

CITY OF WEST TORRENS



# Notice of Committee Meeting

**NOTICE IS HEREBY GIVEN** in accordance with Sections 87 and 88 of the *Local Government Act 1999*, that a meeting of the

## **CITY FACILITIES AND WASTE RECOVERY GENERAL COMMITTEE**

Members: Councillor K McKay (Presiding Member), Mayor M Coxon,  
Councillors: D Huggett, D Mugavin, C O'Rielley, B Reynolds, J Woodward, S Pal, A McKay

**of the**

### **CITY OF WEST TORRENS**

will be held in the George Robertson Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 25 MAY 2021  
at 6.00pm**

Public access to the meeting will be livestreamed audio only at the following internet address: <https://www.westtorrens.sa.gov.au/livestream>

**Angelo Catinari  
Chief Executive Officer (Acting)**

#### **City of West Torrens Disclaimer**

Please note that the contents of this Committee Agenda have yet to be considered by Council and recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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**1 MEETING OPENED****1.1 Evacuation Procedures****1.2 Electronic Platform Meeting****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Facilities and Waste Recovery General Committee held on 23 March 2021 be confirmed as a true and correct record.

**6 COMMUNICATION BY THE CHAIRPERSON****7 OUTSTANDING REPORTS / ACTIONS**

Nil

## 8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 8.1 Kesmond Reserve, Keswick - Update Report

#### Brief

This report advises and updates Members on consultation undertaken regarding the facilities and the utilisation of the open space located at Kesmond Reserve, Keswick.

#### RECOMMENDATION

The Committee recommends to Council that:

1. This report is to be noted;
2. A further report is to be provided back to this Committee following negotiations between the National Servicemen's Association and the Hilton RSL Sub-branch regarding the potential use of a new facility at Kesmond Reserve.

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#### Introduction

A background report was provided to the City Facilities and Waste Recovery General Committee (the Committee) on 22 September 2020 detailing current usage of the Kesmond Reserve, Keswick site, and informing Members that a master planning exercise would commence.

In order to gather information regarding the current level of usage of the site as well as to identify opportunities and challenges, meetings were held with the following groups:

- National Servicemen's Association (NSA);
- Richmond Primary School (RPS);
- Kesmond Tennis Club (KTC);
- Richmond Baptist Church (RBC);

A further report was provided to the Committee at its meeting of 23 March 2021, where Members were informed that online consultation through the 'Your Say' platform was launched, and results of all of the consultation were presented to Members.

Based on the consultation results, the top five requests for consideration through the master planning process were:

- public toilets accessible 7 days per week;
- more shade;
- more tables and seating;
- toddler play facilities, and
- a perimeter bike track.

Members were also advised that two face-to-face consultation sessions had been planned for March/April 2021 in order to further refine the priorities for the site and guide the masterplan development.

#### Background

Kesmond Reserve, Keswick provides valuable open space and public facilities in a suburb which is experiencing higher levels of medium and high density development compared to the wider West Torrens area (59% of dwellings in Keswick, Marleston and Ashford are considered medium or high density compared to 37% in City of West Torrens).

Kesmond Reserve is located at the south-eastern edge of the Council area, closely bordered by South Road, Anzac Highway and Richmond Road. The site is in close proximity to Richmond Primary School, which is currently operating at capacity and use Kesmond Reserve as an extension of their grounds with students using the reserve before and after school and on occasion for sports days.

The site features a large green open space, playground, adult gym equipment, carpark, four tennis courts, memorial rose garden, and two clubroom facilities (National Serviceman's Association and Kesmond Tennis Club). A local heritage listed former Child and Family Health Service (CAFHS) building is also located on the site.

The demographics of the local area (Keswick, Marleston and Ashford) are similar to the greater Council area, however there is a slightly larger portion of 18 to 34 year olds living locally around Kesmond Reserve (32.8% compared to 28% across West Torrens). Additionally, there are a larger percentage of people with Chinese and Indian ancestry living in the area compared to the wider City of West Torrens (18.2% of population compared to 10.8%).

Key feedback received from stakeholders in late 2020 identifies the following priority elements for a redeveloped Kesmond Reserve:

- a perimeter bike or running track;
- improved shade;
- accessible toilets available 7 days per week;
- shared-use facility;
- nature play elements;
- community managed café;
- larger picnic settings to support use by larger extended families;
- the NSA would like to see a community building at a similar scale to what they currently have with better connection to the outdoors and a stronger connection to NSA Memorial; and
- RPS and RBC would like the addition of a community garden that could operate as outdoor classrooms.

The tennis club has reduced operation and a building audit revealed concerns for the structural integrity of the existing NSA building.

Currently there is a potential need to:

- Redevelop the existing facilities on site;
- Review tennis court numbers and consider the need for public mixed use courts;
- Retain existing play equipment; and
- Investigate event space opportunities.

## Discussion

Initial feedback provided through the community consultation process undertaken in December 2020 and January 2021 was used to develop project priorities for the Kesmond Reserve redevelopment.

The Administration worked with consultants to use the project priorities to inform an additional community consultation period. The '*Your Say*' platform was again used to gather feedback and face-to-face consultation was held on two dates in March/April, in order to confirm and refine established priorities.

Forty four (44) responses were received by the closing date through the '*Your Say*' web page and approximately 70 people were engaged through the face-to-face consultation sessions on 25 March and 14 April 2021.

Attendees of the drop-in sessions were asked to add a green sticker to elements they would like to see within the reserve and red stickers to those they disagreed with, as well as provide comments. Children that attended were asked to draw pictures of play elements that they would like to see included within the design.

An overwhelming majority of participants supported the priority areas identified for inclusion in a Kesmond Reserve master plan, as well as the general need for the reserve to be redeveloped.

Overall it was evident that there is a strong sense of community to Kesmond Reserve, and this will be further strengthened with an upgrade.

Respondents to the online survey were asked whether they supported, somewhat supported or did not support a number of elements for inclusion in the masterplan. The percentage of those who supported the priority elements can be found below, (this data does not include those who 'somewhat supported' the elements):

- 86% supported more shade and covered BBQ area;
- 84% supported a public toilet open 7 days per week;
- 79% supported more tables and seating and a community garden;
- 75% supported nature play;
- 70% supported more toddler play facilities; and an area for community events;
- 61% supported a perimeter bike track and multi-use courts;
- 59% supported a new community facility for use as a community café;
- 56% supported an additional half-court basketball court;
- 45% supported soccer goals;
- 43% supported cricket nets;
- 34% supported a new community facility for hire; and
- 34% supported 15 futsal courts.

Full details of the updated survey results are available for Members upon request to the Administration.

The online and face-to-face consultation results were combined with the feedback gathered from the original meetings held with key stakeholders. A draft masterplan has been developed (based on the feedback) for Members consideration (**Attachment 1**).

The draft masterplan provides an opportunity to explore options for the underutilised space at Kesmond Reserve and enhance the open space qualities currently offered. There are limited open space assets within the Council region which are purely for community use.

Key features of the draft masterplan include:

- accessible toilets integrated within a new community facility;
- a perimeter scooter loop track;
- nature play aimed at toddlers;
- multi-use courts;
- re-oriented soccer goals;
- cricket nets; and
- large open lawn space.

Kesmond Reserve provides opportunity to further develop the public open space to offer the following:

- community event spaces;
- extension of the backyard for surrounding housing developments;
- public art integration;
- community gardens;
- mixed use passive sports;
- nature play; and
- integration of National Servicemen Association legacy

At the time of writing this report, conversations have begun with the Hilton RSL Sub-branch regarding the potential co-location of the club with the NSA in a facility located at Kesmond Reserve. These discussions are only preliminary at this stage and further information will be provided to Committee / Council at a future date.

In order to ensure all possible opportunities are considered, the Administration proposes that a hold be placed on the community consultation process on the draft masterplan, until the conclusion of negotiations between the NSA and the Hilton RSL Sub-branch, as these discussions may impact the draft plan.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

The development of the draft masterplan for Kesmond Reserve will consider best practises to reduce the climate / environmental impact for the development of the new facilities and improve the open space areas on the reserve.

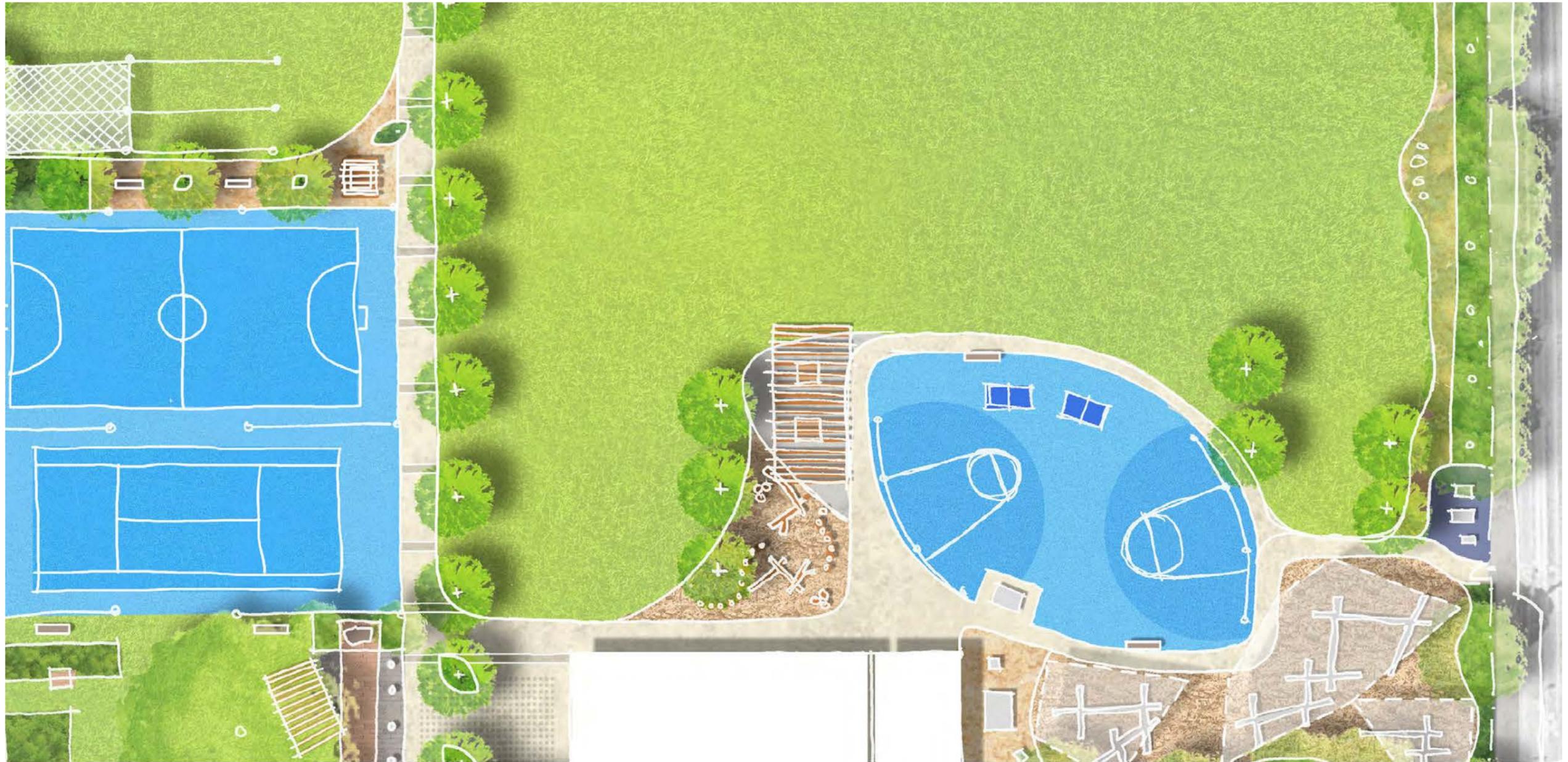
### **Conclusion**

Community consultation has taken place to ascertain the level of support for project priorities identified for a Kesmond Reserve upgrade. Consultation included an online survey and face-to-face drop in sessions.

Following the period of consultation, a draft masterplan has been developed for Council consideration. Negotiations have commenced between the NSA and the Hilton RSL Sub-branch for a new facility at Kesmond Reserve. A further report will be provided to Council following these discussions.

### **Attachments**

#### **1. Kesmond Reserve Draft Masterplan**



# KESMOND RESERVE MASTER PLAN REPORT





JPE Design Studio Pty Ltd  
 Architecture  
 Interior Design  
 Landscape Architecture  
 Urban Design

Revision	Issue Date	Issued By
-	16.09.2020	AP
A	12.05.2021	AP
B	17.05.2021	AP

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# KESMOND RESERVE MASTER PLAN



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# KESMOND RESERVE MASTER PLAN

## Brief Development



### Project Background

With the reduced operations of the site's tennis club, as well as an audit of the structural integrity of the existing National Servicemen Association building, this project seeks to review the future site uses and develop a master plan for Kesmond Reserve.

