra Centre - Sun Room
<b>Sat 4/9</b>	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
<b>Sun 5/9</b>			
<b>Mon 6/9</b>	8am-9am	NHF Walking Group	Kurralt Park
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12pm	Learn English Reading Group: intermediate to advanced	Hamra Centre
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2pm-4pm	Rewire Tech Help One-to-One session	Hamra Centre
	3.30pm-5pm	Lego Club: 5-12 years	West Torrens Auditorium
	4pm-7pm	Mindset for Life	Thebarton Community Centre
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Tue 7/9</b>	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	1pm-3pm	Learn English Class with free crèche	Hamra Centre
	2pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
<b>Wed 8/9</b>	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	11.00am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Thu 9/9</b>	8am-9am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
<b>Fri 10/9</b>	8.30am	Hilton Shopping Bus Run	Hilton Plaza Shopping Centre
	10am-2.30pm	Lifestyles Program: Orange Tree Quilters	Hamra Centre - Sun Room
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	12.00pm	Brickworks Shopping Bus Run	Brickworks Marketplace
	12.00pm	Kurralt Park Shopping Bus Run	Kurralt Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre



Date	Time	Activity/Event	Location
<b>Sat 11/9</b>	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
<b>Sun 12/9</b>			
<b>Mon 13/9</b>	8am-9am 10am-12pm 10.30am-12pm 11.30am-1.30pm 2pm-4pm 4pm-7pm 6pm-9pm	NHF Walking Group Lifestyles Program: Yarn Knitting Group Learn English Reading Group: intermediate to advanced CHSP: Monday Meet Ups Rewire Tech Help One-to-One session Mindset for Life Lifestyles Program: Sewing Studio	Kurralt Park Hamra Centre - Sun Room Hamra Centre Plympton Community Centre Hamra Centre Thebarton Community Centre Plympton Community Centre
<b>Tue 14/9</b>	10.30am-11.00am 11.15am-11.45am 12pm-2pm 1pm-3pm 2pm 3pm-4pm	Baby Time: 0-18 months Toddler Time: 18 months to 3 years Active Ageing: Share A Table Learn English Class with free crèche Baby & Toddler Time Facebook Live Active Ageing: Fit Ball Drumming	West Torrens Auditorium West Torrens Auditorium Plympton Community Centre Hamra Centre Plympton Community Centre
<b>Wed 15/9</b>	10.30am-12noon 10.30am-11.30am 11.00am-2.00pm	Learn English Reading Group: post beginner to pre-intermediate Story Time: 5 years & under Lifestyles Program: Sewing Studio	Hamra Centre West Torrens Auditorium Plympton Community Centre
<b>Thu 16/9</b>	8am-9am 9.00am 10am-12pm 10am-12pm 10.30am-11.00am 11.15am-11.45am	NHF Walking Group Fulham Gardens Shopping Bus Run West Torrens Men's Social 8 Ball Group Rewire Tech Help One-to-One session Baby Time: 0-18 months Toddler Time: 18 months to 3 years	Kurralt Park Fulham Gardens Shopping Cnt Plympton Community Centre Hamra Centre West Torrens Auditorium West Torrens Auditorium
<b>Fri 17/9</b>	8.30am 10am-12pm 10.30am-11.30am 12.00pm 1pm-4pm	Brickworks Shopping Bus Run Active Ageing: Movers & Shakers Story Time: 5 years & under Kurralt Park Shopping Bus Run Rewire Tech Help Drop-in session	Brickworks Marketplace Plympton Community Centre West Torrens Auditorium Kurralt Park Hamra Centre
<b>Sat 18/9</b>	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
<b>Sun 19/9</b>			
<b>Mon 20/9</b>	8am-9am 10am-12pm 10.30am-12pm 11.30am-1.30pm 2pm-4pm 3.30pm-5pm 4pm-7pm 6pm-9pm	NHF Walking Group Lifestyles Program: Yarn Knitting Group Learn English Reading Group: intermediate to advanced CHSP: Monday Meet Ups Rewire Tech Help One-to-One session Lego Club: 5-12 years Mindset for Life Lifestyles Program: Sewing Studio	Kurralt Park Hamra Centre - Sun Room Hamra Centre Plympton Community Centre Hamra Centre West Torrens Auditorium Thebarton Community Centre Plympton Community Centre
<b>Tue 21/9</b>	10.30am-11.00am 11.15am-11.45am 1pm-3pm 2pm 3pm-4pm	Baby Time: 0-18 months Toddler Time: 18 months to 3 years Learn English Class with free crèche Baby & Toddler Time Facebook Live Active Ageing: Fit Ball Drumming	West Torrens Auditorium West Torrens Auditorium Hamra Centre Plympton Community Centre
<b>Wed 22/9</b>	10.30am-12noon 10.30am-11.30am 11.00am-2.00pm	Learn English Reading Group: post beginner to pre-intermediate Story Time: 5 years & under Lifestyles Program: Sewing Studio	Hamra Centre West Torrens Auditorium Plympton Community Centre



Date	Time	Activity/Event	Location
<b>Thu 23/9</b>	8am-9am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	6pm	Financial Counselling Face to Face	Hamra Centre
<b>Fri 24/9</b>	8.30am	Hilton Shopping Bus Run	Hilton Plaza Shopping Centre
	10.00am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10am-2.30pm	Lifestyles Program: Orange Tree Quilters	Hamra Centre - Sun Room
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	12.00pm	Brickworks Shopping Bus Run	Brickworks Marketplace
	12.00pm	Kurralt Park Shopping Bus Run	Kurralt Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
<b>Sat 25/9</b>		<b>School Holiday Program Begins - Brochure available closer to date</b>	
	10am-1pm	Skate Leagues West Beach Skate Competition	West Beach Skate Park
	1.30pm-3.30pm	Rewire Tech Help Drop-in session Rewire Feature Class: Staying Safe Online	Hamra Centre Hamra Centre
<b>Sun 26/9</b>			
<b>Mon 27/9</b>	8am-9am	NHF Walking Group	Kurralt Park
	10.00am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12pm	Learn English Reading Group: intermediate to advanced	Hamra Centre
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2pm-4pm	Rewire Tech Help One-to-One session	Hamra Centre
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Tue 28/9</b>	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	12pm-2pm	Active Ageing: Share A Table	Plympton Community Centre
	1pm-3pm	Learn English Class with free crèche	Hamra Centre
	2pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
<b>Wed 29/9</b>	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	11.00am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Thu 30/9</b>	8am-9am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10.00am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12pm	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium

\* Dates and times are correct at date of publication



## 11.5 Urban Services Activities Report

### Brief

This report provides Elected Members with information on activities within the Urban Services Division.

### RECOMMENDATION

The Committee recommends to Council that the Urban Services Activities Report be received.

### Discussion

This report details the key activities of the City Assets, City Development, City Operations and City Property departments.

### Special Project Work

Design Guidelines - Street Trees in Challenging Spaces	<p>The City of West Torrens has developed Design Guidelines for 'Street Trees in Challenging Spaces', with funding assistance from the State Government's Greener Neighbourhoods grant program, and invaluable input from several councils.</p> <p>Many streets throughout Adelaide have narrow verges or experience conflict between trees, footpaths and roads, which present challenging conditions for growing healthy, vibrant and mature trees, whilst also resulting in excessive council maintenance costs. These challenges can hamper efforts by councils to increase overall tree canopy cover.</p> <p>The Design Guidelines are a result of researching leading local, national and international approaches to optimising successful street tree growth and streetscape cohesion, and provides a collation of best practice approaches to growing street trees. Intended to be used by councils, they are a reference to provide information on the horticultural and civil aspects of growing trees in challenging spaces, and will assist councils in enhancing tree canopy cover, and help Adelaide transition towards a 'National Park City'.</p> <p>The Design Guidelines for 'Street Trees in Challenging Spaces' have been sent by the Mayor to metropolitan councils, the SA LGA and Green Adelaide. They are also on the City of West Torrens website: <a href="https://www.westtorrens.sa.gov.au/Environment/Trees/Trees-in-challenging-spaces">https://www.westtorrens.sa.gov.au/Environment/Trees/Trees-in-challenging-spaces</a></p>
Breakout Creek Stage 3 redevelopment	<p>The civil and landscape package of works for this project are currently out to tender.</p> <p>Council Administration continue to work with the project partners in refinement of numerous elements associated with this project.</p> <p>In works associated with the project, horticultural contractors will be undertaking works during the first week of September 2021 along the length of the project to remove weed and invasive trees and landscape.</p>



