

CITY OF WEST TORRENS



Notice of Council Meeting

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

Council

of the

CITY OF WEST TORRENS

will be held in the George Robertson Room, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 2 JUNE 2020
at 7.00pm**

Public access to the meeting will be livestreamed audio only at the following internet address:
<https://www.westtorrens.sa.gov.au/livestream>

**Terry Buss PSM
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of this Council Agenda have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Acknowledgement of Country

1.2 Evacuation Procedures

1.3 Electronic Platform Meeting

2 PRESENT

3 APOLOGIES

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 19 May 2020 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 29 May)

In the two weeks since the last Council Meeting of 19 May 2020 functions and meetings involving the Mayor have included:

20 May

- Recorded a video for Council's social media for Volunteer Week thanking our CWT volunteers and all volunteers for their outstanding personal contribution.

22 May

- Participated in the Adelaide Airport Consultative Committee meeting.
- Participated in a meeting organised by City of Unley Mayor Michael Hewitson with City of Adelaide Lord Mayor Sandy Verschoor, City of Burnside Mayor Anne Monceaux and City of Mitcham Mayor Heather Holmes-Ross to discuss Brown Hill Keswick Creek and the possibility of collaborating on a joint community newsletter.
- Participated in a meeting of the Brown Hill Keswick Creek Board Nominations Committee regarding the re-appointment of board members.
- Met with Mayor Michael Hewitson, City of Unley and CEO Peter Tsokas to discuss the future of Keswick Barracks.

25 May

- Met with CEO Terry Buss to discuss a land management economic stimulus proposal.
- Met with a resident regarding the North-South corridor proposal.

26 May

- Participated in an Elected Member budget briefing.

28 May

- Undertook a video recording for the Western Business Alliance Mayors regarding economic recovery for the western suburbs businesses.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES

Nil

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

Nil

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

Nil

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE**15 MOTIONS WITH NOTICE**

Nil

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 Revised Weekly Green Waste Trial

Brief

This report provides a revised proposal to fund and trial a weekly green bin service for City of West Torrens.

RECOMMENDATION

It is recommended to Council that a weekly green waste collection trial for 750 households be endorsed.

Introduction

On 4 June 2019, Council endorsed minutes of the City Facilities and Waste Recovery General Committee held on 28 May 2019, with the exception of item 8.5 which recommended that:

A weekly green waste collection trial for 750 households to be undertaken in the West Beach area be endorsed and that the trial commence at the earliest opportunity once funding is approved at the next available budget review.

The following motion was then put and endorsed by Council:

That Item 8.5 of the City Facilities and Waste Recovery Committee Agenda of 28 May 2019, be deferred for 6 months pending the results of the New Statewide Recycling Education Campaign "Which Bin" launched by the State Government on 12 May 2019.

This report seeks to trial a weekly green bin service for a sample population of City of West Torrens' households in order to assess the extent to which waste to landfill might be reduced.

Discussion

National data identifies food waste in red bins as a significant challenge towards reducing waste to landfill. Council's 2018 kerbside audit supports the national average of up to 50 per cent of red bins consist of food waste. The collection frequency of green bins is viewed as a contributing factor regarding the reluctance of residents to dispose of food waste through green bins, particularly during warmer seasons. This proposal seeks to test the likelihood of improving waste disposal behaviour by making a weekly green bin service available.

Ongoing assessment of residential waste provides evidence to support the premise that improved behaviour regarding correct disposal of food waste in green bins would result in a significant reduction of volume in red bins. Given the current costs associated with landfill waste disposal it is recommended that Council explore options that encourage residents to improve behaviour concerning the disposal of food waste.

Trial Parameters

It is intended that 750 households are invited to participate in a 12 month trial of weekly green waste collections to understand long-term behaviour regarding food waste disposal when organic collection is as frequent as general waste collection.

Composition audits are a critical component to determine behaviour over time and measuring the impact of the trial. Audits will be undertaken for a sample group of participating households, as follows:

- Pre-trial, to develop baseline data;
- At 3 months to support corrective action and focused education;
- At 11 months to understand long-term behaviour.

Visual audits will be performed quarterly to capture participation and contamination information. Council's waste contractor and Council staff will monitor presentation rates throughout the trial.

Engagement with residents will commence 3 months prior to the trial to encourage participation and will continue throughout the trial to seek feedback and identify improvement opportunities.

At the conclusion of the trial, a community event is foreshadowed in the trial area to share results and capture final feedback from participating households.

The outcome of the trial will support development of future waste contracts and policy capable of providing greater flexibility and reducing operational costs.

Financial

The cost of the trial has been revised to reflect current pricing:

Item	Description	\$
Engagement/marketing	Letters, flyers and bin stickers	3,350
Service provision	Collection and disposal	29,224
Auditing	3 composition audits	28,226
Pilot conclusion	Community event	2,200
Total		63,000

Green Industries SA have approved Council's grant application and will fund 50 per cent of the trial. The remaining funds required are available in the budget. A requirement of Green Industries SA's Council Modernisation Grant Program is that the trial and final report needs to be finalised before 30 June 2022.

The timing of the trial has yet to be locked in, but we are thinking at this stage of if being the second half of the 2020/21 financial year.

Challenges

Clear guidelines will be communicated to explain the purpose of the trial and manage expectations following its conclusion. A community event post-trial is planned to provide a definitive conclusion and provide residents an opportunity to share their experiences and opinions regarding collection frequency.

Properties with more than one green bin may present multiple green bins for weekly collection, which could impact collection and processing costs. Provision of a bin sticker to participants will remind residents that this trial applies to a single green bin and will assist collection staff to identify participating households. Solo Resource Recovery will be directed to only collect one green bin from each property on non-standard collection weeks.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The environmental implications of this project will see an increase in carbon emissions due to increased collection frequency in the trial area. It is anticipated that this will be offset by a reduction in methane production in landfill generated by composting putrescible waste. As "*Methane warms the planet 86 times as much as CO₂*"¹ over the initial 20 years, a reduction in food waste to landfill is a significant contribution towards climate change management. A climate impact assessment could be undertaken following the trial to determine the long-term environmental impact of increased food waste diversion from landfill.

¹ *How Bad of a Greenhouse Gas is Methane?* - Scientific America

Conclusion

A proposed approach to fund and trial a weekly green bin service has been presented in this report for consideration.

Attachments

Nil

17.2 Cities with Nature Program - Pioneer Council

Brief

This report explores the opportunity given to the City of West Torrens to become a Pioneer Council for the 'Cities with Nature' program by ICLEI (the International Council for Local Environment Initiatives).

RECOMMENDATION

It is recommended to Council that it becomes a Pioneer Council in the Cities with Nature program including an annual ICLEI membership fee of \$2,365.

Introduction

The City of West Torrens has been invited by the International Council for Local Environment Initiatives (ICLEI) to join the 'Cities with Nature' program as a Pioneer Council and, in doing so, help co-design this global program to suit the needs of Australian cities and councils (**Attachment 1**).

The COVID-19 pandemic is taking a toll on people's mental and physical health which has particularly been impacted by the temporary closure of public facilities such as gyms, libraries, theatre and sporting facilities. As such, communities are embracing public green spaces with a new enthusiasm. Given the health and wellbeing benefits of spending time in nature is even greater at this time, particularly for those living in higher density urban areas, maintaining access to nature and green open spaces in our urban environment is paramount.

Therefore, the opportunity to participate as a pioneer council and develop the *Cities with Nature* program (Program) for Australia and for our own community has come at a critical time. Information about the Program and the opportunity for the City of West Torrens to participate as a Pioneer Council is outlined in this report.

A separate report on another ICLEI program 'Global Covenant of Mayors' is also being prepared for Council's consideration.

Discussion

ICLEI – Local Governments for Sustainability

ICLEI is a global network of local and regional governments committed to sustainable urban development. Its purpose is to influence environmental sustainability outcomes by providing a network for collaboration - connecting leaders, sharing resources, and showcasing sustainability initiatives worldwide.

ICLEI is about to introduce to Australia, a specially designed program called 'Cities with Nature' and has invited the City of West Torrens to become one of the Pioneer Councils.

Cities with Nature initiative

The global Cities with Nature initiative was first launched in Montréal in 2018 with the aim of bringing nature back into our cities (**Attachment 2**).

As an online platform, it connects cities and subnational governments, researchers, practitioners, partners, and urban communities. It provides resources, peer-learning and events to promote the importance of bringing nature into our cities so that we can improve the mental and physical health and wellbeing of our community, cool urban heat and adapt to climate change, improve air and water quality, and enhance the liveability and economic sustainability of West Torrens.

The current global pandemic is calling us to increasingly connect online. Cities with Nature, a first-of-its-kind initiative, is supporting an online community of practice and enabling learning and action around integrating nature in cities and reconnecting people with nature.

By showcasing the achievements of others, and providing networking opportunities, councils can learn from others, which will help determine future steps for action.

Benefits of being a Pioneer Council and participating in Cities with Nature

As a Pioneer Council the City of West Torrens would be one of a small group of councils working with ICLEI to co-design a support package specially tailored to the needs of Australian cities and local governments. This would enable us to network with others in a meaningful manner, and influence the project to best reflect our needs and our available resources.

As a Pioneer Council, the City of West Torrens would benefit from:

- Helping to co-design an Australian Resource Guide to best meet our needs
- Positioning the City of West Torrens as a role model for Cities with Nature
- Participating in and learning from research projects
- Participation in webinars and other networking opportunities
- Peer-to-peer learning and best practice exchange through the international network
- Aligning efforts with the international Convention for Biodiversity

The Cities with Nature program provides a 'Pathway' to guide councils in their participation - to explore opportunities, implement initiatives, and share their learnings and achievements with others. Advocacy and learning opportunities, as well as participation and recognition for the City of West Torrens are an important factor in joining this program.

If Council decides to join the Cities with Nature program, it will provide an exciting opportunity to showcase our efforts in urban greening on this global platform, such as our Tree Strategy, Open Space Strategy, Urban Heat Mapping, Climate Adaptation Plan, Citizen Science projects, Raingarden Interpretive Trail, and other initiatives designed to green and cool our City. It will also enable us to connect with others and explore initiatives to help us determine our future steps.

What will it cost?

There is no charge for ICLEI members to become a Pioneer Council for the Cities with Nature program although, in the future, there might be a charge for councils that are not Pioneer councils.

As the City of West Torrens is not currently a member of ICLEI there would be an annual ICLEI membership fee of \$2,365. This membership fee structure is based on a council's population. By being a member of ICLEI, Council is likely to be exposed to, and benefit from, other exciting opportunities in the future.

The current budget is able to accommodate the membership fee to ICLEI.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Participating in the Cities with Nature program will have positive implications for Council in building resilience and adapting to climate change by:

- Generating a greater appreciation and value of nature and open spaces in supporting a liveable city
- Improved access to open spaces to facilitate connectivity to nature and people
- Ensuring our open space network responds to the needs of our community

- Maximising the greening of our city
- Networking and access to information from other councils facing similar climate change issues and urban development challenges which will enable us to learn from those experiences and help guide our future steps
- Aligning with/supporting our existing programs and strategies such as 'AdaptWest', 'Open Space Strategy' and our 'Tree Strategy'

No negative implications are anticipated as a result of participating in the Cities with Nature program.

Conclusion

The City of West Torrens recognises the value of our open spaces and the importance of connecting people to nature. This is further highlighted during the COVID-19 situation as our community becomes more reliant on access to nature and open spaces for their health and wellbeing.

As a Pioneer Council for the Cities with Nature program, West Torrens will be able to collaborate with others to co-design this program to suit Australian cities. Participation in the program will help us build upon our achievements and showcase our open space sustainability initiatives at high level events on the global arena, as well as through local events and workshops, newsletters, social media channels and websites. This will help us continue to create a liveable City and support a healthy planet.

The Administration welcomes the opportunity to participate as a Pioneer Council for the Cities with Nature program.

Attachments

1. **Invitation to Cities with Nature**
2. **Cities with Nature - information brochure**



Oceania
PO 24263
Level 8, 225 Bourke St,
Melbourne VIC 3001, Australia
Ph: +61 (0)3 9639 8688
ABN 66 089 145 433

19 March 2020

Mayor Michael Coxon
City of West Torrens

Dear Mayor Coxon,

Invitation to become a Pioneer Council for **CitiesWithNature Australia**

You may be aware that ICLEI launched the global CitiesWithNature (CWN) initiative in Montréal in 2018. CWN is a unique partnership initiative founded by ICLEI, IUCN and The Nature Conservancy that provides an online platform to connect cities and subnational governments, researchers, practitioners, partners, and urban communities to share, learn from and inspire each other.

Based on the earlier ICLEI Local Action for Biodiversity program, it provides an amazing array of guidance tools, resources, peer-learning and events to promote the importance of “bringing nature back into our cities”. <https://cwn.iclei.org/>

CWN promotes all forms of nature-based solutions and highlights the many benefits of bringing our urban residents closer to nature – mental and physical health and wellbeing, social connections, urban cooling and climate change adaptation, clean air and water, liveability and economic sustainability.

CitiesWithNature is endorsed by the Secretariat of the Convention on Biological Diversity as the official [engagement platform](#) for cities and subnational governments to share and report on their actions and commitments to the Post-2020 Global Biodiversity Framework.

While any local government authority can register immediately on the CWN website and benefit from our global offerings free of charge, we are now very pleased to announce that a specially designed CWN program is about to be introduced to Australia. To help ICLEI design a high value program specially tailored for Australian conditions, we would like to invite the City of West Torrens to become one of our Pioneer Cities.

Benefits of being a Pioneer City

You will be one of a small group of councils working with ICLEI during 2020 to co-design a support package specially tailored to the needs of Australian local governments. We know that many Australian councils have already made significant progress in introducing urban greening and nature-based solutions, so it is important that CWN Australia recognises this progress and helps councils to assess their current status and to identify the sort of guidance and support which will be of most benefit for your next steps.



Pioneer Cities will benefit from:

- participating in and learning from a research project conducted by Swinburne University and ICLEI titled *"Mapping the knowledge and governance needs for implementing nature-based solutions in Australian Cities"*
- Helping to co-design an Australian Resource Guide to best meet your needs
- Positioning your Council as a CitiesWithNature role model
- Participation in webinars and a national event towards the end of 2020
- Peer-to-peer learning and best practice exchange through the international CWN Network
- Aligning your efforts with the international Convention for Biodiversity

What will it cost?

There will be no charge to ICLEI members to become a Pioneer City. A council which is not currently an ICLEI member will be asked to pay a nominal fee of \$2,500 or alternatively may decide to join/re-join ICLEI. The Pioneer Cities will also be asked to advise ICLEI on the development of future technical support modules and events, and to also advise on realistic costings for such support elements for 2021 and beyond.

We would also encourage clusters of councils to consider joining CitieswithNature and are happy to discuss fee/membership options with you.

How do we become a Pioneer City?

Please register your interest by clicking on this [link](#) and providing basic contact details for the relevant people or sections in your Council.

ICLEI will then contact you again soon with more details of your proposed participation and to arrange your financial contribution if applicable. Please note that you can opt out of the Pioneer Cities group at this stage if you wish.

We would be very happy to discuss further how the City of West Torrens can participate. Please contact me at steve.gawler@iclei.org.

Sincerely

Steve Gawler
Regional Director
ICLEI Oceania

Attached:
Cities With Nature Brochure



COMING TO AUSTRALIA 2020



WELCOME TO CitiesWithNature

Now, more than ever, there is a need to unite and embrace nature, reconnect communities with nature, become CitiesWithNature!

Become part of this unique initiative that recognizes and enhances the value of nature in and around cities across the world.

It provides a **shared platform** for cities and their partners to **engage and connect**, working with shared commitment towards a more sustainable urban world.

WHY JOIN?

JOIN THE JOURNEY →



Become a Pioneer Council

- Participate in needs assessment
- Help co-design the Australian Resource Guide
- Position your council as a Cities With Nature Role Model

Interested?
Contact Steve Gawler
steve.gawler@iclei.org
(03) 9639 8688



CitiesWithNature

REGISTRY

Community Hub

Knowledge & Research Hub

Commitment Platform

<https://cwn.iclei.org>



IUCN

I.C.L.E.I
Local Governments for Sustainability

The Nature Conservancy 

Your Nature Pathway



CitiesWithNature

Connecting, sharing and learning to design with nature

Cities will be **guided on a journey** of exploration and inspiration, sharing with and learning from other cities

Tools from leading **global organizations**, as well as **cities**, will be integrated along the Pathway

Gain access to **events, resources, case studies, best practice models** and **knowledge sharing**



Analyze Act Accelerate

17.3 Support for Conservation and Land Management Stimulus

Brief

This report presents a request from the National Pastoral Conservation Manager at the Pew Charitable Trusts for it to support potential State and Federal government investment in a conservation and land management stimulus package as part of the economic response to Covid-19.

RECOMMENDATION(S)

It is recommended to Council that it:

1. Notes that:
 - a. In light of the current and anticipated impacts of COVID-19 across every sector of society, it is clear that decisive action and unprecedented investment is needed to temper the worst social and economic impacts of this crisis.
 - b. Over 70 farming and conservation groups around Australia, including Landcare, the National Farmers Federation, NRM Regions Australia, the Australian Land Conservation Alliance and the Australian Association of Bush Regenerators, have come together to call on state and federal government to invest in a jobs-rich conservation and land management stimulus package as part of the economic response to Covid-19.
 - c. Such a program presents important opportunities for safe, meaningful and socially beneficial work as part of the 'bridge to recovery', while leaving enduring benefits for the environment, tourism and farm businesses.
 - d. Local Governments play a pivotal role in delivering conservation and land management work, such as controlling weeds, protecting and restoring habitat, and managing public land and are ideally placed to manage a surge in effort for on ground conservation work.
2. Expresses its support for State and Federal government investment in a jobs-rich conservation and land management stimulus package as part of the economic response to Covid-19.
3. Writes to local Federal and State Members of Parliament expressing our support for this proposal and urging them to support it.

Introduction

A request has been received from the Pew Charitable Trusts on behalf of over 70 conservation, farming and land management organisations seeking Council's support for a proposal for a jobs-rich investment conservation and land management stimulus package across Australia, as part of broader economic stimulus measures in the wake of Covid-19 (**Attachment 1**).

Discussion

In light of the current and anticipated impacts of COVID-19 across every sector of society, over 70 farming and conservation groups around Australia have come together to call on state and federal government to invest in a jobs-rich conservation and land management stimulus package as part of the economic response to Covid-19.

This investment in a conservation and land management stimulus package presents important opportunities for safe, meaningful and socially beneficial work during the period of economic crisis, while leaving enduring benefits for the environment, tourism and farm businesses.

Pew Charitable Trusts notes that Council stands to directly benefit from the program:

Councils like yours have a pivotal role in delivering conservation and land management work, such as controlling weeds, protecting and restoring habitat, and managing public land. If this proposal is successful then councils could stand to directly benefit as one of the main sectors that can manage a surge in employment and deliver on ground conservation work through upscaling existing programs or bringing forward planned projects.

The practical conservation activities that could be undertaken across public and private land include:

- **a surge in weed control efforts**, focussed on containment and preventing cross-tenure spread;
- **river and wetland restoration**, including fencing, revegetation and erosion control;
- **national park infrastructure**, track maintenance and park management (fire, weeds, feral animals);
- **bushfire recovery and resilience activities**, including infrastructure repairs and habitat restoration;
- **invasive animal control**, including deer and pigs which impact on farming and threatened species;
- **tree planting and habitat restoration** in metropolitan, suburban, peri-urban and rural areas;
- **funding for private land conservation**, putting money in the hands of farmers and other land managers;
- **coastal habitat restoration and monitoring**, in partnership with the fishing industry and local communities;
- **plastics and marine debris clean up**, including research to inform future policy decisions; and
- **funding for Indigenous rangers** to deliver jobs directly to vulnerable communities using a proven model.

Pew Charitable Trusts seeking Council's support for a conservation and land management stimulus package in the wake of Covid-19.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Providing support and participation in this program will result in positive climate outcomes for council through:

- Encouraging the restoration of native habitats through coordinated planting initiatives and control of pest plant and animal species
- Urban greening to improve local amenity and contribute to reducing localised urban heat island impacts
- Improved management of coastal habitat and connection with local communities and the marine industry
- Engaging the knowledge of indigenous rangers in land management

No negative climate change impacts are anticipated.

Conclusion

This report advises of a request from the Pew Charitable Trusts for Council to support potential state and federal government investment in a conservation and land management stimulus package as part of the economic response to Covid-19.

Attachments

- 1. Letter from The Pew Charitable Trusts seeking Council support for a conservation and land management stimulus package**

From: Jack Gough
Sent: Wednesday, 13 May 2020 3:02 PM
To: Jack Gough
Subject: Local Government and Conservation and Land Management economic stimulus

Dear Mayor,

I am writing to you on behalf of over 70 conservation, farming and land management organisations to seek your council's support for a proposal for a jobs-rich investment conservation and land management across Australia, as part of broader economic stimulus measures in the wake of Covid-19. Supporters of this proposal include **Landcare**, the **Australian Conservation Foundation**, the **National Farmers Federation**, **NRM Regions Australia**, the **Australian Land Conservation Alliance**, and the **Australian Association of Bush Regenerators**.

Such a program presents important opportunities for safe, meaningful and socially beneficial work as part of the 'bridge to recovery', while leaving enduring benefits for the environment, tourism and farm businesses. It can be delivered effectively in both metropolitan and regional areas and the practical and labour intensive nature of this work makes it highly suited as an economic stimulus and for young people or repurposing existing workforces which are under pressure.

Please find **attached** a copy of the letter to the Prime Minister regarding this proposal and associated two-page briefing note.

If you would like to support this proposal, then we request that your council:

1. **Pass a motion in support**, and
2. **Write to your state and federal Members of Parliament to conveying your council's support and seeking their support.** If you could include the attached briefing note that would be appreciated.

High level discussions are being had regarding this proposal with Ministers and key bureaucrats in the federal, state and territory governments. We are seeking your council's engagement to demonstrate to Members of Parliament the broad community support for such a program.

Councils like yours have a pivotal role in delivering conservation and land management work, such as controlling weeds, protecting and restoring habitat, and managing public land. If this proposal is successful then councils could stand to directly benefit as one of the main sectors that can manage a surge in employment and deliver on ground conservation work through upscaling existing programs or bringing forward planned projects.

Practical conservation activities that could be undertaken across public and private land include:

- **a surge in weed control efforts**, focussed on containment and preventing cross-tenure spread;
- **river and wetland restoration**, including fencing, revegetation and erosion control;
- **national park infrastructure**, track maintenance and park management (fire, weeds, feral animals);
- **bushfire recovery and resilience activities**, including infrastructure repairs and habitat restoration;
- **invasive animal control**, including deer and pigs which impact on farming and threatened species;
- **tree planting and habitat restoration** in metropolitan, suburban, peri-urban and rural areas;
- **funding for private land conservation**, putting money in the hands of farmers and other land managers;
- **coastal habitat restoration and monitoring**, in partnership with the fishing industry and local communities;
- **plastics and marine debris clean up**, including research to inform future policy decisions; and
- **funding for Indigenous rangers** to deliver jobs directly to vulnerable communities using a proven model.

This investment would be low risk and would allow people who are newly unemployed or underemployed to have meaningful and secure employment for at least 12 months, giving an immediate boost to economy confidence and security. In addition, this investment would:

- provide much needed income and economic confidence for bulldozer and other machine operators, weed-sprayers, shooting and trapping contractors, fencers, nursery growers, hardware suppliers, local and Indigenous land managers and bush regenerators;
- have significant economic multipliers, with work generated for local suppliers and hospitality businesses; and
- capitalise on existing organisational and land management capabilities across the non-profit sector, private sector and local, state and federal government.

To assist you, I have **attached** a template motion of support which we would be grateful if your Council passed.

If you have any questions, please do not hesitate to contact me on 0427 713 101 or by email jgough@outback.org.au.

Kind regards,

Jack Gough

National Pastoral Conservation Manager
The Pew Charitable Trusts



The Hon Scott Morrison MP
Prime Minister of Australia
House of Representatives
Parliament House
Canberra ACT 2600

Sent by email: dlo@pm.gov.au
CC: Andrew.Hutchinson@pm.gov.au
NCCCEnquiries@pmc.gov.au

2 April 2020

Dear Prime Minister,

Re: Potential COVID-19 economic stimulus measures in conservation and land management

In light of the current and anticipated impacts of COVID-19 across every sector of society, it is clear that decisive action and unprecedented investment is needed to temper the worst social and economic impacts of this crisis. We recognise the important measures taken by federal, state and territory governments to date, particularly in relation to the immediate health and economic threats posed by the rapid spread of the disease.

The road to recovery will be a long one, which will require each sector of society to contribute in its own way. We stand ready to help in any way we can.

Right now, hundreds of thousands of workers have lost their job across the country and we write in the interest of assisting government to find ways to give these people security of employment over the next couple of years.

It is in this spirit that we share these ideas on the role that the conservation and land management sector could play in immediate, medium and long-term economic stimulus efforts.

Investment in a jobs-rich conservation and land management program, as part of broader economic stimulus measures, presents important opportunities for safe, meaningful and socially beneficial work during the period of economic crisis, while leaving enduring benefits for the environment, tourism and farm businesses.

The sector is ready to be part of the **'bridge to recovery'** and can take on an expanded workforce once social distancing measures are eased. During the period of economic recovery, there is scope for tens of thousands of skilled and unskilled workers to be employed in the conservation and land management sector in roles that are:

- practical and labour intensive;
- located in both regional and metropolitan areas;
- appropriate for temporarily repurposing existing workforces which are under pressure, including tradespeople and workers in the tourism and small business sectors;
- contributing to building Australia's natural capital, through helping improve land condition and resilience;
- supportive of long-term sustainability of food and fibre production;
- will not create long-term structural commitments in the budget.

Please find **attached** a briefing note outlining a proposed \$4 billion combined federal and state economic stimulus package. This would provide jobs to **24,000 workers** at its peak to undertake **practical conservation activities** such as weed and pest control, river restoration and bushfire recovery and resilience.

Developing this package early will allow for **good program design** and the opportunity to learn the lessons of past programs. If funding is committed, then projects can be developed, partnerships formed and positions advertised, so that the program can hit the ground running as social distancing measures are eased.

We would welcome the opportunity to collaborate with government in designing this program.

If you have any questions or would like to organise a meeting, please contact Jack Gough, National Pastoral Conservation Manager at the Pew Charitable Trusts on 0427 713 101 or by email jgough@outback.org.au.

Yours sincerely,

Representing national organisations:



Emma Jackson
Chair, NRM Regions Australia



Nerida Bradley
CEO, Australian Land Conservation Alliance



Tony Mahar
CEO, National Farmers Federation



Doug Humann AM
Chair, Landcare Australia



Phil Harrison
CEO, Conservation Volunteers Australia



Pepe Clarke
Deputy Director, Outback to Oceans, The Pew Charitable Trusts



Andrew Cox
CEO, Invasive Species Council



Patrick O'Connor
Chair, National Landcare Network



Rich Gilmore
Country Director, Australia
The Nature Conservancy



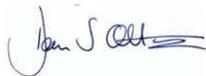
Heather Campbell
CEO, Bush Heritage Australia



Kelly O'Shanassy
CEO, Australian Conservation Foundation



Brendan Foran
CEO, Greening Australia



Dean O'Hara
CEO, Field and Game Australia



Richard Francis
President, Vertebrate Pest
Managers Association of Australia



Tim Allard
CEO, Australian Wildlife
Conservancy



Darren Kindleysides
Australian Marine Conservation
Society



Dermot O'Gorman
WWF-Australia



Dr Tein McDonald AM
President, Australian Association of
Bush Regenerators



Patrick O'Leary
Country Needs People



Tim Hughes
Director, South Endeavour Trust

Representing Queensland organisations:



Chris Norman
CEO, NRM Regions Queensland



Steve Lacey
CEO, Queensland Trust for Nature



Michael Guerin
CEO, AgForce Queensland



Darryl Ebenezer
Executive Officer, Qld Water & Land
Carers



Louise Matthiesson
Director, Queensland Conservation
Council



Lucy Graham
Director, Cairns and Far North
Environment Centre



Branden Barber
CEO, Rainforest Rescue



Katrina Dent
CEO, Reef Catchments



Elyse Riethmuller
CEO, Fitzroy Basin Association

Sheila Charlesworth
CEO, Burnett Mary Regional
Group

Zoe Williams
CEO, Northern Gulf Resource
Management Group

Paul McDonald
CEO, Southern Queensland
Landscapes

Leanne Kohler
CEO, Desert Channels Queensland

John Gavin
CEO, Cape York NRM

Andrew Maclean
CEO, Southern Gulf NRM

Scott Crawford
CEO, NQ Dry Tropics

Julie McLellan
CEO, Healthy Land and Water

Representing NSW organisations:



Adrian Zammit
CEO, Landcare NSW



Peter Arkle
CEO, NSW Farmers Association



Chris Gambian
CEO, Nature Conservation Council

Representing South Australian organisations:

Hugo Hopton
CEO, Nature Foundation SA



Rob Kerin
Executive Chair, Primary Producers
SA



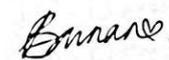
Craig Wilkins
CEO, Conservation Council of SA



Natasha Davis
Chair, SA Nature Alliance & CEO,
Trees for Life



Michael Stead
President, Nature Conservation
Society SA



Sheree Bowman
Chair, Landcare Association of SA

Representing Western Australian organisations:

Piers Verstegen
Director, Conservation Council of
WA



Mick Davis
Chair, WA Landcare Network



Sally Wilkinson
CEO, South West Catchments
Council



Justin Bellanger
CEO, South Coast NRM



Paul Bodlovich
CEO, Perth NRM

Debra Tarabini-East
CEO, Rangelands NRM

Natarsha Woods
CEO, Wheatbelt NRM



Martin Prichard
Director, Environs Kimberley

Representing Victorian organisations:

David Clark
Chair, Landcare Victoria Inc.

Steve Sheridan
CEO, Victorian Farmers Federation



Jono La Nauze
CEO, Environment Victoria



Matt Ruchel
Executive Director, Victorian
National Parks Association

Representing Tasmanian organisations:

Rod Knight
CEO, Landcare Tasmania



James Hattam
CEO, Tasmanian Land Conservancy



Pam Allan
Chair, NRM North

Nepelle Crane
CEO, NRM South



Daryl Connelly
CEO, Cradle Coast Authority

Representing Northern Territory organisations:



Karen May
CEO, Territory NRM



Ashley Manicaros
CEO, Northern Territory
Cattleman's Association



Jimmy Cocking
CEO, Arid Lands Environment
Centre



Shar Molloy
Director, Environment Centre NT



Annie Andrews
Chair, Landcare NT

Representing ACT organisations:



Karissa Preuss
CEO, Landcare ACT



Helen Oakey
Executive Director, Conservation
Council ACT



Frank Garofalow
CEO, ACT NRM

Economic stimulus measures in the conservation and land management sector

In light of the current and anticipated impacts of COVID-19 across every sector of society, it is clear that decisive action and unprecedented investment is needed to temper the worst social and economic impacts of this crisis. We recognise and welcome the measures taken by federal and state governments to date, particularly in relation to the immediate health and economic threats posed by the rapid spread of the disease.

We recognise that the road to recovery will be a long one, which will require each sector of society to contribute in its own way. We stand ready to help in any way we can.

Right now, hundreds of thousands of workers have lost their job across the country and we write in the interest of assisting government to find ways to give these people security of employment over the next couple of years. It is in this spirit that we share these ideas on the role that the conservation and land management sector could play in immediate, medium and long-term economic stimulus efforts.

Investment in a jobs-rich conservation and land management program, as part of broader economic stimulus measures, presents important opportunities for safe, meaningful and socially beneficial work during the period of economic crisis, while leaving enduring benefits for the environment, tourism and farm businesses.

During the period of economic recovery, there is scope for tens of thousands of skilled and unskilled workers to be employed in the conservation and land management sector in roles that are:

- practical and labour intensive;
- located in both regional and metropolitan areas;
- appropriate for repurposing existing workforces which are under pressure, including tradespeople and workers in the tourism, fisheries and forestry sectors; and,
- will not create long-term structural commitments in the budget.

Practical conservation activities that could be undertaken across public and private land include:

- **a surge in weed control efforts**, focussed on containment and preventing cross-tenure spread;
- **river and wetland restoration**, including fencing, revegetation and erosion control;
- **national park infrastructure**, track maintenance and park management (fire, weeds, feral animals);
- **bushfire recovery and resilience activities**, including infrastructure repairs and habitat restoration;
- **invasive animal control**, including deer and pigs which impact on farming and threatened species;
- **tree planting and habitat restoration** in metropolitan, suburban, peri-urban and rural areas;
- **funding for private land conservation**, putting money in the hands of farmers and other land managers;
- **coastal habitat restoration and monitoring**, in partnership with the fishing industry and local communities;
- **plastics and marine debris clean up**, including research to inform future policy decisions; and
- **funding for Indigenous rangers** to deliver jobs directly to vulnerable communities using a proven model.

This investment would be low risk, especially if the planning occurs during the current 'lock down' as part of the stimulus measures. It would allow people who are newly unemployed or underemployed to have meaningful and secure employment for at least 12 months as soon as social distancing measures are eased, giving an immediate boost to economy confidence and security. In addition, this investment would:

- provide much needed income and economic confidence for bulldozer and other machine operators, weed-sprayers, shooting and trapping contractors, fencers, nursery growers, hardware suppliers, local and Indigenous land managers and bush regenerators;
- have significant economic multipliers, especially in regional communities, with work generated for local suppliers and hospitality businesses; and
- capitalise on existing organisational and land management capabilities across the non-profit sector, private sector and local, state and federal government.

For more information, contact Pepe Clarke, Pew Charitable Trusts, 0420 425 471, pclarke@pewtrusts.org

Program design considerations

Developing this package early will allow for good **program design** and the opportunity to learn the lessons of past programs. If funding is committed, then the ‘lock down’ period is an opportunity to develop projects, seek partners and allow people to apply for positions, so that the program can hit the ground running. We would welcome the opportunity to collaborate with the government in the detailed design of this program.

The **geographic focus** of investment could be refined as the economic and social impacts of COVID-19 become clearer over time, including identification of regions experiencing particularly high unemployment, but could range from national park maintenance, bushfire recovery and river restoration in Western Sydney to weed control and coastal restoration in North Queensland communities affected by a rapid decline in tourism.

The program would provide an **immediate economic stimulus** with 90% of funding expended across the first two years. The remaining 10% can be spent in years three to four to **maintain and consolidate** the gains in any short-term stimulus program. Jobs could be directed to areas where existing funding can be leveraged, including through ongoing government programs and donations from the recent bushfire disaster.

Indicative return on investment

Research into employment outcomes from stimulus spending in the United States (Edwards et al. 2013) found that conservation, land management and habitat restoration provide a **high return on investment**, relative to other sectors. The labour-intensive nature of the work, combined with relatively low capital and overhead costs, results in a high proportion of investment flowing to the employees and contractors delivering the work (and, in turn, to their families and businesses in their local community).

The ratio between salary, operational and capital costs will vary by activity, location and program, but we estimate that investment in conservation land management would support about **1,000 full-time equivalent positions per \$100 million invested** (including salaries, on-costs, operational and capital expenditure).¹

We believe the conservation and land management sector – including non-profit organisations, local governments and state conservation agencies – can support delivery of up to \$4 billion in combined federal and state economic stimulus over the forward estimates, **employing up to 24,000 workers**. These positions would span a range of skill levels, from unskilled labourers to professional conservation land managers.

Table 1. Illustrative employment benefits associated with a \$4 billion federal and state investment

	Year 1	Year 2	Year 3	Year 4	Total
Number of workers	24,000	12,000	2,000	2,000	
Employee expenses (\$ million) (\$60,000 avg, on-costs)	1,800	900	150	150	3,000
Capital and operational expenditure (\$ million)	600	300	50	50	1,000
Proportion of expenditure	60%	30%	5%	5%	100%

Based on extensive conservation land management experience across the country, we anticipate that a high proportion of operational and capital expenditure would stay in the local community, providing income for hardware stores, plant nurseries, pest control contractors and other local businesses.

This investment could be delivered as a series of thematic initiatives, or as a broader employment and conservation initiative, reminiscent of the highly popular [US Civilian Conservation Corps](#) (1933-1942), which provided work for millions of young, unemployed men during the Great Depression. More recently, economic stimulus measures by the US Government in response to the 2008 recession included US\$3 billion for natural resource conservation, creating tens of thousands of jobs and delivering long-term environmental benefits.

This proposal is for an immediate stimulus package in response to the current crisis and is not intended as a substitute for the need for a longer-term package of measures to support the environment to recover after the bushfires, save threatened species and increase natural capital on our farms and in our landscapes.

¹ This estimate is informed by consultation with conservation organisations with large field teams. It is based on an average salary of \$60,000 pa, plus 25% on-costs (\$75,000 total cost per worker). This reflects pay rates for a range of positions, from unskilled labourers to professional conservation land managers, with a skew towards the lower paid, physical labour roles. The ratio between salary, operational and capital costs will vary by activity, location and program, but is typically around 3:1 (75% salary and on-costs, 25% capital and operational costs).

17.4 Disaster Recovery Fund

Brief

This report presents information on the establishment of a disaster fund.

RECOMMENDATION

It is recommended to Council that given it is currently providing significant financial support to its community and businesses in response to the Covid-19 emergency, Council defers its consideration of the establishment of a Disaster Recovery Fund until the 2021/22 budget.

Introduction

Following the devastating Cudlee Creek and Kangaroo Island bushfires, at its 21 January 2020 meeting, Council resolved that:

- '1. The CEO be authorised to make arrangements, as deemed necessary and appropriate, with the Adelaide Hills and Kangaroo Island Councils for the in-kind use of available Council resources including staff and equipment for the recovery effort following the recent devastating bushfires.
2. A report be brought forward investigating the implementation of a Disaster Recovery Fund that the Council may draw on (as the need arises) to provide support and financial assistance to other Councils or Community Groups in South Australia in times of emergencies and disasters.'

Resolution 1 was actioned by the Chief Executive Officer during the bushfires therefore, this report responds to resolution 2 only.

Discussion

In 2001 Council approved a policy for the provision of donations to disaster victims (**Attachment 1**). However, this was revoked in 2007 as the then Council considered the criteria too complex and limiting and was of the view that Council should consider the provision of such donations based on merit.

These donations include:

Year	Incident	Type of Incident	Council's Donation
2019	NSW and QLD bushfires	Bushfires	\$5,000
2011	Premiers Flood Relief	Major flooding - Queensland	\$10,000
2009	Victoria Bushfire Fund	Black Saturday Bushfire - Victoria	\$10,000
2009	Premiers Disaster Relief Appeal	Major flooding - North/North West Queensland	\$5,000
2007	Kalamata (Greece) Bushfire	Bushfires in Kalamata, Greece	\$2,000
2006	Cyclone Larry	Queensland Cyclone	\$5,000

The number of donations made by Council for emergency/disaster events are low and have not been made each year. This has lent itself to Council considering each donation on merit.

Covid-19, a declared major emergency and a declared public health emergency, has brought its own economic challenges to Council, the least of which being the provision of significant financial and other support packages to both the community and local businesses resulting in a significant 'tightening of Council's belt'.

Given Council itself is currently responding to the Covid-19 emergency, it is proposed that the establishment of a Disaster Fund be considered as part of the 2021/22 budget process and, until that time, Council continues to provide donations to emergency/disaster events on merit notwithstanding that the CEO will continue to determine the allocation of Council resources to support emergencies/disasters within South Australia on request and as he deems appropriate.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

This report proposes that Council delay its consideration with regard to the establishment of a disaster fund until the 2021/22 budget given it is currently responding to the financial impacts of Covid-19 and will continue to do so during the 2020/21 financial year.

Attachments

- 1. Revoked Donations to Disaster Victims Policy**



Council Policy

Donations to disaster victims

Revoked; 06/11/2007

Policy no: F.4-1
Title: Donations to disaster victims

1. For the purposes of this policy, a disaster will include but not be limited to a natural disaster such as;
 - Bushfire
 - Cyclone
 - Drought
 - Earthquake
 - Flooding
2. Council will consider making a financial donation to a local government body in a disaster affected area or to an organisation which is coordinating relief for the victims of a natural disaster.
3. Such donation shall be limited to one thousand dollars (\$1000.00) or part thereof on a once only basis per event.
4. A donation in case of disaster is to be considered separately from the community grants process.
5. Council may also consider an in-kind donation, such as surplus but still functional computer equipment, to a local non-profit organisation or local government body in an affected area.
6. Council donations will be made only for disaster relief within Australia. In the allocation of funds, priority is to be given to providing assistance within South Australia.
7. Donations will not be made to any individual person(s).
8. Council is to consider each donation under the following guidelines:
 - 8.1 Scale of social and economic impact on the affected community.
 - 8.2 Frequency of the type of disaster (e.g. annual flooding).
 - 8.3 Duration of event (e.g. five year drought).
 - 8.4 Is Council's contribution likely to be of real use, or is it merely a token gesture?
 - 8.5 Would a donation direct to a nominated local non-profit organisation in the affected area be more effective?

- 8.6 Is the organisation distributing aid a reputable one?
- 8.7 To what extent are other levels of government involved in providing relief?
- 8.8 Availability of Council funds.

Action	Decision by	Date
Adopted		17 April 2001
Revoked	Council	06/11/2007
Authorisation/Delegation (if applicable)	To whom	Date

17.5 Thebarton Community Centre Terms and Conditions of Hire Update

Brief

This report presents three proposed changes to the Terms and Conditions of Hire for Thebarton Community Centre.

RECOMMENDATION

It is recommended to Council that the three changes to the Thebarton Community Centre *Terms and Conditions* outlined in the report be approved to improve operating procedures for the hirers and the Centre.

Introduction

This report presents three proposed changes to the *Terms and Conditions of Hire* for Thebarton Community Centre. The changes will both improve the experience for hirers and the operational processes for the Centre.

Discussion

The Terms and Conditions for the Hire of Thebarton Community Centre have been reviewed to improve operating procedures and to be better aligned with current hiring trends. The following changes are proposed (**Attachment 1**):

Revision 1:

- 12.3 Hirers holding functions must ensure that all guests leave the premises by 3am, hirers will vacate by 4am, allowing time for cleaning.

This clause is intended to replace the following two clauses:

- 12.2 Hirers holding functions from Monday through to Thursday must ensure that all guests leave the premises by 2am, hirers must vacate by 3am, allowing time for cleaning.
- 12.3 Hirers holding functions Friday through to Sunday must ensure that all guests leave the premises by 3am, hirers will vacate by 4am, allowing time for cleaning.

This is to allow more flexibility for hirers and will not impact the operation of the Centre in any negative way.

Revision 2:

The following new clause is proposed to be added into section **12 - Operating Procedures**:

- 12.8 Groups who are hosting large events that use both Kings Reserve and the Thebarton Community Centre are required to hire the entire venue for the complete duration of their event

This clause is proposed because currently if the entire Community Centre is not booked, the smaller meeting rooms are able to be booked by other group which can cause issues given large events spanning across the Centre and the Reserve are loud and very well attended.

Revision 3:

It is proposed the word 'accepted' be include in **Section 4 - Declaration** of the hire application form (**Attachment 2**). This enables the signature sections in Section 20 of the *Terms and Conditions* to be removed. As such, **Section 4 - Declaration** would read:

I hereby acknowledge that I have read, understood and accepted the 'Schedule C' 'Thebarton Community Centre Terms and Conditions' and 'Schedule D' additional terms and conditions (if deemed to be a High Risk function).

All proposed amendments are shown as track changes and/or in yellow highlight.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The Thebarton Community Centre considers climate impact with eco-friendly processes regarding rubbish sorting and removal, education and encouragement to hirers regarding eco-friendly choices at events and activities, and ensuring operational processes are reviewed regarding sustainable approaches on an ongoing basis.

Conclusion

The Terms and Conditions for the Hire of Thebarton Community Centre have been reviewed to improve operating procedures and to be better aligned with current hiring trends. Three changes are being proposed for consideration by Council.

Attachments

1. **Draft Thebarton Community Centre Terms and Conditions of Hire - Schedule C**
2. **Thebarton Community Centre Application Form**

DRAFT
Thebarton Community Centre
Terms and conditions of hire
(Schedule C)

Civic Centre
 165 Sir Donald Bradman Drive
 Hilton, SA 5033
Tel (08) 8416 6333
Fax (08) 8443 5709
Email csu@wtcc.sa.gov.au
Website westtorrens.sa.gov.au



1. General

- 1.1 Hall A, Hall B, Room 1, Room 2, Room 3, Room 4 and the Annette O'Rielly Foyer (hereinafter called the 'Thebarton Community Centre') are available for the presentation of concerts and other branches of the performing arts as well as for lectures, meetings, conventions and catered events.
- 1.2 These **Terms and Conditions of Hire** represent the requirements of the City of West Torrens (hereinafter called the 'Council') at the time the booking is made.
- 1.3 Any reference to the Thebarton Community Centre or any venue therein by a Hirer in any published matter, either written or electronic, shall refer to the **Thebarton Community Centre** by its full title.
- 1.4 The Council reserves the right to refuse any booking without the necessity to give reasons for such refusal to the Hirer.
- 1.5 The Council must be informed of the purpose for which any event area is to be used at the time any booking is made.
- 1.6 The terms and conditions and hire fees and charges contained herein may vary from time to time but any such variation shall not negate this agreement and the Council shall not be under any obligation to explain the reasons for any such changes.
- 1.7 Receipt of the signed Schedule A by the Council confirms acceptance of these terms and conditions.
- 1.8 Hirers must conduct and manage the event/performance in a proper, orderly and lawful manner and must not permit any act, matter or thing which may injure the reputation of the Thebarton Community Centre, or the Council.
- 1.9 The Council reserve the right to halt or cease an event if an incident occurs or it is deemed unsafe to continue.
- 1.10 The Council reserves the right to remove a person/s without liability if behaviour is not considered appropriate.

2. Tentative bookings

- 2.1 A hire agreement can only be entered into by a person over the age of 18 years and is not transferable.
- 2.3 The Council may disregard any booking that is not confirmed within the terms of this agreement and reserves the right to re-let unconfirmed bookings.

3. Confirmed bookings/deposit

- 3.1 Once confirmation of a one off event booking has been received and confirmed, to secure the booking a deposit of 50 per cent of the total hire fee must be received by the Council within fourteen (14) days of the date the hire agreement was issued.
- 3.2 Regular hirers will be issued with a monthly account.
- 3.3 An invoice will be sent for any additional fees after the event for payment within fourteen (14) days.
- 3.4 Purchase orders will be accepted from Government departments for the amount of the event at least seven (7) business days prior to the event
- 3.5 An invoice for the room hire balance and bond fees will be due for payment fourteen (14) business days prior to the event date.
- 3.6 An 'Application for hire' must be completed before the booking can be assessed for its suitability for the centre.

4. Security/emergency procedure

- 4.1 Out of hours hirers must arrange a convenient time with centre staff to collect a key card to obtain entry to the facility and they must return the key card within one (1) working day of their function. Hirers should also allow sufficient time to be shown the procedures of the facility.
- 4.2 Hirers accept responsibility for the replacement costs of the key card if it is lost, stolen, damaged or not returned within two (2) working days.
- 4.3 If the alarm is activated a **call out fee** will be charged if it is a result of the hirer's acts or omissions.
- 4.4 Emergency exit doors may only be used in emergencies.
- 4.5 The Council's after hours emergency enquiries contact number is 8416 6333.
- 4.6 Hirers must be aware of fire exits and emergency evacuation procedures prior to commencement of their function and must inform their guests of these procedures. Please also observe the locations of, and the instructions on, extinguishers and fire blankets prior to the function. Exit doors must be kept clear and remain unlocked at all times throughout the function.

5. Bond/damages

- 5.1 A bond is required to make good any damage that may be caused to furnishings, equipment or building or to cover cleaning or security call out expenses should this be necessary.
- 5.2 The bond will be refunded within twenty one (21) days after the function. A complete inspection of the facility will be undertaken to ensure there has been no damage or cleaning/security costs incurred.
- 5.3 Hirers should respect the property of the centre. Furniture or equipment must not be taken outside of the building without the prior permission of the Council.
- 5.4 During office hours, all damage, breakages and losses must be reported to centre staff as soon as possible. If they occur outside of office hours, and they affect the security of the centre and its patrons, the hirer must contact the after hours emergency contact number ph. 8416 6333.
- 5.5 The hirer must immediately reimburse the Council for any breakages of furniture, fittings or equipment at a cost determined by the Council.
- 5.6 For hall hirers, if the cost of the damage is equal to or less than the bond, the amount will be subtracted from the bond. If it is more than the bond, the bond will be withheld and further costs paid by the hirer.
- 5.7 The Council accepts no responsibility for loss or damage to the hirer's goods or equipment.
- 5.8 If your booking has been deemed 'High Risk' the additional Schedule D terms and conditions will apply to your event.

6. Cancellation of a booking

- 6.1 In the event that the hirer cancels a booking after it has been confirmed, written notification is required at least two weeks prior to the date of booking and a cancellation fee may apply.
- 6.2 Except at the discretion of the Council, a hirer wishing to transfer a confirmed booking to an alternate date remains liable for cancellation fees.

7. Insurance

- 7.1 **One off hirers** - One-off hirers will be covered by the Council's General Public and Products Liability Insurance Policy.
- 7.2 **Regular hirers** - Regular hirers must have Public Liability Insurance to the value of twenty million dollars (\$20 million) Australia-wide in place prior to the hiring date. A copy of the Certificate of Currency must be provided with the signed Hire Agreement.

Please note: in order for the insurance to be valid, the policy name and hirer's name must be the same.

Hirers without Public Liability must contact centre staff.

8. Liquor licensing

- 8.1 It is the hirer's responsibility to obtain the relevant licence, for the consumption/supply of alcohol on the premises, from the Liquor and Gambling Commissioner, 50 Grenfell Street Adelaide, phone 8226 8477 or website http://www.olgc.sa.gov.au/default.asp?action=limited_licence&menu=liquor and provide it to the Council fourteen (14) days prior to their hire.
- 8.2 It is the hirer's responsibility to ensure that alcoholic beverages are not served to guests under the age of eighteen (18) years, or to guests in a state of intoxication. The right to discontinue the liquor service is reserved by the Council.

9. Smoking

- 9.1 In the interest of public health, and in line with Government Regulations, the Thebarton Community Centre is a smoke free venue.
- 9.2 Outdoor smoking is permitted only in the designated area that provides butt bins.

10. Performance sound levels

- 10.1 Council reserves the right to control sound levels at your event. As this is a multi-use venue, sound levels cannot be guaranteed and no liability will be accepted. Consideration should be given to other hirers. Please advise your guests accordingly.
- 10.2 Hirers must respect the rights of nearby residents at all times. This includes, but is not limited to:
- not using the children's playground after dark
 - not using or doing anything that is noisy, offensive or dangerous so as to cause a disturbance
 - not doing anything that causes annoyance, nuisance, or damage to any occupier or owner of nearby property
 - not doing anything that may become an offence against any Act of Law.
- 10.3 Hirers should ensure that guests leave the premises promptly and with a minimum of noise.
- 10.4 Failure to comply **may**, at the minimum, result in a reduction of bond payment or **recovery in full** of costs incurred if a complaint is made.
- 10.4 Any attendance by SA Police may result in the bond being forfeited.

11. Parking

- 11.1 Public parking for up to 120 vehicles, plus two spaces for people with disabilities, is available at the Centre.
- 11.2 Parking is only allowed in designated areas and no vehicles may be parked on the lawn area or along the driveway around the building.
- 11.3 Emergency exits must not be blocked by any vehicle.

12. Operating procedures

- 12.1 The hire fee does not include the setting up of seating, tables, equipment or the cleaning of the facility at the conclusion of the function. Such work is the responsibility of the hirer.
- Hirers holding functions from Monday through to Thursday must ensure that all guests leave the premises by 2am, hirers must vacate by 3am, allowing time for cleaning.
- 12.2 Hirers holding functions Friday through to Sunday must ensure that all guests leave the premises by 3am, hirers will vacate by 4am, allowing time for cleaning.
- 12.3 If hiring equipment, hirers must liaise with Centre staff for authorisation regarding compatibility of equipment, delivery and collection times.
- 12.4 Prior to vacating the premises, hirers must ensure that all electrical appliances, gas appliances, lighting and air conditioning are switched off. A surcharge will apply for any equipment left on.
- 12.5 The hirer is responsible for securing the premises before leaving the Centre. Hirers will be required to comply with any other security procedures as specified by centre staff and as agreed upon by both parties.
- 12.6 Children must be supervised at all times.
- 12.7 All personal belongings and equipment must be removed from the hired area. Equipment from a function may be stored or left on the premises only by prior arrangement with Council.
- 12.8 Groups who are hosting large events that use both Kings Reserve and the Thebarton Community Centre are required to hire the entire venue for the complete duration of their event.

13. Publicity and banners

- 13.3 There are limited areas available for posters and the positioning of these must be approved by the Council. All displays must be removed immediately after the event.
- 13.4 Freestanding banners are permitted in the venue, but positioning must be approved by centre staff prior to your event.

14. Prohibitions

- 14.1 Confetti or glitter is not permitted in any area of the Thebarton Community Centre.
- 14.2 Special effects: users should be aware that there are fire detection devices installed throughout the Centre, therefore the use of smoke and dry ice machines is allowed, by only on the understanding that the Hirer will be responsible for any MFS callout fees should the machine/s the Hirer uses set off the Centre's alarms. Laser lights and other special effects are also permitted, but only within the interior of the Centre.
- 14.3 Except with the prior written approval from Council, the use of candles is prohibited in the Thebarton Community Centre.
- 14.4 Flammable liquids or other dangerous substances must not be brought onto the premises.
- 14.5 Gun powder or fireworks used for special effects are prohibited in all areas of the Thebarton Community Centre at all times.