Currently there is a potential need to;

- Demolish the disbanded tennis club building
- Demolish and reinstate the existing National Servicemen Association (NSA) headquarters building
- Retain and find adaptive re-use solution for the existing local heritage listed building
- Review tennis court numbers and consider the need for public mixed use courts
- Retain existing play equipment
- Investigate event space opportunities

### Works To Date

There have been recent upgrades to Kesmond Reserve which need to be considered and incorporated into the master plan. These are as follows;

#### Playground Space:

- playspace
- bbq
- picnic table
- fitness equipment
- shade sails
- resurfaced halfcourt

#### Heritage Building Investigations:

- condition report of heritage building
- a number of options for adaptive re-use opportunities

#### NSA Memorial:

- plaque stone, pavers, scout car & gardens facing Surrey Road

### Context

Kesmond Reserve is surrounded by housing and sits within the suburb of Keswick, on Everard Avenue, east of South Road and west of Anzac Highway. It is a large portion of open space. There is currently only a small tennis club and NSA club on this site.

Richmond Primary school are currently operating at capacity and use Kesmond Reserve as an extension of their grounds with students using the reserve before and after school and on occasion for sports days.

The surrounding families are from a mix of background and cultures. They already bring a strong sense of community to Kesmond Reserve which will be further strengthened with the upgrade of the reserve.

### Project Aspirations

Kesmond Reserve is a well loved community asset. With so much underutilised space, this master plan provides an opportunity to explore the potential for community growth at Kesmond Reserve and enhance the open space qualities offered.

There are limited open space assets within the Council region which are purely for community use. Kesmond Reserve provides opportunity to further evolve into a public open space which could offer the following;

- community event spaces
- extension of the school grounds
- extension of the backyard for surrounding housing developments
- public art integration
- community gardens
- mixed use passive sports
- nature play
- integration of National Servicemen Association legacy

# KESMOND RESERVE MASTER PLAN

## Site Context

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# KESMOND RESERVE MASTER PLAN

## Site Analysis



The following diagrams highlight existing site features as well as features that will remain during the development of the master plan.

Together, these diagrams illustrate the opportunity for increased open space capacity and a greater use offering for Kesmond Reserve.

The adjacent dot points highlight key parameters and opportunities to be considered during the development of the master plan.

### Site Parameters

- Existing lawn space is well used and should be retained or expanded
- Established trees on site provide much needed shade
- Recently upgraded playspace, picnic facilities and fitness equipment to remain
- Local heritage listing of former Child Health Centre to remain
- Vehicle entry from Farnham Rd to be reviewed
- NSA memorial & gardens striving for 'National Memorial' recognition
- Residential land adjoins northern boundary

### Site Opportunities

- Create Surrey Rd 'frontage'
- New community/NSA building location to emphasise memorial & create better indoor/outdoor connection
- Informal sports use offers flexibility in size & shape of lawns and courts
- Integration of pathways connecting spaces and creating further multi-use offering

# KESMOND RESERVE MASTER PLAN

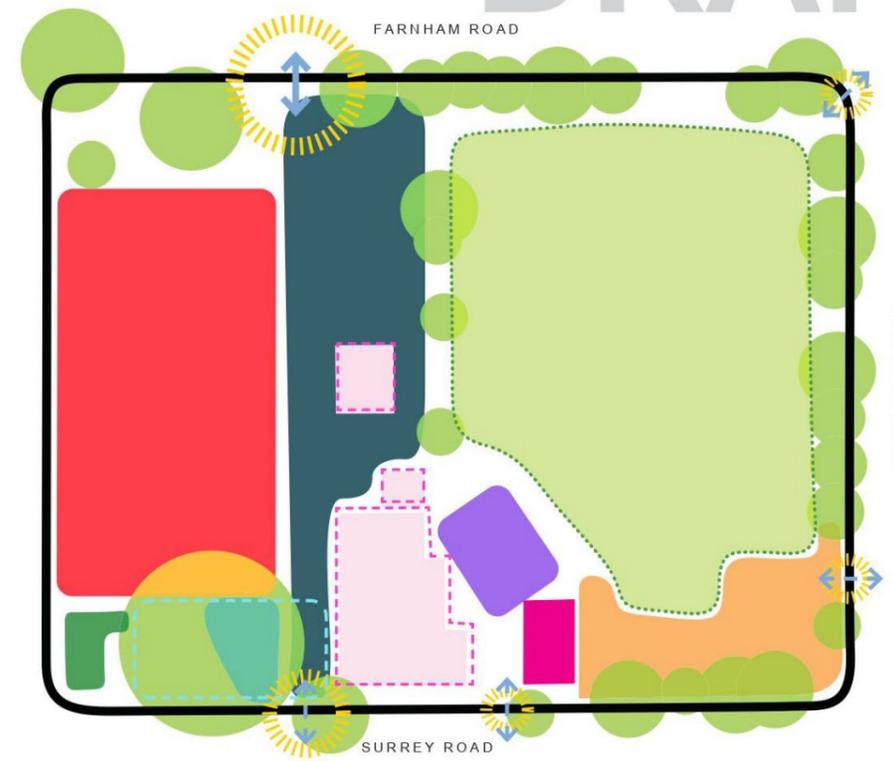
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## Site Features

### LEGEND

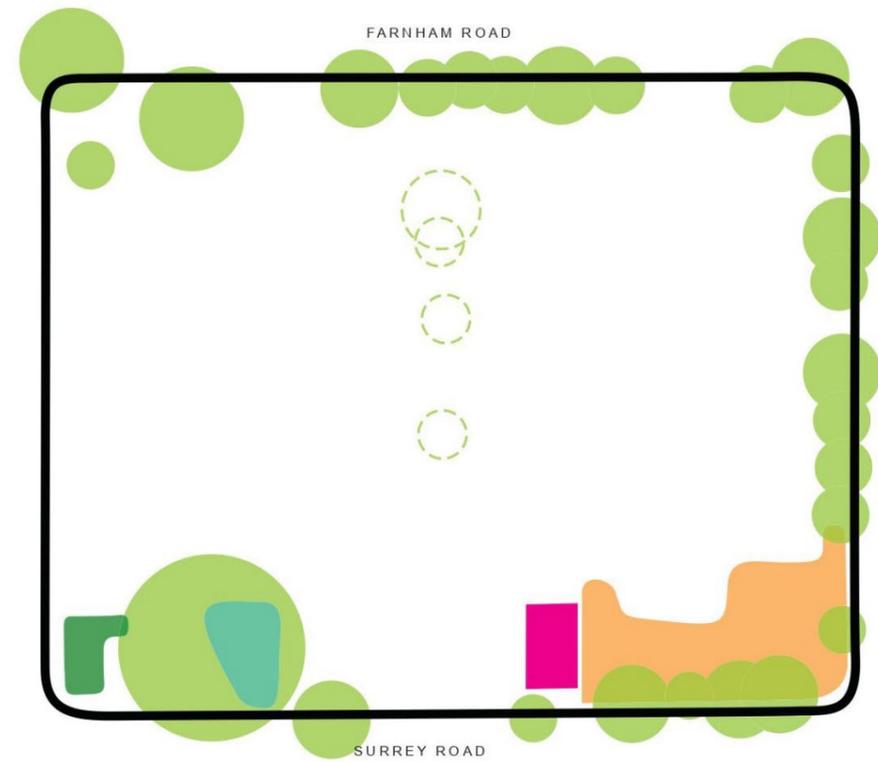
- |   |                           |   |                         |
|---|---------------------------|---|-------------------------|
|  | Existing Trees            |  | Local Heritage Building |
|  | Key Gateways              |  | Existing Building       |
|  | Vehicle Entry             |  | Tennis Courts           |
|  | Pedestrian Entry          |  | Half Court              |
|  | Playspace                 |  | Car Park / Asphalt      |
|  | Open Greenspace           |  | NSA Event Space         |
|  | National Service Memorial |   |                         |
|  | Rose Gardens              |   |                         |



## Non-Negotiables

### LEGEND

- |   |                           |
|---|---------------------------|
|  | Existing Trees            |
|  | Potential Tree Removals   |
|  | Playspace                 |
|  | National Service Memorial |
|  | Rose Gardens              |
|  | Local Heritage Building   |



# KESMOND RESERVE MASTER PLAN

## Consultation Summary



JPE Design Studio, with the City of West Torrens, met with the following Kesmond Reserve stakeholders as well as local community to further understand how the site is used.

- National Servicemen Association (NSA)
- Community Development (team within City of West Torrens)
- Richmond Primary School - Principal
- Local Community Representative – Pastor Elliot
- Community Consultation

From these meetings a 'Community-led Brief' was developed reflecting the community needs and desires.

### NSA:

The NSA are a community group with a legacy which they would like respected and reflected in the design moving forward. They also, however, recognise that over a 10 year period, the NSA could shift in focus and instead be a social outreach for more elderly members of the community. Within the master plan the NSA would like to see;

- A community building in a similar scale to what they currently have
- Better connection to the outdoors
- Building to have a stronger connection to NSA Memorial
- Integrate an archway / wall with name of reserve
- The memorial garden recognised as a 'National Memorial'

### Community Development Team:

The Community Development team, within Council, see great opportunity to promote community usage and gathering with the integration of the following amenities;

- Scooter loop/running track
- Improved shade
- Youth space
- BBQs
- Accessible public toilets
- Retain the basketball court
- Storage facilities
- Shared hire-able community facility

### Richmond Primary School:

Currently, Richmond Primary School use Kesmond Reserve for Physical Education classes and sports days. They would like to use Kesmond Reserve as more of an extension of their open space. For the reserve to better suit their needs they have proposed the following elements to be incorporated within the design;

- Public toilets
- Amphitheatre/outdoor classrooms
- Nature play elements
- School car parking (possible arrangement with the Council)
- More seating and shaded area

### Local Community Representative:

Having been a member of the community for a number of years, and being involved in existing community events and facilities, including being the Pastor for the local Baptist Church and on the Richmond Primary School, School Council, Pastor Elliot provided some great insight into how the reserve could be best arranged to suit community needs. Some ideas from Pastor Elliot are as follows;

- Community garden
- Community orchard
- Larger community tables to promote larger community gatherings
- Integration of public art
- Nature play, creek integration
- Walking trails, fitness loop
- Community managed coffee stall

### Community Consultation:

City of West Torrens undertook Community Consultation to seek feedback and support for works being undertaken to Kesmond Reserve. This was in the form of;

survey's to residents through 'Your Say' platform;

1. dated January - February, 2021
  2. dated March - April, 2021
- community drop-in sessions,
3. dated March 25th, 2021, after school 3-5pm
  4. dated April 14th, 2021, during school holidays whilst holding school holiday activities

The outcome was resounding support for upgrade works to be undertaken. Feedback from the surveys and drop-in sessions have given us the top five inclusions within the master plan;

- Play facilities for toddlers
- Perimeter bike track
- Accessible public toilets
- More shade
- More tables and seating

The adjacent images highlight the community input provided within the drop-in sessions.

# KESMOND RESERVE MASTER PLAN



## Kesmond Reserve - Master Plan Consultation

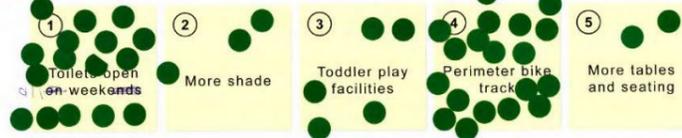
RESPONSES FROM THE SURVEY CONDUCTED FROM 21ST DEC 2020 TO 16TH FEB 2021 ARE SHOWN BELOW (33 RESPONSES TOTAL);

DO YOU AGREE OR DISAGREE (ADD A STICKY DOT)

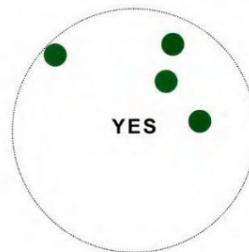
### FACILITIES REQUESTED:

Perimeter path	Bike path	Another basketball half court	More tables and benches
Covered bbq area	New community facility	More trees	Community garden
Access to public toilets	Multi-use courts	Make use of heritage building	Move crossing closer to playground
Off leash dog facility	Shade to playground end	Consider location of soccer goals	Somewhere to play cricket/ cricket nets
Play for toddlers	Accessible by all	Area for community events	Community Cafe

### TOP 5 COMMON RESPONSES (300 RESPONSES SO FAR)



### DO YOU SUPPORT THE DIRECTION OF THE KESMOND RESERVE MASTER PLAN? (ADD A STICKY DOT)



WE HAVE LAUNCHED PLEASE USE THE QR AND PROVIDE FURTHER

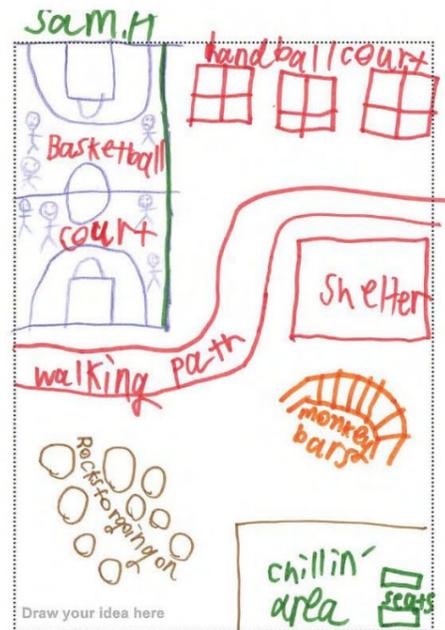
Members of the community were asked to add a sticker to items they would like to see within the reserve and comments on what they agreed with or disagreed with. Green dots were if they agreed with elements and red dots for if they didn't agree.

