

CITY OF WEST TORRENS



## Notice of Council & Committee Meetings

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

### Council

and

- **City Finance and Governance Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 16 MARCH 2021  
at 7.00pm**

Public access to the meeting will be livestreamed audio only at the following internet address: <https://www.westtorrens.sa.gov.au/livestream>

**Terry Buss PSM  
Chief Executive Officer**

#### **City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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**1 MEETING OPENED**

- 1.1 Acknowledgement of Country**
- 1.2 Evacuation Procedures**
- 1.3 Electronic Platform Meeting**

**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Elected Members are required to:

- 1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
- 2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the Council held on 2 March 2021 be confirmed as a true and correct record.

## 6 MAYORS REPORT

### (Preliminary report for the agenda to be distributed Friday, 12 March 2021)

In the two weeks since the last Council Meeting of 2 March functions and meetings involving the Mayor have included:

#### 4 March

- Participated in regular monthly interview on Coast FM with David Hearn.
- Participated in a radio interview on 5AA with Leon Byner regarding the Wheatsheaf Hotel's mobile food trucks.
- Met with the President of the Peake Gardens Riverside Tennis Club, Jeff Ramm, along with Acting CEO Angelo Catinari and Acting General Manager Urban Services, Dean Ottanelli.

#### 5 March

- Participated in a meeting of the Western Adelaide Consultative Group via Microsoft Teams.
- Met with the President of the Hilton RSL, Ian Gardiner, to discuss their 2021 Anzac Day March and Memorial service.
- Attended the official opening of the Embroiderers Guild of SA's *Nature by Needle* exhibition.

#### 7 March

- Attended the St George Greek Orthodox Church Service at Rose Street, Thebarton.
- Attended lunch as a guest of Father Patsouris with the St George Congregation.

#### 9 March

- Met with the owner of the Torrensville Plaza Shopping Centre with General Manager Urban Services, Angelo Catinari.
- Attended two street corner meetings held by the Hon. Mark Butler MP at Cummins Reserve, Novar Gardens and at Lindfield Reserve, Novar Gardens.
- Participated in the Elected Member training workshop concerning the Code of Conduct and Role of Elected Members.

#### 11 March

- Visited the recent winner of a City of West Torrens Australia Day Community Service Award, Multiple Solutions Mile End office, for a tour of their facility.
- Attended the Elected Member Workshops on the Representation Review for the City of West Torrens and the Public Art Strategy.

#### 13 March

- Attending the United Nations Association of Australia South Australian Division Harmony Day event where I will participate in a Harmony Day art installation by artist Andrew Baines.

#### 16 March

- Attending the Council and City Finance and Governance Committee meeting.

## RECOMMENDATION

That the Mayor's Report be noted.



**7 ELECTED MEMBERS REPORTS****8 PETITIONS**

Nil

**9 DEPUTATIONS**

Nil

**10 ADJOURN TO STANDING COMMITTEES****RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the City Finance and Governance Standing Committee.

**11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS****11.1 City Finance and Governance Committee Meeting****RECOMMENDATION**

That the recommendations of the City Finance and Governance Committee held on 16 March 2021 be adopted.

**12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**

Nil

**13 QUESTIONS WITH NOTICE**

Nil

**14 QUESTIONS WITHOUT NOTICE****15 MOTIONS WITH NOTICE**

Nil

**16 MOTIONS WITHOUT NOTICE**

## 17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 17.1 One Year On, COVID-19 Learnings and Strategies

#### Brief

This report provides an overview of the lessons learnt from strategies with regard to managing the COVID-19 pandemic across the organisation.

#### RECOMMENDATION

It is recommended to Council that the *COVID-19 Learnings and Strategies* report be received.

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#### Introduction

Local government organisations are a key nexus within their respective communities, delivering support and services as well as providing information and communications from various levels of government. However, like most other organisations, the COVID-19 pandemic (pandemic) has resulted in the need for the City of West Torrens (CWT) to adapt to the 'new normal'.

Twelve months on from the emergence of the pandemic in South Australia, this report provides an overview of key actions taken during the height of the pandemic, the learnings from the pandemic as well as a summary of current actions to strengthen existing emergency management internal controls.

The major emergency declaration has been in place for twelve months and continues to remain in place. In addition, the pandemic is still considered an active event with the State remaining on high alert. As such, this report is not intended to present as a full debrief of the incident nor does it dive down into operational/specific actions but, rather, provides a broad outline of key takeaways and lessons learnt while the organisation was dealing with a unique, long term, complex, and constantly evolving threat in the environment.

#### Background

The CWT activated its COVID-19 Incident Management Team (IMT) on 27 February 2020 prior to the declaration of the public health emergency on 15 March 2020 which was followed by the major emergency declaration on 22 March 2020. It is worth noting that, at that time, the situation was being monitored from mid-February 2020 with briefings provided to Council, the Leadership Forum and all staff and preparedness and response strategies put in place in readiness for a response phase. The trigger that activated the COVID-19 IMT was the need to put in place both preventative, preparedness and response actions in readiness for the imminent and quickly approaching pandemic.

The COVID-19 IMT continued to operate until 21 May 2020 when it was stood down and replaced by the COVID-19 Recovery Management Team (RMT), as part of the implementation of the organisation's Recovery Plan. However, the IMT was reactivated on 4 August 2020 as a result of an increased risk resulting from the Thebarton Cluster and remains in placed pending any outbreak.

#### Objectives

The key incident management and recovery management objectives for the CWT were to:

- Protect the health and well-being of staff, Elected Members and the community alike;
- Support residents, ratepayers, business sector, and Council lessees;
- Ensure the on-going provision of critical services to the community;
- Expediently implement relevant State Directions as determined by the State Coordinator; (Commissioner of Police), i.e. enacting the decisions considered essential for South Australia, and/or of the National Cabinet, considered necessary to mitigate the spread and impacts of COVID-19 in South Australia.

- Plan and promote the recovery process across the organisation and wider community.

A debrief with the COVID-19 IMT was conducted by the LGA Emergency Management Council Ready Team in June 2020 to consider the lessons that had been learnt to assist with future planning and updates to the organisation's Business Continuity Plan (BCP). The debrief report is attached (**Attachment 1**).

It is important to note that this debrief only included those staff involved in the IMT as well as managers who attended only in an observer capacity (around 20 people). As such, many of the comments and observations are from single persons (including the Council Commander) so it is important to recognise that the comments contained in **Attachment 1** are not necessarily reflective of views across the wider organisation.

### **Key Themes**

A number of lessons have emerged as a result of the impact of the pandemic. These include discussion around health and safety (mental and physical), communication (both internal and external), as well as process/innovation and leadership.

The Australian Institute for Disaster Resilience *Lessons Management Handbook 2019* identifies the following national themes in Emergency Management Lessons Management:

- Command Control/Coordination
- Governance/Strategy Planning
- People
- Operations
- Communications
- Communities
- Capability Development
- Resources

An outline of considerations when reviewing categories across the emergency management National Themes is attached (**Attachment 2**).

### **Command Control/Coordination**

CWT was fortunate to have strong, experienced leadership and a structured approach to managing the incident. This enabled a clear direction for the organisation to be broadcast and maintained, thus allowing effective command (vertically across the organisation), control (horizontally across the organisation) and coordination (so that all stakeholders were generally able to be considered and included where appropriate). Control, command and coordination is the key structure used by all agencies involved in emergency management and response, including the emergency services, for managing an incident and, as part of the State emergency management structure, councils have adopted this structure to align with those contained in the State's Emergency Management Plan

A key learning in this area, in particular for any incident that continues for a significant period of time, is the importance of having a strong command and control structure in place with skilled and trained staff available to assist in managing the incident. In particular, the need to have deputy commanders and other key staff with a high skill level and appropriate authority to manage multiple, complex and competing tasks. For an ongoing incident to be managed successfully, the importance of delegating and empowerment to those that may need to be able to assume command and control is vital.

Delegation of tasks, along with support to those undergoing those tasks allows those in control to focus on the incident and important decision making rather than being caught up in activities that could be appropriately handled elsewhere.

In the early stages of the incident, CWT was able to quickly and effectively set up an IMT structure with appropriately skilled functional leads. Although the IMT was formed in response to a pandemic, it is acknowledged that this incident has also highlighted the need to potentially allow for specific roles to be involved at the IMT level in different types of emergencies as well as the need to be flexible in separating or modifying functions.

In addition, between incidents, regular testing and training across a number of scenarios of those who may be represented in the IMT will aid in ensuring that those key staff understand their roles and responsibilities.

### **Governance/Strategy Planning**

CWT has placed significant importance on the preparation of Emergency Management documentation with recent review of the Emergency Management Framework, Emergency Management Operational Plan, Business Continuity Plan and continuing work on Emergency Management Hazard Plans.

Although significant work had occurred, and continues to occur in this space, like most organisations and agencies the CWT was not fully prepared for the impacts of a pandemic. As is sometimes common during an emergency event, a key learning is that available documentation often does not allow for every contingency or possible impact that may occur and there is a need to be flexible and be able to adapt quickly in these situations. Policies and procedures often had to be modified to account for rapidly changing circumstances.

However, it is recognised that the decisions made throughout the incident were appropriate, proportionate and based on State Guidelines and Directions. The State Directions, in the initial stages of the incident, were rapidly changing and their application needed to be swiftly applied across the CWT environment.

These swift changes were an important reminder of the need to risk assess all decisions particularly those that involved shutting down or restarting services, functions or activities. As a result, staff became very skilled at undertaking risk assessments and familiar with the application of CWT's Risk Framework.

### **People**

CWT staff were key drivers of innovative service delivery, which was risk assessed before implementation. This innovation was encouraged and supported. A key learning from any incident is to ensure that innovative solutions to challenges faced continue particularly where there is ongoing benefit to the organisation and wider community. Such innovations included a range of services being remodelled and provided via on-line methods. These innovations resulted in the City of West Torrens winning the SA Health's COVIDSafe Award in the category of sport and recreation - see below an extract from SA Health's webpage.

*Sport and recreation*

**Winner: City of West Torrens**

*The [City of West Torrens](#) Get with the Program' School Holiday Program could not go ahead in its current format due to COVID-19 restrictions. Temporarily rebadged as 'Happy at Home', the program was changed to feature a large variety of fun and educational individual and family activities via video and web links. All activities are free, and the program encourages families to learn something new, make the most of what they've got, exercise, develop practical life-skills, eat well, stay connected and have fun. 100 'Mystery Busy Bags' were created, containing craft items for families to use at home and collected via a click and collect service.*

In addition, the CWT is a finalist in the LG Pro's 'SA Leadership Excellence Award for Community Services Response to Covid-19 in the category of 'Excellence in Customer Service or Experience'. This award has yet to be announced.

Fatigue management and mental health challenges needed to be considered along with the physical health needs that are often more obvious. In comparison to a pandemic emergency, an emergency incident such as a bushfire has a clear start and end date with a shorter or limited timeframe which is much easier to manage.

This incident has now been ongoing for over twelve months with many staff continuing in key roles over that timeframe, thus reinforcing the need to manage workload and allow for appropriate rest and recuperation.

This incident has presented many workforce challenges. One of these challenges has been the difficulty of maintaining a consistent positive culture and sense of team across multiple departments and locations that included for significant periods, a significant number of staff working from home (WFH). However, new and innovative ways of working resulted from the needs of staff who were WFH i.e. Zoom, Teams, escalating the roll out of administrative electronic forms etc.

Working from home prior to this incident was something that was being considered as part of wider societal changes but the need for it to occur at short notice has allowed for the discussion and ongoing planning of what a future workforce may look like to be accelerated.

## **Operations**

CWT has a number of legislated activities, key functions and important services across a range of departments. With Local Government being identified as an essential service, it has been critical that these services and activities continue.

To ensure the continuation of these services in the face of the pandemic, innovative solutions that incorporated high levels of safety and hygiene and complied with rapidly changing State Directions needed to be, and were, implemented and implemented quickly.

This involved a high degree of flexibility from staff when performing their roles and from those that managed them. Those in the field, and in frontline roles, were a great source of information and intelligence as to what was occurring in the community. This information could then be fed into the IMT and wider sector.

CWT interaction and involvement with the wider Local Government sector during the incident is an important factor to consider, in particular CWT's collaboration with the Local Government Functional Support Group (LGFSG). CWT sees the continued development of this group as an important resource during any emergency incident and contributed staff to enable the LGFSG to perform its important functions of driving a coordinated emergency management response across the sector. For this work to continue it is important that skilled people are available to support this function. As such, CWT provided a number of trained resources to assist the LGFSG both in the multi-agency State Emergency Centre working alongside SA Health and SAPOL as well as in the LGFSG's control centre.

## **Communications**

Communication in any crisis needs to be relevant, timely and targeted. It also needs to consider key stakeholders and the understanding of the intended audience from internal operational communication to widely disseminated community information. It is important when delivering communication during an emergency incident that it is delivered and coordinated through "one source of truth" so that the messaging is consistent and the opportunity for misunderstanding is reduced.

During any incident there is a desire for consistent and ongoing information. CWT's pandemic experience highlighted that effective management of the incident involved managing the nexus between too much versus too little information particularly to staff with varying requirements for information.

Electronic communication became increasingly important as staff were working from home (i.e. staff were no longer co-located), so an early lesson was the need capture forms and systems electronically to minimise paper handling. Significant work has occurred in this space and will continue.

## **Communities**

CWT communicated with its community regularly through social media and the production of a special edition of *Talking Points* magazine. An important lesson that CWT considered was to communicate early and often to the community particularly around the reason for services not being available or delays in service. It is evident from informal feedback from the community that this was an appropriate and appreciated response.

CWT also has a number of vulnerable groups across the community and it is important that these groups (such as those serviced by Home Support) have the availability of service returning as soon as practicable.

Recovery is a vital task for the organisation and the planning for this needs to begin early on in any incident. Appropriate and ongoing support will enable faster and more effective economic bounce back and enhanced social cohesion.

A key goal for Council moving forward is to champion an engaged and resilient community. CWT has an energetic Community Development as well as a Library team that schedule regular programs and activities that inadvertently build community resilience.

During the summer of 2019/20 the Resilience Team worked with Community Development to prepare the community for the possible impacts of extreme heat. It is important that these programs continue in order to build emergency specific resilience among the young and other vulnerable sectors of the community.

## **Businesses**

Businesses were heavily impacted by COVID-19 restrictions, however, Council moved quickly to provide a range of relief measures having established a \$1.6m relief fund to help businesses manage and recover from the impact of these restrictions. The measure include grants and \$25 vouchers for specific members of the community to use in businesses that were impacted by the restrictions. In addition, Council provided rates relief to ratepayers and tenants of Council facilities, both community and commercial tenants. At this point, in this journey, the learnings are still forthcoming.

## **Capability Development**

Many staff fulfilled multiple roles (the IMT in particular) that suited their skill set and experience but there were only a limited number of staff that had experience across emergency management and in a physical IMT during an emergency event. Therefore, the opportunity to develop skills and capability through exercise and testing and targeted training is something that is being explored further.

In particular Local Government Emergency Management and the LGFSG are seen as a valued resource and CWT has further scope to undertake training and development opportunities due to a current arrangement with the LGFSG offering centralised support and assistance.

## **Resources**

In the early part of the pandemic, cleansing and other hygiene resources were in short supply across the community. CWT worked diligently with the LGFSG to access additional PPE requirements and ensure that supplies were maintained.

A lesson learnt was to ensure important equipment was available and maintain supplies in excess of what was needed as an ongoing contingency. CWT now has a rolling purchase order for items such as hand sanitisers, wipes, and masks etc. always ensuring supplies for at least a three month period.

A large number of CWT staff were working from home at the height of the pandemic. Although these staff have returned to work, an additional lesson is to ensure we have enough technology to facilitate work from home, or work from another facility, at very short notice if the need arises. This has now been purchased and so with the maturing of the organisation, with regard to the response to the pandemic, the CWT has become adept and agile enough to adapt quickly and effortlessly to changing pandemic needs or indeed any other emergency/incident.

Acknowledgement of success during challenging times is important. Elected Members and staff across the organisation have performed, and are continuing to perform, at an extremely high level to keep their colleagues and community safe, provide a high quality of service, and plan for how best to provide a strong organisation, and community, as we navigate out of the current challenges. They are to be congratulated and acknowledged for their hard work, passion and commitment. In particular, the ability to put processes in place to keep everyone safe, develop and implement innovative ways of offering services and manage a constantly changing workplace (both from an industrial/employee viewpoint and actual physical locations) was exceptional.

### Emergency Management Internal Controls

Pandemic has always been reflected within the CWT Strategic Risks:

<b>Strategic Risk 6 - Business Continuity and Community Resilience</b>	<b>Strategic Risk 7 - Emergency Events</b>
<p>a) The inability to respond, recover, restore and resume business as usual during a business continuity event resulting in damage, long term interruption, or loss of key service centres (Civic, Depot, Library, Thebarton Community Centre) and/or access/availability to/of key staff leading to the CWT's capacity to provide essential services, services being either severely compromised, reduced in the long term or lost entirely.</p> <p>b) The inability to develop concise, specific, robust emergency management plans, and/or to plan, prepare or take adequate and appropriate action to prevent impacts from an emergency event (including natural emergencies such as flooding, earthquake or pandemic, as well as deliberate attacks such as terrorism, hostile vehicle attack in crowded places, cyber-crime, etc.) resulting in loss of key infrastructure/ assets/staff, critical service levels and/or ongoing danger to staff or our community.</p>	<p>a) Damage to private property, council facilities and/or community infrastructure as a result of Emergency events that impact on the CWT.</p> <p>b) Ineffective communication with Emergency Control Agencies, Western Adelaide Emergency Management Committee member councils or Functional Support Group(s) resulting in inefficient response and recovery from an emergency hazard.</p> <p>c) Failure to adequately partner with the community and associated community services providers to respond to and meet the immediate needs of its community during, or responding to, an emergency incident.</p> <p>d) The inability to effectively respond or recover from an emergency event (including natural emergencies such as flooding, earthquake and pandemic, as well as deliberate attacks such as terrorism, hostile vehicle attack in crowded places, cyber-crime, etc.) resulting in loss of key infrastructure/ assets, loss of key staff, lack of access to council buildings or equipment , and/or the inability to offer critical services to the public and/or prevent/minimise/mitigate ongoing danger to staff or our community.</p>

<p>c) Failure to adequately partner with the community and associated community services providers to build resilience programs resulting in delayed or missed opportunities for Council to prepare its community for disruptive events.</p> <p>d) Failure to meet the increasing legislative demands being placed on Local Government with regard to emergency management leading to increased dissatisfaction and not meeting the needs of the community.</p> <p>e) e) Failure to plan for and monitor threats emerging as a result of climate change and other hazards identified via state or local zone emergency planning.</p>	
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### Strategic Risk

Strategic risks are reviewed by the Executive and the outcome of that is reported to the Audit Committee twice per year. A desktop review is completed in March annually and a comprehensive review is completed in October annually.

The desktop review is simply a mid-year scan of both the current environment and any emerging or real risks that have arisen since the previous comprehensive review while the comprehensive strategic risk review provides for an in-depth review of each risk as well as consideration of risk controls.

The CWT has commenced the implementation of several new projects to incorporate learnings from the pandemic. These will be included as part of the October strategic risk review as internal controls.

- A workshop was conducted by the CWT Continuous Improvement team in late 2020 with select staff to discuss immediate learnings. A comprehensive list of actions was developed and these are being implemented as required.
- The organisation continues to have a dedicated team to undertake emergency management planning (Strategic Resilience team). This allows the organisation to implement additional actions and projects as there are sufficient resources to support the organisation and staff.
- Council Ready and the CWT have commenced the review of the Recovery Plan. Meetings have been held with key stakeholders and a plan is currently being drafted to better understand what the CWT is able to action in terms of recovery and what the projected recovery timelines might be when considering those actions.
- The CWT continues to be a part of the Western Adelaide Zone Emergency Management Committee, with Council's General Manager Business and Community Services as Chairperson, to encourage and facilitate information and resource sharing along with identifying and mitigating the hazards across the western region in collaboration with the Cities of Charles Sturt and Port Adelaide, SAPOL, SES, State Recovery, SAFECOM, the Army's Joint Operational Support Service (JOSS).
- The General Manager Business and Community Services is a member of the LGA's Council Ready Governance Group (Committee) to provide direction to the Council Ready program.



- The Strategic Resilience team has commenced a full review of the Business Continuity Plan (BCP) with a stronger focus on contingency planning.
- The CWT Emergency Management Operations Plan is also currently under review with meetings being conducted with the incident's commanders and key stakeholders. This review will include hierarchical structure, decision making, roles and responsibility division and communication strategies.
- The Pandemic Hazard Plan is under concurrent review to ensure this plan is consistent with other relevant documents in the suite and that learnings are shared and implemented through all documents. This review also includes additional pandemic specific documentation.
- A close working relationship continues with the Local Government Functional Support Group to facilitate information sharing in a timely manner.
- Preliminary investigations are being undertaken into software programs to ensure emergencies and incidents considered in a risk based way with best practice communications strategies and plan implementation.
- Additional training is being provided to key staff in high level incident management (Council Commander training). Depot staff and other key staff will also undertake i-Responda refresher training.
- Information provided to staff regarding the pandemic has been streamlined and provided in a one-page location providing staff with a 'one stop shop' for frequently asked questions related to COVID-19. An email address for further questions is also available.
- Further reading on the LGA's Local Government Emergency Management Framework is hyperlinked here:  
[https://www.charlessturt.sa.gov.au/\\_data/assets/pdf\\_file/0016/161440/Local-Government-Emergency-Management-Framework.pdf](https://www.charlessturt.sa.gov.au/_data/assets/pdf_file/0016/161440/Local-Government-Emergency-Management-Framework.pdf)

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

### **Conclusion**

This report presents an overview of the lessons learnt from strategies implemented in response to the COVID-19 pandemic. The pandemic has evidenced CWT's resilience and rapid adaptability to challenging and trying times to ensure its people are safe and its services continue to be delivered to the community.

### **Attachments**

1. **City of West Torrens COVID-19 Incident Management Team Debrief Report**
2. **National Themes Emergency Management Lessons Management**

## City of West Torrens

### COVID-19 Incident Management Team Debrief

18 June 2020

### Final Report



## 1. Introduction

The City of West Torrens (CWT) developed and activated its COVID-19 Incident Management Team (IMT) on 23 March in response to the declaration of a major emergency in South Australia on 22 March 2020.

The initial focus was on ensuring the health and safety of staff and the community which involved:

- working from home arrangements for some staff
- closure of some facilities
- changing the way programs and services were delivered.
- Immediately implementing hygiene and physical distancing regimes including splitting some teams into two streams to minimise transmission and subsequent impact on business continuity

The COVID-19 IMT continued to operate until 21 May 2020 when it was stood down and replaced by the COVID-19 Recovery Management Team (RMT) as part of the implementation of its Recovery Plan. A detailed timeline is attached (Appendix 1).

Council Ready facilitated a debrief process to reflect on the Council's operations and Incident Management Team (IMT) during COVID-19 to identify lessons learnt and improvement opportunities. This process included an online survey and a facilitated workshop delivered online via Zoom.

## 2. Purpose

The purpose of this report is to document the debrief process, analyse the findings and highlight things that worked well, learnings and opportunities for improvement. A series of recommendations addressing improvement opportunities are included at Section Four.

## 3. Methodology

### 3.1 Survey

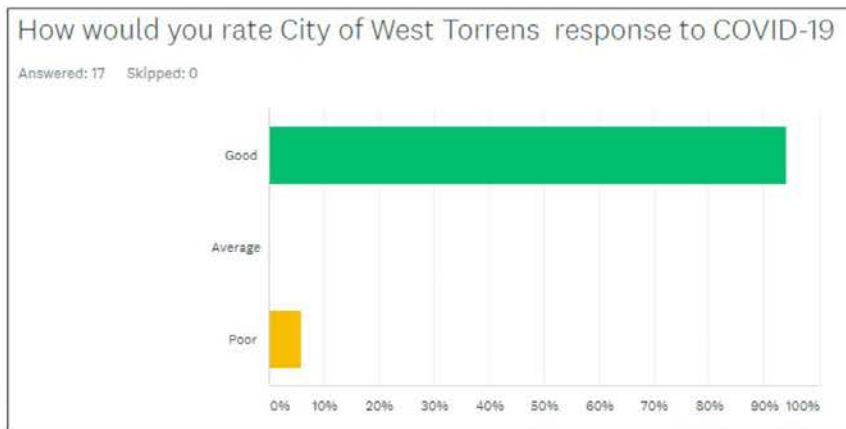
A survey was distributed to 25 CWT staff with a 74% responses rate (17 responses received). A copy of the full survey response is attached (Appendix 2).

### Survey Analysis

Key findings of the survey:

- Over 94% of respondents rated the response as good

*"I would like to commend our Council Commander, her immediate team, the Acting CEO and CEO for the way in which they have handled a very difficult and trying situation. I truly believe that our organisation dealt with the issues that arose out of this pandemic in the most professional manner. The first 3-4 weeks were extremely stressful with a great deal of after-hours work required by a number of key staff to ensure our organisation was dealing with the emergency in line with the directions."*



**What worked well and why?**

Responses to the question *“Thinking about the activation of the Incident Management Team for the COVID-19 pandemic, what worked well and why?”* were grouped into the following themes.

**Early activation of IMT**

- “... was quickly implemented by the responsible GM / Council Commander”*
- “... came together very quickly and all stakeholders were on the same page from the start”*

**Good cross organisational involvement**

- “... inclusion of a cross-section of the business”*
- “... different views of thinking allowed for good risk identification and innovative control solutions”*

**Agile decision-making**

- “Their agility, once they realised changes were necessary and they needed particular skill sets or experience etc. they made those decisions quickly.”*
- “Bringing new people on board to meet specific needs”*

**Clear communication to community and staff**

- “... constant communications to all staff and our community on what was happening. No-one could say that they didn't know what was going on.”*

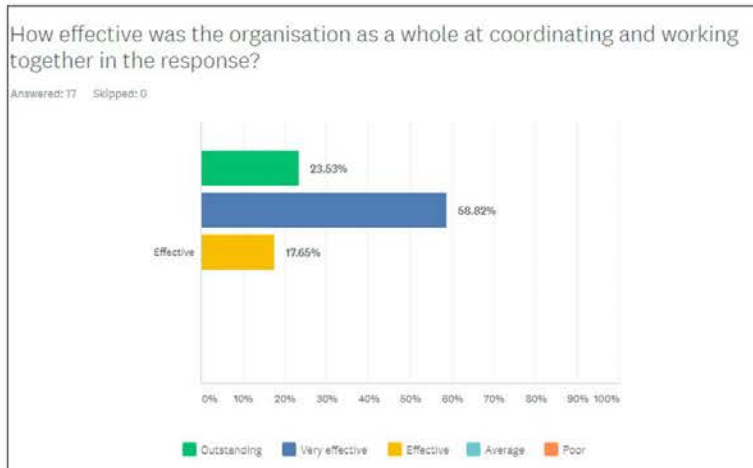
**Implementation of working from home**

- “The quick action to implement staff working from home was managed extremely well by our IT manager with amazing support from his team....”*
- “Getting staff to WFH worked very well”*



## Coordination and Working Together

100% of respondents indicated that the organisation was *outstanding*, *very effective* or *effective* at coordinating and working together in response.



## How well did you understand the Council Incident Management Team (CIMT) and your role in the CIMT?

Most survey respondents reported that they understood the CIMT and their role “fully”, “very well” while some understood their role “well enough” or “relatively well”.

### Roles well understood

“... provided expectations of functional leads roles very early. Attending LGFSG assisted in the understanding of Councils role and the application of individuals roles in the IMT”

“... to be up to date and informed, support, consult, enhance information through feedback, ensure compliance, risk assess, document”.

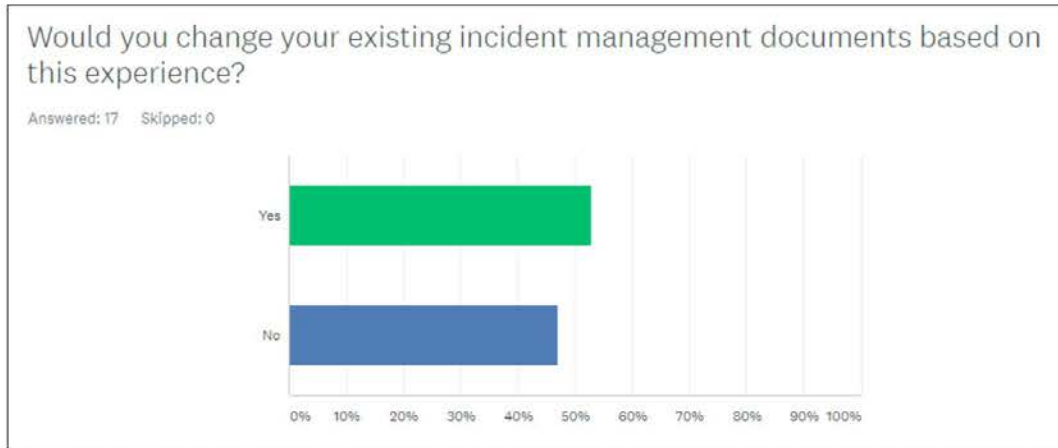
“Very clear discussions and document action lists”.

### Role evolution

“We had our functional statements amended as our roles evolved”

“... role was clearly defined [...] in our organisation BCP however as the situation evolved, my role became clearer with some responsibilities needing to be moved to another officer”

### Incident Management Documentation



Respondents who indicated that they would change their incident management documents commented that:

*"We had non-specific EM docs only. An entire Pandemic specific IMP was developed and implemented during the event. It was pretty amazing!"*

*"...too broad and need to be incident specific, for instance the general Operational Plan did not include Public Health. There also wasn't any standard templates for Actions Plans."*

*"Include the lessons learnt throughout the event and including impact on staff and business".*

*"... keep them briefer, more succinct and less filler."*

*"Our IMT documents didn't account for a pandemic, so this had to be brought together very quickly; we also didn't have all the documentation that was needed at the time, but I guess this is true with most emergencies."*

### 3.2 Workshop

A debrief workshop to reflect on Council's operations and IMT during COVID-19 was held on 18 June 2020. Facilitated by Kathleen Brannigan and Michael Arman from the LGA SA's Council Ready Program, the workshop highlighted main themes, successes and 'key issues' from the survey results.

Analysis of the surveys identified the following issues for further discussion at the workshop:

- Documentation
- Role and responsibilities
- Communication
- Incident Management Team (IMT)
- Local Government Functional Support Group (LGFSG)

Discussion was framed around the questions:

What did we learn?

What should we do differently next time?

Some workshop participants provided additional reflections and opportunities for improvement in the post-workshop feedback form. These have also been included in this section of the report.

### 3.2.1 Documentation

#### *Learnings: reflection and discussion*

##### Plans

It was noted that the CWT Emergency Management Plan did not include public health/human disease. However:

*"The department plans were and are useful – we have a guide for the next pandemic specific to own department"*

Workshop participants discussed that initially a lot of time was spent on developing plans with different groups taking responsibility and a perceived lack of coordination.

*"I think at the beginning because we were just trying to get through as well as we could some of the plans that we spent a lot of time on, there was double handling, overlap info. In the beginning there were different groups responsible for different things that then clashed / overlapped. Should have a more succinct timeline and not as many people working on stuff and not coordinating with each other".*

*"We have EM Plan mainly for external emergencies that we would be physically responding to and have BCP identifying critical services that need to respond to. But what it didn't do here is provide a roadmap to deal with a pandemic therefore a lot of time in the first couple of weeks working on Incident Management Plan (IMP) as we needed to have something to guide what we did. [...] Not having this documentation meant had nothing to go with".*

##### Consistency of documents and templates

During discussion, the challenge of dealing with a rapidly changing environment was highlighted. The IMT was developing new policies to protect staff (working from home, interim leave), answering questions from the LGFSG, providing updates and things were changing all the time.

*"Having different templates was confusing at the start – weren't organised at the start as what could be as didn't know what didn't know."*

*"Have to be adaptable and can't predict everything".*

The importance of this early work was acknowledged:

*"There was a lot of work being done by IMT and the exec. IMT – policy done on the fly – the WFH and the interim leave policies – done well to support staff".*

##### Access to documents and templates

*"Need to keep all documentation together in one place, be good if it was all electronic."*



### Risk assessments

CWT adopted a risk based approach to decision making and participants noted that initially risk assessments were challenging ("annoying"). Consistent approaches began to be learnt and applied across departments; and support provided. Bringing WHS into the IMT was a positive and supported learning and application of risk assessments across departments.

*"Know needed to prove why and how decisions were made later down the track. Then WHS action plans were created, and that was good and in a good place now. The learning is that maybe LGA has a set of standards to push you to capture the right info"*

*"... approached often by managers to review original risk assessments – if I had the original template, I just worked through and revised original. What remained consistent – the density measurements, hygiene, what happens if someone dies from covid – gave a good starting point to revise them. It became obvious that a lot of it was quite repetitive and were able to learn across department and apply."*

Staff came to understand and use risk assessments to support decision making.

