

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

Council

and

- **City Services and Climate Adaptation Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 2 NOVEMBER 2021
at 7.00pm**

Public access to the meeting will be livestreamed audio only at the following internet address: <https://www.westtorrens.sa.gov.au/livestream>

**Terry Buss PSM
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Acknowledgement of Country

1.2 Evacuation Procedures

1.3 Electronic Platform Meeting

2 PRESENT

3 APOLOGIES

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 19 October 2021 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 29 October 2021)

In the two weeks since the last Council Meeting of 19 October functions and meetings involving the Mayor have included:

20 October

- Attended online the Local Government Association of SA Elected Member briefing by Norman Waterhouse which explained the Independent Commissioner Against Corruption (CPIPC Recommendations) Amendment Act 2021 including changes to the roles of the Ombudsman SA and functions of OPI.

21 October

- Met with representatives from the Torrensville Bowling Club, along with members of the Administration.
- Attended the ICLEI Oceania, Australian Local Government Association and Council of Capital City Lord Mayors 'Accelerating Action at COP26' Virtual Forum.
- Participated in the Chief Executive Officer's Performance Review General Committee meeting.
- Attended the Australia Day Council of SA's 2022 Australian of the Year Awards presentation at the Adelaide Convention Centre.

22 October

- Attended the Adelaide Omonia Cobras 2021 Senior Awards Night, held at the Cyprus Community Centre, Welland.

23 October

- Attended the 2021 West Adelaide Football Club fundraising Gala Auction and Dinner.

25 October

- Met with the President of the West Adelaide Football Club, Murray Forbes, to discuss an upcoming charity project.
- Participated in a meeting of the Thebarton Senior College Governing Council.

26 October

- Participated in a meeting of the Thebarton Senior College Governing Council.
- Participated in the City Advancement and Prosperity General Committee meeting.

27 October

- Attended the Underdale High School Year 12 Graduation Ceremony, where I presented the 'Success through Resilience' award.

28 October

- Attended Day 1 of the 2021 Local Government Association of SA Council Best Practice Showcase and Conference at the Adelaide Entertainment Centre.
- Attended the Opening of the Foundation of Hellenic Studies 20/21 Biennial Art Prize 'By George!' Exhibition Opening and announcement of prize-winners.

29 October

- Attended the Local Government Association of SA Annual General Meeting at the Adelaide Entertainment Centre.
- Met with local residents from Camden Park.

30 October

- Attending the Migration Museum Foundation's 21st Anniversary Celebration.
- Attending the 2021 Lutheran Care Gala Dinner, being held at Adelaide Oval.

31 October

- Officiating at the 2021 'Down Under' London to Brighton Run as the 'Mayor of London'.

2 November

- Participating in the Council and City Services and Climate Adaptation Standing Committee meeting.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES**RECOMMENDATION**

That the meeting be adjourned, move into Standing Committee and reconvene at the conclusion of the City Services and Climate Adaptation Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**11.1 City Services and Climate Adaptation Standing Committee Meeting****RECOMMENDATION**

That the recommendations of the City Services and Climate Adaptation Standing Committee held on 2 November 2021 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**12.1 City Advancement and Prosperity General Committee Meeting****RECOMMENDATION**

That the Minutes of the City Advancement and Prosperity General Committee held on 26 October 2021 be noted and the recommendations adopted.

12.2 Chief Executive Officer's Performance Review General Committee Meeting**RECOMMENDATION**

That the Minutes of the Chief Executive Officer's Performance Review General Committee held on 21 October 2021 be noted and the recommendations adopted.

Note: To be resolved following Council's consideration of Confidential Report Item 21.2 - Chief Executive Officer's Performance 2021.

13 QUESTIONS WITH NOTICE

13.1 Increase of Height Limits at Glandore via use of Section 76 of the Planning Act

Cr John Woodward gave notice of his intention to ask the following question:

Question

Can the Chief Executive Officer please advise if certain amendments to the Planning and Design Code were validly made in relation to 8 properties at Anzac Highway, Glandore whereby the permissible building height levels of the properties were increased from 3 levels to 8 levels pursuant to Section 76 of the Planning, Development and Infrastructure Act?

Answer

While it is reasonable to assume that the delegate who exercised powers of behalf of the Minister has done so pursuant to valid delegations of power, what has become evident is that the use of Section 76, in this particular instance, to correct an error in the Planning and Design Code (Code) is somewhat questionable. If the Code policy was originally introduced in error, the statutory public consultation process in respect of the 8 Anzac Highway properties was therefore flawed such that the use of the Section 76 amendment process in this instance was inappropriate.

Two rounds of public consultation between October 2019 and February 2020 and then November 2020 to December 2020 indicated the 8 affected properties were depicted as having a TNV maximum building height of 3 storeys and 12.5 metres and on 19 March 2021 upon revocation of Council's Development Plan and the operation of the Code across metropolitan Adelaide, the TNV incorporating a maximum building height of 3 levels and 12.5 metres was adopted for the 8 affected properties.

Accordingly, this was consistent with the version of the Code that had been the subject of two rounds of formal public consultation and to now change this would require a Code amendment which, among other things, requires extensive agency and community consultation as required by both Section 73 of the Act and Practice Direction 2. Section 76 of the Act is a simpler amendment process available to the Minister to make "minor or operational" amendments to the Code and this process involves no consultation but is understandably limited in terms of the circumstances when it may be used including when an amendment is required to correct an error. An 'error' is a mistake, something that was not intended, something that is incorrect or inaccurate.

Of the information available, including the two rounds of public consultation that occurred prior to the Code being introduced on 19 March 2021, it is reasonable to assume that the permissible maximum building levels (3) and building height (12.5 metres) was intended for the 8 affected Anzac Highway properties and therefore, it is not unreasonable to assume that the use of Section 76 of the Act to Code amend those maximum height metrics was inappropriate.

14 QUESTIONS WITHOUT NOTICE

15 MOTIONS WITH NOTICE

Nil

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 Financial Statements - Year Ending 30 June 2021

Brief

This report presents the audited financial statements of the Council for the year ended 30 June 2021.

RECOMMENDATION

It is recommended to Council that the Chief Executive Officer and Principal Member be authorised to certify the annual financial statements for 2020/21 in their final form pursuant to the requirements of Regulation 14(g) of the *Local Government (Financial Management) Regulations 2011*.

Introduction

This report presents the audited financial statements of the Council for the year ended 30 June 2021 (**Attachment 1**). These statements have been prepared using model financial statements, as required by Regulation 13 of the *Local Government (Financial Management) Regulations 2011*.

The Audit General Committee reviewed the fairness of the financial statements on 12 October 2021, and resolved in accordance with Section 126(4)(a) of the Local Government Act 1999, that they consider the annual financial statements present fairly the state of affairs of the Council.

Audit independence statements accompany the financial statements, pursuant to the requirements of Regulation 22 of the *Local Government (Financial Management) Regulations 2011*.

Discussion

Net Operating Surplus

The year to 30 June 2021 ended with Council showing a favourable net operating surplus before capital and other items of \$10.282 million as shown below:

	2021	2020
	\$'000	\$'000
Income	74,327	69,506
Less: Expenditure	64,683	63,986
	<hr/>	<hr/>
Operating Result	9,644	5,520
	<hr/>	<hr/>
Add: Net Gain / (Loss) on Disposal	178	(20)
Amounts Received for New /	460	2,120
Upgraded Assets		
Physical Resources Donated	-	2,021
	<hr/>	<hr/>
Net Surplus / (Deficit)	10,282	9,641
	<hr/>	<hr/>

Council's operating surplus ratio has fluctuated between 8 per cent and 17 per cent over the last 5 years, with ratios being:

Financial Year	Operating Surplus Ratio
2016/17	17%
2017/18	14%
2018/19	11%
2019/20	8%
2020/21	13%

LGA Information Paper 9 *Financial Indicators* (May 2015) suggests an operating break even position, or better, over any five year period, and an operating surplus ratio of between zero and 10 per cent as a long term target range.

Sustainability

The asset renewal funding ratio shows the extent to which capital expenditure on the renewal and replacement of assets matches the level proposed in Council's Infrastructure and Asset Management Plans. Achieving a break even result of 100 per cent or better demonstrates that the cost of consumption of assets in any one year is being met by current rates and current ratepayers.

LGA Information Paper 9 suggests an asset renewal funding ratio greater than 90 per cent but less than 110 per cent. This was substantially achieved in the five financial years to 2020/21, as shown in note 15 of the accounts, although 2017/18 was impacted by the one-off purchase of the new depot.

Financial Year	Asset Renewal Funding Ratio
2016/17	105%
2017/18	152%
2018/19	112%
2019/20	111%
2020/21	93%

Indebtedness

The net financial liabilities ratio is a measure of the capacity of Council to meet its financial obligations from operating income. It expresses the net financial liabilities as a percentage of operating income for the year.

This ratio has traditionally being very low, even negative, when all loans were paid out, however given the recommencement of borrowings (in particular) and accounting standard changes we are showing an increase in recent years.

Financial Year	Net Financial Liabilities Ratio
2016/17	(26%)
2017/18	(19%)
2018/19	20%
2019/20	45%
2020/21	46%

LGA Information Paper 9 *Financial Indicators* (May 2015) suggests, rather than an optimal number, Council should consider and be comfortable with its ratio, after also taking into account future community needs and long-term financial sustainability.

Liquidity

Council's liquidity position remains strong, with the balance sheet and cash flow statements showing \$10.7m in cash and cash equivalents at year ending 30 June 2021 (\$12.2m as at 30/06/2020).

Borrowings and program slippage largely contributed to this cash flow movement.

Other Matters

Other items of note include:

- The most recently available full actuarial investigation conducted by the actuary for the Local Government Superannuation Scheme as at 30 June 2021, indicated that the defined benefit fund was in a satisfactory financial position, with advice provided that contribution levels at the time were adequate, but Council's contribution rates may need to change at a future point in time (refer note 18).
- Work in progress has decreased from \$10.692 million to \$9.374 million, largely due to finalisation of significant capital and capital works projects, including Weigall Oval Sporting Facility.
- The second year of applying AASB 16 on our operating leases has had a slight impact on the financial statements. We recorded a re-measurement of our lease liability and right of use asset of \$398,000 due to the CPI adjustment of our depot land lease agreement with Adelaide Airport Ltd.
- The new accounting standards surrounding revenue recognition (AASB 15 and AASB 1058) have substantially impacted our accounting treatment of grant funds received during the 2020/21 financial year. As a result \$4.35 million of grant income has been deferred to the balance sheet until we complete the associated capital projects.
- The former depot, 102-120 Marion Road, Brooklyn Park, has been identified as a \$3.6 million non-current asset held for sale. This sale subsequently settled on 31 August 2021 for \$3.6 million.
- Depreciation expense increased by \$1.2 million or 8.3 per cent to \$16.053 million (refer note 3). Land and building projects that had been completed in 2020/21 are now reflecting in depreciation, including Apex Park and Lockleys Oval.
- For the 2020/21 reporting period there were no physical resources received free of charge (\$2.02 million in 2019/20).
- Mendelson Foundation wealth increased throughout the year by \$149,000 to \$1.706 million, a portfolio increase of 9.5 per cent (2.0 per cent decrease in 2019/20).
- Carried forward project commitments have increased from \$14.881 million to gross \$22.474 million. This includes the transport program, including Bagot Avenue, Ballantyne Street and various other road projects which account for \$5.17 million or a 33.4 per cent share of the carryover amount. The recreation program is the next biggest category making up \$4.98 million or 32.2 per cent of the carryovers including the Breakout Creek and Kings Reserve redevelopments. This is closely followed by sporting facility funding of \$4.97 million, another 32.2 per cent share of the carryovers. This contains funding for significant capital projects such as Richmond Oval, Apex Park and Peake Gardens Tennis Club.

Carried forward funds since the year ended 30 June 2011 have been as follows:

Year Ended 30 June	Amount \$'000
2011	10,930
2012	9,760
2013	8,754
2014	10,475
2015	11,396
2016	20,215
2017	24,838
2018	36,916
2019	18,688
2020	14,881
2021	22,474

- Notes comparing budget and actual expenditure and income for the year are excluded from the accounts, following changes to the *Local Government (Financial Management) Regulations 2011*, but this information is reported separately in this agenda.
- Full cost attribution is reflected at note 12.

An audit completion report from BDO was tabled at the Audit General Committee meeting on 12 October 2021 and has been added to the Members' bookshelf.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

This report presents the audited financial statements of the Council for the year ended 30 June 2021.

Attachments

- 1. Audited Financial Statements for year ended 30 June 2021**

City of West Torrens

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2021



City of West Torrens

Financial Statements 2021

General Purpose Financial Statements

for the year ended 30 June 2021

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City of West Torrens

General Purpose Financial Statements

for the year ended 30 June 2021

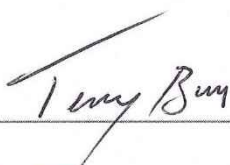
Council Certificate

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2021 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Terry Buss PSM
Chief Executive Officer

13 October 2021



Michael Coxon
Mayor

13 October 2021

City of West Torrens

Financial Statements 2021

General Purpose Financial Statements

for the year ended 30 June 2021

Understanding Council's Financial Statements

Introduction

Each year, individual Local Governments across South Australia are required to present a set of audited Financial Statements to their Council and Community.

About the Certification of Financial Statements

The Financial Statements must be certified by the Chief Executive Officer and Mayor as "presenting a true & fair view" of the Council's financial results for the year and ensuring both responsibility for and ownership of the Financial Statements across Council.

What you will find in the Statements

The Financial Statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2020.

The format of the Financial Statements is standard across all South Australian Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and the requirements as set down in the South Australia Model Financial Statements.

The Financial Statements incorporate 4 "primary" financial statements:

- 1. A Statement of Comprehensive Income**
A summary of Council's financial performance for the year, listing all income & expenses.
- 2. A Balance Sheet**
A 30 June snapshot of Council's financial position including its assets & liabilities.
- 3. A Statement of Changes in Equity**
The overall change for the year (in dollars) of Council's "net wealth".
- 4. A Statement of Cash Flows**
Indicates where Council's cash came from and where it was spent.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the 4 Primary Financial Statements.

About the Auditor's Reports

Council's Financial Statements are required to be audited by external accountants (that generally specialize in Local Government).

In South Australia, the Auditor provides an audit report, with an opinion on whether the Financial Statements present fairly the Council's financial performance and position.

About the Independence Certificates

Council's Financial Statements are also required to include signed Certificates by both the Council and the Auditors that the Council's Auditor has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Who uses the Financial Statements?

The Financial Statements are publicly available documents and are used by (but not limited to) Councillors, Residents and Ratepayers, Employees, Suppliers, Contractors, Customers, the Local Government Association of South Australia, the SA Local Government Grants Commission, and Financiers including Banks and other Financial Institutions.

Under the *Local Government Act 1999* the Financial Statements must be made available at the principal office of the Council and on Council's website.

City of West Torrens

Financial Statements 2021

Statement of Comprehensive Income
for the year ended 30 June 2021

\$ '000	Notes	2021	2020
Income			
Rates	2a	61,244	60,270
Statutory Charges	2b	2,110	2,052
User Charges	2c	1,400	1,447
Grants, Subsidies and Contributions	2g	3,819	4,026
Investment Income	2d	295	133
Reimbursements	2e	326	344
Other income	2f	181	393
Net Gain - Equity Accounted Council Businesses	19(a)	4,952	841
Total Income		74,327	69,506
Expenses			
Employee costs	3a	22,591	23,193
Materials, Contracts and Other Expenses	3b	24,983	25,118
Depreciation, Amortisation and Impairment	3c	16,053	14,823
Finance Costs	3d	1,056	852
Total Expenses		64,683	63,986
Operating Surplus / (Deficit)		9,644	5,520
Physical Resources Received Free of Charge	2i	-	2,021
Asset Disposal & Fair Value Adjustments	4	178	(20)
Amounts Received Specifically for New or Upgraded Assets	2g	460	2,120
Net Surplus / (Deficit)		10,282	9,641
Other Comprehensive Income			
Amounts which will not be reclassified subsequently to operating result			
Changes in Revaluation Surplus - I,PP&E	9a	(2,813)	1,413
Impairment (Expense) / Recoupments Offset to Asset Revaluation Reserve	9a	-	(976)
Total Amounts which will not be reclassified subsequently to operating result		(2,813)	437
Total Other Comprehensive Income		(2,813)	437
Total Comprehensive Income		7,469	10,078

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

City of West Torrens

Financial Statements 2021

Statement of Financial Position
as at 30 June 2021

\$ '000	Notes	2021	2020
ASSETS			
Current assets			
Cash & Cash Equivalent Assets	5a	10,681	12,155
Trade & Other Receivables	5b	5,485	4,327
Other Financial Assets (Investments)	5c	1,684	1,500
Inventories	5d	18	14
Non-Current Assets Held for Sale	20	3,600	3,600
Total current assets		<u>21,468</u>	<u>21,596</u>
Non-current assets			
Equity Accounted Investments in Council Businesses	6a	12,693	4,978
Other Non-Current Assets	6b	9,374	10,692
Infrastructure, Property, Plant & Equipment	7a(i)	790,794	786,749
Total non-current assets		<u>812,861</u>	<u>802,419</u>
TOTAL ASSETS		<u>834,329</u>	<u>824,015</u>
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	4,685	5,392
Borrowings	8b	1,782	1,166
Provisions	8c	5,140	4,830
Other Current Liabilities	8d	6,351	–
Total Current Liabilities		<u>17,958</u>	<u>11,388</u>
Non-Current Liabilities			
Borrowings	8b	33,906	35,644
Provisions	8c	266	253
Other Non-Current Liabilities	8d	–	2,000
Total Non-Current Liabilities		<u>34,172</u>	<u>37,897</u>
TOTAL LIABILITIES		<u>52,130</u>	<u>49,285</u>
Net Assets		<u>782,199</u>	<u>774,730</u>
EQUITY			
Accumulated surplus		121,199	118,576
Asset revaluation reserves	9a	637,692	640,505
Other reserves	9b	23,308	15,649
Total Council Equity		<u>782,199</u>	<u>774,730</u>
Total Equity		<u>782,199</u>	<u>774,730</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

City of West Torrens

Financial Statements 2021

Statement of Changes in Equity
for the year ended 30 June 2021

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
2021					
Balance at the end of previous reporting period		118,576	640,505	15,649	774,730
Net Surplus / (Deficit) for Year		10,282	-	-	10,282
Other Comprehensive Income					
- Share of OCI - Equity Accounted Council Businesses		-	-	-	-
- Other Movements (Rounding Adjustment)		-	-	-	-
- Gain (Loss) on Revaluation of I,PP&E	7a	-	(2,813)	-	(2,813)
- IPP&E Impairment (Expense) / Recoupments Offset to ARR	7a	-	-	-	-
Other comprehensive income		-	(2,813)	-	(2,813)
Total comprehensive income		10,282	(2,813)	-	7,469
Transfers between Reserves		(7,659)	-	7,659	-
Balance at the end of period		121,199	637,692	23,308	782,199
2020					
Balance at the end of previous reporting period		107,245	640,068	17,339	764,652
Net Surplus / (Deficit) for Year		9,641	-	-	9,641
Other Comprehensive Income					
- Share of OCI - Equity Accounted Council Businesses		-	-	-	-
- Other Movements (Rounding Adjustment)		-	-	-	-
- Gain (Loss) on Revaluation of I,PP&E	7a	-	1,413	-	1,413
- IPP&E Impairment (Expense) / Recoupments Offset to ARR	7a	-	(976)	-	(976)
Other comprehensive income		-	437	-	437
Total comprehensive income		9,641	437	-	10,078
Transfers between Reserves		1,690	-	(1,690)	-
Balance at the end of period		118,576	640,505	15,649	774,730

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

City of West Torrens

Financial Statements 2021

Statement of Cash Flows

for the year ended 30 June 2021

\$ '000	Notes	2021	2020
Cash flows from operating activities			
<u>Receipts</u>			
Rates Receipts		61,655	59,538
Statutory Charges		2,310	2,059
User Charges		1,501	1,562
Grants, Subsidies and Contributions (operating purpose)		3,995	4,249
Investment Receipts		295	133
Reimbursements		358	378
Other Receipts		2,865	5,074
<u>Payments</u>			
Payments to Employees		(22,209)	(22,481)
Payments for Materials, Contracts & Other Expenses		(26,163)	(28,282)
Finance Payments		(1,056)	(852)
Net cash provided by (or used in) Operating Activities	11b	<u>23,551</u>	<u>21,378</u>
Cash flows from investing activities			
Amounts Received Specifically for New/Upgraded Assets		460	2,120
Sale of Replaced Assets		1,560	824
Repayments of Loans by Community Groups		-	147
Distributions Received from Equity Accounted Council Businesses		4,952	841
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(12,432)	(17,321)
Expenditure on New/Upgraded Assets		(10,498)	(9,511)
Net Purchase of Investment Securities		(184)	(86)
Capital contributed to Equity Accounted Council Businesses		(7,715)	(3,014)
Net cash provided (or used in) investing activities		<u>(23,857)</u>	<u>(26,000)</u>
Cash flows from financing activities			
<u>Receipts</u>			
Proceeds from Borrowings		14,004	13,555
<u>Payments</u>			
Repayments of Borrowings		-	(640)
Repayment of Lease Liabilities		(15,171)	(293)
Repayment of Bonds & Deposits		(1)	(48)
Net Cash provided by (or used in) Financing Activities		<u>(1,168)</u>	<u>12,574</u>
Net Increase (Decrease) in Cash Held		<u>(1,474)</u>	<u>7,952</u>
plus: Cash & Cash Equivalents at beginning of period		12,155	4,203
Cash and cash equivalents held at end of period	11a	<u>10,681</u>	<u>12,155</u>
Additional Information:			
plus: Investments on hand – end of year	6b	1,684	1,500
Total Cash, Cash Equivalents & Investments		<u>12,365</u>	<u>13,655</u>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

City of West Torrens

Financial Statements 2021

Notes to and forming part of the Principal Financial Statements for the year ended 30 June 2021

Contents of the Notes accompanying the General Purpose Financial Statements

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Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 02 November 2021

1.2 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Estimates and assumptions

The COVID-19 pandemic has impacted the 2020/21 financial statements, which may impact on the comparability of some line items and amounts reported in these financial statements and/or the notes. The financial impacts are a direct result of either Council's response to the pandemic or due to mandatory shutdowns as directed by the Australian Government and the advice from the Australian Government Department of Health and SA Health.

Examples include:

1. Income from Community Centres reduced due to inability to hold group events.
2. Fines and Interest payments on late payments of rates have been waived during .

COVID-19 is not expected to have a significant financial impact on Council operations with the Council working to [reduce discretionary expenditure in the short term to help mitigate the effect of the reduced revenue and increased costs]. It is expected further financial impacts will flow into the 2021/22 financial year but these have been largely taken into account during the development of the budget process for 2021/22 including, but not limited to a minimal rate increase and increased costs of income recovery. The budget assumptions for 2021/22 assume that no further harsher restrictions are put in place by the government. However, Council has determined that there is no material uncertainty that casts doubt on Council's ability to continue as a going concern.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

(2) The Local Government Reporting Entity

City of West Torrens is incorporated under the South Australian Local Government Act 1999 and has its principal place of business at 165 Sir Donald Bradman Drive. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Other entities in which Council has an interest but does not control are reported in Note 19.

(3) Income Recognition

The Council recognises revenue under *AASB 1058 Income of Not-for-Profit Entities* (AASB 1058) or *AASB 15 Revenue from Contracts with Customers* (AASB 15) when appropriate.

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Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

In recent years the payment of untied grants (financial assistance grants / local roads / supplementary grants) has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2017/18	\$2,655,441	\$991,628	+1,663,813
2018/19	\$1,623,252	\$2,174,183	- \$550,931
2019/20	\$1,950,066	\$1,904,919	+\$45,147
2020/21	\$2,329,087	\$1,274,249	+\$1,054,838

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues are recognised over time using the input method, with costs incurred compared to total expected costs used as a measure of progress. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

(4) Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

(5) Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential.

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Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(6) Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$2,000
Other Plant & Equipment	\$2,000
Buildings	\$10,000
Infrastructure	\$10,000

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Furniture, Equipment and Fittings	2 to 50 years
Plant & Equipment	2 to 30 years

Building & Other Structures

Buildings and Components	10 to 100 years
Other Structures	10 to 100 years

Infrastructure

Land Improvements including Park and Other Structures	10 to 80 years
Sealed Roads – Surface	15 to 50 years

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Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

Sealed Roads – Structure	55 to 80 years
Other Transport	10 to 70 years
Footpaths, Kerb, Gutter and Cycle Tracks	10 to 80 years
Stormwater	25 to 100 years
Glenelg to Adelaide Pipeline	50 years
Bridges	35 to 100 years

Other Assets

Artworks	80 to 100 years
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6.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use). Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

(7) Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(8) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

(9) Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

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Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 0.1% (2020, 0.1%)

Where an Award has a payout clause on termination there has been an accrual made for personal leave using government guaranteed securities rates. Where there is no payout clause on termination no accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(10) Leases

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

10.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i) Right-of-Use-Assets

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets, as follows:

Plant and equipment	3 to 5 years
Land	0 to 48 years

The right-of-use assets are also subject to impairment. Refer to the accounting policies above - Impairment of non-financial assets.

ii) Lease Liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

iii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

(11) Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

(12) GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

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Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(13) New accounting standards and UIG interpretations

The Council applied for the first-time certain standards and amendments, which are effective for annual periods beginning on or after 1 January 2020. New standards and amendments relevant to the Council are listed below. The Council has not early adopted any other standard, interpretation or amendment that has been issued but is not yet effective.

Amendments to AASB 101 and AASB 108 Definition of Material

The amendments provide a new definition of material that states, "information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity." The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users. These amendments had no impact on the financial statements of, nor is there expected to be any future impact to the Council.

Amendments to AASB 16 Covid-19 Related Rent Concessions

In 2020, the AASB issued AASB 2020-4, Amendments to AASs - Covid-19-Related Rent Concessions. The amendments provide relief to lessees from applying AASB 16 guidance on lease modification accounting for rent concessions arising as a direct consequence of the Covid-19 pandemic. As a practical expedient, a lessee may elect not to assess whether a Covid-19 related rent concession from a lessor is a lease modification. A lessee that makes this election accounts for any change in lease payments resulting from the Covid-19 related rent concession the same way it would account for the change under IFRS 16, if the change were not a lease modification. The amendment applies to annual reporting periods beginning on or after 1 June 2020. This amendment had no impact on the consolidated financial statements of the Group.

Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2021, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2022

- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2014-10 Sale or Contribution of Assets between and Investor and its Associate or Joint Venture (amended by AASB 2015-10 and AASB 2017-5)

Effective for NFP annual reporting periods beginning on or after 1 January 2023

- AASB 2020-1 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-Current and associated standards.

(14) Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

(15) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income

\$ '000	2021	2020
(a) Rates		
General Rates		
General Rates	60,603	59,496
Less: Mandatory Rebates	(965)	(910)
Less: Discretionary Rebates, Remissions & Write Offs	(119)	(75)
Total General Rates	<u>59,519</u>	<u>58,511</u>
Other Rates (Including Service Charges)		
Natural Resource Management Levy	1,583	1,558
Total Other Rates (Including Service Charges)	<u>1,583</u>	<u>1,558</u>
Other Charges		
Penalties for Late Payment	136	120
Legal & Other Costs Recovered	24	98
Total Other Charges	<u>160</u>	<u>218</u>
Less: Discretionary Rebates, Remissions & Write Offs	(18)	(17)
Total Rates	<u>61,244</u>	<u>60,270</u>
(b) Statutory Charges		
Development Act Fees	863	706
Animal Registration Fees & Fines	352	350
Parking Fines / Expiation Fees	815	896
Environmental Control Fines	4	12
Other Licences, Fees & Fines	45	48
Sundry	31	40
Total Statutory Charges	<u>2,110</u>	<u>2,052</u>
(c) User Charges		
Hall & Equipment Hire	224	193
Property Lease	850	896
Subsidies Received on Behalf of Users	5	1
Waste royalties	60	66
Employee Contributions	132	142
Home Assistance	94	98
Sundry	35	51
Total User Charges	<u>1,400</u>	<u>1,447</u>

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Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income (continued)

\$ '000	2021	2020
(d) Investment Income		
Interest on Investments		
- Local Government Finance Authority	69	76
- Banks & Other	-	24
Market movement on investments	161	(44)
Dividend income including franking credits	65	77
Total Investment Income	295	133
(e) Reimbursements		
Roadworks	-	2
Private Works	106	71
Electricity & Gas	107	124
Insurance	5	17
Rates & Taxes	96	116
Employee Costs	11	4
Other	1	10
Total Reimbursements	326	344
(f) Other income		
Insurance & Other Recoupments - Infrastructure, IPP&E	7	29
Rebates Received	87	100
Fuel Tax Credits	38	34
Mendelson Scholarships	20	20
Sundry	29	210
Total Other income	181	393
(g) Grants, Subsidies, Contributions		
Amounts Received Specifically for New or Upgraded Assets	460	2,120
Total Amounts Received Specifically for New or Upgraded Assets	460	2,120
Other Grants, Subsidies and Contributions	946	1,167
Untied - Financial Assistance Grant	1,276	1,283
Roads to Recovery	617	617
Home and Community Care Grant	526	518
Library and Communications	454	441
Total Other Grants, Subsidies and Contributions	3,819	4,026
Total Grants, Subsidies, Contributions	4,279	6,146

The functions to which these grants relate are shown in Note 12.

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City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income (continued)

\$ '000	2021	2020
(i) Sources of grants		
Commonwealth Government	1,143	3,085
State Government	3,050	3,023
Other	86	38
Total	4,279	6,146

(h) Conditions over Grants & Contributions

Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:

Unexpended at the close of the previous reporting period	1,269	2,271
Less:		
<i>Expended during the current period from revenues recognised in previous reporting periods</i>		
Other Environment	(40)	–
Parks & Gardens	–	(577)
Roads Sealed	(656)	(1,063)
Other Community Amenities	(573)	(631)
Subtotal	(1,269)	(2,271)
Plus:		
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>		
Roads Sealed	398	656
Other Community Amenities	657	573
Other Environment	–	40
Subtotal	1,055	1,269
Unexpended at the close of this reporting period	1,055	1,269
Net increase (decrease) in assets subject to conditions in the current reporting period	(214)	(1,002)

(i) Physical Resources Received Free of Charge

Land & Improvements	–	2,021
Total Physical Resources Received Free of Charge	–	2,021

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 3. Expenses

\$ '000	Notes	2021	2020
(a) Employee costs			
Salaries and Wages		20,055	20,784
Employee Leave Expense		904	555
Superannuation - Defined Contribution Plan Contributions	18	1,851	1,876
Workers' Compensation Insurance		568	543
Other Employee Related Costs		343	563
Less: Capitalised and Distributed Costs		(1,130)	(1,128)
Total Operating Employee Costs		22,591	23,193
Total Number of Employees (full time equivalent at end of reporting period)		216	225
(b) Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		26	26
Bad and Doubtful Debts		1	5
Elected Members' Expenses		461	442
Subtotal - Prescribed Expenses		488	473
(ii) Other Materials, Contracts and Expenses			
Contractors		11,225	11,068
Energy		660	383
Individually Significant Items		295	309
Maintenance		416	475
Legal Expenses		235	283
Levies Paid to Government - NRM levy		1,567	1,543
Levies - Other		235	236
Parts, Accessories & Consumables		498	622
Professional Services		1,401	1,406
Materials		962	962
Insurance		870	859
Street lighting		894	964
Printing, Postage & Stationery		308	368
Advertising & Marketing		153	296
Software, Licensing & Maintenance		1,141	1,203
Water Rates		719	825
Memberships & Subscriptions		274	246
Partnership and Community Grants		379	349
Sundry		2,263	2,248
Subtotal - Other Material, Contracts & Expenses		24,495	24,645
Total Materials, Contracts and Other Expenses		24,983	25,118
(iii) Individually significant items			
Library Resources		295	309

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City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 3. Expenses (continued)

\$ '000	2021	2020
(c) Depreciation, Amortisation and Impairment		
(i) Depreciation and Amortisation		
Land Improvements	1,238	1,005
Buildings & Other Structures	2,872	2,585
Infrastructure		
- Sealed Roads	5,003	4,648
- Kerb & Guttering	1,766	1,784
- Stormwater Drainage	1,485	1,468
- Other Transport	58	65
- Footways / Cycle Tracks	1,163	1,193
- Glenelg to Adelaide Pipeline	48	50
- Bridges	137	136
Right-of-use Assets	404	411
Plant & Equipment	1,368	986
Furniture & Fittings	511	492
Subtotal	16,053	14,823
Total Depreciation, Amortisation and Impairment	16,053	14,823
(d) Finance Costs		
Interest on Loans	820	610
Interest on Leased Assets	236	242
Total Finance Costs	1,056	852

Note 4. Asset Disposal & Fair Value Adjustments

\$ '000	2021	2020
Infrastructure, Property, Plant & Equipment		
(i) Assets Renewed or Directly Replaced		
Proceeds from Disposal	1,560	824
Less: Carrying Amount of Assets Sold	(1,382)	(844)
Gain (Loss) on Disposal	178	(20)
Net Gain (Loss) on Disposal or Revaluation of Assets	178	(20)

City of West Torrens

Notes to the Financial Statements

for the year ended 30 June 2021

Note 5. Current Assets

\$ '000	2021	2020
(a) Cash & Cash Equivalent Assets		
Cash on Hand at Bank	1,855	2,029
Deposits at Call	8,779	10,097
Investment - Mendelson	47	29
Total Cash & Cash Equivalent Assets	10,681	12,155
(b) Trade & Other Receivables		
Rates - General & Other	1,406	1,823
Council Rates Postponement Scheme	29	23
Accrued Revenues	114	45
Debtors - General	3,329	1,837
Other Levels of Government	47	42
GST Recoupment	558	552
Prepayments	2	5
Subtotal	5,485	4,327
Total Trade & Other Receivables	5,485	4,327
(c) Other Financial Assets (Investments)		
Shares in Listed Companies - Mendelson Foundation	1,684	1,500
Total Other Financial Assets (Investments)	1,684	1,500
Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13.		
(d) Inventories		
Stores & Materials	18	14
Total Inventories	18	14

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 6. Non-Current Assets

\$ '000	Notes	2021	2020
(a) Equity Accounted Investments in Council Businesses			
Brownhill Keswick Creek Stormwater Project	19	12,693	4,978
<u>Total Equity Accounted Investments in Council Businesses</u>		<u>12,693</u>	<u>4,978</u>
(b) Other Non-Current Assets			
Other			
Capital Works-in-Progress		9,374	10,692
Contract Assets		-	-
Contract Cost Assets		-	-
Total Other		<u>9,374</u>	<u>10,692</u>
<u>Total Other Non-Current Assets</u>		<u>9,374</u>	<u>10,692</u>

City of West Torrens
Notes to the Financial Statements
 for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment

(a(i)) Infrastructure, Property, Plant & Equipment

Fair Value Level	As at 30/06/21										As at 30/06/20									
	At Fair Value	At Cost	Accumulated Depreciation	Carrying Amount	Transition Adjustments	Actual Additions	Actual Disposals	Depreciation Expense	Impairment Loss	Reversal of Impairment	Adjustments	Disposals	Revaluation to Fair Value	At Fair Value	At Cost	Accumulated Depreciation	Carrying Amount			
Capital Work in Progress - Buildings	-	9,788	-	9,788	-	696	598	-	-	-	-	-	-	-	5,276	-	5,276			
Capital Work in Progress - Infrastructure	-	904	-	904	-	3,054	779	-	-	-	-	-	-	-	4,068	-	4,068			
Land - Community	207,240	-	-	207,240	-	-	-	-	-	(642)	(7)	-	-	207,240	-	-	207,240			
Land - Other	48,970	-	-	48,970	-	-	-	-	-	-	-	-	-	48,970	-	-	48,970			
Land Improvements	28,730	(5,442)	-	23,288	-	3,035	347	(1,238)	-	22	88	-	309	32,302	(6,451)	25,851				
Buildings & Other Structures	131,092	(58,189)	-	72,904	-	-	265	(2,733)	-	5,674	(60)	-	(342)	135,930	(60,222)	75,708				
Buildings & Other Structures	42,605	(33,819)	-	8,786	-	-	163	(139)	-	-	-	-	(561)	39,587	(31,308)	8,249				
Infrastructure	255,576	(113,733)	-	141,842	-	439	3,423	(5,003)	-	381	-	-	2,220	282,940	(119,838)	143,302				
- Sealed Roads	123,846	(18,075)	-	107,771	-	51	3,658	(1,788)	-	-	-	-	(2,827)	124,064	(17,177)	108,887				
- Kerb & Guttering	137,338	(59,480)	-	77,858	-	1,876	443	(1,485)	-	237	-	-	(192)	139,942	(81,205)	78,737				
- Stormwater Drainage	2,889	(382)	-	2,507	-	37	24	(58)	-	-	-	-	42	3,003	(451)	2,552				
- Other Transport	80,398	(15,711)	-	64,687	-	357	639	(1,183)	-	2	-	-	(1,702)	79,316	(18,486)	62,820				
- Footways / Cycle Tracks	2,408	(332)	-	2,076	-	37	-	(48)	-	-	-	-	(7)	2,437	(378)	2,059				
- Glenelg to Adelaide Pipeline	12,723	(3,787)	-	8,936	-	12	-	(137)	-	-	-	-	247	13,061	(4,013)	9,078				
- Bridges	11,117	-	-	11,117	-	-	-	(404)	-	-	-	-	-	10,758	-	10,758				
Right-of-Use Assets	-	11,278	(4,834)	6,444	-	78	1,702	(479)	-	-	-	-	-	11,695	(5,308)	6,377				
Plant & Equipment	-	9,114	(6,811)	2,303	-	50	391	(511)	-	-	(26)	-	-	9,510	(7,303)	2,207				
Furniture & Fittings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Total Infrastructure, Property, Plant & Equipment	1,084,932	20,381	(318,574)	786,749	-	5,972	11,055	(479)	(16,053)	8,316	47	-	(5,631)	1,090,580	(219,961)	790,794				
Comparatives	1,045,635	32,790	(302,535)	775,890	11,528	9,856	9,479	(557)	(14,823)	(976)	(1,263)	1,989	(3,600)	1,084,932	(20,391)	786,749				

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City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment (continued)

(b) Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

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Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Valuation Techniques used to derive Level 2 Fair Values recognised in the Financial Statements

The following table sets out the valuation techniques used to measure fair value within Level 2, including a description of the significant inputs used.

Description	Valuation approach and inputs used
Land - Other	Direct comparison of the market evidence approach. This method seeks to determine the current value of an asset by reference to recent comparable transactions involving the sale of similar assets. The valuation is based on price per square metre.
Buildings & Other Structures - Market Approach	The valuation of each Building under this scenario has been undertaken utilising the Direct Comparison Method of valuation by reference to market data and the subsequent apportionment of the Land and Structural Components.
Buildings & Other Structures - Income Approach	The valuation of Buildings under this scenario has been undertaken by reference to actual or imputed income and capitalised at market rates.
Buildings & Other Structures - Cost Approach	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2021. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure.
Land - Community	Market Approach The valuation of Community Land has been undertaken utilising the Market Approach, more specifically the Direct Comparison Method of Valuation by reference to comparable market data and subsequently adjusted to reflect the level of risk associated with alienating the Land to make it available for disposal.
Buildings & Other Structures	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2021. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure. The unique nature of such Buildings and Structures and the lack of definitive valuation inputs requires that we inform users of this information that the valuation may vary from the generally acceptable range of +/- 10%.
Land Improvements	The valuation is Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database. Alternatively when Maloneys cannot provide a valuation an asset is valued at cost and indexed each year for CPI increases.
Roads Sealed	Formulated using Rawlinsons Australia Construction Handbook 2021 data and recent schedule of rates as provided by tendered works. This is subject to an independent condition audit by an industry expert every 5 years. Annual CPI increases are applied each year thereafter.
Other Transport	Asset is valued at cost and indexed each year following for CPI increases.
Footways / Cycle Tracks	Formulated using Rawlinsons Australia Construction Handbook 2021 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases. This is subject to an independent condition audit by industry expert every 5 years.

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City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Description	Valuation approach and inputs used
Stormwater	Formulated using Rawlinsons Australia Construction Handbook 2021 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Glenelg to Adelaide Pipeline	Formulated using Rawlinsons Australia Construction Handbook 2021 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Bridges	This is subject to an independent condition audit by industry expert every 5 years. This is subject to annual CPI increases for each year following.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Land is valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2019 by Mitch Ekonomopoulos, AAPI, Certified Practising Valuer, of AssetVal Pty Ltd.

Buildings & Other Structures

Buildings and other structures are initially recognised on the cost basis.

Independent valuations of buildings and other structures were determined on the 30 June 2019 by Mitch Ekonomopoulos, AAPI, Certified Practising Valuer, of AssetVal Pty Ltd.

Buildings and other structures are then valued at written down replacement costs.

Infrastructure

Infrastructure assets are measured based on periodic valuations by external independent valuers less, where applicable, any accumulated depreciation and impairment losses. Any additions made during the periods between revaluations are carried at cost.

Land improvements are valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2019 by Mitch Ekonomopoulos, AAPI, Certified Practising Valuer, of AssetVal Pty Ltd.

Valuations on roads sealed assets were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Ms Lisa Gilmartin, B Acc, BMgmt (Mkg), MBA, ASA. Valuations on footways and cycle tracks were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Ms Lisa Gilmartin, B Acc, BMgmt (Mkg), MBA, ASA, for the year ended 30 June 2020.

Valuations on stormwater and Glenelg to Adelaide pipeline were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Ms Lisa Gilmartin, B Acc, BMgmt (Mkg), MBA, ASA, for the year ended 30 June 2020. Independent valuations of bridges were determined on the 30 June 2020 by Paul Allen, B Eng, Certified Practising Engineer, of Kellogg Brown & Root. Bridges are then valued at written down replacement costs.

Plant & Equipment

Council has elected to recognise these assets on the cost basis.

All other Assets

Pursuant to Council's election, these assets are recognised on the cost basis.

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 8. Liabilities

\$ '000	2021 Current	2021 Non Current	2020 Current	2020 Non Current
(a) Trade and Other Payables				
Goods & Services	3,331	–	3,954	–
Payments Received in Advance	166	–	75	–
Accrued Expenses - Employee Entitlements	709	–	650	–
Accrued Expenses - Other	427	–	660	–
Deposits, Retentions & Bonds	52	–	53	–
TOTAL Trade and Other Payables	4,685	–	5,392	–

\$ '000	Notes	2021 Current	2021 Non Current	2020 Current	2020 Non Current
(b) Borrowings					
Loans		1,482	23,228	865	24,710
Lease Liabilities	17b	300	10,678	301	10,934
TOTAL Borrowings		1,782	33,906	1,166	35,644

All interest bearing liabilities are secured over the future revenues of the Council

(c) Provisions

Employee Entitlements (including oncosts)	5,140	266	4,830	253
TOTAL Provisions	5,140	266	4,830	253

(d) Other Liabilities

Deferred Revenue	6,351	–	–	2,000
TOTAL Other Liabilities	6,351	–	–	2,000

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 9. Reserves

\$ '000	as at 30/06/20				as at 30/06/21
	Opening Balance	Increments (Decrements)	Transfers	Impairments	Closing Balance
(a) Asset Revaluation Reserve					
Land - Community	242,187	-	-	-	242,187
Land - Other	17,011	-	-	-	17,011
Land Improvements	2,353	309	-	-	2,662
Buildings & Other Structures Infrastructure	41,143	(903)	-	-	40,240
- Sealed Roads	218,881	2,220	-	-	221,101
- Kerb & Guttering	(8,385)	(2,827)	-	-	(11,212)
- Stormwater Drainage	52,099	(192)	-	-	51,907
- Other Transport	145	42	-	-	187
- Footways / Cycle Tracks	67,843	(1,702)	-	-	66,141
- Glenelg to Adelaide Pipeline	330	(7)	-	-	323
- Bridges	6,854	247	-	-	7,101
Plant & Equipment	44	-	-	-	44
Total Asset Revaluation Reserve	640,505	(2,813)	-	-	637,692
Comparatives	640,068	1,413	-	(976)	640,505

\$ '000	as at 30/06/20				as at 30/06/21
	Opening Balance	Tfrs to Reserve	Tfrs from Reserve	Other Movements	Closing Balance
(b) Other Reserves					
Development Reserve	3,290	-	-	-	3,290
Committed Expenditure Reserve	12,353	7,655	-	-	20,008
Urban Tree Fund Reserve	6	5	-	-	11
Total Other Reserves	15,649	7,660	-	-	23,309
Comparatives	17,339	4	(1,694)	-	15,649

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Development Reserve

The development reserve largely holds funds from the sale of assets and is used for developmental purposes.

Committed Expenditure Reserve

The committed expenditure reserve holds unspent funds being carried forward to 2021/22 for capital and operational purposes.

Urban Tree Fund Reserve

The Urban Tree Fund reserve is maintain or plant trees which will constitute significant trees under the Development Act.