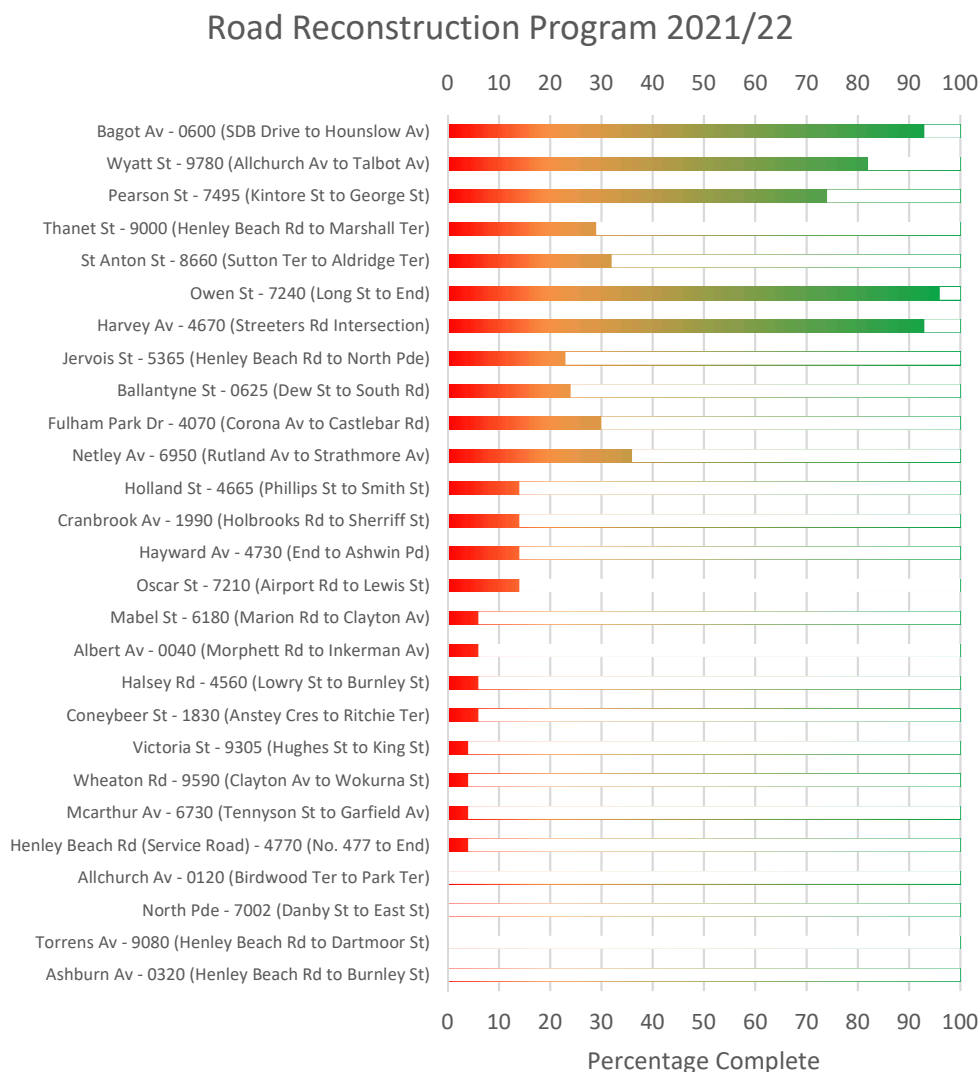
Stormwater Management Plan - West Torrens	Feedback on the Initial Draft Stormwater Management Plan is currently being received and considered from Green Adelaide, Stormwater Management Authority and City of Charles Sturt. This feedback will be used to develop the draft report which will be presented to Council prior to undertaking consultation from the wider community.
Admella Street and Reserve Upgrade	<p>Contractor award has been undertaken. Preliminary site works have commenced in August 2021. Construction is scheduled to commence in September 2021.</p> <p>Further engagement and information sharing with stakeholders and the surrounding community in regards to the project's final design and on ground commencement will be undertaken prior to commencement of works.</p>
LED Street Lighting Upgrade	The street lighting upgrade to LED commenced on 3 May 2021. SAPN is continuing with the transition of street lights to LED and the project is scheduled to be completed in the first quarter of the 2021/22 financial year.
Daly Street Crossing Upgrade, Kurralta Park	Construction works are ongoing and are scheduled to be completed in October 2021.
Bagot Ave, Hilton, Cowandilla and Mile End, Road Reconstruction and Urban Streetscape Upgrade	Construction works are ongoing and are scheduled to be completed in October 2021.
Thanet Street, Brooklyn Park	This street is due for major road and kerbing capital upgrade. Consultation on potential upgrade option(s) for the street (including the replacement of street tress) will be consulted with the residents and property owners of the street in September 2021.
Ballantyne Street, Thebarton	<p>Further information provision to and consultation with the street community is progressing through September 2021.</p> <p>Completion of the design detailing and tendering of the project works are anticipated around the end of the first quarter of the 2021/2022 financial year.</p>
Jervois Street, Torrensville	A concept plan for the upgrade of Jervois street between Henley Beach Road and Carlton Parade has been developed and consultation on the proposed upgrade will be undertaken through September 2021.



## Capital Works

### Road Reconstruction Works

The progress of works associated with the 2021/2022 Road Reconstruction Program are as follows:



Construction works have commenced on the following roads:

- Bagot Av - 0600 (Sir Donald Bradman Drive to Hounslow Avenue)

Construction works have been completed for the following roads:

- Owen Street, Plympton (Long Street to End)
- Harvey Av - 4670 (Streeters Road Intersection)

The kerbing works for Wyatt Street, North Plympton (Allchurch Avenue to Talbot Avenue) have been completed. Road pavement works have been deferred until 2022 following the completion of the Packard Street Drainage Upgrade.

The kerbing works for Pearson Street, Thebarton (Kintore Street to George Street) have been completed. Road pavement works have been deferred until October 2021 to reduce the risk of inclement weather on the project.



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Surveying and development of concept designs has commenced on all road reconstruction projects for 2021/22.

Surveying and development of concept designs have commenced for the following projects which are scheduled for construction in 2022/23, subject to budget approvals:

- Ashburn Avenue - 0320 (Henley Beach Road to Burnley Street)
  - Torrens Avenue - 9080 (Henley Beach Road to Dartmoor Street)
  - North Parade - 7002 (Danby Street to East Street)
  - Allchurch Avenue - 0120 (Birdwood Terrace to Park Terrace)
-



## Capital Works

Kerb and  
Gutter  
Program  
2021/  
2022

The following graph lists the streets scheduled for the 2021 to 2022 kerb and gutter program.

Survey works commenced in August 2021.

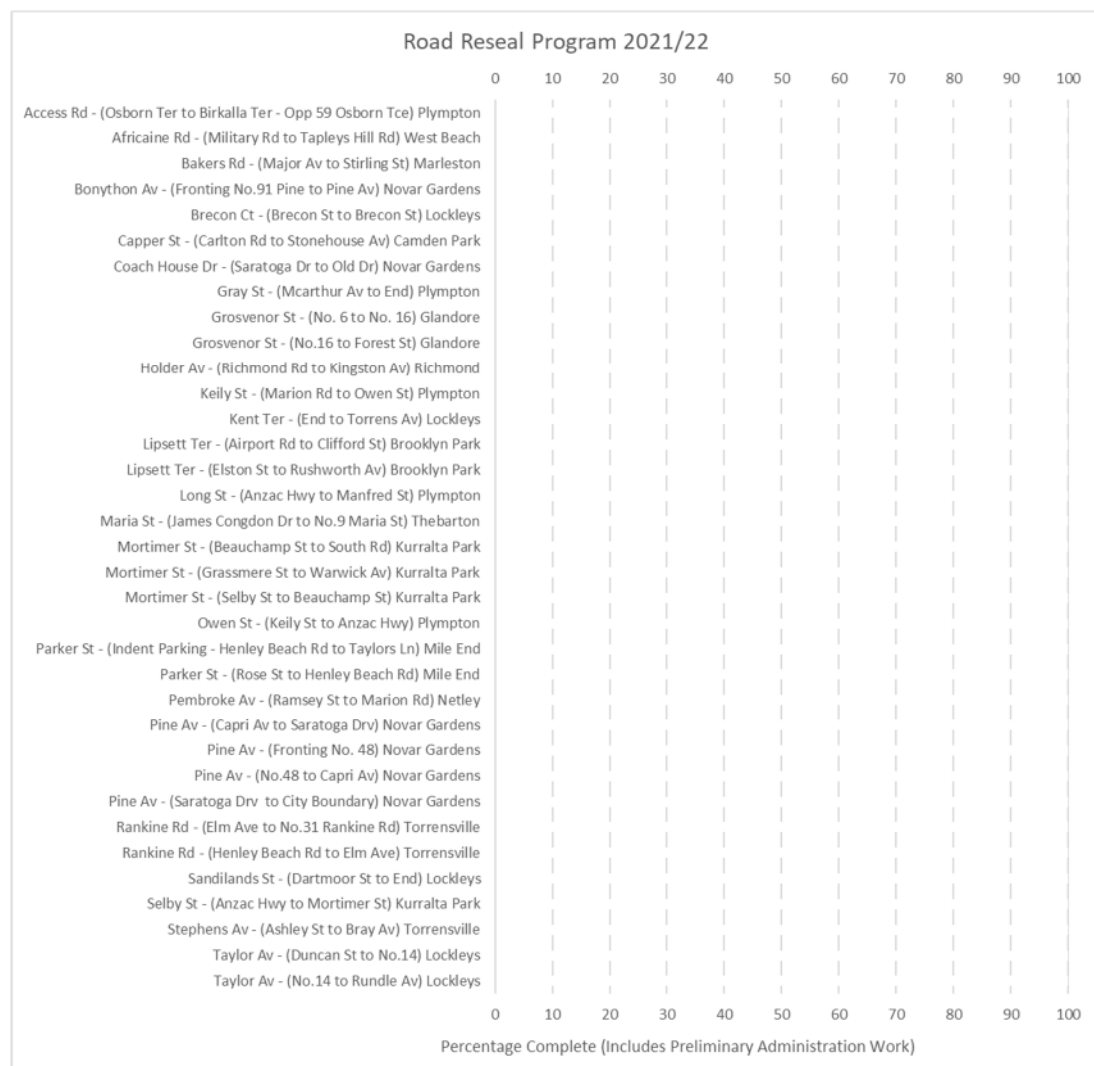




## Surface Reseal Program 2021/ 2022

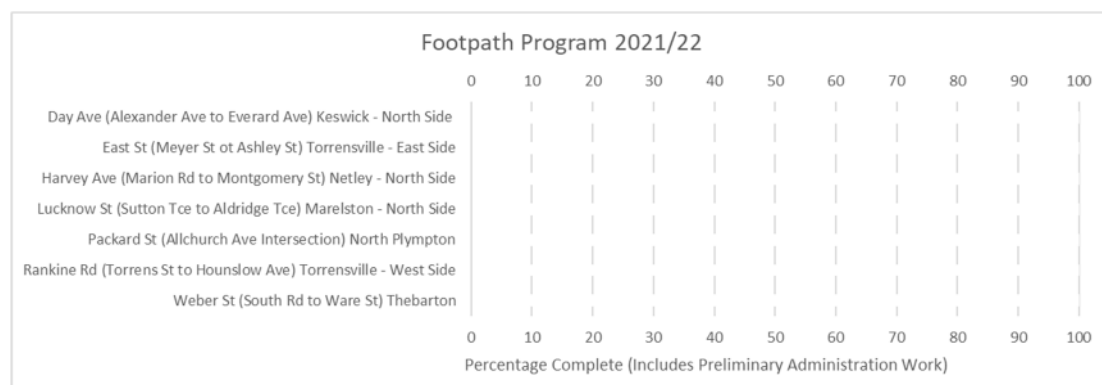
The following graph lists the streets scheduled for the 2021 to 2022 asphalt reseal program.

Condition rating evaluations to determine extent of surface preparation works commenced in August 2021.



## Footpath Program 2021/ 2022

The following graph lists the streets scheduled for the 2021 to 2022 footpath program.