### **What should we do differently next time?**

CWT should:

- Continue to maintain consistent suite of documents and templates is maintained in a central document repository.
- Continue annual training to support risk-based decision making across the organisation.

### 3.2.2 Roles and Responsibilities

#### **Learnings: reflection and discussion**

At times there was confusion around CWT's day to day, management structure and the IMT which resulted in double handling and staff feeling disempowered.

One participant reflected:

*"... got a bit confused on who was doing tasks out of there [IMT], ... e.g. returning to work place - had to measure up spaces – went and measured up and worked out what distance staff should be apart from each other but then a few days later measuring also done by other staff members and got the same result– felt deflated that things were being done twice. Thought she was responsible for her area..."*

Another noted that:

*"We don't want to spend too much time doing best practice stuff but rather should aim to getting people back to business as usual quicker– could accelerate faster rather than focusing on best practice to get business back operating. In normal circumstances never really aim for best practice 100% anyway as it costs a lot."*

### **What should we do differently next time?**

*"In the future, it would be good to educate the staff, leadership and management teams (and IMT) on the role of the IMT. The lines between Managers feeling as though they had been excluded from the IMT and that IMT were taking on a Managers role were challenging, so*



*further defining how the IMT fits into the political structure, so staff and managers can be comfortable with the work being undertaken.”*

CWT should:

- Enhance cross-organisational understanding of CWT Emergency Management including the role of IMT during an emergency incident.

### 3.2.3 Communication

#### *Learnings: reflection and discussion*

##### **External /Public**

Frustration was expressed about developing plans which were quickly superseded and redundant due to the fluid and changing environment:

*“... Is the learning that not to write plans for the sake of writing plans?”*

*“Messaging – that was hard – feds and state say different things – write an action based on feds yet state slightly different. Learned to wait for state. Would’ve helped if more came from LGA.”*

#### **What should we do differently next time?**

This was an area where CWT identified that additional support from the LGA/LGFSG would be welcomed.

*“... nothing standard from LGA – be good to have a template ready to go and to be adaptable.”*

CWT should:

- Take the opportunity to provide feedback to the LGFSG/LGA that more support around external communications including key messages and templates.

##### **Staff Communication**

A range of views were expressed about the effectiveness of communication with staff and the challenges of communicating effectively to the diverse workforce, especially staff without access to IT systems.

*“Things changing rapidly – busy focusing on keeping people safe as well as essential services. Probably could have communicated better – people prefer different communication styles.”*

*“... It was a difficult time at the beginning – difficult to meet expectations from staff e.g. re the job security to reassure them. Once there was a centralised point of information it was better.”*

*“The IMT may think that communication was great, but the rest of the organisation may have a very different opinion. E.g. staff thought the information on our intranet was great but what about our outdoor workforce? Did they feel communicated with?”*

CWT undertook a staff survey during June to seek staff feedback in preparation for 6-20 July return to their usual workplace. It also asked questions about how well CWT communicated the change of direction due to COVID-19 and how frequently staff were in direct contact with others. CWT will put in place strategies, when relevant, to address the concerns all using the information from the survey.

While there some challenges around how to communicate with staff i.e. capacity to communicate the issue of council’s willingness to share information was also raised.

*“... it was hard for team leaders – when involved in IMT – getting communications out to staff and community. It was very difficult coming up against managers and GMs and they didn’t want to share some info – so it was hard to differentiate what info to share and what not.”*

There were also some great examples of collaboration where staff:

*“... had to work closely to then communicate as playgrounds were being cleaned and opened – great stories in this – especially getting inside and outside staff working together – great work.”*

#### **What should we do differently next time?**

*“Further consideration for communication methods and how to reach all staff who may not have access to electronic systems. The fine balance of too much information, with not enough information (how to manage information fatigue with staff during emergencies)”.*

*“... how all actions can be captured – often tasks and changes were made intuitively outside of the IMT and how to capture these changes.”*

CWT should:

- Use the staff survey and other feedback to review and update a process for communication and information sharing with all staff during and emergency.
- Maintain current system for incorporating agreed actions into action plans and store in Objective.

### **3.2.4 Incident Management Team**

#### **Learnings: reflection and discussion**

There was comment in survey that it would be good to have representation from community services in the IMT *“as the community and services to community were highly impacted”*

In addition, it was considered that:

*“Some functional leads did not fully understand the breadth of their role but that was because we had never fully deployed or tested our IMT arrangements for pandemic ...”*

Consistent with the earlier discussion people commented on not having really prepared for a pandemic and having to respond and adapt as the situation unfolded.

*“Because we were doing stuff on the fly initially – we looked at EM Plan and BCP – looked at it in the sense that this is not how an emergency is meant to look like...”*

Nonetheless it was considered that the:

*“Council Commander managed the team well and provided expectations of functional leads roles very early. Attending LGFSG assisted in the understanding of Councils role and the application of individuals roles in the IMT”*

#### **What should we do differently next time?**

*“Including community services on IMT is a very valid comment and needs to be considered in the future as they were quite impacted during every stage”*

It was noted that this may be more relevant to recovery management.

*“What was very apparent throughout the IMT appointment was how extremely busy and hardworking both the Commander and Deputy were attending countless meetings etc. and this, sometimes, presented response and approval delays etc. It is important that for some of the work be delegated and permissions be reassigned therefore freeing them up to concentrate on the overall emergency event and not get caught up in the weeds”.*

CWT should:

- Ensure that the Functional Leads in the IMT fully receive appropriate training and fully understand their roles and responsibilities.
- Acknowledge the need for specific roles in different types of emergencies and be flexible in separating functions or adding new roles.
- Consider a roster of Council Commanders for resourcing the IMT.

### 3.2.5 Local Government Functional Support Group (LGFSG)

#### ***Learnings: reflection and discussion***

Participants identified the LGFSG as a valued resource and advocate for council and if anything would like additional centralised support and assistance as highlighted previously in this report.

*“As a late entry to LGFSG I got a lot out of updates – and listening into Zoom meetings. But there would be same people that would ask the same questions and comments over and over. [...] LGFSG was great, but other people’s comments were frustrating.”*

*“Library LGFSG – it was fantastic and valuable, and it gave libraries from all councils one voice [...] to lobby on their behalf to get various rules changed that had been made without consulting them.”*

#### **Conclusion**

The CWT IMT did a great job responding quickly to the complex and dynamic emergency, dealing with rapidly changing directions and advice.

At times, the hierarchical nature of organisation impeded the operation of the IMT as people with IMT roles did not necessarily hold management roles in CWT organisational structure (*“positions got in the way”*).

It is vital that the IMT facilitate effective and quick communications to staff on the ground.



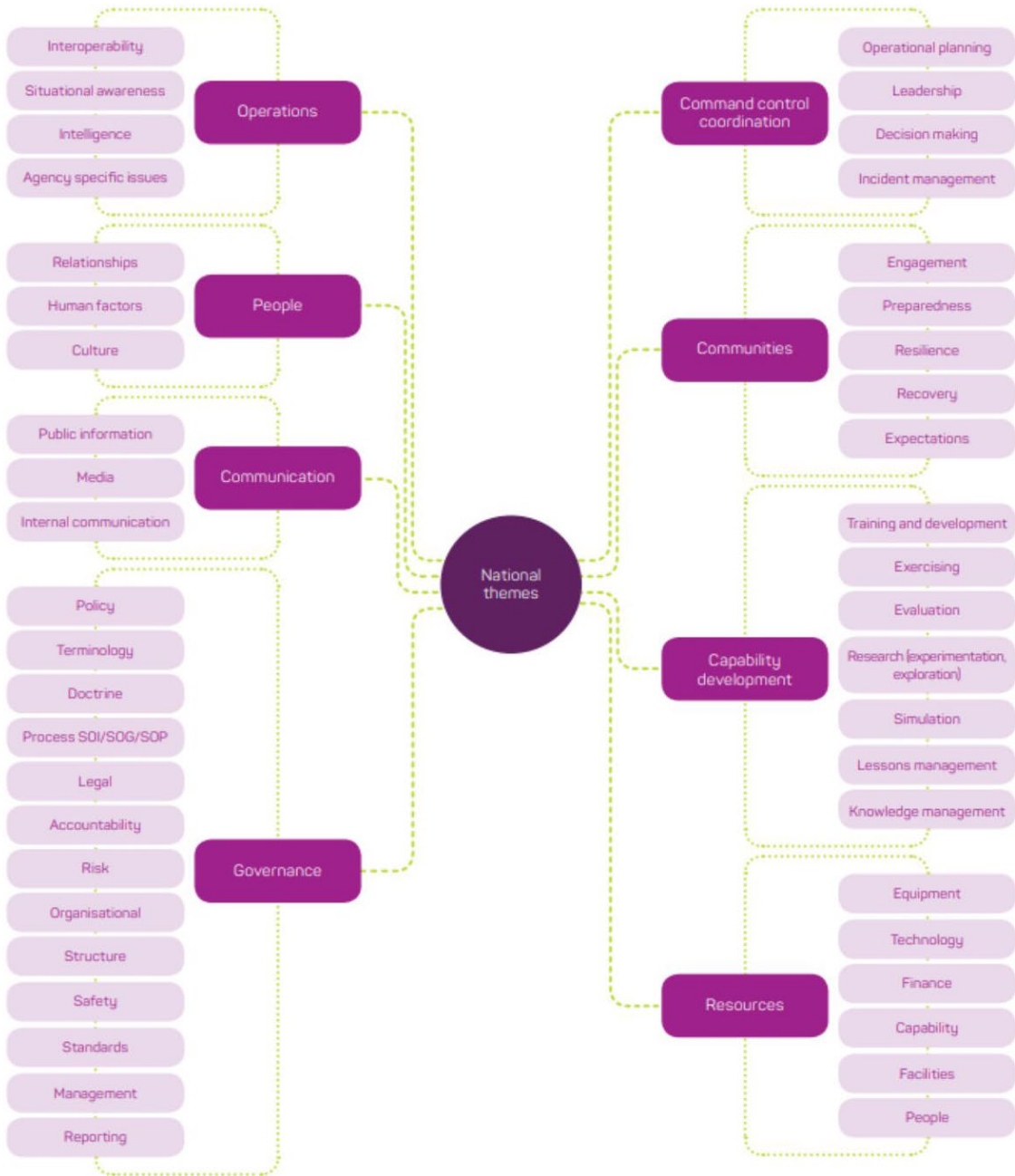


Council Ready

#### 4. Recommendations

1. Continue to maintain a consistent suite of documents and templates using standard CWT records management procedures including version control.
2. Enhance cross-organisational understanding of CWT Emergency Management plans and documents including the role of the IMT during an emergency incident.
3. Take the opportunity to provide feedback to the LGFSG/LGA that they could provide more support around external communications including key messages and templates.
4. Use the staff survey and other feedback to develop and document a process for communication and information sharing with all staff during an emergency.
5. Regularly undertake simulated exercise training to ensure IMT members understand their roles and responsibilities.

### National themes



National Themes Emergency Management Lessons Management:  
 (Australian Institute for Disaster Resilience Lessons Management Handbook 2019)

## 17.2 Impacts facing Thebarton Oval and Kings Reserve User Groups resulting from North-South Corridor Works

### Brief

This report advises Members that the Administration wishes to seek approval to commence discussions with the lessee, licensee users and regular hirers.

### RECOMMENDATION

It is recommended to Council that:

1. In order to develop options for Council to consider to address the likely impacts of the upgrade to the North South Corridor relevant to the Thebarton Oval/Kings Reserve precinct, the Administration be authorised to commence discussions with the following stakeholders:
  - Torrensville Bowling Club;
  - Thebarton Oval Tenants – SANFL and Adelaide Footy League;
  - Messinian Association of SA (MA Hawks Soccer Club);
  - Proposed Thebarton Oval Tenant - Adelaide Football Club;
  - Thebarton Community Centre – Community Groups, and
  - Other relevant stakeholders as may be identified by the Administration.
2. A further report(s) be provided to Council following discussions with the identified groups.

---

### Introduction

For some time the Council has been aware that the proposed North-South Corridor works may impact the Thebarton Oval complex and adjacent Kings Reserve (i.e. that land bounded by South Road to the east, Ashwin Parade to the north, Ashley Street to the south and the Thebarton Seniors College and rear (eastern) boundaries of the residential properties on the eastern side of East Street to the west) and, more particularly, the eastern most portions of the complex.

Whilst the tunnel (and associated) works in this vicinity are at this time not planned to commence until 2025 (and is estimated to continue through to 2030) the Administration's current understanding is that there is a very high probability that land fronting South Road will be acquired by the Minister for the purposes of the North-South Corridor project. The nature and extent of that acquisition remains to be confirmed, however the Stage 2 option works in the vicinity of the precinct have currently been highlighted to comprise of 2 kilometres of tunnel extending south from just south of West Thebarton Road until just south of Sir Donald Bradman Drive and 1.1 kilometres of lowered motorway from West Thebarton Road extending north until just south of the River Torrens. Given this scenario it is prudent to open up a dialogue with the clubs and user groups who are likely to be impacted for, and perhaps (for all or some) beyond, the duration of the corridor works, in order to determine and/or undertake any necessary actions or implement any initiatives in an endeavour to mitigate or ameliorate such impacts.

### Discussion

The existing users of the Thebarton Oval complex and Kings Reserve and their rights to use are summarised as follows:

South Australian National Football League (SANFL) - lessee of the Thebarton Oval

The SANFL holds a 5+5+5 year lease over portion of the complex which commenced on 1 March 2016 (and currently expires on 28 February 2031 - should all renewal terms available under the lease be taken up by the SANFL).

The lease formerly held by the Adelaide Footy League (SAAFL) was assigned to the SANFL on 12 December 2019.

Current rental paid by the SANFL is \$53,201.30pa plus GST.

Adelaide Footy League (AdFL) - underlessee (i.e. subordinate to the SANFL) of the Thebarton Oval. Financial and other arrangements for the Adelaide Footy League's use of the oval and associated built improvements are contained within the agreement between the SANFL and AdFL. The Council is not a (direct) party to this agreement.

Torrensville Bowling Club (TBC) - (ground) lessee

The TBC holds a 21 year ground lease which commenced on 1 March 2018 (and expires on 28 February 2039) over the bowling club and natural and covered synthetic greens in the south-eastern corner of the complex.

Current rental paid by the TBC is \$2,095.32 pa plus GST.

Members will be aware that the Club, with funding assistance from the Federal Government and Council, undertook significant improvements to the site in late 2018 at a cost of approximately \$4M. These works principally involved the construction of a covered 12 rink synthetic green in the north-western corner of the Club's leased area. The cost of the works were acknowledged via the grant of a long term lease to the Club.

Messinian Association of SA (on behalf of the MA Hawks Soccer Club) - licensee of portion of Kings Reserve - essentially the soccer pitch and portion of the adjacent changeroom building and the club's canteen building.

The Association's current 5 year licence commenced on 1 December 2018 and expires on 30 November 2023. The current licence fee for the Association's use of (portion of) the Reserve is \$1,646.98pa plus GST.

Australian Society of Magicians - Tenant at Will of the State Heritage Listed former WW2 Civil Defence Sub-Control Station ("air raid shelter") in the south-eastern corner of the complex.

The lease and licence areas of the above groups are identified in the attached aerial plan **Attachment 1**.

Members are also likely to be aware that there a number of regular hirers of the Thebarton Community Centre (TCC). Those likely to be most impacted should the north-south corridor works result in the need to remove/demolish the TCC are the Italian and Greek Pensioner groups.

In addition, Members will be aware that there have been ongoing discussions and there has been significant media speculation regarding the possible use of the site by the Adelaide Football Club (AFC). Whilst no formal arrangements have as yet been agreed between the parties the Council has provided its in-principle support for the Crows use of the complex. As such, it is advisable to include the AFC within the proposed discussions.

Members may also be aware that Council was successful in seeking grant funding of \$577,000 from the State Government under the Planning and Development Fund local government grant program. The funding was sought (and provided) to upgrade the playground and surrounds immediately adjacent to the skate bowl on Kings Reserve. Given the likelihood that the North-South Corridor works will impact (any proposed upgrade of) this area, works associated with the grant funding have not proceeded. The Administration has now entered into discussions with the State Government and is seeking the grant funding be reallocated/transferred to an alternate site e.g. Mellor Park or Apex Park.

The Torrensville Bowling Club lease and the Messinian Association licence agreement contain a redevelopment, asset rationalisation and demolition clause and all agreements contain a resumption clause.

The redevelopment clause essentially allows the Council to terminate the lease in circumstances where it proposes to undertake major works to redevelop the premises (i.e. a Council instigated process).

The resumption clause [e.g. cl27 of TBC lease] (generally) provides that should Council receive notice of resumption or acquisition of the land (or any part thereof) from, or by, any Statutory Authority or governmental or semi-governmental body, the Council may terminate the lease or licence by giving not less than three months' written notice to the lessee or licensee (i.e. a process not instigated by Council).

Members should note that the Torrensville Bowling Club lease also contains a clause (special condition 4) foreshadowing the corridor works and their possible impacts upon club operations.

Over the last few months senior members of the Council Administration have met with the officers of the North South Corridor project team to seek an understanding of the project and its likely impacts on this precinct. In order to meet with and be exposed to such information from Department of Infrastructure and Transport (DIT), confidentiality agreements have been requested to be executed.

At the time of writing this report the Council CEO and GM Urban Services have scheduled a further meeting on Monday 15 March 2021 with the DIT Project Executive Director.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

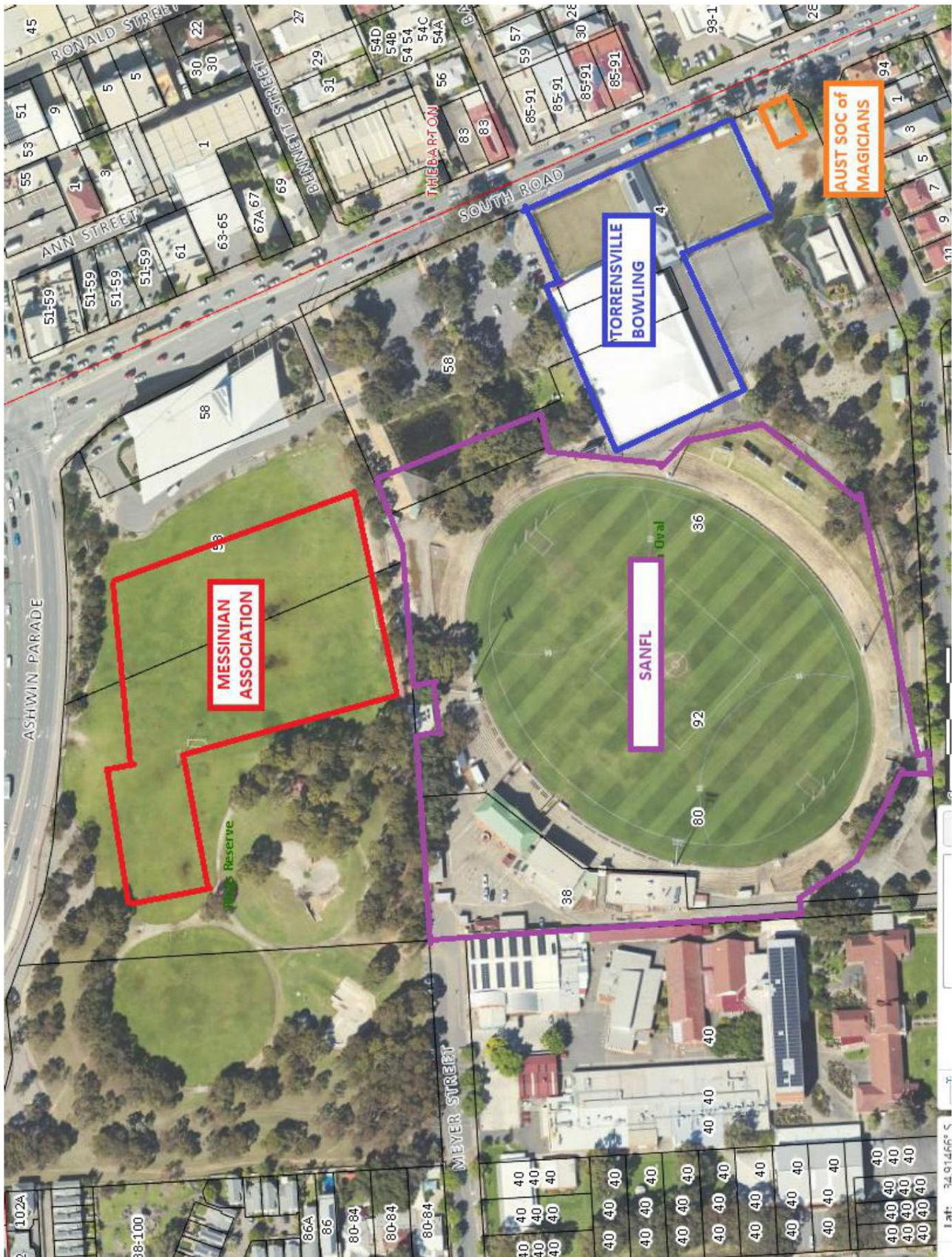
### **Conclusion**

In order to develop options for Council to consider to the likely impacts of the upgrade to the North South Corridor relevant to the Thebarton Oval/Kings Reserve precinct, it is important that the Administration be authorised to commence discussions with the Thebarton Oval precinct lease/licence holders.

### **Attachments**

- 1. Aerial Plan - Existing lease and licence areas - Thebarton Oval and Kings Reserve**





### 17.3 Introduction of Council Policy: Enforcement

#### Brief

This report presents the newly created *Council Policy: Enforcement* for Council's consideration and approval.

#### RECOMMENDATION(S)

It is recommended to Council that:

1. The *Council Policy: Enforcement* be approved; and
2. The Chief Executive Officer be authorised to make amendments of a minor and/or technical nature to the *Council Policy: Enforcement*.

---

#### Introduction

The proposed *Council Policy: Enforcement* (Policy) (**Attachment 1**) has been drafted and is intended to provide staff responsible for education and enforcement within Council the appropriate and clear processes and guidance for the various levels of enforcement action available.

Due to the impending commencement of the Planning and Design Code on 19 March 2021, this Policy is provided directly to Council for its consideration and approval rather than via the City Advancement and Prosperity Committee.

#### Discussion

The principles of good enforcement involve education and encouragement in addition to traditional enforcement actions. Enforcement issues are unique and require careful consideration to ensure that a balance of actions is achieved.

The Administration has previously maintained internal working documentation to guide enforcement activities and decisions of Council Officers. However, as a result of the impending Planning and Design Code commencement, it was considered appropriate to create a Council Policy which sits as a public document.

The Policy outlines the principles of good enforcement along with proportionality, transparency and customer experience.

The Policy's scope is wide so as to capture all potential unlawful activity that is within the remit of a Council to enforce.

The Policy intends to provide a framework for staff prior to making a decision on enforcement action as well as a guideline for members of the community who may be involved in an enforcement action, be it as a complainant or as an alleged offender.

#### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct environmental impact in relation to this report.

#### Conclusion

This report presents the new *Council Policy: Enforcement* for Council approval.

#### Attachments

1. **Draft Council Policy: Enforcement**



## CITY OF WEST TORRENS



## Council Policy: Enforcement

<b>Classification:</b>	Council Policy
<b>First Issued:</b>	2020
<b>Dates of Review:</b>	
<b>Version Number:</b>	1
<b>Date of Next Review</b>	2025
<b>Objective ID:</b>	XXXXXX
<b>Applicable Legislation:</b>	<i>Development Act 1993</i> <i>Development Regulations 2008</i> <i>Planning, Development and Infrastructure Act 2016</i> <i>Planning, Development and Infrastructure (various) Regulations</i> <i>Building Rules</i> <i>Dog and Cat Management Act 1995</i> <i>Dog and Cat Management Regulations 2017</i> <i>Environment Protection Act 1993</i> <i>Environment Protection Regulations 2009</i> <i>Environment Protection (Air Quality) Policy 2016</i> <i>Environment Protection (Noise) Policy 2007</i> <i>Environment Protection (Water Quality) Policy 2015</i> <i>Expiation of Offences Act 1996</i> <i>Expiation of Offences Regulations 2011</i> <i>Fire and Emergency Services Act 2005</i> <i>Fire and Emergency Services Regulations 2005</i> <i>Food Act 2001</i> <i>Food Regulations 2017</i> <i>Housing Improvement Act 2016</i> <i>Landscape South Australia Act 2019</i> <i>Landscape South Australia (General) Regulations 2020</i> <i>Landscape South Australia (Water Management) Regulations 2020</i> <i>Local Government Act 1999</i>

## City of West Torrens Council Policy - Enforcement

	<i>Local Government (General) Regulations 1999</i> <i>Local Nuisance and Litter Control Act 2016</i> <i>Local Nuisance and Litter Control Regulations 2017</i> <i>Motor Vehicles Act 1959</i> <i>Public Interest Disclosure Act 2018</i> <i>Road Traffic Act 1961</i> <i>Road Traffic (Miscellaneous) Regulations 1999</i> <i>Road Traffic (Road Rules - Ancillary and Miscellaneous) Regulations 1999</i> <i>South Australian Public Health Act 2011</i> <i>South Australian Public Health (General) Regulations 2013</i> <i>South Australian Public Health (Legionella) Regulations 2013</i> <i>South Australian Public Health (Waste Water) Regulations 2013</i> <i>Supported Residential Facilities Act 1992</i> <i>Supported Residential Facilities Regulations 1994</i> <i>Unclaimed Goods Act 1987</i>
<b>Related Policies or Corporate Documents:</b>	Advertising on Council Land and Related Public Infrastructure Policy Animal Nuisance Complaints Policy Building and Swimming Pool Inspection Policy Expiation Notice Decision Review Policy Food Act Inspections and Auditing Fees Policy Impoundment of Vehicles Policy Mobile Food Vendors Policy Order Making Policy Parking Permits and Exemptions Policy Use of Public Footpaths and Roads for Business Purposes Policy Code of Behaviour Policy
<b>Associated Forms:</b>	
<b>Note:</b>	
<b>Responsible Manager:</b>	<b>Manager City Development and Manager Regulatory Services</b>
<b>Confirmed by General Manager:</b>	General Manager Urban Services      Date General Manager Corporate and Regulatory
<b>Reviewed by Chief Executive Officer</b>	Date
<b>Approved by Council</b>	Date

City of West Torrens Council Policy - Enforcement

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City of West Torrens Council Policy - Enforcement

## COUNCIL POLICY - Enforcement

### 1. Preamble

- 1.1. Council is charged with legislative responsibilities which protect individuals and the community as a whole. Council's customers include both those on whom the law places duties and obligations and those the law protects within the City of West Torrens. While it is ultimately the responsibility of individuals, businesses and other bodies to comply with the law, Council Officers are required to carry out activities which enforce compliance.
- 1.2. Potential unlawful activity may come to the attention of Council through public enquiries or complaints, through Council officer patrols and inspections or through reports from SAPOL. Council has discretion as to whether it takes and what action it takes with respect to any unlawful activity and Council will do so in accordance with the principles of good governance and administrative practice as well as common sense.
- 1.3. Council recognises that it may be difficult to determine all the circumstances that should give rise to enforcement action. Consideration needs to be given to each individual situation having regard to its impact on economic, social, environmental and public safety issues.
- 1.4. Council adopts a broad definition of "enforcement", which includes informal measures such as the provision of advice and assisting customers in achieving Compliance as well as formal Enforcement action such as the issue of orders, notices or expiations, civil litigation and/or Prosecutions. This approach is intended to encourage higher levels of voluntary compliance with legal requirements by individuals, businesses and other bodies.

### 2. Purpose

- 2.1. The purpose of this policy is to ensure a clear understanding of Council's approach so there is confidence that procedural fairness and natural justice principles are applied.
- 2.2. This policy is an "umbrella" policy which outlines Council's approach to Enforcement matters and provides with direction about the manner in which Enforcement activities are to be undertaken.

### 3. Scope

- 3.1. This policy applies to all Council Officers undertaking enforcement action on behalf of the City of West Torrens.

### 4. Definitions

- 4.1. **Compliance** means adhering to and demonstrating adherence to Acts, by-laws, regulations or similar.
- 4.2. **Council** means the elected body of the City of West Torrens.
- 4.3. **Complainant** means the individual or organisation who makes the original complaint or first brings the issue to the attention of the CWT.
- 4.4. **CWT** means the City of West Torrens administration.

Objective ID - [\*\*\*]

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Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the controlled version.

City of West Torrens Council Policy - Enforcement

- 4.5. **Direction** means a written direction or requirement, etc requiring specific action to be taken to secure Compliance.
- 4.6. **Prosecution** means a process of instituting legal proceedings to prosecute an offender for a criminal offence. A successful prosecution can result in a criminal conviction, fines and terms of imprisonment being imposed on the offender.
- 4.7. **Enforcement** is defined at clause 1.4 above.
- 4.8. **Orders and Notices** means any order, notice or other document issued under an Act which contains Directions.
- 4.9. **Proportionate response** means that Council's actions will be scaled to the seriousness of the unlawful activity.
- 4.10. **Council Officer** means employees and contractors of Council who are authorised to take enforcement actions under one or more Acts administered by Council.
- 4.11. **Unlawful activity** means any activity that is:
  - 4.11.1. contrary to a legislative provision regarding that activity;
  - 4.11.2. undertaken without the required permit or license or other consent;
  - 4.11.3. contrary to the terms or conditions of a permit or license or other consent;
  - 4.11.4. contrary to the terms of an Order or Council direction.

## 5. Policy Statement

### *Principles of Good Enforcement*

- 5.1. Council will adopt an education, encouragement and enforcement approach where appropriate to secure legislative compliance. It is recognised that prevention of behaviours to avoid an unlawful activity of legislation is optimal; therefore education is a critical component in our roles.
- 5.2. Enforcement issues are unique and require careful consideration to ensure that the right balance of education, encouragement and enforcement is achieved.
- 5.3. Enforcement actions are taken within the context of both a legal and policy framework. Council Officers will carry out their enforcement related work with due regard to the following principles of proportionality, consistency, transparency and customer experience.

### *Proportionality*

- 5.4. Attention will be focussed on those whose activities give rise to the most serious risks or where potential hazards are least well controlled. Depending on the seriousness and persistence of the unlawful activity the CWT will minimise the costs to the person or body infringing the law by enforcing the minimum action necessary to secure future compliance.
- 5.5. Prosecution initiated by the CWT will generally be used as a last resort, or for continuous or repeat, serious offences.

### *Consistency*

- 5.6. CWT will take a similar approach in similar cases to achieve similar outcomes.

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## City of West Torrens Council Policy - Enforcement

- 5.7. While decisions on enforcement require the use of professional judgment and discretion to assess varying circumstances, Council Officers will:
- 5.7.1. follow the same steps in similar cases to achieve similar outcomes;
  - 5.7.2. apply the same sanctions for similar offences committed in similar circumstances;
  - 5.7.3. ensure fair, equitable and non-discriminatory treatment; and
  - 5.7.4. record any deviation from standard operating procedures and the reasons.

*Transparency*

- 5.8. If allowed under legislative frameworks, the CWT will be open and transparent about the manner in which it undertakes enforcement activities and the laws it enforces.
- 5.9. Council Officers will be open to discussing potential and actual compliance failures, before, during and after formal action has been taken.
- 5.10. All communication will explain clearly and in plain language why the Enforcement action is necessary.
- 5.11. Where practical the CWT will give notice of its intent to commence any formal action. Advice will be provided on the process for seeking a review of or how to appeal against that decision.
- 5.12. If it is not practical to give notice, the reasons why will be recorded in accordance with CWT's records management protocols.
- 5.13. Complainants will be informed of processes, potential actions and appeal rights.

*Customer experience*

- 5.14. CWT will ensure that customers involved in an enforcement action (whether applicants, complainants, offenders, neighbours, or broader community) are treated fairly, courteously and in accordance with Council values and service standards.

*Investigation*

- 5.15. The following is the approach CWT has adopted for dealing with unlawful activity:
- 5.15.1. consider and investigate all reasonable customer enquiries and complaints concerning potential unlawful activity that are within Council's jurisdiction;
  - 5.15.2. adopt a proactive approach to identifying and investigating unlawful activity, subject to adequate resources being available to perform such duties; and
  - 5.15.3. refer customers and complainants to the applicable authority or agency, where appropriate, if a matter falls outside of Council's jurisdiction.
- 5.16. In coming to a decision on the most appropriate means of enforcement, Council Officers will consider, amongst other relevant factors:
- 5.16.1. Whether the provisions or requirements of the *Public Interest Disclosure Act 2018* are applicable;
  - 5.16.2. whether the matter falls into CWT's jurisdiction;

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## City of West Torrens Council Policy - Enforcement

- 5.16.3. whether additional, relevant legislation applies, including but not limited to the *Public Interest Disclosure Act 2018*;
  - 5.16.4. the seriousness of the alleged offence;
  - 5.16.5. the degree of wilfulness involved;
  - 5.16.6. past history;
  - 5.16.7. the consequences of non-compliance;
  - 5.16.8. the likely effectiveness of the various Enforcement options;
  - 5.16.9. deterrence;
  - 5.16.10. the effect on the community, public safety and environment;
  - 5.16.11. consistency of approach to similar alleged unlawful activities/offences; and
  - 5.16.12. resource implications in relation to an investigation and any subsequent enforcement action.
- 5.17. When a decision is made not to investigate a complaint, the decision and reasons will be recorded in accordance with CWT's records management protocols and the reporting obligations under the *Public Interest Disclosure Act 2018* should it be applicable, and the complainant will be advised and this will be recorded in accordance with records management protocols.