15. Storage

- 15.1 Thebarton Community Centre does not have storage facilities other than event spaces booked by the hirer during the agreed event times.
- 15.2 It is the hirer's responsibility to remove all goods on conclusion of the event. Any goods left and not collected the next business day will be discarded.

16. Television/film/radio coverage/recording fee

- 16.1 The Council does not warrant the fidelity or standard of any recording carried out in the Thebarton Community Centre pursuant to this agreement.

17. Art exhibition program

- 17.1 The Foyer Gallery may be used from time to time for the display of art works. Artwork will not be removed for any event except at the discretion of Council.

18. Cleaning

- 18.1 Limited cleaning products may be provided by the center.
- 18.2 A cleaning surcharge will be incurred for any function if the facility has not been left in a satisfactory condition.
- 18.3 Decorations must not be attached to any surface, no blue tack, staples, pins or adhesive tape may be used.
- 18.4 Cooking oil must be disposed of away from the Centre and not poured down the sink.
- 18.5 If using barbecues/spits you must ensure that they are not in close proximity to the building as they will cause the smoke alarm to activate.
- 18.6 If the premises are left in an unsatisfactory state, Council will organise a cleaning contractor and the cost will be passed onto the hirer.
- 18.7 The hired area (including immediate outside area) must be cleaned and tidied before vacating the building, with all furniture stacked or restored to its original position unless otherwise indicated.
- 18.8 It is the hirer's responsibility to ensure that soiled floors are swept, mopped or vacuumed accordingly. Equipment is stored in store rooms for general use.
- 18.9 All rubbish must be placed in plastic garbage bags then deposited in the bins provided outside. It is the hirer's responsibility to remove all excess rubbish that does not fit in the bins.
- 18.10 Any rubbish left by a group will result in a reduction of the bond returned.

19. Electrical and mechanical equipment	
19.1	Hirers wanting to provide any additional sound, lighting or other electrical devices and mechanical equipment, over and above existing Venue equipment, must submit a complete list of such equipment for approval by the Council prior to your event.
19.2	All equipment brought onto the premises must be electrically tagged and tested according to Council's requirements. The Hirer will be asked to remove any equipment that is not tagged and tested.
20. Indemnity to the Council	
20.1	The permit holder agrees to indemnify and to keep indemnified the Council, its servants and agents and each of them from and against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against them or any of them arising out of, or in relation to, the issuing of the permit.
<input type="checkbox"/> — I have read and accepted the Terms and Conditions of Hire contained in Schedule A, Schedule B and Schedule D (if applicable).	
Hirer's name:	
Hirer's signature	
Application date	
Name and description of the Event	
Date of event	
Approved by (name)	
Approved by (signature)	
Approval date	
Hirer notified (time/date/by whom)	
<p>FYI - Terms and conditions are accepted by signing the application form now.</p> <p>Over 95% of applications are received via the online method.</p>	

Thebarton Community Centre Application form (Schedule A)

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel (08) 8416 6333
Fax (08) 8443 5709
Email csu@wtcc.sa.gov.au
Website westtorrens.sa.gov.au



1. Introduction

The Thebarton Community Centre is located on the corner of Ashwin Parade and South Road, Torrensville. The Centre offers flexible space available for hire by multiple groups at the same time.

Key features

- Large foyer area with outlook to Kings Reserve.
- Two large halls and three meeting rooms
- Kitchen and servery area.
- Acoustic separation from heavy traffic on South Road.
- Bus drop off access.
- Car parking facility for 120 cars (off South Road).

2. Criteria for room hire

We do not take tentative bookings and any returned application form will be processed and confirmed if the date is available. After this, cancellation fees in line with the cancellation policy will apply.

Council will assess the applications against the following selection criteria:

- For community hire fees, the organisation must provide an activity that benefits the residents of the City of West Torrens.
- The facility is suited to the proposed activities and programs.
- The organisation has a current Public Liability Insurance policy for its proposed activity/event/function.
- The organisation has no outstanding debt from previous usage of any other community facilities.

The fee structure will be based on category of user and their use:

- A: City of West Torrens' community based groups or provision of services for the community when no fees or charges are involved.**
- B: Community groups or provision of services for the community with or without fees or charges.**
- C: Corporate, government or private hire.**

Please note:

All hires from 5pm Friday until 8am Monday are considered private hire and the appropriate fee will apply. Requests to waive fees will not be considered.

Fees for hire will be set by the City of West Torrens and reviewed on an annual basis in line with Council's '*Fees and Charges Policy*'.

As the needs and goals of those sharing the community facility are varied, Council will establish the priorities for best use of the Thebarton Community Centre by a community development approach and within administrative requirements.

You may return your completed application form and signed terms and conditions to:

In person or by post

The City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

Via fax to

Facsimile number: 8443 5709

Via email to

Email: csu@wtcc.sa.gov.au

3. Application to hire Thebarton Community Centre

<input type="checkbox"/> Organisation		<input type="checkbox"/> Individual	
Name:		First name:	
Contact person:		Last name:	
Postal address:		Postal address:	
Suburb:	Post code:	Suburb:	Post code:
Phone:		Mobile:	
Email:			
Bond return options:			
Do you/your organisation already have an active booking with Thebarton Community Centre and the Centre has retained your bond payment? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Electronic funds transfer: <input type="checkbox"/> Yes <input type="checkbox"/> No Bank BSB: Account no:			
OR cheques made payable to:			
2. Area/s required (please tick appropriate boxes)			
<input type="checkbox"/> Room 2	<input type="checkbox"/> Room 3	<input type="checkbox"/> Room 4	
<input type="checkbox"/> Hall A	<input type="checkbox"/> Hall B	<input type="checkbox"/> Hall A and Hall B	
<input type="checkbox"/> Kitchen/Servery			
3. Booking date: / / to / /			
3a. Required day/s and time/s			
Note: Set-up and pack-down are responsibility of the hirers and must be completed within your allocated time frames. Access to the building outside the times you have booked is not permitted.			
Monday	From	am/pm	to am/pm
Tuesday	From	am/pm	to am/pm
Wednesday	From	am/pm	to am/pm
Thursday	From	am/pm	to am/pm
Friday	From	am/pm	to am/pm
Saturday	From	am/pm	to am/pm
Sunday	From	am/pm	to am/pm
4. How many people are likely to attend the event?			
5. Regular bookings (complete if intending to hire the facility on a regular basis).			
5a. Is your group currently incorporated under the Association of Incorporation Act? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, provide your Association Number and proof of your Incorporation (if not for profit):			
5b. Do you have an Australian Business Number (ABN):			
5c. Do you have public liability insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, level of cover and policy number:			

5d. How regularly does your group meet?				
<input type="checkbox"/> Weekly	<input type="checkbox"/> Fortnightly	<input type="checkbox"/> Monthly	<input type="checkbox"/> Bi monthly	
<input type="checkbox"/> Other (please state)				
5e. Do you require use of the facility during:				
			<input type="checkbox"/> School holidays	<input type="checkbox"/> Public holidays
5f. If you have a website, please provide the address:				
5g. What age range does your group cater for?				
<input type="checkbox"/> Children	<input type="checkbox"/> Youth	<input type="checkbox"/> Adults	<input type="checkbox"/> Seniors	<input type="checkbox"/> All ages
6. Select the type of activity/event you intend to hold at the Centre.				
<input type="checkbox"/> Birthday party	<input type="checkbox"/> Social gathering	<input type="checkbox"/> Christening	<input type="checkbox"/> Wedding	<input type="checkbox"/> Engagement
<input type="checkbox"/> Meeting	<input type="checkbox"/> Conference	<input type="checkbox"/> Training	<input type="checkbox"/> Promotions	<input type="checkbox"/> Other
Provide details:				
7. How will the community of West Torrens benefit from the activities provided by your group?				
8. Are your planned activities open to the general public (as opposed to members only)? <input type="checkbox"/> Yes <input type="checkbox"/> No				
9. Will you or your organisation charge a fee or entrance levy for the event (includes participation, membership, activities etc): <input type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, which are applicable:				
<input type="checkbox"/> Per attendance \$	<input type="checkbox"/> Annual fee \$	<input type="checkbox"/> Refreshments only \$		
10. Are you or your organisation in receipt of external funding (eg grants/sponsorship): <input type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, please detail:				
11. Will you or your organisation provide, sell or consume alcohol during this event? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Note: You will need to provide the appropriate liquor licence at least 14 days before the event.				
4. Declaration				
I hereby acknowledge that I have read, understood and accepted the 'Schedule C' 'Thebarton Community Centre Terms and Conditions' and 'Schedule D' additional terms and conditions (if deemed to be a High Risk function).				
I understand that:				
<ul style="list-style-type: none"> • My group and I are responsible for ensuring that the premises are left as they were found (clean and tidy). • My group and I are responsible for any loss or damage to the facility and its contents and agree to pay any costs incurred as a result of that loss or damage. • We do not take tentative bookings and any returned application form will be processed and confirmed if the date is available. After this, cancellation fees in line with the cancellation policy will apply. 				
Signature of applicant:			on behalf of:	
Date:				

Office use only	
Name of group/organisation:	
Contact name:	
Booking commencement date:	/ / 20
Booking completion date:	/ / 20
Fee category A: Community based groups or provision of services for the community when no fees or charges are involved. B: As above, but fees or charges for participants. C: Corporate, government or private hire.	
Alcohol: <input type="checkbox"/> Yes <input type="checkbox"/> No	Liquor licence required: <input type="checkbox"/> Yes <input type="checkbox"/> No
Do we have a copy of the liquor licence? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Do we have a copy of the public liability insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Security required: <input type="checkbox"/> Yes <input type="checkbox"/> No	Agency: No. of staff:
Catering: <input type="checkbox"/> Externally provided <input type="checkbox"/> Use of kitchen/bar facilities <input type="checkbox"/> Cooking on site (eg use of barbecue)	
Approved by (name)	
Approved by (signature)	
Approval date:	
Hirer notified by (name):	Signature:
Date hirer was notified:	
Comments:	

17.6 Sale of Property for the Non Payment of Rates - Confidential Order Review

Brief

In accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*, this report presents the annual review of the confidential order applied to Item 22.1 'Sale of Property for the Non Payment of Rates' at the 4 June 2019 Meeting of Council.

RECOMMENDATION(S)

It is recommended to Council that:

1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 4 June 2019 pursuant to 91(7)(a) and 91(7)(b) of the *Local Government Act 1999*, in respect of confidential Item 22.1 'Sale of Property for the Non Payment of Rates', Council orders that the Item 22.1 Sale of Property for the Non Payment of Rates, the Minutes arising, attachments and any associated documentation which was presented to the 4 June 2019 meeting of Council, continues to be retained in confidence in accordance with section 90(3)(a) and (i) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period, on the basis that the report involves personal affairs of the ratepayers named in the report and Council litigation.
2. Pursuant to s91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

Introduction

Section 91(9)(a) of the *Local Government Act 1999* (the Act) requires that any confidential order (the Order) made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve (12) months must be reviewed by Council at least once every twelve months.

Discussion

At its 4 June 2019 meeting, Council ordered that the agenda item 22.1 - Sale of Property for the Non Payment of Rates, the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(a) and (i), be retained in confidence and not be available for public inspection for a period of 12 months from the date of the meeting, on the basis that the information received, discussed and considered in relation to this agenda item is:

- (a) *information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

because this report recommends that Council issues an order, in accordance with Section 184 of the *Local Government Act 1999* which provides the ability for Council to sell property when the rates due on the property have been in arrears for three years or more, to sell property which meets this criteria and, to assist Council to determine whether to issue an order in this instance, the report contains information which would, if dealt with in public, result in the unreasonable disclosure of the personal affairs of the ratepayers named within that report.

- (i) *information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council.*

because there is a possibility that the issuing of the order will result in litigation involving the Council and as such the release of this information could prejudice Council's position.

The Chief Executive Officer (CEO) has reviewed the Order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Consequently, as this Order will operate for a period exceeding twelve (12) months, the Act requires that it be reviewed by Council itself.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

As the confidential order applied by Council at its 4 June 2019 meeting in relation to *Item 22.1 - 'Sale of Property for the Non Payment of Rates'* has been in place for twelve (12) months, Council is required to review it and determine whether it should be revoked or remain in situ.

Attachments

Nil

17.7 Lockleys Oval Liquor Licensing

Brief

This report seeks Elected Members' direction regarding the operation and extent of proposed liquor licensing arrangements at the northern end of the Lockleys Oval complex.

RECOMMENDATION(S)

It is recommended to Council that alcohol purchased on the premises of the new Lockleys Oval clubroom building only be consumed in the following areas:

1. The designated function space and balcony on the 1st floor, and;
2. Within the Mellor Park Tennis Club office space in the north-western corner on the ground floor.

Introduction

At its meeting of 21 April 2020 the Council received an update/status report regarding Apex Park, Lockleys Oval and Mellor Park. The excerpt relevant to the matter under consideration from that report (i.e. a request to increase the extent of the proposed liquor licence area) is reproduced below for the benefit of Members:

The Lockleys Football Club is also seeking to allow alcohol to be sold upstairs and consumed downstairs in front (i.e. on the eastern side) of the building and also within the change rooms. This raises a number of concerns for the Administration including:

- *The likelihood/possibility of damage to the building, particularly in the change room area as a result of over exuberant behaviour following a victory, or as a result of disappointment and/or frustration following an unexpected or close loss;*
- *The desire to maintain a clear pathway in front of the building at ground level to permit easier player access to and from the change rooms and first aid rooms and patron/spectator access to the ground floor toilets;*
- *The possibility of injury to person or damage to property whilst carrying drinks downstairs;*
- *The desire to restrict the use of glass to the function space and upstairs balcony only. (The Administration also notes that the Council passed a resolution at its meeting of 10 December 2019 which seeks to restrict the use of single-use plastic products in Council owned, managed and leased premises - assistance to be provided to leaseholders to facilitate this initiative.); and*
- *The desire to restrict alcohol consumption from the undercover ground level area, particularly in front of the canteen (which is likely to be frequented by children purchasing snacks, etc.)*

Whilst the Administration's preference is to, at least for the duration of the initial 12 month period, restrict and segregate alcohol consumption to the function area and balcony, it acknowledges that this requirement could be reviewed during this initial period (or when negotiating any future, longer term arrangements with the user club(s)) should there be significant financial (negative) implications for the Club. Such hardship should still nevertheless be balanced against the concerns expressed above and should also be cognisant of the fact that the Clubs are only required to pay an amount of \$1,250 pa plus GST (inclusive of all outgoings and costs) during the initial 12 month period.

The Administration will seek the Council's input and advice in regard to this matter although, as indicated, expresses its preference to restrict the sale and consumption of alcohol to the upstairs function space and balcony.

In a similar vein the Mellor Park Tennis Club has sought to have the (portion of the) area behind and on the southern side of the courts licensed. The Administration is reluctant to agree to this proposal, particularly as concerns regarding alcohol use had/has been expressed by residents living on the northern side of the complex.

As foreshadowed within the report of 21 April 2020, a further report would be provided seeking direction from Elected Members in relation to Club desired/proposed liquor licensing arrangements to operate at the northern end of the complex.

Discussion

Initially, it should be acknowledged to Members that all clubs that are to operate from the new clubroom building have previously held (and do hold) liquor licences. It should also be noted that the terms and conditions within the short term licence agreements for these users at Lockleys Oval recognize and mirror the relevant conditions within the Development Approval for the new building relating to days and hours of use and use of the function space.

The Administration has considered the requests of the Lockleys Football Club and Mellor Park Tennis Club for an increased extent of liquor licence area, however the Administration's position, comments and concerns remain as indicated within the report of 21 April 2020 i.e. the Administration is seeking to contain the sale and/or consumption of alcohol to the upstairs function areas and balcony, and the tennis clubroom area (on the ground floor, in the north-western corner) of the new clubroom building at least for the duration of the initial twelve month licence agreement.

This matter, especially in the immediate future, is likely to be largely hypothetical given the current restrictions which have been imposed by the State Government (Commissioner of Police) as a result of the COVID-19 pandemic. Whilst Members are likely to be aware of an easing of restrictions to allow football (and other sports) training under specific protocols developed by State Sporting Organisations from 18 May 2020, the current guidelines developed by the SANFL prohibit the use of change rooms and clubrooms. At the time of preparation of this report it is anticipated that competition sport will (re)commence on 25 June 2020 and restrictions governing the use of change rooms and sporting clubrooms will continue to be further relaxed.

Nevertheless, and on proviso that appropriate social distancing and other relevant protocols are observed and the number of Coronavirus cases does not spike, it is anticipated that there will be a further loosening in the current restrictions in accordance with the Federal Government's "roadmap".

Accordingly, the Administration seeks Council's direction in regard to the sporting clubs' requests, so that at such time as the restrictions/declaration are varied or lifted and the sale and consumption of alcohol in premises such as this are permitted, the clubs are aware of their rights and responsibilities.

It is suggested that these guidelines be applicable to the use of the complex for the period until 31 March 2020, at which time they may be reviewed. This date coincides with the handover of summer sport use to winter use and will provide all user clubs with the opportunity to operate for a season/portion of a season.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no climate impacts associated with this matter.

Conclusion

The Lockleys Football Club and Mellor Park Tennis Club have requested that the sale and/or consumption of liquor be permitted on the eastern side of the building, within the ground floor change rooms and adjacent to the tennis courts at the northern end of the complex.

The Administration suggests that the sale and/or consumption of liquor should be restricted to the designated function spaces within the building i.e. upstairs function areas and balcony, and the tennis clubroom area, (on the ground floor, in the north-western corner) until at least the 31 March 2020.

Attachments

Nil

17.8 Request for use of Camden Oval Complex - Oval Cricket Club User

Brief

The Glenelg ANA Phantoms Cricket Club has written to Council seeking to use Camden Oval for cricket during the summer months.

RECOMMENDATION(S)

It is recommended to Council that:

1. The report be noted.
2. The Administration continue to negotiate a new licence with the Glenelg District Cricket Club to use the Camden Oval.
3. The Administration advise the Glenelg ANA Phantoms Cricket Club of Councils decision to continue with their existing arrangements with Glenelg District Cricket Club for the use of Camden Oval.

Introduction

A request has been received from the Glenelg ANA Cricket Club (Phantoms Cricket) which seeks to use Camden Oval for cricket during the summer months (**Attachment 1**). Whilst the request was received some time ago, this matter was held in abeyance, (with the Club's knowledge) given that the Oval would be unavailable for the 2019/2020 summer season due to the (then) impending upgrade of the oval irrigation, drainage subsurface and turf/surface.

Discussion

As indicated within its submission, Phantoms Cricket commenced in 1953 (as the Glenelg ANA Cricket Club) and since its inception has been based within the City of West Torrens, initially at Netley Primary School and subsequently at Plympton High School (and its successive entities, William Light School and Plympton International College).

The Club uses the school oval on an annual lease arrangement on Tuesdays and Thursdays (for practice) and Saturdays for matches from late August until the end of March. The Club also participates in the Wednesday evening T20 competition but the absence of lights at the College has generally resulted in their home games needing to be programmed elsewhere. Cricket infrastructure at the school (cricket nets and oval pitch) has been self-financed by the Club.

During the 2018/2019 season the Club fielded three senior teams and two junior teams (all male). The Club's future short term aspirations are to field four senior and four junior (male) teams and a women's team.

Over the past couple of years the Club has also actively pursued fostering and strengthening a relationship with the PHOS & Camden Sports and Social Club in an endeavour to relocate its principal home to the Camden Oval complex. Such an arrangement also aligns with the aims of the PHOS & Camden Sports and Social Club.

Phantoms Cricket has also provided financial information which is attached for the benefit of Members (**Attachment 2**).

The existing summer cricket user of the Camden Oval Complex is the Glenelg District Cricket Club (GDCC), whose home facility is the Glenelg Oval, which is located within the City of Holdfast Bay approximately 2 kilometres south-west of Camden Oval.

The GDCC has been a user of Camden Oval since 1969 and has in recent times operated under a seasonal hire arrangement, (given the likelihood of the upgrade to the clubroom facility and potentially oval).

It should also be noted that the GDCC expressed concerns in regard to a perceived lack of acknowledgement of its status within the complex - this matter was brought to the attention of the Community Facilities General Committee at its meeting of 27 March 2018 (**Attachment 3**).

Given the approach from Phantoms Cricket, the Administration met with representatives of the GDCC and sought comment from them in regard to the request received. The GDCC submission is attached for Members' information as **Attachment 4**.

The response received from the GDCC indicates that, whilst the Club's headquarters are at Glenelg Oval, it has been at Camden Oval for 50 years. During that time the Club has been solely responsible for the preparation of the turf wicket and has upgraded the wicket area and surrounding irrigation during the period of its use. (The Council maintains the non-wicket area of the oval.) The Club has further indicated that it wishes to enter into a 5 year lease (licence) term for use of the oval and change rooms during the cricket season (but would not require use of the bar/function area) and notes the paucity of available turf wickets in the area.

The Administration has also met with, and sought input from, the relevant sporting peak body (the South Australian Cricket Association - SACA) in regard to this request. Long term members of this Committee, and its predecessor Committee, may recall that a similar methodology was adopted some time ago when an alternate cricket club sought an opportunity to relocate to Lockleys Oval. (Under that scenario the long term cricket user of Lockleys Oval would have needed to relocate.)

The SACA did not wish to express an opinion or indicate its support for either candidate club but did provide guidance and a suggested proforma template that could be used to seek relevant information from the two clubs and thus enable Council to make a better informed decision in determining which club it wished to support. The questions were forwarded to the clubs and the clubs (updated) responses are attached as **Attachments 5 & 6**.

Prior to discussing the information provided, the Administration acknowledges both parties for their efforts and work in preparing, sourcing and collating this information.

Phantoms Cricket Response

Whilst the information provided by the Phantoms is not as comprehensive as that provided by the GDCC it does address the majority of the information sought by the Administration. (The Club is currently formulating an overarching 5 year strategic plan and a junior cricket development plan.)

The Club has indicated that it seeks ongoing use of the oval on:

- Saturdays from 11:00am until 7:00pm
- Sundays from before 9:00am until 5:00pm
- Fridays from 4:00pm until 8:00pm
- Thursdays from 6:00pm until 8:00pm (and from 4:00pm should nets be provided)
- Tuesdays from 4:00pm until 8:00pm (should nets be provided)

And the change rooms on:

- Saturdays from 11:00am until after 10:00pm
- Sundays from before 9:00am until 5:00pm
- Thursdays and Fridays from 6:00pm until after 10:00pm (and from 4:00pm on Thursdays should nets be provided)
- Tuesdays from 4:00pm until 10:00pm (should nets be provided)

for the duration of the cricket season (1 October until 31 March).

As advised by the Phantoms, and as indicated above, the key points of differentiation between them and the GDCC are that the Phantoms:

- Are based within the City of West Torrens; and
- Have, and are continuing to develop and foster, a relationship with the PHOS & Camden Sports and Social Club, albeit currently with their own identity and as a separate incorporated body. (Given this, it is difficult to quantify the benefits that would arise as a consequence of "replacing" the GDCC with the Phantoms as both the Phantoms and GDCC are separate entities and thus both would need to either hold a licence from Council or a sublicense from PHOS (should Council determine to grant PHOS a head lease over the complex)).

Perhaps the greater concern at present from the Administration's perspective is the current financial position of the Phantoms and the capacity of the Club (in the short to medium term) to service the additional expenses that would be associated with its use of the Camden Oval. Nevertheless, it is apparent from the Club's financial statements that it has significantly increased the number of club members (membership fees up from \$5,440 in the year ended 30 June 2018 to \$14,990 in the current financial year). This growth in membership (revenue) is promising and, should this trend continue, would appear to augur well for the Club's future. The club's previous financing of cricket infrastructure installed at Plympton International College also bodes well of their fundraising capacity.

Whilst Council does (generally) undertake maintenance etc. of its ovals, Council does currently require clubs using turf wickets to prepare and maintain those wickets at their cost and has also required clubs to provide any necessary equipment and materials associated with that preparation and maintenance. The Phantoms have obtained a quote for these works from an experienced curator which indicates the cost of the works to be approximately \$12,500pa (plus GST).

As indicated within their financial statements, for the years ended 30 June 2017 and 2018, and for the year to date, the Club's expenditure has either exceeded its income or only been slightly below it. Further, whilst the Club's assets do currently exceed their liabilities, the requirement for the Club to undertake/arrange pitch preparation and management would very quickly erase the funds (of \$18,509.12) currently held by the Club.

Glenelg District Cricket Club Response

The information provided by the Glenelg District Cricket Club (GDCC) is detailed, thorough and extensive.

As indicated above, the GDCC has been a tenant/user of the oval and change rooms at Camden Oval for some 50 years. The Administration notes that there have been no issues of any significance that have been reported, or come to the Administration's notice, resulting from the GDCC's use of the oval and change rooms. (The only minor issue that the Administration can recall is that on one occasion a shower was left on overnight in the change room/public toilet building at the southern end of the complex.)

The Club has indicated that it seeks ongoing use of the oval and change rooms on Saturdays and Sundays for games from 11:00am until 7:00pm during the cricket season (1 October until 31 March).

Further, the financial information provided by the Club indicates that it is in sound financial position. The Club has delivered net profit from ordinary activities in both the 2019 financial year and for the current portion of the 2020 financial year. The Club also has significant current and non-current assets and only minimal (current and non-current) liabilities - having net assets of some \$250,000.

The GDCC has also advised that a number of its players (i.e. 28 -which is 17% of their playing list) currently reside within the City of West Torrens.

Relative merits and other matters for consideration

Based on the information provided by both Clubs the Administration is of the belief that the Glenelg District Cricket Club should be provided with the opportunity to continue as the principal cricket user of the Camden Oval on weekends during the summer cricket season at this time. The GDCC has, during the period of its use of (portions of) the Camden Oval complex:

- proven to be a "model" user,
- solely managed pitch preparation and maintenance; and
- coordinated its activities with those of the other joint summer user, the Camden Athletics Club.

The Administration has also sought funding through the Office for Recreation and Sport Grassroots Grant program to install a 4-lane cricket training net structure on site at Camden Oval. Should the funding application be successful (potential outcome notification in July 2020), the Phantoms could potentially utilise the nets for weeknight training and thus take advantage of the Clubrooms for social interaction and fundraising.

As there are days and times that the Phantoms have indicated they wish to use the facility - particularly the nets should grant funding be provided, when the GDCC is not using Camden Oval, there *may* (albeit unlikely in regard to the playing surface) be an opportunity for some of this use (principally Thursday and Friday night games) to be accommodated. Such use could be further explored but would need to be negotiated, coordinated and agreed with the GDCC and would need to be mindful of pitch preparation, pitch condition and other works that need to be undertaken.

Members should also note that the principal winter user of the Camden Oval (playing surface and change room/clubroom building), the PHOS & Camden Sports and Social Club (PHOS), has sought the grant of a headlease, ostensibly over that portion of the complex that lies to the east of the drainage reserve and to the west of the West Torrens Birkalla leased area. At this time it is envisaged that a report dealing with this request will be provided to the Council at its meeting of 16 June 2020 for its consideration and decision. The Council decision at that time will determine whether the GDCC's use of the Oval and facilities will operate under a head(under)lease arrangement (subordinate to PHOS) or a separate/"direct" licence with Council.

Given the above, and should the Council not determine to grant a head lease over the facility to PHOS, the Administration suggests that negotiations with the Glenelg District Cricket Club commence for the grant of a new licence to use the facility and that a further report be provided to Council following the conclusions of those negotiations. Such agreement would be consistent with those generally negotiated i.e. a 5 year term, (unless significant improvements were proposed to be undertaken by the Club at its expense), with the club meeting its share of all user expenses, (e.g. power, water, reimbursement of insurance premiums etc.).

Should Council determine at this time that it does not wish to continue to allow the Glenelg District Cricket Club to remain the preferred cricket user of the Camden Oval it is suggested that an Expression of Interest campaign be undertaken to select a new cricket user of the facility. However, given the need for certainty in programming matches etc. it is recommended that, should this be the preferred alternative, the Glenelg District Cricket Club be offered the use of the oval and change room facilities for the 2020/2021 summer cricket season.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to the report.

Conclusion

The Glenelg ANA Phantoms Cricket Club, which is currently based at Plympton International College, has approached Council seeking to use Camden Oval Complex as a venue for cricket training and matches. Input has also been sought from the current cricket user of Camden Oval, the Glenelg District Cricket Club and the South Australian Cricket Association.

Based on the information which has been provided by both clubs it is suggested that the Glenelg District Cricket Club remain as the preferred principal cricket user of the Camden Oval.

Attachments

- 1. Request from Glenelg ANA Cricket Club (Phantoms Cricket) - May 2019**
- 2. Glenelg ANA/Phantoms Cricket Financials**
- 3. Community Facilities Committee Report 27 March 2018 - Glenelg District Cricket Club**
- 4. Submission provided by Glenelg District Cricket Club (April 2019)**
- 5. Glenelg ANA Cricket Club (Phantoms Cricket) response to information sought**
- 6. Glenelg District Cricket Club response to information sought**



8 May 2019

Mr Dean Ottanelli
Manager City Property
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Ottanelli

RE: CAMDEN OVAL PRECINCT SUBMISSION

I write on behalf of the Glenelg ANA Phantoms Cricket Club (Phantoms Cricket) to formally express the club's interest in relocating from Plympton International College to the Camden Oval Sports Precinct to utilise the cricket oval and new clubrooms.

About our club

Phantoms Cricket has been operating since 1953 with home grounds initially at the former Netley Primary School, and now at Plympton International College (formerly Plympton High and William Light School) at Plympton. Phantoms Cricket has a proud history - winning 17 premierships, including the A-grade premiership in 2018/19 in our 65th anniversary season.

During the past 24 months we have changed our playing name to Phantoms Cricket as the first part of the process of aligning with the PHOS Camden Football Club at the Camden Park Sports Complex. We also reintroduced a junior's program, with two junior teams competing last season. The junior program is a key component of our sustainable growth strategy. We are working closely with the PHOS Camden Football Club, the surrounding schools within the city of West Torrens, and the South Australian Cricket Association (SACA) to attract more junior players to the club with the goal of fielding four junior teams this season (under 8's, 10's, 12's and 14's).

Phantoms Cricket is also working hard to grow our senior playing base with the goal of fielding four senior men's teams, up from three in 2018/19; and one women's team this coming season. The appointment of Allan Sutherland as club coach two seasons ago was instrumental in not only winning the A-grade premiership, but also attracting over 30 new players to the club across the past two seasons. Approximately 70 players played at least one game across our three senior sides during 2018/19.

Whilst we don't yet have a women's team, we had two female players this season and are committed to creating a true family club. To do this we are looking to expand our reach within the City of West Torrens with a clear goal to establish a senior women's team within the next two years, and if possible, this coming season. Our coach and current players are assisting with recruitment, and in addition we will be contacting local women's sports clubs such as the PHOS Camden Netball Club and Birkella Soccer Club to attract not only senior female players, but also girls who might be interested in participating in the Woolworths Cricket Blast program in partnership with the SACA.

As previously mentioned, we are currently based at Plympton International College where our three training nets and equipment storage facility is located. We have an ongoing relationship with the school with a rolling one-year lease, and we're wanting to work with the school to promote more students playing cricket as the school does not currently have a cricket team, or cricket as an area of sporting focus. While the club has fully funded the existing training facility and oval pitch, we are keen to work with the council to further develop Camden Oval to include a training facility, subject to the required building approvals and funding. In the interim we would continue to train and have our lower grades play at Plympton, however we are open to discussing what other council ovals and facilities may be available.

Our current use of Plympton International College is from approximately August through to the end of March, and includes senior training on Tuesdays and Thursdays with matches on Saturdays. Our junior teams use this space to train Thursday before the seniors, and play on Friday afternoons and Sunday mornings. We also have a team in the knockout T20 competition on Wednesday nights but as Plympton International College doesn't have lighting, we are generally unable to host games.

A move to the Camden Park Sports Complex will not only help improve our playing and training facilities, but will also provide enhanced signage and marketing opportunities for potential sponsors, thanks to the high level of exposure the oval has being located adjacent to Anzac Highway, which has more than 28,000 vehicles using it each day. This will assist in providing a sustainable future for the club as we continue to grow and increase our involvement in the City of West Torrens community.

Plympton International College does not have any clubrooms that we are able to utilise, resulting in The Highway Hotel acting as our de facto clubrooms for team selection and post-game presentations. We are appreciative of The Highway's ongoing support of our club, however the hotel does not offer the family environment that the facilities at Camden Oval would provide.

We acknowledge that the Glenelg District Cricket Club has played at Camden oval for some time, however their publicly available mission statement states:

*'The Glenelg District Cricket Club is a community based sporting organisation committed to the development and promotion of cricket at the elite level within the **City of Holdfast Bay** and our South Australian Cricket Association nominated country areas'.*

Phantoms Cricket is committed to developing and promoting cricket within the City of West Torrens, as we have for 65 years.

I can confirm that the club is financially stable and I have attached the financial statements for the previous two seasons. Should you require it, our 2018/19 Financial Statement will be available following our Annual General Meeting on 15 May 2019.

We would welcome the opportunity to discuss this submission and our strategic vision with you and the Council in more detail.

For further information please don't hesitate to contact me on 0405 711 915 or the club via phantomscricketpresident@gmail.com.

Yours Sincerely,



James Dyson
Acting President,
Glennelg ANA Phantoms Cricket Club Inc.

Attachment 1 – Financial Statement 2017/18

Attachment 2 – Financial Statement 2016/17



INCOME		EXPENDITURE	
Club Assets as at 1/7/2017	\$ 21,816.38	Seniors & Juniors Association Fees	\$ 750.00
Bank Interest	\$ 25.02	Bank Fees	\$ 226.25
Apparel Sales	\$ 45.00	Cricket Equipment	\$ 149.99
Fundraising	\$ 1,197.00	Coaching Costs	\$ 1,270.00
Sponsorship/Grants	\$ 2,300.61	Apparel Costs	\$ -
Memberships	\$ 5,440.00	Oval Hire and Costs	\$ 1,450.85
Bar & Catering Income	\$ 2,085.20	Sponsors Costs	\$ 950.00
Bingo Ticket Machine	\$ 7,858.50	Admin Fees	\$ 1,377.74
		Umpire Fees	\$ 910.00
		Fundraising	\$ 654.20
		Trophies	\$ 145.30
		Membership Costs	\$ 5,896.40
		Bar & Catering Expenditure	\$ 3,656.39
		Bingo Ticket Machine	\$ 5,947.73
		Asset Balance as at 30/06/2018	\$ 17,382.86
Total	\$ 40,767.71	Total	\$ 40,767.71
Total Income	\$ 18,951.33	Current Assets are as follows:	
Total Expenditure	\$ 23,384.85	Online Saver/Fundraising Account	\$ 13,687.54
Club's Position	\$ (4,433.52)	General Account	\$ 355.32
		Lottery Account	\$ 2,000.00
		Total	\$ 16,042.86
		Equipment Assets	\$ 1,340.00
		Total Club Assets	\$ 17,382.86
Glenelg ANA Cricket Club			
C/- D. Sullivan			
8 Raymond Avenue			
North Plympton, S.A, 5037			

INCOME		EXPENDITURE	
Club Assets as at 1/7/2016	\$ 21,743.75	Adelaide & Suburban Fees	\$ 430.00
Bank Interest	\$ 99.47	Bank Fees	\$ 625.90
Apparel Sales	\$ 25.00	Cricket Equipment	\$ 199.95
Fundraising	\$ 5,583.50	Apparel Costs	\$ -
Sponsorship/Grants	\$ 1,314.44	Oval Hire and Costs	\$ 1,100.00
Memberships	\$ 2,450.00	Sponsors Costs	\$ -
Bar & Catering Takings	\$ 1,995.50	Admin Fees	\$ 1,755.59
Bingo Ticket Machine	\$ 15,213.85	Umpire Fees	\$ 700.00
		Fundraising	\$ 5,173.80
		Trophies	\$ 355.10
		Membership Costs	\$ 2,077.10
		Bar & Catering Costs	\$ 3,675.55
		Bingo Ticket Machine	\$ 10,516.14
		Asset Balance as at 30/06/2016	\$ 21,816.38
Total	\$ 48,425.51	Total	\$ 48,425.51
Total Income	\$ 26,681.76	Current Assets are as follows:	
Total Expenditure	\$ 26,609.13	Online Saver/Fundraising Account	\$ 16,737.87
Club's Position	\$ 72.63	General Account	\$ 405.63
		Bar & Catering Account	\$ 0.47
		Lottery Account	\$ 3,332.41
		Total	\$ 20,476.38
		Equipment Assets	\$ 1,340.00
		Total Club Assets	\$ 21,816.38

Glenelg ANA Cricket Club |
 C/- D. Sullivan
 8 Raymond Avenue
 North Plympton, S.A, 5037

8.3 Camden Oval - Glenelg District Cricket Club

Brief

The Glenelg District Cricket has written to Council expressing its concern in regard to the project's progress and advising of its desire to remain a long term user of the Camden Oval complex.

RECOMMENDATION

The Committee recommends to Council that the report be noted.

Introduction

The Glenelg District Cricket Club has submitted information to Council expressing its concerns with the delay in the commencement of the Camden Oval complex upgrade project (and how this may impact its use of the complex in 2018/19) and indicating that:

- it has expended considerable monies on upgrading and maintaining the Camden Oval (in particular the centre square area and pitches) and
- confirming that it wishes to be a long term user of the Camden Oval complex following the complex upgrade.

A copy of the letter is included as **Attachment 1**.

Discussion

The Administration was contacted by a representative of the Glenelg District Cricket Club (GDCC) in late 2017 who expressed concern that the interests of the Cricket Club, in regard to its ongoing seasonal use of the facility, appeared to have been "overlooked" throughout the upgrade deliberations to date. The representative also sought assurance that the Club will have access to the facility from 2 October 2018 (for the 2018/19 cricket season).

In regard to the contention that the GDCC's interests had not been considered throughout the process, the Administration have advised the Club representatives.

Whilst recent meetings have focussed on the buildings and matters relating to their design etc, at the meeting of 28 March 2017, and within the Camden Oval update report (at page 6 of the Agenda document), the Committee was advised as follows:

The Administration also met separately with representatives of the Camden Athletics Club (15 March 2017) and Glenelg District Cricket Club (16 March 2017). These clubs do not generally use or access the function/canteen/bar areas within the existing clubroom building (nor do they generally wish to use those of the proposed facility) however they do (and will continue to) require use of change rooms and access to storage space. Both groups indicated that they would like the new change room facilities to be configured for unisex use. Both groups were also requested to provide an opinion in relation to potential ongoing use of the existing besser block change room.

And

Retention and continued use of existing besser block change room building
The Administration has discussed at some length the benefits and disadvantages of retaining the besser block change room building on the western side of the southern entrance driveway.

Retention and/or further conversion of the existing change room building for storage would reduce the requirement for storage in the new clubroom building (and thus reduce the footprint and cost of the new clubroom building) or allow increased "alternate" space at a comparative cost. In this regard it is noted that, following construction of the new clubroom facility at Rosewater, a new storage shed needed to be erected as insufficient storage space was contained within the new clubroom building.

As indicated above this idea has been discussed with the football, athletics and cricket clubs and has received general support from those groups.

Further, and providing that this building does not function as a change room, the issues previously associated with retention of it (principally concerns regarding possible vehicle/pedestrian player interactions) effectively cease to apply.

In addition to the above, the representative was further advised that the Administration had also spoken with the consultant regarding the design of the upgraded/new irrigation system and made him aware of the need to ensure that it is suitable for turf wicket preparation/use etc.

With regards to the assurance sought by the GDCC (that the facility will be available for GDCC use from 2 October 2018), the Administration has advised the Club that:

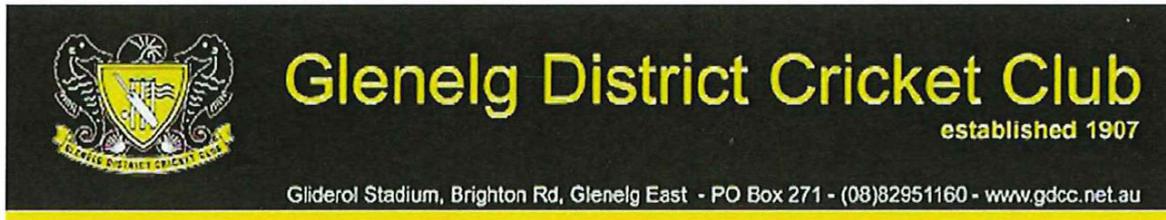
- Whilst every effort will be made to ensure that the oval is available for use by the GDCC for the 2018/19 season, unfortunately Council are unable to provide an absolute assurance that this will be the case. What the Administration can do is undertake to update the Club, especially if it is aware of the Club's critical dates/times, as to the project's progress etc.
- Council will also have a much clearer understanding once it has received, assessed and awarded the tender for the works (and thus be in possession of a project plan). Council anticipates awarding the tender early in the second quarter of this year.

Conclusion

The Glenelg District Cricket Club has written to Council expressing concerns related to the process and progress of the Camden Oval upgrade project. The Administration has provided information to the Club and undertakes to provide relevant updates to the Club of the progress of the project to assist the Club in its planning for the 2018/19 season.

Attachments

- 1. Letter from Glenelg District Cricket Club**



Tuesday 23rd January 2018

To: The President of the WTCC Community Facilities General Committee

CC: Steve Watson , Senior Property Assets Advisor

Subject: Glenelg District Cricket Club & Camden Oval

Our Club would like to formally table to this committee our concerns for the timing of the upgrade of the oval's surface, which was supposed to have commenced during our cricket season of 2017/18.

In looking at past minutes of this committee, I do not see any reference to our Club, so this letter also serves to ensure your committee understand our involvement and use of Camden Oval.

The Glenelg District Cricket Club (GDCC) has hired the oval from the WTCC since 1969 and in that time we have re-laid the centre square block and installed the current watering system for the square in 2002, at our expense.

We recently spent \$750 on the square to maintain the standard of the pitches whilst knowing we would not be using the oval in 2017/18 season.

The ground is used for our 3rd and 4th teams who play in the South Australian Cricket Association's (SACA) Premier Cricket Competition.

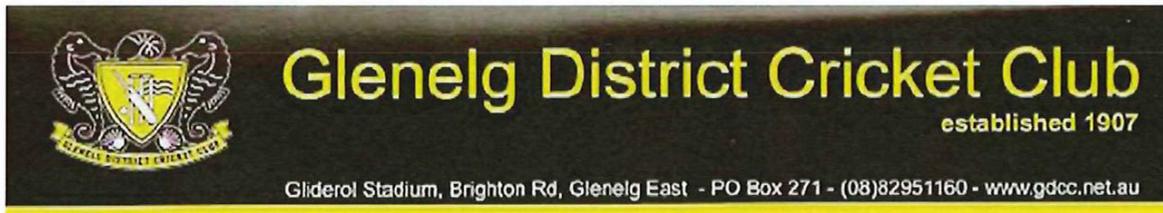
This work was done by the SACA's curator Trent Kelly, and this is also the person who should be consulted should any changes be planned for the centre square and surrounding sprinkler system. His email address is: tkelly@saca.com.au

For matches at the oval we only need access to the existing besser block change rooms, which under your development plan I understand will remain in place. We do not train at Camden Oval, only play matches there on a Saturday and occasional Sunday.



A Grade Premierships 1930/31; 1947/48; 1951/52; 1953/54; 1973/74; 2012/13
One Day Premierships 1959/70; 1974/75; 1989/90; 1996/97; 2004/05; 2008/09; 2010/11; 2015/16

T20 Premiership 2014/15



Whilst it seems that we could have played the entire 2017/18 season at Camden, and not have been required to find a new ground, our main concern now is for the 2018/19 cricket season.

Forward planning for the next cricket season begins around June 2018 for both GDCC and SACA, so having surety of access to Camden oval becomes important around that time.

Can your committee ensure we will have access to the oval and change rooms in 2018/19, which commences around the 2nd week of October 2018?

Our President Mr. Bob Snewin and I are happy to attend one of your committee meetings if you need clarification on any point regarding our use of Camden Oval, if that would help the committee's understanding of GDCC's concerns.

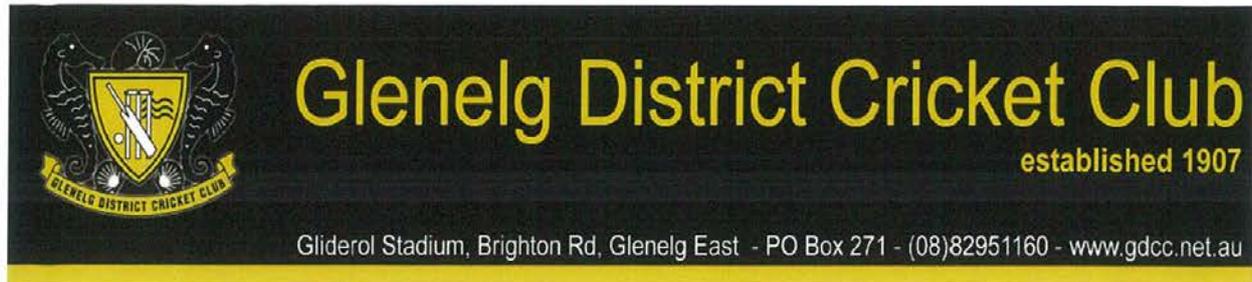
Kind Regards,

Alan Scholz
Hon. Secretary,
Glenelg District Cricket Club
Email: alanscholz@bigpond.com
Phone: 0407 711 862



A Grade Premierships 1930/31; 1947/48; 1951/52; 1953/54; 1973/74; 2012/13
One Day Premierships 1969/70; 1974/75; 1989/90; 1996/97; 2004/05; 2008/09; 2010/11; 2015/16

T20 Premiership 2014/15



24th of April 2019

Dear Dean (and councillors of WTCC),

As per our discussion a couple of weeks ago, Glenelg District Cricket Club (GDCC) wishes to continue our long and proud history of using Camden Oval as our second ground in the SACA Premier Cricket Competitions.

GDCC was formed in 1907, has our home ground and clubrooms based at ACH Stadium (Glenelg Oval), has 4 x Senior men's teams (1st, 2nd, 3rd and 4th grade), Women's 2nd and ATCA Teams (hopefully of a Women's 1st Grade team shortly) and 7 junior teams (U/17's, 2 x U/16's, 2 x U/14's, U/13's and U/12 academy) as well as our Chappell-Whitty Academy in Mt Gambier and strong ties with community clubs in the area. The men's 3rd and 4th grade, women's teams plus U/17's, U/13's and U/12 academy all play games at Camden Oval throughout the year.

Camden Oval is an integral part of GDCC's history and affectionately know to many at the club as "the Home of Cricket" as most players have played junior or lower grade senior cricket at Camden Oval coming up through the ranks on their way to playing higher grades for GDCC or going on to play for representative teams at first class level (Redbacks/Strikers) or internationally for Australia (most recently Alex Carey and Chadd Sayers).

GDCC has had a long association with Camden Oval since 1969 (50 years) and has invested in the oval over the years, on two occasions completely relaying the pitch area/square. In 2002 we dug out the whole square and installed the irrigation equipment at GDCC's expense and re-laid the whole square. This was done all by volunteers under the supervision of Peter Sulicich the curator at the time.

We have also spent money on decent motorised rollers (most recently spending \$8K on the latest one last year) to ensure we have quality wickets to play on.

GDCC was also a member of the now defunct Camden Trust when it administered the oval and changerooms and would think we have been an excellent tenant over the years. GDCC pay rent on time and regularly pay for maintenance on the wicket/square currently using the services of Trent Kelly.

GDCC understands WTCC is looking to appoint PHOS Camden (F&SC) as the head leasee and have other subleases underneath. It would be our preference to stick to the current arrangement of season lease holdings but understand if WTCC wants to nominate one lease for Camden Oval and subordinates underneath it.

GDCC has helped PHOS Camden (F&SC) during the construction phase of the new clubrooms allowing them to use our clubrooms at ACH Stadium/Glenelg Oval for presentations on a few occasions when Camden Oval was unavailable.



MAJOR SPONSORS



A Grade Premierships 1930/31; 1947/48; 1951/52; 1953/54; 1973/74; 2012/13

One Day Premierships 1969/70; 1974/75; 1989/90; 1996/97; 2004/05; 2008/09; 2010/11; 2015/16

T20 Premiership 2014/15



GDCC would be happy work with PHOS Camden (F&SC) in a sub-lease agreement but would like some reasonably strict arrangements agreed to around use of the oval in the summer months and other items such as termination agreements (to be negotiated with WTCC).

GDCC are very keen to continue our long association with WTCC and Camden Oval and would look favourably on signing an agreement for the next 5 years which I think is the proposed time frame.

There is a lack of grounds within the Glenelg area with turf pitches and GDCC are obviously very keen to continue our current arrangement and proud history there.

The new changerooms look great and as are now unisex (female friendly) have been looked on favourably by SACA as a suitable venue for Women's cricket in this state.

GDCC would look to use the changerooms during playing days (mostly weekends but the odd mid-week games over Summer holiday period) but the general bar area can be used or hired out to another club/social events in the evenings, as any events we hold would be at our ACH Stadium (Glenelg Oval) clubrooms.

GDCC was very appreciative of WTCC helping in trying circumstances to get the oval up to a playable condition quickly during the construction phase at the start of the 2018/19 season and understand the delays in getting on the ground for at least the first half of the 2019/20 season due to (not likely until sometime in the new year).

GDCC hope our submission is looked upon favourably and look to continue our long-term relationships with WTCC and PHOC Camden (F&SC) well into the future.

Happy to discuss any of this further with you or with any other relevant parties.

All the best,

Jarret Moyse

President GDCC



MAJOR SPONSORS



A Grade Premierships 1930/31; 1947/48; 1951/52; 1953/54; 1973/74; 2012/13

One Day Premierships 1969/70; 1974/75; 1989/90; 1996/97; 2004/05; 2008/09; 2010/11; 2015/16

T20 Premiership 2014/15

From: President Phantoms Cricket
Sent: Tuesday, 10 March 2020 10:03 PM
To: Dean Ottanelli
Cc: Teresa Desteno; Steve Watson; Kym Newton
Subject: Re: Proposed Usage of Camden Oval - Form

Hi Dean

Please see attached our formal Camden Oval Submission including the Camden Oval usage form, current financial statement and turf and pitch management plan through our planned turf management partner D&D Curators.

I trust that the attached documents provide you with sufficient information to recommend Phantoms Cricket (Glenelg ANA CC) for first access to the new pitches at Camden Oval.

Please don't hesitate to contact me on my mobile or via email if any further information is required.

Cheers

James

James Dyson

President

Phantoms Cricket – Glenelg ANA Cricket Club

White Ribbon Ambassador

Mobile:

[facebook.com/phntmcricket/](https://www.facebook.com/phntmcricket/)

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Mr Dean Ottanelli
Manager City Property
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Ottanelli

RE: CAMDEN OVAL PRECINCT SUBMISSION

I write on behalf of the Glenelg ANA Phantoms Cricket Club to formally submit our interest in relocating from Plympton International College to the Camden Oval Sports Precinct to utilise the cricket oval and new clubrooms.

The following points are provided in support of our submission for full use rights to Camden Oval's club rooms and pitches.

- We are actively partnering with Plympton High Old Scholars (PHOS) Camden Football Club and PHOS Netball Club and are working with both clubs to progress re-establishing a one club community trust arrangement (Camden Oval Trust). Therefore, we support PHOS Camden Footy Club securing a 5 year head lease for the oval and club rooms on the basis that we are working towards becoming "one club" and will work together to share the facilities to the benefit of all clubs.
- We have operated as a club within the City of West Torrens community for over 65 years with home grounds initially at the former Netley Primary School, and now at Plympton International College (formerly Plympton High and William Light School) at Plympton. We have a proud history - winning 17 premierships, including the A-grade premiership in 2018/19.
- We acknowledge that the Glenelg District Cricket Club (Glenelg District CC) has a long history at Camden Oval, however their publicly available mission statement states:

'The Glenelg District Cricket Club is a community based sporting organisation committed to the development and promotion of cricket at the elite level within the City of Holdfast Bay and our South Australian Cricket Association nominated country areas'.

- Neither Glenelg District CC nor Keswick Cricket Club (Keswick CC) have the history in the council community that we do, which we hope would be strongly taken into consideration. This is an opportunity for the Council to show their support for a local club that contributes to the City of West Torrens, irrespective of historical oval usage agreements.
- If it is deemed for political reasons that Glenelg CC have first rights to the oval, it would be Phantoms Cricket's preference that the lease be signed for only 12 months with a shared use arrangement in place this season with us and Glenelg, given Glenelg's limited use of the oval.

- Phantoms Cricket have highly supportive sponsors who have offered to provide the pitch roller and super sopper should our submission to use the pitches be successful. I will initially be the main contact whilst the club appoints a dedicated infrastructure and facilities position at the AGM in May 2020.
- This season Phantoms Cricket has 4 senior men's teams, an inaugural women's team, 12 Woolworths junior blaster participants (6-10 year olds), almost 40 junior players across under 10's/12's, and nearly 30 children attend an October school holidays come and try session facilitated through the Council at Plympton International College.
- The club is in a period of rapid growth, and is looking to expand to:
 - include a girls team next season through our partnership with local schools and PHOS Netball
 - broaden our women's cricket program (introducing a women's and girls' cricket coordinator role on the Committee)
 - build on our senior men's growth with sustained success, and
 - grow our junior program by developing an under 14's team and increasing our Woollies junior blaster offerings.
- Phantoms Cricket has training facility grants pending in partnership with the Council for the Rec & Sport grant program and the Cricket Australia Infrastructure Fund in order to make Camden Oval our new club home for training, playing and socialising.

Please see enclosed our Camden Oval usage form, current financial statement and turf and pitch management plan through our planned turf management partner D&D Curators.

