

CITY OF WEST TORRENS



## Notice of Council & Committee Meetings

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

### Council

and

- **City Services and Climate Adaptation Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 5 OCTOBER 2021**  
**at 7.00pm**

Public access to the meeting will be livestreamed audio only at the following internet address: <https://www.westtorrens.sa.gov.au/livestream>

**Terry Buss PSM**  
**Chief Executive Officer**

#### **City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## **1 MEETING OPENED**

### **1.1 Acknowledgement of Country**

### **1.2 Evacuation Procedures**

### **1.3 Electronic Platform Meeting**

## **2 PRESENT**

## **3 APOLOGIES**

## **4 DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

## **5 CONFIRMATION OF MINUTES**

### **RECOMMENDATION**

That the Minutes of the meeting of the Council held on 21 September 2021 be confirmed as a true and correct record.

## **6 MAYORS REPORT**

### **(Preliminary report for the agenda to be distributed Friday, 1 October 2021)**

In the two weeks since the last Council Meeting of 21 September functions and meetings involving the Mayor have included:

#### **23 September 2021**

- Attended the Castellorizian Association of South Australia Business Luncheon, along with Steve Georganas MP, Member for Adelaide.

#### **25 September 2021**

- Attended the Agility Dog Club of South Australia Inc. Ribbon-Cutting Ceremony for their new storage shed at Golflands Reserve, Glenelg North.
- Attended the Samahan Filipino-Australian South Australia Inc. 10<sup>th</sup> Year Anniversary Foundation Ball at Festival Functions, Findon.

#### **28 September**

- Participated in filming a 'Welcome introduction' for the AdaptNow - Changing for Climate Change event to be held on Wednesday 27 October 2021 at Woodville Town Hall.
- Attended the Greek Senior Citizens of Mile End and Western Suburbs Inc. 25<sup>th</sup> Anniversary Lunch at St George Greek Orthodox Church, Thebarton, where I also presented several awards to inaugural members of the Association.
- Participated in the City Facilities and Waste Recovery General Committee meeting held in the Civic Centre.

**30 September**

- In collaboration with the Department of Home Affairs, conducted three citizenship ceremonies throughout the morning and early afternoon to comply with COVID-19 restrictions.
- Attended the Fulham Community Centre Annual General Meeting.

**1 October**

- Attended the Official Launch of National Mental Health Month in South Australia event, held at Parliament House, Adelaide.

**2 October**

- Attending the Nigerian Association of South Australia Celebration of Nigeria's Cultural Diversity in South Australia event at Thebarton Community Centre.

**3 October**

- Attending the 2021 SANFL Statewide Super League Official Grand Final Luncheon and Grand Final match at Adelaide Oval.

**4 October**

- Attending the Fan Footy SA vs SANFL Umpires Association National Breast Cancer Charity match, at Thebarton Oval.

**5 October**

- Attending the 2021 Chimney Unveiling Ceremony at the Brickworks Marketplace.
- Council and City Services and Climate Adaptation Standing Committee meetings in the Council Chamber.

**RECOMMENDATION**

That the Mayor's Report be noted.

**7 ELECTED MEMBERS REPORTS****8 PETITIONS**

Nil

**9 DEPUTATIONS**

Nil

**10 ADJOURN TO STANDING COMMITTEES****RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the City Services and Climate Adaptation Standing Committee.



**11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS****11.1 City Services and Climate Adaptation Standing Committee Meeting****RECOMMENDATION**

That the recommendations of the City Services and Climate Adaptation Standing Committee held on 5 October 2021 be adopted.

**12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS****12.1 City Facilities and Waste Recovery General Committee Meeting****RECOMMENDATION**

That the Minutes of the City Facilities and Waste Recovery General Committee held on 28 September 2021 be noted and the recommendations adopted.

**13 QUESTIONS WITH NOTICE**

Nil

**14 QUESTIONS WITHOUT NOTICE****15 MOTIONS WITH NOTICE**

Nil

**16 MOTIONS WITHOUT NOTICE**

## 17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 17.1 Proposed development at 4-10 Railway Terrace, Mile End

#### Brief

This report presents information on the status of a development application at 4-10 Railway Terrace, Mile End under assessment by the State Commission Assessment Panel and responds directly to a resolution of Council at its meeting held 21 September 2021.

#### RECOMMENDATION

It is recommended to Council that the report be received.

---

#### Introduction

At its meeting on 21 September 2021 the Council resolved that:

*The Administration prepare a report addressing the residents' concerns as contained in their correspondence tabled in relation to the proposed development at 4-10 Railway Terrace, Mile End.*

On 16 March 2021, a development application was lodged with the State Commission Assessment Panel (SCAP) at 4-10 Railway Terrace, Mile End for:

*Construction of a Mixed use (residential and commercial) development comprising 51m<sup>2</sup> commercial tenancy, 2 x Residential Flat Buildings comprising 6 dwellings and 28 dwellings, associated landscaping, car parking, communal spaces and public realm improvements (Stage 2).*

The PlanSA Development Application Register details the public information available on this application, refer to **Attachment 1**.

This report presents information in relation to the current status of the Development Application.

#### Discussion

##### Relevant authority

The application lodged with SCAP is currently under assessment and no determination has been made at time of writing.

SCAP is the relevant authority for the assessment of planning consent applications within the Urban Corridor Zone that are 5 storeys and above in height.

The publically available information on the development does not state the number of stories proposed. However on the basis it has been submitted to SCAP for assessment, it is reasonable to assume the proposed development is a minimum of 5 storeys in height.

The application is to be assessed against the West Torrens (Council) Development Plan and determined in accordance with the repealed *Development Act 1993* as this was the relevant legislation on the date of the application's lodgement.

It is noted that if this application was lodged today it would be assessed against the Planning and Design Code and SCAP would still be the relevant authority.

### Referral process

The application will be "informally" referred to the City of West Torrens as part of the assessment process. This referral is not a requirement of the *Development Regulations 2008*, rather it is in accordance with a "Heads of Agreement" that was put in place in 2014 with the (at the time) Department of Planning, Transport and Infrastructure to facilitate local government referral input to the assessment process of development of 5 or more storeys in the Urban Corridor Zone. At the time of writing, the Administration has not received an 'informal' referral on this application.

SCAP staff have advised the Administration that further information has been sought from the applicant. After this information is received, SCAP intend to send the referral to the City of West Torrens. The referral will include a copy of the application plans and documentation.

The referral response process set out in the "Heads of Agreement" states that the referral process is intended that:

*Council's response will not include a full planning assessment of the application, but may include comments on any local strategic issue, policies or plans. This may include comments on proposed policy amendments, planned public realm improvements, traffic management, waste services, encroachments, local heritage issues or the like for consideration by DAC. Council may also make brief written observations in relation to planning assessment matters from a local perspective to highlight key issues that may require further analysis / assessment by DAC assessing officers.*

The Administration cannot provide any information on the potential content of the referral response without first reviewing the proposed plans and documentation.

It is noted that this 'informal' referral process only applies to applications lodged under the *Development Act 1993*. If the same application was lodged now, regulation 23(2)(b) of the *PDI (General) Regulations 2017* requires SCAP to provide the Council's Chief Executive Officer to provide a report on the application within a period of 15 business days. The purpose of the report is to address the impact of the proposed development at the local level in relation to essential infrastructure, traffic, waste management, stormwater, public open space, other public assets and infrastructure, any local heritage place and any other matter determined by SCAP. Local planning strategic and policy issues are notably absent from this list.

### Referral response

City Development planning staff have prepared many of these 'informal' referral responses previously and, in addition to the topics above, the referral responses also raise planning issues of concern and identify relevant departures from the Development Plan policy. City Assets staff will contribute to the referral response providing engineering advice on the local traffic, parking, manoeuvrability, flood management and stormwater impacts of the development. Also, City Development staff attend the SCAP meeting to present on the referral response and answer any questions of the SCAP.

The 'informal' referral response (along with other agency referral responses, public representations, etc.) will be made publically available in the SCAP meeting agenda.

### Assessment of the application

The concerns raised by the local community group in the flyers presented to the Council include:

- Residential Density
- Public Open Space
- Traffic and Parking Management
- Overshadowing
- Overlooking
- Local Heritage
- Zone Interface
- Waste Management

The West Torrens (Council) Development Plan includes policies relating to all of the above matters. SCAP as the relevant authority is required to assess the application on its merits against the relevant policy provisions of the Development Plan.

The Administration cannot provide any commentary on the concerns raised by the residents on this application without reviewing the proposed plans and documentation.

#### Public notification

Based on the limited information currently available regarding the proposed development, it is anticipated that the application will likely be subject to a future Category 2 public notification process as part of the assessment.

Council may be eligible to submit a representation on the application during the Category 2 public notification period (10 business days). However as Category 2 representors do not have any appeal rights and any matters of concern can be raised through the referral response, there is no additional advantage gained by Council submitting a representation in addition to the referral response.

#### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The climate impacts of the development will be considered in SCAP's assessment to the extent this is contemplated in the planning policy in the West Torrens (Council) Development Plan.

#### **Conclusion**

In terms of the specific request of the residents seeking that Council:

1. ***Form a position on the proposed development and support residents opposition to it.***  
Answer - a development application for a proposed development at 4-10 Railway Terrace, Mile End is currently under assessment by SCAP. As part of the assessment process the City of West Torrens will be provided with an opportunity to contribute a referral response.
2. ***Lobby PlanSA to reject the proposed seven storeys.***  
Answer - the referral response is the appropriate response mechanism by which Council can participate in this process. Council staff will attend the SCAP meeting to present on the referral response and answer any questions of the SCAP.
3. ***Undertake a traffic study into the likely impact of this type of development on the laneways and adjoining streets to Henley Beach Road.***  
Answer - Council City Assets staff will contribute to the referral response providing engineering advice on the local traffic, parking, manoeuvrability, flood management and stormwater impacts of the development.

At this time the Administration has not yet been referred the application for comment and so have not yet seen the proposed plans and documentation. Until the application documentation has been reviewed, the Administration is not able to provide any commentary on the impacts of the proposed development nor any consideration of the relevant Development Plan policy.

A referral response addressing the impact of the proposed development, including the relevant local issues considered in the Development Plan will be submitted to SCAP in due course.

#### **Attachments**

1. **Information on Development Application Register**

22/09/2021

Development application register | PlanSA



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## 4 -10 Railway Terrace, Mile End

**UNDER ASSESSMENT**

### Description

Construction of a Mixed use (residential and commercial) development comprising 51m2 commercial tenancy, 2 x Residential Flat Buildings comprising 6 dwellings and 28 dwellings, associated landscaping, car parking, communal spaces and public realm improvements (Stage 2).

Application ID  
6086

Application number  
211/M134/21

Overview

Assessment

Documents

Feedback

### Application summary

**Application ID**  
6086

**Lodged**  
16/03/2021

**Application number**  
211/M134/21

### Property details

**Property address**

4 -10 Railway Terrace, Mile End

**Council area**

West Torrens

### Land details

**Title**

CT 5105/963  
CT 6044/425  
CT 5106/690  
CT 5124/416

**Plan parcel**

F5976 A71  
D80963 A2  
F5976 A70  
F5976 A72

### Applicant details

[https://plan.sa.gov.au/development\\_application\\_register/#/view-6086-LUA](https://plan.sa.gov.au/development_application_register/#/view-6086-LUA)

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22/09/2021

Development application register | PlanSA

Name	Address
Otello	5-9 Rundle Street Kent Town South Australia 5067

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Feedback

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Development application register | PlanSA



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## 4 -10 Railway Terrace, Mile End

UNDER ASSESSMENT

### Description

Construction of a Mixed use (residential and commercial) development comprising 51m2 commercial tenancy, 2 x Residential Flat Buildings comprising 6 dwellings and 28 dwellings, associated landscaping, car parking, communal spaces and public realm improvements (Stage 2).

### Application ID

6086

### Application number

211/M134/21

[Overview](#)
[Assessment](#)
[Documents](#)

Feedback

### Decision authority

SCAP

### Date lodged

15 Mar 2021

## Referrals

Referred to	Status	Due date
There are no <i>Referrals</i> currently associated with this application		

## Decision details

### Decision type

There are no *Decision details* currently associated with this application

### Decision

### Decision date

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[https://plan.sa.gov.au/development\\_application\\_register#view-6086-LUA](https://plan.sa.gov.au/development_application_register#view-6086-LUA)

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## 4 -10 Railway Terrace, Mile End

**UNDER ASSESSMENT**

### Description

Construction of a Mixed use (residential and commercial) development comprising 51m2 commercial tenancy, 2 x Residential Flat Buildings comprising 6 dwellings and 28 dwellings, associated landscaping, car parking, communal spaces and public realm improvements (Stage 2).

### Application ID

6086

### Application number

211/M134/21

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Feedback

### Documents

Document type	Date	Document link
There are no Documents currently associated with this application		

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[https://plan.sa.gov.au/development\\_application\\_register#view-6086-LUA](https://plan.sa.gov.au/development_application_register#view-6086-LUA)

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## 17.2 Report to undertake a trial with RecycleSmart

### Brief

A report to undertake a trial with RecycleSmart was tabled at the City Facilities and Waste Recovery General Committee on 27 July 2021 and presented to the Council Meeting on 3 August 2021 for adoption of the Committee's recommendations. The resolution of Council was that the report be deferred to allow for the matter to be discussed at the next Elected Member Strategic Workshop and following the workshop, the report be presented back to Council for consideration.

### RECOMMENDATION

It is recommended to Council that the proposal to undertake a four month trial with RecycleSmart at a cost of up to \$25,000 with an additional amount of up to \$15,000 allocated to promote the campaign be endorsed subject to Council being successful in obtaining suitable grant funding for this purpose.

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### Introduction

At the City Facilities and Waste Recovery General Committee on 27 July 2021, a report was tabled to undertake a trial with RecycleSmart. The report outlined a four month trial where recyclable items that cannot be recycled through Council's kerbside recycling bin could be collected through a service similar to the current booked Hard Waste Service.

The report was tabled at the City Facilities and Waste Recovery General Committee on 27 July 2021 and presented to Council on 3 August 2021 for adoption of the Committee's recommendations.

*Committee Recommendation to Council on 3 August 2021*

*That a trial project be undertaken with RecycleSmart for four months for the home collection of recyclable items not accepted through kerbside recycling.*

*Resolution of Council*

*That the consideration of Committee Item 8.4 - Report to undertake a trial with RecycleSmart, be deferred to allow for the matter to be discussed at the next Elected Member Strategic Workshop.*

An Elected Member Strategic Workshop was conducted on 31 August 2021.

The Workshop discussion with Elected Members have identified the following points of discussion to be further investigated by the Administration:

- Explore funding opportunities for the trial
- Negotiate an alternate fee structure or pricing
- Explore solutions for problematic waste streams not currently accepted by RecycleSmart
- Risk of low uptake for the service trial

### Discussion

#### Explore funding opportunities for the trial

Initial discussion with Green Industries SA (GISA) indicate that there is some interest in the proposed trial with RecycleSmart. The aim of the trial aligns with GISA's Council Modernisation Grant program however applications for Council Modernisation Grants are currently closed.

Typically, GISA's grant programs are made available for submission in January to February each year.

### Negotiate an alternate fee structure or pricing

Waste Management met with the CEO and Founder of RecycleSmart, Giorgio Baracchi, to discuss the schedule of fees. The CEO has advised that the fee structure for RecycleSmart is currently fixed. The current pricing model has been streamlined over the life of RecycleSmart where the fees have been reviewed regularly to develop the most cost effective model while allowing the business to be sustainable. The CEO explained that 75 per cent of the collection price is passed on to the collection driver and should the City of West Torrens undertake this trial, RecycleSmart would seek to actively recruit in West Torrens therefore the benefits would be realised by our residents.

### Explore solutions for problematic waste streams

The Workshop with the CEO included discussion about problematic waste streams identified through discussions with Elected Members:

#### *Oil*

RecycleSmart do not collect cooking or motor oil. A meeting held between RecycleSmart and the Environment Protection Agency NSW (EPA NSW) highlighted the risk associated with transporting combustible liquids resulting in EPA NSW not approving the inclusion of oils in the schedule of items accepted for collection. An initial discussion with EPA SA confirms that the South Australian branch would not support the inclusion of oils for collection.

#### *Boots/shoes*

While re-usable shoes are included in the schedule of items accepted for collection, non-wearable shoes are currently not accepted.

Further research has identified two options:

- Totally Work Wear accept work boots for recycling and are a current supplier for Council.
- The Australian Sporting Goods Association (ASGA) have a Save Our Soles Initiative (SOS) that accepts sporting and casual footwear for recycling. There is an ASGA SOS drop off location in West Torrens that will accept up to 10kg of footwear per visit.

#### *Underwear*

The meeting with RecycleSmart has confirmed that RecycleSmart does accept non-reusable clothing items such as underwear for recycling. In NSW, non-reusable clothing and textiles are taken to Zara or H&M stores. Where possible these materials are recycled into new fibres and materials, however materials that cannot be reused or recycled are disposed. As Zara and H&M have a presence in South Australia, the City of West Torrens can utilise the same process for non-reusable clothing.

Clothing and textiles have been identified in Australia as a problematic waste stream where recent media attention has showcased the growing problem and limited solutions currently available.

*"In 2018-19, Australia generated 780,000 tonnes of textile waste, only seven percent of which was recycled".<sup>1</sup>*

Product stewardship is currently being reviewed by Federal Government to develop sustainable and transparent solutions for challenging and emerging waste streams, clothing and textiles are among the items under review. As new solutions become available, they can be integrated into the RecycleSmart delivery process.

While non-reusable clothing can be collected through the current RecycleSmart business model, Waste Management recommends that the solution is not heavily promoted until Council can be assured that the solution has no risk of causing reputational damage to the City of West Torrens.

Highlighted in a recent episode of *Foreign Correspondent; Dead White Man's Clothes*<sup>2</sup> regarding the quality of clothing donated and the impact of those receiving donated items. The Administration seeks to develop solutions that are transparent and achieve the goals of Council without risk of transferring the problem to other parties.

<sup>1</sup> Is Australia waking up to its textile waste problem? Choice.com.au, 17 August 2021.

<https://www.choice.com.au/shopping/everyday-shopping/ethical-buying-and-giving/articles/textile-waste-and-how-to-reduce-it>

<sup>2</sup> <https://www.abc.net.au/foreign/dead-white-mans-clothes/13495096>

RecycleSmart are an innovative and dynamic company that are constantly investigating new solutions for their clients. RecycleSmart have recently partnered with Nespresso to act as a collection agent to support the recycling of used coffee pods. Discussions around additional items such as unwanted cookware and video cassette tapes have been well received, RecycleSmart indicate that they are prepared to collect these items if Council has an established collection point for them.

#### *Risk of low uptake*

A risk assessment was undertaken during the development of the project to undertake a trial with RecycleSmart where low uptake is listed as a financial risk. It is acknowledged that low uptake is likely, strategies have been developed to mitigate the likelihood of limited interest in the service.

Creative Services will be engaged early in the process to develop a marketing campaign. A media campaign is intended to be developed that includes promotion through:

- Council's website
- Council email banners
- Social media
- Initial launch to coincide with National Recycling Week 2021
- Promotion through Hamra Library

Feedback from participating Councils in NSW have confirmed that RecycleSmart undertake their own promotions for the service.

To further mitigate the risk of low uptake, the following options can be considered to enhance the campaign:

- Develop a series of promotional videos
- Develop a promotional flyer for distribution through Council offices
- Partner with community groups, participating charities and local recycling champions to promote the service

The development of promotional videos will require additional resourcing, preliminary scoping indicate that Council can develop a series of 60 second promotional videos for \$5,000 each. The recommendation from Creative Services is to develop at least three video clips to run during the trial at a cost of \$15,000. Approval for additional funding is required.

In the commercial sector there is an increasing trend towards convenience where more home delivery or home pick up services are becoming available. Thorntons Recycling recently introduced a Crush and Collect service where a household can order a 240L Container Deposit Legislation (CDL) bin for residential use for home pick up of cans and bottles.

In contrast, a recent visit to assist an elderly West Torrens resident with a bulky e-waste item resulted in a discussion about how to recycle items such as light bulbs, batteries and soft plastics, as information was provided regarding where these items were accepted, the immediate response was "*I'm not going to bother going all that way just for a few batteries*".

Source separation remains the greatest challenge to achieving higher recycling rates and reducing contamination, solutions such as RecycleSmart provide Council with an avenue to support residents to improve their recycling practices with convenience.

Home collection of recyclable items not accepted through kerbside services provides a solution for residents with limited mobility, no access to transportation or are in isolation with limited support networks while providing jobs to West Torrens residents. Provision for home collection services also provides Council with resilience during events such as the current pandemic.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

While successful adoption of this program would see an increased carbon footprint to Council operations due to the collection process, this will be offset by a reduction in the number of trips to collection points made by residents. As the collection service is taken up by the community, efficiencies can be gained through attending multiple collections each trip.

### **Conclusion**

This report addresses discussion points raised following the submission of the report to undertake a trial with RecycleSmart for Council's consideration. Given that suitable grant funding may become available towards the end of this year/early next year, rather than spending ratepayer funds on this trial, the prudent course of action is to wait and seek grant funding.

### **Attachments**

#### **1. Report to undertake a trial with RecycleSmart**

## **8.4 Report to undertake a trial with RecycleSmart**

### **Brief**

This report outlines a proposal to undertake a four month trial with RecycleSmart. RecycleSmart provide a booked home collection service for recyclable items not accepted through kerbside recycling.

### **RECOMMENDATION**

The Committee recommends to Council that a trial project be undertaken with RecycleSmart for four months for the home collection of recyclable items not accepted through kerbside recycling.

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### **Introduction**

During the development of Council's Waste and Resource Recovery Strategy, Regulatory Services has identified a potential solution that can provide immediate benefit to our residents.

RecycleSmart, a Sydney based start-up has developed a home collection service for recyclable items that cannot be recycled through Council's kerbside waste service.

Regulatory Services proposes that the City of West Torrens undertake a four month trial with RecycleSmart to test its efficacy for integration into Council's suite of services for households.

This proposal provides the City of West Torrens an opportunity to introduce a service that is currently not available in South Australia.

This trial support's Council's Community Plan 2030 strategic objective to "Sustainably manage our resources through reuse, recycling and circular economy."

### **Discussion**

Review of Council's community engagement needs has identified that our community consider waste management and resource recovery one of the top three services in terms of importance.

As is often the case, in a rapidly changing world, recovery lags behind manufacturing. While a high percentage of products made today are recyclable, they need to be taken to specific drop off points to be recycled.

Another challenge faced by modern households are the demands on our time where busy families often have to weigh the opportunity costs associated with looking after children or spending time queuing at a recycling centre.

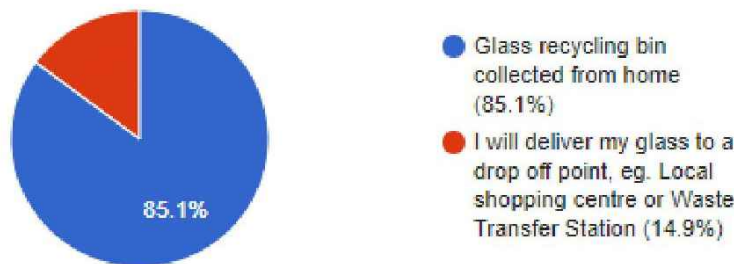
During the development of Victoria's Container Deposit Scheme, several surveys were undertaken to determine the preference of their communities when considering how best to recycle cans and bottles. Households gave clear indication that convenience was the preferred method, a sentiment that is shared by households in South Australia.

Extracted from Yarra Ranges Council's community waste survey:

## Glass recycling

### Which glass recycling option would you prefer?

This poll has concluded.



**Total Votes: 1606**

\* Source: <https://shaping.yarraranges.vic.gov.au/community-waste-survey>

RecycleSmart allows residents to book a collection via the internet or a smartphone App to recycle items such as soft plastics, clothing and textiles, polystyrene, light globes or e-waste. A list of items collected by RecycleSmart in New South Wales is provided (**Attachment 1**).

Currently RecycleSmart only operate in New South Wales, providing their services to six councils however they are able to establish a service in Adelaide with relatively short notice.

#### *Benefits*

##### **Job creation**

Due to RecycleSmart operating exclusively in New South Wales, establishing a South Australian presence will create local jobs. Staff employed will undergo training to collect, identify, sort and deliver separated recyclables to nominated drop off facilities and businesses.

##### **Supporting local charities**

As RecycleSmart can collect clothing and textiles, Regulatory Services proposes to undertake an Expression of Interest (EOI) process to invite charities to benefit from items collected.

##### **Waste education**

Through engaging RecycleSmart, Council will develop a new tool for educating households; the list of items that RecycleSmart can collect are items that, while recyclable, are often considered contaminants in the recycle bin. Households that book a collection will be consciously separating or collecting these items for recycling which provides indirect education for the kerbside waste and recycling service.

**Reduce contamination in recycle bins**

The materials collected by RecycleSmart are regularly the top three contaminants found in recycle bins, through adoption of this program a significant benefit is a reduction in contamination in recycle bins.