## 6. Enforcement Actions

- 6.1. If, after having undertaken investigation and exercising an appropriate level of discretion in accordance with this policy and other relevant legislation, it is determined that based on the available evidence, unlawful activity has occurred, CWT has various options available to it to seek or promote compliance.
- 6.2. In each circumstance, the alleged activity will be assessed under the *Public Interest Disclosure Act 2018*, and should that Act apply the provisions of the *Council Policy: Public Interest Disclosure* will apply.
- 6.3. Nothing in this policy diminishes the rights afforded to someone under the *Council Policy: Internal Review of a Council Decision* or *Council Policy: Customer Complaints* where they are applicable.

### No Action

- 6.4. No action will be taken when, after investigation and exercising an appropriate level of discretion, no unlawful activities of legislation are discovered.
- 6.5. It may also be appropriate to take no action when:
  - 6.5.1. the complaint is frivolous, vexatious, trifling or trivial in nature;
  - 6.5.2. the alleged offence is outside Council's area of authority;
  - 6.5.3. taking action may prejudice other major investigations;
  - 6.5.4. the factors described in clause 5.16 of this policy do not warrant action being taken.

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- 6.5.5. having regard to the principles of proportionality and consistency, Council has determined that the unlawful activity is of such a minor nature that action would be an unreasonable use of CWT resources.

#### *Informal Action*

- 6.6. In circumstances where unlawful activity occurs, and subject to the severity of the matter, CWT will take into consideration the principles of good enforcement in determining appropriate enforcement action.
- 6.7. Informal action to achieve compliance with legislation may include:
  - 6.7.1. offering verbal or written advice; or
  - 6.7.2. verbal or written warnings and requests for action;
- 6.8. The circumstances in which informal action may be appropriate include:
  - 6.8.1. the alleged unlawful activity is not serious enough to warrant formal action but requires some degree of action;
  - 6.8.2. the duty holder's past history reasonably suggests that informal action will secure compliance;
  - 6.8.3. there is confidence in the individual/other body's willingness and/or ability to achieve compliance;
  - 6.8.4. the consequences of non-compliance will not pose a significant risk to health and/or safety; or
  - 6.8.5. if informal action may prove more effective than a formal approach.
- 6.9. When statutory action is not possible, but it would be beneficial in a wider public safety context to urge a particular outcome, such action will be taken CWT and the reasons recorded in accordance with CWT's records management protocols. Where requests and information provided are not legally enforceable, the recipient will be made aware.

#### *Formal Action*

##### *Expiations*

- 6.10. A person receiving an expiation notice is entitled to elect to be prosecuted for the alleged offence. There must be sufficient evidence on the face of it to enable a reasonable prospect of being able to prove an offence beyond reasonable doubt.
- 6.11. Circumstances which may warrant an expiation notice being issued include but are not limited, to one or a combination of the following:
  - 6.11.1. certain unlawful activities under the legislation administered by Council where an expiation fee exists;
  - 6.11.2. failure to correct an identified problem after having been given reasonable opportunity to do so by a Council Officer;
  - 6.11.3. failure to comply with the requirements of an order;

## City of West Torrens Council Policy - Enforcement

- 6.11.4. there is confidence in the individual/other body's willingness and/or ability to achieve compliance; or
- 6.11.5. a written warning has already been given for a similar offence.

*Service of Orders, Notices and Directions and Court action*

- 6.12. Many Acts administered by the Council provide for the ability to issue Orders and Notices containing directions to a customer who has engaged in unlawful activity in the City of West Torrens.
- 6.13. Council Officers will use professional judgment and discretion to assess the variables relating to each matter under consideration, including the reasonableness of the action required by a direction and the timeframe to comply.
- 6.14. Orders to address matters of non-compliance may be issued or sought from a Court in one or a combination of the following circumstances:
  - 6.14.1. directions are required to prevent further unlawful activity;
  - 6.14.2. the unlawful activity is of such a serious nature so as to warrant immediate action;
  - 6.14.3. the unlawful activity has resulted in a threat to life or an immediate threat to public health or safety; or
  - 6.14.4. informal action has failed to achieve compliance.
- 6.15. CWT will make a reasonable attempt to give notice of intention to make an order unless in circumstances such as a threat to life or immediate threat to public health or safety as in these circumstances immediate compliance to resolve a situation can be required.
- 6.16. Formal directions issued verbally will be recorded in accordance with the relevant legislation and CWT's records management protocols. Such directions will also be confirmed in writing within a reasonable timeframe or as prescribed by the relevant legislation.
- 6.17. Where there is evidence that unlawful activity constituting a criminal offence has been committed, CWT may issue an expiation notice and/or launch a prosecution in addition to issuing directions. This will only be in the event that it is determined that the conduct of the recipient justifies taking both steps.
- 6.18. The person receiving orders or notices containing directions usually has a right of appeal to the appropriate Court or Tribunal. If applicable, the person will be informed of this right in writing by the CWT.

*Prosecution*

- 6.19. The CWT may initiate prosecution proceedings in the following instances:
  - 6.19.1. the alleged unlawful activity constitutes a criminal offence and is of a serious nature so as to warrant prosecution; or
  - 6.19.2. a person otherwise elects to be prosecuted.
- 6.20. Circumstances which may warrant the instituting of prosecution include but are not limited to one or a combination of the following:

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- 6.20.1. flagrant unlawful activity such that public health, safety and welfare have been put at risk;
  - 6.20.2. alleged unlawful activity is too serious or the risks too great to be dealt with by means of an expiation;
  - 6.20.3. a failure to correct an identified serious problem after having been given reasonable opportunity to do so;
  - 6.20.4. it is not possible to rectify unlawful activity (for example, demolition of a building or tree-damaging activity) with the requirements of a Direction;
  - 6.20.5. a failure to comply recorded history of similar offences;
  - 6.20.6. an unwillingness, on the part of the individual or other body, to prevent a recurrence of the problem; or
  - 6.20.7. the recovery of the costs of the investigation or remedial work or financial compensation that are required by CWTT or an aggrieved party.
- 6.21. When circumstances warrant a prosecution, all relevant evidence and information will be considered to enable a consistent, fair and objective decision to be made.
- 6.22. A decision to prosecute must only be made where there is a reasonable prospect that an offence can be proved beyond reasonable doubt.
- 6.23. A decision to prosecute must be in the public interest. In considering whether Prosecution is in the public interest, the following additional factors may be considered:
- 6.23.1. whether the alleged offence was premeditated;
  - 6.23.2. the need to influence the alleged offender's future behaviour;
  - 6.23.3. the effect on the alleged offender's or witness's physical or mental health, balanced against the seriousness of the offence (i.e. could a Prosecution be perceived as a disproportionate response given the offender's circumstances);
  - 6.23.4. the availability and efficacy of any alternatives to prosecution;
  - 6.23.5. the prevalence of the alleged offence and the need for deterrence, both personal and general; or
  - 6.23.6. the likely length, expense and outcome of a trial.
- 6.24. The final decision to prosecute will be made by the Chief Executive Officer or his delegate.

*Action in Regard to a Default*

- 6.25. Failure to comply with directions may incur further enforcement action.
- 6.26. The decision to carry out action in default will be made by the Chief Executive Officer or his delegate.
- 6.27. When an offence has been committed, CWTT may issue an expiation notice or commence a prosecution in addition to taking action to fulfil an order. This will only

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be done where the conduct of the recipient justifies taking such steps, or it is otherwise in the public interest. Factors such as giving false information, the obstruction of Council Officers and the harm or risk of harm caused by the recipient's delay will be considered in determining additional enforcement actions.

- 6.28. Council may incur significant costs (legal and / or otherwise) when enforcement action is taken to rectify unlawful activities. In the interest of reducing the financial burden of pursuing enforcement and compliance matters on ratepayers, if possible, the CWT may seek to recover those costs incurred in attempting to rectify the unlawful activity through the relevant court.

DRAFT

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## 17.4 National General Assembly of Local Government 2021 - Call for Motions

### Brief

This report advises of the outcome of seeking Notices of Motion for inclusion in the agenda for the Australian Local Government Association National Assembly 2021.

### RECOMMENDATION

It is recommended to Council that the following motion be submitted to the Australian Local Government Association National General Assembly:

*"That:*

- (i) Nuclear weapons pose an unacceptable threat to people everywhere;*
- (ii) Local Councils and their community voice their concerns for the consequences of nuclear weapons and endorse this Treaty;*
- (iii) The prohibition and elimination of nuclear weapons is a humanitarian imperative;*
- (iv) Cities and towns have a responsibility to protect their constituents from the threat posed by nuclear weapons;*
- (v) Local Councils call on the Australian government to sign and ratify the Treaty."*

---

### Introduction

The Australian Local Government Association (ALGA) will hold its National General Assembly of Local Government (NGA) in Canberra from 20 June 2021 to 23 June 2021 and is calling for Notices of Motions (NoM) to be presented to the NGA.

Accordingly, a report was presented to the 19 January 2021 meeting of Council outlining the timeline for proposing items of business for the NGA and sought any NoMs for consideration by Council.

### Discussion

As per the 19 January 2021 report, the timeline for submitting proposed notices of motions is as follows:

1. Draft Items be provided to the Chief Executive Officer by **Monday 22 February 2021**.
2. Draft Items to be presented to the **Tuesday 16 March 2021** Council Meeting for approval.
3. The CEO to subsequently finalise the wording of any Items to facilitate changes of a practical nature without the need to refer back to a formal meeting of Council.
4. Administration to provide approved motions to ALGA by no later than the close of business on **Friday 26 March 2021**.
5. In the event that no Notices of Motion are received by the due date, a report advising of this will be presented to Council.

### *Notices of Motion*

At its meeting of 2 February 2021, Council resolved that the following motion be included in this report for Council to consider whether to submit it to the NGA as a NoM:



*"That:*

- (i) Nuclear weapons pose an unacceptable threat to people everywhere;*
- (ii) Local Councils and their community voice their concerns for the consequences of nuclear weapons and endorse this Treaty;*
- (iii) The prohibition and elimination of nuclear weapons is a humanitarian imperative;*
- (iv) Cities and towns have a responsibility to protect their constituents from the threat posed by nuclear weapons;*
- (v) Local Councils call on the Australian government to sign and ratify the Treaty."*

The following comments were provided by the Chief Executive Officer to the 2 February 2021 report:

*"The motion as worded is basically calling on local councils around Australia to "voice their concerns" and "call on the Australian government to sign and ratify the treaty." This is a specific action that, as worded, could be considered ultra vires that is, beyond the legal power of Council to call on other councils to do a certain thing. It is also questionable as to whether the matter of nuclear weapons or the United Nations Treaty on the Prohibition of Nuclear Weapons is relevant to the work of local government.*

*That said, the subject matter would be of concern to community members right across Australia so it would not be unreasonable to forward this motion to the Australian Local Government Association (ALGA) as a Notice of Motion at its National General Assembly (NGA) to be held in Canberra in June 2021. The NGA is a platform for Local Government to address national issues and advocate to the Federal Government on critical issues of concern or affecting our sector.*

*Accordingly, it is recommended that the motion, as worded, be presented to Council for approval at its 16 March 2021 meeting (along with any other motions put forward by Members) for forwarding to ALGA for listing as a Notice of Motion at the 2021 NGA."*

No further proposed notices of motion were received by the Chief Executive Officer by the due date of 1 March 2021.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct environmental impact in relation to this report.

### **Conclusion**

The Australian Local Government Association is seeking notices of motion for the National General Assembly of Local Government 2021.

### **Attachments**

Nil

## 17.5 Economic Development Plan 2020 - 2025

### Brief

This report presents the findings from the public consultation process back to Council as part of the formal approval process of the Economic Development Plan 2020 - 2025.

### RECOMMENDATION(S)

It is recommended to Council that:

1. It approves the City of West Torrens Economic Development Plan 2020 - 2025
2. The Chief Executive Officer be delegated authority to make minor changes of an editorial nature or format if required.

### Introduction

The City of West Torrens has developed an economic development plan which formalises the many economic development deliverables that Council already provides back to the Community. The Economic Development Plan (EDP 2020 - 2025) (**Attachment 1**) identifies the strategic vision for economic and business development in the City West Torrens.

The EDP 2020 - 2025 has set the direction for the City of West Torrens from now until to 2025 as we continue to build economic opportunities for local businesses which is at the core of our economic development vision.

This report presents the findings from the public consultation process back to Council as part of the formal approval process of the EDP 2020 - 2025.

### Discussion

The EDP 2020 - 2025 was presented to Council on 3 November 2020 and was approved for public consultation. The Draft Plan was subsequently released for public consultation via Council's 'Your Say' platform, and promoted via Council's website and social media.

The public consultation period on the EDP 2020 - 2025 was open from 5 November 2020 to 4 December 2020. Only 1 external response was received (**Attachment 2**). The table below summarises the comments received.

Feedback	Comments
<b>Adelaide Airport Limited</b>	AAL noted the recognition of the Adelaide Airport as a key strategic area under the plan in Strategy 5 and supported the strategy which focuses on leveraging the economic benefits of Adelaide Airport, including its upgrade and expansion as well as the long and short term strategies.
<b>Adelaide Airport Limited</b>	AAL also acknowledged the on-going support and the constructive working relationship with the CWT.

The EDP 2020 - 2025:

- Builds on the findings identified in the Employment Lands Investigation report for current and potential economic development and gains an insight into the viability of existing employment zones in the Council area.

- Provides an economic development plan that integrates with Council's aspirations and provides a vehicle for productive outcomes.
- Clearly identifies issues and areas for priority including employment, infrastructure, land use, regulatory issues, and identified sector opportunities.
- Engages with key stakeholders in its development and provides for ongoing community and business engagement.
- Provides an economic development plan that identifies Council's role while providing realistic and priority actions and initiatives with an emphasis on digital technology.
- Provides an economic strategy that identifies key partnerships, including private and public opportunities to optimise collective impact that builds on strengths within a regional context and across boundaries.
- Clearly identifies issues and possibilities for strengthening Councils relationship with Adelaide Airport Limited.

The EDP 2020 - 2025 acts as a catalyst to engage key business and industry stakeholders in the Council area and identifies cost effective undertakings of strategic economic development with a focus for the City.

The EDP 2020 - 2025 will guide the Council when undertaking and developing economic development strategic plans, projects and programs with a developed and integrated action plan.

The EDP 2020 - 2025 will position the City of West Torrens to have a clear economic development vision, strategy and an understanding of its role and how it will deliver the strategy, as it provides a platform for the Council to fulfil the Community's aspirations as outlined in the Community Plan.

The objective of the EDP 2020 - 2025 is to position the area for growth and variety in jobs, by attracting new business to the locality and by identifying export opportunities over a five year timeline to deliver real benefits.

The EDP 2020 - 2025 is a key strategic document that sets a five year plan to deliver achievable and measurable actions through five key economic strategic areas.

The EDP 2020 - 2025 is focused on the following key strategic objectives and sets a five year plan to deliver achievable and measurable actions through the five key economic strategies which include:

- A thriving business environment
- A vibrant city
- Innovation and digital evolution
- Regional collaboration
- Adelaide Airport Aerotropolis

Further, the EDP 2020 - 2025 has set out both long term and short term strategies for each key objective as well as a number of actions for each of these strategies.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct environmental impact in relation to this report.

**Conclusion**

In summary, the Administration sought to develop an EDP 2020 - 2025 which formalises the many economic development deliverables that Council already provides back to the Community. This report presents the findings from the public consultation process back to Council as part of the formal approval process of the EDP 2020 - 2025.

The feedback received, although from only one stakeholder, was supportive of the Draft EDP 2020 - 2025 and accordingly, formal approval of the Economic Development Plan is recommended.

**Attachments**

- 1. Economic Development Plan 2020 - 2025**
- 2. Feedback from Adelaide Airport Limited on Draft Economic Development Plan**

# Economic Development Plan

2020 - 2025







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### Kaurna Acknowledgement

The City of West Torrens acknowledges that the Kaurna people and their descendants are still and will always be the first peoples of the land. The City of West Torrens commits to valuing and supporting the Kaurna people's inherent relationship to the land.

2 Economic Development Plan 2020 - 2025

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## Document history

<i>Version</i>	<i>Date</i>	<i>Details</i>
1.0	September 2019	Draft for internal review
2.0	March 2020	Draft for review and adoption by Elected Council
3.0	November 2020	Final report for Elected Council information
	December 2020	Report out for public consultation
	March 2021	Final report for Council adoption

## Mayor's Message

Located between the city and the sea, West Torrens is a major economic contributor to our State with more than 5,000 individual businesses located within our city, including the highly significant Airport Business District at Adelaide International Airport.

Currently, West Torrens has an employment base in excess of 50,000. Our major employment hub, the Airport Business District, is situated right in the heart of our city and is home to around 8,000 employees that are further supported by an additional workforce of 22,000 off-site.

Further, our multicultural city (with residents originating from more than 90 countries around the world) offers a tasteful blend of heritage and modern architecture providing impressive lifestyle choices that, together with outstanding business attributes, makes West Torrens an unparalleled place to live, work, visit and invest.

As a city, we are focused on sustainable growth and development, diversifying our economy, strengthening our partnering relationships and fostering strong and vibrant communities.

We are very proud of our economic and cultural contribution to the State economy and as export markets continue to expand, we expect our economic development footprint to grow accordingly.

This Economic Development Plan was approved for public consultation by the Council on 17 March 2020, however within days of the resolution the COVID-19 pandemic had begun to impose itself as a key global threat.

The restrictions imposed by this pandemic have changed many aspects of our way of life; as individuals, as a workforce and as a society; this includes the delay in public consultation of this Plan.

The COVID-19 pandemic has highlighted the importance of a strong economy and the need for local diversification in order to build resilience.



Economic diversification reduces the reliance on a small number of sectors and increases the local economy's ability to withstand challenges and recover faster. It has also highlighted the fact that this Plan is a guide and, as such, should be reviewed on an annual basis, or earlier if the need arises. It is imperative that we have an accurate framework to provide clear direction for our economic sector, as well as our general community and stakeholders.

As a community, we look forward to building on our existing relationships and supporting new partnerships as we strive to deliver the best positive outcomes for West Torrens.

Michael S. Coxon, Mayor

## Purpose

The City of West Torrens Council aims to enable city prosperity and encourage a thriving business environment which leads to a vibrant city. Strong leadership and a broad objective vision is required by Council to provide stewardship during this complex period in economic history.

West Torrens presents a highly desirable location for business and employment due to its close proximity to the Adelaide CBD and high level of road, rail and air transport accessibility.

The largest employee base in West Torrens, and indeed in South Australia, is Adelaide Airport, employing approximately 8,000 people. Adelaide Airport and surrounds provide considerable retail and commercial activity and West Torrens is served by shopping centres both within and outside of its boundaries.

West Torrens has more jobs within its boundaries than residents in the labour force, meaning there is a net inflow of people coming into the area each day to work.

Our mission is to build an economy that is diverse, adaptable, built on innovation and provides our communities employment opportunities.

This Economic Development Plan is framed by the City of West Torrens Community Plan and State Government strategies, such as South Australia's Strategic Plan and the 30 Year Plan for Greater Adelaide.

The City of West Torrens Economic Development Plan (EDP) 2025 is a key strategic document that sets a five year plan to deliver achievable and measurable actions through the following five key economic strategic areas:

- Strategy 1. A thriving business environment.
- Strategy 2. A vibrant city.
- Strategy 3. Innovation and digital evolution.
- Strategy 4. Regional collaboration.
- Strategy 5. Adelaide Airport Aerotropolis.

This EDP provides leadership and direction that facilitates new investment and fosters employment growth within West Torrens.

It will be used by the City of West Torrens to outline the socio-economic outcomes we seek to achieve over coming years and the strategies Council will implement to achieve these.

This Plan also acknowledges the ongoing global changes on the Australian economy, due to the impact of the COVID-19 pandemic. It also portrays the City of West Torrens' economy as in transition, as it highlights the challenges and opportunities that this presents.

The Council recognises that while it cannot directly deliver business outcomes, it can help facilitate and promote economic development within the context of its strategic management plan 'The City of West Torrens Community Plan' and support its business sector to ensure its sustainability and longevity.

The Council also recognises that it will play multiple roles in delivering the strategy. As a leader, partner, facilitator and regulator, the Council will work towards delivering the Plan's key economic outcomes. This will be undertaken in conjunction with State Government, local partners, small businesses and the community. Council will play a critical role in the success of this Plan and promoting West Torrens as a great place to live, work and invest.



# Demographics and economic profile

## About West Torrens

Figure 1.1 West Torrens (C) Local Government Area  
 Location: West of Adelaide CBD  
 Area: 37.04 square kilometres  
 Population: 60,105 residents (2018 Australian Bureau of Statistics (ABS))  
 Population average annual growth rate 2007-2017: 0.9 per cent.  
 Census population density (residents / ha): 16.23 per hectare  
 gross regional product: \$180,884 million per capita gross regional product: \$115,720  
 Per worker gross regional product: \$146,723

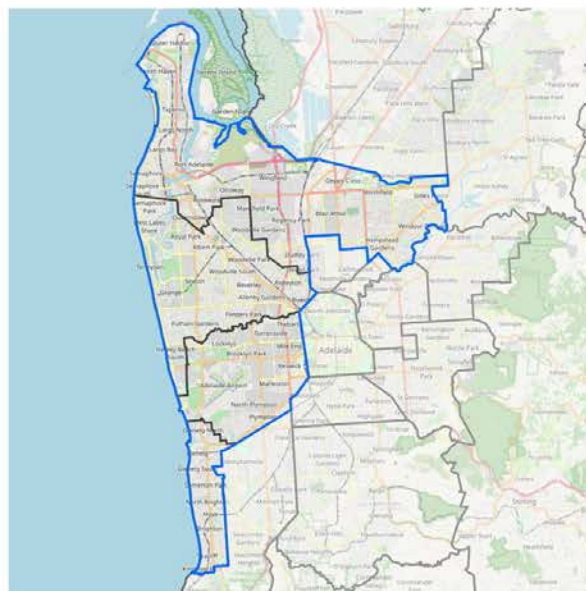
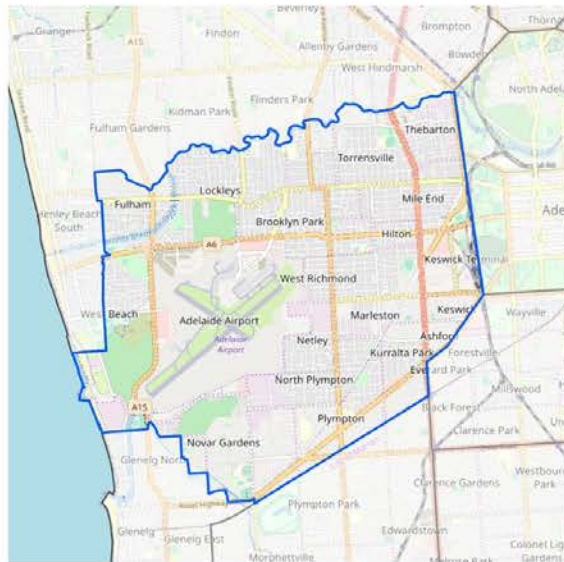


Figure 1.2 Western Adelaide

West Torrens will be compared against the following benchmark regions:

Western Adelaide is defined by the combined boundaries of the following local government areas: Charles Sturt (C), Holdfast Bay (C), Port Adelaide Enfield (C) and West Torrens (C).



### Estimated resident population

The estimated resident population for West Torrens in 2018 was 60,105 residents.

Between 2007 and 2018, the population of West Torrens increased by 5,042 people or 9.3per cent while the annual average increase is estimated at 0.9 per cent per annum.

By comparison, Western Adelaide and South Australia increased by 12 per cent and 9.7per cent respectively between 2007 and 2017.

### Population projections

Population projections for South Australian Local Government Areas are provided by the SA Department of Planning, Transport and Infrastructure and were last updated in 2016 and provide five-year projections for 2011 through to 2031.

By 2031, the population of West Torrens is projected to reach 68,025 residents.

Between 2011 and 2031, the population is expected to increase on average by 0.9 per cent per annum.

Compared to Western Adelaide and South Australia, West Torrens is anticipated to grow at a faster rate than is typical for a metropolitan

area but slower than growth in the West Adelaide area where growth is to be led by Charles Sturt and Port Adelaide Enfield.

The City of West Torrens has attracted much commercial interest in recent years. For example, World Park 01 at Richmond Road and the bulky goods centre at Mile End both originated from market demand for commercial space. In addition, development, such as the industry and factory direct outlets at Adelaide Airport and the Highway Inn proposal at the corner of ANZAC Highway and Marion Road is occurring outside of local government planning processes. This has resulted in the need for the City of West Torrens to acknowledge market trends and provide an appropriate framework within which to accommodate large employment generating developments of this nature. In recognition of the direct association between demand for commercial and industrial land and transport infrastructure, the State Government has also consulted with planning, transport industries and interest groups to draft the State's first Integrated Transport and Land Use Plan.





# Economic development and West Torrens

## Governments, trends and a regional approach

### Local, regional and state role in economic development.

The City of West Torrens plays an integral role in facilitating economic growth and sustainability by partnering with community, business, State and Federal Governments.

Having a collaborative approach advocates for a cohesive and robust economy where shared outcomes can be achieved.

The climate Council is creating through its commitment to economic development provides the ability to influence industry investment, stimulate economic growth and adapt and respond to future declining or growth sectors.

Through the development of a well-planned economic strategy, Council's aim is not to work in isolation, but to harness the networks and partnerships actively involved in industry development both locally and regionally.

### International Federal/State/Local Government trends

During the past 10 years there has been a significant amount of global economic uncertainty as recovery from the 2008 Global Financial Crisis (GFC) has been inconsistent. While Australia weathered the GFC somewhat better than most western economies, mounting government debt problems in the USA and Europe were still causing global concern.

The Economic Development Plan 2025 is the Council's blueprint to guide the growth of our city's economy for the next five years.

The Plan sits within the Council's decision making framework and has been developed to align with other key strategic and policy documents. The Economic Development Plan 2025 will operate alongside other relevant local, regional and state strategies and plans.

The key strategies that have been used to inform this document are summarised below.

### Growth State

The South Australian Government has set a target to achieve three per cent annual growth in the State economy. To achieve this, nine priority sectors have been identified as focus areas because of their strong potential to meet increasing interstate and global demand, attract investors and leverage comparative advantages. The nine priority sectors are:

1. Tourism
2. International Education
3. Defence Industry
4. Food
5. Wine and Agribusiness
6. Hi-Tech
7. Health and Medical Industries
8. Energy and Mining
9. Space Industry and Creative Industries.

### The 30-Year Plan for Greater Adelaide

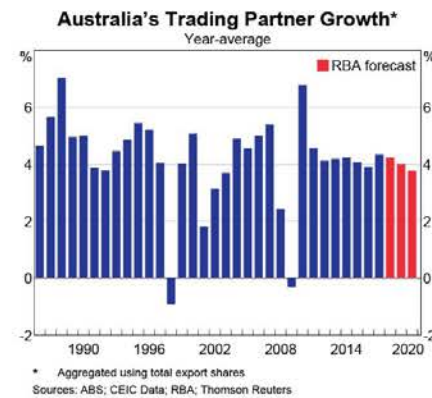
The 30-Year Plan for Greater Adelaide, which was launched in 2010 and most recently updated in 2017 to respond to new challenges and opportunities, is the State Government's strategic land use plan that will guide the long-term growth of Greater Adelaide during the next 30 years.

It outlines the Government's vision on how Adelaide should grow to become a more liveable, competitive and sustainable city. The 30-Year Plan is centred around 14 policy themes and their associated initiatives, including a strategic vision for the economy and jobs.

The 30 Year Plan for Greater Adelaide recognises the integral role that the planning system plays in the planning and investment decisions of the private sector in relation to commercial, retail and industrial development and how it can influence economic outcomes and employment growth.

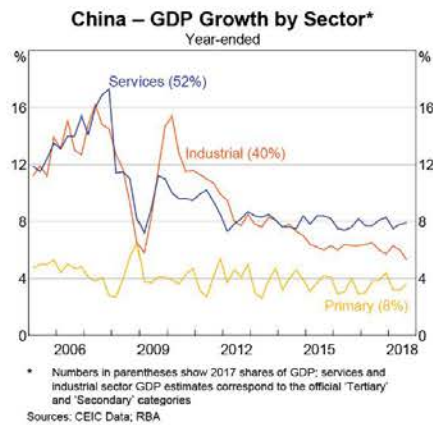
Although growth has slowed in some economies, it remains above trend in the world's major advanced economies and most importantly for Australia's major trading partners.

However, trade tensions between the US and China that have emerged during 2019/20 represent a risk to the global economic outlook. This is reflected in the Reserve Bank of Australia's growth forecasts for Australia's trading partners as shown in the following graph.

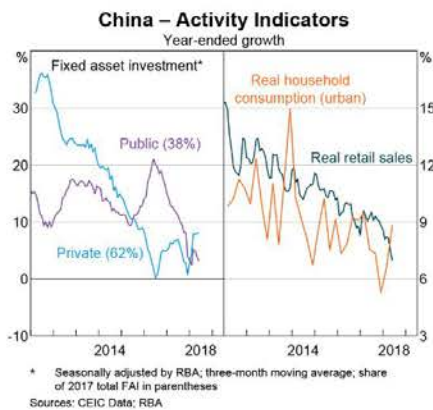


Source: Reserve Bank of Australia – Statement on Monetary Policy 2018 (Aug)

As shown in the following two graphs, Australia's major trading partner, China, has experienced a slowing of Gross Domestic Product (GDP) growth in recent years due mainly to diminishing government infrastructure spending and its impact on the industrial sector. Following these findings, the City of West Torrens has chosen to not participate further in State Government Trade Missions to China.



Source: Reserve Bank of Australia – Statement on Monetary Policy 2018 (Nov)



Source: Reserve Bank of Australia – Statement on Monetary Policy 2018 (Aug)

## Economic development and West Torrens

### National trends

In view of the above global trends, there will be potential impacts on Australia's economy in terms of:

- export demand
- commodity prices
- exchange rates
- costs of funding.

However, in recent years Australia's economic conditions have been improving, supported by low interest rates, low inflation, low wages growth and a strong global economy.

A strong global economy has seen Australia's Terms of Trade remain strong in recent years, but are expected to see a gradual decline in coming years as import prices rise alongside global inflation and as commodity prices moderate on the back of slower global demand for Australia's resources.

In summary, domestic economic conditions have improved in recent years and continue to be supported by low interest rates and a strong global economy. There are, however, some key international and domestic issues that are expected to see subdued economic growth associated with inflationary and interest rate pressures during Council's EDP time-frame.

### State trends

South Australia's economic growth rate historically lags, and is generally lower than, the Australian average. South Australia's Gross State Product (GSP), estimated to grow by 2.25 per cent, grew by 2 per cent in 2017-18, compared with 2.8 per cent growth in Australia's GDP.

These forecasts are consistent with the preceding national economy assessment forecasting subdued economic growth associated with inflationary and interest rate pressures.

The following key issues, opportunities and challenges are expected during next five years of Council's EDP:

- Continuing slow population growth associated with an ageing population and continued interstate migration.
- Continued pressure on the State's manufacturing sector and associated jobs associated with the demise of the State's automotive assembly industry.
- New opportunities arising in the defence sector and downstream supply chain industries associated with new shipbuilding projects including frigates and submarines.
- Continued State Government investment in health, transport and energy infrastructure contributing some underlying growth in a subdued economy.
- With China's growth slowing, there may be slower growth in South Australia's tourism and international student attraction.

Against this background, the State Government in its 2018-19 Budget (4 September 2018) announced initiatives for businesses operating in South Australia designed to stimulate investment and growth including for example:

- Raising the payment threshold for state payroll tax to \$1.5 million in payroll from 1 January 2019.
- Introducing 'phased relief' in payroll tax for South Australian businesses with national annual taxable wage bills of between \$1.5 and \$1.7 million.
- Increasing the tax-free threshold applying to land tax from the current level of \$369,000 to \$450,000 from 1 July 2020. The top marginal tax rate for land tax will be reduced from 3.7per cent to 2.9per cent for properties valued between \$1.2 million and \$5 million.





**Regional approach**

Western Alliance – Building Western Adelaide

In November 2015, the Western Alliance was formed between the Cities of West Torrens, Charles Sturt, Holdfast Bay and Port Adelaide Enfield.