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 10. Assets Subject to Restrictions

\$ '000	2021	2020
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The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

Cash & Financial Assets

Mendelson Foundation	1,706	1,558
Total Cash & Financial Assets	1,706	1,558
Total Assets Subject to Externally Imposed Restrictions	1,706	1,558

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2021	2020
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(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	5	10,681	12,155
Balances per Statement of Cash Flows		10,681	12,155

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City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 11. Reconciliation to Statement of Cash Flows (continued)

\$ '000	2021	2020
(b) Reconciliation of Change in Net Assets to Cash from Operating Activities		
Net Surplus/(Deficit)	10,282	9,641
Non-Cash Items in Income Statements		
Depreciation, Amortisation & Impairment	16,053	14,823
Equity Movements in Equity Accounted Investments (Increase)/Decrease	(4,952)	(841)
Non-Cash Asset Acquisitions	–	(2,021)
Grants for capital acquisitions treated as Investing Activity	(460)	(2,120)
Net (Gain) Loss on Disposals	(178)	20
	<u>20,745</u>	<u>19,502</u>
Add (Less): Changes in Net Current Assets		
Net (Increase)/Decrease in Receivables	(1,158)	(566)
Net (Increase)/Decrease in Inventories	(4)	17
Net Increase/(Decrease) in Trade & Other Payables	(706)	(155)
Net Increase/(Decrease) in Unpaid Employee Benefits	323	580
Net Increase/(Decrease) in Other Liabilities	4,351	2,000
Net Cash provided by (or used in) operations	<u>23,551</u>	<u>21,378</u>

\$ '000	Notes	2021	2020
(c) Non-Cash Financing and Investing Activities			
Acquisition of assets by means of:			
Physical Resources Received Free of Charge	2i	–	2,021
Amounts recognised in Income Statement		–	<u>2,021</u>
Total Non-Cash Financing and Investing Activities		–	<u>2,021</u>

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	110	110
LGFA Cash Advance Debenture Facility	20,000	20,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

City of West Torrens

Notes to the Financial Statements

for the year ended 30 June 2021

Note 12(a). Functions

	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).											
	2021	INCOME 2020	2021	EXPENSES 2020	2021	SURPLUS (DEFICIT) 2021	OPERATING 2020	2021	GRANTS INCLUDED IN INCOME 2021	2020	TOTAL ASSETS HELD (CURRENT & NON-CURRENT) 2021	2020
\$ '000												
Functions/Activities												
Business Undertakings	-	-	-	-	-	-	-	-	(810,365)	-	23,962	27,598
- Public Order & Safety	1	2	286	260	286	(285)	(258)	1	1	2	501	506
Community Services												
- Health Services	49	60	342	346	342	(293)	(286)	44	59	88	80	88
- Community Support	794	851	3,341	3,393	3,341	(2,547)	(2,542)	526	518	36,198	30,029	36,198
- Community Amenities	63	55	367	372	367	(304)	(317)	-	2	204	2,510	204
Culture												
- Library services	478	464	3,739	3,833	3,739	(3,261)	(3,369)	454	441	6,198	5,983	6,198
- Cultural services	110	190	1,704	1,771	1,704	(1,594)	(1,581)	-	-	17,703	13,415	17,703
Economic Development Environment												
- Waste Management	201	163	7,557	6,658	7,557	(7,356)	(6,495)	-	-	27,247	18,546	27,247
- Other Environment	1,824	1,960	10,423	10,411	10,423	(8,599)	(8,451)	194	291	80,861	109,280	80,861
Recreation	34	98	7,423	7,697	7,423	(7,389)	(7,599)	-	-	239,588	240,021	239,588
Regulatory Services	2,110	2,006	5,088	5,184	5,088	(2,978)	(3,178)	-	-	24	24	307
Transport & Communication	1,370	46	13,467	13,176	13,467	(12,097)	(13,130)	1,306	1,429	328,172	327,058	328,172
Plant Hire & Depot/Indirect	579	476	15	16	579	564	460	-	-	20,776	21,344	20,776
Unclassified Activities	-	-	-	-	-	-	-	-	-	-	8,622	5,452
Council Administration	66,714	63,135	10,359	10,262	10,359	56,355	52,873	1,294	1,284	32,954	32,954	33,117
Total Functions/Activities	74,327	69,506	64,683	63,986	64,683	9,644	5,520	(806,546)	4,026	834,329	824,015	

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 12(b). Components of Functions

The activities relating to Council functions are as follows:

COMMUNITY SERVICES

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

CULTURE

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

ECONOMIC DEVELOPMENT

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

ENVIRONMENT

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

RECREATION

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, and Other Recreation.

REGULATORY SERVICES

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

TRANSPORT

Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

COUNCIL ADMINISTRATION

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

There were no fixed term deposits held during 2020/21.

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.43% (2020: 0.53%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Fees & Other Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Other Levels of Government

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

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City of West Torrens

Financial Statements 2021

Notes to the Financial Statements for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

Receivables - Retirement Home Contributions

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities - Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities - Interest Bearing Borrowings

Accounting Policy:

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 2.78% and 3.80% (2020: 2.78% and 3.80%).

Carrying Amount:

Approximates fair value.

Liabilities - Leases

Accounting Policy:

Accounted for in accordance with AASB 16 as stated in Note 17.

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City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets					
2021					
Cash & Cash Equivalents	10,681	–	–	10,681	10,681
Receivables	3,443	–	–	3,443	3,443
Other Financial Assets	14,377	–	–	14,377	14,377
Total Financial Assets	28,501	–	–	28,501	28,501
Financial Liabilities					
Payables	4,684	–	–	4,684	4,685
Current Borrowings	1,782	–	–	1,782	1,782
Non-Current Borrowings	–	7,716	26,190	33,906	33,906
Total Financial Liabilities	6,466	7,716	26,190	40,372	40,373
2020					
Cash & Cash Equivalents	12,155	–	–	12,155	12,155
Receivables	1,882	–	–	1,882	1,882
Other Financial Assets	5,524	–	–	5,524	6,478
Total Financial Assets	19,561	–	–	19,561	20,515
Financial Liabilities					
Payables	5,392	–	–	5,392	5,392
Current Borrowings	1,166	–	–	1,166	1,166
Non-Current Borrowings	–	7,485	28,159	35,644	35,644
Total Financial Liabilities	6,558	7,485	28,159	42,202	42,202

The following interest rates were applicable to Council's Borrowings at balance date:

\$ '000	2021		2020	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	2.93%	35,688	2.87%	36,810
		35,688		36,810

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 14. Capital Expenditure

\$ '000	2021	2020
(a) Capital Commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Land	290	8,746
Buildings	2,463	1,297
Infrastructure	11,521	–
Plant & Equipment	349	435
Other	5,267	–
	<u>19,890</u>	<u>10,478</u>
These expenditures are payable:		
Not later than one year	19,890	10,478
	<u>19,890</u>	<u>10,478</u>

(b) Other Expenditure Commitments**Other non-capital expenditure commitments at the reporting date but not recognised in the financial statements as liabilities:**

Audit Services	26	53
Waste Management Services	15,890	22,220
Grants Funding (restricted)	–	–
Operational Expenditure	914	938
Information Technology Commitments	–	36
	<u>16,830</u>	<u>23,247</u>
These expenditures are payable:		
Not later than one year	4,428	6,634
Later than one year and not later than 5 years	12,402	16,613
	<u>16,830</u>	<u>23,247</u>

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 15. Financial Indicators

\$ '000	Indicator 2021	Indicators 2020	Indicators 2019
Financial Indicators overview <i>These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.</i>			
1. Operating Surplus Ratio			
Operating Surplus			
Total Operating Income	13.0%	7.9%	11.2%
<i>This ratio expresses the operating surplus as a percentage of total operating revenue.</i>			
2. Net Financial Liabilities Ratio			
Net Financial Liabilities			
Total Operating Income	46%	45%	20%
<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.</i>			
Adjustments to Ratios			
<i>In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.</i>			
Adjusted Operating Surplus Ratio			
Operating Surplus			
Total Operating Income	12.1%	6.4%	10.2%
Adjusted Net Financial Liabilities Ratio			
Net Financial Liabilities			
Total Operating Income	47%	46%	20%
3. Asset Renewal Funding Ratio			
Net Asset Renewals			
Infrastructure & Asset Management Plan required expenditure	93%	111%	112%
<i>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.</i>			

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City of West Torrens

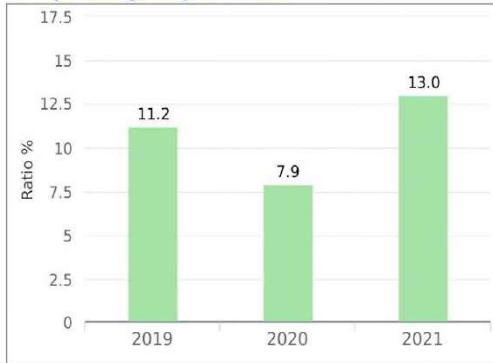
Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 15. Financial Indicators (continued)

Financial Indicators - Graphs

1. Operating Surplus Ratio



Purpose of operating surplus ratio

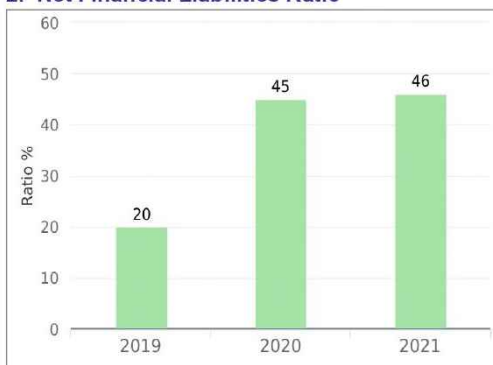
This indicator is to determine the percentage the operating revenue varies from operating expenditure

Commentary on 2020/21 result

2020/21 ratio 13.0%

This ratio continues to remain favourable.

2. Net Financial Liabilities Ratio



Purpose of net financial liabilities ratio

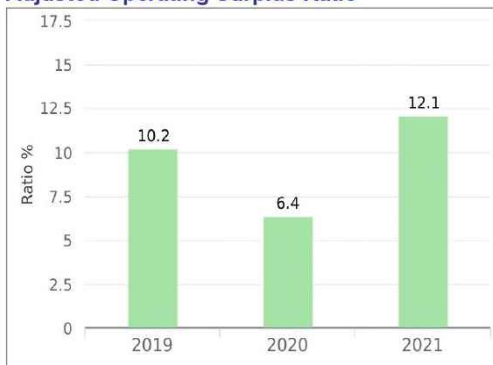
This indicator shows the significance of the net amount owed to others, compared to operating revenue

Commentary on 2020/21 result

2020/21 ratio 46%

No significant change from prior year.

Adjusted Operating Surplus Ratio



Purpose of adjusted operating surplus ratio

This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

Commentary on 2020/21 result

2020/21 ratio 12.1%

This ratio continues to remain favourable.

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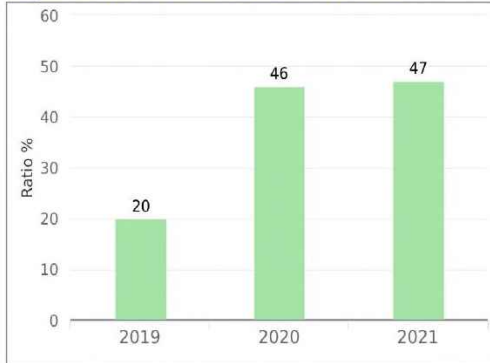
City of West Torrens

Financial Statements 2021

Notes to the Financial Statements
for the year ended 30 June 2021

Note 15. Financial Indicators (continued)

Adjusted Net Financial Liabilities Ratio



Purpose of adjusted net financial liabilities ratio

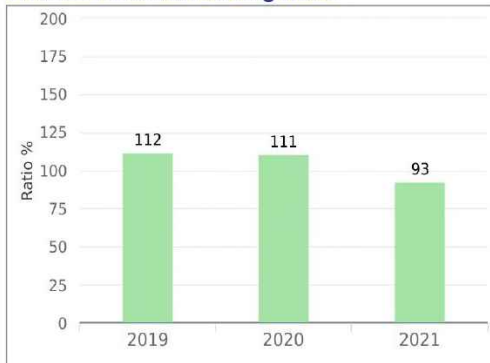
This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

Commentary on 2020/21 result

2020/21 ratio 47%

No significant change from prior year.

3. Asset Renewal Funding Ratio



Purpose of asset renewal funding ratio

This indicator aims to determine if assets are being renewed and replaced in an optimal way

Commentary on 2020/21 result

2020/21 ratio 93%

Due to increased grant funding opportunities Council have elected to upgrade, rather than renew, some assets.

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 16. Uniform Presentation of Finances

\$ '000	2021	2020
The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.		
All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.		
The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.		
Income	74,327	69,506
less Expenses	(64,683)	(63,986)
Operating Surplus / (Deficit)	9,644	5,520
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(12,432)	(17,321)
add back Depreciation, Amortisation and Impairment	16,053	14,823
add back Proceeds from Sale of Replaced Assets	1,560	824
	5,181	(1,674)
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(10,498)	(9,511)
add back Amounts Received Specifically for New and Upgraded Assets	460	2,120
	(10,038)	(7,391)
Net Lending / (Borrowing) for Financial Year	4,787	(3,545)

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 17. Leases

(i) Council as a lessee

Terms and conditions of leases

Asset Class here

Right of use assets are inclusive of our depot land and plant and equipment.

Set out below are the carrying amounts of right-of-use assets recognised within Infrastructure, Property, Plant and Equipment and the movements during the period:

(a) Right of use assets

\$ '000	Ready to use	Land	Plant & Equipment	Total
2021				
Opening balance	–	11,093	24	11,117
Transfer from leased assets (former finance leases)	–	–	–	–
Additions to right-of-use assets	–	–	–	–
Adjustments to right-of-use assets due to re-measurement of lease liability	–	45	(1)	44
Depreciation charge	–	(398)	(6)	(404)
Impairment of right-of-use assets	–	–	–	–
Other	–	–	–	–
Balance at 30 June	–	10,740	17	10,757
2020				
Opening balance	–	11,490	38	11,528
Transfer from leased assets (former finance leases)	–	–	–	–
Additions to right-of-use assets	–	–	–	–
Adjustments to right-of-use assets due to re-measurement of lease liability	–	–	–	–
Depreciation charge	–	(396)	(15)	(411)
Impairment of right-of-use assets	–	–	–	–
Other	–	–	–	–
Balance at 30 June	–	11,094	23	11,117

(b) Lease liabilities

Set out below are the carrying amounts of lease liabilities (included under interest-bearing loans and borrowings) and the movements during the period:

\$ '000	2021	2020
Adoption of AASB 16 at 1 July 2019	11,235	11,528
Re-measurement of Liability	44	–
Additions	–	–
Accretion of interest	236	242
Payments	(537)	(535)
Other	–	–
Balance at 30 June	10,978	11,235

Classified as:

continued on next page ...

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City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 17. Leases (continued)

\$ '000	2021	2020
Current	300	301
Non Current	10,678	10,934

The maturity analysis of lease liabilities is included in Note 13.

The Group had total cash outflows for leases of \$535,130.

The following are the amounts recognised in profit or loss:

Depreciation expense of Right-of-Use Assets	404	411
Interest expense on lease liabilities	236	242
Expense relating to short term leases	-	-
Expense relating to leases of low-value assets	-	-
Variable lease payments	-	-
Other	-	-
Total amount recognised in profit or loss	640	653

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City of West Torrens

Financial Statements 2021

Notes to the Financial Statements for the year ended 30 June 2021

Note 17. Leases (continued)

(ii) Council as a lessor

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

(i) Investment Property

Rentals received, and outgoings reimbursed, in relation to Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable.

\$ '000	2021	2020
Future minimum rentals receivable under non-cancellable operating leases as at 30 June, are as follows:		
Not later than one year	718	979
Later than one year and not later than 5 years	909	1,213
Later than 5 years	29	31
	1,656	2,223

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2020/21; 9.50% in 2019/20). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2019/20) of "superannuation" salary.

In addition, Council makes a separate contribution of 3.2% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2021. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Superannuation contributions paid by council for 12 months to 30 June 2021 totalled \$1,850,597 (2019/20 \$1,875,545).

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 19. Interests in Other Entities

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

\$ '000	Council's Share of Net Income		Council's Share of Net Assets	
	2021	2020	2021	2020
Council's Share of Net Income				
Joint Ventures	4,952	841	12,693	4,978
Total Council's Share of Net Income	4,952	841	12,693	4,978

((a)i) Joint Ventures, Associates and Joint Operations**(a) Carrying Amounts**

\$ '000	Principal Activity	2021	2020
Brownhill and Keswick Creek Stormwater Board	Flood Mitigation	12,693	4,978
Total Carrying Amounts - Joint Ventures & Associates		12,693	4,978

Brownhill and Keswick Creek Stormwater Board

During the 2017/18 financial year, the Brown Hill and Keswick Creeks Stormwater Board (the 'Regional Subsidiary') was established and City of West Torrens has 49% Equitable Interest and 20% Operating Expenses Interest in this.

The Board has been established to implement or oversee the construction of stormwater infrastructure for the purpose of implementation of the Brown Hill and Keswick Creeks Stormwater Management Plan (the Plan); oversee the maintenance and repair and /or renewal of stormwater infrastructure; oversee implementation of associated or related infrastructure works; hold stormwater infrastructure; implement other non infrastructure measures; provide a forum for the discussion and consideration of the constituent council's obligations and responsibilities under the Plan; and enter into agreements with constituent councils for the purpose of managing the Plan.

Other constituent councils include City of Adelaide, City of Burnside, City of Unley, and City of Mitcham.

(b) Relevant Interests

	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2021	2020	2021	2020	2021	2020
Brownhill and Keswick Creek Stormwater Board	20.00%	20.00%	49.00%	49.00%	20.00%	20.00%

(c) Movement in Investment in Joint Venture or Associate

\$ '000	Brownhill and Keswick Creek Stormwater Board	
	2021	2020
Opening Balance	4,978	1,964
Share in Operating Result	4,952	841
New Capital Contributions	2,763	1,992
Reconciling Item	-	181
Council's Equity Share in the Joint Venture or Associate	12,693	4,978

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City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 19. Interests in Other Entities (continued)

(d) Summarised Financial Information of the Equity Accounted Business

\$ '000	Brownhill and Keswick Creek Stormwater Board	
	2021	2020
Statement of Financial Position		
Cash and Cash Equivalents	12,135	5,003
Other Current Assets	271	325
Non-Current Assets	13,634	6,410
Total Assets	26,040	11,738
Current Trade and Other Payables	117	1,568
Current Provisions	19	11
Total Liabilities	136	1,579
Net Assets	25,904	10,159
Statement of Comprehensive Income		
Other Income	279	-
Contributions from Constituent Councils	472	389
Interest Income	26	25
Capital Funding/Grants	9,877	1,762
Total Income	10,654	2,176
Employee Costs	286	271
Materials, Contracts & Other Expenses	199	152
Depreciation, Amortisation and Impairment	62	37
Total Expenses	547	460
Operating Result	10,107	1,716

(e) Share of Joint Operations Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

\$ '000	2021	2020
(i) Capital Expenditures Payable		
Not later than one year	1,960	1,128
Later that one year and not later than 5 years	-	-
Later than 5 years	-	-
	1,960	1,128

(f). Transactions with Council

Aggregate amount of transactions with Council		
- receipts from Council	2,763	1,992

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Details of Assets & Disposal Groups

The City of West Torrens Council has its former depot, 102-120 Marion Road Brooklyn Park, held for sale. Sale has been settled subsequent to year end and realised the carrying amount listed below.

\$ '000	2021	2020
Carrying Amounts of Assets and Liabilities		
Assets		
Infrastructure, Property, Plant and Equipment	3,600	3,600
Total Assets	3,600	3,600
Net Assets	3,600	3,600

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

Council has no contingencies nor any assets or liabilities not recognised in the Statement of Financial Position

Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2021, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 12/10/21.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 23. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999 . In all, 19 persons were paid the following total compensation:

\$ '000	2021	2020
The compensation paid to Key Management Personnel comprises:		
Short-Term Employee Benefits	1,638	1,507
Post-Employment Benefits	77	84
Total	1,715	1,591

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City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 23. Related Party Transactions (continued)

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

City of West Torrens

Notes to the Financial Statements for the year ended 30 June 2021

Note 24. Mendelson Foundation

\$ '000	2021	2020
<p>The Max and Bette Mendelson Foundation is a charitable fund established in 1996 under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens under the terms of the Trust Deed.</p>		
Financial Performance & Cash Flow Information		
Statement of Comprehensive Income - Mendelson Foundation		
INCOME		
Dividend Income including Franking Credits	65	77
Interest income	0	1
Fair Value Movement on Financial Assets	161	(45)
Council Contribution	20	20
	<u>246</u>	<u>53</u>
EXPENDITURE		
Scholarships	60	48
Fund Management	19	21
Member Emoluments	18	15
	<u>97</u>	<u>84</u>
	<u>149</u>	<u>(31)</u>
CHANGE IN FOUNDATION WEALTH		
Statement of Financial Position - Mendelson Foundation		
CURRENT ASSETS		
Cash & Cash Equivalents	47	16
Trade & Other Receivables	47	42
Units in Managed Funds	335	378
Shares in Listed Companies	1,348	1,122
Total Assets	<u>1,778</u>	<u>1,558</u>
LIABILITIES		
Current Liabilities	71	-
Non Current Liabilities	-	-
Total Liabilities	<u>71</u>	<u>-</u>
NET ASSETS	<u>1,706</u>	<u>1,558</u>
FOUNDATION WEALTH		
Accumulated Surplus	<u>1,706</u>	<u>1,558</u>



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INDEPENDENT AUDITOR'S REPORT TO THE PRINCIPAL MEMBER OF CITY OF WEST TORRENS

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of City of West Torrens and its subsidiaries (the Council), which comprises the consolidated statement of financial position as at 30 June 2021, the consolidated statement of comprehensive income, the consolidated statement of changes in equity and the consolidated statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the certification of the financial statements.

In our opinion the financial report of City of West Torrens, presents fairly, in all material respects, the Council's financial position as at 30 June 2021, and its financial performance and its cash flows for the year ended on that date in accordance with Australian Accounting Standards, the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 2011*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the *Local Government Act 1999* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Local Government Act 1999*, which has been given to the Council, would be in the same terms if given to the Council as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

Management is responsible for the other information. The other information obtained at the date of this auditor's report is the general purpose financial report of the Max and Bette Mendelson Foundation and the Annual Report of The Brown Hill and Keswick Creeks Stormwater Board.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report of the City of West Torrens, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

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If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Council's Responsibility for the Financial Report

The Council's officers are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as the Council's officers determine is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council's officers are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council's officers either intend to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_responsibilities/ar3.pdf

This description forms part of our auditor's report.

BDO Audit (SA) Pty Ltd

Andrew Tickle
Director

Adelaide, 25 October 2021



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Financial Statements 2021
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INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE CITY OF WEST TORRENS

Opinion

We have undertaken a reasonable assurance engagement on the design and the operating effectiveness of controls established by City of West Torrens ('the Council') in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, throughout the period 1 July 2020 to 30 June 2021 relevant to ensuring such transactions have been conducted properly and in accordance with law.

In our opinion, in all material respects:

- (a) The controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities were suitably designed to ensure such transactions have been conducted properly and in accordance with law; and
- (b) The controls operated effectively as designed throughout the period from 1 July 2020 to 30 June 2021.

Basis for opinion

We conducted our engagement in accordance with Standard on Assurance Engagements ASAE 3150 *Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council's responsibilities for the internal controls

The Council is responsible for:

- a) The receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities;
- b) Identifying the control objectives
- c) Identifying the risks that threaten achievement of the control objectives
- d) Designing controls to mitigate those risks, so that those risks will not prevent achievement of the identified control objectives; and
- e) Operating effectively the controls as designed throughout the period.

Our independence and quality control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and apply Auditing Standard ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.



Assurance practitioner's responsibilities

Our responsibility is to express an opinion, in all material respects, on the suitability of the design to achieve the control objectives and the operating effectiveness of controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities. ASAE 3150 requires that we plan and perform our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operated effectively throughout the period.

An assurance engagement to report on the design and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the control objectives and the operating effectiveness of controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness of those controls that we consider necessary to achieve the control objectives identified. An assurance engagement of this type also includes evaluating the suitability of the control objectives.

Limitations of controls

Because of the inherent limitations of an assurance engagement, together with any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved and so fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

A handwritten signature in blue ink that reads 'BDO'.

BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink that reads 'Andrew Tickle'.

Andrew Tickle
Director

Adelaide, 25 October 2021

City of West Torrens

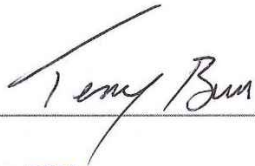
Financial Statements 2021

General Purpose Financial Statements for the year ended 30 June 2021

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of West Torrens for the year ended 30 June 2021, the Council's Auditor, BDO Audit (SA) Pty Ltd. has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Terry Buss PSM
Chief Executive Officer



John Woodward
Presiding Member, Audit Committee

Date: 13 October 2021



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CERTIFICATION OF AUDITOR INDEPENDENCE

I confirm that, for the audit of the financial statements of the City of West Torrens for the year ended 30 June 2021, I have maintained my independence in accordance with the requirements of APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code), Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

A handwritten signature in blue ink, appearing to read 'Andrew Tickle', is written over a light blue horizontal line.

Andrew Tickle
Director

BDO Audit (SA) Pty Ltd

Adelaide, 25 October 2021

17.2 Mendelson Foundation - Financial Statements for the Year Ended 30 June 2021

Brief

The report represents the audited financial statements of the Mendelson Foundation for the year ended 30 June 2021.

RECOMMENDATION

It is recommended to Council that the audited financial statements of the Mendelson Foundation for the year ended 30 June 2021 be received.

Introduction

The audited financial statements of the Mendelson Foundation for the year ended 30 June 2021 are presented for information.

Discussion

The equity of the Mendelson Foundation has increased for the year ended 30 June 2021 by \$148,742 or 9.5 per cent (decreased by \$29,577 or 1.8 per cent in 2019/20) as follows:

Income	\$
Dividend Income including Franking Credits	64,894
Interest Income	25
Market Movements on Investments	161,231
Council Grants	20,000
Total Income	<u><u>246,150</u></u>
Expenditure	
Scholarships	60,000
Fund Management Fees	18,076
Member Emoluments	19,332
Total Expenditure	<u><u>97,408</u></u>
Surplus / (Deficit)	<u><u>148,742</u></u>

The independent auditor's report is included in **Attachment 1**.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

The audited financial statements of the Mendelson Foundation for the year ended 30 June 2021 are presented for information.

Attachments

1. Mendelson Foundation - Financial Statements for the Year Ended 30th June 2021



**CITY OF WEST TORRENS MAX & BETTE
MENDELSON FOUNDATION**

FINANCIAL STATEMENTS 2020/21 FOR THE 12 MONTHS TO 30TH JUNE

FINANCIAL REPORTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION

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The Max and Bette Mendelson Foundation is a charitable fund established under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens as the legal Trustee under the terms of the Trust Deed.

CITY OF WEST TORRENS AS TRUSTEE FOR THE MAX AND BETTE MENDELSON FOUNDATION

ANNUAL FINANCIAL STATEMENTS

For the year ended 30 June 2021

CERTIFICATION OF FINANCIAL STATEMENTS - MENDELSON FOUNDATION

We have been authorized by the Council to certify the financial statements in their final form.

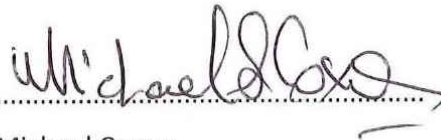
In our opinion:

- The Foundation is not a reporting entity and this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements;
- The financial statements present fairly of the Foundation's financial position at 30 June 2021 and the results of its operations for the financial year;
- The financial statements accurately reflect the Foundation's accounting and other records.



Terry Joseph Buss PSM

CHIEF EXECUTIVE OFFICER



Michael Coxon

MAYOR

Date: 25th October 2021

Date: 26th October 2021

STATEMENT OF COMPREHENSIVE INCOME

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION INCOME STATEMENT FOR THE YEAR 30 JUNE 2021

	Note	\$ 2021	\$ 2020
REVENUE			
Dividend Income including Franking Credits		64,894	77,305
Interest Income		25	1,209
Market Movements		161,231	(44,463)
Council Grants		20,000	20,000
		<hr/>	<hr/>
Revenue	2	246,150	54,051
		<hr/>	<hr/>
EXPENDITURE			
Scholarships		60,000	48,000
Committee Allowances		19,332	21,076
Trustee Fees		18,076	14,552
		<hr/>	<hr/>
Expenditure	3	97,408	83,628
		<hr/>	<hr/>
NET SURPLUS		148,742	(29,577)
		<hr/> <hr/>	<hr/> <hr/>

STATEMENT OF FINANCIAL POSITION

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION

AS AT 30 JUNE 2021

	Note	\$ 2021	\$ 2020
CURRENT ASSETS			
Cash		46,777	15,464
Receivables		47,485	42,281
Units in Managed Funds		335,135	378,257
Shares in Listed Companies		1,348,384	1,121,755
		1,777,781	1,576,969
Total Current Assets		1,777,781	1,576,969
Non-Current Assets		0	0
		0	0
TOTAL ASSETS		1,777,781	1,576,969
Less Mendelson Reimbursement		71,283	0
		71,283	0
NET ASSETS		1,706,498	1,576,969
		1,706,498	1,576,969
 FOUNDATION WEALTH			
Accumulated Surplus		1,706,498	1,557,756
Reserves		0	0
		1,706,498	1,557,756
TOTAL FOUNDATION WEALTH		1,706,498	1,557,756
		1,706,498	1,557,756

NOTES TO THE ACCOUNTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION

NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE 12 MONTHS ENDED 30 JUNE 2021

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

Unless otherwise specified, these special purpose foundation accounts have been prepared on the basis of the historical cost convention, modified by the revaluation of financial assets for which the fair value basis of accounting has been applied.

Fair value means the amount for which an asset could be exchanged between a knowledgeable buyer or seller in arm's length transactions.

(b) Consolidated Accounts

Mendelson accounts are consolidated with those of the City of West Torrens and should be read in conjunction with those accounts.

(c) Current Assets and Liabilities

Current assets are cash and other forms of assets that are reasonably expected to be paid or satisfied within one year of balance date.

(d) Revenue Recognition

Equity investments are recognized on a fair value basis.

(e) Financial Instruments

Foundation includes in its Statement of Financial Position several financial assets. These assets are recognized at their fair value.

NOTES TO THE ACCOUNTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION NOTES TO ACCOUNTS FOR THE 12 MONTHS ENDED 30 JUNE 2021

NOTE 2. REVENUE

Date	Payer / Description	Amount
31/07/2020	Council Grants FY 2020/21	20,000.00
31/07/2020	Interest Income Received July 2020	1.09
31/07/2020	Dividend Income Received July 2020	29,732.79
31/08/2020	Market Movement July 2020	(10,439.53)
31/08/2020	Dividend Income Received August 2020	1,391.65
31/08/2020	Interest Income Received August 2020	1.18
31/08/2020	Market Movement August 2020	26,139.28
30/09/2020	Dividend Income Received September 2020	5,264.64
30/09/2020	Interest Income Received September 2020	1.24
30/09/2020	Market Movement September 2020	(30,656.11)
31/10/2020	Dividend Income Received October 2020	2,518.48
31/10/2020	Interest Income Received October 2020	0.29
31/10/2020	Market Movement October 2020	5,261.68
30/11/2020	Dividend Income Received November 2020	1,888.77
30/11/2020	Interest Income Received November 2020	0.10
30/11/2020	Market Movement November 2020	80,932.82
31/12/2020	Dividend Income Received December 2020	1,845.85
31/12/2020	Interest Income Received December 2020	0.09
31/12/2020	Market Movement December 2020	14,704.33
31/01/2021	Dividend Income Received January 2021	3,233.07
31/01/2021	Interest Income Received January 2021	8.05
31/01/2021	Market Movement January 2021	(7,413.81)
28/02/2021	Dividend Income Received February 2021	1,234.81
28/02/2021	Interest Income Received February 2021	2.48
28/02/2021	Market Movement February 2021	4,643.56
31/03/2021	Dividend Income Received March 2021	4,935.22
31/03/2021	Interest Income Received March 2021	2.98
31/03/2021	Market Movement March 2021	17,578.37
30/04/2021	Dividend Income Received April 2021	4,291.92
30/04/2021	Market Movement April 2021	42,153.13
30/04/2021	Interest Income Received April 2021	2.91
31/05/2021	Dividend Income Received May 2021	739.62
31/05/2021	Interest Income Received May 2021	2.67
31/05/2021	Market Movement May 2021	11,104.89
30/06/2021	Dividend Income Received June 2021	2,316.86
30/06/2021	Interest Income Received June 2021	2.54
30/06/2021	Market Movement June 2021	26,587.57
30/06/2021	Estimated Franking Credits 2020/21	5,500.00
30/06/2021	Market Movement June 2021 (Final adjustment)	(19,365.33)
	GRAND TOTAL	246,150.15

NOTES TO THE ACCOUNTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION NOTES TO ACCOUNTS FOR THE 12 MONTHS ENDED 30 JUNE 2021

NOTE 3. EXPENDITURE

Date	Payee / Description	Amount
31/07/2020	Trustee Fee Jun 20 (ex GST)	1,405.26
31/07/2020	Scholarships FY2020/20	60,000.00
31/08/2020	Trustee Fee Jul 20 (ex GST)	1,467.65
31/08/2020	Allowance - Cr D Huggett	1,338.00
31/08/2020	Allowance - Cr Elisabeth Pa	1,338.00
30/09/2020	Trustee Fee Aug 20 (ex GST)	1,479.69
30/09/2020	MQG Bank Audit Letter Fee	60.00
30/09/2020	BT Expense recovery - legislatvie	28.58
31/10/2020	BT Panorama Admin & ongoing advice fee Sept 20	1,420.38
31/10/2020	Committee Allowance Dr R Jennings	1,337.25
30/11/2020	Committee Allowance CR Papanikolaou	1,338.00
30/11/2020	Committee Allowance CR Huggett	1,338.00
30/11/2020	Trustee Fee Oct 20 (ex GST)	1,487.29
31/12/2020	Trustee Fee Nov 20 (ex GST)	1,477.63
31/01/2021	Trustee Fee Dec 20 (ex GST)	1,551.61
28/02/2021	Committee Allowance Dr R Jennings	1,345.00
28/02/2021	Committee Allowance CR S Tsiaparis	947.00
28/02/2021	Committee Allowance CR David Wilton	947.00
28/02/2021	Trustee Fee Jan 21 (ex GST)	1,561.01
31/03/2021	Trustee Fee Feb 21 (ex GST)	1,420.01
30/04/2021	Trustee Fee Mar 21 (ex GST)	1,564.90
30/04/2021	Committee Allowance Adelta Legal	1,337.25
30/04/2021	Committee Allowance Adelta Legal	1,337.25
30/04/2021	Committee Allowance Adelta Legal	1,337.25
30/04/2021	Committee Allowance Dr R Jennings	1,351.25
31/05/2021	Committee Allowance CR S Tsiaparis	1,352.00
31/05/2021	Committee Allowance CR David Wilton	1,352.00
31/05/2021	Trustee Fee Apr 21 (ex GST)	1,548.54
30/06/2021	Trustee Fee May 21 (ex GST)	1,430.02
30/06/2021	Admin & ongoing advice fee May 21	173.26
30/06/2021	Committee Allowance Adelta Legal	1,337.25
	GRAND TOTAL	97,408.33



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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CITY OF WEST TORRENS MAX & BETTE MENDELSON FOUNDATION

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of City of West Torrens Max & Bette Mendelson Foundation (the Entity), which comprises the statement of financial position as at 30 June 2021, the statement of comprehensive income for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the certification of financial statements.

In our opinion the accompanying financial report presents fairly, in all material respects, the financial position of the Entity as at 30 June 2021 and of its financial performance and its cash flows for the year then ended in accordance with the basis of accounting described in note 1.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the Financial Report* section of our report. We are independent of the Entity in accordance with ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter - Basis of accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Entity to meet the requirements of the trust deed. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of management and those charged with governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report, and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the trust deed and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

BDO Audit (SA) Pty Ltd ABN 33 161 379 086 is a member of a national association of independent entities which are all members of BDO (Australia) Ltd ABN 77 050 110 275, an Australian company limited by guarantee. BDO Audit (SA) Pty Ltd and BDO (Australia) Ltd are members of BDO International Ltd, a UK company limited by guarantee, and form part of the international BDO network of independent member firms. Liability limited by a scheme approved under Professional Standards Legislation.



Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of our auditor's report.

A handwritten signature in blue ink that reads 'BDO'.

BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink that reads 'Andrew Tickle'.

Andrew Tickle
Director

Adelaide, 27 October 2021

17.3 Budget versus Actual - Year Ended 30 June 2021

Brief

The budget is reviewed in this report for the year ended 30 June 2021 pursuant to the requirements of Regulation 10 of the *Local Government (Financial Management) Regulations 2011*.

RECOMMENDATION

It is recommended to Council that the report on the budget for the year ended 30 June 2021, made pursuant to the requirements of Regulation 10 of the *Local Government (Financial Management) Regulations 2011*, be received.

Introduction

Budget versus actual information for the year ended 30 June 2021 has been reviewed and is presented in this report.

Discussion

The report in **Attachment 1** shows the budget versus actual position for 2020/21, with variances comparing actual results to the revised budget (as per the March budget review). **Attachment 2** shows the actual data presented in a manner consistent with the model financial statements, pursuant to the requirements of Regulation 10 of the *Local Government (Financial Management) Regulations 2011*.

Operating Position Summary

At the March budget review the forecast operational surplus for 30 June 2021 was \$4.691 million (excluding Council's Share in Equity Accounted Businesses - Brownhill & Keswick Creek Stormwater Board for which no budget had been originally allocated).

The actual year end result posted an operating surplus of \$9.644 million (which includes Council's Share in Equity Accounted Businesses - Brownhill and Keswick Creek Stormwater Board of \$4.952 million and some other accounting classification adjustments of \$393k. Excluding these amounts yields an operating surplus of \$5.085 million (as per the Budget versus Actual attachment).

The net result on a like for like basis, was a slightly higher surplus than that budgeted for in the March 2021 budget review totalling \$394,000.

The key operating variances are categorised and explained below:

Operational Income

- Rates income reported a nominal variance of \$91,405 above budget (\$5,708 above budget in 2019/20).
- Statutory charges were also largely on target showing a small favourable variance of \$28,888, with development associated fees higher than expected, slightly offset by a reduction in expected parking fees due to COVID-19.
- User charges were above budget by \$86,187, which included higher than expected property lease fees (\$32,468) and sundry user charges (\$46,472).
- Grants, subsidies and contributions were above budget by \$322,162, largely because of advance payments of financial assistance grants by the Federal Government (\$1,054,838), not budgeted to be received in the 2020/21 financial year. This was offset by sundry operating grants budgeted for but not yet received (\$758,014).

- Reimbursements and other income was \$49,431 above budget, largely due to higher than expected returns on the Mendelson investment portfolio of \$51,231.

Operational Expenditure

- Staff and related costs were \$1,108,916 below budget, having been impacted by an unbudgeted end-of-year adjustment of capitalised expenditure (\$1,129,500). Costs were otherwise \$20,584 or 0.1 per cent above budget, a variance largely attributable to end-of-year leave provision adjustments.
- Building, equipment and related expenses were \$286,729 above budget, the most significant variance being depreciation (\$417,657 over), most of which relates to community facilities completed during the year for which no depreciation allowance was made in the budget. This is offset by an underspend in fuel (\$47,183) and sundry plant costs (\$74,282).
- Community asset costs were above budget by \$426,860, all of which is infrastructure depreciation that has been impacted by end-of-year processes, especially asset revaluations.
- General expenses were below budget by \$484,519, largely impacted by an under-spending of professional fees (\$219,988), subscriptions (\$41,977) and promotion expenditure (\$49,416). This unspent amount was significantly committed and was therefore carried forward to the 2021/22 budget.
- Bank and finance charges were \$222,034 over budget, being impacted by a new accounting standard requiring adjustments to the reporting of leases in the end-of-year financial statements.
- Council related expenditure was \$294,244 below budget, largely because of the under-spending of donations (\$96,416), community and partnership grants (\$140,769) and street lighting (\$51,246). Some of these funds have been carried forward to 2021/22 budget.
- Contract and material expenditure was \$3,237,307 above budget, largely the result of end-of-year adjustments for minor capital works being expensed (fully budgeted as capital expenditure).
- Occupancy and property costs were \$560,581 below budget, largely due to the adjustment involving leases referred to above (offset by an unfavourable variance for bank and finance charges).

Capital Position Summary

The key capital variances are explained below:

Capital Income

- Capital income was \$6,521,011 below budget largely due to changes in accounting standards that require Council to defer a substantial amount of grant income until the associated capital projects are completed.

Capital Expenditure

- Computer expenditure was below budget by \$23,199.
- Other plant and equipment including motor vehicle expenditure was \$379,825 below budget, most of which has been carried forward to the 2021/22 financial year.

- Land and building costs (excluding asset sales) were under budget by \$3,475,852, largely for timing reasons associated with large community projects. Most of this amount was carried forward to the 2021/22 financial year.
- Capital income budgeted for the sale of the Marion Road depot has yet to occur, but is now factored into the 2021/22 budget.

Capital Works Expenditure

Capital works variances were largely timing related and included a number of significant projects, including the recreation program works for both Breakout Creek (\$2,000,000) and Thebarton Oval Kings Reserve (\$1,758,398). Additionally, within the transport program we had a variance for the upgrade of Bagot Ave of (\$1,245,941) and bridge renewal program (\$1,420,485).

An amount of \$13,727,436 net of overheads and income not received was carried forward to 2021/22.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

Budget information for the year ended 30 June 2021 has been presented and key variances highlighted, pursuant to Regulation 10 of the *Local Government (Financial Management) Regulations 2011*.

Attachments

1. **2020/21 Budget vs Actual**
2. **2020/21 Model Financial Statements**

City of West Torrens

Summary of Budget Changes 2020/21

Operational Income and Expenditure (\$'000's)

Adopted Original Budget	Income & Expenditure	Carryover Budget Review	September Budget Review	December Budget Review	March Budget Review	Year End Result	Variance to Revised Budget
Income							
61,208	Rates Related	61,208	61,269	61,203	61,153	61,244	91
2,072	Statutory Charges	2,072	2,054	2,094	2,081	2,110	29
1,604	User Charges	1,604	1,503	1,439	1,426	1,512	86
4,287	Grants Subsidies & Contributions	4,287	3,630	3,827	3,827	4,150	322
608	Reimbursements & Other Income	608	567	629	702	752	49
69,779	Total Income	69,779	69,022	69,192	69,189	69,767	578
Expenditure							
23,865	Staff & Related Costs	24,065	24,208	23,924	23,700	22,591	(1,109)
5,749	Buildings, Furniture, Plant & Equipment	5,749	6,544	6,523	6,543	6,830	287
9,858	Community Asset Costs	9,858	10,875	10,875	10,875	11,302	427
4,132	General Expenses	4,579	4,663	4,584	4,464	3,980	(485)
1,128	Bank & Finance Charges	1,128	1,078	1,028	983	1,205	222
4,000	Council Related Expenditure	4,094	4,247	4,283	4,309	4,015	(294)
11,064	Contract & Material Expenditure	11,064	11,195	11,152	11,112	14,349	3,237
2,651	Occupancy & Property Costs	2,651	2,651	2,658	2,658	2,097	(561)
(175)	Expenditure Recovered	(175)	(175)	(159)	(146)	(1,687)	(1,541)
62,272	Total Expenditure	63,013	65,286	64,868	64,499	64,682	184
7,507	Operating Surplus/Deficit	6,766	3,736	4,324	4,691	5,085	394

City of West Torrens									
Summary of Budget Changes 2020/21									
Capital Income and Expenditure (\$'000's)									
Adopted Original Budget	Capital Expenditure & Sales			Carryover Budget Review	September Budget Review	December Budget Review	March Budget Review	Year End Result	Variance to Revised Budget
		Budget	Review						
175	Motor Vehicles	175	175	172	157	120	(37)		
137	Computer Equipment	137	217	387	379	356	(23)		
871	Other Plant & Equipment	1,306	1,382	1,382	1,382	1,039	(342)		
6,383	Land & Buildings	5,780	5,861	5,861	5,869	2,393	(3,476)		
0	Library Resources	0	0	0	0	-	0		
7,565	Total Expenditure	7,397	7,634	7,801	7,787	3,908	(3,879)		
Adopted Original Budget	Capital Income			Carryover Budget Review	September Budget Review	December Budget Review	March Budget Review	Year End Result	Variance to Revised Budget
		Budget	Review						
4,287	Grants Subsidies & Contributions	4,287	3,630	3,827	3,827	4,150	322		
4,287	Total Income	4,287	3,630	3,827	3,827	4,150	322		
Adopted Original Budget	Capital Works Expenditure			Carryover Budget Review	September Budget Review	December Budget Review	March Budget Review	Year End Result	Variance to Revised Budget
		Budget	Review						
2,746	Stormwater & Drainage	5,011	5,024	6,281	6,281	5,235	(1,047)		
3,125	Recreation & Culture	5,809	5,809	6,047	6,047	3,078	(2,969)		
13,846	Transport & Communication	21,447	21,538	23,754	23,733	12,926	(10,806)		
19,716	Total Expenditure	32,267	32,371	36,082	36,061	21,239	(14,822)		

City of West Torrens

Financial Statements 2021

Statement of Comprehensive Income
for the year ended 30 June 2021

\$ '000	Notes	2021	2020
Income			
Rates	2a	61,244	60,270
Statutory Charges	2b	2,110	2,052
User Charges	2c	1,400	1,447
Grants, Subsidies and Contributions	2g	3,819	4,026
Investment Income	2d	295	133
Reimbursements	2e	326	344
Other income	2f	181	393
Net Gain - Equity Accounted Council Businesses	19(a)	4,952	841
Total Income		74,327	69,506
Expenses			
Employee costs	3a	22,591	23,193
Materials, Contracts and Other Expenses	3b	24,983	25,118
Depreciation, Amortisation and Impairment	3c	16,053	14,823
Finance Costs	3d	1,056	852
Total Expenses		64,683	63,986
Operating Surplus / (Deficit)		9,644	5,520
Physical Resources Received Free of Charge	2i	-	2,021
Asset Disposal & Fair Value Adjustments	4	178	(20)
Amounts Received Specifically for New or Upgraded Assets	2g	460	2,120
Net Surplus / (Deficit)		10,282	9,641
Other Comprehensive Income			
Amounts which will not be reclassified subsequently to operating result			
Changes in Revaluation Surplus - I,PP&E	9a	(2,813)	1,413
Impairment (Expense) / Recoupments Offset to Asset Revaluation Reserve	9a	-	(976)
Total Amounts which will not be reclassified subsequently to operating result		(2,813)	437
Total Other Comprehensive Income		(2,813)	437
Total Comprehensive Income		7,469	10,078

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

City of West Torrens

Financial Statements 2021

Statement of Financial Position

as at 30 June 2021

\$ '000	Notes	2021	2020
ASSETS			
Current assets			
Cash & Cash Equivalent Assets	5a	10,681	12,155
Trade & Other Receivables	5b	5,485	4,327
Other Financial Assets (Investments)	5c	1,684	1,500
Inventories	5d	18	14
Non-Current Assets Held for Sale	20	3,600	3,600
Total current assets		21,468	21,596
Non-current assets			
Equity Accounted Investments in Council Businesses	6a	12,693	4,978
Other Non-Current Assets	6b	9,374	10,692
Infrastructure, Property, Plant & Equipment	7a(i)	790,794	786,749
Total non-current assets		812,861	802,419
TOTAL ASSETS		834,329	824,015
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	4,685	5,392
Borrowings	8b	1,782	1,166
Provisions	8c	5,140	4,830
Other Current Liabilities	8d	6,351	-
Total Current Liabilities		17,958	11,388
Non-Current Liabilities			
Borrowings	8b	33,906	35,644
Provisions	8c	266	253
Other Non-Current Liabilities	8d	-	2,000
Total Non-Current Liabilities		34,172	37,897
TOTAL LIABILITIES		52,130	49,285
Net Assets		782,199	774,730
EQUITY			
Accumulated surplus		121,199	118,576
Asset revaluation reserves	9a	637,692	640,505
Other reserves	9b	23,308	15,649
Total Council Equity		782,199	774,730
Total Equity		782,199	774,730

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

City of West Torrens

Financial Statements 2021

Statement of Changes in Equity
for the year ended 30 June 2021

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
2021					
Balance at the end of previous reporting period		118,576	640,505	15,649	774,730
Net Surplus / (Deficit) for Year		10,282	–	–	10,282
Other Comprehensive Income					
- Share of OCI - Equity Accounted Council Businesses		–	–	–	–
- Other Movements (Rounding Adjustment)		–	–	–	–
- Gain (Loss) on Revaluation of I,PP&E	7a	–	(2,813)	–	(2,813)
- IPP&E Impairment (Expense) / Recoupments Offset to ARR	7a	–	–	–	–
Other comprehensive income		–	(2,813)	–	(2,813)
Total comprehensive income		10,282	(2,813)	–	7,469
Transfers between Reserves		(7,659)	–	7,659	–
Balance at the end of period		121,199	637,692	23,308	782,199
2020					
Balance at the end of previous reporting period		107,245	640,068	17,339	764,652
Net Surplus / (Deficit) for Year		9,641	–	–	9,641
Other Comprehensive Income					
- Share of OCI - Equity Accounted Council Businesses		–	–	–	–
- Other Movements (Rounding Adjustment)		–	–	–	–
- Gain (Loss) on Revaluation of I,PP&E	7a	–	1,413	–	1,413
- IPP&E Impairment (Expense) / Recoupments Offset to ARR	7a	–	(976)	–	(976)
Other comprehensive income		–	437	–	437
Total comprehensive income		9,641	437	–	10,078
Transfers between Reserves		1,690	–	(1,690)	–
Balance at the end of period		118,576	640,505	15,649	774,730

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

City of West Torrens

Financial Statements 2021

Statement of Cash Flows

for the year ended 30 June 2021

\$ '000	Notes	2021	2020
Cash flows from operating activities			
<u>Receipts</u>			
Rates Receipts		61,655	59,538
Statutory Charges		2,310	2,059
User Charges		1,501	1,562
Grants, Subsidies and Contributions (operating purpose)		3,995	4,249
Investment Receipts		295	133
Reimbursements		358	378
Other Receipts		2,865	5,074
<u>Payments</u>			
Payments to Employees		(22,209)	(22,481)
Payments for Materials, Contracts & Other Expenses		(26,163)	(28,282)
Finance Payments		(1,056)	(852)
Net cash provided by (or used in) Operating Activities	11b	23,551	21,378
Cash flows from investing activities			
Amounts Received Specifically for New/Upgraded Assets		460	2,120
Sale of Replaced Assets		1,560	824
Repayments of Loans by Community Groups		-	147
Distributions Received from Equity Accounted Council Businesses		4,952	841
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(12,432)	(17,321)
Expenditure on New/Upgraded Assets		(10,498)	(9,511)
Net Purchase of Investment Securities		(184)	(86)
Capital contributed to Equity Accounted Council Businesses		(7,715)	(3,014)
Net cash provided (or used in) investing activities		(23,857)	(26,000)
Cash flows from financing activities			
<u>Receipts</u>			
Proceeds from Borrowings		14,004	13,555
<u>Payments</u>			
Repayments of Borrowings		-	(640)
Repayment of Lease Liabilities		(15,171)	(293)
Repayment of Bonds & Deposits		(1)	(48)
Net Cash provided by (or used in) Financing Activities		(1,168)	12,574
Net Increase (Decrease) in Cash Held		(1,474)	7,952
plus: Cash & Cash Equivalents at beginning of period		12,155	4,203
Cash and cash equivalents held at end of period	11a	10,681	12,155
Additional Information:			
plus: Investments on hand – end of year	6b	1,684	1,500
Total Cash, Cash Equivalents & Investments		12,365	13,655

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 15. Financial Indicators

\$ '000	Indicator 2021	Indicators 2020	Indicators 2019
Financial Indicators overview <i>These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.</i>			
1. Operating Surplus Ratio			
Operating Surplus	13.0%	7.9%	11.2%
Total Operating Income			
<i>This ratio expresses the operating surplus as a percentage of total operating revenue.</i>			
2. Net Financial Liabilities Ratio			
Net Financial Liabilities	46%	45%	20%
Total Operating Income			
<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.</i>			
Adjustments to Ratios			
<i>In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.</i>			
Adjusted Operating Surplus Ratio			
Operating Surplus	12.1%	6.4%	10.2%
Total Operating Income			
Adjusted Net Financial Liabilities Ratio			
Net Financial Liabilities	47%	46%	20%
Total Operating Income			
3. Asset Renewal Funding Ratio			
Net Asset Renewals	93%	111%	112%
Infrastructure & Asset Management Plan required expenditure			
<i>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.</i>			

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City of West Torrens

Financial Statements 2021

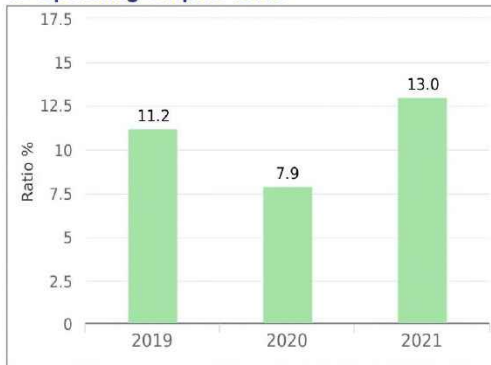
Notes to the Financial Statements

for the year ended 30 June 2021

Note 15. Financial Indicators (continued)

Financial Indicators - Graphs

1. Operating Surplus Ratio



Purpose of operating surplus ratio

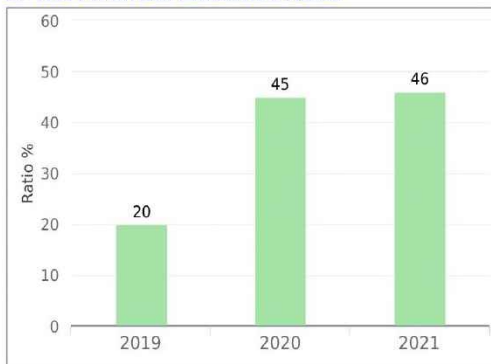
This indicator is to determine the percentage the operating revenue varies from operating expenditure

Commentary on 2020/21 result

2020/21 ratio 13.0%

This ratio continues to remain favourable.