**Improving safety of kerbside services**

Following recent events at Visy's Material Recovery Facility (MRF), batteries have been highlighted as a safety risk for collection services. Analysis undertaken by Visy's Health, Safety and Environment Systems Coordinator has identified an increasing trend of batteries and items that contain batteries being disposed in recycle bins. This has the potential to start a fire in collection vehicles or stockpiles awaiting sorting. The RecycleSmart collection service includes collection for batteries as well as e-waste (items that contain batteries) which will provide a convenient option for time-poor households.

**Diversion from landfill and performance monitoring**

This initiative supports Council's strategic goals of reducing waste going to landfill through an enhanced service. Items collected will be separated into recycling streams, weighed and measured then delivered to nominated receivers by the collection driver. The service offered by RecycleSmart provides monthly reporting thereby allowing Council to identify and measure material streams being diverted. The monthly report provides data by weight and volume for each material stream. An example report is attached (**Attachment 2**).

**Innovative partner**

Discussions with current participating councils in New South Wales regarding RecycleSmart's operation has yielded only positive feedback from staff and their respective communities. The service provided by RecycleSmart is considered a premium offering that provides another platform via their smartphone App to promote waste education, Council's website and events. All councils contacted have commented that RecycleSmart is an accommodating, innovative and flexible partner. These councils have either undertaken twelve month trials (and are in the process of extending the service) or have permanently adopted the program.

*Project Parameters*

Regulatory Services proposed to undertake a four month trial to determine the uptake and feasibility of the program with a view to implement a soft launch in October and an official launch as the centrepiece of Council's National Recycling Week 2021 program (8 to 14 November 2021).

While there are limited vendors to receive soft plastic and e-waste, Regulatory Services will engage existing suppliers to receive these materials. An EOI will be undertaken to identify a charity to receive clothing and textiles.

A progress assessment and report is to be undertaken at the six to eight week milestone to consider transitioning the trial to a business as usual program.

An FAQ is attached to answer specific questions regarding the program (**Attachment 3**).

*Financial*

The proposal from RecycleSmart is to collect 1,000 bags each month for a service fee of \$5,000 with a minimum engagement period of three months. Should the 1,000 bag quota be reached, there is an additional charge of \$2 per bag. The minimum charge to Council is \$20,000.

Initial discussions have been held with Electronics Recycling Australia (ERA) who currently partner with Council for e-waste collection at Unplug 'N Drop sites. Engagement of ERA will attract a minor charge of \$0.10 per kilogram for e-waste, however ERA will also receive and process polystyrene, printer cartridges and smoke detectors.



Service	Fee per month	Units	Cost
RecycleSmart	\$ 5,000.00	4 months	\$ 20,000
Additional bags	\$ 2.00	0 <sup>1</sup>	0
e-waste	\$ 0.10	6 t <sup>2</sup> per month	\$ 2,400
TOTAL			\$ 22,400

<sup>1</sup> Feedback sought from current participating Councils in New South Wales, in running the program over twenty four months, they have not exceeded monthly provisions to date.

<sup>2</sup> Estimated tonnages based on feedback from participating Councils in New South Wales.

The trial can be financed within the existing waste budget. Should the program be successful, the service can be integrated into future budgets.

### Timelines

RecycleSmart are capable of activating the service within three weeks from confirmation of engagement. The proposed timeline below demonstrates that Council has sufficient time to engage and promote the program for an official launch date of 8 November 2021.

Activities	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Formally engage RecycleSmart							
EOI for charities							
Recruit and train staff							
Marketing							
Commencement							
Trial period							
Assessment and progress report							

### Challenges

#### Low uptake

A challenge associated with implementing a new service is a slow or low initial uptake of the program. Creative Services will be engaged early in the process to develop promotions through social media and Council's website. Further promotions are proposed through email banners.

Participating councils in New South Wales have advised that RecycleSmart undertake a significant amount of advertising on Council's behalf.

#### Expenditure exceeds budget

Forecasted expenditure has been calculated based on established services in New South Wales for councils with higher population density and greater geographical footprint. While the cost of monthly subscription is constant, tonnages for e-waste will unlikely reach the estimated weights during the trial. The City of West Torrens also has several disposal options for e-waste; Bunnings, Unplug 'N Drop and Adelaide Waste and Recycling Centre. RecycleSmart's reporting system also allows for trend analysis to assist in developing future budgets and service provisions.



**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

Successful adoption of this program will see an increased carbon footprint due to collection process, however, as the service is adopted by the residents, service efficiencies can be gained through attending multiple collections each trip.

**Conclusion**

The proposed project to undertake a four month trial of RecycleSmart in West Torrens has been presented in this report for Council's consideration.

**Attachments**

1. **RecycleSmart - Items collected in NSW**
2. **RecycleSmart - Example monthly report**
3. **Home Collection Trial FAQ**

### **17.3 Proposal to close portion of Weaver Avenue, Richmond - Update**

#### **Brief**

This report provides Members with an update in regard to the proposal to close the northern extent of Weaver Avenue, Richmond (i.e. that portion of Weaver Avenue north of Craig Street).

#### **RECOMMENDATION(S)**

It is recommended to Council that:

1. The report be noted; and
2. The Council determine to take no further action at this time.

---

#### **Introduction**

Members will be aware that this has been a fairly lengthy process, which was in part delayed due to impacts associated with COVID-19. A brief precis of the history and action to date is presented as follows.

At its meeting of 16 February 2016 Council considered a report regarding the potential closure of portions of the road at the intersection of Packard Street and Allchurch Avenue, North Plympton. During discussion in relation to this matter the Council requested that the Administration consider the feasibility of closure (and potential subsequent sale) of other portions of road/land generally, and more particularly two sections of road abutting Craig Street, Cowandilla. This section of road is one of those nominated.

On 17 January 2017 the Council considered a further report regarding the two parcels abutting Craig Street. In regard to the northern extent of Weaver Avenue, the Council was advised that whilst there may be a need to remove the SA Power Networks infrastructure on the eastern side of the road (and the need for Council to incur expenditure to facilitate this) consideration could be given to commence the road closure process for this section of road.

Subsequent investigation indicated that the other parcel - the northern extent of Chambers Avenue - had already been the subject of a road closure process some considerable time earlier and was now closed road.

The Council resolved to proceed in accordance with the Administration's recommendations.

As a result of further investigations into the section of Weaver Avenue associated with the road closure process it was determined that the road (at that time) was designated private road. Accordingly, and prior to commencing actions to close the road, it became necessary to declare it to be "public" road (in accordance with the relevant provisions of the Local Government Act). This process occurred and Council resolved to open the road at its meeting of 4 September 2018. The relevant notice was published in the Government Gazette of 4 October 2018. Advice regarding this publication was provided to the Surveyor-General in November 2018 and the road was subsequently declared open.

Following the opening of the road, the road closure process was able to commence.

That process initially involved engagement of a surveyor to prepare a preliminary plan, identification of persons affected, placement of a notice in the Gazette and correspondence to the identified impacted parties detailing the nature of the proposal.

At its meeting of 4 August 2020, following necessary public consultation, the Council considered objections which had been received to the proposed road closure and, following its consideration of those objections, resolved to notify the Surveyor-General that it wished to proceed with closure of the road. The Surveyor-General was advised of Council's resolution of 4 August 2020, on 7 August 2020.

Members may also recall that the intent of the closure of this portion of the road (should the road process order be confirmed) was that:

- any allotment(s) which may be created be sold; and
- any funds which may arise from the sale of the northern extent of Weaver Avenue be utilised to provide budget funding to permit the development of a landscape treatment plan for the northern extension of Chambers Avenue (at which point a pedestrian bridge provides a linkage over the channel to the Cowandilla Primary School) and/or other beneficial community purposes.

## Discussion

The Surveyor-General has now written to Council confirming that the Minister has declined to confirm the Road Process Order, (**Attachment 1**).

As is apparent within the Surveyor-General's letter, the principal reason sighted by the Minister for this decision is that the long-standing rights of access to the rear of the adjoining properties to the east and west of this portion of Weaver Avenue would be extinguished should the order be confirmed.

Given the advice of the Surveyor-General, the Council is now essentially presented with two alternate choices, either:

1. To not proceed with any further action; or
2. To endeavour to negotiate an alternate arrangement with the owners of the adjoining properties which may satisfy their desired/required outcomes and also create an allotment which may be marketed/sold by the Council.

The Administration now proposes to recommend in this report not to proceed with any further action in relation to this matter at this time.

Members will also note that, in accordance with the relevant provisions of the Roads Opening and Closing Act, the Council is required to notify those parties who have lodged objections to the proposal as soon as is reasonably practicable. The Administration takes this opportunity to confirm that this requirement has been complied with.

## Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

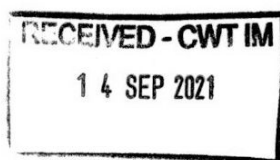
There are no climate change impacts envisaged as a result of the consideration or implementation of this proposal.

## Conclusion

This report provides Members with an update from the Surveyor-General and recommends no further action in regard to the proposal to close the northern extent of Weaver Avenue, Richmond, (i.e. that portion of Weaver Avenue north of Craig Street).

## Attachments

1. **Letter from Surveyor-General regarding Weaver Avenue, Richmond Road Process Order**



**Government of South Australia**

Attorney-General's Department

Office of the Surveyor-General

Level 2 101 Grenfell Street  
Adelaide SA 5000

GPO Box 1354  
Adelaide SA 5001  
DX 58195

agd.sa.gov.au

8 September 2021

City of West Torrens  
Attention: Mr Steve Watson  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Mr Watson

**Re: Road Closure of a Portion of Weaver Avenue Richmond**

I am writing to you in relation to the outcome of the road closure submitted by the City of West Torrens (the Council) under section 15 of the *Roads (Opening and Closing Act) 1991* (the Act) proposing to close a portion of Weaver Avenue Richmond.

Under section 23 of the Act, as Surveyor-General I have provided the Minister with a report containing all supporting information in relation to this road process.

It is recognised the high level of detail provided in the Council report in relation to the negotiations with the owners and the conclusions made by the administration in relation to the complex issues around access. Both objectors have enjoyed the benefit of long standing rights of side access to their property and have developed their property with this in mind. This formed the major point of conjecture with the road closure.

In accordance with section 24 of the Act the Minister has declined to confirm the road process order on the basis that it is not reasonable to remove existing and long standing rights currently enjoyed by the adjoining land owners.

I remind Council that under this section of the Act (below), Council have an obligation to give notice to the parties who made objection to the proposal.

**24—Confirmation of road process order**

(2) *Where the Minister declines to confirm a road process order—*

(a) the Surveyor-General must, as soon as practicable, give notice in writing of that decision to the council; and (b) the council must, as soon as practicable, give notice in writing of that decision—

(i) to any person who made an objection or application in relation to the proposed road process pursuant to Division 1; and

(ii) in addition, in the case of a proposed road opening—to any person who has an interest in land over which a road was proposed to be opened.

Yours sincerely



**Michael Burdett**  
Surveyor-General

8 Sept 21

## 17.4 Brickworks Riverfront Land

### Brief

This report seeks to advise Council of the intention of the Chief Executive Officer to adjourn the sale process of the Brickworks Riverfront land *sine die* that is, with no appointed date of resumption and seek the concurrence of Council of this intention.

### RECOMMENDATION

That Council notes the intention of the Chief Executive Officer to adjourn the sale process of the Brickworks Riverfront land for an indefinite period and that Council provides its concurrence for this adjournment to occur.

---

### Introduction

At the meeting of the City Facilities and Waste Recovery General Committee held 23 July 2019 and subsequently adopted by Council at its meeting held 6 August 2019, approval was given for the Chief Executive Officer to commence the sale process for the Brickworks Riverfront land (see **Attachment 1** - Committee report).

### Discussion

Progress for sale of the Brickworks Riverfront land has not progressed to any great degree due to a number of factors mainly around resourcing dedicated to the sale of the former Marion Road Depot site, the then depressed commercial property market, COVID uncertainty, completion of the Torrens to Torrens South Road Motorway section (Torrens Road to the River Torrens) and the proposed completion of the North-South Corridor remaining section being River Torrens to Darlington.

The Administration has received preliminary advice from the Department of Infrastructure and Transport (DIT) that the Thebarton Oval/Kings Reserve precinct will be impacted by the North-South Corridor project however, details of the impact are not fully known at this stage. Preliminary advice indicates that there may be a loss of community open space within the precinct for a lengthy period of time most likely in the period 2024 to 2029. The community open space loss is more likely to be within Kings Reserve rather than Thebarton Oval itself.

The Brickworks Riverfront land is a parcel of land adjacent the River Torrens of 16,146 m<sup>2</sup> and sits behind the Brickworks Shopping Centre which is adjacent to Kings Reserve. Should we lose use of existing community open space within the Thebarton Oval/Kings Reserve precinct due to impact from the North-South Corridor project then the opportunity exists to replace this loss with conversion of the Brickworks Riverfront land into community open space at least in the interim period until the North-South Corridor project is completed? Accordingly, it is recommended that the sale process of the Brickworks Riverfront land be adjourned for an indefinite period pending certainty of the impacts the North-South Corridor project will have on the Thebarton Oval/Kings Reserve precinct.

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

### Conclusion

Given the potential loss of community open space within the Thebarton Oval/Kings Reserve precinct resulting from the North-South Corridor project, the Chief Executive Officer proposes to adjourn the sale process of the Brickworks Riverfront land for an indefinite period so that Council retains the option of converting this land to community open space if needed.

### Attachments

1. **Extract from City Facilities and Waste Recovery General Committee Agenda 23 July 2019 - Item 9.1 Brickworks Riverfront Land**

## 9 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 9.1 Brickworks Riverfront Land

#### Brief

This report seeks authority from the Committee to make a recommendation to Council to commence the process for the sale of the Brickworks Riverfront land by Private Treaty.

#### RECOMMENDATION

The Committee recommends to Council that:

1. The Chief Executive Officer be authorised to commence the sale process for the Brickworks Riverfront land and that the sale process be via Private Treaty.
2. The Chief Executive Officer be authorised to obtain a formal valuation of the Brickworks Riverfront land in order for Council to set a price range to facilitate the sale.
3. The Chief Executive Officer be authorised to engage a selling agent for the sale taking account of Council's procurement policies for goods and services.
4. Following receipt of the formal valuation, the Chief Executive Officer report back to Council for the purpose of Council setting the price range for the sale process.
5. The Chief Executive Officer be authorised to commence a land division process to ensure that the pedestrian corridor along the western boundary of the Brickworks Riverfront land and any other critical community infrastructure along the northern boundary adjacent the River Torrens Linear Park is retained in Council ownership or under Council control.

---

#### Introduction

In February 2014, Council disposed of the southern portion of land commonly known as the Brickworks Markets to Woolworths Pty Ltd to facilitate development of the Brickworks Marketplace Shopping Centre. As part of that sales process to Woolworths, Council retained a northern portion of the Brickworks Markets site adjacent to the River Torrens including the heritage kiln and chimney and the former markets shed. This portion of retained land is commonly referred to as the Brickworks Riverfront land.

The Brickworks Riverfront land comprises an elongated parcel of approximately 1.61 hectares or precisely 16,146 m<sup>2</sup> with a frontage to South Road of 49.6 metres and a River Torrens frontage of some 205 metres. The northern boundary of the land essentially runs along, or close to, the top bank of the River Torrens (**Attachment 1**). The land is zoned District Centre - Policy Area 6 - Brickworks. The zoning allows for a mix of uses including, but not limited to, restaurants, shops, banks, offices, consulting rooms, entertainment facilities, community facilities, civic uses and educational establishments.

In April 2014, Council gave authority to the Chief Executive Officer to commence an Expression of Interest (EOI) process for divestment of the Brickworks Riverfront land. The EOI process ran from early May to mid-June 2014 and although the marketing campaign targeted a national audience, in the end it primarily attracted the local SA development sector. At close of the EOI process five (5) responses were received. The five responses provided a mixed range of land uses and following further consideration, Council in January 2015 decided to conclude the EOI process, discontinue negotiations with all respondents to the EOI process and not proceed to execute any contract with any party.

Following that, Council undertook substantial work to address maintenance, compliance and safety issues on the heritage kiln and chimney and following completion of that work, the Brickworks Riverfront land and improvements including the former markets shed has remained vacant for some time.

DPTI and its contractors occupied the South Road frontage of the site as a base during construction of the Torrens to Torrens project circa 2017 and 2018 and with that project now complete and occupancy vacated, it is an ideal time to consider presenting the site to the 'market' for sale.

### Discussion

Council in the past has gone down the path of an Expression of Interest (EOI) process for the sale of the Brickworks Riverfront land. While that process generated a number of responses from various parties interested in acquiring the land, all were highly conditional providing a mixed range of uses for the site generally with attached conditions relating to development approval and tenancy requirements with some seeking Council involvement to share the risk and associated reward for developing the site.

Council also went down the EOI path of divesting the Marion Road Depot site and while that process is still underway, the responses received are also highly conditional. This current process is open until 31 August 2019 so Council is yet to make a decision on divestment of the site.

From an overall strategic perspective, Council needs to view property as a strategic resource and challenge how well it contributes to our core service objectives. The way in which Council uses and manages its property assets is central to our ability to support best value service delivery.

As with all investments, owning property has an 'opportunity cost', over and above any cash outlay in the form of day-to-day running costs or interest payments on borrowing. In simple terms, this means that retaining a property ties up investment that could be directed elsewhere. So even when the running costs of a particular property seems negligible, it is still consuming precious resources.

As with some past property asset sales, the Brickworks Riverfront land is also not without some inherent conditions and constraints that would otherwise lead to an uncomplicated sale process.

Important points to note relative to the Brickworks Riverfront land include:

1. The heritage listed kiln and chimney sits at the centre of the Retained Land and the question on whether or not the listed building has any commercial value will inform the investment market's consideration of its future commercial value, configuration and ownership.
2. The Woolworths shopping centre development has changed the whole character and context of the immediate location, being relatively new, more visible and drawing a much higher level of visitation than was the case with the former Brickworks Markets. It will significantly enhance the innate land use potential of the Riverfront land.
3. The Riverfront land's potential is further enhanced by the extensive frontage to the River Torrens and the Linear Park, which provide ambience, an attractive outlook for north-facing buildings and connectivity along the river corridor.
4. The value of the Riverfront land is a function of its ultimate development capacity.
5. The heritage listed building is a permanent feature of the Riverfront land and any future owner has certain obligations and responsibilities for its upkeep and accordingly, the structural condition of the building and its capacity for re-use will be critical in determining what value and development outcome is achieved for the Riverfront land.



6. There are a number of forces at work in the 'value equation' for the Riverfront land, including the location, the condition of the site, the heritage listing and the zoning – each of which has value implications.
7. Notwithstanding the assumptions made as to the net value of the Riverfront land, the actual value will fall within a range defined by developers and their assumptions on future land use.
8. The following points arise in terms of land use solutions:
  - the physical presence of the kiln will drive the site's design outcome in the first instance;
  - there are certain areas of the site which are not immediately available for development (the filled portions, land within 'the top bank' zone of the river, land affected by easements and/or road widening);
  - those portions of the site most suited to new development are the eastern footprint, between the kiln and South Road; and the south-western corner of the site, between the kiln, the western boundary and the filled land on the northern boundary;
9. The Retained Land presents a significant opportunity in light of both its own attributes and the existing shopping centre development – not just to change the use of an underdeveloped site in a manner that complements and provides leverage from the adjoining development, but also to have a substantial effect on the dynamics of the entire Brickworks, Kings Reserve and Thebarton Oval precinct.

To proceed further with a sale process it will be necessary for Council to obtain a formal valuation of the site to inform itself as to its expected market value.

It is also proposed that the sale be via Private Treaty, that is, following the valuation Council sets a price range for the property, engages an agent to sell the property and negotiates accordingly on presented offers to secure a deal.

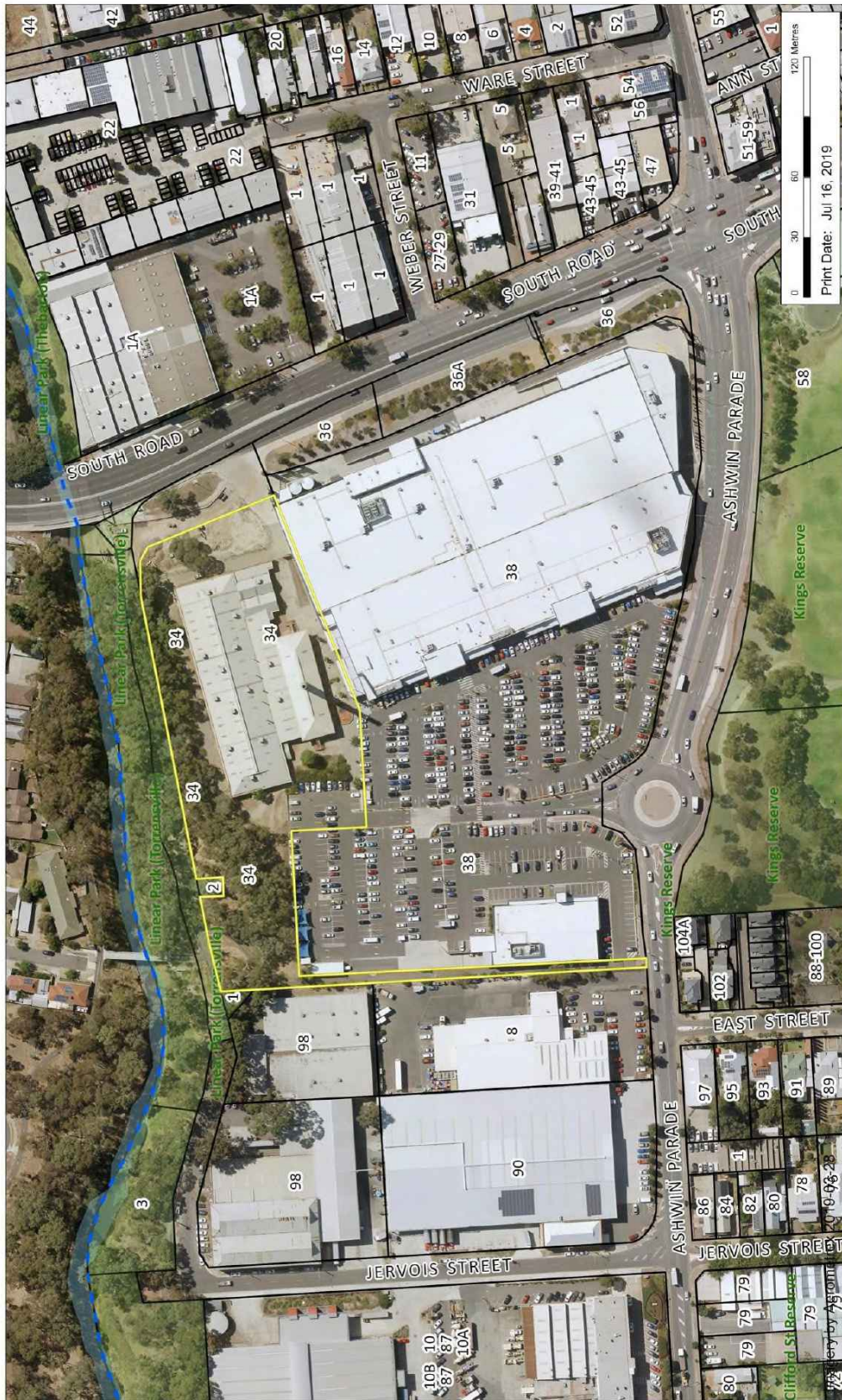
There is a pedestrian corridor along the western boundary of the site connecting Ashwin Parade with the River Torrens. This corridor will need to be retained in Council ownership so a land division of the site will be required to allow that to happen. Similarly, there is River Torrens Linear Park infrastructure adjacent the northern boundary that may lie within the subject site so steps will need to be taken to ensure this infrastructure remains within Council ownership and/or control either by land division to excise it from the subject site or via a registered easement.

### **Conclusion**

The Brickworks Riverfront land is surplus to Council requirements and has been vacant for a number of years. The adjacent Brickworks Marketplace shopping centre has been opened for several years now and the Torrens to Torrens upgrade of South Road is now complete. Consistent with Council's current strategy to dispose of surplus land/property assets to fund our Community Hubs program and support best value service delivery, a recommendation is made to proceed with sale of the Brickworks Riverfront land by way of a Private Treaty process. Depending on how the Adelaide development market responds to the sale process, Council is not necessarily locked into any specific action for the Riverfront land and may choose to explore other options for the site if the response to the sale process is not favourable to Council.

### **Attachments**

1. **Aerial image of Brickworks Riverfront Land**



**Disclaimer**  
 The City of West Torrens accepts no liability for any reliance placed on the validity and accuracy of data in this publication. While care and effort has been taken in the presentation of this data it is only to be used for demonstration purposes.