I trust that the above information and attachments provide you with the required information to recommend Phantoms Cricket (Glenelg ANA CC) for first access to the new pitches at Camden Oval.

For further information please don't hesitate to contact me on 0405 711 915 or via email at phantomscricketpresident@gmail.com.

Yours Sincerely,

James Dyson
President, Glenelg ANA Phantoms Cricket Club

Attachment 1 – Financial Statement as at 10/03/2020

Attachment 2 – Turf and Pitch Management Plan

Attachment 3 – Camden Oval Usage and Club Details Form



D & D CURATORS
7 Leith Ave, CLARENCE GARDENS
SA 50 39
ABN: 19 336 927 235

Clynt: 0411 186 656

Nigel: 0411 186 650

Office: 0411 186 651

Email: ddcurators@internode.on.net

Member of Business SA

Member of SABGA

Member of STA SA

Quote no: qu 023

9th March 2020

Warren Ainscough

Email: warren.ainscough@gmail.com

RE: EXPRESSION OF INTEREST: Camden Oval Turf and Pitch Management Plan

Clynton and I are co-owners/directors of D & D Curators, professional greens and turf maintenance contract services, a family business which has been operating for over twenty five years within the metropolitan areas of Adelaide. The Company was founded by our father, Darryl Ryan, relocating from the country and residing in Adelaide. Darryl was able to offer both myself and Clynton apprenticeships and thus we have grown to a well respected, knowledgeable Company.

Tracey Smallacombe, our sister executes the role of Business Office Administrator/ Secretary; this allows us to concentrate on what we know best, sports turf.

We service several local bowls clubs, cricket clubs and councils. Our clients include Premier League Bowls, District Cricket and Adelaide Turf Level clubs who have come to expect a high quality sports surface suitable to their needs. Currently we are servicing Womens Memorial Playing Fields for SACA through City of Marion for cricket wicket square preparation on both ovals. And Brighton Oval Complex for City of Holdfast Bay, servicing ground surrounds and working in partnership with Brighton Cricket Club for wicket square preparation of main oval and primary school oval.

Three fully qualified employees ensure all turf areas are maintained to the best possible standards. We currently have access to a fully qualified casual during the busier months and all staff understand weekend work requirements. Staff is thoroughly inducted.

Our Company is committed to further education and gaining knowledge in the latest developments related to the turf industry. Recent participation in the STA Sports Field Seminars, Australian Turf Conference, gaining Chemical Certification accreditation, fulfilling First Aid requirements, and attending Business SA workshops and information sessions are some of the latest contributions in remaining a 'step ahead' in ensuring our service is second to none.

D & D Curators are able to monitor ground and employee performances, consult with fully qualified staff, and provide staff to carry out minor and major renovations and implement sound "best practice" management programmes ensuring efficiency in all areas of turf management.

Cont...2

A prerequisite of D & D Curators is to ensure all WH&S requirements are fulfilled by employees and is considered not only an integral part of conducting sound business but is also a legal requirement protecting all parties involved. D & D Curators are obliged to report any WH&S issues which the Principal may be responsible for.

As we employ a large staff our team can have personnel available in case of sickness, emergencies or annual leave. We are available at call during business hours should any necessary incidents, and extended works required.

Management programmes have been developed and updated regularly by our Company, insisting on a theory of 'prevention is the cure' enabling sports turf areas to be maintained to the highest quality.

We would like to highlight one of our achievements was direct responsibility for the process involved with renovating/managing the newly developed St Clair cricket pitch square post construction for City of Charles Sturt's first "Waugh in the West" Twenty20 broadcasted on 5AA where tremendous feedback was given by Steve Waugh and Wayne Phillips.

Thank you for your consideration, and we hope to hear from you in due time.
Yours truly

Nigel G Ryan

Director/Turf Manager
Mob: 0411186650
D & D Curators Pty Ltd

In support of Expression of Interest the following can be supplied on request;

- Chemcert
- First aid
- DCSI screening
- Public Liability
- RTWSA
- Policy & Procedure Guidelines
- Responsible Officer
- Referees

*We trust that this quotation will remain confidential, thankyou
Nigel Ryan & Clynt Ryan
D & D Curators Pty Ltd
Company Owners
Specialising in Turf Management for Sport Surfaces: est since 1985*

Based on 4 pitch square – preparation and management for Camden Oval

Autumn – end of season; kikuyu control and fertilising to ensure turf is at its optimum health before football season commences, including supply of chemicals and fertiliser.

Winter; weekly inspection for pest plants/damage caused from football to be assessed and acted upon if possible. Supply of super sopper; should be made available by Club, opportunity can arise as at times the square will be excessively water logged and damage will be inevitable ie 30 hrs during winter plus supply of chemical if required to control pest plants.

note; centre bounce area for football play should be offset to better the chance of the square not being damaged excessively from football.

Early Spring; fertilize to encourage turf out of dormancy before scarification and top dressing occur. Club to supply clay and suitable storage for clay at all times. Approximately 6-8 tonne for a whole season. Servicing of roller owned by Club.

Weekly tasks for Spring Summer Season

Monday	sweep and repair wicket, hand watering
Tuesday	inspection
Wednesday	cut, stringline, hand watering
Thursday	grass clippings, roll, hand watering
Friday	cut, roll, mark and pack away
Plus	line marking of boundary line and occasional 30yd line

Please note: this quote is for weekly preparation as per schedule programme of Saturday/Sunday games. Any extra games requiring wicket preparation will be charged accordingly.

- *Club to supply roller*
- *D & D Curators have available mower*
- *Supply of any fuel/turfmaster paint by D & D Curators will be charged out accordingly.*
- *Club to supply black soil in preparation of season and storage (please refer to Early Spring detail above)*
- *Any other extraordinary hours outside these guidelines is to be communicated to nominated personnel and approved; charged out at hourly rate of \$43.60/hr ex GST.*

Total Cost of Preparation and Management Amount (ex GST) \$12, 518.00

*We trust that this quotation will remain confidential, thankyou
Nigel Ryan & Clynt Ryan
D & D Curators Pty Ltd
Company Owners
Specialising in Turf Management for Sport Surfaces: est since*

INCOME		EXPENDITURE	
INCOME		EXPENDITURE	
For the year ending 30th June 2020			
<i>Club Assets as at 1/7/2019</i>	\$ 20,884.87	Senior Association Fees/Insurance	\$ 1,160.00
Bar & Catering	\$ 1,899.00	Junior Association Fees	\$ 252.00
Bank Interest	\$ 20.05	Bank Fees	\$ 341.58
Merchandise	\$ 3,238.00	Cricket Equipment	\$ 11,824.33
Sponsorship	\$ 5,755.58	Merchandise	\$ 11,312.03
Grants	\$ 2,500.00	Oval Hire	\$ 5,540.00
Memberships	\$ 14,990.73	Sponsorship	\$ -
Fundraising	\$ 4,602.55	Admin Fees	\$ 1,129.80
Indoor Training	\$ 651.00	Umpires	\$ 1,335.00
		Fundraising	\$ -
		Trophies	\$ -
		Membership	\$ -
		Bar & Catering	\$ 2,121.95
		Coach Costs	\$ 2,480.00
Bingo Ticket Machine	\$ 6,078.65	Bingo Ticket Machine	\$ 4,614.62
		<i>Asset Balance as at 30/06/2020</i>	\$ 18,509.12
Total	\$ 60,620.43	Total	\$ 60,620.43
Total Income	\$ 39,735.56	Current Assets are as follows:	
Total Expenditure	\$ 42,111.31	Online Saver/Fundraising Account	\$ 11,504.91
		General Account	\$ 3,106.45
Club's Position	-\$ 2,375.75	Lottery Account	\$ 2,557.76
		Total	\$ 17,169.12
		Equipment Assets	\$ 1,340.00
		Total Club Assets	\$ 18,509.12

Glenelg ANA Cricket Club

C/- D. Sullivan
 8 Raymond Avenue
 North Plympton, S.A, 5037

EXPRESSION OF INTEREST

PROPOSED USE OF CAMDEN OVAL SPORTING FACILITIES

Please complete the following form outlining your club's proposed use of Camden Oval Sporting facilities for 2020 and beyond by COB Monday 9 March 2020.

Club Name:	Glenelg ANA Cricket Club (Phantoms Cricket)
Contact Person Name:	James Dyson
Contact Person Phone Number:	0405 711 915
Contact Person Email:	phantomscricketpresident@gmail.com
Current Membership Numbers (not social members):	100-120 (juniors and senior men's/women's)
Expected Regular Users including Description (i.e age, gender and division):	Senior players (men/women) 14-65 and partners – 40-60 p/w Juniors (boys/girls) and junior parents – 40-60 p/w
History at the Camden Oval site (i.e. number of years):	We have been using the new clubrooms this season and have accessed the old clubrooms over the past 20+ years for functions. We also have had many players play footy for PHOS over the years
Describe Any Relationship with Other Users of Camden Oval:	We are building relationships with PHOS Footy/Netball to work towards developing a one club community trust model in the foreseeable future.
Describe your Club's Governance/Management Model:	Standard Committee with an executive made up of the President/Secretary/Treasurer We will be implementing a junior sub-committee this season.
Please Provide Current Financial Statement:	<input checked="" type="checkbox"/> Provided <input type="checkbox"/> Not provided. Reason _____
Please Provide Strategic Plan (if Club has one):	<input type="checkbox"/> Provided <input checked="" type="checkbox"/> Not provided. We are currently working on developing an overarching 5 year strategic plan and a junior cricket development plan.

CRICKET CLUBS ONLY:

Given the investment made by the City of West Torrens in reconstructing the Camden Oval pitch square as part of the overall oval redevelopment, it is imperative that the necessary turf management skills are available and practices implemented to protect this investment for the benefit of all users. Successful cricket pitch management requires attention to detail in relation to timing of preparation practices, but also promotion of plant health to ensure adequate recovery after each use throughout the season, which in turn benefits oval use in the winter and into subsequent years.

Parties interested in utilizing the pitch square for cricket will also be asked to take responsibility for its maintenance. Therefore, the City of West Torrens is seeking a detailed turf and pitch management plan from parties interested in utilizing the facility, which should detail (but not be limited to) mowing, irrigation, fertility, renovation, weed, disease and insect control, as well as pitch preparation/recovery practices. The management plan should also outline the estimated labour hours that will be committed each week during the cricket season, and nominate a person ultimately

responsible for pitch management. These plans will be reviewed and assessed by the City of West Torrens to assist the selection process for granting access to the facilities.

Please attach a detailed turf and pitch management plan for Camden Oval.

CAMDEN OVAL - OVAL

(tick relevant season or identify dates required)

Season A (1 APRIL until 30 SEPTEMBER) OR Season B (1 OCTOBER until 31 MARCH) OR

OTHER _____

REQUESTED (PROPOSED) SCHEDULING AND USAGE							
(in the time slot, provide the junior/senior, gender and numbers of the group using the site e.g. 18 junior males)							
Times	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Before 9am							9v9 under 12's/14's
9.00am - 10am							9v9 under 12's/14's
10.01am - 11am							9v9 under 12's/14's
11.01am - 12pm						11v11 men's Cricket	9v9 under 12's/14's
12.01pm - 1pm						11v11 men's Cricket	9v9 under 12's/14's
1.01pm - 2pm						11v11 men's Cricket	Senior men's T20 game
2.01pm - 3pm						11v11 men's Cricket	Senior men's T20 game
3.01pm - 4pm						11v11 men's Cricket	Senior men's T20 game
4.01pm - 5pm	Junior Training (Pending nets grant) 40+ players	Junior Training (Pending nets grant) 40+ players		Junior Training (Pending nets grant) 40+ players	9v9 under 12's/14's	11v11 men's Cricket	Senior men's T20 game

5.01pm - 6pm	Junior Training (Pending nets grant) 40+ players T20 games	Junior Training (Pending nets grant) 40+ players	9v9 under 12's/14's Junior Blasters 12+ (6-10 years)	11v11 men's Cricket	
6.01pm - 7pm	Senior Training (pending nets grant) 40+ players T20 games	SACA Super 12 Women's Comp 6v6 up to 4 games at once	9v9 under 12's/14's Junior Blasters 12+ (6-10 years)	11v11 men's Cricket	
7.01pm - 8pm	Senior Training (pending nets grant) 40+ players T20 games	SACA Super 12 Women's Comp 6v6 up to 4 games at once	9v9 under 12's/14's		
8.01pm - 9pm					
9.01pm - 10pm					
After 10pm					

CAMDEN OVAL - CHANGEROOMS

(tick relevant season or identify dates required)

Season A (1 APRIL until 30 SEPTEMBER) OR Season B (1 OCTOBER until 31 MARCH) OR

OTHER _____

REQUESTED (PROPOSED) SCHEDULING AND USAGE							
(in the time slot, provide the junior/senior, gender and numbers of the group using the site e.g. 18 junior males)							
Times	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Before 9am							18 Juniors + parents
9.00am - 10am							18 Juniors + parents
10.01am - 11am							18 Juniors + parents
11.01am - 12pm						11v11 men's Cricket	18 Juniors + parents
12.01pm - 1pm						11v11 men's Cricket	18 Juniors + parents
1.01pm - 2pm						11v11 men's Cricket	Social - all
2.01pm - 3pm						11v11 men's Cricket	Social - all
3.01pm - 4pm						11v11 men's Cricket	Social - all
4.01pm - 5pm		Junior Training (Pending nets grant) 40+ players		Junior Training (Pending nets grant) 40+ players		11v11 men's Cricket	Social - all

5.01pm - 6pm		Junior Training (Pending nets grant) 40+ players		Junior Training (Pending nets grant) 40+ players		11v11 men's Cricket	
6.01pm - 7pm		Senior Training (pending nets grant) 40+ players		SACA Super 12 Women's Comp 6v6 up to 4 games at once	Social - all	Post Game Seniors (men) – 40+ social	
7.01pm - 8pm		Senior Training (pending nets grant) 40+ players		SACA Super 12 Women's Comp 6v6 up to 4 games at once	Social - all	Post Game Seniors (men) 40+ social	
8.01pm - 9pm		Senior Training (pending nets grant) 40+ players		Post Women's games and senior men's selection 40+	Social - all	Post Game Seniors (men) 40+ social	
9.01pm - 10pm		Senior Training (pending nets grant) 40+ players		Post Women's games and senior men's selection 40+	Social - all	Post Game Seniors (men) 40+ social	
After 10pm				Post Women's games and senior men's selection 40+	Social - all	Post Game Seniors (men) 40+ social	

From: Jarret Moyse
Sent: Tuesday, 10 March 2020 3:08 PM
To: Dean Ottanelli
Cc: Teresa Desteno; Steve Watson; Kym Newton
Subject: RE: Proposed Usage of Camden Oval - Form

Dear Dean,

Please find attached the usage form for Camden Oval plus GDCC Strategic Plan, Financials, Turf Management Plans plus original letter of submission (dated 5/6/19).

Camden Oval has been an integral part of GDCC's history, we are certainly keen to continue using it as our second ground in the SACA Premier Cricket Competitions as well as our long association with the WTCC.

GDCC has invested in Camden Oval over the years, been playing there since the late 1960's and has been an important ground to help provide a pathway for senior, junior and women cricketers in the area to apply their craft and have the opportunity to play the highest level they can.

GDCC has engaged the services of Trent Kelly (SACA Grounds Manager) in the past to help with pitch preparations and management at Camden Oval and will look to continue that arrangement in the future.

The ongoing use of Camden Oval is crucial to GDCC and its development of young players with the recent outstanding development a major benefit now having female friendly changerooms for our Women's teams.

We look forward to any further discussions with WTCC and/or any other parties involved.

If there are any questions regarding our submission, please feel free to give me a call.

Best regards,

Jarret Moyse
President
Glenelg District Cricket Club
Mob:



CAMDEN OVAL - OVAL

(tick relevant season or identify dates required)

Season A (1 APRIL until 30 SEPTEMBER) OR Season B (1 OCTOBER until 31 MARCH) OR

OTHER _____

REQUESTED (PROPOSED) SCHEDULING AND USAGE							
(in the time slot, provide the junior/senior, gender and numbers of the group using the site e.g. 18 junior males)							
Times	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Before 9am							
9.00am - 10am							
10.01am - 11am							
11.01am - 12pm						25 x Senior males	25 x senior women or juniors
12.01pm - 1pm						25 x Senior males	25 x senior women or juniors
1.01pm - 2pm						25 x Senior males	25 x senior women or juniors
2.01pm - 3pm						25 x Senior males	25 x senior women or juniors
3.01pm - 4pm						25 x Senior males	25 x senior women or juniors

4.01pm - 5pm									25 x senior women or juniors
5.01pm - 6pm									25 x senior women or juniors
6.01pm - 7pm									25 x senior women or juniors
7.01pm - 8pm									
8.01pm - 9pm									
9.01pm - 10pm									
After 10pm									

CAMDEN OVAL - CHANGEROOMS

(tick relevant season or identify dates required)

Season A (1 APRIL until 30 SEPTEMBER) OR Season B (1 OCTOBER until 31 MARCH) OR

OTHER _____

REQUESTED (PROPOSED) SCHEDULING AND USAGE							
(in the time slot, provide the junior/senior, gender and numbers of the group using the site e.g. 18 junior males)							
Times	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Before 9am							
9.00am - 10am							
10.01am - 11am							
11.01am - 12pm						25 x Senior males	25 x senior women or juniors
12.01pm - 1pm						25 x Senior males	25 x senior women or juniors
1.01pm - 2pm						25 x Senior males	25 x senior women or juniors
2.01pm - 3pm						25 x Senior males	25 x senior women or juniors
3.01pm - 4pm						25 x Senior males	25 x senior women or juniors

4.01pm - 5pm									25 x Senior males	25 x senior women or juniors
5.01pm - 6pm									25 x Senior males	25 x senior women or juniors
6.01pm - 7pm									25 x Senior males	25 x senior women or juniors
7.01pm - 8pm										
8.01pm - 9pm										
9.01pm - 10pm										
After 10pm										

Glenelg District Cricket Club Inc

Financial Statements
For the period from 1 July 2019 to 29
February 2020

Glenelg District Cricket Club Inc

Contents

Detailed Statement of Financial Performance

Detailed Statement of Financial Position

Glenelg District Cricket Club Inc
Detailed Statement of Financial Performance
For the period 1 July 2019 to 29 February 2020

	2020	2019
	\$	\$
Income		
Bar & Catering	9,563.68	26,429.26
Test Match Dinner	2,100.00	1,740.91
Wine Tour		692.75
Race Day	2,804.50	54.55
Quiz Night		1,339.55
Havana Night		99.19
Donations	11,460.00	7,685.00
Hire income	400.00	1,550.00
Football Season Auction/past players	1,167.31	
Bi Annual Auction	4,537.71	
Sponsorship & Advertising	24,018.18	20,728.18
Player Auction	1,981.82	925.00
Non-playing Membership Fees	190.92	63.64
Interest received	9.41	25.21
Playing Membership Fees	25,833.46	28,562.04
SACA Grants	44,500.00	61,188.03
Grants		23,312.10
ACA Premier Cricket Program	8,500.00	8,500.00
Oval Hire	1,500.00	4,272.26
In2 Cricket/master blaster	460.00	481.83
Competition Prize Money		1,000.00
Toyota Raffle		1,745.00
Stadium Naming Rights	2,500.00	2,500.00
Sale history books		97.91
Sale clothing	(2,040.91)	650.92
Total income	<u>139,486.08</u>	<u>193,643.33</u>
Expenses		
Administration Expenses	6,271.36	9,050.51
General Expenses	3,240.08	9,982.97
Property Expenses	9,892.85	47,314.39
Cricket Running Expenses	71,911.43	104,894.92
	22.73	
Total expenses	<u>91,338.45</u>	<u>171,242.79</u>
Net Profit from Ordinary Activities	<u>48,147.63</u>	<u>22,400.54</u>

Glenelg District Cricket Club Inc
Detailed Statement of Financial Position as at 29 February 2020

	2020	2019
	\$	\$
Current Assets		
Cash Assets		
Society Cheque Account	72,935.06	14,861.03
Portfolio Investment Account	9,994.86	9,994.86
Club Float	1,040.00	640.00
	83,969.92	25,495.89
Receivables		
Trade debtors	26,141.57	6,080.00
	26,141.57	6,080.00
Inventories		
SOH Cricket Balls	4,181.00	4,181.00
SOH Clothing	1,013.50	1,013.50
SOH Players Bar	2,120.82	2,120.82
SOH History Books	4,436.00	4,436.00
	11,751.32	11,751.32
Total Current Assets	121,862.81	43,327.21
Non-Current Assets		
Property, Plant and Equipment		
Building Improvements	67,442.47	67,442.47
Changeroom Construction	127,833.65	127,833.65
Less: Accum Depn. Changerooms	(49,253.00)	(49,253.00)
Less: Accumulated depreciation	(16,242.00)	(16,242.00)
Plant & equipment - at cost	134,529.34	133,939.34
Less: Accumulated depreciation	(91,885.60)	(91,885.60)
Picture & Honor Board	22,902.00	22,902.00
Less: Accumulated depreciation	(16,067.00)	(16,067.00)
Practice Facilities	31,458.28	59,958.28
Less: Accumulated depreciation	(57,161.00)	(57,161.00)
	153,557.14	181,467.14
Total Non-Current Assets	153,557.14	181,467.14

Glenelg District Cricket Club Inc
Detailed Statement of Financial Position as at 29 February 2020

	2020 \$	2019 \$
Total Assets	275,419.95	224,794.35
Current Liabilities		
Financial Liabilities		
Unsecured:		
Visa Business Card	1,033.90	1,911.63
	<u>1,033.90</u>	<u>1,911.63</u>
Current Tax Liabilities		
GST payable control account	1,176.41	
Input tax credit control account	1,149.37	
GST clearing	6,687.18	3,830.15
	<u>9,012.96</u>	<u>3,830.15</u>
Provisions		
Junior Development	150.00	150.00
	<u>150.00</u>	<u>150.00</u>
Total Current Liabilities	10,196.86	5,891.78
Non-Current Liabilities		
Financial Liabilities		
Unsecured:		
City of Holdfast Bay Loan	11,019.66	12,846.77
	<u>11,019.66</u>	<u>12,846.77</u>
Total Non-Current Liabilities	11,019.66	12,846.77
Total Liabilities	21,216.52	18,738.55
Net Assets	254,203.43	206,055.80

Glenelg District Cricket Club Inc
Detailed Statement of Financial Position as at 29 February 2020

	2020	2019
	\$	\$
Equity		
Perpetual Trophies Reserve	2,785.13	2,785.13
Members Reserves	251,418.30	203,270.67
Total Equity	<u><u>254,203.43</u></u>	<u><u>206,055.80</u></u>

NEW CRICKET PITCH SQUARE GROW IN and SURFACE TREATMENT PROGRAM

SITE	Camden Oval
TURF TYPE	Santa Ana Couch
AREA (375m2)	4 pitches + football sand centre bounce strip

**PLEASE NOTE: THIS IS ONLY A GUIDE
12 months**

	Application	Purpose	Comments	Rate/100m2	Unit	Pack
Mar						
Week 1	Lesco Greenstart Elite 12-11-10, 45% PolyPlus	High Phosphours fertiliser to help with root establishment of new turf.		2	kg	22.68
Week 1	Roll with mower with catcher off using weight of rear roller; cylinder disengaged	Morning after watering, ensure no surface water. Ensures no air gaps and Santa Ana pushed into clay; repeat twice per week in both directions				
Week 2-4	Set cutting height of cylinder mower at 20mm. Cutting and rolling new pitch square at same time	Double cut (i.e. up and back on same line); north/south and then east/west on same day; minimum twice per week	***If you notice you arent cutting any grass re adjust the height of your cylinder mower 1-2mm lower each time to get to a preferred height (no lower than 15mm)			
Week 1-4	Irrigation - once the newly laid washed couch has been established watering is required on an as needs basis.	Healthy plant growth into Autumn	***Do not over water. Irrigate little and often rather than large amounts of water at one time			
April						
Week 1	Lesco Greenstart Elite 12-11-10, 45% PolyPlus	High Phosphours fertiliser to help with root establishment of new turf.		2	kg	22.68
Week 1-4	Maintain a cutting height with the cylinder mower of 15mm	Double cut (i.e. up and back on same line); north/south and then east/west on same day; minimum twice per week				

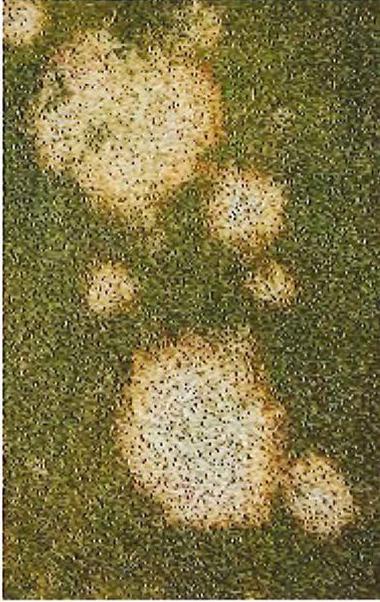
Week 3-4	if you are absolutely certain that the new cricket pitch square is fully established look to roll the new cricket pitch square with a medium weight roller approx 1 tonne. Continue rolling twice per week until all creases are removed; may require water to be emptied out of back roller drum if possible until surface is flat and dry	if water filled roller, ensure roller is empty (this will achieve medium weight) Rolling will help further consolidate the new cricket pitch square leading into football season	***Note: Express extreme caution when rolling a newly laid Cricket Pitch Square. Make sure that the area is dry. Roll only North/South direction to start with. Progress rolling to diagonal and cross rolling. Roll out all creases each rolling session preferably finishing rolling in a north south direction. Medium weight roller 800kg-1T Avoids damage to levels during establishment; too heavier roller too soon on a wet clay profile would be a disaster!			
May						
Week 1-4	Continue above rolling plan if weather allows	Continue above rolling plan if weather allows	Continue above rolling plan if weather allows			
Week 1	Lesco Supreme K Elite 14-0-21, 60% PolyPlus	High potassium fertiliser to help with plant strength.		2	kg	22.68
Week 1-4	Roll with mower with catcher off using weight of rear roller; cylinder disengaged	Remove any indentations from winter sports	***Only if required and when area is dry to touch			
	Cover cricket pitch square on rain events if resources allow	Minimise winter damage				
June						
Week 1	Liquid application as a tank mix					
	Nitro Iron Advanced	Nitrogen and iron product to maintain plant colour		0.2	L	20
	Spraygro Balance 15, 15-4-8 50% CRN	Control release nitrogen product to help with maintaining plant growth through the cooler months		0.2	L	20
	Bull Kelp	High quality kelp product to help with plant cell strength and root development		0.1	L	20
	Cover cricket pitch square on rain events if resources allow	Minimise winter damage				
	Roll with mower with catcher off using weight of rear roller; cylinder disengaged	Remove any indentations from winter sports	***Only if required and when area is dry to touch			
July						
Week 1	Liquid application as a tank mix					

Completion of Winter Sports	Cut, scarify x 4 ways and top dress, screed/level (laser level if budget allows) cricket pitch square	In preparation for the cricket season ***Be sure to remove all organic matter from the scarification (use rotary mower or back pack blowers for a clean finish)	Approx 0.5-075T of Black soil per pitch			
After Renovation	Ideally give the cricket pitches 6 weeks before preparation for play or until there is minimal black cricket pitch clay visible	Full recovery from renovation				
Oct						
Week 1	Thumper	Preventative application for couch mite	Leave on leaf	0.02	L	1
Week 1	Cricket pitch preparation starts, set out square	Games	In early season preparation of a brand new cricket pitch square should be performed with caution. Make sure moisture levels are correct, start prep at a turf height of no lower than 8mm			
Week 2	Granular Fertiliser - GTS Nitro Pro mini Maxx 32-0-18	Increase plant growth and plant health while recovering from renovations		2	kg	20
Week 4	Replanting of wear areas caused by cricket traffic	Maintain 100% turf cover on square	***This shouldn't be required this early in the season but something to monitor			
Nov						
Week 2	Lesco Ultimate Elite 18-1-15, 68% PolyPlus	Maintain plant health and growth		2	kg	22.68
Week 4	Replanting of wear areas caused by cricket traffic	Maintain 100% turf cover on square	***This shouldn't be required this early in the season but something to monitor			
Dec						
Week 1	Thumper	Preventative application for couch mite	Leave on leaf	0.02	L	1
Week 2	Lesco Ultimate Elite 18-1-15, 68% PolyPlus	Maintain plant health and growth		2	kg	22.68

Week 4	Replanting of wear areas caused by cricket traffic	Maintain 100% turf cover on square	***This shouldn't be required this early in the season but something to monitor				
Week 4	Light renovation (vertimow/scarify 2 ways and cut at 6mm) and dusting/top dress with black soil, screed and level	Level pitches and help with thatch control coming out of the Christmas break	***Optional depending on how thatchy pitches are getting and how the levels of the pitches are settling after preparation				
Jan							
Week 1	Lesco Ultimate Elite 18-1-15, 68% PolyPlus	Maintain plant health and growth		2	kg	22.68	
Week 4	Replanting of wear areas caused by cricket traffic and ensure full turf cover for winter sports	Maintain 100% turf cover on square	***This is the ideal time to start re-turfing with washed santa ana couch turf where required. Also start to fertilise individual pitches and increase cut heights once their use is completed for the season to help with winter traffic				
Feb							
Week 1	Thumper	Preventative application for couch mite	Leave on leaf	0.02	L	1	
Week 2	Lesco Ultimate Elite 18-1-15, 68% PolyPlus	Maintain plant health and growth		2	kg	22.68	
Week 4	Replanting of wear areas caused by cricket traffic and ensure full turf cover for winter sports	Maintain 100% turf cover on square	***This is the ideal time to start re-turfing with washed santa ana couch turf where required. Also start to fertilise individual pitches and increase cut heights once their use is completed for the season to help with winter traffic				
Week 4	Start fertilising with Lesco Hi K 14-0-21	Maintain plant health, growth and increase root development		2	kg	22.68	

Notes:

If white patches or orange rings appear on the wickets a fungicide application may be needed.



The use of Monument or Tribute herbicide can be used to control Kikuyu

Camden Oval

March 2020 – February 2021

****Please refer to spreadsheet provided for the 12 month plan and more detail*

September 2020

- Spring Renovation; At the completion of winter sports: Cut, scarify x 4 ways and top dress, screed/level (laser level if budget allows) cricket pitch square. Time allocation 24 hours

October 2020 – March 2021

- Start preparation of the Camden oval cricket pitch square for the 2020/21 Season
- Once the cricket season starts there will be approximately 48 hours spent (not limited to) per month to prepare and maintain the Camden Oval Cricket pitch square
- Irrigation of the cricket pitch square will be performed to suit preparation times and cricket games. Generally irrigation of the cricket pitch square should be the responsibility of the Cricket pitch curator engaged. Irrigation shall happen on Sunday, Monday, Tuesday and Wednesday nights (weather dependant). Numerous start times on these nights will help with correct watering practices for cricket pitches considering infiltration rates are very low in cricket pitch clays (approx. 1mm per hour)

****Please follow Les Burdett Curators diary provided*

Machinery, Tools and Items Required

- 1 x Cricket Pitch Roller (*cost: \$23-33k New \$10-15k second hand*)
- 1 x Cricket Pitch Mower (*cost \$5-7k New*)
- Level lawn
- Shovel
- Wheel barrow
- Hard bristle broom
- Scraper
- 4 x String lines (and car valves for set out)
- Hose and appropriate connections
- Sumi Soaker where required
- Grow cloth
- Tape measure
- Marking frame and straight edge

Curator's Diary

Turf Cricket Pitch Preparation



Les Burdett OAM
2019

Contents

1. Introduction
2. Pitch use sequence
3. Maintenance is paramount
4. Timing of pitch preparation
5. Guidelines
6. Dimensions of a cricket pitch

1. Introduction

It is every turf cricket pitch curator's aim to produce pitches that have a flat, hard surface with an even cover of fine grass. A pitch with these characteristics produces a surface that provides true playing conditions and an even chance for both bowlers and batsmen. These seem relatively simple and achievable criteria yet inconsistency of pitches at club level continues to be an issue with most cricket associations.

What follows are some detailed notes that if followed correctly and given suitable weather conditions, should help curators with the difficult task of producing suitable pitches for club matches. Every ground is different due to location and prevailing weather conditions, but the principles are the same.



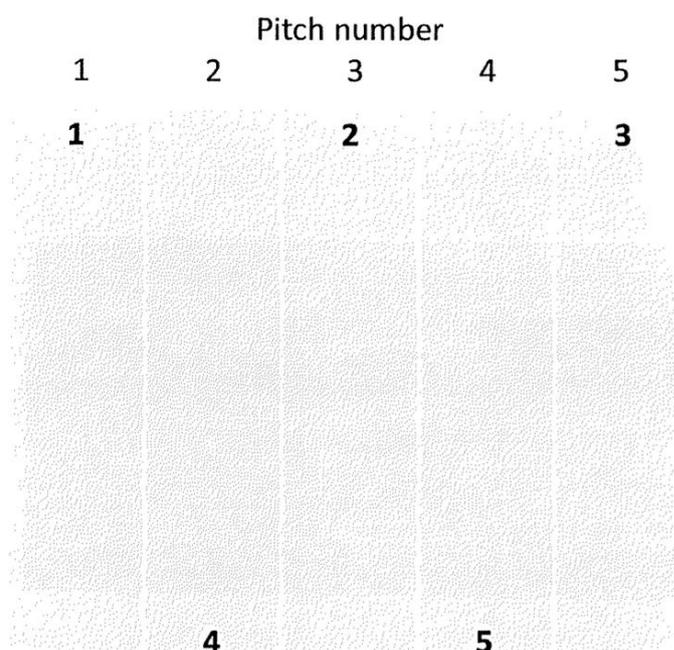
2. Pitch Use Sequence

Ideally, cricket clubs should have a pitch table of at least 5 pitches. To obtain full utilization of these 5 pitches, the following sequence should be followed.

Repeat this sequence when completed.

This sequence allows time for each pitch to rejuvenate between matches and enables the growth of the couch grass to be controlled, ensuring that it remains fine and manageable.

If the same pitch is used for several weeks, it will overstress the grass and the rest of the table will become thatch. Too much grass induces excessive cutting and seaming of the ball. Pitches devoid of grass play very low and inconsistent. Share the wear and work all pitches.



3. Maintenance is paramount

After the completion of each match, wait out to 2 weeks for the couch grass to shoot back, plant couch runners as close as possible (approx. 75mm) and re-level the pitch with pitch clay as required. This will bring the used pitch back to the original unprepared level state.

If time and labour is a problem and the planting program seems too intense to handle, seek the support of the club as a full grass cover is the ultimate and the club will see the benefit in providing additional resources.

Rather than planting couch runners, lightly scarify the worn area level, wet it down and push washed bare rooted couch grass sods into the de-compacted cricket pitch clay. After a few rolls (over approx. 1 week) you will find the surface will flatten down to its original level state with newly established couch grass.

This has proven to be a very quick and most productive method to re-establish couch grasses into worn areas on cricket pitches.

4. Timing of pitch preparation

Every cricket ground has its own problems relating to weather and winter sport programs, which will dictate preparation schedules but successful club pitch requires preparation over a 10 day period.

After levelling and topdressing have been completed successfully and the pitch table is well grassed, preparations of the pitch can commence, normally the week after the completion of winter sport.



5. Equipment required

- Tape measure
- 50mm brush for line marking paint
 - (e.g. “Fountain Sports Line Marking Liquid” or similar)
- Four string lines
- 60cm cylinder mower (or smaller)
- One light hand roller (25-100kg)
- Heavy roller (1.5-2 tonne)
- Scraper to keep mower rollers and rollers clean
- Marking frame and straight edge (2.6m)

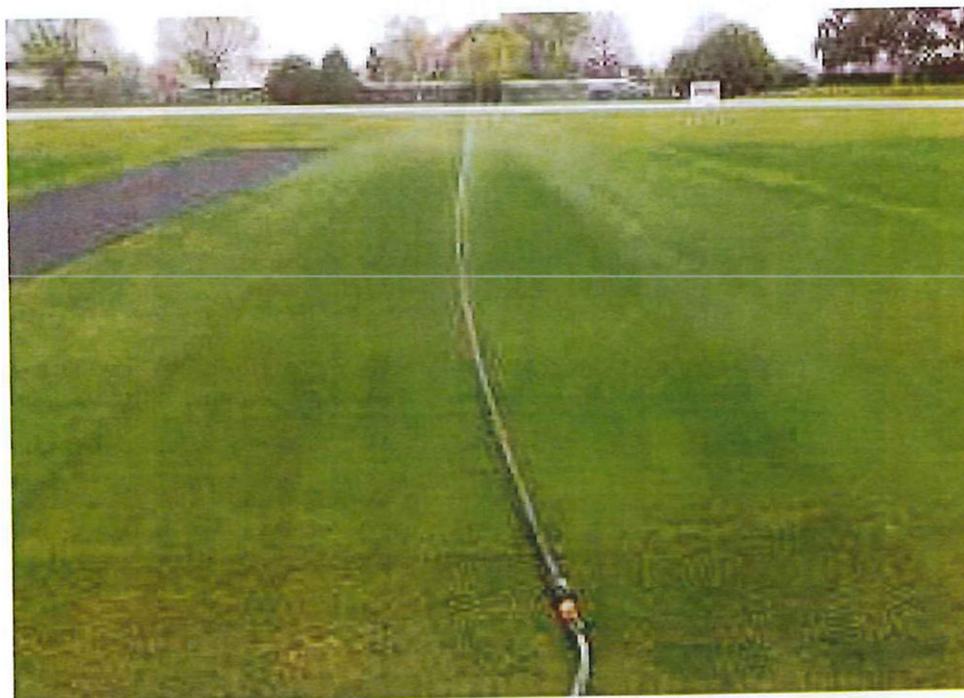


5. Guidelines

Given suitable weather conditions, follow these guidelines.

Using the following daily preparation schedules, commence preparation of the first pitch of the season **10 days prior** to the first match.

- Day 10 – Wednesday
 - a. Afternoon – select pitch using pitch #1 (see chart pitch sequence)
 - b. Measure out (3.048m or 10 feet)
 - c. Using string lines, double cut at 6-8mm
 - d. Slowly soak, deep through the profile



Guidelines (cont'd)

- Day 9 – Thursday
 - a. 7-9am: Make sure the pitch is sufficiently moist. If not, rewater as required and wait until it is ready or use “super sopper” to remove surface water
 - b. Apply a light covering of grass cuttings (as required)
 - c. Using a 24” (60cm) or smaller reel mower (without roller scrapers or grass cuttings will drop all over the pitch) drop the front roller to 25mm and double roll the pitch, cleaning rollers as required. Repeat 2 to 3 times, cleaning mower rollers as required. Then lift front roller up to 10mm and double cut the pitch. Once the 10mm cut has been achieved, lift the front roller further to a 6mm cutting height and double cut again.
 - d. Normally before 12 noon: Now the surface will be cut clean of excessive grass and grass cuttings, ready for a heavy roll. As soon as moisture content allows, apply heavy roller across entire pitch surface.
 - e. Afternoon: two or three more such heavy rolls (last roll in top gear)

Guidelines (cont'd)

- Day 8 – Friday
 - a. Provided all roller creases have flattened out. Cut cricket pitch at final height of 4mm and roll once over
 - b. Water prepared pitch and pitch square
 - c. ROPE OFF AREA – your selected match pitch for 8 days time has had its foundation for preparation completed.



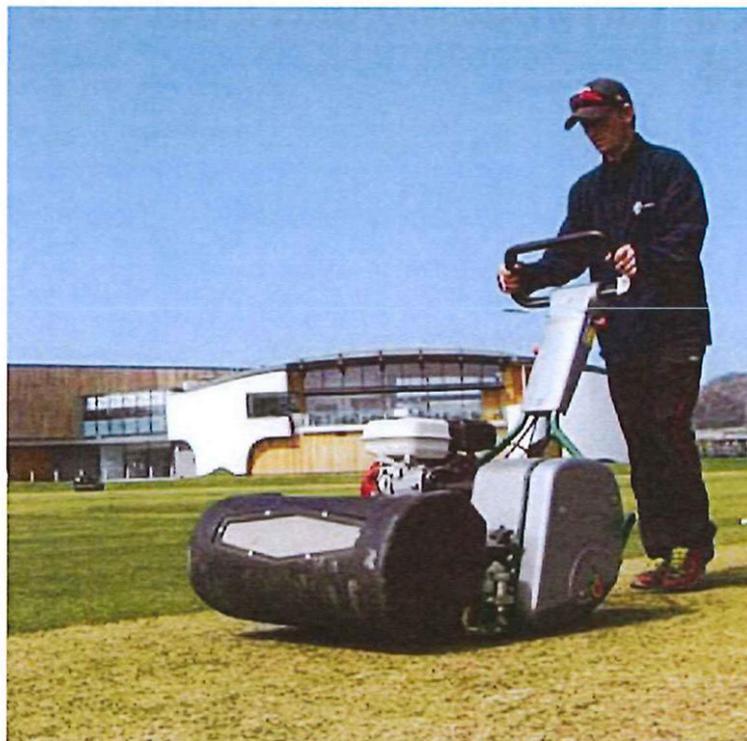
- Day 7 – Saturday
 - a. No preparation required
- Day 6 – Sunday
 - a. No preparation required

Guidelines (cont'd)

- Day 5 – Monday
 - a. If required plant couch runners on pitches #2,4 and 5 and level accordingly. Mindful that pitch #3 will be used next
 - b. Plantings must remain damp until Saturday's match
 - c. Consider covering plantings with grow cloth sheets for a better couch strike
- Day 4 – Tuesday
 - a. Repeat or carry out Monday's duties as required

Guidelines (cont'd)

- Day 3 – Wednesday
 - a. Afternoon: Cut #1 pitch again at 6-8mm.
During rolling the grass is pushed into the clay so the final cut is much shorter (4mm)
 - b. For this example #1 pitch is for a one day game the next Saturday, therefore #3 pitch will be 10 days away and preparation must begin. So cut #3 as #1 and water thoroughly



Guidelines (cont'd)

- Day 2 – Thursday
 - a. 7-9am: Make sure both pitches are sufficiently moist. If not, rewater as required and wait until they are ready or remove surface water with “Super Sopper”.
 - b. Apply a light covering of grass cuttings (as required)
 - c. Repeat action of Day 9 (c).
 - d. Normally before 12 noon: Repeat action of Day 9 (d) to both pitches, #1 and #3.
 - e. Afternoon; 1pm, 2.30pm, 4pm: Three more such heavy rolls (last roll in top gear)
 - f. 6-7pm: Late roll is desirable (if possible)
 - g. Obviously #1 pitch will require more attention than #3 pitch



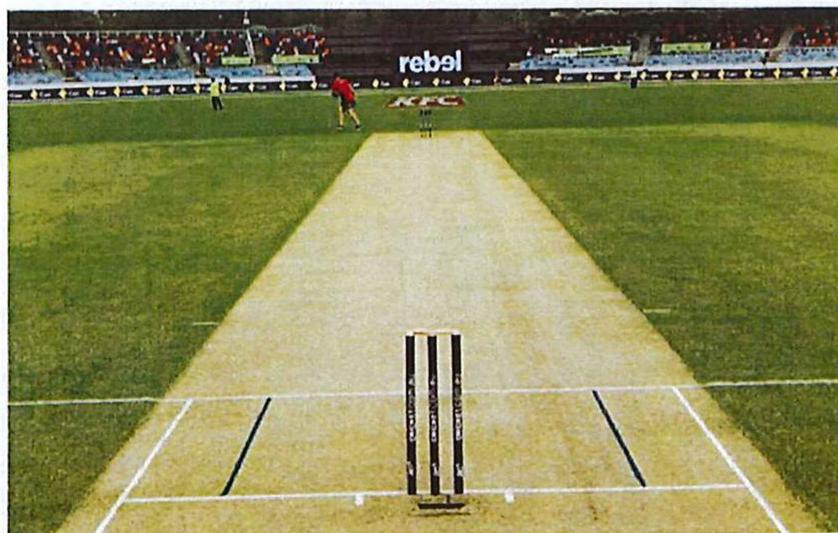
Guidelines (cont'd)

- Day 1 – Friday
 - a. 7-9am: Double cut both pitches at 4mm
 - b. Heavy roll (20-30 minutes) and hand water #3 to recover pitch from the preparation stress
 - c. Before 12 noon: Apply second heavy roll (20-30 minutes) to #1 pitch only
 - d. 1-2pm: Final double cut at 4mm
 - e. Final heavy roll (20-30 minutes)
 - f. 2-3pm: Measure out pitch and mark with frame, string lines and straight edge



Guidelines (cont'd)

- Saturday – Match Day
 - a. A Saturday pitch should be playable by Friday afternoon, given good weather conditions
 - b. If labour allows, give the pitch a final cut and roll before the start of play, especially if covers were used on Friday night
 - c. Double cut at 4mm
 - d. Roll between popping creases
 - e. Stumps in position, ready for play
 - f. As soon as possible after the match, broom and level foot marks so pitch square can be watered



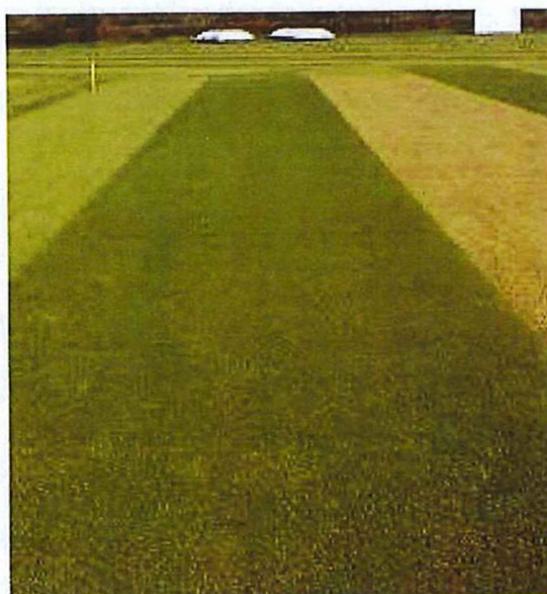
Guidelines (cont'd)

- Sunday
 - a. If it is a Saturday/Sunday game, sweep loose debris from pitch, cut at the same cutting height as Saturday, roll and remark as Saturday's procedure
 - b. Do not water pitch** during a 2,3 or 4 day game. The laws of the game do not allow for the watering of the pitch during the course of a match. Water added at this stage will change the performance of the pitch



Guidelines (cont'd)

- Monday
 - a. Morning: Rope off pitch square, broom, level and water (if not done after completion of play Saturday or Sunday)
 - b. If watered Saturday or Sunday, follow Day 5 - Monday program. Consider pitch rotation
- Tuesday
 - a. As Day 5 – Monday program. Consider pitch rotation
- Wednesday
 - a. Start back at Day 10 – Wednesday and repeat procedures



Guidelines (cont'd)

When Monday to Friday matches (special carnivals etc) are programmed, these guidelines should be considered and worked around accordingly.

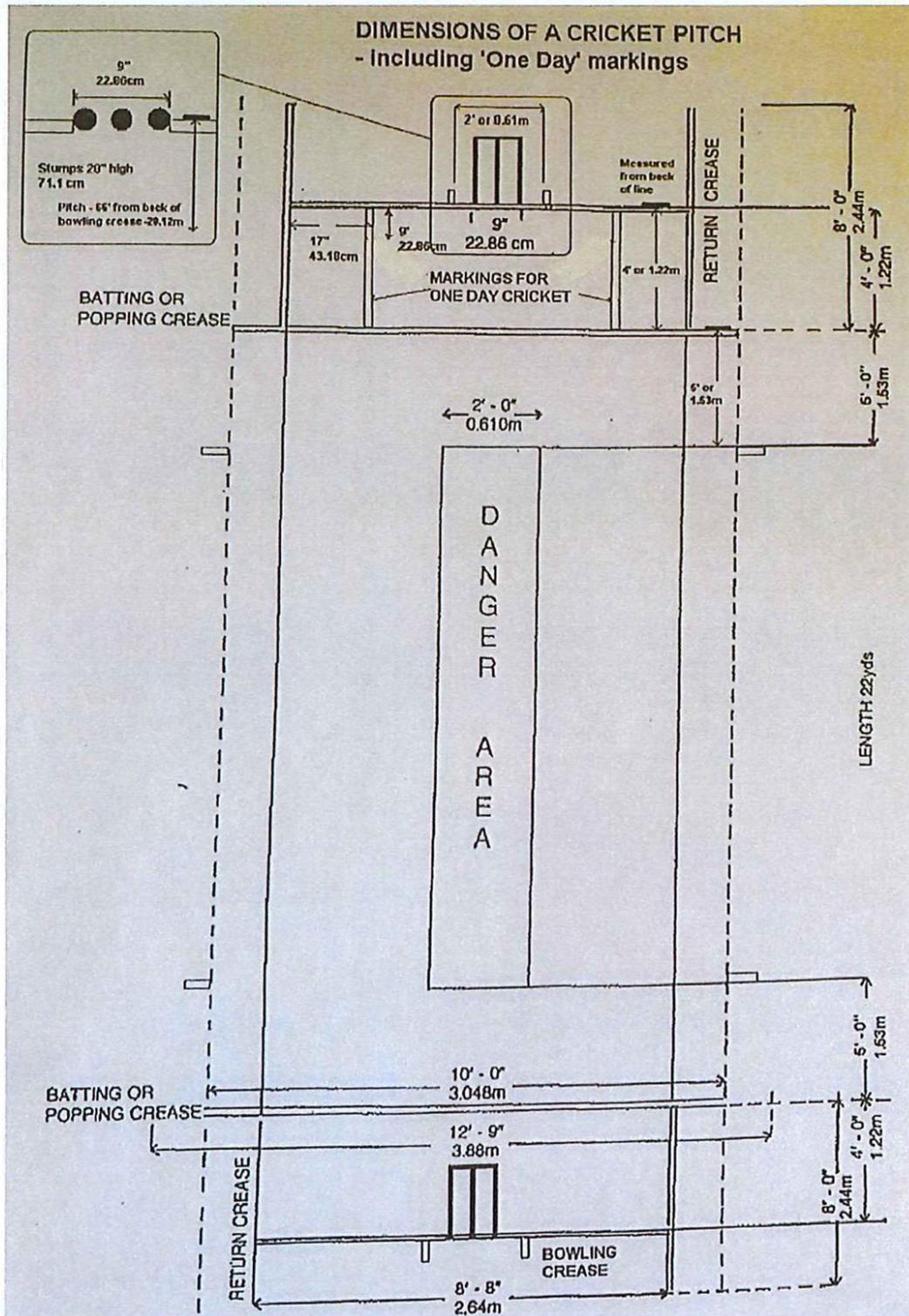
A 3 or 4 day cricket pitch requires much more intensive preparation, but for Club games, these guidelines are adequate.

N.B.

1. The Christmas break is an ideal time to carry out an intensive planting and levelling program with assistance of the club for the following reasons:
 - The entire pitch is free of traffic
 - Time to keep water up to newly planted couch runners
 - The ground temperature is warm and couch grass is active
2. To alleviate the problem of poorly grassed square at the start of a cricket season, all planting must be conducted during the growing season, to establish a good sward of couch grass. Planting runners early or late in the season is not recommended (ground temperatures are too low for growth to commence unless heat sheets are used). The ideal situation is to finish the season with a good healthy grass cover. This will be the foundation for next season. **The pitch square must be at least 75mm above the oval surrounds to allow ample surface drainage during winter months to avoid the pitch from becoming a dam.**
3. Monday or immediately after matches is an ideal time to apply light applications of fertilizers (N.B. to dry grass)

Like all turf surfaces, cricket pitches are "living" and by definition they will have some measure of individuality and unpredictability. As such it is not possible to prescribe a preparation program that will suit every pitch but with commonsense and a degree of flexibility, the above information should serve as a suitable guide to the "art" of cricket pitch preparation.

6. Dimensions of a cricket pitch - including "One Day" markings





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GLENELG DISTRICT CRICKET CLUB

STRATEGIC PLAN 2019/20

Owner:

Paul Angley

Ph: 0407716988

Chairman/President:

Jarret Moyse

Approver's Signature: Paul Angley

Date: 12/10/18

Reviewed October 2019

3 November 2017

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1. Introduction

This document describes the Club's Strategic Plan for now and the future. It is based on the Club's vision and Club Objectives. The Plan reflects the strategic pillars and targets of the National Strategy for Premier Cricket (NSPC)

The Glenelg District Cricket Club is a community based sporting organisation committed to the development and promotion of cricket at the elite level within the City of Holdfast Bay and our South Australian Cricket Association (SACA) nominated country areas.

Our Vision

To be the most professional and successful cricket club in South Australia

Our Goals

- To participate in all finals series in all Senior Grades of the SACA competition every year (men and women), with particular emphasis on A Grade, and have all Junior Grades participate at the highest level of their competition.
- To identify and develop cricketers capable of competing successfully at Grade, State and Test levels.
- To provide the best playing conditions for our teams at all venues used by GDCC, with particular reference to oval surfaces, centre wicket squares and practice areas.
- To provide Clubrooms and player change rooms at a standard comparable to the best in the SACA competition.

2. Scope

This plan will cover all aspects of a volunteer club playing in the South Australian Cricket Association's competition.

Topics covered are:

- | | | |
|-------------------|---------------------|--------------------|
| ■ Demographics | ■ Finance | ■ Administration |
| ■ Teams | ■ Team Selections | ■ Junior Structure |
| ■ Primary Schools | ■ Talent ID | ■ Country Zones |
| ■ Coaching | ■ Facilities | ■ Public Relations |
| ■ SACA | ■ Cricket Australia | ■ Volunteers |
| ■ Womens Cricket | | |

2a. Update

This document should be updated annually.