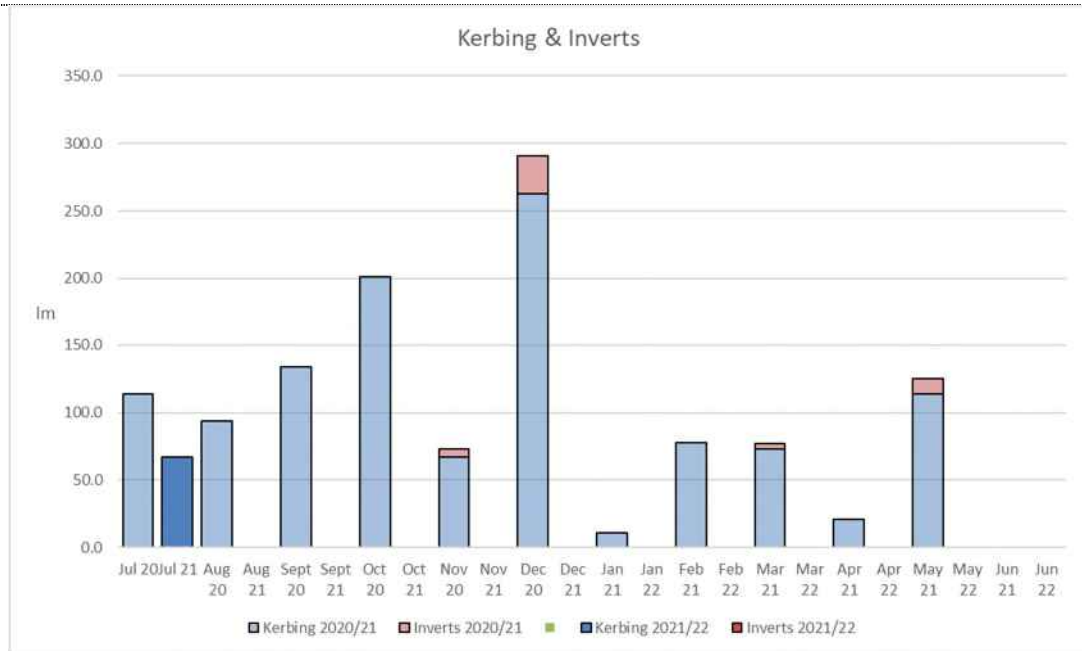
<p>Playground Upgrade 2020/2021</p>	<p>The 2020/2021 Playground upgrade program is continuing. The progress of works for the playgrounds upgrades are as follows:</p> <p>Works in Progress</p> <ul style="list-style-type: none"> <li>• Rex Jones Reserve, North Plympton - Works have commenced on site with the new playground and is expected to be completed in September 2021.</li> <li>• Britton Street Reserve, West Richmond - Construction has commenced, due to delays in receiving the playground equipment. Irrigation works are currently underway completion is expected to be at the end of September 2021. Delays were experienced by contractors due to the level 5 restrictions imposed in Adelaide. The flow on effect from contractors and suppliers providing services and materials has affected the final outcome of this project.</li> <li>• Helenslea Avenue Reserve, Brooklyn Park - Completed.</li> <li>• Westside Bikeway (Creslin Terrace, Camden Park) - Gym equipment (only) - Completed.</li> </ul>
<p>Playground Upgrade 2021/2022</p>	<p>The following list of playgrounds are scheduled for the 2021 to 2022 playground upgrade program. Preparation works for the program has commenced for the following:</p> <ul style="list-style-type: none"> <li>• Westside Bikeway, Camden Park along Creslin Tce</li> <li>• Mile End Common, Mile End Playground and gym equipment</li> <li>• Weigall Oval, Plympton. Corner of Urrbrae Tce and James Street</li> </ul> <p>Public consultation on the new playground is expected to commence soon using both the web platform 'Your Say' and signage.</p>
<p>Reserve / Irrigation Upgrades 2020/2021</p>	<p>The progress of works associated with the 2020/2021 reserves / irrigation upgrade program are as follows:</p> <p>Works in progress</p> <ul style="list-style-type: none"> <li>• Weigall Oval, Plympton - Irrigation bore replacement and upgrade. Works are completed.</li> <li>• James Congdon Drive corner of Sir Donald Bradman Drive, Mile End - the design is continuing for the new irrigation system and landscaping. Negotiations between Council's Assets team and DIT are still ongoing, to determine responsibility of the sound wall, this may change the extent of works.</li> <li>• Brownhill Creek / Adelaide Airport - Captain McKenna Bikeway (sections by bikeway). Consultation has been completed, Design works are continuing to be undertaken by consultants to integrate the system with the recycled water main.</li> <li>• Creslin Terrace, Westside Bikeway - between Stonehouse Avenue and Cromer Street, Camden Park. Works are 80% complete with the installation of irrigation system. The works are expected to be completed in September.</li> </ul>



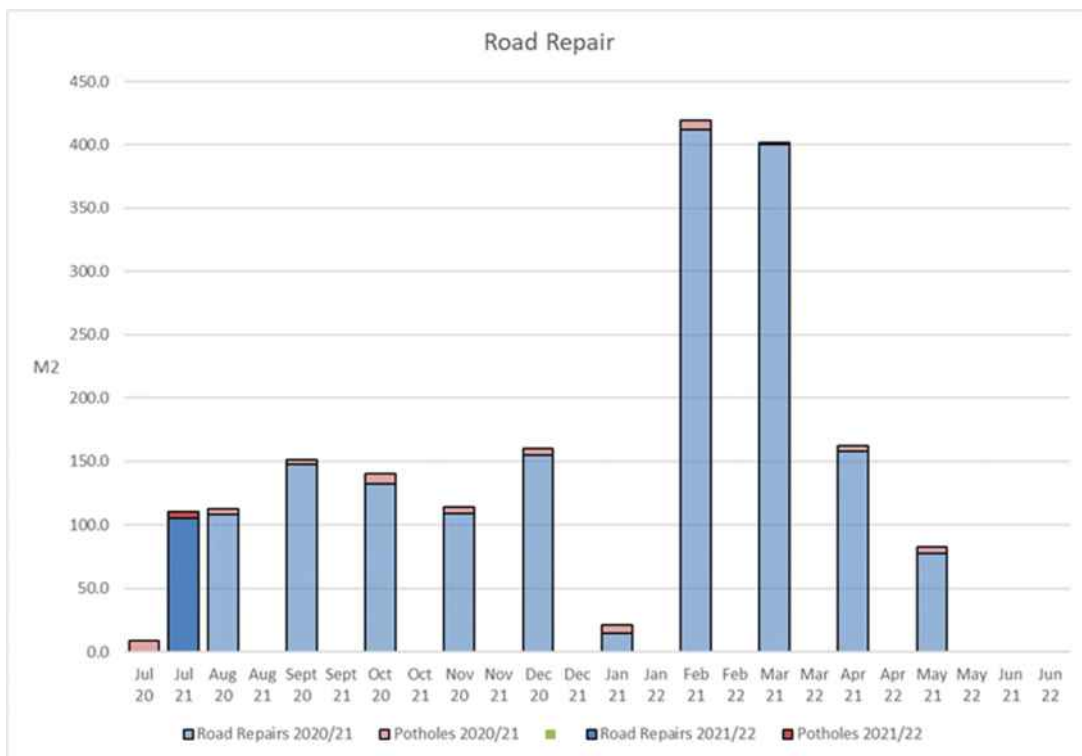
Reserve / Irrigation Upgrades 2021/2022	<p>The following list of reserves are scheduled for the 2021 to 2022 irrigation upgrade programs. Preparation works for the program have commenced:</p> <ul style="list-style-type: none"><li>• Westside Bikeway, Camden Park - Irrigation installation along Creslin Tce.</li><li>• Western Youth Centre / Cowandilla Reserve, Cowandilla - Irrigation upgrade for the Oval.</li><li>• Plympton Green, Plympton - Irrigation replacement and turf rejuvenation.</li><li>• Mellor Park, Lockleys - Irrigation upgrade</li><li>• Memorial Gardens, Hilton - Irrigation replacement and garden rejuvenation.</li></ul>																																																																																																																																																																																																									
Pedestrian Shared Path Lighting Project - 2020/2021	<p>Sturt Creek - The replacement with new pedestrian pathway lighting along the Sturt Creek (the shared pathway - located between Anzac Hwy &amp; Pine Ave) is now expected to be completed in early September 2021. Delays to the project were as a result of inclement weather / lockdown period.</p>																																																																																																																																																																																																									
Footpath Re-instatement	<div><div>Footpath Reinstatement</div><table><thead><tr><th>Month</th><th>Concrete footpath 2020/21</th><th>Brick paving 2020/21</th><th>Bitumen footpath / Rubber 2020/21</th><th>Crossovers 2020/21</th><th>Concrete footpath 2021/22</th><th>Brick/TriHex paving 2021/22</th><th>Bitumen footpath / Rubber 2021/22</th><th>Crossovers 2021/22</th></tr></thead><tbody><tr><td>Jul 20</td><td>600</td><td>50</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Jul 21</td><td>350</td><td>50</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Aug 20</td><td>250</td><td>350</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Aug 21</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Sept 20</td><td>480</td><td>320</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Sept 21</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Oct 20</td><td>750</td><td>50</td><td>250</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Oct 21</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Nov 20</td><td>720</td><td>80</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Nov 21</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Dec 20</td><td>620</td><td>50</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Dec 21</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Jan 21</td><td>300</td><td>100</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Jan 22</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Feb 21</td><td>450</td><td>220</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Feb 22</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Mar 21</td><td>750</td><td>200</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Mar 22</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Apr 21</td><td>230</td><td>80</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Apr 22</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>May 21</td><td>380</td><td>400</td><td>100</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>May 22</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Jun 21</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Jun 22</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></tbody></table></div>	Month	Concrete footpath 2020/21	Brick paving 2020/21	Bitumen footpath / Rubber 2020/21	Crossovers 2020/21	Concrete footpath 2021/22	Brick/TriHex paving 2021/22	Bitumen footpath / Rubber 2021/22	Crossovers 2021/22	Jul 20	600	50	0	0	0	0	0	Jul 21	350	50	0	0	0	0	0	Aug 20	250	350	0	0	0	0	0	Aug 21	0	0	0	0	0	0	0	Sept 20	480	320	0	0	0	0	0	Sept 21	0	0	0	0	0	0	0	Oct 20	750	50	250	0	0	0	0	Oct 21	0	0	0	0	0	0	0	Nov 20	720	80	0	0	0	0	0	Nov 21	0	0	0	0	0	0	0	Dec 20	620	50	0	0	0	0	0	Dec 21	0	0	0	0	0	0	0	Jan 21	300	100	0	0	0	0	0	Jan 22	0	0	0	0	0	0	0	Feb 21	450	220	0	0	0	0	0	Feb 22	0	0	0	0	0	0	0	Mar 21	750	200	0	0	0	0	0	Mar 22	0	0	0	0	0	0	0	Apr 21	230	80	0	0	0	0	0	Apr 22	0	0	0	0	0	0	0	May 21	380	400	100	0	0	0	0	May 22	0	0	0	0	0	0	0	Jun 21	0	0	0	0	0	0	0	Jun 22	0	0	0	0	0	0	0
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## Kerb and Watertable / Invert Re-instatement