## **17.5 Confidential Order Review - Richmond Oval and West Adelaide Football Club update on Master Planning, Request for Variation of Lease and Acquisition**

### **Brief**

This report presents the annual review of the confidential order applied to confidential Committee report Item 10.1 - *Richmond Oval and West Adelaide Football Club - Update on Master Planning, Request for Variation of Lease and Acquisition*, at the 22 September 2020 Meeting of City Facilities and Waste Recovery General Committee in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

### **RECOMMENDATION**

It is recommended to Council that:

1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 22 September 2020, in respect of confidential Committee Agenda report relating to the update on master planning, request for variation of lease and acquisition for Richmond Oval and West Adelaide Football Club, Council orders that the confidential Committee Agenda report, the Minutes arising, attachments and any associated documentation, continues to be retained in confidence in accordance with Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property in Richmond and would, on balance, be contrary to the public interest.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

---

### **Introduction**

Section 91(9)(a) of the *Local Government Act 1999*, requires that any confidential order made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve months must be reviewed by Council at least once every twelve months.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

### **Discussion**

At its 22 September 2020 meeting and subsequently adopted at Council meeting on 6 October 2020, the City Facilities and Waste Recovery Committee ordered that the Committee agenda item relating to the update on master planning, request for variation of lease and acquisition for Richmond Oval and West Adelaide Football Club, the Minutes arising, attachments and any associated documentation, having been considered in confidence under Section 90(3)(b)(i) and (b)(ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible outcome relating to the acquisition of the property in Richmond and would, on balance, be contrary to the public interest.

The matters relating to the master planning, request for variation of lease and acquisition for Richmond Oval and West Adelaide Football Club, are ongoing and as such the confidentiality order made on 22 September 2020 meeting, should continue to remain in place for a further 12 months.

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

**Conclusion**

As the confidential order applied by the City Facilities and Waste Recovery General Committee at its 22 September 2020 meeting and subsequently adopted by Council at its 6 October 2020 meeting in relation to the master planning, request for variation of lease and acquisition for Richmond Oval and West Adelaide Football Club, has been in place for twelve months, Council is required to review it and determine whether it should be revoked or remain in situ.

**Attachments**

Nil

**18 LOCAL GOVERNMENT BUSINESS**

Nil

**19 MEMBER'S BOOKSHELF**

- Power Line Environment Committee - Annual Report 2020 - 2021

**RECOMMENDATION**

That the additions to Members' bookshelf be noted.

**20 CORRESPONDENCE**

Nil

**21 CONFIDENTIAL**

Nil

**22 MEETING CLOSE**



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<b>4</b>	<b>Disclosure Statements</b> .....	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes</b> .....	<b>1</b>
<b>6</b>	<b>Communications by the Chairperson</b> .....	<b>1</b>
<b>7</b>	<b>Questions with Notice</b> .....	<b>1</b>
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**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Services and Climate Adaptation Standing Committee held on 7 September 2021 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## 11 CITY SERVICES AND CLIMATE ADAPTATION REPORTS

### 11.1 Increased enforcement of parking restrictions in Mile End, Marleston, Keswick and Ashford

#### Brief

This report provides information on the effect of an increased enforcement of time limited parking restrictions in the suburbs of Mile End, Marleston, Keswick and Ashford in response to a resolution of Council.

#### RECOMMENDATION

The Committee recommends to Council that a further report on this matter be prepared for the full year ending 30 June 2022, to assess any changes to parking infringement income that may occur as a result of the easing of restrictions associated with the COVID-19 pandemic.

#### Introduction

This report responds to a petition requesting an increase in the resources available for surveillance of timed parking restrictions in the suburbs of Mile End, Marleston, Keswick and Ashford, with any additional income being contributed to environmental initiatives.

Information on the impact of the increase in the resources for parking enforcement is provided in this report in response to a Council endorsed recommendation of the City Services and Climate Adaptation Standing Committee (Committee) on 3 November 2020.

The following motion was carried by the Committee at that meeting:

1. *The report be received.*
2. *Council be advised at the end of the 2020/21 financial year of any increase in parking revenue over and above operational costs that is attributable to an increase in the enforcement of time limited parking in the Mile End, Marleston, Keswick and Ashford suburbs, in order to consider making the extra income available for environmental initiatives.*

Council resolved that a report be presented to a future meeting of the City Services and Climate Adaptation Standing Committee.

The Regulatory Services Department, Community Safety Team, has undertaken an inspection program in relation to timed parking in the suburbs mentioned in the petition.

#### Discussion

The petition drew the attention of the Council to a perceived lack of enforcement of time restricted parking zones which reduced the effectiveness of the parking controls and limited access to car parking for local residents.

The Regulatory Services Department, Community Safety Team, undertook an inspection program of these suburbs and the following table outlines the number of timed parking expiations issued from 1 July 2020 to 30 June in 2021 and in comparison to the same period in 2019/2020.

Suburb	2019 / 2020		2020 / 2021	
	No Expiations	Expiation Fees	No. Expiations	Expiation Fees
Ashford	920	\$ 50,600	902	\$ 50,512
Keswick	741	\$ 40,755	900	\$ 50,400
Marleston	31	\$ 1,705	10	\$ 560
Mile End	493	\$ 27,115	1010	\$ 56,560
<b>TOTAL</b>	<b>2,185</b>	<b>\$ 120,175</b>	<b>2,822</b>	<b>\$ 158,032</b>



The additional expiation fees issued in time restricted parking zones for the areas indicated above totalled \$37,857.

No additional operating costs were incurred in the monitoring of the above timed parking sites as resources were diverted from issuing expiation notices in other areas to focus on the areas requested in the Council resolution.

Effectively this meant that while more expiation notices were issue in the above areas, less were issued in other areas and it cannot be inferred that the additional amount of \$37,857 collected in the above areas is additional income to Council.

Indeed, as a result of COVID-19, total income from parking expiation notices issued decreased from \$765,295 in 2019/20 to \$697,093 in 2020/21, a reduction of \$68,202 (8.9 per cent), so no additional funds are available for environmental initiatives at this time.

It is recommended that a further report on this matter be prepared for the full year ending 30 June 2022, to assess any changes to parking infringement income that may occur as a result of the easing of restrictions associated with the COVID-19 pandemic.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact consideration in relation to this report.

### **Conclusion**

The information in relation to the increased enforcement of the time limit restricted parking zones in Mile End, Marleston, Keswick and Ashford is provided in this report in response to a Council resolution.

### **Attachments**

Nil

## **11.2 Food Act 2020/21 Annual Report and SA Public Health Act 2020/21 Annual Report Brief**

This report presents to Council the work of the Environmental Health team during the reporting period 1 July 2020 to 30 June 2021 pursuant to the *Food Act 2001* and *SA Public Health Act 2011*.

### **RECOMMENDATION**

The Committee recommends to Council that the report be received.

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### **Introduction**

Each year annual reports are submitted to SA Health detailing the activities regarding the regulating of food safety activities and public health activities undertaken for the reporting period.

### **Discussion**

Each year the City of West Torrens is required to submit annual reports to SA Health detailing the activities and regulating undertaken by the Environmental Health team pursuant to the *Food Act 2001* and the *SA Public Health Act 2011*.

The information contained in the reports will assist the Minister for Health and Wellbeing in preparation of reports for tabling in parliament. In addition the information contained in the SA Public Health Act report will also assist the Minister for Health and Wellbeing and the Chief Public Health Officer and their delegates to perform their functions under the SA Public Health Act.

Councils in their role as enforcement agencies under the Food Act and local public health authorities under the SA Public Health Act have a key role in the administration of the Acts and the information provided by Councils is an essential part of these annual reports.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct environmental impact consideration in relation to this report.

### **Conclusion**

The annual reports follow a template and demonstrates the roles conducted by Council under the Acts. Copies of the annual reports are attached for Member's information.

### **Attachments**

- 1. Food Act Annual Report 2020-21**
- 2. SA Public Health Act Annual Report 2020-21**

### FOOD ACT 2001 - ANNUAL REPORT QUESTIONNAIRE

Information on Local Government Administration of the Food Act for the period 1st July 2020 to 30th June 2021

**Council Name :** City of West Torrens

#### 1. Authorised Officers

An authorised officer (AO) is defined as "a person appointed under Part 9, Division 3 of the *Food Act 2001*". Under Division 3 a council is required to maintain a list of AOs appointed under the Act. Please provide the following advice on persons who were listed as an AO for your council, under this provision, on the **30<sup>th</sup> June 2021**.

**The purpose of this question is to update the current list of authorised officers working in South Australia. Where part time staff are employed by more than one council, please indicate the name of all other councils in the table below.**

If on the 30th of June 2021 the council did not have an AO under the Food Act please provide a nil return.

Name of Authorised Officer	Position Title	Contact Details (phone, fax, mobile, email)	Full time or Part Time appointment	**If Part Times . Record the FTE (Full time Equivalent)	Does the authorised officer work for more than one council?	Name the other councils	Percentage of time spent on food related matters (including routine, follow-up and complaints)	
							Inspections	Audits
Darren Isgar	Team Leader Environmental Health		Full Time		No		5.00%	1.00%
Anthony Jennings	Environmental Health Officer		Full Time		No		45.00%	
Deepti Sethi	Environmental Health Officer		Full Time		No		45.00%	3.00%
Tina Simos	Environmental Health Officer		Full Time		No		45.00%	3.00%
<b>TOTAL %</b>							<b>35.00%</b>	<b>2.33%</b>

\*\* FTE = Part time working hrs per week/ Full time working hours per week

For example: Officer working 15 hrs a week. Fulltime hours for the week = 37.5. FTE= 15/37.5 which is 0.4 FTE

## 2. Audits & Inspections of Food Premises

### 2A. Food Audits

The Food Act requires businesses that process food for service to “Vulnerable Populations” to have implemented a documented Food Safety Program and are subject to an audit in order to verify compliance with Standard 3.2.1. Please complete the following table with respect to your council area only (if you audit outside your council area, these details will be captured by the respective council). If these businesses were also inspected by your council during the financial year, please provide this information as well.

Business Type- Vulnerable Population	No. of Businesses	Routine Audits (Standard 3.2.1, 3.2.2 & 3.2.3)		Routine Inspections (Standard 3.2.2 & 3.2.3)	
		No. of audits conducted by your council (In your Jurisdiction)	No. of audits conducted by other councils (In your Jurisdiction)	No. of inspections conducted of auditable businesses	No. of follow-up inspections conducted of auditable businesses
Child Care Centres	21	17	8	0	0
Aged Care Facilities	10	5	5	0	0
Private Hospitals (Do not include Public Hospital data)	1	0	1	0	0
Others- Central production kitchen for vulnerable pops	0	0	0	0	0
<b>TOTAL</b>	<b>32</b>	<b>22</b>	<b>14</b>	<b>0</b>	<b>0</b>

\* “Vulnerable Populations” are those types of businesses as defined in Standard 3.3.1 and are required to be audited.

### 2B. Food Inspections

All food businesses in South Australia are required to comply with the Food Act 2001, Regulations and Food Safety Standards. Please complete the following table with respect to your Council; however EXCLUDE businesses that service “Vulnerable Populations” which were reported in section 2A of this report.

Businesses Inspections Information as per Priority Risk Classification				
Risk Classification	Number of Businesses	Routine Inspections Conducted	Follow up Inspections	No. of Inspection resulting from complaints
<b>P1</b> (please exclude businesses that service “Vulnerable Populations”)	194	198	81	15
<b>P2</b>	156	132	29	8
<b>P3</b>	134	94	8	2
<b>P4</b>	44	8	1	0
<b>Total</b>	<b>528</b>	<b>432</b>	<b>119</b>	<b>25</b>

**3. Food Audit and Inspection Fees**

**3A. Food Audit fees**

Councils are able to charge for audits conducted by Authorised Officers.

Does your council conduct Food Audits?  Yes

*If you answered NO to the above question go to Q3B.*

Does your council charge fees for conducting Food Audits?  Yes

*If you answered NO to the above question go to Q3B.*

Please advise the fees currently charged by your council for auditing purposes and clearly specify whether this is an hourly rate or flat fee structure.

Audit Type/parameters	Audit Charge (\$)/unit* (if no fees are charged please write N/A)
Desktop Audit (offsite)	\$83.50 per hour
Routine Audit (onsite)	\$167.00 per hour
Follow up Audit	\$167.00 per hour
Travel Cost	N/A
Other _____	50% reduction of fees for not for profit organisations or community groups etc.
<b>If there is a cap on the maximum cost of an audit? Please advise.</b>	

\*Unit - please specify in your response, for example "per audit" OR "per hour"

**3B. Food Inspection fees**

Councils are able to charge for inspections conducted by Authorised Officers.

Does your council charge fees for conducting food premises inspections?  Yes

*If you answered NO to the above question go to Q4.*

Please advise the fees currently charged by your council for inspection purposes.

Inspection Type	Inspection Charge (\$)/unit* (if no fees are charged please write N/A)
Routine Inspection	\$88.00 per inspection for small businesses, \$222.00 per inspection for large business, 50% reduction of routine inspection fee for "nominal" risk food premises
Follow up Inspection	N/A
Complaint Inspection	N/A
Home Activity Inspection	as per routine inspection charge
Other _____	No inspection fee is charged for not for profit organisations or community groups etc.

\*Unit - please specify in your response, for example "per inspection" OR "per hour"

**4. Food Act Enforcement**

**4A Enforcement Activities**

Please complete the following table indicating the enforcement activities undertaken by your councils during financial year 2020-2021.

**Table 4A**

Business Sector	Risk Level	No. of Business	No. of business inspected	No. of business requiring enforcement action	No. of written warnings issued	No. of improvement notices issued	No. of prohibition orders issued	No. of expiations issued		No. of prosecutions	Percent Compliance - Inspected Businesses
								Body Corporate	Natural person		
<b>Retailer</b>											
Alcoholic beverages packaged	P4	3	0	0	0	0	0	0	0	0	#DIV/0!
Bakery products	P3										#DIV/0!
Bakery products Perishable fillings	P2	3	3	0	0	0	0	0	0	0	100%
Continental Type Delicatessen food	P2	2	2	0	0	0	0	0	0	0	100%
High risk food - perishable	P2	34	24	2	1	1	0	0	0	0	92%
Low risk packaged food	P4	37	3	0	0	0	0	0	0	0	100%
Low risk food unpackaged	P3										#DIV/0!
Medium risk food - perishable	P3	23	16	2	2	1	0	0	0	0	88%
Raw Meat & Poultry	P2										#DIV/0!
Seafood(excludes Processing of Bivalve mollusc)	P2										#DIV/0!
Others- see comments	P1										#DIV/0!
Others- see comments	P2										#DIV/0!
Others- see comments	P3										#DIV/0!
Others- see comments	P4										#DIV/0!
Comments:											
<b>Food Service</b>											
Catering offsite activity	P1	20	19	0	0	0	0	0	0	0	100%
Catering onsite activity	P1	28	26	4	3	1	0	0	0	0	85%
Medium risk foods perishable	P3	45	15	0	0	0	0	0	0	0	100%
Restaurants and takeaway RTE Food- Prepared in advance >4 hrs	P1	127	117	18	9	12	0	3	2	0	85%
Restaurants and Takeawayfood RTE food Express order <4hrs	P2	87	74	14	5	9	0	0	0	0	81%
Restaurants and takeaway RTE Food-no raw preparation	P2	16	12	1	1	0	0	0	0	0	92%
Others- see comments	P1										#DIV/0!
Others- see comments	P2										#DIV/0!
Others- see comments	P3										#DIV/0!
Others- see comments	P4										#DIV/0!
Comments:											



Processor/ Manufacturer											
Bakery products Perishable fillings processing	P1	14	12	2	1	2	0	0	0	0	83%
Baby Food processing	P2										#DIV/0!
Beverage processing	P3	7	5	0	0	0	0	0	0	0	100%
Beverage processing small producer	P3										#DIV/0!
Canned food processing	P2										#DIV/0!
Canned food processing very small producer & high acid food	P3										#DIV/0!
Chocolate processing	P2	1	1	0	0	0	0	0	0	0	100%
Chocolate processing small producer	P3	1	1	0	0	0	0	0	0	0	100%
Cereal processing & medium/low risk bakery	P3	30	17	1	1	0	0	0	0	0	94%
Confectionary processing	P3	4	3	0	0	0	0	0	0	0	100%
Cook-Chill food Short shelf-life processing	P1	2	2	2	1	1	0	0	0	0	0%
Cook-chill food Extended shelf life processing;	P1	1	1	0	0	0	0	0	0	0	100%
Cook-chill food Extended shelf life processing; Aseptic Packaging	P2										#DIV/0!
Cook-frozen food processing	P2	1	1	0	0	0	0	0	0	0	100%
Dairy processing (not including soft cheese)	P2	4	4	0	0	0	0	0	0	0	100%
Dairy processing - Soft cheese processing	P1										#DIV/0!
Egg Processing	P2										#DIV/0!
Fruit and Vegetables processing	P1	2	2	1	1	0	0	0	0	0	50%
Fruit and vegetable processing frozen	P2	1	1	0	0	0	0	0	0	0	100%
Fruit and vegetable processing frozen, Blanch, wash & pack, dehydrating, condiments , small producer	P3										#DIV/0!
Fruit and vegetable Juice Unpasteurised processing	P1	1	1	0	0	0	0	0	0	0	100%
Fruit juice, Pasteurisation processing, Shelf stable processing	P2										#DIV/0!
Fruit Juice Pasteurisation processing, Shelf stable processing Small producer	P3										#DIV/0!
Infant formula product processing	P1										#DIV/0!
Meat Processing, Abattoir/ Boning Room	P2										#DIV/0!
Meat Processing, Fermented meat Processing, Small Goods Processing	P1	2	1	0	0	0	0	0	0	0	100%
Oils and fats processing	P3	1	1	0	0	0	0	0	0	0	100%
Peanut Butter processing, Nut Processing	P2										#DIV/0!
Peanut Butter processing, Nut Processing Small Producer	P3										#DIV/0!
Poultry processing	P1										#DIV/0!
Prepared not ready to eat food processing	P2	4	4	0	0	0	0	0	0	0	100%
Prepared ready to eat food processing	P1	2	2	0	0	0	0	0	0	0	100%
Salt & other low risk ingredients/additives processor	P3										#DIV/0!
Seafood processing	P2	1	1	0	0	0	0	0	0	0	100%

Seafood processing RTE and shelf stable	P2										#DIV/0!
Seafood processing - Mollusc processing	P1	1	1	0	0	0	0	0	0	0	100%
Snack chips processing	P3										#DIV/0!
Spices and dried herbs processing	P2	1	1	0	0	0	0	0	0	0	100%
Spices and dried herbs processing small producer	P3	2	1	0	0	0	0	0	0	0	100%
Sprout processing	P1	1	0	0	0	0	0	0	0	0	#DIV/0!
Sushi processing	P1	1	1	0	0	0	0	0	0	0	100%
Vegetables in oil processing	P1										#DIV/0!
Others- see comments	P1										#DIV/0!
Others- see comments	P2										#DIV/0!
Others- see comments	P3										#DIV/0!
Others- see comments	P4										#DIV/0!
Comments:											
<b>Food Transporter</b>											
Bulk flour storage distributor	P3										#DIV/0!
Bulk milk collection distributor	P2										#DIV/0!
Dairy produce distributor	P3	1	1	0	0	0	0	0	0	0	100%
Dry goods and beverages distributor	P4	4	3	0	0	0	0	0	0	0	100%
Frozen food distributor	P3	2	0	0	0	0	0	0	0	0	#DIV/0!
Fruit and vegetables distributor	P3	1	0	0	0	0	0	0	0	0	#DIV/0!
Perishable ready to eat, packaged, medium risk food distributor	P3	3	1	0	0	0	0	0	0	0	100%
Perishable, ready to eat, packaged, high risk food distributor	P2	4	3	0	0	0	0	0	0	0	100%
Processed meat distributor	P2										#DIV/0!
Seafood distributor	P2	3	1	0	0	0	0	0	0	0	100%
Others- see comments	P1										#DIV/0!
Others- see comments	P2										#DIV/0!
Others- see comments	P3										#DIV/0!
Others- see comments	P4										#DIV/0!
Comments:											

Table 4B

Reason for enforcement activity	Written warnings	Improvement notices	Prohibition Orders	Expiations	Prosecutions
<b>Standard 3.2.1 (Food Safety Program)</b>					
FSP not prepared, implemented, maintained and monitored	1	0	0	0	0
FSP not audited at the frequency determined by the auditor	0	0	0	0	0
FSP not revised so as to comply with the regulations	0	0	0	0	0
FSP audit report not retained by business for four years	0	0	0	0	0



**5. Food related complaints**

**5A. Food Complaints**

Please complete the following table indicating the complaints received and actioned by your councils during financial year 2020-2021.

Complaint Type	Total No. received	No. Justified/ Confirmed	% Overall Justified
Food unsuitable/unsafe due to foreign matter	4	3	75.00%
Food unsuitable/unsafe due to microbial contamination / growth	2	2	100.00%
Food unsuitable/unsafe due to presence of unapproved or excessive chemical residues	1	0	0.00%
Alleged food poisoning	7	0	0.00%
Unclean premises	11	6	54.55%
Poor personal hygiene or poor food handling practices	10	2	20.00%
Vermin / insects / pests observed in premises	1	0	0.00%
Refuse storage	4	2	50.00%
Labelling Issues	1	1	100.00%
Other ( please state)	2	2	100.00%
<b>TOTAL</b>	<b>43</b>	<b>18</b>	<b>41.86%</b>

**6. Proactive projects, surveys and sampling programs**

It is requested the report uses the following general format:

- What was the project and why was it done
- A précis of what and how it was done.
- Results/Outcomes

Please keep summaries brief and ½ page in length as a maximum.

Covid-19 impacted on the ability for the Environmental Health Team to provide informal food safety and hygiene training sessions and presentations to community groups, organisations and other interested businesses. The "I'm Alert" food safety training program continues to be provided on Council's web site. The program is promoted to businesses and individuals during inspections, audits and presentations to community groups.

Council's web site continues to include a list of food premises that achieve a 5 star rating under the Food Safety Rating Program. The list is automatically updated daily to ensure the information provided is current.

**INSERT COUNCIL NAME HERE**  
City of West Torrens

Contact: Ms Robyn Butterfield  
Manager Regulatory Services  
Ph: 8416 6333

Email:

**2020 / 2021 FINANCIAL YEAR ANNUAL  
ENVIRONMENTAL HEALTH REPORT  
Reporting period: 1 July 2020 to 30 June 2021  
THE SOUTH AUSTRALIAN PUBLIC HEALTH ACT 2011**

The aim of this report is to assist the Minister for Health and the Chief Public Health Officer and their delegates to perform their functions under the following sections of the *South Australian Public Health Act 2011*:

*s17(1) The Minister's functions in connection with the administration of this Act include the following (to be performed to such extent as the Minister considers appropriate):*

- (a) to further the objects of this Act by taking action to preserve, protect or promote public health within the State;*
- (b) to promote proper standards of public and environmental health within the State by ensuring that adequate measures are taken to give effect to the provisions of this Act and to ensure compliance with the Act.*

*s21(1) The Chief Public Health Officer's functions are as follows:*

- (b) to ensure that the Act, and any designated health legislation, are complied with;*

*s23(1) The Chief Public Health Officer is required to prepare a written report every 2 years about—*

- (a) public health trends, activities and indicators in South Australia*

**It is requested that all councils complete and submit this report by 30 September 2021.**

When completing this report, please add rows to tables as necessary.

**Please submit your completed report by 30<sup>th</sup> September 2021 in electronic copy emailed to:**

## 1 ENVIRONMENTAL HEALTH WORKFORCE

### 1.1 Authorised officers (s44)

Please provide a list of all persons currently authorised by the authority pursuant to s44 of the Act on 30 June 2021 in the following format. This is requested to confirm that the Chief Public Health Officer's notification register is up to date.

Authorised officer's full name	Employment type (PFT, PPT, CE or CNE)	Date authorised	Approved qualification number*	Environmental health experience (years/months)	Average EH hours worked per week
Darren Isgar	PFT	15.07.13	7	29 years	30
Anthony Jennings	PFT	15.07.13	8	16.5 years	35
Deepti Sethi	PFT	15.07.13	8	11.5 years	35
Tina Simos	PFT	23.06.20	9	11 years	35

#### Notes:

**Employment type:** PFT: Permanent fulltime, PPT: Permanent part time, CE: Contract employee, CNE: Contract non-employee.

**\*Approved qualification number:**

Please refer to the list of approved qualifications for the appointment of local authorised officers.

[<ctrl+click here to follow link>](#)

**Average EH hours:** Please indicate the average number of hours the individual spends working on environmental health related tasks and activities (including food safety, administrative, strategic, management and policy related tasks) for council per week.

### 1.2 Were any environmental health positions vacant on 30 June 2021?

No – proceed to section 1.3

Yes – complete the table below

Please provide information on all authorised officer positions vacant on 30 June 2021 in the following format.

Position title	Employment type (PFT, PPT, CE or CNE)	Average EH hours per week	Term of contract (if applicable)	Duration position has been vacant

### 1.3 Any additional comments relating to environmental health workforce

\_\_\_\_\_

## **2 SA PUBLIC HEALTH ACT & REGULATIONS - ENFORCEMENT**

**2.1 Were any section 92 notices issued under the Act during the reporting period?**

- No – proceed to section 2.2
- Yes – proceed to section 2.1.1

**2.1.1 In total, how many section 92 notices were issued during the reporting period (not including preliminary notices).**

2 Notices were issued under Section 92 of the Act

**2.1.2 Please provide a summary of the matters that section 92 notices were issued to deal with.**

All Notices were issued as a result of clandestine drug laboratories. A notice was issued on the property owner to prevent occupancy and undertake an assessment for the level of chemical contamination. A subsequent Notice were issued following receipt of the assessment reports requiring remediation of the properties consistent with the recommendations contained in the assessment reports and provide validation that the remediation was successful.