Children that were involved in the consultation drop ins were asked to draw pictures of play elements that they would like to see included within the design.

## Kesmond Reserve - Master Plan Consultation

<b>Community Facility (potential cafe &amp; garden)</b> 	<b>Nature Play</b> 	<b>Bike / Running Track &amp; Pedestrian Boulevard</b> 	<b>Multi-Use Courts</b> 
<b>Entry Plaza</b> 	<b>Community Courts (futsal &amp; tennis)</b> 	<b>Soccer Goals / Cricket Nets</b> 	<b>Picnic Shelters &amp; Seating</b> 

Draw what you would like to see in this new play area at Kesmond Reserve:



# KESMOND RESERVE MASTER PLAN

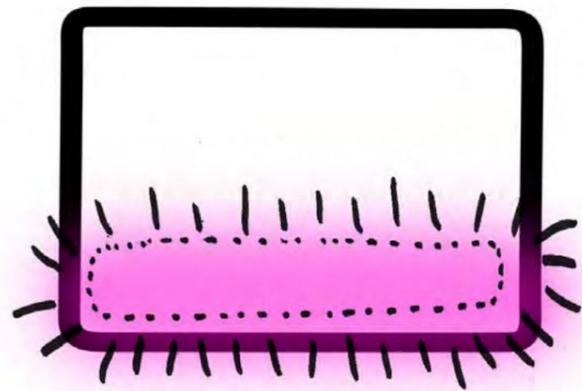


## Community Led Brief & Design Principles

### Community Led Brief

The developed brief draws on key suggestions for the Kesmond Reserve Master Plan from the community consultation findings. This list has been divided under our three design principles;

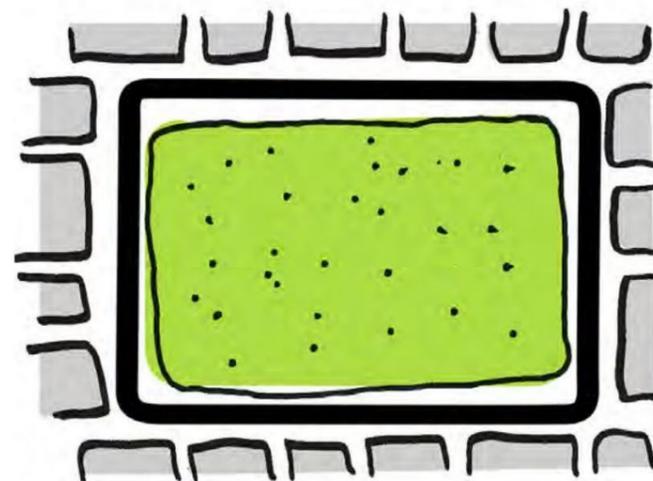
# KESMOND RESERVE MASTER PLAN



**Create a Reserve Frontage**

### Create a Reserve Frontage

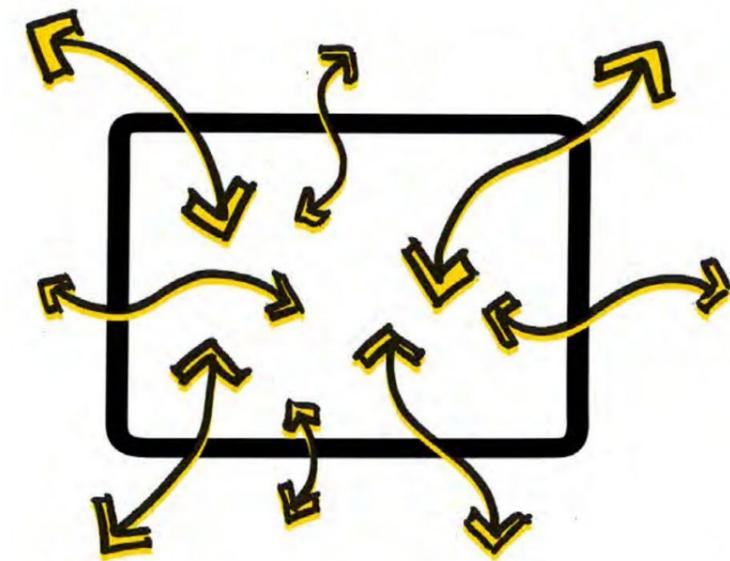
- New entry gates and signage
- New signage for NSA Memorial
- Archway for NSA Memorial
- Clear pedestrian entry
- Space for memorial ceremonies as well as opportunities for market events



**The Village Green**

### The Village Green

- Increase lawned space for passive recreation
- Incorporate a walking/running and small bike/scooter track
- Remove tennis courts and integrate multiuse courts
- Incorporate nature play elements
- Provide opportunities to expand the Memorial Garden into the reserve
- New tree planting



**Community Connections**

### Community Connections

- Develop community facility to support the current usage of the NSA, as well as future usage of other community groups
- Hireable spaces with adequate kitchen facilities
- Public toilets incorporated within facility but only operable from outside the building
- Large shade structure for larger gatherings
- Provide opportunities for school use with integration of outdoor classrooms
- Incorporate a community garden or orchard
- Investigate opportunities for the integration of a coffee stall to the existing CaFHS Building
- Integrate public art

# KESMOND RESERVE MASTER PLAN



## The Master Plan

The adjacent plan captures the key community ideas and stakeholder input found during the consultation phase. With a master plan driven by community needs and input, this pocket of public open space will be a true asset.

The key elements included are;

- accessible toilets integrated within a new community facility
- a perimeter scooter loop track
- nature play aimed at toddlers
- multi-use courts
- re-oriented soccer goals
- cricket nets
- large open lawned space

# KESMOND RESERVE MASTER PLAN

# DRAFT



## Legend

- ① On-street angle parking (21 spaces)
- ② Re-aligned footpath with tree buffer
- ③ Pedestrian boulevard with feature paving, trees and seating
- ④ Relocated soccer goals
- ⑤ 2 x cricket nets
- ⑥ Small shelter with seating
- ⑦ Refurbished community courts to cater for Futsal and Tennis
- ⑧ Existing memorial & rose gardens retained
- ⑨ New shelter for scout car
- ⑩ Raised community garden beds
- ⑪ Entry plaza with NSA artwork
- ⑫ New community facility with kiosk, public toilets, event space & NSA office
- ⑬ Refurbished existing heritage building (redeveloped as shelter or community managed cafe to be investigated)
- ⑭ Nature play space
- ⑮ Large shelter with picnic settings
- ⑯ Multi-sport courts with basketball, netball, table tennis & seating
- ⑰ Existing playground with seating, drink fountain and BBQ retained
- ⑱ Existing outdoor gym retained
- ⑲ Fitness loop with pump track moguls



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# KESMOND RESERVE MASTER PLAN

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## Community Facility (potential cafe & garden)



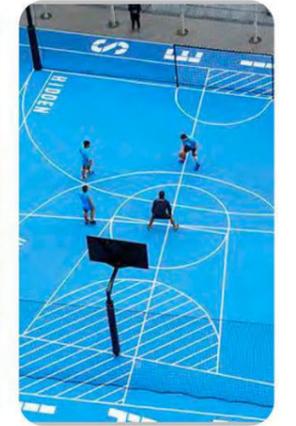
## Nature Play



## Bike / Running Track & Pedestrian Boulevard



## Multi-Use Courts



# KESMOND RESERVE MASTER PLAN

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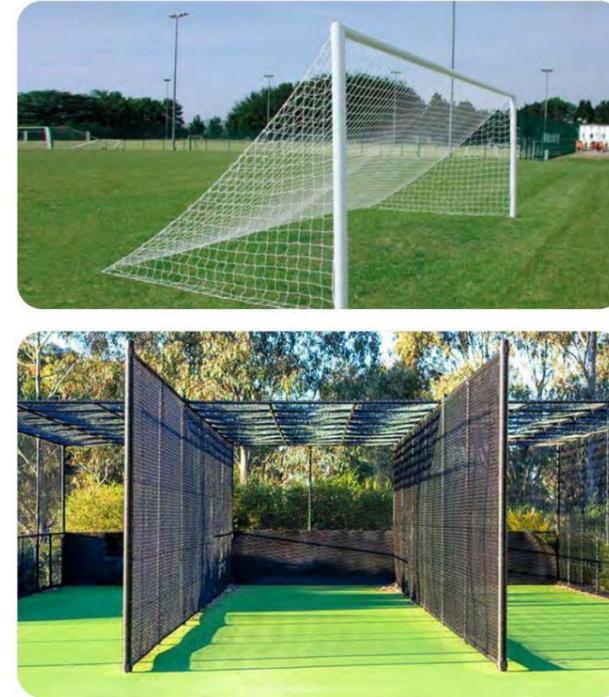
**Entry Plaza**



**Community Courts  
(futsal & tennis)**



**Soccer Goals / Cricket Nets**



**Picnic Shelters & Seating**



## 8.2 Lockleys Bowling Club - Grant of Short Term Lease

### Brief

This report recommends the grant of a short term lease to the Lockleys Bowling Club for its use of portion of the Lockleys Oval complex.

### RECOMMENDATION

The Committee recommends to Council that:

1. A lease for a term of 3 years commencing on 1 July 2021 be provided to the Lockleys Bowling Club Inc. for portion of the Lockleys Oval complex (on the corner of Rutland Avenue and Moresby Street) at a commencing rental of \$4,000pa plus GST. The rental to increase to \$6,000 pa plus GST at the commencement of the second year of the term and \$8,500pa plus GST at the commencement of the third year of the term. The rental to be inclusive of the reimbursement of insurance premiums and the Club to be responsible for all maintenance and upkeep of the bowling greens / grounds and user / utility charges.
2. The Council exercise its discretion under the relevant provisions of the *Local Government Act 1999* to waive the payment of Council rates applicable to the property for the duration of the current and new lease term.
3. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation giving effect to the above recommendations/resolutions.

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### Introduction

At its meeting of 21 August 2018 the Council considered a report which advised that the Lockleys Bowling Club was experiencing financial difficulties and sought assistance from the Council, by way of a moratorium on rent and Council rates, in an endeavour to allow the Club to implement a number of initiatives to allow it to attempt to trade out of these difficulties. Subsequent to its consideration of the matter the Council resolved that:

1. *The Lockleys Bowling Club (the Club) be advised that Council will allow the Club's existing lease over the premises in the south-western corner of the Lockleys Oval Complex to continue on a holding over arrangement for a period of 12 months, with a further review in July 2019; and*
2. *During the holding over period (of 12 months), Council will not charge any rental or seek reimbursement of insurance premiums for the Club's use of the premises and will also provide a discretionary rebate in regard to any applicable Council rates. However, the Club will be responsible for meeting utility charges e.g. water, power, telephone and gas.*

In accordance with the resolution of the meeting of 21 August 2018, the matter was reviewed by the Committee on 23 July 2019 and, following its consideration of the matter and provision of evidence that the financial health of the club had improved, the Committee recommended to Council that the moratorium be extended for a further 12 months. The Council resolved in accordance with the Committee's recommendation at its meeting of 6 August 2019.

During the further/extended moratorium period the COVID-19 pandemic reared its head, and as Members will be aware, a rental assistance package was provided by Council to its sporting and community club lessees and licensees during those unprecedented times. The rental assistance package concluded on 31 March 2021.

The Club has now written to Council, advising that its financial position has improved, and given this, it is seeking to put in place arrangements for the grant of a new lease with a transitional/incremental leasing payment (**Attachment 1**).

## Discussion

The Administration supports the rationale behind, and the implementation of, a structured transition model in an endeavour to maximise the likelihood of the ongoing viability of the Club and further notes that another review opportunity will arise on the expiry of this proposed short term arrangement.

Accordingly, the Administration proposes that the following transitional arrangements apply for the duration of a short (3 year) term lease (and largely bases the proposed financial arrangements on the recent agreement entered into with the Novar Gardens Bowling and Pétanque Club for its use of club and green facilities within the Camden Oval complex).

The proposed essential elements of the lease are as follows:

- A three year lease to the Club commencing on 1 July 2021
- Year 1 Rental - \$4,000pa plus GST
- Year 2 Rental - \$6,000pa plus GST
- Year 3 Rental - \$8,500pa plus GST
- Rental to include the cost of reimbursement of insurance premiums of built improvements and structures, of approximately \$4,000 plus GST in Year 1. (Thus, in the first year of transitional arrangements the club will essentially be meeting the costs of occupation of the premises.)
- The Club to continue to be responsible for insurance of its property and to meet user charges/utility costs e.g. power, water, gas
- The Club to continue to be responsible for preparation, upkeep and maintenance of bowling greens, associated infrastructure and surrounds etc.