## Road Repair and Potholes



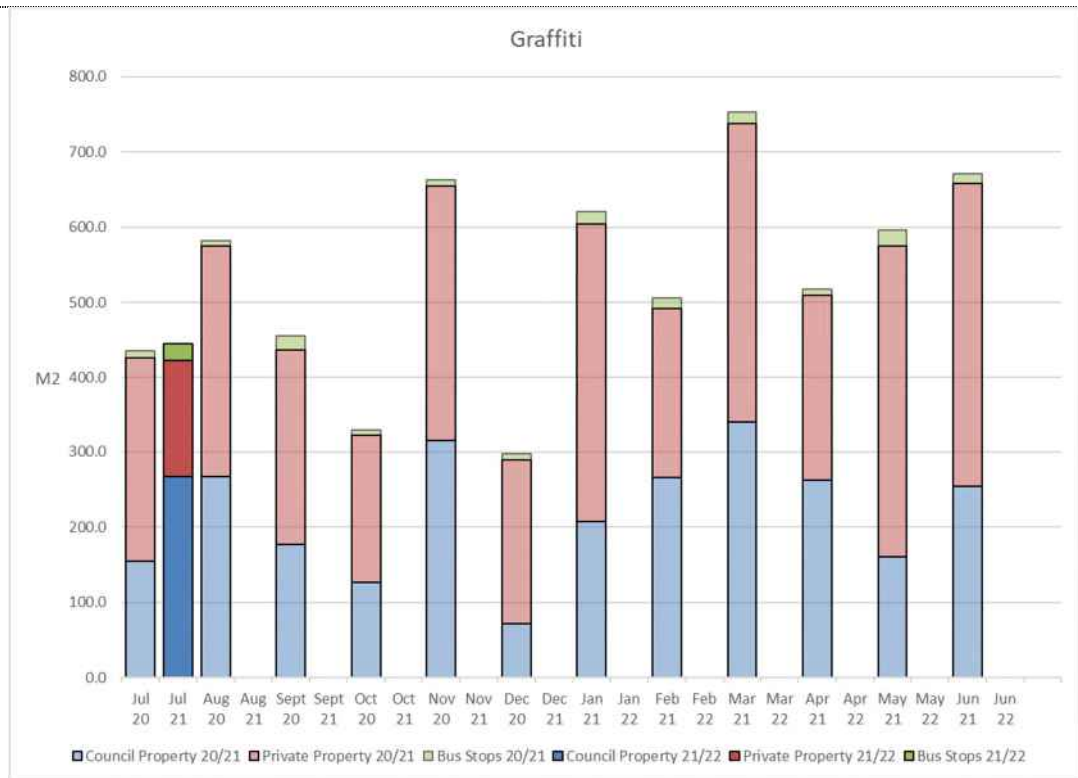


Footpath Grinding Program



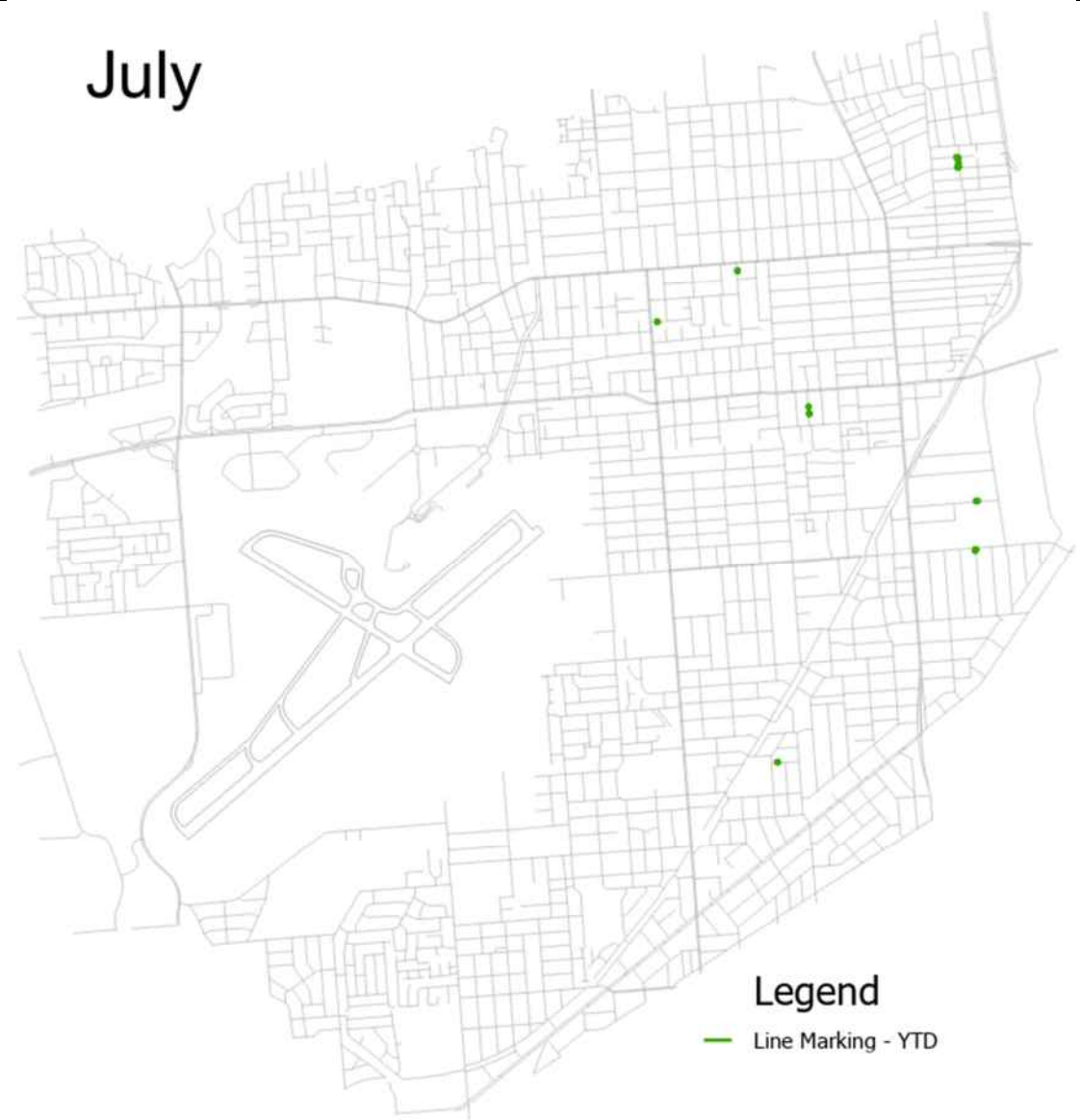


## Graffiti Removal





## Line Marking

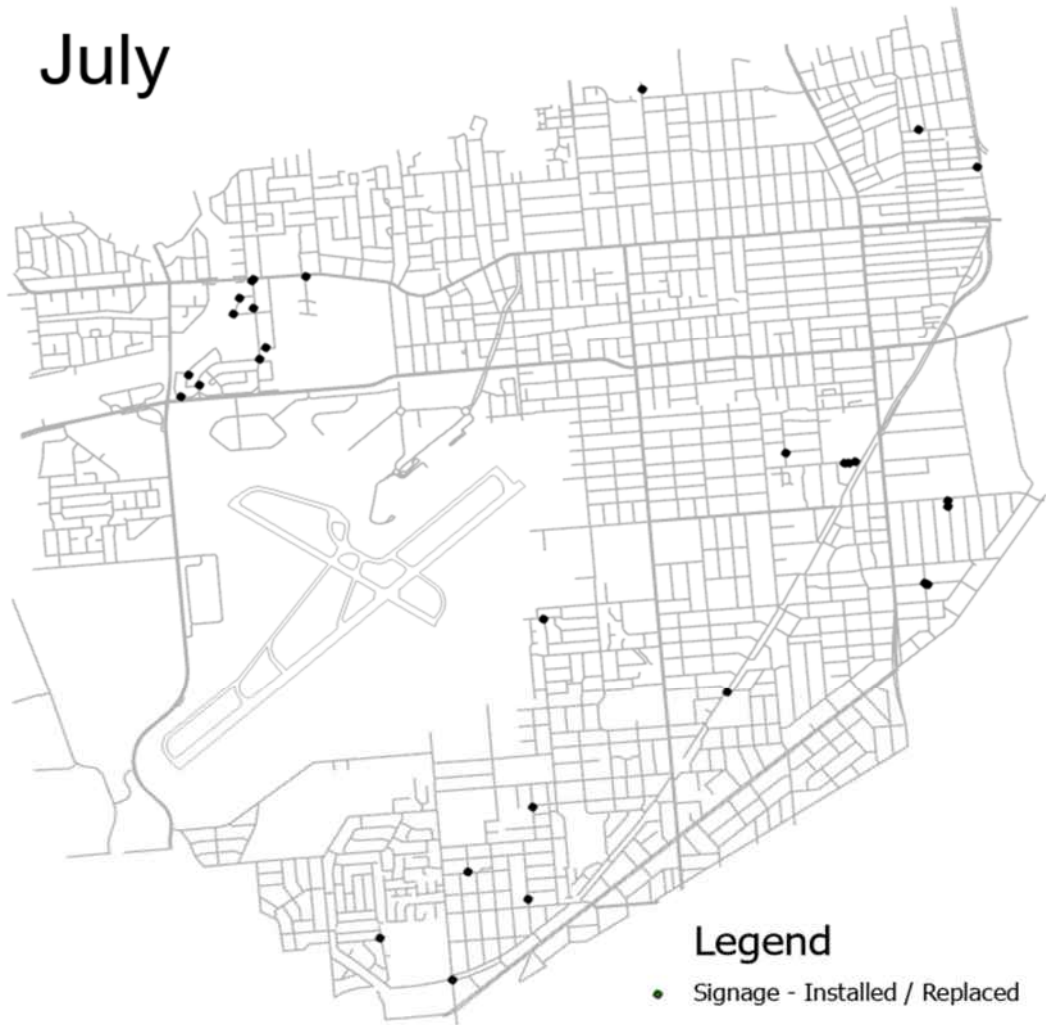


Linemarking works were reduced during July due to wet weather and the COVID-19 shut down. The linemarking paint does not adhere to damp surfaces.