**2.1.3 Was action taken on non-compliance with any section 92 notices issued (s.93)?**

- No – proceed to section 2.1.4
- Yes – complete the table below

Details of action taken	Costs recoverable \$

**2.1.4 Were any expiation notices issued or prosecutions commenced for failure to comply with a section 92 notice (s.92.10)?**

- No – proceed to section 2.1.5
- Yes – complete the tables below

**Expiation notices issued**

Date expiation notice issued (when)	Details of the failure to comply	Was the expiation notice paid, withdrawn or did the recipient elect to be prosecuted?

**Prosecutions commenced**

Date prosecution commenced (when)	Details of the failure to comply	Details and outcome of prosecution

**2.1.5 Were any section 92 notices reviewed or appealed (s.95-96)?**

- No – proceed to section 2.1.6
- Yes – complete the table below



Review or appeal?	Summary of findings/outcome of review or appeal

**2.1.6 Any additional comments relating to section 92 notices issued**

**2.2 Were any expiation notices issued or prosecutions commenced for material or serious risks to public health during the reporting period?**

**No – proceed to section 2.2.4**

**Yes – complete tables 2.2.1 - 2.2.3 below**

Please provide details on all expiation notices issued and prosecutions commenced by the authority on persons causing material or serious risks to public health between 1 July 2020 and 30 June 2021 in the following format.

**2.2.1 s57 – Material risk to public health – expiation notices issued (\$750)**

Date notice issued (when)	Details of the material risk to public health (what)	Was the expiation notice paid, withdrawn or did the recipient elect to be prosecuted?

**2.2.2 s57 – Material risk to public health – prosecutions**

Date of offence	Person prosecuted (who)	Details of the material risk to public health (what)	Details and outcome of prosecution

**2.2.3 s58 – Serious risk to public health – prosecutions**

Date of offence	Person prosecuted (who)	Details of the serious risk to public health (what)	Details and outcome of prosecution

**2.2.4 Any additional comments relating to material or serious risks to public health**

—

**2.3 Were any other expiation notices issued or prosecutions not previously covered commenced for breaches of the Act during the reporting period?**

**No – proceed to section 2.4**

**Yes – complete the table below**

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Section.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
46(4)	Authorised officer identity card – failure to surrender	N/A		
47(6)	Hindering or obstructing an authorised officer	N/A		
49(2)	Failure to provide information			
92(11)	Hindering or obstructing a person complying with a notice	N/A		
104	Provision of false or misleading information	N/A		
<b>Totals</b>				

## 2.4 South Australian Public Health (General) Regulations 2013

### 2.4.1 How many known premises with public pools and/or spas are there in your council area?

11 known premises

### 2.4.2 Please complete the table below to indicate routine inspections of public pools and spas conducted during the reporting period to confirm compliance with the regulations and to minimise the incidence of water borne illness.

Type of public pool	No. of known public pools and spas in council area. Please count each pool separately at premises with more than one pool.	No. of pools inspected <b>at least once</b> for compliance	Please provide details of any regularly encountered non-compliance issues
Swimming pool	12	12	
Spa pool	0	0	
Hydrotherapy pool	2	2	
Waterslide	0	0	
Other	1 - water play area	1	
<b>Totals</b>	<b>15</b>	<b>15</b>	

### 2.4.3 Were any expiation notices issued or prosecutions commenced under the General Regulations during the reporting period?

No – proceed to section 2.4.4

Yes – complete the table below

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Reg. No.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
7	Control of waste on premises			
8(6)	Public swimming pool requirements			
9(7)	Public spa pool requirements			
10	Obligations of public	N/A		
<b>Totals</b>				N/A

### 2.4.4 Please provide feedback for consideration in relation to the review of the South Australian Public Health (General) Regulations 2013

—

### 2.4.5 Any additional comments relating to the South Australian Public Health (General) Regulations 2013

—

**2.4.6 Are there any unregulated interactive fountains or water play areas using recirculated water within your council area?**

- No – proceed to section 2.5**
- Yes – provide details of the facilities/features in your area**

**2.5 South Australian Public Health (Wastewater) Regulations 2013**

**2.5.1 Were any applications for wastewater works approvals received during the current or previous reporting periods?**

- No – proceed to section 2.6**
- Yes – complete the table below**

No. of pending applications carried over from the previous reporting periods	Number of new applications received during the reporting period.	No. of applications approved	No. of applications refused	No. of applications pending a decision	No. of inspections undertaken by an authorised officer in relation to wastewater works approvals
0	1	1	0	0	0

**2.5.2 Do you keep a wastewater works approval register compliant with the requirements of regulation 27 of the Wastewater Regulations?**

- No**
- Yes**



**2.6 South Australian Public Health (Legionella) Regulations 2013**

**2.6.1 How many cooling towers are registered in your council area? Please provide the number of individual towers even when they are part of a single cooling water system.**

54 Cooling towers registered

**2.6.2 Please complete the table below to indicate inspections of high risk manufactured water systems conducted during the reporting period to confirm compliance with the regulations and to minimise the incidence of Legionellosis.**

Type of registered system	No. of systems on council's register	No. of systems inspected at least once for compliance by an authorised council officer. Reg. 15(1)	No. of systems inspected at least once for compliance by an independent competent person. Reg. 15(2)	No. of follow-up inspections by an authorised officer due to non-compliance issues	No. of additional inspections due to complaints and disease investigations	Total no. of inspections conducted
Cooling water systems*	54	54	0	3	3	60
Warm water systems	1	1	0	1	0	2
<b>Total</b>	<b>55</b>	<b>55</b>	<b>0</b>	<b>4</b>	<b>3</b>	<b>62</b>

\* A cooling water system may include an individual cooling tower, or a number of interconnected cooling towers that utilise the same recirculating water.

**2.6.3 Please provide details of any regularly encountered HRMWS compliance issues.**

**2.6.4 Were any expiation notices issued or prosecutions commenced under the Legionella Regulations during the reporting period?**

- No – proceed to section 2.6.5**  
 **Yes – complete the table below**

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Reg. No.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
5(2)	Unregistered system			
6(4)	Notification of change to registration particulars.			
6(5)	Notification of permanent decommissioning or removal			
7	Automatic biocide dosing device			
8(1)	Drift eliminators			
9	Commissioning			
10(1)	System plans			
10(3)	Operation and maintenance manuals			
11	Operation and maintenance by a competent person	N/A		
12	Maintenance of cooling water system			
13	Maintenance of warm water systems			
14(1)	Log books			
14(2)	Retain log books			
17(1)	Failure to shut down or decontaminate system			
17(2)	Reporting of notifiable results within 24 hours			
18(4)	Contravention of a condition of a determination or approval			
19	False or misleading statement	N/A		
<b>Totals</b>				N/A

**2.6.5 Were any notices issued under the Legionella Regulations during the reporting period?**

**No – proceed to section 2.6.6**

**Yes – complete the table below**

Reg. No.	Notice type	No. of notices issued	No. of notices complied with by specified date/time	No. of notices not complied with by specified date/time	No. of expiations/ prosecutions for failing to comply with notice (provide details)
15(2)	Independent inspection				
16	Requirement for microbiological testing				

**2.6.6 Please provide feedback for consideration in relation to the review of the South Australian Public Health (Legionella) Regulations 2013**

—

**2.6.7 Any additional comments relating to the Legionella Regulations**

—

### 3 South Australian Public Health (Severe Domestic Squalor) Policy 2013

3.1 Were any cases of hoarding and/or domestic squalor investigated in your area during the reporting period?

- No – proceed to section 4.1
- Yes – complete the table below

Please provide the following details on the cases of hoarding and/or domestic squalor investigated during the reporting period.

Total number of cases investigated	Total number of Preliminary Notices issued under Section 92(2)(b)	Total number of General Duty Notices issued under Section 92(1)(a)	Total number of Risk to Health Notices issued under Section 92(1)(b)
4	1	0	0

3.2 Is the South Australian Severe Domestic Squalor Scale (Appendix 2 – *A Foot in the Door*) used for the assessment of cases of domestic squalor?

- Yes – proceed to section 3.3
- No – describe what other processes or tools are used.

—

3.3 Are you involved in an interagency squalor group?

- No – proceed to section 3.4
- Yes – provide details on the group and the agencies involved.

The City of West Torrens is a member of the Western Hoarding and Squalor Group. The group consists of representatives from other Western suburb local governments (Charles Sturt and Port Adelaide Enfield), state government agencies and not for profit service providers. The group meets quarterly with an objective and focus on the group to facilitate an interagency approach when dealing with properties involving squalor and hoarding. It provides a forum for communication about the issue of hoarding and squalor in the Western region and networking with group members. Specific cases can be raised for discussion with the intention of agencies working together to achieve a positive outcome.

3.4 In instances of severe domestic squalor where a breach of the general duty or a risk to public health has been identified, what public health risks have been associated with these cases?

—

3.5 Have situations of hoarding and/or domestic squalor been encountered where the application of the Act has been deemed inappropriate?

- No – proceed to section 3.6
- Yes – What alternative approaches or legislation were used in these cases?

Of the cases investigated during this reporting period, three cases involved hoarding, mostly to the external areas of the house. One case has already been escalated to a SACT order as a Housing SA tenant. Cases were assessed and identified as various levels of hoarding, with domestic squalor not being present. The investigations included the use of both the severe

domestic squalor assessment scale and general duty assessment tool, which identified that there was no breach of a general duty or a risk to public health was not present.

A level of intervention was required for these cases, which included identifying their needs and identifying if agencies or organisations could provide these services. The Environmental Health team works collaboratively with the Commonwealth Home Support Program staff and Community Development staff, who are generally able to offer advice on referral to other agencies who can assist. Due to underlying issues with the clients from these cases, the resolution process are resource intensive and complex, which emphasises the interagency approach outlined in the A Foot in the Door guideline. Some cases are ongoing with some limited support services and agencies involved.

The Environmental Health Team have utilised the insanitary condition provisions of the Local Nuisance and Litter Control Act 2106 to manage hoarding/unsightly cases. These are cases where the use of both the severe domestic squalor assessment scale and general duty assessment tool have not identified any breach of the general duty or risk to public health. Several cases have required the issue of a Nuisance Abatement Notice as a level of enforcement to achieve an outcome.

**3.6 Has the South Australian Public Health (Severe Domestic Squalor) Policy 2013 and associated guideline 'A Foot in the Door' assisted you in the administration of the Act and in the resolution of cases of severe domestic squalor?**

Yes

No – provide an overview of your experience

**3.7 Any additional comments on the South Australian Public Health (Severe Domestic Squalor) Policy 2013?**

—



**4 The South Australian Public Health (Clandestine Drug Lab) Policy 2016**

**4.1 Were any clandestine drug laboratories notified by SA Police/SA Health in your area during the current or previous reporting periods?**

No – proceed to section 5.0

Yes – complete the table below

**Please provide details on clandestine drug laboratory notifications.**

Number of clan lab notifications carried over from previous reporting periods (not finalised*)	Number of new clan lab notifications received during the reporting period.	Number of clan lab notifications finalised* during the reporting period.	Number of unresolved clan lab notifications remaining on 30 June 2021
1	2	2	1

\* A notification is finalised when the local authority advises SA Health that the property does not or no longer presents a risk to public health and the SAILIS flag is removed from the property.

**Please advise the basis on which clan lab notifications were finalised during the reporting period**

Number of clan lab notifications finalised	A preliminary assessment by a suitably qualified expert found that remediation was not required	The property was assessed and remediated and validation by a suitably qualified expert found the remediation to be successful and the premises fit for their intended purpose	The premises was demolished	Other reason – please provide details
0	0	1	0	One notification was manufacture of Butane Honey Oil. No risk to health. Did not warrant remediation

**4.2 Were any site inspections undertaken by an environmental health officer in relation to notified clan labs?**

- Yes - total number of inspections undertaken - 1 inspection, after remediation
- No – proceed to section 4.3

**4.3 Has the South Australian Public Health (Clandestine Drug Laboratory) Policy 2016 and the associated 'Practice Guideline for the Management of Clandestine Drug Laboratories' assisted you in the administration of the Act and in the remediation of clandestine drug laboratories?**

- Yes
- No – provide an overview of your experiences

One clan lab notification related to the illicit drug DMT (Dimethyltryptamine). The investigation levels for DMT (Dimethyltryptamine) surface contamination are not yet established in Australia or elsewhere. The surface contamination of DMT can potentially lead to hand-mouth (oral) exposures to the occupants of the property, however, the current toxicological information and information stated by the TGA Australia, there appeared to be no evidence of toxic effects of low doses of DMT.

The Occupational Hygienist's assessment report for this notification contained the following; it should be noted that enHealth Guidance on Clandestine Drug Laboratories and Public Health Risks document (January 2017) stated that "*Risks associated with DMT production have not been evaluated yet because it was not captured in the national guidance. However, since DMT is normally obtained by an extraction process from suitable plant material such as certain types of bark it may be less contaminating than a chemical reaction.*" The report also provided the following criteria for determining the maximum concentration levels for surface contamination of DMT; The indoor surface contamination criteria for various illicit drugs have a wide range based on their toxicity and potential to cause adverse health effects, e.g. for Methamphetamine = 0.5 µg/100cm<sup>2</sup>, for MDMA = 7 µg/100cm<sup>2</sup>, for Ephedrine/ Pseudoephedrine = 600 µg/100cm<sup>2</sup>. In my opinion, it was very conservative to apply criteria of 1 µg/100cm<sup>2</sup> for DMT.

**4.4 Any additional comments on the South Australian Public Health (Clandestine Drug Laboratory) Policy 2016?**

## 5 Skin Penetration Guidelines

The Guidelines on the Safe and Hygienic Practice of Skin Penetration are currently under review as part of the review of the South Australian Public Health (General) Regulations 2013. Regulation of people undertaking and premises where skin penetration procedures are undertaken is under consideration as part of this review.

This will potentially include the following procedures:

- Tattooing
- Body piercing
- Body modification
- Beauty therapies involving skin penetration
- Unregulated health practitioners

In order to inform the review and assist in the preparation of regulatory impact statements, councils are requested to provide the following information:

### 5.1 How many known skin penetration premises are there in your council area?

Type of premises	No. of known skin penetration premises in council area	No. of premises inspected <b>at least once</b> during the reporting period	Please provide details of any regularly encountered non-compliance issues
Tattoo parlour	1	1	
Body piercing	2	2	
Body modification	0	0	
Beauty salon	15	8	
Unregulated health practitioner	0	0	
Other	0	0	
<b>Totals</b>	<b>18</b>	<b>12</b>	



## 6 Environmental Health Complaints/Customer Requests

Please complete the table below to indicate the number of environmental health complaints and customer requests received and actioned during the reporting period. Please change category names or add new categories according to your council's complaint/customer request recording system.

Type of complaint / customer request (category)	Number received
Accommodation Standards	1
Air Pollution / Odours / Air quality / Dust	49
Asbestos	4
Body Piercing / Tattooing / Other Skin Penetration	0
Combustion Heaters / Wood Heater Smoke	14
Community Amenity	3
Contaminated Land	0
Development Pollution	23
Discharge of Wastes / Waste Control / Refuse Storage and/or Disposal	7
Excessive Vegetation / Long Grass / Undergrowth / Fire Hazard	11
General Health Complaint or Enquiry / Other	16
Hazardous Substances	1
Infectious Disease / Notifiable Condition	3
Hairdressing / Beauty Salons	1
Keeping of Animals	4
Legionella Investigation	4
Mosquitoes	5
Noise	132
Public Swimming Pools and Spa Pools	3
Rats or Mice	49
Sanitary Facilities	2
Septic Tanks / Aerobic Servicing / Failing Onsite System	0
Sharps Disposal	29
Supported Residential Facilities	0
Vermin (including pigeons and insects) other than rats, mice, wasps and mosquitoes	10
Wasps	66
Water Quality (other than public swimming pools and spa pools)	1
Stormwater Pollution	24

Person to contact regarding the contents of this report:

Robyn Butterfield

6/9/21



Name

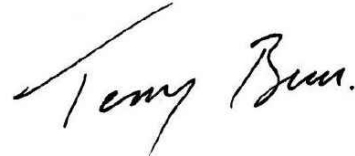
Date

Signature

Endorsed by Chief Executive Officer/delegated person:

Terry Buss PSM

9/9/21



Name

Date

Signature

**Please submit your completed report by 30<sup>th</sup> September 2021 in electronic copy emailed to:**

\_\_\_\_\_

**This template will be reviewed annually.**

### 11.3 Community Services Activity Report - September 2021

#### Brief

This report details the activities of the Community Services Department for September 2021.

#### RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - September 2021 be received.

#### Introduction

The Community Services department (Department) provides a report to each City Services and Climate Adaptation Standing Committee meeting detailing the status of key projects and activities for the preceding month.

#### Discussion

The key projects and activities undertaken by the Department during the month of September 2021 are as follows:

##### Community Centres

The usage statistics for all the community centres/facilities for September 2021 are as follows:

Facility	# Groups	Hours used	Notes
Apex Park Community Facility	27	315	Restricted general public use
Cowandilla Community Room	-	-	Closed for staff use only - COVID-19
Lockleys Community Room	-	-	Closed for Mellor Park major works
Lockleys Oval Sporting Facility	5	8	Meeting Rooms only
Plympton Community Centre	35	363	
Thebarton Community Centre	100	1014	
Weigall Oval Sporting Facility	5	316	
<b>Total</b>	<b>172</b>	<b>2,016 hrs</b>	
<b>Average per day</b>	<b>5.7</b>	<b>67.2 hrs</b>	

Hirer highlights for the month include:

- Disability Awareness workshops at Apex Park.
- A new partnership set up with a weekly sewing group at Apex Park.
- Weekly music for children program at Weigall Oval.
- Weekly education classes by the Portuguese Ethnic School of SA at Thebarton Community Centre.

Customer experience improvements implemented in September include:

- The Terms and Conditions were condensed into a single document covering all short-term hire, improving accessibility for potential hirers.
- The submission portals were improved for both Public Liability insurance policies and COVID Safe Plan lodgement. The changes improve and streamline the document submission process for hirers.
- New water-proof stickers were placed on furniture items and high touch areas/equipment within all Centres to assist with the ongoing issue of tables/chairs are being left uncleaned after customer hire.

## **Library Services**

### *Indoor Plant Community Workshop*

The free community workshop was hosted by Adelaide's indoor plant guru, Markus Hamence, on 23 September 2021 and was totally booked out. Markus Hamence is an Interior Designer and a lecturer of design at TAFESA with a long standing love of indoor plants. Being self-taught accompanied with a solid study of plants, Markus has gathered his vast knowledge through extensive trial, experimentation and exploration. In this popular workshop he talked through the benefits of indoor plants, different species of plants and how to care for them.

### *Mobile Library*

The mobile library service visited the Emali Early Learning Centre in Underdale. Children of various ages came in groups of 5 to see inside the truck and to select books to be borrowed. They were all very pleased about the visit. The library was approached by Emali requesting a once off visit. Having allocated time for 'pop up' visits in the schedule allows the library to engage with new potential establishments and scout new and un-serviced locations in our council area.



## **CBA Book Week**

The theme for the Children's Book Council of Australia's Book Week this year was 'Old Worlds, New Worlds, Other Worlds'. To celebrate the library team invited local schools to participate in an Ancient Egyptian themed Escape Room in the Hamra Centre Auditorium. Eleven classes from Cowandilla, Lockleys and Torrensville primary schools visited across the week to see if they could solve the mystery of 'The Lost Mummy'. The Auditorium was decorated to match the theme, complete with large props hired from The State Theatre Company. Students were thrilled to see the life sized sarcophagus and amazing gold lions! The whole event was a great success and many of the students who visited have sent thank-you emails and cards acknowledging how much fun they had.







*Scavenger Hunt*

To celebrate the start of spring the library ran a scavenger hunt in the children's area. Spring book bunnies, decorated as book characters, were hidden around the area for children to find and then enter the competition to win a book pack prize. This type of independent library program is beneficial as it is always running and those families who can only get in on the weekends or sporadically can participate. It also gives the library team an opportunity to engage with patrons whilst they are participating by providing a springboard for a conversation or pointing out a resource - even just the chance to learn a new name!



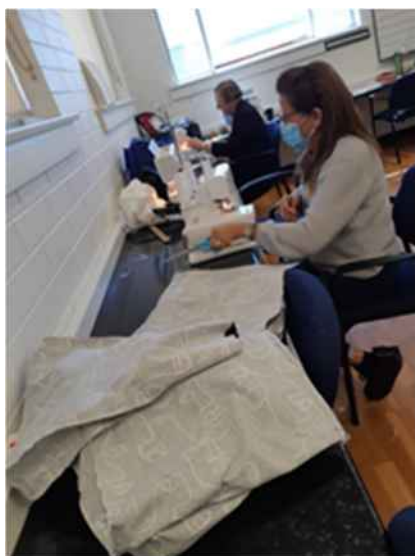
## **Community Development**

### *Spring School Holiday Program*

The delivery of the school holiday program (**Attachment 2**) has commenced with the first event being YMCA's West Beach Skate Leagues competition on 25 September 2021. There are a total of 21 activities being run across the school holidays for ages 0 - 17. More will be reported on the school holiday activities in the October 2021 report.

### *Sewing Studio*

The Sewing Studio sewing group meets twice per week at Plympton Community Centre. This month they made 70 face masks for the Active Ageing and vulnerable residents. They also made baby 'nests' for premature babies born in the Women's and Children's hospital and have begun work on library bags which will become part of the library loan collection (loan a bag with your books and bring it back with your books).



### *Networking, Collaboration and Linking*

- A meeting was organised with Anglicare and the Wellbeing Leader at Plympton International College to establish the Love Bites respectful relationships program. This program will be rolled out to the school's Year 8s and Year 10s, in Term 4.
- The Administration attended and participated in the quarterly Local Government Youth Development Network, the Lockleys Neighbourhood Watch meeting, the Ageing Well Network, Bapcare, and the Australian Air League.
- A meeting was held with the Alcohol and Drug Foundation to explore collaboration opportunities.

### *Retirement Planning*

The 'Mindset for Life' 3-part retirement-planning program was held at Thebarton Community Centre this month. There were a total of 16 participants. This is the second time the Administration has run this for local residents and, once again, the feedback from participants was very positive. 'Mindset for Life' is designed to be a non-threatening, inclusive program which is suitable for people from all walks of life. Participants are encouraged to draw from their own life experiences to create a vision of an appealing and achievable future. Throughout the program the facilitators share tools, tips and tactics to help you get this phase of life off to a good start.

## **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

All Community Services programs have, when relevant, implemented climate adaptation strategies.

## **Conclusion**

This report provides details on the activities of the Community Services Department for the month of September 2021 with a calendar of activities planned for October 2021 attached **(Attachment 1)**.