As is evident the Club's proposal and that which the Administration is now advancing are at odds only in regard to the Year 3 rental being offered/sought. As indicated earlier in the report, the Administration has arrived at its Year 3 figure following analysis of the rental for the recently agreed/endorsed lease for Novar Gardens Bowling and Pétanque Club's use of portion of the Camden Oval complex.

Discussions with the Lockleys Bowling Club subsequent to the Administration's analysis and the rationale for the increase sought in the Year 3 rental have been accepted and agreed by the Club.

The Club has also indicated that, while it has taken some difficult decisions during the moratorium period in an endeavour to significantly reduce expenditures, it does anticipate that it will need to incur additional expenses in the forthcoming years, particularly in regard to the greens.

There is one further element of the agreement which has been raised by the Club and needs to be brought to the attention of the Committee. As indicated within the Club's letter, the requirement to pay Council rates (of \$8,255.75 during the 2020/21 year) is a significant imposition, especially as this requirement is not spread uniformly over/throughout Council's lease and licence property portfolio. The lack of uniformity makes it difficult to equitably apply lease conditions between Council lessees or licensees. For example no rates are currently payable by the Novar Gardens Bowling and Pétanque Club, (because the Council rates have either been remitted or not assessed). Unfortunately, this matter cannot be addressed within the lease agreement.

Where property is leased from the Council, the Council is required under the *Local Government Act 1999* to assess the property for rates and the tenant has a legal obligation to pay those rates, and the lease must reflect this.

If the Council determines it appropriate to grant the tenant a rebate of rates then this may be done outside of the Lease in the usual manner i.e. Council has the capacity to exercise its discretion (under relevant provisions of the *Local Government Act 1999*) to waive all or portion of the rates assessed. The Club has requested, and the Administration supports the Club's request for, Council rates which are applicable to the premises to be waived for the duration of the lease term.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no anticipated climate change impacts arising as a result of the consideration and implementation of this proposal.

### **Conclusion**

Following an agreed two year moratorium in which to allow the Club to regain its financial composure (and the subsequent COVID-19 pandemic), the Lockleys Bowling Club has written to Council seeking the grant of a new lease over the club premises within the Lockleys Oval complex. Terms have been negotiated between the Club and the Administration which are now provided to the Committee for its consideration.

### **Attachments**

#### **1. Letter from Lockleys Bowling Club**



# LOCKLEYS BOWLING CLUB Inc

46 Rutland Avenue, Lockleys, SA, 5032.

Tel: 08 7120 6873

**Dean Ottanelli**  
**Manager City Property**  
City of West Torrens

**23/03/2021**

Dear Dean,

Thank you for attending the meeting yesterday at the LBC to discuss rates, lease agreements and other matters relating to the running of the Lockleys Bowling Club.

To formalize some of those discussions, can I put into context some relevant matters. Two years ago, the WTCC generously offered us, as a struggling club, a moratorium on our lease fees for two years with a gradual re-introduction again over a period of years, following that hiatus.

The notion of a nominal 25% of the normal charge was discussed, beginning in the first year after the moratorium, followed by 50% the following year and so on, to enable the club to get back on its feet. In the meantime, COVID-19 struck and the whole landscape changed again. As a result, the WTCC via government instruments, waived several other bills/fees to assist all clubs with staying viable during the pandemic, which has helped us enormously.

At the present time in consideration of a renewal of our lease (notwithstanding the changes that may eventuate with any future redevelopment plans), I would like to put the following proposal(s) to council for its favourable consideration.

1. That the existing outstanding rates be waived as due to COVID-19 we are not yet in a position to be able to afford to pay these.
2. That in the future no more rates notices are levied at the club and instead we pay a single lease fee that covers all rates and land use for our activities.

## PROPOSAL FOR A LEASE AGREEMENT

We believe a lease of \$6000 would be an amount of money the club could afford to pay on an annual basis. I would like to propose that for the 2021-2022 season we commence with a reduced lease payment of **\$4000** followed in 2022-23 and all subsequent years with the full payment of \$6000. This will meet, I believe the spirit and intent of earlier discussions between our club and WTCC. Once again, I thank you and the WTCC for your support of our club.

  
**Sam Katsivas**  
**PRESIDENT**



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[www.lockleysbowlingclub.com.au](http://www.lockleysbowlingclub.com.au)

### 8.3 Apex Park Reserve, West Beach - Licence Agreements

#### Brief

This report advises Members that new licence agreements have been negotiated with the licensees of the shared clubroom building and equestrian centre at Apex Park Reserve i.e. Girl Guides, Scouts and the Lockleys Riding Club.

#### RECOMMENDATION

The Committee recommends to Council that:

1. A licence for a term of 5 (five) years be granted to Girl Guides South Australia Inc. at a commencing licence fee of \$1,575pa plus GST commencing on 1 July 2021 and expiring on 30 June 2026. The licence fee to increase by \$50pa plus GST on each anniversary of the date of commencement during the licence term. The licence fee to be inclusive of all outgoings.
2. A licence for a term of 5 (five) years be granted to Scouts Australia (SA Branch) Inc. at a commencing licence fee of \$1,575pa plus GST commencing on 1 July 2021 and expiring on 30 June 2026. The licence fee to increase by \$50pa plus GST on each anniversary of the date of commencement during the licence term. The licence fee to be inclusive of all outgoings.
3. A licence for a term of 5 (five) years be granted to the Lockleys Riding Club Inc. at a commencing licence fee of \$1,575pa plus GST commencing on 1 July 2021 and expiring on 30 June 2026. The licence fee to increase by \$50pa plus GST on each anniversary of the date of commencement during the licence term. The licence fee to be inclusive of all outgoings.
4. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grants of licence to Girl Guides South Australia Inc., Scouts Australia (SA Branch) Inc. and the Lockleys Riding Club Inc. for their use of portions of the Apex Park site.

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#### Introduction

At its meeting of 23 July 2019 and following the completion of construction works at Apex Park, the Committee considered the grant of short term (12 months) licence agreements (ostensibly for the duration of the building defects liability period) for the Guides and Scouts use of the new clubroom building, and for the Lockleys Riding Club's use of the new equestrian facilities at Apex Park.

Following its consideration of the matter, the Committee recommended to Council (and the Council subsequently resolved at its meeting of 6 August 2019 to accept the Committee's recommendations) for the grant of the short term licences. The licence fees applicable for the duration of the licence terms were set at values between \$1,250-\$1,500 pa plus GST and inclusive of all outgoings/costs.

As a result of impacts associated with the COVID-19 pandemic, the Administration provided a further report to the Committee at its meeting of 8 December 2020 recommending that these short term licence arrangements be extended until 30 June 2021. At that same (joint) meeting the Council resolved in accordance with the Administration's and the Committee's recommendations.

#### Discussion

Members may recall that the Administration and user groups considered a number of different management models for the new Apex Park clubroom building throughout the negotiation process and eventually settled for one in which the clubs had sole use of office / meeting store areas and a shared use arrangement (ostensibly managed by Council's Community Services section) for the kitchen and larger activity / function space(s).

This adopted model at Apex Park has proven to be very successful and has delivered the broader outcomes sought by Council i.e. use of the facility when required by the licensee user groups and the opportunity for use/hire by other community groups and others outside of this required use. The opportunity to hire space in the idyllic location of Apex Park has proved a resounding success - to the point where waiting lists are now being maintained.

The additional rental or licence fees which would have been levied to Scouts and Guides at the expiry of the initial short term licence agreements had they taken control of the clubroom / community facility are essentially now being recouped by Council from the facility's hire to other user groups / parties.

As indicated within the introduction, the licence agreements for the three user groups at Lockleys Oval are due to expire on 30 June 2021. Given their imminent expiry it is pertinent to consider the grant of new longer term arrangements to each of them.

The licence arrangements are essentially the same for both Guides and Scouts, as both have:

- Dedicated use of a store/office/meeting room on a 24/7/365 basis; and
- Use of the kitchen and activity spaces on 2 nights per week from 5.30pm until 10.30pm, with occasional other use at times, subject to agreement with other users and Council consent. Guides currently/regularly use the facility for guide groups on Tuesday and Wednesday nights and Scouts use it on Monday and Friday nights

It is also appropriate that the same fee be applicable to both parties.

The suggested licence fee at commencement of the new term (1 July 2021) is \$1,575pa plus GST inclusive of all outgoings. It is further proposed that the licence fee increase by \$50pa plus GST on each anniversary of the date of commencement during the licence term.

The clubroom building will continue to remain available for hire / use by other user groups / parties at times when not required by the Scouts and Guides. Booking arrangements for these times are currently managed by Council's Community Services department.

The same fee structure (i.e. commencing licence fee of \$1,575pa plus GST and annual increases of \$50pa plus GST) is also suggested for the Lockleys Riding Club. Whilst this club does not have the same degree of access to the clubroom building as Guides and Scouts, it does have (essentially) sole access to the floodlit equestrian arena when required for its activities and sole use of the storage shed and attached pens. As part of its licence agreement the Club also has access to the shared clubroom/community building for meetings once per month and an annual presentation night (if required).

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no known climate impacts associated with this matter.

### **Conclusion**

The existing (extended) short term licence agreements for the user group at Apex Park are due to expire on 30 June 2021. It is suggested that further license agreements, each of 5 years duration, be offered to these groups i.e. Girl Guides South Australia Inc., Scouts Australia (SA Branch) Inc. and the Lockleys Riding Club Inc.

### **Attachments**

Nil

## 8.4 Apex Park, Lockleys Oval and Mellor Park - Update Report

### Brief

This report provides Members with a status update in regard to the facility and reserve upgrades at Lockleys Oval, Apex Park and Mellor Park.

### RECOMMENDATION

The Committee recommends to Council that the report be noted.

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### Introduction

At its meeting of 23 March 2021, the City Facilities and Waste Recovery General Committee received an update report which provided information regarding the status of these three component locations of the integrated project.

Amongst other things, the report advised the Committee of the following:

- A draft concept plan for Apex Park has been developed and builds upon the first Stage of works. The draft concept includes a reconfiguration of the northern edge of the wetland system, nature play spaces, an event lawn, junior BMX track, path network including boardwalks and connections to the River Torrens Linear Park / Breakout Creek. A grant application was submitted through the 'Open Spaces and Places for People Fund' and Council is required to match grant funding if successful.
- Additionally, funding of \$225,000 was received through the Australian Government's Local Roads and Community Infrastructure Program for the purchase and installation of an additional public toilet facility at Apex Park. The facility will be installed before the end of the financial year, in close proximity to the public courts and car parking.
- In regards to Lockleys Oval, the Committee was advised that, amongst other things:
  - The summer licence holders (West Torrens Baseball Club and Goodwood Cricket Club) held a successful first season at the redeveloped site with almost all divisions of the West Torrens Baseball Club qualifying for finals, and the Senior Women's Team declared Premiers of their division for the 2020/2021 season.
  - Organic mulch spread over garden beds caused minor concerns relating to odour with the tennis club and some members of the public. The Administration worked closely with the clubs and the supply / provider of the organic mulch to minimise the smell.
  - The construction of storage and shelter for the tennis courts has been completed and the installation of the Tennis SA "Book a Court" infrastructure for public use of the tennis courts has been programmed to commence;
  - \$425,000 was received through the Australian Government's Local Roads and Community Infrastructure Program for Lockleys Oval (in addition to funding for Apex Park). The funding was provided for the upgrade of oval lighting and includes the purchase and installation of new towers and lights for the Football/Baseball Oval as well as the Soccer/Cricket field. The items have been ordered and installation is expected by mid-2021.
- At Mellor Park, the carpark and drainage works on the western side of Mellor Park have been completed and the feature walls have been constructed using red bricks salvaged from the demolition of the Soldiers Memorial Hall. Preparatory works commenced on the landscape elements including the new public tennis court and basketball (3 on 3) court.

- The Administration also met with representative(s) from the former Lockleys Sub-branch RSL and are working to finalise a memorial wall concept that will recognise the presence of, and the service of, the RSL and its local veterans.

Furthermore, licence agreements at Apex Park and Lockleys Oval were extended until 30 June 2021 and until 30 September 2021 respectively given the COVID-19 impacts during 2020.

## Discussion

### Apex Park:

Since the previous meeting of the Committee on 23 March 2021, the public toilet facility purchased through the Australian Government's Local Roads and Community Infrastructure Program has arrived and is scheduled to be installed in June 2021. The facility offers two public toilets that are both accessible for people with disabilities.

Following the installation of the public toilet facility, existing temporary facilities that were installed to assist with the high patronage of the site will be removed. A permanent storage facility will be installed at the location of the current (portable) toilet facilities to support the operations of the users of the Apex Park facility.

At the time of writing this report, written advice has just been received for the 'Open Spaces and Places for People' grant application to assist with costs associated with the next stage of redevelopment works at Apex Park. The submission sought grant funding of \$1 Million with Council required to contribute an additional \$1 Million. The grant application focuses on elements that will activate the site such as the recreation and event components as well as wetland restoration, (**Attachment 1**). Please also note, Council has also been successful with the funding for the grant application for the Land Purchase for a Shared Path, Thebarton (\$290,000).