The Chief Executive Officers and key staff from each Council participated in developing the 'Building Western Adelaide Strategy' and subsequently endorsed the strategy with a Memorandum of Understanding for regional collaboration.

The Strategy identified a number of objectives which seek to facilitate local employment opportunities and economic development outcomes for the Western Region.

The Western Alliance seeks to formally engage with State and Federal Governments, Western Business Leaders Group and other key stakeholders to further develop the strategy to implement and support many of the initiatives identified.

The population of the Western Region is just over 335,000 (2016), representing about a quarter of the total Greater Adelaide population.

Western Adelaide regional economy represents 22 per cent of the State's jobs (167,000) and 25 per cent of the State's economic output (\$51 billion).

Adelaide Business Hub

As South Australia's inaugural business advisory service, the Adelaide Business Hub provides three key services for small businesses across Adelaide focusing on northern and western Adelaide:

- Business Incubator: innovation, growth and jobs.
- One-on-one consulting for business solutions.
- Partnerships with Local, State and Federal Governments to deliver projects that benefit businesses.

The one stop Hub is supported by a team of business professionals who are clear thinking, well connected proactive people there to support and assist South Australian businesses.



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## Economic development and West Torrens

### What is economic development?

Economic development can be defined through the standard of living and creation of jobs, attracting and maintaining business activity and the support of innovation by involving a multifaceted approach often with Federal, State and Local Governments and industry bodies.

Much of this can be defined through job creation, investment in a region, quality of life through access to education systems, transport networks, improved infrastructure and social and environmental sustainability.

This EDP has been guided by the consideration of three key questions:

1. What should Council's role be in supporting economic development?
2. In considering Council's role, are there any particular sectors within the local economy which we should have a more strategic focus on, and if so, why?
3. In considering Council's role and our current service levels, are there any areas in which we are under/over servicing, or do we have any strategic gaps in our service delivery?

The four key outcomes for the service of economic development are:

1. Facilitate strong and resilient business growth.
2. Increase the diversification of West Torrens' industries and job profiles.
3. Facilitate and support the creation of local jobs for West Torrens' residents.
4. Encourage workforce participation and employment for West Torrens' residents.

### Recommended future direction

The future direction for the economic development service of Council is:

- A strategic refocus of existing resources achieving more targeted outcomes to support job growth in West Torrens.
- The continuation of regionalisation of economic development across Western Adelaide to achieve improved efficiency and reach of services.
- A strategic focus on the value of Adelaide Airport to West Torrens as an area.







## Economic development and West Torrens

### COVID-19 (Novel Coronavirus)

In 2020, the world was presented with one of its biggest health and economic challenges, the COVID-19 pandemic. The unexpected presence of this virus has now drastically changed the normality and functionality of everyday life, as well as the economic conditions of all of society.

The COVID-19 pandemic has created an unprecedented situation which has thrown local, country and global livelihoods and economies into incomprehensible scenarios. What started as a global health emergency has resulted in a worldwide crisis that has economic and social ramifications. If nothing else, the pandemic has highlighted the importance of local, state and federal governments being prepared for a crisis and the need to have a strong local economy.

While Australia has had a relatively low number of cases as a proportion of the country's population, the actions taken to curb the spread of the virus and reduce the stress on medical resources have resulted in significant economic and social impacts.

As a result of the Federal and State/Territory Government's mandatory closures and restrictions, a number of businesses were forced to close their premises and/or alter their business model to adapt to the situation.

During the peak of the pandemic, some businesses were forced to stand down or reduce staff, transfer their businesses online, as well as reduce opening hours to lower running costs. Businesses implemented these measures to ensure their survival through this difficult time and the uncertainty as to whether or not there will be a 'second wave'.

Substantial Federal and State Government financial support has been provided to reduce the economic impact and, in many instances, local government has also provided financial support and economic stimulus for their local communities.

JobKeeper, JobSeeker and JobMaker have all been designed to help stimulate the economy and secure jobs for Australia's future.

COVID-19 is a disrupter event unseen before and its effects will be felt for years to come, with the full impact unlikely to be fully understood in the near future. It is estimated that at the very least

the Federal and State Government deficits will be felt for the next five years. As countries and cities emerge from the immediate health crisis and restart their economies, changing work practices, attitudes towards travelling, commuting and consumption of goods and services will change employment prospects.

For many businesses, both locally and globally, the short-term goal is to survive and make it through to the other end. The Council's Economic Development Plan 2025 will play a significant role in the recovering ability of the business community for a long period of time. The strategy has been designed to help businesses recover and rebuild from the COVID-19 pandemic and plan for sustainability and growth for when the economy reaches some level of normality.

The Plan is a reflection of our Council's commitment to help businesses recover as quickly as possible and then maintain a sustainable economy.

As a result of COVID-19, we will need to ensure that our Plan is flexible to situations that will arise post pandemic and beyond.

The most affected elements of the economy are business finances, employment, consumer confidence and image. Consumer confidence and the image of shopping in a brick and mortar store will take some time to restore, but will ultimately be a high priority action that Council will pursue.

Business survival will require an ability to adapt to the situation, minimise expenses, take advantage of government packages and have clear and effective communication (with tenants, landlords, employees and the community, which includes the Council).

Our Council will support the business community through and post pandemic. The Plan is the catalyst for Council's ability to provide this support and, given the substantial unknown associated with COVID-19, flexibility will provide the Council with the ability to adapt its response to suit the needs of the businesses in the West Torrens' area.

## City of West Torrens Economic Development Plan (EDP)

It is important we recognise the positive attributes of West Torrens and the unique opportunities that exist. While predominantly residential, the city is supported by strong industrial precincts, together with retail and commercial centres.

As mentioned earlier, Council has identified five key economic strategic focus areas that ensure a diverse and resilient local economy.

Strategy 1. A thriving business environment.

Strategy 2. A vibrant city.

Strategy 3. Innovation and digital evolution.

Strategy 4. Regional collaboration.

Strategy 5. Adelaide Airport Aerotropolis.



# Economic development and West Torrens

## Strategy 1: A thriving business environment

Objective: Encourage economic growth and productivity.

Long-term strategy: Sustain economic growth and productivity.

Short-term strategies:

- Develop partnership arrangements and networking opportunities with economic development agencies and key business sectors in the city.
- Support the development and growth of local business and jobs, including tourism and export opportunities.
- Investigate opportunities for Council to support local businesses.
- Invest in more socially, economically and environmentally sustainable technologies, facilities and services.

Key initiatives:

- Host or facilitate forums, networking and training and support for new and existing businesses.
- Investigate grants and other funding options to assist local businesses.
- Explore procurement opportunities which will benefit local businesses.
- Investigate 'circular economy' opportunities.



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### Circular economy

A big part of environmental sustainability is the move from a linear economy to a circular economy. A circular business model is fast becoming the preferred, and expected, option given its emphasis on designing out waste and ensuring the use of materials and resources that can easily be reused and recycled. Promotion of a circular economy and the integration of circular principles to evolve business models will help ensure that materials and resources stay in use for as long as possible and that the amount of virgin materials entering the system and the amount of waste being created is reduced.

### Buy local

Buy local is not a new concept to the Adelaide consumer, but the importance of supporting local business during COVID-19 and the months following the pandemic has never felt more crucial. If nothing else, the COVID-19 pandemic has demonstrated to Australia the need to support the local supply chain instead of relying so heavily on global supply chains for manufacturing. COVID-19 has given businesses the opportunity to experiment in value adding. In many cases, it has forced businesses to adapt and be agile in order to meet local demand.

Supporting local means nurturing locally owned and run businesses which use local resources and employ local workers; to serve the local community. Small businesses are the largest employers nationally and it is vital that the Federal, State and Local Governments provide financial support to reduce the economic impacts, as well as offer services and information to assist businesses to recover and rebuild.

Business SA launched a 'Buy Local to Save Local' campaign in May 2020 to encourage South Australians to take a proactive approach to buying and purchasing from local businesses as much as possible. This campaign, along with strong business backing, has resulted in conscious consumer spending and greater consideration when buying products from overseas.

This Plan will take this concept one step further and encourage residents and workers to 'Be Local' in their communities. That is, to create a whole connection with the local business sector that adds to community well-being, while contributing to economic resilience.

The strategies and actions set out in this Plan emphasise the importance of supporting and buying local where possible which will, in-turn, support jobs, generate income and raise the overall level of economic activity in our city.

# Economic development and West Torrens

## Strategy 2: A vibrant city

Objective: City growth, vibrancy and culture comes when everyone participates in city life.

Long-term strategy: Foster a vibrant and inviting city.

Short-term strategies:

- Embrace emerging technology to meet the evolving needs of our residential and business communities.
- Identify and promote the distinct identity of West Torrens.
- Create vibrant suburban precincts.
- Develop and enrich the visitor experience.
- Investigate increasing our cultural activities and events offering to build community well-being and economic viability.

Key initiatives:

- Maintain an advocacy and lobbyist role with State and Federal Governments.
- Ensure Council plans and projects consider economic development opportunities.
- Joint project initiatives - identified and pursued.
- Develop new and diverse income streams.
- Increase the amount of green infrastructure within the city.
- Investigate 'main street' opportunities in the city.
- Identify and cultivate investment sectors for the old Adelaide University Site, the Coca Cola Amatil and West End Brewery sites at Thebarton.
- Update the transport study for whole of city.
- Explore golf tourism based on the two highly rated courses in the Council area, Kooyonga and Glenelg.
- Investigate export ready programs.



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### Retail - export ready

Small businesses across the retail sector have felt the pressure of COVID-19 with many traditional bricks and mortar retail stores having closed their doors due to a lack of consumer demand and government imposed restrictions, which have reduced trading activity.

While some retailers, such as supermarkets, have experienced a spike in demand, many retailers of luxury items and discretionary spend items have struggled.

Looking ahead, the clothing retail industry is expected to decrease by 28.3 per cent in 2019/2020, with the number of establishments expected to fall by more than 10 per cent and a number of unprofitable shops expected to cease trading altogether.

Through the COVID-19 period, many retailers have had to increase their online capabilities very quickly in an attempt to maintain their business cash-flow. In 2019, online represented approximately nine per cent of clothing retail sales, however this has risen dramatically over the period of COVID-19. While online sales are expected to fall again post COVID-19,

it is expected that the trend towards online shopping will stabilise at approximately 12 per cent, which will have a sustained impact on bricks and mortar sales in Australia.

The challenge for retailers will be to recognise the significant change in consumer spending and behaviour and to remain responsive to these post COVID-19, regardless of whether those behaviours revert to former patterns or have been changed forever.

### Hospitality

Food and beverage hospitality businesses have been significantly impacted by COVID-19, with the Federal Government enforcing closures on 23 March 2020. This saw many cafés, restaurants and hotels offer takeaway services through their own means, or through services such as UberEats.

Many hospitality businesses are expected to have experienced a significant decline in revenue over this time. The revenue of cafés and coffee shops is predicted to decline by 18.7 per cent in 2019-2020, with levels of employment also expected to decline.

*Statistics: IBIS World, Australia 2020-21 Economic Outlook*



# Economic development and West Torrens

## Strategy 3: Innovation and digital evolution

Objective: Ensuring the City of West Torrens Council embraces innovation and digital evolution for the betterment of the community.

Long-term strategy: Create opportunities that develop the competencies, skills and capacity of businesses and organisations that instils a digital culture and leads to innovation and sustainable outcomes for a vibrant and connected community.

Short-term strategies:

- Encourage new businesses to relocate to West Torrens.
- Complement government and private sector infrastructure to bring the internet to city users in public spaces.
- Use smart technologies to activate the public realm.
- Facilitate growth of the 'new' digital economy across the business, cultural, artistic, recreational and educational sectors.
- Build alliances across different sectors, community and industry groups using digital technologies.
- Use online and social media to engage with services and projects with the community.

Key initiatives:

- Investigate establishing Smart Cities precinct.
- Investigate establishing a digital hub/s.
- Investigate provision of infrastructure for electric vehicles.
- Investigate fast broadband to industrial precincts.
- Promote access to NBN to all businesses and residents for connection to digital services.



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### Working smarter, not harder

The transformational impact of digital technology is creating exciting opportunities, which have the potential to enhance all industry sectors within the West Torrens' economy. The importance of digital technology and its impacts on facilitating economic growth, improving productivity and connectedness and remaining competitive, are increasingly recognised as contributing to a vibrant economy and city.

Ensuring that our city's environment is conducive to supporting digital technology, that is fast and reliable, is essential for the longevity and sustainability of all businesses and professions that rely on it.

Encouragement and support from the Council is vital to embracing and harnessing the capabilities that digital technology creates. Access to education and learning opportunities will prove to be the most beneficial in trying to demonstrate a responsive and innovative approach to incorporating the benefits of digital technology into business operations. With the successful implementation of digital technology, efficiency and outputs will improve in the local economy.

The continued roll-out of the National Broadband Network (NBN) and the growth of Lot Fourteen in the Adelaide CBD will both play a role in enhancing the digital opportunities within West Torrens, given our close proximity to the CBD.

### Changing nature of work environments

COVID-19 has influenced the nation's sentiment, behaviour and lifestyle, from how we shop to how we work, educate and engage in community and events. The impacts of the virus have been significant and will continue to be felt long after the virus is under control.

*Statistics: Australian Communities 'COVID-19. How the global pandemic is shaping the sentiment, behaviour and outlook of Australians.*

Australians are positive about a shift towards online learning in the education sector and the workplace. In fact, more than half of Australians are positive about an increased use of online learning in vocational training (57 per cent) university (57 per cent), workplaces (54 per cent) and in schools (52 per cent).

More than two in five Australians agree that working from home will become the new normal (45 per cent) and would stay longer with their employer if they were offered remote working and flexible working options (46 per cent). This has significant implications on the demand and supply of commercial spaces throughout West Torrens.

A similar proportion agree that their home is well equipped for them to work from home (44 per cent) and would be willing to spend more time working from home (43 per cent). Australians don't expect their productivity to decrease either, with 42 per cent strongly/ somewhat agreeing that they are just as productive at home, if not more. Studies have shown that remote employees work 1.4 more days per month than their office-based counterparts, resulting in more than three additional weeks of work per year.

Aside from the ability, flexibility and productivity of working from home, people felt that they were able to create a better work-life balance and were less stressed as a result of commuting to and from work. With advantages, there is always disadvantages, and this includes, professional and social isolation, household running costs and access to necessary resources.

# Economic development and West Torrens

## Strategy 4: Regional collaboration

Objective: To form and maintain cooperative relationships among local governments and stakeholders to collaborate on complex challenges.

Long-term strategy: Incorporate collaborative regional approaches where shared outcomes can be achieved for a cohesive and robust West Torrens economy.

Short-term strategies:

- Participate in economic development activities in collaboration with other Local and State Government organisations, including regional alliances.
- Continue collaborating on current regional and Western Business Leaders Group projects.
- Identify what is needed locally to deliver long-term development that meet local needs.
- Investigate innovative solutions to procurement or shared service delivery that will improve the social, economic and environmental sustainability of western region councils.
- Develop partnership arrangements and networking opportunities with education and training providers.

Key initiatives:

- Develop University and Secondary School linkage programs.
- Build upon the alliance with the City of Adelaide for the development of tourism and infrastructure.
- Develop opportunities for digital connectivity and way-finding.
- Develop a Western Alliance economic development strategy.
- Provide free business advisory referrals through Adelaide Business Hub Advisory Service.
- Promote Western Business Leaders Group business network program.
- Identify key regional projects by industry sector.





### Government support

During March and April 2020, the Federal Government released \$320 billion worth of stimulus packages to support small businesses. The packages focused on key policy areas including:

- a JobKeeper wage subsidy payment
- Code of Conduct for commercial tenancies
- cash flow support
- financial relief for distressed businesses
- the SME (Small and Medium Enterprises) Guarantee Credit Scheme
- increase of asset write-off threshold
- other sector specific forms of assistance.

Council also introduced COVID-19 financial support measures for local residents, businesses, sporting and community organisations. These included:

- The waiving of fees, charges and outgoings associated with the leasing of Council buildings by sporting, arts and community organisations for a nine month period.
- Not imposing quarterly fines and monthly interest penalties on overdue rates for a nine month period.
- Suspension of debt recovery action on unpaid rates for nine months.
- Not taking action to sell any properties in the area for non-payment of rates under Section 184 of the *Local Government Act 1999*.
- A review of Council's Rate Rebates, Remission and Postponement Policy, especially provisions involving hardship, in order to ensure a robust, efficient and effective process is in place to manage ratepayer applications for Council support.
- Suspension of inspection fees and charges associated with food businesses for a nine month period.
- Suspension of parking permit fees for local residents and businesses for a nine month period.
- \$200,000 in COVID-19 Small Business Resilience Grants for those severely affected by the pandemic.
- A \$100,000 'Think, buy, be LOCAL' campaign for small businesses that were forced to close during the initial stages of the COVID-19 pandemic.
- A \$50,000 COVID-19 Arts and Culture Grants program to help the local arts industry get back on its feet.

# Economic development and West Torrens

## Strategy 5: Adelaide Airport Aerotropolis

Objective: By leveraging the economic benefits of the Adelaide Airport upgrade and expansion, the Airport will become an integrated city equal to the successful aerotropolises around the world.

Long-term strategy: To focus on the growth around Adelaide Airport and the delivery of visitor servicing across West Torrens to increase visitor stay and spend.

Short-term strategies:

- Leveraging against growth at Adelaide Airport while increasing awareness for residents, intrastate, interstate and international visitors of West Torrens as a quality visitor destination.
- Explore opportunities with the Adelaide City Council on way finding and consistent city signage.
- Investigate the clustering of additional complementary businesses.
- Investigate opportunities for visitors to stay and spend in West Torrens at either end of their visit.

Key initiatives:

- Complementing Adelaide Airport’s Masterplan.
- Promoting the benefits of the Airport’s services to local businesses.
- Enhancing the visitor experience by assisting in facilitating job growth in the visitor economy to diversify the visitor experience.
- Develop tourism innovation and sustainability partnership opportunities.
- Facilitate opportunities for consultation and partnerships.
- Support opportunity for Export and Trade.
- Support opportunity for transportation links to and from Adelaide Airport.
- Tourism.



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## Tourism

Tourism contributes more than \$8 billion to the South Australian economy annually and employs almost 40,000 people. The sector is considered one of the hardest hit by the COVID-19 pandemic as it has experienced a rapid and sharp drop in demand and a surge in job losses, putting many businesses at risk. Travel restrictions, coupled with significant declines in demand, added to the pressures many faced earlier in the year 2020, following the devastating bushfires.

At the end of 2019, tourism in South Australia was worth \$8.1 billion. Now, amid the COVID-19 pandemic, forecasts suggest the tourism industry is losing almost \$430 million a month.

The root causes and new realities imposed by the pandemic have caused fundamental changes to the way people think, live, work and play which, in turn, are transforming the nature of tourism demand and supply alike. Some of these changes may be temporary, but others are here to stay and will redefine the way people experience tourism for years to come. COVID-19 has led to profound changes in the behaviour and expectations of travellers, as well as on tourism businesses, which are predicted to have long-lasting impacts.

The pandemic is anticipated to have a longer lasting effect on international tourism, however opportunities are expected to increase for local travel. To leverage this opportunity, the South Australian Tourism Council has redirected all international marketing activity to focus on the domestic market to promote South Australia.

While South Australians can travel regionally, innovation and creativity will be critical for all tourism businesses, with those that embrace technology expected to come out ahead of the competition.

The March Quarter 2020 Business SA – William Buck Survey of Business Expectations has shown a catastrophic decline in business confidence, with 36 per cent casting doubt over whether they could survive another three months of restrictions. In the accommodation, hospitality and retail sectors, this was even higher with 52 per cent saying it was unlikely they would survive another three months of compromised trading.

It is predicted that recovery in the Australian aviation sector will be slow and prolonged given the second wave of infections, government actions, consumer behaviour and a weakened economic outlook. (S&P Global; July 2020; Australia and New Zealand Airports)

S&P Global forecast that domestic travel in Australia/New Zealand could recover by 2022/2023 and international by 2024/2025. Specifically for Adelaide Airport, air traffic should recover to approximately 90 per cent of pre-COVID numbers by 2023.

There are a number of extraneous risks to the forecast recovery numbers including:

- Second wave - extent of fallout from potential second wave could derail recovery.
- Government actions - unknown quarantine measures in different countries, restrictions on destinations and flights, response to second wave, countries at varying control levels of COVID-19.
- Global geopolitical and economic factors - global economic weakness, geopolitical tensions, poor business-related travel demands.
- Airline health to dedicate available capacity - potential reduction in airline capacity into Australia, demise of low-cost airlines, slow return of some airline services due to poor demand.
- Passenger behaviours - low propensity to travel amid health concerns, discretionary spending reduced due to weak economic conditions.

In general, the aviation/airport sector outlook is negative and forecasts will likely be reviewed multiple times due to the evolving COVID situation. Until COVID-19 is under control in major countries, a return to pre-pandemic levels of international travel remains hard to predict. Changes to sovereign policies on border closure is also a variable factor to predicting recovery of international travel.

While airports around Australia/New Zealand have cut costs, improved liquidity and protected against covenant breaches, 2020/2021 will tell if this is sufficient or more actions are needed to maintain sustainability and ultimately, profitability.



# Economic development and West Torrens

## Gross Regional Product

Gross Regional Product is the total value of final goods and services produced in the region during the period of one year.

### West Torrens

The Gross Regional Product for West Torrens (C) for 2017 is estimated at \$6.7 billion. This represents 29.3 per cent of Western Adelaide's Gross Regional Product, 8.2 per cent of Greater Adelaide (GCCSA)'s gross product and 6.5 per cent of South Australia's gross product.

### Output

The output generated by the West Torrens' economy is estimated at \$15.162 billion.

Manufacturing accounts for \$3.221 billion followed by transport, postal and warehousing (\$2.219 billion) and construction (\$1.668 billion).

At a detailed sector view, West Torrens has a diversified portfolio of manufacturing sectors led by aircraft manufacturing (\$337.246 million), paper product manufacturing (\$274.197 million), polymer product manufacturing (\$210.841 million) and human pharmaceutical product manufacturing (\$200.281 million).

Due to the presence of Adelaide Airport, the Air and Space Transport industry contributes \$1.166 billion directly to West Torrens Transport, Postal and Warehousing sector.

### Adelaide Airport

The Adelaide Airport, which represents a significant share of the West Torrens' economy, contributes \$2.463 billion to local output (16.2 per cent of total output).

The majority of the output value supported by the Airport is associated with the Transport, Postal and Warehousing industry at a value of \$1.435 billion, or 58.2 per cent, of total output produced at the Airport as well as 64.7 per cent of total Transport, Postal and Warehousing output produced in West Torrens.

### Five year change

During the past five years, the output in West Torrens as declined from \$15.853 billion to \$15.162 billion. This is equal to a 4.4 per cent decrease in output.

The hardest hit sector was manufacturing, which lost \$1.066 billion in output. However, the loss suffered by manufacturing was softened by growth in other sectors.

These included:

- Construction (+\$278.557 million).
- Transport, postal and warehousing (+\$155.108 million).
- Health care and social assistance (+\$129.261 million).
- Rental and hiring (+\$107.836 million).

The hardest hit manufacturing sub-sectors in Western Torrens were:

- Specialised and other machinery and equipment manufacturing (-\$193.177 million).
- Structural metal product manufacturing (-\$130.979 million).
- Basic chemical manufacturing (-\$129.943 million).
- Soft drinks, cordials and syrup manufacturing (-\$99.930 million).

Despite the overall decline in manufacturing, some manufacturing sub-sectors grew over the five past years:

- Paper product manufacturing (+\$138.855 million).
- Beer manufacturing (+\$70.778 million).
- Cleaning compounds and toiletry preparation manufacturing. (+\$21.335 million).

## Regional exports

Regional exports data represents the value of goods and services exported outside of the region that have been generated by industry sectors within the region.

### West Torrens

The total regional export estimate for West Torrens is \$6.704 billion.

The manufacturing sector has the highest level of regional exports at \$1.980 billion, followed by transport, postal and warehousing (\$1.647 billion) and electricity, gas, water and waste services (\$778.524 million). These top three sectors are responsible for 65.7 per cent of West Torrens' exports.

### Adelaide Airport

Adelaide Airport contributes \$1.726 billion in exports to West Torrens; this is again driven by transport, postal and warehousing sector activity which contributes 69.6 per cent of Airport exports and 72.9 per cent of total transport, postal and warehousing sector exports in West Torrens.

### Five year change

During the past five years, exports from West Torrens has declined by \$545.522 million from \$7.249 billion to \$6.704 billion. This is equal to a 7.5 per cent decrease in exports.

Decline in manufacturing led to most of the decline in exports in West Torrens with \$549.227 million less goods and services exported by the sector between five years ago and now. However, the loss suffered by manufacturing was softened by growth in other sectors.

These included:

- Transport, postal and warehousing (+\$74.744 million).
- Other services (+\$40.284 million).
- Health care and social assistance (+\$36.222 million).



# Economic development and West Torrens

## Local expenditure

Local expenditure data represents the value of intermediate goods and services purchased by local industry sectors within the region.

A high level of local expenditure on intermediate goods and services proportionate to total output is indicative of well-developed local supply chains and also that any expansion in this sector would typically deliver broad based benefits for the region's economy.

### West Torrens

The total local expenditure estimate for West Torrens is \$4.885 billion. The construction sector has the highest level of local expenditure, purchasing \$917.580 million on locally sourced goods and services followed by electricity, gas, water and waste services (\$736.398 million) and manufacturing (\$733.312 million).

### Adelaide Airport

The economic activity at the Adelaide Airport purchases \$687.983 million from goods and services sourced from elsewhere in West Torrens. Transport, postal and warehousing purchases the majority of goods and services from elsewhere in the city.

### Five year change

The profile of local expenditure by industry in West Torrens has seen \$121.453 million (2.4 per cent) less being spent locally than five years ago. Reduction in manufacturing led to most of the decline, however, a higher level of construction activity saw a massive boost of local expenditure by the construction industry.

The top increases in local expenditure included:

- Transport, postal and warehousing (+\$74.744 million).
- Other services (+\$40.284 million).
- Health care and social assistance (+\$36.222 million).



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## Regional imports

Regional imports data represents the value of goods and services imported from outside of the region.

### West Torrens

The total regional import estimate for West Torrens is \$3.858 billion. The manufacturing sector represents 47.1 per cent of total imports with a value of \$1.817 billion.

Within the manufacturing sector, the transport equipment and parts manufacturing sector imports \$345.462 million (9 per cent of total region imports) followed by technical equipment and appliance manufacturing at \$320.180 million (8.3 per cent of total region imports).

Imports reflect demand in the area's economy for goods and services not supplied locally and therefore represent 'gaps' in local supply chains. Imports from the rest of Australia have the potential to reflect opportunities for import replacement, increased value-adding and supply chain development.

Approximately, \$1.958 billion of West Torrens' imports are from elsewhere in Australia, while the remaining \$1.9 billion is imported from overseas.

### Adelaide Airport

Adelaide Airport imports \$944.044 million into West Torrens; this is again driven by transport, postal and warehousing sector activity which contributes 59 per cent of airport imports and 79.8 per cent of total transport, postal and warehousing sector exports in West Torrens.

### Five year change

During the past five years, imports to West Torrens declined by \$488.460 million (11.2 per cent) reflective of the shrinking manufacturing sector requiring less inputs into production. Reduction in manufacturing led to the majority of this decline with \$420.125 million less goods and services imported by the sector.



# Economic development and West Torrens

## Value-added

Value-added is a key economic metric which estimates the marginal economic value-added by an industry in a defined region.

### West Torrens

The total value-added by the West Torrens economy is estimated at \$6.419 billion. Transport, postal and warehousing contributes the highest value-added (\$797.901 million), followed by manufacturing (\$669.969 million) and electricity, gas, waste and waste services (\$647.377 million).

### Adelaide Airport

The Adelaide Airport contributes \$830.932 million (12.9 per cent) in value-add of the city's total value-add. Approximately 52.9 per cent is supported by activity in the transport, postal and warehousing sector.

### Five year change

The value contribution of West Torrens has also shrunk during the past five years alongside the contraction in manufacturing but less impacted than other economic indicators with a 1.3 per cent decline in value-add over the past five years.

Decline in manufacturing led the majority of the slump to value-add in West Torrens with a loss of \$266.147 million but this was softened by increases in value-add in health care and social assistance (+100.563 million) and rental, hiring and real estate services (+\$89.926 million).



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# Economic development and West Torrens

## Employment

Employment data represents the number of people employed by businesses / organisations in each of the industry sectors in a defined region.

### West Torrens

The total employment estimate for West Torrens in 2016 was 45,664 jobs. The top three largest employing sectors were:

- Transport, postal and warehousing (5,695 jobs).
- Health care and social assistance (5,530 jobs).
- Manufacturing (4,966 jobs).

### Adelaide Airport

The Adelaide Airport contributes 6,154 jobs (13.5 per cent) to West Torrens of total jobs in West Torrens. Approximately 45.2 per cent of the jobs supported by the Airport are associated with the transport, postal and warehousing and contribute towards as 48.9 per cent of total transport, postal and warehousing employment produced in West Torrens.

### Five year change

During the past five years, there were 16 jobs lost to the region. Despite this, there was a significant economic restructuring away from industrial employment to service-based employment.

The airport also provided a significant source of employment growth for the region. The largest increase in jobs between 2011 and 2016, were in the industries of:

- Health care and social assistance (+1,034 jobs).
- Transport, postal and warehousing (+561 jobs).
- Construction (+533 jobs).

The largest declines in employment occurred in the following sectors:

- Manufacturing (-1,569 jobs).
- Wholesale trade (-702 jobs).
- Financial and insurance services (+542 jobs).

Of the 45,664 persons who work in West Torrens, 6,479 persons (14.2 per cent) also live in the city while 39,185 persons live elsewhere (85.8 per cent).

Table 4.1 - Local workforce, West Torrens, 2016

Source: REMPLAN Economy

	Persons	Share of total
Work and live in region (self-sufficiency)	6,479	14.2 per cent
Work in region, live elsewhere (import of skills)	39,185	85.8 per cent
Work in region	45,664	100 per cent

Table 4.2 - Employed Residents, West Torrens, 2016

Source: REMPLAN Economy

	Persons	Share of total
Work and live in region (self-containment)	6,479	24.2 per cent
Live in region, work elsewhere (export of skills)	20,329	75.8 per cent
Live in region	26,808	100 per cent





Given the highly integrated municipalities in Adelaide, West Torrens has a self-containment rate of 14.2 per cent. This indicates the proportion of the local workforce is sourced from within the region itself (see table 4.1).

The most common local government area of usual residence for workers in West Torrens is Onkaparinga Council, where 6,556 workers commute to the city on a typical work day.

This is followed by West Torrens itself where 6,479 residents work within the city, trailed by Charles Sturt Council where 6,268 workers commute to the city on a typical work day.

Graph 4.1 - West Torrens Workforce by LGA of Usual Residence, 2016 - shows the top places of usual residence for West Torrens workers.

An estimated 26,808 residents of West Torrens are employed. Of these, 6,479 (24.2 per cent) both work and live in the region, while 20,329

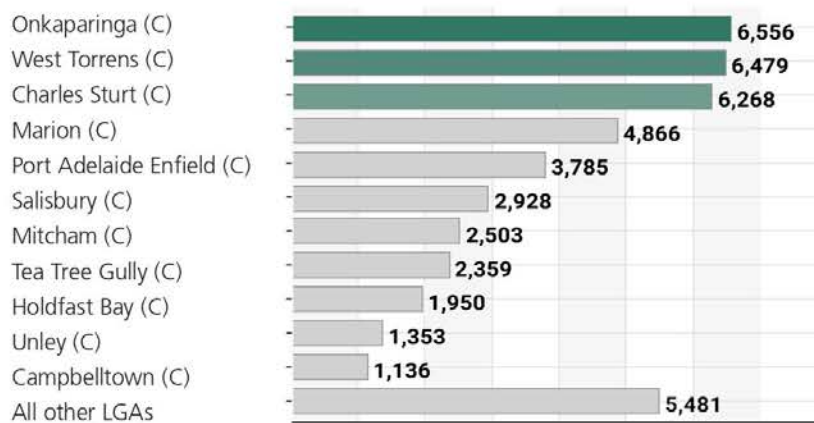
(75.8 per cent) live in the region but work elsewhere. With a self-containment rate of 24.2 per cent, under a quarter of employed residents work within West Torrens (Table 4.2).

The most common local government area that West Torrens residents work in is the City of Adelaide, where 7,649 residents commute for employment on a typical work day. West Torrens is the second highest place of employment for residents of the city.

More workers commute to West Torrens than West Torrens residents work elsewhere.

The City of Onkaparinga City provides a net movement of 6,196 workers into West Torrens, followed by the City of Marion which provides 3,803 workers, while Charles Sturt City provides 3,444.