2. Net Financial Liabilities Ratio



Purpose of net financial liabilities ratio

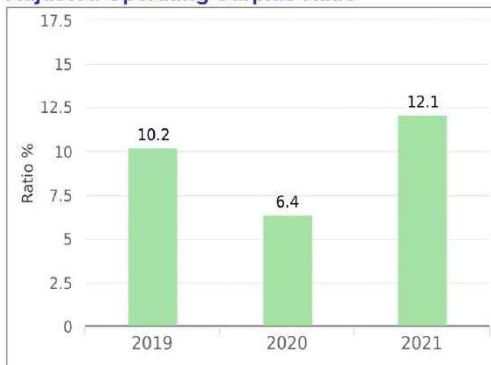
This indicator shows the significance of the net amount owed to others, compared to operating revenue

Commentary on 2020/21 result

2020/21 ratio 46%

No significant change from prior year.

Adjusted Operating Surplus Ratio



Purpose of adjusted operating surplus ratio

This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

Commentary on 2020/21 result

2020/21 ratio 12.1%

This ratio continues to remain favourable.

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City of West Torrens

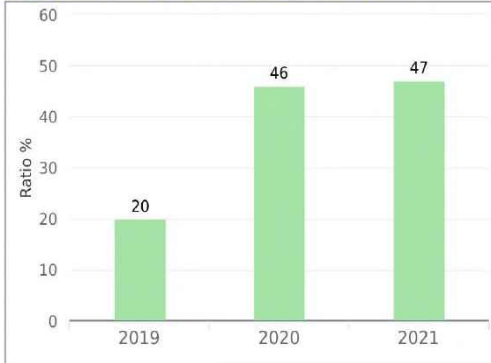
Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 15. Financial Indicators (continued)

Adjusted Net Financial Liabilities Ratio



Purpose of adjusted net financial liabilities ratio

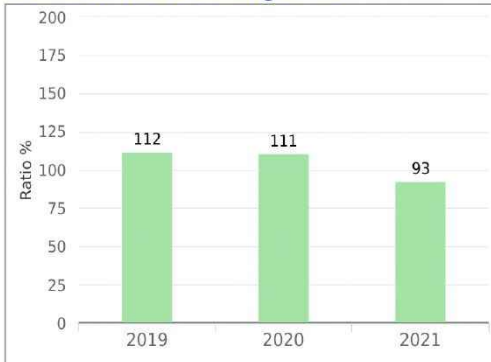
This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

Commentary on 2020/21 result

2020/21 ratio 47%

No significant change from prior year.

3. Asset Renewal Funding Ratio



Purpose of asset renewal funding ratio

This indicator aims to determine if assets are being renewed and replaced in an optimal way

Commentary on 2020/21 result

2020/21 ratio 93%

Due to increased grant funding opportunities Council have elected to upgrade, rather than renew, some assets.

City of West Torrens

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 16. Uniform Presentation of Finances

\$ '000	2021	2020
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	74,327	69,506
less Expenses	(64,683)	(63,986)
Operating Surplus / (Deficit)	9,644	5,520
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(12,432)	(17,321)
add back Depreciation, Amortisation and Impairment	16,053	14,823
add back Proceeds from Sale of Replaced Assets	1,560	824
	5,181	(1,674)
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(10,498)	(9,511)
add back Amounts Received Specifically for New and Upgraded Assets	460	2,120
	(10,038)	(7,391)
Net Lending / (Borrowing) for Financial Year	4,787	(3,545)

17.4 Weslo Request for New Lease - Confidential Order Review

Brief

This report presents the annual review of the confidential order applied to confidential report Item 21.1 - Weslo - Request for New Lease, at the 17 November 2020 Meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

RECOMMENDATION

It is recommended to Council that:

1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 17 November 2020, in respect of report Item 21.1 - Weslo - Request for New Lease, Council orders that the confidential Agenda report, the Minutes arising, attachments and any associated documentation, continue to be retained in confidence in accordance with Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd. In addition, Council is satisfied that the principle of the meeting being conducted in a place open to the public has been outweighed in this circumstance because the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease dispute with Weslo Holdings Pty Ltd and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

Introduction

Section 91(9)(a) of the *Local Government Act 1999*, requires that any confidential order made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve months must be reviewed by Council at least once every twelve months.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

Discussion

At its 17 November 2020 meeting, Council ordered that that the agenda item Weslo - Request for New Lease, the Minutes arising, attachments and any associated documentation, having been considered in confidence under Section 90(3)(b)(i) and (b)(ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd. In addition, Council is satisfied that the principle of the meeting being conducted in a place open to the public has been outweighed in this circumstance because the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease dispute with Weslo Holdings Pty Ltd and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.

The matter relating to confidential report Item 21.1 - Weslo - Request for New Lease is ongoing and as such the confidentiality order made on 17 November 2020, should continue to remain in place for a further 12 months.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

As the confidential order applied by Council at its 17 November 2020 meeting in relation to the request for new lease has been in place for twelve months, Council is required to review it and determine whether it should be revoked or remain in situ.

Attachments

Nil

18 LOCAL GOVERNMENT BUSINESS

Nil

19 MEMBER'S BOOKSHELF

- South Australian Ombudsman's 2020-21 Annual Report
- BDO Audit Completion Report Year Ended 30 June 2021

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE

20.1 City of West Torrens Draft Public Health Plan 2021 - 2026

Correspondence has been received from the Minister for Health and Wellbeing, the Hon. Stephen Wade MLC, regarding the draft City of West Torrens Public Health Plan 2021 - 2026 (**Attachment 1**).

20.2 Preparation of a Regional Plan for Greater Adelaide

Correspondence has been received from the Chair of the State Planning Commission, Helen Dyer, regarding the State Planning Commission's intention to formally commence the preparation of a Regional Plan for Greater Adelaide (**Attachment 2**).

20.3 North-South Corridor Torrens to Darlington Project

Correspondence has been received from the Torrens to Darlington Engagement Team of the Department for Infrastructure and Transport, regarding acquisition of council land for the Torrens to Darling Project (**Attachment 3**).

20.4 Torrens to Darlington (T2D) Project and ongoing engagement with Council

Correspondence has been received from the Chief Executive of the Department for Infrastructure and Transport, Tony Braxton-Smith, regarding the Torrens to Darlington Project and ongoing engagement with Council (**Attachment 4**).

20.5 Injury Crash Concerns at Local Street Intersections with Main Roads

Correspondence has been received from the Chief Executive of the Department for Infrastructure and Transport, Tony Braxton-Smith, acknowledging Council's letter dated 14 October 2021 in relation to Injury Crash Concerns at Local Street Intersections with Main Roads (**Attachment 5**).

20.6 2021-22 Open Space Grant Program Funding

Correspondence has been received from the Deputy Premier, Attorney-General and Minister for Planning and Local Government, the Hon. Vickie Chapman MP, advising that Council was successful in receiving funding through the 2021-22 Open Space Grant Program (**Attachment 6**).

RECOMMENDATION

That the correspondence be received.

Attachments

20.1 City of West Torrens Draft Public Health Plan 2021 - 2026

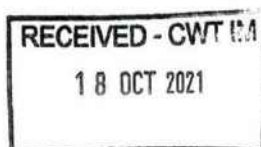
20.2 Preparation of a Regional Plan for Greater Adelaide

20.3 North-South Corridor Torrens to Darlington Project

20.4 Torrens to Darlington (T2D) Project and ongoing engagement with Council

20.5 Injury Crash Concerns at Local Street Intersections with Main Roads

20.6 2021-22 Open Space Grant Program Funding



Government
of South Australia

Hon Stephen Wade MLC
Minister for Health and Wellbeing

MHW-H21-6328

Mr Terry Buss PSM
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss

Thank you for your email dated 31 August 2021, on behalf of the City of West Torrens, regarding the draft Public Health Plan 2021-2026 (the draft Plan).

I am pleased to acknowledge receipt of the draft Plan and congratulate the City of West Torrens on reaching this important milestone.

I note that the draft Plan must be submitted to the Chief Public Health Officer for comment before the finalised Plan can be brought into operation.

If you would like to discuss any matters relating to the draft Plan, please contact Dr Kirsty Hammet, Principal Policy Officer, Local Government Relations and Policy, at _____ or _____

COVID-19 reminds us of the importance of well-planned public health action.

I commend the vital work the City of West Torrens is undertaking to protect community health and wellbeing during this challenging time and look forward to progress of the draft Plan through consultation.

Yours sincerely

Stephen Wade
Minister for Health and Wellbeing

13 October 2021

Minister for Health and Wellbeing

Level 9, Citi Centre Building, 11 Hindmarsh Square, ADELAIDE SA 5000 | GPO Box 2555 ADELAIDE SA 5001 | DX 243
Tel 08 8463 6270 | Fax 08 8463 6277 | Email ministerforhealth@sa.gov.au



17837365



15 October 2021

Level 5, 50 Flinders Street
Adelaide SA 5000GPO Box 1815
Adelaide SA 500108 7109 7466
saplanningcommission@sa.gov.auMayor Michael Coxon
City of West TorrensBy email: mayorcoxon@wtcc.sa.gov.au

Dear Mayor Coxon

Preparation of a Regional Plan for Greater Adelaide

I am writing to you to advise you of the State Planning Commission's intention, pursuant to section 64 of the *Planning, Development and Infrastructure Act 2016*, to shortly formally commence the preparation of a Regional Plan for Greater Adelaide. The current '30-Year Plan for Greater Adelaide: 2017 Update' was transitioned into a Regional Plan in early 2020. It is now time to update this Regional Plan.

To ensure the new plan is relevant and does the work which the system expects from this strategic document, it needs to be well researched and considered.

The responsibility for the preparation of this Regional Plan sits with the State Planning Commission (the Commission), this plan nonetheless requires inputs and insights that only councils can provide.

This Regional Plan will guide the future development of the Greater Adelaide region, and thus, must ensure a line of sight between the desired City form and function, and the underlying inputs, such as:

- Population;
- Land supply;
- Service provision (i.e. open space);
- Economic activity;
- Connectivity; and
- Infrastructure provision.

Whilst State agencies and authorities will provide inputs, councils hold a wealth of information, such as:

- Understanding of community trends, needs and aspirations;
- Infrastructure capacity;
- Land serviceability and availability;
- Land use needs (i.e. schools, open space, hospitals, centres/shops, and the impact the location of such facilities has on community connectedness, land economics and area functionality);

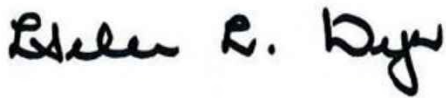
saplanningcommission.sa.gov.auGovernment of South Australia
Attorney-General's Department

- Environmental issues; and
- Cultural issues.

I would invite councils to consider their areas, and the information and knowledge they hold, with a view to identifying how best this can input into regional planning, and in particular, how this will impact/drive regional form and function. I know that some councils are already well advanced in their thinking about Regional Plans, and the Commission looks forward to sharing your insights.

The Commission would be pleased to discuss this in more detail should you require, and looks forward to working with you to deliver a Regional Plan that will guide the development of Greater Adelaide to greater prosperity and sustainability for all.

Kind regards



Helen Dyer
Chair

**Government of South Australia**Department for Infrastructure
and Transport

19 October 2021

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

To Mr Buss,

NORTH-SOUTH CORRIDOR TORRENS TO DARLINGTON PROJECT

The Australian and South Australian Governments are investing in the final section of the North-South Corridor – the Torrens to Darlington (T2D) Project.

As discussed with you on 28 September 2021, to deliver this important project, more space is required than the existing road corridors permit, and some council land will be permanently required for construction.

This is early notification **that some land owned by the City of West Torrens will be required by the project.** The T2D Project will require the land by late 2024.

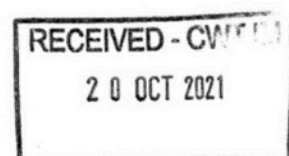
We need to meet with you to discuss what this means for your property and to explain the next steps.

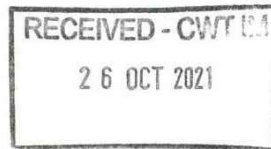
Please contact Robert Gardner on _____ or Petrula Pettas on _____
(Monday–Friday 9am-5pm) or email _____
_____ to arrange a time that works for you.

For more information about the project, please visit: dit.sa.gov.au/torrenstodarlington

Yours sincerely

Torrens to Darlington Engagement Team





Government of South Australia
Department for Infrastructure
and Transport

In reply please quote 17827766
Enquiries to Matthew Morrissey

OFFICE OF THE CHIEF
EXECUTIVE

50 Flinders Street
Adelaide SA 5000

GPO Box 1533
Adelaide SA 5001

Telephone: 08 7109 7747

ABN 92 366 288 135

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss,

TORRENS TO DARLINGTON (T2D) PROJECT

Thank you for your time on 28 September 2021 to discuss the Torrens to Darlington (T2D) Project which will complete the construction of Adelaide's North South Corridor.

The Department for Infrastructure and Transport (DIT) is committed to working collaboratively with your Council to ensure the T2D delivers enduring benefits to local communities and that we do what we can to address T2D program impacts during its construction.

I appreciated the opportunity to learn first-hand of your perspectives on the initiatives and opportunities for further exploration. We confirm the immediate priorities for further work comprise:

- Kings Reserve master plan, Thebarton Oval re-alignment proposal, and alternative open spaces and amenities, including sporting facilities
- Thebarton Bioscience precinct and open spaces
- Torrensville Bowling Club relocation
- Thebarton community centre and relocation options in the vicinity of the Richmond Oval.

Noting our shared interest in working together on these investigations, the T2D team has made arrangements with your General Manager Urban Services to organise focused workshops with Council staff. For on-going engagement on these City Shaping initiatives, we invite your officers to contact Matthew Morrissey, Director, Land Planning via email

The DIT Property team will make contact separately on matters pertaining to the acquisition process for the City of West Torrens properties identified as being required for the T2D Project.

Yours sincerely,

Tony Braxton-Smith
Chief Executive

20 October 2021

17827766

1

**Government of South Australia**Department for Infrastructure
and Transport

In reply please quote 17876254

Mr Joe Ielasi
Manager City Assets
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

**OFFICE OF THE CHIEF
EXECUTIVE**50 Flinders Street
Adelaide SA 5000GPO Box 1533
Adelaide SA 5001

Telephone: 08 7109 7747

ABN 92 366 288 135

Dear Mr Ielasi

***INJURY CRASH CONCERN AT LOCAL STREET INTERSECTIONS WITH MAIN
ROADS***

Thank you for your correspondence dated 14 October 2021, regarding crash data and Council's suggestions for 19 locations within the City of West Torrens.

The Department for Infrastructure and Transport (the Department) regularly analyses crash data across over 10,000 kilometres of State roads to identify points on the network that merit treatments to reduce crash risk. Whilst any type of crash is a cause for concern, I am advised that based on the Department's analysis of network data, none of the 19 intersections identified by Council require high priority on a state-wide basis at this time.

Crashes in the majority are more likely to occur at intersections or places of directional conflict. Hence, the situations identified in your Council area are consistent with many intersections between Departmental roads and local roads across the state that could qualify as 'Black Spots'. Given it can be very difficult to determine a pattern of crashes with such low numbers, identifying effective interventions is a challenging process.

Should there be a particular intersection that Council has assessed in depth, and has evidence to suggest reconsideration may be warranted, the Department will further assess any evidence you present.

In regards to introducing signage (on the local road network) alerting local commuters to black spots, this is a matter for Council to consider.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'T. Braxton-Smith'.

Tony Braxton-Smith
Chief Executive

27 October 2021



Thursday 14 October 2021

Mr Tony Braxton-Smith
Chief Executive
Department for Infrastructure and Transport
77 Grenfell Street
ADELAIDE SA 5000

Dear Mr Braxton-Smith

City of West Torrens - Injury crash concerns at local street intersections with main roads.

Council has recently undertaken an analysis of the latest injury crash data provided by the Department for Infrastructure and Transport (DIT), as part of the Black Spot funding for 2022-2023.

As part of the analysis, the Administration has reviewed the injury crashes that have occurred at local street intersections with main road within the City of West Torrens. This information was presented to Council at its meeting of 21 September 2021 and following consideration of the matter Council resolved that:

The Administration write to DIT to provide an assessment of the crash data relating to local street junction or intersection with main roads and, where appropriate, seek DIT action to prioritise amelioration measures as soon as possible.

Further to this resolution, Council would be pleased if DIT could review the findings of the assessment below and consider some of the suggestions offered to address the safety concerns and advise Council on the outcome of the review.

DIT main road intersections

The DIT data also identifies locations where three (3) or more injury crashes have been recorded over the 5-year period (Black Spots) which involve local Council roads where they intersect with DIT roads. Usually, these locations are left to DIT to review and analyse, given that they involve main roads controlled by DIT. However, a brief review of these intersections has been undertaken (ignoring those which are traffic signalised) and the following comments are provided:

1. Smith Street/Port Road, Thebarton
Casualty crashes - Four (4)
 - Two (2) crashes were between vehicles on the Port Road.
 - Two (2) crashes involved vehicles exiting Smith Street and failing to give way to a pedestrian and a cyclist.

DIT to consider the installation of a Give Way sign on Smith Street (since the use of a Give Way sign for a T-junction is outside of the requirements of the Code).

2. Kintore Street/James Congdon Drive, Thebarton

Casualty crashes - Four (4)

- Two (2) crashes involved motorists turning right from Kintore Street and vehicles from James Congdon Drive.
- One (1) crash involved motorist turning left on Kintore Street and a vehicle from James Congdon Drive.
- One (1) crash was between vehicles on James Congdon Drive (side swipe).

DIT to consider the installation of a Give Way sign on Kintore Street (since the use of a Give Way sign for a T-junction is outside of the requirements of the Code).

3. Rose Street/James Congdon Drive, Mile End

Casualty crashes - Seven (7)

- Five (5) crashes were rear end crashes on the James Congdon Drive where both vehicles are travelling in the southern direction.
- One (1) crash involved a vehicle turning right out from Rose Street.
- One (1) crash was between vehicles on James Congdon Drive.

DIT to investigate the viability of a right turn lane provision at this T-junction to minimise the potential of right turn crashes. DIT to consider the installation of a Give Way sign on Rose Street (since the use of a Give Way sign for a T-junction is outside of the requirements of the Code).

4. Huntriss Street/Henley Beach Road, Torrensville

Casualty crashes - Three (3)

- One (1) crash involved a motor cyclist allegedly hitting the kerb or median along Henley Beach Road.
- Two (2) crashes involved drivers turning left out from Huntriss Street failing to give way to the cyclist on the main road.

DIT to consider installing green coloured pavement for the section of bicycle lane across the side street junction to address the cyclist awareness issue.

5. East Street/Henley Beach Road, Torrensville

Casualty crashes - Four (4)

- One (1) crash involved a pedestrian on the Henley Beach Road (inattention by the pedestrian).
- One (1) crash involved vehicles turning right turn out from East Street.
- One (1) involved a right turn on Henley Beach Road.
- One (1) was due to a driver turning left out of East Street failing to give way to a cyclist on the Henley Beach Road.

DIT to consider installing green coloured pavement for the section of bicycle lane across the side street junction to address the cyclist awareness issue.

6. Bagot Avenue/Henley Beach Road, Mile End

Casualty crashes - Four (4)

- One (1) crash involved a driver turning in from Henley Beach Road and failing to give way to a pedestrian.
- Three (3) crashes involved vehicles turning right out from Bagot Avenue onto the Henley Beach Road.

DIT to consider installing green coloured pavement for the section of bicycle lane across the side street junction to address the cyclist awareness issue.

7. Hardys Road/Henley Beach Road, Underdale

Casualty crashes - Three (3)

- One (1) crash was between vehicles on Henley Beach Road.
- Two (2) crashes involved vehicles turning right out from Hardys Road onto Henley Beach Road (failing to give way).

For consistency, DIT to consider installing green coloured pavement for the section of bicycle lane across the side street junction to address the cyclist awareness issue.

8. Lysle Street/Henley Beach Road, Brooklyn Park

Casualty crashes - Three (3)

- Two (2) crashes involved vehicles turning right out from Lysle Street to Henley Beach Road.
- One (1) crash was a rear end crash between vehicles on Henley Beach Road.

9. Fulham Park Drive/Henley Beach Road, Lockleys

Casualty crashes - Four (4)

- Four (4) crashes involved vehicles turning right out from Fulham Park Drive to the main road.
- Out of the four (4) crashes, one (1) fatality crash was recently recorded in 2020.

Council will engage with DIT to ban the right turn out movement, in consultation with the community.

10. Press Road/Marion Road, Richmond

Casualty crashes - Seven (7)

- Four (4) crashes were between vehicles on the Marion Road.
- Three (3) crashes involved vehicles turning right out from Press Road into Marion Road.

Options, such as banning the right turn out, could be considered in consultation with the community if this issue remains of concern.

11. Ralph Street/Craig Street/Marion Road, Richmond

Casualty crashes - Five (5)

- One (1) crash involved a right turn out of Ralph Street.
- One (1) crash involved a hit pedestrian crash from vehicle turning left from Craig Street.
- Three (3) crashes were between vehicles on Marion Road.

12. Harvey Avenue/Marion Road, North Plympton

Casualty crashes - Three (3)

- One (1) crash was a rear end collision between vehicles on Marion Road.
- One (1) crash involved a collision between a motorist turning right from Harvey Avenue and a vehicle from Marion Road.
- One (1) crash involved a collision between a motorist turning left from Harvey Avenue and a cyclist on Marion Road.

DIT to consider installing green coloured pavement for the section of bicycle lane across the side street junction to address the cyclist awareness issue.

13. Hawson Avenue/Laverack Road/Marion Road, North Plympton**Casualty crashes - Five (5)**

- Two (2) crashes were collisions on Marion Road.
- Two (2) crashes involved vehicles exiting Laverack Road, crashing into vehicles on Marion Road.
- One (1) crash involved a driver exiting Hawson Avenue and collision with a vehicle on Marion Road.

DIT to investigate viable options to minimise crashes on Marion Road, at this intersection.

14. Marleston Avenue/Hare Street/South Road, Ashford**Casualty crashes - Four (4)**

- One (1) crash involved a rear end collision between vehicles on South Road.
- One (1) crash involved a vehicle exiting from Marleston Avenue.
- Two (2) crashes involved vehicles hitting cyclist while turning left into Hare Street from South Road.

DIT to consider the crash types at the intersection as part of the South Road development and upgrade.

15. Marleston Avenue/Anzac Highway, Ashford**Casualty crashes - Four (4)**

- Two (2) crashes were between vehicles on Anzac Highway.
- Two (2) crashes involved vehicles turning out from Marleston Avenue.

Next year's crash data will be further reviewed to determine if the exit from Marleston Avenue remains a concern.

16. Everard Avenue/Anzac Highway, Keswick**Casualty crashes - Ten (10)**

- Four (4) crashes were right turns between vehicles on Anzac Highway.
- Two (2) crashes were right angled collisions, from vehicles turning right from Everard Avenue.
- One (1) crash was a rear end collision on Anzac Highway south east approach.
- One (1) crash was a rear end collision on Everard Avenue approach.
- One (1) crash involved a driver turning left on Everard Avenue and fail to give way to a cyclist.
- One (1) crash was a hit fixed object crash at main road due to the driver being sick.

DIT has recently altered the junction and banned the right turn out from Everard Avenue. Next year's crash data will be further reviewed to determine if the exit from Everard Avenue remains a concern.

17. Garden Terrace/Holbrooks Road, Underdale**Casualty crashes - Three (3)**

- One (1) involved a collision between vehicles on Holbrooks Road.
- Two (2) crashes involved vehicles turning right out and exiting Garden Terrace.

Next year's crash data will be further reviewed to determine if the right turn out of Garden Terrace remains a concern.

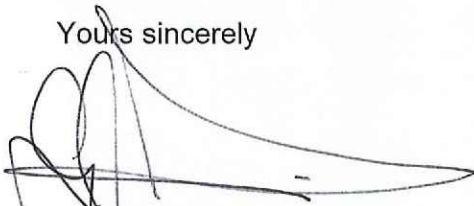
18. Dew Street/Henley Beach Road, Thebarton
Casualty crashes - Four (4)
 - Three (3) crashes were between vehicles on Henley Beach Road.
 - One (1) crash involved a vehicle exiting out from Dew Street.

19. Africaine Road/Tapleys Hill Road, West Beach
Casualty crashes - Three (3)
 - Two (2) crashes were between vehicles on Tapleys Hill Road
 - One (1) crash involved a vehicle exiting out from Africaine Road.

As per the Council resolution, Council wishes to seek DIT actions and further monitoring to address the safety concerns as a matter of priority. In addition to the resolution a question from Elected Members was raised requesting the investigation to the potential of introducing local signage to alert local commuters to black spots, in particular where the black spot does not secure state or federal funding to remediate the risk.

Should you require further information regarding this request, please contact Joe Ielasi, Manager City Assets on _____ or by email:

Yours sincerely



Joe Ielasi
Manager City Assets
City of West Torrens

The Hon Vickie Chapman MP

2021/06272/01

28 October 2021

Mayor Michael Coxon
City of West Torrens

By email: mayorcoxon@wtcc.sa.gov.au

Vickie Chapman
Dear Mayor Coxon

I write to inform you that the City of West Torrens was successful in receiving funding through the 2021-22 Open Space Grant Program, financed by the Planning and Development Fund.

The Open Space Grant Program is an excellent example of the important partnership between State Government and local government. These grants provide opportunity for councils across South Australia to purchase, enhance and develop public open space for the benefit of the community.

In the 2021-22 round, the State Government made available a total of \$15.7 million for allocation. In this round, 34 councils submitted 52 applications for consideration and of those, 19 projects have been awarded funding.

The City of West Torrens projects that have been approved for funding are:

- Kesmond Reserve Redevelopment for \$1,000,000
- Construction of a Shared Path (Stage 1), Thebarton for \$150,000

I wish to congratulate you and your team on these excellent projects and look forward to visiting in the near future as the projects progress. Please note that the formalisation of the Grant Deeds will be arranged by the Attorney-General's Department directly with your Chief Executive Officer.

While I have not been able to support funding for the projects named below, this does not preclude Council from submitting new applications for eligible projects in the next round:

- Henley Beach Road Masterplan
- Community Art at Richmond Oval

If you require any further information please do not hesitate to contact the Open Space Team of the Office for Design and Architecture SA on 8402 1852.

Yours sincerely

Vickie Chapman
VICKIE CHAPMAN MP
DEPUTY PREMIER
MINISTER FOR PLANNING AND LOCAL GOVERNMENT



**Government
of South Australia**

Deputy Premier

Attorney-General

**Minister for Planning
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GPO Box 464
Adelaide SA 5001
DX 336

Tel 08 8207 1723
Fax 08 8207 1736

21 CONFIDENTIAL

21.1 Weslo Holdings Pty Ltd request for rent and other relief - Update

Reason for Confidentiality

The Council is satisfied that, pursuant to Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (b)(i) information the disclosure of which - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.
- (b)(ii) information the disclosure of which - would, on balance, be contrary to the public interest.

RECOMMENDATION

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.1 - Weslo Holdings Pty Ltd request for rent and other relief - Update, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(b)(i) and (b)(ii) because it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd. In addition, Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease dispute with Weslo Holdings Pty Ltd and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.
2. At the completion of the confidential session the meeting be re-opened to the public.

21.2 Chief Executive Officer's Performance - 2021

Reason for Confidentiality

The Council is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

RECOMMENDATION

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.2 - Chief Executive Officer's Performance - 2021, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(a) because the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.
2. At the completion of the confidential session the meeting be re-opened to the public.

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the City Services and Climate Adaptation Standing Committee held on 5 October 2021 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 CITY SERVICES AND CLIMATE ADAPTATION REPORTS

11.1 AdaptWest in Action - November 2021 Update

Brief

This report provides an update on AdaptWest in Action, a climate adaptation program being implemented across the Western Adelaide Region in partnership with the Cities of Charles Sturt and Port Adelaide Enfield.

RECOMMENDATION

The Committee recommends to Council that the AdaptWest in Action report be received.

Introduction

The AdaptWest region comprises critical local, state and federal infrastructure and is home to more than 21,000 businesses and 300,000 residents.

The *AdaptWest Climate Change Adaptation Plan* (Plan) was approved by Council in October 2016, as well as by the partner councils. The Plan seeks to ensure that the communities, environment and businesses and industries of the Western Adelaide Region remain productive and can respond positively to the challenges and opportunities presented by a changing climate.

Now in the implementation phase, the *AdaptWest in Action 3-Year Action Plan 2019-2022* (Action Plan) was approved by Council and provides a forward program for projects which deliver against the key priorities of the Plan including:

- Enhancing open and green spaces to cool the urban environment;
- Managing stormwater to protect and enhance where people live and work;
- Increasing the resiliency of transport and essential services;
- Improving residential dwellings to be resilient to climate change;
- Building strong and connected communities;
- Preparing businesses and industry to be aware and resilient; and
- Protecting coastal assets and environment.

Discussion

This report provides an update on key projects progressed as part of the AdaptWest partnership, which are summarised in **Attachment 1**.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Council's participation in the AdaptWest Climate Change Adaptation Program provides positive outcomes for addressing climate change across the Western Adelaide Region and the City of West Torrens in partnership with our regional supporters. It seeks to improve the resilience of our community to climate change, and provide a forward plan to address the identified issues.

Conclusion

This report provides an update on the actions which are being progressed as part of the Council approved *AdaptWest in Action Implementation Plan*.

Attachments

1. AdaptWest in Action - November Update

AdaptWest in Action November 2021

Priority Action AdaptWest Plan (2016) Build Community Connectedness	AdaptWest in Action Plan (2019-2022) Run major engagement event in region	Commentary	Progress on 21/22 AdaptWest Action Plan (September - November)
	AdaptNow! Changing for Climate Change	<p>AdaptWest successfully applied for Disaster Risk Reduction Grant funding via SAFECOM to run a hypothetical based event in the region (called AdaptNow!).</p> <p>The scenario that underpins the hypothetical is a three-week spell of hot weather that results in bushfire smoke impact (poor air quality) to Western Adelaide, power outages and ends with a significant storm event that causes localised flooding.</p> <p>The event will be held at the Woodville Town Hall on October 27 and will be livestreamed and recorded.</p> <p>A series of workshops and a business briefing were rescheduled due to Covid lockdown. So far, we have held:</p> <p>2 x community workshops at The Park Library with URPS. Focus of these workshops were messaging and preparing vulnerable / at risk communities for climate change events, specifically the scenarios that we are exploring through this work. Representatives were present from the community, South Australian Council of Social Services, State Emergency Service (SES), Multicultural Communities Council of SA, Latin American Association SA and Ashima Australia and the AdaptWest team. Materials from the workshops will be used to build climate communication / preparedness resources. We are working with the film maker (Living Stories) who recorded the workshops and interviewed several the participants.</p> <p>1 x business breakfast briefing run at Big Shed Brewing Concern in conjunction with Western Business Leaders. 50 guests in attendance. Keynote speaker was Martin Haese (Business SA / Chair of Premiers Climate Change Council) followed by Rob Alberton from PepsiCo, Leigh Gapp from Adelaide Airport and Craig Bastford from Big Shed. Mayor Angela Evans opened the breakfast and Mayor Boan and Mayor Coxon were also in attendance. The event was filmed, and interviews undertaken. Footage will be used to provide additional resources for the AdaptNow event. Photos from the event are available at adaptwest.com.au/adaptnow</p> <p>Additional business interviews being undertaken by Living Stories to further explore case studies of Western Adelaide businesses and awareness and preparedness to adapt to a changing climate.</p> <p>The AdaptWest team is working with the ABC on creating mock news bulletins that describe the unfolding events within the hypothetical.</p> <p>Adaptation checklists have been developed by URPS as part of their work that we want to further test with community groups.</p> <p>Initial panellists have been confirmed and stall holders for the foyer.</p> <p>Woodville Town Hall confirmed as venue for 27/10</p> <p>There will be a focus on the post-production of content to act as a legacy / on-going resource of this work. Event resources will be made available in a variety of formats with the intention they be further translated / produced so that they are accessible to a broad audience.</p>	<p>The work with the Red Cross has seen a series of workshops delivered at The Brocas in Woodville, Thebarton Community Centre and 19 on Green in Brompton.</p> <p>There has been a series of follow-up sessions designed to build community capacity with the participants taking on climate related projects. It is intended that the Climate Champions will have a presence at the AdaptNow event.</p>
	The Red Cross Climate Ready Communities program in AdaptWest region.	AdaptWest / Red Cross - Climate Ready Communities / Climate Champions program.	

	Investigate alternative and creative means to communicate and engage with different audiences	Climate Change Arts project	In scoping / planning for first half 2022
	Identify and promote opportunities to use council assets as refuges – what are the local opportunities		To be developed in conjunction with relevant council teams
	Develop and plan engagement and awareness raising activities based on survey outcomes	Survey results are being used to plan the next phase of the AdaptWest in Action Plan post 21/22	Will be considered in review of AdaptWest program for 22/23 and next stages
Use risk assessment approaches to prioritise adaptation responses	Risk and governance assessment	Outcomes of the Risk and Governance assessment – looking at Resilient South Regional Assets Management Project within regional setting	<p>The Risk and Governance assessment was undertaken across all three AdaptWest councils.</p> <p>The AdaptWest team have been analysing next steps and climate change legal risk has emerged as a potential shared project for the Western Adelaide region.</p> <p>AdaptWest have also been canvassing for a staff member from one of the partner councils to be the regional observer on the Resilient South Resilient Assets Management Project (RAMP) project. RAMP is a multi-year project to identify the best available data sources for climate risk and then integrating their use by the asset management teams.</p> <p>The role of the AdaptWest staff member would be to act as an observer on the RAMP working group and report back key findings to the region.</p>
	Emergency Management WZEMC – AdaptNow involvement	Acknowledging links to adaptation planning and emergency management	AdaptNow regional coordinator delivered update on the AdaptNow project to the August meeting of the WZEMC. AdaptWest team have been exploring links with SES at the event.
	LGA Elected Member training	Updates to Elected Member training	AdaptWest representatives have been meeting with Regional Climate partnerships (Resilient East / South) and the LGA to discuss the climate change risk governance overview to the LGA EM training for after the next local government election.
Education and Awareness Raising	Develop brochure on climate adaptation and home design - 'Designing and Constructing your Home booklet	My Cool Home - design and construct your climate resilient home resource My Cool Yard - household cool gardens education tool	Resource is being scoped for development in 2022.
Plan and Design Climate Resilient Buildings, Places and Spaces	Develop advocacy plan to address issues with National Construction Code (NCC)	Consultation related to energy efficiency provisions in NCC currently out for comment (Sept '21). This includes increase in mandatory minimum star rating from 6 – 7 stars	Planned joint advocacy / submission with Adelaide Regional Climate Partnerships
	Investigate residential energy efficiency at point of sale disclosure		To be considered in review of NCC and advocacy around code amendments
	Promote adaptive reuse and provide education and advice to address heritage buildings	Adaptive re-use buildings resource - factsheet	Scoping fact sheet for production in 2022
Relocate Assets and Infrastructure Away from High Risk Areas	Project to evaluate long term trends and the impact on assets and infrastructure threatened by climate change	Likely that this project will be rolled into the Risk and Governance assets project – see above.	

11.2 Endorsement of Local Area Traffic Management Plan for Cowandilla, Hilton, Richmond, Parts of Torrensville and Mile End

Brief

To provide Council with a report detailing the Local Area Traffic Management (LATM) investigations that have been undertaken in Precinct 12 and 16, which consist of Cowandilla, Richmond, Hilton and parts of Torrensville and Mile End; and to seek approval to progress the work, including notification of the proposals in the LATM report to the stakeholders in the study areas.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. Council endorse the LATM Plan and its recommended road works for Precinct 12 and 16, which consist of Cowandilla, Richmond, Hilton and parts of Torrensville and Mile End.
2. Notification of the scheme endorsement by Council be provided to properties in the study areas with information on the report.
3. Funds to be allocated within the Council's 2022/2023 budget for the commencement of traffic control device installation as part of the LATM road works recommendation.

Introduction

Precinct 12 and 16 (Cowandilla, Richmond, Hilton and parts of Torrensville and Mile End) were approved by Council for investigations, as part of the forward planning program for Local Area Traffic Management in the City. The investigations have reached the stage where Council endorsement of the proposed scheme, community notification and more detailed planning and design work need to be formalised by Council.

Discussion

Council Administration has completed a LATM Plan (refer to **Attachment 1**) for the above precincts with the aim to better manage the traffic and parking in local streets and improve road safety, by identifying transport and parking issues and thus developing improvements in the study area. The LATM plan considers all users of the road network including pedestrians, cyclists, public transport, private vehicles and commercial vehicles.

The LATM includes simple, low cost measures such as line-marking and signage through to major works such as road humps, roundabouts and vehicle turning restrictions. Treatments are tailored to address problems such as dangerous intersections, high traffic volumes, high traffic speeds, pedestrian safety around schools, improving cycling facilities, supporting public transport and addressing parking issues.

Considerable work has since been undertaken on the LATM project, including detailed and extensive community consultation, collection of traffic and parking data, assessment of issues and possible traffic management and parking solutions.

The LATM Working Party also provided guidance and direction for the LATM project throughout this process. The Working Party met on several occasions, with the latest meeting being held on 24 June 2021.

Following the presentation and discussions which followed, the Working Party endorsed the key LATM recommended actions detailed in the report, which is summarised in the Table 1:

Table 1 - Recommended LATM Road Projects

Item	Recommended Road Projects	Cost Estimate (\$) (+/- 25%)
1	Speed humps along entire length of Elizabeth Street	180,000
2	Line marking and Pavement bars on Tarragon Street approach	2,500
3	Roundabouts at Hounslow Avenue/Thomas Street & Hounslow Avenue/Wilson Street	320,000
4	No right turn from Bagot Avenue into Roebuck Street (7am - 9 am, Monday to Friday)	1,000
*5	Speed humps along entire length of Jenkins Street (Subject to local road access and safety improvements from the upcoming Marion Road / Sir Donald Bradman Drive Intersection upgrade)	270,000
6	Indented parking bay fronting Cowandilla Primary School	100,000
7	Roundabout at Chambers Avenue / Craig Street	205,000
8	Roundabout at Chambers Avenue / Shierlaw Street	205,000
9	Roundabout at Chambers Avenue / Lane Street	205,000
10	Roundabout at Chambers Avenue / Bickford Street	205,000
11	Roundabout at Chambers Avenue / Lucas Street	205,000
12	Brooker Terrace delineation improvement	10,000
13	Pavement bars at Marion Road / Craig Street	2,500
14	Pavement bars at Marion Road / Shierlaw Street	2,500
15	Pavement bars at Marion Road / Lane Street	2,500
16	Pavement bars at Marion Road / Bickford Street	2,500
17	Pavement bars at Marion Road / Lucas Street	2,500
18	Install missing link bicycle lane at Kingston Avenue at junction with Deacon Avenue	3,000
19	Sharrow line marking on the entire length of Roebuck Street	5,000
20	Sharrow line marking on Bagot Avenue (between Hounslow Avenue and Henley Beach Road)	2,500
21	Line marking delineation at Ebor Avenue / Halifax Street / Darebin Street	5,000
*22	Half Road Closure on Bagot Avenue and No Right Turn to Henley Beach Road from Bagot Avenue - peak periods only (Subject to further consultation with residents of adjacent streets)	10,000
23	Roundabout at Milner Road / Davenport Terrace	240,000
TOTAL COST		2,186,500

The cost estimates of the identified projects are based on unit rates and previous projects that Council have previously undertaken. Cost may vary +/- 25% depending on detailed designs for road construction.

If the recommendations are approved by Council, it would enable the Administration to progress the LATM projects for Precinct 12 and 16 (Cowandilla, Richmond, Hilton and parts of Torrensville and Mile End).

Project number *5

The Australian and South Australian governments have recently announced joint funding of \$45 million for an upgrade of the intersection of Marion Road and Sir Donald Bradman Drive. The project will improve congestion and safety for all road users and cater for future traffic demands including the expected demand during construction of the North-South Corridor.

This project is expected to start construction in late 2022 and be operational in 2024. Across the life of the project, community engagement will form an important component and Council will work closely with the State Government to minimise adverse traffic impacts on local streets, such as reducing cut through traffic and speeding.

Council will work closely with the Department to preserve local traffic on Jenkins Street and depending on the outcomes of community consultation and access preference, the needs to install speed humps on Jenkins Street will be determined at such time.

Project number *22

While from the broader consultation there was strong support not to proceed with the half road closure on Bagot Avenue, there are a number of factors which warrant further consideration:

- The narrow width of the road and verge makes local access to and from the residential properties difficult due to the high traffic volumes.
- The on-street parking further restricts the traffic flows on this section of the road.
- Approximately 71 per cent of the responses received from residents of Bagot Avenue, between Henley Beach Road and Hounslow Avenue, who would be most affected by the high traffic flows and narrow road width, supported the half road closure proposal.
- A previous half road closure trial (similar to the proposal) undertaken by Council in the early 2000's showed that adverse and unacceptable traffic diversion did not arise from the redistribution of the traffic flows to adjacent streets.