## **Attachments**

- 1. Community Services Activities - October 2021**
- 2. CWT Spring School Holiday Program**
- 3. Youth-Led Resilience Project - Evaluation Report**



## Community Services Activities and Events - October 2021

Date	Time	Activity/Event	Location
<b>Fri 1/10</b>	9.00am	Brickworks Shopping Bus Run	Brickworks Marketplace
	10am-12pm	Lifestyles Program: Knit & Natter Group	Hamra Centre - Sun Room
	10am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10am-11am	GWP Judo 4 Kids: 6-9 years	Thebarton Sports Centre
	11.30am-12.30pm	GWP Judo 4 Kids: 10-12 years	Thebarton Sports Centre
	1.00pm-1.45pm	GWP iPad investigators: 4-6 years	Hamra Centre - Sun Room
	2.15pm-3.00pm	GWP iPad investigators: 7-9 years	Hamra Centre - Sun Room
	12.00pm 1pm-4pm	Kurralta Park Shopping Bus Run Rewire Tech Help Drop-in session	Kurralta Park Hamra Centre
<b>Sat 2/10</b>	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
<b>Sun 3/10</b>			
<b>Mon 4/10</b>		<b>PUBLIC HOLIDAY</b>	
<b>Tue 5/10</b>	9am-12noon	GWP Come and try squash	Rackets & Strings, Mile End
	1.30pm-2.30pm	GWP Make and play music with a cardboard guitar: 6-10 years	Hamra Centre
	3pm-4pm	GWP Make and play music with a cardboard guitar: 6-10 years	Hamra Centre
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
<b>Wed 6/10</b>	9am-12noon	GWP Come and try squash	Rackets & Strings, Mile End
	10am-12noon	GWP Recycled artworks	West Torrens Auditorium
	10.30am-12.30pm	Book Club	Hamra Centre - Sun Room
	11.00am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Thu 7/10</b>	8am-9am	NHF Walking Group	Kurralta Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12noon	Rewire Tech Help One-to-One session	Hamra Centre
	10am-12noon	GWP Come and try bouldering	Adelaide Bouldering - Thebarton
	6pm-8pm	Book Club	Hamra Centre - Sun Room
<b>Fri 8/10</b>	8.30am	Hilton Shopping Bus Run	Hilton Plaza Shopping Centre
	10am-2.30pm	Lifestyles Program: Orange Tree Quilters	Hamra Centre - Sun Room
	10am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10am-12noon	GWP Come and try badminton	Badminton SA Lockleys
	12.00pm	Brickworks Shopping Bus Run	Brickworks Marketplace
	12.00pm	Kurralta Park Shopping Bus Run	Kurralta Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
	1.30pm-2.30pm 3pm-5pm	GWP The Science Show Book Club	West Torrens Auditorium Hamra Centre - Sun Room
<b>Sat 9/10</b>	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
<b>Sun 10/10</b>			



Date	Time	Activity/Event	Location
<b>Mon 11/10</b>	8am-9am	NHF Walking Group	Kurralt Park
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12noon	Learn English Reading Group: intermediate to advanced	Hamra Centre
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2pm-4pm	Rewire Tech Help One-to-One session	Hamra Centre
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Tue 12/10</b>	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	12pm-2pm	Active Ageing: Share A Table	Plympton Community Centre
	1pm-3pm	Learn English Class with free crèche	Hamra Centre
	2pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
<b>Wed 13/10</b>	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	11.00am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Thu 14/10</b>	8am-9am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12noon	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
<b>Fri 15/10</b>	8.30am	Brickworks Shopping Bus Run	Brickworks Marketplace
	10am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	12.00pm	Kurralt Park Shopping Bus Run	Kurralt Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
<b>Sat 16/10</b>	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
<b>Sun 17/10</b>			
<b>Mon 18/10</b>	8am-9am	NHF Walking Group	Kurralt Park
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12noon	Learn English Reading Group: intermediate to advanced	Hamra Centre
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2pm-4pm	Rewire Tech Help One-to-One session	Hamra Centre
	3.30pm-5.00pm	Lego Club: 5-12 years	West Torrens Auditorium
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Tue 19/10</b>	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	1pm-3pm	Learn English Class with free crèche	Hamra Centre
	2pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
<b>Wed 20/10</b>	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	11.00am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Thu 21/10</b>	8am-9am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12noon	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	7pm	Movie Night: Penguin Bloom (PG)	West Torrens Auditorium

Date	Time	Activity/Event	Location
<b>Fri 22/10</b>	8.30am	Hilton Shopping Bus Run	Hilton Plaza Shopping Centre
	10.00am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10am-2.30pm	Lifestyles Program: Orange Tree Quilters	Hamra Centre - Sun Room
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
	12.00pm	Brickworks Shopping Bus Run	Brickworks Marketplace
	12.00pm	Kurralta Park Shopping Bus Run	Kurralta Park
<b>Sat 23/10</b>	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
	1.30pm-3.30pm	Rewire Feature Class: Efficient Email	Hamra Centre
<b>Sun 24/10</b>			
<b>Mon 25/10</b>	8am-9am	NHF Walking Group	Kurralta Park
	10.00am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12noon	Learn English Reading Group: intermediate to advanced	Hamra Centre
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2pm-4pm	Rewire Tech Help One-to-One session	Hamra Centre
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Tue 26/10</b>	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	12pm-2pm	Active Ageing: Share A Table	Plympton Community Centre
	1pm-3pm	Learn English Class with free crèche	Hamra Centre
	2pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
<b>Wed 27/10</b>	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	11.00am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
<b>Thu 28/10</b>	8am-9am	NHF Walking Group	Kurralta Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10.00am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12noon	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	6pm	Financial Counselling	Hamra Centre
<b>Fri 29/10</b>	8.30am	Brickworks Shopping Bus Run	Brickworks Marketplace
	10am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	12.00pm	Kurralta Park Shopping Bus Run	Kurralta Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
<b>Sat 30/10</b>	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
<b>Sun 31/10</b>			

\* Dates and times are correct at date of publication



# Get with the Program

School Holiday activities  
September - October 2021

Bookings open at 10am on Monday 20 September  
at [www.westtorrens.sa.gov.au/gwp](http://www.westtorrens.sa.gov.au/gwp)

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# Get with the Program

## Saturday 25 September

### Skate Park Leagues - West Beach competition

After April's event had to be postponed, YMCA's Skate Park League is back! Get down to the West Beach Skate Park and compete in skate, scooter or BMX heats.

**Venue:** West Beach Skate Park, Africaine Road, West Beach.

#### Heat times:

- Scooters: 11am (Ages 10 and under, 13 and under, 16 and under, Opens)\*.
- BMX: 12.30pm (Ages 13 and under, Opens)\*.
- Skate: 1.30pm (Ages 10 and under, 13 and under, 16 and under, Opens)\*.

\*Male and female divisions for each age group. Please bring your own bikes, skateboards, scooters and safety gear. Helmets can be borrowed if required. [Registration for your event is on the day at the venue, or register early online at \[skateparkleagues.com/skatepark-leagues/registration/\]\(http://skateparkleagues.com/skatepark-leagues/registration/\)](#)

## Monday 27 September

### Upcycled jewellery with Saskia and Shadow - presented by Slow Fashion September

In this session you will see how to create bright and unique pieces of jewellery using wool, beads, cardboard and upcycled items found in op shops.

**Venue:** Sun Room, Hamra Centre Library, 1 Brooker Terrace, Hilton.

**Session 1:** 10am - 11.30am, ages 4 - 8 years.

**Session 2:** 1pm - 2.30pm, ages 8 - 12 years.

**Bookings required.**

Image by Slow Fashion September.



### Learn to play Luminous Ages

Learn to play the game Luminous Ages with the creator, Anthony Christou! Luminous Ages is a collectible card game with multiple ways to play, making it accessible to all levels of players. If you love games like Pokemon, Magic: The Gathering or Yugioh you will enjoy this epic game too. Copies of the original board game 'Dragon Mode' and other merchandise will be available to purchase.

**Venue:** West Torrens Auditorium, 1 Brooker Terrace, Hilton.

**Time:** 1pm - 3pm.

**Ages:** 10 and over.

No bookings required.

Photo by Anthony Christou.



## Tuesday 28 September

### Library in the park

Join Mel and Derek for an alfresco library experience! Visit the Mobile Library to borrow some great books, listen to some stories, stay for a play and grab a coffee!

**Venue:** Mile End Common, Corner Victoria Street and Bagshaw Way, Mile End.

**Time:** 10.30am - 12noon

**Ages:** All ages

No bookings required.

## Wednesday 29 September

### Story Trove - presented by Slow Fashion September

In Story Trove, kids can take part in a body-based, creative drama play relating to sustainability, recycling and fashion.

**Venue:** West Torrens Auditorium, Hamra Centre Library, 1 Brooker Terrace, Hilton.

**Session 1:** 11am - 11.40am, ages 5 - 8 years.

**Session 2:** 1pm - 1.40pm, ages 9 - 13 years.

**Bookings required.**



**Come and try cricket**

Come and try junior cricket at the Phantoms Cricket Club at their new venue at Camden Oval. For more information about the Phantoms Cricket Club, visit [phantomscricketclub.com](http://phantomscricketclub.com)

**Venue:** Camden Oval, Saratoga Drive, Novar Gardens

**Times:** 12.30pm - 1.30pm, 5 - 7 years.  
12.30pm - 2.30pm, 8 - 14 years.

**Bookings required.**

**Thursday 30 September****Sunflower seed bombs**

Learn to use clay, soil and seeds to make a sunflower seed bomb to throw in the garden or plant in a pot. After watering, the seeds in the bomb will germinate and grow into sunflowers.

**Venue:** Memorial Gardens, 1 Brooker Terrace, Hilton.

**Time:** 11am - 12noon.

**Ages:** 4 - 12 years.

**Bookings required.**

**Friday 1 October****Judo 4 kids**

Come and try judo and learn skills like falling safely, agility, balance and coordination through games and play. Judo has a strong ethical framework that teaches children about safety, agility, discipline, friendship and respect.

**Venue:** Adelaide University Thebarton Sports Centre, Building 5, Winwood Street, Thebarton.

**Session 1:** 10am - 11am, ages 6 - 9.

**Session 2:** 11.30am - 12.30pm, ages 10 - 12.

**Bookings required.**

Photo by Adelaide Uni Judo Club.

**iPad investigators**

Join Tenille from our digital literacy team and discover some great new apps on iPads and Android tablets. Explore a mix of fun and educational apps including Scratch Jr, Duolingo, Duplo World, Khan Academy, Thinkrolls and more!

**Venue:** Sun Room, Hamra Centre Library, 1 Brooker Terrace, Hilton.

**Session 1:** 1pm - 1.45pm, ages 4 - 6.

**Session 2:** 2.15pm - 3pm, ages 7 - 9.

**Bookings required.**

**Monday 4 October**

**PUBLIC HOLIDAY - No activities**

**Tuesday 5 October****Come and try squash at Rackets and Strings**

Come and try squash in a fun environment with coaching for juniors of all abilities. Eyewear, racquets and balls will all be provided. Please bring a water bottle, sports clothes and non-marking shoes.

**Venue:** Rackets & Strings, 139A Henley Beach Road, Mile End.

**Time:** 9am - 12noon.

**Ages:** 6 - 13 years.

**Bookings required.**

Photo by 123RF.

**Make and play music with a cardboard guitar**

Discover how to turn a piece of cardboard into a working guitar using The Makey Makey - an electronic invention kit for all ages. You will work in a team of two, so book in with a friend!

**Venue:** Learning Centre, Hamra Centre Library, 1 Brooker Terrace, Hilton.

**Session 1:** 1.30pm - 2.30pm, ages 6 - 10 years.

**Session 2:** 3pm - 4pm, ages 6 - 10 years.

**Bookings required.**

### Wednesday 6 October

#### Come and try squash at Rackets and Strings

Come and try squash in a fun environment with coaching for juniors of all abilities. Eyewear, racquets and balls will all be provided. Please bring a water bottle, sports clothes and non-marking shoes.

**Venue:** Rackets & Strings, 139A Henley Beach Road, Mile End.

**Time:** 9am - 12noon.

**Ages:** 6 - 13 years.

**Bookings required.**

#### Recycled artworks

Join us for a recycled magazine art workshop. Team members from Bunnings will lead a creative hands-on workshop showing how to recycle magazines into paper flowers and then create a picture to hang at home.

**Venue:** West Torrens Auditorium, Hamra Centre Library, 1 Brooker Terrace, Hilton.

**Time:** 10.30am - 11.30am.

**Ages:** 5 and over.

**Bookings required.**

### Thursday 7 October

#### Come and try bouldering with Adelaide's Bouldering Club

Stretch your muscles, learn a new sport and meet new friends. Club members will provide training and support to help you learn the techniques of bouldering. Visit [www.aboulderclub.com](http://www.aboulderclub.com) for more details about Adelaide's Bouldering Club.

**Venue:** Adelaide's Bouldering Club, 10 Ware St, Thebarton.

**Ages:** 5 - 17 years.

**Time:** 10am - 12noon.

**Bookings required.**

Photo by John Kruger.



### Friday 8 October

#### Come and try badminton

Be introduced to the sport of badminton - it's fun, safe and indoors. In this session you'll learn a range of skills including serving, overhead hitting and footwork. Make sure you wear comfortable clothing plus flat-soled sneakers and bring a water bottle.

**Venue:** Badminton SA, 42 Rutland Avenue, Lockleys.

**Time:** 10am - 12noon.

**Ages:** 7 - 12 years.

**Bookings required.**

Photo by Badminton SA.



#### The Science Show - presented by Mobile Science Education

The Science Show features plenty to do, see and hear with fun demonstrations that explain how things work in the world around us.

**Venue:** West Torrens Auditorium, Hamra Centre Library, 1 Brooker Terrace, Hilton.

**Time:** 1.30pm - 2.30pm.

**Ages:** 5 - 10 years

No bookings required.

### Throughout the holidays

#### Mayors for Peace art competition for children

The Mayors for Peace Association is hosting an art competition for children and teenagers to promote peace education. This year's theme is 'peaceful towns'. Young people aged between 6 and 15 are eligible to enter. The competition has two age categories: 6 to 10 year olds and 11 to 15 year olds. Winning artworks will be printed on folders to promote peace education at international Mayors for Peace events.

Original drawings and paintings measuring 257mm x 364mm will be accepted. Entries close on 22 October 2021. Deliver completed artworks to the Hamra Centre Library, 1 Brooker Terrace, Hilton.

For the application form and guidelines, go to [westtorrens.sa.gov.au/News-articles/Mayors-for-Peace-art-competition-for-children](http://westtorrens.sa.gov.au/News-articles/Mayors-for-Peace-art-competition-for-children)



# Get with the Program

# activity calendar

Saturday 25 September	Monday 27 September	Tuesday 28 September	Wednesday 29 September	Thursday 30 September	Friday 1 October
Skate Park Leagues - West Beach competition from 11am.	Upcycled jewellery with Saskia and Shadow 10am - 11.30am 1pm - 2.30pm  Learn to play Luminous Ages 1pm - 3pm	Library in the park 10.30am - 12noon	Story Trove 11am - 11.40am 1pm - 1.40pm  Come and try cricket 12.30pm - 1.30pm 12.30pm - 2.30pm	Sunflower seed bombs 11am - 12noon	Judo 4 kids 10am - 11am 11.30am - 12.30pm  iPad investigators 1pm - 1.45pm 2.15pm - 3pm
Monday 4 October	Tuesday 5 October	Wednesday 6 October	Thursday 7 October	Friday 8 October	
PUBLIC HOLIDAY - No activities	Come and try squash 9am - 12noon  Make and play music with a cardboard guitar 1.30pm - 2.30pm 3pm - 4pm	Come and try squash 9am - 12noon  Recycled artworks 10.30am - 11.30am	Come and try bouldering 10am - 12noon	Come and try badminton 10am - 12noon  The Science Show 1.30pm - 2.30pm	



**Bookings**

- The following activities require bookings.
- Upcycled jewellery with Saskia and Shadow, 27/9/21.
- Story Trove, 29/9/21.
- Sunflower seed bombs, 30/9/21.
- Come and try cricket, 29/9/21.
- Judo 4 kids, 1/10/21.
- iPad investigators, 1/10/21.
- Come and try squash, 5/10/21.
- Make and play music with a cardboard guitar, 5/10/21.
- Come and try squash, 6/10/21.
- Recycled artworks, 6/10/21.
- Come and try bouldering, 7/10/21.
- Come and try badminton, 8/10/21.

**Wet / inclement weather**

For outdoor programs, please check [westtorrens.sa.gov.au/gwp](http://westtorrens.sa.gov.au/gwp) on the morning of the program for any location updates. If heavy rain or storms are forecasted, programs may be moved indoors or cancelled.

**Behaviour**

- The City of West Torrens does not tolerate unacceptable behaviour.
- Should unacceptable behaviour occur, the participant(s) will first receive a warning; if the unacceptable behaviour persists, the participant(s) will be asked to leave the activity/premises.

- Please be aware that some activities have small participant numbers and as a result book out quickly.
- There are no waiting lists for activities.
- Event bookings can be made online at [westtorrens.sa.gov.au/gwp](http://westtorrens.sa.gov.au/gwp) or by phone on 8416 6228 during library opening hours.
- Event bookings are managed through the Eventbrite website and your booking is only confirmed if you receive a confirmation email from Eventbrite. If this does not occur, please try again or contact us. You are allowed up to 8 minutes to complete your booking before your session times out.
- If you are unable to attend an activity after making a booking, it is essential you notify us of your cancellation.
- You can notify us by:
  - Email [library@wtcc.sa.gov.au](mailto:library@wtcc.sa.gov.au).
  - Phone on 8416 6228 during library open hours, or alternatively contact our Service Centre on 8416 6333 between 8.30am and 5pm Monday through Friday.
  - In person at the Hamra Centre Library, 1 Brooker Terrace, Hilton.
  - Failure to notify us of your cancellation within 24 hours of the activity may result in being refused entry to future activities.



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YOUTH-LED RESILIENCE AFTER LOCKDOWN

# AUGUST 2021 EVALUATION REPORT





## INTRODUCTION

The project aimed to empower young people, aged 12 - 17 to design, develop and implement activities to support other young people in the event of a future lockdown or any other emergency. Through a series of workshops facilitated by the Red Cross, young people's experience of COVID was discussed as well as what would have helped them strengthen their resilience. The workshops encouraged young people to review their own resilience against the resilience pillars: Wellbeing, social connections and learning outcomes to better prevent, prepare, respond and recover. We used a strength-based approach to develop activities to support other young people to strengthen their own resilience.

The project succeeded in empowering 16 young people to be part of the Youth Leadership Group who designed, developed and implemented activities to support other young people in the event of a future lockdown or any other emergency. The Youth Leadership Group worked alongside council to create activities as part of the City of West Torrens winter school holiday program '*Get With The Program*'. Events included: '*Screeneries*' a movie marathon, '*Bouncing Back*' a Community Fun Fair at AFL Max and '*Geoexplore: Resilience in your local area*' a Geocache Scavenger Hunt across City of West Torrens that led young people to connect with services available in a creative manner.

All activities included links to information and resources that support young people throughout City of West Torrens, including mental and sexual health, employment, legal and community connection services. The Youth Leadership Group participated in four workshops led by the Red Cross and City of West Torrens staff as well as a further three working group meetings led by the Community Development Officer - Youth at City of West Torrens. The forums allowed young people to discuss the meaning of resilience, the strengths and gaps in the community currently faced and brainstorm activities that could support young people to strengthen their resilience in the future.





## METHODOLOGY

A baseline for measurement and evaluation purposes was created at the commencement of the the project through a paper-based survey completed by the Youth Leadership Group. A subsequent survey was completed towards the completion of the project.

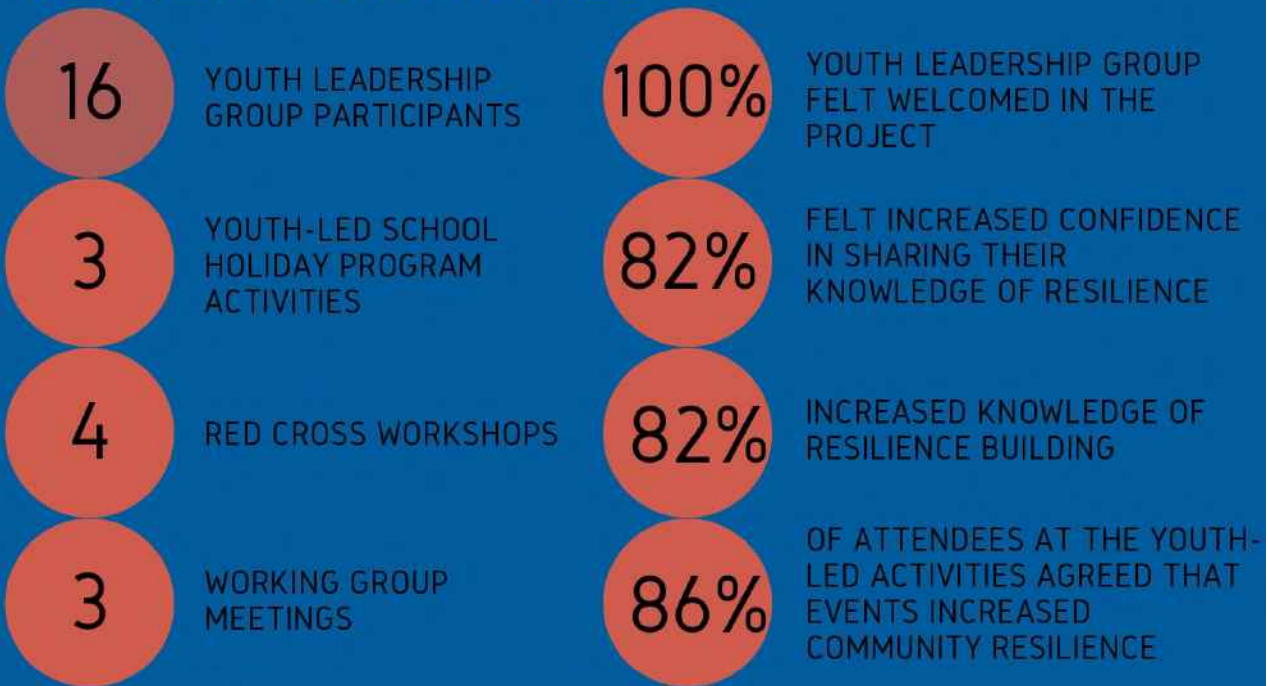
The surveys asked participants questions that aligned with the project outcomes, including:

- The percentage of participants who reported an increase in their social and emotional wellbeing.
- Increased knowledge on resilience building.
- Increased confidence in sharing the knowledge learned.
- The level of inclusiveness felt for being part of the project.

A further survey was completed by attendees at each event of which members of the Youth Leadership Group conducted.



# PROJECT OUTCOMES



COMMENTS FROM YOUNG PEOPLE:

- FROM YOUTH LEADERSHIP GROUP PARTICIPANT: "THIS PROJECT HELPED ME THINK OF MORE WAYS AND ACTIVITIES TO DO WITH MY FRIENDS AND FAMILY TO BOUNCE BACK FROM A TOUGH TIME. I REALLY ENJOYED IT!" - AGE 16
- FROM GEOEXPLORE PARTICIPANT: "THIS WAS A VERY ENTERTAINING SEARCH. BECAUSE OF THIS WE MADE A NEW FRIEND AND GOT TO JOIN IN WITH THE EXCITEMENT! LOOK FORWARD TO IT AGAIN NEXT HOLIDAYS (IF IT'S GOING ON!) THANK YOU FOR THE AWESOME PRIZE." - AGE 14





# PROJECT OUTCOMES

<p>Outcome 1: Improve individual and/or community social and emotional wellbeing and resilience.</p>	<ul style="list-style-type: none"> <li>- Number of young people who participate in the project.</li> <li>- Percentage of participants who self-report increased knowledge on resilience building.</li> <li>- Number and percentage of participants who self-report an increase in their social and emotional wellbeing as a result of being part of the project.</li> </ul>	<ul style="list-style-type: none"> <li>- 16 youth leadership group participants</li> <li>- 82% participants self-reported an increased knowledge on resilience building.</li> <li>- 82% participants self-reported an increase in their social and emotional wellbeing as a result of being part of the project.</li> </ul>
<p>Outcome 3: Reduce social isolation and increase the participation of priority groups in the local community.</p>	<ul style="list-style-type: none"> <li>- Number of leadership group who self-report an increase in confidence in sharing knowledge and information in regards to emergency resilience.</li> <li>- Percentage of leadership group who self report that the project was inclusive.</li> </ul>	<ul style="list-style-type: none"> <li>- 82% participants self-reported an increase in confidence in sharing knowledge and information in regards to emergency resilience.</li> <li>- All 16 leadership group participants self-reported that the project was inclusive and they were made to feel welcome.</li> </ul>
<p>Outcome 4: Strengthen digital inclusion as a means to create social inclusion by facilitating digital access, digital literacy and digital enablement.</p>	<ul style="list-style-type: none"> <li>- Number of participants who complete the youth-led and designed digital survey</li> </ul>	<ul style="list-style-type: none"> <li>- Outcome not able to be fully completed due to ongoing restrictions relating to COVID. To compensate for this an account of the outcomes from the student participation in the workshops has been provided. However digital inclusion and access was a major focus of the GeoExplore activity, which 27 young people in the community completed in full.</li> </ul>



## NEXT STEPS

- A number of initiatives centred around community connection and reducing isolation were identified by the Youth Leadership Group, as a result of the project and after consultation with their peers. These initiatives have been recorded as part of the Youth Leadership Group's findings. These initiatives will be rolled out as part of future Council school holiday and after-school programs.
- Connection has been maintained with the SRC Wellbeing Ambassadors at Plympton International College, many of whom made up the Youth Leadership Group. A Council local infrastructure project is planned which will work with this group.
- The NAPCAN 'Love Bites' Respectful Relationships program is now being rolled out to Plympton International College as a result of the connections made with the Youth Leadership Group and their supervising teacher.
- Immanuel Primary School's leadership and students found out about this project and have shown interest in replicating its engagement model. It has been agreed by the school that Council will collaborate on a project currently being planned.
- The self-directed GeoExplore Geocaching activity in the school holiday program in particular has introduced a new cohort of young people to the school holiday program, by people who have not traditionally been able to access the program. To retain this cohort more Geocache activities are planned for the school holiday program in the coming summer holidays.
- Design and delivery of activities within the winter school holiday program by the youth leadership group was one of the most successful aspects of the program, and 90% of youth-led activity attendees indicated they would be keen to attend future activities such as the activities delivered. This project has provided a model for Council's youth planning and engagement going forward, and this model will continue to be utilised for the foreseeable future.

## 11.4 Urban Services Activities Report - September 2021

### Brief

This report provides Elected Members with information on activities within the Urban Services Division.

### RECOMMENDATION

The Committee recommends to Council that the Urban Services Activities Report be received.

### Discussion

This report details the key activities of the City Assets, City Development, City Operations and City Property departments.

