

CITY OF WEST TORRENS



MINUTES

of the

CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW GENERAL COMMITTEE

Members: Councillor A McKay (Presiding Member), Mayor M Coxon,
Councillors: C O'Rielley, J Woodward, K McKay, D Mugavin, S Tsiaparis, B Reynolds

of the

CITY OF WEST TORRENS

held in the George Robertson Room, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**THURSDAY, 1 OCTOBER 2020
at 6.00pm**

**Bill Ross
General Manager
Corporate and Regulatory**

City of West Torrens Disclaimer

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

Index

1	Meeting Opened	1
	1.1 Evacuation Procedure	
2	Present	1
3	Apologies	1
4	Disclosure Statements	1
5	Confirmation of Minutes	1
6	Communication by the Chairperson	2
7	Reports of the General Manager Corporate and Regulatory	2
	7.1 Chief Executive Officer's Performance - 2020	2
8	Outstanding Report / Actions	3
9	Other Business	3
10	Next Meeting	3
11	Meeting Close	3

1 MEETING OPENED

The Presiding Member declared the meeting open at 6.03pm.

1.1 Evacuation Procedure

The evacuation procedures were taken as read.

2 PRESENT

Committee Members:

Cr A McKay (Presiding Member)

Mayor M Coxon

Councillors: J Woodward, K McKay, D Mugavin, S Tsiaparis, B Reynolds

Officers:

Mr T Buss (Chief Executive Officer) (from 6.20pm)

Mr B Ross (General Manager Corporate and Regulatory)

3 APOLOGIES

Apologies

Committee Member:

Cr C O'Rielley

RECOMMENDATION

That the apologies be received.

COMMITTEE RESOLUTION

Moved: Cr Kym McKay

Seconded: Cr Brandon Reynolds

That the recommendation be adopted.

CARRIED

4 DISCLOSURE STATEMENTS

Nil

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Chief Executive Officer's Performance Review General Committee held on 26 September 2019 be confirmed as a true and correct record.

COMMITTEE RESOLUTION

Moved: Cr Dominic Mugavin

Seconded: Cr Brandon Reynolds

That the recommendation be adopted.

CARRIED

6 COMMUNICATION BY THE CHAIRPERSON

The Presiding Member welcomed Committee members to the meeting of the Chief Executive Officer's Review General Committee.

7 REPORTS OF THE GENERAL MANAGER CORPORATE AND REGULATORY

7.1 Chief Executive Officer's Performance - 2020

Reason for Confidentiality

The Committee is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

RECOMMENDATION

It is recommended to Chief Executive Officer's Performance Review General Committee that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, the Committee orders, that the public, with the exception of the Chief Executive Officer and the General Manager Corporate and Regulatory, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 7.1 - Chief Executive Officer's Performance - 2020, attachments and any associated documentation submitted by the General Manager Corporate and Regulatory, specifically on the basis of the provisions of Section 90(3)(a) because the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.
2. At the completion of the confidential session the meeting be re-opened to the public.

COMMITTEE RESOLUTION

Moved: Cr Kym McKay
Seconded: Cr Simon Tsiaparis

That the recommendation be adopted.

CARRIED

6.06pm the meeting moved into Confidence and the Confidential session commenced.

6.20pm Mr Terry Buss entered the meeting during the Confidential session.

Committee also resolved that:

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999*, the Chief Executive Officer's Performance Review General Committee orders that the Item 7.1 - Chief Executive Officer's Performance - 2020, the Minutes arising, attachments and any associated documentation, other than the proposed remuneration and conditions of service to be provided to the Chief Executive Officer, having been considered by the Chief Executive Officer's Performance Review General Committee in confidence under Section 90(3)(a), be kept confidential and not available for public inspection for a period of 6 months from the date of this meeting, because the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.
2. That the proposed remuneration and conditions of service to be provided to the Chief Executive Officer be kept confidential and not available for public inspection until determined by Council.

6.41pm the Confidential session closed and the meeting reopened to the public.

Note: The Confidential Minutes are kept separately from this document.

8 OUTSTANDING REPORT / ACTIONS

Nil

9 OTHER BUSINESS

Nil

10 NEXT MEETING

To be advised.

11 MEETING CLOSE

The Presiding Member declared the meeting closed at 6.42pm.