3 November 2017

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Last Update: October 2019

3 November 2017

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3. Demographics

The number of players available to play for the Club aged 10 to 34 varies from year to year as the Glenelg District evolves through changes to housing, apartments, jobs and people growth.

SACA has the responsibility to gather census figures of males and females living in our district boundaries that are of an age to play in the various age groups of our Club.

3a. Measure

Provided by SACA, with the following breakdown for Metro and Country in 2015.

METRO

PostCode	New	Old	Comments
5038	345	828.5	Shared with WT
5039	Nil	341.75	Now WT & Adelaide
5040	299	299	
5043	Nil	1097.5	Now Adelaide
5044	1456	1456	
5045	1775	1775	
5046	1084	1084	
5047	994	Nil	Was Adelaide
5048	1824	1824	
5049	1236	1236	
5158	4868	3651	Was shared with Adelaide
Total:	13881	13592.75	

COUNTRY ZONE

Zone	PostCode	New	Old
Mount Gambier	5277	635	635
	5278	121	121
	5279	97	97
	5290	5183	5183
	5291	1573	1573
	Total:	7609	7609

Since these figures have been provided, a more recent census shows 15,109 males and 15,217 females now live within our Club boundary zone.

There are also 4,837 children between the ages of 5-9 eligible for In2Cricket.

3b. Action Plan

Junior Coordinator to work with SACA, our Junior committee and schools within the metro and country areas to encourage male & female children to develop their skills suitable for a premier Club. The Club's Chappell Shield competition supports primary schools within our Metro district, and the Chappell/Whitty Academy in Mt. Gambier is well known for its development of youth in their area.



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4. Finance

The Club has a Finance sub-committee who are responsible for:

- ❖ Setting the annual budget
- ❖ Propose playing and non playing subscription levels for Board approval
- ❖ Identify government grants for Club projects and apply for same
- ❖ Provide monthly reports to monthly Board meetings and to SACA as required
- ❖ Monitor the Club's "wish list" for opportunities to develop facilities

The Finance group produce an end of year report, which is audited for the Club's Annual Report document. This report is also discussed annually with SACA and the City of Holdfast Bay's executive (CEO, Assets Manager, Finance Manager).

4a. Measure

There are two measures of the Club's financial status:

- ❖ Monthly report within budget with less than 5% variance
- ❖ End of Year report within or exceed the budget's proposed profit level

4b. Action Plan

Finance Sub-Committee to develop programs (in association with SACA) to deliver monthly reports to SACA in line with their and Cricket Australia requirements.

Review costs and develop plans to improve facilities with a view to making the Club the best Premier Club in Adelaide, and the choice for an alternative to Adelaide Oval for First Class cricket.



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5. Administration

The Club's structure is in the Club's Organisational Structure document with the Executive of the Club being the President, Chairman, Treasurer and Secretary. The Club is incorporated under the Associations Incorporation act, and is registered for GST.

Board meetings (up to 14 people under the Club's constitution) are held monthly with an AGM held in September each year. Minutes of these meetings are recorded and stored for reference and posterity. An Annual Report is produced and presented to the Council and SACA for review and discussion on the Club's performance both on and off the field.

Board and Club members carry out various responsibilities necessary for the running of an efficient Club under sub-committees (refer to sub-committees list in the Org Structure Document).

The Club has Job descriptions for board members and volunteers, with defined KPIs. The Club has no paid Staff. The players vote a player's representative on the Board each season.

5a. Measure

A successful club will be measured by the Board and sub-committees output, efficient monthly meetings, and regular financial reporting.

The average age of continuous Board service is around 10 years due to some very long serving volunteers. Succession planning is reviewed regularly with at least half of the Board having served 6 or less continuous years.

The use of Cricket Australia's (CA) My Cricket database is mandatory for team results, selections, player registrations and live scores. The Club follows CA's requirements in this area, and is measured in the Cricket Australia Premier Cricket Development Program (PCDP) for compliance.

That SACA timelines for reports, match scores, statistics etc. are achieved.

5b. Action Plan

To review Board positions annually with a view to succession planning, diversity of men and women representation and business skill mix.

Expand the use of the My Cricket scoring application to other grades, which will provide more live scores of matches. This may require the purchase of tablet devices (e.g. iPads) to supply to scorers, plus some training programs.

Develop and maintain systems for advertising the Club (e.g. website, Facebook, twitter accounts). Review and investigate improved ways for members and supporters to pay subscriptions, event tickets and merchandise.



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6. Facilities & Infrastructure

The club has a dedicated sub-committee to oversee the maintenance and improvement of facilities including clubhouse, training and playing equipment, and grounds. We have a close working relationship with the City of Holdfast Bay Council and the Glenelg Football club whom we collaborate with on major infrastructure improvements and work alongside SACA to ensure that our grounds and playing surfaces are of a first class level.

Ovals:

The Club currently leases 4 grounds on a 6 monthly basis from October 1st through to March 31st. 1st/2nd Grades play matches on ACH Stadium (from 1/11/18 formerly Gliderol Stadium and Glenelg Oval), whilst 3rd/4th Grade games are played on Camden Oval (unavailable in 2019/20 – using Park 25 and Adelaide High

Juniors have U/16 matches played at Westminster College, with U/14 matches played on Bowker Reserve. All matches except the U/14's are played on Turf wickets; Bowker Street Reserve has a hard wicket with synthetic grass laid on top.

The Womens' 2nd Grade team and Womens' Turf team play their home games on either ACH or Cabra College (with Camden oval unavailable) , depending on programming.

Standards:

ACH Stadium is classed by Cricket Australia as a Tier 2 Venue, suitable for Tour matches, Women's International Series and Senior Men's Domestic matches (e.g. Sheffield Shield). The Club last season (2016/17) hosted 2 Sheffield Shield games.

Change Rooms:

Both ACH & Camden have player change rooms; incorporating home and away teams, plus separate rooms for umpires. The home & away team rooms are air-conditioned, with refrigerators and rubber flooring (at ACH). For First Class matches the Glenelg Football Club change rooms are used for the umpires.

Juniors usually come to grounds ready to play in their whites, but facilities are available at Bowker St only to change if required.

Scorers & Umpires:

The Glenelg Clubrooms host the scoring facilities for 1st and 2nd Grade matches with a light to signal umpires. The separate umpire rooms at ACH and Camden ovals are located in the change rooms. At ACH there is a video connection to the scoreboard to allow accurate updating of the scores for the players and umpires.

All other grounds the scorers are placed where convenient for them and the umpires.



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Sight Screens:

ACH Stadium has white sightscreens installed permanently at both ends, which removes the need for moving them depending on what side of the wicket the bowler is using. Black sightscreens are provided for one day matches and T20's and are wide enough to also not require moving during games.

All other grounds do not have sightscreens.

Scoreboards:

ACH has a recently restored major scoreboard reflecting the design of the Adelaide Oval heritage one. Name plates are available for the home team only. A video link to the scorers enables the attendants to maintain an accurate score.

All other grounds use a portable scoreboard facility, which is updated by the batting side.

Oval Maintenance:

ACH Stadium is maintained by the City of Holdfast Bay Council, which employs a full time curator. GDCC employs a part time curator at Camden Oval, whilst Cabra and Westminter has its own curators for which GDCC pays a fee to Westminster for making the wicket.

The West Torrens City Council maintains the oval and surrounds at Camden Oval, which is included in the leasing fee.

Practice Nets:

The Club's nets are located at ACH Stadium in the north/east corner of the oval, with the wickets themselves located off the oval's surface. There are 10 turf wickets for rotation to provide 5 practice nets. Additionally there are two hard wickets laid with synthetic turf. A bowling machine is available for use in one of the hard wickets. Equipment is stored in a nearby lockable shed.

Covers:

ACH Stadium has a full sized centre wicket cover wrapped around a blow up roller. Additionally there is a single wicket cover and various hessian under covers. If required (usually a 1st Class requirement) the practice area can also be covered.

Club rooms:

The GDCC clubrooms are divided into two main areas, the clubrooms/kitchen upstairs and the players' change rooms downstairs. During the football season, the clubrooms are utilised for Presidents lunches etc. by GDCC members/life members who regularly access the facilities.

During the cricket season, the clubrooms are primarily utilised by GDCC members with players' dinners occurring every Thursday night, and after match functions occurring every second Saturday night for juniors and seniors.



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The GDCC clubrooms were fully renovated about 12 years ago and works continue to occur to improve the facilities, such as kitchen renovations planned, bathroom renovations, painting of internal/external fixtures etc. In saying this, the GDCC clubrooms are of a very high standard and are one of the best in the State.

6a. Measure

The Club need to continually work at maintaining the facilities at CA's Venue Standard of Tier 2.

The continuation of SACA/CA requesting the use of the oval and facilities for e.g. Sheffield Shield, Futures Cup and International matches will be the measure of success.

Goals:

- Improved and maintained facilities.
- Improved and maintained grounds.
- Improved and maintained equipment.
- The club to have the best facilities of any sporting club in the area.
- Monthly report into the state of all club facilities, equipment and infrastructure

6b. Action Plan

Develop plans and work closely with council on major infrastructure works including re-development of the Glenelg Oval precinct in conjunction with other local sporting clubs including local tennis and netball clubs. This will provide new indoor playing and training facilities and a first class sporting arena for the community.

Work is continuing on these plans as all involved clubs are represented on the ACH Stadium Advisory Committee, chaired by the Mayor of Holdfast Bay Council. Note: The new CEO of Holdfast Bay Council has requested the Master Plan be revisited in 2020

Progress the application and installation of higher lux (750) lighting at Glenelg oval to facilitate the playing of first class day/night cricket. This is a recommendation from the Advisory Committee, and is being pursued through the Council.

Both Change rooms will be developed as Uni-sex toilets & showers to facilitate our Women's teams. Support from SACA is expected for this project.

At the Westminster ground will not be available from 2020/21, other oval options will need to be considered, including

- Warradale Arm Barracks
- Morphettville Racecourse
- Colleges – Immanuel and Sacred Heart
- Seaview High



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- Park 17

3 November 2017

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7. Teams

As required by SACA, the Club provides both senior and junior teams in the SACA Premier League Competition.

The teams comprise:

- 1st, 2nd, 3rd and 4th Grade senior teams
- 2nd Grade Women's team
- ATCA Women's team – 2 teams
- 1 Under 17 Bank SA carnival team
- 2 Under 16 teams
- 2 Under 14 teams
- 1 Under 13 Ray Sutton Shield team

The Club also runs a U/12 cricket academy for both girls and boys, where boy players are drawn from the academy squad to play the Ray Sutton Shield, and the girls will play in relevant competitions.

7a. Team Selection

The senior selection process follows these rules:

- Players are expected to be available for every day of every match
- If unavailable, then the player is automatically selected 1 Grade lower in that competition. Exceptions that are considered by the Match Committee are funeral, wedding party involvement, exams, state selection, injury and illness.
- The Club Coach, 1st Grade Coach and the 1st Grade captain will conduct 1st Grade selection.
- The Club Coach in consultation with the Grade captains does the 2nd, 3rd and 4th Grades selections.
- The Women's 2nd Grade and Women's ATCA are selected by their Coach

For the junior teams, the club expects to see a selection policy that encourages its player's development through the junior grades as well as encouraging players to play at their highest possible level.

The junior coaching director will work with the Club coach in the development of Under 16 players progressing to senior cricket.

7a. Measure

Success for any club is a 1st Grade premiership, and this is the measure for Glenelg. We also value the T20 and One-Day championships.

Premierships in the other senior grades are a bonus, but will be viewed as a success if the team(s) contains many under 21 players.

Progressing U/16 players into senior teams is a club goal for development purposes, and the number of players playing senior cricket but still eligible for juniors will be a key KPI.



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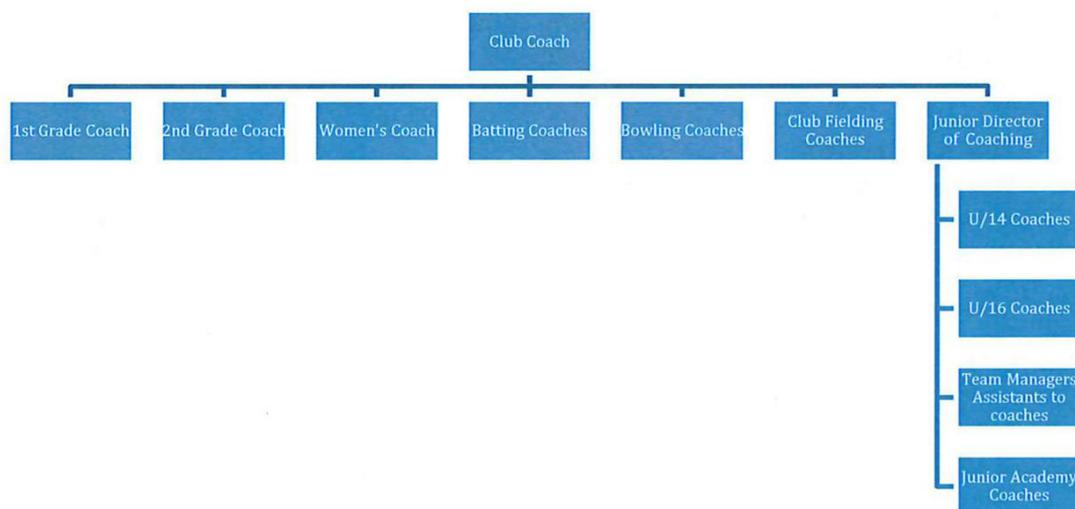
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7b. Action Plan

Review the playing squad at the end of each season with a view to recruiting or developing players in the off-season to fill identified skill gaps.

8. Coaching Structure

To provide the club with a long-term direction to the coaching philosophy, a detailed structure is required with an aim to get consistent results over all grades. Below is a basic structure of the Club in 2018/19, but a more detailed structure is shown in the Organisation Chart Document.



8a. Coaching Responsibilities

Club Coach

- a. Responsible to the GDCC Board for the club’s playing performances
- b. Set the Standards and Direction of the coaching and playing groups
- c. Oversee all training sessions, both senior & junior
- d. Along with the Chairman of the match committee, Informs players of selection changes
- e. Hands on coach (Level 3 preferably)
- f. Act as a mentor to all other coaches
- g. Attendance at games optional, but preferred
- h. Devise the training structure and overall goals of each coaching session
- i. Emphasis on “above the line” players. E.g. those capable of playing State cricket or Futures league



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Senior 1st/2nd Grade Coaches

- Responsible for the performance of the 1st or 2nd Grade team
- Attends all games played by the 1st or 2nd Grade
- Would specialise as either the batting or bowling coach
- Provides feedback to the Club Coach on individual's performance and team playing structures
- Hands on Coach with minimum of level 2 certification
- Has the role of match day coach

Women's Coaching Coordinator

- Responsible for the 2nd Grade and 2 ATCA teams in 2019/20
- Development of players to 1st Grade standard
- Recruit players with a view to forming a 1st Grade team in 2020/21

Junior Coaching Director

- Responsible for the development of younger players in the club from Under 16s, Under 14s and the U/12 Academy.
- Takes instruction from the Director of Coaching to implement plans for the development of "above the line" players
- Identifies talent ready for promotion
- Develops and mentors coaches responsible to him
- Hands on Coach with minimum of level 2 certification
- Required to attend various games

8b. Measure

Club Coach

- a. Finals appearances in all senior grades
- b. Premiership in One Day competition
- c. Premiership in 20/20 competition
- d. Premiership in 1st Grade 2 day competition
- e. Club Championship Award
- f. Number of Redbacks, state under age and Futures players promoted

Team Coaches

- a. Team Objective - Finals appearances
- b. Premiership for their team
- c. Number of players promoted from their team to higher grades
- d. Obtained greater coaching certification (e.g. L2 to L3)
- e. Player votes received on Bradman Medal



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Junior Coaching Director

- Responsible for the performance of the Under 14, 16 and 17 teams
- The number of identified players playing in the seniors
- Number of Under Age State players selected

8c. Action Plan

At the end of the season, review the coaching structure and personnel with the Match committee noting the Club's performance in all grades.

Ensure that existing and proposed new coaches are qualified to at least Level 1.

Also at the end of the season review the playing staff and identify any skill gaps that may need to be recruited.



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9. Junior Structure

The vision of the junior structure is to develop under-age cricketers for senior cricket at Premier Cricket level and beyond.

The role of the Junior Program is to identify, train and develop young cricketers within the Glenelg district to a level that will allow them to progress to play senior cricket for the club, the State and ultimately for Australia.

The Club's Junior Coordinator is responsible for all junior matters, including the coaching structure (in accordance with the Club Coach), team managers, scorers, fund raising, Child safety requirements, oval acquisitions and parent liaison.

GDCC Junior Committee (2016/17 Season)

Role(s)	Role description – key responsibilities
Junior Coordinator	The GDCC Junior Coordinator manages the GDCC Junior Program through the Junior Committee (JCM), and works closely with the GDCC Junior Coaching Director to ensure the running of an effective junior program.'
Junior Coaching Director / Head Coach	Manages all matters associated with GDCC juniors coaching and players including setting and monitoring cricket KPIs.
Finance	Financial matters including collecting fees and managing juniors budget
Child Safety officer	Child Safety officer ensures all legislative requirements are in place for coaches and team managers. Also includes performing player records and registrations
Equipment and facilities	Liaison with the GDCC seniors facilities and equipment persons.
In2Cricket Coordinator	Runs the In2Cricket centre with the help of senior players
Fundraising	Responsible for working with the Club's S&F committee on events to raise funds



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GDCC Junior Coaches (2016/17 Season)

Role(s)	Name
Head Coach	Manages training sessions and attends games. Identifies players suitable for senior selection
U16 Red Coach	Game day coach who mentors players, gives advice and identifies players ready for promotion
U16 Whites Coach	Game day coach who mentors players, gives advice and identifies players ready for promotion
U14 Reds Coach, RSS Coach	Game day coach who mentors players, gives advice and identifies players ready for promotion. Also responsible for the RSS squad and game day coach.
U14 Whites Coach	Game day coach who mentors players, gives advice and identifies players ready for promotion
Junior Academy (U12)	Responsible for running the Club's Academy, developing players and identify those ready for RSS selection.

9a. The Junior Committee (JCM)

This committee chaired by the junior coordinator is responsible for the running of the junior program, and some key items are:

- Cricket operations – from pre-season trials & training, training facilities, equipment, selection process, on & off field support, My Cricket stats)
- Cricket coaching & development (of players)
- Cricket coaching accreditation & development (of coaching staff)
- Contracts/Agreements (for ground/venue hire etc.)
- Finances (budgeting, collection of fees/subs etc.)
- Child Protection/Safety (compliance with government legislation re coaches, processes & record keeping)
- Meeting administration (of the JCM – agendas & minutes)
- Reporting to the GDCC Board of Management
- Awards (match awards, voting system & collation, End of Season awards)
- Sponsorship & Fundraising
- Special Events (Season Launch, End of Season Presentations etc.)
- Short-season Comps & their requirements (RSS, U12s, U17s & participation in the U14s SAPL/Southern Force)
- SACA HP engagement (with SACA HP Talent Manager & Squad Coaches – SAPSASA, U15s, U17s)
- SCJCA engagement (via the new GJCA U12s)
- Rural engagement (with C-W Academy/MGDJCA)
- Communication with internal stakeholders (players, parents, senior coaches, officials)



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9b. Measure

The Club does not measure the success of its junior program with premierships. Players identified, as being ready to play senior cricket through performances and maturity will be promoted. This impacts on the various junior teams as players are promoted resulting in a weakening of e.g. the Under 16 Red team, and those below.

The number of players who commence in the junior program and advance to the seniors during the season is a key KPI of the program.

Another key measurement is parent satisfaction with the Club, its junior program and selection policies.

It is a Club requirement that all coaches are accredited (minimum Level 1 qualification) and that all have current police check certificates.

9c. Action Plan

Review the junior operation throughout the season to ensure player and parent satisfaction with training, selection and performances. Also review the coaching structure with the Club Coach and Match Committee at the end of the season for opportunities of improvement.

Develop the use on the My Cricket Scoring App with junior scorers as required by the CA accreditation scheme



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10. Primary Schools

The Club has currently 23 Primary Schools in its district playing in 4 grades plus Kanga Cricket.

The Club provides the Chappell Shield for the winners of the A Grade competition and sends a club representative to present the shield to the winning school.

There is a My Cricket website designed especially for the Glenelg district primary school cricket at: <http://glenelgps.sa.cricket.com.au/>

This page is also accessible from the Club's website under the junior page banner.

The Club has a number of programs from which primary schools are invited to send players for selection in our new junior academy and from there into our Ray Sutton Shield team.

Primary School's Coaches/Coordinator meetings with the SACA staff are also held at the Club at the beginning of each school term.

10a. Glenelg Junior Cricket Academies (GJCA)

A program for primary school girls (13 and under) & boys aged 12 and under. The GJCA program focuses on developing the basic fundamentals of cricket, enabling boys and girls to experience all parts of the game and translate the training skills learned in The Academy program into match day performance.

The GJCA plays in the South Central Junior Cricket Association Under 12 competition on Sunday mornings and the boys represent Glenelg in the SACA Bank SA Statewide Under 12 Cup. The GJCA is also an avenue to act as a feeder program for the more talented players to play Ray Sutton Shield, Women's 2nd Grade and SACA Under 14's.

10b. Ray Sutton Shield (RSS)

The Ray Sutton Shield is for primary school aged cricketers and is played across five Sundays early in the season. The top teams from both zones play off in a final. Ray Sutton Shield matches are played on Premier Cricket Clubs turf ovals and facilities.

10c. Measure

The success of our junior program is measured by the performance of our Ray Sutton Shield team and the number of players who progress to the under 14 teams. Ultimate success is seeing a player develop from RSS all the way through to playing A Grade for the Club and on to higher honours.

For the girls the measure is of the number of players who progress to our senior women's teams.

The number of schools fielding teams in our primary schools competition in school terms 1 and 4 is also a measure of participation and the success of our junior programs.



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10d. Action Plan

To increase the Club's exposure to Primary School players, parents and teachers/coaches/coordinators, the Club should seek to provide a coaching and training session at the Club's facilities in terms 1 and 4. This would be limited to Primary School's A Grade players only.

By combining 2 or 3 schools each night, then over a 4-night period this would be accomplished. Current A Grade players and our junior coaching panel would be involved.



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11. Talent Identification

The GDCC Junior program promotes cricket with links to community clubs, the Junior Academies, Ray Sutton Shield, SACA Under 14s, SACA Under 16s. The GDCC Junior program has a structured training program aligned to Foundations, Talent, Elite & Mastery (FTEM) principles with the Club coaches attending Coaching workshops/updates through State twice per year. The GDCC Juniors program's good reputation retains existing and attracts new players, with any players unable to meet the cricket competency standard required communicated with and urged to join neighbouring community clubs. This program provides the basis of our Talent Identification process.

The Club and coaching staff encourage players to continually test themselves by agreeing (with parent approval) to play in higher grades. We have had many players play in the senior grades (men and women) when still eligible for Under 16 selection.

Our Mount Gambier Academy is also a vehicle for identifying talent in our country zone, with many players recently coming up to Adelaide to play in our junior teams for extended experience.

11a. Measure

The Club measures success of our Talent Identification program by the number of players identified to play at higher levels than their age group, especially those playing senior cricket.

The number of players (including from our country zone) selected for SACA's high performance age squads also reflects on the player selection and identification process.

11b. Action Plan

To ensure all coaches are formally accredited CA coaches at a minimum of Level 1 and aim to progress to at least Level 2.

To appoint each season a Talent Identification Manager responsible for observing players from not only within the club but also within the district playing for community clubs. This person should also liaise with our Mt. Gambier Academy coaches to encourage talents players to play some games with Glenelg.



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12. Country Zone

The Club's country zone is currently the Lower South East, with our Chappell/Whitty Cricket Academy located in Mount Gambier. This zone is serviced by SACA's Country Cricket Officer, who liaises with the Academy coaches and the Club on potential players to the Club and the academy.

The Club attends the annual induction of players to the academy and also the end of season Mount Gambier Cricket Association's (MGCA) presentation night. The Club also provides a trophy for the most improved cricketer during the MGCA season.

A 50 over game between a representative MGCA team and Glenelg's A Grade side is organised during the Club's bye weekend. The teams play for the Waterside Cup. (Not possible in 2019/20 due to bye in Round 1)

The Club gives monetary assistance to parents who bring their child up to Adelaide to play in one of our teams. This is in recognition of the sacrifice the parents make to bring their talented child up to Adelaide, some 450Kms from Mount Gambier. The Club also negotiates a reduced fee at a local motel.

The MGCA competition is a rich area of talented cricketers and the Club strives to help those players achieve their goals through the Academy, coaching and playing at Glenelg.

12a. Measure

The success of the Chappell/Whitty Academy is measured by the acceptance of the local community, the involvement of the MGCA and the quality of the local coaching staff.

The number of players who are identified to be invited to Glenelg and succeed in junior and senior teams is a goal of the Club and its coaches.

12b. Action Plan

To develop ways of making the transition from country cricket in Mount Gambier to SACA Premier cricket easier for parents and players.

To identify available government and SACA grants to help financially cover the costs associated with bringing players to Adelaide.



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13. Women's Cricket

Since 2016, this is an area where the Club now meets one of the criteria of the Cricket Australia's PCDP. The Club has tried in the past to attract women players to the Club but without success, however in 2016/17 we had managed to attract players to form a 2nd Grade team. In 2019/20 the club is fielding 2 ATCA womens teams in addition to the 2nd grade team.

The most recent census shows 15,217 females now live within our Club boundary zone and there are also 4,837 children (of both sexes) between the ages of 5-9 eligible for In2Cricket. This indicates there is no lack of numbers, but maybe a lack of opportunities within our district. One of the problems is that no women's competition cricket is played within our schools. This is being rectified by our association with Westminster College who, with our help, started womens cricket in 2016.

Within the Club diversity is promoted through female Board and sub-committee representation plus a "Seafillies" ladies membership, supporting female involvement within the Club.

With the Appointment of a seniors women's coach/coordinator, relationships have been established with a number of schools and community. A number of players are training throughout the year.

13a. Measure

The Club prides itself on being a family friendly club with diversity of membership and now supports a women's cricket team. In the future the Club aims to also have an 1st Grade team in the SACA competition, to supplement our current 2nd Grade side.

13b. Action Plan

To advertise in the local papers and through the council's newsletters to encourage women to come out and play cricket for Glenelg.

To appoint a Women's Cricket coordinator, who would be responsible for identifying opportunities to attract women to the Club to train and be coached to develop into cricketers able to represent the Club in the SACA A Grade women's competition.

Identify grant opportunities to provide unisex change rooms, equipment, grounds and coaches to support the Club's women's teams(s).



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14. Public Relations

The Club has a relationship through the SACA with the Advertiser and locally with the Messenger newspapers reporters. Articles on team performance appear especially in the Messenger. When First Class matches are played at Gliderol Stadium, then press exposure is increased.

Our association with the City of Holdfast Bay is excellent and through their support we can advertise events and/or seek support (e.g. Volunteer adverts).

Through selection for our junior academies and Ray Sutton Shield teams, the Club is prominent with primary schools and community cricket. The Club also has a MOU with the Brighton Cricket Club that plays in the Adelaide Turf Cricket Association, and Westminster College

The Club's website exposure provides a vehicle for the community to access details of the club, how to become a member or sponsor, plus game fixtures and results. The Club also has a Facebook and Twitter account.

14a. Measure

A way of measuring good or bad public relations is by feedback from members of the public, either through email, personal contact or "word of mouth".

In the past, the Club has won the Good Sports "Club of the Year" award for being a credentialed (Level 3) club and recognised for its organisation and standing in the community. We continue to be a Level 3 Club. Awards like this are a measure of the Club's good exposure in the public arena.

Surveys of our members and players indicate the Club is a good place to play cricket and socialise.

14b. Action Plan

Develop plans for more interaction with the public through the local paper (Messenger) and Council publications. Identify a communication officer within the club to promote club events and membership opportunities.

Investigate a club appearance in the Glenelg Christmas pageant held annual at Jetty Road, Glenelg.



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15. Volunteers

Volunteers are the lifeblood of any not for profit sporting club, and Glenelg is no exception. To run this Club efficiently both on and off the field some 50-60 volunteers are needed each season. Only coaches and senior scorers are paid for their work in this Club.

All volunteer positions' responsibilities are described in the Volunteer Management Plan available on the Club's website. This is essential to explain to a new volunteer the requirements they are taking on in the role.

Retaining volunteers is paramount to maintain the efficiency of the Club's smooth running processes, and this is the focus of Board members and the Executive. Volunteers are recognised at the annual awards presentation night and names are put forward for various SACA and State volunteer awards.

15a. Measure

Volunteer retention is a measure of the Club's success in managing volunteers and ensuring they are recognised as key components of the Club.

Increasing the number of volunteers each season is a challenge and is one of the components measured in the PCDP review.

15b. Action Plan

The Club needs to identify a person responsible for volunteer coordination, which would include retaining existing volunteers and recruiting new ones.

Annually update the Volunteer Management Plan to ensure it reflects the current requirements to run the Club efficiently.



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16. SACA & Cricket Australia

These two bodies set policies, provide guidelines and processes for Premier Cricket. Our parent association, SACA, run the Premier competition in which our Club plays and is responsible for the running of cricket in South Australia, setting competition rules and bylaws, providing support to Clubs and running the high performance program for the State team (Redbacks) and underage state teams.

GDCC works with the SACA Premier League competitions coordinator for the registering and clearing players process, ensuring bylaws are enforced and results are entered into My Cricket as required.

SACA also runs coaching accreditation courses for which our coaches can attend to become qualified.

The Club works with the SACA High performance group and Cricket Australia when hosting First Class and International matches at ACH Stadium.

The CA designed My Cricket website is used for scoring (via the MC App), entering teams, results and umpire's reports. It is a key database for registering players, listing members and supporters contact details, including past players.

16a. Measure

The Club is measured by these controlling bodies through the PCDP review, the timely lodging of club grants, and the various reports requested (on time).

The lodging of the Club's annual report, including the financial statement helps SACA understand the club's position in both administration and financial. It is a SACA requirement that we give them a monthly financial report.

The number of First Class games played at ACH Stadium is an indication of SACA and CA's measure of the Club's ability to host these fixtures.

16b. Action Plan

The Club's treasurer is required (see PCDP review) to lodge monthly reports to SACA, and we plan to work with SACA to devise a standard reporting process.

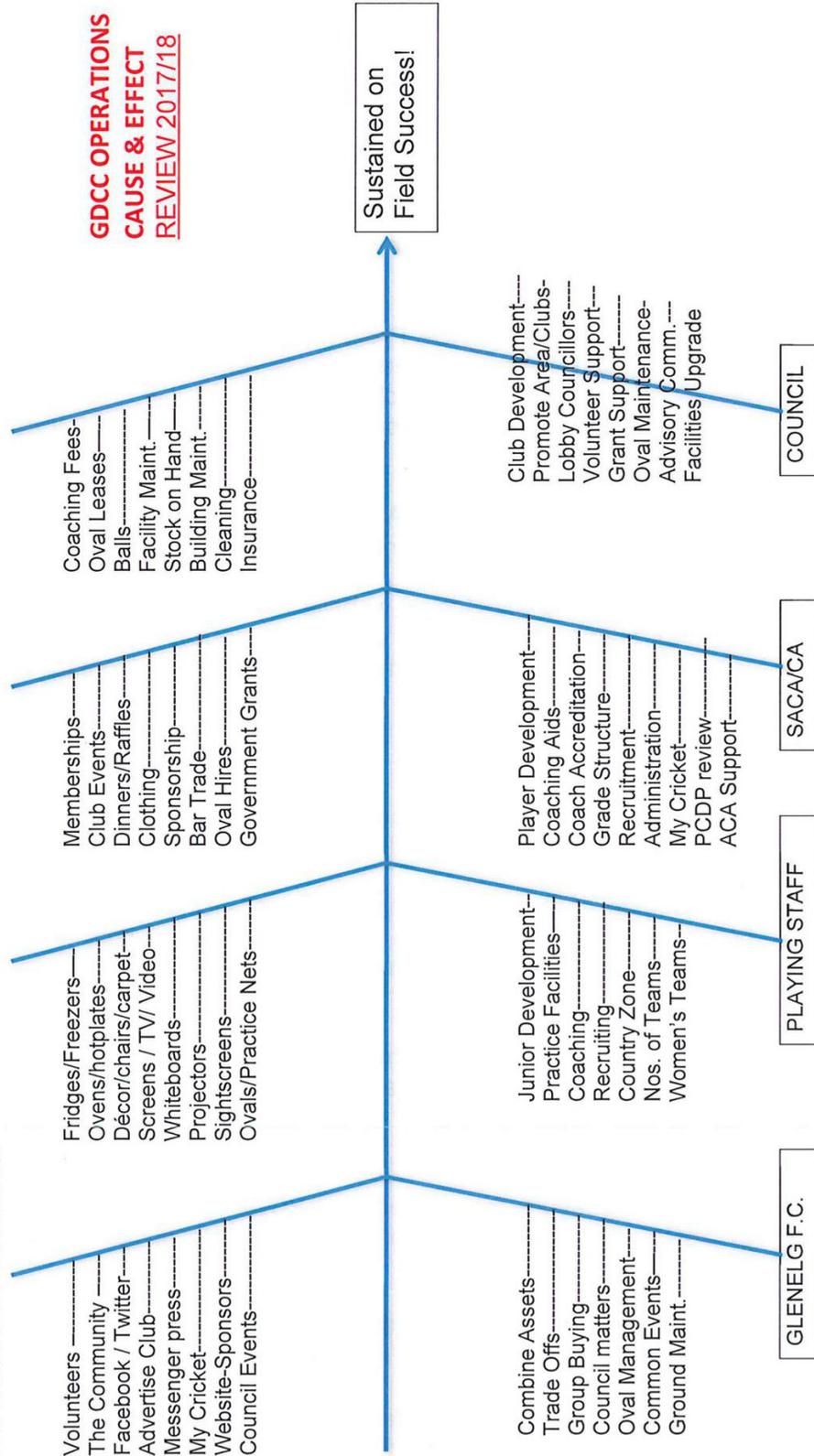
To maintain the Club's facilities, playing surface and practice nets at a standard commensurate with First Class standards.

The Club is working on a plan to upgrade the oval's lighting suitable for playing a day/night First Class fixture.



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CAUSE & EFFECT DIAGRAM



3 November 2017



24th of April 2019

Dear Dean (and councillors of WTCC),

As per our discussion a couple of weeks ago, Glenelg District Cricket Club (GDCC) wishes to continue our long and proud history of using Camden Oval as our second ground in the SACA Premier Cricket Competitions.

GDCC was formed in 1907, has our home ground and clubrooms based at ACH Stadium (Glenelg Oval), has 4 x Senior men's teams (1st, 2nd, 3rd and 4th grade), Women's 2nd and ATCA Teams (hopefully of a Women's 1st Grade team shortly) and 7 junior teams (U/17's, 2 x U/16's, 2 x U/14's, U/13's and U/12 academy) as well as our Chappell-Whitty Academy in Mt Gambier and strong ties with community clubs in the area. The men's 3rd and 4th grade, women's teams plus U/17's, U/13's and U/12 academy all play games at Camden Oval throughout the year.

Camden Oval is an integral part of GDCC's history and affectionately know to many at the club as "the Home of Cricket" as most players have played junior or lower grade senior cricket at Camden Oval coming up through the ranks on their way to playing higher grades for GDCC or going on to play for representative teams at first class level (Redbacks/Strikers) or internationally for Australia (most recently Alex Carey and Chadd Sayers).

GDCC has had a long association with Camden Oval since 1969 (50 years) and has invested in the oval over the years, on two occasions completely relaying the pitch area/square. In 2002 we dug out the whole square and installed the irrigation equipment at GDCC's expense and re-laid the whole square. This was done all by volunteers under the supervision of Peter Sulicich the curator at the time.

We have also spent money on decent motorised rollers (most recently spending \$8K on the latest one last year) to ensure we have quality wickets to play on.

GDCC was also a member of the now defunct Camden Trust when it administered the oval and changerooms and would think we have been an excellent tenant over the years. GDCC pay rent on time and regularly pay for maintenance on the wicket/square currently using the services of Trent Kelly.

GDCC understands WTCC is looking to appoint PHOS Camden (F&SC) as the head leasee and have other subleases underneath. It would be our preference to stick to the current arrangement of season lease holdings but understand if WTCC wants to nominate one lease for Camden Oval and subordinates underneath it.

GDCC has helped PHOS Camden (F&SC) during the construction phase of the new clubrooms allowing them to use our clubrooms at ACH Stadium/Glenelg Oval for presentations on a few occasions when Camden Oval was unavailable.



MAJOR SPONSORS



A Grade Premierships 1930/31; 1947/48; 1951/52; 1953/54; 1973/74; 2012/13

One Day Premierships 1969/70; 1974/75; 1989/90; 1996/97; 2004/05; 2008/09; 2010/11; 2015/16

T20 Premiership 2014/15



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GDCC would be happy work with PHOS Camden (F&SC) in a sub-lease agreement but would like some reasonably strict arrangements agreed to around use of the oval in the summer months and other items such as termination agreements (to be negotiated with WTCC).

GDCC are very keen to continue our long association with WTCC and Camden Oval and would look favourably on signing an agreement for the next 5 years which I think is the proposed time frame.

There is a lack of grounds within the Glenelg area with turf pitches and GDCC are obviously very keen to continue our current arrangement and proud history there.

The new changerooms look great and as are now unisex (female friendly) have been looked on favourably by SACA as a suitable venue for Women's cricket in this state.

GDCC would look to use the changerooms during playing days (mostly weekends but the odd mid-week games over Summer holiday period) but the general bar area can be used or hired out to another club/social events in the evenings, as any events we hold would be at our ACH Stadium (Glenelg Oval) clubrooms.

GDCC was very appreciative of WTCC helping in trying circumstances to get the oval up to a playable condition quickly during the construction phase at the start of the 2018/19 season and understand the delays in getting on the ground for at least the first half of the 2019/20 season due to (not likely until sometime in the new year).

GDCC hope our submission is looked upon favourably and look to continue our long-term relationships with WTCC and PHOC Camden (F&SC) well into the future.

Happy to discuss any of this further with you or with any other relevant parties.

All the best,

Jarret Moyse

President GDCC



MAJOR SPONSORS



A Grade Premierships 1930/31; 1947/48; 1951/52; 1953/54; 1973/74; 2012/13

One Day Premierships 1969/70; 1974/75; 1989/90; 1996/97; 2004/05; 2008/09; 2010/11; 2015/16

T20 Premiership 2014/15

17.9 Thebarton Oval / Kings Reserve Masterplan and SANFL Venue Improvement Plan Update

Brief

This report provided Elected Members with updated information in regard to the proposed Venue Improvement Plan and Masterplan for the Thebarton Oval and Kings Reserve Complex at Torrensville.

RECOMMENDATION

It is recommended to Council that.

1. Council notes the current status of the SANFL Venue Improvement Plan for Thebarton Oval / Kings Reserve.
2. Council proceed with the implementation of the recreation and playspace component of the endorsed Kings Reserve Masterplan, as detailed in Attachment 2 of the Agenda report.

Introduction

At its meeting of 5 November 2019 the Council considered, and subsequently granted, a request from the Adelaide Footy League (SAAFL) to assign the balance of the lease which it held over portion of the Thebarton Oval complex to the SANFL (South Australian National Football League).

Following its consideration of the matter the Council resolved as follows:

1. *It provide its consent to the assignment of the existing 5+5+5 year lease over portion of the Thebarton Oval complex held by the SAAFL/AdFL to the SANFL.*
2. *It provide its consent to the grant of a underlease/sublease/licence from the SANFL to the Adelaide Footy League in accordance with the information provided.*
3. *The Mayor and Chief Executive Officer be authorised to sign and seal any necessary documentation to*

The lease was assigned from the Adelaide Footy League/SAAFL to the SANFL on 12 December 2019.

The report of 5 November 2019 also advised Members that:

"the SANFL and Adelaide Footy League (AdFL) have signed an agreement, the 'Thebarton Oval Redevelopment Agreement', which contemplates a redevelopment of the Thebarton Oval precinct including;

- *The procurement of the design and construction of a new Football facility on the western side of Thebarton Oval comprising change rooms, player and official amenities, office accommodation, gymnasium, learning facilities, function and meeting spaces;*
- *Refurbishment of the existing change rooms in the heritage listed Phil Ridings Stand; and*
- *Provision of new office accommodation for the AdFL and a capital contribution toward a proposed 'Associations or Sports House'.*

Further, the parties have advised that they are also considering:

- *Realigning the Oval to a true North/South orientation*
- *Upgrading the lighting to broadcast quality; and*
- *The development of a second Oval to the north of Thebarton Oval on Kings Reserve*

To assist with facilitation of the process the SANFL has engaged consultants to develop preliminary design and concept drawings/plans and have sought and received significant funding (of some \$6M) from the Federal Government to assist with delivery of the desired project outcomes.

It is envisaged that such proposed significant capital outlay will be contingent upon the grant of a long term lease over the property to enable the assignee (SANFL) to recoup the expenditure incurred.

Coupled with the length of lease desired, and as indicated above, the SANFL also seeks to develop portion of Kings Reserve and include this improved component within the lease area. Given that the land is designated community land, the request for a lease in excess of a term of 5 years will require that community consultation on the proposed grant of lease occur prior to Council determining whether or not to grant it."

On 5 June 2018, the Council endorsed the Community Facilities Committee Meeting of 22 May 2018 for the Precinct Masterplan for Kings Reserve, (*Masterplan*).

The Administration was authorised to undertake the early works (development of a wetland and pond system) and to implement the playground component of the proposed Masterplan. The early works have been completed with the wetland and pond system operational, treating water runoff before it is directed to the irrigation bore. An application for grant funding was sought to assist with funding the playground component of the project.

Discussion

SANFL Venue Improvement Plan

Since the Council meeting of 5 November 2019 the Administration has met with representatives of the SANFL and its consultant architects on a number of occasions (prior to the outbreak of COVID-19).

The SANFL, in collaboration with its architectural consultants and the Adelaide Footy League, has progressed the development of the Venue Improvement Plan (VIP), considered a number of alternate options and project staging possibilities, and sought preliminary costing advice from its cost consultants. Following that iterative process the VIP has been reworked and an updated (high level) VIP is now attached for the information of Members. (Unfortunately the arrival of the COVID-19 pandemic resulted in the necessity to divert resources, and furlough SANFL staff, that would have otherwise been dedicated to the progression of this project and thus caused a significant delay in the VIP's planning and progression), **Attachment 1**.

Members will note that there are some differences in this iteration of the VIP from that which was previously presented to them in the workshop which preceded the meeting of 5 November 2019.

The modifications which have been made have arisen principally as a result of the interim high level costings which were obtained and which indicated that the cost of delivering the initial/previous project scope was significantly above available/anticipated funds.

Accordingly, the project scope has been revised to only provide those items that are viewed as essential at present (rather than the delivery of the optimal outcome which was originally envisaged). The principle difference that Members will note from the previous plan is that realignment and reconfiguration of the Thebarton Oval playing surface to a true north-south orientation, and to match the Adelaide Oval playing surface, has now been omitted.

However the VIP does retain and honour a number of those elements that were seen as highly desirable outcomes within the Council's Kings Reserve Masterplan for the Complex including:

- Enhancing pedestrian (and public) safety and access to, and through, the site (on non-match days) by providing a pedestrian and cycling network throughout the Oval and Kings Reserve areas;
- Increasing visibility of, and through, the site;
- Provision of informal recreation opportunities and play areas by opening up the oval when it is not required for lessee use;
- Delivering/providing additional off-street car parking by refurbishing the car parking in the north-western corner of the carpark, formalising the car parking area in the south-western corner of the complex and providing the carpark area in the south-eastern corner of the complex; and
- Providing a number of plaza spaces that will enhance site functionality and which could be utilised by, and thus beneficial for, events conducted on Kings Reserve.

In addition to the above alignment with the endorsed Council Kings Reserve Masterplan, other key elements of the Venue Improvement Plan include:

- Construction of a new 3 storey building including gym and teaching space, change and medical facilities, canteen/bar, function space and adjoining commercial kitchen, boardroom, and coaches match day facilities (on the upper level)
- Refurbishment of the change rooms in the Phil Ridings Stand (to upgrade and provide female friendly facilities)
- New public plaza areas at the southern end and in the north-western corner of the Thebarton Oval
- Construction of an additional football oval at the eastern end of Kings Reserve (conditional upon this area being included within the lease/licence area); and
- Construction of a new facility for AdFL.

(NB: Council had previously identified a need to refurbish and upgrade the change rooms in the Phil Ridings Stand within Thebarton Oval as part of its funding commitment of \$6M for the delivery of the Kings Reserve Masterplan. This funding requirement is identified in Council's Long Term Financial Plan in delivering its Masterplan and Asset Management Plan and general improvement/upgrading of its facilities.)

Members will also note budget costing information has been sourced from independent cost consultants and is included within the Venue Improvement Plan, (refer p14). The total project cost (including contingencies and professional fees) is estimated at approximately \$18.6M.

At the commencement of this process the SANFL had funding of some \$6M and had received tacit approval (the promise) of matching funding of \$6M from the Federal Government (albeit that support was contingent on necessary project precursors, including the grant of a long term lease to the SANFL, being confirmed and delivered by 30 March 2020). The finalisation of the VIP has identified a requirement for some \$6M of additional funds. The costing summary notes that the SANFL is seeking a Council contribution of approximately \$6.15M. As indicated above, the funding contribution sought has been considered in Council's Long Term Financial Plan.

As the VIP is still a high level document there will be a need for further consultation with Elected Members to define and refine the desired/deliverable outputs from this project, and the manner in which they will be delivered. It is envisaged that this further consultation with Members will occur in the coming months. There is no requirement for additional public consultation in regard to the VIP as the initiatives envisaged/proposed fundamentally align with those matters consulted upon as part of the Kings Reserve Masterplan process. However, there would be a need for public consultation to occur prior to the grant of a (new) long term over the premises should the SANFL pursue this option.

Kings Reserve Playground

The Administration lodged a grant application under the 2018/2019 State Government's *Open Spaces and Places for People* funding program for works associated with redevelopment/upgrade of the playground and adjacent areas at Kings Reserve in accordance with the information contained within the endorsed Kings Reserve Masterplan.

Advice was received from the State Government in late June 2019 that Council's application was successful and that the State Government would provide (matching, i.e. dollar for dollar) grant funding under this program of \$577,500. Council has additional budget funding of approximately \$600,000 (i.e. total project budget of approx. \$1.18M) allocated to this project. This funding will be applied to the purchase and installation of playground equipment and associated playspace works. These works are anticipated to be staged and funding will be sought in future year budgets to complete this component of the masterplan.

The scope of the project works includes:

- Redevelopment of the playground, (including new play equipment and surface treatment(s));
- Landscaping, turf and signage;
- New pathway linkages, and;
- New/upgraded lighting.

Members should note that Council has been awaiting the provision of the SANFL Venue Improvement Plan (VIP) prior to further proceeding with delivering the Kings Reserve recreational components on the basis that there were likely to be overlaps or concurrences between the two. The provision of this iteration of the VIP now provides confidence to the Administration to proceed with delivery of these recreational components.

A procurement process was undertaken and *Greenhill Landscape Architects* were appointed to undertake the design. A draft concept plan has been received and includes a multitude of elements, combining traditional play with active play and is based on feedback received through the community consultation process.

The Kings Reserve playspace design proposes a bold and energetic play space, incorporating high energy equipment to stimulate young people to move and challenge themselves. Bright colour patterning will be seen throughout with a mixture of large and small equipment pieces. The playspace will be located north of the existing skate park (as identified in the *Masterplan*), allowing space for BBQ and picnic facilities to be installed at the existing playspace location **Attachment 2**.

Key components of the concept plan include:

- Grassed central areas with large feature tree planting, provide spaces to rest and soften the space;
- A Junior Zone featuring an active play loop creating a challenging obstacle course aimed at 5-10 year olds;
- A Senior Zone featuring a space for fun and active exercise with an active loop aimed at older children and teenagers;
- An Active Zone of more traditional active play in the form of cricket nets and a multi basketball area which will link in to the existing skate area;
- A running track marked on the footpath surface;
- A general Play Zone including multiple trampolines and swings and a feature tower. The tower will be located on a mound to give additional height and a viewpoint over the reserve;
- Congregation spaces with shelters and seating;
- Entry points, link into existing path network and proposed picnic area.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There are no known climate impacts arising as a result of these proposed initiatives.

Conclusion

The SANFL and its consultants have progressed, and now completed, a high level Venue Improvement Plan (VIP) for the Thebarton Oval Complex and adjacent Kings Reserve, following Council's consent to the assignment of the lease over the Thebarton Oval complex from the Adelaide Football League (AAFL) to the SANFL. The VIP acknowledges and broadly aligns with the key objectives and principles of Council's endorsed Masterplan for Kings Reserve. Given the high level nature of the plan there is a requirement for further consultation with Elected Members in order to ascertain whether or not all elements of the proposal are agreeable to Members.

Grant funding of \$577,500 has been received from the State Government (to be matched on a dollar for dollar basis) for the upgrade of the Kings Reserve Playspace. A concept design has been developed and, given that the Council has endorsed this component of the Masterplan, works are expected to commence later this year.