Following detailed discussion at the recent Working Party meeting, the Working Party did not reach agreement to proceed with this proposal at the present time, due to concerns about traffic diversion and impact on accessibility for residents.

The Working Party also requested that a NO RIGHT TURN from Bagot Avenue onto Henley Beach Road be implemented at peak times, due to safety concerns.

The Working Party agreed to defer this proposal for further discussion and consideration without holding back the progress of the rest of the LATM proposals. As the next action, Council staff will undertake further consultation with the residents of adjacent streets that may be impacted by the proposed road closure and turning restriction on Bagot Avenue. The results of the consultation will be used to determine whether this project should proceed.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct environmental impact in relation to this report.

Conclusion

The LATM Plan for Precinct 12 and 16 (Cowandilla, Richmond, Hilton and parts of Torrensville and Mile End) has been developed based on evidence based investigations and community consultation.

At the most recent meeting of the Local Traffic Management Plan Working Party on 24 June 2021, the Working Party has endorsed the key LATM recommendations and it is proposed that notification of the scheme be distributed to residents in the study area and that funds are allocated in 2022/23 Budget to commence the installation of the proposed traffic management devices.

Attachments

- 1. Final LATM report (Precinct 12 and 16)**

LOCAL AREA TRAFFIC MANAGEMENT PLAN

Cowandilla / Hilton / Richmond / Parts of Torrensville & Mile End (2021)



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1 Introduction

The City of West Torrens is located between the Central Business District of Adelaide and the coast with diverse and changing land-use. The Adelaide Airport precinct is located at the core surrounded by increasing development of residential and non-residential land which has intensified transport demands, and in certain locations, exceeding the capacity of the arterial network. The consequence has been that the Council road network is subject to increasing intrusion by through traffic.

To meet the growing transport needs of the City, Council adopted the City of West Torrens Transport Strategy "Transportation for the next Generation 2025". A key recommendation of the Transport Strategy was to implement a LATM Plan program to address traffic management proactively and strategically. The LATM Plans form a key mechanism for Council to address transport related issues in conjunction with Blackspot projects.

The LATM study is a formal strategic approach to investigating traffic, parking, freight, pedestrian, cycling, public transport and amenity issues within a study area. The Austroads explain the LATM approach in the context of modifying streets and networks which were designed in ways that are no longer considered appropriate to the current needs and involves using physical devices and street scaping treatments to influence vehicle operation. The broad objectives of the LATM Plan include:

- Improving road safety;
- Improving amenity; and
- Reduce environmental impact of traffic.

Whilst aiming to achieve the objectives, the LATM study must also consider maintaining access through the City (especially for public transport and emergency services) and ensure that impact on other streets, such as traffic and parking migration, is minimised. To achieve the broad objectives, the LATM Plan must focus on:

- Reducing speeds;
- Reducing volumes;
- Reducing through traffic;
- Reducing commercial/heavy vehicles on local streets.

1.1 LATM Priority

The Transport Strategy identified 24 precincts and 5 sub-precincts across the Council area which were delineated based on land use, natural and artificial environmental barriers as illustrated in Figure 1. These precincts were prioritised for LATM investigation through literature review and technical analysis as detailed in the Transport Strategy. The priority forms a forward program to review all precincts where the highest ranked areas forming the first 10 year LATM program. The rating system and priority list were both adopted for implementation by Council.

Figure 1 below shows the status and progress of LATM studies in the overall Council area:

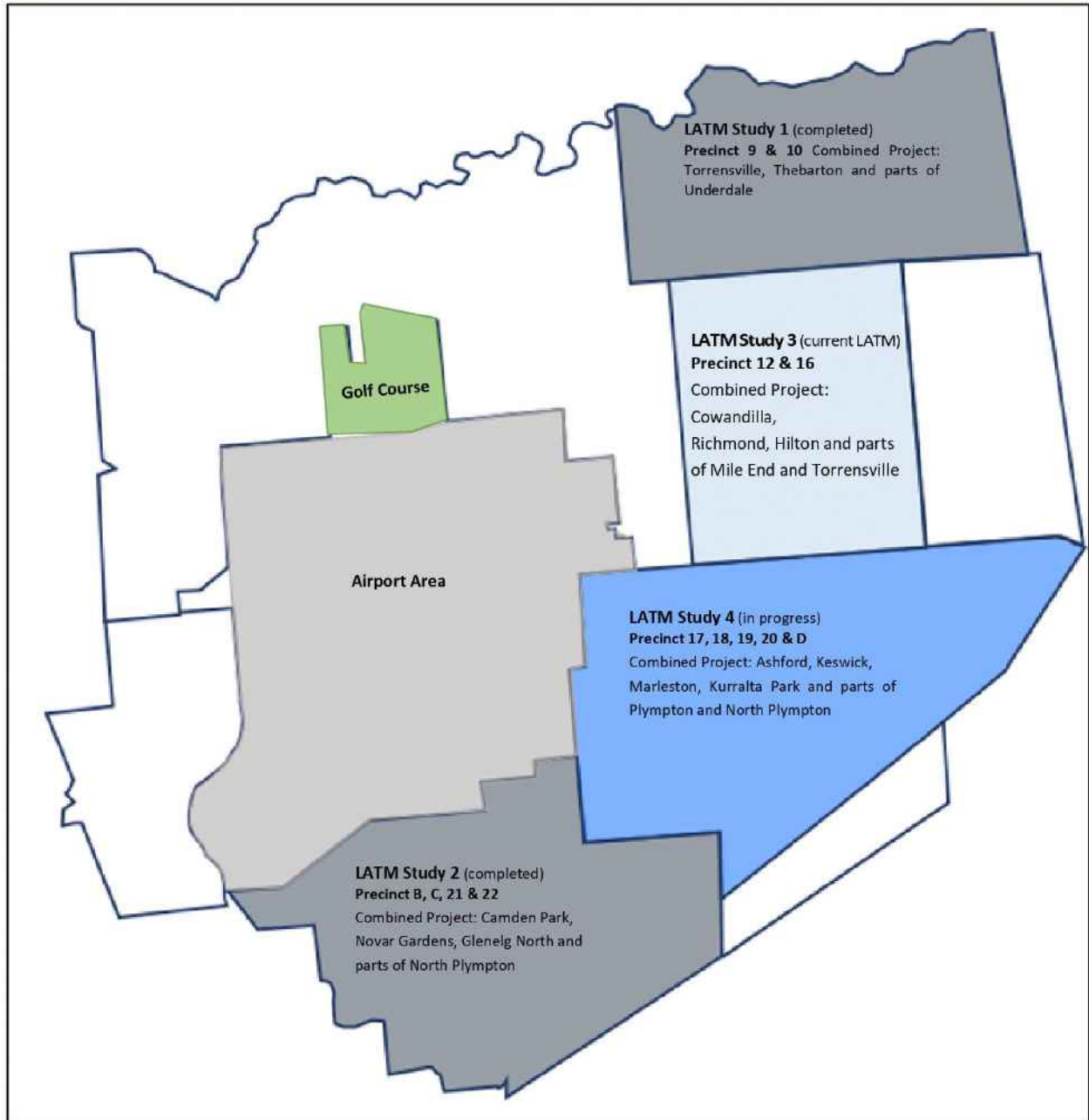


Figure 1: Local Area Traffic Management Study Areas

1.2 Study Area

For this LATM study, the precincts 12 and 16 were combined, as illustrated in **Figure 2** to help streamline the process given that the two areas share several similarities such as being influenced by:

- North-South traffic along the South Road and Marion Road,
- East-West and Airport related traffic along Sir Donald Bradman Drive, and;
- Similar land use contained within the precincts.

The study area is bounded by the Henley Beach Road, South Road, Richmond Road and Marion Road, as shown in **Figure 2** below:

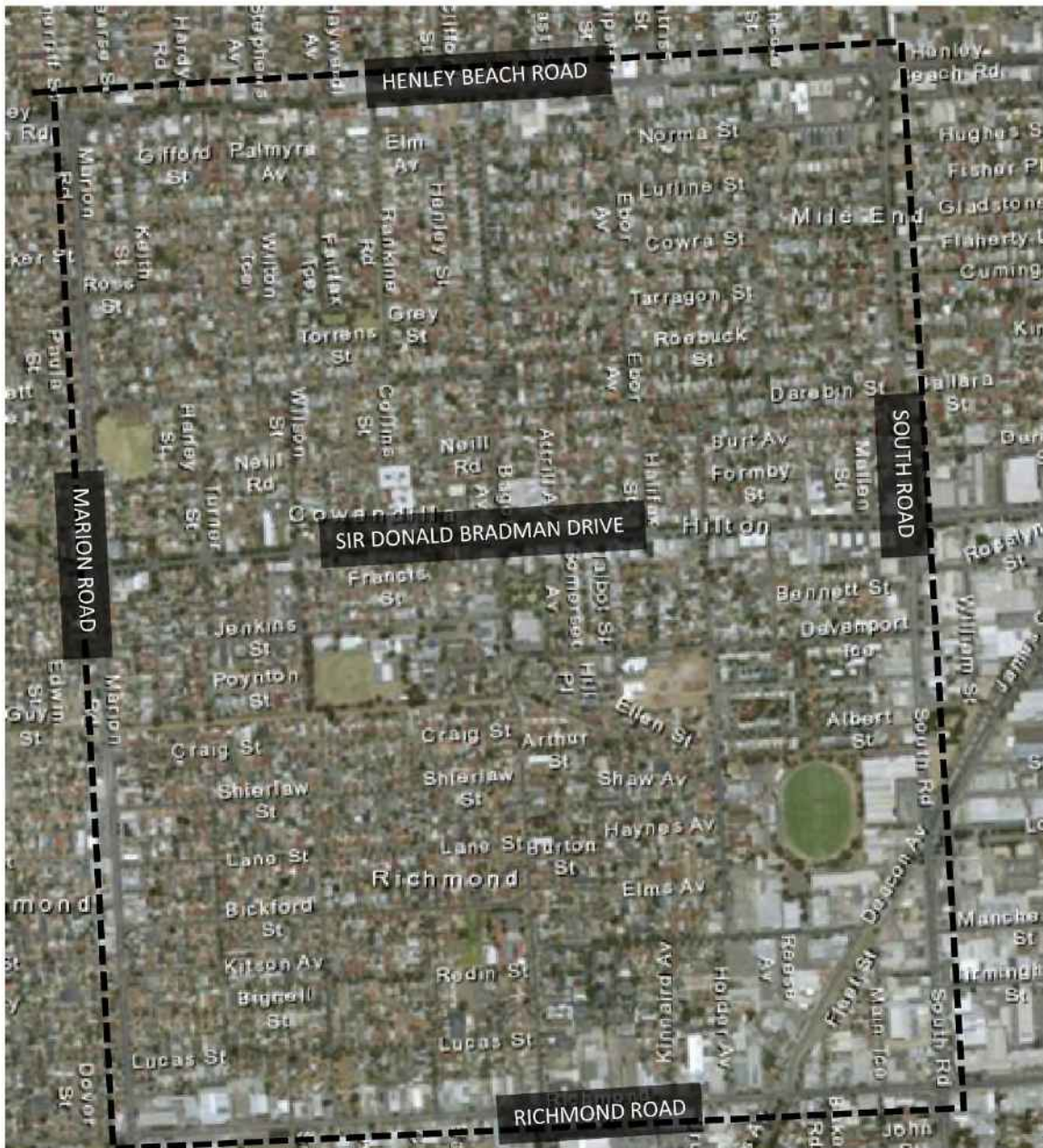


Figure 2: LATM Precinct 12 and 16 Study Area

2 Methodology

The methodology adopted for delivering this Local Area Traffic Management (LATM) Plan is based on the broad suggested process in Section 2.1 of the Austroads Guidelines to Local Area Traffic Management, the broad process suggested in Section 5.0 of the Transport Strategy and building on past experience from the LATM Plan. This LATM study process is focussed on ensuring a consistent, logical and effective approach to strategic decision making and is illustrated in **Figure 3** which highlights the broad phases and the key deliverables within each phase. The study process follows a problem-solution-monitor structure.

Phase 1 of the study is to collect traffic data and stakeholder concerns which can then be analysed to support the problem identification. Traffic volumes, speeds and vehicle classifications are collected through the implementation of traffic counts through the area. Since Council has an existing database from ongoing "spot counts", traffic counters are not installed for all streets. Traffic volumes are also obtained from the DIT for signalised intersections that bound the study area such as the Sir Donald Bradman Drive and Brooker Terrace intersection and these can help illustrate the volumes of vehicles moving to and from the arterial network. Crash data is also obtained through the DIT and, in accordance with Blackspot analysis, only crashes occurring within the last 5 years of available crash data are included. Stakeholder concerns and transport use data is obtained through a broad survey that was mailed to all the residents.

In Phase 2, the problem identification involves review and analysis of the data collected in phase 1. The traffic data is compared to the target criteria specified in the Transport Strategy to help prioritise transport issues. The traffic data assessment is combined with an analysis of the stakeholder concerns. Issues that are raised by stakeholders and supported by the traffic data collected are prioritised. As part of the problem identification phase, a working party is established that consists of the elected representatives and administration staff to discuss in an informal workshop environment the issues identified and potential treatments. This also provides the elected members an opportunity to voice any concerns on behalf of their constituents. These treatments are then further developed into concept plans.

Phase 3 of the study is to consult with stakeholders on the concept plans of traffic management to address the concerns raised by the community to determine whether there is broad public support for the proposed projects.

Once this feedback is reviewed, amendments to the plans, where possible, are made. The feedback is also discussed in another informal workshop with the working party, during which the working party would then make recommendations on the traffic management options for the LATM study.

At the implementation stage, further localised consultation is conducted for each individual proposed project and only stakeholders within the vicinity of each project are consulted to determine any localised concerns.

In summary, based on the traffic data and feedback received through all the preceding phases and with respect to the Strategic Transport documents, the LATM plan is developed with recommendations regarding traffic treatments to be adopted and how to stage the adopted traffic treatments which is based on the priority and significance.

Once the LATM plan is endorsed by the elected Council, the community is notified of the adopted LATM plan. Traffic Impact Statements and external approvals, where necessary, are then prepared and the individual projects are programmed into Council's budget for construction over the coming years. Once detailed design and construction is

complete, Council will continue to implement a monitoring schedule to further review and assess the impact of the traffic treatments.

Figure 3 below summarises the LATM process outlined above.

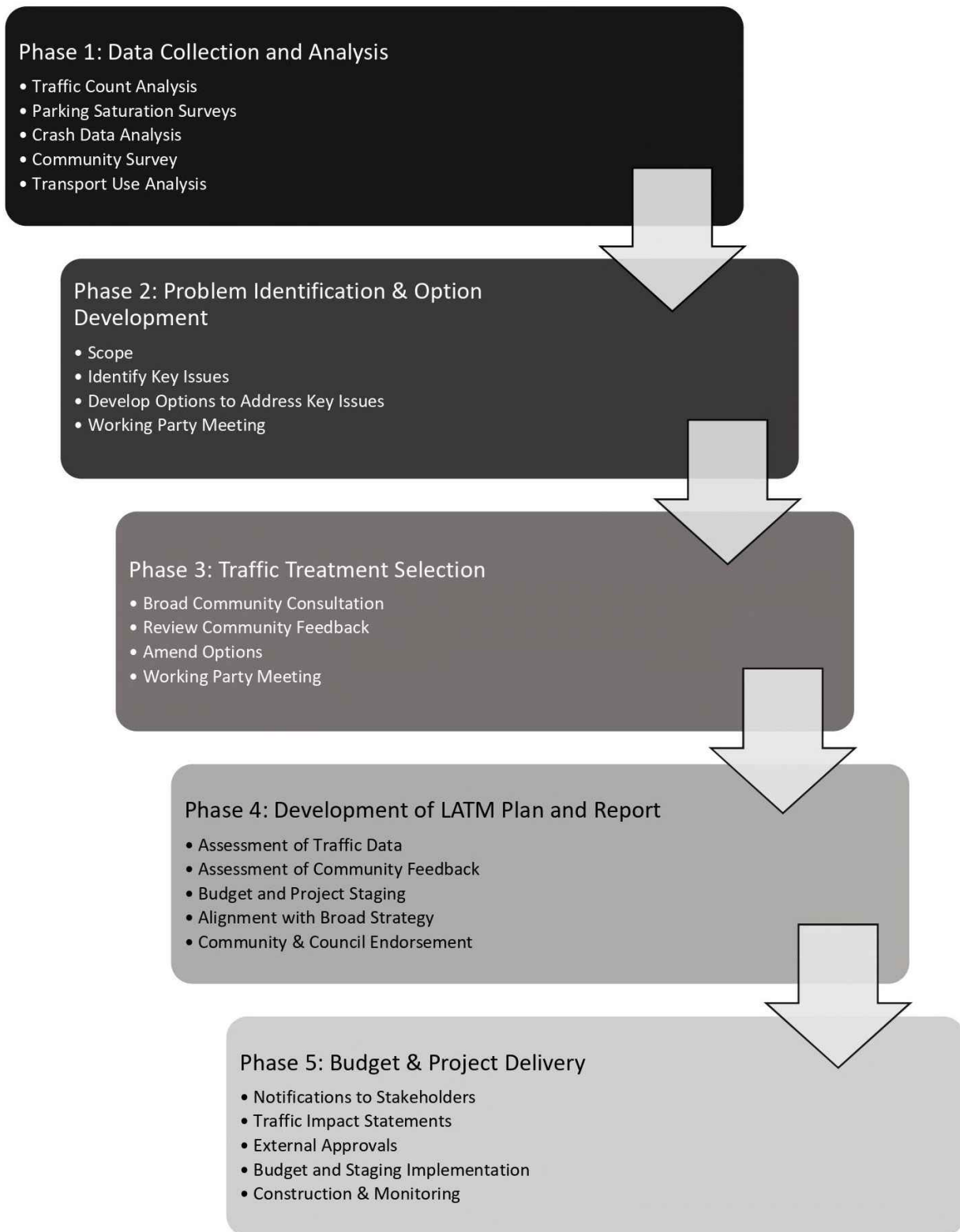


Figure 3: LATM Study Process

3 Strategic Context

The LATM Plan is a forward planning and local strategic document and thus consideration must be given to other higher level strategic plans to ensure that proposed changes to the local network are aligned with achieving and supporting broader objectives for the Council and State. In addition, considerations for other high level strategic plans may also help ensure resources are not wasted as a result of changes to the broader road network, managed by the Department for Infrastructure and Transport (DIT), impacting the local road network. CWT strategic plans include the CWT Transport Strategy whilst the LATM must also be viewed in light of the State planning policies including the Integrated Transport and Land Use Plans (ITLUP) and 30 Year Plan for Greater Adelaide.

Council is also working closely with DIT with regards to the South Road upgrade project, specifically the Torrens to Darlington (T2D) Project. The 10.5 km T2D Project is the final piece of the North-South Corridor, the most significant infrastructure project ever undertaken in South Australia. Council will work together with DIT to ensure that adverse impacts to the local road network are mitigated.

3.1 Existing Land Use

3.1.1 Overview

The LATM area consists predominantly of existing residential suburbs, with commercial development primarily concentrated along Henley Beach Road, Marion Road and South Road. Richmond Road and the area around Deacon Avenue is home to considerable light industry/ employment land uses. Into the future the LATM area is facing incremental infill with land divisions supporting multiple new allotments in place of one existing allotment. Urban Corridor Zone also supports increased heights and densities on land within one suburban block on the southern side of Henley Beach Road in Mile End and Torrensville.

Several substantial residential developments have been proposed or are expected in the coming years in line with the type of development envisaged in Planning and Design Code which superseded the Development Plan in 2021.

The following map provides an overview of the existing land use of the study area:

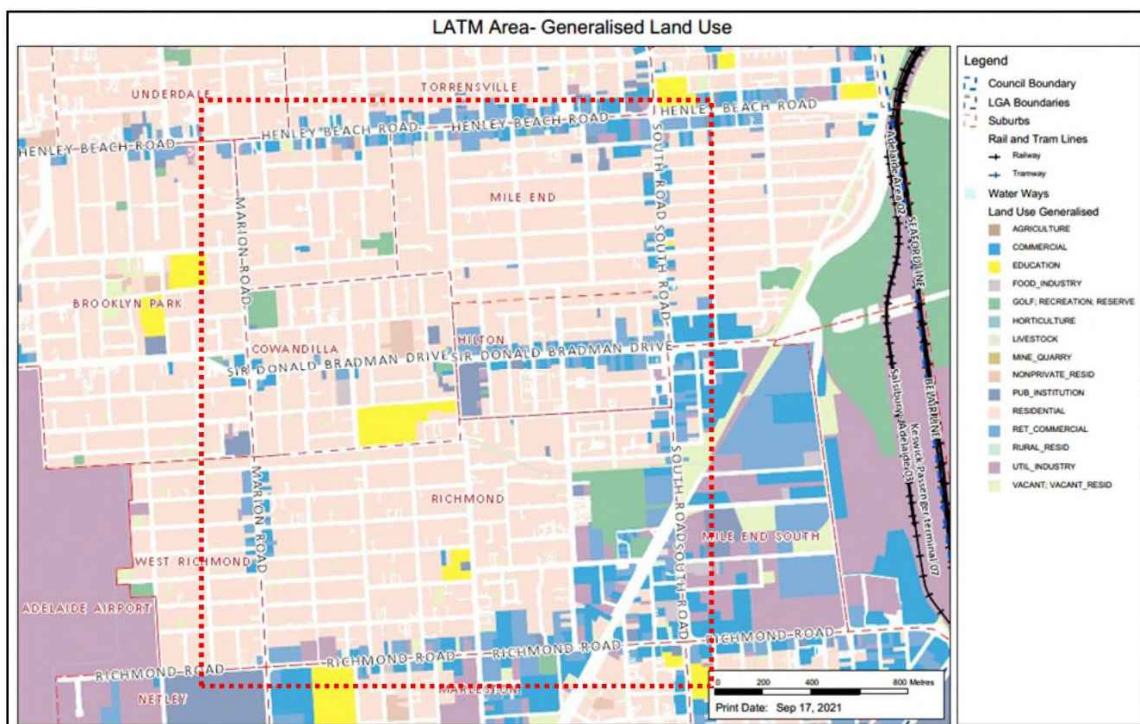


Figure 4: Land Use Map

3.1.2 Northern part of the LATM area

Land along Henley Beach Road between South Road and Marion Road, and extending back one suburban block to Norma Street and (west of Bagot Avenue) Gifford Street is zoned as Urban Corridor and land uses along the road reflect the desired character of the zone.

Commercial business along Henley Beach Road are primarily restaurants and other retail, but also include services such as Centrelink and Medicare, Physiotherapists and the like, with a car wash and fast food restaurant (KFC) located at the most western corner of the subject LATM area.

The balance of land that is south of Henley Beach Road as far as Sir Donald Bradman Drive, within the LATM area, is zoned Established Neighbourhood which, should mean comparatively fewer medium density developments than in the Housing Diversity Neighbourhood Zone that is more prevalent in the South Western portion of the LATM area.

Changes to the function of east west connections across South Road, as a result of the South Road tunnel extension, will impact traffic movement in the area over a 5 year horizon.

3.1.3 South Western part of the LATM area

South west of the LATM Area is predominantly General Neighbourhood Zone which is lower density residential development, with a few hammerhead allotments. There are a couple of pockets just south of Sir Donald Bradman Drive and north of the stormwater drain that are Established Neighbourhood- which reflects the regular pattern and character of large allotments for homes in the area.

3.1.4 South Eastern part of the LATM area

South East of the subject LATM area includes Employment Zone along South Road, and a mix of Recreation Zone around the Richmond Oval; Strategic Employment and Employment close to Richmond Road, and a small pocket of Established Neighbourhood north of Richmond Oval. The balance of this part of the LATM area is Housing Diversity Neighbourhood Zone which could see increased residential densities. This area also includes a portion of the Westside bikeway which is a considerable asset for residential development and also recognised as a tourism asset in the Western Region Tourism Destination Action Plan.

3.1.5 West of LATM subject area

The most recent Airport Masterplan includes a vision to increase cold storage land uses on the eastern side of the Airport, with proposals to provide access for certain traffic types via Richmond Road. It is yet to be known how this may be affected by the South Road extension tunnel project because the road design is yet to be finalised.

3.2 Existing Road Network

The City of West Torrens road network includes urban arterial roads, major collector roads, minor collector roads and local streets. The functions of each road class are further defined below:

Arterial roads are major roads that carry high volumes of through traffic. These roads under the care and control of the Department for Infrastructure and Transport (DIT).

Major collector roads are higher order streets which generally serves a sub-arterial function, carrying higher volumes than a local collector road but lesser traffic volumes than an arterial road. They generally provide convenient and more direct connection between arterial roads, area generally without traffic control devices and carry more significant volumes of commercial traffic and through traffic. These roads are under the care and control of Council.

Minor collector roads are higher order streets which “collect” traffic from local streets and distribute the traffic to other higher order streets such as arterial roads. By their nature and function, they are expected to carry higher volumes of traffic and speeds tend to be higher. They also frequently form part of a public transport route. The desirable aim is to limit

traffic volume and speed, while still being able to provide relatively unhindered access. Some through traffic usage can be expected.

Local Streets provide local access to properties. Generally resident access tend to dominate the characteristics of these streets with lower speed and traffic volume being the desirable aim.

In this study area, the functions of each road are shown in **Figure 5**:

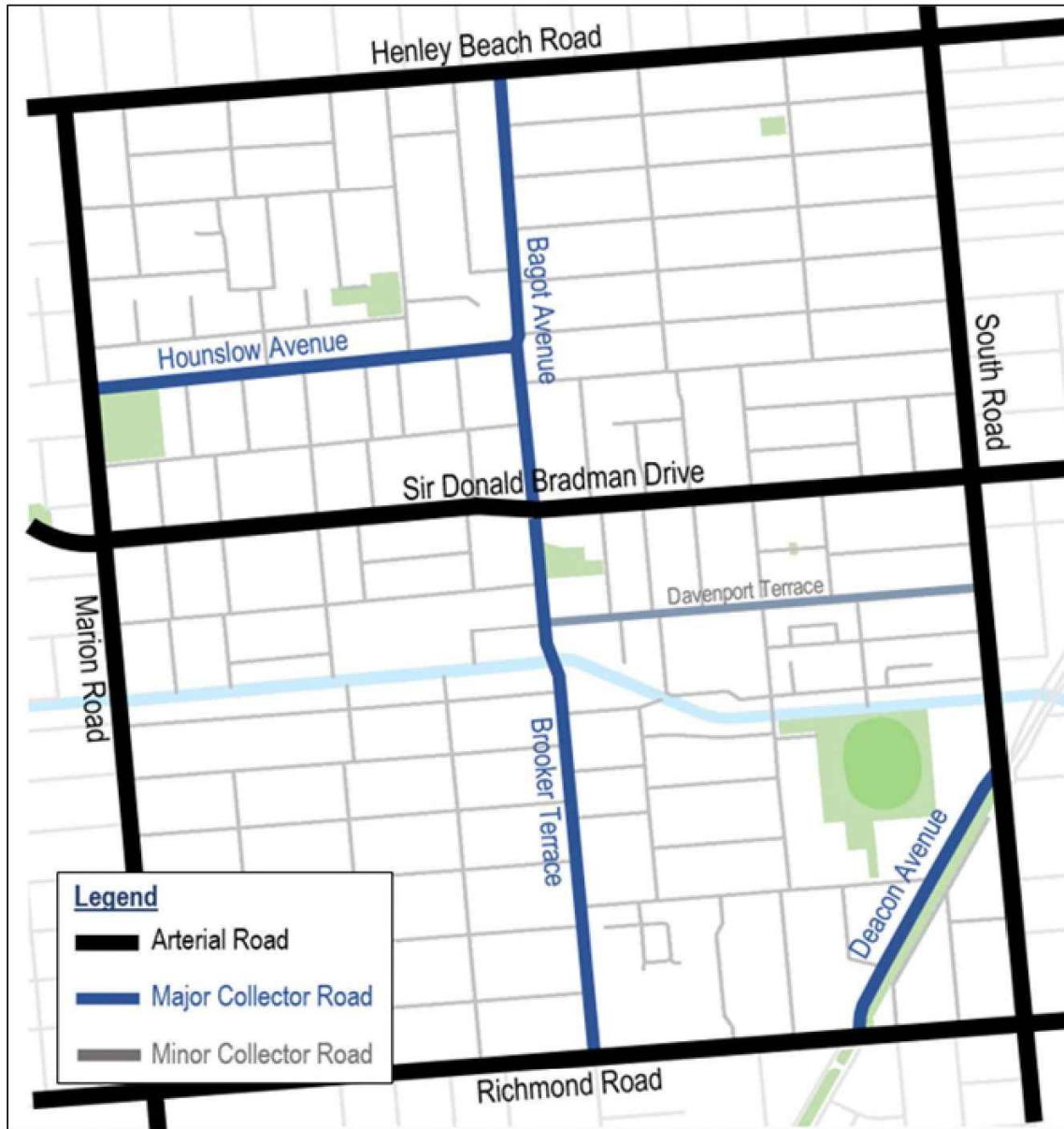


Figure 5: Road Class and Function

It is imperative that the function and integrity of the individual road class are preserved to optimise road safety and efficiencies for the community and road users.

3.3 Public Transport Routes

Another aspect to consider is the impact of public transport routes within the affected area (bordered in red boundary), illustrated in Figure 6:



Figure 6: Public Transport Routes through the Study Area

As can be seen in Figure 6, the road sections of Henley Beach Road, Marion Road, Sir Donald Bradman Drive and South Road contained within the study area are major public transport corridors. Some local parking issues caused by commuter parking that are associated with the public transport routes have been addressed over time through parking controls located in front of the residential properties.

Whilst there are currently no reactive requests to address commuter parking issues along these corridors, Council will continue to monitor parking capacity and symptoms of commuter parking in this vicinity. If the parking controls criteria are met, Council will consult with affected residents and implement suitable parking controls as necessary.

There are no bus routes and stops located on local roads within the study area. With this in consideration, implementation of physical traffic control devices such as raised pavement humps and slow points on roads with high traffic and speeding issues will not be restricted.

3.4 Cycling and Active Transport

3.4.1 Cycling network

Cycling and active transport routes also have an impact on the road network and must also be considered. The existing state of cycling and active transport facilities in this study area is illustrated in **Figure 7** (Bike direct network).

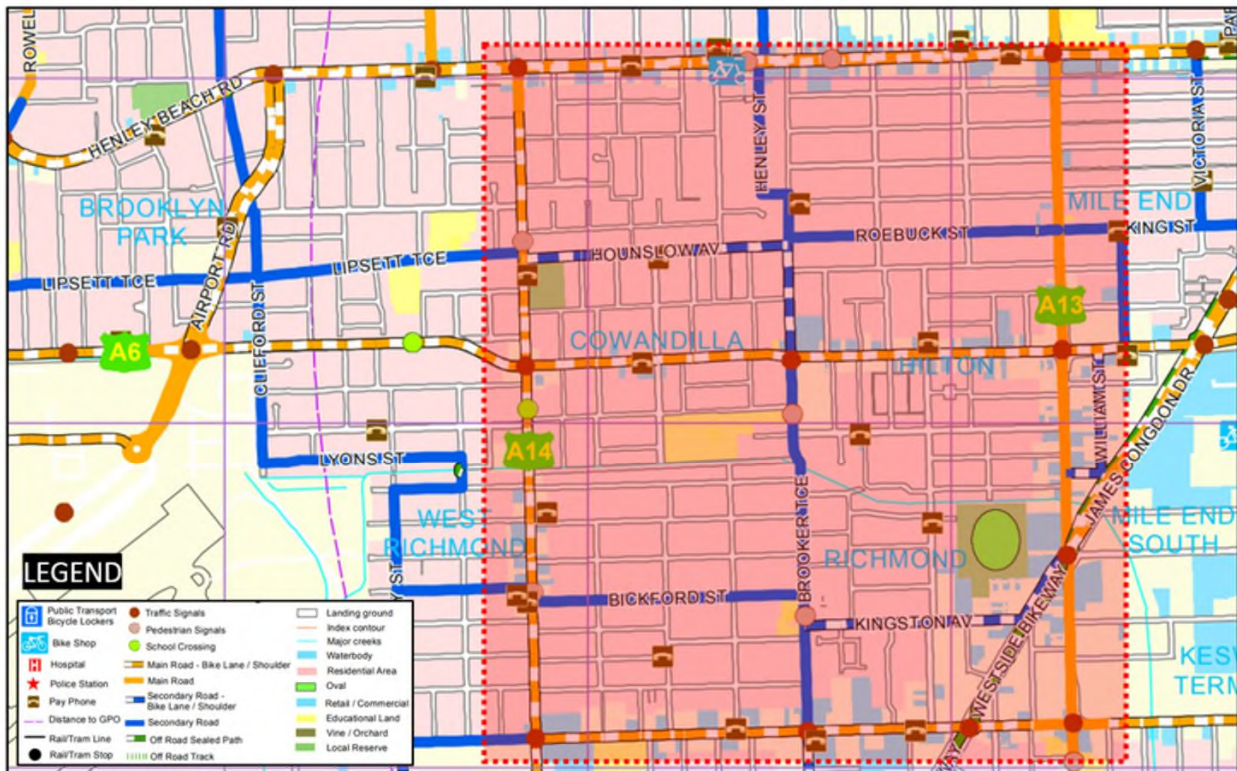


Figure 7: Bike Direct Network

The main cycling routes on main roads are Sir Donald Bradman Drive, Marion Road, Henley Beach Road and Richmond Road. These main roads have bicycle lanes on both sides, except South Road. It should be noted that DIT is currently investigating options to improve the crossing of South Road at Roebuck Street. Council will work together with DIT to achieve a safe and desirable design for cyclist movements at this location.

A minor section of Westside bikeway is contained in this LATM study area. The Westside Bikeway is a shared walking and cycling route through the western suburbs of Adelaide following the former Holdfast Bay railway line. It provides a connection from Glenelg to the various trails and paths in the Adelaide Parklands. Currently, Kingston Ave and Bickford Street form the other east-west route connecting into the Westside Bikeway. Kingston Avenue currently has a bike lane only on the northern side that disappears at the intersections with Deacon Avenue. This missing link will be reinstated. Bickford street is also a cycling network therefore it should be line marked with sharrow to improve safety and way finding for cyclists.

Henley Street - Bagot Avenue - Brooker Terrace corridor, as shown in **Figure 7** is a local bike network where high movements of cyclists are seen and recorded. There are bicycle lanes along the mid-section of Bagot Avenue between Hounslow Avenue and Sir Donald Bradman Drive. Bicycle lanes cannot be achieved on the remaining section of Bagot Avenue and Henley Street (between Hounslow Avenue and Henley Beach Road) due to the narrow road widths. This section will be treated with sharrow line markings instead.

Hounslow Avenue and Roebuck Street are part of the Airport Bikeway corridor. Hounslow Avenue currently have bicycle lanes on both sides of the road. Roebuck Street will be treated with sharrow line marking to improve safety for cyclists along the Roebuck Street.

3.4.2 What are sharrows?

A sharrow or shared-lane marking is an innovative road treatment consisting of a bike logo and two arrows that advise bike riders where to ride and motorists where to expect people riding on low traffic streets. The figure below shows an example of a sharrow line marking:

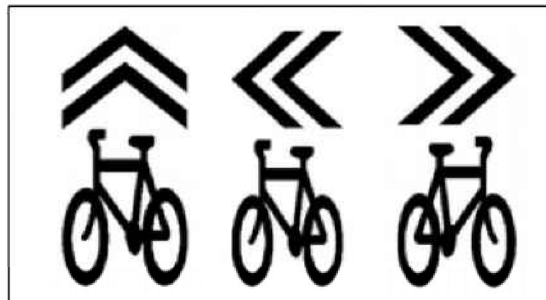


Figure 8: Sharrow line marking

Sharrows are low cost treatment that can be installed on low traffic streets where bike lanes are not warranted and bikes and motor vehicles share the same lane. The treatment can assist bike riders navigate cycling routes and alerts other road users that they are sharing the road with bike riders.

Sharrows also reduce the number of cyclists riding on footpaths, which is safer for pedestrians. It leads them to give slightly more space passing parked cars (meaning less risk of being hit by someone opening a car door), and encourages car users to give them more space (an average of 60cm in trials). Sharrows do not designate a particular part of the street for the exclusive use of people riding bikes, nor do they affect parking or vehicle access.

The trial found sharrows to be effective in encouraging bike riders to position themselves at a safe distance from parked cars. A survey found that most riders felt safer after the installation of the sharrows. Application of sharrows on local streets can be seen in the figure below:



Figure 9: Sharrow Line Marking on a Local Street

4 Traffic Data Assessment

4.1 Crash Assessment

The LATM study considers and addresses road safety issues as the key priority. A widely-accepted indicator for road safety is crash history which can highlight problems with the road and road-side infrastructure. Three factors to consider when assessing road safety are crash numbers, crash type and the "apparent error" (which can be subjective due to it being based on police reports).

The crash history criteria is specified in the Transport Strategy, for local roads, as being less than 1 crash per year (in the last 5 years of available data) and, for higher order roads, as being in compliance with the Blackspot criteria. The Blackspot criteria target is set at less than 3 casualty crashes (in the last 5 years of available data). If the crash criteria for the roads assessed are met, the road in question should be assessed and addressed with viable road safety solutions.

Table 1 below further defines each cases of crash severity.

Crash Severity	Definition
Non-injury (or Property Damage Only)	A crash resulting in property damage in which no person is injured or dies within 30 days of the crash.
Minor Injury	A person who sustains injuries requiring medical treatment, either by a doctor or in a hospital, who does not die as a result of those injuries within 30 days of the crash.
Serious Injury	A person who sustains injuries and is admitted to hospital for a duration of at least 24 hours and does not die as a result of those injuries within 30 days of the crash.
Fatality	A crash for which there is at least one fatality.

Table 1: Crash Severity Definitions

4.1.1 Crash maps

Crash map, based on the recent crash data supplied by DIT (2016 - 2020) have been prepared as part of this study to show location and patterns of crashes within the study area. The purpose of showing casualty crashes only map is to achieve a clear view of serious crashes, particularly if any location meets the Black Spot criteria. Only casualty crashes (up to 3 casualty crashes in the recent 5 years) warrant a Black Spot nomination for Federal Government funding. As can be seen in figure 9, there are no Black Spot location within the local road network that warrants a submission to the Commonwealth Government for funding consideration.

For a major collector and minor collector road, a minimum of 3 casualty crashes, in the recent 5 years are required to undertake detailed assessment of a particular site that may often be an intersection, or a mid-block section (i.e. a road section between junction/intersections).

For a local street, a minimum of 1 crash per annum (any crash) is required to undertake detailed assessment of an intersection. Overall, the criteria for crash investigations are summarised in **Table 2**.

Road Classification	Local Street	Local Collector	Major Collector
Crash History (Last 5 Available Years of Data)	1 per year	< 3 injury crashes in last 5 years (DIT Blackspot Criteria)	< 3 injury crashes in last 5 years (DIT Blackspot Criteria)

Table 2: Crash Criteria for Investigations

Figure 10 below shows the number of casualty crashes in the recent 5 years (2016-2020) within the study area:



Figure 10: Casualty Crash Map

4.1.2 Crash analysis

From an assessment of the current crash records and data, all of the local streets, minor collector road and major collector roads within the study area do not meet the criteria for investigations. Nevertheless, the maps of Precinct 12 and 16 below highlights the sites that almost meet the target criteria for investigations. These locations, even though do not meet the criteria, are still assessed for improvements.



Figure 11: Precinct 12 Crash Records 2016 - 2020

Elizabeth Street/ Chapman Street intersection

Elizabeth Street and Chapman Street is a four-way intersection. The layout of the road is appropriate, well lit and signed appropriately. Given the low traffic volumes at this intersection and property damage only crashes, it is recommended that the crash occurrence at the intersection is monitored at this stage. If crashes continue to occur with severity, a mini-roundabout can be considered that this intersection in the future.

Ebor Avenue/ Lurline Street intersection

Ebor Avenue and Lurline Street is a four-way intersection. The northern approach of Ebor Avenue at the intersection has been installed with slow points in the form of a rain garden. This traffic management measure will slow vehicles travelling in the southern direction at this intersection. Given that there is a partial treatment at the intersection at this stage, a solution to improve the intersection is not recommended. If crashes continue to occur with severity, a mini-roundabout can be considered that this intersection in the future.

Falcon Avenue/ Lurline Street intersection

Falcon Avenue and Lurline Street is a four-way intersection. The intersection currently recorded 1 injury crash only. If the crash at the intersection continues to occur with severity, a mini-roundabout can be considered that this intersection in the future.



Figure 12: Precinct 16 Crash Records 2016 - 2020

Brooker Terrace/ Redin Street intersection

The intersection of Brooker Terrace/ Redin Street is currently a T - Junction. Both crashes at this intersection appear to be rear end crashes. The junction layout at this intersection is appropriate and sight lines are clear from all approaches at the junction. Additional improvements to the intersection are therefore not required.

Brooker Terrace/ Fenner Avenue roundabout

The intersection of Brooker Terrace and Fenner Avenue is controlled by a roundabout, which is the most desirable form of traffic control device to eliminate all crash types. The line marking and road advisory signs at the roundabout is also appropriately installed. Additional improvements to the intersection are therefore not required.

Kingston Avenue/ Holder Avenue/ Milner Road staggered intersection

Kingston Avenue/ Holder Avenue/ Milner Road is a four way staggered intersection. Given the low crash record at this intersection, it is suggested that the intersection requires only monitoring at this stage.

4.1.3 Summary

In summary, the crash locations at intersection and mid-block sections have been assessed and it has been determined that the implementation of road safety improvements are not justified predominantly due to the low crash records and existing on-site road conditions that are deemed satisfactory. Notwithstanding the crash records, Council administration, will continue to assess and identify appropriate road safety improvements based on community feedback and recorded traffic volumes/speeding data, using proactive approach. A reactive approach means addressing a dangerous site based on proven crash records. A proactive approach means addressing dangerous locations, without crash records that may very well be a location/site waiting for a severe collision/accident to occur.

4.2 Traffic Management Assessment

With an understanding of the road network and hierarchies in the study area, an assessment of the roads in the local network is presented with respect to the criteria targets in the Transport Strategy. In essence, the key traffic management criteria for each local road class are outlined below:

1. Traffic volumes - assessed by the average weekday volumes
2. Traffic speed - assessed by the 85th percentile speed (speed at which 85% of vehicles are travelling at or below)

Road Classification	Local Street	Local Collector	Major Collector
Average Weekday Volumes (vehicles/day or vpd)	< 2000	< 3000	3000 - 12000
85th Percentile Speed (km/h)	< 55	< 55	< 55 (or < 60 for higher speed limit roads)
Commercial/Heavy Vehicles (% of Average Weekday Volumes)	< 4	< 4	< 10

Table 3: Traffic Volumes and Traffic Speed Criteria

If the criteria targets for a road is exceeded in its road classification, investigations of appropriate traffic management measures will be prompted for implementation.

4.2.1 Traffic volumes / Traffic speed data collection

The traffic volumes and speed within the study area are illustrated in **Figures 13 and 14** which uses the average daily traffic volumes. In accordance with the typical process, traffic counts were conducted only during the non-school holiday periods. Due to the LATM process being initiated in early 2020 when preliminary analysis was conducted, data used for this study includes that between 2015 and 2020.

Although some data is less accurate due to having been collected more than a few years ago, which is the typical time frame for relevant traffic data, it is deemed that traffic conditions are not likely to have changed significantly given the few changes to land-use and road conditions within the area. The only source of significant change is the increased urban in-fill however, this is not likely to generate traffic conditions that are beyond the order of magnitude of the existing. Traffic data derived from surveys outside the typically relevant period are highlighted with a blue outline.

The traffic volumes and speeds within the study area are illustrated in **Figures 13 and 14** which indicates the 85th percentile speed. 85th percentile speed means the recorded traffic speed where 85% of the vehicles travel at.

4.2.2 Traffic volumes / Speed analysis

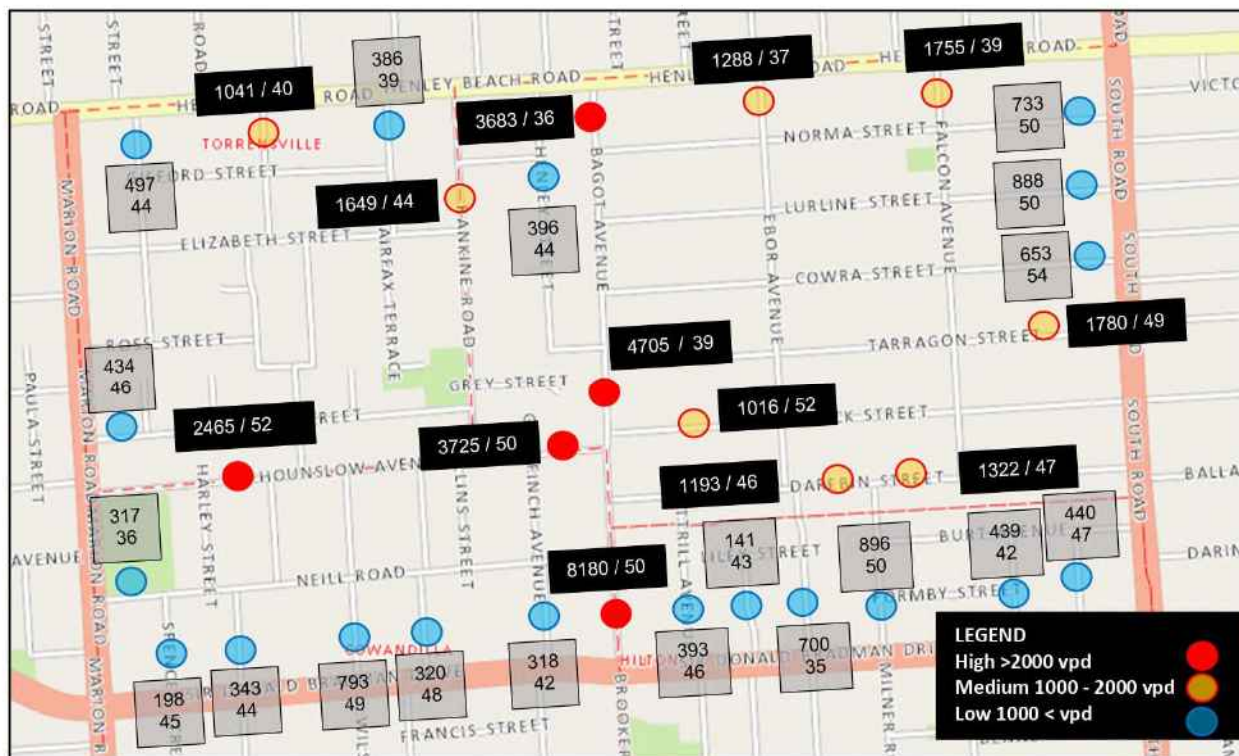


Figure 13: Precinct 12 - Volumes (vehicles/day) / Speed (85% speed)

From the traffic data analysis, it was found that there are no local streets or collectors observed as having traffic volumes that exceeded the criteria of the Transport Strategy. The reasonable 85th percentile speed in a 50 km/h zone of a local street and local roads are 55 km/h. As shown in **Figure 13**, the 85th percentile speed in this area varies between 35 km/h and 54 km/h, and sits well under the acceptable limit of 55 km/h 85th percentile speed.