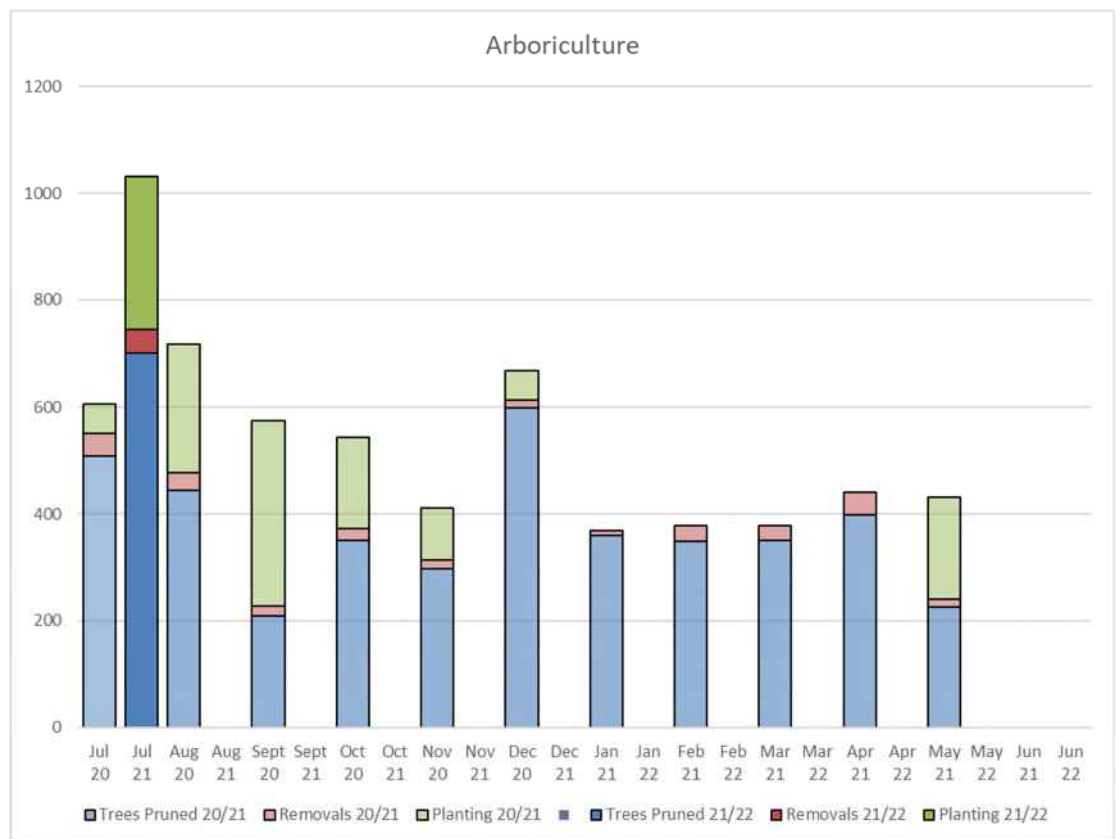
## Signage

July

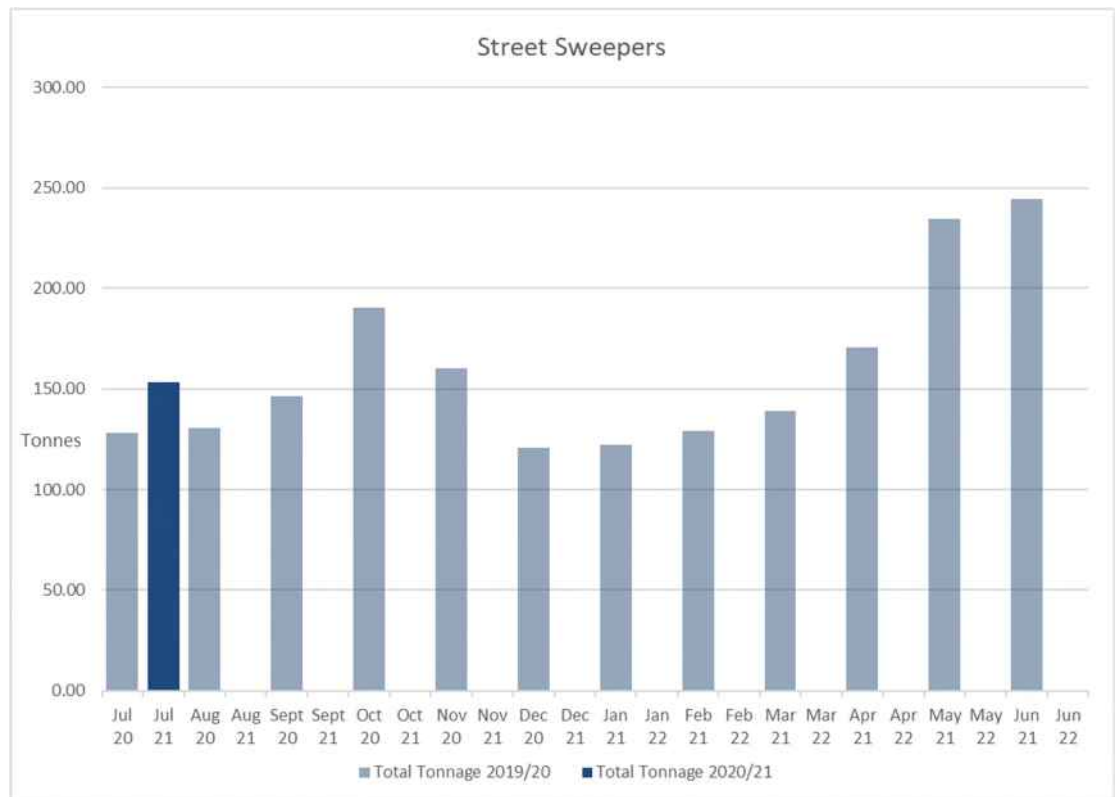




## Arboriculture

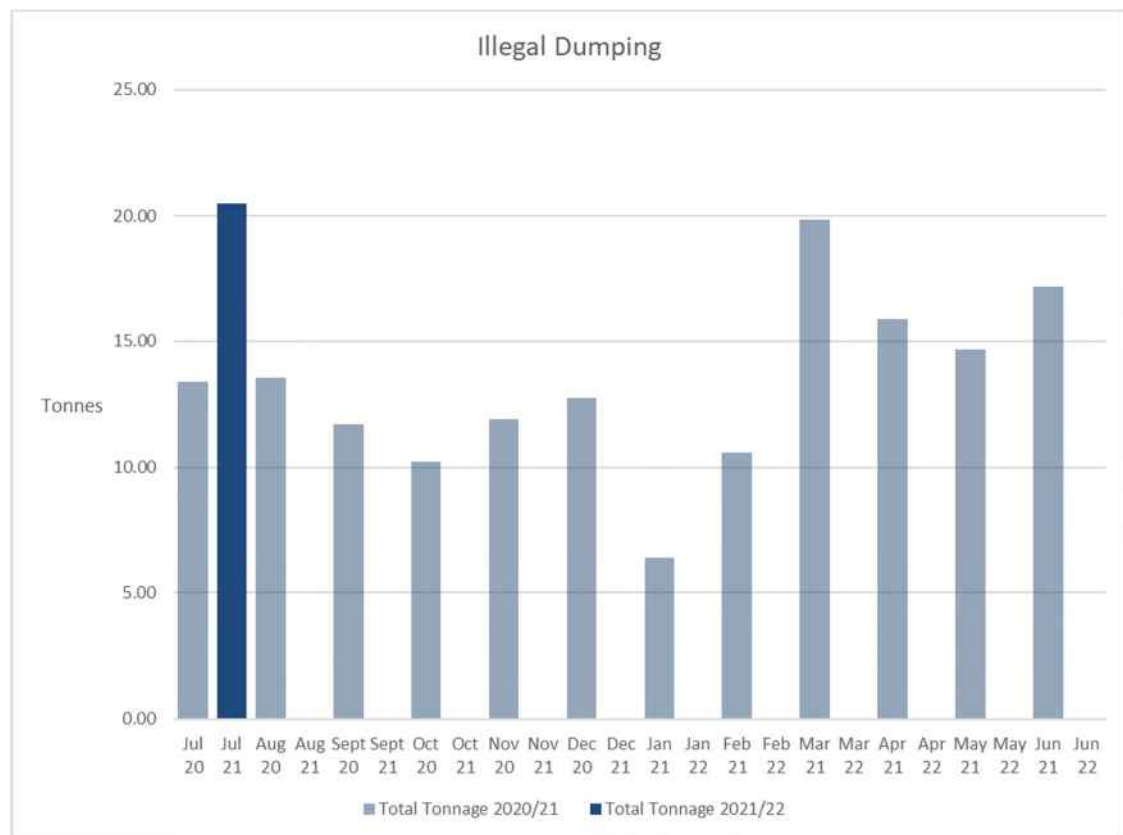


## Street Sweeper

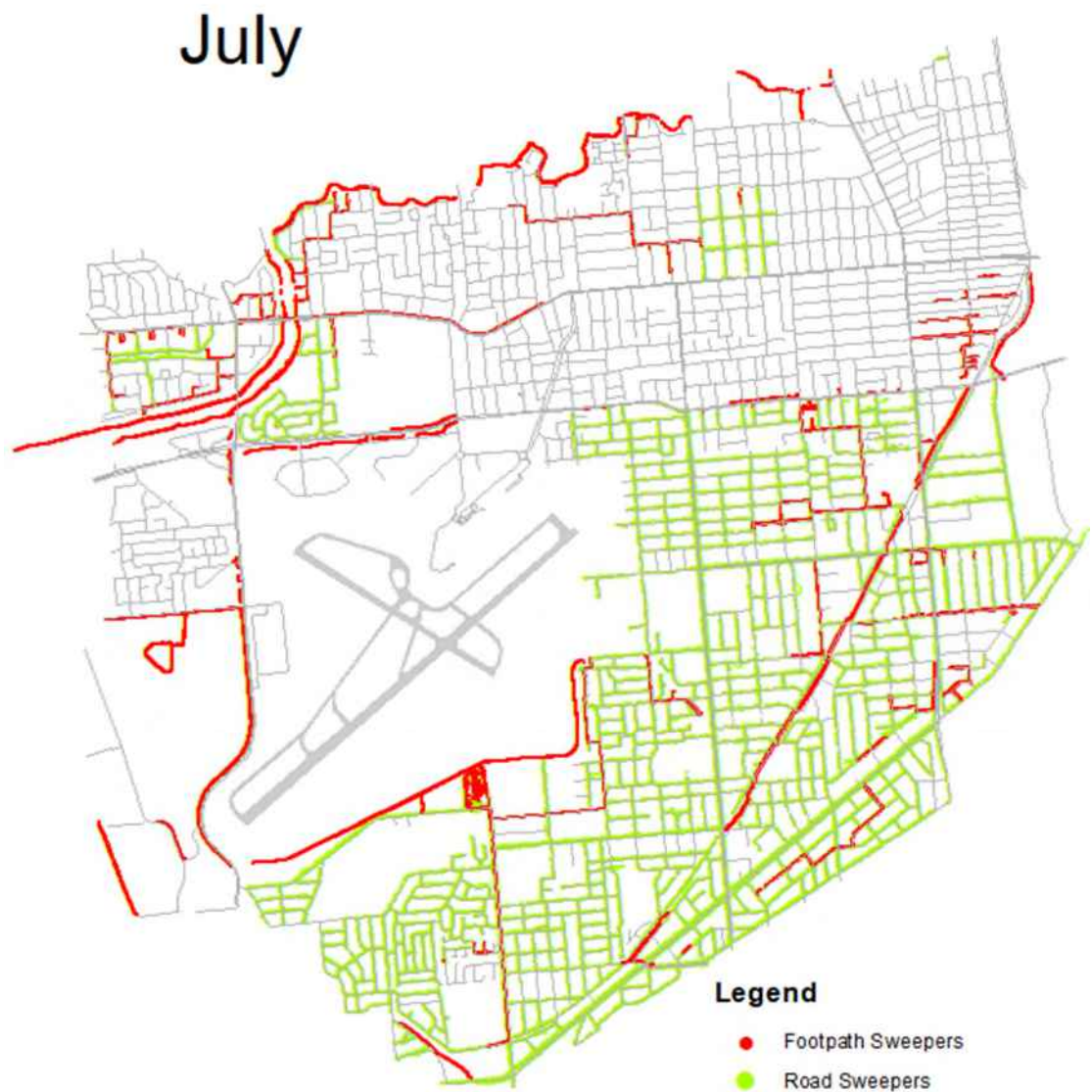




# Street Rubbish Collection

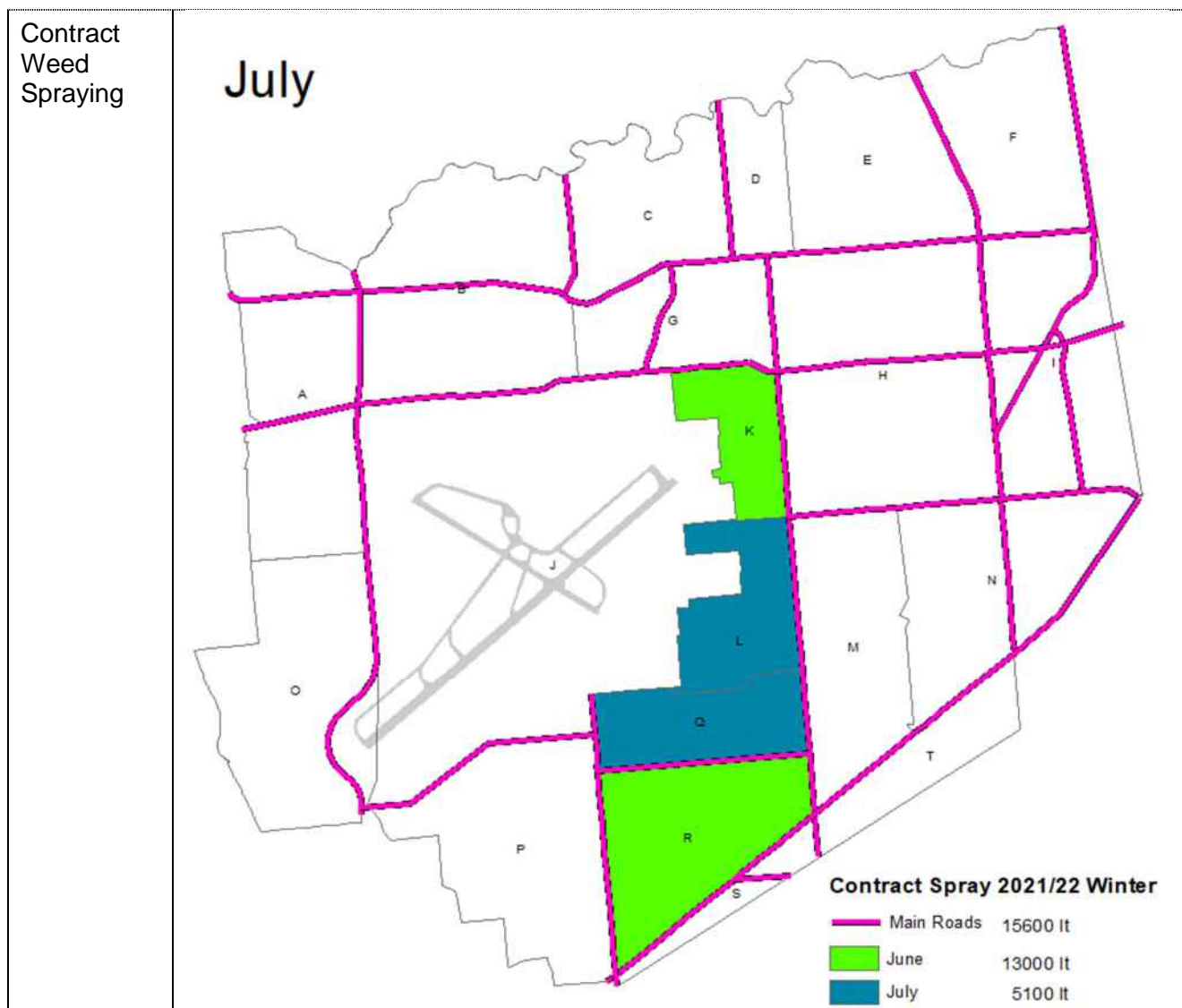




**Road and  
Footpath  
Sweeping**

City Operations are currently experiencing issues with the tracking units in the footpath sweepers. There is currently some data not available to display.





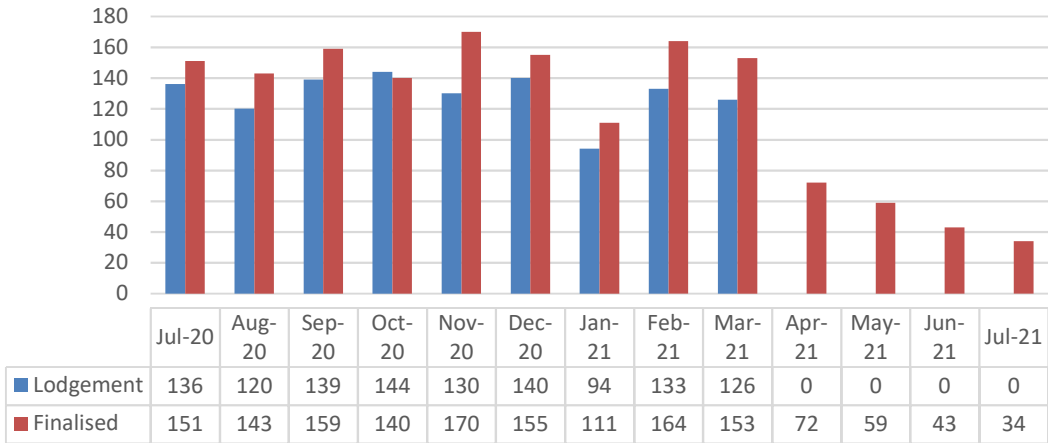
### Property and Facilities

<p>Kesmond Reserve, Keswick - Masterplan</p>	<p>As reported at the City Facilities and Waste Recovery General Committee meeting in May 2021, consultants are currently developing a draft facility floor plan for discussion with representatives of the National Servicemen's Association (NSA) and the Hilton RSL Sub branch. This will enable discussions to progress regarding the potential co-location of the two clubs in a new single facility to be located at Kesmond Reserve, Keswick.</p> <p>It is anticipated that the draft facility floor plan will be presented to the clubs in early September for feedback / comments. The final draft masterplan for the reserve and (including) the new facility is expected to be presented back to a future meeting of the City Facilities and Waste Recovery General Committee.</p>
<p>Richmond Oval Masterplan and Redevelopment</p>	<p>An update report was provided to the City Facilities and Waste Recovery General Committee on 27 July 2021. Members were advised that the first stage of works are expected to go out to market in September with works expected to be completed soon after the end of calendar year.</p>