Attachments

- 1. Thebarton Oval Venue Improvement Plan**
- 2. Kings Reserve Playground Concept Plan**

APRIL 2020

THE BARTON OVAL VENUE IMPROVEMENT PLAN

SANFL + CITY OF WEST TORRENS 2020

WALTERBROOKÉ

THE BARTON OVAL



APRIL 2020

WALTERBROOKE

MASTER PLAN

APRIL 2020

MASTER PLAN BRIEF

MASTER PLAN

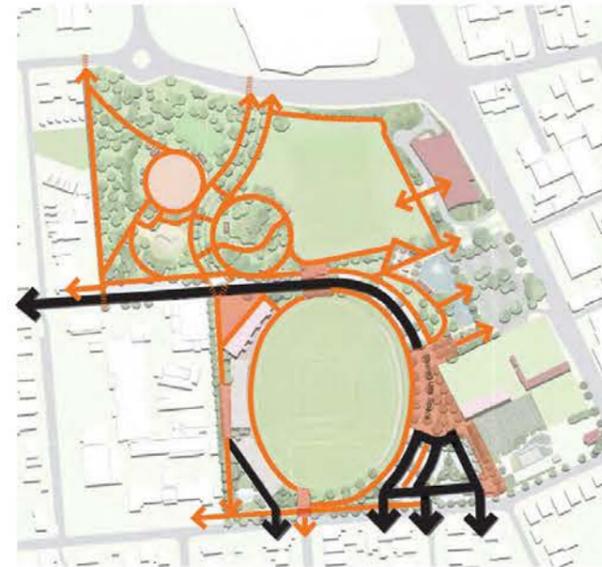
- IMPROVE PRECINCT LEVEL PARK FACILITIES FOR ALL AGES
- IMPROVE PEDESTRIAN/CYCLE CONNECTIVITY THROUGH RESERVE AND TO THE RIVER TORRENS LINEAR PARK
- IMPROVE INTERFACE WITH SURROUNDING FACILITIES AND UPGRADE CAR PARK NUMBERS
- IMPROVE PASSIVE SURVEILLANCE
- MAINTAIN OR UPGRADE SKATE FACILITIES (PLAZA STYLE SKATE PARK)
- PROVIDE HIGH QUALITY BBQ & PICNIC FACILITIES
- UPGRADE PLAY SPACES INCLUDING NEW SENIOR PLAYGROUND
- RETAIN HIGH QUALITY VEGETATION
- PROVIDE ADDITIONAL SHADE TREES
- USE PLANTING TO DEFINE AND ENHANCE SPACES THROUGHOUT KINGS RESERVE
- ENHANCE AND IMPROVE THE EXISTING SPORTING GROUNDS TO FURTHER SUPPORT STRUCTURED AND INFORMAL SPORTING ACTIVITIES
- PROVIDE OPPORTUNITIES TO CELEBRATE ELEMENTS OF CULTURAL SIGNIFICANCE
- PROVIDE AN INCREASE IN THE DIVERSITY OF ACTIVITIES WITHIN THE RESERVE
- PROVIDE AREAS FOR ADDITIONAL SHADE STRUCTURES AND TOILET FACILITIES
- ACTIVATE THEBARTON OVAL
- RETAIN EXISTING ACCESS FROM SOUTH ROAD

APRIL 2020

KEY IDEAS

EXISTING MASTER PLAN

- Key Ideas from Master Plan:
- Strong connections + Pedestrian Network
 - Enabling of community based facilities
 - Passive Recreation and habitat creation
 - Areas for recreation



STRONG CONNECTIONS + PEDESTRIAN NETWORK



ENABLING OF COMMUNITY BASED FACILITIES



PASSIVE RECREATION + HABITAT CREATION



AREAS FOR RECREATION

Diagrams from TCL Master Plan 05.06.2018

APRIL 2020

WALTERBROOKE

VENUE
IMPROVEMENT
PLAN

APRIL 2020

RESPONSE

VENUE IMPROVEMENT PLAN



LEGEND

- EX. BUILDINGS TO REMAIN
- CARPARKING & ROADWAYS
- PERMANENT FENCING & BOUNDARY
- NEW SANFL + ADELAIDE FOOTY LEAGUE FACILITY
- NEW ASSOCIATION HOUSE
- NEW PUBLIC PLAZA AREAS
- PAVING
- IRRIGATED SPORTS TURF
- NON IRRIGATED GRASS
- PLANTING BED
- EX. LIGHT TOWERS
- PICNIC SHELTER
- EX. TREE (TO BE RETAINED)
- 01 THEBARTON COMMUNITY CENTRE (EX.)
- 02 EX. MAIN OVAL
- 03 EX. PLAYGROUND
- 04 TORRENSVILLE BOWLS CLUB (EX.)
- 05 NEW CARPARK
- 06 EX. GRASS VIEWING MOUND
- 07 SKATE PARK EXTENSION
- 08 NEW PLAYGROUND
- 09 NEW KINGS RESERVE OVAL

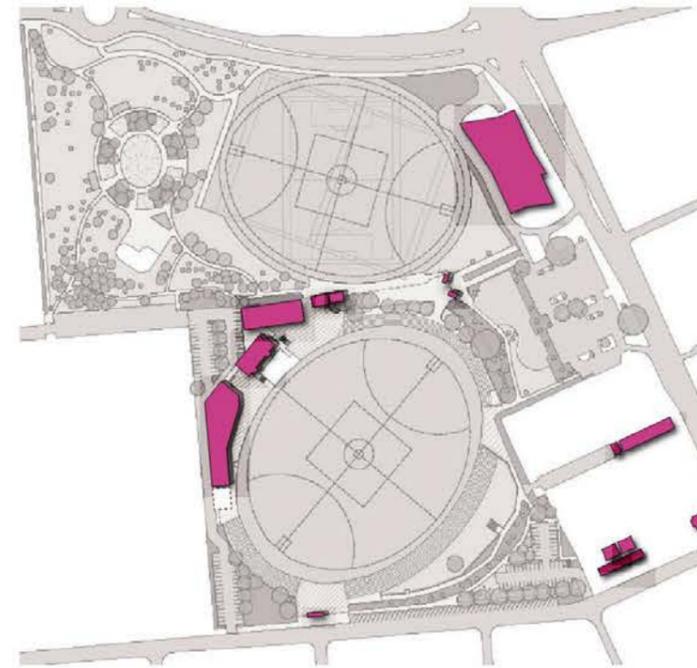
APRIL 2020

KEY IDEAS

VENUE IMPROVEMENT PLAN



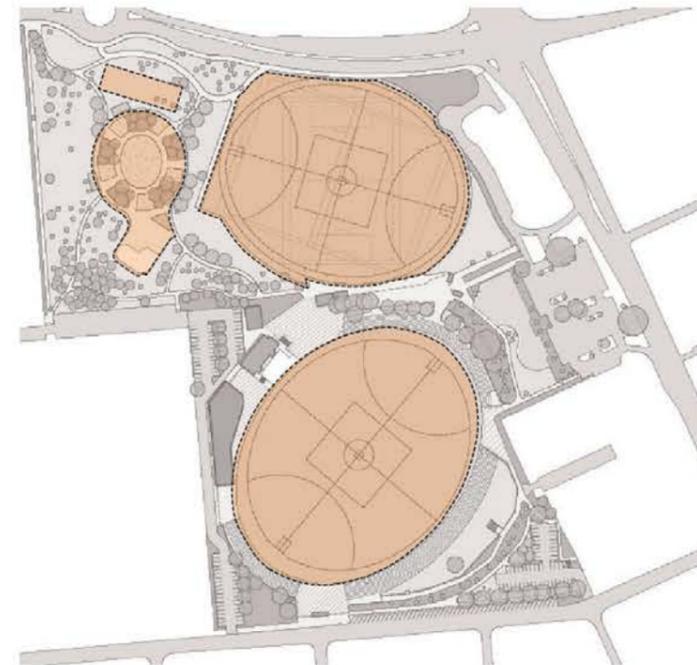
STRONG CONNECTIONS + PEDESTRIAN NETWORK



ENABLING OF COMMUNITY BASED FACILITIES



PASSIVE RECREATION + HABITAT CREATION

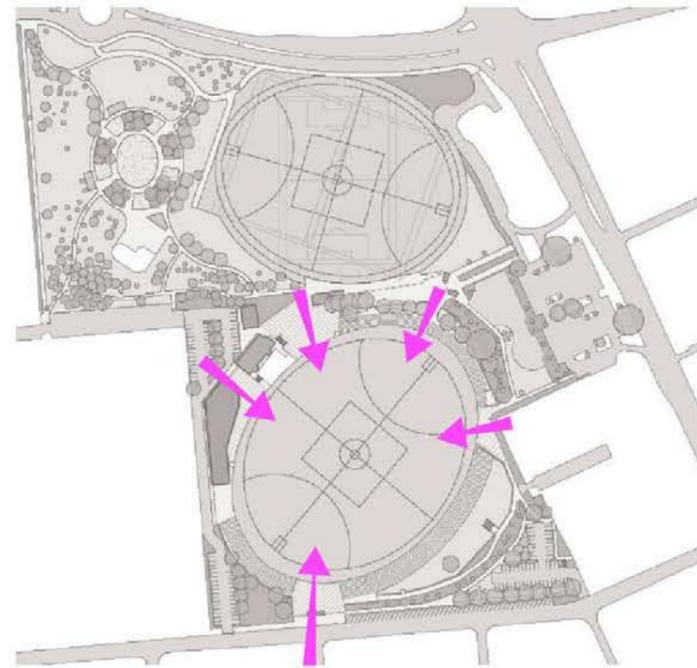


AREAS FOR RECREATION

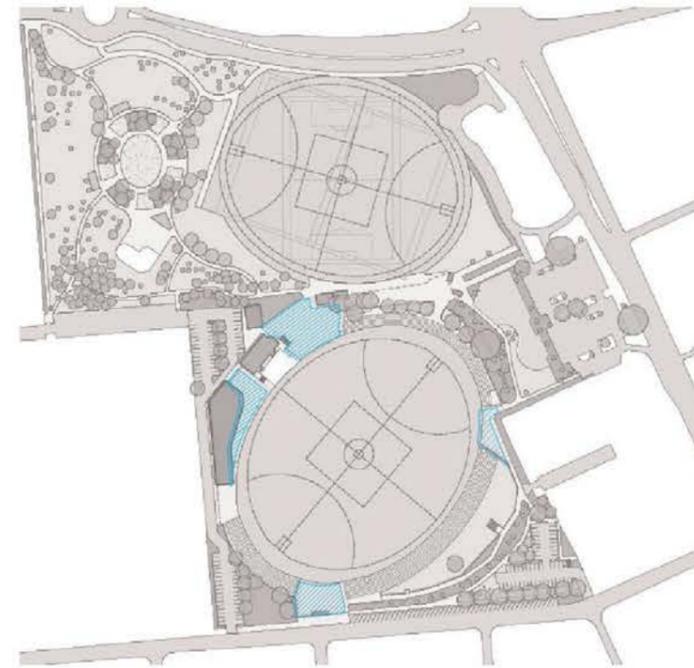
APRIL 2020

KEY IDEAS

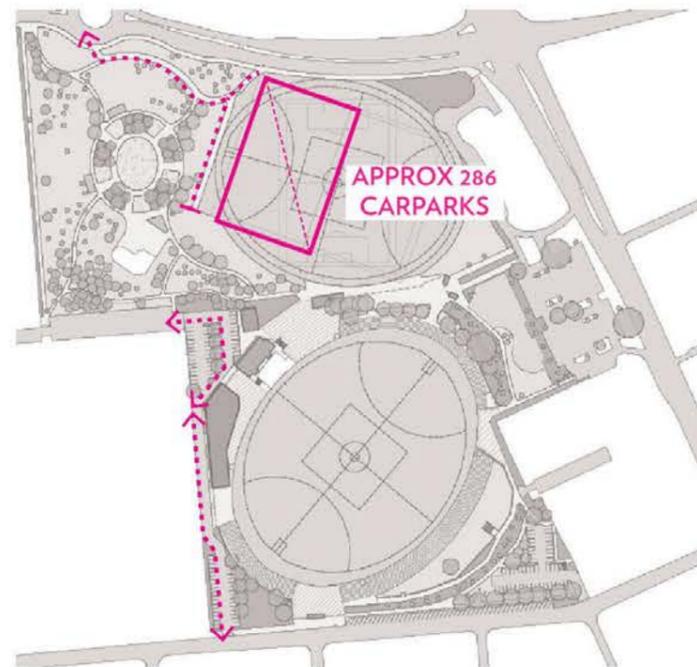
VENUE IMPROVEMENT PLAN



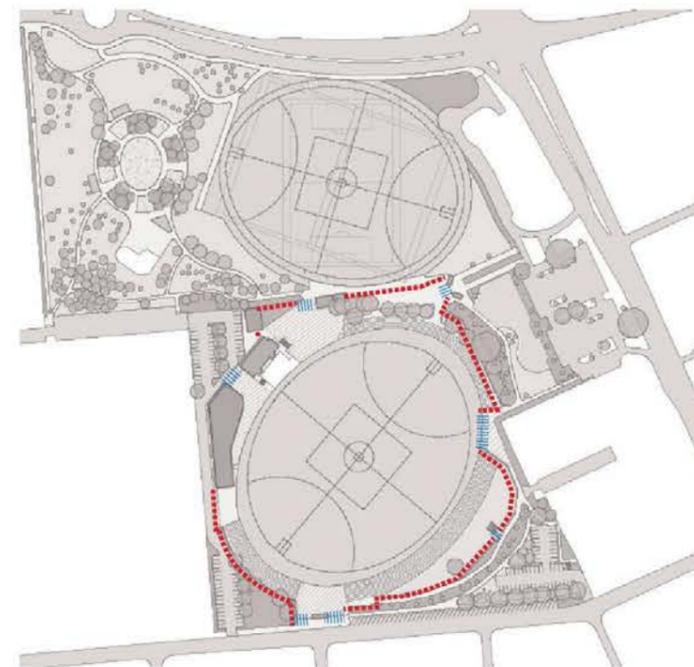
CREATION OF VISTAS



NEW PUBLIC PLAZAS + MEETING PLACES



SITE ACCESS - EVENT DAY



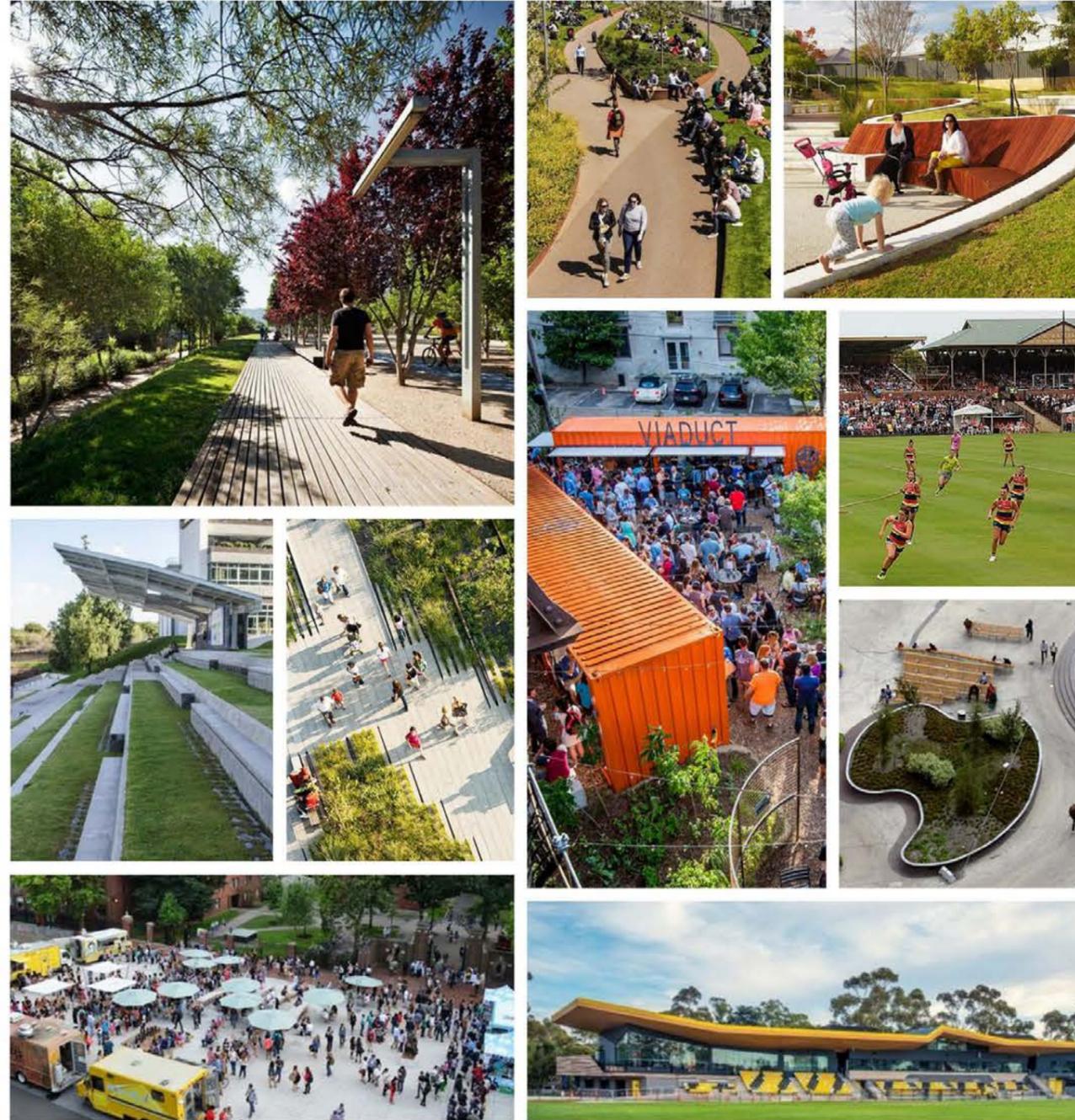
FENCING & BOUNDARIES

APRIL 2020

PRECEDENCE

VENUE IMPROVEMENT PLAN

- CHARACTER PRECINCTS
 - PLAZA
 - WALKWAYS
 - RECREATION
 - PLAY
- PEDESTRIAN CYCLE CONNECTION
- SITE INTERFACE WITH STREET
- INFORMAL RECREATION WITH BUILT FORM
- FLEXIBILITY OF SURROUNDING SPACES



APRIL 2020

GROUND FLOOR PLAN

VENUE IMPROVEMENT PLAN



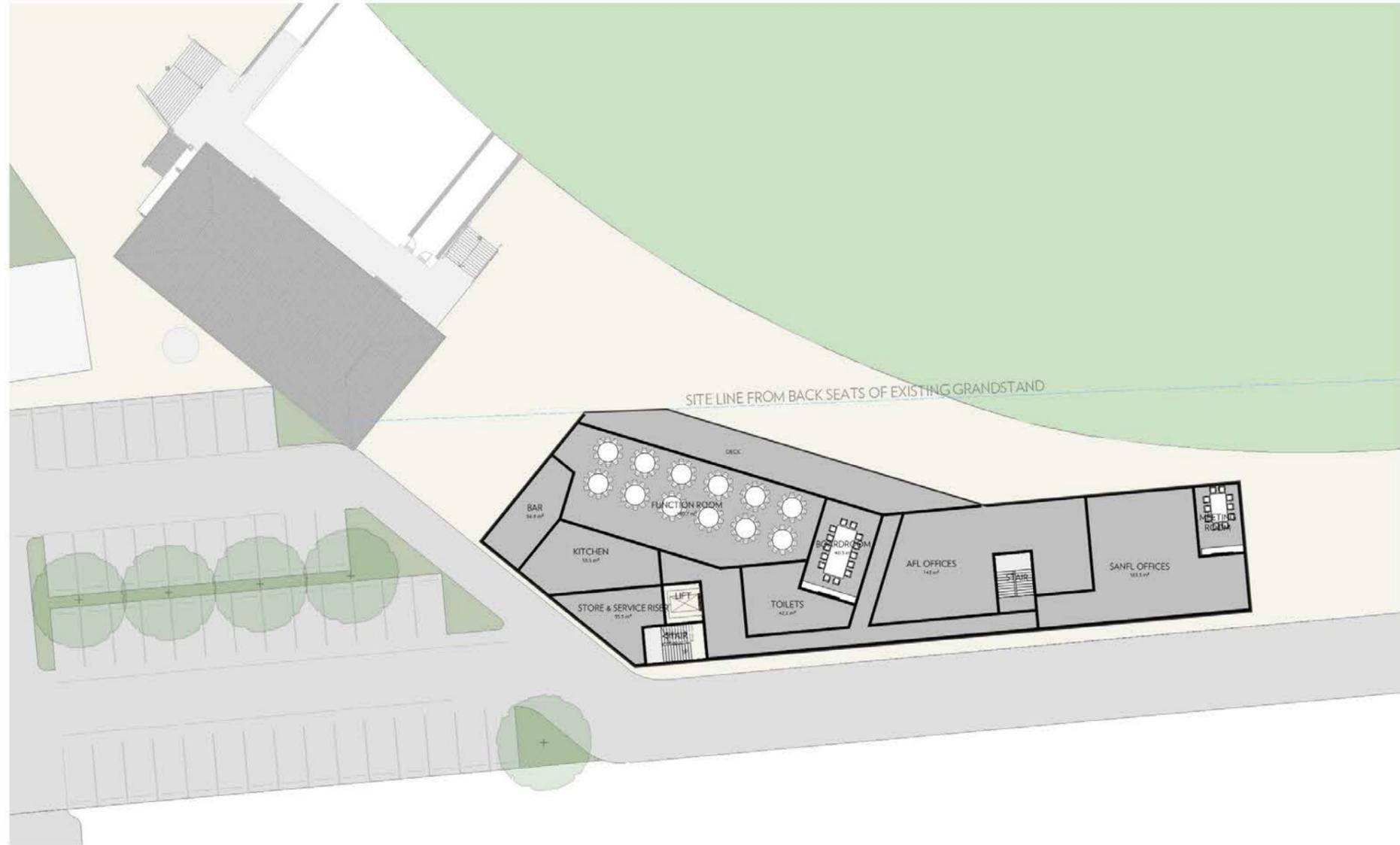
AREA - NEW BUILDING		
Name	Level	Area
NEW BUILDING GROUND FLOOR	Ground Floor Level	985 m ²
NEW BUILDING FIRST FLOOR	First Floor Level	985 m ²
NEW BUILDING SECOND FLOOR	Second Floor Level	170 m ²
Grand total		2140 m ²

AREA - EXISTING GRANDSTAND		
Name	Level	Area
EXISTING GRAND STAND	Ground Floor Level	275 m ²
Grand total		275 m ²

APRIL 2020

FIRST FLOOR PLAN

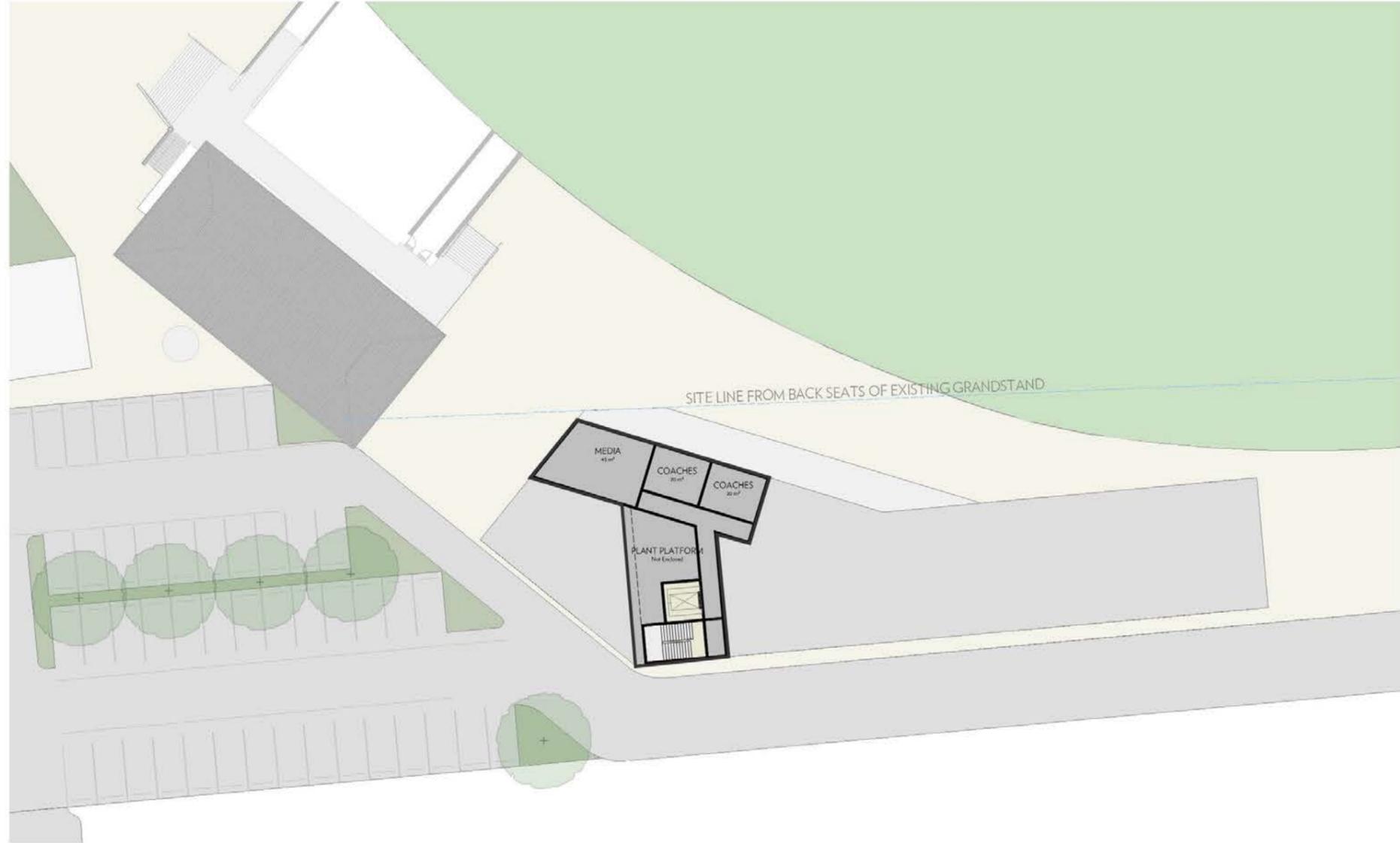
VENUE
IMPROVEMENT
PLAN



APRIL 2020

SECOND FLOOR PLAN

VENUE
IMPROVEMENT
PLAN



APRIL 2020

ELITE TALENT FACILITY REQUIREMENTS

VENUE IMPROVEMENT PLAN



LEGEND

-  EX. BUILDINGS TO REMAIN
-  PERMANENT FENCING & BOUNDARY
-  NEW SANFL + ADELAIDE FOOTY LEAGUE FACILITY
-  NEW ASSOCIATION HOUSE
-  IRRIGATED SPORTS TURF
-  EX. LIGHT TOWERS
-  EX. MAIN OVAL
-  NEW KINGS RESERVE OVAL

APRIL 2020

INVESTMENT

VENUE
IMPROVEMENT
PLAN

ELITE TALENT FACILITY REQUIREMENTS	ESTIMATE
– New Three Storey Building	\$7,348,772
– Phil Ridings Stand Changeroom Refurbishment	\$714,523
– Sports House - Adelaide Football League	\$1,160,250
– Plaza Area Works (around new building)	\$452,073
– Site Works	\$214,940
– North Western Carpark	\$593,594
– Construction Contingencies & Professional Fees	\$1,540,000
KINGS RESERVE MASTER PLAN IMPLEMENTATION	ESTIMATE
– Oval Resurfacing	\$676,985
– Council Playground and Playspace	\$908,362
– South East Carpark	\$380,576
– Heritage Gates	\$38,835
– Kings Reserve Oval	\$2,202,138
– Site Works	\$450,793
– South West Carpark	\$284,506
– Plaza Area Works	\$942,823
– Construction Contingencies & Professional Fees	\$735,392
TOTAL PROJECT COST	\$18,644,562

DESIGN AND COSTING

- The estimated cost of the Thebarton Oval and Kings Reserve Redevelopment is \$18.64 million
- Costs are based on concept designs provided by Walter Brooke Architecture and assessed by Rider Levett Bucknall
- Itemised costings include design contingencies and escalation
- Construction contingencies and professional fees are shown as separate line items but are critical components of project investment requirements
- Concept designs have been developed in consultation with SANFL, City of West Torrens and Adelaide Footy League

INVESTMENT PARTNERS

- SANFL are currently working to secure funding from the following partners:
 - Federal Government \$6,000,000
 - City of West Torrens \$6,150,350
- SANFL are seeking support for the current investment shortfall.
- Where funding is secured, works are projected to commence October 2020

KINGS RESERVE PLAY SPACE LANDSCAPE CONCEPT



DRAFT

CONTENTS

LANDSCAPE VISION	3
SITE CONTEXT	4
CONCEPT PLAN	5
JUNIOR ZONE	6
SENIOR ZONE	8
ACTIVE	10
GENERAL PLAY	12
PLANTING + MATERIALS PALETTE	14



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Reference 19-2241

Prepared by AM
Reviewed by AP
Revision B
Revision Date 21.05.2020

DISCLAIMER

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LANDSCAPE VISION



Kings Reserve Play Space will be an active play space for all. The space will include a multitude of elements, combining traditional play with active. Envisaged as a bold and energetic play space, incorporating high energy equipment to stimulate kids to move and challenge themselves. Bright colour patterning will be seen throughout with a mixture of large and small equipment pieces.

DYNAMIC

BOLD

CONFIDENCE

COLOUR

MULTIPURPOSE

YOUTH FOCUS

ACTIVE

ENERGY

DEVELOP

MOVE

ENGAGE

RECREATION

BRIGHT

ADVENTURE



PROJECT
Kings Reserve Play Space

DRAWING
Landscape Vision

PROJECT
19-2241

REV. DATE
B May 2020



SITE CONTEXT

LEGEND

-  PROPOSED PLAY SPACE AREA
-  EXISTING MAIN ACCESS POINTS
-  EXISTING FENCE



PROJECT
Kings Reserve Play Space

DRAWING
Master Plan

PROJECT
19-2241

REV. DATE
B May 2020



CONCEPT PLAN

- 01** Grassed central areas with large feature tree planting, provide spaces to rest and soften the space
- 02** Congregation spaces with shelters and seating
- 03** Mounded areas surrounding the general play, subtly enclose the space and provide an additional play element
- 04** Entry points, link into existing path network and proposed picnic area
- 05** Footpath/Running track

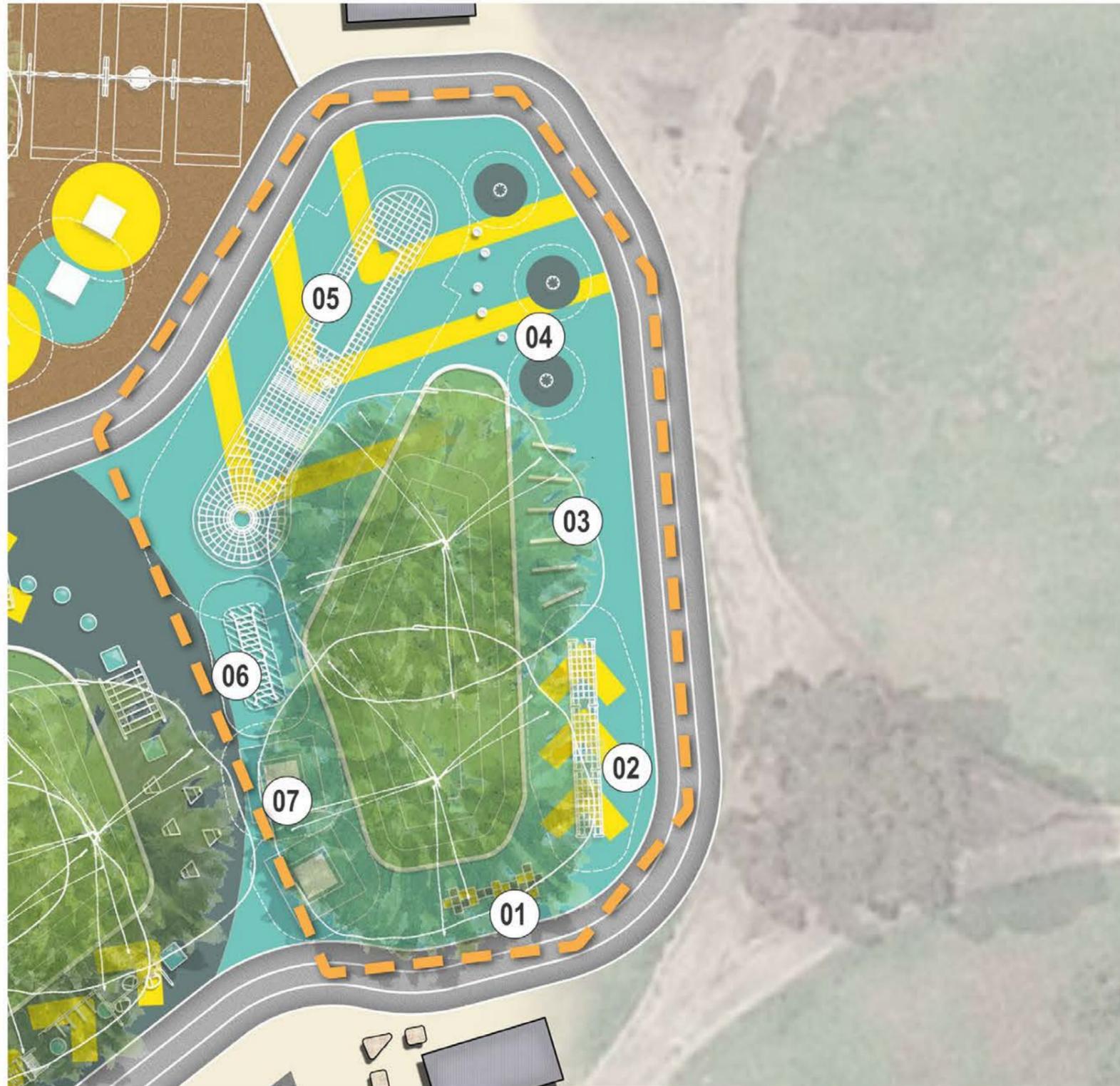


PROJECT
Kings Reserve Play Space

DRAWING
Master Plan

PROJECT
19-2241

REV. DATE
B May 2020



JUNIOR ZONE

The junior zone is an active play loop aimed at 5-10 year olds. Dynamic proprietary play elements combined with small custom elements will create a challenging obstacle course.



PROJECT
Kings Reserve Play Space

DRAWING
Master Plan

PROJECT
19-2241

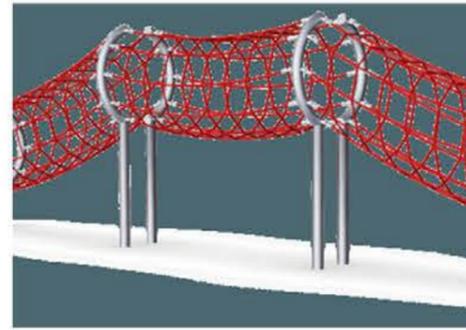
REV. DATE
B May 2020

JUNIOR ZONE EQUIPMENT

01 Hopscotch



02 Tunnel rope climb



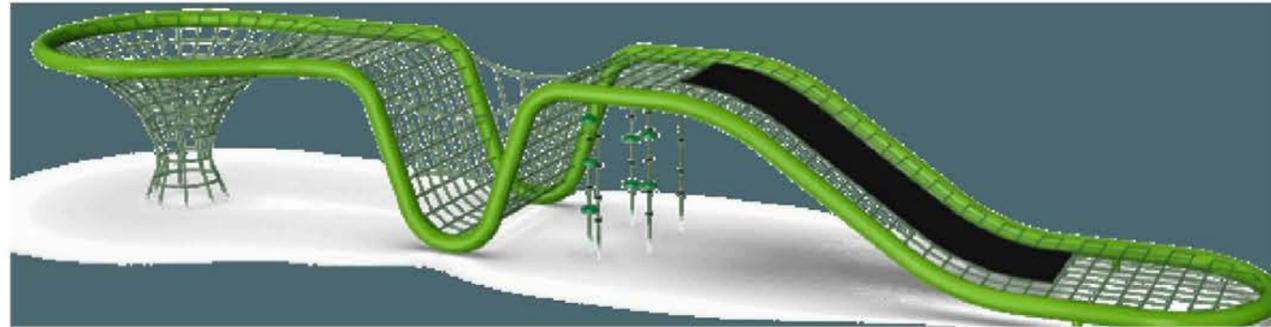
03 Tunnel hoops



04 Wacky spinner



05 Wave loop



06 Junior monkey bars



07 Trampolines



PROJECT
Kings Reserve Play Space

DRAWING

PROJECT
19-2241

REV. DATE
B May 2020

SENIOR ZONE

The senior zone is an active loop aimed at older children and teenagers. With a combination of active proprietary elements and minor custom elements this will be a space for fun and active exercise. Potential for signage and wording in the softfall to encourage and activate.



PROJECT
Kings Reserve Play Space

DRAWING
Master Plan

PROJECT
19-2241

REV. DATE
B May 2020

SENIOR ZONE EQUIPMENT

01 Quintuple Steps



02 Jungle bars



03 Angled cargo net, spider wall, web ceiling and rail climb



04 Pole forest



05 Leap and fling, launch mound and the plank



06 Rail climb, web ceiling and upside down



07 Rock hop



08 Up and over, cliff hanger and field of rings

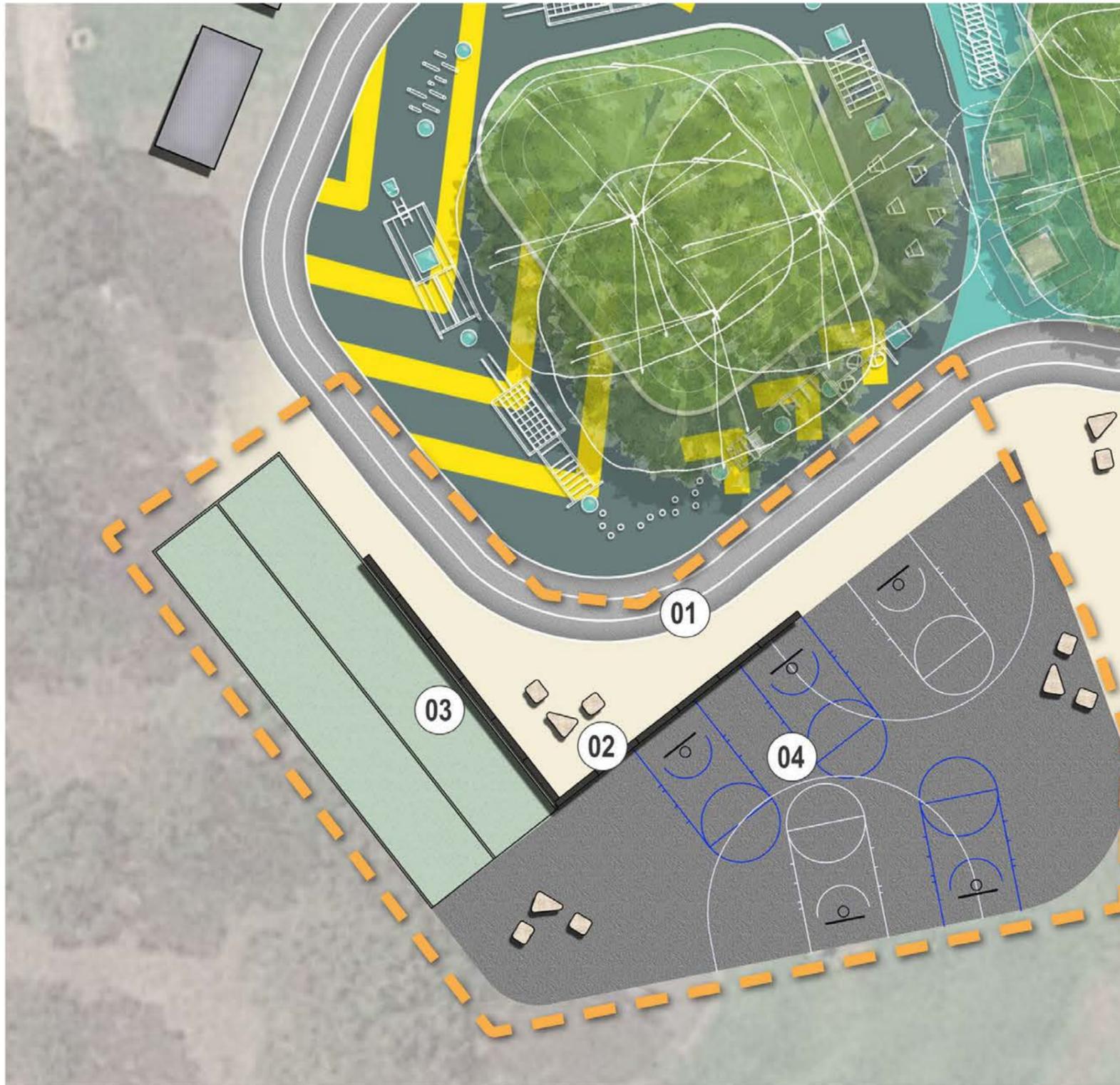


PROJECT
Kings Reserve Play Space

DRAWING

PROJECT
19-2241

REV. DATE
B May 2020



ACTIVE ZONE

More traditional active play in the form of cricket nets and a multi basketball area which will link in to the existing skate area. Potential for a climbing wall/fence to create a seamless transition and bring the cricket nets into the play area.

A running track marked on the footpath surface will provide the opportunity for children to race each other, ready, set, go!



PROJECT
Kings Reserve Play Space

DRAWING
Master Plan

PROJECT
19-2241

REV. DATE
B May 2020

ACTIVE ELEMENTS

01 Running track



02 Climbing wall/fence



03 Cricket nets



04 Basketball



PROJECT
Kings Reserve Play Space

DRAWING

PROJECT
19-2241

REV. DATE
B May 2020

GENERAL PLAY

The general play area will include multiple trampolines and swings and a feature tower. The tower will be located on a mound to give additional height and a viewpoint over the reserve.



PROJECT
Kings Reserve Play Space

DRAWING
Master Plan

PROJECT
19-2241

REV. DATE
B May 2020

GENERAL EQUIPMENT

01 Tower



02 Swings



03 Trampolines



PROJECT
Kings Reserve Play Space

DRAWING

PROJECT
19-2241

REV. DATE
B May 2020

PLANTING + MATERIALS PALETTE

TREE SPECIES



Species: Ficus sp.
Evergreen

MATERIALS/FURNITURE PALETTE



Seating walls



Seating walls



Seating rocks/pebbles



Shelter structures



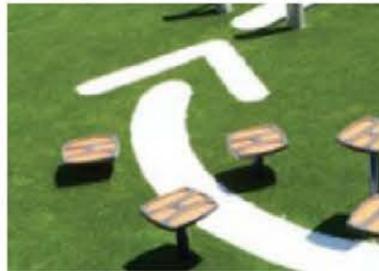
Asphalt footpath with painted lines



Concrete footpath with painted lines



Bold coloured rubber softfall



Arrows and other markings in rubber softfall



17.10 Information Only Council and Committee Reports

Brief

The purpose of this report is to provide a detailed listing of information only Council and Committee reports to be received.

RECOMMENDATION

It is recommended to Council that the information only Council and Committee reports, contained in the Attachment Under Separate Cover of Agenda report, be received.

Introduction

Council at its meeting on 17 March 2020 resolved that:

"All Council Committee meetings be cancelled from 18 March 2020 until the 19 May 2020 meeting of Council, subject to review."

"Only items that require a material decision of Council be included in the Council Meeting agendas until such time as Council meetings revert to twice monthly."

Subsequently, at its meeting on 21 April 2020, Council resolved that:

"The resolution of Council at its 17 March 2020 meeting, to cancel all Council Committee meetings, be extended until such time as the current major emergency declaration is lifted, or such time as Council resolves otherwise."

This report has been prepared in response to these resolutions.

Discussion

Following the resolution of Council, the Administration determined that items that did not require a material decision of Council will be provided as Attachment Under Separate Cover for Elected Member's information and perusal.

The following is a list of information only reports provided as **Attachment Under Separate Cover**:

- Urban Services Activities Report
- Progress on Implementing Council Decisions

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

This report responds to the resolution of Council as its meeting on 17 March 2020 and 21 April 2020 and provides a listing of information only Council and Committee reports for Members' information.

Attachments

Nil

18 LOCAL GOVERNMENT BUSINESS

Nil

19 MEMBER'S BOOKSHELF

- Lockleys Bowling Club 107th Annual Report 2019-2020
- Dog and Cat Management Board, Off-leash Greyhound Events: Guidelines for Councils of South Australia

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE

20.1 Ashford House Nomination

Correspondence has been received from the South Australian Heritage Council regarding the nomination of Ashford House as a State Heritage Place (**Attachment 1**).

20.2 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes

Correspondence has been received from the Adelaide and Mount Lofty Ranges Natural Resources Management Board regarding the minutes of the Board meeting held on Thursday 26 March 2020 (**Attachment 2**).

20.3 Funding for food waste systems

Correspondence has been received from the Minister for Environment and Water, David Speirs MP, regarding funding for councils to implement area-wide high performing food waste systems (**Attachment 3**).

20.4 Greener Neighbourhoods Grants Program

Correspondence has been received from the Minister for Environment and Water, David Speirs MP, advising that application for the Greener Neighbourhoods Grants Program are now open (**Attachment 4**).

20.5 New guidelines for greyhound off-leash events

Correspondence has been received from the Dog and Cat Management Board regarding the new guidelines for greyhound off-leash events (**Attachment 5**).

20.6 Adelaide Airport Consultative Committee Minutes

Correspondence has been received from the Adelaide Airport regarding the minutes of the Adelaide Airport Consultative Committee meeting held 21 February 2020 (**Attachment 6**).

20.7 Adelaide Airport Passenger Statistics

Correspondence has been received from the Adelaide Airport Limited providing passenger statistics for the May Quarter 2020 (**Attachment 7**).

20.8 Adelaide Airport Consultative Committee Briefings

Correspondence has been received from the Adelaide Airport Limited regarding the Sustainability, Environment, and Wildlife Hazard Management briefings of the Adelaide Airport Consultative Committee for May 2020 (**Attachment 8**).

20.9 Aircraft Operations during Adelaide Curfew

Correspondence has been received from the Adelaide Airport Limited, summarising airport operations during the Adelaide Airport curfew period from January to March 2020 (**Attachment 9**).

20.10 Adelaide Airport Curfew Dispensation Report

Correspondence has been received from the Adelaide Airport Limited, regarding the granted curfew dispensation from January to March 2020 (**Attachment 10**).

RECOMMENDATION

That the correspondence be received.

Attachments

- 20.1 Ashford House Nomination**
- 20.2 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes**
- 20.3 Funding for food waste systems**
- 20.4 Greener Neighbourhoods Grants Program**
- 20.5 New guidelines for greyhound off-leash events**
- 20.6 Adelaide Airport Consultative Committee Minutes**
- 20.7 Adelaide Airport Passenger Statistics**
- 20.8 Adelaide Airport Consultative Committee Briefings**
- 20.9 Aircraft Operations during Adelaide Curfew**
- 20.10 Adelaide Airport Curfew Dispensation Report**

South Australian HERITAGE COUNCIL

Ref: 11939

13 May 2020

Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033
Email: tbuss@wtcc.sa.gov.au

For further information please
contact:

Heritage South Australia

(08) 8124 4960
DEWHeritage@sa.gov.au

Department for Environment and
Water

Dear Mr Buss,

RE: Nomination of Ashford House as a State Heritage Place

Thank you for your nomination of **Ashford House, 87 Anzac Highway, Ashford** for inclusion as a State Heritage Place in the *South Australian Heritage Register*.

It is the South Australian Heritage Council's policy to make nominations for State heritage listing, information about places provisionally entered on the Register, and submissions on provisional entries publicly available on the following webpage:

www.environment.sa.gov.au/topics/heritage/sa-heritage-register/entries-confirmations

The Council will adhere to the Privacy Principles, and names and personal details will not be released.

A staff member of Heritage South Australia in the Department for Environment and Water will contact you by telephone or letter to advise progress.

Yours sincerely,



for David Hanna
Executive Officer
South Australian Heritage Council

**ADELAIDE AND MOUNT LOFTY RANGES
NATURAL RESOURCES MANAGEMENT BOARD**



**Government
of South Australia**

Adelaide and
Mount Lofty Ranges
Natural Resources
Management Board

MINUTES OF MEETING NO 161

**Held from 10.00am – 11.19am
on Thursday 26 March 2020
at the Office for Natural Resources AMLR
205 Greenhill Road, EASTWOOD
via video and telephone conference**

PRESENT: **Board Member:** David Greenhough

IN ATTENDANCE: Kim Krebs, Regional NRM Manager
Roisin McAlary, Manager Business Support
Wendy Telfer, Manager Planning and Evaluation
Adele Macphee, Executive Officer

26032020-161-1.0 MEETING PROCEDURE

26032020-161-1.1 Welcome

The Board meeting was opened, acknowledging that the land is the traditional lands for the Kaurna people and the Board respects their spiritual relationship with their Country. The Board also acknowledged the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today. The Board Member welcomed all attendees to the meeting via video and telephone conference.

26032020-161-1.2 Apologies

There were no apologies.

26032020-161-1.3 Declaration of Interest

There were no additional declarations of interest declared at the meeting.

26032020-161-1.4 Consent Schedule

*The Board **confirmed** all items on the Consent Schedule be adopted.*

CARRIED

26032020-161-1.5 Confirmation of Minutes 160 – 27 February 2020

*The Board **confirmed** the minutes of meeting number 160 held on 27 February 2020 as a true and accurate record.*

CARRIED

Page 1 of 5

26032020-161-1.6 Matters Arising from Previous Meetings

*The Board **noted** the matters arising.*

CARRIED

26032020-161-1.7 Resolution Register

*The Board **noted** the Resolution Register.*

CARRIED

26032020-161-2.0 BOARD MATTERS

Items 2.3 and 2.4 were raised for discussion.

26032020-161-2.1 Community based approach to low flows

Paul Wainwright (Project Manager, Securing Low Flows) highlighted the importance of environmental flows to achieve environmental outcomes such as biodiversity and to fulfil statutory requirements. The difficulties in getting landholders to voluntarily install low flow devices, further exacerbated by drought and recent fires, was discussed. There is a need to look at affordable and more community based alternatives. The Board deliberated alternative delivery models based on the merits of a community based proposal presented by the Inman Valley community.

The Board:

*2.1.1 **discussed** the 'community driven' low flows proposal suggested by Inman Valley landholders; and*

*2.1.2 **considered** the request by landholders in the Inman River to support a catchment-scale trial of the approach in the Inman River; and*

*2.1.3 **endorsed** staff to undertake further work to explore how a trial using the community-led approach could be implemented and to document the costs involved, with the following provisos:*

- 1. the trial is undertaken by interacting with a formal structured community group (possibly existing) with a plan and a clear set of deliverables; and*
- 2. initial trials are no longer than 12 months, especially if a permanent device is used, to reduce long term liability to the Board; and*
- 3. a feasibility concept proposal is brought back to the Board that includes alternatives to assist progression to a multi-year scheme.*

CARRIED

Page 2 of 5

26032020-161-2.2 Cudlee Creek Landscape Recovery Grants

The Board discussed the large amount of grant applications received, and the potential of being oversubscribed.

The Board:

*2.2.1 **approved** the delivery of the non-recourse grants program - Cudlee Creek Landscape Recovery Grants*

CARRIED

26032020-161-2.3 School Environment Grants 2019-20

The Board discussed ranking and funding of the 61 projects the panel recommended, in particular the 2 lowest ranked projects over the funding limit

The Board:

*2.3.1 **noted** the recommended list of successful projects submitted for the Schools Environment Grants round for 2019-20; and*

*2.3.2 **requested** a resolution regarding whether the 2 lowest ranked projects would be funded, and if so, where the additional funds would be sourced.*

CARRIED

26032020-161-2.4 Current recommended practice for water affecting activities in bushfire recovery areas

The Board:

*2.4.1 **endorsed** the current recommended practice for sediment control within a watercourse in a fire-affected area, noting that the final layout will be approved by the Regional Manager prior to publication and:*

*2.4.2 **noted** that the current recommended practice will be reviewed in June.*

CARRIED

26032020-161-2.5 Regional NRM Manager's Report

The Board:

*2.5.1 **noted** the Regional NRM Manager's Report.*

Page 3 of 5

CARRIED

26032020-161-2.6 Green Adelaide A/Director's Report

The Board:

2.6.1 **noted** the Green Adelaide A/Director's Report.

CARRIED

26032020-161-2.7 Yellowish Sedge Skipper Site Assessments Stage 1 and 2 Final Reports

The Board:

2.7.1 **noted** the tabling of the report; and

2.7.2 **endorsed** the release of the report via the Board's website; and

2.7.3 **noted** that reintroduction of the Yellowish Sedge Skipper has commenced to Gahnia restoration sites in the region, but further sedgeland restoration and reintroduction has been identified to ensure successful re-establishment of this once locally extinct butterfly.

CARRIED

26032020-161-2.8 Leafy Seadragon Population Monitoring in the AMLR NRM Region - Pilot Study at Rapid Bay

The Board:

2.8.1 **noted** the tabling of the report; and

2.8.2 **endorsed** the release of the report via the Board's website.

CARRIED

26032020-161-3.0 FINANCE

26032020-161-3.1 Finance Report

The Board discussed the reduction of expenditure due to the current COVID-19 climate with deliverables slowing down. This may put pressure on future budgets. Budget savings could be directed to a stimulus package.

The Board:

3.1.1 **accepted** the financial reports and statistics for the period ending 29 February 2020; and

Page 4 of 5

3.1.2 **approved** the material budget adjustments requested in the Budget Revision Feb-Mar 2020 that have been endorsed by the Regional NRM Manager; and

3.1.3 **noted** the other budget adjustments requested in the Budget Revision Feb-Mar 2020 that have been approved by the Regional NRM Manager.

CARRIED

26032020-161-4.0 PAPERS TO NOTE

26032020-161-4.1 Register of Interest

26032020-161-4.2 Use of the Common Seal

26032020-161-4.3 Letter to Minister Spiers, dated 18 March 2020

26032020-161-4.4 Letter to Mr Michael Lennon-State Planning Commission, dated 27 February 2020

26032020-161-4.5 Letter to Stormwater Management Authority, dated 2 March 2020

*The Board **noted** Papers 4.1, 4.2, 4.3, 4.4 and 4.5.*

CARRIED

26032020-161-5.0 Other Business

There was no other business tabled at this meeting.

26032020-161-6.0 Meeting Closed

There being no further business, the Board declared the meeting closed at 11.19am.

The next public meeting of the Adelaide and Mount Lofty Ranges Natural Resources Management Board, will be held on Thursday 23 April 2020, at the offices for Natural Resources AMLR, 205 Greenhill Road, Eastwood via video and telephone conference.

David Greenhough
Board Member



Date: 23 / 04 / 2020



**Government
of South Australia**

**Office of the Minister for
Environment and Water**

81-95 Waymouth Street
Adelaide SA 5000

GPO Box 1047
Adelaide SA 5001

Tel 08 8463 5680
minister.speirs@sa.gov.au

20EW0009177

Mayor Michael Coxon
City of West Torrens
Email: mayorcoxon@wtcc.sa.gov.au

Dear Mayor Coxon *Michael,*

I am pleased to advise that the Marshall Liberal government is accelerating \$1.6 million in funding for councils to implement area-wide high performing food waste systems.

My department, Green Industries SA (GISA), has revised the incentives available through the Kerbside Performance Plus (Food Organics) Incentives Program to assist in the distribution of compostable bags with ventilated food waste systems.

The South Australian government will meet the full cost of compostable liner bags when offered with a ventilated food waste system. The incentives will continue to require matched funding for containers and associated education material. The revised program guidelines and application form are available at www.greenindustries.sa.gov.au.

The revised incentives will assist councils to implement best practice systems to reduce the amount of household food waste sent to landfill. When distributed across entire council areas, these systems achieve the greatest participation and diversion rates.

I encourage your council to establish or reinvigorate a food waste recycling system. For further information, please contact Mr Justin Lang, Manager Local Government and Infrastructure at GISA, on telephone 0419 948 931 or email justin.lang@sa.gov.au.

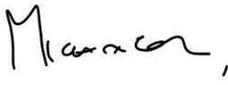
Yours sincerely

A handwritten signature in black ink, appearing to read 'David Speirs'.

DAVID SPEIRS MP
Minister for Environment and Water

Date: 19/05/2020

20EW0009028

**Government
of South Australia****Office of the Minister for
Environment and Water**81-95 Waymouth Street
Adelaide SA 5000GPO Box 1047
Adelaide SA 5001Tel 08 8463 5680
minister.speirs@sa.gov.auMayor Michael Coxon
City of West Torrens
Email: mayorcoxon@wtcc.sa.gov.auDear ~~Mayor~~ Coxon **Invitation to apply for funding through the Greener Neighbourhoods Grants Program**

I am writing to advise you that I have doubled the amount of funding available for the *Greener Neighbourhoods Grants Program* (GNGP) in 2020-21 and that applications are now open.

As you may be aware, this government is committed to providing up to \$2 million over four years to councils to support projects that increase tree canopy and green cover. Importantly, this program will result in practical, on-ground benefits for local neighbourhoods and communities.

In light of the economic impacts of COVID-19 and as part of a range of economic stimulus measures being implemented by the Marshall Liberal government, I have doubled the amount of grant funding that was scheduled to be released this year to \$1 million.

Councils located within the Green Adelaide region are invited to submit applications for funding from \$15,000 up to a maximum of \$400,000 for on-ground projects including street tree planting and other urban greening. Councils applying will need to provide a co-contribution of at least 50 per cent of the total value of the project, which may be in the form of cash (including from other grant funding programs) and/or in-kind (staff time and other non-monetary resources).

Applications for the 2020-21 round of the GNGP are now open and close on Friday 10 July 2020. To find out more information and how to apply, please refer to the Greener Neighbourhoods Application Guidelines and visit the website: www.environment.sa.gov.au/topics/green-adelaide/greener-neighbourhoods-grants.