Special Project Work	
Breakout Creek Stage 3 redevelopment	<p>Tenders for the civil and landscape package of works for this project have been received and are currently under review by the project evaluation team.</p> <p>Council Administration continue to work with the project partners in refinement of numerous elements associated with the final project design.</p>
Stormwater Management Plan - West Torrens	<p>Revision of the Draft for Consultation of the West Torrens SMP is currently being completed. Report and presentation to Council will occur prior to seeking community feedback on the project.</p>
Packard Street, Stormwater Drainage - North Plympton	<p>Detailed Design is nearing completion for the construction of new stormwater drainage infrastructure throughout a section of North Plympton. The systems will provide improved stormwater management to an approximate 20 hectare area, generally bounded by Marion Road, Galway Ave, Birdwood Terrace and Brown Hill Creek.</p> <p>Tendering of the physical works is scheduled to occur through the 2<sup>nd</sup> quarter of 2021/22.</p>
Admella Street and Reserve Upgrade	<p>The construction works have been awarded and construction has commenced onsite.</p> <p>Further engagement and information sharing with stakeholders and the surrounding community in regards to the project's final design was undertaken in September 2021.</p>
Camden Park and North Plympton Stormwater Upgrade Investigations	<p>Specialist Engineering consultants have been engaged to commence detailed investigations to the necessary upgrade and improvements to the existing stormwater networks which service the areas to the direct south east of the Airport. There are numerous existing systems in this area which interact with each other and numerous locations within these locations where frequent existing stormwater issues are experienced.</p>

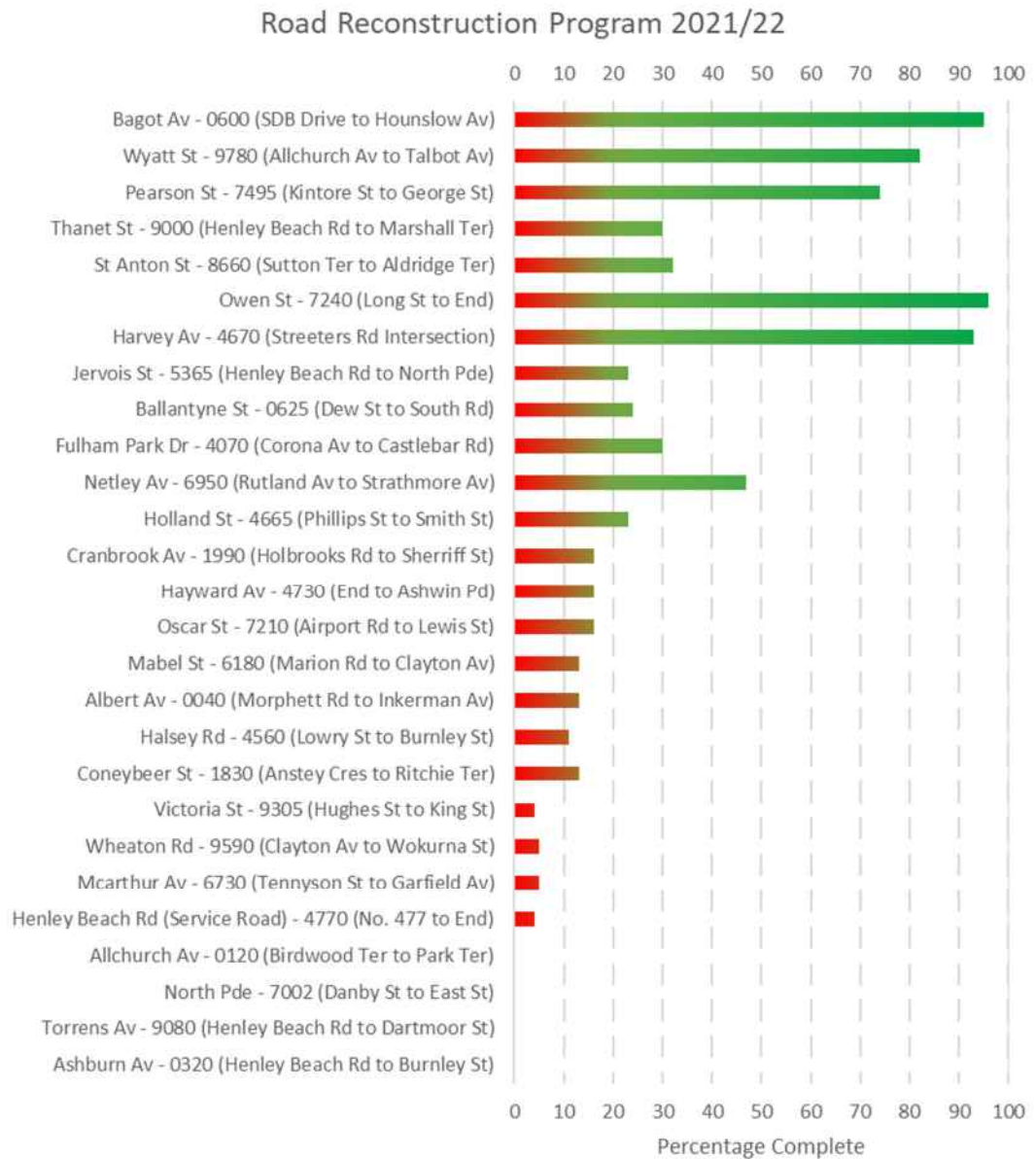
LED Street Lighting Upgrade	<p>The 2020/21 project for the street lighting upgrade to LED has been completed.</p> <p>Administration are currently developing tendering documents for the remaining street lights to be transition to LED.</p>
Daly Street Crossing Upgrade, Kurralta Park	<p>Construction works were completed in September 2021.</p>
Bagot Ave, Hilton, Cowandilla and Mile End, Road Reconstruction and Urban Streetscape Upgrade	<p>Construction works are progressing and are scheduled to be completed in October 2021.</p>
Thanet Street, Brooklyn Park	<p>This street is due for major road and kerbing capital upgrade. Consultation on potential upgrade option(s) for the street (including the replacement of street trees) will be consulted with the residents and property owners of the street. A consultation letter will be issued to residents in early October 2021.</p>
Ballantyne Street, Thebarton	<p>Further consultation with the street residents is progressing through October 2021.</p> <p>Completion of the design detailing and tendering of the project works are scheduled during the third quarter of the 2021/2022 financial year.</p>
Jervois Street, Torrensville	<p>A concept plan for the upgrade of Jervois street between Henley Beach Road and Carlton Parade has been developed and consultation on the proposed upgrade will be undertaken through October 2021.</p>



**Capital Works**

Road Reconstruction Works

The progress of works associated with the 2021/2022 Road Reconstruction Program are as follows:



Construction works are continuing on the following roads:

- Bagot Avenue - 0600 (Sir Donald Bradman Drive to Hounslow Avenue)

The tender process has commenced for the road reconstruction of Netley Avenue, Lockleys. The works are expected to be awarded to a contractor in October 2021 and works commence in November.

The kerbing works for Wyatt Street, North Plympton (Allchurch Avenue to Talbot Avenue) have been completed. Road pavement works have been deferred until 2022 following the completion of the Packard Street Drainage Upgrade.

The kerbing works for Pearson Street, Thebarton (Kintore Street to George Street) have been completed. Road pavement works have been deferred until October 2021 to reduce the risk of inclement weather on the project. Surveying and development of concept designs has commenced on all road reconstruction projects for 2021/22.

Surveying and development of concept designs have commenced for the following projects which are scheduled for construction in 2022/23, subject to budget approvals:

- Ashburn Avenue - 0320 (Henley Beach Road to Burnley Street)
- Torrens Avenue - 9080 (Henley Beach Road to Dartmoor Street)
- North Parade - 7002 (Danby Street to East Street)
- Allchurch Avenue - 0120 (Birdwood Terrace to Park Terrace)

### Capital Works

Kerb and  
Gutter  
Program  
2021/  
2022

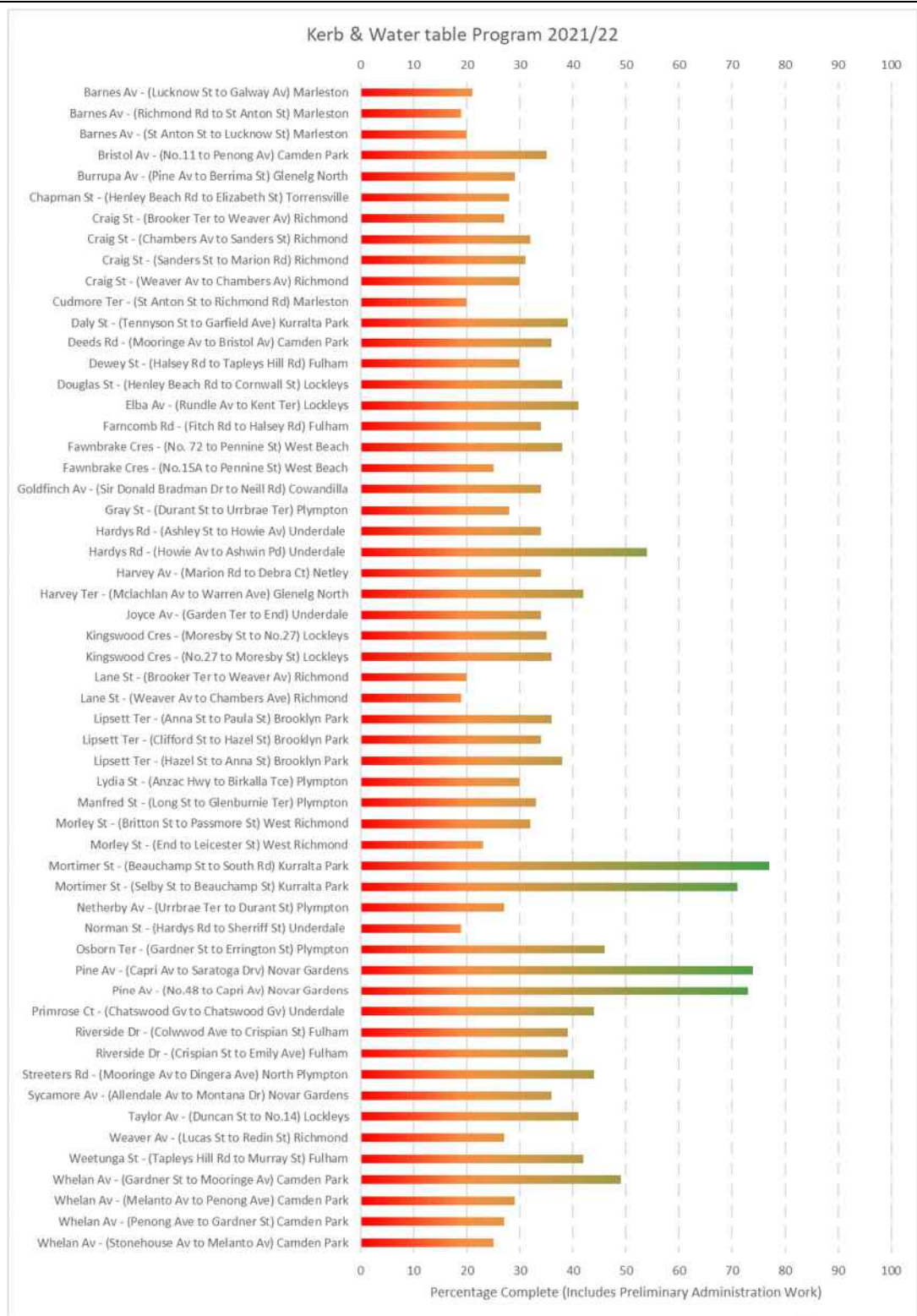
The following graph lists the streets scheduled for the 2021 to 2022 kerb and gutter program.

Preliminary works are completed and construction works have commenced.

Please refer to the graph below for progress of works.

Please note preliminary works consist of approximately 30 per cent of completed works.





Surface Reseal Program 2021/2022

The following graph lists the streets scheduled for the 2021 to 2022 asphalt reseal program.

Preliminary works are still in progress and construction works have commenced. Please refer to the graph below for progress of works.

Please note preliminary works consist of approximately 5 per cent of completed works.



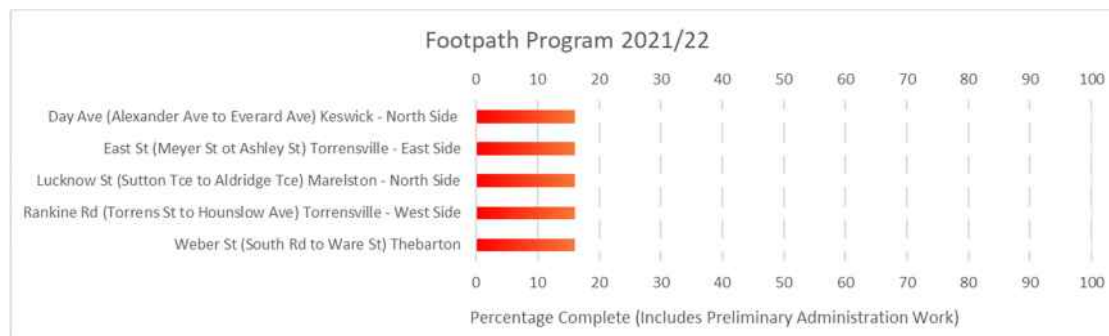
Footpath Program 2021/2022

The following graph lists the streets scheduled for the 2021 to 2022 footpath program.

Preliminary works are completed and construction works are expected to commence early October.

Please note preliminary works consist of approximately 25 per cent of completed works.

Please refer to the graph below for progress of works.



Playground Upgrade 2020/2021

The 2020/2021 Playground upgrade program is continuing. The progress of works for the playgrounds upgrades are as follows:

**Works in Progress**

- Rex Jones Reserve, North Plympton - Works have commenced on site with the new playground, works are expected to be completed by the end of September / early October 2021, (at the time of writing this report works are on schedule).
- Britton Street Reserve, West Richmond - Works are 80% complete

There have been extended delays on receiving and completing the installation of the playground equipment. All other works to the reserve have been completed. Works are expected to be completed within the next month.

Playground Upgrade 2021/2022

The following list of playgrounds are scheduled for the 2021 to 2022 playground upgrade program. Preparation works for the program have commenced for the following:

- Westside Bikeway, Camden Park along Creslin Terrace;
- Mile End Common, Mile End Playground and gym equipment;
- Weigall Oval, Plympton - Corner of Urrbrae Terrace and James Street

Public consultation has commenced on the new playgrounds for 2021/2022 through the Council *Your Say* website.

Reserve / Irrigation Upgrades 2020/2021

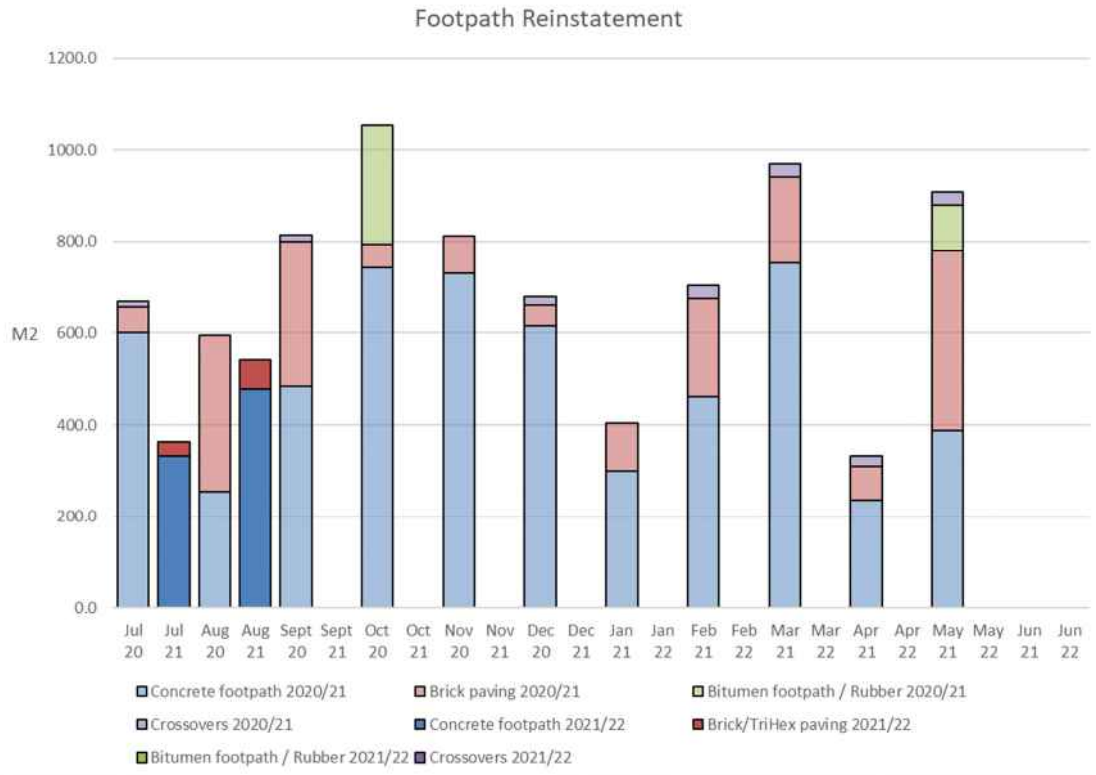
The progress of works associated with the 2020/2021 reserves / irrigation upgrade program are as follows:

**Works in progress**

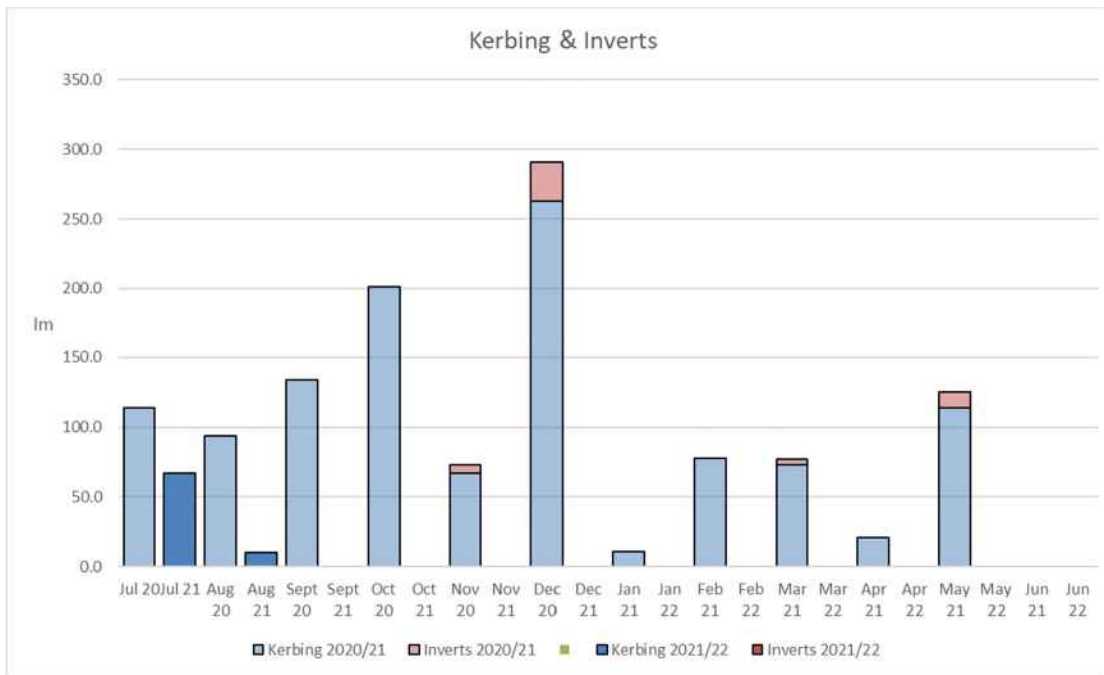
- James Congdon Drive corner of Sir Donald Bradman Drive, Mile End - the design has now been received and ready for internal review. City Operations are undertaking preparation works prior to the installation of irrigation.
- Brownhill Creek / Adelaide Airport - Captain McKenna Bikeway (sections by bikeway). Consultation has been completed, design works are in progress.
- Creslin Terrace, Westside Bikeway - between Stonehouse Avenue and Cromer Street, Camden Park. Works have been completed.

Reserve / Irrigation Upgrades 2021/2022	<p>The following list of reserves are scheduled for the 2021 to 2022 irrigation upgrade programs. Preparation works for the program have commenced:</p> <ul style="list-style-type: none"> <li>• Westside Bikeway, Camden Park - Irrigation installation along Creslin Terrace. - Finalising details with developer (developer contributing to upgrade) will be design in November 2021.</li> <li>• Western Youth Centre / Cowandilla Reserve, Cowandilla - Irrigation upgrade for the Oval. Due to sporting commitments at the facility over summer, expected start date is now March 2022.</li> <li>• Plympton Green, Plympton - Irrigation replacement and turf rejuvenation. - Resident notification have been delivered. Work is expected to commence in October 2021.</li> <li>• Mellor Park, Lockleys - Irrigation upgrade - This work is a part of the development of the Reserve;</li> <li>• Memorial Gardens, Hilton - Irrigation replacement and garden rejuvenation. - City Operations are preparing for consultation with relevant stakeholders.</li> <li>• Linear Park, River Torrens Autumn Avenue - The procurement process is currently underway for this project.</li> </ul>
Pedestrian Shared Path Lighting Project(s) - 2021 / 2022	<p>Sturt Creek Bikeway - The replacement of the lighting on the pedestrian pathway along the Sturt Creek, (the shared pathway - located between Anzac Highway &amp; Pine Avenue) is now finalised.</p> <p>Captain McKenna Bikeway - The installation of new lighting (for the third and final stage) for the pedestrian pathway along the Brownhill Creek / Adelaide Airport is scheduled to commence early in 2022.</p>

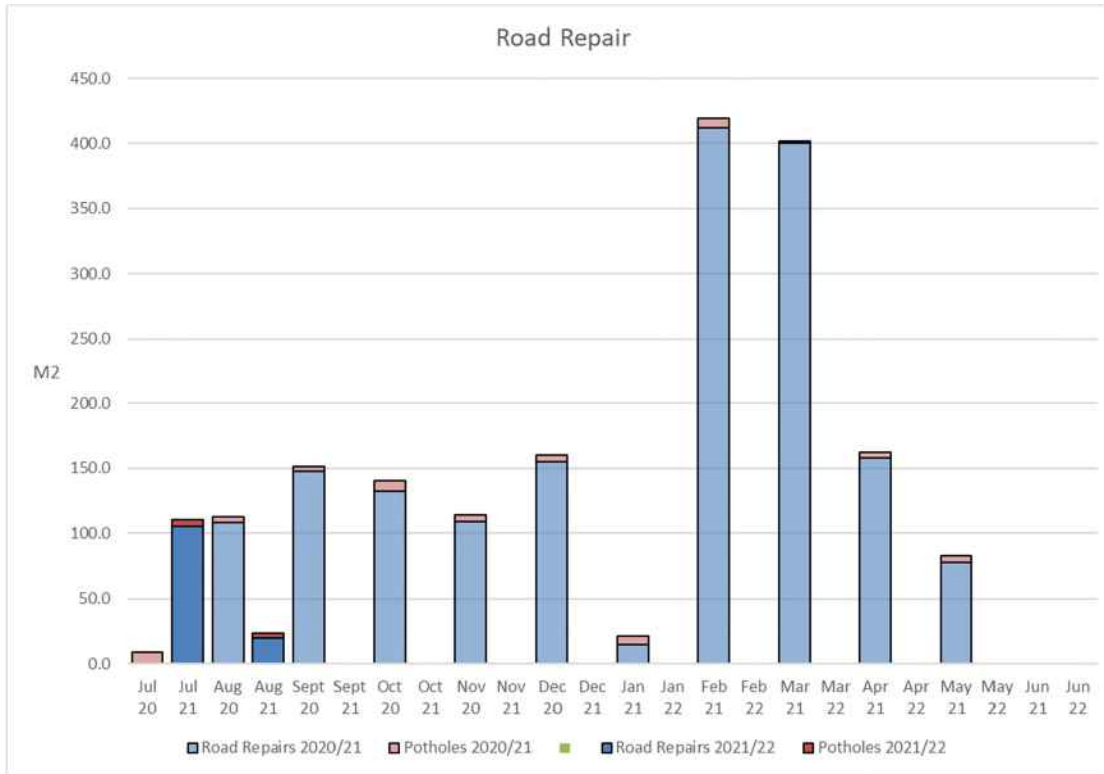
Footpath Re-instatement



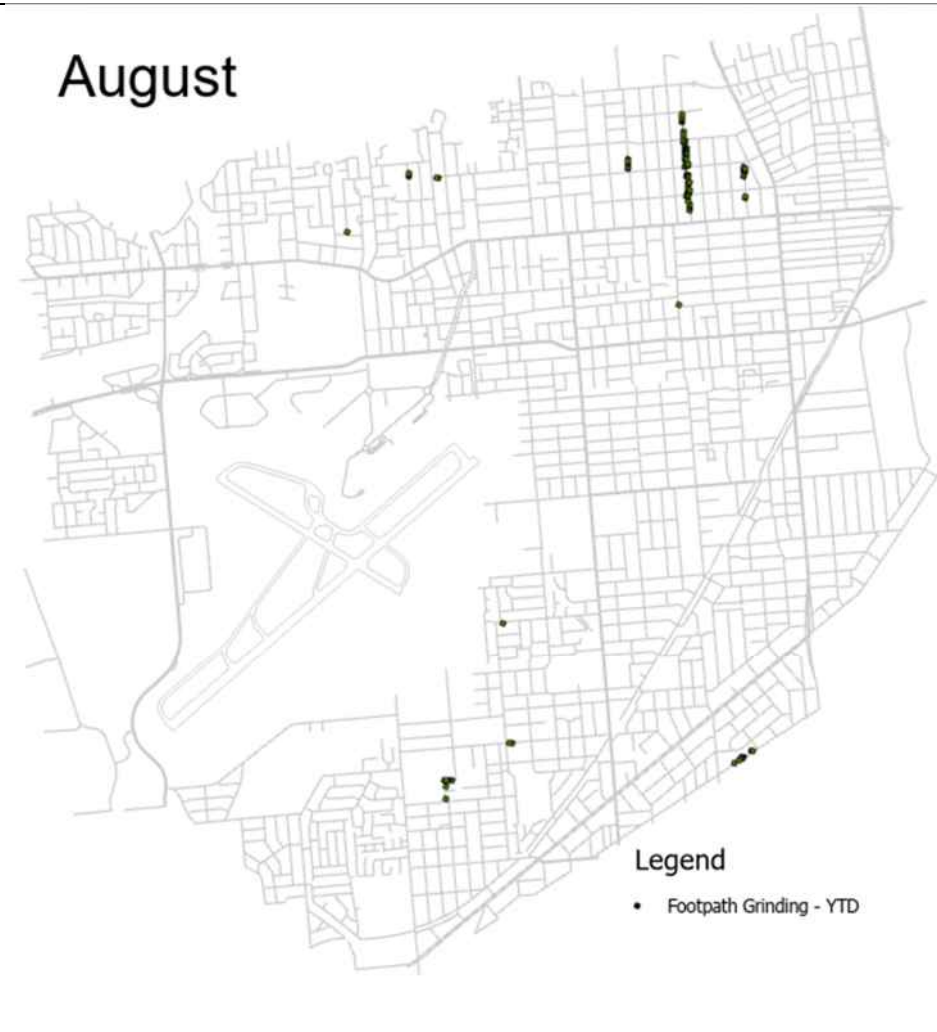
Kerb and Waterable / Invert Re-instatement