<p>Mellor Park Upgrade</p>	<p>The reserve upgrade works are almost complete for opening with the contractor focussing on the paved surfaces and finalising the landscaping (plantings and new grass turf). The site should become open to the public within the next 4 weeks with the exception of the area designated for the playspace.</p>

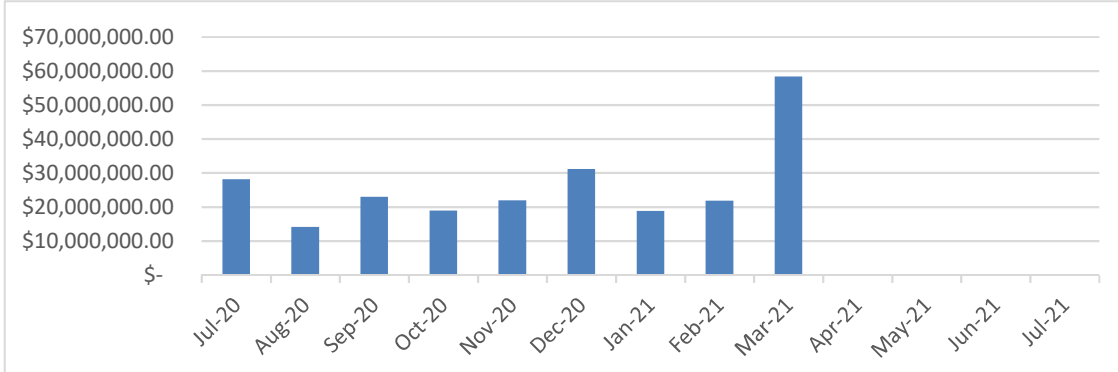


	<p>The new playground has been ordered and is expected to be installed through November.</p> <p>Concept plans for the war memorial are currently being refined and are expected to be finalised by the end of October. The memorial walls (featuring movie posters) are also being designed and are expected to be installed by the end of the year.</p> <p>A detailed update report will be provided in the City Facilities and Waste Recovery General Committee meeting of 28 September 2021.</p>
Apex Park - Stage 2 Upgrade	<p>A community consultation day was held on Saturday 28 August 2021. Local residents and park users were encouraged to attend to provide feedback on the draft concept for the next stage of works. The consultation had reasonable attendance and all feedback received was supportive of the concept plan. Key requests were to include an intermediate or advanced BMX area along with the proposed junior track, and additional carparking.</p> <p>The consultation for the staged project closes on the <i>Your Say</i> website on 24 September 2021.</p> <p>Residents were also supportive of the bridge proposal over the River (works as part of the Green Adelaide, Breakout Creek Stage 3 project), linking the south to the north, as many young people attend Henley High and currently ride bikes along main roads to cross the River.</p> <p>A detailed update report will be provided in the City Facilities and Waste Recovery General Committee meeting of 28 September 2021.</p>