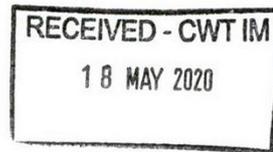
For further information, please contact Mr Brenton Gear, Director Green Adelaide, Department for Environment and Water on (08) 8463 7168 or at brenton.grear@sa.gov.au.

Yours sincerely

**DAVID SPEIRS MP**

Minister for Environment and Water

Date: 18/05/2020



Government of South Australia
Dog and Cat Management Board

Level 9
81 - 95 Waymouth Street
Adelaide SA 5000

GPO Box 1047
Adelaide SA 5001

Ph: 08 8124 4962
Fax: 08 8124 4648

ABN 48 100 971 189

www.dogandcatboard.com.au

12 May 2020

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Terry,

re: New guidelines for greyhound off-leash events

I am pleased to announce the Dog and Cat Management Board (the Board)'s latest publication, *Off-Leash Greyhound Events: Guidelines for Councils of South Australia*.

This publication is the direct result of the controlled trials undertaken by the City of West Torrens and Alexandrina Council. Your organisations initiated and facilitated a series of controlled off-leash events for Greyhounds in fenced council dog parks which were well managed and highly successful. The effort of your staff and council's support is to be commended.

Before these trials could proceed, the Board granted exemptions to section 45C of the Dog and Cat Management Act 1995 (the Act) which requires greyhounds to be restrained. With your organisations' participation proving such success, the Board has developed these guidelines and exemption application forms, so all councils can hold similar events for their communities into the future.

At the request of the Board, GAP SA played an instrumental role throughout the trial process. They actively observed the trials and provided advice on mitigation strategies to manage community safety and potential risks. They are also keen to support future events and the transition of racing dogs to family pets.

I have enclosed 5 copies for you to share with your elected members and executive management. If you would like more copies, please do not hesitate to contact our communication and engagement officer, Mandy Barlow by email — mandy.barlow@sa.gov.au

These guidelines and supporting forms are also hosted on our Council Secure Site (policy and guidelines/exemptions) and I have advised your animal management team leaders and managers of this via email.

The Board is delighted to have supported these events which you initiated. We could not have developed these resources and processes without your organisation's commitment.

Yours sincerely

Linda Allery
Manager
Dog and Cat Management Unit

Adelaide Airport Consultative Committee (AACC) MINUTES



Date: 21 February 2020

Starting time: 9:00am

Location: Royal Flying Doctor Service (RFDS), 1 Tower Road, Adelaide Airport SA 5950

1.0 WELCOME

The Chairman opened the meeting at 0902hrs and welcomed those present.

Present	Company
Russell Synnot – Chair	Synnot & Wilkinson
Mark Young	Adelaide Airport Limited (AAL)
Brenton Cox	Adelaide Airport Limited (AAL)
Brett Eaton	Adelaide Airport Limited (AAL)
Mark Williams	On secondment to AAL
Rob Kaftan	Adelaide Airport Limited (AAL)
Kym Meys	Adelaide Airport Limited (AAL)
Matthew Eygenraam	Adelaide Airport Limited (AAL)
Jamie Sangster	Adelaide Airport Limited (AAL)
Robert Snewin	City of Holdfast Bay
Walter Dollman	North Adelaide Residents Society
Phillip Martin	Adelaide City Council
Matthew Polkinghorne	Department of Planning, Transport and Infrastructure (DPTI)
Brenton Burman	AECOM
Robert Owen	Netley Residents Association
Marylou Bishop	Town of Walkerville
Terry Buss	City of West Torrens
Trian Gonis	Office of Steve Georganas
Barry Salter	Holdfast Bay Residents Alliance
Holly Ainslie	Airservices Australia (ASA)
Craig Barnes	Airservices Australia (ASA)
Gerard Mears	Airservices Australia (ASA)
Garth Palmer	West Beach Resident Alliance

Apologies	Company
Steve Georganas	Member for Adelaide
Stephen Patterson	Member for Morphett
Kenzie Van Den Nieuwelaar	City of Charles Sturt
Juergen Ruppert	Department of Planning, Transport and Infrastructure (DPTI)
Brenton Griguol	North Adelaide resident
Hon Rachel Sanderson	State Member for Adelaide
Sarah Tink	Department of Infrastructure
Joseph Solomon	Department of Infrastructure
Russell McArthur	Department of Infrastructure
Peter Atkins	Department of Infrastructure
Matt Cowdrey	Member for Colton
Michael Coxon	City of West Torrens
Evan Knapp	South Australia Freight Council (SAFC)
Paul Laris	Western Adelaide Coastal Residents Association

2.0 MINUTES OF PREVIOUS MEETING – 15 November 2019

Proposed – Bob Owen and Seconded Terry Buss that the notes of the 15 November 2019 meeting be adopted – Carried.

3.0 CORRESPONDENCE

3.1 Correspondence In:

- Apologies
- Reports
- Email - Jetstar turn-around flight Query

3.2 Correspondence Out:

- Previous Minutes, Agenda and Reports

4.0 SUMMARY OF ACTION ITEMS

4.1 Air quality study – AAL

Please refer item 5.3.

4.2 Netley Noise Attenuation Mound update – AAL

A recent clean-up of the site has been completed. A Committee member tabled 3 documents which included photos of the site from when the mound was first installed and how it looks now. It was noted the watering is now working but a combination of issues has caused the appearance of the site to deteriorate. The site shares a boundary fence with NRM, SA Water and AAL. It was noted a separate meeting has been organised to discuss this item. An update from this separate meeting is to be presented at the next AACC meeting in May 2020.

4.3 Trash collection Keswick/ Brown Hill Creek Update - AAL

A committee member noted that the stormwater creek adjacent to the Airport site has nowhere to drain and the basin needs a major clean out. It was noted that the dumped rubbish that NRM collects from the basin is diverse in nature. The possible reason for SA Water not maintaining the low-flow channel were discussed. It was noted the build-up of trash attracts odour and mosquitos. The City of West Torrens CEO noted that it is difficult for councils to prosecute illegal dumping. A meeting will be organised with all interested parties. An update from this meeting of interested parties is to be presented at the next AACC meeting in May 2020.

4.4 Update on South Road extension work – DPTI

No update. DPTI to update at the next AACC meeting.

4.5 Building heights CBD development – AAL

Please refer item 5.4.

5.0 AIRPORT UPDATE

5.1 Adelaide Airport Limited (AAL) Report – The Report was tabled and the following was noted:

The report provided showed recent aircraft movement numbers but with the bushfires and Coronavirus outbreak, passenger numbers are expected to continue to decrease with China Southern, Cathay Pacific, Singapore and Malaysia Airlines all under pressure. It was noted Qantas is pulling back services domestically and internationally with a 15% reduction in flights out of Asia. It was noted that it is a tough time in the aviation industry and was expected to get worse.

The impact of the recent bushfires has been not only economic, but personal, with the passing of Dick Lang and his son Clayton. Dick Lang was an iconic character who operated regular charter flights to Lake Eyre. The Committee's thoughts are with the Lang family and all affected.

As a sponsor of the Adelaide Fringe, AAL had a number of staff perform in a Fringe Choir on the opening night of the Fringe.

5.2 Property and Development and Land Use Report – The Report was tabled and taken as read.

5.3 Environment Report – The Report was tabled and the following was noted: The AAL Air Quality Strategic Framework is a 5-stage process:

Stage 1: Literature review – February 2019

Stage 2: Gap Analysis – May 2019

Stage 3: Problem identification – August 2019 (including a third-party review)

Stage 4: Human Health Risk Assessment (HHRA) – February 2020 (including EPA consultation and Uni of Adelaide review)

Stage 5: Exposure assessment – September 2020 (prior to this a final review from HHRA and Uni of Adelaide review).

5.4 Adelaide Airport Technical Working Group (AATWG) – A number of issues were discussed at the last meeting including the Jetstar turn-back flight, curfew dispensations, ASA new noise reporting website, the Heathrow steep descent study and runway closures and aircraft noise reports. The Airport has received 10 building applications for comment since November 2019 that require airspace approval. A meeting was held in December to discuss a particular tall building in the CBD. The meeting included representatives from CASA, AAL, ASA and the Federal Department to discuss the proposed building development. A resulting report is still in draft and will be submitted to ASA for review and then consultation will occur with airlines.

5.5 Adelaide Airport Master Plan – The Master Plan was submitted to the Commonwealth Minister on 20 December 2019. 70 submissions were received and all submissions have been responded to. If approved, AAL will have 50 business days to publish the document publicly.

A number of images of the TEx site progress were shown to the Committee. The first stage of the project opens next week to the travelling public. This first stage includes the opening of a number of new restaurants and shops. An image was shown of the location of where the Vickers Vimy will be displayed but noted the relocation will occur towards the end of the project. The preparation for the demolition of Aviation House will occur from late February.

6.0 AIRPORT AGENCY UPDATE REPORTS

6.1 Department of Infrastructure – The report was tabled with the following items noted:

Departmental Update

- As part of broader machinery of government changes, the Department has merged with the Department of Communications and the Arts, and is now known as the Department of Infrastructure, Transport, Regional Development and Communications (the Department).
- Janet Quigley is currently acting Executive Director of Aviation and Airports for the foreseeable future.

National Airports Safeguarding Advisory Group (NASAG)

- NASAG met on 21 August 2019. The group agreed the Terms of Reference (ToR) for the Implementation Review of the National Airports Safeguarding Framework guidelines (NASF) at this meeting. The ToR are available on the Department's website.

- The Implementation Review commenced on 2 September 2019 and seeks submissions from interested industry stakeholders on how NASF has been/is being implemented. The submission period closed on 22 November 2019.
- The Implementation Review draft report is anticipated in early February 2020 to coincide with the NASAG meeting, and the final report is expected to be presented to the Transport and Infrastructure Senior Officials Committee (TISOC) in the first half of 2020. The review report will put forward recommendations on measures which could enhance further implementation of NASF guidelines.
- The NASAG 2019-2021 Forward Work Program was also finalised at the August meeting. The program includes a review of the assessment trigger area in Guideline B (windshear), review of Guideline D (wind farms) and review of Guideline C (bird and wildlife strike).
- Under NASF Guideline I – Public Safety Areas, the Department is responsible for policy advice regarding public safety risks within the boundaries of leased federal airports. The Commonwealth expects airports to consider public safety risk in planning and developments on-airport.
- It is the responsibility of each state and territory to implement the NASF in their respective planning systems.
- The next NASAG meeting will be held in March 2020, where the draft Implementation Review report will be considered.
- General enquiries regarding the NASF may be directed to the Director, Airspace Protection and Safeguarding, Department of Infrastructure, Transport, Regional Development and Communications or by email to safeguarding@infrastructure.gov.au.

Overview of Regulations Sunsetting Process

- On 24 August 2018, the Attorney-General issued the Legislation (Airport Instruments) Sunset-altering Declaration 2018, to align the sunsetting dates of the instruments to 1 April 2024.
- The review process has included consultation in the form of workshops, a public online survey and direct consultation with the airport operators.
- Outcomes of the review process to date indicate none of the instruments can be allowed to sunset as they all regulate areas that are appropriate and necessary for regulation. However, most of the instruments include some elements that are no longer fit for purpose. The identified issues are mostly a consequence of the passage of time since the regulations were made.
- The Department will be in touch with all airports in the near future to discuss next steps.

Dispensations

- 18 aircraft were given dispensations which is higher than normal, however Sydney had over 80 for the same quarter. The increase relates to the bushfires and the weather that affected the entire network.
- Jetstar turn-back:
 - Jetstar Airways were advised at 10.40pm Australian Eastern Daylight Time (AEDT) that a curfew dispensation had been granted for flight JQ776 to land at Adelaide Airport no later than 11.25pm.
 - At 11.17pm (AEDT) the Department was contacted by Airservices Australia to notify that the main runway at Adelaide Airport was not available due to runway works.
 - Jetstar were advised at 11.22pm (AEDT) that the main runway was not available and for safety reasons the aircraft was not able to land at Adelaide Airport and would have to return to Melbourne.

- Following the events of 22 January 2020, Jetstar contacted the Department and advised that an internal investigation would be undertaken as to why the pilot-in-command had not examined the Notice to Airmen (NOTAM) which advised of the closure of runway 05/23 on 22 January 2020. Jetstar would also examine protocols for Integrated Operations Centre staff to ensure that NOTAMs were considered prior to requesting curfew dispensations.
- The Department has added a further general Department email address to improve the notification process for any runway restrictions so that the relevant duty officer is aware prior to considering dispensation requests.

6.2 State Department of Planning, Transport and Infrastructure Report – Nothing to report.

6.3 Airservices Australia (ASA) Report –

Draft Flight Path Design Principles

ASA conducted a national stakeholder consultation on Airservices Draft Flight Path Design Principles that will shape how ASA design, develop and implement flight path changes into the future. The consultation did not include discussions on specific flight path changes occurring in any one location. The consultation was focused solely on the Draft Principles.

ASA used a range of approaches to engage with stakeholders, including a National Online Survey, six Face-to-Face Community Workshops, three Industry Stakeholder Panels, and two Community Pop-up Stalls interstate (to promote completion of the Survey). Locations for Community Workshops and Industry Stakeholder Panels were selected to ensure views from across Australia were considered. In selecting locations, ASA ensured they reflected a balance of aircraft operations (including general aviation, civilian and military), capital city and regional areas, and had access to broad community, government and industry representation.

New Format Online Reporting

The new online reporting format was implemented, effective from October 2019. This provides monthly rather than quarterly data and replaces Airservices quarterly reporting, both online and for the Adelaide AACC. Monthly information is updated on the 10th business day of each month. Airservices will continue to provide commentary both online and to the Adelaide AACC, on increased complainants, issues or other complainant investigations by the NCIS. Yearly reviews will continue to be provided and any issues that are not noise related will not be included in this reporting. This format is sourced directly from the NCIS database, and is based on contacts received in the calendar month. As the NCIS updates issues and case classifications during the course of their investigation into a contact, it is possible that slight variations will occur in the reporting to the previous month, when the current month is uploaded. It was noted that data prior to January 2016 has been archived. A demonstration of the site was provided at the meeting.

2019 year in Review Complainants

- 78 individual complainants- a decrease from 89 in 2018
- Runway 23 was used for the majority of movements in 2019, except for the month of June, however, more complainants were concerned with Runway 05 operations
- 54 suburbs recorded complainants
- Glenelg North (6) and Mile End (5) recorded the most complainants and this was the same in 2018
 - Glenelg North affected by Curfew operations both permitted and emergency services
 - Mile End affected by permitted Curfew operations
 - Adelaide, North Adelaide, Mawson Lakes and Torrensville each recorded three complainants. It was noted that 1 complaint was received from Port Adelaide.

A question was asked about flight paths. It was noted that flight paths haven't changed for many years. It was noted that the landing system has a 2 degree tolerance either side of the centre line and aircraft will not fly directly on the centre line which can cause aircraft to arrive over one side of Main East Road to the other which can cause the public to think that flight paths have changed.

ASA would outline its key stakeholders for consultation on flight design principles at a future meeting.

A Committee member noted that Brisbane and Melbourne Airports are doing a lot of work with approach with vertical guidance (APV), it was noted that this is not the case in Adelaide at the moment. A question was asked about who explores further options. It was noted that it's a collaborative process between ASA, Airports and Airlines. It was noted that this item and parallel runways will be discussed at the next TWG.

Airservices Aircraft Noise Information Reports for Adelaide are available here: <http://www.airservicesaustralia.com/aircraftnoise/airports/>.

It was noted that there are a number of ways to lodge a complaint or make an enquiry about aircraft noise or operations with Airservices Noise Complaints and Information Service (NCIS).

- directly via WebTrak - <https://webtrak.emsbk.com/adl3>
- using Airservices' online form – www.airservicesaustralia.com/aircraftnoise/about-making-a-complaint/how-to-make-a-complaint/
- by calling 1800 802 584 (freecall).
The hotline is staffed Monday to Friday, excluding public holidays, from 9 am-5 pm Sydney time.
- by fax (02) 9556 6641 or
- by mail – Noise Complaints and Information Service PO Box 211, Mascot NSW 1460
- Adelaide Historical WebTrak Noise application: <http://myneighbourhood.bksv.com/adl5/>

6.4 Aircraft Noise Ombudsman Report – Nothing to report to Committee.

7.0 PLANNING AND LOCAL GOVERNMENT REPORTS

7.1 Planning Co-ordination Forum Report (PCF) – The Report was tabled and the following was noted: Aside from the usual business of the Forum, the focus was on an update from the Department of Planning, Transport & Infrastructure in relation to the State's Planning & Design Code (The Code) – specifically in relation to airport operations and surrounding development controls. It was noted draft comments close next Friday (28 February 2020) and then another round of consultation will occur. A lot of work has been undertaken since the last meeting and positive steps have been made.

7.2 City of West Torrens (CWT) – The Report was tabled and taken as read and the following was noted: AAL provided the council a TEx tour and the Council were grateful for the behind the scenes look.

Plympton Residential DPA

Council considered a report which recommended the Plympton Residential DPA be progressed to public and agency consultation. After considerable debate, the Members resolved that *the proponent be advised that Council does not support the proposed draft Plympton Residential Development Plan Amendment for the former Boral Batching Plant located at 65-73 Mooringe Ave, Plympton*. This means that the DPA goes no further, and the land will transition into the Planning and Design Code as a zone that allows for industrial type land uses, despite the remediation works which continued at the subject site to pre-emptively render it suitable for residential development.

Glandore Character Protection DPA

Council has discontinued its Glandore Character Protection DPA.

The new definition of 'adjacent land' as activated through the PDI Act 2016, combined with policy content proposed through the draft Planning and Design Code (Code) should effectively resolve the building height issues that Council was planning to address through the DPA. The draft Code includes a Technical and Numeric Variations overlay to the Urban Corridor Zone in the subject area which specifies envisaged building heights, and reduces the potential for unreasonable impact on the neighbouring Residential Zone.

A Committee member thanked AAL and the Council for installation of lights along the bikeway which is good for safety and has received positive feedback.

7.3 City of Holdfast Bay – The Council has had a busy end of year and a busy start with New Year's Eve, Proclamation Day, and Australia Day celebrations, Tour Down Under stage start, Christmas pageant and 3 large beach concerts as well as the Brighton Sculptures. The Brighton Oval redevelopment is progressing well and the first stage will be completed early March. The \$1million Wigley Reserve upgrade is to commence soon and is to be completed by September 2020. The \$3.4million upgrade of Chapel Street and Hindmarsh Lane off Jetty Road Glenelg will commence around April. The Council is working closely with the State Government on the rejuvenation of Glenelg Jetty as well as advocating for a fast ferry service from Glenelg to Kangaroo Island. The Council is also reviewing options for the old Buffalo site. The Council will also be considering its submission to the new planning reforms. The Council will be considering the Seacliff Park VPA, the site also known as Cermet Hill which will become a new residential estate.

7.4 City of Adelaide – Nothing to report to Committee.

7.5 City of Charles Sturt – Nothing to report to Committee.

7.6 West Beach Parks Report – Nothing to report to Committee.

7.7 Town of Walkerville Report – Nothing to report to Committee.

8 NEW/ OTHER BUSINESS

A reminder that the Adelaide 500 Superloop will be on over the weekend and noise can be expected.

8.0 FORMAL PRESENTATIONS

8.1 PFAS Update – Aircservices

- Groundwater parameters collected indicated that the water was generally brackish to saline, low oxygenated, neutral, and reducing to oxidising water conditions;
- Concentrations of PFAS were detected greater than nominated ecological criteria at all locations analysed;
- Concentrations of PFAS were detected greater than nominated human health guidelines at one location;
- Due to a lack of historical information (two monitoring rounds only) trends cannot be discussed at this stage;
- However, results from the September and December 2019 monitoring rounds were in the same order of magnitude;
- Over time, as additional monitoring rounds can be added to the data set, trends (increasing or decreasing) may become evident; and
- Advice from external regulators and experts has been updated, but remains essentially unchanged.

8.2 Update on Master Plan Assessment Process

Please refer item 5.5.

8.3 Terminal Expansion Update (TEEx)

Please refer item 5.5.

10.0 SUMMARY OF ACTION ITEMS

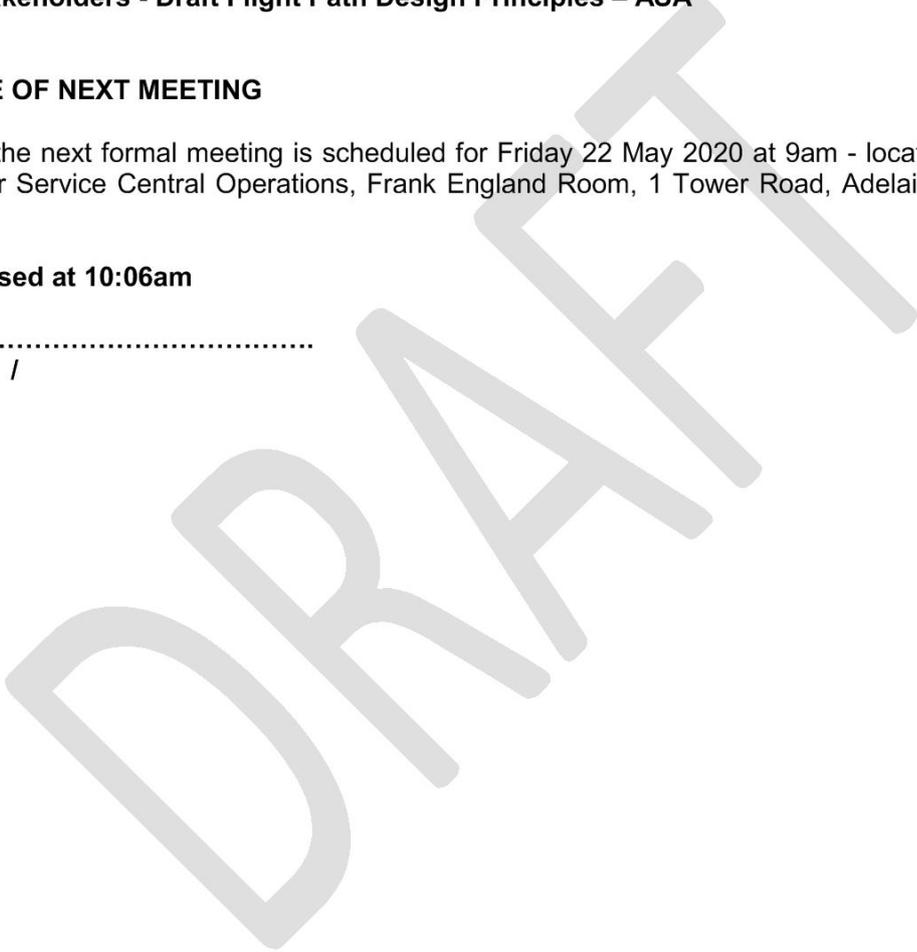
- 10.1 Air Quality Study Update – AAL**
- 10.2 Netley noise mound Update – AAL**
- 10.3 Trash Collection Keswick/ Brown Hill Creek Update – AAL**
- 10.4 Update from DPTI on South Road extension work – DPTI**
- 10.5 Building heights CBD development – AAL**
- 10.6 Key Stakeholders - Draft Flight Path Design Principles – ASA**

10.0 DATE OF NEXT MEETING

The date of the next formal meeting is scheduled for Friday 22 May 2020 at 9am - location Royal Flying Doctor Service Central Operations, Frank England Room, 1 Tower Road, Adelaide Airport SA 5950.

Meeting Closed at 10:06am

.....
Chair / /



Passenger Statistics

7 May 2020

Adelaide Airport records third quarter passenger decline of -13.8%

PAX (’000s)	Quarter to Date			Financial Year to Date		
	Mar-20	Mar-19	Growth (%)	Mar-20	Mar-19	Growth (%)
Domestic*	1,468	1,727	-13.9%	5,539	5,642	-1.8%
International	233	267	-12.8%	840	806	4.3%
Total	1,719	1,993	-13.8%	6,379	6,448	-1.1%

*Including regional



Adelaide Airport Limited (AAL) records an overall decline in passenger traffic for the third quarter of FY19/20. Progressive tightening of travel restrictions, both domestically and internationally, due to Covid-19, had significantly impacted the quarter’s performance.

The commencement of the third quarter saw strong International traffic growth, with January’s traffic outgrowing January 2019 by 9.9%. The growth was a result of additional international capacity from the commencement of Malindo Air’s four-weekly services on the Adelaide - Denpasar (Bali) - Kuala Lumpur route, Jetstar’s additional services to Denpasar (Bali) and Singapore Airlines’ additional four weekly services. However, with the outbreak of Covid-19, the March quarter saw overall international traffic decline by -12.8% due to decreased demand and subsequent flight suspensions from the increased travel restrictions.

Domestic travel for the third quarter declined by 13.9% to 1,468 million passengers, driven by decreased travel demand resulting from a combination of the Australian bushfires and the Covid-19 outbreak. Key regional resource routes were largely unaffected with demand to Olympic Dam, Port Augusta and Moomba reporting strong growth, indicating continued strength in the resource sectors.

Quarter in Review

- [SkyBus Adelaide Airport announcement](#)
- [Stage 1 of Adelaide Airport terminal expansion now open](#)



Adelaide Airport Consultative Committee

May 2020



Sustainability Briefing

- Green Airports Recognition – Adelaide Airport has received ‘Gold’ recognition for the project to supply terminal cooling towers with recycled stormwater from the Adelaide Airport Managed Aquifer Recharge (MAR) system. The use of recycled stormwater within the cooling towers will reduce terminal potable water use by up to 10ML annually representing a reduction of approximately 50% of the total potable mains water used within the terminal.
- Climate and Resilience – AAL has revised its climate change adaption plan and has kicked off work to complete a TCFD gaps analysis and disclosure plan.

Environment Briefing

PFAS

- PFAS concentrations for the Airservices March 2020 quarterly groundwater off-airport sampling event were consistent with those for the September and December 2019 quarterly groundwater sampling events and remained consistent with the original sampling data from November 2018.
- Impacts associated with the current pandemic have slowed progress but Airservices continue to progress the groundwater remediation trial for the former firefighting training ground at Adelaide Airport.
- The PFAS human health and ecological risk assessment (HHERA) report for Adelaide Airport has been provided to the PFAS project control group (PCG), which includes SA Health and the SA EPA, for review and comment. Once comment is received and any necessary amendments made to the PFAS HHERA, it will be published on the external Adelaide Airport website.

AIR QUALITY

- In response to the significant impacts of COVID-19 on AAL’s business including its cash flow, AAL has suspended the work being undertaken by AAL’s external consultants on AAL’s air quality program
- AAL will assess this suspension on a month by month basis with the view to resume this work once the business recovers and flights resume on a regular basis.
- At this point in time, Lathwida (air quality consultants) will recommence work on the Human Health Risk Assessment (HHRA) they were previously undertaking. Noting that input on the HHRA will be sought from both the University of Adelaide and the SA EPA.
- AAL is considering a range of internal activities that could provide useful inputs to the air quality program and where feasible, AAL will implement these initiatives whilst awaiting the commencement of work by Lathwida.

NOISE

- Sonus have completed the noise data collection and modelling for Adelaide Airport to assess potential impacts to local residents from on-airport ground-based noise sources.

- The scope of the assessment and modelling was focused on the on-airport noise sources which AAL has regulatory responsibilities to manage, on-airport road traffic, ground based aircraft operations (e.g. ground running of aircraft) and other airport operations (e.g. plant and machinery operation).
- The Airport (Environment Protection) Regulations 1997 do not apply to noise generated by aircraft in flight or when landing, taking off or taxiing at an airport, which is instead managed by Airservices in accordance with the Air Navigation (Aircraft Noise) Regulations.
- Results from the numerous on-airport sources assessed indicate that off-airport noise is well within the relevant regulatory criteria.
- When the current COVID-19 budget constraints are eased, AAL will seek to undertake further assessment of on- and off-airport noise sources to refine the current model.

NETLEY NOISE ATTENUATION BARRIER

- AAL Environment Team inspected the mound at Netley on Friday 21 February with Bob Owen from Netley Residents Association
- AAL Environment Team met with the AAL Maintenance Manager at the end of March to discuss a way forward to address the issues at the mound. The following actions were agreed:
 - the AAL Landside Team leader will have oversight of this area and has added it to his regular inspection checklist.
 - the AAL grounds team has added this area to their regular maintenance schedule. They will work to progressively improve the condition of this area.
 - any future works to rejuvenate this area from a capital spend point of view will have to be considered some way down the track due to COVID-19 budget restrictions. AAL will still work to improve the condition of this area with internal AAL resources.
 - previous irrigation issues that had been going on undetected have now been fully resolved
 - the area inside the fence along the drain line is the responsibility of the City of West Torrens. AAL have previously raised this with Council.

KESWICK/ BROWN HILL CREEK SEDIMENTATION BASIN

- AAL Environment Team inspected the Keswick/ Brown Hill Creek Sedimentation Basin on Friday 21 February with Bob Owen from Netley Residents Association and NRM Water Projects Officer Rachel Murchland
- The basin was being de-silted as part of regular scheduled maintenance coordinated by NRM. Rachel provided some information on the way the stormwater basin is designed to work. Difficulties around establishing tenure for stormwater drains and where responsibilities for maintenance start and end were discussed at the meeting.

PATAWALONGA CREEK UPDATE

- As part of a Water Sustainability Grant from Adelaide Mount Lofty NRM Board, Conservation Volunteers Australia (CVA) have removed approximately 30 tonnes of grass along the eastern banks of the Patawalonga Creek. The aim of this work is to facilitate water movement and reduce flooding during and after heavy rainfall events, and to reduce the weed burden on native species and habitat. Cleared areas will be revegetated to provide the means for natural regeneration of the creek.
- In April CVA made the decision to temporarily stand their staff down for a period of four weeks due to COVID-19.

- In response to the significant impacts of COVID-19 on AAL's business, AAL has decided to suspended the contract with CVA for management of the Pat Creek Conservation Zone until later in the year.
- AAL will assess this suspension on a month by month basis with the view to resume this work once the business recovers and flights resume on a regular basis. Remaining works under the NRM grant will be completed in May 2020.

Wildlife Hazard Management (WHM) Briefing

Strike Summary

There was one confirmed strikes and fourteen suspected strikes reported at Adelaide during the quarter with no significant strikes reported.

Table 1. Strike Summary

Strikes	February	March	April	Quarter
Confirmed	0	1	0	1
Suspected	9	3	2	14
Near Miss	0	0	0	0
Total Number of Strikes	9	4	2	15

The AAL Airside Operations team indicated that the above average number of strikes in February was not due to increased abundances generally or in any one species, nor to any change in harassment activities.

Significant Strikes	February	March	April	Quarter
Multiple Strike	0	0	0	0
Delay in flight	0	0	0	0
Damage to aircraft	0	0	0	0
Significant Strikes	0	0	0	0

Wildlife Hazard Monitoring (WHM) Program

Work undertaken by consultants (JASKO Airport Services) on the off-airport WHM Program has been put on hold until the COVID-19 budgetary constraints can be eased. On-airport WHM continues to be undertaken by a consultant ornithologist.



Australian Government
Department of Infrastructure, Transport,
Regional Development and Communications

Aircraft operations during the Adelaide Airport curfew period January to March 2020 Summary

LNHF	Dispensations approved	Pre-curfew Taxi Clearance	Emergency & Search/Rescue Movements	Permitted Jet Movements	Permitted Propeller Driven Aircraft	Diversions
183	14	1	686	4	40	0

Low Noise Heavy Freight (LNHF)

- There were 183 permitted Low Noise Heavy Freight movements by Toll Aviation (Airwork), Cobham Aviation, Qantas Freight and Virgin Australia Cargo using B737-300/400 freighters and British Aerospace 146 aircraft.

Movements approved by the Department

- 14 **dispensations** were approved during the January to March 2020 period.
- There was one movement during the curfew period which was granted **pre-curfew taxi** clearance.
- There were no **diversions** to Adelaide.

Emergencies/ Search and Rescue

- There were 686 movements declared as emergencies (49 police helicopter movements, 79 Search and Rescue movements, 538 Royal Flying Doctor Service (RFDS) movements using the BE20, PC12 or PC24 aircraft, two movements by police using a PC12, and 18 aeromedical movements using Learjet 35, Learjet 45 or Learjet 60 aircraft).

Other approved aircraft movements:

- There were 40 approved propeller driven aircraft movements in addition to the RFDS operations. These aircraft included: 13 x Beech Super King Air's; 9 x Fokker 27's; 8 x Saab 340's; 7 x Fokker 50's and 3 x Swearingen Metroliner's.
- There were four Cessna 525A business jet movements.

Jet Runway Usage (excluding aeromedical)

- Jets included in the below table include Low Noise Heavy Freight, Diversions, Permitted jet movements, Pre-Curfew taxi clearance and Dispensations granted.

	January	February	March	TOTALS
Runway 05 Arrivals	48	41	64	153
Runway 05 Departures	0	0	2	2
Runway 23 Arrivals	8	18	9	35
Runway 23 Departures	3	4	0	7
Runway 12 Arrivals	0	0	0	0
Runway 12 Departures	0	0	0	0
Runway 30 Arrivals	4	0	0	4
Runway 30 Departures	0	0	0	0





Australian Government
Department of Infrastructure, Transport,
Regional Development and Communications

Curfew Dispensation Report - Adelaide

Curfew Dispensations January to March 2020

Approved Dispensations

Date	Carrier	Aircraft Type	Movement	Summary of events
06/01/2020	Jetstar Airways	A320	Departure	Jetstar Airways flight JQ783 (Adelaide to Brisbane) was delayed when an engineering issue was discovered upon boarding. A dispensation was approved to depart no later than 11:30pm. There were 163 passengers and six crew members on board. The aircraft departed at 11:28pm.
20/01/2020	Jetstar Airways	A320	Departure	Jetstar Airways flight JQ783 (Adelaide to Brisbane) was delayed when an engineering issue was discovered. A dispensation was approved to depart no later than 11:30pm. There were 153 passengers and six crew members on board. The aircraft departed at 11:28pm.
31/01/2020	Jetstar Airways	A320	Arrival	Jetstar Airways flight JQ776 (Melbourne to Adelaide) was delayed on the previous sector in Adelaide due to severe weather events causing tarmac closures. A dispensation was approved to land no later than 11:59pm. There were 149 passengers and six crew members on board. The aircraft landed at 11:50pm.
01/02/2020	Virgin Australia	B737-800	Arrival	Virgin Australia flight VA1404 (Brisbane to Adelaide) was delayed by a disruptive passenger who was required to be offloaded. A dispensation was approved to land no later than 11:15pm. There were 120 passengers and six crew on board. The aircraft landed at 11:05pm.
20/02/2020	Emirates	B777-200ER	Departure	Emirates Airlines flight EK441 (Adelaide to Dubai) was delayed departing after a passenger fell ill just prior to departure and was required to be offloaded. A dispensation was approved to depart no later than 11:45pm. There were 163 passengers and 18 crew members on board. The aircraft departed at 11:28pm.

1

21/02/2020	Emirates	B777-200ER	Departure	Emirates Airlines flight EK441 (Adelaide to Dubai) was delayed when an engineering issue was detected. A dispensation was approved to depart no later than 11:20pm. There were 140 passengers and 18 crew members on board. The aircraft departed at 11:08pm.
26/02/2020	Virgin Australia	B737-800	Arrival	Virgin Australia flight VA444 (Sydney to Adelaide) was delayed when an engineering issue was identified and an aircraft swap was required. A dispensation was approved to land no later than 11:40pm. There were 158 passengers and six crew members on board. The aircraft landed at 11:30pm.
27/02/2020	Qantas Airways	B737-800	Arrival	Qantas Airways flight QF584 (Perth to Adelaide) was fully boarded and ready to depart when Air Traffic Control held the aircraft due to an unexpected storm front preventing departures. A dispensation was approved to land no later than 11:35pm. There were 149 passengers and seven crew members on board. The aircraft landed at 11:27pm.
27/02/2020	Virgin Australia	B737-800	Arrival	Virgin Australia flight VA722 (Perth to Adelaide) was fully boarded and ready to depart when Air Traffic Control held the aircraft due to an unexpected storm front preventing departures. A dispensation was approved to land no later than 11:55pm. There were 171 passengers and six crew members on board. The aircraft landed at 11:50pm.
01/03/2020	Qantas Airways	B737-800	Arrival	Qantas Airways flight QF667 (Brisbane to Adelaide) was delayed on the previous sector due to extended ground holding. A dispensation was approved to land no later than 11:15pm. There were 128 passengers and seven crew members on board. The aircraft landed at 11:05pm.
5/03/2020	Virgin Australia	B737-800	Arrival	Virgin Australia flight VA243 (Melbourne to Adelaide) was delayed departing Melbourne Airport due to ATC holding. A dispensation was approved to land no later than 11:25pm. There were 168 passengers and six crew on board. The aircraft landed at 11:06pm.
5/03/2020	Jetstar Airways	A320	Arrival	Jetstar Airways flight JQ776 (Melbourne to Adelaide) was delayed departing Melbourne Airport due to operating aircraft on previous sector being held by ATC as well as ATC holding out of Melbourne Airport. A dispensation was approved to land no later than 11:10pm. There were 176 passengers, including two children and three infants, and six crew on board. The aircraft landed at 11:02pm.

6/03/2020	Qantas Airways	B737-800	Arrival	Qantas Airways flight QF785 (Sydney to Adelaide) was delayed arriving into Adelaide due to engineering defect detected en-route requiring the aircraft to reduce speed in flight. A dispensation was approved to land no later than 11:15pm. There were 137 passengers and six crew on board. The aircraft landed at 11:05pm.
13/03/2020	Qantas Airways	B737-800	Arrival	Qantas Airways flight QF783 (Sydney to Adelaide) was delayed departing Sydney due to the operating aircraft on previous sector being held by ATC. A dispensation was approved to land no later than 11:20pm. There were 174 passengers and six crew on board. The aircraft landed at 11:08pm.

Refused Dispensations

Date	Carrier	Aircraft Type	Movement	Summary of events
09/01/2020	Jetstar Airways	A320	Arrival	Jetstar Airways flight JQ801 (Sunshine Coast to Adelaide) was delayed on the previous sector out of Adelaide Airport. The original operating aircraft was swapped out due to forecast bad weather enroute to the Sunshine Coast. A request for dispensation to land at Adelaide Airport no later than 11:30pm was sought, however was refused.
22/01/2020	Jetstar Airways	A320	Arrival	Jetstar Airways flight JQ776 (Melbourne to Adelaide) was delayed in Melbourne due to taxiway delays. A dispensation was approved to land no later than 11:25pm, however as Jetstar Airways was unable to use the main runway, the dispensation was revoked due to safety. There were 178 passengers and six crew members on board. The aircraft returned to Melbourne.
6/03/2020	Qantas Airways	B737-800	Arrival	Qantas Airways flight QF667 (Brisbane to Adelaide) was delayed departing Brisbane Airport due to ATC holding due to extended storm activity. A request for dispensation to land at Adelaide Airport no later than 11:05pm was sought. A dispensation was refused. There were 140 passengers and six crew on board.

21 CONFIDENTIAL

Nil

22 MEETING CLOSE

CITY OF WEST TORRENS



ATTACHMENT

Under Separate Cover

Council

TUESDAY, 2 JUNE 2020

Information Only Council and Committee Reports

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17.10 INFORMATION ONLY COUNCIL AND COMMITTEE REPORTS

17.10.1 Urban Services Activities Report

Brief

This report provides Elected Members' with information on activities within the Urban Services Division.

RECOMMENDATION

It is recommended to Council that the Urban Services Activities Report be received.

Discussion

This report details the key activities of the City Assets, City Development, City Operations and City Property departments.

Special Project Work	
Breakout Creek Stage 3 redevelopment	<p>The City of West Torrens was successful in its application to DPTI's Open Space and People for Places funding program for \$2 million towards the redevelopment of Breakout Creek (Stage 3), and at its recent meeting on 19 May 2020, Council made the decision to accept the funding and provide matching funds. This funding contributes to funds committed by the other funding partners to enable the project to proceed. Construction works are anticipated to commence towards the end of this year.</p> <p>Detailed design and program scheduling associated with the redevelopment is currently being developed with project partners.</p>
Stormwater Management Plan - West Torrens Drainage	<p>A stormwater management plan for the City of West Torrens is currently being prepared by consultancy firm Southfront. A detailed analysis of existing stormwater infrastructure is currently being undertaken with staff and Southfront, prior to exploring opportunities for improved performance and multi-objective outcomes.</p>
Transport and Movement Plan	<p>A Transport and Movement Plan is currently being reviewed and updated. Opportunities for electric vehicle charging stations across the City of West Torrens are currently being explored, similar to the work being done by other metropolitan councils.</p> <p>Work is being undertaken to review the Local Area Traffic Management processes including the analysis of methods being employed in other Council's across Australia.</p>
Rutland Avenue, Lockleys secondary drainage upgrade	<p>Construction works were completed in March 2020. Planting of the rain gardens was completed in May 2020.</p>
Stirling Street Stormwater Drainage Upgrade, Thebarton	<p>Design and documentation works for this project are completed. The open tender request for construction works closed on 24 January 2020 and the post tender review process has been completed and works contract awarded.</p> <p>Construction works are commencing in June 2020.</p>

Admella Street and Reserve Upgrade	<p>Design and Tender Documentation for this project have been received, with the works to be tendered through June 2020.</p> <p>This project was recently successful in being awarded \$170k grant funding from the 2019-2020 Planning and Development Fund.</p>
Sherriff Street Stormwater Drainage Upgrade, Underdale	<p>Design and documentation works for this project are completed. The tendering process for construction works is in progress. Works are scheduled to be awarded to the successful contractor in June and construction works scheduled to commence in July 2020.</p>
Transition to LED Street Lighting	<p>SAPN are nearing completion of the transition of public street lighting to LED and are scheduled to complete the works by mid - June 2020. All notification letters have been distributed.</p>
New Public Lighting Tariff Agreement	<p>The new Public Lighting Tariff Agreement takes effect on 1 July 2020 along with the transition to the new AER Regulatory Framework.</p> <p>The Australian Energy Regulator (AER) has confirmed that public lighting services in South Australia will be classified as Alternative Control Services (ACS) from 1st July 2020. This is a change from the current classification where public lighting is classified as a Negotiated Distribution Service (or NDS) and brings South Australia in line with the rest of Australia.</p> <p>Since late 2018, Local Government Association (LGA) has led a Public Lighting Working Group (PLWG), formed to facilitate engagement between SA Power Networks (SAPN) and South Australian public lighting customers, including councils and the SA Government's Department of Planning Transport and Infrastructure (DPTI). It was established as a representative body for negotiating issues and leading the practical transition to the new regulatory framework commencing on 1st July 2020.</p> <p>The New Tariff Agreement has been reviewed and endorsed by the LGA and PLWG.</p> <p>The key changes reflected in the New Tariff Agreement are as follows:</p> <ul style="list-style-type: none"> • reference to 'Council' has been changed to (public lighting) 'Customer', where Customer is defined to include Councils and the SA Department of Planning Transport and Infrastructure; • specific mention of prices and the price path (which may have conflicted with the price caps set by the AER) have been removed, and instead we reference the prices (tariffs) set by the AER from time to time; • references to a 'Term' (as in the life of the agreement) have been removed, making it ongoing, with the ability to modify by agreement with the PLWG (as set out below); • the scope has been extended to cover and define all public lighting services rather than just LEDs on SAPN's infrastructure; • Luminaire service standard commitments have been aligned to the AER's determination, and other service standards reference the Public Lighting Service Framework that was recently developed with SAPN by the PLWG; and • the distinction between ongoing tariff services and upgrade (quoted) services has been made more explicit

Capital Works

Road Reconstruction Works

The following is an update on the road reconstruction projects occurring in our City:

Engineering surveys and underground service identifications have been completed for the 2019/20 program.

Detailed design works are in progress for the following road reconstructions:

- Bagot Avenue, Cowandilla (Sir Donald Bradman Drive to Hounslow Avenue)

The following road reconstruction projects are currently being tendered for:

- Marleston Avenue, Ashford (South Road to Alexander Avenue)
- Holland Street, Thebarton (Phillips Street to Anderson Street)

Construction works for the following road reconstruction projects are currently in progress:

- Halsey Road, Fulham (Coral Sea Road to Dewey Street)

The following road reconstructions are completed:

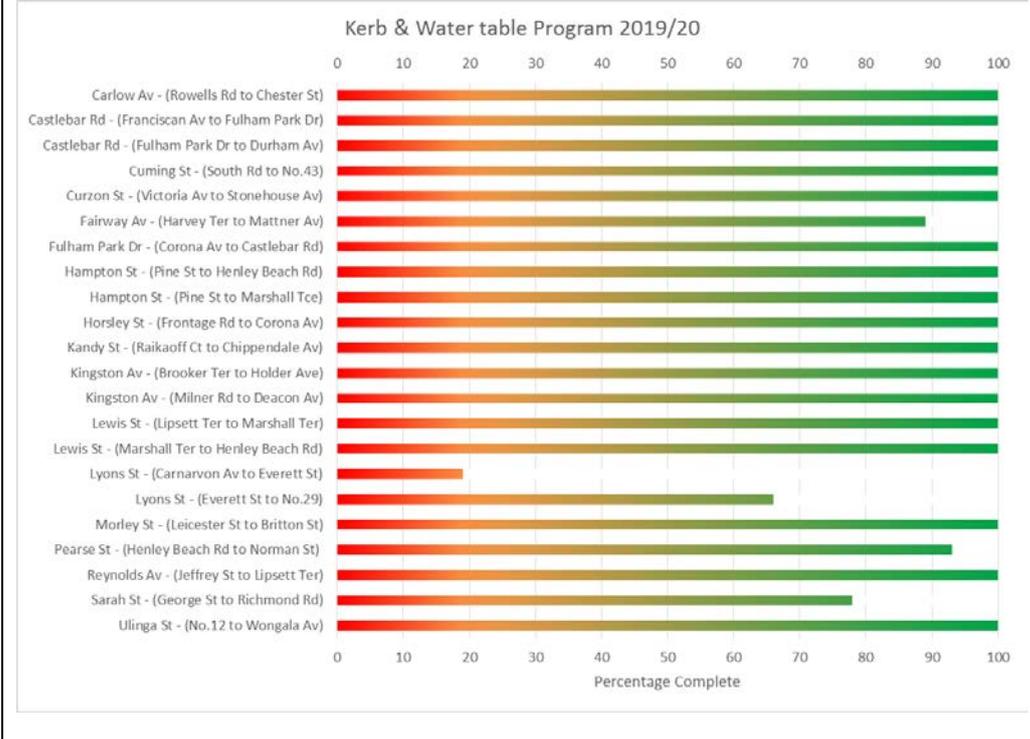
- Norma Street, Mile End (South Road to Falcon Avenue)
- Surrey Road, Keswick (Richmond Road to Everard Avenue)
- Weetunga Street, Fulham (Samuel Street to Murray Street)
- Starr Avenue, North Plympton (Morphett Road to Deeds Road)

Kerb and Gutter Program 2019/20

The works associated with Kerb and Gutter Program 2019/20 have been awarded to two separate contractors.

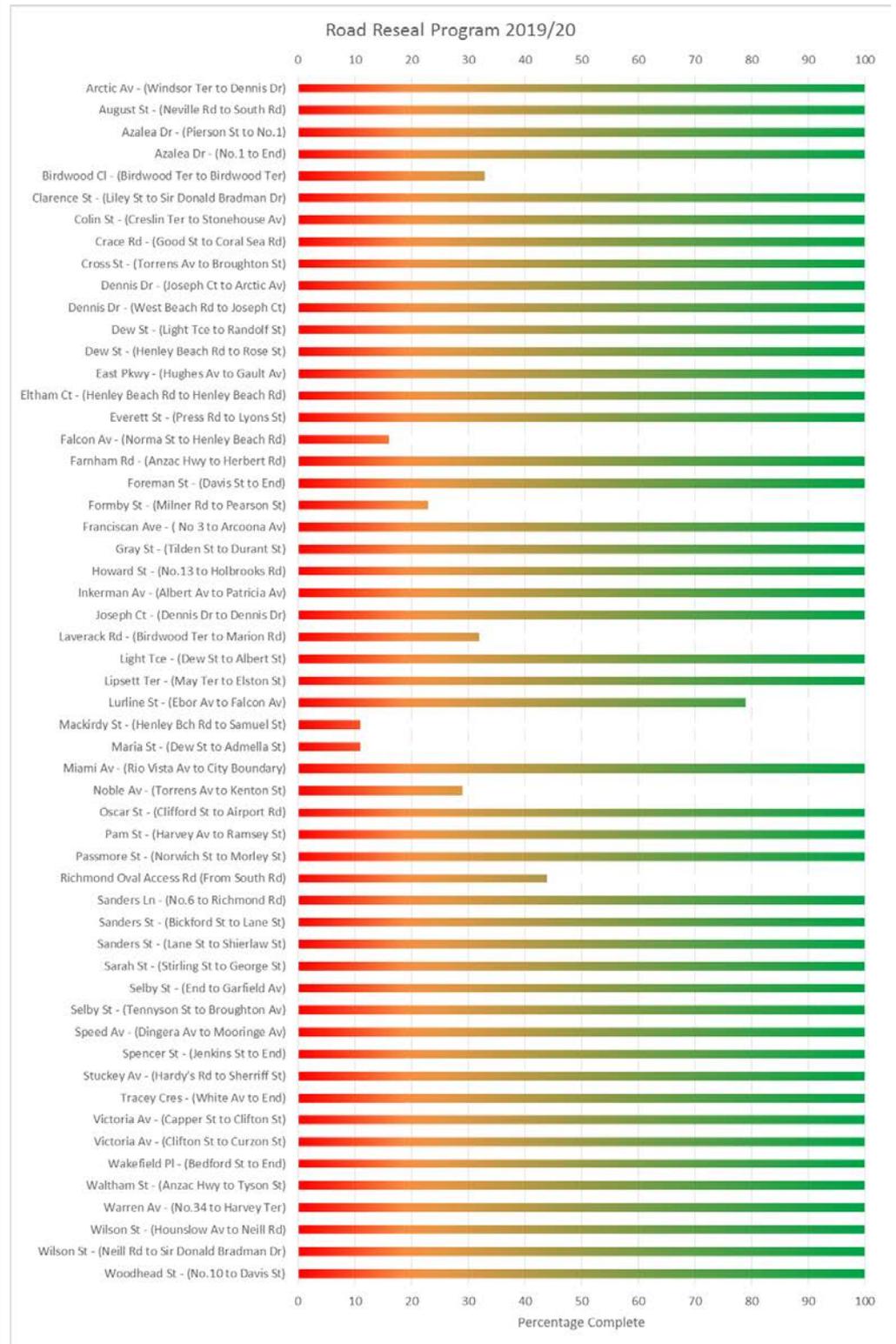
Concurrently, survey and designs works for the program are progressing.

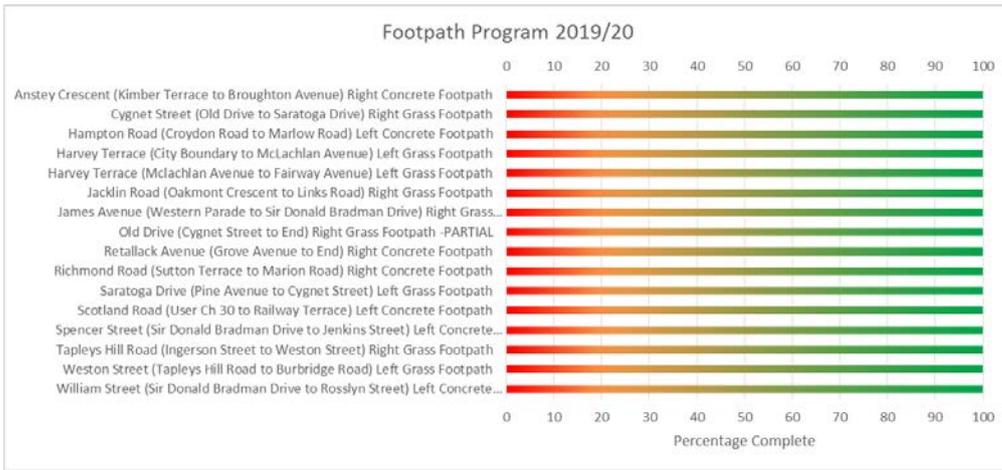
Construction works are ongoing.



Surface Reseal Program 2019/20

The 2019/20 Surface Reseal Program commenced onsite in September 2019 and is progressing.