Major collector roads

In precinct 12, Hounslow Avenue (between Marion Road and Bagot Avenue) and Bagot Avenue (between Henley Beach Road and Sir Donald Bradman Drive) are the designated major collector roads. The traffic volumes recorded on these roads varies between 2465 and 8180 vehicles/day, which are acceptable because major collector roads do carry additional through traffic volumes.

Local streets

The remaining roads in this precinct are local streets. The recommended capacity of a local street is 2000 vehicles/day, in accordance with the Transport Strategy. Whilst the limit of 2000 vehicles/day is not achieved by the local streets in this area, efforts are taken to address existing rat run issues as part of this study. As can be seen in Figure 11, presence of cut through vehicles can be seen with the high volumes of traffic on Oakington Street, Elizabeth Street and Bagot Avenue. Traffic management measures will be considered along these roads, in line with feedback received by the community in this area.

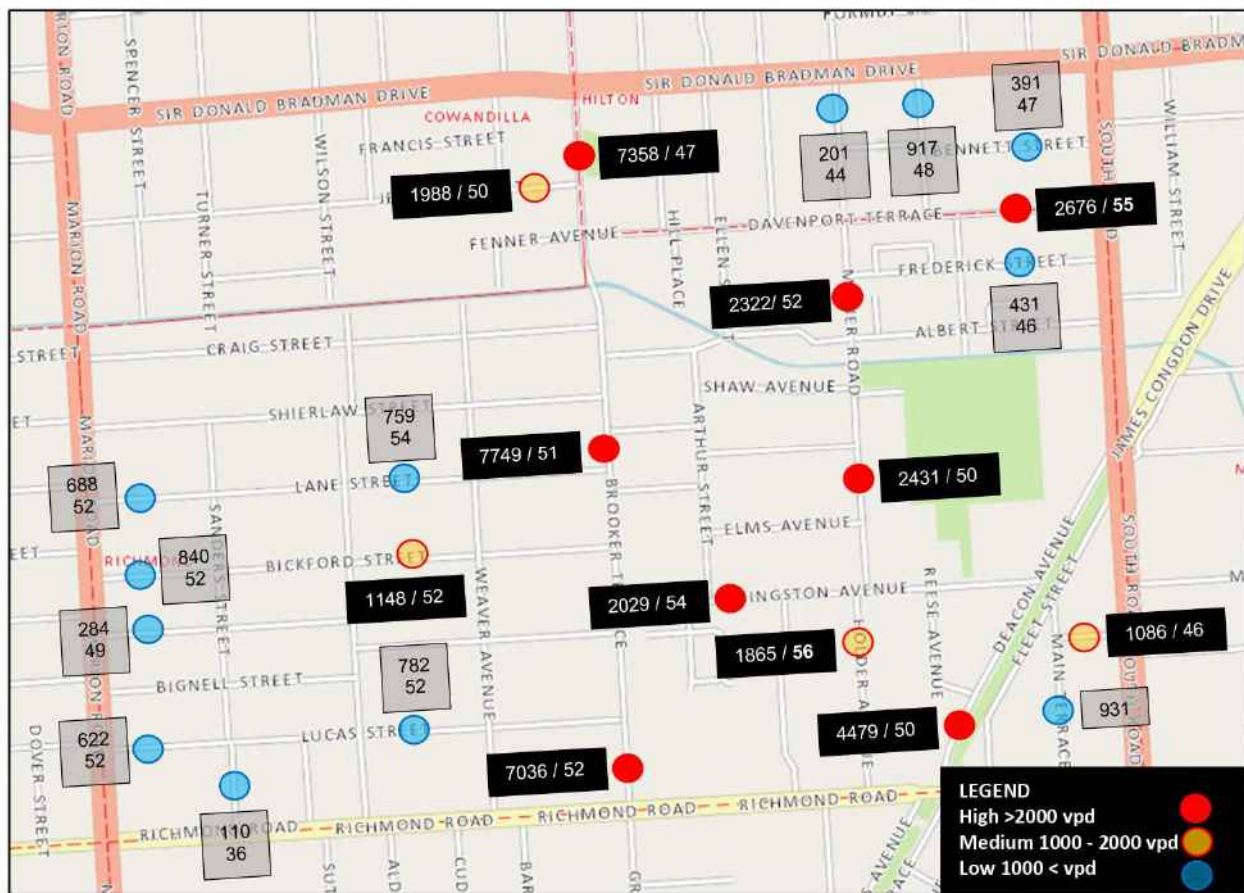


Figure 14: Precinct 16 - Volumes (vehicles/day) / Speed (85% speed)

Major collector roads

In precinct 16, Brooker Terrace (between Sir Donald Bradman Drive and Richmond Road), Deacon Avenue (between South Road and Richmond Road) are major collector roads and Davenport Terrace (between Brooker Terrace and South Road) is a minor collector road. The traffic volumes recorded on these roads varies between 2676 and 7358 vehicles/day, which are acceptable because these roads can carry additional through traffic volumes.

Local streets

The remaining roads in this precinct are local streets. The recommended capacity of a local street is 2000 vehicles/day in accordance with the Transport Strategy. Whilst the limit of 2000 vehicles/day is not achieved by the local streets in this area, efforts are taken to address existing rat run and speeding issues as part of this study.

Traffic management measures will be considered along these roads, in line with feedback received by the community in this area. The focus of the traffic management measures is to slow down speed on local streets, to address direct feedback from the community. The needs and objectives of the treatment will be further defined in Chapter 6 - Traffic intervention recommendations.

4.2.3 Summary

In summary, intersection and mid-block roads that have shown evidence and records of rat runs, speeding and high crash location sites have been selected for traffic management measures. Consideration of traffic management measures also considered feasibility analysis such as:

1. Stormwater infrastructure compatibility
2. Cost effective solutions

3. Affected residents feedback (Chapter 5)
4. Preservation of parking capacity
5. Incorporation of trees and vegetation in road design
6. Fit for purpose

The recommended traffic management measures are further explained and defined in the recommendations section.

5 Community Consultation

In addition to the analysis of traffic data, the problem identification process involves engaging the community stakeholders. Since the LATM plan is primarily for the benefit of the local community, problems identified through traffic data may not necessarily resonate with the local community. As such, Council has used broad community surveys to provide all stakeholders within the community an opportunity to raise their traffic and transport concerns. Approximately 4,400 letters were posted as part of this process in October 2018 to each property within the study area raising awareness of the LATM study and providing each property with a survey form (an online option was also made available). In addition to determining the key concerns of the community, the survey sought to determine transport usage by the community within the study area which would help formulate a priority of addressing transport concerns.

The broad survey received approximately 350 responses from the community which, upon review of the feedback, highlighted several different concerns throughout the area and also the transport use and community transport priority. The survey found that, based on a sample, the dominant transport used by the community within the study area are private vehicles followed by walking.

Overview of Stakeholder Transport Use are defined in **Figure 15**:

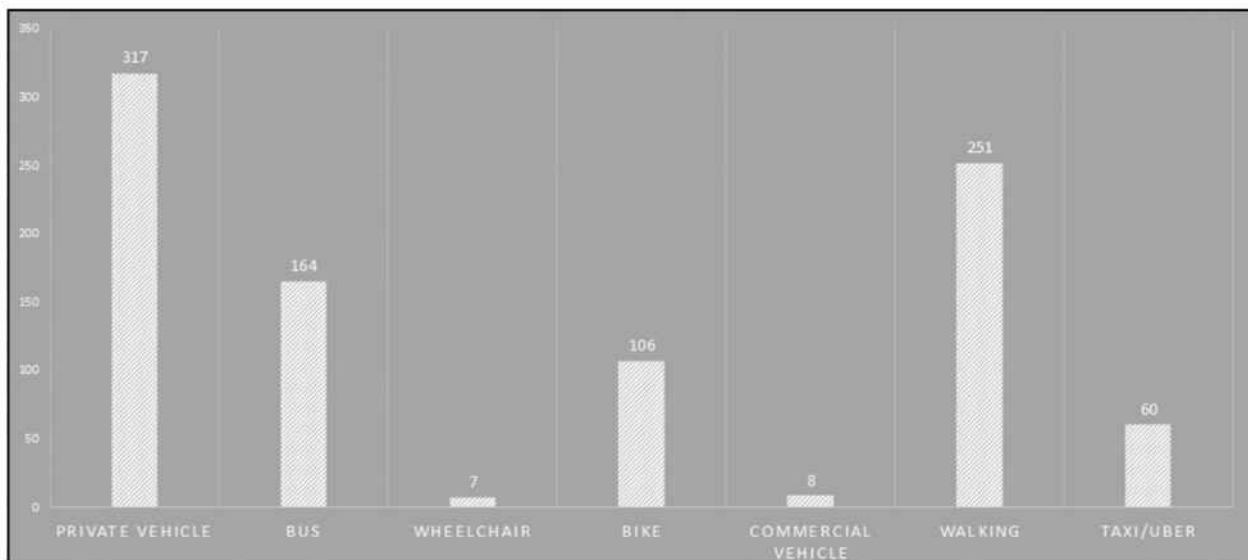


Figure 15: Stakeholder Transport Use

As illustrated in **Figure 15**, 90% of responses received stated the use of private vehicles while 72% of responses stated walking as a mean of transport. The community use of bicycle and public transport were 30% and 47% respectively. For future LATM studies, the transport use section of the survey should be further developed to identify frequency of the transport use. Nonetheless, the results indicate, in light of the issues raised, that vehicle traffic concerns are the priority of the community.

The community were also asked about key road safety and traffic management issues that matters to them within the study area. These issues were registered and assessed in accordance with the traffic data in the study area. Following this, **Figure 16 and 17** summarises the community's top 20 traffic and road safety issues in Precinct 12 and 16.

Stakeholder Top 20 Issues

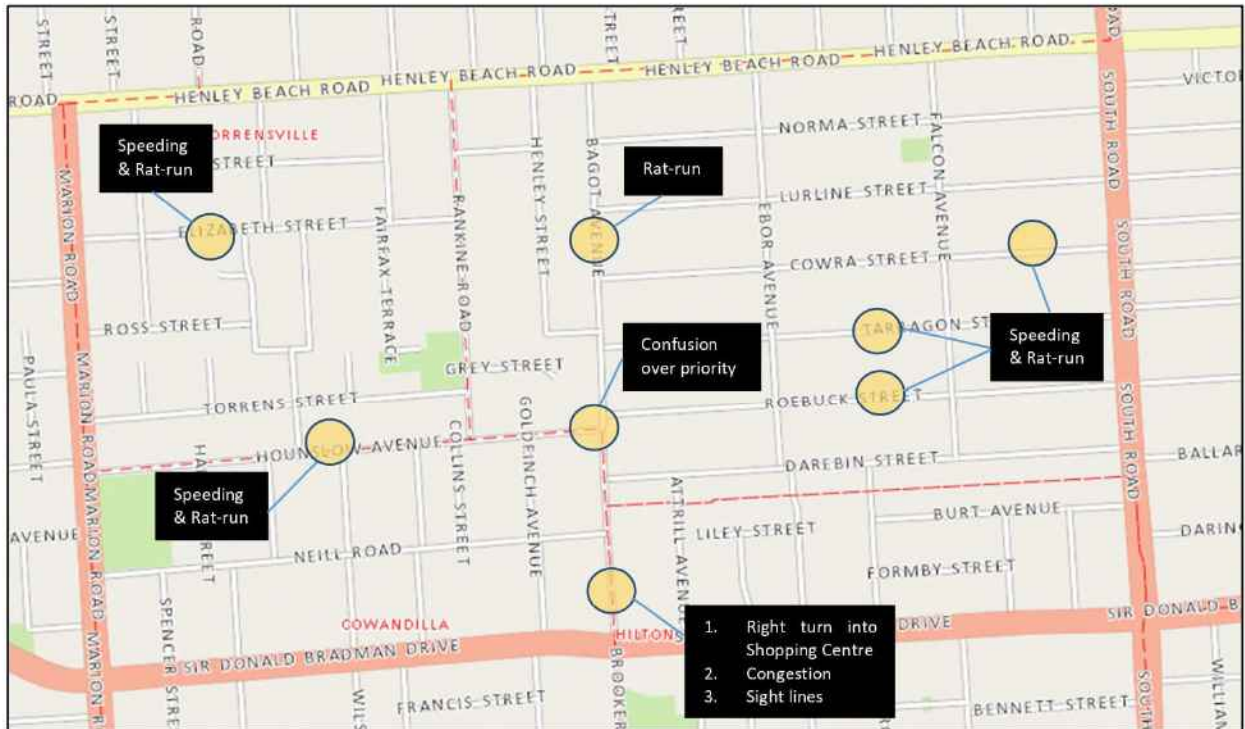


Figure 16: Precinct 12 - Stakeholder Top 20 Road and Traffic Issues

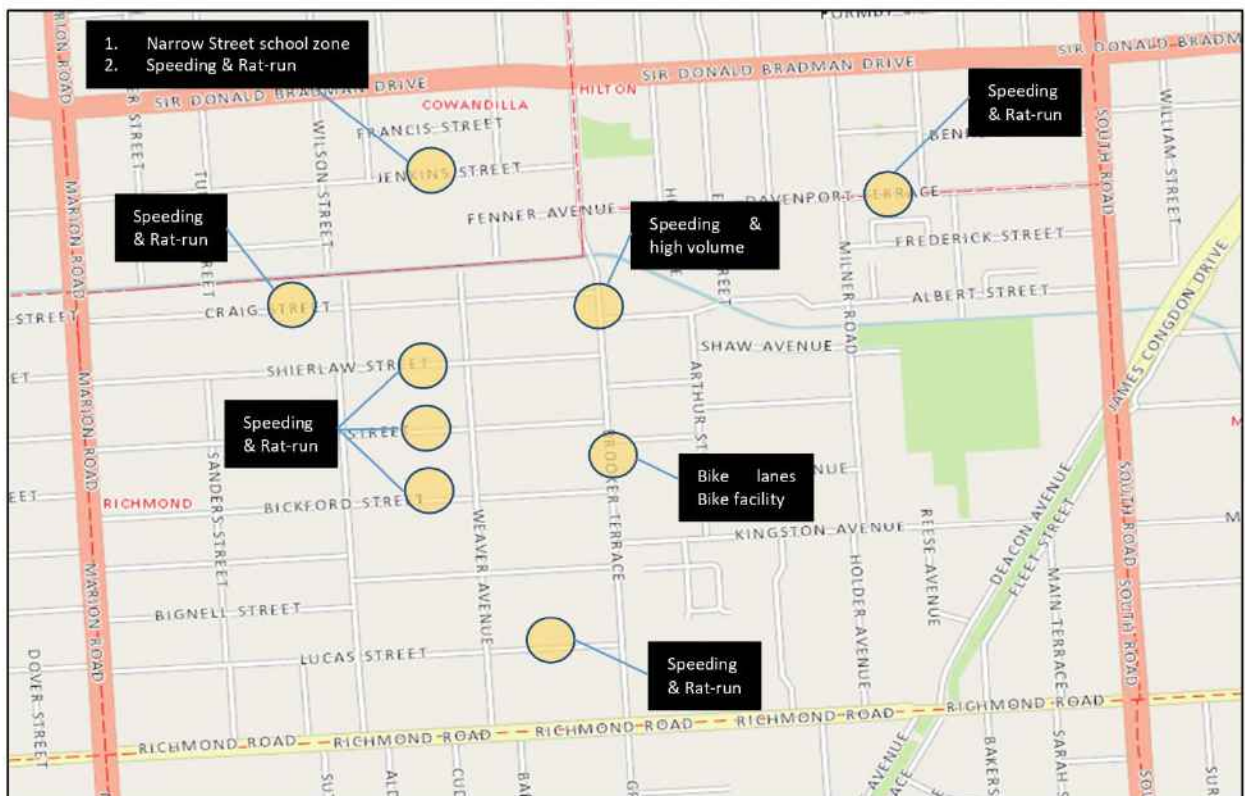


Figure 17: Precinct 16 - Stakeholder Top 20 Road and Traffic Issues

6 Project Proposal and Context

6.1 Table of Recommendations, Maps and Summary

In line with the assessment of crash records, traffic volume and speeding data and community consultation feedback, the traffic management measures were developed for the entire study area. **Table 4** below captures the required traffic management interventions and its objectives, as the final and overall Local Area Traffic Management solutions for Precinct 12 and 16.

6.1.1 Table of recommended traffic management interventions

Item	Recommended Intervention	Objective	Community Support
A	No left turn into Rawlings Avenue, Oakington Street, Chapman Street 4pm - 6pm (Mon - Friday)	Minimise cut through traffic	Do not support 57.6%
B	Speed humps along entire length of Elizabeth Street	Minimise cut through traffic Minimise traffic speed improve road safety	Support 59%
C	Half road closure on Bagot Avenue	Minimise cut through traffic. Further consultation is required with affected residents because of access impact and diversion of rat-run traffic.	Do not support 65.3%
D	Line marking and Pavement bars on Tarragon Street approach	Improve delineation improve road safety	Support 67.8%
E	Roundabouts at Hounslow Avenue/Thomas Street & Hounslow Avenue/Wilson Street	Minimise traffic speeding and improve road safety	Support 58%
F	Roundabout at Bagot Avenue / Hounslow Avenue	Minimise vehicle crashes and improve road safety	Project Status: Construction is currently underway. Completion in November 2021.
G	No right turn from Bagot Avenue into Roebuck Street (7am - 9 am, Monday to Friday)	Minimise cut through traffic	
I	Speed humps along entire length of Jenkins Street	Minimise cut through traffic Minimise traffic speed improve road safety	Support 66.8%
H	<ol style="list-style-type: none"> 1. Removal of parking on Bagot Avenue (Shopping Centre Side) 2. Installation of right turn lane on Bagot Avenue into Shopping Centre 3. Installation of pedestrian refuge next to Shopping Centre driveway access 4. Solid median on Bagot Avenue, at the intersection of Bagot Avenue/Sir Donald Bradman Drive 	<ol style="list-style-type: none"> 1. Improve traffic congestion on Bagot Avenue 2. Improve sight lines for motorists exiting to Bagot Avenue from the shopping centre 3. Improve pedestrian safety 4. Improve road safety 	Project Status: Construction is currently underway. Completion in November 2021.

J	Indented parking bay fronting Cowandilla Primary School	Minimise conflict between passing vehicles. Allow two way traffic movements	Support 90.8%
K	Roundabout at Milner Road / Davenport Terrace	Minimise cut through traffic Minimise traffic speed improve road safety. 3 roundabout options involving additional access have been developed by the working party. Further consultation with residents needs to occur for impact awareness.	Support 77.8%
L	Roundabout at Chambers Avenue / Craig Street	Minimise vehicle crashes, minimise traffic speeding and improve road safety	Support 66.8%
M	Roundabout at Chambers Avenue / Shierlaw Street	Minimise vehicle crashes, minimise traffic speeding and improve road safety	Support 65.8%
N	Roundabout at Chambers Avenue / Lane Street	Minimise vehicle crashes, minimise traffic speeding and improve road safety	Support 66.5%
O	Roundabout at Chambers Avenue / Bickford Street	Minimise vehicle crashes, minimise traffic speeding and improve road safety	Support 69.3%
P	Roundabout at Chambers Avenue / Lucas Street	Minimise vehicle crashes, minimise traffic speeding and improve road safety	Support 67.3%
Q	Brooker Terrace delineation improvement	Improve delineation and reduce potential of vehicle side-swipe crashes	Support 69.8%
R	Pavement bars at Marion Road / Craig Street	Minimise traffic speeding and improve road safety	Support 70.5%
S	Pavement bars at Marion Road / Shierlaw Street	Minimise traffic speeding and improve road safety	Support 69.6%
T	Pavement bars at Marion Road / Lane Street	Minimise traffic speeding and improve road safety	Support 69.5%
U	Pavement bars at Marion Road / Bickford Street	Minimise traffic speeding and improve road safety	Support 66.9%
V	Pavement bars at Marion Road / Lucas Street	Minimise traffic speeding and improve road safety	Support 69.3%
W	Install missing link bicycle lane at Kingston Avenue at junction with Deacon Avenue	Improve safety for cyclists	Support not required because it is a reinstatement of missing link
X	Sharrow line marking on the entire length of Roebuck Street	Improve safety for cyclists	Support not required because it is a supplementary line marking
Y	Sharrow line marking on Bagot Avenue (between Hounslow Avenue and Henley Beach Road)	Improve safety for cyclists	Support not required because it is a supplementary line marking
Z	Staggered intersection delineation	Improve safety for motorists	Support not required because of the minor work nature

Table 4: Table of Recommended Traffic Management Interventions

Item F, G & H upgrade occurred as part of Council's road renewal program and involves major road reconstruction because the road condition has reached the end of life. The Bagot Avenue pavement reconstruction road project, expanded the project scope, to address existing road safety and in-efficiencies by including the following component:

1. Roundabout at Bagot Avenue / Hounslow Avenue
2. Removal of parking on Bagot Avenue (Shopping Centre Side)
3. Installation of right turn lane on Bagot Avenue into Shopping Centre
4. Installation of pedestrian refuge next to Shopping Centre driveway access
5. Solid median on Bagot Avenue, at the intersection of Bagot Avenue/Sir Donald Bradman Drive

The Bagot Avenue road project, between Hounslow Avenue and Sir Donald Bradman Drive was partly funded by the Special Local Roads Program (SLRP). SLRP is a State Government road funding program that provides funding for road upgrade/renewal that can achieve strong economic and safety benefits. The City of West Torrens was successful in this funding application and the project commenced in early 2021. The overall Bagot Avenue project is expected to be completed by November 2021.

6.1.2 Maps of recommended traffic management interventions (Precinct 12 and 16)

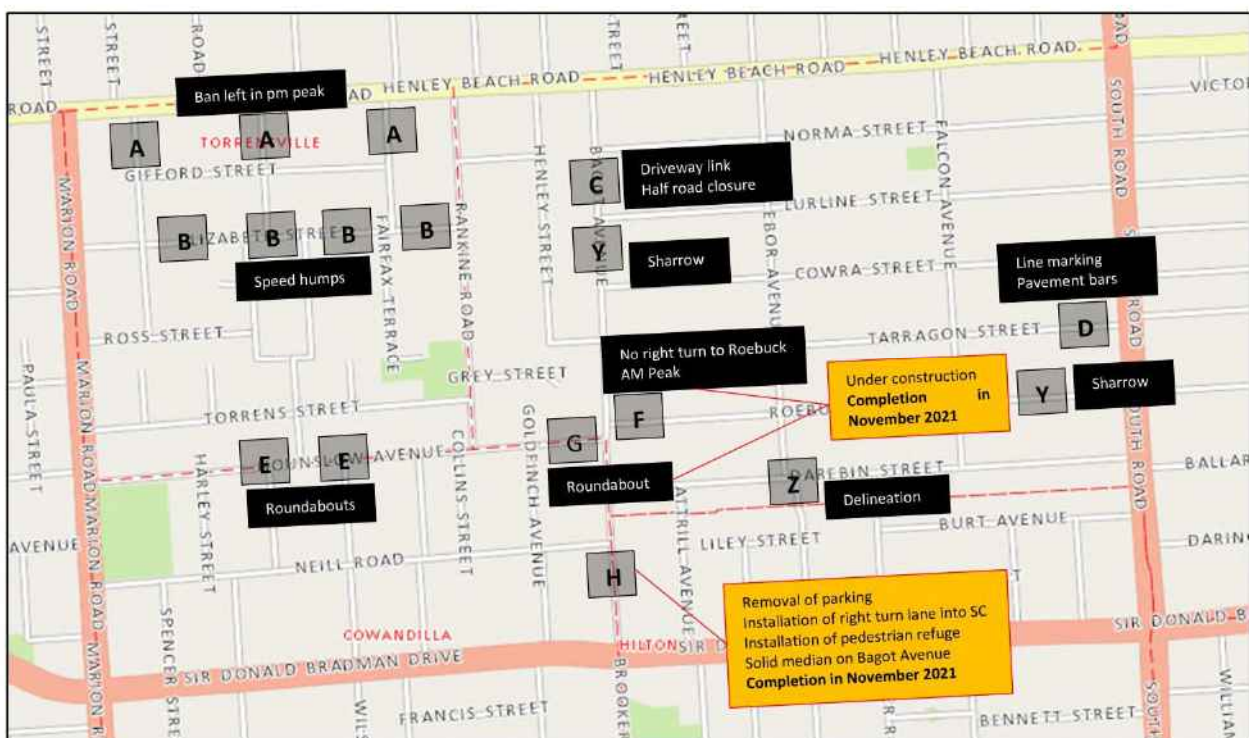


Figure 18: Precinct 12 - Proposed Traffic Management Measures

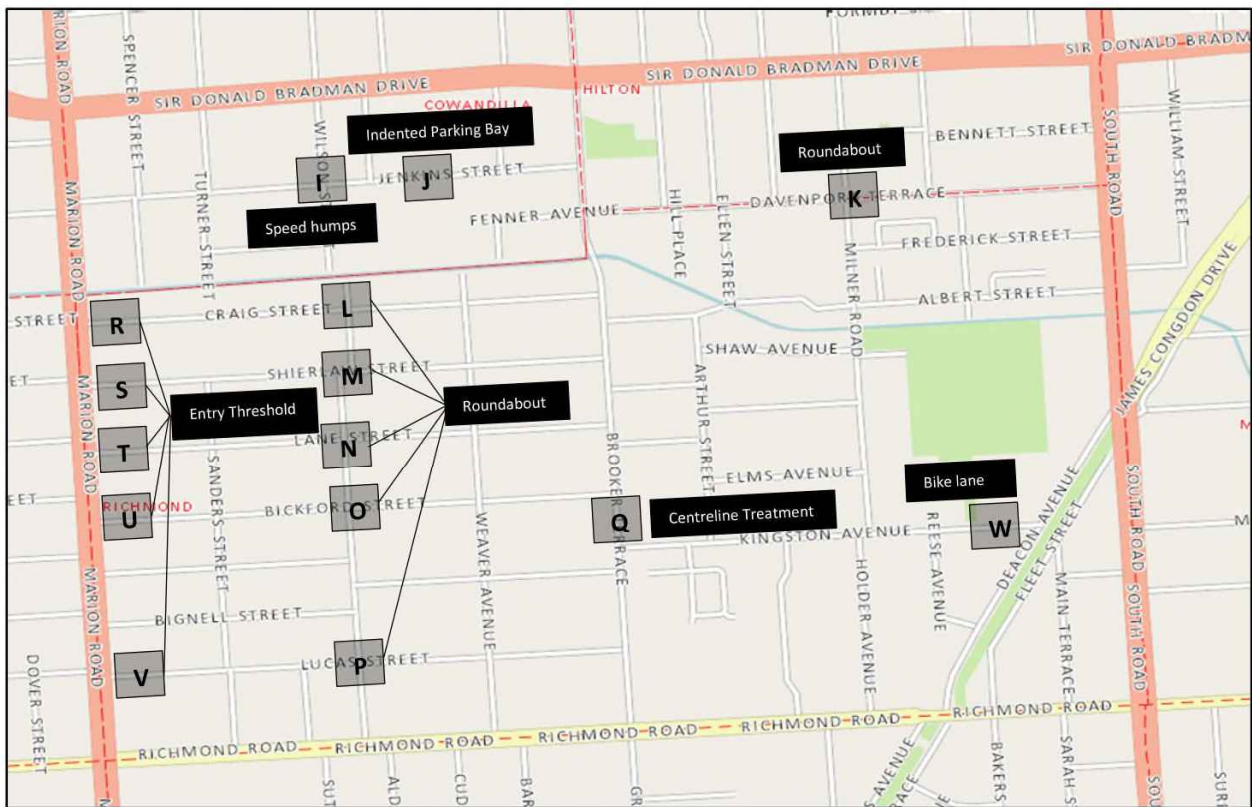


Figure 19: Precinct 16 - Proposed Traffic Management Measures

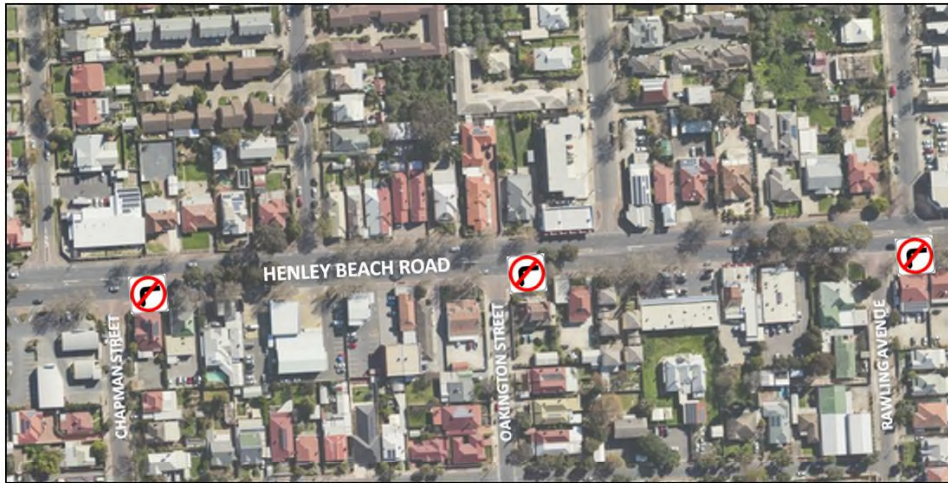
6.2 Concepts of Proposed Traffic Management Solution and its Purpose

6.2.1 No left turn into Rawlings Avenue, Oakington Street, Chapman Street

Context

Oakington Street is observed to be a thoroughfare during pm peak period, from Monday to Friday. To prohibit left turn through traffic, it is recommended that left turn restriction to Oakington Street, Chapman Street and Rawlings Avenue during weekdays (Monday to Friday, 4 to 6 pm) be enforced to restrict rat runs into the local street network, including the parallel road, Chapman Street and Rawlings Avenue. The left turn turning restriction is however not supported by the residents, as noted during the consultation process because this means that access to the residence along these roads will be restricted altogether.

The Working Party agreed not to proceed with this proposal, due to a lack of community support. This project is therefore not included in the final project list for funding allocation and implementation.



6.2.2 Elizabeth Street speed humps

Context

The residents on Elizabeth Street have advised Council of traffic speeding and rat run on the entire length of Elizabeth Street. The 5 year period crash data also shows 2 property damage only crashes at the intersection of Elizabeth Street / Chapman Street. Majority of the affected residents have requested speed humps along Elizabeth Street to eliminate these issues and improve safety along Elizabeth Street. The project is recommended to proceed.





6.2.3 Half road closure on Bagot Avenue

Context

Residents have expressed strong desires to Council for Bagot Avenue, north of Hounslow Avenue to be reshaped to residential access only. This section of Bagot Avenue carries approximately 3683 vehicles/day, which mainly consists of through traffic.

Based on the community feedback, the recommended traffic management measure to minimise cut through traffic is to implement a half road closure on Bagot Avenue near Norma Street intersection. Access to south of Bagot Avenue will be restricted at the Bagot Street/Norma Street intersection.

Nonetheless, Council is also aware of substantial community concerns regarding traffic diversion to adjacent residential street and subsequently through traffic intrusion into adjacent residential streets. Residential accessibility on Bagot Avenue, south of Norma Street will also be affected as a result of this access restriction proposal.

While from the broader consultation there was strong support not to proceed with the half road closure, there are a number of factors which, in this instance, warrant further consideration:

- The narrow width of the road and verge makes local access to and from the residential properties difficult due to the high traffic volumes.
- The on-street parking further restricts the traffic flows on this section of the road.
- Approximately 71% of the responses received from residents of Bagot Avenue, between Henley Beach Road and Hounslow Avenue, who would be most affected by the high traffic flows and narrow road width, supported the half road closure proposal.
- A previous half road closure trial (similar to the proposal) undertaken by Council in the early 2000's showed that adverse and unacceptable traffic diversion did not arise from the redistribution of the traffic flows to adjacent streets.

Following detailed discussion, the Working Party did not reach agreement to proceed with this proposal at the present time, due to concerns about traffic diversion and impact on accessibility for residents. The Working Party also requested that a NO RIGHT TURN from Bagot Avenue onto Henley Beach Road be implemented at peak times, due to safety concerns.

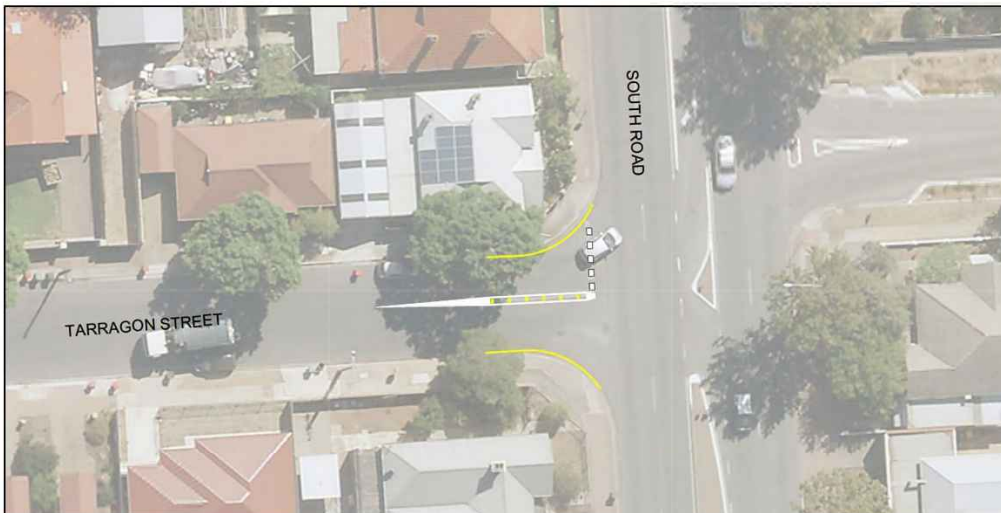
The Working Party agreed to defer this proposal for further discussion and consideration without holding back the progress of the rest of the LATM proposals.



6.2.4 Tarragon Street / South Road intersection delineation

Context

The current junction of Tarragon Street/South Road is poor in condition. The installation of pavement bars on Tarragon Street will improve driver awareness and road safety at this junction. This project is recommended to proceed.

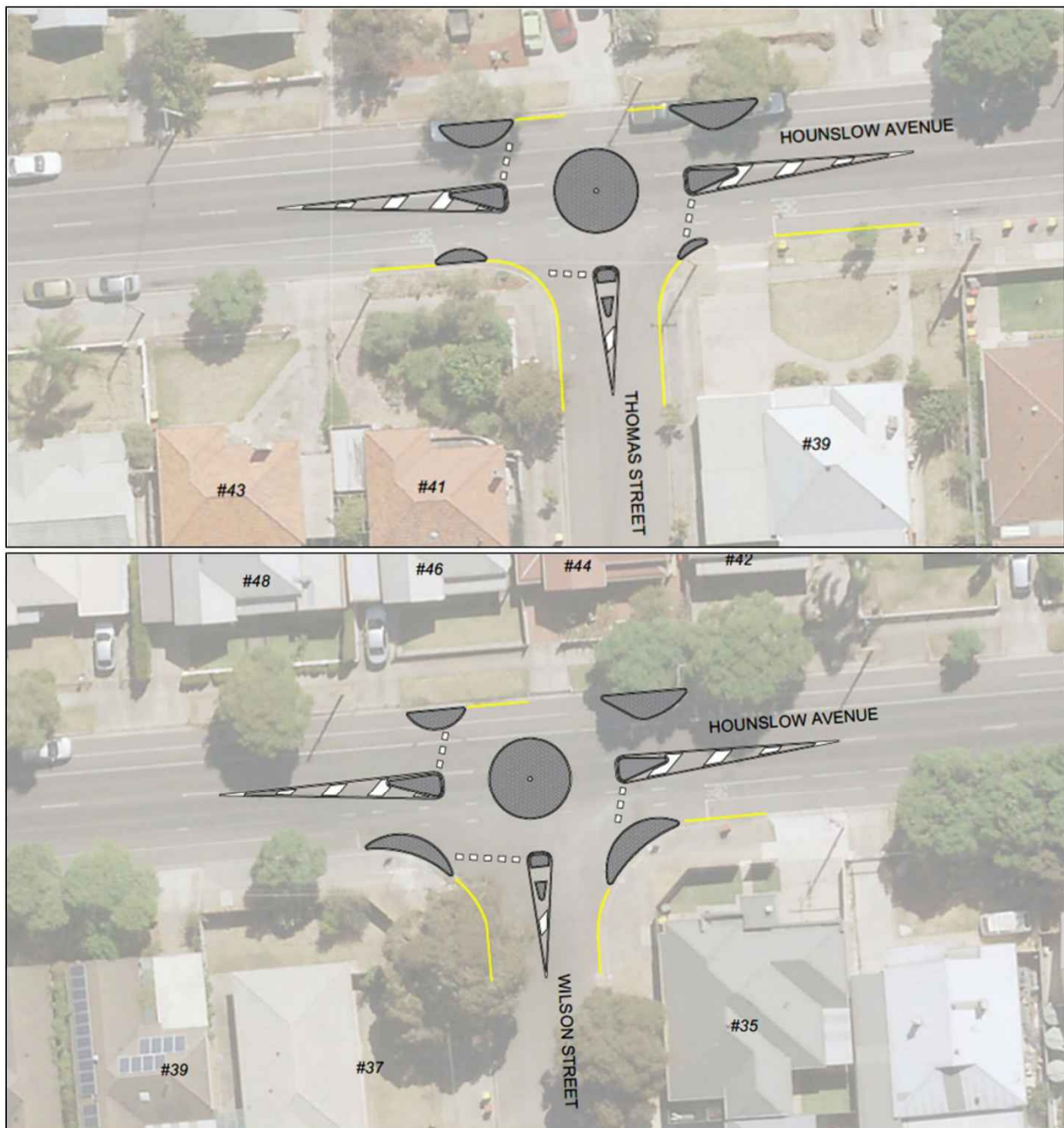


6.2.5 Roundabouts at Hounslow Avenue/Thomas Street & Hounslow Avenue/Wilson Street

Context

Residents along Hounslow Avenue has expressed significant concerns of excessive traffic speeding, predominantly due to wide layout of the road. Hounslow Road is a major collector road and carries high volumes of traffic between 2465 and 3725 vehicles/day. It is also a bike direct network which accommodates high cycling movements along the road. The 85th speed percentile is approximately 51.6 km/h and 50.3km/h, which is considered very reasonable. As a proactive approach to improve road safety for the residents and all road users along the road, the installation of roundabouts is recommended at the current junctions of Thomas Street/ Hounslow Avenue and Wilson Street/Hounslow Avenue to minimise traffic speeding in this location.

This project is recommended to proceed. During the detailed design stage of the roundabouts, accessibility issues will need to be further considered to ensure minimal impact to residents near the two roundabouts.



6.2.6 Roundabouts at Hounslow Avenue/Bagot Avenue and no right turn restriction to Roebuck Street

Context

The existing T-junction of Hounslow Avenue and Bagot Avenue appears to be confusing to motorists for right turn traffic movements. Residents and road users have expressed confusion regarding priority of traffic movements given the unusual layout of the junction. As part of the Special Local Roads Program 2020/21, Council has been successful in obtaining funding from the State Government to reconstruct and seal Bagot Avenue and improve road safety along the road. This included the installation of a roundabout at Bagot Avenue and Hounslow Avenue and removal of the T-junction. The road construction has been completed.

A further right turn ban in the morning peak is proposed to be installed on Bagot Avenue to prohibit peak period rat runs into Roebuck Street. Further consultation with adjacent residents will be undertaken prior to installation and enforcement upon completion of the roundabout.



6.2.7 Jenkins Street speed humps & indented parking bay

Context

Cowandilla Primary school and Cowandilla Learning Centre is located on Jenkins Street between Wilson Street and Brooker Terrace.

As a response to constant traffic speeding and rat running traffic at this location, speed humps are proposed at the entire section of Jenkins Street to create a safe road environment for pedestrian and children crossing movements at this location. This project is recommended to proceed.

The road is very congested during peak periods, especially school drop off and pick up periods. The road is narrow and proving difficult of two way traffic movement when cars are parked on both sides of the road. In conjunction with discussions with the school and community feedback, an indented kiss and drop zone is proposed to improve traffic flow and minimise traffic congestion at this area during peak periods. The proposed indented kiss and drop zone proposal is recommended to proceed.

The Australian and South Australian governments have recently announced joint funding of \$45 million for an upgrade of the intersection of Marion Road and Sir Donald Bradman Drive. The project will improve congestion and safety for all road users and cater for future traffic demands including the expected demand during construction of the North-South Corridor.

This project is expected to start construction in late 2022 and be operational in 2024. Across the life of the project, community engagement will form an important component and Council will work closely with the State Government to minimise adverse traffic impacts on local streets, such as reducing cut through traffic and speeding.

Council will work closely with the Department to preserve local traffic on Jenkins Street and depending on the outcomes of community consultation and access preference, the needs to install speed humps on Jenkins Street will be determined at such time.





6.2.8 Roundabout at the junction of Davenport Terrace / Milner Road

Context

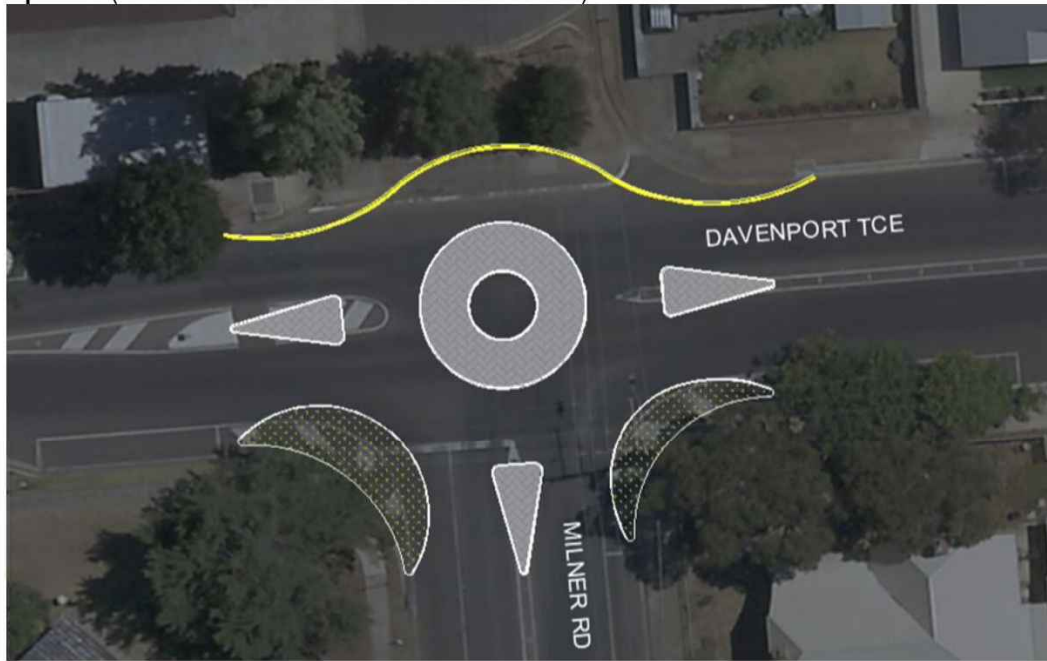
Davenport Terrace is a minor collector road and carries traffic volumes in the vicinity of 2600 to 3000 vehicles per day. As part of the community consultation, the affected residents have expressed concerns with speeding and rat runs along Davenport Terrace. The balanced approach to minimise speeding and improve road safety along Davenport Terrace is to install a roundabout at the intersection Davenport Terrace / Milner Road.

Currently, Milner Road, north of Davenport Terrace is a no through road and access to Davenport Terrace is blocked. The consideration of a roundabout at this junction prompted considerations for partial and full access of Milner Road north to Davenport Terrace. Only Option 1 (no re-opening of the closure) and Option 2 (full re-opening of the closure) were consulted with the community. *Milner Road north refers to Milner Road (between Sir Donald Bradman Drive and Davenport Terrace). The design and access of each roundabout options are shown in the concepts below.

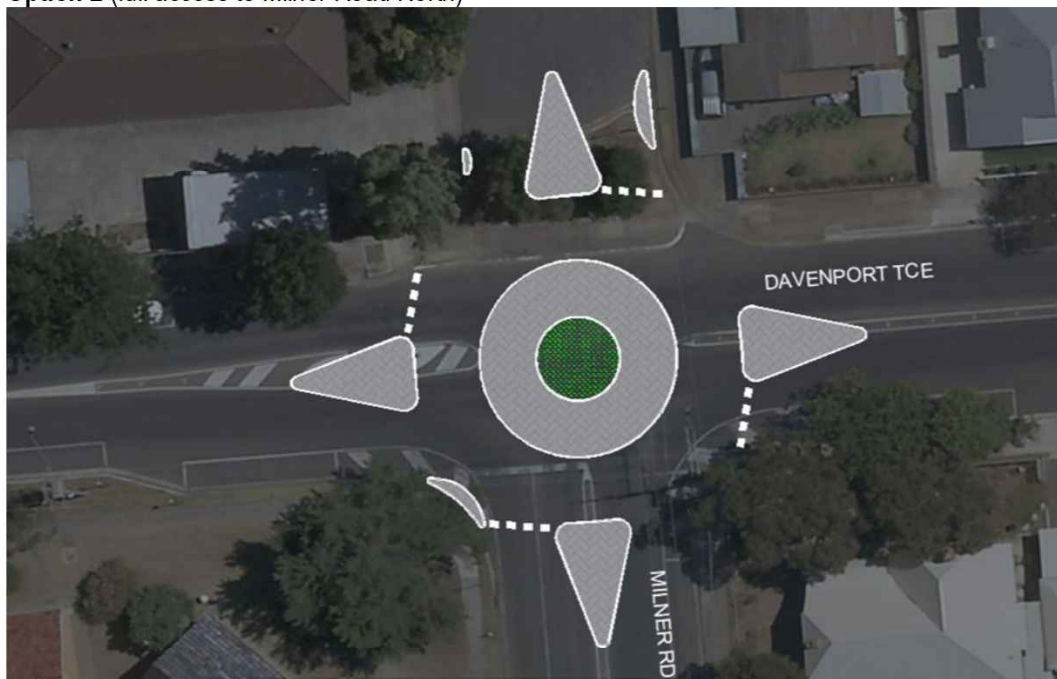
While from the broader consultation, there was strong support to proceed with a roundabout, the Working Party considered that a full re-opening of the road closure in Milner Road north (as shown in Option 2 below) may result in significant traffic diversion concerns. The Working Party also noted that of the responses received from residents of Milner Road north who would be most affected by the re-opening of the road closure (full or part re-opening), all did not support the proposal with the full re-opening of Milner Road north.