Development Assessment																																											
Development Applications																																											
Planning Reform	<p>In the past month further amendments to the Planning &amp; Design Code have been made by the Minister for Planning to address errors and inconsistencies.</p> <p>PlanSA continues to make fortnightly updates and enhancements to the ePlanning Portal to improve workflow efficiencies, user interface, document management and visibility, removal of repetitious data entry and resolve ongoing system errors.</p> <p>The PlanSA Portal does not currently integrate with Council's internal systems. The Administration is currently working on a work-around to still provide reporting on the dual systems. Until this integration is implemented some reporting functions will be affected. City Development staff continue to participate in PlanSA's reporting working group to address this functionality.</p> <p>As at 23 August 2021, a total of 476 applications had been submitted in the PlanSA Portal in the City of West Torrens area. Of these 476 have completed the lodgement (verification) process and 251 have received a decision. The 476 applications that have been lodged have an estimated development cost of \$117.18 million.</p>																																										
COVID-19 State Emergency	<p>Under the PDI Act, no applications have been received during the month of July where applicant has indicated they have applied for or intends to apply for the HomeBuilder Grant as part of the Federal Government's COVID-19 stimulus.</p> <p>Furthermore, COVID-19 emergency legislation gives the Minister for Planning powers to call in development applications that have been delayed to be assessed by SCAP. To date, no applications have been 'called in' for the City of West Torrens, with assessment of applications continuing as scheduled.</p>																																										
Development Act Lodgments and Decisions	<p>No Development Act applications were lodged in July 2021 and thirty-four (34) applications were finalised in July 2021 under the <i>Development Act 1993</i>.</p> <div><table><thead><tr><th></th><th>Jul-20</th><th>Aug-20</th><th>Sep-20</th><th>Oct-20</th><th>Nov-20</th><th>Dec-20</th><th>Jan-21</th><th>Feb-21</th><th>Mar-21</th><th>Apr-21</th><th>May-21</th><th>Jun-21</th><th>Jul-21</th></tr></thead><tbody><tr><td>Lodgement</td><td>136</td><td>120</td><td>139</td><td>144</td><td>130</td><td>140</td><td>94</td><td>133</td><td>126</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Finalised</td><td>151</td><td>143</td><td>159</td><td>140</td><td>170</td><td>155</td><td>111</td><td>164</td><td>153</td><td>72</td><td>59</td><td>43</td><td>34</td></tr></tbody></table></div> <p><i>Note: 'Lodgement' relates to the number of new development application lodged during the month which is represented by the number of new development application numbers issued (including variation applications). 'Finalised' relates to the number of decision notification forms issued during the month and may including decisions relating to development plan consent, land division consent, building rules consent and development approval. This includes consents issued by both Council and private certifiers.</i></p>		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Lodgement	136	120	139	144	130	140	94	133	126	0	0	0	0	Finalised	151	143	159	140	170	155	111	164	153	72	59	43	34
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Finalised	151	143	159	140	170	155	111	164	153	72	59	43	34																														



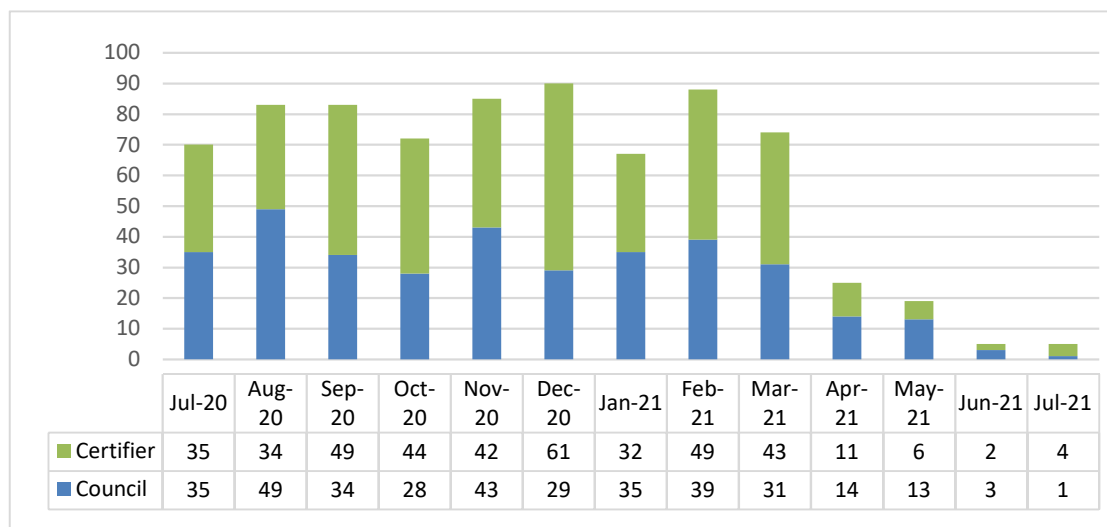
Estimated Construction Cost (Lodged Development Applications)	<p>No Applications were lodged in July 2021 under the <i>Development Act 1993</i>.</p>  <table border="1"> <thead> <tr> <th>Month</th> <th>Estimated Construction Cost (\$)</th> </tr> </thead> <tbody> <tr><td>Jul-20</td><td>28,000,000.00</td></tr> <tr><td>Aug-20</td><td>15,000,000.00</td></tr> <tr><td>Sep-20</td><td>22,000,000.00</td></tr> <tr><td>Oct-20</td><td>18,000,000.00</td></tr> <tr><td>Nov-20</td><td>22,000,000.00</td></tr> <tr><td>Dec-20</td><td>30,000,000.00</td></tr> <tr><td>Jan-21</td><td>18,000,000.00</td></tr> <tr><td>Feb-21</td><td>22,000,000.00</td></tr> <tr><td>Mar-21</td><td>58,000,000.00</td></tr> <tr><td>Apr-21</td><td>0.00</td></tr> <tr><td>May-21</td><td>0.00</td></tr> <tr><td>Jun-21</td><td>0.00</td></tr> <tr><td>Jul-21</td><td>0.00</td></tr> </tbody> </table>	Month	Estimated Construction Cost (\$)	Jul-20	28,000,000.00	Aug-20	15,000,000.00	Sep-20	22,000,000.00	Oct-20	18,000,000.00	Nov-20	22,000,000.00	Dec-20	30,000,000.00	Jan-21	18,000,000.00	Feb-21	22,000,000.00	Mar-21	58,000,000.00	Apr-21	0.00	May-21	0.00	Jun-21	0.00	Jul-21	0.00
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Jun-21	0.00																												
Jul-21	0.00																												
<b>Planning Assessment</b>																													
Assessment Appeals	<p>There are no new or finalised appeals since last month's report.</p> <p>There is one (1) ongoing appeal since last month's report.</p> <ul style="list-style-type: none"> <li>An appeal against Council's decision to refuse development plan consent for <i>Development Application 211/1143/2020 - Demolition of existing dwelling and associated structures and construction of two (2) x residential flat buildings, the front building comprising two x three-storey dwellings and one x two-storey dwelling, all including a roof top alfresco area and associated car parking; the rear building comprising three x two-storey dwellings all including a roof top alfresco area and associated car parking; front fencing to a maximum height of 1.4 metres and perimeter retaining walls and fencing to a maximum combined height of 2.3 metres at 25 Mortimer St Kurralta Park.</i></li> </ul> <p>The CAP refused Development Plan Consent at its meeting of 8 June 2021. A compulsory conference was held on 15 July 2021. A further conference is scheduled to be held in due course.</p> <p>There are 2 ongoing appeals against SCAP decisions within the City of West Torrens area. Compromise plans have been lodged with SCAP but are yet to be tabled at a future SCAP meeting:</p> <ul style="list-style-type: none"> <li>to refuse an application for a six-storey residential flat building (32 dwellings) &amp; associated car parking at 1 Glenburnie Terrace, Plympton.</li> <li>to refuse an application for a multi-storey mixed use development, incorporating commercial tenancy, 2 storey car park, 9-storey residential flat building, four x 3-storey residential flat buildings and car parking at 79 Port Road, Thebarton.</li> </ul>																												



## Building Rules Assessment

Development Act Building Rules Consent issued  
By Relevant Authority

Council issued one (1) building rules consents and private certifiers issued four (4) building rules consents in July 2021 under the *Development Act 1993*.



*Note: Building Rules Consents are assessed by Council or private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.*

## Community advice and education

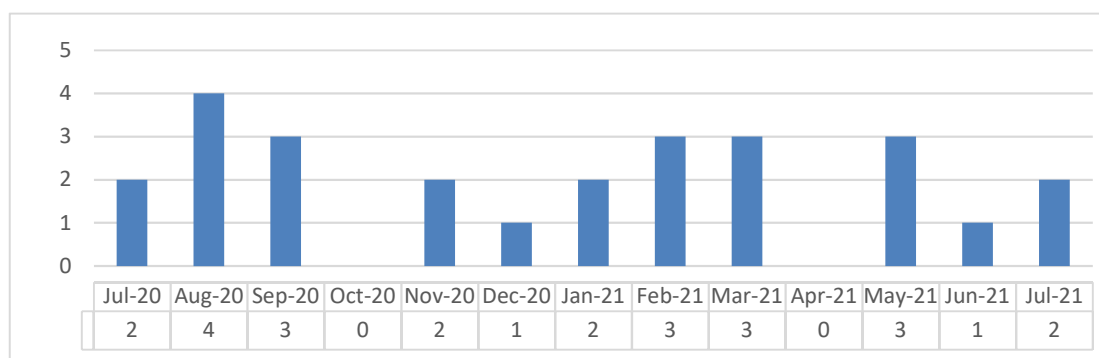
Pre-lodgment advice

Rostered Duty Planner and Duty Building Officers are available to answer preliminary pre-lodgment and general enquiries during Service Centre opening hours. Advice is provided to the general public and applicants via the phone, email and in person at the Service Centre.

The Administration participates in DPTI's Pre-lodgement case management service for development five storeys or more in height within the Urban Corridor Zone.

Development Act Category 3 Public notification

Two (2) Category 3 application was notified in July 2021 under the *Development Act 1993*.