Members will note that there is a separate report within this Agenda outlining the proposed new five year licence arrangements for the Guides, Scouts and Riding Club that currently hold licence agreements over part of the site.

### Lockleys Oval:

Council currently holds separate licence agreements with five sporting clubs over portions of the newly constructed Lockleys Sporting Facility and the open space at Lockleys Oval. The development of this new facility has resulted in the co-location of four of the five clubs, all of which previously had their own individual clubroom facilities with no communal or shared areas (on a regular or permanent basis).

These arrangements are new territory for all involved, including the Administration, and have been even more difficult to manage given the COVID restrictions introduced during 2020.

In order to manage the new facility and to have equitable access to the facility for the first 18 months, regular meetings have been scheduled (every 3-6 weeks) between the Administration and the President and Vice President (or their proxy) of each Club. Meetings commenced prior to the handover to the facility (approximately December 2019) and continue through to the present day. These meetings are an opportunity to discuss issues that affect more than one club at the facility and mainly focus on management and maintenance issues. In addition, they were established to help define the process for addressing issues or concerns of clubs located at the facility.

The Administration also meets on an ad-hoc basis with individual club representatives to discuss more specific issues that do not affect the other sporting groups. With all the meetings facilitated by the Administration, any issues and concerns identified by clubs are requested to be raised through the President or designated proxy in order to ensure some consistency in messaging.

Unfortunately, the view of the President (or designated proxy) is not always the view held by some club members. In addition, as representation of the clubs change (i.e. Club Committee changes) some of the history and decisions previously made by this group have not been communicated to new representatives. New representatives may also have differing points of view.

Members are aware that recently, a number of issues and concerns were raised by the clubs regarding the use and management of the new facility. Members were provided with a summary of the issues/concerns raised recently, as well as proposed solutions, in an email dated 29 April 2021.

Issues which arose have been summarised below:

<b>Identified concern</b>	<b>Agreed Solution</b>
Football/Baseball Scoreboard	Agreed it is best to hold off on purchase until can ensure size is adequate. Ongoing discussion taking place.
Coaches Boxes - location	The current location causes visibility concerns by the soccer club. Football and soccer representatives agreed for coaches' boxes to be moved further away from building footprint to improve visibility for the soccer club.
Use of facility Saturday Nights	<p>Current licence agreements allow soccer and football equal access to the function area during winter (i.e. half of the space each). Until new licence agreements are executed, clubs are required to negotiate changes to licenced areas between themselves and the Administration is happy to assist if required. Soccer and football are trialling the entire function area open on Friday nights and Sundays, as well as football utilising whole space some Saturday nights. Working well currently.</p> <p>Consultation will occur between clubs, EMs and other relevant stakeholders before a new 5 year licence agreement is negotiated towards the end of the this winter season to ensure all clubs needs are met.</p>
Liquor Licence of Function Area	<p>The current Liquor licence conditions require the two separate function area spaces to be divided by a physical barrier that prevents people from buying a drink on one side of the licensed area and drinking it on the other side. This is due to Responsible Service of Alcohol requirements and is a legislated requirement under the <i>Liquor Licensing Act 1997 (SA)</i>. Therefore, if both bars are open, there must be a physical barrier of some nature - including on the balcony - of the two licensed areas.</p> <p>The Administration has provided airport queuing type barrier for use in function area and will provide a solution for the balcony shortly. Works well however the preference is one bar open only to allow for no barrier. Clubs are trialling soccer bar closed on Friday nights and Football bar closed on Sunday and will monitor over coming weeks.</p> <p>There may still be times/events where the operable wall would be used as a barrier.</p>
Defects list not complete	No additional defect items have been raised with the Administration. Some maintenance items were raised which will be addressed by staff within two weeks.
Storage Shed locations	Further discussion with clubs will take place once quotes and measurements are confirmed.
Oval and Balcony lighting issues	Lighting concerns have been addressed and new Oval lighting will be installed within 2-3months.

It is expected that all new facilities constructed within the Council area will have implementation difficulties. Concerns regarding the facility at Lockleys Oval are somewhat amplified due to the number of clubs sharing one facility, however, all club representatives are committed to working together and building trust to create a successful facility for the benefit of their clubs (and the other user clubs) and the wider community.

Communication breakdowns between the club representatives and the wider club members/coaches are also cause for concern at the site. The Administration is working through this specific concern with club representatives.

Furthermore, restrictions imposed by the Liquor Licence concern all parties, as well as the Council decision to not permit consumption of purchased alcohol downstairs (within the building footprint). At the agreement of all relevant clubs (with the exception of the Goodwood Cricket Club that do not operate a bar at the facility), the Administration will investigate options that may be available for a joint entity to be formed for the purpose of managing the Liquor Licence, cleaning and public hire of the facility. The joint entity cannot impact the individual club identities. A further report will be provided to this Committee when adequate information has been gathered, including an updated proposed Liquor Licence area which may be subject to public consultation.

#### Mellor Park:

The project is progressing on site with the current works program consisting of the construction of the new public tennis court and basketball (3-on-3) court and installation of the public toilet facility. Landscaping and wider reserve works will follow these elements.

It is anticipated that the majority of works will be completed mid-year. The remaining components of the project including the playground, memorial wall (concept / final design to be confirmed), turf mounding (for amphitheatre in the reserve) and the refurbishment of the existing buildings will continue into 2021 and early 2022.

The Administration has met with representative(s) from the (former) Lockleys branch and State branch of the RSL and are working to develop a design for a significant memorial to recognise the presence of, and the service of the RSL and its local veterans.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no significant climate change impacts arising as a result of the undertaking of these works.

### **Conclusion**

The Administration has received written successful advice of the outcome of a grant application submitted to assist with costs relating to the next stage of open space improvement works for Apex Park. The season changeover at Lockleys Oval was successful and the Administration has been managing a number of concerns that have been identified over the first few weeks of the winter season. Clubs are committed to working collaboratively in order to overcome issues as they arise.

Works are continuing at Mellor Park including the multi-use courts and public facilities. Landscaping elements will commence in the coming weeks.

### **Attachments**

- 1. Notification Letter - 2020 / 2021 Open Space and Places for People Grant Programs, Dated 14 May 2021**

**The Hon Vickie Chapman MP**

2020/13494/01

 14 May 2021

Mayor Michael Coxon  
City of West Torrens

By email: [mayorcoxon@wtcc.sa.gov.au](mailto:mayorcoxon@wtcc.sa.gov.au)

**Government  
of South Australia**

Deputy Premier

Attorney-General

Minister for Planning  
and Local GovernmentGPO Exchange  
10 Franklin Street  
Adelaide SA 5000GPO Box 464  
Adelaide SA 5001  
DX 336Tel 08 8207 1723  
Fax 08 8207 1736

Dear Mayor Coxon

I write to inform you that the City of West Torrens was successful in receiving funding for two projects through the 2020-21 Open Space and Places for People grant programs, funded via the Planning and Development Fund.

The Open Space and Places for People grants are an excellent example of the importance of partnerships between State Government and local government. These grants offer councils across South Australia the opportunity to plan, purchase and enhance public open spaces for the benefit of their local community.

In the 2020-21 round, the Marshall Government made available a total of \$22.3 million for allocation, and 43 councils submitted projects for consideration. Of those, 27 projects have been awarded funding this round.

The City of West Torrens projects that have been approved for funding are:

- Apex Park Stage 2 Redevelopment (\$1,000,000)
- Land Purchase for a Shared Path, Thebarton (\$290,000)

I congratulate you and your team on these great projects and look forward to visiting in the near future as the projects progress. Please note that the formalisation of the Grant Deeds will be arranged by the Attorney-General's Department directly with your Chief Executive Officer.

While I have not been able to support funding towards the Henley Beach Road Mainstreet project at this time, this does not preclude Council from submitting a new application during the next grant round.

You may be pleased to know that applications for the 2021-22 Open Space and Places for People grant programs will open in early July 2021.

I have brought forward the timing of the next grant round to ensure that councils will be advised of successful grants in early December, enabling them to incorporate projects into their draft business plan for the following year.

- 2 -

If you require any further information please do not hesitate to contact the Open Space Team of the Office for Design and Architecture SA on 8402 1852.

Yours sincerely



**VICKIE CHAPMAN MP**  
DEPUTY PREMIER  
MINISTER FOR PLANNING AND LOCAL GOVERNMENT

## 8.5 New Licence Agreement - Glenelg District Cricket Club Inc

### Brief

This report advises Committee Members that draft terms have been agreed for the use of portion of the Camden Oval complex by the Glenelg District Cricket Club following negotiations between the Club and the Administration.

### RECOMMENDATION

The Committee recommends to Council that:

1. A licence for a term of 5 (five) years be granted to the Glenelg District Cricket Club Inc. at an initial licence fee of \$3,350pa plus GST (or thereabouts) commencing on 1 October 2021 and expiring on 30 September 2026. The licence fee to increase by \$150pa plus GST on each anniversary of the date of commencement during the licence term. The licence fee to be inclusive of all outgoings.
2. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of licence for the Glenelg District Cricket Club's use of portion of the Camden Oval complex.

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### Introduction

At its meeting of 16 June 2020, and following receipt of an expression of interest from the Phantoms Cricket - Glenelg ANA Cricket Club (and deferral of consideration of the matter at its meeting of 2 June 2020), the Council considered a report which sought to determine whether the Glenelg District Cricket Club (GDCC) should be permitted to continue to be the principal cricket user at the Camden Oval complex.

Following its consideration of the matter the Council resolved that:

1. *The Administration continue to negotiate a new licence with the Glenelg District Cricket Club to use the Camden Oval.*
2. *The Administration advise the Glenelg ANA Phantoms Cricket Club of Councils decision to continue with their existing arrangements with Glenelg District Cricket Club for the use of Camden Oval.*
3. *The Administration continue to facilitate discussion between Glenelg District Cricket Club, Glenelg ANA Phantoms Cricket Club, Camden Athletic Club and SACA with the aim of scheduling times for the Phantoms to train and/or play games at Camden Oval as a trial during the 2020/2021 season (subject to the successful grant application for cricket training infrastructure).*

At its meeting of 6 July 2020 the Council resolved to enter into a new short term agreement with the Glenelg District Cricket Club for the use of the oval, change rooms and portion of the storage building within the Camden Oval facility for the period 1 October 2020 until 31 March 2021.

### Discussion

Following the closure of the 2020/21 cricket season the GDCC approached the Administration seeking to enter into discussions for the grant of a new licence over portion of the Camden Oval complex for the ensuing years.

Negotiations for the grant of a new licence have now concluded. The essential elements of the proposed new licence are as follows:

Term:	5 years
Commencement Date:	1 October 2021
Expiry Date:	30 September 2026
Commencing rental:	\$3,350pa plus GST or thereabouts* inclusive of all outgoings (*final rental to be determined following provision of 2021/22 insurance premium costs by Council's "insurer")
Increase:	\$150pa plus GST on each anniversary of the commencement of the licence during the licence term
Days/times of use:	Saturdays & Sundays 11.00am to 7.00pm (oval) Saturdays & Sundays 10.00am to 8.00pm (change rooms) (NB usage times may be varied when hot weather policies apply) Access to portion of the storage building on the Anzac Highway frontage for the duration of the licence term.

As with the previous agreement, a clause is included within the proposed new licence agreement for the GDCC which requires it to cooperate and collaborate with where possible and feasible, to provide access to the oval and pitch area at Camden Oval for use by Phantoms Cricket - Glenelg ANA Cricket Club. The Administration notes that this arrangement worked well during the previous 6 month trial period/cricket season.

As an aside, and on this general topic, Members may notice that there are works currently progressing in the south-eastern corner of the Camden Oval complex. These works involve the construction of 3 cricket nets which are funded from grant monies (of \$30,000) obtained by Phantoms Cricket - Glenelg ANA Cricket Club from the South Australian Cricket Association and the balance of additional funding sought and obtained by Council from the Local Roads and Community Infrastructure (LRCI) Program. Once these works have been completed a licence is proposed for the use of 2 of these nets (with the third to be available for public use when not required) by the Phantoms Cricket - Glenelg ANA Cricket Club. A further report will be provided to a future meeting of this Committee.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no foreseen climate change impacts arising as a result of this matter.

### **Conclusion**

Following the conclusion of negotiations the Committee is able to consider the proposed grant of a new licence to the Glenelg District Cricket Club for its use of portion of the Camden Oval complex.

### **Attachments**

Nil

## 8.6 Request for use of Camden Oval, Novar Gardens

### Brief

This report advises Committee Members that Immanuel College has approached Council seeking to use Camden Oval, Novar Gardens for weeknight football training by its students.

### RECOMMENDATION

The Committee recommends to Council that:

1. A licence for the period 1 June 2021 until 30 September 2021 from 3:30pm until 4:30pm on Mondays through Thursdays be granted to Immanuel College for its use of the Camden Oval playing surface at a licence fee of \$750 plus GST. The licence fee to be inclusive of all outgoing.
2. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of licence for Immanuel College's use of portion of the Camden Oval complex.