Road Repair and Potholes

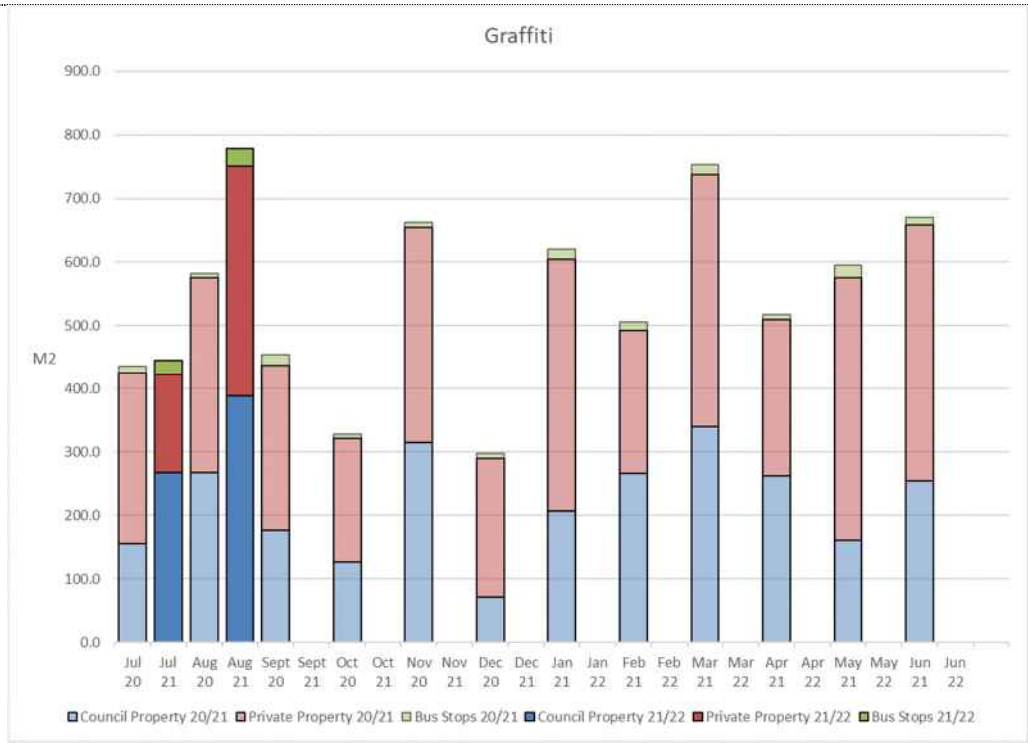


Footpath Grinding Program

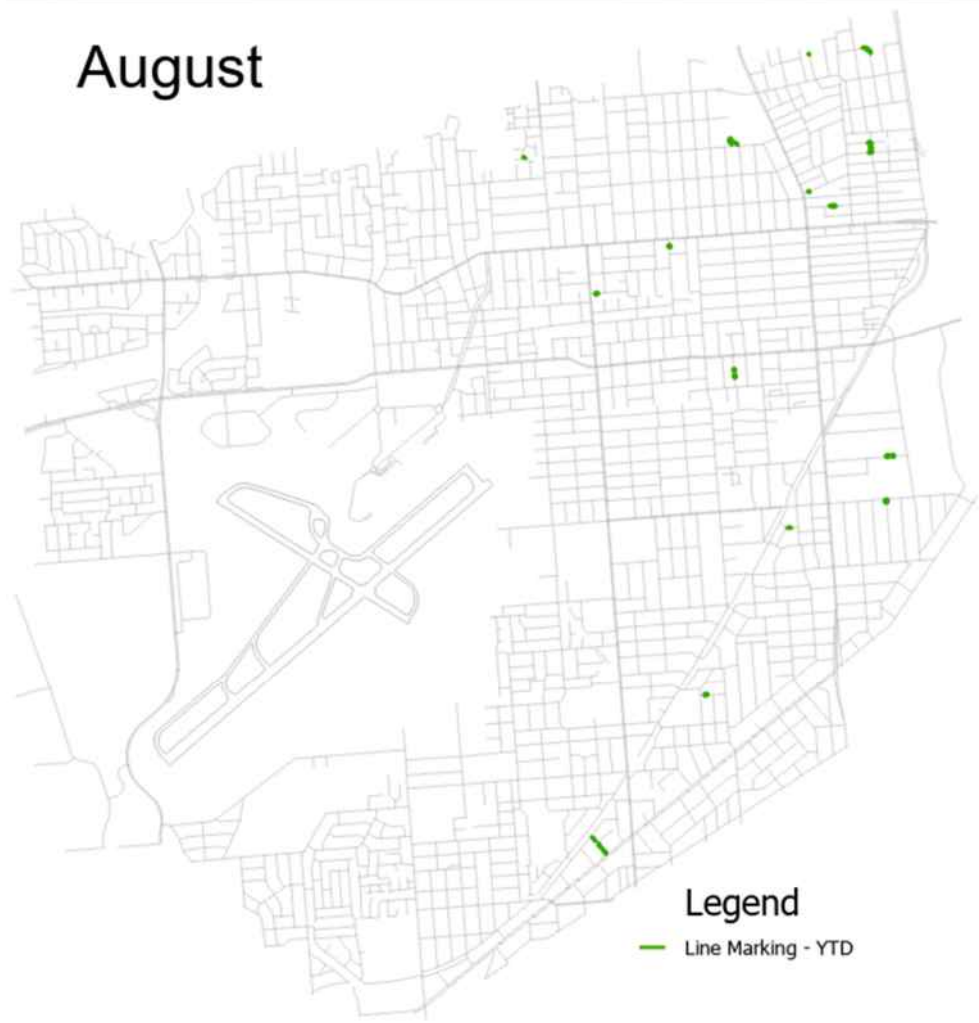




Graffiti Removal



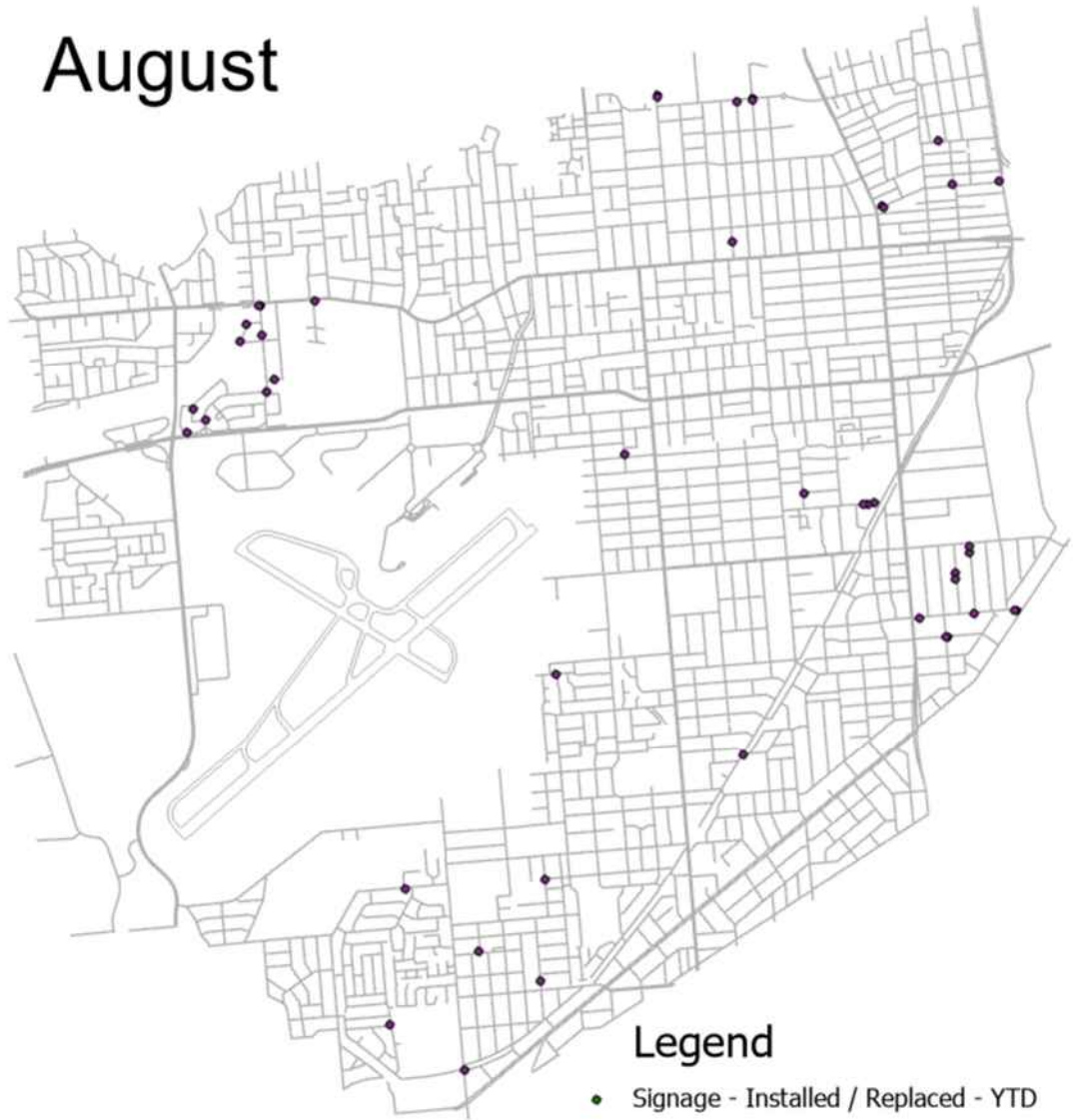
Line Marking



Linemarking works have recommenced during August and will increase during the coming months.

Sign repairs and new installations

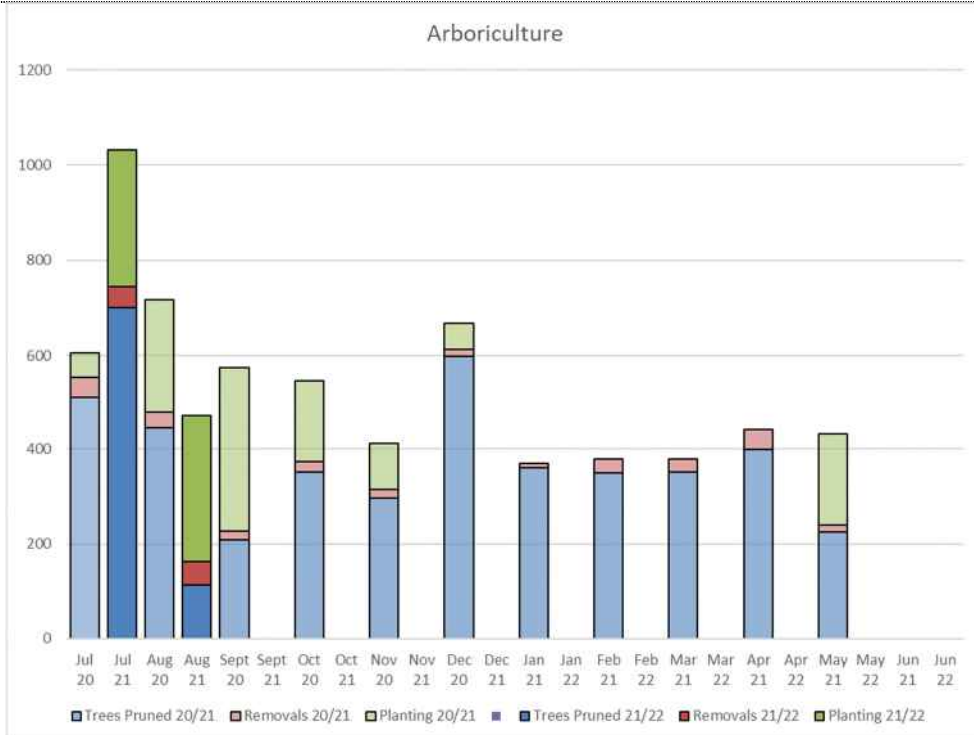
# August



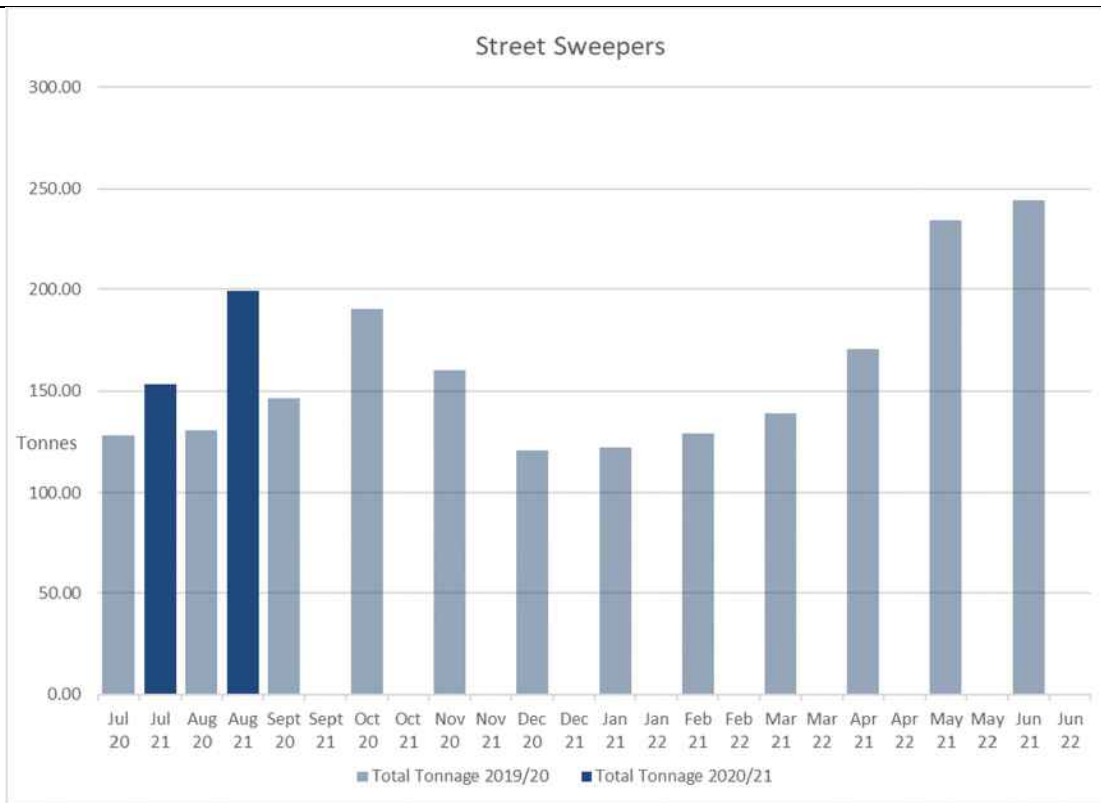
### Legend

- Signage - Installed / Replaced - YTD

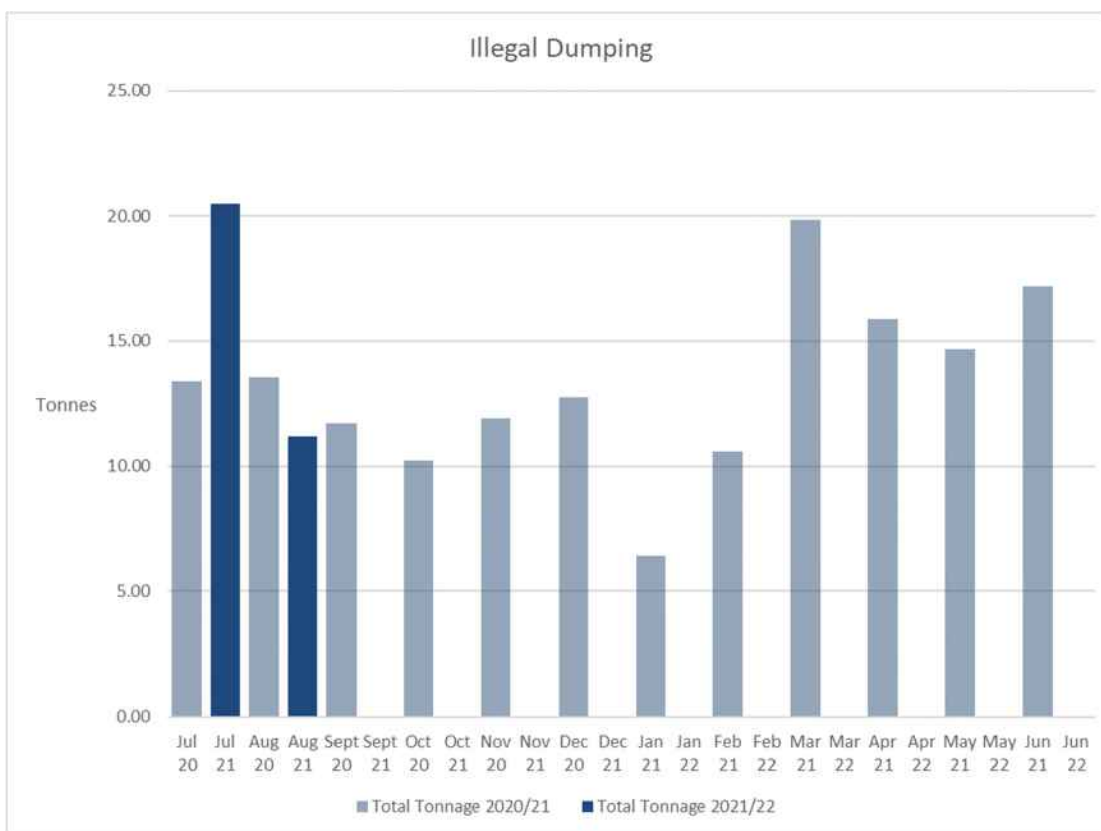
Arboriculture



Street Sweeper

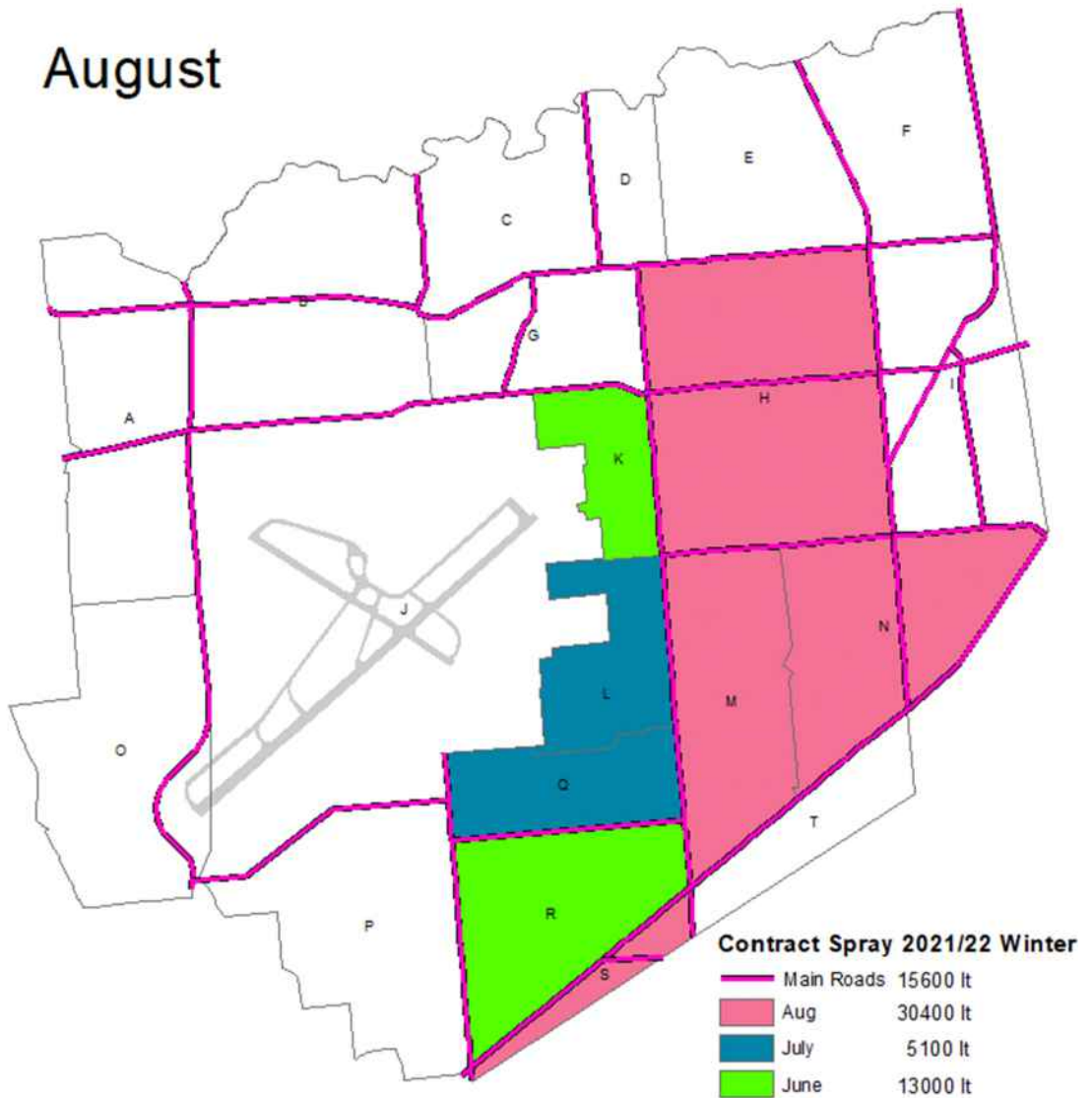


Street Rubbish Collection



Contract  
Weed  
Spraying

August



Traffic Projects and Parking Management	
Torrensville/ Thebarton LATM	Hayward Avenue Driveway Link Project: Construction works were completed in August 2021.
Novar Gardens/Camden Park LATM	The construction of a roundabout at the junction of Bonython Avenue and McCann Avenue has been completed.  The following traffic control device designs are currently being finalised:  1. Roundabout at the intersection of Bonython Avenue and Shannon Avenue; 2. The traffic control device on Saratoga Drive, and 3. Road speed humps in Coorilla Avenue.  It is scheduled that construction of the above devices will commence late in the second quarter of 2021/22.
Richmond/Mile End LATM	A Working Party meeting was held Thursday 24 June 2021. Administration are now finalising the draft LATM Plan and subsequently will provide a report to Council for its endorsement. It is anticipated that the report will be presented to Council at its November 2021 meeting.