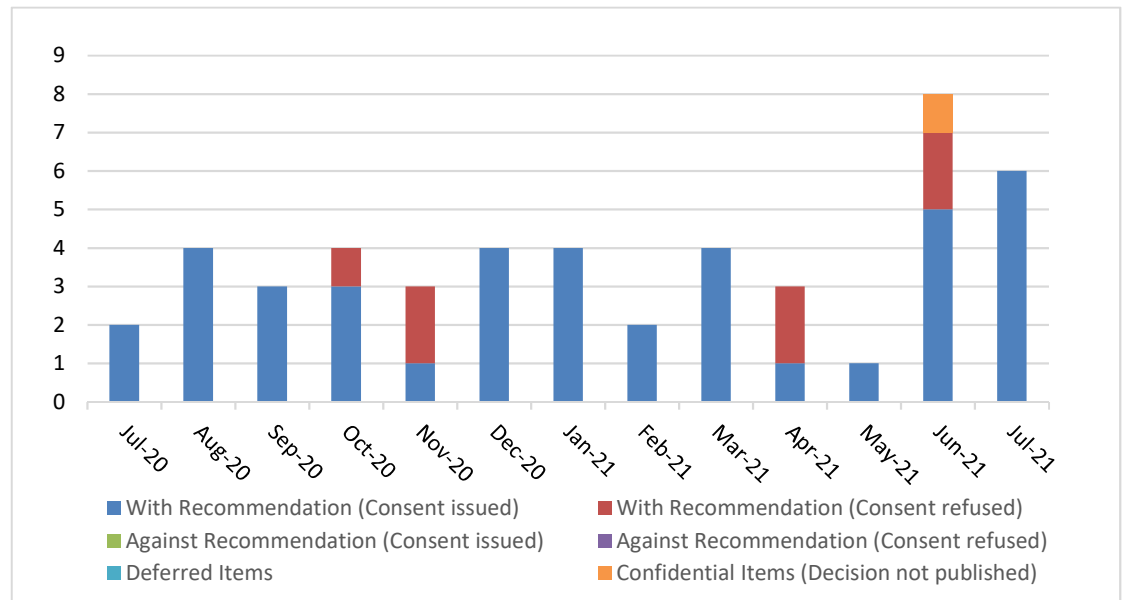




**Council Assessment Panel**

The Council Assessment Panel (CAP) held a meeting on Tuesday 10 August 2021 at the City of West Torrens Civic Centre.

The next CAP meeting will be held on Tuesday 14 September 2021.

**Council Assessment Panel Decisions****Referrals from other statutory agencies**

Council is a statutory referral agency for some applications that are assessed by other agencies, including State Commission Assessment Panel (SCAP), Minister for Planning, Governor of South Australia (under the Development Act 1993) and Adelaide Airport Limited (Airports Act 1996). Council is also informally referred applications for development five storeys or more in height within the Urban Corridor Zone that are assessed by SCAP.

Please refer able to the Assessment Appeals section for two SCAP appeals currently before the ERD Court.

**Service improvements**

Work has continued on a suite of business improvement initiatives including:

- City Development staff are continuing to review a range of internal assessment processes to ensure development assessment and inspections are undertaken in accordance with the requirements of the PDI Act, including verification processes, public notification processes, delegations and CAP processes.
- City Development staff have continued to attend specialist planning and building assessment Planning Reform training on the PDI Act implementation.
- City Development staff also continue to participate on external working groups with PlanSA on process and reporting improvements for the PlanSA Portal, and report process issues and enhancements to the PlanSA Service Desk.
- City Development staff have recently been involved in user testing a new public notification module in the PlanSA Portal.



**Development compliance**

## Compliance Requests

Twenty-six (26) new development compliance requests were received in July 2021. Thirteen (13) development compliance requests were resolved within the month and two (2) requests were resolved from a previous month in July 2021. At the end of July there were thirty-eight (38) ongoing development compliance requests.

Month/Year	No of Requests Received	Requests resolved within the month	Requests resolved from previous months	Total Ongoing Actions
July 2020	20	11	1	49
Aug 2020	29	22	8	36
Sep 2020	18	13	3	38
Oct 2020	22	17	4	39
Nov 2020	21	12	7	41
Dec 2020	26	20	6	41
Jan 2021	16	14	2	42
Feb 2021	28	19	18	33
March 2021	19	14	8	30
April 2021	29	23	1	35
May 2021	20	15	9	27
June 2021	22	19	3	27
July 2021	26	13	2	38

*Note: Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.*

## Enforcement Action

No enforcement notices was issued in July 2021. No emergency orders were issued in July 2021.

There were no new, ongoing or finalised court matters as at 24 August 2021.

Month/Year	Enforcement Notice Issued	Emergency Order Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court
July 2020	-	-	-	-	-
Aug 2020	2	-	-	-	-
Sep 2020	4	-	-	-	-
Oct 2020	-	1	-	-	-
Nov 2020	-	-	-	-	-
Dec 2020	-	-	-	-	-
Jan 2021	1	1	-	-	-
Feb 2021	1	-	-	-	-
March 2021	1	-	-	-	-
April 2021	1	-	-	-	-
May 2021	-	-	-	-	-
June 2021	1	-	-	-	-
July 2021	-	-	-	-	-

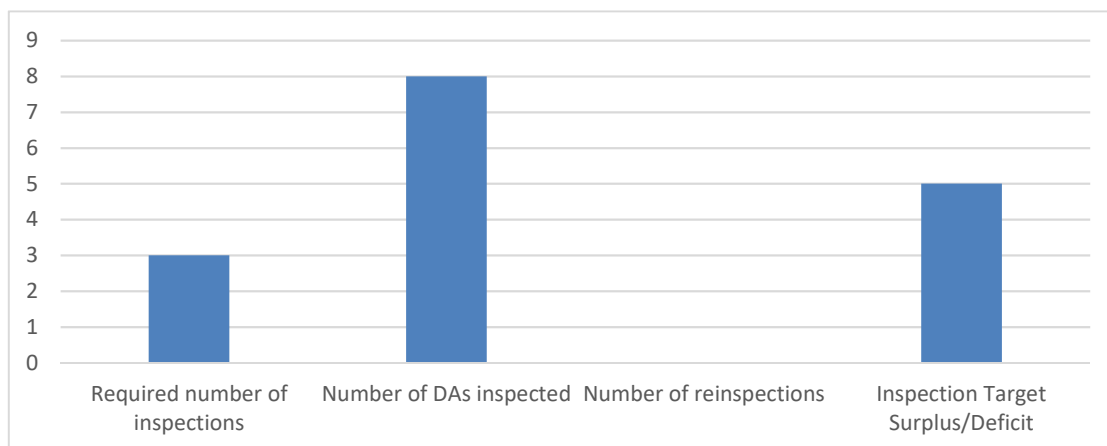
*Note: Section 213 enforcement notices are the first stage of prosecution for unapproved development. Section 155 emergency orders are the first stage of prosecution for unsafe buildings.*



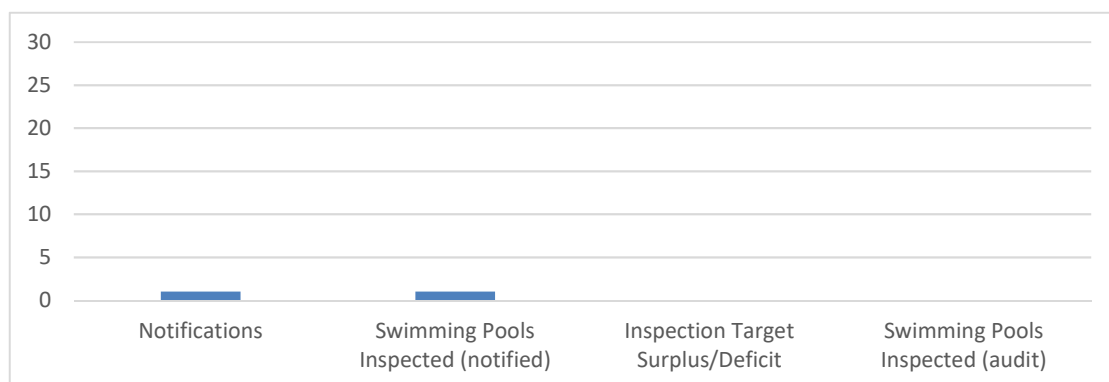
**Building compliance inspections**

Development Act Building Inspections (July 2021 - July 2021)

Council's Building and Swimming Pool Inspection Policy sets out the minimum number of inspections required to be undertaken during the year.



Development Act Swimming Pool Inspections (July 2021 - July 2021)



*Note: The State Planning Commissions' Practice Direction 8 - Inspection Policy for Swimming Pools requires that a minimum number of approved buildings and notified swimming pools are inspected for compliance with their associated Development Approval documentation. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. The inspection target is based on the first inspection of a building or swimming pool and re-inspections are not included in the target.*



### City of West Torrens Building Fire Safety Committee

#### BFSC Meetings

A Building Fire Safety Committee meeting was held on 3 June 2021.

The next Building Fire Safety Committee meeting will be held on 9 September 2021.

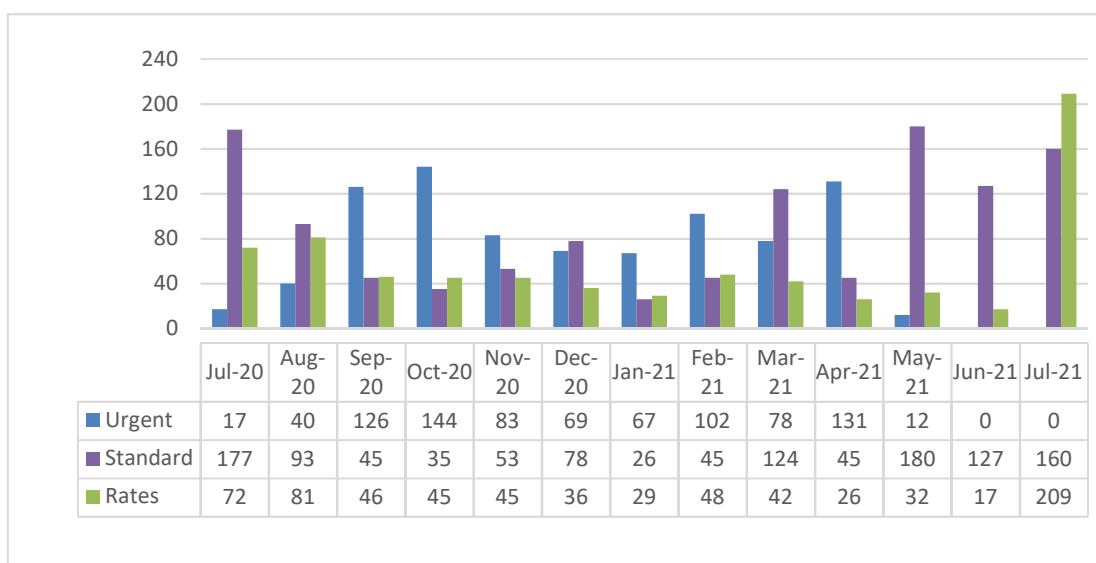
There is one (1) new appeal since last month's report.

- An appeal against the Building Fire Safety Committee's (BFSC) decision to issue a building fire safety notice pursuant to s157(7) of the *Planning, Development and Infrastructure Act 2016* on 13 July 2021 has been lodged with the ERD Court. A compulsory conference was held on 4 August 2021. A further conference has been set down for 31 August 2021.

### Property and land information requests

#### Property Searches

One hundred and sixty (160) standard search requests and two hundred and nine (209) rates search requests were received in July 2021.



*Note: When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).*

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact consideration in relation to this report.

### Attachments

Nil

### 12 MEETING CLOSE