

CITY OF WEST TORRENS



# MINUTES

of the

## CITY ADVANCEMENT AND PROSPERITY GENERAL COMMITTEE

Members: Councillor C O'Rielley (Presiding Member), Mayor M Coxon  
Councillors: E Papanikolaou, K McKay, S Tsiaparis, D Wilton, G Nitschke, J Wood

of the

## CITY OF WEST TORRENS

held in the George Robertson Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 25 AUGUST 2020**  
at 6.00pm

**Terry Buss PSM**  
**Chief Executive Officer**

### **City of West Torrens Disclaimer**

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## **1 MEETING OPENED**

The Presiding Member declared the meeting open at 6.00pm.

### **1.1 Evacuation Procedure**

The evacuation procedures were taken as read.

### **1.2 Electronic Platform Meeting**

The Presiding Member explained that due to the impacts of COVID-19 public access is restricted and the meeting is being livestreamed via a Zoom public link available on City of West Torrens website.

## **2 PRESENT**

### **Committee Members:**

Cr E Papanikolaou (Presiding Member)

Mayor M Coxon

Councillors: K McKay, S Tsiaparis, D Wilton, G Nitschke, B Reynolds (as proxy for Cr J Wood)

### **Officers:**

Mr T Buss (Chief Executive Officer)

Mr A Catinari (General Manager Urban Services)

### **In attendance via the online platform:**

Ms P Koritsa (General Manager Business and Community Services)

Ms R Cusick (Manager Strategy & Business)

Ms C Luya (Manager Community Services)

## **3 APOLOGIES**

### **Apologies**

#### **Committee Members:**

Cr Cindy O'Rielly

Cr Jassmine Wood

### **RECOMMENDATION**

That the apologies be received.

### **COMMITTEE RESOLUTION**

Moved: Cr Simon Tsiaparis

Seconded: Cr Graham Nitschke

That the recommendation be adopted.

**CARRIED**

**4 DISCLOSURE STATEMENTS**

Nil

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Advancement and Prosperity General Committee held on 25 February 2020 be confirmed as a true and correct record.

**COMMITTEE RESOLUTION**

Moved: Cr David Wilton

Seconded: Cr Kym McKay

That the recommendation be adopted.

**CARRIED**

**6 COMMUNICATION BY THE CHAIRPERSON**

The Presiding Member acknowledged the Committee meeting was being held in-person and thanked the Administration for prioritising the health and safety of the Elected Members, staff and the community when dealing with the COVID pandemic and the format of Committee meetings.

**7 OUTSTANDING REPORTS / ACTIONS**

Nil

**8 REPORTS OF THE CHIEF EXECUTIVE OFFICER****8.1 Council Policy Review Report**

This report presented the status of Council policies as at 30 June 2020.

**RECOMMENDATION**

The Committee recommends to Council that the Council Policy Review Report be received.

**COMMITTEE RESOLUTION**

Moved: Cr Kym McKay

Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

**CARRIED**

## **8.2 Review of Council Policy - Asset Management**

This report presented the reviewed *Council Policy - Asset Management*.

### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The reviewed *Council Policy - Asset Management* be approved.
2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to *Council Policy - Asset Management*.

### **COMMITTEE RESOLUTION**

Moved: Cr Kym McKay  
Seconded: Cr Graham Nitschke

That the recommendation be adopted.

**CARRIED**

## **8.3 Review of Council Policy - Procurement**

This report presented the reviewed *Council Policy - Procurement*.

### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The draft *Council Policy - Procurement*, attached to this report, be approved.
2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to *Council Policy - Procurement*.

### **COMMITTEE RESOLUTION**

Moved: Cr Simon Tsiaparis  
Seconded: Cr David Wilton

That the recommendation be adopted.

**CARRIED**

## **8.4 Annual Service Plans 4th Quarter 2019/20 Progress Update**

This report presented the 4<sup>th</sup> quarter review of the 2019/20 Annual Service Plans and progress in the delivery of Council's Community Plan.

### **RECOMMENDATION**

The Committee recommends to Council that the Annual Service Plans 4<sup>th</sup> Quarter Progress Report 2019/20 be received.

### **COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke  
Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

**CARRIED**

## 8.5 Citizen of the Year Signage

*Cr Brandon Reynolds declared a perceived conflict of interest in this item as he is a Board Member on the Australia Day Council of SA Board of Management and participated in the discussion and vote.*

*Cr Kym McKay advised that he sought advice from the Administration on this item and he does not have a conflict of interest to declare.*

The Presiding Member referred to the Chief Executive Officer, Terry Buss, prior to consideration of this item to clarify the commencement date for the commemoration plaques. The Chief Executive Officer informed the Members that the Recommendation should state the commencement date as "awards invested from 2000" instead of "from 2020" as noted in the Agenda report on the basis that the year 2000 coincides with the start of the millennium.