<p>Footpath Program 2019/20</p>	<p>The works associated with Footpath Program 2019/20 have been awarded. Works commenced in October 2019 have now been completed.</p>
 <p>The chart, titled 'Footpath Program 2019/20', displays the completion percentage for 16 different footpath projects. The x-axis represents the 'Percentage Complete' from 0 to 100. Each project is represented by a horizontal bar that is entirely filled with green, indicating 100% completion. The projects listed are: Anstey Crescent (Kimber Terrace to Broughton Avenue) Right Concrete Footpath; Cygnet Street (Old Drive to Saratoga Drive) Right Grass Footpath; Hampton Road (Croydon Road to Marlow Road) Left Concrete Footpath; Harvey Terrace (City Boundary to McLachlan Avenue) Left Grass Footpath; Harvey Terrace (McLachlan Avenue to Fairway Avenue) Left Grass Footpath; Jacklin Road (Oakmont Crescent to Links Road) Right Grass Footpath; James Avenue (Western Parade to Sir Donald Bradman Drive) Right Grass...; Old Drive (Cygnet Street to End) Right Grass Footpath - PARTIAL; Retallack Avenue (Grove Avenue to End) Right Concrete Footpath; Richmond Road (Sutton Terrace to Marion Road) Right Concrete Footpath; Saratoga Drive (Pine Avenue to Cygnet Street) Left Grass Footpath; Scotland Road (User Ch 30 to Railway Terrace) Left Concrete Footpath; Spencer Street (Sir Donald Bradman Drive to Jenkins Street) Left Concrete...; Tapleys Hill Road (Ingerson Street to Weston Street) Right Grass Footpath; Weston Street (Tapleys Hill Road to Burbridge Road) Left Grass Footpath; William Street (Sir Donald Bradman Drive to Rosslyn Street) Left Concrete...</p>	
<p>Playground Upgrade 2019/2020</p>	<p>The following is an update on the 2019/2020 replacement program for playgrounds at:</p> <ul style="list-style-type: none"> • Mellor Park Reserve, Lockleys - The project will be implemented as part of the reserve upgrade - play space design has been completed; • Swan Ave Reserve, West Beach - The project has been awarded and is scheduled to commence in late July 2020. The delays are due to manufacturer/transport restriction from overseas, (Europe). • Lockleys Oval, Lockleys - The project will be implemented as part of landscape works, taking place in the coming winter months; • Camden Oval, Novar Gardens - Procurement is currently underway following the completion of the sports oval upgrade.
<p>Reserve Irrigation Upgrades 2019/2020</p>	<p>The following is an update on the 2019/2020 irrigation upgrade program for reserves at:</p> <ul style="list-style-type: none"> • Westside Bikeway, Marlestone / Plympton, (staged project, selected areas within the linear park - Design has been completed and work is scheduled to commence in the next month, Expected completion end of June 2020; • Lockleys Oval and surrounds - Project is included as part of the Lockleys Oval Redevelopment, and is scheduled for June/July 2020; • Lindfield Reserve, Novar Gardens - Design and scheduling of the project is completed • Pine Ave verge area, Novar Gardens - Design and scheduling of the project is underway. Design complete expected completion end of June 2020; • Swan Ave Reserve, West Beach - Project will be scheduled after completion of the playground upgrade; • Coast Watchers Reserve, Fulham, (selected areas by Airport Over 50's Building) -The project is completed.

Traffic Projects and Parking Management	
Torrensville/ Thebarton LATM	<p>Following the decision at the 4 February 2020 Council meeting, notification letters were distributed on the 25 February 2020 advising the residents of Council's decision to proceed with the removal of the "Bus Excepted" traffic control in Ashley Street west of West Street and the construction of a Driveway Link in Hayward Avenue at its junction with Ashley Street.</p> <p>Final design of the Driveway Link and associated underground stormwater upgrade is being undertaken. The "Buses Excepted" traffic control and associated roadworks is scheduled in the coming weeks.</p>
Novar Gardens/Camden Park LATM	The projects will be prioritised and budget allocation will be submitted for the 2020/21 financial year. A notification letter of the endorsed final report will be posted to all properties in the area in June-July.
Richmond/Mile End LATM	<p>Concept designs were completed and presented to the working party meeting which was conducted on the 15 October 2019.</p> <p>Given the current situation regarding COVID-19, second round consultation has not yet occurred. This will likely occur during June-July.</p>
Marlestone / Keswick / Kurralta Park / North Plympton / Ashford	The broad community engagement concluded on Friday 20 March 2020. The feedback is being reviewed to support identification of key issues in the community. Approximately 70% of all feedback has been processed.
Traffic and Parking Review	<p>Parking Review:</p> <ul style="list-style-type: none"> • Clifford Street, Brooklyn Park - to consult with residents to install area parking controls in streets adjacent to airport. Consultation to be postponed until after the COVID-19 time period. • Elston Street, Brooklyn Park - Consultation for new parking restrictions due to the narrowness of the street has been completed. Majority of responses received support the implementation of parking restrictions. Notification to be posted in coming weeks and works to be subsequently completed. • Shipster Street, Torrensville - Following supportive consultation, work has been completed in implementing 2P parking controls. • Elizabeth Street, Plympton - To undertake parking investigation as ordinary school conditions return. • Park Street, Glandore - Preliminary site assessment finds high parking volumes and warrants a further detailed assessment. • Lincoln Avenue, Plympton - To investigate implementation of further parking controls. • Kopurlo Avenue, Brooklyn Park - To investigate implementation of parking controls to deter all-day parking issues. • Surrey Road, Keswick - Richmond Primary School have requested a modification to the parking control zones in front of the school. Works request has been issued to replace the signs and adjust the timing of the taxi zone. • Airport Road, Brooklyn Park - An investigation into available options for restricting truck parking is being undertaken. • Parking Sign and Zones Audit - Preliminary work has been undertaken to help develop the process and acquire the resources required for auditing the parking controls across Council.

	<p>Traffic Review:</p> <ul style="list-style-type: none"> • Everard Avenue, Ashford/Keswick - Road line marking works have been completed with the bike lane extension. • Crace Road, Fulham - A line marking plan is being developed to improve the safety along the S-bend on Crace Road. Resident consultation material is currently being prepared. • Burbridge Road Access, West Beach - Traffic count to be undertaken when ordinary conditions have returned to assess rat running issue. • Garden Terrace, Underdale - Traffic count to be undertaken when ordinary conditions have returned to assess the speeding issue.
E-Scooter Trial	The e-scooter coastal trial has been suspended temporarily due to the COVID-19.

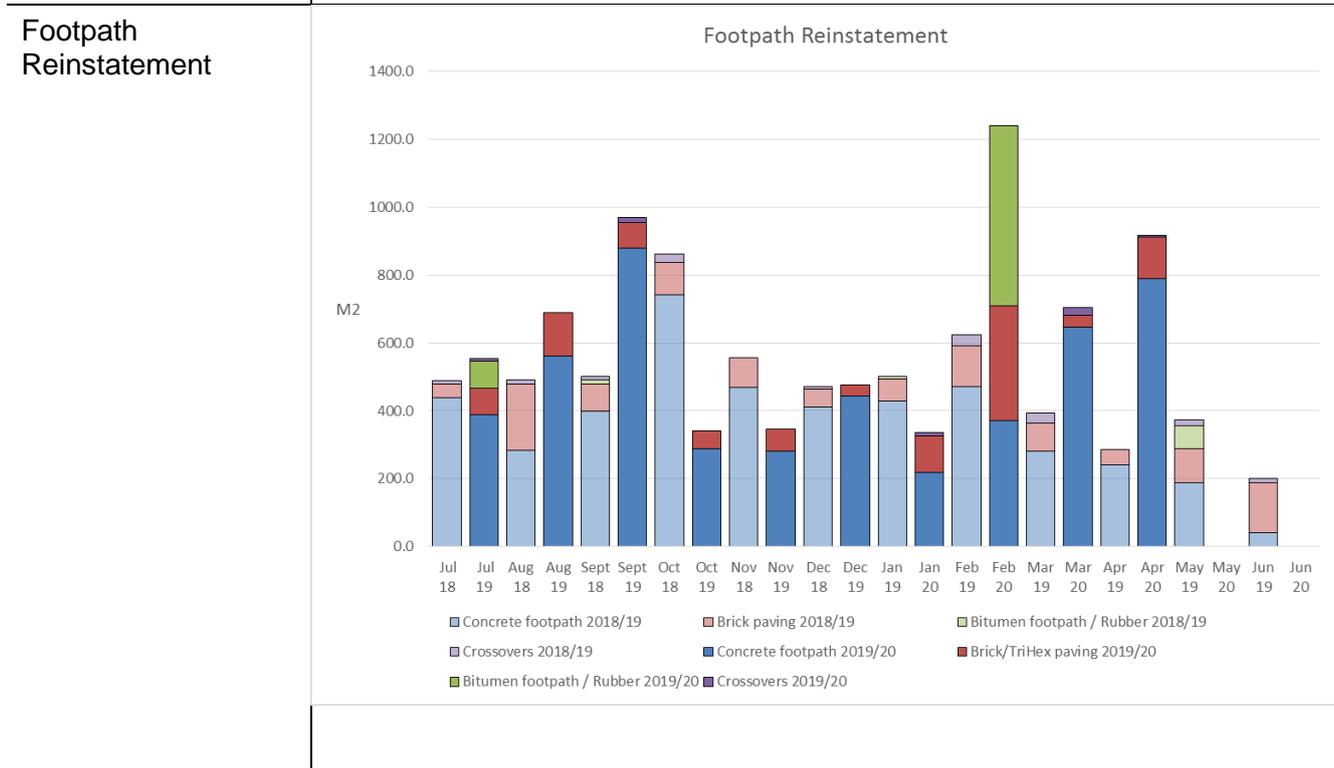
Property and Facilities

Apex Park, Lockleys Oval & Mellor Park Reserves Facility Developments	<p>With the easing of some COVID-19 restrictions, licence agreements have been provided to the soccer, football, tennis and baseball clubs. Each of the Clubs are relocating equipment and ancillary items into their dedicated office/store space. In addition, the soccer and Football Clubs have been granted use of one toilet facility each and one first aid room each. The tennis club has been granted access to their clubroom. The individual Clubs are responsible for cleaning each room and adhering to all government requirements re capacity, use, cleaning etc. Non-contact training for soccer and football commenced on Tuesday 19 May.</p> <p>The landscaping and ancillary works for Lockleys Oval, including the installation of seating, bins, signage etc. is being finalised and will commence in coming weeks.</p>
Weigall Oval Facility Development	<p>The Weigall Oval development is progressing behind scheduled due to inclement weather. The senior soccer pitch is now complete and civil works are commencing for the senior baseball field. Preliminary works are also commencing for the junior shared pitch/field. The internal fit-out is continuing in the new facility with tiling, plaster work and painting underway in the change rooms/bathrooms, and in the main function area with the walls and ceiling.</p> <p>Completion of the project is currently expected in August 2020.</p>
Camden Oval Facility Development	<p>An application has been submitted through the Grassroots Grant Fund managed by the Office for Recreation, Sport and Racing for the upgrade of the football oval floodlighting, upgrade of the netball courts and purchase and installation of cricket training nets. Notification should be received in June/July 2020.</p> <p>Following the upgrade to the Oval and surrounds, work on the Camden Classic Winners Walk can commence. It is anticipated the path (at the southern end of the Oval) will be completed within the next 3 months.</p> <p>See additional reports regarding lessee/licence arrangements at Camden Oval.</p>

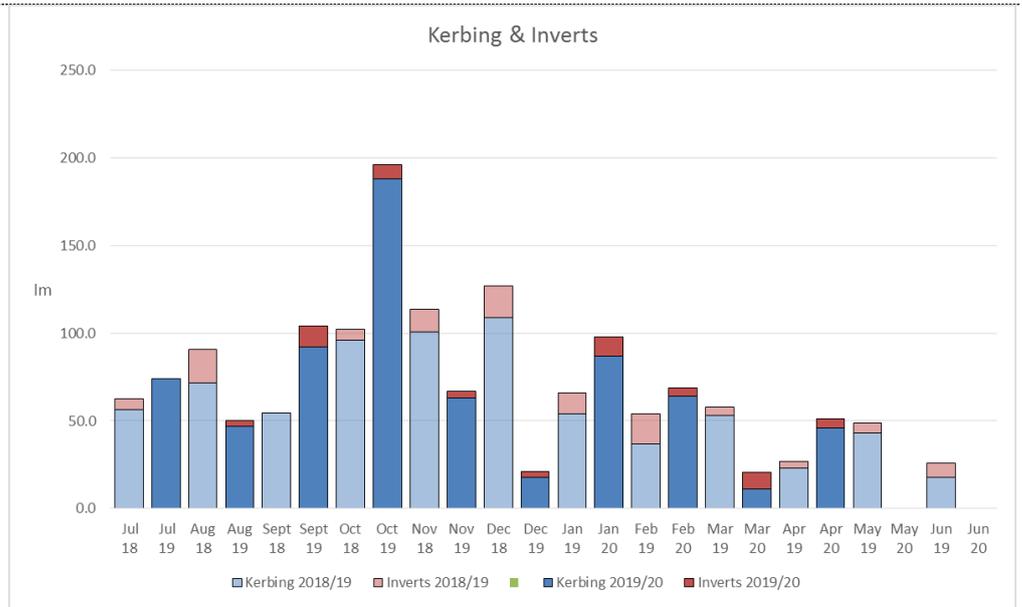
<p>Covid-19 Actions</p>	<p>The Administration continues to discuss and monitor the Covid-19 restrictions (and easing of) with local clubs, community groups and businesses. Clubs and community groups are encouraged to seek guidance from their peak bodies regarding the re-opening of certain activities and services.</p> <p>Correspondence was forwarded to all occupiers (lessee's) of Council owned facilities advising of the need to adopt safe distancing and other protocols as required by the Federal and/or State Governments. Subsequent to this, notification all occupiers were advised on 25 March 2020 of the additional requirements and restrictions that the Federal Government had imposed in regard to the required closure of Council sporting, community and other facilities.</p>
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City Operations

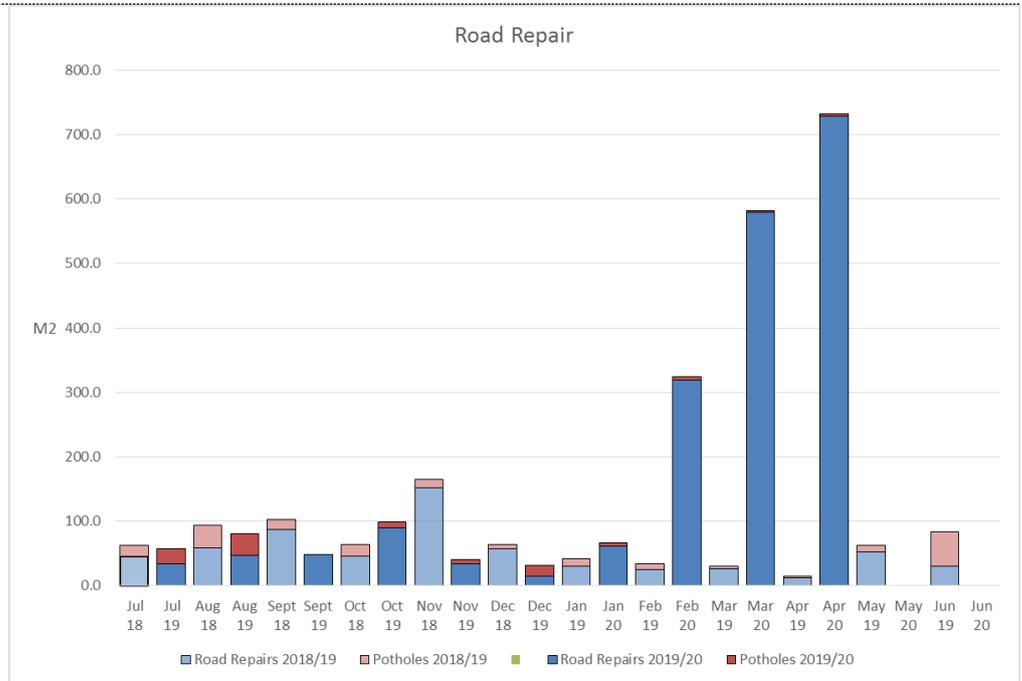
<p>Covid-19 Public Realm Sanitisation Program</p>	<p>City operations have now re-opened all playground facilities and outdoor gymnasiums/fitness equipment to the public. All playgrounds were inspected, cleaned and sanitised prior to opening. Signs have been placed at each site advising users of the equipment, to maintain social distancing and hygiene practises.</p>
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**Kerb and Watertable /
Invert
Reinstatement**

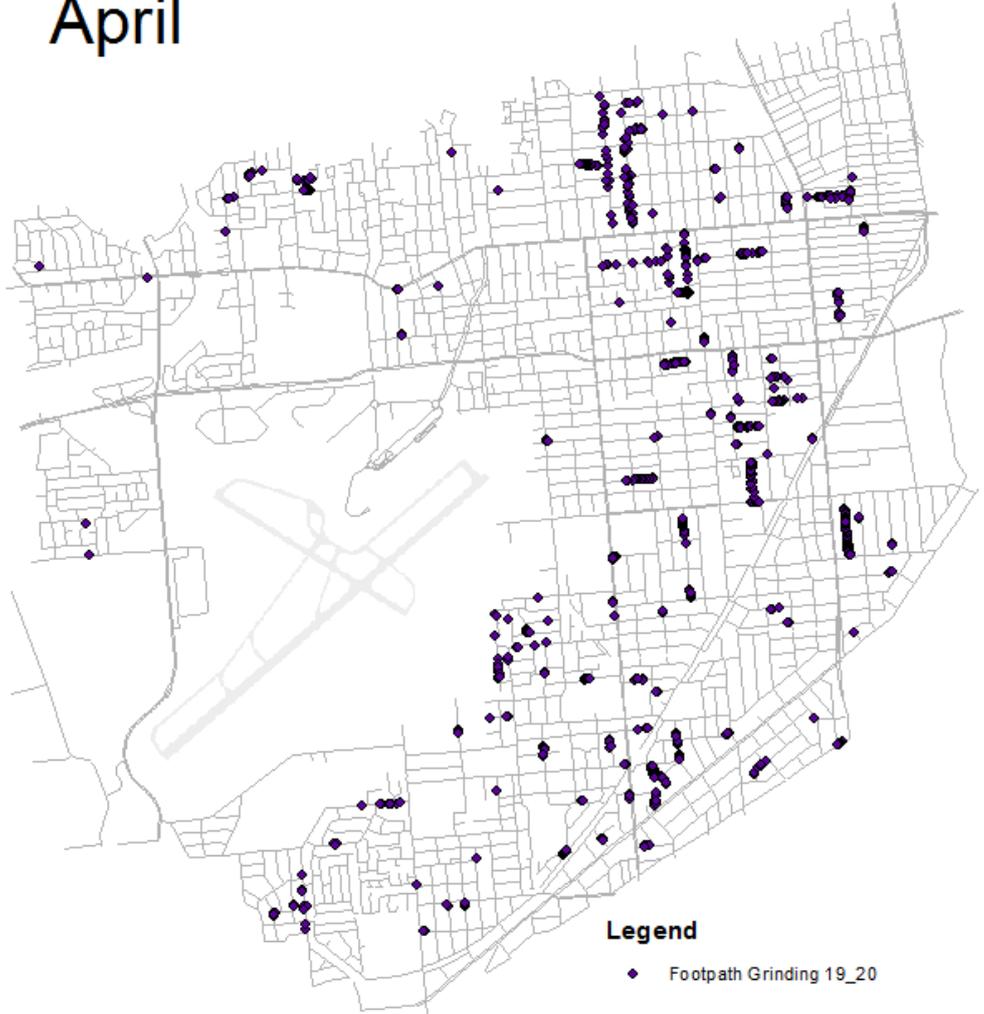


**Road Repair and
Potholes**

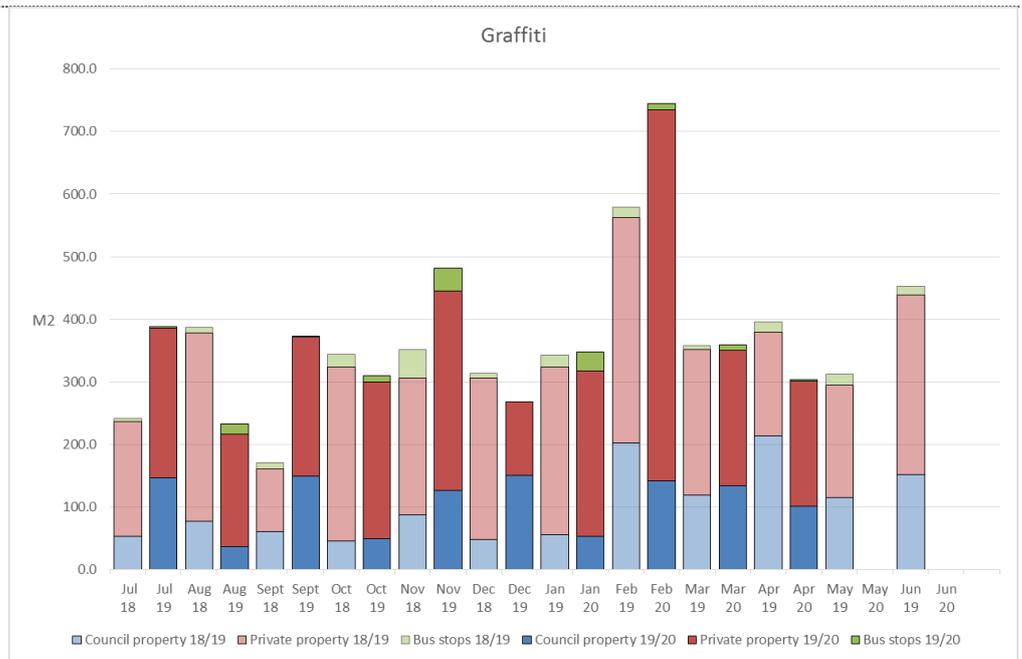


Footpath Grinding Program

April

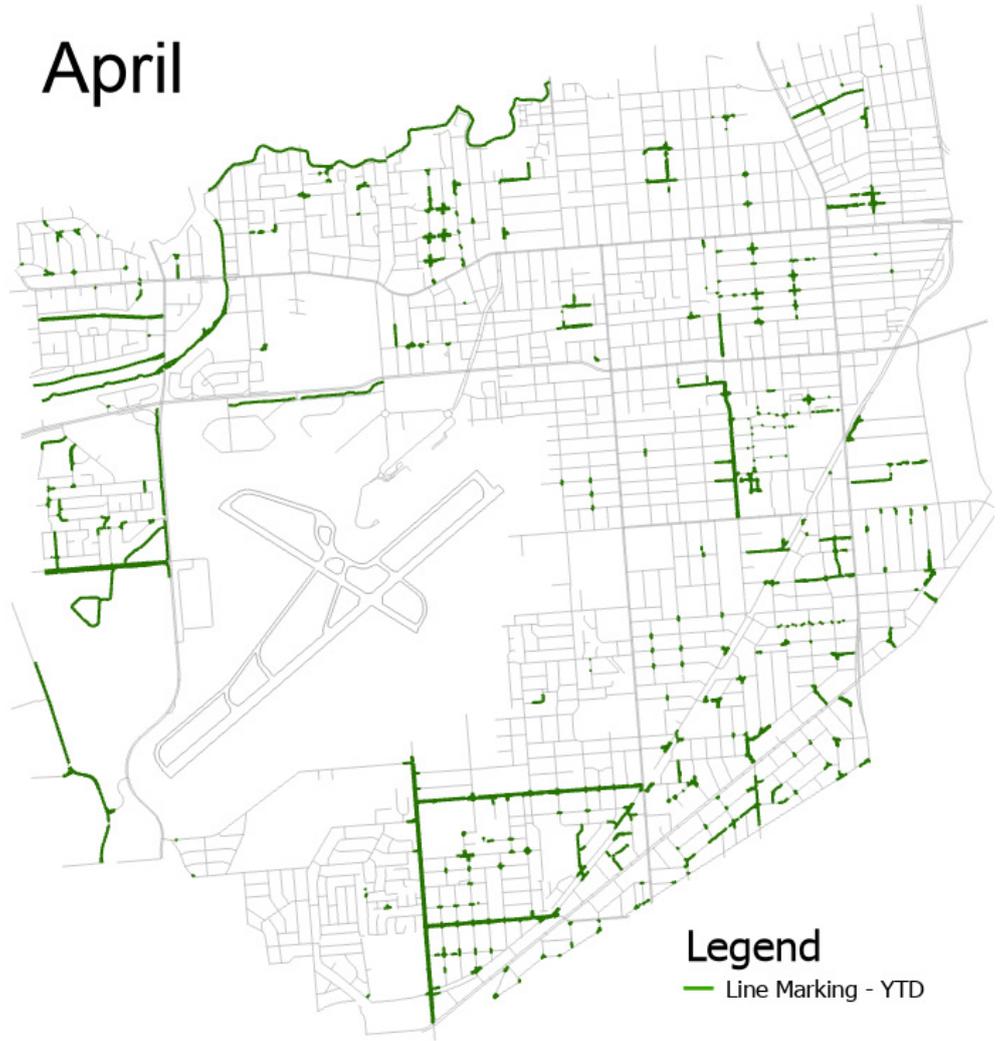


Graffiti Removal

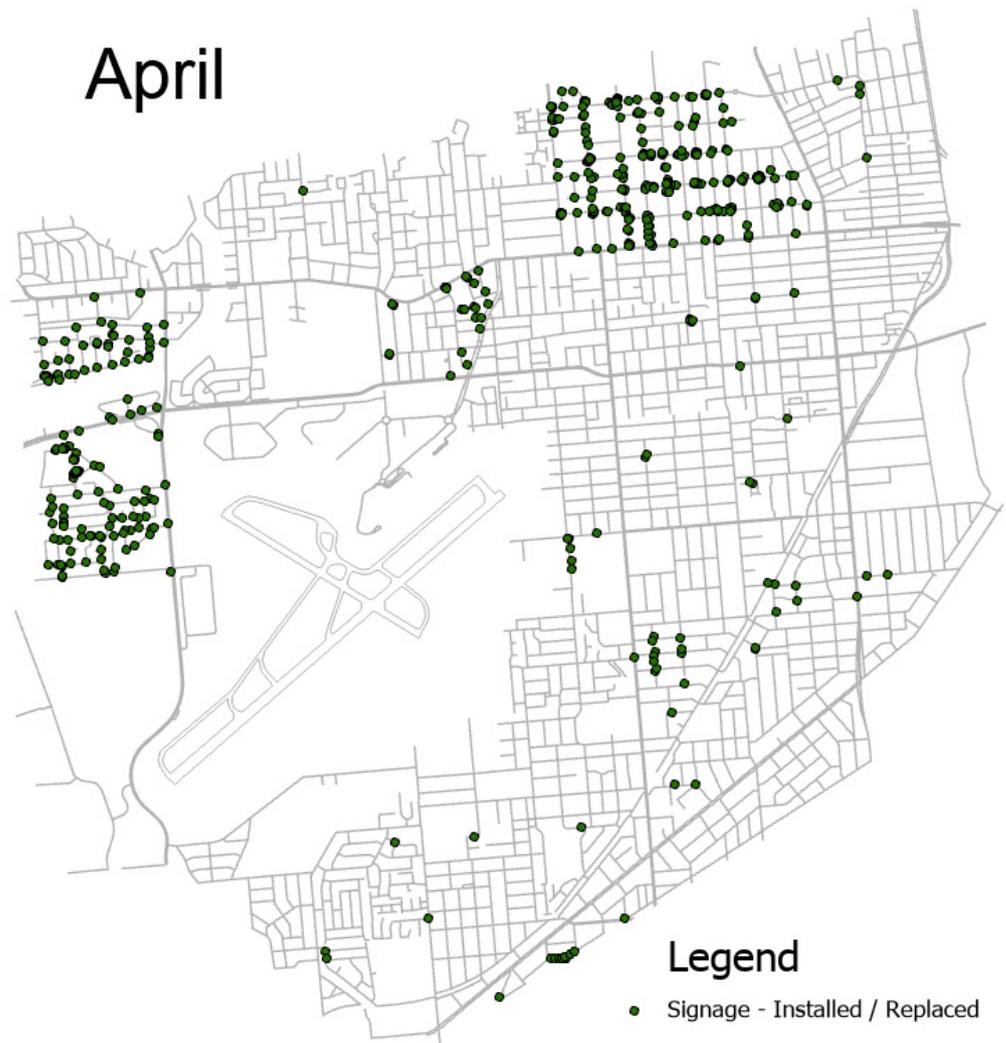


Line Marking

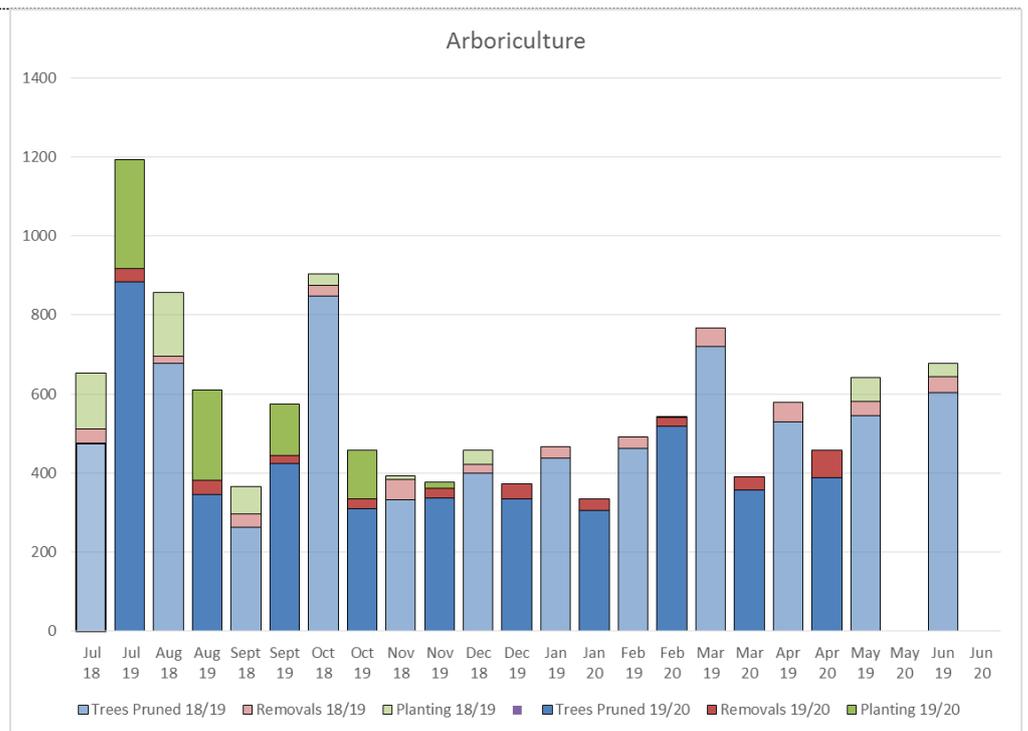
April



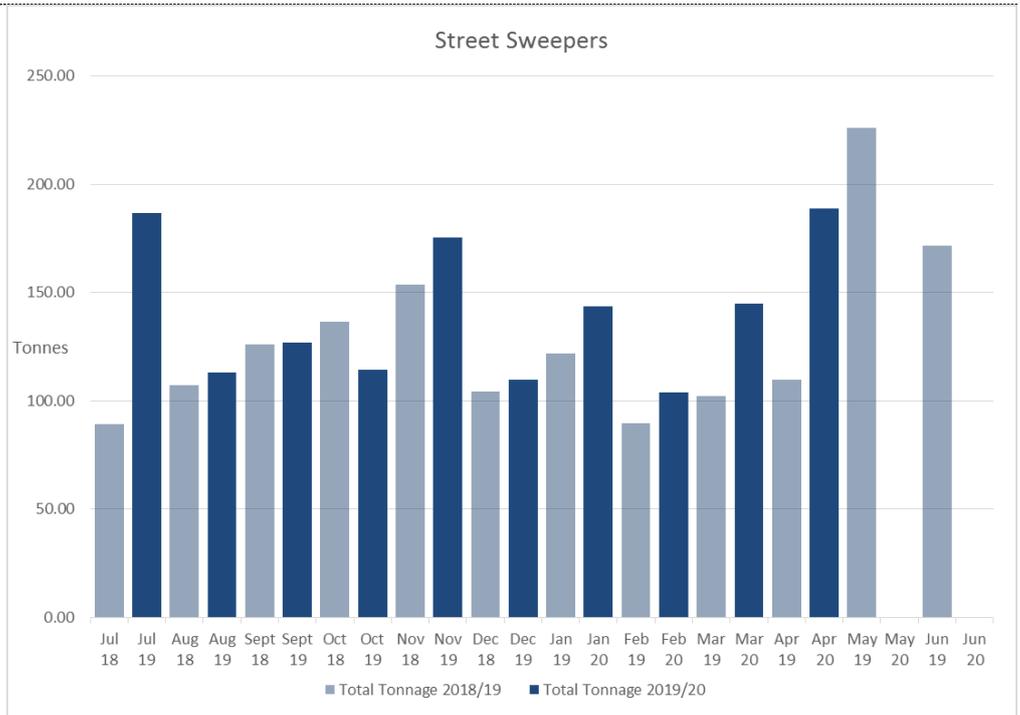
Signage



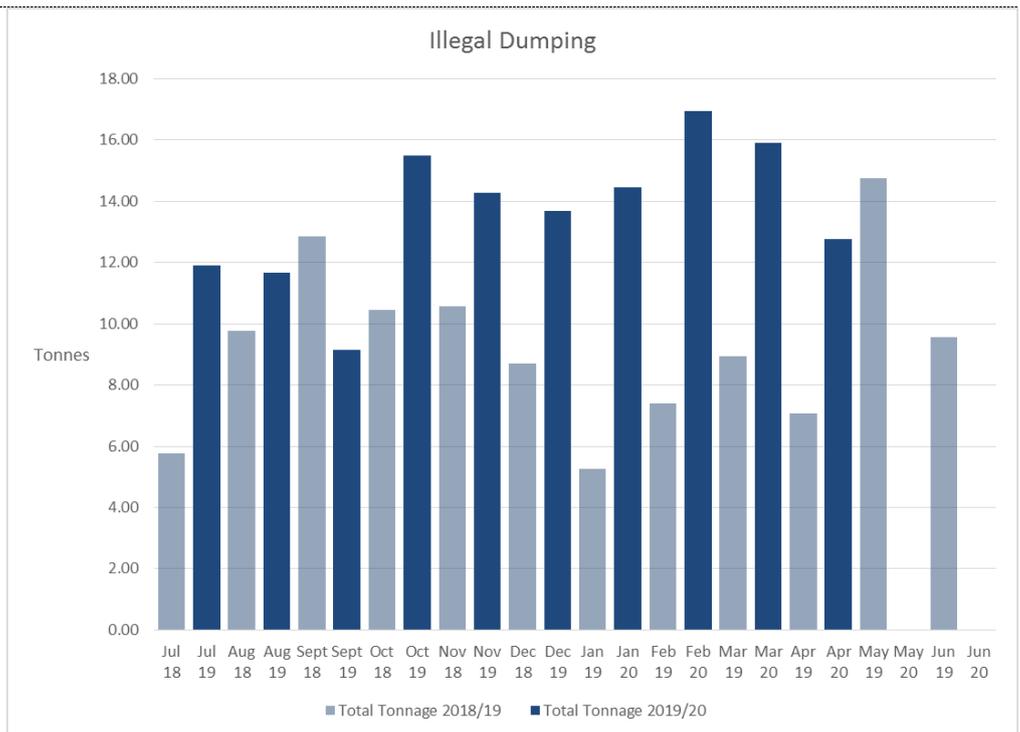
Arboriculture



Street Sweeper

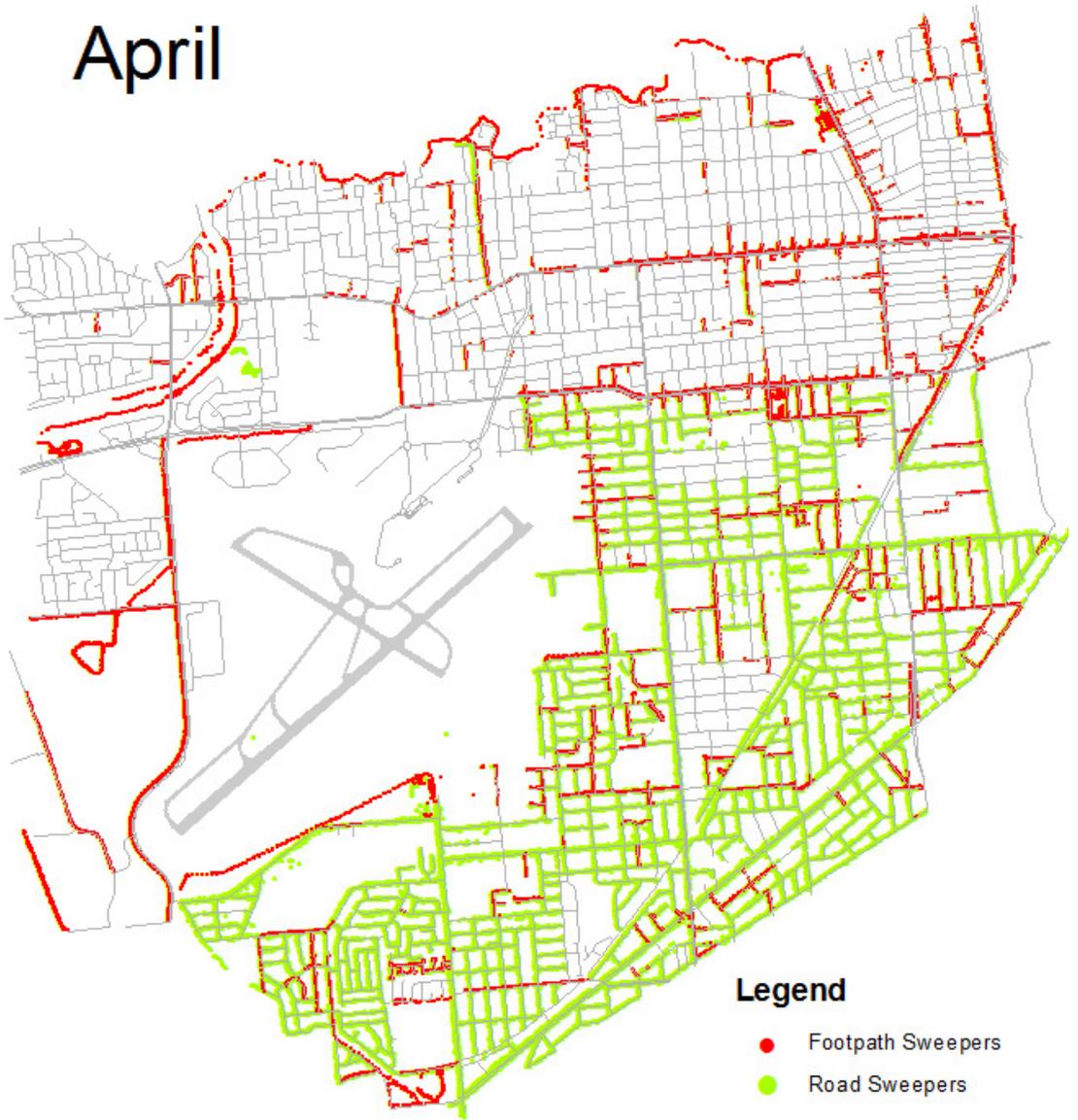


Illegal Rubbish Collection



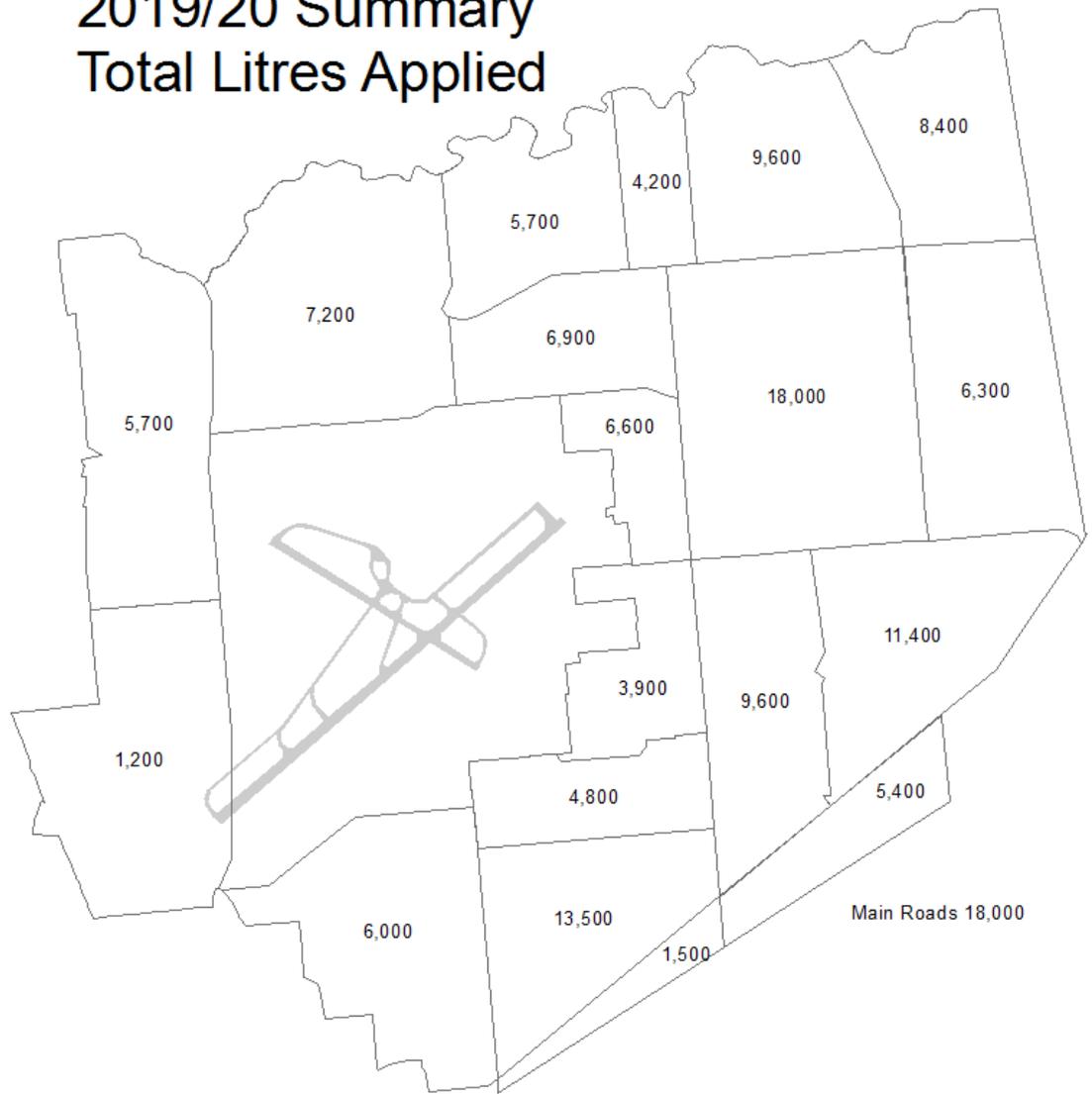
Road and
Footpath
Sweeping

April



Contract
Weed
Spraying

2019/20 Summary Total Litres Applied



Development Assessment***Development Applications***

COVID-19 State Emergency

City Development staff continue to work remotely to provide development assessment and compliance services to the City of West Torrens community. Council continues to receive new development applications and staff are regularly liaising with applicants on existing applications.

The Council Assessment Panel held its April and May meetings via the online platform Zoom, including full participation of representatives, applicants and public gallery.

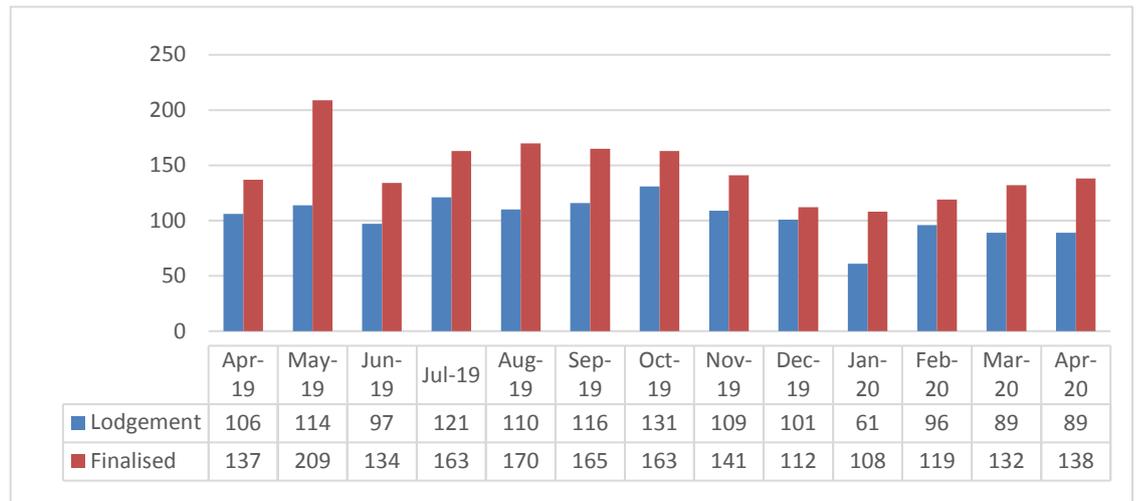
Moving to the recovery phase, City Development are currently planning for the return of staff to the office and restore the Development Desk service from a 'by appointment' basis on a 'drop in' basis. Demand for face-to-face services is expected to increase gradually in coming weeks while many customers will continue to interact with City Development staff via email, phone or other online platforms (i.e. Zoom, etc.)

The *Covid-19 Emergency Response (Further Measures) Amendment Act 2020* has been passed by both Houses of Parliament. The changes include removing the need for SCAP's concurrence to be obtained before a Council may grant Development Plan consent to a non-complying application. The changes also include reducing the time within which a council may provide a report to SCAP on a crown development application lodged under Section 49 from 2 months to 15 business days and increase the threshold cost of construction work for which a crown development application must undergo public notification from \$4 million to \$10 million. The changes to the non-complying application process do not expire, while the changes to the crown development application process will expire at the conclusion of all Covid-19 outbreak declarations.

DPTI continues to advise stakeholders that the timeframe for implementation of the Planning Reforms under the *Planning, Development and Infrastructure Act 2016* will continue as scheduled in July 2020 for Phase 2 (regional) councils and September 2020 for Phase 3 Metropolitan Adelaide councils.

Lodgements and Decisions

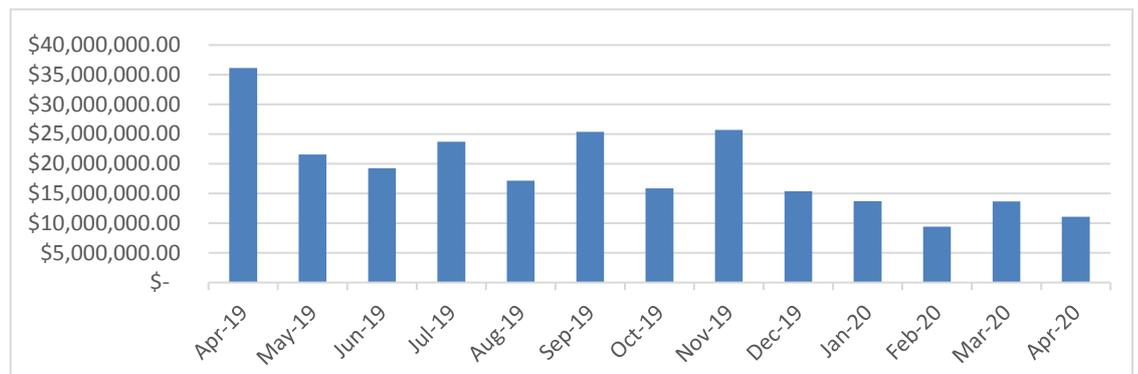
Eighty-nine (89) applications were lodged and one hundred and thirty-eight (138) applications were finalised in April 2020.



Note: 'Lodgement' relates to the number of new development application lodged during the month which is represented by the number of new development application numbers issued (including variation applications). 'Finalised' relates to the number of decision notification forms issued during the month and may including decisions relating to development plan consent, land division consent, building rules consent and development approval. This includes consents issued by both Council and private certifiers.

Estimated Construction Cost
(Lodged Development Applications)

Development applications with a total estimated construction cost of \$11,084,384 were lodged in April 2020.



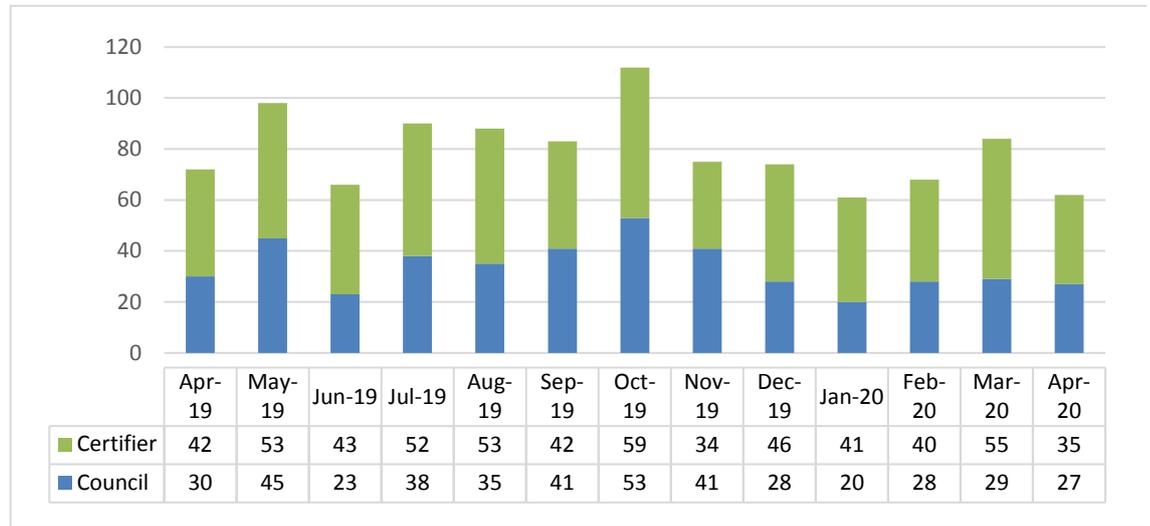
Planning Assessment

	2018		2019			
	Dec Qtr. 4	Mar Qtr. 1	June Qtr. 2	Sep Qtr. 3	Dec Qtr. 4	
Assessment Timeframes (Staff Decisions)	BUILDING CODE ONLY					
	Total applications	90	73	73	53	59
	Median timeframe	3 days	1 day	2 days	2 days	2 days
	COMPLYING					
	Total applications	42	24	47	56	49
	Median timeframe	6 days	5 days	6 days	2 days	2 days
	CAT 1 MERIT					
	Total applications	203	183	211	206	192
	Median timeframe	22 days	21 days	15 days	12 days	12 days
	CAT 2 MERIT					
	Total applications	18	14	8	15	12
	Median timeframe	64 days	71 days	37.5 days	46 days	34 days
	CAT 3 MERIT					
	Total applications	8	4	4	6	4
	Median timeframe	39 days	34.5 days	42 days	57 days	65.5 days
	CAT 1 NON-COMPLYING					
Total applications	0	2	3	5	1	
Median timeframe	-	122 days	87 days	95 days	58 days	
CAT 3 NON-COMPLYING						
Total applications	3	0	2	0	1	
Median timeframe	109 days	-	112 days	-	211 days	
Assessment Timeframes (CAP Decisions)	2018		2019			
	Dec Qtr. 4	Mar Qtr. 1	June Qtr. 2	Sep Qtr. 3	Dec Qtr. 4	
	CAT 1 MERIT					
	Total applications	4	0	3	0	2
	Median timeframe	43.5 days	-	67 days	-	29 days
	CAT 2 MERIT					
	Total applications	1	5	4	2	0
	Median timeframe	87 days	64 days	83 days	42 days	-
	CAT 3 MERIT					
	Total applications	0	1	0	0	1
	Median timeframe	-	50 days	-	-	126 days
	CAT 1 NON-COMPLYING					
Total applications	1	0	3	1	1	
Median timeframe	33 days	-	93 days	18 days	58 days	
CAT 3 NON-COMPLYING						
Total applications	0	0	2	0	2	
Median timeframe	-	-	159.5 days	-	105.5 days	
	<p><i>Note: This data does not include withdrawn applications, refused applications, Land Division Consent applications and decisions under appeal. Category 3 Non-complying applications are not included until SCAP have made a decision whether to concur with Council's decision.</i></p> <p><i>Maximum statutory time frames (excluding additional time for further information requests, statutory agency referrals and SCAP concurrence) are summarised as:</i></p> <ul style="list-style-type: none"> • <i>Building Code Only: 4 weeks</i> • <i>Building Rules Consent only: 4 weeks</i> • <i>Complying Development: 2 weeks for Development Plan Consent only; additional 4 weeks for Building Rules Consent</i> • <i>Category 1-3 Development: 8 weeks for Development Plan Consent only; additional 4 weeks for Building Rules Consent.</i> 					
Assessment Appeals	There are no new, ongoing or finalised appeals against Council's development assessment decisions as at 21 May 2020.					

Building Rules Assessment

Building Rules Consent issued By Relevant Authority

Council issued twenty-seven (27) building rules consents and private certifiers issued thirty-five (35) building rules consents in April 2020.



Note: Building Rules Consents are assessed by Council or private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.

Community advice and education

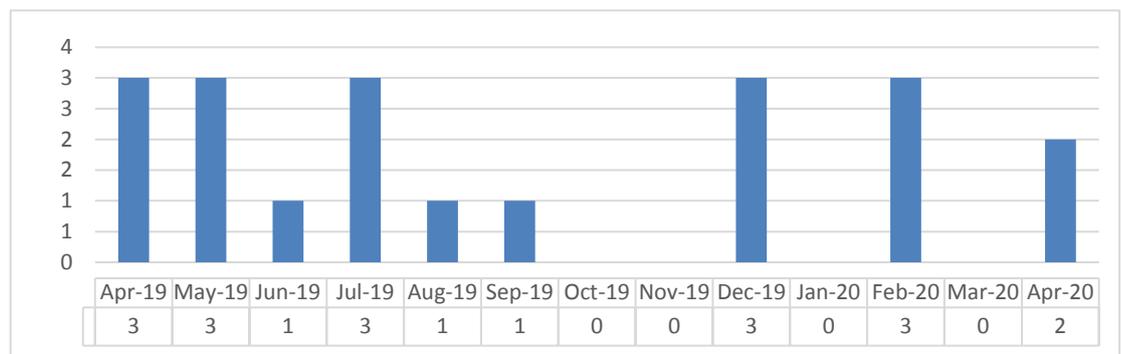
Pre-lodgement advice

Rostered Duty Planner and Duty Building Officers are available to answer preliminary pre-lodgement and general enquiries during Service Centre opening hours. Advice is provided to the general public and applicants via the phone, email and in person at the Service Centre.