Graph 4.1 - West Torrens Workforce by LGA of Usual Residence, 2016



Workforce (no) 1,000 2,000 3,000 4,000 5,000 6,000 7,000 8,000



# Economic development and West Torrens

## Movement of workforce

### Movement of workforce by industry

Of the 45,664 persons who work in West Torrens, the majority of workers live outside the region. However, there are industries of employment that are more or less likely to attract commuter employment than other industries which attract local residents. This can be caused by the availability or deficit of skills and other population characteristics from local residents.

In West Torrens, industries where workers are more likely to reside inside the city are:

- Accommodation and food services.
- Professional, scientific and technical services.
- Retail trade.
- Health care and social assistance.

Industries where workers are more likely to commute to West Torrens include:

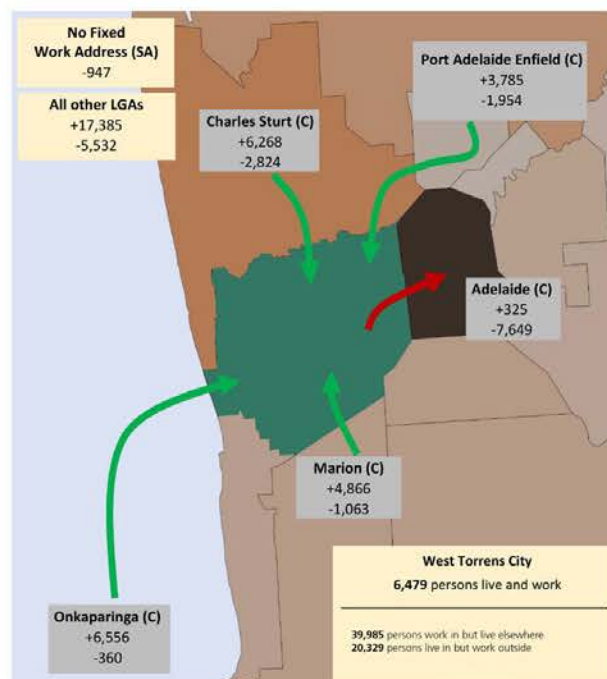
- Manufacturing.
- Transport, postal and warehousing.
- Public administration and safety.
- Electricity, gas, water and waste services.

### Movement of workforce by occupation

In West Torrens, more traditionally less skilled and manual occupations are likely to live and work in West Torrens; these include:

- Labourers.
- Community and personal workers.
- Sales workers.

Figure 4.3 Key Movement of Workers



On the other hand, workforce associated with the following occupations are more likely to live elsewhere:

- Clerical and administrative workers.
- Managers.
- Machinery operators and drivers.

#### Movement of employed residents by industry

Of the 26,808 employed persons who live in West Torrens, more than two thirds of workers are employed outside of West Torrens. However, there are specific industries of employment that are more likely to attract resident employment than other industries which attract local residents.

In West Torrens, industries where employed residents are more likely to work inside the city are:

- Transport, postal and warehousing.
- Retail trade.
- Manufacturing.

Industries where workers are more likely to commute to West Torrens include:

- Public administration and safety.
- Education and training.
- Health care and social assistance.

#### Movement of employed residents by occupation

Various workers are more or less likely to work in West Torrens based on their occupation. In West Torrens, more traditionally low less skilled and manual occupations are likely to live and work in West Torrens; these are:

- Sales workers.
- Technicians and trades workers.

On the other hand, employed residents associated with the following occupations are more likely to work elsewhere.

- Professionals.
- Community and personal service workers.

# Economic development and West Torrens

## Employment benchmarks

The following section benchmarks the workforce of West Torrens against Western Adelaide and Greater Adelaide (GCCSA). Change in the workforce profile between 2011 and 2016 has also been analysed.

### Workers by age

The median age for workers in West Torrens is 42 years compared to 42 years and 41 years for Western Adelaide and Greater Adelaide (GCCSA) respectively. Overall, the age profile of workers in West Torrens is similar to both Western Adelaide and Greater Adelaide (GCCSA) but has a slightly higher representation of persons aged between 25 and 54 years.

### Workers by occupation

The most common occupation in West Torrens is clerical and personal service workers at 16.98 per cent of the workforce. This contrasts with Western Adelaide and Greater Adelaide where technicians and trade workers and professionals are dominant respectively.

### Workers by qualifications

West Torrens workers are more educated than Western Adelaide's workers with 62.2 per cent of workers with formal qualifications compared to 60.3 per cent for Western Adelaide.

### Employed residents by age

The median age for employed residents in West Torrens is 39 years compared to 40 years and 41 years for Western Adelaide and Greater Adelaide (GCCSA) respectively.

There is a noticeable over-representation of persons aged 25-34 years resident in West Torrens compared to both Western Adelaide and Greater Adelaide (GCCSA) and has a slightly lower representation of persons aged over 44 years.

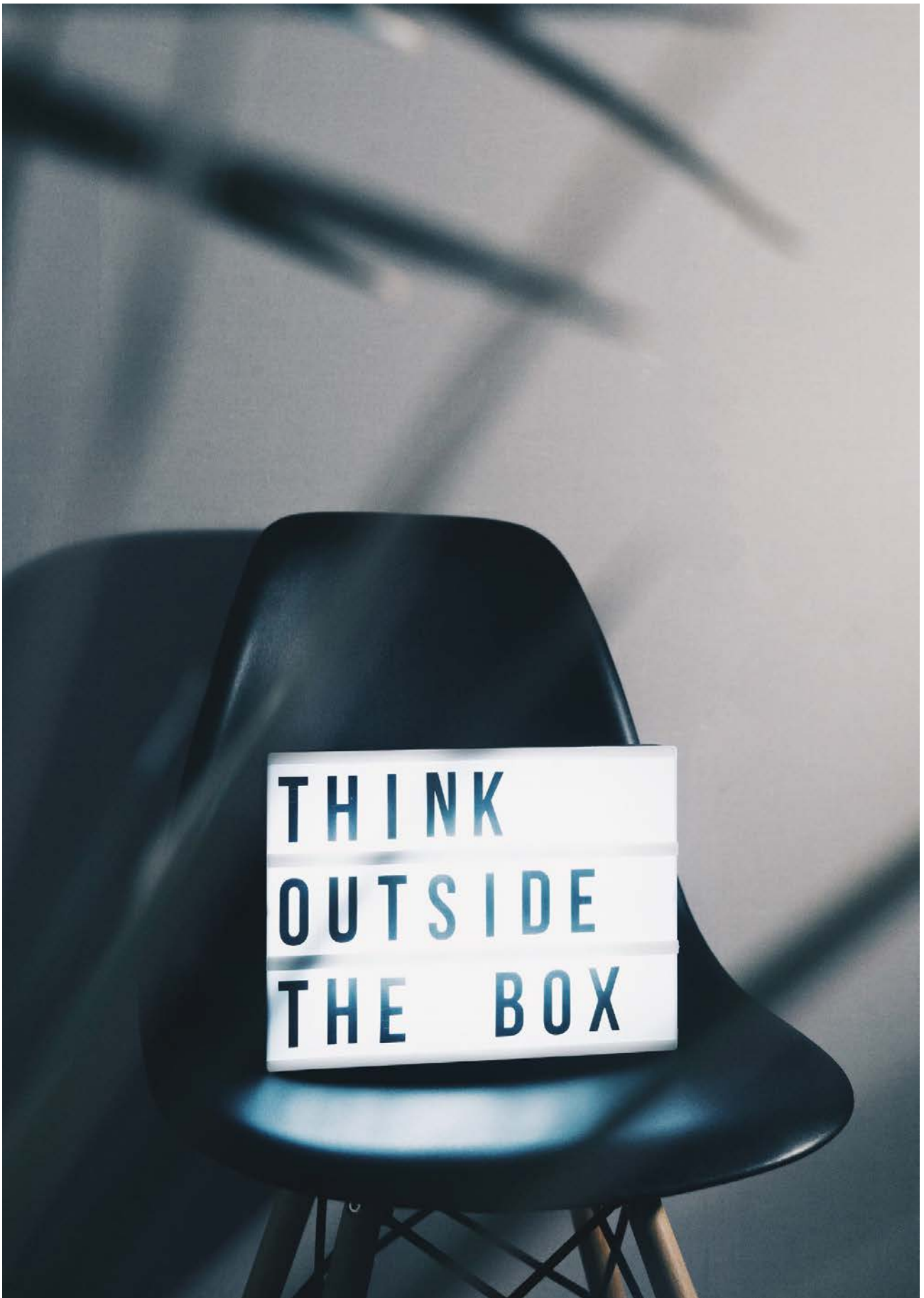
### Employed residents by qualifications

West Torrens residents are more likely to hold university and equivalent qualifications than vocational qualifications than Western Adelaide and Greater Adelaide workers.

This is reflected in the high proportion of residents whose occupation is classified as professional.



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## Economic development and West Torrens

### Informing our strategic priorities

The City of West Torrens takes an active role in identifying the future needs and aspirations of business located in the region.

Businesses have a key role to play in shaping the future of employment, access to goods and services, co-location and clustering of businesses and expanding the range of amenities and vibrancy of a retail precinct.

Phil Hudson from Hudson Howells Consulting was engaged to conduct a business confidence survey across all industry sectors in West Torrens during November 2018. They are a consultancy with extensive experience in the design and implementation of research projects and have worked closely with the City of West Torrens.

#### Consultation

Thirty five corporates/organisations were contacted and offered the opportunity to participate in the industry consultation. This industry consultation tells us that our businesses believe that our economic strengths are:

- Strong retail offering.
- Beneficial industrial zoning.
- Thebarton Biotech Hub and incubator precinct.
- Access to retail and convenience shopping – improves work/life balance.
- Diverse economy.
- Western region approach to economic development.
- Coastal access.
- Council's proximity to a range of tourism, recreation and sport attractions.

- Access to Adelaide Airport including proximity to businesses for interstate and international business visitors.
- Adelaide Airport – a major employment generator.
- Access to business accommodation including Adelaide City and the Airport.
- Good access to Port Adelaide for shipping services.
- Excellent sporting facilities.
- Access to southern and northern suburbs.
- Access to Council via the North South Express-way.
- West Thebarton Road upgrade.
- Phillips Street (Queen Street to Port Road) upgrade.

Key challenges for West Torrens according to our businesses:

- Improving employment access for residents.
- Recognising the importance of Adelaide Airport as an employment generator and hub for associated business investment.
- Improving provisions and access to training and skills development for residents.
- Recognising the need to encourage generation of new job opportunities to meet the needs of a growing population and that stimulate greater employment sustainability in the region and improved access of local jobs.



Businesses consulted have identified that the business and economic weaknesses are:

- High council rates.
- Adelaide Airport curfew
- Road infrastructure and access to Adelaide Airport.
- Road access to some businesses including Railway Terrace and back roads.
- Lack of engagement with Council on economic development.
- Lack of rate incentives/reductions for businesses.
- The decline of some key local industries (e.g. sport – golf, bowls, etc).
- Ongoing South Road congestion.
- Car parking in community areas.
- Torrens River/Brickworks Markets gardening and overgrown vegetation.
- No activation or plan for the old market kiln.
- Traffic access to Brickworks Markets.
- Disruptive road works, especially West Thebarton Road.
- Loss of Tech in SA from Thebarton.

Major issues and trends for business development are:

- Ageing population.
- Commercial opportunity for external signage facing South Road.
- Taking advantage of export opportunities.
- Council region competitive advantages.
- Proximity to Adelaide Airport.
- Proximity to business and tourist accommodation.
- Proximity to the CBD.
- Location between the city and coast.
- The heritage nature and historical iconic relevance of the Brickworks kiln is very significant.



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## Economic development and West Torrens

### Informing our strategic priorities

Drivers of future economic development in the West Torrens region:

- Defence (companies seeking head offices).
- Federal Government defence spending triggering private sector investment.
- Advanced manufacturing.
- Aerospace.
- Cyber security.
- Artificial intelligence.
- Digital disruption.
- Tourism.
- Sport/events.
- Health.
- Seniors living and services.
- Creative industries.
- Education.
- Renewables.
- The decline of manufacturing.
- Residential development.
- Construction sector.
- Industry and business development opportunities.
- Aviation business development.
- Golf tourism based on the two highly rated courses in the Council region.
- Better use of regional facilities for business conferences, meetings etc. (e.g. Golf Clubs).
- Attraction of major events to the region taking advantage of the excellent sporting facilities.
- Working regionally through the Western Region alliance, stronger together.
- Working collaboratively to avoid duplication, assist with strengths and promoting Western Adelaide as a great place to do business.
- Supporting residential communities.
- Increased densities can have noise impacts on the community.
- Planning policies should include the National Airports Safeguarding Framework.
- Airports should be protected to ensure that development does not compromise aircraft safety in operational airspace, avoids increasing risk to public safety in public zones and that development mitigates adverse impacts of aircraft noise and is compatible with forecast levels of aircraft noise.
- Golf course noise and its impact on contiguous residential zones, especially early morning golf course preparation.
- Additional residential growth within the area would benefit our sales growth. Higher density housing would also see greater population growth within the area.
- Increased residential densities have been increasing foot traffic and sales.
- Greater residential development has led to better services for local businesses.
- Increase in residential density can help to support the provision of public transport along strategic routes which will help to strengthen the appeal of living in Western Adelaide and draw more residents to the area.
- An increase in residential density provides a variety of housing stock which assists in meeting the needs of the community. It also helps to support the growth of small business through the provision of services and construction jobs.





### Challenges and opportunities for Council

Economic development is not widely understood by the community at large and as reported earlier can be defined through the standard of living and creation of jobs, attracting and maintaining business activity and the support of innovation.

The research and consultation undertaken indicate some important trends and considerations for Council's EDP.

While global, national and state socio-economic trends and forecasts indicate steady economic conditions but with potentially subdued growth prospects in coming years, industry, land use and infrastructure are changing in West Torrens as reflected in the industry consultation.

This presents both opportunities and challenges for Council including, for example:

- Improving road infrastructure delivering better access and business efficiencies, but causing disruption during construction.

- Transition to higher density housing increasing demand, business opportunities and a better work/life balance, but having associated noise concerns for local businesses and residents.

These infrastructure and residential changes are being accompanied by changes in industry structure and land uses, with a move towards higher value added manufacturing and higher value land use (e.g. technology precincts and higher density residential).

Key future growth industries recommended for consideration in Council's economic development strategy include:

- Defence, tourism, sports and events and advanced manufacturing and technologies.
- Health, seniors living and aged care services.



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## Economic development and West Torrens

### Informing our strategic priorities

Development and growth of these industries will also be driven by Council's key economic strengths for investment and business attraction including:

- Access to Adelaide Airport including proximity to businesses for interstate and international business visitors.
- Adelaide Airport – A major employment generator with strong regional multiplier and supply chain effects.
- An improving lifestyle with access to retail and convenience shopping improving work/life balance.
- Quick and easy access to business accommodation including Adelaide City and the Airport.
- Good access to Port Adelaide for shipping services.
- Improving road infrastructure.

Given the above, and the preceding economic analysis, there are many other important issues that will need to be considered alongside the external economic analysis in Council's economic strategy formulation.

It is recommended that Council give consideration to the following in its economic development strategy:

- The potential for industry clusters and cluster development within West Torrens and potentially in collaboration with adjoining

councils. For example, defence, tourism, advanced manufacturing and technologies, health, aged care and seniors living.

- Council place-making in support of the above clusters.
- International business, export market development and investment initiatives in support of these clusters, potentially in collaboration with the State Government and neighbouring councils.
- Economic and urban development initiatives that support a younger demographic profile including, for example, the attraction of education institutions, provision of student accommodation and associated entertainment precincts. Tourism initiatives that take advantage of the city's tourism assets – tours, festivals, events, signage.
- Strengthen strategic transport freight links such as the North South Corridor

Finally, and implicit in many of the above initiatives, a strong correlation between the city's economic and urban development strategies is essential. It will be important, for example, for future planning to reflect economic development priorities and clusters to achieve long-term economic growth in West Torrens.

## Conclusion

The City of West Torrens Economic Development Plan 2025 (EDP) is a key strategic document that sets a five year plan to deliver achievable and measurable actions through five key economic strategic areas.

The EDP supports prioritisation of projects and programs through the five key strategic action areas that will enhance and cement our competitive advantage into the future, by looking to help build prosperity and encourage economic development.

Further, it looks to encourage a thriving business environment to promote economic growth and sustain economic development.

This Plan strongly recognises the importance of community involvement as it is the cornerstone to city growth, vibrancy and culture and how community involvement is the crucial element in fostering an exciting and inviting city. With the focus on embracing innovation and digital evolution for the betterment of the community, regional collaboration and by leveraging the economic benefits of the Adelaide Airport upgrade, this plan seeks to create opportunities that develop skills and capacity of businesses for a connected vibrant community.

## Resources

REMPLAN Modelling and Analysis System, developed by REMPLAN utilises the following sources:

2016 ABS Census Journey to Work Employment Data (Scaled); 2015 / 2016 ABS National Input Output Tables;

June 2017 ABS Gross State Product;

Area specific data for West Torrens, Western Adelaide, Greater Adelaide (GCCSA) and South Australia.

Population Projections:

South Australia Government Department of Planning, Transport and Infrastructure, Population Projections for South Australian Local Government Areas, 2011-31, 2016 Release

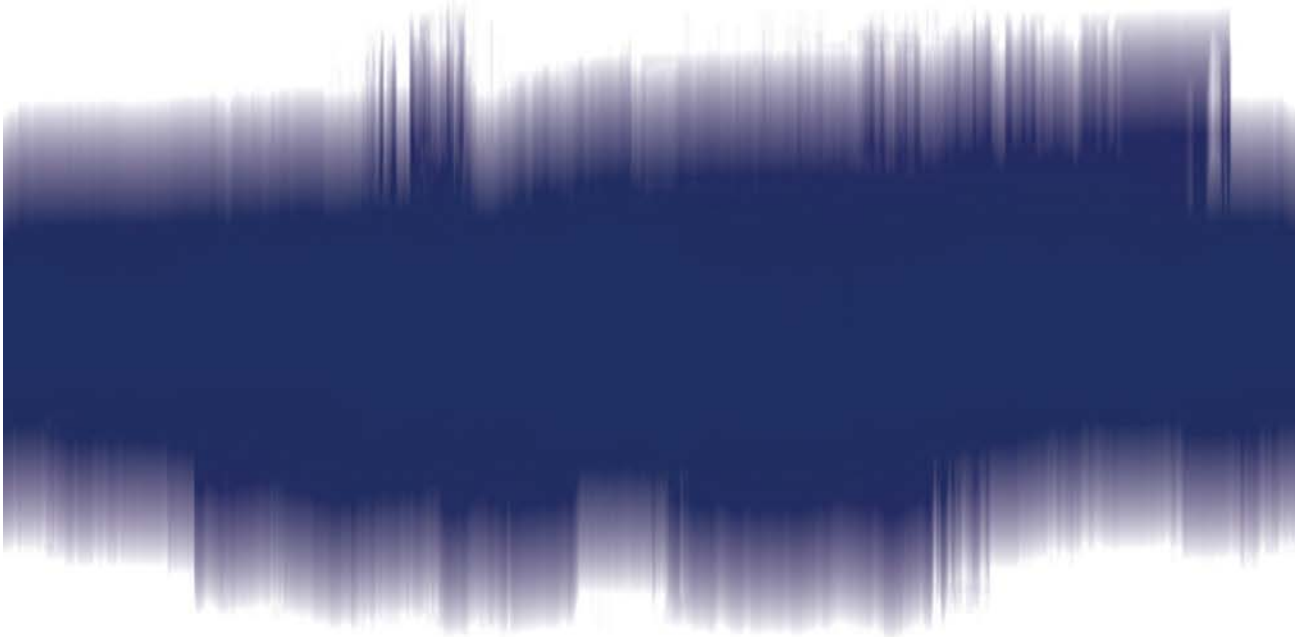
Population Data:

ABS Catalogue number 3218.0 "Population Estimated by Local Government, 2007 to 2017".

Workforce and Employed Resident Overview:

2011 and 2016 Scaled Census Data for the West Torrens, Western Adelaide, Greater Adelaide (GCCSA) and South Australia.

Employment data by: Industry, Occupation, Age, Level of Education.



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7 December 2020

Draft Economic Development Plan 2025 consultation  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton 5033

Dear Sir/Madam,

**Draft Economic Development Plan 2025 Submission**

Thank you for the opportunity to provide a submission to the City of West Torrens (CoWT) Draft Economic Development Plan (the Plan). This submission is provided on behalf of Adelaide Airport Ltd (AAL) as the operator of Adelaide Airport and the head lessee of the wider Adelaide Airport site.

AAL purchased the operating leases for Adelaide and Parafield Airports in May 1998, to operate both airports for the next 50 years with an option for a further 49 years. Adelaide Airport is the aviation gateway to South Australia and plays an essential role in the economic prosperity and development of South Australia, through creating jobs and supporting business, tourism and leisure activities. It is the State's largest single site employment precinct directly employing more than 10,000 people on and off airport, and contributing to the generation of a further 12,700 jobs. Adelaide Airport has transitioned from an aviation and infrastructure facility to a broad-based economic activity node, encompassing a variety of aviation and non-aviation services, facilities and developments. It is also a critical transport hub connecting South Australia with global and domestic markets.

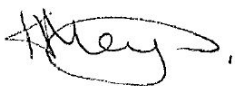
Adelaide Airport is located within the local government area of the CoWT and the Council is an important stakeholder in all matters pertaining to the future development of Adelaide Airport, particularly with regards to engagement on the Adelaide Airport Master Plan. AAL supports the Draft Economic Development Plan as a key strategic document for CoWT.

AAL notes the recognition of Adelaide Airport as a key strategic area under the plan in Strategy 5: Adelaide Airport Aerotropolis. We support the objectives of this strategy, which focus on leveraging the economic benefits of Adelaide Airport, including through its upgrade and expansion, as well as the long and short-term strategies which highlight the role in which the growth of Adelaide Airport can play in benefitting the CoWT, its businesses and its residents.

AAL acknowledges the on-going support and the constructive working relationship with the CoWT, and its recognition of the importance of protecting the on-going operations and development of Adelaide Airport. AAL is committed to continuing to work closely with CoWT in the future, and we would welcome the chance to discuss with Council in more detail the economic analysis pertaining to Adelaide Airport, along with any opportunities for information and data sharing that this may present.

We thank you for taking the time to consider AAL's submission to this important strategic document.

Yours sincerely,



Kym Meys  
Executive General Manager Planning and Infrastructure



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## 17.6 Weslo Holdings Update - Confidential Order Review

### Brief

This report presents the review of the confidential order applied to confidential report Item 21.1 - Weslo Holdings - Update, at the 17 March 2020 meeting of Council in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

### RECOMMENDATION

It is recommended to Council that:

1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 17 March 2020 meeting, in respect of report Item 21.1 - Weslo Holdings - Update, Council orders that confidential Agenda report, the Minutes arising, attachments and any associated documentation, continues to be retained in confidence in accordance with Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd. In addition, the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease dispute with Weslo Holdings Pty Ltd and consequently, Council considers the disclosure of the information would, on balance, be contrary to the public interest.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

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### Introduction

Section 91(9)(c) of the *Local Government Act 1999*, required that the Chief Executive Officer (CEO) review any confidential order made by Council and delegated to the CEO to review on a monthly basis to revoke but not extend it.

While the CEO has reviewed the confidential order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order, the Act requires that the Order to be reviewed by Council.

### Discussion

At its 17 March 2020 meeting, Council ordered that that the agenda item relating to Weslo Holdings - Update, the Minutes arising, attachments and any associated documentation, having been considered in confidence under Section 90(3)(b)(i) and (b)(ii), be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting, on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome to the lease dispute with Weslo Holdings Pty Ltd. In addition, Council is satisfied that the principle of the meeting being conducted in a place open to the public has been outweighed in this circumstance because the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease dispute with Weslo Holdings Pty Ltd and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

**Conclusion**

As the confidential order applied by Council at its 17 March 2020 meeting of Council, in relation to Item 21.1 - Weslo Holdings - Update, has not been revoked and the CEO does not have the ability to extend the order, the Act requires the Order to be reviewed by Council.

**Attachments**

Nil

**18 LOCAL GOVERNMENT BUSINESS**

Nil

**19 MEMBER'S BOOKSHELF**

Nil

**20 CORRESPONDENCE****20.1 Commencement of ban on single-use plastics**

Correspondence has been received from the Minister for Environment and Water, the Hon. David Speirs MP, regarding the commencement of the ban on the sale and distribution of a number of single-use plastic products in South Australia (**Attachment 1**).

**20.2 Mayors for Peace Newsletter - February 2021**

Correspondence has been received from the Mayors for Peace providing the February 2021 No. 134 Newsletter (**Attachment 2**).

**RECOMMENDATION**

That the correspondence be received.

**Attachments****20.1 Commencement of ban on single-use plastics****20.2 Mayors for Peace Newsletter - February 2021**



**Government  
of South Australia**

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minister.speirs@sa.gov.au

21EW0012395

Mayor Michael Coxon  
City of West Torrens  
Email: [mayorcoxon@wtcc.sa.gov.au](mailto:mayorcoxon@wtcc.sa.gov.au)

Dear Mayor Coxon

A handwritten signature in blue ink that reads 'Michael Coxon'.

Today marks the commencement of the Marshall Liberal government's ban on the sale and distribution of a number of single-use plastic products here in South Australia. I am proud to be part of a government that has worked hard to deliver this important and progressive environmental reform.

As you know, South Australia is the first jurisdiction in the country to pass pioneering legislation that bans single-use plastic items including cutlery, straws and drink stirrers. Then, this time next year, oxo-degradable plastic products as well as expanded polystyrene food and beverage containers (such as cups, bowls, plates and clam-shell containers) will also be banned. I have stated a number of times how ambitious I am for the expansion of this legislation, which has been developed in such a way that more products can be added into the future.

Two years ago I announced that our government would begin pursuing this legislative reform and subsequently commenced consultation for feedback from the community. The response was overwhelmingly positive. We established a stakeholder taskforce and drafted a Bill that community and industry were all able to engage on. Working closely with our valued stakeholder groups from the outset has enabled a smooth transition period, which has secured strong support.

I cannot state enough how important this reform is, not only for our environment, but also to further secure South Australia as a national leader in waste management. From the establishment of the Container Deposit Scheme in 1977 to banning lightweight plastic shopping bags in 2008, we have always led the charge. And today we are once again setting the example.

I would like to acknowledge the stakeholder taskforce and the team at Green Industries SA for all their hard work in shaping this legislation and working hard to enable this commencement date.

For further information and resources for successfully implementing the use of appropriate products, please visit [www.replacethewaste.sa.gov.au](http://www.replacethewaste.sa.gov.au).

Thank you for all you are doing to make South Australia more sustainable and supporting our circular economy.

Yours sincerely

A handwritten signature in blue ink that reads 'David Speirs'.

**DAVID SPEIRS MP**  
Minister for Environment and Water

Date: 01/03/2021





# Mayors for Peace News Flash

February 2021 / No.134

## Mayors for Peace Member Cities

**8,013** cities

**in 165 countries and regions**

(as of February 1, 2021)

**Help us achieve 10,000 member cities!**

### Check our website and follow us on SNS:

**Website** 

<http://www.mayorsforpeace.org/english/index.html>

**Facebook** 

<https://www.facebook.com/mayorsforpeace>

**Twitter** 

<https://twitter.com/Mayors4Peace>

"Like" and share our Facebook and Twitter posts to help spread awareness of our mission.

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## Events around the world celebrating TPNW entry into force

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On January 22, the Treaty on the Prohibition of Nuclear Weapons (TPNW) entered into force. To celebrate this occasion, many commemorative events, including ones reported on below, have been held in member cities all around the world.

### **- Event in Japan (Tokyo, Hiroshima, and Nagasaki):**

Mayors for Peace held a commemorative livestream event connecting Tokyo, Hiroshima, and Nagasaki on January 23, the day following the treaty's entry into force, in collaboration with *hibakusha* (atomic bomb survivors) and peace organizations.

#### ● Tokyo

Video messages from people who greatly contributed in bringing the treaty to this point were streamed from Tokyo. These included Ms. Izumi Nakamitsu (UN Under-Secretary-General and High Representative for Disarmament Affairs), Ambassador Elayne Whyte Gómez (the Chair of the UN negotiations on the treaty), and 3 other representatives of organizations. The final report on the Hibakusha Appeal Signature Campaign, which Mayors for Peace has been collaborating with, was given afterwards.



● **Hiroshima**

To begin the program in Hiroshima, President Matsui (Mayor of Hiroshima City), the Governor of Hiroshima Prefecture, and two representatives of *hibakusha* associations gave opening remarks. President Matsui stated: “This treaty is based on a perspective of citizens: that nuclear weapons, which deprive us of peaceful day-to-day lives, must be abolished. It will surely accelerate the movement for abolition. Let us all continue to spread the message to the world that nuclear weapons are unwanted, and together create a peaceful, inclusive society.”



Participants in the Hiroshima program

Presentations by 5 young people engaged in peace activities followed. After presenting their own activities based on *hibakusha*'s messages for peace, they shared their thoughts on each other's activities and their aspirations for future activities. They expressed their determination: “We, the young generation, must take the lead to pass on the *hibakusha*'s experiences and desire for peace. We must take further action.”

After their presentations, a video message from a representative of a peace organization in Hiroshima was played. It was followed by readings of atomic bomb memoirs by two volunteers, accompanied by a classical guitar performance. Lastly, a video of a choral performance by local elementary school children singing an original song for peace concluded the Hiroshima program.

● **Nagasaki**

In Nagasaki, there were live interviews with young people and representatives of *hibakusha* associations. In the second half of the program, the Mayor of Nagasaki City and others discussed ways to secure the TPNW greater recognition in international society.

At the end of this event, participants at all 3 venues, as well as those joining from other places, got together online and pledged to continue making efforts to achieve a world free of nuclear weapons.

**- Events in Fremantle, Australia:**

Report by Ms Elizabeth PO', Mayors for Peace Fremantle, Australia



More than 100 people celebrated the sun setting together on this great day with speeches, food, drink, and music by local musicians. A crescendo of Taiko drumming was followed by a minute's silence at the very moment the sunset. The cheers and joy after that silence were from the relief and hope that this Treaty will work to end nuclear weapons.

Earlier that afternoon, the City of Fremantle hosted a *hibakusha* testimony online from Hiroshima, thanks to Peace Boat Hibakusha Project Online. About 30 people met Ito Masao sharing memories and images from Hiroshima's ordeal in August 1945. Mr Ito also spoke of the TPNW coming into force and answered questions on it, including Japan's position.



Elizabeth PO' from Mayors for Peace Fremantle introduced the session, and Fremantle's Mayor Brad Pettitt (pictured right) gave the closing: "Today marks a significant moment in history for nuclear weapons. This is a treaty that will not just ban nuclear weapons, also the threat of their use, and their financing. And even though our respective countries of Australia and Japan have not yet signed onto this treaty, we are sure all countries will benefit from it. In this time of global pandemic, with so much anxiety and discord around the world, perhaps this treaty is a sign that there is still hope for humanity."




### **- Joint Statement drafted by the European Chapter:**

Report by Ms. Helena Aranda Mayor, the City of Granollers, Spain

Leading global cities, with the Mayors for Peace European Chapter and International Secretariat, the UK & Ireland Nuclear Free Local Authorities (NFLA) and the International Campaign to Abolish Nuclear Weapons (ICAN) issue a joint statement as the Treaty on the Prohibition of Nuclear Weapons (TPNW) enters into force at the United Nations on the 22nd January 2021 and call on their own governments to engage with this positive disarmament process.

The statement was supported by the President, Vice Presidents and Executive Members of Mayors for Peace including the Chair of the European Chapter, as well as other European Mayors who have passed a resolution to support the TPNW. By supporting the TPNW, Mayors from all over the world advocate to move away from dangerous, unilateral actions and embrace a multilateral approach.

Commenting on the statement, Mayor Mayoral, the Chair of the European Chapter of Mayors for Peace, said: "The entry into force of the Treaty on the Prohibition of Nuclear Weapons is a historic milestone. Citizenship has the right to live in a world free from the threat of nuclear weapons. Ban them is the only possible way."

 European Chapter statement welcoming entry into force of the TPNW and calling cities for their engagement [http://www.mayorsforpeace.org/jp/whatsnew/news/data/2021/EC\\_TPNW EIF\\_statement.pdf](http://www.mayorsforpeace.org/jp/whatsnew/news/data/2021/EC_TPNW EIF_statement.pdf)

### **- Event in Vienna, Austria:**

Report by Mr. Thomas Hajnoczi, the Executive Advisor for Mayors for Peace


Due to the pandemic a planned large event by the Austrian Foreign Ministry to celebrate the entry into force of the TPNW had to be downsized to journalists only. Foreign Minister Alexander Schallenberg explained the importance of this landmark treaty. A prohibition of nuclear weapons has been overdue 75 years after Hiroshima and Nagasaki. Finally, in cooperation between civil society and states the legal norm has been established that nuclear weapons are illegal. Nuclear weapons cannot protect, they can only destroy. Heightened tensions are no excuse for the present modernization of nuclear weapons, but make nuclear disarmament measures even more urgent.