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### Introduction

The PHOS & Camden Sports and Social Club Inc. (PHOS) currently hold a short term seasonal licence over the Camden Oval playing surface (oval) and the changerooms and clubroom building on the western side of the Camden Oval. Immanuel College has written to Council seeking to use the football oval and changerooms for the duration of the football season (**Attachment 1**).

### Discussion

The Administration received an approach from Immanuel College (the College) in July/August 2020 and, following this approach (and in recognition of the College's agreement to allow the 2019 and 2020 Camden Classic event to occur within the school grounds during the period of the Camden Oval upgrade), agreed to provide limited access for the College's use of the Camden Oval playing surface for football training at no cost to the College between 3.00pm/3.30pm and 4.30pm on Mondays through Thursdays for the remainder of the College's (3<sup>rd</sup>) school term.

A copy of the email provided to the school is included (**Attachment 2**).

Unfortunately it would appear that the College misinterpreted the terms of use contained within the Administration's email as shortly before the commencement of the current football season, it notified school team members of the ongoing availability of the Camden Oval playing surface, even though the Administration's email of the previous year made it clear that the arrangement was finite and short term. Use of the oval was also raised by College representatives as an aside during a meeting in mid-April 2021 attended by the Mayor and Council Administration during which other matters relating to the College were discussed. It was subsequent to this meeting that the College formally wrote to Council seeking use of Camden Oval and the change rooms for one hour per day on Mondays through Thursdays for football training, i.e. the letter provided at **Attachment 1**.

Given the written approach from the College, the Administration wrote to and sought the comments and opinions of the current seasonal licensee of the premises (and previously the long term licensee - prior to the redevelopment of the facility and grounds), the PHOS & Camden Sports and Social Club. PHOS' response is attached for the benefit of Members (**Attachment 3**).

As is indicated with PHOS' letter, PHOS' most significant concern relates to the potential overuse of the oval and the consequential issues that this may raise. PHOS refers to the AFL Preferred Venue Guidelines 2019 document for State, Regional, Local, School and Remote facilities.

An extract of the relevant and pertinent information from this document is attached for the benefit of Members which confirms the suggested usage information provided by PHOS (the Camden Oval is of the rootzone turf surface type). As indicated in the document, and as advised by PHOS, the recommended hours of use per week for such a type is 20-30 hours per week (**Attachment 4**).

PHOS is currently using the oval for training and matches by its teams for approximately 45 hours per week and, as it has advised, is refrained from introducing further desired initiatives until additional oval space can be secured.

The Administration visited the oval in early May (i.e. after round 2 of the home and away season) to check the condition of the playing surface. It was evident from this inspection that the surface has undergone some degradation which would appear to support PHOS' concerns. However, it is acknowledged that this degradation has largely arisen from PHOS' existing usage. The additional usage sought by the College (of 4 hours per week during school terms) is not anticipated to cause any further significant degradation of the playing surface.

The licence currently held by PHOS, provides PHOS access during the football season (i.e. 1 April to 30 September) to the oval and changerooms from 5.00pm until 9.00pm on Mondays through Thursdays (i.e. on those days when usage is sought by Immanuel). PHOS also has access to both oval and changerooms on Fridays between 5.00pm until 9.00pm (unless a night game is programmed - in which case the finishing time is extended until 10.00pm), Saturdays between 11.00am until 6.00pm (unless a night game is programmed - in which case the finishing time is extended until 10.00pm), and Sundays between 8.00am until 6.00pm.

Thus, the hours sought by the College for the oval playing surface and changerooms currently falls outside of PHOS' usage and can be considered by the Committee. The Administration notes that whilst access can theoretically be provided to both the oval and changerooms for the College's use, the use of the four (or part of the) changerooms by College is likely to be problematic, (e.g. how will the changerooms be adequately cleaned in the changeover time period of 30 minutes). On this basis it is suggested that the College not be granted access to the changerooms at this time, but the Administration will endeavour to negotiate with PHOS and the College to reach an agreeable outcome. A further report will be provided to this Committee at a future time if a suitable arrangement is reached to vary the current licence arrangements.

The Administration suggests a licence fee of \$750 plus GST be payable by the College for the College's use of the oval from 1 June 2021 for the remainder of the football season, (i.e. until 30 September 2021) on Mondays through Thursday each week from 3.30pm until 4.30pm. During this time the condition of the oval playing surface will be monitored by the Administration to determine whether any future agreements for the College's use of the oval may be considered.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no climate change impacts anticipated to arise as a result of the implementation of this proposal.

### **Conclusion**

Immanuel College has written to Council seeking to use Camden Oval (and the associated changerooms) for football training on an ongoing basis throughout the football season. Whilst there have been some concerns expressed by the existing licence holder, the additional use (of 4 hours per week) sought by the College is unlikely to result in any further significant degradation of the turf. On this basis the Administration supports the College's request for use of the oval.

### **Attachments**

1. **Letter from Immanuel College**
2. **Email to Immanuel College August 2020**
3. **Letter from PHOS & Camden Sports & Social Club**
4. **Excerpt from AFL Preferred Facilities Guidelines document**



# Immanuel College

22<sup>nd</sup> April 2021

Mayor Michael Coxon  
City of West Torrens  
165 Sir Donald Bradman Drive,  
Hilton SA 5033

Dear Michael

In recent years Immanuel College has had some access to the Camden Oval to support our sports program.

I am aware that the PHOS Camden Football Club have an arrangement already in place to use the oval from 5.00pm each night from Monday to Friday.

In 2020, we were granted, by verbal agreement, from Mr Dean Ottanelli to use the oval from 3.45pm – 4.45pm.

We would like to request agreement to use the oval for our younger teams in an ongoing manner as follows:

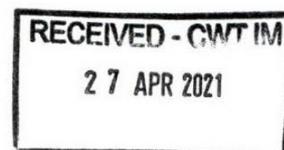
Monday	All girls involved in AFLW
Tuesday	Year 10 boys
Wednesday	Year 8 boys – we have a verbal agreement to share with PHOS U14's for this year as both are small groups
Thursday	Year 9 and Year 10 boys

I also request agreement on our ability to utilize the Council funded change rooms.

I look forward to a successful resolution of our request and thank the Council for its ongoing support of Immanuel College.

Yours sincerely

**Kevin Richardson**  
Principal



J:\Kevin Richardson\WEST TORRENS COUNCIL\Camden Oval agreement April 2021.docx

IMMANUEL COLLEGE 32 Morphett Road, Novar Gardens SA 5040  
P: 08 8375 1700 F: 08 8294 2658 E: immanuel@immanuel.sa.edu.au W: www.immanuel.sa.edu.au CRICOS Provider Number: 00362G

**From:** Dean Ottanelli  
**Sent:** Friday, 21 August 2020 10:02 AM  
**To:** 'Kevin Richardson'  
**Cc:** Steve Watson  
**Subject:** Camden Oval - Confirmation Usage of Oval By Immanuel College [email - Kevin Richardson]

Hi Kevin

Thank you for the opportunity to discuss this matter further yesterday.

As indicated during our conversation Council will allow your year seven students to use Camden Oval for football training on Mondays to Thursdays between the hours of 3pm/3:30pm and 4:30pm for the remainder of the current school term.

Please note, and as discussed, this approval does not provide the College with any exclusive use of the football oval, (or surrounds).

Also please note the following:

- the condition of the oval playing surface remains suitable for the use by the football club and the public;
- the College confirms that it will undertake an inspection of the playing surface/area prior to each use to ensure that the oval is safe and suitable for the College's needs (and on this basis agrees that in the event of any injury sustained by a College pupil arising from the College's use of the Oval indemnifies the Council, its Members, employees, servants and agents).

If you have any further questions please contact me.

Kind regards,

Dean.

**Dean Ottanelli**  
**Manager City Property**  
City of West Torrens  
Mobile:  
Email:



## PLYMPTON HIGH OLD SCHOLARS & CAMDEN SPORTS & SOCIAL CLUB INCORPORATED

Anzac Highway, Novar Gardens, S.A.  
P.O. Box 336, Plympton, S.A. 5038  
Phone: (08) 8295 8681  
Fax: (08) 8376 2194  
ThePhantom@phantomsfc.com.au

Date: 26<sup>th</sup> April 2021

**Dean Ottanelli**  
**Manager City Property**  
**City of West Torrens**  
Mobile:  
Email:

Dear Dean

### Camden Oval usage

It has come to our attention Immanuel College are continuing to utilise Camden Oval for formal training. We understand the Council granting permission with the special circumstances Covid -19 enforced on all concerned. These restrictions have since been lifted.

As a "not for profit" sports and social club we are keen to work together as a 'community', sharing, where we can, the facilities, to help all meet each other's needs.

Our issue is the overuse of the oval.

In respect to PHOS Camden Sports and Social Club lease over the Camden oval and we understand we have a responsibility to ensure the playing surface is managed well. To this end we have a duty to ensure the facilities utilised are maintained to an acceptable level.

- The AFL Preferred Facility Guidelines for State, Regional, Local, Scholl and Remote Facilities (2019) stipulates that natural turf ovals usage should be 20-30 hours per week.
- PHOSC currently have 17 junior teams, 3 senior teams and over 35's. The current oval usage is approximately 45 hours, hence the reason to not authorise further organised training or playing groups.
- The SANFL and WTTTC are assisting the club with a second oval to reduce oval usage.
- The club are also working on female football and juniors and seniors which will not be possible until the second oval is secured.

We acknowledge there is a request for Immanuel College students to continue to utilise Camden oval for training and as a community club, our vision is to have as many people both young and old undertake sporting activities as much as possible. Unfortunately we believe we are unable to accommodate Immanuel college continued use of Camden Oval.

[www.phantomsfc.com.au](http://www.phantomsfc.com.au)





# AFL PREFERRED FACILITY GUIDELINES

State, Regional, Local, School and Remote Facilities (2019)

# APPENDIX 2: PLAYING FIELD SURFACES

## Natural Turf Surfaces

The below illustrations outlines the profiles of playing surfaces of natural turf surfaces. Illustrations are provided courtesy of SportEng.

### SANDY LOAM

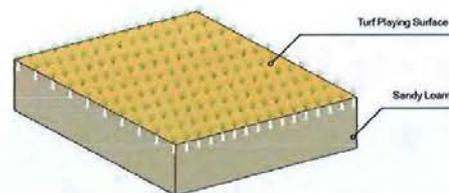
**COST: \$**

**Overview:** Blended mix; sand with silt/soil. Typical construction profile of older Council grounds.

**+ Advantages:** Good moisture retention. Easy to establish turf initially.

**- Disadvantages:** Poor drainage (low infiltration). Susceptible to compaction. Subsoil drainage relatively ineffective unless sand slit drains used.

**Hours of use\*:** 10 - 15 hours / week.



### SAND CARPET

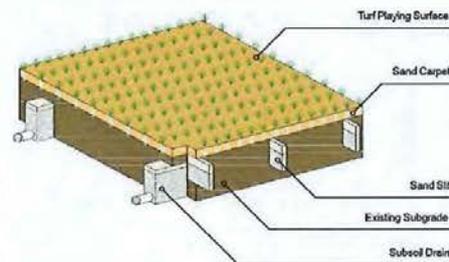
**COST: \$\$**

**Overview:** Thin sand layer over existing soil profile with sand slits & subsoil drains.

**+ Advantages:** Improved performance than sandy loam. Similar advantages as full depth rootzone sand profile but less expensive.

**- Disadvantages:** Construction duration. Not as effective as full depth sand profile. Specialist construction equipment required.

**Hours of use\*:** 15 - 20 hours / week.



### ROOTZONE SAND

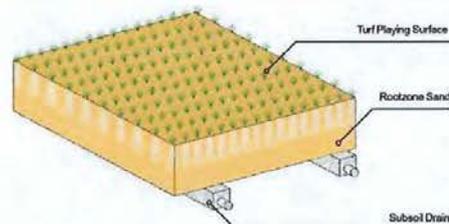
**COST: \$\$\$**

**Overview:** Constructed from natural sand deposits (ie. dune/river sand) or processed sand.

**+ Advantages:** High infiltration rates. Not susceptible to compaction.

**- Disadvantages:** Requires amendments to improve moisture retention. Stability can be an issue with some natural sands.

**Hours of use\*:** 20 - 30 hours / week.



## 8.7 Request for Variation in Liquor Licence - Western Youth Centre Inc.

### Brief

The Western Youth Centre Inc., lessee of the Council owned Cowandilla Reserve, (which fronts Marion Road, and is bounded by Hounslow Avenue to the north and Neill Road to the south) has written to Council requesting that the existing liquor licence be varied (extended).

### RECOMMENDATION

The Committee recommends to Council that the Western Youth Centre Inc. be advised that Council provides its consent to the amendments to the days and hours of operation of the liquor license(s) sought by the Western Youth Centre Inc., i.e. from 11.00am to 11.30pm on Saturdays and from 11.00am until 11.00pm on Sundays throughout the year, and at other times when the Western Youth Centre Inc. has approved a designated fundraising event.

---

### Introduction

The Western Youth Centre Inc. (WYC) has written to Council seeking to vary the hours and times of use of its existing liquor licence (**Attachment 1**).