This report provided an overview and approximate budget cost for recognising City of West Torrens Australia Day Awards with a public plaque.

### RECOMMENDATION

The Committee recommends to Council that anodised plaques commemorating the Australia Day Citizen of the Year, Young Citizen of the Year and Community Event of the Year be manufactured and erected on the Hamra Centre Library wall for awards invested from 2020 onwards.

Following the clarification from the Chief Executive Officer regarding the commencement date for the commemoration plaques, the Presiding Member advised the Recommendation for considerations will be as follows:

*The Committee recommends to Council that anodised plaques commemorating the Australia Day Citizen of the Year, Young Citizen of the Year and Community Event of the Year be manufactured and erected on the Hamra Centre Library wall for awards invested from 2000 onwards.*

### COMMITTEE RESOLUTION

Moved: Mayor Michael Coxon  
Seconded: Cr Graham Nitschke

That the Committee recommends to Council that anodised plaques commemorating all Australia Day Awards and Australia Day Honours Awards be manufactured and erected on the Hamra Centre Library wall for awards invested from 2000 onwards.

**CARRIED**

*Cr Brandon Reynolds voted in favour of the motion moved by Mayor Michael Coxon and seconded by Cr Graham Nitschke.*

## **8.6 Progress on Implementing Council Decisions**

This report provided an update on completed and outstanding Council and Committee resolution actions.

### **RECOMMENDATION**

The Committee recommends to Council that the report be received.

### **COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Brandon Reynolds

That the recommendation be adopted.

**CARRIED**

## **8.7 Strategy Unit Activities Report - June to July 2020**

This report presented the Strategy Unit's Activity Report for the period from June 2020 to the end of July 2020.

### **RECOMMENDATION**

The Committee recommends to Council that the Strategy Unit Activities Report for June 2020 to July 2020 report be received.

### **COMMITTEE RESOLUTION**

Moved: Cr Simon Tsiaparis

Seconded: Cr Brandon Reynolds

That the recommendation be adopted.

**CARRIED**

## **8.8 Community Grants - February 2020 to June 2020**

This report presented the community, equipment and sponsorship grant applications received between 25 February and 30 June 2020.

### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The following grants be approved:
  - a. Equipment grant of \$3,000 to Greek Orthodox Community and Parish of St George for the purchase of an oven.
  - b. Equipment grant of \$3,000 to PanRhodian Society Colossus SA for the purchase of an oven.
  - c. Equipment grant of \$3,000 to West Torrens Baseball Club for the purchase of baseball equipment for the junior and women's programs.
  - d. Equipment grant of \$2,145 to Men's Probus Club of West Beach for the purchase of a defibrillator.

- e. Equipment grant of \$1,500 to Camden Childcare Centre for the purchase of a defibrillator.
  - f. Equipment grant of \$914 to Glenelg Bridge Club for the purchase of Laptop.
  - g. Sponsorship grant of \$5,000 to Camden Athletic Club for the Camden Classic event.
  - h. Community grant of \$5,000 to Our Big Backyard West Torrens project for community resources.
  - i. Community grant of \$5,000 to The Gold Foundation for costs towards a Lifeskills Program.
  - j. Community grant of \$5,000 to Coptic Orthodox Church SA Australia for a freezer, venue hire and children's resources costs for a new arrivals program.
2. The Committee recommends to Council that the community grant application of \$4,000 to Writer on the Web not be approved on the basis that the application is ineligible in that it seeks funding for on-going day to day business expenses.

### **COMMITTEE RESOLUTION**

Moved: Cr Kym McKay  
Seconded: Cr David Wilton

That the recommendation be adopted.

**CARRIED**

## **9 OTHER BUSINESS**

### **9.1 Eligibility Criteria for Council Competitions, Awards, Scholarships and Prizes MOTION**

Moved: Cr Graham Nitschke  
Seconded: Cr David Wilton

That as a matter of urgency, the Administration review and report back to Council on the eligibility requirements relating to Council awards, prizes, scholarships, grants and any other such competitive or nominated reward conferred by Council with a view to precluding current staff and Elected Members and their immediate family members from being eligible to apply or be nominated.

**CARRIED**

## **10 CONFIDENTIAL**

Nil

## **11 NEXT MEETING**

27 October 2020, 6.00pm in the George Robertson Room.

## **12 MEETING CLOSE**

The Presiding Member declared the meeting closed at 6.28pm.