The Working Party agreed to consider a third option (half re-opening of the closure to allow vehicles to exit to Milner Road north as shown in Option 3 below) and to present the 3 options to local residents for further consultation without holding back the progress of the rest of the LATM proposals.

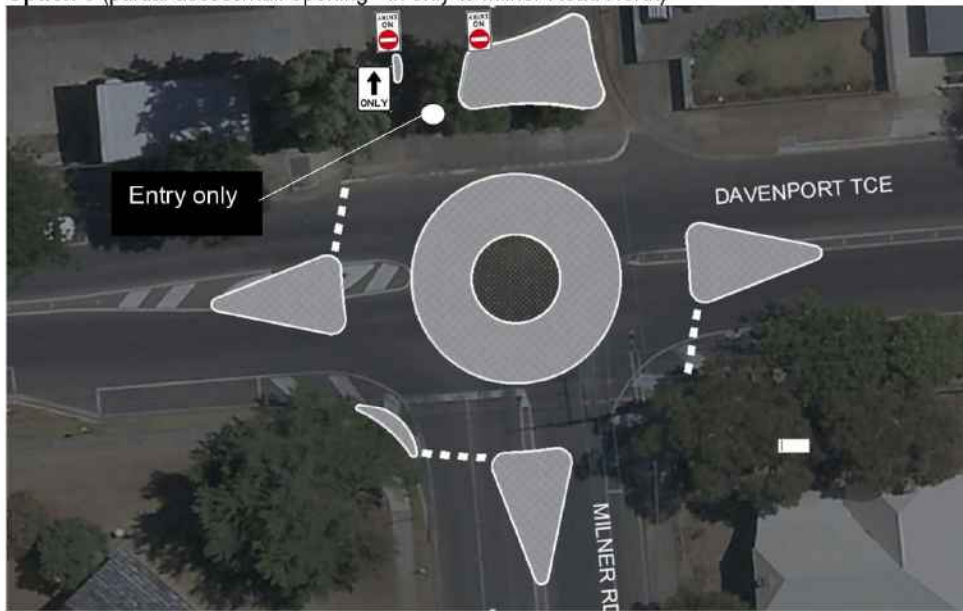
Option 1 (access to Milner Road north remains closed)



Option 2 (full access to Milner Road North)



Option 3 (partial access/half opening - in only to Milner Road North)



The pros and cons of each option are tabled below for further consideration and consultation with affected residents:

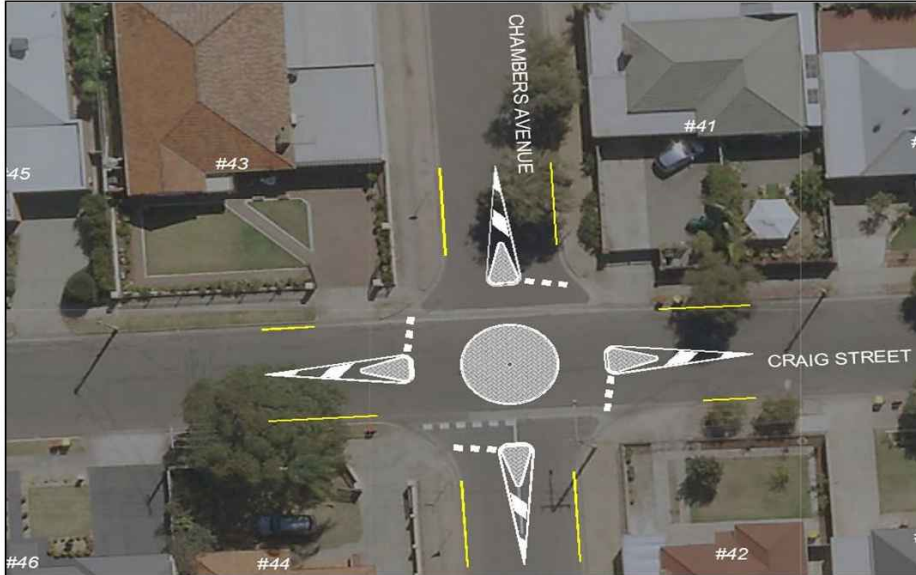
Pros / Cons	Option 1 (access to Milner Road north remains closed)	Option 2 (Full access)	Option 3 (partial access - in only to Milner Road North)
Pros			
Minimise speeding on Davenport Terrace	✓	✓	✓
Improve safety at this intersection	✓	✓	✓
Local traffic maintained, with no rat run traffic to Sir Donald Bradman Drive	✓		
Reduce north south traffic on Brooker Terrace		✓	✓
Minimise vehicle impact and conflict with cyclists Brooker Terrace is a bike direct network with high presence of cycling activity		✓	✓
Neutral			
Minor rat run and traffic intrusion to Milner Road north. This is reasonable considering the current volumes on Milner Road north is 201 vehicles/day, which is very low.			✓
Cons			
Major rat run and traffic intrusion to Milner Road north		✓	
Diverting additional traffic to Milner Road/Sir Donald Bradman Drive intersection that is currently uncontrolled and a four-way intersection. This may increase the queue lengths and number of crashes at the intersection of Milner Road / Sir Donald Bradman Drive.		✓	✓

Table 5: Pros/ Cons of Roundabout Options

6.2.9 Roundabout at the intersection of Chambers Avenue / Craig Street

Context

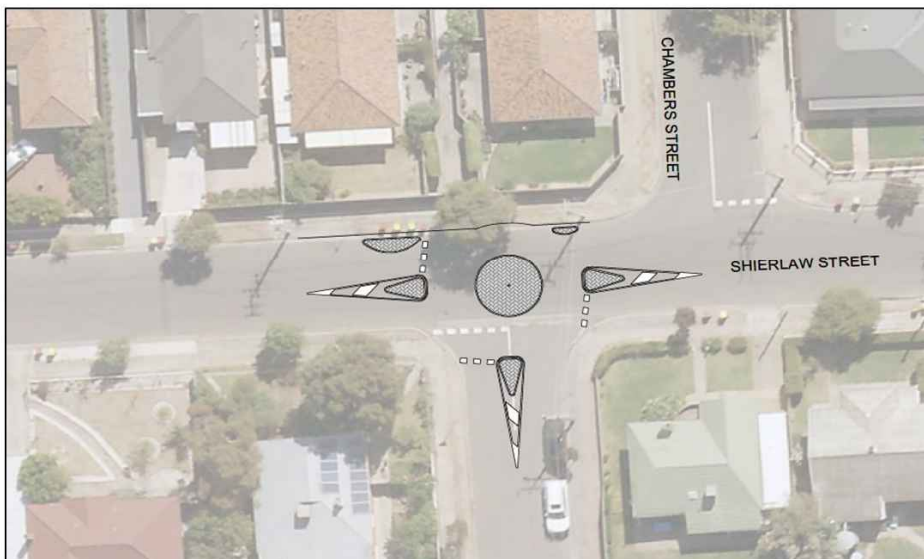
All four ways intersection are unsafe and can be confusing for motorists. The installation of a roundabout at the intersection of Chambers Avenue and Craig Street is a balanced approach to slow traffic speeds and minimise all crash types in this residential area of Richmond. This project is recommended to proceed.



6.2.10 Roundabout at the intersection of Chambers Avenue / Shierlaw Street

Context

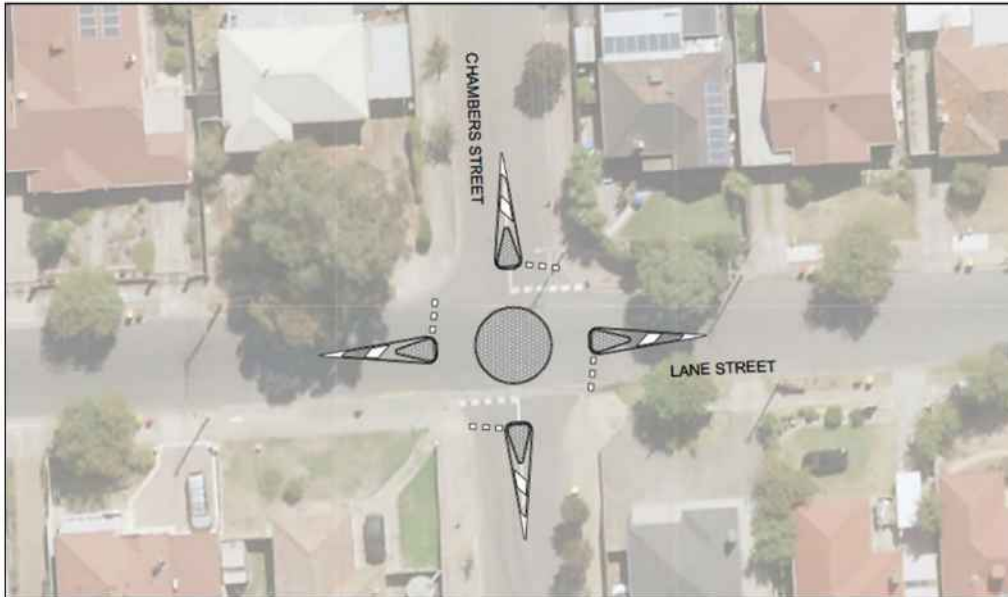
All four ways intersection are unsafe and can be confusing for motorists. The installation of a roundabout at the intersection of Chambers Avenue and Shierlaw Street is a balanced approach to slow traffic speeds and minimise all crash types in this residential area of Richmond. This project is recommended to proceed.



6.2.11 Roundabout at the intersection of Chambers Avenue / Lane Street

Context

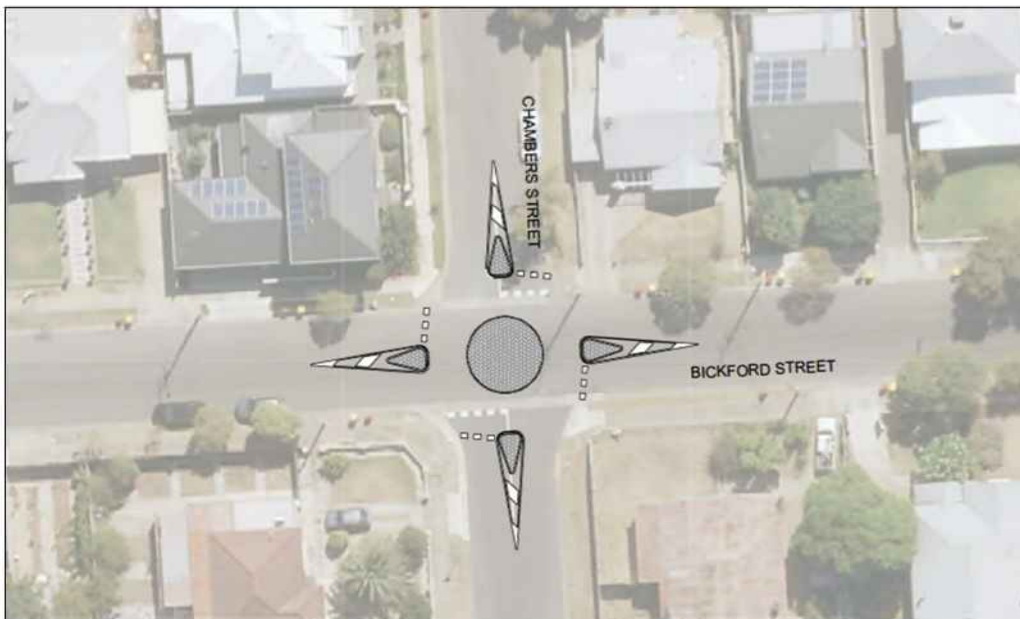
All four ways intersection are unsafe and can be confusing for motorists. The installation of a roundabout at the intersection of Chambers Avenue and Lane Street is a balanced approach to slow traffic speeds and minimise all crash types in this residential area of Richmond. This project is recommended to proceed.



6.2.12 Roundabout at the intersection of Chambers Avenue / Bickford Street

Context

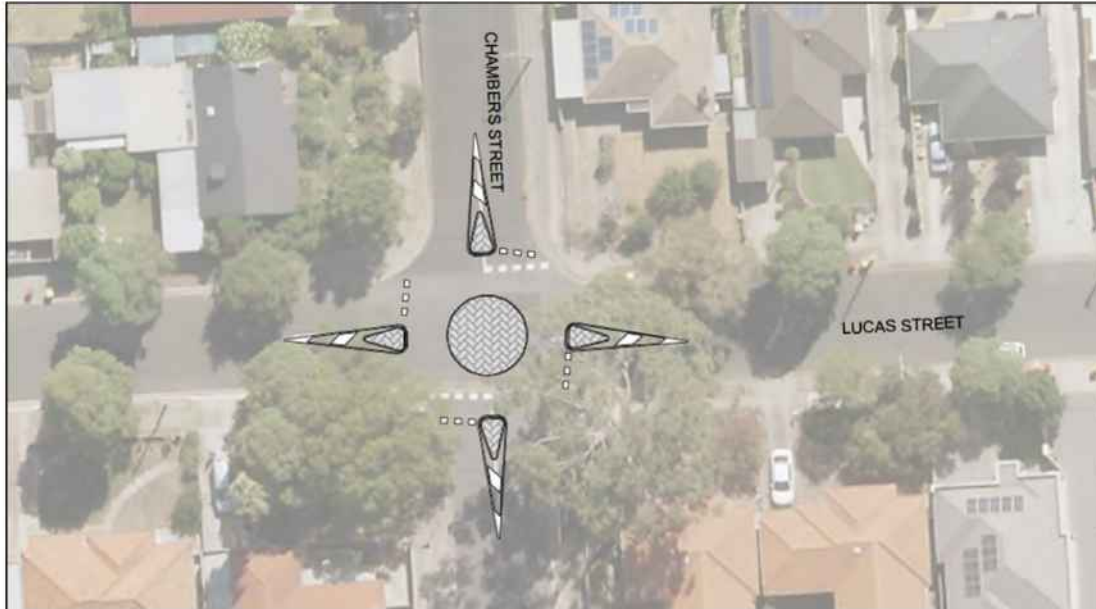
All four ways intersection are unsafe and can be confusing for motorists. The installation of a roundabout at the intersection of Chambers Avenue and Bickford Street is a balanced approach to slow traffic speeds and minimise all crash types in this residential area of Richmond. This project is recommended to proceed.



6.2.13 Roundabout at the intersection of Chambers Avenue / Lucas Street

Context

All four ways intersection are unsafe and can be confusing for motorists. The installation of a roundabout at the intersection of Chambers Avenue and Lucas Street is a balanced approach to slow traffic speeds and minimise all crash types in this residential area of Richmond. This project is recommended to proceed.



6.2.14 Road delineation improvements at Brooker Terrace

Context

Brooker Terrace has recorded a series of non-injury rear end and hit parked vehicle type crashes along the road. There are physical limitations towards the improving safety of the road predominantly due to the tight carriageway along the entire road. The most viable and cost effective road safety improvement along Brooker Terrace is to implement appropriate delineation improvements to raise driver awareness when driving along the road. This can be achieved through the installation of Retroreflective Raised Pavement Markers (RRPMs) along the road.

A retroreflective raised pavement marker is a safety device used on roads. These devices are usually made with plastic, ceramic, thermoplastic paint, glass or occasionally metal, and come in a variety of shapes and colours. Raised reflective markers, such as plastic, ceramic, or metal ones, include a lens or sheeting that enhances their visibility by retro reflecting automotive headlights. Some other names for specific types of raised pavement markers include cat's eyes / road studs. Sometimes they are simply referred to as "reflectors". The figures below show an example of RRPMs on roads. This project is recommended to proceed.



The figures below show an example of what Brooker Terrace may look like once it is retrofitted with RRPMS.



6.2.15 Pavement bars installation at various intersections with Marion Road.

Context

Pavement bars installation are proposed at the Marion Road junction with Craig Street, Shierlaw Street, Lane Street, Bickford Street and Lucas Street to control traffic movement, improve delineation and road safety by reducing traffic speeding. In theory, pavement bars are raised blocks that may be used to augment painted islands and painted median strips to discourage but not prohibit traffic movements across the islands or median strip.

A total of 5 junctions along Marion Road will be line marked and retrofitted with pavement bars to address the road safety concerns by the residents at this location. The implementation of pavement bars will not impact on the existing parking capacity along the specified local roads. The figure below shows an example of retrofitted pavement bars At Milner Road junction with Davenport Terrace. This project is recommended to proceed.

The Working Party noted that when these local roads are upgraded in the future or when DIT upgrade Marion Road, consideration can be given to replace the pavement bars with pavement thresholds (such as raised or distinctive patterns).



6.2.16 Pavement delineation Ebor Avenue/Halifax Street/Darebin Street.

Context

Due to the staggered nature of the two junctions, the Working Party agreed that a central pavement delineation treatment (minor works) be implemented in response to recent resident concern.

7 Recommendation

Figure 20 shows the LATM Plan for Precincts 12 and 16.

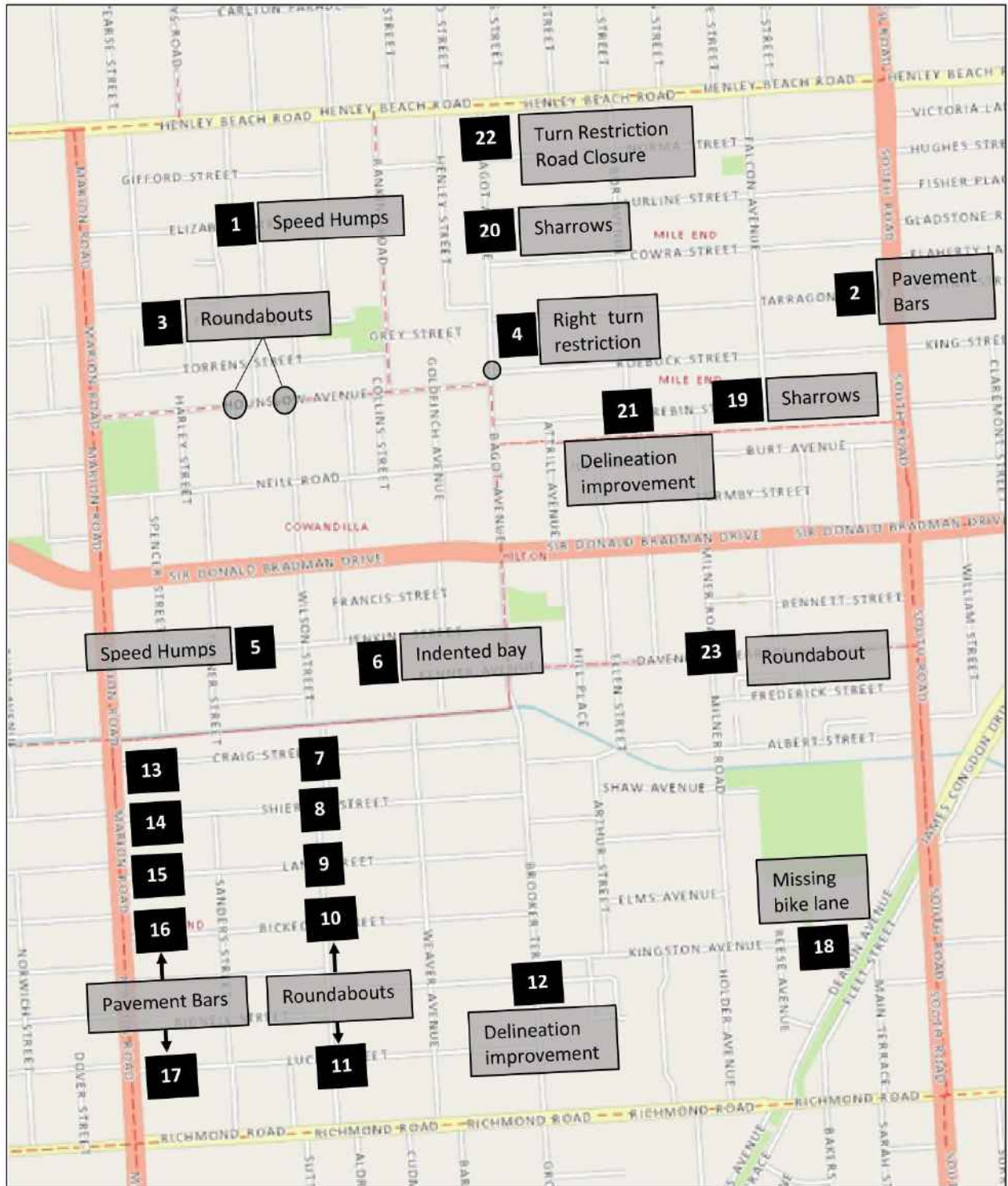


Figure 20 - LATM Plan for Precincts 12 and 16

Table 6 summarises the proposed traffic management measures for the LATM Plan, except for the proposed half road closure on Bagot Avenue and no right turn to Henley Beach Road from Bagot Avenue (Section 6.2.3), which require further consultation with stakeholders:

When the decision on Project number 22 (Half road closure on Bagot Avenue and No Right Turn to Henley Beach Road from Bagot Avenue) is resolved, following further consultation with stakeholders, this project can then be implemented.

Subject to funding allocation, consultation and collaboration with other State Government/Council's infrastructure projects, a Staging Plan can then be prepared to guide the implementation of the LATM Plan.

Item	Recommended Road Projects	Cost Estimate (\$ (+/- 25%))
1	Speed humps along entire length of Elizabeth Street	180,000
2	Line marking and Pavement bars on Tarragon Street approach	2,500
3	Roundabouts at Hounslow Avenue/Thomas Street & Hounslow Avenue/Wilson Street	320,000
4	No right turn from Bagot Avenue into Roebuck Street (7am - 9 am, Monday to Friday)	1,000
5	Speed humps along entire length of Jenkins Street	270,000
6	Indented parking bay fronting Cowandilla Primary School	100,000
7	Roundabout at Chambers Avenue / Craig Street	205,000
8	Roundabout at Chambers Avenue / Shierlaw Street	205,000
9	Roundabout at Chambers Avenue / Lane Street	205,000
10	Roundabout at Chambers Avenue / Bickford Street	205,000
11	Roundabout at Chambers Avenue / Lucas Street	205,000
12	Brooker Terrace delineation improvement	10,000
13	Pavement bars at Marion Road / Craig Street	2,500
14	Pavement bars at Marion Road / Shierlaw Street	2,500
15	Pavement bars at Marion Road / Lane Street	2,500
16	Pavement bars at Marion Road / Bickford Street	2,500
17	Pavement bars at Marion Road / Lucas Street	2,500
18	Install missing link bicycle lane at Kingston Avenue at junction with Deacon Avenue	3,000
19	Sharrow line marking on the entire length of Roebuck Street	5,000
20	Sharrow line marking on Bagot Avenue (between Hounslow Avenue and Henley Beach Road)	2,500
21	Line marking delineation at Ebor Avenue / Halifax Street / Darebin Street	5,000
22	Half Road Closure on Bagot Avenue and No Right Turn to Henley Beach Road from Bagot Avenue (Subject to further consultation with residents of adjacent streets)	10,000
23	Roundabout at Milner Road / Davenport Terrace	240,000
TOTAL COST		2,186,500

Table 6: Recommended LATM Road Projects

11.3 Regulatory Services Activity Report

Brief

This report provides information on the activities of the Regulatory Services Department for the three months to 30 September 2021.

RECOMMENDATION

The Committee recommends to Council that Regulatory Services Activity Report be received.

Introduction

Details are provided each quarter on activities of Regulatory Services for the information of Council.

Discussion

Below details are the total of 360 parking expiation notices issued in the September quarter.

Below details those parking expiation notices that requests for reviews were and those that were waived or that were given educative warnings.

Parking Reviews 2021/22 Financial Year			
	1 July - 30 Sept 2021	Year to Date Total	%
Parking Reviews			
- Upheld	151	151	41.944
- Withdrawn	209	209	58.056
Total Received	360	360	100.0

Parking Enforcement Report Fines Waived and Warnings Issued 2021/22 Financial Year			
Grounds	1 July - 30 Sept 2021	Year to Date Total	%
Parking Fines Waived			
- Compelling humanitarian grounds	43	43	20.6
- Unavoidable offence	32	32	15.3
- Technical, trivial or petty	65	65	31.1
- Defective notice	63	63	30.1
- Administrative error	0	0	0.0
- Other	6	6	2.9
Totals	209	209	100.0

Reason	1 July - 30 Sept 2021	Year to Date Total	%
Warnings Issued			
- Proximity to intersection - minor	2	2	1.0
- Not angle/parallel park; Footpath/Verge	7	7	3.3
- Part driveway/ramp blocked	9	9	4.3
- Permits Incorrectly Displayed	2	2	1.0
- Motorist moved on	14	14	6.7
- Other	8	8	3.8
Totals	42	42	100.0

Animal Management

Animal Renewal Notices

On 1 July 2021, 9,628 renewal notices (6,935 dogs and 2,692 cats) were issued by Dogs and Cats Online (DACO) to owners via post, email and SMS.

On 17 August 2021 Community Safety Administration sent 1,974 reminder notices (1,222 emails, 656 SMS, and 96 letters).

On 9 September 2021 778 second reminders were emailed / SMS before the late fee was applied. The late fee of \$22.50 was applied on the 15 September 2021 to all unrenewed dogs.

Currently the registration status of dogs is as follows:

Registration Status	Dogs
Pending Transfer	23
Registered	6437
Unregistered	60
Unrenewed	441
Total	6961

* Difference between 'Unregistered' & 'Unrenewed'


- Unrenewed - Renewal notice sent for 2021/22 and the owners have not paid the fee.
- Unregistered - Dog details in the DACO System and were not sent a renewal notice as it has been at the unregistered state for over 12 months and Council has not been advised of the status of the dog e.g. Sold, Died etc.



Dog and Cat Management Plan

It is time to review the current Dog and Cat Animal Management Plan. As required under section 26A of the *Dog and Cat Management Act 1995*, councils are required to develop and implement a Plan (which covers the 5 year period) for the management of dogs and cats in the local area.

The Community Safety Team, in conjunction with City Strategy and Creative Services, are undertaking a review of the current plan. Once the review is complete, a consultation plan will be developed to seek input from key stakeholders which will help to provide direction in assisting us with highlighting what issues are most important in relation to dog and cat management within the City of West Torrens.

Educational/Advisory Signs

	<p>Keeping your Dog under effective control signs are placed in areas where we continually receive complaints about owners not paying attention to their dogs by allowing their dog(s) become a nuisance to others</p>
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	<p>Area being monitored signs are placed in areas where we continually receive complaints about dog owners not picking up after their dog or not keeping their dogs under effective control.</p>	
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Feedback in relation to the signs

Since the Keep your dog under effective control signs have been put in place, Council has received positive feedback from users of Linear Park.

Council received an email from a resident referring to the signs warning to ensure dog owners to pick up their dog's waste, which stated that she was extremely thankful for Council's assistance in the matter of dog waste being left outside her house. Since the sign has been put in place, the resident has not had to clean up any dog mess.

Business COVID-19 Compliance

From the 1 July 2021, SA Health and SA Councils in the metropolitan Adelaide region commenced monitoring public activity compliance. While SAPOL retains an important role in COVID-19 compliance, this new arrangement will support SAPOL to return critical resources to their other duties to keep our communities safe.

SA Health will be coordinating the monitoring and compliance of the *Emergency Management (Public Activities)(Covid-19) Direction 2021* in metropolitan Adelaide. The Environmental Health Officers will integrate COVID-19 compliance monitoring with their other public health duties (e.g. food inspections). This arrangement will be formally reviewed after 6 months.

An application has been developed to enable the Environmental Health Officers to undertake the inspections on their mobile devices. Upon entering the business name, their COVID-19 Plan can be accessed and monitoring will be assessed against that plan through the checklist on the application. As from this reporting quarter, the Regulatory Services Activity Report will present on the total number of businesses assessed for compliance and provide the number of businesses that were compliant and non-compliant.

For the 1st Quarter reporting 107 compliance checks were undertaken, 103 of which were compliant and 4 of which were non-compliant as the COVID Marshal was not identifiable.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

Details on the activities of Regulatory Services are provided for the information of Council.

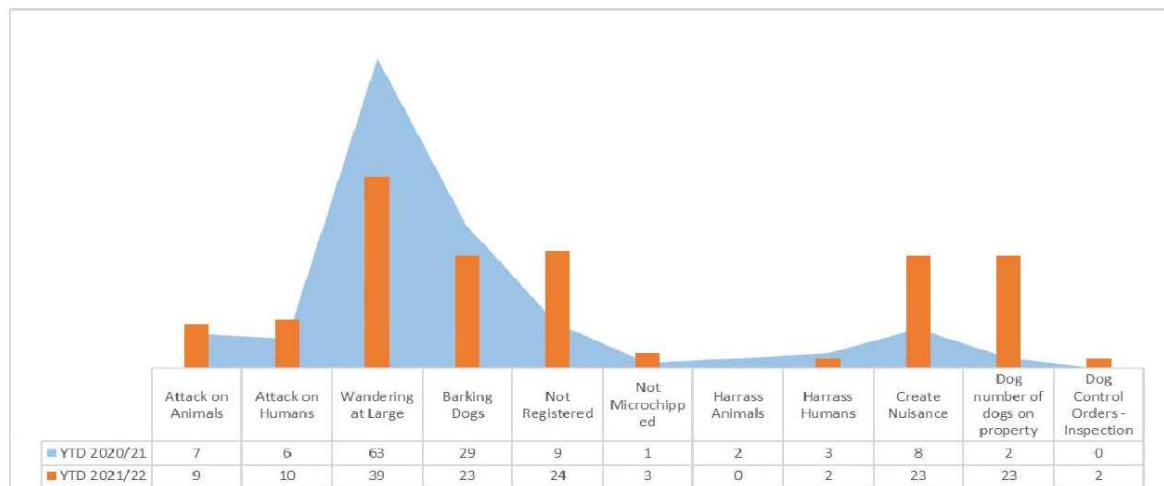
Attachments**1. Regulatory Services Activities Report**

Attachment 1

COMMUNITY SAFETY

2021 - 2022 Year to Date Work Requests

Dog Management



Dogs Work Requests

	Jul-21	Aug-21	Sep-21	Jul-20	Aug-20	Sep-20
Attack on Animals	0	4	5	3	3	1
Attack on Humans	6	1	3	3	3	0
Wandering at Large	13	13	13	15	23	25
Barking Dogs	4	10	9	13	8	8
Not Registered	13	6	5	4	3	2
Not Microchipped	2	1	0	0	0	1
Harrass Animals	0	0	0	1	1	0
Harrass Humans	0	2	0	0	2	1
Create Nuisance	11	8	4	3	2	3
Dog number of dogs on property	13	4	6	1	0	1
Dog Control Orders - Inspection	1	0	1	0	0	0

Commentary:

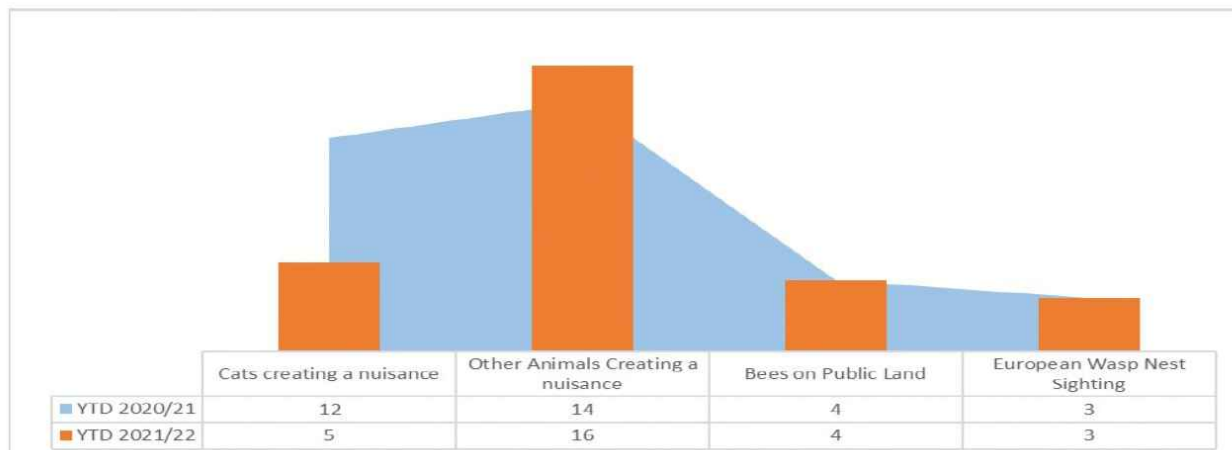
- **Dogs number of dogs on property**

Dog registration fees are due on the 30 August and after that date, we receive a report showing addresses where they have extra dogs on property and the owners do not have a permit keep extra dogs, which is in breach of Councils By-Law No. 5 - where no more than one dog in a small dwelling or more than two dogs in premises other than a small dwelling.

- **Not Registered**

Animal Management Officer when picking up dogs that have been found wandering at large or other investigations e.g. dog barking, the dogs have not have a current registration.

Other Animals

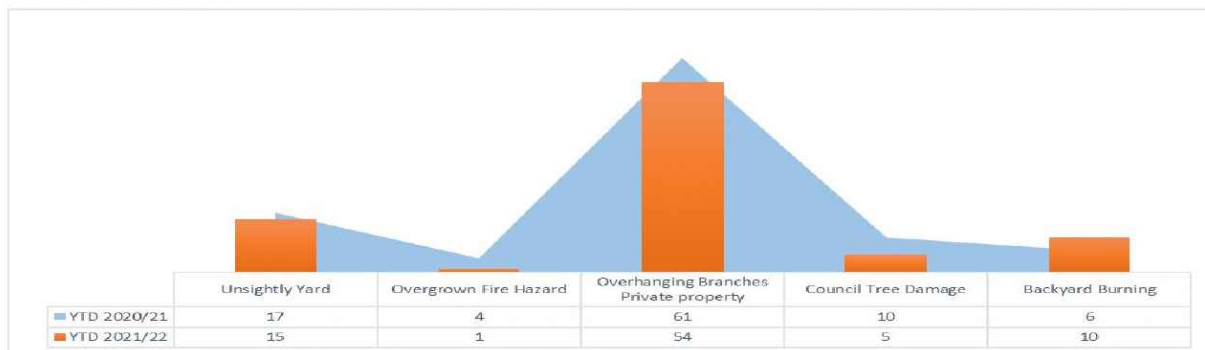


Other Animal Work Requests	Jul-21	Aug-21	Sep-21	Jul-20	Aug-20	Sep-20
Cats creating a nuisance	1	2	2	6	1	5
Other Animals Creating a nuisance	8	2	6	4	5	5
Bees on Public Land	1	0	3	2	0	2
European Wasp Nest Sighting	1	1	1	1	1	1

Commentary:

- Other Animals**
 Relates to mainly people feeding wild pigeons and roosters crowing
- Bees and European Wasps**
 A contractor undertakes the removal or eradication of swarms and nests on private land and public area.

Environment



Environment Work Requests

	Jul-21	Aug-21	Sep-21	Jul-20	Aug-20	Sep-20
Unsightly Yard	2	4	9	7	5	5
Overgrown Fire Hazard	0	0	1	0	3	1
Overhanging Branches Private property	13	29	12	27	19	15
Council Tree Damage	2	2	1	3	4	3
Backyard Burning	6	3	1	2	1	3

Commentary:

- **Overhanging Branches**

Overhanging branches from trees and bushes on private land overhanging into the public area. Council receives from the community that the branches are obstructing the footpath area. There is a requirement for the owner of the land to cut back the trees and/or bushes back to the property boundary and to the height clearance of 2.5 metres

Parking



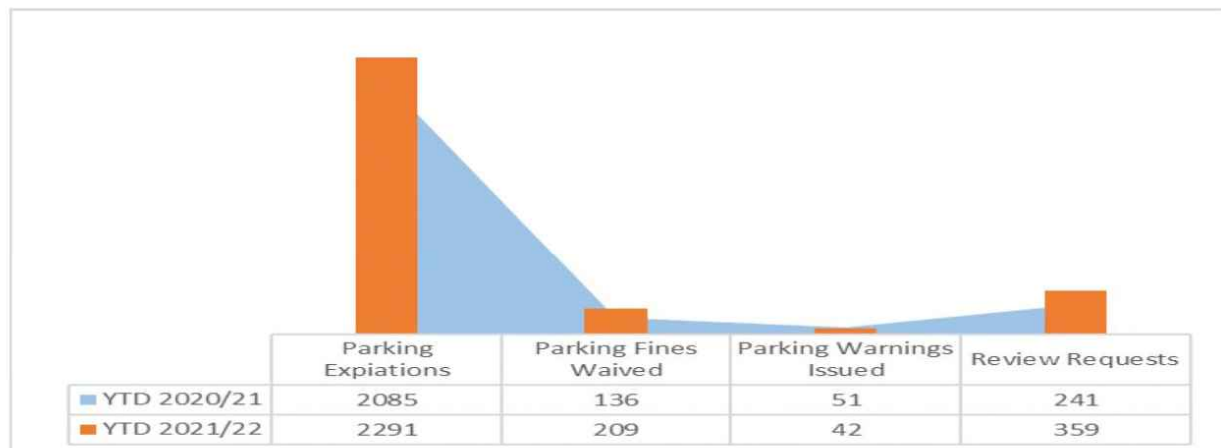
Parking Work Requests

	Jul-21	Aug-21	Sep-21	Jul-20	Aug-20	Sep-20
Abandoned Vehicle	22	15	21	27	19	29
Parking Complaint	74	98	110	70	63	65
Parking Permit Application	0	1	4	0	1	0

Commentary:

- Parking Compliant**
 Example of complaints received - vehicles overstaying the time limits, vehicle parked outside their home, parked near their driveway etc.

Parking Expiations



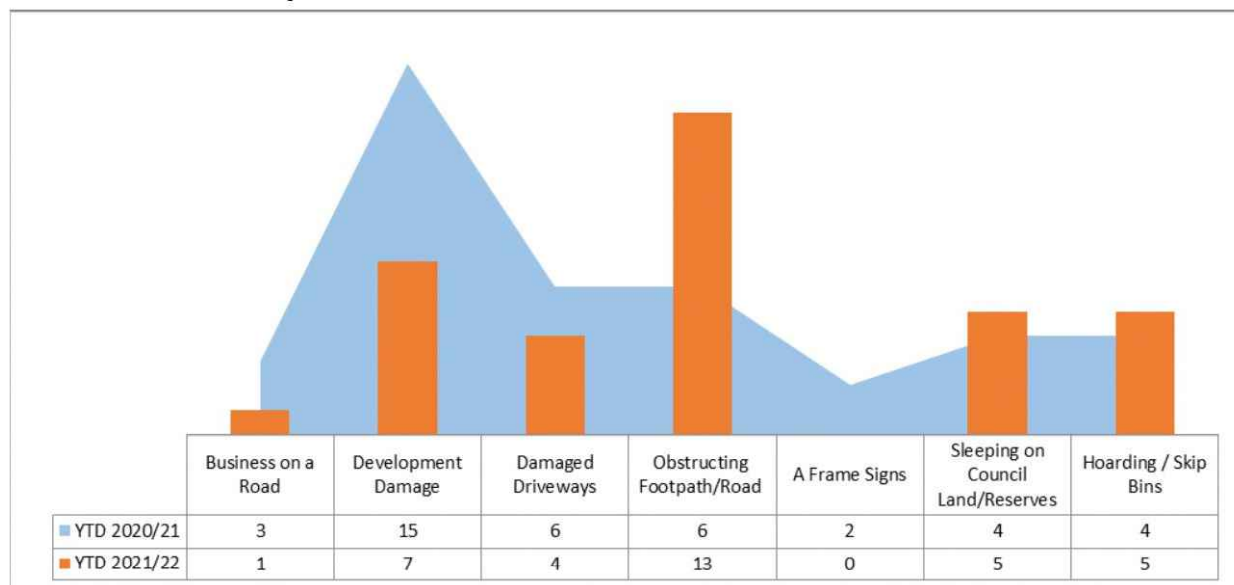
Parking Expiations

	Jul-21	Aug-21	Sep-21	Jul-20	Aug-20	Sep-20
Parking Expiations	702	768	821	584	766	735
Parking Fines Waived	90	78	41	49	34	53
Parking Warnings Issued	20	9	13	14	18	19
Review Requests	106	135	118	60	74	107

Commentary:

Parking Expiations is due to Covid, school patrols and the reduction in flights at the airport.

Roads and Footpaths



Roads and Footpaths Work Requests

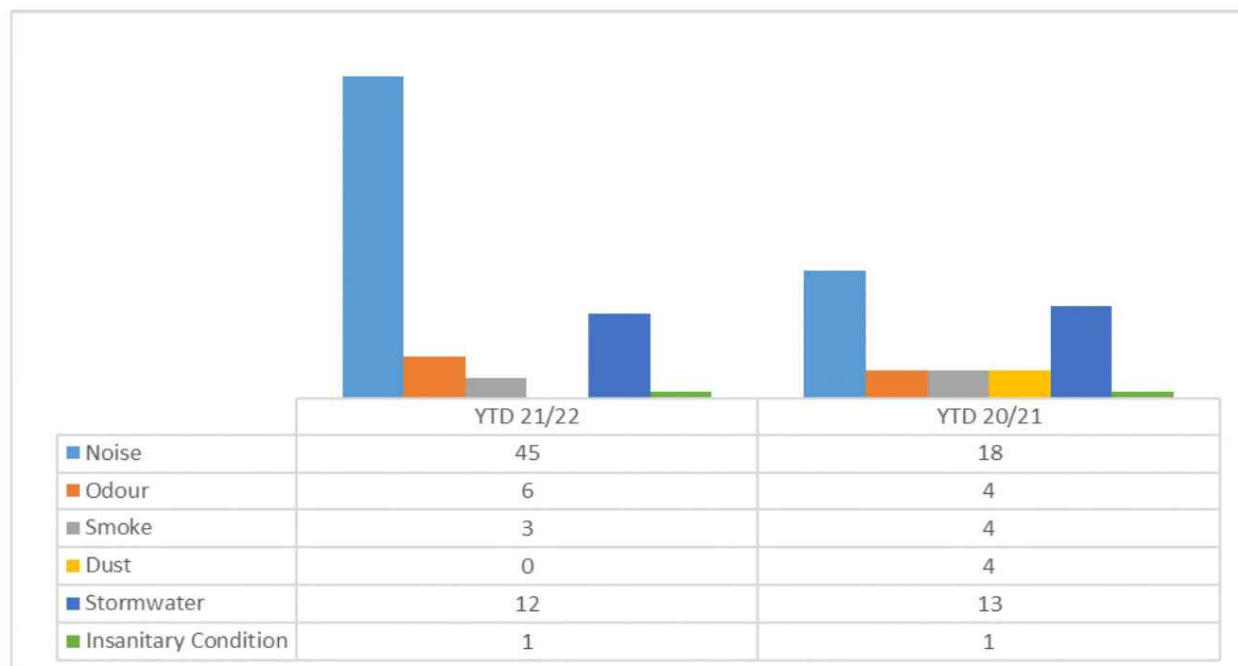
	Jul-21	Aug-21	Sep-21	Jul-20	Aug-20	Sep-20
Business on a Road	0	1	0	2	1	0
Development Damage	2	2	3	4	4	7
Damaged Driveways	2	1	1	3	2	1
Obstructing Footpath/Road	6	6	1	1	2	3
A Frame Signs	0	0	0	0	2	0
Sleeping on Council Land/Reserves	1	3	1	1	3	0
Hoarding / Skip Bins	2	1	2	2	0	2

Commentary:

No significant variances

ENVIRONMENTAL HEALTH

Environmental Nuisance



Environmental Nuisance	Jul-21	Aug-21	Sep-21	Jul-20	Aug-20	Sep-20
Noise	9	15	21	5	6	7
Odour	3	2	1	2	0	2
Smoke	1	0	2	4	0	0
Dust	0	0	0	1	2	1
Stormwater	4	4	4	3	8	2
Insanitary Condition	1	0	0	0	0	1

Commentary:

- Noise**

The increase can be related to 8 single anonymous complaints regarding an alleged personal training facility. An additional 3 complaints relate to music and antisocial behaviour, which were referred to SAPOL

- Stormwater**

Complaints from a variety of pollutants listed under the Environment Protection (Water Quality) Policy. These include, drag out from building sites and building waste, oil waste, green waste, swimming pool backwash and wash down waste water.

Routine Inspections



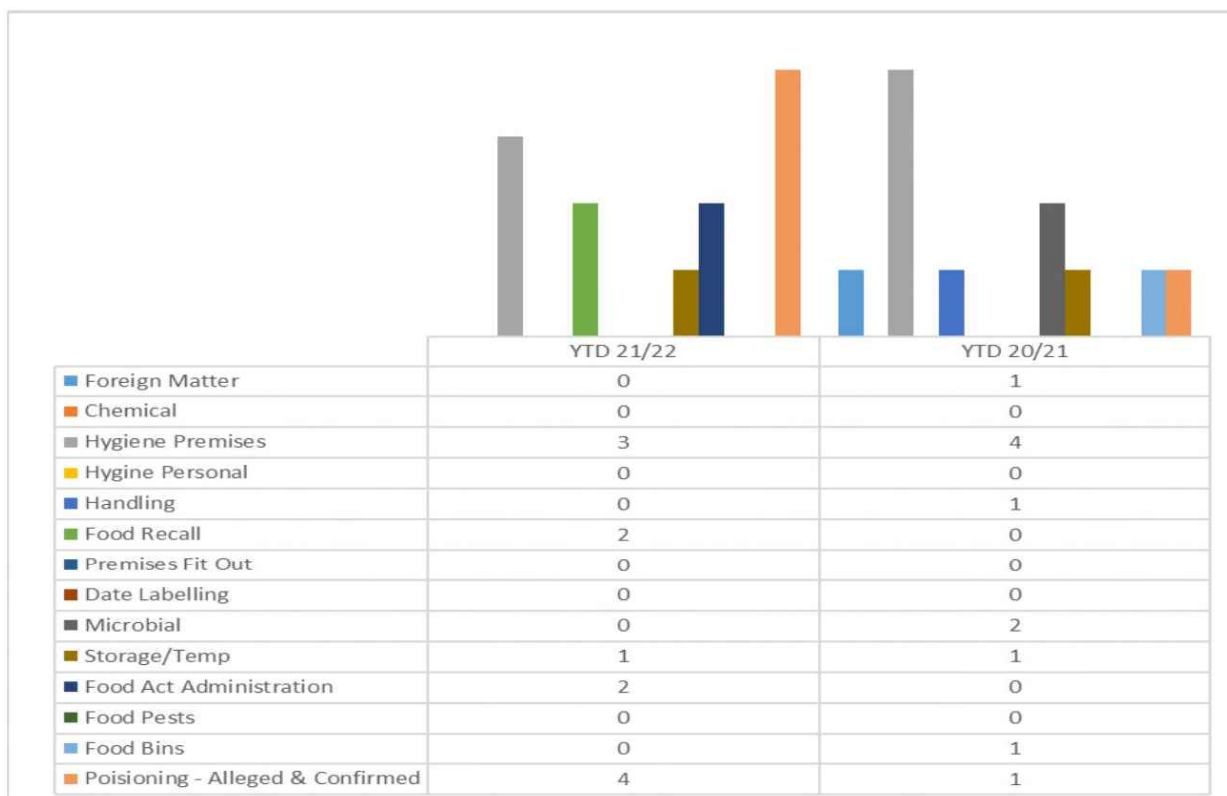
Routine Inspections	Jul-21	Aug-21	Sep-21	Jul-20	Aug-20	Sep-20
Food Premises	25	26	37	46	39	48
Swimming Pools	0	0	7	3	0	0
Hairdresser/Skin Penetration	2	2	3	4	3	3
Cooling Towers	0	0	0	0	0	0
Supported Residential Facilities	0	0	0	1	0	0

Commentary:

- **Food premises**

Increase in food premises inspections in 2020 was a reflection of coming out of the initial working from home and return to the office full time - overdue inspection.