The Administration participates in DPTI's Pre-lodgement case management service for development five storeys or more in height within the Urban Corridor Zone.

Category 3 Public notification

Two Category 3 applications were notified in April 2020.

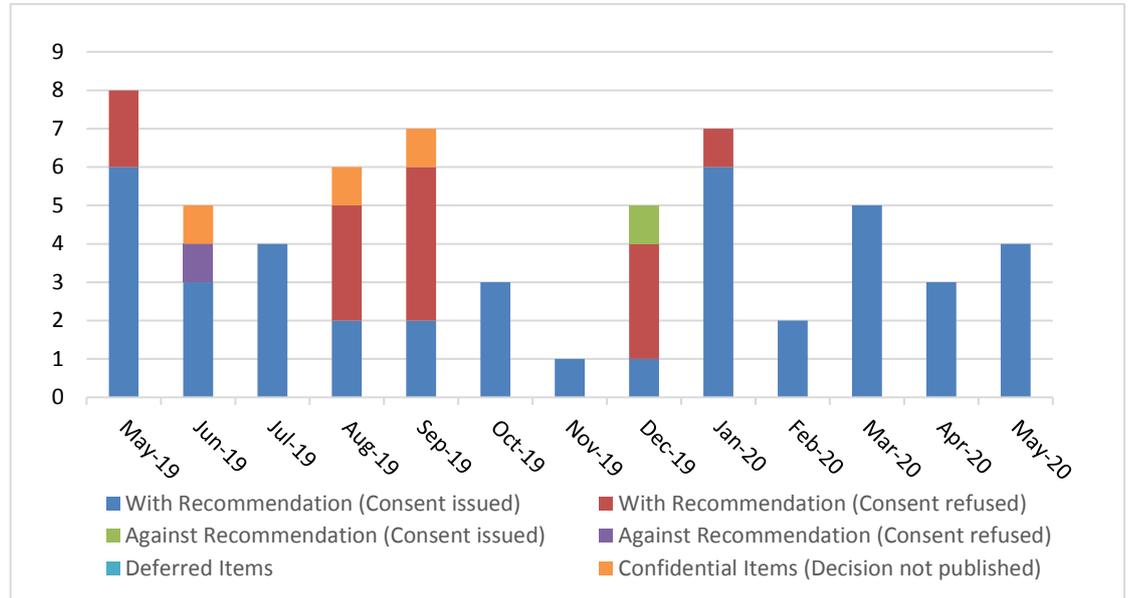


Council Assessment Panel

The Council Assessment Panel (CAP) held a meeting on 12 May 2020 via online platform.

The next CAP meeting will be held on 9 June 2020.

Council Assessment Panel Decisions



Referrals from other statutory agencies

Council is a statutory referral agency for some applications that are assessed by other agencies, including State Commission Assessment Panel (SCAP), Minister for Planning, Governor of South Australia (under the Development Act 1993) and Adelaide Airport Limited (Airports Act 1996). Council is also informally referred applications for development five storeys or more in height within the Urban Corridor Zone that are assessed by SCAP.

Service improvements

Work has continued on a suite of business improvement initiatives including:

- Make a number of process changes in preparation for COVID-19 including:
 - Implemented new Council Assessment Panel Meeting templates, processes and technology to facilitate meetings via online platform.
 - Implement changes to Development Act and Development Regulations relating to development assessment referrals and non-complying applications.
 - Implemented enhanced workload and income data tracking
- Various data integrity and data tracking improvements to development application management software
- City Development staff are contributing to internal Planning Reform working parties on planning policy, accredited professionals, communications and the ePlanning Portal.

Development compliance

Twenty-two (22) new development compliance requests were received in April 2020. Seventeen (17) development compliance requests were resolved within the month and five (5) requests were resolved from a previous month in April 2020. At the end of April there were thirty-five (35) ongoing development compliance requests.

Compliance Requests

Month/Year	No of Requests Received	Requests resolved within the month	Requests resolved from previous months	Total Ongoing Actions
Feb 2019	22	19	1	52
Mar 2019	18	10	12	38
April 2019	11	5	3	43
May 2019	23	13	7	46
Jun 2019	11	4	6	52
Jul 2019	16	13	11	47
Aug 2019	24	21	7	41
Sep 2019	20	17	4	43
Oct 2019	16	11	5	37
Nov 2019	22	16	2	36
Dec 2019	13	8	4	46
Jan 2020	21	16	8	38
Feb 2020	18	16	5	35
Mar 2020	16	9	7	35
April 2020	22	17	5	35

Note: Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.

Enforcement Action

No Section 84 enforcement notice were issued in April 2020.

There was no new or ongoing court matter as at 21 May 2020.

There was no finalised court matters as at 21 May 2020.

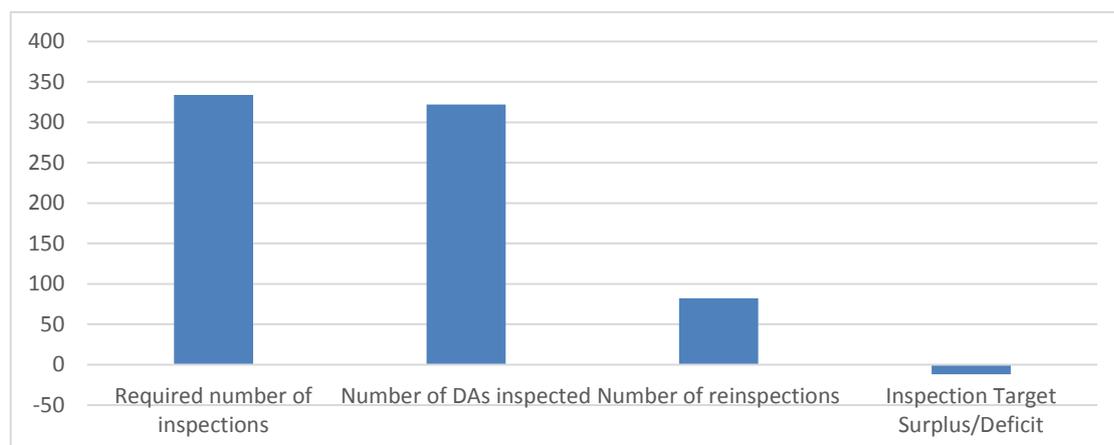
Month/Year	Section 84 Issued	Section 69 Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court
Jan 2019	1	-	-	1	1
Feb 2019	-	-	-	-	1
Mar 2019	1	-	-	-	1
April 2019	-	-	-	-	1
May 2019	1	-	-	-	1
Jun 2019	1	1	-	-	1
Jul 2019	3	-	1	-	2
Aug 2019	-	-	-	-	2
Sep 2019	-	-	-	-	2
Oct 2019	-	-	-	1	1
Nov 2019	-	-	-	1	1
Dec 2019	1	-	-	-	1
Jan 2020	1	2	-	-	1
Feb 2020	-	-	-	1	-
Mar 2020	-	-	-	-	-
April 2020	-	-	-	-	-

Note: Section 84 enforcement notices are the first stage of prosecution for unapproved development. Section 69 emergency orders are the first stage of prosecution for unsafe buildings.

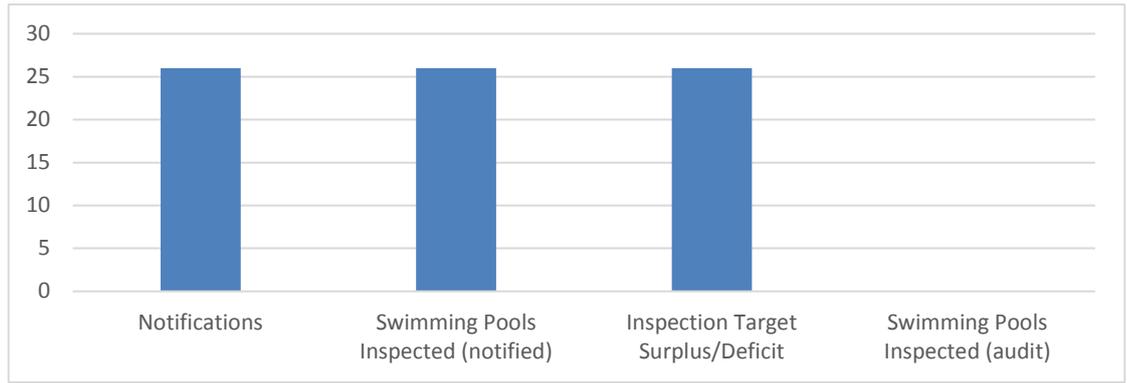
Building compliance inspections

Building Inspections (July 2019 - April 2020)

Council's Building and Swimming Pool Inspection Policy sets out the minimum number of inspections required to be undertaken during the year.



Swimming Pool Inspections (July 2019 - April 2020)



Note: The Development Act and Council's Building and Swimming Pool Inspection Policy requires that a minimum number of approved buildings and notified swimming pools are inspected for compliance with their associated Development Approval documentation. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. The inspection target is based on the first inspection of a building or swimming pool and re-inspections are not included in the target.

City of West Torrens Building Fire Safety Committee

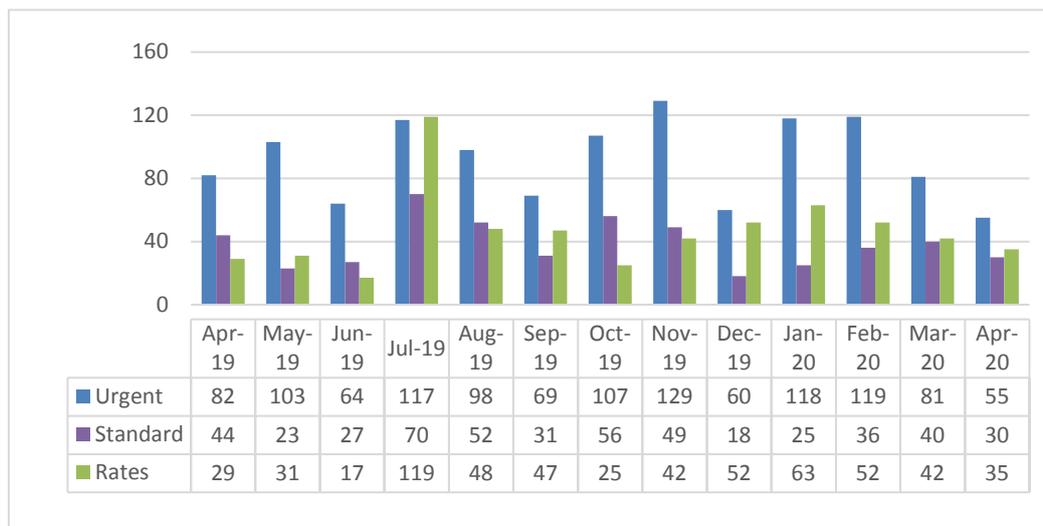
Meetings

A meeting of the Building Fire Safety Committee was held on 3 March 2020.
The next Building Fire Safety Committee meeting will be held on 2 June 2020.

Property and land information requests

Property Searches

Fifty-five (55) urgent search requests, thirty (30) standard search requests and thirty-five (35) rates search requests were received in April 2020.

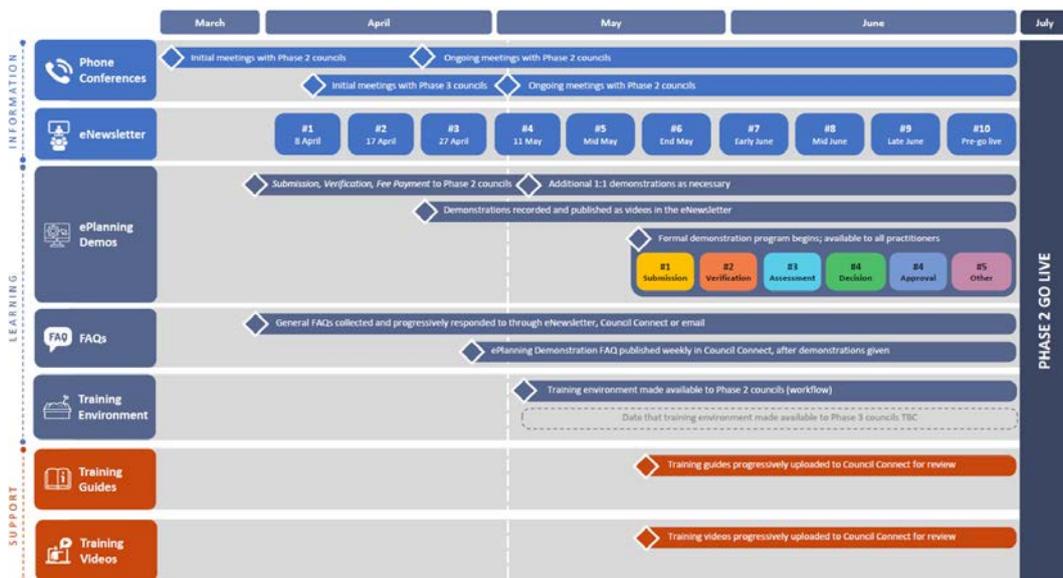


Note: When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).

Planning Reform Implementation

Planning, Development and Infrastructure Act 1916 (PDI) Implementation

- City Development are actively working to ensure the City of West Torrens is prepared for the imminent implementation of the reform. City Development are partnering with Lean, Governance and progressively with other departments and teams that will be impacted by implementation of the PDI Act. Some 94 processes have been identified of which 55 are a high priority and are being heavily reviewed at present with those who are affected. Delegations are also being reviewed.
- On the basis, that limited training is expected to will be provided by DPTI or SPC, City Development are working on creating an in-house training suite hosted by Moodle which will provide information of the new planning system and in particular new features of the planning system. Moodle will act as a source of truth that over time will evolve to me West Torrens specific, it hosts information, fact sheets, links to relevant legislation and websites for ease of access for staff.
- Currently seeking an extension to the CWT's Senior Land Use Policy Planner's 2 day a week secondment with DPTI, working with the Planning and Design Code Team to advocate for the City of West Torrens on matters related to transitioning the Development Plan into the Planning and Design Code and strengthening general policy to mitigate unintended consequences. This is likely to be extended until end of June.
- The Department of Planning, Transport and Infrastructure released a Business Readiness Plan (BRP) for Phase 2. A gant chart from the BRP is included below, worth noting that the plan provides limited scope and detail, with main focus being on ePlanning. A BRP for Phase 3 is imminent.



Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact consideration in relation to this report.

Attachments

Nil

17.10.2 Progress on Implementing Council Decisions

Brief

This report provides an update on completed and outstanding Council and Committee resolution actions.

RECOMMENDATION

It is recommended to Council that the report be received.

Introduction

At the meeting of the former Policy, Planning and Performance Committee on 23 August 2011 a request was made for a report to be provided at each meeting of the Committee of outstanding actions relating to resolutions of Council and Committees.

Furthermore, at the 29 August 2016 meeting of the Committee, the Chief Executive Officer agreed to incorporate completed actions into the attached 'Progress on Implementing Council Decisions Report'. Actions that have been completed since the preceding meeting of the Committee will be included on the report.

Discussion

A copy of the completed actions since 25 February 2020, and outstanding resolution actions to 5 May 2020 is provided for Members' information (**Attachment 1**). Updates/comments are to 26 May 2020.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to the report.

Conclusion

The Progress on Implementing Council Decisions Report provides an update on completed and outstanding Council and Committee resolution actions for Members' information.

Attachments

1. Progress of Implementing Council Decisions

Item No	Date	Meeting	Action Title	Resolution / Action Required	GM	Actions Taken	Action Status
1	17/03/2020	Council	Item 17.2 - Economic Development Plan	Pal / Woodward that: 1. The Administration be authorised to undertake public consultation on the draft City of West Torrens Economic Development Plan 2020-2025. 2. A further report be presented to Council at the completion of the public consultation process.	Terry Buss	21/05/2020 - At its meeting held 3rd March 2020, Council resolved that the Economic Development Plan was to go out for public consultation however, shortly thereafter the COVID- 19 pandemic hit nationally. At that time the Administration recognised that any attempt to consult the public on the Economic Development Plan would not have been reasonable given the impact of the pandemic on both the physical and economic health of the local business community. Given the state of flux that the economy currently faces it is the view and advice of the Administration that any public consultation on the Economic Development Plan 2020-2025 be delayed until September 2020 when a clearer picture of the local economic landscape begins to emerge and then reevaluate how this Plan can best assist the needs of business in this new environment.	In progress
2	17/03/2020	Council	Item 17.7 - Nominations sought for the South Australian Local Government Grants Commission	Vlahos / Pal that Cr Brandon Reynolds be nominated for the South Australian Local Government Grants Commission.	Pauline Koritsa	Nomination sent, but postponed until further notice from the Minister for Local Government	In progress
3	03/03/2020	Council	Item 8.1 - Request to increase enforcement of parking restrictions in Mile End, Marleston, Keswick and Ashford (Governance)	Woodward / Papanikolaou that: 1. The Petition be received. 2. A report be presented to a future meeting of the City Services and Climate Adaptation Standing Committee and the Head Petitioner be notified accordingly.	Pauline Koritsa	6/03/2020 - Head Petitioner phoned at 2.57pm however no answer. Voicemail message left. 20/04/2020 - Further contact made via phone however no answer. Voicemail message left.	In progress
4	03/03/2020	Council	Item 8.1 - Request to increase enforcement of parking restrictions in Mile End, Marleston, Keswick and Ashford (Compliance)	Woodward / Papanikolaou that: 1. The Petition be received. 2. A report be presented to a future meeting of the City Services and Climate Adaptation Standing Committee and the Head Petitioner be notified accordingly.	Bill Ross	Enforcement activity has been undertaken. From 3/3/20 to 26/5/20 a total of 556 expiation notices have been issued in the Marleston, Mile End, Keswick and Ashford areas. A report will be presented to Council on 7 July 2020 and the Head petitioner will be updated accordingly	In progress
5	03/03/2020	City Services and Climate Adaptation Standing Committee	Item 11.1 - Australian Championships - Novar Gardens Bowling and Petanque Club	Wilton / Kym McKay that: 1. Permission be granted to the Novar Gardens Bowling and Petanque Club to host the 2020 Australian National Petanque Championships over the Easter long-weekend, from Friday 10 April to Monday 13 April 2020 at Camden Oval in Novar Gardens as detailed in Attachment 2 of the Agenda report; 2. A new 5 year lease continue to be negotiated between Council and the Novar Gardens Bowling and Petanque Club. 3. Council provide financial assistance to the Novar Gardens Bowling and Petanque Club to help host the Australian National Petanque Championships to the value of \$5,000 through the Community Grants and Sponsorship Program.	Angelo Catinari	8/5/20 - Financial assistance has been provided and work was underway for the Championships however due to Covid-19 the competition did not go ahead. Negotiations continue on the drafting of a new 5 year lease.	In progress
6	04/02/2020	City Services and Climate Adaptation Standing Committee	Item 11.2 - Weslo Holdings - Thebarton Theatre Complex, Air-conditioning Update and Proposed Rental Reduction	Vlahos / Woodward that: 1. Council provide its consent in its capacity as landlord for the upgrade of the air-conditioning system in the Thebarton Theatre, subject to any necessary development consents being sought and obtained. 2. Council notes that Weslo has indicated that it desires a further/additional lease term in recognition of the considerable funding (of \$500,000) that it has secured from the State Government which will allow air-conditioning within the theatre auditorium to be upgraded and acknowledges the suggestion of the Administration that any decision regarding this matter be deferred at this time. 3. Any considerations for rent review be deferred until the outstanding amount is brought up to date.	Angelo Catinari	18/2/20 - Weslo advised of Council meeting outcome. Further report provided to Council at its meeting to be held on 18/2/20. 8/5/20 - Development consent still being sought for the air conditioning . A response has been provided to State Heritage and they are expected to reply within 2 weeks. The lease fees relating to the Theatre have been waived and the payments required for 164 and 166 South Road have been deferred in line with Council's Covid-19 support package. Deed of settlement/settlement agreement executed on 19 My 2020.	In progress

Item No	Date	Meeting	Action Title	Resolution / Action Required	GM	Actions Taken	Action Status
7	04/02/2020	City Services and Climate Adaptation Standing Committee	Item 11.3 - Glenlea Tennis Club - Update	O'Rielly / Nitschke that: 1. The Council refers the request for funding of \$90,000 to address stormwater infrastructure and consequent court deterioration issues associated with the existing six courts used by the Glenlea Tennis Club within the Camden Oval complex for consideration in the 2020/2021 budget deliberations; and 2. The Council refers the Club's request for funding of \$65,000 for consideration in the 2020/2021 budget deliberations to enable the construction of two additional courts for use by the Glenlea Tennis Club and the public within the Camden Oval complex. 3. Should Council provide its consent for necessary funding for the additional courts to be constructed through the 2020/21 budget process, the Administration be authorised to enter into negotiations with the Glenlea Tennis Club regarding a variation to the existing lease agreement. A further report be provided to Council following these negotiations.	Angelo Catinari	18/2/20 - Awaiting outcome of budget process. 8/5/20 - In budget proposal for 20/21. Awaiting outcome of budget process.	In progress
8	26/11/2019	City Facilities and Waste Recovery General Committee	Item 8.3 - Kesmond Reserve - Shade for Playground	Woodward / Pal that: 1. The shade option outlined within the report be purchased and installed at Kesmond Reserve, Keswick, as part of the 2019/2020 allocated budget. 2. Upon determining the date of when the installation will occur, that the Keswick Ward Councillors be advised so that they can communicate to their community.	Angelo Catinari	18/2/20 - Shade has been ordered and will be installed prior to end of 19/20 financial year. 8/5/20 - Work set to commence on 25 May 2020. Development approval granted.	In progress
9	26/11/2019	City Facilities and Waste Recovery General Committee	Item 8.4 - Solar Technology for Morphett Road Depot Update	Woodward / Wilton that: 1. The report be noted. 2. Approval be granted to install a 100kW Photo Voltaic (PV) Solar System at the Morphett Road Depot Site.	Angelo Catinari	18/2/20 - Process for purchase and installation of solar panels is underway and will be completed by end of 19/20 financial year. 8/5/20 - Contractor engaged and system ordered. Will commence installation prior to end of financial year.	In progress
10	26/11/2019	City Facilities and Waste Recovery General Committee	Item 9.1 - Lockleys Bowling Club Premises	Mayor Coxon / Woodward that the Mayor and Chief Executive Officer be authorised to pursue options for the possible redevelopment of the Lockleys Bowling Club facilities with other interested stakeholders.	Terry Buss	Discussion has taken place with the Lockleys Bowling Club and other stakeholders and further follow up with the varies stakeholders is continuing to occur.	In progress
11	15/10/2019	Council	Item 15.1 - Climate Change Action Statement	Woodward / Nitschke that: 1. West Torrens publish a Climate Change Action Statement that identifies environmental initiatives being undertaken to both improve environmental outcomes and contribute towards reducing the impact of climate change. 2. The Climate Change Action Statement is updated each year in the West Torrens Adopted Budget and Annual Business Plan, and Council website.	Pauline Koritsa	18.10.2019 - Action statement currently being researched.	In progress
12	01/10/2019	Council	Item 8.1 Petition to remove parking restrictions on Vintage Road, Underdale (2) - Report to City Services and Amenity Committee	K McKay / Pal that: 1. The Petition be received. 2. A report be presented to a future meeting of the City Services and Amenity Standing Committee and the Head Petitioner be notified accordingly.	Angelo Catinari	16/10/2019 - Resident consultation to be developed. Head petitioner notified. 19/02/2020 - Survey scheduled in March 2020. 25 May 2020 - Survey on hold until Covid-19 emergency withdrawn and traffic patterns back to normal.	In progress
13	03/09/2019	City Services and Amenity Standing Committee	Item 11.2 - B Double Access - Transport Avenue, Netley	Pal / Mayor Coxon that the gazettal of Transport Avenue, Netley, for B Double access be approved by Council, subject to the following: 1. AAL to provide a bicycle approach lane in Transport Avenue at its intersection with Richmond Road, as part of the intersection upgrade that would be undertaken by AAL to facilitate B Double access using Transport Avenue. 2. The gazettal of Transport Avenue as a B Double route will be subject to the intersection being satisfactorily constructed by AAL (including all land acquisition costs). 3. The specific B Double left turn movement from Transport Avenue to Richmond Road (west) shall be prohibited. 4. A cost contribution (subject to further detailed pavement assessment) for the upgrade of the Transport Avenue road pavement to accommodate B Double movements be agreed to by AAL, if found to be necessary. 5. AAL to construct the noise attention wall as identified in the AAL letter of 16 August 2019.	Angelo Catinari	19/09/2019 - Meeting held with AAL representatives on Thursday 19 September 2019 20/09/2019 - Consultation letter received from AAL for distribution to local residents on 20 September 2019. Awaiting preliminary design of the junction of Transport Avenue and Richmond Road. 19/02/2020 - Meeting held with AAL to review the 70% design. Monday 6 April 2020, 100% review approved by Administration.	In progress

Item No	Date	Meeting	Action Title	Resolution / Action Required	GM	Actions Taken	Action Status
14	23/07/2019	City Facilities and Waste Recovery General Committee	Item 9.1 - Brickworks Riverfront Land	Mayor Coxon / Reynolds that: 1. The Chief Executive Officer be authorised to commence the sale process for the Brickworks Riverfront land and that the sale process be via Private Treaty. 2. The Chief Executive Officer be authorised to obtain a formal valuation of the Brickworks Riverfront land in order for Council to set a price range to facilitate the sale. 3. The Chief Executive Officer be authorised to engage a selling agent for the sale taking account of Council's procurement policies for goods and services. 4. Following receipt of the formal valuation, the Chief Executive Officer report back to Council for the purpose of Council setting the price range for the sale process. 5. The Chief Executive Officer be authorised to commence a land division process to ensure that the pedestrian corridor along the western boundary of the Brickworks Riverfront land and any other critical community infrastructure along the northern boundary adjacent the River Torrens Linear Park is retained in Council ownership or under Council control.	Terry Buss	Chief Executive Officer in discussions with selling agent regarding strategy for marketing the property for sale. Discussions also underway with surveyors regarding land division requirements.	In progress
15	23/07/2019	City Facilities and Waste Recovery General Committee	Item 9.5 - Lockleys Oval Lease / Licence Agreements Update	Reynolds / Vlahos that: 1. Interim/short term leases/licenses, for a period of 12 months, be offered to the Goodwood Cricket Club, Lockleys Football Club, Mellor Park Tennis Club, West Beach Soccer Club and West Torrens Baseball Club, from the date of handover of the new shared clubroom facility. The rental/licence fee for each club to be \$1,250 pa Inc. GST, inclusive of all costs, for the duration of these short term lease/licenses. 2. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation giving effect to the above resolution. 3. A further report be provided to the Committee following further discussions with the proposed users of the facility in regard to the preferred leasing model for the premises.	Angelo Catinari	19/08/2019 - Clubs have been advised of the short term arrangements and a meeting will take place regarding the management on the facility subsequent to the Administration finalising investigations into management models. 14/10/19 - Clubs have toured the new facility and further discussions have taken place regarding the short-term lease arrangements and management models. Leases will be drafted by end of 2019. 18/2/20 - Draft licence agreements have been prepared and will be provided to Clubs at a meeting to be held on 21/2/20 8/5/20 - on hold due to Covid-19. Clubs advised all fees waived for 6 months ending 30 August. Agreements will be signed when access to the building is granted following the lifting of restrictions.	In progress
16	23/07/2019	City Facilities and Waste Recovery General Committee	Item 9.7 - Hilton RSL Sub-branch - Relocation Update	Vlahos / Mugavin that: 1. The report be received and the Hilton RSL Sub-branch be provided with the draft design development package prepared to comply with option 2 of the Agenda report for information and comment. 2. The Committee notes the preliminary discussions held with the West Adelaide Football Club relating to the potential option of relocating the Hilton RSL Sub-branch to Richmond Oval and that the Mayor and Chief Executive Officer continue those discussions and report back to this Committee on the outcome of those discussions at its next meeting. 3. The Hilton RSL Sub-branch be informed of the preliminary discussions occurring between Council and the West Adelaide Football Club about the potential option of relocating the Hilton RSL Sub-branch to Richmond Oval and the Administration seek their initial views on such a potential move.	Angelo Catinari	19/08/2019 - A meeting will be held with the RSL within the next 4 weeks to progress this. 14/10/19 - Feedback has been received by the Hilton RSL on the 173 SDB Drive package. This design will be completed by November 2019. Consultants have been commissioned to progress the option of locating the Hilton RSL in the WAFC building. Further information will be available in November/December 2019. 18/2/20 - Final design for 173 SDB Drive is complete with budget estimates. WAFC option is being developed further and report will be provided to the City Facilities Committee in March 2020. 8/5/20 - Report was completed for March Committee meeting however meeting cancelled due to Covid-19. Report completed and now pending further discussions with the West Adelaide Football Club and Hilton RSL.	In progress
17	05/02/2019	Council	Item 15.1 - Cost for road cooling trial	Woodward / K McKay that Council provide a report and costing, for consideration in the upcoming 2019/2020 budget, to commence a trial of techniques to cool road surfaces in West Torrens and address the issues associated with urban heat islands.	Pauline Koritsa	16/4/19 Staff liaising with the City of Charles Sturt to ascertain if costs can be obtained. 18/6/19 Indicative costs obtained from Charles Sturt but seeking clarification as to whether they are commercial in confidence. 15/8/19 AdaptWest three year action plan to Council on 20 August 2019 - sets priorities for climate change actions	In progress

Item No	Date	Meeting	Action Title	Resolution / Action Required	GM	Actions Taken	Action Status
18	07/08/2018	Council	Item 15.2 - Development of a dog park in Torrensville	McKay / Farnden that the Administration prepare a report that looks at obtaining a section of unused and unkempt Linear Park that is under the control of the water Minister at the end of Hayward Avenue and West Street Torrensville, for the purpose of setting up a dog park for small and large dogs in line with the concept used at the Pooch Park at Rowells Road Lockleys.	Angelo Catinari	<p>04/09/2018 - Administration has commenced initial discussions with SA Water.</p> <p>26/11/2018 - Administration is continuing discussions with SA Water.</p> <p>13/2/2019 - Discussions continue with a report to be presented at a future meeting of Council.</p> <p>16/04/2019 - Discussions continue with a report to be presented at a future meeting of Council.</p> <p>18/06/2019 - A report to be presented at a future meeting of Committee/Council.</p> <p>19/08/2019 - Due to competing priorities, this action has been paused and will be re-evaluated in the new year.</p> <p>14/10/19 - No progress has been made due to competing priorities.</p> <p>18/2/20 - Competing priorities therefore no action taken and no budget allocation for 20/21 financial year.</p> <p>25/5/20 - SA Water contacted the Administration in March 2020. SA Water advised the land is the responsibility of the Department of Environment and Water. Correspondence forwarded to DEW on 23 March 2020 and to date no response has been received. Will be followed up in coming weeks.</p>	In progress
19	26/06/2018	Civic Committee	Item 7.2 - Green Initiatives Program - Solar PV Battery Rebate for Community Groups	<p>Woodward / Haese that:</p> <ol style="list-style-type: none"> 1. It approves the implementation of a Solar PV Battery Storage Rebate Program for Community Groups on a 12 month trial basis subject to appropriate funding being made available by Council. 2. \$30,000 to fund Council's Green Initiatives Solar PV Battery Rebate Program be referred to the September 2018 budget review. 3. The Administration prepares guidelines for the rebate program using the following criteria and information detailed within this report, with the addition of the two clauses: <ul style="list-style-type: none"> • the system purchased must only be to provide for the needs of the community group • copies of electricity bills and system maintenance reports must be submitted to Council on an annual basis 4. A review be undertaken at the completion of the 12 month trial period, the outcomes of which to be reported to the Committee. 	Pauline Koritsa	<p>4/9/18 The implementation of a 12 month trial of the Solar PV Battery Storage Rebate Program for Community Groups is awaiting Council's September budget review to determine if funds are available as per the Committee recommendation made 26/06/18. (The September budget review is likely to be postponed due to Caretaker Mode for the upcoming Council Election).</p> <p>18/6/19 The rebate program has been in place for some time with no take-up from community groups despite extensive promotion. Solar panel and battery storage rebate programs are currently being reviewed and a report to Council will be presented at the August meeting of the City Advancement and Prosperity Committee.</p> <p>20/8/19 The rebate program has been in place for some time with no take-up from community groups despite extensive promotion. Solar panel and battery storage rebate programs are currently being reviewed and a report to Council will now be presented at the October meeting of the City Advancement and Prosperity Committee in order for more options to be explored.</p>	In progress
20	26/06/2018	Civic Committee	Item 8.1 - Public Art Walking Trail	<p>Nitschke / Rypp that:</p> <ol style="list-style-type: none"> 1. The report be received. 2. A report be presented back to a future meeting of the Committee detailing: <ol style="list-style-type: none"> a) The owner of the land on which each piece of artwork, listed in Council's Public Art Trail Register, is located; and b) The budget required to restore or repair those pieces of artwork listed in Council's Public Art Trail Register. 	Pauline Koritsa	<p>4/9/18 Due to operational priorities, this action is on hold pending resourcing constraints; it is envisaged work toward this action will be undertaken with a report presented in the third quarter.</p> <p>18/6/19 A project brief for the Public Art Strategy is currently being prepared and a draft will be complete by 30 June 2019.</p> <p>20/08/19 It is acknowledged that timeframes for the Public Art Strategy have been delayed due to operational prioritisation with the Planning Reform.</p>	In progress

Item No	Date	Meeting	Action Title	Resolution / Action Required	GM	Actions Taken	Action Status
21	27/02/2018	Civic Committee	Item 7.4 - Mural Art Options in City of West Torrens (Public Art Strategy)	Nitschke / Woodward that the Public Art Strategy continues to be developed with the aim of addressing issues and concerns surrounding public art installations, as well as promoting the introduction and commissioning of both temporary and more permanent works within the City of West Torrens.	Pauline Koritsa	<p>23/04/2018 - Public Art Strategy to be developed in the coming months.</p> <p>04/09/2018 - Public Art Strategy is continuing to be developed - a report will be presented to a future meeting of the CFGC.</p> <p>26/11/2018 - Public Art Strategy is continuing to be developed - A report to be presented to a future meeting of Council.</p> <p>13/2/2019 - Meeting held with public art consultant regarding a Public Art Strategy. A Strategy continues to be developed and will be presented to a future meeting of Council for endorsement.</p> <p>16/04/2019 - The Strategy continues to be developed and will be presented to a future meeting of Council for consideration.</p> <p>17/06/2019 - Report was presented to Council and the Strategy/Direction of Public Art will be presented to future Council meeting by Strategy Unit.</p> <p>28/08/2019 - This MAR was reinstated from completed status and reallocated to City Strategy for completion of the Public Art Strategy.</p> <p>29/08/2019 - Public art strategy project brief completed. Will be released to the market to engage a consultant to undertake the work.</p> <p>17/02/2020 - RFQ out to market this week</p> <p>22/04/2020 - Quotes evaluated and contract signed with preferred contractor and opening meeting held to discuss methodology.</p>	In progress
22	05/05/2020	Council	Item 17.1 - Land Management Agreement- Morphettville Racecourse DPA	<p>Huggett / Wood that:</p> <p>1. Endorsement be given by the City of West Torrens to the Land Management Agreement in Attachment Three of this report, pursuant to section 57(1) of the Development Act 1993, to be entered into by the Minister for Planning, Minister for Transport Infrastructure and Local Government and the South Australian Jockey Club Incorporated, relating to the land comprised in Certificates of Title:</p> <p>a) Volume 6141 Folios 561 to 563 (inclusive) and 642;</p> <p>b) Volume 5937 Folio 888;</p> <p>c) Volume 6105 Folio 575;</p> <p>d) Volume 5895 Folio 399; and</p> <p>e) Volume 5475 Folio 119.</p> <p>And as part of the Morphettville Racecourse Development Plan amendment, and</p> <p>2. Authorisation be given to the City of West Torrens Mayor and Chief Executive Officer to sign and affix the common seal to the CONSENT of the Land Management Agreement in Attachment 1 of this report as the registered proprietor of the easements mentioned (vide TG 11232434, T 3928388, T 4162213 and T 4289144 respectively).</p>	Pauline Koritsa	Land Management Agreement Executed and sent to Minter Ellison	Completed
23	05/05/2020	Council	Item 17.2 - Amendments to the Heritage Grants Guidelines	<p>Woodward / Kym McKay that it approves the following changes to be introduced to aspects of the Heritage Conservation Grants process:</p> <p>1. Simplify the application experience by combining the eligibility and ineligibility sections of the Heritage Grants Guidelines to create one set of eligibility criteria.</p> <p>2. Streamline the assessment process by modifying the scoring table and the assessment weighting given to each question in line with the questions presented in the Smarty Grants application documents, which are used to determine the most eligible applications.</p> <p>3. Introduce a set timeframe in which works must be commenced and completed to be eligible for the grant round.</p> <p>4. Require that approved grant applicants display a sign on the property during conservation works to promote the fact that Council has provided grant funding to assist with the conservation works undertaken. (Corflute sign to be provided by Council).</p>	Pauline Koritsa	Amendments to the Heritage Grants Guidelines completed as per Council resolution	Completed

Item No	Date	Meeting	Action Title	Resolution / Action Required	GM	Actions Taken	Action Status
24	05/05/2020	Council	Item 17.3 - Amendment of Council Assessment Panel Terms of Reference	Kym McKay / Papanikolaou that it approves the Draft Council Assessment Panel Terms of Reference.	Pauline Koritsa	Updated and reflected both on the Policy hub and external website	Completed
25	05/05/2020	Council	Item 17.4 - Breakout Creek Stage 3 - DPTI Open Space funding application	Kym McKay / Huggett that the Department of Planning, Transport and Infrastructure (DPTI) be advised that Council is not able to commit at this point in time to an allocation of \$2 million to be eligible in its application to DPTI's Open Space and Places for People Grant Program for the Breakout Creek Stage 3 redevelopment project consistent with its decision made 10 December 2019 and the added financial uncertainty due to the Covid-19 pandemic.	Angelo Catinari	Report to Council tabled Tuesday 19th May resolving to accept the funding agreement and budget extending to 21/22 and 22/23.	Completed
26	05/05/2020	Council	Item 17.5 - Introduction of Interim Policy: Public Consultation during COVID-19	Nitschke / Kym McKay that: 1. The Interim Council Policy: Public Consultation during COVID-19 be approved. 2. The Council Policy: Public Consultation be suspended until the cessation of the Public Access and Public Consultation Notice (No 2) 2020. 3. The Chief Executive Officer be authorised to make changes of a minor and/or technical nature.	Pauline Koritsa	Updated and reflected on both the Policy hub and external website	Completed
27	05/05/2020	Council	Item 17.6 - Covid-19 Rates Financial Hardship Policy	Papanikolaou / Pal that the Covid-19 Rates Financial Hardship Policy be adopted.	Bill Ross	Noted	Completed
28	21/04/2020	Council	Item 17.1 - Amendments to Codes and Policies to Facilitate Remote Participation and Public Attendance at Council Meetings	Kym McKay / Papanikolaou that: 1. The Draft Code of Practice: Procedures at Meetings be approved. 2. The Draft Code of Practice: Access to Meetings and Documents be approved. 3. The Draft Council Policy: Informal Gatherings and Discussions be approved. 4. The Chief Executive Officer be delegated authority to make changes of a minor and/or technical nature to the above documents.	Pauline Koritsa	Amendments to Codes and Policies completed and uploaded to website/policy hub	Completed
29	21/04/2020	Council	Item 17.2 - Review of Council Meeting Schedule	Pal / Nitschke that: 1. Given that recent amendments to the Local Government Act 1999 have enabled Elected Members to participate in Council meetings by electronic means, ordinary meetings of Council revert back to their usual twice monthly schedule being 7.00pm on the first and third Tuesday of each month from 5 May 2020. 2. Elected Members be afforded the ability to elect to participate in Council meetings either remotely or in person in the Council Chambers. 3. The resolution of Council at its 17 March 2020 meeting, to cancel all Council Committee meetings, be extended until such time as the current major emergency declaration is lifted, or such time as Council resolves otherwise. 4. Once the current major emergency declaration is lifted, or Council resolves to reinstate its Council Committee meetings, the Council Committee meeting schedule reverts back to that resolved by Council at its 26 November 2018 meeting. 5. Four Special City Finance and Governance Committees be held to enable due consideration of the proposed 2020/2021 Annual Business Plan and Budget at 7.00pm on the following dates: a. Tuesday 26 May 2020 b. Tuesday 2 June 2020 c. Tuesday 9 June 2020 d. Tuesday 16 June 2020 6. The Chief Executive Officer, in consultation with the Mayor, be delegated the authority to vary the time, date and location of any Ordinary Council meeting to accommodate any conflicting function, event or unforeseen circumstance. 7. The Chief Executive Officer, in consultation with the Presiding Member of the City Finance and Governance Committee, be delegated the authority to cancel or vary the time, date and location of any scheduled Special City Finance and Governance Committee meeting to accommodate unforeseen circumstance or as a result of the 2020/2021 Annual Business Plan and Budget progressing to public consultation resulting in no further requirement for further Special Committee meetings to be held.	Pauline Koritsa	Noted. OMC have documented and will implement all other requirements as per the motion.	Completed
30	21/04/2020	Council	Item 17.3 - Council Budget and Annual Business Plan 2020/21	Reynolds / Pal that revised budget schedule (as detailed in the Agenda report) be approved.	Bill Ross	24/04/2020 - revised budget schedule noted and listed on website.	Completed

Item No	Date	Meeting	Action Title	Resolution / Action Required	GM	Actions Taken	Action Status
31	21/04/2020	Council	Item 17.4 - Election of Greater Adelaide Regional Organisation of Councils Representative	Nitschke / Mugavin that the Election for Greater Adelaide Regional Organisation of Councils Representative Casual Vacancy Ballot Paper be completed, identifying Cr Kym McKay as its preferred candidate and submitted to the Local Government Association pursuant to clause 4.4.5 of the Greater Adelaide Regional Organisation of Councils Terms of Reference.	Pauline Koritsa	Council resolved at its meeting of 21 April 2020 to nominate Cr Kym McKay to the LGA as its preferred candidate for the casual vacancy on GAROC. The ballot paper was duly completed by Mayor Coxon following the Council meeting and returned to the LGA in the reply paid envelope provided.	Completed
32	21/04/2020	Council	Item 17.5 - Weigall Oval Masterplan and Facilities Upgrade - Confidential Order Review	Nitschke / Pal that: 1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 16 April 2019, pursuant to 91(7), 91(7)(a) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 21.2 - Weigall Oval Masterplan and Facilities Upgrade, Council orders the Agenda report, the Minutes arising, attachments and any associated documentation continues to be kept confidential in accordance with Section 90(3)(k) of the Local Government Act 1999 and not be available for public inspection until all identified works are completed on the basis that the information relates to the tenders received for the carrying out of works to Stage 2, 2a, 3, 3a and 3b of the Weigall Oval redevelopment. 2. Council delegates the power of review, but not the extension, of the confidential order to the Chief Executive Officer on a monthly basis in accordance with the provisions of Section 91(9)(c) of the Local Government Act 1999.	Terry Buss	27/04/2020 - Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed
33	31/03/2020	Special Meeting of Council	Item 5.1 - Interim Covid-19 Support Measures for West Torrens' Residents and its Sporting, Arts and Business Community	Vlahos / Wilton that the following support measures be introduced in response to the Covid-19 pandemic: 1. Fees, charges and outgoings associated with the leasing of Council buildings by sporting, arts and community organisations be waived for the 6 month period commencing 1 March 2020. 2. Quarterly fines and monthly interest penalties on overdue rates not be imposed for a 6 month period commencing 1 April 2020. 3. Debt recovery action on unpaid rates be suspended for 6 months commencing 1 April 2020. 4. Final notices for outstanding rates be modified to be in the form of a reminder notice only, with references to legal action removed. 5. Action not be taken to sell any properties in the area for non-payment of rates under Section 184 of the Local Government Act 1999. 6. A review be undertaken of Council's Rate Rebates, Remission and Postponement Policy, especially provisions involving hardship, in order to ensure a robust, efficient and effective process is in place to manage ratepayer applications for Council support. 7. Inspection fees and charges associated with food businesses be suspended for the 6 month period commencing 1 April 2020. 8. Parking permit fees for residents and businesses of the Council area be suspended for the 6 month period commencing 1 April 2020. 9. Information be circulated widely throughout the community to advise of the support Council is providing.	Angelo Catinari	Support measures in place.	Completed
34	17/03/2020	Council	Item 16.2 - Meetings of Council and Committees 2020	O'Rielly / Nitschke that in line with the newly released Social Distancing Guidelines from the Commonwealth Government, with regard to the importance of social distancing and minimising 'in-person' meetings to stop the spread of the Novel Coronavirus (Covid-19), that: 1. The decision to hold Council meetings twice per month be varied to one Council meeting per month, held on the third Tuesday of each month, until the 19 May 2020 meeting of Council, subject to review. 2. Future Council meetings may be held in the George Robertson Room to enable the social distancing requirements until the 19 May 2020 meeting of Council, subject to review. 3. All Council Committee meetings be cancelled from 18 March 2020 until the 19 May 2020 meeting of Council, subject to review. 4. Only items that require a material decision of Council be included in the Council Meeting agendas until such time as Council meetings revert to twice monthly. 5. No workshops or in-house training be held until the 19 May 2020 meeting of Council, subject to review.	Pauline Koritsa	Noted, ToRs checked and no changes necessary to implement changes. OMC have documented and will implement all other requirements as per the motion	Completed

Item No	Date	Meeting	Action Title	Resolution / Action Required	GM	Actions Taken	Action Status
35	17/03/2020	Council	Item 17.3 - Amendment of Section 41 Committee Terms of Reference	O'Rielly / Papanikolaou that it approves the amended Terms of Reference (as per Agenda report) for the following section 41, General Committees of Council: a. City Advancement and Prosperity General Committee; b. City Facilities and Waste Recovery General Committee; c. Audit General Committee; d. Chief Executive Officer's Performance Review Committee.	Pauline Koritsa	All amended - updated on intranet and online	Completed
36	17/03/2020	Council	Item 17.6 - National General Assembly of Local Government 2020 - Call for Motions	Mugavin / O'Rielly that the motion contained within this report be submitted to the Australian Local Government Association.	Pauline Koritsa	No action taken as event cancelled	Completed
37	17/03/2020	Council	Item 17.8 - Nominations sought for the Adelaide Cemeteries Authority Board	Papanikolaou / Huggett that Cr George Vlahos be nominated for the Adelaide Cemeteries Authority Board.	Pauline Koritsa	Cr Vlahos emailed 23.3.2020 to request nomination - A2452803 Response received from LGA - A2472642	Completed
38	03/03/2020	Council	Item 8.2 - Request for parking restrictions on Waltham Street, Ashford	Woodward / Papanikolaou that: 1. The Petition be received. 2. The Head Petitioner be notified of the results of the subsequent community engagement for the proposed new parking controls.	Angelo Catinari	06/03/2020 - Resident consultation concluded. Resulted currently being reviewed. 11/03/2020 - Majority of residents in favour of installing 2-hour parking controls on the street. Resident notification scheduled for distribution to notify the outcome (including the head petitioner) w/c 16 Mar 2020. 25/03/2020 - New parking zone installed. (Pathway request: 236304)	Completed
39	03/03/2020	Council	Item 12.2 - City Advancement and Prosperity General Committee Item 8.1 Community Grants - October 2019 to January 2020	Mugavin / Huggett that the following grants be approved: 1. Equipment grant of \$2,500 to Airport Over 50's Club for the purchase of a refrigerator. 2. Equipment grant of \$1,320 to Immanuel Football Club for the purchase of soccer kits. 3. Equipment grant of \$1,200 to the Combined Probus Club of Lockleys Inc. for the purchase of a laptop. 4. Sponsorship grant of \$5,000 to SA Zimbabwe Association for the 40th Zimbabwe Independence Celebration event being held in Torrensville. 5. Sponsorship grant of \$2,500 to Blind Golf SA Inc. for the 2020 SA Blind Golf Open Championship event being held at West Beach. 6. Sponsorship grant of \$5,000 to SA Ladies Badminton Association for the Atalanta Jamboree 2020 event being held in Lockleys. 7. Sponsorship grant of \$2,000 to Teluga Association of SA for the Teluga New Year/Harmony Festival event being held at Thebarton Community Centre/Kings Reserve. 8. Sponsorship grant of \$5,000 to Immanuel College for the Once Upon A Festival community wide literacy event being held in Novar Gardens. 9. Community grant of \$1,470 to Finsart Inc. for the mob flash dance project in West Torrens. 10. Community grant of \$500 to Nunga Kids to support NAIDOC Week activities in West Torrens. 11. Community grant of \$630 to West Beach Community Church to support the development of a Spanish playgroup. 12. Community grant of \$2,234 to Orana Australia to support the establishment of a soccer program in West Torrens for people with disabilities. 13. Donation of \$750 to Cottages for Country Care to cover hire fees at Thebarton Community Centre for a fundraising event.	Pauline Koritsa	All grant applicants advised of outcome.	Completed

Item No	Date	Meeting	Action Title	Resolution / Action Required	GM	Actions Taken	Action Status
40	03/03/2020	Council	Item 16.1 - Letter to Minister for Planning requesting City of West Torrens representative on SCAP	Kym McKay / Nitschke that: 1. Notes that the 'once in a generation' planning reforms are currently underway 2. Requests that the Mayor writes to the Hon Stephan Knoll, Minister for Planning, requesting that the City of West Torrens has a staff member to act in an advisory capacity on the State Commission Assessment Panel (SCAP) when assessing applications located within the City of West Torrens.	Terry Buss	Letter posted to the Hon Stephan Knoll 12/3/2020	Completed
41	03/03/2020	Council	Item 17.1 - Sponsorship Grant Application - Australian Lebanese Association Incorporated	Nitschke / O'Rielly that the sponsorship grant of \$5,000 to the Australian Lebanese Association for its November 2020 Community Event be approved for payment in the 2020/21 financial year on condition that the event is located within the City of West Torrens.	Pauline Koritsa	Email sent by GMBCS on 6 March 2020 advising that the grant had been approved by Council, would be provided in July 2020 and detailing the conditions associated with the grant - formal letter confirming grant funds for the ALA to use in other grant submissions, as requested, attached to the email	Completed
42	03/03/2020	Council	Item 17.2 - Swap Spot/Exchange Zones Update	Huggett / O'Rielly that based on independent legal advice and advice from the Local Government Association Mutual Liability Scheme that: 1. Council not proceed at this point in time on its own with the proposal to establish a Safe Swap Spot within the City of West Torrens due to the inherent liability risks that Council may face if the proposal was implemented. 2. The Chief Executive Officer be authorised to write to the Commissioner of Police seeking SAPOL support and involvement to partner with Council to consider establishing a Safe Swap Spot within the City of West Torrens.	Terry Buss	Letter sent to Mr Grant Stevens APM, Commissioner of Police. 21/4/20 - letter received from SAPOL and forwarded to CEO for his attention and action.	Completed
43	03/03/2020	Council	Item 17.3 - Civic Reception - Deputy Foreign Minister Mr. Konstantinos Vlasos of Greece	Papanikolaou / Tsiaparis that Council hosts a Welcome Reception in honour of the visit to South Australia and the City of West Torrens by the Deputy Foreign Minister Mr. Konstantinos Vlasos of Greece and that the Office of the Mayor and Chief Executive organise a suitable function.	Terry Buss	Invitation extended to the Deputy Foreign Minister via Consul-General to Greece for South Australia and invitation has been accepted. Council will host both guests as part of the Hellenic Art Exhibition on Wednesday 18 March in the Hamra Auditorium. Invitations have been extended to the Greek Community Groups located in the City of West Torrens.	Completed
44	03/03/2020	Council	Item 17.4 - 2020 Council Best Practice Showcase and LGA Ordinary General Meeting	Mugavin / Papanikolaou that: 1. The voting delegates to the 2020 Local Government Association Ordinary General Meeting be Mayor Michael Coxon and Deputy Mayor John Woodward (proxy), as previously resolved by Council at its meeting of 10 December 2019. 2. Subject to their confirmation, Council approves the attendance of Mayor Michael Coxon and Cr John Woodward at the 2020 Council Best Practice Showcase and Local Government Association Ordinary General Meeting on Thursday 2 and Friday 3 April 2020 at the Adelaide Entertainment Centre including the Networking Dinner being held on Thursday 2 April 2020 at the Adelaide Entertainment Centre. 3. Expenses be reimbursed in accordance with Council policy.	Terry Buss	20/03/2020 - Email from LGA received advising that following the declaration of a Public Health Emergency by the Government of South Australia, and medical advice encouraging greater social distancing to contain the spread of COVID-19, the LGA has made the difficult decision to defer its 2020 Council Showcase and Ordinary General Meeting (OGM). Mayor Coxon and Cr John Woodward advised.	Completed
45	03/03/2020	City Services and Climate Adaptation Standing Committee	Item 11.3 - Climate Mitigation and Adaptation Initiatives in the City of West Torrens	Woodward / Mugavin that the Climate Mitigation and Adaptation Initiatives in the City of West Torrens report be received and that the initiatives be listed on Council's website.	Pauline Koritsa	6.03.2020 - Summary Table of Climate Mitigation and Adaptation Initiatives in City of West Torrens uploaded on Council website	Completed
46	25/02/2020	City Advancement and Prosperity General Committee	Item 8.2 - Environment Grants	Nitschke / Wood that the grant to Conservation Volunteers Australia be approved for \$3,950.	Pauline Koritsa	Environment grant processed	Completed