A video on the TPNW and a second one with a simulation of the effects of a nuclear bomb dropped over Vienna were shown. The latter was criticized by opposition parties as untimely, while people feel already threatened by the pandemic. Media reports resulted in about 200,000 viewings of this video. Minister Schallenberg underlined in parliament that the threat of nuclear weapons is very real and has to be brought to public knowledge. The closest nuclear weapons are stationed 60 km from Austria.

After the media event civil society representatives were invited to watch the videos and celebrate with the Austrian disarmament diplomats.

 Link to the TPNW video: <https://youtu.be/Ad43FC-J55M>

 Link to the video "Effects of a nuclear bomb dropped over Vienna": [https://youtu.be/fleThMH\\_bVs](https://youtu.be/fleThMH_bVs)



**- Event by the Catalan Chapter:**

Report by Ms. Helena Aranda Mayor, the City of Granollers, Spain

On January 22 took place the General Assembly of the Catalan Chapter of Mayors for Peace, which was held in virtual format and brought together more than 70 Mayors, councilors, and technicians. In Catalonia, there are more than 200 member municipalities of the network, a clear example of the strength and dynamism of Catalan local governments in the field of the culture of peace, solidarity and the defense of human rights.



The meeting took place on the day of the entry into force of the Treaty on the Prohibition of Nuclear Weapons (TPNW), after more than 50 states signed and ratified it. Mayor Josep Mayoral of Granollers, a Vice President of Mayors for Peace and the Lead City of the Catalan Chapter, referred to this date as "a very important historic day on the road to disarmament and peace." Mayor Mayoral drew a parallel between the nuclear weapons and the ban of cluster bombs, which was also achieved thanks to the struggle and persistence of civil society.

**- Initiatives by the French Chapter:**

Report by the AFCDRP– Mayors for Peace France

In France, the entry into force of the TPNW stimulated many initiatives at the end of January.

Many mayors of French municipalities, including Mayor Belhomme of Malakoff (Vice President City and Lead City of France), have written to request the President of the French Republic to support the TPNW.

Parliamentarians, local councilors and 150 organizations (associations, unions, and political parties) called for rallies and actions in all regions— in front of the National Assembly, the embassies of nuclear-armed states and city halls.



March in front of Paris City Hall

At the march held in front of the National Assembly in Paris, Michel Cibot (pictured right), representing the French Chapter of Mayors for Peace, read out a message from Nihon Hidankyo, an organization of atomic bomb survivors in Japan. Deputy Jean-Paul Lecoq, co-author of a National Assembly Information Report “Nuclear Weapons in the World: 50 Years after the adoption of the Nuclear Non-Proliferation Treaty,” also gave a speech during the peace march. He formulated an oral question to the French government during the January 26 session of the National Assembly, too.



The French Chapter also appealed to its member cities to give information on this treaty to their citizens by city-newsletters, as well as to the local press, and also to set up ‘Local Action Programs for a Culture of Peace’ in their city administration.



Peace march in front of the National Assembly in Paris



### - Initiatives by the German Chapter:

Report by Ms. Evelyn Kamissek, the City of Hannover, Germany

To mark the entry into force of the Treaty on the Prohibition of Nuclear Weapons on 22 January, more than 50 German member cities raised the Mayors for Peace flag as a sign of their support and informed the public with press releases.

The City of Trier drew attention to the nuclear weapons ban with a particularly creative action: the dance video "Hope is a Decision" celebrated the day of entry into force as a day of joy. You can watch the video here:

[https://youtu.be/HFirO\\_r1ku0](https://youtu.be/HFirO_r1ku0)



Photo: Choreography by the dance ensemble at the Trier Theatre on the ban on nuclear weapons. Copyright: the City of Trier

Already on the day before the treaty came into force, the IPPNW (International Physicians for the Prevention of Nuclear War) student group Hannover and ICAN (International Campaign to Abolish Nuclear Weapons) in cooperation with the state capital Hannover offered a digital event on the topic of “the explosive for the bomb - nuclear power as a precursor technology for nuclear weapons.”

Here you will find an overview of the activities of the member cities united by the wish that the TPNW will achieve visible nuclear disarmament progress this year.

 Website of Mayors for Peace Germany (in German):

<https://www.hannover.de/Leben-in-der-Region-Hannover/Politik/Politische-Gremien/Mayors-for-Peace/Aktivitäten/Aktionstag-Mayors-for-Peace-begrüßen-Atomwaffenverbot>

### - Initiatives by the Italian Chapter:

Report by Ms. Lisa Clark, the Co-President of International Peace Bureau and long-time supporter of Mayors for Peace based in Italy

In Italy, we launched a campaign to convince the Italian government to change its mind and join the TPNW in 2016. The Italian members of Mayors for Peace are among the most influential element of this campaign called “*Italia, ripensaci*.” The month of January was full of activities, announcing and leading up to the entry into force of the TPNW on 22 January.

On 15 January, “*Italia, ripensaci*” organized a webinar with the participation of several Mayors for Peace members: two large cities (Padova and Brescia), two regional associations in the Veneto and in Tuscany, Arco in the province of Trento, Paciano in the province of Perugia, and the Lead City of Italy, [Cervia](#). Each of these cities had produced the TPNW poster welcoming the entry into force and posted it in City Hall and elsewhere. Many of 516 Italian members have also approved a resolution proposed by “*Italia, ripensaci*” committing themselves to ask the Italian government to join the TPNW process.



On 22 January, we organized another webinar, with live reporting from many of our cities (Padova, Torino, Cervia, Brescia) where town hall and church bells rang at midday, as a symbolic celebration of the entry into force. The Catholic church also supported these actions. In Brescia, the Mayor and the Bishop issued a joint statement in support of “*Italia, ripensaci*”, asking the national government to change its mind! We are currently requesting that Italy be present as an observer at the first meeting of TPNW States Parties in Austria. All these events were well reported in national media and given prominent coverage in the local press.

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### Member city recruitment model cases

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Mayors for Peace aims to achieve 10,000 member cities to foster international public support for the realization of a world without nuclear weapons. To encourage recruitment of new members, we showcase model cases that have led to gaining new members.

#### Report by Ms. Paula Helena Santos, Técnica Superior, the City of Évora

The City Council of Évora, recognizing that the growing number of member municipalities increasingly makes Mayors for Peace an influential force in the international context in favor of peace and against wars and the use of nuclear power for war-related purposes, wishes to contribute to reach the goal 10,000 member cities by responding positively to the request launched at the end of 2020.

To this intent, at the end of January, the City sent a letter to the 30 cities that are members of the Portuguese Movement of Cities for Peace, and also disseminated this request through a news article published on the website, social media and also in regional newspapers, reaching a total of 58 municipalities of the Alentejo region to which Évora belongs.

Please take inspiration from the model cases that we introduce here to invite other cities in your country, as well as your sister cities and any other cities with which you have relations to join Mayors for Peace. You can download a letter of request and document pack (ten languages) below.

 Letters of request to join Mayors for Peace and document pack  
<http://www.mayorsforpeace.org/english/aboutus/join.html#section01>

- **Please send a report on your city's successful recruiting activity**

The Secretariat is looking for model cases of recruiting new members. We would like to share cases which will encourage other member cities in the News Flash. Please contact us if your city has any model cases.  
Email: [mayorcon@pcf.city.hiroshima.jp](mailto:mayorcon@pcf.city.hiroshima.jp)



## Member city activities

### Patchwork 'Children on Peace' promoting 'culture of peace'

Report by Mr. Filip Deheegher, the City of Ypres, Belgium

Last year, the City of Ypres Peace Service invited nursery and primary schools to take part in the 'Patchwork on Peace' initiative. Children of 19 schools took part in the initiative. The concept is to have a class at school in which children think about and discuss peace. They were asked a question, "what is peace?," then visualised and expressed their answer on a large sheet of paper as drawings.



Image: Courtesy of the City of Ypres

The end result of the project is a very colourful, digitally printed 'patchwork', measuring 6.5 by 2 metres. It clearly shows that peace cannot be defined unambiguously. The work makes many associations with peace-related themes, places peace at various levels and draws attention to a number of peace symbols. By working on the patchwork, the children realized that 'peace' is more than the absence of war—but the word also describes a very positive state that everyone is all equal, and everyone pays attention to the climate and the earth.

The patchwork will be exhibited as banners at the Ypres library and the entrance hall of the Ypres City Hall, so that the visitors can discover for themselves what children think of 'peace.'

Mayor Talpe of Ypres commented: "Children approached peace in a colourful and above all positive way. This is a clear message that we, as a city council, together with the children, would like to share with citizens and visitors. We will distribute bookmarks with the patchwork printed on to the visitors of the library and museums in Ypres."

- **Please send us a report on your city's peace activities**

Help us tell other members what you are doing! Please send the Secretariat a short report on a peace activity or initiative by your city so that we can share it on our [website](#) or the News Flash. We look forward to receiving it.

Email: [mayorcon@pcf.city.hiroshima.jp](mailto:mayorcon@pcf.city.hiroshima.jp)

\*Please write a short (up to 200 words long) report in English, and send it to the above email address with photos (if any). Please include key information such as the date, venue, description, and result.

## Mayors for Peace member cities - 8,013 cities in 165 countries/regions


On February 1, we gained 11 new member cities, bringing our total membership to 8,013. We thank all involved in promoting expanded membership for their invaluable support. Below is the breakdown of the new members.

Country	New Members	Total	Remarks
Argentina	1	100	
Bosnia and Herzegovina	1	39	Thanks to efforts by the Ambassador of Bosnia and Herzegovina to Japan.
Germany	1	705	Thanks to efforts by Hannover, a Vice President and Lead City.
Ireland	1	13	Thanks to efforts by Manchester, a Vice President and Lead City.
Italy	1	516	
Luxembourg	1	57	This was the first member registration from Luxembourg in 5 years.
Nepal	1	11	
New Zealand	3	33	Thanks to efforts by Local Government New Zealand (LGNZ) in response to a request from the Deputy Head of Mission at the New Zealand Embassy, Tokyo who met the Secretary General of Mayors for Peace last November.
Spain	1	395	Continuing from December, a new city joined.




Help us achieve **10,000** member cities!



 List of new members (PDF):

[http://www.mayorsforpeace.org/data/03\\_newmembers/2021/newmembers2102\\_en.pdf](http://www.mayorsforpeace.org/data/03_newmembers/2021/newmembers2102_en.pdf)

 Membership by country (PDF):

[http://www.mayorsforpeace.org/data/01\\_monthly\\_updating/07\\_membership\\_by\\_country\\_en.pdf](http://www.mayorsforpeace.org/data/01_monthly_updating/07_membership_by_country_en.pdf)



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## **Announcement: No plans for invitations to this year's HIROSHIMA and PEACE course**

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Mayors for Peace annually hosts selected youth from member cities in Hiroshima and provides them with financial support to participate in the summer course HIROSHIMA and PEACE offered by Hiroshima City University. In addition, we ask the young participants to give presentations on their cities' peace activities and to share their views on peace.

However, due to the continuing uncertainties surrounding the COVID-19 pandemic, Hiroshima City University has informed the Secretariat that HIROSHIMA and PEACE 2021 will be provided as a series of online lectures. Given their decision, we have decided not to invite young people to Hiroshima this year.

As an alternative program, we plan to host an online webinar, similar to the one we conducted last August, in which young participants from member cities will discuss their peace activities.

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## **Report by Executive Advisor**

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### **Webinar on the United Nations and Nuclear Disarmament: Commemoration of the 75th Anniversary of UN Resolution 1(l)**

Report by Mr. Randy Rydell, the Executive Advisor for Mayors for Peace

On 25 January, the World Future Council, Basel Peace Office, Parliamentarians for Nuclear Nonproliferation and Disarmament, UNFOLD Zero, Right Livelihood Foundation, and Youth Fusion, hosted a webinar (195 participants) to commemorate the first UN resolution, for a prohibition of nuclear weapons and other weapons "adaptable to mass destruction."

Amb. Tatiana Valovaya, the director of the UN Office in Geneva and Secretary-General of the Conference on Disarmament stressed the need for "political will," the role of youth, and the need for greater dialog between the nuclear-weapon and non-nuclear-weapon states.

Amb. Maria Fernanda Espinosa (former Ecuador Defense Minister and former President of the UN General Assembly) stressed that nuclear weapons were militarily useless and illegal because of their humanitarian effects, as witnessed in Japan. She praised the new Treaty on the Prohibition of Nuclear Weapons, emphasized gender equality, called for nuclear disarmament by 2045, and urged funding for disarmament, climate change, and fighting COVID.

Dr. Randy Rydell (Mayors for Peace) placed Resolution 1 in the context of over 2,000 years of disarmament efforts. He noted the presence of the "nuclear football" in the inauguration of a new US President and called for the creation of "disarmament footballs" with treaties, laws, statements, studies, research and development and budgets for achieving nuclear disarmament.

Ms. Kehkashan Basu (World Future Council and Green Hope Foundation) drew attention to large military expenditures at a time of unmet human needs for food, health, and poverty reduction; she emphasized the role of youth and disarmament education.

Ms. Vanda Proskova (co-convenor of Youth Fusion) called for groups to join three recent civil society appeals on nuclear weapons from Abolition 2000; (2) Right Livelihood and World Future Council; and (3) We the Peoples 2020. Host Alyn Ware (PNND) also praised "Move the Nuclear Weapons Money" campaign ([www.nuclearweaponsmoney.org](http://www.nuclearweaponsmoney.org)).

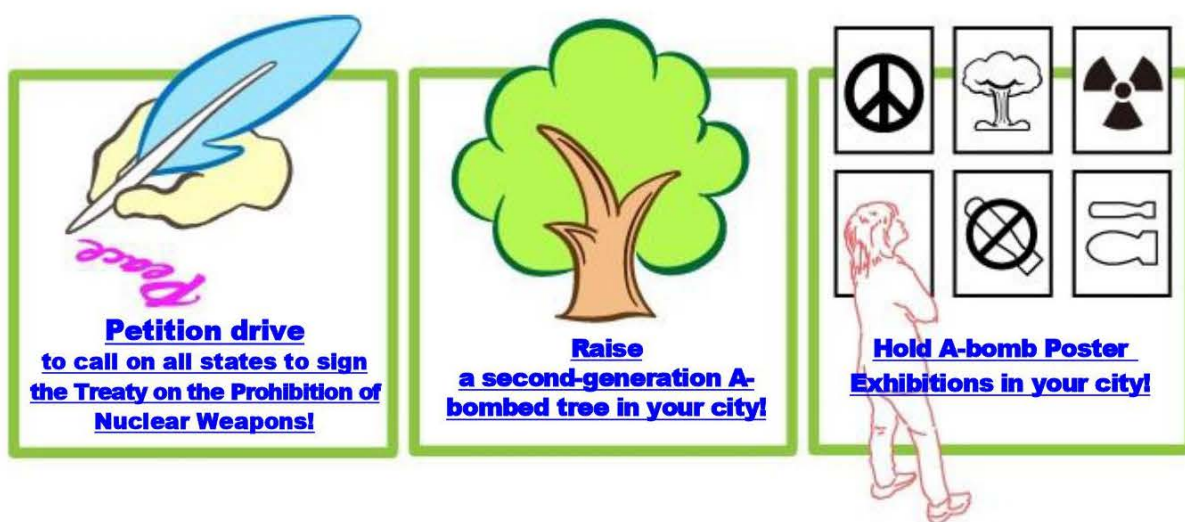
**Request to promote various measures based on the Mayors for Peace Action Plan**

At the 9th General Conference of Mayors for Peace held in Nagasaki in August 2017, we developed our Action Plan (2017-2020\*), aiming for lasting world peace. Together, we hope to make significant strides toward realizing this goal. Please promote all appropriate measures based on the Action Plan within your own municipality or regional group.

\*A new Action Plan is to be developed and adopted at the 10th General Conference of Mayors for Peace, which was postponed due to the COVID-19 pandemic, and is now planned to be held around August 2021. The current Action Plan will temporarily remain effective until then, and initiatives and activities based on it continue to be implemented.

🔗 Mayors for Peace Action Plan (PDF):  
[http://www.mayorsforpeace.org/english/conferences/general/data/9th\\_gc/9th\\_gc\\_Action\\_Plan\\_en.pdf](http://www.mayorsforpeace.org/english/conferences/general/data/9th_gc/9th_gc_Action_Plan_en.pdf)

🔗 Initiatives implemented under the Action Plan:  
<http://www.mayorsforpeace.org/english/vision/initiatives.html>



**Call for input: examples of initiatives to foster peace-seeking spirit**

The Mayors for Peace Secretariat has been seeking examples of peace education initiatives conducted by any organization (city hall/school/NGO, etc.) in Mayors for Peace member cities that are conducive to raising peace-seeking spirit among future generations. The Mayors for Peace Secretariat accepts reports on a rolling basis, so please send your report whenever your project is completed. The submitted reports will be posted on our website and in the Mayors for Peace News Flash as a source of information for other member cities that are planning to launch their own peace education program.

🔗 Call for Input on the Mayors for Peace website:  
<http://www.mayorsforpeace.org/english/vision/initiatives.html#section10>



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## Peace news from Hiroshima

(Provided by the Hiroshima Peace Media Center of the CHUGOKU SHIMBUN)

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Right around January 22, the date on which the Treaty on the Prohibition of Nuclear Weapons (TPNW) entered into force, joyous celebrations—from the A-bombed cities of Hiroshima and Nagasaki, Tokyo, as well as other parts of Japan and overseas—were extensively reported by local media. Going forward, the TPNW’s effectiveness must be enhanced by heightened awareness among the international community of the inhumane devastation caused by nuclear weapons, as well as by increased numbers of treaty signatory nations.

On February 8, the Hiroshima Peace Memorial Museum, a facility at which the public can learn in real terms about the tragedy caused by nuclear weapons, initiated sales in its Museum Shop of a new publication titled *Hiroshima Peace Memorial Museum Collection Catalogue—Carrying the Legacy of Hiroshima*. The new museum pictorial was the first updated version to be released in about 22 years. The Chugoku Shimbun provided support for the book’s production by the filming of items displayed at the museum and penning of the publication’s articles.

The publication clearly serves as an aid to readers for understanding details of the museum’s exhibits. Its rich content includes not only exhibit descriptions, but also information involving Hiroshima’s pre-World War II history and a map of memorial cenotaphs located in Hiroshima Peace Memorial Park. In the words of the museum’s curator, “We incorporated information into the catalog that would be useful for people who felt spurred to take action by their viewing of the exhibits.”

TPNW’s road ahead will certainly not be smooth. The key factor in determining the treaty’s success will be expansion of the circle of people determined to take action when considering what happened in Hiroshima and Nagasaki.

Please see the following for more peace-related news.

Hibakusha Appeal network collects final tally of 13.7 million signatures calling on countries to join nuclear ban treaty

<http://www.hiroshimapeacemedia.jp/?p=103119>

Hiroshima Peace Memorial Museum creates new catalog with many photos of victims’ artifacts

<http://www.hiroshimapeacemedia.jp/?p=103466>

My perspectives regarding TPNW, Part 1—Setsuko Thurlow, A-bomb survivor living in Canada

<http://www.hiroshimapeacemedia.jp/?p=103302>

My perspectives regarding TPNW, Part 2—Thomas Hajnoczi, 65, former Disarmament Department director, Austrian Foreign Affairs Ministry

<http://www.hiroshimapeacemedia.jp/?p=103407>

My perspectives regarding TPNW, Part 3—Nobumasa Akiyama, 53, Hitotsubashi University professor

<http://www.hiroshimapeacemedia.jp/?p=103490>

My perspectives regarding TPNW, Part 4—Yasuyoshi Komizo, 72, former chair of Hiroshima Peace Culture Foundation

<http://www.hiroshimapeacemedia.jp/?p=103588>

My perspectives regarding TPNW, Part 5—Noriyuki Kawano, 54, director of The Center for Peace, Hiroshima University

<http://www.hiroshimapeacemedia.jp/?p=103590>

My perspectives regarding TPNW, Part 6—Miho Tanaka, 26, member of “GO! Treaty on the prohibition of nuclear weapons project,” corporate employee

<http://www.hiroshimapeacemedia.jp/?p=103592>





My perspectives regarding TPNW, Part 7—Haruko Moritaki, 82, co-director of Hiroshima Alliance for Nuclear Weapons Abolition


<http://www.hiroshimapeacemedia.jp/?p=103195>

Mayor of Hiroshima intends to attend meeting of State Parties of TPNW, hoping for opportunity to speak out for nuclear abolition

<http://www.hiroshimapeacemedia.jp/?p=103449>

**Mayors for Peace Official Social Media Accounts**

<p>&lt;Twitter&gt; </p>		<p>&lt;Facebook&gt; </p>	
<p><a href="https://twitter.com/Mayors4Peace">https://twitter.com/Mayors4Peace</a></p>		<p><a href="https://www.facebook.com/mayorsforpeace">https://www.facebook.com/mayorsforpeace</a></p>	

 The latest and archived issues of Mayors for Peace News Flash are available at:

<http://www.mayorsforpeace.org/english/statements/newsflash.html>

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If you have any comments or questions, please contact us at:

**Mayors for Peace Secretariat**

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Tel: +81-82-242-7821 Fax: +81-82-242-7452

Email: [mayorcon@pcf.city.hiroshima.jp](mailto:mayorcon@pcf.city.hiroshima.jp)

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## 21 CONFIDENTIAL

### 21.1 Lease Matters for 3RT Technologies - Tenant of 240 Morphett Rd, North Plympton (Depot)

#### Reason for Confidentiality

The Council is satisfied that, pursuant to Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (b)(i) information the disclosure of which - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.
- (b)(ii) information the disclosure of which - would, on balance, be contrary to the public interest.

#### RECOMMENDATION

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.1 Lease Matters for 3RT Technologies - Tenant of 240 Morphett Rd, North Plympton (Depot), attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(b)(i) and (b)(ii) because it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome with 3RT Technologies Pty Ltd. In addition, Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Council's commercial position may severely prejudice Council's ability to satisfactorily resolve the lease matter with 3RT Technologies Pty Ltd and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.
2. At the completion of the confidential session the meeting be re-opened to the public.

## 22 MEETING CLOSE

**INDEX**

<b>1</b>	<b>Meeting Opened</b> .....	<b>1</b>
<b>2</b>	<b>Present</b> .....	<b>1</b>
<b>3</b>	<b>Apologies</b> .....	<b>1</b>
<b>4</b>	<b>Disclosure Statements</b> .....	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes</b> .....	<b>1</b>
<b>6</b>	<b>Communications by the Chairperson</b> .....	<b>1</b>
<b>7</b>	<b>Questions with Notice</b> .....	<b>1</b>
<b>8</b>	<b>Questions without Notice</b> .....	<b>1</b>
<b>9</b>	<b>Motions with Notice</b> .....	<b>1</b>
<b>10</b>	<b>Motions without Notice</b> .....	<b>1</b>
<b>11</b>	<b>City Finance &amp; Governance Report</b> .....	<b>2</b>
	11.1 <b>Creditor Payments</b> .....	<b>2</b>
	11.2 <b>Council Budget Report - EIGHT Months to 28 February 2021</b> .....	<b>11</b>
	11.3 <b>Legislative Progress Report - March 2021</b> .....	<b>19</b>
<b>12</b>	<b>Meeting Close</b> .....	<b>32</b>

**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Finance and Governance Committee held on 16 February 2021 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## **11 CITY FINANCE & GOVERNANCE REPORT**

### **11.1 Creditor Payments**

#### **Brief**

This report tables a schedule of creditor payments for February 2021.

#### **RECOMMENDATION**

The Committee recommends to Council that the schedule of creditor payments for February 2021 be received.

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#### **Discussion**

A schedule of creditor payments totalling \$3,882,129.17 (\$3,463,193.50 in January 2021) is attached for the information of Elected Members. Notable items include:

- Payments to Solo Resource Recovery totalling \$1,186,101.41 for both waste collection and disposal for December 2020 and January 2021 (refer ref. nos. 362 and 363);
- A payment to Camco SA Pty Ltd of \$485,688.09 for Holland Street Streetscape, road reconstruction and stormwater drainage works (refer ref. no. 83);
- Payments to SA Water totalling \$223,916.52 for quarterly water rates (refer ref. nos. 340 to 342);
- Payments to LCS Landscapes totalling \$139,454.75 for landscaping and maintenance works at various locations (refer ref. nos. 238 to 241);
- Payments to Knox Constructions Pty Ltd totalling \$109,668.44 for various road treatments (refer ref. nos. 223 and 224);
- A payment to Nova Group Services Pty Ltd of \$107,646.58 for various footpath treatments (refer ref. no. 281);

#### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The report includes creditor payments on projects and initiatives that aim to mitigate Council's impact on the climate.

#### **Conclusion**

A schedule of creditor payments for February 2021 is provided for Elected Members' information and review.

#### **Attachments**

##### **1. Creditor Payments for the month of February 2021**



**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
16 MARCH 2021**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT66033	1300 Rubbish Pty Ltd	Rubbish Removal	396.00
2	EFT66177	Accredited Locksmiths	Small Business Resilience Grant	4,966.00
3	EFT66074	Ace Rent a Car	Vehicle Hire	1,155.00
4	EFT66073	Adami's Sand & Metal	Depot Supplies	468.53
5	EFT66176	Adelaide Advanced Trees	Trees	1,023.00
6	EFT66172	Adelaide Airport Limited	Depot Rent	64,124.08
7	EFT66066	Adelaide Belt & Hose Dist Pty Ltd	Vehicle Maintenance	124.28
8	EFT66075	Adelaide Chainwire & Fencing	Fencing	528.00
9	EFT66183	Adelaide Gym	Small Business Resilience Grant	3,174.58
10	061550	Adelaide Plains Council	Transfer Long Service Leave	34,214.17
11	EFT65889	Adelaide Waste & Recycling Centre	Rubbish Disposal	13,690.00
12	EFT66180	Adelaide Waste & Recycling Centre	Rubbish Disposal	22,502.07
13	EFT65971	AdMerch	Depot Supplies	103.69
14	EFT65963	Advam Pty Ltd	Transaction Fees	387.58
15	EFT66181	Advance Sheet Metal	Depot Supplies	4,202.00
16	EFT66182	After Dark Surveillance	Camera Purchase	800.00
17	EFT66071	AGL South Australia Pty Ltd	Power	2,378.07
18	EFT66169	Air Filter Cleaners	Vehicle Maintenance	206.99
19	EFT65964	Aish Solutions Pty Ltd	Stationery	161.26
20	EFT65968	Ali Rinaldi	Consultants	200.00
21	EFT66178	Ali Rinaldi	Consultants	200.00
22	EFT65888	All Access Australasia	Library DVD's	92.04
23	EFT65967	All4cycling Pty Ltd	Equipment Service	238.10
24	EFT66067	Allen Press Pty Ltd	Business Cards	231.00
25	EFT65962	Allin Towbars Pty Ltd	Vehicle Maintenance	40.00
26	EFT66068	Allin Towbars Pty Ltd	Vehicle Maintenance	642.90
27	EFT66173	Alsco Pty Ltd	Dry Cleaning	19.56
28	EFT65890	AMC Commercial Cleaning	Cleaning	3,342.40
29	EFT66069	Animal Management Services Pty Ltd	Doggy Bags	1,197.24
30	EFT66065	Animal Welfare League SA	Impound Dogs	1,988.00
31	EFT65953	Anthony Ip	Compost Bin Rebate	22.50
32	EFT65970	Aquarium Aid	Library Aquarium Maintenance	140.90
33	EFT65966	Arboreen Landscape Products	Depot Supplies	27,776.74
34	EFT66171	Ascot Welding	Bus Shelters	14,300.00
35	EFT66072	Ashdown Ingram Thebarton	Depot Supplies	274.70
36	EFT65956	Aster Gomes	Compost Bin Rebate	22.50
37	EFT65965	ATF Services Pty Ltd	Camera Hire	1,707.75
38	EFT66070	ATF Services Pty Ltd	Camera Hire	830.50
39	EFT65886	Attorney-General's Department	Expiation Lodgement Fees	1,170.40
40	EFT66174	Attorney-General's Department	Expiation Lodgement Fees	1,839.20
41	EFT65972	Australia Post	Agency Collection Fees	981.94
42	EFT66175	Australia Post	Postage	15,699.90
43	EFT65887	Australian Civil and Mining Training	Staff Training	5,675.00
44	EFT65969	Australian Green Clean	Cleaning	827.20
45	EFT66179	Australian Green Clean	Cleaning	11,195.34
46	EFT66170	Australian Human Resources Institute	Membership	396.00
47	EFT65959	Australian Refugee Assoc Inc	Thebarton Community Centre Bond Return	225.00
48	EFT66081	B & H Australia Pty Ltd	Audio Visual Equipment	319.00
49	EFT65932	BA & KA Paterson	Building Maintenance	2,077.35
50	EFT66026	BA & KA Paterson	Building Maintenance	1,222.21
51	EFT66137	BA & KA Paterson	Building Maintenance	1,692.35
52	EFT66078	Badge A Minit	Name Badges	277.20
53	EFT66085	Baseball SA	Facility Hire	475.00
54	EFT66186	Battery World Hilton	Batteries	569.00
55	EFT66190	BCE & CJ Electrical	Electrical	4,776.26
56	EFT65895	Becky's Literary Bookings	Library Program	1,289.20
57	EFT65974	Belair Turf Management Pty Ltd	Oval Maintenance	27,000.00
58	EFT66080	Belair Turf Management Pty Ltd	Oval Maintenance	561.00
59	EFT66188	Bells Pure Ice	Depot Supplies	47.52

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
16 MARCH 2021**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
60	EFT65973	Best Signs	Signage	88.00
61	EFT66185	Best Signs	Signage	187.00
62	EFT66079	BGC Industrial Cleaning	Cleaning Chemicals	321.86
63	EFT66083	Bianco Hiring Service Pty Ltd	Hire Portable Changerooms	872.96
64	EFT66189	BioBag World Australia Pty Ltd	BioBags	6,063.64
65	EFT66145	BL Shipway & Co Pty Ltd	Depot Supplies	282.74
66	EFT66304	Blaik O'Neil Rentals Pty Ltd	Refund Overpaid Rates	778.00
67	EFT66192	Blue Velvet Adelaide	Think Buy Be Local Voucher Reimbursement	25.00
68	EFT66087	Bob Jane T Mart - Brooklyn Park	Tyres	7,624.00
69	EFT66191	Bob Jane T Mart - Brooklyn Park	Tyres	5,496.00
70	EFT66076	BOC Limited	Depot Supplies	867.92
71	EFT65977	Body Corporate Physiotherapy Pty Ltd	Professional Fees	486.66
72	EFT66077	Boral Construction Materials Group Ltd	Depot Supplies	442.53
73	EFT65891	BPF Equipment	Depot Supplies	714.45
74	EFT65894	Brendan Fewster Planning and Development	Professional Fees	7,326.00
75	EFT66086	Brendan Fewster Planning and Development	Professional Fees	6,336.00
76	EFT66245	Bucher Municipal Pty Ltd	Vehicle Maintenance	800.55
77	EFT65892	Bundaleer Apiaries	Wasp Removal	1,116.00
78	EFT65976	Bundaleer Apiaries	Wasp Removal	186.00
79	EFT66082	Bundaleer Apiaries	Wasp Removal	451.00
80	EFT66184	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	565.95
81	EFT66088	Business 4 Environment Pty Ltd	Advertising	720.00
82	EFT65896	Cabcharge Australia Pty Ltd	Cab Fares	258.31
83	EFT66194	Camco SA Pty Ltd	Roadworks	485,688.09
84	EFT65900	Camden Athletic Club	Sponsorship	10,000.00
85	EFT65981	Canon Australia Pty Ltd	Printer Purchase / Copier Charges	1,343.31
86	EFT66201	Care Distributors Pty Ltd	Depot Supplies	2,023.73
87	EFT66202	Caren Elliss Design	Small Business Resilience Grant	5,500.00
88	EFT66060	Carlie James	Compost Bin Rebate	43.90
89	EFT65899	Carvosso Constructions & Building Services	Building Maintenance	6,682.50
90	EFT66091	Carvosso Constructions & Building Services	Building Maintenance	5,467.00
91	EFT65979	Cash Security Services Pty Ltd	Banking	592.90
92	EFT65984	Chahat Restaurant	Think Buy Be Local Voucher Reimbursement	50.00
93	EFT66167	Christiana Rollas	Worm Farm Rebate	48.60
94	EFT66093	Chubb Fire & Security Ltd	Security	605.08
95	EFT65898	City Circle Newsagents	Library Magazines	37.68
96	EFT65980	City Circle Newsagents	Library Magazines	37.65
97	EFT66195	City Circle Newsagents	Library Magazines	36.05
98	EFT66200	Cleanaway Daniels Services Pty Ltd	Sharps Containers	52.36
99	EFT66198	Cleanaway Pty Ltd	Rubbish Disposal	740.85
100	EFT66196	Cleanaway Pty Ltd	Rubbish Disposal	642.03
101	EFT66197	Cleanaway Pty Ltd	Rubbish Disposal	1,054.35
102	EFT65897	Combo Industries	Vehicle Maintenance	178.45
103	EFT66255	Consolidated Landscape Services Pty Ltd	Landscaping	30,676.73
104	EFT66092	Continuum Care Australia Pty Ltd	Home Support Services	1,573.00
105	EFT66089	Coromandel Native Nursery	Plants	4,474.25
106	EFT65982	Corporate Health Group Pty Ltd	Medical	847.10
107	EFT66199	Corporate Platters	Catering	385.00
108	EFT66016	Cr Anne McKay	Elected Members Allowance	3,298.00
109	EFT66031	Cr Brandon Reynolds	Elected Members Allowance	6,565.00
110	EFT66019	Cr Cindy O'Rielly	Elected Members Allowance	4,117.00
111	EFT65986	Cr Daniel Huggett	Elected Members Allowance	3,371.00
112	EFT66056	Cr David Wilton	Elected Members Allowance	6,565.00
113	EFT66015	Cr Dominic Mugavin	Elected Members Allowance	6,745.00
114	EFT66023	Cr Elisabeth Papanikolaou	Elected Members Allowance	5,618.00
115	EFT66048	Cr George Vlahos	Elected Members Allowance	6,762.00
116	EFT66018	Cr Graham Nitschke	Elected Members Allowance	5,604.00
117	EFT66055	Cr Jasmine Wood	Elected Members Allowance	7,087.00
118	EFT66053	Cr John Woodward	Elected Members Allowance	6,942.00