FOOD



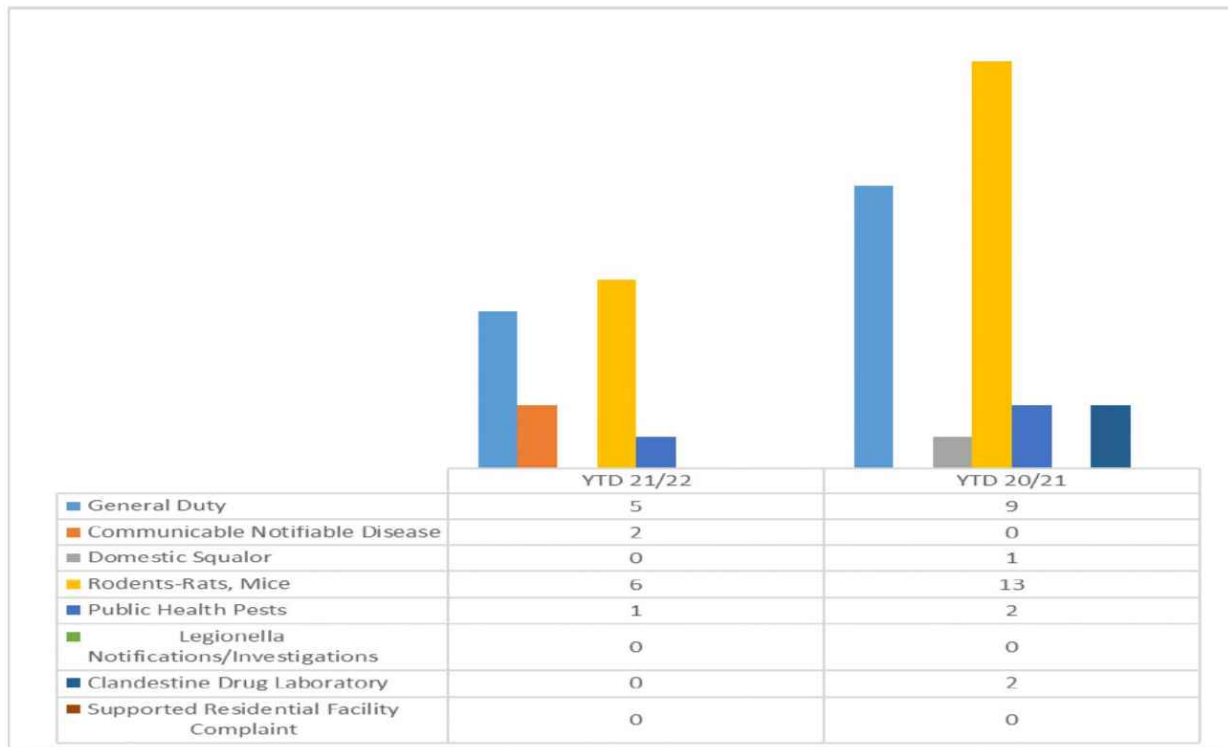
Food	Jul-21	Aug-21	Sep-21	Jul-20	Aug-20	Sep-20
Foreign Matter	0	0	0	1	0	0
Chemical	0	0	0	0	0	0
Hygiene Premises	0	3	0	3	0	1
Hygiene Personal	0	0	0	0	0	0
Handling	0	0	0	0	1	0
Food Recall	0	2	0	0	0	0
Premises Fit Out	0	0	0	0	0	0
Date Labelling	0	0	0	0	0	0
Microbial	0	0	0	2	0	0
Storage/Temp	1	0	0	0	1	0
Food Act Administration	1	1	0	0	0	0
Food Pests	0	0	0	0	0	0
Food Bins	0	0	0	1	0	0
Poisoning - Alleged & Confirmed	1	1	2	1	0	0

Commentary:

- **Food Recall**

Environmental Health Officers followed up on 2 recalls at the request of SA Health in relation to suppliers products located at retailers in the Council's precinct.

Public Health



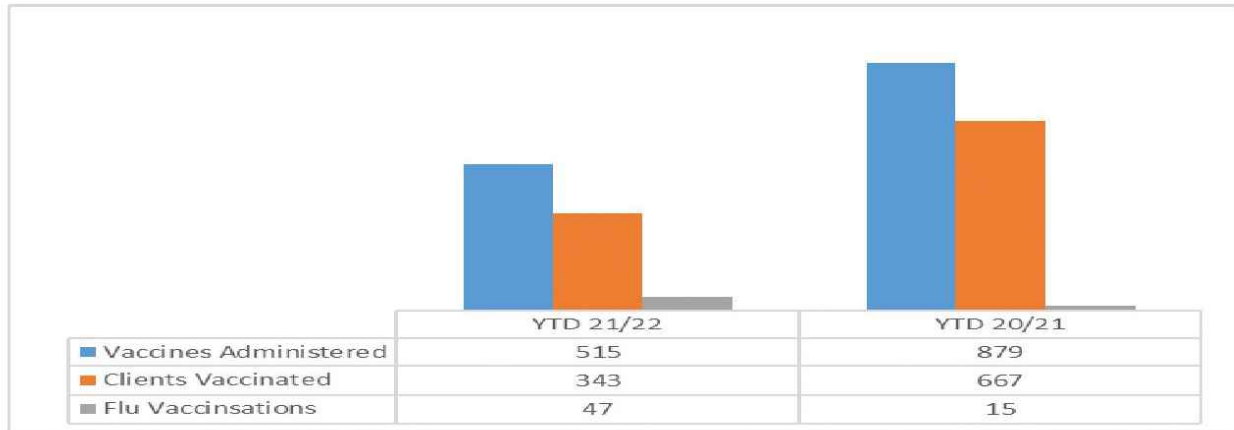
Public Health	Jul-21	Aug-21	Sep-21	Jul-20	Aug-20	Sep-20
General Duty	1	2	2	2	3	4
Communicable Notifiable Disease	1	0	1	0	0	0
Domestic Squalor	0	0	0	0	1	0
Rodents-Rats, Mice	0	5	1	2	4	7
Public Health Pests	0	0	1	0	1	1
Legionella Notifications/Investigations	0	0	0	0	0	0
Clandestine Drug Laboratory	0	0	0	0	0	2
Swimming Pools - Spas - Water Quality	0	0	0	0	0	1
Supported Residential Facility Complaint	0	0	0	0	0	0

Commentary:

- **Rodent - Rats Mice**

Compliant numbers are greatly influenced by seasons. Rat activity decreases during the winter months and residents spent less time outdoors. In addition to sighting of rats, the majority of complaints also relate to the condition and maintenance of the property

Total Vaccines



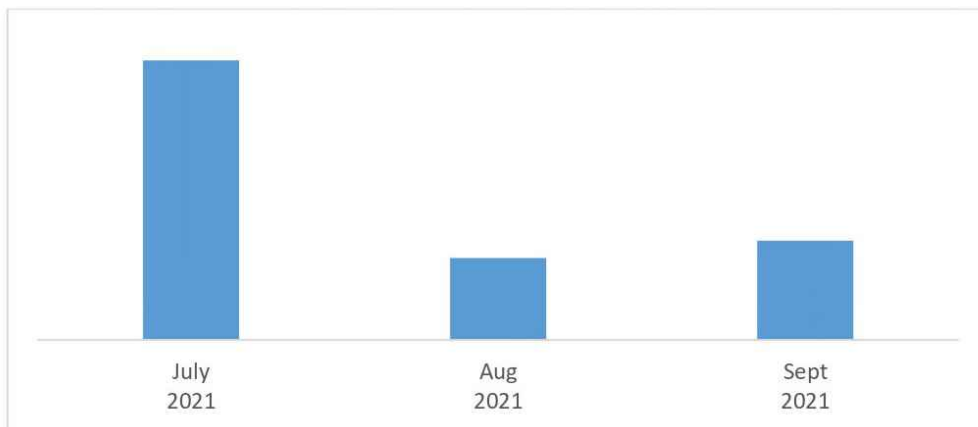
Total Vaccines	Jul-21	Aug-21	Sep-21	Jul-20	Aug-20	Sep-20
Vaccines Administered	178	142	195	78	543	258
Clients Vaccinated	115	93	135	40	405	222
Flu Vaccinations	19	14	14	7	5	3

Commentary:

- Vac Admin and Clients**

School vaccination clinics in 2020 were 678 compared to 215 this period. Public numbers are comparative

Business COVID-19 Compliance Monitoring



Business COVID-19 Compliance Monitoring	July 2021	Aug 2021	Sept 2021
Business assessed for compliance	65	19	23

11.4 Community Services Activity Report - October 2021

Brief

This report details the activities of the Community Services Department for October 2021.

RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - October 2021 be received.

Introduction

The Community Services department (Department) provides a report to each City Services and Climate Adaptation Standing Committee meeting detailing the status of key projects and activities for the preceding month.

Discussion

The key projects and activities undertaken by the Department during the month of October 2021 are as follows:

Community Centres

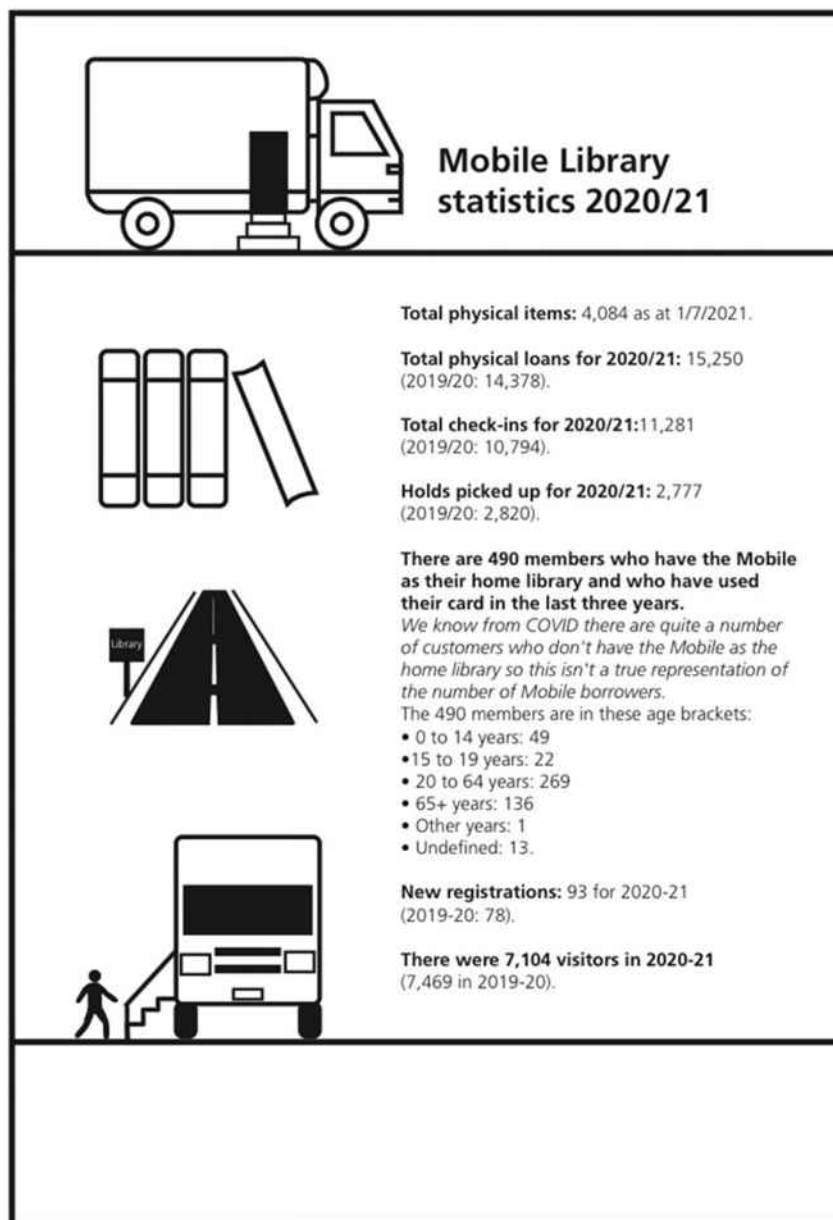
The usage statistics for all the community centres/facilities for October 2021 are as follows:

Facility	# Groups	Hours used	Notes
Apex Park Community Facility	32	337	
Cowandilla Community Room	-	-	Closed for staff use only - COVID-19
Lockleys Community Room	-	-	Closed for Mellor Park major works
Lockleys Oval Sporting Facility	6	31	Meeting Rooms only
Plympton Community Centre	40	401	
Thebarton Community Centre	98	1232	
Weigall Oval Sporting Facility	4	337	
Total	180	2338 hrs	
Average per day	5.8	75.4 hrs	

Library Services

Library Visitor and borrowing statistics - September 2021	Average per day	
Total Number of visitors to the Hamra Centre	15,024	501
Total Number of items checked out from the Hamra Centre	19,499	650
Total Number of visitors to the Mobile Library	621	31
Total Number of items checked out from the Mobile Library	1,086	217

Library Statistical Spotlight - Mobile Truck



Movie Night

Movie night at the Hamra Centre was held on 21 October 2021. The movie that was screened was an Australian film called 'Penguin Bloom'. This movie is based on a true story about a woman named Sam Bloom who life was completely changed following an accident that left her paralysed. The movie nights continue to be extremely popular with the community, this one was again fully booked out.

FUMA Library Visit

Flinders University Museum of Art held a Barbara Hanrahan exhibition titled '*Bee-Stung lips*' and requested to attend the library to view the Hanrahan prints and tapestry on display. Kay Lawrence, who contributed to the weaving of the tapestry in 1999, utilised the library Learning Centre to present the story behind the tapestry and the commemoration of Barbara Hanrahan's successes in the art world. The group then undertook The Scent of Eucalyptus Walk through Mile End/Thebarton following the route in the dedicated booklet, recently updated by library Administration.

Library Bags for Loan

The Sewing Studio who meet at Plympton Community Centre made a variety of beautiful library bags. The library bags are available for borrowing by the library customers providing a sustainable option for people who forget their own library bags at home.

COVID Vaccination Clinics

The Hamra Centre hosted COVID vaccination clinics on 22 October and 23 October from 10:30am to 2:00pm. Over 160 people were vaccinated over the two days. Clinics will be held again on 19 November 2021 and 20 November 2021, giving people the opportunity to have their second vaccination doses.



School Holiday Highlights:

The Mobile Library Truck visited Mile End Common this month. This created an opportunity for new families to visit the Mobile Library. Some childrens activities and free coffees were organised as per of the session. It was well attended with several people commenting that they did not know about the service.



The department hosted workshops for children on upcycling, sustainability, climate action, and habitat. The interactive workshops were run by 'Slow Fashion' and the facilitators taught the children how to upcycle jewellery followed by creative drama play sessions with 'Story Trove'.

'Nature Play SA' ran interactive sessions with families in the Memorial Gardens. During the sessions families learnt how to use clay, soil and seeds to make sunflower seed bombs to throw into their gardens or plant in a pot.

In addition to these great activities, families were able to participate in digital literacy activities, participate in sporting opportunities at local clubs, watch an interactive science show, play a game with its creator and upcycle magazines with Bunnings to make some beautiful flowers.



Collaboration and Networking

The Department participated in the following collaborative/networking opportunities over the month:

- Meeting with 'Diabetes SA' to discuss future collaborations.
- Attendance at the October meeting of the 'Western Collaboration Against Family & Domestic Abuse' (WCAFDA), with guest speaker: Helen Oxenham (Spirit of Woman) - Ripples Across SA project.
- Attendance at two 'Raising the Bar': 'The Dark Side of Gaming' (Dr Kim Le) and 'A Future Where Women are Free from Men's Violence & Abuse' (Brad Chilcott).
- Attendance at 'Kyd-X Expo' to make connections with disability service providers.
- Meeting with 'SA Council on Intellectual Disability' (SACID) re their 'Peer Action Crew' reviewing the new CWT DAIP and providing some feedback from the perspective of people living with intellectual disability.
- Meeting with 'Two Way Street' regarding communication options for people who use AAC (non-verbal). Looking to work together on gaining Communication accreditation for the Library and Service Centre as well as an Easy Read version of the new DAIP and communication boards in key locations such as playgrounds.

Active Ageing

A new social program was started this month at Plympton Community Centre. The activity is called 'Coffee, Tea and Me'. It is an opportunity for people to meet over tea/coffee from 9:30am to 11:30am fortnightly on Tuesdays. The first session was attended by eleven (11) people and many of these were new to the Active Ageing programs and have since started coming to some of the other programs.

Library Christmas/New Year Opening Hours

The library opening hours over the Christmas/New Year period reflect public holidays and customer use of the library over past years. Although customer numbers will be low between Christmas and New Years the library will open for the 3 days to allow opportunity for the community to access the library.

Date	Day	Opening Hours	Comment
24/12/2021	Friday	10am - 12 noon	<i>Close early as per rest of organisation. Library Truck finishes at 12 noon.</i>
25/12/2021	Saturday	Closed	<i>Christmas Day</i>
26/12/2021	Sunday	Closed	<i>Public Holiday</i>
27/12/2021	Monday	Closed	<i>Public Holiday</i>
28/12/2021	Tuesday	Closed	<i>Public Holiday</i>
29/12/2021	Wednesday	10am - 6pm	<i>Normal Hours</i>
30/12/2021	Thursday	10am - 6pm	<i>Normal Hours</i>
31/12/2021	Friday	10am - 4pm	<i>Close early - staff to take leave or work in office (library closed at 4pm instead of 6pm)</i>
1/1/2022	Saturday	Closed	<i>New Year's Day</i>
2/1/2022	Sunday	Closed	<i>Usually open for 3 hours (1-4pm)</i>
3/1/2022	Monday	Closed	<i>Public Holiday</i>
4/1/2022	Tuesday	10am - 6pm	<i>Normal Hours Library Truck back to normal days and hours.</i>

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

All Community Services programs have, when relevant, implemented climate adaptation strategies.

Conclusion

This report provides details on the activities of the Community Services Department for the month of September 2021 with a calendar of activities planned for October 2021 attached (**Attachment 1**).

Attachments**1. Community Services Activities - November 2021**

Community Services Activities and Events - November 2021

25th Nov - 10th Dec - Clothesline Project: 16 days of Activism T-shirt display - Library Foyer

Date	Time	Activity/Event	Location
Mon 1/11	8am-9am	NHF Walking Group	Kurralta Park
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12noon	Learn English Reading Group: intermediate to advanced	Hamra Centre
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2pm-4pm	Rewire Tech Help One-to-One session	Hamra Centre
	3.30pm-5pm	Lego Club: 5-12 years	West Torrens Auditorium
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Tue 2/11	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	1pm-3pm	Learn English Class with free crèche	Hamra Centre
	2pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
Wed 3/11	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	10.30am-12.30pm	Book Club	Hamra Centre - Sun Room
	11.00am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Thu 4/11	8am-9am	NHF Walking Group	Kurralta Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12noon	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	6pm-8pm	Book Club	Hamra Centre - Sun Room
Fri 5/11	8.30am	Hilton Shopping Bus Run	Kurralta Park
	10am-12pm	Lifestyles Program: Knit & Natter Group	Hamra Centre - Sun Room
	10am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	12.00pm	Brickworks Shopping Bus Run	Brickworks Marketplace
	12.00pm	Kurralta Park Shopping Bus Run	Kurralta Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
	3pm-5pm	Book Club	Hamra Centre - Sun Room
Sat 6/11	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
	9.30am-6.00pm	Live streaming OzAsia Festival	Hamra Centre - Sun Room
Sun 7/11	9.30am-6.00pm	Live streaming OzAsia Festival	Hamra Centre - Sun Room
Mon 8/11	8am-9am	NHF Walking Group	Kurralta Park
	9.30am	T-Shirt Decorating Session	Apex Park Community Centre
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12noon	Learn English Reading Group: intermediate to advanced	Hamra Centre
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2pm-4pm	Rewire Tech Help One-to-One session	Hamra Centre
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Tue 9/11	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	12pm-2pm	Active Ageing: Share A Table	Plympton Community Centre
	1pm-3pm	Learn English Class with free crèche	Hamra Centre
	2pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre

Date	Time	Activity/Event	Location
Wed 10/11	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	11.00am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Thu 11/11	8am-9am	NHF Walking Group	Kurralta Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12noon	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
Fri 12/11	8.30am	Brickworks Shopping Bus Run	Brickworks Marketplace
	10am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10am-2.30pm	Lifestyles Program: Orange Tree Quilters	Hamra Centre - Sun Room
	10.30am-11.30am	Story Time: 5 years & under	Hamra Centre
	12.00pm	Kurralta Park Shopping Bus Run	Kurralta Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
Sat 13/11	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
Sun 14/11			
Mon 15/11	8am-9am	NHF Walking Group	Kurralta Park
	10am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12noon	Learn English Reading Group: intermediate to advanced	Hamra Centre
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2pm-4pm	Rewire Tech Help One-to-One session	Hamra Centre
	3.30pm-5pm	Lego Club: 5-12 years	West Torrens Auditorium
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Tue 16/11	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	1pm-3pm	Learn English Class with free crèche	Hamra Centre
	2pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
Wed 17/11	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	11.00am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Thu 18/11	8am-9am	NHF Walking Group	Kurralta Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12noon	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	6pm	Financial counselling	Hamra Centre
Fri 19/11	8.30am	Hilton Shopping Bus Run	Hilton Plaza Shopping Centre
	10am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10.30am-11.30am	Story Time: 5 years & under	Hamra Centre
	12.00pm	Brickworks Shopping Bus Run	Brickworks Marketplace
	12.00pm	Kurralta Park Shopping Bus Run	Kurralta Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
Sat 20/11	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
	1.30pm-3.30pm	Rewire Focus Class: Pinterest	Hamra Centre

Date	Time	Activity/Event	Location
Sun 21/11			
Mon 22/11	8am-9am	NHF Walking Group	Kurralta Park
	10.00am-12pm	Lifestyles Program: Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am-12noon	Learn English Reading Group: intermediate to advanced	Hamra Centre
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2pm-4pm	Rewire Tech Help One-to-One session	Hamra Centre
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Tue 23/11	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	12pm-2pm	Active Ageing: Share A Table	Plympton Community Centre
	1pm-3pm	Learn English Class with free crèche	Hamra Centre
	2pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre
Wed 24/11	10.30am-12noon	Learn English Reading Group: post beginner to pre-intermediate	Hamra Centre
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	11am-2.00pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Thu 25/11	8am-9am	NHF Walking Group	Kurralta Park
	9.00am	Fulham Gardens Shopping Bus Run	Fulham Gardens Shopping Cnt
	10.00am-12pm	West Torrens Men's Social 8 Ball Group	Plympton Community Centre
	10am-12noon	Rewire Tech Help One-to-One session	Hamra Centre
	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	6.00pm	New book launch by local author Ben Laffra	West Torrens Auditorium
Fri 26/11	8.30am	Brickworks Shopping Bus Run	Brickworks Marketplace
	10am-12pm	Active Ageing: Movers & Shakers	Plympton Community Centre
	10am-2.30pm	Lifestyles Program: Orange Tree Quilters	Hamra Centre - Sun Room
	10.30am-11.30am	Story Time: 5 years & under	West Torrens Auditorium
	12.00pm	Kurralta Park Shopping Bus Run	Kurralta Park
	1pm-4pm	Rewire Tech Help Drop-in session	Hamra Centre
Sat 27/11	10am-1pm	Rewire Tech Help Drop-in session	Hamra Centre
Sun 28/11			
Mon 29/11	8am-9am	NHF Walking Group	Kurralta Park
	10am-12pm	Lifestyles Program: Sewing Studio	Hamra Centre - Sun Room
	10.30am-12noon	Learn English Reading Group: intermediate to advanced	Hamra Centre
	11.30am-1.30pm	CHSP: Monday Meet Ups	Plympton Community Centre
	2pm-4pm	Rewire Tech Help One-to-One session	Hamra Centre
	3.30pm-5pm	Lego Club: 5-12 years	West Torrens Auditorium
	6pm-9pm	Lifestyles Program: Sewing Studio	Plympton Community Centre
Tue 30/11	10.30am-11.00am	Baby Time: 0-18 months	West Torrens Auditorium
	11.15am-11.45am	Toddler Time: 18 months to 3 years	West Torrens Auditorium
	1pm-3pm	Learn English Class with free crèche	Hamra Centre
	2pm	Baby & Toddler Time Facebook Live	
	3pm-4pm	Active Ageing: Fit Ball Drumming	Plympton Community Centre

* Dates and times are correct at date of publication

11.5 Urban Services Activities Report

Brief

This report provides Elected Members with information on activities within the Urban Services Division.

RECOMMENDATION

The Committee recommends to Council that the Urban Services Activities Report be received.

Discussion

This report details the key activities of the City Assets, City Property, City Operations and City Development departments.

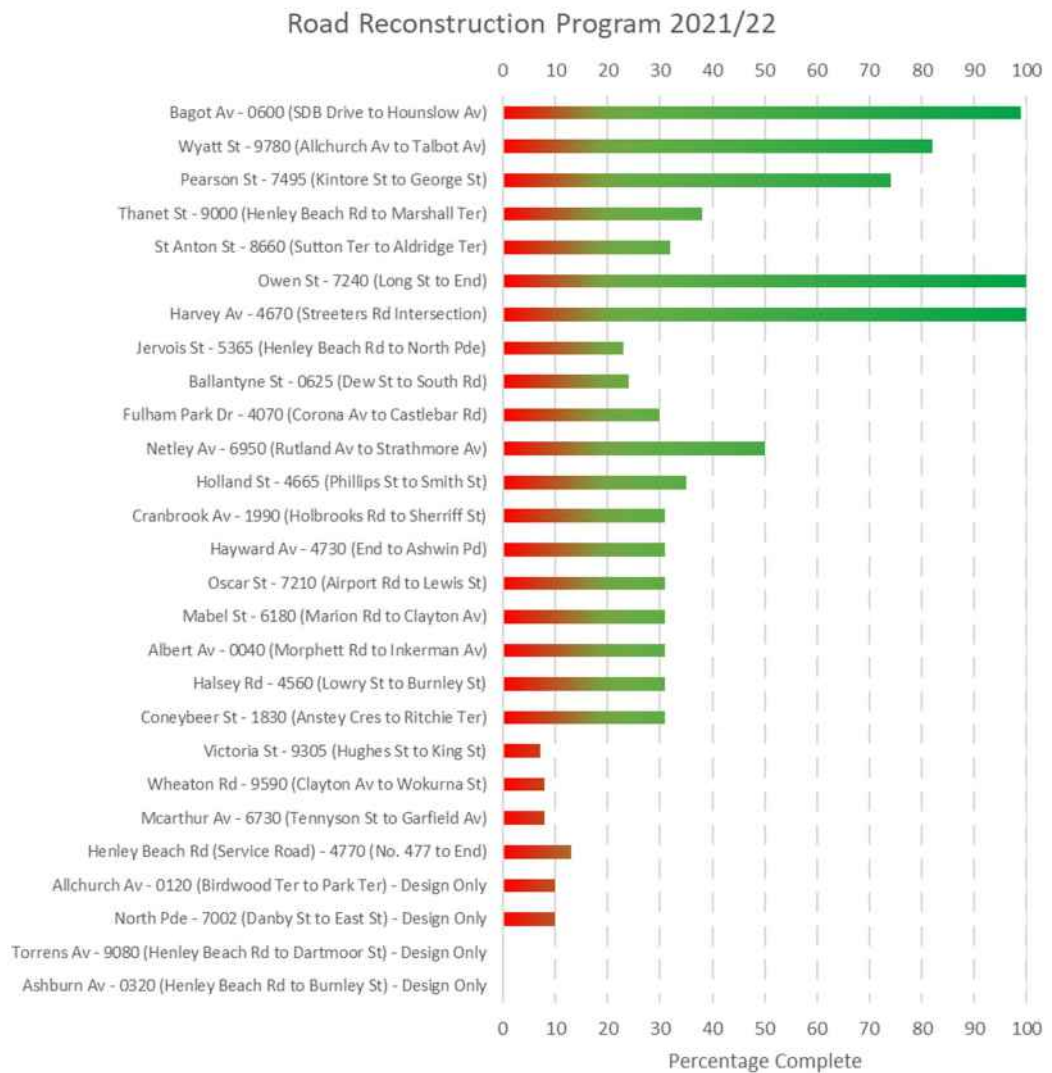
Special Project Work	
Breakout Creek Stage 3 redevelopment	<p>Tenders for the civil and landscape package of works for this project have been received and are currently under review by the project evaluation team.</p> <p>Council Administration continue to work with the project partners in refinement of numerous elements associated with the final project design and Legally Binding Agreement.</p>
Stormwater Management Plan - West Torrens	<p>Work continues to prepare the Draft West Torrens SMP with consultants Southfront.</p> <p>A report and presentation to Council will occur prior to seeking community feedback.</p>
Packard Street, Stormwater Drainage - North Plympton	<p>Detailed Design is nearing completion for the construction of new stormwater drainage infrastructure throughout a section of North Plympton. The systems will provide improved stormwater management to an approximate 20 hectare area, generally bounded by Marion Road, Galway Ave, Birdwood Terrace and Brown Hill Creek.</p> <p>Tendering of the physical works is scheduled to occur through the 2nd quarter of 2021/22.</p>
Admella Street and Reserve Upgrade	<p>The construction works have been awarded and construction has commenced onsite.</p> <p>Works are scheduled to be completed in February 2022.</p>
Camden Park and North Plympton Stormwater Upgrade Investigations	<p>Specialist Engineering consultants have been engaged to commence detailed investigations to the necessary upgrade and improvements to the existing stormwater networks which service the areas to the direct south east of the Airport. There are numerous existing systems in this area which interact with each other and numerous locations within these locations where frequent existing stormwater issues are experienced.</p>

LED Street Lighting Upgrade	Administration are currently developing tendering documents for the remaining street lights under the management of SA Power Networks to be transition to LED.
Daly Street Crossing Upgrade, Kurralta Park	Construction works were completed in September 2021.
Bagot Ave, Hilton, Cowandilla and Mile End, Road Reconstruction and Urban Streetscape Upgrade	Construction works were completed in October 2021.
Thanet Street, Brooklyn Park	<p>This street is due for major road and kerbing capital upgrade. Consultation on potential upgrade option(s) for the street (including the replacement of street trees) has been consulted with the residents and property owners of the street during October 2021.</p> <p>The feedback received from residents will be reviewed and will inform the detailed design development for the project.</p>
Ballantyne Street, Thebarton	<p>Further consultation with the street residents is progressing through October 2021.</p> <p>Completion of the design detailing and tendering of the project works are scheduled during the third quarter of the 2021/2022 financial year.</p>
Jervois Street, Torrensville	A concept plan for the upgrade of Jervois street between Henley Beach Road and Carlton Parade has been developed and consultation on the proposed upgrade will be undertaken through October 2021.

Capital Works

Road Reconstruction Works

The progress of works associated with the 2021/2022 Road Reconstruction Program are as follows:



The tender process has concluded for the road reconstruction of Netley Avenue, Lockleys and have been awarded to a contractor. The works are scheduled to commence in December 2021.

The kerbing works for Wyatt Street, North Plympton (Allchurch Avenue to Talbot Avenue) have been completed. Road pavement works have been deferred until 2022 following the completion of the Packard Street Drainage Upgrade.

The kerbing works for Pearson Street, Thebarton (Kintore Street to George Street) have been completed. Road pavement works have been deferred until late 2021 to reduce the risk of inclement weather on the project.

Surveying and development of concept designs has commenced on all road reconstruction projects for 2021/22.

Surveying and development of concept designs have commenced for the following projects which are scheduled for construction in 2022/23, subject to budget approvals.

- Ashburn Avenue - 0320 (Henley Beach Road to Burnley Street)
- Torrens Avenue - 9080 (Henley Beach Road to Dartmoor Street)
- North Parade - 7002 (Danby Street to East Street)
- Allchurch Avenue - 0120 (Birdwood Terrace to Park Terrace)

Traffic Projects and Parking Management

Torrensville/ Thebarton LATM	<p>Hayward Avenue Driveway Link Project:</p> <p>Construction works were completed in August 2021.</p>
Novar Gardens/Camden Park LATM	<p>The construction of a roundabout at the junction of Bonython Avenue and McCann Avenue has been completed.</p> <p>The following traffic control device designs are currently being finalised:</p> <ol style="list-style-type: none"> 1. Roundabout at the intersection of Bonython Avenue and Shannon Avenue. 2. Bonython Avenue extension of Bicycle and Parking lane. <p>The following traffic control device designs are currently being tendered:</p> <ol style="list-style-type: none"> 1. The traffic control device on Saratoga Drive, and 2. Road speed humps in Coorilla Avenue. <p>It is scheduled that construction of the above devices will commence late in the second quarter of 2021/22.</p>
Richmond/Mile End LATM	<p>A Working Party meeting was held Thursday 24 June 2021. Administration have now finalised the LATM Plan and is subject to a separate report item to Council in this agenda.</p>
Marleston / Keswick / Kurralta Park / North Plympton / Ashford	<p>The <i>Local Area Traffic Management Plan Report Part 1: Issues and Discussion Paper</i> was completed and presented at the Working Party Meeting on Thursday 29 April 2021, where concepts for the preliminary draft solutions were discussed.</p> <p>Further proposed concept plans will be considered at a Working Party Meeting to be scheduled in November 2021, to finalise the draft LATM Plan. Subsequently a report will be presented to a Council meeting for endorsement to consult with the community.</p>
Traffic and Parking Review	<p>Parking Review:</p> <ul style="list-style-type: none"> • Arthur Street, Richmond - Existing parking controls relating to "No Parking" on football days are still under review to determine if additional parking controls "event parking" are required. • West Street, Thebarton - Consultation letter and survey form has been prepared for a proposed 1 Hour Limit, 8:00am - 5:00pm, Mon - Fri parking control along West Street. The letters will be delivered by early-August 2021. Consultation completed and notification letter has been sent in mid-September. The work request made for new parking control signs.

	<ul style="list-style-type: none"> • Birdwood Close, North Plympton - implemented new parking control, Notification Letter sent to residents. The parking control signs have been installed mid-October. • Neville Road, Thebarton - the new timed parking control has been proposed to residents. The feedback from residents will be reviewed by end of October.
Property and Facilities	
Richmond Oval Masterplan and Redevelopment	<p>An update report was provided to the previous City Facilities and Waste Recovery General Committee in 27 July 2021. The procurement process is currently underway with submissions for the project now closing on the 5 November 2021. The extension in the close date was due the high number of requests to extend the close date from prospective tenderers obtaining suitable pricing from suppliers / sub-contractors.</p> <p>An update report will be provided to the next meeting of the City Facilities and Waste Recovery General Committee scheduled for 23 November 2021.</p>
Apex Park - Redevelopment, Stage 2	<p>An update report was provided to the City Facilities and Waste Recovery General Committee in 28 September 2021. The procurement process is now commenced for the first part (civil / bulk earthworks) of project for Stage 2 of the Apex Park Redevelopment. The stage 2 project has been divided into two components - civil / bulk earthworks and landscaping, (including playspace, BMX track, walkways, new plantings, etc.)</p> <p>An update report will be provided to the next meeting of the City Facilities and Waste Recovery General Committee scheduled for 23 November 2021.</p>
Camden Oval - Netball Infrastructure	<p>An update report was provided to the City Facilities and Waste Recovery General Committee in 28 September 2021.</p> <p>The project to construct the four new netball courts has commenced and is underway on site. The netball courts will be completed by December 2021, but the remaining project components (as part of the grant funding) - including the lighting, toilet facilities and club shelter - will continue into 2022.</p> <p>An update report will be provided to the next meeting of the City Facilities and Waste Recovery General Committee scheduled for 23 November 2021.</p>

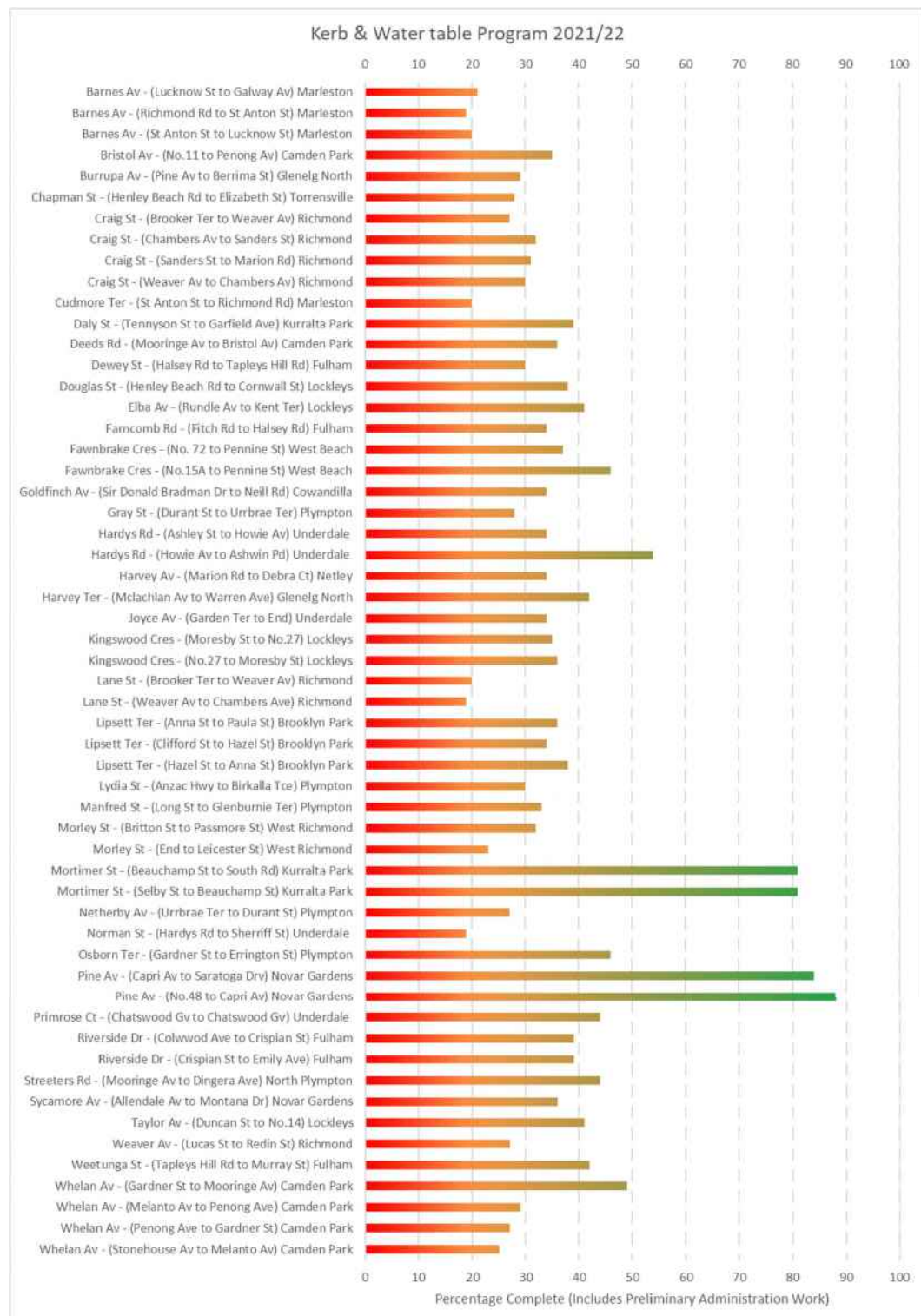
Capital Works

Kerb and Gutter Program 2021/2022

The following graph lists the streets scheduled for the 2021 to 2022 kerb and gutter program.

Preliminary works are completed and construction works have commenced. Please refer to the graph below for progress of works.

Please note preliminary works consist of approximately 30 per cent of completed works.




Surface Reseal Program 2021/2022

The following graph lists the streets scheduled for the 2021 to 2022 asphalt reseal program. Construction works have commenced with the preliminary works consisting of approximately 5 per cent of the works being completed.

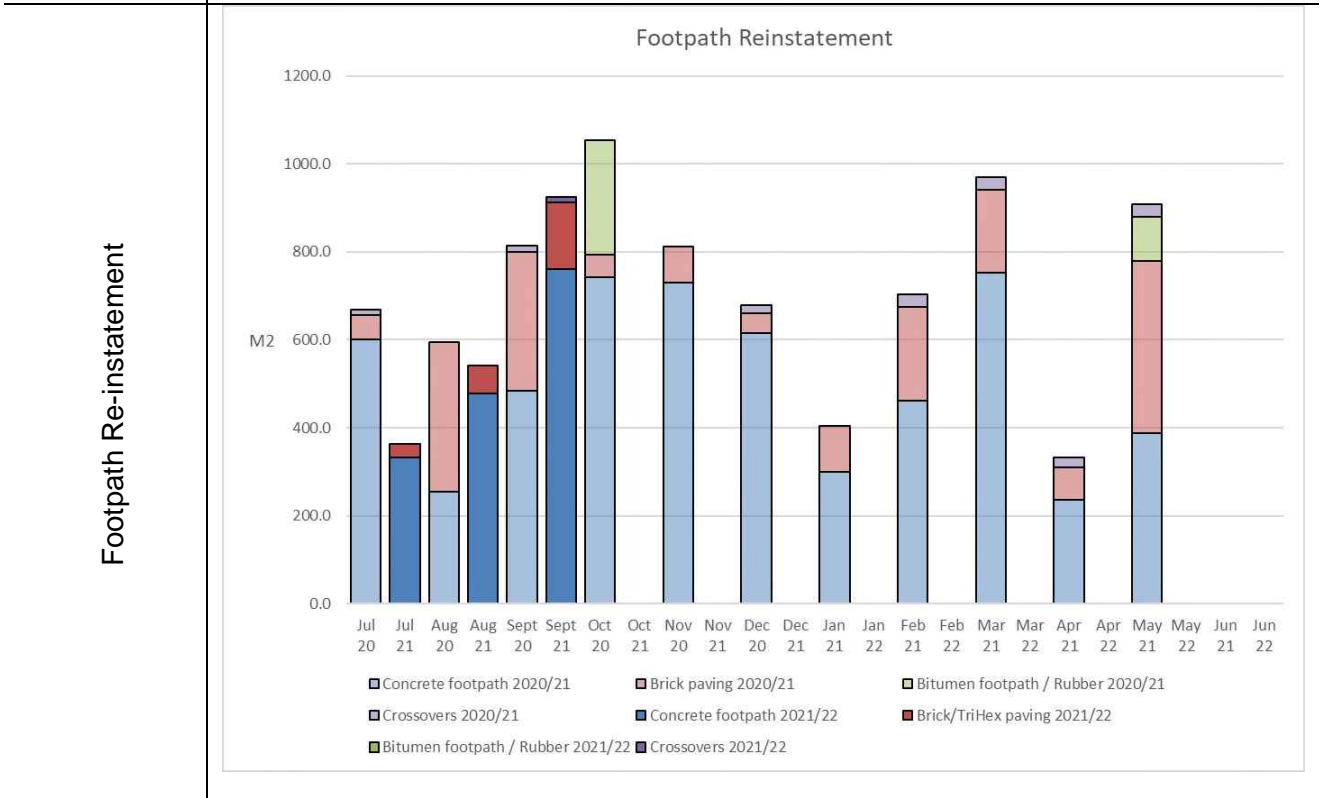
Please refer to the graph below for progress of works.