Marleston / Keswick / Kurralta Park / North Plympton / Ashford	<p>The <i>Local Area Traffic Management Plan Report Part 1: Issues and Discussion Paper</i> was completed and presented at the Working Party Meeting on Thursday 29 April 2021, where concepts for the preliminary draft solutions were discussed.</p> <p>Further proposed concept plans will be considered at a Working Party Meeting to be scheduled in October 2021, to finalise the draft LATM Plan. Subsequently a report will be presented to a Council meeting for endorsement to consult with the community.</p>
Traffic and Parking Review	<p>Parking Review:</p> <ul style="list-style-type: none"> <li>• Arthur Street, Richmond - Existing parking controls relating to "No Parking" on football days are still under review to determine if additional parking controls "event parking" are required.</li> <li>• Main Street, Lockleys - Council Administration met with resident representatives on 24 August 2021 for further discussion on the proposed parking controls. Residents will be notified regarding new parking control changes in early October.</li> <li>• West Street, Thebarton - Consultation letter and survey form has been prepared for a proposed 1 Hour Limit, 8:00am - 5:00pm, Mon - Fri parking control along West Street. The letters will be delivered by early-August 2021. Consultation completed and notification letter has been sent in mid-September. The work request made for new parking control signs.</li> <li>• Holder Avenue, Richmond - Consultation letters sent on 13 August 2021 and will be assessed by 4 September 2021. New parking control signs installed in mid-September.</li> </ul>

### Property and Facilities

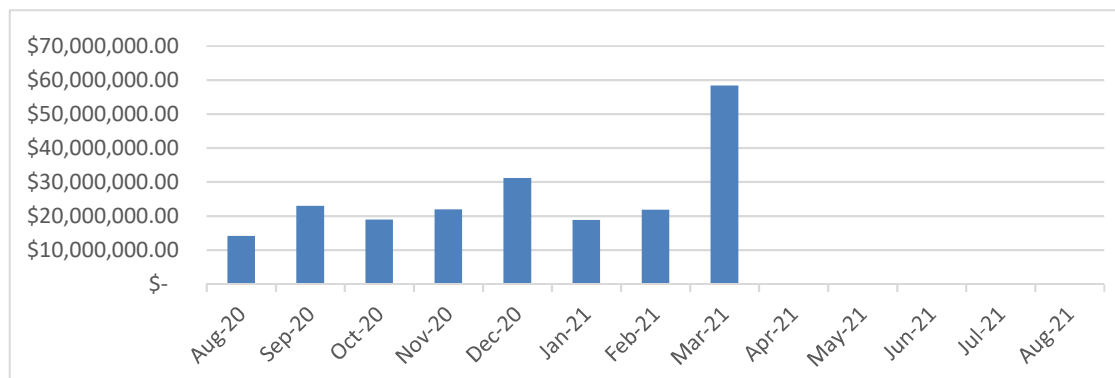
Kesmond Reserve, Keswick - Masterplan	<p>As previously reported at the City Facilities and Waste Recovery General Committee meeting on 25 May 2021, consultants are continuing to develop a draft facility floor plan for discussion with representatives of the National Servicemen's Association (NSA) and the Hilton RSL Sub branch. This will enable discussions to progress regarding the potential co-location of the two clubs in a new single facility to be located at Kesmond Reserve, Keswick.</p> <p>The Administration have continued to meet with representatives of the two clubs. The final draft masterplan for the reserve and (including) the new facility is expected to be presented back to the next City Facilities and Waste Recovery General Committee scheduled for 23 November 2021.</p>
Richmond Oval Masterplan and Redevelopment	<p>A report was provided to the previous City Facilities and Waste Recovery General Committee in 27 July 2021. The procurement process has commenced with submissions for the project closing on the 19 October 2021.</p> <p>An update report will be provided to the next meeting of the City Facilities and Waste Recovery General Committee scheduled for 23 November 2021.</p>



<b>Development Assessment</b>																																											
<b>Development Applications</b>																																											
Planning Reform	<p>In the past month further amendments to the Planning &amp; Design Code have been made by the Minister for Planning to address errors and inconsistencies.</p> <p>PlanSA continues to make fortnightly updates and enhancements to the ePlanning Portal to improve workflow efficiencies, user interface, and resolve ongoing system errors. The PlanSA Portal does not currently integrate with Council's internal systems. The Administration is currently working on a work-around to still provide reporting on the dual systems. Until this integration is implemented some reporting functions will be affected. City Development staff previously participated in PlanSA's reporting working group however PlanSA have placed this working group on hold at this time.</p> <p>As at 22 September 2021, a total of 824 applications had been submitted in the PlanSA Portal in the City of West Torrens area. Of these 620 have completed the lodgement (verification) process and 347 have received a decision. The 620 applications that have been lodged have an estimated development cost of \$163.23 million.</p>																																										
COVID-19 State Emergency	<p>Under the PDI Act, no applications were received during the month of August where applicant has indicated they have applied for or intends to apply for the HomeBuilder Grant as part of the Federal Government's COVID-19 stimulus.</p> <p>Furthermore, COVID-19 emergency legislation gives the Minister for Planning powers to call in development applications that have been delayed to be assessed by SCAP. To date, no applications have been 'called in' for the City of West Torrens, with assessment of applications continuing as scheduled.</p>																																										
Development Act Lodgements and Decisions	<p>No Development Act applications were lodged in August 2021 and seventeen (17) applications were finalised in August 2021 under the <i>Development Act 1993</i>.</p> <div style="text-align: center;"> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th>Jul-20</th> <th>Aug-20</th> <th>Sep-20</th> <th>Oct-20</th> <th>Nov-20</th> <th>Dec-20</th> <th>Jan-21</th> <th>Feb-21</th> <th>Mar-21</th> <th>Apr-21</th> <th>May-21</th> <th>Jun-21</th> <th>Jul-21</th> </tr> </thead> <tbody> <tr> <td style="color: blue;">■ Lodgement</td> <td>136</td> <td>120</td> <td>139</td> <td>144</td> <td>130</td> <td>140</td> <td>94</td> <td>133</td> <td>126</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td style="color: red;">■ Finalised</td> <td>151</td> <td>143</td> <td>159</td> <td>140</td> <td>170</td> <td>155</td> <td>111</td> <td>164</td> <td>153</td> <td>72</td> <td>59</td> <td>43</td> <td>34</td> </tr> </tbody> </table> </div> <p><i>Note: 'Lodgement' relates to the number of new development application lodged during the month which is represented by the number of new development application numbers issued (including variation applications). 'Finalised' relates to the number of decision notification forms issued during the month and may including decisions relating to development plan consent, land division consent, building rules consent and development approval. This includes consents issued by both Council and private certifiers.</i></p>		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	■ Lodgement	136	120	139	144	130	140	94	133	126	0	0	0	0	■ Finalised	151	143	159	140	170	155	111	164	153	72	59	43	34
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21																														
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■ Finalised	151	143	159	140	170	155	111	164	153	72	59	43	34																														

Estimated Construction Cost  
(Lodged Development Applications)

No Applications were lodged in August 2021 under the *Development Act 1993*.



**Planning Assessment**

Assessment Appeals

There are no finalised appeals since last month's report.

There is one (1) new appeal since last month's report.

- An appeal against an applicant's deemed consent notice for DA21017100 for "Removal of significant *Eucalyptus camaldulensis* (river red gum) tree from the front of the property" at 14 Rowells Road, Lockleys.

A compulsory conference will be scheduled to be held in due course.

There is one (1) ongoing appeal since last month's report.

- An appeal against Council's decision to refuse development plan consent for *Development Application 211/1143/2020 - Demolition of existing dwelling and associated structures and construction of two (2) x residential flat buildings, the front building comprising two x three-storey dwellings and one x two-storey dwelling, all including a roof top alfresco area and associated car parking; the rear building comprising three x two-storey dwellings all including a roof top alfresco area and associated car parking; front fencing to a maximum height of 1.4 metres and perimeter retaining walls and fencing to a maximum combined height of 2.3 metres* at 25 Mortimer St Kurralta Park.

Council and the appellant are currently participating in the conciliation conference process. A further conference will be scheduled to be held in due course.

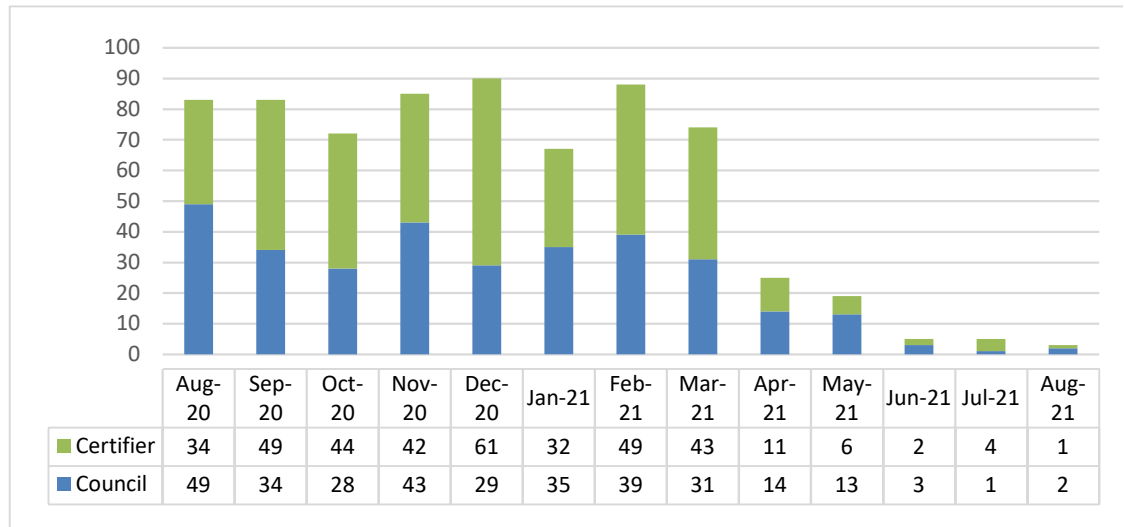
There are 2 ongoing appeals against SCAP decisions within the City of West Torrens area. Compromise plans have been lodged with SCAP but are yet to be tabled at a future SCAP meeting:

- to refuse an application for a six-storey residential flat building (32 dwellings) & associated car parking at 1 Glenburnie Terrace, Plympton.
- to refuse an application for a multi-storey mixed use development, incorporating commercial tenancy, 2 storey car park, 9-storey residential flat building, four x 3-storey residential flat buildings and car parking at 79 Port Road, Thebarton.

**Building Rules Assessment**

Development Act Building Rules Consent issued By Relevant Authority

Council issued two (2) building rules consents and private certifiers issued one (1) building rules consent in August 2021 under the *Development Act 1993*.



*Note: Building Rules Consents are assessed by Council or private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.*

**Community advice and education**

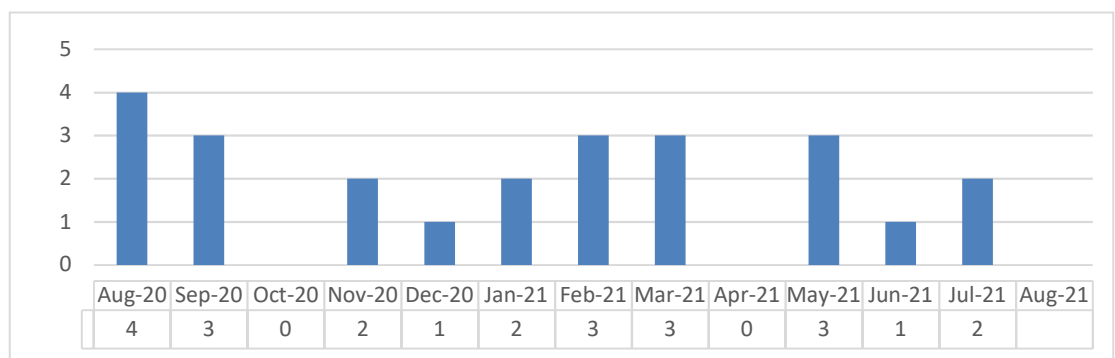
Pre-lodgement advice

Rostered Duty Planner and Duty Building Officers are available to answer preliminary pre-lodgement and general enquiries during Service Centre opening hours. Advice is provided to the general public and applicants via the phone, email and in person at the Service Centre.

The Administration participates in DPTI's Pre-lodgement case management service for development five storeys or more in height within the Urban Corridor Zone.

Development Act Category 3 Public notification

Zero (0) Category 3 applications were notified in August 2021 under the *Development Act 1993*.

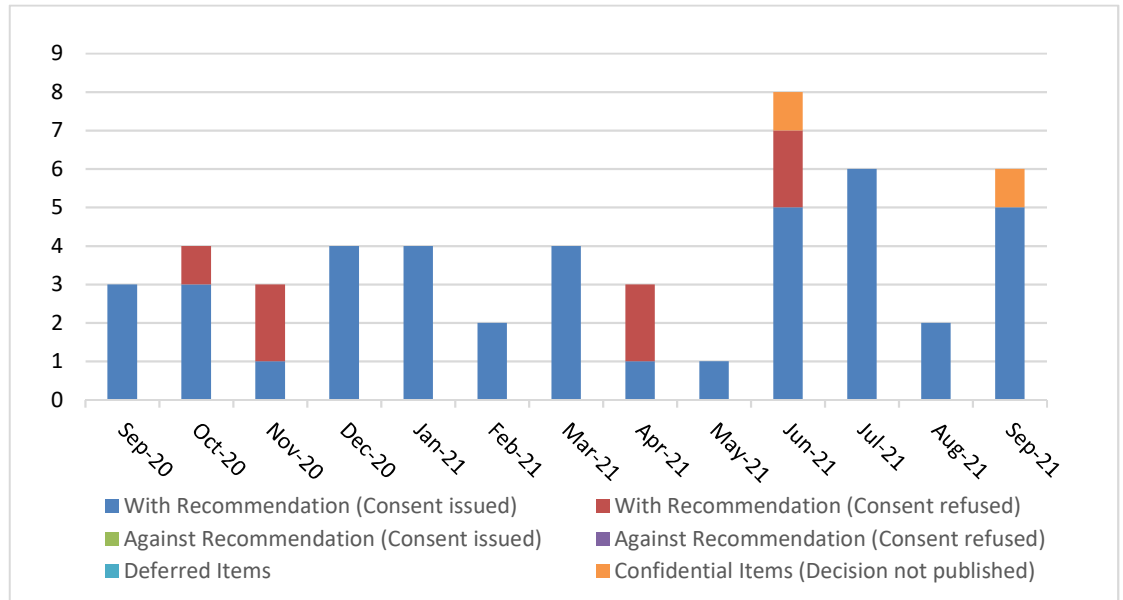


**Council Assessment Panel**

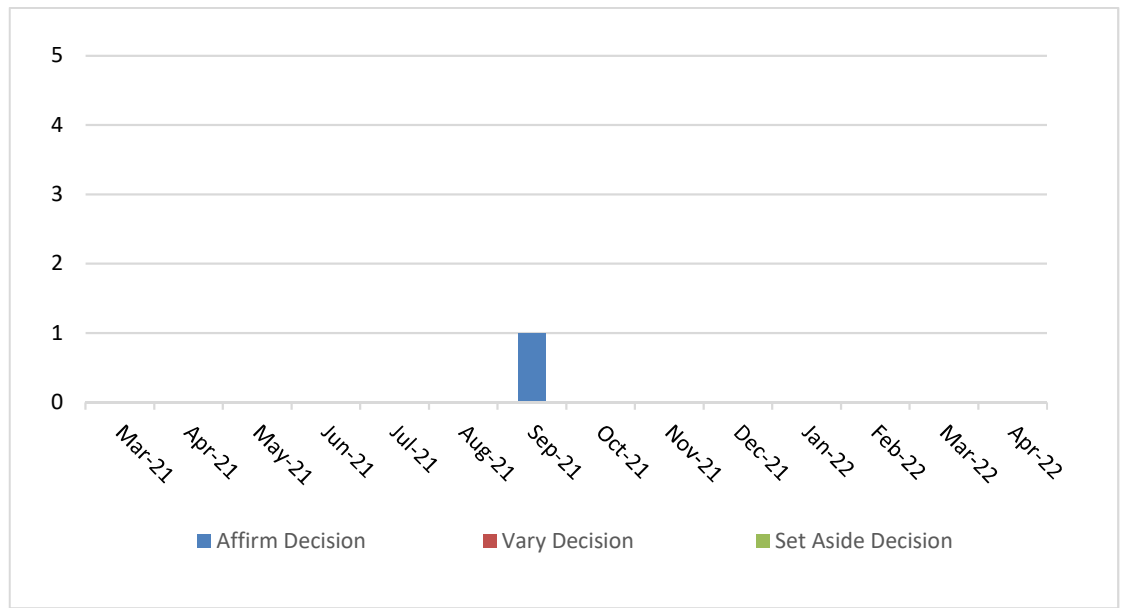
The Council Assessment Panel (CAP) held a meeting on Tuesday 14 September 2021 at the City of West Torrens Civic Centre.

The next CAP meeting will be held on Tuesday 12 October 2021.

Council Assessment Panel Decisions on Planning Consent Applications



Council Assessment Panel Decisions on Review of Assessment Manager Decisions



*Note: For planning consent applications where the Assessment Manager is the relevant authority, the PDI Act introduces a new avenue of appeal for applicants as an alternative to appealing to the ERD Court. Applicants may seek a review of a prescribed decision of the Assessment Manager by the Council Assessment Panel.*

*The CAP has adopted a [Review of Decision of Assessment Manager Policy](#) to guide this process. The CAP consider applications for review at its monthly meetings.*

**Referrals from other statutory agencies**

Council is a statutory referral agency for some applications that are assessed by other agencies, including State Commission Assessment Panel (SCAP), Minister for Planning, Governor of South Australia (under the *Development Act 1993*) and Adelaide Airport Limited (*Airports Act 1996*). Council is also informally referred applications for development five storeys or more in height within the Urban Corridor Zone that are assessed by SCAP.

Please refer able to the Assessment Appeals section for two SCAP appeals currently before the ERD Court.

**Service improvements**

Work has continued on a suite of business improvement initiatives including:

- City Development staff are continuing to review a range of internal assessment processes to ensure development assessment and inspections are undertaken in accordance with the requirements of the PDI Act, including verification processes, delegations and CAP processes.
- City Development staff have continued to attend specialist planning and building assessment Planning Reform training on the PDI Act implementation, including training on recent changes to public notification.
- City Development staff also continue to participate on external working groups with PlanSA on process and reporting improvements for the PlanSA Portal, and report process issues and enhancements to the PlanSA Service Desk. However, PlanSA have put most working groups on hold at this time.
- City Development staff have recently provided input on proposed security and business continuity improvements to the PlanSA Portal.



**Development compliance**

## Compliance Requests

Twenty (20) new development compliance requests were received in August 2021. Twelve (12) development compliance requests were resolved within the month and six (6) requests were resolved from a previous month in August 2021. At the end of August there were twenty-nine (29) ongoing development compliance requests.

Month / Year	No of Requests Received	Requests resolved within the month	Requests resolved from previous months	Total Ongoing Actions
Aug 2020	29	22	8	36
Sep 2020	18	13	3	38
Oct 2020	22	17	4	39
Nov 2020	21	12	7	41
Dec 2020	26	20	6	41
Jan 2021	16	14	2	42
Feb 2021	28	19	18	33
March 2021	19	14	8	30
April 2021	29	23	1	35
May 2021	20	15	9	27
June 2021	22	19	3	27
July 2021	26	13	2	38
Aug 2021	20	12	6	29

*Note: Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.*

## Enforcement Action

No enforcement notices was issued in August 2021. One emergency orders was issued in August 2021.

There were no new, ongoing or finalised court matters as at 22 September 2021.

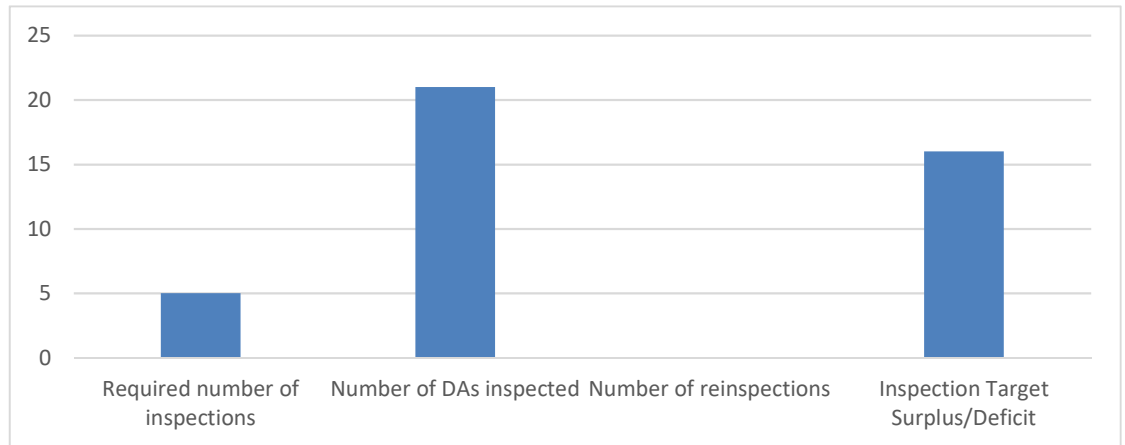
Month / Year	Enforce ment Notice Issued	Emerg ency Order Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court
Aug 2020	2	-	-	-	-
Sep 2020	4	-	-	-	-
Oct 2020	-	1	-	-	-
Nov 2020	-	-	-	-	-
Dec 2020	-	-	-	-	-
Jan 2021	1	1	-	-	-
Feb 2021	1	-	-	-	-
March 2021	1	-	-	-	-
April 2021	1	-	-	-	-
May 2021	-	-	-	-	-
June 2021	1	-	-	-	-
July 2021	-	-	-	-	-
Aug 2021	-	-	-	-	-

*Note: Section 213 enforcement notices are the first stage of prosecution for unapproved development. Section 155 emergency orders are the first stage of prosecution for unsafe buildings.*

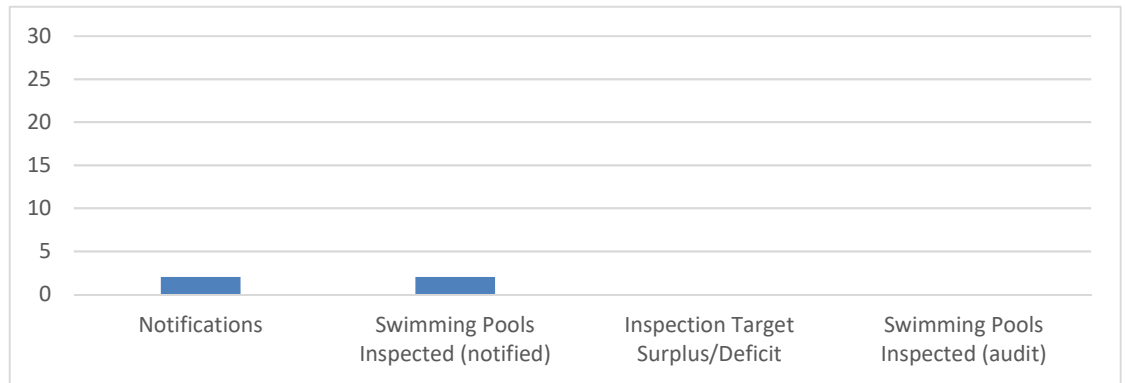
**Building compliance inspections**

Development Act Building Inspections  
(July 2021 - August 2021)

Council's Building and Swimming Pool Inspection Policy sets out the minimum number of inspections required to be undertaken during the year.



Development Act Swimming Pool Inspections ( July 2021 - July 2021)



*Note: The State Planning Commissions' Practice Direction 8 - Inspection Policy for Swimming Pools requires that a minimum number of approved buildings and notified swimming pools are inspected for compliance with their associated Development Approval documentation. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. The inspection target is based on the first inspection of a building or swimming pool and re-inspections are not included in the target.*

**City of West Torrens Building Fire Safety Committee**

BFSC Meetings

A Building Fire Safety Committee was held on 9 September 2021.

The next Building Fire Safety Committee meeting will be held in December 2021.

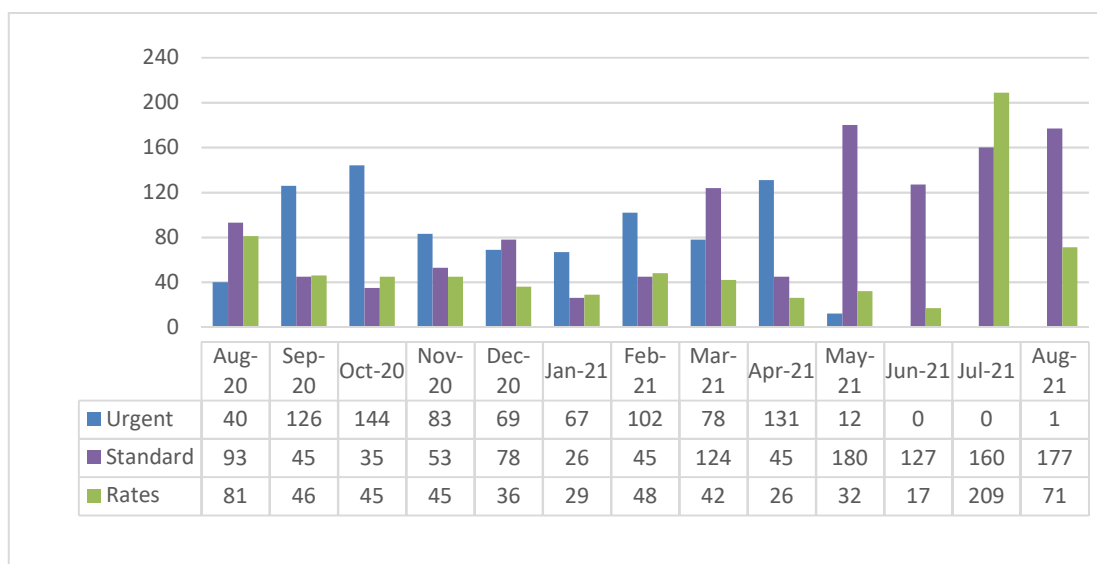
There is one (1) ongoing appeal since last month's report.

- An appeal against the Building Fire Safety Committee's (BFSC) decision to issue a building fire safety notice pursuant to s157(7) of the *Planning, Development and Infrastructure Act 2016* on 13 July 2021 has been lodged with the ERD Court. A compulsory conference was held on 31 August 2021. A further conference has been scheduled for 30 September 2021.

**Property and land information requests**

Property Searches

One hundred and seventy-seven (177) standard search requests. One (1) urgent search request and seventy-one (71) rates search requests were received in August 2021.



*Note: When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).*

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact consideration in relation to this report.

**Attachments**

Nil

**12 MEETING CLOSE**