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
16 MARCH 2021**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
119	EFT66006	Cr Kym McKay	Elected Members Allowance	4,762.00
120	EFT66044	Cr S Tsiaparis	Elected Members Allowance	4,575.00
121	EFT66022	Cr Surrender Pal	Elected Members Allowance	5,049.00
122	EFT66203	Curtis Brownjohn Films	Small Business Resilience Grant	880.00
123	EFT66098	Dallas Equipment	Contractor	2,717.00
124	EFT66206	Datacom Systems (AU) Pty Ltd - SA Division	Computer Equipment	366.74
125	EFT65960	Dawood Ali	Thebarton Community Centre Bond Return	1,000.00
126	061553	Debah Dahn	Refund Thebarton Community Centre Fees	2,425.00
127	EFT65926	Debra Oliver	Reimburse Expenses	449.10
128	EFT66279	Deepti Sethi	Reimburse Expenses	2,000.00
129	EFT66094	Department of Environment, Water & Natural Resources	Heritage Referral Fees	197.00
130	EFT65947	Department of Planning, Transport and Infrastructure	Street Lighting	16,238.25
131	EFT66159	Department of Planning, Transport and Infrastructure	Vehicle Searches	2,010.00
132	EFT66207	Dial Before You Dig SA/NT Inc	Monthly Referral Fee	448.91
133	EFT66097	Direct Comms Pty Limited	TXT2U Messages	764.48
134	EFT66205	Direct Mix Concrete Sales	Concrete	12,956.61
135	EFT66208	Dolphin Fish Shop	Think Buy Be Local Voucher Reimbursement	25.00
136	EFT65901	dormakaba Australia Pty Ltd	Building Maintenance	472.62
137	EFT66204	dormakaba Australia Pty Ltd	Building Maintenance	3,542.00
138	EFT66300	Downer EDI Works Pty Ltd	Depot Supplies	374.00
139	EFT66002	Dr Ri Jennings	Mendelson Allowance	1,479.50
140	EFT65987	Drakes Supermarket	Active Ageing Program Supplies	79.30
141	EFT66095	Dulux Australia	Paint	436.41
142	EFT66287	DWS Advanced Business Solutions	DBA Support	1,650.00
143	EFT65989	EatFirst	Milk	51.04
144	EFT66101	EatFirst	Milk	51.04
145	EFT66209	EatFirst	Milk	51.04
146	EFT66061	Educare Little Learners	Worm Farm Rebate	49.39
147	EFT65990	EGM Recruitment Pty Ltd	Temp Staff	5,341.05
148	EFT66102	EGM Recruitment Pty Ltd	Temp Staff	3,474.90
149	EFT66210	EGM Recruitment Pty Ltd	Temp Staff	3,432.00
150	EFT66064	Eleni Peters	Refund Apex Park Hire Fees	385.00
151	EFT66247	Elizabeth Moran	Audit Committee Allowance	882.00
152	EFT66099	Equipment Solutions Pty Ltd	Depot Supplies	1,617.00
153	EFT66100	Esar Home Care	Home Support Services	242.29
154	EFT65902	Exact Cleaning & Maintenance Services Pty Ltd	Cleaning	3,813.34
155	EFT65961	Fawzia Alizadah	Thebarton Community Centre Bond Return	1,000.00
156	EFT65904	Fine Choice Distribution Pty Ltd	Coffee Supplies	138.00
157	EFT66215	Fine Choice Distribution Pty Ltd	Coffee Machine Repairs	1,124.00
158	EFT66213	Flightpath Architects Pty Ltd	Heritage Advisory Services	471.63
159	EFT66217	Flightpath Heritage Pty Ltd	Heritage Advisory Services	994.13
160	EFT65993	Forestreet Australia Pty Ltd	Software	10,780.00
161	EFT66103	Forpark Australia (SA)	Playground Equipment	1,188.00
162	EFT66212	Forpark Australia (SA)	Playground Equipment	2,090.00
163	EFT65991	Fragglerocc Pty Ltd	Roadworks	8,356.72
164	EFT66104	Fragglerocc Pty Ltd	Roadworks	11,118.18
165	EFT66216	Fragglerocc Pty Ltd	Roadworks	6,541.70
166	EFT65903	Frank Siow Management Pty Ltd	Traffic Management Consultants	5,918.00
167	EFT66214	Freeman Wauchope Pty Ltd	Depot Supplies	1,100.00
168	EFT66211	Freshwater Systems Australia Pty Ltd	Depot Supplies	151.80
169	EFT66030	Fulham Community Centre	Partnership Agreement	14,355.83
170	EFT66062	G Meadows	Refund Plympton Community Centre Hire Fees	120.00
171	EFT66303	Gary J Smith Property Management	Refund Overpayment	534.00
172	EFT66105	Genpower Australia Pty Ltd	Generator Service	1,829.58
173	EFT65906	G-Force Building & Consulting	Building Maintenance	11,483.01
174	EFT66108	Gleam Team Domestic Services	Home Support Services	2,575.72
175	EFT65907	Glow Heating Cooling Electrical	Electrical	771.16
176	EFT66110	GR Phones - Anzac Highway	Mobile Phone Repairs	265.00
177	EFT66106	Grace Records Management (Aust) Pty Ltd	Records Storage	3,600.37

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
16 MARCH 2021**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
178	EFT66222	Greenfingers Indoor Plant Hire	Indoor Plant Hire	325.60
179	EFT66218	Greenhill Engineers Pty Ltd	Professional Fees	3,375.35
180	EFT65996	Greening Australia Limited	Landscaping	4,609.00
181	EFT66109	Greening Australia Limited	Landscaping	2,618.00
182	EFT66107	Greenplay Australia Pty Ltd	Oval Maintenance	1,204.50
183	EFT66221	GRH Supplies	Depot Supplies	2,352.56
184	EFT65994	GS Civil	Footpath Works	5,000.01
185	EFT66220	GS Civil	Footpath Works	75,734.23
186	EFT66112	Haughton Power Equipment	Depot Supplies	250.00
187	EFT66111	Health & Immunisation Management Services	Immunisation Clinics	12,192.65
188	EFT66227	HOBAN Recruitment Pty Ltd	Temp Staff	145.79
189	061551	Hutt Street Centre	Staff Casual Day Donation	58.05
190	EFT65909	Hypernet Computer Distribution	Computer Equipment	1,111.00
191	EFT66232	Ice Arena Adelaide	Summer Fundays Experience Vouchers	1,500.00
192	EFT66001	Ikonic Kitchen	Catering	360.00
193	EFT66114	Ikonic Kitchen	Catering	350.00
194	EFT66229	Independent Fuels Australia Pty Ltd	Fuel	12,412.98
195	EFT65911	Infigen Energy Markets Pty Ltd	Power	59,818.23
196	EFT66116	Inspirations Paints Seaton	Paint	1,170.00
197	EFT66230	Institute of Public Works Engineering Aust SA Div Inc	Membership	55.00
198	EFT65910	Intermethod Pty Ltd	Professional Fees	10,182.70
199	EFT66115	Intemode Pty Ltd	Internet Connection	495.45
200	EFT66228	Interpreting & Translating Centre	Translation Service	251.35
201	EFT66231	iSentia Pty Ltd	Media Monitoring	951.50
202	EFT65912	J & J Signs Pty Ltd	Signage	69.30
203	EFT65915	JALM Weed Control & Maintenance	Weed Control	9,147.60
204	EFT66004	JALM Weed Control & Maintenance	Weed Control	4,489.65
205	EFT66117	JALM Weed Control & Maintenance	Weed Control	12,102.20
206	EFT66225	James Hay	Reimburse Expenses	60.00
207	EFT65975	Jason Bury	Reimburse Expenses	60.00
208	EFT65914	Jet Couriers (Adelaide) Pty Ltd	Couriers	85.57
209	EFT66233	Jet Couriers (Adelaide) Pty Ltd	Couriers	162.08
210	EFT66000	Joe Ielasi	Reimburse Expenses	60.00
211	EFT65908	John Hastings	Contractor	760.00
212	EFT65998	John Hastings	Contractor	380.00
213	EFT66113	John Hastings	Contractor	540.00
214	EFT66226	John Hastings	Contractor	440.00
215	EFT66007	John Kruger	Photography	1,140.00
216	EFT65913	Jones Lang LaSalle Infrastructure Advisory Pt Ltd	Professional Fees	1,100.00
217	EFT66003	JPE Design Studio Pty Ltd	Professional Fees	2,651.00
218	EFT66118	JPS Lifts	Lift Service	1,265.00
219	EFT66237	Karma and Crow Pty Ltd	Think Buy Be Local Voucher Reimbursement	25.00
220	EFT66005	Kelley Jones Lawyers	Legal Fees	2,168.10
221	EFT66236	Kellogg Brown & Root Pty Ltd	Professional Fees	23,606.66
222	EFT66090	Kishor Chand	Reimburse Volunteer Expenses	46.08
223	EFT65916	Knox Constructions Pty Ltd	Roadworks	4,814.88
224	EFT66235	Knox Constructions Pty Ltd	Roadworks	104,853.56
225	EFT66119	Koan Solutions Pty Ltd	Vehicle Maintenance	360.00
226	EFT66120	KP Sales	Engraving	392.15
227	EFT66234	Kwik Kopy	Printing	134.83
228	EFT66128	Kym Newton	Reimburse Expenses	150.00
229	EFT65893	Kym Strelan	Home Advantage Program	506.00
230	EFT65978	Kym Strelan	Home Advantage Program	220.00
231	EFT66084	Kym Strelan	Home Advantage Program	924.00
232	EFT66187	Kym Strelan	Home Advantage Program	409.00
233	EFT66122	L&H Lawrence & Hanson	Electrical Supplies	241.96
234	EFT65920	Lakeside Building Solutions	Footpath Works	13,406.80
235	EFT66011	Lakeside Building Solutions	Footpath Works	7,931.22
236	EFT66244	Land Services Group	Searches	1,010.80



**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
16 MARCH 2021**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
237	EFT66240	Lane Communications	Printing	6,029.34
238	EFT65919	LCS Landscapes	Landscaping	5,755.41
239	EFT66010	LCS Landscapes	Landscaping	7,130.49
240	EFT66121	LCS Landscapes	Landscaping	88,565.70
241	EFT66239	LCS Landscapes	Landscaping	38,003.15
242	EFT66302	Leah Brooks	Refund Overpaid Rates	400.00
243	EFT65918	Lions Club of Richmond	Sale of Christmas Cakes	187.00
244	EFT66241	Lisa Bondarenko	Professional Fees	450.00
245	EFT66059	Lissy Skariya	Thebarton Community Centre Bond Return	1,000.00
246	EFT66123	Living Turf	Depot Supplies	6,259.00
247	EFT65999	Liz Hoklas	Reimburse Expenses	150.00
248	EFT66008	Local Community Insurance Services	Insurance Premium	187.12
249	EFT66009	Local Government Professionals SA Inc	Staff Training	4,950.00
250	EFT66238	Local Government Professionals SA Inc	Staff Training	550.00
251	EFT66242	Loveon Café Xpress	Think Buy Be Local Voucher Reimbursement	25.00
252	EFT66040	Lucas Sly	Summer Fundays Performance	400.00
253	EFT65952	Lucrezia Fogliano	Heritage Grant	2,000.00
254	EFT65957	Luis Buhagiar	Rainwater Tank Rebate	400.00
255	EFT66243	Lupo Furniture	Small Business Resilience Grant	5,500.00
256	EFT66168	Ly Galanos	Worm Farm Rebate	50.00
257	EFT66246	Macspred Pty Ltd	Depot Supplies	537.57
258	EFT65917	Maggie Liu	Reimburse Expenses	150.00
259	EFT65921	Maps Consulting Services Pty Ltd	Transportation Consulting	8,580.00
260	EFT66124	Maxima Group Training	Temp Staff	3,293.53
261	EFT65946	Maxima Tempskill	Temp Staff	13,420.47
262	EFT66045	Maxima Tempskill	Temp Staff	14,340.95
263	EFT66292	Maxima Tempskill	Temp Staff	31,383.06
264	EFT65983	Mayor Michael Coxon	Mayoral Allowance	5,585.00
265	EFT66017	Meshed Pty Ltd	Professional Fees	8,030.00
266	EFT66012	Message4U Pty Ltd	Software	250.59
267	EFT66248	Mister Sunshines	Think Buy Be Local Voucher Reimbursement	75.00
268	EFT66125	Mitchell Press Rubber Stamps	Rubber Stamps	43.00
269	EFT65922	Molloy Consulting	Professional Fees	3,850.00
270	EFT66249	Molloy Consulting	Professional Fees	7,260.00
271	EFT66013	Moore Air	Vehicle Maintenance	210.73
272	EFT66126	Mt Compass Sand & Loam	Depot Supplies	1,556.27
273	EFT66014	Murray Street Metro Pty Ltd	Street Sweeping Dumping	3,993.42
274	EFT66129	National Safety Products	Street Signs	2,275.90
275	EFT66250	Nelson Locksmiths Pty Ltd	Locks	2,610.25
276	EFT66252	Neverfail Springwater Ltd	Spring Water	32.55
277	EFT66253	News Limited	Advertising	1,623.00
278	EFT66254	Norman Waterhouse Lawyers	Legal Fees	5,269.55
279	EFT66130	North East Group	Vehicle Maintenance	5,108.87
280	EFT66127	North East Isuzu	Vehicle Maintenance	206.81
281	EFT66251	Nova Group Services Pty Ltd	Roadworks	107,646.58
282	EFT66020	Objective Corporation Limited	Software	16,500.00
283	EFT65923	Officeworks Superstores Pty Ltd	Stationery	583.14
284	EFT66131	Orana Australia Ltd	Home Advantage Program	4,278.65
285	EFT66256	Orana Australia Ltd	Home Advantage Program	2,251.70
286	EFT65924	Origin Energy Electricity Limited	Power	19,235.80
287	EFT66257	Origin Energy Electricity Limited	Power	18,071.16
288	EFT65925	Origin Energy Services Ltd	Gas Supply	2,539.54
289	EFT66021	Origin Energy Services Ltd	Gas Supply	308.96
290	EFT66262	Paragon Work Health Safety Pty Ltd	Staff Training	1,980.00
291	EFT66135	Peats Group Limited	Depot Supplies	2,128.50
292	EFT66052	Pegi Williams Book Shop	Library Books	71.84
293	EFT65958	Penny Munro	Refund Overpaid Rates	391.00
294	EFT66027	Pest Aid	Pest Control	290.00
295	EFT66138	Pinz Pty Ltd	Depot Supplies	532.95

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
16 MARCH 2021**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
296	EFT66025	PJ & Sons Building Maintenance	Home Support Services	969.16
297	EFT66136	PJ & Sons Building Maintenance	Home Support Services	1,259.39
298	EFT66263	PJ & Sons Building Maintenance	Home Support Services	1,180.40
299	EFT66132	Polar Displays & Print	Barriers	458.70
300	EFT66028	Powerdirect Pty Ltd	Power	397.02
301	EFT65930	Presidian Legal Publications	Publications	1,413.50
302	EFT65928	Prestige Sports & Earthmoving Constructions Pty Ltd	Resurface Tennis Courts	25,443.00
303	EFT66024	Pridal Services Pty Ltd	Painting	8,580.00
304	EFT66134	Pridal Services Pty Ltd	Painting	7,425.00
305	EFT65931	Proactive Lifestyle & Fitness	Workshop	60.00
306	EFT66265	Pro-Clean Cleaning Supplies	Cleaning Products	1,994.30
307	EFT65927	Professional Linemarking Pty Ltd	Linemarking	33,987.80
308	EFT66258	Professional Linemarking Pty Ltd	Linemarking	11,832.15
309	EFT65929	Proludic Pty Ltd	Playground Equipment	4,806.94
310	EFT66260	Proludic Pty Ltd	Playground Equipment	25,249.00
311	EFT66133	Property & Advisory Pty Ltd	Professional Fees	2,673.00
312	EFT66261	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	627.00
313	EFT66029	Quadiant Oceania Pty Ltd	Stationery	451.00
314	EFT66271	Raft Pools Pty Ltd	Small Business Resilience Grant	3,300.00
315	EFT66266	Reece Pty Ltd	Irrigation	1,395.85
316	EFT66268	Rentokil Tropical Plants	Indoor Plant Hire	94.37
317	EFT66267	Rentokil Tropical Plants	Indoor Plant Hire	227.70
318	061552	Repco	Depot Supplies	60.23
319	EFT66140	Resource Furniture	Office Furniture	2,245.73
320	EFT66035	Revenue Professionals SA	Staff Training	1,254.00
321	EFT66143	Richard N Read	Professional Fees	360.00
322	EFT66142	Ricoh Australia Ltd	Copy Charges	3,002.74
323	EFT66270	Roadshow Films Pty Ltd	Library Film Showing	220.00
324	EFT66141	Roofsafe Industrial Safety	Building Maintenance	4,881.80
325	EFT65933	Rotary Club of West Torrens Inc	Australia Day Breakfast Catering	1,137.50
326	EFT65997	Rowena Garcia	Summer Fundays Entertainment	400.00
327	EFT66139	Royal Wolf Trading Australia Pty Ltd	Hire Storage Containers	700.13
328	EFT66144	Rundle Mall Plaza Newsagency	Library Magazines	239.39
329	EFT66269	Rundle Mall Plaza Newsagency	Library Magazines	218.52
330	EFT65934	Rundle Mall Plaza Newsagency	Library Magazines	231.77
331	EFT66032	Rundle Mall Plaza Newsagency	Library Magazines	449.11
332	EFT65955	Ryan van Schuilenburg	Compost Bin Rebate	50.00
333	EFT65937	SA Health (Central Office)	Staff Training	7,356.80
334	EFT65939	SA Irrigation & Landscaping Pty Ltd	Landscaping	5,168.57
335	EFT66281	SA Irrigation & Landscaping Pty Ltd	Landscaping	10,066.50
336	EFT66036	SA Lift & Loaders Pty Ltd	Plant Maintenance	656.92
337	EFT65936	SA Local Govt Financial Management Group	Staff Training	600.00
338	EFT65940	SA Pathology	Water Testing	616.00
339	EFT66277	SA Power Networks	Power	42,477.35
340	EFT65944	SA Water	Water	176,508.56
341	EFT65943	SA Water	Water	47,272.26
342	EFT66153	SA Water	Water	135.70
343	EFT66286	SA Window Cleaning Pty Ltd	Window Cleaning	4,383.50
344	EFT66147	Safe Place Training	Staff Training	780.00
345	EFT66166	Safe Work Practice	Staff Training	511.50
346	EFT66146	Saggese Transport & Crane Services Pty Ltd	Plant Maintenance	2,180.75
347	EFT66158	Samia Tawadros	Reimburse Volunteer Expenses	69.12
348	EFT66165	Samir Wasif	Reimburse Volunteer Expenses	69.12
349	EFT66275	Sassafras Agencies Pty Ltd	Depot Supplies	217.60
350	EFT66280	School of Chinese Music & Arts	Library Program	770.00
351	EFT66037	Seaton Mower Service	Mower Repairs / Purchases	1,112.00
352	EFT66285	Seek Limited	Advertising	605.00
353	EFT66058	Selen Demir	Compost Bin Rebate	22.50
354	EFT66063	Sergey Grynchuk	Thebarton Community Centre Bond Return	1,000.00

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
16 MARCH 2021**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
355	EFT66274	ShadowDraw	Subscription	2,750.00
356	EFT66283	Shred-X Pty Ltd	Paper Recycling	363.00
357	EFT66038	Sine Group Pty Ltd	Computer Equipment	778.80
358	EFT66278	Snap Hilton	Printing	423.50
359	EFT65941	Solaris Clean	Cleaning	1,193.50
360	EFT66151	Solaris Clean	Cleaning	1,559.25
361	EFT66034	Solo Resource Recovery	Rubbish Removal	722.65
362	EFT65935	Solo Resource Recovery	Garbage Collection & Waste Disposal	617,275.87
363	EFT66273	Solo Resource Recovery	Garbage Collection & Waste Disposal	568,825.54
364	EFT65995	Sonia Gallarello	Reimburse Expenses	270.00
365	EFT66039	Southern Cross Protection	Patrol Service	8,025.63
366	EFT66148	Southern Cross Protection	Patrol Service	74.82
367	EFT66276	Southfront	Professional Fees	10,824.00
368	EFT66042	Spray Shop	Depot Supplies	505.52
369	061554	St Mary and St Bishoy Coptic Church	Plympton Community Centre Bond Return	60.00
370	EFT66224	Steffen Helgerod	Reimburse Expenses	120.00
371	EFT66301	Steve Daniels	Heritage Grant	2,000.00
372	EFT66150	Stihl Shop Fulham	Depot Supplies	893.00
373	EFT66282	Streamline Plumbing SA Pty Ltd	Plumbing	43,021.16
374	EFT65942	Stumpy Stumps	Grind Stumps	400.00
375	EFT66041	Stumpy Stumps	Grind Stumps	400.00
376	EFT66152	Stumpy Stumps	Grind Stumps	450.00
377	EFT66284	Stumpy Stumps	Grind Stumps	400.00
378	EFT65938	Suburban Transport Services	Taxi Fares	362.25
379	EFT66305	Suhailah Danesh	Thebarton Community Centre Bond Return	831.25
380	EFT66149	Super Sealing	Crack Sealing	5,720.00
381	EFT65905	Tai Furler	Reimburse Expenses	497.50
382	EFT65945	Taking Care of Trees	Tree Maintenance	1,483.50
383	EFT65949	Technology One Ltd	Software Support	33,639.24
384	EFT66046	Tecon Australia Pty Ltd	Professional Fees	132.00
385	EFT65948	Telstra	Pit Relocations	15,685.25
386	EFT66160	Telstra	Telephone	12,092.70
387	EFT66193	The Banner Crew	Banners	441.10
388	EFT66096	The Department for Correctional Services	Litter Collection	1,870.00
389	EFT65985	The Dog & Cat Management Board	Dog Registration Levy	760.75
390	EFT65992	The Fruit Box Group Pty Ltd	Milk	223.61
391	061555	The Grainhouse Cafe	Catering	385.00
392	EFT66264	The Paper Bahn	Stationery	3,963.06
393	EFT66259	The Personnel Risk Management Group	Security Checks	338.80
394	EFT66154	TNPK Staff Pty Ltd	Temp Compliance Staff	17,642.90
395	EFT66223	Tom Golin	Small Business Resilience Grant	5,500.00
396	EFT66155	Tom's Car Wash	Vehicle Maintenance	951.50
397	EFT66289	Tonkin Consulting	Professional Fees	2,392.50
398	EFT66291	Torrens Safety	Depot Supplies	4,514.95
399	EFT66288	Total Construction Surveys Pty Ltd	Surveys	8,804.14
400	EFT66219	Totally Workwear Richmond	Clothing	674.70
401	EFT66293	TPG Telecom	Internet Connection	4,236.52
402	EFT66290	Tree Care Machinery	Depot Supplies	2,730.40
403	EFT66043	Treenet Inc	Tree Maintenance	1,600.00
404	EFT66156	Triple Cherry Coffee	Coffee Supplies	125.00
405	EFT66157	Turf Equipment SA Pty Ltd	Plant Maintenance	1,898.76
406	EFT66161	UES (Int'l) Pty Ltd	Depot Supplies	21.32
407	EFT66047	Uracast Pty Ltd	Fibreglass Animals	2,244.00
408	EFT66294	UrbanVirons Group Pty Ltd	Tree Maintenance	34,867.80
409	EFT66162	Veolia Environmental Services	Rubbish Removal	2,175.36
410	EFT66049	Veri Fire	Fire Safety	1,337.05
411	EFT66295	Veri Fire	Fire Safety	973.41
412	EFT66272	VicRoads	Vehicle Searches	106.70
413	EFT66050	Visual Image Products	Depot Supplies	829.40

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING  
16 MARCH 2021**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
414	EFT65988	Walls That Talk	Signage	1,309.00
415	EFT66299	Waterpro	Irrigation	764.04
416	EFT66057	WC Convenience Management Pty Ltd	Cleaning	2,228.99
417	EFT66296	Web Safety Pty Ltd	Clothing	1,077.12
418	EFT66054	Well Done International	After Hours Contact Centre	968.11
419	EFT66298	West Torrens Baseball Club Inc	Equipment Grant	3,000.00
420	EFT66297	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	6,496.85
421	EFT66164	Winc Australia Pty Limited	Stationery	229.68
422	EFT66051	Worcomp Pty Ltd	Medical	291.50
423	EFT65950	WorkSafe Guardian	Monitoring	1,386.00
424	EFT65951	Workzone Traffic Control Pty Ltd	Traffic Control	1,560.90
425	EFT66163	Wurth Australia	Depot Supplies	348.36
426	EFT65954	Zohra Worrall	Compost Bin Rebate	49.85
				<b>\$ 3,882,129.17</b>



## 11.2 Council Budget Report - EIGHT Months to 28 February 2021

### Brief

This report provides information to Council on budget results for the eight months ended 28 February 2021.

### RECOMMENDATION

The Committee recommends to Council that the report be received.

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### Introduction

The report provides year to date (YTD) budget results for February 2021.

### Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

#### Operational Income

Key variances include:

- Statutory charges are above budget YTD by \$32,346, largely due an increase in property search fees (\$14,690), health charges (\$10,652) and sundry statutory charges (\$14,051).
- User charges are above budget by \$144,415, mostly because of the timing of leased property income payments associated with the new depot.
- Grant income is above budget YTD by \$305,242, most of which is due to the timing of the Roads to Recovery grant (\$198,711) and library related grants (\$144,950).

The end of year (EOY) forecast for operational income is expected to remain unchanged to the current budget.

#### Operational Expenditure

Key variances include:

- Staff and related costs are \$530,519 below budget YTD, largely due to the provision for vacancies and restrictions resulting from COVID. In addition staff training (\$28,477), workers compensation (\$32,699) and work health & safety (\$18,307) are below budget.
- Buildings, furniture, plant and equipment expenditure is below YTD budget by \$141,912, largely due to the timing of facility maintenance (\$32,936), plant, equipment and vehicle maintenance (\$42,115) and computer related expenditure (\$28,255).
- General expenses are below YTD budgets by \$509,041, largely due to the timing of expenditure associated with professional fees (\$303,713), advertising, promotion, publication and stationery (\$89,922) and sundry items (\$112,415). A summary of variances for selected key general expenses is attached.

- Bank and finance charges are \$32,219 over budget mostly due to the timing of loan repayments.
- Council related expenditure is \$720,725 below budget YTD, for timing reasons associated with grant funding and donations (\$258,458), street lighting (\$35,131) and levies (\$420,742). These variances are largely expected to rectify in the near future as payment aligns with budget.
- Contract and material expenditure is \$578,457 below budget, largely for timing reasons associated with depot and property maintenance programs (\$518,640), waste management (\$45,448) and Community Development programs (\$14,369).
- Occupancy and property costs are \$65,833 below budget YTD, largely for timing reasons associated with water rates (\$155,135 unfavourable) and AAL rental costs (\$36,292 unfavourable). This is offset by a favourable variance in sundry property costs (\$206,661).

The EOY forecast for operational expenditure is expected to remain unchanged to the current budget.

### Capital Expenditure

Key variances include:

- Motor vehicle expenditure is \$22,720 below budget YTD, largely for timing reasons.
- Computer expenditure is \$181,494 below budget for timing reasons, with significant commitments made.
- Other plant and equipment expenditure is below YTD budget by \$647,879, mostly for timing reasons. This will largely self-adjust in the near future as budgets align with payments, given significant commitments have already been made.
- Land and buildings are \$374,942 below budget YTD. This is a result of a \$3,874,942 underspend largely for timing reasons associated with community facility developments. It is offset by \$3,500,000 in proceeds from the sale of the Marion Road depot which is yet to occur.

The EOY forecast for capital expenditure is expected to remain unchanged to the current budget.

### Capital Income

Key variances include:

- Capital income is \$1,237,000 under budget due to income not yet received associated with community capital projects.

The EOY forecast for capital income is expected to remain unchanged to the current budget.

### Capital Works Expenditure

Expenditure on capital works YTD is \$12,082,790.

A capital works expenditure summary for YTD February 2021 is attached with appropriate comments provided on the status of individual budget lines. 50.0 per cent of the capital works budget has been spent or committed by way of purchase orders as at 28 February 2021.

It is estimated that 100 per cent of the forecast budget of \$36,081,698 is required to complete the program of works and that 88 per cent will be completed by 30 June 2021.

The EOY forecast for capital works expenditure is expected to remain unchanged from the current budget.

**Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact in relation to this report.

**Conclusion**

Information is provided in this report on budget results for the eight months ended 28 February 2021.