The 10+10 year lease held by the WYC expires on 22 October 2021. The current rental paid by the Centre is fixed at \$100pa plus GST. The Centre and Council Administration have entered into negotiations regarding the grant of a new lease and a further report will be provided to Committee / Council following completion of those negotiations.

### Discussion

The Urban Services Committee (and Council) considered, and subsequently approved, a request from the WYC to re-activate a liquor licence for the premises at its meeting of 7 February 2017. At that time the WYC sought a licence for the cricket club to allow alcohol to be purchased and consumed by members of (and visitors to) the cricket club at the conclusion of the cricket matches.

The WYC now seeks to vary (increase) the times of operation of the liquor licence to allow members and to also be able to utilise the licence for other social activities/fundraising events.

The WYC has also taken this opportunity to foreshadow on behalf of its seasonal soccer club user that the soccer club will also be lodging an application with the relevant authority seeking a liquor licence to operate at ostensibly the same varied hours sought by WYC as the cricket season.

In foreshadowing this action the WYC (on behalf of the soccer club user) also seek Council's consent for the additional licence operation times during the soccer season.

The variations sought by the WYC during the summer cricket season are essentially in line with weekend arrangements at other Council owned and leased or licensed sporting club facilities and the Administration thus suggests that they be approved. The variation sought during the winter soccer season is also considered reasonable and is thus supported by the Administration.

The specific variations sought to the WYC licence are summarised in the table on the following page.

	<b>Existing Licence</b>	<b>Requested Licence</b>
<b>Period</b>	Cricket Season	Cricket / Soccer Season
<b>Days</b>	Saturdays and Sundays	Saturdays and Sundays, and on other days when special or fundraising events may be approved by WYC
<b>Hours</b>	Saturday 6:30pm until 11.00pm when A grade cricket team is playing at home	Saturday 11.00am - 11.30pm Sunday 11.00am - 11.00pm  Other designated fundraising events approved by WYC In accordance with event timelines

Given that the existing lease agreement is to expire within the next few months it is suggested that any agreed amended arrangements be handled through exchange of letters.

### **Climate Impact Considerations**

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There are no foreseen climate change impacts arising as a result of the implementation of this proposal.

### **Conclusion**

The Western Youth Centre Inc. has sought Council's consent for the variation (extension) in hours of operation of the existing (and proposed) liquor licence(s) over the premises. The Club's requests are supported.

### **Attachments**

- 1. Letter from Western Youth Centre**

**From:** Western Youth Center <wycinc@bigpond.com>  
**Sent:** Monday, 10 May 2021 12:40 PM  
**To:** Steve Watson  
**Subject:** alteration to liquor licensing policy

Good afternoon Steve,

As discussed last week in our meeting, we would like to make the following change to the councils liquor licensing policy.

In item 10 clause 2.2 of the deed of variation of lease we would like to replace that paragraph with the following:

“The liquor licence to operate during the cricket season and only between hours of 11am and 11.30pm on Saturdays and between the hours of 11am and 11pm on Sundays, When any teams are playing a home match.

Also to operate at times when a designated fundraising event has been approved by the WYC.”

Unley united soccer club are in the process of applying for a liquor licence, during soccer season only. The above operating hours will also apply to the soccer club.

If you have any questions please don't hesitate to contact me.

*Craig Hossack*

*President*

**Western Youth Centre Inc.**

## **8.8 Waste Management Activity Report**

### **Brief**

This report provides information on waste management activities undertaken between March and April 2021.

### **RECOMMENDATION**

The Committee recommends to Council that the report be received.

---

### **Introduction**

Information is provided in this report on waste management activities undertaken between March and April 2021.

### **Discussion**

#### **West Adelaide Football Club - 4 March 2021**

Waste staff attended a meeting with West Adelaide Football Club to discuss waste requirements and improvement opportunities for game days.

#### **Housing SA - 12 March 2021**

Waste staff met with Housing SA representatives to discuss improvements to waste services at 401 Anzac Highway, Camden Park.

#### **Richmond Oval - 19 March 2021**

Waste staff undertook an assessment of waste systems at Richmond Oval, recommendations made to improve services.

#### **PlanSA training session - 23 March 2021**

Waste staff underwent training to support the new DIT DA planning review process.

#### **Waste Management and Resource Recovery SA Women of Waste Seminar - 25 March 2021**

Waste staff attended the Waste Management and Resource Recovery SA Women of Waste seminar.

#### **UCI business waste engagement - 25 March 2021**

Waste staff met with UCI, a local furniture manufacturing business to provide support and education regarding waste minimisation. An assessment was undertaken and recommendations provided to support UCI's target of achieving zero waste in their manufacturing processes.

#### **Waste Management and Resource Recovery Waste Educators Forum - 25 March 2021**

Waste staff attended the Waste Management and Resource Recovery Waste Educators Forum.

#### **Waste Management and Resource Recovery - Developing and implementing Food Organics Garden Organics in Australia seminar - 29 March 2021**

Team Leader Waste Management attended online seminar on developing and implementing Food Organics Garden Organics (FOGO) systems.

#### **EPA Mass Balance Reporting technical session - 30 March 2021**

Council staff attended online session regarding upcoming Mass Balance Reporting requirements for EPA licenced landfill and transfer stations.

#### **Lockleys Oval - 15 April 2021**

Team Leader Waste Management attended a meeting with City Property and Presidents of the sporting groups residing at Lockleys Oval to discuss Council's single-use and release of helium balloon ban and the *Single-use and Other Plastic Products (Waste Avoidance) Act 2020*.

**HYDI Hydrogen and Solo launch - 21 April 2021**

Council staff attended the launch of the partnership between HYDI and Solo Resource Recovery. Solo Resource Recovery have been trialling a hydrogen hybrid truck in West Torrens to assess viability.

**Value and Role of Product Stewardship in Australia seminar - 27 April 2021**

Team Leader Waste Management attended an online seminar hosted by Product Stewardship Centre of Excellence around product stewardship programs and future direction.

**Waste Management and Resource Recovery - Best practice models for plastic waste avoidance, reuse and recycling - 27 April 2021**

Team Leader Waste Management attended an online seminar reviewing best practice models for plastic waste avoidance and recovery.

**Additional Updates****Visy Fire - LGA FSG Fire Incident Management Working Group - 9 April to 12 May 2021**

Team Leader Waste Management joined the LGA Functional Support Group to ensure business continuity following the recent fire at Visy's Wingfield facility. The incident management group has been stood down as Visy's North Plympton MRF is now operational.

**EPA assessment of Adelaide Waste and Recycling Centre**

Team Leader Waste Management represented The City of West Torrens to undertake regular site inspections of Adelaide Waste and Recycling Centre with EPA to review compliance with EPA Licence # 242. The final inspection is booked for the 19<sup>th</sup> May 2021.

A fire consultant is being engaged to give consideration for appropriate stockpile management to assist in managing fire risk in both the Solo and Visy sheds for the different types of waste stored in those areas.

### Weekly Green Waste Trial

The weekly green waste trial in West Beach is progressing as intended.

2021	Participation Rate
February	184 (24.30%)
March	213 (28.14%)
April	238 (31.40%)
May	281 (37.00%)

### Waste and Resource Recovery Strategy

Initial meetings were held with internal stakeholders towards developing Council's Waste and Resource Recovery Strategy:

- Strategy
- Community Services
- Creative Services

An initial discussion has been held with Solo Resource Recovery to identify improvement opportunities for collection services to address conflicts between bin collection and parking.

### Climate Impact Considerations

*(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)*

There is no direct climate impact consideration in relation to this report.

### Conclusion

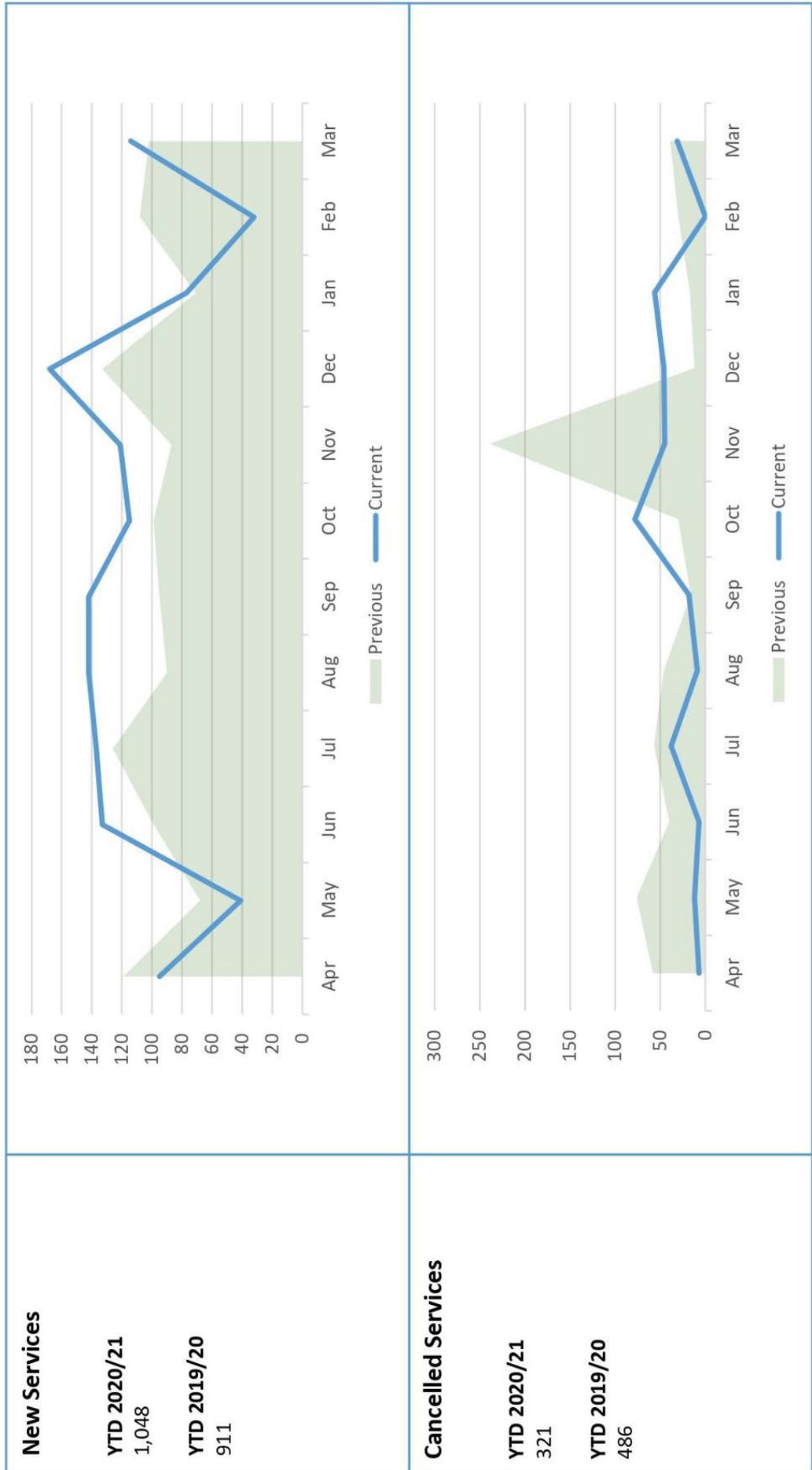
This report provides information on waste management activities between March and April 2021.

