

CITY OF WEST TORRENS



MINUTES
of the
SPECIAL COUNCIL ASSESSMENT PANEL

held in the George Robertson Room, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

THURSDAY, 2 APRIL 2020
at 6.00pm

Hannah Bateman
Assessment Manager

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1 MEETING OPENED

The Presiding Member declared the meeting open at 6.00pm.

1.1 Evacuation Procedure

The evacuation procedures were taken as read.

2 PRESENT

Panel Members:

Ms C Dunn (Presiding Member)

Independent Members: Ms J Strange, Mr B Russ, Mr M Arman

Officers:

Ms Hannah Bateman (Assessment Manager and Manager City Development)

3 APOLOGIES

Apologies

Panel Members:

Ms Jassmine Wood

RECOMMENDATION

That the apologies be received.

COUNCIL ASSESSMENT PANEL DECISION

Moved: J Strange

Seconded: M Arman

That the recommendation be adopted.

CARRIED

4 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council Assessment Panel held on 10 March 2020 be confirmed as a true and correct record.

COUNCIL ASSESSMENT PANEL DECISION

Moved: J Strange

Seconded: B Russ

That the recommendation be adopted.

CARRIED

5 DISCLOSURE STATEMENTS

Nil

6 REPORTS OF THE ASSESSMENT MANAGER**6.1 Annual Review of Procedures at Council Assessment Panel Meetings**

This report presented the *Procedures at Council Assessment Panel Meetings* for endorsement.

RECOMMENDATION

It is recommended to the Council Assessment Panel that:

1. The revised *Procedures at Council Assessment Panel Meetings* in Attachment 1 of the report be adopted.
2. That the Assessment Manager be authorised to make changes of a technical and/or minor nature.

COUNCIL ASSESSMENT PANEL DECISION

Moved: B Russ

Seconded: M Arman

That the recommendation be adopted.

CARRIED

7 OTHER BUSINESS

Nil

8 MEETING CLOSE

The Presiding Member declared the meeting closed at 6.11pm.