**Attachments**

1. **February Budget vs Actual**
2. **Capital Works - Budget vs Actual**
3. **General Expenses**

**City of West Torrens**  
**Finance Budget Report for the 8 Months Ended 28 February 2021**  
**Operational Income and Expenditure (\$'000's)**

Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
61,110	61,138	<b>Income</b>	60,774	60,775	0	0%	364
2,072	2,094	Rates	1,420	1,452	32	2%	642
1,604	1,439	Statutory Charges	817	961	144	18%	479
4,287	3,827	User Charges	2,568	2,873	305	12%	954
706	695	Grants & Subsidies	445	457	12	3%	238
		Reimbursements & Other Income					
<b>69,779</b>	<b>69,195</b>	<b>Total Income</b>	<b>66,023</b>	<b>66,518</b>	<b>494</b>	<b>1%</b>	<b>2,677</b>
		<b>Expenditure</b>					
23,865	23,925	Staff & Related Costs	14,803	14,272	531	4%	9,653
5,749	6,523	Buildings, Furniture, Plant & Equipment	4,309	4,167	142	3%	2,357
9,858	10,875	Community Asset Costs	7,072	7,072	0	0%	3,804
4,132	4,584	General Expenses	3,131	2,622	509	16%	1,963
1,128	1,028	Bank & Finance Charges	525	558	(32)	(6%)	470
4,000	4,286	Council Related Expenditure	3,101	2,381	721	23%	1,905
11,064	11,152	Contract & Material Expenditure	6,995	6,417	578	8%	4,735
2,651	2,658	Occupancy & Property Costs	1,656	1,590	66	4%	1,068
(175)	(159)	Expenditure Recovered	(101)	(75)	(26)	26%	(85)
<b>62,272</b>	<b>64,871</b>	<b>Total Expenditure</b>	<b>41,490</b>	<b>39,002</b>	<b>2,488</b>	<b>6%</b>	<b>25,870</b>
<b>7,507</b>	<b>4,324</b>	<b>Operating Surplus/Deficit</b>	<b>24,533</b>	<b>27,516</b>			



<b>City of West Torrens</b>									
<b>Finance Budget Report for the 8 Months Ended 28 February 2021</b>									
<b>Capital Income and Expenditure (\$'000's)</b>									
Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
175	172	Motor Vehicles	127	105	23	18%	67		
137	387	Computer Equipment	377	196	181	48%	191		
871	1,382	Other Plant & Equipment	964	316	648	67%	1,065		
6,383	5,861	Land & Buildings	3,304	2,929	375	11%	2,932		
<b>7,565</b>	<b>7,800</b>	<b>Total Expenditure</b>	<b>4,773</b>	<b>3,546</b>	<b>1,227</b>	<b>26%</b>	<b>4,255</b>		
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
0	4,544	Grants & Subsidies - Capital Income	1,366	129	1,237	91%	4,415		
<b>0</b>	<b>4,544</b>	<b>Total Income</b>	<b>1,366</b>	<b>129</b>	<b>1,237</b>	<b>91%</b>	<b>4,415</b>		
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
2,746	6,281	Environment Program	4,187	2,544	1,643	39%	3,737		
3,125	8,047	Recreation Program	5,365	1,805	3,559	66%	6,242		
13,846	21,754	Transport Program	14,502	7,733	6,769	47%	14,021		
<b>19,716</b>	<b>36,082</b>	<b>Total Expenditure</b>	<b>24,053</b>	<b>12,083</b>	<b>11,972</b>	<b>50%</b>	<b>23,999</b>		

**CITY OF WEST TORRENS**  
**BUDGET 2020/21 - AS AT 28 FEBRUARY 2021**  
**CAPITAL WORKS EXPENDITURE**

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
<b>ENVIRONMENT PROGRAM</b>									
<i>Stormwater &amp; Drainage</i>									
350,000	545,020	Minor Drainage Upgrades and Replacement Work	346,920	123,620	470,540	86.3%	545,020	100%	Minor Works Upgrade / Program Upgrade - continuing/program commitment for 2020 / 2021.
0	96,502	Ashley St (West St to Hayward Ave)	6,468	0	6,468	6.7%	96,502	100%	Works scheduled to commence in March 2021
0	1,483,898	Stormwater Upgrade - Stirling St, Thebarton	412,062	1,043,205	1,455,267	98.1%	1,483,898	100%	Contract awarded, works in progress.
0	296,350	Stormwater Upgrade - Sherrif St, Underdale	302,124	0	302,124	101.9%	296,350	100%	Works completed.
250,000	250,000	Stirling Street Outfall Interface	0	0	0	0.0%	250,000	100%	Currently scoping project subsequent to main underground stormwater drain being completed.
150,000	150,000	Keswick Creek- Everard	0	0	0	0.0%	150,000	100%	Works scheduled to be undertaken during March/April 2021.
650,000	650,000	Packard St Cut-off Drain	63,575	19,998	83,573	12.9%	650,000	100%	Detailed design and documentation is being developed.
<i>Other Environment</i>									
1,345,711	2,809,474	Brown Hill and Keswick Creeks	1,413,308	47,824	1,461,132	52.0%	2,809,474	100%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
<b>2,745,711</b>	<b>6,281,244</b>	<b>Program Total</b>	<b>2,544,457</b>	<b>1,234,647</b>	<b>3,779,104</b>	<b>60.2%</b>	<b>6,281,244</b>	<b>100%</b>	
<b>RECREATION PROGRAM</b>									
<i>Parks &amp; Gardens</i>									
485,000	1,003,288	Playground Upgrade	270,284	273,302	543,586	54.2%	1,003,288	80%	Project in progress; refer Urban Services Report, 2 March 2021 for an update.
530,000	781,723	Reserve Developments - Various	267,825	90,772	358,597	45.9%	781,723	100%	Project in progress; refer Urban Services Report, 2 March 2021 for an update.
260,000	344,966	River Torrens Upgrade	72,957	51,746	124,703	36.1%	344,966	90%	Project in progress; refer Urban Services Report, 2 March 2021 for an update.
25,000	28,684	River Torrens Path Upgrades	23,606	5,922	29,528	102.9%	28,684	100%	Works are underway.
0	562,201	Kings Reserve Playspace	151,857	3,200	155,057	27.6%	562,201	20%	Project in progress / refer to City Facilities & Waste Recovery General Committee 23 March 2021
775,000	1,249,585	Reserve Irrigation Upgrades	766,994	182,131	949,125	76.0%	1,249,585	90%	Project in progress; refer Urban Services Report, 2 March 2021 for an update.
0	2,000,000	Breakout Creek Stage 3 Redevelopment	0	0	0	0.0%	2,000,000	100%	Project is in planning and design detailing stage.
50,000	50,000	Bikeway Path Upgrade and Reseal	38,169	3,710	41,879	83.8%	50,000	100%	Works underway
<i>Sports Facilities</i>									
325,000	428,559	Tennis Court Upgrades	124,613	168,993	293,606	68.5%	428,559	100%	Works Underway, Arrangements for Glenlea Tennis Club confirmed.
550,000	1,472,846	Thebarton Oval Kings Reserve	0	147,289	147,289	10.0%	1,472,846	20%	Update / Project Status provided at the City Facilities and Waste General Committee - 23 March 2021
125,000	125,000	Car Parking Upgrade	88,934	25,290	114,224	91.4%	125,000	100%	Project in progress / refer to City Facilities & Waste Recovery General Committee - 23 March 2021
<b>3,125,000</b>	<b>8,046,852</b>	<b>Program Total</b>	<b>1,805,239</b>	<b>952,356</b>	<b>2,757,595</b>	<b>34.3%</b>	<b>8,046,852</b>	<b>75%</b>	

**CITY OF WEST TORRENS**  
**BUDGET 2020/21 - AS AT 28 FEBRUARY 2021**  
**CAPITAL WORKS EXPENDITURE**

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
<b>TRANSPORT PROGRAM</b>									
<i>Roads Sealed</i>									
9,679,491	14,505,509	City Funds/ULRG Funds/Carryovers	6,436,649	2,099,485	8,536,134	58.8%	14,505,509	85%	Project in progress; refer Urban Services Report, 2 March 2021 for an update.
617,418	617,418	Roads to Recovery Grant Funds	0	0	0	0.0%	617,418	100%	
<i>Other Transport</i>									
250,000	326,793	Roundabouts / Minor Road Rehabilitation	239,662	37,215	276,877	84.7%	326,793	100%	Works Underway + Scheduling works for 2020/2021.
300,000	357,643	Bus Shelters	94,688	133,227	227,915	63.7%	357,643	100%	Upgrade works to hard stand area are in progress.
430,000	766,966	Traffic Management	222,736	37,118	259,854	33.9%	766,966	100%	Detailed designs for Novar Gardens LATM are progressing. Hayward Avenue Driveway link design completed and seeking quotes to undertake works. Scheduled to commence in March 2021.
560,000	740,130	Bicycle Management Schemes	64,926	22,282	87,208	11.8%	740,130	100%	Detail design is currently being undertaken.
1,445,000	1,583,334	Public Lighting	169,407	1,271,109	1,440,516	91.0%	1,583,334	80%	LED street light transition to commence in April 2021 (SAPN were delayed in securing materials/ For further information; refer Urban Services Activity Report, 2 March 2021 for an update.
<i>Bridges</i>									
0	2,192,650	Bridge Ancillary Works (as per Bridge Audit)	19,922	83,988	103,910	4.7%	2,192,650	100%	Currently undertaking a re-condition audit.
<i>Footways &amp; Cycle Tracks</i>									
215,992	215,992	Footpath Renewal Program	210,236	18,997	229,233	106.1%	215,992	100%	Project in progress; refer Urban Services Report, 2 March 2021 for an update.
49,952	85,234	Footpath Construction Program	82,706	0	82,706	97.0%	85,234	100%	Project in progress; refer Urban Services Report, 2 March 2021 for an update.
297,832	361,933	Footpath Remediation Program	192,162	79,240	271,402	75.0%	361,933	100%	Project in progress; refer Urban Services Report, 2 March 2021 for an update.
<b>13,845,685</b>	<b>21,753,602</b>	<b>Program Total</b>	<b>7,733,094</b>	<b>3,782,661</b>	<b>11,515,755</b>	<b>52.9%</b>	<b>21,753,602</b>	<b>89%</b>	
<b>SUMMARY:</b>									
2,745,711	6,281,244	Environment Program	2,544,457	1,234,647	3,779,104	60.2%	6,281,244	100%	
3,125,000	8,046,852	Recreation Program	1,805,239	952,356	2,757,595	34.3%	8,046,852	75%	
13,845,685	21,753,602	Transport Program	7,733,094	3,782,661	11,515,755	52.9%	21,753,602	89%	
<b>19,716,396</b>	<b>36,081,698</b>	<b>TOTAL - ALL CAPITAL WORKS</b>	<b>12,082,790</b>	<b>5,969,664</b>	<b>18,052,454</b>	<b>50.0%</b>	<b>36,081,698</b>	<b>88%</b>	

**City of West Torrens  
Budget 2020/21 - YTD 28 February 2021  
(Interim Results - Selected Accounts)**

2019/20 Actuals	Account	Annual		2020/21 Budget			YTD Actuals	YTD \$ Variance	YTD % Variance
		Original Budget	Revised Budget	Revised Budget	YTD Actuals	YTD \$ Variance			
184,194	131 Training & Conference Costs	136,878	129,288	81,986	53,509	28,477	34.7		
30,855	213 Catering & Entertainment	24,023	19,723	12,144	880	11,264	92.8		
35,595	215 Catering/Entertain-Elected Members/others	31,500	25,000	11,678	1,692	9,986	85.5		
245,903	225 Subscriptions & Associations	297,979	327,994	246,612	235,948	10,664	4.3		
22,114	229 Elected Member Travel & Training	20,000	10,000	5,000	2,150	2,850	57.0		
282,965	241 Professional Fees - Legal	327,500	277,500	160,836	101,959	58,877	36.6		
7,753	243 Professional Fees - Medical	12,000	12,000	8,000	4,550	3,450	43.1		
670,087	245 Professional Fees - Consultants	572,000	888,257	599,007	420,790	178,217	29.8		
3,358	247 Professional Fees - Recruitment	0	10,000	2,000	0	2,000	100.0		
366,613	249 Professional Fees - General	280,500	369,784	237,279	176,110	61,169	25.8		
<b>1,849,437</b>	<b>Total</b>	<b>1,702,380</b>	<b>2,069,546</b>	<b>1,364,542</b>	<b>997,588</b>	<b>366,954</b>	<b>26.9</b>		



### 11.3 Legislative Progress Report - March 2021

#### Brief

This report provides an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association, or contained in the Government Gazette during the preceding month.

#### RECOMMENDATION

The Committee recommends to Council that the report be received.

#### Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained within the Government Gazette that relate to the City of West Torrens. It also contains information provided by the Local Government Association (LGA) relating to proposed amendments to legislation or other relevant matters.

Information on the status of all Bills and Acts is available on the South Australian Legislative Tracking and the Federal Register of Legislation websites at:

<https://www.parliament.sa.gov.au/Legislation/SALT> and/or <https://www.legislation.gov.au/>

#### Discussion

##### Recent Amendments to Legislation

##### ***Planning Development and Infrastructure Act 2016 - Regulations - Planning and Development Fund (No. 3) - Motion for disallowance of***

##### **Private Members Motion**

A motion was introduced by the by the Hon. M C Parnell that the General Regulations under *the Planning Development and Infrastructure Act 2016* concerning Planning and Development Fund (No. 3) Regulations, made on 10 December 2020 and laid on the Table of this Council on 2 February 2021, be disallowed.

The Regulations were disallowed on 17 February 2021.

The *Planning, Development and Infrastructure (General) (Planning and Development Fund) Variation Regulations 2021* Gazetted on 18 February 2021. These Regulations replace the now disallowed Regulations.

**Further information can be found on the South Australian Legislative Tracking website.**

##### Summary of Proposed Amendments to Legislation

##### ***COVID-19 Emergency Response (Information Security) Amendment Bill 2021***

##### **Government Bill**

The Bill amends the *COVID-19 Emergency Response Act 2020* by inserting provisions relating to information security relating to COVID-19 contract tracing data.

The motion was adjourned on 3 February 2021.

**Further information can be found on the South Australian Legislative Tracking website.**

***Planning Development and Infrastructure Act 2016 - Regulations - Planning and Development Fund (No. 4) - Motion for disallowance of***

**Private Members Motion**

A further motion was introduced by the by the Hon. M C Parnell on 3 March 2021, that the General Regulations under the *Planning Development and Infrastructure Act 2016* concerning Planning and Development Fund (No. 4), made on 18 February 2021 and laid on the Table of the Council on 2 March 2021, be disallowed.

The motion has been adjourned.

If the motion passes, this will be the fourth set of Regulations relating to the Planning and Development Fund to be disallowed.

**Further information can be found on the South Australian Legislative Tracking website.**

***Fire and Emergency Services (Governance) Amendment Bill 2020***

**Government Bill**

The *Fire and Emergency Services (Governance) Amendment Bill 2020*, was introduced to the Legislative Council on 3 March 2021.

The Bill amends the Governance provisions in the *Fire and Emergency Services Act 2005*, including, the Constitution of the Board, Board proceedings and Annual reports.

The Bill has been adjourned at second reading.

**Further information can be found on the South Australian Legislative Tracking website.**

***Statutes Amendment (Light Pollution and Nuisance) Bill 2021***

**Private Members Bill**

The *Statutes Amendment (Light Pollution and Nuisance) Bill 2021*, was introduced to the Legislative Council on 3 March 2021 by the Hon. M C Parnell (MLC).

The Bill proposes amendments to the *Environment Protection Act 1993* and the *Local Nuisance and Litter Control Act 2016*. The Bill proposes to include artificial light as a form of nuisance into the *Local Nuisance and Litter Control Act 2016*, allowing councils to expiate.

The Bill has been adjourned at second reading.

**Further information can be found on the South Australian Legislative Tracking website.**

**Bills previously reported on where the status has changed**

Nil

**Bills previously reported on where the status remains unchanged*****Automated External Defibrillators (Public Access) Bill 2019*****Private Members Bill**

The *Automated External Defibrillators (Public Access) Bill 2019* was introduced to the Legislative Council on 16 October 2019 by the Hon. F Pangallo (MLC).

An Automated External Defibrillator is a portable device able to treat cardiac arrest by applying an electric shock to restore normal heart rhythm.

If passed by State Parliament, Automated External Defibrillators will be mandatory in all public buildings (including schools and universities, libraries, sporting facilities, local council offices and swimming pools) which the public have access to.

Privately owned buildings including shopping centres, aged care and retirement villages, commercial properties over 600 square metres in size, and certain residential apartments will also be required to install the devices. It will also be mandatory for the devices to be installed in all emergency services vehicles, including SAPOL, Metropolitan Fire Service, Country Fire Service and State Emergency Service.

A maximum fine of up to \$20,000 would be imposed on those who failed to abide by the new laws.

The Bill passed the Legislative Council on 15 October 2020 and has been received and adjourned at its first reading in the House of Assembly.

Council has installed defibrillators in the Civic Centre, Hamra Centre, Thebarton Community Centre and Plympton Community Centre. It has also installed defibrillators in a number of its leased facilities including the Hilton RSL, Western Youth Centre, Fulham Community Centre, Airport Over 50s Club etc. In addition, it has provided community grants to other community groups such as the Glenelg Baseball Club and will continue to receive grant applications for the installation of defibrillators in community facilities within West Torrens. As such, if this Bill is passed then it will not result in any major impost on Council.

**Further information can be found on the [South Australian Legislative Tracking website](#).**

***Planning, Development and Infrastructure (Regulated Trees) Amendment Bill 2020*****Private Members Bill**

The Hon. M C Parnell introduced the Bill to the Legislative Council on 23 September 2020 where it was introduced and read a first and second time. It is essentially a duplicate bill of one that passed the Legislative Council in 2017, with the intent to prevent the unnecessary or premature removal of regulated or significant trees.

The Bill intends to restrict applications for the removal of a significant or regulated tree until such a time that development approval for a structure is processed, blocking developers from creating a "clean slate" on a block of land.

The Bill has been adjourned at second reading.

**Further information can be found on the South Australian Legislative Tracking website.**

***Freedom of Information (Miscellaneous) Amendment Bill 2018*****Government Bill**

This Bill seeks to change the definition of public interest, amend the processes for determining that a document does not exist and changes definitions relating to the nature and scope of an application. It also changes the processes for determination of an application.

The Bill passed the Legislative Council with amendments on 18 October 2018. It was read for the first time in the House of Assembly on the 8 April 2020, and adjourned at second reading on 21 July 2020. The Bill is now in the Committee Stage.

**Further information can be found on the South Australian Legislative Tracking website.**

***Local Government (Public Health Emergency) (Rate Relief) Amendment Bill 2020*****Private Members Bill**

This Bill was introduced as a Private Members Bill by the Hon. Tony Piccolo MP with the intent of enforcing a 100% rate rebate for businesses or non-profit organisations who have been forced to close due to COVID-19 for the period that they were required to be closed.

A motion to move the Bill through all stages failed, and it was adjourned at second reading.

**Further information can be found on the South Australian Legislative Tracking website.**



**Local Government (Fixed Charges) Amendment Bill 2018****Government Bill**

This Bill seeks to amend s152 of the *Local Government Act 1999*.

The amendment seeks to include each residence in a retirement village (within the meaning of the *Retirement Villages Act 1987*) as a type of allotment to which a fixed charge for rates cannot be applied.

The Bill was introduced to the Legislative Council and read a first time on 17 October 2018. It has been adjourned at second reading.

**Further information can be found on the South Australian Legislative Tracking website.**

**Planning, Development and Infrastructure (Carparking Requirements) Amendment Bill 2019****Private Members Bill**

This Bill, introduced by the Hon. Tony Piccolo MP, amends the *Planning, Development and Infrastructure Act 2016* providing minimum carpark requirements on all dwellings.

Amendment of section 108 - categorisation:

In the case of a 1 bedroom dwelling, the requirement to provide for at least 1 carpark, and 2 carparks for a dwelling with 2 or more bedrooms. Carparks are required to be on site or on a site within 100 metres of the dwelling. If the development does not meet these requirements it will be classified as restricted development.

Amendment of section 110 - restricted development:

If the Commission makes an assessment under s110 of the Act in relation to restricted development, the Commission must take into account the relevant provisions of the Planning and Design Code, but is not bound by those provisions.

The Bill was introduced to the House of Assembly on 13 November 2019 and adjourned at second reading on 13 November 2019.

**Further information can be found on the South Australian Legislative Tracking website.**

**Statutes Amendment (Local Government Review) Bill 2020****Government Bill**

Introduced and read for the first time on 17 June 2020, this is a Bill to amend the *Local Government Act 1999*, the *Local Government (Elections) Act 1999*, the *City of Adelaide Act 1998* and other related Acts.

The Bill addresses four (4) overarching reform areas being:

- Stronger Council Member Capacity and Better Conduct
- Lower Costs and Enhanced Financial Accountability
- Efficient and Transparent Local Government Representation
- Simpler Regulation

The Bill has now passed the House of Assembly with over 140 government amendments to the original Bill, which were all agreed to by the opposition in Committee.

The Bill is currently being debated in the Legislative Council and has yet to enter Committee Stage.

**Further information on the reforms can be found at on the DIT Website at:**

[https://dit.sa.gov.au/local\\_govt/local\\_government\\_reform](https://dit.sa.gov.au/local_govt/local_government_reform)

**Acts Assented****No. 1 of 2021 - COVID-19 Emergency Response (Expiry) Amendment Act 2021**

The Act was assented to on 4 February 2021 and amends the *COVID-19 Emergency Response Act 2020* by extending its operation to 31 May 2021. This Act, and associated Regulations, addresses matters such as provisions applying to residential tenancies, electronic attendance at meetings, and ability for local government Elected Members and employees to take statutory declarations and the holding of Annual General Meetings during the major emergency declaration.

**For further information, see please see the Act [here](#).**

**No. 5 of 2021—Statutes Amendment and Repeal (Budget Measures) Act 2021**

The Act was assented to on 25 February 2021 and amends a number of Acts, including:

- *Independent Commissioner Against Corruption Act 2012*;
- *Land Acquisition Act 1969*
- *Legislation (Fees) Act 2019*;
- *Public Sector Act 2009*

**For further information, see please see the Act [here](#).**

**Regulations Amended*****Development (Designated Day) (COVID-19) Variation Regulations 2021***

Regulations under the *Development Act 1993* to vary the *Development Regulations 2008* by amending the definition of 'designated day' under regulation 5 to be the day on which Schedule 6 Part 2 of the *Planning, Development and Infrastructure Act 2016* comes into operation, being 19 March 2021.

The Regulations came into operation on 4 February 2021.

**For further information see please see the Regulations [here](#).**

***Planning, Development and Infrastructure (General) (Planning and Development Fund) Variation Regulations 2021***

Regulations under the *Planning, Development and Infrastructure Act 2016* to vary the *Planning, Development and Infrastructure (General) Regulations 2017*.

The Regulations amend regulation 119 relating to the application of the Planning and Development Fund. The Regulations replace the *Planning, Development and Infrastructure (General) (Planning and Development Fund) (No 3) Variation Regulations 2020* which have now been disallowed.

Regulations came into operation on 18 February 2021.

These are the fourth set of Regulations in relation to the Planning and Development Fund, with the first three being disallowed by the Legislative Council.

Please note that there is a Private Members Motion to disallow the Regulations currently before the Legislative Council.

**For further information see please see the Regulations [here](#).**

***Fire and Emergency Services (Miscellaneous) Variation Regulations 2021***

Regulations under the *Fire and Emergency Services Act 2005* to vary the *Fire and Emergency Services Regulations 2005* in relation to Industry Brigades.

The Regulations came into operation on 15 February 2021.

**For further information see please see the Regulations [here](#).**

***Fire and Emergency Services Regulations 2021***

A comprehensive set of new regulations have now been made under the *Fire and Emergency Services Act 2005*.

The Regulations to come into operation on 1 March 2021 and revoke the *Fire and Emergency Services Regulations 2005*.

**For further information see please see the Regulations [here](#).**

***Environment Protection (Waste Depot Levy) Variation Regulations 2021***

Regulations under the *Environment Protection Act 1993* to vary the *Environment Protection Regulations 2009* in respect of Waste Depot Levy.

The Regulations come into operation on 1 December 2021.

**For further information please see the Regulations [here](#).**

***Single-use and Other Plastic Products (Waste Avoidance) Regulations 2021***

Regulations under the *Single-use and Other Plastic Products (Waste Avoidance) Act 2020*, came into operation on 1 March 2021.

The Regulations provide exclusions to the definition of 'prohibited plastic product' under the Act as well as providing exemptions in relation to single-use plastic drinking straws.

**For further information please see the Regulations [here](#).**

***Mutual Recognition (South Australia) (Single-use and Other Plastic Products) Regulations 2021***

Regulations under the *Mutual Recognition (South Australia) Act 1993*, came into operation on 1 March 2021.

The Regulations provide a temporary exemption to the *Single-use and Other Plastic Products (Waste Avoidance) Act 2020* from the *Mutual Recognition Act 1993* (Cth) for a period of 12 months.

**For further information, please see the Regulations [here](#).**



**Road Traffic (Miscellaneous) (Roadworks) Variation Regulations 2021**

Regulations under the *Road Traffic Act 1961*, varying the *Road Traffic (Miscellaneous) Regulations 2014*, in respect of traffic control devices, fees for roadworks permits and as well as varying Schedule 4 in relation to the expiation of offences.

The Regulations come into operation on 5 April 2021.

For further information, please see the Regulations [here](#).

**Planning, Development and Infrastructure (General) (Phase 3 of Code) Variation Regulations 2021**

Regulations under the *Planning, Development and Infrastructure Act 2016*, varying the *Planning, Development and Infrastructure (General) Regulations 2019*, the variations include variations to:

- regulation 3A—Application of Act (section 8);
- regulation 19—Incorporation of material (section 71(b));
- insertion of regulation 19A - Building envelope plans;
- regulation 21—Minor or operational amendments (section 76);
- regulation 27—Impact assessed development—categorisation;
- regulation 31—Verification of application;
- regulation 53—Time within which decision must be made (section 125(1));
- regulation 67—Lapse of consents or approvals (section 126(2));
- regulation 103—Certificates of occupancy;
- insertion of regulation 106A - Development in Riverbank Zone;
- regulation 120—Record of applications;
- Schedule 4—Exclusions from definition of development—general;
- Schedule 8—Plans 17;
- Schedule 9—Referrals;
- Schedule 13—State agency development exempt from approval.

The Regulations come into operation on the day on which Schedule 6 Part 2 of the *Planning, Development and Infrastructure Act 2016* comes into operation, being 19 March 2021.

For further information, please see the Regulations [here](#).

**Planning, Development and Infrastructure (Fees, Charges and Contributions) (Phase 3 of Code) Variation Regulations 2021**

Regulations under the *Planning, Development and Infrastructure Act 2016*, varying the *Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019*.

Regulations come into operation on the day on which Schedule 6 Part 2 of the *Planning, Development and Infrastructure Act 2016* comes into operation, being 19 March 2021.

For further information, please see the Regulations [here](#).

**Planning, Development and Infrastructure (Swimming Pool Safety) (Fencing) Variation Regulations 2021**

Regulations under the *Planning, Development and Infrastructure Act 2016*, varying the *Planning, Development and Infrastructure (Swimming Pool Safety) (Fencing) Variation Regulations 2021* and amends regulations 4 and 6 in respect of swimming pool safety features.

The Regulations came into operation on 4 March 2021.

For further information, please see the Regulations [here](#).

**Development (Horticultural Netting) Variation Regulations 2021**

Regulations under the *Development Act 1993*, varying the *Development Regulations 2008*. The amendments pertain to Schedule 1A - development not requiring development plan consent.

The Regulations came into operation on 4 March 2021.

For further information, please see the Regulations [here](#).

**Planning, Development and Infrastructure (General) (Horticultural Netting) Variation Regulations 2021**

Regulations under the *Planning, Development and Infrastructure Act 2016* to vary the *Planning, Development and Infrastructure (General) Regulations 2017* in respect of horticultural netting as an accepted development.

The Regulations come into operation on 4 March 2021.

For further information, please see the Regulations [here](#).

**Declarations****Approval of the Governor—Extension of a Major Emergency Declaration**

Pursuant to section 23(2) of the *Emergency Management Act 2004*, the Governor, with the advice and consent of the Executive Council, has approved further extension of the Major Emergency Declaration, for a period of 28 days, commencing on 6 March 2021.

**Policy Amendments****Environment Protection (Waste to Resources) Policy (Waste Depot Levy) Amendment Notice 2021**

Notice under section 32 of the *Environment Protection Act 1993* amending clause 4 of the *Environment Protection (Waste to Resources) Policy 2010* relating to certain material declared not to be waste.

The amendment to the Policy comes into operation on 1 December 2021.

**For further information, please see the Notice on pages 579-580 of the [Government Gazette - No 11 - 18 February 2021](#).**

### **Amendment to the Planning and Design Code**

#### **Amendment to the Planning and Design Code**

##### **Part 7 - Land Use Definitions - Land Use Definitions Table**

By Notice published in the Government Gazette dated 18 February 2021, the Planning and Design Code has been amended to make changes relating to:

- Removal of frost fans from the definition of agricultural buildings to remove the deemed-to-satisfy pathway and require public notification;
- Increase the maximum floor area for agricultural buildings in the Rural Zone;
- Provide a deemed-to-satisfy pathway for ancillary accommodation in the Rural Living Zone;
- Make minor structures (outbuildings and verandas) exempt from public notification in Employment Zones.

Part 7 - Land Use Definitions - Land Use Definitions Table has been updated in accordance with the above changes.

The Amendment will come into operation upon being published on the SA planning portal.

**For further information, please see the Notice on pages 709-710 of the [Government Gazette - No 11 - 18 February 2021](#).**

### **Amendment to the Planning and Design Code**

#### **Part 7 - Land Use Definitions - Land Use Definitions Table**

By Notice published in the Government Gazette dated 4 March 2021, the Planning and Design code has been amended to make changes of form and to correct errors that relate to:

- the definition of a 'Retail Fuel Outlet' in PART 7—Land Use Definitions;
- the application of policies in relation to siting, asset protection and water supply for assessing residential development in areas subject to the Hazard (Bushfire—Regional) Overlay across all applicable zones;
- updating references to regulations under the Planning, Development and Infrastructure (General) Regulations 2017 as referred to in PART 7—Land Use Definitions;
- updating reference in Footnote 13 to the correct 'URL' to link to SAPPA mapping—<http://sappa.plan.sa.gov.au/>;
- updating reference in Footnote 14 to the 'See also regulation 7 of the Planning, Development and Infrastructure (General) Regulations';

- updating PART 13—Table of Amendments to reflect this Section 76.

The Amendment will come into operation upon being published on the SA planning portal.

**For further information, please see the Notice on pages 709-710 of the [Government Gazette - No 14 - 4 March 2021](#).**

## Proclamations

### ***Fire and Emergency Services (Miscellaneous) Amendment Act (Commencement) Proclamation 2021***

The *Fire and Emergency Services (Miscellaneous) Amendment Act 2020* (No 8 of 2020) came into operation on 15 February 2021 and amends the *Fire and Emergency Services Act 2005*.

**For further information, please see the Proclamation [here](#).**

### ***South Australia Single-use and Other Plastic Products (Waste Avoidance) Act (Commencement) Proclamation 2021***

The *Single-use and Other Plastic Products (Waste Avoidance) Act 2020* (No 27 of 2020) came into operation on 1 March 2021, with the following provisions coming into operation on 1 March 2022:

- section 6(1)(d) to (g) (inclusive);
- Part 3.

**For further information, please see the Proclamation [here](#).**

### ***Administrative Arrangements (Administration of Single-use and Other Plastic Products (Waste Avoidance) Act) Proclamation 2021***

Made under section 5 of the *Administrative Arrangements Act 1994*, the administration of the *Single-use and Other Plastic Products (Waste Avoidance) Act 2020* is committed to the Minister for Environment and Water.

The proclamation came into operation on 25 February 2021.

**For further information, please see the Proclamation [here](#).**

### ***Planning, Development and Infrastructure Act (Commencement) Proclamation 2021***

The following provisions of the *Planning, Development and Infrastructure Act 2016* (No 14 of 2016) come into operation on 19 March 2021:

- Schedule 6 Parts 2 to 4 (inclusive);
- Schedule 6 Part 9;
- Schedule 8 clause 17.



For further information, please see the Proclamation [here](#).

### ***Statutes Amendment (Planning, Development and Infrastructure) Act (Commencement) Proclamation 2021***

The following provisions of the *Statutes Amendment (Planning, Development and Infrastructure) Act 2017* (No 5 of 2017) come into operation on 19 March 2021:

- a) Part 3, except section 14(2);
- b) Part 4;
- c) Parts 6 to 8 (inclusive);
- d) Part 10, except section 40(1);
- e) Part 11, except sections 41 and 42;
- f) Part 12;
- g) Parts 14 to 16 (inclusive);
- h) Parts 18 to 20 (inclusive);
- i) Parts 23 to 27 (inclusive).

For further information, please see the Proclamation [here](#).

### ***Planning, Development and Infrastructure (Designated Day) Proclamation 2021***

Pursuant to the definition of designated day in Schedule 8 clause 1 of the *Planning, Development and Infrastructure Act 2016*, 19 March 2021 is appointed as the **designated day** for the purposes of the following clauses of that Schedule:

- a) clause 9;
- b) clause 14;
- c) clause 17;
- d) clause 27;
- e) clause 38.

For further information, please see the Proclamation [here](#).

## **Relevant Common Law**

### ***The Corporation of the City of Unley v Crichton & Anor [2021] SASC 17***

The City of Unley recently lost its appeal against findings of not guilty by a Judge of the Environment, Resources and Development Case.

#### **Background**

On or about 2 October 2015, two significant regulated trees, T1 and T2, were the subject of pruning by the second respondent, Tempest Trees and Gardens, upon the request of the first respondent, Mr Crichton. The appellant was notified of the damage to both trees and subsequently charged the respondents with undertaking unapproved development contrary to section 44(1) of the *Development Act 1993* (SA).

Following a trial before a Judge of the Environment, Resources and Development Court, the Judge found each of the respondents not guilty.

On appeal, the appellant complained that the Judge erred in: the interpretation of what is “tree-damaging activity”, the application of s56 of the *Criminal Procedure Act 1921* in relation to the onus of proving whether tree-damaging activity had occurred, the finding that certain aspects of Dr Nicolle’s evidence were not admissible as an expert opinion, the finding that no more than 20 per cent of the crown of each tree had been removed, and in finding that the respondents had not engaged in tree-damaging activity. The respondents maintained that the Judge was correct in his findings.

### **Decision**

Held per Nicholson J, dismissing the appeal:

1. The work done on T1 and T2 did not constitute tree-damaging activity.
2. The Judge was correct to adopt the ordinary meaning of “crown of the tree” where that phrase occurs in paragraph (a) of subregulation 6A(8) of the Development Regulations 2008 (SA), namely, the living branches and foliage of a tree.
3. The respondents carried the onus of proving, on a balance of probabilities, that the work performed on T1 and T2 fell within the exception provided for by subregulation 6A(8).
4. The estimations of the amount of the crowns removed provided by Dr Nicolle do not have a sufficient basis or support from within Dr Nicolle’s field of expertise to qualify as expert opinion.
5. It was open to the Judge on the evidence to accept the evidence of Mr Cook. The Judge’s findings that he removed no more than 20 per cent of the crowns of T1 and T2 should not be interfered with.

**For further information, please see the decision [here](#).**

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct environmental impact in relation to this report.

### **Conclusion**

This report on legislative amendments is current as at 5 March 2021.

### **Attachments**

Nil

## **12 MEETING CLOSE**