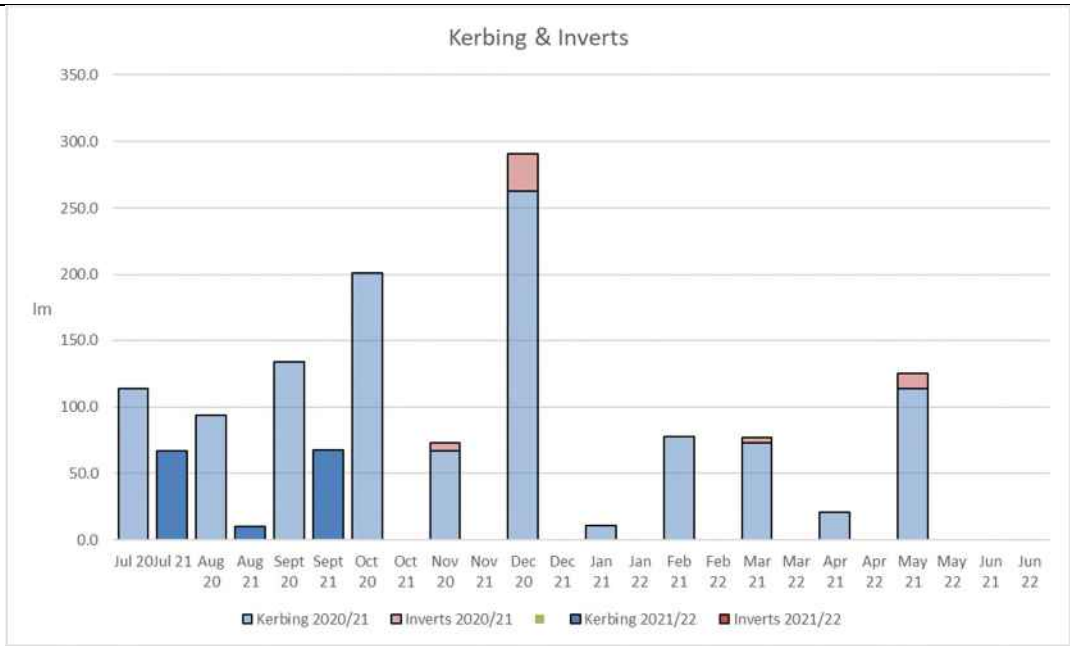
<p>Footpath Program 2021/2022</p>	<p>The following graph lists the streets scheduled for the 2021 to 2022 footpath program.</p> <p>Construction have commenced commence with the preliminary works consisting of approximately 25 per cent of the works being completed.</p>  <table border="1"> <caption>Footpath Program 2021/22</caption> <thead> <tr> <th>Street</th> <th>Percentage Complete</th> </tr> </thead> <tbody> <tr> <td>Day Ave (Alexander Ave to Everard Ave) Keswick - North Side</td> <td>100%</td> </tr> <tr> <td>East St (Meyer St to Ashley St) Torrensville - East Side</td> <td>25%</td> </tr> <tr> <td>Lucknow St (Sutton Tce to Aldridge Tce) Marelston - North Side</td> <td>30%</td> </tr> <tr> <td>Rankine Rd (Torrens St to Hounslow Ave) Torrensville - West Side</td> <td>40%</td> </tr> <tr> <td>Weber St (South Rd to Ware St) Thebarton</td> <td>25%</td> </tr> </tbody> </table>	Street	Percentage Complete	Day Ave (Alexander Ave to Everard Ave) Keswick - North Side	100%	East St (Meyer St to Ashley St) Torrensville - East Side	25%	Lucknow St (Sutton Tce to Aldridge Tce) Marelston - North Side	30%	Rankine Rd (Torrens St to Hounslow Ave) Torrensville - West Side	40%	Weber St (South Rd to Ware St) Thebarton	25%
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<p>Playground Upgrade 2020/2021</p>	<p>The 2020/2021 playground upgrade program is continuing. The progress of works for the playgrounds upgrades are as follows:</p> <ul style="list-style-type: none"> • Rex Jones Reserve, North Plympton - The new playground project has been completed and is open to the public. The existing wheel chair swing (<i>Liberty Swing</i>) will be refurbished in December 2021. • Britton Street Reserve, West Richmond - The new playground the project has been completed and is open to the public. 												
<p>Playground Upgrade 2021/2022</p>	<p>The following list of playgrounds are scheduled for the 2021 to 2022 playground upgrade program. Preparation works for the program have commenced for the following:</p> <ul style="list-style-type: none"> • Westside Bikeway, Camden Park along Creslin Terrace; • Mile End Common, Mile End Playground and gym equipment; • Weigall Oval, Plympton - Corner of Urrbrae Terrace and James Street <p>Public consultation is underway on the new playgrounds for 2021/2022 through the Council "Your Say website". Consultation is open until 14 November 2021.</p>												
<p>Reserve / Irrigation Upgrades 2020/2021</p>	<p>The progress of works associated with the 2020/2021 reserves / irrigation upgrade program are as follows:</p> <p>Works in progress</p> <ul style="list-style-type: none"> • James Congdon Drive corner of Sir Donald Bradman Drive, Mile End - the design has now been received and ready for internal review. This irrigation project is part of the larger landscaping upgrade project which is in the final design phase prior to tendering. • Brownhill Creek / Adelaide Airport - Captain McKenna Bikeway (sections by bikeway). Consultation has been completed and design works are in progress. This irrigation project is reliant on a connection to the GAP recycled water pipe, therefore discussions with SA Water regarding the extension of the recycle water main is on-going. • Creslin Terrace, Westside Bikeway - between Stonehouse Avenue and Cromer Street, Camden Park. Works have been completed. 												

<p>Reserve / Irrigation Upgrades 2021/2022</p>	<p>The following list of reserves are scheduled for the 2021 to 2022 irrigation upgrade programs. Preparation works for the program have commenced:</p> <ul style="list-style-type: none"> • Westside Bikeway, Camden Park - Irrigation installation along Creslin Terrace - Finalising details with developer, the design is expected to be completed in late 2021 / early 2022. • Western Youth Centre / Cowandilla Reserve, Cowandilla - Irrigation upgrade for the Oval. Due to sporting commitments at the facility over summer, expected commencement date for the project is March 2022. • Plympton Green, Plympton - Irrigation replacement and turf rejuvenation - Design has been completed and resident notification has been delivered. City Operations are tendering the project for construction. • Memorial Gardens, Hilton - Irrigation replacement and garden rejuvenation - City Operations are preparing for consultation with relevant stakeholders. • Linear Park, River Torrens Autumn Avenue - Procurement process has been completed. A start date for the project has not been determined.
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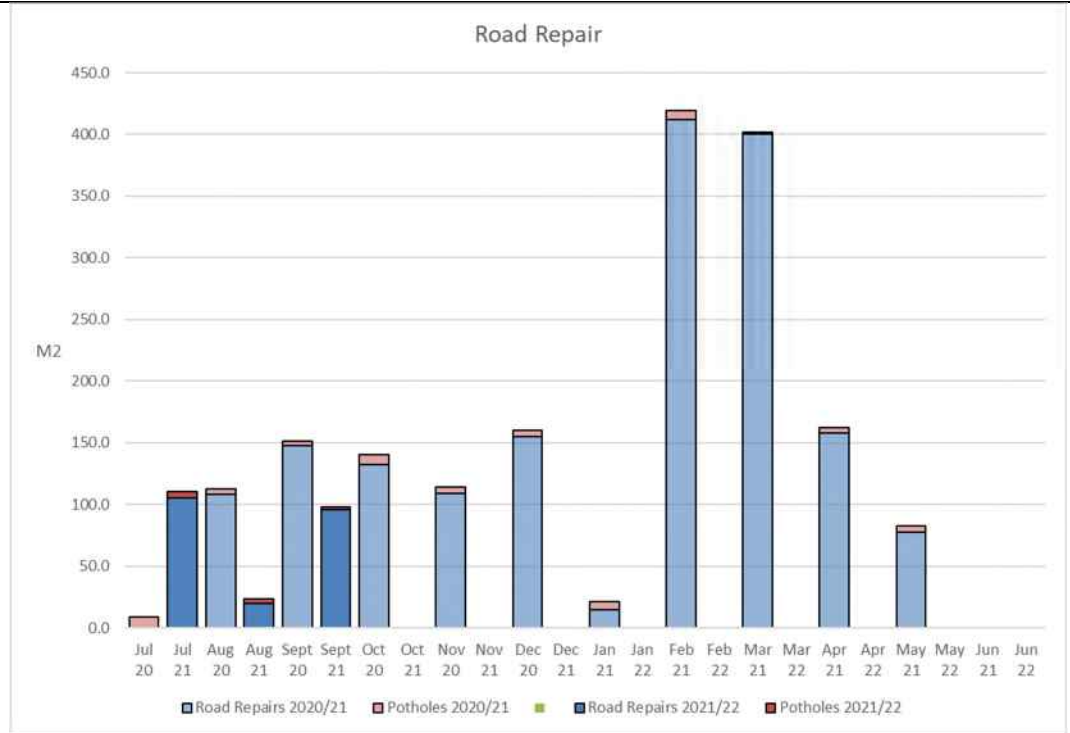
<p>Pedestrian Shared Path Lighting Project(s) - 2021 / 2022</p>	<p>Sturt Creek Bikeway - The replacement of the lighting on the pedestrian pathway along Sturt Creek (the shared pathway - located between Anzac Highway & Pine Avenue) is now completed.</p> <p>Captain McKenna Bikeway - The installation of new lighting (for the third and final stage) for the pedestrian pathway along the Brownhill Creek / Adelaide Airport is scheduled to commence early in 2022.</p> <p>Civic Centre Precinct - Planning and design has commenced on the replacement of the lighting within the reserve and car parking areas Civic Centre / Hamra Library.</p>
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Kerb and Watertable / Invert Re-instatement

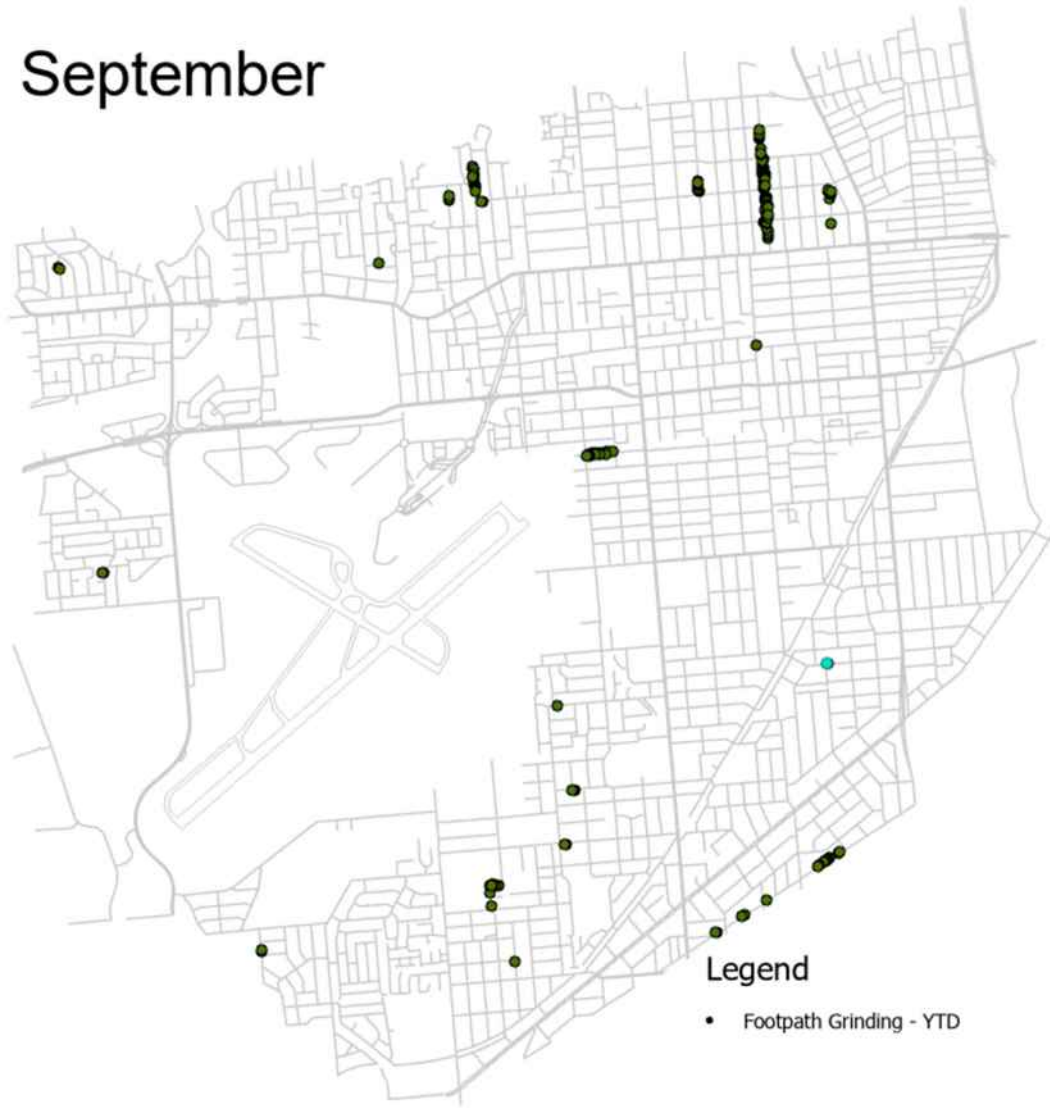


Road Repair and Potholes

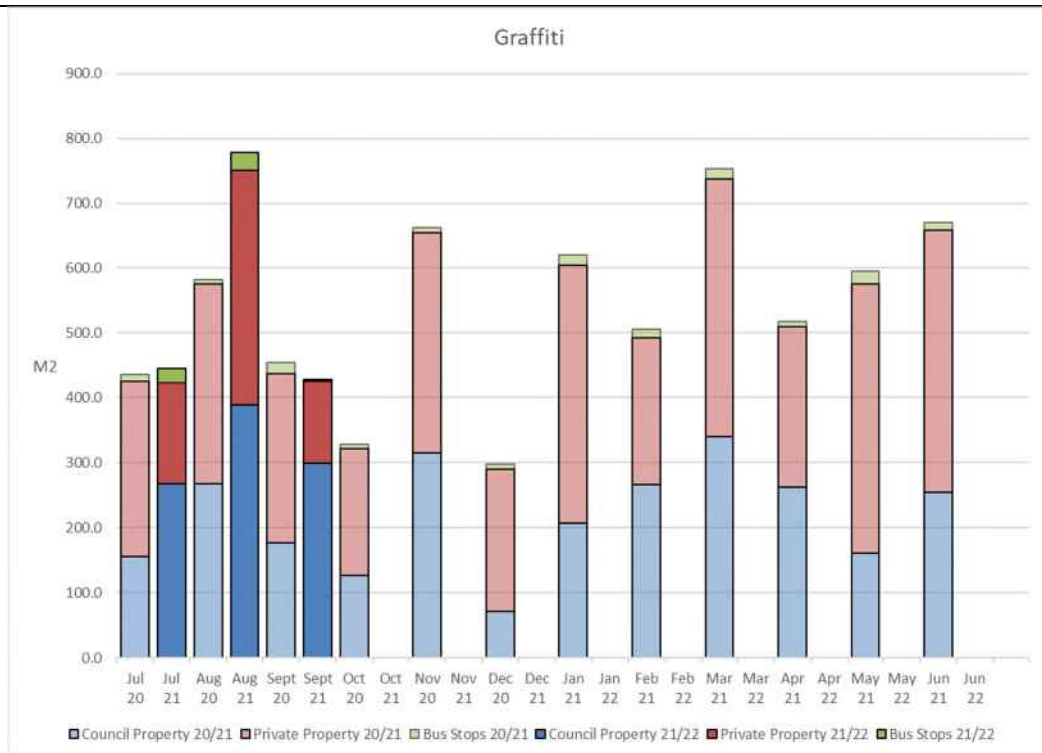


Footpath Grinding Program

September



Graffiti Removal



Linemarking works have recommenced during August and will increase during the coming months.

September

Line Marking

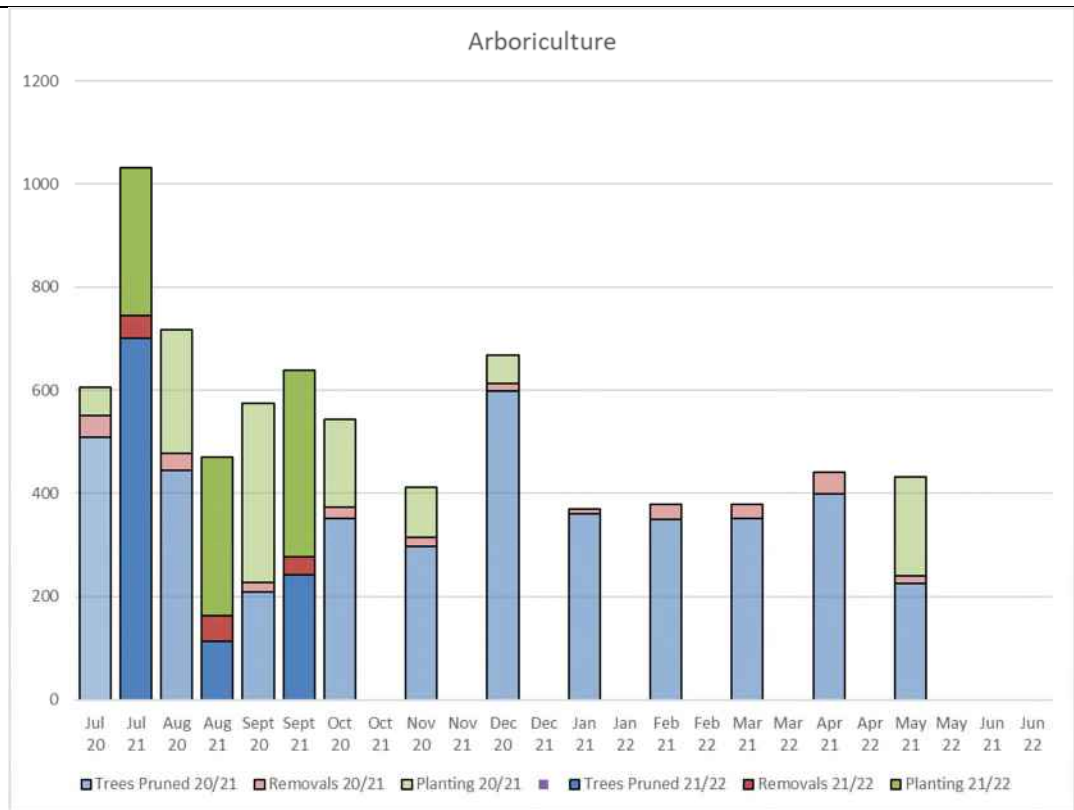


September

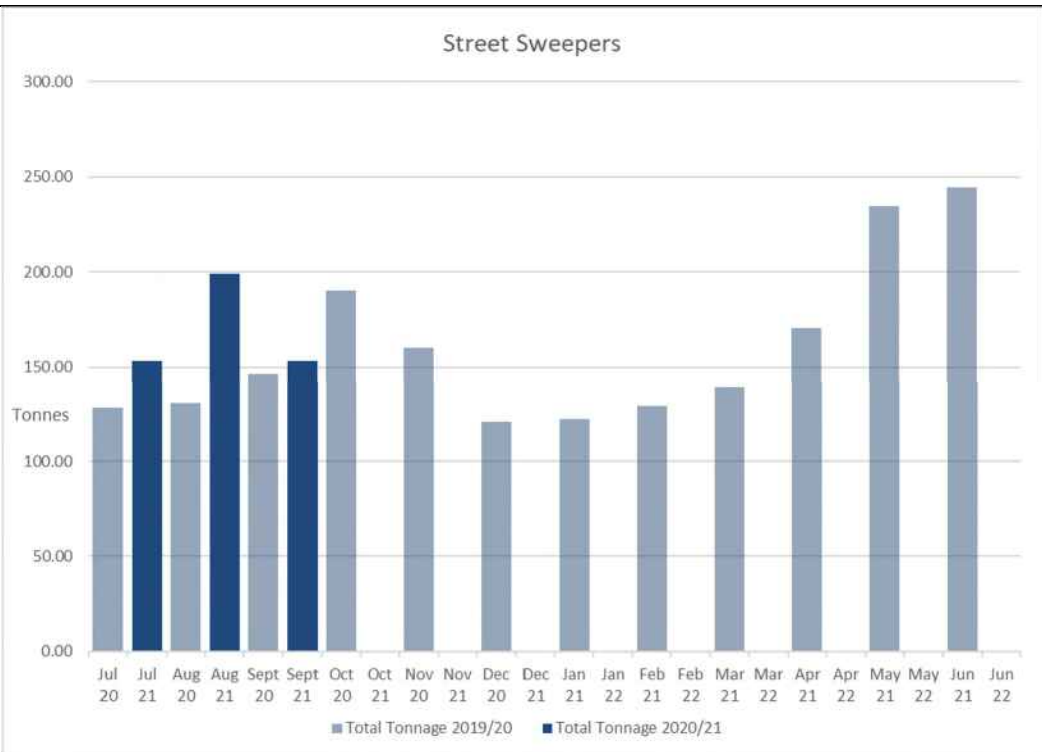
Sign repairs and new installations



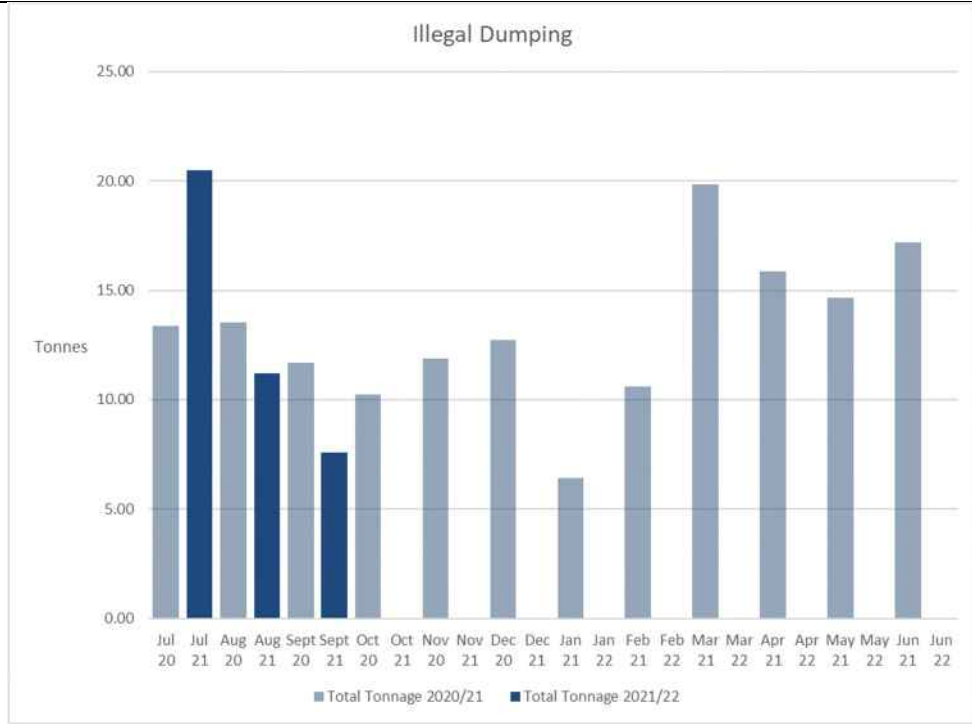
Arboriculture



Street Sweeper



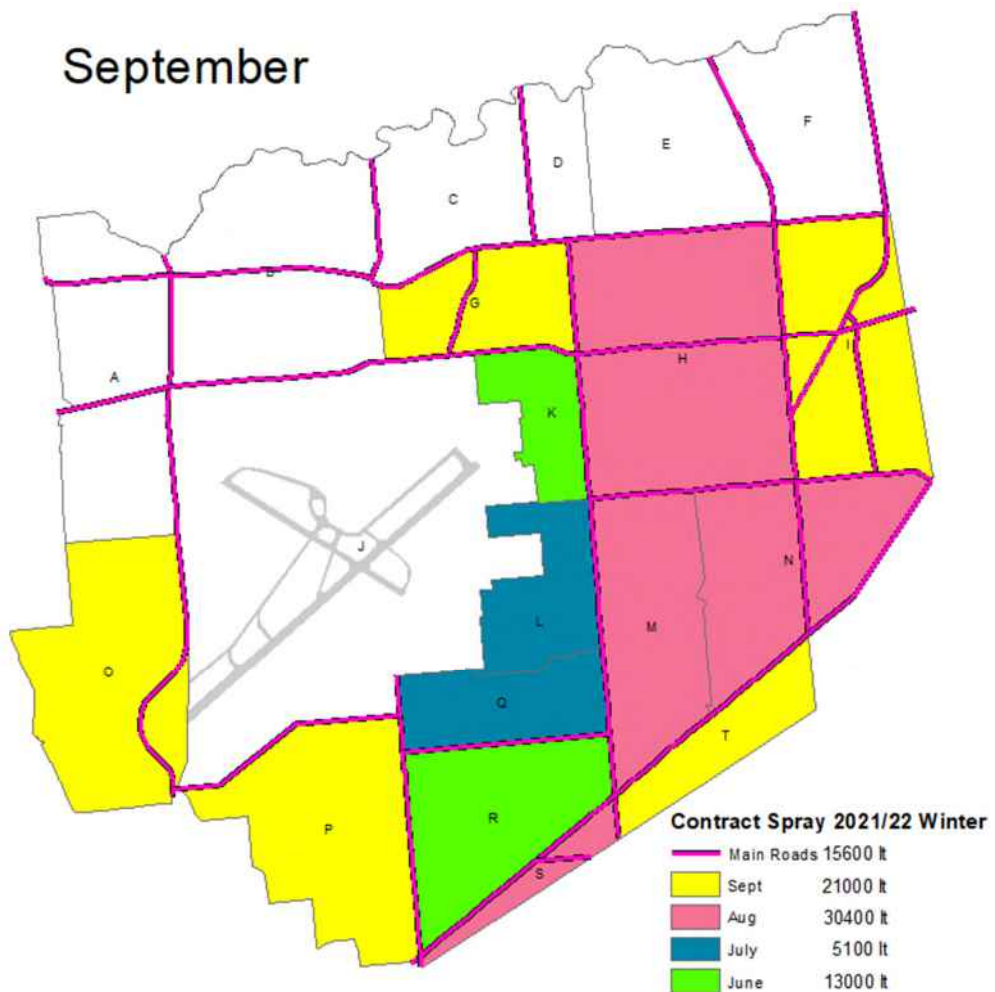
Street Rubbish Collection



Road and Footpath Sweeping

City Operations are currently replacing our GPS units within the sweeper vehicles.

Contract Weed Spraying



Development Assessment

Development Applications

Planning Reform

PlanSA continues to make fortnightly updates and enhancements to the ePlanning Portal to improve workflow efficiencies, user interface, and resolve ongoing system errors. The PlanSA Portal does not currently integrate with Council's internal systems. The Administration is currently working on a work-around to still provide reporting on the dual systems. Until this integration is implemented some reporting functions will be affected. City Development staff previously participated in PlanSA's reporting working group however PlanSA have placed this working group on hold at this time.

As at 22 October 2021, a total of 979 applications had been submitted in the PlanSA Portal in the City of West Torrens area. Of these 744 have completed the lodgement (verification) process and 420 have received a decision. The approved applications have an estimated development cost of \$85.25 million.

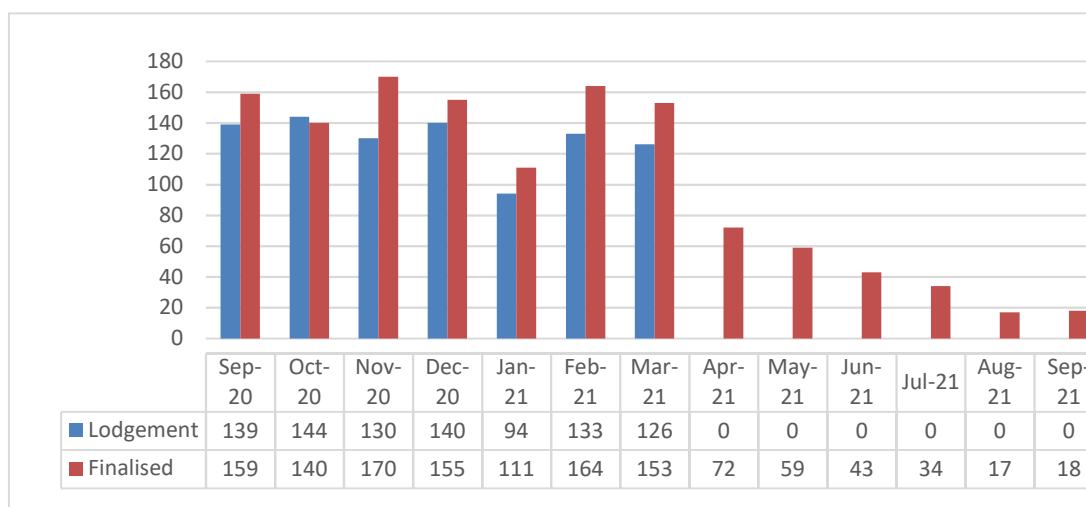
COVID-19 State Emergency

Under the PDI Act, no applications were received during the month of September where applicant has indicated they have applied for or intends to apply for the HomeBuilder Grant as part of the Federal Government's COVID-19 stimulus.

Furthermore, COVID-19 emergency legislation gives the Minister for Planning powers to call in development applications that have been delayed to be assessed by SCAP. To date, no applications have been 'called in' for the City of West Torrens, with assessment of applications continuing as scheduled.

Development Act Lodgements and Decisions

Eighteen (17) applications were finalised in September 2021 under the *Development Act 1993*.



Note: 'Lodgement' relates to the number of new development application lodged during the month which is represented by the number of new development application numbers issued (including variation applications). 'Finalised' relates to the number of decision notification forms issued during the month and may including decisions relating to development plan consent, land division consent, building rules consent and development approval. This includes consents issued by both Council and private certifiers.

Planning Assessment

Assessment ERD Court Appeals

There are no new appeals since last month's report.

There is one (1) finalised appeal since last month's report.

- An appeal against Council's decision to refuse development plan consent for *Development Application 211/1143/2020 - Demolition of existing dwelling and associated structures and construction of two (2) x residential flat buildings, the front building comprising two x three-storey dwellings and one x two-storey dwelling, all including a roof top alfresco area and associated car parking; the rear building comprising three x two-storey dwellings all including a roof top alfresco area and associated car parking; front fencing to a maximum height of 1.4 metres and perimeter retaining walls and fencing to a maximum combined height of 2.3 metres at 25 Mortimer St Kurralta Park.*

As part of the conciliation conference process the appellant submitted amended plans which have been endorsed by the Council Assessment Panel. The development has been approved by way of ERD Court Order.

There is one (1) ongoing appeal since last month's report.

- An appeal against an applicant's deemed consent notice for DA21017100 for "*Removal of significant Eucalyptus camaldulensis (river red gum) tree from the front of the property*" at 14 Rowells Road, Lockleys.

A compulsory conference is scheduled to be held on 22 October 2021.

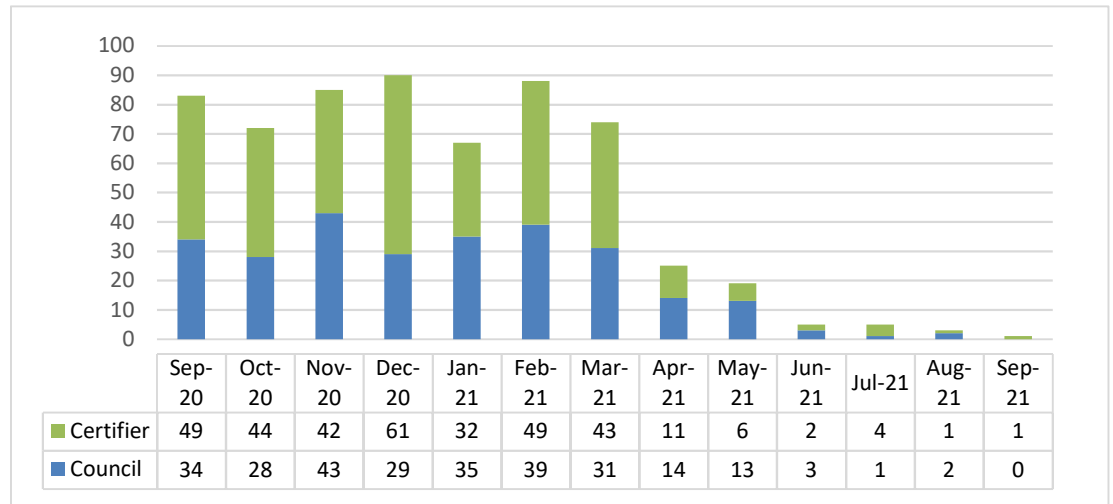
There are 2 ongoing appeals against SCAP decisions within the City of West Torrens area. Compromise plans have been lodged with SCAP but are yet to be tabled at a future SCAP meeting:

- to refuse an application for a six-storey residential flat building (32 dwellings) & associated car parking at 1 Glenburnie Terrace, Plympton.
- to refuse an application for a multi-storey mixed use development, incorporating commercial tenancy, 2 storey car park, 9-storey residential flat building, four x 3-storey residential flat buildings and car parking at 79 Port Road, Thebarton.

Building Rules Assessment

Development Act Building Rules Consent issued By Relevant Authority

Private certifiers issued one (1) building rules consent in September 2021 under the *Development Act 1993*.



Note: Building Rules Consents are assessed by Council or private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.

Community advice and education

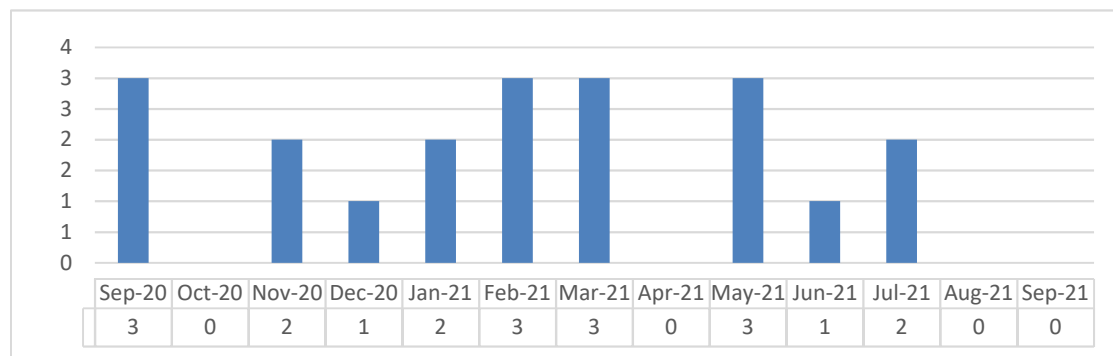
Pre-lodgement advice

Rostered Duty Planner and Duty Building Officers are available to answer preliminary pre-lodgement and general enquiries during Service Centre opening hours. Advice is provided to the general public and applicants via the phone, email and in person at the Service Centre.

The Administration participates in DPTI's Pre-lodgement case management service for development five storeys or more in height within the Urban Corridor Zone.

Development Act Category 3 Public notification

Zero (0) Category 3 application were notified in September 2021 under the *Development Act 1993*.

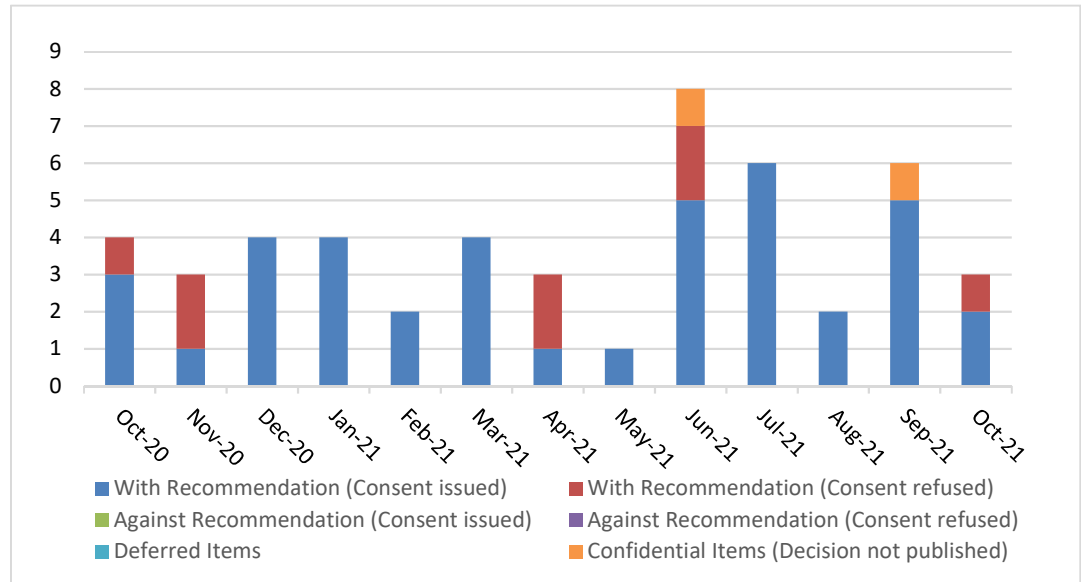


Council Assessment Panel

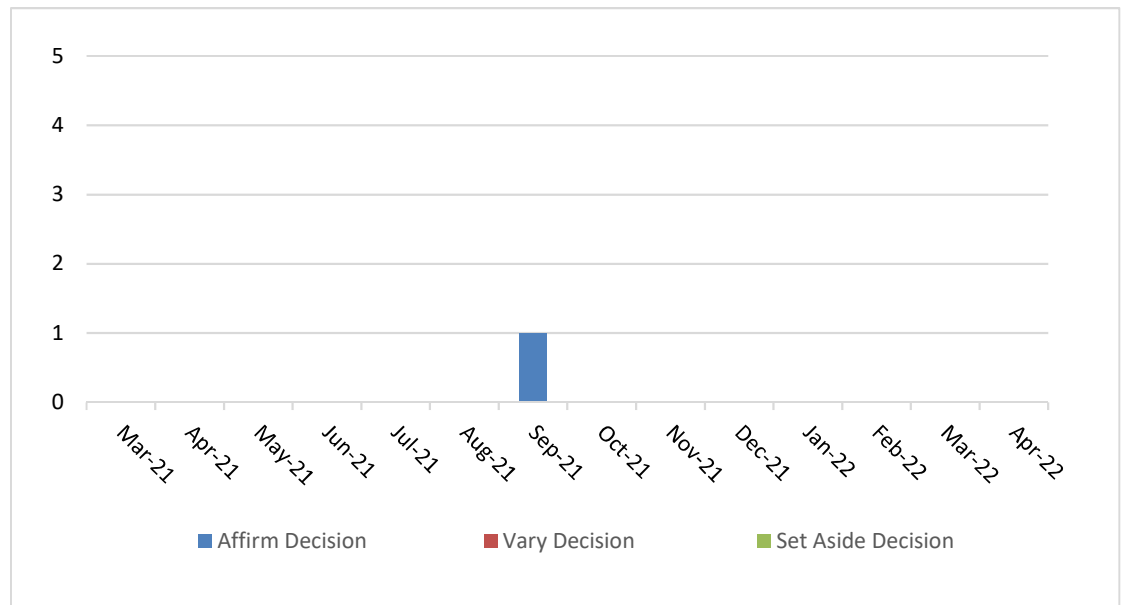
The Council Assessment Panel (CAP) held a meeting on Tuesday 12 October 2021 at the City of West Torrens Civic Centre.

The next CAP meeting will be held on Tuesday 9 November 2021.

Council Assessment Panel Decisions on Planning Consent Applications



Council Assessment Panel Decisions on Review of Assessment Manager Decisions



Note: For planning consent applications where the Assessment Manager is the relevant authority, the PDI Act introduces a new avenue of appeal for applicants as an alternative to appealing to the ERD Court. Applicants may seek a review of a prescribed decision of the Assessment Manager by the Council Assessment Panel.

The CAP has adopted a [Review of Decision of Assessment Manager Policy](#) to guide this process. The CAP consider applications for review at its monthly meetings.

Referrals from other statutory agencies

Council is a statutory referral agency for some applications that are assessed by other agencies, including State Commission Assessment Panel (SCAP), Minister for Planning, Governor of South Australia (under the Development Act 1993) and Adelaide Airport Limited (Airports Act 1996). Council is also informally referred applications for development five storeys or more in height within the Urban Corridor Zone that are assessed by SCAP.

Please refer able to the Assessment Appeals section for two SCAP appeals currently before the ERD Court.

Service improvements

Work has continued on a suite of business improvement initiatives including:

- City Development staff are continuing to review a range of internal assessment processes to ensure development assessment and inspections are undertaken in accordance with the requirements of the PDI Act, including verification processes, delegations and CAP processes.
- City Development staff have continued to attend specialist planning and building assessment Planning Reform training on the PDI Act implementation, including training on recent changes to public notification.
- City Development staff also continue to participate on external working groups with PlanSA on process and reporting improvements for the PlanSA Portal, and report process issues and enhancements to the PlanSA Service Desk. However, PlanSA have put most working groups on hold at this time.
- City Development staff have recently attended meetings with the LGA regarding the implications of the Planning Portal and impacts on local government resourcing.

Development compliance

Compliance Requests

Twenty-five (25) new development compliance requests were received in September 2021. Twenty-one (21) development compliance requests were resolved within the month and seven (7) requests were resolved from a previous month in September 2021. At the end of September there were twenty-six (26) ongoing development compliance requests.

Month / Year	No of Requests Received	Requests resolved within the month	Requests resolved from previous months	Total Ongoing Actions
Aug 2020	29	22	8	36
Sep 2020	18	13	3	38
Oct 2020	22	17	4	39
Nov 2020	21	12	7	41
Dec 2020	26	20	6	41
Jan 2021	16	14	2	42
Feb 2021	28	19	18	33
March 2021	19	14	8	30
April 2021	29	23	1	35
May 2021	20	15	9	27
June 2021	22	19	3	27
July 2021	26	13	2	38
Aug 2021	20	12	6	29
Sept 2021	25	21	7	26

Note: Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.

Enforcement Action

No enforcement notices were issued in September 2021. No emergency orders were issued in September 2021.

There were no new, ongoing or finalised court matters as at 22 October 2021.

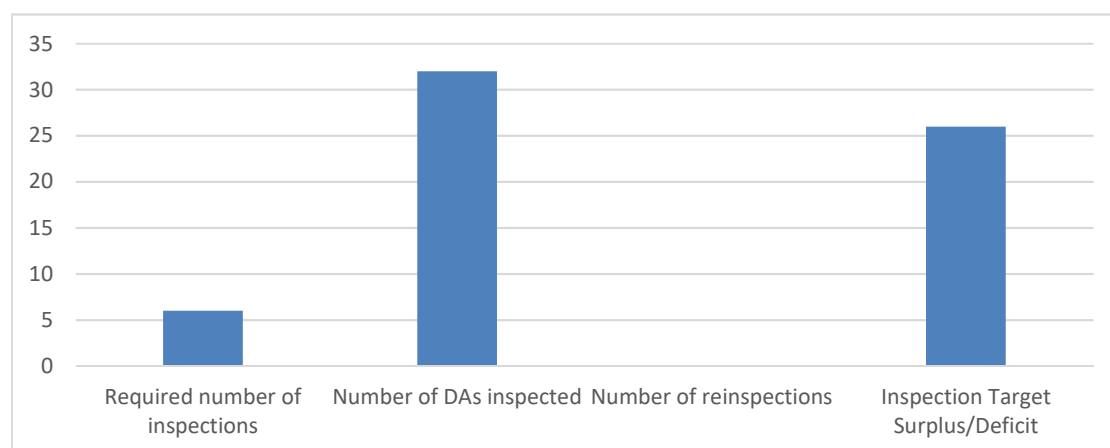
Month / Year	Enforcement Notice Issued	Emergency Order Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court
Aug 2020	2	-	-	-	-
Sep 2020	4	-	-	-	-
Oct 2020	-	1	-	-	-
Nov 2020	-	-	-	-	-
Dec 2020	-	-	-	-	-
Jan 2021	1	1	-	-	-
Feb 2021	1	-	-	-	-
March 2021	1	-	-	-	-
April 2021	1	-	-	-	-
May 2021	-	-	-	-	-
June 2021	1	-	-	-	-
July 2021	-	-	-	-	-
Aug 2021	-	-	-	-	-
Sept 2021	-	-	-	-	-

Note: Section 213 enforcement notices are the first stage of prosecution for unapproved development. Section 155 emergency orders are the first stage of prosecution for unsafe buildings.

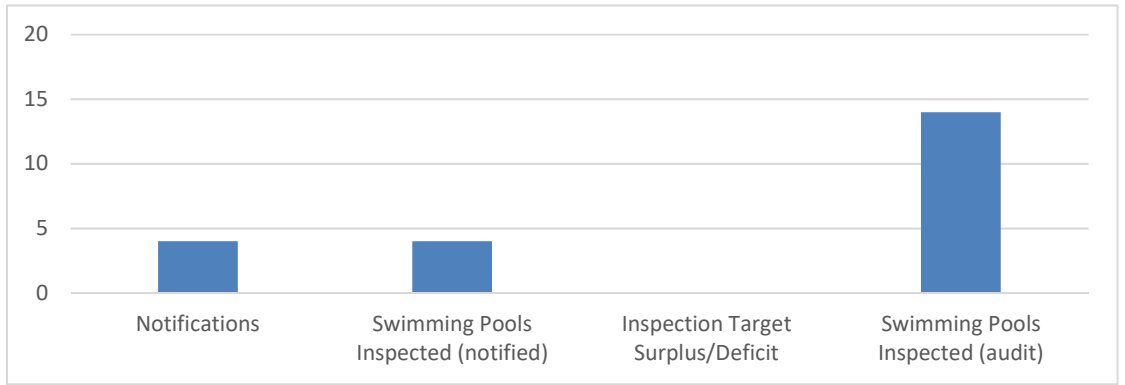
Building compliance inspections

Development Act Building Inspections (July 2021 - September 2021)

Council's Building and Swimming Pool Inspection Policy sets out the minimum number of inspections required to be undertaken during the year.



Development Act Swimming Pool Inspections
(July 2021 - September 2021)



Note: The State Planning Commissions' Practice Direction 8 - Inspection Policy for Swimming Pools requires that a minimum number of approved buildings and notified swimming pools are inspected for compliance with their associated Development Approval documentation. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. The inspection target is based on the first inspection of a building or swimming pool and re-inspections are not included in the target.

City of West Torrens Building Fire Safety Committee

BFSC Meetings

A Building Fire Safety Committee (BFSC) ordinary meeting was held on 9 September 2021. The BFSC held special meetings on 28 September 2021 and 5 October 2021 to progress the appeal matter listed below.

The next BFSC meeting will be held in December 2021.

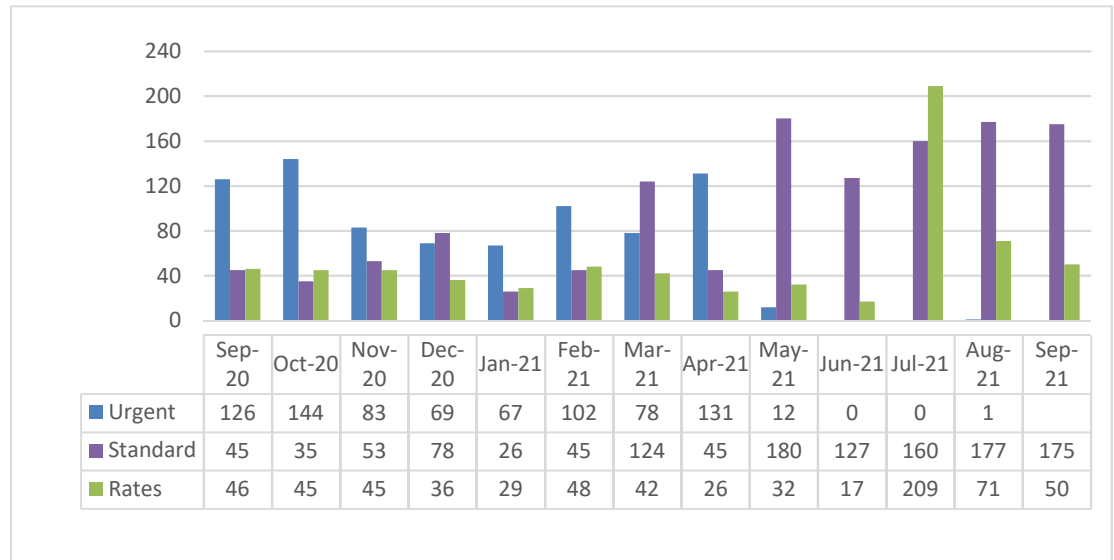
There is one (1) ongoing appeal since last month's report.

- An appeal against the Building Fire Safety Committee's decision to issue a building fire safety notice pursuant to s157(7) of the *Planning, Development and Infrastructure Act 2016* on 13 July 2021 has been lodged with the ERD Court. TA further compulsory conference was held on 19 October 2021.

Property and land information requests

Property Searches

One hundred and seventy-five (175) standard search requests. Fifty (50) rates search requests were received in September 2021.



Note: When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact consideration in relation to this report.

Conclusion

This report details the key activities of the City Assets, City Property, City Operations and City Development departments.

Attachments

Nil