### Attachments

1. **Waste Management Activity Report - Period ending March 2021**



**Waste Management Activity Report**      **Period ending March 2021**



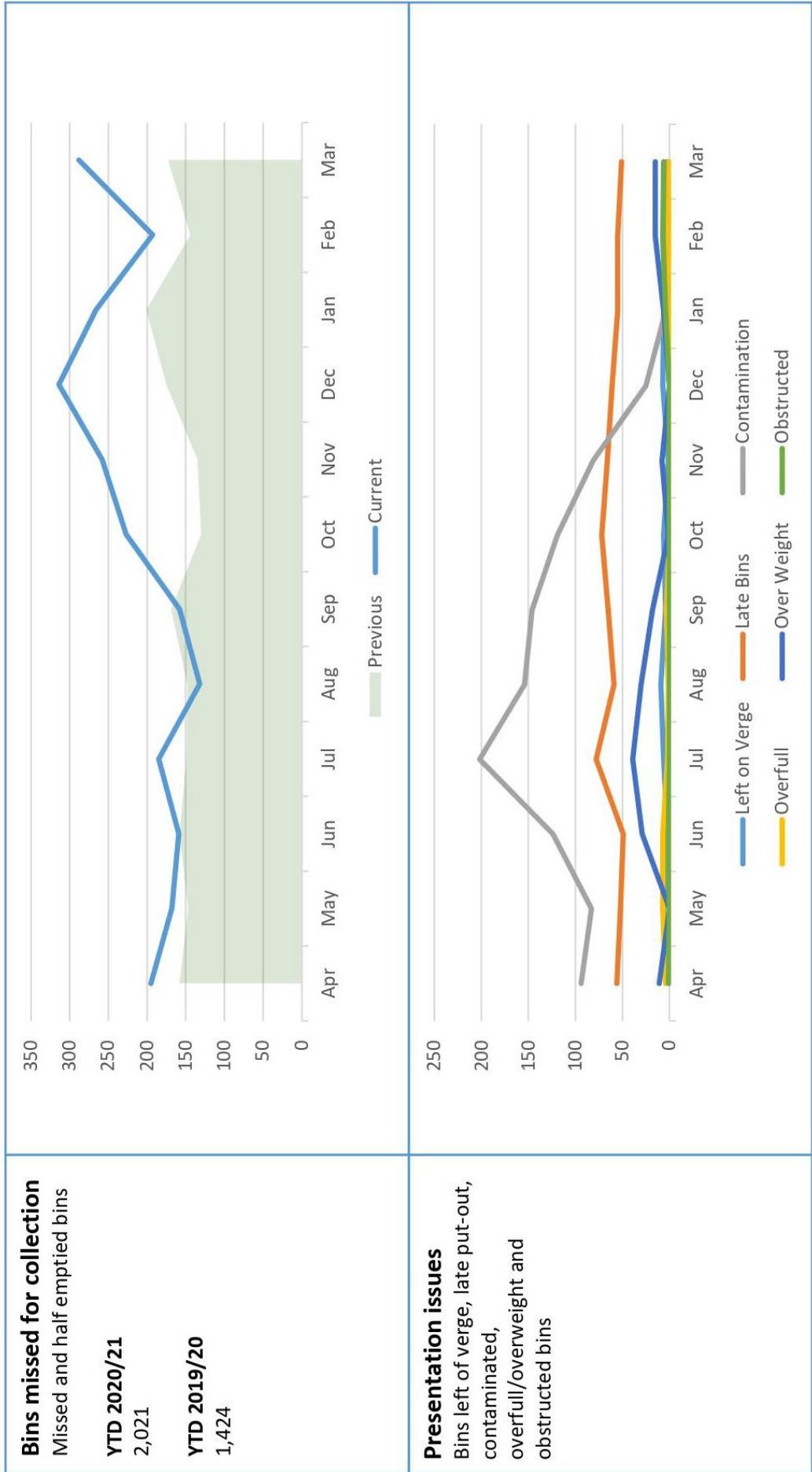


## Waste Management Activity Report      Period ending March 2021

<p><b>Lost and stolen bins</b></p> <p><b>YTD 2020/21</b> 623</p> <p><b>YTD 2019/20</b> 650</p>	<table border="1" style="display: none;"> <caption>Monthly Bin Loss and Theft Data (Estimated)</caption> <thead> <tr> <th>Month</th> <th>Current (2020/21)</th> <th>Previous (2019/20)</th> </tr> </thead> <tbody> <tr><td>Apr</td><td>65</td><td>65</td></tr> <tr><td>May</td><td>55</td><td>55</td></tr> <tr><td>Jun</td><td>75</td><td>75</td></tr> <tr><td>Jul</td><td>65</td><td>65</td></tr> <tr><td>Aug</td><td>55</td><td>55</td></tr> <tr><td>Sep</td><td>75</td><td>75</td></tr> <tr><td>Oct</td><td>105</td><td>105</td></tr> <tr><td>Nov</td><td>55</td><td>55</td></tr> <tr><td>Dec</td><td>75</td><td>75</td></tr> <tr><td>Jan</td><td>65</td><td>65</td></tr> <tr><td>Feb</td><td>75</td><td>75</td></tr> <tr><td>Mar</td><td>85</td><td>85</td></tr> </tbody> </table>	Month	Current (2020/21)	Previous (2019/20)	Apr	65	65	May	55	55	Jun	75	75	Jul	65	65	Aug	55	55	Sep	75	75	Oct	105	105	Nov	55	55	Dec	75	75	Jan	65	65	Feb	75	75	Mar	85	85
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<p><b>Failure rate</b> Repairs and replacements</p> <p><b>YTD 2020/21</b> 1,748 (0.35%)</p> <p><b>YTD 2019/20</b> 1,685 (0.20%)</p>	<table border="1" style="display: none;"> <caption>Monthly Failure Rate Data (Estimated)</caption> <thead> <tr> <th>Month</th> <th>Current (2020/21)</th> <th>Previous (2019/20)</th> </tr> </thead> <tbody> <tr><td>Apr</td><td>180</td><td>180</td></tr> <tr><td>May</td><td>220</td><td>220</td></tr> <tr><td>Jun</td><td>180</td><td>180</td></tr> <tr><td>Jul</td><td>150</td><td>150</td></tr> <tr><td>Aug</td><td>150</td><td>150</td></tr> <tr><td>Sep</td><td>180</td><td>180</td></tr> <tr><td>Oct</td><td>200</td><td>200</td></tr> <tr><td>Nov</td><td>180</td><td>180</td></tr> <tr><td>Dec</td><td>150</td><td>150</td></tr> <tr><td>Jan</td><td>200</td><td>200</td></tr> <tr><td>Feb</td><td>220</td><td>220</td></tr> <tr><td>Mar</td><td>250</td><td>250</td></tr> </tbody> </table>	Month	Current (2020/21)	Previous (2019/20)	Apr	180	180	May	220	220	Jun	180	180	Jul	150	150	Aug	150	150	Sep	180	180	Oct	200	200	Nov	180	180	Dec	150	150	Jan	200	200	Feb	220	220	Mar	250	250
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## Waste Management Activity Report Period ending March 2021



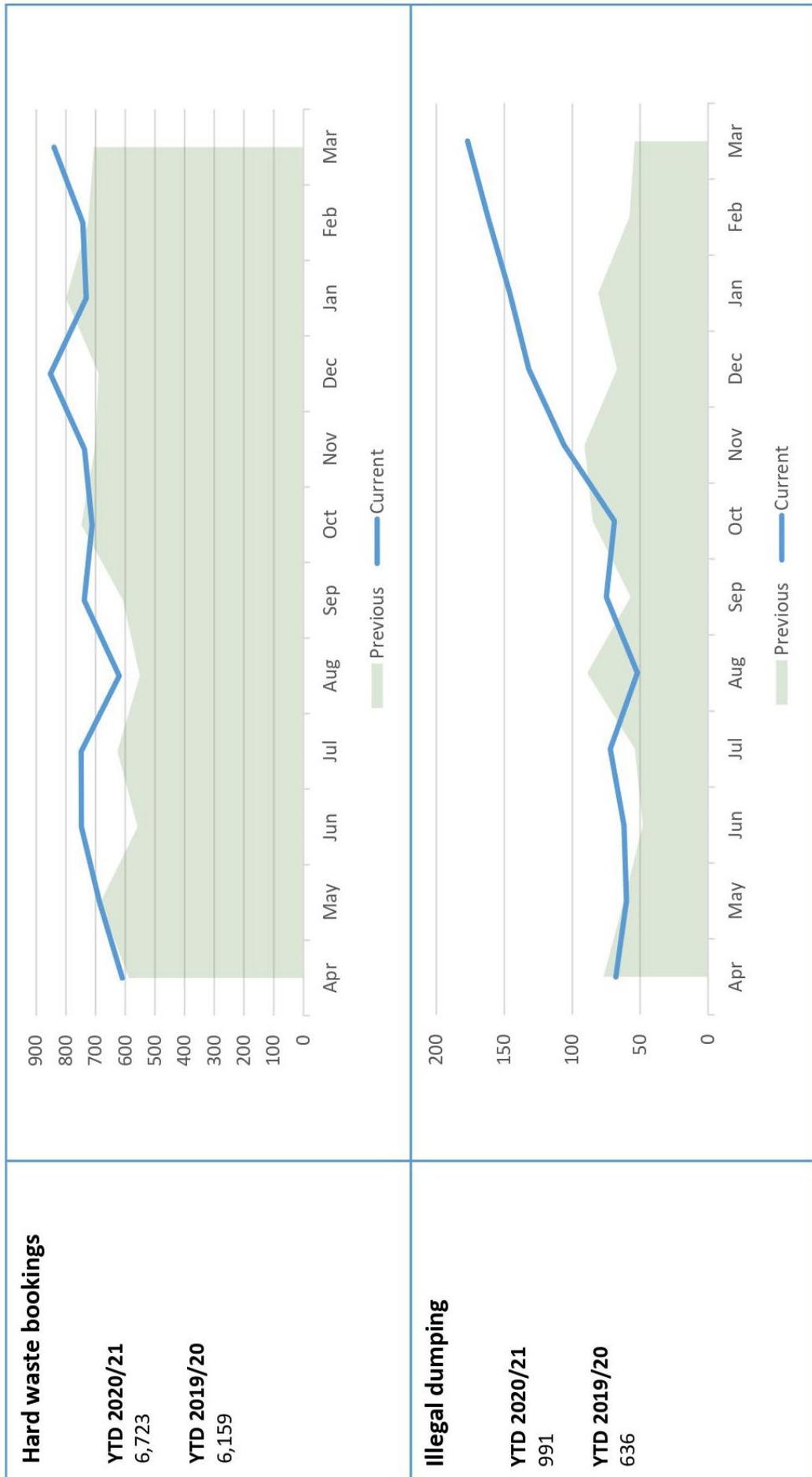


## Waste Management Activity Report Period ending March 2021

<p><b>Tonnages collected kerbside</b></p> <p><b>YTD 2020/21</b>                  General waste = 9,400.01 t                  Recycling = 3,402.42 t                  Organics = 6,308.56 t</p> <p><b>YTD 2019/20</b>                  General waste = 8,929.41 t                  Recycling = 3,305.52 t                  Organics = 6,476.15 t</p>	<p style="text-align: center;"><b>Diversion from landfill</b></p>
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**Waste Management Activity Report**      **Period ending March 2021**





**Waste Management Activity Report**      **Period ending March 2021**

<p><b>Food waste rebates</b> Worm farms, worms, accessories and compost bins</p> <p><b>YTD 2020/21</b> 38</p> <p><b>YTD 2019/20</b> 22</p>	<table border="1"> <caption>Food waste rebates - Monthly Activity</caption> <thead> <tr> <th>Month</th> <th>Previous (2019/20)</th> <th>Current (2020/21)</th> </tr> </thead> <tbody> <tr><td>Apr</td><td>0</td><td>10</td></tr> <tr><td>May</td><td>0</td><td>12</td></tr> <tr><td>Jun</td><td>0</td><td>6</td></tr> <tr><td>Jul</td><td>0</td><td>2</td></tr> <tr><td>Aug</td><td>0</td><td>3</td></tr> <tr><td>Sep</td><td>0</td><td>6</td></tr> <tr><td>Oct</td><td>0</td><td>3</td></tr> <tr><td>Nov</td><td>0</td><td>4</td></tr> <tr><td>Dec</td><td>0</td><td>10</td></tr> <tr><td>Jan</td><td>0</td><td>6</td></tr> <tr><td>Feb</td><td>0</td><td>7</td></tr> <tr><td>Mar</td><td>0</td><td>10</td></tr> </tbody> </table>	Month	Previous (2019/20)	Current (2020/21)	Apr	0	10	May	0	12	Jun	0	6	Jul	0	2	Aug	0	3	Sep	0	6	Oct	0	3	Nov	0	4	Dec	0	10	Jan	0	6	Feb	0	7	Mar	0	10
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Dec	0	10																																						
Jan	0	6																																						
Feb	0	7																																						
Mar	0	10																																						
<p><b>Kitchen caddies</b></p> <p><b>YTD 2020/21</b> 409</p> <p><b>YTD 2019/20</b> 629</p>	<table border="1"> <caption>Kitchen caddies - Monthly Activity</caption> <thead> <tr> <th>Month</th> <th>Previous (2019/20)</th> <th>Current (2020/21)</th> </tr> </thead> <tbody> <tr><td>Apr</td><td>40</td><td>35</td></tr> <tr><td>May</td><td>60</td><td>55</td></tr> <tr><td>Jun</td><td>65</td><td>50</td></tr> <tr><td>Jul</td><td>80</td><td>45</td></tr> <tr><td>Aug</td><td>75</td><td>55</td></tr> <tr><td>Sep</td><td>85</td><td>60</td></tr> <tr><td>Oct</td><td>75</td><td>55</td></tr> <tr><td>Nov</td><td>65</td><td>45</td></tr> <tr><td>Dec</td><td>100</td><td>45</td></tr> <tr><td>Jan</td><td>105</td><td>105</td></tr> <tr><td>Feb</td><td>75</td><td>45</td></tr> <tr><td>Mar</td><td>75</td><td>45</td></tr> </tbody> </table>	Month	Previous (2019/20)	Current (2020/21)	Apr	40	35	May	60	55	Jun	65	50	Jul	80	45	Aug	75	55	Sep	85	60	Oct	75	55	Nov	65	45	Dec	100	45	Jan	105	105	Feb	75	45	Mar	75	45
Month	Previous (2019/20)	Current (2020/21)																																						
Apr	40	35																																						
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Dec	100	45																																						
Jan	105	105																																						
Feb	75	45																																						
Mar	75	45																																						

**9 OTHER BUSINESS**

Nil

**10 CONFIDENTIAL**

Nil

**11 NEXT MEETING**

27 July 2021, 6.00pm in the George Robertson Room.

**12 MEETING CLOSE**